



Heritage Committee Agenda

July 8, 2020, 5:00 p.m.
Teleconference, City Hall

SPECIAL PROCEDURES NOTICE DURING COVID-19 EMERGENCY

Kenny Binnings
Chair

Patti Martin
Vice Chair

Carole Nixon
Treasurer

Frank Perez

Bob Nixon

Meredith Castillo

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing City Council Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the City Council.

Given the health risks associated with COVID-19, please be advised that the City Council Chambers are closed to the public and some, or all, of the Placentia City Council Members may attend this meeting telephonically.

How to Submit Public Comment

Members of the public may provide public comment by sending comments for the Heritage Committee meeting consideration by email to the Community Services Coordinator at aimunoz@placentia.org. Please limit to 200 words or less. Comments received before or during a Committee meeting, until the close of the **Oral Communications** portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8184
Fax: (714) 961-0283
Website: www.placentia.org

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal City Council meeting procedures as soon as the emergency has ended.

REGULAR MEETING

July 8, 2020, 5:00 p.m. –Teleconference

MEETING CALLED TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE COMMITTEE

ROLL CALL: Chair / Kenny Binnings
Vice Chair / Patti Martin
Treasurer / Carole Nixon
Frank Perez
Bob Nixon
Meredith Castillo

ORAL COMMUNICATIONS

At this time, the public is invited to address the Heritage Festival Committee concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Heritage Festival Committee.

COMMITTEE COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Committee member would like formal action on any of the discussed items, it will be placed on a future Agenda.

HERITAGE COMMITTEE AGENDA

1. Minutes
 - a. Adjourned Regular meeting
June 10, 2020
Recommended Action: Approve
2. Treasurer's Report – Carole Nixon to provide an updated treasurer's report.
3. COVID-19 Update – City staff to provide an update on the City's response to COVID-19.
4. Sub-Committee Reports – Committee and staff to discuss sub-committee reports.
 - a. Band Review
 - b. Business Expo
 - c. Car Show
 - d. Craft
 - e. Food
 - f. Games/Activities
 - g. Home-Based
 - h. Non-Profit

- i. Parade
5. Grand Marshall – Staff and Committee to discuss potential Grand Marshalls for the parade.
6. Games Services and Entertainment – Staff and Committee to discuss games vendors and entertainment for the event.
7. Staff Comments – Staff to provide updates and discuss areas of responsibilities.
8. Agenda Building – Staff and committee to review agenda items for the next meeting.

ADJOURNMENT

The Heritage Committee Adjourn to the next regular meeting on Wednesday, August 12, 2020 at 6:30 p.m. in the Community Meeting Room located at City Hall, 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Aileen Munoz, Community Services Coordinator/Heritage Festival Staff Liaison, hereby certify that the Agenda for the July 8, 2020 meeting of the Heritage Committee was posted on Wednesday July 1, 2020.


Aileen Munoz
Community Services Coordinator/Heritage Committee Staff Liaison

Heritage Committee
MINUTES of June 10, 2020

Meeting called to order at 5:05 p.m.

PLEDGE OF ALLEGIANCE

EXECUTIVE HERITAGE COMMITTEE: Kenny Binnings, Patti Martin, Carole Nixon, Bob Nixon, Frank Perez Meredith Castillo.

ABSENT: None.

Guests: None.

CITY STAFF: Veronica Ortiz, Community Services Supervisor, Aileen Munoz, Community Services Coordinator.

ORAL COMMUNICATIONS: None.

COMMITTEE COMMENTS AND REPORTS: None.

1. **MINUTES:** The minutes for May 12, 2020 were **MOTIONED** for approval by Vice Chair Martin and were **SECONDED** by Chairperson Binnings. Motion carried.
2. **TREASURER'S REPORT:** There was no Treasurer's Report due to no expenses.
3. **COVID-19 UPDATE:** Community Services Supervisor Ortiz provided an update on the City's response to COVID-19. Parks, tennis courts, playgrounds, exercise equipment, and restrooms have opened for use. The Public Works Department is conducting weekly sanitizations of playgrounds and exercise equipment. Basketball courts remain closed. Sports fields are open for use by 25 people or less. City Hall has returned to normal operations. Sneeze guards have been installed at all City Hall Service counters. Temperature checks are being conducted daily on staff, as well as on members of the public who wish to come into the building. Face masks are required by members of the public entering the building.
4. **SUB-COMMITTEE REPORTS:**
 - a. **Band Review:** None.
 - b. **Business Expo:** None.
 - c. **Car Show:** Committee member Perez noted that he will reach out to local business owners in Placentia regarding sponsorship opportunities.

- d. **Craft:** None.
 - e. **Food:** City staff are awaiting approval from the City Attorney's office regarding language included on the applications detailing the event cancellation policy.
 - f. **Games/Activities:** Updates are to be discussed in item #6.
 - g. **Home Based:** None.
 - h. **Non Profit:** None.
5. **GRAND MARSHALL:** Coordinator Munoz brought back discussion for potential Grand Marshalls. Coordinator Munoz reminded the Committee of the option of inviting Frozen II director Chris Buck, a graduate of El Dorado High School, as the Grand Marshall. Community Services Supervisor Ortiz introduced the idea of inviting Placentia's new Fire and Life Safety Department as honorary Grand Marshalls. Chairperson Binnings suggested also inviting Lynch Ambulance Services as Grand Marshalls, along with the Fire Department. Committee member Castillo voiced his opinion that he would like to see local community members from the City honored at the Parade. Community Services Supervisor Ortiz noted that she could extend the invitation to nurses to St. Jude and St. Joseph's hospitals. There was brief discussion about inviting Bob Lyons to participate as a Grand Marshall. Coordinator Munoz reminded the Committee that he declined the invitation to participate the previous year.
6. **GAMES SERVICES AND ENTERTAINMENT:** Coordinator Munoz provided a brief updated regarding entertainment for the festival. Coordinator Munoz is waiting for responses from bands she had previous contacted. There was brief discussion regarding a virtual concert experience, however, it would potentially require additional costs that would have to be found within the budget.

There was brief discussion regarding the Games services vendor for the event. Supervisor Ortiz reported that she would reach out to other cities in the state to obtain contact information for potential vendors.

7. **STAFF COMMENTS:** Coordinator Munoz reintroduced the discussion of the theme for the festival. From the last meeting, the Committee was debating between three potential themes; Mayor Smith's theme, "We Art a Community of Collaboration and a Community of Compassion", "Placentia: The City That Sticks Together", and "Placentia: A City of Compassion and Togetherness". Through brief discussion, the Committee decided that "Placentia: A City of Compassion and Togetherness" would be the theme for the 2020 festival. Supervisor Ortiz provided a brief update regarding Concerts in the Park.

8. AGENDA BUILDING: All items are to remain on the agenda.

ADJOURNMENT: Vice chair Martin **MOTIONED** to adjourn the meeting. The motion was **SECONDED** by Chairperson Binnings. The meeting was adjourned at 6:15 p.m. to the next regular meeting via teleconference on Wednesday, July 8, 2020 at 5:00 p.m.