



# Heritage Committee Agenda

August 12, 2020, 5:00 p.m.  
Teleconference, City Hall

## **SPECIAL PROCEDURES NOTICE DURING COVID-19 EMERGENCY**

**Kenny Binnings**  
Chair

**Patti Martin**  
Vice Chair

**Carole Nixon**  
Treasurer

**Frank Perez**

**Bob Nixon**

**Meredith Castillo**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing City Council Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the City Council.

Given the health risks associated with COVID-19, please be advised that the City Council Chambers are closed to the public and some, or all, of the Placentia City Council Members may attend this meeting telephonically.

### **How to Submit Public Comment**

Members of the public may provide public comment by sending comments for the Heritage Committee meeting consideration by email to the Community Services Coordinator at [aimunoz@placentia.org](mailto:aimunoz@placentia.org). Please limit to 200 words or less. Comments received before or during a Committee meeting, until the close of the **Oral Communications** portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

### **Americans with Disabilities Act Accommodation**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at [cityclerk@placentia.org](mailto:cityclerk@placentia.org) or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal City Council meeting procedures as soon as the emergency has ended.

**City of Placentia**  
401 E Chapman Avenue  
City of Placentia, CA 92870

**Community Services Department**  
Phone: (714) 993-8184  
Fax: (714) 961-0283  
Website: [www.placentia.org](http://www.placentia.org)

## REGULAR MEETING

August 12, 2020, 5:00 p.m. –Teleconference

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### MEETING CALLED TO ORDER

### PLEDGE OF ALLEGIANCE

### EXECUTIVE COMMITTEE

**ROLL CALL:** Chair / Kenny Binnings  
Vice Chair / Patti Martin  
Treasurer / Carole Nixon  
Frank Perez  
Bob Nixon  
Meredith Castillo

### ORAL COMMUNICATIONS

At this time, the public is invited to address the Heritage Festival Committee concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Heritage Festival Committee.

### COMMITTEE COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Committee member would like formal action on any of the discussed items, it will be placed on a future Agenda.

### HERITAGE COMMITTEE AGENDA

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1. Minutes
  - a. Adjourned Regular meeting  
July 8, 2020  
Recommended Action: Approve
2. Treasurer's Report – Carole Nixon to provide an updated treasurer's report.
3. Sub-Committee Reports – Committee and staff to discuss sub-committee reports.
  - a. Band Review
  - b. Business Expo
  - c. Car Show
  - d. Craft
  - e. Food
  - f. Games/Activities/Entertainment
  - g. Home-Based
  - h. Non-Profit
  - i. Parade

4. Event Logistics – City and Committee to discuss event plan/postponement due to COVID-19.
5. Staff Comments – Staff to provide updates and discuss areas of responsibilities.
6. Agenda Building – Staff and committee to review agenda items for the next meeting.

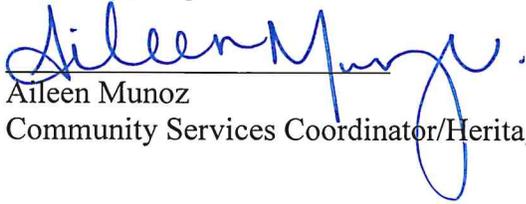
**ADJOURNMENT**

The Heritage Committee Adjourn to the next regular meeting on Wednesday, September 9, 2020 at 6:30 p.m. in the Community Meeting Room located at City Hall, 401 East Chapman Avenue, Placentia.

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**CERTIFICATION OF POSTING**

I, Aileen Munoz, Community Services Coordinator/Heritage Festival Staff Liaison, hereby certify that the Agenda for the August 12, 2020 meeting of the Heritage Committee was posted on Thursday, August 6, 2020.



Aileen Munoz

Community Services Coordinator/Heritage Committee Staff Liaison

Heritage Committee  
MINUTES of July 8, 2020

**Meeting called to order at 5:06 p.m.**

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE HERITAGE COMMITTEE:** Kenny Binnings, Carole Nixon, Bob Nixon, Frank Perez, Meredith Castillo.

**ABSENT:** Patti Martin.

**Guests:** None.

**CITY STAFF:** Veronica Ortiz, Community Services Supervisor, Aileen Munoz, Community Services Coordinator.

**ORAL COMMUNICATIONS:** None.

**COMMITTEE COMMENTS AND REPORTS:** None.

1. **MINUTES:** The minutes for June 10, 2020 were **MOTIONED** for approval by Chairperson Binnings and were **SECONDED** by Committee member Nixon. Motion carried.
2. **TREASURER'S REPORT:** Committee member Nixon provided an overview of the Treasurer's Report. There was income of \$980 from Car Show entries.
3. **COVID-19 UPDATE:** Community Services Supervisor Ortiz provided a COVID-19 update. Regarding Concerts in the Park and Movies in the Park, Supervisor Ortiz reported that the Orange County Health Department and Alcoholic Beverage Control Department are not issuing or approving permits through the end of July. Therefore, the Community Services Department has decided to forgo all summer programming for the month of July, including youth recreation programs. The Placentia Chamber of Commerce has announced that they are postponing the Taste of Placentia event to October 22, 2020. The County has directed all youth sports practices to be cancelled until further notice.  
Chairperson Binnings opened conversation to discuss if Committee members would feel comfortable attending the event should it continue during the COVID-19 pandemic. Committee member Bob Nixon, Committee member Carole Nixon, and Committee members Castillo and Perez all expressed that they would attend under safe conditions. Supervisor Ortiz noted that Tri City Park is owned and operated by Orange County Parks. As OC Parks may not issue a permit for the event, the Festival may need to be moved to a City park. There was brief discussion regarding potentially holding the event at Kraemer

Park and the logistics of holding the event at that location. Chairperson Binnings inquired about who would be responsible for enforcing social distancing. Supervisor Ortiz clarified that the responsibility would lie on the Police Department, should it become mandatory by the State to enforce these rules. Committee member Nixon reported that after speaking to several band directors, many are concerned about transportation and not having enough time to prepare students with new performance material. Supervisor Ortiz introduced the idea of the potential need for capacity limits on vendors, parade participants, festival goers, and Car Show entries. Committee member Nixon expressed her opinion that it not be practical to have a Band Review this year, as there is not enough space to safely accommodate band members, and lack of time to adequately prepare for a performance piece. Chairperson Binnings proposed the idea of offering to local schools the opportunity to instead have a standing performance in the park. There was consensus amongst the Committee regarding the importance of following Governor Newsom's orders on social gatherings. There was consensus amongst the Committee to cancel marching bands in the Parade. There was brief discussion regarding social distancing at the Car Show area. Committee member Perez expressed that there is already considerable distancing between entries that allow for social distancing.

4. **SUB-COMMITTEE REPORTS:** Discussion for this item was tabled to the next regular meeting.
  - a. **Band Review:** None.
  - b. **Business Expo:** None.
  - c. **Car Show:** None.
  - d. **Craft:** None.
  - e. **Food:** None.
  - f. **Games/Activities:** None.
  - g. **Home Based:** None.
  - h. **Non Profit:** None.
5. **GRAND MARSHALL:** Discussion for this item was tabled to the next regular meeting.
6. **GAMES SERVICES AND ENTERTAINMENT:** Discussion for this item was tabled to the next regular meeting.
7. **STAFF COMMENTS:** None.
8. **AGENDA BUILDING:** All items are to remain on the agenda.

**ADJOURNMENT:** Committee member Nixon **MOTIONED** to adjourn the meeting. Committee member Perez **SECONDED** the motion. A special meeting is to be determine. The meeting was adjourned at 6:08 p.m. to the next regular meeting via teleconference on Wednesday, August 12, 2020 at 5:00 p.m.