

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION MEETING
MARCH 14, 2011

Meeting called to order at 7:03 p.m.

ROLL CALL

Present: Bartelt, Dougherty, Emrick, Granger, Newman
Absent: Hunt, McDermott
Staff Present: Steve Pischel, Director of Community Services
Mike Kudron, Recreation Services Manager
Maria Elena Maurer, Administrative Assistant, Community Services

PLEDGE OF ALLEGIANCE – Led by Commissioner Bartelt.

ORAL COMMUNICATIONS – None in attendance.

1. **APPROVAL OF MINUTES** – February 7, 2011

MOTION by Commissioner Dougherty to approve the minutes of February 7, 2011 as submitted; **SECOND** by Commissioner Granger and **CARRIED** by a **5-0-2-0 VOICE VOTE** (Hunt, McDermott Absent).

2. **MONTHLY REPORTS** –

Staff Kudron distributed pictures of small projects that were recently completed and included playground poured-in place surfacing at Kraemer and McFadden Parks and new fences installed at McFadden Park behind the hand ball courts and Tuffree Park between the park and Tri-City Park. These projects were funded by park development dollars.

3. **SKATE PARK SUBCOMMITTEE UPDATE** – Commissioner Newman reported that the subcommittee had met earlier and had discussed setting up a meeting with the skate park group and their liaison on April 11, 2011 before the Commission meeting. They will be given a list of parks and they will be asked to come up with ideas and a location for a skate park. All Commissioners agreed that this was a good idea as a first step/learning experience, and to also put light on some of the obstacles.

4. **SENIOR CENTER REHABILITATION PROJECT UPDATE** – Staff Pischel reported that he had done a walk-through of the Powell Building with Public Works staff to determine which of the remaining components can be accomplished by in-house maintenance staff. Some of these items include replacing some of the cabinetry in the kitchen with stock cabinets from Home Depot, painting the outside of the building and the patio area, replacing some fascia boards, front

landscaping, etc. This project is scheduled to be completed by the middle of April with a grand opening on the 19th.

Staff Pischel added that through the Orange County Board of Supervisors Fund 130, Placentia was approved to receive \$11,000 in discretionary money that can be used for new computers for the Cathy Torrez Learning Center, and a new refrigerator. Commissioners agreed that the May meeting will be held at the E.T. Powell Building to be able to see all the improvements.

Commissioner Bartelt asked what the lease amount is for the current Cathy Torrez Learning Center location, and if this amount can be used for other Community Services projects. Staff Pischel responded that the lease amount currently being paid is \$600/month. This amount would not be budgeted for in fiscal year 2011-2012.

5. **KRAEMER PARK RESTROOM RENOVATION PROJECT** – Staff Kudron indicated that the architect, Richard Fisher Associates, had made a presentation of this project at the City Council meeting of March 1, 2011. The two proposed concepts were explained in detail and the reasons for choosing Concept B were explained. City Council was pleased with the scope of the project, raising only a couple of concerns that relate to losing park seating and the sand volleyball court not being ADA accessible. Staff Pischel explained that as per ADA guidelines, the volleyball court is exempt from being ADA accessible because the sport “activity” is “sand volleyball” and the surface is meant to be sand.

Staff Kudron added that the majority of the state grant funds will be spent before the June 30, 2011 deadline although the project may be completed until July.

6. **DOG ISSUES AND ORDINANCE REVISION** – Staff Pischel distributed the draft with the proposed changes to the Ordinance that relates to prohibiting dogs on specified areas of City parks. The intent is to prohibit dogs in any designated athletic fields or playgrounds as recommended by the Commission. There are two scheduled “readings” on April 5 and April 19, 2011, and by the end of May it will go into effect.

MOTION by Commissioner Newman to approve the revised Ordinance 0-2011 as presented on March 14, 2011; **SECOND** by Commissioner Granger and **CARRIED** by unanimous **VOICE VOTE 5-0-2-0** (Hunt, McDermott Absent).

Commissioner Dougherty asked what the best way would be to let people know that they can be fined if dogs are allowed, without a leash, on any City field or playground. Staff Kudron indicated that it will be announced in the fall Quarterly and the City website, and once Code Enforcement staff is out enforcing this ordinance, people will spread the word. Commissioner Dougherty noted that the Sports Advisory Committee will also be a good source to give out this information to their leagues.

7. **ALLOCATION POLICY AND FIELD USE UPDATE** – Staff Kudron presented a brief overview of the proposed revisions to the Allocation Policy and indicated that since some of the changes are significant, that it would be best to take it to the

sub-committee for further discussion, and then to the Sports Advisory for additional input.

8. **SOFTBALL FIELD CHANGE OF USE** - Staff Kudron stated that, as previously discussed, the Torii Hunter field has been underutilized and it currently has a tight designation that states only youth softball can be played on this field. However, there are groups that can use it; Little League and Pony Baseball would be interested in playing their t-ball program. In order to expand the use of this field, Staff proposed a change in designation and signage that would allow youth activities other than softball to be authorized by permit only. Commissioners agreed that as long as Staff is controlling the use of this field by other youth groups, the use should be expanded.

MOTION by Commissioner Dougherty to approve Staff's recommendation to change the designation and signage at the Torii Hunter field by adding "Youth activities other than softball may be authorized by permit only"; **SECOND** by Commissioner Bartelt and **CARRIED** by unanimous **VOICE VOTE 5-0-2-0** (Hunt, McDermott Absent).

9. **KRAEMER PARK CELL SITE REVIEW** - Staff Kudron reported that Staff had met with several cell site providers interested in Kraemer Park as a cell site location. One of the carriers, Verizon, submitted a proposal to install a Mono-pine wireless facility that includes two location options with an equipment enclosure near the parking lot. Discussion ensued regarding the pros and cons of the two location options concluding that Option Two, pole location in grassy area behind the Backs Bldg., would be the best location. The tree would blend in with the trees currently there and there would be an upgrade to the existing planter.

The general area, including Valencia High School, would get better reception. Residents living within 300' of Kraemer Park will be noticed about the project.

MOTION by Commissioner Emrick to approve Option Two as the Verizon location for the cell site and encourage Staff to continue to work with the previously established guidelines regarding cell site projects; **SECOND** by Commissioner Newman and **CARRIED** by unanimous **VOICE VOTE 5-0-2-0** (Hunt, McDermott Absent).

10. **TORII HUNTER SOFTBALL FIELD** – This item was discussed as Item 8.

PARK INSPECTION REPORTS – Commissioner Granger was happy to report that all the dead trees at Parque Del Arroyo Verde have been removed. Commissioner Bartelt commented on the Little League Opening and the street cones left on Alta Vista. The event seemed to have ended, but the cones had not been removed and were causing delays in traffic flow.

STAFF COMMENTS – Staff Pischel distributed the Mayor's State of the City flyer. He also reported on the Community Meeting held at Koch Park. Many of the residents that live around the park expressed concern about the recent automobile accident that took place at the intersection of Golden and Valencia.

AGENDA BUILDING AND MEETING SCHEDULE – Skate Park Subcommittee Report, Sports Advisory Update, Senior Center Project Update, and Kraemer Park Restroom Renovation Update. Commissioner Granger requested to review the monthly calendar of agenda items at the June meeting.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Dougherty to adjourn to a regular meeting at 7:00 p.m. on Monday, April 11, 2011; **SECOND** by Commissioner Granger, **MOTION CARRIED 5-0-2-0** (Hunt, McDermott Absent). Meeting adjourned on March 14, 2011 at 8:46 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission