

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION MEETING
JANUARY 10, 2011

Meeting called to order at 7:04 p.m.

ROLL CALL

Present: Bartelt, Emrick, Granger, Hunt, Newman
Absent: Dougherty, McDermott
Staff Present: Steve Pischel, Director of Community Services
Mike Kudron, Recreation Services Manager
Maria Elena Maurer, Administrative Assistant, Community Services

PLEDGE OF ALLEGIANCE – Led by Commissioner Emrick

ORAL COMMUNICATIONS – None in attendance.

COMMISSIONER'S COMMENTS – Commissioner Granger indicated that the Skate Park subcommittee had met earlier and received good information from staff regarding other cities' skate parks. Skate spots fit in a smaller area above ground and could possibly be incorporated into one of the parks like Koch Park. Staff Kudron mentioned that Heidi Lemmon, the Skate Park Association USA representative, will be meeting with City Administrator Troy Butzlaff to discuss sponsorships, funding and general information regarding Skate Parks. This information will be shared at the next Commission meeting.

1. **APPROVAL OF MINUTES** – December 13, 2010

MOTION by Commissioner Granger to approve the minutes of December 13, 2010 as submitted; **SECOND** by Commissioner Bartelt and **CARRIED** by a **5-0-2-0 VOICE VOTE** (Dougherty, McDermott Absent)

2. **MONTHLY REPORTS** – Staff Kudron reported that 19 proposals had been received for architectural services to renovate Kraemer Park restroom. After reviewing all the proposals, staff selected Richard Fisher and Associates to design the project. The landscape design will include restroom, basketball and volleyball courts renovation, park lighting, adding additional benches, etc.

Staff Kudron added that staff is gathering quotes to add security lighting near the exterior entrance of the Backs Bldg. It is also high in the priority to improve the lighting at Tynes Gym. The drainage problem is being addressed with the addition of the cell tower. Funds to make these lighting improvements will come from the CDGB grant.

3. **SENIOR CENTER REHABILITATION PROJECT UPDATE** – Staff Pischel reported that the project is coming along. There have been some delays to clarify some of the areas in the original specs. A meeting is scheduled on January 12,

2011 to look at flooring options. The seniors continue to meet at the Backs Bldg. until all the work is completed at the E.T. Powell Bldg.

4. REVIEW AND APPROVAL OF DOG ON A LEASH ORDINANCE

Staff Pischel indicated that the City Attorney is still working on the changes to the City ordinance. The ordinance will address ball fields and playgrounds as they relate to prohibiting animals without a leash. This update will be brought back to the next meeting.

5. SERVE-DAY DISCUSSION

Staff Pischel mentioned that in the past, various groups have offered to do projects as part of Serve-Day. The following potential projects were suggested: Arroyo Verde's block wall and Kraemer Park's retaining wall be painted one color; Tynes Gym bathroom remodel; playground clean-up and sand filling; planting shrubs and flowers at Placentia Champions Sports Complex. Commissioners were urged to refer to staff those organizations wanting to do a Serve-Day.

6. CIP UPDATES AND PROJECT REVIEW

Staff Pischel noted that some of the projects mentioned by Staff Kudron during his monthly report are small enough projects that can be shelf-ready once the pricing is done and funding is available. He proposed to bring in a landscape architect to do new designs for the under-utilized parks and use their expertise for conceptual plans. It was agreed that this would be money well spent allowing to have the concepts ready once the funding is secured.

Staff Pischel added that an architect has been hired to do the design to improve the Gomez Building. Staff Kudron met with the architect and the scope of work will include flooring in the main room, creating a new exterior wall, upgrades to the restroom, a new facade including windows and doors for ADA accessibility, sidewalk improvements and exterior lighting improvements. This project will be funded through the Community Development Block Grant (CDBG). The Gomez Building qualified for this grant meeting the specific criteria required along with Parque De Los Ninos, Backs Building, Powell Building and Santa Fe Park.

7. ALLOCATION POLICY REVIEW –

Staff Kudron stated that any comments/recommendations regarding the Allocation Policy initially would be reviewed by the subcommittee. Commissioners Hunt and Newman discussed those areas that need clarification/changes. It was agreed that Staff Kudron will put together all the changes to be discussed by the subcommittee, and bring it back to the Commission for approval. The Sports Advisory Committee will be notified followed by implementation. Staff Kudron added that the Snack Shack guidelines will be kept separate from the Allocation Policy.

PARK INSPECTION REPORTS – Commissioner Granger commented that she noticed there are three gates from residents' homes that have access to Kraemer Park. Staff indicated that other parks also have access and there is nothing in the code that prohibit this access. Commissioner Bartelt reported that an irrigation lid outside the bathroom at Vaqueros Park is broken.

STAFF COMMENTS - Staff Kudron reported that the cell tower and improvements to the outside of Tynes Gym look really nice. The problem with the lights being out at Tuffree Park was due to potential copper wire theft; this impacted Pony Baseball tryouts. The lights have been fixed and are now working. Commissioner Hunt mentioned that the use of cameras in critical areas would alleviate this problem. Staff Kudron added that there may be funding available and staff will look into this.

AGENDA BUILDING AND MEETING SCHEDULE – Staff Pischel suggested that the next meeting be held at the Backs Community Building in order to get the community's input regarding the improvements to Kraemer Park. Due to the holidays on February 14 and 21, the special meeting will be held on February 7, 2011 starting at 6:30 p.m. at the Backs Community Building.

A community meeting will be scheduled at the Gomez Center on either January 24, 26, or 27 to discuss the proposed improvements/design concepts with the architect.

Skate Park Discussion, Allocation Policy Review will be placed on the next agenda.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Granger to adjourn to a special meeting at 6:30 p.m. on Monday, February 7, 2011 at the Backs Community Building; **SECOND** by Commissioner Newman, **MOTION CARRIED 5-0-2-0.** (Dougherty, McDermott Absent). Meeting adjourned on January 10, 2011 at 9:04 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission