



401 E. Chapman Avenue  
Placentia, CA 92870  
(714) 993-8232

---

**Mission Statement:**

*The Placentia Community Foundation solicits, receives, invests and makes grants of funds, property and other resources to provide direct charitable services to aid, sponsor, promote, advance and assist worthy activities, programs and services in the City of Placentia to further cultural, educational, and recreational events and causes.*

---

**AGENDA**  
**Regular Meeting of**  
**The Placentia Community Foundation**  
**October 26, 2020 – 5:00 P.M.**  
**SPECIAL PROCEDURES NOTICE DURING**  
**COVID-19 EMERGENCY**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing Placentia Community Foundation Board Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the Placentia Community Foundation.

Given the health risks associated with COVID-19, please be advised that City Hall is closed to the public and some, or all, of the Placentia Community Foundation members may attend this meeting telephonically.

**How to Submit Public Comment**

Members of the public may provide public comment by sending comments for the Placentia Community Foundation meeting consideration by email to the Community Services Supervisor at [vortiz@placentia.org](mailto:vortiz@placentia.org). Please limit to 200 words or less. Comments received before or during a Board meeting, until the close of the Oral Communications portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

**Americans with Disabilities Act Accommodation**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at [cityclerk@placentia.org](mailto:cityclerk@placentia.org) or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal meeting procedures as soon as the emergency has ended.

The Placentia Community Foundation welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

The Placentia Community Foundation encourages free expression of all points of view. Any person who wishes to speak regarding an item on the agenda will address the Board at the time the item is being considered. Upon recognition by the Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer. If you wish to speak on an item that is not on the agenda, please do so during the period listed for Public Comment. All supporting information is available for public review in the Foundation offices.

**Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Placentia Community Foundation at (714) 993-8232. Notification 48 hours prior to the meeting will generally enable the Foundation to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

---

**AGENDA**  
**Regular Meeting of**  
**The Placentia Community Foundation**  
**October 26, 2020 – 5:00 P.M.**

**ORDER OF BUSINESS**

1. Meeting Called to Order
2. Pledge of Allegiance
3. Roll Call: Vivian M. Perez                      Jolene Durbin  
                  Kevin A. Larson                      Kathi Baldwin
4. Review and Approval of Minutes for September 28, 2020.
5. Public Comment.
6. Treasurer’s report. Board member Larson to provide the Foundation with a brief treasurer’s report.
7. Review and approval of any deposits and approval of any payments.
8. Board Recruitment. Staff and Board to discuss recruitment of new members.
9. Board member comments and requests.
10. Staff/Department comments and updates.
  - Program/Events Updates

11. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.
12. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on November 23, 2020.

---

**Certification of Posting**

I, Veronica Ortiz, Executive Secretary of the Placentia Community Foundation, hereby certify that the Agenda for the October 26, 2020 regular meeting of the Placentia Community Foundation was posted on Thursday, October 22, 2020.



---

Veronica Ortiz, Community Services Supervisor/Executive Secretary



401 E. Chapman Avenue  
Placentia, CA 92870  
(714) 993-8232

---

**MINUTES**  
**Foundation Informal Meeting**  
**September 28, 2020**

- 1. Meeting Called to Order 5:05 p.m.**
- 2. Pledge of Allegiance.**
- 3. Roll Call:**
  - Present: Kathi Baldwin, Kevin A. Larson, Jolene Durbin, Vivian Perez
  - City Staff: Karen Crocker, Director of Community Services, Veronica Ortiz, Community Services Supervisor, Daniela Escobedo, Community Services Office Assistant.
  - Guest: None.
  - Absent: None.
- 4. Review and Approval of Minutes for June 29, 2020, July 27, 2020, and August 24, 2020.**

The review and approval of minutes for June 29<sup>th</sup>, July 27<sup>th</sup>, and August 24<sup>th</sup> were MOTIONED for approval by Board member Baldwin. The motion was SECONDED by Board member Larson. Motion carried.
- 5. Public Comment.**

None.
- 6. Treasurer's Report.**

Board member Larson provided a review of the Treasurer's Report. Board member Larson reported no activity for the previous month.
- 7. Review and Approval of Deposits.**

There were no deposits reported.
- 8. Update on 2020 Grant Program.**

Supervisor Ortiz reported that all the selected grant recipients had accepted the funds. Supervisor Ortiz and Board member Larson finalized the Memorandum of Understanding specifying that the funds would need to be used in a way that would benefit the Placentia community and further requested a final report of how the funds were utilized.
- 9. New board members.**

Supervisor Ortiz opened discussion regarding the recruitment of new board members. Director of Community Services Crocker, Supervisor Ortiz, and Board member Larson had previously discussed using social media to promote the Foundation and recruit new members. Board member Baldwin briefly discussed the 5-Year Strategic Plan. One of the main pillars of the Plan is consulting with members of the City Council members to nominate qualified individuals in their respective districts. Director Crocker discussed how she revisited

the 2009 agenda report establishing important details of the Foundation. Board member Perez noted that there was a revision in 2016 reorganizing the bylaws of the Foundation.

**10. Board member comments and requests.**

None.

**11. Staff/Department comments and updates.**

Supervisor Ortiz provided a brief update on Fall 2020 programming. While the Senior Center remains closed for congregate meals and recreational programming, staff have continued to deliver frozen meals to seniors. The Community Services Department is hosting a Halloween Drive-In Movie event, as well as the Halloween Hunt, an event where families can drive to different locations in the City and pick up Halloween treats and candy. Virtual classes have continued, with new videos posted every week on the Community Services Department YouTube channel.

Director Crocker provided a brief update regarding the Senior Center. Although the Powell Building that hosts the Senior Center has remained closed due to COVID-19, several renovations have been taking place, including repainting the interior and refurbishing the facility. Director Crocker noted that the emergency funds granted to the Senior Center by the Foundation have been helpful in renovations. There was brief discussion regarding when the Senior Center will reopen for congregate meals and recreational activities. Director Crocker clarified that the Senior Center will reopen in accordance with direction from the Orange County Office on Aging and Senior Serv.

**12. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.**

The next regular meeting is scheduled for October 26<sup>th</sup>.

**13. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on October 26<sup>th</sup>, 2020.**