



401 E. Chapman Avenue
Placentia, CA 92870
(714) 993-8232

Mission Statement:

The Placentia Community Foundation solicits, receives, invests and makes grants of funds, property and other resources to provide direct charitable services to aid, sponsor, promote, advance and assist worthy activities, programs and services in the City of Placentia to further cultural, educational, and recreational events and causes.

AGENDA
Regular Meeting of
The Placentia Community Foundation
November 30, 2020 – 5:00 P.M.
SPECIAL PROCEDURES NOTICE DURING
COVID-19 EMERGENCY

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing Placentia Community Foundation Board Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the Placentia Community Foundation.

Given the health risks associated with COVID-19, please be advised that City Hall is closed to the public and some, or all, of the Placentia Community Foundation members may attend this meeting telephonically.

How to Submit Public Comment

Members of the public may provide public comment by sending comments for the Placentia Community Foundation meeting consideration by email to the Community Services Supervisor at vortiz@placentia.org. Please limit to 200 words or less. Comments received before or during a Board meeting, until the close of the Oral Communications portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal meeting procedures as soon as the emergency has ended.

The Placentia Community Foundation welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

The Placentia Community Foundation encourages free expression of all points of view. Any person who wishes to speak regarding an item on the agenda will address the Board at the time the item is being considered. Upon recognition by the Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer. If you wish to speak on an item that is not on the agenda, please do so during the period listed for Public Comment. All supporting information is available for public review in the Foundation offices.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Placentia Community Foundation at (714) 993-8232. Notification 48 hours prior to the meeting will generally enable the Foundation to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

AGENDA
Regular Meeting of
The Placentia Community Foundation
November 30, 2020 – 5:00 P.M.

ORDER OF BUSINESS

1. Meeting Called to Order
2. Pledge of Allegiance
3. Roll Call: Vivian M. Perez Jolene Durbin
 Kevin A. Larson Kathi Baldwin
4. Review and Approval of Minutes for October 26, 2020.
5. Public Comment.
6. Treasurer’s report. Board member Larson to provide the Foundation with a brief treasurer’s report.
7. Review and approval of any deposits and approval of any payments.
8. Dia De Los Muertos Event overview.
9. Board Recruitment. Board to discuss and approve new board membership.
10. PCF Board City Council Presentation and Meet and Greet Event.
 - Board to discuss presentation and Meet and Greet event details

11. Memorandum of Understanding.

- Board to discuss MOU between PCF and Ms. Jordan for the purposes of expanding the social media presence.

12. Staff/Department comments and updates.

- Program/Events Updates.
- Request to partner with the Foundation for Spark of Love Toy Drive.
- Update on NOC Task Force grant and approval to invoice the NOC Task Force for unpaid grant funds.

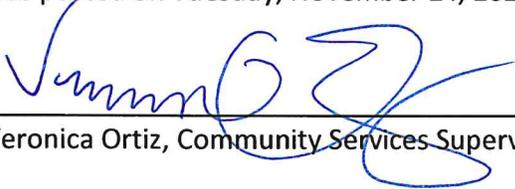
13. Board member comments and requests.

14. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

15. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on December 21, 2020.

Certification of Posting

I, Veronica Ortiz, Executive Secretary of the Placentia Community Foundation, hereby certify that the Agenda for the November 30, 2020 regular meeting of the Placentia Community Foundation was posted on Tuesday, November 24, 2020.



Veronica Ortiz, Community Services Supervisor/Executive Secretary



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MINUTES
Foundation Informal Meeting
October 26, 2020

1. Meeting Called to Order 5:07 p.m.

2. Pledge of Allegiance.

3. Roll Call:

Present: Kevin A. Larson, Jolene Durbin, Vivian Perez
City Staff: Veronica Ortiz, Community Services Supervisor.
Guest: None.
Absent: Kathi Baldwin.

4. Review and Approval of Minutes for September 28, 2020.

The review and approval of minutes for September 28th were **MOTIONED** for approval by Board member Larson. The motion was **SECONDED** by Board member Durbin. Motion carried.

5. Public Comment.

None.

6. Treasurer's Report.

Board member Larson provided a review of the Treasurer's Report. There were 7 disbursements reported for the month of September. Two of these disbursements went to the California Department of Justice for tax filing fees. The remaining five were previously-designated grant fund from the COVID-19 relief emergency grant program.

7. Review and Approval of Deposits.

Board member Larson reported one deposit from LOT318. The deposit was for a disbursement owed to the City for collaboration on the North Orange County Task Force grant.

8. Board Recruitment.

Supervisor Ortiz opened discussion for the recruitment of new board members. Board member Larson provided a brief overview of a meeting discussing the subject. The Foundation discussed utilizing the recruitment process used by the City for committees and commissions. There was also discussion regarding hosting a meet and greet for interested members of the community, to provide a presentation reviewing the Foundation's philanthropic endeavors, community involvement, and impact statements, amongst other things, to build awareness of the Foundation and promote their brand. There was discussion regarding potential advertisement for the Foundation on the Placentia Buzz and updates to the Foundation website.

9. Board member comments and requests.

There was brief discussion regarding the Foundation's participation in the Santa Fe Merchants Dia De Los Muertos event.

10. Staff/Department comments and updates.

Supervisor Ortiz provided a brief review of Fall and Winter 2020 Community Services programs, including drive-in movies and drive-through Halloween and Holiday events.

11. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

A report on the Santa Fe Merchants Dia De Los Muertos events is to be added to the agenda. The next regular meeting is scheduled for November 30th.

12. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on November 30, 2020.
