

MINUTES  
PLACENTIA RECREATION AND  
PARKS COMMISSION MEETING  
SEPTEMBER 13, 2010

---

Meeting called to order at 7:02 p.m.

**ROLL CALL**

Present: Bartelt, Dougherty, Emrick, Granger, Hunt, McDermott, Newman

Staff Present: Steve Pischel, Director of Community Services  
Mike Kudron, Recreation Services Manager  
Maria Elena Maurer, Administrative Assistant, Community Services  
Kelliagh Brown – Community Services Coordinator  
Veronica Ortiz – Community Services Coordinator  
Felipe Zambrano – Community Services Coordinator

**PLEDGE OF ALLEGIANCE** – Led by Commissioner Newman

**ORAL COMMUNICATIONS** – None in attendance.

**ELECTION OF OFFICERS** – Commissioner McDermott opened the nominations for the Chair position.

Commissioner Bartelt nominated Commissioner Emrick for the Chair position; Second by Commissioner Granger. Commissioner McDermott closed the nominations.

**MOTION** by Commissioner Bartelt to appoint Commissioner Emrick for the Chair position; **SECOND** by Commissioner Granger and **CARRIED** by a **6-0-0-1 VOICE VOTE** (Emrick Abstained).

Commissioner McDermott opened the nominations for the Vice-chair position.

Commissioner Bartelt nominated Commissioner Dougherty for the Vice-Chair position; Second by Commissioner Emrick. Commissioner McDermott closed the nominations.

**MOTION** by Commissioner Bartelt to appoint Commissioner Dougherty for the Vice-Chair position; **SECOND** by Commissioner Emrick and **CARRIED** by a **6-0-0-1 VOICE VOTE** (Dougherty Abstained).

**COMMISSIONER'S COMMENTS** – Commissioner Hunt stated that Staff has done a great job completing a successful summer program. He noted that it is vital for Koch Park to be able to offer an after school program in the winter since there is lack of programs being offered in the north part of town. Commissioner Granger agreed that the north end of the City also needs to offer activities so that the kids have someplace to go. Commissioner Bartelt commented that the Tori Hunter softball fields do not seem to be used at all and they should be ideal for the city to have their T-Ball and softball

programs. Staff Kudron stated that they are being used by the Boys & Girls RBI leagues during the spring and summer. The MOU that was signed with the City gives the Boys & Girls Club priority use and they are expanding their programs. The City has rented this field to other outside groups like ASA as well.

Staff Pischel added that expanding the after school program to the north would require adding it as a budget item for City Council approval. This item can be put on the next Commission's agenda for discussion.

1. **APPROVAL OF MINUTES** – August 9, 2010  
**MOTION** by Commissioner Newman to approve the Minutes of August 9, 2010 as submitted; **SECOND** by Commissioner Granger and **CARRIED** by a **6-0-0-1 VOICE VOTE** (Newman Abstained).
2. **MONTHLY REPORTS** – Staff Kudron indicated that most of the items on his monthly report will be discussed under Item 4. He mentioned that the winter issue of the Placentia Quarterly is in the process of being developed. He briefly discussed the Rotary Club's proposed "Cowabunga" fundraising event indicating that staff met with their representatives at Kraemer Park to discuss the park's possibilities to hold this event. The Rotary Club will be sending a letter to the City to request approval to hold this event. This is similar to the event Valencia High School held last year where all staff's direct costs were covered.
3. **HERITAGE FESTIVAL & PARADE** - Commissioners McDermott and Granger will be riding in the parade and help with traffic control at the event. Commissioner Bartelt will also be able to help with traffic control.
4. **REVIEW COMMUNITY SERVICES SUMMER PROGRAMMING** - Staff Kudron introduced Community Services Coordinators Kelliagh Brown, Veronica Ortiz and Felipe Zambrano. Each of the Coordinators reviewed and summarized the programs and activities they currently supervise. Attendance in many of the classes, sports programs, and events such as Movies at the Park and Concerts in the Park was high, and those that participated expressed full satisfaction. Staff Pischel and Kudron thanked the Community Services staff for their hard work, commitment and their ability to lead the part time staff to a very successful summer.
5. **SENIOR CENTER REHABILITATION PROJECT UPDATE** – Staff Pischel reported that the bid opening was held earlier today; a total of 8 bids were received. He will be able to bring back more information at the next meeting once the bids are analyzed.
6. **DOG ISSUES AFFECTING CITY FACILITIES** - Staff Kudron distributed information on the Municipal Code that refers to animals running at large and being required to be on a leash and asked for the Commission's direction. Staff Pischel noted that in 2004, staff did some research and looked into the various issues related to dog parks. Some cities have since then built Dog Parks in the area and staff can contact them for information and do a site visit if there is an interest. Commissioner Newman stated that schools prohibit dogs in the sports fields altogether. Commissioner Hunt added that the problem at hand is the fact

that dogs are set free to run, without a leash, on sports fields thus creating a health issue. He suggested that the ordinance be re-written to include that where there are dedicated athletic fields or playgrounds where children are playing, animals are not allowed. Once it is stated in the ordinance, it can be enforced. Staff will contact the School District and other cities to find out how their ordinance is written and enforced. This item can be further discussed at the next meeting.

7. **WIRELESS COMMUNICATION FACILITY UPDATE** - Staff Kudron summarized the current wireless communication projects. The Placentia Champions Sports Complex co-locate is near completion that will attach antennas to the current pole. Enhancement of the chain link fence was an improvement and staff learned a lot from this project. Staff met with Trillium Consulting to clarify what the City wanted the shelters to look like at Koch Park (a sample of a pre-fabricated unit was distributed at this time). In the end, they were happy to get clarification and they understood why the City did not want a custom-type unit that would be difficult to duplicate in the future.

There is an opportunity to enhance park land at Samp Park and Staff is currently talking to a group interested in installing a cell tower in the fenced in area that is City owned. With this project, staff is looking at the whole park for enhancements as it has a lot of potential. The Tuffree Hill Park project is moving forward. A public hearing was held to notify the residents of the project and there was no opposition. The enhancement to the outside of the gym will be a great improvement. There is a potential to add up to three carriers to this site.

8. **SPORTS ADVISORY COMMITTEE** – Staff Kudron reported that staff had met at the Placentia Champions Sports Complex concession stand with the sports groups to do a walk-through and to get feedback to develop a policy. A draft Concession Stand policy was distributed and Commissioners were asked for their input. He recommended that the item that relates to the City approving removal or replacement of the equipment/appliances be taken out of the policy, but be included in a separate exhibit. He also noted that it was recommended that a separate agreement be created with each of the sports groups that includes a separate clean-up/damage deposit.

Commissioner Hunt suggested that each sport group be responsible to pay back the City to pressure wash the facility at least once a year to insure a neat and clean concession stand and that is done properly (this applies to the restrooms as well). Commissioners Granger and Bartelt mentioned that several of the facilities need to be cleaned on a regular basis, especially restrooms. Staff Pischel stated that through a graffiti removal process, a power washer may be purchased to be able to use to clean facilities.

9. **CIP UPDATE** - Staff Pischel stated that he would like to schedule in a couple of months a night visit to some of the parks/facilities to get a visual of the lighting. Staff Kudron spoke regarding the energy efficient audit that is about to be completed. The lighting project was put on hold since the November 2009 inventory and costs analysis concluded that replacement (about \$1,000 for each light) and/or new light installations (about \$5,000 each) was too expensive. The current lighting allocation of \$150,000 includes a grant from the American

Recovery & Reinvestment Act of 2009. Once the audit is completed, staff will meet with the Administration Department to determine the best lighting options. Additional discussion and direction with the Commission will follow.

10. **MEASURE W BALLOT MEASURE** – Staff Pischel distributed information regarding Measure W. He explained that due to communication technology changes, Measure W is a proposal to update certain definitions in the City's Utility Users Tax ordinance and to modernize the language without increasing the tax rate of 3.5% that Placentia residents currently pay. It is important for tax payers to understand that the City receives revenues from the UUT that go directly into the General Fund to pay for essential city services and without these funds of approximately \$800,000, City service levels may have to be cut in order to keep a balanced budget. Staff Pischel stated that this is the reason Measure W will be on the November 2, 2010 ballot.

**PARK INSPECTION REPORTS** - Commissioner Granger reported that the park name sign at Kraemer Park continues to move and it has not been fixed. She would also like to see that all park restrooms get a power wash on a regular basis.

**STAFF COMMENTS** - Staff Pischel thanked the Commission for their continued support.

**AGENDA BUILDING AND MEETING SCHEDULE** - Dog Issues at City Facilities, Parks Lighting update, and Senior Center Rehabilitation update will be placed on the next agenda.

**ADJOURNMENT** - There being no further business, **MOTION** by Commissioner McDermott to adjourn to a special meeting at 7:00 p.m. on Monday, October 18, 2010; **SECOND** by Commissioner Hunt, **MOTION CARRIED 7-0**. Meeting adjourned on September 13, 2010 at 9:36 p.m.

---

Maria Elena Maurer, Recording Secretary  
Recreation and Parks Commission