



401 E. Chapman Avenue
Placentia, CA 92870
(714) 993-8232

Mission Statement:

The Placentia Community Foundation solicits, receives, invests and makes grants of funds, property and other resources to provide direct charitable services to aid, sponsor, promote, advance and assist worthy activities, programs and services in the City of Placentia to further cultural, educational, and recreational events and causes.

AGENDA
Regular Meeting of
The Placentia Community Foundation
February 22, 2021 – 5:00 P.M.
SPECIAL PROCEDURES NOTICE DURING
COVID-19 EMERGENCY

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing Placentia Community Foundation Board Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the Placentia Community Foundation.

Given the health risks associated with COVID-19, please be advised that City Hall is closed to the public and some, or all, of the Placentia Community Foundation members may attend this meeting telephonically.

How to Submit Public Comment

Members of the public may provide public comment by sending comments for the Placentia Community Foundation meeting consideration by email to the Community Services Supervisor at vortiz@placentia.org. Please limit to 200 words or less. Comments received before or during a Board meeting, until the close of the Oral Communications portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

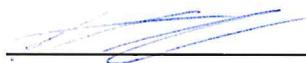
The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal meeting procedures as soon as the emergency has ended.

- Placentia Business/donor research.
11. Staff/Department comments and updates.
 12. Board member comments and requests.
 13. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.
 14. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on March 22, 2021.
-

Certification of Posting

I, Veronica Ortiz, Executive Secretary of the Placentia Community Foundation, hereby certify that the Agenda for the February 22, 2021 regular meeting of the Placentia Community Foundation was posted on Thursday, February 18, 2021.

 for Veronica Ortiz

Veronica Ortiz, Community Services Supervisor/Executive Secretary



401 E. Chapman Avenue
Placentia, CA 92870
(714) 993-8232

MINUTES
Foundation Regular Meeting
January 11, 2021

1. Meeting Called to Order 5:05 p.m.

2. Pledge of Allegiance.

3. Roll Call:

Present: Vivian M. Perez, Kevin A. Larson, Jolene Durbin, Kathi Baldwin, Sheila Jorda, Tricia Montelongo

City Staff: Karen Crocker, Director of Community Services, Veronica Ortiz, Community Services Supervisor, Daniela Escobedo, Community Services Office Assistant.

Guest: Doug Stanley.

Absent: None.

4. Review and Approval of Minutes for November 30, 2020.

The review and approval of minutes for November 30th were **MOTIONED** for approval by Board member Baldwin. The motion was **SECONDED** by Board member Jordan. Motion carried.

5. Public Comment.

Community member Doug Stanley introduced himself to the Board. Stanley is a local Placentia resident who is looking to become more involved in the community.

6. Treasurer's Report.

Board member Larson provided a brief overview of the Treasurer's Report. Board member Larson reported minimal activity in December 2020. Larson offered a correction to the November 2020 Treasurer's Report. A refund to LOT318 was classified as a deposit. The entry should instead be classified as a credit back to the North Orange County Task Force for unused funds allocated for staffing costs at the Teen Center. Board member Larson **MOTIONED** to approve this correction, and issue a refund to the NOCTF. This motion was **SECONDED** by Board member Baldwin. Motion carried. Board member Larson provided a brief overview of the draft 2021 budget. The budget included items for Beer & Wine garden sales and expenses, donations, miscellaneous designations, and a placeholder allocation as the fiscal agent pass-through for the North Orange County Task Force grant. Board member Larson **MOTIONED** to approve the draft 2021 budget. Board member Durbin **SECONDED** this motion. Motion carried.

7. Review and Approval of Deposits.

Board member Larson reported one deposit from Golden State Water for \$1,440.00. The funds were then passed through to the City for the purchase of turkeys and food for the

Thanksgiving giveaway and the Community Christmas Basket holiday event at Neighborhood Services.

8. PCF Board City Council Presentation and Meet and Greet Event.

Community Services Supervisor Ortiz opened a discussion regarding the City Council presentation scheduled for January 12. Supervisor Ortiz clarified that although only one Board member is allowed to approach the dais to speak, the rest of the board members will be acknowledged and introduced to the City Council. Board member Larson had previously volunteered to present the Foundation's item to the Council. There was brief discussion about how to include social media in the presentation to boost outreach. Discussion regarding a Meet and Greet event is postponed until the situation regarding COVID-19 improves.

9. Memorandum of Understanding.

Supervisor Ortiz opened discussion regarding a Memorandum of Understanding for Sheila Jordan to be paid for the promotion of the Foundation on social media. Board member Larson reported that he had recently spoken to City Attorney Christian Bettenhausen regarding the MOU. Board member Larson reported that the Foundation is subject to the Brown Act, because the City founded, and continually sustains, the Foundation. City Attorney Bettenhausen advised that it would not be appropriate to enter into a Memorandum of Understanding with any board member. Moreover, if Sheila Jordan still wishes to be paid for she services, she would first need to recuse herself from the Board.

10. Staff/Department comments and updates.

Supervisor Ortiz reported that City staff would be returning to platoon shifts immediately after returning from winter break. Director of Community Services Crocker shared that the possibility of hosting a Heritage Festival in 2021 remains in discussion.

11. Board member comments and requests.

Board member Perez reported that she received a call from Rick Wrigler, a student administrator for the Placentia-Yorba Linda Unified School District and discussed potential student leadership opportunities or student participation as a Foundation Board member. Perez also shared that collaboration with the school district would meet goals laid out in the Foundation's Strategic Plan. Board member Montelongo and Board member Jordan shared that they are in favor of collaborating with PYLUSD to achieve this goal. Director Crocker shared that there is also a possibility for student involvement in the Navigation Center Advisory Board.

12. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

The next regular meeting is scheduled for Monday, February 22 via conference call. Fundraising Opportunities and Outstanding Disbursements are to be added to the agenda for the next meeting.

13. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on February 22, 2021.