



## Regular Meeting Agenda April 6, 2021

Placentia City Council

Placentia City Council Acting as Successor Agency to the  
Placentia Redevelopment Agency  
Placentia Industrial Commercial Development Authority  
Placentia Public Financing Authority

### SPECIAL PROCEDURES NOTICE DURING COVID-19 EMERGENCY

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing City Council Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the City Council.

Given the health risks associated with COVID-19, please be advised that the City Council Chambers are closed to the public and some, or all, of the Placentia City Council Members may attend this meeting via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

#### **How to Observe the Meeting**

To maximize public safety while maintaining transparency and public access, all City Council meetings are available to view live on AT&T U-verse (Channel 99), Spectrum (Channel 3), and online at [www.placentia.org/pctv](http://www.placentia.org/pctv).

#### **How to Submit Public Comment**

Members of the public may provide public comment by sending comments for City Council consideration by email to the City Clerk at [cityclerk@placentia.org](mailto:cityclerk@placentia.org). Please limit to 200 words or less. Comments received before or during a Council meeting, until the close of the **Oral Communications** portion of the agenda, may not be read during the City Council meeting but will be summarized in the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the City Clerk's office for assistance at (714) 993-8231.

#### **Americans with Disabilities Act Accommodation**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at [cityclerk@placentia.org](mailto:cityclerk@placentia.org) or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health regarding social distancing.

The City of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal City Council meeting procedures as soon as the emergency has ended.



## Regular Meeting Agenda April 6, 2021

Placentia City Council  
Placentia City Council Acting as Successor Agency to the  
Placentia Redevelopment Agency  
Placentia Industrial Commercial Development Authority  
Placentia Public Financing Authority

Mayor Craig S. Green  
District 2

Mayor Pro Tem Chad P. Wanke  
District 4

Rhonda Shader  
Councilmember  
District 1

Ward L. Smith  
Councilmember  
District 5

Jeremy B. Yamaguchi  
Councilmember  
District 3

Robert S. McKinnell  
City Clerk

Kevin A. Larson  
City Treasurer

Damien R. Arrula  
City Administrator

Christian L. Bettenhausen  
City Attorney

**City of Placentia**  
**401 E. Chapman Avenue**  
**Placentia, CA 92870**

**Phone: (714) 993-8117**

**Fax: (714) 961-0283**

**Email:**

**administration@placentia.org**

**Website: www.placentia.org**

### *Mission Statement*

*The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.*

### *Vision Statement*

*The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.*

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at [www.placentia.org](http://www.placentia.org), and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

### **Procedures for Addressing the Council/Board Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA - CLOSED SESSION  
April 6, 2021  
5:30 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**PRIOR TO ROLL CALL:**

**ROLL CALL:** Councilmember/Board Member Shader  
Councilmember/Board Member Smith  
Councilmember/Board Member Yamaguchi  
Mayor Pro Tem/Board Vice Chair Wanke  
Mayor/Board Chair Green

**ORAL COMMUNICATIONS: (PLEASE SEE PAGE ONE FOR SPECIAL INSTRUCTIONS ON SUBMITTING PUBLIC COMMENT DURING THE COVID-19 CRISIS)**

At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54957(b)(1):  
**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Title: City Administrator
  
2. Pursuant to Government Code Section 54956.9 (d)(2):  
**CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation**  
Significant exposure to litigation: (1 Case)

**RECESS:** The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA  
April 6, 2021  
7:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**PRIOR TO ROLL CALL:**

**ROLL CALL:** Councilmember/Board Member Shader  
Councilmember/Board Member Smith  
Councilmember/Board Member Yamaguchi  
Mayor Pro Tem/Board Vice Chair Wanke  
Mayor/Board Chair Green

**INVOCATION:** Kenneth Milhandler

**PLEDGE OF ALLEGIANCE:**

**PRESENTATIONS:**

- a. Proclamation of April 11-17, 2021 as “911 Public Safety Telecommunications Week”**  
Presenter: Mayor Green  
Recipient: Stephanie Acosta-Reyes, Public Safety Communications Manager
  
- b. Proclamation of April 2021 as “Sexual Assault Awareness Month”**  
Presenter: Mayor Green  
Recipient: Gabriela Gonzalez, Communications & Development Director, Casa De La Familia Counseling
  
- c. Legislative Updates by Townsend Public Affairs, Inc.** [Presentation](#)  
Presenter: Eric O’Donnell, Townsend Public Affairs Senior Associate

**CLOSED SESSION REPORT:**

**CITY ADMINISTRATOR REPORT:**

**ORAL COMMUNICATIONS: (PLEASE SEE PAGE ONE FOR SPECIAL INSTRUCTIONS ON SUBMITTING PUBLIC COMMENT DURING THE COVID-19 CRISIS)**

At this time, the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

[Oral Communications](#)

**CITY COUNCIL/BOARD MEMBER COMMENTS:**

**1. CONSENT CALENDAR (Items 1.a. through 1.h):**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**  
Fiscal Impact: None  
Recommended Action: Approve
  
- 1.b. **Minutes**  
**City Council/Successor/ICDA/PPFA Regular Meeting: March 16, 2021**  
Recommended Action: Approve
  
- 1.c. **City Fiscal Year 2020-21 Register for April 6, 2021**  
**Check Register**  
Fiscal Impact: \$1,788,479.30  
**Electronic Disbursement Register**  
Fiscal Impact: \$1,223,048.73  
Recommended Action: It is recommended that the City Council:  
1) Receive and file
  
- 1.d. **Amendment No. 1 To Professional Services Agreement With HF&H Consultants, LLC for Refuse Contract Negotiations and SB 1383 Compliance Assistance**  
Fiscal Impact: Expense: \$ 95,000 Consulting Services  
Funding Source: \$ 95,000 Refuse Administration Enterprise Fund  
Balance (374386-6099)  
Recommended Action: It is recommended that the City Council:  
1) Approve Amendment No. 1 to the Professional Services Agreement with HF&H Consultants, LLC in the amount of \$95,000 for SB 1383 compliance and franchise agreement negotiation services, for a cumulative contract not-to-exceed amount of \$119,999, and extend the term of the Agreement for an additional 18 months to December 31, 2022; and  
2) Authorize the City Administrator to approve contract amendments up to 10% of the cumulative contract amount, or \$ 11,999.99; and  
3) Approve Resolution No. R-2021-13, a Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2020-21 in compliance with City Charter of the City of Placentia Sections 1206 and 1209 pertaining to appropriations for actual expenditures; and  
4) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.
  
- 1.e. **Agreement Renewal for Law Enforcement Court Liaison Services With the City of La Habra**  
Fiscal Impact: Expense: \$37,765 FY 2021-22 General Fund (103043-6290)  
\$40,015 FY 2022-23 General Fund  
\$42,265 FY 2023-24 General Fund  
Budgeted: \$37,765 FY 2021-22 Department Contract Services  
Recommended Action: It is recommended that the City Council:  
1) Approve the Agreement for Law Enforcement Court Liaison Services with the City of La Habra for a three (3) year term ending June 30, 2024; and  
2) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

1.f. **Upgrade of Fire Station Alerting System**

Fiscal Impact: Expense: \$70,348.05 Total Purchase Price  
Budget: \$77,382.86 General Fund CIP (106124-6840)

Recommended Action: It is recommended that the City Council:

- 1) Authorize the City Administrator to approve a purchase order to Westnet, Inc. for the system upgrade purchase and installation of the First-In Fire Station Alerting System for a not-to-exceed amount of \$70,348.05; and
- 2) Authorize the City Administrator to approve change orders up to 10% of the purchase price, or \$7,034.81; and
- 3) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

1.g. **An Annual Resolution Authorizing Persons Holding Certain Designated Positions to Execute Emergency Management and Homeland Security Grant Documents for and on Behalf of the City of Placentia for the Purpose of Obtaining Certain Federal Financial Assistance and/or State Financial Assistance**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2021-14, a Resolution of the City Council of the City of Placentia, California, authorizing persons holding certain designated positions to execute Emergency Management and Homeland Security Grant documents for and on behalf of the City of Placentia for the purpose of obtaining certain Federal Financial Assistance and/or State Financial Assistance; and
- 2) Authorize the following positions to execute documents on behalf of the City of Placentia to oversee and administer the projects associated with the Emergency Management Performance Grant, State Homeland Security Grant Program, and the Urban Area Security Initiative funding on behalf of the City: City Administrator, Chief of Police, Fire Chief, Deputy City Administrator(s), and the Emergency Services Coordinator.

1.h. **California Fire Assistance Agreement (CFAA)**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2021-15, a Resolution of the City Council of the City of Placentia identifying the terms and conditions for the Placentia Fire and Life Safety Department's response away from their official duty station and assigned to an emergency incident; and
- 2) Authorize the City Administrator or his designee to submit the required information to the California Governor's Office of Emergency Services (Cal OES) as needed.

2. **PUBLIC HEARING:** None

3. **REGULAR AGENDA:**

3.a. **Study Session: Community Choice Energy**

Fiscal Impact: There is no fiscal impact associated with this recommended action.

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the Staff report and presentation; and
- 2) Direct Staff to monitor the status of the Orange County Power Authority (OCPA) and other potential Community Choice Aggregators during the next two (2) years; provide the City Council with an update after two (2) years on the status of the new OCPA and the new Community Choice Energy project; and evaluate actual ratepayer data to determine the extent of the cost savings ratepayers are enjoying by participating in this program; and
- 3) Encourage residents and businesses who may be interested in clean energy solutions to consider SCE's alternative existing program.

3.b. **Update on the Finance and Construction of a New Public Safety Facility**

Fiscal Impact: Expenditure: \$ 10.9 to \$14.2 Million Construction & Financing Costs  
Depending on Facility Option Selected

Revenue: Lease Revenue Bonds to Fund Project Costs  
Original Revised Project: Savings of \$1,585,278 Over 30 Years  
Recommended Alternative: Savings of \$2,945,831 Over 30 Years  
Alternative 1: Savings \$4,669,475 Over 30 Years  
Alternative 2: Savings \$4,899,722 Over 30 Years

Recommended Action: It is recommended that the City Council:

- 1) Receive the Public Safety Facility Update presentation; and
- 2) Provide direction to Staff on which Facility Alternative to pursue; and
- 3) Direct Staff to assemble a Bond Financing Team to structure Lease Revenue Bonds to finance the cost of the City Council selected project; and
- 4) Direct Staff to return to the City Council with bond documents to authorize the bond sale.

[Amended Presentation Available Properties](#)

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

***Adjourned in Memory of***

***Tien Van Nguyen, Father of Placentia Library District Executive Director Jeanette Contreras***

*and*

***Joanne McGee, Retired School Teacher and Mother of Longtime Placentia Resident and Republic Services Representative Mark McGee***

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, April 20, 2021 at 6:00 p.m.

**TENTATIVE AGENDA FORECAST**

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Amendment to Bear Electrical Agreement for Traffic Signal Maintenance Services
- Final Parcel Map for La Palma Street Lot Split
- Agreements for On-Call Construction Management and Inspection Services
- Amendment to Totum Corp. Agreement for CM/Inspection Services for Placentia Public Safety Facility
- NOC: FY 2019-20 Asphalt Rehab Project
- NOC: Fire Station 2 Locker Room Renovation Project
- NOC: Old City Hall Roof Replacement Project and Change Order No. 1
- Purchase of Police Evidence Lockers
- Set Public Hearing Date for Annual LMD/SLD Certifications
- Renew Agreement with California Forensic Phlebotomy
- Renew Agreement with All City Management
- Purchase of Homeless Liaison Officer Truck
- Purchase of License Plate Readers
- Approval of 2020 Orange County Operational Area Agreement
- Study Session: Sewer Rate Adjustment and Set Public Hearing Date (Continued from March 16, 2021)

**CERTIFICATION OF POSTING**

I, Karen O’Leary, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the April 6, 2021 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on April 1, 2021.

---

Karen O’Leary  
Deputy City Clerk

# DRAFT

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING MINUTES  
March 16, 2021  
7:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

## **SPECIAL PROCEDURES NOTICE DURING COVID-19 EMERGENCY**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing City Council Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the City Council.

Given the health risks associated with COVID-19, please be advised that the City Council Chambers are closed to the public and some, or all, of the Placentia City Council Members may attend this meeting via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

### **How to Observe the Meeting**

To maximize public safety while maintaining transparency and public access, all City Council meetings are available to view live on AT&T U-verse (Channel 99), Spectrum (Channel 3), and online at [www.placentia.org/pctv](http://www.placentia.org/pctv).

### **How to Submit Public Comment**

Members of the public may provide public comment by sending comments for City Council consideration by email to the City Clerk at [cityclerk@placentia.org](mailto:cityclerk@placentia.org). Please limit to 200 words or less. Comments received before or during a Council meeting, until the close of the **Oral Communications** portion of the agenda, may not be read during the City Council meeting but will be summarized in the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the City Clerk's office for assistance at (714) 993-8231.

### **Americans with Disabilities Act Accommodation**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at [cityclerk@placentia.org](mailto:cityclerk@placentia.org) or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health regarding social distancing.

The City of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal City Council meeting procedures as soon as the emergency has ended.

**1. b.  
April 6, 2021**

**CALL TO ORDER:** Mayor Green called the meeting to order at 7:04 p.m.

**PRIOR TO ROLL CALL:**

Prior to Roll Call City Attorney Bettenhausen read into the record a notice regarding teleconferencing public meetings under the Brown Act during the COVID-19 health risks. He noted that although the Council Chambers are currently closed to the public, public comment can be made by email to [cityclerk@placentia.org](mailto:cityclerk@placentia.org). He advised that because the meeting was teleconferenced all votes must be taken by roll call vote.

**ROLL CALL:**

PRESENT: Councilmember/Board Member Shader, Smith, Wanke, Green  
PRESENT ELECTRONICALLY: Councilmember/Board Member Yamaguchi  
ABSENT: None

**STAFF PRESENT:** City Attorney/Authority Counsel Christian Bettenhausen; City Administrator Damien Arrula; Deputy City Administrator Rosanna Ramirez; Deputy City Administrator Luis Estevez; Chief of Police Darin Lenyi; Fire Chief J. Pono Van Gieson; Director of Finance Jessica Brown; Director of Community Services Karen Crocker; Director of Development Services Joe Lambert; Assistant to the City Administrator/Economic Development Manager Jeannette Ortega

**INVOCATION:** Charles Frost

**PLEDGE OF ALLEGIANCE:** Mayor Green

**PRESENTATIONS:**

**a. Proclamation of March 29, 2021 as "National Vietnam War Veterans Day"**

Presenter: Mayor Pro Tem Wanke

Recipient: Mayor Green on Behalf of Vietnam War Veterans

Mayor Pro Tem Wanke presented the proclamation and Mayor Green accepted on behalf of Vietnam War Veterans. Mayor Green encouraged residents that encounter a Vietnam War Veteran to thank them and welcome them home.

**b. Proclamation of April 2021 as "DMV/Donate Life California Month"**

Presenter: Mayor Green

Recipient: Rene Sorrentino, OneLegacy Ambassador

Rene Sorrentino accepted the proclamation from Mayor Green and briefly related how an organ donation saved her life and inspired her to be an ambassador for *Donate Life California*.

**CLOSED SESSION REPORT:**

City Attorney/Agency Counsel Bettenhausen stated that there was nothing to report from the Closed Session.

**CITY ADMINISTRATOR REPORT:**

City Administrator Arrula introduced three (3) new City employees.

Police Officer Brandon Eriksen was honorably discharged from the United States Army Reserves in September 2019. During his time in the military, he served in the Army Police Corps at Guantanamo Bay, Cuba, and in Saudi Arabia. After serving in the military, he enrolled in the Golden West Police Academy and graduated in March 2020. He was hired by the Placentia Police Department in May 2020 and recently completed his field training.

Firefighter Lucas Dochmaschewsky joined the Orange County Fire Authority (OCFA) Explorer Program at age 15 and later worked as an Emergency Medical Technician (EMT) for Care Ambulance working with Anaheim Fire and Rescue. Lucas graduated from the Modesto Junior College Fire Academy in December 2019 and was hired as part of Placentia Fire and Life Safety Department's inaugural class as a Reserve

Firefighter. He was promoted to part-time Firefighter and was recently hired as a full-time firefighter with the City of Placentia.

Firefighter Justin Medina joined the West Covina Fire Department Explorers at age 16. Justin graduated from the Mt. San Antonio College (Mt. SAC) Basic Fire Academy and was hired by Care Ambulance where he worked as an EMT and was promoted to Field Training Officer. Justin was hired by Placentia Fire and Life Safety as a Reserve Firefighter, was promoted to part-time Firefighter, and recently to full-time Firefighter.

**ORAL COMMUNICATIONS:**

Mayor Green opened Oral Communications. City Clerk McKinnell stated that the City Clerk's Office received one (1) emailed comment from Garden Grove resident Craig Durfey concerning AB 339, proposed legislation to allow citizen participation at public meetings while staying socially distanced and encouraging digital and remote participation; and one (1) email from Mildred Perez forwarding a letter from the Kennedy Commission regarding Item 1.e., the 2020 Housing Element Annual Progress Report. The emails will be included in the City's public record and copies were provided to the City Council.

**CITY COUNCIL/BOARD MEMBER COMMENTS:**

Councilmember Shader noted that she appreciated seeing the firefighters moving up the ranks as Council and Staff had envisioned when they implemented the reserve program. She complimented the Placentia Library District on their virtual programming in 2020 and announced that the Placentia Library, in partnership with the City of Placentia, will host a drive-thru Easter Eggcitement event with fun spring treats and an opportunity to take a picture with the Easter Bunny. The event will take place on Saturday, March 27, 2021 from 10:00 a.m. to 1:00 p.m. in the Placentia Civic Center parking lot. The drive-thru line begins at the All America Way entrance.

Councilmember Smith announced that the Placentia Senior Center is welcoming seniors back for limited programming. The Senior Center is now offering Coffee Social Mondays from 8:30 to 10:30 a.m. where coffee and pastries will be available at no charge. The Senior Center will also offer Ice Cream Social Fridays beginning Friday, March 19, 2021, from 12:00 to 1:00 p.m. where free ice cream and coffee will be served. These events will be held outside in the rear parking lot at 143 S. Bradford Avenue. Attendance will be limited to 15 participants. Registration is required and can be completed by calling the Placentia Senior Center at (714) 986-2332. Participants must remain socially distanced and wear a face mask unless eating or drinking.

Councilmember Smith mentioned his attendance at two (2) Southern California Association of Governments (SCAG) meetings: a Special Joint Meeting of the Policy Committees and a Regional Council meeting. He stated that he participated in a meeting with Mayor Green, City Staff, and the Placentia Library District regarding joint use of Civic Center facilities. He noted that he had completed tours of the City's parks and park structural facilities with Community Services and Public Works Staff in an effort to prioritize future improvements and seek funding for the parks.

Councilmember Yamaguchi noted that the Parks Ad-Hoc Committee is finalizing the report on Placentia's parks to bring back to the full City Council.

Mayor Pro Tem Wanke thanked Mayor Green and all Vietnam Veterans for their service and announced that the City has partnered with the Healthcare and Emergency Animal Rescue Team (HEART) to host monthly low-cost pet vaccination clinics for the community. The pet clinics will take place in the Civic Center parking lot beginning Tuesday, March 23, 2021, from 6:30 to 8:00 p.m. Reservations are required before arriving at the clinic and can be made by visiting the "Clinic Services" section at [www.heart4pets.org](http://www.heart4pets.org). For more information, please call (714) 993-9193.

Mayor Pro Tem Wanke noted that he chaired an Administration Committee meeting of the Orange County Sanitation District (OC SAN) Board and provided an informational update from OC SAN stating that due to recent rains there was a brief spill from one of OC SAN's sewer main lines into Newport Harbor. The problem has been corrected and OC SAN does not anticipate any further issues.

Mayor Green stated that he was on an Orange County Mosquito and Vector Control District (OCMVCD) Joint Finance and Building and Equipment Committee which is currently searching for a new facility for OCMVCD to expand after more than 70 years in the same location.

Mayor Green announced that the City of Placentia is accepting applications for vacancies on two (2) City Committees. All interested residents are encouraged to submit an application and be a part of making a change in Placentia. The City currently has two (2) vacancies on the Heritage Committee and two (2) vacancies on the Senior Advisory Committee. The deadline to apply for either committee is Wednesday, March 31, 2021, at 6:00 p.m. Applications can be found at [www.placentia.org/Commissions-Committees-App](http://www.placentia.org/Commissions-Committees-App).

**1. CONSENT CALENDAR (Items 1.a. through 1.e):**

Motion by Wanke, seconded by Smith, and carried a (5-0) vote to approve the Consent Calendar Items 1.a through 1.e, as recommended.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**  
Fiscal Impact: None  
Recommended Action: Approve  
**(Approved 5-0, as recommended)**
- 1.b. **Minutes**  
**City Council/Successor/ICDA/PPFA Regular Meeting: March 2, 2021**  
Recommended Action: Approve  
**(Approved 5-0, as recommended)**
- 1.c. **City Fiscal Year 2020-21 Register for March 16, 2021**  
**Check Register**  
Fiscal Impact: \$ 867,696.16  
**Electronic Disbursement Register**  
Fiscal Impact: \$ 963,052.51  
Recommended Action: It is recommended that the City Council:  
1) Receive and file  
**(Received and filed, as recommended)**
- 1.d. **Second Reading of Ordinance No. O-2021-02, Regarding Citywide Development Impact Fees, Transit Oriented Development Packinghouse District Development Impact Fees, and Residential Affordable Housing Impact Fees for Cost Recovery**  
Fiscal Impact: These Development Impact Fees are established for cost recovery or statutory purposes only. There is no immediate fiscal impact associated with the recommended actions. The adoption of revised development impact fees and residential affordable housing impact fees will not have an immediate impact on revenues to the City until effective 60 days subsequent to adoption. This update essentially adjusts the fees commensurate with the Construction Cost Index (CCI), and therefore, does not provide unanticipated revenue, rather adjusts revenue commensurate with CCI.  
Recommended Action: It is recommended that the City Council:  
1) Waive full reading, by title only, and adopt Ordinance No. O-2021-02, an Ordinance of the City Council of the City of Placentia, California amending Title 5 (Schedule of Fees), specifically Chapter 5.02 (Citywide Development Impact Fees), Chapter 5.03 (Transit Oriented Development [TOD] Development Impact Fees) and Chapter 5.30 (Affordable Housing Fees for Residential Developments) related to Development Impact Fees.  
**(Approved 5-0, as recommended)**
- 1.e. **2020 Housing Element Annual Progress Report**  
Fiscal Impact: None  
Recommended Action: It is recommended that the City Council:  
1) Receive and file the 2020 Housing Element Annual Progress Report.  
**(Approved 5-0, as recommended)**

**2. PUBLIC HEARING: None**

### 3. REGULAR AGENDA:

#### 3.a. Study Session: 2020 Sewer Cost Recovery Fee Rate Study

Fiscal Impact: There is no immediate fiscal impact associated with this Study Session. Based upon City Council policy direction Staff will finalize any proposed sewer rate cost recovery adjustments and return to the City Council at a later date to initiate the public hearing and Proposition 218 process.

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the Staff report and presentation; and
- 2) Ask any questions of Staff; and
- 3) Provide Staff with policy direction relative to the 2020 Sewer Cost Recovery Fee Study and any potential adjustments to the City's existing sewer rate.

**(Approved 5-0, as recommended)**

Mayor Green introduced Deputy City Administrator Estevez who provided a brief presentation on proposed sewer rate cost recovery adjustments which included background on the City's existing sewer system and Sewer Maintenance Fee, the status of the Sewer Maintenance Enterprise Fund, and a review of the 2020 Sewer Rate Study. Deputy City Administrator Estevez introduced SCI Consulting Group Director of Planning Services Blair Aas who prepared the 2020 Sewer Cost Recovery Fee Rate Study.

City Administrator Arrula interjected that, in reviewing the Comprehensive Annual Financial Report (CAFR) and the audit, the Financial Audit Oversight Committee noted that the Sewer Enterprise Fund had been upside down for the last couple of years which spurred Staff to complete the 2018 Sewer Master Plan which was the foundation for the fee study.

Mayor Pro Tem Wanke requested clarification on the current sewer fees and how they were established.

A brief discussion ensued among City Council, City Staff, and Mr. Aas regarding the current fees which were established by a study in 2005, high usage customers, and the discharge factor used in calculations.

Councilmember Shader asked for additional clarification on the 2005 fee program and changes in regulatory requirements by the California State Water Resources Control Board.

City Administrator Arrula noted that the new requirements were an unfunded mandate from the State of California.

Councilmember Shader requested more information on the salary component of the fee calculations and how the salary figure was determined. She asked for confirmation that Proposition 218 requires a public hearing and a notification by mail to residents. Councilmember Shader challenged the assumption that the City's water usage would increase in the future rather than decrease due to water conservation measures.

City Administrator Arrula explained that if the new rate schedule were to be approved, the actual future usage would be evaluated and, if the City is not collecting sufficient funds to manage the sewer system, Staff would come back to the City Council to explain that the assumptions need to be adjusted. He noted that the assumptions were based on the experience of the City's consulting team.

Councilmember Shader asked for confirmation that if the City was collecting more than was needed to manage the sewer system, residents would receive an accounting.

City Attorney Bettenhausen stated that an enterprise fund is required to operate at cost and any revenues generated must be used for the system.

Councilmember Yamaguchi noted that he and Councilmember Smith, as members of the Sewer and Recycling Ad-Hoc Committee, participated in a number of lengthy meetings on this topic and, with the information that Staff presented, were comfortable with Staff's recommendations. He stated that he understood Mayor Pro Tem Wanke's concerns and respected his knowledge of the subject and his

experience with the Orange County Sanitation District. He stated that he would be supportive of continuing the item to allow more time for Staff to provide further information.

Mayor Pro Tem Wanke requested that a breakdown and greater detail of the salaries and benefits component of the fee calculation be brought back to City Council.

Motion by Wanke, seconded by Smith, and carried a (5-0) vote to continue Item 3.a. to the April 20, 2021 City Council Regular Meeting.

Mayor Green asked Staff to combine and accomplish as many tasks as feasible regarding the Sewer Cost Recovery Fee Rate adjustment at the April 20, 2021 meeting.

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Councilmember Shader stated that she was anxious for the City to get started on the new Housing Element efforts and requested that the Mayor and Staff work together on a plan to reopen Council meetings to the public for live public comment.

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 8:10 p.m. in memory of Joaquin (Jack) Acosta, longtime Placentia resident and Senior Center volunteer, and Elizabeth Huebotter, longtime friend and neighbor of Mayor Craig Green, to a regular City Council meeting on Tuesday, April 6, 2021 at 6:00 p.m.

---

Craig S. Green, Mayor/Agency Chair

ATTEST:

---

Robert S. McKinnell, City Clerk/Agency Secretary

**City of Placentia**  
**Check Register**  
 For 04/06/2021

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
------	----------------	-------------	---------------------	----------	--------	----------	------	---------	------------

**Grand Total: 1,788,479.30**

Check Totals by ID

AP	1,788,479.30
EP	0.00
IP	0.00
OP	0.00

**Void Total: 0.00**  
**Check Total: 1,788,479.30**

Fund Name	<u>Check Totals by Fund</u>
101-General Fund (0010)	552,388.58
117-Measure U Fund (0079)	111,029.43
205-State Gas Tax (0017)	9,142.92
208-Scssr Agncy Ret Oblg (0054)	3,779.49
209-State Gas Tax - RMRA (0060)	1,998.00
210-Measure M (0018)	39,786.74
211-PEG Fund (0058)	7,100.00
215-Air Quality Management (0019)	31,610.00
225-Asset Seizure (0021)	52,330.77
231-Placentia Reg Nav Cent(0078)	401,159.45
233-Gen Plan Update Fees (0074)	6.00
234-Technology Impact Fees (0075)	3.50
238-City Traffic Impct Fees (0065)	74,825.44
242-City Pub Sfty Impct Fee (0067)	87,650.00
260-Street Lighting Distrct (0028)	43,115.72
261-Public Safety CFD (0055)	2,120.00
265-Landscape Maintenance (0029)	17,910.93
275-Sewer Maintenance (0048)	9,350.73
401-City Capital Projects (0033)	6,417.94
501-Refuse Administration (0037)	290,893.98
601-Employee Health & Wlfre (0039)	6,150.00
605-Risk Management (0040)	34,534.53
701-Special Deposits (0044)	5,175.15

**Check Total: 1,788,479.30**

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

**City of Placentia**  
**Check Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ALTA LANGUAGE SERVICES V010194	BILINGUAL TESTING SVS	101512-6099 Professional Services	AP031221	68.00	IS517832		00107184	03/12/2021
					<b>Check Total:</b>	<b>68.00</b>			
MW OH	AT & T V008736	MARCH KOCH PARK INTERNET	109595-6215 Telephone	AP031221	42.09	KP MARCH 21		00107185	03/12/2021
					<b>Check Total:</b>	<b>42.09</b>			
MW OH	AT&T V004144	FEB-MARCH PHONE CHARGES	109595-6215 Telephone	AP031221	2,572.92	030121		00107186	03/12/2021
MW OH	AT&T V004144	FEB-MARCH PHONE CHARGES	296561-6215 Telephone	AP031221	139.61	030121		00107186	03/12/2021
MW OH	AT&T V004144	FEB-MARCH PHONE CHARGES	109595-6215 / 21008-6215 Telephone	AP031221	10.37	030121		00107186	03/12/2021
					<b>Check Total:</b>	<b>2,722.90</b>			
MW OH	BEE MAN, THE V000117	BEE REMOVAL SVS	103655-6130 Repair & Maint/Facilities	AP031221	295.00	113197		00107187	03/12/2021
					<b>Check Total:</b>	<b>295.00</b>			
MW OH	BOA ARCHITECTURE V010118	ADA DESIGN SVS - OLD CITY HALL	795101-6185 Construction Services	AP031221	940.00	20-2905-2	P11834	00107188	03/12/2021
					<b>Check Total:</b>	<b>940.00</b>			
MW OH	BOB HALL AND ASSOCIATES V011422	FIRE RECRUITMENT SVS	101512-6001 Management Consulting Services	AP031221	5,000.00	1035	P11978	00107189	03/12/2021
					<b>Check Total:</b>	<b>5,000.00</b>			
MW OH	CALMAT CO. V010007	ASHALT	103652-6301 Special Department Supplies	AP031221	333.21	72863458		00107190	03/12/2021
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP031221	334.03	72871010		00107190	03/12/2021
					<b>Check Total:</b>	<b>667.24</b>			
MW OH	CITY OF ANAHEIM V010186	1/15-2/12 ELECTRICAL COSTS	109595-6330 Electricity	AP031221	59.15	01202021		00107191	03/12/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				<b>Check Total:</b>	<b>59.15</b>				
MW OH	CITY OF BREA V000125	COUNCIL BUSINESS CARDS	101511-6315 Office Supplies	AP031221	44.86	ASCS001623		00107192	03/12/2021
				<b>Check Total:</b>	<b>44.86</b>				
MW OH	COLLINS COLLINS MUIR V010946	OCT LITIGATION SERVICES	101005-6006 Litigation	AP031221	1,743.58	4333803		00107193	03/12/2021
MW OH	COLLINS COLLINS MUIR V010946	NOV LITIGATION SERVICES	101005-6006 Litigation	AP031221	952.50	4334438		00107193	03/12/2021
MW OH	COLLINS COLLINS MUIR V010946	DEC LITIGATION SERVICES	101005-6006 Litigation	AP031221	1,151.00	4335380		00107193	03/12/2021
MW OH	COLLINS COLLINS MUIR V010946	JAN LITIGATION SERVICES	101005-6006 Litigation	AP031221	795.00	4335790		00107193	03/12/2021
				<b>Check Total:</b>	<b>4,642.08</b>				
MW OH	DJE SOUND & LIGHTING INC V011877	WINTER EVENT SET-UP FEES	104071-6099 Professional Services	AP031221	13,000.00	2203	P11969	00107194	03/12/2021
				<b>Check Total:</b>	<b>13,000.00</b>				
MW OH	ECONOLITE SYSTEMS INC V000360	TRAFFIC SIGNAL SERVER	192809-6185 Construction Services	AP031221	31,610.00	33680	P11849	00107195	03/12/2021
				<b>Check Total:</b>	<b>31,610.00</b>				
MW OH	EJ WARD INC V001108	FUEL MGMT SYSTEM SOFTWARE	796114-6840 Machinery & Equipment	AP031221	598.37	0073836-IN	P11820	00107196	03/12/2021
MW OH	EJ WARD INC V001108	FUEL MGMT SYSTEM SOFTWARE	796114-6185 Construction Services	AP031221	3,839.90	0073836-IN	P11820	00107196	03/12/2021
MW OH	EJ WARD INC V001108	PARTS	103658-6345 Gasoline & Diesel Fuel	AP031221	3,443.89	0073836-IN	P11820	00107196	03/12/2021
				<b>Check Total:</b>	<b>7,882.16</b>				
MW OH	EVANS GUN WORLD V003336	AUG RANGE FEES	103043-6162 Range Training	AP031221	1,680.00	2014A		00107197	03/12/2021
				<b>Check Total:</b>	<b>1,680.00</b>				

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
MW OH	FAIRWAY FORD V000376	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP031221	18.00 17649A	P11854	00107198	03/12/2021
MW OH	FAIRWAY FORD V000376	VALVE HOSE CONNECTOR	103658-6134 Vehicle Repair & Maintenance	AP031221	32.10 259647	P11854	00107198	03/12/2021
MW OH	FAIRWAY FORD V000376	FUEL PUMP	103658-6134 Vehicle Repair & Maintenance	AP031221	473.82 259984	P11854	00107198	03/12/2021
MW OH	FAIRWAY FORD V000376	FUEL VAPOR CANNISTER	103658-6134 Vehicle Repair & Maintenance	AP031221	169.14 260756	P11854	00107198	03/12/2021
MW OH	FAIRWAY FORD V000376	CREDIT	103658-6134 Vehicle Repair & Maintenance	AP031221	-629.17 C67059A	P11854	00107198	03/12/2021
MW OH	FAIRWAY FORD V000376	SERPENTINE BELT	103658-6134 Vehicle Repair & Maintenance	AP031221	25.10 C70711	P11854	00107198	03/12/2021
MW OH	FAIRWAY FORD V000376	VEHICLE REPAIRS	103658-6134 Vehicle Repair & Maintenance	AP031221	167.30 W69456	P11854	00107198	03/12/2021
<b>Check Total:</b>					<b>256.29</b>			
MW OH	FAST SIGNS OF BREA V011616	ALUMINUM LETTERS	103658-6301 Special Department Supplies	AP031221	256.88 261-10537		00107199	03/12/2021
<b>Check Total:</b>					<b>256.88</b>			
MW OH	FEDEX V000394	SHIPPING CHARGES	101515-6301 Special Department Supplies	AP031221	32.77 7-246-03049		00107200	03/12/2021
MW OH	FEDEX V000394	SHIPPING CHARGES	102020-6325 Postage	AP031221	65.32 7-297-49657		00107200	03/12/2021
<b>Check Total:</b>					<b>98.09</b>			
MW OH	FIDELITY SECURITY LIFE V008132	MARCH VISION INSURANCE PMT	395083-5164 Optical Insurance Premiums	AP031221	1,179.52 164698850		00107201	03/12/2021
MW OH	FIDELITY SECURITY LIFE V008132	MARCH VISION INSURANCE PMT	395000-4740 ISF Employee Optical Costs	AP031221	2,680.33 164698850		00107201	03/12/2021
<b>Check Total:</b>					<b>3,859.85</b>			
MW OH	FRAZEE, KATHLEEN R.	BOOK REIMBURSEMENT	0044-2065	AP031221	92.50 012721		00107202	03/12/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000417		Historical Committee						
				<b>Check Total:</b>	<b>92.50</b>				
MW OH	GEOCON WEST INC V011765	JAN GEOTECH ENGINEERING SVS	109595-6999 Other Expenditure	AP031221	3,500.00	712010115	P11949	00107203	03/12/2021
				<b>Check Total:</b>	<b>3,500.00</b>				
MW OH	GLASBY MAINT. SUPPLY COJANITORIAL SUPPLIES V000445		103654-6130 Repair & Maint/Facilities	AP031221	517.16	313473A	P11855	00107204	03/12/2021
MW OH	GLASBY MAINT. SUPPLY COVACUUM REPAIR SVS V000445		103654-6130 Repair & Maint/Facilities	AP031221	32.78	313629A	P11855	00107204	03/12/2021
MW OH	GLASBY MAINT. SUPPLY COVACUUM V000445		103654-6130 Repair & Maint/Facilities	AP031221	443.83	313640A	P11855	00107204	03/12/2021
MW OH	GLASBY MAINT. SUPPLY COVACUUMS V000445		103654-6130 Repair & Maint/Facilities	AP031221	813.08	313714A	P11855	00107204	03/12/2021
MW OH	GLASBY MAINT. SUPPLY COCREDIT - VACUUM V000445		103654-6130 Repair & Maint/Facilities	AP031221	-443.83	313715A	P11855	00107204	03/12/2021
				<b>Check Total:</b>	<b>1,363.02</b>				
MW OH	GOLDEN BELL PRODUCTS V005233	RRLEASE IT LIFT GREASE	103658-6137 Repair Maint/Equipment	AP031221	144.09	17422		00107205	03/12/2021
				<b>Check Total:</b>	<b>144.09</b>				
MW OH	GOLDEN STATE WATER V000928	JAN-FEB WATER CHARGES	296561-6335 Water	AP031221	4,346.15	022421		00107206	03/12/2021
MW OH	GOLDEN STATE WATER V000928	JAN-FEB WATER CHARGES	109595-6335 Water	AP031221	6,508.25	022421		00107206	03/12/2021
				<b>Check Total:</b>	<b>10,854.40</b>				
MW OH	GRANICUS INC. V007659	ENCODING HARDWARE & INSTALL	106121-6840 Machinery & Equipment	AP031221	4,806.25	133107	P11974	00107207	03/12/2021
				<b>Check Total:</b>	<b>4,806.25</b>				
MW OH	GST V009410	LAPTOPS	101523-6840 Machinery & Equipment	AP031221	9,995.58	INV59528	P11965	00107208	03/12/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				<b>Check Total:</b>	<b>9,995.58</b>				
MW OH	HF&H CONSULTANTS LLC V010575	JAN SB 1383 CONSULTING SVS	374386-6099 Professional Services	AP031221	1,399.50	9718009	P11907	00107209	03/12/2021
				<b>Check Total:</b>	<b>1,399.50</b>				
MW OH	HOME DEPOT CREDIT V010624	STREETS REPAIR SUPPLIES	103652-6301 Special Department Supplies	AP031221	271.90	1011407		00107210	03/12/2021
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6301 Special Department Supplies	AP031221	138.95	1025227		00107210	03/12/2021
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6301 Special Department Supplies	AP031221	69.96	11541		00107210	03/12/2021
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6130 Repair & Maint/Facilities	AP031221	39.81	2011311		00107210	03/12/2021
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6301 Special Department Supplies	AP031221	121.38	2025048		00107210	03/12/2021
MW OH	HOME DEPOT CREDIT V010624	STREETS REPAIR SUPPLIES	103652-6301 Special Department Supplies	AP031221	60.72	25377		00107210	03/12/2021
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6301 Special Department Supplies	AP031221	325.59	3211259		00107210	03/12/2021
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6130 Repair & Maint/Facilities	AP031221	266.14	4010478		00107210	03/12/2021
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6130 Repair & Maint/Facilities	AP031221	755.80	4023718		00107210	03/12/2021
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6130 Repair & Maint/Facilities	AP031221	31.18	7010715		00107210	03/12/2021
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6301 Special Department Supplies	AP031221	43.15	7052478		00107210	03/12/2021
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6130 Repair & Maint/Facilities	AP031221	40.86	8010580		00107210	03/12/2021
MW OH	HOME DEPOT CREDIT V010624	STREETS REPAIR SUPPLIES	103652-6301 Special Department Supplies	AP031221	65.22	8010594		00107210	03/12/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6301 Special Department Supplies	AP031221	117.98	8220530		00107210	03/12/2021
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6130 Repair & Maint/Facilities	AP031221	142.83	9010562		00107210	03/12/2021
MW OH	HOME DEPOT CREDIT V010624	PARKS REPAIR SUPPLIES	103655-6301 Special Department Supplies	AP031221	56.28	9024296		00107210	03/12/2021
<b>Check Total:</b>					<b>2,547.75</b>				
MW OH	IMPERIAL SPRINKLER V006506	BRASS FITTINGS	103655-6130 Repair & Maint/Facilities	AP031221	34.92	4502265-00		00107211	03/12/2021
MW OH	IMPERIAL SPRINKLER V006506	PVC PIPE, CUTTING SAW	103655-6130 Repair & Maint/Facilities	AP031221	88.50	4502985-00		00107211	03/12/2021
MW OH	IMPERIAL SPRINKLER V006506	BRASS COUPLING	103655-6130 Repair & Maint/Facilities	AP031221	12.44	4503021-00		00107211	03/12/2021
MW OH	IMPERIAL SPRINKLER V006506	PVC SLIP FIX, BUSHING	103655-6130 Repair & Maint/Facilities	AP031221	56.75	4504599-00		00107211	03/12/2021
MW OH	IMPERIAL SPRINKLER V006506	ELECTRIC VALVES	103655-6130 Repair & Maint/Facilities	AP031221	435.24	4534335-00		00107211	03/12/2021
MW OH	IMPERIAL SPRINKLER V006506	VALVE BOX	103655-6130 Repair & Maint/Facilities	AP031221	56.13	4535248-00		00107211	03/12/2021
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP031221	268.91	4537595-00		00107211	03/12/2021
MW OH	IMPERIAL SPRINKLER V006506	INLINE VALVES	103655-6130 Repair & Maint/Facilities	AP031221	130.60	4541641-00		00107211	03/12/2021
MW OH	IMPERIAL SPRINKLER V006506	ELECTRIC VALVES	103655-6130 Repair & Maint/Facilities	AP031221	275.18	4545204-00		00107211	03/12/2021
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP031221	23.44	4545785-00		00107211	03/12/2021
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP031221	45.10	4546872-00		00107211	03/12/2021
<b>Check Total:</b>					<b>1,427.21</b>				

**City of Placentia**  
**Check Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	JOHN L HUNTER & V009056	NOV NPDES CONSULTING SVS	103593-6099 Professional Services	AP031221	5,593.25	PLA1MS412011	P11931	00107212	03/12/2021
MW OH	JOHN L HUNTER & V009056	DEC NPDES CONSULTING SVS	103593-6099 Professional Services	AP031221	3,226.25	PLA1MS412012	P11931	00107212	03/12/2021
<b>Check Total:</b>					<b>8,819.50</b>				
MW OH	KOA HILLS CONSULTING LLC V011519	20-30 CONSULTING SVS	796103-6840 Machinery & Equipment	AP031221	3,893.75	7641	P11793	00107213	03/12/2021
MW OH	KOA HILLS CONSULTING LLC V011519	19-25 CONSULTING SVS	796103-6840 Machinery & Equipment	AP031221	481.25	7745	P11793	00107213	03/12/2021
<b>Check Total:</b>					<b>4,375.00</b>				
MW OH	KOSMONT COMPANIES V006131	NOV CONSULTING SERVICES	547525-6099 Professional Services	AP031221	475.80	1502.9-057	P11970	00107214	03/12/2021
MW OH	KOSMONT COMPANIES V006131	DEC CONSULTING SERVICES	547525-6099 Professional Services	AP031221	670.80	1502.9-058	P11970	00107214	03/12/2021
MW OH	KOSMONT COMPANIES V006131	JAN CONSULTING SERVICES	547525-6099 Professional Services	AP031221	1,903.20	1502.9-059	P11970	00107214	03/12/2021
<b>Check Total:</b>					<b>3,049.80</b>				
MW OH	KUUBIX ENERGY INC V011906	50% BLDG PERMIT REFUND	100000-4164 Electrical Permits	AP031221	129.00	B20-2031		00107215	03/12/2021
MW OH	KUUBIX ENERGY INC V011906	50% BLDG PERMIT REFUND	100000-4160 Building Permits	AP031221	123.50	B20-2031		00107215	03/12/2021
<b>Check Total:</b>					<b>252.50</b>				
MW OH	LYNCH EMS V011542	MARCH PARAMEDIC SERVICES	101516-6290 Dept. Contract Services	AP031221	81,250.00	21-4774	P11730	00107216	03/12/2021
<b>Check Total:</b>					<b>81,250.00</b>				
MW OH	MARIPOSA LANDSCAPES INC V000647	FEB LANDSCAPE MAINT	173555-6115 Landscaping	AP031221	9,142.92	92305	P11749	00107217	03/12/2021
MW OH	MARIPOSA LANDSCAPES INC V000647	FEB LANDSCAPE MAINT	103655-6115 Landscaping	AP031221	3,535.64	92305	P11749	00107217	03/12/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	MARIPOSA LANDSCAPES INC V000647	EUB LANDSCAPE MAINT - LIBRARY	103655-6115 / 21008-6115 Landscaping	AP031221	1,600.40	92305	P11749	00107217	03/12/2021
MW OH	MARIPOSA LANDSCAPES INC V000647	EUB LANDSCAPE MAINT - LMD	296561-6115 Landscaping	AP031221	6,040.63	92305	P11749	00107217	03/12/2021
<b>Check Total:</b>					<b>20,319.59</b>				
MW OH	MENDOZA, JESUS V001427	FACILITY RENTAL REFUND	100000-4385 Facility Rental	AP031221	150.00	2002833.002		00107218	03/12/2021
<b>Check Total:</b>					<b>150.00</b>				
MW OH	METROPOLITAN V011879	STREET SAVER SUBSCRIPTION	103652-6365 Computer Software	AP031221	1,500.00	4926-AR11724		00107219	03/12/2021
<b>Check Total:</b>					<b>1,500.00</b>				
MW OH	MINUTEMAN V007449	PARKING PERMITS	101001-6001 Management Consulting Services	AP031221	699.90	36874		00107220	03/12/2021
<b>Check Total:</b>					<b>699.90</b>				
MW OH	MOLONEY, TRACEY V011052	NAV CTR MURAL SAMPLES	784070-6899 Other Capital Outlay	AP031221	1,000.00	NAV CTR 003		00107221	03/12/2021
<b>Check Total:</b>					<b>1,000.00</b>				
MW OH	MUNOZ, AILEEN V010724	SUPPLIES REIMBURSMNT	0044-2085 Valentines Day Deposits	AP031221	28.50	6618978442		00107222	03/12/2021
MW OH	MUNOZ, AILEEN V010724	SUPPLIES REIMBURSMNT	0044-2085 Valentines Day Deposits	AP031221	7.59	6649532303		00107222	03/12/2021
MW OH	MUNOZ, AILEEN V010724	SUPPLIES REIMBURSMNT	0044-2085 Valentines Day Deposits	AP031221	5.06	6690379941		00107222	03/12/2021
<b>Check Total:</b>					<b>41.15</b>				
MW OH	NOBLE E&C INC V011749	CONSTRUCTION SVS - FIRE LOCKER	105105-6185 Construction Services	AP031221	10,450.00	03	P11930	00107223	03/12/2021
<b>Check Total:</b>					<b>10,450.00</b>				
MW OH	NV5 INC V011256	JAN CONSTRUCTION MGMT SVS	791002-6185 Construction Services	AP031221	4,000.00	201156	P11876	00107224	03/12/2021

**City of Placentia**  
**Check Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				<b>Check Total:</b>	<b>4,000.00</b>				
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP031221	123.94	66507		00107225	03/12/2021
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	AP031221	57.40	66793		00107225	03/12/2021
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP031221	188.95	66947		00107225	03/12/2021
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP031221	197.11	67845		00107225	03/12/2021
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP031221	236.53	67869		00107225	03/12/2021
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102531-6315 Office Supplies	AP031221	8.23	67881		00107225	03/12/2021
				<b>Check Total:</b>	<b>812.16</b>				
MW OH	ORANGE COUNTY V007306	FEB PARKING CITATIONS	0044-2038 Parking Fines	AP031221	1,045.00	022821		00107226	03/12/2021
				<b>Check Total:</b>	<b>1,045.00</b>				
MW OH	OSTS INC V009790	DEFENSIVE DRIVING COURSE	101512-6250 Staff Training	AP031221	950.00	54472		00107227	03/12/2021
				<b>Check Total:</b>	<b>950.00</b>				
MW OH	PATH V011455	DEC NAV CTR MGMT SVS	784070-6290 Dept. Contract Services	AP031221	133,333.00	800-DEC-20	P11750	00107228	03/12/2021
MW OH	PATH V011455	JAN NAV CTR MGMT SVS	784070-6290 Dept. Contract Services	AP031221	133,333.00	800-JAN-21	P11750	00107228	03/12/2021
				<b>Check Total:</b>	<b>266,666.00</b>				
MW OH	POWERSTRIDE BATTERY COBATTERIES V000785		103658-6134 Vehicle Repair & Maintenance	AP031221	307.72	C 553956		00107229	03/12/2021
				<b>Check Total:</b>	<b>307.72</b>				
MW OH	QUADIENT LEASING USA INC	5-4/4 MAIL MACHINE LEASE	109595-6175	AP031221	1,569.84	N8758915		00107230	03/12/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V011416		Office Equipment Rental						
				<b>Check Total:</b>	<b>1,569.84</b>				
MW OH	ROADLINE PRODUCTS V004083	PAINT GUN	103652-6301 Special Department Supplies	AP031221	291.03	16308		00107231	03/12/2021
				<b>Check Total:</b>	<b>291.03</b>				
MW OH	SAGECREST PLANNING AND V010576	NOV PLAN CHECK, INSPECTIONS	102532-6290 Dept. Contract Services	AP031221	10,080.00	2236	P11738	00107232	03/12/2021
MW OH	SAGECREST PLANNING AND V010576	FEB PLAN CHECK, INSPECTIONS	102532-6290 Dept. Contract Services	AP031221	11,920.00	2351	P11738	00107232	03/12/2021
				<b>Check Total:</b>	<b>22,000.00</b>				
MW OH	SCI CONSULTING GROUP V009433	LEVY ASSESMENT - OLD TOWNE	103550-6099 Professional Services	AP031221	9,300.00	C9434	P11971	00107233	03/12/2021
				<b>Check Total:</b>	<b>9,300.00</b>				
MW OH	SHRED-IT USA V000905	JAN DOC SHREDDING SVS	374386-6299 Other Purchased Services	AP031221	365.16	818413097		00107234	03/12/2021
				<b>Check Total:</b>	<b>365.16</b>				
MW OH	SILVER & WRIGHT LLP V009853	FEB LEGAL SERVICES	101005-6299 Other Purchased Services	AP031221	475.24	27641		00107235	03/12/2021
				<b>Check Total:</b>	<b>475.24</b>				
MW OH	SO CAL GAS V000909	FEB-MARCH GAS CHARGES	109595-6340 Natural Gas	AP031221	238.12	030821		00107236	03/12/2021
				<b>Check Total:</b>	<b>238.12</b>				
MW OH	SO CAL LAND MAINTENANCE V011102	FEB PARK MAINT SVS	103655-6115 Landscaping	AP031221	22,968.91	9406	P11748	00107237	03/12/2021
				<b>Check Total:</b>	<b>22,968.91</b>				
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	109595-6330 Electricity	AP031221	16,657.11	030221		00107238	03/12/2021
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	109595-6330 / 21009-6330 Electricity	AP031221	65.82	030221		00107238	03/12/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	286560-6330 Electricity	AP031221	38,028.87	030221		00107238	03/12/2021
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	109595-6330 / 21010-6330 Electricity	AP031221	282.58	030221		00107238	03/12/2021
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	296561-6330 Electricity	AP031221	62.92	030221		00107238	03/12/2021
<b>Check Total:</b>					<b>55,097.30</b>				
MW OH	SPARKLETTS V000967	FEB DISPATCH FILTER SVS	109595-6301 Special Department Supplies	AP031221	53.98	20765979 022021		00107239	03/12/2021
MW OH	SPARKLETTS V000967	FEB COFFEE & WATER SVS	109595-6301 Special Department Supplies	AP031221	2,407.28	4106122 021721		00107239	03/12/2021
<b>Check Total:</b>					<b>2,461.26</b>				
MW OH	STARLITE RECLAMATION INC V008845	USED OIL PICK-UP	103658-6245 Meetings & Conferences	AP031221	430.55	118754		00107240	03/12/2021
<b>Check Total:</b>					<b>430.55</b>				
MW OH	TIAA COMMERCIAL FINANCE V010867	MARCH PRINTER MGMT SVS	109595-6137 Repair Maint/Equipment	AP031221	2,175.92	7962278	P11794	00107241	03/12/2021
<b>Check Total:</b>					<b>2,175.92</b>				
MW OH	TIME WARNER CABLE V004450	MARCH WHITTEN INTERNET	109595-6215 Telephone	AP031221	646.74	0347726022521		00107242	03/12/2021
MW OH	TIME WARNER CABLE V004450	MARCH PW YARD INTERNET	109595-6215 Telephone	AP031221	646.74	0347858022621		00107242	03/12/2021
MW OH	TIME WARNER CABLE V004450	MARCH NAV CTR INTERNET	784070-6215 Telephone	AP031221	160.45	0570178022321		00107242	03/12/2021
MW OH	TIME WARNER CABLE V004450	MARCH CH INTERNET	109595-6215 Telephone	AP031221	1,245.96	0647700022521		00107242	03/12/2021
<b>Check Total:</b>					<b>2,699.89</b>				
MW OH	TOWNSEND PUBLIC AFFAIRS V004165	MARCH LEGISLATIVE ADVOCACY	101001-6001 Management Consulting Services	AP031221	5,000.00	7881758	P11757	00107243	03/12/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
				<b>Check Total:</b>	<b>5,000.00</b>			
MW OH	TS CARPET & DESIGN V005731	CARPET INSTALLATION	795005-6185 Construction Services	AP031221	19,970.63 3967-3	P11938	00107244	03/12/2021
				<b>Check Total:</b>	<b>19,970.63</b>			
MW OH	TYLER LIGHTING SERVICES V008707	FLOURESCENT LAMPS	103655-6301 Special Department Supplies	AP031221	304.50 10277		00107245	03/12/2021
MW OH	TYLER LIGHTING SERVICES V008707	LED LIGHTS	103655-6301 Special Department Supplies	AP031221	313.20 10281		00107245	03/12/2021
				<b>Check Total:</b>	<b>617.70</b>			
MW OH	UNITED RENTALS NORTH V001082	CONCRETE PLANER RENTAL	103652-6170 Equipment & Tool Rental	AP031221	150.57 190864092-001		00107246	03/12/2021
MW OH	UNITED RENTALS NORTH V001082	CONCRETE MIXER RENTAL	103652-6170 Equipment & Tool Rental	AP031221	151.97 191038720-001		00107246	03/12/2021
				<b>Check Total:</b>	<b>302.54</b>			
MW OH	VERIZON WIRELESS V008735	JAN PD WIRELESS CHARGES	109595-6215 Telephone	AP031221	2,790.49 9873787427		00107247	03/12/2021
MW OH	VERIZON WIRELESS V008735	JAN CA IPAD CHARGES	109595-6215 Telephone	AP031221	38.01 9873787428		00107247	03/12/2021
MW OH	VERIZON WIRELESS V008735	JAN IPAD CHARGES	109595-6215 Telephone	AP031221	1,165.35 9873787429		00107247	03/12/2021
MW OH	VERIZON WIRELESS V008735	JAN IPAD CHARGES	109595-6215 Telephone	AP031221	220.95 9873787430		00107247	03/12/2021
MW OH	VERIZON WIRELESS V008735	JAN PUMP STN INTERNET	109595-6215 Telephone	AP031221	19.00 9873791887		00107247	03/12/2021
MW OH	VERIZON WIRELESS V008735	JAN PUMP STN INTERNET	109595-6215 / 21009-6215 Telephone	AP031221	19.01 9873791887		00107247	03/12/2021
				<b>Check Total:</b>	<b>4,252.81</b>			
MW OH	WEST COAST ARBORISTS INC V001124	16-31 RESIDENT TREE MAINT	0044-2039 Tree Trimming Deposits	AP031221	390.00 169200		00107248	03/12/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	WEST COAST ARBORISTS INC V001124	16-31 TREE TRIMMING SVS	103655-6116 Tree Maintenance	AP031221	1,940.00	169201	P11804	00107248	03/12/2021
				<b>Check Total:</b>	<b>2,330.00</b>				
MW OH	WEST COAST SAND & V001134	GRAVEL	103655-6301 Special Department Supplies	AP031221	709.99	345128		00107249	03/12/2021
				<b>Check Total:</b>	<b>709.99</b>				
MW OH	YORBA LINDA WATER V001148	JAN-FEB WATER CHARGES	109595-6335 Water	AP031221	248.05	030121		00107250	03/12/2021
MW OH	YORBA LINDA WATER V001148	JAN-FEB WATER CHARGES	109595-6335 Water	AP031221	430.19	030421		00107250	03/12/2021
				<b>Check Total:</b>	<b>678.24</b>				
MW OH	YORBA LINDA WATER V006633	FEB SEWER FEES	484356-6297 Billing Services	AP031221	1,009.89	268623		00107251	03/12/2021
				<b>Check Total:</b>	<b>1,009.89</b>				
MW OH	ALLIANT INSURANCE V007375	ADDITIONAL EARTHQUAKE	404582-6201 Liability Insurance Premiums	AP031621	11,999.86	1590450		00107252	03/17/2021
				<b>Check Total:</b>	<b>11,999.86</b>				
MW OH	CALIFORNIA STATE V004813	PE 03/06/21 PD 03/12/21	0037-2196 Garnishments W/H	PY21005	69.23	2700/2101005		00107253	03/18/2021
MW OH	CALIFORNIA STATE V004813	PE 03/06/21 PD 03/12/21	0029-2196 Garnishments W/H	PY21005	9.23	2700/2101005		00107253	03/18/2021
MW OH	CALIFORNIA STATE V004813	PE 03/06/21 PD 03/12/21	0010-2196 Garnishments W/H	PY21005	1,544.75	2700/2101005		00107253	03/18/2021
MW OH	CALIFORNIA STATE V004813	PE 03/06/21 PD 03/12/21	0048-2196 Garnishments W/H	PY21005	46.15	2700/2101005		00107253	03/18/2021
				<b>Check Total:</b>	<b>1,669.36</b>				
MW OH	FRANCHISE TAX BOARD V000404	PE 03/06/21 PD 03/12/21	0010-2196 Garnishments W/H	PY21005	556.38	2710/2101005		00107254	03/18/2021
				<b>Check Total:</b>	<b>556.38</b>				

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ORANGE COUNTY V000699	PE 03/06/21 PD 03/12/21	0054-2176 PCEA/OCEA Assoc Dues	PY21005	2.20	2610/2101005		00107255	03/18/2021
MW OH	ORANGE COUNTY V000699	PE 03/06/21 PD 03/12/21	0048-2176 PCEA/OCEA Assoc Dues	PY21005	14.48	2610/2101005		00107255	03/18/2021
MW OH	ORANGE COUNTY V000699	PE 03/06/21 PD 03/12/21	0010-2176 PCEA/OCEA Assoc Dues	PY21005	408.15	2610/2101005		00107255	03/18/2021
MW OH	ORANGE COUNTY V000699	PE 03/06/21 PD 03/12/21	0037-2176 PCEA/OCEA Assoc Dues	PY21005	1.63	2610/2101005		00107255	03/18/2021
MW OH	ORANGE COUNTY V000699	PE 03/06/21 PD 03/12/21	0029-2176 PCEA/OCEA Assoc Dues	PY21005	6.44	2610/2101005		00107255	03/18/2021
<b>Check Total:</b>					<b>432.90</b>				
MW OH	PCEA C/O NORTH ORANGE V000679	PE 03/06/21 PD 03/12/21	0010-2176 PCEA/OCEA Assoc Dues	PY21005	42.43	2615/2101005		00107256	03/18/2021
MW OH	PCEA C/O NORTH ORANGE V000679	PE 03/06/21 PD 03/12/21	0054-2176 PCEA/OCEA Assoc Dues	PY21005	0.23	2615/2101005		00107256	03/18/2021
MW OH	PCEA C/O NORTH ORANGE V000679	PE 03/06/21 PD 03/12/21	0048-2176 PCEA/OCEA Assoc Dues	PY21005	1.50	2615/2101005		00107256	03/18/2021
MW OH	PCEA C/O NORTH ORANGE V000679	PE 03/06/21 PD 03/12/21	0029-2176 PCEA/OCEA Assoc Dues	PY21005	0.67	2615/2101005		00107256	03/18/2021
MW OH	PCEA C/O NORTH ORANGE V000679	PE 03/06/21 PD 03/12/21	0037-2176 PCEA/OCEA Assoc Dues	PY21005	0.17	2615/2101005		00107256	03/18/2021
<b>Check Total:</b>					<b>45.00</b>				
MW OH	VANTAGEPOINT TRANSFER V007191	PE 03/06/21 PD 03/12/21	0037-2170 Deferred Comp Payable - ICMA	PY21005	29.34	2606/2101005		00107257	03/18/2021
MW OH	VANTAGEPOINT TRANSFER V007191	PE 03/06/21 PD 03/12/21	0029-2170 Deferred Comp Payable - ICMA	PY21005	190.26	2606/2101005		00107257	03/18/2021
MW OH	VANTAGEPOINT TRANSFER V007191	PE 03/06/21 PD 03/12/21	0054-2170 Deferred Comp Payable - ICMA	PY21005	7.90	2606/2101005		00107257	03/18/2021
MW OH	VANTAGEPOINT TRANSFER V007191	PE 03/06/21 PD 03/12/21	0048-2170 Deferred Comp Payable - ICMA	PY21005	117.58	2606/2101005		00107257	03/18/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	VANTAGEPOINT TRANSFER PE 03/06/21 PD 03/12/21 V007191		0010-2170 Deferred Comp Payable - ICMA	PY21005	2,306.19	2606/2101005		00107257	03/18/2021
MW OH	VANTAGEPOINT TRANSFER PE 03/06/21 PD 03/12/21 V007191		0037-2170 Deferred Comp Payable - ICMA	PY21005	12.84	2608/2101005		00107257	03/18/2021
MW OH	VANTAGEPOINT TRANSFER PE 03/06/21 PD 03/12/21 V007191		0048-2170 Deferred Comp Payable - ICMA	PY21005	9.17	2608/2101005		00107257	03/18/2021
MW OH	VANTAGEPOINT TRANSFER PE 03/06/21 PD 03/12/21 V007191		0010-2170 Deferred Comp Payable - ICMA	PY21005	1,163.06	2608/2101005		00107257	03/18/2021
MW OH	VANTAGEPOINT TRANSFER PE 03/06/21 PD 03/12/21 V007191		0054-2170 Deferred Comp Payable - ICMA	PY21005	9.17	2608/2101005		00107257	03/18/2021
MW OH	VANTAGEPOINT TRANSFER PE 03/06/21 PD 03/12/21 V007191		0054-2170 Deferred Comp Payable - ICMA	PY21005	6.45	2609/2101005		00107257	03/18/2021
MW OH	VANTAGEPOINT TRANSFER PE 03/06/21 PD 03/12/21 V007191		0048-2170 Deferred Comp Payable - ICMA	PY21005	6.45	2609/2101005		00107257	03/18/2021
MW OH	VANTAGEPOINT TRANSFER PE 03/06/21 PD 03/12/21 V007191		0010-2170 Deferred Comp Payable - ICMA	PY21005	120.56	2609/2101005		00107257	03/18/2021
MW OH	VANTAGEPOINT TRANSFER PE 03/06/21 PD 03/12/21 V007191		0037-2170 Deferred Comp Payable - ICMA	PY21005	9.03	2609/2101005		00107257	03/18/2021
<b>Check Total:</b>					<b>3,988.00</b>				
MW OH	AT&T V004144	FEB-MARCH PHONE CHARGES	109595-6215 Telephone	AP031921	4,008.81	031221		00107258	03/18/2021
MW OH	AT&T V004144	FEB-MARCH PHONE CHARGES	296561-6215 Telephone	AP031921	339.69	031221		00107258	03/18/2021
<b>Check Total:</b>					<b>4,348.50</b>				
MW OH	GOLDEN STATE WATER V000928	JAN-MARCH WATER CHARGES	109595-6335 Water	AP031921	201.49	030821		00107259	03/18/2021
MW OH	GOLDEN STATE WATER V000928	JAN-MARCH WATER CHARGES	296561-6335 Water	AP031921	141.92	030821		00107259	03/18/2021
<b>Check Total:</b>					<b>343.41</b>				
MW OH	ICMA RETIREMENT TRUST	ICMA P/E 3/6 PD 3/12	0029-2170	AP031921	9.76	PR2101005		00107260	03/18/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010029		Deferred Comp Payable - ICMA						
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 3/6 PD 3/12	0037-2170 Deferred Comp Payable - ICMA	AP031921	73.23	PR2101005		00107260	03/18/2021
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 3/6 PD 3/12	0054-2170 Deferred Comp Payable - ICMA	AP031921	52.92	PR2101005		00107260	03/18/2021
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 3/6 PD 3/12	0010-2170 Deferred Comp Payable - ICMA	AP031921	3,081.52	PR2101005		00107260	03/18/2021
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 3/6 PD 3/12	0048-2170 Deferred Comp Payable - ICMA	AP031921	48.82	PR2101005		00107260	03/18/2021
MW OH	ICMA RETIREMENT TRUST V010029	ICMA 401 P/E 3/6 PD 3/12	0010-2170 Deferred Comp Payable - ICMA	AP031921	6,593.91	PR2101005A		00107260	03/18/2021
<b>Check Total:</b>					<b>9,860.16</b>				
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/6 PD 3/12	0048-2131 Employer PARS/ARS Payable	AP031921	44.84	PR2101005		00107261	03/18/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/6 PD 3/12	0054-2131 Employer PARS/ARS Payable	AP031921	23.36	PR2101005		00107261	03/18/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/6 PD 3/12	0054-2131 Employer PARS/ARS Payable	AP031921	44.84	PR2101005		00107261	03/18/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/6 PD 3/12	0054-2131 Employer PARS/ARS Payable	AP031921	27.52	PR2101005		00107261	03/18/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/6 PD 3/12	0010-2131 Employer PARS/ARS Payable	AP031921	837.85	PR2101005		00107261	03/18/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/6 PD 3/12	0010-2131 Employer PARS/ARS Payable	AP031921	1,048.50	PR2101005		00107261	03/18/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/6 PD 3/12	0010-2131 Employer PARS/ARS Payable	AP031921	5,805.32	PR2101005		00107261	03/18/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/6 PD 3/12	0029-2131 Employer PARS/ARS Payable	AP031921	19.60	PR2101005		00107261	03/18/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/6 PD 3/12	0037-2131 Employer PARS/ARS Payable	AP031921	214.86	PR2101005		00107261	03/18/2021

**City of Placentia**  
**Check Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/6 PD 3/12	0037-2131 Employer PARS/ARS Payable	AP031921	62.78 PR2101005		00107261	03/18/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/6 PD 3/12	0048-2131 Employer PARS/ARS Payable	AP031921	109.70 PR2101005		00107261	03/18/2021
					<b>Check Total:</b>	<b>8,239.17</b>		
MW OH	LEGAL SHIELD V008104	FEB LEGAL SERVICES	0048-2192 Police Legal Services	AP031921	17.39 MARCH 21		00107262	03/18/2021
MW OH	LEGAL SHIELD V008104	FEB LEGAL SERVICES	0010-2192 Police Legal Services	AP031921	75.26 MARCH 21		00107262	03/18/2021
					<b>Check Total:</b>	<b>92.65</b>		
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MAR ELECTRICAL CHARGES	286560-6330 Electricity	AP031921	3,086.85 030921		00107263	03/18/2021
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MAR ELECTRICAL CHARGES	296561-6330 Electricity	AP031921	274.76 030921		00107263	03/18/2021
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MAR ELECTRICAL CHARGES	109595-6330 / 21012-6330 Electricity	AP031921	19.29 030921		00107263	03/18/2021
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MAR ELECTRICAL CHARGES	109595-6330 Electricity	AP031921	16,351.56 030921		00107263	03/18/2021
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MAR ELECTRICAL CHARGES	109595-6330 / 21009-6330 Electricity	AP031921	61.81 030921		00107263	03/18/2021
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MAR ELECTRICAL CHARGES	109595-6330 / 21010-6330 Electricity	AP031921	11.74 030921		00107263	03/18/2021
					<b>Check Total:</b>	<b>19,806.01</b>		
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 3/6 PD 3/12	0010-2126 Employee PARS/ARS W/H	AP031921	1,649.47 PR2101005		00107264	03/18/2021
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 3/6 PD 3/12	0010-2131 Employer PARS/ARS Payable	AP031921	1,649.47 PR2101005		00107264	03/18/2021
					<b>Check Total:</b>	<b>3,298.94</b>		
MW OH	ADMINSURE	FEB WORKERS' COMP ADMIN	404580-6025	AP032621	7,548.00 14037		00107265	03/26/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V004980		Third Party Administration						
				<b>Check Total:</b>	<b>7,548.00</b>				
MW OH	AFTERMATH SERVICES LLC2/11 JAIL CLEANING SVS V009949		103043-6099 Professional Services	AP032621	375.00	JC2021-6544		00107266	03/26/2021
				<b>Check Total:</b>	<b>375.00</b>				
MW OH	ALL CITY MANAGEMENT V000005	12/13-26 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP032621	1,696.63	68828	P11942	00107267	03/26/2021
MW OH	ALL CITY MANAGEMENT V000005	12/27-1/9 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP032621	1,696.62	68889	P11942	00107267	03/26/2021
MW OH	ALL CITY MANAGEMENT V000005	1/10-23 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP032621	3,053.93	69022	P11942	00107267	03/26/2021
MW OH	ALL CITY MANAGEMENT V000005	1/24-2/6 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP032621	3,393.25	69145	P11942	00107267	03/26/2021
MW OH	ALL CITY MANAGEMENT V000005	2/7-20 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP032621	2,714.60	69294	P11942	00107267	03/26/2021
MW OH	ALL CITY MANAGEMENT V000005	CREDIT - CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP032621	-4,290.23	CREDIT	P11942	00107267	03/26/2021
				<b>Check Total:</b>	<b>8,264.80</b>				
MW OH	ALLDATA V005990	VEHICLE REPAIR SOFTWARE	103658-6134 Vehicle Repair & Maintenance	AP032621	1,500.00	101600725		00107268	03/26/2021
				<b>Check Total:</b>	<b>1,500.00</b>				
MW OH	ALLIANCE BUSINESS V011660	MARCH FD STN INTERNET	109595-6215 Telephone	AP032621	1,324.12	1180201		00107269	03/26/2021
				<b>Check Total:</b>	<b>1,324.12</b>				
MW OH	ANAHEIM FULLERTON V006631	JAN TOWING SERVICES	103047-6181 Towing Services	AP032621	185.00	186398		00107270	03/26/2021
MW OH	ANAHEIM FULLERTON V006631	JAN TOWING SERVICES	103047-6181 Towing Services	AP032621	185.00	201594		00107270	03/26/2021
MW OH	ANAHEIM FULLERTON	JAN TOWING SERVICES	103047-6181	AP032621	185.00	21-0102-756		00107270	03/26/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V006631		Towing Services						
MW OH	ANAHEIM FULLERTON V006631	JAN TOWING SERVICES	103047-6181 Towing Services	AP032621	101.75	21-0106-852		00107270	03/26/2021
MW OH	ANAHEIM FULLERTON V006631	JAN TOWING SERVICES	103047-6181 Towing Services	AP032621	185.00	21-0114-1094		00107270	03/26/2021
MW OH	ANAHEIM FULLERTON V006631	JAN TOWING SERVICES	103047-6181 Towing Services	AP032621	185.00	21-0114-1095		00107270	03/26/2021
MW OH	ANAHEIM FULLERTON V006631	JAN TOWING SERVICES	103047-6181 Towing Services	AP032621	185.00	21-0118-1211		00107270	03/26/2021
MW OH	ANAHEIM FULLERTON V006631	JAN TOWING SERVICES	103047-6181 Towing Services	AP032621	101.75	21-0119-1276		00107270	03/26/2021
MW OH	ANAHEIM FULLERTON V006631	JAN TOWING SERVICES	103047-6181 Towing Services	AP032621	185.00	21-0120-1277		00107270	03/26/2021
MW OH	ANAHEIM FULLERTON V006631	JAN TOWING SERVICES	103047-6181 Towing Services	AP032621	101.75	21-0120-1280		00107270	03/26/2021
MW OH	ANAHEIM FULLERTON V006631	JAN TOWING SERVICES	103047-6181 Towing Services	AP032621	185.00	21-0126-1505		00107270	03/26/2021
MW OH	ANAHEIM FULLERTON V006631	JAN TOWING SERVICES	103047-6181 Towing Services	AP032621	185.00	21-0127-1506		00107270	03/26/2021
MW OH	ANAHEIM FULLERTON V006631	JAN TOWING SERVICES	103047-6181 Towing Services	AP032621	185.00	21-0127-1508		00107270	03/26/2021
MW OH	ANAHEIM FULLERTON V006631	JAN TOWING SERVICES	103047-6181 Towing Services	AP032621	185.00	21-0127-1509		00107270	03/26/2021
				<b>Check Total:</b>	<b>2,340.25</b>				
MW OH	ANAHEIM SCREEN & GLASS V010390	INSTALL OFFICE WINDOWS	795107-6185 Construction Services	AP032621	3,688.00	13816	P11984	00107271	03/26/2021
				<b>Check Total:</b>	<b>3,688.00</b>				
MW OH	ANGELS POOL INC V010781	POOL BOND REFUND	0044-2045 Construction Deposits(Swim)	AP032621	500.00	50-1-732		00107272	03/26/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				<b>Check Total:</b>	<b>500.00</b>				
MW OH	ANTHEM LIFE INSURANCE V000046	NOV-MARCH LIFE INSURANCE	395083-5163 Life Insurance Premiums	AP032621	25.00	07000334		00107273	03/26/2021
				<b>Check Total:</b>	<b>25.00</b>				
MW OH	ASSI SECURITY INC V011251	REBOOT PD CAMERAS	101523-6301 Special Department Supplies	AP032621	135.00	SD15551		00107274	03/26/2021
				<b>Check Total:</b>	<b>135.00</b>				
MW OH	AT & T V008736	MARCH FD 2 INTERNET	109595-6215 Telephone	AP032621	52.79	MAR FD2 2021		00107275	03/26/2021
MW OH	AT & T V008736	MARCH LMD INTERNET	296561-6215 Telephone	AP032621	52.79	MAR LMD 21		00107275	03/26/2021
MW OH	AT & T V008736	MARCH POWELL BLDG INTERNET	109595-6215 Telephone	AP032621	52.79	MARCH 2021		00107275	03/26/2021
MW OH	AT & T V008736	MARCH FD 1 INTERNET	109595-6215 Telephone	AP032621	9.99	MARCH FD1 21		00107275	03/26/2021
MW OH	AT & T V008736	MARCH PD YARD INTERNET	109595-6215 Telephone	AP032621	52.79	MARCH PD 21		00107275	03/26/2021
				<b>Check Total:</b>	<b>221.15</b>				
MW OH	AT&T V004144	JAN-MARCH PHONE CHARGES	109595-6215 Telephone	AP032621	316.31	032221		00107276	03/26/2021
MW OH	AT&T V004144	JAN-MARCH PHONE CHARGES	296561-6215 Telephone	AP032621	220.47	032221		00107276	03/26/2021
				<b>Check Total:</b>	<b>536.78</b>				
MW OH	AT&T V007715	MARCH FD STN 1 PHONE LINES	109595-6215 Telephone	AP032621	64.48	STA1 MAR 21		00107277	03/26/2021
MW OH	AT&T V007715	MARCH FD STN 2 PHONE LINES	109595-6215 Telephone	AP032621	64.48	STA2 MAR 21		00107277	03/26/2021
				<b>Check Total:</b>	<b>128.96</b>				
MW OH	AT&T	MARCH CH INTERNET, VOICE	109595-6215	AP032621	1,442.51	7866699506		00107278	03/26/2021

**City of Placentia**  
**Check Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V011041		Telephone						
					<b>Check Total:</b>	<b>1,442.51</b>			
MW OH	AXON ENTERPRISES INC V011762	CAR DOOR TRIGGER HARDWARE	216110-6840 Machinery & Equipment	AP032621	235.13	SI-1693808		00107279	03/26/2021
MW OH	AXON ENTERPRISES INC V011762	BODY WORN CAMERAS	216110-6840 Machinery & Equipment	AP032621	706.66	SI-1703422		00107279	03/26/2021
MW OH	AXON ENTERPRISES INC V011762	BODY WORN CAMERAS	216110-6840 Machinery & Equipment	AP032621	1,305.00	SI-1704455		00107279	03/26/2021
MW OH	AXON ENTERPRISES INC V011762	BODY WORN CAMERAS	796117-6840 Machinery & Equipment	AP032621	29,566.48	SI-1686662	P11944	00107279	03/26/2021
MW OH	AXON ENTERPRISES INC V011762	BODY WORN CAMERAS	676110-6840 Machinery & Equipment	AP032621	75,000.00	SI-1686662	P11944	00107279	03/26/2021
MW OH	AXON ENTERPRISES INC V011762	BODY WORN CAMERAS	216110-6840 Machinery & Equipment	AP032621	47,362.04	SI-1686662	P11944	00107279	03/26/2021
MW OH	AXON ENTERPRISES INC V011762	CAR DOOR TRIGGER HARDWARE	796117-6840 Machinery & Equipment	AP032621	533.52	SI-1693808	P11944	00107279	03/26/2021
					<b>Check Total:</b>	<b>154,708.83</b>			
MW OH	B & M LAWN & GARDEN V000127	RESCUE SAW PARTS	103066-6137 Repair Maint/Equipment	AP032621	100.17	491652		00107280	03/26/2021
MW OH	B & M LAWN & GARDEN V000127	CHAINSAW REPAIRS	103658-6130 Repair & Maint/Facilities	AP032621	82.05	494789		00107280	03/26/2021
					<b>Check Total:</b>	<b>182.22</b>			
MW OH	BADGE FRAME INC V010144	ORG CHART NAME PLATES	103040-6301 Special Department Supplies	AP032621	126.56	529843		00107281	03/26/2021
					<b>Check Total:</b>	<b>126.56</b>			
MW OH	BEAR ELECTRICAL V010997	JAN ROUTINE SIGNAL MAINT	103590-6099 / 21009-6099 Professional Services	AP032621	219.38	12180	P11754	00107282	03/26/2021
MW OH	BEAR ELECTRICAL V010997	JAN ROUTINE SIGNAL MAINT	103590-6099 / 21010-6099 Professional Services	AP032621	108.00	12180	P11754	00107282	03/26/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	BEAR ELECTRICAL V010997	JAN ROUTINE SIGNAL MAINT	103590-6099 Professional Services	AP032621	2,745.97	12180	P11754	00107282	03/26/2021
MW OH	BEAR ELECTRICAL V010997	JAN ROUTINE SIGNAL MAINT	103590-6099 / 21011-6099 Professional Services	AP032621	75.00	12180	P11754	00107282	03/26/2021
MW OH	BEAR ELECTRICAL V010997	JAN ROUTINE SIGNAL MAINT	103590-6099 / 21012-6099 Professional Services	AP032621	16.65	12180	P11754	00107282	03/26/2021
<b>Check Total:</b>					<b>3,165.00</b>				
MW OH	BEE MAN, THE V000117	3/4 BEE REMOVAL SVS	103655-6130 Repair & Maint/Facilities	AP032621	195.00	113325		00107283	03/26/2021
<b>Check Total:</b>					<b>195.00</b>				
MW OH	BIGGS CARDOSA V010461	NOV ENGINEERING SVS	331801-6185 Construction Services	AP032621	2,159.37	80279	P11852	00107284	03/26/2021
MW OH	BIGGS CARDOSA V010461	DEC ENGINEERING SVS	331801-6185 Construction Services	AP032621	3,682.32	80508	P11852	00107284	03/26/2021
MW OH	BIGGS CARDOSA V010461	JAN ENGINEERING SVS	331801-6185 Construction Services	AP032621	576.25	80679	P11852	00107284	03/26/2021
<b>Check Total:</b>					<b>6,417.94</b>				
MW OH	BRENNAN ESTIMATING V011259	FEB ALARM MONITORING	103654-6127 Alarm Monitoring	AP032621	360.00	6093	P11781	00107285	03/26/2021
MW OH	BRENNAN ESTIMATING V011259	MARCH ALARM MONITORING	103654-6127 Alarm Monitoring	AP032621	360.00	6214	P11781	00107285	03/26/2021
MW OH	BRENNAN ESTIMATING V011259	ANNUAL ALARM TESTING	103654-6127 Alarm Monitoring	AP032621	4,700.00	6215	P11781	00107285	03/26/2021
<b>Check Total:</b>					<b>5,420.00</b>				
MW OH	CALIFORNIA DENTAL V008102	APRIL DENTAL INSURANCE PMT	395000-4720 ISF Dental Ins Reimbursement	AP032621	785.29	040121		00107286	03/26/2021
MW OH	CALIFORNIA DENTAL V008102	APRIL DENTAL INSURANCE PMT	395083-5162 Dental Insurance Premiums	AP032621	122.64	040121		00107286	03/26/2021
<b>Check Total:</b>					<b>907.93</b>				

**City of Placentia**  
**Check Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	CALIFORNIA FORENSIC V000232	FEB PD BLOOD DRAWS	103040-6055 Medical Services	AP032621	793.10	1562	P11791	00107287	03/26/2021
					<b>Check Total:</b>	<b>793.10</b>			
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP032621	251.28	72818277		00107288	03/26/2021
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP032621	251.28	72818278		00107288	03/26/2021
					<b>Check Total:</b>	<b>502.56</b>			
MW OH	CCP INDUSTRIES INC V010526	JANITORIAL SUPPLIES	103652-6301 Special Department Supplies	AP032621	101.66	IN02729089		00107289	03/26/2021
					<b>Check Total:</b>	<b>101.66</b>			
MW OH	CENTURY BUSINESS V010180	DEC FD STN 1 PRINTER LEASE	109595-6175 Office Equipment Rental	AP032621	70.69	AR11758A		00107290	03/26/2021
MW OH	CENTURY BUSINESS V010180	DEC NS COPIER LEASE	104071-6301 Special Department Supplies	AP032621	188.36	AR11759A		00107290	03/26/2021
MW OH	CENTURY BUSINESS V010180	SEPT-DEC COPIER OVERAGES	109595-6175 Office Equipment Rental	AP032621	1,683.48	AR11920A		00107290	03/26/2021
MW OH	CENTURY BUSINESS V010180	SEPT-DEC COPIER OVERAGES	109595-6175 Office Equipment Rental	AP032621	897.94	AR12083A		00107290	03/26/2021
MW OH	CENTURY BUSINESS V010180	JAN DISPATCH COPIER LEASE	109595-6175 Office Equipment Rental	AP032621	219.89	AR12343A		00107290	03/26/2021
MW OH	CENTURY BUSINESS V010180	JAN FD COPIER LEASE PMT	109595-6175 Office Equipment Rental	AP032621	255.56	AR12344A		00107290	03/26/2021
					<b>Check Total:</b>	<b>3,315.92</b>			
MW OH	CHEMEX INDUSTRIES INC. V004683	GRAFFITI REMOVER	103652-6301 Special Department Supplies	AP032621	506.52	31878		00107291	03/26/2021
					<b>Check Total:</b>	<b>506.52</b>			
MW OH	CITY OF ANAHEIM V010186	FEB-MARCH ELECTRICAL CHARGES	109595-6330 Electricity	AP032621	66.11	021721		00107292	03/26/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				<b>Check Total:</b>	<b>66.11</b>				
MW OH	CITY OF LA HABRA V000600	1ST QTR COURT LIAISON SVS	103043-6290 Dept. Contract Services	AP032621	9,441.25	LH-21-302-AR	P11815	00107293	03/26/2021
				<b>Check Total:</b>	<b>9,441.25</b>				
MW OH	CIVIC PLUS V006674	WEBSITE HOSTING & SUPPORT	101523-6136 Software Maintenance	AP032621	699.35	210072	P11991	00107294	03/26/2021
MW OH	CIVIC PLUS V006674	WEBSITE HOSTING & SUPPORT	581573-6136 Software Maintenance	AP032621	7,100.00	210072	P11991	00107294	03/26/2021
				<b>Check Total:</b>	<b>7,799.35</b>				
MW OH	CLEAN DIESEL SPECIALISTSCNG TRUCK REPAIRS V011883		103658-6134 Vehicle Repair & Maintenance	AP032621	5,589.68	3026499	P11977	00107295	03/26/2021
				<b>Check Total:</b>	<b>5,589.68</b>				
MW OH	CLEAR CHOICE LIEN SALES FEB LIEN SERVICES V005847		103047-6182 Lien Services	AP032621	50.00	281G		00107296	03/26/2021
MW OH	CLEAR CHOICE LIEN SALES FEB LIEN SERVICES V005847		103047-6182 Lien Services	AP032621	50.00	294H		00107296	03/26/2021
MW OH	CLEAR CHOICE LIEN SALES FEB LIEN SERVICES V005847		103047-6182 Lien Services	AP032621	50.00	299E		00107296	03/26/2021
MW OH	CLEAR CHOICE LIEN SALES FEB LIEN SERVICES V005847		103047-6182 Lien Services	AP032621	45.00	3795		00107296	03/26/2021
MW OH	CLEAR CHOICE LIEN SALES FEB LIEN SERVICES V005847		103047-6182 Lien Services	AP032621	45.00	3798		00107296	03/26/2021
MW OH	CLEAR CHOICE LIEN SALES FEB LIEN SERVICES V005847		103047-6182 Lien Services	AP032621	30.00	6275		00107296	03/26/2021
				<b>Check Total:</b>	<b>270.00</b>				
MW OH	COMMERCIAL AQUATIC V005203	FEB FOUNTAIN MAINT	103654-6290 Dept. Contract Services	AP032621	350.40	I21-1564	P11795	00107297	03/26/2021
MW OH	COMMERCIAL AQUATIC V005203	FEB FOUNTAIN MAINT - LIBRARY	103654-6290 / 21008-6290 Dept. Contract Services	AP032621	249.60	I21-1564	P11795	00107297	03/26/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	COMMERCIAL AQUATIC V005203	FEB GOMEZ POOL MAINT	103654-6290 Dept. Contract Services	AP032621	1,100.00	I21-1566	P11795	00107297	03/26/2021
MW OH	COMMERCIAL AQUATIC V005203	FEB WHITTEN POOL MAINT	103654-6290 Dept. Contract Services	AP032621	1,100.00	I21-1584	P11795	00107297	03/26/2021
					<b>Check Total:</b>	<b>2,800.00</b>			
MW OH	CORD AUTOMOTIVE V011917	BUSINESS LICENSE REFUND	0010-2013 Unearned Revenue	AP032621	13,441.60	03102021		00107298	03/26/2021
					<b>Check Total:</b>	<b>13,441.60</b>			
MW OH	COUNTY OF ORANGE V008881	MARCH AFIS SERVICES	103040-6290 Dept. Contract Services	AP032621	2,301.00	SH 58745	P11802	00107299	03/26/2021
MW OH	COUNTY OF ORANGE V008881	FEB OCATS SUPPORT SVS	103043-6099 Professional Services	AP032621	1,104.51	SH 58671	P11803	00107299	03/26/2021
					<b>Check Total:</b>	<b>3,405.51</b>			
MW OH	COUNTY OF ORANGE V000715	JAN-MAR 800MHZ COST	103043-6137 Repair Maint/Equipment	AP032621	11,465.00	SC12675	P11881	00107300	03/26/2021
MW OH	COUNTY OF ORANGE V000715	OCT-DEC 800MHZ FIXED COST	103043-6137 Repair Maint/Equipment	AP032621	4,440.00	SC12614	P11914	00107300	03/26/2021
					<b>Check Total:</b>	<b>15,905.00</b>			
MW OH	CSG CONSULTANTS INC V011609	FEB FIRE PLAN CHECK, INSPECT	102532-6050 Fire Plan Check Services	AP032621	3,047.50	35524	P11933	00107301	03/26/2021
					<b>Check Total:</b>	<b>3,047.50</b>			
MW OH	CTS APPLIANCE V000222	GAS RANGE	675105-6185 Construction Services	AP032621	5,273.29	98726	P11819	00107302	03/26/2021
					<b>Check Total:</b>	<b>5,273.29</b>			
MW OH	DATA TICKET INC. V006119	JAN CODE INFORCE CITE SVS	102533-6290 Dept. Contract Services	AP032621	519.00	121408		00107303	03/26/2021
					<b>Check Total:</b>	<b>519.00</b>			
MW OH	DDL TRAFFIC INC V011348	TRAFFIC SIGNAL PREEMPTION	652102-6840 Machinery & Equipment	AP032621	74,825.44	7395	P11966	00107304	03/26/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				<b>Check Total:</b>	<b>74,825.44</b>				
MW OH	DEPARTMENT OF JUSTICE V000213	NOV LIVESCAN PROCESSING	0044-2053 DOJ Livescan	AP032621	115.00	483015		00107305	03/26/2021
MW OH	DEPARTMENT OF JUSTICE V000213	NOV LIVESCAN PROCESSING	101512-6099 Professional Services	AP032621	160.00	483015		00107305	03/26/2021
MW OH	DEPARTMENT OF JUSTICE V000213	NOV LIVESCAN PROCESSING	0044-2054 FBI Livescan	AP032621	34.00	483015		00107305	03/26/2021
MW OH	DEPARTMENT OF JUSTICE V000213	DEC LIVESCAN PROCESSING	101512-6099 Professional Services	AP032621	96.00	488126		00107305	03/26/2021
MW OH	DEPARTMENT OF JUSTICE V000213	DEC LIVESCAN PROCESSING	0044-2053 DOJ Livescan	AP032621	64.00	488126		00107305	03/26/2021
MW OH	DEPARTMENT OF JUSTICE V000213	DEC LIVESCAN PROCESSING	0044-2054 FBI Livescan	AP032621	34.00	488126		00107305	03/26/2021
MW OH	DEPARTMENT OF JUSTICE V000213	JAN LIVESCAN PROCESSING	101512-6099 Professional Services	AP032621	32.00	492535		00107305	03/26/2021
MW OH	DEPARTMENT OF JUSTICE V000213	FEB LIVESCAN PROCESSING	0044-2054 FBI Livescan	AP032621	17.00	497788		00107305	03/26/2021
MW OH	DEPARTMENT OF JUSTICE V000213	FEB LIVESCAN PROCESSING	0044-2053 DOJ Livescan	AP032621	32.00	497788		00107305	03/26/2021
MW OH	DEPARTMENT OF JUSTICE V000213	FEB LIVESCAN PROCESSING	101512-6099 Professional Services	AP032621	351.00	497788		00107305	03/26/2021
				<b>Check Total:</b>	<b>935.00</b>				
MW OH	DFS FLOORING INC V000099	NOV CARPET CLEANING SVS	103654-6301 Special Department Supplies	AP032621	709.00	305857-62	P11985	00107306	03/26/2021
MW OH	DFS FLOORING INC V000099	DEC CARPET CLEANING SVS	103654-6301 Special Department Supplies	AP032621	709.00	305857-63	P11985	00107306	03/26/2021
				<b>Check Total:</b>	<b>1,418.00</b>				
MW OH	DISASTER KLEENUP V000331	SEWER SPILL CLEAN-UP	103654-6130 Repair & Maint/Facilities	AP032621	2,949.58	21-030	P11982	00107307	03/26/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				<b>Check Total:</b>	<b>2,949.58</b>				
MW OH	EMPLOYMENT V000203	OCT-DEC UNEMPLOYMENT	404581-5155 Employee Insurance Claims	AP032621	14,986.67	L0519469024		00107308	03/26/2021
				<b>Check Total:</b>	<b>14,986.67</b>				
MW OH	EVANS GUN WORLD V003336	FEB RANGE FEES	103043-6162 Range Training	AP032621	2,520.00	2037		00107309	03/26/2021
				<b>Check Total:</b>	<b>2,520.00</b>				
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP032621	11.87	102-12667	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP032621	200.87	102-127607	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	RADIATOR & CAP	103658-6134 Vehicle Repair & Maintenance	AP032621	179.66	102-127639	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	MASTER CYLINDER	103658-6134 Vehicle Repair & Maintenance	AP032621	135.02	102-127677	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	MASTER CYLINDER	103658-6134 Vehicle Repair & Maintenance	AP032621	96.49	102-128105	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	AIR & FUEL FILTER	103658-6134 Vehicle Repair & Maintenance	AP032621	13.19	102-128644	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	BRAKE LINING KIT	103658-6134 Vehicle Repair & Maintenance	AP032621	55.60	102-128681	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP032621	90.17	102-128768	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP032621	157.27	102-128929	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	ANTI-FREEZE	103658-6134 Vehicle Repair & Maintenance	AP032621	43.88	102-129118	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	AIR FILTERS	103658-6134 Vehicle Repair & Maintenance	AP032621	19.43	102-129147	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS	VEHICLE MAINT SUPPLIES	103658-6134	AP032621	24.89	102-129269	P11898	00107310	03/26/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010842		Vehicle Repair & Maintenance						
MW OH	FACTORY MOTOR PARTS V010842	BEARINGS	103658-6134 Vehicle Repair & Maintenance	AP032621	35.10	106-401676	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	GASKET	103658-6134 Vehicle Repair & Maintenance	AP032621	0.52	11-1838844	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	PARTS/SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP032621	64.62	12-3866481	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	PARTS/SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP032621	2.24	12-3874833	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	SERPENTINE BELT	103658-6134 Vehicle Repair & Maintenance	AP032621	53.66	12-3883851	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	CREDIT - PARTS	103658-6134 Vehicle Repair & Maintenance	AP032621	-298.81	12-3886860	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	CREDIT - MASTER CYLINDER	103658-6134 Vehicle Repair & Maintenance	AP032621	-135.02	12-3895553	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE MAINT SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP032621	11.83	12-3904275	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP032621	55.43	12-3905719	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	MOTOR OIL	103658-6134 Vehicle Repair & Maintenance	AP032621	508.25	12-3907566	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	FILTER	103658-6134 Vehicle Repair & Maintenance	AP032621	7.43	12-3908507	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP032621	134.57	12-3908524	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	MONOMAX SHOCK	103658-6134 Vehicle Repair & Maintenance	AP032621	149.94	12-3912841	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS V010842	BRAKE PADS	103658-6134 Vehicle Repair & Maintenance	AP032621	146.93	12-3915178	P11898	00107310	03/26/2021
MW OH	FACTORY MOTOR PARTS	VEHICLE PARTS	103658-6134	AP032621	81.85	12-3915331	P11898	00107310	03/26/2021

**City of Placentia**  
**Check Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010842		Vehicle Repair & Maintenance						
				<b>Check Total:</b>	<b>1,846.88</b>				
MW OH	FIFTH AVENUE CLEANERS V010431	FEB PD DRY CLEANING SVS	103040-6290 Dept. Contract Services	AP032621	348.73	FEBRUARY 21		00107311	03/26/2021
				<b>Check Total:</b>	<b>348.73</b>				
MW OH	FLOOD, KARI V011921	PD TRAINING MEALS, MILEAGE	213041-6250 Staff Training	AP032621	321.94	KF281221M		00107312	03/26/2021
				<b>Check Total:</b>	<b>321.94</b>				
MW OH	FM THOMAS AIR V010634	HVAC REPAIRS	103654-6290 Dept. Contract Services	AP032621	720.00	42227	P11774	00107313	03/26/2021
				<b>Check Total:</b>	<b>720.00</b>				
MW OH	FORTIN LAW GROUP V011875	FEB LITIGATION SVS	101005-6006 Litigation	AP032621	1,526.00	122267		00107314	03/26/2021
				<b>Check Total:</b>	<b>1,526.00</b>				
MW OH	GALLS LLC V000438	DISPATCH UNIFORMS	101515-6360 Uniforms	AP032621	235.85	017590780		00107315	03/26/2021
MW OH	GALLS LLC V000438	DISPATCH UNIFORMS	101515-6360 Uniforms	AP032621	4.22	017590893		00107315	03/26/2021
MW OH	GALLS LLC V000438	DISPATCH UNIFORMS	101515-6360 Uniforms	AP032621	2,045.36	017767510	P11992	00107315	03/26/2021
				<b>Check Total:</b>	<b>2,285.43</b>				
MW OH	GANDZJUK ELECTRIC INC V011654	REPAIR STREET POLE LIGHTS	605801-6185 Construction Services	AP032621	1,998.00	1115-642		00107316	03/26/2021
				<b>Check Total:</b>	<b>1,998.00</b>				
MW OH	GLASBY MAINT. SUPPLY CO V000445	COJANITORIAL SUPPLIES	103654-6130 Repair & Maint/Facilities	AP032621	938.17	312398A	P11855	00107317	03/26/2021
MW OH	GLASBY MAINT. SUPPLY CO V000445	COJANITORIAL SUPPLIES	103654-6130 Repair & Maint/Facilities	AP032621	16.16	312398B	P11855	00107317	03/26/2021
MW OH	GLASBY MAINT. SUPPLY CO V000445	COJANITORIAL SUPPLIES	103654-6130	AP032621	781.08	312506A	P11855	00107317	03/26/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
	V000445		Repair & Maint/Facilities					
MW OH	GLASBY MAINT. SUPPLY COJANITORIAL SUPPLIES V000445		103654-6130 Repair & Maint/Facilities	AP032621	289.74 312506B	P11855	00107317	03/26/2021
MW OH	GLASBY MAINT. SUPPLY COJANITORIAL SUPPLIES V000445		103654-6130 Repair & Maint/Facilities	AP032621	53.77 312749A	P11855	00107317	03/26/2021
MW OH	GLASBY MAINT. SUPPLY COJANITORIAL SUPPLIES V000445		103654-6130 Repair & Maint/Facilities	AP032621	1,034.99 312847A	P11855	00107317	03/26/2021
MW OH	GLASBY MAINT. SUPPLY COJANITORIAL SUPPLIES V000445		103654-6130 Repair & Maint/Facilities	AP032621	9.31 313647A	P11855	00107317	03/26/2021
<b>Check Total:</b>					<b>3,123.22</b>			
MW OH	GLOCK PROFESSIONAL INC V009850	AC-GLOCK TRAINING REG	103041-6250 Staff Training	AP032621	250.00 033021 ALCALA		00107318	03/26/2021
MW OH	GLOCK PROFESSIONAL INC V009850	AC-GLOCK TRAINING REG	213041-6250 Staff Training	AP032621	250.00 033021 DREW		00107318	03/26/2021
MW OH	GLOCK PROFESSIONAL INC V009850	AC-GLOCK TRAINING REG	213041-6250 Staff Training	AP032621	250.00 033021		00107318	03/26/2021
MW OH	GLOCK PROFESSIONAL INC V009850	AC-GLOCK TRAINING REG	213041-6250 Staff Training	AP032621	250.00 033021		00107318	03/26/2021
<b>Check Total:</b>					<b>1,000.00</b>			
MW OH	GOLDEN STATE WATER V000928	JAN-MARCH WATER CHARGES	296561-6335 Water	AP032621	2,532.68 031221		00107319	03/26/2021
MW OH	GOLDEN STATE WATER V000928	JAN-MARCH WATER CHARGES	109595-6335 Water	AP032621	3,705.92 031221		00107319	03/26/2021
<b>Check Total:</b>					<b>6,238.60</b>			
MW OH	GRAFIX SYSTEMS V011370	FIRE VEHICLE GRAPHICS	103066-6134 Vehicle Repair & Maintenance	AP032621	1,482.75 28597		00107320	03/26/2021
<b>Check Total:</b>					<b>1,482.75</b>			
MW OH	GREENLEAF, KEN V007756	K9 MAINT TRAINING	213041-6250 Staff Training	AP032621	1,650.00 2100		00107321	03/26/2021

**City of Placentia**  
**Check Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				<b>Check Total:</b>	<b>1,650.00</b>				
MW OH	GST V009410	IPADS	101523-6840 Machinery & Equipment	AP032621	4,462.79	INV60649	P11965	00107322	03/26/2021
				<b>Check Total:</b>	<b>4,462.79</b>				
MW OH	HAROUTOONIAN, GLADYS V003191	DEMO BOND REFUND	0044-2033 Construction & Demo Deposit	AP032621	500.00	40-21-01		00107323	03/26/2021
				<b>Check Total:</b>	<b>500.00</b>				
MW OH	HEALTHPOINTE MEDICAL V010713	FEB PRE-EMPLOYMENT PHYSICAL	101512-6099 Professional Services	AP032621	346.00	30601-3456101		00107324	03/26/2021
				<b>Check Total:</b>	<b>346.00</b>				
MW OH	HERC RENTALS INC V010786	PRESSURE WASHER RENTAL	103652-6170 Equipment & Tool Rental	AP032621	738.20	31937792-001		00107325	03/26/2021
MW OH	HERC RENTALS INC V010786	SCAFFLE LIFT RENTAL	103652-6170 Equipment & Tool Rental	AP032621	529.94	31954949-001		00107325	03/26/2021
MW OH	HERC RENTALS INC V010786	STUMP GRINDER RENTAL	103655-6170 Equipment & Tool Rental	AP032621	274.60	31977051-001		00107325	03/26/2021
MW OH	HERC RENTALS INC V010786	STUMP GRINDER RENTAL	103655-6170 Equipment & Tool Rental	AP032621	510.23	31996757-001		00107325	03/26/2021
MW OH	HERC RENTALS INC V010786	POSTHOLE AUGER RENTAL	103655-6170 Equipment & Tool Rental	AP032621	367.85	31996757-002		00107325	03/26/2021
				<b>Check Total:</b>	<b>2,420.82</b>				
MW OH	HI-WAY SAFETY RENTALS V000459	TRAFFIC CONES	103652-6301 Special Department Supplies	AP032621	737.82	113168		00107326	03/26/2021
				<b>Check Total:</b>	<b>737.82</b>				
MW OH	HINDERLITER DE LLAMAS V000465	&3RD QTR SALES TAX AUDIT SVS	102020-6099 Professional Services	AP032621	2,850.27	SIN007108		00107327	03/26/2021
				<b>Check Total:</b>	<b>2,850.27</b>				
MW OH	HOLMGREN, ERIC V011907	BUSINESS LICENSE REFUND	100000-4101 Gross Receipts	AP032621	102.50	09092021		00107328	03/26/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	HOLMGREN, ERIC V011907	BUSINESS LICENSE REFUND	0044-2032 SB 1186 BL State Fee	AP032621	4.00	09092021		00107328	03/26/2021
					<b>Check Total:</b>	<b>106.50</b>			
MW OH	HOUSTON & HARRIS PCS INC V010110	FEB SEWER LINE CLEANING	484356-6120 R & M/Sewer & Storm Drain	AP032621	7,648.79	21-23414	P11772	00107329	03/26/2021
					<b>Check Total:</b>	<b>7,648.79</b>			
MW OH	HOYT ROOFS INC V003476	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP032621	100.00	30-20-386		00107330	03/26/2021
MW OH	HOYT ROOFS INC V003476	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP032621	100.00	30-20-387		00107330	03/26/2021
MW OH	HOYT ROOFS INC V003476	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP032621	100.00	30-21-013		00107330	03/26/2021
					<b>Check Total:</b>	<b>300.00</b>			
MW OH	INFRASTRUCTURE V011245	JAN PLAN CHECK SVS	103551-6290 Dept. Contract Services	AP032621	1,200.00	25730	P11981	00107331	03/26/2021
MW OH	INFRASTRUCTURE V011245	FEB PLAN CHECK SVS	103551-6290 Dept. Contract Services	AP032621	2,475.00	25751-R	P11981	00107331	03/26/2021
					<b>Check Total:</b>	<b>3,675.00</b>			
MW OH	INTERNATIONAL V011100	IACP MEMBERSHIP - PERRY	103040-6255 Dues & Memberships	AP032621	190.00	0138179		00107332	03/26/2021
MW OH	INTERNATIONAL V011100	IACP MEMBERSHIP - BUTTS	103040-6255 Dues & Memberships	AP032621	190.00	0151646		00107332	03/26/2021
					<b>Check Total:</b>	<b>380.00</b>			
MW OH	INTERNATIONAL INSTITUTE V000506	MEMBERSHIP - O'LEARY	101002-6255 Dues & Memberships	AP032621	115.00	20/21 31448		00107333	03/26/2021
MW OH	INTERNATIONAL INSTITUTE V000506	MEMBERSHIP - CARRI	101002-6255 Dues & Memberships	AP032621	115.00	20/21 41375		00107333	03/26/2021
					<b>Check Total:</b>	<b>230.00</b>			
MW OH	JMDIAZ INC	FEB QUIET ZONE CONSULTING	103551-6099	AP032621	389.18	001 (21-039)	P11993	00107334	03/26/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
	V011920		Professional Services					
				<b>Check Total:</b>	<b>389.18</b>			
MW OH	JV PLUMBING V011345	PLUMBING SERVICES	103654-6130 Repair & Maint/Facilities	AP032621	375.00 2205		00107335	03/26/2021
MW OH	JV PLUMBING V011345	PLUMBING SERVICES	103654-6130 Repair & Maint/Facilities	AP032621	550.00 2206		00107335	03/26/2021
				<b>Check Total:</b>	<b>925.00</b>			
MW OH	KEYSER MARSTON V010468	FEB PROFESSIONAL SVS	101511-6001 Management Consulting Services	AP032621	1,620.00 0035407		00107336	03/26/2021
				<b>Check Total:</b>	<b>1,620.00</b>			
MW OH	KOA CORPORATION V006654	FEB ENGINEERING DESIGN SVS	181101-6185 Construction Services	AP032621	39,786.74 JC03080-4	P11911	00107337	03/26/2021
				<b>Check Total:</b>	<b>39,786.74</b>			
MW OH	KOSMONT COMPANIES V006131	FEB ROPS SUPPORT SVS	547525-6099 Professional Services	AP032621	555.10 1502.9-060		00107338	03/26/2021
				<b>Check Total:</b>	<b>555.10</b>			
MW OH	LINE-X OF ORANGE COUNTY V000582	PW VEHICLE BED LINER	103658-6134 Vehicle Repair & Maintenance	AP032621	1,569.75 9513		00107339	03/26/2021
				<b>Check Total:</b>	<b>1,569.75</b>			
MW OH	LONG BEACH BMW V011294	PD MOTORCYCLE REPAIRS	103658-6134 Vehicle Repair & Maintenance	AP032621	708.08 39730		00107340	03/26/2021
				<b>Check Total:</b>	<b>708.08</b>			
MW OH	MACWAN, KANTILAL V011924	BLDG PERMIT REFUND	100000-4160 Building Permits	AP032621	134.50 B21-1309		00107341	03/26/2021
MW OH	MACWAN, KANTILAL V011924	BLDG PERMIT REFUND	750000-4303 Technology Fee	AP032621	3.50 B21-1309		00107341	03/26/2021
MW OH	MACWAN, KANTILAL V011924	BLDG PERMIT REFUND	0044-2036 CBSC State Fee	AP032621	1.00 B21-1309		00107341	03/26/2021
MW OH	MACWAN, KANTILAL	BLDG PERMIT REFUND	0044-2049	AP032621	5.00 B21-1309		00107341	03/26/2021

**City of Placentia**  
**Check Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V011924		Health & Safety Collection						
MW OH	MACWAN, KANTILAL V011924	BLDG PERMIT REFUND	0044-2030 Strong Motion Fees/Res.	AP032621	0.50	B21-1309		00107341	03/26/2021
MW OH	MACWAN, KANTILAL V011924	BLDG PERMIT REFUND	740000-4302 General Plan Update Fee	AP032621	6.00	B21-1309		00107341	03/26/2021
<b>Check Total:</b>					<b>150.50</b>				
MW OH	MARTIN, ARMANDO V011735	JAN ANIMAL REMOVAL SERVICES	103045-6280 Animal Control Services	AP032621	600.00	0000760	P11976	00107342	03/26/2021
MW OH	MARTIN, ARMANDO V011735	FEB ANIMAL REMOVAL SERVICES	103045-6280 Animal Control Services	AP032621	600.00	0000808	P11976	00107342	03/26/2021
<b>Check Total:</b>					<b>1,200.00</b>				
MW OH	MC FADDEN-DALE V000635	FILTER HOUSING	103654-6130 Repair & Maint/Facilities	AP032621	31.68	438790/5		00107343	03/26/2021
MW OH	MC FADDEN-DALE V000635	SCREWDRIVER	103655-6301 Special Department Supplies	AP032621	4.98	439414/5		00107343	03/26/2021
MW OH	MC FADDEN-DALE V000635	STREET REFLECTOR	103652-6301 Special Department Supplies	AP032621	9.63	440071/5		00107343	03/26/2021
MW OH	MC FADDEN-DALE V000635	FACILITY REPAIR SUPPLIES	103654-6130 Repair & Maint/Facilities	AP032621	85.68	440535/5		00107343	03/26/2021
MW OH	MC FADDEN-DALE V000635	SILICA SAND	103652-6301 Special Department Supplies	AP032621	38.57	441534/5		00107343	03/26/2021
MW OH	MC FADDEN-DALE V000635	WASHING MACHINE HOSE	103654-6301 Special Department Supplies	AP032621	14.65	441638/5		00107343	03/26/2021
<b>Check Total:</b>					<b>185.19</b>				
MW OH	MC KENZIE, TOM V005830	FALL TUITION REIMBURSEMENT	109595-5150 Tuition Reimbursement	AP032621	804.00	FALL 2020		00107344	03/26/2021
<b>Check Total:</b>					<b>804.00</b>				
MW OH	MISSION LINEN SUPPLY V011110	1/12 PW UNIFORMS	103650-6360 Uniforms	AP032621	150.37	514006825	P11769	00107345	03/26/2021

**City of Placentia**  
**Check Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	MISSION LINEN SUPPLY V011110	1/19 PW UNIFORMS	103650-6360 Uniforms	AP032621	150.37	514053521	P11769	00107345	03/26/2021
MW OH	MISSION LINEN SUPPLY V011110	1/26 PW UNIFORMS	103650-6360 Uniforms	AP032621	150.37	514085797	P11769	00107345	03/26/2021
MW OH	MISSION LINEN SUPPLY V011110	2/2 PW UNIFORMS	103650-6360 Uniforms	AP032621	150.37	514129522	P11769	00107345	03/26/2021
MW OH	MISSION LINEN SUPPLY V011110	2/9 PW UNIFORMS	103650-6360 Uniforms	AP032621	150.37	514170110	P11769	00107345	03/26/2021
MW OH	MISSION LINEN SUPPLY V011110	2/16 PW UNIFORMS	103650-6360 Uniforms	AP032621	150.37	514218103	P11769	00107345	03/26/2021
MW OH	MISSION LINEN SUPPLY V011110	2/20 PW UNIFORMS	103650-6360 Uniforms	AP032621	150.37	514255544	P11769	00107345	03/26/2021
<b>Check Total:</b>					<b>1,052.59</b>				
MW OH	MOTOROLA SOLUTIONS V010749	800 MHZ UPGRADE CHARGES	796101-6840 Machinery & Equipment	AP032621	41,867.53	29924	P11729	00107346	03/26/2021
<b>Check Total:</b>					<b>41,867.53</b>				
MW OH	NEO GOV V009963	LICENSE & SUBSCRIPTION	101523-6136 Software Maintenance	AP032621	7,571.43	INV-17784		00107347	03/26/2021
<b>Check Total:</b>					<b>7,571.43</b>				
MW OH	NICKEY PETROLEUM V000696	GASOLINE	103658-6345 Gasoline & Diesel Fuel	AP032621	24,477.00	355099	P11753	00107348	03/26/2021
<b>Check Total:</b>					<b>24,477.00</b>				
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP032621	165.44	67759		00107349	03/26/2021
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP032621	72.34	67787		00107349	03/26/2021
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103650-6315 Office Supplies	AP032621	200.18	67851		00107349	03/26/2021
MW OH	OFFICE INDUSTRIES	OFFICE SUPPLIES	103040-6315	AP032621	246.60	67898		00107349	03/26/2021

**City of Placentia**  
**Check Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
	V007477		Office Supplies					
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103650-6315 Office Supplies	AP032621	76.64 67942		00107349	03/26/2021
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP032621	157.69 67943		00107349	03/26/2021
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP032621	118.27 67966		00107349	03/26/2021
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP032621	12.71 B67682-3		00107349	03/26/2021
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP032621	28.37 B67759-1		00107349	03/26/2021
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103650-6315 Office Supplies	AP032621	35.50 B67851		00107349	03/26/2021
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP032621	3.77 B67898-1		00107349	03/26/2021
				<b>Check Total:</b>	<b>1,117.51</b>			
MW OH	ORIGINAL HEMS V011450	PD UNIFORM ALTERATIONS	103043-6360 Uniforms	AP032621	17.00 130812		00107350	03/26/2021
				<b>Check Total:</b>	<b>17.00</b>			
MW OH	OSTS INC V009790	DEFENSIVE DRIVING CLASS	101512-6250 Staff Training	AP032621	550.00 54510		00107351	03/26/2021
				<b>Check Total:</b>	<b>550.00</b>			
MW OH	PACIFIC EMBROIDERY V008348	PW SAFETY JACKETS	103652-6301 Special Department Supplies	AP032621	320.00 79219		00107352	03/26/2021
				<b>Check Total:</b>	<b>320.00</b>			
MW OH	PARS V006999	JAN PARS ARS FEES	109595-6295 City Admin Services	AP032621	847.94 47545		00107353	03/26/2021
MW OH	PARS V006999	JAN PARS REP FEES	109595-6295 City Admin Services	AP032621	400.00 47694		00107353	03/26/2021

**City of Placentia**  
**Check Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				<b>Check Total:</b>	<b>1,247.94</b>				
MW OH	PATH V011455	FEB NAV CTR MGMT SVS	784070-6290 Dept. Contract Services	AP032621	133,333.00	800-FEB21	P11750	00107354	03/26/2021
				<b>Check Total:</b>	<b>133,333.00</b>				
MW OH	PERRIN, PAUL L V010648	MARCH PRE-EMPLOYMENT EXAMS	103040-6099 Professional Services	AP032621	470.00	21-01		00107355	03/26/2021
				<b>Check Total:</b>	<b>470.00</b>				
MW OH	PHAM, JOSEPH V011752	DISPATCH UNIFORM T-SHIRTS	101515-6360 Uniforms	AP032621	310.32	03152021		00107356	03/26/2021
				<b>Check Total:</b>	<b>310.32</b>				
MW OH	PRINCIPAL FINANCIAL V000844	APRIL LIFE INSURANCE	109595-5110 Life Ins Allocation	AP032621	970.04	APRIL 2021		00107357	03/26/2021
MW OH	PRINCIPAL FINANCIAL V000844	APRIL LIFE INSURANCE	395083-5163 Life Insurance Premiums	AP032621	678.61	APRIL 2021		00107357	03/26/2021
MW OH	PRINCIPAL FINANCIAL V000844	MARCH LIFE INSURANCE	395083-5163 Life Insurance Premiums	AP032621	678.61	MARCH 2021		00107357	03/26/2021
MW OH	PRINCIPAL FINANCIAL V000844	MARCH LIFE INSURANCE	109595-5110 Life Ins Allocation	AP032621	970.04	MARCH 2021		00107357	03/26/2021
				<b>Check Total:</b>	<b>3,297.30</b>				
MW OH	PRIORITY DISPATCH CORP V011406	DISPATCH SUPERVISOR TRAINING	101515-6250 Staff Training	AP032621	1,100.00	SIN262340		00107358	03/26/2021
MW OH	PRIORITY DISPATCH CORP V011406	SPANISH CARD SETS	101515-6301 Special Department Supplies	AP032621	1,205.00	SIN271695		00107358	03/26/2021
MW OH	PRIORITY DISPATCH CORP V011406	DISPATCH TRAINING	101515-6250 Staff Training	AP032621	1,095.00	SIN273371		00107358	03/26/2021
				<b>Check Total:</b>	<b>3,400.00</b>				
MW OH	R F DICKSON CO INC V011193	FEB STREET SWEEPING SVS	374386-6290 Dept. Contract Services	AP032621	12,048.47	2510701	P11755	00107359	03/26/2021
				<b>Check Total:</b>	<b>12,048.47</b>				

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
MW OH	RBI TRAFFIC INC V010707	FEB TRAFFIC PLAN CHECK FEES	103590-6290 Dept. Contract Services	AP032621	1,462.50 2767	P11941	00107360	03/26/2021
					<b>Check Total:</b>	<b>1,462.50</b>		
MW OH	RELIANCE STANDARD LIFE V008214	MARCH INSURANCE PREMIUMS	109595-5163 Life Insurance Premiums	AP032621	4,647.82 030121 GL		00107361	03/26/2021
MW OH	RELIANCE STANDARD LIFE V008214	MARCH INSURANCE PREMIUMS	109595-5163 Life Insurance Premiums	AP032621	4,515.61 030121 LTD		00107361	03/26/2021
MW OH	RELIANCE STANDARD LIFE V008214	MARCH INSURANCE PREMIUMS	109595-5163 Life Insurance Premiums	AP032621	4,143.81 030121 STD		00107361	03/26/2021
					<b>Check Total:</b>	<b>13,307.24</b>		
MW OH	REPUBLIC WASTE SERVICES V007205	FEB REFUSE COLLECTION SVS	374386-6101 Disposal	AP032621	275,812.74 676-004348349	P11830	00107362	03/26/2021
					<b>Check Total:</b>	<b>275,812.74</b>		
MW OH	RIO HONDO COLLEGE V002275	FIRE TRAINING REG	103066-6250 Staff Training	AP032621	1,480.80 X20-45-ZPLC		00107363	03/26/2021
					<b>Check Total:</b>	<b>1,480.80</b>		
MW OH	SCHORR METALS INC V000949	PIPE & CUTTING CHARGE	103654-6301 Special Department Supplies	AP032621	59.81 1826690		00107364	03/26/2021
MW OH	SCHORR METALS INC V000949	PIPE, WELDING GLOVES	103654-6301 Special Department Supplies	AP032621	54.93 1826901		00107364	03/26/2021
MW OH	SCHORR METALS INC V000949	TUBING & CUTTING CHARGE	103654-6301 Special Department Supplies	AP032621	165.48 1832772		00107364	03/26/2021
MW OH	SCHORR METALS INC V000949	ALUMINUM TUBE	103654-6301 Special Department Supplies	AP032621	97.69 1833327		00107364	03/26/2021
					<b>Check Total:</b>	<b>377.91</b>		
MW OH	SCI CONSULTING GROUP V009433	ANNUAL LEVY ASSESSMENT	286560-6015 Engineering Services	AP032621	2,000.00 C9495	P11839	00107365	03/26/2021
MW OH	SCI CONSULTING GROUP V009433	ANNUAL LEVY ASSESSMENT	374386-6290 Dept. Contract Services	AP032621	795.00 C9495	P11839	00107365	03/26/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	SCI CONSULTING GROUP V009433	ANNUAL LEVY ASSESSMENT	556562-6015 Engineering Services	AP032621	2,120.00	C9495	P11839	00107365	03/26/2021
MW OH	SCI CONSULTING GROUP V009433	ANNUAL LEVY ASSESSMENT	296561-6015 Engineering Services	AP032621	2,000.00	C9495	P11839	00107365	03/26/2021
<b>Check Total:</b>					<b>6,915.00</b>				
MW OH	SO CAL GAS V000909	FEB-MARCH GAS CHARGES	109595-6340 Natural Gas	AP032621	15.78	032321		00107366	03/26/2021
<b>Check Total:</b>					<b>15.78</b>				
MW OH	SO CAL LAND MAINTENANCE V011102	REC EXTRA PARK REPAIR SVS	104071-6130 Repair & Maint/Facilities	AP032621	1,833.28	9376		00107367	03/26/2021
<b>Check Total:</b>					<b>1,833.28</b>				
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	296561-6330 Electricity	AP032621	1,523.35	031821		00107368	03/26/2021
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	109595-6330 / 21011-6330 Electricity	AP032621	132.69	031821		00107368	03/26/2021
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	109595-6330 Electricity	AP032621	6,876.26	031821		00107368	03/26/2021
<b>Check Total:</b>					<b>8,532.30</b>				
MW OH	STARLITE RECLAMATION INC V008845	USED OIL PICK-UP	103658-6285 Hazardous Materials Disposal	AP032621	1,145.98	118819		00107369	03/26/2021
MW OH	STARLITE RECLAMATION INC V008845	USED OIL PICK-UP	103658-6285 Hazardous Materials Disposal	AP032621	1,152.09	118820		00107369	03/26/2021
<b>Check Total:</b>					<b>2,298.07</b>				
MW OH	TEAM ONE MANAGEMENT V010070	FEB PARK JANITORIAL SVS	103655-6290 Dept. Contract Services	AP032621	5,170.83	58	P11805	00107370	03/26/2021
<b>Check Total:</b>					<b>5,170.83</b>				
MW OH	TIME WARNER CABLE V004450	MARCH EOC SPECTRUM BUSINESS	109595-6215 Telephone	AP032621	625.71	0034466022621		00107371	03/26/2021
<b>Check Total:</b>					<b>625.71</b>				

**City of Placentia**  
**Check Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	TOM DODSON & ASSOCIATES V009472	REVIEW TOD MND ADDENDUM	0044-2040 / 45087-2040 Special Deposits	AP032621	2,000.00	PLA-113-1		00107372	03/26/2021
					<b>Check Total:</b>	<b>2,000.00</b>			
MW OH	TOTUM CORP V010229	CONST MGMT & INSPECTION	109595-6999 Other Expenditure	AP032621	4,593.75	205435	P11983	00107373	03/26/2021
					<b>Check Total:</b>	<b>4,593.75</b>			
MW OH	TOWNSEND PUBLIC AFFAIRS V004165	FEB LEGISLATIVE ADVOCACY	101001-6001 Management Consulting Services	AP032621	5,000.00	16803	P11757	00107374	03/26/2021
					<b>Check Total:</b>	<b>5,000.00</b>			
MW OH	TRANSTECH ENGINEERS INC V011220	FEB PLAN CHECK SVS	103551-6290 Dept. Contract Services	AP032621	1,200.00	20204591	P11924	00107375	03/26/2021
MW OH	TRANSTECH ENGINEERS INC V011220	MARCH PLAN CHECK SVS	103551-6290 Dept. Contract Services	AP032621	1,800.00	20204613	P11924	00107375	03/26/2021
					<b>Check Total:</b>	<b>3,000.00</b>			
MW OH	TRANSUNION RISK & V009317	FEB PD DATABASE TRANSACTIONS	103042-6290 Dept. Contract Services	AP032621	199.00	49451-202102-1		00107376	03/26/2021
					<b>Check Total:</b>	<b>199.00</b>			
MW OH	TRILLIUM CNG (1720) V007952	FEB CNG FUEL COSTS	103658-6345 Gasoline & Diesel Fuel	AP032621	240.64	21274467		00107377	03/26/2021
					<b>Check Total:</b>	<b>240.64</b>			
MW OH	TS CARPET & DESIGN V005731	INSTALL CARPET & TILE	675105-6185 Construction Services	AP032621	7,376.71	11825-2	P11825	00107378	03/26/2021
MW OH	TS CARPET & DESIGN V005731	CARPET INSTALLATION	795005-6185 Construction Services	AP032621	1,650.00	3967-CHANGE	P11938	00107378	03/26/2021
					<b>Check Total:</b>	<b>9,026.71</b>			
MW OH	TURBO DATA SYSTEMS INC V001238	FEB CITATION PROCESSING	103047-6290 Dept. Contract Services	AP032621	729.68	34547	P11801	00107379	03/26/2021
					<b>Check Total:</b>	<b>729.68</b>			
MW OH	U.S. SPRINT	BUSINESS LICENSE REFUND	100000-4101	AP032621	3,021.97	031721		00107380	03/26/2021

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V011923		Gross Receipts						
				<b>Check Total:</b>	<b>3,021.97</b>				
MW OH	UNDERGROUND SERVICE V010637	MARCH DIG SAFE FEES	484356-6301 Special Department Supplies	AP032621	153.55	220210527		00107381	03/26/2021
MW OH	UNDERGROUND SERVICE V010637	MARCH REGULATORY FEES	484356-6301 Special Department Supplies	AP032621	61.21	DBS20201034		00107381	03/26/2021
MW OH	UNDERGROUND SERVICE V010637	FEB REGULATORY FEES	484356-6301 Special Department Supplies	AP032621	61.21	DSB20200410		00107381	03/26/2021
				<b>Check Total:</b>	<b>275.97</b>				
MW OH	UNIQUE PRINTING V010259	PD BUSINESS CARD PRINTING	103040-6230 Printing & Binding	AP032621	445.59	42638		00107382	03/26/2021
MW OH	UNIQUE PRINTING V010259	LASER PATCH & SET UP	103040-6230 Printing & Binding	AP032621	95.85	42643		00107382	03/26/2021
				<b>Check Total:</b>	<b>541.44</b>				
MW OH	UNITED RENTALS NORTH V001082	EXCAVATOR RENTAL	103652-6170 Equipment & Tool Rental	AP032621	4,863.28	187903240-001		00107383	03/26/2021
				<b>Check Total:</b>	<b>4,863.28</b>				
MW OH	V & V MANUFACTURING INC V010393	ØD BADGE - K9 CHAMP	103040-6299 Other Purchased Services	AP032621	116.31	52185		00107384	03/26/2021
MW OH	V & V MANUFACTURING INC V010393	ØD FLAT BADGE	103040-6299 Other Purchased Services	AP032621	136.92	52188		00107384	03/26/2021
MW OH	V & V MANUFACTURING INC V010393	ØD RETIRED FLAT BADGE	103040-6299 Other Purchased Services	AP032621	136.92	52189		00107384	03/26/2021
				<b>Check Total:</b>	<b>390.15</b>				
MW OH	WATERLOGIC AMERICAS LLC V010708	ØEB PD WATER SERVICE	103041-6301 Special Department Supplies	AP032621	57.10	508743		00107385	03/26/2021
MW OH	WATERLOGIC AMERICAS LLC V010708	ØARCH PD WATER SERVICE	103041-6301 Special Department Supplies	AP032621	97.07	532539		00107385	03/26/2021
				<b>Check Total:</b>	<b>154.17</b>				

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	WELLS FARGO VENOR FIN V010076	MARCH NS COPIER LEASE PMT	104071-6301 Special Department Supplies	AP032621	188.36	5014061388		00107386	03/26/2021
MW OH	WELLS FARGO VENOR FIN V010076	MARCH FD PRINTER LEASE PMT	109595-6215 Telephone	AP032621	255.57	5014221409		00107386	03/26/2021
MW OH	WELLS FARGO VENOR FIN V010076	MARCH FD PRINTER LEASE PMT	109595-6215 Telephone	AP032621	70.69	5014221410		00107386	03/26/2021
<b>Check Total:</b>					<b>514.62</b>				
MW OH	WEST COAST LIGHTS & SIRENS V006106	INSTALL SPEAKERS - UNIT 70	103041-6301 Special Department Supplies	AP032621	262.16	20988		00107387	03/26/2021
MW OH	WEST COAST LIGHTS & SIRENS V006106	REMED COVER & INSTALLATION	103041-6301 Special Department Supplies	AP032621	2,767.69	21033		00107387	03/26/2021
<b>Check Total:</b>					<b>3,029.85</b>				
MW OH	WORXTIME LLC V010256	1095C FORM PRINTING, MAIL	101512-6001 Management Consulting Services	AP032621	289.14	3283		00107388	03/26/2021
<b>Check Total:</b>					<b>289.14</b>				
MW OH	YORBA LINDA FEED STORE V003242	K9 DOG FOOD	103041-6301 Special Department Supplies	AP032621	63.56	747980		00107389	03/26/2021
MW OH	YORBA LINDA FEED STORE V003242	K9 DOG FOOD	103041-6301 Special Department Supplies	AP032621	63.56	747981		00107389	03/26/2021
MW OH	YORBA LINDA FEED STORE V003242	K9 DOG FOOD	103041-6301 Special Department Supplies	AP032621	43.09	74818		00107389	03/26/2021
MW OH	YORBA LINDA FEED STORE V003242	K9 DOG FOOD	103041-6301 Special Department Supplies	AP032621	128.20	750097		00107389	03/26/2021
MW OH	YORBA LINDA FEED STORE V003242	K9 DOG FOOD	103041-6301 Special Department Supplies	AP032621	75.40	751604		00107389	03/26/2021
<b>Check Total:</b>					<b>373.81</b>				
MW OH	YORBA LINDA WATER V001148	FEB-MARCH WATER CHARGES	109595-6335 Water	AP032621	2,631.18	031521		00107390	03/26/2021
<b>Check Total:</b>					<b>2,631.18</b>				

**City of Placentia  
Check Register  
For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	YORBA REGIONAL ANIMAL K9 MEDICAL CARE - KYRA V008472		103041-6301 Special Department Supplies	AP032621	98.47	882731745		00107391	03/26/2021
MW OH	YORBA REGIONAL ANIMAL K9 MEDICAL CARE - CHAMP V008472		103041-6301 Special Department Supplies	AP032621	97.42	882732577		00107391	03/26/2021
MW OH	YORBA REGIONAL ANIMAL K9 MEDICAL CARE - KYRA V008472		103041-6301 Special Department Supplies	AP032621	33.71	882732578		00107391	03/26/2021
MW OH	YORBA REGIONAL ANIMAL K9 BOARDING SVS - ACE V008472		103041-6301 Special Department Supplies	AP032621	103.62	882736293		00107391	03/26/2021
MW OH	YORBA REGIONAL ANIMAL K9 MEDICAL CARE - CHAMP V008472		103041-6301 Special Department Supplies	AP032621	131.03	882738313		00107391	03/26/2021
<b>Check Total:</b>					<b>464.25</b>				
<b>Type Total:</b>					<b>1,788,479.30</b>				
<b>Check Total:</b>					<b>1,788,479.30</b>				

**City of Placentia**  
**Electronic Disbursement Register**  
For 04/06/2021

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
------	----------------	-------------	---------------------	----------	--------	----------	------	-------	----------

**Grand Total: 760,463.14**

<u>EDR Totals by ID</u>	
AP	0.00
EP	760,463.14
IP	0.00
OP	0.00

Fund Name	<u>EDR Totals by Fund</u>
101-General Fund (0010)	426,306.00
117-Measure U Fund (0079)	326.18
208-Scssr Agncy Ret Oblg (0054)	2,388.39
228-NOC-Public Safety Grant(0061)	4,030.09
231-Placentia Reg Nav Cent(0078)	218.00
265-Landscape Maintenance (0029)	1,227.03
275-Sewer Maintenance (0048)	5,111.20
280-Misc Grants Fund (0050)	882.48
501-Refuse Administration (0037)	2,929.55
601-Employee Health & Wlfre (0039)	288,364.69
605-Risk Management (0040)	28,679.53

**Void Total: 0.00**  
**EDR Total: 760,463.14**

**Electronic Disbursement Sub Totals: 760,463.14**

**ACH Payroll Direct Deposit for 03/26/2021: 462,585.59**

**Electronic Disbursement Total: 1,223,048.73**

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	PRINCIPAL LIFE INSURANCE V011518	NOV DENTAL CLAIMS	395083-5130 Dental Claim	ACH031121	15,668.56	NOVEMBER 20		00014293	03/11/2021
<b>Check Total:</b>					<b>15,668.56</b>				
EP	ICMA RETIREMENT TRUST V000496	PE 03/06/21 PD 03/12/21	0029-2170 Deferred Comp Payable - ICMA	PY21005	46.50	2995/2101005		00014294	03/18/2021
EP	ICMA RETIREMENT TRUST V000496	PE 03/06/21 PD 03/12/21	0010-2170 Deferred Comp Payable - ICMA	PY21005	21,964.54	2995/2101005		00014294	03/18/2021
EP	ICMA RETIREMENT TRUST V000496	PE 03/06/21 PD 03/12/21	0037-2170 Deferred Comp Payable - ICMA	PY21005	165.18	2995/2101005		00014294	03/18/2021
EP	ICMA RETIREMENT TRUST V000496	PE 03/06/21 PD 03/12/21	0061-2170 Deferred Comp Payable - ICMA	PY21005	500.00	2995/2101005		00014294	03/18/2021
EP	ICMA RETIREMENT TRUST V000496	PE 03/06/21 PD 03/12/21	0048-2170 Deferred Comp Payable - ICMA	PY21005	349.06	2995/2101005		00014294	03/18/2021
EP	ICMA RETIREMENT TRUST V000496	PE 03/06/21 PD 03/12/21	0054-2170 Deferred Comp Payable - ICMA	PY21005	158.97	2995/2101005		00014294	03/18/2021
<b>Check Total:</b>					<b>23,184.25</b>				
EP	PLACENTIA FIREFIGHTERS V011878	P/E 3/6 PD 3/12	0010-2178 Placentia Police Assoc Dues	PY21005	560.00	PR2101005		00014295	03/18/2021
<b>Check Total:</b>					<b>560.00</b>				
EP	PLACENTIA POLICE V000839	PE 03/06/21 PD 03/12/21	0010-2180 Police Mgmt Assn Dues	PY21005	804.14	2625/2101005		00014296	03/18/2021
<b>Check Total:</b>					<b>804.14</b>				
EP	PLACENTIA POLICE V003519	PE 03/06/21 PD 03/12/21	0010-2178 Placentia Police Assoc Dues	PY21005	2,459.61	2620/2101005		00014297	03/18/2021
EP	PLACENTIA POLICE V003519	PE 03/06/21 PD 03/12/21	0061-2178 Placentia Police Assoc Dues	PY21005	71.50	2620/2101005		00014297	03/18/2021
<b>Check Total:</b>					<b>2,531.11</b>				
EP	ADMINSURE V011303	FEB WORKERS'COMP ADMIN SVS	404580-5165 Workers' Compensation Claims	ACH031821	28,679.53	020121-022621		00014298	03/22/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
					<b>Check Total:</b>	<b>28,679.53</b>			
EP	AMERICAN FIDELITY V010011	P/E 3/6 PD 3/12	0010-2188 Health Care SSA	ACH031821	692.45	2095660		00014299	03/22/2021
EP	AMERICAN FIDELITY V010011	P/E 3/6 PD 3/12	0054-2188 Health Care SSA	ACH031821	5.69	2095660		00014299	03/22/2021
EP	AMERICAN FIDELITY V010011	P/E 3/6 PD 3/12	0010-2190 Dependent Care SSA	ACH031821	416.66	2095660		00014299	03/22/2021
EP	AMERICAN FIDELITY V010011	P/E 3/6 PD 3/12	0037-2188 Health Care SSA	ACH031821	8.93	2095660		00014299	03/22/2021
EP	AMERICAN FIDELITY V010011	P/E 3/6 PD 3/12	0048-2188 Health Care SSA	ACH031821	16.65	2095660		00014299	03/22/2021
					<b>Check Total:</b>	<b>1,140.38</b>			
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0010-2140 Employee PERS W/H	ACH031821	16.51	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0010-2140 Employee PERS W/H	ACH031821	58,251.46	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0010-2140 Employee PERS W/H	ACH031821	37,982.02	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0061-2195 PERS Uniform	ACH031821	1.04	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0048-2195 PERS Uniform	ACH031821	0.70	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0048-2150 Survivor Benefit Package	ACH031821	2.64	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0048-2140 Employee PERS W/H	ACH031821	614.03	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0048-2140 Employee PERS W/H	ACH031821	885.39	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0010-2150 Survivor Benefit Package	ACH031821	125.62	PR2101004		00014300	03/22/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0037-2150 Survivor Benefit Package	ACH031821	1.14	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0010-2195 PERS Uniform	ACH031821	30.33	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0037-2140 Employee PERS W/H	ACH031821	357.71	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0029-2140 Employee PERS W/H	ACH031821	261.68	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0029-2140 Employee PERS W/H	ACH031821	168.65	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0037-2140 Employee PERS W/H	ACH031821	488.15	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0029-2195 PERS Uniform	ACH031821	0.53	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0029-2150 Survivor Benefit Package	ACH031821	0.90	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0054-2140 Employee PERS W/H	ACH031821	367.79	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0054-2140 Employee PERS W/H	ACH031821	282.37	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0054-2150 Survivor Benefit Package	ACH031821	0.83	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0061-2140 Employee PERS W/H	ACH031821	978.30	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0061-2140 Employee PERS W/H	ACH031821	370.88	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 2/20 PD 2/26	0061-2150 Survivor Benefit Package	ACH031821	0.93	PR2101004		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0037-2150 Survivor Benefit Package	ACH031821	1.14	PR2101005		00014300	03/22/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0010-2150 Survivor Benefit Package	ACH031821	134.53	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0010-2140 Employee PERS W/H	ACH031821	38,031.40	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0048-2140 Employee PERS W/H	ACH031821	887.45	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0048-2140 Employee PERS W/H	ACH031821	613.39	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0010-2140 Employee PERS W/H	ACH031821	171.06	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0048-2150 Survivor Benefit Package	ACH031821	2.66	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0010-2140 Employee PERS W/H	ACH031821	53.52	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0010-2140 Employee PERS W/H	ACH031821	58,436.29	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0048-2195 PERS Uniform	ACH031821	0.71	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0061-2195 PERS Uniform	ACH031821	1.04	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0029-2150 Survivor Benefit Package	ACH031821	0.89	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0029-2195 PERS Uniform	ACH031821	0.52	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0054-2140 Employee PERS W/H	ACH031821	371.94	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0054-2140 Employee PERS W/H	ACH031821	285.81	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0029-2140 Employee PERS W/H	ACH031821	168.64	PR2101005		00014300	03/22/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0054-2150 Survivor Benefit Package	ACH031821	0.84	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0029-2140 Employee PERS W/H	ACH031821	261.68	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0037-2140 Employee PERS W/H	ACH031821	491.00	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0061-2140 Employee PERS W/H	ACH031821	978.30	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0061-2140 Employee PERS W/H	ACH031821	370.88	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0037-2140 Employee PERS W/H	ACH031821	359.85	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0061-2150 Survivor Benefit Package	ACH031821	0.93	PR2101005		00014300	03/22/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/6 PD 3/12	0010-2195 PERS Uniform	ACH031821	30.33	PR2101005		00014300	03/22/2021
<b>Check Total:</b>					<b>202,844.40</b>				
EP	EMPLOYMENT V010052	STATE TAX P/E 3/6 PD 3/12	0054-2135 Calif Income Tax W/H	ACH031821	230.02	PR2101005		00014301	03/22/2021
EP	EMPLOYMENT V010052	STATE TAX P/E 3/6 PD 3/12	0029-2135 Calif Income Tax W/H	ACH031821	49.78	PR2101005		00014301	03/22/2021
EP	EMPLOYMENT V010052	STATE TAX P/E 3/6 PD 3/12	0010-2135 Calif Income Tax W/H	ACH031821	27,603.62	PR2101005		00014301	03/22/2021
EP	EMPLOYMENT V010052	STATE TAX P/E 3/6 PD 3/12	0037-2135 Calif Income Tax W/H	ACH031821	259.85	PR2101005		00014301	03/22/2021
EP	EMPLOYMENT V010052	STATE TAX P/E 3/6 PD 3/12	0061-2135 Calif Income Tax W/H	ACH031821	186.69	PR2101005		00014301	03/22/2021
EP	EMPLOYMENT V010052	STATE TAX P/E 3/6 PD 3/12	0048-2135 Calif Income Tax W/H	ACH031821	389.46	PR2101005		00014301	03/22/2021
EP	EMPLOYMENT	STATE TAX Q3 BUYBACK	0010-2135	ACH031821	834.03	PR2101106		00014301	03/22/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V010052		Calif Income Tax W/H						
				<b>Check Total:</b>	<b>29,553.45</b>				
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0054-2120 Employer Medicare Payable	ACH031821	63.02	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0010-2115 Employee Medicare W/H	ACH031821	9,359.21	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0061-2110 Federal Income Tax W/H	ACH031821	418.12	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0010-2120 Employer Medicare Payable	ACH031821	9,359.21	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0061-2115 Employee Medicare W/H	ACH031821	75.74	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0010-2125 Employee Social Sec W/H	ACH031821	69.58	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0010-2130 Employer Soc Sec Payable	ACH031821	69.58	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0029-2110 Federal Income Tax W/H	ACH031821	193.76	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0029-2115 Employee Medicare W/H	ACH031821	36.75	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0010-2110 Federal Income Tax W/H	ACH031821	72,813.39	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0029-2120 Employer Medicare Payable	ACH031821	36.75	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0061-2120 Employer Medicare Payable	ACH031821	75.74	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0037-2110 Federal Income Tax W/H	ACH031821	638.52	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0037-2115 Employee Medicare W/H	ACH031821	79.04	PR2101005		00014302	03/22/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0037-2120 Employer Medicare Payable	ACH031821	79.04	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0048-2110 Federal Income Tax W/H	ACH031821	1,068.38	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0048-2115 Employee Medicare W/H	ACH031821	140.34	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0048-2120 Employer Medicare Payable	ACH031821	140.34	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0054-2110 Federal Income Tax W/H	ACH031821	558.09	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/6 PD 3/12	0054-2115 Employee Medicare W/H	ACH031821	63.02	PR2101005		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS Q3 BUYBACK	0010-2110 Federal Income Tax W/H	ACH031821	3,159.24	PR2101106		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS Q3 BUYBACK	0010-2115 Employee Medicare W/H	ACH031821	276.15	PR2101106		00014302	03/22/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS Q3 BUYBACK	0010-2120 Employer Medicare Payable	ACH031821	276.15	PR2101106		00014302	03/22/2021
<b>Check Total:</b>					<b>99,049.16</b>				
EP	WASHINGTON STATE V011597	P/E 3/6 PD 3/12	0010-2196 Garnishments W/H	ACH031821	521.53	PR2101005		00014303	03/22/2021
<b>Check Total:</b>					<b>521.53</b>				
EP	CALIFORNIA PUBLIC V006234	APRIL MEDICAL INSURANCE PMT	395083-5161 Health Insurance Premiums	ACH032221	11,280.98	10000001637108		00014304	03/22/2021
EP	CALIFORNIA PUBLIC V006234	APRIL MEDICAL INSURANCE PMT	395000-4715 ISF Health Ins Reimbursement	ACH032221	167,245.96	10000001637108		00014304	03/22/2021
EP	CALIFORNIA PUBLIC V006234	APRIL FIRE MEDICAL INSURANCE	395000-4715 ISF Health Ins Reimbursement	ACH032221	30,510.26	10000001637109		00014304	03/22/2021
EP	CALIFORNIA PUBLIC V006234	APRIL FIRE UAL PMT	105525-6906 CalPERS-Fire Term. Principal	ACH032221	31,663.96	APRIL 21		00014304	03/22/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				<b>Check Total:</b>	<b>240,701.16</b>				
EP	ICMA RETIREMENT TRUST V000496	PE 03/18/21 PD 03/18/21	0010-2170 Deferred Comp Payable - ICMA	PY21106	3,345.53	2995/2101106		00014305	03/23/2021
				<b>Check Total:</b>	<b>3,345.53</b>				
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH012621	152.15	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	OUTGOING MAYOR'S GIFT	101001-6301 Special Department Supplies	ACH012621	4.31	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	SYMPATHY FLOWERS	101001-6301 Special Department Supplies	ACH012621	65.71	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DEC OC REGISTER SUBSCRIPTION	101001-6320 Books & Periodicals	ACH012621	14.95	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	BUSINESS MEETING MEALS	101511-6245 Meetings & Conferences	ACH012621	55.12	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	BUSINESS MEETING MEALS	101511-6245 Meetings & Conferences	ACH012621	34.95	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101511-6245 Meetings & Conferences	ACH012621	60.36	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WORKING LUNCH MEALS	101511-6245 Meetings & Conferences	ACH012621	41.27	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WORKING LUNCH MEALS	101511-6245 Meetings & Conferences	ACH012621	30.20	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CA CITIES CONF REG - ARRULA	101511-6245 Meetings & Conferences	ACH012621	325.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101511-6315 Office Supplies	ACH012621	35.88	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HR COVID LITERATURE	101512-6245 Meetings & Conferences	ACH012621	149.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	EMPLOYEE SERVICE AWARDS	101512-6301 Special Department Supplies	ACH012621	1,826.15	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH012621	2.99	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH012621	46.82	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH012621	50.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	EMPLOYEE OF THE YEAR AWARDS	101512-6301 Special Department Supplies	ACH012621	1,023.80	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	MANAGER OF THE YEAR AWARDS	101512-6301 Special Department Supplies	ACH012621	279.28	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	MANAGER OF THE YEAR PLAQUE	101512-6301 Special Department Supplies	ACH012621	77.55	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	LUNCH MEETING MEALS	101512-6301 Special Department Supplies	ACH012621	7.75	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	LUNCH MEETING MEALS	101512-6301 Special Department Supplies	ACH012621	70.06	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH012621	39.37	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH012621	12.08	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH012621	10.32	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH012621	172.63	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CREDIT	101512-6315 Office Supplies	ACH012621	-12.08	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH012621	6.30	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH012621	3.74	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	GOAL ZERO BATTERIES	101514-6301 Special Department Supplies	ACH012621	551.59	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CPR TRAINING EBOOKS	101515-6250 Staff Training	ACH012621	42.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PROQA TRAINING COURSE	101515-6250 Staff Training	ACH012621	400.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH HEADSET	101515-6301 Special Department Supplies	ACH012621	413.20	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HEATER, PANTRY ORGANIZER	101515-6301 Special Department Supplies	ACH012621	101.18	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DEC CONF PHONE LINES	101515-6301 Special Department Supplies	ACH012621	239.92	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH SOFTWARE	101523-6136 Software Maintenance	ACH012621	200.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	EXTENSION CORD	101523-6301 Special Department Supplies	ACH012621	10.86	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	ID CARDS WITH FOBS	101523-6301 Special Department Supplies	ACH012621	217.56	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DEC ZOOM SUBSCRIPTION	101523-6301 Special Department Supplies	ACH012621	15.51	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	GFOA MEMBERSHIP - HOUN	102020-6255 Dues & Memberships	ACH012621	150.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CSMFO MEMBERSHIP - HOUN	102020-6255 Dues & Memberships	ACH012621	75.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DEV SVS HOLIDAY LUNCH	102531-6245 Meetings & Conferences	ACH012621	223.25	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CODE ENFORCEMENT UNIFORMS	102533-6360 Uniforms	ACH012621	198.68	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	TASER TRAINING SUPPLIES	103040-6245 Meetings & Conferences	ACH012621	46.98	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	TASER TRAINING SUPPLIES	103040-6245 Meetings & Conferences	ACH012621	35.90	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	TASER TRAINING SUPPLIES	103040-6245 Meetings & Conferences	ACH012621	17.95	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	TASER TRAINING SUPPLIES	103040-6245 Meetings & Conferences	ACH012621	57.72	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PATROL HOLIDAY PARTY MEALS	103040-6245 Meetings & Conferences	ACH012621	146.37	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PATROL HOLIDAY PARTY MEALS	103040-6245 Meetings & Conferences	ACH012621	128.03	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PATROL HOLIDAY PARTY MEALS	103040-6245 Meetings & Conferences	ACH012621	128.03	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CAPE MEMBERSHIP - KENNICUTT	103040-6255 Dues & Memberships	ACH012621	50.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	ZOOM SVS - OCPA MTG	103040-6301 Special Department Supplies	ACH012621	15.51	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DESK LAMP, HEATER	103041-6301 Special Department Supplies	ACH012621	118.21	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PD UNITS WINDOW TINTING	103041-6301 Special Department Supplies	ACH012621	1,034.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PD VEHICLE CARGO COVER	103041-6301 Special Department Supplies	ACH012621	197.06	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	12/27-1/26 MCV DIRECT TV	103041-6301 Special Department Supplies	ACH012621	83.99	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DEC PD MAPPING SOFTWARE	103042-6290 Dept. Contract Services	ACH012621	15.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PD UNIT CARGO COVER	103042-6301 Special Department Supplies	ACH012621	136.18	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	INTERVIEW RECORDER	103042-6301 Special Department Supplies	ACH012621	54.58	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	PD UNIT WINDOW TINTING	103042-6301 Special Department Supplies	ACH012621	324.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	MONITOR MOUNT	103043-6301 Special Department Supplies	ACH012621	32.61	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	JAIL BLANKETS	103043-6301 Special Department Supplies	ACH012621	313.95	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	FARADAY BAGS	103043-6301 Special Department Supplies	ACH012621	245.44	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	MICROFILM MONITOR MOUNT	103043-6301 Special Department Supplies	ACH012621	79.43	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	GLOVES & WIPES	103043-6301 / 50500-6301 Special Department Supplies	ACH012621	825.29	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	FIRE TRINING MANUALS	103065-6250 Staff Training	ACH012621	1,588.60	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	FIRE CODE TRAINING MANUALS	103065-6250 Staff Training	ACH012621	751.79	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	FIRE CODE TRAINING MANUALS	103065-6250 Staff Training	ACH012621	265.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	103065-6315 Office Supplies	ACH012621	186.89	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	103065-6315 Office Supplies	ACH012621	91.40	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	103065-6315 Office Supplies	ACH012621	71.74	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	103065-6315 Office Supplies	ACH012621	21.84	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	FACE MASK FIT TEST KIT	103066-6301 Special Department Supplies	ACH012621	98.67	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH012621	197.29	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	FIRE HOUSE SUPPLIES	103066-6301 Special Department Supplies	ACH012621	83.01	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	BANKER BOXES	795005-6185 Construction Services	ACH012621	326.18	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HOSE STRAPS	103066-6301 Special Department Supplies	ACH012621	219.50	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HOTEL FOR FINNERTY - COVID	103066-6301 Special Department Supplies	ACH012621	1,362.06	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH RIDE ALONG MEALS	103066-6301 Special Department Supplies	ACH012621	49.87	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	LABEL TAPE	103066-6315 Office Supplies	ACH012621	147.84	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CRR SWAG ITEMS - FIRE	103066-6401 Community Programs	ACH012621	1,827.02	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	MTG PARKING - ESTEVEZ	103550-6245 Meetings & Conferences	ACH012621	3.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PW HOLIDAY PARTY SUPPLIES	103550-6245 Meetings & Conferences	ACH012621	28.70	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PW HOLIDAY PARTY MEALS	103550-6245 Meetings & Conferences	ACH012621	338.46	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	MTG PARKING - ESTEVEZ	103550-6245 Meetings & Conferences	ACH012621	3.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CREDIT - BINDERS	103550-6315 Office Supplies	ACH012621	-38.73	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	BINDERS	103550-6315 Office Supplies	ACH012621	50.05	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	BINDERS, DIVIDERS	103550-6315 Office Supplies	ACH012621	99.01	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	BINDERS, DIVIDERS	103550-6315 Office Supplies	ACH012621	40.93	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	ENGINEERING TC MANUALS	103550-6320 Books & Periodicals	ACH012621	79.44	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WALL PLAQUES	103650-6315 Office Supplies	ACH012621	506.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	FLAGS	103654-6130 Repair & Maint/Facilities	ACH012621	64.65	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	FLAG	103654-6130 Repair & Maint/Facilities	ACH012621	21.55	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CHRISTMAS DECORATIONS	103654-6130 Repair & Maint/Facilities	ACH012621	115.13	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HEATER PARTS	103654-6130 Repair & Maint/Facilities	ACH012621	174.15	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	ELEVATOR LIGHTS	103654-6130 Repair & Maint/Facilities	ACH012621	56.84	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	FACILITY REPAIR SUPPLIES	103654-6130 Repair & Maint/Facilities	ACH012621	29.26	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	FACILITY REPAIR SUPPLIES	103654-6301 Special Department Supplies	ACH012621	131.90	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	POINSETTIAS	103654-6301 Special Department Supplies	ACH012621	947.25	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	POINSETTIAS	103654-6301 Special Department Supplies	ACH012621	947.25	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	FACILITIES SUPPLIES	103654-6301 Special Department Supplies	ACH012621	62.84	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	JANITORIAL SUPPLIES	103654-6301 Special Department Supplies	ACH012621	36.59	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	TV ADAPTER	103654-6301 Special Department Supplies	ACH012621	48.44	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	FACILITIES SUPPLIES	103654-6301 Special Department Supplies	ACH012621	13.01	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	RESTROOM MIRROR	103654-6301 Special Department Supplies	ACH012621	99.13	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	LIFT GATE	103658-6134 Vehicle Repair & Maintenance	ACH012621	420.52	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	SMOG CHECK	103658-6134 Vehicle Repair & Maintenance	ACH012621	45.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	SMOG CHECK	103658-6134 Vehicle Repair & Maintenance	ACH012621	58.20	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	MANIFOLD GASKET	103658-6134 Vehicle Repair & Maintenance	ACH012621	110.55	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PD FUEL COSTS	103658-6345 Gasoline & Diesel Fuel	ACH012621	33.59	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PD FUEL COSTS	103658-6345 Gasoline & Diesel Fuel	ACH012621	30.73	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PD FUEL COSTS	103658-6345 Gasoline & Diesel Fuel	ACH012621	23.22	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PD FUEL COSTS	103658-6345 Gasoline & Diesel Fuel	ACH012621	52.05	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PD FUEL COSTS	103658-6345 Gasoline & Diesel Fuel	ACH012621	44.24	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PD FUEL COSTS	103658-6345 Gasoline & Diesel Fuel	ACH012621	47.86	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PD FUEL COSTS	103658-6345 Gasoline & Diesel Fuel	ACH012621	39.05	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PD FUEL COSTS	103658-6345 Gasoline & Diesel Fuel	ACH012621	34.33	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PD FUEL COSTS	103658-6345 Gasoline & Diesel Fuel	ACH012621	53.95	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	PD FUEL COSTS	103658-6345 Gasoline & Diesel Fuel	ACH012621	52.93	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	PD FUEL COSTS	103658-6345 Gasoline & Diesel Fuel	ACH012621	40.44	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DEC REC SCHEDULING SVS	104070-6099 Professional Services	ACH012621	94.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DEC SPOTIFY SVS	104071-6099 Professional Services	ACH012621	14.99	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT MUSIC	104071-6301 Special Department Supplies	ACH012621	7.74	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT MUSIC	104071-6301 Special Department Supplies	ACH012621	5.16	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT DECORATIONS	104071-6301 Special Department Supplies	ACH012621	93.91	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT SUPPLIES	104071-6301 Special Department Supplies	ACH012621	98.81	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT DECORATIONS	104071-6301 Special Department Supplies	ACH012621	134.51	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT DECORATIONS	104071-6301 Special Department Supplies	ACH012621	24.13	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT DECORATIONS	104071-6301 Special Department Supplies	ACH012621	41.96	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT DECORATIONS	104071-6301 Special Department Supplies	ACH012621	158.20	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CREDIT - WINTER EVENT	104071-6301 Special Department Supplies	ACH012621	-69.96	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT DECORATIONS	104071-6301 Special Department Supplies	ACH012621	116.11	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT DECORATIONS	104071-6301 Special Department Supplies	ACH012621	95.16	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT DECORATIONS	104071-6301 Special Department Supplies	ACH012621	15.17	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	WINTER EVENT XMAS TREES	104071-6301 Special Department Supplies	ACH012621	760.45	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT DECORATIONS	104071-6301 Special Department Supplies	ACH012621	255.36	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT DECORATIONS	104071-6301 Special Department Supplies	ACH012621	19.40	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT STAFF MEALS	104071-6301 Special Department Supplies	ACH012621	184.74	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HELIUM TANK	104071-6301 Special Department Supplies	ACH012621	317.44	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	SANDBAG RENTALS	104071-6301 Special Department Supplies	ACH012621	140.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT DECORATIONS	104071-6301 Special Department Supplies	ACH012621	83.89	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT SUPPLIES	104071-6301 Special Department Supplies	ACH012621	174.46	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT STAFF MEALS	104071-6301 Special Department Supplies	ACH012621	318.52	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	LAMINATING POCKETS	104071-6301 Special Department Supplies	ACH012621	158.34	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT SUPPLIES	104071-6301 Special Department Supplies	ACH012621	8.62	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT SUPPLIES	104071-6301 Special Department Supplies	ACH012621	128.35	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	WINTER EVENT SUPPLIES	104071-6301 Special Department Supplies	ACH012621	21.54	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CLEANING SUPPLIES	104071-6301 Special Department Supplies	ACH012621	12.91	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CCB GIFTCARDS	104071-6301 Special Department Supplies	ACH012621	1,500.00	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	DIGITAL RADIO	104071-6301 Special Department Supplies	ACH012621	21.74	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CREDIT - SUPPLIES	104071-6301 Special Department Supplies	ACH012621	-64.65	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CREDIT - HELIUM TANK	104071-6301 Special Department Supplies	ACH012621	-75.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	REC HOLIDAY PARTY SUPPLIES	104071-6301 Special Department Supplies	ACH012621	59.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CCB GIFTCARDS	104071-6301 Special Department Supplies	ACH012621	579.31	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CCB GIFTCARDS	104071-6301 Special Department Supplies	ACH012621	274.49	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CCB GIFTCARDS	104071-6301 Special Department Supplies	ACH012621	231.66	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CREDIT - SUPPLIES	104071-6301 Special Department Supplies	ACH012621	-52.67	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CREDIT - SUPPLIES	104071-6301 Special Department Supplies	ACH012621	-41.96	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CREDIT - WINTER EVENT SUPPLIES	104071-6301 Special Department Supplies	ACH012621	-592.09	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CCB GIFTS	104071-6301 Special Department Supplies	ACH012621	654.81	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	ACTIVITY PACKS SUPPLIES	104071-6301 / 50500-6301 Special Department Supplies	ACH012621	4.34	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	ACTIVITY PACKS SUPPLIES	104071-6301 / 50500-6301 Special Department Supplies	ACH012621	33.64	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	ACTIVITY PACKS SUPPLIES	104071-6301 / 50500-6301 Special Department Supplies	ACH012621	146.32	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	LYSOL WIPES	104071-6301 / 50500-6301 Special Department Supplies	ACH012621	161.12	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	EXTENSION CORDS	104071-6301 / 79394-6301 Special Department Supplies	ACH012621	17.08	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DRIVE IN MOVIE SUPPLIES	104071-6301 / 79397-6301 Special Department Supplies	ACH012621	23.69	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DRIVE IN MOVIE SUPPLIES	104071-6301 / 79397-6301 Special Department Supplies	ACH012621	57.61	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	GIFT BAGS	104072-6301 Special Department Supplies	ACH012621	45.23	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	MICROWAVE	104079-6301 Special Department Supplies	ACH012621	151.98	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	SR CENTER SUPPLIES	104079-6301 Special Department Supplies	ACH012621	28.28	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	SR CENTER SUPPLIES	104079-6301 Special Department Supplies	ACH012621	131.35	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	SR CENTER SUPPLIES	104079-6301 Special Department Supplies	ACH012621	28.10	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	SR CENTER SUPPLIES	104079-6301 Special Department Supplies	ACH012621	97.40	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	45.03	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	41.98	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	41.88	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	76.43	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	54.05	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	42.50	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	HOLIDAY PARTY MEALS	109595-6301 Special Department Supplies	ACH012621	5,324.48	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	33.66	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HOLIDAY PARTY DESSERTS	109595-6301 Special Department Supplies	ACH012621	570.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	39.70	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	70.11	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	49.68	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HOLIDAY PARTY SUPPLIES	109595-6301 Special Department Supplies	ACH012621	191.62	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	95.71	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH012621	7.96	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH012621	36.10	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	46.46	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	42.44	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	48.62	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	67.84	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HOLIDAY PARTY SUPPLIES	109595-6301 Special Department Supplies	ACH012621	95.64	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	HOLIDAY PARTY SUPPLIES	109595-6301 Special Department Supplies	ACH012621	535.59	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	46.61	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	54.15	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	45.47	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	29.19	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	34.16	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	47.07	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	51.20	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	COFFEE CREAMER	109595-6301 Special Department Supplies	ACH012621	17.76	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HOLIDAY PARTY SUPPLIES	109595-6301 Special Department Supplies	ACH012621	8.69	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HOLIDAY PARTY SUPPLIES	109595-6301 Special Department Supplies	ACH012621	151.99	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	40.11	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	48.18	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	45.23	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	33.21	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	34.98	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	EMPLOYEE GIFT - BLANKET	109595-6301 Special Department Supplies	ACH012621	2,415.63	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HOLIDAY PARTY SUPPLIES	109595-6301 Special Department Supplies	ACH012621	20.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	40.62	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	40.86	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HOLIDAY PARTY SUPPLIES	109595-6301 Special Department Supplies	ACH012621	166.19	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HOLIDAY PARTY SUPPLIES	109595-6301 Special Department Supplies	ACH012621	20.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH012621	17.61	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	37.74	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	47.86	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	44.61	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HOLIDAY PARTY SUPPLIES	109595-6301 Special Department Supplies	ACH012621	3.26	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	HOLIDAY PARTY DESSERTS	109595-6301 Special Department Supplies	ACH012621	570.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	21.86	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	41.95	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	44.31	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	45.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	34.79	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	43.78	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	9.99	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	22.73	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	39.47	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	27.77	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	29.65	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	45.42	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	33.49	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	45.77	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	24.02	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	32.30	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	49.42	DECEMBER 20		00014306	03/24/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	50.07	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	40.25	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	DISPATCH MEALS	109595-6301 Special Department Supplies	ACH012621	40.27	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CIVIC CENTER POINSETTIAS	109595-6999 Other Expenditure	ACH012621	3,143.15	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CIVIC CENTER POINSETTIAS	109595-6999 Other Expenditure	ACH012621	570.08	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	FACILITIES SUPPLIES	109595-6999 Other Expenditure	ACH012621	36.59	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CAL-APA AWARDS	109595-6999 Other Expenditure	ACH012621	400.00	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	CCB FOOD	504070-6099 Professional Services	ACH012621	882.48	DECEMBER 20		00014306	03/24/2021
EP	BANK OF AMERICA V008741	OC PUBLIC RECORDS REQUEST	784070-6899 Other Capital Outlay	ACH012621	218.00	DECEMBER 20		00014306	03/24/2021
<b>Check Total:</b>					<b>48,221.01</b>				
EP	ACOSTA, JOAQUIN E000017	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	199.39	APRIL 21		00014307	04/01/2021
<b>Check Total:</b>					<b>199.39</b>				
EP	ALDWIR, MAMOUN E000113	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,301.00	APRIL 21		00014308	04/01/2021
<b>Check Total:</b>					<b>1,301.00</b>				
EP	ANDERSON, MARLA E000071	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014309	04/01/2021
<b>Check Total:</b>					<b>541.78</b>				
EP	ARMSTRONG, JOHN T	APRIL MEDICAL REIMBURSEMENT	395083-5161	ACH040121	967.14	APRIL 21		00014310	04/01/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000046		Health Insurance Premiums						
				<b>Check Total:</b>	<b>967.14</b>				
EP	AUDISS, JAY SCOTT E000125	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,751.00	APRIL 21		00014311	04/01/2021
				<b>Check Total:</b>	<b>1,751.00</b>				
EP	BABCOCK, CHARLES A E000015	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	370.00	APRIL 21		00014312	04/01/2021
				<b>Check Total:</b>	<b>370.00</b>				
EP	BEALS, SHARLENE E000076	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	199.39	APRIL 21		00014313	04/01/2021
				<b>Check Total:</b>	<b>199.39</b>				
EP	BERMUDEZ, ALBERT E000124	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	496.10	APRIL 21		00014314	04/01/2021
				<b>Check Total:</b>	<b>496.10</b>				
EP	BONESCHANS, DENNIS E000020	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	199.39	APRIL 21		00014315	04/01/2021
				<b>Check Total:</b>	<b>199.39</b>				
EP	BUNNELL, DONALD E000062	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014316	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	BURGNER, ARTHUR E000074	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014317	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	BUSSE, MICHAEL E000131	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,307.00	APRIL 21		00014318	04/01/2021
				<b>Check Total:</b>	<b>1,307.00</b>				
EP	CHANDLER, JOHN P E000109	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,399.00	APRIL 21		00014319	04/01/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				<b>Check Total:</b>	<b>1,399.00</b>				
EP	CHANG, ROBERT E000107	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,296.00	APRIL 21		00014320	04/01/2021
				<b>Check Total:</b>	<b>1,296.00</b>				
EP	COBBETT, GEOFFREY E000007	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014321	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	COOK, ARLENE M E000018	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014322	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	D'AMATO, ROBERT E000056	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	199.39	APRIL 21		00014323	04/01/2021
				<b>Check Total:</b>	<b>199.39</b>				
EP	DAVID, PRESTON E000112	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014324	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	DAVIS, CAROLYN E000005	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014325	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	DEAN, ANDREW E000135	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,817.00	APRIL 21		00014326	04/01/2021
				<b>Check Total:</b>	<b>1,817.00</b>				
EP	DELOS SANTOS, JAMIE E000045	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014327	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	DOWNEY, CAROL E000082	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014328	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	ECKENRODE, NORMAN	MAY MEDICAL REIMBURSEMENT	395083-5161	ACH040121	541.78	APRIL 21		00014329	04/01/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000029		Health Insurance Premiums						
				<b>Check Total:</b>	<b>541.78</b>				
EP	ESCOBOSA, LILLIAN E000055	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014330	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	FRICKE, JUERGEN E000075	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	879.00	APRIL 21		00014331	04/01/2021
				<b>Check Total:</b>	<b>879.00</b>				
EP	FULLER, GLENN H E000081	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	879.00	APRIL 21		00014332	04/01/2021
				<b>Check Total:</b>	<b>879.00</b>				
EP	GALLANT, KAREN E000008	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014333	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	GARNER, JO ANN E000047	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014334	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	GARNER, KITTY E000080	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	884.44	APRIL 21		00014335	04/01/2021
				<b>Check Total:</b>	<b>884.44</b>				
EP	GRIMM, DENNIS L E000042	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	592.00	APRIL 21		00014336	04/01/2021
				<b>Check Total:</b>	<b>592.00</b>				
EP	HOLTSCRAW, KATHERINE E000121	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	526.77	APRIL 21		00014337	04/01/2021
				<b>Check Total:</b>	<b>526.77</b>				
EP	IRVINE, SUZETTE E000019	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014338	04/01/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				<b>Check Total:</b>	<b>541.78</b>				
EP	JENKINS, ROBERT E000084	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	556.94	APRIL 21		00014339	04/01/2021
				<b>Check Total:</b>	<b>556.94</b>				
EP	JOHNSON, SHARON E000099	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014340	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	JONES, ROBERT E000053	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	168.56	APRIL 21		00014341	04/01/2021
				<b>Check Total:</b>	<b>168.56</b>				
EP	JUAREZ, JANET E000134	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	579.00	APRIL 21		00014342	04/01/2021
				<b>Check Total:</b>	<b>579.00</b>				
EP	JUDD, TERRELL E000115	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	879.47	APRIL 21		00014343	04/01/2021
				<b>Check Total:</b>	<b>879.47</b>				
EP	KIRKLAND, RICHARD L E000110	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	168.56	APRIL 21		00014344	04/01/2021
				<b>Check Total:</b>	<b>168.56</b>				
EP	LITTLE, DIANE M E000098	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	592.00	APRIL 21		00014345	04/01/2021
				<b>Check Total:</b>	<b>592.00</b>				
EP	LOOMIS, CORINNE E000122	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	531.69	APRIL 21		00014346	04/01/2021
				<b>Check Total:</b>	<b>531.69</b>				
EP	LOWREY, B J E000041	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	370.00	APRIL 21		00014347	04/01/2021
				<b>Check Total:</b>	<b>370.00</b>				
EP	MAERTZWEILER, MICHAEL	MAY MEDICAL REIMBURSEMENT	395083-5161	ACH040121	541.78	APRIL 21		00014348	04/01/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000032		Health Insurance Premiums						
				<b>Check Total:</b>	<b>541.78</b>				
EP	MANNING, VEDA M E000063	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	199.39	APRIL 21		00014349	04/01/2021
				<b>Check Total:</b>	<b>199.39</b>				
EP	MILANO, JAMES E000054	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014350	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	MILLER, RICHARD E000106	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,131.00	APRIL 21		00014351	04/01/2021
				<b>Check Total:</b>	<b>1,131.00</b>				
EP	MOORE, LARRY W E000044	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	199.39	APRIL 21		00014352	04/01/2021
				<b>Check Total:</b>	<b>199.39</b>				
EP	OLEA, ARLENE J E000014	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014353	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	PALMER, GEORGE E000094	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,151.00	APRIL 21		00014354	04/01/2021
				<b>Check Total:</b>	<b>1,151.00</b>				
EP	PASCARELLA, RICHARD E000129	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,751.00	APRIL 21		00014355	04/01/2021
				<b>Check Total:</b>	<b>1,751.00</b>				
EP	PASCUA, RAYNALD E000114	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,734.00	APRIL 21		00014356	04/01/2021
				<b>Check Total:</b>	<b>1,734.00</b>				
EP	PASPALL, MIHAJLO E000085	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	480.12	APRIL 21		00014357	04/01/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				<b>Check Total:</b>	<b>480.12</b>				
EP	PEREZ, ROBERT E000111	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	168.56	APRIL 21		00014358	04/01/2021
				<b>Check Total:</b>	<b>168.56</b>				
EP	PICHON, WALTER E000103	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	238.25	APRIL 21		00014359	04/01/2021
				<b>Check Total:</b>	<b>238.25</b>				
EP	PINEDA, MATEO E000127	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	505.96	APRIL 21		00014360	04/01/2021
				<b>Check Total:</b>	<b>505.96</b>				
EP	PISCHEL, STEPHEN E000130	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,301.00	APRIL 21		00014361	04/01/2021
				<b>Check Total:</b>	<b>1,301.00</b>				
EP	POINT, ERIC E000133	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,817.00	APRIL 21		00014362	04/01/2021
				<b>Check Total:</b>	<b>1,817.00</b>				
EP	REDIFER, KIM R E000022	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	879.00	APRIL 21		00014363	04/01/2021
				<b>Check Total:</b>	<b>879.00</b>				
EP	RENDEN, BRIAN E000083	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	889.45	APRIL 21		00014364	04/01/2021
				<b>Check Total:</b>	<b>889.45</b>				
EP	REYES, ROGER T E000024	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014365	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	REYNOLDS, MATTHEW E000132	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	531.69	APRIL 21		00014366	04/01/2021
				<b>Check Total:</b>	<b>531.69</b>				
EP	RICE, RUSSELL J	APRIL MEDICAL REIMBURSEMENT	395083-5161	ACH040121	1,399.00	APRIL 21		00014367	04/01/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000059		Health Insurance Premiums						
				<b>Check Total:</b>	<b>1,399.00</b>				
EP	RISHER, THOMAS A E000013	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014368	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	RIVERA, AIDA E000026	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	199.39	APRIL 21		00014369	04/01/2021
				<b>Check Total:</b>	<b>199.39</b>				
EP	ROACH, MICHAEL E000105	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,399.00	APRIL 21		00014370	04/01/2021
				<b>Check Total:</b>	<b>1,399.00</b>				
EP	ROBB, SANDRA E000043	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014371	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	ROKOSZ, KEN A E000035	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	579.00	APRIL 21		00014372	04/01/2021
				<b>Check Total:</b>	<b>579.00</b>				
EP	ROSE, RICHARD D E000050	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,013.04	APRIL 21		00014373	04/01/2021
				<b>Check Total:</b>	<b>1,013.04</b>				
EP	SALE, LEE R E000031	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014374	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	SANCHEZ, LAURA E000058	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	199.39	APRIL 21		00014375	04/01/2021
				<b>Check Total:</b>	<b>199.39</b>				
EP	SCHLIEDER, BEVERLY E000120	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,734.00	APRIL 21		00014376	04/01/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				<b>Check Total:</b>	<b>1,734.00</b>				
EP	SMITH, WARD E000128	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,356.00	APRIL 21		00014377	04/01/2021
				<b>Check Total:</b>	<b>1,356.00</b>				
EP	SOMOYA, JOHN P E000089	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	879.00	APRIL 21		00014378	04/01/2021
				<b>Check Total:</b>	<b>879.00</b>				
EP	SOTO, PHILIP J E000052	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014379	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	SPRAGUE, GARY A E000064	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,307.00	APRIL 21		00014380	04/01/2021
				<b>Check Total:</b>	<b>1,307.00</b>				
EP	STEPHEN, JEFFREY E000119	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,253.11	APRIL 21		00014381	04/01/2021
				<b>Check Total:</b>	<b>1,253.11</b>				
EP	TAYLOR, DAVID M E000088	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	582.00	APRIL 21		00014382	04/01/2021
				<b>Check Total:</b>	<b>582.00</b>				
EP	TAYLOR, LINDA E000126	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	579.00	APRIL 21		00014383	04/01/2021
				<b>Check Total:</b>	<b>579.00</b>				
EP	THOMANN, DARYLL L E000101	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	541.78	APRIL 21		00014384	04/01/2021
				<b>Check Total:</b>	<b>541.78</b>				
EP	TRIFOS, WILLIAM E000104	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,445.00	APRIL 21		00014385	04/01/2021
				<b>Check Total:</b>	<b>1,445.00</b>				
EP	VALENTINE, THOMAS	APRIL MEDICAL REIMBURSEMENT	395083-5161	ACH040121	592.00	APRIL 21		00014386	04/01/2021

**City of Placentia**  
**Electronic Disbursement Register**  
**For 03/29/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000118		Health Insurance Premiums						
				<b>Check Total:</b>	<b>592.00</b>				
EP	VERSTYNEN, WILLIAM E000092	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	168.56	APRIL 21		00014387	04/01/2021
				<b>Check Total:</b>	<b>168.56</b>				
EP	WAHL, KATHLEEN A E000030	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	199.00	APRIL 21		00014388	04/01/2021
				<b>Check Total:</b>	<b>199.00</b>				
EP	WIEST, STEPHEN E000079	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	542.00	APRIL 21		00014389	04/01/2021
				<b>Check Total:</b>	<b>542.00</b>				
EP	WORDEN, LARRY M E000116	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	592.00	APRIL 21		00014390	04/01/2021
				<b>Check Total:</b>	<b>592.00</b>				
EP	YAMAGUCHI, BRIAN E000123	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,356.00	APRIL 21		00014391	04/01/2021
				<b>Check Total:</b>	<b>1,356.00</b>				
EP	ZINN, JOHN E000009	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040121	1,196.68	APRIL 21		00014392	04/01/2021
				<b>Check Total:</b>	<b>1,196.68</b>				
				<b>Type Total:</b>	<b>760,463.14</b>				
				<b>Check Total:</b>	<b>760,463.14</b>				



# Placentia City Council

## **AGENDA REPORT**

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR / PUBLIC SERVICES & INFRASTRUCTURE

DATE: APRIL 6, 2021

SUBJECT: **AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH HF&H CONSULTANTS, LLC FOR REFUSE CONTRACT NEGOTIATIONS AND SB 1383 COMPLIANCE ASSISTANCE**

FISCAL  
IMPACT: EXPENSE: \$95,000 CONSULTING SERVICES  
FUNDING SOURCE: \$95,000 REFUSE ADMINISTRATION ENTERPRISE  
FUND BALANCE (374386-6099)

### **SUMMARY:**

The City of Placentia has an exclusive franchise agreement with Republic Waste Services of Southern California, LLC ("Republic"), to provide solid waste and recycling services in the City. In the past five (5) years, the City has undertaken numerous efforts to comply with a variety of unfunded State mandates such as Assembly Bill ("AB") 341 (Mandatory Commercial Recycling), AB 1826 (Mandatory Organic Commercial Recycling), and AB 1594 (Green Material used as Alternative Daily Cover). In September 2016, Governor Brown signed into law Senate Bill ("SB") 1383 establishing methane emissions reduction targets for short-lived climate pollutants in various sectors of California's economy. SB 1383 establishes an unfunded mandated target to achieve a 50 percent (50%) reduction in statewide disposal of food and landscape waste into landfills from 2014 levels by 2020 and a 75 percent (75%) reduction by 2025.

In July 2020, the City entered into a Professional Services Agreement ("Agreement") with HF&H Consultants, LLC ("HF&H") under the City Administrator's administrative approval authority to assist the City with preparing to implement the extensive regulatory administrative burdens mandated in SB 1383. HF&H has contracted with the Cities of Fullerton, Anaheim, Brea, Garden Grove, and Yorba Linda to provide the same work scope under a cooperative and joint effort amongst these Cities – all which contract with Republic for waste hauling services.

HF&H's work scope included three (3) tasks: A) Contract Profile, B) Gap Analysis, and C) Contract Negotiations. At that time, Task C was for informational purposes only and not part of the original agreement. HF&H has since worked closely with City Staff to successfully complete the first two (2) tasks by completing a deep analysis of the City's existing refuse franchise agreement and 11 amendments to compare against more modern agreements and to identify gaps in the agreement that will prevent or make it difficult for the City to comply with mandated

**1. d.**  
**April 6, 2021**

SB 1383 regulations. The new mandated regulations are the most extensive and significant implemented by the State since the original unfunded mandated recycling law AB 939 in 1990.

The scale and scope of this new mandate provides the City with an opportunity to negotiate a restated agreement with Republic, consolidating all previous amendments and negotiating a new residential organic waste recycling program. Staff recommends approval of Amendment No. 1 to the Agreement to complete Task C (Attachment 2) to assist the City with contract negotiations with Republic Services as part of a larger negotiation effort with five (5) other Orange County Cities, to develop an updated refuse franchise agreement, and to assist the City with drafting a new organics recycling ordinance as mandated by SB 1383.

**RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Approve Amendment No. 1 to the Professional Services Agreement with HF&H Consultants, LLC in the amount of \$95,000 for SB 1383 compliance and franchise agreement negotiation services, for a cumulative contract not-to-exceed amount of \$119,999, and extend the term of the Agreement for an additional 18 months to December 31, 2022; and
2. Authorize the City Administrator to approve contract amendments up to 10% of the cumulative contract amount, or \$ 11,999.99; and
3. Approve Resolution No. R-2021-XX, a Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2020-21 in compliance with City Charter of the City of Placentia Sections 1206 and 1209 pertaining to appropriations for actual expenditures; and
4. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

**DISCUSSION:**

**Overview of SB 1383**

SB 1383 is the most significant waste reduction unfunded mandate the State of California has adopted in the last 30 years. It requires the State to reduce organic waste into landfills by 75% by 2025, which equates to over 20 million tons annually. The purpose of this effort is to reduce the amount of methane gas released into the atmosphere as food and green waste decomposes in landfills. The law also requires the State to increase edible food recovery by 20%. Since the law establishes statewide targets, a prescriptive approach to compliance is being used. This is very different from AB 939 (Integrated Waste Management Act), which set jurisdictional waste diversion mandates and allowed local governments to develop their own programs for reaching compliance.

AB 341 (mandatory commercial and multi-family recycling) and AB 1826 (mandatory commercial and multi-family organics recycling) are incorporated into SB 1383 regulations.

These two unfunded state mandates make local jurisdictions ultimately responsible for ensuring 100% compliance with the State’s recycling goals. SB 1383 further extended the implementation of organic waste recycling programs to single family homes and made local jurisdictions directly responsible for programming and enforcement actions, starting on January 1, 2022. AB 1594, another unfunded mandate was implemented last year and requires the City to recycle all green landscape waste that is generated in the City, the cost of which was ultimately passed on to ratepayers.

The following is a summary of unfunded SB 1383 mandates that the City is now required to comply with:

- Recycle all food waste generated by all waste generators, including residents, businesses, City facilities, and large events and venues.
- Monitor and enforce compliance for all generators and track activities via an electronic database for annual reporting.
- Implement ordinances or similarly enforceable mechanisms.
- Establish (via ordinance and otherwise) all required enforcement protocols that include a schedule of fines for non-compliant entities. This ordinance must match State-developed standards, including minimum fine structure.
- Establish an edible food recovery program that recovers edible food from the waste stream for human consumption.
- Conduct regular outreach and education to generators, haulers, facilities, and edible food recovery organizations.
- Conduct regular inspections of waste generator facilities to ensure regulatory compliance and to reduce contamination of recyclable materials.
- Procure products derived from California recycled organic waste such as compost, mulch, and renewable natural gas (RNG) produced from organic waste at levels to be prescribed by the State annually. Such procurement standards must also be incorporated into a new City ordinance.

Below is a list of upcoming major 2021 deadlines related to compliance and implementation of SB 1383 set forth by the Department of Resources Recycling and Recovery (“CalRecycle”). More detailed information for each section is attached in the SB 1383 Summary Checklist (Attachment 3).

<b>Summary Sections from SB 1383 Checklist (Attachment 3)</b>	<b>Implementation Deadlines</b>	<b>City Council Meeting Approval Deadline</b>
Ordinances & Policies	01/01/2022	12/07/2021
Collection & Processing	01/01/2022	12/07/2021
Edible Food Recovery	02/01/2022	12/07/2021
Procurement Requirements	01/01/2022	12/07/2021
Enforcement & Penalties	01/01/2022	12/07/2021
Education & Outreach	02/01/2022	12/07/2021
Record Keeping & Reporting	04/01/2022	12/07/2021
Capacity Planning (County Responsibility)	Within 60 or 120 days of County request	TBD

Evaluating the readiness of Placentia to meet the mandates of SB 1383 is critical to programmatic and budgetary planning to meet the State's implementation deadlines and to ensure compliance with State mandates. Therefore, Staff is recommending that Placentia maintain a similar timeline with these other Cities regarding planning and implementing SB 1383 along with joint contract negotiation efforts and continue to use HF&H to help guide Staff's efforts on critical areas that are beyond Staff's expertise in the waste management and recycling industry. The consultant's detailed cost proposal and scope of work (Attachment 2) includes assistance in negotiating rates, terms, and conditions of desired waste hauling services, as well as additional assistance relating to SB 1383 implementation activities including reviewing draft ordinances. HF&H has supported a variety of jurisdictions and agencies around the State, including CalRecycle, with strategic waste diversion planning, cost-of-service and rate studies, and development of model tools related to SB 1383 compliance. HF&H is also currently assisting the City of Santa Ana in procuring a new waste hauling franchise agreement through a competitive proposal process. Pursuant to the City's Contract and Purchasing Policy the City may utilize a sole-source contract when contracting for professional services such as these. Based on HF&H's extensive experience and the fact the City can participate in a group negotiation with five (5) other Cities with the same waste hauler, Staff recommends the City Council award Amendment No. 1 to HF&H for these services.

**FISCAL IMPACT:**

The recommended actions will approve an Amendment to the Professional Services Agreement with HF&H increasing the contract amount by \$95,000, for a cumulative not-to-exceed contract amount of \$119,999. Since this cost was not included in the annual budget, Resolution No. R-2021-XX (Attachment 4) amending the FY 2020-21 Operating Budget is presented for the City Council's consideration to allocate Refuse Administration Enterprise Funds towards the cost of these services. No General Fund dollars will be utilized for these consulting services.

Prepared by:

  
\_\_\_\_\_  
Elsa Y. Robinson  
Management Analyst

Reviewed and approved:

  
\_\_\_\_\_  
Luis Estevez  
Deputy City Administrator

Reviewed and approved:

  
\_\_\_\_\_  
Jessica Brown  
Director of Finance

Reviewed and approved:

  
\_\_\_\_\_  
Damien R. Arrula  
City Administrator

Attachments:

1. Amendment No. 1 to Professional Services Agreement
2. HF&H Scope of Work and Proposal
3. SB 1383 Summary Checklist
4. Resolution No. R-2021-XX - Budget Amendment
5. SB 1383 Gap Analysis Summary

**AMENDMENT NO. 1 TO  
PROFESSIONAL SERVICES AGREEMENT  
PROVISION OF SB 1383 CONTRACTING ASSISTANCE  
WITH HF&H CONSULTANTS, LLC**

This Amendment No. 1 (“Amendment”) to Professional Services Agreement is made and entered into effective the 6<sup>th</sup> day of April 2021, by and between the CITY OF PLACENTIA, a Charter City and Municipal Corporation (“CITY”), and HF&H CONSULTANTS, LLC., a California Limited Liability Company (hereinafter “CONSULTANT”). CITY and CONSULTANT are sometimes hereinafter individually referred to as “Party” and or collectively referred to as the “Parties.”

**A. Recitals.**

(i). CITY and CONSULTANT entered into a Professional Services Agreement (“Agreement”) effective July 1, 2020 through which CONSULTANT has been providing professional services as more fully explained in the Scope of Services attached to the Agreement as Exhibit “A.”

(ii). The Parties now seek to amend the Agreement to increase the compensation by an additional \$95,000 and to extend the termination date of the Agreement to December 31, 2022 for additional consulting services related to SB 1383 compliance assistance and assist with contract negotiations related to SB 1383.

(iii). All legal prerequisites to the making of this Amendment have occurred.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

**B. Amendment to Agreement.**

1. Section 2.1 , Paragraph 1 of the Agreement is hereby amended to read as follows:

2.1. Compensation. Consultant shall be paid in accordance with the revised fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed One Hundred Nineteen Thousand Nine Hundred and Ninety-Nine Dollars (\$119,999).

2. Section 4 , Paragraph 1 of the Agreement is hereby amended to read as follows:

4.1 Term. This Agreement shall commence on the Effective Date and continue for a period of 18 months, ending on December 31, 2022, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

3. Except as specifically modified herein, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

4. The Agreement, all amendments together with this Amendment No. 1 and all Exhibits attached thereto, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No amendment or other modification of the Agreement, as modified by this Amendment No. 1 shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

4. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 1 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 1 to the Professional Services Agreement are to be executed as of the day and year first above written.

CONSULTANT

CITY OF PLACENTIA

By: \_\_\_\_\_  
Laith Ezzet,  
Senior Vice President

By: \_\_\_\_\_  
Damien R. Arrula  
City Administrator

ATTEST:

By: \_\_\_\_\_  
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Christian L. Bettenhausen, City Attorney

**EXHIBIT A**

**CONSULTANT'S PROPOSAL AND SCOPE OF WORK  
(ADDITIONAL SCOPE OF WORK AND FEE SCHEDULE)**



## SCOPE OF WORK AND FEE ESTIMATE FOR SOLID WASTE SB 1383 CONTRACTING ASSISTANCE

### Contract Negotiations with Republic

#### **Task 1. Prepare for and Conduct Kickoff Meeting with City Staff to Finalize Negotiation Strategy**

HF&H staff will prepare for and facilitate a kick-off meeting with City staff to confirm the contracting objectives, project schedule, and confirm the approach to the contract negotiations. The result of the meeting will be a document confirming the contracting strategy and project schedule.

If requested, HF&H will also prepare for and attend one meeting to provide a briefing to the City Management or other City Officials based on direction from City staff given at the kick-off meeting.

#### **Task 2: Develop Meeting Documents and Conduct Meetings with Hauler and City**

HF&H staff will prepare for and facilitate a kick-off meeting with City staff and Republic Services to review a negotiation document that will summarize the City's contracting objectives. The result of the meeting will be annotated meeting notes documenting items that are verbally resolved and next steps.

#### **Task 3: Negotiations to Confirm Services, Terms and Conditions**

Republic and the City can then negotiate rates that are consistent with the City's desired terms and conditions. The result of the initial meeting with the hauler will likely be a series of points that they wish to address and proposed rates that may or may not be satisfactory. HF&H will then assist in negotiating reasonable rates. We will also work with City staff to guide the City through its determination of which service provider concerns are minor and which are valuable enough not to negotiate without a substantial offsetting gain for the City.

HF&H will assist the City by scheduling the necessary negotiation meetings and conference calls with all relevant parties from the City and Republic, creating meeting documents, and drafting meeting notes based on the discussions.

#### **Task 4: Review and Analyze Proposed Rate Impacts**

We will request Republic to provide supporting cost and operating assumptions related to any of the requested services or contract requirements that the contractor believes may increase

their costs. We will review this information for overall reasonableness based on our industry knowledge, and review the contractor's supporting information in order to confirm the reasonableness of any requested adjustments to the current rates.

#### **Task 5: Develop Updated Agreement**

Based on the discussions and direction provided by City staff described above, we will prepare either an updated draft franchise agreement or contract amendment for the desired services and contract terms. City staff, including the City Attorney, will subsequently review the draft document, and the City will be responsible for consolidating comments from the City's various reviewers into a single "redline" of the draft work product, which we will then use to prepare an updated draft work product. We will update the draft agreement to reflect the negotiated terms with Republic. After the negotiations are complete, City staff will be responsible for finalizing the format of the agreement consistent with City standards and obtaining signatures, bonds and endorsements.

#### **Task 6: Prepare for and Attend One City Council Meeting**

We have budgeted to attend one meeting of the City Council when the Council considers the new agreement for award.

#### **City Requested Additional Tasks**

#### **Task 7: Prepare for and Attend up to Four Additional City Council or Ad Hoc Meetings**

If requested by City staff, we will prepare for and attend up to four meetings with the City Council or other City officials, based on the available budget.

#### **Task 8: Review Draft Ordinance or Municipal Code Revisions for SB 1383 Compliance**

We understand that City staff or the City Attorney will draft the proposed language to update the Municipal Code for compliance with SB 1383, HF&H will review the proposed Municipal Code changes and provide one set of written comments. We will subsequently be available to discuss our comments with City staff.

**Cost Proposal**

To align with the breakdown prepared in the original proposal, the updated cost for the SB 1383 Contract Negotiations is \$75,000 per City if all five cities participate. The City has requested additional services described in Tasks 7 and 8 with an estimated cost of \$20,000. The updated total will be \$95,000. Please see the attached workplan for the detailed breakdown.

The project costs for the negotiations (Tasks 1 through 6) have been reduced by \$15,000 assuming that all five Republic cities that participated in the previous study phase continue to participate in this phase as shown in the table below:

Number of Cities	1	2	3	4	5
Project Cost per City	\$90,000	\$86,250	\$82,500	\$78,750	\$75,000

Our actual costs may be higher or lower than this amount, depending on the level of support requested, and we will notify you in writing if a budget amendment is required. We will bill you once per month based on the number of hours worked, multiplied by our hourly billing rates, plus out-of-pocket expenses incurred. Payment is due within 30 days. Hourly rates through December 31<sup>st</sup>, 2021 are as follows and will be adjusted each January 1<sup>st</sup> by 2.5%:

<u>Position</u>	<u>Rate</u>
Senior Vice President	\$299
Senior Manager	\$275
Senior Associate/Project Manager	\$179 to \$249
Associate Analyst	\$160 to \$175
Assistant Analyst	\$139 to \$159
Administrative Staff	\$99 to \$109

Expenses will be billed as follows:

Mileage	\$0.50 per mile (or as adjusted by IRS allowance)
Outside document reproduction/couriers/postage	Actual
Public conveyances and parking	Actual
All other out-of-pocket expenses	Actual

**Schedule**

We will commence the project in March 2021, with the goal of implementing an updated agreement, pending Council approval, by January 1 or July 1, 2022 depending on the City’s regulatory priorities and assuming timely agreement is reached with the waste hauler.

**Staffing**

Laith Ezzet, Senior Vice President, will be the Project Director and he will be assisted by other HF&H staff with the appropriate skills for the assigned tasks.

**CITY OF PLACENTIA**  
**HF&H Workplan for SB 1383 Contracting Assistance**

TASK	DESCRIPTION	Sr. Vice President	Sr. Project Manager	Project Manager/ Senior Associate	Assistant Analyst	Total Hours/ Fees <sup>(1)</sup>
<b>Contract Negotiations with Republic</b>						
1	Prepare for and Conduct Kickoff Meeting with City Staff	6	-	10	-	16
2	Develop Meeting Documents and Conduct Mtg. with Hauler and City	6	-	14	8	28
3	Negotiations to Confirm Services, Terms, and Conditions	72	-	72	6	150
4	Review and Analyze Proposed Rate Impacts	20	-	30	10	60
5	Develop Updated Agreement	14	8	30	-	52
6	Prepare for and Attend One City Council Meeting	4	-	6	-	10
	<b>Contract Negotiations Hours</b>	<b>122</b>	<b>8</b>	<b>162</b>	<b>24</b>	<b>316</b>
	<b>Contract Negotiations Consulting Fees</b>	<b>\$ 36,478</b>	<b>\$ 2,200</b>	<b>\$ 32,238</b>	<b>\$ 3,816</b>	<b>\$ 74,732</b>
	<b>Contract Negotiations Expenses</b>					<b>\$ 268</b>
	<b>Total Contract Negotiations</b>					<b>\$ 75,000</b>
<b>Additional Tasks:</b>						
7	Prepare for and Attend up to Four Meetings upon Request	16	-	26	-	42
8	Review Draft Ordinance or Municipal Code Revisions for SB 1383 Compliance	10	4	25	5	44
	<b>Additional Task Hours</b>	<b>26</b>	<b>4</b>	<b>51</b>	<b>5</b>	<b>86</b>
	<b>Additional Task Consulting Fees</b>	<b>\$ 7,774</b>	<b>\$ 1,100</b>	<b>\$ 10,149</b>	<b>\$ 795</b>	<b>\$ 19,818</b>
	<b>Additional Task Expenses</b>					<b>\$ 182</b>
	<b>Total Additional Tasks</b>					<b>\$ 20,000</b>
	<b>Total Hours</b>	<b>148</b>	<b>12</b>	<b>213</b>	<b>29</b>	<b>402</b>
	<b>Hourly Rates</b>	<b>\$ 299</b>	<b>\$ 275</b>	<b>\$ 199</b>	<b>\$ 159</b>	
	<b>Total Consulting Fees</b>	<b>\$ 44,252</b>	<b>\$ 3,300</b>	<b>\$ 42,387</b>	<b>\$ 4,611</b>	<b>\$ 94,550</b>
	<b>Total Expenses</b>					<b>\$ 450</b>
	<b>Total Fees and Expenses</b>					<b>\$ 95,000</b>

(1) Hours may be shifted among tasks.



This SB 1383 Jurisdictional Checklist was prepared by HF&H Consultants, LLC based on CalRecycle's SB 1383 Short-Lived Climate Pollutant regulations ("SB 1383") approved on November 3, 2020. HF&H provides this as a guidance document to highlight key requirements for jurisdiction compliance; however, it does not reflect all requirements. In this checklist, "jurisdiction" means city or county. Requirements that pertain only to counties are labeled accordingly. Several items in the checklist may be assigned to a jurisdiction's designee, but it is ultimately the responsibility of a jurisdiction to comply with SB 1383 pursuant to 14 CCR Section 18981.2.c. Unless otherwise stated, jurisdiction compliance with SB 1383 shall occur by January 1, 2022. SB 1383 also includes requirements for generators, haulers, food recovery services, food recovery organizations, and facility operators; however, these are not summarized in this checklist.

## Ordinances & Policies

- Adopt enforceable ordinance(s) or similar mechanism(s) requiring compliance with various SB 1383 requirements, including but not limited to: 14 CCR 18984.9.a-e, 18984.9-11, 18988.1-3, 18989.1-3, 18991.5, and 18993.1.a (14 CCR 18981.2.a)
- Require organic haulers to identify their organics facilities as a condition of their contract or other authorization (14 CCR 18988.1)

## Collection & Processing

- Provide organic waste collection services (including paper and cardboard collection) to all organic waste generators, except self-haulers, using compliance options listed below (14 CCR 18984)
  - Three-container collection system (14 CCR 18984.1)
    - ◊ Green container for organics; delivery to organics recovery facility
    - ◊ Blue container for paper, wood, dry lumber, and nonorganic recyclables; delivery to facility for recovery
    - ◊ Gray container for nonorganic waste for disposal; may include organics if taken to high diversion organics processing facility
  - Two-container collection systems – select one option below (14 CCR 18984.2)
    - ◊ Green and gray containers: Green for organics; delivery to organics facility; gray for other materials, including organic waste not designated for the green container; delivery to high diversion organic waste processing facility
    - ◊ Blue and gray containers: Blue for paper products, printing and writing paper, wood, and lumber, and textiles (optional), and nonorganic waste; gray for all other materials, including organic waste not designated for the blue container; delivery to high diversion organics processing facility
  - Unsegregated single-container collection system (14 CCR 18984.3)
    - ◊ Gray container for all materials; delivery to high diversion organics processing facility
- Conduct route reviews of randomly selected containers for contaminants with all routes inspected annually, or conduct waste evaluations twice a year for blue, green, and gray containers (quarterly for gray containers in performance-based approach) (14 CCR 18984.5)
- Notify generators of recycling requirements if contamination is found (14 CCR 18984.5.b, 18984.5.c)
- Provide collection containers to generators that comply with color requirements when replacing containers after January 1, 2022 or by January 1, 2036, whichever comes first (Note: Use of containers purchased prior to January 1, 2022 is allowed) (14 CCR 18984.7)
- Label all new containers or lids with SB 1383-compliant labels commencing January 1, 2022 (14 CCR 18984.8)
- Allow limited generator waivers for de minimis volumes and physical space constraints; maintain related records (14 CCR 18984.11)
- Determine if jurisdiction meets CalRecycle criteria for low-population, high elevation, or rural waivers; in which case, jurisdiction does not need to perform the above tasks in those geographic regions (14 CCR 18984.12)

## Edible Food Recovery

- Implement food recovery program that educates commercial edible food generators and increases access to food recovery programs (14 CCR 18991.1)
- Identify Tier One and Tier Two commercial edible food generators (14 CCR 18991.1)
- Increase edible food recovery capacity if current capacity is insufficient (14 CCR 18991.1)
- Prior to February 1, 2022, annually thereafter, maintain list of food recovery organizations/services (14 CCR 18985.2.a)
- Prior to February 1, 2022, annually thereafter, provide Tier One/Tier Two commercial edible food generators with information on their requirements, food recovery programs, and food recovery organizations/services (14 CCR 18985.2.b)

[www.hfh-consultants.com](http://www.hfh-consultants.com)



**Northern California Office**  
 201 N. Civic Drive, Suite 230  
 Walnut Creek, CA 94596  
 (707) 246-4803  
[info@hfh-consultants.com](mailto:info@hfh-consultants.com)

**Southern California Office**  
 19200 Von Karman Ave, Suite 360  
 Irvine, CA 92612  
 (949) 504-5150  
[info@hfh-consultants.com](mailto:info@hfh-consultants.com)

## Procurement Requirements

- Procure a quantity of recovered organic waste, such as compost, mulch, renewable natural gas, or electricity from biomass, that meets or exceeds the annual organic waste product procurement target determined by CalRecycle and where products meet standards specified in SB 1383; procurement may be satisfied by direct service provider(s) to the jurisdiction (Note: Rural jurisdictions do not need to comply until after December 1, 2026 **(14 CCR 18993.1)**)
- Purchase paper products and printing and writing paper with at least 30% post-consumer, recycled-content fibers, that are recyclable; require businesses from whom it purchases these products to certify in compliance in writing **(14 CCR 18993.3)**

## Enforcement & Penalties

- Implement desk-top compliance monitoring program for multi-family and commercial organic waste generators with two cubic yards or more of materials per week and inspection program for Tier One/Tier Two edible food generators, and food recovery organizations and services by January 1, 2022 **(14 CCR 18985.1.a)**
- Provide educational materials to regulated entities not in compliance in 2022 and 2023 **(14 CCR 18995.1.a)**
- Investigate and maintain records of all complaints received alleging non-compliance with SB 1383 **(14 CCR 18995.3)**
- Take enforcement actions, including issuing notices of violations and assessing penalties in amounts consistent with those specified in SB 1383 by January 1, 2024 **(14 CCR 18995.1.a.5, 18997.2)**
- Pay penalties if assessed by CalRecycle **(14 CCR 18997.3)**

## Education & Outreach

- Prior to February 1, 2022 and annually thereafter, provide generators using two or three-container systems with information on properly separating materials, organic waste prevention, on-site recycling, methane reduction benefits, how to recycle organic waste, approved haulers, self-haul requirements, and edible food donation **(14 CCR 18985.1.a)**
- Prior to February 1, 2022 and annually thereafter, provide generators using single-container system information on organic waste prevention, on-site recycling, methane reduction benefits, how to recycle organic waste, a list of approved haulers, self-haul requirements, edible food recovery donation information, and information that waste is processed at a high diversion organic waste processing facility **(14 CCR 18985.1.b)**
- Provide communications in non-English languages spoken by a substantial number of the public that are provided organic waste collection services, consistent with requirements of Government Code Section 7295 **(14 CCR 18985.1.e)**
- Annually, commencing in 2022, provide Tier One and Tier Two commercial edible food generators with information on jurisdiction's edible food recovery program, generator requirements, and food recovery organizations **(14 CCR 18985.2)**

## Record Keeping & Reporting

- By April 1, 2022, file initial compliance report containing ordinance(s) or other enforceable mechanism(s) adopted and reporting items listed in the annual reporting section **(14 CCR 18994.1)**
- By October 1, 2022, and August 1 annually thereafter, submit annual SB 1383 compliance report **(14 CCR 18994.2)**
- Maintain all implementation records in a central location (physical or electronic) that can be made available to or accessed by CalRecycle within ten business days **(14 CCR 18995.2)**
- Report (*by counties only*) on capacity planning activities conducted in accordance with 14 CCR 18992.1, 18992.2, 18992.3 beginning August 1, 2022, then August 1, 2024, 2029, and 2034 **(14 CCR 18992.3, 18994.2.i)**

## Capacity Planning

- Counties*, in coordination with jurisdictions and regional agencies, are responsible for the following activities
  - Conduct organics waste recycling and edible food recovery capacity planning described below **(14 CCR 18992.1, 18992.2, 18992.3)**
  - Estimate amount of organic waste disposed, identify amount of verifiable organic waste recycling capacity available to the jurisdiction, and estimate amount of new or expanded capacity required **(14 CCR 18992.1)**
  - Estimate amount of edible food that will be disposed by Tier One/Tier Two commercial edible food generators; identify food recovery capacity available; identify new or expanded capacity; and calculate minimum capacity needed for edible food recovery from Tier One/Tier Two commercial edible food generators **(14 CCR 18992.2.a)**
- If County *determines* existing, new, or planned organic waste recycling or edible food recovery capacity is insufficient for one or more jurisdiction's needs, notify jurisdiction(s); jurisdictions shall submit an implementation schedule (including timelines and milestones) demonstrating how capacity will be secured by the end of the reporting period **(14 CCR 18992.1, 14 CCR 18992.2.c)**



HF&H provides this as a guidance document to highlight key requirements for jurisdiction compliance; additional requirements are applicable. Jurisdictions are advised to conduct an independent review of SB 1383 regulations to develop a list of requirements unique to their jurisdiction, or to contact HF&H Consultants, LLC for an update.  
Revised December 2020.

**RESOLUTION NO. R-2021-13**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AUTHORIZING A BUDGET AMENDMENT IN FISCAL YEAR 2020-21 IN COMPLIANCE WITH CITY CHARTER OF THE CITY OF PLACENTIA SECTIONS 1206 AND 1209 PERTAINING TO APPROPRIATIONS FOR ACTUAL EXPENDITURES**

**A. Recitals.**

(i). The adopted budget for the 2020-21 Fiscal Year sets out estimated appropriations for City expenses throughout the year.

(ii). From time to time the adopted budget must be adjusted when precise expenditures are finally determined or when estimated expenditures exceed projected costs allocated.

(iii). City Charter of the City of Placentia § 1206 authorizes the City Council to amend or supplement the budget by motion adopted by the affirmative votes of at least three members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenues not included in the budget. All other legal prerequisites to the adoption of this Resolution have occurred.

**B. Resolution.**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The adopted budget for Fiscal Year 2020-21, Resolution No. R-2020-38, is hereby amended to reflect the following available balances from FY2020-21 from the to the Account specified:

<b>Fund</b>	<b>Description</b>	<b>Department</b>	<b>GL Account</b>	<b>Amount</b>	<b>Type</b>
Refuse Administration Enterprise Fund	Fund Balance	N/A	0037-3001	\$95,000	Revenue
Refuse Administration Enterprise Fund	Professional Services	Refuse Administration Enterprise Fund	374386-6099	\$95,000	Expense

3. The Mayor shall sign this resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

**PASSED, ADOPTED AND APPROVED THIS 6<sup>th</sup> DAY OF APRIL 2021.**

\_\_\_\_\_  
Craig S. Green, Mayor

ATTEST:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA  
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 6<sup>th</sup> day of April 2021 by the following vote:

AYES:            Councilmembers:  
NOES:            Councilmembers:  
ABSENT:        Councilmembers:  
ABSTAIN:       Councilmembers:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Christian Bettenhausen, City Attorney

19200 Von Karman Ave., Ste. 360  
Irvine, California 92612  
Telephone: 949/251-8628  
www.hfh-consultants.com

Robert D. Hilton, Emeritus  
John W. Farnkopf, PE  
Laith B. Ezzet, CMC  
Richard J. Simonson, CMC  
Marva M. Sheehan, CPA  
Robert C. Hilton, CMC

## MEMORANDUM

**Date:** January 6, 2021  
**To:** City of Placentia  
**From:** Laith Ezzet and Haley Kunert, HF&H Consultants, LLC  
**Subject:** SB 1383 Gap Analysis Summary

### BACKGROUND

On September 19, 2016, Governor Brown signed into law Senate Bill No. 1383 (SB 1383)(Chapter 395, Statutes of 2016) that established methane emissions reduction targets in an effort to reduce emissions of short-lived climate pollutants. According to the California Department of Resources Recycling and Recovery (CalRecycle) "actions to reduce short-lived climate pollutants are essential to address the many impacts of climate change on human health, especially in California's most at-risk communities, and on the environment." On November 3, 2020, CalRecycle received Notice of Approval of Regulatory Action from the Office of Administrative Law on SB 1383, finalizing the rulemaking process. The regulations, which go into effect January 1, 2022, will have significant impacts on residents, businesses and multiple departments within the City.

The prescriptive programs associated with SB 1383 will require significant planning, development of contracts/amendments, ordinances, reporting, edible food recovery programs, diverting organic materials from the landfill and procurement requirements. Ultimately, the City of Placentia (City) is responsible for generators' compliance, and the City may be fined by CalRecycle for non-compliant programs.

In July 2020, the City hired HF&H Consultants, LLC (HF&H) to complete a full review of the City's solid waste agreement (Agreement) and comparison to modern industry standards, as well as an SB 1383 Gap Analysis (Gap Analysis) to identify programs that are required for the City to comply with SB 1383. This memorandum is a summary of the comprehensive analysis HF&H prepared for the Gap Analysis (Attachment).

The attached Gap Analysis emphasizes the requirements of SB 1383 and provides a planning-level action plan for implementing the required programs, monitoring, updates to internal policies, etc. To organize the broad scope of SB 1383 into a more digestible format, this analysis is divided into the following categories: Collection and Processing, Contamination Monitoring, Edible Food Recovery, Ordinances and Policies, Enforcement and Penalties, Education and Outreach, Records and Reporting, Capacity Planning and Organic Product Procurement Requirements. Each row outlines the policy, enforcement, reporting, and educational changes needed to meet the requirements of that specific requirement. Additionally, where applicable, rows highlight the requirements that may be delegated through third party contracting arrangements. It is important to note that while the City may leverage contracting

## MEMORANDUM

Page 2 of 5

arrangements and partnerships for some regulatory requirements, the City will require additional staffing resources to oversee and manage the agreement(s) to ensure that delegated tasks are completed in accordance with SB 1383 requirements and the City's service standards. It is important to note that some of the requirements, such as issuing citations to non-compliant generators, may only be delegated to public agencies.

## UPDATES TO FRANCHISE AGREEMENT

### Collection and Processing

SB 1383 requires mandatory solid waste, recyclables and organic waste services for all generators (subject to limited waivers). To address this requirement, the City will need to amend the Solid Waste Handling Services Agreement (Agreement) with Republic Waste Services of Southern California, LLC. (Republic) to include the updated service, collection, and processing standards prescribed by SB 1383, including an organic waste diversion program for all sectors (including food waste)(Rows 1 through 5, and 9 through 11).

### Contamination Monitoring

SB 1383 requires contamination monitoring through random container sampling of every collection route on an annual basis (all waste streams), or through biannual waste evaluations (Rows 6 through 8). The City will need to allocate additional staffing for container contamination monitoring or amend the Agreement with Republic to delegate this responsibility. In instances where prohibited containers contaminants are found, the City or its designee must provide educational materials on proper source-separation.

### Container and Labeling

The City will need to work with Republic to amend the container color and labeling requirements found in Exhibit B of the agreement to meet those required in SB 1383 by January 1, 2036 (Rows 2 and 10). Currently only the residential refuse and commercial refuse containers are compliant with SB 1383 color requirements. While new containers or lids will be required, it's important to note that the current service rates include the costs of containers which are either partially or entirely depreciated.

## ORDINANCE UPDATES

SB 1383 requires that the City adopt enforceable ordinances and policies to facilitate compliance. SB 1383 also identifies several policies that jurisdictions may not adopt because such policies would impede organics disposal reduction. The following summary includes the required ordinances and corresponding row to the detailed analysis:

- Rows 17 through 20, 23: Require mandatory solid waste, recycling, and organics service (subject to allowable waivers if the City chooses to offer waivers)
- Row 21: Require self-haul/back-haul reporting
- Row 22: California Green Building Standards Code compliance

## MEMORANDUM

Page 3 of 5

- Row 24: Adopt enforcement ordinance to impose penalties
- Row 25, 63, and 64: Update the City’s procurement policy to meet the organic waste procurement requirements
- Rows 26 and 27: Adopt edible food recovery ordinance
- Row 28: Adopt hauler regulation ordinance
- Row 29: Update water efficient landscaping ordinance to comply with SB 1383

## INTERNAL CITY PROGRAMS

### City Environmentally Preferable Procurement Policy

An update to the City’s procurement policy (Row 25, 63 and 64) is required to meet minimum recovered organic waste product procurement targets through the purchase of compost, mulch, renewable gas, and/or electricity from biomass conversion. Additionally, SB 1383 requires that the City procure paper products, and printing and writing paper, consistent with Sections 22150-22154 of the Public Contracts Code. The City will also need to monitor, track, and report on the recycled organic waste product purchases. The table below shows the City’s estimated procurement targets based on the City’s 2020 population:

**Table 1: Estimated Procurement Targets**

Overall Procurement Target		
Population		51,494
CalRecycle procurement factor/resident (tons/yr)		0.08
<b>Subtotal: procurement target (tons of organic waste per year)</b>		<b>4,120</b>
Procurement Target by Commodity	Conversion Factor	Procurement Target (1)
Renewable gas (DGE)	21	86,510
Electricity from RNG (kWh)	242	996,924
Heating from RNG (therms)	22	90,629
Electricity from biomass (kWh)	650	2,677,688
Compost (tons)	0.58	2,389
Mulch (tons)	1	4,120

### Annual Reporting Requirements

SB 1383 requires significantly expanded reporting, as well as on-going maintenance of a centralized “implementation record” that documents compliance with regulations, and must be made available to CalRecycle within ten (10) business days of request (Rows 40 through 60). The City will need to determine a reporting process to coordinate with all effected City departments (Purchasing, Enforcement, Planning, Public Works, etc.), Republic, and other third-party stakeholders to aggregate and report the additional data required. The City may need to adopt a Cloud-based software to

## MEMORANDUM

Page 4 of 5

efficiently gather and monitor all of the required data; while there are no proven solutions for this reporting at this time, there are several companies working to develop appropriate products.

### Enforcement and Penalties

SB 1383 requires (Rows 30 through 36): annual compliance reviews, inspection of edible food generators and recovery organizations/services, verification of self-hauler compliance, investigation of non-compliance complaints, issuance of notices of violation, imposition of penalties on non-compliant generators, and verification of waivers issued. The City will need to allocate additional staffing and/or amend the Agreement with Republic to delegate portions of this responsibility. The City should consult with the City Attorney throughout the implementation of enforcement programs and penalties.

## OTHER SB 1383 REQUIREMENTS

### Education and Outreach

SB 1383 includes education and outreach requirements for jurisdictions (Rows 37 through 39). It is anticipated that the majority of the education requirements can be integrated into current education efforts, which include:

- Annual service brochures,
- Frequent website monitoring and updates,
- Newsletters, and
- Coordination with Republic.

The materials will also need to be translated and made available for any non-English language spoken by a substantial portion of the public. Additionally, SB 1383 requires that education and outreach be provided to every generator, as defined by SB 1383, within the City, which will necessitate an amendment to the current distribution methodology; the USPS Every Door Direct Mailer Service (EDDM Service) is likely the most cost-effective delivery approach. The City is required to track, monitor, and store all outreach distributed to be available in the City's Implementation Record for reporting to the State within ten days of request by CalRecycle.

### Edible Food Recovery

SB 1383 requires that jurisdictions (Rows 12 through 16):

- Educate commercial edible food generators,
- Include a list of food recovery organizations available on the City website and update the list annually,
- Increase access to edible food recovery organizations and services,
- Monitor commercial edible food generator compliance,
- Potentially increase edible food recovery capacity.

## MEMORANDUM

### Page 5 of 5

The City may also wish to do one or a combination of the following:

- Develop and provide its own in-house food recovery operation,
- Partner with a coalition such as WasteNot OC, and/or
- Discuss a program with the County of Orange for edible food recovery and monitoring.

### Self-Haul Programs

SB 1383 requires that jurisdictions report the number of self-haulers/back-haulers approved to operate within their jurisdiction (Rows 18, 21, 37, and 56). To facilitate the tracking of approved self-haulers/back-haulers, and providing the required education, the City will need to determine a plan for maintaining a self-haul/back-haul database.

### Capacity Planning

In collaboration with the County, the City will need to provide the County with requested information to assist with organics capacity planning (Rows 61, 62, and 65 through 67). The City will also need to assist the County by identifying edible food recovery capacity at food recovery organizations or services that are available to commercial edible food generators within the City, estimating the amount of food being disposed by commercial edible food generators, and identifying proposed new or expanded food recovery organizations and services (Row 68).

### Attachment:

Attachment 1: Draft SB 1383 Gap Analysis for the City of Placentia

Topic	Section Reference	SB 1383 Requirement per April 2020 Draft Regulations	Is a compliant program or policy in place?	Current Program(s)	Recommended Actions for Discussion	Document and Section Reference	Data Request Reference Number
Collection & Processing	18984	Provide organic waste collection and recycling services to all generators subject to the jurisdiction's authority, except self-haulers, which may be provided using a service system or combination of service systems specified in Sections 18984.1 - 18984.3 (e.g., 3-, 3+, 2-, or 1-container collection systems).	Partially	3 Container Residential Service (Recyclables, Refuse, and Greenwaste only). 3 container system for Commercial (Trash, Recycling and Food Waste Only). 4 Container system for Industrial (Trash, Recycling, Food Waste, and Green Waste)	Update Franchise Agreement (FA) to include a residential food waste program, and commercial green waste collection.	FA Article 8 and Amendment 8	1
Collection & Processing	18984.1	<p>May comply with Section 18984.1 by offering a 3-container system where:</p> <ul style="list-style-type: none"> <li>Green containers will be utilized for the collection of organic waste, and this container will be transported to a facility that recovers source-separated organic waste as defined in Section 18983.1. Jurisdictions may also require additional segregation of organics by utilizing green containers for yard waste and green waste, and brown containers for food waste (or by using split carts adhering to these colors). Compostable plastics may be placed in the green container if the material meets the ASTM D6400 standard for compostability, and the facility to which it is transported provides the jurisdiction with written notification that the facility can process and recover this material. A jurisdiction may allow organic waste to be collected in plastic bags and placed in the green container if the facilities that recover the source separated organic waste provides written notice to the jurisdiction that the facility can remove plastic bags when it recovers source separated organic waste. Written notification shall have been provided within the last 12 months.</li> <li>Blue containers will be utilized for collection of nonorganic recyclables (with the exception of paper products, printing and writing paper, wood and dry lumber, and textiles), and this container will be transported to a facility that recovers the materials designated for collection in the blue container. If a jurisdiction wishes to provide further segregation of recyclables, they may use a darker shade of blue for the container or section of the container designated for the collection of organic recyclable waste, and a lighter shade of blue (or other color not already designated for other materials as specified in this section) for the collection of non-organic recyclables.</li> <li>Gray containers will be utilized for collection of nonorganic waste (with the exception of textiles and carpets). Note that containers may be any shade of gray, including black. Jurisdictions may allow organics waste, such as food waste, to be collected in the gray container as long as it is transported to a facility that meets or exceeds the organic waste content recovery requirements specified in Section 18984.3.</li> </ul> <p>Compliance may be achieved by using split containers as long as they adhere to the prescribed color requirements. Hazardous wood waste shall not be collected in the blue or gray container. Additional containers may be provided for additionally separated organic waste, provided that the colors do not conflict with the aforementioned color requirements.</p>	Partially	<p>Residential: Republic Services (RS) currently utilizes a green cart for recycling, brown cart for residential green waste and a black cart for trash. However, the green waste cart can not currently accept food waste.</p> <p>Commercial: Republic Services (RS) currently utilizes a green base/black lid bin for recycling, green base/yellow lid for commercial food waste and a blue base/black lid bin for trash. However, this is not stated in the FA and the food waste bin can not currently accept green waste.</p>	Update Franchise Agreement to include a residential food waste program, commercial green waste collection, and update container requirements.	FA Exhibit B	1, 3 or 4
Collection & Processing	18984.1, 18984.2, 18984.3	<p>If using a 2- or 3-container system, may offer an uncontainerized green waste and yard waste collection service to generators, provided that:</p> <ul style="list-style-type: none"> <li>If the uncontainerized green waste and yard waste service is provided intermittently or on a seasonal basis, a green container is still provided whenever the uncontainerized service is not provided.</li> <li>If the uncontainerized green waste and yard waste service is provided year-round, generators receiving this service must be provided a collection service for the collection of other organic waste in a manner that complies with this Section.</li> </ul> <p>If using a 1-container system, may offer an uncontainerized green waste and yard waste collection service to generators, provided that generators must be provided a collection service for the collection of other organic waste in a manner that complies with this Section.</p>	Yes	Holiday tree collection (SFD), unclear if offered to multi-family dwellings.	Update Franchise Agreement.	FA Section 8.2.15	1, 3 or 4

Topic	Section Reference	SB 1383 Requirement per April 2020 Draft Regulations	Is a compliant program or policy in place?	Current Program(s)	Recommended Actions for Discussion	Document and Section Reference	Data Request Reference Number
Collection & Processing	18983.1	Final disposition of organic waste at a landfill, or use of organic waste as alternative daily cover (ADC) or alternative intermediate cover (AIC) shall be deemed to constitute landfill disposal. If the operator demonstrates that approved material recovery fines do not include organics, the use of material recovery fines will not constitute landfill disposal of organic waste.	No	RS is residential composting greenwaste and delivering to Agromin Chino.  Confirm if amendment was passed or if approved via a letter of understanding.	Update Franchise Agreement to include diversion of all organic material.	Amendment 11	5 or 6
Collection & Processing	18983.1	Organic waste sent to one of the following facilities, operations, or used for the following activities (and not subsequently sent to landfill disposal) shall be deemed to constitute a reduction in landfill disposal: <ul style="list-style-type: none"> <li>• Operation that qualifies as a Recycling Center in accordance with Section 17402.c and 17402.d</li> <li>• A "Compostable Material Handling Operation or Facility" as defined in Section 17852.a.12</li> <li>• Small composting activities or community composting sites as defined in Section 18982.a.8</li> <li>• An "In-vessel Digestion Operation or Facility" as listed in Section 17896.5</li> <li>• A biomass conversion operation or facility as defined in Section 40106 of the Public Resource Code</li> <li>• Used as a soil amendment for erosion control, revegetation, slope stabilization, or landscaping at a landfill (subject to limitations)</li> <li>• Land application of compostable materials consistent with Section 17852.a.24.5 (subject to limitations)</li> <li>• Lawful use as animal feed</li> <li>• Other operations or facilities with processes that reduce short-lived climate pollutants as determined in accordance with Section 18983.2</li> </ul>	Partially	Residential green waste is currently preprocessed at CVT and composted at Agromin Chino. Commercial food waste is currently preprocessed at CVT and composted at Agromin Chino.  Is the City landscaping material being diverted by West Cost Arborist?  Is the paper shreds from Shred-It diverted from landfill?	Update Franchise Agreement and review other contracts.	Amendment 8, RFI 11, b	5 or 6
Contamination Monitoring	18984.5.a	Generators shall not place prohibited container contaminants in a collection container, and jurisdictions shall conduct contamination monitoring either through: (1) conducting route reviews of containers for contaminants such that all routes are inspected annually as option to meet container minimization requirements; or, (2) conducting twice yearly waste evaluations for all container types. (18984.5.b, 18984.5.c).	No	Amendment 8 includes noticing and an organics container contamination fee. Current programs do not meet the requirements of SB 1383.	Option 1: Hauler conducted route reviews. Option 2: Hauler conducted waste evaluations. Option 3: City hires additional staff to perform monitoring.	Amendment 8	1 or 2
Contamination Monitoring	18984.5.b	If a jurisdiction offering a 3-container or 2-container organic waste collection complies with container minimization through route reviews they shall, conduct route reviews for prohibited contaminants on containers, such that all collection routes are reviewed annually.  If container contamination is found, notify the generator of the violation. The regulations do not require jurisdictions to impose administrative civil penalties on generators that place prohibited container contaminants in collection containers.  If a jurisdiction observes visible prohibited container contaminants in a generator's collection in the blue or green container(s), it may dispose of the container's contents.  Alternatively, a jurisdiction may comply with container contamination minimization requirements through waste evaluations (pursuant to Section 18984.5.c) and described separately in this checklist.	No	RS currently uses an "Oops" tag to inform customers why a container was not collected, including contamination.  Contamination fees included for organics and recycling.	Update Franchise Agreement to include contamination monitoring and reporting.	FA Section 8.1.10 and Amendment 8 and 9	1 or 2

Topic	Section Reference	SB 1383 Requirement per April 2020 Draft Regulations	Is a compliant program or policy in place?	Current Program(s)	Recommended Actions for Discussion	Document and Section Reference	Data Request Reference Number
Contamination Monitoring	18984.5.c	<p>If a jurisdiction offering a 3-container or 2-container organic waste collection complies with container minimization by conducting waste evaluations they shall meet the following standards:</p> <ul style="list-style-type: none"> <li>Waste composition studies shall be performed at least twice per year and occur in two distinct seasons of the year</li> <li>Waste evaluations shall include samples of each container type in service.</li> <li>The waste evaluations shall include samples taken from different areas in the jurisdiction that are representative of the entire jurisdiction's waste stream.</li> <li>Waste evaluations shall include at least the following minimum number of samples from all hauler routes included in the studies:                             <ul style="list-style-type: none"> <li>routes with less than 1,500 generators - 25 samples</li> <li>routes with 1,500-3,999 generators - 30 samples</li> <li>routes with 4,000-6,999 generators - 35 samples</li> <li>routes with 7,000 or more generators - 40 samples</li> </ul> </li> <li>All material collected for sampling must be transported to a permitted solid waste facility where the presence of prohibited container contaminants for each container type is measured to determine the ratio of prohibited container contaminants present in each container by type by weight. For further sampling procedures, please refer to Section 18984.5.c.1.E.</li> </ul> <p>If the sampled weight of prohibited container contaminants exceeds 25% of the measured sample for any container type, the jurisdiction shall perform one of the following actions:</p> <ul style="list-style-type: none"> <li>Notify all generators on the sampled hauler routes of their requirements to properly separate materials into the appropriate containers; or</li> <li>Perform a targeted route review of containers on the sampled routes to determine the source(s) of contamination generator(s) and inform the source of contamination of their requirements to properly separate materials into the appropriate containers.</li> </ul> <p>Notification for both options should be done by: notice on generators container, gate or door; and/or mail, email or electronic message</p> <p>Alternatively, a jurisdiction may comply with container contamination minimization requirements through route reviews (pursuant to Section 18984.5.c) and described separately in this checklist.</p>	No	Not currently addressed.	Need to determine if Republic is going to perform route reviews or waste evaluations.	NA	1 or 2
Collection & Processing	18984.7	<p>Provide containers to generators that comply with the green, blue, brown, and gray/black color requirements of Sections 18984.1 - 18984.3 when replacing containers at the end of their useful life or by January 1, 2036, whichever occurs first.</p> <p>Jurisdictions will not be required to replace functional containers, including "inventory" containers purchased prior to January 1, 2022 that do not comply with the color requirements prior to the end of their useful life, or prior to January 1, 2036, whichever comes first.</p>	Partially	<p>Residential: Republic Services (RS) currently utilizes a green cart for recycling, brown cart for residential green waste and a black cart for trash.</p> <p>Commercial: Republic Services (RS) currently utilizes a green base/black lid bin for recycling, green base/yellow lid for commercial food waste and a blue base/ black lid bin for trash. However, this is not stated in the FA.</p>	<p>Update FA container requirements to align with colors determined above.</p> <p>Confirm during negotiations.</p>	FA Exhibit B	1
Collection & Processing	18984.8	Commencing January 1, 2022, clearly label or imprint all new containers or lids to include written or graphic materials indicating primary materials that are accepted and rejected in each container and clearly indicate primary items that are prohibited container contaminants for each container. A jurisdiction may comply by using model labeling provided by CalRecycle.	No	Labelling is addressed in FA Exhibit B, but does not meet the SB 1383 requirements.	Update Franchise Agreement Exhibit B to align with requirements for labeling of SB 1383.	FA Exhibit B	1
Collection & Processing	18984.11 & 18995.1.a	May allow limited waivers and exemptions to generators for de minimis volumes and physical space constraints and shall maintain records for waivers/exemptions. De minimis and physical space constraint waivers for commercial businesses shall be verified at least every five years from date of issuance through inspection. The authority to issue a waiver cannot be delegated to a private entity.	No	No current program	Include provision for hauler to issue waivers/exemptions with final City approval.	N/A	1, 2 or 5

Topic	Section Reference	SB 1383 Requirement per April 2020 Draft Regulations	Is a compliant program or policy in place?	Current Program(s)	Recommended Actions for Discussion	Document and Section Reference	Data Request Reference Number
Edible Food Recovery	18991.1 & 18985.2.b	Implement an edible food recovery program that includes education of Tier One and Two commercial edible food generators at least annually with information about the available edible food recovery program, information on generator requirements, and information about food recovery organizations and services.  A jurisdiction may fund actions taken to comply with this Section through franchise fees, local assessments, or other funding mechanisms.	Partially	City provided list of two locations in the City that accepted edible food. City and Republic promotes WasteNot OC.	Options 1: Continue to utilize WasteNot OC, include provisions for Republic to connect customers with donation opportunities. Option 2: Hire a Recycling Coordinator to track and monitor program funded by Republic or City funds.	RFI #8	5, 8, and 9
Edible Food Recovery	18991.1	Implement an edible food recovery program that increases access to food recovery organizations and services.	Partially	Republic is required to connect subscribers with food donation programs. 2019 EAR states Republic promotes food donation.	Option 1: Republic can monitor and provide updates to City through WasteNot OC. Option 2: City can partner with local edible food recovery organizations. City staff will need to track and monitor programs.	Amendment 18 EAR 2019	5, 8, and 9
Edible Food Recovery	18991.1	Monitor compliance of food generators, food recovery services, and food recovery organizations with regulations.	No	NA	City staff will need to monitor organizations. City may need to hire additional staff.	RFI #8	8 and 9
Edible Food Recovery	18991.1	Increase edible food recovery capacity, if jurisdiction has insufficient capacity (County requirement, City to assist)	No	NA	City to provide requested documents when requested by County. City may need to hire additional staff for reporting and monitoring.	RFI #8	3, 8 and 9
Edible Food Recovery	18985.2.a	On or before February 1, 2022, develop a list of food recovery organizations and services operating within the jurisdiction, and maintain the list on the jurisdiction's website, including: name, physical address, contact information, collection service area, and hours of operation, that is updated annually.	Partially	Currently 2 locations in the City accept food. City and Republic promotes WasteNot OC to edible food generators.	City to work with Republic/Business License Department to develop list of food recovery organizations. Website to be	RFI #8	3, 8 and 9
Ord & Policies	18981.2.a	By January 1, 2022, a jurisdiction shall adopt enforceable ordinance(s), or similarly enforceable mechanisms requiring compliance by generators, haulers, and other entities within SB 1383 regulations.	Partially	Solid waste collection service is mandatory. Does not specify source separation or organics or recycling.	Amend current ordinances where applicable, and adopt new ordinances where necessary.	MC 8.04.330	2
Ord & Policies	18984.9.a & 18984.9.c	Adopt an ordinance (or similarly enforceable mechanism) that requires organic waste generators to subscribe to organics collection program(s) provided by the jurisdiction, self-haul and/or backhaul organics, or manage organics on site. Nothing in this article prohibits generators from preventing or reducing waste generation, managing organic waste on site, or using a community composting site.	Partially	Mandatory solid waste collection of all solid waste.	Amend current ordinances where applicable, and adopt new ordinances where necessary.	MC 8.04.330	2

Topic	Section Reference	SB 1383 Requirement per April 2020 Draft Regulations	Is a compliant program or policy in place?	Current Program(s)	Recommended Actions for Discussion	Document and Section Reference	Data Request Reference Number
Ord & Policies	18984.9.b, 18984.9.d, & 18984.9.e	<p>Adopt an ordinance (or similarly enforceable mechanism) that requires commercial organic waste generators (except multifamily residential dwellings subject to Section 18984.10) to:</p> <ul style="list-style-type: none"> <li>▪ Provide containers for the collection of organic waste and non-organic recyclables in all areas where disposal containers are provided for customers, except for restrooms. The containers provided by the business shall have either a body (or lid) that conforms with the container colors provided through the organic waste collection service provided by their jurisdiction or container labels that comply with the requirements of Section 18984.8.</li> <li>▪ Prohibit their employees from placing organic waste in a container not designated to receive organic waste as set forth in Sections 18984.1(a)(5) and 18984.2(a)(5).</li> <li>▪ Periodically inspect organic waste containers for contamination and inform employees if containers are contaminated and of the requirement to only use those containers for organic waste.</li> </ul> <p>The ordinance does not need to require:</p> <ul style="list-style-type: none"> <li>▪ Commercial business to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the requirements of this article prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first.</li> <li>▪ Businesses to place organics or recyclables containers in all areas where disposal containers are provided, if the business does not generate organics or recyclables.</li> </ul>	Partially	Includes solid waste receptacle requirements for residential and commercial premises. Does not specify multiple containers or source separation.	Amend current ordinances where applicable, and adopt new ordinances where necessary.	MC 8_04_100	2

Topic	Section Reference	SB 1383 Requirement per April 2020 Draft Regulations	Is a compliant program or policy in place?	Current Program(s)	Recommended Actions for Discussion	Document and Section Reference	Data Request Reference Number
Ord & Policies	18984.1	Adopt an ordinance (or similarly enforceable mechanism) that requires: <ul style="list-style-type: none"> <li>Commercial businesses to provide or arrange for organic waste collection services for employees, contractors, tenants, and customers.</li> <li>Commercial businesses to annually provide information to employees, contractors, tenants, and customers about organic waste recovery requirements and about proper sorting of organic waste.</li> <li>Commercial businesses to provide information to new tenants before or within 14 days of occupation of the premises.</li> <li>Commercial businesses to provide or arrange for access to their properties during all inspections conducted pursuant to Article 14.</li> </ul>	No	No protocols in place.	Adopt City tailored version of Model Ordinances specified to meet City programs and align with negotiated programs of Franchise Agreement.	N/A	2
Ord & Policies	18988.1.b & 18988.3	If a jurisdiction allows self-hauling of organic waste, adopt an ordinance or similarly enforceable mechanism requiring self-haulers to comply with the following: <ul style="list-style-type: none"> <li>Source separate organic waste generated on site and haul to a facility that processes or recovers source separated organic waste, or haul organic waste to a high diversion organic waste processing facility.</li> <li>Non-residential generators to keep a record of the amount of organic waste delivered to each facility, including delivery receipts and weight tickets (exempt from weight tickets at unscaled facilities).</li> </ul>	No	No current protocols in place.	Adopt or modify City tailored version of Model Ordinances specified to meet City programs and align with negotiated programs of Franchise Agreement.		2
Ord & Policies	18989.1	Adopt enforceable ordinance(s), or similarly enforceable mechanisms requiring compliance with Sections 4.410.2, 5.410.1, 4.408.1, and 5.408.1 of the California Green Building Standards Code related to construction of buildings with adequate space for recycling containers and C&D recycling.	Partially	City has 50% diversion requirement in MC.	MC needs to be updated that meets the updated CalGreen requirements.	MC 8,04,390	2 and 12
Ord & Policies	18990.1 & 18990.2	Amended existing ordinances, policies or procedures if needed to comply with SB 1383 Locally-Adopted Standards and Policies.	No	No protocols in place.	Amend existing policies/ordinances specified to meet City programs and align with negotiated programs of FA.		2
Ord & Policies	18997.1	Adopt an enforcement ordinance or similarly enforceable mechanism to impose penalties as prescribed in Section 18997.2.	No	No protocols in place.	Amend existing policies/ordinances specified to meet City programs and align with negotiated programs of FA.		2
Ord & Policies	18993.1.a	Amend or adopt procurement policies (PP) to comply with SB 1383 requirements for jurisdictions to purchase recovered organic waste products.	Partially	Purchasing policies include recycled landscape materials and recycled content paper.	Update current PP to align with SB 1383 requirements. City to work with Purchasing Department.	City Environmentally PPP	2
Ord & Policies	18991.3	Adopt an edible food recovery ordinance or similarly enforceable mechanism requiring Tier One commercial edible food generators to comply with the following by January 1, 2022, and Tier Two commercial edible food generators to comply with the following by January 1, 2024: <ul style="list-style-type: none"> <li>Arrange to recover the maximum amount of edible food for human consumption that would otherwise be disposed by contracting with a food recovery organization or service, or by self-hauling edible food to a food recovery organization.</li> <li>Prohibit a commercial edible food generator from recovering no edible food unless there is insufficient recovery capacity or an act of God.</li> <li>Prohibit a commercial edible food generator from intentionally spoiling edible food that could be recovered for human consumption.</li> </ul>	No	No protocols in place.	Adopt City tailored version of Model Ordinances specified to meet City programs and align with negotiated programs of Franchise Agreement.		2, 8 and 9

Topic	Section Reference	SB 1383 Requirement per April 2020 Draft Regulations	Is a compliant program or policy in place?	Current Program(s)	Recommended Actions for Discussion	Document and Section Reference	Data Request Reference Number
Ord & Policies	18991.5	<p>Adopt an edible food recovery ordinance or similarly enforceable mechanism requiring edible food recovery services and organizations that collect or receive edible food directly from commercial edible food generators to maintain records of:</p> <ul style="list-style-type: none"> <li>• The name, address and contact information for each commercial edible food generator collects or receives edible food from.</li> <li>• The quantity in pounds of edible food collected or received from each commercial edible food generator per month.</li> <li>• The quantity in pounds of edible food transported to each food recovery organization per month (only applies to edible food recovery services).</li> <li>• The name address and contact information for each food recovery service that the organization receives edible food from (only applies to edible food recovery organizations).</li> </ul>	No	No protocols in place.	Adopt City tailored version of Model Ordinances specified to meet City programs and align with negotiated programs of Franchise Agreement.		2, 8 and 9

Topic	Section Reference	SB 1383 Requirement per April 2020 Draft Regulations	Is a compliant program or policy in place?	Current Program(s)	Recommended Actions for Discussion	Document and Section Reference	Data Request Reference Number
Ord & Policies	18988.1.a, 18988.1.c, & 18988.2	Adopt an ordinance or similarly enforceable mechanism to regulate haulers collecting organic waste (with exclusions of haulers transporting source separated organic waste to a community-scale composting site and haulers transporting C&D in compliance with CALGreen). A jurisdiction's ordinance/mechanism shall require hauler compliance with SB 1383 regulations, including: compliance with collection program requirements and identification of facilities where they will transport organic waste.	No	No protocols in place.	Modify/update current ordinances or adopt City tailored version of Model Ordinance to align with negotiated programs of Franchise Agreement.		2
Ord & Policies	18989.2	Adopt enforceable ordinance(s), or similarly enforceable mechanisms requiring compliance with Sections 492.6(a)(3)(B)(C), (D), and (G) of the Model Water Efficient Landscape Ordinance, Title 23, Division 2, Chapter 2.7 of the California Code of Regulations.	Partially	MC includes Water Efficient Landscaping requirements.	Review current requirements and update if necessary.	MC 23.77	2
Enforcement & Penalties	18995.1.a & 18998.2.a	Implement an inspection and compliance program. At a minimum, the program shall include the following requirements annually beginning January 1, 2022: <ul style="list-style-type: none"> <li>Conduct compliance review of all commercial garbage accounts producing over 2 cubic yards of solid waste to ensure compliance with Section 18984.9.a</li> <li>Conduct inspections of Tier One commercial edible food generators and food recovery organizations for compliance.</li> <li>Investigate complaints as required under Section 18995.3</li> </ul> Beginning April 1, 2022 a jurisdiction shall either: <ul style="list-style-type: none"> <li>Conduct annual route reviews of commercial businesses and residential generators for compliance with Section 18984.9.a and 18984.5, or,</li> <li>Perform waste evaluations consistent with Section 18984.5.c.</li> </ul>	Partially	RS conducts some follow-up for organics program.	Step 1: Determine responsibility for each individual inspection program (City vs. Hauler). Step 2: Determine City staffing capacity needed to handle City inspections (TBD). Additional Option for Edible Food: Contract with County for edible food inspections.	Amendment 18and EAR 2019	1, 2, and 15
Enforcement & Penalties	18995.1.b, 18995.1.c, & 18998.2.a	Conduct a sufficient number of route reviews, and inspections of entities and shall generate an electronic or written record for each inspection, route review, and compliance review conducted that contains at a minimum: <ul style="list-style-type: none"> <li>Identifying information for subject of review</li> <li>Date(s) of inspection(s)</li> <li>Person who conducted the action</li> <li>Jurisdiction's findings (including any Notice of Violations or issued educational materials) and evidence of findings</li> <li>Description of the location of route reviews and addresses where prohibited container contaminants are found, if any</li> </ul>	No	No current programs in place.	Update Franchise Agreement and City's internal policies related to NOV's.		1, 2, and 15
Enforcement & Penalties	18995.1.a.4 & 18998.2.a	From January 1, 2022 to January 1, 2024, provide education materials to any regulated entity it finds to be noncompliant with the requirements of SB 1383.	Partially	Public Education Program written into FA, but no specifics to SB 1383.	Option 1: City provides outreach. Option 2: Hauler provides outreach.	FA Article 10.9 and Amendment 8	1, 10, and 15
Enforcement & Penalties	18995.3	Regarding complaints received, jurisdiction shall: <ul style="list-style-type: none"> <li>Within 90 days of receiving a complaint, investigate the complaint if it meets the requirements of Section 18995.3.b.</li> <li>Provide method for complainant to find out the result of the complaint.</li> <li>Maintain records of all complaints and responses including a minimum of the complaint as received, complaint date, and determination of compliance or notice of violation.</li> </ul>	Partially	Monthly logs of complaints to be provided to City.	Option 1: City to hire additional staff and include reviews in job activities.  Option 2: Require hauler to perform follow-up of complaints.	FA Section 10.8.2, 10.8.3 and 10.8.4	1 and 2
Enforcement & Penalties	18995.1.a.5, 18995.4, 18997.2, & 18998.2.a	If an entity is found in violation on or after January 1, 2024, jurisdiction shall document the violation and take enforcement action as follows: <ul style="list-style-type: none"> <li>Issue a notice of violation (NOV) requiring compliance within 60 days of the issuance of that notice.</li> <li>If compliance is not met within the 60 day window, commence an action to impose penalties as outlined in Article 16.</li> <li>Issue monetary penalties equivalent to those set forth in Article 16.</li> <li>May grant extensions, at its option, to the compliance deadlines set forth in an NOV for failure to comply if it finds extenuating circumstances beyond generator's control prevented compliance, including: delays in obtaining permits or approvals; infrastructure limitations (the jurisdiction must be under a corrective action plan for infrastructure related extensions); or, "Acts of God."</li> <li>Include in the NOV's, at a minimum: the name or account name, factual description of violations (including regulatory section(s) being violated), compliance date by which entity must take corrective actions, and the penalty to be issued for failure to comply.</li> </ul> Note that jurisdiction is not required to issue penalties to generators for violations of prohibited container contaminants provisions (Section 18984.5.a).	No	No protocols in place.	Option 1: City to hire additional staff and include reviews in job activities.  Option 2: Require hauler to perform follow-up of complaints.		1, 2, and 15

Topic	Section Reference	SB 1383 Requirement per April 2020 Draft Regulations	Is a compliant program or policy in place?	Current Program(s)	Recommended Actions for Discussion	Document and Section Reference	Data Request Reference Number
Enforcement & Penalties	18995.4, 18997.2, & 18998.2.a	Impose penalties for non-compliant generators, haulers, self-haulers, commercial edible food generator or other entities in amounts equivalent to those outlined in Section 18997.2.	No	No protocols in place.	Add fines to ordinances for generators that align with model ordinance and update internal policies to impose penalties.		2
Enforcement & Penalties	18996.1	Pay penalties assessed by CalRecycle for its failure to comply, which includes many possible violations and fines from \$500 per violation to \$10,000 per violation per day based on whether the violation was "minor," "moderate," or "major," as described in Section 18997.3.	No	No protocols in place.	Include some provisions in Franchise Agreement. Add fines to ordinances for generators.		1 and 2
Education & Outreach	18985.1.a, 18985.1.b	Prior to February 1, 2022, and annually thereafter, provide generators using an organic waste collection service with the following: <ul style="list-style-type: none"> <li>• Requirements to properly separate materials.</li> <li>• Methods for organic waste prevention, on-site recycling, and community composting.</li> <li>• Methane reduction benefits and method of organic waste recovery used,</li> <li>• Information on public health and environmental impacts.</li> <li>• How to recycle organic waste, and a list of approved haulers.</li> <li>• Information related to public health and safety benefits and environmental impacts associated with the disposal of organics.</li> <li>• Information regarding edible food donation programs.</li> <li>• Information on self-hauling requirements (if jurisdiction allows self-hauling).</li> </ul> <p>A jurisdiction providing an unsegregated single container collection service is required to provide information that waste is processed at a high diversion organic waste processing facility in lieu of the above requirement to provide information on properly separating organic waste.</p>	Partially	Some information regarding composting is placed on the City website & organic educational materials as well, however, not written into FA. Annual newsletters are sent to customers with information on recycling and organics recycling. Hauler is responsible for AB 341/1826 outreach.	Update Franchise Agreement and determine what will be completed by the City.	Section 10.9 and Amendment 8 and 9	1, 3, 4 and 15
Education & Outreach	18985.1.e	Consistent with Section 7295 of the Government Code, jurisdictions shall translate educational materials required by this chapter into any non-English language spoken by a substantial number of the public provided organic waste collection services by the jurisdiction.	No	No current program.	Include requirements in FA and ensure adequate translation service for City availability. Place flyers on website in various languages.		1, 3, 4 and 15
Education & Outreach	18985.2	On or before February 1, 2022, develop a list of food recovery organizations and food recovery services within the jurisdiction and maintain it on jurisdiction's website; and, at least annually, provide commercial edible food generators information on edible food recovery programs, edible food generator requirements, information on the list of food recovery organizations and food recovery services operating in the jurisdiction, and information about how to source-reduce edible food. This information may be included with regularly scheduled notices to commercial businesses. The list shall be updated annually.	No	Food recovery programs are listed as a way to comply with AB 1826. Hauler promotes food recovery to businesses.	City to complete in collaboration with WasteNot OC and Republic. City to determine roles and responsibilities of parties.	2019 EAR and Amendment 8	3, 8, 9 and 15
Records & Reporting	18994.1	By April 1, 2022, submit Initial Compliance report with the following information: <ul style="list-style-type: none"> <li>• A copy of adopted ordinances.</li> <li>• Reporting items identified in the annual report Section 18994.2.</li> <li>• Contact information for the responsible person for compliance-related issues (employee of jurisdiction that has been designated as primary contact), including name, mailing address, phone number, and email address.</li> </ul>	No	No current program.	City to determine data storing protocols for all SB 1383 documents.		To be prepared by?
Records & Reporting	18994.2 & 18998.2.a	Submit an Annual Report to CalRecycle containing the information required in Section 18994.2. On or before October 1, 2022, report for the period of January 1, 2022 through June 30, 2022. On or before August 1, 2023, and on or before August 1 annually thereafter, report for the period covering the entire previous calendar year. Some of this information must also be maintained with the jurisdiction's Implementation Record.	No	No current program.	City in collaboration with Republic. Cloud-based software compliance system. This may require the City to contract with a 3rd party database provider. Update Franchise Agreement reporting section.		To be prepared by?

Topic	Section Reference	SB 1383 Requirement per April 2020 Draft Regulations	Is a compliant program or policy in place?	Current Program(s)	Recommended Actions for Discussion	Document and Section Reference	Data Request Reference Number
Records & Reporting	18994.2.b	Report the following relative to the organic waste collection requirements outlined in Article 3: <ul style="list-style-type: none"> <li>The type of organic waste collection service(s) provided.</li> <li>The total number of generators receiving each type of collection service.</li> <li>If a jurisdiction implements a program that requires use of a high diversion organic waste processing facility, the jurisdiction shall list organic waste processing facilities utilized.</li> <li>If a jurisdiction allows placement of compostable plastic bags in containers, identify the facility that notified the jurisdiction that it accepts and recovers this material.</li> <li>If a jurisdiction allows placement of plastic bags in organic waste containers pursuant to Sections 18984.1 and 18984.2, identify the facility that notified the jurisdiction that it accepts and removes plastic bags when it recovers source separated organic waste.</li> </ul>	No	No current program.	City in collaboration with Republic. Cloud-based software compliance system. This may require the City to contract with a 3rd party database provider. Update Franchise Agreement reporting section.		1, 5, 10, 16
Records & Reporting	18994.2.c	Report the following relative to the contamination monitoring requirements of Article 3: <ul style="list-style-type: none"> <li>The number of route reviews conducted.</li> <li>Number of times notices, violations, or targeted education materials were issued.</li> <li>The results of waste evaluations performed to meet the container contamination minimization requirements and the number of resulting targeted route reviews.</li> </ul>	No	No current program.	City in collaboration with Republic. Cloud-based software compliance system. This may require the City to contract with a 3rd party database provider. Update Franchise Agreement reporting section.		1 and 2
Records & Reporting	18994.2.d	Report the following relative to its implementation of waivers pursuant to Article 3: <ul style="list-style-type: none"> <li>Number of days an emergency circumstances waiver was in effect.</li> <li>Tons of organic waste disposed as a result of aforementioned waiver, except disaster and emergency waivers granted in Section 18984.13(b)</li> <li>Number of generators issued a de-Minimis waiver.</li> <li>Number of generators issued a physical space waiver.</li> <li>Number of generators issued any other waiver pursuant to Article 18984.12.</li> </ul>	No	No current program.	Dependent on waiver/exemption option.		TBD
Records & Reporting	18994.2.e	Report the following regarding education and outreach: <ul style="list-style-type: none"> <li>Number of organic waste and edible food generators that received education and outreach, as well as the type of education and outreach conducted.</li> </ul>	Partially	Annual newsletters are sent out by hauler and information provided on website regarding AB 1826, AB 341 and food recovery program.	City in collaboration with Republic. Cloud-based software compliance system. This may require the City to contract with a 3rd party database provider. Update Franchise Agreement reporting section.	Documents in background folder.	3, 4, 5, and 15
Records & Reporting	18994.2.f	Report the following regarding its implementation of hauler oversight: <ul style="list-style-type: none"> <li>Number of haulers approved to collect organic waste in the jurisdiction.</li> <li>The Recycling and Disposal Reporting System number of each facility receiving organic waste from the jurisdiction.</li> <li>Number of haulers that have had their approval revoked or denied.</li> </ul>	No	No current program.	City in collaboration with Republic. Cloud-based software compliance system. This may require the City to contract with a 3rd party database provider. Update Franchise Agreement reporting section.		1, 2 and 11
Records & Reporting	18994.2.g	Report the number of C&D removal activities conducted in compliance with Section 18989.1 related to CalGreen and the number of projects subject to Section 18989.2 related to Model Water Efficient Landscape Ordinance.	No	City requires submittal of a deposit. Does the Building Divisions also require space for organics containers in enclosures?	Ensure WMP protocols allow for tracking all required information under SB 1383 and projects can be monitored.	MC 8.04.390	12
Records & Reporting	18994.2.h	Report the following regarding its implementation of edible food recovery: <ul style="list-style-type: none"> <li>Number of commercial edible food generators within jurisdiction.</li> <li>Number of recovery organizations and services located and operating within the jurisdiction that contract with commercial edible food generators for food recovery.</li> <li>The total pounds of edible food recovered by food recovery organizations and services</li> </ul>	No	No current program.	City in collaboration with Republic. Cloud-based software compliance system. This may require the City to contract with a 3rd party database provider. Update Franchise Agreement reporting section.		8, 9, and 15

Topic	Section Reference	SB 1383 Requirement per April 2020 Draft Regulations	Is a compliant program or policy in place?	Current Program(s)	Recommended Actions for Discussion	Document and Section Reference	Data Request Reference Number
Records & Reporting	18994.2.j	Report the following regarding its procurement of recovered organics: <ul style="list-style-type: none"> <li>Amount of each recycled organic waste product procured by the jurisdiction or through direct service providers.</li> <li>If jurisdiction purchases an adjusted amount of recovered organic waste products in accordance with Section 18993.1.j, they must provide the total amount of transportation fuel, electricity, and gas for heating applications procured during the year prior to the reporting period.</li> </ul>	No	Is the Purchasing Department currently tracking recycled content purchases?	City in collaboration with Republic. Cloud-based software compliance system. This may require the City to contract with a 3rd party database provider. Update Franchise Agreement reporting section.		1 and 2

Topic	Section Reference	SB 1383 Requirement per April 2020 Draft Regulations	Is a compliant program or policy in place?	Current Program(s)	Recommended Actions for Discussion	Document and Section Reference	Data Request Reference Number
Records & Reporting	18994.2.k & 18998.2.a	Report the following regarding its implementation of compliance, monitoring, and enforcement as specified in Articles 14 - 16: <ul style="list-style-type: none"> <li>• Number of commercial businesses included in a compliance review performed by jurisdictions and number of violations found and corrected through compliance reviews.</li> <li>• Number of route reviews conducted by the jurisdiction or designee.</li> <li>• Number of inspections conducted by type for commercial edible food generators, food recovery organizations, and commercial businesses.</li> <li>• Number of complaints received and investigated, and number of Notices of Violation issued based on such complaints.</li> <li>• Number of "Notice of Violations" issued by entity type (generator, hauler, edible food generator).</li> <li>• Number of penalty orders issued by entity type (generator, hauler, edible food generator).</li> <li>• Number of enforcement actions that were resolved by type of regulated entity.</li> </ul>	No	No current program.	Depends on enforcement provisions. City in collaboration with Republic. Depends on enforcement provisions. City in collaboration with Republic. City to determine data storing protocols for all SB 1383 documents. Update Franchise Agreement reporting section.		1 and 2
Records & Reporting	18995.2	Maintain an Implementation Record containing information and documents specified in the regulations in a central location (physical or electronic) that can be accessed by the Department within 10 business days. All information shall be retained for five years.	No	No current program.	City in collaboration with Republic. Cloud-based software compliance system. This may require the City to contract with a 3rd party database provider. Update Franchise Agreement reporting section.		TBD by City
Records & Reporting	18981.2.e	If a jurisdiction designates another entity as allowed in 18981.2, the jurisdiction shall include copies of all agreements and contracts in the Implementation Record required by Section 18995.2. Jurisdictions are not authorized to delegate their authority to impose civil penalties to a private entity.	No	No current program.	Note: Below options only required if the City designates another entity, otherwise no updates necessary. City in collaboration with Republic. Cloud-based software compliance system. This may require the City to contract with a 3rd party database provider.		1
Records & Reporting	18984.6 & 18998.2.a	Include the following information regarding container contamination minimization in their implementation records: <ul style="list-style-type: none"> <li>• Description of process for determining contamination levels.</li> <li>• Documentation of route reviews (including dates).</li> <li>• Documentation of waste evaluations performed pursuant to Section 18984.5 (including dates of studies, location of solid waste facility where study was performed, routes, source sector, number of samples, weights and ratios of prohibited container contaminants, and total sample size).</li> <li>• Copies of all notices issued generators with prohibited container contaminants.</li> <li>• Documentation of the number of containers where the contents were disposed due to observation of prohibited container contaminants.</li> </ul>	No	No current program.	Depends on enforcement provisions. Options: City in collaboration with Republic. City to determine data storing protocols for all SB 1383 documents. Update Franchise Agreement reporting section.		1
Records & Reporting	18984.14	Include in implementation records: <ul style="list-style-type: none"> <li>• A copy of all correspondence received from a facility that triggered a Processing Facility Temporary Equipment or Operational Failure Waiver and documentation setting forth the date of issuance of the waiver, the timeframe for the waiver, and the locations or routes affected by the waiver.</li> <li>• A description of the jurisdiction's process for issuing waivers and frequency of inspection verifying waivers.</li> <li>• A copy of all waivers, including location, date and name of generator.</li> <li>• Record of the amount of sediment debris disposed on an annual basis.</li> <li>• Record of amount of solid waste removed from homeless encampments and illegal disposal sites (if tonnage exceeds 100 tons).</li> <li>• A copy of all compliance agreements for quarantined organic waste that is disposed.</li> </ul>	No	No current program.	City in collaboration with Republic. Cloud-based software compliance system. This may require the City to contract with a 3rd party database provider. Update Franchise Agreement reporting section.		1 and 11

Topic	Section Reference	SB 1383 Requirement per April 2020 Draft Regulations	Is a compliant program or policy in place?	Current Program(s)	Recommended Actions for Discussion	Document and Section Reference	Data Request Reference Number
Records & Reporting	18985.3	Include all relevant documents supporting compliance with the edible food recovery and education requirements outlined in Section 18985.2, including: copies of information provided to generators, distribution method, date and who was contacted.	No	No current program.	City in collaboration with Republic, Cloud-based software compliance system. This may require the City to contract with a 3rd party database provider. Update Franchise Agreement reporting section.		8, 9, 10 and 15
Records & Reporting	18988.4	Maintain records including, but not limited to: <ul style="list-style-type: none"> <li>• Ordinances, contracts, franchise agreements, policies, procedures, or programs.</li> <li>• Description of hauler program including: type of hauler system(s), type and conditions of approvals, criteria for approvals, process for issuing, revoking or denying approvals, requirements associated with back-hauling or self-hauling.</li> <li>• A record of hauler compliance including: copies of all reports required of haulers, copies of all approvals, denials and revocations.</li> </ul>	Partially	Exclusive hauler system. Agreement includes flow control and contractors can self-haul C&D materials with own equipment only.	City will need to include protocols and procedures for monitoring self-haulers.  Cloud-based software compliance system. This may require the City to contract with a 3rd party database provider.	FA	TBD by City

Topic	Section Reference	SB 1383 Requirement per April 2020 Draft Regulations	Is a compliant program or policy in place?	Current Program(s)	Recommended Actions for Discussion	Document and Section Reference	Data Request Reference Number
Records & Reporting	18991.2.a	Document the steps taken related to the food recovery program to: <ul style="list-style-type: none"> <li>Educate commercial edible food generators.</li> <li>Increase access to edible food recovery organizations and services.</li> <li>Monitor edible food generator compliance.</li> </ul> A jurisdiction shall also include: <ul style="list-style-type: none"> <li>A list of commercial edible food generators that have arrangements with edible food recovery organizations or services.</li> <li>A list of edible recovery organizations in the jurisdiction and their capacity.</li> <li>Documentation of actions taken to increase edible food recovery capacity.</li> </ul>	Partially	City actively promotes WasteNot OC. WasteNot OC provides tonnage and reports related to those utilizing the food donation programs.	City to determine data storing protocols for all SB 1383 documents. Update Franchise Agreement reporting section.	EAR 2019	8, 9, 10 and 15
Records & Reporting	18991.2.3	Counties, in coordination with cities and regional agencies located within the County shall conduct capacity planning requirements as outlined in Section 18992.1 and 18992.2 and report to CalRecycle on the following schedule: <ul style="list-style-type: none"> <li>August 1, 2022 - report on the period covering January 1, 2022 through December 31, 2024</li> <li>August 1, 2024 - report on the period covering January 1, 2025 through December 31, 2024</li> <li>August 1, 2029 - report on the period covering January 1, 2030 through December 31, 2039</li> <li>August 1, 2034 - report on the period covering January 1, 2035 through December 31, 2044</li> </ul>	No	No current protocols.	City to provide requested data to County.		City to provide information requested to County
Records & Reporting	18993.2	Include in the implementation record all documents supporting compliance with recovered organic waste procurement targets, including but not limited to: <ul style="list-style-type: none"> <li>Description of how the jurisdiction will comply.</li> <li>Name, location, and contact information of each entity, operation, or facility from whom the recovered organics are procured, as well as general description of how product was used and if applicable, where the product was applied</li> <li>All invoices evidencing purchases.</li> <li>If a jurisdiction procures recovered organic waste through a direct service provider, include records of all organic waste product procurement made on the jurisdiction's behalf.</li> <li>If a jurisdiction procures renewable gas from a POTW or electricity from a biomass conversion facility, include written certification (under penalty of perjury) that the recovered organic waste products are compliant with Section 18993.1.</li> <li>If a jurisdiction utilizes an adjusted organic waste product procurement target, provide records evidencing the jurisdiction's ability to utilize a reduced target.</li> </ul>	No	No current program.	Open dialogue with tracking protocols for procurement division of City. Cloud-based software compliance system. This may require the City to contract with a 3rd party database provider.		TBD by City
Records & Reporting	18993.4	Include in the implementation record all documents supporting compliance with recycled content paper procurement, including, but not limited to: <ul style="list-style-type: none"> <li>Copies of invoices, receipts or other proof of purchase that describe the procurement of paper products by volume and type for all purchases.</li> <li>Copies of certifications as required under Section 18993.3.</li> </ul>	No	No current protocols.	Open dialogue with tracking protocols for procurement division of City. Cloud-based software compliance system. This may require the City to contract with a 3rd party database provider. Update Franchise Agreement reporting section.		TBD by City
Capacity Planning	18994.2.i	A county shall report the following regarding organic waste recycling capacity and edible food recovery capacity planning: <ul style="list-style-type: none"> <li>The tons estimated to be generated for disposal.</li> <li>The capacity verifiably available to the county and cities within the county.</li> <li>The amount of new capacity needed.</li> <li>The locations identified for new or expanded facilities.</li> <li>The jurisdictions that are required to submit implementation schedules.</li> <li>Jurisdictions that did not provide information required by Article 11 to the County within 120 days.</li> </ul>	No	No current protocols.	City staff to provide requested data to County.		City to provide information requested to County

Topic	Section Reference	SB 1383 Requirement per April 2020 Draft Regulations	Is a compliant program or policy in place?	Current Program(s)	Recommended Actions for Discussion	Document and Section Reference	Data Request Reference Number
Capacity Planning	18992.1.d, 18992.2.b, & 18992.3.b	A jurisdiction that is required to submit implementation schedule shall report the following information 120 days following the County's report submittal: <ul style="list-style-type: none"> <li>• Timelines and milestones for new or expanded capacity.</li> <li>• Funding strategy and timeline.</li> <li>• Identification of facilities, operations, and activities that could be used for additional capacity.</li> <li>• Identification of proposed new or expanded facilities that will be used.</li> </ul>	No	No current protocols.	City staff to provide requested data to County.		City to provide information requested to County
Org Product Rqmts	18993.1	Procure a quantity of recovered organic waste that meets or exceeds the organic waste product procurement target as determined by the CalRecycle (CalRecycle will confirm and provide notice of annual procurement requirements to jurisdictions).  Organic waste products are defined as compost, renewable gas (used for transportation, electricity, heating, or pipeline injections), electricity from biomass conversion, and mulch may be procured directly by the jurisdiction, or through a contract with a direct service provider to the jurisdiction.  If the product procurement target exceeds the jurisdiction's consumption of transportation fuel, electricity, and gas for heating or pipeline injection purchased in the prior calendar year, the jurisdiction's procurement target may be lowered to only require the purchase of the same volume of recovered organic waste products as purchased in the prior year. Jurisdictions shall also identify additional opportunities for procurement of recovered organic waste products. Renewable gas purchased from a POTW is subject to restrictions.	Partially	City requires purchase of recycled landscape materials.  See Gap Analysis Summary Memorandum for estimated procurement targets based on the City's population.	Options: Include requirements for Republic to procure some of the materials and use RNG (if possible). Include provisions for County to provide compost from county composting sites during WDA discussions. Implement procedures and protocols with purchasing department that align with SB 1383 and track purchases.	City purchasing policy	1 and 2
Org Product Rqmts	18993.3	Procure paper products, and printing and writing paper consistent with the requirements of Section 22150-22154 of the Public Contracts Code. These paper products shall be eligible to be labeled with an unqualified recyclable label as defined in 16 C.F.R. 260.12. Jurisdiction shall require all businesses that it purchases paper products and printing/writing paper to certify minimum percentage of postconsumer material in the paper products.	Partially	City purchases recycled content paper, but does not have specifications of the amount of recycled content.	Update existing protocols. Implement procedures and protocols with purchasing department that align with SB 1383 and track purchases.	City purchasing policy	1 and 2
Org Waste Capacity Planning	18992.1.a & 18992.1.c	Counties, in coordination with cities and regional agencies shall: <ul style="list-style-type: none"> <li>• Estimate the amount of organic waste in tons that will be disposed by the County and jurisdictions within the County.</li> <li>• Identify the amount (in tons) of organic waste recycling infrastructure capacity that is verifiably available.</li> <li>• Estimate the amount of new or expanded capacity that will be necessary to process organic waste.</li> </ul>	No	No protocols in place.	City to provide requested data to County.		City to provide information requested to County
Org Waste Capacity Planning	18992.1.a & 18992.1.c	In order to comply with this Section, the county shall: <ul style="list-style-type: none"> <li>• Consult with the Enforcement Agency and local task force regarding status of new or expanded facilities.</li> <li>• Consult with haulers and owners of facilities, operations and activities regarding existing capacity, planned expansion and potential new facilities.</li> <li>• Conduct community outreach regarding expansion or consideration of new facilities.</li> <li>• Consult with community composting operations to estimate capacity.</li> </ul>	No	No protocols in place.	City to provide requested data to County.		City to provide information requested to County
Org Waste Capacity Planning	18992.1.c & 18992.2.c	If a county determines that existing and planned capacity is insufficient, the jurisdiction(s) with insufficient capacity shall: Submit implementation schedule demonstrating how the county will ensure there is enough new or expanded capacity within their jurisdiction by the end of the report period. The implementation plan shall include: <ul style="list-style-type: none"> <li>• Timelines and milestones for planning efforts.</li> <li>• Identify proposed new or expanded facilities that could be used for additional capacity.</li> <li>• Notify jurisdiction at the same time, or before, it submits the report to CalRecycle.</li> </ul>	No	No protocols in place.	City to provide requested data to County.		City to provide information requested to County
Edible Food Recovery Capacity	18992.2.a & 18992.2.b	Counties, in coordination with cities and regional agencies shall: <ul style="list-style-type: none"> <li>• Estimate edible food that will be disposed by generators within the county.</li> <li>• Identify existing capacity at edible food recovery organizations that is available to commercial generators.</li> <li>• Identify proposed new or expanded food recovery capacity.</li> <li>• Identify the minimum capacity required to recover 20% of edible food that is estimated to be disposed.</li> <li>• Consult with edible food recovery organizations and services regarding existing, or proposed new or expanded, capacity that could be accessed by the jurisdiction and its commercial edible food generators.</li> </ul>	Partially	City requested information from Republic.	City to provide requested data to County.	RFI #8	City to provide information requested to County



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CHIEF OF POLICE

DATE: APRIL 6, 2021

SUBJECT: **AGREEMENT RENEWAL FOR LAW ENFORCEMENT COURT LIAISON SERVICES WITH THE CITY OF LA HABRA**

FISCAL

IMPACT: EXPENSE: \$37,765 FY 2021-22 GENERAL FUND (103043-6290)  
\$40,015 FY 2022-23 GENERAL FUND  
\$42,265 FY 2023-24 GENERAL FUND  
BUDGETED: \$37,765 FY 2021-22 DEPARTMENT CONTRACT SERVICES

### **SUMMARY:**

The City of La Habra (La Habra) has been providing court liaison services to the City of Placentia (Placentia) for over 21 years. This has been a cost-effective means of handling and processing subpoenas in all criminal and civil matters as well as processing and tracking all criminal cases for Placentia. This agreement continues the services provided by La Habra to act as the court liaison on behalf of Placentia for an additional three (3) years.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Approve the Agreement for Law Enforcement Court Liaison Services with the City of La Habra for a three (3) year term ending June 30, 2024; and
2. Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

### **DISCUSSION:**

Over the past several years, La Habra and Placentia have entered into an agreement for court liaison services. Under this agreement, La Habra provides, as a service to Placentia, the handling and processing of subpoenas in all criminal and civil matters as well as the processing and tracking of all criminal cases. This agreement authorizes the court liaison officer to act as an intermediary between the Court, Placentia, and any other court or subpoenaing agency.

**1. e.**  
**April 6, 2021**

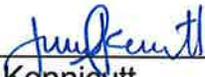
This has been a very cost effective and efficient means for handling and processing of subpoenas as well as tracking all criminal cases associated with the Placentia Police Department. In addition, La Habra has agreed to spread the fee increase over the three-year term of the contract.

**FISCAL IMPACT:**

The total cost for this service is an amount not to exceed \$37,765 for year one (1); \$40,015 for year two (2); and \$42,265 for year three (3). Funding for this service for year one (1) has been included in the Fiscal Year 2021-22 General Fund Budget. Funding for future years will be included in future fiscal year budgets as necessary.

Prepared by:

Reviewed and approved:

  
\_\_\_\_\_  
Julie Kennicutt  
Sr. Management Analyst

  
\_\_\_\_\_  
Darin Lenyi  
Chief of Police

Reviewed and approved:

Reviewed and approved:

  
\_\_\_\_\_  
Jessica Brown  
Director of Finance

  
\_\_\_\_\_  
Damien R. Arrula  
City Administrator

Attachment:

Agreement with City of La Habra

## AGREEMENT FOR LAW ENFORCEMENT SERVICES

This agreement for Law Enforcement Services ("Agreement" hereinafter) is made and entered into this 1st day of July 2021 by and between the City of La Habra, a municipal corporation ("La Habra" hereinafter) and the City of Placentia, a municipal corporation ("Placentia" hereinafter).

### RECITALS

- A. In August of 1999, Placentia and La Habra entered into an agreement under which La Habra provided Placentia court liaison services at the North Justice Center and which term expires on June 30, 2018; and
- B. After June 30, 2018 the parties understand and agree that the terms and conditions of the 1999 agreement continued to bind the parties and that the term of the agreement automatically renewed on a month to month basis; and
- C. Placentia desires to continue the use of services of the La Habra court liaison officer in order to improve the economy and efficiency of their organization; and
- D. La Habra desires and is willing to continue providing court liaison services to Placentia for handling and processing of subpoenas in all criminal and civil matters as well as processing, and tracking of all criminal cases in accordance with the provisions of this Agreement; and
- E. The parties desire to enter into this new agreement to expressly set forth their understanding of the terms and conditions of the parties and to provide for a new term; and

### AGREEMENT

NOW, THEREFORE, La Habra and Placentia agree as follows:

1. General Provisions.
  - A. The Police Chief of La Habra and the Police Chief of Placentia are designated by the parties as those persons with the authority to implement the provisions of this Agreement and to ensure compliance with the terms and provisions hereof. The Chief of Police of La Habra and his or her staff have authority and control over the day to day operations of the court liaison officer and the manner and means of implementing this Agreement.
  - B. Any notice, report, correspondence or otherwise, permitted or required to be given under the terms and provisions of this Agreement must be given either by personal delivery, as the situation warrants, or by enclosing the

same in a sealed envelope, postage prepaid and depositing the same in the United States Mail address as follows:

If to La Habra:

CITY OF LA HABRA

Attn: Chief of Police/City Manager  
150 N. Euclid St.  
La Habra, CA 90631

If to Placentia:

CITY OF PLACENTIA

Attn: Chief of Police/City Manager  
401 E. Chapman Ave.  
Placentia, CA 92870

Any modification to the addresses provided above, must be made by the giving of written notice of such modification to the other party which notice will call specific attention to this Agreement.

- C. With regard to any public or private grants pertaining to services of facilities hereunder, La Habra and Placentia will cooperate in the preparation and submission of applications therefore and the subsequent administration thereof.
- D. The Chief of Police of La Habra, in cooperation with the Chief of Police of Placentia or their designees, may from time to time confer and propose modifications to this Agreement in order to maximize the benefits accruing to the parties hereto.
- E. Placentia agrees that the service provisions expressed hereunder will be governed by the terms of the La Habra Police Department's current policy and procedure manual.
- F. La Habra will provide the services of a court liaison officer (Court Liaison Officer) for handling Placentia Police Department cases, citations, and paperwork to be submitted to the North Justice Center hereinafter referred to as "Court", and any and all subpoenas directed to Placentia and/or its personnel.

2. Service Provisions: Duties and responsibilities of Placentia.

- A. Placentia will deliver all cases and/or related paperwork, to be submitted to the Court, to the Court Liaison Officer in a reasonable and timely manner with respect to any and all deadlines/times frames which may affect the filing/processing of the items delivered.
- B. All cases delivered by Placentia to the Court Liaison Officer must be complete with regards to any and all forms and/or bail required by the District Attorney's office and/or the Court.

- C. All items submitted will be separated as follows:
    - I.) All items for submission to the Court's Traffic Division including:
      - a.) Traffic citations with transmittal list.
      - b.) Miscellaneous paperwork requested by the Traffic Division.
    - 2.) All items for submission to the Court's District Attorney's Office with transmittal disk or list including all transported cases.
    - 3.) All items for submission to the Court's Criminal Operations Division.
    - 4.) All items for submission to the City of Anaheim's City Attorney for municipal violations.
  - D. Any case, citation, or subpoena returned and/or delivered to Placentia will be processed in a timely manner. Any case returned for further information and/or correction should be re-submitted to the Court Liaison Officer as soon as reasonably possible. Any subpoena delivered to Placentia will be delivered to the party to whom it is intended immediately. Any notification of unavailability and/or an inability to serve a subpoena will be given to the Court Liaison Officer as soon as such problem is discovered.
  - E. The Placentia Police Department will furnish the Court Liaison Officer with a complete vacation schedule, phone list, and any other documents necessary to enable the Court Liaison staff to properly process subpoenas and contact personnel. Any change in any of these items will be immediately reported to the Court Liaison Office.
3. Service Provision — Duties and responsibilities of La Habra.
- A. All cases submitted to the Court Liaison Officer will be reviewed for completeness by the Court Liaison staff. After review, the case will either be forwarded to the District Attorney's Office for filing or returned to Placentia for any necessary information.
  - B. Subpoenas:
    - 1.) Receipt of Subpoenas: The Court Liaison Officer will be responsible for the processing of all subpoenas directed to Placentia and/or its personnel. The Court Liaison Officer is the sole designated recipient of subpoenas. The Court Liaison Officer will screen subpoenas at the time of receipt for any

legal/procedural correctness and completeness as well as any conflicts with any vacation.

- 2.) Service of Subpoenas: All Police employees receive subpoenas via electronic mail from the Integrated Law and Justice System and either accept or reject the subpoena by clicking onto the appropriate response. Court liaison will leave a daily list for the Watch Commander as a courtesy to show who is "on call".
  - 3.) Prior-to-Date Activity: Prior to the date of subpoena, the Court Liaison Office will review pre-trial proceedings and court calendars for cases scheduled at the Court to recall any unnecessary subpoenas.
  - 4.) Scheduled Cases: The Court Liaison Officer will periodically check with the Court to ascertain the status of any scheduled case. Upon learning the disposition of a case, the Court Liaison Officer will notify Placentia of the disposition of scheduled cases in a mutually agreed upon manner.
  - 5.) Payroll Matters: The Court Liaison Officer will maintain an accurate record of on-call and call-in time due to employees of Placentia Police Department in accordance with Placentia's policies and/or procedures and will submit a report on such time to Placentia within two court days of the court date.
  - 6.) Subpoena Duces Tecums/Discovery requests: The Court Liaison Officer will accept all Subpoena Duces Tecums and Discovery requests directed to Placentia. Upon receipt the Court Liaison Officer will review the request with the Deputy District Attorney assigned to the case (where applicable) prior to submission to Placentia for compliance. The Court Liaison Officer will also screen each request in accordance with Placentia's policies and procedures regarding such requests.
- C. The Court Liaison Officer will act as an intermediary between Placentia and the Court and any other court or subpoenaing agency. The Court Liaison Officer will be available to act as an intermediary for questions from the Placentia Police Department and its employees directed to the Court or other agency. The Court Liaison Officer will also be available to act as an intermediary for questions directed to Placentia by the Court or another agency. The Court Liaison officer may, upon request, act on behalf of the Placentia Police Department at the Court.

4. **Mutual Agreements.**

A. **Subpoena:**

- 1.) **Mandatory Appearance:** Subpoenas for North Justice Center, Traffic Division are always mandatory appearance as are subpoenas for parole hearings, depositions, and any other subpoena which specifically states "Mandatory Appearance" or words to that effect. In cases of a mandatory appearance subpoena, the employee subpoenaed must appear on or before the time specified at the place specified. In the event that this is not possible the employee must contact the Court Liaison Officer and/or the issuing party/agency to notify them of the reason for non-attendance as soon as is reasonably possible.
- 2.) **On-Call Subpoenas:** Subpoenas issued by any Court are considered to be **\*\*On-Call\*\*** unless otherwise stated. The Court Liaison Officer will monitor on-call cases and will notify employees if and when they are needed. All employees on-call on a given day must be readily available by telephone and are responsible for notifying the Court Liaison Officer of any change in telephone number. Upon being called into a court the employee must be able to arrive within a reasonable period of time, generally within one hour. Employees will be notified and taken off call in a mutually agreed upon manner when a case settles or is taken off calendar.
- 3.) **DMV Hearings:** The Department of Motor Vehicles uses two methods for conducting its administrative hearings. The first is by mandatory appearance at the listed DMV branch office. The second is by telephonic hearing where an employee receives a subpoena for telephone hearing where the employee must be available by telephone at the time specified and for one hour following that time. Once the DMV has connected all other parties the hearing officer will contact the Court Liaison Officer. The Court Liaison Officer will then call the employee and connect the two calls disconnecting himself/herself.
- 4.) **Trailing Cases:** A trailing case is a case where an employee is on-call on a case on a date following the original subpoena date but under the authority of the original subpoena. Generally, this lasts no longer than ten (10) court days beyond the original subpoena date. Employees may be trailed day by day or from one date to another date. This is done when a case is preparing for trial and while it is in trial. Once an employee testifies at a trial they may be ordered by the Judge to remain on-call until *the* completion of

the case. This is also considered trailing. Any employee who is so ordered must notify the Court Liaison Officer of such order. Employees who are trailed will follow the same procedures as on-call subpoenas.

B. Cases:

- 1.) In-Custody Cases: The Court Liaison Office will present in-custody adult misdemeanor cases to the District Attorney's Office. No follow up will be required if all necessary paperwork is provided in a timely fashion before the filing deadlines set by the Court
- 2.) Out-of custody Cases: The Court Liaison will deliver all out-of-custody adult misdemeanor cases received from the Placentia Police Department, to the District Attorney's Office after each case is successfully screened.
- 3.) Placentia Police employees presenting cases: When a Placentia employee presents an adult case to the District Attorney's Office a copy of any complaint/rejection shall be left for the Court Liaison Officer.

C. Procedure Adaptation: The Court Liaison Officer will provide Placentia with assistance in the adaptation of any policy/procedure relating to Court matters upon request.

5. **Fees and Charges.**

- A. Placentia will pay La Habra, for the Court Liaison services described in this three-year Agreement, a fee in the amount of Thirty-Seven Thousand Seven Hundred- and Sixty-Five-Dollars effective July 1, 2021. This is for services rendered during year one of this Agreement.
- B. Placentia will pay La Habra, for the Court Liaison services described in this Agreement, a fee in the amount of Forty Thousand- and Fifteen-Dollars effective July 1, 2022. This is for services rendered during year two of this Agreement.
- C. Placentia will pay La Habra, for the Court Liaison services described in this Agreement, a fee in the amount of Forty-Two Thousand Two Hundred- and Sixty-Five-Dollars effective July 1, 2023. This is for services rendered during year three of this Agreement.

- D. La Habra will bill Placentia for services rendered on a quarterly basis. Placentia agrees to pay the charges reflected in such invoice within thirty (30) days of receipt.
- E. On or before April 1 of every year this Agreement remains in effect, La Habra and Placentia may modify the annual fee that is to be paid by written mutual agreement.

6. **Liability and Indemnity.**

- A. Placentia is not liable for payment of any salary; wage or other compensation for benefits to any La Habra Police Department personnel (sworn or civilian employees) performing services hereunder. It is understood and agreed by the parties that La Habra Police Department personnel performing services on behalf of Placentia in accordance with the terms of this Agreement are employees of La Habra acting on behalf of Placentia pursuant to this Agreement.
- B. La Habra agrees to maintain worker's compensation insurance, or a self-insured plan, covering all La Habra Police Department personnel.
- C. Placentia agrees to and will defend, indemnify and hold free and harmless La Habra and its elected and appointed officials, officers and employees with respect to any and all claims, judgments or liabilities for personal injury, wrongful death and/or property damage arising from any act, or omission to act, by any Placentia officer, employee, or agent in the performance of this Agreement.
- D. La Habra agrees to and will defend, indemnify and hold free and harmless Placentia and its elected and appointed officials, officers and employees with respect to any and all claims, judgments or liabilities for personal injury, wrongful death and/or property damage arising from any act, or omission to act, by any La Habra officer, employee, or agent in the performance of this Agreement.
- E. In the event any legal action or proceeding is brought by either party to this Agreement regarding the provisions of this Agreement, or the interpretation thereof, the prevailing party in such action or proceeding will be awarded reasonable attorney fees as may be determined by the Court.

7. **Term of agreement.**

- A. The term of this Agreement will commence on July 1, 2021 and will continue until June 30, 2023.

B. This Agreement and each and every term and provision hereof may be extended by mutual written agreement.

**8. Termination.**

A. Either party may terminate this Agreement by giving a Notice of Termination to the other party ninety (90) days prior to the effective date of termination.

B. In the event La Habra and Placentia are unable to mutually agree by or before April 1 of any year on a revised annual fee for services rendered, then the Agreement automatically terminates on June 30 of that year.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year set forth above.

<p>CITY OF PLACENTIA</p> <p>By: _____ Damien R. Arrula City Administrator City of Placentia</p> <p>By: _____ Robert S. McKinnell City Clerk City of Placentia</p> <p>APPROVED AS TO FORM:</p> <p>By: _____ Christian L. Bettenhausen City Attorney City of Placentia</p>
--

<p>CITY OF LA HABRA</p> <p>By: _____ City Manager City of La Habra</p> <p>By: _____ City Clerk City of La Habra</p> <p>APPROVED AS TO FORM:</p> <p>By: _____ City Attorney City of La Habra</p>
---



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: FIRE CHIEF

DATE: APRIL 6, 2021

SUBJECT: **UPGRADE OF FIRE STATION ALERTING SYSTEM**

**FISCAL**

IMPACT: EXPENSE: \$70,348.05      TOTAL PURCHASE PRICE  
BUDGET: \$77,382.86      GENERAL FUND CIP (106124-6840)

**SUMMARY:**

On June 4, 2019, the City Council voted to establish the Placentia Fire and Life Safety Department (the "Department") and awarded a contract to Lynch EMS for 9-1-1/Advanced Life Support services. As part of that decision, the City Council directed the City Administrator to take the necessary steps to implement the Department.

A key component in the implementation of the Department was to purchase a fire station alerting system for both City fire stations. A fire station alerting system is a communications system and link between dispatch centers and fire stations designed to alert firefighters in quarters of a call for service. The alerting system is interconnected with the computer aided dispatch system and provides critical information to the responding personnel of the type of call, its location, and other pertinent details.

Previously, City Council approved the installation of an initial Westnet alerting system on January 14, 2020. The Department is now requesting to upgrade the system to include lighting, installation, and technical support.

Funds for this capital purchase lie within the loan proceeds for the Fire and Life Safety Department.

**RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Authorize the City Administrator to approve a purchase order to Westnet, Inc. for the system upgrade purchase and installation of the First-In Fire Station Alerting System for a not-to-exceed amount of \$70,348.05; and

**1. f.**  
**April 6, 2021**

2. Authorize the City Administrator to approve change orders up to 10% of the purchase price, or \$7,034.81; and
3. Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

**DISCUSSION:**

On June 4, 2019, the City Council accepted the recommendation of the Fire Protection RFP Review Committee and directed Staff to take the necessary measures and specific actions to staff, equip, and fully operationalize the Department by July 1, 2020. Since that time, the initial Westnet First-In Alerting System has been purchased and installed at both Fire Stations 1 and 2. This new request is for authorization to purchase additional software and to upgrade equipment for the fire station alerting system for the City's two (2) fire stations.

The new upgrades include the labor, parts, equipment, and accessories for the following:

- Alerting end points in the apparatus bay at each station to visually display call type, location, district, cross street, and units responding for a prominent visual display during turnout.
- Station emergency buttons at each station that will announce an emergency at the station and alert Dispatch to send Police and/or assistance.
- Two (2) high power amplifiers with auto volume control for each station apparatus bay and rear yard areas. These speakers adjust volume for time of day and ambient noise.
- Satellite Light Controllers to notify type of response (Truck, Engine, Battalion, Medical) both visually and audibly in the common and sleeping areas of the station. In night mode, they illuminate hallways leading to the apparatus bay.

**FISCAL IMPACT:**

At the January 14, 2020 City Council meeting, Council authorized the financing of the initial software programs and equipment needed to establish the Placentia Fire and Life Safety Department for an amount not to exceed \$1,795,000.00. The current upgrade rate and installation is \$70,348.05. There are budgeted funds available to complete the project.

Prepared by:

Reviewed and approved:



---

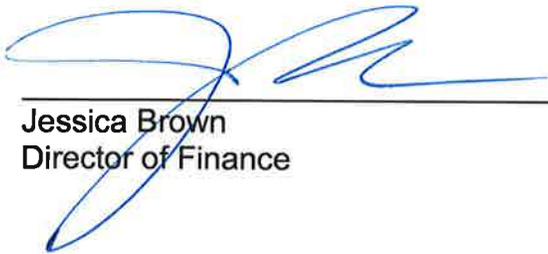
Crystal Adams  
Management Analyst



---

J. Pono Van Gieson  
Fire Chief

Reviewed and approved:



---

Jessica Brown  
Director of Finance

Reviewed and approved:



---

Dantien R. Arrula  
City Administrator

Attachment:

Westnet, Inc. First-In Station Alerting System Proposal



**WESTNET**

15542 Chemical Lane  
Huntington Beach, CA 92649  
Phone: 714-548-3500 Fax: 714-901-5610  
www.FirstInAlerting.com



## Quote: Placentia Fire Department First-In Alerting System 3 Combined Quotes

**To: Placentia Fire Department**

**From: Zulema Perez**

Placentia Fire Department

120 South Bradford

Placentia, CA 92870

Contact:

### Summary

Total Amount:	<b>\$70,348.05</b>	Quote ID:	Q-07866-N9N5
Shipping Method:	Ground	Date:	2/25/2021
Payment Terms:	Net 30	Effective To:	5/25/2021

Description: This quote is for Placentia Fire Stations #1 & #2 to combine the following three quotes.

**Quotes:**

Additions - Q-07622-T0B4 Revision: 1  
Station #1 - Q-07505-D8R0 Revision: 2  
Station #2 - Q-07506-J3H4 Revision: 2

If the quotes are not purchased as one the lift fee will be added back to the additions quote Q-07622-T0B4 Revision: 2.

Placentia Fire Station #1 First-In Alerting Smart Station System including installation and technical support. Station has an existing Core System.

Placentia Fire Station #2 First-In Alerting Smart Station System including installation and technical support. Station has an existing Core System, 1 - Power Module Lite and 1 Satellight Controller. The Satellight Controller will be installed along with the equipment quoted.

Placentia Fire Station #1 and #2 First-In Alerting Endpoint Additions including installation and technical support.

Clarifying Comments:

This quote is based upon installation occurring in 1 trip. If the station is not ready and additional trips are required, customer agrees to pay additional fees. Customer is responsible for all network connectivity between dispatch and station, as well as the CAD interface if network activation is desired. Customer is responsible for having the radio, network equipment and power within 6 feet of the Master Control Unit. Quote does not include conduit of more than 20 feet, if required. Customer to provide VPN access to Westnet for remote adjustments and support.

Quote includes prevailing wages rate. Customer is responsible for the difference in sales and use tax if applicable. Payment terms are net 30 with payment milestones. Quotes was revised 11/18/2020 to update the Alerting Endpoints. 1 - Alerting Endpoint w/ 50" Monitor for Station #1 and 1 - Alerting Endpoint w/ 55" Monitor for Station #2.

Quote was revised 10/8/2020 to update equipment counts.  
Quote was revised 2/25/2021 to update the equipment counts to remove the Video Doorbell.

### Shipping Information

**Ship To:**

**Bill To:**

### Details

Product ID	Product	QTY	Price	Sub Total
2U-SLT-SH-KIT	2U Slotted Shelf - Kit	2	\$85.00	\$170.00

2/25/2021 2:21:57 PM

Prepared by : Zulema Perez

Page 1 of 2

Product ID	Product	QTY	Price	Sub Total
FIN-AUX-L01	First-In MCU Auxiliary Module Lite	2	\$635.00	\$1,270.00
FIS-EP-50	First-In Alerting Endpoint w/ 50" Monitor	1	\$2,867.20	\$2,867.20
FIS-EP-55	First-In Alerting Endpoint w/ 55" Monitor	1	\$3,045.00	\$3,045.00
HPA-200-D	High Power Paging Audio Module (includes two speakers)	4	\$2,175.49	\$8,701.96
RK-WM-1U	Wire Management - 1 Unit - Kit	2	\$65.00	\$130.00
SPC28-HS-2PS	Power Module w/ Hub & Spoke Controller & Dual Power Supplies	2	\$1,116.00	\$2,232.00
SPC28-LT-1PS	Power Module Lite w/ Single Power Supply	1	\$985.00	\$985.00
SSAT	Satellite (driven off Satellite Controller)	2	\$295.00	\$590.00
SSATKIT-TBD	Satellite Mounting Kit - TBD	16	\$48.00	\$768.00
SSAT-M	Satellite Controller	13	\$599.98	\$7,799.74
SSETS	Emergency Button	4	\$225.00	\$900.00
SVC-LIFT-FEE	Lift Service Fee	2	\$1,250.00	\$2,500.00

**NOTES:**

1. In the event that taxes, other than sales tax apply to the purchase of this equipment, said taxes will be paid by the customer.
2. Quote is based on a properly working and installed CAD, radio system(s), station radio(s) and does not include costs for repair or modifications of the CAD, radio system(s), or station radio(s).
3. Any equipment drawings included with this quote are for quoting purposes only and are not to be used as working drawings unless such drawings are labeled "Installation Drawings". See attached Limited Warranty.

Equipment Total	\$31,958.90
Install Supplies	\$1,575.00
Total Tax (8.750 %)	\$2,934.22
Station Equipment Install	\$26,360.00
One Year Toll Free Technical Support	\$3,549.93
Project Coordination	\$2,870.00
Special Engineering Services	\$1,100.00
<b>Total Amount</b>	<b>\$70,348.05</b>

Manufacturer's warranties apply on all parts. First-In warranty is provided by Westnet and consists of one-year parts and labor. Warranty does not apply to damage resulting from outside agencies or extraneous circumstances. Installation labor for any other items is ninety days. This quote is based on the reasonable assumption that the fire station is prepared to accept the above listed parts and that any existing equipment involved with the fire station alarm be in good working order or that it will be prior to commencement of the First-In installation. Westnet has made reasonable attempts to verify that conditions are satisfactory such that installation may occur. However, should an occurrence arise where further parts, labor and/or engineering are required, the customer may be billed at the Purchase Order rate. Any additional parts, labor and/or engineering exceeding \$250 will have prior approval, unless otherwise specified by the customer prior to commencement.

***If payment is not received by 30 (thirty) days from the date of invoice, a late charge of 1.5% per month of the unpaid balance will be charged to that particular invoice.***



# Placentia City Council

## **AGENDA REPORT**

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: FIRE CHIEF

DATE: APRIL 6, 2021

SUBJECT: **AN ANNUAL RESOLUTION AUTHORIZING PERSONS HOLDING CERTAIN DESIGNATED POSITIONS TO EXECUTE EMERGENCY MANAGEMENT AND HOMELAND SECURITY GRANT DOCUMENTS FOR AND ON BEHALF OF THE CITY OF PLACENTIA FOR THE PURPOSE OF OBTAINING CERTAIN FEDERAL FINANCIAL ASSISTANCE AND/OR STATE FINANCIAL ASSISTANCE**

FISCAL  
IMPACT: NONE

### **SUMMARY:**

The City of Placentia regularly seeks out funding from the State of California or the Department of Homeland Security/Federal Emergency Management Agency (FEMA) which is administered by the State of California Governor's Office of Emergency Services (CalOES). To apply for grants, standard assurances and resolutions are required annually which designate persons in certain positions to execute documents for and on behalf of the City of Placentia.

The purpose of this Staff report is to designate the positions which the City Council will authorize to execute documents on behalf of the City of Placentia. Persons in the designated positions will be authorized to execute all documents that are associated with the administration of grants awarded to the City of Placentia or apply for grants related to the City's emergency preparedness.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Adopt Resolution No. R-2021-XX, a Resolution of the City Council of the City of Placentia, California, authorizing persons holding certain designated positions to execute Emergency Management and Homeland Security Grant documents for and on behalf of the City of Placentia for the purpose of obtaining certain Federal Financial Assistance and/or State Financial Assistance; and
2. Authorize the following positions to execute documents on behalf of the City of Placentia to oversee and administer the projects associated with the Emergency Management Performance Grant, State Homeland Security Grant Program, and the Urban Area Security Initiative funding on behalf of the City: City Administrator, Chief of Police, Fire Chief, Deputy City Administrator(s), and the Emergency Services Coordinator.

**1. g.**  
**April 6, 2021**

**DISCUSSION:**

The City of Placentia has previously applied for Emergency Management Performance Grant funding and has been required to submit resolutions every three (3) years to designate persons holding certain positions with authority to execute documents on behalf of the City of Placentia.

During the 2019-2020 Emergency Management Performance Grant application period, the State of California modified the program, and is requesting City Councils submit a new Resolution every year to designate persons with the authority to execute documents on behalf of the City. On November 5, 2019, the City Council adopted Resolution R-2019-61 authorizing certain designated positions to execute emergency management and homeland security grant documents on behalf of the City.

The proposed Resolution R-2021-XX designates the following positions to execute documents on behalf of the City of Placentia: City Administrator, Chief of Police, Fire Chief, Deputy City Administrator(s), and the Emergency Services Coordinator.

Prepared by:



Crystal Adams  
Management Analyst

Reviewed and approved:



J. Pono Van Gieson  
Fire Chief

Reviewed and approved:



Rosanna Ramirez  
Deputy City Administrator

Reviewed and approved:



Damien R. Arrula  
City Administrator

**Attachments:**

1. Resolution R-2021-XX - Authorizing Certain Positions
2. California Office of Emergency Services – Standard Grant Assurances Agreement
3. Certification Regarding Lobbying
4. Federal Funding and Transparency Act (FFATA) Financial Disclosure

**RESOLUTION NO. R-2021-14**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
PLACENTIA, CALIFORNIA, AUTHORIZING PERSONS  
HOLDING CERTAIN DESIGNATED POSITIONS TO  
EXECUTE EMERGENCY MANAGEMENT AND HOMELAND  
SECURITY GRANT DOCUMENTS FOR AND ON BEHALF OF  
THE CITY OF PLACENTIA FOR THE PURPOSE OF  
OBTAINING CERTAIN FEDERAL FINANCIAL ASSISTANCE  
AND/OR STATE FINANCIAL ASSISTANCE**

**A. Recitals**

(i) WHEREAS, the City of Placentia (the "City") regularly applies for Emergency Management and Department of Homeland Security Grants (hereinafter collectively referred to as "Eligible Grants") from the Federal Department of Homeland Security, Federal Emergency Management Agency ("FEMA"), which are administered by the State of California Governor's Office of Emergency Services ("Cal OES"), including but not limited to the Emergency Management Performance Grant (EMPG), Urban Area Security Initiative (UASI) and State Homeland Security Grant Program (SHSGP) grants; and

(ii) WHEREAS, as part of such applications for Eligible Grants, Cal OES requires that the City submit an annual written authorization from the City Council providing specific standard assurances that the City Council, on behalf of the City, agrees:

- (a) to provide all matching funds required for the project specified in the grant application and that any cash match will be appropriated as required,
- (b) that any liability arising out of the performance of the grant agreement shall be the responsibility of the City,
- (c) that the grant funds shall not be used to supplant expenditures controlled by the City Council, and
- (d) that the City official executing the grant agreement is authorized to do so (collectively, the "Standard Grant Assurances").

**B. Resolution**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The following City officials are the City's agents for purposes of applying and obtaining Eligible Grants, executing grant agreements and other required documents,

and taking any actions necessary to implement such grant agreements and other required documents:

City Administrator, Chief of Police, Fire Chief, Deputy City Administrator(s), and the Emergency Services Coordinator.

**APPROVED and ADOPTED this 6th day of April 2021.**

\_\_\_\_\_  
Craig S. Green, Mayor

ATTEST:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA  
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 6th day of April 2021 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Christian L. Bettenhausen, City Attorney



## Standard Assurances For All Cal OES Federal Grant Programs

---

**As the duly authorized representative of the Applicant, I hereby certify** that the Applicant has the legal authority to apply for federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay any non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application, within prescribed timelines.

**I further acknowledge that the Applicant is responsible for reviewing and adhering to all requirements within the:**

- (a) Applicable Federal Regulations (see below);
- (b) Federal Program Notice of Funding Opportunity (NOFO);
- (c) Federal Preparedness Grants Manual;
- (d) California Supplement to the NOFO; and
- (e) Federal and State Grant Program Guidelines.

### **Federal Regulations**

Government cost principles, uniform administrative requirements, and audit requirements for federal grant programs are set forth in Title 2, Part 200 of the Code of Federal Regulations (C.F.R.). Updates are issued by the [Office of Management and Budget \(OMB\)](http://www.whitehouse.gov/omb/) and can be found at <http://www.whitehouse.gov/omb/>.

**Significant state and federal grant award requirements (some of which appear in the documents listed above) are set forth below. The Applicant hereby agrees to comply with the following:**

### **1. Proof of Authority**

The Applicant will obtain written authorization from the city council, governing board, or authorized body in support of this project. This written authorization must specify that the Applicant and the city council, governing board, or authorized body agree:

- (a) To provide all matching funds required for the grant project and that any cash match will be appropriated as required;
- (b) Any liability arising out of the performance of this agreement shall be the responsibility of the Applicant and the city council, governing board, or authorized body;
- (c) Grant funds shall not be used to supplant expenditures controlled by the city council, governing board, or authorized body; and
- (d) The official executing this agreement is, in fact, authorized to do so.



## Standard Assurances For All Cal OES Federal Grant Programs

---

This Proof of Authority must be maintained on file and readily available upon request.

### 2. Period of Performance

The Applicant will initiate work after approval of the award and complete all work within the period of performance specified in the grant.

### 3. Lobbying and Political Activities

As required by Section 1352, Title 31 of the United States Code (U.S.C.), for persons entering into a contract, grant, loan, or cooperative agreement from an agency or requests or receives from an agency a commitment providing for the United States to insure or guarantee a loan, the Applicant certifies that:

- (a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

The Applicant will also comply with provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and §§ 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.



## Standard Assurances For All Cal OES Federal Grant Programs

---

Finally, the Applicant agrees that federal funds will not be used, directly or indirectly, to support the enactment, repeal, modification or adoption of any law, regulation or policy without the express written approval from the California Governor's Office of Emergency Services (Cal OES) or the federal awarding agency.

#### 4. Debarment and Suspension

As required by Executive Orders 12549 and 12689, and 2 C.F.R. § 200.213 and codified in 2 C.F.R. Part 180, Debarment and Suspension, the Applicant will provide protection against waste, fraud, and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the federal government. The Applicant certifies that it and its principals, recipients, or subrecipients:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transaction (federal, state, or local) terminated for cause or default.

Where the Applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

#### 5. Non-Discrimination and Equal Employment Opportunity

The Applicant will comply with all federal statutes relating to non-discrimination. These include, but are not limited to, the following:



## Standard Assurances For All Cal OES Federal Grant Programs

---

- (a) Title VI of the Civil Rights Act of 1964 (Public Law (P.L.) 88-352 and 42 U.S.C. § 2000d et. seq.) which prohibits discrimination on the basis of race, color, or national origin and requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services;
- (b) Title IX of the Education Amendments of 1972, (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex in any federally funded educational program or activity;
- (c) Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794), which prohibits discrimination against those with disabilities or access and functional needs;
- (d) Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability and requires buildings and structures be accessible to those with disabilities and access and functional needs (42 U.S.C. §§ 12101-12213);
- (e) Age Discrimination Act of 1975, (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age;
- (f) Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd—2), relating to confidentiality of patient records regarding substance abuse treatment;
- (g) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), relating to nondiscrimination in the sale, rental or financing of housing as implemented by the Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)— be designed and constructed with certain accessible features (See 24 C.F.R. § 100.201);
- (h) Executive Order 11246, which prohibits federal contractors and federally assisted construction contractors and subcontractors, who do over \$10,000 in Government business in one year from discriminating in employment decisions on the basis of race, color, religion, sex, sexual orientation, gender identification or national origin;
- (i) Executive Order 11375, which bans discrimination on the basis of race, color, religion, sex, sexual orientation, gender identification, or national origin in hiring and employment in both the United States federal workforce and on the part of government contractors;
- (j) California Public Contract Code § 10295.3, which prohibits discrimination based on domestic partnerships and those in same sex marriages;



## **Standard Assurances For All Cal OES Federal Grant Programs**

---

- (k) DHS policy to ensure the equal treatment of faith-based organizations, under which all applicants and recipients must comply with equal treatment policies and requirements contained in 6 C.F.R. Part 19;
- (l) Any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and
- (m) The requirements of any other nondiscrimination statute(s) which may apply to the application.

In addition to the items listed in (a) through (m), the Applicant will comply with California's Fair Employment and Housing Act (FEHA). FEHA prohibits harassment and discrimination in employment because of ancestry, familial status, race, color, religious creed (including religious dress and grooming practices), sex (which includes pregnancy, childbirth, breastfeeding and medical conditions related to pregnancy, childbirth or breastfeeding), gender, gender identity, gender expression, sexual orientation, marital status, national origin, ancestry, mental and physical disability, genetic information, medical condition, age, pregnancy, denial of medical and family care leave, or pregnancy disability leave (California Government Code §§12940, 12945, 12945.2), military and veteran status, and/or retaliation for protesting illegal discrimination related to one of these categories, or for reporting patient abuse in tax supported institutions.

### **6. Drug-Free Workplace**

As required by the Drug-Free Workplace Act of 1988 (41 U.S.C. § 701 et seq.), the Applicant certifies that it will maintain a drug-free workplace and a drug-free awareness program as outlined in the Act.

### **7. Environmental Standards**

The Applicant will comply with state and federal environmental standards, which may be prescribed pursuant to the following, as applicable:

- (a) California Environmental Quality Act (CEQA) (California Public Resources Code §§ 21000- 21177), to include coordination with the city or county planning agency;
- (b) CEQA Guidelines (California Code of Regulations, Title 14, Division 6, Chapter 3, §§ 15000- 15387);
- (c) Federal Clean Water Act (CWA) (33 U.S.C. § 1251 et seq.), which establishes the basic structure for regulating discharges of pollutants into the waters of the United States and regulating quality standards for surface waters;



## Standard Assurances For All Cal OES Federal Grant Programs

---

- (d) Federal Clean Air Act of 1955 (42 U.S.C. § 7401) which regulates air emissions from stationary and mobile sources;
- (e) Institution of environmental quality control measures under the National Environmental Policy Act (NEPA) of 1969 (P.L. 91-190); the Council on Environmental Quality Regulations for Implementing the Procedural Provisions of NEPA; and Executive Order 12898 which focuses on the environmental and human health effects of federal actions on minority and low-income populations with the goal of achieving environmental protection for all communities;
- (f) Evaluation of flood hazards in floodplains in accordance with Executive Order 11988;
- (g) Executive Order 11514 which sets forth national environmental standards;
- (h) Executive Order 11738 instituted to assure that each federal agency empowered to enter into contracts for the procurement of goods, materials, or services and each federal agency empowered to extend federal assistance by way of grant, loan, or contract shall undertake such procurement and assistance activities in a manner that will result in effective enforcement of the Clean Air Act and the Federal Water Pollution Control Act Executive Order 11990 which requires preservation of wetlands;
- (i) The Safe Drinking Water Act of 1974, (P.L. 93-523);
- (j) The Endangered Species Act of 1973, (P.L. 93-205);
- (k) Assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.);
- (l) Conformity of Federal Actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.);
- (m) Wild and Scenic Rivers Act of 1968 (16 U.S.C. § 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

The Applicant shall not be: 1) in violation of any order or resolution promulgated by the State Air Resources Board or an air pollution district; 2) subject to a cease and desist order pursuant to § 13301 of the California Water Code for violation of waste discharge requirements or discharge prohibitions; or 3) determined to be in violation of federal law relating to air or water pollution.



## Standard Assurances For All Cal OES Federal Grant Programs

---

### 8. Audits

For subrecipients expending \$750,000 or more in federal grant funds annually, the Applicant will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and Title 2 of the Code of Federal Regulations, Part 200, Subpart F Audit Requirements.

### 9. Access to Records

In accordance with 2 C.F.R. § 200.336, the Applicant will give the awarding agency, the Comptroller General of the United States and, if appropriate, the state, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award. The Applicant will require any subrecipients, contractors, successors, transferees and assignees to acknowledge and agree to comply with this provision.

### 10. Conflict of Interest

The Applicant will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

### 11. Financial Management

False Claims for Payment - The Applicant will comply with 31 U.S.C §§ 3729-3733 which sets forth that no subrecipient, recipient, or subrecipient shall submit a false claim for payment, reimbursement or advance.

### 12. Reporting - Accountability

The Applicant agrees to comply with applicable provisions of the Federal Funding Accountability and Transparency Act (FFATA) (P.L. 109-282), specifically (a) the reporting of subawards obligating \$25,000 or more in federal funds and (b) executive compensation data for first-tier subawards. This includes the provisions of FFATA, which includes requirements for executive compensation, and also requirements implementing the Act for the non-federal entity at 2 C.F.R. Part 25 Financial Assistance Use of Universal Identifier and Central Contractor Registration and 2 C.F.R. Part 170 Reporting Subaward and Executive Compensation Information.

### 13. Whistleblower Protections

The Applicant also must comply with statutory requirements for whistleblower protections at 10 U.S.C. § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. § 4304 and § 4310.



## Standard Assurances For All Cal OES Federal Grant Programs

---

### 14. Human Trafficking

The Applicant will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. § 7104) which prohibits grant award recipients or a subrecipient from: (1) engaging in trafficking in persons during the period of time that the award is in effect; (2) procuring a commercial sex act during the period of time that the award is in effect; or (3) using forced labor in the performance of the award or subawards under the award.

### 15. Labor Standards

The Applicant will comply with the following federal labor standards:

- (a) The Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), as applicable, and the Copeland Act (40 U.S.C. § 3145 and 18 U.S.C. § 874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally-assisted construction contracts or subcontracts, and
- (b) The Federal Fair Labor Standards Act (29 U.S.C. § 201 et al.) as they apply to employees of institutes of higher learning (IHE), hospitals and other non-profit organizations.

### 16. Worker's Compensation

The Applicant must comply with provisions which require every employer to be insured to protect workers who may be injured on the job at all times during the performance of the work of this Agreement, as per the workers compensation laws set forth in California Labor Code §§ 3700 et seq.

### 17. Property-Related

If applicable to the type of project funded by this federal award, the Applicant will:

- (a) Comply with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchase;
- (b) Comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires subrecipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more;



## **Standard Assurances For All Cal OES Federal Grant Programs**

---

- (c) Assist the awarding agency in assuring compliance with Section 106 of the
- (d) National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), Executive Order 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §469a-1 et seq.); and
- (e) Comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. § 4831 and 24 CFR Part 35) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

### **18. Certifications Applicable Only to Federally-Funded Construction Projects**

For all construction projects, the Applicant will:

- (a) Not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with federal assistance funds to assure nondiscrimination during the useful life of the project;
- (b) Comply with the requirements of the awarding agency with regard to the drafting, review and approval of construction plans and specifications; and
- (c) Provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

### **19. Use of Cellular Device While Driving is Prohibited**

Applicants are required to comply with California Vehicle Code sections 23123 and 23123.5. These laws prohibit driving motor vehicle while using an electronic wireless communications device to write, send, or read a text-based communication. Drivers are also prohibited from the use of a wireless telephone without hands-free listening and talking, unless to make an emergency call to 911, law enforcement, or similar services.



## **Standard Assurances For All Cal OES Federal Grant Programs**

---

### **20. California Public Records Act and Freedom of Information Act**

The Applicant acknowledges that all information submitted in the course of applying for funding under this program, or provided in the course of an entity's grant management activities that are under Federal control, is subject to the Freedom of Information Act (FOIA), 5 U.S.C. § 552, and the California Public Records Act, California Government Code section 6250 et seq. The Applicant should consider these laws and consult its own State and local laws and regulations regarding the release of information when reporting sensitive matters in the grant application, needs assessment, and strategic planning process.

### **EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) – PROGRAM SPECIFIC ASSURANCES / CERTIFICATIONS**

### **21. Reporting Accusations and Findings of Discrimination**

If during the past three years the recipient has been accused of discrimination on any basis the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS Financial Assistance Office and the DHS Office for Civil Rights and Civil Liberties (CRCL) by e-mail at [CRCL@hq.dhs.gov](mailto:CRCL@hq.dhs.gov) or by mail at U.S. Department of Homeland Security, Office for Civil Rights and Civil Liberties, Building 410, Mail Stop #0190, Washington, D.C. 20528.

In the courts or administrative agencies make a finding of discrimination on grounds of race, color, national origin (including LEP), sex, age, disability, religion, or familial status against the recipient, or the recipients settle a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS Financial Assistance Office and the CRCL by e-mail or mail at the addresses listed above.

The United States has the right to seek judicial enforcement of these obligations.

### **22. Acknowledgment of Federal Funding from DHS**

All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.



## **Standard Assurances For All Cal OES Federal Grant Programs**

---

### **23. Activities Conducted Abroad**

All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

### **24. Best Practices for Collection and Use of Personally Identifiable Information (PII)**

DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. All recipients who collect PII are required to have a publically-available privacy policy that describes standards on the usage and maintenance of PII they collect. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy template a useful resource respectively.

### **25. Copyright**

All recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

### **26. Duplication of Benefits**

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies, to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions, or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

### **27. Energy Policy and Conservation Act**

All recipients must comply with the requirements of 42 U.S.C. § 6201 which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

### **28. Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129.



## **Standard Assurances For All Cal OES Federal Grant Programs**

---

### **29. Fly America Act of 1974**

All recipients must comply with Preference for U.S. Flag Air Carriers: (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

### **30. Hotel and Motel Fire Safety Act of 1990**

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, all Applicants must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, as amended, 15 U.S.C. § 2225a.

### **31. Non-supplanting Requirement**

All recipients who receive federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

### **32. Patents and Intellectual Property Rights**

Unless otherwise provided by law, recipients are subject to the Bayh-Dole Act, Pub. L. No. 96-517, as amended, and codified in 35 U.S.C. § 200 et seq. All recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.

### **33. SAFECOM**

All recipients who receive federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.



## Standard Assurances For All Cal OES Federal Grant Programs

---

### **34. Terrorist Financing**

All recipients must comply with Executive Order 13224 and U.S. law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

### **35. Reporting of Matters Related to Recipient Integrity and Performance**

If the total value of the recipient's currently active grants, cooperative agreements, and procurement contracts from all federal assistance offices exceeds \$10,000,000 for any period of time during the period of performance of this federal financial assistance award, you must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

### **36. USA Patriot Act of 2001**

All recipients must comply with requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.

### **37. Use of DHS Seal, Logo, and Flags**

All recipients must obtain permission from their DHS Financial Assistance Office, prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.



## Standard Assurances For All Cal OES Federal Grant Programs

---

**IMPORTANT**

The purpose of the assurance is to obtain federal and state financial assistance, including any and all federal and state grants, loans, reimbursement, contracts, etc. The Applicant recognizes and agrees that state financial assistance will be extended based on the representations made in this assurance. This assurance is binding on the Applicant, its successors, transferees, assignees, etc. Failure to comply with any of the above assurances may result in suspension, termination, or reduction of grant funds.

All appropriate documentation, as outlined above, must be maintained on file by the Applicant and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the subrecipient may be ineligible for award of any future grants if the Cal OES determines that any of the following has occurred: (1) the recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

All of the language contained within this document must be included in the award documents for all subawards at all tiers. All recipients are bound by the [Department of Homeland Security Standard Terms and Conditions 2018, Version 8.1](#), hereby incorporated by reference, which can be found at:  
<https://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions>.

**The undersigned represents that he/she is authorized to enter into this agreement for and on behalf of the Applicant.**

Subrecipient: \_\_\_\_\_

Signature of Authorized Agent: \_\_\_\_\_

Printed Name of Authorized Agent: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_



## Certification Regarding Lobbying

---

### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, 'Disclosure of Lobbying Activities,' in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



## Certification Regarding Lobbying

---

The Subrecipient, as identified below, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Subrecipient understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Subrecipient: \_\_\_\_\_

Signature of Authorized Agent: \_\_\_\_\_

Printed Name of Authorized Agent: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_



## Federal Funding Accounting and Transparency Act (FFATA) Financial Disclosure

Public Law (PL) 109-282 Federal Funding Accountability and Transparency Act of 2006, as amended by Section 6202(a) of the Government Funding Transparency Act of 2008 (PL 110-252), which is outlined in the Federal Emergency Management Agency, Grant Programs Directorate Information Bulletin No. 350.

As defined by the Office of Management Budget, the following are subject to FFATA reporting requirements:

1. All new federal awards of \$25,000 or more as of October 1, 2010.  
**NOTE:** Cal OES reports on this requirement in the Federal Funding Accountability and Transparency Act Subaward Reporting System (FSRS).
  
2. The Total Compensation and Names of the top five executive, if the Subrecipient in the preceding year received:
  - a. 80 percent or more of its annual gross revenues in Federal Awards; **and**
  - b. \$25,000,000 or more in annual gross revenues from Federal awards; **and**
  - c. The public does not have access to information about the compensation of the senior executives of the entity.

Subrecipients are required to provide the Executive compensation information in the below chart, if applicable.

Executive Name	Title	Annual Salary	Annual Dollar Value of Benefits	Total Compensation

Not subject to the Executive Compensation requirement of the FFATA Financial Disclosure.



## Federal Funding Accounting and Transparency Act (FFATA) Financial Disclosure

---

**The undersigned represents that he/she is authorized to enter into this agreement for and on behalf of the Applicant.**

Subrecipient: \_\_\_\_\_

Signature of Authorized Agent: \_\_\_\_\_

Printed Name of Authorized Agent: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: FIRE CHIEF

DATE: APRIL 6, 2021

SUBJECT: **CALIFORNIA FIRE ASSISTANCE AGREEMENT (CFAA)**

FISCAL  
IMPACT: NONE

### **SUMMARY:**

On July 1, 2020, the Placentia Fire and Life Safety Department began service for the residents in the City of Placentia. The City also participates in the California Fire Service and Rescue Mutual Aid Plan to allow local government resources to assist local governmental agencies throughout the State of California during a disaster or emergency.

The California Fire Assistance Agreement (CFAA) (Attachment 2) is the negotiated reimbursement mechanism for local government fire agency responses through the California Fire Service and Rescue Mutual Aid Plan. The terms and conditions that outline the methods of reimbursement calculation are based on the salary rates that are provided by the Fire agency seeking reimbursement. Adopting Resolution No. R-2021-XX (Attachment 1) would allow the City of Placentia to seek appropriate reimbursement for the personnel (including overtime), equipment, and administrative costs if an emergency takes Placentia Fire and Life Safety personnel away from their duty station in the City of Placentia to work on a mutual aid call on behalf of the State of California.

### **RECOMMENDATION:**

It is recommended that the City Council take the following action:

1. Adopt Resolution No. R-2021-XX, a Resolution of the City Council of the City of Placentia identifying the terms and conditions for the Placentia Fire and Life Safety Department's response away from their official duty station and assigned to an emergency incident; and
2. Authorize the City Administrator or his designee to submit the required information to the California Governor's Office of Emergency Services (Cal OES) as needed.

**1. h.**  
**April 6, 2021**

**DISCUSSION:**

With the California Fire Service and Rescue Mutual Aid Plan, a local government may request assistance from the State for a wildland fire or emergency. The State may then call on other local jurisdictions to assist with mutual aid. To ensure that Placentia's supporting fire personnel and the City are appropriately compensated during the time of a wildland fire or emergency, a CFAA must be submitted and approved by Cal OES.

The CFAA defines the reimbursement rates for the Placentia Fire and Life Safety Department, including personnel, equipment, and administrative costs when a mutual aid call exceeds 12 hours. Each local governmental agency is required to provide proof through a governing body resolution or a memorandum of understanding that all fire emergency personnel shall receive portal to portal compensation (time of initial dispatch to time of return to home base) if called away from their official duty station and assigned to an emergency incident. This agreement would also provide the City compensation for Fire personnel that are called in to replace the vacancies due to personnel responding to the mutual aid call. The CFAA would not affect mutual aid agreements with surrounding local jurisdictions.

**FISCAL IMPACT:**

In the event that the Placentia Fire and Life Safety Department is called out for a mutual aid call lasting over 12 hours, the adoption of Resolution No. R-2021-XX will ensure that fire personnel and the City are appropriately compensated if personnel are assigned away from their duty station when responding to a mutual aid call.

Prepared by:



Crystal Adams  
Management Analyst

Reviewed and approved:



J. Pono Van Gieson  
Fire Chief

Reviewed and approved:



Damien R. Arrula  
City Administrator

**Attachment:**

1. Resolution No. R-2021-XX – Terms and Conditions for Emergency Incident Response
2. California Fire Assistance Agreement (CFAA)

**RESOLUTION NO. R-2021-15**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
PLACENTIA IDENTIFYING THE TERMS AND  
CONDITIONS FOR THE PLACENTIA FIRE AND LIFE  
SAFETY DEPARTMENT'S RESPONSE AWAY FROM  
THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN  
EMERGENCY INCIDENT**

WHEREAS, the City of Placentia Fire and Life Safety Department is a public agency located in the County of Orange, State of California, and

WHEREAS, it is the City of Placentia's desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the City of Placentia has in its employ the Fire and Life Safety Department job classifications including Fire Chief, Deputy Chief, Battalion Chief, Fire Captain, Engineer, Firefighter; and

WHEREAS, the City of Placentia will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the City of Placentia will compensate its employees' overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

**Now, Therefore, Be It Hereby resolved by the City of Placentia that:**

1. Personnel shall be compensated according to the Memorandum of Understanding (MOU), Personnel Rules and Regulations, and/or another directive that identifies personnel compensation in the workplace.
2. In the event a personnel classification does not have an assigned compensation rate, a "Base Rate" as set forth in an organizational policy, administrative directive or similar document will, to compensate such personnel.
3. The City of Placentia Fire and Life Safety Department will maintain a current salary survey or acknowledgement of acceptance of the "base rate" on file with the California Governor's Office of Emergency Services, Fire Rescue Division.
4. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.
5. Fire department response job classifications include: Fire Chief, Deputy Chief, Battalion Chief, Fire Captain, Engineer, and Firefighter.

PASSED, APPROVED AND ADOPTED this 6th day of April 2021.

\_\_\_\_\_  
Craig S. Green, Mayor

ATTEST:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA  
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 6th day of April 2021 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Christian L. Bettenhausen, City Attorney

Cal OES# \_\_\_\_\_ 6143-2019  
CAL FIRE# \_\_\_\_\_ 7CA004953  
USFS# \_\_\_\_\_ 20-FI-11052012-147  
NPS# \_\_\_\_\_ P20AC00506  
BLM# \_\_\_\_\_ BLM CFPA CA915-2004  
F&WS# \_\_\_\_\_ FFo8F00000-D-Joo1  
BIA# \_\_\_\_\_ A20ACPRO01

**AGREEMENT FOR LOCAL GOVERNMENT FIRE AND EMERGENCY  
ASSISTANCE TO THE STATE OF CALIFORNIA AND FEDERAL FIRE AGENCIES**

**Between**

**STATE OF CALIFORNIA, GOVERNOR'S OFFICE OF EMERGENCY SERVICES;  
STATE OF CALIFORNIA, DEPARTMENT OF FORESTRY AND FIRE PROTECTION;  
USDA FOREST SERVICE, PACIFIC SOUTHWEST REGION;  
USDI BUREAU OF LAND MANAGEMENT, CALIFORNIA STATE OFFICE,  
INTERIOR REGIONS 8 and 10;  
USDI NATIONAL PARK SERVICE, INTERIOR REGIONS 8, 9, 10, and 12;  
USDI FISH AND WILDLIFE SERVICE, INTERIOR REGIONS 8 and 10; and  
USDI BUREAU OF INDIAN AFFAIRS, PACIFIC REGION**

**THIS AGREEMENT** made and entered into on last date signed by and between the State of California, Governor's Office of Emergency Services, hereinafter referred to as **Cal OES**; the State of California, Department of Forestry and Fire Protection, hereinafter referred to as **CAL FIRE**; the USDA Forest Service, Pacific Southwest Region; the USDI Bureau of Land Management (BLM), California State Office, Interior Regions 8 and 10; the USDI National Park Service (NPS), Interior Regions 8, 9, 10, and 12; USDI Fish and Wildlife Service (FWS), Regions 8 and 10, and USDI Bureau of Indian Affairs (BIA), Pacific Region, hereinafter referred to as the **Federal Fire Agencies**; all parties hereinafter referred to as **Cal OES, CAL FIRE, and the Federal Fire Agencies**, under the provisions of the Reciprocal Fire Protection Act, 42 USC 1856 and 1856a, the Disaster Relief Act of 1974, PL 93-288, as amended, and The Federal Land Policy and Management Act of 1996, (PL 94-579, Sec, 307(b)).

**NAME**

This Agreement shall be entitled "Agreement for Local Government Fire and Emergency Assistance to the State of California and Federal Fire Agencies", hereinafter referred to as the **California Fire Assistance Agreement, CFAA, or The Agreement**.

**RECITALS**

1. The Federal Fire Agencies are responsible for providing a level of wildland fire protection for federal lands, as designated by Congressional action and Federal policy; and
2. CAL FIRE is responsible for providing a level of wildland fire protection for State Responsibility Area lands, as designated by the State Board of Forestry and Fire Protection; and

**Cal OES#** 6143-2019  
**CAL FIRE#** 7CA004953  
**USFS#** 20-FI-11052012-147  
**NPS#** P20AC00506  
**BLM#** BLM CFPA CA915-2004  
**F&WS#** FFo8F00000-D-Joo1  
**BIA#** A20ACPRO01

3. For efficiency and effectiveness, CAL FIRE and the Federal Fire Agencies may exchange wildland fire protection areas responsibilities with the understanding that Local Responsibility Area lands are not part of this Agreement or included in the exchange; and
4. Cal OES is responsible to provide for systematic mobilization, organization, and operation of necessary fire and rescue resources through the California Fire and Rescue Mutual Aid System in mitigating the effects of disasters and to ensure that the responding agencies understand and comply with the terms and conditions of the Agreement applicable to their response; and
5. Cal OES, CAL FIRE, the Federal Fire Agencies, and local agencies, at times of severe wildfire conditions and other emergencies, often have need of emergency apparatus and/or personnel to provide fire protection or perform other tasks during control actions; and
6. Cal OES, through the California Fire and Rescue Mutual Aid System, has such emergency apparatus and personnel, which may be available in the spirit of cooperation for dispatch and use; and
7. It is desirable that Cal OES, CAL FIRE, and the Federal Fire Agencies establish and enter into an Agreement for the prudent use of such emergency apparatus and personnel; and
8. Cal OES, CAL FIRE, and the Federal Fire Agencies will generally use the Agreement for engines, water tenders, and overhead to address incidents once local agreement resources are exhausted, or where a local agreement is not in place; and
9. Cal OES may use the Agreement to mobilize all-hazard resources when warranted by its authority; and
10. Cal OES and the Federal Fire Agencies will use the Agreement to order the appropriate aviation resources when a mobilization cannot be executed through a local unit agreement; and
11. The Agreement may be used to reimburse rostered California Interagency Incident Management Team members (CIIMT); and
12. Cal OES, CAL FIRE, and the Federal Fire Agencies shall use this Agreement for reimbursing local government agencies for the use of their resources. Annual operating plans may be utilized at the local level to facilitate administrative and operational issues; and
13. When this Agreement is exercised to obtain Cal OES resources and/or resources through the California Fire and Rescue Mutual Aid System, those resources will be reimbursed pursuant to this Agreement; and
14. When ordering local agency apparatus and personnel in Recital 5 of this Agreement from other local agencies through the California Fire and Rescue Mutual Aid System, a local agency may utilize this Agreement as the fiscal authority for reimbursing other local agencies; and

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

15. Responsibility for determining the basis for requesting assistance through this Agreement rests with the Incident Commander or through the Emergency Command Center. The Incident Commander is responsible for all assignments and tactical decisions for resources obtained through this Agreement.

**16. Agreement Committee**

16.1 **California Fire Assistance Agreement Committee.** A California Fire Assistance Agreement Committee (the 'Committee') shall be formed by Cal OES for the purpose of negotiating the terms of the CFAA, and for maintenance of the Agreement. For the purposes of coordination, Cal OES Fire and Rescue Division's State Fire and Rescue Chief, or the Chief's designee, shall serve as the Chairperson.

16.2 **Composition of the Committee.** The Committee shall consist of representatives from Cal OES, CAL FIRE, the Federal Fire Agencies, and three advisory representatives from local government fire agencies in California: one from Northern California, one from Southern California, and one representing volunteer fire departments. The local government agency representatives shall be appointed by the Chairperson of the State of California Fire and Rescue Advisory Committee/FIRESCOPE, Board of Directors.

16.3 **Committee Meetings.** The Committee will meet quarterly via conference call, video conferencing, or in person.

16.4 **Rate Letter.** The Committee will meet at a minimum in person once a year (January) to establish the Base Administrative Rate, Personnel Base Rates, and Equipment Rates to become effective upon publication of the "Agreement for Local Government Fire and Emergency Assistance to the State of California and Federal Fire Agencies Rate Letter" (Rate Letter) each year. These rates will be published annually by Cal OES Fire and Rescue Division in a Rate Letter.

The Committee will review the Salary Rates and Administrative Rates on file with Cal OES Fire and Rescue Division, as well as negotiate procedural changes. The Salary Rates and Administrative Rates, are subject to change throughout the year due to labor negotiations, cost of living increases, etc.

After the annual or emergency exhibit review by the Committee, Cal OES will publish annually rates, formulas, and methodologies in the Rate Letter. Rates will become effective on the date(s) provided in the Rate Letter. In addition, Cal OES will provide a copy of the Rate Letter directly to each signatory agency's point of contact.

16.5 **Changes to Equipment Rates.** Cal OES will monitor and track the Federal Emergency Management Agency (FEMA) Schedule of Equipment Rates. If a change in schedule occurs after the publication of the most recent Rate Letter, the Committee will conduct a meeting to formally discuss the new rates, and determine if they are valid for a revised Rate Letter publication. Cal OES will forward the revised rates to the signatory agencies for a two-week review. Once the

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

review process is complete, and the rates approved by the Committee, Cal OES will publish a revised Rate Letter to the California Fire and Rescue Mutual Aid System Agencies.

- 16.6 **Meetings to re-negotiate the Agreement.** It is recommended the Committee schedule meetings to begin no later than fifteen (15) months before the expiration date of the CFAA for the purpose of re-negotiation, as well as produce the final document for signatures no later than six months before the expiration date of the Agreement.

The Committee will meet as necessary to make adjustments or changes to the Agreement.

**THEREFORE, it is agreed as follows:**

**TERMS AND CONDITIONS**

**CFAA Exhibits and Amendments to Exhibits**

17. The parties agree the Committee will, by no later than March 30th of each year, recommend amendments to the incorporated exhibits. The parties agree to cooperate in good faith to consider and agree to any amendments by April 15th of each year.

A party requesting to amend the exhibit(s) to the CFAA after March 30th will notify Cal OES. The Committee will meet as soon as practicable to discuss the request and make any recommendation to the parties regarding the requested amendment. The Committee will notify the parties of any recommended amendments, and if agreeable to the parties, the parties will amend the exhibits to reflect the changes no later than fifteen (15) days after the Committee's recommendation.

Subject to the requirements in Recital 18, the parties acknowledge that amendments may be required under emergency circumstances, and that the parties may make any required amendments using any reasonable means of negotiating and agreeing to amendments under emergency circumstances.

The Committee will provide recommended amendments in two formats:

1. A copy of the proposed amended exhibit(s) reflecting additions, and proposed deletions in track changes or similar format so that additions are displayed in underline and deletions are displayed with strikethrough.
2. A copy of the proposed amended exhibit(s) without track changes or similar format, which will represent the final version of the amended exhibit if the parties agree to the changes.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

### **Incorporation of Exhibits and Amended Exhibits**

18. All exhibits to the CFAA are incorporated into the CFAA. Amendments to exhibits will be made by addendum to the CFAA. The addendum will be signed by each party, and will include a list of exhibit(s) and revision date of the exhibit(s), a statement that the parties agree to adopt the changes reflected in the proposed amended exhibit(s) attached to the addendum, and an effective date. The addendum will also include, as attachments to the addendum, the proposed amended exhibit(s) in track changes or similar format.

Amendments to exhibits will be adopted upon all parties signing the addendum and immediately incorporated into the CFAA. The exhibits to the CFAA will thereafter be updated to reflect any changes effectuated by the approved addendum.

### **Requests for and Release of Emergency Apparatus and Personnel**

19. Under this Agreement, Cal OES, CAL FIRE, the Federal Fire Agencies, and local agencies may request emergency apparatus and personnel from the California Fire and Rescue Mutual Aid System. Resources ordered pursuant to this Agreement will be processed through the California Fire and Rescue Mutual Aid System. Cal OES will fill these orders by following the procedures set forth in the California Fire Service and Rescue Emergency Mutual Aid Plan.
20. Cal OES, CAL FIRE, and the Federal Fire Agencies will use the current resource order form of record for all requests. Cal OES, CAL FIRE, and the Federal Fire Agencies shall not be responsible for any emergency apparatus and personnel not confirmed by their respective order and request number(s). Cal OES, CAL FIRE, and the Federal Fire Agencies are responsible for documenting within the request that the resources are being ordered under this Agreement.
21. Cal OES, CAL FIRE, the Federal Fire Agencies, and local agencies' release or reassignment of emergency apparatus used pursuant to this Agreement will be coordinated through the on-scene Cal OES Fire and Rescue Chief Officer, the local jurisdiction agency representative, or their authorized representative. The Cal OES Chief Officer, or representative, will ensure the inspection and inventory of such emergency apparatus prior to the release to its home base in accordance with incident-established inspection and demobilization procedures.

### **Protective Clothing and Equipment**

22. It shall be the responsibility of the jurisdiction sending emergency personnel to ensure that such personnel are provided protective clothing and equipment as required by the most current version of the rules found in California Code of Regulations, Title 8, Section 3410, Article 10.1, Section 3401, et seq.

### **Emergency Apparatus**

23. Emergency apparatus shall meet minimum FIRESCOPE ICS type standards, when applicable.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

### **Communications Capabilities**

24. **Operational Equipment and Operational Personnel.** It shall be the responsibility of the jurisdiction sending resources to ensure adequate communications capability. Adequate communications capability is identified and defined in the Statewide FIREScope Frequency Plan.

### **Reimbursement Procedures**

25. Provisions and procedures for reimbursement by Cal OES, CAL FIRE, and the Federal Fire Agencies for fire and emergency assistance are defined in Exhibit "A", Reimbursement Policy and Procedures. CAL FIRE and the Federal Fire Agencies will provide Cal OES Fire and Rescue Division with current billing addresses. Reimbursement for personnel on Cal OES-owned emergency apparatus shall be to local jurisdictions that provide such personnel by apparatus assignee Agreement with Cal OES.
26. It is the goal of Cal OES, CAL FIRE, and the Federal Fire Agencies to establish a system that supports the electronic processing of salary surveys, invoices, and other pertinent documents.

### **Reimbursement for Emergency Apparatus Loss or Damage**

27. Cal OES, CAL FIRE, and the Federal Fire Agencies will reimburse California Fire and Rescue Mutual Aid System Agencies providing resources through the California Fire and Rescue Mutual Aid System for the cost of emergency apparatus or equipment loss or damage where the loss or damage is determined to be directly attributable to the incident, and where the local agency, its employees, and/or operational failures in the emergency apparatus or support equipment are not a contributing factor to such damage or loss. Loss or damage to local agency emergency apparatus or support equipment while traveling from the home unit to the incident or from an incident to the home unit, and repairs due to normal wear and tear or due to negligent or unlawful operation by the operator, shall be the responsibility of the local agency providing the emergency apparatus or support equipment.

Loss or damage to local agency emergency apparatus or support equipment occurring on an incident is to be reported to the incident finance section to ensure proper documentation and investigation.

### **Limitation of Liability**

28. Each party waives claims against every other party pursuant to the requirements of United States Code, title 42, section 1856a, subdivision (a), which provides: "Each agency head charged with the duty of providing fire protection for any property of the United States is authorized to enter into a reciprocal agreement, with any fire organization maintaining fire protection facilities in the vicinity of such property, for mutual aid in furnishing fire protection for such property and for other property for which such organization normally provides fire protection. Each such

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

agreement shall include a waiver by each party of all claims against every other party for compensation for any loss, damage, personal injury, or death occurring in consequence of the performance of such agreement. Any such agreement may provide for the reimbursement of any party for all or any part of the cost incurred by such party in furnishing fire protection for or on behalf of any other party.”

The parties agree the waivers provided in this provision do not apply to any reimbursement provisions pursuant to the terms and conditions of the CFAA, including invoice reimbursement disputes and reimbursement for emergency apparatus loss or damage pursuant to Recital 27 of the CFAA.

### **Third Party Tort Claims**

29. Nothing in this Agreement shall be deemed to create an employee/employer relationship between the parties. All third-party claims against the parties shall be adjudicated pursuant to the applicable tort claims acts and should be referred to the agency or agencies whose employees were involved in the incident. Agency points of contact for third-party claims are as follows:

State of California claims:	Victim Compensation and Government Claims Board 630 “K” Street Sacramento, CA 95814
U.S. Forest Service claims:	U.S. Forest Service Albuquerque Service Center Claims Management 101B Sun Ave. NE Albuquerque, NM 87109
National Park Service claims:	National Park Service Fire Management Office 333 Bush St., Suite 500 San Francisco, CA 94104
Bureau of Land Management claims:	Bureau of Land Management Fire and Aviation Office 2800 Cottage Way, Room W-1623 Sacramento, CA 95825
Fish and Wildlife Service claims:	Fish and Wildlife Service Pacific Southwest Region 2800 Cottage Way, Room W-1834 Sacramento, CA 95825

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

Bureau of Indian Affairs claims: Bureau of Indian Affairs  
Branch of Fire and Aviation Management  
2800 Cottage Way, Room W-2820  
Sacramento, CA 95825

### Reimbursement Dispute Resolution

30. Paying entities shall provide written notice of reimbursement denials to the CFAA Chairperson, or their designee, within thirty (30) business days of receipt of the invoice. The CFAA Chairperson, or their designee, shall notify the local agency of the denial within ten (10) business days. All parties shall work with the CFAA Chairperson, or their designee, to attempt to informally resolve reimbursement disputes in good faith. If the dispute cannot be resolved, the local agency shall have thirty (30) business days from the date of the notice of denial to provide a written appeal to the CFAA Chairperson, or their designee. The CFAA chairperson, or their designee, will evaluate the appeal and make a determination regarding whether to present the appeal to the Committee within thirty (30) business days.

The written appeal shall include all facts and documentation supporting the disputing party's position and dollar amount claimed, the reason for denial by the signatory agency, and the provision(s) of the Agreement the local agency believes supports their position in the dispute. The Committee shall review the appeal and make a recommendation to the paying entity within thirty (30) business days of receiving the appeal. The CFAA Chairperson, or their designee, shall provide written notice of the paying entities determination to all parties.

### Other Disputes

31. The parties acknowledge that disputes may arise in the interpretation or application of the provisions of the CFAA.

The parties agree to cooperate in good faith to resolve disputes informally. If a dispute is not resolved informally, a party may submit a written notice of dispute to the CFAA Chairperson, or their designee, and the responding party designated contact. The written notice must include:

1. An explanation of the reasons for the dispute, including relevant facts; and
2. Citation to the relevant provision(s) of the Agreement; and
3. Copies of supporting documents, if any; and
4. The desired outcome or remedy sought from the responding party.

The Committee will meet with the parties within thirty (30) business days of the date the responding party receives the dispute from the CFAA Chairperson, or their designee, at which time the responding party will have the opportunity to present counter arguments. The Committee

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

will provide a written response to both parties within thirty (30) business days of the date upon which the meeting is held. The written response will either grant the requested remedy or outcome, or deny part or all of the requested outcome.

Performance under this Agreement shall continue during each phase of this dispute resolution process.

### **Examination and Audit**

32. California Fire and Rescue Mutual Aid System Agencies and Cal OES shall be subject to examination and audit for five (5) years after the final payment under the terms of this Agreement. Examination and audit shall be confined to those matters connected with the performance of this Agreement including, but not limited, to the cost of administration.

All source documentation related to rates and methodologies must be kept for five (5) years after the final payment and will be made available upon request of an examination or audit.

### **Appropriated Fund Limitation**

33. Nothing herein shall be interpreted as obligating any parties herein to expend funds, or as involving the United States or the State of California in any contract or other obligation for the future payment of money in excess of appropriations authorized by law and administratively allocated for the work contemplated in this Agreement.

### **Officials Not To Benefit**

34. No member of, or Delegate to, Congress or Resident Commission shall be admitted to any share or part of this Agreement or to any benefit to arise therefore, unless it is made with a corporation for its general benefit.

### **Civil Rights and Nondiscrimination**

35. All activities pursuant to this Agreement shall be in compliance with all Federal laws and regulations relating to nondiscrimination. These include, but are not limited to: Executive Order 11246, as amended; Title VI of the Civil Rights Act of 1964, as amended, (78 Stat. 252; 42 U.S.C. §§2000d et seq.); Title V, Section 504 of the Rehabilitation Act of 1973, as amended, (87 Stat. 394; 29 U.S.C. §794); the Age Discrimination Act of 1975 (89 Stat. 728; 42 U.S.C. §§6101 et seq.).

### **Previous Agreements Cancelled**

36. This Agreement supersedes the Agreement entered into on January 1, 2015, and as extended (Cal EMA# 6022-9, CAL FIRE# 7CA00236, USFS# 09-FI-11052012-150, NPS# H807507003, BLM# BAA081002, F&WS# 802233-9-J001, BIA# AGP000768), between the State of California,

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

Emergency Management Agency; State of California, Department of Forestry and Fire Protection; USDA Forest Service, Pacific Southwest Region; USDI Bureau of Land Management, California State Office; USDI National Park Service, Interior Regions 8, 9, 10, and 12; USDI Fish and Wildlife Service, Pacific Southwest Region; and USDI Bureau of Indian Affairs, Pacific Region.

### **Amendments**

37. The Agreement may only be amended by written mutual consent of the parties hereto.

### **Effective Date and Termination**

38. The parties herein agree to honor the terms and conditions commencing on the date of the last signature and is effective through December 31, 2024. The expiration date is the final date for completion of all work activities under this Agreement. Any party may withdraw from the Agreement upon thirty (30) day written notice to all other parties.

### **Delegations of Authority**

39. Each party may provide Cal OES a delegation of authority, signed by the party, that designates each person authorized to act on the party's behalf. The designation will include the effective date, name, title, contact information, and scope of delegated authority to act on behalf of the party. Unless otherwise stated in the delegation of authority, a person designated by a party has the same authority as a principal of a party, including the power to enter into contracts on behalf of the party and to bind the party.

The parties authorize Cal OES to make any necessary updates to the contact information in the CFAA to reflect current delegations of authority, and that such nonmaterial changes to the CFAA are authorized without amendment.

### **Multiple Signature Pages**

40. The parties agree to accept multiple signature pages.

### **Electronic Signatures and Counterparts**

41. Parties may submit executed documents electronically, and electronically-delivered signatures of the parties are deemed to constitute duplicate originals. The CFAA and any amendments may be executed in two or more counterparts, each of which will be an original and all of which will constitute a part of the CFAA.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

IN WITNESS WHEREOF, the parties hereto have executed this Agreement:

DIRECTOR  
STATE OF CALIFORNIA  
GOVERNOR'S OFFICE OF  
EMERGENCY SERVICES



By: Mark S. Ghilarducci  
Director

Date: APRIL 29 2020

DIRECTOR  
STATE OF CALIFORNIA  
DEPARTMENT OF FORESTRY AND  
FIRE PROTECTION



By: Thomas W. Porter  
Director

Date: 4/29/2020

REGIONAL FORESTER  
USDA FOREST SERVICE  
PACIFIC SOUTHWEST REGION



By: Randy Moore  
Regional Forester

Date: 4/29/20

CALIFORNIA STATE DIRECTOR  
USDI BUREAU OF LAND  
MANAGEMENT

CALIFORNIA STATE OFFICE  
KAREN MOURITSEN  
Digitally signed by KAREN MOURITSEN  
Date: 2020.04.29 11:56:00 -0700

By: Karen E. Mouritsen  
California State Director

Date: \_\_\_\_\_

DEPUTY REGIONAL DIRECTOR  
USDI NATIONAL PARK SERVICE  
INTERIOR REGIONS 8, 9, 10, and 12

RANDOLPH LAVASSEUR  
Digitally signed by RANDOLPH LAVASSEUR  
Date: 2020.04.29 10:41:00 -0700

By: Randolph Lavoasseur  
Deputy Regional Director

Date: 04.29.2020

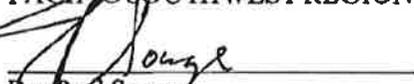
REGIONAL DIRECTOR  
USDI BUREAU OF INDIAN AFFAIRS  
PACIFIC REGIONAL OFFICE

AMY DUTSCHKE  
Digitally signed by AMY DUTSCHKE  
Date: 2020.04.30 14:55:24 -0700

By: Amy Dutschke  
Regional Director

Date: \_\_\_\_\_

REGIONAL DIRECTOR  
USDI FISH AND WILDLIFE  
SERVICE  
PACIFIC SOUTHWEST REGION



By: Paul Souza  
Regional Director

Date: 4-29-20

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

REVIEW:

The authority and format of this instrument has been reviewed and approved for signature by the following individuals:

CONTRACTING OFFICER  
USDI BUREAU OF LAND  
MANAGEMENT  
CALIFORNIA STATE OFFICE

Digitally signed by TRACI  
THALER  
TRACI THALER Date: 2020.04.28 08:40:24  
By: Traci D. Thaler -07'00'  
Contracting Officer

Date: April 28, 2020

CONTRACTING OFFICER  
USDI BUREAU OF INDIAN AFFAIRS  
PACIFIC REGIONAL OFFICE

JODI  
ZACHARY  
Digitally signed by JODI  
ZACHARY  
Date: 2020.04.30 14:59:46  
-07'00'

---

By: Jodi Zachary  
Contracting Officer

Date: 4/30/2020

CONTRACTING OFFICER  
USDI NATIONAL PARK SERVICE

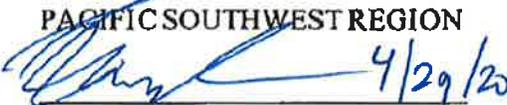
LILETTE  
BALDODANO  
Digitally signed by  
LILETTE BALDODANO  
Date: 2020.04.28  
10:33:07 -07'00'

---

By: Lilette J. Baltodano  
Contracting Officer

Date: 4/28/2020

CONTRACTING OFFICER  
USDI FISH AND WILDLIFE SERVICE  
PACIFIC SOUTHWEST REGION

  
By: Frank Lee  
Contracting Officer

Date: \_\_\_\_\_

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

**EXHIBIT "A"**  
**REIMBURSEMENT POLICY AND PROCEDURES**

**GENERAL**

- A-1 It is the intent of the signatories to the CFAA to reimburse California Fire and Rescue Mutual Aid System Agencies, including accrued financial liability for the cost of assisting the State of California and the Federal Fire Agencies. The rates, methodologies, and formulas in the Agreement are intended to provide for such costs. The reimbursement shall be consistent with the California Fire and Rescue Mutual Aid System Agency's normal internal business practices and any existing Memorandum of Understanding (MOU)/Memorandum of Agreement (MOA), Governing Body Resolution (GBR), or equivalent, which supports those business practices.
- A-2 The California Fire and Rescue Mutual Aid System Agencies shall use the following procedures to secure reimbursement for the provision of personnel and local government-owned emergency apparatus. Terms established in this section shall be made binding upon California Fire and Rescue Mutual Aid System Agencies by Cal OES and shall not be subject to interpretation or rejection by the jurisdiction providing assistance. See Clause A-41 for procedures that do not apply or are applicable to State Agency Fire Departments, Department of Defense Fire Departments (DOD), or Tribal Fire Departments.
- A-3 California Fire and Rescue Mutual Aid System Agencies that provide their personnel and equipment to the State of California or the Federal Fire Agencies through the California Fire and Rescue Mutual Aid System and this Agreement, do so on a voluntary basis, and accept the following provisions for reimbursement.
- A-4 It is understood and agreed that a California Fire and Rescue Mutual Aid System Agency providing personnel or California Fire and Rescue Mutual Aid System Agency-owned emergency apparatus shall obtain reimbursement for such response by billing the ordering entity (either the State of California or Federal Fire Agency) through the Cal OES invoicing process in accordance with this Exhibit.
- A-5 Reimbursement for personnel and emergency apparatus will begin after the 12th hour, with the exception of aircraft which will be billed from the time of dispatch. There shall be no reimbursement for responses of 12 hours duration or less with the exception of the Department of Interior (DOI) fire agencies (BLM, NPS, FWS, and BIA). DOI reimbursement for personnel and emergency apparatus will begin after the 4th hour. If the duration of the response exceeds 12 hours (4 hours for DOI) and local agencies have an existing MOU/MOA, GBR, or equivalent that indicates compensation for all hours worked, reimbursement for personnel and emergency apparatus shall cover the entire time of commitment, beginning at the time of initial dispatch from

**Cal OES#** 6143-2019  
**CAL FIRE#** 7CA004953  
**USFS#** 20-FI-11052012-147  
**NPS#** P20AC00506  
**BLM#** BLM CFPA CA915-2004  
**F&WS#** FFo8F00000-D-Joo1  
**BIA#** A20ACPRO01

home base, to the time of return to home base (portal to portal). If local agencies do not have an existing MOU/MOA, GBR, or equivalent that indicates compensation for all hours worked, local agencies will be reimbursed for actual hours worked. Should personnel or emergency apparatus be requested for assignment to a Mobilization Center for standby duty, the reimbursement period shall begin with the time of initial dispatch of said personnel or emergency apparatus from its home base. Additionally, as the 12 hour period (4 hours for DOI) stated above is cumulative, responding personnel and/or emergency apparatus shall only be subject to one 12 hour period (4 hours for DOI) from the original time of dispatch, regardless of the number of re-assignments that may occur prior to returning to their home base.

- A-6 In some cases on a single incident, the State of California and the Federal Fire Agencies may need to convert resources that were ordered under Statewide Master Mutual Aid (MMA) to reimburse resources under the California Fire Assistance Agreement. In these cases, MMA resources will be released by the responsible agency and reordered by the State of California and/or the Federal Fire Agencies through the CFAA. For resources that have been on the same incident for more than 12 hours (4 hours for DOI), reimbursement will begin at the time the order under the California Fire Assistance Agreement was initiated. Resources that have been on the same incident under MMA for 12 hours (4 hours for DOI) or less will have their time applied to the California Fire Assistance Agreement 12-hour (4 hours for DOI) minimum. After the 12 hours (4 hours for DOI) are completed, reimbursement will begin at the time the order under the California Fire Assistance Agreement was initiated. The 12 hour (4 hours for DOI) period shall be subject to annual review and monitoring by the California Fire Assistance Agreement Committee.
- A-7 Invoices will include an administrative rate as negotiated by the Committee. The Administrative Rate will be added to the total of the personnel, fire apparatus, support equipment, aircraft, and other approved reimbursements for local government. The de minimis Administrative Rate is set annually by the Committee per the rate letter published at the time of dispatch, unless the California Fire and Rescue Mutual Aid System Agency submits an agency-specific administrative rate in accordance with the Instructions for Completing Administrative Rate Calculations. Cal OES will issue these instructions annually along with the salary survey instructions. California Fire and Rescue Mutual Aid System Agencies that develop an Administrative Rate must review and update their rate by July 1 of each year.

**REIMBURSEMENT - PERSONNEL**

- A-8 The Committee will establish a standard reimbursement formula for local agency personnel with Base Rates applicable to all jurisdictions. The default reimbursement will be at the Base Rate for actual hours worked on the incident. Agencies can be reimbursed at a rate that is higher than the Base Rate, and/or for more than actual hours worked (up to 24 hours per day), as follows:
- A-8.1 All agencies seeking reimbursement for its personnel must complete and sign the annual salary survey and file it with the Cal OES Fire and Rescue Division. The Authorized Representative will

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

provide certification through signature under penalty and perjury that the personnel wages are accurate and correct for each requested position.

- A-8.2 Any agency seeking reimbursement for its personnel for more than actual hours worked on the incident (portal-to-portal) must file an MOU/MOA, GBR, or equivalent with Cal OES Fire and Rescue Division. The MOU/MOA, GBR, or equivalent shall indicate how personnel will be compensated. Personnel must be physically present on the incident in order to receive portal to portal compensation, unless documented and approved by the paying agency.
- A-8.3 Any agency seeking reimbursement for its supplemental personnel will accept rates as outlined in NWCG#004-2009, Attachment D, [https://www.nwcg.gov/sites/default/files/memos/eb-m-09-004d\\_0.pdf](https://www.nwcg.gov/sites/default/files/memos/eb-m-09-004d_0.pdf), which states that supplemental personnel will be reimbursed using General Schedule tables with locality pay applied for actual hours worked. **Reimbursement shall be in accordance with Clause A-17 through December 31<sup>st</sup>, 2020.**
- A-9 The above required documentation for rates and hours shall be based on actual costs to the responding agency, and not contingent upon reimbursement from the State of California or Federal Fire Agencies at a rate that exceeds what the agency will pay its personnel. Reimbursements will be based on the salary survey and any applicable MOU/MOA, GBR, or equivalent that is on file at the time of the initial dispatch.
- Any MOU/MOA, GBR, or equivalent is reviewed by Cal OES and the Committee upon request. Local government will be formally notified of the determination.
- A-10 These formulas and rates of payment shall constitute full reimbursement for direct costs, including back fill to local jurisdictions relative to personnel provided. Liability for workers compensation claims and/or payment of unemployment benefits shall remain the responsibility of the responding local, state, federal, and tribal agencies that directly employ the personnel. All calculations shall be subject to audit by the State of California or the Federal Fire Agencies in accordance with Recital 32, Examination and Audit.
- A-10.1 California Fire and Rescue Mutual Aid System Agencies will be required upon request to provide Cal OES supportive documentation used to establish rates and method of pay. Cal OES will request yearly samples from selected agencies for review by Cal OES and the Committee. Upon request, the California Fire and Rescue Mutual Aid System Agencies will have thirty (30) calendar days to provide Cal OES with required information. This process does not supersede the Examination and Audit process as outlined in this Agreement.
- A-11 Reimbursement for the total hours worked shall be calculated up to the next quarter hour when total hours are fractional.
- A-12 Reimbursement shall be made only for such personnel that have been specifically requested or approved by the State of California or the Federal Fire Agencies. Any personnel not given an

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

Order/Request number shall be considered a voluntary contribution from the responding agency and not subject to reimbursement.

### Formula for Personnel Reimbursement Using Base Rates

- A-13 California Fire and Rescue Mutual Aid System Agencies will submit a salary survey to be reimbursed at the established Engine Company Base Rate for personnel responding on emergency apparatus or as overhead personnel at or below the Strike Team/Task Force Leader Trainee level. Strike Team/Task Force/Unit Leader level or above personnel will be reimbursed at the established Overhead Base Rate.
- A-14 California Fire and Rescue Mutual Aid System Agencies that have not submitted a Salary Survey for rates above the established Base Rates will submit a salary survey to be reimbursed using one of the following formulas:

**The formula for the total invoice amount with an MOU/MOA, GBR, or equivalent for all hours (portal-to-portal) is:**

$(B \times H^1) = \text{Total Personnel Reimbursement}$

**The formula for the total invoice amount without an MOU/MOA, GBR, or equivalent for all hours (actual hours) is:**

$(B \times H^2) = \text{Total Personnel Reimbursement}$

B = Base Rate

H<sup>1</sup> = All Hours (portal-to-portal)

H<sup>2</sup> = Actual Hours Worked

The Established Base Rate (B) is based on the average of the CAL FIRE Fire Captain or Fire Apparatus Engineer base rates and the USDA Forest Service emergency hire rates for these positions applied to a 168 hour week, with 40 hours at straight-time and 128 hours at overtime. The total amount is then divided by 168 hours resulting in a blended rate.

### Formula for Establishing the Base Rates

The following base rate formulas include an overtime component.

**Base Rate formula for Engine Company Personnel and Overhead at or below Strike Team/Task Force Leader Trainee**

$(AD-F + \text{CAL FIRE Fire Apparatus Engineer base rate}) / 2 = \text{Combined Rate,}$

$((\text{Combined Rate} \times 40 \text{ Hours Straight Time}) + (\text{Combined Rate} \times 128 \text{ Hours Overtime})) / 168 = \text{Overtime Base Rate} \times .6667 = \text{Straight Time Base Rate}$

Cal OES# 6143-2019  
 CAL FIRE# 7CA004953  
 USFS# 20-FI-11052012-147  
 NPS# P20AC00506  
 BLM# BLM CFPA CA915-2004  
 F&WS# FFo8F00000-D-Joo1  
 BIA# A20ACPRO01

Numerical Calculation:  $25.72 + 23.34 = 49.06 / 2 = 24.53$ ,  $((24.53 \times 40) + (24.53 \times 1.5 \times 128)) = 5690.96 / 168 = \$33.08 \times .6667 = \$22.58$

**Base Rate formula for Overhead at or above Strike Team Leader/Task Force Leader**  
 (AD-H + CAL FIRE Fire Captain base rate) / 2 = Combined Rate,  
 ((Combined Rate x 40 Hours Straight Time) + (Combined Rate x 128 Hours Overtime)) / 168 =  
 Overtime Base Rate x .6667 = Straight Time Base Rate

Numerical Calculation:  $31.44 + 27.52 = 58.96 / 2 = 29.48$ ,  $((29.48 \times 40) + (29.48 \times 1.5 \times 128)) = 6839.36 / 168 = \$40.71 \times .6667 = \$27.14$

**Definitions for abbreviations used in Base Rate Formula**

AD - Administratively Determined Pay Plan for Emergency Workers. Pay rates for emergency (casual) employees of the Federal Fire Agencies.  
 AD F - The classification is Engine Boss.  
 AD H - The classification is Strike Team Leader.  
 CAL FIRE base Fire Captain and Fire Apparatus Engineer salary rates are converted to hourly rates.

**Formula for Suppression Personnel Reimbursement Using Salary Rates**

- A-15 The California Fire and Rescue Mutual Aid System Agencies may submit a salary survey with the agency's established salary rates to Cal OES Fire and Rescue Division for any personnel dispatched to an incident. The personnel who are dispatched to an incident will first be classified and reimbursed as described in Clauses A-15.1 through A-15.3. The submission of salary rates shall be on file with Cal OES Fire and Rescue Division prior to the time of personnel dispatch.
- A-15.1 California Fire and Rescue Mutual Aid System Agencies that have submitted salary rates to Cal OES Fire and Rescue Division at or below the Battalion Chief level shall be reimbursed using one of the following formulas:

**The formula for the total invoice amount with an MOU/MOA, GBR, or equivalent for all hours (portal-to-portal) is:**

$$[(S \times H^1 \times 1.5) + (S \times H^1 \times 1.5) + (S \times H^1 \times 1.5)] = \text{Total Personnel Reimbursement}$$

**The formula for the total invoice amount without an MOU/MOA, GBR, or equivalent for all hours (actual hours) is:**

$$[(S \times H^2 \times 1.5) + (S \times H^2 \times 1.5) + (S \times H^2 \times 1.5)] = \text{Total Personnel Reimbursement}$$

S = Salary Rate  
 H<sup>1</sup> = All Hours (portal-to-portal)  
 H<sup>2</sup> = Actual Hours Worked

Cal OES# 6143-2019  
 CAL FIRE# 7CA004953  
 USFS# 20-FI-11052012-147  
 NPS# P20AC00506  
 BLM# BLM CFPA CA915-2004  
 F&WS# FFo8F00000-D-Joo1  
 BIA# A20ACPRO01

The Salary Hourly Rate (S) is the average hourly rate of all personnel in the specific rank (e.g., Captain, Engineer, Firefighter) within each individual jurisdiction.

- A-152 California Fire and Rescue Mutual Aid System Agencies that have submitted Salary Rates to Cal OES Fire and Rescue Division above the Battalion Chief level shall be reimbursed using the following formulas:

**The formula for the total invoice amount with an MOU/MOA, GBR, or equivalent for all hours (portal-to-portal) is:**

$$[(S \times H^1) + (S \times H^1) + (S \times H^1)] = \text{Total Personnel Reimbursement}$$

**The formula for the total invoice amount without an MOU/MOA, GBR, or equivalent for all hours (actual hours) is:**

$$[(S \times H^2) + (S \times H^2) + (S \times H^2)] = \text{Total Personnel Reimbursement}$$

S = Salary Rate

H<sup>1</sup> = All Hours (portal-to-portal)

H<sup>2</sup> = Actual Hours Worked

- A-153 If personnel above the Battalion Chief level have an MOU/MOA, GBR, or equivalent that indicates they are to be paid above straight time, the reimbursement will be calculated using one of the following formulas. The MOU/MOA, GBR, or equivalent is subject to the provisions in Clause A-9, and must not be contingent on this Agreement or executed on the sole basis that there is reimbursement from Cal OES, CAL FIRE, or the Federal Fire Agencies.

**The formula for the total invoice claim with an MOU/MOA, GBR, or equivalent for all hours (portal-to-portal) and MOU/MOA, GBR, or equivalent for above straight-time is:**

$$[(S \times H^1 \times 1.5) + (S \times H^1 \times 1.5) + (S \times H^1 \times 1.5)] = \text{Total Personnel Reimbursement}$$

**The formula for the total invoice claim without an MOU/MOA, GBR, or equivalent for all hours (actual hours) and with an MOU/MOA, GBR, or equivalent for above straight-time is:**

$$[(S \times H^2 \times 1.5) + (S \times H^2 \times 1.5) + (S \times H^2 \times 1.5)] = \text{Total Personnel Reimbursement}$$

S = Salary Rate

H<sup>1</sup> = All Hours (portal-to-portal)

H<sup>2</sup> = Actual Hours Worked

#### **Formula for Non-Suppression Personnel Reimbursement Using Salary Rates**

- A-16 California Fire and Rescue Mutual Aid System Agencies that have submitted Salary Rates to Cal OES Fire and Rescue Division for Non-Suppression Personnel shall be reimbursed for actual hours worked using the following formula:

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

**The formula for the total invoice claim without an MOU/MOA, GBR, or equivalent for all hours (actual hours) is:**

$$[(S \times 1.5 \times H^2) + (S \times 1.5 \times H^2) + (S \times 1.5 \times H^2)] = \text{Total Personnel Reimbursement}$$

S = Salary Rate

H<sup>2</sup> = Actual Hours Worked

The Salary Rate (S) is the average hourly rate of all personnel in the specific rank (e.g., Dispatcher, Heavy Equipment Mechanic, and Inspector) within each individual fire agency.

Non-Suppression Personnel, who have an MOU/MOA, GBR, or equivalent that indicates they are to be paid portal-to-portal according to Clause A-8.2, will be reimbursed in accordance with the following Formula for Personnel Using Salary Rates:

**The formula for the total invoice claim with an MOU/MOA, GBR, or equivalent for all hours (portal-to-portal) is:**

$$[(S \times H^1 \times 1.5) + (S \times H^1 \times 1.5) + (S \times H^1 \times 1.5)] = \text{Total Personnel Reimbursement}$$

S = Salary Rate

H<sup>1</sup> = All Hours (portal-to-portal)

The Salary Hourly Rate (S) is the average hourly rate of all personnel in the specific rank (e.g., Dispatcher, Mechanic, and Inspector) within each individual jurisdiction.

The 1.5 multiplier in the formula represents an hourly rate, which includes benefits for straight time, and an overtime rate for overtime hours.

### **Supplemental Fire Department Resource Reimbursement Using NWCG#004-2009**

A-17 California Fire and Rescue Mutual Aid System Agencies seeking reimbursement for Supplemental Fire Department Resources will accept rates as outlined in NWCG#004-2009, Attachment D, [https://www.nwcg.gov/sites/default/files/memos/eb-m-09-004d\\_0.pdf](https://www.nwcg.gov/sites/default/files/memos/eb-m-09-004d_0.pdf), which states that Supplemental Fire Department Resources will be reimbursed using General Schedule tables with locality pay applied for actual hours worked. California Fire and Rescue Mutual Aid System Agencies that roster or sponsor Supplemental Fire Department Resources shall be reimbursed at the rate of the position being filled on the incident.

A-18 California Fire and Rescue Mutual Aid System Agencies shall identify their Supplemental Fire Department Resources separately on the Supplemental Fire Department Resource section of the Cal OES Salary Survey and not include them under the Suppression responder categories. They are not a permanent part of the local fire organization. They are mobilized primarily for response to incidents/wildland fires outside of the fire agency's jurisdiction. Supplemental Fire Department Resources shall be paid a regular compensation rate for all hours worked plus an overtime

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

compensation rate for actual overtime hours worked, including travel. Base hourly rate shall be no more than step 5 of the appropriate GS wage adjusted for locality pay at the location of the fire department's jurisdiction. Rates can be found on the Office of Personnel Management website, <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2020/general-schedule/>. Reimbursement costs shall not include portal-to-portal pay or the employee portion of benefits. Backfill is not reimbursable for personnel hired as Supplemental Fire Department Resource. Approved travel costs will be in accordance with Clause A-37.

Effective January 1, 2021, no supplemental resources will be hired through the CFAA.

### **California Interagency Incident Management Team (CIIMT) Participation**

- A-19 Personnel responding under this Agreement, including those who apply for participation on a Federal California Interagency Incident Management Team (CIIMT), must be employed with a federal, state or local agency in a full time, seasonal, part-time or retired-annuitant position for a purpose other than participation on a CIIMT. The CWCG coordinates the application and selection process for IMT rosters and may request proof of employment documentation as part of that process. Applicants who do not meet the criteria can apply under the casual hiring authority as outlined in the Standards for Interagency Incident Business Management.

### **Engine Company and Tactical Water Tender Staffing**

- A-20 Engine company staffing shall not be less than three (3) or a reimbursable maximum of four (4). The State of California or the Federal Fire Agencies will reimburse based on the actual classifications responding, not to exceed one Company Officer, one Apparatus Operator, and one or two Firefighters. Tactical water tender staffing shall be reimbursed based upon the actual classifications responding, not to exceed two Apparatus Operators or one Company Officer and one Firefighter. Personnel filling engine company or tactical water tender positions shall be certified at the appropriate level per Wildland Fire Qualification NWCG 310-1 Sub System Guide, or the California Incident Command Certification System (CICCS).

### **Strike Team/Task Force Leader Trainee**

- A-21 The State of California or the Federal Fire Agencies shall provide reimbursement for personnel requested by the State of California or the Federal Fire Agencies to coordinate (Strike Team/Task Force Leaders) or otherwise support the California Fire and Rescue Mutual Aid System resources, or Cal OES-owned emergency apparatus used on incidents. A strike team/task force may, at the discretion of the local jurisdiction, include a Strike Team/Task Force Leader Trainee as a reimbursable member of the unit. The Trainee will be covered under a strike team/task force order-request number and will be identified on a separate *Emergency Activity Record* (OES F-42), unless the Trainee is from the same California Fire and Rescue Mutual Aid System Agency as the Strike Team Leader. The Strike Team/Task Force Leader Trainee shall travel with the strike team/task force in a vehicle from the existing strike team/task force and will not be reimbursed for

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

the use of a second vehicle. The Trainee may provide the vehicle for the assignment, but no more than one vehicle will be reimbursed. Personnel filling Strike Team/Task Force Leader Trainee positions shall be certified at the Strike Team/Task Force Leader Trainee level per Wildland Fire Qualification NWCG 310-1 Sub System Guide, or CICCS.

- A-22 All Trainees are required to check in with the Training Specialist at the incident when one is present. Trainees will follow the qualification process in place at the incident.

### **Overhead Personnel**

- A-23 Personnel responding to a State of California or Federal Fire Agency's request for overhead positions shall meet the training and experience requirements established for the ICS position to be filled (Reference: NWCG 310-1 Sub System Guide or CICCS).

### **Transfer/Reassignment to Other Operational Areas/Incident**

- A-24 California Fire and Rescue Mutual Aid System emergency apparatus and personnel requested through this Agreement may not be reassigned without the responding agency's approval. The host State of California or Federal Fire Agency shall secure approval for such reassignment through the California Fire and Rescue Mutual Aid System.

### **Cal OES Support**

- A-25 Cal OES Fire Agency Representatives assigned to major incidents may need to have a Cal OES Support/Communications Unit to facilitate coordinating the mutual aid resources assigned to the incident. Local Government Fire Agency Personnel assigned to this resource shall be limited to and reimbursed at a maximum of two (2) persons.
- A-26 The State of California or the Federal Fire Agencies shall reimburse the local government fire agency for the use of one agency support equipment. Reimbursement shall be calculated on a daily basis for such equipment at the rate established by the Committee for the approved type or category of vehicle used.

### **REIMBURSEMENT – EMERGENCY APPARATUS**

- A-27 The formulas and rates of payment for emergency apparatus shall be considered as covering all reimbursement related to the use of such vehicles except as provided in the Reimbursement of Emergency Apparatus Loss or Damage section in the Recitals of this Agreement, Recital 27.
- A-28 Reimbursement for emergency apparatus refurbishment and rehab may be approved by the Incident Command, up to a maximum of 2 hours, as appropriate.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

### **California Fire and Rescue Mutual Aid System Agency Emergency Apparatus**

A-29 Engines and tactical water tenders shall be reimbursed in accordance with the current FEMA Schedule of Equipment Rates established in the Annual Rate Letter. Engines and tactical water Tenders rates are based on a 16-hour maximum allowable charge, per 24-hour period.

Reimbursement of other emergency response equipment shall be in accordance with 44 CFR 206.228 allowable costs.

A-30 California Fire and Rescue Mutual Aid System Agencies shall assume operational costs, including necessary motor fuels and lubricants used in its emergency apparatus while responding from their home base and returning to their home base from the State of California or Federal Fire Agency incidents. It shall be the responsibility of the responding agency to provide the necessary means of payment for such costs.

A-31 Once at the incident and until released or reassigned, the State of California or the Federal Fire Agencies will provide for motor fuel and lubricants, normal servicing costs, and minor repairs incidental to operation of emergency apparatus including California Fire and Rescue Mutual Aid System Agency support equipment. Minor Repair is defined as any repair necessary to keep the equipment in operation on the fire, which requires not more than two hours (labor time only) for one mechanic for any one job, exclusive of obtaining parts.

### **Support Equipment, Privately-Owned Vehicles, and Rental Vehicles**

A-32 The State of California or the Federal Fire Agencies shall reimburse California Fire and Rescue Mutual Aid System Agencies for use of agency support equipment and private vehicles provided in conjunction with requested personnel. Reimbursement shall be calculated on a daily basis for local jurisdiction support equipment at the rate established by the Committee for the type or category of vehicle used. Privately-owned vehicle rates will be reimbursed on a per mile basis according to the current Internal Revenue Service (IRS) standard rate for business miles.

A-33 Reimbursement for mileage or other transportation to and from rental agency will be allowed.

A-34 The use and reimbursement of rental vehicles, mileage or other transportation requires authorization either at the time of the initial request in the Resource Ordering System of Record, or documented by written approval at the incident. Rental vehicles from an airport are discouraged, and the use of economy cars are encouraged. Rental vehicles and the fuel expense while responding to, during, or returning from a State of California or Federal Fire Agency incident will be reimbursed for the actual costs incurred by the California Fire and Rescue Mutual

Aid System Agencies. The process to obtain reimbursement for rental vehicle expenses is outlined in Exhibit "H".

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

### **Aircraft**

A-35 Aircraft will be reimbursement based on rates submitted annually on the Salary Survey to Cal OES.

### **Other Equipment Rates**

A-36 All equipment in this exhibit will be reimbursed using the FEMA Schedule of Equipment rates. If a FEMA equipment rate is not identified for the type of equipment being used, a rate may be developed using the FEMA equipment rate formula in Exhibit "F".

### **REIMBURSEMENT – TRAVEL EXPENSES**

A-37 At no time will the California Fire and Rescue Mutual Aid System Agencies seek reimbursement for travel expenses such as fuel, food, and lodging responding to, during, or returning from a State of California or Federal Fire Agency incident unless formally documented and approved in writing at the incident. The reimbursement of meals to and from the incident will be subject to the U.S. General Services Administration per diem and lodging rates specified in Exhibit "H".

Travel arrangements and reimbursement, including travel for relieving personnel and backfill, will only be made from the Fire Department/Agency location or residence whichever is closest to the incident or reporting location (such as staging).

If formally documented and approved in writing at the incident, the process to obtain reimbursement for in state travel and incident-related expenses is outlined in Exhibit "H".

### **REIMBURSEMENT – PERSONNEL ROTATION**

A-38 When California Fire and Rescue Mutual Aid System Agency personnel are committed to extended assignments under this Agreement, there may be a need to rotate and replace personnel. Personnel under this Agreement are expected to be available a minimum of seven (7) days (elapsed time) excluding travel, before needing replacement, regardless of the number of assignments from original dispatch.

A-39 Expenses that are reimbursable are limited to personnel costs and transportation costs. Reimbursement for personnel will be in accordance with general personnel reimbursement provisions of this Agreement. Please reference Exhibit "C" for specific personnel rotation procedures.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

**INCIDENT OFF-SHIFT REST AND SLEEPING ACCOMODATIONS**

- A-40 The responsible State of California or Federal Fire Agency will provide, when practical, sanitary, shaded and/or climatically maintained accommodations for off shift sleeping, rest, and recuperation for local jurisdiction resources confined to the incident base. If the incident command finds it operationally feasible (e.g., strike team remains available) to place local jurisdiction resources in a commercial sleeping accommodation, it may be provided.

**REIMBURSEMENT – STATE OF CALIFORNIA, FEDERAL, DOD,  
AND TRIBAL FIRE DEPARTMENTS**

- A-41 State Agency Fire Departments, Federal Fire Departments, DOD Fire Departments, and Tribal Fire Departments may respond through the California Fire and Rescue Mutual Aid System.

Tribal Fire Department's that have a compacted or contracted wildland fire program from BIA will respond through the Federal Dispatching System and not through the California Fire and Rescue Mutual Aid System.

Reimbursement of Federal Fire Departments, DOD, and Tribal Fire Departments that respond to CAL FIRE, local government, and Cal OES incidents will be in accordance with the Agreement reimbursement provisions.

Reimbursement of Federal Fire Departments, DOD, and Tribal Fire Departments that respond to Federal Fire Agency fires are governed by other federal agreements. In these cases, Cal OES will not produce or process reimbursement invoices for Federal Fire Departments, DOD and Tribal Fire Departments. Federal Fire Departments and DOD Fire Departments ordered through other agreements will invoice the supported Federal Fire Agency directly in accordance with existing federal and local agreements. Tribal Fire Departments that have a current Cooperative Agreement with BIA will invoice BIA directly in accordance with existing federal or local Agreements.

Federal Fire Agencies will not reimburse Federal Fire Departments, DOD or Tribal Fire Departments under this Agreement.

**REQUESTING REIMBURSEMENT**

- A-42 California Fire and Rescue Mutual Aid System Agencies will prepare an OES F-42, and supporting documentation at the incident, which is the basis for reimbursement due and invoice preparation. These forms are provided by Cal OES Fire and Rescue Division. The OES F-42 must be signed by a responsible officer of the jurisdiction seeking reimbursement and by the State of California or Federal Fire Agency Incident Command to verify that the resources requested on the OES F-42 were authorized by the ordering agency and is the initial step for invoice processing. The completed OES F-42 is forwarded to Cal OES Fire and Rescue Division Headquarters for

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFWA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

processing. **The OES F-42 should be submitted to the Cal OES Fire Agency Representative at the incident. In the absence of a Cal OES Fire Agency Representative, OES F-42 should be SUBMITTED TO Cal OES FIRE AND RESCUE DIVISION BY THE CALIFORNIA FIRE AND RESCUE MUTUAL AID SYSTEM AGENCY WITHIN THIRTY (30) CALENDAR DAYS OF RELEASE FROM THE INCIDENT OR PAYMENT WILL BE DELAYED.**

- A-43 Within sixty (60) calendar days of receipt of the OES F-42, Cal OES Fire and Rescue Division will process the OES F-42 data into invoices (F-142) and return to the California Fire and Rescue Mutual Aid System Agency for verification of billing amounts and signature. **THERE WILL BE A DELAY IN PAYMENT FOR INVOICES (F-142) NOT RETURNED TO Cal OES FIRE AND RESCUE DIVISION WITHIN THIRTY (30) CALENDAR DAYS OF RECEIPT FOR VERIFICATION OF BILLING AMOUNTS AND SIGNATURE.**
- A-44 Upon return receipt and verification of the invoice (F-142) by the California Fire and Rescue Mutual Aid System Agency, Cal OES Fire and Rescue Division will forward the *CFAA Reimbursement Invoice* (OES F-142) to the appropriate State of California or Federal Fire Agency within thirty (30) calendar days along with a copy of the OES F-42 as the source document. Inquiries from the State of California and Federal Fire Agencies regarding amounts billed will first be addressed to Cal OES Fire and Rescue Division as soon as possible, as the first step in a joint resolution process.
- A-45 The State of California or Federal Fire Agency will remit payment to the California Fire and Rescue Mutual Aid System Agency within sixty (60) calendar days of receipt of the OES F-142 from Cal OES.
- A-46 In the event that CAL FIRE or a Federal Fire Agency identifies a discrepancy with an OES F-142, Cal OES will provide the California Fire and Rescue Mutual Aid System Agency a new invoice with the corrected invoice amount and the reason for the change. Cal OES has thirty (30) calendar days to make the change and provide a corrected invoice to the California Fire and Rescue Mutual Aid System Agency and either CAL FIRE or the appropriate Federal Fire Agency.
- A-47 CAL FIRE or the Federal Fire Agencies will provide copies of payment schedules to Cal OES every thirty (30) days for invoices to the California Fire and Rescue Mutual Aid System Agencies. Cal OES Fire and Rescue Division will reconcile the payment schedules against outstanding OES F-142(s) on a monthly basis.
- A-48 Cal OES will form and chair working groups with membership from the Committee to develop methodologies to streamline the reimbursement process.

The State of California and Federal Fire Agencies will work on procedures to improve the reimbursement efficiencies and timelines. These activities will be documented and shared with the California Fire and Rescue Mutual Aid System Agencies.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

- A-49 The Terms and Conditions and Exhibits in this Agreement may necessitate new methods of reporting and invoicing. All proposed changes to this Agreement, or associated business processes shall be approved by the State of California and Federal Fire Agencies that are parties to this Agreement.
- A-50 Reimbursement for emergency apparatus and personnel shall be made directly to the California Fire and Rescue Mutual Aid Agency providing the resource, and **NOT** to individuals.
- A-51 The OES F-42, shall be used as the basis for personnel and equipment calculations. The resource order form of record shall not be used for reimbursing personnel and equipment costs.

#### **Federal Fire Agency Electronic Fund Transfer**

A-52 Federal Fire Agencies require the following for reimbursement to California Fire and Rescue Mutual Aid System Agencies:

1. Taxpayer Identification Number (TIN) – This number is applied for and issued by the Internal Revenue Service (IRS). Contact the IRS @ [www.irs.gov](http://www.irs.gov) or (800) 772-1213.
2. Electronic Funds Transfer (EFT) – The cooperator shall designate a financial institution or an authorized payment agent through which a federal payment may be made in accordance with US Treasury Regulations, Money and Finance at 31 CFR 208, which requires that federal payments are to be made by EFT to the maximum extent possible. A waiver may be requested and payments received by check by certifying in writing that one of the following situations apply:
  - a. The payment recipient does not have an account at a financial institution.
  - b. EFT creates a financial hardship because direct deposit will cost the payment recipient more than receiving the check.
  - c. The payment recipient has a physical or mental disability, or a geographic language or literacy barrier.

In order to receive EFT payments, the recipient/cooperator shall register in the System for Award Management (SAM).

3. DUNS Number. The cooperator shall obtain a Dun and Bradstreet Data Universal Numbering System (DUNS). This is a requirement for registering in SAM. The DUNS number does not replace existing numbers, such as Employer Identification Number (EIN), the Tax Identification Number (TIN), and State Application Identifier (SAI) numbers that are required by statute, Executive Order, or regulation. You may obtain a free DUNS number by contacting Dun & Bradstreet via the web at <https://fedgov.dnb.com/>. A new DUNS number

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

can be created within one (1) business day. For assistance by phone, call (866) 705-5711 or [SAMhelp@dnb.com](mailto:SAMhelp@dnb.com).

4. System for Award Management (SAM) Registration Requirement. The cooperator shall maintain current information in SAM until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or agreement term(s). For purposes of the Agreement, *SAM* means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site (currently at [www.sam.gov](http://www.sam.gov)). For assistance, contact the SAM Assistance Center at (800) 606-8220.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

**EXHIBIT "B"**  
**ICS Type 1 through 7 ENGINE, ICS TACTICAL WATER TENDER,  
PERSONAL PROTECTIVE EQUIPMENT, & TRAINING STANDARDS FOR  
FIRE AND EMERGENCY ASSISTANCE**

- B-1 The purpose of this Exhibit is to identify the minimum standards that California Fire and Rescue Mutual Aid System Agencies should follow with regard to their use of Type 1 through 7 engines, Tactical Water Tender, Personal Protective Equipment (PPE) and training standards for mutual aid and/or CFAA-reimbursable responses.
- B-2 The State of California and the Federal Fire Agencies Type 3 through 7 engines and tactical water tenders have a number of features that enhance their capability to operate on narrow, steep or unimproved roads and to allow the efficient application of water or other agents. The minimum features of the engines are:
1. Short wheel base
  2. High ground clearance
  3. High angle of approach and departure
  4. Lower Gross Vehicle Weight (GVW) than Type 1 or 2 engine
  5. Unit # on roof
- B-3 The main fire pump and water tank shall meet minimum capabilities for the FIREScope ICS Type engine or tactical water tender as designated in the current edition of the ICS Field Operations Guide ICS-420-1. The pump, as mounted, shall be capable of drafting water from a water source located 10 feet vertical distance below the pump through the required suction hose.
- For Type 3 through 7 engines:
1. 1.5-inch hose will be configured to facilitate progressive hose deployment providing for a 100 foot lateral of 1-inch hose every 200 feet of 1.5-inch trunk line once the fire's edge is encountered.
  2. All hose utilized must meet or exceed USDA Specification. One-inch hoses and nozzles will have NPSH threads; 1 inch hose with NH threads shall be provided with a sufficient number of NPSH adapters. 1.5-inch hoses and nozzles will have NH threads.

**Cal OES#** 6143-2019  
**CAL FIRE#** 7CA004953  
**USFS#** 20-FI-11052012-147  
**NPS#** P20AC00506  
**BLM#** BLM CFPA CA915-2004  
**F&WS#** FFo8F00000-D-Joo1  
**BIA#** A20ACPRO01

RESOURCE	RADIO CALL	COMPONENTS	TYPES						
			1	2	3	4	5	6	7
Engine Company	Engine Telesquirt*	Pump minimum flow GPM	1,000	500	150	50	50	50	10
		Tank minimum capacity (gal)	300	300	500	750	400	150	50
		At rated pressure (psi)	150	150	250	100	100	100	100
		Hose 2.5"	1,200	1,000	N/A	N/A	N/A	N/A	N/A
		Hose 1.5"	500	500	1,000	300	300	300	N/A
		Hose 1"	N/A	N/A	500	300	300	300	200
		Ladder per NFPA 1901	Yes	Yes	N/A	N/A	N/A	N/A	N/A
		Master Stream	Yes	N/A	N/A	N/A	N/A	N/A	N/A
		500 Min. GPM							
		Pump and Roll	N/A	N/A	Yes	Yes	Yes	Yes	Yes
Maximum GVWR (lbs.)	N/A	N/A	N/A	N/A	26,000	19,500	14,000		
Personnel minimum	4(#)	3	3	3(@)	3(@)	3(@)	3(@)		

\*Engine with elevated stream capability, specify when requested

(#) 3 or 4-person staffing is acceptable for purposes of reimbursement.

(@) Differs from NWCG Guidelines. Per CFAA A-17 and FIREScope BOD direction January 2020.

N/A = Not Applicable

NFPA = National Fire Protection Association

GVWR = Gross Vehicle Weight Rating

**Notes:**

1. All types shall meet federal, state and agency requirements for motor vehicle safety standards, including all gross vehicle weight ratings when fully loaded.
2. Type 3 engines and tactical water tenders shall be equipped with a foam proportioner system.
3. All water tenders and engine types 3 through 6 shall be able to prime and pump water from a 10-foot lift.
4. See A-17 for staffing levels.

RESOURCE	RADIO CALL	COMPONENTS	TYPES						
			1	2					
Tactical Water Tender	Water Tender	Pump minimum flow GPM	250	250					
		Tank minimum capacity (gal)	2,000	1,000					
		At rated pressure (psi)	150	150					
		Pump and Roll	Yes	Yes					
		Personnel minimum	2	2					

**Notes:**

1. All types shall meet federal, state and agency requirements for motor vehicle safety standards, including all gross vehicle weight ratings when fully loaded.
2. Type 3 engines and tactical water tenders shall be equipped with a foam proportioner system.
3. All water tenders and engine types 3 through 6 shall be able to prime and pump water from a 10-foot lift.

**Common Additional Needs – Request as Needed:**

- All Wheel Drive (Includes four-wheel drive).
- High Pressure Pump (250 psi at one half flow of Type). NFPA 1901 compliant Type 1 and 2 engines will produce one half of rated flow at 250 psi. Type 3 engines are already required to produce rated flow (150 GPM) at 250 psi. If Type 4 through 6 are ordered as high pressure it is recommended that they be required to produce rated flow at 250 psi (50 GPM).
- Foam proportioner.
- Compressed Air Foam System (CAFS) 40 cfm minimum.
- Additional personnel.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

### **Personal Protective Equipment (PPE)**

B-4 Each employee responding to or engaged in fire suppression activities will use the appropriate safety clothing and equipment. Each agency is responsible for seeing that Cal OSHA standards for safety clothing and equipment are provided and used for wildland firefighting. Wildland fire suppression safety clothing and equipment includes:

1. Head Protection meeting the requirements of CCR, Title 8, Section 3410
2. Eye and Face Protection meeting the requirements of CCR, Title 8, Sections 3382 and 3404
3. Ear and Neck Protection meeting the requirements of CCR, Title 8, Sections 3405 and 3410(c)
4. Body Protection meeting the requirements of CCR, Title 8, Section 3406(c)
5. Gloves, meeting the requirements of CCR, Title 8, Section 3410
6. Foot Protection meeting the requirements of CCR, Title 8, Section 3408
7. Wildland fire shelter meeting Forest Service specification 5100-606
8. Recommended disposable filtering face piece respiratory protection

### **Training**

B-5 The State of California and Federal Fire Agencies have the expectation that when a local jurisdiction resource arrives at an incident it can perform all of the missions that would be expected of the State of California and Federal Fire Agencies' resource.

B-6 All responding personnel shall be in compliance with the current NWCG 310-1 Sub System Guide or CICCIS. Training topics include but are not limited to:

Wildland strategy and tactics	Backfiring/firing-out
Wildland fire behavior	Handline construction
Wildland hose lays	Structure triage
Wildland fire safety	Structure defense preparation
Fireground communications	Fire weather

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

**EXHIBIT "C"**  
**REIMBURSEMENT FOR PERSONNEL ROTATION**

Clauses A-38 and A-39 authorizes the reimbursement of personnel and transportation costs incurred to replace California Fire and Rescue Mutual Aid System Agency personnel committed to extended assignments under this Agreement. Personnel under this Agreement are to be available a minimum of seven (7) days excluding travel (portal-to-portal) before needing replacement, regardless of the number of assignments. This exhibit lists the procedures necessary for a local jurisdiction to follow before reimbursement for their costs will be processed for rotation of their personnel. These procedures only apply when the emergency apparatus remains assigned to the incident but the personnel are rotated. The procedures are:

- C-1 The incident commander (IC) or Mobilization (MOB) center manager to which the resources are assigned must approve the personnel rotation and method of transportation. Such approval should not be denied without substantial cause, (e.g., imminent planned release (24 – 36 hours)) of the resources, or a negotiated extension through the Cal OES Fire Agency Representative. The personnel rotation and transportation plan must be coordinated through the incident, the ordering point, agency representative, and/or the overhead responsible for the personnel to be rotated.
- C-2 The approved personnel rotation will be documented in:
  - C-2.1 **The approved automated resource ordering system of record.** The resource order will be annotated in the documentation section by the incident indicating the date and time of personnel rotation approval. Subsequently the home unit/filling command center will add documentation to include the following information:
    - C-2.1.1 Method/Mode, date and time of transportation.
    - C-2.1.2 An ICS General Message Form-213/Rotation Job Aid Template designed specific for personnel rotation must be signed by the IC or MOB center manager approving the rotation. This form shall be attached to the respective OES F-42 associated with the rotation vehicle and overlapping time of personnel.
  - C-2.2 **OES F-42**
    - C-2.2.1 Box 12 of the original OES F-42 will document any personnel rotation with the date and time of the rotation for all individuals whether or not the personnel rotation will be reimbursed.

**Cal OES#** 6143-2019  
**CAL FIRE#** 7CA004953  
**USFS#** 20-FI-11052012-147  
**NPS#** P20AC00506  
**BLM#** BLM CFPA CA915-2004  
**F&WS#** FFo8F00000-D-Joo1  
**BIA#** A20ACPRO01

C-2.2.2 **ONLY** when a fire agency is requesting reimbursement for an approved personnel rotation that includes transportation cost will a new OES F-42 be required (Check the Aprvd. Personnel Rotation Box, Personnel Information, Box 11 & Support Vehicle Information, Box 8 on OES F-42 and referenced to the original "E" number, Box 12).

C-2.2.2.1 For approved personnel rotation documented only in the documentation section.

C-2.2.3 OES F-142(s) will identify personnel involved in any rotation and will itemize the costs of transportation for personnel rotations with support documentation.

### C-2.3 ICS-214 Unit Log

C-2.3.1 Details of personnel rotation need to be documented (Unit Logs to be retained on file by individual fire agency).

If both the emergency apparatus and the personnel need replacement, the resources will be released and a new resource will be ordered.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

**EXHIBIT "D"**  
**COMMUNICATIONS CAPABILITIES**

- D-1 It shall be the responsibility of the agency sending mutual aid resources to ensure that those resources have adequate communications capabilities. Adequate communications capability is defined as VHF Highband radios with a minimum of 240 channels and pre-programmed with the most current FIREScope STATEWIDE FREQUENCY CHANNEL PLAN. Effective January 1, 2024, radios will be required to have a minimum capacity of 400 channels with a recommended minimum of 500 channels.
- D-2 Emergency apparatus used for mutual aid will have a mobile VHF Highband radio (powered by the emergency apparatus battery and connected to an external antenna) and a minimum of one portable VHF Highband radio. The VHF Highband portable radio should be capable of being operated by alkaline batteries.
- D-3 Strike Team/Task Force Leaders: In addition to the communications capability required for emergency apparatus, line personnel are encouraged to respond with a conventional 800 MHz radio pre-programmed with the 800 MHz mutual aid channels as identified in FIREScope STATEWIDE FREQUENCY CHANNEL PLAN.
- D-4 For Narrowband Radios: On January 1, 2013, all public safety and business industrial land mobile radio systems operating in the 150-512 MHz radio bands must cease operating using 25 kHz efficiency technology, and begin operating using at least 12.5 kHz efficiency technology. This deadline is the result of an FCC effort that began almost two decades ago to ensure more efficient use of the spectrum and greater spectrum access for public safety and non-public safety users. Migration to 12.5 kHz efficiency technology (once referred to as Refarming, but now referred to as Narrowbanding) will allow the creation of additional channel capacity within the same radio spectrum, and support more users.
- D-5 After January 1, 2013, licensees not operating at 12.5 KHz efficiency will be in violation of the Commission's rules and could be subject to FCC enforcement action, which may include admonishment, monetary fines, or loss of license. Agencies shall ensure that local radio channels are not utilized outside of the agency's licensed area of operation.
- D-6 Agencies should provide a minimum of 4 hours of annual basic radio training for Division Supervisors, Strike Team Leaders, and single resource leader positions.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01



**\*Intentionally Left Blank. The Committee combined two exhibits into one, which left Exhibit E open for a new subject. Instead of changing reference to lettering of all exhibits, this will be a place holder for a newly added exhibit.\***

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

**EXHIBIT "F"**  
**FEMA EQUIPMENT RATE FORMULA**

**Hourly Rate= Depreciation + Overhead + Overhaul Labor + Overhaul Parts + Field Labor +Field Parts + Fuel + Lube + Tires**

Where:

**Depreciation=** (Acquisition Cost – Salvage Value) / Economic Life

Generally Acquisition Cost = (1 – [Discount % / 100]) \* (List Price + Sales Tax + Freight Cost)

**Hourly Overhead** = Overhead / 2112 hours

Where Overhead represents annual equipment overhead costs resulting directly from equipment ownership, the costs include such things as normal risk insurance, storage and security, inspection, and licenses. Profit, project overhead, and general overhead costs are not included in this number. 2112 hours is an annual equipment ownership baseline.

**Overhaul Labor** = (Annual Overhaul Labor Hours \* Mechanic's Wage) / 2112

**Overhaul Parts** = Annual Overhaul Parts Cost / 2112

**Field Labor** = (Annual Field Repair Labor Hours \* Mechanic's Wage) / Average Annual Use Hours

**Field Parts** = (Annual Field Repair Parts Cost + Miscellaneous Supply Parts Cost) / Average Annual Use Hours

**Fuel** = Average Annual Fuel Cost / Average Annual Use Hours or

**Fuel** = Hourly Fuel Consumption Rate \* Unit Cost of Fuel

**Lube** = Annual Lube Cost / Average Annual Use Hours **Tires** = Tire Cost / Tire Life

\*\* You may also use FEMA's Special Use Equipment Formula at <https://www.caloes.ca.gov/cal-oes-divisions/fire-rescue/administration-reimbursement>\*\*

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

**EXHIBIT "G"**  
**REIMBURSEMENT POLICY AND PROCEDURES FOR OUTSIDE THE STATE OF CALIFORNIA ASSIGNMENTS**

This Exhibit applies to Cal OES and the Federal Fire Agency requests.

- G-1 The California Fire and Rescue Mutual Aid System Agencies shall use the following procedures to secure reimbursement for the provision of personnel and local government-owned emergency apparatus ordered for use on Federal incidents outside the State of California.
- G-2 Reimbursement of personnel, emergency apparatus, and support equipment will be consistent with Exhibit "A" Reimbursement Policy and Procedures with the following exceptions:
1. Travel costs for lodging, per diem and rental vehicles for personnel shall be reimbursed at the GSA travel rates.
  2. Reimbursement for Cal OES-owned communications equipment (e.g., cell and satellite phones or air and phone credit cards) will be at the total actual cost to the State of California.
  3. Reimbursement invoices for Cal OES personnel, travel, and equipment will be on an actual cost basis, supported by accounting records, payroll records, and/or activity cards. Invoices for Cal OES resources should be submitted no later than 5 months after the end of the incident.
  4. Invoices for Cal OES resources will include an administrative rate as determined by the State of California under, Title 2 in the Code of Federal Regulations (2 CFR), Subtitle A, Chapter II, part 200.
  5. Length of assignments for resources responding to incidents outside the State of California will be consistent with the appropriate Federal Fire Agency's policy. Conditions in Clauses A-38 and A-39 of Exhibit "A" concerning minimum of seven (7) days (elapsed time), excluding travel, will not apply to resources responding to requests outside the State of California. Federal Fire Agency policy on the length of an assignment outside the state is defined as the time period (days) between the first full operational period at the first incident or reporting location on the original resource order and commencement of return travel to the home unit. Standard assignment length is fourteen (14) days, exclusive of travel from and to home unit. Time spent in staging and preposition status counts toward the 14-day limit, regardless of pay status, for all personnel, including Incident Management Teams.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

**EXHIBIT "H"**  
**IN-STATE TRAVEL AND INCIDENT RELATED EXPENSES**

The purpose of this exhibit is to identify allowable costs and the process for submitting such cost for in-state travel and incident related expenses. This exhibit primarily pertains to costs associated with fuel, food, vehicle and lodging costs as stated in Clauses A-37 and A-39 of Exhibit "A", as well as attributable incident expenses such as loss or damage to local agency emergency apparatus or support equipment identified in Recital 27 of this Agreement.

In some cases, miscellaneous expenses outside of the above mentioned may be approved if the incident finds that the expense(s) is also attributable to the incident.

1. In order for local agencies to be eligible for reimbursement of expenses related to this exhibit for lodging and per diem, the approval MUST be formally documented in writing by the approving State of California or Federal Fire Agency responsible for an incident by using a General Message Form ICS-213 and/or provide the associated "S#" validating the expense(s) on both the General Message Form ICS-213 and the OES F-42.
2. In order for local agencies to be eligible for reimbursement of expenses related to this exhibit for all other expenses such as loss or damage, the approval MUST be formally documented in writing by the approving State of California or Federal Fire Agency responsible for an incident by using a General Message Form ICS-213 AND provide the associated "S#" validating the expense(s) on both the General Message Form ICS-213 and the OES F-42.

In both cases, when the General Message Form ICS-213 is used, it must be signed by one of these three positions: Incident Commander, Finance Section Chief or Incident Business Advisor.

**NOTE:** S#'s and approved General Message Form ICS-213's should ONLY be issued when the incident cannot accommodate the expense in need, and all other options to provide the expense(s) have been exhausted.

Approved out of pocket expense(s) must accompany the OES F-42 along with the formal approval on the General Message Form ICS-213 documenting the S#, the itemized receipt(s), and the *Expense Claim Reimbursement Log* (OES F-142A). Receipts for meals and incidentals are not required. All other receipts must be taped to an 8 ½ x 11 sheet of paper in date order. All sides of the receipts must be taped and legible; photo copies are preferred.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

### **Rental Vehicles**

This section of Exhibit "H" is to identify both allowable and non-allowable expenses when renting a vehicle. Items listed adhere to the state rental agreement.

Items listed below are NOT allowable expenses:

1. Personal accident insurance, personal effects coverage, or other optional coverage
2. No pre-payment of fuel or refueling
3. No payment of extension costs or late return
4. Airport pickups are discouraged
5. Airport parking feeds
6. GPS unit
7. Satellite radio services (e.g. Sirius XM)
8. Roadside service
9. Damage attributable to the incident may be local government fire agency responsibility

Items listed below are REQUIRED to secure reimbursement:

1. Vehicle returned with a full tank
2. Exit invoice
3. Use of economy vehicle recommended
4. Vehicle determination should be based on your incident position
5. At time of rental, you may need to make remarks on your contact that this vehicle is going to an incident base camp and may be driven off pavement
6. If your agency provides a travel/expense car, rental and fuel must be paid by agency card

**\*All other considerations must have prior approval from the incident\***

Cal OES# 6143-2019  
 CAL FIRE# 7CA004953  
 USFS# 20-FI-11052012-147  
 NPS# P20AC00506  
 BLM# BLM CFPA CA915-2004  
 F&WS# FFo8F00000-D-Joo1  
 BIA# A20ACPRO01

Rental vehicle reimbursement will use the state rates listed below as the maximum allowable charge:

**STATE OF CALIFORNIA SHORT TERM PROGRAM RENTAL RATES TABLE EFFECTIVE, MARCH 3, 2020, WILL BE USED FOR A MAXIMUM AMOUNT ALLOWABLE FOR REIMBURSEMENT.**

<b>Class Type</b>	<b>Sample Vehicle</b>	<b>Daily Rates</b>	<b>Weekly Rates</b>
Compact	Nissan Versa	\$36.06	\$144.24
Mid-Size/Intermediate	Hyundai Elantra	\$36.06	\$144.24
Standard	Buick Verano	\$38.25	\$152.98
Full Size	Nissan Altima	\$38.25	\$152.98
Hybrid Electric/Plug-In Zero Emission Vehicle	Toyota Prius	\$45.89	\$183.58
Compact SUV	Jeep Renegade	\$61.19	\$244.77
Medium SUV	Hyundai Santa Fe	\$96.16	\$573.68
Pick Up Truck	Ram 1500	\$76.49	\$305.96
3/4-Ton/ 1-Ton Pick Up Truck	Chevy Silverado	\$98.35	\$491.73
Mini Van	Dodge Grand Caravan	\$61.19	\$244.77
Large Van	Ford Transit Wagon	\$132.22	\$793.32
Mini-Cargo Van	Ram Promaster City	\$72.12	\$360.60
15' Cutaway Box Van w/ramp	Transit Connect	\$76.49	\$382.45
16' Box Truck		\$92.88	\$464.41
24' Box Truck		\$109.27	\$546.36
26' Box Truck		\$109.27	\$546.36
14' Stake Bed		\$92.88	\$464.41
24' Stake Bed		\$109.24	\$546.36

When renting a vehicle beyond four (4) days, assigned personnel will utilize the weekly rate through the seventh (7) day. Any days thereafter that do not constitute a week (seven (7) days) will be considered a daily rate.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

Included in State of California Program Rates-Short Term:

1. Unlimited mileage, Collision Damage Waiver (CDW)
2. \$300,000 Supplemental Liability Protection (SLP)
3. Drop Charges: There will be no drop charges for any vehicles that are picked up and returned at an alternative Rental Branch location within the US with the exception of New York.
4. CDW for Business Rentals: Rates include full CDW (Collision Damage Waiver) with no deductible. CDW will cover any physical damage to the vehicle that may occur during a rental and is subject to the terms and limitations set forth in Enterprise's standard rental contract. See additional slide for exclusions.
5. SLP for Business Rentals: Rates include SLP (Supplemental Liability Protection). SLP will cover up to \$300,000 in liability claims that may occur during a rental, as the result of an accident, and is subject to the terms and limitations set forth in Enterprise's standard rental contract.

Damage Waiver Exclusion – Off-road use:

1. Operation of any vehicle that was not properly designed for the intended use
2. Excessive vehicle wear and tear, due to off-road operation, that may include:
  - a. Tire punctures or missing chunks of tread
  - b. Impact damage (body panels or undercarriage) defined as follows:
    - i. Scratches larger than 2" or multiple scratches per panel penetrating the paint
    - ii. Dents larger than 2" or multiple dents per panel
    - iii. Impact to undercarriage that will require repair in order to maintain the drivability of the vehicle
    - iv. Rips in upholstery, missing or broken interior components
3. Soot, smoke, or stain damage requiring professional cleaning

There are several options available to your agency and/or personnel for payment under the State of California Contract:

1. Direct bill account set up by your agency
2. Agency corporate credit card
3. Agencies can use account number XZCPFIR, and renters can choose to use their own payment method.

Rental vehicles authorized on the resource order do not need additional incident approval. The cost of the rental vehicle, if incurred by the local agency, and the fuel purchased to operate the rental vehicle must be submitted on the OES F-142A with receipts taped or photo copied. Rental vehicles that are not authorized on the resource order must receive the formal written approval from the incident as identified on page H-1 of this Exhibit.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

**Documentation Requirements for Reimbursement of Expenses**

Check List:

- General Message Form* (ICS-213) signed by the Incident Commander, Finance Section Chief, or Incident Business Advisor
- S# documented on forms ICS-213 and OES F-42
- Completed OES F-42
- Completed and signed OES F-142A with expense documented in date order
- Receipt(s)\* taped on all sides to an 8 ½ x 11 sheet of paper in date order (photocopies preferred)
- If renting a vehicle, must submit exit invoice

For loss or damage reimbursement to a local agency emergency apparatus or support equipment, additional documentation also required:

- Investigation/incident report
- Photos

If costs are associated with food or lodging\*, the reimbursement will be limited to the GSA Per Diem Rates in effect at the time of the response. Rates are available at <https://www.gsa.gov/travel/plan-book/per-diem-rates>. The first and last calendar day of travel is calculated and reimbursed at 75%.

\*Double occupancy is preferred as appropriate.

Cal OES# 6143-2019  
 CAL FIRE# 7CA004953  
 USFS# 20-FI-11052012-147  
 NPS# P20AC00506  
 BLM# BLM CFP CA915-2004  
 F&WS# FF08F00000-D-Joo1  
 BIA# A20ACPRO01

California Governor's Office of Emergency Services (Cal OES) - Fire and Rescue Division



## EXPENSE CLAIM REIMBURSEMENT LOG



Incident Name: \_\_\_\_\_ Crew Relief: Yes  No

AGENCY DESGN.	
State	3-Letter ID

STRIKE TEAM #		
3-Letter ID	Number	Ltr

INCIDENT ORDER NUMBER		
State	3-Letter ID	Number

INCIDENT REQUEST NUMBER		
3-Letter ID	ID	Number

DATE	MEALS \$	LODGING \$	MISC \$	DESCRIPTION	AMOUNT
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
<b>SUB-TOTALS</b> →	<b>\$0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>TOTAL AMOUNT</b> →	<b>\$0.00</b>

Comments: \_\_\_\_\_

DEPARTMENTAL APPROVAL

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

**EXHIBIT "I"**  
**DEFINITIONS**

- I-1 **ACCRUAL ACCOUNTING** is a method whereby revenue or expenses are recorded when a transaction occurs rather than when a payment is received or made.
- I-2 **ACTUAL HOURS** shall mean on shift time which includes a specific start and ending time and is recorded as clock hours. On shift time includes actual work, ordered standby and compensable travel. Individuals are required to report to their designated work site as scheduled, ready and willing to perform work safely.
- I-3 **ADMINISTRATIVE RATE** shall mean a pre-established percentage charge that may be applied by the billing agency as determined by the CFAA Committee.
- I-4 **AGENCY AIRCRAFT** shall mean any firefighting fixed or rotary-winged aircraft (including Unmanned Aerial Vehicles) owned by Local, State, or Federal Fire Agencies.
- I-5 **AGENCY REPRESENTATIVE** shall mean the ICS position that serves as the point of contact for an assisting or cooperating agency that has been delegated authority to make decisions on matters affecting that agency's participation at the incident and reports to the Liaison Officer.
- I-6 **ANNUAL OPERATING PLAN** shall mean a plan developed at the State, Geographic, or local levels for the implementation of administrative or operational practices or concerns.
- I-7 **ASSISTANCE BY HIRE** shall mean fire suppression resources needed to fill the incident order that are to be paid for by the protecting agency.
- I-8 **BASE RATE** shall mean the de minimis rate developed by the Committee.
- I-9 **BUREAU OF INDIAN AFFAIRS** shall mean a federal bureau under the Department of the Interior charged with the responsibility to provide wildland fire protection and suppression for trust lands of federally recognized Native American Tribes.
- I-10 **CALIFORNIA FIRE AND RESCUE MUTUAL AID SYSTEM AGENCIES** shall mean agencies, departments, or institutions to which Cal OES has, through agreement, assigned Cal OES-owned emergency apparatus; or who provide locally owned resources under provisions of the California Fire and Rescue Mutual Aid System. These agencies may also be referenced as, however, not be limited to, "local government" or "local agency".

**Cal OES#** 6143-2019  
**CAL FIRE#** 7CA004953  
**USFS#** 20-FI-11052012-147  
**NPS#** P20AC00506  
**BLM#** BLM CFPA CA915-2004  
**F&WS#** FFo8F00000-D-Joo1  
**BIA#** A20ACPRO01

- I-11 **CALIFORNIA MOBILIZATION GUIDE** shall mean the interagency procedures for requesting, documenting, and sending resources to incidents within the State of California.
- I-12 **CALIFORNIA WILDLAND COORDINATING GROUP** shall mean the executive level interagency committee made up of representatives from the USDA Forest Service, California Department of Forestry and Fire Protection, USDI Bureau of Land Management, USDI National Park Service, USDI Bureau of Indian Affairs, USDI Fish and Wildlife Services, Association of Contract Counties representative, and the California Governor’s Office of Emergency Services.
- I-13 **COMPENSATE** shall mean to give money in return for something such as work or payment for something lost or damaged.
- I-14 **DEMOBILIZATION CENTER/FACILITY** shall mean that location or facility established at or near an incident for the processing of emergency apparatus and personnel prior to release to its home base.
- I-15 **DEPARTMENT OF DEFENSE FIRE DEPARTMENT** shall mean any organization managed by the Department of Defense for preventing and putting out fires principally on military installations.
- I-16 **EMERGENCY ACTIVITY RECORD (OES F-42)** shall mean the personnel and equipment time record required for reimbursement through the CFAA. Referred to as OES F-42.
- I-17 **EMERGENCY APPARATUS** shall mean any emergency response equipment or apparatus provided through the California Fire and Rescue Mutual Aid System.
- I-18 **EMERGENCY PERSONNEL** shall mean any personnel responding on or with emergency apparatus and requested overhead personnel.
- I-19 **FEDERAL FIRE AGENCIES** shall mean the USDA Forest Service, Pacific Southwest Region; the USDI Bureau of Land Management, California Office, Regions 8 and 10; the USDI National Park Service, Interior Regions 8, 9, 10, and 12; USDI Fish and Wildlife Service, Interior Regions 8 and 10, and USDI Bureau of Indian Affairs, Pacific Region.
- I-20 **FEDERALLY RECOGNIZED TRIBE** shall mean an American Indian or Alaska Native tribal entity that is recognized as having a government-to-government relationship with the United States, with the responsibilities, powers, limitations, and obligations attached to that designation, and are eligible for funding and services from the Bureau of Indian Affairs.
- I-21 **GOVERNING BODY RESOLUTION (GBR)** shall mean a formal declaration of the governing body concerning a certain subject which it either cannot or does not wish to control by ordinance.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

- I-22 **HOME UNIT** shall mean the geographical location an individual is normally assigned to work. Also referred to as home base.
- I-23 **INCIDENT** shall mean an occurrence or event, either human-caused or natural phenomena, that requires action by emergency service personnel to prevent or minimize loss of life or damage to property and/or natural resources.
- I-24 **INCIDENT COMMAND SYSTEM (ICS)** shall mean a standardized on-scene emergency management concept specifically designed to allow its user(s) to adopt an integrated organizational structure equal to the complexity and demands of single or multiple incidents, without being hindered by jurisdictional boundaries.
- I-25 **INCIDENT COMMANDER** shall mean the ICS position responsible for overall management of the incident and reports to the agency administrator for the agency having incident jurisdiction. This position may have one or more deputies assigned from the same agency or from an assisting agency(s).
- I-26 **INCIDENT MANAGEMENT TEAM (IMT)** shall mean the incident commander and appropriate command and general staff assigned to an incident.
- I-27 **INTERAGENCY** shall mean involvement of two or more agencies to an agreement.
- I-28 **LOCAL AGENCY** shall mean any city, city and county, county, or special district.
- I-29 **LOCAL AGREEMENT** shall mean a pre-defined area agreement that includes that portion of the geographical jurisdictions of both the local reciprocal agreement signatories on which they have historically, frequently and continuously cooperated in initial and extended attack.
- I-30 **LOCAL JURISDICTION** shall mean any political subdivision of government.
- I-31 **MOBILIZATION CENTER** shall mean an off-incident location at which emergency apparatus and personnel are temporarily located pending assignment, release or reassignment.
- I-32 **MOU/MOA** shall mean a memorandum of understanding or memorandum of agreement, which is a formal business document used to outline an agreement made between two separate entities, groups, or individuals.
- I-33 **MUTUAL AID** shall mean an agreement in which two or more parties agree to furnish resources and facilities and to render services to each party of the agreement to prevent and combat any type of disaster or emergency.
- I-34 **NON SUPPRESSION PERSONNEL** shall mean personnel who occupy a civilian position within a fire agency.

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFP A CA915-2004  
F&WS# FFo8F00000-D-Joo1  
BIA# A20ACPRO01

- I-35 **POLITICAL SUBDIVISION** shall mean any city, city and county, county, district, or other local governmental agency or public agency authorized by law.
- I-36 **PORTAL-TO-PORTAL** shall mean the time of initial dispatch from home base to the time of return to home base.
- I-37 **REIMBURSEMENT** shall mean to pay someone/agency an amount equal to an amount that agency has spent or where the agency has accrued a financial liability.
- I-38 **SALARY RATES** shall mean the sum of the hourly rates for each personnel in a classification including worker's compensation and unemployment insurance divided by the number of employees in that classification. The hourly rate should not include overtime. Benefit pay, specialty pay, and/or incentive pay should also be excluded unless the pay is directly tied to each hour of overtime worked.
- I-39 **SALARY SURVEY** refers to the form used to establish rates for reimbursement filed with Cal OES Fire and Rescue Division.
- I-40 **STAGING AREA** shall mean the location where emergency apparatus and personnel are assigned to an incident for deployment on a three-minute availability status.
- I-41 **STRUCTURAL FIRE PROTECTION** shall mean fire suppression within a structure.
- I-42 **STRUCTURE DEFENSE** shall mean the protection of homes or other structures from wildland fire before the fire reaches the structure; exterior fire protection measures.
- I-43 **SUPPLEMENTAL PERSONNEL** shall mean overhead tied to a local fire department generally by agreement who are mobilized primarily for response to incidents/wildland fires outside of their district or mutual aid zone. They are not a permanent part of the local fire organization and are not required to attend scheduled trainings, meetings, etc., of the department staff.
- I-44 **SUPPRESSION PERSONNEL** shall mean personnel who routinely respond to emergencies.
- I-45 **TRIBAL FIRE DEPARTMENT** shall mean a federally-recognized tribe with suppression and/or all-risk response capabilities.



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR / PUBLIC SERVICES & INFRASTRUCTURE

DATE: APRIL 6, 2021

SUBJECT: **STUDY SESSION: COMMUNITY CHOICE ENERGY**

FISCAL

IMPACT: There is no fiscal impact associated with the recommended action.

### **SUMMARY:**

Per City Council direction, a Study Session discussion on this subject has been placed on the Council agenda for its consideration and to provide further direction to Staff. This report provides an overview of Community Choice Energy ("CCE"), otherwise known as Community Choice Aggregation ("CCA").

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Receive and file the Staff report and presentation; and
2. Direct Staff to monitor the status of the Orange County Power Authority (OCPA) and other potential Community Choice Aggregators during the next two (2) years; provide the City Council with an update after two (2) years on the status of the new OCPA and the new Community Choice Energy project; and evaluate actual ratepayer data to determine the extent of the cost savings ratepayers are enjoying by participating in this program; and
3. Encourage residents and businesses who may be interested in clean energy solutions to consider SCE's alternative existing program.

### **DISCUSSION:**

California Assembly Bill 117, passed in 2002, established Community Choice Aggregation ("CCA") in California, also referred to as Community Choice Energy or CCE. This provided an opportunity for local governments or special jurisdictions to procure and provide electric power for their residents and businesses. Under existing rules administered by the California Public Utilities Commission ("CPUC"), Southern California Edison ("SCE") must continue to provide electricity delivery services at the same price and at the same level of reliability to customers supplied by a CCE as it does for its own full-service customers.

**3. a.**  
**April 6, 2021**

There are currently 23 CCEs providing power in California, with at least another half-dozen planning on doing so in the next two (2) years. CCEs are expected to serve over 63-gigawatt hours of electricity in the State by the end of 2021, with some projecting that by the mid-2020s between 50 to 80 percent of the electricity load across the State will be served by non-utility entities (CCEs and Direct Access providers).

### **What is Community Choice Aggregation?**

CCA is a model that allows communities to purchase power to meet their electricity needs, offering a new choice in the market. CCAs can provide the communities they serve with competitively priced clean energy choices, while reinvesting revenues into projects and programs, thus supporting the local economy. A CCA can also offer rate discounts and/or rate stability programs to residents and local businesses. CCAs enable communities to have local control when it comes to the procurement and pricing of energy, but as with any endeavor CCAs come with risk.

### **How CCAs Work?**

CCAs are established by local communities, either through the creation of a Joint Powers Authority (“JPA”) or Enterprise Fund within the organization. While CCAs are locally operated, they work in partnership with the region’s existing investor-owned utility (IOU). In the City of Placentia’s case, this would be SCE. The CCA would purchase electricity from the open market for its customers, and SCE would continue to deliver the electricity through its distribution system and provide meter reading, billing, and maintenance services for CCA customers. Transition from SCE to a CCA is seamless, most customers will not notice changes other than a CCA line item on their utility bill that replaces SCE electricity charges.

Local governments have the option to join existing CCE programs, partner with other government entities to form a CCE through a Joint Powers Authority or initiate an individual/single jurisdiction CCE program. This process involves performing a feasibility study and technical analysis which will explore the potential benefits and risks associated with participating in CCE, including determining whether this program could generate revenue for the City that can be invested in other energy-related initiatives.

### **How CCAs are Managed?**

CCAs are governed by a board or council of local elected officials who oversee decisions regarding power purchasing, programs, and rate setting and are directly accountable to the people who elected them. Because CCAs are locally managed, not-for-profit entities, any excess revenue is to be reinvested into the community through on-bill savings and innovative energy programs. A CCA takes many operational forms including that of JPA, Single Jurisdiction, Hybrid JPA, or Commercial Vendor Package.

A JPA is an independent, public agency that operates a CCA on behalf of its member municipalities. JPAs are a common legal structure in California for the administration of cooperative multi-jurisdictional programs. Marine Clean Energy, Peninsula Clean Energy, Silicon Valley Clean Energy, and Sonoma Clean Power are examples of CCAs that operate with

the JPA model. A second operational model is that of a single jurisdiction where a city or county individually establishes and operates a CCA as an enterprise fund within the municipality. This model has the same benefits of the JPA model but differs in that the city (or County) retains full program autonomy and all revenue. San Francisco and San Jose are examples of cities that have implemented CCA under the single jurisdiction model. Another governance model of CCAs is Hybrid JPA. Under a Hybrid JPA, communities can contract for the services they need to operate a CCA by joining an existing joint-powers authority as an associate member. CalChoice is an example of a JPA, formed by the cities of Lancaster and San Jacinto, that offers a range of CCA services to cities that join as associate members. According to CalChoice, the hybrid JPA assists with CCA implementation, operation, and administration, while allowing jurisdictions to maintain local control over CCA programs. There is also the Commercial Vendor Package CCA model which is where a private company manages the CCA on behalf of the local government(s). King City Community Power is the only operational CCA program in California under this model. The majority of existing CCAs operate under the JPA model.

### **CCEs in California**

CCEs have become more prevalent recently due to increased desire to meet renewable energy goals and/or support economic development. Most commonly in Northern California, the formation of a CCE is centered on policy decisions focused on ensuring that energy used by the community is purchased from renewable sources such as solar, wind, geothermal heat, and hydroelectricity. This is also a response to State-initiated climate change efforts to ensure that renewable portfolios comprise 33% of all electricity usage by 2020 and 50% by 2030. There are 23 CCE programs serving more than 10 million customers in California, and dozens of communities are either engaged in or currently considering CCE.

### **What is Happening in Orange County?**

On September 25, 2018, the Irvine City Council approved conducting a feasibility study to determine the pros and cons of implementing a CCE program, including the potential economic benefits for the community. Their completed feasibility study indicated that should the City of Irvine follow its recommendation to implement a CCA plan that there would be an expected savings of \$7.7 million per year in citywide electricity cost savings for Irvine residents and businesses and \$112,000 per year savings for the City itself in municipal energy costs, as well as driving additional local economic development benefits such as new jobs and \$10 million in annual economic output.

On December 10, 2019, the Irvine City Council voted unanimously to consider formation of a CCA program in partnership with other Orange County cities. At that time, Irvine sent letters to cities in Orange County seeking interested partners to learn more about a potential partnership with the City of Irvine as they move towards the formation of a CCA. On July 14, 2020, the Irvine City Council directed staff to move forward and work with other cities to form a Community Choice Energy Joint Power Authority, prepare necessary JPA documentation, and file the Implementation Plan with the CPUC by its deadline of December 31, 2020. On November 20, 2020, the cities of Irvine and Fullerton executed a Joint Powers Agreement to form the Orange County Power Authority (OCPA). In December 2020, the Cities of Buena Park and Huntington Beach, also executed the Joint Powers Agreement to become members of OCPA. On February 16, 2021, the City of Lake Forest decided to leave OCPA. As of April 1, 2021, the membership

of OCPA consists of four (4) cities: Buena Park, Fullerton, Irvine, and Huntington Beach. Several other cities have expressed interest in joining and are following OCPA's progress in 2021. The City of Irvine committed to funding the launch of the CCE effort through 2022.

### **Conclusion**

CCE programs enable local governments to control their energy procurement portfolio through the purchase of electricity, rate setting, and collection of revenue. While there are many benefits of a CCE, joining one does not come without risk. In general, a CCE program is feasible if it maintains customer rates competitive with SCE, and that primarily depends on how power supply costs compare to SCE's power supply costs and customer rates. Other factors impacting the financial viability of the CCE include costs that SCE directly passes through to all customers, one-time initial exit fees, market supply of renewable power, availability, cost of financing CCE operations, and legislative and regulatory actions. Partnering with other Cities generally reduces overall start-up costs and program risks of implementing a CCE program.

### **FISCAL IMPACT:**

There is no immediate fiscal impact associated with the recommended actions.

Prepared by:



Elsa Robinson  
Management Analyst

Reviewed and approved:



Luis Estevez  
Deputy City Administrator

Reviewed and approved:



Damien R. Arrula  
City Administrator

Attachment:

Presentation on Community Choice Energy



# *City of Placentia*

## **CITY COUNCIL STUDY SESSION: COMMUNITY CHOICE ENERGY**

**April 6, 2021**

**ATTACHMENT 1**

# Agenda

---

- Background on Community Choice Energy (CCE)
- Orange County Power Authority (OCPA)
  - Local Community Choice Aggregator



# What is Community Choice Energy?

- Allows cities and counties through a joint powers authority to aggregate and purchase the electric load of their residents and businesses and provide retail electricity (AB 117, Migden, 2002)
- Buy wholesale power through power purchase agreements (PPAs) and/or generate power through new or expanded investments in clean energy production sites (solar and wind farms).
- Also known as Community Choice Aggregation (CCA).

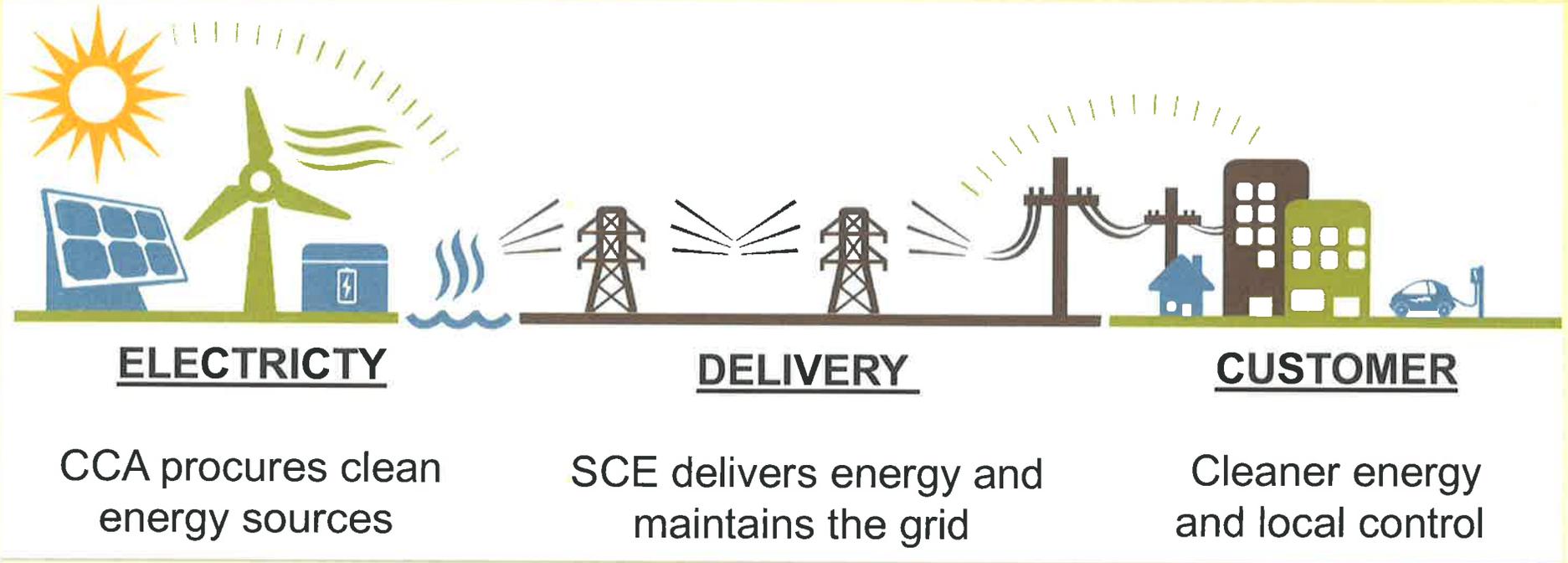


# Why was CCA Created?

- AB 117 was passed after the 2000/2001 California energy crisis
- Alternative to forming a municipal electric utility which is financially infeasible
- Retail electricity is a natural monopoly
  - Large institutional consumers like PG&E, SCE, LADWP, SDG&E can participate in Direct Access market but residential and most business consumers don't have choice in electricity providers unless they invest in their own rooftop solar energy systems
- 23 CCAs operate in California today serving more than 10 million customers



# How does a CCA Operate?



# Benefits of CCA

- **Local Control**
  - Local control over source of electricity rates
  - Local control and allocation of Energy savings programs/rebates
- **Customer Choice**
  - Potential retail electric rate reduction
  - Expands consumer choices
- **Economic Development**
  - Can spur renewable energy job creation and renewable energy development
- **Environmental**
  - Promote greater renewable energy use
  - Meet greenhouse gas reduction targets; AB 32 compliance



# How are CCA's Regulated?

- CCA has full control over:
  - Its rates and tariffs
  - How and what power it procures (subject to below)
  - Offering energy related programs and services
- Regulatory Requirements
  - Must meet certain state requirements on renewables, storage, GHG, and reliability
- SCE Must:
  - Allow for the CCA equal access to its transmission system
  - Provide full metering and billing services
  - Maintain non-discriminatory services to CCA customers



# Additional Costs to Participate in CCA

- SCE Delivery Charges
  - SCE charges CCAs for transmitting electricity they purchase and generate across their distribution system for delivery to CCA customers
  - SCE has and will continue to increase their transmission costs which are passed down to their customers as well as CCA customers
- Additional Costs for CCA Customers
  - Power Charge Indifference Adjustment (PCIA) “Exit Fee”
    - A fee charged by SCE to customers that choose another provider of electricity generation service through direct access or a CCA

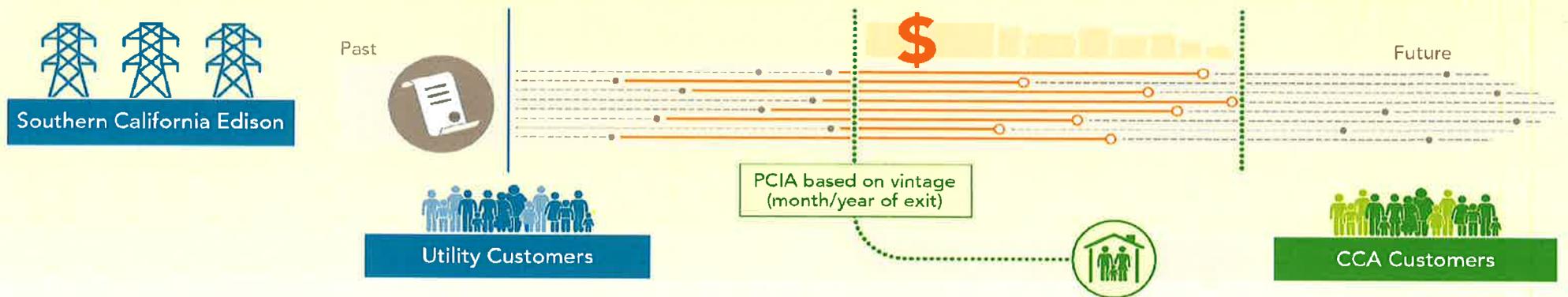


# Power Charge Indifference Adjustment (PCIA) Rate – “Exit Fee”

Utility continually contracts for future electricity based on current customers.

Customers choosing another electricity provider, like a CCA, are subject to the PCIA exit fee.

PCIA calculation is based on relevant contracts in effect since customer’s exit date (vintage), and ending when last contract closes.



# Customer Enrollment and Opt-Out

- City must adopt an Ordinance to join or form a CCA
- State law requires automatic enrollment of all residents and businesses
- Customers can opt-out of CCA within 60 days after service commences with no charge; requires customers to initiate opt-out
  - Customers who opt-out will remain as SCE customers with no change in service
  - CCA provides two (2) opt-out notices prior to enrollment and two (3) notices after enrollment
- Customers who opt-out must wait 12 months before returning to CCA
- SCE continues to provide billing for customers



## Utility Rate Comparison: Marin Clean Energy CCE vs. PG&E

Average Monthly Bill	PG&E (Standard Rate)	MCE Light Green (61% Renewable)	Rate Change (%)	PG&E Solar Choice (100% Renewable)	MCE Deep Green (100% Renewable)	Rate Change (%)
Residential (\$) <sup>1</sup>	135.08	136.74	1.2%	134.12	141.57	5.5%
Small/Medium Commercial (\$) <sup>2</sup>	329.42	332.07	0.8%	327.79	344.56	5.1%
Large Commercial (\$) <sup>3</sup>	45,840.92	46,382.73	1.2%	46,205.05	48,576.28	5.1%

1. Monthly Usage: 483 kWh: Rates are current as of May 1, 2020

2. Monthly Usage: 1,250 kWh: Rates are current as of May 1, 2020

3. Monthly Usage: 29, 356 kWh, monthly demand: 561 KWh: Rates are current as of May 1, 2020

ATTACHMENT 1

# Utility Rate Comparison: Clean Power Alliance (L.A. County) CCE vs. SCE

Average Monthly Bill	SCE (Standard Rate)	CPA Lean Power Green (36% Renewable)	Rate Change (%)	SCE Green Rate (50% Renewable)	CPA Clean Power (50% Renewable)	Rate Change (%)	SCE Green Rate (100% Renewable)	CPA Clean Power (100% Renewable)	Rate Change (%)
Residential (\$) <sup>1</sup>	122.93	121.88	-0.9%	126.28	122.90	-2.68%	129.64	131.60	1.5%
Small/Medium Commercial (\$) <sup>2</sup>	197.49	195.65	-0.9%	198.08	197.51	-0.3%	198.67	213.42	7.4%
Large Commercial (\$) <sup>3</sup>	45,364.18	44,945.32	-0.9%	47,966.61	45,364.70	-5.4%	50,569.03	48,933.19	-3.2%

1. Monthly Usage: 533 kWh: Rates are current as of October 1, 2020
2. Monthly Usage: 979 kWh: Rates are current as of October 1, 2020
3. Monthly Usage: 282,872 kWh: Rates are current as of October 1, 2020



# SCE's Green Rate and Community Renewables Programs

## Green Rate Program

- For an additional cost, customers can choose to purchase clean power for a portion (50%) or all (100%) of their electricity use.
- SCE will purchase solar energy on your behalf from local developers.

## Community Renewables Program

- Customers enter into agreement with a solar provider to take part in a community solar project.
- SCE will purchase the solar energy from the developer. In lieu of paying the developer, SCE will direct payments to you in the form of bill credits.

## Customer Enrollment in Placentia

- Nine (9) Residential Customers
- Zero (0) Commercial Customers



# Background on Orange County Power Authority

- Orange County Power Authority (OCPA)
  - [www.ocpower.org](http://www.ocpower.org)
- **Service Area:** Orange County
- **Established:** December 2020
- **Governance:** Joint Power Authority (JPA) Model
- **Membership Status:** Irvine, Fullerton, Huntington Beach, and Buena Park
- **Cost of Join:** \$0, Implementation Costs to be recoup by JPA's revenues
- **Operational: Spring 2022**

ATTACHMENT 1



# OCPA's Current JPA Structure

## Governance: Board of Directors

- One Board of Directors per member City
  - Exception: City of Irvine has two Board of Directors until start-up loans are repaid by the JPA

## Member Voting:

- Equal Vote: One vote per board member
- Weighted Vote: Weighted by vote by City's electric load share
  - Only if called by 2 or more members

## Withdrawal

- After April 1<sup>st</sup>, member cities can withdraw via a City Council vote and a 180-day written notice

## Termination

- Membership can be terminated through a 2/3 vote of the JPA Board for
- "material non-compliance"

# OCPA: Costs and Financing

- Initial start-up costs are being financed by City of Irvine

OCPA COST	AMOUNT	FINANCING	REPAYMENT
JPA Formation	\$250,000	City of Irvine Loan	Starting in 2026 and be repaid over 3 years
Pre-Launch Cost	\$2.5 M (\$2.76 M w/interest)	City of Irvine Loan • 1.75% Interest	Starting in 2026 and be repaid over 3 years
Cash Working Capital	\$15.5 M	Third-Party Financing or Bank Loan • City of Irvine to provide collateral if required	Initiate payment once CCE is operational (Spring 2022) and be repaid over 5 years from launch
<b>Total Initial Costs</b>	<b>\$18.5 M</b>	<b>Initial costs to be recouped through CCE's revenues</b>	

# OCPA 10-Year Pro Forma

- OCPA is expected to have approximately 38.5% renewables at launch (same as SCE's current energy mix) and is projected to increase to 60% by 2030 to meet the State mandates.
- Forecasts a maximum 2% savings for customers
- Assumes participation rates of 90% to commercial and industrial customers and 95% for residential customers
- SCE Load Data based on 2019 (not validated yet by SCE)



# Remaining Key Provisions of JPA to Address

- What are the customer opt-out rates?
- What is “Material Non-Compliance” for Involuntary Termination?
- Definition of continuing liability for withdrawal from JPA
- How will generated revenue be distributed to Member Cities?
- Retirement benefits for JPA staff and exposure to long-term unfunded pension debt



# Joining OCPA

- OCPA is developing policy for addition of new members

DATE	POLICY ACTION
March 2021	Presentation to OCPA Board with timeline, associated costs, data needs, and other items for the Board to consider
April 2021	Present Draft Policy for Board member's comments
May 2021	Present Final Policy for Board's approval
June 2021	Notify interested jurisdictions of OCPA's Membership Policy

## Recent News Regarding OCPA Member Cities

- On February 4, 2021, the City of Huntington Beach voted 5-2 to continue their membership in OCPA
- On February 16, 2021, the City of Lake Forest's City Council voted 4-1 to withdraw from OCPA and conduct further due diligence on other available CCE options
- On February 16, 2021, the City of Fullerton voted to 5-0 to continue their membership in OCPA
- On March 9, 2021, the City of Buena Park voted 3-2 to continue their membership in OCPA



# Key Take-Aways of CCE and CCAs

- CCE provides an alternative to private electricity providers like SCE and allow communities greater access to renewable energy resources
- CCAs are a type of government agency that allows local governments to directly purchase energy from producers, set local energy utility rates, create local energy rebate programs, and potentially issue debt on behalf of member agencies
- CCAs can potentially provide a marginal cost savings for rate payers



# Recommended Actions

---

- Receive and File this Report and Presentation
- Direct staff to monitor the Orange County Power Authority and other potential CCA's for the next two years and provide the City Council with an update on the current status of the new Authority and Community Choice Energy at the conclusion of the two-year period
- Encourage residents and businesses who may be interested in clean energy solutions to consider participating in SCE's alternative existing program



# Questions & Comments

ATTACHMENT 1





# Placentia City Council

## **AGENDA REPORT**

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR / PUBLIC SERVICES & INFRASTRUCTURE

DATE: APRIL 6, 2021

SUBJECT: **UPDATE ON THE FINANCE AND CONSTRUCTION OF A NEW PUBLIC SAFETY FACILITY**

FISCAL  
IMPACT: EXPENDITURE: \$10.9 to \$14.2 MILLION CONSTRUCTION & FINANCING COSTS DEPENDING ON FACILITY OPTION SELECTED

REVENUE: LEASE REVENUE BONDS TO FUND PROJECT COSTS  
ORIGINAL REVISED PROJECT: SAVINGS OF \$1,585,278 OVER 30 YEARS  
RECOMMENDED ALTERNATIVE: SAVINGS OF \$2,945,831 OVER 30 YEARS  
ALTERNATIVE 1: SAVINGS OF \$4,669,475 OVER 30 YEARS  
ALTERNATIVE 2: SAVINGS OF \$4,899,722 OVER 30 YEARS

### **SUMMARY:**

On December 1, 2020, the City Council received a presentation from Staff regarding the financing and construction of a proposed new public safety facility. The City currently leases a 30,000 square foot (SF) facility that houses evidence and property collected by the Placentia Police Department. The facility is in fair to poor condition, has flooded in the past from heavy rains, and needs new evidence refrigeration units and renovations which would be made at the City's expense. Lease and energy costs range from \$181,838 in Fiscal Year (FY) 2021-22 to \$372,000 in FY 2050-51. In addition, the current lease rates paid by the City are considered below market and if the City were required to find a new facility to lease it could expect to pay significantly more each year in lease payments. Should the current lease not be renewed and given that industrial property vacancy rates are at an all-time low within the City, the City may have a difficult time locating a suitable vacant facility within the City, which can be secured and retrofitted.

Staff previously identified two (2) options that include construction of a 16,000 SF to 19,000 SF public safety facility on City-owned property at the City Yard with a total cost range at that time of \$8.4 to \$9.7 million depending on the facility option. Staff presented those options and cost estimates to the City Council at its December 1, 2020 meeting and the Council selected a preferred project option. The Council also directed Staff to conduct some preliminary engineering analysis in the form of a project geotechnical report as well as a Phase I Site Environmental

**3. b.**  
**April 6, 2021**

Analysis and return to City Council at a later date with the results of those studies. In addition, Staff advised Council at that time that it would continue evaluating the cost estimates for the project given that the project details are conceptual in nature until the project enters the final engineering phase. To date, the geotechnical analysis and report has been completed and there were no issues discovered in the soils and site analysis that would change the design of the project. In addition, the Phase I analysis was also completed with no site contamination issues discovered. During this evaluation period, Staff was discussing with the City's construction management team for this project the rapidly increasing construction costs being felt throughout the entire industry. The cost of raw materials such as steel, lumber, and concrete have been steadily increasing because of increased domestic demand along with increases in labor costs. Staff reviewed a series of letters from a steel product manufacturer to its customers advising of increases to their prices on a nearly bi-weekly basis. High demand for skilled labor which was already in short supply prior to the pandemic coupled with steady increases in public and private construction activity and cost increases across the board for construction materials has driven overall increases in project costs to owners. The data and analysis indicate that the original project as presented to the City Council in December 2020 will cost more than originally anticipated. Accordingly, the Council Project Ad-Hoc Committee ("Committee") and Staff reassessed the scope and scale of the project considering the forecasted construction cost increases and developed three (3) new project alternatives for the City Council's consideration.

If the City Council approves a new project alternative, the facility will be financed via the issuance of Lease Revenue Bonds over 30 years with the savings in annual lease and electricity payments used to offset a portion of the annual debt service for the new facility. Given the City's recent positive experience in its pension refinancing coupled with historically low rates, Staff is recommending that the City Council consider financing the project now as opposed to in the fall (when the construction documents would be completed, and construction bids solicited).

### **RECOMMENDATIONS:**

It is recommended that the City Council take the following actions:

1. Receive the Public Safety Facility Update presentation; and
2. Provide direction to Staff on which Facility Alternative to pursue; and
3. Direct Staff to assemble a Bond Financing Team to structure Lease Revenue Bonds to finance the cost of the City Council selected project; and
4. Direct Staff to return to the City Council with bond documents to authorize the bond sale.

### **DISCUSSION:**

The City's existing leased property and evidence storage facility requires costly renovations. The City leases the facility with annual lease and energy costs estimated at \$181,838 for FY 2021-22. The lease includes an annual escalator of 2.5%. As a result, lease payments will increase annually to an annual payment of \$372,000 in FY 2050-51. During that period, lease and energy costs

would total nearly \$8 million. In addition, the current lease rates paid by the City are considered below market and if the City were required to find a new facility to lease it could expect to pay significantly more each year in lease payments. Should the current lease not be renewed and given that industrial property vacancy rates are at an all-time low within the City, the City may have a difficult time locating a suitable vacant facility which can be secured and retrofitted. In the meantime, the leased facility has limited uses (storage) and the significant costs of needed renovations would be borne by the City.

Much of the evidence collected by the Placentia Police Department housed in this facility is stored for extended periods of time. Evidence collected in homicide cases must be permanently stored by the City, even long after the related cases have been adjudicated. Staff initially identified two (2) potential options for the construction of a multi-purpose public safety facility that would not only house evidence and property collected and stored by the Police Department, but a new 911 Public Safety Communications Center, an indoor subterranean shooting range, and storage for City operating departments. These options were presented to the City Council for its consideration at its December 1, 2020 meeting, with the Council selecting a preferred option to pursue (Attachment 1). This option includes the construction of a fully up-fitted second floor along with a subterranean shooting range. In addition, the City Council directed Staff to conduct a preliminary engineering analysis on the project site by preparing a geotechnical evaluation and report along with a Phase I Environmental Site Analysis and return to the Council with those findings. Staff also advised at that time that it would continue to evaluate the project cost estimates.

#### Geotechnical and Phase I Site Assessment

Per Council's direction, Staff engaged the professional services of a soils engineering firm to conduct a geotechnical analysis and prepare a soils engineering report of the proposed project site as well as to conduct a Phase I Environmental Site Assessment (Attachment 2). Two soil borings at 60-feet deep were taken of the subject site for analysis. The analysis yielded that there were neither soil or geologic conditions encountered during the investigation that would preclude construction of the proposed project or require an unconventional foundation system. The building can be supported on a standard foundation. There was no groundwater encountered in the soil borings and the seismically induced settlement analyses indicate that the site soils could be susceptible to approximately 0.67 inch of total settlement because of an earthquake. The Phase I Site Assessment concluded that there are no recognized environmental contaminants in connection with the project site. The past use of this site as an orange orchard could potentially have left pesticides in the shallow layers of the soil. However, given the project is not for a residential or school use, further analysis in a Phase II environmental site assessment is not warranted or required.

During the preliminary engineering phase, Staff and the City's construction management team assigned to this project continued to evaluate the estimated project costs. When the initial cost estimates were prepared, larger contingencies were included as construction activity and related costs have continued to grow despite the pandemic. The City was able to see in real-time manufacturers of steel products increasing their prices on a nearly bi-weekly basis. Costs for raw materials as well as concrete and lumber along with a shortage of skilled labor coupled with high demand has continued to push construction costs upwards. The project team determined that it

would need to reanalyze its per square foot project cost estimates to account for rapidly increasing construction costs in this dynamic environment.

As part of this exercise, the City's construction management team obtained per square foot construction cost estimates from a variety of building contractors based on the preliminary floor plans that have been developed for this project. The estimates varied widely amongst the contractors given a lot of the unknowns and a lack of specifics in a project that has yet to be designed. Based on the initial feedback received from the contractors, the team obtained a detailed unit bid item cost estimate based on estimated quantity take-offs from a large building contractor based in Southern California. Based on the data collected and analyzed during this exercise the team determined it would need to increase its per square foot cost estimates of the project. In addition, the team value engineered certain aspects of the project to reduce costs as well as provide the City Council with new project alternatives to consider. In particular, the proposed basement shooting range has been eliminated in favor of an at-grade range with a smaller footprint. The cost of the revised project alternative recommended by Staff and recommended by the Committee assigned to this project is approximately twenty-five percent (25%) more than the original project budget approved by the City Council. Staff has developed a total of three (3) project alternatives based on the updated construction costs for the City Council's consideration.

If approved, the facility will be financed via the issuance of Lease Revenue Bonds over 30 years with the savings in annual lease and electricity payments used to offset a portion of the annual debt service for the new facility. Given the City's recent positive experience in its pension refinancing coupled with historically low rates, Staff is recommending that the City Council consider financing the project now as opposed to in the fall (when the construction documents would be completed).

#### **Original Council Approved Project – (19,000SF)**

The approved original facility can provide for multiple public safety operational needs and would provide a 7,454 SF ground floor footprint, a 7,454 SF second floor, and a 4,360 SF subterranean indoor shooting range. Other facility features include:

- 5,564 SF for property & evidence storage (ground floor)
- 9,344 SF for 911 Public Safety Communications Center, offices, restrooms, booking room, break rooms, conference/classrooms (1<sup>st</sup> and 2<sup>nd</sup> floors)
- 4,360 SF subterranean 3 lane shooting range

The original project cost estimate provided to the City Council amounts to \$5,843,750 which inclusive of soft costs and contingency. When factoring in financing costs, the total construction and financing cost for the original project was estimated at approximately \$9.7 million. The revised project cost estimate based on the construction team's analysis is estimated at \$8.3 million and when factoring financing costs, the total project cost is now estimated to be \$14,296,461.

Staff met with the Council Ad-Hoc Committee assigned to this project on March 22, 2021 to review the updated cost estimates and new project alternatives. The Committee considered the project

alternatives as presented and identified a preferred alternative to recommend to the full City Council for its review and consideration.

The following table outlines the costs and features of three project alternatives for consideration. Please note that total costs could vary depending upon the final building design and configuration:

Option	Features	Estimated Project Cost with Debt Service
Original Revised Project – 19,000 SF	Full 1 <sup>st</sup> and 2 <sup>nd</sup> Floors, basement shooting range	\$14,296,461
Recommended Alternative - 17,768 SF	Full 1 <sup>st</sup> and 2 <sup>nd</sup> Floors, at-grade 2,860 SF shooting range	\$12,935,908
Alternative 1 – 13,814 SF	Full 1 <sup>st</sup> Floor, 3,500 SF 2 <sup>nd</sup> Floor, at-grade 2,000 SF shooting range	\$11,218,265
Alternative 2 – 14,908 SF	Full 1 <sup>st</sup> and 2 <sup>nd</sup> Floor, No shooting range	\$10,982,017

**FISCAL IMPACT:**

The City leases the current police and evidence facility with annual lease and energy costs estimated to total \$181,838 for FY 2021-22. The current below-market lease includes an annual escalator of 2.5%. As a result, lease payments will increase annually to an annual lease and electricity payment of \$372,000 in FY 2050-51. During that period, lease and energy costs would total nearly \$8 million. The City engaged its financial advisors from Kosmont & Associates to provide a market rate lease analysis for a similar facility the City is proposing to construct (Attachment 3). The costs to construct and finance the various project options are noted below:

**Original Approved Project:** \$8,353,601 project cost; \$9,050,000 bond par amount; \$14,296,461 in total construction and financing costs; \$475,000 average annual bond payment amount. Construction of this facility would save \$1,585,278 versus leasing a similar facility for a total estimated market rate lease of \$15,881,739 over the initial 30-year term of the bond payments. Ongoing General Fund savings will be derived after completion of the debt service payments.

**Recommended Alternative:** \$7,540,332 project cost; \$8,185,000 bond par amount; \$12,935,908 in total construction and financing costs; \$430,000 average annual bond payment amount. Construction of this facility would save \$2,945,831 versus leasing a similar facility for a total estimated market rate lease of \$15,881,739 over the initial 30-year term of the bond payments. Ongoing General Fund savings will be derived after completion of the debt service payments.

**Alternative 1:** \$6,526,138 project cost; \$7,100,000 bond par amount; \$11,218,264 in total construction and financing costs; \$373,000 average annual bond payment amount. Construction of this facility would save \$4,669,475 versus leasing a similar facility for a total estimated market rate lease of \$15,881,739 over the initial 30-year term of the bond payments with additional ongoing General Fund savings derived after completion of the debt service payments.

**Alternative 2:** \$6,383,032 project cost; \$6,950,000 bond par amount; \$10,982,017 in total construction and financing costs; \$365,000 average annual bond payment amount. Construction of this facility would save \$4,899,722 versus leasing a similar facility for a total estimated market rate lease of \$15,881,739 over the initial 30-year term of the bond payments with additional ongoing General Fund savings derived after completion of the debt service payments.

Depending on the facility option selected, bond payments would be partially offset by lease and energy savings from terminating the lease on the current storage facility. In addition, a 17.5% contingency has been added to the project cost estimates because of various unknowns at this time since the final engineering process has yet to begin. Construction cost estimates will be continually refined during the remaining planning and design phases of the project to ensure the project is delivered within the approved budget.

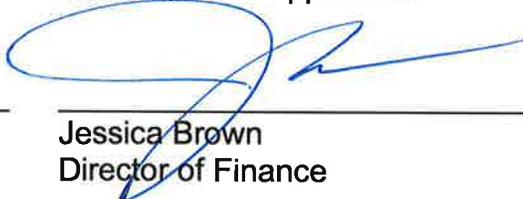
Staff and the City's financial consultants recommend that the City finance the public safety facility via the issuance of tax-exempt Lease Revenue Bonds (LRBs). LRBs are a common and widely accepted structure for financing public projects in California utilizing a lease/lease-back structure of certain City assets. Bond payments would be partially offset by the reduced savings from either the elimination and/or substantial reduction in lease and energy payments on the current storage facility.

Prepared by:



Luis Estevez  
Deputy City Administrator

Reviewed and approved:



Jessica Brown  
Director of Finance

Reviewed and Approved:



Damien R. Arrula  
City Administrator

Attachments:

1. December 1, 2020 City Council Agenda Report and Presentation
2. Geotechnical and Phase 1 Executive Summary Reports
3. Kosmont Market Rate Lease Analysis
4. Presentation: April 6, 2021 Public Safety Facility Update



# Placentia City Council

## AGENDA REPORT

**TO:** CITY COUNCIL  
**VIA:** CITY ADMINISTRATOR  
**FROM:** ACTING DEPUTY CITY ADMINISTRATOR  
**DATE:** DECEMBER 1, 2020  
**SUBJECT:** FINANCE AND CONSTRUCTION OF NEW PUBLIC SAFETY FACILITY

**FISCAL IMPACT:**

<b>EXPENDITURE:</b>	<b>\$8.4 to \$9.7 MILLION CONSTRUCTION &amp; FINANCING COSTS DEPENDING ON FACILITY OPTION SELECTED</b>
<b>REVENUE:</b>	<b>LEASE REVENUE BONDS TO FUND PROJECT COSTS BASE PROJECT SAVINGS \$2,803,740 OVER 30 YEARS ALTERNATIVE 1 SAVINGS \$1,931,223 OVER 30 YEARS</b>

### **SUMMARY:**

The City currently leases a 30,000 square foot (SF) facility that houses evidence and property collected by the Placentia Police Department. The facility is in fair to poor condition, was recently flooded due to heavy rains, and needs new evidence refrigeration units and renovations which would be made at the City's expense. Lease and energy costs range from \$177,403 in Fiscal Year (FY) 2020-21 to \$372,000 in FY 2050-51.

In addition, the current lease rates paid by the City are considered below market and if the City were required to find a new facility to lease it could expect to pay significantly more each year in lease payments. Should the current lease not be renewed and given that industrial property vacancy rates are at an all-time low within the city, the City may have a difficult time locating a suitable vacant facility which can be secured and retrofitted. Staff have identified options that would include construction of a 16,000 SF to 19,000 SF public safety facility on City-owned property.

The facility will house property and evidence, an indoor shooting range, and the City's Public Safety Communications Center. If approved, the facility will be financed via the issuance of Lease Revenue Bonds over 30 years with the savings in annual lease and electricity payments used to offset most of the annual debt service for the new facility. Given the City's recent positive experience in its pension refinancing coupled with historically low rates, Staff is recommending that the City Council consider financing the project now as opposed to in the fall (when the construction documents would be completed).

**3. c.**  
**December 1, 2020**

ATTACHMENT 1

**RECOMMENDATIONS:**

It is recommended that the City Council take the following actions:

1. Receive the Public Safety Facility Briefing presentation; and
2. Provide direction to Staff on which Facility Option to pursue; and
3. Based upon the option selected, direct Staff to return to the City Council with all necessary architectural and engineering contracts to design the Council selected project; and
4. Direct Staff to assemble a Bond Financing Team to structure Lease Revenue Bonds to finance the cost of the Council selected project; and
5. Direct Staff to return to the City Council with bond documents to authorize the bond sale.

**DISCUSSION:**

The City's existing leased property and evidence storage facility is in need of costly renovations. The City leases the facility with annual lease and energy costs totaling \$177,403 for FY 2020-21. The lease includes an annual escalator of 2.5%. As a result, lease payments will increase annually to an annual payment of \$372,000 in FY50. During that period, lease and energy costs would total nearly \$8 million. In the meantime, the leased facility has limited uses (storage) and the significant costs of needed renovations would be borne by the City. Much of the evidence collected by the Placentia Police Department housed in this facility is stored for extended periods of time. In addition, evidence collected in homicide cases must be permanently stored by the City, even long after the related cases have been adjudicated. Staff identified two potential options for the construction of a multi-purpose Public Safety Facility that would not only house evidence and property collected and stored by the Police Department, but a new 911 Public Safety Communications Center, an indoor subterranean shooting range, and storage for City operating departments.

In addition, the current lease rates paid by the City are considered below market and if the City were required to find a new facility to lease it could expect to pay significantly more each year in lease payments. Should the current lease not be renewed and given that industrial property vacancy rates are at an all-time low within the city, the City may have a difficult time locating a suitable vacant facility which can be secured and retrofitted. Staff have identified options that would include construction of a 16,000 SF to 19,000 SF public safety facility on City-owned property. The facility will house property and evidence, an indoor shooting range, and the City's Public Safety Communications Center.

If approved, the facility will be financed via the issuance of Lease Revenue Bonds over 30 years with the savings in annual lease and electricity payments used to offset most of the annual debt service for the new facility. Given the City's recent positive experience in its pension refinancing coupled with historically low rates, Staff is recommending that the City Council consider financing the project now as opposed to in the fall (when the construction documents would be completed).

There are two project options for City Council consideration. Both of these options as well as a private option were considered at the October 20, 2020 City Council meeting. At that meeting, the private option for consideration was remitted to the City Council Housing, Community Development Ad-Hoc Committee for review. In addition, additional information was requested by the Council on the shooting range, floor plan, and transition of communications center equipment.

**Base Project – (16,000SF)**

The City can finance the construction of a 16,000 SF facility that, through efficient architectural design, mechanical engineering, and space management, could provide for multiple public safety operational needs. The proposed facility will provide a 7,454 SF ground floor footprint, a 4,270 SF second floor mezzanine, and a 4,360 SF subterranean indoor shooting range. Other facility features include:

- 5,564 SF for property & evidence storage (ground floor)
- 1,512 SF for offices, restrooms, booking room, break room, conference room (ground floor)
- 4,270 SF for 911 Public Safety Communications Center, offices, break room, restrooms, conference/training room (second story)
- 4,360 SF subterranean 3 lane shooting range
- Solar panels and battery storage systems to help power the facility, reduce long-term energy costs, and provide redundant systems for this critical public safety facility

The estimated costs to design and construct the public safety facility are as follows:

- \$4,498,750 Construction (includes 25% contingency)
- \$ 350,000 Architectural & Engineering design
- \$ 195,000 Construction management and inspection
- \$5,043,750 Total facility cost

When factoring in financing costs, the total construction and financing cost for the Base Project is approximately \$8.4 million. Please note that total costs could vary depending upon the final building design and configuration.

**Alternative 1 - Base Project Plus Full Second Story Floor (19,000SF)**

Staff identified and evaluated an alternative to the Base 16,000 SF facility. Alternative 1 would add an additional 3,000 SF to the project by constructing a full 7,454 SF second floor which would provide for additional storage and office and conference room space, bringing the total building square footage to approximately 19,000 SF. Alternative 1 would increase the total cost of the facility by an additional \$800,000 for a total construction cost of \$5,843,750. When factoring in financing costs, the total construction and financing cost for the Alternative 1 Project is approximately \$9.7 million or \$1.3 million more than the Base Project. Please note that total costs could vary depending upon the final building design and configuration.

**FISCAL IMPACT:**

The City leases the current police and evidence facility with annual lease and energy costs totaling \$177,403 for FY 2020-21. The lease includes an annual escalator of 2.5%. As a result, lease payments will increase annually to an annual lease and electricity payment of \$372,000 in FY50. During that period, lease and energy costs would total nearly \$8 million. The costs to construct and finance the various project options are noted below:

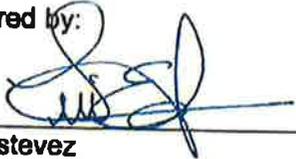
**Base Project:** \$5,043,750 construction cost; \$5,505,000 bond par amount; \$8,405,163 in total construction and financing costs; \$290,000 annual bond payments. Construction of this facility would save \$2,803,740 over the initial 30-year term of the bond payments. A larger, ongoing amount of savings will be derived after completion of the debt service payments.

**Alternative 1:** \$5,843,750 cost; \$6,355,000 bond par amount; \$9,708,713 in total construction and financing costs; \$335,000 annual bond payments. Construction of this facility would save \$1,931,223 over the initial 30-year term of the bond payments. A larger, ongoing amount of savings will be derived after completion of the debt service payments.

Depending on the facility option selected, bond payments would be partially offset by lease and energy savings from terminating the lease on the current storage facility. In addition, a 25% contingency has been added to the project cost estimates because of the various unknowns at this time since the final engineering process has yet to begin. This amount is higher than what is typically budgeted for contingencies; however, given the potential for increases in interest rates or construction costs or a combination of the two will impact the final annual debt service payment incurred by the City. Accordingly, this contingency amount represents a worst-case scenario and construction cost estimates will be continually refined during the planning and design phases of the project to ensure the project is delivered within the approved budget.

Staff and the City's financial consultants recommend that the City finance the public safety facility via the issuance of tax-exempt Lease Revenue Bonds (LRBs). LRBs are a common and widely accepted structure for financing public projects in California. As tonight's presentation explains, LRBs utilize a lease/lease-back structure of certain City assets. Bond payments would be largely offset by the reduced savings from either the elimination and/or substantial reduction in lease and energy payments on the current storage facility.

Prepared by:



Luis Estevez  
Acting Deputy City Administrator

Reviewed and approved:



Jessica Brown  
Director of Finance

**Reviewed and Approved:**

  
\_\_\_\_\_  
**Damien R. Arrula  
City Administrator**

**Attachment:**

**Presentation: Public Safety Facility Financing Briefing**



**PLACENTIA**  
Rich Heritage, Bright Future

# Public Safety Facility Financing & Construction December 1, 2020



# Public Safety Facility Project Goals

- City owns, not rents, a critical facility that houses critical operations and services the City is required to provide in perpetuity
- Facility is not subject to rent increases or potentially sold requiring the City to vacate the facility
- Provides long-term General Fund cost savings; pro forma extends beyond 30 years as this is a permanent facility the City will operate in perpetuity
- Constructs a high quality and professional facility to provide critical public safety services
- Provides new off-site storage capacity for City departments to utilize freeing up office/conference room space at City Hall and the police station.
- Creates off-site classroom/training space for City departments as well as joint training space opportunities with other agencies
- Shooting range reduces police department overtime & range costs



# Background

- City currently leases 30,000 SF facility to house evidence and property collected by the Placentia Police Department
- Facility is in overall fair to poor condition, was flooded two years ago due to heavy rains and requires extensive renovation and new evidence refrigeration units
- Lease and electricity costs range from \$177,403 in FY21 to a \$372,000 General Fund obligation in FY 2050-51
- Existing Lease & Electricity costs as presented have an annual escalator of 2.5%; Current lease rate is not market rate
- City currently pays \$7,500 annually for use of shooting range plus \$15,000 in associated overtime





# Existing and Future Costs

Fiscal Year	Lease & Electricity Payments
2021	\$177,403
2022	181,838
2023	186,384
2024	191,044
2025	195,820
2026	200,715
2027	205,733
2028	210,876
2029	216,148
2030	221,552
2031	227,091
2032	232,768
2033-2050*	\$5,341,089
	<b>\$7,983,180</b>

\*\$372,000 Annual Lease & Electricity cost beginning in FY 2050-51





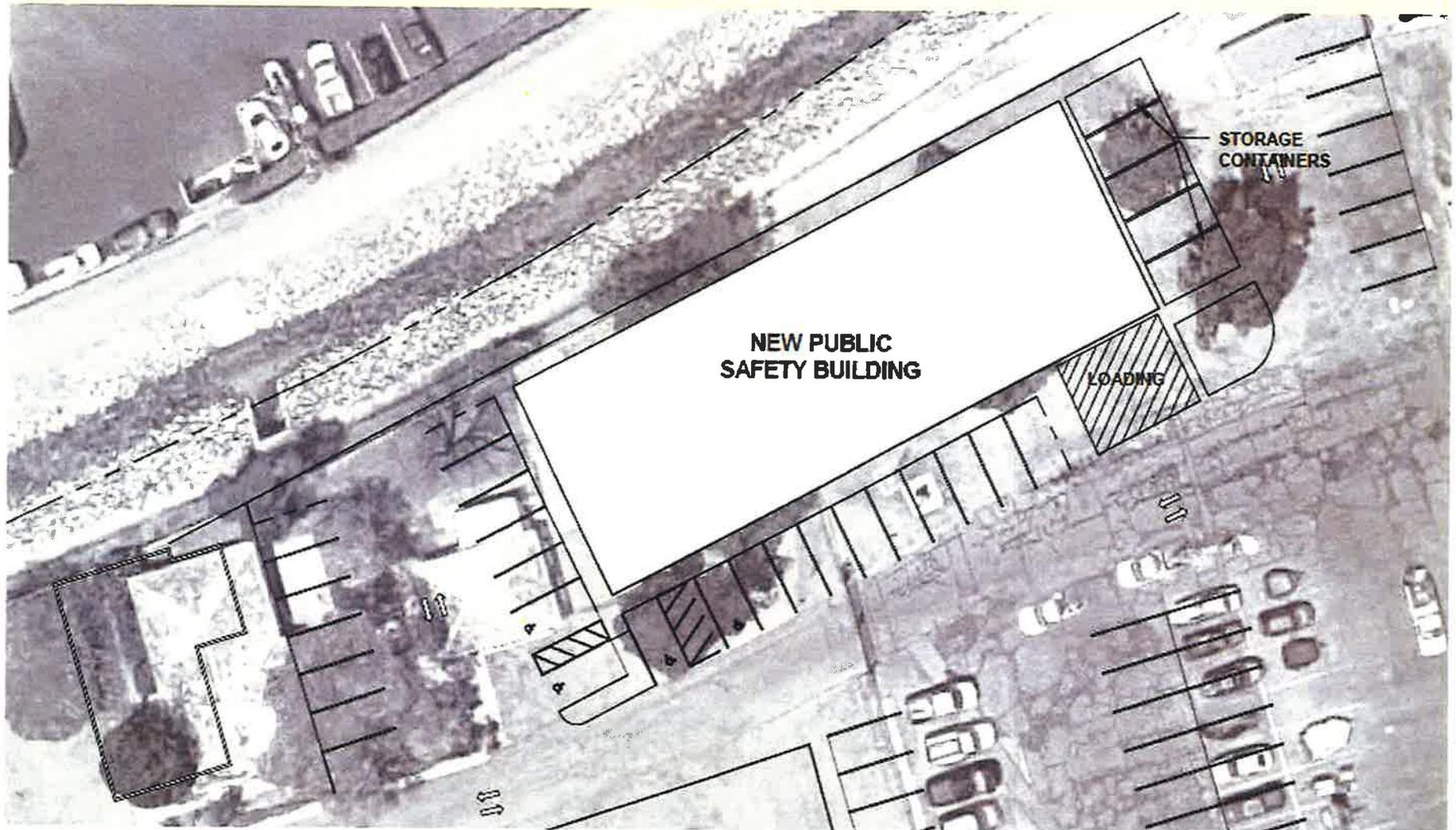
## Base Project Conceptual Elements

7,454 SF building footprint with a second-floor mezzanine and a subterranean shooting range on property located at the City Yard:

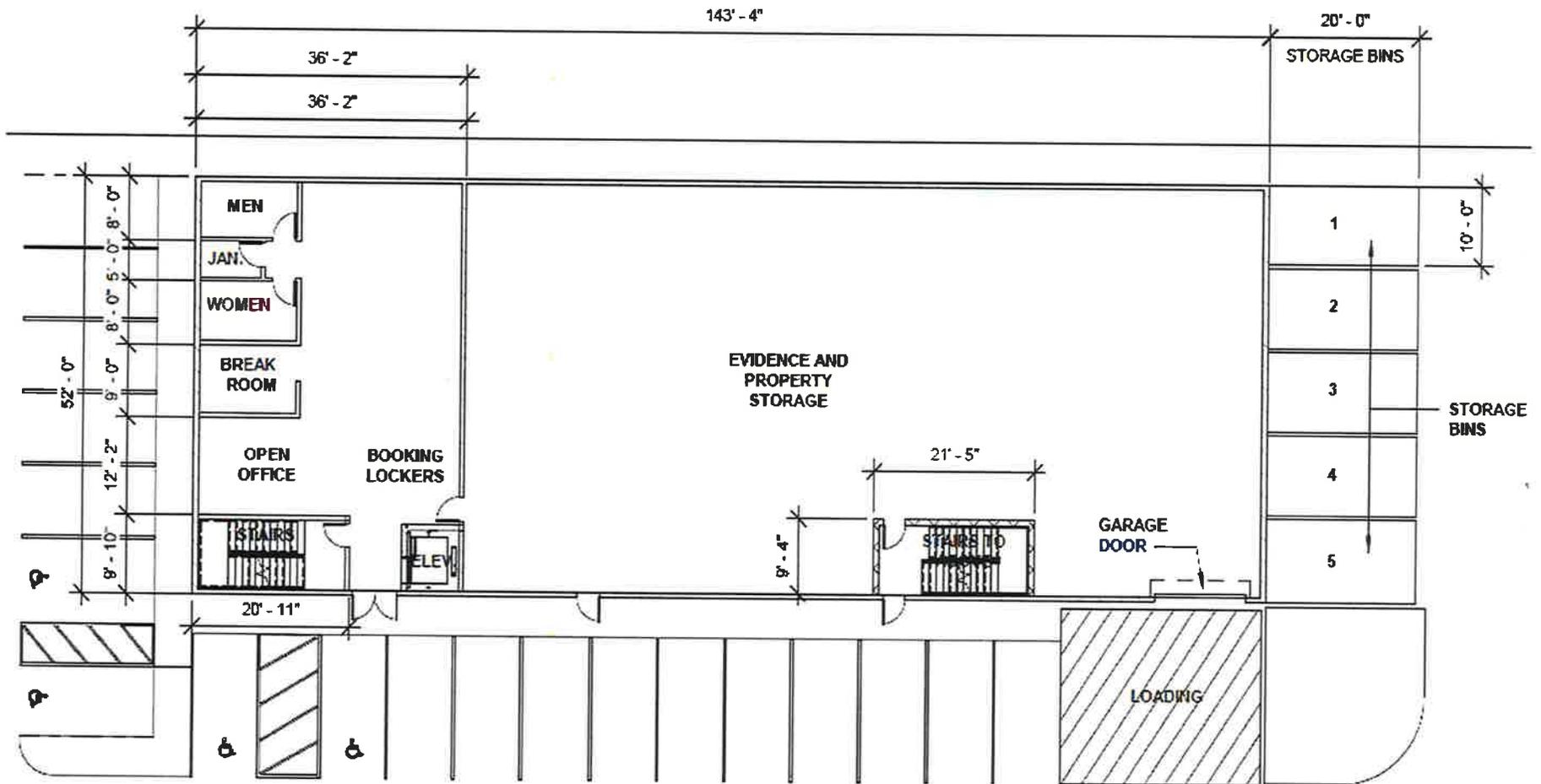
- 5,564 SF for property & evidence storage (ground floor)
- 1,512 SF for office, restrooms, evidence booking area, and break room (ground floor)
- 4,270 SF for 911 Public Safety Communications Center, offices, break room, restrooms, conference/training room (second floor mezzanine)
- 4,360 SF (3) lane shooting range (subterranean)
- Solar panels and battery storage systems to help power the facility, reduce long-term energy costs, and provide redundant systems for this critical public safety facility



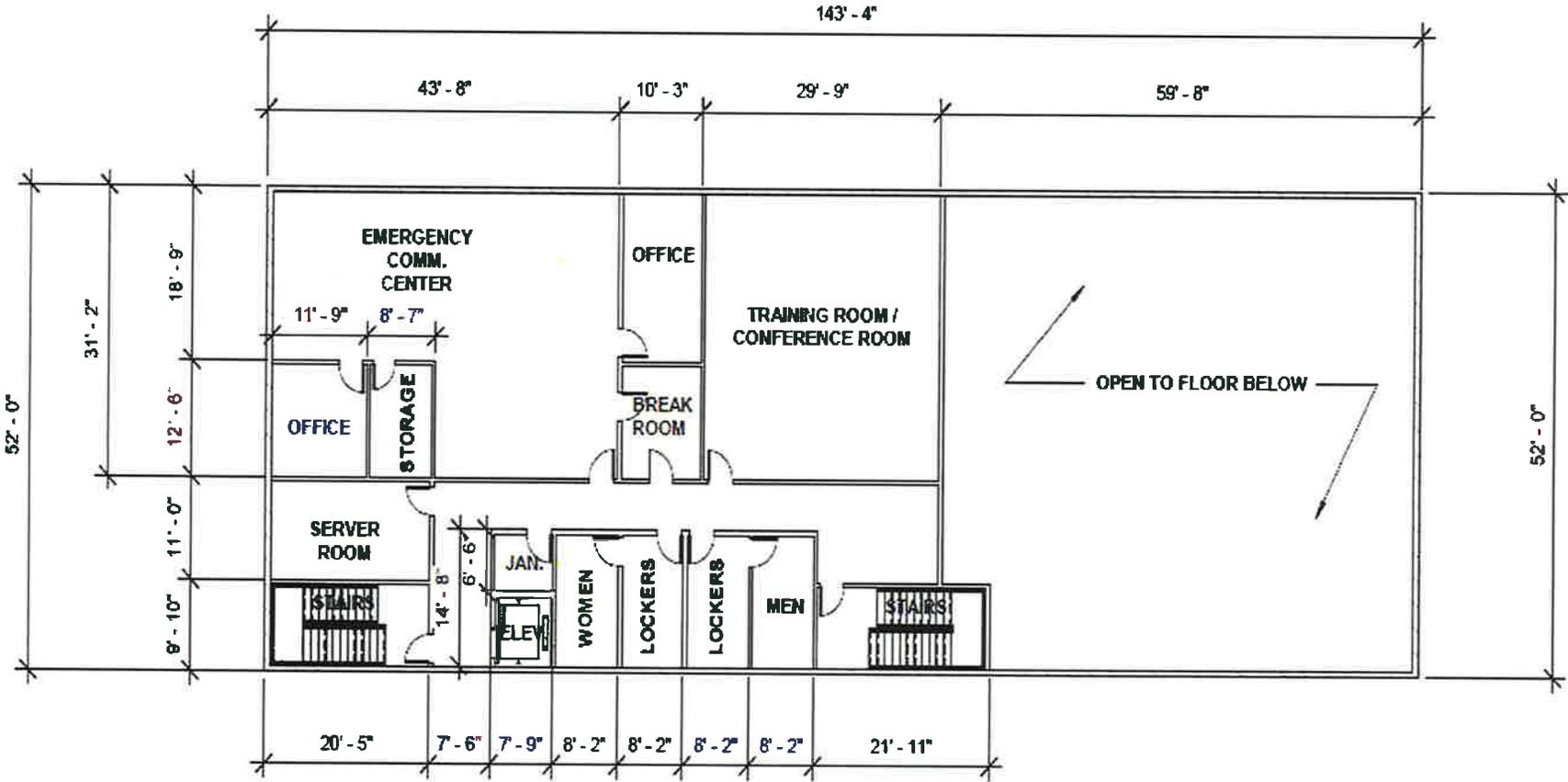
# Preliminary Site Plan



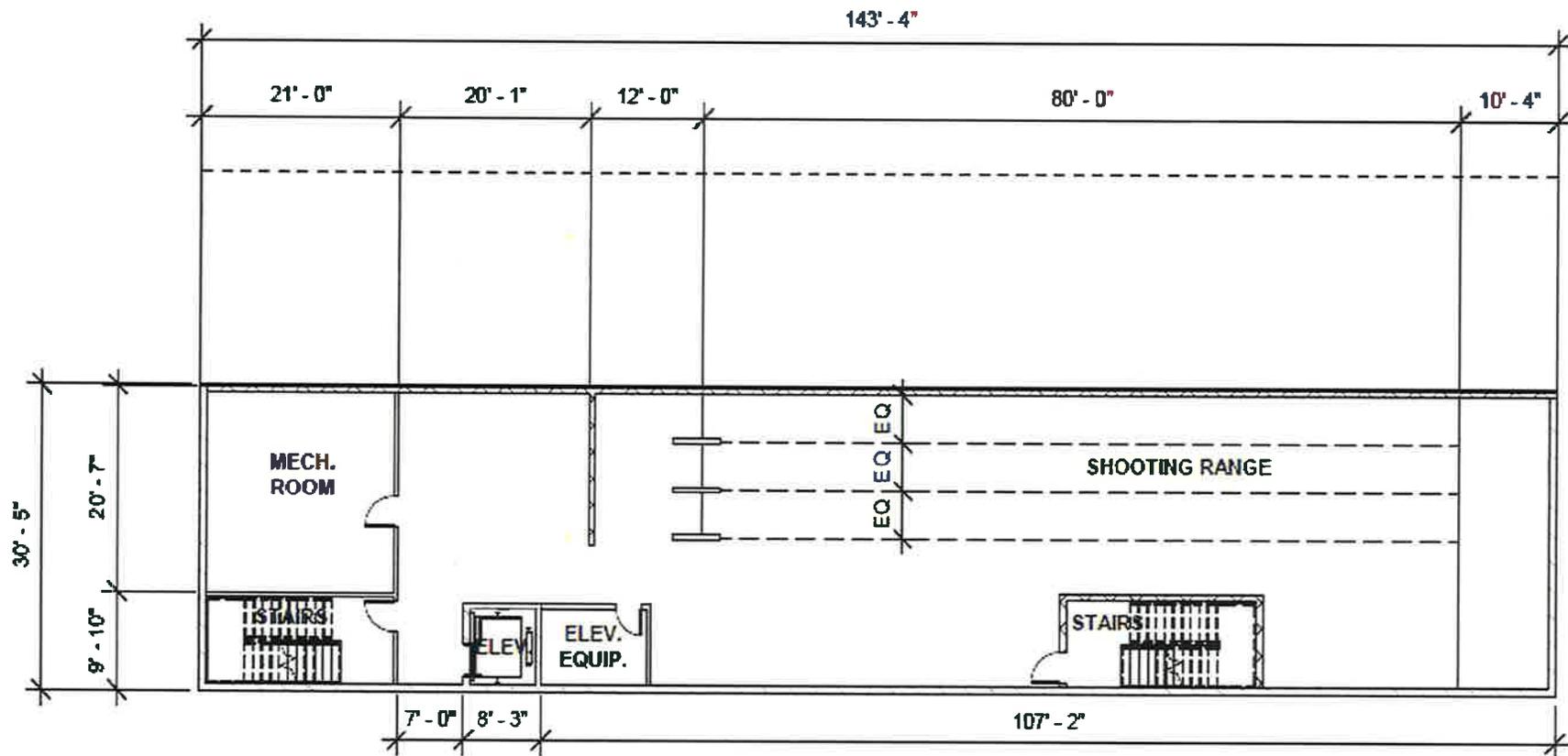
# 1st Floor Conceptual Floorplan



# 2<sup>nd</sup> Floor Mezzanine Conceptual Floor Plan



# Subterranean Shooting Range Conceptual Floor Plan



# Subterranean Shooting Range

- 3-lane subterranean range
  - Estimated cost: \$330,000
- 3-lane at-grade range
  - Estimated cost: \$205,000
  - At-grade range reduces available floor space for other uses and increases construction costs in other areas
    - Requires larger building footprint, requires a larger full second floor under Alternative 1, requires larger encroachment into Public Works Yard - all contributing to higher project costs
    - Requires more sound proofing
    - Reduces flexibility in allocating floor space for various uses to ensure noise and vibrations do not impact other facility operations



# Public Safety Communications Center

- Current Communications Center is 404 SF and holds 5 dispatch consoles including one for the on-duty Supervisor.
- The new Center as proposed is approximately 800 SF and could include as many as 8 dispatch consoles for future expansion and 2 designated training consoles in the training room.
- Some 911 phone infrastructure will need to be moved from Civic Center to new facility
  - Changes to 911 phone infrastructure requires reprogramming at AT&T Central Office and site changes at Civic Center
  - Move 4 copper 911/business lines at AT&T Central Office



# Public Safety Communications Center, Continued

- Opportunity to purchase an entirely new 911 backend paid for by Cal OES, 9-1-1 Emergency Communications Branch; existing system at end of useful service life, new backend along with new consoles provides newest available technology moving forward
- Back-up dispatch center will remain with Brea PD in the Interim
  - New cloud-based system will make this back up system obsolete
- New radio antennae, consoles and other miscellaneous equipment planned for new Communications Center
  - New radios, equipment and recent upgrades to Communications Center as part of the fire/EMS transition to be moved over to new facility
  - Small back-up dispatch center to be built inside City EOC





## Project Financing

City can issue Lease Revenue Bonds (LRBs) to finance the design and construction of a new facility in lieu of continuing to lease a facility for evidence and property storage.

- \$4,498,750 Construction costs (includes \$868,750 25% contingency)
- \$350,000 in A&E design costs
- \$195,000 in CM & inspection costs
- **\$5,043,750** Total facility cost



A&E – Complete PS&E	\$350,000
CM and Inspection	\$195,000
Deputy Inspection/Geotech	\$40,000
Utilities – Power, Water, Sewer, Gas, Telcom/IT Infrastructure	\$85,000
Miscellaneous Fees	\$25,000
Site Grading/Demo Existing Yard Facilities	\$50,000
Relocate/Reconstruct Yard Facilities	\$100,000
Subterranean Shooting Range	\$330,000
Shell/Building Core, Mech. Equipment, Fire Suppression	\$930,000
Interior TI/Finishes	\$200,000
Furniture, Fixtures and Equipment	\$170,000
Forensic and Emergency Communications Equipment	\$400,000
Cameras/Security Systems	\$50,000
Secured Concrete Vault	\$100,000
Solar/Battery Storage/Back-Up Generator	\$300,000
Elevator	\$150,000
Contingency @ 25%	\$868,750
Second Floor Mezzanine	\$700,000
<b>Total Base Project Cost</b>	<b>\$5,043,750</b>



# Public Safety Facility Financing Assumptions

- Tax exempt Lease Revenue Bonds (public use facility)
- LRB tax exempt rates est. 3.0% - 3.5%\* for a projected 30-year amortization
- City assets leased to Placentia Public Financing Authority; PFA leases assets to City
- PFA issues bonds backed by City lease payments
- Upon completion of construction and occupancy, City assets released and replaced by the new Public Safety Facility.

**\*Estimates only; subject to final bond structure and market rates at time of bond sale.**





## Lease Revenue Bond Financing Structure

- \$5,043,750 Design, CM/Inspection, Construction Fund
- \$292,000 Debt Service Reserve
- \$169,000 Costs of issuance (financial advisor, bond counsel, underwriter fees, Trustee, Title, etc.)
- **Total Bond Issue: \$5,505,000\***
- **Average annual debt service: \$290,000\***

\* Subject to market conditions at time of sale; could be more or less



# Base Project Bond Repayment Schedule

- Under Current Lease Terms over 30 years:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$7,983,180	\$8,405,163	(\$790,205)*

- Under Market Rate Lease Terms over 30 years:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$11,208,910	\$8,405,163	\$2,803,740*

\*Does not include ongoing annual maintenance and repair costs for leased facility





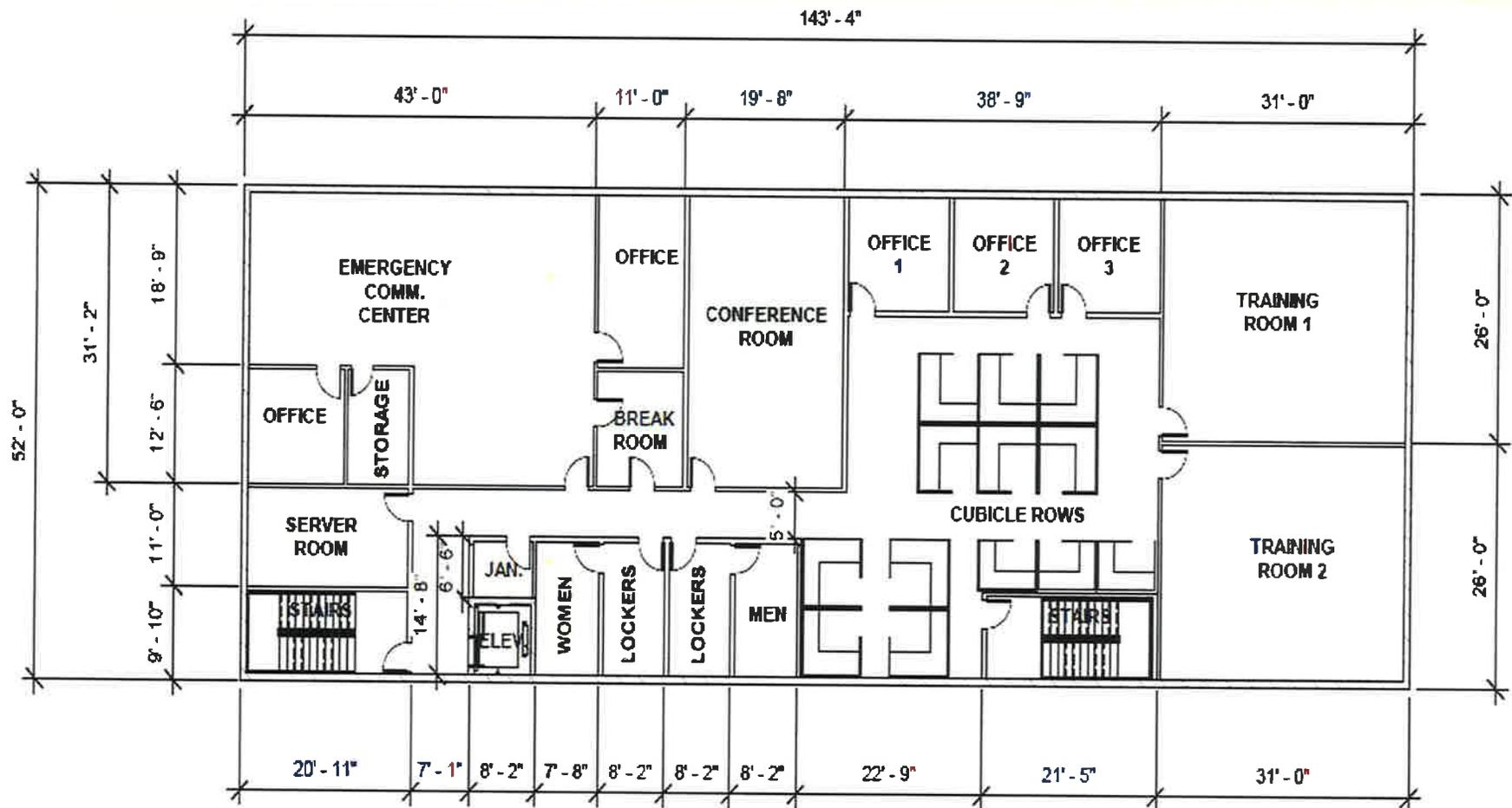
## Alternative 1 Full 2<sup>nd</sup> Floor

### Construct full 2<sup>nd</sup> floor for additional office space

- Provides an additional **3,184 SF** for a total of **7,454 SF** of 2<sup>nd</sup> floor office space
- Increased project cost to **\$5,843,750** from **\$5,043,750** including contingency
- Full 2<sup>nd</sup> floor estimated to cost an additional **\$800,000**
- Estimated additional debt service costs to the City of **\$1,303,550**



# Alternative 1: Second Floor 7,454 SF Conceptual Floor Plan Alternative 1





# Alternative 1

## Financing Structure

Full 7,454 SF 2nd Floor

- \$5,843,750 Design, C/M, Construction Fund
- \$337,000 Debt Service Reserve Fund
- \$174,000 Costs of Issuance (financial advisor, bond counsel, underwriter fees)
- **Total Bond Issue: \$6,355,000\***
- **Average annual debt service: \$335,000\***

\*Subject to Market Conditions at time of sale



# Alternative 1

## Bond Repayment Schedule

- Under Current Lease Terms over 30 years:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$7,983,180	\$9,708,713	(\$2,093,755)*

- Under Market Rate Lease Terms over 30 years:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$11,208,910	\$9,708,713	\$1,931,223*

\*Does not include ongoing annual maintenance and repair costs of leased facility



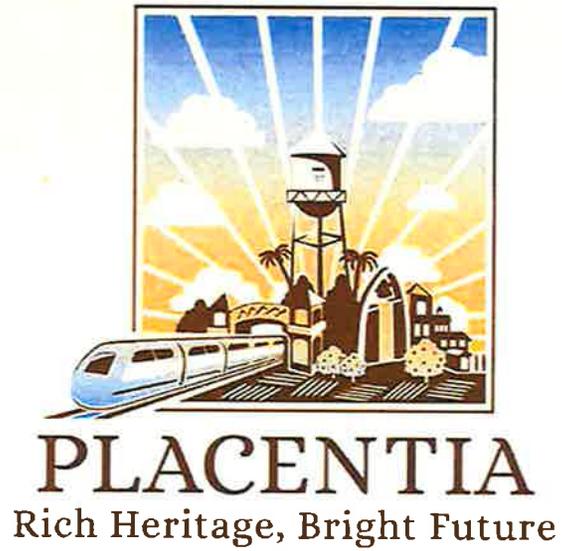


## Next Steps & Timeline

- **December 1, 2020** – City Council approves a project alternative to construct and bond sale in concept, and directs staff to assemble financing team for further analysis
- **December 2, 2020** - Staff issues RFP for A&E Services
- **December 2020** - City Administrator retains financial advisor, bond & disclosure counsel, & bond underwriter
- **January 12, 2021** – City Council considers and approves bond documents and resolutions and directs staff to proceed with bond sale
- **January 19, 2021** – Bonds are sold
- **February 2, 2021** – City Council considers and awards A&E Professional Services Agreement
- **February 2021 – October 2021** – A&E design completed; construction bids solicited
- **November 2, 2021** – City Council awards construction contract
- **November 2021 – September 2022** – Construction period
- **September 2022 – December 2022** – Move-in/occupy



# Questions?



# GEOTECHNICAL INVESTIGATION

---

## PROPOSED PUBLIC SAFETY FACILITY 2999 EAST LA JOLLA STREET PLACENTIA, CALIFORNIA

APN: 344-102-09



**GEOCON**  
WEST, INC.

GEOTECHNICAL  
ENVIRONMENTAL  
MATERIALS

PREPARED FOR

**CITY OF PLACENTIA  
PUBLIC SERVICE AND INFRASTRUCTURE  
PLACENTIA, CALIFORNIA**

**PROJECT NO. W1274-88-01**

**FEBRUARY 4, 2021**

ATTACHMENT 2



Project No. W1274-88-01  
February 4, 2021

Mr. Luis Estevez  
City of Placentia – Public Service and Infrastructure  
401 East Chapman Avenue  
Placentia, CA 92870

Subject: GEOTECHNICAL INVESTIGATION  
PROPOSED PUBLIC SAFETY FACILITY  
2999 EAST LA JOLLA STREET  
PLACENTIA, CALIFORNIA  
APN: 344-102-09

Dear Mr. Estevez:

In accordance with your authorization of our proposal dated December 2, 2020, we have performed a geotechnical investigation for the proposed public safety facility project located at 2999 East La Jolla Street in the City of Placentia, California. The accompanying report presents the findings of our study and our conclusions and recommendations pertaining to the geotechnical aspects of proposed design and construction. Based on the results of our investigation, it is our opinion that the site can be developed as proposed, provided the recommendations of this report are followed and implemented during design and construction.

If you have any questions regarding this report, or if we may be of further service, please contact the undersigned.

Very truly yours,

GEOCON WEST, INC.

John Stapleton  
Staff Engineer



Harry Derkalousdian  
PE 79694



Gerald A. Kasman  
CEG 2251

(EMAIL) Addressee

## TABLE OF CONTENTS

1.	PURPOSE AND SCOPE .....	1
2.	SITE AND PROJECT DESCRIPTION .....	1
3.	GEOLOGIC SETTING .....	2
4.	SOIL AND GEOLOGIC CONDITIONS.....	2
4.1	Artificial Fill .....	2
4.2	Young Alluvial Fan Deposits.....	3
5.	GROUNDWATER.....	3
6.	GEOLOGIC HAZARDS.....	3
6.1	Surface Fault Rupture .....	3
6.2	Seismicity.....	5
6.3	Seismic Design Criteria .....	5
6.4	Liquefaction Potential.....	7
6.5	Seismically Induced Settlement.....	8
6.6	Slope Stability.....	9
6.7	Earthquake-Induced Flooding.....	9
6.8	Tsunamis, Seiches, and Flooding.....	9
6.9	Oil Fields & Methane Potential .....	10
6.10	Subsidence .....	10
7.	CONCLUSIONS AND RECOMMENDATIONS.....	11
7.1	General.....	11
7.2	Soil and Excavation Characteristics.....	14
7.3	Minimum Resistivity, pH, and Water-Soluble Sulfate .....	14
7.4	Grading .....	15
7.5	Shrinkage .....	18
7.6	Foundation Design .....	18
7.7	Foundation Settlement .....	19
7.8	Miscellaneous Foundations.....	20
7.9	Lateral Design.....	20
7.10	Exterior Slabs-on-Grade .....	21
7.11	Preliminary Paving Design .....	23
7.12	Retaining Wall Design.....	24
7.13	Dynamic (Seismic) Lateral Forces.....	26
7.14	Retaining Wall Drainage.....	27
7.15	Elevator Pit Design .....	27
7.16	Elevator Piston.....	28
7.17	Temporary Excavations .....	28
7.18	Shoring – Soldier Pile Design and Installation .....	29
7.19	Stormwater Infiltration.....	34
7.20	Surface Drainage.....	35
7.21	Plan Review .....	36

LIMITATIONS AND UNIFORMITY OF CONDITIONS

LIST OF REFERENCES

## **TABLE OF CONTENTS (Continued)**

### **MAPS, TABLES, AND ILLUSTRATIONS**

Figure 1, Vicinity Map  
Figure 2A, Site Plan  
Figure 2B, Building Cross Section  
Figure 3, Regional Fault Map  
Figure 4, Regional Seismicity Map  
Figures 5 through 8, DE Empirical Estimation of Liquefaction Potential  
Figures 9 through 12, MCE Empirical Estimation of Liquefaction Potential  
Figures 13 through 16, Evaluation of Earthquake-Induced Settlements  
Figure 17, Retaining Wall Pressure Calculation  
Figures 18 and 19, Retaining Wall Drain Detail  
Figure 20, Shoring Pressure Calculation  
Figure 21, Percolation Test Results

### **APPENDIX A**

FIELD INVESTIGATION  
Figures A1 and A2, Boring Logs

### **APPENDIX B**

LABORATORY TESTING  
Figures B1 through B5, Direct Shear Test Results  
Figures B6 through B13, Consolidation Test Results  
Figures B14 and B15, Grain Size Analysis Test Results  
Figures B16, Modified Compaction Test Results  
Figures B17, Expansion Index Test Results  
Figure B18, Corrosivity Test Results

## GEOTECHNICAL INVESTIGATION

### 1. PURPOSE AND SCOPE

This report presents the results of a geotechnical investigation for the public safety facility located at 2999 East La Jolla Street in the City of Placentia, California (see Vicinity Map, Figure 1). The purpose of the investigation was to evaluate subsurface soil and geologic conditions underlying the site and, based on conditions encountered, to provide conclusions and recommendations pertaining to the geotechnical aspects of design and construction.

The scope of this investigation included a site reconnaissance, field exploration, laboratory testing, engineering analysis, and the preparation of this report. The site was explored on December 28, 2020, by excavating two 8-inch diameter borings to depths of 60½ feet below the existing ground surface using a truck-mounted hollow-stem auger drilling machine. The approximate locations of the exploratory borings are depicted on the Site Plan (see Figure 2A). A detailed discussion of the field investigation, including the boring logs, is presented in Appendix A.

Laboratory tests were performed on selected soil samples obtained during the investigation to determine pertinent physical and chemical soil properties. Appendix B presents a summary of the laboratory test results.

The recommendations presented herein are based on analysis of the data obtained during the investigation and our experience with similar soil and geologic conditions. References reviewed to prepare this report are provided in the *List of References* section.

If project details vary significantly from those described herein, Geocon should be contacted to determine the necessity for review and possible revision of this report.

### 2. SITE AND PROJECT DESCRIPTION

The subject site is located at 2999 East La Jolla Street in the City of Placentia, California. The area of proposed construction is located at the City of Placentia public works yard and is currently occupied by a grass lawn area and an existing single-story structure. The area of proposed construction is bounded by a concrete v-ditch and a rock-lined drainage channel to the north, an asphalt paved parking lot to the south, an asphalt parking lot and single-story storage structure to the east, and two single-story structures to the west. The site is relatively level, with no pronounced highs or lows. Surface water drainage in the location of the proposed structure appears to have no discernable pattern. Vegetation onsite consists of grass, and trees and shrubs confined to planter areas.

Based on the information provided by the Client, it is our understanding that the proposed project will consist of a new two-story public safety facility. The structure will be partially underlain by one subterranean level beneath the southern half of the structure. Additional improvements will consist of a parking area and miscellaneous hardscape improvements. The proposed structure and site improvements are illustrated on the Site Plan (see Figure 2).

Based on the preliminary nature of the design at this time, wall and column loads were not available. It is anticipated that column loads for the proposed structure will range from 150 to 300 kips, and wall loads will range from 1.5 to 3 kips per linear foot.

Once the design phase and foundation loading configuration proceeds to a more finalized plan, the recommendations within this report should be reviewed and revised, if necessary. Any changes in the design, location or elevation of any structure, as outlined in this report, should be reviewed by this office. Geocon should be contacted to determine the necessity for review and possible revision of this report.

### **3. GEOLOGIC SETTING**

The subject site is situated at the south-central portion of the Orange County Coastal Plain, a relatively flat-lying alluviated surface with an average slope of less than 20 feet per mile. The lowland surface is bounded by the Puente Hills and the Chino Hills on the north, the Peralta Hills and Santa Ana Mountains on the east, the Pacific Ocean on the south and southwest, and the San Joaquin Hills on the southeast (California Department of Water Resources [CDWR], 1967). Prominent structural features within the Orange County Coastal Plain include the central lowland plain and the northwest trending line of low hills and mesas underlain by the Newport-Inglewood Fault Zone that include Newport Mesa, Huntington Beach Mesa, Bolsa Chica Mesa, and Landing Hill (CDWR, 1967).

### **4. SOIL AND GEOLOGIC CONDITIONS**

Based on our field investigation and published geologic maps of the area, the site is underlain by artificial fill and unconsolidated young (Holocene) alluvial fan deposits consisting of gravel, sand, silt and clay derived from the nearby Santa Ana River (CGS, 2010). Detailed stratigraphic profiles of the materials encountered at the site are provided on the boring logs in Appendix A.

#### **4.1 Artificial Fill**

Artificial fill was encountered in our explorations to a maximum depth of 2¼ feet below existing ground surface. The artificial fill generally consists of dark brown clayey sand that can be characterized as medium dense and moist. The fill is likely the result of past grading or construction activities at the site. Deeper fill may exist between excavations and in other portions of the site that were not directly explored.

## **4.2 Young Alluvial Fan Deposits**

Young alluvial fan deposits were encountered beneath the fill. The alluvium generally consists brown to light brown poorly graded and well-graded sand, and clayey sand. The alluvial fan soils are characterized as slightly moist to moist and loose to very dense.

## **5. GROUNDWATER**

A review of the Seismic Hazard Zone Report for the Orange Quadrangle (California Division of Mines and Geology [CDMG], 1997) indicates historic high groundwater is approximately 25 feet below the ground surface. Groundwater information presented in this document is generated from data collected in the early 1900's to the late 1990s. Based on current groundwater basin management practices, it is unlikely that groundwater levels will ever exceed the historic high levels.

Groundwater was not encountered in our field explorations, drilled to a maximum depth of 60½ feet below the existing ground surface. Based on the reported historic high groundwater levels in the site vicinity (CDMG, 1997), the lack of groundwater in our borings, and the depth of proposed construction, groundwater is neither expected to be encountered during construction, nor have a detrimental effect on the project. However, it is not uncommon for groundwater levels to vary seasonally or for groundwater seepage conditions to develop where none previously existed, especially in impermeable fine-grained soils which are heavily irrigated or after seasonal rainfall. In addition, recent requirements for stormwater infiltration could result in shallower seepage conditions in the immediate site vicinity. Proper surface drainage of irrigation and precipitation will be critical for future performance of the project. Recommendations for drainage are provided in the *Surface Drainage* section of this report (see Section 7.20).

## **6. GEOLOGIC HAZARDS**

### **6.1 Surface Fault Rupture**

The numerous faults in Southern California include Holocene-active, pre-Holocene, and inactive faults. The criteria for these major groups are based on criteria developed by the California Geological Survey (CGS, formerly known as CDMG) for the Alquist-Priolo Earthquake Fault Zone Program (CGS, 2018). By definition, a Holocene-active fault is one that has had surface displacement within Holocene time (about the last 11,700 years). A pre-Holocene fault has demonstrated surface displacement during Quaternary time (approximately the last 1.6 million years) but has had no known Holocene movement. Faults that have not moved in the last 1.6 million years are considered inactive.

The site is not within a state-designated Alquist-Priolo Earthquake Fault Zone (CGS, 2021a; CGS, 2021b) for surface fault rupture hazards. No Holocene-active or pre-Holocene faults with the potential for surface fault rupture are known to pass directly beneath the site. Therefore, the potential for surface rupture due to faulting occurring beneath the site during the design life of the proposed development is considered low. However, the site is located in the seismically active Southern California region, and could be subjected to moderate to strong ground shaking in the event of an earthquake on one of the many active Southern California faults. The faults in the vicinity of the site are shown in Figure 3, Regional Fault Map.

The closest surface trace of an active fault to the site is the Elsinore Fault, located approximately 4.7 mile to the northeast (USGS, 2006). Other nearby active faults include the Newport-Inglewood Fault Zone, the Sierra Madre Fault Zone, and the Raymond Fault located approximately 14.9 miles to the southwest, 19.8 miles north, and 22.4 miles northwest of the site, respectively. The active San Andreas Fault Zone is located approximately 36 miles northeast of the site (USGS, 2006; Ziony and Jones, 1989).

Several buried thrust faults, commonly referred to as blind thrusts, underlie the Los Angeles Basin at depth. These faults are not exposed at the ground surface and are typically identified at depths greater than 3.0 kilometers. The October 1, 1987,  $M_w$  5.9 Whittier Narrows earthquake and the January 17, 1994,  $M_w$  6.7 Northridge earthquake were a result of movement on the Puente Hills Blind Thrust and the Northridge Thrust, respectively. These thrust faults and others in the greater Los Angeles area are not exposed at the surface and do not present a potential surface fault rupture hazard at the site; however, these deep thrust faults are considered active features capable of generating future earthquakes that could result in moderate to significant ground shaking at the site.

## 6.2 Seismicity

As with all of Southern California, the site has experienced historic earthquakes from various regional faults. The seismicity of the region surrounding the site was formulated based on research of an electronic database of earthquake data. The epicenters of recorded earthquakes with magnitudes equal to or greater than 5.0 in the site vicinity are depicted on Figure 4, Regional Seismicity Map. A partial list of moderate to major magnitude earthquakes that have occurred in the Southern California area within the last 100 years is included in the following table.

**LIST OF HISTORIC EARTHQUAKES**

Earthquake (Oldest to Youngest)	Date of Earthquake	Magnitude	Distance to Epicenter (Miles)	Direction to Epicenter
Near Redlands	July 23, 1923	6.3	36	ENE
Long Beach	March 10, 1933	6.4	18	SSW
Tehachapi	July 21, 1952	7.5	102	NW
San Fernando	February 9, 1971	6.6	49	NW
Whittier Narrows	October 1, 1987	5.9	18	NW
Sierra Madre	June 28, 1991	5.8	29	NNW
Landers	June 28, 1992	7.3	85	ENE
Big Bear	June 28, 1992	6.4	64	ENE
Northridge	January 17, 1994	6.7	45	WNW
Hector Mine	October 16, 1999	7.1	104	ENE
Ridgecrest	July 5, 2019	7.1	132	N

The site could be subjected to strong ground shaking in the event of an earthquake. However, this hazard is common in Southern California and the effects of ground shaking can be mitigated if the proposed structures are designed and constructed in conformance with current building codes and engineering practices.

## 6.3 Seismic Design Criteria

The following table summarizes the site-specific design criteria obtained from the 2019 California Building Code (CBC; Based on the 2018 International Building Code [IBC] and ASCE 7-16), Chapter 16 Structural Design, Section 1613 Earthquake Loads. The data was calculated using the online application *Seismic Design Maps*, provided by OSHPD. The short spectral response uses a period of 0.2 second. We evaluated the Site Class based on the discussion in Section 1613.2.2 of the 2019 CBC and Table 20.3-1 of ASCE 7-16. The values presented on the following page are for the risk-targeted maximum considered earthquake ( $MCE_R$ ).

### 2019 CBC SEISMIC DESIGN PARAMETERS

Parameter	Value	2019 CBC Reference
Site Class	D	Section 1613.2.2
MCE <sub>R</sub> Ground Motion Spectral Response Acceleration – Class B (short), S <sub>S</sub>	1.631g	Figure 1613.2.1(1)
MCE <sub>R</sub> Ground Motion Spectral Response Acceleration – Class B (1 sec), S <sub>1</sub>	0.575g	Figure 1613.2.1(2)
Site Coefficient, F <sub>A</sub>	1	Table 1613.2.3(1)
Site Coefficient, F <sub>V</sub>	1.725*	Table 1613.2.3(2)
Site Class Modified MCE <sub>R</sub> Spectral Response Acceleration (short), S <sub>MS</sub>	1.631g	Section 1613.2.3 (Eqn 16-36)
Site Class Modified MCE <sub>R</sub> Spectral Response Acceleration – (1 sec), S <sub>M1</sub>	0.992g*	Section 1613.2.3 (Eqn 16-37)
5% Damped Design Spectral Response Acceleration (short), S <sub>DS</sub>	1.088g	Section 1613.2.4 (Eqn 16-38)
5% Damped Design Spectral Response Acceleration (1 sec), S <sub>D1</sub>	0.661g*	Section 1613.2.4 (Eqn 16-39)
<b>Note:</b> *Per Section 11.4.8 of ASCE/SEI 7-16, a ground motion hazard analysis shall be performed for projects for Site Class “E” sites with S <sub>S</sub> greater than or equal to 1.0g and for Site Class “D” and “E” sites with S <sub>1</sub> greater than 0.2g. Section 11.4.8 also provides exceptions which indicates that the ground motion hazard analysis may be waived provided the exceptions are followed. Using the code based values presented in the table above, in lieu of a performing a ground motion hazard analysis, requires the exceptions outlined in ASCE 7-16 Section 11.4.8 be followed.		

The table below presents the mapped maximum considered geometric mean (MCE<sub>G</sub>) seismic design parameters for projects located in Seismic Design Categories of D through F in accordance with ASCE 7-16.

### ASCE 7-16 PEAK GROUND ACCELERATION

Parameter	Value	ASCE 7-16 Reference
Mapped MCE <sub>G</sub> Peak Ground Acceleration, PGA	0.696g	Figure 22-7
Site Coefficient, F <sub>PGA</sub>	1.1	Table 11.8-1
Site Class Modified MCE <sub>G</sub> Peak Ground Acceleration, PGA <sub>M</sub>	0.766g	Section 11.8.3 (Eqn 11.8-1)

The Maximum Considered Earthquake Ground Motion (MCE) is the level of ground motion that has a 2 percent chance of exceedance in 50 years, with a statistical return period of 2,475 years. According to the 2019 California Building Code and ASCE 7-16, the MCE is to be utilized for the evaluation of liquefaction, lateral spreading, seismic settlements, and it is our understanding that the intent of the Building code is to maintain “Life Safety” during a MCE event. The Design Earthquake Ground Motion (DE) is the level of ground motion that has a 10 percent chance of exceedance in 50 years, with a statistical return period of 475 years.

Deaggregation of the MCE peak ground acceleration was performed using the USGS online Unified Hazard Tool, 2014 Conterminous U.S. Dynamic edition (v4.2.0). The result of the deaggregation analysis indicates that the predominant earthquake contributing to the MCE peak ground acceleration is characterized as a 6.73 magnitude event occurring at a hypocentral distance of 10.23 kilometers from the site.

Deaggregation was also performed for the Design Earthquake (DE) peak ground acceleration, and the result of the analysis indicates that the predominant earthquake contributing to the DE peak ground acceleration is characterized as a 6.63 magnitude occurring at a hypocentral distance of 15.89 kilometers from the site.

Conformance to the criteria in the above tables for seismic design does not constitute any kind of guarantee or assurance that significant structural damage or ground failure will not occur if a large earthquake occurs. The primary goal of seismic design is to protect life, not to avoid all damage, since such design may be economically prohibitive.

#### **6.4 Liquefaction Potential**

Liquefaction is a phenomenon in which loose, saturated, relatively cohesionless soil deposits lose shear strength during strong ground motions. Primary factors controlling liquefaction include intensity and duration of ground motion, gradation characteristics of the subsurface soils, in-situ stress conditions, and the depth to groundwater. Liquefaction is typified by a loss of shear strength in the liquefied layers due to rapid increases in pore water pressure generated by earthquake accelerations.

The current standard of practice, as outlined in the “Recommended Procedures for Implementation of DMG Special Publication 117, Guidelines for Analyzing and Mitigating Liquefaction in California” and “Special Publication 117A, Guidelines for Evaluating and Mitigating Seismic Hazards in California” requires liquefaction analysis to a depth of 50 feet below the lowest portion of the proposed structure. Liquefaction typically occurs in areas where the soils below the water table are composed of poorly consolidated, fine to medium-grained, primarily sandy soil. In addition to the requisite soil conditions, the ground acceleration and duration of the earthquake must also be of a sufficient level to induce liquefaction.

A review of the State of California Seismic Hazard Zone Map for the Orange Quadrangle (CDMG, 1998) indicates that the site is located in an area designated as having a potential for liquefaction. Also, the City of Placentia Safety Element (2018) indicates the site is located within an area with a potential for liquefaction.

Liquefaction analysis of the soils underlying the site was performed using an updated version of the spreadsheet template LIQ2\_30.WQ1 developed by Thomas F. Blake (1996). This program utilizes the 1996 NCEER method of analysis. This semi-empirical method is based on a correlation between values of Standard Penetration Test (SPT) resistance and field performance data.

The liquefaction analysis was performed for a Design Earthquake level by using a historic high groundwater table of 25 feet below the ground surface, a magnitude 6.63 earthquake, and a peak horizontal acceleration of 0.512g ( $\frac{2}{3}PGA_M$ ). The enclosed liquefaction analyses, included herein for borings B1 and B2, indicate that the alluvial soils below the historic high groundwater could be prone to between 0.6 and 0.5 inches, respectively, of liquefaction induced settlement during Design Earthquake ground motion (see enclosed calculation sheets, Figures 5 through 8).

It is our understanding that the intent of the Building Code is to maintain "Life Safety" during Maximum Considered Earthquake level events. Therefore, additional analysis was performed to evaluate the potential for liquefaction during a MCE event. The structural engineer should evaluate the proposed structure for the anticipated MCE liquefaction induced settlements and verify that anticipated deformations would not cause the foundation system to lose the ability to support the gravity loads and/or cause collapse of the structure.

The liquefaction analysis was also performed for the Maximum Considered Earthquake level by using a historic high groundwater table of 25 feet below the ground surface, a magnitude 6.73 earthquake, and a peak horizontal acceleration of 0.767 ( $PGA_M$ ). The enclosed liquefaction analyses, included herein for borings B1 and B2, indicate that the alluvial soils below the historic high groundwater could be prone to between 1.5 and 0.7 inches, respectively, of liquefaction induced settlement during Maximum Considered Earthquake ground motion (see enclosed calculation sheets, Figures 9 through 12).

## **6.5 Seismically Induced Settlement**

Dynamic compaction of dry and loose sands may occur during a major earthquake. Typically, settlements occur in thick beds of such soils. The seismically induced settlement calculations were performed in accordance with the American Society of Civil Engineers, Technical Engineering and Design Guides as adapted from the US Army Corps of Engineers, No. 9.

The calculations provided herein for borings B1 and B2 indicate that the soil above the historic high groundwater level of 25 feet could be prone to between 0.07 and 0.13 inches, respectively, of settlement as a result of the Design Earthquake peak ground acceleration ( $\frac{2}{3}PGA_M$ ), respectively.

The calculations provided herein for borings B1 and B2 indicate that the soil above the historic high groundwater level of 25 feet could be prone to between 0.2 and 0.28 inches, respectively, of settlement as a result of the Maximum Considered Earthquake peak ground acceleration ( $PGA_M$ ), respectively.

Calculations of the anticipated seismically induced settlements are provided as Figures 13 through 16.

## **6.6 Slope Stability**

The topography at the site is relatively level and the topography in the immediate site vicinity slopes gently to the west-southwest. The City of Placentia Safety Element (2018) indicates the site is not within an area identified as having a potential for slope instability. Additionally, the site is not within an area identified as having a potential for seismic slope instability (CDMG, 1998). There are no known landslides near the site, nor is the site in the path of any known or potential landslides. Therefore, the potential for slope stability hazards to adversely affect the proposed development is considered low.

## **6.7 Earthquake-Induced Flooding**

Earthquake-induced flooding is inundation caused by failure of dams or other water-retaining structures due to earthquakes. The City of Placentia Safety Element (2018) indicates that the site is located within the Prado Dam and Carbon Canyon Dam inundation areas. However, these reservoirs, as well as others in California, are continually monitored by various governmental agencies (such as the State of California Division of Safety of Dams and the U.S. Army Corps of Engineers) to guard against the threat of dam failure. Current design, construction practices, and ongoing programs of review, modification, or total reconstruction of existing dams are intended to ensure that all dams are capable of withstanding the maximum considered earthquake (MCE) for the site. Therefore, the potential for inundation at the site as a result of an earthquake-induced dam failure is considered low.

## **6.8 Tsunamis, Seiches, and Flooding**

The site is not located within a coastal area. Therefore, tsunamis are not considered a significant hazard at the site.

Seiches are large waves generated in enclosed bodies of water in response to ground shaking. No major water-retaining structures are located immediately up gradient from the project site. Therefore, flooding resulting from a seismically induced seiche is considered unlikely.

The site is within a Zone X as defined by the Federal Emergency Management Agency (FEMA, 2021). Sites within a Zone X have a minimal potential for flooding (FEMA, 2021). The City of Placentia Safety Element (2018) indicates the site is not within a 100-year flood zone.

## **6.9 Oil Fields & Methane Potential**

Review of the California Geologic Energy Management Division (CalGEM) Well Finder Website indicates that the site is located within the Richfield Oil Field. The nearest well to the site is the Placentia Oil Co. Well Number 1, an idle oil and gas production well, located approximately 220 feet to the south (CalGEM, 2021). Due to the voluntary nature of record reporting by the oil well drilling companies, wells may be improperly located or not shown on the location map. Undocumented wells could be encountered during construction. Any wells encountered will need to be properly abandoned in accordance with the current requirements of the CalGEM.

Since the site is within the Richfield Oil Field, there could be a potential for methane and other volatile gases to occur at the site which may require mitigation. Should it be determined that a methane study is required for the proposed development it is recommended that a qualified methane consultant be retained to perform the study and provide mitigation measures, as necessary.

## **6.10 Subsidence**

Subsidence occurs when a large portion of land is displaced vertically, usually due to the withdrawal of groundwater, oil, or natural gas. Soils that are particularly subject to subsidence include those with high silt or clay content. The site is not located within an area of known ground subsidence. No known large-scale extraction of groundwater, gas, oil, or geothermal energy is occurring or planned at the site or in the general site vicinity. Therefore, the potential for ground subsidence due to withdrawal of fluids or gases at the site is considered low.

## 7. CONCLUSIONS AND RECOMMENDATIONS

### 7.1 General

- 7.1.1 It is our opinion that neither soil nor geologic conditions were encountered during the investigation that would preclude the construction of the proposed development provided the recommendations presented herein are followed and implemented during design and construction.
- 7.1.2 Up to 2¾ feet of existing artificial fill was encountered during the site investigation. The existing fill encountered is believed to be the result of past grading and construction activities at the site. Deeper fill may exist in other areas of the site that were not directly explored. Future demolition of the existing structures and improvements which occupy the site will likely disturb the upper few feet of existing site soils. It is our opinion that the existing fill, in its present condition, is not suitable for direct support of proposed foundations or slabs. The existing fill and site soils are suitable for re-use as engineered fill provided the recommendations in the Grading section of this report are followed (see Section 7.4).
- 7.1.3 The enclosed seismically-induced settlement analyses indicate that the site soils could be susceptible to approximately 0.67 inch of total settlement as a result of the Design Earthquake peak ground acceleration ( $\frac{2}{3}PGA_M$ ). The resulting differential settlement is anticipated to be less than 0.34 inch over a distance of 20 feet. The foundation design recommendations presented herein are intended to minimize the effects of settlement on proposed improvements.
- 7.1.4 Based on this consideration, the proposed structure may be supported on a conventional foundation system. At the subterranean level, the foundation system may derive support in the alluvium found at and below a depth of 10 feet below the ground surface. For the on-grade portion of the structure the foundation system may derive support in newly placed engineered fill. The transition area for the on-grade portion to the subterranean portion of the main structure should be more heavily reinforced to resist differential settlement stresses which could cause cracking. All foundation excavations must be observed and approved by the Geotechnical Engineer (a representative of Geocon), prior to placing steel or concrete. Recommendations for the design of a conventional foundation system are provided in Section 7.6
- 7.1.5 As a minimum, the upper 5 feet of existing site soils within the proposed on-grade footprint areas should be excavated and properly compacted for foundation and slab support. Excavation should be conducted as necessary to completely remove all artificial fill and any soft, unsuitable alluvium at the direction of the Geotechnical Engineer (a representative of Geocon). The excavation should extend laterally a minimum distance of 3 feet beyond the building footprint area or a distance equal to the depth of fill below the foundation, whichever is greater. Proposed building foundations should be underlain by a minimum of three feet of newly placed engineered fill. Recommendations for earthwork are provided in the *Grading* section of this report (see Section 7.4).

- 7.1.6 It should be noted that implementation of the recommendations presented herein is not intended to completely prevent damage to the structure during the occurrence of strong ground shaking as a result of nearby earthquakes. It is intended that the structure be designed in such a way that the amount of damage incurred as a result of strong ground shaking be minimized.
- 7.1.7 It is recommended that flexible utility connections be utilized for all rigid utilities to minimize or prevent damage to utilities from minor differential movements.
- 7.1.8 All excavations must be observed and approved in writing by the Geotechnical Engineer (a representative of Geocon). Prior to placing any fill or proceeding with foundation construction, the upper 12 inches of the excavation bottom must be scarified, moistened, and proof-rolled with heavy equipment in the presence of the Geotechnical Engineer (a representative of Geocon West, Inc.).
- 7.1.9 It is anticipated that stable excavations for the recommended grading associated with the on-grade structures can be achieved with sloping measures. However, if excavations in close proximity to an adjacent property line and/or structure are required, special excavation measures, such as shoring, may be necessary in order to maintain lateral support of offsite improvements. Excavation recommendations are provided in the *Temporary Excavations* section of this report (Section 7.17).
- 7.1.10 Excavations up to 12 feet in vertical height are anticipated for construction of the subterranean level, including foundation depths. Due to the depth of the excavation and the proximity to the property lines, city streets and adjacent offsite structures and improvements, excavation of the proposed subterranean level will require sloping and/or shoring in order to provide a stable excavation. Where shoring is required it is recommended that a soldier pile shoring system be utilized. In addition, where the proposed excavation will be deeper than and adjacent to an offsite structure, the proposed shoring should be designed to resist the surcharge imposed by the adjacent offsite structure. Recommendations for shoring are provided in Section 7.18 of this report.
- 7.1.11 Due to the granular nature of the soils, moderate to excessive caving is anticipated during excavation activities. The contractor should be aware that casing will be required during shoring pile installation and formwork may be required to prevent caving of shallow spread foundation excavations.

- 7.1.12 Due to the nature of the proposed design and intent for a subterranean level, waterproofing of subterranean walls and slabs is suggested. Particular care should be taken in the design and installation of waterproofing to avoid moisture problems, or actual water seepage into the structure through any normal shrinkage cracks which may develop in the concrete walls, floor slab, foundations and/or construction joints. The design and inspection of the waterproofing is not the responsibility of the geotechnical engineer. A waterproofing consultant should be retained in order to recommend a product or method, which would provide protection to subterranean walls, floor slabs and foundations.
- 7.1.13 Foundations for small outlying structures, such as block walls up to 6 feet in height, planter walls or trash enclosures, which will not be tied to the proposed structure, may be supported on conventional foundations deriving support on a minimum of 12 inches of newly placed engineered fill which extends laterally at least 12 inches beyond the foundation area. Where excavation and compaction cannot be performed or is undesirable, foundations may derive support directly in the undisturbed alluvial soils at or below a depth of 24 inches and should be deepened as necessary to maintain a minimum 12-inch embedment into the recommended bearing materials. If the soils exposed in the excavation bottom are soft or loose, compaction of the soils will be required prior to placing steel or concrete. Compaction of the foundation excavation bottom is typically accomplished with a compaction wheel or mechanical whacker and must be observed and approved by a Geocon representative.
- 7.1.14 Where new paving is to be placed, it is recommended that all existing fill and soft alluvial soils be excavated and properly compacted for paving support. The client should be aware that excavation and compaction of all existing fill and soft alluvial soils in the area of new paving is not required; however, paving constructed over existing uncertified fill or unsuitable alluvial soil may experience increased settlement and/or cracking, and may therefore have a shorter design life and increased maintenance costs. As a minimum, the upper 12 inches of subgrade soil should be scarified and properly compacted for paving support. Paving recommendations are provided in *Preliminary Paving Design* section of this report (see Section 7.11).
- 7.1.15 Based on the results of percolation testing performed at the site, a stormwater infiltration system is considered feasible for this project. Recommendations for infiltration are provided in the *Stormwater Infiltration* section of this report (see Section 7.19).
- 7.1.16 Once the design and foundation loading configuration for the proposed structure proceeds to a more finalized plan, the recommendations within this report should be reviewed and revised, if necessary. Based on the final foundation loading configurations, the potential for settlement should be reevaluated by this office.

7.1.17 Any changes in the design, location or elevation, as outlined in this report, should be reviewed by this office. Geocon should be contacted to determine the necessity for review and possible revision of this report.

7.1.18 The most recent ASTM standards apply to this project and must be utilized, even if older ASTM standards are indicated in this report.

## **7.2 Soil and Excavation Characteristics**

7.2.1 The in-situ soils can be excavated with moderate effort using conventional excavation equipment. Due to the granular nature of the soils, moderate to excessive caving is anticipated in unshored excavations. The contractor should be aware that casing will be required during shoring pile installation and formwork may be required to prevent caving of shallow spread foundation excavations.

7.2.2 It is the responsibility of the contractor to ensure that all excavations and trenches are properly shored and maintained in accordance with applicable OSHA rules and regulations to maintain safety and maintain the stability of adjacent existing improvements.

7.2.3 All onsite excavations must be conducted in such a manner that potential surcharges from existing structures, construction equipment, and vehicle loads are resisted. The surcharge area may be defined by a 1:1 projection down and away from the bottom of an existing foundation or vehicle load. Penetrations below this 1:1 projection will require special excavation measures such as sloping and shoring. Excavation recommendations are provided in the *Temporary Excavations* section of this report (see Section 7.17).

7.2.4 The upper 5 feet of existing site soils encountered during the investigation are considered to have a “very low” expansive potential ( $EI = 10$ ) and are classified as “non-expansive” in accordance with the 2019 California Building Code (CBC) Section 1803.5.3. The recommendations presented herein assume that the building foundations and slabs will derive support in these materials.

## **7.3 Minimum Resistivity, pH, and Water-Soluble Sulfate**

7.3.1 Potential of Hydrogen (pH) and resistivity testing as well as chloride content testing were performed on representative samples of soil to generally evaluate the corrosion potential to surface utilities. The tests were performed in accordance with California Test Method Nos. 643 and 422 and indicate that the soils are considered “moderately corrosive” with respect to corrosion of buried ferrous metals on site. The results are presented in Appendix B (Figure B18) and should be considered for design of underground structures.

7.3.2 Laboratory tests were performed on representative samples of the site materials to measure the percentage of water-soluble sulfate content. Results from the laboratory water-soluble sulfate tests are presented in Appendix B (Figure B18) and indicate that the on-site materials possess a sulfate exposure class of "S0" to concrete structures as defined by 2019 CBC Section 1904 and ACI 318-14 Table 19.3.1.1.

7.3.3 Geocon West, Inc. does not practice in the field of corrosion engineering and mitigation. If corrosion sensitive improvements are planned, it is recommended that a corrosion engineer be retained to evaluate corrosion test results and incorporate the necessary precautions to avoid premature corrosion of buried metal pipes and concrete structures in direct contact with the soils.

#### **7.4 Grading**

7.4.1 Earthwork should be observed, and compacted fill tested by representatives of Geocon West, Inc. The existing fill and alluvial soil encountered during exploration is suitable for re-use as engineered fill, provided any encountered oversize material (greater than 6 inches) and any encountered deleterious debris are removed.

7.4.2 A preconstruction conference should be held at the site prior to the beginning of grading operations with the owner, contractor, civil engineer, geotechnical engineer, and building official in attendance. Special soil handling requirements can be discussed at that time.

7.4.3 Grading should commence with the removal of all existing vegetation and existing improvements from the area to be graded. Deleterious debris such as wood and root structures should be exported from the site and should not be mixed with the fill soils. Asphalt and concrete should not be mixed with the fill soils unless approved by the Geotechnical Engineer. All existing underground improvements planned for removal should be completely excavated and the resulting depressions properly backfilled in accordance with the procedures described herein. Once a clean excavation bottom has been established it must be observed and approved in writing by the Geotechnical Engineer (a representative of Geocon West, Inc.).

7.4.4 The foundation system for the subterranean portion of the proposed structure may derive support in the competent alluvial soils found at and below a depth of 10 feet below the ground surface. Foundations should be deepened as necessary to penetrate through existing fill or soft soils at the direction of the Geotechnical Engineer.

- 7.4.5 As a minimum, it is recommended that the upper 5 feet of existing earth materials within the proposed on-grade building footprint area be excavated and properly compacted for foundation and slab support. Deeper excavations should be conducted as necessary to remove deeper artificial fill or soft alluvial soil at the direction of the Geotechnical Engineer (a representative of Geocon). The excavation should extend laterally a minimum distance of 3 feet beyond the building footprint area, including building appurtenances, or a distance equal to the depth of fill below the foundation, whichever is greater. Proposed building foundations should be underlain by a minimum of three feet of newly placed engineered fill. The limits of existing fill and/or soft alluvial soils removal will be verified by the Geocon representative during site grading activities.
- 7.4.6 Additional grading should be conducted as necessary to maintain the required 3 feet of newly placed engineered fill below foundations. The grading contractor should verify all bottom of footing elevations prior to commencement of grading activities to ensure that grading is conducted deep enough to provide the required 3 feet of engineering fill below foundations.
- 7.4.7 All excavations must be observed and approved in writing by the Geotechnical Engineer (a representative of Geocon). Prior to placing any fill or proceeding with foundation construction, the upper 12 inches of the excavation bottom must be scarified, moistened, and proof-rolled with heavy equipment in the presence of the Geotechnical Engineer (a representative of Geocon West, Inc.).
- 7.4.8 All fill and backfill soils should be placed in horizontal loose layers approximately 6 to 8 inches thick, moisture conditioned to optimum moisture content, and properly compacted to a minimum 90 percent of the maximum dry density in accordance with ASTM D 1557 (latest edition).
- 7.4.9. Where new paving is to be placed, it is recommended that all existing fill and soft alluvium be excavated and properly compacted for paving support. As a minimum, the upper 12 inches of soil should be scarified, moisture conditioned to optimum moisture content, and compacted to at least 95 percent relative compaction, as determined by ASTM Test Method D 1557 (latest edition). Paving recommendations are provided in *Preliminary Paving Design* section of this report (see Section 7.11).
- 7.4.10 It is anticipated that stable excavations for the recommended grading associated with the on-grade structures can be achieved with sloping measures. However, if excavations in close proximity to an adjacent property line and/or structure are required, special excavation measures may be necessary in order to maintain lateral support of the existing offsite improvements. Excavation recommendations are provided in the *Temporary Excavations* section of this report (Section 7.17).

- 7.4.11 Foundations for small outlying structures, such as block walls up to 6 feet high, planter walls or trash enclosures, which will not be tied to the proposed building, may be supported on conventional foundations deriving support on a minimum of 12 inches of newly placed engineered fill which extends laterally at least 12 inches beyond the foundation area. Where excavation and proper compaction cannot be performed or is undesirable, foundations may derive support directly in the undisturbed alluvial soils at or below a depth of 24 inches, and should be deepened as necessary to maintain a minimum 12-inch embedment into the recommended bearing materials. If the soils exposed in the excavation bottom are soft or loose, compaction of the soils will be required prior to placing steel or concrete. Compaction of the foundation excavation bottom is typically accomplished with a compaction wheel or mechanical whacker and must be observed and approved by a Geocon representative.
- 7.4.12 It is recommended that flexible utility connections be utilized for all rigid utilities to minimize or prevent damage to utilities from minor differential movements. Utility trenches should be properly backfilled in accordance with the requirements of the Green Book (latest edition). The pipe should be bedded with clean sands (Sand Equivalent greater than 30) to a depth of at least 1 foot over the pipe, and the bedding material must be inspected and approved in writing by the Geotechnical Engineer (a representative of Geocon). The use of gravel is not acceptable unless used in conjunction with filter fabric to prevent the gravel from having direct contact with soil. The remainder of the trench backfill may be derived from onsite soil or approved import soil, compacted as necessary, until the required compaction is obtained. The use of minimum 2-sack slurry is also acceptable. Prior to placing any bedding materials or pipes, the excavation bottom must be observed and approved in writing by the Geotechnical Engineer (a representative of Geocon).
- 7.4.13 All imported fill shall be observed, tested, and approved by Geocon West, Inc. prior to bringing soil to the site. Rocks larger than 6 inches in diameter shall not be used in the fill. If necessary, import soils used as structural fill should have an expansion index less than 20 and corrosivity properties that are equally or less detrimental to that of the existing onsite soils (see Figure B18). Import soils placed in the building area should be placed uniformly across the building pad or in a manner that is approved by the Geotechnical Engineer (a representative of Geocon).
- 7.4.14 All trench and foundation excavation bottoms must be observed and approved in writing by the Geotechnical Engineer (a representative of Geocon), prior to placing bedding materials, fill, steel, gravel, or concrete.

## **7.5 Shrinkage**

- 7.5.1 Shrinkage results when a volume of material removed at one density is compacted to a higher density. A shrinkage factor between 9 and 21 percent should be anticipated when excavating and compacting the upper 5 feet of existing earth materials on the site to an average relative compaction of 92 percent.
- 7.4.2 If import soils will be utilized in the building pad, the soils must be placed uniformly and at equal thickness at the direction of the Geotechnical Engineer (a representative of Geocon West, Inc.). Soils can be borrowed from non-building pad areas and later replaced with imported soils.

## **7.6 Foundation Design**

- 7.6.1 It is recommended that a conventional foundation system be utilized for support of the proposed on-grade and subterranean portions of the proposed structure. For the subterranean portion of the structure, the foundation system may derive support in the undisturbed alluvial soils at or below a depth of 10 feet below the ground surface. For the on-grade portion of the structure, the foundation system may derive support in newly placed engineered fill. The transition area for the on-grade portion to the subterranean portion of the structure should be more heavily reinforced to resist differential settlement stresses which could cause cracking. Foundations should be deepened as necessary to penetrate through soft or unsuitable alluvium at the direction of the Geotechnical Engineer. All foundation excavations must be observed and approved by the Geotechnical Engineer (a representative of Geocon), prior to placing steel or concrete.
- 7.6.2 Continuous footings may be designed for an allowable bearing capacity of 2,200 pounds per square foot (psf), and should be a minimum of 12 inches in width, 18 inches in depth below the lowest adjacent grade, and 12 inches into the recommended bearing material.
- 7.6.3 Isolated spread foundations may be designed for an allowable bearing capacity of 2,500 psf, and should be a minimum of 24 inches in width, 18 inches in depth below the lowest adjacent grade, and 12 inches into the recommended bearing material.
- 7.6.4 The allowable soil bearing pressure above may be increased by 300 psf and 600 psf for each additional foot of foundation width and depth, respectively, up to a maximum allowable soil bearing pressure of 3,400 psf.
- 7.6.5 The allowable bearing pressures may be increased by one-third for transient loads due to wind or seismic forces.

- 7.6.6 If depth increases are utilized for the exterior wall footings, this office should be provided a copy of the final construction plans so that the excavation recommendations presented herein could be properly reviewed and revised if necessary.
- 7.6.7 Continuous footings should be reinforced with a minimum of four No. 4 steel reinforcing bars, two placed near the top of the footing and two near the bottom. The reinforcement for isolated spread footings should be designed by the project structural engineer.
- 7.6.8 The above foundation dimensions and minimum reinforcement recommendations are based on soil conditions and building code requirements only, and are not intended to be used in lieu of those required for structural purposes.
- 7.6.9 No special subgrade presaturation is required prior to placement of concrete. However, the moisture in the foundation subgrade should be sprinkled as necessary to maintain a moist condition at the time of concrete placement.
- 7.6.10 Foundation excavations should be observed and approved in writing by the Geotechnical Engineer (a representative of Geocon West, Inc.), prior to the placement of reinforcing steel and concrete to verify that the excavations and exposed soil conditions are consistent with those anticipated. If unanticipated soil conditions are encountered, foundation modifications may be required.
- 7.6.11 This office should be provided a copy of the final construction plans so that the excavation recommendations presented herein could be properly reviewed and revised if necessary.

## **7.7 Foundation Settlement**

- 7.7.1 The enclosed seismically-induced settlement analyses indicate that the site soils could be susceptible to approximately 0.67 inch of total settlement as a result of the Design Earthquake peak ground acceleration ( $\frac{2}{3}PGA_M$ ). The differential settlement at the foundation level is anticipated to be approximately 0.34 inch over a distance of 20 feet. These settlements are in addition to the static settlements indicated below and must be considered in the structural design.
- 7.7.2 The maximum expected static settlement for a structure supported on a conventional foundation system deriving support in the recommended bearing materials and designed with a maximum bearing pressure of 3,400 psf is estimated to be less than 0.75 inch and occur below the heaviest loaded structural element. Settlement of the foundation system is expected to occur on initial application of loading. Differential settlement is not expected to exceed 0.38 inch over a distance of 20 feet; however, this is based on initial load assumptions.

7.7.3 Based on seismic considerations, the proposed structure supported on a conventional foundation system should be designed for a combined static and seismically induced differential settlement of 0.75 inch over a distance of 20 feet.

7.7.4 Once the design and foundation loading configurations for the proposed structures proceed to a more finalized plan, the estimated settlements presented in this report should be reviewed and revised, if necessary. If the final foundation loading configurations are greater than the assumed loading conditions, the potential for settlement should be reevaluated by this office.

## **7.8 Miscellaneous Foundations**

7.8.1 Foundations for small outlying structures, such as block walls up to 6 feet in height, planter walls or trash enclosures, which will not be tied to the proposed structure, may be supported on conventional foundations deriving support on a minimum of 12 inches of newly placed engineered fill which extends laterally at least 12 inches beyond the foundation area. Where excavation and compaction cannot be performed or is undesirable, foundations may derive support directly in the alluvial soils at and below a depth of 24 inches and should be deepened as necessary to maintain a minimum 12-inch embedment into the recommended bearing materials.

7.8.2 If the soils exposed in the excavation bottom are soft, compaction of the soft soils will be required prior to placing steel or concrete. Compaction of the foundation excavation bottom is typically accomplished with a compaction wheel or mechanical whacker and must be observed and approved by a Geocon representative. Miscellaneous foundations may be designed for a bearing value of 1,500 psf, and should be a minimum of 12 inches in width, 18 inches in depth below the lowest adjacent grade and 12 inches into the recommended bearing material. The allowable bearing pressure may be increased by up to one-third for transient loads due to wind or seismic forces.

7.8.3 Foundation excavations should be observed and approved in writing by the Geotechnical Engineer (a representative of Geocon West, Inc.), prior to the placement of reinforcing steel and concrete to verify that the excavations and exposed soil conditions are consistent with those anticipated.

## **7.9 Lateral Design**

7.9.1 Resistance to lateral loading may be provided by friction acting at the base of foundations, slabs and by passive earth pressure. An allowable coefficient of friction of 0.40 may be used with the dead load forces in the alluvial soils or in properly compacted engineered fill.

- 7.9.2 Passive earth pressure for the sides of foundations and slabs poured against properly compacted engineered fill or alluvial soils may be computed as an equivalent fluid having a density of 250 pounds per cubic foot (pcf) with a maximum earth pressure of 2,500 psf. When combining passive and friction for lateral resistance, the passive component should be reduced by one-third.

## **7.10 Exterior Slabs-on-Grade**

- 7.10.1 Exterior concrete slabs-on-grade subject to vehicle loading should be designed in accordance with the recommendations in the *Preliminary Paving Design* section of this report (Section 7.11).
- 7.10.2 Unless specifically evaluated and designed by a qualified structural engineer, the slab-on-grade subject to vehicle loading should be a minimum of 5 inches of concrete reinforced with No. 3 steel reinforcing bars placed 18 inches on center in both horizontal directions and positioned vertically near the slab midpoint. The concrete slab-on-grade and ramp may derive support directly on the undisturbed alluvial soils at the excavation bottom as well as compacted soils, if necessary. Any disturbed soils should be properly compacted for slab support. Soil placed and compacted for ramp and slab support should be moisture conditioned to optimum moisture content and properly compacted to at least 95 percent relative compaction, as determined by ASTM Test Method D 1557 (latest edition).
- 7.10.3 Subsequent to the recommended grading, concrete slabs-on-grade for structures, not subject to vehicle loading, should be a minimum of 4 inches thick and minimum slab reinforcement should consist of No. 3 steel reinforcing bars placed 18 inches on center in both horizontal directions. Steel reinforcing should be positioned vertically near the slab midpoint.
- 7.10.4 Exterior slabs for walkways or flatwork, not subject to traffic loads, should be at least 4 inches thick and reinforced with No. 3 steel reinforcing bars placed 18 inches on center in both horizontal directions, positioned near the slab midpoint. Prior to construction of slabs, the upper 12 inches of subgrade should be moistened to optimum moisture content and properly compacted to at least 95 percent relative compaction, as determined by ASTM Test Method D 1557 (latest edition). Crack control joints should be spaced at intervals not greater than 10 feet and should be constructed using saw-cuts or other methods as soon as practical following concrete placement. Crack control joints should extend a minimum depth of one-fourth the slab thickness. The project structural engineer should design construction joints as necessary.

- 7.10.5 Slabs-on-grade at the ground surface that may receive moisture-sensitive floor coverings or may be used to store moisture-sensitive materials should be underlain by a vapor retarder placed directly beneath the slab. The vapor retarder and acceptable permeance should be specified by the project architect or developer based on the type of floor covering that will be installed. The vapor retarder selection and design should be consistent with the guidelines presented in Section 9.3 of the American Concrete Institute's (ACI) Guide for Concrete Slabs that Receive Moisture-Sensitive Flooring Materials (ACI 302.2R-06) as well as ASTM E1745 and should be installed in general conformance with ASTM E 1643 (latest edition) and the manufacturer's recommendations. A minimum thickness of 15 mils extruded polyolefin plastic is recommended; vapor retarders which contain recycled content or woven materials are not recommended. The vapor retarder should have a permeance of less than 0.01 perms demonstrated by testing before and after mandatory conditioning. The vapor retarder should be installed in direct contact with the concrete slab with proper perimeter seal. If the California Green Building Code requirements apply to this project, the vapor retarder should be underlain by 4 inches of clean aggregate. It is important that the vapor retarder be puncture resistant since it will be in direct contact with angular gravel. As an alternative to the clean aggregate suggested in the Green Building Code, it is our opinion that the concrete slab-on-grade may be underlain by a vapor retarder over 4-inches of clean sand (sand equivalent greater than 30), since the sand will serve a capillary break and will minimize the potential for punctures and damage to the vapor barrier.
- 7.10.6 For seismic design purposes, a coefficient of friction of 0.40 may be utilized between concrete slabs and subgrade soils without a moisture barrier, and 0.15 for slabs underlain by a moisture barrier.
- 7.10.7 The recommendations of this report are intended to reduce the potential for cracking of slabs due to settlement. However, even with the incorporation of the recommendations presented herein, foundations, stucco walls, and slabs-on-grade may exhibit some cracking due to minor soil movement and/or concrete shrinkage. The occurrence of concrete shrinkage cracks is independent of the supporting soil characteristics. Their occurrence may be reduced and/or controlled by limiting the slump of the concrete, proper concrete placement and curing, and by the placement of crack control joints at periodic intervals, in particular, where re-entrant slab corners occur.

## 7.11 Preliminary Paving Design

- 7.11.1 Where new paving is to be placed, it is recommended that all existing fill and soft or unsuitable alluvial materials be excavated and properly recompacted for paving support. The client should be aware that excavation and compaction of all existing artificial fill and soft alluvium in the area of new paving is not required; however, paving constructed over existing unsuitable material may experience increased settlement and/or cracking, and may therefore have a shorter design life and increased maintenance costs. As a minimum, the upper 12 inches of paving subgrade should be scarified, moisture conditioned to optimum moisture content, and properly compacted to at least 95 percent relative compaction, as determined by ASTM Test Method D 1557 (latest edition).
- 7.11.2 The following pavement sections are based on an assumed R-Value of 30. Once site grading activities are complete an R-Value should be obtained by laboratory testing to confirm the properties of the soils serving as paving subgrade, prior to placing pavement.
- 7.11.3 The Traffic Indices listed below are estimates. Geocon does not practice in the field of traffic engineering. The actual Traffic Index for each area should be determined by the project civil engineer. If pavement sections for Traffic Indices other than those listed below are required, Geocon should be contacted to provide additional recommendations. Pavement thicknesses were determined following procedures outlined in the *California Highway Design Manual* (Caltrans). It is anticipated that the majority of traffic will consist of automobile and large truck traffic.

### PRELIMINARY PAVEMENT DESIGN SECTIONS

Location	Estimated Traffic Index (TI)	Asphalt Concrete (inches)	Class 2 Aggregate Base (inches)
Automobile Parking And Driveways	4.0	3.0	4.0
Trash Truck & Fire Lanes	7.0	4.0	10.0

- 7.11.4 Asphalt concrete should conform to Section 203-6 of the “*Standard Specifications for Public Works Construction*” (Green Book). Class 2 aggregate base materials should conform to Section 26-1.02A of the “*Standard Specifications of the State of California, Department of Transportation*” (Caltrans). The use of Crushed Miscellaneous Base in lieu of Class 2 aggregate base is acceptable. Crushed Miscellaneous Base should conform to Section 200-2.4 of the “*Standard Specifications for Public Works Construction*” (Green Book).

- 7.11.5 Unless specifically designed and evaluated by the project structural engineer, where exterior concrete paving will be utilized for support of vehicles, it is recommended that the concrete be a minimum of 5 inches of concrete reinforced with No. 3 steel reinforcing bars placed 18 inches on center in both horizontal directions. Concrete paving supporting vehicular traffic should be underlain by a minimum of 4 inches of aggregate base and a properly compacted subgrade. The subgrade and base material should be compacted to 95 percent relative compaction, respectively, as determined by ASTM Test Method D 1557 (latest edition).
- 7.11.6 The performance of pavements is highly dependent upon providing positive surface drainage away from the edge of pavements. Ponding of water on or adjacent to the pavement will likely result in saturation of the subgrade materials and subsequent cracking, subsidence and pavement distress. If planters are planned adjacent to paving, it is recommended that the perimeter curb be extended at least 12 inches below the bottom of the aggregate base to minimize the introduction of water beneath the paving.

## **7.12 Retaining Wall Design**

- 7.12.1 The recommendations presented below are generally applicable to the design of rigid concrete or masonry retaining walls having a maximum height of 10 feet. In the event that walls higher than 10 feet are planned, Geocon should be contacted for additional recommendations.
- 7.12.2 Retaining wall foundations may be designed in accordance with the recommendations provided in the *Foundation Design* sections of this report (see Section 7.6).
- 7.12.3 Retaining walls with a level backfill surface that are not restrained at the top should be designed utilizing a triangular distribution of pressure (active pressure) of 52 pcf.
- 7.12.4 Restrained walls are those that are not allowed to rotate more than  $0.001H$  (where  $H$  equals the height of the retaining portion of the wall in feet) at the top of the wall. Where walls are restrained from movement at the top, walls may be designed utilizing a triangular distribution of pressure (at-rest pressure) of 55 pcf. Calculation of the recommended retaining wall pressures is provided as Figure 17.
- 7.12.5 The wall pressures provided above assume that the retaining wall will be properly drained preventing the buildup of hydrostatic pressure. If retaining wall drainage is not implemented, the equivalent fluid pressure to be used in design of undrained walls is 95 pcf. The value includes hydrostatic pressures plus buoyant lateral earth pressures.

- 7.12.6 The wall pressures provided above assume that the proposed retaining walls will support both relatively undisturbed alluvial soils and engineered fill using on-site soils. If the wall supports engineered fill using import soils, revised earth pressures may be required to account for the expansive potential of the soil placed as engineered fill. This should be evaluated once the use of sloping measures is established and once the geotechnical characteristics of the engineered backfill soils can be further evaluated.
- 7.12.7 Additional active pressure should be added for a surcharge condition due to sloping ground, vehicular traffic or adjacent structures and should be designed for each condition as the project progresses.
- 7.12.8 It is recommended that line-load surcharges from adjacent wall footings, use horizontal pressures generated from NAV-FAC DM 7.2. The governing equations are:

$$\text{For } x/H \leq 0.4$$

$$\sigma_H(z) = \frac{0.20 \times \left(\frac{z}{H}\right)}{\left[0.16 + \left(\frac{z}{H}\right)^2\right]^2} \times \frac{Q_L}{H}$$

and

$$\text{For } x/H > 0.4$$

$$\sigma_H(z) = \frac{1.28 \times \left(\frac{x}{H}\right)^2 \times \left(\frac{z}{H}\right)}{\left[\left(\frac{x}{H}\right)^2 + \left(\frac{z}{H}\right)^2\right]^2} \times \frac{Q_L}{H}$$

where  $x$  is the distance from the face of the excavation or wall to the vertical line-load,  $H$  is the distance from the bottom of the footing to the bottom of excavation or wall,  $z$  is the depth at which the horizontal pressure is desired,  $Q_L$  is the vertical line-load and  $\sigma_H(z)$  is the horizontal pressure at depth  $z$ .

- 7.12.9 It is recommended that vertical point-loads, from construction equipment outriggers or adjacent building columns use horizontal pressures generated from NAV-FAC DM 7.2. The governing equations are:

$$\text{For } x/H \leq 0.4$$

$$\sigma_H(z) = \frac{0.28 \times \left(\frac{z}{H}\right)^2}{\left[0.16 + \left(\frac{z}{H}\right)^2\right]^3} \times \frac{Q_P}{H^2}$$

and

$$\text{For } x/H > 0.4$$

$$\sigma_H(z) = \frac{1.77 \times \left(\frac{x}{H}\right)^2 \times \left(\frac{z}{H}\right)^2}{\left[\left(\frac{x}{H}\right)^2 + \left(\frac{z}{H}\right)^2\right]^3} \times \frac{Q_P}{H^2}$$

then

$$\sigma'_H(z) = \sigma_H(z) \cos^2(1.1\theta)$$

where  $x$  is the distance from the face of the excavation/wall to the vertical point-load,  $H$  is distance from the outrigger/bottom of column footing to the bottom of excavation,  $z$  is the depth at which the horizontal pressure is desired,  $Q_P$  is the vertical point-load,  $\sigma_H(z)$  is the horizontal pressure at depth  $z$ ,  $\theta$  is the angle between a line perpendicular to the excavation/wall and a line from the point-load to location on the excavation/wall where the surcharge is being evaluated, and  $\sigma_H(z)$  is the horizontal pressure at depth  $z$ .

- 7.12.10 In addition to the recommended earth pressure, the upper 10 feet of the subterranean wall adjacent to the street should be designed to resist a uniform lateral pressure of 100 psf, acting as a result of an assumed 300 psf surcharge behind the walls due to normal street traffic. If the traffic is kept back at least 10 feet from the subterranean walls, the traffic surcharge may be neglected.
- 7.12.11 Seismic lateral forces should be incorporated into the design as necessary, and recommendations for seismic lateral forces are presented below.

### 7.13 Dynamic (Seismic) Lateral Forces

- 7.13.1 The structural engineer should determine the seismic design category for the project in accordance with Section 1613 of the CBC. If the project possesses a seismic design category of D, E, or F, proposed retaining walls in excess of 6 feet in height should be designed with seismic lateral pressure (Section 1803.5.12 of the 2016 CBC).

- 7.13.2 A seismic load of 10 pcf should be used for design of walls that support more than 6 feet of backfill in accordance with Section 1803.5.12 of the 2016 CBC. The seismic load is applied as an equivalent fluid pressure along the height of the wall and the calculated loads result in a maximum load exerted at the base of the wall and zero at the top of the wall. This seismic load should be applied in addition to the active earth pressure. The earth pressure is based on half of two thirds of  $PGA_M$  calculated from ASCE 7-10 Section 11.8.3.

## **7.14 Retaining Wall Drainage**

- 7.14.1 Retaining walls not designed for hydrostatic pressure should be provided with a drainage system extended at least two-thirds the height of the wall. At the base of the drain system, a subdrain covered with a minimum of 12 inches of gravel should be installed, and a compacted fill blanket or other seal placed at the surface (see Figure 18). The clean bottom and subdrain pipe, behind a retaining wall, should be observed by the Geotechnical Engineer (a representative of Geocon), prior to placement of gravel or compacting backfill.
- 7.14.2 As an alternative, a plastic drainage composite such as Miradrain or equivalent may be installed in continuous, 4-foot-wide columns along the entire back face of the wall, at 8 feet on center. The top of these drainage composite columns should terminate approximately 18 inches below the ground surface, where either hardscape or a minimum of 18 inches of relatively cohesive material should be placed as a cap (see Figure 19). These vertical columns of drainage material would then be connected at the bottom of the wall to a collection panel or a 1-cubic-foot rock pocket drained by a 4-inch subdrain pipe.
- 7.14.3 Subdrainage pipes at the base of the retaining wall drainage system should outlet to an acceptable location via controlled drainage structures.
- 7.14.4 Moisture affecting below grade walls is one of the most common post-construction complaints. Poorly applied or omitted waterproofing can lead to efflorescence or standing water. Particular care should be taken in the design and installation of waterproofing to avoid moisture problems, or actual water seepage into the structure through any normal shrinkage cracks which may develop in the concrete walls, floor slab, foundations and/or construction joints. The design and inspection of the waterproofing is not the responsibility of the geotechnical engineer. A waterproofing consultant should be retained in order to recommend a product or method, which would provide protection to subterranean walls, floor slabs and foundations.

## **7.15 Elevator Pit Design**

- 7.15.1 The elevator pit slab and retaining wall should be designed by the project structural engineer. Elevator pits may be designed in accordance with the recommendations in the *Foundation Design and Retaining Wall Design* section of this report (see Sections 7.6 and 7.12).

- 7.15.2 Additional active pressure should be added for a surcharge condition due to sloping ground, vehicular traffic, or adjacent foundations and should be designed for each condition as the project progresses.
- 7.15.3 If retaining wall drainage is to be provided, the drainage system should be designed in accordance with the *Retaining Wall Drainage* section of this report (see Section 7.14).
- 7.15.4 It is suggested that the exterior walls and slab be waterproofed to prevent excessive moisture inside of the elevator pit. Waterproofing design and installation is not the responsibility of the geotechnical engineer.

#### **7.16 Elevator Piston**

- 7.16.1 If a plunger-type elevator piston is installed for this project, a deep drilled excavation will be required. It is important to verify that the drilled excavation is not situated immediately adjacent to a foundation or the drilled excavation could compromise the existing foundation support, especially if the drilling is performed subsequent to the foundation construction.
- 7.16.2 Caving is anticipated especially where granular soils are encountered. The contractor should be prepared to use casing and should have it readily available at the commencement of drilling activities. Continuous observation of the drilling and installation of the elevator piston by the Geotechnical Engineer (a representative of Geocon West, Inc.) is required.
- 7.16.3 The annular space between the piston casing and drilled excavation wall should be filled with a minimum of 1½-sack slurry pumped from the bottom up. As an alternative, pea gravel may be utilized. The use of soil to backfill the annular space is not acceptable.

#### **7.17 Temporary Excavations**

- 7.17.1 Excavations on the order of 12 feet in height may be required for excavation and construction. The excavations are expected to expose artificial fill and alluvial soils, which are suitable for vertical excavations up to 5 feet in height where loose soils or caving sands are not present, and where not surcharged by adjacent traffic or structures.
- 7.17.2 If excavations in close proximity to an adjacent property line and/or structure are required, special excavation measures such as shoring may be necessary in order to maintain lateral support of offsite improvements. Recommendations for shoring are provided in the following section.

- 7.17.3 Vertical excavations greater than 5 feet or where surcharged by existing structures will require sloping or shoring measures in order to provide a stable excavation. Where sufficient space is available, temporary unsurcharged embankments could be sloped back at a uniform 1:1 slope gradient or flatter up to maximum height of 7 feet. A uniform slope does not have a vertical portion. Where space is limited, shoring measures will be required. Recommendations for shoring are provided in the following section.
- 7.17.4 Where temporary construction slopes are utilized, the top of the slope should be barricaded to prevent vehicles and storage loads at the top of the slope within a horizontal distance equal to the height of the slope. If the temporary construction slopes are to be maintained during the rainy season, berms are suggested along the tops of the slopes where necessary to prevent runoff water from entering the excavation and eroding the slope faces. Geocon personnel should inspect the soils exposed in the cut slopes during excavation so that modifications of the slopes can be made if variations in the soil conditions occur. All excavations should be stabilized within 30 days of initial excavation.

## **7.18 Shoring – Soldier Pile Design and Installation**

- 7.18.1 The following information on the design and installation of shoring is preliminary. Review of the final shoring plans and specifications should be made by this office prior to bidding or negotiating with a shoring contractor.
- 7.18.2 One method of shoring would consist of steel soldier piles, placed in drilled holes and backfilled with concrete. The steel soldier piles may also be installed utilizing high frequency vibration. Where maximum excavation heights are less than 12 feet the soldier piles are typically designed as cantilevers. Where excavations exceed 12 feet or are surcharged, soldier piles may require lateral bracing utilizing drilled tie-back anchors or raker braces to maintain an economical steel beam size and prevent excessive deflection. The size of the steel beam, the need for lateral bracing, and the acceptable shoring deflection should be determined by the project shoring engineer.
- 7.18.3 The design embedment of the shoring pile toes must be maintained during excavation activities. The toes of the perimeter shoring piles should be deepened to take into account any required excavations necessary for foundations and/or subgrade stabilization activities, foundations and/or adjacent drainage systems.
- 7.18.4 The proposed soldier piles may also be designed as permanent piles. The required pile depths, dimensions, and spacing should be determined and designed by the project structural and shoring engineers. All piles utilized for shoring can also be incorporated into a permanent retaining wall system (shotcrete wall) and should be designed in accordance with the earth pressure provided in the *Retaining Wall Design* section of this report (see Section 7.12).

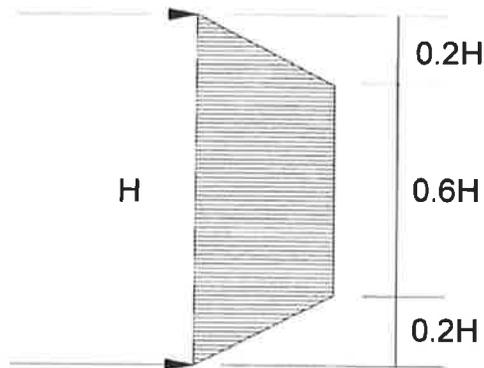
- 7.18.5 Drilled cast-in-place soldier piles should be placed no closer than three diameters on center. The minimum diameter of the piles is 18 inches. Structural concrete should be used for the soldier piles below the excavation; lean-mix concrete may be employed above that level. As an alternative, lean-mix concrete may be used throughout the pile where the reinforcing consists of a wideflange section. The slurry must be of sufficient strength to impart the lateral bearing pressure developed by the wideflange section to the soil. For design purposes, an allowable passive value for the soils below the bottom plane of excavation may be assumed to be 240 psf per foot. Where piles are installed by vibration techniques, the passive pressure may be assumed to mobilize across a width equal to two times the dimension of the beam flange. The allowable passive value may be doubled for isolated piles spaced a minimum of three the pile diameter. To develop the full lateral value, provisions should be implemented to assure firm contact between the soldier piles and the undisturbed soils.
- 7.18.6 Groundwater was not encountered in our borings drilled to a maximum depth of 60½ feet below the existing ground surface. However, it is not uncommon for groundwater levels to vary seasonally or for groundwater seepage conditions to develop where none previously existed, especially in impermeable fine-grained soils which are heavily irrigated or after seasonal rainfall. Piles placed below the water level require the use of a tremie to place the concrete into the bottom of the hole. If more than 6 inches of water is present in the bottom of the excavation, a tremie is required to place the concrete into the bottom of the hole. A tremie should consist of a rigid, water-tight tube having a diameter of not less than 6 inches with a hopper at the top. The tube should be equipped with a device that will close the discharge end and prevent water from entering the tube while it is being charged with concrete. The tremie should be supported so as to permit free movement of the discharge end over the entire top surface of the work and to permit rapid lowering when necessary to retard or stop the flow of concrete. The discharge end should be closed at the start of the work to prevent water entering the tube and should be entirely sealed at all times, except when the concrete is being placed. The tremie tube should be kept full of concrete. The flow should be continuous until the work is completed and the resulting concrete seal should be monolithic and homogeneous. The tip of the tremie tube should always be kept about 5 feet below the surface of the concrete and definite steps and safeguards should be taken to insure that the tip of the tremie tube is never raised above the surface of the concrete.
- 7.18.7 A special concrete mix should be used for concrete to be placed below water. The design should provide for concrete with an unconfined compressive strength psi of 1,000 psi over the initial job specification. An admixture that reduces the problem of segregation of paste/aggregates and dilution of paste should be included. The slump should be commensurate to any research report for the admixture, provided that it should also be the minimum for a reasonable consistency for placing when water is present.

- 7.18.8 Caving is anticipated to occur where granular soils are encountered and the contractor should have casing available prior to commencement of pile excavation. When casing is used, extreme care should be employed so that the pile is not pulled apart as the casing is withdrawn. At no time should the distance between the surface of the concrete and the bottom of the casing be less than 5 feet. Continuous observation of the drilling and pouring of the piles by the Geotechnical Engineer (a representative of Geocon West, Inc.), is required.
- 7.18.9 As an alternative, piles may be vibrated into place; however, there is always a risk that excessive vibrations in sandy soils could induce settlements and distress to adjacent offsite improvements. Continuous observation of the drilling and pouring of the piles by the Geotechnical Engineer (a representative of Geocon West, Inc.), is required.
- 7.18.10 If a vibratory method of solid pile installation is utilized, predrilling may be performed prior to installation of the steel beams. If predrilling is performed, the bore diameter should be no greater than 75 percent of the largest dimension of the pile to prevent excessive loss in the frictional component of the pile capacity. Predrilling should not be conducted below the proposed excavation bottom, and the auger should be backspun out of the pilot holes, leaving the soil in place.
- 7.18.11 If a vibratory method is utilized, the owner should be aware of the potential risks associated with vibratory efforts, which typically involve inducing settlement within the vicinity of the pile which could result in a potential for damage to existing improvements in the area.
- 7.18.12 The level of vibration that results from the installation of the piles should not exceed a threshold where occupants of nearby structures are disturbed, despite higher vibration tolerances that a building may endure without deformation or damage. The main parameter used for vibration assessment is peak particle velocity in units of inch per second (in/sec). The acceptable range of peak particle velocity should be evaluated based on the age and condition of adjacent structures, as well as the tolerance of human response to vibration.
- 7.18.13 Based on Table 19 of the *Transportation and Construction Induced Vibration Guidance Manual* (Caltrans 2013), a continuous source of vibrations (ex. vibratory pile driving) which generates a maximum peak particle velocity of 0.5 in/sec is considered tolerable for modern industrial/commercial buildings and new residential structures. The Client should be aware that a lower value may be necessary if older or fragile structures are in the immediate vicinity of the site.
- 7.18.14 Vibrations should be monitored and record with seismographs during pile installation to detect the magnitude of vibration and oscillation experienced by adjacent structures. If the vibrations exceed the acceptable range during installation, the shoring contractor should modify the installation procedure to reduce the values to within the acceptable range. Vibration monitoring is not the responsibility of the Geotechnical Engineer.

- 7.18.15 Geocon does not practice in the field of vibration monitoring. If construction techniques will be implemented, it is recommended that qualified consultant be retained to provide site specific recommendations for vibration thresholds and monitoring.
- 7.18.16 The frictional resistance between the soldier piles and retained soil may be used to resist the vertical component of the anchor load. The coefficient of friction may be taken as 0.40 based on uniform contact between the steel beam and lean-mix concrete and retained earth. The portion of soldier piles below the plane of excavation may also be employed to resist the downward loads. The downward capacity may be determined using a frictional resistance of 240 psf per foot.
- 7.18.17 Due to the nature of the site soils, it is expected that continuous lagging between soldier piles will be required. However, it is recommended that the exposed soils be observed by the Geotechnical Engineer (a representative of Geocon West, Inc.), to verify the presence of any competent, cohesive soils and the areas where lagging may be omitted.
- 7.18.18 The time between lagging excavation and lagging placement should be as short as possible soldier piles should be designed for the full-anticipated pressures. Due to arching in the soils, the pressure on the lagging will be less. It is recommended that the lagging be designed for the full design pressure but be limited to a maximum of 400 psf.
- 7.18.19 For the design of shoring, it is recommended that an equivalent fluid pressure based on the following table, be utilized for design. A trapezoidal distribution of lateral earth pressure may be used where shoring will be restrained by bracing or temporary tie-backs. The recommended active and trapezoidal pressure are provided in the following table. A diagram depicting the trapezoidal pressure distribution of lateral earth pressure is provided below the table. Calculation of the recommended shoring design pressure is provided as Figure 20.

<b>HEIGHT OF SHORING (FEET)</b>	<b>EQUIVALENT FLUID PRESSURE (Pounds Per Cubic Foot) (ACTIVE PRESSURE)</b>	<b>EQUIVALENT FLUID PRESSURE (Pounds Per Square Foot per Foot) Active Trapezoidal (Where H is the height of the shoring in feet)</b>
Up to 12 feet	45	28H

### Trapezoidal Distribution of Pressure



- 7.18.20 Where a combination of sloped embankment and shoring is utilized, the pressure will be greater and must be determined for each combination. Additional active pressure should be added for a surcharge condition due to slopes, vehicular traffic or adjacent structures and should be designed for each condition. Surcharges may be evaluated using Section 7.12 of this report. Once the design becomes more finalized, an addendum letter can be prepared revising recommendations and addressing specific surcharge conditions throughout the project, if necessary.
- 7.18.21 It is difficult to accurately predict the amount of deflection of a shored embankment. It should be realized that some deflection will occur. It is recommended that the deflection be minimized to prevent damage to existing structures and adjacent improvements. Where public right-of-ways are present or adjacent offsite structures do not surcharge the shoring excavation, the shoring deflection should be limited to less than 1 inch at the top of the shored embankment. Where offsite structures are within the shoring surcharge area it is recommended that the beam deflection be limited to less than  $\frac{1}{2}$  inch at the elevation of the adjacent offsite foundation, and no deflection at all if deflections will damage existing structures. The allowable deflection is dependent on many factors, such as the presence of structures and utilities near the top of the embankment, and will be assessed and designed by the project shoring engineer.
- 7.18.22 Because of the depth of the excavation, some means of monitoring the performance of the shoring system is suggested. The monitoring should consist of periodic surveying of the lateral and vertical locations of the tops of all soldier piles and the lateral movement along the entire lengths of selected soldier piles.

7.18.23 Due to the depth of the excavation and proximity to adjacent structures, it is suggested that prior to excavation the existing improvements be inspected and their present condition be documented. For documentation purposes, photographs should be taken of preconstruction distress conditions and level surveys of adjacent grade and pavement should be considered. During excavation activities, the adjacent structures and pavement should be periodically inspected for signs of distress. In the event that distress or settlement is observed, an investigation should be performed and corrective measures taken so that continued or worsened distress or settlement is mitigated. Documentation and monitoring of the offsite structures and improvements is not the responsibility of the geotechnical engineer.

**7.19 Stormwater Infiltration**

7.19.1 During the December 28, 2020, site exploration, boring B1 was utilized to perform percolation testing. Slotted casing was placed in the borings, and the annular space between the casing and excavation was filled with gravel. The borings were then filled with water to pre-saturate the soils. The casing was refilled with water and percolation test readings were performed after repeated flooding of the cased excavations. Based on the test results, the average infiltration rate (adjusted percolation rate), for the earth materials encountered, is provided in the following table. The field-measured percolation rate has been adjusted to infiltration rates in accordance with the *County of Orange Technical Guidance Document for the Preparation of Conceptual/Preliminary and/or Project Water Quality Management Plans (December 2013)*. Additional correction factors may be required and should be applied by the engineer in responsible charge of the design of the stormwater infiltration system and based on applicable guidelines. Percolation test results are provided on Figure 21.

<b>Boring</b>	<b>Soil Type</b>	<b>Infiltration Depth (ft)</b>	<b>Average Infiltration Rate (in / hour)</b>
B1	Sand (SP/SW)	25-40	0.80

7.19.2 The results of the percolation testing indicate that the soils at depths in the above table are conducive to infiltration. It is our opinion that the soil zone encountered at the depth and location as listed in the table above are suitable for infiltration of stormwater.

7.19.3 It is our further opinion that infiltration of stormwater at the locations tested will not induce excessive hydro-consolidation (see Figures B6 through B13), will not create a perched groundwater condition, will not affect soil structure interaction of existing or proposed foundations due to expansive soils, will not saturate soils supported by existing or proposed retaining walls, and will not increase the potential for liquefaction. Resulting settlements are anticipated to be less than ¼ inch, if any.

- 7.19.4 The infiltration system must be located such that the closest distance between an adjacent foundation is at least 10 feet in all directions from the zone of saturation. The zone of saturation may be assumed to project downward from the discharge of the infiltration facility at a gradient of 1:1. Additional property line or foundation setbacks may be required by the governing jurisdiction and should be incorporated into the stormwater infiltration system design as necessary.
- 7.19.5 Where the 10-foot horizontal setback cannot be maintained between the infiltration system and an adjacent footing, and the infiltration system penetrates below the foundation influence line, the proposed stormwater infiltration system must be designed to resist the surcharge from the adjacent foundation. The foundation surcharge line may be assumed to project down away from the bottom of the foundation at a 1:1 gradient. The stormwater infiltration system must still be sufficiently deep to maintain the 10-foot vertical offset between the bottom of the footing and the zone of saturation.
- 7.19.6 Subsequent to the placement of the infiltration system, it is acceptable to backfill the resulting void space between the excavation sidewalls and the infiltration system with minimum two-sack slurry provided the slurry is not placed in the infiltration zone. It is recommended that pea gravel be utilized adjacent to the infiltration zone so communication of water to the soil is not hindered.
- 7.19.7 Due to the preliminary nature of the project at this time, the type of stormwater infiltration system and location of the stormwater infiltration systems has not yet been determined. The design drawings should be reviewed and approved by the Geotechnical Engineer. The installation of the stormwater infiltration system should be observed and approved by the Geotechnical Engineer (a representative of Geocon).

## **7.20 Surface Drainage**

- 7.20.1 Proper surface drainage is critical to the future performance of the project. Uncontrolled infiltration of irrigation excess and storm runoff into the soils can adversely affect the performance of the planned improvements. Saturation of a soil can cause it to lose internal shear strength and increase its compressibility, resulting in a change in the original designed engineering properties. Proper drainage should be maintained at all times.

- 7.20.2 All site drainage should be collected and controlled in non-erosive drainage devices. Drainage should not be allowed to pond anywhere on the site, and especially not against any foundation or retaining wall. The site should be graded and maintained such that surface drainage is directed away from structures in accordance with 2019 CBC 1804.4 or other applicable standards. In addition, drainage should not be allowed to flow uncontrolled over any descending slope. Discharge from downspouts, roof drains and scuppers are not recommended onto unprotected soils within five feet of the building perimeter. Planters which are located adjacent to foundations should be sealed to prevent moisture intrusion into the soils providing foundation support. Landscape irrigation is not recommended within five feet of the building perimeter footings except when enclosed in protected planters.
- 7.20.3 Positive site drainage should be provided away from structures, pavement, and the tops of slopes to swales or other controlled drainage structures.
- 7.20.4 Landscaping planters immediately adjacent to paved areas are not recommended due to the potential for surface or irrigation water to infiltrate the pavement's subgrade and base course. Either a subdrain, which collects excess irrigation water and transmits it to drainage structures, or impervious above-grade planter boxes should be used. In addition, where landscaping is planned adjacent to the pavement, it is recommended that consideration be given to providing a cutoff wall along the edge of the pavement that extends at least 12 inches below the base material.

## **7.21 Plan Review**

- 7.21.1 Grading, shoring and foundation plans should be reviewed by the Geotechnical Engineer (a representative of Geocon West, Inc.), prior to finalization to verify that the plans have been prepared in substantial conformance with the recommendations of this report and to provide additional analyses or recommendations.

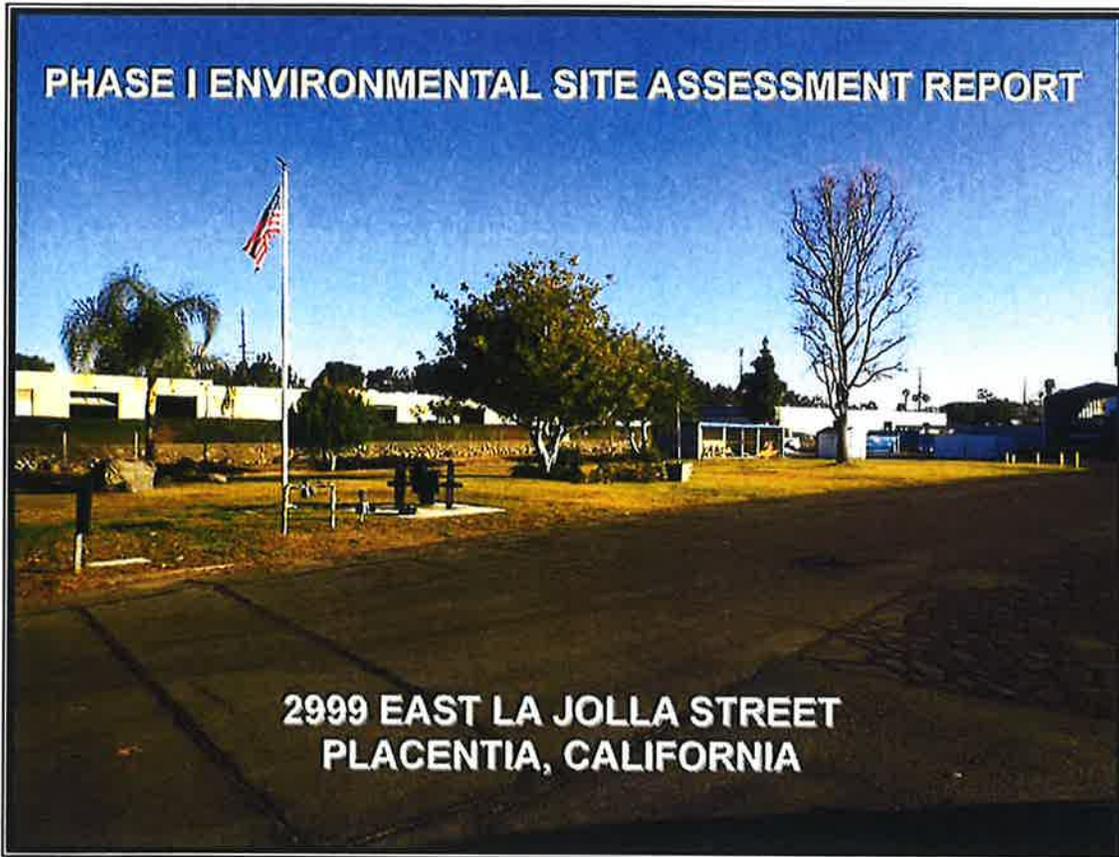
## LIMITATIONS AND UNIFORMITY OF CONDITIONS

1. The recommendations of this report pertain only to the site investigated and are based upon the assumption that the soil conditions do not deviate from those disclosed in the investigation. If any variations or undesirable conditions are encountered during construction, or if the proposed construction will differ from that anticipated herein, Geocon West, Inc. should be notified so that supplemental recommendations can be given. The evaluation or identification of the potential presence of hazardous or corrosive materials was not part of the scope of services provided by Geocon West, Inc.
2. This report is issued with the understanding that it is the responsibility of the owner, or of his representative, to ensure that the information and recommendations contained herein are brought to the attention of the architect and engineer for the project and incorporated into the plans, and the necessary steps are taken to see that the contractor and subcontractors carry out such recommendations in the field.
3. The findings of this report are valid as of the date of this report. However, changes in the conditions of a property can occur with the passage of time, whether they are due to natural processes or the works of man on this or adjacent properties. In addition, changes in applicable or appropriate standards may occur, whether they result from legislation or the broadening of knowledge. Accordingly, the findings of this report may be invalidated wholly or partially by changes outside our control. Therefore, this report is subject to review and should not be relied upon after a period of three years.
4. The firm that performed the geotechnical investigation for the project should be retained to provide testing and observation services during construction to provide continuity of geotechnical interpretation and to check that the recommendations presented for geotechnical aspects of site development are incorporated during site grading, construction of improvements, and excavation of foundations. If another geotechnical firm is selected to perform the testing and observation services during construction operations, that firm should prepare a letter indicating their intent to assume the responsibilities of project geotechnical engineer of record. A copy of the letter should be provided to the regulatory agency for their records. In addition, that firm should provide revised recommendations concerning the geotechnical aspects of the proposed development, or a written acknowledgement of their concurrence with the recommendations presented in our report. They should also perform additional analyses deemed necessary to assume the role of Geotechnical Engineer of Record.

## LIST OF REFERENCES

- Anaheim, City of, 2004, *Safety Element of the General Plan*.
- California Department of Water Resources, 1967, *Groundwater Geology of the Coastal Plain of Orange County*.
- California Division of Mines and Geology, 1998; *State of California Seismic Hazard Zones, Orange Quadrangle*, Official Map, Released: April 15, 1998.
- California Division of Mines and Geology, 1997 (revised 2001), *Seismic Hazard Report of the Orange 7.5-Minute Quadrangle, Orange County, California*, Seismic Hazard Zone Report 011.
- California Geologic Energy Management Division, 2021, CalGEM Resources Well Finder, <http://maps.conservation.ca.gov/doggr/index.html#close>.
- California Geological Survey, 2021a, CGS Information Warehouse, Regulatory Map Portal, <http://maps.conservation.ca.gov/cgs/informationwarehouse/index.html?map=regulatorymaps>.
- California Geological Survey, 2021b, Earthquake Zones of Required Investigation, <https://maps.conservation.ca.gov/cgs/EQZApp/app/>.
- California Geological Survey, 2018, *Earthquake Fault Zones, A Guide for Government Agencies, Property Owners/Developers, and Geoscience Practitioners for Assessing Fault Rupture Hazards in California*, Special Publication 42, Revised 2018.
- California Geological Survey, 2010, *Geologic Compilation of Quaternary Surficial Deposits in Southern California, Orange County*, A Project for the Department of Water Resources by the California Geological Survey, Compiled from existing sources by Trinda L. Bedrossian, CEG and Peter D. Roffers, CGS Special Report 217, Plate 12, Scale 1:100,000.
- FEMA, 2021, Online Flood Hazard Maps, <http://www.esri.com/hazards/index.html>.
- Jennings, C. W. and Bryant, W. A., 2010, *Fault Activity Map of California*, California Geological Survey Geologic Data Map No. 6.
- Placentia, City of, 2018 *General Plan*, adopted October 1, 2019.
- Topozada, T., Branum, D., Petersen, M., Hallstrom, C., and Reichle, M., 2000, *Epicenters and Areas Damaged by M > 5 California Earthquakes, 1800 – 1999*, California Geological Survey, Map Sheet 49.
- U.S. Geological Survey, 1972, *Orange 7.5-Minute Topographic Map*.
- U.S. Geological Survey and California Geological Survey, 2006, *Quaternary Fault and Fold Database for the United States*, accessed January 15, 2021 from USGS web site: <http://earthquake.usgs.gov/hazards/qfaults/>.
- Ziony, J. I., and Jones, L. M., 1989, *Map Showing Late Quaternary Faults and 1978–1984 Seismicity of the Los Angeles Region, California*, U.S. Geological Survey Miscellaneous Field Studies Map MF-1964.

**PHASE I ENVIRONMENTAL SITE ASSESSMENT REPORT**



**2999 EAST LA JOLLA STREET  
PLACENTIA, CALIFORNIA**

***PREPARED FOR:***

**CITY OF PLACENTIA  
PUBLIC SERVICE AND INFRASTRUCTURE  
401 EAST CHAPMAN AVENUE  
PLACENTIA, CALIFORNIA 92870**

***PREPARED BY:***

**GEOCON WEST, INC.  
3303 N. SAN FERNANDO BOULEVARD, SUITE 100  
BURBANK, CALIFORNIA 91504**



**GEOCON PROJECT NO. W1274-77-02**

**FEBRUARY 2021**



Project No. W1274-77-02  
February 10 2021

City of Placentia  
Public Service and Infrastructure  
401 East Chapman Avenue  
Placentia, California 92870

Attention: Luis Esteves

Subject: PHASE I ENVIRONMENTAL SITE ASSESSMENT REPORT  
2999 EAST LA JOLLA STREET  
PLACENTIA, CALIFORNIA

Mr. Esteves:

In accordance with Geocon West Inc. (Geocon) proposal No. LA-2021-005 dated January 6, 2021, Geocon has performed a Phase I Environmental Site Assessment (ESA) of a portion of the property at 2999 East La Jolla Street (the Site) in the City of Placentia, California. We performed the Phase I ESA for the City of Placentia Public Service and Infrastructure as part of their requirements from the City of Placentia City Council prior to the solicitation of proposals for future services.

This report summarizes the findings of the Phase I ESA including the potential for recognized environmental conditions in connection with the Site as defined by the ASTM International *Designation E 1527-13, Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process*.

We appreciate the opportunity to have performed this Phase I ESA for the City of Placentia. Please contact us if you have any questions concerning this report or if we may be of further service.

Sincerely,

GEOCON WEST, INC.

A handwritten signature in black ink, appearing to read "Adrian Escobar". The signature is fluid and cursive, with a long horizontal stroke at the end.

Adrian Escobar  
Staff Geologist

A handwritten signature in black ink, appearing to read "Jim Brake". The signature is cursive and somewhat stylized, with a large initial "J".

Jim Brake, PG  
Senior Geologist

TABLE OF CONTENTS

PHASE I ENVIRONMENTAL SITE ASSESSMENT REPORT	PAGE
1.0 INTRODUCTION.....	1
1.1 Purpose and Objectives .....	1
1.2 Scope of Services .....	2
1.3 Report Limitations .....	3
1.4 Data Gaps.....	3
2.0 SITE DESCRIPTION .....	4
2.1 Location and Legal Description .....	4
2.2 Site and Vicinity General Characteristics .....	4
2.2.1 Topography .....	4
2.2.2 Geologic Conditions .....	4
2.2.3 Soil Conditions.....	5
2.2.4 Hydrologic and Hydrogeologic Conditions .....	5
2.3 Current and Planned Uses of the Site.....	6
2.4 Descriptions of Structures, Roads, and Other Improvements on the Site .....	6
2.5 Current Uses of Adjoining Properties .....	6
3.0 USER-PROVIDED INFORMATION .....	6
3.1 Title, Appraisal and Sale Agreement Records .....	6
3.2 Environmental Liens or Activity and Use Limitations .....	6
3.3 Specialized Knowledge .....	6
3.4 Commonly Known or Reasonably Ascertainable Information .....	7
3.5 Valuation Reduction for Environmental Issues .....	7
3.6 Owner, Property Manager, and Occupant Information .....	7
3.7 Reason for Performing Phase I ESA .....	7
4.0 RECORDS REVIEW .....	7
4.1 Standard Environmental Record Sources.....	7
4.1.1 Site .....	9
4.1.2 Offsite Properties .....	11
4.2 Orphan Summary .....	13
4.3 Other Environmental Record Sources.....	13
4.3.1 GeoTracker and EnviroStor .....	13
4.3.2 CalGEM .....	14
4.3.3 Anaheim Fire and Rescue .....	15
4.3.4 Orange County Commissioner/Sealer of Weights and Measures .....	<b>Error!</b>
	<b>Bookmark not defined.</b>
5.0 HISTORICAL USE .....	15
5.1 Aerial Photographs.....	15
5.2 Topographic Maps .....	17
5.3 City Directories .....	18
5.3.1 Site .....	18
5.3.2 Adjoining and Adjacent Properties .....	18
6.0 SITE RECONNAISSANCE .....	19
6.1 Methodology and Limiting Conditions.....	19
6.2 Site Setting.....	19
6.3 Onsite Survey .....	20
6.4 Offsite Survey .....	20

TABLE OF CONTENTS (continued)

7.0 INTERVIEWS ..... 21  
8.0 SUMMARY OF FINDINGS ..... 22  
9.0 CONCLUSIONS AND RECOMMENDATIONS..... 23  
10.0 REFERENCES..... 24  
11.0 QUALIFICATIONS ..... 25

FIGURES

- 1. Vicinity Map
- 2. Site Plan

PHOTOGRAPHS (1 through 10)

APPENDICES

- A. Assessor’s Parcel Map
- B. User Questionnaire
- C. EDR Radius Map with GeoCheck
- D. EDR Historical Aerial Photographs
- E. EDR Historical Topographic Maps
- F. EDR City Directories
- G. Site Owner Questionnaire

# PHASE I ENVIRONMENTAL SITE ASSESSMENT REPORT

## 1.0 INTRODUCTION

Geocon West, Inc. (Geocon) performed a Phase I Environmental Site Assessment (ESA) of a portion of the property at 2999 East La Jolla Street (the Site) in Placentia, Orange County, California. We performed the Phase I ESA for the City of Placentia Public Service and Infrastructure (CITY OF PLACENTIA, the Client) as part of their requirements from the City of Placentia City Council prior to the solicitation of proposals for future services. This report summarizes the methodology and presents the findings of the Phase I ESA.

### 1.1 Purpose and Objectives

The purpose of the Phase I ESA was to identify evidence or indications of ‘recognized environmental conditions’ (REC) as defined by the ASTM International (ASTM) *Designation E 1527-13 Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process*. Section 1.1.1 of ASTM *Designation E 1527-13* defines an REC as “the presence or likely presence of any hazardous substances or petroleum products in, on, or at a property: (1) due to any release to the environment; (2) under conditions indicative of a release to the environment; or (3) under conditions that pose a material threat of a future release to the environment. De minimis conditions are not recognized environmental conditions.” De minimis conditions are those that generally do not present a threat to human health or the environment and that generally would not be the subject of the enforcement action if brought to the attention of appropriate governmental agencies.

ASTM *Designation E1527-13* also defines ‘Historical’ and ‘Controlled’ RECs (HREC and CREC, respectively). A ‘Historical REC’ is defined as “a past release of any hazardous substances or petroleum products that has occurred in connection with the property and has been addressed to the satisfaction of the applicable regulatory authority or meeting unrestricted use criteria established by a regulatory authority, without subjecting the property to any required controls (for example, property use restrictions, activity and use limitations, institutional controls, or engineering controls).” A ‘Controlled REC’ is defined as “a recognized environmental condition resulting from a past release of hazardous substances or petroleum products that has been addressed to the satisfaction of the applicable regulatory authority (for example, as evidenced by the issuance of a no further action letter or equivalent, or meeting risk-based criteria established by regulatory authority), with hazardous substances or petroleum products allowed to remain in place subject to the implementation of required controls (for example, property use restrictions, activity and use limitations, institutional controls, or engineering controls).” An HREC is not an REC if a property meets current standards for unrestricted residential use. A CREC remains an REC by definition when a property does not meet the unrestricted residential use requirement unconditionally.

We also conducted the Phase I ESA in general accordance with the requirements of 40 Code of Federal Regulations (CFR) Part 312 titled *Standards and Practices for All Appropriate Inquiries*, as required under Sections 101(35)(B)(ii) and (iii) of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA). The purpose of conducting an all appropriate inquiries investigation into the previous ownership and uses of a property is to meet the provisions necessary for the landowner, contiguous property owner, and/or bona fide prospective purchaser to qualify for certain landowner liability protections under CERCLA.

The following principles are an integral part of ASTM *Designation E1527-13*:

- **“Uncertainty Not Eliminated** - No environmental site assessment can wholly eliminate uncertainty regarding the potential for recognized environmental conditions in connection with a property. Performance of this practice is intended to reduce, but not eliminate, uncertainty regarding the potential for recognized environmental conditions in connection with a property, and this practice recognizes reasonable limits of time and cost.”
- **“Not Exhaustive** - All Appropriate Inquiries does not mean an exhaustive assessment of a property. There is a point at which the cost of information obtained or the time required to gather it outweighs the usefulness of the information and, in fact, may be a material detriment to the orderly completion of transactions. One of the purposes of this practice is to identify a balance between the competing goals of limiting the costs and time demands inherent in performing an environmental site assessment and the reduction of uncertainty about unknown conditions resulting from additional information.”
- **“Level of Inquiry is Variable** - Not every property will warrant the same level of assessment. Consistent with good commercial and customary practice, the appropriate level of environmental site assessment will be guided by the type of property subject to assessment, the expertise and risk tolerance of the user, and the information developed in the course of the inquiry.”

## 1.2 Scope of Services

Our Proposal No. LA-2021-005 dated January 6, 2021, describes the scope of services for this Phase I ESA. We performed the scope of services outlined in the proposal with the exception that we did not review Sanborn Fire Insurance Maps (Sanborn maps) as EDR, the provider of Sanborn maps, indicated that Sanborn map coverage does not exist for the Site and vicinity.

The main components of the Phase I ESA and their objectives, as specified by the referenced standards, include the following:

- **Physical Setting:** We reviewed physical setting references to obtain information concerning the topographic, geologic, and hydrogeologic characteristics of the Site and vicinity. Such information may be indicative of the direction and/or extent that a contaminant could migrate in the event of a spill or release.

- **Records Review:** We reviewed publicly available Federal, State, and local regulatory agency records to obtain information that could potentially help identify RECs at or potentially affecting the Site.
- **Site History:** We reviewed historical references to assess the history of previous uses of the Site and surrounding area to identify those that could have led to RECs on or near the Site. Historical sources reviewed included aerial photographs, topographic maps, and city directories. In addition, we conducted interviews with persons who were expected to be reasonably knowledgeable about historical and/or current conditions at and uses of the Site.
- **Site Reconnaissance:** We performed a site reconnaissance to observe site conditions and activities for indications of evidence of RECs. The site reconnaissance was for the Site only. Offsite properties and features were viewed solely from the vantage of the Site and public thoroughfares.

### 1.3 Report Limitations

We prepared this Phase I ESA report exclusively for the City of Placentia. The information obtained is only relevant for the dates of the records reviewed and the latest site visit. Therefore, the information contained herein is only valid as of the date of the report and will require an update after 180 days to reflect updated records and another site reconnaissance to assess current site conditions.

The City of Placentia should recognize that a Phase I ESA is not a comprehensive site characterization and should not be construed as such. The findings and conclusions presented in this report are predicated on the site reconnaissance, information in the specified regulatory records, and information regarding the historical usage of the Site, as presented in this report. The City of Placentia should also understand that wetlands, asbestos-containing building materials, lead-containing paint, lead in drinking water, radon, mercury related to mining activities, methane, and mold surveys were not included in the scope of services for this Phase I ESA. Assessment for potential naturally-occurring hazards such as asbestos and arsenic also was not included.

Therefore, the report should only be deemed conclusive with respect to the information obtained. No guarantee or warranty of the results of the Phase I ESA is implied within the intent of this report or any subsequent reports, correspondence or consultation, either express or implied. We strove to conduct the services summarized herein in accordance with the local standard of care in the geographic region at the time the services were rendered.

### 1.4 Data Gaps

A data gap is defined by ASTM *Designation E 1527-13* as “a lack of or inability to obtain information required by this practice despite good faith efforts by the environmental professional to gather such information.” Data gaps could include such things as insufficient historical information, the inability to interview persons with direct site knowledge (e.g., the owner(s), past owner(s), tenants, workers, etc.) or the lack of access to all parts of a site during the site reconnaissance.

As indicated in Section 1.2, we did not review Sanborn fire insurance maps because there are none for the Site and vicinity. We do not consider this a significant data gap however, because of other available historical information we reviewed. We identified no data gaps during this Phase I ESA.

## **2.0 SITE DESCRIPTION**

This section describes the location and physical characteristics of the Site including its size and topography, as well as geologic, soil, and hydrologic/hydrogeologic conditions.

### **2.1 Location and Legal Description**

The Site is located in the northern portion of the property at 2999 East La Jolla Street in Placentia, Orange County California (Figure 1). The Site is in the southern portion of Placentia approximately 1/2 mile east of State Route (SR) 57 and one mile north of SR 91. The Site is in the southwestern quarter of Section 31 of Township 3 South, Range 9 West, San Bernardino Base and Meridian.

The Site is an approximate 0.4-acre portion of the property identified by Orange County assessor's parcel number (APN) 344-102-09. A parcel map depicting the larger property including the Site is in Appendix A.

### **2.2 Site and Vicinity General Characteristics**

The Site is an undeveloped portion of the larger property and is used for recreation and materials storage (Figure 2). The property surrounding the Site is a City of Placentia corporation yard. The Site and corporation yard are surrounded by properties developed with a mix of commercial and light-industrial uses.

#### **2.2.1 Topography**

The United States Geological Survey *Orange, California* 7.5-minute topographic map shows the topography of the Site as relatively flat-lying at an approximate elevation of 214 feet above mean sea level (USGS, 2018). Regionally, the Site is situated in the northern portion of the Orange County Basin where the land surface slopes gently downward to the southwest.

#### **2.2.2 Geologic Conditions**

We obtained geologic information from a variety of sources including *Geology of California* (Norris and Webb, 1990), *Geologic Map of California: Santa Ana Sheet* (Rogers, T.H., 1965) and the California Geologic Survey's (CGS) Compilation of Quaternary Surficial Deposits webpage (<https://maps.conservation.ca.gov/cgs/qsd/app/>). Following are summaries of pertinent information obtained.

### **2.2.2.1 Geomorphic Region**

The Site is located within the northern portion of the Peninsular Ranges geomorphic province of Southern California. The Peninsular Ranges extend 900 miles from their northern terminus against the Transverse ranges, north of the Los Angeles Basin, southward to the tip of Baja California. The province varies in width from approximately 30 to 100 miles and is traversed by a group of faults and fault zones trending roughly northwest-southeast. In general, the province consists of rugged northwest-southeast trending mountain ranges with intervening valleys. The ranges are composed of predominantly Cretaceous-age rocks with lesser amounts of Jurassic-age rocks. Post-Cretaceous marine sedimentary formations up to 40,000 feet in thickness can be found in the northernmost portion of the ranges (Norris and Webb, 1990).

### **2.2.2.2 Geologic Formations/Stratigraphy**

The referenced geologic maps indicate that the Site is underlain by late-Pleistocene and Holocene alluvial fan deposits, which generally consist of unconsolidated silt, sand, and gravel (CGS, Rogers, T.H., 1965).

We performed a geotechnical investigation (GI) of the Site in January 2021, which consisted of advancing two borings at the Site to observe, log, and collect soil samples for physical testing. We observed that the Site is underlain by approximately 2.5 feet of artificial fill overlying alluvial fan deposits. The alluvial deposits encountered in our borings consisted of gravel, sand, silt and clay to the maximum depth explored of 60.5 feet.

### **2.2.3 Soil Conditions**

We also obtained general information concerning surficial soil conditions at and in proximity to the Site from the United States Department of Agriculture – Natural Resources Conservation Service Web Soil Survey (<http://websoilsurvey.nrcs.usda.gov/app/HomePage.htm>). Web Soil Survey information indicates that surficial onsite soil is Metz loamy sand. The Metz loamy sand is described as loamy sand to fine sandy loam formed in alluvium derived from mixed parent material.

### **2.2.4 Hydrologic and Hydrogeologic Conditions**

The nearest surface water is the channelized Carbon Creek adjacent to the north of the Site.

We did not encounter groundwater in either of the borings advanced during our GI. To assess local groundwater conditions for the site vicinity we searched the California State Water Resources Control Board's GeoTracker online database (<http://geotracker.waterboards.ca.gov>) for groundwater information at the nearest facility with a groundwater monitoring array such as leaking underground storage tank (LUST) facilities or other agency-regulated cleanup sites. The nearest such facility is Tosco – 76 #5483 approximately 950 feet northeast of the Site. Depth to groundwater in groundwater monitoring wells at this facility ranged from approximately 93 to 94 feet in May 2014 with groundwater flow to the northeast.

### **2.3 Current and Planned Uses of the Site**

The Site is currently used for storage and recreation. The City of Placentia plans to develop the Site with a single multi-story public safety building.

### **2.4 Descriptions of Structures, Roads, and Other Improvements on the Site**

A cinderblock shed, stormdrain, recreational equipment, concrete bollards, a fire hydrant, and flag pole are present on the Site. Chain-link fencing is present along the northern and western site boundaries. Further description of Site conditions is in Section 6.0.

### **2.5 Current Uses of Adjoining Properties**

The current uses of the adjoining properties include Carbon Creek to the north beyond which is a commercial/light-industrial use property, City of Placentia corporation yard buildings to the east beyond which are commercial/light-industrial use properties, a City of Placentia corporation yard parking lot and buildings that include a gasoline and diesel fueling station to the south and southeast beyond which are commercial/light-industrial use properties, the City of Placentia compressed natural gas (CNG) fueling station to the southwest, and a vacant residence to the west beyond which is a commercial use property. Further description of the surrounding vicinity of the Site is provided in Section 6.0.

## **3.0 USER-PROVIDED INFORMATION**

This section summarizes information provided by the Client regarding the Site. Luis Estevez with the City of Placentia completed the user questionnaire (Appendix B). We also asked Mr. Estevez if he knew of previous environmental reports or documents that may exist and, if so, whether copies could be provided. We also asked if he had knowledge of legal or administrative proceedings involving the Site.

### **3.1 Title, Appraisal and Sale Agreement Records**

Mr. Estevez did not provide a title report, appraisal, or sale agreement for the Site.

### **3.2 Environmental Liens or Activity and Use Limitations**

Mr. Estevez indicated that he is not aware of any environmental liens or activity and use limitations for the Site.

### **3.3 Specialized Knowledge**

Mr. Estevez indicated that a gasoline underground storage tank (UST) is onsite and that the City maintains the records for the UST.

### 3.4 Commonly Known or Reasonably Ascertainable Information

Mr. Estevez indicated that he is not aware of any commonly known or reasonably ascertainable information regarding past or current uses of the Site that could potentially impair or could have impaired the environmental conditions of the Site.

### 3.5 Valuation Reduction for Environmental Issues

Mr. Estevez is not aware of any environmental conditions on the Site, which could lead to a potential valuation reduction for the Site.

### 3.6 Owner, Property Manager, and Occupant Information

We also provided Mr. Estevez, a representative of the site owners, with an owner/occupant questionnaire regarding their knowledge of the Site and surrounding properties. Information from this questionnaire is summarized in Section 7.0.

### 3.7 Reason for Performing Phase I ESA

The City of Placentia requested the Phase I ESA to obtain information regarding the potential for existing hazardous substances and/or petroleum product impacts at the Site as part of their requirements from the City of Placentia City Council prior to the solicitation of proposals for future services.

## 4.0 RECORDS REVIEW

This section summarizes information we obtained from readily available agency records pertaining to the Site and properties and facilities in the surrounding vicinity.

### 4.1 Standard Environmental Record Sources

EDR searched federal, state, and local environmental databases for the Site and properties/facilities within one mile of the Site. The following table lists the databases EDR searched, the properties/facilities listed, and the number of properties/facilities listed. Other databases searched that do not list any properties/facilities are not included in the table. A copy of the report *The EDR Radius Map Report with GeoCheck*, dated January 12, 2021, is in Appendix C.

Database	Search Radius (Miles)	Number of Listings
<b>STANDARD ENVIRONMENTAL RECORDS</b>		
<b>Federal RCRA non-CORRACTS TSD facilities list</b>		
Resource Conservation and Recovery Act – Treatment, Storage, and Disposal Facility (RCRA-TSDF)	0.5	1

Database	Search Radius (Miles)	Number of Listings
<b>Federal RCRA generators list</b>		
Resource Conservation and Recovery Act – Large Quantity Generator (RCRA-LQG)	0.25	5
Resource Conservation and Recovery Act – Small Quantity Generator (RCRA-SQG)	0.25	29
<b>State- and tribal - equivalent NPL</b>		
State Response List (RESPONSE)	1	1
<b>State- and tribal - equivalent CERCLIS</b>		
Department of Toxic Substances Control's (DTSC) Online Data Management System (EnviroStor)	1	25
<b>State and tribal landfill and/or solid waste disposal site lists</b>		
Solid Waste Information System (SWF/LF)	0.5	1*
<b>State and tribal leaking storage tank lists</b>		
Leaking Underground Storage Tank (LUST)	0.5	21
Cleanup Program Sites - Spills Leaks, Investigation, and Cleanups (CPS-SLIC)	0.5	4
<b>State and tribal registered storage tank lists</b>		
Underground Storage Tank (UST)	0.25	10*
Above Ground Storage Tank (AST)	0.25	1
<b>ADDITIONAL ENVIRONMENTAL RECORDS</b>		
<b>Local Lists of Hazardous waste/Contaminated Sites</b>		
School Property Evaluation Program (SCH)	0.25	1
California Environmental Reporting System [CERS] Regulated Site Portal for Hazardous Waste (CERS HAZ WASTE)	0.25	32*
<b>Local Lists of Registered Storage Tanks</b>		
Statewide Environmental Evaluation and Planning System – UST Listing (SWEEPS UST)	0.25	7*
Historical UST Properties/Facilities (HIST UST)	0.25	16*
California Facility Index Database [FID] for Underground Storage Tanks [UST] (CA FID UST)	0.25	4*
California Environmental Reporting System [CERS] for AST/UST regulatory program (CERS TANKS)	0.25	7
<b>Local Land Records</b>		
Deed Restriction Listing (DEED)	0.5	1
<b>Other Ascertainable Records</b>		
Resource Conservation and Recovery Act - Non Generators/No Longer Regulated (RCRA NonGen/NLR)	0.25	55
Formerly Used Defense Sites (FUDS)	1	1*
Facility Index System/Facility Registry System (FINDS)	0.001	2
Enforcement & Compliance History Information (ECHO)	0.001	2*
"Cortese" Hazardous Waste & Substances Sites List (Cortese)	0.5	10
Cleaners Facilities (DRYCLEANERS)	0.25	2
Facility and Manifest Data (HAZNET)	0.001	2
Historical "Cortese" Hazardous Waste & Substance Site List (HIST CORTESE)	0.5	5
Hazardous Waste Permitted Facility (HWP)	1	2
Registered Hazardous Waste Transporter Database (HWT)	0.25	1
National Pollutant Discharge Elimination System List (NPDES)	0.001	1
Proposition 65 Records (Notify 65)	1	1
California Integrated Water Quality System (CIWQS)	0.001	1

Database	Search Radius (Miles)	Number of Listings
California Environmental Reporting System (CERS)	0.001	3
Hazardous Waste Tracking System (HWTS)	TP	5
<b>EDR HIGH RISK HISTORICAL RECORDS</b>		
<b>EDR Exclusive Records</b>		
EDR Exclusive Historic Fuel/Service Stations (EDR Hist Auto)	0.125	3
EDR Exclusive Historical Cleaners (EDR Hist Cleaner)	0.125	2
<b>EDR RECOVERED GOVERNMENT ARCHIVES</b>		
<b>Exclusive Recovered Govt. Archives</b>		
Recovered Government Archive Solid Waste Facilities List (RGA LF)	0.001	1
<b>TOTAL</b>		<b>266</b>
* = Site is listed		

#### **4.1.1 Site**

The following entities listed on various databases are related to the address associated with the property that includes several city buildings. As aerial photographs do not show a building ever having occupied the Site, it is likely these listings do not relate directly to the Site.

**City of Placentia Corporation Yard – 2999 La Jolla Street** – this entity is listed on the Facility Index System/Facility Registry System (FINDS), Enforcement & Compliance History Information (ECHO), Hazardous Waste Tracking System (HWTS), Facility and Manifest Data (HAZNET), and Resource Conservation and Recovery Act - Non Generators/No Longer Regulated (RCRA NonGen/NLR) databases. The FINDS, ECHO, and HWTS databases do not provide any pertinent information regarding releases or violations at this facility. The RCRA NonGen/NLR database indicates that general automotive repairs take place at the City’s corporation yard. The HAZNET database indicates that the City stored, bulked, and/or transferred off site varying quantities of organic containing aqueous solutions and off specification, aged, or surplus organics from 2013 to 2019 as well as recovered for reuse varying quantities of organic containing aqueous solutions from 2012 to 2014 at the corporation yard. The City of Placentia corporation yard includes a garage where automotive repairs take place. This facility is located approximately 100 feet southeast (cross-gradient) of the Site. The listing of an automotive repair facility for the corporation yard is an environmental concern for the Site due to their use and storage of hazardous substances and/or petroleum products.

**City of Placentia corp. Yard – LVTOP – 2999 East La Jolla** - this entity is listed on the California Environmental Reporting System (CERS), Recovered Government Archive Solid Waste Facilities List (RGA LF), and Solid Waste Information System (SWF/LF) databases. The RGA LF, SWF/LF, and CERS databases do not provide any pertinent information regarding releases or violations at this facility. The inclusion of the corporation yard on these databases is not likely related to conditions (i.e., releases of contaminants via spills, leaks, or improper disposal) that would have caused an REC at the Site.

**Trillium USA Company LLC – 2999 East La Jolla Street** - this entity is listed on the ECHO, FINDS, RCRA NonGen/NLR, and HWTS databases. The ECHO, FINDS, RCRA NonGen/NLR, and HWTS databases do not provide any pertinent information regarding releases or violations. The inclusion of this entity on these databases is not likely related to conditions (i.e., releases of contaminants via spills, leaks, or improper disposal) that would have caused an REC at the Site.

**Placentia City Yard – 2999 East La Jolla Street** - this entity is listed on the CERS, CERS Regulated Site Portal for Hazardous Waste (CERS HAZ WASTE), CERS for AST/UST regulatory program (CERS TANKS), Statewide Environmental Evaluation and Planning System – UST Listing (SWEEPS UST), and Underground Storage Tank (UST) databases. The CERS HAZ WASTE, CERS TANKS, and UST databases do not provide any pertinent information regarding releases or violations at this facility. The SWEEPS UST database indicates that there are three USTs at the corporation yard used for motor vehicle fuel - one 12,000-gallon (gal) leaded, one 12,000-gal regular unleaded, and one 5,000-gal diesel. The CERS database indicates that the corporation yard has had numerous violations pertaining to recordkeeping, testing, training, and equipment and material compliance. The listing of USTs for the corporation yard is an environmental concern for the Site due to their possible release of contaminants via spills or leaks that could have caused an REC at the Site.

**Metropolitan Water district of Southern California – 2999 East La Jolla Street** - this entity is listed on the HWTS database. The HWTS database does not provide any pertinent information regarding releases or violations at this facility. The inclusion of this entity on these databases is not likely related to conditions (i.e., releases of contaminants via spills, leaks, or improper disposal) that would have caused an REC at the Site.

**City Corporation Yard – 2999 East La Jolla Street** - this entity is listed on the California Integrated Water Quality System (CIWQS), Historical UST Properties/Facilities (HIST UST), and National Pollutant Discharge Elimination System List (NPDES) databases. The CIWQS and NPDES databases do not provide any pertinent information regarding releases or violations at this facility. The HIST UST database indicates that at least five USTs were present onsite at one time including one 200-gal waste oil, one 1,000-gal “product,” one 12,000-gal regular, one diesel of an unspecified volume, and one 12,000-gal unleaded. The listing of USTs for this entity is an environmental concern for the Site due to their possible release of contaminants via spills or leaks that could have caused an REC at the Site.

Trillium USA Company LLC #92806-3 – 2999 East La Jolla Street - this entity is listed on the CERS, CERS HAZ WASTE, HAZNET, and HWTS databases. The CERS, CERS HAZ WASTE, and HWTS databases do not provide any pertinent information regarding releases or violations at this facility. The HAZNET database indicates that in 2012 this entity stored, bulked and/or transferred off-site 0.2 tons of organic solids. The inclusion of this entity on these databases is not likely related to conditions (i.e., releases of contaminants via spills, leaks, or improper disposal) that would have caused an REC at the Site.

#### **4.1.2 Offsite Properties**

Nineteen properties within 1/8 mile of the Site are listed various non-release-related databases<sup>1</sup> and therefore are unlikely to have caused an REC at the Site. Thirteen properties within 1/4 mile of the Site are listed either on EDR Exclusive Historic Fuel/Service Stations, EDR Exclusive Historical Cleaners, active dry cleaners or one or more release-related databases. Eleven of these historical and active properties and/or facilities were or are located over 100 feet downgradient and over 400 feet cross-gradient of the Site and therefore, if a release has occurred, it is unlikely to have caused an REC at the Site because contaminant transport would likely be away from, and not toward, the Site.

The following table summarizes information regarding two properties and/or facilities within a 1/4 mile of the Site that are listed on one or more release-related databases and which are upgradient of the Site such that contaminants associated with an unauthorized release could have been or be transported to the Site in soil, soil vapor, or groundwater.

---

<sup>1</sup> "Release" refers to an unauthorized release of a petroleum product or hazardous substance to the environment (i.e., the ground surface, soil, soil vapor, groundwater, or surface water on a property). "Release-related database" refers to databases that provide information regarding an unauthorized release. "Non-release-related database" refers to databases that may report use, storage, or disposal of hazardous substances and/or petroleum products or other environmental conditions but do not report releases of such.

Business	Address	Approximate Distance from the Site	Database	Pertinent Information/Potential to Cause an REC at the Site
<p>Conway Western Express and Delta Lines (Leaseholder) Syst</p>	<p>2981 East La Jolla Street</p>	<p>690 feet southwest (cross- to upgradient)</p>	<p>LUST CERS HAZ WASTE SWEEPS UST CA FID UST CHMIRS HIST CORTESE WDS HIST UST CORTESE CERS</p>	<p>The CERS HAZ WASTE, CA FID UST, HIST CORTESE, WDS, CERS, and CORTESE databases do not provide any pertinent information.</p> <p>The HIST UST database indicates that there were two fuel USTs onsite - one 10,000-gal regular and one 10,000-gal diesel.</p> <p>The SWEEPS UST database indicates that there are two USTs onsite - a 10,000-gal diesel and a 10,000-gal waste "gashol".</p> <p>The CA FID UST database indicates that four unauthorized releases took place at this facility; two in March 2015, one in October 2014, and one in April 2019. Releases at this facility were confined to either the tractor trailer transporting the material or the loading dock. The CA FID UST database states that "Per the caller the release is stopped and contained. Per the caller no waterways have been impacted."</p> <p>The LUST database indicates that diesel impacted soil only at this facility. The Santa Ana Regional Water Quality Control Board (SARWQCB) closed the case in May 1994.</p> <p>Additional information regarding this facility is provided in Section 4.3.1</p>

Business	Address	Approximate Distance from the Site	Database	Pertinent Information/Potential to Cause an REC at the Site
Monarch Pools Inc	1461 Red Gum Street	900 feet west (cross- to upgradient)	LUST CORTESE HIST CORTESE CERS	The HIST CORTESE, CERS, and CORTESE databases do not provide any pertinent information.  The LUST database indicates that gasoline impacted soil only at this facility. The SARWQCB closed the case in April 1990. The release to soil only and regulatory closure of the case suggest that this facility is unlikely to have caused an REC at the Site.

#### 4.2 Orphan Summary

The Orphan Summary identifies facilities that have incomplete address information and therefore could not be accurately plotted by EDR. The Orphan Summary list two properties that are over one mile from the Site. The distance of these properties from the Site suggest that they are unlikely to have caused an REC at the Site.

#### 4.3 Other Environmental Record Sources

##### 4.3.1 GeoTracker and EnviroStor

We reviewed information available on GeoTracker and the Department of Toxic Substances Control's (DTSC) EnviroStor database (<http://www.envirostor.dtsc.ca.gov/public/>) for information regarding documented environmental assessment and cleanup at the Site and/or properties/facilities within 1/4 mile of the Site. No information for the Site is available on EnviroStor. Information pertaining to a tiered permit facility (Robert Caro Precious Metals Service) approximately 700 feet southeast (cross-gradient) of the Site is available on EnviroStor. However, given the distance of this facility from the Site it is unlikely to have caused an REC at the Site.

As described in Section 4.1.2, a release of diesel that affected soil only occurred at Conway Western Express and Delta Lines (Leaseholder) Syst, identified as La Jolla Properties on geotracker, at 2981 East La Jolla Street. Information available on GeoTracker for this facility, including a *Tank Closure Report* prepared by Advanced Environmental Concepts Inc. and dated July 1993 indicates that from June 17 to 18, 1993 two 10,000-gal steel diesel USTs were removed and soil samples were collected in accordance with City of Anaheim regulations. The report concludes with, "Analytical laboratory results of samples collected from beneath the former locations of the two (2) diesel fuel storage tanks... and of the samples collected from beneath the excavated former fuel dispense location... were non detectable for all constituents analyzed." A letter, *Remedial Action Located at La Jolla Properties, 2981 E. La Jolla Street, Anaheim, CA*, prepared by the City of Anaheim California Public Utilities Department and dated May 23, 1994, indicates that an investigation and remedial actions for the facility have been completed and no further action was required. This facility's release to soil only and regulatory closure of the case indicate that the release at this facility would not have caused an REC at the Site.

#### **4.3.2 CalGEM**

The California Geologic Energy Management Division's (CalGEM) Well Finder (<https://www.conservation.ca.gov/calgem/Pages/WellFinder.aspx>), an online mapping system, shows the Site located in the southwestern portion of the Richfield oil and gas field with the nearest oil and/or natural gas well approximately 400 feet southeast of the Site. This well is depicted as an idle oil and gas well. No records exist for the well on the CalGEM website. The nearest active well is shown to be approximately 1.5 miles east of the Site. The distance of the Site from the idle well suggest that it is unlikely to have caused an REC at the Site.

#### **4.3.3 Orange County Commissioner/Sealer of Weights and Measures**

We requested records from the Orange County Commissioner/Sealer of Weights and Measures regarding the use of restricted pesticides at the Site and adjoining properties. However, we have yet to receive a response from them. If they provide any pertinent information about the Site, we will summarize that information in an addendum to this report.

#### **4.3.4 Orange County Health Care Agency Environmental Health**

We requested records from Orange County Health Care Agency Environmental Health regarding active and inactive USTs, petroleum ASTs, hazardous materials facilities, and UST files for the Site and adjoining properties. They indicated that they do not have any records pertaining to the Site; however, we have yet to receive a response from them regarding adjoining properties. If they provide any pertinent information about the Site or adjoining properties, we will summarize that information in an addendum to this report.

#### **4.3.5 Anaheim Fire and Rescue**

We requested records from the Anaheim Fire and Rescue Certified Unified Program Agency regarding active and inactive USTs, petroleum above-ground storage tanks (AST), hazardous materials facilities, and UST historical files for the Site and adjoining properties. Anaheim Fire and Rescue indicated that they do not have any records for the Site or adjoining properties.

### **5.0 HISTORICAL USE**

We evaluated the historical use of the Site and adjacent properties through review of historical Sanborn fire insurance maps, aerial photographs and topographic maps, as well as city directories provided by EDR. This section summarizes information obtained from these sources.

#### **5.1 Aerial Photographs**

We reviewed the historical aerial photographs provided by EDR for the years 1938, 1946, 1952, 1963, 1966, 1972, 1977, 1985, 1989, 1990, 1995, 2002, 2005, 2009, 2012 and 2016 (Appendix D) for indications of past land uses that could have potentially impacted the Site through the use, storage, or disposal of hazardous substances and/or petroleum. The following table summarizes our observations of the Site and adjacent properties on the historical aerial photographs.

Year	Observations	
	Site	Adjacent
1938 (1" = 500')	The Site was planted with an orchard or grove.	Structures, roads, and orchards or groves were present in all directions within 1/2 mile of the Site. A seasonal creek was present along the northern site boundary.
1946 (1" = 500')	Conditions were similar to those observed on the 1938 photograph.	Conditions were similar to those observed on the 1938 photograph except the seasonal creek was no longer present.
1952 (1" = 500')	Conditions were similar to those observed on the 1946 photograph.	Conditions were similar to those observed on the 1947 photograph except a road was present along the northern site boundary.
1963 (1" = 500')	The orchard or grove had been removed and the Site appears to have been vacant.	Conditions were similar to those observed on the 1952 photograph except the road along the northern site boundary was redeveloped into a channelized creek.
1966 (1" = 500')	Conditions were similar to those observed on the 1963 photograph.	Conditions were similar to those observed on the 1963 photograph.

Year	Observations	
	Site	Adjacent
1972 (1" = 500')	The Site appears to have been landscaped.	The buildings on the other portions of the larger property surrounding the Site were present. A fueling station appears to have been present approximately 80 feet southeast of the Site. Buildings were present on the adjoining properties to the southeast and west. Significant portions of the surrounding area were no longer used for agriculture and had been developed with residential housing tracts or commercial buildings in all directions within 1/2 mile of the Site.
1977 (1" = 500')	Conditions were similar to those observed on the 1972 photograph.	Conditions were similar to those observed on the 1972 photograph except the adjacent property to the north and the adjoining property to the south had been developed with commercial structures.
1985 (1" = 500')	Conditions were similar to those observed on the 1977 photograph except a structure was present in the northeastern portion of the Site.	Conditions were similar to those observed on the 1977 photograph except the concrete pad at the fueling station on the property had been expanded north and the adjoining property to the south had been developed with multiple structures and properties.
1989 (1" = 500')	Conditions were similar to those observed on the 1985 photograph.	Conditions were similar to those observed on the 1985 photograph except the adjoining property to the east had been developed with a larger commercial structure.
1990, 1995, 2002, 2005, 2009, 2012, and 2016 (1" = 500')	Conditions were similar to those observed on the 1989 photograph except three structures were present along the eastern site boundary in the 2005 photograph.	Conditions were similar to those observed on the 1987 photograph except in 2005 a fueling station was present southwest of the Site and was present in all subsequent photographs.

An orchard or grove was present on the Site from sometime prior to 1938 until sometime between 1952 and 1963. Pesticides may have been applied to the orchard, and if so, then pesticides and associated metals such as arsenic and lead may be present in shallow soil beneath the Site. However, subsequent grading of the Site could have affected the distribution and concentration of pesticides and metals in soil (if any). The potential presence of pesticides and associated metals in soil on the Site is considered a potential environmental concern for the Site.

At least one fueling station was present within 100 feet of the Site from sometime prior to 1972 through at least 2016. The past fuel station use of the property is a potential environmental concern for the Site because of the possible release of hazardous substance and/or petroleum products through storage, leaks, spills, and disposal. However, there are no publically available records indicating that a release has occurred.

## 5.2 Topographic Maps

We reviewed historical topographic maps for the years 1896, 1898, 1901, 1902, 1932, 1935, 1942, 1949, 1950, 1964, 1972, 1981, and 2012 (Appendix E). The following table summarizes our observations of the Site and adjacent properties on the historical topographic maps.

Year	Observations	
	Site	Adjacent
1896, 1898, 1901 (1: 62,500) and 1902 (1: 125,000)	No structures or land uses are depicted on the Site.	Roads are depicted in all directions within 1/2 mile of the Site. Structures are depicted northwest within 1/2 mile of the Site.
1932 (1:61,680)	Conditions depicted are similar to those on the 1896, 1898, 1901, and 1902 topographic maps	Carbon Canyon Creek is depicted along the northern site boundary. Additional roads and structures are depicted in all directions within 1/2 mile of the Site.
1935 (1:24,000)	Conditions depicted are similar to those on the 1932 topographic map.	Conditions depicted are similar to those on the 1932 topographic map.
1942 (1:50,000) 1949, and 1950 (1:24,000)	The Site is depicted as an orchard/grove.	Adjoining and adjacent properties to the north, south, and west within 1/4 mile of the Site are depicted as orchards/groves.
1964 (1:24,000)	The Site is no longer depicted as an orchard/grove.	The adjoining property to the south is depicted as an orchard/grove all other adjoining properties do not have any land uses depicted for them.
1972 (1:24,000)	Conditions depicted are similar to those on the 1964 topographic map.	Additional structures are depicted in all directions within 1/2 mile of the Site.
1981 (1:24,000)	No structures or land uses are depicted on the Site.	Buildings on the larger property are depicted to the south and west of the Site. Additional roads and structures are depicted in all directions within 1/2 mile of the Site.
2012 (1:24,000)	Conditions depicted are similar to those on the 1981 topographic map.	No structures are depicted. Additional roads are depicted in all directions within 1/2 mile of the Site.

The 1942 through 1964 topographic maps depict agricultural use (orchards/groves) of the Site, adjoining, and adjacent properties. As stated in Section 5.1, the agricultural use of the Site is a potential environmental concern because pesticides may have been applied to the orchards/groves resulting in pesticides and/or arsenic in shallow onsite soils.

### 5.3 City Directories

EDR prepared an abstract of city directories including city, cross reference, and a telephone directory, which are summarized in the *EDR-City Directory Image Report* dated January 14, 2021 for the Site. The directories were reviewed at approximately 5-year intervals, if available, from 1965 to 2014. A copy of the EDR city directory abstract, including information regarding offsite facilities, is in Appendix F.

#### 5.3.1 Site

The city directories list differing versions of “Metropolitan Water District” for the years 1973, 1976, 1982, and 1987. Parker Fred is also listed for 1976. These listings alone do not suggest the potential to have used, stored, or had a release of hazardous substances or petroleum products.

#### 5.3.2 Adjoining and Adjacent Properties

Adjoining and adjacent properties listed in the city directories name various individual residents and commercial and industrial businesses. Commercial and industrial businesses with names that would suggest the use and storage of hazardous substances and/or petroleum products are located either up- or cross-gradient and/or within 800 feet are summarized on the following table.

Address	Year	Occupant Name
2900 East La Jolla Street	2014	Bassani Manufacturing
	2010	
	1976	Plastic Systems
2915 East La Jolla Street	2005	K B Auto Wholesale
2918 East La Jolla Street	2010	Tri Precision Sheet Metal Inc
	2005	
2920 East La Jolla Street	2005	The Car Man Auction Inc
	1982	Shook Walt Masonry
2931 East La Jolla Street	2010	GMP Laboratories Of America
	1987	Applied Circuit Tch
2940 East La Jolla Street	2014	Marine Biochemists Inc
	2010	Applied Biochemists Inc, Marine Biochemists Inc
	2005	Applied Biochemists Inc
	1995	Applied Biochemists Inc, Marine Biochemists Inc
	1992	Applied Biochemists, Marine Biochemists
1987		
2941 East La Jolla Street	1987	Southern Plastic Mld
	1982	Southern Plstc Mold
2950 East La Jolla Street	1995	Orange County Industrial
	1987	Ouro Refining&Smltg, Environmtl Metals
	1982	Silver Metal Progts
2961 East La Jolla Street	2014	Insurance Auto Auctions Inc
	2010	
	2005	Insurance Auto Auctions

Address	Year	Occupant Name
	1995	Orange County Salvage Sales
	1992	Orange Co Salvage
	1987	
	1982	Orange Co Salvg Sls
2971 East La Jolla Street	2010	Victors Automotive Ctr
	1995	Victors Auto Ctr
2980 East La Jolla Street	2014	Beamish Mark Waterproofing Inc
2990 East La Jolla Street	2014	One Stop Undercar Orange Co
3021 East La Jolla Street	2014	Performance Research Laboratories
3031 East La Jolla Street	2010	Bright Armor Plating

Several listed automotive, manufacturing, and laboratories suggest the use, storage, and possible releases of hazardous substances and/or petroleum products and are therefore potential environmental concerns for the Site. However, none of the listed entities are listed in publically available records regarding any unauthorized releases of hazardous substances or petroleum products, which suggests that none of them would have caused an REC at the Site.

## 6.0 SITE RECONNAISSANCE

This section summarizes our observations of the Site and surrounding properties made during the site reconnaissance.

### 6.1 Methodology and Limiting Conditions

Adrian Escobar, Staff Geologist with Geocon, performed the site reconnaissance unaccompanied on January 26, 2021, by walking throughout the Site to observe site features and conditions. Mr. Escobar observed offsite (adjoining and adjacent) properties from the Site and public roads. Weather on the day of the site reconnaissance was sunny with temperatures in the mid-50s°F. Photographs of various site features and offsite properties are appended.

### 6.2 Site Setting

The Site is situated in an area of predominantly commercial and light-industrial development.

### **6.3 Onsite Survey**

The Site is developed with landscaping, a cinderblock shed, stormdrain, recreational equipment (e.g. horse shoes court), concrete bollards, fire hydrant, decorative rock, a cannon, and a flag pole (Photos 1 through 4). Chain-link fencing is present along the northern and western site boundaries (Photos 1 through 3). Various construction materials and tools are stored in the shed (Photo 4). Surplus city materials are stored behind the shed (Photo 5). The Site was well-maintained and we observed no evidence, or conditions that would suggest the potential presence, of RECs on the Site.

### **6.4 Offsite Survey**

Adjoining and adjacent properties consist of the following:

- North – Carbon Creek beyond which are multi-tenant commercial/light-industrial buildings (Photo 6),
- East – City of Placentia corporation yard facilities including surplus materials storage beyond which is Classic Performance Products Inc., an automotive parts distributor (Photos 5 and 7),
- Southeast - City of Placentia corporation yard automotive garage that includes a fueling station and USTs (Photos 8 and 9),
- South – City of Placentia corporation yard parking lot and garages beyond which are various commercial/light-industrial properties (Photo 9),
- Southwest – City of Placentia CNG fueling station (Photo 10), and
- West – a vacant residence beyond which is Insurance Auto Auctions, a car auctioning facility (Photos 3 and 11).

The fueling station with USTs adjacent to the southeast of the Site is a potential environmental concern for the Site due to their possible release of contaminants via spills or leaks that could have caused an REC at the Site. However, there are no publically available records of an unauthorized release from these USTs suggesting that they are only material threats of a release with the potential to impact the Site.

## 7.0 INTERVIEWS

We provided Mr. Estevez with an owner/occupant questionnaire regarding the past and present use of the Site and the potential for impacts related to the use, storage, or disposal of hazardous substances and/or petroleum products on the Site. A copy of the owner/occupant questionnaire is in Appendix G.

Mr. Estevez indicated that the City of Placentia has owned the property for 45 years and that it has been used for its current purpose since that time. Mr. Estevez indicated that he was not aware of the uses of the Site prior to the City of Placentia's acquisition. Mr. Estevez indicated that the Site and surrounding properties were developed for industrial use. He also indicated the larger property hosts USTs and a fueling island and that motor vehicle repairs and maintenance take place on that property. Subsequently USTs used for fuel and 55-gal drums of used motor oil are on the property.

## 8.0 SUMMARY OF FINDINGS

The following table presents a summary of findings and opinions associated with this Phase I ESA of the Site, including known or suspect RECs, HRECs, CRECs, environmental concerns, and de minimis environmental conditions.

Assessment Category	Observed (Y/N)	(REC/ CREC/ HREC/ DM, EC, or None)	Recommended Actions	Report Section(s)
<b>Hazardous Substances/Petroleum Products</b>	N	N	NFA	
<b>Hazardous Wastes</b>	N	N	NFA	
<b>Non-Hazardous Wastes</b>	N	N	NFA	
<b>Aboveground/Underground Storage Tanks</b>	N	N	NFA	
<b>Unidentified Substance Containers</b>	N	N	NFA	
<b>Equipment Potentially Containing PCBs</b>	N	N	NFA	
<b>Wastewater Systems</b>	N	N	NFA	
<b>Evidence of Releases</b>	N	N	NFA	
<b>Pools of Liquid, Pits, Ponds, Lagoons</b>	N	N	NFA	
<b>Wells</b>	N	N	NFA	
<b>Other Site Issues</b>	N	N	NFA	
<b>Nearby Properties</b>	Y	EC	NFA	4.1, 5.1, 5.3.2, 6.4
<b>Historical Land Use – Site</b>	Y	N	NFA	5.1, 5.2,
<b>Historical Land Use – Nearby Properties</b>	Y	N	NFA	5.1, 5.2,
<b>Recommended Action:</b> EC = Environmental Concern NFA = No further action required at this time. N = none				

## 9.0 CONCLUSIONS AND RECOMMENDATIONS

We have performed a Phase I ESA in general conformance with the scope and limitations of ASTM *Designation E 1527-13* of the property and improvements at 2999 East La Jolla Street in Placentia, California. Exceptions to, or deletions from, this practice are described in Section 1.4 of this report.

This Phase I ESA has identified no RECs in connection with the Site. The past agricultural (orchard/grove) use of the Site is a potential environmental concern due to the possible application of pesticides and resulting potential presence of persistent pesticides and associated metals (e.g. arsenic and lead) in soil on the Site. A Phase II ESA to assess surficial and shallow soil on the Site for the potential presence of organochlorine pesticides and metals in accordance with DTSC agricultural property investigation guidelines would be necessary to confirm the presence or absence of these contaminants in soil on the Site, but is not strictly required. Given the multi-story municipal building development planned for the Site, which would likely cover the Site with the development, thereby minimizing the potential for exposure to any contaminants in soil, the performance of a Phase II ESA to assess site soil for the potential presence of contaminants of concern is at the discretion of the City. However, if the land use of the Site were to change to residential or school or other “unrestricted” use, then we would recommend that a Phase II ESA be performed.

The past and current use of the adjoining facilities for automotive-related activities, although not listed on any publically available release-related databases, are potential environmental concerns for the Site due to the potential for past undocumented releases of petroleum products and/or hazardous substances to have occurred or for future releases to occur. Further assessment of the Site for contaminants related to the facilities and uses on the adjoining property is not recommended at this time. However, if apparently impacted soil (i.e., staining or chemical odors) is encountered during site development, Geocon should be retained to observe and possibly collect samples of the suspected contamination for chemical analysis.

## 10.0 REFERENCES

- ASTM International, *Designation E 1527-13 Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process*, 2013.
- California Department of Toxic Substances Control, EnviroStor website, (<https://www.envirostor.dtsc.ca.gov>), accessed January 2021.
- California Department of Water Resources, Well Completion Report Map Application, (<https://water.ca.gov/Programs/Groundwater-Management/Wells/Well-Completion-Reportst>), accessed January 2021.
- California Geological Survey, *Compilation of Quaternary Surficial Deposits Website*, <https://maps.conservation.ca.gov/cgs/qsd/app/>, accessed January 2021.
- California State Water Resources Control Board, *GeoTracker Website*, <http://geotracker.swrcb.ca.gov/>, accessed January 2021.
- Geocon, *Geotechnical Investigation, Proposed Public Safety Facility 2999 East La Jolla Street Placentia, California*, Project No. W1274-88-01, February 4, 2021.
- Norris, R.M. Webb, R. W., *Geology of California: 2<sup>nd</sup> Edition*, 1990.
- Rogers T.H., *Geologic Map of California: Santa Sheet*, 1965.
- State of California Department of Conservation, California Geologic Energy Management Division – CalGEM Home Page, <http://www.conservation.ca.gov/>, accessed January 2021.
- United States Department of Agriculture, Natural Resources Conservation Service, <http://websoilsurvey.nrcs.usda.gov/app/WebSoilSurvey.aspx>, accessed January 2021.
- United States Geological Survey (USGS), *Orange, California, 7.5-minute Topographic Quadrangle Map*, Scale 1:24,000, 2018.

## 11.0 QUALIFICATIONS

Mr. Brake has an MS degree in Geological Science and 33 years of experience in environmental investigation and remediation, including implementation of Remedial Investigation/Feasibility Study programs and soil and groundwater remedial actions for private industrial and government clients. He has managed a wide variety of projects for clients in the manufacturing, transportation, mining, automobile and real estate industries including Environmental Protection Agency and DTSC Superfund sites. Mr. Brake has extensive experience in the performance of Phase I and II ESAs of commercial, industrial, and agricultural properties throughout California.

I declare that, to the best of my professional knowledge and belief, I meet the definition of environmental professional as defined in §312.10 of 40 CFR 312 and I have the specific qualifications based on education, training, and experience to assess a property of the nature, history, and setting of the subject property. I have developed and performed the all appropriate inquiries investigation in conformance with the standards and practices set forth in 40 CFR Part 312.



Jim Brake, PG  
Senior Geologist

	Occupancy	Initial			
	Cost	Buildout	Electricity*	Total Cost	Overhead*
2022	\$ 149,065	\$ -	\$ 30,453	\$ 179,518	\$ 15,450
2023	156,516	-	31,214	187,730	15,914
1 2024	310,000	500,000	31,995	841,995	16,391
2 2025	317,750	-	32,795	350,545	16,883
3 2026	325,694	-	33,614	359,308	17,389
4 2027	333,836	-	34,455	368,291	17,911
5 2028	342,182	-	35,316	377,498	18,448
6 2029	350,737	-	36,199	386,936	19,002
7 2030	359,505	-	37,104	396,609	19,572
8 2031	368,493	-	38,032	406,524	20,159
9 2032	377,705	-	38,982	416,687	20,764
10 2033	387,148	-	39,957	427,104	21,386
11 2034	396,826	-	40,956	437,782	22,028
12 2035	406,747	-	41,980	448,727	22,689
13 2036	416,916	-	43,029	459,945	23,370
14 2037	427,338	-	44,105	471,443	24,071
15 2038	438,022	-	45,208	483,230	24,793
16 2039	448,972	-	46,338	495,310	25,536
17 2040	460,197	-	47,496	507,693	26,303
18 2041	471,702	-	48,684	520,385	27,092
19 2042	483,494	-	49,901	533,395	27,904
20 2043	495,582	-	51,148	546,730	28,742
21 2044	507,971	-	52,427	560,398	29,604
22 2045	520,670	-	53,738	574,408	30,492
23 2046	533,687	-	55,081	588,768	31,407
24 2047	547,029	-	56,458	603,487	32,349
25 2048	560,705	-	57,870	618,575	33,319
26 2049	574,723	-	59,316	634,039	34,319
27 2050	589,091	-	60,799	649,890	35,348
28 2051	603,818	-	62,319	666,137	36,409
29 2052	618,913	-	63,877	682,791	37,501
30 2053	634,386	-	65,474	699,860	38,626
31 2054	650,246	-	67,111	717,357	39,785
32 2055	666,502	-	68,789	735,291	40,979
33 2056	683,165	-	70,509	753,673	42,208
34 2057	700,244	-	72,271	772,515	43,474
35 2058	717,750	-	74,078	791,828	44,778
36 2059	735,694	-	75,930	811,624	46,122
37 2060	754,086	-	77,828	831,914	47,505
38 2061	772,938	-	79,774	852,712	48,931
39 2062	792,262	-	81,768	874,030	50,398
40 2063	812,068	-	83,812	895,881	51,910
41 2064	832,370	-	85,908	918,278	53,468
42 2065	853,179	-	88,055	941,234	55,072
43 2066	874,509	-	90,257	964,765	56,724

The analyses, projections, assumptions, rates of return, and any examples presented herein are for illustrative purposes and are not a guarantee of actual and/or future results. Project pro forma and tax analyses are projections only. Actual results may differ materially from those expressed in this analysis.

44	2067	896,371	-	92,513	<b>988,884</b>	58,426
45	2068	918,781	-	94,826	<b>1,013,607</b>	60,178
46	2069	941,750	-	97,197	<b>1,038,947</b>	61,984
47	2070	965,294	-	99,627	<b>1,064,920</b>	63,843
48	2071	989,426	-	102,117	<b>1,091,543</b>	65,759
49	2072	1,014,162	-	104,670	<b>1,118,832</b>	67,731
50	2073	1,039,516	-	107,287	<b>1,146,803</b>	69,763

\*Based on City estimates / unmodified

The analyses, projections, assumptions, rates of return, and any examples presented herein are for illustrative purposes and are not a guarantee of actual and/or future results. Project pro forma and tax analyses are projections only. Actual results may differ materially from those expressed in this analysis.



**PLACENTIA**

Rich Heritage, Bright Future

# **Public Safety Facility Update on Financing & Construction April 6, 2021**



# Public Safety Center Project Goals

- City owns, not rents, a critical public safety facility that houses necessary current/future operations/services the City is required to provide
- Facility not subject to rent increases or potentially sold requiring the City to vacate the facility and conduct search for a building that would meet needs
- Provide a long-term General Fund cost savings; pro forma extends beyond 30 years as this is a permanent facility the City will operate in perpetuity
- Construct a high-quality and professional facility to provide critical public safety services
- Provides necessary new off-site storage capacity for City departments to utilize freeing up much needed space at City Hall and the police station
- Creates off-site classroom/training space for City departments as well as joint training space opportunities with other agencies
- Shooting range reduces police department overtime & range costs



# Background

- City currently leases 30,000 SF facility to house evidence and property collected by the Placentia Police Department
- Facility is in overall fair to poor condition, was flooded two years ago due to heavy rains and requires extensive renovation and new evidence refrigeration units
- Lease and electricity costs range from \$181,838 in FY 2021-22 to a \$372,000 General Fund obligation in FY 2050-51
- Existing Lease & Electricity costs as presented have an annual escalator of 2.5%; Current lease rate is not market rate
- City currently pays \$7,500 annually for use of shooting range plus \$15,000 in associated overtime
- New facility will have an 80-year useful service life



# Council Approved Project Concept

- December 1, 2020: City Council presented with options to finance and construct a new public safety facility to house property and evidence, as well as the Placentia Public Safety Communications Center and a subterranean shooting range
- Council selected a preferred project option and directed Staff to proceed with Geotechnical Analysis and Phase I Environmental Assessment
- Construction trade reports were indicating continued increases in raw material costs and overall increases in construction costs caused Staff and the project construction management team to reevaluate the original cost estimates to ensure increasing construction costs in this dynamic environment are considered before the project progresses further
- Based upon anticipated increased project costs, new project alternatives have been developed for Council consideration





PLACENTIA  
Rich Heritage, Bright Future

# Original Council Approved Project Elements

7,454 SF building footprint with a 7,454 fully up-fitted 2<sup>nd</sup> floor and a subterranean shooting range on property located at the City Yard:

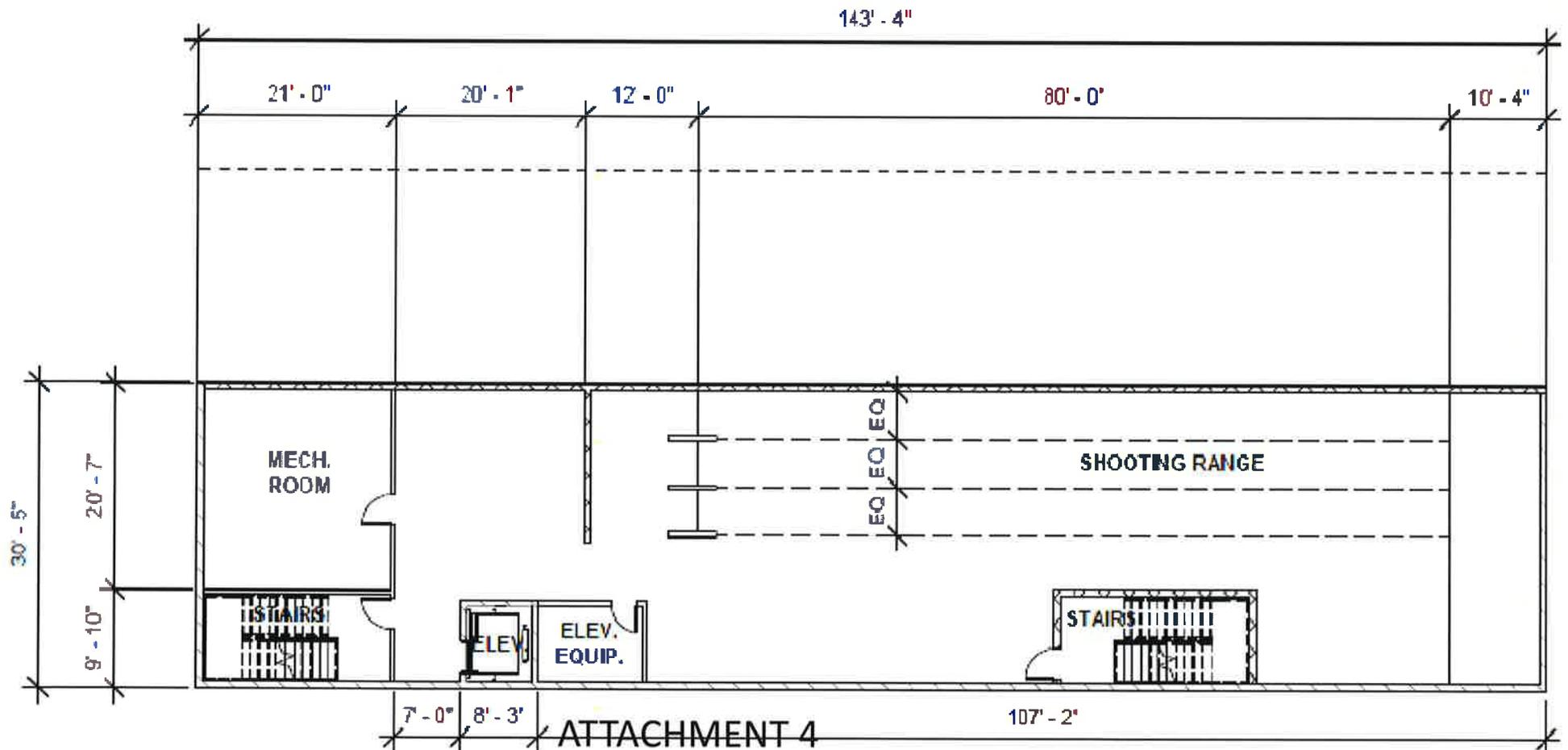
- 5,564 SF for property & evidence storage (ground floor)
- 9,344 SF for 911 Public Safety Communications Center, offices, restrooms, evidence booking area, and break rooms, conference/classrooms (1<sup>st</sup> and 2<sup>nd</sup> floors)
- 4,360 SF (3) lane shooting range (subterranean)
- Solar panels and battery storage systems to help power the facility, reduce long-term energy costs, and provide redundant systems for this critical public safety facility



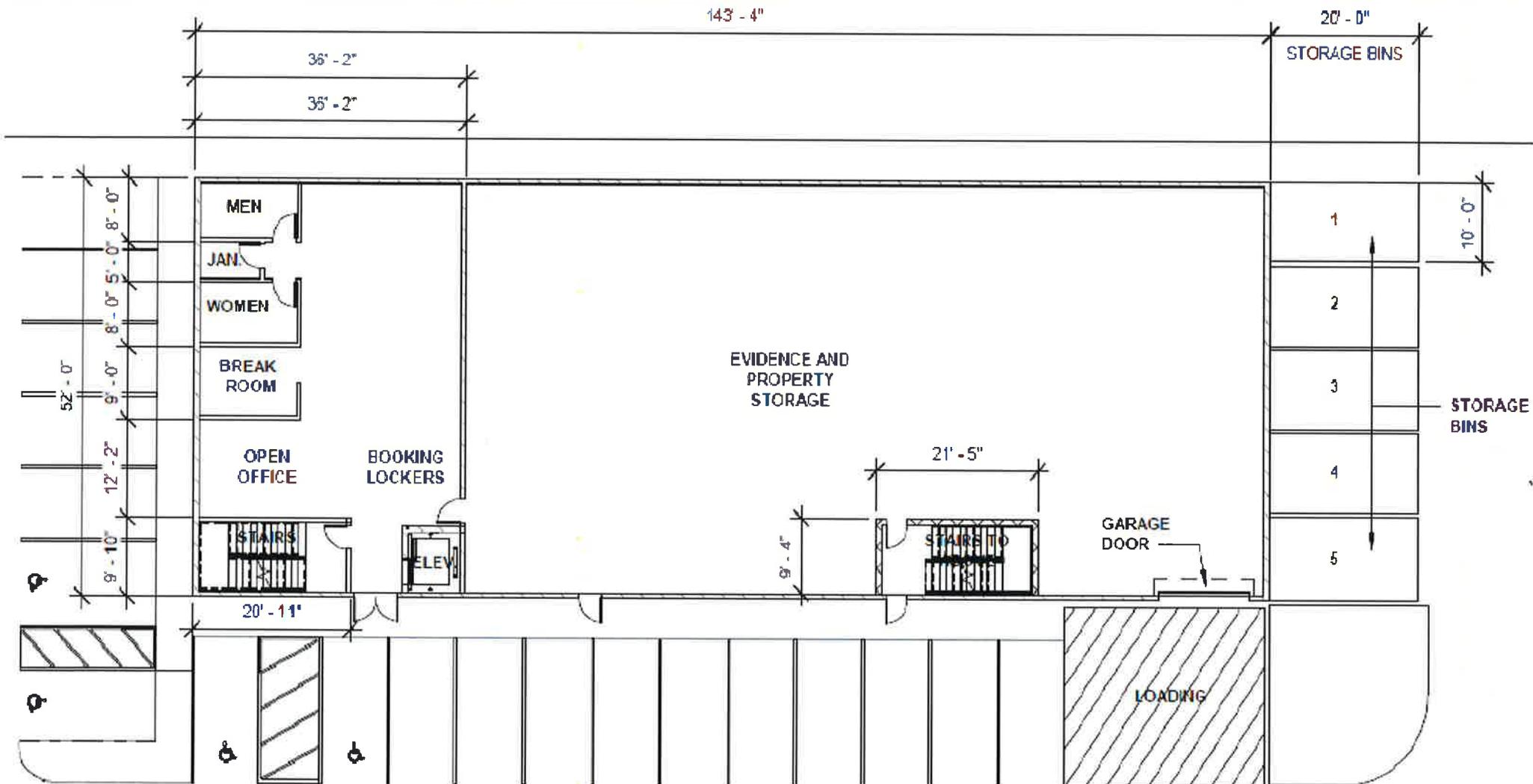
# Original Preliminary Site Plan



# Original Subterranean Shooting Range Conceptual Floor Plan

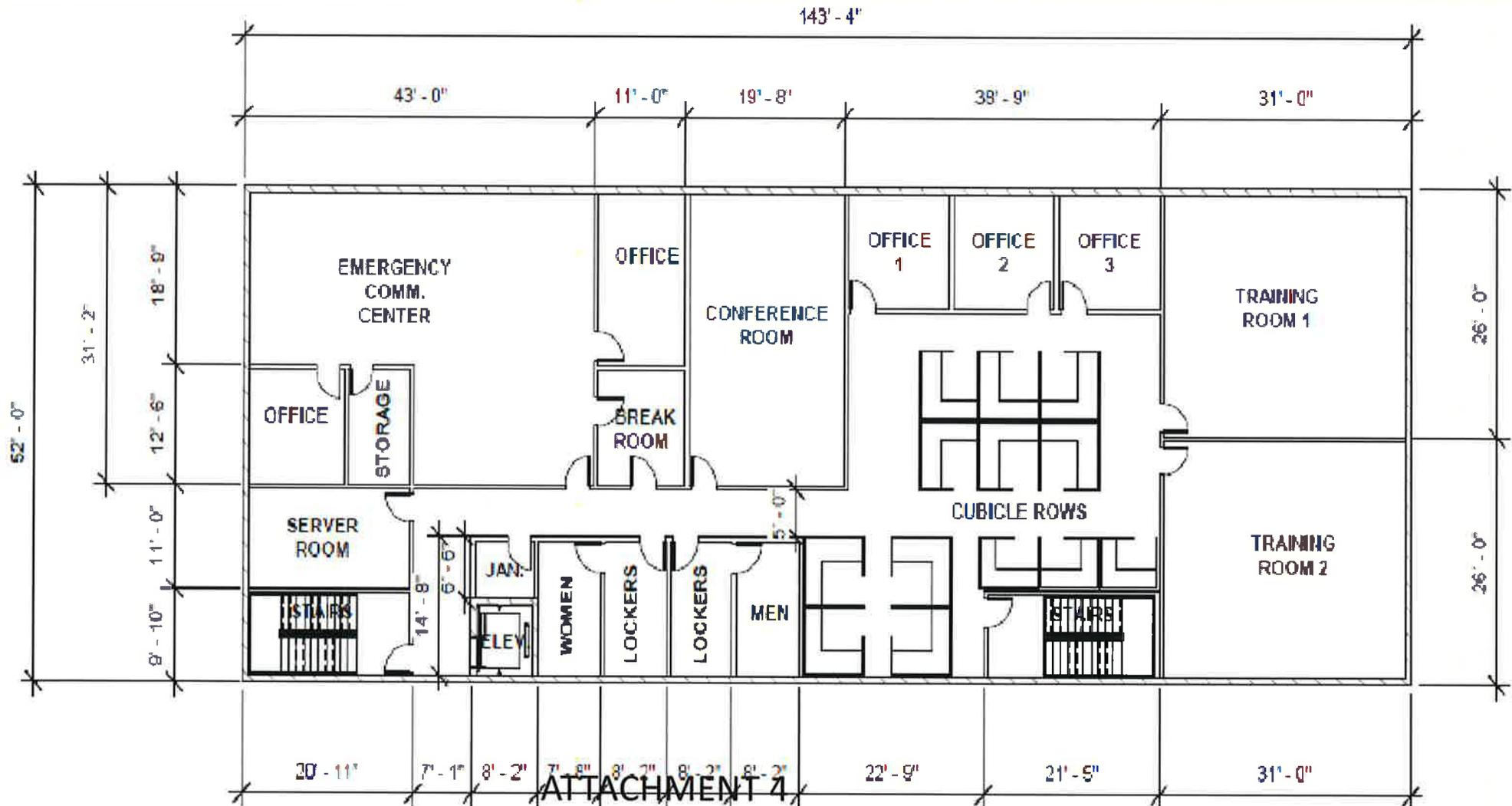


# Original 1<sup>st</sup> Floor Conceptual Floorplan



ATTACHMENT 4

# Original 2<sup>nd</sup> Floor Conceptual Floorplan



ATTACHMENT 4



# Project Financing Structure

- Issue Tax Exempt Lease Revenue Bonds (LRB)
- LRB tax exempt rates est. 3.0% - 3.5%\* for a projected 30-year amortization
- City assets leased to Placentia Public Financing Authority; PFA leases assets to City
- PFA issues bonds backed by City lease payments

**\*Estimates only; subject to final bond structure and market rates at time of bond sale.**





# (ORIGINAL) Cost Estimate for Council Approved Project

The original cost estimates presented to the City Council for the selected project concept are as follows:

- \$5,298,750 Construction costs (includes \$868,750 contingency)
- \$350,000 in A&E design costs
- \$195,000 in CM & inspection costs
- **\$5,843,750** Total facility cost





# (ORIGINAL) Lease Revenue Bond Financing Structure

- \$5,843,750 Design, CM/Inspection, Construction Fund
- \$337,000 Debt Service Reserve
- \$174,000 Costs of issuance (financial advisor, bond counsel, underwriter fees, Trustee, Title, etc.)
- **Total Bond Issue: \$6,355,000\***
- **Average annual debt service: \$335,000\***

\* Subject to market conditions at time of bond sale; could be more or less



# Geotechnical Report & Phase I Environmental Site Assessment

- Two soil borings at a depth of 60' were taken for evaluation; final report and analysis did not identify any issues that would require the construction of an unconventional building foundation system
- Soil subsidence in the event of an earthquake would be minimal; no groundwater encountered in the soil borings
- Phase I Environmental Site Assessment did not identify any recognized environmental contaminants on the site and a more detailed Phase II Assessment is not warranted or required



# Construction Cost Increases Post Early December Council Report

- Original project (developed in November 2020) had a 17-18% contingency to plan for unknown cost increases as a result of the pandemic's effects on construction trades
- Between January-February, Staff began receiving reports of significant cost increases in construction due to the following:
  - Reduced manufacturing production in all trades as a result of the pandemic
  - Housing and other new building starts in 2020 driving demand for materials and labor
  - GDP estimates and lower than expected unemployment reports driving optimism in the market and further spurring additional housing starts and renewed development projects that may have been shelved over the past twelve months



# Construction Cost Increases Post early December Council Report

- Excerpt from February 25, 2021 Globe St. Article on lumber cost increases...(*"Data from the National Association of Home Builders and Random Lengths showed that **the price of lumber hit a record high** of \$1,000 last week, adding thousands of dollars to the cost of new homes. Prices began rising again in December following a three-month lull that began in September 2020, a trend that's diverged from initial predictions that construction costs would decrease during the pandemic."*)
- Staff and project construction management team reevaluated original cost estimates to ensure increasing construction costs are addressed before the project progresses further



# Construction Cost Increases Post early December Council Report

- Based upon anticipated increased project costs, new project alternatives have been developed for Council consideration:
  - Original Council Approved Project (REVISED)
  - Recommended Alternative Revised Project (similar to Council approved project)
  - Other Alternatives previously presented (to show costs and maintain consistency with prior presentation only)



**(ORIGINAL REVISED)**  
**Cost Estimate and Lease Revenue Bond Financing  
Structure for Council Approved Project**

- \$8,353,601 Design, CM/Inspection, Construction Fund
- \$479,100 Debt Service Reserve
- \$215,500 Costs of issuance (financial advisor, bond counsel, underwriter fees, Trustee, Title, etc.)
- **Total Revised Bond Issue: \$9,050,000**
- **Revised average annual debt service: \$475,000**



# Original Revised Project Bond Repayment Cost vs Leasing

- Under Market Rate Lease Terms over the initial 30-year bond term:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$15,881,739	\$14,296,461	\$1,585,278*

- Under Market Rate Lease Terms over an expected 50-year minimum useful service life of facility:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$34,206,377	\$14,296,461	\$19,909,916*

\*Does not include annual maintenance and repair costs of leased facility





PLACENTIA  
Rich Heritage, Bright Future

# Recommended Alternative Financing Structure

- Construct 7,454 SF 1<sup>st</sup> and full 2<sup>nd</sup> floor (no basement, at-grade 2,860 SF shooting range)
- \$7,540,332 Design, C/M, Construction Fund
- \$433,650 Debt Service Reserve Fund
- \$206,850 Costs of Issuance (financial advisor, bond counsel, underwriter fees)
- **Total Bond Issue: \$8,185,000**
- **Average Annual Debt Service: \$430,000\***

\*Subject to market conditions at the time of bond sale



# Recommended Alternative Bond Repayment Cost vs Leasing

- Under Market Rate Lease Terms over the initial 30-year bond term:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$15,881,739	\$12,935,908	\$2,945,831*

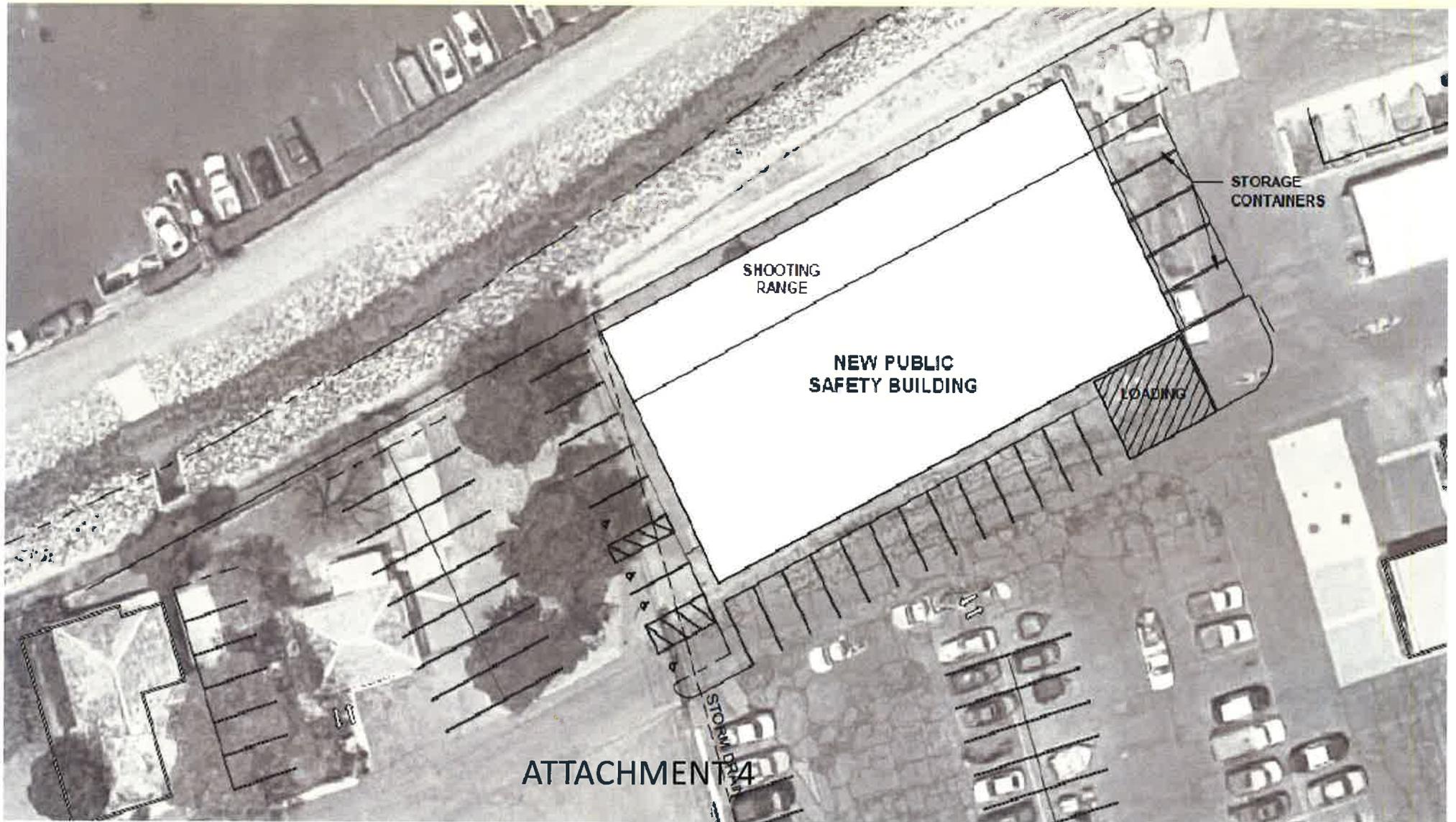
- Under Market Rate Lease Terms over an expected 50-year minimum useful service life of facility:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$34,206,377	\$12,935,908	\$21,270,469*

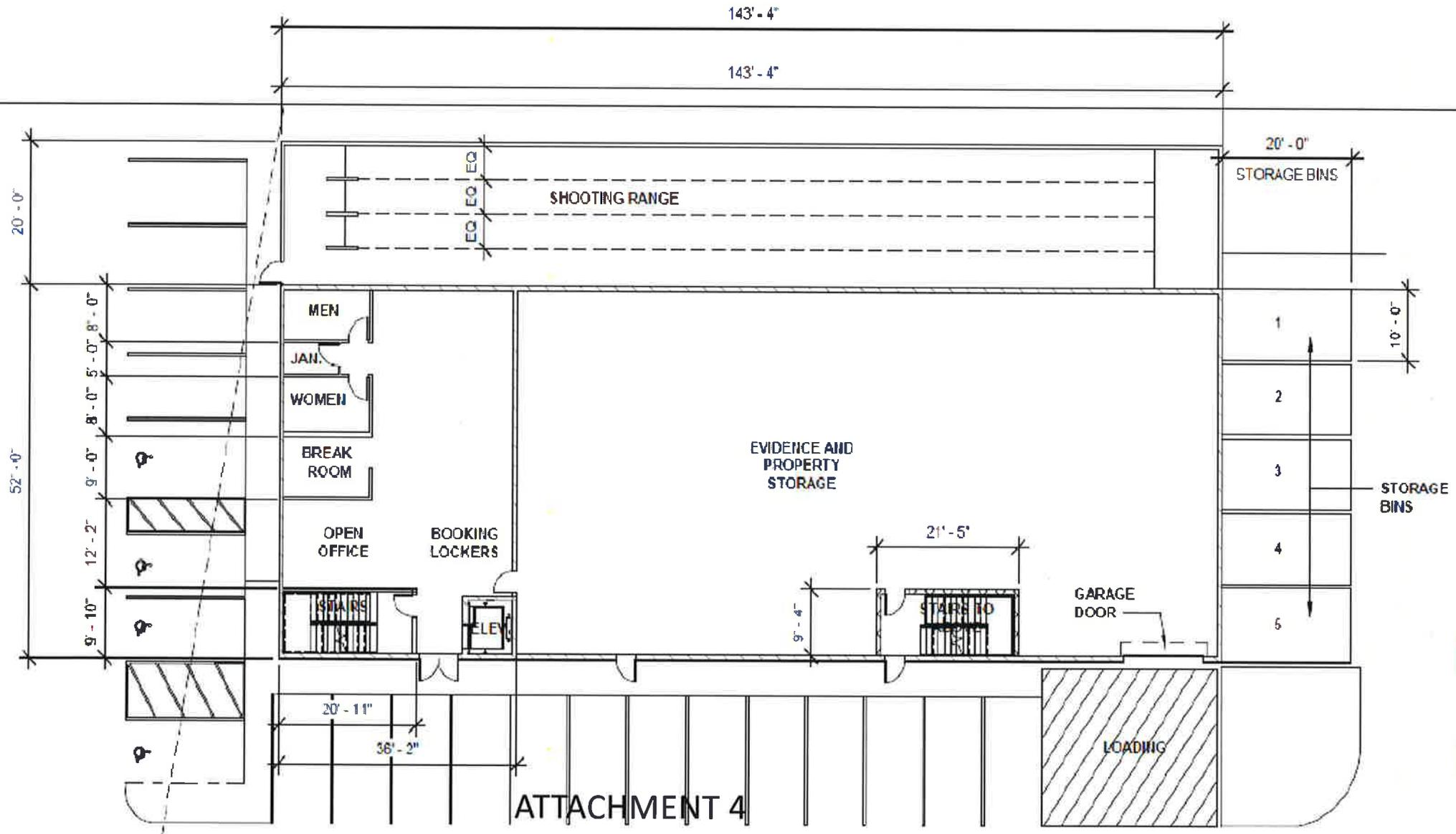


ATTACHMENT 4  
\*Does not include ongoing annual maintenance and repair costs of leased facility

# Recommended Alternative Preliminary Site Plan



# Recommended Alternative Conceptual 1<sup>st</sup> Story Floor Plan





PLACENTIA  
Rich Heritage, Bright Future

# Alternative 1 Financing Structure

- Construct 7,654 SF 1<sup>st</sup> Floor, (3,500 SF 2<sup>nd</sup> Floor mezzanine), at-grade 2,860 SF shooting range
- \$6,526,138 Design, C/M, Construction Fund
- \$376,250 Debt Service Reserve Fund
- \$196,000 Costs of Issuance (financial advisor, bond counsel, underwriter fees)
- **Total Bond Issue: \$7,100,000\***
- **Average annual debt service: \$373,000\***

\*Subject to Market Conditions at time of bond sale



# Alternative 1

## Bond Repayment Cost vs Leasing

- Under Market Rate Lease Terms over the initial 30-year bond term:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$15,881,739	\$11,218,264	\$4,669,475*

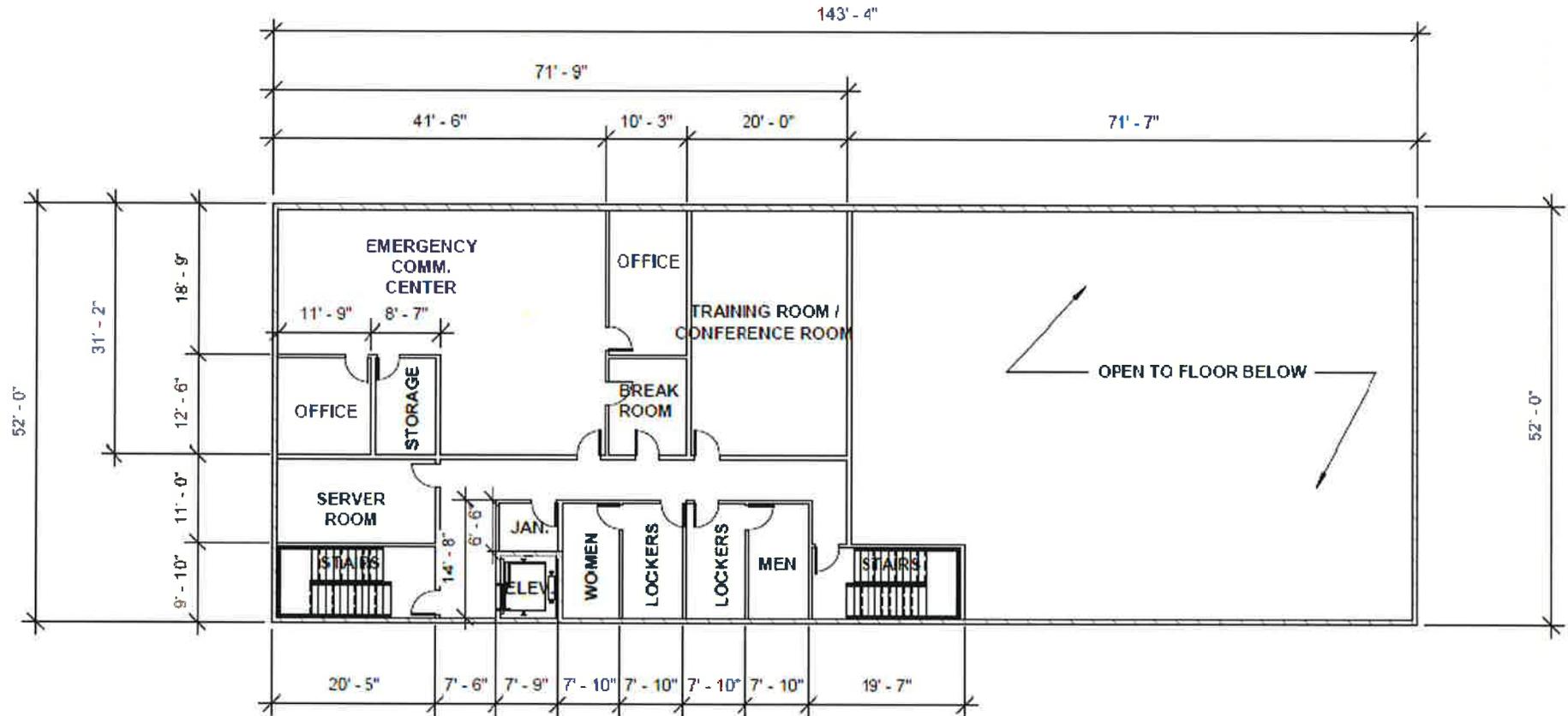
- Under Market Rate Lease Terms over an expected 50-year minimum useful service life of facility:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$34,206,377	\$11,218,264	\$22,988,113*

\*Does not include ongoing annual maintenance and repair costs of leased facility



# Conceptual 2<sup>nd</sup> Floor Plan Alternative 1



## Alternative 2 Financing Structure

- Construct 7,454 SF 1<sup>st</sup> Floor, 7,454 SF 2<sup>nd</sup> Floor, (no shooting range)
- \$6,383,032 Design, C/M, Construction Fund
- \$368,637 Debt Service Reserve Fund
- \$194,500 Cost of issuance (financial advisor, bond counsel, underwriter fees)
- **Total Bond Issue: \$6,950,000\***
- **Average annual debt service: \$365,000\***

\* Subject to market conditions at the time of sale



# Alternative 2

## Bond Repayment Cost vs Leasing

- Under Market Rate Lease Terms over the initial 30-year bond term

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$15,881,739	\$10,982,017	\$4,899,722*

- Under Current Lease Terms over an expected 50-year minimum useful service life of facility:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$34,206,377	\$10,982,017	\$23,224,360*

\*Does not include ongoing annual maintenance and repair costs of leased facility



# Project Alternative Summary

Option	Features	Estimated Project Cost w/Debt Service	Estimated Cost Savings
Original Revised Project – 19,000 SF	Full 1 <sup>st</sup> and 2 <sup>nd</sup> Floors, basement shooting range	\$14,296,461	30-Year Bond Period \$1,585,278 50-Year Service Life \$19,909,916
Recommended Alternative – 17,768 SF	Full 1 <sup>st</sup> and 2 <sup>nd</sup> Floors, at-grade 2,860 SF shooting range	\$12,925,908	30-Year Bond Period \$2,945,831 50-Year Service Life \$21,270,469
Alternative 1 – 13,814 SF	Full 1 <sup>st</sup> Floor, 3,500 SF 2 <sup>nd</sup> Floor Mezzanine, at-grade 2,000 SF shooting range	\$10,816,758	30-Year Bond Period \$4,669,475 50-Year Service Life \$22,988,113
Alternative 2 – 14,908 SF	Full 1 <sup>st</sup> and 2 <sup>nd</sup> Floor, shooting range	\$10,982,017	30-Year Bond Period \$4,899,722 50-Year Service Life



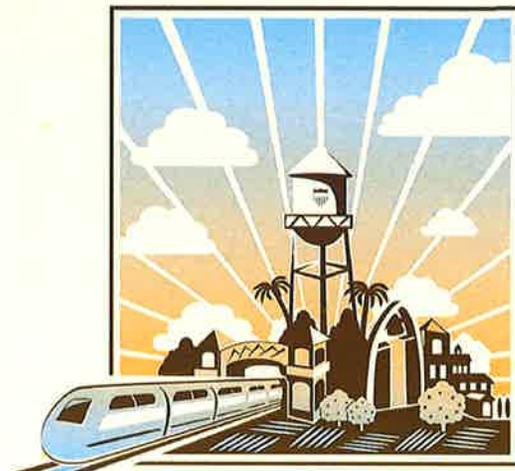
PLACENTIA  
Rich Heritage, Bright Future

# Next Steps & Timeline

- **April 6, 2020** – City Council approves a revised project alternative to construct and bond sale in concept, and directs staff to assemble financing team for further analysis
- **April 2021** - City Administrator retains financial advisor, bond & disclosure counsel, & bond underwriter
- **April 20, 2021** – City Council considers and approves bond documents and resolutions and directs staff to proceed with bond sale
- **April 27, 2021** – Bonds are sold
- **May 18, 2021** – City Council considers and awards A&E Professional Services Agreement
- **May 2021 – December 2021** – A&E design completed; construction bids solicited
- **January 2022** – City Council awards construction contract
- **January 2022 – October 2022** – Construction period
- **October 2022 – December 2022** – Move-in/occupy



# Questions?



**PLACENTIA**  
Rich Heritage, Bright Future





**From:** Kevin Graven <[kev.graven@gmail.com](mailto:kev.graven@gmail.com)>  
**Sent:** Monday, April 5, 2021 3:37 PM  
**To:** Robert McKinnell <[rmckinnell@placentia.org](mailto:rmckinnell@placentia.org)>  
**Subject:** Re: Public comments

Hello Robert,

I would like this brought up at the next meeting, it is short and to the point. I also emailed this exact email to each council member so they should already know about it.

I am reading up on the city's parking policy and I see that it was revised back in 2001 to allow RV's that essentially power themselves (Class C, Class A, and even Diesel Pushers) but not to include RV trailers that can be attached to a truck or a boat. I want to change this ordinance because I see no difference in a giant RV camper to a ski boat or even a travel trailer that is not powered. Below is a screen shot of the City's rules and I would like to update them once again. I can understand that if the RV is not registered, has no tires, ect. But if the RV unit or boat is something that a family uses during the year, I feel that it should be allowed in their driveway should it not encroach on the sidewalk or public space.

I am not a public person nor do I understand the process to change this law, but I would like it changed somehow. I hope you see my point of view and see it as a fair and understandable request. Most homes in Placentia do not have a side yard wide enough to park an RV or boat, so we must pay a ridiculous amount of money (sometimes \$300/month) to store a boat or RV.

I thank you for your service to the community and appreciate your time.

Sincerely,  
Kevin Graven

## Recreational Vehicle Parking

### Types of Recreational Vehicles

Recreational vehicles (RVs) are identified as motor homes, campers mounted on truck bodies, and any other recreational vehicles that are self-propelled.

Recreational apparatus such as trailers, boats, camper units, and other apparatus that must be hooked up to a vehicle to move are currently prohibited in front yard setbacks.

### Parking Restrictions

In 2001, the [City Council](#) revised the existing ordinance that outlines where residents may park RVs

These vehicles may be parked in front yard setbacks if they:

- Are either on an approved driveway or on an improved concrete surface between the edge of the driveway and the nearest side property line
- Are operable and have the current year's registration
- Do not adversely affect traffic safety
- Do not have people living in them
- Do not project into the public right of way
- Have access to the space via a city-approved driveway approach along the street frontage

### For More Information

If someone wants to park a recreational vehicle anywhere else, it will require a special use permit approval. For more information, please contact the [Planning Commission](#) at (714) 993-8164.



[Return to Agenda](#)



**City of Placentia  
City Council Meeting**

**April 6, 2021**

[WWW.TOWNSENDPA.COM](http://WWW.TOWNSENDPA.COM)

SACRAMENTO • WASHINGTON, DC  
NORTHERN CALIFORNIA • CENTRAL CALIFORNIA • SOUTHERN CALIFORNIA

# Agenda

**Updated Legislative Schedule**

**Governor's January Budget**

**Specific Legislation**

**Federal Funding**

# Legislative Calendar

- Bill introduction deadline – February 19, 2021
  - Almost 2,400 bills introduced (Roughly 800 are intent or “spot” bills)
  - Bills introduced in 2020: 2,203
  - Bills introduced in 2019: 2,576
- COVID-19 restrictions – rule waivers
- Limited Committee rooms
- Policy Committees will continue through April



# Legislature's Priorities

COVID-19 Response

Wildfire Prevention

Climate Change

Broadband Infrastructure

Public Safety

Social Justice

Housing

# Governor's January Budget

- The Governor's January Budget Proposal proposes expenditures of \$227.2 billion
- \$15.5 billion projected Budget surplus
  - Projected budget deficits beginning in 2022-23
- \$22 billion projected in reserves



# Department of Finance Economic Update

- February 2021 economic statistics:
  - Total of over \$10 billion general fund receipts above Governor's Budget
  - Over \$7 billion cash receipts in January above Governor's Budget
- Majority of the surplus attributed to personal income tax



*California Department of Finance*

February 2021

## **Finance Bulletin**

Keely Bosler, Director

# California Budget Timeline

- **Late January – Early May:** Budget Subcommittees hold hearings on elements of Governor's January Budget Proposal
- **Mid-May:** Governor releases May Revise
- **Late-May – Early-June:** Budget Subcommittees meet to consider May Revise proposals and incorporate legislative priorities
- **Early-June:** Governor and Legislative Leaders finalize budget
- **June 15th:** Deadline for Legislature to approve final budget
- **July 1st:** Beginning of 2021-22 Fiscal Year

# AB 339 (Lee)

- **Details:**

- Would require a local agency to provide a call-in or internet-based service for public meetings that includes a closed captioning feature
- Would require that local agencies translate agendas and meeting instructions into languages that are spoken by 5 percent of the local agency's jurisdiction
- Would also require local agencies have translation services available at public meetings for all languages that are spoken by 5 percent of the local agency's jurisdiction

- **Status**

- Has not yet been heard in Committees
- **City of Placentia Official Position: Oppose**

# SB 5 (Atkins)

- \$6.5 billion housing bond – Affordable Housing Bond Act of 2022
- Targeted for November 8, 2022 ballot
- No additional categories or funding levels are available yet. Will be money for affordable rental housing and homeownership programs
- **City of Placentia Official Position: Watch**

# SB 6 (Caballero)

- **Details:**

- Establishes housing as an allowable use on certain parcels zoned for office or retail uses (and not adjacent to industrial uses)
- Allows a local agency to exempt a lot zoned for commercial retail or office use from the bill if the local agency concurrently reallocates the lost residential density to other lots so that there is no net loss in residential production capacity
- The housing development is subject to local zoning, parking, design, and other ordinances, and must comply with any design review or other procedural requirements imposed by the local government
- Sunsets in 2029

- **Status**

- Passed the Senate Governance and Finance Committee 5-0 and is now in the Senate Housing Committee
- **City of Placentia Official Position: Oppose**

# SB 9 (Atkins)

- **Details:**

- Requires cities and counties to permit ministerially either or both of the following, as long as they meet specified conditions:
  - A housing development of up to two units (a duplex).
  - The subdivision of a parcel into two equal parcels (urban lot split).
- Includes a list of exemptions such as:
  - Very high fire severity zones
  - Historic districts
  - Hazardous waste sites
- Allows a city or county to impose objective zoning and design standards that do not conflict with the provisions of the bill

- **Status**

- Currently in the Senate Governance and Finance Committee and the Senate Housing Committee
- **City of Placentia Official Position: Oppose unless amended**

# SB 792 (Glazer)

- **Details:**

- This bill would require a retailer whose annual sales of tangible personal property transacted online exceeded \$1,000,000 for the previous calendar year to track and report to the department the city or ZIP code where the purchaser resides for each sale within the state that is transacted online.
- Directs retailers to report this information on the same schedule the retailer reports sales to the California Department of Tax and Fee Administration

- **Status**

- Heard in the Senate Governance and Finance Committee on March 2
- **City of Placentia Official Position: Support**

# Legislation: Public Meetings

- Increase of bills in 2021 addressing public meeting transparency, accessibility, and technology
- **Specific Bills**
  - AB 361 (Rivas): CSDA Sponsored
  - AB 703 (Rubio): Three-Valley's Water District Sponsored
  - SB 274 (Wieckowski)

# Federal Funding

## COVID-19 Relief Package Details:

- \$350 billion for State and Local Funding
  - \$193.3 billion for States and Washington D.C.
  - \$130.2 billion for local governments
  - \$24.5 billion for tribal governments and territories
  - **California would receive \$26.3 billion**
- **City of Placentia will receive approximately \$9.6 million**
- Eligible uses include:
  - Responding to the COVID-19 emergency and address its economic effects
  - Covering costs incurred due to the emergency
  - **Replacing revenue that was lost, delayed, or reduced relative to revenue projections as of Jan. 27, 2020**
- Signed into law. First tranche of money expected within 90 days
- US Department of the Treasury guidance expected soon on how to properly expend the money



**TOWNSEND**  
PUBLIC AFFAIRS  
EST **TPA** 1998

# Thank You

**Eric O'Donnell**

*Senior Associate*

EODonnell@townsendpa.com

[www.townsendpa.com](http://www.townsendpa.com)



**PLACENTIA**  
Rich Heritage, Bright Future

# Public Safety Facility Update on Financing & Construction April 6, 2021



# Public Safety Center Project Goals

- City owns, not rents, a critical public safety facility that houses necessary current/future operations/services the City is required to provide
- Facility not subject to rent increases or potentially sold requiring the City to vacate the facility and conduct search for a building that would meet needs
- Provide a long-term General Fund cost savings; pro forma extends beyond 30 years as this is a permanent facility the City will operate in perpetuity
- Construct a high-quality and professional facility to provide critical public safety services
- Provides necessary new off-site storage capacity for City departments to utilize freeing up much needed space at City Hall and the police station
- Creates off-site classroom/training space for City departments as well as joint training space opportunities with other agencies
- Shooting range reduces police department overtime & range costs



# Background

- City currently leases 30,000 SF facility to house evidence and property collected by the Placentia Police Department
- Facility is in overall fair to poor condition, was flooded two years ago due to heavy rains and requires extensive renovation and new evidence refrigeration units
- Lease and electricity costs range from \$181,838 in FY 2021-22 to a \$372,000 General Fund obligation in FY 2050-51
- Existing Lease & Electricity costs as presented have an annual escalator of 2.5%; Current lease rate is not market rate
- City currently pays \$7,500 annually for use of shooting range plus \$15,000 in associated overtime
- New facility will have an 80-year useful service life



# Council Approved Project Concept

- December 1, 2020: City Council presented with options to finance and construct a new public safety facility to house property and evidence, as well as the Placentia Public Safety Communications Center and a subterranean shooting range
- Council selected a preferred project option and directed Staff to proceed with Geotechnical Analysis and Phase I Environmental Assessment
- Construction trade reports were indicating continued increases in raw material costs and overall increases in construction costs caused Staff and the project construction management team to reevaluate the original cost estimates to ensure increasing construction costs in this dynamic environment are considered before the project progresses further
- Based upon anticipated increased project costs, new project alternatives have been developed for Council consideration





# Original Council Approved Project Elements (19,268 SF)

7,454 SF building footprint with a 7,454 fully up-fitted 2<sup>nd</sup> floor and a subterranean shooting range on property located at the City Yard:

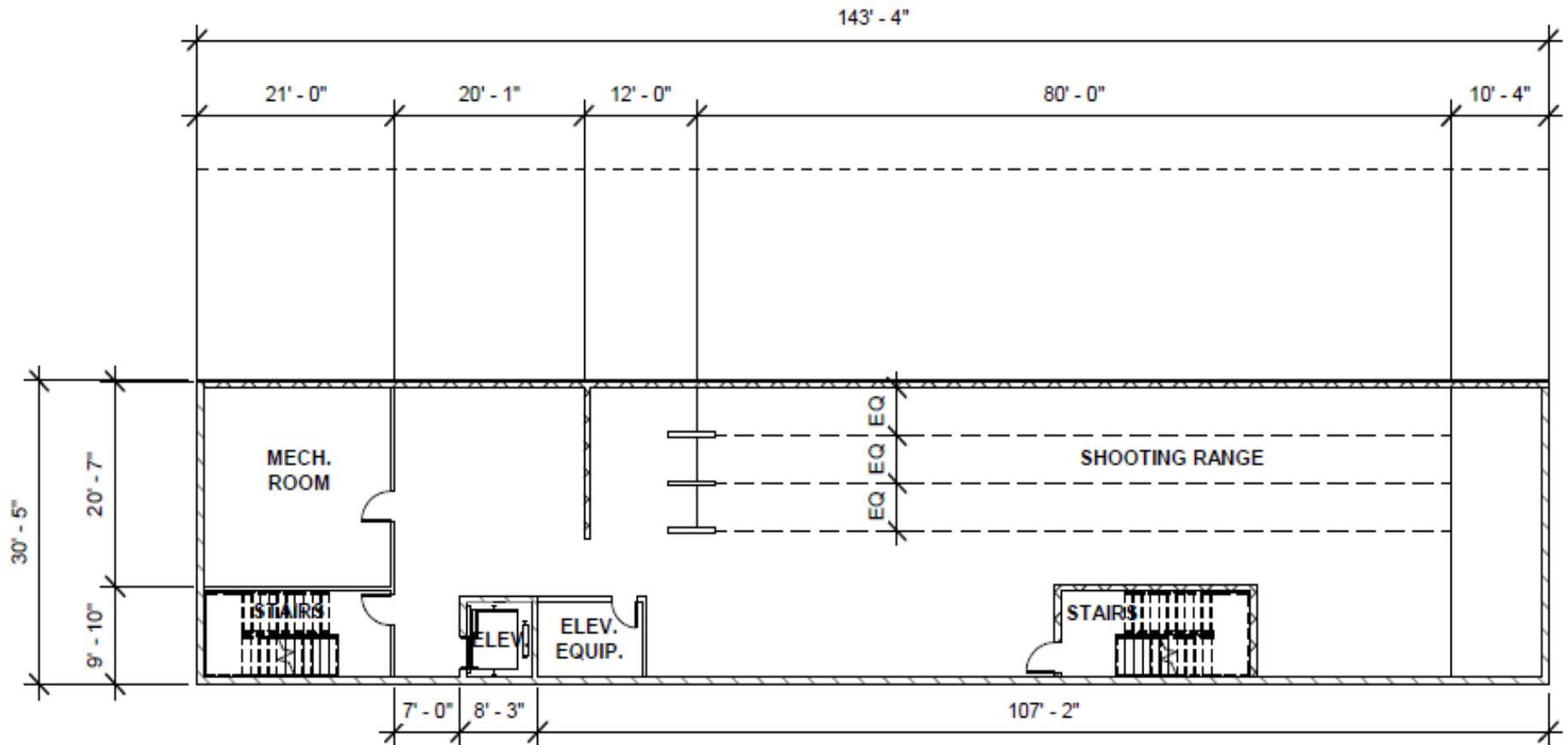
- 5,564 SF for property & evidence storage (ground floor)
- 9,344 SF for 911 Public Safety Communications Center, offices, restrooms, evidence booking area, and break rooms, conference/classrooms (1<sup>st</sup> and 2<sup>nd</sup> floors)
- 4,360 SF (3) lane shooting range (subterranean)
- Solar panels and battery storage systems to help power the facility, reduce long-term energy costs, and provide redundant systems for this critical public safety facility



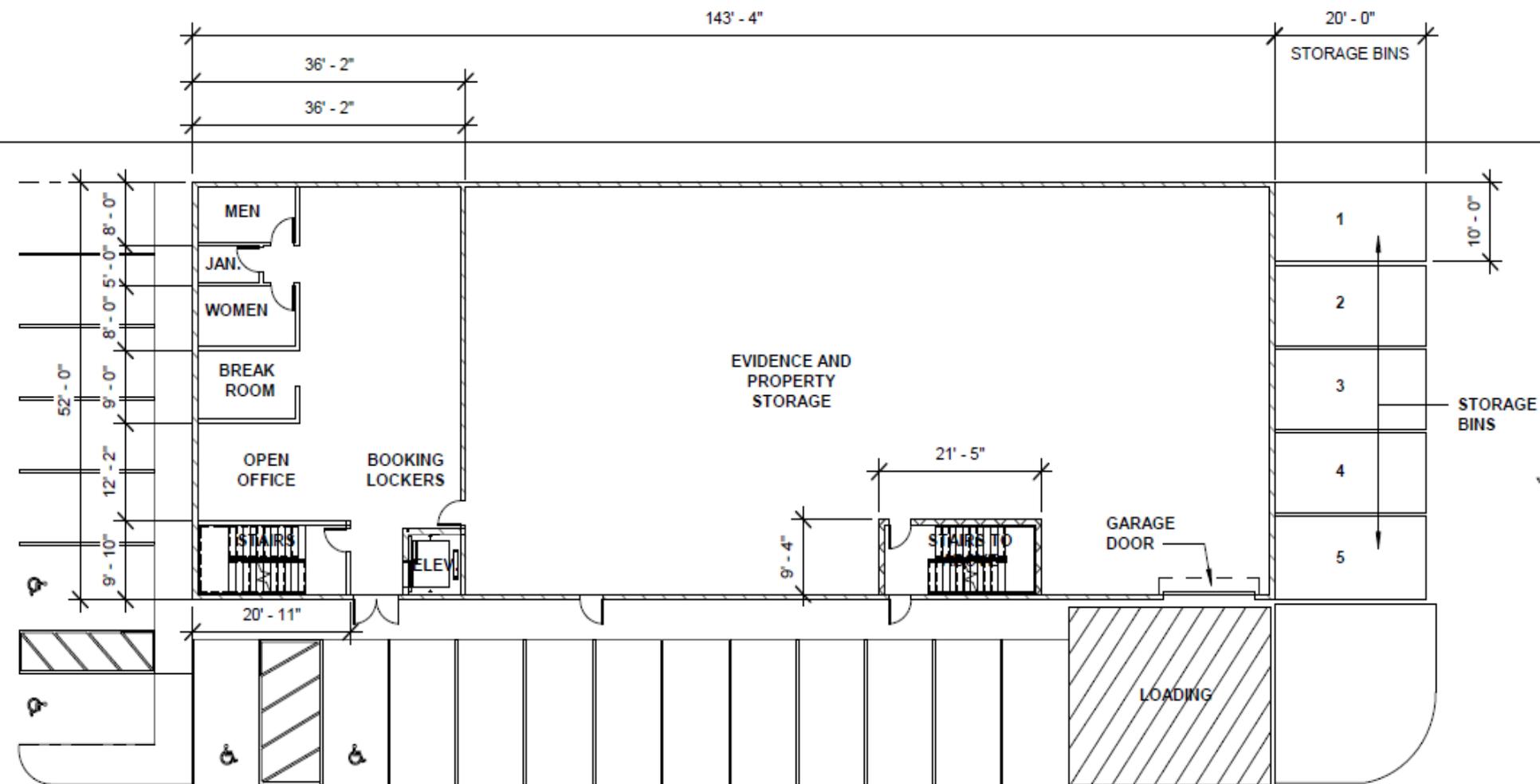
# Original Preliminary Site Plan



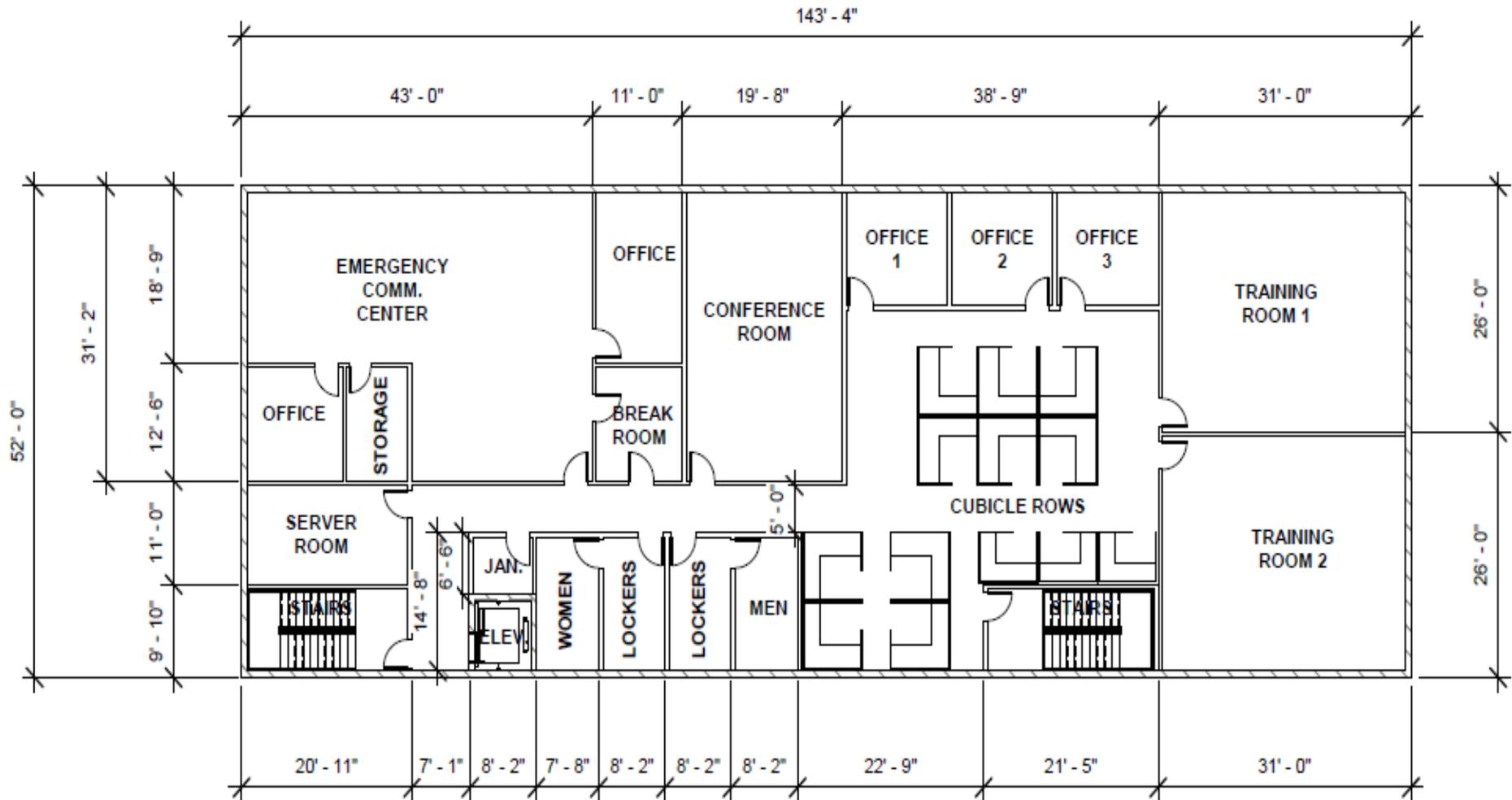
# Original Subterranean Shooting Range Conceptual Floor Plan



# Original 1<sup>st</sup> Floor Conceptual Floorplan



# Original 2<sup>nd</sup> Floor Conceptual Floorplan



# Project Financing Structure

- Issue Tax Exempt Lease Revenue Bonds (LRB)
- LRB tax exempt rates est. 3.0% - 3.5%\* for a projected 30-year amortization
- City assets leased to Placentia Public Financing Authority; PFA leases assets to City
- PFA issues bonds backed by City lease payments

**\*Estimates only; subject to final bond structure and market rates at time of bond sale.**

# (ORIGINAL) Cost Estimate for Council Approved Project

The original cost estimates presented to the City Council for the selected project concept are as follows:

- \$5,298,750 Construction costs (includes \$868,750 contingency)
- \$350,000 in A&E design costs
- \$195,000 in CM & inspection costs
- **\$5,843,750** Total facility cost

# (ORIGINAL) Lease Revenue Bond Financing Structure

- \$5,843,750 Design, CM/Inspection, Construction Fund
- \$337,000 Debt Service Reserve
- \$174,000 Costs of issuance (financial advisor, bond counsel, underwriter fees, Trustee, Title, etc.)
- **Total Bond Issue: \$6,355,000\***
- **Average annual debt service: \$335,000\***

\* Subject to market conditions at time of bond sale; could be more or less



# Geotechnical Report & Phase I Environmental Site Assessment

- Two soil borings at a depth of 60' were taken for evaluation; final report and analysis did not identify any issues that would require the construction of an unconventional building foundation system
- Soil subsidence in the event of an earthquake would be minimal; no groundwater encountered in the soil borings
- Phase I Environmental Site Assessment did not identify any recognized environmental contaminants on the site and a more detailed Phase II Assessment is not warranted or required



# Construction Cost Increases Post Early December Council Report

- Original project (developed in November 2020) had a 17-18% contingency to plan for unknown cost increases as a result of the pandemic's effects on construction trades
- Between January-February, Staff began receiving reports of significant cost increases in construction due to the following:
  - Reduced manufacturing production in all trades as a result of the pandemic
  - Housing and other new building starts in 2020 driving demand for materials and labor
  - GDP estimates and lower than expected unemployment reports driving optimism in the market and further spurring additional housing starts and renewed development projects that may have been shelved over the past twelve months



# Construction Cost Increases Post early December Council Report

- Excerpt from February 25, 2021 Globe St. Article on lumber cost increases...(*“Data from the National Association of Home Builders and Random Lengths showed that **the price of lumber hit a record high** of \$1,000 last week, adding thousands of dollars to the cost of new homes. Prices began rising again in December following a three-month lull that began in September 2020, a trend that’s diverged from initial predictions that construction costs would decrease during the pandemic.”*)
- Staff and project construction management team reevaluated original cost estimates to ensure increasing construction costs are addressed before the project progresses further



# Construction Cost Increases Post early December Council Report

- Based upon anticipated increased project costs, new project alternatives have been developed for Council consideration:
  - Original Council Approved Project (REVISED)
  - Recommended Alternative Revised Project (similar to Council approved project)
  - Other Alternatives previously presented (to show costs and maintain consistency with prior presentation only)



## (ORIGINAL REVISED)

# Cost Estimate and Lease Revenue Bond Financing Structure for Council Approved Project

- \$8,353,601 Design, CM/Inspection, Construction Fund
- \$479,100 Debt Service Reserve
- \$215,500 Costs of issuance (financial advisor, bond counsel, underwriter fees, Trustee, Title, etc.)
- **Total Revised Bond Issue: \$9,050,000**
- **Revised average annual debt service: \$475,000**



# Original Revised Project Bond Repayment Cost vs Leasing

- Under Market Rate Lease Terms over the initial 30-year bond term:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$15,881,739	\$14,296,461	\$1,585,278*

- Under Market Rate Lease Terms over an expected 50-year minimum useful service life of facility:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$34,206,377	\$14,296,461	\$19,909,916*

\*Does not include annual maintenance and repair costs of leased facility





# Recommended Alternative (17,768 SF) Financing Structure

- Construct 7,454 SF 1<sup>st</sup> and full 2<sup>nd</sup> floor (no basement, at-grade 2,860 SF shooting range)
- \$7,540,332 Design, C/M, Construction Fund
- \$433,650 Debt Service Reserve Fund
- \$206,850 Costs of Issuance (financial advisor, bond counsel, underwriter fees)
- **Total Bond Issue: \$8,185,000**
- **Average Annual Debt Service: \$430,000\***

\*Subject to market conditions at the time of bond sale



# Recommended Alternative Bond Repayment Cost vs Leasing

- Under Market Rate Lease Terms over the initial 30-year bond term:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$15,881,739	\$12,935,908	\$2,945,831*

- Under Market Rate Lease Terms over an expected 50-year minimum useful service life of facility:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$34,206,377	\$12,935,908	\$21,270,469*

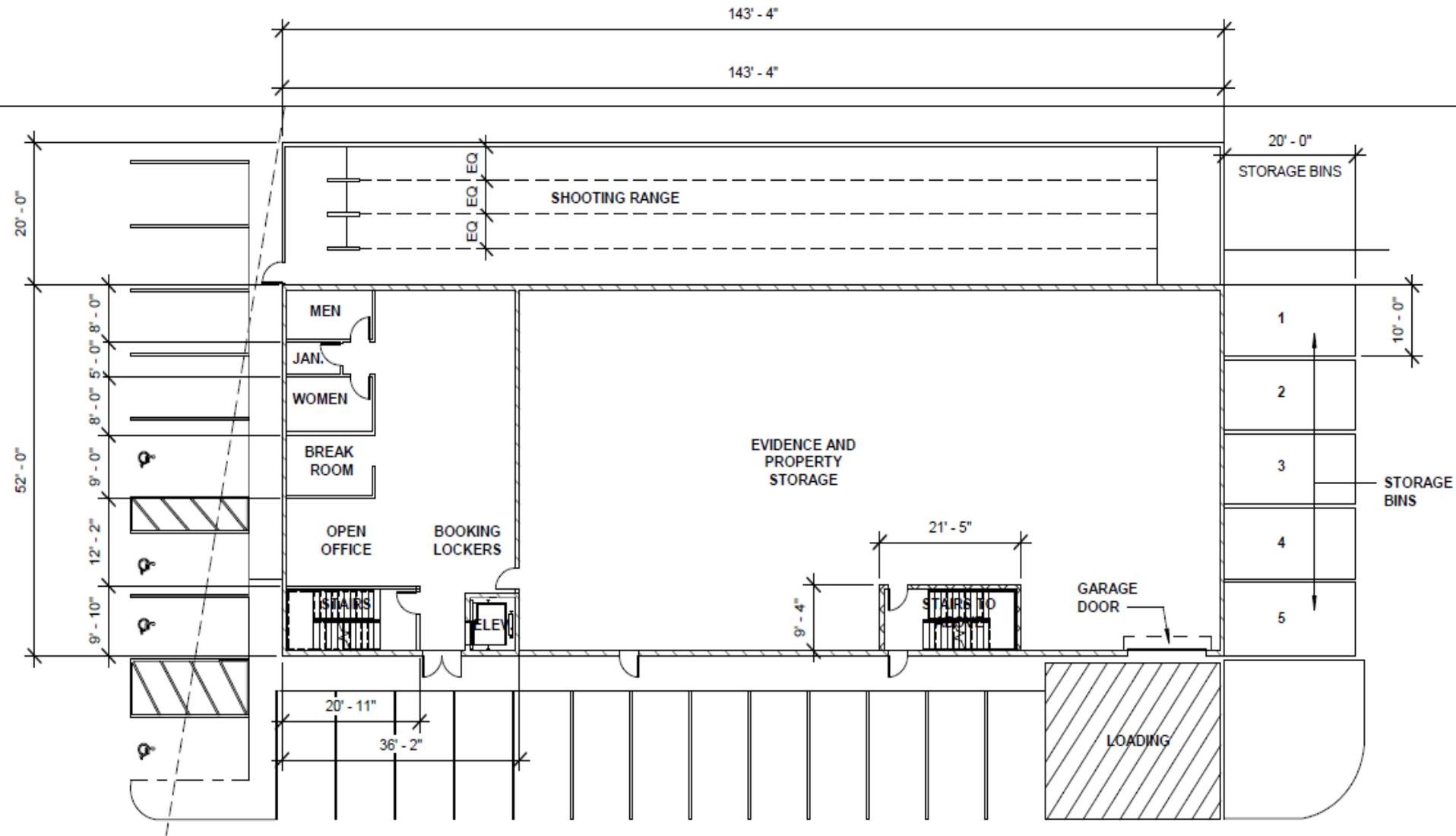
\*Does not include ongoing annual maintenance and repair costs of leased facility



# Recommended Alternative Preliminary Site Plan



# Recommended Alternative Conceptual 1<sup>st</sup> Story Floor Plan





# Alternative 1 (13,814 SF) Financing Structure

- Construct 7,454 SF 1<sup>st</sup> Floor, (3,500 SF 2<sup>nd</sup> Floor mezzanine), at-grade 2,860 SF shooting range
- \$6,526,138 Design, C/M, Construction Fund
- \$376,250 Debt Service Reserve Fund
- \$196,000 Costs of Issuance (financial advisor, bond counsel, underwriter fees)
- **Total Bond Issue: \$7,100,000\***
- **Average annual debt service: \$373,000\***

\*Subject to Market Conditions at time of bond sale



# Alternative 1

## Bond Repayment Cost vs Leasing

- Under Market Rate Lease Terms over the initial 30-year bond term:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$15,881,739	\$11,218,264	\$4,669,475*

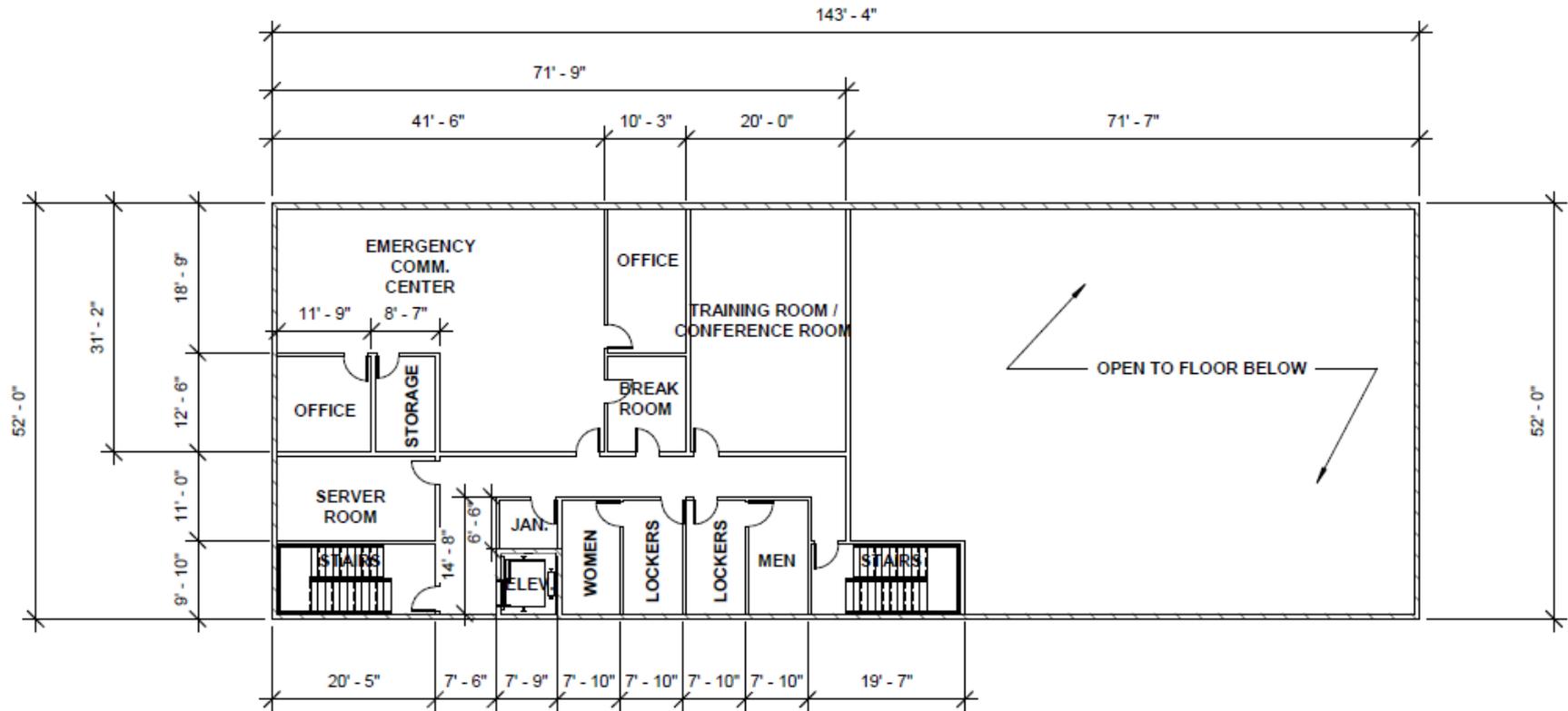
- Under Market Rate Lease Terms over an expected 50-year minimum useful service life of facility:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$34,206,377	\$11,218,264	\$22,988,113*

\*Does not include ongoing annual maintenance and repair costs of leased facility



# Conceptual 2<sup>nd</sup> Floor Plan Alternative 1



# Alternative 2 (14,908 SF) Financing Structure

- Construct 7,454 SF 1<sup>st</sup> Floor, 7,454 SF 2<sup>nd</sup> Floor, (no shooting range)
- \$6,383,032 Design, C/M, Construction Fund
- \$368,637 Debt Service Reserve Fund
- \$194,500 Cost of issuance (financial advisor, bond counsel, underwriter fees)
- **Total Bond Issue: \$6,950,000\***
- **Average annual debt service: \$365,000\***

\* Subject to market conditions at the time of sale



# Alternative 2

## Bond Repayment Cost vs Leasing

- Under Market Rate Lease Terms over the initial 30-year bond term

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$15,881,739	\$10,982,017	\$4,899,722*

- Under Current Lease Terms over an expected 50-year minimum useful service life of facility:

Leased Facility Total Lease and Electricity Payments	New Facility Total Debt Service	Budget Savings (Cost)
\$34,206,377	\$10,982,017	\$23,224,360*

\*Does not include ongoing annual maintenance and repair costs of leased facility



# Project Alternative Summary

Option	Features	Estimated Project Cost w/Debt Service	Estimated Cost Savings
Original Revised Project – 19,268 SF	Full 1 <sup>st</sup> and 2 <sup>nd</sup> Floors, basement shooting range	\$14,296,461	30-Year Bond Period \$1,585,278 50-Year Service Life \$19,909,916
Recommended Alternative – 17,768 SF	Full 1 <sup>st</sup> and 2 <sup>nd</sup> Floors, at-grade 2,860 SF shooting range	\$12,925,908	30-Year Bond Period \$2,945,831 50-Year Service Life \$21,270,469
Alternative 1 – 13,814 SF	Full 1 <sup>st</sup> Floor, 3,500 SF 2 <sup>nd</sup> Floor Mezzanine, at-grade 2,000 SF shooting range	\$10,816,758	30-Year Bond Period \$4,669,475 50-Year Service Life \$22,988,113
Alternative 2 – 14,908 SF	Full 1 <sup>st</sup> and 2 <sup>nd</sup> Floor, no shooting range	\$10,982,017	30-Year Bond Period \$4,899,722 50-Year Service Life \$23,224,360



# Next Steps & Timeline

- **April 6, 2020** – City Council approves a revised project alternative to construct and bond sale in concept, and directs staff to assemble financing team for further analysis
- **April 2021** - City Administrator retains financial advisor, bond & disclosure counsel, & bond underwriter
- **April 20, 2021** – City Council considers and approves bond documents and resolutions and directs staff to proceed with bond sale
- **April 27, 2021** – Bonds are sold
- **May 18, 2021** – City Council considers and awards A&E Professional Services Agreement
- **May 2021 – December 2021** – A&E design completed; construction bids solicited
- **January 2022** – City Council awards construction contract
- **January 2022 – October 2022** – Construction period
- **October 2022 – December 2022** – Move-in/occupy



# Questions?



**PLACENTIA**  
Rich Heritage, Bright Future



# City of Placentia – Summary of Current Property Listings



April 6, 2021



## BACKGROUND

- City of Placentia (“City”) asked Kosmont to review current commercial property listings within the City to identify any potential buildings that the City could purchase for use as Police Evidence Facility in-lieu of constructing new facility at City Yard
- Currently ten active listings within the City (one of which is in escrow)
- Per December 1, 2020 staff report, Base Project contemplates 15,706 SF program:
  - 5,564 SF for property & evidence storage
  - 1,512 SF for offices, restrooms, booking room, break room, conference room
  - 4,270 SF for 911 Public Safety Communications Center, and support functions
  - 4,360 SF shooting range
- Of the ten active listings, one could be appropriate for City use if building program was reduced (i.e. eliminate shooting range)
- Summary of active properties within the City follows

## ACTIVE COMMERCIAL PROPERTY LISTINGS IN CITY

Address	Segment	Building (SF)	Land Area (Acres)	Asking Price	Notes
443 S Van Buren	Industrial	-	5.70	Not Disclosed	Land Only
17922 Orangeview	Industrial	-	1.19	\$2.8 MM	Land Only
Lakeview/Orangethorpe	Retail	-	0.59	\$1.4 MM	Location Not Appropriate
888 W Crowther	Industrial	58,000	4.31	\$15.9 MM	Too Large
777 W Orangethorpe	Auto Dealer	35,073	2.72	\$7.7 MM	Location Not Appropriate
770 S Placentia	Office	15,500	1.31	Not Disclosed	In Escrow
319 E Palm	Medical Office	9,440	0.55	\$2.5 MM	To Small & Poor Suitability
202 W Santa Fe	Retail / Office	5,205	0.13	\$1.5 MM	To Small & Not Suitable
1000 E Yorba Linda	Commercial	-	0.24	\$1.0 MM	Land Only
1907 Nancita	Industrial Flex	11,451	0.55	\$3.3 MM	Small Though Possible Fit

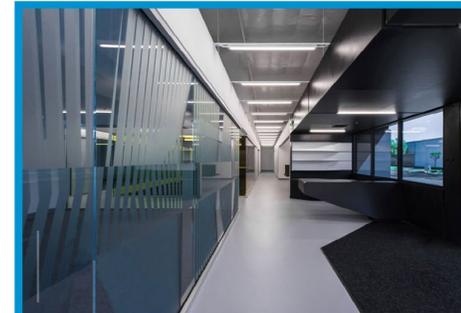
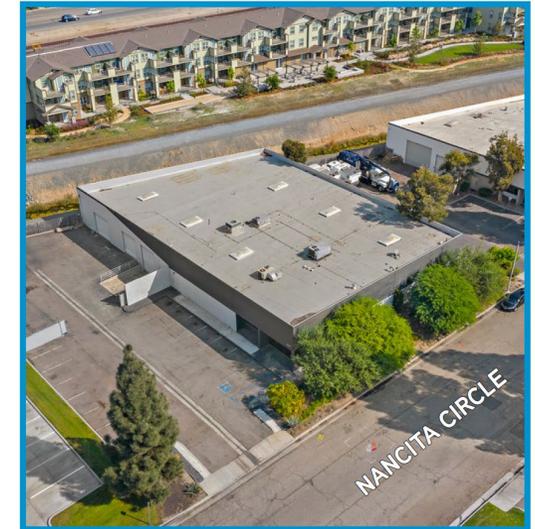
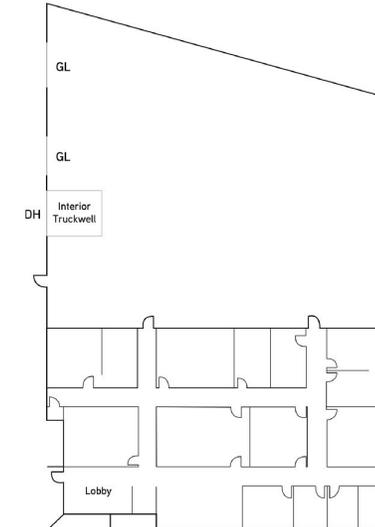
# 1907 NANCITA CIRCLE

- 11,415 SF building constructed in 1985 on 0.55 acre lot
- 23 Parking Spaces
- 4,079 SF office, ~7,300 SF warehouse
- Asking price of \$3.32 MM - \$291 / SF
- Plus estimated City upgrade costs of \$4.18 MM
- Total cost to City \$7.5 MM - \$657 / SF at asking price (without shooting range)



FOR SALE

±11,451 Square Feet  
1907 Nancita Circle | Placentia, CA



Images from Colliers International

OCTOBER 7, 2020

PROPRIETARY DO NOT DUPLICATE

# 1907 NANCITA CIRCLE – ESTIMATED COST OF CITY IMPROVEMENTS

Estimated Cost  
of City  
Improvements:

Totum Corp  
April 6, 2021

Scope			
Hard Costs	Unit	Quantity / Rate	
Re-Stripe site		1 6,500	\$ 6,500
Fence / Gates - Special Security		1 50,000	\$ 50,000
Survey		1 2,500	\$ 2,500
Landscape Mods		1 2,500	\$ 2,500
<b>Site</b>			<b>\$ 61,500</b>
Demolish Existing Interiors	4079	8	\$ 32,632
Interior TI for PD	11451	90	\$ 1,030,590
Special Factors			
Replace roof?	11451	20	\$ 229,020
Power / Service Upgrades	1	100,000	\$ 100,000
Other Repairs	1	50,000	\$ 50,000
<b>Building</b>			<b>\$ 1,442,242</b>
<b>Sub Total</b>			<b>\$ 1,503,742</b>
<b>GC OH&amp;P, Bond, Insurance etc</b>		<b>25%</b>	<b>\$ 375,936</b>
<b>Hard Costs</b>			<b>\$ 1,879,678</b>
Plan Check, Permits	Possible waived?	3%	\$ 56,390.33
Agency / Utilities		5%	\$ 93,983.88
<b>Agency Fees</b>			<b>\$ 150,374</b>
Design Team, CM etc		25%	\$ 507,513
Arch, Engineers, CM, Civil, MEP			
<b>Professional Fees</b>			<b>\$ 507,513</b>
FF&E	Per other budget		\$ 170,000
Forensic Equipment	Per other budget		\$ 400,000
Cameras / Security	Per other budget		\$ 50,000
Concrete Vault	Per other budget		\$ 100,000
Solar / Generator	Per other budget		\$ 300,000
<b>Equipment</b>			<b>\$ 1,020,000</b>
<b>Total</b>			<b>\$ 3,557,565</b>
Escalation	Inc with Contingency		\$ -
<b>Total</b>			<b>\$ 3,557,565</b>
Contingency		17.50%	\$ 622,574
<b>Grand Total</b>			<b>\$ 4,180,138</b>
<b>Cost per Sq Ft</b>			<b>\$ 365.05</b>



## Cost Per SF (Before Financing)

Original Revised	\$434 / SF
Recommended Alt	\$424 / SF
Alternative 1	\$472 / SF
Alternative 2	\$428 / SF
1907 Nancita	\$657 / SF