



Heritage Committee Agenda

April 14, 2021, 5:00 p.m.
Teleconference, City Hall

SPECIAL PROCEDURES NOTICE DURING COVID-19 EMERGENCY

Kenny Binnings
Chair

Patti Martin
Vice Chair

Carole Nixon
Treasurer

Frank Perez

Meredith Castillo

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing City Council Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the City Council.

Given the health risks associated with COVID-19, please be advised that the City Council Chambers are closed to the public and some, or all, of the Placentia City Council Members may attend this meeting telephonically.

How to Submit Public Comment

Members of the public may provide public comment by sending comments for the Heritage Committee meeting consideration by email to the Community Services Coordinator at aimunoz@placentia.org. Please limit to 200 words or less. Comments received before or during a Committee meeting, until the close of the **Oral Communications** portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8184
Fax: (714) 961-0283
Website: www.placentia.org

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal City Council meeting procedures as soon as the emergency has ended.

REGULAR MEETING

April 14, 2021, 5:00 p.m. –Teleconference

MEETING CALLED TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE COMMITTEE

ROLL CALL: Chair / Kenny Binnings
Vice Chair / Patti Martin
Treasurer / Carole Nixon
Frank Perez
Meredith Castillo

ORAL COMMUNICATIONS

At this time, the public is invited to address the Heritage Festival Committee concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Heritage Festival Committee.

COMMITTEE COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Committee member would like formal action on any of the discussed items, it will be placed on a future Agenda.

HERITAGE COMMITTEE AGENDA

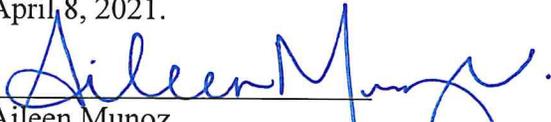
1. Minutes
 - a. Adjourned Regular meeting
August 12, 2020
Recommended Action: Approve
2. Election of Officers – Committee to nominate and select 2021 Committee officers.
3. 2021 program/event updates – Committee and staff to 2021 event updates.
4. 2021 Event theme, date and parade logistics – Staff and Committee to discuss the event theme and date.
5. Staff Comments – Staff to provide updates and discuss areas of responsibilities.
6. Agenda Building – Staff and committee to review agenda items for the next meeting.

ADJOURNMENT

The Heritage Committee Adjourn to the next regular meeting on Wednesday, May 12, 2021 at 6:30 p.m. via teleconference call.

CERTIFICATION OF POSTING

I, Aileen Munoz, Community Services Coordinator/Heritage Festival Staff Liaison, hereby certify that the Agenda for the April 14, 2021 meeting of the Heritage Committee was posted on Thursday, April 8, 2021.



Aileen Munoz

Community Services Coordinator/Heritage Committee Staff Liaison

Heritage Committee
MINUTES of August 12, 2020

Meeting called to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE

EXECUTIVE HERITAGE COMMITTEE: Patti Martin, Carole Nixon, Frank Perez, Meredith Castillo.

ABSENT: Kenny Binnings.

Guests: Mayor Ward Smith.

CITY STAFF: Karen Crocker, Director of Community Services, Veronica Ortiz, Community Services Supervisor, Aileen Munoz, Community Services Coordinator.

ORAL COMMUNICATIONS: None.

COMMITTEE COMMENTS AND REPORTS: None.

1. **MINUTES:** The minutes for July 8, 2020 were **MOTIONED** for approval by Chairperson Perez and were **SECONDED** by Committee member Castillo. Motion carried.
2. **TREASURER’S REPORT:** Committee member Nixon reported a starting balance of \$980.00 and income of \$845.00. Income included \$420.00 from the Car Show, \$170.00 from Craft, and \$255.00 from Home Based. The ending balance totaled to \$1,825.00
3. **SUB-COMMITTEE REPORTS:**
 - a. **Band Review:** Committee member Nixon reminded the Committee that the Band Review was cancelled at the previous meeting.
 - b. **Business Expo:** There is currently 1 entry.
 - c. **Car Show:** There are currently 41 entries.
 - d. **Craft:** There are currently 2 applicants.
 - e. **Food:** There is currently 1 applicant.
 - f. **Games/Activities/Entertainment:** There is currently 0 entries.
 - g. **Home Based:** There are currently 3 applicants.
 - h. **Non Profit:** There is currently 0 entries.
 - i. **Parade:** There is currently 0 entries.
4. **EVENT LOGISTICS:** Community Services Supervisor Ortiz opened discussion regarding the postponement or cancellation of the 2020 Heritage Festival. Committee member Castillo voiced his concerns regarding safety and health of the community should

the event continue as planned. Director of Community Services Crocker added that schools in Placentia will be distance learning for the foreseeable future, therefore leaving no bands to participate in the parade. Orange County Parks, the organization that manages Tri-City Park, are not issuing event permits. Moreover, the Orange County Health Department are not issuing food sale permits. Committee member Perez suggested the idea of having a Memorial Day event in May 2021. Committee member Castillo commented that if the Orange County Health Department and Orange County Parks are not issuing permits for events and claim that it is unsafe to hold large in-person gatherings, then it would be unsafe to hold the Heritage Festival. Supervisor Ortiz reported that Chairperson Binnings had several suggestions for celebrating the event virtually, including lawn signs for residents, posting a YouTube video showing past Heritage Festival highlights and interviews with Committee members, and creating Heritage Festival goodie bags with past Car Show t-shirt designs and other items.

Director Crocker suggested that the Committee reconvene in January 2021, in the case that the event is cancelled for October 2020, to discuss hosting the event on Memorial Day 2021. Committee members Perez and Castillo voiced their support. Committee member Perez **MOTIONED** to recommend cancellation of the 2020 Heritage Festival, and reconvene in January 2021 to discuss an event in May 2021. Committee member Nixon **SECONDED** this motion. Motion carried.

5. **STAFF COMMENTS:** Supervisor Ortiz reported that refunds would be issued to all applicants.

ADJOURNMENT: Committee member Perez **MOTIONED** to adjourn the meeting. Committee member Castillo **SECONDED** the motion. The meeting was adjourned at 5:28 p.m. to the next regular meeting via teleconference on Wednesday, January 13, 2021 at 5:00 p.m.