

**PLACENTIA CITY COUNCIL  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
REGULAR MEETING MINUTES – EXECUTIVE SESSION**

**July 19, 2011**

**5:30 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:** Mayor/Board Chair Nelson called the meeting to order at 5:30 p.m.

**ROLL CALL:**

PRESENT: Council/Agency Members Nelson, Yamaguchi, Aguirre, Underhill, Wanke

ABSENT: None

**ORAL COMMUNICATIONS:**

**CITY COUNCIL:**

1. Pursuant to Government Code Section 54956.9(a) for Conference with Legal Counsel Regarding Existing Litigation – One (1) Item
  - a. Placentia Police Officers Association v. City of Placentia, Orange County Superior Court, Case No. 30-2011-00485327
2. Pursuant to Government Code Section 54956.9(c) for Conference with Legal Counsel Regarding the Initiation of Litigation – Two (2) Items
3. Pursuant to Government Code Section 54956.9(c) for Conference with Legal Counsel Regarding Potential Litigation – Two (2) Items
4. Pursuant to Government Code Section 54957 for Public Employee Performance Evaluation –
  - a. City Administrator
  - b. City Attorney

**RDA:** None

**ICDA:** None

**RECESS:** The City Council/Redevelopment Agency reconvened the Regular Meeting at 7:07 p.m.

**ROLL CALL:**

PRESENT: Council/Agency Members Nelson, Yamaguchi, Aguirre, Underhill, Wanke

ABSENT: None

**STAFF PRESENT:** City Administrator/Executive Director, Troy L. Butzlaff; City Attorney/Agency Counsel, Andrew V. Arczynski; City Clerk/ Secretary, Patrick J. Melia; Assistant City Administrator, Ken Domer; Director of Administrative and Community Services, Steve Pischel; Public Works Director, Steve Drinovsky; Finance Director, Karen Ogawa; Deputy Chief of Police, Ward Smith; Management Analyst, Eduardo De La Torre; Senior Management Analyst, Mike McConaha; Neighborhood Services Coordinator, Jeannette Ortega; City Clerk Specialist, Kelliagh Brown; Deputy City Clerk, Tania Moreno

**INVOCATION:** Ward Smith, Deputy Chief of Police

**PLEDGE OF ALLEGIANCE:** Councilmember Underhill

**PRESENTATION:**

- a. Recognition of Miss Placentia, Miss Yorba Linda, Placentia's Outstanding Teen, Yorba Linda's Outstanding Teen for their Participation in the Miss California Pageant  
Recipients: Whitney Thomas, Jordan Krinke, Jinnie Rhee, and Anneliese Klages  
Presenters: Mayor Nelson and Executive Director Kathi Baldwin

**EXECUTIVE SESSION REPORT:** City Attorney/Agency Counsel Arczynski reported the Council/Agency met in Executive Session to discuss the items listed on the agenda. He noted that the City engaged in discussion to resolve an action filed by Mega Way on a project in the City a couple of years ago. He noted that the City was able to resolve the case at \$37,000, which is a considerable reduction from their initial demand. He noted that the final documents are available at City Hall.

**CITY ADMINISTRATOR REPORT:** City Administrator Butzlaff reported on the following items: He informed the residents about the current City Hall Renovation Project. He announced the Movies in the Park and Concerts in the Park series events.

**ORAL COMMUNICATIONS:**

Kathy Hoke, Placentia property owner, expressed her concerns regarding the negative impact of the Orangethorpe Separation Project which is adjacent to her property. She noted that Orange County Transportation Authority is the lead agency in the project and asked the City for help.

Mayor Nelson responded that the City will contact her.

Paul Baldes, resident, expressed his concerns regarding frequent water line leaks in the area he lives and the pavement damage caused by the Water Company. He provided documentation to City Council.

Mayor Nelson provided the documentation to Director of Public Works Drinovsky.

Bonnie Harrington, resident, inquired about the creation of an assessment district linked to the parkway trees and sidewalk maintenance. She requested records regarding the money used to maintain parkway trees and sidewalk maintenance.

Meredith Castillo, resident, expressed his concerns regarding the creation of an assessment district. He inquired about the money used for parkway trees and sidewalk maintenance.

Jim Gaffney, resident, expressed his concerns regarding City Council compensation and health insurance benefits. He made reference to the City Charter.

Erna Smith, resident, expressed her concerns regarding parkway trees and sidewalk maintenance responsibility. She noted that last year she paid the city to remove a tree and requested a refund. She noted that she was issued a non-compliance citation for a patio cover.

## **CITY COUNCIL/BOARD MEMBERS COMMENTS AND REPORTS:**

Councilmember Wanke commented and reported as follows: Attended the Cadet and Dispatcher badge pinning ceremony and Deputy Chief of Police Smith promotion ceremony.

Councilmember Underhill commented and reported as follows: Attended Concerts in the Park and Movies in the Park events last week and thanked all the sponsors.

Councilmember Aguirre commented and reported as follows: Commended the Police and Fire Department for a safe 4<sup>th</sup> of July weekend. He thanked all citizens for voicing their opinions. He noted that no action has been taken regarding the formation of an assessment district.

Mayor Pro Tem Yamaguchi commented and reported as follows: He noted that the assessment district report and diagram is part of the agenda packet and it is available at the City Clerk's Office. He congratulated Miss Placentia & Miss Yorba Linda and thanked them for their local volunteer work during Concerts in the Park. He noted he was part of a Police Cadet ride a long to observe the City street sweeping and two other Police ride a longs. He thanked all commission and committees applicants, congratulated Deputy Chief of Police Smith on his new appointment, and commented on the needed City website updates.

Mayor Nelson commented and reported as follows: He congratulated Deputy Chief of Police Ward Smith on his new appointment, commented on the possible elimination of the Redevelopment Agency, his participation in the Pension Reform Committee, and commented that the Pension Reform Committee was recognized for their efforts. He directed the Director of Public Works Drinovsky to contact Ms. Hoke. He suggested to Mr. Castillo and Ms. Smith to join the Citizens Committee. He noted that he does not receive any City health insurance benefits from the City.

City Administrator Butzlaff provided a brief review of the Lighting Assessment District and Landscape Assessment District.

### **1. CONSENT CALENDAR (Items 1.a. through 1.m.):**

A motion was made by Councilmember Wanke, seconded by Councilmember Aguirre, to approve Consent Calendar Item Nos. 1.a. through 1.m. Item 1.f. was pulled for separate consideration by Councilmember Wanke. Mayor Pro Tem Yamaguchi voted no on item 1.j. and affirmative on the balance of the consent calendar items.

### **COUNCIL/AGENCY/ICDA CONSENT CALENDAR:**

- a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**  
Financial Impact: None  
Recommended Action: Approve  
**(APPROVED 5 – 0, as recommended)**
- b. **Minutes**  
**City Council/RDA/ICDA Regular Meeting and Adjourned Regular Meeting - June 21, 2011 & June 28, 2011**  
Recommended Action: Approve  
**(APPROVED 5 – 0, as recommended)**
- c. **City Fiscal Year 2010-2011 Warrant Register for June 15, 2011 Through July 19, 2011**

Financial Impact: \$692,201.24  
Recommended Action: Approve  
**(APPROVED 5 – 0, as recommended)**

d. **Agency Fiscal Year 2010-2011 Warrant Register for June 15, 2011 Through July 19, 2011**

Financial Impact: \$8,239.04  
Recommended Action: Approve  
**(APPROVED 5 – 0, as recommended)**

e. **City Fiscal Year 2011-2012 Warrant Register for June 15, 2011 Through July 19, 2011**

Financial Impact: \$202,868.23  
Recommended Action: Approve  
**(APPROVED 5 – 0, as recommended)**

**COUNCIL CONSENT CALENDAR:**

f. **Award Contract to H.R. Green for On-Call Plan Check and Project Management Services for the OC Bridges Projects**

Financial Impact:

Expense: Reimbursed through project funding at no net cost to the City

Recommended Action: It is recommended that the City Council:

- 1) Approve the Professional Services Agreement with HR Green to include on-call plan review and project management services for the OC Bridges Projects at the contract rate of \$175.00 per hour
- 2) Authorize the City Administrator to execute all necessary documents to effectuate this agreement

**(APPROVED 5 – 0, as recommended)**

Discussion ensued among Council and City staff regarding this item.

Mayor Nelson noted that the Orange County Transportation Authority is the lead agency in the project.

A motion was made by Councilmember Wanke, seconded by Mayor Nelson, was carried (5 - 0) to approve the Professional Services Agreement with HR Green to include on-call plan review and project management services for the OC Bridges Projects at the contract rate of \$175.00 per hour and authorize the City Administrator to execute all necessary documents to effectuate this agreement.

AYES: Aguirre, Underhill, Wanke, Yamaguchi, Nelson  
NOES: None

g. **Acceptance of Construction Work for the Fiscal Year 2010-2011 Slurry Seal Project**

Financial Impact:

Expense: \$131,754.05 Budgeted Account#333552-6185 J/L 61058  
(Construction Capital Projects)

Revenue: Local Proposition 42 funding - \$111,973.00

Community Facilities District Funding - \$19,781.05

Recommended Action: It is recommended that the City Council:

- 1) Accept contract work performed by Pavement Coatings Company for construction of the Fiscal Year 2010-11 Slurry Seal Project in the total amount of \$131,754.05
- 2) Authorize the City Clerk to file a Notice of Completion with the Orange County Clerk Recorder's Office for the project
- 3) Authorize the City Engineer to release retention funds in accordance with the terms of the contract

**(APPROVED 5 – 0, as recommended)**

h. **Approve Amendment No. 1 to Cooperative Agreement C-9-0412 Between the Orange County Transportation Authority and the City of Placentia for the Orange County Gateway/Orangethorpe Corridor Grade Separation Projects**

Financial Impact: Estimated \$136,500 additional funds in City support and services costs to be reimbursed by Orange County Transportation Authority for total amount of \$674,000

Recommended Action: It is recommended that the City Council:

- 1) Approve the attached Amendment to Cooperative Agreement C-9-0412, in a form approved by the City Attorney, between the City of Placentia and the Orange County Transportation Authority for the design, right-of-way acquisition and construction phases of the Orange County Gateway/Orangethorpe Corridor Grade Separation Projects
- 2) Authorize the Mayor to execute the Cooperative Agreement on behalf of the City

**(APPROVED 5 – 0, as recommended)**

i. **Approve Award of Construction Contract to Micon Construction, Inc. for the Kraemer Memorial Park Restroom Renovation and Park Amenities Improvement Project**

Financial Impact:

Expense: \$365,082.60 for construction; Budgeted in Fiscal Year 2011-2012 Budget, Account#333554-6185 J/L 6104940153

Revenue: State Park Grant Funds/Park Development Funds

Recommended Action: It is recommended that the City Council:

- 1) Approve plans and specifications prepared by Richard Fisher Associates dated June 1, 2011 for the Kraemer Memorial Park Restroom Renovation and Park Amenities Improvement Project
- 2) Award the construction contract to the lowest responsive and responsible bidder, Micon Construction, Inc., for an amount not to exceed \$317,463.13 and authorize the appropriation of a 15% construction contingency fund of \$47,619.47
- 3) Reject all other bids
- 4) Approve a budget amendment to allocate an additional \$45,082.60 in Park Development Funds towards the project
- 5) Authorize the City Administrator, or his designee, to approve construction change orders pursuant to the requirements set forth in the construction contract and in an agreement amount not to exceed 15% of the project construction cost
- 6) Authorize the City Administrator to execute contract documents on behalf of the City, in a form approved by the City Attorney

**(APPROVED 5 – 0, as recommended)**

- j. **Resolution Establishing Fees for Waste Hauling Tiers and Construction and Demolition Projects**  
Financial Impact: None  
Recommended Action: It is recommended that the City Council:  
1) Adopt Resolution No. R-2011-32, A Resolution of the City Council of the City of Placentia establishing fees for Waste Hauling Tiers and Construction and Demolition Projects  
**(APPROVED 4 – 1, Mayor Pro Tem Yamaguchi, no)**
- k. **Approval of Plans and Specifications and Award of Construction Contract to CJ Construction, Inc., for OCTA Bus Pad – Northbound Kraemer Boulevard at Chapman Avenue**  
Financial Impact:  
Expense: \$27,540.00 for Construction  
\$27,540.00 budgeted in Fiscal Year 2011-2012 Budget, Account #333552-6185 J/L 61058  
Revenue: AB 2766 Funding - \$27,540.00  
Recommended Action: It is recommended that the City Council:  
1) Approve plans and specifications prepared by Willdan Engineering dated March 16, 2011, for the Kraemer Boulevard at Chapman Avenue Bus Pad Project  
2) Award the Construction Contract to the lowest responsive and responsible bidder, CJ Construction, Inc., for an amount not to exceed \$22,950.00  
3) Reject all other bids  
4) Authorize the City Administrator, or his designee, to approve construction change orders pursuant to the requirements set forth in the Construction Contract and in an aggregate amount not to exceed 20% of the project construction cost  
5) Authorize the City Administrator to execute contract documents on behalf of the City, in a form approved by the City Attorney  
**(APPROVED 5 – 0, as recommended)**
- l. **Approval of Agreement for Extension of Memorandum of Understanding between the City of Placentia and the Placentia City Employees Association**  
Financial Impact:  
Expense: To be determined  
Recommended Action: It is recommended that the City Council:  
1) Approve the attached Amendment to the Memorandum of Understanding (MOU) between the City and the Placentia City Employees Association (PCEA)  
2) Approve for Unrepresented Management and Mid-Management Employees to receive the same terms and conditions relative to retirement formulas, medical re-openers, medical opt outs, and non-cashable compensation time as approved for PCEA  
**(APPROVED 5 – 0, as recommended)**
- m. **Supplemental Agreement for Construction and Maintenance of Placentia Avenue and Kraemer Boulevard Undercrossings**  
Financial Impact: None  
Recommended Action: It is recommended that the City Council:  
1) Approve Supplemental Agreements for Construction and Maintenance of the Placentia Avenue and Kraemer Boulevard grade separation projects

- 2) Authorize the Mayor to execute the Final Construction and Maintenance Agreements on behalf of the City, in a form approved by the City Attorney  
**(APPROVED 5 – 0, as recommended)**

**AGENCY CONSENT CALENDAR:** None

**ICDA CONSENT CALENDAR:** None

**2. PUBLIC HEARINGS:**

**COUNCIL/AGENCY/ICDA:** None

**COUNCIL:**

a. **Public Hearing to Provide for the Annual Levy of Assessment for the City of Placentia Street Lighting District 81-1**

Financial Impact:

Recouped Through Assessments: \$137,477.38

Single Family Residential: \$27.38/Parcel

Commercial/Industrial: \$164.28/Acre

Tentative/Final Map: \$8.21/Unit

Recommended Action: It is recommended that the City Council:

- 1) Conduct a Public Hearing concerning the levy and collection of assessments within the Placentia Street Lighting District 81-1 and consider all objections to the assessment
- 2) Adopt Resolution No. R-2011-33, A Resolution of the City Council of the City of Placentia approving the Engineer's Report for Annual Levy of Assessment for Fiscal Year 2011-2012 in a Street Lighting District No. 81-1 located within the City of Placentia
- 3) Adopt Resolution No. R-2011-34, A Resolution of the City Council of the City of Placentia confirming a diagram and assessment and providing for Annual Assessment Levy

**(APPROVED 5 – 0, as recommended)**

City Administrator Troy Butzlaff provided a brief introduction of the staff report.

Senior Management Analyst McConaha provided a staff report and background of the Street Lighting District. He noted that the cost assessment has not change from last year.

Discussion ensued among Council and City staff regarding this item.

Mayor Nelson opened the Public Hearing at 8:09 p.m.

Willdan Senior Project Analyst Maureen Coleman provided a brief review of the Annual Levy of Assessment Engineer's Report.

Mayor Nelson closed the Public Hearing at 8:10 p.m.

City Administrator Butzlaff noted a typo on page five (5) of the engineer's report.

A motion was made by Mayor Nelson, seconded by Mayor Pro Tem Yamaguchi, was carried (5 - 0) to conduct a Public Hearing, adopt Resolution No. R-2011-33, and adopt Resolution No. R-2011-34.

AYES: Aguirre, Underhill, Wanke, Yamaguchi, Nelson  
NOES: None

b. **Public Hearing to Provide for the Annual Levy of Assessment for City of Placentia Landscape Maintenance District 92-1**

Financial Impact:

Recouped Through Assessments: \$395,898.66

Single Family Residential: \$154.87/Parcel

Commercial/Industrial: \$1,548.70/Acre

Multiple Family Residential: \$108.41/Unit

Undeveloped:\$774.35/Parcel

Recommended Action: It is recommended that the City Council:

- 1) Conduct a Public Hearing concerning the levy and collection of assessments within the Placentia Landscape Maintenance District 92-1 and consider all objections to the assessment
- 2) Adopt Resolution No. R-2011-35, A Resolution of the City Council of the City of Placentia approving the Engineer's Report for the Annual Levy of Assessment for Fiscal Year 2011-2012 in a Landscape Maintenance District No. 92-1 located within the City of Placentia
- 3) Adopt Resolution No. R-2011-36, A Resolution of the City Council of the City of Placentia confirming a diagram and assessment and providing for Annual Assessment Levy

**(APPROVED 5 – 0, as recommended)**

City Administrator Troy Butzlaff provided a brief introduction of the staff report.

Senior Management Analyst McConaha provided a staff report and background of the Landscape District. He noted that the cost assessment has not change from last year.

Discussion ensued among Council and City staff regarding this item.

Willdan Senior Project Analyst Maureen Coleman provided a brief review of the Annual Levy of Assessment Engineer's Report, the cost assessment, and direct improvement rates.

Discussion ensued among Council and City staff regarding this item.

Mayor Nelson opened the Public Hearing at 8:23 p.m.

Meredith Castillo, resident, inquired about the Landscape District Assessment diagram.

Jim Gaffney, resident, expressed his concerns regarding the City Charter.

Mayor Nelson noted that comments should be regarding the Public Hearing item.

Mayor Nelson closed the Public Hearing at 8:26 p.m.

A motion was made by Mayor Pro Tem Yamaguichi, seconded by Councilmember Underhill, was carried (5 - 0) to conduct a Public Hearing, adopt Resolution No. R-2011-35, and adopt Resolution No. R-2011-36.

AYES: Aguirre, Underhill, Wanke, Yamaguchi, Nelson  
NOES: None

**AGENCY:** None

**ICDA:** None

**3. OLD BUSINESS:**

**COUNCIL/AGENCY/ICDA OLD BUSINESS:** None

**COUNCIL OLD BUSINESS:**

**a. Continuation of Discussion on Street Trees and Sidewalk Maintenance (Continued from June 21, 2011)**

Financial Impact: Not applicable

Recommended Action: It is recommended that the City Council:

- 1) Continue this item to a Study Session on a date to be determined by City Council. No further action required.

**(APPROVED 5 – 0, as recommended)**

City Administrator Troy Butzlaff provided a staff report and recommended continuing the item and contacting the Citizens Committee.

Mayor Pro Tem Yamaguchi suggested that the Citizens Committee discuss the various options, the possibility of breaking the district into smaller regions, the transparency of funds allocation, and types of services that will be needed. He suggested that a timeline is setup to assure the item moves forward.

Discussion ensued among Council and City staff regarding this item.

City Council directed Staff to set a Study Session regarding Assessment Districts for August 16, 2011 City Council Meeting and to notify Jeff Buchanan.

Wendy Gilroy, resident, expressed her concerns regarding the parkway trees and sidewalk maintenance cost and liability.

Jim Gaffney, resident, expressed his concerns regarding the parkway trees and sidewalk maintenance responsibility. He noted that City Council needs to follow the City Charter.

Bonnie Harrington, resident, noted the importance of addressing the legal aspect with regards to the parkway trees and sidewalk maintenance responsibility.

City Attorney Arczynski noted the provisions of State Law that indicate sidewalk maintenance responsibility.

A motion was made by Councilmember Underhill, seconded by Mayor Pro Tem Yamaguchi, was carried (5 - 0) to continue the item to a Study Session.

AYES: Aguirre, Underhill, Wanke, Yamaguchi, Nelson

NOES: None

**AGENCY OLD BUSINESS:** None

**ICDA OLD BUSINESS:** None

**4. NEW BUSINESS:**

**COUNCIL/AGENCY/ICDA NEW BUSINESS:** None

**COUNCIL NEW BUSINESS:**

a. **Appointments to Fill Vacancies on City Commissions and Committees**

Financial Impact: Not applicable

Recommended Action: It is recommended that the City Council:

- 1) Entertain nominations and make necessary appointments to fill positions on the Cultural Arts Commission, Planning Commission, Recreation and Parks Commission, and Traffic Safety Commission
- 2) Re-open application/recruitment process for positions on the Senior Advisory and Veterans Advisory Committees

**(APPROVED 5 – 0, as recommended)**

City Administrator Troy Butzlaff provided a staff report and overview of process.

Mayor Nelson opened nominations for the **Cultural Arts Commission**. Nominations were made to fill three (3) vacancies all expiring July 1, 2015.

Councilmember Wanke nominated, and Mayor Pro Tem Yamaguchi seconded the nomination of candidate LeeAndrah Silva to fill term for the Cultural Arts Commission, ending July 1, 2015.

A motion was made by Councilmember Wanke, seconded by Mayor Pro Tem Yamaguchi, and carried (5 – 0) to appoint LeeAndrah Silva to fill term for the Cultural Arts Commission, ending July 1, 2015.

AYES: Aguirre, Underhill, Wanke, Yamaguchi, Nelson  
NOES: None

Mayor Nelson nominated, and Councilmember Underhill seconded the nomination of candidate Thea Bullock to fill term for the Cultural Arts Commission, ending July 1, 2015.

A motion was made by Mayor Nelson, seconded by Councilmember Underhill and carried (5 – 0) to appoint Thea Bullock to fill term for the Cultural Arts Commission, ending July 1, 2015.

AYES: Aguirre, Underhill, Wanke, Yamaguchi, Nelson  
NOES: None

Councilmember Wanke nominated, and Councilmember Aguirre seconded the nomination of candidate Yahaira Ortiz to fill term for the Cultural Arts Commission, ending July 1, 2015.

A motion was made by Councilmember Wanke, seconded by Councilmember Aguirre and carried (4 – 1) to appoint Yahaira Ortiz to fill term for the Cultural Arts Commission, ending July 1, 2015.

AYES: Aguirre, Wanke, Nelson  
NOES: Underhill  
ABSTAIN: Yamaguchi

Seeing no other nominations, Mayor Nelson closed the nominations.

Councilmember Underhill nominated candidate William Heation to fill term for the Cultural Arts Commission, ending July 1, 2015. Nomination failed due to lack of a second.

Mayor Nelson opened nominations for the **Planning Commission**. Nominations were made to fill two (2) vacancies expiring July 1, 2015.

Councilmember Wanke nominated, and Mayor Pro Tem Yamaguchi seconded the nomination of candidate Vic Tomazic to fill term for the Planning Commission, ending July 1, 2015.

A motion was made by Councilmember Wanke, seconded by Mayor Pro Tem Yamaguchi, and carried (5 – 0) to appoint Vic Tomazic to fill term for the Planning Commission, ending July 1, 2015.

AYES: Aguirre, Underhill, Wanke, Yamaguchi, Nelson  
NOES: None

Mayor Pro Tem Yamaguchi nominated, and Mayor Nelson seconded the nomination of candidate John Scull to fill term for the Planning Commission, ending July 1, 2015.

A motion was made by Mayor Pro Tem Yamaguchi, seconded by Mayor Nelson, and carried (5 – 0) to appoint John Scull to fill term for the Planning Commission, ending July 1, 2015.

AYES: Aguirre, Underhill, Wanke, Yamaguchi, Nelson  
NOES: None

Seeing no other nominations, Mayor Nelson closed the nominations.

Mayor Nelson opened nominations for the **Recreation and Parks Commission**. Nominations were made to fill one (1) vacancy expiring July 1, 2015.

Councilmember Underhill nominated, and Mayor Pro Tem Yamaguchi seconded the nomination of candidate Linda Bartelt to fill term for the Recreation and Parks Commission, ending July 1, 2015.

A motion was made by Councilmember Underhill, seconded by Mayor Pro Tem Yamaguchi, and carried (5 – 0) to appoint Linda Bartelt to fill term for the Recreation and Parks Commission, ending July 1, 2015.

AYES: Aguirre, Underhill, Wanke, Yamaguchi, Nelson  
NOES: None

Seeing no other nominations, Mayor Nelson closed the nominations.

Mayor Nelson opened nominations for the **Traffic Safety Commission**. Nominations were made to fill two (2) vacancies expiring July 1, 2015.

Councilmember Wanke nominated, and Mayor Pro Tem Yamaguchi seconded the nomination of candidate Bruce Hutain to fill term for the Traffic Safety Commission, ending July 1, 2015.

A motion was made by Councilmember Wanke, seconded by Mayor Pro Tem Yamaguchi, and carried (5 - 0) to appoint Bruce Hutain to fill term for the Traffic Safety Commission, ending July 1, 2015.

AYES: Aguirre, Underhill, Wanke, Yamaguchi  
NOES: None  
ABSTAIN: Nelson

Mayor Nelson nominated, and Councilmember Underhill seconded the nomination of candidate Robin Stafford to fill term for the Traffic Safety Commission, ending July 1, 2015.

A motion was made by Mayor Nelson, seconded by Councilmember Underhill, and carried (5 – 0) to appoint Robin Stafford to fill term for the Traffic Safety Commission, ending July 1, 2015.

AYES: Aguirre, Underhill, Wanke, Yamaguchi, Nelson  
NOES: None

Seeing no other nominations, Mayor Nelson closed the nominations.

Mayor Nelson opened nominations for the **Senior Advisory Committee**. Nominations were made to fill one (1) vacancy non-expiring term.

Councilmember Wanke nominated, and Councilmember Aguirre seconded the nomination of candidate Leroy Anderson to fill term for the Senior Advisory Committee, non-expiring term.

A motion was made by Councilmember Wanke, seconded by Councilmember Aguirre, and carried (5 – 0) to appoint Leroy Anderson to fill term for the Senior Advisory Committee, non-expiring term.

AYES: Aguirre, Underhill, Wanke, Yamaguchi, Nelson  
NOES: None

Seeing no other nominations, Mayor Nelson closed the nominations.

Mayor Nelson opened nominations for the **Veterans Committee**. Nominations were made to fill one (1) vacancy non-expiring term.

Councilmember Wanke nominated, and Councilmember Underhill seconded the nomination of candidate Jefferson Kim to fill term for the Veterans Committee, non-expiring term.

A motion was made by Councilmember Wanke, seconded by Councilmember Underhill, and carried (5 – 0) to appoint Jefferson Kim to fill term for the Veterans Committee, non-expiring term.

AYES: Aguirre, Underhill, Wanke, Yamaguchi, Nelson  
NOES: None

Seeing no other nominations, Mayor Nelson closed the nominations.

City Administrator Butzlaff noted that there were no applications received for the Veterans Advisory Committee. He noted that the Staff will re-open application/recruitment process for those positions.

b. **Designation of Voting Delegate for the 2011 League of California Cities Annual Conference**

Financial Impact: Not applicable

Recommended Action: It is recommended that the City Council:

- 1) Appoint one delegate to represent the City at the League of California Cities Annual Conference 2011
- 2) Appoint an alternate to represent the City at the League of California Cities Annual Conference 2011

**(APPROVED 5 – 0, as recommended)**

City Administrator Troy Butzlaff provided a staff report and overview of process.

A motion was made by Councilmember Wanke, seconded by Councilmember Aguirre, and carried (5 – 0) to appoint Mayor Nelson as delegate and Mayor Pro Tem Yamaguchi as alternate to the 2011 League of California Cities Annual Conference.

AYES: Aguirre, Underhill, Wanke, Yamaguchi, Nelson

NOES: None

**AGENCY NEW BUSINESS:** None

**ICDA NEW BUSINESS:** None

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Councilmember Underhill requested that the Council give direction to Staff to bring back a resolution modifying the number of commission members authorized for the Cultural Arts Commission.

Mayor Pro Tem Yamaguchi requested that the Council give direction to Staff to address the Citizens Committee concerns and continue to work on the website updates.

City Administrator Butzlaff suggested that Citizens Committee submit a set of questions.

Mayor Nelson requested that the Council give direction to Staff to obtain a list of Mr. Gaffney's concerns regarding the City Charter to better be able to answer his questions.

**ADJOURNMENT:**

The City Council/Redevelopment Agency/ICDA Board of Directors adjourned at 9:00 p.m. to a regular meeting on August 2, 2011 in memory of Joan A. Barasa, mother of Recreation and Parks Commissioner Mary Granger.

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PATRICK J. MELIA, CITY CLERK/AGENCY  
SECRETARY

ATTEST:

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SCOTT W. NELSON, MAYOR/AGENCY CHAIR