



## Regular Meeting Agenda October 19, 2021

Placentia City Council  
Placentia City Council Acting as Successor Agency to the  
Placentia Redevelopment Agency  
Placentia Industrial Commercial Development Authority  
Placentia Public Financing Authority

### SPECIAL PROCEDURES NOTICE

On March 4, 2020, pursuant to California Government Code Section 8625, Governor Newsom declared a State of Emergency as a result of the threat of the COVID-19 virus.

On September 17, 2021, Governor Newsom signed AB 361, which went into immediate effect as urgency legislation. AB 361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings. As of September 19, 2021 the COVID-19 pandemic had killed more than 67,612 Californians. Social distancing measures decrease the chance of the spread of COVID-19.

Given the health risks associated with COVID-19, please be advised that while the City Council Chambers are open to the public, some or all of the Placentia City Council Members may attend this meeting via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

#### **How to Observe the Meeting**

To maximize public safety while maintaining transparency and public access, in addition to being open to the public, all City Council meetings are available to view live on AT&T U-verse (Channel 99), Spectrum (Channel 3), and online at [www.placentia.org/pctv](http://www.placentia.org/pctv).

#### **How to Submit Public Comment**

Members of the public may provide public comment in person or comments may be sent for City Council consideration by email to the City Clerk at [cityclerk@placentia.org](mailto:cityclerk@placentia.org). Please limit submitted comments to 200 words or less. Comments received before or during a Council meeting, until the close of the **Oral Communications** portion of the agenda, may not be read during the City Council meeting but will be summarized in the public record and are subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the City Clerk's Office for assistance at (714) 993-8231.

#### **Americans with Disabilities Act Accommodation**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at [cityclerk@placentia.org](mailto:cityclerk@placentia.org) or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health regarding social distancing.

The City of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.



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Placentia Redevelopment Agency  
Placentia Industrial Commercial Development Authority  
Placentia Public Financing Authority

Mayor Craig S. Green  
District 2

Mayor Pro Tem Chad P. Wanke  
District 4

Rhonda Shader  
Councilmember  
District 1

Ward L. Smith  
Councilmember  
District 5

Jeremy B. Yamaguchi  
Councilmember  
District 3

Robert S. McKinnell  
City Clerk

Kevin A. Larson  
City Treasurer

Damien R. Arrula  
City Administrator

Christian L. Bettenhausen  
City Attorney

**City of Placentia**  
**401 E. Chapman Avenue**  
**Placentia, CA 92870**

**Phone: (714) 993-8117**  
**Fax: (714) 961-0283**  
**Email:**  
**administration@placentia.org**  
**Website: www.placentia.org**

### *Mission Statement*

*The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.*

### *Vision Statement*

*The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.*

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at [www.placentia.org](http://www.placentia.org), and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

### **Procedures for Addressing the Council/Board Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA - CLOSED SESSION  
October 19, 2021  
5:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Shader  
Councilmember/Board Member Smith  
Councilmember/Board Member Yamaguchi  
Mayor Pro Tem/Board Vice Chair Wanke  
Mayor/Board Chair Green

**ORAL COMMUNICATIONS:**

At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54956.9 (d)(2):  
**CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation**  
Significant Exposure to Litigation: (5 Cases)
  
2. Pursuant to Government Code Section 54956.9 (d)(4):  
**CONFERENCE WITH LEGAL COUNSEL – Potential Initiation of Litigation**

**RECESS:** The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA  
October 19, 2021  
7:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Shader  
Councilmember/Board Member Smith  
Councilmember/Board Member Yamaguchi  
Mayor Pro Tem/Board Vice Chair Wanke  
Mayor/Board Chair Green

**INVOCATION:** Fernando Villicana

**PLEDGE OF ALLEGIANCE:**

**PRESENTATIONS:**

1. **Presentation of an Historical Preservation Proposal and Guidebook**  
Presenters: Historical Committee Members Lisa Qental, Jan Henderson, and Martin Chavez
2. **Presentation of Measure U Annual Report**  
Presenter: Citizens' Oversight Committee Chair Robert S. McKinnell
3. **Proclamation of October 29, 2021 as the 98<sup>th</sup> Anniversary of the Republic of Turkey**  
Presenter: Mayor Green  
Recipient: Turkish American Turgut Cakiraga on Behalf of the Los Angeles Consul General of Turkey

**CLOSED SESSION REPORT:**

**CITY ADMINISTRATOR REPORT:**

**ORAL COMMUNICATIONS:**

At this time, the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

[Oral Communication Handout](#)

**CITY COUNCIL/BOARD MEMBER COMMENTS:**

**1. CONSENT CALENDAR (Items 1.a. through 1.g.):**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**  
Fiscal Impact: None  
Recommended Action: Approve
- 1.b. **Minutes**  
**City Council/Successor/ICDA/PPFA Regular Meeting: October 5, 2021, and Special Meeting: October 12, 2021**  
Recommended Action: Approve
- 1.c. **City Fiscal Year 2021-22 Register for October 19, 2021**  
**Check Register**  
Fiscal Impact: \$ 577,540.98  
**Electronic Disbursement Register**  
Fiscal Impact: \$1,419,617.38  
Recommended Action: It is recommended that the City Council:  
1) Receive and file
- 1.d. **Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings during the State of Emergency**  
Fiscal Impact: None  
Recommended Action: It is recommended that the City Council:  
1) Approve Resolution R-2021-60, a Resolution of the City Council of the City of Placentia, California, making the legally required findings to continue to authorize the conduct of remote "telephonic" meetings during the state of emergency.
- 1.e. **Second Reading of Ordinance No. O-2021-11, Amending Chapter 14.08 (Parks and Playgrounds) Of Title 14 (Public Property) Of the Placentia Municipal Code**  
Fiscal Impact: None  
Recommended Action: It is recommended that the City Council:  
1) Waive full reading, by title only, and adopt Ordinance No. O-2021-11, an Ordinance of the City Council of the City of Placentia, California, amending Chapter 14.08 (Parks and Playgrounds) of Title 14 (Public Property) of the Placentia Municipal Code.
- 1.f. **Award of Contract for Police Background Investigations and Training Coordination with Halo Confidential Investigations, LLC**  
Fiscal Impact: Expense: Not-to-Exceed \$60,000 per Year  
Budgeted: \$60,000 General Fund (103040-6290)  
Recommended Action: It is recommended that the City Council:  
1) Approve the Professional Services Agreement with Halo Confidential Investigations, LLC for an initial three-year term ending June 30, 2024, with an option to extend for two (2) additional one-year terms; and  
2) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney; and  
3) Reject the other Request for Proposal submitted by the remaining service provider.
- 1.g. **Approval of Resolution Authorizing Applications and Support for Yorba Linda Boulevard Regional Traffic Signal Synchronization Program Project**  
Fiscal Impact: There is no fiscal impact associated with the recommended action.  
Recommended Action: It is recommended that the City Council:  
1) Adopt Resolution No. R-2021-61, a Resolution of the City Council of the City of Placentia, California authorizing an application and support for the Yorba Linda/Weir Canyon Corridor Project for funds from the Orange County Transportation Authority under the competitive Measure M2 Regional Transportation Signal Synchronization Program.

## 2. PUBLIC HEARING:

2.a. **Continued Public Hearing, Introduction and First Reading of Ordinance No. O-2021-10 Amending Chapter 13.48 (Stopping, Standing, or Parking) Of Title 13 (Vehicles and Traffic) to the Placentia Municipal Code Regarding On-Street Parking of Recreational Vehicles and Sleeping in Motor Vehicles**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Continue the public hearing concerning Ordinance No. O-2021-10; and
- 2) Receive the staff report and consider all public testimony; and
- 3) Close the public hearing; and
- 4) Find that the recommended actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to Sections 15061(b)(3), 15060(c)(3), and 15378 of the CEQA Guidelines, Section 21065 of the Public Resources Code, and the City of Placentia Local Guidelines for implementing CEQA; and
- 5) Introduce for first reading, by title only, further reading waived, Ordinance No. O-2021-10, an Ordinance of the City Council of the City of Placentia, California, amending Chapter 13.48 (Stopping, Standing, or Parking) of Title 13 (Vehicles and Traffic) to the Placentia Municipal Code regarding on-street parking of recreational vehicles and sleeping in motor vehicles.

## REGULAR AGENDA:

3.a. **Appointment to the Blue Ribbon Committee for the Senior/Community Center Project for Council District 4**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Approve the appointment of Mr. Todd Rogers to serve on the Senior/Community Center Blue Ribbon Committee in representation of Council District 4 per the recommendation of Mayor Pro Tem Wanke (District 4).

3.b. **Study Session: Mandatory Organic Waste Disposal Reduction Ordinance**

Fiscal Impact: There is no immediate or direct fiscal impact associated with the recommended actions.

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the staff report and presentation; and
- 2) Ask any questions of Staff; and
- 3) Provide Staff with policy direction relative to drafting the Mandatory Organics Waste Disposal Reduction Ordinance and returning with a draft ordinance and public hearing for the City Council's consideration.

3.c. **Review of Draft 2021 Update to the Housing Element of the General Plan**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive the staff report regarding the draft 2021 Housing Element update; and
- 2) Receive public comments; and
- 3) Review the draft updated 2021 Housing Element, provide any input to Staff, and direct Staff to transmit the draft 2021 Housing Element to the State for review.

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

***Adjourned in Memory of***

***Guy Amarantus, Lifelong Friend of Mayor Craig Green***

*and*

***U.S. Army General Raymond Odierno, Friend and Mentor to  
Placentia Resident Judge Salvatore Sirna***

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, November 2, 2021 at 4:30 p.m.

**TENTATIVE AGENDA FORECAST**

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Resolution to Continue to Authorize the Conduct of Remote “Telephonic” Meetings
- 2nd Reading of O-2021-10 (Stopping, Standing, or Parking)
- Agreement for Kraemer Memorial Park Fountain Design Services
- HVAC Maintenance Services Agreement
- Agreement for Emergency Storm Drain Repair
- Reintroduction of Ordinance O-2021-09 (Camping and Storage)
- Local Campaign Finance Reform Ordinance Introduction
- Study Session: Tesla Police Patrol Unit and EV Charging Infrastructure Pilot Project

**CERTIFICATION OF POSTING**

I, Karen O’Leary, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the October 19, 2021 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on October 14, 2021.

\_\_\_\_\_  
Karen O’Leary  
Deputy City Clerk

# **CITY OF PLACENTIA**

## **Measure U Annual Report**

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**Citizens' Oversight Committee**

**10/19/2021**

The contents of this report represent the best information available as of the date of this document. In some cases the data presented are estimates of future balances, revenues, or expenditures which are subject to restatement in the future after the formal, annual audit of the City of Placentia is completed.

## Executive Summary

Measure U, which was passed by the voters in November 2018 enacted a 1% Transaction and Use Tax which became effective on April 1, 2019. This report represents the satisfaction of a Measure U legal requirement that the City Council form a Citizens' Oversight Committee consisting of three members responsible for issuing an annual report to the City Council and the citizens of Placentia.

The Placentia City Council placed the additional obligation on the Oversight Committee to report on whether Measure U revenues collected and expended are done so in accordance with the City of Placentia Policy 460. This policy calls for a specific allocation of Measure U funds based upon the level of City General Fund contingency reserves as compared to a City Council adopted General Fund Reserve goal. A copy of Policy 460 is included as an appendix in this document to aid the reader in understanding the allocation requirements under the possible conditions of: 1) reserves above the Council adopted reserve goal; or 2) reserves below the Council adopted goal.

Entering Fiscal Year 2020-21, the General Fund Contingency Reserves were below the Council adopted goal. Given this condition, consistent with Policy 460, the allocation of Measure U funds by category was 50% for infrastructure maintenance, vehicles, and equipment; 10% for post-employment benefits sustainability; 20% for employee recruitment and retention; and 20% toward the General Fund contingency reserve.

For the Fiscal Year running from July 1, 2020, through June 30, 2021, using a cash basis of accounting, a total of \$7,702,915 was collected in accordance with the measure.

Correspondingly, using a cash basis of accounting, an unaudited estimated total of \$7,080,209 was expended. The allocated and expended amounts by category are as follows:

<b>Category</b>	<b>Allocation</b>	<b>Expended</b>
Infrastructure, Vehicles, and Equipment	\$3,851,458	\$3,228,751
Post-Employment Benefits	770,292	770,292
Employee Recruitment and Retention	1,540,583	1,540,583
General Fund Contingency Reserve	1,540,583	1,540,583
<b>Total</b>	<b>\$7,702,915</b>	<b>\$7,080,209</b>

Infrastructure projects supported during the past fiscal year include continued work toward the completion of a citywide street maintenance plan and the associated rehabilitation of streets and sidewalks; purchase of new and replacement public safety vehicles; maintenance of city buildings and facilities; public safety technology investments; and recreational park improvements. Funds were made available to support employee retention with the improvement of the city employee pay structure after years of frozen benefits. Future unfunded pension liabilities were reduced when Measure U funds were made available to support the refinancing of CALPERS unfunded accrued liabilities (UAL). Finally, the city's general fund reserves were significantly increased using Measure U funding. The funds contributed by Measure U played a significant role in allowing the city's General Fund contingency reserves to exceed the City Council adopted goal of 25% of general fund expenditures at the close of Fiscal Year 2020-21.

The improvement in the city's financial position continues to be recognized by outside credit managers as evidenced by the city's credit rating as well as the terms secured for the previously mentioned refinancing of CALPERS UAL. The favorable terms achieved in this refinancing are estimated to result in significant estimated future year savings in the amount of \$14.3 million.

In closing, the conclusion of the Oversight Committee is that all Measure U revenues received through June 30, 2021, have been properly accounted for and allocated to appropriate uses. In addition, all expenditures have been properly authorized, expended, and reported in accordance with all applicable city policies and practices.

## FISCAL YEAR 2020-2021 MEASURE U ACTIVITIES

### Measure U Fund Revenues/Expenditures Report

The table below shows a cash accounting-based summary of Measure U monthly revenues received as of June 30, 2021. Also shown in the table is the beginning balance in the fund as well as in the allocation subcategories called for in Policy 460. Finally, the unaudited total resources available in Fiscal Year 2020-21 are shown.

**CITY OF PLACENTIA**  
**Measure U Fund**  
**Year-to-Date Unaudited Actuals as of 6/30/2021**

Measure U Budget	Measure U	Infrastructure	Emp. Reten.	OPEB	GF Reserves
	100%	50%	20%	10%	20%
	Year-to-Date Actuals as of 6/30/2021				
<b>Beginning Balance</b>	<b>2,410,897</b>	<b>1,640,303</b>	<b>(0)</b>	<b>770,595</b>	<b>(0)</b>
<u>Tax Revenues *:</u>					
7/2020 Tax Disbursement	553,841	276,920	110,768	55,384	110,768
8/2020 Tax Disbursement	636,657	318,329	127,331	63,666	127,331
9/2020 Tax Disbursement	698,643	349,322	139,729	69,864	139,729
10/2020 Tax Disbursement	481,596	240,798	96,319	48,160	96,319
11/2020 Tax Disbursement	556,155	278,078	111,231	55,616	111,231
12/2020 Tax Disbursement	783,186	391,593	156,637	78,319	156,637
01/2021 Tax Disbursement	498,103	249,051	99,621	49,810	99,621
02/2021 Tax Disbursement	540,446	270,223	108,089	54,045	108,089
03/2021 Tax Disbursement	794,218	397,109	158,844	79,422	158,844
04/2021 Tax Disbursement	594,065	297,032	118,813	59,406	118,813
05/2021 Tax Disbursement	710,115	355,058	142,023	71,012	142,023
06/2021 Tax Disbursement	855,891	427,946	171,178	85,589	171,178
<b>FY 2020 - 21 Total</b>	<b>6,757,000</b>	<b>3,851,458</b>	<b>1,540,583</b>	<b>770,292</b>	<b>1,540,583</b>
<b>Total Resources</b>	<b>9,167,897</b>	<b>5,491,761</b>	<b>1,540,583</b>	<b>1,540,887</b>	<b>1,540,583</b>

\*Tax disbursements are received two months after they are collected. (i.e. July Tax disbursements are received in September)

The following table summarizes the revenues received and beginning balance information to a yearly total. Additionally, the table provides the corresponding cash accounting detail associated with Measure U expenditures in each Policy 460 category. For the infrastructure expenditure subcategory, expenditure detail for each project is provided.

**CITY OF PLACENTIA**  
**Measure U Fund**  
Year-to-Date Unaudited Actuals as of 6/30/2021

	Measure U Budget	Measure U	Infrastructure	Emp. Reten.	OPEB	GF Reserves
		100%	50%	20%	10%	20%
<b>Year-to-Date Actuals as of 6/30/2021</b>						
<b>Beginning Balance</b>	<b>2,410,897</b>	<b>2,410,897</b>	<b>1,640,303</b>	<b>(0)</b>	<b>770,595</b>	<b>(0)</b>
<b>FY 2020 - 21 Total</b>	<b>6,757,000</b>	<b>7,702,915</b>	<b>3,851,458</b>	<b>1,540,583</b>	<b>770,292</b>	<b>1,540,583</b>
<b>Total Resources</b>	<b>9,167,897</b>	<b>10,113,813</b>	<b>5,491,761</b>	<b>1,540,583</b>	<b>1,540,887</b>	<b>1,540,583</b>
<b>CIP Expenditures:</b>						
1001 - 19-20 Residential Slurry Seal	101,094	101,060	101,060	-	-	-
1002 - Arterial Roadway Rehab Project	1,932,244	1,908,901	1,908,901	-	-	-
1101 - FY 2020-21 Arterial Roadway Rehab	1,062,107	-	-	-	-	-
1102 - FY 2020-21 Slurry Seal Project	-	-	-	-	-	-
1103 - FY 2020-21 Concrete Repair Project	52,000	51,466	51,466	-	-	-
1801 - Golden Avenue Bridge	23,600	-	-	-	-	-
3066 - Fire Equipment	14,249	9,868	9,868	-	-	-
5002 - Old City Hall Roof Replacement Project	38,000	34,835	34,835	-	-	-
5005 - City Campus Renovations	184,822	184,913	184,913	-	-	-
5101 - Old City Hall ADA Improvement	35,000	22,651	22,651	-	-	-
5104 - Replace Hydraulic Vehicle Lift	51,300	-	-	-	-	-
5105 - Fire Interior Remodel	18,000	2,956	2,956	-	-	-
5106 - Old City Hall Renovation (Fire Offices)	461,500	6,895	6,895	-	-	-
5107 - City Clerk & Treasurer Office Space	18,026	16,047	16,047	-	-	-
6101 - Motorola Radio Payment	168,000	167,470	167,470	-	-	-
6102 - Police Mark 43 CAD/RMS System	118,400	118,440	118,440	-	-	-
6103 - Bitech Finance System Conversi	150,000	120,581	120,581	-	-	-
6104 - ProQA EMD/EFD CAD Interface	25,000	25,000	25,000	-	-	-
6114 - Fuel Management Software	35,000	34,167	34,167	-	-	-
6116 - IT Storage - Servers	65,000	-	-	-	-	-
6117 - Police - Taser Replacement	30,100	30,100	30,100	-	-	-
6118 - PD - Opticom for Patrol Units	26,642	26,448	26,448	-	-	-
6119 - PD-New Severice Handguns	30,000	29,362	29,362	-	-	-
6120 - Microfiche Converter	9,201	8,701	8,701	-	-	-
6121 - Fire CAD2CAD	85,000	55,880	55,880	-	-	-
7001 - Parque Del Arroyo Verde	30,000	-	-	-	-	-
7003 - Park Equipment Replacement	20,000	11,090	11,090	-	-	-
8001 - PW Stake Bed Truck	47,423	47,423	47,423	-	-	-
8003 - Police Patrol Unit (2 Interceptors)	130,973	124,787	124,787	-	-	-
8004 - SWAT Van	55,000	55,000	55,000	-	-	-
8104 - Police - Lease Three Patrol Units	26,583	9,499	9,499	-	-	-
8105 - Police - Chief Vehicle Lease	12,000	7,375	7,375	-	-	-
8106 - Police - Additional Outfit	15,000	17,836	17,836	-	-	-
<b>Total CIP Expenditures</b>	<b>5,071,263</b>	<b>3,228,751</b>	<b>3,228,751</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfers-Out:</b>						
Quarterly transfer to GF - Employee Retention	1,351,400	1,540,583	-	1,540,583	-	-
Quarterly transfer to GF - Contingency Reserve	1,351,400	1,540,583	-	-	-	1,540,583
OPEB	735,000	770,292	-	-	770,292	-
<b>Total Transfers-Out</b>	<b>3,437,800</b>	<b>3,851,458</b>	<b>-</b>	<b>1,540,583</b>	<b>770,292</b>	<b>1,540,583</b>
<b>Total Expenditures &amp; Transfers-Out</b>	<b>8,509,063</b>	<b>7,080,209</b>	<b>3,228,751</b>	<b>1,540,583</b>	<b>770,292</b>	<b>1,540,583</b>
<b>Unaudited Ending Balance</b>	<b>658,834</b>	<b>3,033,604</b>	<b>2,263,010</b>	<b>-</b>	<b>770,595</b>	<b>-</b>

## Summary of Measure U Supported Infrastructure Projects

Measure U supported a wide range of infrastructure projects during Fiscal Year 2020-21 including the addressing of deferred general maintenance, equipment replacement, rehabilitation of city facilities, and recreational park improvements. A summary table of infrastructure projects supported during Fiscal Year 2020-21 by Measure U is shown below. Project status is reported as either 1) completed, 2) carry-over which means the project is budgeted and scheduled for completion during Fiscal Year 2021-22 with current status shown, 3) deferred which means the project will be completed beyond Fiscal Year 2021-22, or 4) cancelled. Note that the expenditures reported are estimates of unaudited balances that will be finalized with the completion of the City of Placentia's annual formal audit.

**CITY OF PLACENTIA**  
**Measure U Fund**  
**Year-to-Date Unaudited Actuals as of 6/30/2021**

<u>CIP Expenditures: (Including Encumbrances)</u>		<u>Budget</u>	<u>Actuals</u>	<u>Status</u>
1	1001 - 19-20 Residential Slurry Seal	101,094	101,060	Completed
1	1002 - Arterial Roadway Rehab Project	1,932,244	1,908,901	Completed
1	1101 - FY 2020-21 Arterial Roadway Project	1,062,107	-	Under Construction
1	1102 - FY 2020-21 Slurry Seal Project	-	-	Deferred
1	1103 - FY 2020-21 Concrete Repair Project	52,000	51,466	Completed
1	1801 - Golden Avenue Bridge	23,600	-	Deferred
3	3066 - Fire Equipment	14,249	9,868	Completed
2	5002 - Old City Hall Roof Replacement Project	38,000	34,835	Completed
2	5005 - City Campus Renovations	184,822	184,913	Completed
2	5101 - Old City Hall ADA Improvement	35,000	22,651	Under Construction
4	5104 - Replace Hydraulic Vehicle Lift	51,300	-	Under Construction
3	5105 - Fire Interior Remodel	18,000	2,956	Under Construction
3	5106 - Old City Hall Renovation (Fire Offices)	461,500	6,895	In Design
2	5107 - City Clerk & Treasurer Office Space	18,026	16,047	Completed
3	6101 - Motorola Radio Payment	168,000	167,470	Completed
3	6102 - Police Mark 43 CAD/RMS System	118,400	118,440	Completed
5	6103 - Bitech Finance System Conversion	150,000	120,581	Completion Deferred
3	6104 - ProQA EMD/EMD CAD Interface	25,000	25,000	Completed
5	6114 - Fuel Management Software	35,000	34,167	Completed
5	6116 - IT Storage - Servers	65,000	-	Purchase Soon
3	6117 - Police - Taser Replacement	30,100	30,100	Completed
3	6118 - PD - Opticom for Patrol Units	26,642	26,448	Completed
3	6119 - PD-New Service Handguns	30,000	29,362	Completed
5	6120 - Microfiche Converter	9,201	8,701	Completed
3	6121 - Fire CAD2CAD	85,000	55,880	Completed
2	7001 - Parque Del Arroyo Verde	30,000	-	In Design
2	7003 - Park Equipment Replacement	20,000	11,090	Completed
4	8001 - PW Stake Bed Truck	47,423	47,423	Completed
3	8003 - Police Patrol Unit (2 Interceptors)	130,973	124,787	Completed
3	8004 - SWAT Van	55,000	55,000	Completed
3	8104 - Police - Lease Three Patrol Units	26,583	9,499	Deferred
3	8105 - Police - Chief Vehicle Lease	12,000	7,375	Completed
3	8106 - Police - Additional Outfit	15,000	17,836	Completed
<b>Total CIP Expenditures</b>		<b>5,071,263</b>	<b>3,228,751</b>	

Note: Project 7003 originally was going to replace the Samp Park Pergola. The effort was cancelled and the budget for the project was repurposed to Playground repairs and replacement.

## Summary of Measure U Supported Employee Recruitment and Retention Activities

In accordance with Policy 460 General Fund Reserve, 20% of Fiscal Year 2020-21 Measure U revenues were allocated and transferred to the General Fund for employee recruitment and retention in the unaudited amount of \$1,540,583. This Measure U contribution was applied toward the General Fund's total unaudited employee retention expenses for Fiscal Year 2020-21 which was \$1,692,571. This total of \$1,692,571 represents the direct costs of the employee retention market adjustments of 5% for public safety and 3.5% for non-public safety awarded beginning in Fiscal Year 2019-20 and 2020-21.

## Summary of Measure U Supported Post-Employment Benefits Sustainability Activities

In accordance with Policy 460 General Fund Reserve, 10% of Fiscal Year 2020-21 Measure U revenues were allocated and transferred to the General Fund for post-employment benefits sustainability activities in the unaudited amount of \$770,292. This Measure U contribution was applied to the General Fund's total unaudited post-employment benefits expenses for Fiscal Year 2020-21 which was \$3,033,808 and represents the direct costs as detailed below:

Category	Unaudited Amount
CalPERS Retirement	\$1,509,527
CalPERS UAL (through October 2020)	966,283
Pension Debt (November 2020 – June 2021)	1,118,005
Retiree Health Benefits	949,520
<b>Total</b>	<b>\$3,033,808</b>

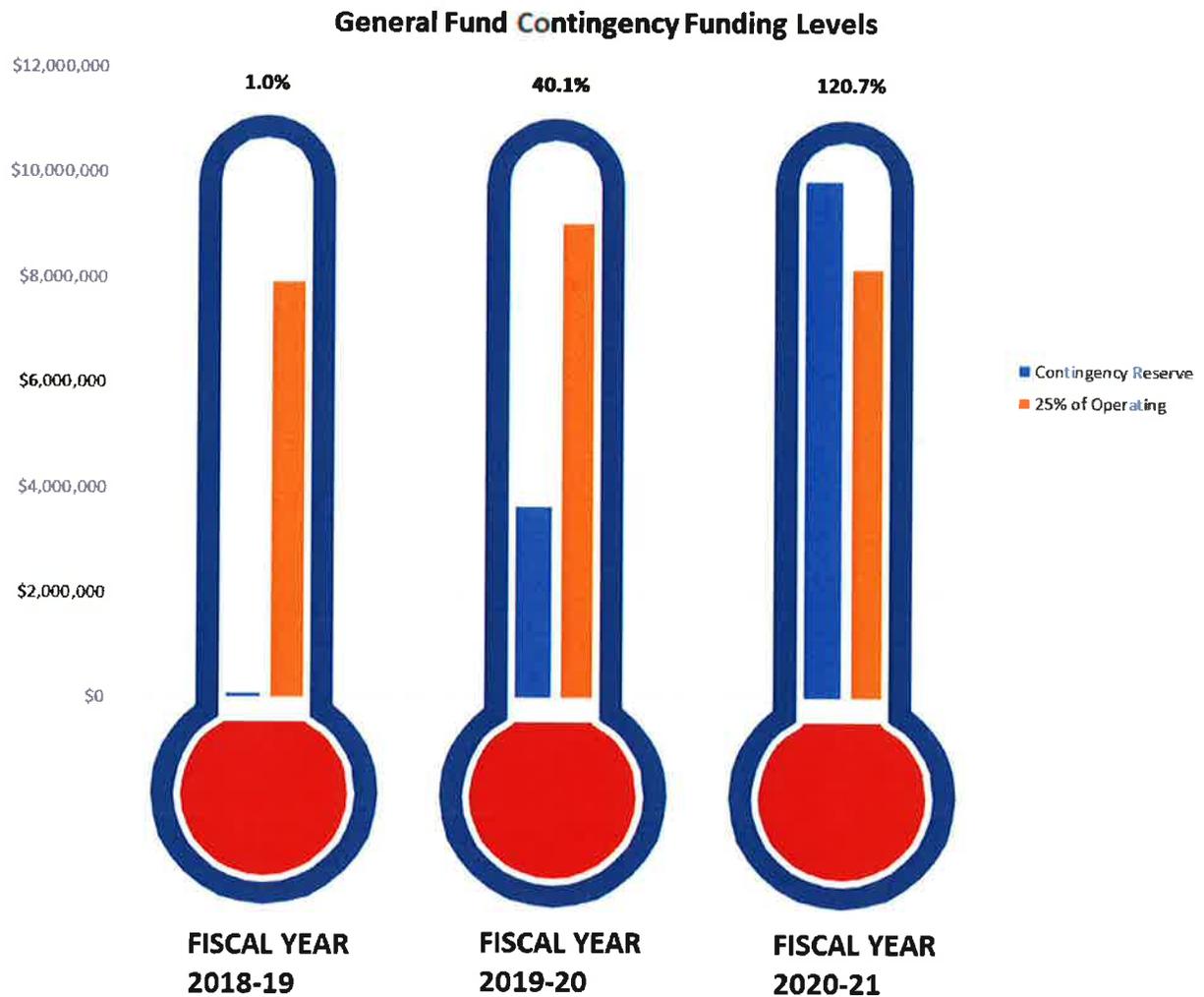
As mentioned in the Executive Summary, the availability of Measure U funds was critical in supporting the desire to refinance the CalPERS accumulated Unfunded Annuity Liability (UAL). By refinancing the liability at a favorable rate and eliminating the CalPERS UAL and replacing it with a fixed-cost liability, it is estimated the city will save over \$12.8 million in the out years.

## Accumulation and Use of General Fund Reserves Using Measure U Funds

In accordance with Policy 460 General Fund Reserve, 20% of Fiscal Year 2020-21 Measure U funds were allocated and transferred to the General Fund for the purpose of building general fund contingency reserves. Reserves are an important component of building fiscal sustainability given their ability to help the city deal with unforeseen circumstances, downturns in the economy, or extraordinary expenditures that might be associated with a natural disaster. The City Council has established a policy goal of achieving an unobligated general fund reserve

level of 25% of the annual operating budget. The current target level using the 25% of unaudited estimated Fiscal Year 2020-21 operating expenditures is \$8,164,013.

Since the enactment of Measure U, a total of \$3,099,328 of Measure U Revenue has been transferred to the General Fund to be held as contingency reserves. This contribution, along with reserves that have accumulated in the General Fund from other sources, has resulted in the current unaudited estimate of general fund reserves at the end of Fiscal Year 2020-21 of \$9,909,986. This estimate of general fund reserves represents 30.3% of the annual operating budget. It should be noted this is an estimated level of reserves that will be reported after the final, accrual-based audit associated with Fiscal Year 2020-21.



## **APPENDICES**

The following pages present appendices to provide the reader additional detail supporting the summary presented in the body of the report. The appendices include a larger version of the tables presented in the report, summaries of check register transactions which provide detail to supporting the Capital Improvement Project expenditure totals, as well as a copy of the City of Placentia's Policy 460.

**Appendix A: City of Placentia One-Page Summary of Measure U Revenues and Expenditures (Cash Basis)**

**Appendix B: City of Placentia Measure U Infrastructure Expenses**

**Appendix C: Measure U Infrastructure Expenditure Detail by Project Number**

**Appendix D: City of Placentia Policy 460**

# Appendix A: One-Page Summary of Measure U Revenues and Expenditures

**CITY OF PLACENTIA**  
**Measure U Fund**  
**Year-to-Date Unaudited Actuals as of 6/30/2021**

Measure U Budget	Measure U	Infrastructure	Emp. Reten.	OPEB	GF Reserves
	100%	50%	20%	10%	20%
Year-to-Date Actuals as of 6/30/2021					
<b>Beginning Balance</b>	<b>2,410,897</b>	<b>1,640,303</b>	<b>(0)</b>	<b>770,595</b>	<b>(0)</b>
<u>Tax Revenues*</u> :					
<b>FY 2020 - 21 Total</b>	<b>6,757,000</b>	<b>3,851,458</b>	<b>1,540,583</b>	<b>770,292</b>	<b>1,540,583</b>
<b>Total Resources</b>	<b>9,167,897</b>	<b>5,491,761</b>	<b>1,540,583</b>	<b>1,540,887</b>	<b>1,540,583</b>
<u>CIP Expenditures:</u>					
1001 - 19-20 Res Slurry Seal	101,094	101,060	-	-	-
1002 - Arterial Roadway Rehab Project	1,932,244	1,908,901	-	-	-
1101 - FY 2020-21 Arterial Roadway R	1,062,107	-	-	-	-
1102 - FY 2020-21 Slurry Seal Projec	-	-	-	-	-
1103 - FY 2020-21 Concrete Repair Pr	52,000	51,466	-	-	-
1801 - Golden Avenue Bridge	23,600	-	-	-	-
3066 - Fire Operations	14,249	9,868	9,868	-	-
5002 - Old City Hall Roof Replacement Project	38,000	34,835	34,835	-	-
5005 - City Campus Renovations	184,822	184,913	184,913	-	-
5101 - Old City Hall ADA Improvement	35,000	22,651	22,651	-	-
5104 - Replace Hydraulic Vehicle Lift	51,300	-	-	-	-
5105 - Fire Interior Remodel	18,000	2,956	2,956	-	-
5106 - Old City Hall Renovation (Fire Offices)	461,500	6,895	6,895	-	-
5107 - City Clerk & Treasurer Office Space	18,026	16,047	16,047	-	-
6101 - Motorola Radio Payment	168,000	167,470	167,470	-	-
6102 - Police Mark 43 CAD/RMS System	118,400	118,440	118,440	-	-
6103 - Bitech Finance System Conversi	150,000	120,581	120,581	-	-
6104 - ProQA EMD/EPD CAD Interface	25,000	25,000	25,000	-	-
6114 - Fuel Management Software	35,000	34,167	34,167	-	-
6116 - IT Storage - Servers	65,000	-	-	-	-
6117 - Police - Taser Replacement	30,100	30,100	30,100	-	-
6118 - PD - Opticom for Patrol Units	26,642	26,448	26,448	-	-
6119 - PD-New Severice Handguns	30,000	29,362	29,362	-	-
6120 - Microfiche Converter	9,201	8,701	8,701	-	-
6121 -Fire CAD2CAD	85,000	55,880	55,880	-	-
7001 - Parque Del Arroyo Verde	30,000	-	-	-	-
7003 - Samp Park Pergola Replacement	20,000	11,090	11,090	-	-
8001 - PW Stake Bed Truck	47,423	47,423	47,423	-	-
8003 - Three (3) PD Motor Units	130,973	124,787	124,787	-	-
8004 - SWAT Van	55,000	55,000	55,000	-	-
8104 - Police - Lease Three Patrol Un	26,583	9,499	9,499	-	-
8105 - Police - Chief Vehicle Lease (	12,000	7,375	7,375	-	-
8106 - Police - Additional Outfit	15,000	17,836	17,836	-	-
<b>Total fo CIP Expenditures</b>	<b>5,071,263</b>	<b>3,228,751</b>	<b>3,228,751</b>	<b>-</b>	<b>-</b>
<u>Transfers-Out:</u>					
Quarterly transfer to GF - Employee Retention	1,351,400	1,540,583	-	1,540,583	-
Quarterly transfer to GF - Contingency Reserve	1,351,400	1,540,583	-	-	1,540,583
OPEB	735,000	770,292	-	770,292	-
<b>Total Transfers-Out</b>	<b>3,437,800</b>	<b>3,851,458</b>	<b>1,540,583</b>	<b>770,292</b>	<b>1,540,583</b>
<b>Total Expenditures &amp; Transfers-Out</b>	<b>8,509,063</b>	<b>7,080,209</b>	<b>3,228,751</b>	<b>1,540,583</b>	<b>770,292</b>
<b>Unaudited Ending Balance</b>	<b>658,834</b>	<b>3,033,604</b>	<b>2,263,010</b>	<b>770,595</b>	<b>-</b>

\*Tax disbursements are received two months after they are collected. (i.e. July Tax disbursements are received in September)

## Appendix B: Measure U Infrastructure Project Status

**CITY OF PLACENTIA**  
**Measure U Fund**  
**Year-to-Date Unaudited Actuals as of 6/30/2021**

<u>CIP Expenditures: (Including Encumbrances)</u>		<u>Budget</u>	<u>Actuals</u>	<u>Status</u>
1	1001 - 19-20 Residential Slurry Seal	101,094	101,060	Completed
1	1002 - Arterial Roadway Rehab Project	1,932,244	1,908,901	Completed
1	1101 - FY 2020-21 Arterial Roadway Project	1,062,107	-	Under Construction
1	1102 - FY 2020-21 Slurry Seal Project	-	-	Deferred
1	1103 - FY 2020-21 Concrete Repair Project	52,000	51,466	Completed
1	1801 - Golden Avenue Bridge	23,600	-	Deferred
3	3066 - Fire Equipment	14,249	9,868	Completed
2	5002 - Old City Hall Roof Replacement Project	38,000	34,835	Completed
2	5005 - City Campus Renovations	184,822	184,913	Completed
2	5101 - Old City Hall ADA Improvement	35,000	22,651	Under Construction
4	5104 - Replace Hydraulic Vehicle Lift	51,300	-	Under Construction
3	5105 - Fire Interior Remodel	18,000	2,956	Under Construction
3	5106 - Old City Hall Renovation (Fire Offices)	461,500	6,895	In Design
2	5107 - City Clerk & Treasurer Office Space	18,026	16,047	Completed
3	6101 - Motorola Radio Payment	168,000	167,470	Completed
3	6102 - Police Mark 43 CAD/RMS System	118,400	118,440	Completed
5	6103 - Bitech Finance System Conversion	150,000	120,581	Completion Deferred
3	6104 - ProQA EMD/EPD CAD Interface	25,000	25,000	Completed
5	6114 - Fuel Management Software	35,000	34,167	Completed
5	6116 - IT Storage - Servers	65,000	-	Purchase Soon
3	6117 - Police - Taser Replacement	30,100	30,100	Completed
3	6118 - PD - Opticom for Patrol Units	26,642	26,448	Completed
3	6119 - PD-New Severice Handguns	30,000	29,362	Completed
5	6120 - Microfiche Converter	9,201	8,701	Completed
3	6121 - Fire CAD2CAD	85,000	55,880	Completed
2	7001 - Parque Del Arroyo Verde	30,000	-	In Design
2	7003 - Park Equipment Equipment Replacement	20,000	11,090	Completed
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3	8003 - Police Patrol Unit (2 Interceptors)	130,973	124,787	Completed
3	8004 - SWAT Van	55,000	55,000	Completed
3	8104 - Police - Lease Three Patrol Units	26,583	9,499	Deferred
3	8105 - Police - Chief Vehicle Lease	12,000	7,375	Completed
3	8106 - Police - Additional Outfit	15,000	17,836	Completed
<b>Total fo CIP Expenditures</b>		<b>5,071,263</b>	<b>3,228,751</b>	

Note: Project 7003 orinally was going to replace the Samp Park Pergola. The effort was cancelled and the budget for the project was repurposed to Playground repairs and replacement.

## Appendix C: Measure U Infrastructure Expenditure Detail

Project #	Check Date	Vendor #	Payee	Description	Sum of Amount
1001	10/13/2020	V004114	DUDEK & ASSOCIATES INC	JULY ON CALL ARBORIST SVS	\$360.00
1001	10/29/2020	V010844	PETROCHEM MATERIALS INNOVATION LLC	RETENTION PAYMENT	\$30,879.84
1001	12/11/2020	V011447	ROY ALLAN SLURRY SEAL INC	RETENTION PAYMENT	\$5,494.03
1001	12/11/2020	V011447	ROY ALLAN SLURRY SEAL INC	SLURRY SEAL SVS	\$18,818.31
1001	12/11/2020	V011447	ROY ALLAN SLURRY SEAL INC	SLURRY SEAL SVS - CHANGE ORDER	\$45,507.75
<b>1001 Total</b>					<b>\$101,059.93</b>
1002	7/9/2020	V011256	NV5 INC	ARTERIAL ROADWAY DESIGN SVS	\$11,418.99
1002	7/15/2020	N/A..N/A	(blank)	Batch ID AP070920 Reversal	(\$11,418.99)
1002	10/13/2020	V006654	KOA CORPORATION	AUG CONSTRUCTION MGMT SVS	\$15,468.16
1002	10/13/2020	V006654	KOA CORPORATION	JULY CONSTRUCTION MGMT SVS	\$1,864.00
1002	10/13/2020	V006654	KOA CORPORATION	SEPT CONSTRUCTION MGMT SVS	\$8,168.00
1002	11/25/2020	V011256	NV5 INC	SEPT INSPECTION SVS	\$17,000.00
1002	12/4/2020	V000067	ALL AMERICAN ASPHALT	AUG ROAD REHAB SVS	\$30,506.06
1002	12/4/2020	V000067	ALL AMERICAN ASPHALT	OCT ROAD REHAB SVS	\$394,724.87
1002	12/4/2020	V000067	ALL AMERICAN ASPHALT	SEPT ROAD REHAB SVS	\$124,873.93
1002	12/11/2020	V011256	NV5 INC	OCT RESIDENT SLURRY SEAL SVS	\$7,584.40
1002	2/3/2021	V011256	NV5 INC	NOV SLURRY SEAL SVS	\$2,000.00
1002	2/10/2021	V011256	NV5 INC	OCT ROAD REHAB INSPECTION SVS	\$19,250.00
1002	2/24/2021	V000067	ALL AMERICAN ASPHALT	NOV ROAD REHAB SVS	\$812,448.29
1002	2/24/2021	V011256	NV5 INC	DEC ROADWAY INSPECTION SVS	\$16,250.00
1002	3/5/2021	V011256	NV5 INC	NOV SLURRY SEAL INSPECTION SVS	\$17,000.00
1002	3/12/2021	V011256	NV5 INC	JAN CONSTRUCTION MGMT SVS	\$4,000.00
1002	5/17/2021	ZZBLANK	DIRECT CASH RECEIPT ID	YLWD ARTERIAL RD RHB INV 64275	(\$11,000.00)
1002	5/20/2021	V000067	ALL AMERICAN ASPHALT	DEC ROAD REHAB SVS	\$147,421.14
1002	5/20/2021	V000067	ALL AMERICAN ASPHALT	ROAD REHAB SVS - FINAL PMT	\$172,005.99
1002	6/25/2021	V000067	ALL AMERICAN ASPHALT	ROAD REHAB RETENTION PMT	\$121,335.81
1002	6/30/2021	V011256	NV5 INC	DEC SLURRY SEAL SVS	\$8,000.00
<b>1002 Total</b>					<b>\$1,908,900.65</b>
1103	4/2/2021	V004114	DUDEK & ASSOCIATES INC	DEC ON CALL ARBORIST SVS	\$1,172.00
1103	4/2/2021	V004114	DUDEK & ASSOCIATES INC	JAN ON CALL ARBORIST SVS	\$785.00
1103	5/20/2021	V001124	WEST COAST ARBORISTS INC	TREE REMOVAL, SIDEWALK REPAIR	\$11,286.00
1103	6/11/2021	V011600	CT&T CONCRETE PAVING INC	CONCRETE REPAIR SVS	\$38,223.00
<b>1103 Total</b>					<b>\$51,466.00</b>
3066	7/9/2020	V011267	LN CURTIS & SONS	FIREFIGHTER WILDLAND GEAR	\$13,298.37
3066	7/15/2020	N/A..N/A	(blank)	Batch ID AP070920 Reversal	(\$13,298.37)
3066	10/13/2020	V011444	PHENIX TECHNOLOGY INC	STRUCTURE FIRE HELMETS	\$3,593.40
3066	12/31/2020	N/A..N/A	(blank)	Fire Reclass	\$6,274.18
<b>3066 Total</b>					<b>\$9,867.58</b>
5002	4/23/2021	V010594	BEST CONTRACTING SERVICES INC	RETENTION PAYMENT	\$1,741.77
5002	6/18/2021	V010594	BEST CONTRACTING SERVICES INC	ROOF REPLACEMENT SVS	\$33,093.54
<b>5002 Total</b>					<b>\$34,835.31</b>
5005	12/17/2020	V005731	TS CARPET & DESIGN CENTER	50% DEPOSIT INSTALL CARPET	\$39,941.25
5005	12/17/2020	V009212	AMERICAN OFFICE FURNITURE	OFFICE FURNITURE 50% DEPOSIT	\$3,860.00
5005	1/20/2021	V009212	AMERICAN OFFICE FURNITURE	OFFICE FURNITURE	\$3,861.25
5005	2/10/2021	V005731	TS CARPET & DESIGN CENTER	CARPET INTSALLATION	\$19,970.62
5005	2/24/2021	V010077	MTL CONSTRUCTION SERVICES INC	REFINISH WOOD PANELS	\$83,837.50
5005	3/12/2021	V005731	TS CARPET & DESIGN CENTER	CARPET INSTALLATION	\$19,970.63
5005	3/24/2021	V008741	BANK OF AMERICA	BANKER BOXES	\$326.18
5005	3/26/2021	V005731	TS CARPET & DESIGN CENTER	CARPET INSTALLATION	\$1,650.00
5005	4/1/2021	V008741	BANK OF AMERICA	MOVING BOXES - NEW CARPET	\$146.24
5005	4/9/2021	V009212	AMERICAN OFFICE FURNITURE	OFFICE FURNITURE DEPOSIT	\$6,796.88
5005	5/6/2021	V008741	BANK OF AMERICA	MOVING BOXES	\$93.11
5005	6/18/2021	V009212	AMERICAN OFFICE FURNITURE	OFFICE FURNITURE	\$46.91
5005	6/30/2021	V010077	MTL CONSTRUCTION SERVICES INC	REFINISH WOOD PANELS	\$4,412.50
<b>5005 Total</b>					<b>\$184,913.07</b>
5101	8/21/2020	V009955	SOUTHERN CALIFORNIA NEWS GROUP	JULY LEGAL ADVERTISEMENTS	\$351.00
5101	2/3/2021	V010118	BOA ARCHITECTURE	REMODEL FIRE STATIONS	\$2,000.00
5101	2/10/2021	V010118	BOA ARCHITECTURE	ADA DESIGN SVS - OLD CITY HALL	\$15,560.00
5101	3/12/2021	V010118	BOA ARCHITECTURE	ADA DESIGN SVS - OLD CITY HALL	\$940.00
5101	4/9/2021	V011764	LRM ASSOCIATES INC	LANDSCAPE ARCHITECTURAL SVS	\$3,800.00
<b>5101 Total</b>					<b>\$22,651.00</b>

## Appendix C: Measure U Infrastructure Expenditure Detail by Project Number

Project #	Check Date	Vendor #	Payee	Description	Sum of Amount
5105	10/25/2020	V008741	BANK OF AMERICA	CREDIT - READING LIGHTS	(\$149.97)
5105	10/25/2020	V008741	BANK OF AMERICA	FIRE READING LIGHTS	\$652.35
5105	10/25/2020	V008741	BANK OF AMERICA	PAINT SAMPLES	\$87.64
5105	11/6/2020	V004148	ACTION DUCT CLEANING CO INC	FIRE STN 1 DUCT CLEANING	\$750.00
5105	11/6/2020	V004148	ACTION DUCT CLEANING CO INC	FIRE STN 2 DUCT CLEANING	\$1,500.00
5105	11/6/2020	V011719	ORANGE CREST FLOORING GROUP	STAIN & POLISH FD STN #1	\$9,395.00
5105	11/6/2020	V011719	ORANGE CREST FLOORING GROUP	STAIN & POLISH FD STN #2	\$12,065.00
5105	11/23/2020	N/A..N/A	(blank)	Reclass to New CIP Project	(\$24,300.02)
5105	2/3/2021	V004148	ACTION DUCT CLEANING CO INC	(blank)	(\$2,250.00)
5105	5/6/2021	V008741	BANK OF AMERICA	CREDIT	(\$106.68)
5105	5/6/2021	V008741	BANK OF AMERICA	OFFICE REPAIR SUPPLIES	\$312.42
5105	6/30/2021	V011764	LRM ASSOCIATES INC	CONSTRUCTION DOCUMENTS	\$5,000.00
<b>5105 Total</b>					<b>\$2,955.74</b>
5106	4/15/2021	V011052	MOLONEY, TRACEY	MURAL DESIGN SERVICES	\$1,000.00
5106	4/23/2021	V011764	LRM ASSOCIATES INC	CONSTRUCTION DOCUMENTS	\$4,000.00
5106	6/30/2021	V011743	TITAN ENVIRONMENTAL SOLUTIONS INC	LEAD & ASBESTOS INSPECTION	\$1,895.00
<b>5106 Total</b>					<b>\$6,895.00</b>
5107	3/26/2021	V010390	ANAHEIM SCREEN & GLASS	INSTALL OFFICE WINDOWS	\$3,688.00
5107	4/9/2021	V009212	AMERICAN OFFICE FURNITURE	OFFICE FURNITURE DEPOSIT	\$1,386.57
5107	4/23/2021	V010390	ANAHEIM SCREEN & GLASS	INSTALL OFFICE WINDOWS	\$3,687.42
5107	4/25/2021	V008741	BANK OF AMERICA	CLERKS OFFICE DOOR	\$450.87
5107	4/25/2021	V008741	BANK OF AMERICA	CONSTRUCTION SUPPLIES	\$292.83
5107	4/25/2021	V008741	BANK OF AMERICA	CREDIT - BLDG REPAIR SUPPLIES	(\$87.28)
5107	5/20/2021	V009212	AMERICAN OFFICE FURNITURE	OFFICE FURNITURE DEPOSIT	\$2,620.88
5107	6/18/2021	V009212	AMERICAN OFFICE FURNITURE	OFFICE FURNITURE	\$1,386.56
5107	6/25/2021	V009212	AMERICAN OFFICE FURNITURE	OFFICE FURNITURE	\$2,620.87
<b>5107 Total</b>					<b>\$16,046.72</b>
6009	7/1/2020	V010749	MOTOROLA SOLUTIONS CREDIT COMPANY LLC	800 MHZ UPGRADE PMT	\$41,867.53
6009	7/7/2020	N/A..N/A	(blank)	Motorola 800 MHZ Exp Rcls	(\$41,867.53)
<b>6009 Total</b>					<b>\$0.00</b>
6017	7/9/2020	V007709	911 VEHICLE	KNOX BOX INSTALLATION	\$610.00
6017	7/15/2020	N/A..N/A	(blank)	Batch ID AP070920 Reversal	(\$610.00)
<b>6017 Total</b>					<b>\$0.00</b>
6101	7/7/2020	N/A..N/A	(blank)	Motorola 800 MHZ Exp Rcls	\$41,867.53
6101	9/25/2020	V010749	MOTOROLA SOLUTIONS CREDIT COMPANY LLC	800 MHZ UPGRADE PMT	\$41,867.53
6101	12/11/2020	V010749	MOTOROLA SOLUTIONS CREDIT COMPANY LLC	800 MHZ UPGRADE CHARGES	\$41,867.53
6101	3/26/2021	V010749	MOTOROLA SOLUTIONS CREDIT COMPANY LLC	800 MHZ UPGRADE CHARGES	\$41,867.53
<b>6101 Total</b>					<b>\$167,470.12</b>
6102	5/28/2021	V010565	MARK43 INC	INSTALL RMS/CAD	\$59,220.00
6102	6/11/2021	V010565	MARK43 INC	CAD/RMS INSTALLMENT	\$59,220.00
<b>6102 Total</b>					<b>\$118,440.00</b>
6103	8/21/2020	V011519	KOA HILLS CONSULTING LLC	AUG CONSULTING SVS	\$3,893.75
6103	8/21/2020	V011519	KOA HILLS CONSULTING LLC	JULY CONSULTING SVS	\$4,943.75
6103	9/3/2020	V005987	SUPERION LLC	7/19-8/2 BI-TECH TRAINING	\$2,720.00
6103	9/3/2020	V011519	KOA HILLS CONSULTING LLC	8/10-21 CONSULTING SVS	\$11,593.75
6103	9/18/2020	V005987	SUPERION LLC	1/19-25 BI-TECH UPGRADE SVS	\$960.00
6103	9/18/2020	V005987	SUPERION LLC	2/2-8 BI-TECH UPGRADE SVS	\$80.00
6103	9/18/2020	V005987	SUPERION LLC	4/19-5/23 BI-TECH UPGRADE SVS	\$1,200.00
6103	9/18/2020	V005987	SUPERION LLC	5/24-6/13 BI-TECH UPGRADE SVS	\$1,400.00
6103	9/18/2020	V005987	SUPERION LLC	6/14-7/11 BI-TECH UPGRADE SVS	\$1,280.00
6103	9/18/2020	V005987	SUPERION LLC	7/12-18 BI-TECH UPGRADE SVS	\$1,141.00
6103	9/18/2020	V005987	SUPERION LLC	8/9-15 BI-TECH UPGRADE SVS	\$120.00
6103	9/18/2020	V011519	KOA HILLS CONSULTING LLC	8/24-28 CONSULTING SVS	\$6,343.75
6103	9/25/2020	V011519	KOA HILLS CONSULTING LLC	8/31-9/4 CONSULTING SVS	\$7,700.00
6103	9/25/2020	V011519	KOA HILLS CONSULTING LLC	9/14-19 CONSULTING SVS	\$6,256.25
6103	9/25/2020	V011519	KOA HILLS CONSULTING LLC	9/8-11 CONSULTING SVS	\$5,206.25
6103	10/13/2020	V005987	SUPERION LLC	8/23-9/5 CONSULTING SVS	\$1,600.00
6103	10/13/2020	V005987	SUPERION LLC	9/13-26 CONSULTING SVS	\$240.00
6103	10/13/2020	V005987	SUPERION LLC	9/6-12 CONSULTING SVS	\$1,200.00
6103	10/16/2020	V011519	KOA HILLS CONSULTING LLC	9/21-25 CONSULTING SVS	\$6,125.00
6103	10/16/2020	V011519	KOA HILLS CONSULTING LLC	9/28-10/2 CONSULTING SVS	\$6,650.00
6103	10/23/2020	V011519	KOA HILLS CONSULTING LLC	10/5-10 CONSULTING SVS	\$8,356.25
6103	10/29/2020	V011519	KOA HILLS CONSULTING LLC	10/12-18 CONSULTING SVS	\$8,443.75
6103	11/6/2020	V011519	KOA HILLS CONSULTING LLC	10/19-23 CONSULTING SVS	\$5,468.75
6103	11/20/2020	V005987	SUPERION LLC	10/18-24 BI-TECH UPGRADE SVS	\$80.00

## Appendix C: Measure U Infrastructure Expenditure Detail by Project Number

Project #	Check Date	Vendor #	Payee	Description	Sum of Amount
6103	11/20/2020	V005987	SUPERION LLC	10/4-17 BI-TECH UPGRADE SVS	\$160.00
6103	11/20/2020	V011519	KOA HILLS CONSULTING LLC	10/26-30 CONSULTING SVS	\$3,762.50
6103	11/25/2020	V011519	KOA HILLS CONSULTING LLC	11/9-15 CONSULTING SVS	\$1,093.75
6103	12/4/2020	V011519	KOA HILLS CONSULTING LLC	11/2-6 CONSULTING SVS	\$3,718.75
6103	12/17/2020	V011519	KOA HILLS CONSULTING LLC	11/18-24 CONSULTING SVS	\$175.00
6103	1/12/2021	V005987	SUPERION LLC	12/6-12 BI-TECH TRAINING SVS	\$560.00
6103	1/12/2021	V011519	KOA HILLS CONSULTING LLC	12/1-10 CONSULTING SVS	\$568.75
6103	1/27/2021	V005987	SUPERION LLC	12/13-19 BI-TECH UPGRADE SVS	\$40.00
6103	1/27/2021	V011519	KOA HILLS CONSULTING LLC	1/5-8 CONSULTING SVS	\$1,225.00
6103	1/27/2021	V011519	KOA HILLS CONSULTING LLC	12/15 CONSULTING SVS	\$87.50
6103	2/10/2021	V011519	KOA HILLS CONSULTING LLC	1/11-14 CONSULTING SVS	\$350.00
6103	3/12/2021	V011519	KOA HILLS CONSULTING LLC	1/20-30 CONSULTING SVS	\$3,893.75
6103	3/12/2021	V011519	KOA HILLS CONSULTING LLC	2/9-25 CONSULTING SVS	\$481.25
6103	4/2/2021	V011519	KOA HILLS CONSULTING LLC	3/10-11 CONSULTING SVS	\$218.75
6103	4/2/2021	V011519	KOA HILLS CONSULTING LLC	3/1-5 CONSULTING SVS	\$612.50
6103	4/2/2021	V011519	KOA HILLS CONSULTING LLC	3/15-16 CONSULTING SVS	\$131.25
6103	4/9/2021	V005987	SUPERION LLC	1/17-23 PROJECT MGMT	\$80.00
6103	4/9/2021	V005987	SUPERION LLC	10/18-25 BI-TECH TRAINING	\$960.00
6103	4/9/2021	V011519	KOA HILLS CONSULTING LLC	3/25 CONSULTING SVS	\$481.25
6103	4/23/2021	V011519	KOA HILLS CONSULTING LLC	3/29-4/1 CONSULTING SVS	\$1,312.50
6103	4/23/2021	V011519	KOA HILLS CONSULTING LLC	4/5-9 CONSULTING SVS	\$1,268.75
6103	4/30/2021	V011519	KOA HILLS CONSULTING LLC	4/19-23 CONSULTING SVS	\$350.00
6103	5/20/2021	V011519	KOA HILLS CONSULTING LLC	4/12-16 CONSULTING SVS	\$2,100.00
6103	5/20/2021	V011519	KOA HILLS CONSULTING LLC	4/26-5/1 CONSULTING SVS	\$262.50
6103	5/20/2021	V011519	KOA HILLS CONSULTING LLC	5/3-7 CONSULTING SVS	\$437.50
6103	5/28/2021	V011519	KOA HILLS CONSULTING LLC	5/10-14 CONSULTING SVS	\$437.50
6103	6/4/2021	V011519	KOA HILLS CONSULTING LLC	2/1-5 CONSULTING SVS	\$218.75
6103	6/4/2021	V011519	KOA HILLS CONSULTING LLC	5/17-19 CONSULTING SVS	\$306.25
6103	6/11/2021	V011519	KOA HILLS CONSULTING LLC	5/25-27 CONSULTING SVS	\$612.50
6103	6/11/2021	V011519	KOA HILLS CONSULTING LLC	6/1-3 CONSULTING SVS	\$131.25
6103	6/25/2021	V011519	KOA HILLS CONSULTING LLC	6/8-16 CONSULTING SVS	\$525.00
6103	6/30/2021	V005987	SUPERION LLC	1/24-30 BI-TECH UPGRADE SVS	\$80.00
6103	6/30/2021	V005987	SUPERION LLC	6/20-7/3 BI-TECH UPGRADE SVS	\$280.00
6103	6/30/2021	V011519	KOA HILLS CONSULTING LLC	6/22-29 CONSULTING SVS	\$656.25
<b>6103 Total</b>					<b>\$120,581.00</b>
6104	1/27/2021	V011406	PRIORITY DISPATCH CORP	DISPATCH SOFTWARE & TRAINING	\$21,049.71
6104	6/18/2021	V011406	PRIORITY DISPATCH CORP	DISPATCH SYSTEM LICENSE	\$3,950.29
<b>6104 Total</b>					<b>\$25,000.00</b>
6114	2/3/2021	V001108	EJ WARD INC	FUEL MGMT SYSTEM SOFTWARE	\$25,888.89
6114	2/3/2021	V001108	EJ WARD INC	FUEL PUMP SOFTWARE PARTS	\$3,840.00
6114	3/12/2021	V001108	EJ WARD INC	FUEL MGMT SYSTEM SOFTWARE	\$4,438.27
<b>6114 Total</b>					<b>\$34,167.16</b>
6117	3/26/2021	V011762	AXON ENTERPRISES INC	BODY WORN CAMERAS	\$29,566.48
6117	3/26/2021	V011762	AXON ENTERPRISES INC	CAR DOOR TRIGGER HARDWARE	\$533.52
<b>6117 Total</b>					<b>\$30,100.00</b>
6118	9/25/2020	V011348	DDL TRAFFIC INC	OPTICOM GPS VEHICLE KIT	\$23,142.00
6118	4/23/2021	V011348	DDL TRAFFIC INC	UNIT 1 GPS OPTICOM	\$3,306.00
<b>6118 Total</b>					<b>\$26,448.00</b>
6119	6/11/2021	V003428	PRO FORCE LAW ENFORCEMENT	GLOCK DUTY PISTOLS	\$29,361.66
<b>6119 Total</b>					<b>\$29,361.66</b>
6120	3/5/2021	V011730	TOTAL IMAGING SOLUTIONS LLC	VIEWSCAN MICOFICHE MACHINE	\$8,700.90
<b>6120 Total</b>					<b>\$8,700.90</b>
6127	3/5/2021	V011724	CENTRAL SQUARE TECHNOLOGIES	CAD 2 CAD CONNECTION	\$55,880.00
<b>6127 Total</b>					<b>\$55,880.00</b>
7003	5/20/2021	V001891	MIRACLE RECREATION EQUIPMENT CO	PLAYGROUND PARTS	\$11,090.01
<b>7003 Total</b>					<b>\$11,090.01</b>
8001	12/17/2020	V000376	FAIRWAY FORD	STAKEBED TRUCK	\$47,423.33
<b>8001 Total</b>					<b>\$47,423.33</b>
8003	9/25/2020	V006106	WEST COAST LIGHTS & SIREN	INSTALL EQUIP IN UNIT 20	\$18,781.64
8003	9/25/2020	V006106	WEST COAST LIGHTS & SIREN	INSTALL EQUIPMENT IN UNIT 20	\$185.34
8003	9/25/2020	V010853	NATIONAL AUTO FLEET GROUP	2020 FORD INTERCEPTOR	\$58,689.17
8003	12/11/2020	V000376	FAIRWAY FORD	2020 FORD INTERCEPTOR	\$42,310.33
8003	2/3/2021	V006106	WEST COAST LIGHTS & SIREN	INSTALL EQUIPMENT IN UNIT 14	\$4,820.88
<b>8003 Total</b>					<b>\$124,787.36</b>

**Appendix C: Measure U Infrastructure Expenditure Detail by Project Number**

<b>Project #</b>	<b>Check Date</b>	<b>Vendor #</b>	<b>Payee</b>	<b>Description</b>	<b>Sum of Amount</b>
<b>8004</b>	<b>2/3/2021</b>	V010853	<b>NATIONAL AUTO FLEET GROUP</b>	2020 FORD F550	\$44,494.03
<b>8004</b>	<b>4/23/2021</b>	V006106	<b>WEST COAST LIGHTS &amp; SIREN</b>	SWAT TRUCK OUTFITTING	\$10,505.62
<b>8004 Total</b>					<b>\$54,999.65</b>
<b>8104</b>	<b>6/30/2021</b>	V003312	<b>ENTERPRISE FLEET MANAGEMENT</b>	PD VEHICLE DEPOSIT	\$9,499.42
<b>8104 Total</b>					<b>\$9,499.42</b>
<b>8105</b>	<b>9/25/2020</b>	V003312	<b>ENTERPRISE FLEET MANAGEMENT</b>	SEPT CHIEF'S VEHICLE LEASE	\$711.57
<b>8105</b>	<b>12/11/2020</b>	V003312	<b>ENTERPRISE FLEET MANAGEMENT</b>	NOV CHIEF'S VEHICLE LEASE PMT	\$688.29
<b>8105</b>	<b>12/17/2020</b>	V003312	<b>ENTERPRISE FLEET MANAGEMENT</b>	OCT CHIEF'S VEHICLE LEASE PMT	\$1,157.04
<b>8105</b>	<b>2/3/2021</b>	V003312	<b>ENTERPRISE FLEET MANAGEMENT</b>	DEC CHIEF'S VEHICLE LEASE PMT	\$688.29
<b>8105</b>	<b>2/10/2021</b>	V003312	<b>ENTERPRISE FLEET MANAGEMENT</b>	JAN CHIEF'S VEHICLE LEASE PMT	\$688.29
<b>8105</b>	<b>3/5/2021</b>	V003312	<b>ENTERPRISE FLEET MANAGEMENT</b>	FEB CHIEF'S VEHICLE LEASE PMT	\$688.29
<b>8105</b>	<b>4/9/2021</b>	V003312	<b>ENTERPRISE FLEET MANAGEMENT</b>	MAR CHIEF'S VEHICLE LEASE PMT	\$688.29
<b>8105</b>	<b>4/23/2021</b>	V003312	<b>ENTERPRISE FLEET MANAGEMENT</b>	APR CHIEF'S VEHICLE LEASE PMT	\$688.29
<b>8105</b>	<b>6/11/2021</b>	V003312	<b>ENTERPRISE FLEET MANAGEMENT</b>	MAY CHIEF'S VEHICLE LEASE PMT	\$688.29
<b>8105</b>	<b>6/25/2021</b>	V003312	<b>ENTERPRISE FLEET MANAGEMENT</b>	JUNE CHIEF'S VEHICLE LEASE PMT	\$688.29
<b>8105 Total</b>					<b>\$7,374.93</b>
<b>8106</b>	<b>11/6/2020</b>	V006106	<b>WEST COAST LIGHTS &amp; SIREN</b>	INSTALL EQUIPMENT IN UNIT 77	\$2,836.24
<b>8106</b>	<b>2/3/2021</b>	V006106	<b>WEST COAST LIGHTS &amp; SIREN</b>	INSTALL EQUIPMENT IN UNIT 14	\$15,000.00
<b>8106 Total</b>					<b>\$17,836.24</b>
<b>Grand Total</b>					<b>\$3,228,750.78</b>

## Appendix D:

### INTERDEPARTMENTAL PROCEDURES/POLICIES

POLICY NO. 460

#### GENERAL FUND RESERVE POLICY

##### INTRODUCTION

Fiscal stability is an important factor for all cities. Sound financial management includes the practice and discipline of maintaining adequate reserve funds for known and unknown contingencies. Such contingencies include but are not limited to:

- Cash flow requirements
- Economic uncertainties including downturns in the local, state or national economy
- Local emergencies and natural disasters
- Loss of major revenue source
- Unanticipated operating or capital expenditures
- Uninsured losses
- Future capital projects
- Vehicle and equipment replacement
- Capital asset and infrastructure repair and replacement

The establishment of prudent financial reserves is important to ensure the long-term financial health of the City.

##### PURPOSE

Establish guidelines for a General Fund Reserve Policy to maintain a stable revenue structure while providing for the orderly provision of services to the citizens of Placentia, and to assist with maintaining a positive credit rating and to meet seasonal cash flow shortfalls, economic downturns, or a local disaster.

##### POLICY

It shall be the policy of the City Council of the City of Placentia:

1. To establish a target of and build towards a minimum Contingency Reserve balance in the General Fund of 17% of the General Fund operating expenditures, to address general contingencies and be sufficient to finance operations for a period of two months.
  - a. The General Fund Contingency Reserve balance shall be no more than 5% of operating expenditures until such time as the 2009 Lease Revenue Bonds are fully paid off (expected to occur in June 2019).
  - b. The minimum 17% level of General Fund Contingency Reserve shall be available only as a *temporary revenue* source to be used while an

orderly financial plan for cost reduction or revenue enhancement is developed.

- c. Any use of the General Fund Contingency Reserve shall require the approval of the City Council by means of approved appropriations.
  - d. Whenever the General Fund Contingency Reserve balance falls below the minimum 17% level, either prior to the time when the 17% level is first achieved, or once achieved, should the Contingency Reserve balance drop below 17%, the City Council shall place a priority in restoring the minimum 17% balance.
  - e. If the City Council approves the use of the Contingency Reserve which results in the balance falling below the 17% target level, the City Council shall approve at the same time a plan to replenish the reserve up to the target level within a reasonable time period.
  - f. Each fiscal year during the budget process, this policy will be re-evaluated by City Council to determine if an adequate level of General Fund Contingency Reserve is being maintained based on economic conditions.
2. To commit certain new unrestricted revenues to various reserves to be used for specific purposes.
- a. New Ongoing Revenues

- i. "New Ongoing Revenues" are defined as a new general tax, an increase in the rate of an existing general tax, a new lease of City property or other new, clearly identifiable unrestricted revenue source not previously included in the City's budget at the time of adoption of this policy, which generates at least \$100,000 per year in revenue and is expected to continue for at least a period of 20 years.
- ii. Beginning in FY 2018-19, revenues generated from New Ongoing Revenues will be allocated as follows, until such time as the General Fund Contingency Reserve reaches the 17% target level:

Infrastructure, Vehicles, and Equipment Reserve	50%
Post-Employment Benefits Sustainability Reserve	10%
Employee Recruitment and Retention Reserve	20%
General Fund Contingency Reserve	20%

- iii. When the General Fund Contingency Reserve has reached its 17% target level, revenues generated from New Ongoing Revenues will be allocated as follows:

Infrastructure, Vehicles, and Equipment Reserve	60%
Post-Employment Benefits Sustainability Reserve	10%
Employee Recruitment and Retention Reserve (including additional staff)	30%

- iv. New Ongoing Revenues deposited into the above reserve accounts may be appropriated for ongoing or one-time expenditures.

**b. New One-time Revenues**

- i. New One-time Revenues are defined as either: (1) unrestricted revenue from new one-time events (for example, property sales, etc.) of at least \$100,000 (excluding recapturing of lost funds); (2) a new, clearly identifiable unrestricted revenue source of at least \$100,000 per year and not previously included in the City's budget at the time of adoption of this policy, which is expected to continue for a period of less than 20 years; or (3) unanticipated positive General Fund budget variances of any amount (i.e., positive changes in General Fund financial position greater than final budgeted amounts).
- ii. Beginning in FY 2018-19, revenues generated from New One-time Revenues will be allocated as follows, until such time as the General Fund Contingency Reserve reaches the 17% target level:

Infrastructure, Vehicles, and Equipment Reserve	40%
Post-Employment Benefits Sustainability Reserve	10%
General Fund Contingency Reserve	50%

- iii. When the General Fund Contingency Reserve has reached its 17% target level, revenues generated from New One-time Revenues will be allocated as follows:

Infrastructure, Vehicles, and Equipment Reserve	80%
Post-Employment Benefits Sustainability Reserve	20%

- iv. New One-time Revenues deposited into the above reserve accounts may only be spent on one-time expenditures.

c. Purposes of Reserves

- i. Infrastructure, Vehicles, and Equipment Reserve: This reserve will be utilized to fund capital improvement projects that improve public roads and adjacent rights-of-way infrastructure, parks and public facilities, and vehicle and major equipment replacement.
- ii. Post-Employment Benefits Sustainability Reserve: This reserve is for the purpose of making post-employment benefits (e.g., pension and retiree health benefits) sustainable, by setting aside funds to address unfunded liabilities, to reduce the impact of cost increases on the operating budget and to fund these programs based on sound actuarial methods.
- iii. Employee Recruitment and Retention Reserve: This reserve serves multiple purposes. It is for the purpose of ensuring that City employees are compensated at levels comparable to employees in similar positions in cities similar to Placentia, to encourage employee retention and to stay competitive with other cities for hiring talented individuals. Part of employee retention is ensuring that the City is adequately staffed so this reserve may also be used to increase staffing levels based on the future growth of the City or to improve efficiency. This reserve may also be used to restore service levels for all City programs cut during the preparation of the 2018-19 budget, using the 2017-18 budget as a baseline.

d. Use of Reserves

- i. The City Administrator may request from the City Council the ability to utilize the reserves in this section for their specified purposes, as part of the annual budget process or at any other time during the fiscal year.
- ii. Any use of the reserves shall require the majority approval of the City Council by means of approved appropriations.

- iii. To ensure that new ongoing expenditures funded from reserve funds do not exceed the deposits of New Ongoing Revenues into those reserve funds, the City Administrator may temporarily alter the reserve funding priorities specified in section 2a. above by no more than 5%, in the development of the annual budget.
  - e. Accounting and Reporting of New Ongoing Revenues and Reserve Accounts
    - i. New Ongoing Revenues and each reserve account specified in this section shall be accounted for in separate funds for budgeting purposes.
    - ii. Reports shall be prepared at the time of budget adoption, as part of the mid-year budget review and at fiscal year-end that demonstrate compliance with this policy and indicate the portions of each reserve account balance that can be spent on one-time expenditures and ongoing expenditures.
    - iii. New Ongoing Revenues and New One-time Revenues shall be included as General Fund revenues, and all reserve accounts specified in this section shall be reported as committed fund balances of the General Fund in the City's Comprehensive Annual Financial Report.
- 3. To ensure that future General Fund budgets promote fiscal sustainability
  - a. All General Fund budgets should be structurally balanced, such that ongoing revenues equal or exceed ongoing expenditures.
  - b. The Contingency Reserve and one-time revenues should be used only for one-time expenditures. Ongoing expenditures should be funded only from ongoing revenues.
  - c. A mid-year budget review shall be conducted each year to verify projections and recommend adjustments as necessary so that the budget remains balanced.
  - d. Conservative budget planning shall be utilized to identify potential problems and solutions.
  - e. Careful, five- and ten-year budget projections shall also be developed and updated to keep the budget in check and to determine continued fiscal sustainability.

4. Any future bond covenants shall be written to be compliant with this General Fund Reserve Policy.

This policy shall be a policy of the City Council of the City of Placentia and is subject to change by resolution based on a 4/5<sup>ths</sup> affirmative vote of the Council.

# DRAFT

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING MINUTES  
October 5, 2021  
5:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

## **SPECIAL PROCEDURES NOTICE**

On March 4, 2020, pursuant to California Government Code Section 8625, Governor Newsom declared a State of Emergency as a result of the threat of the COVID-19 virus.

On September 17, 2021, Governor Newsom signed AB 361, which went into immediate effect as urgency legislation. AB 361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings. As of September 19, 2021 the COVID-19 pandemic has killed more than 67,612 Californians. Social distancing measures decrease the chance of the spread of COVID-19.

Given the health risks associated with COVID-19, please be advised that while the City Council Chambers are open to the public, some or all of the Placentia City Council Members may attend this meeting via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

### **How to Observe the Meeting**

To maximize public safety while maintaining transparency and public access, in addition to being open to the public, all City Council meetings are available to view live on AT&T U-verse (Channel 99), Spectrum (Channel 3), and online at [www.placentia.org/pctv](http://www.placentia.org/pctv).

### **How to Submit Public Comment**

Members of the public may provide public comment in person or comments may be sent for City Council consideration by email to the City Clerk at [cityclerk@placentia.org](mailto:cityclerk@placentia.org). Please limit submitted comments to 200 words or less. Comments received before or during a Council meeting, until the close of the **Oral Communications** portion of the agenda, may not be read during the City Council meeting but will be summarized in the public record and are subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the City Clerk's Office for assistance at (714) 993-8231.

### **Americans with Disabilities Act Accommodation**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at [cityclerk@placentia.org](mailto:cityclerk@placentia.org) or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health regarding social distancing.

The City of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

**1. b.  
Oct. 19, 2021**

**CALL TO ORDER:** Mayor Green called the meeting to order at 5:02 p.m.

**ROLL CALL:**

PRESENT: Councilmember/Board Member Shader, Smith, Yamaguchi, Wanke (Late), Green  
ABSENT: None

**2. PUBLIC HEARING:**

**2.a. Public Hearing No. 1 to Receive Input from the Community Regarding the Review of the City Council Election District Boundaries**

Fiscal Impact: Expense: \$ 6,502.60 To Date for Legal, Publishing, and Translation Services

Budgeted: \$35,000.00 Legislative – Other Purchased Services (101002-6299)

Recommended Action: It is recommended that the City Council:

- 1) Open and conduct Public Hearing No. 1 to receive public comments regarding the composition of potential Council election district boundaries based upon 2020 U.S. Census data, as required by applicable law; and
- 2) Receive the staff report, consider all public testimony, ask questions of Staff; and
- 3) Close the Public Hearing.

Mayor Green opened the Public Hearing at 5:02 p.m.

Mayor Green introduced City Clerk McKinnell who gave a brief review of City Council district boundaries which included background, prioritized redistricting criteria, the City's current district map, the City Council district election cycle, the redistricting process timeline, and where to find additional information.

City Clerk McKinnell introduced Dr. Justin Levitt, Vice President of National Demographics Corporation, who gave a presentation which included redistricting rules and goals, a demographic summary of the City's existing districts, the City's Latino voting age population (CVAP), the Asian-American CVAP, other socio-economic demographics, defining neighborhoods, defining communities of interest, public mapping and map review tools, a simple map drawing tool and an Excel supplement, and Caliper's "Maptitude Online Redistricting" tool which would be available soon.

Councilmember Shader asked for clarification on the priority of the criteria.

Mayor Pro Tem Wanke entered the meeting at 5:18 p.m.

Mayor Pro Tem Wanke questioned the City's ability to meet the requirements regarding the Latino population in the southwestern part of the City. He asked whether service by different water districts could create communities of interest.

Councilmember Shader requested that the information be repeated regarding when the public will have access to the mapping tools and where they will be available.

Mayor Pro Tem Wanke asked the allowable population deviation between the largest and the smallest districts. He discussed the Yorba Linda and the County unincorporated islands and their effect upon the district boundaries.

A brief discussion followed regarding the estimation of population growth in different areas of the City due to proposed annexation or planned high density development and the effect the changes would have upon district boundaries.

City Clerk McKinnell stated that no members of the public were present and wishing to speak and the City Clerk's Office had received no public comment for Item 2.a.

Mayor Green closed the public hearing at 5:36 p.m.

**RECESS:** The City Council and Boards of Directors recessed to their 6:00 p.m. Closed Session.

**CALL TO ORDER:** Mayor Green called the meeting to order at 6:01 p.m.

**ROLL CALL:**

PRESENT: Councilmember/Board Member Shader, Smith, Yamaguchi, Wanke, Green  
ABSENT: None

**ORAL COMMUNICATIONS:**

Mayor Green opened Oral Communications for the Closed Session. City Clerk McKinnell stated that the City Clerk's Office had received no public comment for the Closed Session.

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section 54956.9 (d)(2);  
**CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation**  
Significant Exposure to Litigation: (3 Cases)
2. Pursuant to Government Code Section 54957.6  
**CONFERENCE WITH LABOR NEGOTIATOR**  
Agency Designated Representatives: Damien R. Arrula, City Administrator  
Rosanna Ramirez, Deputy City Administrator  
Employee Organizations: Placentia City Employees' Association (PCEA)  
Placentia Firefighters' Association (PFA)  
Placentia Police and Fire Management Association (PPFMA)  
Placentia Police Officers Association (PPOA)  
Unrepresented Employees

**RECESS:** The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

**CALL TO ORDER:** Mayor Green called the meeting to order at 7:08 p.m.

**ROLL CALL:**

PRESENT: Councilmember/Board Member Shader, Smith, Yamaguchi, Wanke, Green  
ABSENT: None

**STAFF PRESENT:**

City Attorney/Authority Counsel Christian Bettenhausen; City Administrator Damien Arrula; Deputy City Administrator Rosanna Ramirez; Deputy City Administrator Luis Estevez; Chief of Police Darin Lenyi; Fire Chief J. Pono Van Gieson; Director of Finance Jessica Brown; Director of Community Services Karen Crocker; Director of Development Services Joe Lambert; Assistant to the City Administrator/Economic Development Manager Jeannette Ortega; City Clerk Robert McKinnell; Deputy City Clerk Karen O'Leary

**INVOCATION:** Kenneth Curry

**PLEDGE OF ALLEGIANCE:** Mayor Green

**PRESENTATIONS:**

1. **Certificate of Recognition to Placentia Hero Andrew Trevino**  
Presenter: Chief of Police Lenyi  
Recipient: Andrew Trevino

Mayor Green introduced Chief of Police Lenyi who called Andrew Trevino to the dais to receive a certificate of recognition for heroic action and life-saving efforts.

2. **Proclamation of October 2021 as "Domestic Violence Awareness Month"**  
Presenter: Mayor Green  
Recipient: Daniel Sanders, Legal Services Manager, WTLC

Mayor Green introduced WTLC Legal Services Representative Dan Sanders who accepted the proclamation on behalf of the Women's Transitional Living Center (WTLC) and thanked the City for helping to support WTLC as they work to end the cycle of violence.

3. **Proclamation of October 3-9, 2021 as "Fire Prevention Week"**

Presenter: Mayor Green  
Recipient: Fire Chief Van Gieson

Mayor Green called up Fire Chief Van Gieson who accepted the proclamation on behalf of the Placentia Fire and Life Safety Department.

4. **Presentation of Placentia Police Department's "Pink Patch Project"**

Presenter: Chief of Police Lenyi

Mayor Green welcomed Chief of Police Lenyi who gave a brief presentation on the Placentia Police Department's "Pink Patch Project." He thanked the Placentia Rotary Club for partnering with the Police Department and noted that all proceeds would go to Susan G. Komen of Orange County in their efforts to prevent and cure breast cancer. Senior Management Analyst Julie Kennicutt distributed patches to the City Council.

**CLOSED SESSION REPORT:**

City Attorney/Authority Counsel Bettenhausen stated that there was nothing to report from the Closed Session.

**CITY ADMINISTRATOR REPORT:**

City Administrator Arrula introduced two (2) new City of Placentia employees.

Media Services Specialist Eric Lowy attended Fullerton College and studied cinema and television production. Eric got his start in government working as a VolunTEEN with the City of Yorba Linda Parks and Recreation Department. Eric previously worked for Film ED Academy of the Arts as a video instructor, the Placentia Yorba Linda Unified School District as a theatre technician, and L.A.36 as a camera operator. Most recently, he owned and operated Empire Media Productions, which produces council meetings, public service announcements, training videos, special events highlights, and provided photography for government agencies.

Senior Accountant Monica Mariscal has worked in local government for five (5) years. She worked for the County of Orange in the Auditor-Controller's Office, providing accounting services for the Social Services Agency, the Treasurer-Tax Collector, and most recently, the Health Care Agency. Monica received her bachelor's degree in Business Administration from San Diego State University.

**ORAL COMMUNICATIONS:**

Placentia Police Sergeant Frank Garza spoke on behalf of the Placentia Police and Fire Management Association (PPFMA) and read a letter confirming the support of the PPFMA for the Placentia Firefighters Association (PFA) and all public safety servants. He stated that the Placentia Police Officers Association also (PPOA) fully endorsed the letter and stood in unity with the PFA.

Nick Feghali, owner of Pacific Towing in Anaheim, urged City Council to reconsider Staff's recommendations for Consent Calendar Item 1.j. and to consider contracting with Pacific Towing in conjunction with Anaheim Fullerton Towing Company.

Anaheim resident and U.S. Navy Vietnam veteran Bobby McDonald spoke in support of the adoption of the City Council resolution in support of the Orange County Veterans Cemetery in Anaheim.

Jim Flores, Placentia resident and career firefighter, discussed his concerns and questions regarding the Placentia Fire and Life Safety Department (PFLSD) and the Placentia Public Safety Communications Center. He disagreed with a statement made at the September 21, 2021 City Council meeting. He stated that the City of Orange Fire Department does respond with automatic mutual aid to surrounding cities. He urged City Council to form a Public Safety Oversight Committee and include concerned residents.

Placentia resident Jon Mann spoke in opposition to the proposed Hamer Island annexation.

Steve Chute, Placentia resident and Los Angeles County Fire Department Captain, stated that the PLFSD had not met his expectations and had failed the citizens of Placentia. He urged City Council to make improvements to the agency particularly in the area of training and to consider a community based working group with experienced fire service personnel included.

David Marquez, Placentia resident and professional firefighter, shared his opinions on the PFLSD and City staff. He urged City Council to terminate the current City Administrator; to discontinue the part-time hiring model for the Fire Department staffing; and to create a citizens panel of professional firefighter residents, Council Members, Placentia firefighters, and the Placentia Fire Chief. He offered his services.

Placentia resident Angie Mahler spoke in opposition to the proposed annexation of Hamer Island.

Jonathan Sudduth, career firefighter, commended Fire Chief Van Gieson for his care for the community and the Department, and for his honesty while presenting the Inaugural Report of the PFLSD. He shared his views on the City's current staffing model. He discussed his family's experience with Lynch EMS and suggested that the City establish procedures for quality control and measuring patient satisfaction.

Placentia resident and Placentia Community Foundation Board Member Sheila Jordan spoke in support of the proposed Legacy Brick Program which is part of the Kraemer Memorial Park Fountain and Plaza Restoration Project being considered by City Council in Item 3.c.

Polly Pelonis, Placentia resident and business owner, spoke in support of a Fire Prevention Specialist position in the PFLSD and requested that commercial building inspections be performed.

City of Orange City Council Member Jon Dumitru corrected what he perceived as errors in the September 21, 2021 Inaugural Report of the PFLSD. He stated that the City of Orange does participate in automatic mutual aid with surrounding cities and with the Orange County Fire Authority by written or "handshake" agreements. He stressed the need for proper training and expressed concern about the operation of the combined police and fire Placentia Public Safety Communications Center.

Placentia resident Debye Payne spoke in support of contracting with more than a single towing company.

City Clerk McKinnell stated that the City Clerk's Office received electronic communications from the following: Vivian Perez and Tricia Montelongo in support of the Placentia Community Foundation acting as the fiduciary agent for the Legacy Brick Fundraiser, and Brett Albrecht and Julie Groot in support of the renovation and preservation of Kraemer Memorial Park.

#### **CITY COUNCIL/BOARD MEMBER COMMENTS:**

Councilmember Shader said that she was extremely proud of what the City had accomplished with the Fire Department and paramedic services and discussed public comments about the Placentia Fire and Life Safety Department. She confirmed that some changes are necessary and changes are being made but stated that the people of Placentia are safe. She commented that she and every Council Member relies upon the Department and Lynch because they live in the City. She stated that she has called 911 and found the service to be exemplary. She said that the City has a fantastic EMS vendor and amazing firefighters and she was not pleased with public comment aimed at making the residents of Placentia feel unsafe.

Councilmember Shader reported her attendance at the League of California Cities Annual Conference and the highlights for her were the CalPERS sessions and meeting Assemblyman Chen's new chief of staff in Sacramento. She congratulated Mayor Green on his State of the City which she stated was well attended and provided great information.

Councilmember Shader announced that the Placentia Chamber of Commerce, in partnership with e-foodie, would host "Placentia Restaurant Week" from October 4 through 10, 2021. Restaurant Week is a seven-day dining experience during which restaurants may offer anything from promotions to special menu items. For more information, visit <https://www.placentiachamber.com/restaurant-week/>.

Councilmember Smith reported his attendance at the League of California Cities Annual Conference and noted that he found it very informative and he thoroughly enjoyed the Conference. He complimented Mayor Green on his State of the City which provided an opportunity to share important information. He stated that he attended many other meetings as a representative of the City including a meeting regarding sewer, utility, and refuse issues and a Veterans Advisory Committee meeting. He noted that the City will host a Veterans Day celebration on November 11, 2021.

Councilmember Smith announced that the Placentia Military Banner Recognition Program was accepting applications through October 18, 2021 for the 2021 installation. Banners will be installed along Kraemer Boulevard and Yorba Linda Boulevard at the City's discretion and will remain on display for two (2) years. The cost to display each customized banner is \$260, and each service person is allowed one (1) banner. Applications could be submitted to the Placentia Police Department and for more information residents could call (714) 993-8211 or email [kflood@placentia.org](mailto:kflood@placentia.org). More information and the application are available on the City's website at [www.placentia.org](http://www.placentia.org).

Councilmember Yamaguchi congratulated Mayor Green on his State of the City message and noted that he liked the inclusion of all the Council Members in the presentation. He thanked City Administrator Arrula for including the update from Staff. Councilmember Yamaguchi stated that he had taken note of all the concerns and issues regarding the proposed annexation of Hamer Island which have been raised by those who spoke during Oral Communications and those who have sent emails. He mentioned his attendance at a Smart City meeting focusing upon phase two of the citywide fiber optic installation project and how to utilize the fiber optic network at community centers and parks. He commented that the League of California Cities Annual Conference was an excellent opportunity to catch up on new technology, hear from other leaders from around the State, meet new vendors, and gather ideas to bring back to implement in Placentia. Councilmember Yamaguchi noted that he appreciated the public comment regarding the Placentia Fire and Life Safety Department and that City Council is the appropriate place for issues and concerns to be brought. He asked City Administrator Arrula and Staff to address a couple of the concerns that were raised during public comment and asked that items requiring additional time be answered in writing and posted on the City's website. He asked for clarification on the hours of ground-based training provided to Placentia firefighters, the current deployment model and the City's goal for deployment, the actual number and deployment of reserve firefighters, and IDLH (Imminent Danger to Life and Health) requirements.

City Administrator Arrula and Fire Chief Van Gieson provided additional information and clarification.

Mayor Pro Tem Wanke noted that under California Assembly Bill (AB) 1234 members of a legislative body are required to report on meetings attended at public expense and noted his attendance at the League of California Cities Conference where he attended sessions on labor relations, affordable housing, social media, pensions and PERS (Public Employee Retirement System), and zoning and land use. He reported that he attended Mayor Green's State of the City.

Mayor Green spoke about the public comments received regarding the Placentia Fire and Life Safety Department and discussed salary levels of different fire agencies and training. He noted that the Department is continuing to improve and he and his family feel safe in Placentia.

**1. CONSENT CALENDAR (Items 1.a. through 1.m.):**

Motion by Smith, seconded by Yamaguchi, and carried a (5-0) vote to approve Consent Calendar Items 1.a. through 1.m., as recommended.

1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**

Fiscal Impact: None

Recommended Action: Approve

**(Approved 5-0, as recommended)**

1.b. **Minutes**

**City Council/Successor/ICDA/PPFA Regular Meeting: September 21, 2021**

Recommended Action: Approve

**(Approved 5-0, as recommended)**

- 1.c. **City Fiscal Year 2021-22 Register for October 5, 2021**  
**Check Register**  
Fiscal Impact: \$ 343,842.51  
**Electronic Disbursement Register**  
Fiscal Impact: \$ 562,674.84  
Recommended Action: It is recommended that the City Council:  
 1) Receive and file  
**(Received and filed, as recommended)**
- 1.d. **Making the Legally Required Findings to Authorize the Conduct of Remote “Telephonic” Meetings during the State of Emergency**  
Fiscal Impact: None  
Recommended Action: It is recommended that the City Council:  
 1) Approve Resolution R-2021-57, a Resolution of the City Council of the City of Placentia, California, making the legally required findings to authorize the conduct of remote “telephonic” meetings during the state of emergency.  
**(Approved 5-0, as recommended)**
- 1.e. **Second Reading of Ordinance No. O-2021-08, an Ordinance of the City Council of the City of Placentia, California, Amending Title 5 (Schedule of Fees), Specifically Chapter 5.02 (Citywide Development Impact Fees), Chapter 5.03 (Transit Oriented Development [TOD] Development Impact Fees) and Chapter 5.30 (Affordable Housing Fees for Residential Developments) Related to the Collection of Development Impact Fees**  
Fiscal Impact: These Development Impact Fees are established for cost recovery or statutory purposes only. There is no immediate fiscal impact associated with the recommended actions.  
Recommended Action: It is recommended that the City Council:  
 1) Waive full reading, by title only, and adopt Ordinance No. O-2021-08, an Ordinance of the City Council of the City of Placentia, California, amending Title 5 (Schedule of Fees), specifically Chapter 5.02 (Citywide Development Impact Fees), Chapter 5.03 (Transit Oriented Development [TOD] Development Impact Fees) and Chapter 5.30 (Affordable Housing Fees for Residential Developments) related to the collection of Development Impact Fees.  
**(Approved 5-0, as recommended)**
- 1.f. **Award of Construction Contract to Doug Martin Contracting Company, Inc. for the Fiscal Year 2021-22 Slurry Seal Project, City Project No. 1202**  
Fiscal Impact: Expense: \$ 568,281.29 Construction Contract Amount  
 Budget: \$ 750,000.00 FY 2021-22 CIP Project Budget  
                   \$ 250,000.00 Measure U (791202-6740)  
                   \$ 500,000.00 Measure M (181202-6740)  
Recommended Action: It is recommended that the City Council:  
 1) Approve the construction plans, documents, and technical specifications prepared by the City Engineer for this project; and  
 2) Reject the bid submitted by American Asphalt South, Inc. as a non-responsive bid; and  
 3) Award a construction contract to Doug Martin Contracting Company, Inc. for the FY 2021-22 Slurry Seal Project No. 1202, for a not-to-exceed amount of \$568,281.29; and  
 4) Authorize the City Administrator to approve contract change orders up to 10% of the contract not-to-exceed amount, or \$56,828.13; and  
 5) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.  
**(Approved 5-0, as recommended)**

1.g. **Acceptance of Construction Work and Notice of Completion to G2 Construction, Inc. for the Catch Basin Screen Insert Project Phase 6, City Project No. 4101**

Fiscal Impact: Expense: \$ 197,972 Total Project Cost  
Budget: \$ 160,000 OCTA M2 Environmental Clean-Up Program Grant (184101-6185)  
\$ 24,400 Old Storm Drain Construction Fund Balance (254101-6185)  
\$ 12,300 Citywide Storm Drain Impact Fee Fund Balance (664101-6185)  
\$ 3,300 FY 2021-22 Operating Budget (104101-6185)

Recommended Action: It is recommended that the City Council:

- 1) Accept the work performed by G2 Construction, Inc. for construction of the OCTA M2 Environmental Cleanup Program Tier 1 Grant Catch Basin Insert Project, Phase 6, in the total amount of \$197,972; and
- 2) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk Recorder's Office for the Project; and
- 3) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

**(Approved 5-0, as recommended)**

1.h. **Professional Services Agreement for the Citywide Wayfinding Signage Program**

Fiscal Impact: Expense: \$ 88,000 Professional Services Agreement  
Budget: \$ 100,000 FY 2021-22 CIP Budget  
\$ 50,000 General Fund (109201-6770)  
\$ 50,000 TOD Streetscape Impact Fee (729201-6770)

Recommended Action: It is recommended that the City Council:

- 1) Award a Professional Services Agreement for the Citywide Wayfinding Signage Design Program to Selbert Perkins Design for wayfinding signage design services for a not-to-exceed amount of \$88,000; and
- 2) Authorize the City Administrator to approve contract change orders up to 10% of the contract not-to-exceed amount, or \$8,800; and
- 3) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

**(Approved 5-0, as recommended)**

1.i. **Professional Service Agreement with ClearSource Financial Consulting to Prepare an Overhead Cost Allocation Study and Comprehensive Fee and Rate Schedule**

Fiscal Impact: Expense: \$ 34,500 General Fund (102020-6099)

Recommended Action: recommended that the City Council:

- 1) Approve a Consulting Services Agreement with ClearSource Financial Consultants for the preparation of an Overhead Cost Allocation Plan Study and Comprehensive Fee and Rate Study; and
- 2) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

**(Approved 5-0, as recommended)**

1.j. **Award of Contract for Official Tow Service and Issuance of Certificate of Public Convenience and Necessity**

Fiscal Impact: Expense: \$ 40,000 Towing Fees (Pass-Through)  
Budget: \$ 40,000 FY 2021-22 Operating Budget (103047-6181)  
Revenue: \$ 39,450 Annually, For Vehicle Towing Administrative Cost Recovery Fee  
Budget: \$ 24,000 FY 2021-22 Operating Budget (100000-4070)

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2021-58, a Resolution of the City Council of the City of Placentia, California, issuing Certificates of Public Convenience and Necessity and Approving Official Tow Service Agreements; and

- 2) Approve the Tow Service Agreement and Exhibit "A" (Schedule of Rates), and authorize the Mayor to execute such agreements with Anaheim Fullerton Towing Company; and
- 3) Reject the other Request for Proposal/Statement of Qualifications submitted by the remaining service provider.

**(Approved 5-0, as recommended)**

1.k. **Presentation and Discussion Regarding the 2021 Update to the Housing Element of the General Plan (Continued from September 21, 2021)**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) That the City Council receive the attached presentation regarding the ongoing 2021 update to the Housing Element of the General Plan. The intent of the presentation is to brief the City Council regarding the timeline and actions that will be required to update the Housing Element of the General Plan in conformance with State law; and
- 2) Receive and File the staff report and presentation materials.

**(Approved 5-0, as recommended)**

1.l. **Adopt Resolution Declaring Support for the Establishment of the Orange County Veterans Cemetery in the City of Anaheim**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2021-59, a Resolution of the City Council of the City of Placentia, California, supporting the Orange County Veterans Cemetery in Anaheim Hills, and Encouraging Federal, State, and Local Government Support for this much needed development.

**(Approved 5-0, as recommended)**

1.m. **Award of Construction Contract for the Civic Center Pergola Replacement Project**

<u>Fiscal Impact:</u> Expense:	\$ 144,300.00	Construction Contract Amount
Budget:	\$ 150,000.00	Total Project Budget (FY 2021-22 CIP Budget)
	\$ 60,028.80	Placentia Library District Share
	\$ 84,271.20	General Fund (105206-6850)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Public Works Agreement with Noble E&C Inc. for the Civic Center Pergola Replacement Project in the amount of \$144,300; and
- 2) Authorize the City Administrator to approve contract change orders up to an additional \$5,700; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

**(Approved 5-0, as recommended)**

**2. PUBLIC HEARINGS:**

2.b. **Public Hearing, Introduction and First Reading of Ordinance No. O-2021-09 of the City Council of the City of Placentia, California, Amending Chapter 10.34 (Camping and Storage of Personal Property) Of Title 10 (Peace, Morals and Safety) Of the Placentia Municipal Code**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Open the public hearing concerning Ordinance No. O-2021-09; and
- 2) Receive the staff report and consider all public testimony; and
- 3) Close the public hearing; and
- 4) Find that the recommended actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to Sections 15061(b)(3), 15060(c)(3), and 15378 of the CEQA Guidelines, Section 21065 of the Public Resources Code, and the City of Placentia Local Guidelines for implementing CEQA; and
- 5) Introduce for first reading, by title only, further reading waived, Ordinance No. O-2021-09, an Ordinance of the City Council of the City of Placentia, California, amending

Chapter 10.34 (Camping and Storage of Personal Property) of Title 10 (Peace, Morals and Safety) of the Placentia Municipal Code.  
**(Approved 5-0, as recommended)**

Mayor Green opened the Public Hearing at 8:32 p.m.

City Administrator Arrula introduced Police Department Captain Brad Butts who gave a brief report on Staff's recommendation to amend Placentia Municipal Code Chapter 10.34 to address issues of camping and storage of personal property in public areas.

Captain Butts highlighted proposed amendments and additions to the City's current municipal code including clarified definitions.

Councilmember Shader stated that the City is attempting to find a balance between enforcing what is necessary without prohibiting residents from doing what is reasonable. She asked for a practical example of a situation where it would be reasonable for the City to take action regarding camping or storage.

Captain Butts provided examples and a brief discussion followed regarding complaints from residents about individuals camping in parks and in public rights-of-way, the Police Department's need for a tool to help resolve these situations, and resources for the unhoused and their property.

Councilmember Yamaguchi asked if this ordinance would apply to Placentia-Yorba Linda School District properties and parkways in front of residences. He asked if there was a time frame before the ordinance would be enforceable and requested a clarification of the phrase "owned, managed, or maintained by the City."

Deputy City Attorney Brittany Roberto replied that this ordinance would apply to City property only and not School District property.

Mayor Pro Tem Wanke inquired how many full-time homeless liaison officers the Police Department employed and wondered if the ordinance would apply to the Placentia Library District, the Yorba Linda Water District, and the Golden State Water District facilities. He asked if residents were open to possible prosecution for using sun tents in the City. He stated that he does not want to create a situation where innocent residents face enforcement, penalties, and the cost of a legal defense. He stated that the definition of "camping," "living accommodations," and "for habitation purposes" were not clear enough in the ordinance. He requested that clarifying language be added to protect the public.

City Attorney Bettenhausen commented on the language of the ordinance and Deputy City Attorney Roberto suggested amending the language for the second reading or providing enforcement guidelines for the Police Department.

City Clerk McKinnell stated that the City Clerk's Office had received no public comment for Item 2.b.

Mayor Green closed the public hearing at 8:51 p.m.

Motion by Shader, seconded by Yamaguchi, and carried a (5-0) vote to approve Item 2.b., as recommended."

2.c. **Public Hearing, Introduction and First Reading of Ordinance No. O-2021-10 of the City Council of the City of Placentia, California, Amending Chapter 13.48 (Stopping, Standing, or Parking) Of Title 13 (Vehicles and Traffic) To the Placentia Municipal Code Regarding on-Street Parking of Recreational Vehicles and Sleeping in Motor Vehicles**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Open the public hearing concerning Ordinance No. O-2021-10; and
- 2) Receive the staff report and consider all public testimony; and
- 3) Close the public hearing; and

- 4) Find that the recommended actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to Sections 15061(b)(3), 15060(c)(3), and 15378 of the CEQA Guidelines, Section 21065 of the Public Resources Code, and the City of Placentia Local Guidelines for implementing CEQA; and
- 5) Introduce for first reading, by title only, further reading waived, Ordinance No. O-2021-10, an Ordinance of the City Council of the City of Placentia, California, amending Chapter 13.48 (Stopping, Standing, or Parking) of Title 13 (Vehicles and Traffic) to the Placentia Municipal Code regarding on-street parking of recreational vehicles and sleeping in motor vehicles.

**(Approved 5-0, to continue item 2.c. to October 19, 2021)**

Mayor Green opened the Public Hearing at 8:52 p.m.

City Administrator Arrula introduced Police Department Captain Brad Butts who gave a brief report on Staff's recommendation to amend Placentia Municipal Code Chapter 13.48 (Stopping, Standing, or Parking) to proactively address issues the City has been experiencing in public parks and public rights-of-way. Captain Butts highlighted proposed amendments and additions to the City's current municipal code and discussed clarifications and exemptions.

City Clerk McKinnell stated that the City Clerk's Office had received no public comment for Item 2.c.

Councilmember Shader noted that the City currently has a permit process for recreational vehicles and questioned whether this ordinance would expand or change the process. She stated that she does not want it to be difficult for residents to follow the law and expressed a desire for the permit process to be available online.

City Attorney Bettenhausen interjected that language was included in the ordinance to allow the Chief of Police and the Director of Community Services to work with the City Administrator to establish regulations and an application process.

Mayor Pro Tem Wanke asked for clarification on the number and timing of warnings that would be given before a citation was issued. He asked if four (4) hours was sufficient to allow an intoxicated person to wait before driving. He questioned why certain recreational apparatus was removed from the ordinance.

Councilmember Yamaguchi stated that the current code includes an exemption for a recreational vehicle used as the owner's sole means of transportation and asked for a more well-defined description of what would be considered a recreational vehicle. He also noted that the proposed ordinance does not include an exemption for commercial vehicles.

Deputy City Attorney Brittany Roberto provided clarification for some of the proposed changes and City Attorney Bettenhausen instructed that the substantive changes proposed by City Council would necessitate a reintroduction of the ordinance at the next City Council meeting.

City Administrator Arrula noted that there seemed to be an opportunity to take a closer look at the subject of recreational vehicle parking and suggested that Staff refine the ordinance based upon City Council comments. He suggested that the public hearing be continued.

Councilmember Shader commented that City Council was attempting to prevent people from living on the City streets in cars or recreational vehicles and asked for clarification of the amendments proposed by City Council.

Motion by Shader, seconded by Wanke, and carried a (5-0) vote to continue Item 2.c. to the regular City Council meeting on October 19, 2021 at 7:00 p.m.

City Attorney Bettenhausen commented that there were two (2) sections to the ordinance: one (1) pertaining to recreational vehicle parking and the other concerning sleeping and dwelling in motor vehicles. He suggested that exemption language might clarify enforcement.

2.d. **Public Hearing, Introduction and First Reading of Ordinance No. O-2021-11 of the City Council of the City of Placentia, California, Amending Chapter 14.08 (Parks and Playgrounds) Of Title 14 (Public Property) Of the Placentia Municipal Code**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Open the public hearing concerning Ordinance No. O-2021-11; and
- 2) Receive the staff report and consider all public testimony; and
- 3) Close the public hearing; and
- 4) Find that the recommended actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to Sections 15061(b)(3), 15060(c)(3), and 15378 of the CEQA Guidelines, Section 21065 of the Public Resources Code, and the City of Placentia Local Guidelines for implementing CEQA; and
- 5) Introduce for first reading, by title only, further reading waived, Ordinance No. O-2021-11, an Ordinance of the City Council of the City of Placentia, California, amending Chapter 14.08 (Parks and Playgrounds) of Title 14 (Public Property) of the Placentia Municipal Code.

**(Approved 5-0, as amended)**

Mayor Green opened the Public Hearing at 9:16 p.m.

City Administrator Arrula introduced Director of Community Services Crocker who gave a brief report on Staff's recommendation to amend Placentia Municipal Code Chapter 14.08 to address issues related to the hours of the City's parks, sleeping and parking in the parks, and complaints received from the public.

Director Crocker discussed complaints received from the public and observations by Staff. She summarized proposed amendments and additions to the City's current municipal code.

City Clerk McKinnell summarized a public comment received through email from Mike and Luann Grismer expressing support for Staff's recommendations with respect to changing park hours and the elimination of overnight parking. He stated that the communication would become part of the public record.

Mayor Pro Tem Wanke questioned how Staff decided to allow no more than 20 minutes to occupy a park restroom.

Councilmember Yamaguchi requested clarification on wording regarding the prohibition of animals and asked how the prohibition of wagons and carts in Section 14.08.080(2) conforms with the State regulations on street vendors.

City Administrator Arrula stated that Staff is surveying local cities to obtain examples of how other agencies are complying with State regulations and updating their ordinances.

Mayor Green closed the public hearing at 9:25 p.m.

Motion by Shader, seconded by Wanke, and carried a (5-0) vote to approve Item 2.d., as amended to include the wording, "No person shall, within any City park:" to Section 14.08.090 (Animals – Riding, driving and running at large."

**3. REGULAR AGENDA:**

3.a. **Appointment to the Blue Ribbon Committee for the Senior/Community Center Project for Council District 1**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Approve the appointment of Ms. Grace Carluen to serve upon the Senior/Community Center Blue Ribbon Committee in representation of Council District One (1) per the recommendation of Council Member Shader (District One).

**(Approved 5-0, as recommended)**

Mayor Green introduced Director of Community Services Crocker who gave a brief staff report on the appointment to the Senior/Community Center Blue Ribbon Community for Council District 1. She reported that Councilmember Shader appointed Grace Carluen.

Councilmember Shader thanked Grace Carluen for her willingness to serve.

Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to affirm the appointment of Grace Carluen to the Senior/Community Center Blue Ribbon Committee.

3.b. **Adoption of an Official City of Placentia Style Guide (Continued from September 21, 2021)**

Fiscal Impact: There is no fiscal impact associated with the recommended action.

Recommended Action: It is recommended that the City Council:

- 1) Review the Style Guide presentation regarding the new City Style Guide as presented by Staff; and
- 2) Approve the City Style Guide for official use.

**(Approved 5-0, as amended)**

City Administrator Arrula introduced Communications and Marketing Management Analyst Nicolette Drulias who gave a presentation which included the primary colors which should be used upon all City documents and correspondence, use of the City Seal, approved fonts, PowerPoint templates, letterhead, memos, envelopes, email signatures and profile photos, business cards, apparel, Police and Fire badges, Public Safety patches, logos for City vehicles, additional logos approved for use, and Staff recommendations.

Councilmember Shader commented that many cities are approving a style guide and asked why separate Police and Fire memo templates are not approved and why personal photos are not allowed in email profiles. She requested that a City template for a Zoom background be included and questioned the City Administrator approval for changes to the style guide.

Mayor Pro Tem Wanke thanked City Administrator Arrula for having the style guide assembled and presented to City Council. He stated his preference for a color patch for Police Department uniforms.

There was City Council consensus to allow the option of a color patch for the Police Department uniforms.

Councilmember Smith discussed previous designs of the Police Department patches.

Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to approve Item 3.b., as amended to allow the option of a color patch for Police Department uniforms.

3.c. **Study Session: The Kraemer Memorial Park Fountain and Plaza Restoration Project (Continued from September 21, 2021)**

Fiscal Impact: There is no immediate or direct fiscal impact associated with the recommended actions.

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the staff report and presentation, ask any questions of Staff; and
- 2) Provide Staff with direction whether to proceed with the conceptual project; and
- 3) If approved, direct Staff to retain a landscape architect to complete the engineered plans specifications and bid documents; and
- 4) Provide direction to Staff on whether to establish a Legacy Brick Program as part of the proposed conceptual project and return to the City Council at a future meeting to provide more details for consideration of the fountain Legacy Brick Program.

**(Approved 5-0, as recommended)**

City Administrator Arrula introduced Deputy City Administrator Estevez who gave a presentation on the Kraemer Memorial Park Fountain and Plaza Restoration Project. The presentation included the project background, current conditions, examples of public fountains, the project purpose and opportunities,

proposed improvements, security, a conceptual site plan, additional project opportunities, the Legacy Brick Program, the project schedule and next steps, and Staff recommendations.

Councilmember Shader commented upon the support of the community for restoring the City's parks and Kraemer Memorial Park in particular. She expressed her support for the renovation, the Placentia history storyboard tiles, and the Placentia Community Foundations partnership with the City on the Legacy Brick Program.

Councilmember Smith expressed his support for the renovation and discussed community interest in the park and the fountain.

Councilmember Yamaguchi stated his hope that the project could be accomplished for less than the proposed \$600,000 cost and discussed the maintenance costs of other City fountains. He requested that ongoing fountain maintenance costs be added to the architectural or engineering proposal and that any available sustainability projects and grants be sought to offset costs. He asked that interactive features be added, if possible, to engage the public and that more historical elements of the park and the neighborhood be restored.

Mayor Pro Tem Wanke shared fond memories of the park and fountain and expressed his concern for the proposed cost of the renovation project and asked where the funds would come from. He questioned the proposed security measures.

City Administrator Arrula stated that the security camera system that the City has utilized in other locations has been advantageous and is monitored by a private company 24 hours a day.

A brief discussion followed regarding the possibility of offsetting part of the cost with proceeds from the Legacy Brick Program Fundraiser and dedication plaques and/or bricks at parks throughout the City or at City Hall.

Motion by Smith, seconded by Wanke, and carried a (5-0) vote to approve Item 3.c., as recommended.

#### **CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Councilmember Shader suggested that City Council formalize the Citywide Fiber Optic Ad-Hoc Committee and include Smart City projects.

City Administrator Arrula stated that Staff could bring back a resolution formalizing the Ad-Hoc Committee.

Councilmember Yamaguchi requested a response to his statistics and staffing questions posed at the September 21, 2021 City Council meeting regarding the Public Safety Communications Center.

Councilmember Yamaguchi announced the 56th annual Placentia Heritage Festival to be held on Saturday, October 9, 2021, at Tri-City Park. The festival would begin at 7:00 a.m. with a pancake breakfast followed by the parade at 9:15 a.m. The festivities at Tri-City park would start at 10:00 a.m. and include family games, inflatables, food booths, crafters, home-based businesses, a business expo, and a variety of nonprofit displays. The event would also feature the 34th Annual Heritage Festival Car Show. For more information, contact the Placentia Community Services Department at (714) 993-8232.

Mayor Pro Tem Wanke stated that he was ready to appoint the representative from District 4 to the Senior/Community Center Blue Ribbon Committee and asked Staff to agendize that item. He asked Staff to reach out to the County to fund a poll or vote of Hamer Island residents regarding the proposed annexation. He stated that he would understand if it were not possible. He asked City Council to consider forming a Public Safety Committee which would include City Council members and residents.

Mayor Green spoke on public comments regarding the Placentia Fire and Life Safety Department. He stated that the City has a great Fire Department and emergency medical services through Lynch EMS. He stated that while training will be ongoing, the residents of the City of Placentia are safe.

Mayor Green requested that the City transition to an electronic time card/payroll system through the existing electronic accounting software.

City Administrator Arrula commented that Staff was actively researching electronic time card/payroll solutions.

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 10:22 p.m. to a Special City Council Meeting Closed Session on Tuesday, October 12, 2021 at 5:00 p.m.

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Craig S. Green, Mayor/Agency Chair

ATTEST:

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Robert S. McKinnell, City Clerk/  
Agency Secretary

# DRAFT

**PLACENTIA CITY COUNCIL  
SPECIAL MEETING MINUTES  
October 12, 2021  
5:00 p.m. – City Council Chambers  
401 E. Chapman Avenue  
Placentia, CA 92870**

## **SPECIAL PROCEDURES NOTICE**

On March 4, 2020, pursuant to California Government Code Section 8625, Governor Newsom declared a State of Emergency as a result of the threat of the COVID-19 virus.

On September 17, 2021, Governor Newsom signed AB 361, which went into immediate effect as urgency legislation. AB 361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings. As of September 19, 2021 the COVID-19 pandemic has killed more than 67,612 Californians. Social distancing measures decrease the chance of the spread of COVID-19.

Given the health risks associated with COVID-19, please be advised that while the City Council Chambers are open to the public, some or all of the Placentia City Council Members may attend this meeting via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

### **How to Observe the Meeting**

To maximize public safety while maintaining transparency and public access, in addition to being open to the public, all City Council meetings are available to view live on AT&T U-verse (Channel 99), Spectrum (Channel 3), and online at [www.placentia.org/pctv](http://www.placentia.org/pctv).

### **How to Submit Public Comment**

Members of the public may provide public comment in person or comments may be sent for City Council consideration by email to the City Clerk at [cityclerk@placentia.org](mailto:cityclerk@placentia.org). Please limit submitted comments to 200 words or less. Comments received before or during a Council meeting, until the close of the **Oral Communications** portion of the agenda, may not be read during the City Council meeting but will be summarized in the public record and are subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the City Clerk's Office for assistance at (714) 993-8231.

### **Americans with Disabilities Act Accommodation**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at [cityclerk@placentia.org](mailto:cityclerk@placentia.org) or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health regarding social distancing.

The City of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

**CALL TO ORDER:** Mayor Green called the meeting to order at 5:01 p.m.

**ROLL CALL:**

PRESENT: Councilmember Shader, Smith, Yamaguchi, Wanke, Green  
ABSENT: None

**STAFF PRESENT:** City Attorney Christian Bettenhausen; City Administrator Damien Arrula; Deputy City Administrator Rosanna Ramirez; Director of Finance Jessica Brown; Deputy City Clerk Karen O’Leary

**ORAL COMMUNICATIONS:**

Deputy City Clerk O’Leary stated that no members of the public were present to comment, and no public comment had been received in advance.

The City Council recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

**CLOSED SESSION:**

1. Pursuant to Government Code Section 54956.9 (d)(2):  
**CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation**  
Significant Exposure to Litigation: (1 Case)
  
2. Pursuant to Government Code Section 54957.6  
**CONFERENCE WITH LABOR NEGOTIATOR**  
Agency Designated Representatives: Damien R. Arrula, City Administrator  
Rosanna Ramirez, Deputy City Administrator  
Employee Organizations: Placentia City Employees’ Association (PCEA)  
Placentia Firefighters’ Association (PFA)  
Placentia Police and Fire Management Association (PPFMA)  
Placentia Police Officers Association (PPOA)  
Unrepresented Employees

**CLOSED SESSION REPORT:**

City Attorney/Agency Counsel Bettenhausen noted that there were two (2) item on the Closed Session agenda which the City Council discussed. He stated that there was nothing to report from the Closed Session.

**ADJOURNMENT:**

The City Council adjourned at 6:29 p.m. to a regular Meeting on Tuesday, October 19, 2021, at 5:00 p.m.

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Craig S. Green, Mayor

ATTEST:

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Robert S. McKinnell, City Clerk

**City of Placentia**  
**Check Register**  
For 10/19//2021

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
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**Grand Total: 577,540.98**

Check Totals by ID

AP	577,540.98
EP	0.00
IP	0.00
OP	0.00

**Void Total: 0.00**

**Check Total: 577,540.98**

Fund Name	<u>Check Totals by Fund</u>
101-General Fund (0010)	213,872.08
117-Measure U Fund (0079)	3,062.50
205-State Gas Tax (0017)	9,142.92
208-Scssr Agncy Ret Oblg (0054)	23.15
210-Measure M (0018)	12,805.96
225-Asset Seizure (0021)	4,441.70
231-Placentia Reg Nav Cent(0078)	279,524.56
236-Parks & Rec Impact Fees (0063)	5,183.00
265-Landscape Maintenance (0029)	33,720.97
270-CDBG Fund (0030)	2,410.00
275-Sewer Maintenance (0048)	169.08
280-Misc Grants Fund (0050)	99.44
501-Refuse Administration (0037)	2,982.06
605-Risk Management (0040)	9,583.00
701-Special Deposits (0044)	520.56

**Check Total: 577,540.98**

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

**City of Placentia  
Check Register  
For 10/12/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	PETTY CASH V012043	HERITAGE PETTY CASH	104078-6301 Special Department Supplies	AP100621	1,100.00	100621		00109096	10/06/2021
					<b>Check Total:</b>	<b>1,100.00</b>			
MW OH	ABBIT, JEFF V006201	HERITAGE ENTERTAINMENT SVS	104078-6099 Professional Services	AP100821	525.00	09302021		00109097	10/08/2021
					<b>Check Total:</b>	<b>525.00</b>			
MW OH	AED INSTITUTE OF AMERICA V011019	AED ANNUAL MAINT SVS	103040-6055 Medical Services	AP100821	1,700.00	090721B1		00109098	10/08/2021
					<b>Check Total:</b>	<b>1,700.00</b>			
MW OH	AFTERMATH SERVICES LLC V009949	8/28 BIO-HAZARD CLEANING	103043-6099 Professional Services	AP100821	375.00	JC2021-7067		00109099	10/08/2021
					<b>Check Total:</b>	<b>375.00</b>			
MW OH	ALL CITY MANAGEMENT V000005	8/22-9/4 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP100821	1,115.40	72013	P12137	00109100	10/08/2021
					<b>Check Total:</b>	<b>1,115.40</b>			
MW OH	ALLIANT INSURANCE V007375	HERITAGE FESTIVAL INSURANCE	404582-6201 Liability Insurance Premiums	AP100821	7,922.00	1768457		00109101	10/08/2021
					<b>Check Total:</b>	<b>7,922.00</b>			
MW OH	ANAHEIM REGIONAL V007613	SART EXAM DR#21-03234	103040-6099 Professional Services	AP100821	850.00	8171051001		00109102	10/08/2021
					<b>Check Total:</b>	<b>850.00</b>			
MW OH	ANAHEIM SCREEN & GLASS V010390	INSTALL TEMPERED GLASS	103654-6130 Repair & Maint/Facilities	AP100821	877.91	40431		00109103	10/08/2021
					<b>Check Total:</b>	<b>877.91</b>			
MW OH	AQUA SOURCE V011992	INSTALL GOMEZ POOL LIGHTS	104071-6130 Repair & Maint/Facilities	AP100821	2,470.00	400962		00109104	10/08/2021
					<b>Check Total:</b>	<b>2,470.00</b>			
MW OH	ARRULA, DAMIEN V009711	LEAGUE CONF STAFF MEALS	101511-6245 Meetings & Conferences	AP100821	248.53	100521		00109105	10/08/2021

**City of Placentia  
Check Register  
For 10/12/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
				<b>Check Total:</b>	<b>248.53</b>			
MW OH	AWARDS BY PAUL V006055	HERITAGE TROPHIES	104078-6301 Special Department Supplies	AP100821	137.38 49381	P12224	00109106	10/08/2021
MW OH	AWARDS BY PAUL V006055	HERITAGE BAND TROPHIES	104078-6301 Special Department Supplies	AP100821	2,143.15 49382	P12224	00109106	10/08/2021
MW OH	AWARDS BY PAUL V006055	HERITAGE RIBBONS	104078-6301 Special Department Supplies	AP100821	1,010.16 49383	P12224	00109106	10/08/2021
				<b>Check Total:</b>	<b>3,290.69</b>			
MW OH	BALLOONS PLUSS V011001	STATE OF THE CITY BALLOONS	101001-6301 Special Department Supplies	AP100821	378.85 11786		00109107	10/08/2021
				<b>Check Total:</b>	<b>378.85</b>			
MW OH	BANISTER, JAMES V011869	FIRE TRUCK CLEANING SUPPLIES	103066-6134 Vehicle Repair & Maintenance	AP100821	155.12 062821		00109108	10/08/2021
				<b>Check Total:</b>	<b>155.12</b>			
MW OH	BC TRAFFIC SPECIALIST V009382	SALES TAX	103652-6301 Special Department Supplies	AP100821	40.34 0061582-INA		00109109	10/08/2021
				<b>Check Total:</b>	<b>40.34</b>			
MW OH	CALIFORNIA STATE V006510	AUG CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP100821	15.00 21-326		00109110	10/08/2021
				<b>Check Total:</b>	<b>15.00</b>			
MW OH	CARL WARREN & CO V008011	SEPT LIABILITY ADMIN SVS	404582-6025 Third Party Administration	AP100821	1,661.00 CWC-2015091		00109111	10/08/2021
				<b>Check Total:</b>	<b>1,661.00</b>			
MW OH	CASTILLO, ANA MARIA V012040	CLASS REFUND	100000-4340 / 79348-4340 Recreation Programs	AP100821	89.00 092721		00109112	10/08/2021
				<b>Check Total:</b>	<b>89.00</b>			
MW OH	CBE V008124	8/20-9/19 COPIER OVERAGE FEES	109595-6175 Office Equipment Rental	AP100821	32.94 IN2423001		00109113	10/08/2021
				<b>Check Total:</b>	<b>32.94</b>			

**City of Placentia  
Check Register  
For 10/12/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	CENTURY BUSINESS V010180	6/14-9/13 COPIER USAGE FEES	109595-6175 Office Equipment Rental	AP100821	82.95	AR22456		00109114	10/08/2021
MW OH	CENTURY BUSINESS V010180	6/14-9/13 COPIER USAGE FEES	109595-6175 Office Equipment Rental	AP100821	168.41	AR22534		00109114	10/08/2021
<b>Check Total:</b>					<b>251.36</b>				
MW OH	CHAVEZ, MINERVA V010818	FACILITY RENTAL REFUND	100000-4385 Facility Rental	AP100821	194.00	2002916.002		00109115	10/08/2021
MW OH	CHAVEZ, MINERVA V010818	FACILITY DEPOSIT REFUND	100000-4385 Facility Rental	AP100821	150.00	2002917.002		00109115	10/08/2021
<b>Check Total:</b>					<b>344.00</b>				
MW OH	CITY OF BREA V000125	21/22 ILJAOA AGENCY FEES	103043-6099 Professional Services	AP100821	16,099.00	LAW0000196		00109116	10/08/2021
<b>Check Total:</b>					<b>16,099.00</b>				
MW OH	CITY SERVICE PAVING V009879	GOMEZ POOL RENOVATIONS	104071-6130 Repair & Maint/Facilities	AP100821	18,400.00	9887CM	P12102	00109117	10/08/2021
MW OH	CITY SERVICE PAVING V009879	GOMEZ POOL REPAIRS	104071-6130 Repair & Maint/Facilities	AP100821	4,930.00	9887CM	P12102	00109117	10/08/2021
<b>Check Total:</b>					<b>23,330.00</b>				
MW OH	CMTA V012041	CMTA MEMBERSHIP - LARSON	101003-6255 Dues & Memberships	AP100821	95.00	300002784		00109118	10/08/2021
<b>Check Total:</b>					<b>95.00</b>				
MW OH	CORBIN & ASSOCIATES INC V010862	SCHOOL RESOURCE OFFICER TRAINING	103041-6250 Staff Training	AP100821	385.00	092221		00109119	10/08/2021
<b>Check Total:</b>					<b>385.00</b>				
MW OH	COUNTY OF ORANGE V008881	SEPT AFIS SERVICES	103040-6290 Dept. Contract Services	AP100821	2,015.00	SH 59931	P12141	00109120	10/08/2021
<b>Check Total:</b>					<b>2,015.00</b>				
MW OH	CREATIVE BRAIN LEARNING V009727	SUMMER INSTRUCTOR PAYMENT	104071-6060 Instructional Services	AP100821	796.25	SUMMER 21		00109121	10/08/2021

**City of Placentia  
Check Register  
For 10/12/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				<b>Check Total:</b>	<b>796.25</b>				
MW OH	DEROTIC EMERGENCY V011295	FD VEHICLE REPAIRS	103066-6134 Vehicle Repair & Maintenance	AP100821	1,086.21	1544		00109122	10/08/2021
				<b>Check Total:</b>	<b>1,086.21</b>				
MW OH	DJE SOUND & LIGHTING V011877	INCHERITAGE SOUND & LIGHTING SVS	104078-6299 Other Purchased Services	AP100821	6,429.17	INV-00027	P12225	00109123	10/08/2021
				<b>Check Total:</b>	<b>6,429.17</b>				
MW OH	ENGSTROM, DANIEL V012038	HERITAGE ENTERTAINMENT SVS	104078-6099 Professional Services	AP100821	1,500.00	10042021		00109124	10/08/2021
				<b>Check Total:</b>	<b>1,500.00</b>				
MW OH	ENTENMANN-ROVIN CO V000342	COVID COMMENDATION BARS	213041-6360 Uniforms	AP100821	4,441.70	0161172-IN	P12207	00109125	10/08/2021
				<b>Check Total:</b>	<b>4,441.70</b>				
MW OH	ENTERPRISE FLEET V003312	SEPT PD VEHICLE LEASE - CHIEF	103041-6165 Vehicle Rental	AP100821	4,401.30	FBN4282376	P12135	00109126	10/08/2021
MW OH	ENTERPRISE FLEET V003312	SEPT PD VEHICLE LEASE PMT	103042-6165 Vehicle Rental	AP100821	6,337.65	FBN4282376	P12135	00109126	10/08/2021
				<b>Check Total:</b>	<b>10,738.95</b>				
MW OH	FACTORY MOTOR PARTS V010842	AIR FILTER	103658-6134 Vehicle Repair & Maintenance	AP100821	32.38	101-370540	P12211	00109127	10/08/2021
MW OH	FACTORY MOTOR PARTS V010842	RADIAL AIR SEAL	103658-6134 Vehicle Repair & Maintenance	AP100821	31.19	102-144703	P12211	00109127	10/08/2021
MW OH	FACTORY MOTOR PARTS V010842	DIESEL MOTOR OIL	103658-6134 Vehicle Repair & Maintenance	AP100821	82.88	102-144713	P12211	00109127	10/08/2021
MW OH	FACTORY MOTOR PARTS V010842	WINDSHIELD WIPER FLUID	103658-6134 Vehicle Repair & Maintenance	AP100821	30.51	102-144835	P12211	00109127	10/08/2021
MW OH	FACTORY MOTOR PARTS V010842	ELEMENT,GASKET, OIL FILTER	103658-6134 Vehicle Repair & Maintenance	AP100821	84.80	102-145005	P12211	00109127	10/08/2021
MW OH	FACTORY MOTOR PARTS	AIR, CABIN, OIL FILTERS	103658-6134	AP100821	81.12	102-145420	P12211	00109127	10/08/2021

**City of Placentia  
Check Register  
For 10/12/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010842		Vehicle Repair & Maintenance						
MW OH	FACTORY MOTOR PARTS V010842	ELEMENT ASSEMBLY	103658-6134 Vehicle Repair & Maintenance	AP100821	29.52	102-145871	P12211	00109127	10/08/2021
MW OH	FACTORY MOTOR PARTS V010842	BEARINGS & BRAKE PADS	103658-6134 Vehicle Repair & Maintenance	AP100821	132.11	102-146246	P12211	00109127	10/08/2021
MW OH	FACTORY MOTOR PARTS V010842	FRONT SWAY BAR KIT	103658-6134 Vehicle Repair & Maintenance	AP100821	174.54	102-146349	P12211	00109127	10/08/2021
MW OH	FACTORY MOTOR PARTS V010842	GLASS CLEANER	103658-6134 Vehicle Repair & Maintenance	AP100821	36.75	102-146383	P12211	00109127	10/08/2021
MW OH	FACTORY MOTOR PARTS V010842	CABIN AIR FILTER	103658-6134 Vehicle Repair & Maintenance	AP100821	5.38	11-1871243	P12211	00109127	10/08/2021
MW OH	FACTORY MOTOR PARTS V010842	BATTERY	103658-6134 Vehicle Repair & Maintenance	AP100821	134.57	12-4224622	P12211	00109127	10/08/2021
MW OH	FACTORY MOTOR PARTS V010842	GLOVES	103658-6134 Vehicle Repair & Maintenance	AP100821	34.46	12-4227860	P12211	00109127	10/08/2021
MW OH	FACTORY MOTOR PARTS V010842	FLASHER RELAY SWITCH	103658-6134 Vehicle Repair & Maintenance	AP100821	28.11	12-4234358	P12211	00109127	10/08/2021
MW OH	FACTORY MOTOR PARTS V010842	SWAY BAR BUSHING KIT	103658-6134 Vehicle Repair & Maintenance	AP100821	29.55	12-4252438	P12211	00109127	10/08/2021
MW OH	FACTORY MOTOR PARTS V010842	AIR FILTER	103658-6134 Vehicle Repair & Maintenance	AP100821	6.48	164-162682	P12211	00109127	10/08/2021
<b>Check Total:</b>					<b>954.35</b>				
MW OH	FIFTHROOM MARKETS INC V011937	PERGOLA FOR VAQUEROS PARK	637102-6185 Construction Services	AP100821	5,183.00	37706-A	P12236	00109128	10/08/2021
<b>Check Total:</b>					<b>5,183.00</b>				
MW OH	FORTIN LAW GROUP V011875	MARCH LITIGATION SVS	101005-6006 Litigation	AP100821	2,889.10	122282		00109129	10/08/2021
MW OH	FORTIN LAW GROUP V011875	APRIL LITIGATION SVS	101005-6006 Litigation	AP100821	5,924.00	122297		00109129	10/08/2021
MW OH	FORTIN LAW GROUP	JUNE LITIGATION SVS	101005-6006	AP100821	4,335.00	122316		00109129	10/08/2021

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	V011875		Litigation						
MW OH	FORTIN LAW GROUP V011875	AUG LITIGATION SVS	101005-6006 Litigation	AP100821	7,511.50	122339		00109129	10/08/2021
				<b>Check Total:</b>	<b>20,659.60</b>				
MW OH	FUN SERVICES V000412	HERITAGE GAMES RENTALS	104078-6099 Professional Services	AP100821	1,972.00	230876		00109130	10/08/2021
				<b>Check Total:</b>	<b>1,972.00</b>				
MW OH	GOLDEN STATE WATER V000928	JULY-SEPT WATER CHARGES	109595-6335 Water	AP100821	48,332.19	091421		00109131	10/08/2021
MW OH	GOLDEN STATE WATER V000928	JULY-SEPT WATER CHARGES	296561-6335 Water	AP100821	27,492.79	091421		00109131	10/08/2021
MW OH	GOLDEN STATE WATER V000928	JUNE-SEPT WATER CHARGES	109595-6335 Water	AP100821	1,811.19	091721		00109131	10/08/2021
MW OH	GOLDEN STATE WATER V000928	JUNE-SEPT WATER CHARGES	296561-6335 Water	AP100821	143.58	091721		00109131	10/08/2021
				<b>Check Total:</b>	<b>77,779.75</b>				
MW OH	HALVERSON, JOY V007235	HERITAGE ENTERTAINMENT SVS	104078-6099 Professional Services	AP100821	495.00	100521		00109132	10/08/2021
				<b>Check Total:</b>	<b>495.00</b>				
MW OH	HARPER, BROOKE ASTON V012037	HERITAGE ENTERTAINMENT SVS	104078-6099 Professional Services	AP100821	1,400.00	10042021		00109133	10/08/2021
				<b>Check Total:</b>	<b>1,400.00</b>				
MW OH	HF&H CONSULTANTS LLC V010575	JULY SB 1383 CONSULTING SVS	374386-6099 Professional Services	AP100821	1,171.75	9718489	P12197	00109134	10/08/2021
MW OH	HF&H CONSULTANTS LLC V010575	AUG SB 1383 CONSULTING SVS	374386-6099 Professional Services	AP100821	1,667.25	9718574	P12197	00109134	10/08/2021
				<b>Check Total:</b>	<b>2,839.00</b>				
MW OH	HINDERLITER DE LLAMAS & Q1 V000465	TRANSACTION TAX AUDIT SVS	102020-6099 Professional Services	AP100821	3,891.45	SIN011785		00109135	10/08/2021

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				<b>Check Total:</b>	<b>3,891.45</b>			
MW OH	HIRSCH PIPE AND SUPPLY V004494	ACTUATOR CARTRIDGE	103654-6130 Repair & Maint/Facilities	AP100821	58.98 7841177		00109136	10/08/2021
				<b>Check Total:</b>	<b>58.98</b>			
MW OH	IMPERIAL SPRINKLER V006506	TWO-WAY ADAPTER TEE	103655-6130 Repair & Maint/Facilities	AP100821	10.13 4797078-00	P12212	00109137	10/08/2021
MW OH	IMPERIAL SPRINKLER V006506	GASKET REPAIR KIT	103655-6130 Repair & Maint/Facilities	AP100821	76.51 4797220-00	P12212	00109137	10/08/2021
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP100821	66.45 4806774-00	P12212	00109137	10/08/2021
MW OH	IMPERIAL SPRINKLER V006506	ELECTRIC VALVE	103655-6130 Repair & Maint/Facilities	AP100821	228.89 4810796-00	P12212	00109137	10/08/2021
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP100821	51.36 4813796-00	P12212	00109137	10/08/2021
MW OH	IMPERIAL SPRINKLER V006506	POP UP SPRINKLERS	103655-6130 Repair & Maint/Facilities	AP100821	484.05 4817637-00	P12212	00109137	10/08/2021
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP100821	138.50 4821463-00	P12212	00109137	10/08/2021
MW OH	IMPERIAL SPRINKLER V006506	PVC COUPLINGS	104071-6130 Repair & Maint/Facilities	AP100821	27.86 4832593-00	P12219	00109137	10/08/2021
				<b>Check Total:</b>	<b>1,083.75</b>			
MW OH	KOA CORPORATION V006654	AUG ROAD REHAB DESIGN SVS	181101-6185 Construction Services	AP100821	1,070.00 JC03080-9	P12187	00109138	10/08/2021
MW OH	KOA CORPORATION V006654	AUG ENGINEERING SVS	181201-6185 Construction Services	AP100821	1,857.50 JC13078-1	P12208	00109138	10/08/2021
				<b>Check Total:</b>	<b>2,927.50</b>			
MW OH	KOA HILLS CONSULTING LLC V011519	8/30-9/2 CONSULTING SVS	796103-6840 Machinery & Equipment	AP100821	1,443.75 8353	P12240	00109139	10/08/2021
MW OH	KOA HILLS CONSULTING LLC V011519	9/7 CONSULTING SVS	796103-6840	AP100821	437.50 8368	P12240	00109139	10/08/2021

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	V011519		Machinery & Equipment					
MW OH	KOA HILLS CONSULTING LL013-16 CONSULTING SVS V011519		796103-6840 Machinery & Equipment	AP100821	481.25 8385	P12240	00109139	10/08/2021
MW OH	KOA HILLS CONSULTING LL025 CONSULTING SVS PHASE 2 V011519		796204-6840 Machinery & Equipment	AP100821	43.75 8401	P12240	00109139	10/08/2021
MW OH	KOA HILLS CONSULTING LL020-22 CONSULTING SVS V011519		796103-6840 Machinery & Equipment	AP100821	525.00 8402	P12240	00109139	10/08/2021
MW OH	KOA HILLS CONSULTING LL027-28 CONSULTING SVS V011519		796103-6840 Machinery & Equipment	AP100821	131.25 8436	P12240	00109139	10/08/2021
					<b>Check Total:</b>	<b>3,062.50</b>		
MW OH	LANGUAGE NETWORK INC 9/23 TRANSLATION SVS V010775		101002-6299 Other Purchased Services	AP100821	100.00 P1769		00109140	10/08/2021
					<b>Check Total:</b>	<b>100.00</b>		
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS	103042-6360 Uniforms	AP100821	66.54 INV520260		00109141	10/08/2021
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS	103043-6360 Uniforms	AP100821	114.19 INV520543		00109141	10/08/2021
MW OH	LN CURTIS & SONS V011267	CODE ENFORCEMENT UNIFORMS	102533-6360 Uniforms	AP100821	11.42 INV520671		00109141	10/08/2021
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS	103041-6360 Uniforms	AP100821	204.80 INV521065		00109141	10/08/2021
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS	103041-6360 Uniforms	AP100821	1,449.24 INV522927		00109141	10/08/2021
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS	103041-6360 Uniforms	AP100821	128.05 INV523061		00109141	10/08/2021
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS	103047-6360 Uniforms	AP100821	171.59 INV526358		00109141	10/08/2021
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS	103043-6360 Uniforms	AP100821	121.55 INV528737		00109141	10/08/2021
MW OH	LN CURTIS & SONS	PD UNIFORMS	103041-6360	AP100821	89.91 INV528936		00109141	10/08/2021

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	V011267		Uniforms						
MW OH	LN CURTIS & SONS V011267	PINK PD PATCHES	0044-2083 / 50404-2083 Pink Patch Donations	AP100821	516.56	INV529225		00109141	10/08/2021
<b>Check Total:</b>					<b>2,873.85</b>				
MW OH	MARIPOSA LANDSCAPES V000647	INSEPT LANDSCAPE MAINT	103655-6115 Landscaping	AP100821	4,174.90	94816	P12124	00109142	10/08/2021
MW OH	MARIPOSA LANDSCAPES V000647	INSEPT LANDSCAPE MAINT - LIBRARY	103655-6115 / 21008-6115 Landscaping	AP100821	1,655.06	94816	P12124	00109142	10/08/2021
MW OH	MARIPOSA LANDSCAPES V000647	INSEPT LANDSCAPE MAINT	173555-6115 Landscaping	AP100821	9,142.92	94816	P12124	00109142	10/08/2021
MW OH	MARIPOSA LANDSCAPES V000647	INSEPT LANDSCAPE MAINT - LMD	296561-6115 Landscaping	AP100821	6,040.62	94816	P12124	00109142	10/08/2021
<b>Check Total:</b>					<b>21,013.50</b>				
MW OH	MAYO, BRAD V012035	FIRE TRUCK DETAILING SVS	103066-6134 Vehicle Repair & Maintenance	AP100821	922.00	972021		00109143	10/08/2021
<b>Check Total:</b>					<b>922.00</b>				
MW OH	MC FADDEN-DALE V000635	FACILITY REPAIR SUPPLIES	103654-6301 Special Department Supplies	AP100821	68.97	454391/5		00109144	10/08/2021
MW OH	MC FADDEN-DALE V000635	VEHICLE MAINT SUPPLIES	103658-6301 Special Department Supplies	AP100821	48.47	458135/5		00109144	10/08/2021
MW OH	MC FADDEN-DALE V000635	UNIVERSAL COUPLER	103658-6301 Special Department Supplies	AP100821	8.08	458902/5		00109144	10/08/2021
MW OH	MC FADDEN-DALE V000635	VEHICLE MAINT SUPPLIES	103658-6301 Special Department Supplies	AP100821	181.67	459237/5		00109144	10/08/2021
MW OH	MC FADDEN-DALE V000635	TRUCK BED COATING KIT	103658-6301 Special Department Supplies	AP100821	65.62	459855/5		00109144	10/08/2021
MW OH	MC FADDEN-DALE V000635	NUTS & BOLTS, WRENCH	103654-6301 Special Department Supplies	AP100821	61.50	460118/5		00109144	10/08/2021
MW OH	MC FADDEN-DALE	GLOVES, TIRE GAUGE	103658-6301	AP100821	122.07	460354/5		00109144	10/08/2021

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	V000635		Special Department Supplies						
				<b>Check Total:</b>	<b>556.38</b>				
MW OH	MOBILE ZOO OF SOUTHERNHERITAGE PETTING ZOO V010595		104078-6099 Professional Services	AP100821	1,323.00	2021-3464		00109145	10/08/2021
				<b>Check Total:</b>	<b>1,323.00</b>				
MW OH	MOTOROLA SOLUTIONS INCAPX UNIT RADIO V010820		784070-6840 Machinery & Equipment	AP100821	12,858.56	16160925	P12153	00109146	10/08/2021
				<b>Check Total:</b>	<b>12,858.56</b>				
MW OH	MUNICIPAL EMERGENCY V011423	HOSE CLAMP	103066-6301 Special Department Supplies	AP100821	192.50	IN1588823A		00109147	10/08/2021
				<b>Check Total:</b>	<b>192.50</b>				
MW OH	MUNIZ, MARICELA V011030	FACILITY DEPOSIT REFUND	100000-4385 Facility Rental	AP100821	100.00	2002915.002		00109148	10/08/2021
				<b>Check Total:</b>	<b>100.00</b>				
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP100821	114.68	68576		00109149	10/08/2021
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP100821	197.97	68602		00109149	10/08/2021
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP100821	255.85	68626		00109149	10/08/2021
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP100821	87.67	68627		00109149	10/08/2021
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102532-6315 Office Supplies	AP100821	12.01	68629		00109149	10/08/2021
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102531-6315 Office Supplies	AP100821	32.26	68629		00109149	10/08/2021
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP100821	116.38	68639		00109149	10/08/2021
MW OH	OFFICE INDUSTRIES	OFFICE SUPPLIES	103040-6315	AP100821	8.13	B68525-1		00109149	10/08/2021

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	V007477		Office Supplies						
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP100821	46.75	B68576-1		00109149	10/08/2021
				<b>Check Total:</b>	<b>871.70</b>				
MW OH	ORANGE COUNTY V001969	MAY/JUNE 2021 M2 SMP	180000-4210 / 79538-4210 County Grants	AP100821	9,878.46	JULY2021SMP		00109150	10/08/2021
				<b>Check Total:</b>	<b>9,878.46</b>				
MW OH	ORIGINAL HEMS V011450	PD UNIFORM ALTERATIONS	103043-6360 Uniforms	AP100821	52.00	138982		00109151	10/08/2021
MW OH	ORIGINAL HEMS V011450	PD UNIFORM ALTERATIONS	103043-6360 Uniforms	AP100821	22.00	139172		00109151	10/08/2021
MW OH	ORIGINAL HEMS V011450	PD UNIFORM ALTERATIONS	103047-6360 Uniforms	AP100821	16.00	139304		00109151	10/08/2021
				<b>Check Total:</b>	<b>90.00</b>				
MW OH	ORTEGA, JEANETTE V007724	LEAGUE CONF PARKING	102534-6245 Meetings & Conferences	AP100821	63.00	092821		00109152	10/08/2021
				<b>Check Total:</b>	<b>63.00</b>				
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP100821	523.61	1020246751		00109153	10/08/2021
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP100821	738.71	1020246804		00109153	10/08/2021
				<b>Check Total:</b>	<b>1,262.32</b>				
MW OH	PATH V011455	AUG NAV CTR MGMT SVS	784070-6290 Dept. Contract Services	AP100821	133,333.00	800-AUG21	P12131	00109154	10/08/2021
MW OH	PATH V011455	JULY NAV CTR MGMT SVS	784070-6290 Dept. Contract Services	AP100821	133,333.00	800-JUL21	P12131	00109154	10/08/2021
				<b>Check Total:</b>	<b>266,666.00</b>				
MW OH	PERRIN, PAUL L V010648	9/16 POLYGRAPH TEST	103040-6099 Professional Services	AP100821	235.00	21-05		00109155	10/08/2021

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MW OH	PERRIN, PAUL L V010648	9/21 POLYGRAPH TEST	103040-6099 Professional Services	AP100821	235.00	21-06		00109155	10/08/2021
MW OH	PERRIN, PAUL L V010648	9/28 POLYGRAPH TEST	103040-6099 Professional Services	AP100821	235.00	21-07		00109155	10/08/2021
					<b>Check Total:</b>	<b>705.00</b>			
MW OH	PREMIER FIRST RESPONDER V011754	CRITICAL INCIDENT DEBRIEF	103040-6299 Other Purchased Services	AP100821	250.00	1094		00109156	10/08/2021
					<b>Check Total:</b>	<b>250.00</b>			
MW OH	RELIANCE STANDARD LIFE V008214	SEPT INSURANCE PREMIUMS	109595-5163 Life Insurance Premiums	AP100821	4,252.81	090121 GL		00109157	10/08/2021
MW OH	RELIANCE STANDARD LIFE V008214	SEPT INSURANCE PREMIUMS	109595-5163 Life Insurance Premiums	AP100821	4,598.17	090121 LTD		00109157	10/08/2021
MW OH	RELIANCE STANDARD LIFE V008214	SEPT INSURANCE PREMIUMS	109595-5163 Life Insurance Premiums	AP100821	4,228.59	090121 STD		00109157	10/08/2021
					<b>Check Total:</b>	<b>13,079.57</b>			
MW OH	RHA LANDSCAPE V011993	JUNE LA PLACITA DESIGN SVS	507911-6185 Construction Services	AP100821	99.44	0721051	P12201	00109158	10/08/2021
					<b>Check Total:</b>	<b>99.44</b>			
MW OH	SAN BERNARDINO COUNTY V005772	FIREARMS INSTRUCTOR TRAINING	103041-6250 Staff Training	AP100821	573.00	102521 IRVINE		00109159	10/08/2021
MW OH	SAN BERNARDINO COUNTY V005772	FIREARMS INSTRUCTOR TRAINING	103041-6250 Staff Training	AP100821	573.00	102521MARTIN		00109159	10/08/2021
					<b>Check Total:</b>	<b>1,146.00</b>			
MW OH	SCSBOA V009538	HERITAGE BAND REVIEW JUDGE SVS	04078-6099 Professional Services	AP100821	2,520.00	092321	P12223	00109160	10/08/2021
					<b>Check Total:</b>	<b>2,520.00</b>			
MW OH	SECO ELECTRIC & LIGHTING V010182	LED HYBRID LAMP	103654-6130 Repair & Maint/Facilities	AP100821	537.77	6502		00109161	10/08/2021
					<b>Check Total:</b>	<b>537.77</b>			

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MW OH	SELMAN CHEVROLET V009997	WHEEL CAPS	103658-6134 Vehicle Repair & Maintenance	AP100821	141.93	533762 CVR		00109162	10/08/2021
					<b>Check Total:</b>	<b>141.93</b>			
MW OH	SO CAL GAS V000909	AUG GAS CHARGES	109595-6340 Natural Gas	AP100821	138.82	092321		00109163	10/08/2021
MW OH	SO CAL GAS V000909	AUG-SEPT GAS CHARGES	109595-6340 Natural Gas	AP100821	475.05	093021		00109163	10/08/2021
					<b>Check Total:</b>	<b>613.87</b>			
MW OH	SO CAL LAND MAINTENANCE V011102	EXTRA JULY PARK MAINT	104071-6130 Repair & Maint/Facilities	AP100821	2,353.66	9720	P12121	00109164	10/08/2021
MW OH	SO CAL LAND MAINTENANCE V011102	EXTRA AUG PARK MAINT	104071-6130 Repair & Maint/Facilities	AP100821	2,553.83	9724	P12121	00109164	10/08/2021
					<b>Check Total:</b>	<b>4,907.49</b>			
MW OH	SPARKLETTS V000967	SEPT FD1 COFFEE WATER SVS	109595-6301 Special Department Supplies	AP100821	2,221.85	20551398 090421		00109165	10/08/2021
MW OH	SPARKLETTS V000967	SEPT FD2 COFFEE WATER SVS	109595-6301 Special Department Supplies	AP100821	1,691.46	20555120 090421		00109165	10/08/2021
					<b>Check Total:</b>	<b>3,913.31</b>			
MW OH	SPIRIT HALLOWEEN V012036	BUSINESS LICENSE REFUND	0044-2032 SB 1186 BL State Fee	AP100821	4.00	100421		00109166	10/08/2021
MW OH	SPIRIT HALLOWEEN V012036	BUSINESS LICENSE REFUND	100000-4101 Gross Receipts	AP100821	298.92	100421		00109166	10/08/2021
					<b>Check Total:</b>	<b>302.92</b>			
MW OH	TECHNICOLOR PRINTING V010386	HERITAGE VOLUNTEER SHIRTS	104071-6301 Special Department Supplies	AP100821	342.88	6576		00109167	10/08/2021
					<b>Check Total:</b>	<b>342.88</b>			
MW OH	THE SAUCE CREATIVE V007476	TINY TOT FLYER DESIGN	104071-6230 Printing & Binding	AP100821	225.00	5076		00109168	10/08/2021
					<b>Check Total:</b>	<b>225.00</b>			

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MW OH	TRAFFIC MANAGEMENT V008463	SIGN MOUNT HARDWARE	103652-6310 Street Signs	AP100821	339.42	782070		00109169	10/08/2021
					<b>Check Total:</b>	<b>339.42</b>			
MW OH	TRANSUNION RISK & V009317	SEPT PD DATABASE TRANSACTIONS	103042-6290 Dept. Contract Services	AP100821	165.00	49451-202109-1		00109170	10/08/2021
					<b>Check Total:</b>	<b>165.00</b>			
MW OH	TUSTIN AWARDS INC V012039	MAGNETIC NAMETAG	102020-6315 Office Supplies	AP100821	30.40	47852		00109171	10/08/2021
					<b>Check Total:</b>	<b>30.40</b>			
MW OH	UNITED RENTALS NORTH V001082	FORLIFT RENTAL	103654-6170 Equipment & Tool Rental	AP100821	742.06	197281441-001		00109172	10/08/2021
					<b>Check Total:</b>	<b>742.06</b>			
MW OH	V & V MANUFACTURING INC V010393	INK PD BADGE - LEE	103040-6299 Other Purchased Services	AP100821	110.00	53720		00109173	10/08/2021
					<b>Check Total:</b>	<b>110.00</b>			
MW OH	VERIZON WIRELESS V008735	8/21-9/20 PD DEVICES INTERNET	109595-6215 Telephone	AP100821	3,704.91	9888870232		00109174	10/08/2021
					<b>Check Total:</b>	<b>3,704.91</b>			
MW OH	WATERLOGIC AMERICAS LLC V010708	SEPT PD WATER SERVICES	103041-6301 Special Department Supplies	AP100821	97.07	887820		00109175	10/08/2021
MW OH	WATERLOGIC AMERICAS LLC V010708	SEPT PD ICE, WATER SVS	103041-6301 Special Department Supplies	AP100821	57.10	924629		00109175	10/08/2021
					<b>Check Total:</b>	<b>154.17</b>			
MW OH	WELLS FARGO VENOR FIN V010076	SEPT PRINTER, COPIER LEASE	109595-6175 Office Equipment Rental	AP100821	255.57	5016731939		00109176	10/08/2021
MW OH	WELLS FARGO VENOR FIN V010076	SEPT PRINTER LEASE PMT	109595-6175 Office Equipment Rental	AP100821	70.69	5016731940		00109176	10/08/2021
MW OH	WELLS FARGO VENOR FIN V010076	SEPT PRINTER LEASE PMT	109595-6175 Office Equipment Rental	AP100821	79.39	5016731941		00109176	10/08/2021

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	WELLS FARGO VENOR FIN V010076	OCT COPIER LEASE PMT	109595-6175 Office Equipment Rental	AP100821	219.89	5016829599		00109176	10/08/2021
					<b>Check Total:</b>	<b>625.54</b>			
MW OH	WEST COAST LIGHTS & SIRENS V006106	INSTALL EQUIPMENT IN K9 UNIT	103041-6301 Special Department Supplies	AP100821	2,426.69	21619		00109177	10/08/2021
					<b>Check Total:</b>	<b>2,426.69</b>			
MW OH	YORBA LINDA FEED STORE V003242	K9 DOG FOOD	103041-6301 Special Department Supplies	AP100821	70.03	778753		00109178	10/08/2021
					<b>Check Total:</b>	<b>70.03</b>			
MW OH	YORBA LINDA WATER V001148	JULY-AUG WATER CHARGES	109595-6335 Water	AP100821	648.54	09292021		00109179	10/08/2021
					<b>Check Total:</b>	<b>648.54</b>			
MW OH	YORBA REGIONAL ANIMAL V008472	K9 BOARDING SVS - ACE	103041-6301 Special Department Supplies	AP100821	246.49	882791399		00109180	10/08/2021
MW OH	YORBA REGIONAL ANIMAL V008472	K9 BOARDING SVS - KYRA	103041-6301 Special Department Supplies	AP100821	246.49	882791401		00109180	10/08/2021
					<b>Check Total:</b>	<b>492.98</b>			
MW OH	ZIPPEL, ART V011299	HERITAGE CAR SHOW DJ SVS	104078-6099 Professional Services	AP100821	350.00	093021		00109181	10/08/2021
					<b>Check Total:</b>	<b>350.00</b>			
MW OH	CALIFORNIA STATE V004813	PE 10/02/21 PD 10/08/21	0010-2196 Garnishments W/H	PY21020	1,469.99	2700/2101020		00109182	10/14/2021
MW OH	CALIFORNIA STATE V004813	PE 10/02/21 PD 10/08/21	0037-2196 Garnishments W/H	PY21020	69.23	2700/2101020		00109182	10/14/2021
MW OH	CALIFORNIA STATE V004813	PE 10/02/21 PD 10/08/21	0029-2196 Garnishments W/H	PY21020	9.23	2700/2101020		00109182	10/14/2021
MW OH	CALIFORNIA STATE V004813	PE 10/02/21 PD 10/08/21	0048-2196 Garnishments W/H	PY21020	46.15	2700/2101020		00109182	10/14/2021
					<b>Check Total:</b>	<b>1,594.60</b>			

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	FRANCHISE TAX BOARD V000404	PE 10/02/21 PD 10/08/21	0010-2196 Garnishments W/H	PY21020	200.00	2710/2101020		00109183	10/14/2021
<b>Check Total:</b>					<b>200.00</b>				
MW OH	ORANGE COUNTY V000699	PE 10/02/21 PD 10/08/21	0029-2176 PCEA/OCEA Assoc Dues	PY21020	0.80	2610/2101020		00109184	10/14/2021
MW OH	ORANGE COUNTY V000699	PE 10/02/21 PD 10/08/21	0010-2176 PCEA/OCEA Assoc Dues	PY21020	417.30	2610/2101020		00109184	10/14/2021
MW OH	ORANGE COUNTY V000699	PE 10/02/21 PD 10/08/21	0054-2176 PCEA/OCEA Assoc Dues	PY21020	0.67	2610/2101020		00109184	10/14/2021
MW OH	ORANGE COUNTY V000699	PE 10/02/21 PD 10/08/21	0037-2176 PCEA/OCEA Assoc Dues	PY21020	1.63	2610/2101020		00109184	10/14/2021
MW OH	ORANGE COUNTY V000699	PE 10/02/21 PD 10/08/21	0048-2176 PCEA/OCEA Assoc Dues	PY21020	12.50	2610/2101020		00109184	10/14/2021
<b>Check Total:</b>					<b>432.90</b>				
MW OH	PCEA C/O NORTH ORANGE V000679	PE 10/02/21 PD 10/08/21	0029-2176 PCEA/OCEA Assoc Dues	PY21020	0.09	2615/2101020		00109185	10/14/2021
MW OH	PCEA C/O NORTH ORANGE V000679	PE 10/02/21 PD 10/08/21	0010-2176 PCEA/OCEA Assoc Dues	PY21020	43.37	2615/2101020		00109185	10/14/2021
MW OH	PCEA C/O NORTH ORANGE V000679	PE 10/02/21 PD 10/08/21	0054-2176 PCEA/OCEA Assoc Dues	PY21020	0.07	2615/2101020		00109185	10/14/2021
MW OH	PCEA C/O NORTH ORANGE V000679	PE 10/02/21 PD 10/08/21	0037-2176 PCEA/OCEA Assoc Dues	PY21020	0.17	2615/2101020		00109185	10/14/2021
MW OH	PCEA C/O NORTH ORANGE V000679	PE 10/02/21 PD 10/08/21	0048-2176 PCEA/OCEA Assoc Dues	PY21020	1.30	2615/2101020		00109185	10/14/2021
<b>Check Total:</b>					<b>45.00</b>				
MW OH	VANTAGEPOINT TRANSFER V007191	PE 10/02/21 PD 10/08/21	0029-2170 Deferred Comp Payable - ICMA	PY21020	31.52	2606/2101020		00109186	10/14/2021
MW OH	VANTAGEPOINT TRANSFER V007191	PE 10/02/21 PD 10/08/21	0010-2170 Deferred Comp Payable - ICMA	PY21020	1,860.91	2606/2101020		00109186	10/14/2021
MW OH	VANTAGEPOINT TRANSFER	PE 10/02/21 PD 10/08/21	0054-2170	PY21020	5.16	2606/2101020		00109186	10/14/2021

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V007191		Deferred Comp Payable - ICMA						
MW OH	VANTAGEPOINT TRANSFER PE 10/02/21 PD 10/08/21 V007191		0048-2170 Deferred Comp Payable - ICMA	PY21020	80.19	2606/2101020		00109186	10/14/2021
MW OH	VANTAGEPOINT TRANSFER PE 10/02/21 PD 10/08/21 V007191		0037-2170 Deferred Comp Payable - ICMA	PY21020	30.35	2606/2101020		00109186	10/14/2021
MW OH	VANTAGEPOINT TRANSFER PE 10/02/21 PD 10/08/21 V007191		0048-2170 Deferred Comp Payable - ICMA	PY21020	21.82	2608/2101020		00109186	10/14/2021
MW OH	VANTAGEPOINT TRANSFER PE 10/02/21 PD 10/08/21 V007191		0029-2170 Deferred Comp Payable - ICMA	PY21020	2.34	2608/2101020		00109186	10/14/2021
MW OH	VANTAGEPOINT TRANSFER PE 10/02/21 PD 10/08/21 V007191		0010-2170 Deferred Comp Payable - ICMA	PY21020	560.37	2608/2101020		00109186	10/14/2021
MW OH	VANTAGEPOINT TRANSFER PE 10/02/21 PD 10/08/21 V007191		0054-2170 Deferred Comp Payable - ICMA	PY21020	10.13	2608/2101020		00109186	10/14/2021
MW OH	VANTAGEPOINT TRANSFER PE 10/02/21 PD 10/08/21 V007191		0037-2170 Deferred Comp Payable - ICMA	PY21020	31.71	2608/2101020		00109186	10/14/2021
MW OH	VANTAGEPOINT TRANSFER PE 10/02/21 PD 10/08/21 V007191		0054-2170 Deferred Comp Payable - ICMA	PY21020	7.12	2609/2101020		00109186	10/14/2021
MW OH	VANTAGEPOINT TRANSFER PE 10/02/21 PD 10/08/21 V007191		0037-2170 Deferred Comp Payable - ICMA	PY21020	9.97	2609/2101020		00109186	10/14/2021
MW OH	VANTAGEPOINT TRANSFER PE 10/02/21 PD 10/08/21 V007191		0048-2170 Deferred Comp Payable - ICMA	PY21020	7.12	2609/2101020		00109186	10/14/2021
MW OH	VANTAGEPOINT TRANSFER PE 10/02/21 PD 10/08/21 V007191		0010-2170 Deferred Comp Payable - ICMA	PY21020	118.28	2609/2101020		00109186	10/14/2021
				<b>Check Total:</b>	<b>2,776.99</b>				
MW OH	AUCHEM INC V011887	BUSINESS RELIEF GRANT	302535-6401 Community Programs	AP101121	2,410.00	14		00109187	10/13/2021
				<b>Check Total:</b>	<b>2,410.00</b>				
				<b>Type Total:</b>	<b>577,540.98</b>				
				<b>Check Total:</b>	<b>577,540.98</b>				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
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Grand Total: 933,783.07

<u>EDR Totals by ID</u>	
AP	0.00
EP	933,783.07
IP	0.00
OP	0.00

Fund Name	<u>EDR Totals by Fund</u>
101-General Fund (0010)	664,297.87
208-Scssr Agncy Ret Oblg (0054)	2,759.66
265-Landscape Maintenance (0029)	1,210.30
275-Sewer Maintenance (0048)	7,553.01
280-Misc Grants Fund (0050)	9,992.55
501-Refuse Administration (0037)	4,697.32
601-Employee Health & Wlfre (0039)	219,174.26
605-Risk Management (0040)	24,098.10

Void Total: 0.00  
EDR Total: 933,783.07

Electronic Disbursement Sub Totals: 933,783.07

ACH Payroll Direct Deposit for 10/08/2021: 485,834.31

Electronic Disbursement Total: 1,419,617.38

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	AMERICAN FIDELITY V010011	P/E 9/18 PD 9/24	0010-2188 Health Care SSA	ACH100721	691.53	6012633		00015143	10/07/2021
EP	AMERICAN FIDELITY V010011	P/E 9/18 PD 9/24	0010-2190 Dependent Care SSA	ACH100721	208.33	6012633		00015143	10/07/2021
EP	AMERICAN FIDELITY V010011	P/E 9/18 PD 9/24	0037-2188 Health Care SSA	ACH100721	9.31	6012633		00015143	10/07/2021
EP	AMERICAN FIDELITY V010011	P/E 9/18 PD 9/24	0054-2188 Health Care SSA	ACH100721	5.96	6012633		00015143	10/07/2021
EP	AMERICAN FIDELITY V010011	P/E 9/18 PD 9/24	0048-2188 Health Care SSA	ACH100721	16.92	6012633		00015143	10/07/2021
EP	AMERICAN FIDELITY V010011	P/E 9/4 PD 9/10	0037-2155 Per Sec Plan - Opt. Life	ACH100721	18.00	D356212		00015143	10/07/2021
EP	AMERICAN FIDELITY V010011	P/E 9/4 PD 9/10	0029-2155 Per Sec Plan - Opt. Life	ACH100721	14.90	D356212		00015143	10/07/2021
EP	AMERICAN FIDELITY V010011	P/E 9/4 PD 9/10	0010-2155 Per Sec Plan - Opt. Life	ACH100721	2,067.18	D356212		00015143	10/07/2021
EP	AMERICAN FIDELITY V010011	P/E 9/4 PD 9/10	395000-2187 Voluntary Plan Life	ACH100721	1,820.26	D356212		00015143	10/07/2021
EP	AMERICAN FIDELITY V010011	P/E 9/4 PD 9/10	0054-2155 Per Sec Plan - Opt. Life	ACH100721	10.18	D356212		00015143	10/07/2021
EP	AMERICAN FIDELITY V010011	P/E 9/4 PD 9/10	0048-2155 Per Sec Plan - Opt. Life	ACH100721	116.30	D356212		00015143	10/07/2021
<b>Check Total:</b>					<b>4,978.87</b>				
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0054-2140 Employee PERS W/H	ACH100721	5.57	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0037-2150 Survivor Benefit Package	ACH100721	1.16	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0054-2140 Employee PERS W/H	ACH100721	259.39	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC	PERS P/E 8/21 PD 8/27	0048-2140	ACH100721	796.03	PR2101017		00015144	10/07/2021

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V010053		Employee PERS W/H						
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0048-2140 Employee PERS W/H	ACH100721	1.70	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0029-2195 PERS Uniform	ACH100721	0.53	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0010-2140 Employee PERS W/H	ACH100721	59,750.15	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0010-2140 Employee PERS W/H	ACH100721	397.06	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0010-2140 Employee PERS W/H	ACH100721	39,035.34	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0048-2140 Employee PERS W/H	ACH100721	571.07	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0050-2195 PERS Uniform	ACH100721	1.17	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0010-2150 Survivor Benefit Package	ACH100721	123.76	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0050-2150 Survivor Benefit Package	ACH100721	1.40	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0029-2150 Survivor Benefit Package	ACH100721	0.91	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0010-2195 PERS Uniform	ACH100721	30.21	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0048-2150 Survivor Benefit Package	ACH100721	2.37	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0050-2140 Employee PERS W/H	ACH100721	598.25	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0048-2195 PERS Uniform	ACH100721	0.69	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC	PERS P/E 8/21 PD 8/27	0050-2140	ACH100721	1,428.57	PR2101017		00015144	10/07/2021

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	V010053		Employee PERS W/H						
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0029-2140 Employee PERS W/H	ACH100721	174.53	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0054-2140 Employee PERS W/H	ACH100721	196.42	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0029-2140 Employee PERS W/H	ACH100721	266.91	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0054-2150 Survivor Benefit Package	ACH100721	0.60	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0037-2140 Employee PERS W/H	ACH100721	500.50	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 8/21 PD 8/27	0037-2140 Employee PERS W/H	ACH100721	373.10	PR2101017		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0010-2140 Employee PERS W/H	ACH100721	109.59	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0010-2140 Employee PERS W/H	ACH100721	39,378.61	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0037-2140 Employee PERS W/H	ACH100721	365.36	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0037-2140 Employee PERS W/H	ACH100721	491.57	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0010-2150 Survivor Benefit Package	ACH100721	132.38	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0029-2195 PERS Uniform	ACH100721	0.08	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0010-2195 PERS Uniform	ACH100721	30.73	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0029-2140 Employee PERS W/H	ACH100721	110.41	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC	PERS P/E 9/4 PD 9/10	0029-2140	ACH100721	88.97	PR2101018		00015144	10/07/2021

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	V010053		Employee PERS W/H						
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0029-2150 Survivor Benefit Package	ACH100721	0.40	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0010-2140 Employee PERS W/H	ACH100721	59,730.52	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0010-2140 Employee PERS W/H	ACH100721	52.76	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0050-2140 Employee PERS W/H	ACH100721	598.26	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0054-2150 Survivor Benefit Package	ACH100721	0.59	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0050-2140 Employee PERS W/H	ACH100721	1,428.57	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0050-2150 Survivor Benefit Package	ACH100721	1.39	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0048-2195 PERS Uniform	ACH100721	0.61	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0050-2195 PERS Uniform	ACH100721	1.18	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0048-2150 Survivor Benefit Package	ACH100721	2.29	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0054-2140 Employee PERS W/H	ACH100721	263.91	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0054-2140 Employee PERS W/H	ACH100721	9.75	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0054-2140 Employee PERS W/H	ACH100721	194.19	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0048-2150 Survivor Benefit Package	ACH100721	765.60	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC	PERS P/E 9/4 PD 9/10	0048-2140	ACH100721	555.00	PR2101018		00015144	10/07/2021

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V010053		Employee PERS W/H						
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/4 PD 9/10	0037-2150 Survivor Benefit Package	ACH100721	1.15	PR2101018		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0037-2140 Employee PERS W/H	ACH100721	362.76	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0048-2195 PERS Uniform	ACH100721	0.60	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0029-2140 Employee PERS W/H	ACH100721	0.23	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0029-2150 Survivor Benefit Package	ACH100721	0.30	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0029-2140 Employee PERS W/H	ACH100721	111.01	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0050-2140 Employee PERS W/H	ACH100721	1,428.57	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0050-2140 Employee PERS W/H	ACH100721	598.25	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0037-2150 Survivor Benefit Package	ACH100721	1.04	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0010-2195 PERS Uniform	ACH100721	30.83	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0010-2150 Survivor Benefit Package	ACH100721	125.59	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0050-2150 Survivor Benefit Package	ACH100721	1.39	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0048-2140 Employee PERS W/H	ACH100721	765.88	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0048-2140 Employee PERS W/H	ACH100721	1.71	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC	PERS P/E 9/18 PD 9/24	0050-2195	ACH100721	1.17	PR2101019		00015144	10/07/2021

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	V010053		PERS Uniform						
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0048-2140 Employee PERS W/H	ACH100721	550.90	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0010-2140 Employee PERS W/H	ACH100721	39,300.16	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0010-2140 Employee PERS W/H	ACH100721	91.55	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0037-2140 Employee PERS W/H	ACH100721	496.06	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0054-2140 Employee PERS W/H	ACH100721	251.66	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0054-2140 Employee PERS W/H	ACH100721	193.31	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0010-2140 Employee PERS W/H	ACH100721	59,769.93	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0037-2140 Employee PERS W/H	ACH100721	5.14	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0048-2150 Survivor Benefit Package	ACH100721	2.23	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0029-2140 Employee PERS W/H	ACH100721	74.60	PR2101019		00015144	10/07/2021
EP	CALIFORNIA PUBLIC V010053	PERS P/E 9/18 PD 9/24	0054-2150 Survivor Benefit Package	ACH100721	0.58	PR2101019		00015144	10/07/2021
				<b>Check Total:</b>	<b>312,996.71</b>				
EP	EMPLOYMENT V010052	STATE TAX P/E 9/18 PD 9/24	0010-2135 Calif Income Tax W/H	ACH100721	28,754.04	PR2101019		00015145	10/07/2021
EP	EMPLOYMENT V010052	STATE TAX P/E 9/18 PD 9/24	0050-2135 Calif Income Tax W/H	ACH100721	336.12	PR2101019		00015145	10/07/2021
EP	EMPLOYMENT V010052	STATE TAX P/E 9/18 PD 9/24	0029-2135 Calif Income Tax W/H	ACH100721	26.41	PR2101019		00015145	10/07/2021

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EP	EMPLOYMENT V010052	STATE TAX P/E 9/18 PD 9/24	0054-2135 Calif Income Tax W/H	ACH100721	151.13	PR2101019		00015145	10/07/2021
EP	EMPLOYMENT V010052	STATE TAX P/E 9/18 PD 9/24	0037-2135 Calif Income Tax W/H	ACH100721	203.78	PR2101019		00015145	10/07/2021
EP	EMPLOYMENT V010052	STATE TAX P/E 9/18 PD 9/24	0048-2135 Calif Income Tax W/H	ACH100721	283.45	PR2101019		00015145	10/07/2021
EP	EMPLOYMENT V010052	STATE TAX Q1 PTO BUYBACK	0010-2135 Calif Income Tax W/H	ACH100721	4,262.15	PR2101119		00015145	10/07/2021
<b>Check Total:</b>					<b>34,017.08</b>				
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0010-2110 Federal Income Tax W/H	ACH100721	75,852.90	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0010-2115 Employee Medicare W/H	ACH100721	9,579.71	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0054-2115 Employee Medicare W/H	ACH100721	49.06	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0010-2120 Employer Medicare Payable	ACH100721	9,495.18	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0054-2120 Employer Medicare Payable	ACH100721	44.25	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0029-2110 Federal Income Tax W/H	ACH100721	85.71	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0029-2115 Employee Medicare W/H	ACH100721	15.91	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0029-2120 Employer Medicare Payable	ACH100721	15.91	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0037-2110 Federal Income Tax W/H	ACH100721	508.79	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0037-2115 Employee Medicare W/H	ACH100721	87.39	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE	FED/MED/SS P/E 9/18 PD 9/24	0037-2120	ACH100721	80.66	PR2101019		00015146	10/07/2021

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	V010054		Employer Medicare Payable						
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0048-2110 Federal Income Tax W/H	ACH100721	775.94	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0048-2115 Employee Medicare W/H	ACH100721	127.66	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0048-2120 Employer Medicare Payable	ACH100721	122.85	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0050-2110 Federal Income Tax W/H	ACH100721	821.76	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0050-2115 Employee Medicare W/H	ACH100721	105.80	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0050-2120 Employer Medicare Payable	ACH100721	105.80	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 9/18 PD 9/24	0054-2110 Federal Income Tax W/H	ACH100721	396.11	PR2101019		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED TAX Q1 BUYBACKS	0010-2110 Federal Income Tax W/H	ACH100721	16,619.57	PR2101119		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED TAX Q1 BUYBACKS	0010-2115 Employee Medicare W/H	ACH100721	1,964.45	PR2101119		00015146	10/07/2021
EP	INTERNAL REVENUE V010054	FED TAX Q1 BUYBACKS	0010-2120 Employer Medicare Payable	ACH100721	1,964.45	PR2101119		00015146	10/07/2021
				<b>Check Total:</b>	<b>118,819.86</b>				
EP	WASHINGTON STATE V011597	P/E 9/18 PD 9/24	0010-2196 Garnishments W/H	ACH100721	401.53	PR2101019		00015147	10/07/2021
				<b>Check Total:</b>	<b>401.53</b>				
EP	CALIFORNIA PUBLIC V006234	SEPT FIRE UAL PAYMENT	105525-6906 CalPERS-Fire Term. Principal	ACH100821	29,480.74	SEPTEMBER 21		00015148	10/07/2021
EP	CALIFORNIA PUBLIC V006234	SEPT FIRE UAL PAYMENT	105525-6916 CalPERS-Fire Term Interest	ACH100821	2,183.22	SEPTEMBER 21		00015148	10/07/2021

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					<b>Check Total:</b>	<b>31,663.96</b>			
EP	CALIFORNIA PUBLIC V010053	GASB-68 REPORTS & SCHEDULES	102020-6099 Professional Services	ACH100821	1,750.00	10000001651201		00015149	10/07/2021
					<b>Check Total:</b>	<b>1,750.00</b>			
EP	ADMINSURE V011303	AUG WORKER'S COMP CLAIM ADMIN	04580-5165 Workers' Compensation Claims	ACH100621	24,098.10	080321-083021		00015150	10/07/2021
					<b>Check Total:</b>	<b>24,098.10</b>			
EP	ICMA RETIREMENT TRUST V000496	PE 09/18/21 PD 09/24/21	0029-2170 Deferred Comp Payable - ICMA	PY101121	30.50	PR2101019		00015151	10/12/2021
EP	ICMA RETIREMENT TRUST V000496	PE 09/18/21 PD 09/24/21	0037-2170 Deferred Comp Payable - ICMA	PY101121	159.75	PR2101019		00015151	10/12/2021
EP	ICMA RETIREMENT TRUST V000496	PE 09/18/21 PD 09/24/21	0010-2170 Deferred Comp Payable - ICMA	PY101121	23,263.69	PR2101019		00015151	10/12/2021
EP	ICMA RETIREMENT TRUST V000496	PE 09/18/21 PD 09/24/21	0048-2170 Deferred Comp Payable - ICMA	PY101121	338.00	PR2101019		00015151	10/12/2021
EP	ICMA RETIREMENT TRUST V000496	PE 09/18/21 PD 09/24/21	0054-2170 Deferred Comp Payable - ICMA	PY101121	87.43	PR2101019		00015151	10/12/2021
EP	ICMA RETIREMENT TRUST V000496	PE 09/18/21 PD 09/24/21	0050-2170 Deferred Comp Payable - ICMA	PY101121	473.30	PR2101019		00015151	10/12/2021
					<b>Check Total:</b>	<b>24,352.67</b>			
EP	PLACENTIA FIREFIGHTERS V011878	PE 09/18/21 PD 09/24/21	0010-2178 Placentia Police Assoc Dues	PY101121	665.00	PR2101019		00015152	10/12/2021
					<b>Check Total:</b>	<b>665.00</b>			
EP	PLACENTIA POLICE V000839	PE 09/18/21 PD 09/24/21	0010-2180 Police Mgmt Assn Dues	PY101121	784.73	PR2101019		00015153	10/12/2021
EP	PLACENTIA POLICE V000839	PE 09/18/21 PD 09/24/21	0050-2180 Police Mgmt Assn Dues	PY101121	19.41	PR2101019		00015153	10/12/2021
					<b>Check Total:</b>	<b>804.14</b>			
EP	PLACENTIA POLICE	PE 09/18/21 PD 09/24/21	0010-2178	PY101121	3,119.71	PR2101019		00015154	10/12/2021

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	V003519		Placentia Police Assoc Dues						
EP	PLACENTIA POLICE V003519	PE 09/18/21 PD 09/24/21	0050-2178 Placentia Police Assoc Dues	PY101121	65.89	PR2101019		00015154	10/12/2021
				<b>Check Total:</b>	<b>3,185.60</b>				
EP	CALIFORNIA PUBLIC V006234	OCT MEDICAL INSURANCE	395000-4715 ISF Health Ins Reimbursement	ACH101221	167,906.85	10000001655964		00015155	10/12/2021
EP	CALIFORNIA PUBLIC V006234	OCT MEDICAL INSURANCE	395083-5161 Health Insurance Premiums	ACH101221	14,664.22	10000001655964		00015155	10/12/2021
EP	CALIFORNIA PUBLIC V006234	OCT FD MEDICAL INSURANCE PREM	395000-4715 ISF Health Ins Reimbursement	ACH101221	34,582.93	10000001655964		00015155	10/12/2021
EP	CALIFORNIA PUBLIC V006234	RETIRED ANNUITANT LATE FEES	395000-5161 Health Insurance Premiums	ACH101221	200.00	10000001657236		00015155	10/12/2021
				<b>Check Total:</b>	<b>217,354.00</b>				
EP	EMPLOYMENT V010052	STATE TAX P/E 10/2 PD 10/8	0010-2135 Calif Income Tax W/H	ACH101321	28,713.98	PR2101020		00015156	10/12/2021
EP	EMPLOYMENT V010052	STATE TAX P/E 10/2 PD 10/8	0054-2135 Calif Income Tax W/H	ACH101321	128.12	PR2101020		00015156	10/12/2021
EP	EMPLOYMENT V010052	STATE TAX P/E 10/2 PD 10/8	0029-2135 Calif Income Tax W/H	ACH101321	28.08	PR2101020		00015156	10/12/2021
EP	EMPLOYMENT V010052	STATE TAX P/E 10/2 PD 10/8	0037-2135 Calif Income Tax W/H	ACH101321	197.99	PR2101020		00015156	10/12/2021
EP	EMPLOYMENT V010052	STATE TAX P/E 10/2 PD 10/8	0048-2135 Calif Income Tax W/H	ACH101321	306.03	PR2101020		00015156	10/12/2021
EP	EMPLOYMENT V010052	STATE TAX P/E 10/2 PD 10/8	0050-2135 Calif Income Tax W/H	ACH101321	352.52	PR2101020		00015156	10/12/2021
				<b>Check Total:</b>	<b>29,726.72</b>				
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0010-2115 Employee Medicare W/H	ACH101321	9,853.79	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE	FED/MED/SS P/E 10/2 PD 10/8	0010-2120	ACH101321	9,738.88	PR2101020		00015157	10/12/2021

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	V010054		Employer Medicare Payable						
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0010-2125 Employee Social Sec W/H	ACH101321	69.58	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0010-2130 Employer Soc Sec Payable	ACH101321	69.58	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0029-2110 Federal Income Tax W/H	ACH101321	95.75	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0029-2115 Employee Medicare W/H	ACH101321	18.09	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0029-2120 Employer Medicare Payable	ACH101321	18.09	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0037-2110 Federal Income Tax W/H	ACH101321	497.03	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0037-2115 Employee Medicare W/H	ACH101321	87.20	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0037-2120 Employer Medicare Payable	ACH101321	80.14	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0048-2110 Federal Income Tax W/H	ACH101321	833.20	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0048-2115 Employee Medicare W/H	ACH101321	132.80	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0048-2120 Employer Medicare Payable	ACH101321	127.76	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0050-2110 Federal Income Tax W/H	ACH101321	847.98	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0050-2115 Employee Medicare W/H	ACH101321	108.60	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0050-2120 Employer Medicare Payable	ACH101321	108.60	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE	FED/MED/SS P/E 10/2 PD 10/8	0054-2110	ACH101321	340.14	PR2101020		00015157	10/12/2021

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	V010054		Federal Income Tax W/H						
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0010-2110 Federal Income Tax W/H	ACH101321	75,800.02	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0054-2115 Employee Medicare W/H	ACH101321	43.89	PR2101020		00015157	10/12/2021
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 10/2 PD 10/8	0054-2120 Employer Medicare Payable	ACH101321	38.85	PR2101020		00015157	10/12/2021
				<b>Check Total:</b>	<b>98,909.97</b>				
EP	WASHINGTON STATE V011597	P/E 10/2 PD 10/8	0010-2196 Garnishments W/H	ACH101321	401.53	PR2101020		00015158	10/12/2021
				<b>Check Total:</b>	<b>401.53</b>				
EP	AMERICAN FIDELITY V010011	P/E 10/2 PD 10/8	0010-2188 Health Care SSA	ACH101421	585.61	6014465E		00015159	10/12/2021
EP	AMERICAN FIDELITY V010011	P/E 10/2 PD 10/8	0010-2190 Dependent Care SSA	ACH101421	208.33	6014465E		00015159	10/12/2021
EP	AMERICAN FIDELITY V010011	P/E 10/2 PD 10/8	0054-2188 Health Care SSA	ACH101421	6.23	6014465E		00015159	10/12/2021
EP	AMERICAN FIDELITY V010011	P/E 10/2 PD 10/8	0037-2188 Health Care SSA	ACH101421	9.69	6014465E		00015159	10/12/2021
EP	AMERICAN FIDELITY V010011	P/E 10/2 PD 10/8	0048-2188 Health Care SSA	ACH101421	17.19	6014465E		00015159	10/12/2021
				<b>Check Total:</b>	<b>827.05</b>				
EP	ICMA RETIREMENT TRUST V000496	PE 10/02/21 PD 10/08/21	0029-2170 Deferred Comp Payable - ICMA	PY21020	32.07	2995/2101020		00015160	10/14/2021
EP	ICMA RETIREMENT TRUST V000496	PE 10/02/21 PD 10/08/21	0010-2170 Deferred Comp Payable - ICMA	PY21020	23,156.98	2995/2101020		00015160	10/14/2021
EP	ICMA RETIREMENT TRUST V000496	PE 10/02/21 PD 10/08/21	0037-2170 Deferred Comp Payable - ICMA	PY21020	159.75	2995/2101020		00015160	10/14/2021
EP	ICMA RETIREMENT TRUST	PE 10/02/21 PD 10/08/21	0054-2170	PY21020	82.34	2995/2101020		00015160	10/14/2021

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	V000496		Deferred Comp Payable - ICMA						
EP	ICMA RETIREMENT TRUST V000496	PE 10/02/21 PD 10/08/21	0048-2170 Deferred Comp Payable - ICMA	PY21020	338.23	2995/2101020		00015160	10/14/2021
EP	ICMA RETIREMENT TRUST V000496	PE 10/02/21 PD 10/08/21	0050-2170 Deferred Comp Payable - ICMA	PY21020	473.30	2995/2101020		00015160	10/14/2021
				<b>Check Total:</b>	<b>24,242.67</b>				
EP	PLACENTIA FIREFIGHTERS V011878	PE 10/02/21 PD 10/08/21	0010-2178 Placentia Police Assoc Dues	PY21020	665.00	2680/2101020		00015161	10/14/2021
				<b>Check Total:</b>	<b>665.00</b>				
EP	PLACENTIA POLICE V000839	PE 10/02/21 PD 10/08/21	0010-2180 Police Mgmt Assn Dues	PY21020	784.73	2625/2101020		00015162	10/14/2021
EP	PLACENTIA POLICE V000839	PE 10/02/21 PD 10/08/21	0050-2180 Police Mgmt Assn Dues	PY21020	19.41	2625/2101020		00015162	10/14/2021
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EP	PLACENTIA POLICE V003519	PE 10/02/21 PD 10/08/21	0010-2178 Placentia Police Assoc Dues	PY21020	3,052.58	2620/2101020		00015163	10/14/2021
EP	PLACENTIA POLICE V003519	PE 10/02/21 PD 10/08/21	0050-2178 Placentia Police Assoc Dues	PY21020	65.89	2620/2101020		00015163	10/14/2021
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				<b>Type Total:</b>	<b>933,783.07</b>				
				<b>Check Total:</b>	<b>933,783.07</b>				



# Placentia City Council

## **AGENDA REPORT**

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR / SUPPORT AND EMERGENCY SERVICES

DATE: OCTOBER 19, 2021

SUBJECT: **MAKING THE LEGALLY REQUIRED FINDINGS TO CONTINUE TO AUTHORIZE THE CONDUCT OF REMOTE "TELEPHONIC" MEETINGS DURING THE STATE OF EMERGENCY**

FISCAL  
IMPACT: None

### **SUMMARY:**

On Friday, September 17, 2021, the Governor signed Assembly Bill (AB) 361. Because the bill contained urgency findings, the law is now in effect. AB-361 allows local agencies to continue to conduct remote ("Zoom") meetings during a declared state of emergency, provided local agencies comply with specified requirements. Absent this legislation, local agencies would have had to return to traditional meetings beginning on October 1, 2021.

Starting October 1, 2021 and running through the end of 2023, to participate in remote meetings, public agencies must comply with the requirements of new subsection (e) of Government Code section 54953. By majority vote the City Council must determine that "as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees," and that a state of emergency remains active and continues to directly impact the ability of the members to meet safely in person.

Staff recommended that that both the initial determination, and all subsequent determinations be made by City Council resolution. At the October 5, 2021 meeting, City Council approved Resolution R-2021-57 making the initial determination. Resolution R-2021-60 (Attachment 1) would confirm the subsequent determination to continue remote meetings.

### **RECOMMENDATION:**

It is recommended that the City Council take the following action:

Approve Resolution R-2021-60, a Resolution of the City Council of the City of Placentia, California, making the legally required findings to continue to authorize the conduct of remote "telephonic" meetings during the state of emergency.

**1. d.**  
**Oct. 19, 2021**

**DISCUSSION:**

On March 4, 2020, Governor Newsom declared a state of emergency. That declaration is still in effect. Since March 12, 2020, Executive Orders from the Governor have relaxed various Brown Act meeting requirements to allow remote meetings and to temporarily suspended the Brown Act provisions requiring the physical presence of members at the public meetings. The most recent extension of that authorization expired at the end of September 2021.

Starting October 1, 2021 and running through the end of 2023, to participate in remote meetings, public agencies must comply with the requirements of new subsection (e) of Government Code section 54953.

The first remote public meeting of a legislative body on or after October 1, 2021 is allowed only if it is during a state of emergency proclaimed by the Governor, and at least one of the following is true:

1. State or local officials have imposed or recommended measures to promote social distancing; or
2. The legislative body is holding a meeting for the purpose of determining “whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.” That is, the legislative body will be determining whether there is such risk; or
3. By “majority vote” the legislative body determines that “as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.” That is, the legislative body already determined there is such risk.

Any time after the first remote meeting of the legislative body, it can meet remotely if both of the following apply:

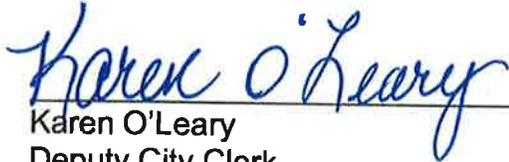
1. State/local emergency/social distancing. Either:
  - a. “A state of emergency remains active;” or
  - b. State or local officials have imposed or recommended measures to promote social distancing;” and
2. 30 days. Within the last 30 days (which vote may occur at that meeting) the legislative body has made the following findings by majority vote:
  - a. The legislative body has reconsidered the circumstances of the state of emergency; and
  - b. Any of the following circumstances exist:
    - i. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
    - ii. State or local officials continue to impose or recommend measures to promote social distancing.

Subsection (e)(3) of Government Code section 54953 states that after the legislative body makes this determination, the legislative body must make this determination “every 30 days thereafter.”

The City Council made the initial determination to conduct remote meetings at the October 5, 2021 meeting by adopting Resolution R-2021-57, and the City Attorney and Staff recommend that for each subsequent meeting (until there is no longer a desire to meet remotely), the City Council approve a Consent Calendar item to make the legally required finding described in subsection (e)(3), and thereby allow the City Council and all boards, commissions, and committees to continue to meet remotely.

Approval of Resolution R-2021-60 (Attachment 1) would confirm the subsequent determination to continue remote meetings.

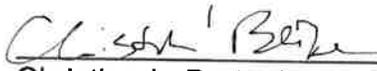
Prepared by:

  
\_\_\_\_\_  
Karen O'Leary  
Deputy City Clerk

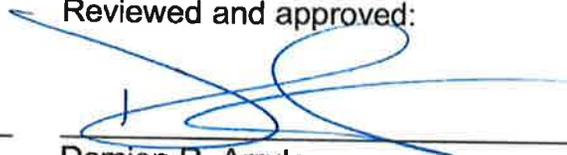
Reviewed and approved:

  
\_\_\_\_\_  
Rosanna Ramirez  
Deputy City Administrator

Reviewed and approved:

  
\_\_\_\_\_  
Christian L. Bettenhausen  
City Attorney

Reviewed and approved:

  
\_\_\_\_\_  
Damien R. Arrula  
City Administrator

Attachment:

Resolution R-2021-60 – Authorizing Continued Remote Meeting Participation

## RESOLUTION NO. R-2021-60

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, MAKING THE LEGALLY REQUIRED FINDINGS TO CONTINUE TO AUTHORIZE THE CONDUCT OF REMOTE "TELEPHONIC" MEETINGS DURING THE STATE OF EMERGENCY

#### A. Recitals.

(i). On March 4, 2020, pursuant to California Gov. Code Section 8625, the Governor declared a state of emergency.

(ii). On September 17, 2021, Governor Newsom signed AB-361, which bill went into immediate effect as urgency legislation.

(iii). AB-361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings.

(iv). As of September 19, 2021, the COVID-19 pandemic has killed more than 67,612 Californians.

(v). Social distancing measures remain to decrease the chance of the spread of COVID-19.

(vi). The City Council of the City of Placentia previously adopted Resolution R-2021-57 to authorize this body and subservient bodies of boards, commissions, and committees to conduct remote "telephonic" meetings.

(vi). Government Code Section 54953(e)(3) authorizes this legislative body to continue to conduct remote "telephonic" meetings provided that it has timely made the findings specified therein.

#### B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.
2. This legislative body declares that it has reconsidered the circumstances of the state of emergency declared by the Governor and at least one of the following is true: (1) the state of emergency continues to directly impact the ability of the members of this legislative body and subservient bodies of boards, commissions, and committees

to meet safely in person; and/or (2) State or local officials continue to impose or recommend measures to promote social distancing.

3. The Mayor shall sign this resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

**PASSED, ADOPTED AND APPROVED** this 19<sup>th</sup> day of October 2021.

\_\_\_\_\_  
Craig S. Green, Mayor

Attest:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA  
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 19<sup>th</sup> day of October 2021 by the following vote:

AYES: Councilmembers:  
NOES: Councilmembers:  
ABSENT: Councilmembers:  
ABSTAIN: Councilmembers:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

Approved as to Form:

\_\_\_\_\_  
Christian L. Bettenhausen, City Attorney



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL  
VIA: CITY ADMINISTRATOR  
FROM: DIRECTOR OF COMMUNITY SERVICES  
DATE: OCTOBER 5, 2021  
SUBJECT: PUBLIC HEARING, INTRODUCTION AND FIRST READING OF ORDINANCE NO. O-2021-11 OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, AMENDING CHAPTER 14.08 (PARKS AND PLAYGROUNDS) OF TITLE 14 (PUBLIC PROPERTY) OF THE PLACENTIA MUNICIPAL CODE

SECOND READING AND ADOPTION	
Ord No. <u>O-2021-11</u>	Date <u>10-19-2021</u> Item No. <u>1.e.</u>
First reading approved on <u>October 5, 2021</u>	Item <u>2.d.</u>
Reviewed and Approved.	(Date)
Department Head	
Deputy City Clerk	<i>Karen O'Leary</i>

FISCAL  
IMPACT: None

### SUMMARY:

The Community Services Department and the Placentia Police Department noted the Placentia Municipal Code ("PMC") requires modification to address provisions relating to park hours, the presence of vehicles in City parks after hours, and use of park restrooms. The current hours for City parks are 5:30 a.m. to 10:30 p.m. and are noted in the existing PMC. Due to the late park hours, the City is experiencing an increase of vehicles and people in various parks during overnight hours. Residents throughout the City have expressed concern for the increase in overnight parking and people loitering after hours.

City staff have reviewed the current conditions and developed a proposed ordinance to amend Chapter 14.08 of the PMC to improve enforcement and clarity related to park hours, presence of vehicles in City parks after hours, and use of park restrooms. Staff also conducted a survey of eight (8) nearby cities regarding park hours and six (6) of those cities reported their park hours as sunrise to sunset. The proposed ordinance amends the current provisions of the PMC to update park hours to 5:30 a.m. to 9:00 p.m. This update to park hours will allow for Community Services Department staff and Police Department staff to better monitor the parks and enforce regulations and will align more closely with park hours set by neighboring cities. Additional amendments to the PMC address overnight parking in parks, use of public park restrooms and updates to definitions to clarify the Department name, Commission, public entity, and vehicles. Exceptions are provided for vehicles/individuals being present in parks after hours while attending a City-sponsored or City-approved event or program.

Staff is recommending that the City Council conduct a public hearing to consider the attached ordinance and obtain public input regarding the proposed code amendments recommended by Staff and then introduce the ordinance for first reading.

**1. e.**  
**Oct. 19, 2021**  
**2. d.**  
**Oct. 5, 2021**

**RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Open the public hearing concerning Ordinance No. O-2021-11; and
2. Receive the staff report and consider all public testimony; and
3. Close the public hearing; and
4. Find that the recommended actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to Sections 15061(b)(3), 15060(c)(3), and 15378 of the CEQA Guidelines, Section 21065 of the Public Resources Code, and the City of Placentia Local Guidelines for implementing CEQA; and
5. Introduce for first reading, by title only, further reading waived, Ordinance No. O-2021-11, an Ordinance of the City Council of the City of Placentia, California, amending Chapter 14.08 (Parks and Playgrounds) of Title 14 (Public Property) of the Placentia Municipal Code.

**DISCUSSION:**

The following tables outline the substantive proposed amendments to Chapter 14.08 of the PMC. Other amendments clarify and update outdated provisions.

• **Section 14.08.10 (Definitions)**

<b>Existing</b>	<b>Amended/Added</b>
<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>	<ul style="list-style-type: none"> <li>• Commission – refers to the Parks, Arts, and Recreation Commission, as such commission may be renamed from time to time.</li> </ul>
<ul style="list-style-type: none"> <li>• RAHS – refers to Recreation and Human Services</li> </ul>	<ul style="list-style-type: none"> <li>• CS Department – refers to the Community Services Department.</li> </ul>
<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>	<ul style="list-style-type: none"> <li>• Public Entity – includes a City, special district, and the State of California.</li> </ul>
<ul style="list-style-type: none"> <li>• Vehicle- means any wheeled conveyance, whether motor powered, animal drawn, or self-propelled. The term includes any trailer in tow of any size, kind or description. Exception is made for baby carriages, wheelchairs and vehicles in service of City parks</li> </ul>	<ul style="list-style-type: none"> <li>• Vehicle – refers to "motor vehicle" as such term is defined in California Vehicle Code section 415.</li> </ul>

- **Section 14.08.020 (Compliance)**

Existing	Amended/Added
<ul style="list-style-type: none"> <li>• Within limits of, and in certain cases in areas adjacent to, any City owned park, no person shall do any of the acts mentioned in Sections 14.08.030 through 14.08.220</li> </ul>	<ul style="list-style-type: none"> <li>• No person shall enter, be, or remain in any City park or facility unless he or she complies with all applicable regulations set forth in this chapter.</li> </ul>

- **Section 14.08.030 (Hours Open to the Public)**

Existing	Amended/Added
<ul style="list-style-type: none"> <li>• No person shall loiter or remain in any public park between the hours of ten-thirty (10:30 p.m.) and five-thirty (5:30 a.m.) of the following day unless written permission to the contrary is granted by the RAHS Department. The Recreation and Parks Commission may also change parks hours if deemed necessary due to excessive vandalism, drugs, alcohol problems, or deviant behavior</li> </ul>	<ul style="list-style-type: none"> <li>• No person shall enter stay, loiter or remain in any City park between the hours of 9:00 p.m. and 5:30 a.m. of the following day, provided, however, that it shall not be violation of this section for a person to be present in a park while attending a City-sponsored or City-approved event or activity that extends beyond the park hours.</li> </ul>

- **Section 14.08.040 (Camping in Parks)**

Existing	Amended/Added
<ul style="list-style-type: none"> <li>• No person shall camp or lodge therein, without permission issued by the RAHS Department for special campouts, and/or activities</li> </ul>	<ul style="list-style-type: none"> <li>• No person shall camp in any City park without first obtaining a permit from the CS Department.</li> </ul>

- **Section 14.08.080 (Vehicles)**

<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>	<ul style="list-style-type: none"> <li>• Drive, park and/or allow a vehicle to remain within a City park, including any parking lot therein, during the hours the park is closed to the public pursuant to Section 14.08.030. A vehicle parked in violation of this subsection is subject to citation and/or impoundment. The prohibitions of this subsection shall not apply to vehicles owned by, or providing service pursuant to an agreement with, the City or other public entity or a public utility, and operators thereof, while such vehicle is being used for the official business of that public entity or utility.</li> </ul>
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- **Section 14.08.190 (Restrooms)**

Existing	Amended/Added
<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>	<p>No person shall:</p> <ul style="list-style-type: none"> <li>• Occupy a park restroom for more than twenty (20) minutes per hour or at any time during which such facility has been closed to the public. This provision shall not apply to persons maintaining or repairing park restrooms as an employee or contractor of the City or to the use of a park restroom by a person who is disabled within the meaning of the Americans with Disabilities Act and because of that disability requires longer than 20 minutes to use such facility.</li> </ul>
<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>	<ul style="list-style-type: none"> <li>• Use any park restroom to wash any portion of their body other than their hands, arms, neck and face, unless such restroom is equipped with shower facilities. This provision shall not apply to parents or guardians washing their children under five (5) years of age.</li> </ul>
<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>	<ul style="list-style-type: none"> <li>• Disrobe in any park restroom, except in a designated stall or changing area.</li> </ul>
<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>	<ul style="list-style-type: none"> <li>• Use any place near a tree, in shrubbery or anywhere else in a park as a substitute for the public restrooms.</li> </ul>
<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>	<ul style="list-style-type: none"> <li>• The City of Placentia is committed to taking a holistic approach to addressing the causes of, as well as deterring, certain public conduct on public property, including, but not limited to, criminal activity at parks and in park restrooms (This language is included in the recitals of the proposed ordinance)</li> </ul>

The proposed ordinance amendments will clarify outdated definitions, update park hours, and address overnight parking of vehicles in City parks including parking lots. The proposed amendments will enable the Police Department to more effectively enforce provisions of the PMC relating to the use of parks, park parking lots and park restrooms.

Staff recommends that City Council review and consider the proposed ordinance and introduce for first reading Ordinance No. O-2021-11.

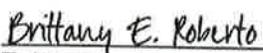
Prepared by:

  
Veronica Ortiz  
Community Services Supervisor

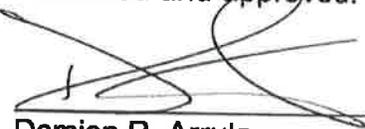
Reviewed and approved:

  
Karen Crocker  
Director of Community Services

Reviewed and approved:

  
Brittany E. Roberto  
Deputy City Attorney

Reviewed and approved:

  
Damien R. Arrula  
City Administrator

Attachment:

Ordinance O-2021-11 amending Chapter 14.08 of the PMC

**ORDINANCE NO. O-2021-11**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
PLACENTIA, CALIFORNIA, AMENDING CHAPTER 14.08  
(PARKS AND PLAYGROUNDS) OF TITLE 14 (PUBLIC  
PROPERTY) OF THE PLACENTIA MUNICIPAL CODE**

City Attorney Summary

This Ordinance would amend provisions of Chapter 14.08 (Parks and Playgrounds) of the City of Placentia Municipal Code relating to definitions, park hours and the presence of vehicles in City parks after hours. The Ordinance revises park hours from 5:30 a.m. to 10:30 p.m. to 5:30 a.m. to 9:00 p.m., but provides an exception if a person is present in a park to attend a City-sponsored or City-approved event or activity that extends beyond park hours. The Ordinance makes it unlawful for any person to drive, park and/or allow a vehicle to remain within a City park during the hours the park is closed to the public, subject to certain exceptions. The Ordinance also makes it unlawful to occupy park restrooms for more than 20 minutes or to use park restrooms to wash any part of a person's body other than their hands, arms, neck and face. The Ordinance also makes certain clarifying changes throughout Chapter 14.08.

**A. RECITALS**

WHEREAS, the City of Placentia, pursuant to its police power, may adopt regulations to protect the health, safety and welfare of the public (Cal. Const. art. XI, § 7, Cal. Govt. Code § 37100); and

WHEREAS, the City of Placentia is committed to taking a holistic approach to addressing the causes of, as well as deterring, certain public conduct on public property, including, but not limited to, criminal activity at parks and in park restrooms; and

WHEREAS, the City of Placentia desires to modify its park hours based upon input received from the community; and

WHEREAS, the City of Placentia desires to clarify that park hours apply to parking lots at City-owned parks by prohibiting the parking of motor vehicles in City parks while such parks are closed; and

WHEREAS, the City of Placentia desires to make certain clarifying changes throughout Chapter 14.08 (Parks and Playgrounds) of Title 14 (Public Property) of the Placentia Municipal Code; and

WHEREAS, the City of Placentia, pursuant to the provisions of the California Environmental Quality Act ("CEQA") (California Public Resources Code Sections 21000

et seq.) and State CEQA Guidelines (Sections 15000 et seq., Title 14 the California Code of Regulations) has determined that this Ordinance is not a “project” pursuant to Public Resources Code Section 21065, and that it is exempt from the provisions of CEQA pursuant to CEQA Guidelines Sections 15061(b)(3) (because it can be seen with certainty that the adoption of this Ordinance will not have an effect on the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378); and

WHEREAS, the City Council recognizes that there is a need to enact the restrictions contained in this Ordinance to preserve and protect the public peace, health, safety and welfare; and

WHEREAS, it is the City Council's intent to comply with *Martin v. Boise*, 902 F.3d 1031 (9th Cir. 2018), while such case is applicable law within the jurisdiction of the Ninth Circuit Court of Appeals; and

WHEREAS, all legal prerequisites prior to the adoption of this Ordinance have occurred.

## **B. ORDINANCE**

NOW, THEREFORE, the City Council of the City of Placentia does hereby find, determine and ordain as follows:

SECTION 1. Recitals. The City Council finds that all the facts, findings, declarations and conclusions set forth in the above Recitals in this Ordinance are true and correct.

SECTION 2. Amendments to Chapter 14.08. Sections 14.08.010 (Definitions), 14.08.020 (Limitations), 14.08.030 (Hours Parks Open to Public), 14.08.040 (Camping in Parks), 14.08.050 (Use of Firearms and Fireworks), 14.08.070 (Fires), 14.08.080 (Vehicles), 14.08.090 (Animals—Riding, Driving and Running at Large), 14.08.150 (Soliciting Business—Selling Merchandise or Posting Handbills), 14.08.160 (Public Assemblies and Meetings in or Adjacent to Parks), 14.08.190 (Loitering—Indecent Display), 14.08.200(2) (Playing Games—Use of Recreational Equipment), 14.08.220 (Use of Picnic Facilities) and 14.08.230 (Granting of Permits) of Chapter 14.08 (Parks and Playgrounds) of Title 14 (Public Property) of the Placentia Municipal Code are hereby amended to read as follows:

### **14.08.010 Definitions.**

For the purpose of this chapter, the following terms, phrases, words and their derivations shall have the meanings given herein:

- (1) “Camp” means to establish a site for temporary overnight lodging;
- (2) “City park” or “park” means a park, reservation, playground, recreation

center or any other area in the city, owned or used by the city and devoted to active or passive recreation;

(3) "Commission" refers to the Park, Arts and Recreation Commission, as such commission may be renamed from time to time.

(3) "CS department" refers to the Community Services Department;

(4) "Person" means any person, firm, partnership, association, corporation, company or organization of any kind;

(5) "Public entity" includes a city, county, special district and the State of California.

(6) "Recreation leader" means a person immediately in charge of park area and its activities;

(7) "Vehicle" refers to "motor vehicle" as such term is defined in California Vehicle Code section 415.

#### **14.08.020 Compliance.**

No person shall enter, be, or remain in any city park or facility unless he or she complies with all applicable regulations set forth in this chapter.

#### **14.08.030 Hours parks open to public.**

No person shall enter, stay, loiter or remain in any city park between the hours of 9:00 p.m. and 5:30 a.m. of the following day, provided, however, that it shall not be violation of this section for a person to be present in a park while attending a city-sponsored or city-approved event or activity that extends beyond park hours.

#### **14.08.040 Camping in parks.**

No person shall camp in any park without first obtaining a permit from the CS department.

#### **14.08.050 Firearms; fireworks.**

(a) Firearms. No person shall possess any firearm, air gun, slingshot, bow and arrow, crossbow, BB gun, or other regulated or generally prohibited weapon under the California Penal Code, nor shall any person discharge or shoot any firearm, air gun, slingshot, bow and arrow, crossbow, BB gun, or other regulated or generally prohibited weapon under the California Penal Code, within any city park. This restriction does not apply to the display or use of firearms and other weapons as part of a public event approved by the city under a special event permit that specifically authorizes, with appropriate conditions, the display or use of firearms and/or other weapons.

(b) Fireworks. No person shall discharge or cause to be discharged any fireworks within any city park. As used herein, "fireworks" has the meaning set forth in California Health and Safety Code section 12511. This provision does not prevent the holding of fireworks exhibitions or displays in city parks as part of a public event approved by the city under a special event permit that specifically authorizes, with appropriate conditions, fireworks exhibitions or displays.

**14.08.070 Fires.**

No person shall make fires in any other places than in stoves or pits provided by the city for that purpose without prior approval from the CS department. The fire department may issue special permits for fires in such places or locations as may be deemed safe or which do not interfere with the public welfare provided prior approval has been granted by the CS department. Except for charcoal lighter fluid, flammable or combustible liquids are prohibited from use. In addition, the Uniform Fire Code as adopted in this Municipal Code must be adhered to at all times. Fires are to be fully extinguished before vacating fire area. Fires are to be attended by persons over twenty-one (21) years of age at all times until extinguished.

**14.08.080 Vehicles.**

No person shall, within any city park:

(1) Drive any vehicle, bicycle or automobile elsewhere than on the roads or drives provided for such purposes unless written permission is granted by the CS department for loading and unloading equipment, portable booths or other items;

(2) Drive or have any truck, wagon, cart or other vehicle carrying goods or employed in carrying goods, merchandise, lumber, machinery, oil, manure, dirt, sand or oil or any article of trade or commerce whatsoever upon any road or drive except with written permission from the CS department;

(3) Fail to comply with all applicable provisions of the state motor vehicle traffic laws in regard to equipment and operation of vehicles together with such regulations as set forth in this chapter and this code;

(4) Fail to obey all traffic officers and recreation leaders, such persons being authorized and instructed to direct traffic whenever and wherever needed in the parks and on the highways, streets or roads immediately adjacent thereto in accordance with the provisions of these regulations and such supplementary regulations as may be issued by the CS department;

(5) Fail to observe all traffic signs indicating speed, direction, caution, stopping or parking, and all others posted for proper control and to safeguard life and property;

(6) Ride or drive a vehicle at a rate of speed exceeding ten (10) miles per hour;

(7) Park a vehicle in other than an established or designated parking area, and such uses shall be in accordance with the posted directions thereat and with the instructions of any attendant who may be present;

(8) Drive, park and/or allow a vehicle to remain within a city park, including any parking lot therein, during the hours the park is closed to the public pursuant to Section 14.08.030. A vehicle parked in violation of this subsection is subject to citation and/or impoundment. The prohibitions of this subsection shall not apply to vehicles owned by, or providing service pursuant to an agreement with, the city or other public entity or a public utility, and operators thereof, while such vehicle is being used for the official business of that public entity or utility.

(9) Leave a vehicle standing or parked at night without lights clearly visible for at least seventy-five (75) feet from both front and rear on any driveway or road area except legally established parking areas;

(10) Ride any other person on a bicycle;

(11) Leave a bicycle in a place other than a bicycle rack when such is provided and there is a space available;

(12) Leave a bicycle lying on the ground or paving, or set against trees, or in any place or position where other persons may trip over or be injured by them;

(13) Ride a bicycle during the period between thirty (30) minutes after sunset and thirty (30) minutes before sunrise without an attached headlight plainly visible at least two hundred (200) feet in front of, and with a red tail light or red reflector plainly visible at least two hundred (200) feet from the rear of such bicycle.

#### **14.08.090 Animals—Riding, driving and running at large.**

No person shall, within any city park:

(1) Ride or drive any horse or animal;

(2) Land or let loose any animal, reptile or fowl of any kind; provided, that this shall not apply to dogs when led by a leash, not more than six (6) feet long, and, provided further, that the CS department may issue permits for temporary exhibitions of animals, fowls or reptiles under such circumstances as, in its judgment, may warrant such a permit;

(3) Hitch or fasten any dog or other animal;

(4) Permit, either willfully or through failure to exercise due care of control, any dog to defecate or urinate. The person having custody of any dog shall immediately

remove any feces deposited by such dog;

(5) Notwithstanding any other provision of the Placentia Municipal Code, no person shall allow or permit any dog, except guide dogs, service dogs or signal dogs, as the same are defined in California Civil Code Section 54.1, as the same may be amended from time to time hereinafter, on, upon or in any designated athletic fields or playgrounds in any city park. The director of public works is authorized to place such signs or announcements of the provisions of this subsection as is deemed practical or necessary.

**14.08.150 Posting handbills.**

No person shall post, attach, affix or erect any handbill, notice, sign, paper or advertising device or matter anywhere in any city park without first obtaining a permit from the CS department.

**14.08.160 Public assemblies and meetings in or adjacent to parks.**

Public meetings in parks and adjacent to parks shall governed by the following regulations:

(1) No person shall hold, conduct or address any assemblage, meeting or gathering of persons, or make or deliver any public speech, lecture or discourse, or conduct or take part in any public debate or discussion in any public park in the city without a written permit granted by the CS department. The CS department is empowered to grant permits authorizing any person, society, association or organization to hold or conduct an assemblage, meeting or gathering of persons to make or deliver any public speech, lecture or discourse at any such assemblage, meeting or gathering of persons for the purpose of the observance of or in commemoration of the anniversary of the declaration of national independence, or for other public celebrations, events or demonstrations of patriotic, municipal or memorial character.

Any permit granted pursuant to the provisions of this section shall specify the time when and the place where such assemblage, meeting or gathering of persons shall be held or conducted and such speech, lecture or discourse shall be made or delivered and shall designate the name of the person, society, association or organization to whom such permit is granted;

(2) The commission may recommend rules and regulations governing the holding of such assemblages, speeches, lectures or debates. The CS department may revoke or suspend permits issued for the holding of the same where the permittee violates or permits any infraction of such rules or regulations or any other law or ordinance;

(3) No company, society or organization of more than twenty-five (25) persons shall hold or conduct any picnic, celebration, parade, service or exercises in any public park without first obtaining written permission from the CS department. No person shall take part in any picnic, celebration, parade, service or exercises held or conducted

contrary to the provisions of this section;

(4) No person shall hold, conduct, or address any assemblage meeting or gathering of persons, or make or deliver any public speech, lecture or discourse, or conduct or take part in any public debate or discussion in any public street, highway, road, alley, lane, court, place, trail or drive within two hundred (200) feet of any public park, unless under and by authority of a written permit from the CS department;

(5) The action of the director of the CS department in regard to the granting or denial of permit, its consent or imposition of rules and regulations shall be final; provided, however, that the applicant may, within seven (7) calendar days of the decision of the director of the CS department appeal to the city council in writing. If there is no appeal to the city council in writing within seven (7) calendar days after the decision of the director of the CS department, then the decision of the director of the CS department shall be conclusively final. The written appeal shall be filed with the city clerk;

In the event that there is such an appeal, the city council shall determine the merits of the appeal at its next regularly scheduled meeting following the filing of the appeal. The decision of the city council in such matter shall be final.

#### **14.08.190 Restrooms.**

No person shall:

(1) If over eight (8) years of age, enter a restroom set apart for the use of the opposite sex;

(2) Occupy a park restroom for more than twenty (20) minutes per hour or at any time during which such facility has been closed to the public. This provision shall not apply to persons maintaining or repairing park restrooms as an employee or contractor of the city or to the use of a park restroom by a person who is disabled within the meaning of the Americans with Disabilities Act and because of that disability requires longer than 20 minutes to use such facility.

(3) Use any park restroom to wash any portion of their body other than their hands, arms, neck and face, unless such restroom is equipped with shower facilities. This provision shall not apply to parents or guardians washing their children under five (5) years of age;

(4) Disrobe in any park restroom, except in a designated stall or changing area.

(5) Use any place near a tree, in shrubbery or anywhere else in a park as a substitute for the public restrooms.

**14.08.200 Playing games—Use of recreational equipment.**

(2) Take part in or abet the playing of any games involving thrown or otherwise propelled objects such as balls, stones, arrows, javelins or horseshoes except in such areas set apart for such forms of recreation. Nor shall any person pitch, putt or drive golf balls within or into any city park. The playing of rough or comparatively dangerous games such as tackle football, hockey, baseball and quoits is prohibited except on the fields and courts or areas provided therefore. Roller-skating, skateboarding and motocross bike riding shall be confined to those areas specifically designed for such pastimes. Dunk tanks, "moon bouncers," etc., shall not be used without first obtaining a permit from the CS department.

**14.08.220 Use of picnic facilities.**

No person shall:

(1) Picnic or lunch in places other than those designated for that purpose. Recreation leaders shall have the authority to regulate activities in such areas when necessary to prevent congestion. Visitors shall comply with any directions given to achieve this end. Use of city-owned barbeques, grills or similar cooking devices, together with tables and benches shall follow generally the rule of first-come, first-served unless otherwise posted. Permittees shall have first priority for usage of all picnic facilities;

(2) Use any portion of the picnic areas or the buildings or structures therein for any purpose to the exclusion of other persons, nor shall any person use such area and facilities for an unreasonable time if the facilities are crowded, unless a permit has been granted therefor by the CS department;

(3) Leave a picnic area before the fire is completely extinguished and before all trash in the nature of boxes, papers, cans, bottles, garbage and other refuse is placed in the disposal receptacles where provided. If no trash receptacles are available, then refuse and trash shall be carried away from the park area by the picnicker to be properly disposed of elsewhere.

**14.08.230 Granting of permits.**

(a) A permit shall be obtained from the CS department for special uses of all buildings and parks.

(b) A person seeking issuance of such a permit shall file an application with the CS department no more than six (6) months nor less than ten (10) working days prior to date of usage.

(c) The application shall state:

(1) The name and address of the applicant;

(2) The name and address of the person, persons, corporation or association sponsoring the activity, if any;

(3) The day and hours for which the permit is desired;

(4) The park, building or portion thereof for which such permit is desired;

(5) An estimate of the anticipated attendance;

(6) Request for special equipment set up, etc., if required;

(7) The nature of the use;

(8) Any other information which the CS department finds reasonably necessary to a fair determination as to whether a permit should be issued.

(d) A permittee shall be bound by all park rules and regulations and all applicable Municipal Code sections as though the same were inserted in the permit.

(e) A permittee shall secure necessary permits from the finance department, police department and/or fire department as required.

SECTION 3. CEQA. The City Council of the City of Placentia determines that this Ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to the California Code of Regulations, Title 14, Chapter 3, Sections 15061(b)(3) (because it can be seen with certainty that the adoption of this Ordinance will not have an effect on the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) because it has no potential for resulting in a physical change to the environment, directly or indirectly.

SECTION 4. Inconsistencies. Any provision of the Placentia Municipal Code or appendices thereto inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to that extent necessary to affect the provisions of this Ordinance.

SECTION 5. Severability. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 6. Certification. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and posted pursuant to the provisions of law and this Ordinance shall take effect thirty (30) days after passage.

**INTRODUCED** at a regular meeting of the City Council of the City of Placentia held on October 5, 2021.

**PASSED, APPROVED AND ADOPTED this 19th day of October 2021.**

\_\_\_\_\_  
Craig S. Green, Mayor

ATTEST:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Placentia held on October 5, 2021, and adopted at a regular meeting of the City Council of the City of Placentia, held on the 19<sup>th</sup> day of October 2021 by the following vote:

AYES: Councilmembers:  
NOES: Councilmembers:  
ABSENT: Councilmembers:  
ABSTAIN: Councilmembers:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Christian L. Bettenhausen, City Attorney



# Placentia City Council

## **AGENDA REPORT**

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CHIEF OF POLICE

DATE: OCTOBER 19, 2021

SUBJECT: **AWARD OF CONTRACT FOR POLICE BACKGROUND INVESTIGATIONS AND TRAINING COORDINATION WITH HALO CONFIDENTIAL INVESTIGATIONS, LLC**

FISCAL  
IMPACT: EXPENSE: NOT-TO-EXCEED \$60,000 PER YEAR  
BUDGETED: \$60,000 GENERAL FUND (103040-6290)

### **SUMMARY:**

Throughout the year, the Placentia Police Department ("Department") conducts employee recruitment processes for a wide variety of full and part-time positions. As part of that process and prior to final appointment, a background screening is conducted to ensure the proper vetting of candidates is conducted and the highest quality individuals are hired. Due to the high security, fiduciary responsibilities, and confidential nature of certain positions, a more extensive background is often required. A Request for Proposal ("RFP") was issued by the Department for Background Investigation Services and Training Coordination. A total of two (2) providers submitted proposals to the Department for consideration. Halo Confidential Investigations, LLC ("Halo"), a third party professional firm provides background screening and training services support for public agencies, including Placentia. This action would award a contract to Halo for continued support of background and training processes.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Approve the Professional Services Agreement with Halo Confidential Investigations, LLC for an initial three-year term ending June 30, 2024, with an option to extend for two (2) additional one-year terms; and
2. Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney; and
3. Reject the other Request for Proposal submitted by the remaining service provider.

**1. f.**  
**Oct. 19, 2021**

**DISCUSSION:**

An RFP was issued by the Department on August 5, 2021 and was posted on the City's website. All proposals were to be submitted to the Clerk's Office by August 31, 2021. Responses to the RFP were to be evaluated upon the basis of various factors. A total of two (2) proposals were received by the closing date.

In compliance with the RFP process, the Department formed an Evaluation Committee ("Committee") that consisted of the Administrative Division Commander, the Operations Division Commander, and the Professional Standards Sergeant. The Committee, working with the office of the Chief of Police, reviewed each proposal for the various factors outlined and made recommendations based upon the strength of the proposer's packet.

<b>Proposer</b>	<b>Average Points Scored</b>
JL Group, LLC	75/100
Halo Confidential Investigations	95/100

Halo has provided background screenings and training services for the Department since 2012. The level of services provided to the City by Halo has consistently been both extremely professional and of the highest quality. The City continues to have needs in the background screening process, in particular with the high number of recruitments to fill existing vacancies.

Halo, if approved, will manage the training system for the Department, as well as provide pre-employment background screenings. Halo has provided a proposal for the services requested. The cost for an investigator is based upon a tier system for background screening. The tier system would provide for a cost savings when an applicant fails a portion of the screening process prior to completion. The cost to complete a full background on a sworn officer to completion would be \$1,500 versus \$1,050 for an applicant that failed early.

**FISCAL IMPACT:**

The total cost for this service is not-to-exceed \$60,000 per year. Funding for this service is included in the Fiscal Year 2021-22 General Fund Budget.

Prepared by:



Julie Kennicutt  
Senior Management Analyst

Reviewed and approved:



Darin Lenyi  
Chief of Police

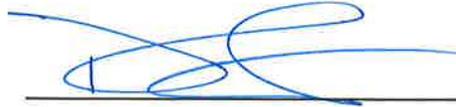
Reviewed and approved:



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Jessica Brown  
Director of Finance

Reviewed and approved:



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Damien R. Arrula  
City Administrator

Attachment:

Professional Services Agreement – Halo Confidential Investigations

**CITY OF PLACENTIA  
PROFESSIONAL SERVICES AGREEMENT  
WITH  
HALO CONFIDENTIAL INVESTIGATIONS, LLC.**

THIS AGREEMENT is made and entered into this 19<sup>th</sup> day of October, 2021 (Effective Date”), by and between the CITY OF PLACENTIA, a municipal corporation (“City”), and HALO CONFIDENTIAL INVESTIGATIONS, LLC., a California Limited Liability Corporation (“Consultant”).

**WITNESSETH:**

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide background screenings and training services, as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit “A” (the “Project”) and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

**1.0. SERVICES PROVIDED BY CONSULTANT**

1.1. Scope of Services. Consultant shall provide the professional services described in the Consultant’s Proposal (“Proposal”), attached hereto as Exhibit “A” and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant’s performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not

satisfactory, City in its discretion has the right to:

- (a) Meet with Consultant to review the quality of the work and resolve the matters of concern;
- (b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or
- (c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are

independantly applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

## **2.0. COMPENSATION AND BILLING**

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed Sixty Thousand Dollars (\$60,000.00) per year.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "SCOPE OF SERVICES", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail, the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

## **3.0. TIME OF PERFORMANCE**

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A."

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

#### 4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of three (3) years, ending on June 30, 2024, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. The contract may also be extended for an additional two (2) additional one-year terms.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

- a. Be adjudged a bankrupt;
- b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;
- c. Make a general assignment for the benefit of creditors;
- d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;
- e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

- f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

## 5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement all the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

- (a) Broad-form commercial general liability, in a form at least as broad as ISO form #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Consultant.
- (b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, each incident for bodily injury and property damage.
- (c) Workers' compensation insurance as required by the State of California and Employers Liability Insurance with a minimum limit of \$1,000,000 per accident for any employee or employees of Consultant. Consultant

agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

Before execution of this Agreement by the City, the Consultant shall file with the Public Works Director/City Engineer the following signed certification:

I am aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the Public Works Director/City Engineer before execution of this Agreement by the City. The City, its officers and employees shall not be responsible for any claims in law or equity occasioned by failure of the consultant to comply with this section.

- (d) Professional errors and omissions ("E&O") liability insurance with policy limits of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder.

Neither the CITY nor any of its elected or appointed officials, officers, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions as worded below:

- (a) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or

borrowed by the Consultant."

- (b) Notice: "Consultant shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self-insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any canceled policy, the City may procure such insurance at Consultant's sole cost and expense."
- (c) Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."
- (d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.
- (e) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "B" and incorporated herein by this reference.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

## 6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement, or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:

HALO Confidential Investigations,  
LLC.  
2209 East Baseline Road  
Suite #300-305  
Tel: 909-210-0172

Attn: Jon Strash

IF TO CITY:

City of Placentia  
401 E. Chapman  
Placentia, CA 92870

Tel: 714-993-8200

Attn: Julie Kennicutt

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the

laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected and appointed officials, officers, agents and employees, at Consultant's sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents and employees based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those

records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with

respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,  
A municipal corporation

\_\_\_\_\_  
Craig S. Green, Mayor

Date: \_\_\_\_\_

ATTEST:

---

City Clerk and ex-officio Clerk  
of the City of Placentia

CONSULTANT

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

\_\_\_\_\_  
Christian L. Bettenhausen, City Attorney

Date: \_\_\_\_\_

APPROVED AS TO INSURANCE:

\_\_\_\_\_  
Rosanna Ramirez, Risk Management

Date: \_\_\_\_\_

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Project Manager

Date: \_\_\_\_\_

DEPARTMENTAL APPROVAL

\_\_\_\_\_  
Name, Title

Date: \_\_\_\_\_

**EXHIBIT A**  
**CONSULTANT'S PROPOSAL AND SCOPE OF WORK**

**HALO CONFIDENTIAL INVESTIGATIONS LLC**

**Jon Strash, CEO**

**CITY OF PLACENTIA**

401 E. Chapman Ave. Placentia, CA 92870  
(714) 993-8164

**August 2021- July 2023**  
**Background Investigations & Training Coordination**  
**Pricing Tiers A-B**

**BACKBROUND INVESTIGATIONS**

**TIER A (Sworn/Reserve/Supervisors/Expertise Civilians) \$1,500\***

-POST required backgrounds. National criminal background check, as well as county and state criminal records, SSN verification, address history, sexual offender registry. Background reports include, when available, a criminal and sex offender check, lawsuits, judgments, liens, bankruptcies, home value & property ownership, address history, phone numbers, relatives and associates, neighbors, marriage/divorce records and more **(additional TLO cost \$15)**

-5 local county superior court records searches for Los Angeles, Orange, Riverside, San Bernardino, San Diego, and other previous counties they resided in, including out-of-state if available; criminal and civil searches; driving record **(additional court cost if any, included)**

-Separate Attorney General Meagan's Law search for sexual registrants (name and address)

-Various other searches such as Google, White Pages, USS, MySpace, Face Book, social networks, etc

-Contact employer references and personal references

-Credit report review

-Interview applicant as needed and Report on findings; complete Background Notebook

**Partial A \$1,050\***

-If Applicant fails portion of screening, which is deemed vital (examples = polygraph, lies on application, felony in criminal history) and screening is not near completion.

**TIER B (Basic Civilian- Cadet, PSO, Secretary) \$1,300\***

**Partial B \$850\***

-If Applicant fails portion of screening early on, which is deemed vital (examples = polygraph, lies on application, felony in criminal history) and screening is not near completion.

*\*All inclusive expenses except as noted and Placentia PD to provide 3-ring binders, dividers, mailings, forms/paper; polygraph, Live Scan, notary; if outside of local area or more detailed screening, PPD covers the time/cost. Additional investigation work or*

*lesser investigations costs will be determined between the Agency and the Client on a case by case basis. If applicant withdraws or is disqualified early on, depending on amount of time (normally less than 8 hrs.) and cost involved, HALO may charge Placentia by the hourly rate of \$50 per hour plus costs of mileage (.58 per mile), actual costs of data searches, and any other costs, not to exceed \$850. For all BGI, if 8 hours or less are expended for investigator on Partial, including driving time, client will be charged a minimum of \$350 plus any mileage/costs, but never more than the quoted Partial fee. (An hourly + costs fee only may be considered in certain circumstances, such as an applicant withdrawing immediately upon assignment of the Background to an investigator). If additional investigators are needed, their time will be charged at \$35 per hour. Late fees of simple 10% will be charged if an invoice is not paid within 90 days of dated invoice, and for each 30-day period thereafter. Reports may be withheld and additional BGI's frozen if no payment is received. "Rush Jobs" are available at an additional cost to be agreed upon by the Agency and Client based on the needs of the Client (normally \$2,000).*

*Jon T. Strash, CEO 9-27-21*

# HALO CONFIDENTIAL INVESTIGATIONS LLC

Jon Strash, CEO

## CITY OF PLACENTIA

401 E. Chapman Ave. Placentia, CA 92870

(714) 993-8164

**August 2021- July 2023**

### **Background Investigations & Training Coordination**

#### **Scope of Work**

##### **Pre-employment Screenings:**

Conduct pre-employment screenings on applicants, whether paid or volunteer, sworn or civilian, to screen for possible past and current criminal activity, sex registrants, fraud, and any other issues of integrity which could be detrimental to the Client. The Agency will verify Credit History, Social Media, Education and Credentials, past contact with police agencies, review their Personal History Statements and Pre-Investigative Questionnaires, and arrange for a polygraph and review if required. Additionally, the Agency will verify Military Service/Registration and Court documents for Dissolution of Marriage, Marriages, etc. An online data screening will also be conducted, including a TLO screening. The Agency will provide a written report with each screening conducted. Screenings are conducted in all-inclusive cost Tiers, A+, A, B+, and B, and partials, with A+ being the most in-depth and speedy, for Directors and Assistant Directors and other similar positions of great responsibility. A+ (Directors) and B+ (Mid-managers) are "rushed jobs" requested to be completed in half the "normal" time of a screening. Each Tier has a pre-set all-inclusive cost and is not based on hourly rates or additional expenses, unless customized by the Client (partials as well). (See the attached Tier Scale). It is agreed that only the Client is permitted to authorize Agency personnel to perform tasks and incur fees and expenses. The Agency will conduct the screenings following the Placentia Human Resources guidelines on behalf of the Client, and will provide the reports as required in a timely manner. Additional public information research may be conducted per the Client's request, reimbursed at Agency's actual cost, which are not required by Human Resources, but are beneficial to the screenings, such as specific Internet searches.

##### **Pre-employment Screening Fees**

All screenings will be conducted per the Tiers A-B preset costs (See attached). Any Agency investigator time necessary to conduct additional screening business not included in the Tier will be calculated in tenth-hour (1/10) increments at **\$50** per hour per investigator (s). The Client understands and agrees that billable time shall include: (a) travel time to and from non-inclusive interviews, surveillances and trials, hearings and depositions; (b) time spent conducting non-inclusive research; (c) additional report or memorandum preparation time billable at ½ hour per page; (d) time in audits, court, hearings or depositions, including waiting time and time testifying; and (e) time spent speaking to and meeting with the Client or others as requested by the Client.

##### **Expenses**

The Client agrees to reimburse the Agency for all reasonable expenses incurred during

**HALO Confidential Investigations LLC**, PI License #26616,  
2209 E. Baseline Rd, #300-305, Claremont, CA 91711; 909-447-0640

EXHIBIT

and as part of its representation of the Client. Non-inclusive Tier Expenses will be itemized on each invoice by date, description and amount. Reimbursable expenses include, but are not limited to: (a) vehicle mileage at a rate of **58 cents** per mile; (b) long distance telephone charges; (c) hotel accommodations; (d) coach level airfare; (e) paper, binders, photocopying/printing; (f) the actual cost of digital storage, processing, DVD's, CD's, and similar items; (g) equipment rental; (h) parking; and (i) meals for agency personnel consumed in connection with necessary activities outside normal business hours of 8:00 a.m. and 5:00 p.m. The Agency will maintain copies of all receipts for individual expenses in excess of \$25.00, which will be available upon request. The Agency agrees to obtain the Client's permission before incurring any single expense if it reasonably appears to the Agency in advance that the expense is likely to exceed **\$100.00**.

### **Late Payment/Non-Payment**

The Client agrees that the Agency may, at its option, charge interest on any amounts paid more than 90 days after date of invoice at a rate of **10% percent** simple interest, and per each 30-day period overdue thereafter. The Client also agrees that the Agency may refer to a collection agency any unpaid balances overdue more than ninety (90) days. The Client agrees to be liable for all costs associated with collection including attorney fees and service of process.

### **Training Coordinator**

**\$50/hour**

Coordinate scheduling of training classes (in-house and outside training) for Client's personnel. Make reservations with training institutions, plus travel arrangements (including hotel, airline, car rental, etc.) for the students. Prepare information for training packets, including information for cash advances, to be completed by Client's staff. Prepare notification for Client's staff for assigned training. Provide updated fliers for training classes. Maintain Client's training files, both in the Professional Standards Bureau (PSB) office and on-line in the Training Management System (TMS). Make certain each of Client's personnel have met the POST requirements for Advanced Officer Training (AOT) and Perishable Skills every 24 months. Prepare for POST training compliance audits. Prepare any reports on training requirements or training obtained by Client's personnel. Prepare training bulletins as needed. Conduct any other related duties as necessary, including assisting with background investigations coordination.

The Client understands and agrees that the Agency is to be paid for its time and expertise as follows: **\$50** per hour per investigator (s). All Agency personnel time will be calculated in tenth-hour (1/10) increments. The Client understands and agrees that billable time shall include: (a) all computer and telephone/email related work, including time after hours and away from the office; (b) travel time to and from meetings, required training, interviews, surveillances and trials, hearings and depositions; (c) time spent conducting research and filing paperwork; (d) report preparation time; (e) time in court, hearings or depositions, including waiting time and time testifying; (f) any time necessary to manage the Client's training needs; (g) time spent communicating, and/or meeting, with the Client or others as requested by the Client. Agency time sheets will be maintained and copies provided to the Client. Reimbursable expenses include, but are not limited to: vehicle mileage at a rate of **58 cents** per mile, and any other actual costs that are specific to the position, when additional meetings and work is required outside the normal work space/time at the Placentia Police Department.

*Jon T. Strash*, CEO 9-27-21

**EXHIBIT B**  
**CERTIFICATES OF INSURANCE AND ENDORSEMENTS**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/20/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> D&C Insurance Solutions  300 S. Atlantic Blvd., Ste 201-B Monterey Park CA 91754	<b>CONTACT NAME:</b> Lin D Diaz <b>PHONE (A/C, No, Ext):</b> 888.457.4426 <b>E-MAIL ADDRESS:</b> contact@dc-insurance.com	<b>FAX (A/C, No):</b> 323.576.4552
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  HALO Confidential Investigations, LLC.  2209 E. Baseline Road, Suite 300-305 Claremont CA 91711	<b>INSURER A:</b> Western World Insurance Company NAIC # 13196	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/>	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	A		NPP8777464	07/27/2021	07/27/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Errors & Omissions \$ Included
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
REGARDING THE ABOVE REFERENCED GENERAL LIABILITY INSURANCE POLICY, THE CITY OF PLACENTIA AND ITS ELECTED AND APPOINTED BOARDS, OFFICERS, OFFICIALS, AGENTS, EMPLOYEES, AND VOLUNTEERS ARE ADDITIONAL INSURED WITH RESPECT TO: LIABILITY ARISING OUT OF ACTIVITIES PERFORMED BY OR ON BEHALF OF THE CONSULTANT PURSUANT TO ITS CONTRACT WITH THE CITY; PRODUCTS AND COMPLETED OPERATIONS OF THE CONSULTANT; PREMISES OWNED, OCCUPIED OR USED BY THE CONSULTANT; AUTOMOBILES OWNED, LEASED, HIRED, OR BORROWED BY THE CONSULTANT.

<b>CERTIFICATE HOLDER</b>  City of Placentia 401 E. Chapman Ave Placentia, CA 92870	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  Lin Dau Diaz
---	--

STOCK COMPANY

# COMMERCIAL LINES POLICY

# WESTERN WORLD

An  company

**POLICY NUMBER: NPP8777464**

**Prior Policy Number: NPP8622613**

WESTERN WORLD INSURANCE COMPANY     TUDOR INSURANCE COMPANY     STRATFORD INSURANCE COMPANY

## COMMON POLICY DECLARATIONS

Agent/Broker # 13401

**Named Insured and Mailing Address:**

Halo Confidential Investigations LLC

2209 E. Baseline Road Suite #300-305

Claremont, CA 91711

**Producer:**

Sierra Specialty Insurance Services, LLC  
234 Clovis Avenue

Clovis, CA 93612

**Policy Period: (Mo./Day/Yr.)**

From: 07/27/2021

To: 07/27/2022

12:01 AM, standard time at your mailing address shown above.

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

**THIS POLICY CONSISTS OF THE FOLLOWING COVERAGES FOR WHICH A PREMIUM IS INDICATED.  
THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.**

Commercial Property Coverage Part		\$ NOT COVERED
Commercial General Liability Coverage Part		\$ 670.00
Commercial Auto Coverage Part		\$ NOT COVERED
_____		\$ _____
_____		\$ _____
_____		\$ _____
Other Coverages: Terrorism Risk Insurance Act		\$ NOT COVERED
_____		\$ _____
_____		\$ _____
_____		\$ _____
	<b>TOTAL ADVANCE PREMIUM</b>	\$ 670.00
		\$ _____
		\$ _____
		\$ _____
		\$ _____
	SL Tax	\$ 20.10
	SL Stamping Fee	\$ 1.68
		\$ _____
	<b>GRAND TOTAL</b>	\$ 691.78

**Forms and endorsements applying to this policy and attached at time of issue:**

**See Applicable Schedule Of Forms And Endorsements**

COMMON POLICY DECLARATIONS (continued)

POLICY NUMBER: **NPP8777464**

<b>The Named Insured is:</b>	
<input type="checkbox"/> Individual	<input type="checkbox"/> Partnership
<input checked="" type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Organization/Corporation
<input type="checkbox"/> Trust	
<input type="checkbox"/> Other _____	
<b>Location of Business:</b> 3751 Grand Avenue CLAREMONT, CA 91711	<b>Business Description:</b> Private Investigator

THESE DECLARATIONS TOGETHER WITH THE COVERAGE PART DECLARATIONS, THE COMMON POLICY CONDITIONS, COVERAGE FORM(S), AND FORMS AND ENDORSEMENTS, IF ANY, COMPLETE THE ABOVE NUMBERED POLICY.

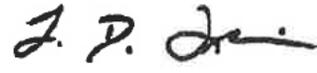
**WESTERN WORLD INSURANCE GROUP**

Western World Insurance Company  
Tudor Insurance Company  
Stratford Insurance Company

Administrative Office  
300 Kimball Drive, Suite 500  
Parsippany, New Jersey 07054

We will provide the insurance described in this policy in return for the premium and compliance with all applicable provisions of this policy. If required by state law, this policy shall not be valid unless countersigned by our authorized representative.

  
Secretary

  
President

Countersigned: Clovis CA  
Kathleen Schroeder  
07/20/2021 CHAVEZLO

By   
Authorized Representative

## **NOTICE - CLAIM REPORTING**

### **To report a claim you may:**

- Visit our website at: [www.westernworld.com](http://www.westernworld.com)
- E-mail us at: [reportclaim@westernworld.com](mailto:reportclaim@westernworld.com)
- Call our toll-free telephone number at: 1-888-847-8600
- Fax us at: 1-201-847-7701
- Mail us at:

300 Kimball Drive  
Suite 500  
Parsippany, NJ 07054  
Attn: New Claims

## SCHEDULE OF FORMS AND ENDORSEMENTS

POLICY NUMBER: NPP8777464	NAMED INSURED Halo Confidential Investigations LLC
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Form/Endorsement No./Edition Date Title (Note- Titles are indications only. See actual form for correct name.)

D-2(01_20) NTCFR01(10_20) WW230(06_17) WW497(01_18) WW232(01_12) WW22(06_16) IL0017(11_98) IL0021(09_08) WW183(05_12) WWCA01(12_11) WW1(06_12) WW13(06_12) WW168(06_12) WW175A(01_97) WW184(07_20) WW192(04_13) WW244(01_16) WW257(01_16) WW401(08_19) WW424(09_10) WW426(10_15) WW456(01_12) WWE1272(10_15) WWE870(09_10) CG0001(04_13) CG2010(04_13) CG2010(04_13) CG2010(04_13) CG2010(04_13) CG2107(05_14) CG2111(06_15) CG2136(03_05) CG2147(12_07) CG2167(12_04) CG2426(04_13) ILP001(01_04) TRIA0004(01_21)	IMPORTANT NOTICE NOTICE OF POLICYHOLDERS FRAUD NOTICE COMMON POLICY DECLARATIONS NOTICE - CLAIM REPORTING COMMERCIAL LIABILITY COVERAGE PART DECLARATIONS SERVICE OF SUIT COMMON POLICY CONDITIONS NUCLEAR ENERGY LIABILITY EXCLUSION ENDT MINIMUM-EARNED PREMIUM CALIFORNIA DISCLOSURE NOTICE PREMIUM REFUND DEDUCTIBLE ENDORSEMENT CLASSIFICATION LIMITATION CANCELLATION AND PREMIUM AUDIT CHANGES INDEPENDENT CONTRACTORS CONDITIONAL EXCLUSION PROFESSIONAL LIABILITY ENDORSEMENT PREMIUM BASIS ENDORSEMENT EXCLUSION - BODILY INJURY TO CASUAL WORKER OR TEMPORARY EXCLUSION - INJURY TO CONTRACTORS OR SUBCONTRACTORS TOTAL AND ABSOLUTE ASBESTOS EXCLUSION EXCL OF NUCLEAR/BIO/CHEM INJURY OR DAMAGE SUBCONTRACTORS AND CASUAL WORKERS OF THE INSURED COMMERCIAL GENERAL LIABILITY AMENDATORY ENDORSEMENT EXCLUSION - DESIGNATED OPERATIONS - DETECTIVE ELECTRONIC DATA LIABILITY COMMERCIAL GENERAL LIABILITY COVERAGE FORM AI-OWNERS LESSEES OR CONTRACTORS-SCHED PERSON OR ORG AI-OWNERS LESSEES OR CONTRACTORS-SCHED PERSON OR ORG AI-OWNERS LESSEES OR CONTRACTORS-SCHED PERSON OR ORG AI-OWNERS LESSEES OR CONTRACTORS-SCHED PERSON OR ORG EXCL-ACCESS OR DISCL OF CONFIDENTIAL OR PERSONAL INFO EXCLUSION - UNMANNED AIRCRAFT COVERAGE B ONLY EXCLUSION - NEW ENTITIES EMPLOYMENT-RELATED PRACTICES EXCLUSION FUNGI OR BACTERIA EXCLUSION AMENDMENT OF INSURED CONTRACT DEFINITION U.S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS EXCLUSION OF CERTIFIED ACTS OF TERRORISM
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ADDITIONAL FORMS AND ENDORSEMENTS

INSURED

**COMMERCIAL LIABILITY COVERAGE PART  
DECLARATIONS**

Policy Number: NPP8777464

Effective Date: 07/27/2021  
12:01 AM, Standard Time

COMMERCIAL GENERAL LIABILITY - LIMITS OF INSURANCE						
General Aggregate Limit (Other Than Products-Completed Operations)	\$	<u>3,000,000</u>				
Products - Completed Operations Aggregate Limit	\$	<u>1,000,000</u>	†			
Personal and Advertising Injury Limit	\$	<u>1,000,000</u>			Any One Person or Organization	
Each Occurrence Limit	\$	<u>1,000,000</u>				
Damage to Premises Rented to You	\$	<u>100,000</u>			Any One Premises	
Medical Expense Limit	\$	<u>5,000</u>			Any One Person	
Each Professional Incident Limit (if applicable)	\$	<u>Included</u>				
† If the Limit is shown as Included, Products-Completed Operations are subject to the General Aggregate Limit.						
PREMIUM						
Classification	Code No.	Premium Basis	Rate		Advance Premium	
			Pr/Co	All Other	Pr/Co	All Other
Contractors - subcontracted work - other than construction-related work (P1/B1)	91591	Total Cost 94,000.00	3.0490	0.238	287.00	MP 13.00 MP
Unarmed Detective or Investigative Agencies (P1/B1)	W9702	Payroll 20,000	Included	16.0000	Included	370.00 MP
Additional Insureds - CG2010 (P1/B1)	OC313	Individual 5		50.00		0.00 MP
Total Advance Premium					\$	670.00
FORMS AND ENDORSEMENTS						
Forms and Endorsements applying to this coverage part and made part of policy at time of issue:						
<b>See Schedule of Forms and Endorsements</b>						

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

**This Endorsement Modifies Your Policy.  
Please Read It Carefully.**

## **SERVICE OF SUIT**

The Company appoints the Commissioner of Insurance as its true and lawful attorney for acceptance of service of all legal process issued in this state in any action, suit or proceeding arising out of this contract of insurance. The Company authorizes the Commissioner to forward such process to:

**In California:** Richard Glucksman, Chapman Glucksman, 11900 West Olympic Boulevard, Suite 800, Los Angeles, CA 90064

**All Other States:** Western World Insurance Group, Claims Department, 300 Kimball Drive, Suite 500, Parsippany, NJ 07054

The above-named are authorized to accept service of process on behalf of the Company in any legal proceeding in the applicable state(s).

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
City of Placentia 401 E. Chapman Ave Placentia, CA 92870 Regarding the above referenced general liability insurance policy the City of Placentia and its elected and appointed boards, officers, officials, agents, employees and volunteers are additional insureds with respect to: Liability Arising out of activities performed by or **	Various Locations  ** on behalf of the consultant pursuant on its contract with the city; products and completed operations of the consultant premises owned occupied or used by the consultant; automobiles owned, leased, hired or borrowed by the consultant
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



HALO CONFIDENTIAL INVESTIGATIONS, LLC

JON STRASH  
OWNER  
BSIS #PI26616

October 13, 2021

City of Placentia  
Placentia, CA 92870

To Whom It May Concern,

Subject: Vehicle Insurance Indemnity

This letter is to attest that HALO Confidential Investigations, LLC/Jon Strash, CEO, will be using the personal vehicle insurance as the primary policy for contracted background investigations and training coordination with the City of Placentia, and the insurance will indemnify the City.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Jon Strash". The signature is stylized and includes a large, sweeping flourish at the end.

JON STRASH  
Qualified Manager/CEO

jts

City of Placentia  
**Request for Waiver**  
Workers' Compensation Insurance Requirement

**Business**

Legal Name: HALO Confidential Investigations, LLC

Address: 2209 E. Baseline Rd, #300-305  
Claremont, CA 91711

Legal Form      Sole Proprietor       Limited Partnership      General Partnership       Corporation  
Business Trust       Limited Liability Company       Other: \_\_\_\_\_

Contact Person (Name and Telephone): Jon Strash      909-210-0172

**City Reference**

City Agency Placentia Police Dept. Contact Name/Telephone Julie Kennicutt

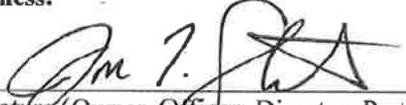
Document Reference: BACKGROUND INVESTIGATIONS & Training Coordinator  
Any work performed on City Premises?  Yes       No  
(bid, contract, job no., location, etc.)

Nature of work to be performed for City: Police Dept. Background Investigation  
& Training Coordination

**Declaration:**

With respect to the above-mentioned business, I hereby warrant that the business has no employees other than the owners, officers, directors, partners or other principals who have elected to be exempt from Worker's Compensation coverage in accordance with California law. I further warrant that I understand the requirements of Section 3700 et seq. of the California Labor Code with respect to providing Worker's Compensation coverage for any employees of the above-mentioned business. I agree to comply with the code requirements and all other applicable laws and regulations regarding workers compensation, payroll taxes, FICA and tax withholding and similar employment issues. I further agree to hold the City of Placentia harmless from loss or liability which may arise from the failure of the above-mentioned business to comply with any such laws or regulations. I therefore request that the City of Placentia waive its requirement for evidence of Workers' Compensation insurance in connection with the above-referenced work.

**Business:**

  
Signature (Owner, Officer, Director, Partnership or other Principal)  
Owner/CEO/Qualified Mgr.  
Title  
Oct. 11, 2021  
Date

**Risk Management Approval:**

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Date

**This Endorsement Modifies Your Policy.  
Please Read It Carefully.**

## **PROFESSIONAL LIABILITY ENDORSEMENT**

This endorsement modifies insurance provided under the following:

### **COMMERCIAL GENERAL LIABILITY COVERAGE PART**

- A. The following is added to Subparagraph **a.** of Paragraph **1. Insurance Agreement of SECTION I - COVERAGES, COVERAGE A - BODILY INJURY AND PROPERTY DAMAGE LIABILITY:**

This insurance will apply to "bodily injury" or "property damage" arising out of an insured's negligent acts or negligent omissions in rendering or failing to render "professional services."

- B. The following definition is added to **SECTION V - DEFINITIONS:**

"Professional services" means services rendered in the ordinary course of any insured's profession and directly related to classification listed on the Declarations page.

**THIS ENDORSEMENT AND ANY INSURED ARE SUBJECT TO ALL OF THE TERMS, CONDITIONS AND EXCLUSIONS OF THE POLICY.**

## SCHEDULE OF FORMS AND ENDORSEMENTS

POLICY NUMBER: NPP8777464	NAMED INSURED Halo Confidential Investigations LLC
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Form/Endorsement No./Edition Date	Title (Note- Titles are Indications only. See actual form for correct name.)
D-2(01_20)	IMPORTANT NOTICE
NTCFR01(10_20)	NOTICE OF POLICYHOLDERS FRAUD NOTICE
WW230(06_17)	COMMON POLICY DECLARATIONS
WW497(01_18)	NOTICE - CLAIM REPORTING
WW232(01_12)	COMMERCIAL LIABILITY COVERAGE PART DECLARATIONS
WW22(06_16)	SERVICE OF SUIT
IL0017(11_98)	COMMON POLICY CONDITIONS
IL0021(09_08)	NUCLEAR ENERGY LIABILITY EXCLUSION ENDT
WW183(05_12)	MINIMUM-EARNED PREMIUM
WWCA01(12_11)	CALIFORNIA DISCLOSURE NOTICE PREMIUM REFUND
WW1(06_12)	DEDUCTIBLE ENDORSEMENT
WW13(06_12)	CLASSIFICATION LIMITATION
WW168(06_12)	CANCELLATION AND PREMIUM AUDIT CHANGES
WW175A(01_97)	INDEPENDENT CONTRACTORS CONDITIONAL EXCLUSION
WW184(07_20)	PROFESSIONAL LIABILITY ENDORSEMENT
WW192(04_13)	PREMIUM BASIS ENDORSEMENT
WW244(01_16)	EXCLUSION - BODILY INJURY TO CASUAL WORKER OR TEMPORARY
WW257(01_16)	EXCLUSION - INJURY TO CONTRACTORS OR SUBCONTRACTORS
WW401(08_19)	TOTAL AND ABSOLUTE ASBESTOS EXCLUSION
WW424(09_10)	EXCL OF NUCLEAR/BIO/CHEM INJURY OR DAMAGE
WW426(10_15)	SUBCONTRACTORS AND CASUAL WORKERS OF THE INSURED
WW456(01_12)	COMMERCIAL GENERAL LIABILITY AMENDATORY ENDORSEMENT
WWE1272(10_15)	EXCLUSION - DESIGNATED OPERATIONS - DETECTIVE
WWE870(09_10)	ELECTRONIC DATA LIABILITY
CG0001(04_13)	COMMERCIAL GENERAL LIABILITY COVERAGE FORM
CG2010(04_13)	AI-OWNERS LESSEES OR CONTRACTORS-SCHED PERSON OR ORG
CG2010(04_13)	AI-OWNERS LESSEES OR CONTRACTORS-SCHED PERSON OR ORG
CG2010(04_13)	AI-OWNERS LESSEES OR CONTRACTORS-SCHED PERSON OR ORG
CG2010(04_13)	AI-OWNERS LESSEES OR CONTRACTORS-SCHED PERSON OR ORG
CG2107(05_14)	EXCL-ACCESS OR DISCL OF CONFIDENTIAL OR PERSONAL INFO
CG2111(06_15)	EXCLUSION - UNMANNED AIRCRAFT COVERAGE B ONLY
CG2136(03_05)	EXCLUSION - NEW ENTITIES
CG2147(12_07)	EMPLOYMENT-RELATED PRACTICES EXCLUSION
CG2167(12_04)	FUNGI OR BACTERIA EXCLUSION
CG2426(04_13)	AMENDMENT OF INSURED CONTRACT DEFINITION
ILP001(01_04)	U.S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS
TRIA0004(01_21)	EXCLUSION OF CERTIFIED ACTS OF TERRORISM

**ADDITIONAL FORMS AND ENDORSEMENTS**

INSURED



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/20/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> D&C Insurance Solutions  300 S. Atlantic Blvd., Ste 201-B Monterey Park CA 91754		<b>CONTACT NAME:</b> Lin D Diaz <b>PHONE (A/C, No, Ext):</b> 888.457.4426 <b>FAX (A/C, No):</b> 323.576.4552 <b>E-MAIL ADDRESS:</b> contact@dc-insurance.com	
<b>INSURED</b>  HALO Confidential Investigations, LLC.  2209 E. Baseline Road, Suite 300-305 Claremont CA 91711		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Western World Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 13196	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/>	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	A	NPP8777464	07/27/2021	07/27/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 <b>Errors &amp; Omissions \$ Included</b> COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
<input type="checkbox"/>	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					EACH OCCURRENCE \$ AGGREGATE \$ \$
<input type="checkbox"/>	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
<input type="checkbox"/>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

REGARDING THE ABOVE REFERENCED GENERAL LIABILITY INSURANCE POLICY, THE CITY OF PLACENTIA AND ITS ELECTED AND APPOINTED BOARDS, OFFICERS, OFFICIALS, AGENTS, EMPLOYEES, AND VOLUNTEERS ARE ADDITIONAL INSURED WITH RESPECT TO: LIABILITY ARISING OUT OF ACTIVITIES PERFORMED BY OR ON BEHALF OF THE CONSULTANT PURSUANT TO ITS CONTRACT WITH THE CITY; PRODUCTS AND COMPLETED OPERATIONS OF THE CONSULTANT; PREMISES OWNED, OCCUPIED OR USED BY THE CONSULTANT; AUTOMOBILES OWNED, LEASED, HIRED, OR BORROWED BY THE CONSULTANT.

**CERTIFICATE HOLDER****CANCELLATION**

City of Placentia 401 E. Chapman Ave Placentia, CA 92870	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  Lin Dau Diaz
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# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR / PUBLIC SERVICES AND INFRASTRUCTURE

DATE: OCTOBER 19, 2021

SUBJECT: **APPROVAL OF RESOLUTION AUTHORIZING APPLICATIONS AND SUPPORT FOR YORBA LINDA BOULEVARD REGIONAL TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM PROJECT**

FISCAL  
IMPACT: There is no fiscal impact associated with the recommended action.

### **SUMMARY**

On August 9, 2021, the Orange County Transportation Authority (OCTA) issued the 2022 Call for Projects for the Regional Traffic Signal Synchronization Program (RTSSP) or Project "P" funded through Measure M2. OCTA considers coordinating traffic signals across jurisdictional boundaries a major component in enhancing countywide traffic flow and reducing congestion. Traffic corridors considered for grant funding are reviewed for high traffic volumes and the measurable benefit of interagency signal synchronization. The proposed RTSSP project along the Yorba Linda Boulevard corridor involves the cities of Anaheim, Fullerton, Placentia, and Yorba Linda. OCTA has requested a resolution of support from each respective City Council for a RTSSP project along the Yorba Linda Boulevard corridor. This action will adopt a resolution authorizing the application and support for this project.

### **RECOMMENDATION:**

It is recommended that the City Council take the following action:

Adopt Resolution No. R-2021-61, a Resolution of the City Council of the City of Placentia, California authorizing an application and support for the Yorba Linda/Weir Canyon Corridor Project for funds from the Orange County Transportation Authority under the competitive Measure M2 Regional Transportation Signal Synchronization Program.

### **DISCUSSION:**

The Comprehensive Transportation Funding Programs (CTFP), administered by the OCTA, has been developed to help fund City improvement projects throughout Orange County. OCTA has issued the 2022 CTFP Call for Projects for funding under the Project RTSSP. Approximately \$8

1. g.  
Oct. 19, 2021

million in the RTSSP will be available to provide funding for multi-agency, corridor-based signal synchronization throughout Orange County for capital operational and maintenance funding for the coordination of traffic signals. This call is to fund projects for a three-year period with implementation in the first year and signal monitoring for two (2) subsequent years.

Placentia is eligible to apply for and compete with other cities within Orange County for funding signal synchronization projects under the RTSSP. The project must be on a "priority" corridor network or the signal synchronization network identified in the Regional Traffic Signal Synchronization Master Plan or the Master Plan of Arterial Highways. Furthermore, the project must be multi-jurisdictional and have documented support from all participating jurisdictions. The RTSSP requires that all participating local agencies provide minimum matching funds of 20% for each project. The matching funds may be from local funds or in-kind services from local agency staff.

OCTA, in conjunction with the cities of Anaheim, Fullerton, Placentia, and Yorba Linda ("Cities") have determined the Yorba Linda Boulevard/Weir Canyon Road Corridor to be a corridor in Orange County worth consideration for Measure M2 funding. This project, led by the City of Yorba Linda, covers 12 miles starting from State College Boulevard in the City of Fullerton, through the Cities of Placentia and Yorba Linda, and culminates at Oak Canyon Drive in the City of Anaheim (Attachment 2). The Yorba Linda Boulevard/Weir Canyon Road Corridor includes 48 traffic signals across the jurisdictions of Anaheim, Fullerton, Placentia, Yorba Linda, and two (2) which are under Caltrans jurisdiction. In Placentia, the corridor starts at Bradford Avenue and includes nine (9) signals. The project includes additional signalized intersections in the Cities. The project will include the primary implementation and installation of new traffic signal control systems in the first year of the project and ongoing signal synchronization maintenance/timing and operation through the balance of the three-year project period.

In addition to improved signal synchronization, along with new fiber optic cables which will improve traffic signal communications and synchronization, the City will receive upgraded controllers and switches at various intersections along the corridor. The estimated cost of the traffic signal improvements for the City's portion of the project amounts to \$675,000, of which OCTA will cover 80% of the cost through the Measure M-funded RTSSP Grant Program. The City's share of this cost amounts to 20% or \$135,000. The total estimated cost of the project for the entire corridor amounts to \$3,600,000, of which OCTA would cover 80% or \$2,880,000. If the grant application is approved, the Staff will budget the City's cost share in the following year's capital improvement program budget.

The OCTA grant application deadline is October 21, 2021. A resolution by the City Council is required to affirm and formally authorize the submittal of the grant funding application (Attachment 1). Should the project be awarded this grant by OCTA next spring, Staff will return to the City Council with a Cooperative Agreement between the Cities which will outline each agency's responsibilities and financial commitment. In addition, the project will be added to the City's Capital Improvement Program Budget as part of the annual budget preparation process.

**FISCAL IMPACT:**

There is no fiscal impact associated with the recommended action. Should the project be awarded grant funding in spring 2022, the City would not receive any invoices for the project cost until late 2023 or early 2024, when construction of the project is expected to be completed. Staff proposes to include this project in the FY 2022-23 Capital Improvement Program Budget for the City's share of the project cost, which is estimated to be \$135,000, to be funded with a combination of Gas Tax and AB 2766 Air Quality Subvention Funds. The City of Yorba Linda will act as the lead agency and submit the grant application.

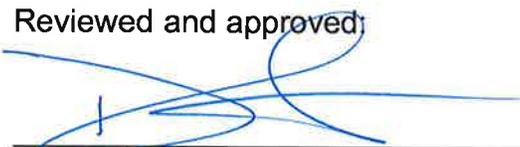
Prepared by:

  
\_\_\_\_\_  
Kyra Tao  
Transportation Manager

Reviewed and approved:

  
\_\_\_\_\_  
Luis Estevez  
Deputy City Administrator

Reviewed and approved:

  
\_\_\_\_\_  
Damien R. Arrula  
City Administrator

**Attachments:**

1. Resolution R-2021-61 – Support of Yorba Linda TSSP Grant Application
2. Project Area Map – Yorba Linda-Weir Canyon Corridor Project Area Map

## RESOLUTION NO. R-2021-61

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AUTHORIZING AN APPLICATION AND SUPPORT FOR THE YORBA LINDA/WEIR CANYON CORRIDOR PROJECT FOR FUNDS FROM THE ORANGE COUNTY TRANSPORTATION AUTHORITY UNDER THE COMPETITIVE MEASURE M2 REGIONAL TRANSPORTATION SIGNAL SYNCHRONIZATION PROGRAM

#### A. Recitals

(i). The Measure M2 Regional Traffic Signal Synchronization Program targets over 2,000 signalized intersections across Orange County to maintain traffic signal synchronization, improve traffic flow, and reduce congestion across jurisdictions; and

(ii). The City of Placentia has been declared by the Orange County Transportation Authority to meet the eligibility requirements to receive revenues as part of Measure M2; and

(iii). The CITY must include all projects funded by Net Revenues in the seven-year Capital Improvement Program as part of the Renewed Measure M Ordinance eligibility requirement; and

(iv). The CITY authorizes a formal amendment to the seven-year Capital Improvement Program to add projects approved for funding upon approval from the Orange County Transportation Authority Board of Directors, if necessary; and

(v). The City of Placentia has currently adopted a Local Signal Synchronization Plan consistent with the Regional Traffic Signal Synchronization Master Plan as a key component of local agencies' efforts to synchronizing traffic signals across local agencies' boundaries; and

(vi). The City of Placentia will provide matching funds for each project as required by the Comprehensive Transportation Funding Programs Procedures Manual; and

(vii). The City of Placentia will not use Renewed Measure M funds to supplant Developer Fees or other commitments; and

(viii). The City of Placentia desires to implement multi-jurisdictional signal synchronization listed below.

#### B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The City Council of the City of Placentia hereby requests the Orange County Transportation Authority to allocate funds in the amounts specified in the City's application(s) from the Regional Transportation Signal Synchronization Program to implement regional signal synchronization along the Yorba Linda Blvd/Weir Canyon Road Corridor.

**APPROVED and ADOPTED this 19<sup>th</sup> day of October 2021.**

\_\_\_\_\_  
Craig S. Green, Mayor

ATTEST:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA  
COUNTY OF ORANGE

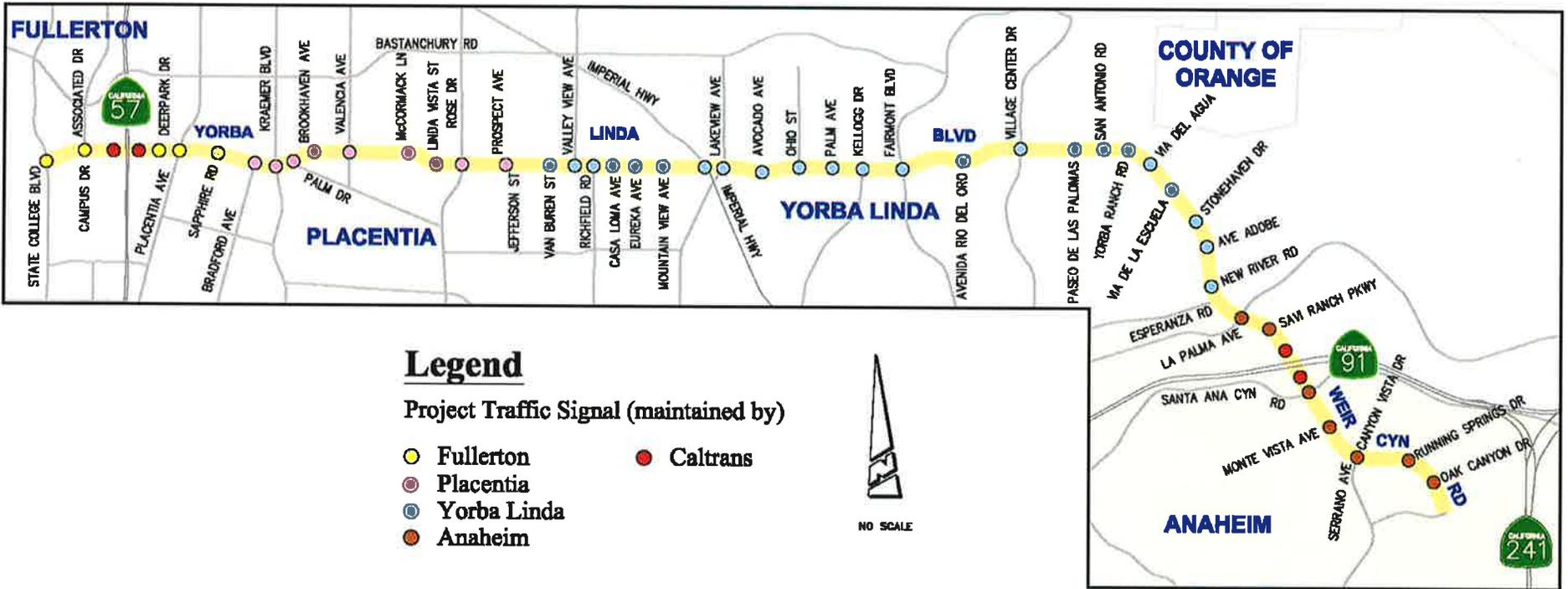
I, Robert S. McKinnell, City Clerk of the City Of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 19<sup>th</sup> day of October 2021 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Christian L. Bettenhausen, City Attorney





# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CHIEF OF POLICE

DATE: OCTOBER 19, 2021

**SUBJECT: CONTINUED PUBLIC HEARING, INTRODUCTION AND FIRST READING OF ORDINANCE NO. O-2021-10 OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, AMENDING CHAPTER 13.48 (STOPPING, STANDING, OR PARKING) OF TITLE 13 (VEHICLES AND TRAFFIC) TO THE PLACENTIA MUNICIPAL CODE REGARDING ON-STREET PARKING OF RECREATIONAL VEHICLES AND SLEEPING IN MOTOR VEHICLES**

FISCAL  
IMPACT: None

### **SUMMARY:**

On October 5, 2021, the Placentia City Council held a public hearing to consider Ordinance No. O-2021-10. Council continued the public hearing and directed Staff and the City Attorney's Office to amend the ordinance to clarify that camper shells, when not used for human habitation purposes, are not considered RVs for purposes of the ordinance and to reincorporate the existing exception that allows the parking of an RV on a City street when the RV is a person's sole means of transportation.

As outlined during the October 5, 2021 meeting, the Placentia Police Department and the Community Services Department noted that Chapter 13.48 of the Placentia Municipal Code (PMC) requires modification to address provision relating to stopping, standing, or parking of recreational vehicles, recreational apparatuses, and trailers. The proposed ordinance will prohibit the parking of recreational vehicles at all times unless an exception applies. Exceptions include parking recreational vehicles pursuant to permits issued by the Chief of Police or the Director of Community Services or their designees, parking recreational vehicles while patronizing a City business, provided that the vehicle is not left for more than two (2) hours, and parking recreational vehicles to perform emergency repairs.

Additional amendments to the PMC will add a new section to Chapter 13.48, Section 13.48.230, entitled "Sleeping in motor vehicles prohibited," to prohibit sleeping in motor vehicles parked anywhere in the City between 12:00 a.m. and 6:00 a.m., except on private residential property or in bona fide conditions of emergency or in the interest of public safety, and prohibit dwelling, as defined, in any motor vehicle parked on any street, sidewalk, alley, public right-of-way, or any other public property or any private property within the City at any time.

**2. a.**  
**Oct. 19, 2021**

City staff have reviewed the current conditions and developed a proposed ordinance amending Chapter 13.48 to improve enforcement and clarity related to stopping, standing, or parking of recreational vehicles and sleeping and dwelling in motor vehicles.

Staff is recommending that the City Council conduct a public hearing to consider the attached ordinance and obtain public input regarding the proposed code amendments recommended by Staff and then introduce the ordinance for first reading.

**RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Continue the public hearing concerning Ordinance No. O-2021-10; and
2. Receive the staff report and consider all public testimony; and
3. Close the public hearing; and
4. Find that the recommended actions are exempt from the California Environmental Quality Act (“CEQA”) pursuant to Sections 15061(b)(3), 15060(c)(3), and 15378 of the CEQA Guidelines, Section 21065 of the Public Resources Code, and the City of Placentia Local Guidelines for implementing CEQA; and
5. Introduce for first reading, by title only, further reading waived, Ordinance No. O-2021-10, an Ordinance of the City Council of the City of Placentia, California, amending Chapter 13.48 (Stopping, Standing, or Parking) of Title 13 (Vehicles and Traffic) to the Placentia Municipal Code regarding on-street parking of recreational vehicles and sleeping in motor vehicles.

**DISCUSSION:**

The following table outlines the amendments to Chapter 13.48 of the PMC:

- **Section 13.48.190 (Recreational Vehicle Parking)**

Existing	Amended/Added
<ul style="list-style-type: none"> <li>• Defines recreational vehicle as any motor home, travel trailer, park trailer, truck camper, or camping trailer, with or without motive power, designed for human habitation for recreational, emergency, or other occupancy, including, but not limited to, any vehicle described in California Health and Safety Code Section 18010 or successor statute.</li> </ul>	<ul style="list-style-type: none"> <li>• Defines recreational vehicle as a motorhome, travel trailer, truck camper, camping trailer, or other vehicle or trailer, with or without motive power, designed or altered for human habitation for recreational, emergency, or other human occupancy. “Recreational vehicle” specifically includes, but is not limited to: a “recreational vehicle” as defined by California Health and Safety Code Section 18010; a “camper,” as defined by California Vehicle</li> </ul>

	<p>Code Section 243, provided, however, that a “camper” does not include a “camper shell,” which means a structure designed to be mounted upon a motor vehicle that provides shelter from the elements but does not contain plumbing, refrigeration, cooking, heating, electrical equipment or other facilities for human habitation; a “camp trailer,” as defined by California Vehicle Code Section 242; a “fifth wheel travel trailer,” as defined by California Vehicle Code Section 324; a “house car,” as defined in California Vehicle Code Section 362; a “trailer” as defined in California Vehicle Code Section 630; a “trailer coach,” as defined in California Vehicle Code Section 635; a mobile home, as defined by California Vehicle Code Section 396; a “park trailer” as defined in California Health &amp; Safety Code Section 18009.3; a “truck camper” as defined in California Health &amp; Safety Code Section 18013.4; a van camper; and/or a van conversion.</p>
<ul style="list-style-type: none"> <li>• Defines recreational apparatus as any wheeled vehicle designed for carrying property and for being drawn by a motor vehicle, including, but not limited to, utility trailer or trailer specially designed to carry motorcycles, airplanes, boats, and/or gliders.</li> </ul>	<ul style="list-style-type: none"> <li>• No change from existing language.</li> </ul>
<ul style="list-style-type: none"> <li>• Defines trailer as any wheeled vehicle designed for carrying persons or property and for being drawn by a motor vehicle, including, but not limited to, a camp trailer, utility trailer, or trailer specially designed to carry motorcycles, airplanes, boats, and/or gliders.</li> </ul>	<ul style="list-style-type: none"> <li>• Defines trailer as any wheeled vehicle designed for carrying property and for being drawn by a motor vehicle, including, but not limited to, utility trailer or trailer specially designed to carry motorcycles, airplanes, boats, and/or gliders. “Trailer” specifically includes, but is not limited to, a “utility trailer” as defined in California Vehicle Code Section 667.</li> </ul>
<ul style="list-style-type: none"> <li>• Prohibits recreational vehicle and trailer parking only between the hours of 2 a.m. and 6 a.m., with the following exceptions: (1) RVs parked pursuant to a permit issued by the Police Chief, and (2) commercial vehicle parked as authorized by Section 13.48.200.</li> </ul>	<ul style="list-style-type: none"> <li>• Prohibits parking RVs, recreational apparatus and trailers on streets, alleys, or public property in the City at all times unless an exception applies. Exceptions include: (1) permits issued by the Police Chief of Community Services Director or their designees, (2) RVs parked while the driver is patronizing a City business, provided that the RV is left for a period of 2 hours or less, and (3) when an RV is parked due to a mechanical breakdown and the owner, operator or a third party acting at the direction of the owner or</li> </ul>

	operator is actively engaged in making emergency repairs to the vehicle, provided that the RV cannot be parked for such purpose for more than 24 hours.
<ul style="list-style-type: none"> <li>Types of permits: (1) permits to allow loading, unloading, cleaning, battery-charging, or activity incidental to travel, valid for up to 2 overnight periods, (2) permits for non-City residents to park adjacent to residence being visited, valid for a maximum of 7 days, and no more than 6 such permits may be issued to a person or address annually; (3) permits for vehicles where the vehicle is used as the owner's sole means of transportation, valid for 12 month periods; and (4) permits for vehicles that must be kept near the owner's or lessee's residence for medical reasons.</li> </ul>	<ul style="list-style-type: none"> <li>Types of permits: (1) 72-hour permits to permit City residents to load, unload, clean or perform activities incidental to travel. Limit of 12 non-consecutive permits per calendar year per address; (2) weekly permit to allow vehicle to park directly in front of or, if on a corner lot, on the side of, the address of the resident applying for the permit. Limit of 6 non-consecutive weekly permits per year per address; (3) daily permit for City park parking lots for out-of-town visitors visiting the City for recreational sporting events; and (4) permits for residents that provide documentation to the Police Chief or designee demonstrating that the RV is the resident's sole means of transportation. Such permits may be issued for periods of up to 12 months and may be renewed in 12-month periods.</li> </ul>
<ul style="list-style-type: none"> <li>Permit system allowed anybody to obtain a permit.</li> </ul>	<ul style="list-style-type: none"> <li>New provisions will only allow 72-hour, weekly permits and permits for RVs that are a person's sole means of transportation to be pulled by residents with valid City addresses. Only non-City residents are eligible for daily park parking permits.</li> </ul>

As outlined above, pursuant to the proposed revised Section 13.48.190 of the PMC, no person shall park or leave standing any recreational vehicle, recreational apparatus, or trailer, as defined, on any public or private street, alley, or public property in the City, unless an exception applies.

Per the Council's direction at the October 5, 2021 meeting, Staff revised the ordinance to clarify that a "camper shell," defined as "a structure designed to be mounted upon a motor vehicle that provides shelter from the elements but does not contain plumbing, refrigeration, cooking, heating, electrical equipment or other facilities for human habitation," is not considered a "camper" or an RV under the ordinance. Also per the Council's direction at the October 5, 2021 meeting, Staff revised the ordinance to reincorporate the exception to the RV parking prohibition for residents that can demonstrate that an RV is his/her sole means of transportation.

The parking of commercial vehicles is addressed in Section 13.48.200 of the PMC, which states:

"Commercial vehicle' is a vehicle used or maintained for the transportation of persons for hire, compensation, or profit or designed, used, or maintained primarily for the transportation of property. In addition, 'commercial vehicle' for the purposes of this section means every vehicle that has a manufacturer's gross vehicle weight rating of ten thousand (10,000) pounds or more.

No person shall park or stand any commercial vehicle on any public street, highway, roadway, alley, or thoroughfare, except:

(1) While loading or unloading property for a period of time as is reasonably necessary to complete such work;

(2) When such vehicle is parked in connection with and in aid of, the performance of a service to or on property in the block in which such vehicle is parked and for a time period as is necessary to complete such service; or

(3) Such vehicles may be parked on designated truck routes where otherwise not prohibited for a period of time not to exceed one (1) hour.”

The following section did not previously exist in Chapter 13.48 of the PMC and is a newly added section:

**Section 13.48.230 (Sleeping and Dwelling in Motor Vehicles Prohibited)**

- It is unlawful for any person to sleep in or on any motor vehicle parked any place in the City, other than upon private residential property, at any time between the hours of 12:00 a.m. and 6:00 a.m., or to dwell and/or live in or on any motor vehicle parked upon any City owned, operated, or maintained street, sidewalk, alley, public right-of-way, or any other public property or any private property within the City at any time.
- This section is not intended to prohibit the use of campers or motor coaches or motor vans for sleeping and/or dwelling purposed where the same are parked in authorized trailer court or campsite within the City.
- As used in this section, “dwell” means to use as a basic residence for shelter, sleeping and/or cooking purposes in lieu of traditional code compliant building structures designed for human habitation.
- Sleeping in a motor vehicle for a limited time, not exceeding four (4) hours, under bona fide conditions of emergency, or in the interest of the public safety, shall not constitute a violation of this section.
- No person shall be cited under this section unless the person engages in conduct prohibited by this section after having been notified by a law enforcement officer that he or she is in violation of the prohibition in this section

The proposed ordinance addresses provisions related to stopping, standing, or parking of recreational vehicles on public property and adds a new section to Chapter of 13.48 of the PMC to address sleeping and dwelling in motor vehicles in public spaces within the City.

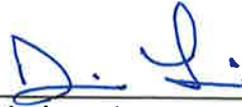
Staff recommends that City Council review and consider the proposed ordinance and introduce for first reading Ordinance No. O-2021-10.

Prepared by:



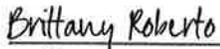
Brad Butts  
Captain/Operations Division

Reviewed and approved:



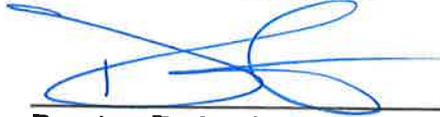
Darin Lenyi  
Chief of Police

Reviewed and approved:



Brittany E. Roberto  
Deputy City Attorney

Reviewed and approved:



Damien R. Arrula  
City Administrator

Attachment:

Ordinance O-2021-10 Amending Section 13.48 of the PMC

## ORDINANCE NO. O-2021-10

### **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, AMENDING CHAPTER 13.48 (STOPPING, STANDING OR PARKING) OF TITLE 13 (VEHICLES AND TRAFFIC) OF THE PLACENTIA MUNICIPAL CODE REGARDING ON-STREET PARKING OF RECREATIONAL VEHICLES AND SLEEPING IN MOTOR VEHICLES**

#### City Attorney Summary

This Ordinance would amend Section 13.48.190 (Overnight On-Street Parking of Recreational Vehicles, Recreational Apparatus and Trailers) of Chapter 13.48 (Stopping, Standing or Parking) of Title 13 (Vehicles and Traffic) of the Placentia Municipal Code to prohibit the parking of recreational vehicles, recreational apparatus and trailers at all times, unless an exception applies. Exceptions include parking recreational vehicles pursuant to permits issued by the Police Chief or Community Services Director or their designees, parking recreational vehicles while patronizing a City business, provided that the vehicle is not left for more than two (2) hours, and parking recreational vehicles to perform emergency repairs.

This Ordinance would also add a new Section 13.48.230, entitled "Sleeping in Motor Vehicles Prohibited", to Chapter 13.48 to prohibit sleeping in motor vehicles parked anywhere in the City between 12:00 a.m. and 6:00 a.m., except on private residential property or in bona fide conditions of emergency or in the interest of public safety, and prohibit dwelling, as defined, in any motor vehicle parked on any City-owned, operated, or maintained street, sidewalk, alley, public right-of-way, or any other public property or any private property within the City at any time.

#### **A. RECITALS**

WHEREAS, the City of Placentia, pursuant to its police power, may adopt regulations to protect the health, safety and welfare of the public (Cal. Const. art. XI, § 7, Cal. Govt. Code § 37100), and thereby is authorized to declare what use and condition constitutes a public nuisance; and

WHEREAS, California Vehicle Code Sections 22507 and 22507.5 empower cities to regulate vehicular parking within their jurisdictions; and

WHEREAS, Section 13.48.190 (Overnight On-Street Parking of Recreational Vehicles, Recreational Apparatus and Trailers) of Chapter 13.48 (Stopping, Standing or Parking) of Title 13 (Vehicles and Traffic) of the Placentia Municipal Code currently prohibits the parking of recreational vehicles, recreational apparatus, and trailers on any public street, highway, roadway, alley or thoroughfare between the hours of 2:00 a.m.

and 6:00 a.m., except with a valid permit issued by the Chief of Police in accordance with Section 13.48.190; and

WHEREAS, public streets in the City of Placentia are frequently used to regularly or routinely park or store certain vehicles built or modified to temporarily or permanently house persons or animals, such as recreational vehicles, campers, trailers, motorhomes, and boats, hereafter referred to collectively, for convenience, as “RVs”; and

WHEREAS, the regular or routine parking and/or storage of RVs on City streets raises public safety concerns, including obstruction of access to rights-of-way, reduced site distance, and reduced visibility, all of which have a detrimental effect on the public health, safety, welfare and quality of life in the City of Placentia; and

WHEREAS, the regular or routine parking and/or storage of RVs creates public health and safety concerns due to the occurrence of illegal discharges of septic waste, wastewater, fuels, trash or garbage from such vehicles into City streets, sewers or storm drains; and

WHEREAS, further restricting the parking of RVs will mitigate the public health and safety concerns associated with the parking of RVs, will increase the availability of parking for City residents and visitors, and will preserve the character of neighborhoods to benefit the health, safety and welfare of City residents; and

WHEREAS, the City desires to further restrict RV parking on City streets pursuant to the City’s police power and the authority granted by Vehicle Code Sections 22507 and 22507.5; and

WHEREAS, the City Council of the City of Placentia finds there is currently a well-documented homeless crisis both at the state, county and local level; and

WHEREAS, the City Council of the City of Placentia finds this crisis and resulting unsanitary living conditions have created a resurgence in communicable diseases and other health and safety hazards; and

WHEREAS, the homeless crisis within the City has resulted in an intensification of unsanitary conditions of public property, including but not limited to persons camping in public places and dwelling in vehicles, which conditions constitute a public nuisance, all to the detriment of the public health, safety and welfare; and

WHEREAS, the City Council of the City of Placentia finds that there is an immediate need to establish a prohibition against sleeping in vehicles to both provide constitutional safeguards and enable effective and timely enforcement of the prohibition against camping and related activity on public property; and

WHEREAS, the City Council of the City of Placentia recognizes that there is a need to enact the restrictions contained in this Ordinance to preserve and protect the public peace, health, safety and welfare; and

WHEREAS, it is the City Council's intent to comply with *Martin v. Boise*, 902 F.3d 1031 (9th Cir. 2018), while such case is applicable law within the jurisdiction of the Ninth Circuit Court of Appeals; and

WHEREAS, the City of Placentia, pursuant to the provisions of the California Environmental Quality Act ("CEQA") (California Public Resources Code Sections 21000 et seq.) and State CEQA Guidelines (Sections 15000 et seq., Title 14 the California Code of Regulations) has determined that this Ordinance is not a "project" pursuant to Public Resources Code Section 21065, and that it is exempt from the provisions of CEQA pursuant to CEQA Guidelines Sections 15061(b)(3) (because it can be seen with certainty that the adoption of this Ordinance will not have an effect on the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378); and

WHEREAS, all legal prerequisites prior to the adoption of this Ordinance have occurred.

**B. ORDINANCE**

NOW, THEREFORE, the City Council of the City of Placentia does hereby find, determine and ordain as follows:

SECTION 1. Recitals. The City Council finds that all the facts, findings, declarations and conclusions set forth in the above Recitals in this Ordinance are true and correct.

SECTION 2. Amendment to Section 13.48.190. Section 13.48.190 of Chapter 13.48 (Stopping, Standing or Parking) of Title 13 (Vehicles and Traffic) of the Placentia Municipal Code is hereby amended to read as follows:

**Section 13.48.190 Recreational vehicle parking.**

- (a) Prohibition. Except as set forth in this section, no person shall park or leave standing any recreational vehicle, recreational apparatus or trailer on any public or private street, alley, or public property in the city.
  - (1) For purposes of this section, a "recreational vehicle" means a motorhome, travel trailer, truck camper, camping trailer, or other vehicle or trailer, with or without motive power, designed or altered for human habitation for recreational, emergency, or other human occupancy. "Recreational vehicle" specifically includes, but is not limited to: a "recreational vehicle," as defined by California Health and Safety Code Section 18010; a "camper," as defined by California Vehicle Code Section 243, provided, however, that a "camper" does not include a "camper shell," which means a structure designed to be mounted upon a motor vehicle that provides shelter from the elements but does not contain plumbing, refrigeration, cooking,

heating, electrical equipment or other facilities for human habitation; a "camp trailer," as defined by California Vehicle Code Section 242; a "fifth wheel travel trailer," as defined by California Vehicle Code Section 324; a "house car," as defined in California Vehicle Code Section 362; a "trailer," as defined in California Vehicle Code Section 630; a "trailer coach," as defined in California Vehicle Code Section 635; a "mobile home," as defined by California Vehicle Code Section 396; a "park trailer," as defined in California Health & Safety Code Section 18009.3; a "truck camper," as defined in California Health & Safety Code Section 18013.4; a van camper; and/or a van conversion.

- (2) For purposes of this section, "recreational apparatus" means any wheeled vehicle designed for carrying property and for being drawn by a motor vehicle, including, but not limited to, utility trailer or trailer specially designed to carry motorcycles, airplanes, boats, and/or gliders.
- (3) For purposes of this section, a "trailer" means any wheeled vehicle designed for carrying property and for being drawn by a motor vehicle, including, but not limited to, utility trailer or trailer specially designed to carry motorcycles, airplanes, boats, and/or gliders. "Trailer" specifically includes, but is not limited to, a "utility trailer" as defined in California Vehicle Code Section 667.

(b) Exceptions. The prohibition set forth in subsection (a) shall not apply:

- (1) When a permit has been issued by the chief of police or designee or director of community services or designee pursuant to this section or this code.
- (2) When a recreational vehicle is parked or left standing in a legal parking space while the driver of such vehicle patronizes any city business, food establishment, or commercial establishment, provided that the recreational vehicle is parked or left standing for a period not to exceed two (2) hours.
- (3) When a recreational vehicle is parked or left standing as a result of a mechanical breakdown and the owner or operator or a third party acting at the direction of the owner or operator, including, but not limited to, a licensed mechanic, is actively engaged in making emergency repairs on the vehicle, provided that the recreational vehicle is parked or left standing for a period not to exceed twenty-four (24) hours.

(c) 72-hour permit. The chief of police or designee may issue a 72-hour recreational vehicle parking permit to city residents for the sole purpose of

loading, unloading, cleaning or performing activities incidental to travel. The permit shall only allow the parking of a recreational vehicle directly in front of, or, if the property is on a corner lot, on the side of, the address of the resident applying for the permit. No more than 12 non-consecutive 72-hour permits shall be issued in any calendar year per residential address, with at least one day in between each 72-hour permit issuance.

- (d) Weekly permit. The chief of police or designee may issue weekly recreational vehicle parking permits to city residents. The permit shall only allow the parking of a recreational vehicle directly in front of, or, if the property is on a corner lot, on the side of, the address of the resident applying for the permit. The duration of the permit shall not exceed seven days. No more than six non-consecutive weekly permits shall be issued in any calendar year per residential address, with at least one day in between each weekly permit issuance.
- (e) Daily permit for city park parking lots. The director of community services may issue daily recreational parking permits to out-of-town visitors who are visiting the city for recreational sporting events to allow the parking of such vehicle in a city park parking lot. The permit shall only allow the parking of a recreational vehicle in the city park parking lot at which the sporting event is being held. The duration of the permit shall not exceed the hours for which access has been granted to the park for the sporting event. The permit shall not allow the overnight parking of a recreational vehicle in a city park parking lot. No more than three daily permits shall be issued in any calendar month to any out-of-town visitor. As used in this subsection, "out-of-town visitor" means any person who does not reside in the city.
- (f) Sole means of transportation parking permit. The chief of police or designee may issue a recreational vehicle parking permit to a resident that provides documentation to the chief of police or designee demonstrating that the recreational vehicle is the resident's sole means of transportation and the parking of such recreational vehicle upon the resident's property is not authorized under this code. The permit shall only allow the parking of a recreational vehicle directly in front of, or, if the property is on a corner lot, on the side of, the address of the resident applying for the permit. The duration of the permit shall not exceed 12 months, and may be renewed for successive 12-month periods, provided that all requirements of this subsection are met.
- (g) One permit per address. No more than one permit per address shall be issued at any time.
- (h) Administrative regulations. The chief of police and director of community services, with approval of the city administrator, shall have the authority to promulgate administrative regulations and an application process for the issuance of permits authorized by this section.

- (i) Fees. The city council may, by resolution, establish fees to defray the cost of processing recreational vehicle parking permits.

SECTION 3. Amendment to Chapter 13.48. Chapter 13.48 (Stopping, Standing or Parking) of Title 13 (Vehicles and Traffic) of the Placentia Municipal Code is hereby amended to add a new Section 13.48.230 to read as follows:

**Section 13.48.230 Sleeping and dwelling in motor vehicles prohibited; exception.**

It is unlawful for any person to sleep in or on any motor vehicle parked any place in the city, other than upon private residential property, at any time between the hours of 12:00 a.m. and 6:00 a.m., or to dwell and/or live in or on any motor vehicle parked upon any city owned, operated, or maintained street, sidewalk, alley, public right-of-way, or any other public property or any private property within the city at any time. This section is not intended to prohibit the use of campers or motor coaches or motor vans for sleeping and/or dwelling purposes where the same are parked in an authorized trailer court or campsite within the city. As used in this section, "dwell" means to use as a basic residence for shelter, sleeping and/or cooking purposes in lieu of traditional code compliant building structures designed for human habitation.

Notwithstanding the foregoing, sleeping in a motor vehicle for a limited time, not exceeding four hours, under bona fide conditions of emergency, or in the interest of public safety, shall not constitute a violation of this section.

No person shall be cited under this section unless the person engages in conduct prohibited by this section after having been notified by a law enforcement officer that he or she is in violation of the prohibition in this section.

SECTION 4. CEQA. The City Council of the City of Placentia determines that this Ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to the California Code of Regulations, Title 14, Chapter 3, Sections 15061(b)(3) (because it can be seen with certainty that the adoption of this Ordinance will not have an effect on the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) because it has no potential for resulting in a physical change to the environment, directly or indirectly.

SECTION 5. Inconsistencies. Any provision of the Placentia Municipal Code or appendices thereto inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to that extent necessary to affect the provisions of this Ordinance.

SECTION 6. Severability. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby

declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 7. Certification. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and posted pursuant to the provisions of law and this Ordinance shall take effect thirty (30) days after passage.

**INTRODUCED** at a regular meeting of the City Council of the City of Placentia held on the 19th day of October, 2021.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Craig S. Green, Mayor

ATTEST:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Placentia on the 5<sup>th</sup> day of October 2021, and adopted at a regular meeting of the City Council of the City of Placentia held on the \_\_\_\_ day of \_\_\_\_\_, 2021 by the following vote:

AYES:            Councilmembers:  
NOES:            Councilmembers:  
ABSENT:        Councilmembers:  
ABSTAIN:       Councilmembers:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Christian L. Bettenhausen, City Attorney



# Placentia City Council

## **AGENDA REPORT**

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF COMMUNITY SERVICES

DATE: OCTOBER 19, 2021

SUBJECT: **APPOINTMENT TO THE BLUE RIBBON COMMITTEE FOR THE SENIOR/COMMUNITY CENTER PROJECT FOR COUNCIL DISTRICT 4**

FISCAL  
IMPACT: NONE

### **SUMMARY:**

On July 20, 2021, the City Council authorized the formation of a Blue Ribbon Committee (the "Committee") to assist the City in identifying the needs and recommended design components for a proposed Senior/Community Center suggested to be constructed at Tri-City Park.

The Committee is comprised of nine (9) members: one (1) appointed from each of the five (5) City Council districts; one (1) from the Parks, Arts, and Recreation Commission; one (1) from the Senior Advisory Committee; and two (2) City Council Members.

At the September 7, 2021 City Council meeting, the City Council formally appointed two (2) City Council Members; one (1) representative from the Parks, Arts, and Recreation Commission; one (1) representative from the Senior Advisory Committee; and community members from Council Districts 2, 3, and 5.

Council Member Shader (District 1) and Mayor Pro Tem Wanke (District 4), elected to provide their recommended appointees at a future Council Meeting. At the October 5, 2021 City Council meeting, Council Member Shader appointed Grace Carluen to represent District 1. At this time, Mayor Pro Tem Wanke is recommending Todd Rogers to serve on the Blue Ribbon Committee and represent Council District 4.

This action will approve Mayor Pro Tem Wanke's recommended appointee to serve on the Blue Ribbon Committee.

### **RECOMMENDATION:**

It is recommended that the City Council take the following action:

Approve the appointment of Mr. Todd Rogers to serve on the Senior/Community Center Blue Ribbon Committee in representation of Council District 4 per the recommendation of Mayor Pro Tem Wanke (District 4).

**3. a.**  
**Oct. 19, 2021**

**DISCUSSION:**

On July 20, 2021, the City Council authorized the formation of a Blue Ribbon Committee (the "Committee") to assist the City in identifying the needs and to recommend design components for the proposed construction of a Senior/Community Center. The Committee is to be comprised of nine (9) members: one (1) appointed from within each of the five (5) City Council districts; one (1) from the Parks, Arts, and Recreation Commission; one (1) from the Senior Advisory Committee, and two (2) City Council members.

The Committee will be a committee of limited duration and will function with the special purpose of identifying the needs and design components of a proposed Senior/Community Center. As such, the Committee would not be subject to the Brown Act. However, in the interest of transparency and very similar to how the Citizens Fiscal Sustainability Task Force meetings occurred, Staff recommends that the Committee meetings be required to follow the Brown Act. This will require meeting agendas to be posted seventy-two (72) hours in advance and meeting records to be maintained. Staff recommends that the Committee receive customary support from the City, as well as advice and assistance.

At the September 7, 2021 City Council Meeting, the Council approved the appointment of the following members to serve on the Blue Ribbon Committee along with Council Member Shader's (District 1) recommended member at the October 5, 2021 meeting:

- Mayor Craig Green (Council Representative)
- Council Member Ward Smith (Council Representative)
- Grace Carluen (Council District 1)
- Aaron Mills (Council District 2)
- Jodi Stout-Ward (Council District 3)
- Jo-Anne Martin (Council District 5)
- Tricia Montelongo (Parks, Arts, and Recreation Commission)
- Sheila Jordan (Senior Advisory Committee)

The recommended action will approve the ninth member of the Blue Ribbon Committee and formally appoint Mr. Todd Rogers to represent Council District 4 per Mayor Pro Tem Wanke's recommendation.

Prepared by:

Reviewed and approved:

  
\_\_\_\_\_  
Karen Crocker  
Director of Community Services

  
\_\_\_\_\_  
Damien R. Arrula  
City Administrator



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR / PUBLIC SERVICES AND INFRASTRUCTURE

DATE: OCTOBER 19, 2021

SUBJECT: **STUDY SESSION: MANDATORY ORGANIC WASTE DISPOSAL REDUCTION ORDINANCE**

### FISCAL

IMPACT: There is no immediate or direct fiscal impact associated with the recommended actions.

### **SUMMARY:**

The California Integrated Waste Management Act of 1989 (the "Act") established a solid waste management process that requires local jurisdictions to adopt and implement plans to reduce the amount of solid waste generated within their jurisdictions and to maximize reuse and recycling.

In September 2016, Governor Brown signed into law Senate Bill ("SB") 1383 establishing methane emissions reduction targets for short-lived climate pollutants in various sectors of California's economy. SB 1383 establishes an unfunded mandated target to achieve a 50% reduction in statewide disposal of food and landscape waste into landfills from 2014 levels by 2020 and a 75% reduction by 2025. SB 1383 prescribes specific actions local jurisdictions must take to reduce short-lived climate pollutants related to solid waste collection and processing and includes new stipulations on acceptable waste segregation and processing practices, as well as City procurement responsibilities. The legislation now requires the City to adopt an updated solid waste ordinance to codify the State's unfunded mandate of reducing organic waste entering local landfills. Staff is seeking policy direction from the City Council on preparation of the draft Ordinance for consideration at a future meeting.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Receive and file the staff report and presentation; and
2. Ask any questions of Staff; and
3. Provide Staff with policy direction relative to drafting the Mandatory Organics Waste Disposal Reduction Ordinance and returning with a draft ordinance and public hearing for the City Council's consideration.

**3. b.**  
**Oct. 19, 2021**

## **DISCUSSION:**

### **Overview of SB 1383**

SB 1383 is the most significant unfunded waste reduction mandate the State of California has adopted in the last 30 years. It requires the State to reduce organic waste by 75% by 2025, which equates to over 20 million tons annually. The law also requires the State to increase edible food recovery by 20%. Since the law establishes statewide targets, a prescriptive approach to compliance is being used. This is very different from AB 939 (Integrated Waste Management Act), which set forth jurisdictional waste diversion mandates and allowed local governments to develop their own programs for reaching compliance. Assembly Bill ("AB") 341 (Mandatory Commercial Recycling) and AB 1826 (Mandatory Organic Commercial Recycling), are incorporated into SB 1383 regulations. Both these mandates (AB 341 and AB 1826) make local jurisdictions ultimately responsible for ensuring 100% compliance. SB 1383 further stipulates the implementation of residential organic waste recycling programs and makes local jurisdictions directly responsible for the following actions, starting on January 1, 2022:

- Provide organic waste recycling services to all residents and businesses.
- Inspect covered entities and enforce compliance with SB 1383 by adopting an enforcement ordinance before January 1, 2022. This ordinance must match State-developed standards, including minimum fine structure.
- Conduct outreach and education to all affected parties, including generators, haulers, facilities, edible food recovery organizations, and city/county departments.
- Establish a food recovery program to recover edible food from the waste stream.
- Perform capacity planning covering 15 years for organic waste diversion from landfills. These includes estimating organic material processing and food recovery capacity available to the City and create a plan to fund expansion if capacity is not sufficient.
- Procure recycled organic waste products such as compost, mulch, and renewable natural gas.
- Maintain accurate and timely records of SB 1383 compliance for annual reporting.

Failure by a local jurisdiction to enact and undertake all SB 1383 responsibilities will result in it being deemed non-compliant and thus being subject to fines of up to \$10,000 per day. While the State is suggesting that 2022 and 2023 will be non-adversarial years wherein the State will only provide guidance and technical assistance, the regulations do not preclude fines during this "grace" period.

### **Draft Mandatory Organic Waste Disposal Reduction Ordinance**

SB 1383 requires the City to adopt an enforceable ordinance to mandate businesses and residents to recycle their organic waste and to comply with the requirements of the regulation. In order to meet this State requirement, the City's municipal code must be updated. The City's current regulations regarding solid waste collection are outdated. Given this, the complexity of the proposed ordinance, and pending deadlines for SB 1383 compliance, Staff is proposing to add a completely new chapter rather than attempt to blend the new ordinance with the current language in the Placentia Municipal Code ("PMC"). The proposed draft Mandatory Organic Waste Disposal Reduction Ordinance ("Ordinance") will contain language specifying that it prevails in the event of a potential conflict between the new and existing language. Staff anticipates a future update to

Chapter 8.04 of the PMC to remove any outdated or potentially inconsistent material related to regulations of solid waste collection services in the City.

The proposed draft Ordinance (Attachment 2) will need to address the SB 1383 regulatory requirements the City needs to adopt and enforce by January 1, 2022. Currently, Staff is working with the City Attorney's Office on the draft Ordinance. The draft Ordinance will be based upon the model ordinance provided by the State and organized into the following sections:

- Requirements for Single-Family Generators
- Requirements for Commercial Businesses
- Waivers for Generators
- Requirements for Commercial Edible Food Generators
- Requirements for Food Recovery Organizations and Services
- Requirements for Haulers and Facility Operators
- Self-Hauler Requirements
- Inspections and Investigations by City
- Enforcement
- Penalties

Below is a summary of the most significant provisions that will be included in the proposed draft Ordinance:

- 1) The addition of several new definitions, which reflect the increasingly technical and complicated nature of State law in this area.
- 2) Automatic enrollment of all businesses and residents in a waste collection program that provides for recycling of both non-organic recyclables (e.g., bottle, cans, plastics, and glass) and organic waste (e.g., food, green waste, wood, and paper products).
- 3) The reasons the City will grant waivers will be (a) if a business does not have sufficient space on its property for an organic waste container, or (b) if a business produces no organic waste or a de minimis amount of organic waste.
- 4) Several new requirements for commercial edible food generators, including grocery stores, businesses that distribute food to grocery stores, wholesale food vendors, restaurants over a certain size, hotels and health facilities over a certain size that have food facilities, and certain event venues. These generators must plan to recover as much edible food as possible that would otherwise be thrown away, including contracting with food recovery organizations, and keep records of such efforts.
- 5) A requirement for the City's franchised waste hauler to provide a solid waste collection service that will comply with the SB 1383 Regulations. This will be accomplished through a three-container system.
- 6) A requirement for self-haulers – individuals and businesses that haul their own solid waste to obtain a permit from the City, separate non-organic recyclables and organic waste from other solid waste, take their waste to a permitted waste processing facility, and (for

businesses) keep records of the amount of organic waste delivered to the solid waste processing facility.

- 7) Requirements on businesses (including owners of multifamily dwellings) to educate their tenants and employees about the new organic waste recycling requirements and provide appropriate separate waste containers for organic waste
- 8) Provisions delegating primary authority for implementation of this ordinance to the City Manager, and a recognition of the hauler's role to maintain compliance.
- 9) State-mandated penalties for violations, with residential penalties set at the minimum range. SB 1383 Regulations allow for the City to take an educational and non-punitive approach for the first two years (2022-2023).
- 10) The proposed regulations will take effect January 1, 2022.

A detailed presentation outlining the provisions of the proposed Ordinance to ensure the City is in compliance with SB 1383 is attached to this agenda report (Attachment 1).

**Additional Actions for Implementation of SB 1383 Regulations**

In April 2021, the City Council approved a professional services agreement with HF&H Consultants, to provide as-needed support services for refuse contract negotiations and SB1383 compliance assistance. Currently, the City is engaged in active negotiations with Republic Services, the City's franchised waste hauler to amend the existing franchise agreement to provide organic waste recycling services to all businesses and residents and meet other requirements of SB 1383. At a future city Council Meeting, Staff will bring to the City Council an amended franchise agreement with Republic Services for its consideration.

Prepared by:

  
\_\_\_\_\_  
Elsa Robinson  
Management Analyst

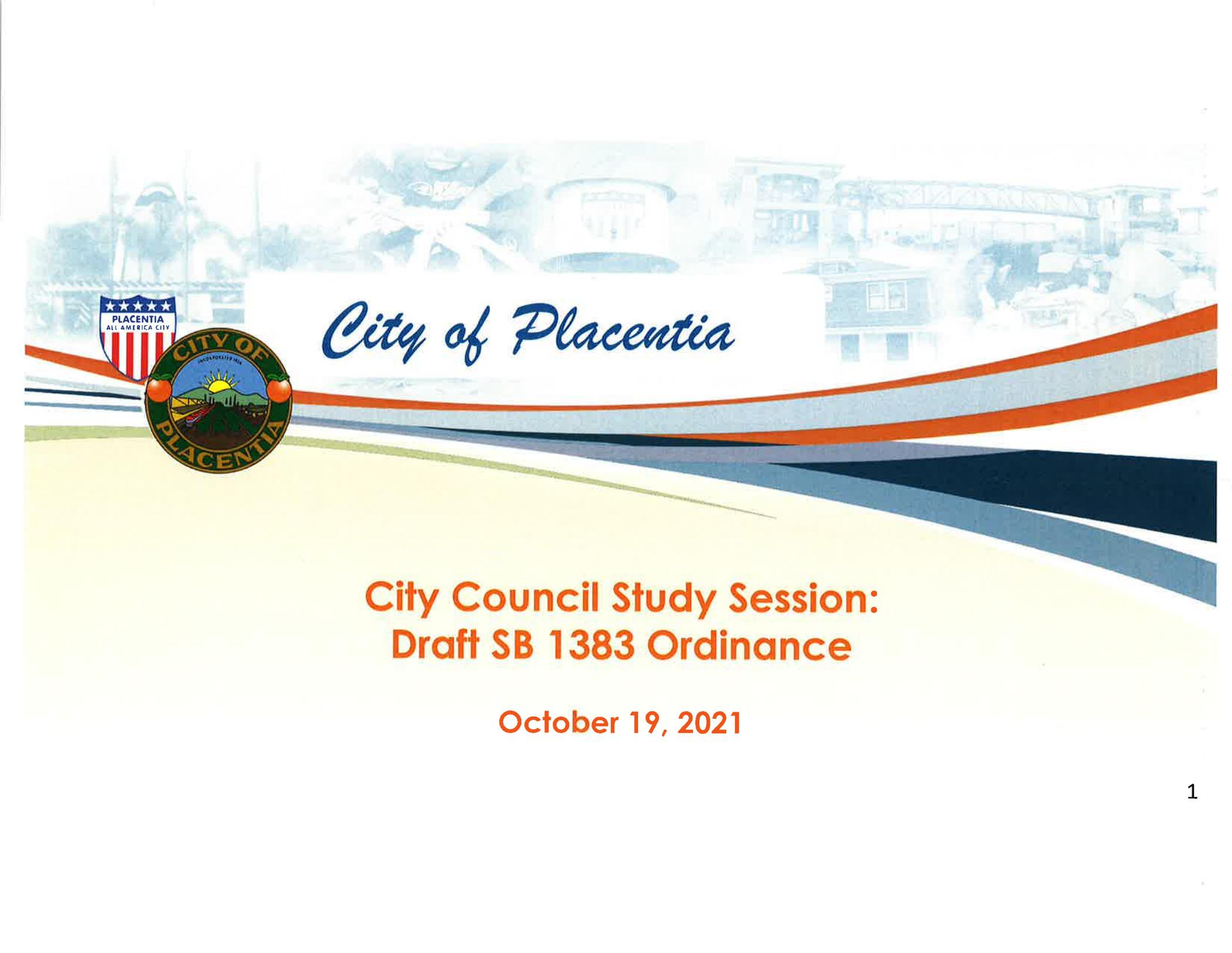
Reviewed and approved:

  
\_\_\_\_\_  
Luis Estevez  
Deputy City Administrator

Reviewed and approved:

  
\_\_\_\_\_  
Damien R. Arrula  
City Administrator

Attachment:  
Presentation



# *City of Placentia*



## **City Council Study Session: Draft SB 1383 Ordinance**

**October 19, 2021**

# Overview of SB 1383 Regulations

2022



Provide Organics Collection Service to All Residents and Businesses



Establish Edible Food Recovery Program



Conduct Education and Outreach



Procure Recovered Organic Waste Products



Plan for Capacity

2024



Take enforcement action against non-compliant entities starting January 1, 2024



# Draft SB 1383 Ordinance Outline

- 1) Definitions
- 2) Requirements for Single-Family Generators
- 3) Requirements for Commercial Businesses
- 4) Waivers for Generators
- 5) Requirements for Commercial Edible Food Generators
- 6) Requirements for Food Recovery Organizations and Services
- 7) Requirements for Haulers and Facility Operators
- 8) Self-Hauler Requirements
- 9) Procurement Requirements for City Departments, Direct Service Providers, and Vendors
- 10) Compliance with CALGreen Recycling Requirements
- 11) Model Water Efficient Landscaping Ordinance Requirements
- 12) Inspections and Investigations by City
- 13) Enforcements and Penalties
- 14) Effective Date



# Organic Waste Collection Services: Options Under SB 1383



Provide automatic organics  
collection service to all residents  
and businesses



## Three-Container “source separated” Collection Service

- Organics prohibited from black container
- All organic waste segregated for collection and recycling



## Two-Container Collection Service

- One container for collection of segregated organic waste
- One container for collection of mixed waste
- Requires delivery to high diversion organics processing facility



## One-Container Collection Service

- One container for collection of mixed waste
- Requires delivery to high diversion organics processing facility



# Existing City Collection Programs

Current  
Program

Single-Family  
Residential  
Customers

3-Cart System  
No Organics Recycling

Commercial/Multi-  
Family Residential  
Customers

Predominantly One-Bin  
System  
Limited source separated  
recycle & organic containers



# Republic Services' Proposed Residential Program

- Food mixed in with the yard waste
- Education letter and labels mailed to residents
- Auditing of containers to validate compliance
- Replacement containers to follow SB1383 color scheme (See below)



## Cart Setout Instructions

Set carts on the street next to the curb and away from vehicles. Place carts out by 6 am on your collection day.



# Container Compliance with SB 1383

- Color Requirements

- **Gray/black** container- *nonorganic waste for disposal*:
  - The lid of the container is gray or black in color
  - The body of the container is entirely gray or black in color and the lid is gray or black in color
- **Blue** container - *paper, wood, dry lumber and nonorganic recyclables*:
  - The lid of the container is blue in color
  - The body of the container is blue in color and the lid is either blue, gray, or black in color
- **Green** container – *organics waste*:
  - The lid of the container is green in color
  - The body of the container is green in color and

- Schedule

- Containers will be phase-in as existing containers are replaced
- By January 1, 2036



# Republic Services' Proposed Commercial/Multi-Family Program

Source separated program for both commercial & multi-family residential customers

- 3-container system (Trash, Recycling and Organics)

Adoption of plastic containers for smaller generators (Small volume or space constraint issues)

- Provide window for customers to choose their container size
- Automatic delivery of carts for those customers who do not sign-up on their own
- Auditing of containers to validate compliance
- Food is preprocessed at CVT & then goes to Anaergia facility in Rialto, CA



# Requirements for Single-Family Generators

1. Automatic enrollment to a organics recycling program provided by City
2. Place all organic waste in their curbside organics recycling container
3. Place all dry recyclables in their recycling cart
4. Cannot place non-organic or non-recyclable contamination in the organics recycling or standard recycling containers



# Requirements for Commercial Businesses

Automatic enrollment to a organics recycling program provided by City

Businesses must train staff on which materials are acceptable in the recycling and organics recycling programs

Businesses must include signage and color-coded lids on recycling and organics recycling bins in customer-facing locations such as lobbies or dining areas

Periodically monitor for contamination of recycling and organics recycling streams



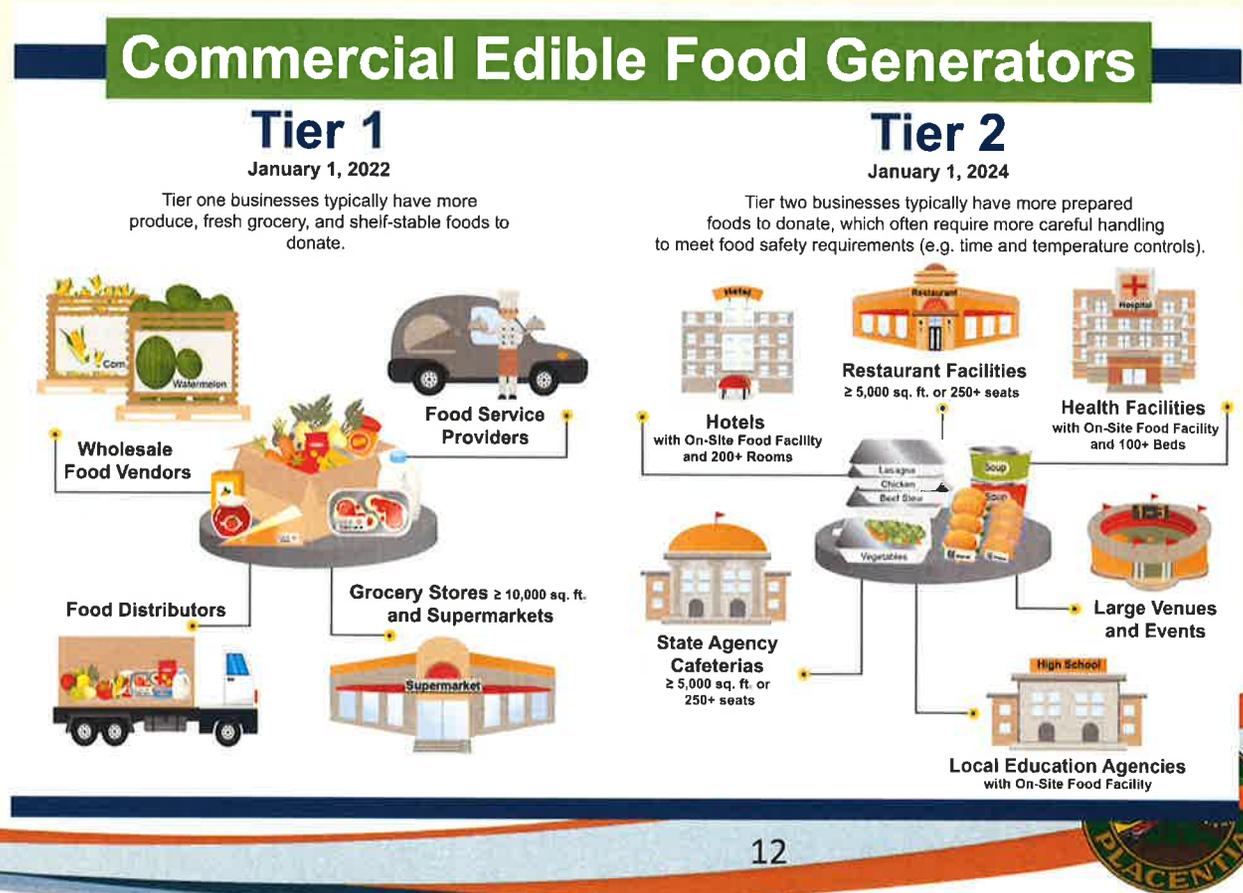
# Waivers for Generators

- The City has the option to grant waivers:
  - De Minimis Waiver:
    - Commercial Businesses (including Multi-Family Residential Dwellings)
  - Physical Space Waiver:
    - Commercial Businesses (including Multi-Family Residential Dwellings)
  - Collection Frequency Waiver:
    - All generators under 2- or 3-container system
    - **Blue** and **Grey/Black** containers only
  - All waivers will require an application, documentation and verification process to be established by the City



# Edible Food Recovery Requirements for Food Generating Businesses

- Recover excess edible food
- Establish contracts or written agreements
- Maintain Recordkeeping



# Requirements for Food Recovery Organizations and Services

- Provide guidelines for record keeping of food recovery organizations/services activities
- Require food recovery organizations/services to provide reports to the City
- Inspections to verify edible food recovery contracts and written agreements



# Procurement Requirements for City Departments, Direct Service Providers, and Vendors

Direct service providers of landscaping maintenance, renovation, and construction for the City to use compost and SB 1383 eligible mulch, as practicable, produced from recovered Organic Waste

- Provide procurement records to City staff

All vendors providing paper products and printing and writing paper to provide 30% recycled-content paper products and recycled-content printing and writing paper

- Provide procurement records to City staff



# Construction & Landscaping Requirements



Recycling organic waste commingled with C&D debris, to meet CALGreen 65% requirement for C&D recycling in both residential and non-residential projects

Model Water Efficient Landscape Ordinance (MWELO) requirements for compost and mulch application.



# Inspections & Enforcement

- Authorize City officials' entry into non-residential properties to assess compliance
- Businesses have 60 days after initial notice of violation to implement an SB 1383- compliant recycling program before facing monetary penalties of \$50 - \$500 per violation
- Establish a 2-year outreach and education period during which noncompliant businesses will not face monetary penalties



# Proposed Timeline for Ordinance

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- November 16, 2021: Public Hearing and 1<sup>st</sup> Reading of Draft Ordinance
- December 7, 2021: 2<sup>nd</sup> Reading of Ordinance
- January 1, 2022: Effective date of Ordinance if adopted by the City Council



# Staff Recommendations

1. Receive and file the Staff report and presentation; and
2. Ask any questions of Staff; and
3. Provide Staff with policy direction relative to drafting the Mandatory Organics Waste Disposal Reduction Ordinance and returning with a draft ordinance and public hearing for the City Council's consideration.



# Questions & Comments





# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF DEVELOPMENT SERVICES

DATE: OCTOBER 19, 2021

SUBJECT: **REVIEW OF DRAFT 2021 UPDATE TO THE HOUSING ELEMENT OF THE GENERAL PLAN**

FISCAL  
IMPACT: None

### **SUMMARY:**

The City of Placentia General Plan was comprehensively updated in October 2019, with the exception of the Housing Element which was adopted in 2014. State planning law mandates that jurisdictions review and update their Housing Elements every eight (8) years in order to remain relevant and useful, and to reflect the community's changing housing needs. The 2014 Housing Element is known as the "Fifth Cycle" Housing Element, and the 2021 Housing Element will be the "Sixth Cycle" Housing Element. The Fifth Cycle Housing Element covers the planning period from October 2013 to October 2021, and the Sixth Cycle Housing Element will cover the planning period from October 2021 to October 2029. The purpose of this agenda item is to provide the City Council and community stakeholders an opportunity to review the draft Housing Element for the 2021-2029 planning period prior to sending the draft Element to the State for review.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Receive the staff report regarding the draft 2021 Housing Element update; and
2. Receive public comments; and
3. Review the draft updated 2021 Housing Element, provide any input to Staff, and direct Staff to transmit the draft 2021 Housing Element to the State for review.

Information regarding the Housing Element and previous meeting materials are available for review on the City's Housing Element website: <https://placentia.org/943/2021-2029-Housing-Element-Update>

**3. c.**  
**Oct. 19, 2021**

### State Housing Element Requirements

State law requires each city to adopt a General Plan to guide land use and development. Among the various “elements” of the General Plan is the Housing Element, which establishes City policies and programs for maintaining and improving existing housing, minimizing constraints to housing for all income levels and persons with special needs, as well as accommodating development of new housing to meet the City’s assigned share of housing needs under the Regional Housing Needs Assessment (“RHNA”).

The City adopted a comprehensive update to the General Plan in 2019, although the Housing Element was not part of that amendment because the State has established a specific schedule for updating Housing Elements. Every city within the Southern California Association of Governments (“SCAG”) region is required to prepare a Housing Element update for the Sixth planning cycle, which spans the 2021-2029 period, regardless of when the other elements of the General Plan were adopted.

### HCD Review and Certification

An important difference between the Housing Element and other elements of the General Plan is the extent of State oversight. Under California law, land use and development is generally within the authority of cities through the adoption of policies and regulations in General Plans and municipal codes. However, State law establishes many specific limitations upon city land use authority with regard to housing.

The State legislature has also declared an adequate supply of housing to be a matter of statewide importance and has delegated authority to the California Department of Housing and Community Development (“HCD”) to review local government Housing Elements and issue opinions regarding their compliance with State law. A finding of Housing Element compliance by HCD is referred to as “certification” of the Housing Element. Certification is important to enhance cities’ eligibility for grant funds and also to support local land use authority.

HCD review of Housing Elements is required both prior to and after final adoption by the City Council.

### Housing Element Content

The Housing Element analyzes housing needs and resources and constraints and establishes City policies and programs intended to address the housing needs of current and future Placentia residents. The Draft Housing Element follows a similar format as the current Housing Element and includes the following sections:

- An introductory overview of the Housing Element (Chapter 1)
- Analysis of the City’s demographic and housing characteristics and trends (Chapter 2)
- Evaluation of resources and constraints related to addressing housing needs (Chapter 3)
- The Housing Plan for the 2021-2029 planning period (Chapter 4)

- Appendix A: Description of opportunities for stakeholders to participate in the preparation of the Housing Element
- Appendix B: Inventory of sites that could accommodate the City's new housing needs
- Appendix C: Review of the City's accomplishments during the previous planning period
- Appendix D: Glossary

### **ANALYSIS:**

Generally, the most significant issues to be addressed in the Housing Element are: 1) whether City plans and regulations accommodate housing for persons with special needs in compliance with State law; and 2) how the City will accommodate its share of regional housing needs assigned through the Regional Housing Needs Assessment ("RHNA") process.

Zoning for Affordable Housing and Persons with Special Needs. State law establishes specific requirements related to City regulations for affordable housing and persons with special needs, including the homeless and persons with disabilities. Chapter 3 of the Housing Element contains an analysis of City plans and regulations for a variety of housing types. The analysis concluded that while current City regulations are consistent with most State housing laws, some recently adopted laws will require that the Municipal Code be amended in order to ensure consistency with State law. Chapter 4 of the Housing Element includes the following programs to ensure consistency with State requirements:

- Program HE-1.11. Density Bonus Ordinance. *Density bonus* refers to the State law requiring cities to allow increased density and other incentives for housing developments that include long-term commitments to provide units affordable to low- and moderate-income households. Recent changes to State Density Bonus Law have increased the amount of density bonus and other incentives for affordable housing. This program includes a commitment to amend the City's density bonus regulations consistent with current State law.
- Program HE-2.3. Minimize Constraints on Housing for Persons with Disabilities. This program includes a commitment to process a Development Code amendment in conformance with recent changes to State law related to the definition of *family*, parking standards for emergency shelters, supportive housing, and low barrier navigation centers. *Low barrier navigation centers* are defined as "Housing first, low-barrier, service-enriched shelters focused upon moving people into permanent housing that provides temporary living facilities while case managers connect individuals experiencing homelessness to income, public benefits, health services, shelter, and housing."

### **RHNA Requirements**

One of the most important requirements of State Housing Element law is that each city must adopt land use plans and regulations that create opportunities for sufficient residential development to accommodate its assigned share of statewide housing need. The RHNA is the process by which each city's need for additional housing is determined. Prior to each Housing Element planning cycle the region's total housing need is established by HCD based primarily upon population

growth trends and existing housing problems such as overcrowding and overpayment. The total housing need for the Southern California region is then distributed to cities and counties by SCAG based upon criteria established in State law. The SCAG region includes Los Angeles, Orange, Riverside, San Bernardino, Imperial and Ventura counties.

In late 2019 HCD issued an RHNA determination of 1,341,827 additional housing units for the SCAG region during the 2021-2029 period. Following HCD’s RHNA determination, SCAG prepared a methodology for distributing the total RHNA to jurisdictions in the SCAG region consistent with criteria established in State law. In early 2020 SCAG’s Regional Council adopted the RHNA methodology and the final RHNA Plan was adopted on March 4, 2021.

Housing needs allocated through the RHNA process are distributed among the income categories as shown in the following table:

**Table 1. RHNA Income Categories**

Income Category	% of county median income
Extremely low*	Up to 30%
Very low*	31-50%
Low	51-80%
Moderate	81-120%
Above moderate	Over 120%

Source: California Government Code Sec. 65584(f)  
 \*RHNA allocations for the extremely-low and very-low categories are combined into a single number

Affordable housing rents and purchase prices are determined based upon State policy that households should not have to pay more than 30% of their gross income for suitable housing. Affordable housing costs for all jurisdictions in Orange County that correspond to the various income categories are shown in Table 2. Affordability numbers are adjusted each year based upon the countywide median income and family size. Table 2 provides the current figures for a 4-person family in Orange County. Income limits and affordable cost are adjusted up or down based upon family size:

**Table 2. Income Categories and Affordable Housing Costs – Orange County**

Income Category	Maximum Income	Affordable Rent	Affordable Price (est.)
Extremely low	\$40,350	\$1,009	*
Very low	\$67,250	\$1,681	*
Low	\$107,550	\$2,689	*
Moderate	\$128,050	\$3,201	\$500,000
Above moderate	Over \$128,050	Over \$3,201	Over \$500,000

**Assumptions:**

- Based upon a family of 4 and 2021 State income limits
- 30% of gross income for rent or principal, interest, taxes & insurance plus utility allowance
- 10% down payment, 3.75% interest, 1.25% taxes & insurance, \$350 HOA dues

\* For-sale affordable housing is typically at the moderate-income level

Source: Cal. HCD; JHD Planning LLC

Table 3 shows the RHNA allocations for Placentia, Orange County, and the SCAG region:

**Table 3. 6<sup>th</sup> Cycle RHNA – Placentia, Orange County and SCAG Region**

	Placentia	Orange County	SCAG Region
Additional housing need 2021-2029 (units)	4,374	183,861	1,341,827

Source: SCAG, 3/4/2021

The RHNA also allocates total housing need to the income categories described in Table 2 (the extremely-low and very-low categories are combined for RHNA purposes). The Sixth Cycle RHNA allocation by income category for Placentia is shown in Table 4.

**Table 4. 6<sup>th</sup> Cycle RHNA by Income Category – Placentia**

Very Low	Low	Moderate	Above Moderate	Total
1,231	680	770	1,693	4,374

Source: SCAG, 3/4/2021

The RHNA identifies the amount of additional housing at different price levels a jurisdiction would need to fully accommodate its existing population plus its assigned share projected growth over the next eight (8) years while avoiding problems like overcrowding and overpayment. The RHNA is a planning requirement based upon housing need, *not a construction quota or mandate*. The primary significance of the RHNA is that jurisdictions are required to adopt land use plans and development regulations that create sufficient opportunities for additional housing development commensurate with the RHNA allocation. Under current law, cities are not penalized if actual housing production does not achieve the RHNA allocation, but cities may be required to streamline the approval process for qualifying housing developments that meet specific standards (such as affordability and prevailing wage labor requirements) if housing production falls short of the RHNA allocation.

The Housing Element must demonstrate compliance with the RHNA by analyzing the city's capacity for additional housing based upon an evaluation of land use patterns, development regulations, potential constraints (such as infrastructure availability and environmental conditions) and real estate market trends. The analysis must be prepared at a parcel-specific level of detail and identify properties (or "sites") where additional housing could be built under current regulations.

State law requires that the sites' analysis demonstrate that city land use plans and regulations provide adequate capacity to fully accommodate its RHNA allocation in each income category. If the current development capacity is not sufficient to fully accommodate the RHNA, the Housing Element must describe proactive steps the City will take to increase housing capacity commensurate with the RHNA – typically through amendments to land use plans and development regulations that could facilitate production of additional housing. Such amendments generally include increasing allowable residential densities, modifying other development

standards, or allowing housing to be built in areas where residential development is not currently allowed, such as areas zoned for commercial use. *It is important to note that neither cities nor property owners are required to develop additional housing on the sites identified in the Housing Element, or to provide funding for housing development.*

The potential for additional housing in Placentia was significantly increased by the 2017 adoption of zoning amendments for the Packing House TOD area and Old Town. Future accessory dwelling units (“ADUs”) can also satisfy a portion of the RHNA allocation based upon permit trends and city ADU regulations.

Appendix B of the Housing Element includes the estimated potential for additional housing to accommodate the RHNA allocation at each income level, and the analysis concluded that the City will be required to amend current zoning to create additional opportunities for housing. Cities have until 2024 to conduct detailed evaluation of candidate sites and process zoning amendments to accommodate the RHNA. Program HE 1.8 includes a commitment to identify appropriate properties and process zoning amendments. *No changes to current zoning would be approved by adoption of the Housing Element.* Potential properties will be evaluated in detail and additional public hearings will be conducted prior to any rezoning decisions for specific properties.

**CEQA:**

No CEQA review is necessary since no final land use recommendations or decisions are proposed at this time. Appropriate environmental analysis will be prepared for review by the Planning Commission and City Council prior to consideration and approval of the final Housing Element.

**CONCLUSION/NEXT STEPS:**

Cities are required to submit draft Housing Elements to HCD for review, and must address any comments from HCD prior to final adoption of the Housing Element. On October 12, 2021, the Planning Commission reviewed the draft Housing Element and recommended (5-0-0-2, two absent) that the City Council direct Staff to transmit the Element to the State for review. Staff has incorporated Planning Commission recommendations into the Draft Housing Element for review by the City Council (Attachment 1). Any additional revisions will then be made to address City Council comments and the revised draft Housing Element will be submitted to HCD for review. Following receipt of HCD’s comments, Staff will prepare a proposed final Housing Element for review and approval by the Planning Commission and City Council at public hearings.

**RECOMMENDATION:**

Staff recommends that the City Council review the draft updated 2021 Housing Element, provide any input to Staff, and direct Staff to transmit the draft 2021 Housing Element to the State for review.

Prepared by:

  
\_\_\_\_\_  
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Director of Development Services

Reviewed and approved:

  
\_\_\_\_\_  
Damien V. Arrula  
City Administrator

Attachments:

1. Draft 2021-2029 Housing Element
2. Public Correspondence
3. Presentation

# **City of Placentia Housing Element 2021-2029**



**DRAFT**

October 2021





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## Chapter 1: Introduction

This Housing Element provides the identification and analysis of existing and projected housing needs and articulates the City's official policies for the preservation, conservation, improvement, and production of housing within the City of Placentia for the 2021-2029 planning period.

### 1.1 Purpose and Content

The City of Placentia's Housing Element addresses adequate housing opportunities for present and future residents through 2029 and provides the primary policy guidance for local decision-making related to housing.

*California Government Code §65583* requires a jurisdiction's Housing Element include the following components:

- A review of the previous Element's goals, policies, objectives and programs to ascertain the effectiveness of each of these components, as well as the overall effectiveness of the Housing Element;
- An assessment of housing need and an inventory of resources and constraints related to meeting these needs;
- A statement of goals, policies and quantified objectives related to the maintenance, preservation, improvement and development of housing; and
- A policy program that provides a schedule of actions that the City is undertaking or intends to undertake implementing the policies set forth in the Housing Element.

### 1.2 Housing Element Update Process

The California State Legislature has identified the attainment of a decent home and suitable living environment for every Californian as the state's main housing goal. Recognizing the important part that local planning programs play in pursuit of this goal, the Legislature has mandated that all cities and counties prepare a Housing Element as part of their comprehensive General Plans (*California Government Code §65302(c)*).

This Housing Element update covers the planning period from October 2021 to October 2029. State planning law mandates that jurisdictions review and update their Housing Elements every 8 years in order to remain relevant and useful and reflect the community's changing housing needs.



## 1.3 State Law and Local Planning

### Consistency with State Law

The Housing Element is one of the seven General Plan elements required by the State of California, as articulated in §65580 to §65589.8 of the *California Government Code*. It is the only General Plan Element that requires review by the State of California. State law requires that each jurisdiction’s Housing Element consist of “an identification and analysis of existing and projected housing needs and a statement of goals, policies, quantified objectives, and scheduled program actions for the preservation, improvement, and development of housing.” The Housing Element plans for the provision of housing for all segments of the population.

Section 65583 of the *Government Code* sets forth specific requirements regarding the scope and content of each Housing Element. Table 1-1 summarizes these requirements and identifies the applicable sections in the Housing Element where these requirements are addressed.

**Table 1-1 – State Housing Element Requirements**

Required Housing Element Component	Reference
<b>A. Housing Needs Assessment</b>	
1. Analysis of population trends in Placentia in relation to countywide trends	Chapter 2
2. Analysis of employment trends in Placentia in relation to regional trends	Chapter 2
3. Projections and quantification of Placentia’s existing and projected housing needs for all income groups	Chapter 2
4. Analysis and documentation of the city’s housing characteristics, including:	
a. Level of housing cost compared to ability to pay	Chapter 2
b. Overcrowding	Chapter 2
c. Housing stock condition	Chapter 2
5. An inventory of land suitable for residential development including vacant sites and having redevelopment potential and an analysis of the relationship of zoning, public facilities and services to these sites	Appendix B
6. Analysis of potential and actual governmental constraints upon the maintenance, improvement, or development of housing for all income levels	Chapter 3
7. Analysis of potential and actual nongovernmental constraints upon the maintenance, improvement, or development of housing for all income levels	Chapter 3
8. Analysis of special housing need: elderly, persons with disabilities, large families, farm workers, and families with female heads of household	Chapter 2
9. Analysis of housing needs for families and persons in need of emergency shelter	Chapter 2
10. Analysis of opportunities for energy conservation with respect to residential development	Chapter 3
11. Analysis of assisted housing developments that are eligible to convert from lower-income housing to market rate housing during the next 10 years	Appendix B
<b>B. Goals and Policies</b>	
12. Identification of goals, quantified objectives and policies relative to maintenance, improvement and development of housing	Chapter 4
<b>C. Implementation Program</b>	
13. Identify adequate sites which will be made available through appropriate action with required public services and facilities for a variety of housing types for all income levels	Appendix B



**Table 1-1 – State Housing Element Requirements**

Required Housing Element Component	Reference
14. Programs to assist in the development of adequate housing to meet the needs of Extremely Low, Very Low, Low and Moderate-Income households.	Chapter 4
15. Address, and where appropriate and legally possible, remove governmental constraints to the maintenance, improvement, and development of housing	Chapter 4
16. Remove constraints to or provide reasonable accommodations for housing for persons with disabilities	Chapter 4
17. Conserve and improve the condition of the existing affordable housing stock in Placentia	Chapter 4
18. Promote housing opportunities for all persons	Chapter 4
19. Identify programs to address the potential conversion of assisted housing development to market-rate housing	Chapter 4
20. Program actions to identify zones where emergency shelters are permitted without a conditional use or other discretionary permit and with the capacity to meet the needs of individuals and persons needing emergency shelter.	Chapter 4

**General Plan Consistency**

The *California Government Code* requires internal consistency among the various elements of a General Plan. Section 65300.5 of the *Government Code* states that the General Plan’s various Elements shall provide an integrated and internally consistent and compatible statement of policy. The City has reviewed the other elements of the General Plan and has determined that this Housing Element provides consistency with the other Elements of the General Plan. The City will maintain this consistency as future General Plan amendments are processed by evaluating proposed amendments for consistency with all elements of the General Plan.

**Relationship to Other Plans and Programs**

The Housing Element identifies goals, objectives, policies, and action programs for the next eight years that directly address the housing needs of Placentia. Other City plans and programs that work to implement the goals and policies of the Housing Element include the City’s Municipal Code, Specific Plans, Capital Improvement Program and the annual budget process.

**1.4 Housing Element Organization**

The Housing Element is organized into four sections:

- Chapter 1: Introduction describes the purpose, organization and requirements of the Housing Element;
- Chapter 2: Housing Profile analyzes the demographic, economic and housing trends in Placentia and describes the housing needs of the city;
- Chapter 3: Resources and Constraints Analysis analyzes the governmental and non-governmental constraints to and resources for housing; and,



- Chapter 4: Housing Policy Program provides goals and policy actions for the construction, conservation, rehabilitation, and preservation of housing in Placentia.

Supporting background material is included in the following appendices:

- Appendix A: Community Outreach
- Appendix B: Residential Land Inventory
- Appendix C: Review of Housing Element Performance
- Appendix D: Glossary

### 1.5 Citizen Participation

This Housing Element was developed through the combined efforts of City staff, the Planning Commission, the City Council, and the City's residents and stakeholders. Citizen input was received through website postings, public workshops and public hearings conducted by City staff, the Planning Commission and City Council. The notices for these workshops and hearings were published in a local newspaper, on the City's website and prominently posted at City Hall and other public facilities. Throughout the process, organizations that represent the interests of lower-income and special needs households, or are otherwise involved in the development of housing, were invited to participate in the preparation and review of the Housing Element. The list of stakeholders who were invited to participate in the Housing Element update process is provided in Appendix A.

Comments received through the City's outreach activities have been considered in the development of the Housing Policy Program provided in Chapter 4 of this Housing Element. Additional information regarding the public participation process is provided in Appendix A.



## Chapter 2: Housing Needs Assessment

### 2.1 Introduction

When preparing the Housing Element, jurisdictions must evaluate existing and future housing needs for all income groups.

This section analyzes demographic and housing characteristics that influence the demand for and availability of housing. The analyses form a foundation for establishing programs and policies that seek to address identified housing needs. Housing needs are identified according to income, tenure, and special needs groups. Finally, the City's projected housing growth needs based on the 2021-2029 Regional Housing Needs Assessment (RHNA) are examined.

Primary data sources include the U.S. Census, the California Department of Finance, the Southern California Association of Governments, and other relevant data sources. These data sources are the most reliable for assessing existing conditions and provide a basis for comparison with historical trends.

It is important to note that different data may appear inconsistent for a variety of reasons. Some data reflect a "snapshot in time" while other such as Census American Community Survey ("ACS") estimates are based on a sample survey conducted over a period of several years. Also, many data sources are based on self-reporting, which can lead to variations. Because of these factors, statistics reported in this chapter should be viewed as estimates rather than precise counts.

### 2.2 Community Profile

#### Population Trends and Characteristics

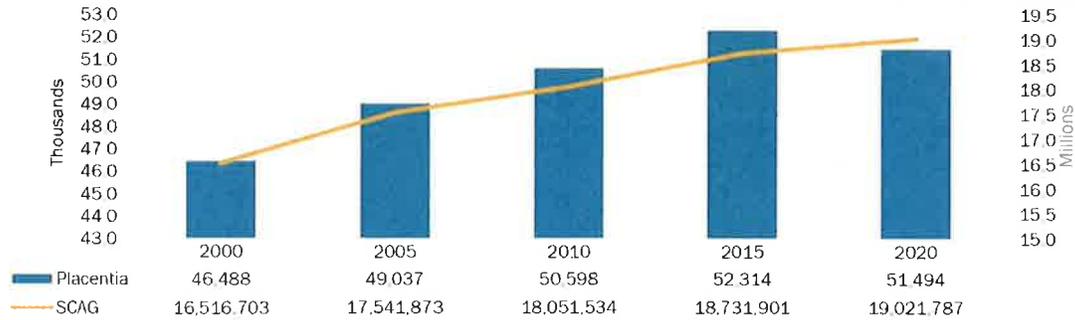
Housing needs are generally influenced by population and employment trends. This section provides a summary of population characteristics in Placentia.

#### Historical, Existing and Forecast Growth

The City of Placentia is one of the 34 cities within Orange County. Placentia had an estimated 2020 total population of 51,494 including 337 living in group quarters according to the California Department of Finance (DOF). Figure 2-1 shows population trends in Placentia from 2000 to 2020. Over this period Placentia had an annual growth rate of about 0.5% compared to 0.7% for the region.



Figure 2-1 – Population Growth– 2000-2020, Placentia vs. SCAG Region

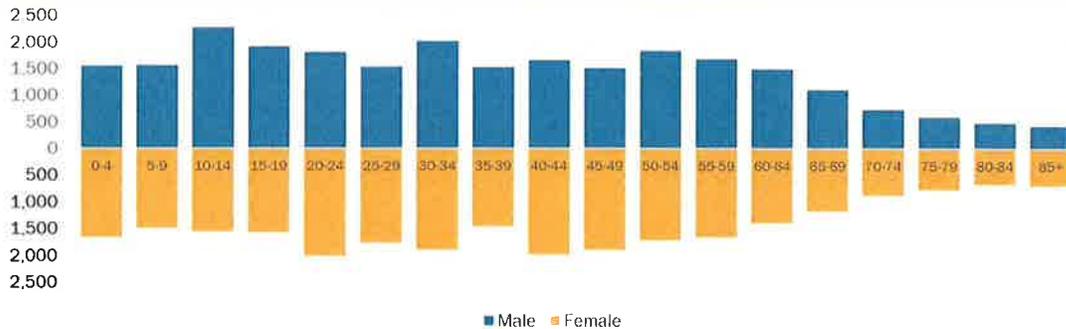


CA DOF E-5 Population and Housing Unit Estimates

### Age Composition

Housing needs are influenced by the age characteristics of the population. Different age groups require different accommodations based on lifestyle, family type, income level, and housing preference. According to recent Census estimates the population of Placentia is approximately 49.3% male and 50.7% female (Figure 2-2). The share of the population of Placentia under 18 years of age is 23.7%, which is higher than the regional share of 23.4%. Placentia’s seniors (65 and above) make up 14.5% of the population, which is higher than the regional share of 13%.

Figure 2-2 – Population by Age and Gender, Placentia



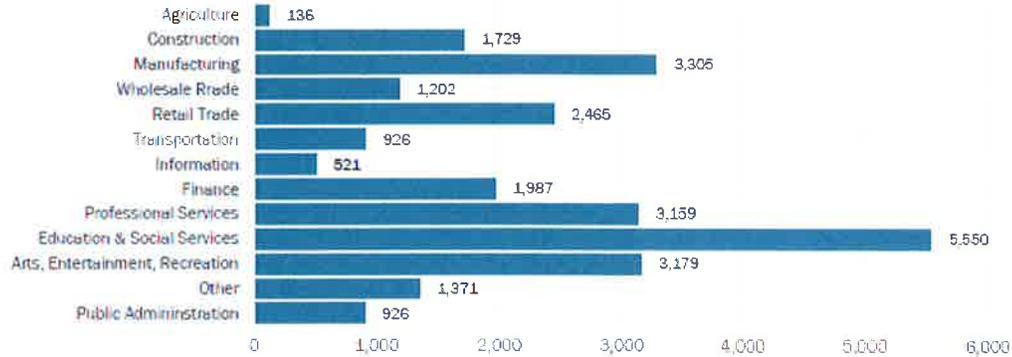
American Community Survey 2014-2018 5-year estimates

### Employment Trends

Current employment and projected job growth have a significant influence on housing needs during this planning period. Recent employment estimates reported that Placentia has 26,456 workers living within its borders who work across 13 major industrial sectors (Figure 2-3). The most prevalent industry is Education & Social Services with 5,550 employees (21% of total) and the second most prevalent industry is Manufacturing with 3,305 employees (12.5% of total).



Figure 2-3 – Employment by Industry, Placentia



American Community Survey 2014-2018 5-year estimates using groupings of 2-digit NAICS codes.

The most prevalent occupational category in Placentia is Management, in which 10,653 (40.3% of total) employees work. The second-most prevalent type of work is in Sales, which employs 6,690 (25.3% of total) in Placentia (Figure 2-4).

Figure 2-4 – Employment by Occupation, Placentia



American Community Survey 2014-2018 5-year estimates using groupings of SOC codes.

### Household Characteristics

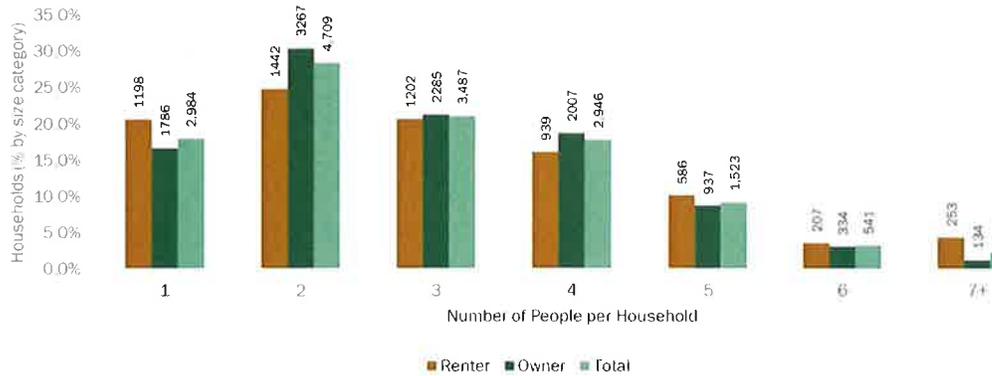
This section describes Placentia’s household characteristics, which are important indicators of the type and size of housing needed in the city. The U.S. Census Bureau defines a “household” as all persons living in a single housing unit, whether or not they are related. One person living alone is considered a household, as is a group of unrelated people living in a single housing unit. Persons in group quarters, such as dormitories, retirement or convalescent homes, or other group living situations are included in population totals but are not considered households. The U.S. Census Bureau defines a family as “a group of two people or more (one of whom is the householder) related by birth, marriage, or adoption and residing together; all such people (including related subfamily members) are considered as members of one family.”



### Household Size and Overcrowding

Figure 2-5 shows recent estimates of household size for Placentia. The most commonly occurring household size is two people (28.4%) and the second-most commonly occurring household is three people (21%). Placentia has a lower share of single-person households than the SCAG region overall (18% vs. 23.4%) and a lower share of 7+ person households than the SCAG region overall (2.3% vs. 3.1%). The special needs of large families are discussed in the Special Needs section later in this chapter).

**Figure 2-5 – Household Size, Placentia**



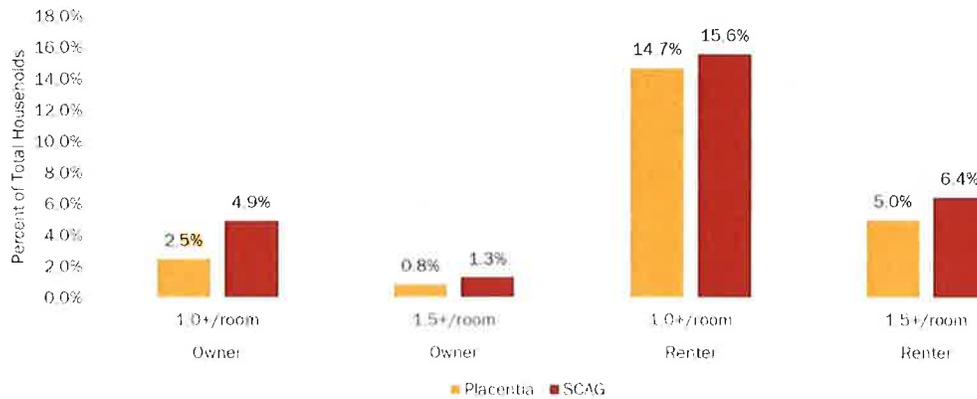
American Community Survey 2014-2018 5-year estimates.

**Overcrowding** is defined as households having more than one person per room, excluding bathrooms and kitchens, with severe overcrowding when there are more than 1.5 occupants per room. Overcrowding can affect the health and well-being of residents, reduce the quality of the physical environment and contribute to physical deterioration of housing units.

Figure 2-6 summarizes recent Census estimates of overcrowding in Placentia compared to the SCAG region as a whole. In Placentia, 266 owner-occupied and 855 renter-occupied households had more than 1.0 occupants per room, while 90 owner-occupied households and 289 renter-occupied households had more than 1.5 occupants per room.



Figure 2-6 – Overcrowding, Placentia vs. SCAG Region



American Community Survey 2014-2018 5-year estimates.

### Overpayment

Housing cost burden, or overpayment, is most commonly measured as the percentage of gross income spent on housing, with 30% a usual threshold for 'cost burden' and 50% the threshold for "severe cost burden." However, a lower-income household spending the same percent of income on housing as a higher-income household will likely experience more true "cost burden." Figure 2-7 shows HUD estimates of the number of households in Placentia by their income and their share of income spent on housing. This data shows that households in the lower income categories typically spend a higher portion of their incomes for housing.

Figure 2-7 – Overpayment by Income Category, Placentia

Income	Households by Share of Income Spent on Housing Cost:		
	< 30%	30-50%	> 50%
< 30% HAMFI	400	325	1,240
30-50% HAMFI	534	810	765
50-80% HAMFI	1,580	1,185	539
80-100% HAMFI	1,275	590	70
> 100% HAMFI	6,215	830	70
<b>Total Households</b>	<b>10,004</b>	<b>3,740</b>	<b>2,684</b>

HUD CHAS, 2012-2016. HAMFI refers to Housing Urban Development Area Median Family Income.

### Extremely-Low-Income Households

Extremely-low-income (ELI) households are defined as households with incomes less than 30 percent of median family income (MFI). State law requires quantification and analysis of existing and projected housing needs of ELI households. As noted in Figure 2-7 above, recent Census data estimated that approximately 1,965 Placentia households were within the ELI category. As noted in Figure 2-8 below, approximately



19 percent of renters were ELI and about 8 percent of owners were ELI. The race/ethnicity with the highest share of extremely-low-income households in Placentia is Hispanic (19.7% compared to 12.1% of total population). ELI households often have other housing problems such as overcrowding due to insufficient incomes to afford large enough dwellings.

**Figure 2-8 – Extremely-Low-Income Households by Race and Tenure, Placentia**

	Total Households	Households below 30% HAMFI	Share below 30% HAMFI
White, non-Hispanic	8,870	830	9.4%
Black, non-Hispanic	169	30	17.8%
Asian and other, non-Hispanic	2,978	260	8.7%
Hispanic	4,435	875	19.7%
<b>TOTAL</b>	<b>16,452</b>	<b>1,995</b>	<b>12.1%</b>
Renter-occupied	5,680	1,100	19.4%
Owner-occupied	10,780	905	8.4%
<b>TOTAL</b>	<b>16,460</b>	<b>2,005</b>	<b>12.2%</b>

*HUD CHAS, 2012-2016. HAMFI refers to Housing Urban Development Area Median Family Income.*

The projected needs of ELI households are discussed below as part of the Future Housing Needs analysis.

### Housing Inventory and Market Conditions

This section describes the housing stock and market conditions in the City of Placentia.

#### Housing Stock Profile

Figure 2-9 provides recent estimates of the housing stock in Placentia, which has a total of approximately 17,184 housing units. The most prevalent housing type in Placentia is single-family detached with about 59% of all units. The share of all single-family units, including condos, in Placentia is 70.4%, which is higher than the 61.7% share in the SCAG region. The estimated total vacancy rate in the city is 2.8% while the average household size (as expressed by the population to housing unit ratio) is about 3.1 persons.



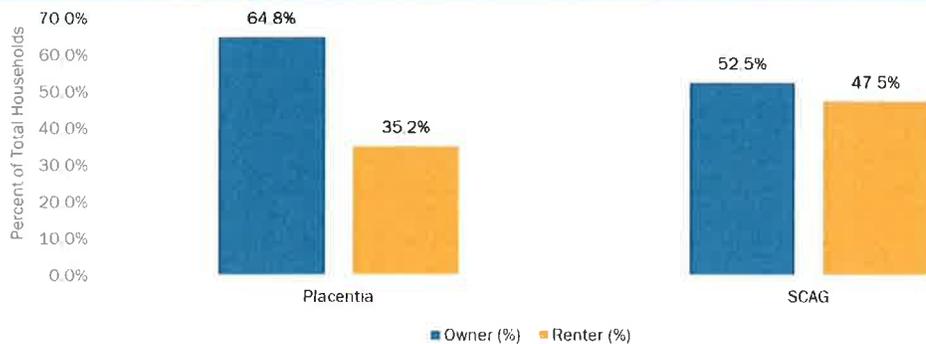
**Figure 2-9 – Housing by Type, Placentia vs. SCAG Region**



CA DOE E-5 Population and Housing Unit Estimates

Approximately 65 percent of Placentia’s housing units were owner-occupied and 35 percent of the units were renter-occupied. As shown in Figure 2-10, the percentage of owner-occupied units in Placentia is higher than in the SCAG region as a whole.

**Figure 2-10 – Housing by Tenure, Placentia vs. SCAG Region**

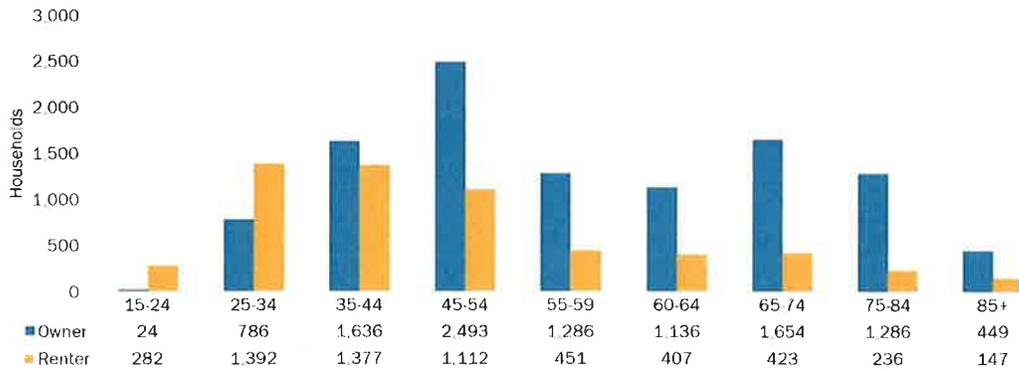


American Community Survey 2014-2018 5-year estimates.

As shown in Figure 2-11, Placentia residents under age 35 are more likely to be renters than those in older age groups.



Figure 2-11 – Housing Tenure by Age of Householder, Placentia



American Community Survey 2014-2018 5-year estimates.

### Housing Age and Conditions

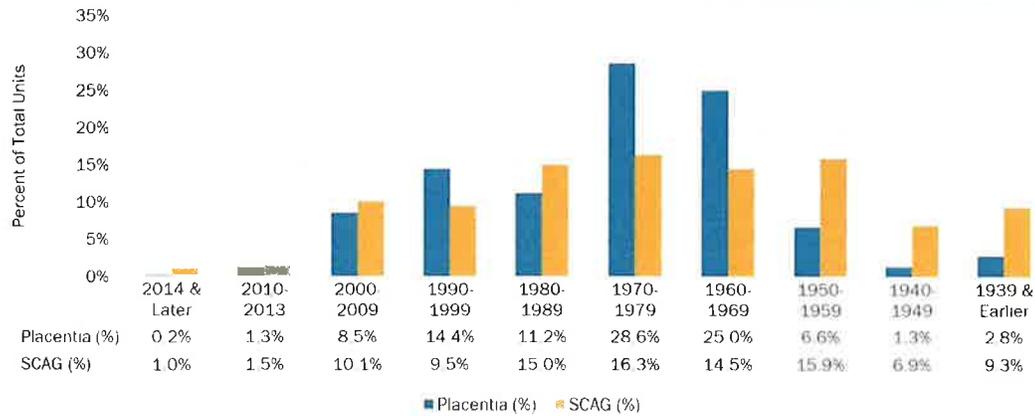
The age of a housing unit is often an indicator of housing conditions. Housing units without proper maintenance can deteriorate over time. Housing units built before 1970 are the most likely to need rehabilitation and to have lead-based paint in deteriorated condition. Lead-based paint becomes hazardous to children under age six and to pregnant women when it peels off walls or is pulverized by windows and doors opening and closing.

Housing over 50 years old is considered aged and is more likely to exhibit a need for major repairs. Additionally, older units may not be built to current building standards for fire and earthquake safety.

The age of housing units in Placentia compared to the SCAG region as a whole is shown in Figure 2-12. Nearly two-thirds of Placentia’s housing units were constructed prior to 1980 and are now more than 40 years old. These findings suggest that there may be a substantial need for maintenance and rehabilitation, including remediation of lead-based paint. The City estimates there are more than 200 substandard housing units currently in the City, which are primarily concentrated in the La Jolla and Santa Fe areas. Housing programs to assist lower-income households with needed repairs are described in Chapter 4.



Figure 2-12 – Housing by Year Built, Placentia vs. SCAG Region



American Community Survey 2014-2018 5-year estimates.

## Housing Costs and Affordability

This section evaluates housing cost and affordability in Placentia.

### 1. Housing Affordability Criteria

State law establishes five income categories for purposes of housing programs based on the area (i.e., county) median income (AMI): extremely-low (30% or less of AMI), very-low (31%-50% of AMI), low (51%-80% of AMI), moderate (81-120% of AMI) and above moderate (over 120% of AMI). Housing affordability is based on the relationship between household income and housing expenses. According to HUD and the California Department of Housing and Community Development<sup>1</sup>, housing is considered “affordable” if the monthly payment is no more than 30% of a household’s gross income. In some areas, such as Orange County, these income limits may be increased to adjust for high housing costs.

Table 2-1 shows affordable rent levels and estimated affordable purchase prices for housing in all areas of Orange County<sup>2</sup> by income category. Based on State standards, the maximum affordable monthly rent (including utilities) for extremely-low-income households is \$1,009, while the maximum affordable rent for very-low-income households is \$1,681. The maximum affordable rent for low-income households is \$2,689, while the maximum for moderate-income households is \$3,201.

Maximum purchase prices are more difficult to determine due to variations in factors such as mortgage interest rates, qualifying procedures, down payments, special tax assessments, homeowner association fees, and property insurance rates. With this caveat, the maximum home purchase prices by income category shown in Table 2-1 have been estimated based on typical conditions.

<sup>1</sup> HCD memo of 2/1/2012 (<http://www.hcd.ca.gov/hpd/hrc/rep/state/incNote.html>)

<sup>2</sup> Affordable rent and purchase prices are based on county median income.



**Table 2-1 – Income Categories and Affordable Housing Costs, 2021 – Orange County**

Income Category	Maximum Income	Affordable Rent	Affordable Price (est.)
Extremely Low	\$40,350	\$1,009	*
Very Low	\$67,250	\$1,681	*
Low	\$107,550	\$2,689	*
Moderate	\$128,050	\$3,201	\$500,000
Above moderate	Over \$128,050	Over \$3,201	Over \$500,000

Assumptions: Based on a family of 4 and 2021 State income limits; 30% of gross income for rent or principal, interest, taxes & insurance; 5% down payment, 4% interest, 1.25% taxes & insurance, \$350 HOA dues

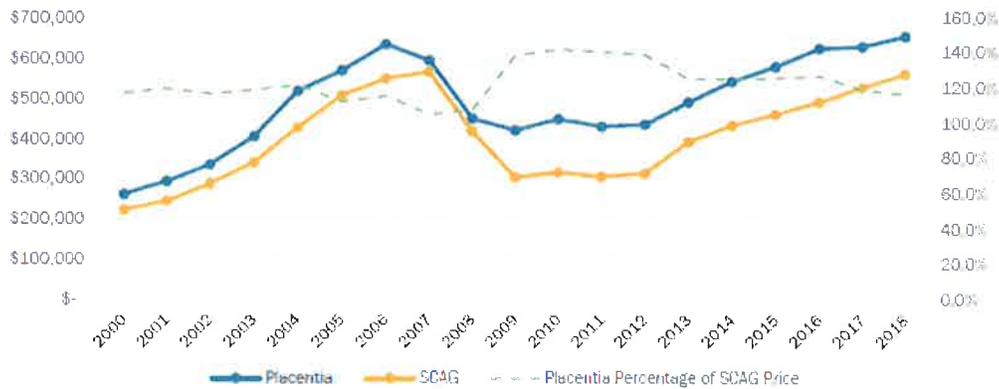
\*For-sale affordable housing is typically at the moderate income level

Source: Cal. HCD; JHD Planning LLC

## 2. Home Price Trends

Between 2000 and 2018, median home sales prices in Placentia increased 150% while prices in the SCAG region increased 151%. 2018 median home sales prices in Placentia were \$655,500 and the highest experienced since 2000 was \$655,500 in 2018. Prices in Placentia have ranged from a low of 105.1% of the SCAG region median in 2007 and a high of 141.9% in 2010 (Figure 2-13). The most common monthly cost for homeowners in Placentia is \$2,000-3,000 (Figure 2-14).

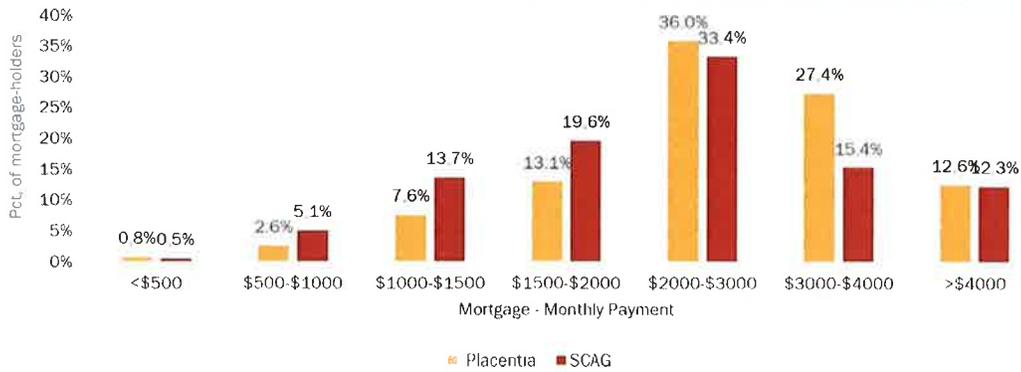
**Figure 2-13– Median Sale Price for Existing Homes, Placentia vs. SCAG Region**



SCAG Local Profiles, Core Logic/Data Quick. SCAG median home sales price calculated as household-weighted average of county medians.



**Figure 2-14– Monthly Owner Cost for Mortgage Holders, Placentia vs. SCAG Region**

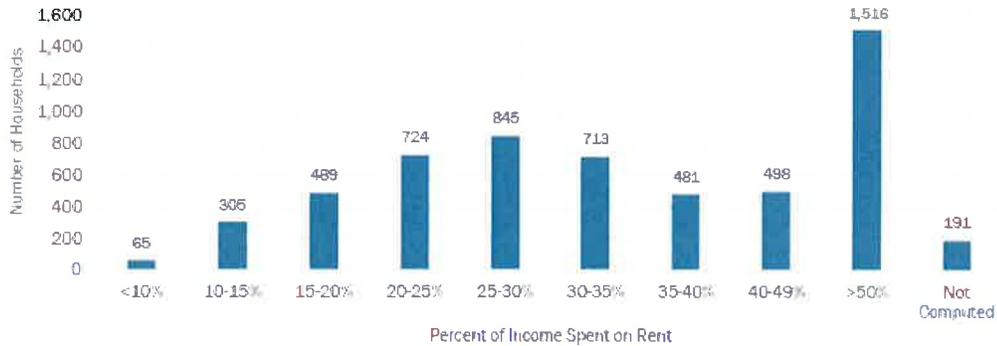


American Community Survey 2014-2018 5-year estimates.

### 3. Rental Cost

About 55% of Placentia renters spend 30% or more of gross income on housing, which is similar to the SCAG region as a whole (Figure 2-15). About 26% of renter households in Placentia spend 50% percent or more of gross income on housing, compared to 29% in the SCAG region as a whole.

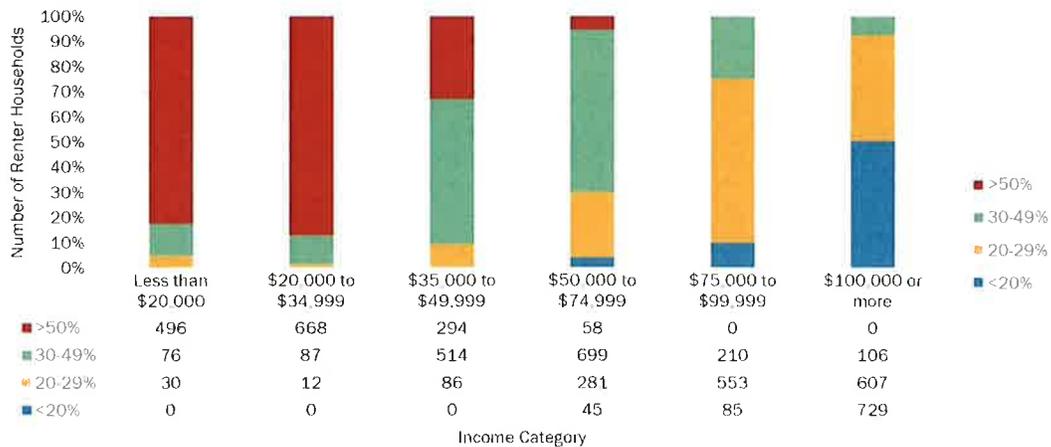
**Figure 2-15– Rental Cost, Placentia**



(Figure 2-16) shows that renters in the lower income categories typically spend a much higher percentage of their incomes on housing expenses compared to those with higher incomes.



Figure 2-16 – Rental Cost by Income Category, Placentia



American Community Survey 2014-2018 5-year estimates.

### Special Needs Groups

Certain segments of the population may have more difficulty in finding affordable and suitable housing due to special needs. This section identifies the needs for elderly persons, large households, female-headed households, persons with disabilities, persons who are homeless, and farmworkers.

#### Elderly Persons

Elderly persons are considered a special needs group because they are more likely to have fixed incomes and often have special needs related to housing location and construction. Because of limited mobility, elderly persons may need convenient access to services (e.g., medical and shopping) and public transit. Federal housing data define a household type as 'elderly family' if it consists of two persons with either or both age 62 or over. Recent Census estimates (Figure 2-17) reported that about 19% of elderly households in Placentia have incomes less than 30% of median, (compared to 24% in the SCAG region as a whole), while about 36% of Placentia's senior households earn less than 50% of the median income (compared to 31% in the region).



Figure 2-17 – Elderly Households by Income and Tenure, Placentia

		Owner	Renter	Total	Percent of Total Elderly Households:
Income category, relative to surrounding area:	< 30% HAMFI	435	380	815	19.0%
	30-50% HAMFI	540	190	730	17.1%
	50-80% HAMFI	910	155	1,065	24.9%
	80-100% HAMFI	355	105	460	10.7%
	> 100% HAMFI	1,145	65	1,210	28.3%
<b>TOTAL</b>		<b>3,385</b>	<b>895</b>	<b>4,280</b>	

HUD CHAS, 2012-2016. HAMFI refers to Housing Urban Development Area Median Family Income.

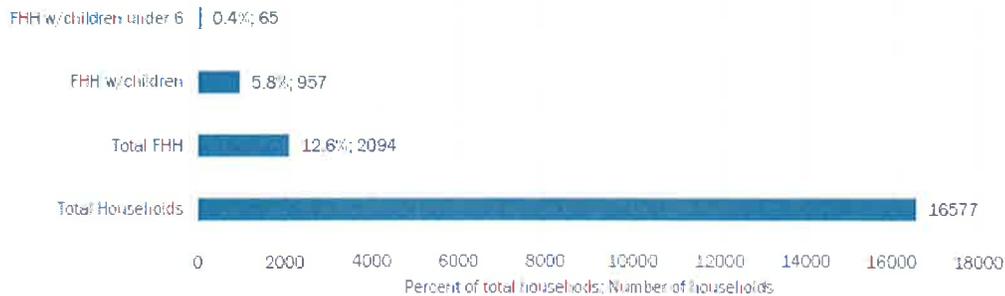
### Large Households

Large households are defined as having five or more persons living within the same housing unit. Large households are considered a special needs group because they require more space and more bedrooms. According to recent Census data, about 18% of renter households and 13% of owner households in Placentia had at least five persons. The needs of large households are addressed through programs to facilitate production of housing with 3 or more bedrooms.

### Female-Headed Households

Female-headed households are a special needs group due to comparatively low rates of homeownership, lower incomes, and higher poverty rates experienced by this group. According to recent Census data (Figure 2-18), 12.6% of Placentia households are female-headed (compared to 14.3% in the SCAG region), 5.8% are female-headed and with children (compared to 6.6% in the SCAG region), and 0.4% are female-headed and with children under 6 (compared to 1.0% in the SCAG region).

Figure 2-18– Female Headed Households, Placentia



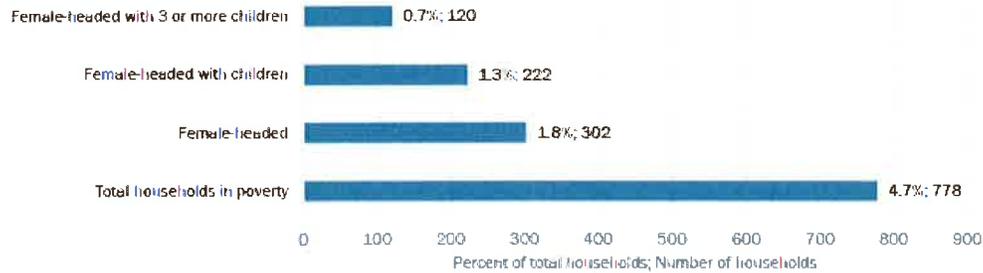
American Community Survey 2014-2018 5-year estimates.

Approximately 5% of Placentia's households are experiencing poverty, compared to 8% in the SCAG region as a whole. Poverty thresholds vary by household type. In 2018,



a single individual under 65 was considered in poverty with an income below \$13,064/year while the threshold for a family consisting of 2 adults and 2 children was \$25,465/year. Figure 2-19 shows recent estimates of poverty status for female-headed households in Placentia.

**Figure 2-19– Households by Poverty Status, Placentia**



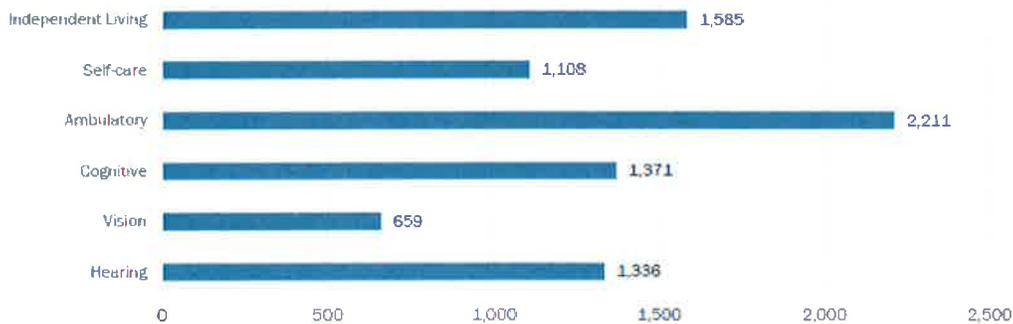
American Community Survey 2014-2018 5-year estimates.

### Persons with Disabilities

Access and affordability are the two major housing needs for persons with disabilities. This often requires specially designed dwelling units typically not found in market-rate housing. Additionally, locating near public facilities and public transit is important for this special needs group.

According to recent ACS estimates (Figure 2-20), the most commonly occurring disabilities for Placentia residents are ambulatory and independent living. Among seniors 65 and older the most common disability was ambulatory, experienced by about 18% of Placentia's seniors (and 23% of seniors in the entire SCAG region).

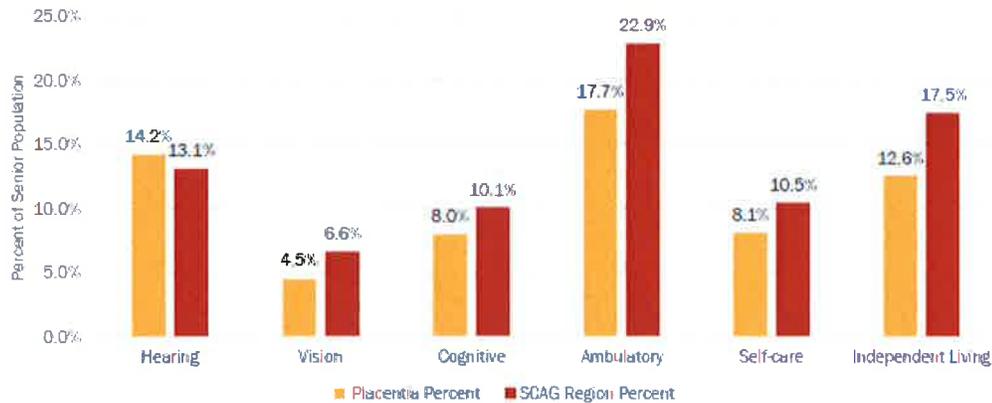
**Figure 2-20– Disabilities by Type, Placentia**



American Community Survey 2014-2018 5-year estimates.



**Figure 2-21– Disabilities by Type for Seniors 65+, Placentia vs. SCAG Region**



*American Community Survey 2014-2018 5-year estimates.*

### Developmental Disabilities

As defined by federal law, “developmental disability” means a severe, chronic disability of an individual that:

- Is attributable to a mental or physical impairment or combination of mental and physical impairments;
- Is manifested before the individual attains age 22;
- Is likely to continue indefinitely;
- Results in substantial functional limitations in three or more of the following areas of major life activity: a) self-care; b) receptive and expressive language; c) learning; d) mobility; e) self-direction; f) capacity for independent living; or g) economic self-sufficiency;
- Reflects the individual’s need for a combination and sequence of special, interdisciplinary, or generic services, individualized supports, or other forms of assistance that are of lifelong or extended duration and are individually planned and coordinated.

The Census does not record developmental disabilities. According to the U.S. Administration on Developmental Disabilities, an accepted estimate of the percentage of the population that can be defined as developmentally disabled is 1.5 percent. Many developmentally disabled persons can live and work independently within a conventional housing environment. More severely disabled individuals require a group living environment where supervision is provided. The most severely affected individuals may require an institutional environment where medical attention and physical therapy are provided. Because developmental disabilities exist before adulthood, the first issue in supportive housing for the developmentally disabled is the transition from the person’s living situation as a child to an appropriate level of independence as an adult.



The California Department of Developmental Services (DDS) currently provides community-based services to persons with developmental disabilities and their families through a statewide system of 21 regional centers, four developmental centers, and two community-based facilities. The Regional Center of Orange County (RCOC) is one of 21 regional centers in the State of California that provides point of entry to services for people with developmental disabilities. The RCOC is a private, non-profit community agency that contracts with local businesses to offer a wide range of services to individuals with developmental disabilities and their families.

Any resident of Orange County who has a developmental disability that originated before age 18 is eligible for services. Services are offered to people with developmental disabilities based on Individual Program Plans and may include: Adult day programs; advocacy; assessment/consultation; behavior management programs; diagnosis and evaluation; independent living services; infant development programs; information and referrals; mobility training; prenatal diagnosis; residential care; respite care; physical and occupational therapy; transportation; consumer, family vendor training; and vocational training. RCOC also coordinates the state-mandated Early Start program, which provides services for children under age three who have or are at substantial risk of having a developmental disability. Figure 2-22 shows recent DDS data for persons with developmental disabilities in Placentia.

**Figure 2-22 – Developmental Disabilities, Placentia**

		Placentia
<b>By Residence:</b>	Home of Parent/Family/Guardian	349
	Independent/Supported Living	5
	Community Care Facility	5
	Intermediate Care Facility	17
	Foster/Family Home	11
	Other	5
<b>By Age:</b>	0 - 17 Years	392
	18+ Years	224
<b>TOTAL</b>		<b>1008</b>

*CA DDS consumer count by CA ZIP, age group and residence type for the end of June 2019. Data available in 161/197 SCAG jurisdictions.*

The mission of the Dayle McIntosh Center is to advance the empowerment, equality, integration and full participation of people with disabilities in the community. The Center is not a residential program, but instead promotes the full integration of disabled persons into the community. Dayle McIntosh Center is a consumer-driven organization serving all disabilities. Its staff and board are composed of over 50% of people with disabilities. Its two offices service over 500,000 people in Orange County and surrounding areas with disabilities. The Center's main office is located in Garden Grove, approximately 7 miles south of Placentia.



### **Homeless Population and Transitional Housing**

The Orange County homeless population includes many working families and individuals who live in cars, parks, under bridges, in motels and in homeless shelters trying to maintain their dignity while they struggle to survive. As a result, most homeless remain hidden. The most recent available Orange County Point-in-Time Count and Survey report of the Homeless (2019) reported 55 unsheltered and 108 sheltered homeless persons in Placentia.

Regional strategies to combat homelessness are developed through Orange County's Continuum of Care System. The goal of the Continuum of Care Strategic Plan is to work toward a seamless system of care through advocacy, homeless prevention, outreach and assessment, emergency shelter, transitional shelter and permanent affordable housing.

Persons threatened with homelessness are often those with incomes at 30% of area median income or below who are paying more than 30% of their income for rent.

The nonprofit 2-1-1 Orange County organization is a 24-hours-a-day, 7 days-a-week, toll-free number that people in need of assistance can call to obtain comprehensive information and referrals to health and human services. Available services include food, shelter, government assistance programs, urgent care, substance abuse and treatment programs, and workforce development.

In early 2019 the North Orange County Service Planning Area for Homelessness Outreach Efforts had reached an important milestone. A regional partnership of 13 cities located in northern Orange County (Anaheim, Brea, Buena Park, Cypress, Fullerton, La Habra, La Palma, Los Alamitos, Orange, Placentia, Stanton, Villa Park and Yorba Linda) came together to share intelligence and resources to address regional homelessness. Their concept was to promote greater regional coordination on homeless issues while reducing the span of control regarding working with the County of Orange and others.

After months of extensive discussions, negotiations and assessments, two locations within the North Orange County Service Planning Area were identified for the development of "navigation centers" based on a number of factors including zoning, proximity to related services and site availability. The navigation centers are a multi-jurisdictional approach to guiding underserved residents back into society by increasing access to a shelter with basic needs, health and job resources, and opportunities to reunite with friends and family. Each center was planned to accommodate 100 beds, thereby increasing the regional bed count to 525 additional beds available to homeless individuals in conjunction with a project in the city of Anaheim that accommodated 325 new beds.

Funding for the Navigation Centers was secured through application and governmental meetings with state, regional, county and local officials resulting in the \$12 million in State of California Homeless Emergency Aid Program (HEAP) funds dedicated for the site acquisitions and construction of these Navigation Centers. Each of the North Orange County Service Planning Area cities also committed funds for construction and



ongoing operation of the Navigation Centers. A Memorandum of Understanding was prepared and presented to the City Councils of all thirteen city governments for execution in May 2019. Construction began in 2019 and the opening of the first 100-bed Navigation Center in Placentia occurred on March 31, 2020. This groundbreaking success story was born of the regional need and public official desire to come together to address homelessness and pioneer the way to create and operate a multi-jurisdictional homelessness facility. Programs 1,4, 1.14 and 2.3 identify actions the City is taking to address homelessness.

### Farm Workers

Farm workers are defined as persons whose primary incomes are earned through seasonal agricultural work. Recent Census data (Figure 2-23) estimated that there were approximately 136 total jobs in the farming, fishing and forestry occupations in Placentia and 80 full-time year-round jobs in those occupations.

**Figure 2-23 – Agricultural Employment, Placentia**

*Farmworkers by Occupation:*

Placentia	Percent of total Placentia workers:	SCAG Total	
136	0.51%	57,741	Total jobs: Farming, fishing, and forestry occupations
80	0.44%	31,521	Full-time, year-round jobs: Farming, fishing, and forestry occupations

*Employment in the Agricultural Industry:*

Placentia	Percent of total Placentia workers:	SCAG Total	
136	0.51%	73,778	Total in agriculture, forestry, fishing, and hunting
80	0.44%	44,979	Full-time, year-round in agriculture, forestry, fishing, and hunting

American Community Survey 2014-2018 5-year estimates using groupings of NAICS and SOC codes.

### 2.3 Assisted Units “At-Risk” of Conversion

Jurisdictions are required to analyze government-assisted low-income rental housing that is eligible to convert to market rate housing over the next 10 years. State law identifies housing assistance as a rental subsidy, mortgage subsidy, or mortgage insurance to an assisted housing development. Government assisted housing might convert to market rate housing for a number of reasons including expiring subsidies, mortgage repayments or expiration of affordability restrictions.

This section addresses:

- An inventory of assisted housing units that are at-risk of converting to market rate housing during 2021-2031;
- An analysis of the costs of preserving and/or replacing these units;



- Resources that can be used to preserve at-risk units;
- Program efforts for preservation of at-risk housing units; and
- Quantified objectives for the number of at-risk units to be preserved during the Housing Element planning period

**Inventory of At-Risk Units**

Three projects with lower-income rental units are located in Placentia (Table 2-2). According to the California Housing Partnership Corporation (CPHC), the Imperial Villas project could convert to market rate within the next 10 years and is therefore considered to be “at-risk.”

Project	Address	Program	Earliest Conversion Date	Total Units	Assisted Units
Imperial Villas	1050 E. Imperial Hwy.	HUD	2022	58	58
Veterans Village	1924 Orangeview Ave	LIHTC	2072	50	49
Villa La Jolla	734 W. La Jolla St.	LIHTC, HUD	2055	55	54
<b>Total</b>				<b>113</b>	<b>113</b>

Source: California Housing Partnership Corporation, 2021

**Preservation Versus Replacement**

According to CPHC, preservation of existing affordable housing has significant advantages over new construction, including:

- It generally costs half as much and takes half the time than building it new.
- On average it serves much lower income households than new construction.
- New construction alone cannot produce enough affordable housing to meet demand in most markets in California.

**Preservation Strategies**

There are several options for preserving affordable units, including providing local subsidies to offset the difference between the affordable and market rent, acquisition/rehabilitation by a non-profit or public agency, or construction of new affordable housing to replace units lost.

**Local Rental Subsidy.** One strategy for preserving the units at-risk is to provide a local rental subsidy to residents if their affordable units convert to market rate. Assuming an average rent subsidy of \$1,500 per month per unit, the total subsidy that would be needed to extend affordability for the 58-unit Imperial Villas project would be approximately \$1,044,000 per year.

**Acquisition/Rehabilitation.** Acquisition/rehabilitation costs – depends on size, location, current sales figures. Assuming an average cost of \$350,000 per unit, acquisition/rehabilitation of 58 low-income units would cost approximately \$20 million.



**Replacement Through New Construction.** Affordable units lost to conversion can be replaced through new construction. Construction cost would depend on many factors including site acquisition, site preparation, construction and a variety of “soft” costs such as architecture, permit processing, financing and administration. Based on an average cost of \$500,000 per unit, the total cost of replacing 58 affordable units would be approximately \$29 million.

### Resources for Preservation

A variety of programs exist to assist cities in acquiring, replacing or subsidizing at-risk affordable housing units. The following summarizes the available financial resources.

- **Community Development Block Grant (CDBG)** – CDBG funds are awarded to entitlement communities (entitlement cities and urban counties) on a formula basis for housing activities. Placentia is a participating city in the County of Orange’s Urban County. Funding is awarded on a competitive basis to each participating city. Activities eligible for CDBG funding include acquisition, rehabilitation, economic development, and public services.
- **HOME Investment Partnership** – HOME funds are awarded on a formula basis for housing activities. The flexible grant program takes into account local market conditions, inadequate housing, poverty, and housing production costs. HOME funding is provided to jurisdictions to assist rental housing or homeownership through acquisition, construction, reconstruction, and/or rehabilitation of affordable housing. The County of Orange allocates funds to participating cities on a competitive basis.
- **Section 8 Rental Assistance Program** – The Section 8 Rental Assistance Program provides rental assistance payments to owners of private, market rate units on behalf of very-low income tenants. Rental assistance is provided through the Orange County Housing Authority.
- **California Housing Finance Agency (CalHFA) Multifamily Programs**- CalHFA’s Multifamily Programs provide permanent financing for the acquisition, rehabilitation, and preservation or new construction of rental housing that includes affordable rents for low and moderate-income families and individuals. One of the programs is the Preservation Acquisition Finance Program which is designed to facilitate the acquisition of at-risk affordable housing developments provide low-cost funding to preserve affordability.
- **Low-Income Housing Tax Credit (LIHTC)**- This program provides tax credits to individuals and corporations that invest in low-income rental housing. Tax credits are sold to those with high liability and proceeds are used to create housing. Eligible activities include new construction, rehabilitation and acquisition of properties.
- **California Community Reinvestment Corporation (CCRC)**- The California Community Reinvestment Corporation is a multifamily affordable housing lender whose mission is to increase the availability of affordable housing for low-income families, seniors and residents with special needs by facilitating private capital flow



from its investors for debt and equity to developers of affordable housing. Eligible activities include new construction, rehabilitation and acquisition of properties.

**Qualified Entities to Develop or Operate Affordable Housing**

A number of non-profit corporations currently working in Orange County have the experience and capacity to assist in preserving at-risk units. These non-profits include:

- BRIDGE Housing Corporation (San Francisco)
- Civic Center Barrio Housing Corporation (Santa Ana)
- Jamboree Housing Corporation (Irvine)
- Mercy Housing Corporation (San Francisco)

**Future Housing Needs**

The Regional Housing Needs Assessment (RHNA) is a key requirement for local governments to plan for anticipated growth. The RHNA quantifies the anticipated need for housing within each jurisdiction for the 6<sup>th</sup> Housing Element projection period extending from July 2021 to October 2029. Communities then determine how they will address this need through the process of updating the Housing Elements of their General Plans.

The RHNA for the 6<sup>th</sup> cycle was adopted by the Southern California Association of Governments (SCAG) in March 2021. The need for housing is determined by the forecasted growth in households as well as existing need due to overcrowding and overpayment. The housing need for new households is adjusted to maintain a desirable level of vacancy to promote housing choice and mobility. An adjustment is also made to account for units lost due to demolition, natural disaster, or conversion to non-housing uses. Total housing need is then distributed among four income categories on the basis of the county’s income distribution, with adjustments to avoid an over-concentration of lower-income households in any community. More information about the RHNA process may be found on SCAG’s website at <https://scag.ca.gov/rhna>.

The total assigned housing need for the City of Placentia during the 2021-2029 planning period is 4,374 units, which is distributed by income category as shown in Table 2-3. Chapter 3 includes a discussion of how the City will accommodate this need for additional housing during the planning period.

**Table 2-3– Regional Housing Needs Assessment, 2021-2029**

	Extremely Low-Income <sup>1</sup>	Very Low-Income	Low Income	Moderate-Income	Above Moderate-Income	Total
RHNA allocation <sup>2</sup>	616	615	680	770	1,693	4,374

Notes:

<sup>1</sup> Extremely low-income need is a subset of the very-low-income (VLI) category and is assumed to be 50% of VLI need

<sup>2</sup> The RHNA projection period covers the period 6/30/2021 – 10/15/2029

Source: Regional Housing Needs Allocation, SCAG 2021



It should be noted that SCAG did not identify growth needs for the extremely-low-income category in the adopted RHNA. As provided in Assembly Bill (AB) 2634 of 2006, jurisdictions may determine their extremely-low-income need as one-half the need in the very-low category.

### 2.4 Fair Housing Assessment

Under State law, “affirmatively furthering fair housing” means “taking meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics.”

There are three parts to this requirement:

1. Include a Program that Affirmatively Furthers Fair Housing and Promotes Housing Opportunities throughout the Community for Protected Classes (applies to housing elements beginning January 1, 2019).
2. Conduct an Assessment of Fair Housing that includes summary of fair housing issues, an analysis of available federal, state, and local data and local knowledge to identify, and an assessment of the contributing factors for the fair housing issues.
3. Prepare the Housing Element Land Inventory and Identification of Sites through the Lens of Affirmatively Furthering Fair Housing.

In compliance with AB 686, the City has completed the following outreach and analysis.

#### Outreach

As discussed in Appendix C, the City held a total of ## public meetings during the Housing Element update in an effort to include all segments of the community. Each meeting was publicized on the City’s website and meeting notices were also sent to persons and organizations with expertise in affordable housing and supportive services. Interested parties had the opportunity to interact with City staff throughout the Housing Element update process and provide direct feedback regarding fair housing issues.

The City also created a dedicated web page for the Housing Element update (<https://www.cityoflapalma.org/688/2021-2029-Housing-Element-Update>) and provided opportunities for interested persons to participate in public meetings remotely, which made it possible for those with disabilities limiting their travel to participate and comment on the Housing Element regardless of their ability to attend the meetings.



### Assessment of Fair Housing

The following analysis examines geographic data regarding racial segregation, poverty, persons with disabilities, and areas of opportunity as identified by the TCAC/HCD Opportunity Areas map.

Racial segregation. As seen in Figure 2-24, the percentage of non-white population in the City is similar to the adjacent areas in Anaheim and Fullerton, but less than in Yorba Linda to the northeast. This map does not indicate any patterns of racial/ethnic concentration in the city.

Poverty. Recent Census estimates regarding poverty status of households in Placentia are shown in Figure 2-25. As seen in this map, poverty is highest (30-40%) in the southwestern portion of the city, which is also among the oldest housing and lowest property values.

Persons with disabilities. Most areas of the city have disability rates less than 10%, although some areas in the southwestern and northeastern areas have disability rates of 10-20% (Figure 2-26).

Access to opportunity. According to the 2020 California Department of Housing and Community Development (HCD) and the California Tax Credit Allocation Committee (TCAC) Opportunity Area Map (Figure 2-27), the southern portions of Placentia are characterized as “Low resource” and “High segregation and poverty” while the central areas are “Moderate resource.” The most northerly areas of Placentia are categorized as “Highest resource” areas. These classifications appear to be correlated with racial and poverty data as well as the age of housing and property values. High Resource areas are areas with high index scores for a variety of educational, environmental, and economic indicators. Some of the indicators identified by TCAC include high levels of employment and close proximity to jobs, access to effective educational opportunities for children and adults, low concentration of poverty, and low levels of environmental pollutants, among others.

### Conclusion

This analysis shows that the southern portion of Placentia has higher concentrations of poverty and racial minorities than the northern areas. It appears that the primary barrier to fair housing in the City is high housing cost in newer areas, which has the effect of limiting access by lower-income households to the high opportunities and resources. There is no evidence to suggest that discrimination against racial groups or persons with disabilities is a major issue.

The Housing Plan includes several programs to encourage and facilitate affordable housing development, as well as the provision of accessory dwelling units, which can expand affordable housing opportunities for lower-income persons such as caregivers, household employees, and others working in service occupations. Program 2.1 describes actions the City will take to affirmatively further fair housing and address any issues of housing discrimination that may arise.



Figure 2-24 – Racial Demographics - Placentia

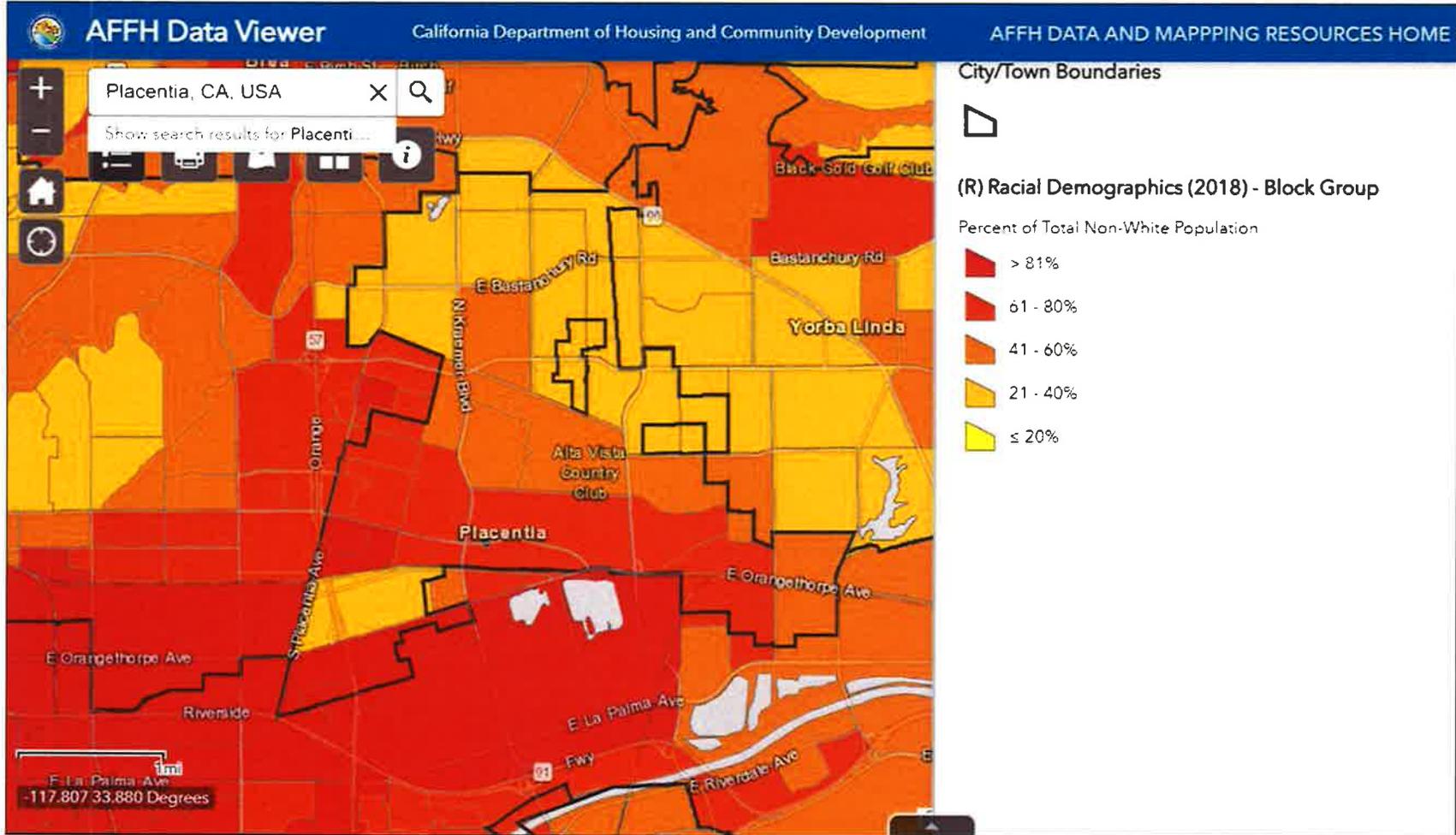
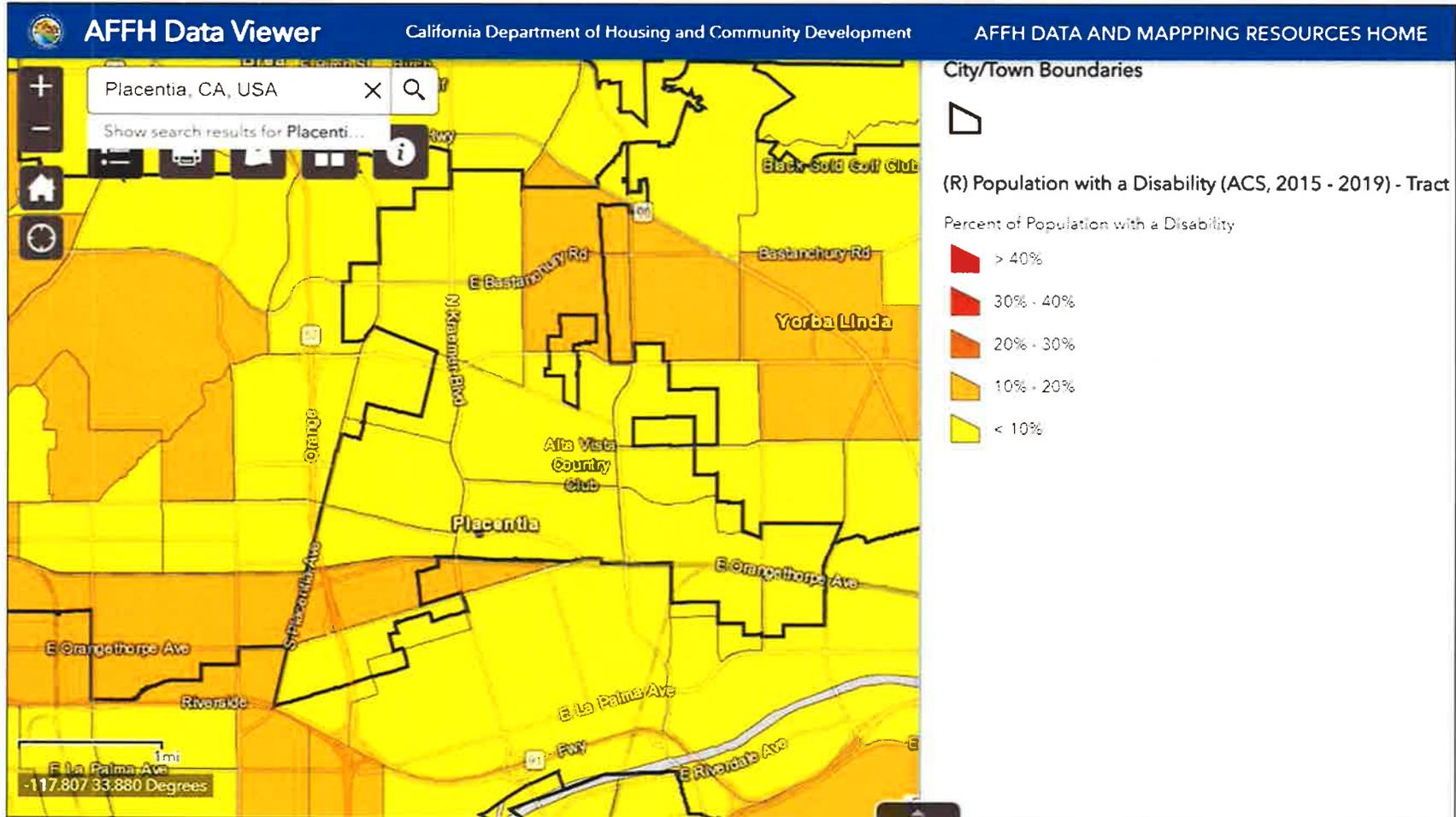






Figure 2-26 – Population with a Disability - Placentia









## Chapter 3: Resources and Constraints

### 3.1 Resources and Opportunities

A variety of resources are available for the development, rehabilitation, and preservation of housing in the City of Placentia. This chapter provides a description of the land resources to address the City’s regional housing needs for the 2021-2029 planning period (see discussion of Future Housing Needs in Chapter 2), as well as financial and administrative resources available to support the provision of affordable housing. Additionally, this chapter discusses opportunities for energy conservation that can lower utility costs and increase housing affordability.

#### Land Resources

Section 65583(a)(3) of the *Government Code* requires Housing Elements to contain an “inventory of land suitable for residential development, including vacant sites and sites having potential for redevelopment, and an analysis of the relationship of zoning and public facilities and services to these sites.” A detailed inventory of potential sites for residential development is provided in Appendix B. The results of this analysis are summarized in **Error! Reference source not found.** below. The table shows that the City’s land inventory for potential residential development is not currently sufficient to accommodate the RHNA in the low- and above-moderate income categories for this planning period. Program HE-1.8 in the Housing Plan (Chapter 4) describes the specific actions the City will take to address this requirement.

**Table 3-1 – Residential Sites vs. Regional Housing Need 2021-2029**

Income Category	Very Low	Low	Moderate	Above Moderate
Approved Projects (Table B-2)	-	187	-	778
Vacant Sites (Table B-3)	-	-	496	69
Underutilized Sites (Table B-4)	786	469	257	384
ADUs	14	24	17	1
<b>Total Capacity</b>	800	680	<b>770</b>	<b>1,232</b>
RHNA	1,231	680	770	1,693
<b>Surplus (Shortfall)</b>	(431)	-	-	(461)

Source: City of Placentia, 2021

A discussion of public facilities and infrastructure needed to serve future development is contained in Section 3.3, Non-Governmental Constraints. There are currently no known service limitations that would preclude the level of development described in the RHNA, although developers will be required to pay fees or construct public improvements to serve new developments.



## Financial and Administrative Resources

### Community Development Block Grant and HOME Programs

Placentia participates in a consortium with the County of Orange and 12 other cities known as the Orange County Urban County Program. The Urban County consortium receives Community Development Block Grant (CDBG) and HOME funding on a formula basis from the Federal government. Funds are distributed by the County of Orange to individual jurisdictions on a competitive basis. During the 2006/07 through 2010/11 Fiscal Years, the City received \$150,000 annually in CDBG funds for housing rehabilitation but this amount declined to \$135,000 per year in FY 2012/13 and 2013/14. This City also was awarded grants for public improvements for pedestrian accessibility, Edwin T. Powell Community Center, neighborhood facilities, streets and neighborhood parks. The City has not received HOME funds in recent years but will pursue them in the future when eligible projects are identified.

CDBG funds can be used for the following activities:

- Acquisition
- Rehabilitation
- Home Buyer Assistance
- Economic Development
- Homeless Assistance
- Public Services
- Public Improvements
- Rent Subsidies

HOME funds can be used for the following activities:

- New Construction
- Acquisition
- Rehabilitation
- Home Buyer Assistance
- Rental Assistance

### Former Redevelopment Agency and the Successor Agency

As of February 1, 2012 the Redevelopment Agency (RDA) of the City of Placentia was dissolved by Governor Jerry Brown and the State Legislature. As part of the Dissolution Act, the City of Placentia designated itself as both the Successor Agency and successor housing agency to the former redevelopment agency to wind down its operations and continue local control over the former assets of the agency. The Successor Agency is able to pay for those items found to be enforceable obligations by the State Department of Finance until such time as the obligation ceases. The Successor Agency does not have any affordable housing obligations as all properties or loan receivables were transferred to the City as the housing successor agency.



### Energy Conservation Opportunities

In order to reduce the consumption of water in a landscaped area the City of Placentia has adopted a xeriscape ordinance within the Zoning Code. Primary techniques to reduce water consumption are the use of water-conserving plants, minimizing the amount of grass area, grouping plants in accordance to their watering needs, and providing an irrigation system designed to meet the needs of the plants in the landscape. All new developments are required to submit plans that comply with the ordinance.

In 1982, the City adopted an ordinance that encourages the development of energy efficient residential dwellings in order to reduce the reliance of the City's residents in commercial energy sources.

Southern California Edison, which provides electricity service in Placentia, offers public information and technical assistance to developers and homeowners regarding energy conservation. Southern California Edison also provides incentives for energy-efficient new construction and home improvements. Owners of existing homes can receive monetary incentives for purchasing Energy-star appliances or making other energy-saving improvements such as installing a whole-house attic fan.

Another strategy for building energy-efficient homes is the U.S. Green Building Council's guidelines for LEED Certification. LEED-certified buildings demonstrate energy and water savings, reduced maintenance costs and improved occupant satisfaction. The LEED for New Construction program has been applied to numerous multi-family residential projects nationwide. The LEED for Homes pilot program was launched in 2005 and includes standards for new single-family and multi-family home construction.

The City Council has authorized participation in the Home Energy Renovation Program (HERO) as provided for through the Western Riverside Council of Governments. The HERO program is financed through property assessments where the improvements are made and is not a City program, but simply a means to provide property assessed financing to eligible property owners in the City for various energy and water conservation improvements.

## 3.2 Constraints

In planning for the provision of housing, constraints to the development, maintenance and improvement of housing must be recognized, and jurisdictions must take appropriate steps to mitigate them where feasible. Local government cannot control many of these constraints, such as those related to general economic and market conditions, and constraints imposed by other governmental entities. Potential governmental and non-governmental constraints along with City efforts to reduce these constraints are discussed below.



**Governmental Constraints**

Potential governmental constraints include policies, standards, requirements, and actions imposed by various levels of government on housing development. These constraints may include land use controls, building codes, growth management measures, development fees, processing and permit procedures, and site improvement standards. State and federal agencies may also play a role in the imposition of governmental constraints; however, these agencies are beyond the influence of local government and are therefore not addressed in this analysis.

**Land Use Controls**

Land use controls include General Plan policies, zoning regulations (and the resulting use restrictions, development standards and permit processing requirements) and development fees.

**1. General Plan**

Every city in California must have a General Plan, which establishes policy guidelines for all development within the city. The General Plan is the foundation of all land use controls in a jurisdiction. Placentia’s General Plan was comprehensively updated in 2019. The Land Use Element of the General Plan identifies the location, distribution, and density of the land uses within the City. General Plan residential densities are expressed in dwelling units per acre. The Placentia General Plan identifies three residential land use designations, a Planned Community designation and a Specific Plan designation. Table 3-2 summarizes the residential land use designations and their associated acreages and density ranges.

<b>Designation</b>	<b>Description</b>	<b>Density</b>
Low Density Residential	Single family residences on individual parcels.	6 du/ac maximum
Medium Density Residential	Single-family and multi-family developments including attached and detached housing. Can include clustering and planned unit development approaches	15 du/ac maximum
High Density Residential	Multifamily residences such as apartments	25 du/ac maximum
Old Town	Mix of housing, retail, office, and/or other similar uses within a half-mile of quality public transportation	30-65 du/ac
Transit Oriented Development	Mix of high-density housing, office, retail and/or other amenities	65-95 du/ac
Mixed Use	Combination of non-residential and residential uses in the same structure or on the same site	
Residential Planned Community	Allows a variety of housing types and related commercial uses through a development plan	7.1 du/ac maximum mean
Specific Plan	Specific Plans, programs, regulations, and conditions that are unique for an area and are pertinent to maintain compatibility with surrounding areas.	Established individually for each Specific Plan

Source: City of Placentia, 2021



**2. Zoning Code**

The Zoning Code is the primary tool for implementing the Land Use Element of the General Plan. It is designed to protect and promote public health, safety, and welfare. Placentia’s residential zoning designations control both the use and development standards of specific sites and influence the development of housing. Table 3-3 summarizes the single-family residential zoning designations and their requirements. Table 3-4 summarizes the multi-family residential designations and requirements. Based on residential units approved and constructed complying with these standards, the City has determined the development standards do not unreasonably impact the cost and supply of housing nor the ability of projects to achieve maximum densities.

The Transit Oriented Development (TOD) zone was recently added to the land use categories and provides significant opportunities for high-density multi-family development.

**Table 3-3 – Summary of Single-Family Residential Zoning Requirements**

Zone	Minimum Lot Area (Sq. Ft.)	Maximum Lot Coverage	Minimum Floor Area (Sq. Ft.)	Maximum Building Height	Minimum Front Yard	Minimum Interior Side Yard	Minimum Street Side Yard	Minimum Rear Yard
R-A	20,000	40%	N/A	30'	25'	6' one side, 12' other side; corner lot line, 11'		Corner and interior lot, 5'
R-1	Interior lots 7,000; corner lots 7,500	50%	1,300	30'; accessory buildings 20'	20'-25'	6' on one side and 10' opposite side; corner lot 12'		20'
PUD	N/A	60%	N/A	35'; 30' when located adjacent to properties zoned "R-A" or "R-1," may be modified pursuant to §23.15.090	10'	None required; except there shall be a minimum 10-foot separation between buildings	5' or less, or 18' or more	10'

Source: City of Placentia Municipal Code, Chapter 23



**Table 3-4 – Summary of Multiple Family Residential Zoning Requirements**

Zone	Minimum Lot Area (Sq. Ft.)	Maximum Lot Coverage	Maximum Building Height	Minimum Front Yard	Minimum Interior Side Yard	Minimum Street Side Yard	Minimum Rear Yard
R-2	Interior lots 7,000; corner lots 8,000;	50%	35'; 30' when located adjacent to properties zoned "R-A" or "R-1," may be modified pursuant to §23.15.040	20'-25'	5'	Subject to §23.15.110	10'
R-G	Interior lots 8,000; corner lots 9,000	60%	35'; 30' when located adjacent to properties zoned "R-A" or "R-1," may be modified pursuant to §23.18.040	20'	0'-10'	Subject to §23.81.130	0'-10'
R-3	Interior lots 8,000; corner lots 9,000	60%	35'; 30' when located adjacent to properties zoned "R-A" or "R-1," may be modified pursuant to §23.21.040	15'	0'-5'	10'-15'	0'-10'
MHP	15 acres	Subject to Title 25 of the Calif. Admin. Code	2 stories or 35'	10'		25'	

Source: City of Placentia Municipal Code, Chapter 23

The single-family residential zones are R-A and R-1. As shown in Table 3-5, single-family units are permitted by-right in R-A, R-1, R-2, RPC, PUD, SP-6, SP-7, and SP-8. Single-family units are approved administratively without a public hearing, although subdivisions require a discretionary review process pursuant to the Subdivision Map Act.

The multi-family residential zones are R-2, R-G, R-3, and MHP. Multi-family dwellings are permitted subject only to Development Plan Review (DPR) by the Planning Commission in the R-2, R-G, R-3, SP-3, SP-4, SP-7 and SP-9 zones. The DPR process (Municipal Code Chapter 23.75) ensures that projects are consistent with applicable policies and standards. Multi-family developments are subject to a conditional use permit in the RPC (Residential Planned Community) zone.

**Table 3-5 – Summary of Permitted Residential Uses by Zone**

Residential Zone	Single-family	Multi-family	Mobile home Parks	Second and Accessory Units
R-A	Permitted	Prohibited	Permitted	Permitted
R-1	Permitted	Prohibited	Permitted With CUP	Permitted
R-2	Permitted	Permitted	Permitted With CUP	Prohibited
R-G	Prohibited	Permitted	Permitted With CUP	Prohibited
R-3	Prohibited	Permitted	Permitted With CUP	Prohibited
RPC	Permitted	Permitted With CUP	Permitted With CUP	Permitted
MHP	Prohibited	Prohibited	Permitted With CUP	Prohibited
PUD	Permitted	Prohibited	Permitted With CUP	Permitted
SP-3	Prohibited	Permitted <sup>1</sup>	Prohibited	Prohibited
SP-4	Prohibited	Permitted <sup>2</sup>	Prohibited	Prohibited
SP-6	Permitted	Prohibited	Prohibited	Permitted
SP-7	Permitted	Permitted	Permitted With CUP	Permitted
SP-8	Permitted	Prohibited	Prohibited	Prohibited
SP-9	Prohibited	Permitted	Prohibited	Prohibited

<sup>1</sup>Apartment projects for persons 55 years of age or older.

<sup>2</sup>Apartments of medium density residential setting reserved for lower-income families for a minimum of 30 years.

Source: City of Placentia Municipal Code Chapter 23



### **Transit Oriented Development (TOD) Zone**

In 2017 the City adopted Municipal Code Chapter 23.111 Transit Oriented Development Packing House District Development Standards, which encompasses a former manufacturing area located south of downtown and immediately adjacent to a Metrolink commuter rail station<sup>3</sup> currently under construction. The TOD zone is approximately 110 acres in size and runs south from the Burlington Northern Rail line to Orangethorpe Avenue, and east from State Route 57. The TOD area provides for residential densities up to 95 dwelling units per acre, mixed-use residential-commercial, and increased amenities to encourage use of the commuter rail station.

### **Old Town Placentia Revitalization Plan Regulations**

In 2017 the City adopted Municipal Code Chapter 23.112 Old Town Placentia Revitalization Plan Development Standards, which covers the Old Town area immediately north of the TOD zone and the Metrolink commuter rail line. The purpose of the Old Town regulations is to facilitate the enhancement of the city's historic core, characterized by its small-scaled village atmosphere, shopfront architecture, mix of uses and inviting streetscapes.

The Old Town district is divided into five subareas and one overlay zone as shown in Figure 3-1:

- Main Street (MS)
- Village (V)
- Mixed-Use (MU)
- High-Density Residential (HDR)
- Public Facilities (PF)
- R-2 Overlay Zone

Multi-family residential development, either stand-alone or mixed-use, is allowed in the HDR subarea and residential is allowed on the upper floors in all subareas except Public Facilities. Maximum densities are 25 units/acre in the Main Street subarea, 35 units/acre in the Village subarea, 55 units/acre in the Mixed-Use subarea, and 65 units/acre in the High-Density Residential subarea. Allowable building heights range between 2 and 4 stories depending on location.

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<sup>3</sup> <https://www.placentia.org/705/Metrolink-Station-and-Parking-Structure>



Figure 3-1 – Old Town Zoning District Planning Subareas





**Parking Requirements**

Table 3-6 summarizes the residential parking requirements in Placentia. Parking requirements do not constrain the development of housing directly. However, parking requirements may reduce the amount of available land for residential development.

<b>Table 3-6 – Residential Parking Requirements</b>	
<b>Type of Residential Development</b>	<b>Required Parking Spaces (Off Street)</b>
R-A and R-1 (4 or fewer bedrooms)	2 (2 in garage) per unit
R-A and R-1 (5 or more bedrooms)	3 (3 in garage) per unit
R-G	2 (1 in garage) per unit; plus 10% of said total for guest parking; carports allowed for multiple dwellings
R-3	2 (1 in garage) per unit; plus 15% of said total for guest parking; carports allowed for multiple dwellings
PUD (bachelor and 1 bedroom)	2 (1 in garage) per unit
PUD (2 or more bedrooms)	3 (2 in garage) per unit; 1 recreational vehicle space, for each 10 units
Mobile Home Parks	2 spaces per mobile home lot (may be in tandem), plus 1 additional space per every 5 mobile home lots provided as guest parking. In addition, there shall be provided 1 boat or travel trailer space for every 5 mobile home lots
Boardinghouses, fraternities, and group living quarters	1 space per resident
Rest Homes	1 space for each 4 beds, plus 1 ½ space per employee
Second Residential Units	1 space in addition to that required for the primary unit; shall not be located within the required front yard setback and may be open

Source: City of Placentia Municipal Code Title 23, Sect. 78.030 et. seq.

There are no specific criteria for allowing carports in multi-family housing. When carports are utilized, the required dimensions of a carport space shall be measured from the interior of the carport. The carport shall cover the entire length of the space and shall be separated from open parking spaces by a landscaped buffer.

The off-street parking requirements for multi-family housing are the same regardless of unit size. To ensure that the City’s parking requirements do not pose future constraints on development of smaller units, the Housing Plan (Chapter 4) includes Program 1.17 to review and revise parking requirements to mitigate any identified constraints.

**Density Bonus**

In order to encourage the construction of affordable housing, State law established requirements for cities to allow increased density and other incentives when projects include affordable units. The City of Placentia has adopted a Density Bonus Ordinance (Chapter 23.23 of the Municipal Code) describing standards and procedures for providing density bonus upon request from the applicant. Recent State legislation has modified density bonus requirements; therefore, Program 1.11 in the Housing Plan (Chapter 4) includes a commitment to process an amendment to City regulations for density bonus and incentives consistent with State law.



### Housing for Persons with Disabilities

The U.S. Census Bureau defines persons with disabilities as those with a long-lasting physical, mental or emotional condition. This condition can make it difficult for a person to do activities such as walking, climbing stairs, dressing, bathing, learning, or remembering. This condition can also impede a person from being able to go outside the home alone or to work at a job or business.

The City allows residential care facilities for 6 or fewer persons by-right in any single-family residence in an R-A, R-1 or R-2 zone. Residential care facilities provide 24-hour supervised non-medical care. Group dwellings including nursing homes, rest homes, and other special needs facilities are permitted in residential and commercial districts subject to a use permit.

Placentia's Zoning Code allows group housing and residential care facilities, including nursing homes, intermediate care facilities and assisted care facilities, in the C-2 zone with a conditional use permit, senior housing and facilities in Specific Plan 3 area as a permitted use, and independent living facilities, assisted living facilities, and skilled nursing facilities in Specific Plan 9 area as a permitted use.

Specific Plan 3 area developments are subject to the requirements found in Chapter 23.103 (Specific Plan 3) of Placentia Municipal Code. Specific Plan 3 area contains requirements for board and care facilities for persons 62 years of age or older, with private bathrooms, central kitchen facilities and services which include transportation, activities programs, housekeeping, linen and laundry service and full-time staff supervision; and apartment projects for persons 55 years of age or older, which contain a private entry and individual kitchen, but are no larger than two bedrooms, where two bedroom units do not exceed 50 percent of the total number of units.

Specific Plan 9 area developments are subject to the requirements found in Chapter 23.109 (Specific Plan 9) of Placentia Municipal Code. A deed restriction for this area requires that for the life of the structures at least one resident of each independent living unit shall meet the minimum age requirement of 55 years.

The Municipal Code defines *family* as "an individual or two or more persons related by blood, marriage or adoption, or a group of not more than six persons, excluding servants, who are not related by blood, marriage or adoption, living together as a single housekeeping unit in a dwelling unit." The Housing Plan (Chapter 4) includes Program 2.3 to process a Municipal Code amendment to revise this definition consistent with current law.

To further accommodate housing for persons with disabilities, there are no maximum concentration requirements for residential care facilities. And the City considers parking requirements for residential care facilities on a case-by-case basis.

Program 2.3 in the Housing Plan includes a commitment to update City regulations related to persons with disabilities consistent with State law.



### **Reasonable Accommodation Procedures**

Zoning Code Chapter 23.59 establishes the process by which persons with disabilities may request a reasonable accommodation and provides for administrative review and approval by the Director. This process is consistent with State law and assists persons with disabilities in improving their access to housing.

### **Emergency Shelters**

Pursuant to State law, jurisdictions with an unmet need for emergency shelters are required to identify a zone(s) where emergency shelters are allowed as a permitted use without a conditional use permit or other discretionary permit. The identified zone must have sufficient capacity to accommodate the shelter need, and at a minimum provide capacity for at least one year-round shelter. Permit processing, development and management standards for emergency shelters must be objective and facilitate the development of, or conversion to, emergency shelters.

As discussed in the analysis of homelessness in Chapter 2, in 2019 a 100-bed emergency shelter/navigation center opened in Placentia.

Municipal Code Section 23.47.130 allows emergency shelters by-right in the M – Manufacturing District subject to the following standards:

- (1) The facility shall conform to all property development standards of Chapter 23.47 “M” – Manufacturing District.
- (2) Maximum number of beds or persons to be served per night by a single shelter shall not exceed 30 persons at any one time.
- (3) The facility shall operate on a first-come, first serve basis with clients only permitted on-site between 5:00 p.m. and 8:00 a.m. A curfew of 10:00 p.m. or earlier shall be established and strictly enforced, and clients shall not be admitted after curfew. Clients shall vacate the facility by 8:00 a.m. and have no guaranteed bed for the next night.
- (4) The maximum stay at the facility shall not exceed 45 days within a 120-day period.
- (5) Emergency shelters shall be located at least 300 feet from any residential use or residentially-zoned property, public or private park, or public or private kindergarten through 12th grade curriculum school, as measured from the closest property line. In addition, homeless shelters shall be located at least 300 feet from any other homeless shelter, as measured from the closest property line.
- (6) A minimum of one staff member per 15 beds shall be awake and on duty when the facility is open and a minimum of 2 staff members shall be on-site when the facility is open.
- (7) Exterior lighting shall be provided for the entire outdoor and parking area of the property. The lighting shall be stationary, directed away from adjacent properties and public rights-of-way.



(8) A waiting area shall be provided, which contains a minimum of 10 square feet per bed provided at the facility. The waiting area shall be in a location not adjacent to the public right-of-way, shall be visually separated from public view by a minimum 6-foot-tall, visually screening mature landscaping, or a minimum 6-foot-tall decorative masonry wall, and shall provide consideration for shade/rain provisions.

(9) All facility improvements shall comply with the city of Placentia Municipal Code, and the most current adopted Building and Safety Codes.

(10) A security and safety plan shall be provided for the review and approval of the city administrator or designee. The plan may be required to address additional security and safety needs, as identified by the city administrator or designee. The approved security and safety plan shall remain active throughout the life of the facility. The plan shall contain provisions addressing the topical areas outlined below:

(A) Sleeping areas addressing the separation of male/female sleeping areas, as well as any family areas within the facility.

(B) Loitering control with specific measures regarding off-site controls to minimize the congregation of clients in the vicinity of the facility during hours that clients are not allowed on-site.

(C) Management of outdoor areas, including a system for daily admittance and discharge procedures and monitoring of waiting areas with goals to minimize disruption to nearby land uses.

(D) Alcohol and illegal drugs addressing how the operator(s) will control and regulate alcohol and illegal drug use by clients on the premises.

(E) The operator(s) shall provide the city with the most current contact information for the operator(s) of the facility during the normal daytime office business hours, and the nighttime contact information for the “person on duty” when the emergency shelter is operating.

(F) The operator(s) shall ensure proper compliance with all state laws pertaining to client residency and occupancy.

(G) Staff and Training. The plan shall describe the staffing plan and required staff training programs. Facility staff shall be trained in operating procedures, safety plans, and assisting clients with referral services. The facility shall not employ staff who have been convicted of a felony or who are required to register as a sex registrant under California Penal Code Section 290. The plan shall describe procedures for ensuring shelter staff meet these requirements.

(H) Facilities shall be maintained in good working order. Indoor and outdoor use areas shall be clean and orderly. Litter shall be removed in and around the facility in a timely manner and graffiti shall be removed within forty-eight (48) hours.



(I) A “good neighbor policy” shall be established whereby clients are instructed to be considerate of neighbors and refrain from behavior that is disruptive to the surrounding community. The operational plan shall include a written protocol for ongoing communications with the city and the surrounding neighborhood and businesses, and for responding to neighborhood complaints.

(11) The facility may provide the following services in designated areas separate from sleeping areas:

- (A) A recreation area either inside or outside of the facility.
- (B) A counseling center for job placement, education, health care, legal, or mental health services.
- (C) Laundry facilities to serve the number of clients at the facility.
- (D) Kitchen for the preparation of meals.
- (E) Dining hall.
- (F) Client storage area (i.e., for the overnight storage of bicycles and personal items).
- (G) Counseling programs to be provided with referrals to outside assistance agencies and provide an annual report to the city.
- (H) Or similar services geared to homeless clients.

(12) An emergency shelter facility shall provide off-street parking at a ratio of one (1) space per four (4) beds, and/or one-half (0.5) per bedroom designed as a family unit with children, plus one (1) per staff member, or shall submit a parking study, subject to the approval of the city administrator or designee, demonstrating the required parking demand justifies a reduced amount of off-street parking. Each facility is also encouraged to provide bike racks for clients in a secured area.

AB 139 (2019) modified the allowable parking standards for emergency shelters; therefore, Program 2.3 includes a commitment to update City parking standards for emergency shelters consistent with State law.

### **Transitional Housing and Supportive Housing**

California Government Code Sec. 65582 establishes the following definitions for transitional and supportive housing:

*Transitional housing* means buildings configured as rental housing developments, but operated under program requirements that require the termination of assistance and recirculating of the assisted unit to another eligible program recipient at a predetermined future point in time that shall be no less than six months from the beginning of the assistance.

*Supportive housing* means housing with no limit on length of stay, that is occupied by the target population, and that is linked to an onsite or offsite service that assists the



supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community. “Target population” means persons with low incomes who have one or more disabilities, including mental illness, HIV or AIDS, substance abuse, or other chronic health condition, or individuals eligible for services provided pursuant to the Lanterman Developmental Disabilities Services Act (Division 4.5 (commencing with Section 4500) of the Welfare and Institutions Code) and may include, among other populations, adults, emancipated minors, families with children, elderly persons, young adults aging out of the foster care system, individuals exiting from institutional settings, veterans, and homeless people.

The Zoning Code does not identify allowable locations, development standards or review procedures for transitional or supportive housing. State law requires that transitional and supportive housing be permitted as residential uses that are subject only to those regulations that apply to other residential uses of the same type in the same zone. In addition, AB 2162 of 2018 (Government Code §65583(c)(3)) further requires that supportive housing development projects meeting specific criteria must be allowed by-right in all zones allowing multi-family development, including mixed-use and nonresidential zones. Program 2.3 is included in the Housing Plan (Chapter 4) to update City regulations for transitional and supportive housing consistent with State law.

H.I.S. House currently operates a transitional living facility in Placentia. The facility, which consists of a single-family residence, was sold by the City as the successor housing agency to the non-profit and is deed restricted as affordable housing for a period of 55 years.

### **Single Room Occupancy (SRO) Units**

Single Room Occupancy (SRO) residences are small, one-room units occupied by a single individual, and may either have a shared or private kitchen and bathroom facilities. SROs are rented on a monthly basis typically without a rental deposit, and can provide an entry point into the housing market for Extremely Low-Income individuals, formerly homeless, and disabled persons.

The Zoning Code allows SROs with up to 30 units as a permitted use by-right in the R-3 (High Density Multiple Family) District. Larger SRO developments with more than 30 units require approval of a conditional use permit. SROs are also permitted in the C-2 (Community Commercial) District as part of a mixed-use development subject to a conditional use permit.

### **Accessory Dwelling Units**

Accessory dwelling units (ADUs) provide additional opportunities for affordable housing for people of all ages and economic levels, while preserving the integrity and character of residential neighborhoods.



City ADU regulations are set forth in Municipal Code Chapter 23.73 and were last amended in 2020 to address recent legislation. Program 1.19 is included in the Housing Plan (Chapter 4) to monitor ADU legislation and update City regulations as necessary to ensure conformance with State law. The program also identifies actions the City will take to encourage production of ADUs.

### **Growth Management Requirements**

The City has no growth management requirements restricting the number of housing units that may be built.

### **Building Codes and Enforcement**

Building and safety codes are adopted to preserve public health and safety, and ensure the construction of safe and decent housing. These codes and standards also have the potential to increase the cost of housing construction or maintenance.

#### **Building Codes**

The City of Placentia adopted the current (2019) California Building Codes, which establish construction standards for all residential buildings. The City updates building codes as needed to further define requirements based on the unique local conditions. The codes are designed to protect the public health, safety and welfare of Placentia's residents. Code enforcement in the City is performed on a complaint basis.

The local amendments to the State Building Codes are derived from Orange County Building Officials, local governments, the Orange County Building Industry Association, and the Orange County Fire Authority. The City has found that the most recent amendments to the building codes do not unduly influence the cost, availability and conservation of housing.

#### **Code Enforcement**

Contained within the City's Police Department and staffed by Police Services Officers, the City's Code Enforcement key objective is maintaining and preserving value and appearance in residential, commercial and industrial properties throughout the City. The City's Code Enforcement representatives enforce the following items:

- Substandard housing;
- Garage conversions;
- Property maintenance;
- Recreation vehicle parking on private property;
- Trash container placement, time and location;
- Illegal business activity;
- Inoperable vehicles on private property; and
- Garage sales and signage.



Code enforcement efforts are focused on property maintenance practices and standards so as to avoid conditions, which can be detrimental to the public health, safety, or general welfare.

### Planning and Development Fees

Various development and permit fees are charged by the City and other agencies to cover administrative processing costs associated with development. These fees ensure quality development and the provision of adequate services. Often times, development fees are passed through to renters and homeowners in the price/rent of housing, thus affecting the affordability of housing.

The City of Placentia charges the majority of environmental, planning and engineering fees on a fixed fee basis, with some fees deposit-based and ultimately charged on a time and materials basis. The City annually reviews its fees and used a third-party consultant in 2012 to conduct a cost allocation plan and fee study. The development fees are a result of actual costs of providing the services and are reviewed annually based on staffing resources and related expenditures to provide services. Table 3-7 summarizes the total typical development fees for single-family and multi-family developments, based on projects recently constructed in the City.

In addition to impact fees for schools, parks, libraries and wastewater, the City requires an affordable housing impact fee for developments of five or more units. The fee ranges from approximately \$2,625 to \$5,250 per market-rate unit depending on project size.

**Table 3-7– Typical Development Fee Comparison, Single Family and Multi-Family**

Development Fee	Single-Family <sup>1</sup>	Multi-Family <sup>2</sup>
Site/Development Plan Review (SPR/DPR)	\$1,896	\$511
Placentia-Linda School District fee	\$6,400	\$3,200
Park in-lieu fee (city)	\$4,978	\$3,628
County Sanitation District fee	\$4,081	\$2,399
County Library Fee	\$1,820	\$1,120
Affordable housing impact fee	\$2,625 - \$5,250	\$2,625 - \$5,250
<b>Total per unit</b>	<b>\$21,800-24,425</b>	<b>\$13,483-16,108</b>

<sup>1</sup> Based on a 2,000-sq.ft. single-family house.

<sup>2</sup> Based on a 1,000-sq.ft. apartment in a 20-unit project.

Source: City of Placentia, 2021

### Local Processing and Permit Procedures

Considerable holding costs can be associated with delays in processing development applications and plans. Three levels of decision-making bodies govern the review process in Placentia: The Zoning Administrator, the Planning Commission and the City Council.

The single-family residential zones are R-A and R-1. As shown in Table 3-5, individual single-family units are permitted by-right in R-A, R-1, R-2, RPC, PUD, SP-6, SP-7, and SP-8.

Multi-family dwellings are permitted subject to Development Plan Review approval by the Planning Commission in the R-2, R-G, R-3, SP-3, SP-4, SP-7 and SP-9 zones, and are subject to Planning Commission approval of a conditional use permit in the RPC zone.



The time required to process a project varies depending on the given project’s size and complexity and the number of actions and/or approvals required to complete the process. Both single-family residential and multi-family residential developments take between 6 and 12 months for total entitlement and permit processing. Table 3-8 provides a summary of the most common steps in the entitlement process. Not every project is required to follow all the steps outlined in the table. In addition, some of the approval procedures can run concurrently.

To address any constraints posed by processing timelines on residential development, this Housing Element update will include a program to review and revise processing timelines to mitigate and/or remove any identified constraints.

**Table 3-8– Approximate Development Timelines**

Procedure		Processing Time
Initial Contact	Check Requirements: Zoning, General Plan, Use Permit, Variance Tentative Map, Development Plan Review, CEQA	1-3 days
Preliminary Review	Conceptual Plan Submitted: Circulation, Traffic, Parking, Street Improvements, Building Elevations, Signs, Landscaping, CEQA requirements	1-2 weeks
Formal Submittal	Planning Commission Package: Filing Fee, CEQA (Exemption, Negative Declaration, EIR), Site Plan, Preliminary grading plan, Conceptual landscape plan, building elevations, floor plan	4 weeks
Planning Commission Hearing	Input from staff, applicant and public. (Decisions include condition of approval and standard development requirements	1 day
City Council Hearing (if required)	Same package as submitted to the Planning Commission	3 weeks
Submittal of Working Plans (First Check)	All drawings are reviewed for compliance with city design standards and policies, conditions of approval, specific details not included in conceptual plans. Drawings Submitted include engineering plans (Grading and street improvements, sewer, storm drains and utility plans and details) and Building Plans (Structural, electrical, plumbing, heating and ventilation, and air conditioning plans; soil test and reports; structural and energy calculations; landscape and irrigation plans; fence and wall plans; sign plans; and lighting plans).	2-4 weeks
Submittal of Working Plans (Second Check)	All resubmitted plans are reviewed to ensure corrections are completed and all plans consent with each other.	2-4 weeks
Issuance of Permits	Permits are issued after final map is approved and bonds are posted, grading permit issued.	1 day

Source: City of Placentia, 2021

## Environmental and Infrastructure Constraints

### Environmental Constraints

Environmental hazards affecting housing units include geologic and seismic conditions, which provide the greatest threat to the built environment. The following hazards may impact future development of residential units in the city.

#### 1. Seismic Hazards

Similar to most southern California cities, Placentia is located within an area considered to be seismically active. No faults have been identified within the City limits. There are six faults within close proximity to Placentia: Whittier-Elsinore, Norwalk, Newport-Inglewood, Sierra Madre, Palos Verdes and San Gabriel. The



Whittier-Elsinore fault is located approximately 1,000 feet to the north of Placentia and is able to produce a seismic event of magnitude 6.0 or greater. The impact of earthquakes on Placentia depends on several factors: the particular fault, fault location, distance from the City, and magnitude of the earthquake. Some areas of the City may experience liquefaction and ground failure during extreme shaking. As part of the City's development review process, future residential projects would be required to prepare geotechnical studies to abate and potential hazards.

### **2. Flooding**

Portions of the City are located within 100-year flood zones. Inundation is projected to be most significant in the southwest portion of Placentia. Flooding within Placentia as a result of a 100-year flood would be expected to reach an average depth of only one foot and only at specific locations.

Prado Dam is a flood control and water conservation project constructed and operated by the U.S. Army Corps of Engineers, Los Angeles District. The dam is located approximately 11 miles east of Placentia, on the Santa Ana River, west of the City of Corona. In the event of dam failure, the flood wave would reach Placentia in approximately 40 to 45 minutes with possible surge wave depths ranging from nine to twenty-three feet.

Carbon Canyon Dam provides flood control in and around the drainage basin. The dam is located approximately one-mile north of Placentia. In the event of the dam's failure at maximum capacity, water would reach the northerly City limits in approximately two minutes with depths ranging from 10 to 30 feet. In the event of a dam failure at either the Prado or Carbon Canyon Dams, the City's emergency evacuation plan would be implemented and emergency service personnel would respond to any hazards.

### **3. Toxic and Hazardous Wastes**

Although definitions of hazardous materials vary, federal, state, and county agencies have generally recognized toxic substances as chemicals or mixtures whose manufacture, process, distribution, use or disposal may present an unreasonable risk to human health or the environment. The OCFA's Hazardous Materials Area Plan provides a detailed hazard analysis of chemical hazards within Orange County.

### **4. Transportation of Hazardous Materials**

Transportation routes through and around the City are used to transport hazardous materials from suppliers to users. Major transportation routes within Placentia include surface streets and railroads. Additionally, the SR-57 and SR-91 freeways are located adjacent to the city. Transportation accidents involving hazardous materials could occur on any of the routes, potentially resulting in explosions, physical contact by emergency response personnel, environmental degradation, and exposure to the public via airborne exposure.



The Federal Department of Transportation (DOT) is the primary regulatory authority for the interstate transport of hazardous materials. The DOT establishes regulations for safe handling procedures (i.e., packaging, marking, labeling and routing). The California Highway Patrol (CHP) enforces the intrastate transport of hazardous materials and hazardous waste.

**5. Hazardous Waste Management**

The *Orange County Hazardous Waste Management Plan* provides policy direction and action programs to address current and future hazardous waste management issues that require local responsibility and involvement in Orange County. The Plan discusses hazardous waste issues and analyzes current and future hazardous waste generation in the County. The Integrated Waste Management Department (IWMD) of Orange County owns and operates three active landfills, four household hazardous waste collection centers (HHWCC) and monitors ten closed landfills.

The *California Health and Safety Code (H&SC)* establishes regulations requiring businesses within the city to complete a chemical inventory to disclose hazardous materials stored, used, or handled on site. The disclosure information is intended to assist emergency responders in planning for and handling emergencies involving hazardous materials. The main program objective is to safeguard the lives of emergency responders, the public, and to minimize property loss. The H&SC also requires a Business Emergency Plan (BEP) to assist in mitigating a release or threatened release of a hazardous material, and to minimize any potential harm or damage to human health or the environment. Disclosure of hazardous materials is updated annually. The Fire Prevention Department of the OCFA is responsible for the distribution and handling of disclosure forms. Additionally, the OCFA maintains the files of all chemical inventory information and business plans, which are made available for public inspection.

**6. Fire Hazards**

The City of Placentia is highly urbanized with no wildlands adjacent to areas zoned for residential use. There is minimal potential for fire related to brush or other natural materials. Fire hazards within the City may be associated with industrial uses, hazardous materials, and arson. The Placentia Fire and Life Safety Department provides fire protection services to Placentia. There are two fire stations located within the City limits.

**7. Noise**

Residential land uses are generally considered to be the most sensitive to loud noises. The principal noise sources in Placentia are the transportation systems. Roadways are the primary source of transportation-generated noise. The Burlington North Santa Fe Railroad also runs through the city along the Orangethorpe Corridor. The Placentia Quiet Zone went into effect in 2007. Along the quiet zone, all trains are prohibited from using horns unless an engineer feels an emergency exists that threatens human or animal injury or property damage. The Orange County Transportation Authority also constructed several grade



separation projects within the City, which further diminish the noise impacts of train traffic.

### **Infrastructure**

#### **1. Sewer**

The City maintains and operates the local sanitary sewer collection system, which includes gravity sewers and lift stations. The Orange County Sanitation District (OCSD) collects, treats, and disposes of the wastewater from central and northwestern Orange County, including Placentia. Wastewater generated by the City is transported through trunk lines to OCSD's Plant No. 1 (located at 10844 Ellis Avenue, Fountain Valley) and Plant No. 2 (located at 22212 Brookhurst Street, Huntington Beach) where it receives primary and secondary treatment. The City's future housing needs would generate increased wastewater flows, placing greater demands on wastewater treatment and collection. The City requires individual assessments of potential impacts to wastewater facilities to ensure future development does not impact the ability to serve future needs. Current and projected infrastructure capacity is adequate to serve projected housing development during the planning period.

#### **2. Water**

The City of Placentia is served by the Yorba Linda Water District and the Golden State Water Company. According to Urban Water Management Plans, water supply is expected to be sufficient to accommodate projected housing development during the planning period.

#### **3. Dry Utilities**

Residential utilities such as electricity, telephone and internet service are available in all residential areas of the city.

### **On- and Off-Site Improvements**

On- and off-site improvements may be required in conjunction with future housing development based on the location of the project and existing infrastructure. Dedication and construction of streets, alleys and other public easements and improvements may be required to maintain public safety and convenience. Table 3-9 summarizes the City's standards for roadway and right-of-way widths.



**Table 3-9 – Street Widths**

Streets	Right-of-Way Width (in feet)	Pavement Width Curb Face to Curb Face (in feet)	Median Island Width (in feet)
Major street	120	104	14
Primary or modified major street	100	84	14
Secondary or modified primary street	80	64	N/A
Modified secondary street	64	52	N/A
Local industrial street	60	44	N/A
Local residential/ commercial street	60	40	N/A
Minor residential street - 500 feet or less in length	56	36	N/A
Minor residential street - looped 800 feet or less	56	36	N/A
Minor residential street - cul-de-sac, 500 feet or less serving 12 lots or less	56	36	N/A
Cul-de-sacs residential/commercial	50 radius	40 radius	N/A
Cul-de-sacs industrial	50 radius	44 radius	N/A

Source: City of Placentia, Municipal Code

Minimum sidewalk widths are as follows:

- Residential district- 4.5 feet
- Commercial district- Minimum 7.5 feet
- Industrial district- Minimum 5.5 feet

New subdivisions may be required to dedicate land for public facilities such as schools, parks, libraries, fire stations or other public uses based on the land requirements for such facilities in the adopted General Plan. Tree well easements are required on major, primary, and secondary streets in accordance with the City’s Municipal Code. Trees are installed by the developer in accordance with the master plan of street trees and City standards.

The on- and off-site improvements required by the City are necessary to adequately provide the infrastructure and public facilities that support housing development. These requirements ensure public safety and health; and are not jeopardized by increased development and do not unduly hinder housing development.

### 3.3 Non-Governmental Constraints

#### Land Prices

Land costs influence the cost of housing. Prices are determined by a number of factors, most important of which are land availability and permitted development density. As land becomes less available, the price of land increases. The price of land also increases as the number of units permitted on each lot increases. In Orange County, undeveloped land is limited and combined with a rapidly growing population land prices have increased. Prices for vacant residential land in Placentia are estimated to be \$35 to \$50 per square foot.



### **Construction Costs**

Construction cost is affected by the price of materials, labor, development standards and general market conditions. The City has no influence over materials and labor costs, and the building codes and development standards in Placentia are not substantially different than most other cities in Orange County. Construction costs for materials and labor have increased at a higher pace than the general rate of inflation recently according to the Construction Industry Research Board. Typical residential construction cost is estimated to be \$150 per square foot or more depending on quality and building type.

### **Financing**

Mortgage interest rates have a large influence over the affordability of housing. Higher interest rates increase a homebuyer's monthly payment and decrease the range of housing that a household can afford. Lower interest rates result in a lower cost and lower monthly payments for the homebuyer.

The City is not aware of any local constraints to the availability or cost of residential financing. While mortgage underwriting standards appear to have become stricter in the wake of the mortgage crisis during the Great Recession, interest rates are at historic low levels resulting in lower mortgage costs for well-qualified borrowers.

Numerous lending institutions are active in the northern Orange County area where Placentia is located. While interest rates are very low, the significant increase in housing prices in the past few years poses a major barrier to low- and moderate-income homebuyers.



# Chapter 4: Housing Plan

This section describes Placentia’s goals, policies, programs, and objectives for the 2021-2029 Planning Period related to the preservation, improvement and development of housing in the City. These policies and actions address current and future housing needs, meet the requirements specified by state law and consider the input by residents and stakeholders. While the plan provides a comprehensive approach to address housing issues throughout the City, the emphasis is on actions enabling the City to increase and maintain housing opportunities affordable to extremely-low-, very-low-, low- and moderate-income households.

## 4.1 Housing Goals and Programs

Placentia’s housing goals focus on four policy priority areas. Goals are provided to address each of these areas and programs are developed to support and implement each goal. The four priorities are:

1. Developing and Maintaining Housing Supply and Variety
2. Promoting Equal Housing Opportunity
3. Promoting Housing and Neighborhood Preservation and Conservation
4. Encouraging Housing Cooperation and Coordination

### Goal HE-1: Housing Supply and Variety

Develop and maintain an adequate supply of housing that varies sufficiently in cost, size, type, and tenure to meet the economic and social needs of existing and future residents within the constraints of available land.

#### **Program HE-1.1: Manufactured Housing and Mobile Homes**

The City of Placentia recognizes the importance of existing manufactured housing and mobile homes as a source of affordable housing for the City’s residents. The City shall continue to support the maintenance and improvement of the City’s existing mobile home parks.

Objective:	Preserve existing mobile home parks and manufactured housing
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Ongoing



**Program HE-1.2: Locate Housing Near Transportation, Employment and Services**

To increase livability within new housing developments, the City shall encourage and coordinate the location of major housing developments, particularly affordable housing and multi-family units near transportation options, major employment centers and services. The City, through a sustainability grant provided by the Southern California Association of Governments, adopted a transit-oriented development (TOD) zone south of the future Metrolink station which allows densities up to 95 du/acre. The TOD provides for residential uses in proximity to the transit station as well as entertainment, retail and office spaces. The development regulations for the TOD area encourage and facilitate multi-family residential development and live-work units. The City will also encourage housing near transportation, employment, and services through Program HE-1.15: Transit-Oriented Development.

Objective:	Encourage new housing in proximity to transportation, employment and services
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Ongoing

**Program HE-1.3: Pursue County, State, and Federal Housing Funds**

Monitor availability of county, state, and federal housing programs and pursue available funds as appropriate. The City shall encourage and coordinate with housing developers and service organizations to obtain funds for affordable housing projects, initially through pre-application meetings and throughout project development. The City shall also make funding information available to all proposed developers in the City through informational materials distributed through the City’s website and at pre-application meetings.

Objective:	Increase use of county, state and federal funds
Responsible Agency:	Development Services
Funding Source:	County, state and federal programs
Implementation Schedule:	Monitor funding opportunities on an annual basis and apply for funding as opportunities arise

**Program HE-1.4: Emergency Shelters and Transitional and Supportive Housing**

The Zoning Code allows emergency shelters and transitional/supportive housing in compliance with State Law (SB 2). The City purchased a property at 731 S. Melrose Street and constructed a 100-bed homeless shelter, which



opened in March 2020. The City will continue to encourage these types of housing opportunities.

Objective:	Continue to encourage the provision of emergency shelters, transitional and supportive housing
Responsible Agency:	Development Services
Funding Source:	General Fund (including funds from County, State and Federal governments)
Implementation Schedule:	Ongoing

**Program HE-1.5: Infrastructure Provision**

To ensure that requirements for infrastructure provision are not considered an undue constraint to residential development, the City shall review infrastructure provision costs and procedures on an annual basis. Based on its findings, the City shall work with housing developers to reduce costs and streamline infrastructure-financing programs. In partnership with SCAG, the City Council recently approved formation of an EIFD in the Old Town Zoning District that will result in \$8.2 million in funding for infrastructure related to transit-oriented development.

Objective:	Reduce constraints associated with infrastructure
Responsible Agency:	Development Services/Public Works/Engineering
Funding Source:	General Fund, CDBG, Capital Improvements Program
Implementation Schedule:	Annual review, revisions as appropriate

**Program HE-1.6: Development Processing System Review**

The City shall continue to review existing procedures for project review, processing and building plan check to determine if the procedures are a constraint to housing development. Based on these findings, the City shall develop programs and procedures to minimize processing timelines for extremely-low-, very-low-, low- and moderate-income housing developments. In 2017 the City adopted Old Town Development Standards including a sub-area allowing high-density housing by-right without a public hearing, reducing development processing timeframes, allowing housing at a density up to 65 dwelling units per acre. The City shall monitor processing timelines and modify as needed to further encourage affordable housing development.

Objective:	Minimize development review/processing time
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Ongoing, Annual Review



**Program HE-1.7: Vacant and Underutilized Land Inventory**

To provide additional areas for housing development and maximize the potential for a variety of housing types, the City will identify vacant and underutilized sites for development of residential units. Additionally, the City will maintain and update an inventory of these sites on an annual basis. The City will provide information about these sites to housing developers through printed materials available at City Hall and electronically on the City’s website.

Objective:	Inventory of vacant and underutilized land
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Annual update of inventory

**Program HE-1.8: Adequate Sites for Housing Development**

The City has a total housing need of 4,374 dwelling units during the 2021-2029 timeframe. To ensure the availability of adequate sites to accommodate this projected need, the City shall identify and rezone sufficient land at appropriate densities to accommodate the RHNA allocation in all income categories.

The City shall encourage the development of housing through financial incentives (such as land write-downs; assistance with on- or off-site infrastructure costs, fee waivers, or deferrals to the extent feasible); expedited entitlement review; in-kind technical assistance; and other regulatory concessions or incentives. The City will also provide incentives for lot consolidation (see Program HE 1.18).

Objective:	Rezone sufficient land with appropriate densities to accommodate the RHNA allocation
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Prior to October 2024

**Program HE-1.9: Monitoring of Constructed Units Based on Income-Level**

To effectively track performance during the planning period, the City will track the income levels of units constructed by including an estimate sales/rental value at the time of unit occupancy. This value will be included as part of the building permit application to reflect the assumed market value of the home constructed.

Objective:	Tracking performance by income level.
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Ongoing



**Program HE-1.10: Encourage Development of Housing for Extremely-Low-Income Households**

The City will encourage the development of housing units for households earning 30 percent or less of the Area Median Income for Orange County. The City shall work with non-profit developers and service providers with the specific emphasis on providing family housing and non-traditional housing types such as single-room-occupancy units, transitional housing and units serving temporary needs by providing in-kind technical assistance and support in seeking funding. The City shall encourage housing for extremely-low-income households through incentives and activities such as technical assistance, expedited processing and flexibility in development standards. The completion and occupancy of 49 very-low-income units in 2020 (the Veteran's Village development) was an example of the successful implementation of this program in the previous planning period. The City will continue to review other incentive programs and pursue partnerships with non-profit developers regarding affordable housing opportunities. The elimination of redevelopment set aside funds severely restricts this effort.

Objective:	616 ELI units
Responsible Agency:	Development Services
Funding Source:	General Fund//HOME/CDBG/LIHTC
Implementation Schedule:	Annual consultation with affordable housing developers, or as development opportunities arise

**Program HE-1.11: Density Bonus Ordinance**

The City of Placentia provides for a density bonus, incentives and concessions to facilitate and encourage the development of lower-income housing units through its Density Bonus Ordinance. To ensure that City regulations are consistent with recent changes to State law, the City will process an amendment to the ordinance in 2022. The City will inform housing developers of the Density Bonus Ordinance through informational materials distributed at City Hall, on the City's website and during pre-application meetings.

Objective:	Update the Density Bonus Ordinance consistent with State law
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Code amendment in 2022

**Program HE-1.12: Development of Senior Housing**

The City recognizes the unique character of the senior population. Seniors typically have specialized housing needs and fixed incomes that may require housing units not generally included in market rate housing. In 2020 the City Council approved entitlements for a 64-unit affordable senior housing



development at 1314 N. Angelina Drive. The City shall continue to encourage the development of a wide range of housing choices for seniors through incentives (e.g., financial assistance, parking reductions, regulatory waivers). These may include independent living communities and assisted living facilities with on-site services and access to health care, nutrition, transportation and other appropriate services.

Objective:	Senior Housing Development
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Ongoing

**Program HE-1.13: Development of Housing for Larger Families**

The City recognizes that providing appropriately-sized housing units for large families is important to improving livability, reducing instances of overcrowding and minimizing deferred maintenance issues. The City shall encourage incorporation of units with 3 or more bedrooms in for-sale and rental housing developments to accommodate the needs of larger families through activities such as technical assistance, expedited processing, and flexibility in development standards.

Objective:	Housing units with 3+ bedrooms
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Ongoing

**Program HE-1.14: Housing for Persons with Special Needs**

Housing to accommodate persons and families with special needs is a high priority for Placentia. In 2018 the City approved the Veteran’s Village development with 49 very-low-income units for veterans who are homeless or at risk of homelessness. The project also provides services such as vocational training, mental health counseling, job placement, etc. The City shall continue to work with non-profit housing developers, service providers and the County of Orange to encourage and support the development of housing for special needs households, including persons with developmental disabilities, through activities such as technical assistance, assistance in seeking funding, expedited processing and flexibility in development standards.

Objective:	Housing units for households with special needs
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Ongoing



**Program HE-1.15: Transit-Oriented Development**

Transit-Oriented Development (TOD) is a compact mixed-use or commercial area designed to maximize access to public transport, and often incorporates features to encourage transit ridership. Consistent with federal, state and regional policies focusing on concentrated growth around transit, in 2017 the City Council adopted the TOD Packing House zoning district which allows densities up to 95 du/acre near the future Metrolink Station. Since then, 633 multi-family units have been entitled in the TOD District. Also in 2017, the Old Town Zoning District was adopted, which includes a sub-area allowing high-density housing by-right up to 65 units per acre. The City continues to work with developers on TOD opportunities connected with the forthcoming Placentia Metrolink Station. Incentives include the utilization of City-owned property as well as reduced parking requirements and densities up to 95 dwelling units per acre for the TOD Zone and up to 65 dwelling units per acre for the Old Town Zone. The City shall encourage Transit-Oriented Developments through incentives that may include financial assistance, density bonus, and regulatory waivers. (see also Programs 1.2 and 1.8).

Objective:	Encourage transit-oriented development
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Ongoing

**Program HE-1.16: Single-Room Occupancy (SROs)**

Single-room-occupancy developments (SROs) provide housing opportunities for lower-income individuals, persons with disabilities, and the elderly. State law requires that jurisdictions identify zoning districts available to encourage and facilitate a variety of housing types, including SROs. The Zoning Code allows SRO developments in the R-3 and C-2 districts. The City will continue to encourage development of SROs through a variety of methods including financial assistance, density bonus, and regulatory concessions.

Objective:	Facilitate development of SROs
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Ongoing

**Program HE-1.17: Residential Parking Requirements**

The City’s greatest potential for affordable housing development exists in the area near the Metrolink station. As part of the new TOD zone for this area, the City adopted parking standards based on the realistic demand and opportunities for shared parking in TOD and mixed-use developments, especially new housing units affordable to lower- and moderate-income households. The City will also initiate an amendment to the Code to revise



multi-family parking standards for small (i.e., studio or 1-bedroom) units to reduce this potential constraint.

Objective:	Review existing multi-family parking standards and revise as necessary
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	2022-23

**Program HE-1.18: Encourage and Facilitate Lot Consolidation**

The City will encourage and facilitate consolidation of vacant and underutilized lots to create larger building sites for residential development through a lot consolidation density incentive that allows a 5% density increase when parcels totaling at least 0.5 acre are consolidated, and a 10% density increase when parcels totaling at least 1.0 acre are consolidated. This incentive program will be publicized to developers and other interested parties through printed materials available at City Hall and electronically on the City’s website.

Objective:	Encourage/facilitate lot consolidation
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Zone Code amendment in 2022-23

**Program HE-1.19: Accessory Dwelling Units**

Accessory dwelling units (also known as ADUs, second units or granny flats) can help to address a portion of the city’s housing needs, particularly for small lower-income households. City ADU regulations were updated in 2020 consistent with State law. The City will continue to monitor legislation and revise regulations as necessary to ensure conformance with current law.

Objective:	Encourage ADU production
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Ongoing

**Goal HE-2: Equal Housing Opportunity**

Promote equal housing opportunities for all persons without discrimination regardless of race, religion, ethnicity, sex, age, disability, marital status or household composition.

**Program HE-2.1: Support Regional Fair Housing Efforts**

The City will continue to disseminate information regarding fair housing in a variety of locations including City Hall, the City website and the library, and refer fair housing inquiries to the Fair Housing Council of Orange County. The



organization provides community education, individual counseling, mediation, and low-cost advocacy with the expressed goal of eliminating housing discrimination and guaranteeing the rights of all people to freely choose the housing for which they qualify in the area they desire.

Objective:	Fair housing activities
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Ongoing

**Program HE-2.2: Section 8 Rental Assistance**

The City will continue to provide referral services and information to residents regarding the Section 8 Rental Housing Assistance Program administered by the Orange County Housing Authority.

Objective:	Provide information regarding housing assistance
Responsible Agency:	Orange County Housing Authority
Funding Source:	HUD
Implementation Schedule:	Ongoing

**Program HE-2.3: Minimize Constraints on Housing for Persons with Disabilities**

The City will continue to implement the Reasonable Accommodation Ordinance, which provides relief from local regulations and permitting procedures that may have a discriminatory effect on housing for persons with disabilities. In addition, a Zoning Ordinance amendment will be processed in 2022 to update the following regulations consistent with State law:

- Revise parking standards for emergency shelters consistent with AB 139 (2019)
- Establish standards for transitional and supportive housing consistent with State law
- Establish standards for low barrier navigation centers consistent with State law
- Revise the definition of “family”.

Objective:	Minimize regulatory constraints on housing for persons with disabilities
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Code amendment in 2022; Ongoing



**Program HE-2.4: Comprehensive Housing Resource Directory**

The City of Placentia will continue to coordinate with the County of Orange to publicize the County’s Comprehensive Housing Resource Directory, which will be made available on the City’s website and in print form at City Hall, the library and other public buildings.

Objective:	Housing Resource Directory
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Ongoing

**Goal HE-3: Neighborhood Preservation**

Encourage activities that conserve and improve existing residential neighborhoods including a housing stock that is well maintained and structurally sound, and with adequate services and facilities provided; and having a sense of community identity.

**Program HE-3.1: Community Based Neighborhood Rehabilitation**

Encourage neighborhood rehabilitation programs that maximize community participation in the maintenance and improvement of housing in individual neighborhoods. The City will coordinate with and assist neighborhood and non-profit organizations in implementing programs such as “Neighborhood Pride Days” where the City will collect electronic waste and bulk waste from residents, promote neighborhood cleanup and beautification especially in low-income areas.

Objective:	Conserve and improve existing residential neighborhoods
Responsible Agency:	Development Services
Funding Source:	CDBG
Implementation Schedule:	Ongoing

**Program HE-3.2: Neighborhood Identity**

Encourage the creation of neighborhood themes and identity in all types of residential developments by use of building material, texture, color and landscaping linked with architectural styles.

Objective:	Create neighborhood identity
Responsible Agency:	Development Services
Funding Source:	Private sources
Implementation Schedule:	Ongoing



**Program HE-3.3: Placentia Rehabilitation Grant Program**

The City of Placentia shall continue to provide grants to rehabilitate owner-occupied, very-low-income housing units. The City shall outreach to potential applicants through the City’s website and print material.

Objective:	72 units
Responsible Agency:	Development Services
Funding Source:	CDBG
Implementation Schedule:	Ongoing

**Program HE-3.4: Energy Conservation and Sustainable Building Practices**

The City recognizes that utility costs contribute to a household’s overall expenditure for housing. The City shall promote energy and water conservation and “green building” in new and existing residential developments by providing educational materials on the City’s website and in print form at City Hall, the library and at other public buildings. Compliance with Title 24 of the California Building Code will be required of all residential construction necessitating a building permit. The City shall also refer residents to local utility providers for energy and water conservation programs through the City’s website. Finally, through participation in the HERO Program, the City shall provide information and encourage property owners to participate in the property-assessed conservation improvements as allowed by the program.

Objective:	Energy conservation/reduced utility costs
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Continue to provide energy conservation educational materials to residents

**Program HE-3.5: Monitoring At-Risk Units**

The City shall continue to monitor units in the City with affordability covenants that will expire during the planning period. To encourage the preservation of these “at-risk” units, the City shall coordinate with the County and non-profit housing organizations to encourage the extension and/or renewal of deed restrictions or covenants.

Objective:	Encourage preservation and extension/renewal of “At Risk” units
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Ongoing coordination with the County and nonprofits



**Program HE-3.6: Vacant Building Ordinance**

To prevent blight and deterioration of Placentia’s residential and non-residential neighborhoods, the Municipal Code establishes owner responsibilities for the maintenance and rehabilitation of long-term vacant buildings. The ordinance requires the registration of vacant properties resulting from foreclosure, and provides for an administrative monitoring program for boarded-up and vacant buildings. To ensure compliance, the ordinance imposes fees and civil penalties; and provides for administrative review and appeal opportunities. The City will continue to implement this ordinance to prevent blight and deterioration in Placentia’s neighborhoods.

Objective:	Prevent blight and deterioration in neighborhoods
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Ongoing

**Goal HE-4: Housing Cooperation and Coordination**

Coordinate local housing efforts with appropriate federal, state, regional, and local governments and/or agencies and to cooperate in the implementation of intergovernmental housing programs to ensure maximum effectiveness in solving local and regional housing problems.

**Program HE-4.1: Partnerships with the Housing Industry**

The City of Placentia has limited resources to use for the development and maintenance of affordable housing. To maximize its funding and staff resources, the City shall seek opportunities to partner with non-profit and for-profit housing developers.

Specifically, the City shall proactive seek partnerships to develop affordable housing on identified sites within the TOD area near the Metrolink Station to meet the City’s lower-income housing needs. The City shall contribute to the partnership through activities such as in-kind technical assistance, support in seeking grant and funding opportunities, and financial assistance, which may include land write-downs and assistance with on- or off-site infrastructure costs where feasible.

Objective:	Establish partnerships with nonprofit and for-profit housing developers
Responsible Agency:	Development Services/ Neighborhood Services Division
Funding Source:	General Fund, state and federal grants
Implementation Schedule:	Ongoing



**Program HE-4.2: Participation in Continuum of Care Forum**

The City recognizes that homelessness is both a local and regional issue that requires a comprehensive and coordinated effort among various cities and agencies throughout the region. The City of Placentia will continue to participate in the County of Orange Continuum of Care Forum to pool resources to address homeless needs.

Objective:	Continue participation in the County of Orange Continuum of Care Forum
Responsible Agency:	Development Services
Funding Source:	General Fund
Implementation Schedule:	Ongoing

**4.2 Quantified Objectives**

Activity	Quantified Objective
<b>New Construction</b>	
Extremely Low	616
Very Low	615
Low	680
Moderate	770
Above Moderate	1,693
Total	4,374
<b>Rehabilitation</b>	
Acquisition and Rehabilitation	6 (2 Extremely Low, 2 Very Low, 2 Low)
Placentia Rehabilitation Grant Program	30 Very Low/Low
<b>Conservation</b>	
At-Risk Units	Imperial Villas - 58 units

## Chapter 4: Housing Plan

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## Appendix A: Community Outreach

Public participation is an important component of the Housing Element update. *Government Code* §65583(c)(8) states that “The local government shall make diligent effort to achieve public participation of all the economic segments of the community in the development of the housing element, and the program shall describe this effort.” Public participation played an important role in the formulation and refinement of the City’s housing goals and policies and in the development of a Land Use Plan that determines the extent and density of future residential development in the community.

City residents and other interested parties were given several opportunities to identify housing issues of concern, recommend strategies, review the draft element, and provide recommendations to decision-makers on the Housing Element. The following public meetings were held during the course of the update:

June 8, 2021	Planning Commission study session
August 24, 2021	Public Workshop
September 16, 2021	Public Workshop
October 12, 2021	Planning Commission study session
October 19, 2021	City Council study session
TBD	Planning Commission hearing
TBD	City Council hearing

Early in the update process a Housing Element webpage was established (<https://placentia.org/943/2021-2029-Housing-Element-Update>) where meeting notices, an FAQ, draft documents and other reference materials were posted. Prior to each public meeting, notices were sent directly to a list of stakeholders (Table A-1), which included organizations that represent the interests of low-income households and persons with disabilities or other special needs. Notices were posted in both English and Spanish, and an online survey was also conducted for interested stakeholders to identify housing needs and issues (Table A-2). Table A-3 summarizes common themes raised during the public meetings.

## Appendix A: Community Outreach

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**Table A-1: Public Meeting Notification List**

Kennedy Commission 17701 Cowan Ave., Suite 200 Irvine, CA 92614 <a href="mailto:cesarc@kennedycommission.org">cesarc@kennedycommission.org</a> <a href="mailto:mildredp@kennedycommission.org">mildredp@kennedycommission.org</a>	League of Women Voters PO Box 1065 Huntington Beach, CA 92647 <a href="mailto:hat@lwvorangeoast.org">hat@lwvorangeoast.org</a>	OC Association of Realtors 25552 La Paz Road Laguna Hills, CA 92653
Neighborhood Housing Services of Orange County 198 W. Lincoln Ave., 2nd Floor Anaheim, CA 92805	Habitat for Humanity of Orange County 2200 S. Ritchey St. Santa Ana, CA 92705	Jamboree Housing Corp. 17701 Cowan Avenue Suite 200 Irvine, CA 92614
The Related Companies of California 18201 Von Karman Ave Ste 900 Irvine, CA 92612	Community Housing Resources, Inc. 17701 Cowan Avenue, Suite 200 Irvine, CA 92614	BIA/OC 17744 Sky Park Circle #170 Irvine, CA 92614
Dayle McIntosh Center 501 N. Brookhurst Street, Suite 102 Anaheim, CA 92801	OC Housing Providers 25241 Paseo de Alicia, Suite 120 Laguna Hills, CA 92653	Regional Center of Orange County P.O. Box 22010 Santa Ana, CA 92702-2010
OC Business Council 2 Park Plaza, Suite 100 Irvine, CA 92614	OC Housing Trust 198 W. Lincoln Ave., 2nd Floor Anaheim, CA 92805	Neighborhood Housing Services of Orange County 198 W. Lincoln Ave., 2nd Floor Anaheim, CA 92805
Mercy Housing 480 S Batavia St Orange, CA 92868	OC Housing & Community Development 1501 E. St Andrew Place, First Floor Santa Ana, CA 92705	Orange County Housing Authority 1501 E St Andrew Pl Santa Ana, CA 92705
Fair Housing Council of Orange County 2021 E. 4th Street, Suite 122 Santa Ana, CA 92705	City of Anaheim Community Development Director 200 S. Anaheim Blvd. Anaheim, CA 92805	City of Brea Community Development Director 1 Civic Center Circle Brea, CA 92821
City of Yorba Linda Community Development Director 4845 Casa Loma Avenue Yorba Linda, CA 92885	City of Fullerton Community Development Director 303 W. Commonwealth Ave. Fullerton, CA 92832	Placentia-Yorba Linda USD 1301 E. Orangethorpe Ave. Placentia, California, 92870

## Appendix A: Community Outreach

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Mercy House  
P.O. Box 1905  
Santa Ana, CA 92702

Orange County Water District  
P.O. Box 8300  
Fountain Valley, CA 92728-8300

Orange County Sanitation District  
10844 Ellis Avenue  
Fountain Valley, CA 92708

Pathways of Hope  
1231 E Chapman Ave  
Fullerton, CA 92831

OC Partnership  
1505 17th St.  
Santa Ana, CA 92705



### The City of Placentia is beginning the process of updating the 2021-2029 Housing Element!

Please join us in-person or virtually to learn about what happens when the City updates its Housing Element, why the City is required to do so, and what opportunities community members have to give feedback. Your participation is important to help plan for Placentia’s housing future.

- The community meeting will focus on:
- Housing needs and services within Placentia
  - Opportunities to provide housing at all income levels in the community
  - Identifying constraints to building and accessing housing

**WHEN:** Tuesday, August 24th at 6:00 pm

**IN-PERSON:** Whitten Community Center  
900 S. Melrose Street  
Placentia, CA 92870

**VIRTUAL:** Zoom Link: [tinyurl.com/placentiahousing](https://tinyurl.com/placentiahousing)



For questions, please contact City Staff at [DSD@placentia.org](mailto:DSD@placentia.org) or (714) 993-8124  
[www.placentia.org/housingelement](http://www.placentia.org/housingelement)



## ¡La Ciudad de Placentia está comenzando el proceso de actualización del Elemento Vivienda 2021-2029!

Por favor, únase a nosotros en persona o virtualmente para aprender sobre lo que sucede cuando la Ciudad actualiza su Elemento de Vivienda, por qué se requiere que la Ciudad lo haga y qué oportunidades tienen los miembros de la comunidad para dar su opinión. Su participación es importante para ayudar a planificar el futuro de la vivienda de Placentia.

La reunión de la comunidad se centrará en:

- Necesidades y servicios de vivienda dentro de Placentia
- Oportunidades para proporcionar vivienda en todos los niveles de ingresos en la comunidad
- Identificación de limitaciones para la construcción y el acceso a la vivienda

**CUÁNDO:** Martes 24 de agosto a las 6:00 pm

**EN PERSONA:** Whitten Community Center  
900 S. Melrose Street  
Placentia, CA 92870

**VIRTUAL:** Zoom Link: [tinyurl.com/placentiahousing](https://tinyurl.com/placentiahousing)



Si tiene preguntas, comuníquese con el personal de la ciudad al [DSD@placentia.org](mailto:DSD@placentia.org) o al (714) 993-8124  
[www.placentia.org/housingelement](http://www.placentia.org/housingelement)



## CITY OF PLACENTIA 2021-2029 Housing Element Update Community Workshop

### The City of Placentia is beginning the process of updating the 2021-2029 Housing Element!

Please join us in-person or virtually to learn about what happens when the City updates its Housing Element, why the City is required to do so, and what opportunities community members have to give feedback. Your participation is important to help plan for Placentia's housing future.

**The community meeting will focus on:**

- Housing needs and services within Placentia
- Opportunities to provide housing at all income levels in the community
- Identifying constraints to building and accessing housing

**WHEN:** Thursday, September 16th at 6:00 pm

**IN-PERSON:** Senior Center/Powell Building  
143 S. Bradford Avenue  
Placentia, CA 92870

**VIRTUAL:** Zoom Link: [tinyurl.com/placentiahousing](https://tinyurl.com/placentiahousing)



For questions, please contact City Staff at [DSD@placentia.org](mailto:DSD@placentia.org) or (714) 993-8124  
[www.placentia.org/housingelement](http://www.placentia.org/housingelement)



**CIUDAD DE PLACENTIA**  
**Actualización del Elemento de Vivienda**  
**2021-2029**  
**Taller Comunitario**

**¡La Ciudad de Placentia está comenzando el proceso de actualización del Elemento Vivienda 2021-2029!**

Por favor, únase a nosotros en persona o virtualmente para aprender sobre lo que sucede cuando la Ciudad actualiza su Elemento de Vivienda, por qué se requiere que la Ciudad lo haga y qué oportunidades tienen los miembros de la comunidad para dar su opinión. Su participación es importante para ayudar a planificar el futuro de la vivienda de Placentia.

La reunión de la comunidad se centrará en:

- Necesidades y servicios de vivienda dentro de Placentia
- Oportunidades para proporcionar vivienda en todos los niveles de ingresos en la comunidad
- Identificación de limitaciones para la construcción y el acceso a la vivienda

**CUÁNDO:** Jueves 16 de septiembre a las 6:00 pm

**EN PERSONA:** Senior Center/Powell Building  
143 S. Bradford Avenue  
Placentia, CA 92870

**VIRTUAL:** Zoom Link: [tinyurl.com/placentiahousing](https://tinyurl.com/placentiahousing)



Si tiene preguntas, comuníquese con el personal de la ciudad al [DSD@placentia.org](mailto:DSD@placentia.org) o al (714) 993-8124  
[www.placentia.org/housingelement](http://www.placentia.org/housingelement)

**Appendix A: Community Outreach**

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**Table A-2: Housing Element Comments**

Comment	Response

**Table A-3: Online Survey Results**

Comment	Response



## Appendix B: Residential Land Inventory

California Housing Element law mandates that each city show it has adequate sites available through appropriate zoning and development standards to accommodate a range of housing types and income levels. This appendix evaluates potential sites for additional housing development to accommodate the City’s assigned need in the Regional Housing Needs Assessment (RHNA).

### Methodology for the Sites Inventory Analysis

The residential sites inventory is comprised of four components: 1) approved projects; 2) vacant sites; 3) underutilized (non-vacant) sites with potential for additional residential development or redevelopment; and potential accessory dwelling units (ADUs).

Based on the “default density” provisions of State law, vacant or underutilized sites of at least one-half acre that allow a density of at least 30 units/acre are considered suitable for housing in all income categories. Sites smaller than one-half acre and sites allowing multi-family or mixes-use at a density less than 30 units/acre are considered suitable for moderate- or above-moderate-income housing, while sites zoned for single-family-detached homes are assigned to the above-moderate category. For approved projects (Table B-2) income levels are based upon the actual sales prices or rents.

Potential sites for residential development during the 2021-2029 planning period are summarized in Table B-1. As shown in this table, based on current zoning the capacity is not sufficient to fully accommodate the City’s RHNA allocation in all income categories. Analysis supporting this finding is provided in the discussion below and in Tables B-2 through B-4.

**Table B-1: Residential Sites Summary**

Income Category	Very Low	Low	Moderate	Above Moderate
Approved Projects (Table B-2)	-	187	-	774
Vacant Sites (Table B-3)	-	-	496	69
Underutilized Sites (Table B-4)	786	469	257	384
ADUs	14	24	17	1
<b>Total Capacity</b>	<b>800</b>	<b>680</b>	<b>770</b>	<b>1,228</b>
RHNA	1,231	680	770	1,693
Surplus (Shortfall)	(431)	-	-	(465)

Source: City of Placentia, 2021

### Approved Projects

Table B-2 summarizes residential developments that have received some form of approval and will become available during the planning period. Three projects have been approved in the TOD district at densities ranging from 73 to 89 units/acre. One of these is a 100% low-income deed-restricted housing development (USA Properties, Figure B-1). These projects demonstrate that high-density residential and mixed-use development is highly marketable in this area. All of the projects were built on underutilized sites formerly occupied by industrial and warehouse uses.

## Appendix B: Residential Land Inventory



**Table B-2: Approved Projects**

Project/ Address	Product Type	Density (units/ac )	Units by Income Category	Status/Notes
The Herald 110-132 E. Crowther Ave.	6-story multi-family	72.9	215 (market-rate)	TOD district; redevelopment of industrial/warehouse; 95 du/ac max allowed (77%)
505, 515, 523, 531, 535 W. Crowther Ave, 407 Goetz Place, 409 Evelyn Place	5-story mixed use	82.9	418 (market-rate)	TOD district; redevelopment of industrial/warehouse; 95 du/ac max allowed (87%)
USA Properties 207-209 W. Crowther Ave.	6-story mixed use	88.7	189 (187 deed- restricted lower- income)	TOD district; redevelopment of former packing house; 95 du/ac max allowed (93%)
455 S. Van Buren	Townhouse	25.0	139 (market-rate)	Redevelopment of under-utilized and blighted non-conforming automotive dismantling yard.
<b>Totals</b>			<b>187 low 774 above-mod</b>	

**Figure B-1: TOD Affordable Mixed-Use Project (207-209 W. Crowther Ave)**



### Vacant Sites

Like many older communities in the Southern California metropolitan area, Placentia has minimal vacant land suitable for residential development. The majority of vacant land is within Specific Plan 7, bounded by Buena Vista Avenue to the north, Rose Drive to the west, Orangethorpe Avenue along the south, and the Van Buren Street to the east. Many of the vacant parcels are contiguous land areas too small to allow for construction. However, through lot consolidation these parcels have the potential to provide opportunities for new housing construction. Table B-3 shows vacant sites that are suitable for residential development. Based on the densities permitted in these areas, future units would be affordable to moderate- and above-moderate-income households.

### Underutilized Sites

## Appendix B: Residential Land Inventory

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Underutilized sites with potential for additional residential development or redevelopment are listed in Table B-4. The most significant opportunities for additional housing development are within the TOD and Old Town areas.

### **Accessory Dwelling Units**

Accessory dwelling units (ADUs) represent a significant opportunity for affordable housing, particularly for single persons or small households including the elderly, college students, young adults, and caregivers. Recent changes in State law have made the construction of ADUs more feasible for homeowners, and Placentia has seen an increase in ADU development interest recently.

Over the past few years interest in ADUs has increased, and during 2018-2020 the City has approved 21 ADU permits. At that rate, it is estimated that approximately 56 additional ADUs will be approved during the 2021-2029 planning period. Based on recent analysis conducted by SCAG<sup>4</sup> over two-thirds of future ADUs are expected to be affordable to lower-income households.

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<sup>4</sup> SCAG, [Regional Accessory Dwelling Unit Affordability Analysis](https://scag.ca.gov/sites/main/files/file-attachments/adu_affordability_analysis_120120v2.pdf?1606868527), 2020  
([https://scag.ca.gov/sites/main/files/file-attachments/adu\\_affordability\\_analysis\\_120120v2.pdf?1606868527](https://scag.ca.gov/sites/main/files/file-attachments/adu_affordability_analysis_120120v2.pdf?1606868527))

## Appendix B: Residential Land Inventory



**Table B-3: Vacant Sites**

APN	Street Address	Acres	General Plan	Zoning	Allowable Density (du/ac)	Lower	Mod	Above Mod	Total Units	Existing Use
336-520-26	Natchez Ave/Erie St	0.22	Medium Density	PUD	15		3		3	Vacant
337-241-63	N. Placentia Ave/W. Palm	0.14	Medium Density	R-1	15		2		2	Vacant
339-361-05	209 S. Walnut	0.07	Medium Density	R-2	15		1		1	Vacant
339-392-20	S. Walnut Ave/Baker St	0.15	Medium Density	R-2	15		2		2	Vacant
339-392-21	S. Walnut Ave/Baker St	0.10	Medium Density	R-2	15		1		1	Vacant
341-122-83	Highland/ Orchard	1.13	Medium Density	PUD	15		17		17	Vacant
341-122-89	Orangethorpe/Richfield	1.45	Medium Density	PUD	15		21		21	Vacant
341-352-10	Orchard/Van Buren	0.23	Medium Density	SP-7	15		3		3	Vacant
341-362-01	Willow St./Van Buren	0.08	Medium Density	SP-7	15		1		1	Vacant
341-362-02	Willow St./Van Buren	0.69	Medium Density	SP-7	15		10		10	Vacant
341-374-01	Cherry St./Van Buren	0.26	Medium Density	R-G	15		3		3	Vacant
341-375-01	Cherry St./Depot St.	0.30	Medium Density	R-G	15		4		4	Vacant
341-375-02	Cherry St./Van Buren	0.22	Medium Density	R-G	15		3		3	Vacant
341-481-28	Alta Vista/Van Buren	1.00	Medium Density	SP-7	15		15		15	Vacant
343-712-47	Orchard/S. Caliente Way	0.05	Medium Density	PUD	15		1		1	Vacant
343-712-48	Orchard/S. Caliente Way	0.13	Medium Density	PUD	15		1		1	Vacant
343-712-49	Orchard/S. Caliente Way	0.03	Medium Density	PUD	15		1		1	Vacant
343-712-69	Orchard/Richfield	0.04	Medium Density	PUD	15		1		1	Vacant
343-682-24	164 Los Alamitos Cir.	0.11	Medium Density	PUD	15		1		1	Vacant
343-712-03	Orchard/Richfield	0.42	Medium Density	PUD	15		6		6	Vacant
340-461-13	700 De Jesus Dr.	0.22	Low Density	PUD	6			1	1	Vacant
340-511-66	Powell/Ekenrode	0.26	Low Density	RPC	6			1	1	Vacant
341-022-10	Vina Del Mar/Puerto Natales	0.47	Low Density	R-1	6			2	2	Vacant
341-042-39	Bryce Cir./Carlsbad St.	0.37	Low Density	R-1	6			2	2	Vacant
341-042-43	Vina del Mar/Jefferson St	0.38	Low Density	R-1	6			2	2	Vacant
341-081-34	Olympic Ave	0.22	Low Density	R-1	6			1	1	Vacant
341-081-36	Yellowstone Ave.	0.34	Low Density	R-1	6			2	2	Vacant
341-082-02	Yellowstone Ave.	0.55	Low Density	R-1	6			3	3	Vacant

## Appendix B: Residential Land Inventory



APN	Street Address	Acres	General Plan	Zoning	Allowable Density (du/ac)	Lower	Mod	Above Mod	Total Units	Existing Use
341-093-02	1150 Mammoth Circle	0.23	Low Density	R-1	6			1	1	Vacant
341-093-03	1150 Mammoth Circle	0.24	Low Density	R-1	6			1	1	Vacant
341-201-35	1255 Vina Del Mar	0.49	Low Density	R-1	6			2	2	Vacant
341-343-10	Orangethorpe/Jefferson	0.18	Low Density	SP-7	6			1	1	Vacant
341-352-15	Cherry/Van Buren	0.17	Low Density	SP-7	6			1	1	Vacant
341-354-01	17272 Cherry	0.18	Low Density	SP-7	6			1	1	Vacant
341-354-02	17262 Cherry	0.26	Low Density	SP-7	6			1	1	Vacant
341-361-01	N. Van Buren/Orchard	0.96	Low Density	PUD	6			5	5	Vacant
341-361-02	N. Van Buren/Orchard	0.40	Low Density	SP-7	6			2	2	Vacant
341-421-33	502 Gerhold Lane	0.41	Low Density	SP-7	6			2	2	Vacant
341-431-01	1451 Howard Pl	0.44	Low Density	SP-7	6			2	2	Vacant
341-433-23	406 Nevin Lane	0.48	Low Density	SP-7	6			2	2	Vacant
346-171-01	560 S Van Buren	0.65	Low Density	R-1	6			3	3	Vacant
346-172-24	17000 L Paloma	0.26	Low Density	R-1	6			1	1	Vacant
346-173-01	17000 La Paloma	0.20	Low Density	R-1	6			1	1	Vacant
340-401-28	554 Vanderbilt Drive	0.16	Low Density	R-1	6			1	1	Vacant
340-401-29	548 Vanderbilt Drive	0.17	Low Density	R-1	6			1	1	Vacant
340-462-13	519 Langer Drive	0.13	Low Density	PUD	6			1	1	Vacant
340-462-14	525 Langer Drive	0.11	Low Density	PUD	6			1	1	Vacant
340-462-15	531 Langer Drive	0.12	Low Density	PUD	6			1	1	Vacant
340-462-16	Lyons Way/Langer Drive	1.21	Low Density	PUD	6			7	7	Vacant
341-365-02	6200 Van Buren	0.14	Low Density	SP-7	6			1	1	Vacant
341-365-03	6200 Van Buren	0.15	Low Density	SP-7	6			1	1	Vacant
346-013-02	Vincente/Maria Ave	0.12	Low Density	R-1	6			1	1	Vacant
346-013-03	Vincente/Maria Ave	0.13	Low Density	R-1	6			1	1	Vacant
346-172-26	La Paloma/Van Buren	0.09	Low Density	R-1	6			1	1	Vacant
346-172-27	La Paloma/Van Buren	0.09	Low Density	R-1	6			1	1	Vacant
346-181-02	17342 Atwood Ave	0.06	Low Density	R-1	6			1	1	Vacant
346-181-11	Atwood/Van Buren	0.09	Low Density	R-1	6			1	1	Vacant

## Appendix B: Residential Land Inventory



APN	Street Address	Acres	General Plan	Zoning	Allowable Density (du/ac)	Lower	Mod	Above Mod	Total Units	Existing Use
346-181-12	Atwood/Van Buren	0.19	Low Density	R-1	6			1	1	Vacant
346-181-13	Atwood/Van Buren	0.09	Low Density	R-1	6			1	1	Vacant
346-181-14	Atwood/Van Buren	0.14	Low Density	R-1	6			1	1	vacant
346-181-16	Atwood/Lincoln	0.10	Low Density	R-1	6			1	1	Vacant
346-181-17	Atwood/Lincoln	0.10	Low Density	R-1	6			1	1	Vacant
346-181-18	Atwood/Lincoln	0.09	Low Density	R-1	6			1	1	Vacant
346-181-19	Atwood/Lincoln	0.09	Low Density	R-1	6			1	1	Vacant
346-181-21	17431 Oak St	0.09	Low Density	R-1	6			1	1	Vacant
339-401-03	417 W. Crowther	0.09	TOD	TOD	95	8			8	Vacant
339-401-05	adjacent to 413 W. Crowther	0.01	TOD	TOD	95	1		1	1	Vacant
339-394-07	100 W SANTA FE AVE	0.07	OT	OT	29		2		2	Parking Lot
339-394-06	110 W SANTA FE AVE	0.05	OT	OT	29		1		1	Parking Lot
339-392-14	307 BAKER ST	0.24	OT	OT	65		15		15	Vacant
339-394-01	132 W SANTA FE AVE	0.09	OT	OT	29		2		2	
339-061-07	234 S BRADFORD AVE	0.17	OT	OT	29		4		4	Parking Lot
339-365-18	219 1/2 S BRADFORD AVE	0.15	OT	OT	29		4		4	
339-355-13	145 S BRADFORD AVE	0.29	OT	OT	35		10		10	
339-365-10	141 W SANTA FE AVE	0.34	OT	OT	29		9		9	
339-365-27	Same parcel as above	0.34	OT	OT			1		1	
339-365-15	235 S BRADFORD AVE	0.09	OT	OT	29		2		2	Parking Lot
339-392-19	323 BAKER ST	0.15	OT	OT	65		9		9	Vacant
339-393-02	226 W SANTA FE AVE	0.06	OT	OT	29		1		1	
339-364-16	203 W SANTA FE AVE	0.09	OT	OT	29		2		2	
339-365-09	234 S MAIN ST	0.09	OT	OT	29		2		2	
339-393-01	230 W SANTA FE AVE	0.13	OT	OT	29		3		3	Vacant
339-364-12	221 W SANTA FE AVE	0.05	OT	OT	29		1		1	
339-052-28	120 S BRADFORD AVE	0.20	OT	OT	35		6		6	
339-052-29	120 S BRADFORD AVE	0.20	OT	OT	35		6		6	
339-355-17	121 S BRADFORD AVE	0.15	OT	OT	35		5		5	Parking Lot
339-392-10	314 W SANTA FE AVE	0.04	OT	OT	35		1		1	

**Appendix B: Residential Land Inventory**



APN	Street Address	Acres	General Plan	Zoning	Allowable Density (du/ac)	Lower	Mod	Above Mod	Total Units	Existing Use
339-392-11	310 W SANTA FE AVE	0.07	OT	OT	35		2		2	
339-363-12	333 W SANTA FE AVE	0.06	OT	OT	35		2		2	Parking Lot
339-363-13	329 W SANTA FE AVE	0.06	OT	OT	35		2		2	Parking Lot
346-331-32	1958 E. Veterans Way	0.81	HDR	R-3	25		20		20	Vacant
346-331-27	2006 E. Lakeview Loop	0.38	HDR	R-3	25		9		9	Vacant
346-331-29	2018 E. Lakeview Loop	0.39	HDR	R-3	25		9		9	Vacant
346-331-02	601 S. Lakeview Ave.	4.55	HDR	R-3	25		113		113	Vacant
346-331-30	613 S. Lakeview Ave.	0.45	HDR	R-3	25		11		11	Vacant
346-331-11	625 S. Lakeview Ave.	0.53	HDR	R-3	25		13		13	Vacant
346-331-03	Lakeview Loop/Veterans Way	0.13	HDR	R-3	25		3		3	Vacant
346-164-23	503 S. Van Buren St.	0.21	HDR	R-3	25		5		5	Vacant
346-162-02	Orangethorpe/Jefferson	4.55	HDR	R-3	25		113		113	Vacant
346-162-01	Orangethorpe/Jefferson	0.47	HDR	R-3	25		11		11	Vacant
						<b>0</b>	<b>496</b>	<b>69</b>	<b>573</b>	

**Appendix B: Residential Land Inventory**



**Table B-4: Underutilized Sites**

APN	Street Address	Acres	General Plan	Zoning	Allowable Density (du/ac)	Lower	Mod	Above Mod	Net	Existing Use
339-364-18	229 S. Main St	0.13	Medium Density	R-2	15		2		2	Duplex - 2 units
343-691-06	Orchard/Highland	4.13	Medium Density	R-G	15		46		46	16 Units
346-181-21	17431 Oak St	0.09	Low Density	R-1	6			0	0	Residential, SF Home
339-401-16	Crowther/Melrose	3.24	TOD	TOD	95	307			307	Packing House
339-401-01	425 W. Crowther	0.06	TOD	TOD	95		4		4	Residential, Single Family Home
339-401-02	421 W. Crowther	0.11	TOD	TOD	95		9		9	Residential, Single Family Home
339-401-06	415 Goetz Place	0.14	TOD	TOD	95		12		12	Residential, Single Family Home
339-401-07	411 Goetz Place	0.06	TOD	TOD	95		4		4	Residential, Single Family Home
339-401-10	408 Goetz Place	0.13	TOD	TOD	95		9		9	Residential, 3 units
339-401-13	409 W. Crowther	0.09	TOD	TOD	95		7		7	Residential, Single Family Home
339-063-01	101 E. Crowther	0.60	TOD	TOD	95	56			56	Parking Lot
339-063-02	125 E. Crowther	0.25	TOD	TOD	95		23		23	Parking Lot
339-402-15	Crowther	0.10	TOD	TOD	95		9		9	Parking Lot
339-401-14	405 W. Crowther	0.10	TOD	TOD	95		8		8	Residential, Single Family Home
339-401-11	417 Evelyn Place	0.13	TOD	TOD	95		0		0	parking lot utilized by surrounding residential
339-401-12	adjacent to 417 Evelyn Place	0.13	TOD	TOD	95		0		0	parking lot utilized by surrounding residential

## Appendix B: Residential Land Inventory



APN	Street Address	Acres	General Plan	Zoning	Allowable Density (du/ac)	Lower	Mod	Above Mod	Net	Existing Use
339-401-04	Crowther/Goetz	0.08	TOD	TOD	95		-1		-1	SF home
339-431-01	551 W. Crowther	1.35	TOD	TOD	95	128			128	Tyler Lighting - Industrial building
339-402-04	Crowther/Pedestrian Bridge		TOD	TOD	95				0	Golden State Water Well
339-091-20	190 W. Crowther	5.91	TOD	TOD	95	561			561	Industrial Building
339-401-15	Crowther/Evelyn	0.13	TOD	TOD	95		12		12	
339-394-05	116 W SANTA FE AVE #B	0.05	OT	OT	29		1		1	Office
339-394-04	118 W SANTA FE AVE #A13	0.06	OT	OT	29		1		1	Restaurant
339-394-03	126 W SANTA FE AVE	0.14	OT	OT	29		4		4	Retail
339-365-26	101 W SANTA FE AVE	0.11	OT	OT	29		3		3	Restaurant
339-364-10	233 W SANTA FE AVE	0.14	OT	OT	29		3		3	Glass Repair Shop
339-365-08	232 S MAIN ST	0.13	OT	OT	29		3		3	Residential, Multi-family
339-365-17	225 S BRADFORD AVE	0.15	OT	OT	29		3		3	Residential, Single Family Home
339-061-05	220 S BRADFORD AVE	0.26	OT	OT	29		7		7	Restaurant
339-362-05	233 S WALNUT AVE	0.15	OT	OT	29		3		3	Residential, Single Family Home
339-365-21	209 S BRADFORD AVE	0.15	OT	OT	29		3		3	Residential, Single Family Home
339-061-02	206 S BRADFORD AVE	0.15	OT	OT	29		3		3	Residential, Single Family Home
339-394-02	128 W SANTA FE AVE	0.17	OT	OT	29		5		5	Existing Use, Commercial

**Appendix B: Residential Land Inventory**



APN	Street Address	Acres	General Plan	Zoning	Allowable Density (du/ac)	Lower	Mod	Above Mod	Net	Existing Use
339-394-01	132 W SANTA FE AVE	0.09	OT	OT	29		2		2	Existing Use, Commercial
339-365-25	109 W SANTA FE AVE	0.17	OT	OT	29		5		5	Existing Use, Commercial
339-365-03	210 S MAIN ST	0.15	OT	OT	29		4		4	Residential, Multi-family
339-061-01	204 S BRADFORD AVE	0.14	OT	OT	29		3		3	Residential, Condo
339-365-22	205 S BRADFORD AVE	0.15	OT	OT	29		4		4	Residential, Multi-family
339-365-07	226 S MAIN ST	0.15	OT	OT	29		4		4	Residential, Multi-family
339-365-18	219 1/2 S BRADFORD AVE	0.15	OT	OT	29		4		4	Existing Use, SF Home
339-355-12	131 W CENTER ST	0.05	OT	OT	35		0		0	Residential, Single Family Home
339-355-11	144 S MAIN ST	0.10	OT	OT	35		2		2	Residential, Single Family Home
339-355-13	145 S BRADFORD AVE	0.29	OT	OT	35		10		10	Existing Use, SF Home
339-365-10	141 W SANTA FE AVE	0.34	OT	OT	29		9		9	Existing Use, Commercial
339-365-27	Same parcel as above	0.34	OT	OT	29		9		9	Existing Use, Commercial
339-061-06	228 S BRADFORD AVE	0.15	OT	OT	29		4		4	Existing Use- American Legion
339-365-06	224 S MAIN ST	0.15	OT	OT	29		3		3	Residential, Single Family Home
339-355-10	140 S MAIN ST	0.15	OT	OT	35		4		4	Residential, Single Family Home
339-355-14	137 S BRADFORD AVE	0.15	OT	OT	35		5		5	Existing Use- Commercial
339-052-27	132 S BRADFORD AVE	0.31	OT	OT	35		10		10	Existing Use- Commercial

**Appendix B: Residential Land Inventory**



APN	Street Address	Acres	General Plan	Zoning	Allowable Density (du/ac)	Lower	Mod	Above Mod	Net	Existing Use
339-365-19	217 S BRADFORD AVE	0.12	OT	OT	29		3		3	Existing Use- Commercial
339-061-04	214 S BRADFORD AVE	0.28	OT	OT	29		8		8	Existing Use- Commercial
339-365-05	218 S MAIN ST	0.15	OT	OT	29		3		3	Residential, Single Family Home
339-365-02	206 S MAIN ST	0.15	OT	OT	29		3		3	Residential, Single Family Home
339-365-23	201 S BRADFORD AVE	0.12	OT	OT	29		3		3	Existing Use- Restaurant
339-365-01	202 S MAIN ST	0.15	OT	OT	29		3		3	Residential, Single Family Home
339-052-26	144 S BRADFORD AVE	0.31	OT	OT	35		10		10	Existing Use- Commercial
339-392-13	313 S MELROSE ST	0.06	OT	OT	65		2		2	Residential, Single Family Home
339-392-16	311 BAKER ST	0.15	OT	OT	65		8		8	Residential, Single Family Home
339-391-15	312 BAKER ST	0.27	OT	OT	65		16		16	Residential, Single Family Home
339-391-14	314 BAKER ST	0.14	OT	OT	65		8		8	Residential, Single Family Home
339-391-13	320 BAKER ST	0.16	OT	OT	65		9		9	Residential, Single Family Home
339-393-08	202 W SANTA FE AVE	0.13	OT	OT	29		3		3	Existing Use- Commercial
339-393-07	214 W SANTA FE AVE	0.06	OT	OT	29		1		1	Existing Use- Restaurant
339-392-17	315 BAKER ST	0.15	OT	OT	65		8		8	Residential, Single Family Home
339-393-06	216 W SANTA FE AVE	0.06	OT	OT	29		1		1	Existing Use- Commercial
339-393-05	220 W SANTA FE AVE	0.06	OT	OT	29		1		1	Existing Use- Commercial

**Appendix B: Residential Land Inventory**



APN	Street Address	Acres	General Plan	Zoning	Allowable Density (du/ac)	Lower	Mod	Above Mod	Net	Existing Use
339-392-18	319 BAKER ST	0.15	OT	OT	65		8		8	Residential, Single Family Home
339-393-04	222 W SANTA FE AVE	0.06	OT	OT	29		1		1	Existing Use- Commercial
339-393-03	224 W SANTA FE AVE	0.06	OT	OT	29		1		1	Existing Use- Commercial
339-393-02	226 W SANTA FE AVE	0.06	OT	OT	29		1		1	Existing Use, Commercial
339-364-16	203 W SANTA FE AVE	0.09	OT	OT	29		2		2	Existing Use, Commercial
339-364-15	209 W SANTA FE AVE	0.05	OT	OT	29		1		1	Existing Use- Commercial
339-364-14	211 W SANTA FE AVE	0.05	OT	OT	29		0		0	Residential, Single Family Home
339-364-13	215 W SANTA FE AVE	0.05	OT	OT	29		1		1	Existing Use- Commercial
339-365-09	234 S MAIN ST	0.09	OT	OT	29		2		2	Existing Use, SF Home
339-391-12	322 BAKER ST	0.16	OT	OT	65		10		10	Residential, Multi-family
339-391-11	326 BAKER ST	0.16	OT	OT	65		10		10	Residential, Multi-family
339-391-10	332 BAKER ST	0.16	OT	OT	65		9		9	Residential, Single Family Home
339-391-09	334 BAKER ST	0.16	OT	OT	65		9		9	Residential, Single Family Home
339-061-08	238 S BRADFORD AVE	0.18	OT	OT	29		5		5	Existing Use- Commercial
339-364-12	221 W SANTA FE AVE	0.05	OT	OT	29		1		1	Existing Use, Commercial
339-365-16	229 S BRADFORD AVE	0.13	OT	OT	29		2		2	Residential, Single Family Home
339-364-11	229 W SANTA FE AVE	0.09	OT	OT	29		2		2	Existing Use- Commercial

**Appendix B: Residential Land Inventory**



APN	Street Address	Acres	General Plan	Zoning	Allowable Density (du/ac)	Lower	Mod	Above Mod	Net	Existing Use
339-362-06	239 S WALNUT AVE	0.18	OT	OT	35		5		5	Residential, Single Family Home
339-365-20	211 S BRADFORD AVE	0.15	OT	OT	29		3		3	Residential, Single Family Home
339-061-03	200 S BRADFORD AVE	0.15	OT	OT	29		4		4	Existing Use- Commercial
339-365-04	216 S MAIN ST	0.15	OT	OT	29		3		3	Residential, Single Family Home
339-355-09	134 S MAIN ST	0.15	OT	OT	35		4		4	Residential, Single Family Home
339-355-15	131 S BRADFORD AVE	0.15	OT	OT	35		5		5	Existing Use- Commercial
339-052-28	120 S BRADFORD AVE	0.20	OT	OT	35		6		6	Existing Use, Residential
339-052-29	120 S BRADFORD AVE	0.20	OT	OT	35		6		6	Existing Use, Residential
339-355-08	132 S MAIN ST	0.15	OT	OT	35		4		4	Residential, Single Family Home
339-355-16	125 S BRADFORD AVE	0.15	OT	OT	35		5		5	Existing Use- Commercial
339-355-07	126 S MAIN ST #A	0.15	OT	OT	35		4		4	Residential, Single Family Home
339-052-24	110 S BRADFORD AVE	0.22	OT	OT	35		7		7	Existing Use- Commercial
339-355-06	122 S MAIN ST	0.15	OT	OT	35		4		4	Residential, Single Family Home
339-355-18	117 S BRADFORD AVE	0.12	OT	OT	35		4		4	Existing Use- Commercial
339-355-05	118 S MAIN ST	0.15	OT	OT	35		4		4	Residential, Single Family Home
339-355-19	113 S BRADFORD AVE	0.15	OT	OT	35		4		4	Residential, Single Family Home
339-355-04	114 S MAIN ST	0.15	OT	OT	35		4		4	Residential, Single Family Home

**Appendix B: Residential Land Inventory**



APN	Street Address	Acres	General Plan	Zoning	Allowable Density (du/ac)	Lower	Mod	Above Mod	Net	Existing Use
339-052-21	102 S BRADFORD AVE	1.81	OT	OT	55	99			99	Existing Use- Church
339-355-03	110 S MAIN ST	0.15	OT	OT	35		4		4	Residential, Single Family Home
339-355-20	100 W CHAPMAN AVE	0.32	OT	OT	35		11		11	Existing Use- Commercial
339-355-02	106 S MAIN ST	0.15	OT	OT	35		4		4	Residential, Single Family Home
339-355-22	CHAPMAN/MAIN	0.13	OT	OT	35		4		4	Placentia Water Tower
339-392-02	350 W SANTA FE AVE	0.14	OT	OT	35		3		3	Residential, Single Family Home
339-392-01	352 W SANTA FE AVE	0.14	OT	OT	35		3		3	Residential, Single Family Home
339-392-22	320 S WALNUT AVE	0.10	OT	OT	65		6		6	Existing Use- Commercial
339-392-12	305 S MELROSE ST	0.11	OT	OT	35		4		4	Existing Use- Commercial
339-392-04	338 W SANTA FE AVE	0.06	OT	OT	35		2		2	Residential, Multi-family
339-392-06	334 W SANTA FE AVE	0.06	OT	OT	35		1		1	Residential, Single Family Home
339-392-07	330 W SANTA FE AVE	0.06	OT	OT	35		2		2	Existing Use- Commercial
339-392-09	322 W SANTA FE AVE	0.11	OT	OT	35		4		4	Existing Use- Commercial
339-392-08	326 W SANTA FE AVE	0.06	OT	OT	35		2		2	Existing Use- Commercial
339-392-03	340 W SANTA FE AVE	0.06	OT	OT	35		1		1	Residential, Single Family Home
339-392-05	336 W SANTA FE AVE	0.06	OT	OT	35		1		1	Residential, Single Family Home
339-392-10	314 W SANTA FE AVE	0.04	OT	OT	35		1		1	Existing Use, Residential

**Appendix B: Residential Land Inventory**



APN	Street Address	Acres	General Plan	Zoning	Allowable Density (du/ac)	Lower	Mod	Above Mod	Net	Existing Use
339-392-11	310 W SANTA FE AVE	0.07	OT	OT	35		2		2	Existing Use, Residential
339-363-09	232 S WALNUT AVE	0.15	OT	OT	35		4		4	Residential, Single Family Home
339-363-10	349 W SANTA FE AVE	0.15	OT	OT	35		5		5	Residential, Multi-family
339-363-19	301 W SANTA FE AVE	0.06	OT	OT	35		2		2	Existing Use- Commercial
339-363-11	341 W SANTA FE AVE	0.17	OT	OT	35		5		5	Residential, Single Family Home
339-363-29	325 W SANTA FE AVE	0.11	OT	OT	35		3		3	Residential, Single Family Home
339-363-16	317 W SANTA FE AVE	0.06	OT	OT	35		1		1	Residential, Single Family Home
339-363-17	315 W SANTA FE AVE	0.06	OT	OT	35		1		1	Residential, Single Family Home
339-363-18	307 W SANTA FE AVE	0.11	OT	OT	35		4		4	Residential, Multi-family
339-391-16	400 BAKER ST	1.61	OT	OT	65	104			104	Residential, Apartment
339-391-16	400 BAKER ST	0.16	OT	OT	65		10		10	Residential, Apartment
339-391-06	321 S WALNUT AVE	0.14	OT	OT	65		8		8	Residential, Multi-family
339-391-01	412 W SANTA FE AVE	0.13	OT	OT	35		3		3	Residential, Single Family Home
339-391-02	307 S WALNUT AVE	0.13	OT	OT	35		3		3	Residential, Single Family Home
339-391-03	311 S WALNUT AVE	0.13	OT	OT	35		4		4	Residential, Multi-family
339-391-04	315 S WALNUT AVE	0.13	OT	OT	65		7		7	Residential, Single Family Home
339-391-05	319 S WALNUT AVE	0.14	OT	OT	65		8		8	Residential, Single Family Home

**Appendix B: Residential Land Inventory**



APN	Street Address	Acres	General Plan	Zoning	Allowable Density (du/ac)	Lower	Mod	Above Mod	Net	Existing Use
346-331-07	1952 E. Veterans Way	0.78	HDR	R-3	25		19		19	industrial
346-164-24	513 S. Van Buren St.	0.17	HDR	R-3	25		3		3	house
				<b>Underutilized</b>		<b>1,255</b>	<b>641</b>	<b>0</b>	<b>1,896</b>	



Figure B-2: TOD Area



**Appendix B: Residential Land Inventory**

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## Appendix C: Review of Housing Element Performance

Section 65588(a) of the *Government Code* requires that jurisdictions evaluate the effectiveness of the existing Housing Element, the appropriateness of goals, objectives and policies, and the progress in implementing programs for the previous planning period. This appendix contains a review the housing goals, policies, and programs of the previous housing element, and evaluates the degree to which these programs have been implemented during the previous planning period, 2013 through 2021. The findings from this evaluation have been instrumental in determining the City's 2021 Housing Implementation Program.

Table A-1 summarizes the programs contained in the previous Housing Element along with the City's progress in implementation.

Table A-2 presents the City's progress in meeting the quantified objectives from the previous Housing Element.

**Appendix C: Review of Housing Element Performance**



Name of Program	Objective	Timeframe	Status of Program Implementation
HE-1.1: Manufactured Housing and Mobile Homes	Use of Manufactured Housing	Zoning Code amendment by June 2014	Ongoing.
HE-1.2: Locate Housing Near Transportation, Employment and Services	Encourage new housing in proximity to transportation, employment and services	Ongoing	Ongoing. This remains a high priority of the City as the construction of the Placentia Metrolink Station is scheduled to start late 2019. The City Council approved and adopted the Transit Oriented Development (TOD) Packing House District near the future Metrolink Station on April 18, 2017 which allows densities up to 95 du/acre. To date, 633 units have been entitled in the TOD District. On July 18, 2017, the Old Town Zoning District was adopted (Ordinance No. O-2017-05) by City Council and the Development Standards include a sub-area allowing high density housing by right without a public hearing, at a density up to 65 dwelling units per acre. Both the TOD and Old Town Zoning Districts are immediately adjacent to the Placentia Metrolink Station.
HE-1.3: Pursue County, State and Federal Funds	Increase use of County, State and Federal funds	Monitor funding opportunities on an annual basis and apply for funding as opportunities arise	Ongoing. The City is continually reviewing grant funding opportunities for housing developments and is actively pursuing County and State funds, including transportation circulation grants provided by the State Department of Transportation and SCAG. In partnership with SCAG, the City Council recently approved formation of an EIFD in the Old Town Zoning District that will result in \$8.2 million in funding for infrastructure related to transit oriented development. The City successfully applied for and received SB2 and LEAP Grant funding.
HE-1.4: Emergency Shelters and Transitional and Supportive Housing	Continue to encourage the provision of emergency shelters, transitional and supportive housing	Ongoing	PMC Ch. 23.47 amended to permit emergency shelters in the M Zone. The City of Placentia purchased a property at 731 S. Melrose Street, Placentia, and constructed a 100-bed homeless shelter, which opened in March 2020.

**Appendix C: Review of Housing Element Performance**



<p>HE-1.5: Infrastructure Program</p>	<p>Reduce constraints associated with infrastructure</p>	<p>Annual review, revisions as appropriate</p>	<p>Ongoing. The City annually reviews development costs and opportunities for removing constraints due to the high cost of infrastructure improvements. The City is near built-out with infrastructure mostly in place. Infrastructure near proposed Metrolink Station is a strong candidate for competitive grant funding. The City is continually reviewing grant funding opportunities for housing developments and is actively pursuing County and State funds, including transportation circulation grants provided by the State Department of Transportation and SCAG. In partnership with SCAG, the City Council recently approved formation of an EIFD in the Old Town Zoning District that will result in \$8.2 million in funding for infrastructure related to transit-oriented development.</p>
<p>HE-1.6: Development Processing System Review</p>	<p>Minimize development review/processing time</p>	<p>Ongoing, Annual Review</p>	<p>Completed/Ongoing. The City annually reviews its development processing procedures and has adopted several streamlined procedures in the last three years. Ordinance No. O-2017-05 adopted by City Council in July 2017 codifies Old Town Development Standards including a sub-area allowing high density housing by right without a public hearing, reducing development processing timeframes, allowing housing at a density up to 65 dwelling units per acre.</p>
<p>HE-1.7: Vacant and Underutilized Land Inventory</p>	<p>Inventory of vacant and underutilized land</p>	<p>Annual update of inventory</p>	<p>Ongoing. The City provides the inventory of vacant and underutilized land upon request by developers, including affordable housing developers and routinely discusses these parcels with developers. The City has budgeted consulting services with a private economic development firm to assist with identifying up-to-date inventory of vacant and underutilized land. The City is in the process of selling these vacant lands to qualified developers. The City keeps a list of vacant and under-utilized sites that are owned by the City and/or City-related agency.</p>

**Appendix C: Review of Housing Element Performance**



HE-1.8: Adequate Sites for Housing Development	Rezone a minimum of 8 acres to permit residential development at a density of 30 du/ac (or an amount of land needed to accommodate at least 231 units at an alternate density of more than 30 units/acre).	Prior to October 2014	Completed. Ordinance No. O-2017-05 adopted by the City Council in July 2017 codifies the Old Town District Development Standards which includes a sub-area allowing high-density residential housing by right without a discretionary review nor public hearing, at a density up to 65 dwelling units per acre for an area exceeding 1.27 acres. The maximum density for this sub-area is up to 65 dwelling units/acre. In addition, TOD Zone was also adopted in 2017 at densities of 65-95 du/ac).
HE-1.9: Monitoring of Constructed Units Based on Income Level	Tracking performance by income level	Ongoing	Ongoing. Forms have been developed to gain the information at the time a building permit is issued.
HE-1.10: Encourage Development of Housing for Extremely Low-Income Households	67 ELI Units by 2021	Annual consultation with affordable housing developers, or as development opportunities arise	Completed. The completion and occupancy of 49 very low income units in 2020 (the Veteran's Village development) contributes to achieving this goal. The City is reviewing other incentive programs to implement. The City has increased its contacts with non-profit developers regarding affordable housing opportunities. The elimination of redevelopment set aside funds severely restricts this effort. (John, also see attached 189 unit USA Properties staff report. Some of those units may be extremely low).
HE-1.11: Amend the Density Bonus Ordinance	Review and Revise Density Bonus Ordinance	2/1/2014	Completed. The City's density bonus ordinance was reviewed and the City will follow changes in State law relating to such bonuses. (John see PMC CH. 23.23, adopted in 2002. Not sure if it is consistent with State law).
HE-1.12: Development of Senior Housing	Senior Housing Development	Ongoing	Ongoing. The City provides incentives and density bonuses for senior housing development. On December 1, 2020, City Council approved entitlements for a 64-unit affordable senior housing development at 1314 N. Angelina Drive. (see attached staff report)

**Appendix C: Review of Housing Element Performance**



<p>HE-1.13: Development of Housing for Larger Families</p>	<p>Housing Units with larger bedroom counts</p>	<p>Ongoing</p>	<p>Ongoing. The City has not implemented an incentive program. The elimination of redevelopment funds severely restricts this effort. The City is reviewing incentive programs to implement. The City has increased its contacts with non-profit developers regarding affordable housing opportunities.</p>
<p>HE-1.14: Housing for Persons with Special Needs</p>	<p>Housing Units for households with special needs</p>	<p>Ongoing</p>	<p>Completed/Ongoing. The City has not implemented an incentive program at this time, however the issuance of permits for 49 very low income units in 2018 (the Veteran's Village development) contributes to this as qualified residents must be Veterans who are homeless or at risk of homelessness and the development will provide "wrap around" services to provide vocational training, mental health services, job placement, and more. The City has also identified potential parcels for additional special needs housing.</p>
<p>HE-1.15: Transit- Oriented Development</p>	<p>Encourage Transit-Oriented Development</p>	<p>Ongoing</p>	<p>Completed and ongoing. The City Council approved and adopted the Transit Oriented Development (TOD) Packing House District near the future Metrolink Station on April 18, 2017 which allows densities up to 95 du/acre. To date, 633 units have been entitled in the TOD District. On July 18, 2017, the Old Town Zoning District was adopted (Ordinance No. O-2017-05) by City Council and the Development Standards include a sub-area allowing high density housing by right without a public hearing, at a density up to 65 dwelling units per acre. Both the TOD and Old Town Zoning Districts are immediately adjacent to the Placentia Metrolink Station and allow Transit Oriented Development. The City continues to work with developers on Transit Oriented Development opportunities connected with the forthcoming Placentia Metrolink Station. Incentives include the utilization of City owned property as well as reduced parking requirements and densities up to 95 dwelling units per acre</p>

**Appendix C: Review of Housing Element Performance**



			for the TOD Zone and up to 65 dwelling units per acre for the Old Town Zone, both of which surround the proposed facility.
HE-1.16: Single-Room Occupancy Units (SROs)	Facilitate development of SROs	Ongoing	Completed. On May 7, 2016 the City Council approved Ordinance No. O-2013-08 to amend Title 23 (Zoning Ordinance) of the Placentia Municipal Code Pertaining to Emergency Shelters, Supportive and Transitional Housing Facilities, Single Room Occupancies and Provisions for Reasonable Accommodations for Persons with Disabilities, including Standards and Procedures thereto. (John, see PMC CH. 23.24)
HE-1.17: Review and Revise Residential Parking Requirements	Adopt appropriate parking requirements for new TOD and mixed-use development; Review existing multi-family parking standards and revise as necessary	2014	Partially completed. The City will review and propose amendments to its city-wide residential parking requirements during the forthcoming General Plan and Zoning Code updates. The City has already adopted significantly reduced parking requirements for the newly adopted Transit Oriented Development (TOD) Zone and Old Town District Zone, both of which were adopted in 2017.
HE-1.18: Encourage and Facilitate Lot Consolidation	Encourage and Facilitate Lot Consolidation	Zone Code amendment in 2014	Completed and Ongoing. The City will address potential regulatory incentives through the General Plan, Zoning Code, and newly adopted Transit Oriented Development (TOD) Zone and Old Town Zone, both of which were adopted in 2017 and both of which encourage lot consolidation. To date, 633 units have been entitled in the TOD District. One development consists of two lots being consolidated to accommodate the new TOD development and the other consists of seven lots consolidated to accommodate the new TOD development.
HE-2.1: Support of Regional Fair Housing Efforts	Fair Housing Activities	Ongoing	Ongoing. The City continues to support the Fair Housing Council of Orange County and to refer members of our community to the Council for counseling, mediation and low-cost advocacy for housing related needs.

**Appendix C: Review of Housing Element Performance**



HE-2.2: Section 8 Rental Assistance	Provide information regarding housing assistance	Ongoing	Ongoing. The City continues to partner with the Orange County Housing Authority to receive vouchers for Placentia residents.
HE-2.3: Reasonable Accommodation Procedures	Provide reasonable accommodation in housing regulations for persons with disabilities	Ongoing	On May 7, 2016 the City Council approved Ordinance No. O-2013-08 to amend Title 23 (Zoning Ordinance) of the Placentia Municipal Code Pertaining to Emergency Shelters, Supportive and Transitional Housing Facilities, Single Room Occupancies and Provisions for Reasonable Accommodations for Persons with Disabilities, including Standards and Procedures Therefore.
HE-2.4: Comprehensive Housing Resource Directory	Housing Resource Directory	Ongoing	The City does not have the resources to develop its own directory but works with the Orange County Community Resources Department to provide information and direct residents to their online housing resource area for information.
HE 2.5: Zoning Regulations	Revise the Municipal Code definition of family consistent with current law	March 2014	In process - not yet completed.
HE-3.1: Community Based Neighborhood Rehabilitation	Conserve and Improve existing residential neighborhoods	Ongoing	Ongoing. The City created a Neighborhood Services Division in order to foster increased neighborhood services to include the coordination of CDBG funded rehabilitation. This Office is responsible for the rehabilitation program and is working with specific neighborhoods on community-centered programs.
HE-3.2: Neighborhood Identity	Creation of Neighborhood Identity	Ongoing	Ongoing. Through the City's Neighborhood Services Division, the City continues to work with neighborhoods to foster their sense of identification.
HE-3.3: Placentia Rehabilitation Grant Program	72 units provided rehabilitation grants	Ongoing	Ongoing/Completed. The City is very successful in implementing the CDBG rehabilitation program. The City is on track to exceed the identified number of units rehabilitated.

**Appendix C: Review of Housing Element Performance**



<p>HE-3.4: Energy Conservation and Sustainable Building Practices</p>	<p>Energy conservation/reduced utility costs</p>	<p>Continue to provide energy conservation educational materials to residents</p>	<p>The City has utilized federal Energy Efficiency &amp; Conservation Block Grants to provide material and energy efficient products to residents in order to promote energy efficiency. Additionally, on December 6, 2016, the City Council adopted Ordinance No. O-2016-07 adopting the new 2016 California Building Codes, including the latest Green Building Code and the City Council has authorized incentivizing increased compliance with Title 24 through building permit fee reduction.</p>
<p>HE-3.5: Monitoring At-Risk Units</p>	<p>Encourage the preservation and extension of "at-risk" units. Prevent blight and deterioration in neighborhoods</p>	<p>Ongoing coordination with the County and nonprofits</p>	<p>Ongoing. The City continues to work with the County of Orange Community Resources department to target at-risk projects and seek assistance from the County and non-profit housing groups to continue monitoring and implementing a strategy to preserve such units. Separately, the City is currently partnering with a non-profit to possibly apply for a Federal grant.</p>
<p>HE-3.6: Vacant Building Ordinance</p>	<p>Prevent blight and deterioration in neighborhoods</p>	<p>Ongoing</p>	<p>Completed and ongoing. On May 7, 2013 the City Council adopted Ordinance No. O-2013-02 pertaining to the maintenance and rehabilitation of long term boarded and vacant buildings. In addition, in late 2020, the City adopted the International Property Maintenance Code, 2018 Edition (latest edition). The City continues to enforce the Vacant Building Ordinance through its Code Enforcement, Planning, and Building Divisions.</p>
<p>HE-4.1 Partnerships with Housing Industry</p>	<p>Establish partnerships with non-profit and for-profit housing developers</p>	<p>Ongoing</p>	<p>Ongoing. The City began to establish, and continues to do establish, relationships with non-profit and for-profit housing partners. The City issued building permits for 49 very low income units in 2018 (the Veteran's Village development) and qualified residents must be Veterans who are homeless or at risk of homelessness and the development will provide "wrap around" services to provide vocational training, mental health services, job placement,</p>

**Appendix C: Review of Housing Element Performance**



			and more. The City has also identified potential parcels for additional special needs housing.
HE-4.2: Participation in Continuum of Care Forum	Continue participating in the County of Orange Continuum of Care Forum	Ongoing	The City continues to participate with the County of Orange Continuum of Care Forum and has actively responded to the needs of the County in providing letters of support and other requested material in support of funding applications to the Federal government.

## Appendix C: Review of Housing Element Performance



**Table C-1 – Progress in Achieving Housing Element Quantified Objectives, 2013-2021**

Program	Quantified Objective	Level of Achievement
<b>New Construction</b>		
Extremely Low	67	49
Very Low	66	
Low	98	-
Moderate	90	40
Above-moderate	209	343
<b>TOTAL</b>	<b>530</b>	<b>432</b>
<b>Rehabilitation</b>		
Acquisition/Rehabilitation		-
Extremely Low	2	-
Very Low	2	-
Low	2	-
<b>TOTAL</b>	<b>6</b>	<b>-</b>
Placentia Rehabilitation Grant Program		-
Very Low/Low	30	-
<b>Preservation/Conservation</b>		
At-Risk Units	Imperial Villas- 58 Moderate	58



## Appendix D: Glossary

**Above Moderate-Income Household.** A household with an annual income greater than 120% of the Area Median Income (AMI) adjusted by household size, as determined by the U.S. Department of Housing and Urban Development (HUD) or the California Department of Housing and Community Development.

**Apartment.** An apartment is one or more rooms in an apartment house or dwelling occupied or intended or designated for occupancy by one family for sleeping or living purposes and containing one kitchen.

**Assisted Housing.** Generally multi-family rental housing, but sometimes single-family ownership units, whose construction, financing, sales prices, or rents have been subsidized by federal, state, or local housing programs.

**Below-market-rate (BMR).** Any housing unit specifically priced to be sold or rented to Low- or Moderate-Income households for an amount less than the fair-market value of the unit. Both the State of California and the U.S. Department of Housing and Urban Development set standards for determining which households qualify as “Low-Income” or “Moderate-Income.” May also refer to the financing of housing at less than prevailing interest rates.

**Build-out.** That level of urban development characterized by full occupancy of all developable sites in accordance with the General Plan; the maximum level of development envisioned by the General Plan.

**Community Development Block Grant (CDBG).** A grant program administered by the U.S. Department of Housing and Urban Development (HUD) on a formula basis for entitlement communities and by counties or the California Department of Housing and Community Development (HCD) for non-entitled jurisdictions. This grant allots money to cities and counties for housing rehabilitation and community development, including public facilities and economic development.

**Condominium.** A type of ownership in which the interior space is individually owned and the balance of the property (both land and building) is owned in common by the owners of the individual units. (See “Townhouse.”)

**Covenants, Conditions, and Restrictions (CC&Rs).** A term used to describe private restrictive limitations that may be placed on property and its use, and which usually are made a condition of holding title or lease.

**Density Bonus.** The allocation of development rights that allow a parcel to accommodate additional square footage or residential units beyond the maximum for which the parcel is zoned, usually in exchange for the provision of affordable housing at the same site or at another location.



**Density, Residential.** The number of residential dwelling units per acre of land. Densities specified in the General Plan may be expressed in units per gross acre or per net developable acre.

**Developable Land.** Land that is suitable as a location for structures.

**Down Payment.** Money paid by a buyer from his own funds, as opposed to that portion of the purchase price that is financed.

**Duplex.** A detached building under single ownership that is designed for occupation as the residence of two families living independently of each other.

**Dwelling Unit (du).** A building or portion of a building containing one or more rooms, designed for or used by one family for living or sleeping purposes, and having a separate bathroom and only one kitchen or kitchenette. See Housing Unit.

**Elderly Housing.** Typically, small apartments or condominiums designed to meet the needs of persons 62 years of age and older or, if more than 150 units, persons 55 years of age and older, and restricted to occupancy by them.

**Emergency Shelter.** Temporary housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person. No individual or household may be denied emergency shelter because of an inability to pay. [*California Health and Safety Code §50801(e)*]

**Extremely Low-Income Household.** A household with an annual income equal to or less than 30% of the area median income adjusted by household size, as determined by the U.S. Department of Housing and Urban Development (HUD) or the California Department of Housing and Community Development.

**Fair Market Rent.** The rent, including utility allowances, determined by the United States Department of Housing and Urban Development (HUD) for purposes of administering the Section 8 Program.

**Family.** (1) Two or more persons related by birth, marriage, or adoption [U.S. Bureau of the Census]. (2) An individual or a group of persons living together who constitute a bona fide single housekeeping unit in a dwelling unit, not including a fraternity, sorority, club, or other group of persons occupying a hotel, lodging house or institution of any kind.

**General Plan.** A comprehensive, long-term plan mandated by State Planning Law for the physical development of a city or county and any land outside its boundaries which, in its judgment, bears relation to its planning. The plan shall include seven required elements: land use, circulation, open space, conservation, housing, safety, and noise. The plan must include a statement of development policies and a diagram or diagrams illustrating the policies.

**Goal.** A general, overall, and ultimate purpose, aim, or end toward which the City will direct effort.



**Green Building.** Green or sustainable building is the practice of creating healthier and more resource-efficient models of construction, renovation, operation, maintenance, and demolition. (US Environmental Protection Agency)

**Historic Preservation.** The preservation of historically significant structures and neighborhoods until such time as, and in order to facilitate, restoration and rehabilitation of the building(s) to a former condition.

**Historic Property.** A historic property is a structure or site that has significant historic, architectural, or cultural value.

**Household.** All those persons—related or unrelated—who occupy a single housing unit. (See “Family.”)

**Housing and Community Development Department (HCD).** The state agency that has principal responsibility for assessing, planning for, and assisting communities to meet the needs of Low-and Moderate-Income households.

**Housing Element.** One of the seven state-mandated elements of a local general plan. It assesses the existing and projected housing needs of all economic segments of the community, identifies potential sites adequate to provide the amount and kind of housing needed, and contains adopted goals, policies, and implementation programs for the preservation, improvement, and development of housing.

**Housing Payment.** For ownership housing, this is defined as the mortgage payment, property taxes, insurance and utilities. For rental housing this is defined as rent and utilities.

**Housing Unit.** The place of permanent or customary abode of a person or family. A housing unit may be a single-family dwelling, a multi-family dwelling, a condominium, a modular home, a mobile home, a cooperative, or any other residential unit considered real property under state law.

**Housing and Urban Development, U.S. Department of (HUD).** A cabinet-level department of the Federal government that administers housing and community development programs.

**Implementing Policies.** The City’s statements of its commitments to consistent actions.

**Implementation.** Actions, procedures, programs, or techniques that carry out policies.

**Infill Development.** The development of new housing or other buildings on scattered vacant lots in a built-up area or on new building parcels created by permitted lot splits.

**Jobs-Housing Balance.** The existing or projected ratio of employment to housing units within a geographic area.

**Land Use Classification.** A system for classifying and designating the allowable use of properties.



**Live-Work Units.** Buildings or spaces within buildings that are used jointly for commercial and residential purposes where the residential use of the space is secondary or accessory to the primary use as a place of work.

**Low-Income Household.** A household with an annual income usually no greater than 51%-80% of the area median income adjusted by household size, as determined by the U.S. Department of Housing and Urban Development (HUD) or the California Department of Housing and Community Development.

**Low-Income Housing Tax Credits.** Tax reductions provided by the Federal and state governments for investors in low-income housing.

**Manufactured Housing.** Residential structures that are constructed entirely in the factory, and which since June 15, 1976, have been regulated by the Federal Manufactured Home Construction and Safety Standards Act of 1974 under the administration of the U. S. Department of Housing and Urban Development (HUD). (See “Mobile Home” and “Modular Unit.”)

**Mixed-use.** Properties on which various uses, such as office, commercial, institutional, and residential, are combined in a single building or on a single site in an integrated development project with significant functional interrelationships and a coherent physical design. A “single site” may include contiguous properties.

**Moderate-Income Household.** A household with an annual income usually no greater than 81%-120% of the area median income adjusted by household size, as determined by the U.S. Department of Housing and Urban Development (HUD) or the California Department of Housing and Community Development.

**Monthly Housing Expense.** Total principal, interest, taxes, and insurance paid by the borrower, or total rent and utilities paid by a tenant on a monthly basis. Used with gross income to determine affordability.

**Multiple Family Building.** A building designed and used exclusively as a dwelling by two or more households occupying separate suites.

**Ordinance.** A law or regulation set forth and adopted by a governmental authority, usually a city or county.

**Overcrowded Housing Unit.** A housing unit in which the members of the household or group are prevented from the enjoyment of privacy because of small room size and housing size. The U.S. Bureau of Census defines an overcrowded housing unit as one that is occupied by more than one person per room.

**Parcel.** A lot or tract of land.

**Persons with Disabilities.** Persons determined to have a physical impairment or mental disorder expected to be of long or indefinite duration. Many such impairments or disorders are of such a nature that a person’s ability to live independently can be improved by appropriate housing conditions.



**Planning Area.** The area directly addressed by the general plan. A city's planning area typically encompasses the city limits and potentially annexable land within its sphere of influence.

**Policy.** A specific statement of principle or of guiding actions that implies clear commitment but is not mandatory. A general direction that a governmental agency sets to follow, in order to meet its objectives before undertaking an action program.

**Poverty Level.** As used by the U.S. Census, families and unrelated individuals are classified as being above or below the poverty level based on a poverty index that provides a range of income cutoffs or "poverty thresholds" varying by size of family, number of children, and age of householder. The income cutoffs are updated each year to reflect the change in the Consumer Price Index.

**Program.** An action, activity, or strategy carried out in response to adopted policy to achieve a specific goal or objective. Policies and programs establish the "who," "how" and "when" for carrying out the "what" and "where" of goals and objectives.

**Redevelop.** To demolish existing buildings; or to increase the overall floor area existing on a property; or both; irrespective of whether a change occurs in land use.

**Regional.** Pertaining to activities or economies at a scale greater than that of a single jurisdiction, and affecting a broad geographic area.

**Regional Housing Needs Assessment.** A quantification of existing and projected housing need, by household income group, for localities within a region.

**Rehabilitation.** The repair, preservation, and/or improvement of substandard housing.

**Residential.** Land designated in the General Plan and zoning ordinance for building consisting of dwelling units. May be improved, vacant, or unimproved. (See "Dwelling Unit.")

**Residential Care Facility.** A facility that provides 24-hour care and supervision to its residents.

**Residential, Multiple Family.** Two or more dwelling units on a single site, under common ownership.

**Residential, Single-Family.** A single dwelling unit on a building site.

**Retrofit.** To add materials and/or devices to an existing building or system to improve its operation, safety, or efficiency. Buildings have been retrofitted to use solar energy and to strengthen their ability to withstand earthquakes, for example.

**Rezoning.** An amendment to the map to effect a change in the nature, density, or intensity of uses allowed in a zoning district and/or on a designated parcel or land area.

**Second Unit.** A self-contained living unit, either attached to or detached from, and in addition to, the primary residential unit on a single lot. "Granny Flat" is one type of second unit.



**Section 8 Rental Assistance Program.** A Federal (HUD) rent-subsidy program that is one of the main sources of Federal housing assistance for low-income households. The program operates by providing housing assistance payments to owners, developers, and public housing agencies to make up the difference between the “Fair Market Rent” of a unit (set by HUD) and the household’s contribution toward the rent, which is calculated at 30% of the household’s adjusted gross monthly income (GMI).

**Shared Living.** The occupancy of a dwelling unit by persons of more than one family in order to reduce housing expenses and provide social contact, mutual support, and assistance. Shared living facilities serving six or fewer persons are permitted in all residential districts by §1566.3 of the California Health and Safety Code.

**Single-family Dwelling, Attached.** A dwelling unit occupied or intended for occupancy by only one household that is structurally connected with at least one other such dwelling unit. (See “Townhouse.”)

**Single-family Dwelling, Detached.** A dwelling unit occupied or intended for occupancy by only one household that is structurally independent from any other such dwelling unit or structure intended for residential or other use. (See “Family.”)

**Single Room Occupancy (SRO).** A single room, typically 80 to 250 square feet, with a sink and closet, but which may require the occupant to share a communal bathroom, shower, and kitchen.

**Subsidize.** To assist by payment of a sum of money or by the granting to terms or favors that reduces the need for monetary expenditures. Housing subsidies may take the form of mortgage interest deductions or tax credits from Federal and/or state income taxes, sale or lease at less than market value of land to be used for the construction of housing, payments to supplement a minimum affordable rent, and the like.

**Substandard Housing.** Residential dwellings that, because of their physical condition, do not provide safe and sanitary housing.

**Supportive Housing.** Housing with no limit on length of stay, that is occupied by the target population as defined in *California Health and Safety Code* §3260(d), and that is linked to onsite or offsite services that assist the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community. “Target population” means adults with low incomes having one or more disabilities, including mental illness, HIV or AIDS, substance abuse, or other chronic health conditions, or individuals eligible for services provided under the Lanterman Developmental Disabilities Services Act and may, among other populations, include families with children, elderly persons, young adults aging out of the foster care system, individuals exiting from institutional settings, veterans, or homeless people. [*California Health and Safety Code* §50675.14(b) and §53260(d)]

**Target Areas.** Specifically designated sections of the community where loans and grants are made to bring about a specific outcome, such as the rehabilitation of housing affordable by very-low- and low-income households.



**Tenure.** A housing unit is “owned” if the owner or co-owner lives in the unit, even if it is mortgaged or not fully paid for. All other occupied units are classified as “rented,” including units rented for cash rent and those occupied without payment of cash rent.

**Townhouse.** A townhouse is a dwelling unit located in a group of three (3) or more attached dwelling units with no dwelling unit located above or below another and with each dwelling unit having its own exterior entrance.

**Transitional Housing.** Shelter provide to the homeless for an extend period, often as long as 18 months, and generally integrated with other social services and counseling programs to assist in the transition to self-sufficiency through the acquisition of a stable income and permanent housing. (See “Emergency Shelter”) Buildings configured as rental housing developments, but operated under program requirements that call for the termination of assistance and recirculation of the assisted unit to another eligible program recipient at some predetermined future point in time, which shall be no less than six months. [*California Health and Safety Code §50675.2(h)*]

**Very-Low-Income Household.** A household with an annual income usually no greater than 50% of the area median income adjusted by household size, as determined by the U.S. Department of Housing and Urban Development (HUD) or the California Department of Housing and Community Development.

## Appendix D: Glossary

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Hi Andrew and Joe, I hope this finds you well! I wanted to check in to see if you had or will have any public meetings for the Housing Element. I was on vacation for two weeks in July, so I may have missed it. Thanks so much, Elizabeth

--  
**Elizabeth Hansburg**  
Co-Founder & Executive Director



**PEOPLE FOR HOUSING**  
*Orange County*

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e. [elizabeth@peopleforhousing.org](mailto:elizabeth@peopleforhousing.org)

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Jeannette,

In the letter received from the Kennedy Commission after the last City Council meeting they requested to be notified when items regarding the Housing Element are presented.

We would appreciate the City giving us notice of any public meetings regarding the Housing Element. We look forward to working with the City of Placentia to encourage effective housing policies that will help create balanced housing development and create much-needed affordable housing in our local communities. If you have any questions, please free to contact me at (949) 250-0909 or [cesarc@kennedycommission.org](mailto:cesarc@kennedycommission.org).

Sincerely,  
Cesar Covarrubias  
Executive Director  
Kennedy Commission

I don't think the agenda notification system on the website will work until we switch to Peak agenda.

We could put them on the agenda mailing list but those don't always reach agencies before the meeting.

Between us can we remember to notify them when you have a Housing Element item?

Let me know your thoughts.

Karen

**Karen O'Leary** | Deputy City Clerk  
City of Placentia | 401 E. Chapman Ave. Placentia, CA 92870  
714-993-8244 | FAX 714-961-0283 | [koleary@placentia.org](mailto:koleary@placentia.org)



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## Via Electronic Mail

September 27, 2021

Joseph M. Lambert  
Director of Development Services  
City of Placentia  
401 E Chapman Avenue  
Placentia, CA 92870  
jlambert@placentia.org

**Re: City of Placentia 2021 Housing Element Update**

Dear Mr. Lambert:

This law firm represents Orangethorpe Investment Partners LLC (“Applicant”), which has submitted an application to develop a mixed-use project (“Project”) at 777 W. Orangethorpe Avenue in the City of Placentia (“City”), assessor’s parcel number 339-112-27 (the “Property”). Our firm routinely assists property owners and developers as they navigate the entitlement process in jurisdictions throughout California. We also frequently advise clients regarding participation in and the implications of housing element updates. These efforts involve direct communication with the Department of Housing and Community Development and the California Attorney General’s office with regard to compliance by local jurisdictions. We understand that the City is presently engaged in its planning process for its Sixth Cycle Housing Element Update covering the planning period from October 2021 to October 2029 (the “HEU”).

The purpose of this letter is to formally notify the City of Applicant’s interest and desire for the Property to be included as part of the City’s Sites Inventory in the HEU. As you know, the Project would include up to 260 residential units. We appreciate that the HEU is a work in progress, and as you are aware, the viability of future development (and interest from property owners) can and should be considered by the City as it develops its Sites Inventory.

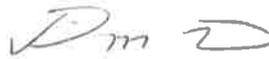
We will continue to work with our client and City staff to process the development application for SPA 2021-01, DPR 2021-02, and EA 2021-01, but wanted to bring this property to your attention in order to assist the City as you and your team evaluate potential opportunities for new development in the City.

Allen Matkins Leck Gamble Mallory & Natsis LLP  
Attorneys at Law

Joseph M. Lambert  
September 27, 2021  
Page 2

Should you have any questions about the Project or the Property, please do not hesitate to contact me or my client's representative, Gilad Ganish.

Sincerely,

A handwritten signature in cursive script, appearing to read "Tim Hutter".

Timothy M. Hutter

TMH

cc: Gilad Ganish  
Matthew R. Fogt, Esq.



**PLACENTIA**  
Rich Heritage, Bright Future

# **City of Placentia**

## **2021 Review of Draft Housing Element Update**

**City Council**  
**October 19, 2021**

# Meeting Purpose

- Review Draft 2021-2029 Housing Element update
- Receive public comments
- Incorporate any City Council comments
- Planning Commission recommended City Council direct staff to send the draft Housing Element to HCD (State)
- Obtain City Council approval to send the draft Housing Element to HCD (State)
- *No formal action to approve the Housing Element at this time*

- Housing Element updates required every 8 years
  - ✓ 2021-2029 update (“6<sup>th</sup> cycle”)
- Draft Housing Element must be submitted to HCD for 60-day review prior to adoption
- City Council must consider HCD comments in deciding to adopt the Housing Element

# *Key Requirements*

1. Ensure that City housing regulations are consistent with State law
  - ✓ Program HE-1.11. Density Bonus Ordinance
  - ✓ Program HE-2.3. Regulations for special needs housing
  
2. Adequate sites to accommodate the RHNA
  - ✓ Program HE-1.8. Adequate sites
    - Requires rezoning to increase capacity within 3 years
    - No rezoning decisions being made now
    - Full public review, CEQA and public hearings

## **6<sup>th</sup> Planning Cycle (2021-2029)**

SCAG region: 1,341,827 units

Orange County: 183,861 units

Placentia: 4,374 units

*Est. capacity shortfall: 900 units*

# *RHNA Key Points*

- Planning target, not a construction quota
- Sites inventory must accommodate the RHNA
- Lower-income need can be accommodated through:
  - ✓ Multi-family residential zoning (30+ units/acre)
  - ✓ Mixed-use or “overlay” zoning (30+ units/acre)
  - ✓ Accessory dwelling units (ADUs)
- Listing a site in the Housing Element does not impose any development requirement on the property owner
- If sites inventory does not accommodate the RHNA, rezoning is required



# *RHNA Key Points & Sites Inventory*

- ✓ TOD Zone along Crowther Avenue: between SR57 and Kraemer Blvd. (200-500 additional units beyond what has been entitled to date)
- ✓ Old Town Placentia Zone: Historic Downtown Placentia (up to 525 additional units)
- ✓ South of Orangethorpe Avenue, east of Jefferson Street: (up to 500 additional units)
- ✓ Vacant land near Alta Vista Street/Rose Drive: (100-150 units)
- ✓ Citywide: Infill on small parcels, ADUs, etc.
- ✓ Other Strategies may include: Amend R-3 allowable density from 25 du/ac to 30 du/ac; Amend some Old Town Sub-Area density from 29 du/ac to 30+ du/ac
- ✓ Identify certain sites for re-zoning (only if necessary)

# *Next Steps*

<b>Date</b>	<b>Milestone</b>
Fall/Winter 2021	<ul style="list-style-type: none"> <li>• Planning Commission review (October 12, PC recommended that City Council transmit the draft Housing Element to the State)</li> <li>• City Council review (October 19)</li> <li>• HCD review &amp; consultation (60 days)</li> <li>• Prepare Revised Draft Housing Element</li> <li>• Public review</li> <li>• PC hearing &amp; recommendation to City Council (January)</li> <li>• City Council hearing &amp; adoption (January)</li> <li>• HCD review &amp; certification</li> </ul>
2021-2024	<ul style="list-style-type: none"> <li>• Zoning amendments</li> </ul>



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**For more information:**

<https://placentia.org/943/2021-2029-Housing-Element-Update>

**Questions & comments?**

[DSD@placentia.org](mailto:DSD@placentia.org)

**(714) 993-8124**

# 5th Annual Historical Symposium

[Return to Agenda](#)



## Preservation Planning and Managing Change:

Preserving Our Cities with Ken Bernstein

Friday, November 5, 2021 • 10 am to 12:00 pm

The Orange Section of APA California and Preserve Orange County present this virtual symposium with Ken Bernstein, Principal City Planner and Manager, City of Los Angeles Office of Historic Preservation and Urban Design Studio. Ken has recently published a book entitled, *Preserving Los Angeles: How Historic Places Can Transform America's Cities*.

The City of Los Angeles has one of the most successful historic preservation programs in the US, highlights of which include the 1999 Adaptive Reuse Ordinance and Survey LA, the citywide survey of historic resources that wrapped up in 2017.

In this two-part presentation, Ken will discuss the elements of a comprehensive historic preservation program and the intersection between historic preservation and current issues such as climate change and affordable housing. A discussion will follow with Ken and a terrific panel of the following Orange County-based professionals:



**Arianna Barrios,**  
Council Member,  
City of Orange



**Prit Kaskla,**  
Assistant Planner,  
City of Garden Grove



**Lisa Quental,**  
Historical Committee,  
City of Placentia



**Shaheen Sadeghi,**  
Founder/CEO,  
LAB Holding, LLC.

**The general public is encouraged to attend.** Tickets are free but registration is required. This is an online event conducted over Zoom. Register at: [https://us02web.zoom.us/webinar/register/WN\\_Cg6vlyljQWCr-prkB0GtlQ](https://us02web.zoom.us/webinar/register/WN_Cg6vlyljQWCr-prkB0GtlQ) Event questions? Please contact [info@preserveoc.org](mailto:info@preserveoc.org).

For APA members, AICP credits pending (2 hours). APA Questions? Please contact [suzanne.schwab@providence.org](mailto:suzanne.schwab@providence.org).



Purchase a copy of *Preserving Los Angeles: How Historic Places Can Transform America's Cities* at

<https://www.angelcitypress.com/products/prla>



American Planning Association  
**California Chapter**  
Orange Section

