



401 E. Chapman Avenue
Placentia, CA 92870
(714) 993-8232

Mission Statement:

The Placentia Community Foundation solicits, receives, invests and makes grants of funds, property and other resources to provide direct charitable services to aid, sponsor, promote, advance and assist worthy activities, programs and services in the City of Placentia to further cultural, educational, and recreational events and causes.

AGENDA
Regular Meeting of
The Placentia Community Foundation
November 22, 2021 – 8:30 A.M.
SPECIAL PROCEDURES NOTICE DURING
COVID-19 EMERGENCY

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing Placentia Community Foundation Board Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the Placentia Community Foundation.

Given the health risks associated with COVID-19, please be advised that City Hall is closed to the public and some, or all, of the Placentia Community Foundation members may attend this meeting telephonically.

How to Submit Public Comment

Members of the public may provide public comment by sending comments for the Placentia Community Foundation meeting consideration by email to the Community Services Supervisor at vortiz@placentia.org. Please limit to 200 words or less. Comments received before or during a Board meeting, until the close of the Oral Communications portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal meeting procedures as soon as the emergency has ended.

The Placentia Community Foundation welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

The Placentia Community Foundation encourages free expression of all points of view. Any person who wishes to speak regarding an item on the agenda will address the Board at the time the item is being considered. Upon recognition by the Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer. If you wish to speak on an item that is not on the agenda, please do so during the period listed for Public Comment. All supporting information is available for public review in the Foundation offices.

How to join the virtual meeting

Participants will enter a virtual waiting room and be admitted by the meeting host at the beginning of the meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/93781905428?pwd=RDVndmM5dHI2NitWTFhCWS9TMzJndz09>

Meeting ID: 937 8190 5428

Passcode: 347731

One tap mobile

+13462487799,,93781905428#,,,,*347731# US (Houston)

+17207072699,,93781905428#,,,,*347731# US (Denver)

Dial by your location

+1 346 248 7799 US (Houston)

+1 720 707 2699 US (Denver)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 937 8190 5428

Passcode: 347731

Find your local number: <https://us06web.zoom.us/j/93781905428?pwd=RDVndmM5dHI2NitWTFhCWS9TMzJndz09>

Special Accommodations

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AGENDA

Regular Meeting of The Placentia Community Foundation November 22, 2021 – 8:30 A.M.

ORDER OF BUSINESS

1. Meeting Called to Order

2. Pledge of Allegiance

3. Roll Call: Vivian M. Perez
Kevin A. Larson

Kathi Baldwin
Sheila Jordan

Tricia Montelongo

4. Review and Approval of Minutes for October 25, 2021.
5. Public Comment.
6. Treasurer's report. Board member Larson to provide the Foundation with a brief treasurer's report.
7. Review and approval of any deposits and approval of any payments.
8. 2022 Grants. Board members to discuss the 2022 grant process.
9. Community Services Holiday programs and requests.
10. Social Media Update.
11. Staff/Department comments and updates.
12. Board member comments and requests.
13. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.
14. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on January 24, 2021.

Certification of Posting

I, Veronica Ortiz, Executive Secretary of the Placentia Community Foundation, hereby certify that the Agenda for the November 22, 2021 regular meeting of the Placentia Community Foundation was posted on Thursday, November 18, 2021.



Veronica Ortiz, Community Services Supervisor/Executive Secretary



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MINUTES
Foundation Regular Meeting
October 25, 2021

1. Meeting Called to Order 8:57 a.m.

2. Pledge of Allegiance.

3. Roll Call:

Present: Kevin A. Larson, Sheila Jorda, Tricia Montelongo
City Staff: Veronica Ortiz, Community Services Supervisor.
Guests: None.
Absent: Vivian Perez, Kathi Baldwin.

4. Review and Approval of Minutes for September 27, 2021.

The minutes for the September 27th regular meeting were reviewed by the Foundation. Board member Larson noted one correction; the reimbursement to Tricia Montelongo for costs associated with Beer & Wine Garden supplies totaled \$555.76. The minutes for September 27th as amended were **MOTIONED** for approval by Board member Montelongo. The motion was **SECONDED** by Board member Larson. Motion carried.

5. Public Comment.

None.

6. Treasurer's Report.

Board member Larson reviewed the Treasurer's Report for September 2021. He reported a deposit of \$10,000.00 from Republic Services. Next, he reported a deposit of \$250.00 from Equity Business Group designated as a donation to the Heritage Festival. Board member Larson stated that a check would be prepared to designate the funds back to the City to be deposited into the Heritage Festival account.

7. Review and Approval of Deposits.

None.

8. Review of 2021 Heritage Festival Event.

The Foundation shared their comments regarding the 2021 Heritage Festival Beer & Wine Garden. Board member Larson shared that profits totaled nearly \$3,000.00. Board member Montelongo shared that the craft beer and wine selected available for the event had nearly sold out.

9. 2022 Grants.

Community Services Supervisor Ortiz reminded the Board that preparation for the 2022 Grant process would begin after the holiday season. Board member Larson requested that the item remain on the agenda for the next regular meeting.

10. Social Media Update.

Board member Jordan shared that she had started an interest list for the legacy brick program following the presentation to the City Council.

11. Staff/Department comments and updates.

None.

12. Board member comments and requests.

Supervisor Ortiz shared details from a meeting held regarding the proposed legacy brick program. Supervisor Ortiz and Deputy City Administrator Luis Estevez met with Board members Larson and Perez to discuss the fountain restoration project at Kraemer Park and how the legacy brick program could be incorporated into the restoration process. Meeting attendees brainstormed preliminary ideas for the program, and discussed what the respective roles for the Foundation and City may look like for the project. Supervisor Ortiz clarified that although staff have begun to discuss the program preliminarily, the project still requires official approval from the City Council. Board member Larson shared that Polar Engraving would develop a microsite for the project on their webpage, and will seek assistance from City staff in adding the link to the Foundation's own webpage.

The Board and staff briefly discussed how the Foundation could get involved in the Tree Lighting event scheduled for Thursday, December 2nd.

13. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

Board member Jordan **MOTIONED** to adjourn to the next regular meeting on November 22nd at 9:18 AM. Board member Montelongo **SECONDED** this motion. Motion carried.

14. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on November 22nd, 2021.
