



401 E. Chapman Avenue
Placentia, CA 92870
(714) 993-8232

Mission Statement:

The Placentia Community Foundation solicits, receives, invests and makes grants of funds, property and other resources to provide direct charitable services to aid, sponsor, promote, advance and assist worthy activities, programs and services in the City of Placentia to further cultural, educational, and recreational events and causes.

AGENDA
Regular Meeting of
The Placentia Community Foundation
February 28, 2022 – 8:30 A.M.
SPECIAL PROCEDURES NOTICE DURING
COVID-19 EMERGENCY

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing Placentia Community Foundation Board Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the Placentia Community Foundation.

Given the health risks associated with COVID-19, please be advised that City Hall is closed to the public and some, or all, of the Placentia Community Foundation members may attend this meeting telephonically.

How to Submit Public Comment

Members of the public may provide public comment by sending comments for the Placentia Community Foundation meeting consideration by email to the Community Services Supervisor at vortiz@placentia.org. Please limit to 200 words or less. Comments received before or during a Board meeting, until the close of the Oral Communications portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal meeting procedures as soon as the emergency has ended.

The Placentia Community Foundation welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

The Placentia Community Foundation encourages free expression of all points of view. Any person who wishes to speak regarding an item on the agenda will address the Board at the time the item is being considered. Upon recognition by the Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer. If you wish to speak on an item that is not on the agenda, please do so during the period listed for Public Comment. All supporting information is available for public review in the Foundation offices.

How to join the virtual meeting

Participants will enter a virtual waiting room and be admitted by the meeting host at the beginning of the meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/93781905428?pwd=RDVndmM5dHl2NitWTFhCWS9TMzJndz09>

Meeting ID: 819 7960 7242

Passcode: 530440

One tap mobile

+17207072699,,81979607242#,,,,*530440# US (Denver)

+12532158782,,81979607242#,,,,*530440# US (Tacoma)

Dial by your location

+1 720 707 2699 US (Denver)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 819 7960 7242

Passcode: 530440

Find your local number: <https://us06web.zoom.us/j/93781905428?pwd=RDVndmM5dHl2NitWTFhCWS9TMzJndz09>

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(28 CFR 35.102.35.104 ADA Title II)

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ORDER OF BUSINESS

1. Meeting Called to Order

2. Pledge of Allegiance



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MINUTES
Foundation Regular Meeting
January 24, 2022

1. Meeting Called to Order 8:40 a.m.

2. Pledge of Allegiance.

3. Roll Call:

Present: Vivian Perez, Kevin A. Larson, Kathi Baldwin, Sheila Jordan, Tricia Montelongo
City Staff: Community Services Supervisor, Veronica Ortiz, Office Assistant, Daniela Escobedo

4. Review and Approval of Minutes for November 22, 2021.

The minutes for the November 22nd regular meeting were reviewed by the Foundation. The minutes for November 22nd were **MOTIONED** for approval by Board Member Perez. Board Member Perez requested to amend the Kraemer Memorial Fountain project as Kraemer Memorial Fountain/Legacy Brick Fundraiser. The motion was **SECONDED** by Chairperson Larson. The motion to approve the minutes as amended carried.

5. Public Comment.

None.

6. Treasurer's Report.

Chairperson Larson, presented the December 31, 2021 end of year budget report. Chairperson Larson mentioned that the board was close to meeting the goal for sales at the beer and wine garden but fell short due to COVID recovery. He also highlighted that the Heritage Festival was a success. The undesignated budget is a grant from Republic Services. Chairperson Larson, further mentioned he drafted a letter to Placentia businesses requesting donations and requested assistance with initiating contact to businesses searching for donors. The North Orange County Task Force budget has been noted and includes \$2,000 in carryover funds totaling \$162,000. In terms of spending, \$2,500 grant funds were contributed to the City of Placentia for the Thanksgiving giveaway and an additional \$2,500 grant was distributed to LOT318 for the health fair. Overall, a favorable surplus line item includes \$616. The end of year balance in the bank totals \$44,000. Council member Green also provided a \$49 donation. In terms of deposits, \$500 was received from the Placentia Round Table, \$1800 from Golden State Water, and \$49 donation from Councilmember Green.

Supervisor Ortiz, shared that the North Orange County Task Force grant was awarded in the amount of \$200,000 and will confirm the final dollar amount that will be received for the foundation. Supervisor Ortiz, also indicated the award amount of \$200,000 will also be distributed to LOT318 and HIS OC in addition to the Foundation.

7. Review and Approval of Deposits.

Supervisor Ortiz, requested for DNO insurance to be paid. Chairperson Larson, motioned for approval. Board Member Perez, seconded the motion. Motion carried.

8. 2022 Grants.

Supervisor Ortiz, presented a draft version of the grant application to be published and provided a sample of the 2019 grant application for review. Additionally, she proposed the idea of an online PDF fillable application process.

9. Kraemer Memorial Fountain/ Legacy Brick Fundraiser

Board Member Perez, expressed concerns over the split cost of the Brick Legacy Project and MOU between the City and Foundation. The board members agreed that more clarification is needed in terms of expectations of cost on both sides. Chairperson Larson, talked about the contribution on behalf of the Foundation being factored into the current year's budget. The agreement will require the City's Attorney's review and City Council approval.

Board Member Perez, inquired about the study session City Council meeting and asked if the information in those meetings is shared with the public. Supervisor Ortiz, indicated study sessions are closed meetings and the information in those meetings is made available to the public. The Commission agreed to reconvene on Thursday, January 26th at 9:00 a.m. to further discuss the MOU status and details of the financial split between the city and the Foundation.

10. Social Media Update

None

11. Staff/Department comments and updates.

Supervisor Ortiz, shared information about indoor community recreational activities being temporarily moved outdoors due to COVID restrictions.

12. Board member comments and requests.

Board Member Montelongo, mentioned Polly, a community business owner, continues to be interested in joining the Board. Chairperson Larson, would like the Board to search for a web-developer to update the website and include updated photos of Board Members. Chairperson Larson, also mentioned the Foundation's CPA may be retiring soon. In the event of the CPA retirement, a new CPA will be needed which will increase the expense.

Board Member Perez, discussed the idea of redesigning the Foundation brochures as well as getting new signage. Board Member Perez, shared that a donation of pull-up stands was received and can be used for upcoming events.

Board Member Baldwin, suggested to promote the Kraemer Memorial/Legacy Brick Fundraiser at the upcoming Easter Eggcitement event as an opportunity to raise funds.

13. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

Board Member Montelongo, **MOTIONED** to adjourn to the next regular meeting on February 28th, 2022 at 10:23 a.m. Board Member Jordan **SECONDED** this motion. Motion carried.

14. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on February 28, 2022.