



Parks Arts and Recreation Commission Meeting Agenda

May 10, 2022 5:00 p.m.
Virtual/Regular Meeting, City Hall

SPECIAL PROCEDURES NOTICE

Chair
Tricia Montelongo

Vice Chair
Vacant

Russell Narahara
Commissioner

Brett Hunt
Commissioner

Lilia Queen
Commissioner

On March 4, 2020, pursuant to California Government Code Section 8625, Governor Newsom declared a State of Emergency as a result of the threat of the COVID-19 virus.

On September 17, 2021, Governor Newsom signed AB 361, which went into immediate effect as urgency legislation. AB 361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings. As of September 19, 2021 the COVID-19 pandemic had killed more than 67,612 Californians. Social distancing measures decrease the chance of the spread of COVID-19.

Given the health risks associated with COVID-19, please be advised that while the City Council Chambers are open to the public, some or all of the Placentia City Council Members may attend this meeting via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

How to join the virtual meeting

Participants will enter a virtual waiting room and be admitted by the meeting host at the beginning of the meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/87510009706?pwd=OXBISet5NEpkZTZPU2tMUW5Nc0VXZz09>

Meeting ID: 875 1000 9706

Passcode: 897531

One tap mobile

+17207072699,,87510009706#,,,,*897531# US (Denver)

+12532158782,,87510009706#,,,,*897531# US (Tacoma)

Dial by your location

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+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 875 1000 9706

Passcode: 897531

Find your local number: <https://us06web.zoom.us/j/kcK4q2rjNt>

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services
Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

How to Submit Public Comment

Members of the public may provide public comment by sending comments for the Heritage Committee meeting consideration by email to the Community Services Supervisor at vortiz@placentia.org. Please limit to 200 words or less. Comments received before or during a Committee meeting, until the close of the **Oral Communications** portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

Parks Arts and Recreation Commission

May 10, 2022

REGULAR MEETING

5:00 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Montelongo
Vice Chair / Commissioner Narahara
Commissioner Hunt
Commissioner McBride
Commissioner Queen

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Parks Arts and Recreation Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Parks Arts and Recreation Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

PARKS ARTS AND RECREATION COMMISSION AGENDA

1. **Approval of Minutes** – March 14, 2022.
 - a. Recommended action: Approve
2. **Monthly Report** – Staff to provide updates of programs, services, and projects offered by the Community Services Department.
 - CIP Projects Update
 - Blue Ribbon Committee
 - Navigation Center
3. **Summer Programming**
 - Concerts in the park and potential entertainers
4. **Staff Comments**
5. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

ADJOURNMENT

The Parks Arts and Recreation Commission adjourn to a Regular Meeting on Tuesday, June 14, 2022 at 5:00 p.m.

CERTIFICATION OF POSTING

I, Veronica Ortiz, Community Services Supervisor for the City of Placentia, hereby certify that the Agenda for the May 10, 2022 Regular Meeting of the Parks Arts and Recreation Commission was posted on Thursday, May 5, 2022.



Veronica Ortiz
Community Services Supervisor

MINUTES
PLACENTIA PARKS, ARTS, AND RECREATION
COMMISSION REGULAR MEETING
March 14, 2022

Meeting called to order at 5:20 p.m.

ROLL CALL

Present: Tricia Montelongo, Brett Hunt, Russell Narahara

Absent: Johnny McBride, Lilia Queen

Staff Present: Community Services Director, Karen Crocker
Community Services Supervisor, Veronica Ortiz
Community Services Office Assistant, Daniela Escobedo
Community Services Coordinator, Matt Brand

Guest: Todd Rogers

PLEDGE OF ALLEGIANCE – Lead by Supervisor Ortiz.

ORAL COMMUNICATIONS -

Todd Rogers would like to request for assistance with installing new base pegs at Melrose baseball fields. He also requested for trash cans as none are currently accessible on the fields. Todd Rogers also agreed to provide the pegs and the City will install them.

COMMISSIONER COMMENTS AND REPORTS -

Commissioner Hunt shared that Tuffree Park had water puddles over the weekend which may be caused by a timer issue. Commissioner Hunt also indicated that the flooding did improve a few weeks ago but returned over the weekend. Supervisor Ortiz and Director Crocker, reassured the commission that the issue is being addressed and will continue to be resolved.

1. APPROVAL OF MINUTES

Commissioners reviewed the February 8, 2022 minutes. The minutes were **FIRST MOTIONED** for approval by Commissioner Montelongo. Commissioner Nahara **SECONDED** the motion. Motion carried.

2. REVIEW OF COMMISSIONER MEETING ATTENDANCE

Supervisor Ortiz, shared with the commission that an email correspondence of resignation was received from Commissioner McBride due to personal reasons. The vacant position will be brought forth to City Council for approval to open and recruit.

3. MONTHLY REPORT -

a. Other CIP Projects Update

Supervisor Ortiz, informed the Commission that Koch Park renovations began on March 1st and are scheduled to be completed by April 10th. Director Crocker, also shared with the Commission that the ribbon cutting ceremony will be scheduled for April 14th at 4:00 P.M. Director Crocker, also indicated there will also be an open house for the Tiny Tots facility at Koch Park immediately following the ceremony. The next round of CIP Projects are in progress to begin the next phase at Koch Park.

Commissioner Nahara, inquired about reaching out to the community regarding interest in sponsorships for supporting programs through partnerships or additional grant funding.

Director Crocker, informed the Commission that staff is working on the contract to receive awarded funds from the state for Jaycee Parkette.

Director Crocker, shared that the current maintenance contracts for parks and fields are under review for modifications. Commissioner Nahara, offered to be a resource in assisting with providing recommendations for reorganization of the parks maintenance contractors.

b. Blue Ribbon Committee

Director Crocker, indicated that proposals have been received for the design of a new Senior Community Center. There are three proposals that will be considered for the bid. Perkins, EOS, and Group Four are the three design firms to be review. Once the sub-committee selects a firm, it will be presented to Council for review and approval to proceed with the project.

c. Navigation Center

Director Crocker, indicated operational changes have been made by PATH and reassured the Commission that PATH will continue enforcing the rules as required. Director Crocker, also reminded the Commission that the homeless population also suffers mental health concerns and PATH continuously strives to assist and enforce stricter rules as necessary.

4. REVIEW CONCEPT DESIGNS FOR SANTA FE PARK

Supervisor Ortiz, presented the design concepts for Santa Fe Park for review. Supervisor Ortiz, indicated Santa Fe Park is next on the list for renovations. St. Jude has also provided additional funding in the amount of \$75,000 to be used as part of the renovations project. The total amount budgeted for the project is approximately \$375,000.

Supervisor Ortiz, provided concept plans for Santa Fe Park for review by the Commission. The three contractors that submitted bids were Great Western, Miracle Playground, and Pacific Play.

Based on the design creativity and recommendations of the Placentia Parks Initiative, the Commission recommended Pacific Play as the most qualified vendor for the Santa Fe Park project. Commissioner Nahara, provided the **FIRST** motion to approve, Pacific Play, as the contractor for the playground renovations at Santa Fe Park. Commissioner Montelongo, **SECONDED** the motion. All those in favor agreed and the motion passed.

5. STAFF COMMENTS -

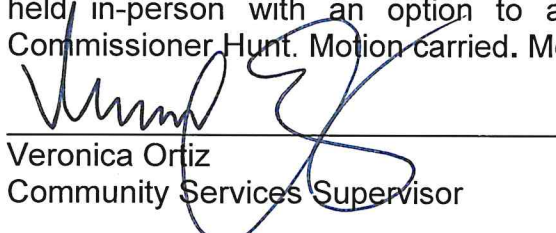
The Commission collectively complimented the Community Services Department and provided recognition to the efforts in renovating the City's parks through CIP initiatives. Commissioner Nahara, is looking forward to provide public support at City Council meetings for future projects.

6. AGENDA BUILDING AND MEETING SCHEDULE

- Updated item on Commissioner vacancy

ADJOURNMENT

There being no further business, Commissioner Montelongo **MOTIONED** to adjourn to the next regular meeting, Tuesday, April 12, 2022 at 5:00 p.m. The regular meeting will be held in-person with an option to attend virtually. The motion was **SECOND** by Commissioner Hunt. Motion carried. Meeting adjourned on March 14, 2022 at 7:21 p.m.



Veronica Ortiz
Community Services Supervisor