



Recreation & Parks Commission Agenda

September 12, 2011

6:30 p.m. – Regular Meeting
Parque De Los Vaqueros Picnic Shelter
1200 N. Carlsbad St.

Todd Emrick
Chair

Michael Dougherty
Vice Chair

Linda Bartelt
Commissioner

Mary Granger
Commissioner

Bruce Hunt
Commissioner

Daniel McDermott
Commissioner

Ira Newman
Commissioner

Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8184
Fax: (714) 961-0283
Website: www.placentia.org

Recreation & Parks Commission

September 12, 2011

REGULAR MEETING

6:30 p.m. – Parque De Los Vaqueros Picnic Shelter
1200 N. Carlsbad St

MEETING CALLED TO ORDER

ROLL CALL: Chair / Commissioner Emrick
Vice Chair / Commissioner Dougherty
Commissioner Bartelt
Commissioner Granger
Commissioner Hunt
Commissioner McDermott
Commissioner Newman

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Recreation and Parks Commission.

ELECTION OF OFFICERS

Commission to conduct elections for Chair and Vice Chair positions.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Council Agenda.

RECREATION AND PARKS AGENDA

1. **Approval of Minutes** – June 13, 2011 & July 11, 2011
2. **Monthly Reports** - Staff to provide a summary of upcoming projects, programs and special events within the Community Services Department.
3. **Parks and Facility Project Updates** – Staff to provide updates on the Kraemer Park Restroom Renovation, Gomez Community Center, Civic Center Renovation project and park lighting project.

4. **Review of Proposed Cell Towers at Kraemer Memorial Park, Samp Park and Koch Park** – Staff to provide a review of proposed cell tower projects at Kraemer Memorial Park, Samp Park and Koch Park.
5. **Field Use & Allocation Policy Update** – Subcommittee and Staff to provide update of the Field Use & Allocation Policy review.
6. **Tri-City Park – County of Orange Regional Park System** –Staff to provide an update regarding recent discussion to consider the inclusion of Tri-City Park into the County of Orange Regional Park System.
7. **Prohibition of Registered Sex Offenders in County City Parks** - Staff to review other cities stand as it relates to the County of Orange ordinance prohibiting sex offenders from entering county parks.
8. **Goals & Objectives** - Commission to review Goals & Objectives for Fiscal Year 2011-2012.

Park Inspection Reports - Commission to review park inspection reports with staff.

STAFF COMMENTS

Agenda Building and Meeting Schedule – Staff and Commission to review agenda items and schedule upcoming meetings.

ADJOURNMENT

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, October 10, 2011 at 7:00 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Maria Elena Maurer, Administrative Assistant for the City of Placentia, hereby certify that the Agenda for the September 12, 2011 meeting of the Recreation and Parks Commission was posted on September 8, 2011.



Maria Elena Maurer
Administrative Assistant

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION MEETING
JUNE 13, 2011

Meeting called to order at 7:00 p.m.

ROLL CALL

Present: Granger, Hunt, McDermott, Newman
Absent: Bartelt, Dougherty, Emrick
Staff Present: Steve Pischel, Director of Community Services
Jon Nicks, Recreation Services Manager
Maria Elena Maurer, Administrative Assistant, Community Services
Jeannette Ortega, Neighborhood Services Coordinator

PLEDGE OF ALLEGIANCE – Led by Commissioner Newman.

ORAL COMMUNICATIONS – None present.

COMMISSIONER COMMENTS AND REPORTS - Commissioner Hunt commented that since the new AT&T cell site went in at Tuffree Park, there is a lot of interference for Verizon subscribers.

1. **APPROVAL OF MINUTES** – May 9, 2011

Approval of the Minutes of May 9, 2011, will be postponed until the next meeting due to lack of quorum.

2. **MONTHLY REPORTS** – Staff Pischel introduced Jeannette Ortega as the new Neighborhood Services Coordinator. Staff Pischel indicated that the summer programs are getting started; new part time staff has been hired and are being trained and certified. Staff Nicks reported that staff had processed 495 registrations on the first day of summer registration; 363 of those were for swimming lessons.

Staff Pischel mentioned that the County has passed an ordinance prohibiting sex offenders in the parks, and they have asked if such an ordinance would be considered in Placentia. This will be placed on a future agenda for discussion.

3. **PARKS AND FACILITY PROJECT UPDATES** -

Staff Nicks reported that all the work at the Senior Center had been completed. Staff is working with one of the Yorba Linda churches to do a "Serve Day" and paint the fences. Staff is working with the Boys & Girls Club to provide their programs at the Teen Center. The Cathy Torrez Learning Center programs will be moved to the Senior Center after July 4th. Commissioner Granger asked that Staff keep in mind the mobile recreation opportunity as it has the potential to

reach all aspects of the community. Pre-bid meetings were scheduled on June 20 for both the Kraemer Park restroom and the Gomez Community Center renovations. Staff distributed pictures of the pre-fabricated restroom that is being constructed for Kraemer Park. The City Hall Renovation project was awarded and the work will be done on the weekends starting the end of June.

4. **COMMISSION MONTHLY AGENDA ITEMS –**

Commissioners reviewed and updated their monthly agenda items.

5. **FIELD USE & ALLOCATION POLICY UPDATE –**

Staff Pischel distributed the suggested changes to the Field Allocation Policy. A Sports Advisory Subcommittee meeting was scheduled on Thursday, June 30, 2011 at 7:00 a.m. to review these changes.

6. **PROPOSITION 84 STATE PARK GRANT APPLICATION -**

Staff Ortega provided an overview of Proposition 84 State Park Grant. This \$150 million statewide grant is highly competitive. The minimum award amount is \$100,000 and the maximum is \$500 million. This grant can be used for acquisition of a park or to renovate and improve existing facilities such as the Backs Community Building, and community input is essential. The application is due July 1, 2011 and the survey distributed to the Commissioners will be part of the application. Staff Nicks noted that the partnerships with the Boys & Girls Club and joint use, the Downtown Merchants Association, and the Community Network will help the City qualify for this grant. Staff Pischel asked for the Commission's input by returning the survey before July 1, 2011.

Commissioner Newman, on behalf of the Recreation and Parks Commission offered its support for this grant.

7. **TRI-CITY PARK – COUNTY OF ORANGE REGIONAL PARK SYSTEM -**

Staff Pischel reported that the City Managers from Brea, Fullerton and Placentia had a conversation with County Supervisor, Shawn Nelson, to consider the possibility to incorporate Tri-City Park into the Regional Park System. Supervisor Nelson sees a discrepancy in that the North County does not have the same number of parks and most of the money is going to the South County parks and beaches. The Tri-City Park Authority met in May with the Orange County Director of Parks, Mark Denny, to discuss the potential to incorporate Tri-City Park into the County's Regional Park System. Mr. Denny provided an overview of the County's Park System and related that their Board of Supervisors would have to direct their staff to pursue this possibility.

Staff Pischel indicated that Staff made it clear that Placentia has concerns about the loss of control since special events like Concerts in the Park and the Heritage Festival are annual events important to the community. Commissioner Hunt asked staff to bring back any developments on this item as it will also affect the sports groups that park in Tri-City Park on a yearly basis (regional parks charge a parking fee), and this will impact them.

PARK INSPECTION REPORTS – Commissioner Granger was happy to report that an infant swing had been installed at Kraemer Park. She also noticed that graffiti has become more prominent on sidewalks throughout the City.

STAFF COMMENTS – Staff Ortega announced that the City Services Academy will be offered starting on Wednesday, July 27, 2011 from 6:00 – 8:00 p.m. The application is available on line.

AGENDA BUILDING AND MEETING SCHEDULE – The following items will be placed on the next agenda: Sports Advisory and Skate Park Updates, and Parks and Facility Project Updates.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner McDermott to adjourn to a regular meeting at 7:00 p.m. on Monday, July 11, 2011 in the E.T.Powell Building; **SECOND** by Commissioner Hunt, **MOTION CARRIED 4-0-3-0** (Bartelt, Dougherty, Emrick Absent). Meeting adjourned on June 13, 2011 at 8:40 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION MEETING
JULY 11, 2011

Meeting held at the E.T. Powell Bldg. and called to order at 7:04 p.m.

ROLL CALL

Present: Bartelt, Dougherty, Emrick, Granger, Hunt, Newman
Absent: McDermott
Staff Present: Steve Pischel, Director of Community Services
Maria Elena Maurer, Administrative Assistant, Community Services

PLEDGE OF ALLEGIANCE – Led by Commissioner Emrick.

ORAL COMMUNICATIONS – None present.

COMMISSIONER COMMENTS AND REPORTS - Commissioners Hunt, Bartelt and Dougherty expressed concern about the City losing control of Tri-City Park and have it go to the County. Staff Pischel indicated it is unknown at this time what the outcome would be because it has not been through the process, and the cities of Brea and Fullerton are also involved. This item will be placed on next month's agenda to be discussed in detailed.

1. **APPROVAL OF MINUTES** – May 9, 2011 and June 13, 2011

MOTION by Commissioner Granger to approve the minutes of May 9, 2011 as submitted; **SECOND** by Commissioner Bartelt and **CARRIED** by a **4-0-2-1 VOICE VOTE** (Dougherty, Newman Abstained; McDermott Absent).

Approval of the Minutes of June 13, 2011, will be postponed until the next meeting due to lack of quorum.

2. **MONTHLY REPORTS** – Staff Pischel reported that the first Concert in the Park had received great attendance. This concert was themed around the July 4th and included games and face painting for the kids. Craft booths are also an addition to the concerts. Commissioner Hunt suggested that the Farmer's Market be incorporated with the concerts.

Staff Pischel added that the summer programs had started and the centers had about 55 kids attending the Whitten Center; Koch Park between 20-30 kids, and the Gomez Center had up and down attendance. This last site had the most problems with vandalism. The excursion to the Hollywood Bowl on July 3 went very well. Part time staff Nancy Buck is the driver and does an excellent job with customer service. The recreation swim at the Whitten and Gomez Centers is also

going very well with attendance between 60-70 kids at Whitten and about 25 kids at Gomez Center.

3. **PARKS AND FACILITY PROJECT UPDATES -**

Staff Pischel indicated that in addition to the renovation recently completed at the E.T. Powell Building, the lighting was planned to be done through energy efficient grant funding. On the outside of the building, new signage, windows and wood replacement are planned. The Kraemer Park Restroom Renovation project went out to bid again and the bids still came in higher than the budget (\$325,000) at \$390,000. A couple of items may be pulled out and bid separately like the netting extension for the Torii Hunter Field and the basketball courts. This will have to go to City Council for approval as the grant money needs to be spent by the end of the calendar year. Commissioner Bartelt would like to see adding the lights to the outside of the Backs Building before the time change. This is a safety issue as it is very dark for those using the facility at night.

Staff Pischel reported that the bids for the Gomez Center Renovation had also come in higher than expected and staff may pull some items out. The City Hall renovation is underway and old tiles has been removed. This renovation includes making the front restrooms ADA accessible. The customer service counter was relocated to the front Community Meeting Room and will be staffed by the Finance Department and Community Services.

The different carriers for the various cell sites are as follows: Champions Sports Complex – Clear Wire; Tuffree Park – Metro PCS; City Hall – AT&T/T-Mobile; Koch Park – AT&T/T-Mobile; Samp Park – AT&T/T-Mobile, and Kraemer Park – Verizon.

4. **GOALS & OBJECTIVES** - This item will be brought back to the next meeting for review.

5. **COMMISSION MONTHLY AGENDA ITEMS –**

Commissioners reviewed and updated their monthly agenda items. These agenda items will be used as a guide.

6. **FIELD USE & ALLOCATION POLICY UPDATE** – Commissioner Newman reported that the subcommittee had met with staff and was scheduled to meet again on July 28 to review the changes/improvements to the Field Use & Allocation Policy. The subcommittee's recommendation will be brought back to the Commission and the Sports Advisory Committee for their consideration.

7. **PROHIBITION OF REGISTERED SEX OFFENDERS IN COUNTY CITY PARKS**

Staff Pischel shared a copy of a letter that the City Manager had received from the Orange County's District Attorney indicating that the County put into effect a new ordinance prohibiting sex offenders in county parks and requesting that cities consider enacting a similar ordinance for city parks. City Council has asked staff to take a look at this so that a response can be sent back to the District Attorney.

After some discussion, Commissioners agreed to pursue it further. Staff will research what the current prohibition is and what other cities have in place. The item will be back on the agenda in August.

8. **HERITAGE FESTIVAL PARTICIPATION** – Commissioners Granger and Bartelt indicated they will be available to ride in the parade and help at the end of the parade. Commissioner Emrick will be available to ride in the parade as well.

PARK INSPECTION REPORTS – Commissioner Hunt reminded staff that the snack shacks at Placentia Champions Sports Complex and Tuffree Park need to be pressure washed. Commissioner Granger also asked that all picnic shelters need to be pressure washed.

STAFF COMMENTS – Staff Pischel announced that Coordinator Kelliagh Brown had permanently moved to the Administration Department as of July 1, 2011, and that Maria Elena Maurer had taken over the duties of contract classes and the coordination of the Placentia Quarterly. Commissioner Hunt complimented staff for the great job that continues to be done with limited staffing.

AGENDA BUILDING AND MEETING SCHEDULE – The following items will be placed on the next agenda: Sports Advisory Subcommittee report, Goals & Objectives review, Tri-City Park Update and Parks and Facility Project Updates. Commission agreed to have their next meeting at Parque De Los Vaqueros.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Dougherty to adjourn to a regular meeting at 7:00 p.m. on Monday, August 8, 2011 at Parque De Los Vaqueros; **SECOND** by Commissioner Hunt, **MOTION CARRIED 6-0-1-0** (McDermott Absent). Meeting adjourned on July 11, 2011 at 8:38 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission