



401 E. Chapman Avenue  
Placentia, CA 92870  
(714) 993-8232

**Mission Statement:**

*The Placentia Community Foundation solicits, receives, invests and makes grants of funds, property and other resources to provide direct charitable services to aid, sponsor, promote, advance and assist worthy activities, programs and services in the City of Placentia to further cultural, educational, and recreational events and causes.*

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**AGENDA**  
**Regular Meeting of**  
**The Placentia Community Foundation**  
**October 24, 2022 – 8:30 A.M.**  
**SPECIAL PROCEDURES NOTICE DURING**  
**COVID-19 EMERGENCY**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing Placentia Community Foundation Board Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the Placentia Community Foundation.

Given the health risks associated with COVID-19, please be advised that City Hall is closed to the public and some, or all, of the Placentia Community Foundation members may attend this meeting telephonically.

**How to Submit Public Comment**

Members of the public may provide public comment by sending comments for the Placentia Community Foundation meeting consideration by email to the Community Services Supervisor at [vortiz@placentia.org](mailto:vortiz@placentia.org). Please limit to 200 words or less. Comments received before or during a Board meeting, until the close of the Oral Communications portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

**Americans with Disabilities Act Accommodation**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at [cityclerk@placentia.org](mailto:cityclerk@placentia.org) or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal meeting procedures as soon as the emergency has ended.

The Placentia Community Foundation welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

The Placentia Community Foundation encourages free expression of all points of view. Any person who wishes to speak regarding an item on the agenda will address the Board at the time the item is being considered. Upon recognition by the Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer. If you wish to speak on an item that is not on the agenda, please do so during the period listed for Public Comment. All supporting information is available for public review in the Foundation offices.

**How to join the virtual meeting**

Participants will enter a virtual waiting room and be admitted by the meeting host at the beginning of the meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/93781905428?pwd=RDVndmM5dHI2NitWTFhCWS9TMzJndz09>

Meeting ID: 819 7960 7242

Passcode: 530440

One tap mobile

+17207072699,,81979607242#,,,,\*530440# US (Denver)

+12532158782,,81979607242#,,,,\*530440# US (Tacoma)

Dial by your location

+1 720 707 2699 US (Denver)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 819 7960 7242

Passcode: 530440

Find your local number: <https://us06web.zoom.us/j/93781905428?pwd=RDVndmM5dHI2NitWTFhCWS9TMzJndz09>

**Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Placentia Community Foundation at (714) 993-8232. Notification 48 hours prior to the meeting will generally enable the Foundation to make reasonable arrangements to ensure accessibility.

(28 CFR 35.102.35.104 ADA Title II)

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**AGENDA**  
**Regular Meeting of**  
**The Placentia Community Foundation**  
**October 24, 2022 – 8:30 A.M.**

**ORDER OF BUSINESS**

1. Meeting Called to Order

2. Pledge of Allegiance

3. Roll Call: Vacant

Tricia Montelongo

Vivian Perez

Kevin A. Larson

Sheila Jordan

4. Review and Approval of Minutes for September 26, 2022.
5. Public Comment.
6. Treasurer's report/ Budget Update
7. Review and approval of any deposits and approval of any payments.
8. Kraemer Memorial Fountain/ Legacy Brick Fundraiser update.
9. Recap of Heritage Festival
10. Social Media Update.
11. Staff/Department comments and updates.
  - LOT318/Gomez Community Center Food Program Request
12. Board member comments and requests.
13. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.
14. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on November 28, 2022.

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**Certification of Posting**

I, Veronica Ortiz, Executive Secretary of the Placentia Community Foundation, hereby certify that the Agenda for the October 24, 2022, regular meeting of the Placentia Community Foundation was posted on Thursday, October 20, 2022.



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Veronica Ortiz, Community Services Supervisor/Executive Secretary



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**MINUTES**  
**Foundation Regular Meeting**  
**September 20<sup>th</sup>, 2022**

**1. Meeting Called to Order 8:39 a.m.**

**2. Pledge of Allegiance.**

**3. Roll Call:**

Present: Kevin A. Larson, Tricia Montelongo, Sheila Jordan

Guest: Council Member Green

City Staff: Community Services Supervisor, Veronica Ortiz  
Office Assistant, Daniela Escobedo

Absent: Vivian Perez

**4. Review and Approval of Minutes for August 22<sup>nd</sup>, 2022.**

The minutes for the August 22<sup>nd</sup> regular meeting were reviewed by the Foundation. The minutes for August 22<sup>nd</sup> were **MOTIONED** for approval by Chairperson Larson. The motion was **SECONDED** by Board Member Montelongo. The motion to approve the minutes carried.

**5. Public Comment.**

NONE

**6. Treasurer's Report/Budget Update.**

The Board reviewed the treasurer's report. Chairperson Larson updated the Board on the total net revenue from the Concert series. He informs the Board that the total revenue collected from sales was estimated at \$1,200 and estimated \$822 in expenses and reimbursements, resulting in a net profit of \$378.

**7. Review and Approval of any deposits and approval of any payments.**

Community Services Supervisor Ortiz informed the Board that all Grant recipients who had turned in their application on time have since received their checks, those being Placentia Library, Love Placentia, The Founder's Society, and The Memorial Foundation for Annette Craig. The Grant recipients who have not received their checks or have an outstanding contract are; HIS-OC, LOT318, and Mercy Housing.

**8. Kraemer Memorial Fountain/ Legacy Brick Fundraiser update.**

Chairperson Larson updated the Board on the Legacy Brick program revenue, which totals amount of \$13,470.

**9. Social Media Update.**

Board Member Jordan shared she will update the website as the Heritage Parade and Festival approaches.

**10. Staff/Department comments and updates.**

**Lot 318/Gomez Community Center Food Program Request**

Supervisor Ortiz suggested postponing the topic of the LOT318 request for funding until the next regular meeting.

**11. Board Member comments and requests**

Board Member Montelongo informed the Board that the Cuban food truck they wanted for the Heritage Festival will not be available. Board Member Montelongo asked the Board if she should purchase juice boxes, and sodas, as refreshments for the children. She will also purchase 24 cans of hard seltzers such as Truly or White Claws for the event at Heritage Festival.-

Chairperson Larson responded, agreeing to the purchase of juice and sodas, as well as the purchase of 3 red wines, 3 white wines, and 200 premium beers for the Heritage Festival Beer Garden.

Supervisor Ortiz informed the Board that the city has been directed to revitalize the Board and Committee appreciation dinner, which will be held on October 20<sup>th</sup>, 2022.

**12. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.**

Board Member Montelongo, **MOTIONED** to adjourn at 9:12 a.m. to the next regular meeting on October 24<sup>th</sup>, 2022, at 8:30 a.m. Board Member Jordan **SECONDED** this motion. Motion carried.

**13. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on October 24<sup>th</sup>, 2022 at 8:30 a.m.**