



Parks Arts and Recreation Commission Meeting Agenda

November 8, 2022 5:00 p.m.
Virtual/Regular Meeting, City Hall

SPECIAL PROCEDURES NOTICE

Chair
Tricia Montelongo

On March 4, 2020, pursuant to California Government Code Section 8625, Governor Newsom declared a State of Emergency as a result of the threat of the COVID-19 virus.

Vice Chair
Vacant

On September 17, 2021, Governor Newsom signed AB 361, which went into immediate effect as urgency legislation. AB 361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings. As of September 19, 2021 the COVID-19 pandemic had killed more than 67,612 Californians. Social distancing measures decrease the chance of the spread of COVID-19.

Russell Narahara
Commissioner

Brett Hunt
Commissioner

Given the health risks associated with COVID-19, please be advised that while the City Council Chambers are open to the public, some or all of the Placentia City Council Members may attend this meeting via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

Lilia Queen
Commissioner

How to join the virtual meeting

Maverick Shuck
Commissioner

Participants will enter a virtual waiting room and be admitted by the meeting host at the beginning of the meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/87510009706?pwd=OXBISet5NEpkZTZPU2tMUW5Nc0VXZz09>

Meeting ID: 875 1000 9706

Passcode: 897531

One tap mobile

+16694449171,,87510009706#,,,,*897531# US

+17193594580,,87510009706#,,,,*897531# US

Dial by your location

+1 669 444 9171 US

+1 719 359 4580 US

+1 720 707 2699 US (Denver)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 386 347 5053 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

Meeting ID: 875 1000 9706

Passcode: 897531

Find your local number: <https://us06web.zoom.us/j/kcK4q2rjNt>

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services
Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

How to Submit Public Comment

Members of the public may provide public comment by sending comments for the Heritage Committee meeting consideration by email to the Community Services Supervisor at vortiz@placentia.org. Please limit to 200 words or less. Comments received before or during a Committee meeting, until the close of the **Oral Communications** portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

Parks Arts and Recreation Commission

November 8, 2022

REGULAR MEETING

5:00 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Montelongo
Vice Chair / Commissioner Narahara
Commissioner Hunt
Commissioner Queen
Commissioner Shuck

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Parks Arts and Recreation Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Parks Arts and Recreation Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

PARKS ARTS AND RECREATION COMMISSION AGENDA

1. **Approval of Minutes** – October 11, 2022.
 - Recommended action: Approve
2. **Monthly Report** – Staff to provide updates of programs, services, and projects offered by the Community Services Department.
 - Blue Ribbon Committee
 - Navigation Center
 - CIP Projects update
 - Upcoming events
3. **Commissioner Comments and Requests**
4. **Staff Comments**
5. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

ADJOURNMENT

The Parks Arts and Recreation Commission adjourn to a Regular Meeting on Tuesday, January 10, 2023, at 5:00 p.m.

CERTIFICATION OF POSTING

I, Veronica Ortiz, Community Services Supervisor for the City of Placentia, hereby certify that the Agenda for the November 8, 2022, Regular Meeting of the Parks Arts and Recreation Commission was posted on Thursday, November 3, 2022.

Veronica Ortiz

Veronica Ortiz
Community Services Supervisor

MINUTES
PLACENTIA PARKS, ARTS, AND RECREATION
COMMISSION REGULAR MEETING
October 11, 2022

Meeting called to order at 5:08 p.m.

ROLL CALL

Present: Russell Narahara, Maverick Schuck, Lilia Queen, Brett Hunt

Absent: Tricia Montelongo

Staff Present: Director of Community Services, Karen Crocker
Community Services Supervisor, Veronica Ortiz
Office Assistant, Daniela Escobedo

Guests: None

PLEDGE OF ALLEGIANCE – Led by Director Crocker.

ORAL COMMUNICATIONS - None

COMMISSIONER COMMENTS AND REPORTS – None

1. APPROVAL OF MINUTES

The minutes were **FIRST MOTIONED** for approval by Commissioner Shuck. Commissioner Queen **SECONDED** the motion. Motion carried.

2. MONTHLY REPORT -

a. Blue Ribbon Committee -

Director Crocker updated the Commission regarding the Blue-Ribbon Committee. She informed the Commission that the City interviewed a consultant and the contract for the project was taken to the City Council for approval. City staff has continued to work collaboratively with Orange County Parks staff to draft a lease agreement between the City and the County of Orange for Tri-City park and will be presented to the City Council on October 18th. The City Council approved a consultant to begin 35% design drawings of the proposed Community/Senior Center at Tri-City park. The Blue Ribbon Committee have open public meetings with the hired consultant regarding the design and planning of the proposed building.

Director Crocker informed the Commission that the city is looking for a 99-year lease and the value of the land has been estimated to be between \$7 million and \$9 million dollars. The proposed location for the facility is the Northeastern corner of the park. The lease agreement will be presented to the City Council for review and approval and then sent to the OC Board of Directors for review.

b. Navigation Center –

Director Crocker updated the Commission regarding the Navigation Center. It is referral based on recommendations by our own and local police forces, and the county outreach.

c. CIP Projects Update –

Community Services Supervisor Ortiz provided an update on the current projects. Director Crocker informed the Commission that the City met with the design consultant in regards to Jaycee Parkette and they recommended a future phase 2 to the project by creating a concrete bridged path over the flood control channel that would provide direct access to the park from the neighborhood. The City will be working with the community as the project enters the design phase for feedback and ideas.

Supervisor Ortiz discussed the update on the Powell building project. It is a Prop 68 project and has a budget of \$208,837. The funds will be used to update the buildings AC unit, the lighting, and the buildings windows.

Supervisor Ortiz updated the Commission regarding the Backs community building project. This project will entail renovations in its main room such as new paint job, new flooring, and new lighting. Supervisor Ortiz informed the Commission that there are plans to remodel the bottom rooms of the backs building to house the Cathy Torres Learning Center permanently. This project would see the remodeling of rooms 6 and 7 at Backs.

Supervisor Ortiz reviewed the ongoing project to renovate and replace public amenities such as BBQ grills, picnic areas, trash receptacles, and new signs with all City parks ordinances at the various parks. This project has been in motion since the last fiscal year; 2021-2022 and will continue into this fiscal year; 2022-2023.

Supervisor Ortiz informed the Commission that there will be playground replacement equipment at the Santa Fe and Wagner Park. Santa Fe Park has a budget of \$375,000; with \$75,000 being grant funded, while Wagner has a budget of \$300,000. This project is underway and is awaiting the manufacturing of the equipment to be installed.

Supervisor Ortiz updated the Commission regarding the second phase of Koch Park. This will update the first responder's playground structures with new equipment. She also informed the Commission of plans to update the landscaping at Parque de los Niños to include more drought tolerant plant life to cut back on water usage but keep the aesthetic look, as well as help deter graffiti on the building. She informed the Commission of the need to include new and matching park signs showing the name of the park as well as the rules and ordinances in place at all the parks in the city.

d. Upcoming Events –

Director Crocker informed the Commission of upcoming events. The first event she discussed was the Citizens Academy, which the Community Services date will be on Wednesday October 19th. She then discussed the Commission and Committee Recognition dinner which will be held on October 20th.

3. Heritage Festival Recap

Director Crocker briefed the Commission on the Heritage Festival and Parade. Supervisor Ortiz shared with the Commission that some common feedback heard regarding the parade were complaints of the large sometime 30-minute gaps between bands. She shared that this may be due to the band review and competition which caused some bands to be delayed in the parade route. This feedback will be reviewed to ensure next year's event avoids gaps between bands in the parade route. Supervisor Ortiz informed the Commission that there may be changes made to the Heritage Festival and Parade starting the following year, such as changing the date to early November to ensure there is cooler weather, as well as shortening the parade route to lessen the likelihood of heat related illness and injuries.

4. Commissioner Comments and Requests

None

5. Staff Comments

Director Crocker informed the Commission that they will be going dark for the month of December and no meeting will be held. The last meeting of this year will be in November.

6. Agenda Building and Meeting Schedule

Keep same items

ADJOURNMENT

There being no further business, Commissioner Shuck **MOTIONED** to adjourn to the next regular meeting, on Tuesday, November 8, 2022, at 5:00 p.m. The regular meeting will be held in-person with an option to attend virtually. The motion was **SECONDED** by Commissioner Narahara. Motion carried. Meeting adjourned on October 11, 2022, at 6:03 p.m.

Veronica Ortiz

Veronica Ortiz
Community Services Supervisor