



Cultural Arts Commission Agenda

November 8, 2011 – 6:00 p.m.

Regular Meeting

Evelyn Lawrence
Chair

Daniel Davis
Vice Chair

Allan Stark
Commissioner

Thea Bullock
Commissioner

Elizabeth Dewey
Commissioner

William Heaton
Commissioner

Marsha Mulrone
Commissioner

Yahaira Ortiz
Commissioner

LeeAndrah Silva
Commissioner

Procedures for Addressing the Cultural Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Cultural Arts Commission encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Cultural Arts Commission discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services
Department
Phone: (714) 993-8184
Fax: (714) 961-0283
Website: www.placentia.org

Cultural Arts Commission

November 8, 2011

REGULAR MEETING

6:00 p.m. – Placentia City Hall

MEETING CALLED TO ORDER

ROLL CALL: Chair / Commissioner Lawrence
Vice Chair / Commissioner Davis
Commissioner Bullock
Commissioner Davis
Commissioner Dewey
Commissioner Heaton
Commissioner Mulrone
Commissioner Ortiz
Commissioner Silva

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Cultural Arts Commission concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Cultural Arts Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

CULTURAL ARTS AGENDA

1. **Approval of Minutes** – October 11, 2011
2. **C.A.P.E.S. Discussion** - Subcommittee to update on process for the C.A.P.E.S. program.
3. **Winter Holiday Celebration** – Commission to discuss combining the Winter Holiday Celebration with the Tamale Festival event.
4. **Concerts in the Park 2011** - Subcommittee to provide recap on Concert in the Park monies earned and attendance.

5. **Agenda Building and Meeting Schedule** – Commission to review agenda items and schedule upcoming meetings.

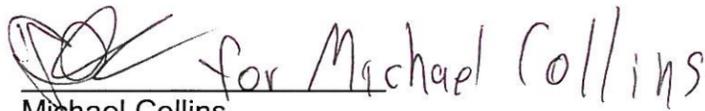
STAFF COMMENTS

ADJOURNMENT

The Cultural Arts Commission Adjourn to a Regular Meeting on Tuesday, December 13, 2011 at 6:00 p.m. in the front conference room, located at City Hall, 401 E Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Michael Collins, Recording Secretary of the Cultural Arts Commission, hereby certify that the Agenda for November 8, 2011 meeting of the Cultural Arts Commission was posted on November 3, 2011

 for Michael Collins

Michael Collins
Recording Secretary

MINUTES - PLACENTIA CULTURAL ARTS COMMISSION
REGULAR MEETING OF OCTOBER 11, 2011
COMMUNITY MEETING ROOM

The regular meeting was called to order at 6:02 p.m.

ROLL CALL Present: Davis, Bullock, Heaton, Silva, Ortiz, Mulroney
Absent: Lawrence, Stark, Dewey
Staff: Felipe Zambrano, C.S. Coordinator
Jon Nicks, Recreation Services Manager

PLEDGE OF ALLEGIANCE – Commissioner Lawrence led the Commission on the Pledge of Allegiance.

ORAL COMMUNICATIONS – None in attendance.

COMMISSIONER'S COMMENTS AND REPORTS – No comments or reports were made at this time.

1. **Approval of Minutes – September 13, 2011**

Commissioner Bullock noted that the correct acronym is **OCTA** in the last paragraph of the Commissioners Comments and Reports.

Commissioner Heaton noted that “from the opportunity drawing” should be included after “\$4,000” in the Concerts in the Park Report.

Commissioners agreed that Heaton and Mulroney should not be included in the subcommittee assignment for Heritage Festival. Spelling on the word “agreeince” was also changed to “agreement” on the same paragraph.

MOTION by Commissioner Heaton to approve the minutes as amended on September 13, 2011; **SECOND** by Commissioner Bullock and **CARRIED** by a **6-0-0-3 VOICE VOTE** (Lawrence, Stark and Dewey Absent).

2. **C.A.P.E.S. Discussion** – **Commissioner** Davis reported that all schools have been notified. The deadline is 6:00pm on October 27, 2011. Commissioners Davis, Silva and Mulroney to meet on November 7, 2011 at 10:00am at the library. Commissioner Mulroney stated that all monies contributed to the C.A.P.E.S. program were generated from Concerts in the Park raffle ticket sales. Staff Zambrano stated that he was contacted by Tuffree Middle School requesting applications and flyers.

3. **Winter Holiday Celebration** – Staff Nicks reported that Visions Lighting will not be available to donate stage, lighting and sound this year. Staff Zambrano has estimated \$2,500 to \$3,000 to run the event. Staff Nicks stated that reallocated funds left over from Concerts in the Park will not be available for the Winter Holiday Celebration. Staff Nicks

proposed this idea to council, it was decided that left over funds from Concerts in the Park would go to general savings. Staff Nicks went on to state that fundraising to hold the event would need to be done in 6 weeks time. Staff Nicks proposed combining the Las Posadas and Tamale Festival with Winter Holiday Celebration. Rosalina Davis was contacted and is interested in the idea.

4. **Concerts in the Park** – Staff Zambrano distributed the financial report on Concerts in the Park. He went on to state that the first concert was the highest it's been in the last four years. Total money collected equaled \$7,252. Total money distributed equaled \$6,450. Concerts in the Park made a surplus of \$802. \$425 was collected from crafters, which is a completely new source of income to the Concerts in the Park series. Staff Zambrano indicated that a fight between two teenagers and an asthma attack were the only reported incidents all summer. A **MOTION** from Commissioner Heaton to apply \$4,000 (and not to exceed) \$4,200 of the \$4,399 raffle money collected to C.A.P.E.S. program; **SECOND** by Commissioner Mulroney and **CARRIED** by a **6-0-0-3 VOICE VOTE** (Lawrence, Stark and Dewey Absent).

5. **Agenda Building and Meeting Schedule** – Nothing was discussed at this time.

STAFF COMMENTS – Staff Zambrano distributed invitations to the Commissions and Committees Appreciation Dinner on October 27. Staff Zambrano would also research Tri City Park Master Plan progress.

ADJOURNMENT - There being no further business, a **MOTION** by Commissioner Mulroney to adjourn to a regular meeting on Tuesday, November 8, 2011 at 6:00 p.m.; **SECOND** by Commissioner Bullock and **CARRIED** by a **6-0-0-3 VOICE VOTE** (Lawrence, Stark and Dewey Absent). The meeting adjourned at 6:41 p.m.

Michael Collins, Recording Secretary
Cultural Arts Commission