



Recreation & Parks Commission Agenda

November 14, 2011
7:00 p.m. – Regular Meeting
City Hall

Michael Dougherty
Chair

Ira Newman
Vice Chair

Linda Bartelt
Commissioner

Todd Emrick
Commissioner

Mary Granger
Commissioner

Bruce Hunt
Commissioner

Daniel McDermott
Commissioner

Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8184
Fax: (714) 961-0283
Website: www.placentia.org

Recreation & Parks Commission

November 14, 2011

REGULAR MEETING

7:00 p.m. – Community Meeting Room

MEETING CALLED TO ORDER

ROLL CALL: Chair / Commissioner Dougherty
Vice Chair / Commissioner Newman
Commissioner Bartelt
Commissioner Emrick
Commissioner Granger
Commissioner Hunt
Commissioner McDermott

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Recreation and Parks Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Council Agenda.

RECREATION AND PARKS AGENDA

1. **Approval of Minutes** – October 10, 2011
2. **Monthly Report - Community Services Programs and Services** –
Staff to provide updates of programs and services offered by the Community Services Department.
3. **Parks and Facility Project Updates** –
Staff to provide updates on the Kraemer Park Restroom Renovation, Gomez Community Center, City Hall Renovation and Backs/Kraemer lighting project, Park Lighting Project.
4. **Heritage Festival** –
Staff to report on the Heritage Festival event held on October 15, 2011.

5. **Goals & Objectives** –
Commission to review Goals & Objectives and make recommendation for balance of fiscal year 2011-12.
6. **Park Assignments Committee Review** -
Commission to review park assignments.
7. **Sports Advisory Committee** –
Staff and subcommittee to report on subcommittee meeting held to discuss recommendations for updates/changes to field use and allocation policy.
8. **Dog Ordinance Implementation Update** –
Staff to provide an update on the implementation of the new Dog Ordinance.

Park Inspection Reports - Commission to review inspection reports with staff.

STAFF COMMENTS

Agenda Building and Meeting Schedule – Staff and Commission to review agenda items and schedule upcoming meetings.

ADJOURNMENT

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, December 12, 2011 at 7:00 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Maria Elena Maurer, Administrative Assistant for the City of Placentia, hereby certify that the Agenda for the November 14, 2011 meeting of the Recreation and Parks Commission was posted on November 11, 2011.



Jonathan Nicks
Deputy Director of Community Services

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION MEETING
OCTOBER 10, 2011

Meeting called to order at 7:02 p.m.

ROLL CALL

Present: Bartelt, Dougherty, Emrick, Granger, Hunt, McDermott, Newman

Staff Present: Steve Pischel, Director of Community Services
Jon Nicks, Deputy Director of Community Services
Maria Elena Maurer, Administrative Assistant, Community Services

PLEDGE OF ALLEGIANCE – Led by Commissioner Bartelt.

ORAL COMMUNICATIONS – Placentia Rotary Club representatives, Kevin Padills and Suzanne Wulff, Deputy Chief Ward Smith and Major Pro Tem Jeremy Yamaguchi were in attendance.

ELECTION OF OFFICERS – Commissioner Emrick opened up the nominations for the Chair position.

Commissioner Granger nominated Commissioner Dougherty for the Chair position; **SECOND** by Commissioner Newman. Commissioner Emrick closed the nominations for Chair.

MOTION by Commissioner Granger to appoint Commissioner Dougherty for the Chair position; **SECOND** by Commissioner Newman and **CARRIED** by a **6-0-0-1 VOICE VOTE** (Dougherty Abstained).

Commissioner Emrick opened the nominations for the Vice Chair position.

Commissioner Bartelt nominated Commissioner Newman for Vice Chair; **SECOND** by Commissioner Dougherty. Commissioner Emrick closed the nominations for the Vice Chair position.

MOTION by Commissioner Bartelt to appoint Commissioner Newman for the Vice Chair position; **SECOND** by Commissioner Emrick and **CARRIED** by a **6-0-0-1 VOICE VOTE** (Newman Abstained).

COMMISSIONER COMMENTS AND REPORTS - Commissioner Hunt stated that several people have asked him when the City will be putting up the new signs that prohibit dogs in the athletic fields. The dogs continue to be a problem. Staff Pischel indicated this will be placed on the agenda next month for an update. Commissioner Granger requested an update on the Skate Park Advocacy Group.

1. **APPROVAL OF MINUTES** – June 13, 2011 and September 12, 2011

MOTION by Commissioner Newman to approve the minutes of June 13, 2011 as submitted; **SECOND** by Commissioner Granger and **CARRIED** by a **4-0-3-0 VOICE VOTE** (Bartelt, Dougherty, Emrick Abstained).

MOTION by Commissioner Granger to approve the minutes of September 12, 2011 as submitted; **SECOND** by Commissioner Newman and **CARRIED** by a **4-0-0-3 VOICE VOTE** (Emrick, Hunt, McDermott Abstained).

2. **PLACENTIA ROTARY CLUB SPECIAL EVENT REQUEST** –

Secretary's Note : Commissioner Hunt excused himself noting that this event includes a Car Show, and he is directly involved with the Heritage Committee in charge of the Car Show and it would be a conflict of interest.

Staff Pischel stated that the Placentia Rotary Club had contacted the City to request the use of Kraemer Park for a fundraising event scheduled on June 9, 2012. The Rotary's president, Kevin Padills, explained the details planned for this event and indicated that through their fundraiser efforts, the Rotary is able to support various community programs i.e., scholarships for high school students, Boys & Girls Club of Placentia, the YMCA, H.I.S. House, Easter Egg-Ciment, Heritage Festival, etc. The event will include food, a Car Show, Live Band, and Beer & Wine Garden (with approved license from ABC and secured by white fencing). Staff Pischel indicated that City Council would need to consider waving the City's ordinance to allow alcohol for this special non-profit event. In addition, any costs that our incurred by the City will have to be charged to the Rotary as well as any damage to the park.

Commissioner Granger commented that this seemed like a great community event and she was in favor of supporting it. Commissioner Emrick added that as long as there would not be any costs incurred by the City, he also would support it.

MOTION by Commissioner Granger to offer the Recreation and Parks Commission support for the Placentia Rotary Club fundraising event scheduled on June 9, 2012 at Kraemer Park; **SECOND** by Commissioner Emrick and **CARRIED** by a **6-0-0-1 VOICE VOTE** (Hunt Abstained).

3. **MONTHLY REPORT – COMMUNITY SERVICES PROGRAMS AND SERVICES-**

Community Services Coordinators Felipe Zambrano and Veronica Ortiz, and Administrative Assistant Maria Elena Maurer, took turns reporting on the various programs they oversee. Summer activities including the learn to swim program, Concerts in the Park, Movies at the Park, P.A.R.K.S. programming, Youth and Adult Sports, Parks and Facility rentals, Placentia Quarterly production were reviewed. A slide presentation of the summer activities conducted at the community centers, including the "Placentia Has Talent" review, were also presented.

Commissioner comments included: 1) to consider The Placentia Community Band for the first Concert in the Park that celebrates July 4th. The band has a great repertoire of patriotic songs that are best suited for this celebration. 2) Change the promoting strategies to attract the middle schools kids to the new Tynes Gym Youth Center; the current promotion is viewed as “for little kids or for babies.”

4. PARKS AND FACILITY PROJECT UPDATES -

Staff Nicks reported that the restroom modular at Kraemer Park has been put in place although additional funds would need to be approved by City Council to bring electricity to the restroom from the Backs Building. There is a supplement grant that Staff will be applying for to cover the additional costs. The project is moving forward and on schedule. The bids for the park lighting project came in. It is scheduled to start the end of November and be completed in December; this is fully funded by grant money.

The City Hall renovation is almost complete. The men’s restroom needs an additional partition necessary to obstruct view of the urinal when the door opens.

5. GOALS & OBJECTIVES - The Goals & Objectives review will be postponed to the next Commission meeting. In the meantime, Commissioners can submit their changes/recommendations to Staff Maurer.

6. SPORTS ADVISORY COMMITTEE – The Subcommittee will schedule a meeting with staff prior to the next Commission meeting.

7. PROHIBITION OF REGISTERED SEX OFFENDERS IN COUNTY CITY PARKS
Commissioner and Staff reviewed the information sent along with the Agenda Packet. The following concerns were expressed: If such an ordinance to prohibit registered sex offenders in City parks was enacted, how would it be enforced; will such an ordinance bring about lawsuits; will this be considered discrimination; would this ordinance create a false sense of security; how would it protect cities; this ordinance may raise more problems than it can solve; is this giving the Police Department additional work that they cannot staff.

This item will be tabled and continue discussion at the next Commission meeting.

PARK INSPECTION REPORTS –

STAFF COMMENTS –

AGENDA BUILDING AND MEETING SCHEDULE – The following items will be placed on the next agenda: Dog Ordinance Implementation Update, Skate Park Update, Sports Advisory Report, Goals & Objectives Update, Parks and Facility Project Updates, Prohibition of Sex Offenders in City Parks and Park Assignments Committee Review.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner McDermott to adjourn to a regular meeting at 7:00 p.m. on Monday, November 14, 2011;

SECOND by Commissioner Emrick and **CARRIED** by a **7-0**. Meeting adjourned on October 10, 2011 at 9:24 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission

RECREATION & PARKS COMMISSION GOALS & OBJECTIVES FOR 2010

- Continue to complete all Level I and II items identified in the Parks and Facilities Development Study in cooperation with the Public Works Department/ Maintenance Division.
- Renovation of the E.T. Powel Building, including the relocation of the Cathy Torrez Learning Center to the E.T. Powell Building.
- Conduct annual review of fees and assessments of athletic fields, parks and facility use.
- Review and update field use and allocation process.
- Work with the Placentia-Yorba Linda Unified School District to update and review the Joint Use Agreement.
- Conduct an assessment of customer satisfaction and general evaluation of Recreational programs and classes.
- Continue to work on the Park Lighting upgrades to replace light fixtures and poles at various park sites. To improve park lighting for security and efficiency.
- Proactively handle vital issues that come up throughout the year that addresses Recreation and Parks, including activities that relate to the Boys & Girls Clubs.
- Continue to offer FREE after school & summer programs for youth in all sections of the City.
- Continue to provide cost recovery programs and services.
- Continue to have the Recreation and Parks Commission recommend grant opportunities and funding for projects to City Council.
- Review and assign subcommittees for various events and activities.
- Continue to encourage Commissioner attendance at Recreation and Parks Commission sponsored events and posted meetings.
- Make recommendations for policy changes.
- Conduct monthly Park Inspection Reports.

Additional Goal Suggestions from Commissioners:

From Linda Bartelt –

Hold a meeting at the Teen Center

Review Program Costs

From Mike Dougherty --

"Proactively handle vital issues that come up throughout the year that addresses Recreation and Parks" includes dealing with activities the Boys & Girls Clubs. If it doesn't we need a separate item on this topic.

From Mary Granger –

Add " Work with the PYLUSD to update and review the JOINT USE AGREEMENT.

BULLET 1 Change "with cooperation from the Public Works Dept..." to "in cooperation with the Public Works Dept..."

BULLET 3 Change "athletic fields" to "assessments of fields, parks and facility use"

BULLET 6 "Remove "security" from " To improve park security lighting for security and efficiency"

From Bruce Hunt -

- Conduct annual review of fees and assessments. -----
- Commissioners attend Recreation and Parks commission sponsored events and posted meetings.

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