



Regular Meeting Agenda

January 10, 2023

Placentia City Council

Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency
Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

SPECIAL PROCEDURES NOTICE

On March 4, 2020, pursuant to California Government Code Section 8625, Governor Newsom declared a State of Emergency as a result of the threat of the COVID-19 virus.

On September 17, 2021, Governor Newsom signed AB 361, which went into immediate effect as urgency legislation. AB 361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings. As of February 9, 2022 it was reported that the COVID-19 pandemic had killed more than 81,811 Californians. Social distancing measures decrease the chance of the spread of COVID-19.

Given the health risks associated with COVID-19, please be advised that while the City Council Chambers are open to the public, some or all of the Placentia City Council Members may attend this meeting via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

How to Observe the Meeting

To maximize public safety while maintaining transparency and public access, in addition to being open to the public, all City Council meetings are available to view live on AT&T U-verse (Channel 99), Spectrum (Channel 3), and online at www.placentia.org/pctv.

How to Submit Public Comment

Members of the public may provide public comment in person or comments may be sent for City Council consideration by email to the City Clerk at cityclerk@placentia.org. Please limit submitted comments to 200 words or less. Comments received before or during a Council meeting, until the close of the **Oral Communications** portion of the agenda, may not be read during the City Council meeting but will be summarized in the public record and are subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the City Clerk's Office for assistance at (714) 993-8231.

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health regarding social distancing.

The City of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.



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Placentia Industrial Commercial Development Authority
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Mayor Ward L. Smith
District 5

Mayor Pro Tem Jeremy B. Yamaguchi
Councilmember
District 3

Kevin Kirwin
Councilmember
District 2

Rhonda Shader
Councilmember
District 1

Mayor Pro Tem Chad P. Wanke
District 4

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

Phone: (714) 993-8117
Fax: (714) 961-0283

Email:
administration@placentia.org
Website: www.placentia.org

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

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(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION
January 10, 2023
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Kirwin
Councilmember/Board Member Shader
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Smith

ORAL COMMUNICATIONS:

At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 117 N. Main Street
Agency Negotiator: Damien R. Arrula, City Administrator
Negotiating Party: Damien R. Arrula, City Administrator
Under Negotiations: Price and Terms of Payment

Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 207 W. Chapman Avenue
Agency Negotiator: Damien R. Arrula, City Administrator
Negotiating Party: Damien R. Arrula, City Administrator
Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
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PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA
January 10, 2023
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Kirwin
Councilmember/Board Member Shader
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Smith

INVOCATION: Chaplain Tony Mercado

PLEDGE OF ALLEGIANCE: Fire Engineer Dustin Sundahl

PRESENTATIONS:

1. **Farewell Video Presentation – U.S. Rep. Young Kim (CA-39)**
Recipients: City Council
2. **OCTA: Measure M2 Streets and Roads Milestone**
Presenter: Adriann Cardoso, OCTA
Recipients: City Council and City Administrator

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time, the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.i.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve

- 1.b. **City Fiscal Year 2022-23 Registers for January 10, 2023**
Check Register
Fiscal Impact: \$3,512,793.22
Electronic Disbursement Register
Fiscal Impact: \$1,440,637.49
Recommended Action: It is recommended that the City Council:
 1) Receive and file
- 1.c. **Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings During the State of Emergency**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
 1) Approve Resolution R-2023-01, a Resolution of the City Council of the City of Placentia, California, making the legally required findings to continue to authorize the conduct of remote "telephonic" meetings during the state of emergency.
- 1.d. **Professional Services Agreement for Local Hazard Mitigation Plan Preparation Services with Foster Morrison Consulting Ltd.**
Fiscal Impact:
 Expense: \$71,645
 Budgeted: \$90,000 (799203-6770)
Recommended Action: It is recommended that the City Council:
 1) Approve the Professional Services Agreement with Foster Morrison Consulting, Ltd. in the not-to-exceed amount of \$71,645 to prepare a comprehensive Local Hazard Mitigation Plan for the City of Placentia; and
 2) Authorize the City Manager to execute the necessary documents, subject to the City Attorney making non-substantive changes
- 1.e. **Consolidation and Extension of Existing Remote Surveillance Camera System with Additional Equipment Purchase**
Fiscal Impact:
 Expense: \$ 28,979 Total Maximum Purchase Price (101523-6840)
 \$ 68,340 Recurring Hosting and Monitoring (Per Year)
 \$ 23,400 Contingency/Maintenance Fund (101523-6840)
 Budgeted: \$ 120,719 (101523-6290)
Recommended Action: It is recommended that the City Council:
 1) Approve the contract amendments authorizing increase in the total amount of \$205,020 for the three (3) year term; and
 2) Authorize the City Administrator to purchase new one-time equipment in the total amount of \$28,979; and
 3) Authorize a 10% contingency for all necessary upgrades, repairs, and change orders, not to exceed \$23,400; and
 4) Authorize the City Administrator or their designee to execute all necessary documents, in a form approved by the City Attorney.
- 1.f. **Acceptance of Construction Work and Notice of Completion for the ADA Access Ramp Installation Project, City Project No. 1305**
Fiscal Impact:
 Expense: \$175,050.00 Construction Contract
 \$-40,940.00 Change Order No. 1
 \$134,110.00 Total Construction Cost
 Available Budget: \$192,600.00 Total FY 2022-23 CIP Budget
 \$192,600.00 Measure U Fund (791305-6740)

Recommended Action:

- 1) Authorize the City Administrator to approve Contract Change Order No. 1 with Martinez Concrete, Inc., in the credit amount of \$40,940.00; and
- 2) Accept the work performed by Martinez Concrete, Inc., for construction of the ADA Access Ramp Installation Project, City Project No. 1305 for a grand total amount of \$134,110.00; and
- 3) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
- 4) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

1.g. **Tentative Tract Map (TTM) No. 19251: A Proposed Tract Map to Subdivide an Approximately 0.40-Acre Lot with 12 Residential Townhome Condominium Units Located Along the West Side of Van Buren Street, at 503 and 513 South Van Buren Street Within the High Density Residential (R-3) Zoning District**

Fiscal Impact:

Revenue: \$203,462 Development Impact Fees

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2023-02, A Resolution of the City Council of the City of Placentia, California adopting a Categorical Exemption pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000-21177 and §15000 et seq. of Title 14 of the California Code Of Regulations) (CEQA) and approving Tentative Tract Map (TTM) 19251 for the subdivision of 12 residential townhome units for condominium purposes on a 0.40-acre lot located within the High Density Residential (R-3) Zoning District and sited on property located at 503 and 513 South Van Buren Street.

1.h. **Resolution to Amend the Pay Schedule for Part-Time Employees in Compliance with the State Minimum Wage Increase**

Fiscal Impact:

FY22-23 \$9,750 (\$19,500 annually) in account 104071-5005.

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2023-03 amending the pay schedule for part-time employees to reflect state minimum wage requirements; and
- 2) Approve a budget amendment in the prorated amount of \$9,750 from the General Fund's fund balance for the remainder of the fiscal year.

1.i. **Recognized Obligation Payment Schedule (ROPS 23-24) For July 1, 2023 through June 30, 2024**

Fiscal Impact:

RPTTF Funded Non-Admin Obligations:	\$1,469,576
Other Funds Funded Obligations:	\$ 37,583
RPTTF Funded Administrative Overhead:	<u>\$ 120,876</u>
Total ROPS 23-24 Expenditure Request:	\$1,628,035

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution RSA-2023-01, a Resolution of the City Council of the City of Placentia, California, acting as the Successor Agency to the Redevelopment Agency of the City of Placentia, approving and adopting the Recognized Obligation Payment Schedule for the period of July 1, 2023 to June 30, 2024 (ROPS 23-24).

2. PUBLIC HEARINGS: None

3. REGULAR AGENDA:

3.a. Approval of Plans & Specifications and Award of Construction Contract to TTS Engineering Inc, for Phase I Construction of the Placentia Public Safety Center Project, Project No. 5213, and Approve Amendment No. 2 to Professional Services Agreement with Totum Corporation for Construction Management and Inspection Services, and Approve Professional Services with Geocon Inc., for Geotechnical Testing and Inspection Services

Fiscal Impact:

Expense:	\$1,324,000	Construction Contract Amount
	\$ 132,400	Total Construction Contingency Amount
	\$ 338,000	Total CM & Inspection Contract Amount
	\$ 54,000	Total Geotechnical Contract Amount
	\$1,848,400	Total Amount

Available Budget:

\$5,007,150 Fiscal Year 2022-23 CIP Budget
(105213-6850 JL#229999-6850)

Recommended Action:

- 1) Approve the engineered and architectural construction plans & specifications prepared by PBK Architects, Inc., and approve a Public Works Agreement with TTS Engineering Inc., for Phase I Construction of the Placentia Public Safety Center in the amount of \$1,324,000; and
- 2) Reject all other bids received and authorize return of the bid bonds; and
- 3) Authorize the City Administrator to approve contract change orders up to ten percent (10%) of the contract amount, or \$132,400, for a total construction contract not-to-exceed amount of \$1,456,400; and
- 4) Approve Amendment No. 2 to a professional services agreement with Totum Corp for project construction management and inspection services in the amount of \$338,000; and
- 5) Authorize the City Administrator to approve contract change orders up to 10%, or \$33,800; and
- 6) Approve a professional services agreement with Geocon Inc., for project geotechnical testing and inspection services in the amount of \$54,000; and
- 7) Authorize the City Administrator to approve contract change orders up to 10%, or \$5,400; and
- 8) Authorize the City Administrator to approve all agreements in a form approved by the City Attorney.

3.b. Annual City Council Appointments to Various Intergovernmental Agencies, Associations, and City Subcommittees

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Review the attached list of current appointments to the various intergovernmental agencies, associations, and City subcommittees and make appointments as desired; and
- 2) Consider having Mr. Craig S. Green serve on the Orange County Vector Control District Board of Trustees for the 2023 calendar year; and
- 3) Consider having Mr. Craig S. Green serve on the City's Senior/Community Center Blue-Ribbon Committee for the duration of the Committee; and
- 4) Direct Staff to notify the various intergovernmental agencies, associations, and City subcommittees of the City Council appointments.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, January 24, 2023 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Professional Services Agreement for the Formation of the Community Facilities District in Old Town
- NOC: Civic Center Pergola Replacement Project
- NOC: Old City Hall Office Renovation Project
- NOC: Old City Hall ADA Improvement Project
- Construction Contract for Main Street Parking Lot Project
- Amendment to Tree Trimming Contract
- Easement to SCE for Electrical Service Public Safety Center
- Citywide Print Management Contract
- Grant of Easement to Golden State Water Company at Jaycee Parkette

CERTIFICATION OF POSTING

I, Carole M. Wayman, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the January 10, 2023 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on January 5, 2023.

Carole M. Wayman
Deputy City Clerk