



Parks Arts and Recreation Commission Meeting Agenda

January 10, 2023 5:00 p.m.
Virtual/Regular Meeting, City Hall

SPECIAL PROCEDURES NOTICE

Chair
Tricia Montelongo

On March 4, 2020, pursuant to California Government Code Section 8625, Governor Newsom declared a State of Emergency as a result of the threat of the COVID-19 virus.

Vice Chair
Vacant

On September 17, 2021, Governor Newsom signed AB 361, which went into immediate effect as urgency legislation. AB 361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings. As of September 19, 2021 the COVID-19 pandemic had killed more than 67,612 Californians. Social distancing measures decrease the chance of the spread of COVID-19.

Russell Narahara
Commissioner

Brett Hunt
Commissioner

Given the health risks associated with COVID-19, please be advised that while the City Council Chambers are open to the public, some or all of the Placentia City Council Members may attend this meeting via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

Lilia Queen
Commissioner

How to join the virtual meeting

Maverick Shuck
Commissioner

Participants will enter a virtual waiting room and be admitted by the meeting host at the beginning of the meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/87510009706?pwd=OXBISEt5NEpkZTZPU2tMUW5Nc0VXZz09>

Meeting ID: 875 1000 9706

Passcode: 897531

One tap mobile

+16694449171,,87510009706#,,,*897531# US

+17193594580,,87510009706#,,,*897531# US

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services
Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Dial by your location

+1 669 444 9171 US

+1 719 359 4580 US

+1 720 707 2699 US (Denver)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 386 347 5053 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

Meeting ID: 875 1000 9706

Passcode: 897531

Find your local number: <https://us06web.zoom.us/j/kcK4q2rjNt>

How to Submit Public Comment

Members of the public may provide public comment by sending comments for the Heritage Committee meeting consideration by email to the Community Services Supervisor at vortiz@placentia.org. Please limit to 200 words or less. Comments received before or during a Committee meeting, until the close of the **Oral Communications** portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

Parks Arts and Recreation Commission

January 10, 2023

REGULAR MEETING

5:00 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Montelongo
Vice Chair / Commissioner Narahara
Commissioner Hunt
Commissioner Queen
Commissioner Shuck

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Parks Arts and Recreation Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Parks Arts and Recreation Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

PARKS ARTS AND RECREATION COMMISSION AGENDA

1. **Approval of Minutes** – November 8, 2022, November 14, 2022
 - Recommended action: Approve
2. **Monthly Report** – Staff to provide updates of programs, services, and projects offered by the Community Services Department.
 - Blue Ribbon Committee
 - Navigation Center
 - CIP Projects update
3. **Commissioner Comments and Requests**
4. **Staff Comments**
5. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

ADJOURNMENT

The Parks Arts and Recreation Commission adjourn to a Regular Meeting on Tuesday, February 14, 2023, at 5:00 p.m.

CERTIFICATION OF POSTING

I, Veronica Ortiz, Community Services Supervisor for the City of Placentia, hereby certify that the Agenda for the January 10, 2023, Regular Meeting of the Parks Arts and Recreation Commission was posted on Thursday, January 5, 2023.



Veronica Ortiz
Community Services Supervisor

MINUTES
PLACENTIA PARKS, ARTS, AND RECREATION
COMMISSION REGULAR MEETING
November 8th, 2022

Meeting called to order at 5:04 p.m.

ROLL CALL

Present: Tricia Montelongo, Russell Narahara, Maverick Schuck, Brett Hunt

Absent: Lilia Queen,

Staff Present: Community Services Supervisor, Veronica Ortiz
Office Assistant, Daniela Escobedo
Community Services Coordinator, Matt Brand

Guests: None

PLEDGE OF ALLEGIANCE – Led by Supervisor Ortiz.

ORAL COMMUNICATIONS - None

COMMISSIONER COMMENTS AND REPORTS – None

1. APPROVAL OF MINUTES

The minutes were **FIRST MOTIONED** for approval by Commissioner Narahara. Commissioner Schuck **SECONDED** the motion. Motion carried.

2. MONTHLY REPORT -

a. Blue Ribbon Committee -

Supervisor Ortiz updated the Commission regarding the Blue- Ribbon Committee. She informed the Commission that a draft lease agreement has been created with the County which so far included the County leasing the land for the proposed site while the City will be tasked with maintenance and operation. The County may also request an office space for their Park Ranger. The City council approved this lease agreement to move forward. She informed the Commission that the lease agreement will be sent to the Orange County Board of Directors for approval.

Supervisor Ortiz informed the Commission that the City has received approval for the design company; Group 4, to commission a 35% design of the proposed Community/Senior Center.

b. Navigation Center –

Supervisor Ortiz updated the Commission regarding the Navigation Center. She informed the Commission that the Navigation Center is at capacity with 98 people. The facility administers regular monthly Covid tests. The facility has the St. Jude's mobile facility visit to do health screenings.

Supervisor Ortiz informed the Commission that the Navigation Center has a new contact person who will be overseeing the PATH program named Damion Smith.

c. CIP Projects Update –

Supervisor Ortiz provided an update on the current projects. She informed the Commission that the City will be moving forward with the second phase for Koch park. Preliminary design draft is available for review, and the Commission is encouraged to review the design and provide feedback to be sent back to the design firm. Supervisor Ortiz informed the Commission that the design can be reviewed and discussed but will not be able to be approved and pushed forward as it was released after the agenda for this meeting had been posted. An additional Commission meeting will be planned to discuss and approve the design at a later date.

Community Services Coordinator Brand updated the Commission on the second phase of Koch Park. He informed the Commission of the Police station playhouse which will be installed and its amenities. He informed the Commission that this new addition will be completely ADA accessible as it will be a ramp play structure. He informed the Commission that the budget for the new installation was set at \$600,000 and the project qualified for a grant resulting in an additional \$142,000 for the project. The project could begin in May of 2023 after the City Council has approved the design. Coordinator Brand updated the Commission regarding the proposed updates to Los Niños Park and Tuffree Park. Coordinator Brand informed the Commission that the City has received grants for all three park projects.

Supervisor Ortiz and Coordinator Brand discussed the updates for Goldenrod Park. Supervisor Ortiz informed the Commission that both Koch and Goldenrod Park have received their new picnic benches, park benches, trash cans, and BBQ pits.

Community Services Coordinator Brand provided an update on the Jaycee Parkette project. Coordinator Brand informed the Commission that the City

met with the design consultant in regards to Jaycee Parkette and are deciding on a theme for the renovated park. The City will be working with the community for a finalized theme and design for the park.

d. Upcoming Events –

Supervisor Ortiz updated the Commission regarding upcoming events. She informed the Commission of the upcoming tree lighting event which will be held on December 1st the Placentia Civic Center. She also informed the Commission that the City will be taking the lead role in this year's Tamale Festival. The Tamale Festival will be held on December 8th from 4:00pm – 10:00 pm. The next event following the Tamale Festival will be the Community Christmas Basket event held at the Whitten Center and lead by the Neighborhood Services staff.

3. Commissioner Comments and Requests

None

4. Staff Comments

Supervisor Ortiz informed the Commission of a special emergency meeting to be held on November 14th.

5. Agenda Building and Meeting Schedule

Keep same items

ADJOURNMENT

There being no further business, Chair Montelongo **MOTIONED** to adjourn to the next regular meeting, on Tuesday, January 10th, 2023, at 5:00 p.m. The regular meeting will be held in-person with an option to attend virtually. The motion was **SECONDED** by Commissioner Shuck. Motion carried. Meeting adjourned on November 8th, 2022, at 6:18 p.m.



Veronica Ortiz
Community Services Supervisor