



401 E. Chapman Avenue  
Placentia, CA 92870  
(714) 993-8232

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**Mission Statement:**

*The Placentia Community Foundation solicits, receives, invests and makes grants of funds, property and other resources to provide direct charitable services to aid, sponsor, promote, advance and assist worthy activities, programs and services in the City of Placentia to further cultural, educational, and recreational events and causes.*

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**AGENDA**  
**Regular Meeting of**  
**The Placentia Community Foundation**  
**February 27, 2023 – 8:30 A.M.**  
**SPECIAL PROCEDURES NOTICE DURING**  
**COVID-19 EMERGENCY**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing Placentia Community Foundation Board Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the Placentia Community Foundation.

Given the health risks associated with COVID-19, please be advised that City Hall is closed to the public and some, or all, of the Placentia Community Foundation members may attend this meeting telephonically.

**How to Submit Public Comment**

Members of the public may provide public comment by sending comments for the Placentia Community Foundation meeting consideration by email to the Community Services Supervisor at [vortiz@placentia.org](mailto:vortiz@placentia.org). Please limit to 200 words or less. Comments received before or during a Board meeting, until the close of the Oral Communications portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

**Americans with Disabilities Act Accommodation**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at [cityclerk@placentia.org](mailto:cityclerk@placentia.org) or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal meeting procedures as soon as the emergency has ended.

The Placentia Community Foundation welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

The Placentia Community Foundation encourages free expression of all points of view. Any person who wishes to speak regarding an item on the agenda will address the Board at the time the item is being considered. Upon recognition by the Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer. If you wish to speak on an item that is not on the agenda, please do so during the period listed for Public Comment. All supporting information is available for public review in the Foundation offices.

#### **How to join the virtual meeting**

Participants will enter a virtual waiting room and be admitted by the meeting host at the beginning of the meeting. Join Zoom Meeting - <https://us06web.zoom.us/j/87335365893?pwd=Rk5uSnVncldLaGc3R3djY3d5QUVmQT09>

Meeting ID: 873 3536 5893

Passcode: 559202

One tap mobile

+16694449171,,87335365893#,,,,\*559202# US

+13462487799,,87335365893#,,,,\*559202# US (Houston)

Dial by your location

+1 669 444 9171 US

+1 346 248 7799 US (Houston)

+1 720 707 2699 US (Denver)

+1 253 215 8782 US (Tacoma)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 873 3536 5893

Passcode: 559202

Find your local number: <https://us06web.zoom.us/j/kqckTZErA>

#### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Placentia Community Foundation at (714) 993-8232. Notification 48 hours prior to the meeting will generally enable the Foundation to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

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## **AGENDA**

### **Regular Meeting of The Placentia Community Foundation February 27, 2023 – 8:30 A.M.**

#### **ORDER OF BUSINESS**

1. Meeting Called to Order

2. Pledge of Allegiance

3. Roll Call: Vacant Vacant Tricia Montelongo  
Kevin A. Larson Sheila Jordan

4. Review and Approval of Minutes for January 23, 2023.
5. Public Comment.
6. Treasurer's report/ Budget Update
7. Review and approval of any deposits and approval of any payments.
8. Kraemer Memorial Fountain/ Legacy Brick Fundraiser update.
9. Social Media Update.
10. Staff/Department comments and updates.
11. Board member comments and requests.
12. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.
13. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on March 27, 2023.

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**Certification of Posting**

I, Veronica Ortiz, Executive Secretary of the Placentia Community Foundation, hereby certify that the Agenda for the February 27, 2023, regular meeting of the Placentia Community Foundation was posted on Thursday, February 23, 2023.

  
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Veronica Ortiz, Community Services Supervisor/Executive Secretary



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**MINUTES**  
**Foundation Regular Meeting**  
**January 23, 2023**

**1. Meeting Called to Order 8:43 A.M.**

**2. Pledge of Allegiance.**

**3. Roll Call:**

Present: Kevin A. Larson, Tricia Montelongo, Sheila Jordan

Guest: Mayor Ward-Smith, Council Member Kirwin

City Staff: Community Services Supervisor, Veronica Ortiz  
Administrative Assistant, Daniela Escobedo

**4. Review and Approval of Minutes for November 22<sup>nd</sup>, 2022.**

The minutes for the November 22<sup>nd</sup> regular meeting were reviewed by the Foundation. The minutes for November 22<sup>nd</sup> were **MOTIONED** for approval by Sheila Jordan. The motion was **SECONDED** by Tricia Montelongo. The motion to approve the minutes carried.

**5. Public Comment.**

No Public Comment at this time.

**6. Treasurer's Report/Budget Update.**

Chairperson Larson reviewed the Treasurer's report with the Board. He informed the Board that the Legacy Brick sales will continue until March 31<sup>st</sup>. He informed the Board that the net profit from the Beer and Wine Garden sales is an estimated \$2,570.

Chairperson Larson reviewed the Budget report with the Board. He informed them that they will need to add a Designated Task Force line to the income section. He informed the Board that there will be a \$600 check dispersed for the social media work to Board Member Sheila Jordan which will be included in the Budget expenditures.

The Treasurer's/Budget report were **MOTIONED** for approval by Sheila Jordan. The motion was **SECONDED** by Tricia Montelongo. The motion to approve the Treasurer's/Budget Report carried.

**7. Review and Approval of any deposits and approval of any payments.**

Supervisor Ortiz informed the Board that after the winter break, the city received checks in the amount of \$130 and \$95 for the purchase of the Legacy Bricks. She informed the Board that the invoice for the DNO Insurance in the amount of \$1,224 was also received. She also informed the Board that they have received a letter notifying of the merger of Union and US Bank to all current account holders. The account will eventually be moved to US Bank's system and will continue to operate as normal until such changes occur. Supervisor Ortiz will update the Board if new Debit/Credit Card will be issued because of this transition.

**8. Kraemer Memorial Fountain/ Legacy Brick Fundraiser update.**

The Legacy Brick sales have been extended until March 31<sup>st</sup>.

**9. Social Media Update.**

Board Member Jordan informed the Board she will update the website and social media accounts with the new extended Legacy Brick sales end date.

**10. Staff/Department comments and updates.**

Supervisor Ortiz updated the Board that Admin Assistant Escobedo attended the concert share to make contact with potential bands for upcoming City events. Supervisor Ortiz also informed the Board of the City's transition to Planet Bids for securing vendors for various projects.

Supervisor Ortiz updated the Board regarding the upcoming City events in April. The City will be taking charge of the Easter event this year. The Easter event will be held on Saturday April 1<sup>st</sup>. The next event is Love Placentia, which will be held on Saturday April 22<sup>nd</sup>.

**11. Board Member comments and requests**

No comments at this time.

**12. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.**

Chairperson Larson, **MOTIONED** to adjourn at 09:35 a.m. to the next regular meeting on February 27<sup>th</sup>, at 8:30 a.m. Board Member Jordan **SECONDED** this motion. Motion carried.

**13. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on February 27<sup>th</sup>,2023 at 8:30 a.m.**