



# Recreation & Parks Commission Agenda

January 9, 2012  
7:00 p.m. – Regular Meeting  
City Hall

**Michael Dougherty**  
Chair

**Ira Newman**  
Vice Chair

**Linda Bartelt**  
Commissioner

**Todd Emrick**  
Commissioner

**Mary Granger**  
Commissioner

**Bruce Hunt**  
Commissioner

**Daniel McDermott**  
Commissioner

### **Procedures for Addressing the Recreation & Parks Commission**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia  
401 E Chapman Avenue  
City of Placentia, CA 92870

Community Services Department  
Phone: (714) 993-8184  
Fax: (714) 961-0283  
Website: [www.placentia.org](http://www.placentia.org)

# Recreation & Parks Commission

January 9, 2012

## REGULAR MEETING

7:00 p.m. – Community Meeting Room

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### MEETING CALLED TO ORDER

**ROLL CALL:** Chair / Commissioner Dougherty  
Vice Chair / Commissioner Newman  
Commissioner Bartelt  
Commissioner Emrick  
Commissioner Granger  
Commissioner Hunt  
Commissioner McDermott

### PLEDGE OF ALLEGIANCE

### ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Recreation and Parks Commission.

### COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Council Agenda.

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### RECREATION AND PARKS AGENDA

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1. **Approval of Minutes** – November 14, 2011
2. **Monthly Report** –  
Staff to provide updates of programs and services offered by the Community Services Department. Staff will also provide updates on projects/programs occurring county-wide.
3. **Parks and Facility Project Updates** –  
Staff to provide updates on the Kraemer Park Restroom Renovation, Gomez Community Center, Backs/Kraemer lighting project and Park Lighting Project.
4. **Dog Ordinance Implementation** –  
Staff to provide an update on the implementation of the new Dog Ordinance signage.

5. **Goals & Objectives** –  
Commission to review and finalize their Goals & Objectives for balance of fiscal year 2011-12.
6. **Sports Advisory Committee** –  
Staff and subcommittee to report on subcommittee meeting held to discuss recommendations for updates/changes to field use and allocation policy.
7. **Boys & Girls Club Status** –  
Staff to provide updated information regarding the Boys & Girls Club activities.

**Park Inspection Reports** - Commission to review inspection reports with staff.

#### **STAFF COMMENTS**

**Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings including consideration of meetings at various City facilities during 2012.

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#### **ADJOURNMENT**

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, February 13, 2012 at 7:00 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

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#### **CERTIFICATION OF POSTING**

I, Maria Elena Maurer, Administrative Assistant for the City of Placentia, hereby certify that the Agenda for the January 9, 2012 meeting of the Recreation and Parks Commission was posted on January 5, 2012.



Maria Elena Maurer  
Administrative Assistant, Community Services

MINUTES  
PLACENTIA RECREATION AND  
PARKS COMMISSION MEETING  
NOVEMBER 14, 2011

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Meeting called to order at 7:02 p.m.

**ROLL CALL**

Present: Bartelt, Dougherty, Granger, Hunt, McDermott, Newman  
Absent: Emrick  
Staff Present: Steve Pischel, Director of Community Services  
Jon Nicks, Deputy Director of Community Services

**PLEDGE OF ALLEGIANCE** – Led by Commissioner McDermott.

**ORAL COMMUNICATIONS** –

**COMMISSIONER COMMENTS AND REPORTS** - Commissioner Newman commented about an article in the Register that indicates Mission Viejo is planning to build a six acre Dog Park. It also mentions other cities having an interest in dog parks. A copy of the article will be distributed to all Commissioners.

1. **APPROVAL OF MINUTES** –October 10, 2011

**MOTION** by Commissioner Granger to approve the minutes of October 10, 2011 as submitted; **SECOND** by Commissioner McDermott and **CARRIED** by a **6-0-1-0 VOICE VOTE** (Emrick Absent).

2. **MONTHLY REPORT – COMMUNITY SERVICES PROGRAMS AND SERVICES-**

Staff Nicks announced that the Winter Placentia Quarterly had been mailed to all residents and registration started today, Monday, November 14. One of the popular activities is the Santa Visits; about 40% of the 15 minute time slots are already full. The Veterans Day event had over 300 in attendance. The ceremony included two guest speakers and seven new names were added to the monument. One of the challenges the Veterans Committee will face is the fact that the monument is running out of room and funding sources to expand will need to be considered.

All the centers, including the Senior Center, held their Halloween activities. In addition, Staff Nicks attended a summit with OCTA where several North County cities met to discuss the best bike routes to connect each city. How to implement, obstacles, major constraints, what improvements will be needed, and grant application partnerships, were part of the discussion.

Lastly, Staff Nicks reported that the Cultural Arts Commission has been working to partner with the Placita Santa Fe Merchants to incorporate the Holiday

Celebration with the Tamale and Las Posadas event in old town. The last few years, the Holiday Celebration had received major sponsorships to offset the costs related to the event; however, the major sponsor moved out of the City and this prompted the Commission to consider partnering with the Santa Fe Merchants.

Staff Pischel reported on a Veterans Day event held in the afternoon on November 11 at Rose Drive Friends Church sponsored by the County; due to inclement weather, the event previously proposed at Tri-City Park was moved to the church. This was a special recognition of those that have served since the terrorist attack of 9-11 and this being the 10 year anniversary. A total of 70 names were recognized and total attendance was about 500.

3. **PARKS AND FACILITY PROJECT UPDATES -**

Staff Nicks reported that the Kraemer Park Restroom Renovation project is near completion, including the addition of conduits and footings for 3 additional light poles as part of the lighting project. The grand re-opening will be scheduled in January 2012.

Staff Nicks indicated that the contractor for the Gomez Center has been working very hard to make up for delays due to asbestos material removal and it seems they are back on schedule. The permit for the exterior lighting of Kraemer Park was issued. This will include exterior lighting outside the Backs Building, lighting the planters and walkways. This project should be completed before Christmas.

4. **HERITAGE FESTIVAL –**

Staff Nicks commented that the Heritage Committee had a wrap-up meeting last week and each of the groups provided comments and suggestions for next year. It was agreed that all the activities of the event (which include the concert addition this year), end at the same time. Commissioner Hunt indicated that this is the largest event the City puts out and the volunteers do a great job. The committee always looks at ways to make improvements each year. Commissioners Bartelt and Granger commented that there were big gaps in the parade. Commissioner Hunt added that these gaps are mainly caused by the bands as they try to perform along the way.

5. **GOALS & OBJECTIVES -**

Commissioners reviewed the Commission's Goals & Objectives for 2011-2012.

6. **PARK ASSIGNMENTS COMMITTEE REVIEW –**

Commissioners reviewed previous subcommittee and park assignments noting various changes. A final review will continue at the next meeting.

7. **SPORTS ADVISORY COMMITTEE –**

Commissioner Newman reported that the subcommittee has been meeting with staff over the last couple of months to discuss changes/updates to the Field Allocation Policy. A meeting with the Sports Advisory Committee (sports groups) will be held on Wednesday, November 16. One of the items that will be discussed is the finger printing process each group uses for their coaches and the 3 Strikes Rule, a procedure that needs updating.

8. **DOG ORDINANCE IMPLEMENTATION UPDATE -**

Staff Pischel commented that the implementation of the new dog ordinance signs is pending final design and actual verbiage approved by the City Attorney. This topic will also be discussed with the Sports Advisory Committee on Wednesday. Signs should be ready to put up in late December.

**PARK INSPECTION REPORTS** – Commissioner Granger made a report on line.

**STAFF COMMENTS** – Staff Pischel provided an update on the proposed cell site for Samp Park. He attended the Planning Commission meeting and there was some opposition from the neighborhood; however, T-Mobile had complied with all the proper conditions required by the City and it was unanimously approved by the Commission.

**AGENDA BUILDING AND MEETING SCHEDULE** – The following items will be placed on the next agenda: Dog Ordinance Implementation Update, Sports Advisory Report, Goals & Objectives Final Update, Parks and Facility Project Updates, Prohibition of Sex Offenders in City Parks and Boys & Girls Club Status.

**ADJOURNMENT** - There being no further business, **MOTION** by Commissioner McDermott to adjourn to Monday, December 12, 2011. It is anticipated that this meeting will be canceled due to lack of business and the next regular meeting will be on January 9, 2012; **SECOND** by Commissioner Granger and **CARRIED** by a **6-0-1-0 VOICE VOTE** (Emrick Absent). Meeting adjourned on November 14, 2011 at 8:35 p.m.

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Maria Elena Maurer, Recording Secretary  
Recreation and Parks Commission

## **RECREATION & PARKS COMMISSION GOALS & OBJECTIVES FOR 2012**

- Continue to complete all Level I and II items identified in the Parks and Facilities Development Study in cooperation with the Public Works Department/ Maintenance Division.
- Conduct annual review of fees and assessments of athletic fields, parks and facility use including cost recovery programs and services.
- Review and update field use and allocation process.
- Assess recreation programs and classes to ensure they meet the needs of the community.
- Continue to work on Park Lighting upgrades to improve park lighting for security and efficiency including replacing light fixtures and poles at various park sites.
- Proactively handle vital issues that come up throughout the year that addresses recreation, parks, facilities, operations, and services.
- Continue to offer after school & summer programs for youth in all sections of the City.
- Recommend grant opportunities and funding for projects to City Council.