



Regular Meeting Agenda May 16, 2023

Placentia City Council
Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency
Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

Mayor Ward L. Smith
District 5

Mayor Pro Tem Jeremy B. Yamaguchi
Councilmember
District 3

Kevin Kirwin
Councilmember
District 2

Rhonda Shader
Councilmember
District 1

Chad P. Wanke
Councilmember
District 4

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

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Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION
May 16, 2023
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Kirwin
Councilmember/Board Member Shader
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Smith

ORAL COMMUNICATIONS:

At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
Agency Designated Representatives: Damien Arrula, City Administrator
Alice Burnett, Director of Human Resources
Employee Organizations: Placentia City Employees Association (PCEA)
Placentia Firefighters Association (PFA)
Placentia Police and Fire Management Association (PPFMA)
Placentia Police Officers Association (PPOA)
Unrepresented Employees

2. Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 323, 307, 312 and 314 Baker Street
Agency Negotiator: Damien R. Arrula, City Administrator
Negotiating Party: Damien R. Arrula, City Administrator
Under Negotiations: Price and Terms of Payment

3. Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 207 -209 W. Crowther Avenue
Agency Negotiator: Damien R. Arrula, City Administrator
Negotiating Party: Damien R. Arrula, City Administrator
Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
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PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA**

May 16, 2023

**7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Kirwin
Councilmember/Board Member Shader
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Smith

INVOCATION: Chaplain Kenneth Milhandler

PLEDGE OF ALLEGIANCE: Officer John Martinez

PRESENTATIONS:

- a. **Proclamation of May 15 – 21, 2023 as National Police Week**
Presenter: Mayor Smith
Recipient: Chief of Police Brad Butts
- b. **Proclamation of May 21 – 27, 2023 as National Public Works Week**
Presenter: Mayor Smith
Recipient: Deputy City Administrator Luis Estevez
- c. **Proclamation of May 20, 2023 as Red Sneakers Day for Food Allergy Awareness**
Presenter: Mayor Smith
Recipient: Emma Melin
- d. **Proclamation of May 26, 2023 as Poppy Day**
Presenter: Mayor Smith
Recipients: Loretta Jimenez and Members of American Legion Auxiliary Unit 277

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time, the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.i.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve

- 1.b. **City Fiscal Year 2022-23 Registers for May 16, 2023**
Check Register
Fiscal Impact: \$1,443,913.43
Electronic Disbursement Register
Fiscal Impact: \$1,264,594.46
Recommended Action: It is recommended that the City Council:
1) Receive and file

- 1.c. **Setting of the Annual Special Tax Rate for Fiscal Year 2023-24 for Community Facilities District No. 2014-01 (Public Services CFD) and Declaring the Intention to Allow for the Annexation of Property to Community Facilities District No. 2014-01**
Fiscal Impact: Revenue: \$64,139.16 Recouped through Assessments (550000-4505)
Recommended Action: It is recommended that the City Council:
1) Adopt Resolution No. R-2023-32, a Resolution of the City Council of the City of Placentia, California, setting the levy of an Annual Special Tax for Community Facilities District No. 2014-01 (Public Services); and
2) Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2014-01 (Public Services) for Fiscal Year 2023-24 on the Orange County Secured Property Tax Roll; and
3) Adopt Resolution No. R-2023-33, a Resolution of the City Council of the City of Placentia, California, declaring its intention to annex certain territory to Community Facilities District No. 2014-01 (Public Services).

- 1.d. **Setting of the Annual Special Tax Rate for Fiscal Year 2023-24 for Community Facilities District No. 2018-01 (TOD CFD) and Declaring the Intention to Allow for Future Annexations to Community Facilities District No. 2018-01**
Fiscal Impact: Revenue: \$31,448.05 (800000-4505)
Recommended Action: It is recommended that the City Council:
1) Adopt Resolution No. R-2023-30, a Resolution of the City Council of the City of Placentia, California, setting the levy of an annual special tax for Community Facilities District No. 2018-01 (TOD Maintenance Services); and
2) Adopt Resolution No. R-2023-31, a Resolution of the City Council of the City of Placentia, California, declaring its intention to allow for future annexations of territory to Community Facilities District No. 2018-01 (TOD Maintenance Services); and
3) Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2018-01 (TOD Maintenance Services) for Fiscal Year 2023-24 on the Orange County Secured Property Tax Roll.

- 1.e. **Public Works Agreement with Asad Holdings LLC DBA Orangeblue General Contractors for the Installation of Tile Walls at the Placentia Navigation Center**
Fiscal Impact:
Expense: \$144,500.00 Contract Amount (Navigation Center Fund)
Budgeted: \$150,000.00 (Navigation Center Tile Project Fund)
\$ 8,950.00 (Navigation Center Maintenance Fund)
Recommended Action: It is recommended that the City Council:
1) Approve a Public Works Agreement with Asad Holdings LLC DBA Orangeblue General Contractors for the installation of tile walls at the Placentia Navigation Center for a not-to-exceed amount of \$144,500; and

- 2) Authorize the City Administrator to approve contract change orders up to 10% of the contract amount, or \$14,450; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.f. **Award of Contract to Mariposa Landscapes, Inc., for Median and Parkway Landscape Maintenance Services**

Fiscal Impact:

Expense: \$279,575.91 Annual Contract Amount
 Proposed Budget: \$279,575.91 Fiscal Year 2023-34 Operating Budget
 (103655-6115, 173555-6115, 296561-6115)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Professional Services Agreement with Mariposa Landscapes, Inc., for Median and Parkway Landscape Maintenance Services in an amount not-to-exceed \$279,575.91 per year for an initial three (3) year contract term with the option to extend for an additional two-year term; and
- 2) Authorize the City Administrator to approve contract change orders up to 10% of the annual contract not-to-exceed amount; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and
- 4) Authorize the City Administrator to approve the eligible contract term extension an additional two-year term based upon contractor performance and at the discretion of the City.

1.g. **Award of Maintenance Services Agreement to Hasa Inc., for Swimming Pool and Fountain Maintenance Services**

Fiscal Impact:

Expense: \$53,250 Annual Contract Amount
 Proposed Budget: \$53,250 Fiscal Year 2023-34 Operating Budget
 (104076-6130)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Maintenance Services Agreement with Hasa Inc. for Public Swimming Pool and Fountain Maintenance Services for an amount not-to-exceed \$159,750 for an initial three-year contract term with the option to extend for one (1) additional two-year term for an amount not-to-exceed \$53,250 per year; and
- 2) Authorize the City Administrator to approve contract change orders up to 10% of the annual contract average of \$53,250; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and
- 4) Authorize the City Administrator to approve the eligible contract term extension for one (1) additional two-year term based upon contractor performance and at the discretion of the City.

1.h. **Approve the Metropolitan Urban County Cooperation Agreement Amendment No. 3 Between the County of Orange and the City of Placentia for Community Development Block Grant Funds**

Fiscal Impact:

Potential Revenue of up to \$323,000 per Fiscal Year for 2024-25, 2025-26 and 2026-27

Recommended Action: It is recommended that the City Council:

- 1) Approve a Metropolitan Urban County Cooperation Agreement Amendment No. 3 between the County of Orange and the City of Placentia for Community Development Block Grant Funds; and
- 2) Authorize the City Administrator to execute the agreement in a form approved by the City Attorney.

1.i. **Approval Of Plans & Specifications and Award of Construction Contract to Grigolla & Sons Construction Co. Inc., For the 2022-2023 Concrete Repair Project, City Project No. 1302**

Fiscal Impact:

Expense:	\$107,250.00	Total Construction Contract Amount
	\$ 97,500.00	Construction Contract Amount
	\$ 9,750.00	Construction Contingency Amount
Available Budget:	\$108,273.56	Fiscal Year 2022-23 CIP Budget (791302-6740)

Recommended Action: It is recommended that the City Council:

- 1) Approve Plans & Specifications prepared by the City Engineer and approve a Public Works Agreement with Grigolla & Sons Construction Co. Inc., for the 2022-2023 Concrete Repair Project in the amount of \$97,500; and
- 2) Reject the bid proposal submitted by National Pools Inc., as non-responsive; and
- 3) Reject all other bids received and authorize return of the bid bonds; and
- 4) Authorize the City Administrator to approve contract change orders up to ten percent (10%) of the contract amount, or \$9,750, for a total construction contract not-to-exceed amount of \$107,250; and
- 5) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

2. PUBLIC HEARINGS: None

3. REGULAR AGENDA:

3.a. **Appointments to Fill Vacancies on One City Commission and Various Committees**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Make the necessary appointments to fill the vacancies listed below:
 - a. One (1) vacancy on the Planning Commission
 - b. One (1) alternate vacancy on the Heritage Committee
 - c. Three (3) vacancies on the Historical Committee
- 2) Direct Staff to update the City's master Commission and Committee vacancy list; and
- 3) Continue the Commission and Committee Application/Recruitment process for any remaining vacancies for future consideration of appointments.

3.b. **Study Session: Presentation of the Proposed Fiscal Year 2023-24 Operating Budget and Capital Improvement Program (CIP)**

Fiscal Impact: FY 2023-24

Expenditures:	\$ 85,583,391
Revenue:	\$ 84,855,133

Recommended Action: It is recommended that the City Council:

- 1) Review and discuss the Proposed Fiscal Year 2023-24 Annual Operating Budget Capital Improvement Program (CIP) and provide input and direction for final budget adoption; and
- 2) Set the date of the public hearing for budget adoption as June 6, 2023, at 7:00 p.m.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, June 6, 2023 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Amendment to CNG Station Lease Agreement
- Amendment to Street Sweeping Contract
- Maintenance Services Agreement for Traffic Signal Maintenance Services
- Public Works Agreement with Great Western Installations for Park Amenities Install
- Public Hearing: Landscape Maintenance District Annual Assessment:
- Public Hearing: Street Lighting District Annual Assessment
- Public Hearing: Review and Adoption of Annual General Fund Operating Budget, CIP, & Position Allocation Plan for FY 2023-24
- Public Hearing: SPA 2022-01, DPR 2022-04, and TTM 19250 (Toll Brothers)
Development of an Approximately 17.02-Gross Acre Site With 100 Single-Family, Detached Two-Story Dwelling Units Located Along Alta Vista Street, Between Rose Drive and Jefferson Street
- First Reading of Ordinance requiring electronic and paperless filing of FPPC Campaign Disclosure Statements and Statement of Economic Interest
- Fiscal Recap of 2022 Heritage Festival and Approval of 2023 Event

CERTIFICATION OF POSTING

I, Carole M. Wayman, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the May 16, 2023 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on May 11, 2023.

Carole M. Wayman
Deputy City Clerk