



Parks Arts and Recreation Commission Meeting Agenda

July 18, 2023, 6:30 p.m.
Regular Meeting, City Hall

Chair
Tricia Montelongo

Vice Chair
Russell Narahara

Brett Hunt
Commissioner

Lilia Queen
Commissioner

Maverick Shuck
Commissioner

Procedures for Addressing the Parks Arts and Recreation Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Parks Arts and Recreation Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Parks Arts and Recreation Commission discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.

(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Parks Arts and Recreation Commission

July 18, 2023

REGULAR MEETING

6:30 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Montelongo
Vice Chair / Commissioner Narahara
Commissioner Hunt
Commissioner Queen
Commissioner Shuck

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Parks Arts and Recreation Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Parks Arts and Recreation Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

PARKS ARTS AND RECREATION COMMISSION AGENDA

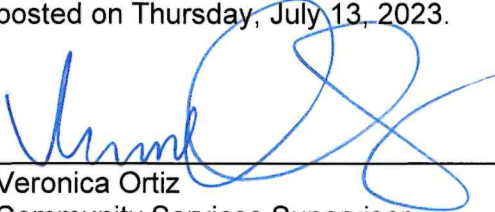
1. **Approval of Minutes** – May 9, 2023
 - Recommended action: Approve
2. **Monthly Report** – Staff to provide updates of programs, services, and projects offered by the Community Services Department.
 - Blue Ribbon Committee
 - Navigation Center
 - CIP Projects update – Current year and forthcoming
 - Summer Programs update
3. **Commissioner Comments and Requests**
4. **Staff Comments**
5. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

ADJOURNMENT

The Parks Arts and Recreation Commission adjourns to a Regular Meeting on Tuesday, September 12, 2023, at 6:30 p.m.

CERTIFICATION OF POSTING

I, Veronica Ortiz, Community Services Supervisor for the City of Placentia, hereby certify that the Agenda for the July 18, 2023, Regular Meeting of the Parks Arts and Recreation Commission was posted on Thursday, July 13, 2023.



Veronica Ortiz
Community Services Supervisor

MINUTES
PLACENTIA PARKS, ARTS, AND RECREATION
COMMISSION REGULAR MEETING
May 9, 2023

Meeting called to order at 6:39 p.m.

ROLL CALL

Present: Chair Tricia Montelongo, Lilia Queen, Maverick Shuck,

Absent: Vice Chair Russel Narahara, Brett Hunt

Staff Present: Community Services Supervisor, Veronica Ortiz
Clerical Aide, Anthony Peralta

Guests: None

PLEDGE OF ALLEGIANCE – Led by Supervisor Ortiz.

ORAL COMMUNICATIONS - None

COMMISSIONER COMMENTS AND REPORTS –

1. APPROVAL OF MINUTES

The minutes were **FIRST MOTIONED** for approval by Commissioner Queen. Commissioner Schuck **SECONDED** the motion. Motion carried.

2. Approval of New Meeting Time

Supervisor Veronica Ortiz informed the Commission that the Covid-19 State of Emergency has been lifted and as such all City Commission and Board meetings have shifted to in-person only. If the Commission would like to keep the option of attending virtually then they will have to present the matter to the City Council for approval. Supervisor Ortiz reviewed the ordinance regarding 'Committee and Commission' making them aware that they are not required to meet monthly and would only need to meet four times a year.

The new meeting time of 6:30 P.M. was **MOTIONED** for approval by Chair Montelongo. The Commission voted to approve the new meeting time. Motion carried.

3. Update regarding Summer Programs

Supervisor Ortiz updated the Commission on the status of the Community Services Summer Quarterly. The physical copies of the quarterly are expected to be mailed out the week of May 22nd. She informed the Commission that residents on The Buzz have been discussing the fact that other cities have regularly

released their brochures of the upcoming sessions long before Placentia does. To this end, the city will be reviewing internally to be able to release the brochure at an earlier date.

Supervisor Ortiz informed the Commission about the new summer Day Camp program, the Day Camp. The camp will be open for 9 weeks, each week will cost \$150 apart from Week 2 being priced at \$120 due to the observance of 'The 4th of July'. Registration for this program has already begun.

Chair Montelongo updated the Commission that she has heard positive feedback about the 2022 swim lesson classes. Most of the feedback received concerned wanting more class dates as well as longer class sessions. Supervisor Ortiz mentioned to the Commission that these changes are dependent on the amount of trained lifeguard staff and the school district as they house the pool facilities.

Supervisor Ortiz informed the Commission that summer registrations will begin on June 1st. Some other programs held this summer will include 6 summer concerts and 6 movies in the park. The city has also begun the process of hiring additional staff for the summer programs.

4. Discussion of Park names

Chair Montelongo began discussions regarding the names of some of the city parks. She shared with the Commission that many residents have other names to refer to the parks and this has created some confusion among residents. She explained that "Parque del Arroyo Verde" is often referred to as "Palm Park" and "Jaycee Parkette" is referred to as "Vista Park" even by dispatch. She suggested that named parks also include the first name, so people are aware of who it's named after.

Commissioner Queen informed the Commission that the new park rules and regulations signs at Jaycee Parkette have been placed too high up. She explained that the signs should be closer to eye level, making it easier to read for all park visitors. Supervisor Ortiz took note and will follow up with Public Works. She also informed the Commission that new signs have been purchased for the parks as part of a CIP project, and these signs will include the new city ordinances.

5. MONTHLY REPORT -

a. Blue-Ribbon Committee –

Supervisor Ortiz updated the Commission regarding the proposed Community/Senior Center. The contracted design company has completed a preliminary design of the floor plan, they are still in the process of completing their 35% design.

Supervisor Ortiz informed the Commission that the City of Placentia will be celebrating their Centennial in 2026. The main attraction of the event will be the opening of the time capsule from 1972 located at Bradford Park.

Supervisor Ortiz updated the Commission on a potential plan regarding the management of the Community/Senior Center. This plan would involve contracting with a third-party company such as Wedgewood Wedding to organize and run the event center part of the building for weddings. This plan would see the company have dedicated office space at the proposed building to better oversee weddings, store alcohol and bar areas, and keep wedding related items in storage. With the prospect of a larger facility able to host weddings, the city will be reevaluating its Alcohol Policy, which currently does not permit any alcohol at any sites.

b. Navigation Center –

Supervisor Ortiz updated the Commission on the Navigation Center. She informed the Commission that there is a maintenance for events contract being presented to the City Council on May 16th for approval to update the center's partition walls.

c. CIP Projects update – Current year and Forthcoming

Commissioner Montelongo began discussion of upcoming CIP projects. Supervisor Ortiz informed the Commission that some parks are not listed in the current CIP project list but will be included in the next fiscal year. These parks would include Samp Park and Los Vaqueros Park.

d. Easter Event Wrap-Up

Supervisor Ortiz updated the Commission regarding the Easter event. She informed them that the city will be taking the lead moving forward as the library has returned the responsibility to the Community Services department. She shared that there were over 1,000 participants this year with hopes of increasing numbers in years to follow.

e. Budget Update

Supervisor Ortiz updated the Commission that they have submitted a budget request to the Finance department to review. Supervisor Ortiz will inform the Commission of any update.

6. Commissioner Comments and Requests

No comments at this time.

7. Staff Comments

Supervisor Ortiz informed the Commission that the City is currently researching options to address the rising issues between tennis and pickleball players. She mentioned that some options could be a fencing set up to effectively separate the courts, closing pickleball during the time of tennis lessons, building a new court to separate the two, and/or try to partner with the PYLUSD to use some of their facilities.

8. Agenda Building and Meeting Schedule

Keep same items

ADJOURNMENT

There being no further business, Commissioner Shuck **MOTIONED** to adjourn to the next regular meeting, on Tuesday, June 13th, 2023, at 6:30 p.m. The regular meeting will be held in-person. The motion was **SECONDED** by Chair Montelongo. Motion carried. Meeting adjourned on May 9th, 2023, at 7:45 p.m.



Veronica Ortiz
Community Services Supervisor