



Parks Arts and Recreation Commission Meeting Agenda

September 12, 2023, 6:30 p.m.
Regular Meeting, City Hall

Chair
Tricia Montelongo

Vice Chair
Russell Narahara

Brett Hunt
Commissioner

Lilia Queen
Commissioner

Maverick Shuck
Commissioner

Procedures for Addressing the Parks Arts and Recreation Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Parks Arts and Recreation Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Parks Arts and Recreation Commission discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.

(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Parks Arts and Recreation Commission

September 12, 2023

REGULAR MEETING

6:30 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Montelongo
Vice Chair / Commissioner Narahara
Commissioner Hunt
Commissioner Queen
Commissioner Shuck

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Parks Arts and Recreation Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Parks Arts and Recreation Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

PARKS ARTS AND RECREATION COMMISSION AGENDA

1. **Approval of Minutes** – July 18, 2023
 - Recommended action: Approve
2. **Monthly Report** – Staff to provide updates of programs, services, and projects offered by the Community Services Department.
 - Blue Ribbon Committee
 - CIP Projects update – Current year and forthcoming
 - Summer Programs update
3. **Review of Parque de los Niños Design concepts**
4. **Commissioner Comments and Requests**
5. **Staff Comments**
6. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

ADJOURNMENT

The Parks Arts and Recreation Commission adjourns to a Regular Meeting on Tuesday, September 12, 2023, at 6:30 p.m.

CERTIFICATION OF POSTING

I, Veronica Ortiz, Community Services Supervisor for the City of Placentia, hereby certify that the Agenda for the September 12, 2023, Regular Meeting of the Parks Arts and Recreation Commission was posted on Thursday, September 7, 2023.



Veronica Ortiz
Community Services Supervisor

MINUTES
PLACENTIA PARKS, ARTS, AND RECREATION
COMMISSION REGULAR MEETING
July 18, 2023

Meeting called to order at 6:34 p.m.

ROLL CALL

Present: Chair Tricia Montelongo, Brett Hunt, Lilia Queen

Absent: Vice Chair Russel Narahara, Maverick Shuck

Staff Present: Community Services Deputy Director - Veronica Ortiz,
Administrative Assistant – Daniela Escobedo

Guests: None

PLEDGE OF ALLEGIANCE – Led by Supervisor Ortiz

ORAL COMMUNICATIONS - None

COMMISSIONER COMMENTS AND REPORTS – Chair Montelongo informed the Commission that a resident reached out to her regarding adding a crosswalk to allow access to reach Tri-City Park along Palm.

Commissioner Hunt inquired about the pickleball courts and if they have organized a tournament. Deputy Director Ortiz informed the Commission that in order to reserve the courts for an organized event, the organizers will be required to submit a permit. Deputy Director discussed possibly reaching out to the Pickleball page admin to coordinate between the group's usage of the courts as well as setting organized rules that are accommodating to all people attending the courts.

1. APPROVAL OF MINUTES

The minutes for the May 9th meeting were **MOTIONED** for approval by Chair Montelongo. Commissioner Queen **SECONDED** the motion. Motion carried.

2. MONTHLY REPORT -

a. Blue-Ribbon Committee –

Deputy Director Ortiz updated the Commission regarding the Blue Ribbon Committee. She informed the Commission that the City has met with the consultant for the Community/Senior Center project as they will provide an update to the Blue Ribbon Committee at her next meeting. The consultant will give an update regarding the topographic maps, and elevation studies for proposed area of the Community Center. An update will be given to the

City Council at their upcoming meeting on the progressive steps taken towards this project.

b. Navigation Center –

Deputy Director Ortiz updated the Commission regarding the Navigation Center. She informed them that the project to update and replace the partition walls has been approved and already begun.

c. CIP Projects update – Current year and Forthcoming

Deputy Director Ortiz updated the Commission regarding the CIP projects. The Arroyo Verde project has already broken ground and is currently under construction. Tuffree Park will begin its construction following Arroyo Verde and will feature a baseball themed play area. Koch Park and Wagner Park will follow afterwards. Deputy Director Ortiz informed the Commission that she will be meeting with Public Works and Engineering to discuss the La Placita Parkette project. The La Placita Parkette is a grant funded project in the amount of \$624,000 as thus is under a tight timeline to be completed by March 2024.

d. Budget Update

Deputy Director Ortiz updated the Commission regarding the department budget. She announced that the Community Services Department has been approved to add two new Facility Technicians to oversee and maintain the cities facilities and park areas.

e. Summer Program Update

Deputy Director Ortiz updated the Commission on the summer programs. The Summer Movies in the Park series will be held on a bi-weekly schedule on Fridays beginning June 30th and ending on September 8th. The Summer Concerts in the Park will be held on a weekly schedule on Thursdays beginning July 13th and ending on August 17th. She informed them on the status of the Summer Day Camp and its growing popularity. Open recreational swims will be open at the Whitten and Gomez pools and run until the end of September.

3. Commissioner Comments and Requests

No comments at this time.

4. Staff Comments

No comments at this time

5. Agenda Building and Meeting Schedule

Keep same items

ADJOURNMENT

There being no further business, Commissioner Hunt **MOTIONED** to adjourn to the next regular meeting, on Tuesday, September 12, 2023, at 6:30 p.m. The regular meeting will be held in-person. The motion was **SECONDED** by Chair Montelongo. Motion carried. Meeting adjourned on July 18, 2023, at 7:35 p.m.

Veronica Ortiz
Community Services Supervisor