



Regular Meeting Agenda October 17, 2023

Placentia City Council
Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency
Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

Mayor Ward L. Smith
District 5

Mayor Pro Tem Jeremy B. Yamaguchi
Councilmember
District 3

Kevin Kirwin
Councilmember
District 2

Rhonda Shader
Councilmember
District 1

Chad P. Wanke
Councilmember
District 4

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

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Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION
October 17, 2023
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Kirwin
Councilmember/Board Member Shader
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Smith

ORAL COMMUNICATIONS:

At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
Agency Designated Representatives: Damien Arrula, City Administrator
Alice Burnett, Director of Human Resources
Employee Organization: Placentia Police and Fire Management Association (PPFMA)
2. Pursuant to Government Code Section 54956.9(d)(2):
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant Exposure to Litigation (1 case)
3. Pursuant to Government Code Section 54956.8:
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Real Property located at 120 S. Bradford Avenue (APN: 339-052-29)
Agency Negotiator: Damien R. Arrula, City Administrator
Negotiating Party: Chamber of Commerce Board
Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA**

October 17, 2023

**7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Kirwin
Councilmember/Board Member Shader
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Smith

INVOCATION: Chaplain Kenneth Milhandler

PLEDGE OF ALLEGIANCE: Officer Mac Navarro

PRESENTATION:

- a. **Presentation of Measure U Annual Report**
Presenter: Citizens' Oversight Committee Chair John Lewis

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time, the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.i.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**

Fiscal Impact: None

Recommended Action: Approve

- 1.b. **Minutes**

City Council/Successor/ICDA/PPFA Special and Regular Meetings:

**September 27, 2022 Special Meeting and January 10, 2023, January 24, 2023,
February 7, 2023 and February 21, 2023 Regular Meetings**

Recommended Action: Approve

1.c. **City Fiscal Year 2022-23 and 2023-24 Registers for October 17, 2023
Check Register**

Fiscal Impact:

FY 2022-23 \$ 250,052.50

FY 2023-24 \$2,149,316.75

Electronic Disbursement Register

Fiscal Impact: \$ 658,974.59

Recommended Action: It is recommended that the City Council:

- 1) Receive and file.

1.d. **Acceptance of Resignation from the Parks, Arts, and Recreation Commission**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Accept the resignation of Russell Narahara from the Parks, Arts, and Recreation Commission; and
- 2) Update the City's master Commission/Committee vacancy list to include the vacancy on the Parks, Arts, and Recreation Commission

1.e. **Amendment No. 1 to Professional Services Agreement with HR Green Pacific, Inc., for On-Call Private Development Plan Check Services**

Fiscal Impact: Expense: \$ 75,000 Professional Services Agreement
Available Budget: \$150,000 Fiscal Year 2023-24 Operating Budget
(103551-6290)
Pass Through Cost 100% Covered by Applicant Plan
Check Fees (103551-4310)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 1 to Professional Services Agreement with HR Green, Inc. for an additional \$75,000 for On-Call Plan Check Services for a cumulative contract not-to-exceed amount of \$150,000; and
- 2) Authorize the City Administrator to approve contract change orders up to 10% of the contract not-to-exceed amount, or \$150,000; and
- 3) Adopt Resolution No. R-2023-80, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2023-24 in compliance with City Charter of the City of Placentia §§1206 and 1209 pertaining to appropriations for actual expenditures; and
- 4) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.f. **Renewal of Professional Services Agreement with Dennis Grubb and Associates, a Willdan Engineering Company for Fire Plan Review Services**

Fiscal Impact: Expense: Up to \$75,000 per year (up to \$150,000 for two-year extension) Placentia Fire and Life Safety Department (PFLSD) Contractual Services account (103067-6290)

Revenue: Expenses are 100% recovered via plan check and permit fees charged to the applicant.

Recommended Action: It is recommended that the City Council:

- 1) Approve the Professional Services Agreement with Dennis Grubb and Associates, a Willdan Engineering Company for Fire Plan Review Services for an additional one (1) two-year term contract not-to-exceed amount by \$75,000.00 or \$150,00.00 per year; and
- 2) Authorize the City Administrator to approve contract change orders up to 10% of the annual contract not-to-exceed amount or \$15,000.00; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.g. **Approval of Plans & Specifications and Award of Construction Contract to Monarka Development Corporation dba Express Sign & Neon for the Wayfinding Directional Signage Project Phase IV, City Project No. 24104**

Fiscal Impact: Expense: \$304,355.00 Construction Contract
\$ 30,435.00 Total Contingency Amount
Budget: \$500,000.00 FY 2023-24 CIP Budget
(109800-6850, JL 24104-6740)

Recommended Action: It is recommended that the City Council:

- 1) Approve the engineered construction plans & specifications prepared by Selbert Perkins Design, and approve a Public Works Agreement for this project with Monarka Development Corporation (dba Express Sign & Neon) in the amount of \$304,355; and
- 2) Reject all other bids received and authorize return of the bid bonds; and
- 3) Authorize the City Administrator to approve contract change orders up to ten percent (10%) of the contract amount, or \$30,435 for a total construction contract not-to-exceed amount of \$334,790; and
- 4) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.h. **Award of Contract to Golden Bell Products, Inc. for Sewer Manhole Maintenance Services**

Fiscal Impact: Expense: \$22,800 Annual Contract Amount
Budgeted: \$22,800 FY 23-24 Sewer Maintenance Fund
(484356-6120)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Maintenance Services Agreement with Golden Bell Products, Inc. for Sewer Manhole Maintenance Services in an amount not-to-exceed \$22,800, per year for an initial three (3) year contract term with the option to extend for an additional two-year term; and
- 2) Authorize the City Administrator to approve contract change orders up to 10% of the annual contract not-to-exceed amount per year; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and
- 4) Authorize the City Administrator to approve the eligible contract term extension for one additional two-year term based upon contractor performance and at the discretion of the City.

1.i. **Amendment No. 1 to Professional Services Agreement with Bowman Infrastructure Engineers Ltd, dba Infrastructure Engineers for Provision of Building Official, Plan Check, and Inspection, Services**

Fiscal Impact: Expense: \$75,000 (up to \$200,000 per fiscal year) (102532-6290)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 1 to the Professional Services Agreement with Bowman Infrastructure Engineers Ltd., dba Infrastructure Engineers to provide professional services related to building plan check, building inspection, Building Official, and other building and planning related staffing as needed for a term ending June 30, 2026; and
- 2) Adopt Resolution No. R-2023-82, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2023-24 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
- 3) Authorize the City Administrator or designee to approve up to two (2) additional one-year extensions pursuant to the terms of the subject Amendment No. 1 to the Professional Services Agreement with Bowman Infrastructure Engineers Ltd., dba Infrastructure Engineers; and
- 4) Authorize the City Administrator and/or his designee to execute the necessary documents, in a form approved by the City Attorney.

2. **PUBLIC HEARINGS:** None

3. **REGULAR AGENDA:**

3.a. **Approval of Plans and Specifications and Award of Construction Contract to R.J. Noble Company for Fiscal Year 2022-23 Street Rehabilitation Project, City Project No. 1301**

Fiscal Impact:

Expense:	\$6,014,496.88	<u>Total Construction Cost</u>
	\$5,383,306.25	Construction Contract Amount
	\$ 538,330.63	Construction Contingency Amount
	\$ 92,860.00	Construction Inspection Costs

Available Budget:

	\$6,014,539.00	<u>Total Project Budget</u>
	\$ 800,000.00	Fiscal Year 2023-24 CIP Budget (171301-6740)
	\$ 635,710.00	Fiscal Year 2023-24 CIP Budget (181301-6740)
	\$1,360,849.00	Fiscal Year 2023-24 CIP Budget (601301-6740)
	\$3,003,608.00	Fiscal Year 2023-24 CIP Budget (791301-6740)
	\$ 63,272.00	Fiscal Year 2023-24 CIP Budget (501301-6740)
	\$ 151,100.00	Proposed Budget Resolution (601301-6740)

Recommended Action: It is recommended that the City Council:

- 1) Approve the Engineered Plans and Specifications prepared by Transtech, Inc. for the FY 2022-23 Street Rehabilitation Project No. 1301; and
- 2) Approve a Public Works Agreement with R. J. Noble Company for the FY 2022-23 Street Rehabilitation Project in the amount of \$5,383,306.25; and
- 3) Reject all other bids received and authorize return of the bid bonds; and
- 4) Authorize the City Administrator to approve contract change orders up to ten percent (10%) of the contract amount, or \$538,330.63, for a total construction contract not-to-exceed amount of \$5,921,636.88; and
- 5) Approve a Cooperative Agreement with the City of Anaheim for the construction cost for Anaheim's share of the project that is estimated to be \$200,000, with the final cost to be based on the actual bid received and final construction contract costs; and
- 6) Adopt Resolution No. R-2023-81, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2023-24 in compliance with City Charter of the City of Placentia §§1206 and 1209 pertaining to appropriations for actual expenditures; and
- 7) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, November 7, 2023 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Quit Claim Deeds for Golden Avenue Bridge
- Permit Tracking Software Presentation
- Introduction and First Reading of Ordinance re: Street Vending
- Study Session: Ad-Hoc Committee and Commission update
- Permit Tracking Software Presentation

CERTIFICATION OF POSTING

I, Carole M. Wayman, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the October 17, 2023 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on October 12, 2023.

Carole M. Wayman
Deputy City Clerk