

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING MINUTES  
May 17, 2022  
5:30 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

SPECIAL PROCEDURES NOTICE

On March 4, 2020, pursuant to California Government Code Section 8625, Governor Newsom declared a State of Emergency as a result of the threat of the COVID-19 virus.

On September 17, 2021, Governor Newsom signed AB 361, which went into immediate effect as urgency legislation. AB 361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings. As of February 9, 2022 it was reported that the COVID-19 pandemic had killed more than 81,811 Californians. Social distancing measures decrease the chance of the spread of COVID-19.

Given the health risks associated with COVID-19, please be advised that while the City Council Chambers are open to the public, some or all of the Placentia City Councilmembers may attend this meeting via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

**How to Observe the Meeting**

To maximize public safety while maintaining transparency and public access, in addition to being open to the public, all City Council meetings are available to view live on AT&T U-verse (Channel 99), Spectrum (Channel 3), and online at [www.placentia.org/pctv](http://www.placentia.org/pctv).

**How to Submit Public Comment**

Members of the public may provide public comment in person or comments may be sent for City Council consideration by email to the City Clerk at [cityclerk@placentia.org](mailto:cityclerk@placentia.org). Please limit submitted comments to 200 words or less. Comments received before or during a Council meeting, until the close of the **Oral Communications** portion of the agenda, may not be read during the City Council meeting but will be summarized in the public record and are subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the City Clerk's Office for assistance at (714) 993-8231.

**Americans with Disabilities Act Accommodation**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at [cityclerk@placentia.org](mailto:cityclerk@placentia.org) or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health regarding social distancing.

The City of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

**CALL TO ORDER:** Mayor Shader called the meeting to order at 5:30 p.m.

**ROLL CALL:**

PRESENT: Councilmember/Board Member Green, Smith, Yamaguchi, Wanke, Shader  
ABSENT: None

**ORAL COMMUNICATIONS:**

Mayor Shader opened Oral Communications for the Closed Session. City Clerk McKinnell stated that the City Clerk’s Office had received no public comment for the Closed Session.

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

- 1. Pursuant to Government Code Section 54956.8  
**PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**  
Title: City Attorney
- 2. Pursuant to Government Code Section 54956.8  
**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Title: City Administrator

**RECESS:** The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

**CALL TO ORDER:** Mayor Shader called the meeting to order at 7:00 p.m.

**ROLL CALL:**

PRESENT: Councilmember/Board Member Green, Smith, Yamaguchi, Wanke, Shader  
ABSENT: None

**STAFF PRESENT:**

City Attorney/Authority Counsel Christian Bettenhausen; City Administrator Damien Arrula; Deputy City Administrator Rosanna Ramirez; Deputy City Administrator Luis Estevez; Police Chief Brad Butts; Fire Department Battalion Chief Jason Dobine; Director of Finance Jennifer Lampman; Director of Community Services Karen Crocker; Director of Development Services Joe Lambert; Assistant to the City Administrator/Economic Development Manager Jeannette Ortega; City Treasurer Kevin Larson; City Clerk Robert McKinnell; Interim Deputy City Clerk Nancy M. Albitre

**INVOCATION:** Chaplain Charles Frost

**PLEDGE OF ALLEGIANCE:** Captain Branden Smith

**PRESENTATIONS:**

- a. **Proclamation of May 15 – 21, 2022 as National Public Works Week**

Presenters: Mayor Shader  
Recipients: Deputy City Administrator Luis Estevez

Mayor Shader presented a proclamation in recognition of National Public Works Week to Deputy City Administrator/Public Works Luis Estevez and Public Works staff.

- b. **Proclamation of May 11 – 17, 2022 as National Police Week**

Presenters: Mayor Shader  
Recipients: Chief of Police Brad Butts

Mayor Shader presented a proclamation in recognition of National Police Week to Placentia Chief of Police Brad Butts. She also presented Chief Butts with a framed picture recognizing National Police Week that was gifted by Placentia resident, Lee Squire.

- c. **Proclamation of May 2022 as Military Appreciation Month**

Presenters: Mayor Shader  
Recipients: Councilmember Green

Mayor Shader presented a proclamation in recognition of Military Appreciation Month to Councilmember Craig Green.

**CLOSED SESSION REPORT:** City Attorney/Authority Counsel Bettenhausen stated there was nothing to report.

**CITY ADMINISTRATOR REPORT:** City Administrator Arrula noted that there was no City Administrator report.

**ORAL COMMUNICATIONS:**

Vietnam Veteran Lee Squire expressed concerns about antisemitism and expressed support for the recognition of Jewish people on Memorial Day. He also expressed support for National Police Week and remarked on the number of Veterans serving in Police and Fire professions. He called for unity and support for all Veterans and their families.

Placentia Resident Mary Ann Leonard expressed concerns regarding the lack of communication regarding a claim she submitted to the City.

Raul Davis, owner of Tlaquepaque Restaurant expressed appreciation to the City's Public Works staff for their efforts in maintaining the outdoor areas in the Old Town business area.

Rosalina Davis, owner of Tlaquepaque Restaurant expressed appreciation to the City Council for their quick actions to develop an outdoor dining area in the Old Town area during the Covid-19 pandemic. She commented that businesses are thriving, new customers are frequenting the area, crime has gone down and the improvements have created a positive image in the Old Town area. She urged the City Council to continue efforts to provide pedestrian friendly and outdoor dining options in the Old Town District.

City Clerk McKinnell summarized one (1) electronic communication received by the City Clerk's Office from Mary Lou Reyes regarding the lack of parking for the elderly and handicap on Santa Fe Avenue in Old Town and her request to reopen the street. He added that a list of 43 names was also submitted supporting her position.

**CITY COUNCIL/BOARD MEMBER COMMENTS:**

Mayor Pro Tem Wanke noted his attendance at several OC Sanitation District committee meetings and expressed appreciation for serving and representing the City on this committee. He announced that the City and Placentia Community Foundation are now selling personalized commemorative bricks to the community for installation in the Kraemer Memorial Park Dolphin fountain plaza area. He encouraged those interested in the Legacy Brick Program to contact Community Services at (714) 993-8232 or to visit the website at [www.placentia.org/legacybrick](http://www.placentia.org/legacybrick)

Councilmember Smith noted his attendance at the Southern California Association of Governments (SCAG) General Session. He highlighted a recent field trip by 3<sup>rd</sup> grade students from Tynes Elementary School to City Hall and City facilities on April 27<sup>th</sup>. He commented on the number of thank you notes received from students and read a few notes and shared the artwork he received. He added that he was impressed to see such civic engagement in such young children and thanked Tynes elementary school teachers for their continued efforts to engage students in civic affairs. He commented on a particular student who asked informative questions about ADUs.

Councilmember Green also read a few of the thank you notes from Tynes students and shared artwork he received. He echoed Councilmember's Smith's comments and expressed his gratitude for this annual event. He commented on Lee Squire's military background and municipal financial expertise. He also announced his attendance at the Fullerton Mayor's prayer breakfast and announced the First Responders breakfast event which is scheduled for Thursday, May 19, 2022.

Councilmember Yamaguchi wished Councilmember Green a Happy Birthday. He announced information about the Resident Vehicle Rebate Program noting that Placentia residents purchasing or leasing a new vehicle from Fairway Ford or Audi North OC are eligible to receive a \$500 rebate with proof of residency.

Vehicle Price must exceed \$25,000 or more to qualify. He encouraged those interested to visit Fairway Ford or Audi North OC.

Mayor Shader commented that as part of the Buy Local Incentive program, the City Council recently approved the Commercial Sign Waiver Program. This program allows the City to waive all planning and building fees, up to \$1,000 per business for upgrading their existing commercial building sign. Business must have a current business license. She added that the program will expire on November 1, 2022 and encouraged business owners to call (714) 993-8268 for more information. She announced that she toured the Illumination Foundations facility in Fullerton and commented on their efforts to provide support for the unhoused. She noted her attendance at the California Cities Leadership Conference and commented on a workshop she led with City Administrator Arrula on best practices for succession planning. She expressed appreciation for the opportunity to share information with other cities.

**1. CONSENT CALENDAR (Items 1.a. through 1.i.):**

Motion by Green, seconded by Wanke, and carried a (5-0) vote to approve the Consent Calendar items 1.a. through 1.i., as recommended.

**1.a. Consideration to Waive Reading in Full of all Ordinances and Resolutions**

Fiscal Impact: None

Recommended Action: Approve

**(Approved 5-0, as recommended)**

**1.b. City Fiscal Year 2021-22 Register for May 17, 2022  
Check Register**

Fiscal Impact: \$1,325,367.63

**Electronic Disbursement Register**

Fiscal Impact: \$1,723,575.93

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution R-2022-27, a Resolution of the City Council of the City of Placentia, California, making the legally required findings to continue to authorize the conduct of remote "telephonic" meetings during the state of emergency.

**(Received and Filed, as recommended)**

**1.c. Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings During the State of Emergency**

Fiscal Impact: None

Recommended Action: Approve

**(Approved 5-0, as recommended)**

**1.d. Second Reading of Ordinance No. O-2022-03, Adopting a Military Equipment Use Policy of the City of Placentia Per Assembly Bill (AB) 481**

Fiscal Impact: None

Recommended Action: Approve

**(Approved 5-0, as recommended)**

**1.e. Resolution Relating to Fiscal Year 2022-23 Levy of Assessments to the City of Placentia Landscape Maintenance District No. 92-1 and Setting a Public Hearing for June 7, 2022 at 7:00 P.M.**

Fiscal Impact:

Revenue: \$ 450,858 (Recouped Through Assessments)

Expenditures: \$ 419,200 (Proposed FY 2022-23 Budget LMD 92-1 Fund)

Recommended Action:

- 1) Adopt Resolution R-2022-28, a Resolution of the City Council of the City of Placentia, California, directing preparation of the Engineer's Report for Fiscal Year 2022-23 for the continuation of the annual assessments for Landscape Maintenance District No. 92-1; and

- 2) Adopt Resolution R-2022-29, a Resolution of the City Council of the City of Placentia, California, declaring its intention to provide for the annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

**(Approved 5-0, as recommended)**

- 1.f. **Resolution Relating to Fiscal Year 2022-23 Levy of Assessments to the City of Placentia Street Lighting District No. 81-1 and Setting a Public Hearing for June 7, 2022 at 7:00 P.M.**

Fiscal Impact:

Revenue:	\$135,286	(SLD-81-1 Assessments)
	\$ 36,214	(Transfer In From General Fund)
Expenditures:	\$171,500	(Proposed FY 22-23 Budget SLD 81-1 Fund)

Recommended Action:

- 1) Adopt Resolution R-2022-30, a Resolution of the City Council of the City of Placentia, California, directing preparation of the Engineer's Report for Fiscal Year 2022-23 for the continuation of the annual assessments for Street Lighting District No. 81-1; and
- 2) Adopt Resolution R-2022-31, a Resolution of the City Council of the City of Placentia, California, declaring its intention to provide for an annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

**(Approved 5-0, as recommended)**

- 1.g. **Setting of the Annual Special Tax Rate for Fiscal Year 2022-23 for Community Facilities District No. 2014-01**

Fiscal Impact: Revenue: \$42,861.23 Recouped Through Assessments

Recommended Action:

- 1) Adopt Resolution R-2022-32, a Resolution of the City Council of the City of Placentia, California, setting the levy of an Annual Special Tax for Community Facilities District No. 2014-01 (Public Services); and
- 2) Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2014-01 (Public Services) for Fiscal Year 2022-23 on the Orange County Secured Property Tax Roll.

**(Approved 5-0, as recommended)**

- 1.h. **Setting of the Annual Special Tax Rate for Fiscal Year 2022-23 for Community Facilities District No. 2018-01**

Fiscal Impact: Revenue: \$29,979.60 (Recouped Through Assessments)

Recommended Action:

- 1) Adopt Resolution R-2022-33, a Resolution of the City Council of the City of Placentia, California, setting the levy of an annual special tax for Community Facilities District No. 2018-01 (TOD Maintenance Services); and
- 2) Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2018-01 (TOD Maintenance Services). for Fiscal Year 2022-23 on the Orange County Secured Property Tax Roll.

**(Approved 5-0, as recommended)**

- 1.i. **Approval of Final Parcel Map No. 2018-201 Pertaining to the Subdivision of an Approximately 1.58 Acre Into Three Parcels Located on California Street in the City of Placentia**

Fiscal Impact: None

Recommended Action:

- 1) Find that recording of Parcel Map No. 2018-201 will not be in violation of any of the provisions of §66474, 66474.1 or 66474.2 of the Subdivision Map Act (California Government Code §66400, et seq.); and

- 2) Find that the proposed development, together with the provisions for its design and improvement, is consistent with the General Plan required by Article 5 (commencing with §65300) of Chapter 3 of Division 1 of the California Government Code, or any specific plan adopted pursuant to Article 8 (commencing with §65450) of Chapter 3 of Division 1 of the California Government Code; and
- 3) Direct the City Clerk to endorse on the face of Parcel Map No. 2018-201, the certificate which embodies the approval of said map, and submit the map to the County Recorder of Orange County for recording.

**(Approved 5-0, as recommended)**

1.j. **Purchase of New Fleet Vehicles for the Police, Community Services and Public Works Departments and Temporary Increase to City Administrator Approval Limit for Fleet Purchases**

Fiscal Impact:

EXPENSE:	\$135,810.42	Purchase of Three (3) Ford Trucks
BUDGETED:	\$ 79,214.00	FY 2021-22 Placentia Navigation Center Fund (784070-6840)
	\$ 94,000.00	FY 2021-22 CIP Budget
	\$ 43,000.00	(798201-6842 Public Works Arrowboard Truck)
	\$ 44,000.00	(108204-6842 & 798204-6842 Community Services Stakebed Truck)

Recommended Action:

- 1) Authorize the purchase of three (3) 2022 Ford pick-up trucks from Villa Ford in the amount of \$135,810.42; and
- 2) Authorize the installation of all necessary emergency response equipment to properly outfit the vehicles in an amount not-to-exceed \$25,000; and
- 3) Authorize the City Administrator to approve invoice changes up to 10% of each of the equipment and quoted amounts; and
- 4) Authorize the City Administrator and/or his designee to execute all necessary documents effectuate the purchase of the vehicle and installation of necessary emergency response equipment; and
- 5) Authorize the City Administrator to temporarily acquire fleet vehicle purchases in excess of \$40,000 without City Council approval for a period of one (1) year and in conformance with the City's Purchasing Policy.

**(Approved 5-0, as recommended)**

1.k. **Acceptance of a Resignation from the Parks, Arts, and Recreation Commission**

Fiscal Impact: None

Recommended Action:

- 1) Accept the resignation of Johnny McBride from the Parks, Arts, and Recreation Commission; and
- 2) Update the City's master Commission/Committee vacancy list to include the vacancy on the Parks, Arts, and Recreation Commission

**(Approved 5-0, as recommended)**

**SUCCESSOR AGENCY CONSENT CALENDAR:**

1.l. **Termination of Owner Participation Agreement between the Successor Agency to the Redevelopment Agency of the City of Placentia and Dennis Lynn Blake as Trustee of the Blake Family Trust**

Fiscal Impact: None

Recommended Action:

- 1) Approve Resolution RSA-2022-01, a Resolution of the City Council of the City of Placentia, California, acting as the Successor Agency to the Redevelopment Agency of the City of Placentia, approving the termination of an Owner Participation Agreement between the Former Redevelopment Agency and Dennis Lynn Blake as trustee of the Blake Family Trust.

**(Approved 5-0, as recommended)**

2. **PUBLIC HEARING:** None

3. **REGULAR AGENDA:**

3.a. **City Council Study Session: Santa Fe Avenue Street Closure**

Fiscal Impact: There is no direct fiscal impact associated with the recommended actions

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the presentation and provide Staff with input on the conceptual plans as presented; and
- 2) Direct Staff to conduct two (2) public workshops with the community in Old Town to gather additional input regarding a permanent street closure and the conceptual plans; and
- 3) Direct Staff to return to the City Council with the additional community input and refined conceptual plans and policy considerations and analysis for its consideration.

**(Approved 5-0, to received and filed, as recommended. Direction was given.)**

Damien Arrula, City Administrator noted that the City Council directed Staff to come back with design options for the street closure of Santa Fe Avenue in the Old Town area, noting that Luis Estevez, Deputy City Administrator would give the presentation on the item.

Luis Estevez, Deputy City Administrator gave the presentation on the Santa Fe Avenue Street Closure.

Councilmember Yamaguchi inquired about the sales tax information provided on slide number 12 of the presentation and asked if the sales tax information differentiated restaurants from other businesses in the Old Town area. Mr. Estevez responded that sales tax information from restaurants alone is available and remarked that the figures correlate with antidotal information received about record sales from restaurants in Old Town during Covid-19 indoor dining restrictions.

Mayor Pro Tem Wanke asked if the sales tax information on slide number 12 reflected gross sales tax revenue. Mr. Estevez responded that the figures reflect net sales tax revenue.

Mr. Perry Cardoza, Project Architect, presented conceptional design options and information for a streetscape master plan for Santa Fe Avenue and gateway features for Old Town.

Mayor Shader clarified that Staff is only seeking direction at this time.

Councilmember Smith commented that the temporary outdoor dining area on Santa Fe Avenue was established for a specific purpose and commented on the positive results. He added that the potential to continue the outdoor venue exists and spoke favorably about the concepts that were presented. He noted several challenges such as staffing difficulties for restaurants, weather issues and parking concerns. He encouraged continued discussions.

Councilmember Green expressed that the presentation was very good and commented that he looked forward to hearing from community members at future study sessions on the topic. He noted the value to the community and City.

Councilmember Yamaguchi noted that looking at the history of the Old Town, the primary purpose of Santa Fe Avenue was for vehicles, but there is the possibility that the street could be used for other purposes along with continued vehicular access. He commented on a recent visit to the Gaslamp District in San Diego and noted that the area is only closed to vehicles on the weekends and holidays and the rest of the time the streets are open to vehicular traffic. He encouraged leaving the options open at this time noting the number of studies that have been done on this issue. He commented on the importance of giving Staff direction, engaging the community in the process, and looking at options for a partial street closure as presented in a study from 2017. He commented on the excellent presentation by the consultant but added that he would like to hear from the City's traffic engineer about traffic flows and impacts related to future growth in the area. He urged further discussions on collaborative funding options for the development and maintenance of any future plans for the area.

Mayor Pro Tem Wanke expressed concerns about the amount of money that has been spent on studies for Old Town and restricting traffic flows on Santa Fe Avenue. He commented on successful downtown projects in adjacent cities noting that those areas benefit from larger streets with normal traffic patterns, which is not the case in the Old Town area. He also expressed concerns for residents in the area who have bought homes or moved into apartments in the area and are opposed to closing or restricting traffic. He asked Staff if survey respondents were required to give their address and how many live in the immediate surrounding neighborhood. Mr. Estevez responded that the survey was available to all residents of Placentia not only the immediate surrounding neighborhood. Mayor Pro Tem Wanke added concerns about noise impacts from concerts and special events, noting that many residents live on Santa Fe Avenue and in Old Town and such events would detrimentally impact their quality of life. He expressed appreciation to Staff for their research about funding mechanisms for the long-term maintenance of the street but added that he does not see a demand for this project. He commented on the beautiful renderings provided by the consultant but emphasized that he does not see support from residents or businesses for the project. He also noted that demand for outdoor dining has declined in recent months. He expressed support for keeping the street open and considering the needs of the residents who live in the downtown area.

Mr. Estevez responded that there had been outreach to the residents of the Clementine development and they were invited to attend tonight's meeting. He noted that they were generally in favor of the concept and making outdoor dining permanent with improved design features. He added that most of the concerns were related to traffic circulation. He noted support from the Clementine HOA for open public space.

Mayor Pro Tem Wanke commented on the benefits of wayfinding signage and expressed concerns about residents using alleyways for access. He expressed support for keeping a lane of traffic open on Santa Fe Avenue if the project proceeds.

Mayor Shader commented that she received four strong responses requesting that the street be closed. She noted that the City has not moved quickly on this proposal because it is a big decision. She added that she was surprised that the survey results overwhelmingly expressed support for Santa Fe Avenue remaining open. She commented on the benefits of customers from surrounding areas frequenting the restaurants and businesses in Old Town noting the positive economic impacts. She noted that the CARES ACT money allocated to the City was directed to providing outdoor dining in the Old Town and was money well spent. She added that an ad-hoc committee had been formed to discuss parking in this area and noted that the main street parking lot is under-utilized in this area because it is a dirt parking area and residents have expressed safety concerns. She agreed that outdoor dining has decreased lately which could be related to shortages in restaurant staffing or weather. She commented on the benefits of shaded areas in outdoor areas and expressed concerns about safety as it relates to traffic flows in the area. She noted that a bike path is not possible under the proposed concepts. She commented that food trucks bring people to the area which has positive aspects. She noted that there is a standing plan for a one-way street and wider sidewalks for dining.

Mr. Arrula noted that the wider sidewalks would provide areas for tables and chairs as well as pedestrian access, similar to downtown areas in Old Town Pasadena, Claremont, Orange and Fullerton.

Councilmember Yamaguchi asked the architect if the design elements for lighting, trees, and shade cover could still be implemented under a one-way street configuration.

Mr. Cardoza responded that public areas for concert stages and outdoor games, such as corn hole, would be eliminated in favor of a more traditional outdoor dining and pedestrian friendly sidewalk area. He provided information on tree-planting strategies in small spaces.

In response to Councilmember's Yamaguchi's comments about a one-way street configuration, Mr. Arrula highlighted slide number 17 of the presentation which depicts a one-way street with parking on both sides of the street and enhanced pedestrian walkways with landscaping and lighting. He noted the potential for eliminating some of the parallel parking to accommodate outdoor dining and programmable space which could be explored further with the architectural firm. He provided options regarding the EFID plan noting that there is funding currently available to proceed with the design phase based on

direction from the Council. At this time Staff is requesting direction in order to proceed with the design effort, BID phase and financing.

Councilmember Yamaguchi inquired about ADA parking. Mr. Arrula responded that the City's ADA consultant and traffic engineer determine those needs and noted that parallel parking could not be used for ADA parking.

Mayor Shader inquired about the path for the BID and the CFD.

Mr. Arrula gave an overview of Business Improvement and Community Funding Districts (CFD) explaining how these types of funding mechanisms are used to fund maintenance, events and improvements in a designated district. He also explained the community engagement process as it relates to the BID noting that every business and property owner in the district would have the opportunity to vote. If the Council gives direction to proceed, then discussions would begin with the Old Town Merchants Association and property owners. He added that a consultant is typically used to facilitate the process.

Mayor Shader added that if the business owners were interested in improving and investing the area, then she would be in favor of closing Santa Fe Avenue. She stressed the importance of community participation throughout the process.

Mr. Arrula explained the three policy considerations before the City Council noting that Staff does not have a recommendation, 1) Do nothing, extend the temporary street closure as-is; 2) Reopen the street, proceed with adopted streetscape improvements; and 3) Host two (2) community workshops to share conceptual street closure plans and obtain additional feedback from community. Analyze policy considerations and return to the City Council for further discussion. He stressed the importance of the analyzing policy considerations if Council gives direction to proceed with option number 3.

Mayor Shader emphasized the importance of speaking with business owners in the Old Town rather than holding general community workshops.

Councilmember Yamaguchi asked the City Attorney Bettenhausen to explain the process of joining or creating a CFD and the voting requirement. Mr. Bettenhausen explained that it is a voting process to join and noted that he would need to do further research on the voting majority. He also provided general information about the CFD process.

Mayor Shader motioned to extend the street closure until September 30<sup>th</sup> for the purpose of gathering the business owners to see about their interest in creating a BID and see if they are willing to do that in the Santa Fe area. If there is interest then a permanent street closure could be discussed further. If there is no interest then the original streetscape plan could be pursued.

Discussion ensued about the costs for maintenance, events and design elements under a CFD and seeking commitments from the business owners before proceeding.

Mayor Pro Tem Wanke asked the City Attorney for clarification about whether it is the business or property owners that would need to vote on creating a CFD. He emphasized the need to seek input from the correct parties.

Mr. Bettenhausen responded that it is typically the business owners but could also involve property owners.

Discussion ensued about the boundaries and phasing of the area to be covered under a CFD. Mr. Arrula stated that Staff would research options per the City Council's direction.

Mayor Pro Tem Wanke expressed caution in using data from the Covid-19 pandemic to forecast future plans for the area.

Mayor Shader stressed that business owners would need to show strong interest in contributing to improvements in order for the City to move forward. She expressed excitement about the renderings

and the positive impacts from investment in this area but emphasized the need to have business owners' commitment and investment in plans for the area.

Discussion ensued about the current conditions of outdoor furniture and umbrellas on Santa Fe Avenue and replacement. Mr. Arrula noted that some business owners have been proactive in replacing damaged umbrellas.

Motion by Mayor Shader to extend the temporary street closure as is until September 30<sup>th</sup> in order to allow time to discuss plans with business owners and determine if there is willingness to contribute and participate in future plans for enhanced improvements in the area. Councilmember Green seconded the motion.

Councilmember Yamaguchi made a friendly amendment to the motion to allow the reopening of the street while plans are discussed with business owners.

Mayor Shader asked Staff about the extent of work to reopen the street.

Mr. Estevez responded that all the furniture and artificial grass would be removed and the street returned to normal conditions.

Mr. Cardoza offered an alternative option to place k-rails temporarily to get an idea of how the street would function with one lane of traffic.

Councilmember Yamaguchi amended his motion to allow a modified one-way street configuration with k-rails while future plans are discussed with business owners to determine if there is a willingness to contribute and participate in future plans for enhanced improvements in the area. Councilmember Wanke seconded the motion.

Discussion ensued about how a one-way street could be accomplished and Mr. Estevez explained that the City's traffic engineer would need to be consulted since traffic patterns will change.

Mayor Shader commented that any future plans for the area would take several years to implement.

Mr. Arrula discussed the current plan that has been approved by the Council which includes parallel parking on both sides of the street and suggested that based on the discussions tonight, Council could direct Staff to work with the architect to craft an alternative plan that allows outdoor dining and through traffic. The alternative plan would be brought back to the Council for consideration.

Discussion ensued about the original plan and alternatives to providing one-way through traffic.

Mr. Bettenhausen, City Attorney, recommended, based on liability concerns, that direction be given to Staff and an alternative plan be brought back to Council.

Councilmember Yamaguchi clarified his motion.

Motion by Yamaguchi to direct Staff to conduct research and bring back a hybrid solution with k-rails to allow through traffic on Santa Fe Avenue while preserving outdoor dining.

Discussion ensued about the options in the staff report; Councilmember Yamaguchi noted that his motion is not one of the options listed in the staff report.

Councilmember Wanke suggested that policy direction be given to Staff to reopen the street in the best and safest manner possible without bringing it back to Council.

Mayor Shader reiterated that research and discussion on a BID or CFD should take place with business owners.

Councilmember Yamaguchi agreed with Mayor Shader stating that if there is support by business owners then the City can proceed with approving alternative design plans.

Mr. Arrula clarified that the direction to Staff is to examine temporary and possibly on a long-term basis the re-opening of Santa Fe Avenue to one-way traffic and return to Council with traffic analysis and architectural options.

Discussion ensued about BID options, parking, continued outdoor dining, and discussions with business owners about their interest in contributing to future plans.

Mayor Shader noted that Santa Fe would reopen to through traffic on June 30, 2022 with outdoor dining.

Mr. Estevez noted that reopening the street to one-way traffic by June 30, 2022 might not be possible.

Mayor Shader clarified that the plan is to re-open the street to one-way traffic as soon as possible.

Discussion ensued about outreach to business owners to determine participation in future plans for the area.

Councilmember Yamaguchi inquired if Staff would engage subject matter experts and consultants and bring back a full report to the Council.

Mr. Arrula stated that Staff would return to Council with additional information based on an Option #3 plan with through traffic and outdoor dining. This would entail retaining Mr. Cardoza to develop architectural plans. The second part of the plan is to engage a consultant regarding the process and procedures for a BID or CFD.

Mayor Pro Tem Wanke expressed concerns about costs for the number of consultants that the City has retained over the years for plans in the Old Town area and asked if Staff, rather than consultants, could implement plans based on Council's direction.

Mr. Arrula responded that he does not anticipate the plans for an Option #3 plan to be costly since Mr. Cardoza has already conducted research and prepared plans. He emphasized the importance of decision and the need to thoroughly research and examine options. He noted that Staff is very skilled but architectural planning of this nature requires consultants who are experienced in this type of planning.

Discussion ensued about what is needed to temporarily reopen Santa Fe Avenue and engage the community in future planning for the area.

Mr. Cardoza stated that since he has already prepared plans for the City, the cost to prepare an Option #3 plan would not be costly.

Mr. Yamaguchi asked what changes would be necessary.

Mr. Arrula responded that an additional site plan illustrating the wider sidewalks and outdoor dining area with the improvements to allow flow through traffic. It would not include k-rails but a more permanent structural solution.

Mayor Shader clarified that Council is providing direction at this time for a temporary solution until further discussions are held with the business owners. If the business owners are not interested in pursuing another plan, then the Council will default to the original 2017 Streetscape Master plan.

Councilmember Yamaguchi stated that for legal protections, the City's traffic engineer/consultant will need to review the temporary plan for the reopening of the street.

Mayor Pro Tem Wanke noted that parts of the 2017 Streetscape plan could be utilized future planning.

Councilmember Yamaguchi called for the question.

Motion by Yamaguchi, seconded by Wanke, and carried a (5-0) vote to receive and file the presentation and directing Staff to reopen Santa Fe Avenue with a modified one-way street configuration with k-rails

while future plans are discussed with business owners to determine if there is a willingness to contribute and participate in future plans for enhanced improvements in the area.

Mayor Shader called for a 10 minute break at 9:30 p.m.

Mayor Shader called the meeting to order at 9:40 p.m.

3.b. **Study Session: Presentation of The Proposed Fiscal Year 2022-23 General Fund Operating Budget**

Fiscal Impact:

**FY2021-22**

<b>Fund</b>	<b>Revenues</b> (Including Transfers-In)	<b>Appropriations</b> (Including Capital & Transfers-Out)
General Fund	\$50,000	\$50,000
Special Revenue	\$81,160	\$81,160
Capital Projects	\$2,200,000	\$2,968,998
<b>Total</b>	<b>\$2,331,160</b>	<b>\$3,100,158</b>

**FY 2022-23 EXPENDITURES:** \$ 45,277,130  
**REVENUE:** \$ 45,482,968

Recommended Action:

- 1) Adopt Resolution No. R-2022-34, amending the City's FY 2021-22 Budget to reflect Third Quarter Budget Adjustments; and
- 2) Review and discuss the Proposed Fiscal Year 2022-23 General Fund Operating Budget and provide input and direction for final budget adoption; and
- 3) Set the date of the public hearing for budget adoption as June 21, 2022, at 7:00 p.m.

**(Approved 5-0, Resolution No. R-2022-34, as recommended).  
(Approved 4-0-1, Wanke absent, to set the Public Hearing for Budget Adoption as June 21, 2022 at 7 p.m. as recommended. Direction was given.)**

Mr. Arrula announced that this study session is the first of three meetings to discuss the Proposed Fiscal Year 2022-23 Budget. Tonight, the Proposed General Fund Operating Budget and an update on reserves and Quarter 3 Budget Adjustments will be presented. He expressed thanks to Ms. Lampman and Mr. Houn for their efforts in preparing the budget on time.

Jennifer Lampman, Director of Finance gave the presentation on the Proposed Fiscal Year 2022-23 General Fund Operating Budget.

Mayor Shader requested that slide number 3 depicting Third Quarter Adjustments be displayed noting that the Council will need to take action on Third Quarter Adjustments first.

Motion by Green, seconded by Smith, and carried a (5-0) vote to adopt Resolution No. R-2022-34, amending the City's FY 2021-22 Budget to reflect Third Quarter Budget Adjustments.

Mayor Shader announced that Councilmembers would now discuss the 2022-23 Proposed Budget.

Mayor Pro Tem Wanke thanked Ms. Lampman for the excellent presentation and requested that more detail be provided in the position allocation plan.

Councilmember Yamaguchi commented on the position allocation plan noting that some of the Commissions no longer exist. He requested information on the positions that are listed as zero and asked if these positions should be deleted. He also requested information on Fire Department positions asking if those positions would now be moved in-house.

Ms. Lampman responded that the positions listed as zero could now be deleted and confirmed that the Fire Department positions are in-house positions.

Mr. Arrula provided details about the positions in the Fire Department noting that the net increase is one position.

Rosanna Ramirez, Deputy City Administrator, summarized the changes and responsibilities in IT. In response to a question by Councilmember Yamaguchi about whether the Police Department IT duties require a sworn duty individual, she answered that it is not mandatory but area cities have found this beneficial for security reasons, and the City Administration agrees. She also responded to questions regarding the technology refresh item in the budget for communications.

In response to questions by Councilmember Yamaguchi about position allocations in the City Administrator's office, Mr. Arrula noted that some of the positions are allocated to Administrative services and not directly to the City Administrator's office. Ms. Ramirez provided information on the restructuring of positions in the Administrative Services department.

Mr. Yamaguchi expressed that an organization chart would provide clarity. Mr. Arrula responded that an organization chart would be provided.

Councilmember Smith inquired about the Police Services (PSO) and Community Services Officer (CSO) positions and emphasized the importance of those positions. Chief Butts responded that the CSO position is a position for the future and would provide crime prevention and community outreach services.

Mr. Arrula explained the budget enhancement process and how positions are budgeted annually. He added that all budget requests are examined carefully and Staff works diligently to deliver a balanced budget. He noted that there are opportunities for budget adjustments after the budget is adopted if funds are available. He explained that at the City Council's direction, Staff could bring back revised numbers for the Council's consideration. Mayor Shader noted that the CSO position is a priority.

Councilmember Green thanked Ms. Lampman for the excellent and concise presentation. He requested that Budget Sustainability Task force review the 460 Reserve Policy specifically to look at changes and enhancements such as looking at a 10-year running forecast. He asked if the 10-year forecast could be made part of the budget process.

Mr. Arrula responded that Council gave direction to Staff and Measure U Committee member, Mr. Casterline to review updates to the 460 policy, however, it did not include the request for a 10-year running forecast. He added that the request for the 10-year forecast could be added.

Discussion ensued about the 460 Policy and reviewing reserves as part of the budget process and planning for the future.

In response to a question by Mayor Shader about the Stop Spending policy, Mr. Arrula explained the purpose of the policy explaining that the City's Budget process and related policies are fiscally conservative.

Mayor Shader asked if a dollar amount reflecting the increase in payroll based on the MOU could be provided at a future budget meeting. Ms. Lampman stated that Staff would provide this. She also requested information about how Measure U Funds are incorporated into the Budget.

Mr. Arrula explained fund balances in the Budget as it relates to Measure U.

Motion by Shader, seconded by Green, and carried a (4-0-1 vote, Wanke absent) to set the public hearing for the Budget adoption for June 21, 2022 at 7 p.m.

#### **CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Councilmember Green requested that Staff review the City of Artesia's Ordinance regarding the theft of catalytic converters and bring recommendations back to the Council for consideration.

Mayor Shader responded that she would be in favor of such an Ordinance if it would be beneficial to the Police Department.

Mr. Arrula and City Attorney Bettenhausen gave a brief overview of the Ordinance.

Chief Butts responded that it would be helpful tool to have such an Ordinance in the City.

Mayor Shader requested an update on the Council's request to develop a 115 Trust.

**ADJOURNMENT:**

Mayor Shader noted she would like to close in memory of several individuals. She acknowledged the tragedy that took place at Geneva Presbyterian Church in Laguna Woods where Dr. John Cheng sacrificed his life to save others. She also noted that Mayor Pro Tem Wanke reported the death of Matt Brawdcast Castillo, Placentia musician.

The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 10:05 p.m. in memory of Bob Board, long time Placentia resident and business owner, Korean War Navy Veteran, Past President of USS Saint Paul and U.S. Cruiser/Destroyer Associations and friend of Councilmember Craig Green for over 20 years, to a regular City Council meeting on Tuesday, June 7, 2022 at 5:30 p.m.



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Rhonda Shader, Mayor/Agency Chair

ATTEST:



\_\_\_\_\_  
Robert S. McKinnell, City Clerk/  
Agency Secretary

