

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING MINUTES
February 1, 2022
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

SPECIAL PROCEDURES NOTICE

On March 4, 2020, pursuant to California Government Code Section 8625, Governor Newsom declared a State of Emergency as a result of the threat of the COVID-19 virus.

On September 17, 2021, Governor Newsom signed AB 361, which went into immediate effect as urgency legislation. AB 361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings. As of September 19, 2021 the COVID-19 pandemic had killed more than 67,612 Californians. Social distancing measures decrease the chance of the spread of COVID-19.

Given the health risks associated with COVID-19, please be advised that while the City Council Chambers are open to the public, some or all of the Placentia City Council Members may attend this meeting via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

How to Observe the Meeting

To maximize public safety while maintaining transparency and public access, in addition to being open to the public, all City Council meetings are available to view live on AT&T U-verse (Channel 99), Spectrum (Channel 3), and online at www.placentia.org/pctv.

How to Submit Public Comment

Members of the public may provide public comment in person or comments may be sent for City Council consideration by email to the City Clerk at cityclerk@placentia.org. Please limit submitted comments to 200 words or less. Comments received before or during a Council meeting, until the close of the **Oral Communications** portion of the agenda, may not be read during the City Council meeting but will be summarized in the public record and are subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the City Clerk's Office for assistance at (714) 993-8231.

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health regarding social distancing.

The City of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

CALL TO ORDER: Mayor Shader called the meeting to order at 5:29 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Green, Smith, Shader
PRESENT ELECTRONICALLY: Councilmember/Board Member Yamaguchi
ABSENT: Wanke

ORAL COMMUNICATIONS:

Mayor Shader opened Oral Communications for the Closed Session. City Clerk McKinnell stated that the City Clerk’s Office had received no public comment for the Closed Session.

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

- 1. Pursuant to Government Code Section 54957(b)(1):
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Administrator
- 2. Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 312 S. Melrose Street
Agency Negotiator: Damien R. Arrula, City Administrator
Negotiating Party: Damien R. Arrula, City Administrator
Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Shader called the meeting to order at 7:02 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Green, Smith, Shader
 PRESENT ELECTRONICALLY: Councilmember/Board Member Yamaguchi
 ABSENT: Wanke

STAFF PRESENT:

City Attorney/Authority Counsel Christian Bettenhausen; City Administrator Damien Arrula; Deputy City Administrator Rosanna Ramirez; Deputy City Administrator Luis Estevez; Police Chief Brad Butts; Fire Chief Jason Dobine; Interim Director of Finance Stephen Erlandson; Director of Community Services Karen Crocker; Director of Development Services Joe Lambert; Assistant to the City Administrator/Economic Development Manager Jeannette Ortega; City Clerk Robert McKinnell; Deputy City Clerk Karen O’Leary

INVOCATION: Kenneth Curry

PLEDGE OF ALLEGIANCE: Chief of Police Brad Butts

PRESENTATION:

- 1. **Presentation of the North Orange County Emergency Rental Assistance (ERA) Program Results**
Presenter: David Gillanders, Executive Director of Pathways of Hope

Mayor Shader introduced Executive Director of Pathways of Hope David Gillanders who gave a brief presentation on the COVID-19 Emergency Rental Assistance Program.

CLOSED SESSION REPORT:

City Attorney/Authority Counsel Bettenhausen stated that there were two (2) items on the Closed Session agenda, both were discussed, and direction was given to Staff. He noted that there was nothing further to report.

CITY ADMINISTRATOR REPORT:

City Administrator Arrula commented that newly appointed Chief of Police Brad Butts is a 26-year law enforcement veteran who has filled nearly every position in law enforcement from patrol to captain. Chief Butts was initially appointed as Interim Chief of Police in October 2021, following the retirement of Chief Darin Lenyi. He began his law enforcement career in 1995. After graduating from the Rio Hondo Police Academy, he was hired by the Los Angeles County Transit Police Department. In 1997 he was

hired by the Los Angeles Police Department and completed their Lateral Police Academy. Chief Butts was hired by the Placentia Police Department in January 2001. He has a bachelor's degree in Occupational Studies and a master's degree in Law Enforcement Public Safety. Chief Butts has served with the Veterans Advisory Committee for the past five (5) years and has provided leadership by completing the Veterans Monument expansion and updating the Monument requirements to include a larger portion of Placentia's veterans. He also initiated the active-duty banner program and coordinates the City's annual Veterans Day ceremonies. He is a member of the North Orange County Public Safety Task Force, which is a regional effort to address homelessness and youth violence. He is also on the Placentia Navigation Center board: a collaboration of City staff, City elected officials, and community members who work together to provide policy for the Navigation Center. Chief Butts has provided exceptional leadership for the Police Department and brings an unwavering commitment to public safety, service, and dedication to the community and the Department. Chief Butts is a thoughtful and determined leader with a strong work ethic who will guide our Police Department into the future. While serving as a Captain, Chief Butts was instrumental in creating the Department's first strategic plan, which serves as a multi-year guide for organizational goals and activities.

City Administrator introduced newly appointed Fire Chief Jason Dobine, a 30-year fire service veteran who most recently held the position of Battalion Chief with the Placentia Fire and Life Safety Department. Chief Dobine had also been serving as Acting Fire Chief since October 2021. Chief Dobine began his career in the Fire Service in 1992, when he served as an auxiliary working for the Alhambra Fire Department and subsequently an intern with the former Lynwood Fire Department. In the City of Torrance, he served as a member of the Torrance Fire Department from March 1, 1993, to March 1, 2020. During his 27-year career with the Torrance Fire Department, Chief Dobine filled the ranks of firefighter, firefighter/paramedic, engineer, captain, emergency medical services (EMS) captain, and acting battalion chief. He also competed in the promotional process for fire chief with the Torrance Fire Department, finishing as a finalist on the eligibility list. Chief Dobine received his associate degree and his Bachelor of Science Degree in Vocational Education in 2009. He completed all the coursework for his State of California Chief Officer certificate. Fire Chief Dobine is a seasoned member of the Southern California Firefighting community. His strong work ethic, innate leadership skills, and passion for the fire service, along with his varied assignments throughout his career make him an excellent fit for this position. Chief Dobine is also a key charter member of the Fire and Life Safety Department, beginning as a Battalion Chief, and has a keen understanding of what the Department needs.

ORAL COMMUNICATIONS:

Placentia resident Jeff Buchanan spoke regarding City Administrator Arrula and his accomplishments.

City Clerk McKinnell read two (2) electronic communications received by the City Clerk's Office from Stuart Kauffman and James Koeller regarding the proposed Hamer Island annexation.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Smith reported his attendance at meetings of the Orange County Council of Governments (OCCOG) and the Southern California Association of Governments (SCAG).

Councilmember Smith announced that, as a result of the COVID-19 pandemic and the loss of indoor dining through much of 2020, the City created a temporary closure of Santa Fe Street between Bradford Avenue and Main Street to provide outdoor dining space for Old Town restaurants. The street closure had been in effect for nearly 18 months and had generated interest in the community in making the closure permanent. With most COVID-19 restrictions now lifted by the State of California, the City was seeking the public's input to determine if the street closure should be made permanent. The survey can be found on the City's website at www.placentia.org.

Councilmember Smith stated that the City was accepting applications for all City Commissions and Committees and that there was one (1) vacancy on the Planning Commission, one (1) vacancy on the Senior Advisory Committee, and one (1) vacancy on the Veterans Advisory Committee. Interested residents were encouraged to apply and be part of making a change in the community. The deadline to apply was Thursday, March 10, 2022 at 6:00 p.m. Applications are available on the City's website at www.placentia.org.

Councilmember Yamaguchi requested an update on the Civic Center Trellis Replacement Project.

City Administrator Arrula called on Deputy City Administrator Estevez to give an update on the project and he discussed difficulties encountered with lumber supplies.

Councilmember Green commented on participation in the City's Commissions and Committees.

Councilmember Green announced that the City of Placentia and Republic Services would hold the annual Free Compost Giveaway for residents of Placentia at Tri-City Park on Saturday, February 5, 2022, from 7:30 to 10:30 a.m. The event provides an opportunity to give back and thank residents for their participation in the City's green waste recycling program. Residents were instructed to bring their own container or bucket to receive the loose compost. There was a limit of 60 gallons per household while supplies lasted. Information was available from the City at (714) 993-8148 or Republic Services at (714) 238-3300.

Mayor Shader reminded the public that the City was in the process of reviewing the City Council district mapping and noted that the City of Placentia would hold a third public hearing to address City Council redistricting on Thursday, February 10, 2022 at 7:00 p.m. at City Hall. The redistricting process is undertaken every 10 years to respond to population demographics documented in the U.S. census. The purpose of the public hearing is to provide an opportunity for the public to express their opinion regarding possible changes to council district boundaries. Members of the public were invited to provide comment on proposed district maps which could be found on the City website and submit their own alternate map using tools located on the City's website. The deadline was February 3, 2022 for any additional map submittals to be considered at the third public hearing. Citizens with questions were invited to contact the City Clerk's office at (714) 993-8231 or by email at cityclerk@placentia.org. Copies of the current draft maps were available in the back of the City Council Chambers and in the City Hall Lobby.

Mayor Shader addressed the traffic safety concerns of residents on and near Hemingway Avenue and noted that an item is expected to be presented at the City Council meeting on March 15, 2022 to provide a review of steps that have been taken.

Mayor Shader reported her attendance at the kick-off of the Association of California Cities – Orange County (ACC-OC) regarding legislation in Sacramento, three internal meetings, and a meeting with the City's Southern California Edison representative. She noted that on Saturday, February 5, 2022, she would be attending the Miss Placentia Scholarship Pageant at Valencia High School. She wished a Happy New Year to those residents celebrating the Asian New Year.

1. CONSENT CALENDAR (Items 1.a. through 1.g.):

Motion by Green, seconded by Smith, and carried a (4-0-1, Wanke absent) vote to approve the Consent Calendar items 1.a. through 1.g., as recommended.

1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**

Fiscal Impact: None

Recommended Action: Approve

(Approved 4-0-1, as recommended, Wanke absent)

1.b. **Minutes**

City Council/Successor/ICDA/PPFA Regular Meeting: January 18, and Special Meeting: January 19, 2022

Recommended Action: Approve

(Approved 4-0-1, as recommended, Wanke absent)

1.c. **City Fiscal Year 2021-22 Register for February 1, 2022**

Check Register

Fiscal Impact: \$ 966,342.60

Electronic Disbursement Register

Fiscal Impact: \$1,037,492.28

Recommended Action: It is recommended that the City Council:

1) Receive and file

(Received and filed, as recommended)

1.d. **Contract Change Order No. 2 for Fiscal Year 2021-22 Slurry Seal Project, Project No. 1202**

<u>Fiscal Impact:</u>	Expense: \$ 568,281.29	Construction Contract Amount
	\$ 42,609.00	Change Order No.1
	\$ 74,152.30	Change Order No.2
	\$ 685,042.59	Total Contract Amount with Change Orders
Budget:	<u>\$ 750,000.00</u>	<u>FY 2021-22 CIP Project Budget</u>
	\$ 250,000.00	Measure U (791202-6740)
	\$ 500,000.00	Measure M (181202-6740)

Recommended Action: It is recommended that the City Council:

- 1) Authorize the City Administrator to approve Contract Change Order No. 2 with Doug Martin Contracting Company, Inc. in the amount of \$42,609.00.

(Approved 4-0-1, as recommended, Wanke absent)

1.e. **Resolution Authorizing Project List for the 2021 OCTA Pavement Management Relief Funding Program for Local Agencies**

Fiscal Impact: There is no direct fiscal impact associated with the recommended actions.

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2022-02, a Resolution of the City Council of the City of Placentia, California, which certifies that the City Council has authorized the project list submittal for Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) funding through the Orange County Transportation Authority 2021 Pavement Management Relief Funding Program; and
- 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Wanke absent)

1.f. **A Resolution Authorizing Persons Holding Certain Designated Positions to Execute Urban Area Security Initiative Grant Documents for and on Behalf of the City of Placentia**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 3) Review and adopt Resolution No. R-2022-03, a Resolution of the City Council of the City of Placentia, California, authorizing persons holding certain designated positions to execute Urban Area Security Initiative Grant documents for and on behalf of the City of Placentia; and
- 4) Authorize the City Administrator and designated persons within the Placentia Police Department to oversee and administer the projects associated with the Anaheim/Santa Ana UASI training and funding on behalf of the City.

(Approved 4-0-1, as recommended, Wanke absent)

1.g. **Purchase of Permit Tracking/Land Management Software Subscription and Integration, Pending Receipt of Approved Insurance Documents**

Fiscal Impact: Expense: \$ 251,083.32 Software Subscription Purchase And Implementation (5-Year Subscription)

Budget:	<u>Fiscal Years 2022-2024 (1-3 Year Subscriptions)</u>
	\$ 100,000.00 SB 2 Planning Grant Program (506115-6840)
	\$ 25,724.67 Technology Fund (756201-6840)
	<u>Fiscal Year 2025 (4th Year Subscription)</u>
	\$ 44,020.87 Technology Fund (756201-6840)
	<u>Fiscal Year 2026 (5th Year Subscription)</u>
	\$ 45,121.38 Technology Fund (756201-6840)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Master Subscription Agreement with Dude Solutions, Inc. ("DSI"), for permit tracking/land management software and implementation in an amount not-to-exceed \$251,084; and
- 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Wanke absent)

2. **PUBLIC HEARING:** None

3. **REGULAR AGENDA:**

3.a. **Amendment to City Council Policy No. 370 Regarding the City's Use of Social Media**

Fiscal Impact: There is no fiscal impact associated with the recommended action.

Recommended Action: It is recommended that the City Council:

- 1) Adopt the amended City Council Policy No. 370 related to the City's use of social media and amend the City's Policy Manual to include said policy.

(Approved 4-0-1, as recommended, Wanke absent)

City Administrator Arrula introduced Communications and Marketing Analyst Nicolette Drulias to present the staff report on the proposed amendment to City Council Policy No. 370 regarding the City's use of social media.

Councilmember Green thanked Mrs. Drulias and the team for their hard work.

Mayor Shader asked if the Police and Fire Departments were consulted regarding the amendment and if their communications with the public would be impeded in any way by the changes. She commented that the City Council was advised by legal counsel that more than one (1) Council Member commenting on a social media post could be construed as a Brown Act violation.

Motion by Green, seconded by Smith, and carried a (4-0-1, Wanke absent) vote to approve Item 3.a., as recommended.

CITY COUNCIL/BOARD MEMBERS REQUESTS: None

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 7:43 p.m. to a City Council Special meeting on Thursday, February 10, 2022 at 7:00 p.m.



Rhonda Shader, Mayor/Agency Chair

ATTEST:



Robert S. McKinnell, City Clerk/
Agency Secretary

