



401 E. Chapman Avenue
Placentia, CA 92870
(714) 993-8232

MINUTES
Foundation Regular Meeting
November 28, 2022

1. Meeting Called to Order 8:43 A.M.

2. Pledge of Allegiance.

3. Roll Call:

Present: Kevin A. Larson, Tricia Montelongo, Sheila Jordan, Vivian Perez

Guest: Council Member Green

City Staff: Community Services Supervisor, Veronica Ortiz
Office Assistant, Daniela Escobedo

4. Review and Approval of Minutes for October 24th, 2022.

The minutes for the October 24th regular meeting were reviewed by the Foundation. The minutes for October 24th were **MOTIONED** for approval by Sheila Jordan. The motion was **SECONDED** by Tricia Montelongo . The motion to approve the minutes carried.

5. Public Comment.

Council Member Green appreciates the work PCF does.

6. Treasurer's Report/Budget Update.

The Board reviews the treasurers report. (Kevin)

7. Review and Approval of any deposits and approval of any payments.

Chairperson Kevin Larson deposited beer and wine sales which totaled to approximately \$1,900 dollars. Chairperson Kevin Larson informed the group that \$10,000 were deposited from Republic Services. Two Legacy brick payments were deposited into the PCF account.

Chairperson Kevin Larson stated that \$44,000 is in the bank, which is average for the time being. Chairperson Kevin Larson said North Orange County Taskforce money was budgeted but he did not see it in the report. Community Services Supervisor Veronica Ortiz will follow up with Letty from Lot 318, who is handling this funding and will update the Board soon.

Board member Vivian updated the group that vendor, The Coconut Truck gave has given a check to PCF for in total of approximately 154\$. Chairperson Kevin Larson stated that a partial refund check of \$10 has been sent out to a citizen in correspondence to a brick sale.

8. Kraemer Memorial Fountain/ Legacy Brick Fundraiser update.

Currently there have been 133 bricks sold totaling approximately \$15,495. The last date to order a brick is December 31, 2022. Kevin Larson will get an update with Polar Engraving to take the website down on December 31, 2022.

9. Recap of Heritage Festival

The board discusses the heritage festival. Board Member Perez commented that the city employees did a great job. Board Member Perez made a comment on the fact that the boards equipment was missing at the beginning of the day and despite this the day was seamless. She also added that PCF should have access to Tynes Gym. Board Member Perez also suggested that there be an inventory for PCF to organize their items. Supervisor Ortiz explained that next year PCF can prepare their equipment the day before to avoid any mishaps. The city will create a sign in/sign out sheet for PCF to get access to a key to get into Tynes Gym to access their storage.

Board Member Montelongo said she would like for the city to provide passes to members in order to get in and out of the Heritage Festival because she and her husband had difficulty dropping off items. Supervisor Ortiz ensured that city staff is a call away and she will provide passes in the future.

Council Member Green mentioned that the event was successful.

10. Social Media Update.

NONE

11. Staff/Department comments and updates.

- LOT318/Gomez Community Center Food Program Request

Supervisor Ortiz mentioned that LOT318 is still in need of \$2,500 in funding. Placentia FD has provided \$1,000 and an additional \$500 from. And she is still waiting to hear back from other churches and organizations. LOT318 offers a food program through the Summer they provide hot meals twice a week for the children at the Gomez Community Center. The board expects to conclude in January.

Supervisor Ortiz mentioned that the Tree Lighting and Tamale Festival will be happening in December. Supervisor Ortiz updated the Board regarding Community Services Director Karen Crocker, she will be out of the office until after the New Year.

12. Board Member comments and requests

Vivian Perez will be resigning.

13. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

Board Member Montelongo, **MOTIONED** to adjourn at 10:04 a.m. to the next regular meeting on January 23rd, at 8:30 a.m. Board Member Perez **SECONDED** this motion. Motion carried.

14. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on February 27th ,2023 at 8:30 a.m.