



401 E. Chapman Avenue  
Placentia, CA 92870  
(714) 993-8232

---

**MINUTES**  
**Foundation Regular Meeting**  
**February 27, 2023**

**1. Meeting Called to Order 8:38 A.M.**

**2. Pledge of Allegiance.**

**3. Roll Call:**

Present: Kevin A. Larson, Tricia Montelongo, Sheila Jordan

Guest: Council Member Kirwin

City Staff: Community Services Supervisor, Veronica Ortiz  
Administrative Assistant, Daniela Escobedo

**4. Review and Approval of Minutes for February 27, 2023.**

The minutes for the January 23<sup>rd</sup> regular meeting were reviewed by the Foundation. The minutes for January 23<sup>rd</sup> were **MOTIONED** for approval by Chairperson Larson. The motion was **SECONDED** by Tricia Montelongo. The motion to approve the minutes carried.

**5. Public Comment.**

No Public Comment at this time.

**6. Treasurer's Report/Budget Update.**

Chairperson Larson reviewed the Treasurer's report with the Board. He informed the Board of the reclassification of the Beer and Wine proceeds from the previous year into a general account. He also informed the Board of debit card purchases for Vivian Perez's appreciation gift cards.

**7. Review and Approval of any deposits and approval of any payments.**

Supervisor Ortiz informed the Board of one new check for the purchase of a Legacy Brick. There was a refund issued to a customer as well as a \$600 reimbursement to Board Member Sheila Jordan for her social media management.

**8. Kraemer Memorial Fountain/ Legacy Brick Fundraiser update.**

Supervisor Ortiz informed the Board that she will propose to extend the fundraiser end date until April 7 to allow for promotion at the Easter Eggcitement event.

**9. Social Media Update.**

Board member Jordan informed the Board that she had updated the PCF Facebook and other social media pages regarding the extended deadline for Legacy brick purchases.

**10. Staff/Department comments and updates.**

Supervisor Ortiz informed the Board that the City will soon be planning the ribbon cutting ceremony for Santa Fe park. The next park being renovated is the La Placita Parkette.

**11. Board Member comments and requests**

No comments at this time.

**12. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.**

Board Member Jordan, **MOTIONED** to adjourn at 09:15 a.m. to the next regular meeting on March 27<sup>th</sup>, at 8:30 a.m. Board Member Montelongo **SECONDED** this motion. Motion carried.

**13. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on March 27<sup>th</sup>,2023 at 8:30 a.m.**