



401 E. Chapman Avenue
Placentia, CA 92870
(714) 993-8232

MINUTES
Foundation Regular Meeting
April 24th, 2023

1. Meeting Called to Order 8:37 A.M.

2. Pledge of Allegiance.

3. Roll Call:

Present: Kevin A. Larson, Tricia Montelongo, Sheila Jordan

Guest: Mayor Ward Smith, Council Member Kirwin, Letty – Representative from Lot318

City Staff: Administrative Assistant, Daniela Escobedo

4. Review and Approval of Minutes for February 27, 2023.

The minutes for the February 27th regular meeting were reviewed by the Foundation. The minutes for February 27th were **MOTIONED** for approval by Board Member Jordan. The motion was **SECONDED** by Board Member Montelongo. The motion to approve the minutes carried.

5. Public Comment.

Letty, the representative from LOT318 addressed the Board regarding an upcoming event. She asked the Board Members if they would once again be willing to be a corporate sponsor of \$3,000. She explained that this event has grown from a community event to a larger city event with involvement from the Placentia Community Foundation as well as HISOC.

The sponsorship in the amount of \$3,000 for the LOT318 event to be held on Memorial Day was reviewed by the Foundation. The sponsorship for the event was **MOTIONED** for approval by Board Member Jordan. The motion was **SECONDED** by Board Member Montelongo. The motion to approve the sponsorship carried.

The sponsorship in the amount of \$3,000 was approved by the Board, and the funds will be allocated from the reserve funds. The allocation of the sponsorship funds was **MOTIONED** for approval by Board Member Jordan. The motion was **SECONDED** by Chairperson Larson. The motion to approve the allocation of the sponsorship funds was carried.

6. Treasurer's Report/Budget Update.

Chair Larson reviewed the Treasurers report with the Board. He noted a reimbursement check to Board Member Jordan in the amount of \$208 for the purchase of Easter supplies.

Chair Larson updated the Board regarding their budget. He informed them that they have received an estimated \$20,000 in Legacy Brick sales.

7. Review and Approval of any deposits and approval of any payments.

No comments at this time.

8. Kraemer Memorial Fountain/ Legacy Brick Fundraiser update.

The Foundation will reach out to Deputy City Administrator Luis Estevez regarding an extension of the Legacy Brick sales deadline.

9. Social Media Update.

No comments at this time.

10. Staff/Department comments and updates.

No comments at this time.

11. Board Member comments and requests

The Board discussed being able to have an information booth at the LOT318 event. The booth would serve to promote the Legacy Brick sales.

12. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

Items to be added in the next meeting agenda are Summer Concerts 2023 Logistics

Chair Larson, **MOTIONED** to adjourn at 9:30 a.m. to the next regular meeting on May 22nd , at 8:30 a.m. Board Member Montelongo **SECONDED** this motion. Motion carried.

13. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on May 22nd ,2023 at 8:30 a.m.