

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
MINUTES
REGULAR MEETING
March 7, 2023
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Mayor Smith called the meeting to order at 5:07 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Kirwin, Shader, Yamaguchi, Smith, Wanke

ABSENT: None

ORAL COMMUNICATIONS:

Mayor Smith opened Oral Communications for the Closed Session. City Clerk McKinnell stated that the City Clerk's Office had received no public comment for the Closed Session.

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section 54957(b)(1)
PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
Title: City Administrator
2. Pursuant to Government Code Section 54956.9(d)(4)
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Potential Initiation of Litigation
(1 case)
3. Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: Damien Arrula, City Administrator
Alice Burnett, Director of Human Resources
Employee Organizations: Placentia City Employees Association (PCEA)
Placentia Firefighters Association (PFA)
Placentia Police and Fire Management Association (PPFMA)
Placentia Police Officers Association (PPOA)
Unrepresented Employees

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Smith called the meeting to order at 7:07 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Kirwin, Shader, Wanke, Yamaguchi, Smith

ABSENT: None

STAFF PRESENT:

City Attorney/Authority Counsel Christian Bettenhausen; City Administrator Damien Arrula; Deputy City Administrator Rosanna Ramirez; Deputy City Administrator Luis Estevez; Police Chief Brad Butts; Director of Finance Jennifer Lampman; Director of Community Services Karen Crocker; Director of Development Services Joe Lambert; Assistant to the City Administrator/Economic Development Manager

Jeannette Ortega; City Treasurer Kevin Larson; City Clerk Robert McKinnell; Deputy City Clerk Carole M. Wayman

INVOCATION: Chaplain Sterling Bennett

PLEDGE OF ALLEGIANCE: Firefighter Spencer Brandon

PRESENTATIONS:

a. **Recognition of 2023 Miss Placentia and Miss Placentia's Outstanding Teen Titleholders**

Recipients: Miss Placentia 2023 Paige Williams, and Miss Placentia's Outstanding Teen 2023 Ireland Mercado

Presenters: Mayor Smith and Miss Placentia/Miss Yorba Linda Co-Executive Director Shannon Galipault

Mayor Smith introduced and presented certificates of appreciation to Miss Placentia Paige Williams and Miss Placentia Outstanding Teen Ireland Mercado. Miss Williams and Miss Mercado expressed appreciation to the Mayor and City Council for their support.

CLOSED SESSION REPORT:

City Attorney/Authority Counsel Bettenhausen stated that there were three (3) items on the Closed Session agenda, the City Council discussed each of those items, and direction was provided. He noted that Item No. 3 on the Closed Session agenda had been continued to the end of the regular meeting. He added there was nothing further to report.

CITY ADMINISTRATOR REPORT: None

ORAL COMMUNICATIONS:

Placentia resident Susan Fisher, 148 Wilson Avenue, expressed concerns about loud music from an exercise group that meets daily in Kraemer Park. She asked if the City could assist in moving the class to another location.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Shader reported her attendance at the following:

- Navigation Center tour and presentation with other elected officials from Orange County
- Legislative Committee meeting for the Association of Orange County cities
- Placentia Library Author's fundraiser event

She also reported that she and City Staff provided a tour of Old Town to individuals from Dianne Feinstein's office where they spoke about the City's plans for improvements in the area. Lastly, she reported that she attended meetings in Sacramento with Staff and other Orange County leaders to discuss grant opportunities. She promoted the official ribbon cutting of Santa Fe Park on March 18, 2023 at 11 a.m. and invited all to attend.

Councilmember Kirwin reported that he attended the Placentia Library Author's fundraiser. He also noted that he has spent a lot of time speaking with residents about their concerns and encouraged residents to reach out to him via his City email. He announced the upcoming Volunteen Program and encouraged Junior High and High School students to sign up on or before May 1, 2023.

Councilmember Wanke announced the Let's Dance Event on March 10, 2023 at the Wilson Center and encouraged those interested to visit the City's website for more information. He also announced that the City has a number of job openings and noted that postings are listed on the City webpage.

Mayor Pro Tem Yamaguchi announced the Tiny Tots Spring Session for children ages three (3) through five (5) at Koch Park and encouraged those interested to visit the City's website for more information.

1. CONSENT CALENDAR (Items 1.a. through 1.f.):

Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to approve the Consent Calendar items 1.a. through 1.f., as recommended.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve
(Approved 5-0, as recommended)

- 1.b. **City Fiscal Year 2022-23 Register for March 7, 2023**
Check Register
Fiscal Impact: \$2,725,609.01
Electronic Disbursement Register
Fiscal Impact: \$566,882.28
Recommended Action: It is recommended that the City Council:
1) Receive and file.
(Received and filed, as recommended)

- 1.c. **A Resolution of the City Council of the City of Placentia, California Proclaiming the Termination of the Local Emergency Declared on March 16, 2020**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
1) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly; and
2) Adopt Resolution No. 2023-12, A Resolution of the City Council of the City of Placentia, California, Proclaiming the Termination of the Local Emergency Declared on March 16, 2020.
(Approved 5-0, as recommended)

- 1.d. **Approval of Professional Services Agreement with California Yellow Cab for Senior Transportation Services**
Fiscal Impact:

Expense:	\$326,400	
Offsetting Revenue:	\$262,120	OCTA Measure M Funding
	\$ 65,280	Air Quality Management District Funds

Recommended Action: It is recommended that the City Council:
1) Approve a two (2) year Professional Services Agreement with California Yellow Cab for senior transportation services from the date that the agreement is fully executed in a not-to-exceed annual amount of \$163,200 with the option to extend for three (3) additional one-year terms; and
2) Authorize the City Administrator to approve the eligible contract term extensions for three (3) additional one-year terms, based on contractor performance and at the discretion of the City, in an amount not-to-exceed 110% of the annual contract amount of \$179,520 per year; and
3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.
(Approved 5-0, as recommended)

- 1.e. **Amendment No. 5 to Professional Services Agreement with Dennis Grubb and Associates, LLC. for Fire Prevention/Fire Marshal Services for Placentia Fire and Life Safety Department**
Fiscal Impact:

Expense:	\$75,000	Department Contract Services (102532-6290)
Revenue:	\$75,000	Fire Plan Check Revenues (102532-4163)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 5 to the Professional Services Agreement with Dennis Grubb and Associates LLC. to increase the compensation from \$250,000 to \$325,000; and
- 2) Approve Resolution No. R-2023-11, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2022-23 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.f. **Reject all Bids Received for Phase II Construction of the Placentia Public Safety Center Project, Project No. 5213, and Authorize Re-Bidding of Project**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Reject all bids received for Phase II construction of the Placentia Public Safety Center and authorize return of the bid bonds; and
- 2) Authorize staff to solicit new bids for Phase II construction of the Placentia Public Safety Center.

(Approved 5-0, as recommended)

2. PUBLIC HEARING: None

3. REGULAR AGENDA:

3.a. **Update to Policy No. 344 Governing Travel and Meeting Allowances**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Review the proposed updates to Policy No. 344 governing Travel and Meeting Allowances for city staff and elected officials and incorporating Policy No. 346 into Policy No. 344; and
- 2) Following any input from the City Council, adopt the updated Policy No. 344.

(Approved 5-0, as recommended)

City Administrator Arrula introduced Finance Director Jennifer Lampman to give a presentation on the proposed updates to the City's travel policy.

Finance Director Lampman explained updates to language in the policy, reimbursable expenses, per diem amounts, toll and ride sharing, gratuities and non-allowable expenses. She noted that combining Policy 344 and 346 will provide an easy guide for individuals traveling on City business.

Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to approve Item 3.a., as recommended.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Councilmember Kirwin requested that outdoor dining platforms in Santa Fe be agendized at a future meeting.

Mayor Pro Tem Yamaguchi expressed concerns about road hazards on Orangethorpe Avenue where there is an active road project. He asked Staff to contact the contractor and request that better construction signage be placed in this area.

The Council returned to Closed Session at 7:38 p.m. to continue discussion on Item No. 3 on the Closed Session agenda.

CLOSED SESSION REPORT:

City Attorney/Authority Counsel Bettenhausen stated that Item No. 3 on the Closed Session agenda was discussed and direction was provided. He added there was nothing further to report.

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 8:12 p.m. to a regular City Council meeting on Tuesday, March 21, 2023 at 5:30 p.m.



Ward L. Smith, Mayor/Agency Chair

ATTEST:



Robert S. McKinnell, City Clerk/
Agency Secretary

