



# Recreation & Parks Commission Special Meeting Agenda

February 27, 2012  
7:00 p.m. – Meeting  
City Hall

**Michael Dougherty**  
Chair

**Ira Newman**  
Vice Chair

**Linda Bartelt**  
Commissioner

**Todd Emrick**  
Commissioner

**Mary Granger**  
Commissioner

**Bruce Hunt**  
Commissioner

**Daniel McDermott**  
Commissioner

### **Procedures for Addressing the Recreation & Parks Commission**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

**City of Placentia**  
401 E Chapman Avenue  
City of Placentia, CA 92870

**Community Services Department**  
Phone: (714) 993-8184  
Fax: (714) 961-0283  
Website: [www.placentia.org](http://www.placentia.org)

# Recreation & Parks Commission

February 27, 2012

## SPECIAL MEETING

7:00 p.m. – Community Meeting Room

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### MEETING CALLED TO ORDER

**ROLL CALL:** Chair / Commissioner Dougherty  
Vice Chair / Commissioner Newman  
Commissioner Bartelt  
Commissioner Emrick  
Commissioner Granger  
Commissioner Hunt  
Commissioner McDermott

### PLEDGE OF ALLEGIANCE

### ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Recreation and Parks Commission.

### COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Council Agenda.

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### RECREATION AND PARKS AGENDA

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1. **Approval of Minutes – January 9, 2012**
2. **Monthly Report –**  
Staff to provide updates of programs and services offered by the Community Services Department.
3. **Street and Park Trees Discussion –**  
Staff and Commission to discuss Street and Park Trees.
4. **Parks and Facility Project Updates –**  
Staff to provide updates on the Kraemer Park Grand Re-opening, Gomez Community Center, Backs/Kraemer lighting project and Park Lighting Project.

5. **Review of Proposed Fee schedule** –  
Staff to review the proposed fee schedule as it relates to the Recreation classes, use of facilities and field use.
6. **Tri-City Park/County of Orange Property Transfer Consideration Update** –  
Staff to provide an update on recent discussion to consider the inclusion of Tri-City Park into the County of Orange Regional Park System
7. **Dog Ordinance Implementation** –  
Staff to provide an update on the implementation of the new Dog Ordinance signage.
8. **Sports Advisory Committee Update**–  
Staff and subcommittee to report on subcommittee meeting held in previous weeks addressing field use violation.
9. **Cell Sites Update** –  
Staff to provide an update on cell site propositions.
10. **Serve Day Projects** –  
Commission to discuss possible Serve Day projects for the upcoming months.

**Park Inspection Reports** - Commission to review inspection reports with staff.

#### **STAFF COMMENTS**

**Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings including consideration of meetings at various City facilities during 2012.

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#### **ADJOURNMENT**

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, March 12, 2012 at 7:00 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

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#### **CERTIFICATION OF POSTING**

I, Maria Elena Maurer, Administrative Assistant for the City of Placentia, hereby certify that the Agenda for the February 27, 2012 Special Meeting of the Recreation and Parks Commission was posted on February 23, 2012.



Maria Elena Maurer  
Administrative Assistant, Community Services

MINUTES  
PLACENTIA RECREATION AND  
PARKS COMMISSION MEETING  
JANUARY 9, 2012

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Meeting called to order at 7:02 p.m.

**ROLL CALL**

Present: Bartelt, Emrick, Granger, Hunt, Newman  
Absent: Dougherty, McDermott  
Staff Present: Steve Pischel, Director of Community Services  
Jon Nicks, Deputy Director of Community Services  
Maria Elena Maurer, Administrative Assistant, Community Services

**PLEDGE OF ALLEGIANCE** – Led by Commissioner Newman.

**ORAL COMMUNICATIONS** –

Yolanda Aguerrebere, retired Placentia resident, stated she was attending to find out how she could become more involved in the community.

Jeff Buchanan, Placentia resident. Mr. Buchanan noted that his attendance to this meeting relates to the maintenance of parkway trees and sidewalks that is now the responsibility of the homeowner that the Recreation and Parks Commission oversees this area. He asked for the Commission's support as this shifting of responsibility will create more liability to the City. Vice Chair Newman informed Mr. Buchanan that in order to discuss this topic, it will have to be placed on a future Commission's agenda.

**COMMISSIONER COMMENTS AND REPORTS** - Commissioner Bartelt shared that she had attended the Las Posadas and Tamale Festival event and commented that it was well organized despite the large crowds. The fact that the Tree Lighting was moved from City Hall to be part of the Tamale Festival did not seem to work as well. Commissioner Bartelt commented that the Tree Lighting should remain at the Civic Center and be more of a community event. Staff Pischel noted that staff will be working with the Cultural Arts Commission and come up with partnerships to continue to host the event.

1. **APPROVAL OF MINUTES** –November 14, 2011

**MOTION** by Commissioner Granger to approve the minutes of November 14, 2011 as submitted; **SECOND** by Commissioner Hunt and **CARRIED** by a **4-0-2-1 VOICE VOTE** (Dougherty, McDermott Absent; Emrick Abstained).

2. **MONTHLY REPORT** -

Staff Nicks reported on the Holiday events that included the Las Posadas and Tamale Festival, Christmas Basket Program, Adopt a Family Program, the successful Santa Visits and the Community Centers' Holiday celebrations. In

addition, Staff Nicks informed the Commission that the City had recently gone out to bid for senior transportation services and Western Transit System is now the provider for this service. The enhancements Western Transit provides include a bigger capacity bus that can accommodate 18 people at a time, use of the bus for excursions and a dedicated phone line that seniors can call directly to arrange for transportation.

3. **PARKS AND FACILITY PROJECT UPDATES -**

Staff Nicks reported that the Kraemer Park Restroom Renovation and exterior lighting of the Backs Bldg. have been completed. He distributed photos of both projects. There will be a grand re-opening ceremony before the City Council meeting on Tuesday, February 7, 2012 at 4:00 p.m. at Kraemer Park. Gomez Community Center Project is also still progressing and will be complete by the end of February.

4. **DOG ORDINANCE IMPLEMENTATION -**

Staff Pischel distributed a photo of the current signage used at the Placentia Champions Sports Complex that relates to the regulation that "All dogs must be leashed (6' maximum) and you must clean up after your dog" and suggested that the same sign be used adding "No dogs allowed on Athletic Fields or Playgrounds." Smaller signs will be made to be posted at the entrance to each field and all the City parks; the signs will be green with white reflective letters. Commissioner Bartelt suggested that an article be sent to the News Times about this added regulation to educate people and bring awareness. In addition, a flyer will be created for the sports organizations to distribute at the sports fields.

5. **GOALS & OBJECTIVES -**

Commissioners reviewed and approved the Commission's Goals & Objectives for 2011-2012.

**MOTION** by Commissioner Hunt to approve the Goals and Objectives for the Recreation and Parks Commission for 2012; **SECOND** by Commissioner Emrick and **CARRIED** by **5-0-2-0 VOICE VOTE** (Dougherty, McDermott Absent).

Staff Pischel noted that this action will be forwarded to the City Council as an attachment

6. **SPORTS ADVISORY COMMITTEE -**

Commissioner Newman reported that the Sports Advisory Committee had met in November with the user groups to discuss the proposed changes to the Allocation Policy. In particular, discussion about the 3-strikes rule and the punitive actions that will result to those that violate this rule. Commissioner Hunt reported on one of the groups that committed a violation in November and scheduled and used the fields after the City had closed them because of wet conditions after the rain. It was agreed that the consequences to this violation will have to be determined before the next field allocation takes place.

7. **BOYS & GIRLS CLUB STATUS**

Staff Pischel provided an update on the Boys & Girls Club indicating that they currently are not providing any programs in Placentia other than after-school

programs. They do intend to hold a summer program at the Teen Center. Signage for the Torii Hunter field to indicate age requirement to use the field will also be updated and should be ready for the next allocation.

**PARK INSPECTION REPORTS** – Commissioner Granger commented that the block wall color looked bad at Parque Del Arroyo Verde and asked if the color could match the fence. This could possibly be a Serve Day project. Another project could also include painting the Backs Building balcony to match the color on the fences by the softball field to unify the space.

**STAFF COMMENTS** – Staff Nicks reported that he received a phone call from one of the teens that was part of the Skate Park Subcommittee asking why the City was not moving forward. He will be calling him back to remind him that their representative did not come back with a proposal as discussed at the last subcommittee meeting. It was suggested that a Skate Park Subcommittee meeting be schedule prior to the next Commission meeting.

Staff Pischel announced that a live Ethics Training was scheduled for Wednesday, January 25 in the Council Chambers and invited Commissioners to attend either the 3:30-5:30 p.m. or 6:30-8:30 p.m. available sessions. Staff Pischel indicated that the Kraemer Park parking lot will be closed on January 10, 2012 at 5:00 p.m. for the Police Department and Special Forces investigating the recent murders of homeless people. Lastly, a City Council study session is tentatively scheduled for Tuesday, January 24, 2012 at 6:00 p.m. to discuss the trees and sidewalks item brought up by Mr. Buchanan.

**AGENDA BUILDING AND MEETING SCHEDULE** – The following items will be placed on the next agenda: Sports Advisory Report, Tri-City Park/County of Orange Property transfer consideration, Skate Spot Update, Serve Day Projects, Cell Sites Update, Tree & Sidewalk Discussion and Park Assignments Review.

**ADJOURNMENT** - There being no further business, **MOTION** by Commissioner Bartelt to adjourn to Monday, February 13, 2012; **SECOND** by Commissioner Emrick and **CARRIED** by a **5-0-2-0 VOICE VOTE** (Dougherty, McDermott Absent). Meeting adjourned on January 9, 2012 at 8:27 p.m.

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Maria Elena Maurer, Recording Secretary  
Recreation and Parks Commission