Regular Meeting Agenda
May 21, 2024

Placentia City Council
Placentia City Council Acting as Successor Agency to the Placentia Redevelopment Agency
Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

Mayor Jeremy B. Yamaguchi
District 3

Mayor Pro Tem Kevin Kirwin
District 2

Rhonda Shader
Councilmember
District 1

Ward L. Smith
Councilmember
District 5

Chad P. Wanke
Councilmember
District 4

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

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Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION
May 21, 2024
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Shader
Councilmember/Board Member Smith
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Kirwin
Mayor/Board Chair Yamaguchi

ORAL COMMUNICATIONS:
At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54956.9(d)(1)
   CONFERENCE WITH LEGAL COUNSEL – Existing Litigation
   John Gomez vs. City of Placentia; Workers Comp Claim No.20-151881.

2. Pursuant to Government Code Section 54956.8
   CONFERENCE WITH REAL PROPERTY NEGOTIATOR
   Property: 450 S. Placentia Avenue (APN 339-442-04)
   Agency Negotiator: Damien R. Arrula, City Administrator
   Negotiating Party: CY Hospitality LLC
   Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA
May 21, 2024
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Shader
Councilmember/Board Member Smith
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Kirwin
Mayor/Board Chair Yamaguchi

INVOCATION: Chaplain Kenneth Milhander

PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

a. **Proclamation of May 19 – 25, 2024 as National Public Works Week**
Presenter: Mayor Yamaguchi
Recipient: Acting Public Works Director Chris Tanio

b. **Proclamation of May 24, 2024 as Poppy Day**
Presenter: Mayor Yamaguchi
Recipient: Pat Alvarez, Member of American Legion Auxiliary Unit 277

c. **Recognition of Citizens Academy Graduates**
Presenter: Mayor Yamaguchi
Recipients: Citizens Academy Graduates

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:
At this time, the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBER COMMENTS:

1) CONSENT CALENDAR (Items 1.a. through 1.k.):
All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve

1.b. **Minutes**
City Council/Successor/ICDA/PPFA Regular Meetings of: October 3, 2023 and October 17, 2023
Recommended Action: Approve

1.c. **City Fiscal Year 2023-24 Registers for May 21, 2024**
Check Register
Fiscal Impact: $4,028,627.32
Electronic Disbursement Register
Fiscal Impact: $1,995,655.86
Recommended Action: It is recommended that the City Council:
1) Receive and file

1.d. **Renewal of Professional Services Agreement with Placeworks, Inc. to complete the Chapman Corridor Plan**
Fiscal Impact:

Total Cost of Original Agreement:	$198,138
Amount Previously Paid to Consultant:	$ -93,477
Amount Needed for Renewed Agreement:	$104,661
Amount Needed for Renewed Agreement:	$104,661
Staff Recommended Contingency:	$+20,000
Total Cost of Proposed Agreement:	$124,661
General Plan Update Fee Funds (749104-6017)	$124,661

Recommended Action: It is recommended that the City Council:
1) Approve a Professional Services Agreement with Placeworks, Inc. to provide professional services related to the Chapman Corridor Planning and supporting environmental documentation for an amount not to exceed $124,661; and
2) Approve Resolution No. R-2024-26, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2023-24 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
3) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

1.e. **Amendment No. 2 to Agreement with Houston and Harris PCS, Inc. for Sewer Maintenance Services**
Fiscal Impact:

Expense:	$217,091.22	Annual Contract Amount
Budget:	Fiscal Years 2023-26 (Contract Term)	
	$226,000.00	FY 23-24 Sewer Maintenance Fund (484356-6120)
	$226,000.00	FY 24-25 Sewer Maintenance Fund (484356-6120)

Recommended Action: It is recommended that the City Council:
1) Approve Amendment No. 2 to the Maintenance Services Agreement with Houston and Harris for sewer maintenance services to extend the contract term by one year and increase the cumulative contract not-to-exceed amount by $217,091.22 or a revised cumulative contract amount of $809,158.17 for the entire contract term; and
2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.f. **Acceptance of Construction Work and Notice of Completion for the Parque Del Arroyo Verde Renovation Project, City Project No. 7902**

Fiscal Impact:

Expense:	$ 2,286,378.76	Original Construction Contract
	$ (4,103.50)	Change Order Nos. 1-2
	$ 339,841.00	Pacific Play Systems (Equipment)
	$ 184,840.00	CM/Inspection Services
	$ 2,806,956.26	Total Construction Cost
Budgeted:	$3,017,577.04	FY 2022-23 & 2023-24 CIP Project Budget

Recommended Action: It is recommended that the City Council:

1) Accept the work performed by Legion Contractors, Inc. for construction of the Parque Del Arroyo Verde Renovation Project, City Project No. 7902 for a grand total amount of $2,282,275.26; and
2) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
3) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

1.g. **Resolution Relating to Fiscal Year 2024-25 Levy of Assessments to the City of Placentia Landscape Maintenance District No. 92-1 and Setting a Public Hearing for June 18, 2024 at 7:00 P.M.**

Fiscal Impact:

Revenue: $ 457,992 (Recouped Through Assessments)
Expenditures: $ 440,867 (Proposed FY 2024-25 Budget LMD 92-1 Fund)

Recommended Action: It is recommended that the City Council:

1) Adopt Resolution R-2024-29, a Resolution of the City Council of the City of Placentia, California, directing preparation of the Engineer's Report for Fiscal Year 2024-25 for the continuation of the annual assessments for Landscape Maintenance District No. 92-1; and
2) Adopt Resolution R-2024-30, a Resolution of the City Council of the City of Placentia, California, declaring its intention to provide for the annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

1.h. **Resolution Relating to Fiscal Year 2024-25 Levy of Assessments to the City of Placentia Street Lighting District No. 81-1 and Setting a Public Hearing for June 18, 2024 at 7:00 P.M.**

Fiscal Impact:

Revenue: $136,244 (SLD-81-1 Assessments)
$143,756 (Proposed Transfer In From General Fund)
Expenditures: $280,000 (Proposed FY 2024-25 Budget SLD 81-1 Fund)

Recommended Action: It is recommended that the City Council:

1) Adopt Resolution R-2024-27 a Resolution of the City Council of the City of Placentia, California, directing preparation of the Engineer's Report for Fiscal Year 2024-25 for the continuation of the annual assessments for Street Lighting District No. 81-1; and
2) Adopt Resolution R-2024-28, a Resolution of the City Council of the City of Placentia, California, declaring its intention to provide for an annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

1.i. **Agreement with All City Management Services, Inc. for Crossing Guard Services**

Fiscal Impact:
Expense: $100,116 For Fiscal Year 2024-2025 Budget
$105,494 For Fiscal Year 2025-2026 Budget
$112,169 For Fiscal Year 2026-2027 Budget
Budgeted: $100,116 (103047-6290) For Fiscal Year 2024-2025 Budget

Recommended Action: It is recommended that the City Council:

1) Approve the Agreement with All City Management Services, Inc. for a three (3)-year term ending June 30, 2027, with two (2) additional one-year optional extensions, for amounts not to exceed $100,116 (FY 2024-2025), $105,494 (FY 2025-2026) and $112,169 (FY 2026-2027); and
2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

1.j. **Agreement with City of La Habra for Court Liaison Services**

Fiscal Impact:
Expense: $44,561 For Fiscal Year 2024-2025 Budget
$46,789 For Fiscal Year 2025-2026 Budget
$49,129 For Fiscal Year 2026-2027 Budget
Budgeted: $44,561 For Fiscal Year 2024-2025 Budget (103043-6290)

Recommended Action: It is recommended that the City Council:

1) Approve the Agreement with the City of La Habra for a three-year term ending June 30, 2027, for amounts not to exceed $44,561 (FY 2024-2025), $46,789 (FY 2025-2026) and $49,129 (FY 2026-2027); and
2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

1.k. **Amendment No. 2 to Professional Services Agreement with Halo Confidential Investigations**

Fiscal Impact:
Expense: Not-to-Exceed $90,000 per fiscal year

Recommended Action: It is recommended that the City Council:

1) Approve Amendment No. 2 to Professional Services Agreement with Halo Confidential Investigations for a not-to-exceed amount of $90,000 per fiscal year; and
2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

2. PUBLIC HEARINGS: None

3. REGULAR AGENDA:

3.a. **Presentation of the Proposed Fiscal Year 2024-25 Operating Budget and Capital Improvement Program (CIP)**

Fiscal Impact: FY 2024-25 Expenditures: $ 99,225,368
Revenue: $ 95,329,478

Recommended Action: It is recommended that the City Council:

1) Review and discuss the Proposed Fiscal Year 2024-25 Annual Operating Budget and Capital Improvement Program (CIP) and provide input and direction for final budget adoption: and
2) Set the date of the public hearing for budget adoption as June 4, 2024, at 7:00 p.m.

3.b. **Resolution Authorizing the Temporary Suspension of Regulatory Ordinance Pertaining to the Operation of the California Celtic Festival Fundraiser Event on Saturday, June 15, 2024 and Sunday, June 16, 2024 at Kraemer Memorial Park**

Fiscal Impact: $2,379 (Staff Costs)

Recommended Action: It is recommended that the City Council:

1) Approve a facility rental/use agreement with the California Celtic Festival to host the annual "Lovers of Celtic Culture" fundraiser event at Kraemer Memorial Park and authorize the City Administrator or designee to execute all applicable documents; and
2) Adopt Resolution No. R-2024-31, A Resolution of the City Council of the City of Placentia Authorizing the Temporary Suspension of Regulatory Sections 10.28.010 and 23.76.050 of the Placentia Municipal Code for the operation of the "Lovers of Celtic Culture" fundraiser event on June 15, 2024 from 12:00 p.m. to 8:00 p.m. and on June 16, 2024 from 12:00 p.m. to 7:00 p.m. at Kraemer Memorial Park located at 201 N. Bradford Ave.; and
3) Consider approving the request from the California Celtic Festival to waive staff fees and facility use/rental fees for the use of Kraemer Memorial Park for the operation of the event.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, June 4, 2024 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Amendment No.2 to Street Sweeping Contract
- NOC: Sewer Point Repairs – Old Town
- NOC: La Placita Parkette
- PSA for DIF/CFD Update
- Measure M Certification
- Annual Public Safety CFD Assessment
- Annual TOD CFD Assessment
- Amendment No. 5 to PYLUSD SRO Contract
- PSA for Class and Comp Study

CERTIFICATION OF POSTING

I, Carole M. Wayman, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the May 21, 2024 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on May 16, 2024.

_____

Carole M. Wayman
Deputy City Clerk

PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
MINUTES
REGULAR MEETING
October 3, 2023
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER: Mayor Smith called the meeting to order at 5:33 p.m.

ROLL CALL:
PRESENT: Councilmember/Board Member Shader, Wanke, Yamaguchi, Smith
ABSENT: Kirwin (excused)

ORAL COMMUNICATIONS:
Mayor Smith opened Oral Communications for the Closed Session. City Clerk McKinnell stated that the City Clerk's Office had received no public comment for the Closed Session. Mr. McKinnell announced the Closed Session matter.

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section 54956.9 (d)(1):
   CONFERENCE WITH LEGAL COUNSEL – CLAIM
   Claim No. 3037302; Claimant: Christina Goddard

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Smith called the meeting to order at 7:02 p.m.

ROLL CALL:
PRESENT: Councilmember/Board Member Shader, Wanke, Yamaguchi, Smith
ABSENT: Kirwin (excused)

STAFF PRESENT:
City Attorney/Authority Counsel Christian Bettenhausen; Deputy City Administrator Rosanna Ramirez; Deputy City Administrator Luis Estevez; Police Chief Brad Butts; Fire Chief Jason Dobine; Director of Finance Jennifer Lampman; Director of Community Services Karen Crocker; Director of Development Services Joe Lambert; Deputy Director of Administrative Services Jeannette Ortega; City Treasurer Kevin Larson; City Clerk Robert McKinnell; Deputy City Clerk Carole M. Wayman

INVOCATION: Chaplain Kenneth Milhander

PLEDGE OF ALLEGIANCE: Fire Engineer Samuel Listoe

PRESENTATIONS:

a. Proclamation of October 8-14, 2023 as Fire Prevention Week
   Presenter: Mayor Smith and City Council Members
   Recipient: Fire Marshal Amanda Horner

Mayor Smith presented a Proclamation in recognition of "Fire Prevention Week" to Fire Marshal Amanda Horner. Ms. Horner thanked the City Council on behalf of the Placentia Fire and Life Safety Department for recognizing "Fire Prevention Week" and encouraged all to participate in Fire Prevention week activities.

b. Proclamation of October 2023 as Domestic Violence Awareness Month
Presenter: Mayor Smith
Recipient: Radiant Futures Representative

Mayor Smith presented a Proclamation in recognition of "October 2023 as Domestic Violence Awareness Month" to Dr. Nefta Pereda. Dr. Pereda thanked the City Council on behalf of Radiant Futures for recognizing "Domestic Violence Awareness Month.

c. Certificate Honoring Anne Nunes, Lawn Bowling Champion
Presenter: Mayor Smith and City Council Members
Recipient: Placentia resident Anne Nunes

Mayor Smith presented a Certificate to Anne Nunes recognizing her historic achievement as U.S. Lawn Bowling champion. Ms. Nunes thanked the Mayor and City Council for recognizing her achievement and encouraged all to try the sport.

d. Presentation by City of Hope Orange County
Presenter: Lisa O'Neill Hill, Director of External Communications, City of Hope

Mayor Smith introduced Lisa O'Neill Hill to give a presentation on City of Hope Orange County. Ms. Hill thanked the Mayor and City Council for allowing her the time to introduce City of Hope Orange County and speak on breast cancer awareness. She noted that she attended Wagner, Tuffree and El Dorado schools in Placentia. Mayor Smith presented Ms. O'Neill Hill with a Placentia Police Department Breast Cancer Awareness patch.

CLOSED SESSION REPORT:
City Attorney/Authority Counsel Bettenhausen stated that there was one (1) item on the Closed Session agenda regarding an existing claim, there was discussion and direction was given. There is nothing further to report.

CITY ADMINISTRATOR REPORT:
Deputy City Administrator Rosanna Ramirez welcomed and introduced three (3) new City of Placentia employees.

Fire Engineer Samuel Listoe spent several years working as a musician and actor in Los Angeles before finding a passion for the fire service in 2017. Sam graduated with an associate degree in Fire Science and worked nearly four years with an agency as a firefighter before being promoted to Fire Engineer.

Code Enforcement Officer Stephen Johnson graduated from Temple City High School in 2018 and later attended Citrus College, where he studied Criminal Justice. He worked for the Placentia Police Department for approximately three years as a Records Cadet.

Building Permit Technician Stephanie Luckett previously worked as a Clerical staff member for the City of Whittier in the Community Development Department. She is excited about the opportunity to work for the City of Placentia and looks forward to working with the Development Services Department.

ORAL COMMUNICATIONS:
Meredith Castillo, Placentia resident, commented on the excellent work by Karen Crocker and her team for their work on improving the parks in the City. He also highlighted the efforts of the owner of Mr. D's restaurant in helping veterans. Lastly, he expressed concerns about the lack of a public sidewalk in front the vacant property on Yorba Linda Boulevard, east of Palm Drive that is used as a pumpkin patch.

Monet Freeman, Placentia resident, commented on her forging experimentation and shared information she learned at Disaster Expo 2023. She also urged the Council to create more bike paths in the City.

CITY COUNCIL/BOARD MEMBER COMMENTS:
Councilmember Shader reported her attendance at the following:

- League of California Cities Conference
- Placentia State of the City
- Orange County Cities Association Legislative Meeting

She also shared information about a street medicine van that she was able to observed at the Senior Pace Center in the City of Garden Grove and sponsored by Cal Optima. Lastly, she promoted the

upcoming Trunk or Treat event sponsored by the Placentia Police Department on October 26, 2023 in the Civic Center Courtyard.

Councilmember Wanke reported his attendance at the following:
- League of California Cities Conference
- Orange County Sanitation District Board Meeting and VIP Luncheon
- Independent Cities Installation for Board of Directors (Virtually)

Mayor Pro Tem Yamaguchi reported his attendance at the following:
- Placentia State of the City
- League of California Cities Conference

He promoted the upcoming Heritage Days Parade on October 14, 2023 noting that the parade route has changed and encouraged those who need further information to check the City's website or contact Community Services.

Mayor Smith reported attendance at the following:
- Cal Cities Conference in Sacramento
- Celebration of Life Service for former Councilmember Robert Lyons

He thanked Staff and everyone involved for orchestrating the State of the City event stating that he appreciated the cooperation, collaboration and hard work put forth. He promoted the Military Banner Recognition Program and encouraged those interested in purchasing a banner to contact the Placentia Police Department. He also promoted the upcoming Veterans Day Ceremony at the Civic Center on November 11, 2023.

1. CONSENT CALENDAR (Items 1.a. through 1.g.):
Mayor Smith pulled Item No. 1.c. Motion by Wanke, seconded by Yamaguchi, and carried a (4-0-1, Kirwin absent) vote to approve the remaining Consent Calendar items, as recommended.

1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve
(Approved 4-0-1, as recommended, Kirwin absent)

1.b. **City Fiscal Year 2022-23 Register for October 3, 2023**
Check Register
Fiscal Impact: $2,130,132.23
Electronic Disbursement Register
Fiscal Impact: $1,669,786.81
Recommended Action: It is recommended that the City Council:
1) Receive and file.
(Received and Filed, as recommended)

1.c. **Lease Agreement and Cooperation Agreement Between the City of Placentia and the Placentia Chamber of Commerce for Real Property Located at 120 S. Bradford Avenue (APN: 339-052-29)**

Fiscal Impact:	Expenses:	$25,000	Cooperative Agreement
	Funding:	$25,000	FY 2023-24 Operating Budget (101534-6403)
	Revenue:	$ 5,052	Annual Lease Payment (101534-4711)

Recommended Action: It is recommended that the City Council:
1) Approve the Lease Agreement between the City of Placentia and the Placentia Chamber of Commerce for real property located at 120 S. Bradford Avenue for a term ending on October 1, 2028; and
2) Approve the Cooperation Agreement between the City of Placentia and the Placentia Chamber of Commerce for a term ending on October 1, 2028; and
3) Authorize the City Administrator and/or his designee to make non-substantive changes as necessary and execute the Agreements on behalf of the City, in a form approved by the City Attorney.

Mayor Smith pulled Item No. 1.c. to continue the item to the October 17, 2023 City Council meeting. Mayor Pro Tem Yamaguchi suggested that the item be scheduled for a

Special meeting prior to October 17, 2023 and suggested that the meeting be held on site at Fire Station 1. There was discussion about whether there was space to hold a public meeting at the location. Motion by Smith, seconded by Shader, and carried a (**4-0-1, Kirwin absent) vote, to continue the item and direct Staff to determine a date, time and location for a Council meeting to discuss the item further.**

1.d. **Amendment No. 3 to Professional Services Agreement with Transtech Engineers Inc. for On-Call Construction Management and Inspection Services**

Fiscal Impact: Expense: $ 8,000.00 Amendment Amount
Available Budget: $ 631,501.30 Fiscal Year 2023-24 CIP Budget (332908-6741)

Recommended Action: It is recommended that the City Council:

1) Approve Amendment No. 3 to the Professional Services Agreement with Transtech for an additional $8,000, for a cumulative contract not-to-exceed amount of $333,000; and
2) Authorize the City Administrator and/or his designee to execute the necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Kirwin absent)

1.e. **Contract Change Orders No.8 and No.9 for the TOD Crowther Sewer Pipeline Replacement Project**

Fiscal Impact: Expense:	$ 4,696,973.63	Original Construction Contract
	$ 469,697.36	Contingency Amount
	$ 136,481.16	Contract Change Order No. 8 And 9
	$ 5,303,152.15	Total Contract Amount with Change Orders
Budget:	$ 5,445,645.90	Total Project Budget
	$ 3,829,676.56	(103101-6750) ARPA Funds
	$ 1,615,969.00	(713101-6750) TOD Sewer Development Impact Fees

Recommended Action: It is recommended that the City Council:

1) Authorize the City Administrator to approve Contract Change Orders Nos. 8 and 9 with Kana Construction Inc. in the amount of $136,481.16; and.
2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Kirwin absent)

1.f. **Approval of the Design Concept Plan for Playground Renovations at Parque de los Ninos and Approval of Public Works Agreement with Playcore D.B.A. Gametime for the Purchase and Installation of the Playground Equipment, CIP Project No. 7402**

Fiscal Impact: Expense: $489,497.72 CIP Budget Funds
Budgeted: $600,000.00 CIP Fund (799800-6760 JL#24702) NO. 7402

Recommended Action: It is recommended that the City Council:

1) Approve the design concept plan for the Parque de los Ninos Park playground renovation project; and
2) Approve the purchase of the Parque de los Ninos Park playground equipment utilizing the budgeted CIP funding in Fiscal Year 2023-2023 for project 7402; and
3) Award a Public Works Agreement to PlayCore d.b.a. GameTime for the Parque de los Ninos playground renovation project in the amount of $444,997.93; and
4) Authorize the City Administrator to approve contract change orders up to a total of $44,499.79 or a not-to-exceed total contract amount of $489,497.72; and
5) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Kirwin absent)

1.g. **Award of Contract to Axis General Construction, Inc., for Storm Water Pump Station Maintenance Services**

Fiscal Impact: Expense: $48,800.00 Annual Contract Amount
Budget: $85,700.00 FY 2023-24 Operating Budget (103652-6099)

Recommended Action: It is recommended that the City Council:

1) Approve a Maintenance Services Agreement with Axis General Construction, Inc., for Storm Water Pump Station Maintenance Services in an amount not-to-exceed $46,800 per year for an initial three-year contract term ending October 3, 2026, with the option to extend for one (1) additional two-year term; and
2) Authorize the City Administrator to approve contract change orders up to 10% of the annual contract not-to-exceed amount; and
3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and
4) Authorize the City Administrator to approve the eligible contract term extension for one (1) additional two-year term based upon contractor performance and at the discretion of the City.

(Approved 4-0-1, as recommended, Kirwin absent)

2. PUBLIC HEARINGS: None

3. REGULAR AGENDA:

3.a. **Second Study Session to review Chapman Corridor Revitalization Plan progress.**

Fiscal Impact: No fiscal impacts are associated with this study session. Potential significant economic benefit to the local Placentia economy, including jobs, public and private investment, and annual/one-time revenue.

Recommended Action: It is recommended that the City Council:

1) Receive and file the Staff Report and presentation; and
2) Solicit public comments regarding the proposed Chapman Corridor Revitalization Plan and supporting documentation; and
3) Provide direction to Staff as appropriate regarding the proposed Chapman Corridor Revitalization Plan.

(Received and filed, as recommended. Direction provided.)

City Administrator Arrula introduced Director of Development Services Joe Lambert who gave a brief overview of the Chapman Corridor Plan.

Director of Development Services Lambert introduced Suzanne Schwab of Placeworks, Inc. and Planning Manager Andrew Gonzales to facilitate the second study session, noting that the first study session was held on February 7, 2023.

Senior Planning Manager Andrew Gonzales provided a summation of the outreach efforts which included in person community meetings, surveys and outreach at special events.

Suzanne Schwab presented an overview of progress on the plan and a series of policy questions for the Council's consideration. She discussed land use plans for the corridor, dividing it into four areas and explaining flexible designations to incentivize desired uses.

Councilmember Wanke inquired about housing opportunities near Kraemer Park where commercial properties currently exist.

Suzanne Schwab responded that overlay zones are being proposed which would allow the underlying zoning to continue but provide flexible zoning, land use standards and allowances for different uses.

There was discussion about building heights for multi-family housing, overlay areas and single-family flex properties on Sunset Drive. Also, exercising caution when considering projects adjacent to single family residences.

Councilmember Shader commented on the importance of the Chapman Corridor as a main gateway to the City. She also commented on walkability, parking and ingress/egress along Chapman Avenue.

Councilmember Wanke expressed support for Staff's recommendations and concerns about parking and building heights along Chapman Avenue. He expressed support for bike lanes provided there is no loss of traffic lanes.

Director of Development Services Lambert discussed mixed use development with retail or office on bottom floors and residential units above.

Mayor Pro Tem Yamaguchi expressed concerns about converting commercial parcels to residential flex, viability of mixed-use developments, building heights and parking. He expressed opposition to five-story buildings.

There was discussion about exploring mixed use development in the Old Town area and improving safety and accessibility on Chapman Avenue without widening the road or taking property.

There was discussion about mobility options and adding bike lanes on Chapman Avenue and the potential impacts to parking. A traffic survey was discussed and the importance of safety for individuals utilizing the bike lanes.

Councilmember Shader requested that information on the Chapman Corridor be placed on the City's website to inform homeowners, businesses and the public.

Suzanne Schwab thanked the Council for their time, input and direction. She noted that one of the next steps is to perform an economic and market analysis.

CITY COUNCIL/BOARD MEMBERS REQUESTS: None

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 9:25 p.m. to a regular City Council meeting on Tuesday, October 17, 2023 at 5:30 p.m.

_____
Ward L. Smith, Mayor/Agency Chair

ATTEST:

_____
Robert S. McKinnell, City Clerk/
Agency Secretary

PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
MINUTES
REGULAR MEETING
October 17, 2023
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER: Mayor Smith called the meeting to order at 5:32 p.m.

ROLL CALL:
PRESENT: Councilmember/Board Member Kirwin, Shader, Wanke, Smith
ABSENT: Yamaguchi (excused)

ORAL COMMUNICATIONS:
Mayor Smith opened Oral Communications for the Closed Session. City Clerk McKinnell stated that the City Clerk's Office had received no public comment for the Closed Session. Mr. McKinnell announced the Closed Session cases and matters.

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section 54957.6
   CONFERENCE WITH LABOR NEGOTIATOR
   Agency Designated Representatives: Damien Arrula, City Administrator
   Alice Burnett, Director of Human Resources
   Employee Organization: Placentia Police and Fire Management Association (PPFMA)

2. Pursuant to Government Code Section 54956.9(d)(2):
   CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
   Significant Exposure to Litigation (1 case)

3. Pursuant to Government Code Section 54956.8:
   CONFERENCE WITH REAL PROPERTY NEGOTIATOR
   Real Property located at 120 S. Bradford Avenue (APN: 339-052-29)
   Agency Negotiator: Damien R. Arrula, City Administrator
   Negotiating Party: Chamber of Commerce Board
   Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Smith called the meeting to order at 7:13 p.m.

ROLL CALL:
PRESENT: Councilmember/Board Member Kirwin, Shader, Wanke, Smith
ABSENT: Yamaguchi (excused)

STAFF PRESENT:
City Attorney/Authority Counsel Christian Bettenhausen; City Administrator Damien Arrula; Deputy City Administrator Rosanna Ramirez; Deputy City Administrator Luis Estevez; Deputy Director of Public Works/City Engineer Chris Tanio; Police Department Lieutenant Christopher Anderson; Director of Finance Jennifer Lampman; Deputy Director of Community Services Veronica Ortiz; Director of Development Services Joe Lambert; Deputy Director of Administrative Services Jeannette Ortega; City Treasurer Kevin Larson; City Clerk Robert McKinnell; Deputy City Clerk Carole M. Wayman

INVOCATION: Chaplain Kenneth Milhander

PLEDGE OF ALLEGIANCE: Officer Mac Navarro

PRESENTATIONS:

a. **Presentation of Measure U Annual Report**
Presenter: Citizens' Oversight Committee Chair John Lewis

Mayor Smith introduced Citizen's Oversight Committee Chair John Lewis to give a presentation of the Measure U Annual Report.

Committee Chair John Lewis presented the Measure U Annual Report on City revenues and expenditures highlighting the infrastructure budget and expenditures, including street and roads, building maintenance and technology upgrades. He reported that all Measure U funds were properly accounted for and allocated, and expenditures were properly authorized and reported. He stated that the committee will work on developing a CIP long-range forecast and integrating it with the general fund forecast to provide a more robust fiscal sustainability assessment.

Councilmember Shader thanked Committee Chair John Lewis and committee members for the thorough report and for explaining to the public the good use of their tax dollars. She highlighted street and road infrastructure projects and expressed appreciation for the well-balanced use of funds and the long-range forecasting in the report. She expressed support for staying within the 25% contingency reserve.

Councilmember Kirwin inquired about whether the reserve would be increased to 40%. He expressed appreciation to the Citizens' Oversight Committee for their excellent report and the long-range forecasting, adding that their work is invaluable.

Committee Chair Lewis explained the contingency reserve fund balance and the need to follow inflation and plan for it in future budgets.

Mayor Smith expressed his appreciation to Committee Chair John Lewis and the committee for their efforts and hard work, noting that they work closely with the City's Finance department and other Departments. He thanked all involved for their efforts.

CLOSED SESSION REPORT:
City Attorney/Authority Counsel Bettenhausen stated that there were three (3) items on the Closed Session agenda, the City Council discussed each of those items, and direction was provided. He noted there was nothing further to report.

CITY ADMINISTRATOR REPORT: None

ORAL COMMUNICATIONS:
Kenny Binnings, Heritage Committee Chair, highlighted the successful Heritage Festival which included 33 marching bands, a celebrity circle, and veterans' tribute. He commented on positive reviews about the shortened parade route.

Frank Perez, Planning Commission Chair and Heritage Committee member, commented on the success of the annual car show which included 190 cars. He also commented on the high energy exhibited throughout the parade route.

City Administrator Arrula commented on the success of the parade and thanked Staff and the Heritage Committee for their efforts.

Don Miller, Placentia resident expressed his frustration with the change in the parade route noting that the noise was very disruptive. He stated that he did not receive notice that the parade route would be in front of his home. He requested that the parade route be changed or moved back to its original route.

CITY COUNCIL/BOARD MEMBER COMMENTS:
Councilmember Shader commented on the recent attacks in Israel by the terrorist group Hamas and expressed condolences to all who experienced or were impacted by the violence. She reported attendance at the following:

- Salvation Army Center of Hope ribbon cutting for new supportive housing
- Old Town Merchants meeting
- Meeting with Supervisor Chaffee to discuss City priorities
- Navigation Center Board Meeting
- Orange County Human Relations meeting

She commented on the success of the Heritage Festival and parade and thanked Staff, the Heritage Committee and all involved for their efforts and making the day enjoyable. She added that the honor convoy and car show participation was very strong and successful. Lastly, she promoted the upcoming Trunk-or-Treat event on October 27, 2023 from 3:30-6:00 p.m. in the Civic Center Courtyard and the Tip-a-Cop event at Craftsman Pizza on Monday, November 6, 2024 which benefits Special Olympics athletes.

Councilmember Kirwin reported that the Santa Angelina Senior Housing Development is nearly complete and promoted the 2023 Great Shakeout Earthquake Drill on October 19, 2023 at 10:19 a.m. He encouraged all to participate in the earthquake drill and review and update emergency preparedness plans.

Councilmember Wanke reported his attendance at the following:

- Orange County Sanitation District Operations and Administration Committee meetings
- Groundwater Replenishment System Steering Committee meeting
- Joint Orange County Sanitation District and Santa Ana Watershed Project Authority meeting

1. CONSENT CALENDAR (Items 1.a. through 1.i.):
Motion by Shader, seconded by Wanke, and carried a (4-0-1, Yamaguchi absent) vote to approve the Consent Calendar items 1.a. through 1.i., as recommended.

1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve
(Approved 4-0-1, as recommended, Yamaguchi absent)

1.b. **Minutes**
City Council/Successor/ICDA/PPFA Special and Regular Meetings: September 27, 2022 Special Meeting and January 10, 2023, January 24, 2023, February 7, 2023 and February 21, 2023 Regular Meetings
Recommended Action: Approve
(Approved 4-0-1, as recommended, Yamaguchi absent)

1.c. **City Fiscal Year 2022-23 and 2023-24 Registers for October 17, 2023**
Check Register
Fiscal Impact:
FY 2022-23 $ 250,052.50
FY 2023-24 $2,149,316.75
Electronic Disbursement Register
Fiscal Impact: $ 658,974.59
Recommended Action: It is recommended that the City Council:
1) Receive and file.
(Approved 4-0-1, as recommended, Yamaguchi absent)

1.d. **Acceptance of Resignation from the Parks, Arts, and Recreation Commission**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
1) Accept the resignation of Russell Narahara from the Parks, Arts, and Recreation Commission; and
2) Update the City's master Commission/Committee vacancy list to include the vacancy on the Parks, Arts, and Recreation Commission

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.e. **Amendment No. 1 to Professional Services Agreement with HR Green Pacific, Inc., for On-Call Private Development Plan Check Services**

Fiscal Impact: Expense: $ 75,000 Professional Services Agreement
Available Budget: $150,000 Fiscal Year 2023-24 Operating Budget (103551-6290)
Pass Through Cost 100% Covered by Applicant Plan Check Fees (103551-4310)

Recommended Action: It is recommended that the City Council:

1) Approve Amendment No. 1 to Professional Services Agreement with HR Green, Inc. for an additional $75,000 for On-Call Plan Check Services for a cumulative contract not-to-exceed amount of $150,000; and
2) Authorize the City Administrator to approve contract change orders up to 10% of the contract not-to-exceed amount, or $150,000; and
3) Adopt Resolution No. R-2023-80, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2023-24 in compliance with City Charter of the City of Placentia §§1206 and 1209 pertaining to appropriations for actual expenditures; and
4) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.f. **Renewal of Professional Services Agreement with Dennis Grubb and Associates, a Willdan Engineering Company for Fire Plan Review Services**

Fiscal Impact: Expense: Up to $75,000 per year (up to $150,000 for two-year extension) Placentia Fire and Life Safety Department (PFLSD) Contractual Services account (103067-6290)
Revenue: Expenses are 100% recovered via plan check and permit fees charged to the applicant.

Recommended Action: It is recommended that the City Council:

1) Approve the Professional Services Agreement with Dennis Grubb and Associates, a Willdan Engineering Company for Fire Plan Review Services for an additional one (1) two-year term contract not-to-exceed amount by $75,000.00 or $150,00.00 per year; and
2) Authorize the City Administrator to approve contract change orders up to 10% of the annual contract not-to-exceed amount or $15,000.00; and
3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.g. **Approval of Plans & Specifications and Award of Construction Contract to Monarka Development Corporation dba Express Sign & Neon for the Wayfinding Directional Signage Project Phase IV, City Project No. 24104**

Fiscal Impact: Expense: $304,355.00 Construction Contract
$ 30,435.00 Total Contingency Amount
Budget: $500,000.00 FY 2023-24 CIP Budget (109800-6850, JL 24104-6740)

Recommended Action: It is recommended that the City Council:

1) Approve the engineered construction plans & specifications prepared by Selbert Perkins Design, and approve a Public Works Agreement for this project with Monarka Development Corporation (dba Express Sign & Neon) in the amount of $304,355; and
2) Reject all other bids received and authorize return of the bid bonds; and
3) Authorize the City Administrator to approve contract change orders up to ten percent (10%) of the contract amount, or $30,435 for a total construction contract not-to-exceed amount of $334,790; and
4) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.h. **Award of Contract to Golden Bell Products, Inc. for Sewer Manhole Maintenance Services**

Fiscal Impact: Expense: $22,800 Annual Contract Amount
Budgeted: $22,800 FY 23-24 Sewer Maintenance Fund (484356-6120)

Recommended Action: It is recommended that the City Council:

1) Approve a Maintenance Services Agreement with Golden Bell Products, Inc. for Sewer Manhole Maintenance Services in an amount not-to-exceed $22,800, per year for an initial three (3) year contract term with the option to extend for an additional two-year term; and
2) Authorize the City Administrator to approve contract change orders up to 10% of the annual contract not-to-exceed amount per year; and
3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and
4) Authorize the City Administrator to approve the eligible contract term extension for one additional two-year term based upon contractor performance and at the discretion of the City.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.i. **Amendment No. 1 to Professional Services Agreement with Bowman Infrastructure Engineers Ltd, dba Infrastructure Engineers for Provision of Building Official, Plan Check, and Inspection, Services**

Fiscal Impact: Expense: $75,000 (up to $200,000 per fiscal year) (102532-6290)

Recommended Action: It is recommended that the City Council:

1) Approve Amendment No. 1 to the Professional Services Agreement with Bowman Infrastructure Engineers Ltd., dba Infrastructure Engineers to provide professional services related to building plan check, building inspection, Building Official, and other building and planning related staffing as needed for a term ending June 30, 2026; and
2) Adopt Resolution No. R-2023-82, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2023-24 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
3) Authorize the City Administrator or designee to approve up to two (2) additional one-year extensions pursuant to the terms of the subject Amendment No. 1 to the Professional Services Agreement with Bowman Infrastructure Engineers Ltd., dba Infrastructure Engineers; and
4) Authorize the City Administrator and/or his designee to execute the necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

2. PUBLIC HEARINGS: None

3. REGULAR AGENDA:

3.a. **Approval of Plans and Specifications and Award of Construction Contract to R.J. Noble Company for Fiscal Year 2022-23 Street Rehabilitation Project, City Project No. 1301**

Fiscal Impact:

Expense:	$6,014,496.88	Total Construction Cost
	$5,383,306.25	Construction Contract Amount
	$ 538,330.63	Construction Contingency Amount
	$ 92,860.00	Construction Inspection Costs
Available Budget:		
	$6,014,539.00	Total Project Budget
	$ 800,000.00	Fiscal Year 2023-24 CIP Budget (171301-6740)
	$ 635,710.00	Fiscal Year 2023-24 CIP Budget (181301-6740)
	$1,360,849.00	Fiscal Year 2023-24 CIP Budget (601301-6740)

$3,003,608.00	Fiscal Year 2023-24 CIP Budget (791301-6740)
$ 63,272.00	Fiscal Year 2023-24 CIP Budget (501301-6740)
$ 151,100.00	Proposed Budget Resolution (601301-6740)

Recommended Action: It is recommended that the City Council:

1) Approve the Engineered Plans and Specifications prepared by Transtech, Inc. for the FY 2022-23 Street Rehabilitation Project No. 1301; and
2) Approve a Public Works Agreement with R. J. Noble Company for the FY 2022-23 Street Rehabilitation Project in the amount of $5,383,306.25; and
3) Reject all other bids received and authorize return of the bid bonds; and
4) Authorize the City Administrator to approve contract change orders up to ten percent (10%) of the contract amount, or $538,330.63, for a total construction contract not-to-exceed amount of $5,921,636.88; and
5) Approve a Cooperative Agreement with the City of Anaheim for the construction cost for Anaheim's share of the project that is estimated to be $200,000, with the final cost to be based on the actual bid received and final construction contract costs; and
6) Adopt Resolution No. R-2023-81, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2023-24 in compliance with City Charter of the City of Placentia §§1206 and 1209 pertaining to appropriations for actual expenditures; and
7) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

City Administrator Arrula introduced Deputy Director of Public Works/City Engineer Chris Tanio who gave a presentation on the FY 2022-23 Street Rehabilitation project.

Councilmember Shader commented on the rising costs for road construction projects and expressed support for the recommendations.

Councilmember Kirwin commented on cost share agreements with adjacent cities.

Councilmember Wanke expressed support for the recommendations, noting that R.J. Noble has done previous road projects in the City.

Mayor Smith commented on the cooperative cost share agreements with adjacent cities and commented on the marking of jurisdictional lines in the road, which greatly assists the Police Department. He expressed support for the recommendations.

Motion by Shader, seconded by Wanke, and carried a (4-0-1, Yamaguchi absent) vote to approve Item 3.a., as recommended.

CITY COUNCIL/BOARD MEMBERS REQUESTS: None

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 8:11 p.m. to a regular City Council meeting on Tuesday, November 7, 2023 at 5:30 p.m.

_____
Ward L. Smith, Mayor/Agency Chair

ATTEST:

_____
Robert S. McKinnell, City Clerk/
Agency Secretary

City of Placentia

Check Register
For 05/21/2024

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Grand Total:	4,028,627.32				

Check Totals by ID	
AP	4,028,627.32
EP	0.00
IP	0.00
OP	0.00

Void Total:	0.00
Check Total:	4,028,627.32

Fund Name	Check Totals by Fund
101-General Fund (0010)	1,782,181.24
117-Measure U Fund (0079)	1,239,538.10
205-State Gas Tax (0017)	51,899.66
208-Sccssr Agncy Ret Oblg (0054)	0.02
209-State Gas Tax - RMRA (0060)	486,351.82
210-Measure M (0018)	13,989.75
211-PEG Fund (0058)	2,046.00
225-Asset Seizure (0021)	49,200.93
231-Placentia Reg Nav Cent(0078)	137,333.33
242-Police Impact Fee (0067)	11,691.00
243-City Quimby In Lieu Fee (0069)	7,824.77
246-TOD Traffic Impact Fees (0070)	30,875.00
247-TOD Sewer Impact Fees (0071)	482.71
249-TOD District CFD (0080)	133.55
265-Landscape Maintenance (0029)	12,730.25
270-CDBG Fund (0030)	18,092.00
275-Sewer Maintenance (0048)	0.73
280-Misc Grants Fund (0050)	27,055.09
401-City Capital Projects (0033)	128,406.72
501-Refuse Administration (0037)	16,776.15
601-Employee Health & Wlfre (0039)	5.00
605-Risk Management (0040)	11,313.50
701-Special Deposits (0044)	700.00
Check Total:	4,028,627.32

1.c.
May 21, 2024

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

City of Placentia
Check Register
For 05/16/2024

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	WSATI/ATAC V011129	ATAC AWARDS - REGISTRATION	103040-6250 Staff Training	AP043024	80.00	ATAC42924		00130886	05/01/2024
				Check Total:	**80.00**				
MW OH	ADMINSURE V004980	MAR WC ADMINISTRATION	404580-6025 Third Party Administration	AP042924	5,217.00	16925	P13300	00130887	05/02/2024
				Check Total:	**5,217.00**				
MW OH	AMAZON CAPITAL SERVICES V012336	ERGO KEYBOARD/MOUSE	101512-6301 Special Department Expenses	AP042924	72.30	1JWE-HCMP-		00130888	05/02/2024
MW OH	AMAZON CAPITAL SERVICES V012336	HR SUPPLIES	101512-6315 Office Supplies	AP042924	109.36	1JWE-HCMP-		00130888	05/02/2024
MW OH	AMAZON CAPITAL SERVICES V012336	CITY CLERK SUPPLIES	101513-6315 Office Supplies	AP042924	102.20	1JWE-HCMP-		00130888	05/02/2024
MW OH	AMAZON CAPITAL SERVICES V012336	IT EQUIPMENT	101523-6315 Office Supplies	AP042924	317.44	1JWE-HCMP-		00130888	05/02/2024
MW OH	AMAZON CAPITAL SERVICES V012336	ERGO FURNITURE	101512-6355 Small Furniture & Fixture	AP042924	475.54	1JWE-HCMP-		00130888	05/02/2024
MW OH	AMAZON CAPITAL SERVICES V012336	IT EQUIPMENT	799700-6368 Computer Peripheral/Accessory	AP042924	1,446.69	1JWE-HCMP-		00130888	05/02/2024
				Check Total:	**2,523.53**				
MW OH	AMERICAN INTEGRATED V011314	HAZARDOUS WASTE REMOVAL SVS	103652-6099 Professional Services	AP042924	4,979.90	2031334	P13383	00130889	05/02/2024
				Check Total:	**4,979.90**				
MW OH	AT & T V008736	4/13-5/12 FD2 INTERNET SVS	109595-6215 Telephone/Internet	AP042924	95.59	FD STA2 APR		00130890	05/02/2024
MW OH	AT & T V008736	4/13-5/12 KOCH PARK INTERNET	109595-6215 Telephone/Internet	AP042924	63.49	KP APRIL 24		00130890	05/02/2024
				Check Total:	**159.08**				
MW OH	AT&T	MAR-APR PHONE CHARGES	109595-6215	AP042924	7,272.11	042424		00130891	05/02/2024

City of Placentia
Check Register
For 05/16/2024

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V004144		Telephone/Internet						
MW OH	AT&T V004144	MAR-APR PHONE CHARGES	296561-6215 Telephone/Internet	AP042924	761.41	042424		00130891	05/02/2024
				Check Total:	**8,033.52**				
MW OH	BUCKNAM INFRASTRUCTURE V012179	DEC PMP ASSESSMENT	183551-6099 Professional Services	AP042924	12,081.75	382-02.04	P13230	00130892	05/02/2024
MW OH	BUCKNAM INFRASTRUCTURE V012179	MAR PMP ASSESSMENT	183551-6099 Professional Services	AP042924	1,908.00	382-02.07	P13230	00130892	05/02/2024
MW OH	BUCKNAM INFRASTRUCTURE V012179	MAR STREET NAME SIGNS REPLACE	109800-6740 / 24104-6740 Infrastructure - Streets	AP042924	10,831.00	382-03-.03	P13323	00130892	05/02/2024
				Check Total:	**24,820.75**				
MW OH	BUREAU VERITAS V012759	FACILITY ASSESSMENT SVS	109800-6770 / 24903-6770 Infrastructure - Major Studies	AP042924	36,068.56	INV00036580	P13278	00130893	05/02/2024
MW OH	BUREAU VERITAS V012759	FACILITY ASSESSMENT SVS	799800-6770 / 24903-6770 Infrastructure - Major Studies	AP042924	43,569.54	INV00036580	P13278	00130893	05/02/2024
				Check Total:	**79,638.10**				
MW OH	CALIFORNIA CONCRETE V012810	CONCRETE	103652-6301 Special Department Expenses	AP042924	1,700.00	24-0254		00130894	05/02/2024
				Check Total:	**1,700.00**				
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP042924	560.43	73965229	P13098	00130895	05/02/2024
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP042924	559.33	73967188	P13098	00130895	05/02/2024
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP042924	740.75	73975192	P13098	00130895	05/02/2024
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP042924	452.30	73977774	P13098	00130895	05/02/2024
				Check Total:	**2,312.81**				

City of Placentia
Check Register
For 05/16/2024

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	CANON FINANCIAL SERVICES V008979	81-4/30 CONTRACT SVS	109595-6175 Office Equipment Rental	AP042924	123.97	32406981		00130896	05/02/2024
				Check Total:	**123.97**				
MW OH	CENTRAL SQUARE V011724	CAD 2 CAD ANNUAL SUBSCRIPTION	103066-6136 Software Maintenance	AP042924	21,000.00	408180		00130897	05/02/2024
				Check Total:	**21,000.00**				
MW OH	CHARTER COMMUNICATIONS V004450	814-5/13 PD FIBER INTERNET	109595-6215 Telephone/Internet	AP042924	619.00	0528002041424		00130898	05/02/2024
MW OH	CHARTER COMMUNICATIONS V004450	816-5/15 NAV CTR INTERNET	109595-6215 Telephone/Internet	AP042924	289.97	0570178041624		00130898	05/02/2024
MW OH	CHARTER COMMUNICATIONS V004450	814-5/13 NS INTERNET	109595-6215 Telephone/Internet	AP042924	134.99	0619546041424		00130898	05/02/2024
MW OH	CHARTER COMMUNICATIONS V004450	812-5/11 BACKS BLDG CABLE/INT	109595-6215 Telephone/Internet	AP042924	299.98	0629685041224		00130898	05/02/2024
				Check Total:	**1,343.94**				
MW OH	CLEVELAND, ALAN V012655	PD TRAINING MEALS, MILEAGE	213041-6250 Staff Training	AP042924	384.96	CLVELAND425		00130899	05/02/2024
				Check Total:	**384.96**				
MW OH	COUNTY OF ORANGE V000715	Q4 800 MHZ CCCS - PD 76%	103043-6137 Repair Maint/Equipment	AP042924	20,507.27	STCS002133	P12937	00130900	05/02/2024
MW OH	COUNTY OF ORANGE V000715	Q4 800 MHZ CCCS - FD 24%	103066-6137 Repair Maint/Equipment	AP042924	6,475.98	STCS002133	P12937	00130900	05/02/2024
				Check Total:	**26,983.25**				
MW OH	DELL MARKETING L.P. V000301	DELL COMPUTER EQUIPMENT	799800-6364 / 241502-6364 Computer Hardware	AP042924	11,472.46	10741629961	P13366	00130901	05/02/2024
				Check Total:	**11,472.46**				
MW OH	DEROTIC EMERGENCY V011295	E2 REPAIRS/MAINTENANCE	103066-6134 Vehicle Repair & Maintenance	AP042924	5,665.90	SO-4226	P13382	00130902	05/02/2024

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MW OH	DEROTIC EMERGENCY V011295	E2 REPAIRS/MAINTENANCE	103066-6134 Vehicle Repair & Maintenance	AP042924	2,538.25	SO-4529	P13382	00130902	05/02/2024
				Check Total:	**8,204.15**				
MW OH	DUNN-EDWARDS CORP V000307	PAINT	103654-6301 Special Department Expenses	AP042924	74.45	2058A09737		00130903	05/02/2024
				Check Total:	**74.45**				
MW OH	EPIC LAND SOLUTIONS INC. V012586	FEB EASEMENT APPRAISAL SVS	331801-6740 Infrastructure - Streets	AP042924	2,965.47	0224-1420	P13088	00130904	05/02/2024
				Check Total:	**2,965.47**				
MW OH	EXPRESS SIGN & NEON V012561	STREET NAME SIGNS	109800-6740 / 24104-6740 Infrastructure - Streets	AP042924	187,691.50	CIPL040524-01	P13222	00130905	05/02/2024
				Check Total:	**187,691.50**				
MW OH	FAHIE, VAUGHN DOUGLAS V012822	4/25 OLD TIME LIVE PERFORMER	101511-6301 / 243401-6301 Special Department Expenses	AP042924	600.00	442		00130906	05/02/2024
				Check Total:	**600.00**				
MW OH	FERGUSON, SCOTT V011709	PARAMEDIC LIC - REIMBURSEMENT	103066-6250 Staff Training	AP042924	250.00	42224		00130907	05/02/2024
				Check Total:	**250.00**				
MW OH	FOUNTAINHEAD V012624	DEC CONST MGMT SVS	797902-6760 / 797902-6760 Infrastructure - Parks	AP042924	1,104.00	2023-12.2-	P13030	00130908	05/02/2024
MW OH	FOUNTAINHEAD V012624	DEC CONST MGMT SVS	697902-6760 / 697902-6760 Infrastructure - Parks	AP042924	1,136.00	2023-12.2-	P13030	00130908	05/02/2024
MW OH	FOUNTAINHEAD V012624	FEB CONSTRUCTION MGMT SVS	799800-6740 / 791301-6740 Infrastructure - Streets	AP042924	13,020.00	2024-02-	P13298	00130908	05/02/2024
				Check Total:	**15,260.00**				
MW OH	GAMETIME V004081	KRAEMER PARK - SPINNER SEAT	104076-6139 Repair/Maint - Parks & Fields	AP042924	457.28	PJI-0233491		00130909	05/02/2024

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				Check Total:	**457.28**				
MW OH	GOLDEN STATE WATER V000928	MAR-APR FD2 WATER CHARGES	109595-6335 Water	AP042924	615.43	043024		00130910	05/02/2024
				Check Total:	**615.43**				
MW OH	GRANICUS INC. V007659	APR-JUN SOFTWARE MAINTENANCE	101523-6136 Software Maintenance	AP042924	9,339.83	181747	P13385	00130911	05/02/2024
				Check Total:	**9,339.83**				
MW OH	HALO CONFIDENTIAL V011712	APR PD TRAINING MGMT	103040-6290 Dept. Contract Services	AP042924	1,980.36	0232T	P12939	00130912	05/02/2024
				Check Total:	**1,980.36**				
MW OH	HERNANDEZ, JORGE V012213	SHAVED ICE - RIBBON CUTTING	104071-6301 Special Department Expenses	AP042924	1,600.00	0000001		00130913	05/02/2024
				Check Total:	**1,600.00**				
MW OH	HI-WAY SAFETY RENTALS V000459	TRAFFIC SUPPLIES	103652-6310 Street Signs	AP042924	796.42	155550		00130914	05/02/2024
				Check Total:	**796.42**				
MW OH	HIRSCH PIPE AND SUPPLY V004494	ARROYO VERDE- PLUMBING MAT	104076-6130 Repair & Maint/Facilities	AP042924	32.61	9427103		00130915	05/02/2024
MW OH	HIRSCH PIPE AND SUPPLY V004494	ARROYO VERDE - MAINT SUPPLIES	104076-6130 Repair & Maint/Facilities	AP042924	198.86	9447756		00130915	05/02/2024
MW OH	HIRSCH PIPE AND SUPPLY V004494	PLUMBING SUPPLIES	103654-6301 Special Department Expenses	AP042924	125.73	9469681		00130915	05/02/2024
MW OH	HIRSCH PIPE AND SUPPLY V004494	PLUMBING SUPPLIES	103654-6301 Special Department Expenses	AP042924	59.77	9472916		00130915	05/02/2024
				Check Total:	**416.97**				
MW OH	HR GREEN PACIFIC INC V010735	MAR ENG & LANDSCAPE DESIGN	799202-6770 / 229999-6770 Infrastructure - Major Studies	AP042924	24,033.87	173592	P13078	00130916	05/02/2024
MW OH	HR GREEN PACIFIC INC	MAR ENG & LANDSCAPE DESIGN	109202-6770 / 229999-6770	AP042924	24,033.88	173592	P13078	00130916	05/02/2024

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	V010735		Infrastructure - Major Studies						
				Check Total:	**48,067.75**				
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104076-6139 Repair/Maint - Parks & Fields	AP042924	152.23	0015092517-001	P13272	00130917	05/02/2024
				Check Total:	**152.23**				
MW OH	INFRASTRUCTURE V012600	MAR PM SERVICES	713101-6750 / 713101-6750 Infrastructure - Sewer	AP042924	482.71	493	P12987	00130918	05/02/2024
MW OH	INFRASTRUCTURE V012600	MAR PM SERVICES	331801-6740 / 331801-6740 Infrastructure - Streets	AP042924	5,909.29	493	P12987	00130918	05/02/2024
				Check Total:	**6,392.00**				
MW OH	JONES & MAYER V009822	MAR LITIGATION SERVICES	101005-6006 Litigation	AP042924	9.75	121968		00130919	05/02/2024
MW OH	JONES & MAYER V009822	MAR LEGAL SERVICES	102531-6005 / 232504-6005 Legal Services	AP042924	97.52	121969		00130919	05/02/2024
MW OH	JONES & MAYER V009822	MAR LEGAL SERVICES	101005-6005 Legal Services	AP042924	186.00	121970		00130919	05/02/2024
MW OH	JONES & MAYER V009822	MAR LITIGATION SERVICES	101005-6006 Litigation	AP042924	1,601.50	121973		00130919	05/02/2024
MW OH	JONES & MAYER V009822	MAR LEGAL SERVICES	102531-6005 Legal Services	AP042924	78.76	121974		00130919	05/02/2024
MW OH	JONES & MAYER V009822	MAR LITIGATION SERVICES	101005-6006 Litigation	AP042924	511.97	121979		00130919	05/02/2024
MW OH	JONES & MAYER V009822	MAR LITIGATION SERVICES	101005-6006 Litigation	AP042924	494.68	121980		00130919	05/02/2024
MW OH	JONES & MAYER V009822	MAR LITIGATION SERVICES	101005-6006 Litigation	AP042924	262.55	121981		00130919	05/02/2024
MW OH	JONES & MAYER V009822	MAR LEGAL SERVICES	101005-6005 Legal Services	AP042924	609.48	121986		00130919	05/02/2024

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MW OH	JONES & MAYER V009822	MAR LEGAL SERVICES	101005-6005 Legal Services	AP042924	560.73	121987		00130919	05/02/2024
MW OH	JONES & MAYER V009822	RETAINER	101005-6005 Legal Services	AP042924	39,161.43	122065		00130919	05/02/2024
				Check Total:	**43,574.37**				
MW OH	JUNG, ALEXANDER V012387	PD TRAINING MEALS, MILEAGE	213041-6250 Staff Training	AP042924	384.96	JUNG42524		00130920	05/02/2024
				Check Total:	**384.96**				
MW OH	JV PLUMBING V011345	KOCH PARK DRAIN CLEANING	104076-6130 Repair & Maint/Facilities	AP042924	184.25	4459		00130921	05/02/2024
				Check Total:	**184.25**				
MW OH	KOSMONT TRANSACTIONS V011935	CDIAC REPORT FILINGS	102020-6099 Professional Services	AP042924	10,500.00	032824	P13391	00130922	05/02/2024
				Check Total:	**10,500.00**				
MW OH	KRAHLING, KELLEY V012559	PD TRAINING MEALS, MILEAGE	103040-6250 Staff Training	AP042924	49.94	KRAHLING4232		00130923	05/02/2024
				Check Total:	**49.94**				
MW OH	LEHR AUTO V009930	BRAKE LIGHT REPAIR	103041-6137 Repair Maint/Equipment	AP042924	125.00	SI102464		00130924	05/02/2024
				Check Total:	**125.00**				
MW OH	LIN CONSULTING INC V012671	Q1 ENG & TRAFFIC SURVEY SVS	103590-6015 Engineering Services	AP042924	7,380.00	15452	P13166	00130925	05/02/2024
				Check Total:	**7,380.00**				
MW OH	LOPEZ, HUMBERTO V012520	PESTICIDE HANDLER SAFETY TRAIN	103550-6245 Meetings & Conferences	AP042924	750.00	5270012		00130926	05/02/2024
				Check Total:	**750.00**				
MW OH	MAKO OVERHEAD DOOR	FD1 GARAGE DOOR REPAIR	103654-6130	AP042924	260.00	38199		00130927	05/02/2024

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	V011736		Repair & Maint/Facilities						
				Check Total:	**260.00**				
MW OH	MANSFIELD, ALEX V012821	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP042924	100.00	B24-1046		00130928	05/02/2024
				Check Total:	**100.00**				
MW OH	MARTINEZ, JOHN V010060	PD TRAINING MEALS, MILEAGE	213041-6250 Staff Training	AP042924	37.97	MARTINEZ4292		00130929	05/02/2024
				Check Total:	**37.97**				
MW OH	MMASC V008471	MMASC REG - K. POLEZHAEV	103550-6245 Meetings & Conferences	AP042924	75.00	9576		00130930	05/02/2024
				Check Total:	**75.00**				
MW OH	MS CONSTRUCTION V012613	MAR CONSTRUCTION SVS	101206-6730 / 101206-6730 Improvements Othr Thn Bldgs	AP042924	115,647.40	PLS-05	P13003	00130931	05/02/2024
				Check Total:	**115,647.40**				
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP042924	74.03	70520		00130932	05/02/2024
				Check Total:	**74.03**				
MW OH	ORANGE COUNTY V007306	JAN-MAR ANIMAL CARE SVS	103045-6280 Animal Control Services	AP042924	100,247.62	AC2490074	P12979	00130933	05/02/2024
				Check Total:	**100,247.62**				
MW OH	PARKNPOOL CORPORATION V012814	WHITTEN POOL - OUTDOOR SHOWER	04076-6130 Repair & Maint/Facilities	AP042924	4,423.45	000000087	P13378	00130934	05/02/2024
				Check Total:	**4,423.45**				
MW OH	PATH V011455	APR NAV CTR MGMT SVS	784070-6290 Dept. Contract Services	AP042924	137,333.33	800-24.04	P12993	00130935	05/02/2024
				Check Total:	**137,333.33**				
MW OH	PCN3 INC	MAR CONSTRUCTION SVS	109800-6850 / 105213-6850	AP042924	765,082.50	9	P13086	00130936	05/02/2024

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	V012642		Building & Facilities						
				Check Total:	**765,082.50**				
MW OH	PENNER PARTITIONS INC. V000827	SENIOR CTR - SOAP DISPENSER	104076-6130 Repair & Maint/Facilities	AP042924	64.65	24-27072		00130937	05/02/2024
				Check Total:	**64.65**				
MW OH	PLACENTIA CHAMBER OF V000772	DAMAGE DEPOSIT REFUND R3720	104071-4385 Facility Rental	AP042924	158.00	2003962.002		00130938	05/02/2024
				Check Total:	**158.00**				
MW OH	POWER PLUS V006730	BUTLER BLDG - TEMP POWER	105213-6850 / 105213-6850 Building & Facilities	AP042924	12,130.17	672674OC	P13304	00130939	05/02/2024
				Check Total:	**12,130.17**				
MW OH	POWERSTRIDE BATTERY CO V000785	BATTERY REPAIR	103658-6134 Vehicle Repair & Maintenance	AP042924	308.11	C69294		00130940	05/02/2024
				Check Total:	**308.11**				
MW OH	PRESTIGE COLLISION AUTO V010996	VEHICLE PAINT - PATROL DURANGO	109800-6842 / 24801-6842 Vehicles	AP042924	2,453.42	RO1731A		00130941	05/02/2024
				Check Total:	**2,453.42**				
MW OH	QUENCH USA V012472	PD WATER MACHINES	103041-6301 Special Department Expenses	AP042924	2,417.92	INV07328897		00130942	05/02/2024
				Check Total:	**2,417.92**				
MW OH	RAYMUNDO PEREZ ROOFING V012347	ROFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP042924	500.00	B24-1186		00130943	05/02/2024
				Check Total:	**500.00**				
MW OH	RED 88 MEDIA LLC V012180	DEC BROADCASTING SVS	581573-6290 Dept. Contract Services	AP042924	682.00	23-1025-0020	P13151	00130944	05/02/2024
				Check Total:	**682.00**				
MW OH	RIO HONDO COLLEGE	PD ARSTCTL TRAINING REG	213041-6250	AP042924	25.00	RIOHONDO4232		00130945	05/02/2024

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	V002275		Staff Training						
				Check Total:	**25.00**				
MW OH	RIVERSIDE COUNTY V008065	PD USE OF FORCE REGISTRATION	213041-6250 Staff Training	AP042924	159.00	RCSD042524		00130946	05/02/2024
				Check Total:	**159.00**				
MW OH	RJ NOBLE COMPANY V006779	RETENTION	601301-2046 / 601301-2046 Retentions Payable	AP042924	-10,703.32	241684		00130947	05/02/2024
MW OH	RJ NOBLE COMPANY V006779	RETENTION	609800-2046 / 601301-2046 Retentions Payable	AP042924	-14,894.14	241684		00130947	05/02/2024
MW OH	RJ NOBLE COMPANY V006779	RETENTION	179800-2046 / 171301-2046 Retentions Payable	AP042924	-1,737.05	241684		00130947	05/02/2024
MW OH	RJ NOBLE COMPANY V006779	RETENTION	339800-2046 / 331301-2046 Retentions Payable	AP042924	-6,291.15	241684		00130947	05/02/2024
MW OH	RJ NOBLE COMPANY V006779	RETENTION	709800-2046 / 791301-2046 Retentions Payable	AP042924	-1,625.00	241684		00130947	05/02/2024
MW OH	RJ NOBLE COMPANY V006779	RETENTION	799800-2046 / 791301-6740 Retentions Payable	AP042924	-59,023.51	241684		00130947	05/02/2024
MW OH	RJ NOBLE COMPANY V006779	MAR CONSTRUCTION SVS	339800-6740 / 331301-6740 Infrastructure - Streets	AP042924	125,823.11	241684	P13305	00130947	05/02/2024
MW OH	RJ NOBLE COMPANY V006779	MAR CONSTRUCTION SVS	179800-6740 / 171301-6740 Infrastructure - Streets	AP042924	34,740.86	241684	P13305	00130947	05/02/2024
MW OH	RJ NOBLE COMPANY V006779	MAR CONSTRUCTION SVS	709800-6740 / 791301-6740 Infrastructure - Streets	AP042924	32,500.00	241684	P13305	00130947	05/02/2024
MW OH	RJ NOBLE COMPANY V006779	MAR CONSTRUCTION SVS	799800-6740 / 791301-6740 Infrastructure - Streets	AP042924	1,180,470.05	241684	P13305	00130947	05/02/2024
MW OH	RJ NOBLE COMPANY V006779	MAR CONSTRUCTION SVS	601301-6740 / 601301-6740 Infrastructure - Streets	AP042924	214,066.53	241684	P13305	00130947	05/02/2024
MW OH	RJ NOBLE COMPANY	MAR CONSTRUCTION SVS	609800-6740 / 601301-6740	AP042924	297,882.75	241684	P13305	00130947	05/02/2024

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	V006779		Infrastructure - Streets						
				Check Total:	**1,791,209.13**				
MW OH	SC FUELS V012766	APR FUEL	103658-6345 Gasoline & Diesel Fuel	AP042924	11,842.35	0870013	P13320	00130948	05/02/2024
				Check Total:	**11,842.35**				
MW OH	SDC ENGINEERING INC V011147	RETENTION	507911-2046 / 507911-2046 Retentions Payable	AP042924	-1,408.16	902		00130949	05/02/2024
MW OH	SDC ENGINEERING INC V011147	RETENTION	697911-2046 / 697911-2046 Retentions Payable	AP042924	-352.04	902		00130949	05/02/2024
MW OH	SDC ENGINEERING INC V011147	MAR CONSTRUCTION SVS	697911-6760 / 697911-6760 Infrastructure - Parks	AP042924	7,040.81	902	P13330	00130949	05/02/2024
MW OH	SDC ENGINEERING INC V011147	MAR CONSTRUCTION SVS	507911-6760 / 507911-6760 Infrastructure - Parks	AP042924	28,163.25	902	P13330	00130949	05/02/2024
				Check Total:	**33,443.86**				
MW OH	SDI PRESENCE LLC V012776	MAR IT MASTER PLAN	109800-6770 / 24902-6770 Infrastructure - Major Studies	AP042924	17,618.00	15640	P13355	00130950	05/02/2024
				Check Total:	**17,618.00**				
MW OH	SO CAL LAND MAINTENANCE V011102	APR PARK LANDSCAPE	104076-6139 Repair/Maint - Parks & Fields	AP042924	30,000.00	11111	P13390	00130951	05/02/2024
MW OH	SO CAL LAND MAINTENANCE V011102	APR PARK LANDSCAPE	104076-6139 Repair/Maint - Parks & Fields	AP042924	4,837.50	11127	P13390	00130951	05/02/2024
MW OH	SO CAL LAND MAINTENANCE V011102	APR PARK LANDSCAPE	104076-6139 Repair/Maint - Parks & Fields	AP042924	1,434.11	11128	P13390	00130951	05/02/2024
MW OH	SO CAL LAND MAINTENANCE V011102	APR PARK LANDSCAPE	104076-6139 Repair/Maint - Parks & Fields	AP042924	3,618.00	11129	P13390	00130951	05/02/2024
				Check Total:	**39,889.61**				
MW OH	SOCAL DATA DESTRUCTION V012513	HARD DRIVES DESTRUCTION	101523-6099 Professional Services	AP042924	609.00	10062		00130952	05/02/2024

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				Check Total:	**609.00**				
MW OH	SVA ARCHITECTS INC. V012625	MAR ARCHITECTURAL/ ENG SVS	109800-6850 / 105208-6850 Building & Facilities	AP042924	5,000.00	61857	P13031	00130953	05/02/2024
MW OH	SVA ARCHITECTS INC. V012625	MAR ARCHITECTURAL/ ENG SVS	105208-6850 / 105208-6850 Building & Facilities	AP042924	4,031.20	61857	P13031	00130953	05/02/2024
MW OH	SVA ARCHITECTS INC. V012625	MAR ARCHITECTURAL/ ENG SVS	799800-6850 / 795208-6850 Building & Facilities	AP042924	5,000.00	61857	P13031	00130953	05/02/2024
				Check Total:	**14,031.20**				
MW OH	TD GRAPHICS V006944	PRINTING SVS - CITATIONS	103047-6230 Printing & Binding	AP042924	3,008.57	15587	P13291	00130954	05/02/2024
				Check Total:	**3,008.57**				
MW OH	THE SAUCE CREATIVE V007476	VOLUNTEEN SUMMER CAMP SHIRTS	104071-6301 Special Department Expenses	AP042924	799.28	6832		00130955	05/02/2024
MW OH	THE SAUCE CREATIVE V007476	VOLUNTEEN SUMMER CAMP SHIRTS	104071-6301 Special Department Expenses	AP042924	1,191.17	6833		00130955	05/02/2024
				Check Total:	**1,990.45**				
MW OH	TOTUM CORP V010229	FEB CONST. INSPECTION SVS	105213-6850 / 105213-6850 Building & Facilities	AP042924	15,335.70	206438	P13049	00130956	05/02/2024
MW OH	TOTUM CORP V010229	FEB CONST, INSPECTION SVS	105213-6850 / 229999-6850 Building & Facilities	AP042924	42,725.55	206438	P13049	00130956	05/02/2024
MW OH	TOTUM CORP V010229	MAR INSPECTION SVS - SIFI	103551-6099 Professional Services	AP042924	17,110.80	206482	P13087	00130956	05/02/2024
				Check Total:	**75,172.05**				
MW OH	TRILLIUM CNG (1720) V007952	DEC CNG FUEL	103658-6345 Gasoline & Diesel Fuel	AP042924	114.54	2450692		00130957	05/02/2024
				Check Total:	**114.54**				
MW OH	TURBO DATA SYSTEMS INC V001238	AC ADAPTER PARKING CIT MACHINE	103047-6301 Special Department Expenses	AP042924	87.00	42729		00130958	05/02/2024

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				Check Total:	**87.00**				
MW OH	ULINE V006583	FIRE RATED FLOOR SAFE	109800-6850 / 105213-6850 Building & Facilities	AP042924	932.00	176670018		00130959	05/02/2024
				Check Total:	**932.00**				
MW OH	KAPPE TERRACINA LLC V012436	MAY - 166 LA JOLLA LEASE PMT	219800-6160 / 105213-6160 Facility Rental	AP050224	39,479.00	MAY 24		00130960	05/02/2024
				Check Total:	**39,479.00**				
MW OH	SHADER, RHONDA V010255	ACC-OC PER DIEM EXPENSES	101001-6245 Meetings & Conferences	AP050224	176.00	041624		00130961	05/02/2024
				Check Total:	**176.00**				
MW OH	AMAZON CAPITAL SERVICES V012336	KOCH -RIBBON CUTTING SUPPLIES	104071-6301 Special Department Expenses	AP050524	337.15	14NV-VW74-		00130962	05/09/2024
MW OH	AMAZON CAPITAL SERVICES V012336	OFFICE SUPPLIES	102532-6315 Office Supplies	AP050524	43.13	1C9P-VGVJ-		00130962	05/09/2024
MW OH	AMAZON CAPITAL SERVICES V012336	OFFICE SUPPLIES	102531-6315 Office Supplies	AP050524	655.39	1C9P-VGVJ-		00130962	05/09/2024
MW OH	AMAZON CAPITAL SERVICES V012336	LETS DANCE SUPPLIES	104071-6301 Special Department Expenses	AP050524	182.04	1PNG-VH7M-		00130962	05/09/2024
MW OH	AMAZON CAPITAL SERVICES V012336	SR. CTR SUPPLIES	104079-6301 Special Department Expenses	AP050524	256.17	1PNG-VH7M-		00130962	05/09/2024
MW OH	AMAZON CAPITAL SERVICES V012336	TINY TOTS SUPPLIES	104071-6301 / 22401-6301 Special Department Expenses	AP050524	594.41	1PWY-FLNP-		00130962	05/09/2024
				Check Total:	**2,068.29**				
MW OH	ANTHEM LIFE INSURANCE V000046	MAY - SMITH, WARD LIFE INS	395083-5163 Life Insurance Premiums	AP050524	5.00	MAY 2024		00130963	05/09/2024
				Check Total:	**5.00**				
MW OH	ARAMARK REFRESHMENT V000081	401 E CHAPMAN -COFFEE/WATER	109595-6301 Special Department Expenses	AP050524	1,089.99	105833816		00130964	05/09/2024

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MW OH	ARAMARK REFRESHMENT V000081	2999 E LA JOLLA -COFFEE/WATER	109595-6301 Special Department Expenses	AP050524	464.62	105834014		00130964	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	1530 VALENCIA -COFFEE/WATER	109595-6301 Special Department Expenses	AP050524	342.58	105834017		00130964	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	110 S BRADFORD -COFFEE/WATER	109595-6301 Special Department Expenses	AP050524	202.18	105834019		00130964	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	1701 ATWOOD AVE - COFFEE/WATER	109595-6301 Special Department Expenses	AP050524	42.00	90051307		00130964	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	201 S BRADFORD -COFFEE/WATER	109595-6301 Special Department Expenses	AP050524	42.00	90051308		00130964	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	401 E CHAPMAN -COFFEE/WATER	109595-6301 Special Department Expenses	AP050524	383.25	9048614		00130964	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	900 S MELROSE -COFFEE/WATER	109595-6301 Special Department Expenses	AP050524	73.50	9051228		00130964	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	143 S BRADFORD -COFFEE/WATER	109595-6301 Special Department Expenses	AP050524	78.75	9051229		00130964	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	110 S BRADFORD -COFFEE/WATER	109595-6301 Special Department Expenses	AP050524	78.75	9051230		00130964	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	1530 VALENCIA -COFFEE/WATER	109595-6301 Special Department Expenses	AP050524	78.75	9051231		00130964	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	120 S BRADFORD -COFFEE/WATER	109595-6301 Special Department Expenses	AP050524	78.75	9051232		00130964	05/09/2024
				Check Total:	**2,955.12**				
MW OH	BRIONES, MARK V012831	5/2 OLD TOWN LIVE! PERFORMER	101511-6301 / 243401-6301 Special Department Expenses	AP050524	600.00	050224		00130965	05/09/2024
				Check Total:	**600.00**				
MW OH	BUTTS, BRAD V002941	APR FASTRAK REIMBURSEMENT	103040-6301 Special Department Expenses	AP050524	378.60	APRIL 24		00130966	05/09/2024

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				Check Total:	**378.60**				
MW OH	CCP INDUSTRIES INC V010526	HUCK TOWELS	103654-6301 Special Department Expenses	AP050524	114.23	SL03523056		00130967	05/09/2024
				Check Total:	**114.23**				
MW OH	COMMERCIAL AQUATIC V005203	APR - WHITTEN POOL MAINTENANCE	104076-6130 Repair & Maint/Facilities	AP050524	1,500.00	956165	P13146	00130968	05/09/2024
MW OH	COMMERCIAL AQUATIC V005203	APR - GOMEZ POOL MAINTENANCE	104076-6130 Repair & Maint/Facilities	AP050524	1,500.00	956197	P13146	00130968	05/09/2024
				Check Total:	**3,000.00**				
MW OH	EATON, ALEX V012830	PD TRAINING MEAL, MILEAGE	213041-6250 Staff Training	AP050524	86.40	EATON042524		00130969	05/09/2024
				Check Total:	**86.40**				
MW OH	EJ WARD INC V001108	FUEL VIEW RENEWAL	103658-6136 Software Maintenance	AP050524	9,182.40	3000442-IN	P13392	00130970	05/09/2024
				Check Total:	**9,182.40**				
MW OH	ESTRADA, LIZBETH V012827	PERMIT REFUND R3712	104071-4385 Facility Rental	AP050524	384.00	2003984.002		00130971	05/09/2024
				Check Total:	**384.00**				
MW OH	EVANS GUN WORLD V003336	MAR RANGE FEES	103043-6162 Range Training	AP050524	980.00	2197		00130972	05/09/2024
				Check Total:	**980.00**				
MW OH	FM THOMAS AIR V010634	WHITTEN CTR - FIX AC LEAK	104076-6130 Repair & Maint/Facilities	AP050524	1,656.10	46590		00130973	05/09/2024
MW OH	FM THOMAS AIR V010634	QUARTERLY HVAC MAINT	104076-6130 Repair & Maint/Facilities	AP050524	1,079.00	46601A		00130973	05/09/2024
MW OH	FM THOMAS AIR V010634	4/16 WHITTEN CTR HVAC REPAIRS	104076-6130 Repair & Maint/Facilities	AP050524	603.83	46623		00130973	05/09/2024

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				Check Total:	**3,338.93**				
MW OH	FORENSIC NURSE V009316	SART EXAM DR#24-01360	103040-6099 Professional Services	AP050524	1,500.00	5855		00130974	05/09/2024
				Check Total:	**1,500.00**				
MW OH	FOUNTAINHEAD V012624	MAR CONSTRUCTION MGMT SVS	799800-6740 / 791301-6740 Infrastructure - Streets	AP050524	15,112.50	2024-03-ST.	P13298	00130975	05/09/2024
MW OH	FOUNTAINHEAD V012624	CONSTRUCTION MGMT SVS	799800-6740 / 791301-6740 Infrastructure - Streets	AP050524	3,332.50	2024-04-ST.	P13298	00130975	05/09/2024
				Check Total:	**18,445.00**				
MW OH	FRANCHISE TAX BOARD V000404	FTB PE4/27 PD5/3	0010-2196 Garnishments W/H	AP050524	7.73	PR2401009		00130976	05/09/2024
				Check Total:	**7.73**				
MW OH	GILLIS, JOSEPH V008160	PD TRAINING MEALS, MILEAGE	103041-6250 Staff Training	AP050524	260.53	GILLIS5224		00130977	05/09/2024
				Check Total:	**260.53**				
MW OH	GLASBY MAINT. SUPPLY CO V000445	TUFFREE PARK - TRASH CANS	104076-6130 Repair & Maint/Facilities	AP050524	942.23	341816 A		00130978	05/09/2024
				Check Total:	**942.23**				
MW OH	GONZALEZ, ARACELY V012823	ROOFING BOND 30-24-126 REFUND	0044-2033 Construction & Demo Deposit	AP050524	100.00	B24-1177		00130979	05/09/2024
				Check Total:	**100.00**				
MW OH	H&S ENERGY LLC V010680	DEC CAR WASH SVS	103658-6142 Vehicle Detailing	AP050524	426.00	011724	P13187	00130980	05/09/2024
MW OH	H&S ENERGY LLC V010680	JAN CAR WASH SVS	103658-6142 Vehicle Detailing	AP050524	432.00	031224A	P13187	00130980	05/09/2024
MW OH	H&S ENERGY LLC V010680	FEB CAR WASH SVS	103658-6142 Vehicle Detailing	AP050524	330.00	031224B	P13187	00130980	05/09/2024
MW OH	H&S ENERGY LLC	MAR CAR WASH SVS	103658-6142	AP050524	771.00	042524	P13187	00130980	05/09/2024

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	V010680		Vehicle Detailing						
				Check Total:	**1,959.00**				
MW OH	HDL COREN & CONE V001564	APR-JUN PROPERTY TAX MGMT SVS	102020-6099 Professional Services	AP050524	3,928.75	SIN038195	P13025	00130981	05/09/2024
				Check Total:	**3,928.75**				
MW OH	HEALTHPOINTE MEDICAL V010713	MAR PRE-EMPL SCREENINGS	101512-6099 Professional Services	AP050524	1,051.00	30601-4292965		00130982	05/09/2024
				Check Total:	**1,051.00**				
MW OH	HERNANDEZ, JORGE V012213	KOCH PARK - SHAVED ICE VENDOR	104071-6301 Special Department Expenses	AP050524	250.00	100		00130983	05/09/2024
				Check Total:	**250.00**				
MW OH	HF&H CONSULTANTS LLC V010575	MAR SB 1383 CONSULTING SVS	374386-6099 Professional Services	AP050524	2,702.50	9721084	P13109	00130984	05/09/2024
				Check Total:	**2,702.50**				
MW OH	HIRSCH PIPE AND SUPPLY V004494	MAINTENANCE SUPPLIES	104076-6130 Repair & Maint/Facilities	AP050524	244.00	9460980		00130985	05/09/2024
				Check Total:	**244.00**				
MW OH	HR GREEN PACIFIC INC V010735	MAR PLAN CHECK SVS	103551-6290 Dept. Contract Services	AP050524	4,029.00	173948	P13122	00130986	05/09/2024
				Check Total:	**4,029.00**				
MW OH	JOHN L HUNTER & V009056	FEB NPDES CONSULTING SVS	103593-6099 Professional Services	AP050524	4,055.50	PLA1MS412402	P13125	00130987	05/09/2024
				Check Total:	**4,055.50**				
MW OH	JV PLUMBING V011345	FD2 - PLUMBING REPAIRS	103654-6130 Repair & Maint/Facilities	AP050524	184.25	3867		00130988	05/09/2024
MW OH	JV PLUMBING V011345	PD - PLUMBING REPAIRS	103654-6130 Repair & Maint/Facilities	AP050524	225.25	4217		00130988	05/09/2024

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MW OH	JV PLUMBING V011345	CH PLUMBING REPAIRS	103654-6130 Repair & Maint/Facilities	AP050524	184.25	4236		00130988	05/09/2024
				Check Total:	**593.75**				
MW OH	LEMUS, FREDDY V010586	PD TRAINING MEALS, MILEAGE	213041-6250 Staff Training	AP050524	68.19	LEMUS050224		00130989	05/09/2024
				Check Total:	**68.19**				
MW OH	LEYBA, RICHARD V012829	PARKING CITATION	100000-4410 City Ord Fines (Parking)	AP050524	43.00	CITE# 18017804		00130990	05/09/2024
				Check Total:	**43.00**				
MW OH	MARIACHI LOS PASAJEROS V012224	CONCERT IN PARK - ENTERTAINER	104079-6301 Special Department Expenses	AP050524	1,100.00	05/02/24		00130991	05/09/2024
				Check Total:	**1,100.00**				
MW OH	MARIPOSA LANDSCAPES INC V000647	MAR MEDIANS & PKWY MAINT SVS	103655-6115 Landscaping	AP050524	1,036.52	107240	P13264	00130992	05/09/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	MAR LMD MAINTENANCE SVS	296561-6115 Landscaping	AP050524	4,890.06	107241	P13264	00130992	05/09/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	MAR MEDIANS & PKWY MAINT SVS	103655-6115 Landscaping	AP050524	627.00	107242	P13264	00130992	05/09/2024
				Check Total:	**6,553.58**				
MW OH	MC FADDEN-DALE V000635	PW FLEET SUPPLIES	103658-6301 Special Department Expenses	AP050524	47.95	543768/5		00130993	05/09/2024
MW OH	MC FADDEN-DALE V000635	PW FLEET SUPPLIES	103658-6301 Special Department Expenses	AP050524	24.03	544269/5		00130993	05/09/2024
MW OH	MC FADDEN-DALE V000635	PW FLEET SUPPLIES	103658-6301 Special Department Expenses	AP050524	85.98	544333/5		00130993	05/09/2024
				Check Total:	**157.96**				
MW OH	NOEL, KAREN V010317	PARKING CITATION	100000-4410 City Ord Fines (Parking)	AP050524	43.00	CITE# 18018295		00130994	05/09/2024

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				Check Total:	**43.00**				
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP050524	103.67	70532		00130995	05/09/2024
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP050524	18.36	B70520-1		00130995	05/09/2024
				Check Total:	**122.03**				
MW OH	ORANGE COUNTY V000699	OCEA DUES PE4/27 PD5/3	0037-2176 PCEA/OCEA Assoc Dues	AP050524	0.10	PR2401009		00130996	05/09/2024
MW OH	ORANGE COUNTY V000699	OCEA DUES PE4/27 PD5/3	0048-2176 PCEA/OCEA Assoc Dues	AP050524	0.68	PR2401009		00130996	05/09/2024
MW OH	ORANGE COUNTY V000699	OCEA DUES PE4/27 PD5/3	0054-2176 PCEA/OCEA Assoc Dues	AP050524	0.02	PR2401009		00130996	05/09/2024
MW OH	ORANGE COUNTY V000699	OCEA DUES PE4/27 PD5/3	0010-2176 PCEA/OCEA Assoc Dues	AP050524	573.95	PR2401009		00130996	05/09/2024
MW OH	ORANGE COUNTY V000699	OCEA DUES PE4/27 PD5/3	0029-2176 PCEA/OCEA Assoc Dues	AP050524	0.25	PR2401009		00130996	05/09/2024
				Check Total:	**575.00**				
MW OH	PCEA C/O NORTH ORANGE CO V000679	OCEA DUES PE4/27 PD5/3	0029-2176 PCEA/OCEA Assoc Dues	AP050524	0.02	PR2401009		00130997	05/09/2024
MW OH	PCEA C/O NORTH ORANGE CO V000679	OCEA DUES PE4/27 PD5/3	0037-2176 PCEA/OCEA Assoc Dues	AP050524	0.01	PR2401009		00130997	05/09/2024
MW OH	PCEA C/O NORTH ORANGE CO V000679	OCEA DUES PE4/27 PD5/3	0010-2176 PCEA/OCEA Assoc Dues	AP050524	49.60	PR2401009		00130997	05/09/2024
MW OH	PCEA C/O NORTH ORANGE CO V000679	OCEA DUES PE4/27 PD5/3	0048-2176 PCEA/OCEA Assoc Dues	AP050524	0.05	PR2401009		00130997	05/09/2024
				Check Total:	**49.68**				
MW OH	PERFORMA LABS INC V012363	USE OF FORCE - REGISTRATION	213041-6250 Staff Training	AP050524	125.00	PERFORMA429		00130998	05/09/2024

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				Check Total:	**125.00**				
MW OH	PLACENTIA-YORBA LINDA V007408	GOLD FOIL FOLDERS	109595-6230 Printing & Binding	AP050524	317.55	82TI1093		00130999	05/09/2024
				Check Total:	**317.55**				
MW OH	PREMIER FIRST RESPONDER V011754	APR - OFFICER THERAPY SVS	503040-6301 / 233004-6301 Special Department Expenses	AP050524	300.00	1468		00131000	05/09/2024
				Check Total:	**300.00**				
MW OH	PRUDENTIAL OVERALL V000836	4/17 UNIFORM CLEANING SVS	103650-6360 Uniforms	AP050524	178.14	62905080	P12973	00131001	05/09/2024
MW OH	PRUDENTIAL OVERALL V000836	4/24 UNIFORM CLEANING SVS	103650-6360 Uniforms	AP050524	178.14	62907065	P12973	00131001	05/09/2024
				Check Total:	**356.28**				
MW OH	QUADIENT FINANCE USA INC V011439	6/28 ADD POSTAGE MAIL MACHINE	109595-6325 Postage	AP050524	3,681.45	4/17/2024		00131002	05/09/2024
				Check Total:	**3,681.45**				
MW OH	QUADIENT LEASING USA INC V011416	5/23-5/22 MAIL MACHINE LEASE	109595-6175 Office Equipment Rental	AP050524	1,736.43	Q1302793		00131003	05/09/2024
				Check Total:	**1,736.43**				
MW OH	REYES, STEFANIE ACOSTA V011470	CONFERENCE TRAVEL REIMB	101515-6235 Travel	AP050524	1,227.96	043024		00131004	05/09/2024
				Check Total:	**1,227.96**				
MW OH	RHA LANDSCAPE V011993	DOG PARK PROJECT MGMT	109800-6760 / 24705-6760 Infrastructure - Parks	AP050524	155.00	01312145	P13388	00131005	05/09/2024
				Check Total:	**155.00**				
MW OH	RIO HONDO COLLEGE V002275	ARREST AND CONTROL REG	213041-6250 Staff Training	AP050524	25.00	RIO42924		00131006	05/09/2024
				Check Total:	**25.00**				

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MW OH	SANTA ANA (CENTRAL) CIVIL V012818	30-2011-00456217-CL-UD-NJC	0010-2196 Garnishments W/H	AP050524	393.46	PR2401009		00131007	05/09/2024
				Check Total:	**393.46**				
MW OH	SECO ELECTRIC & LIGHTING V010182	LIGHTING MATERIALS	103654-6301 Special Department Expenses	AP050524	216.06	8576		00131008	05/09/2024
MW OH	SECO ELECTRIC & LIGHTING V010182	MELROSE/CROWTHER LIGHTING REP	103654-6301 Special Department Expenses	AP050524	266.85	8579		00131008	05/09/2024
				Check Total:	**482.91**				
MW OH	SO CAL GAS V000909	MAR-APR GAS CHARGES	109595-6340 Natural Gas	AP050524	708.27	042524		00131009	05/09/2024
				Check Total:	**708.27**				
MW OH	SOUTHERN CALIFORNIA V000910	MAR-APR ELECTRIC CHARGES	109595-6330 Electricity	AP050524	7,786.48	042524		00131010	05/09/2024
MW OH	SOUTHERN CALIFORNIA V000910	MAR-APR ELECTRIC CHARGES	296561-6330 Electricity	AP050524	1,342.07	042524		00131010	05/09/2024
				Check Total:	**9,128.55**				
MW OH	SWEARINGEN, AMY V012828	PARKING CITATION	100000-4410 City Ord Fines (Parking)	AP050524	10.00	CITE# PK484623		00131011	05/09/2024
				Check Total:	**10.00**				
MW OH	THINKSUPPLIES.COM V007047	PAPER	109595-6315 Office Supplies	AP050524	271.82	70513		00131012	05/09/2024
				Check Total:	**271.82**				
MW OH	TORRES HERNANDEZ, MARIA V007455	PERMIT R3676 REFUND	104071-4385 Facility Rental	AP050524	82.00	2003986.002		00131013	05/09/2024
				Check Total:	**82.00**				
MW OH	TRANSUNION RISK & V009317	APR PD DATABASE TRANSACTIONS	103042-6290 Dept. Contract Services	AP050524	180.20	49451-202404-1		00131014	05/09/2024

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				Check Total:	**180.20**				
MW OH	TURBO DATA SYSTEMS INC V001238	APR PARKING CITATION SVS	103047-6290 Dept. Contract Services	AP050524	2,640.55	42801	P13052	00131015	05/09/2024
				Check Total:	**2,640.55**				
MW OH	US BANK PARS #6746022400 V008781	PARS PT EE/ER PE 4/27 PD5/3	0010-2126 Employee PARS/ARS W/H	AP050524	1,644.67	PR2401009		00131016	05/09/2024
MW OH	US BANK PARS #6746022400 V008781	PARS PT EE/ER PE 4/27 PD5/3	0010-2131 Employer PARS/ARS Payable	AP050524	1,644.67	PR2401009		00131016	05/09/2024
				Check Total:	**3,289.34**				
MW OH	WEATHERPROOFING V012510	ROOF REPAIRS - CAUCUS ROOM	103654-6130 Repair & Maint/Facilities	AP050524	1,910.00	97575710	P13311	00131017	05/09/2024
				Check Total:	**1,910.00**				
MW OH	WEST COAST ARBORISTS IN V001124	OCT TREE TRIMMING SVS	103655-6116 Tree Maintenance	AP050524	8,615.75	207338	P13061	00131018	05/09/2024
MW OH	WEST COAST ARBORISTS IN V001124	OCT TREE TRIMMING SVS	173555-6116 Tree Maintenance	AP050524	4,474.25	207338	P13061	00131018	05/09/2024
MW OH	WEST COAST ARBORISTS IN V001124	DEC TREE TRIMMING SVS	173555-6116 Tree Maintenance	AP050524	790.00	209481	P13061	00131018	05/09/2024
MW OH	WEST COAST ARBORISTS IN V001124	JAN TREE TRIMMING SVS	173555-6116 Tree Maintenance	AP050524	1,880.00	209810	P13061	00131018	05/09/2024
MW OH	WEST COAST ARBORISTS IN V001124	JAN TREE TRIMMING SVS	173555-6116 Tree Maintenance	AP050524	2,610.00	210351-A	P13061	00131018	05/09/2024
				Check Total:	**18,370.00**				
MW OH	YORBA LINDA WATER V001148	MAR-APR WATER CHARGES	109595-6335 Water	AP050524	763.52	042524		00131019	05/09/2024
				Check Total:	**763.52**				
MW OH	YORBA REGIONAL ANIMAL V008472	K9 MEDICAL SVS - CHAMP	103040-6301 Special Department Expenses	AP050524	1,338.57	5438687779		00131020	05/09/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	YORBA REGIONAL ANIMAL V008472	K9 MEDICAL SVS - ENZO	103040-6301 Special Department Expenses	AP050524	53.80	5438687780		00131020	05/09/2024
				Check Total:	**1,392.37**				
MW OH	ZHOU, BING V012002	CIVIC CENTER -PARKING SURVEY	103590-6015 Engineering Services	AP050524	5,500.00	SC0309	P13256	00131021	05/09/2024
MW OH	ZHOU, BING V012002	OLD TOWN PARKING SURVEY	103590-6015 Engineering Services	AP050524	8,762.00	SC0312	P13333	00131021	05/09/2024
				Check Total:	**14,262.00**				
MW OH	ARAMARK REFRESHMENT V000081	2999 E LA JOLLA -COFFEE/WATER	109595-6301 Special Department Expenses	AP050824	323.80	105835022		00131022	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	1530 VALENCIA -COFFEE/WATER	109595-6301 Special Department Expenses	AP050824	250.55	105835024		00131022	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	401 E CHAPMAN -COFFEE/WATER	109595-6301 Special Department Expenses	AP050824	397.54	105835025		00131022	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	110 S BRADFORD -COFFEE/WATER	109595-6301 Special Department Expenses	AP050824	127.90	105835028		00131022	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	110 S BRADFORD -COFFEE/WATER	109595-6301 Special Department Expenses	AP050824	250.55	105835029		00131022	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	110 S BRADFORD -COFFEE/WATER	109595-6301 Special Department Expenses	AP050824	127.90	105835030		00131022	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	120 S BRADFORD -COFFEE/WATER	109595-6301 Special Department Expenses	AP050824	65.37	105835031		00131022	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	900 S MELROSE -COFFEE/WATER	109595-6301 Special Department Expenses	AP050824	146.61	105835034		00131022	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	900 S MELROSE -COFFEE/WATER	109595-6301 Special Department Expenses	AP050824	485.88	105835035		00131022	05/09/2024
MW OH	ARAMARK REFRESHMENT V000081	201 S BRADFORD -COFFEE/WATER	109595-6301 Special Department Expenses	AP050824	74.22	3173883		00131022	05/09/2024
MW OH	ARAMARK REFRESHMENT	143 S BRADFORD -COFFEE/WATER	109595-6301	AP050824	163.30	3216565		00131022	05/09/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000081		Special Department Expenses						
MW OH	ARAMARK REFRESHMENT V000081	1701 ATWOOD AVE - COFFEE/WATER	109595-6301 Special Department Expenses	AP050824	85.08	3216609		00131022	05/09/2024
				Check Total:	**2,498.70**				
MW OH	BIG BEN ENGINEERING V012820	STORM DRAIN REPAIRS	103652-6133 R & M/Sewers/Storm Drains	AP050824	19,000.00	PL-2024-03	P13393	00131023	05/09/2024
				Check Total:	**19,000.00**				
MW OH	CALFIA V012825	2024 CALFIA SYMPOSIUM REG	213041-6250 Staff Training	AP050824	1,125.00	CALFIA5224		00131024	05/09/2024
				Check Total:	**1,125.00**				
MW OH	CIVIC PLUS V006674	ANNUAL CITY WEBSITE FEES	101523-6136 Software Maintenance	AP050824	8,681.74	300079		00131025	05/09/2024
				Check Total:	**8,681.74**				
MW OH	COMMUNICATIONS LAB V012784	APR COMMUNICATION/MARKETING	109800-6770 / 24904-6770 Infrastructure - Major Studies	AP050824	8,500.00	2402-775	P13336	00131026	05/09/2024
				Check Total:	**8,500.00**				
MW OH	DHI CONSTRUCTION INC V008088	HUD PROJECT - DANIEL RODRIGUEZ	302534-6401 Community Programs	AP050824	14,950.00	12/05/23	P13375	00131027	05/09/2024
MW OH	DHI CONSTRUCTION INC V008088	HUD PROJECT - DANIEL RODRIGUEZ	302535-6401 Community Programs	AP050824	3,142.00	12/05/23	P13375	00131027	05/09/2024
				Check Total:	**18,092.00**				
MW OH	ENTERPRISE FLEET V003312	LEASE CHARGE	103042-6165 Vehicle Lease	AP050824	10,239.87	FBN5026661	P13005	00131028	05/09/2024
MW OH	ENTERPRISE FLEET V003312	MAY LEASE CHARGE	103041-6165 Vehicle Lease	AP050824	10,239.88	FBN5026661	P13005	00131028	05/09/2024
				Check Total:	**20,479.75**				
MW OH	GRAVES & KING LLP	JULY 2023 LEGAL SRVC #3048326	404582-6006	AP050824	6,096.50	888		00131029	05/09/2024

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V012653		Litigation						
				Check Total:	**6,096.50**				
MW OH	JUNG, ALEXANDER V012387	PD TRAINING MEAL/MILEAGE REIMB	213041-6250 Staff Training	AP050824	154.32	JUNG5624		00131030	05/09/2024
				Check Total:	**154.32**				
MW OH	LEHR AUTO V009930	OUTFIT DETECTIVE FOR F-150	213041-6842 Vehicles	AP050824	6,795.94	SI101707	P13395	00131031	05/09/2024
				Check Total:	**6,795.94**				
MW OH	LIEBERT CASSIDY V000597	MAR PROFESSIONAL SVS	101512-6255 Dues & Memberships	AP050824	24,588.70	265142		00131032	05/09/2024
MW OH	LIEBERT CASSIDY V000597	MAR PROFESSIONAL SVS	101512-6255 Dues & Memberships	AP050824	914.00	265143		00131032	05/09/2024
				Check Total:	**25,502.70**				
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS - INIGUEZ	103041-6360 Uniforms	AP050824	744.84	INV816719	P13313	00131033	05/09/2024
				Check Total:	**744.84**				
MW OH	MARIPOSA LANDSCAPES INC V000647	CROWTHER MEDIAN & PKWY	800000-6115 Landscaping	AP050824	133.55	107439	P13264	00131034	05/09/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	MEDIANS & PKWY MAINTENANCE	173555-6115 Landscaping	AP050824	9,141.60	107439	P13264	00131034	05/09/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	CMD MAINTENANCE SVS	296561-6115 Landscaping	AP050824	5,736.44	107439	P13264	00131034	05/09/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	APR MEDIANS & PKWY MAINT SVS	103655-6115 Landscaping	AP050824	2,795.92	107439	P13264	00131034	05/09/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	LIBRARY MAINTENANCE SVS	103655-6115 / 21008-6115 Landscaping	AP050824	1,519.81	107439	P13264	00131034	05/09/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	CALTRANS SLOPE ON 57 FWY	103655-6115 / 243601-6115 Landscaping	AP050824	133.55	107439	P13264	00131034	05/09/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	**19,460.87**				
MW OH	MCMURRAY STERN V006352	SPACESAVER UNITS & WKSTATIONS	675309-6850 / 675309-6850 Building & Facilities	AP050824	11,691.00	35558-1	P12974	00131035	05/09/2024
				Check Total:	**11,691.00**				
MW OH	MOWLAVI, ALI JOHN V012824	PARKING CITATION	100000-4410 City Ord Fines (Parking)	AP050824	47.00	CITE# 18017706		00131036	05/09/2024
				Check Total:	**47.00**				
MW OH	NATIONAL CHILD ID V012826	CHILD ID KITS/COMM OUTREACH	101515-6401 Community Programs	AP050824	98.00	4221		00131037	05/09/2024
				Check Total:	**98.00**				
MW OH	RED 88 MEDIA LLC V012180	BROADCASTING SVS APRIL 2024	581573-6290 Dept. Contract Services	AP050824	1,364.00	24-1025-0024	P13151	00131038	05/09/2024
				Check Total:	**1,364.00**				
MW OH	RHA LANDSCAPE V011993	2/26/24-3/25/24DOG PARK DESIGN	109800-6760 / 24705-6760 Infrastructure - Parks	AP050824	12,185.00	01312213	P13388	00131039	05/09/2024
				Check Total:	**12,185.00**				
MW OH	RIVERSIDE COUNTY V008065	DRIVINP PSP MEALS/MILEAGE REIM	213041-6250 Staff Training	AP050824	282.00	RCSD5224		00131040	05/09/2024
				Check Total:	**282.00**				
MW OH	SCA OF CA LLC V012501	APR STREET SWEEPING	374386-6290 Dept. Contract Services	AP050824	14,073.54	2512324DS	P13119	00131041	05/09/2024
				Check Total:	**14,073.54**				
MW OH	TEAM ONE MANAGEMENT V010070	APR PARK RESTROOMS JANITORIAL	104076-6290 Dept. Contract Services	AP050824	7,231.25	96	P13060	00131042	05/09/2024
				Check Total:	**7,231.25**				
MW OH	THINKSUPPLIES.COM V007047	PAPER	109595-6315 Office Supplies	AP050824	217.46	70536		00131043	05/09/2024

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	**217.46**				
MW OH	VALDEZ, FABIAN V012210	PD TRAINING MEAL/MILEAGE REIMB	103041-6250 Staff Training	AP050824	68.19	VALDEZ5624		00131044	05/09/2024
				Check Total:	**68.19**				
MW OH	WEDIN, MATTHEW V011872	EMT CERTIFICATION	103066-6250 Staff Training	AP050824	185.50	180508688		00131045	05/09/2024
				Check Total:	**185.50**				
				Type Total:	**4,028,627.32**				
				Check Total:	**4,028,627.32**				

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ACH Check Register
For 05/21/2024

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Grand Total:	**1,386,567.11**				

Check Totals by ID	
AP	**1,386,567.11**
EP	**0.00**
IP	**0.00**
OP	**0.00**

Void Total:	**0.00**
Check Total:	**1,386,567.11**

Fund Name	Check Totals by Fund
101-General Fund (0010)	**1,063,288.92**
208-Sccssr Agncy Ret Oblg (0054)	**2,059.50**
227-Explorer Grant NOC (0076)	**57.42**
231-Placentia Reg Nav Cent(0078)	**5,258.37**
265-Landscape Maintenance (0029)	**2,053.80**
275-Sewer Maintenance (0048)	**8,861.37**
401-City Capital Projects (0033)	**7,487.71**
501-Refuse Administration (0037)	**6,223.47**
601-Employee Health & Wlfre (0039)	**288,637.63**
605-Risk Management (0040)	**2,638.92**
Check Total:	**1,386,567.11**

ACH Payroll Direct Deposit for 05/03/2024:	**609,088.75**
Electronic Disbursement Total:	**1,995,655.86**

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	AMERICAN FIDELITY V010011	FSA PE3/2, PD3/8	0054-2188 Health Care SSA	ACH043024	9.83	2338012C		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/2, PD3/8	0040-2188 Health Care SSA	ACH043024	127.08	2338012C		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/2, PD3/8	0048-2188 Health Care SSA	ACH043024	37.87	2338012C		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/2, PD3/8	0078-2188 Health Care SSA	ACH043024	10.42	2338012C		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/2, PD3/8	0037-2188 Health Care SSA	ACH043024	16.81	2338012C		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/2, PD3/8	0029-2188 Health Care SSA	ACH043024	0.83	2338012C		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/2, PD3/8	0010-2188 Health Care SSA	ACH043024	1,671.62	2338012C		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/2, PD3/8	0010-2190 Dependent Care SSA	ACH043024	649.99	2338012C		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/16 PD3/22	0010-2190 Dependent Care SSA	ACH043024	649.99	2338013A		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/16 PD3/22	0010-2188 Health Care SSA	ACH043024	1,828.71	2338013A		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/16 PD3/22	0029-2188 Health Care SSA	ACH043024	0.83	2338013A		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/16 PD3/22	0078-2188 Health Care SSA	ACH043024	10.41	2338013A		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/16 PD3/22	0037-2188 Health Care SSA	ACH043024	16.91	2338013A		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/16 PD3/22	0048-2188 Health Care SSA	ACH043024	7.77	2338013A		00018640	05/01/2024
MW OH	AMERICAN FIDELITY	FSA PE3/16 PD3/22	0054-2188	ACH043024	9.83	2338013A		00018640	05/01/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010011		Health Care SSA						
MW OH	AMERICAN FIDELITY V010011	PR#5, PR#6	0048-2187 Voluntary Plan Life	ACH043024	57.50	D702133		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	PR#5, PR#6	0054-2187 Voluntary Plan Life	ACH043024	13.48	D702133		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	PR#5, PR#6	0010-2187 Voluntary Plan Life	ACH043024	1,911.19	D702133		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	PR#5, PR#6	0029-2187 Voluntary Plan Life	ACH043024	15.65	D702133		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	PR#5, PR#6	0037-2187 Voluntary Plan Life	ACH043024	2.57	D702133		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	PR#5, PR#6	395000-2187 Voluntary Plan Life	ACH043024	2,036.84	D702133		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	PR#5, PR#6	0029-2155 Per Sec Plan - Opt. Life	ACH043024	63.83	D702133		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	PR#5, PR#6	0010-2155 Per Sec Plan - Opt. Life	ACH043024	3,640.80	D702133		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	PR#5, PR#6	0037-2155 Per Sec Plan - Opt. Life	ACH043024	28.56	D702133		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	PR#5, PR#6	0078-2155 Per Sec Plan - Opt. Life	ACH043024	54.74	D702133		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	PR#5, PR#6	0078-2155 Per Sec Plan - Opt. Life	ACH043024	36.45	D702133		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	PR#5, PR#6	0054-2155 Per Sec Plan - Opt. Life	ACH043024	23.78	D702133		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	PR#5, PR#6	0076-2155 Per Sec Plan - Opt. Life	ACH043024	0.40	D702133		00018640	05/01/2024
MW OH	AMERICAN FIDELITY V010011	PR#5, PR#6	0048-2155 Per Sec Plan - Opt. Life	ACH043024	115.67	D702133		00018640	05/01/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	**13,050.36**				
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0029-2150 Survivor Benefit Package	ACH043024	1.09	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0024-2150 Survivor Benefit Package	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0037-2150 Survivor Benefit Package	ACH043024	1.98	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0010-2150 Survivor Benefit Package	ACH043024	149.20	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0050-2195 PERS Uniform	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0048-2195 PERS Uniform	ACH043024	0.40	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0078-2195 PERS Uniform	ACH043024	0.57	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0061-2195 PERS Uniform	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0073-2195 PERS Uniform	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0029-2195 PERS Uniform	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0029-2195 PERS Uniform	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0021-2195 PERS Uniform	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0010-2195 PERS Uniform	ACH043024	26.41	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0048-2140 Employee PERS W/H	ACH043024	1,985.69	PR2401003		00018641	05/01/2024

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MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0040-2140 Employee PERS W/H	ACH043024	836.35	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0050-2140 Employee PERS W/H	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0054-2140 Employee PERS W/H	ACH043024	430.41	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0078-2140 Employee PERS W/H	ACH043024	1,168.57	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0076-2140 Employee PERS W/H	ACH043024	15.89	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0033-2140 Employee PERS W/H	ACH043024	2,044.44	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0037-2140 Employee PERS W/H	ACH043024	1,614.97	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0061-2140 Employee PERS W/H	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0058-2140 Employee PERS W/H	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0010-2140 Employee PERS W/H	ACH043024	132,739.24	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0024-2140 Employee PERS W/H	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0029-2140 Employee PERS W/H	ACH043024	519.54	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0029-2140 Employee PERS W/H	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0029-2145 Employee PERS Payback W/H	ACH043024	2.59	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC	PERS PE2/03 PD2/09	0010-2145	ACH043024	223.30	PR2401003		00018641	05/01/2024

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	V010053		Employee PERS Payback W/H						
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0037-2145 Employee PERS Payback W/H	ACH043024	18.11	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0054-2145 Employee PERS Payback W/H	ACH043024	10.35	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0048-2145 Employee PERS Payback W/H	ACH043024	4.40	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0048-2150 Survivor Benefit Package	ACH043024	2.71	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0040-2150 Survivor Benefit Package	ACH043024	0.93	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0054-2150 Survivor Benefit Package	ACH043024	0.40	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0050-2150 Survivor Benefit Package	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0058-2150 Survivor Benefit Package	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0061-2150 Survivor Benefit Package	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0062-2150 Survivor Benefit Package	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0073-2150 Survivor Benefit Package	ACH043024	0.00	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0076-2150 Survivor Benefit Package	ACH043024	0.02	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0078-2150 Survivor Benefit Package	ACH043024	0.94	PR2401003		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/03 PD2/09	0033-2150 Survivor Benefit Package	ACH043024	3.11	PR2401003		00018641	05/01/2024

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MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0078-2150 Survivor Benefit Package	ACH043024	0.93	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0048-2150 Survivor Benefit Package	ACH043024	2.99	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0054-2150 Survivor Benefit Package	ACH043024	0.40	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0040-2150 Survivor Benefit Package	ACH043024	0.93	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0054-2145 Employee PERS Payback W/H	ACH043024	10.35	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0048-2145 Employee PERS Payback W/H	ACH043024	4.40	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0037-2145 Employee PERS Payback W/H	ACH043024	18.11	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0010-2145 Employee PERS Payback W/H	ACH043024	223.30	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0029-2145 Employee PERS Payback W/H	ACH043024	2.59	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0010-2140 Employee PERS W/H	ACH043024	133,779.24	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0029-2140 Employee PERS W/H	ACH043024	519.53	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0037-2140 Employee PERS W/H	ACH043024	1,079.28	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0033-2140 Employee PERS W/H	ACH043024	2,044.44	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0078-2140 Employee PERS W/H	ACH043024	1,168.56	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC	PERS PE2/17 PD2/23	0040-2140	ACH043024	836.35	PR2401004		00018641	05/01/2024

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	V010053		Employee PERS W/H						
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0048-2140 Employee PERS W/H	ACH043024	2,065.27	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0054-2140 Employee PERS W/H	ACH043024	424.37	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0048-2195 PERS Uniform	ACH043024	0.40	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0010-2195 PERS Uniform	ACH043024	25.28	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0078-2195 PERS Uniform	ACH043024	0.57	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0033-2150 Survivor Benefit Package	ACH043024	3.11	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0037-2150 Survivor Benefit Package	ACH043024	1.05	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0010-2150 Survivor Benefit Package	ACH043024	144.81	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE2/17 PD2/23	0029-2150 Survivor Benefit Package	ACH043024	1.09	PR2401004		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0010-2150 Survivor Benefit Package	ACH043024	151.67	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0029-2150 Survivor Benefit Package	ACH043024	1.09	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0033-2150 Survivor Benefit Package	ACH043024	3.12	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0078-2195 PERS Uniform	ACH043024	0.57	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0048-2195 PERS Uniform	ACH043024	0.40	PR2401005		00018641	05/01/2024

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MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0010-2195 PERS Uniform	ACH043024	25.28	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0037-2140 Employee PERS W/H	ACH043024	1,079.28	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0040-2140 Employee PERS W/H	ACH043024	836.35	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0048-2140 Employee PERS W/H	ACH043024	2,163.07	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0076-2140 Employee PERS W/H	ACH043024	41.05	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0054-2140 Employee PERS W/H	ACH043024	424.38	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0033-2140 Employee PERS W/H	ACH043024	2,089.74	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0010-2140 Employee PERS W/H	ACH043024	133,652.19	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0029-2140 Employee PERS W/H	ACH043024	519.54	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0010-2145 Employee PERS Payback W/H	ACH043024	223.30	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0078-2140 Employee PERS W/H	ACH043024	1,239.85	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0029-2145 Employee PERS Payback W/H	ACH043024	2.59	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0054-2145 Employee PERS Payback W/H	ACH043024	10.35	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0048-2145 Employee PERS Payback W/H	ACH043024	4.40	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC	PERS PE3/2 PD3/8	0040-2150	ACH043024	0.93	PR2401005		00018641	05/01/2024

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	V010053		Survivor Benefit Package						
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0037-2145 Employee PERS Payback W/H	ACH043024	18.11	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0037-2150 Survivor Benefit Package	ACH043024	1.05	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0048-2150 Survivor Benefit Package	ACH043024	2.99	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0076-2150 Survivor Benefit Package	ACH043024	0.06	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0054-2150 Survivor Benefit Package	ACH043024	0.40	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/2 PD3/8	0078-2150 Survivor Benefit Package	ACH043024	0.93	PR2401005		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0078-2150 Survivor Benefit Package	ACH043024	0.92	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0033-2150 Survivor Benefit Package	ACH043024	1.25	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0048-2150 Survivor Benefit Package	ACH043024	2.41	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0054-2150 Survivor Benefit Package	ACH043024	0.40	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0054-2145 Employee PERS Payback W/H	ACH043024	10.35	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0048-2145 Employee PERS Payback W/H	ACH043024	4.40	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0037-2145 Employee PERS Payback W/H	ACH043024	18.11	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0010-2145 Employee PERS Payback W/H	ACH043024	223.30	PR2401006		00018641	05/01/2024

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MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0029-2145 Employee PERS Payback W/H	ACH043024	2.59	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0010-2140 Employee PERS W/H	ACH043024	135,113.02	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0029-2140 Employee PERS W/H	ACH043024	288.19	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0029-2140 Employee PERS W/H	ACH043024	0.00	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0037-2140 Employee PERS W/H	ACH043024	1,092.34	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0033-2140 Employee PERS W/H	ACH043024	994.50	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0078-2140 Employee PERS W/H	ACH043024	1,181.01	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0048-2140 Employee PERS W/H	ACH043024	1,617.40	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0054-2140 Employee PERS W/H	ACH043024	424.39	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0029-2195 PERS Uniform	ACH043024	0.00	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0029-2195 PERS Uniform	ACH043024	0.00	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0029-2150 Survivor Benefit Package	ACH043024	0.68	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0037-2150 Survivor Benefit Package	ACH043024	1.07	PR2401006		00018641	05/01/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE3/16 PD3/22	0010-2150 Survivor Benefit Package	ACH043024	150.44	PR2401006		00018641	05/01/2024
				Check Total:	**567,778.42**				

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MW OH	CALIFORNIA STATE V004813	CA CHILD SUPP PE4/13 PD4/19	0029-2196 Garnishments W/H	ACH043024	0.84	PR2401008		00018642	05/01/2024
MW OH	CALIFORNIA STATE V004813	CA CHILD SUPP PE4/13 PD4/19	0037-2196 Garnishments W/H	ACH043024	6.27	PR2401008		00018642	05/01/2024
MW OH	CALIFORNIA STATE V004813	CA CHILD SUPP PE4/13 PD4/19	0010-2196 Garnishments W/H	ACH043024	1,973.30	PR2401008		00018642	05/01/2024
MW OH	CALIFORNIA STATE V004813	CA CHILD SUPP PE4/13 PD4/19	0048-2196 Garnishments W/H	ACH043024	4.18	PR2401008		00018642	05/01/2024
				Check Total:	**1,984.59**				
MW OH	EMPLOYMENT V010052	Q3 2021 9*41- MEDICARE ICMA	0010-2135 Calif Income Tax W/H	ACH043024	4,246.00	2024.04.26. DA		00018643	05/01/2024
MW OH	EMPLOYMENT V010052	STATE WITHOLD PE4/13 PD4/19	0010-2135 Calif Income Tax W/H	ACH043024	36,341.87	PR2401008		00018643	05/01/2024
MW OH	EMPLOYMENT V010052	STATE WITHOLD PE4/13 PD4/19	0048-2135 Calif Income Tax W/H	ACH043024	36.35	PR2401008		00018643	05/01/2024
MW OH	EMPLOYMENT V010052	STATE WITHOLD PE4/13 PD4/19	0037-2135 Calif Income Tax W/H	ACH043024	37.21	PR2401008		00018643	05/01/2024
MW OH	EMPLOYMENT V010052	STATE WITHOLD PE4/13 PD4/19	0033-2135 Calif Income Tax W/H	ACH043024	33.27	PR2401008		00018643	05/01/2024
MW OH	EMPLOYMENT V010052	STATE WITHOLD PE4/13 PD4/19	0029-2135 Calif Income Tax W/H	ACH043024	5.56	PR2401008		00018643	05/01/2024
MW OH	EMPLOYMENT V010052	STATE WITHOLD PE4/13 PD4/19	0078-2135 Calif Income Tax W/H	ACH043024	34.77	PR2401008		00018643	05/01/2024
MW OH	EMPLOYMENT V010052	STATE WITHOLD PE4/13 PD4/19	0054-2135 Calif Income Tax W/H	ACH043024	6.59	PR2401008		00018643	05/01/2024
				Check Total:	**40,741.62**				
MW OH	INTERNAL REVENUE V010054	2024 Q1 941 BALANCE	0010-2125 Employee Social Sec W/H	ACH043024	8.44	2024 Q1 941		00018644	05/01/2024
MW OH	INTERNAL REVENUE	2024 Q1 941 BALANCE	0010-2130	ACH043024	8.44	2024 Q1 941		00018644	05/01/2024

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	V010054		Employer Soc Sec Payable						
MW OH	INTERNAL REVENUE V010054	FEDTAX 2024 2024.4.26 PTO BUYB	0010-2110 Federal Income Tax W/H	ACH043024	12,741.00	2024.04.26 DA		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FEDTAX 2024 2024.4.26 PTO BUYB	0010-2120 Employer Medicare Payable	ACH043024	615.78	2024.04.26 DA		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FEDTAX 2024 2024.4.26 PTO BUYB	0010-2150 Survivor Benefit Package	ACH043024	615.78	2024.04.26 DA		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0010-2120 Employer Medicare Payable	ACH043024	12,756.76	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0033-2120 Employer Medicare Payable	ACH043024	7.33	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0029-2120 Employer Medicare Payable	ACH043024	1.45	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0037-2120 Employer Medicare Payable	ACH043024	9.67	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0054-2115 Employee Medicare W/H	ACH043024	2.34	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0048-2115 Employee Medicare W/H	ACH043024	12.97	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0037-2115 Employee Medicare W/H	ACH043024	9.67	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0029-2115 Employee Medicare W/H	ACH043024	1.45	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0033-2115 Employee Medicare W/H	ACH043024	7.33	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0010-2110 Federal Income Tax W/H	ACH043024	88,508.14	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0029-2110 Federal Income Tax W/H	ACH043024	8.93	PR2401008		00018644	05/01/2024

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MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0033-2110 Federal Income Tax W/H	ACH043024	104.04	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0037-2110 Federal Income Tax W/H	ACH043024	90.39	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0048-2110 Federal Income Tax W/H	ACH043024	96.17	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0054-2110 Federal Income Tax W/H	ACH043024	18.23	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0078-2110 Federal Income Tax W/H	ACH043024	121.91	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0078-2115 Employee Medicare W/H	ACH043024	9.54	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0048-2120 Employer Medicare Payable	ACH043024	12.97	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0054-2120 Employer Medicare Payable	ACH043024	2.34	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0010-2115 Employee Medicare W/H	ACH043024	12,756.76	PR2401008		00018644	05/01/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/13 PD4/19	0078-2120 Employer Medicare Payable	ACH043024	9.54	PR2401008		00018644	05/01/2024
				Check Total:	**128,537.37**				
MW OH	MISSION SQUARE 100091 V012393	401 A PE4/13 PD4/19	0010-2170 Deferred Comp Payable - ICMA	ACH043024	10,348.17	PR2401008		00018645	05/01/2024
				Check Total:	**10,348.17**				
MW OH	MISSION SQUARE 301387 V012394	PLAN 301387 EE/ER PE4/13 PD4/1	0033-2170 Deferred Comp Payable - ICMA	ACH043024	0.03	301387- PY2405		00018646	05/01/2024
MW OH	MISSION SQUARE 301387 V012394	PLAN 301387 EE/ER PE4/13 PD4/1	0010-2170 Deferred Comp Payable - ICMA	ACH043024	35,227.34	301387- PY2405		00018646	05/01/2024
MW OH	MISSION SQUARE 301387	PLAN 301387 EE/ER PE4/13 PD4/1	0054-2170	ACH043024	6.65	301387- PY2405		00018646	05/01/2024

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	V012394		Deferred Comp Payable - ICMA						
MW OH	MISSION SQUARE 301387 V012394	PLAN 301387 EE/ER PE4/13 PD4/1	0078-2170 Deferred Comp Payable - ICMA	ACH043024	5.59	301387- PY2405		00018646	05/01/2024
MW OH	MISSION SQUARE 301387 V012394	PLAN 301387 EE/ER PE4/13 PD4/1	0037-2170 Deferred Comp Payable - ICMA	ACH043024	27.72	301387- PY2405		00018646	05/01/2024
MW OH	MISSION SQUARE 301387 V012394	PLAN 301387 EE/ER PE4/13 PD4/1	0029-2170 Deferred Comp Payable - ICMA	ACH043024	2.56	301387- PY2405		00018646	05/01/2024
MW OH	MISSION SQUARE 301387 V012394	PLAN 301387 EE/ER PE4/13 PD4/1	0048-2170 Deferred Comp Payable - ICMA	ACH043024	24.15	301387- PY2405		00018646	05/01/2024
				Check Total:	**35,294.04**				
MW OH	CALIFORNIA PUBLIC V006234	MAY MEDICAL INS PREMIUM	395000-4715 ISF Health Ins Reimbursement	ACH043024	228,315.12	10000001757760		00018647	05/01/2024
MW OH	CALIFORNIA PUBLIC V006234	MAY MEDICAL INS PREMIUM	395083-5161 Health Insurance Premiums	ACH043024	15,703.32	10000001757760		00018647	05/01/2024
MW OH	CALIFORNIA PUBLIC V006234	MAY NON-PERS MED INS	395000-4715 ISF Health Ins Reimbursement	ACH043024	135.01	10000001757762		00018647	05/01/2024
MW OH	CALIFORNIA PUBLIC V006234	MAY NON-PERS MED INS	395000-4715 ISF Health Ins Reimbursement	ACH043024	42,190.75	10000001757762		00018647	05/01/2024
MW OH	CALIFORNIA PUBLIC V006234	BENEFIT CONTR CHANGE	395000-4715 ISF Health Ins Reimbursement	ACH043024	256.59	10000017500912		00018647	05/01/2024
MW OH	CALIFORNIA PUBLIC V006234	MAY FIRE UAL PMT	105525-6906 CalPERS-Fire Term. Principal	ACH043024	31,052.99	MAY-24		00018647	05/01/2024
MW OH	CALIFORNIA PUBLIC V006234	MAY FIRE UAL PMT	105525-6916 CalPERS-Fire Term Interest	ACH043024	610.97	MAY-24		00018647	05/01/2024
				Check Total:	**318,264.75**				
MW OH	LEGAL SHIELD V008104	MAR - LEGAL SHIELD	0010-2192 Police Legal Services	ACH043024	243.83	21561-		00018648	05/01/2024
MW OH	LEGAL SHIELD	MAR - LEGAL SHIELD	0048-2192	ACH043024	11.46	21561-		00018648	05/01/2024

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	V008104		Police Legal Services						
MW OH	LEGAL SHIELD V008104	MAR - LEGAL SHIELD	0054-2192 Police Legal Services	ACH043024	1.76	21561-		00018648	05/01/2024
				Check Total:	**257.05**				
MW OH	WASHINGTON STATE V011597	WA STATE CHILD SUPP PE4/13 PD4	0010-2196 Garnishments W/H	ACH043024	823.09	PR2401008		00018649	05/01/2024
				Check Total:	**823.09**				
MW OH	AMERICAN FIDELITY V010011	FSA PE3/30 PD4/5	0010-2190 Dependent Care SSA	ACH050724	649.99	2338014A		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/30 PD4/5	0010-2188 Health Care SSA	ACH050724	1,869.78	2338014A		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/30 PD4/5	0078-2188 Health Care SSA	ACH050724	0.78	2338014A		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/30 PD4/5	0029-2188 Health Care SSA	ACH050724	0.21	2338014A		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/30 PD4/5	0037-2188 Health Care SSA	ACH050724	1.97	2338014A		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/30 PD4/5	0054-2188 Health Care SSA	ACH050724	1.12	2338014A		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	FSA PE3/30 PD4/5	0048-2188 Health Care SSA	ACH050724	0.60	2338014A		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	PR#007, PR#008	0048-2187 Voluntary Plan Life	ACH050724	6.78	D710795		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	PR#007, PR#008	0037-2187 Voluntary Plan Life	ACH050724	0.24	D710795		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	PR#007, PR#008	0054-2187 Voluntary Plan Life	ACH050724	1.62	D710795		00018650	05/09/2024
MW OH	AMERICAN FIDELITY	PR#007, PR#008	0029-2187	ACH050724	3.12	D710795		00018650	05/09/2024

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	V010011		Voluntary Plan Life						
MW OH	AMERICAN FIDELITY V010011	PR#007, PR#008	0010-2187 Voluntary Plan Life	ACH050724	4,056.48	D710795		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	PR#007, PR#008	0054-2155 Per Sec Plan - Opt. Life	ACH050724	1.26	D710795		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	PR#007, PR#008	0048-2155 Per Sec Plan - Opt. Life	ACH050724	8.28	D710795		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	PR#007, PR#008	0076-2155 Per Sec Plan - Opt. Life	ACH050724	0.00	D710795		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	PR#007, PR#008	0078-2155 Per Sec Plan - Opt. Life	ACH050724	4.08	D710795		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	PR#007, PR#008	0078-2155 Per Sec Plan - Opt. Life	ACH050724	5.44	D710795		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	PR#007, PR#008	0029-2155 Per Sec Plan - Opt. Life	ACH050724	5.65	D710795		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	PR#007, PR#008	0037-2155 Per Sec Plan - Opt. Life	ACH050724	2.00	D710795		00018650	05/09/2024
MW OH	AMERICAN FIDELITY V010011	PR#007, PR#008	0010-2155 Per Sec Plan - Opt. Life	ACH050724	3,906.49	D710795		00018650	05/09/2024
				Check Total:	**10,525.89**				
MW OH	CALIFORNIA STATE V004813	CA CHILD SUPP PE4/27 PD5/3	0029-2196 Garnishments W/H	ACH050724	0.84	PR2401009		00018651	05/09/2024
MW OH	CALIFORNIA STATE V004813	CA CHILD SUPP PE4/27 PD5/3	0037-2196 Garnishments W/H	ACH050724	6.27	PR2401009		00018651	05/09/2024
MW OH	CALIFORNIA STATE V004813	CA CHILD SUPP PE4/27 PD5/3	0048-2196 Garnishments W/H	ACH050724	4.18	PR2401009		00018651	05/09/2024
MW OH	CALIFORNIA STATE V004813	CA CHILD SUPP PE4/27 PD5/3	0010-2196 Garnishments W/H	ACH050724	2,100.22	PR2401009		00018651	05/09/2024

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				Check Total:	**2,111.51**				
MW OH	EMPLOYMENT V010052	CA WITH PE4/27 PD5/3	0010-2135 Calif Income Tax W/H	ACH050724	35,529.16	PR2401009		00018652	05/09/2024
MW OH	EMPLOYMENT V010052	CA WITH PE4/27 PD5/3	0037-2135 Calif Income Tax W/H	ACH050724	37.24	PR2401009		00018652	05/09/2024
MW OH	EMPLOYMENT V010052	CA WITH PE4/27 PD5/3	0054-2135 Calif Income Tax W/H	ACH050724	6.64	PR2401009		00018652	05/09/2024
MW OH	EMPLOYMENT V010052	CA WITH PE4/27 PD5/3	0029-2135 Calif Income Tax W/H	ACH050724	4.85	PR2401009		00018652	05/09/2024
MW OH	EMPLOYMENT V010052	CA WITH PE4/27 PD5/3	0033-2135 Calif Income Tax W/H	ACH050724	33.27	PR2401009		00018652	05/09/2024
MW OH	EMPLOYMENT V010052	CA WITH PE4/27 PD5/3	0078-2135 Calif Income Tax W/H	ACH050724	34.77	PR2401009		00018652	05/09/2024
MW OH	EMPLOYMENT V010052	CA WITH PE4/27 PD5/3	0048-2135 Calif Income Tax W/H	ACH050724	31.48	PR2401009		00018652	05/09/2024
				Check Total:	**35,677.41**				
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0010-2130 Employer Soc Sec Payable	ACH050724	18.50	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0010-2125 Employee Social Sec W/H	ACH050724	18.50	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0010-2110 Federal Income Tax W/H	ACH050724	87,805.33	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0010-2115 Employee Medicare W/H	ACH050724	12,693.86	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0010-2120 Employer Medicare Payable	ACH050724	12,693.86	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0054-2120 Employer Medicare Payable	ACH050724	2.35	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE	FED TAX PE4/27 PD5/3	0078-2120	ACH050724	9.54	PR2401009		00018653	05/09/2024

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	V010054		Employer Medicare Payable						
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0078-2115 Employee Medicare W/H	ACH050724	9.54	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0054-2115 Employee Medicare W/H	ACH050724	2.35	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0078-2110 Federal Income Tax W/H	ACH050724	121.91	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0054-2110 Federal Income Tax W/H	ACH050724	18.39	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0037-2110 Federal Income Tax W/H	ACH050724	90.48	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0048-2110 Federal Income Tax W/H	ACH050724	79.68	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0033-2110 Federal Income Tax W/H	ACH050724	104.04	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0029-2110 Federal Income Tax W/H	ACH050724	7.77	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0033-2115 Employee Medicare W/H	ACH050724	7.33	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0029-2115 Employee Medicare W/H	ACH050724	1.46	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0048-2115 Employee Medicare W/H	ACH050724	9.95	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0037-2115 Employee Medicare W/H	ACH050724	9.70	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0037-2120 Employer Medicare Payable	ACH050724	9.70	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0048-2120 Employer Medicare Payable	ACH050724	9.95	PR2401009		00018653	05/09/2024

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MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0029-2120 Employer Medicare Payable	ACH050724	1.46	PR2401009		00018653	05/09/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE4/27 PD5/3	0033-2120 Employer Medicare Payable	ACH050724	7.33	PR2401009		00018653	05/09/2024
				Check Total:	**113,732.98**				
MW OH	MISSION SQUARE 100091 V012393	401A PE3/2 PD3/8	0048-2170 Deferred Comp Payable - ICMA	ACH050724	172.55	PR2401005-2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE3/2 PD3/8	0037-2170 Deferred Comp Payable - ICMA	ACH050724	335.82	PR2401005-2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE3/2 PD3/8	0054-2170 Deferred Comp Payable - ICMA	ACH050724	63.86	PR2401005-2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE3/2 PD3/8	0010-2170 Deferred Comp Payable - ICMA	ACH050724	3,301.71	PR2401005-2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE3/2 PD3/8	0029-2170 Deferred Comp Payable - ICMA	ACH050724	22.69	PR2401005-2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE3/16 PD3/22	0010-2170 Deferred Comp Payable - ICMA	ACH050724	3,298.47	PR2401006-2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE3/16 PD3/22	0054-2170 Deferred Comp Payable - ICMA	ACH050724	63.86	PR2401006-2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE3/16 PD3/22	0029-2170 Deferred Comp Payable - ICMA	ACH050724	22.57	PR2401006-2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE3/16 PD3/22	0037-2170 Deferred Comp Payable - ICMA	ACH050724	333.08	PR2401006-2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE3/16 PD3/22	0048-2170 Deferred Comp Payable - ICMA	ACH050724	171.64	PR2401006-2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE3/30 PD4/5	0048-2170 Deferred Comp Payable - ICMA	ACH050724	17.00	PR2401007-2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE3/30 PD4/5	0054-2170 Deferred Comp Payable - ICMA	ACH050724	5.22	PR2401007-2		00018654	05/09/2024

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MW OH	MISSION SQUARE 100091 V012393	401A PE3/30 PD4/5	0029-2170 Deferred Comp Payable - ICMA	ACH050724	2.99	PR2401007-2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE3/30 PD4/5	0037-2170 Deferred Comp Payable - ICMA	ACH050724	39.92	PR2401007-2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE3/30 PD4/5	0010-2170 Deferred Comp Payable - ICMA	ACH050724	3,831.53	PR2401007-2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE4/13 PD4/19	0010-2170 Deferred Comp Payable - ICMA	ACH050724	3,888.63	PR2401008- 2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE4/13 PD4/19	0029-2170 Deferred Comp Payable - ICMA	ACH050724	2.50	PR2401008- 2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE4/13 PD4/19	0037-2170 Deferred Comp Payable - ICMA	ACH050724	36.53	PR2401008- 2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE4/13 PD4/19	0048-2170 Deferred Comp Payable - ICMA	ACH050724	16.18	PR2401008- 2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE4/13 PD4/19	0054-2170 Deferred Comp Payable - ICMA	ACH050724	3.29	PR2401008- 2		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE4/27 PD5/3	0048-2170 Deferred Comp Payable - ICMA	ACH050724	32.42	PR2401009		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE4/27 PD5/3	0037-2170 Deferred Comp Payable - ICMA	ACH050724	103.39	PR2401009		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE4/27 PD5/3	0029-2170 Deferred Comp Payable - ICMA	ACH050724	12.07	PR2401009		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE4/27 PD5/3	0054-2170 Deferred Comp Payable - ICMA	ACH050724	41.50	PR2401009		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE4/27 PD5/3	0010-2170 Deferred Comp Payable - ICMA	ACH050724	10,258.17	PR2401009		00018654	05/09/2024
MW OH	MISSION SQUARE 100091 V012393	401A PE4/27 PD5/3	0010-2170 Deferred Comp Payable - ICMA	ACH050724	38,480.90	PR2401009		00018654	05/09/2024
				Check Total:	**64,558.49**				

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MW OH	MISSION SQUARE 301387 V012394	PE4/27 PD5/4	0033-2170 Deferred Comp Payable - ICMA	ACH050724	0.03	301387-PY2409		00018655	05/09/2024
MW OH	MISSION SQUARE 301387 V012394	PE4/27 PD5/4	0010-2170 Deferred Comp Payable - ICMA	ACH050724	36,420.15	301387-PY2409		00018655	05/09/2024
MW OH	MISSION SQUARE 301387 V012394	PE4/27 PD5/4	0078-2170 Deferred Comp Payable - ICMA	ACH050724	5.59	301387-PY2409		00018655	05/09/2024
MW OH	MISSION SQUARE 301387 V012394	PE4/27 PD5/4	0037-2170 Deferred Comp Payable - ICMA	ACH050724	27.89	301387-PY2409		00018655	05/09/2024
MW OH	MISSION SQUARE 301387 V012394	PE4/27 PD5/4	0029-2170 Deferred Comp Payable - ICMA	ACH050724	2.58	301387-PY2409		00018655	05/09/2024
MW OH	MISSION SQUARE 301387 V012394	PE4/27 PD5/4	0054-2170 Deferred Comp Payable - ICMA	ACH050724	6.66	301387-PY2409		00018655	05/09/2024
MW OH	MISSION SQUARE 301387 V012394	PE4/27 PD5/4	0048-2170 Deferred Comp Payable - ICMA	ACH050724	22.29	301387-PY2409		00018655	05/09/2024
				Check Total:	**36,485.19**				
MW OH	WASHINGTON STATE V011597	WA CHILD SUPP PE4/27 PD5/4	0010-2196 Garnishments W/H	ACH050724	823.09	PR2401009		00018656	05/09/2024
				Check Total:	**823.09**				
MW OH	PLACENTIA FIREFIGHTERS V011878	PFFA PE4/27 PD5/3	0010-2189 Fire Association Dues	PY2401009	900.00	PR2401009		00018657	05/09/2024
				Check Total:	**900.00**				
MW OH	PLACENTIA POLICE V000839	PPFMA PE4/27 PD5/3	0010-2180 Police Mgmt Assn Dues	PY2401009	1,402.93	PR2401009		00018658	05/09/2024
				Check Total:	**1,402.93**				
MW OH	PLACENTIA POLICE V003519	PPOA PE4/27 PD5/3	0010-2178 Placentia Police Assoc Dues	PY2401009	3,260.23	PR2401009		00018659	05/09/2024
MW OH	PLACENTIA POLICE V003519	PPOA PE4/27 PD5/3	0078-2178 Placentia Police Assoc Dues	PY2401009	9.93	PR2401009		00018659	05/09/2024

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	**3,270.16**				
				Type Total:	**1,386,567.11**				
				Check Total:	**1,386,567.11**				

Placentia City Council
AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF DEVELOPMENT SERVICES

DATE: MAY 21, 2024

SUBJECT: **RENEWAL OF PROFESSIONAL SERVICES AGREEMENT WITH PLACEWORKS, INC. TO COMPLETE THE CHAPMAN CORRIDOR PLAN**

FISCAL IMPACT:

TOTAL COST OF ORIGINAL AGREEMENT:	$198,138
AMOUNT PREVIOUSLY PAID TO CONSULTANT:	$ -93,477
AMOUNT NEEDED FOR RENEWED AGREEMENT:	$104,661
AMOUNT NEEDED FOR RENEWED AGREEMENT:	$104,661
STAFF RECOMMENDED CONTINGENCY:	$+20,000
TOTAL COST OF PROPOSED AGREEMENT:	$124,661
GENERAL PLAN UPDATE FEE FUNDS (749104-6017)	$124,661

SUMMARY:

On October 4, 2022, City Council approved a Professional Services Agreement (PSA) with Placeworks, Inc. (Placeworks) to complete the Chapman Corridor Plan. This was subsequent to the adoption of the 2019 comprehensive General Plan Update. The Land Use Element of the 2019 General Plan strongly encourages enhancements and improvements to the visual image, physical design characteristics, economic vitality, and infrastructure of the Chapman corridor. Although Placeworks is within the scope of the original budget appropriated for this project, the original PSA has expired. Therefore, Staff recommends renewal of a new PSA to complete the Chapman Corridor Plan document and supporting environmental documentation furthering the goals of the General Plan. The recommended actions would approve a Professional Services Agreement with Placeworks, Inc. in the not-to-exceed amount of $124,661.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve a Professional Services Agreement with Placeworks, Inc. to provide professional services related to the Chapman Corridor Planning and supporting environmental documentation for an amount not to exceed $124,661; and

2. Approve Resolution No. R-2024-26, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2023-24 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and

3. Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

STRATEGIC PLAN STATEMENT:

This item is consistent with the City Council approved 5-Year Strategic Goal to:

Promote Community and Economic Development, as Objective Number 3.5 is to "Initiate the Chapman Corridor Specific Plan" and Objective Number 3.6 is to "Create design review guidelines and procedures". This agenda item will specifically finish the creation of the Chapman Corridor Specific Plan (or equal Zoning document) and will also create design review guidelines specific to the Chapman Corridor.

BACKGROUND:

The General Plan is the City's land use constitution, a legal policy document that is mandated to exist by the State of California. The General Plan is intended to reflect the community's values and set policies to guide in the development, maintenance, and use of the City's built environment. The Land Use Element is one of several mandatory General Plan Elements required by the State. On October 1, 2019, City Council adopted the comprehensive General Plan Update, which included an updated Land Use Element. The Land Use Element of the 2019 General Plan strongly encourages enhancements and improvements to the visual image, physical design characteristics, economic vitality and infrastructure of the Chapman corridor and other major corridors as indicated in the subsequent paragraphs.

Goal LU-1 states: Provide a well-balanced land use pattern that accommodates existing and future needs for housing, commercial, industrial, and open space/recreation uses, while providing adequate community services to City residents. Policy LU-1.10 further states: Create specific zoning or plans for major corridors within the City. This would include the Chapman Avenue corridor and the Placentia Avenue corridor, among other major thoroughfares.

Goal LU-3 states: Revitalize underutilized, abandoned, or dilapidated commercial, industrial, and residential uses and properties. Policy LU-3.1 furthers this goal by stating: Encourage opportunities for redevelopment and improvements in the Old Town area, the TOD district, industrial areas, neighborhoods in the southern sector of the City, and commercial centers along major roadway corridors.

Goal LU-5 states: Improve urban design in Placentia to ensure that development is both architecturally attractive and functionally compatible and to create identifiable neighborhoods, and community areas. Policy LU-6.6 furthers this goal by stating: Improve urban design in Placentia to ensure that development is both architecturally attractive and functionally compatible and to create identifiable neighborhoods, and community areas.

Goal LU-6 states: Enhance and improve the visual image, economic vitality and infrastructure of the Old Town area, TOD, and surrounding areas, like the future Chapman corridor. Policy LU-6.6

furthers this goal by stating: Focus planning and economic development efforts to spur development and infrastructure improvement on major transportation corridors, such as the future Chapman Avenue corridor.

Goal LU-10 states: Create enhanced connectivity with California State University Fullerton (CSUF) campus community. Policy LU-10.2 furthers this goal by stating: In creating the aforementioned corridor plans, the City shall take into consideration the nearby Cal State University Fullerton campus community and capitalize on its proximity.

DISCUSSION:

The City Council previously approved a PSA with Placeworks to complete the Chapman Corridor Plan, however, the original PSA has expired. Therefore, staff recommends renewal of the PSA (a new PSA) to complete the Chapman Corridor Plan document and supporting environmental documentation furthering the goals of the General Plan. The recommended actions would approve a Professional Services Agreement with Placeworks, Inc. in the not-to-exceed amount of $124,661.

Regarding the original PSA, the Development Services Department conducted a Request for Proposals (RFP), circulated between June 30 and August 1, 2022. Three professional firms responded: Torti-Gallas + Partners, ESA, and Placeworks. A staff project team made up of Development Services, Public Works, and Administration Department Staff reviewed the RFPs, and independently and unanimously ranked Placeworks first based upon qualifications and related experience.

Placeworks total cost was the least of the three firms mentioned. The total amount of the renewed PSA, $124,661 represents $104,661 unspent monies based on the expired PSA, plus $20,000 contingency. There is no increase in the original cost between the original PSA and the new PSA with the exception of the contingency amount.

FISCAL IMPACT:

The Chapman Corridor planning project has previously been budgeted in the FY 2022-23 and FY 2023-24 CIP. To complete the task, $124,661 + $25,000 = $149,661 is proposed to be budgeted for the Chapman Corridor moving forward pursuant to the attached Resolution. $124,661 is budgeted for the Placeworks PSA and $25,000 will be utilized for Chapman Corridor related studies. It should be noted that General Plan Update Fee Funds would be utilized for this project which are restricted to General Plan related studies and plans which does not affect operational funds. In addition, the City was granted $150,000 in LEAP Grant funding on a reimbursable basis. This project has been identified as reimbursable for LEAP funding which must be reconciled by end of calendar year 2024. Any LEAP funds received would be additional revenue to the City.

Prepared by:

Joseph M. Lambert
Director of Development Services

Reviewed and approved:

Jennifer Lampman
Director of Finance

Reviewed and approved:

Damien R. Arrula
City Administrator

Attachments:

1. Professional Services Agreement with Placeworks, Inc.
   - Exhibit A. Scope of Work
   - Exhibit B. Certificate of Insurance
2. Resolution R-2024-26

CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH PLACEWORKS, INC

THIS AGREEMENT is made and entered into this 21st day of May, 2024 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and PLACEWORKS, INC., a California S-Corporation ("Consultant").

W I T N E S S E T H:

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to prepare the City of Placentia Chapman Corridor Plan and related CEQA documents, as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties, and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in the Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the

matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State, and local laws and ordinances applicable to the services required under this Agreement. Consultant warrants that it is not suspended or debarred from doing business with the United States government and can legally be paid from federal funds. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender, or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed one hundred twenty four thousand six hundred sixty one Dollars ($124,661), which represents a scope of work cost of one hundred four thousand six hundred sixty one dollars ($104,661) + twenty thousand dollars ($20,000) contingency, unless authorized herein.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "Scope of Services", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Such increase in additional fees shall be limited to 10% of the total contract sum. The City Administrator is authorized to approve a Change Order for such additional services. Where the original contract is $40,000.00 or less, City Council approval shall be required prior to any increase bringing the total compensation to more than $40,000.00.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule

approved by City as set forth in Exhibit “A”.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 12 months, ending on May 21, 2025 unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending, or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates, or abandons a portion of this Agreement such suspension, termination, or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps, and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Insurance. The Consultant and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement, including any extension thereof, insurance as set forth in Exhibit "B" attached hereto and incorporated herein by this reference.

Neither the City nor any of its officers, officials, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.3. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages, as well as providing the City with the required endorsements in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "C" and incorporated herein by this reference.

5.4. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be

held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives, and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives, and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence, or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:

PLACEWORKS, INC.
3 MacArthur Place, Suite 1100
Santa Ana, CA 92707
Attn: Karen Gulley,
Vice President and Managing Principal, Design
Tel: (714) 966-9220 ex.2347

IF TO CITY:

City of Placentia
401 E. Chapman Ave.
Placentia, CA 92870

E-Mail: KGulley@placeworks.com

Attn: Joe Lambert
(714) 993-8124
JLambert@placentia.org

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet, or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting, or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to protect, defend, indemnify, and hold free and harmless the City, its officers, officials, agents, employees, and volunteers, at Consultant's sole expense, from and against any and all claims, liabilities, demands, actions, expenses, damages, suits or other legal proceedings brought against the City, its officers, officials, agents, employees, and volunteers arising out of or in any way connected with the performance of the Consultant, its employees, and/or authorized subcontractors' work undertaken pursuant to this Agreement including all acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of the Consultant, its employees and/or subcontractors. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its officers, officials, agents, employees, and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable, and whether or not there is any evidence of fault or wrongdoing by the Consultant, its employees and/or its subcontractors. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur

any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, State, or Federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information, and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files, and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant.

Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes, or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information, and data, including, but not limited to, computer tapes, discs, or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 7920.000 *et seq*.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates, and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq*.) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates, and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates, or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Consultant's duties and services under this Agreement shall not include preparing or assisting the City with any portion of the City's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the City. The City shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Consultant's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project, if any, have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by Consultant pursuant to this Agreement.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates, and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City

while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts,

each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

_____ Date: _____
Mayor

ATTEST:

_____
City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT:

_____ Date: _____
Signature

_____
Name and Title

_____
Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

_____ Date: _____
Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

_____ Date: _____
Risk Manager

APPROVED AS TO CONTENT:

_____ Date: _____
Joe Lambert, Project Manager

DEPARTMENTAL APPROVAL:

_____ Date: _____
Joe Lambert, Director of Development Services

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK

EXHIBIT B

INSURANCE REQUIREMENTS

EXHIBIT C

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

City of Placentia
Chapman Corridor and Design Guidelines

PROPOSAL FOR SERVICES | AUGUST 1, 2022

ORIGINAL

RECEIVED
AUG 01 2022
PLANNING

PLACEWORKS

532 MASSAGE

NORTHGATE MARKET
BAKERY
SMOKE SHOP
EL POLLO FINO
OFELIA'S
metro
ACAPULCO
TRAVEL
JIMENEZ SALES
TAQUERIA
PLAYA DE
CORALES
BARBER SHOP
DRINKING WATER
INCOME TAX
BEAUTY SUPPY
AUTO PARTS
LA MICHOACANA
602-738-4924

PLACEWORKS

City of Placentia
Chapman Corridor and Design Guidelines

PROPOSAL FOR SERVICES | AUGUST 1, 2022

SUBMITTED TO:

CITY OF PLACENTIA
Joseph Lambert
Director of Development Services
401 East Chapman Avenue
Placentia, CA 92870
714.993.8124 | jlambert@placentia.org

SUBMITTED BY:

PLACEWORKS
Karen Gulley, Managing Principal, Design
3 MacArthur Place, Suite 1100
Santa Ana CA 92707
714.966.9220 | kgulley@placeworks.com

Transmittal Letter

PLACEWORKS

August 1, 2022

Joseph Lambert, Development Services Director
CITY OF PLACENTIA
401 East Chapman Avenue
Placentia, California 92870

Subject: Chapman Corridor and Design Guidelines

Dear Mr. Lambert:

PlaceWorks appreciates the opportunity to provide this proposal for the Chapman Corridor Regulatory Requirements and Design Guidelines project. This project will build on the City's Old Town and Packing House Districts, better connecting those areas while incentivizing new development along this important gateway. To support the City with this effort we have brought together our core team from the Beach Boulevard Specific Plan (BBSP), a successful revitalization corridor plan for a 1.5 mile stretch of Highway 39 in the City of Anaheim.

Our firm has authored numerous specific plans and other zoning updates for corridor revitalization throughout California, we are a leader in corridor planning. Our innovative approaches to documenting existing conditions; conducting community outreach; and developing tools, standards, and design guidelines will be an asset to this project. Our team creates engaging and meaningful processes to gather input and ideas. Each corridor and community are unique—we create tailored land use designations and easy to use, graphically rich design guidelines, and build trust with the communities we work with.

As the prime consultant, PlaceWorks will manage the project and furnish technical expertise in a variety of planning disciplines (policy review, land use planning, urban design, and community engagement). I will lead our team as the principal-in-charge and Suzanne Schwab will be the project manager. In addition to the BBSP, we have worked on over three dozen projects each with both Fehr & Peers and Fuscoe. Fehr & Peers will lead the mobility planning and transportation analysis. The team recently assisted Placentia with SB 743 implementation and authored the City's transportation impact study guidelines. As a team, we will collaborate to create public realm improvements for the Chapman Corridor.

Preparation of CEQA review has been proposed as an optional task. PlaceWorks can lead this work through preparation of an addendum to the 2019 General Plan EIR. Fuscoe would assist with this optional task, preparing drainage, water, and sewer studies necessary for the addendum. If a specific plan is the selected regulatory document for this effort, Fuscoe would also assist with technical input.

This proposal shall remain valid for 180 days from the date of submittal. As a Principal, I am authorized to bind the team to the contents of this submittal and to negotiate contracts on behalf of PlaceWorks. My complete contact information is:

Karen Gulley, Managing Principal, Design | PlaceWorks | 3 MacArthur Place Suite 1100, Santa Ana CA 92707 | 714.966.9220 x2347, 714.966.9221 (fax) | kgulley@placeworks.com.

We look forward to your response.

Respectfully submitted.

PLACEWORKS

Karen Gulley
Managing Principal, Design

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QUALIFICATIONS, RELATED EXPERIENCE, AND REFERENCES

Qualifications, Experience, References

PLACEWORKS

Since its founding in 1975, PlaceWorks, Inc. has provided comprehensive land use/policy planning and land design services to both public- and private-sector clients. Since 1980, we have provided environmental compliance services.

As our name suggests, PlaceWorks is about places and how they work—geographically, environmentally, functionally, aesthetically and culturally—but we are also passionate about how we work collaboratively with our clients. Ours is a holistic approach. We celebrate personal passion and ownership while encouraging integrity, creativity, and innovative thinking. We bring people together from diverse practice areas, offering the best-of-all-worlds capability and connectivity. Just as each place we work with is distinctly different, so is our thinking.

Our broad experience and technical proficiency have given us a keen understanding of the complexities of both public policies and project designs for sustainable development (economically, environmentally, and equitably). In addition to providing the requisite technical support for wide-ranging tasks, we often serve as a sounding board for clients to explore design and economic strategies and their environmental and regulatory implications.

PlaceWorks' approach to all projects focuses on collaboration. Our policy planners and designers continually confer with our CEQA practitioners and technical specialists to create responsive and site-sensitive plans that satisfy regulatory demands. Whether preparing a specific plan or master plan, conducting public outreach, or conducting a corridor study, we serve as integral partners in a host of planning processes.

SERVICES

Community Planning
- Community Outreach/Engagement
- Comprehensive Planning, including General Plans, Area Plans, Specific Plans, Precise Plans, Strategic Plans
- Corridor Planning and Design
- TOD Planning
- Active Transportation Planning
- Infill Planning and Design
- Zoning and Form-Based Code
- Housing Research and Analysis
- Healthy Communities and Environmental Justice Planning
- Climate Action and Resiliency Planning
- Transfer of Development Rights
- Geographic Information Systems
- Creative Media

Economics
- Economic and Market Analysis
- Economic Development Planning
- Missing Middle Housing Analysis
- Site Selection and Development
- Feasibility Studies
- Transfer of Development Rights

Design
- Downtown Design and Planning
- Design Standards/Guidelines
- Transit-Oriented Design
- TOD and Corridor Design
- Urban Infill Conceptual Design
- ADU Planning and Design
- Strategic Plans
- Conceptual Site Design & Planning
- Master Planning and Strategic Planning
- Large-Scale Planning and Design

Landscape Architecture
- Streetscape Design
- Park, Trails, and Open Space Planning
- Urban Agriculture and Urban Forestry
- Storm Water Management Planning
- Evidence-Based Design

Environmental Services
- CEQA/NEPA Documentation
- Environmental Third-Party Peer Review
- Technical Studies: AQ/GHG, Noise, Hydrology/Water Quality, Geohazards, Health Risk, Visual Impact Analyses
- Environmental Site Assessment

PLACEWORKS

Point of Contact

Karen Gulley, Vice President and Managing Principal, Design
PLACEWORKS
3 MacArthur Place, Suite 1100
Santa Ana CA 92707
714.966.9220 x2347
kgulley@placeworks.com

Company Ownership

Company Type: California S-Corporation
Incorporated: September 5, 1975

Office Locations
- Santa Ana *(Corporate Headquarters and lead office for this project)*
- Los Angeles
- Ontario
- San Luis Obispo
- Berkeley
- Sacramento

Total Employees

Current Number of: 137
Past 7 years: 120 to 130

Hours of Operation

Monday–Friday, 8:00 am–5:00 pm

QUALIFICATIONS

Local Project Experience. See below for a partial listing of projects with the Northern Service Plan Area of Orange County. The client for each listed project was the city of location, except where otherwise noted. Projects denoted with (*) were led by or featured Karen Gulley as key staff.

"PlaceWorks' creative thinking was grounded in their expertise in land planning, urban design, and the realities of development. They guided a process that resulted in a unified vision and a set of common goals, which will be the foundation for a future Specific Plan."

–Charles Kovac, former Principal Planner, **City of Fullerton**

Placentia
- TOD, Corridor Planning, and Placemaking for the Cities of Placentia, Fullerton, Brea, and La Habra* *(Clients were SCAG and OCTA) 2009*
- Centerpointe at Placentia (Packing House District TOD) Initial Study/Mitigated Negative Declaration

Fullerton
- Fullerton Downtown Core and Corridors*
- The Edge—Economic Analysis for redevelopment of the former Beckman Coulter facility at Harbor Boulevard and Lambert Road
- Fullerton College Connector Streetcar Feasibility Study* *(Clients were SCAG and City)*
- Fullerton Smart Growth 2030 *(Clients were SCAG and City)*
- Fullerton Hub Mixed Use Project EIR

"In addition to demonstrating a clear understanding of our needs, they have brought to bear a unique combination of public policy knowledge and private development expertise. Their commitment to the City is reflected in their quality of work, customized solutions to our challenges, and overall responsiveness."

–Sherri VanderDussen, while serving as Planning Director, **City of Anaheim**

Anaheim
- Beach Boulevard Corridor Specific Plan and EIR*
- Anaheim Canyon Specific Plan and EIR*
- Anaheim General Plan Update, Zoning Code Update,* and EIR

Yorba Linda
- Savi Ranch Land Use and Mobility Visioning*
- Savi Ranch Land Use and Mobility Plan*
- Savi Ranch Zone Change Initiative Project*
- Yorba Linda General Plan Goals & Policies Evaluation

Stanton
- Stanton Plaza Specific Plan and EIR*
- Stanton Housing Element Update and Associated CEQA
- Stanton Mapping Updates

Brea
- Central City Core and General Plan Market Analysis*
- Brea Connecting the Core Active Transportation Plan*

Los Alamitos
- Los Alamitos Commercial Corridors Plan* *(Clients were SCAG and the City)*
- Los Alamitos Town Center Strategic Plan and Urban Design
- Los Alamitos General Plan and EIR

"PlaceWorks immersed themselves into our community, establishing trust among key stakeholders and public officials, and the Corridors Plan showed a great deal of respect to the past, present, and future of our City."

–Steve Mendoza, former Community Development Director, **City of Los Alamitos**

Buena Park
- Beach Boulevard Entertainment Distict Concepts
- Buena Park Entertainment District EIR

La Palma
- La Palma General Plan and EIR*

Orange
- City of Orange TDR Feasibility Study

Economic, Market, and Fiscal Analysis. PlaceWorks grounds its economic development work in a thorough analysis and understanding of the economic and market forces underlying each project that we undertake. Too often in California, the term "economic development" is used to refer to real estate development. Our practice targets economic and employment growth that drive the demand for all types of real estate development. Without growth in jobs and income, there is little need for real estate development. Led by PlaceWorks' Chief Economist, Steve Gunnells, we prepared the Development Impact Fee Study for Long Beach's Midtown Specific Plan and the Dana Point Market & Fiscal Analysis (in progress).

PlaceWorks' context-sensitive approach for the El Camino Real Corridor in San Clemente included capitalizing on market forces to replace vacant, underutilized, and incompatible land uses.

Award-Winning Public Engagement. The PlaceWorks team is invested not only in producing plans that are adoptable and implementable, but in developing an open, engaging, and interactive process that truly incorporates feedback from the public. PlaceWorks' work is founded on the principle that the success of a project lies with the ownership and involvement of community members. We integrate technical expertise with a community-based approach, developing a thorough understanding of the issues and challenges that are relevant to each community.

Anaheim's Beach Boulevard Specific guides future development along a 1.5-mile stretch of Beach Boulevard between the cities of Buena Park and Stanton.

Transit-Oriented Design & Planning and Connectivity Plans. PlaceWorks is a leader in transit-oriented planning, with more than 60 plans for station areas and corridors involving commuter rail, light rail, streetcar, BRT, and local bus service. Our TOD work in the Central Valley includes: Southwest Fresno TOD Specific Plan, Gilroy High Speed Rail Station Area Plan Update, Atascadero's El Camino Real Corridor Plan, and the City of Clovis' Shaw Avenue Corridor Plan.

Specific Plans. PlaceWorks is at the forefront of the specific planning practice and have completed more than 300 specific plans for small, medium, and large cities throughout California, including plans tailored around existing and future station areas, downtowns, and along transit corridors. We focus on laying the groundwork for slow, steady change in the urban fabric and on integrating public realm improvements that foster quality places and encourage alternative travel modes.

Healthy Communities and Environmental Justice. Creating a healthy community requires a thoughtful, systematic, and multilevel approach. Our comprehensive, healthy-communities planning tailors services to each community's unique needs—environmental scans; food assessments; alcohol and tobacco assessments; air quality assessments; public safety analyses; sustainable planning efforts; parks, recreation, and open space projects; bicycle and pedestrian trails planning; and stand-alone health elements and integrated health policy for general plans.

Geographic Information Systems. GIS mapping and analyses are an integral part of all our services areas. With our skills in spatial data processing and visualization, we can deliver databases, models, web-based applications, and presentation-quality maps that harness the power of GIS. We possess a comprehensive knowledge of municipal GIS and data management practices and over 25 years of technical experience in GIS development, support, and analysis for a wide range of municipal clients.

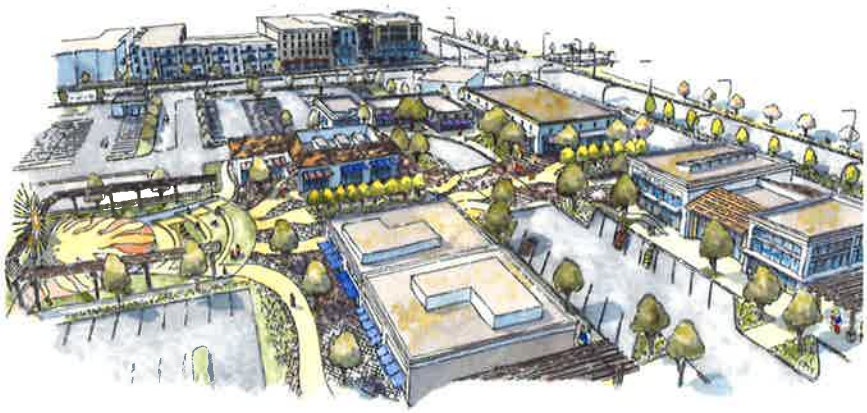
EXPERIENCE WITH REFERENCES

Detailed descriptions of five recent most relevant projects are provided on the following pages. Additional details about these and other relevant projects can be found in the Appendix..

BEACH BOULEVARD CORRIDOR SPECIFIC PLAN AND EIR

The Heart of West Anaheim

We have reassembled our team from the Beach Boulevard Specific Plan (BBSP). This corridor plan pioneered new mixed-use zoning designations and corridor housing types along a 1.5-mile segment of Beach Boulevard in Anaheim. The BBSP area is beginning to come alive, replacing problem motels and underutilized sites with new developments—such as 39 Commons, a new retail center, and Nolin, a new townhome community. Fehr and Peers as well as Fuscoe partnered with us to create streetscape and infrastructure plans for the area to support intensification of development, increase safety, and create a sense of place for this community.



Our robust outreach effort was tailored to the demographics of the area. With large household size and roughly 30 percent of household members under the age of 20, we developed a roadshow and partnered with the area high school's government and economics classes to discuss their ideas for the future of their community. Using an online platform, we asked the students to continue to engage with us and to encourage their families to participate as well. We received 365 responses. We provided additional opportunities to learn about the project and provide input through our community advisory committee, developer roundtable, and pop-up booths at existing community events. Ultimately, the input we received helped to shape the plan, and the approval process with the city was supported by the community.

WORK SAMPLE

https://anaheim.net/1080/Beach-Boulevard

Client Contact

Susan Kim, AICP
Former Principal Planner at City of Anaheim. Now:
Director of Community and Economic Development
CITY OF LA HABRA
110 E. La Habra Blvd.
La Habra CA 90631
562.383.4100
skim@lahabraca.gov

Dates of Services

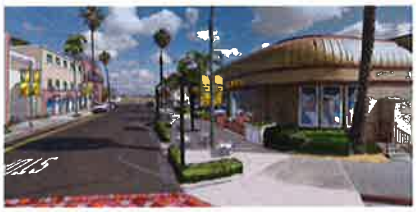
August 2015 –November 2018

Key Personnel/Subconsultants

- Karen Gulley
- Suzanne Schwab
- Fehr & Peers
- Fuscoe Engineering

Contract Value

$775,920



WORK EXAMPLE

THE EL CAMINO PLAN

Creating a Regional Identity

Client Contact

Kelly Gleason
Senior Planner
CITY OF ATASCADERO
6500 Palma Avenue
Atascadero 93422
805.470.3448
kgleason@atascadero.org

Dates of Services

2018 –2020

Key Personnel/Subconsultants

- Karen Gulley

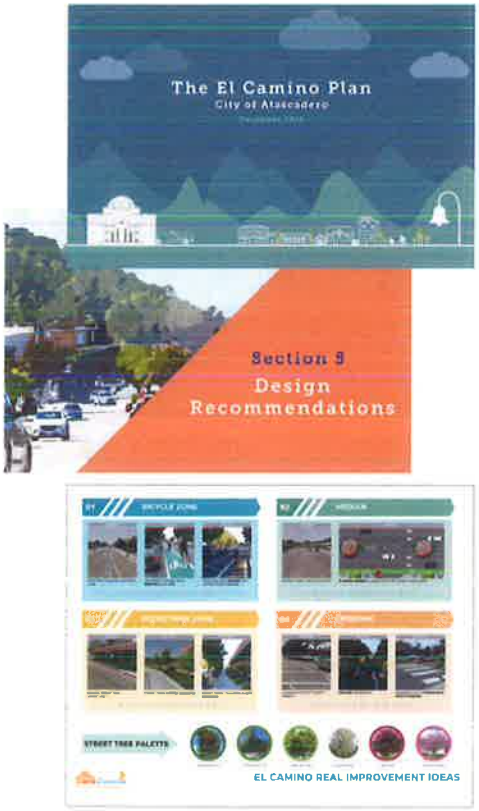
Contract Value

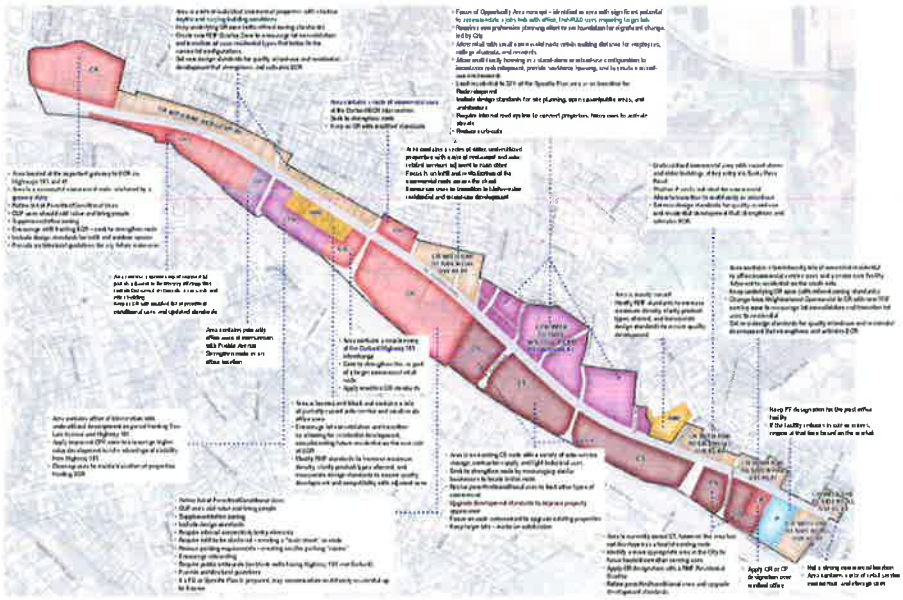
$174,904

The El Camino Real is the gateway to Atascadero's downtown. The look, feel, and content of this five-mile corridor has a significant bearing on the city's regional identity, local character, and economic health. Although it has great potential to be a vibrant downtown for shopping, dining, and small businesses, it has been slow to recover from the Great Recession. With high vacancies and nondescript buildings, it currently struggles to compete with nearby Paso Robles and other commercial areas.

PlaceWorks developed the El Camino Plan, whose goal is to identify future land uses and guide urban design concepts with circulation improvements. This project will set a new course for El Camino Real with a combination of strategic public realm investments and incentives for new development. We have provided the city with a custom strategy and set of tools to transform this automobile-oriented, regional corridor into a multimodal economic hub.

Elements of the corridor plan include the formation of new districts; modernization of zoning regulations; dynamic site design concepts for key areas; contemporary architectural style guidelines that also honor local history; streetscape design; and bicycle and pedestrian improvements to address safety concerns. The plan also includes strategies for business attraction, retention, and investment.





MIDTOWN LONG BEACH SPECIFIC PLAN AND EIR

Improving Life on the Boulevard

Long Beach Boulevard suffered from a lack of development interests and mobility problems along the corridor and in the surrounding community. Despite years of transit investments and the adoption of a planned development district (PD 29) for mixed-use and high-density development, the corridor continued to falter. The city selected a team, including PlaceWorks, to create the Midtown Specific Plan to stimulate private and public improvements and development in an area without the benefit of redevelopment powers.

The specific plan establishes an equitable balance between mobility modes—car, light rail, bus, bike, and pedestrian—and uses a hybrid form-based zoning approach, incentive programs, park-once-and-walk strategies, and urban/streetscape design to achieve city and community goals for this key corridor. It divides the boulevard into four districts: transit nodes, corridors, medical district, and open space. Density and major mobility improvements are planned for the transit node districts surrounding each of the three Metro Blue Line stations. The plan implements many of the goals, policies, and strategies in the city's general plan mobility element. Most notably, the open space district of the specific plan proposes 11 new parklets, which cap side streets to create mini parks and provide much needed active and passive open space in the area. Succinct land use districts, clear development standards and design guidelines, and a practical implementation program make this plan a valuable tool for future revitalization of Midtown.

The program-level EIR addressed various environmental and technical issues and challenges. For example, a detailed historic resources technical report analyzed potential impacts of demolishing existing buildings, many of which are more than 50 years old. The EIR also addressed and resolve key issues related to construction impacts on air quality and noise emissions, hazards and hazardous materials, hydrology and water quality, land use and planning, transportation and traffic, and utilities and service systems. The city council unanimously and enthusiastically certified the EIR and adopted the specific plan in May 2016.

Client Contact

Christopher Koontz
Advance Planning Officer
CITY OF LONG BEACH
333 W. Ocean Boulevard
Long Beach, CA 90802
562.570.5972
christopher.koontz@longbeach.gov

Dates of Services

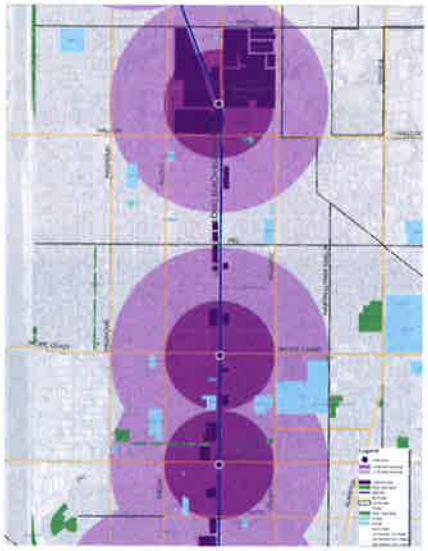
July 2011 –May 2016

Key Personnel/Subconsultants

- Suzanne Schwab
- Kim Herkewitz
- Fehr & Peers
- Fuscoe

Contract Value

$300,000



TUSTIN LEGACY SPECIFIC PLAN

Re-visioning Infill Development Opportunities

Client Contact

Christopher Koontz
Advance Planning Officer
CITY OF LONG BEACH
333 W. Ocean Boulevard
Long Beach, CA 90802
562.570.5972
christopher.koontz@longbeach.gov

Dates of Services

July 2011 –May 2016

Key Personnel/Subconsultants

- Karen Gulley
- Suzanne Schwab
- Fehr & Peers

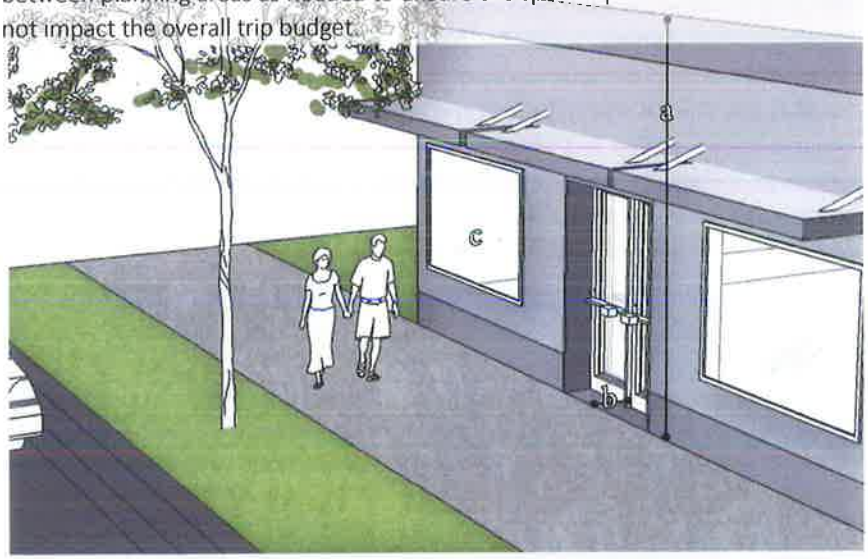
Contract Value

$300,000

Former Marine Corps Air Station (MCAS) Tustin, an area now known as Tustin Legacy, is one of the largest infill development opportunity sites in Orange County. PlaceWorks (formerly The Planning Center) completed the original MCAS Tustin Specific Plan in 1999, and in 2013, the City of Tustin decided to take a fresh look at the remaining undeveloped parcels in this area. The re-visioning process focused on a linear park and entertainment uses connecting two of the nation's largest wooden structures—5-acre blimp hangars—to a nearby Metrolink Station and surrounding and future development.

The amended Specific Plan provides quality development standards and guidelines that protect investment yet are flexible for changing market conditions. The amended plan focuses on new zoning for key planning areas that total 870 acres of vacant/underutilized land. A new urban design guidelines section provides guidance for the layout of blocks, site design, architectural character, outdoor spaces, landscaping, and views. Drawing from existing architectural elements and building form, the plan incorporates a hybrid development code, using form-based elements to prescribe a desired result.

PlaceWorks also completed the supplemental environmental impact report (SEIR) for the specific plan amendment. The original specific plan and 2001 DEIS/EIR established a nonresidential land use trip budget to manage the forecast vehicular trips. This budget was carefully maintained in the SEIR by reallocating trips between planning areas as needed to ensure the specific plan amendment would not impact the overall trip budget.



IRWINDALE ACTIVE TRANSPORTATION PLAN AND DESIGN GUIDELINES

Creative Strategies for an Industrial City

In December 2020, PlaceWorks completed the development of the Irwindale Active Transportation Plan and Design Guidelines. This plan was carefully tailored to a unique community with unconventional development patterns influenced by the area's industrial history. The new Metro Gold Line light rail transit station in Irwindale provided a rich opportunity to develop safe and efficient first/last mile connections for people bicycling and walking. The plan will guide the city in developing a cohesive pedestrian and bicycle network that supports transit use and active transportation by providing safe, comfortable, and convenient routes to nearby employment centers, recreational resources, and neighborhoods. Additionally, the plan will integrate new multiuse paths through the city and provide connections to the regional bikeway network, including access to Irwindale's amenities such as the San Gabriel River Trail.

Bicycle and pedestrian network recommendations, policies, and facility design guidelines considered Irwindale's substantial connectivity barriers, including active and inactive quarries (up to 200 acres), freeways, and a poorly connected roadway network. Ultimately, a "complete streets" approach was used for enhanced walking and bicycling amenities along key corridors. In addition, PlaceWorks developed a unique public outreach program focusing on the employment population, key stakeholders, and the small residential population.

Client Contact

Marilyn Simpson, Principal Planner
City of Irwindale
16102 Arrow Highway
Second Floor
Irwindale, CA 91706
626.430.2209
msimpson@irwindaleca.gov

Dates of Services

March 2018 –December 2020

Key Personnel/Subconsultants

- Karen Gulley
- Kim Herkewitz

Contract Value

$168,475

Class II Bikeway (shared route) with green painted sharrow

Example MUTCD signage for shared routes

Class III bikeway (shared route) with "sharrow" pavement marking

Class IV bikeway (cycle track) separated by planters

Two-way class IV bikeway (cycle track)

CLASS III BIKEWAYS: BIKE ROUTES

Class III bike routes are located in roadways shared with cars, and routes are designated with signs and pavement markings only; there is no dedicated bike lane. Wider curb lanes, pavement maintenance, and traffic calming measures make them suitable for shared use. Class III bike routes are most useful on lower-volume roadways such as residential streets. These routes typically connect to other bike lanes, and are an integral component to ensure continuous bicycle networks.

A 14 foot minimum lane width is recommended for Class III bike routes. Lane width is determined from the edge stripe to the lane line or the gutter joint to the lane line. If 15 feet or more is available for the lane next to the curb line, striping the bike lane as a Class II facility should be considered. Streets with speed limits above 25 mph should not be designated as Class III bike routes.

Signage for Class III Bike Routes

- Pavement Markings: Although Class III Bike Routes do not have required pavement markings, the shared roadway bicycle marking or "sharrow" can be used on a Class III bike route or on a roadway with no bikeway designation. Sharrows are on-street markings that reinforce the bikeway designation. These markings are put in place to help bicyclists avoid the hazard of the door zone and to alert road users of the location a bicyclist should occupy within the travelway. Although, according to the CA MUTCD, sharrows are only used on roadways with on-street parking, they can be used on roadways without on-street parking but with high volumes of bicycle traffic and when other options are not available.

CHAPTER 5 | DESIGN GUIDELINES 5-21

City of Irwindale

ACTIVE TRANSPORTATION PLAN AND DESIGN GUIDELINES

SUBCONSULTANTS

FEHR & PEERS (Traffic/Parking)

FEHR PEERS

Point of Contact

Paul Hermann PE
Senior Associate
FEHR & PEERS
101 Pacifica, Suite 300
Irvine CA 92618
949.308.6318
p.herrmann@fehrandpeers.com
https://www.fehrandpeers.com

Company Ownership

Company Type: California S-Corporation
Incorporated: 1985

Office Locations

- Orange County *(Work for this project will be performed from this office)*
- Boise
- Boulder
- Dallas
- Denver
- Long Beach
- Los Angeles
- Oakland
- Orlando
- Petaluma
- Portland
- Riverside
- Roseville
- Sacramento
- Salt Lake City
- San Diego
- San Francisco
- San Jose
- Seattle
- Stockton
- Tacoma
- Walnut Creek
- Washington DC
- Walnut Creek (Corporate)

Total Employees

Current Number of: 300

Hours of Operation

Monday–Friday, 8:00 am–5:00 pm

Fehr & Peers is an S-Corporation based in California, with approximately 300 employees in 20 offices across the Country. The work for the City of Placentia Beach will be performed from its Orange County Office. Fehr & Peers has specialized in providing transportation planning and engineering services to public and private sector clients since 1985. It develops creative, cost-effective, and results-oriented solutions to planning and design problems associated with all modes of transportation. It offers clients the right combination of leading-edge technical skills and extensive knowledge of the communities in which it works to deliver comprehensive solutions and superior client service. Its staff are nationally-recognized experts who routinely publish original research, serve on national committees, and teach courses to others in the industry. They do this while maintaining a commitment to translating those techniques into practical solutions. Fehr & Peers takes a creative, data-driven approach to each of its practice areas:

- CEQA & Transportation Impact Analysis
- Travel behavior & forecasting
- Multimodal operations & simulation
- Transit planning
- Bicycle & pedestrian planning
- Sustainable transportation
- Freight systems & airports
- Integrated land use & transportation plans
- Conceptual street & trail design
- Transportation engineering & ITS design

Clients hire Fehr & Peers because of its commitment to being the best at what it does. Is lives out this commitment in three distinct ways. First, it invests heavily in its culture to ensure that it is attracting and retaining the best and brightest staff in the industry. Second, it has a robust, internally-funded research and development program that enables it to develop new analytical methods and advance the state of the practice. And third, it surveys every client at the completion of every project to assess their satisfaction and to identify areas for improvement. Fehr & Peers is very proud of the impact this commitment has had on the communities it has been fortunate to serve

Recent relevant projects include:

- North Orange County Collaborative SB 743 Implementation
- CollegeTown Specific Plan & EIR

Details about these projects can be found in the Appendix.

FUSCOE ENGINEERING

Fuscoe Engineering, Inc. (Fuscoe) is a California ESOP (Employee Stock Ownership Plan) Corporation with 190 employees in 4 offices: Irvine, San Diego, Los Angeles, and Ontario. Founded in 1992, Fuscoe provides civil engineering for land development, public infrastructure and General & Specific Plan EIRs, using an eco-adaptive® approach. Specialty practices include survey & mapping services; water quality assurance; sustainable engineering; and geospatial technology. It has delivered a broad range of services for numerous General Plan & Specific Plan EIRs for Southern California agencies. Project assignments have included these services:

- Identifying opportunities and feasibility of proposed land uses and revitalization projects in urban,suburban and rural settings
- Evaluating zoning and land use changes
- Identifying measures to reduce potential impacts of proposed developments for construction and post-construction conditions
- Providing infrastructure analysis, identifying infrastructure system deficiencies and offering recommendations
- Preparing hydrology, flood control, sewer and water quality technical studies related to proposed land use changes
- Prepare Water Supply Assessments and coordinate findings with local and regional wholesale water providers. Evaluate implications of mandatory RHNA housing units on local and regional water supply providers and assess impacts on local and regional wastewater treatment providers
- Drainage, sewer and water master planning
- Crafting innovative designs for preserving and stabilizing water courses while enabling mixed-use,TOD and infrastructure uses
- Developing storm water runoff management, grading and infrastructure plans
- Devising low impact development (LID) strategies for land and water quality protection
- Providing impact assessments for CEQA compliance

Recent relevant projects include:

- City of Anaheim NPDES Stormwater Programs
- City of Brea NPDES Stormwater Program
- City of Yorba Linda LIP & NPDES Stormwater Program
- City of Yorba Linda GIS Web-Based System
- Anaheim Canyon Specific Urban Greening Plan
- Beach Boulevard Specific Plan

Details about these projects can be found in the Appendix.

Point of Contact

Ian Adam CPSWQ, QSD
Principal / Stormwater
FUSCOE ENGINEERING
16795 Von Karman, Suite 100
Irvine CA 92606
iadam@fuscoe.com
https://www.fuscoe.com

Company Ownership

Company Type: California Employee Stock Ownership Plan
Incorporated: 1992

Office Locations

- Orange County *(Work for this project will be performed primarily from this office)*
- Los Angeles
- Ontario
- San Diego

Total Employees

Current Number of: 190

Hours of Operation

Monday–Friday, 8:00 am–5:00 pm

DISCLOSURES

Placeworks has never filed for bankruptcy, has no planned office closures or mergers, nor any conflicts of interest that may affect our ability to perform the required duties.

PlaceWorks has never been debarred, suspended, nor otherwise declared ineligible to contract with any federal, state, or local public agency.

LITIGATION

PlaceWorks has one claim in the past seven years, which will have no effect on our performance or completion of this program:

> The claim has to do with a a defect case involving the Embarcadero Bridge over the Lake Merritt Channel in the City of Oakland. General Contractor, Flatiron West Inc., filed the initial complaint on October 29, 2019 against the City of Oakland for breach of contract. The City of Oakland cross-complained against TY Lin International Group and AECOM on July 21, 2020. TY Lin/AECOM subsequently filed a cross-complaint against DC&E/PlaceWorks on March 5, 2021. Our pre-construction planning role on the project ended around 2007. The claims against DC&E/PlaceWorks include breach of contract, indemnity, and declaratory relief. The claim against us is currently pending.

TERMINATED CONTRACTS

City of Irvine. Contract No. 10901, Project No. COI-45.1: Irvine General Plan Update and EIR | Terminated 12/08/2021 Without Cause. This contract was terminated by the City for convenience, and with full agreement by PlaceWorks. All outstanding invoices were paid, and the City stated in its letter of December 8, 2021, *"We want to thank your team for the service provided on the General Plan Update. We appreciate your efforts and longstanding partnership with the City."*

Contact(s): Kerwin Lau, Manager of Planning Services, City of Irvine 1 Civic Center Plaza, Irvine, CA 92606, 949.724.7421

City of Pasadena. Contract No. PRA-08: Pasadena General Plan Implementation | Terminated 09/04/2019 Without Cause. The Pasadena agreement was terminated by the City and with agreement by PlaceWorks, due to a change the direction the City wanted to take. All invoices were paid in a timely manner following the termination, and as stated in its letter to PlaceWorks, the contract was terminated *"pursuant to provision 9.17—Termination for Convenience (Without Cause)."*

Contact(s): David Reyes, Planning Director, City of Pasadena, 100 N. Garfield Avenue, Pasadena, CA 91101, 626.744.4650

STAFFING

Staffing

Intro text

TEAM ORGANIZATION

CITY OF PLACENTIA

PLACEWORKS

KAREN GULLEY
Managing Principal, Design
Principal-in-Charge

SUZANNE SCHWAB, AICP
Senior Associate
Project Manager

PLANNING, URBAN DESIGN, OUTREACH

CHAD SO | Associate
Outreach/Plan Support

KIM HERKEWITZ | GIS Manager, Southern California
GIS Lead

ERIN GUY | Associate
GIS & Graphics

CEQA

MARK TEAGUE, AICP | Managing Principal, Environmental
CEQA Principal

JASMINE OSMAN | Associate
CEQA Project Manager

SUBCONSULTANTS

Fehr & Peers
Transportation & Parking

JASON PACK, PE | Principal
Transportation Principal

PAUL HERRMANN, PE | Senior Associate
Transportation Project Manager

Fuscoe Engineering
Civil/Infrastructure

IAN ADAM, CPSWQ, QSD/P | Principal, Stormwater Manager
Principal/Stormwater Manager

STEPHANIE CASTLE-ZINN, CPMSM | Sr. Water Resources Specialist
Project Manager, Water Resources

WHITNEY STEPHENS, EIT | Stormwater Engineer
Stormwater Engineer

KEY PERSONNEL

Brief bios describing staff qualifications. We have determined that each of the team members has availability for this project. The anticipated percentage of time for each person is shown in the budget spreadsheet. Resumes are provided in the Appendix.

PLACEWORKS

KAREN GULLEY | **Managing Principal, Design**, has a talent for strategy and innovative problem solving that has been honed by over 25 years of experience. Her skill with all facets of community planning and design for private and public sector clients expands the opportunities for creative solutions. As the company's Transportation Practice Area Leader, she has developed a solid practice in TOD, infill development, and corridor revitalization. She specializes in assisting local communities with evaluating the potential for transit-oriented development associated with Metrolink and BRT. Her work ranges from vision plans to implementation strategies, each developed in a collaborative effort with city staff, transit agencies, and the public. She regularly facilitates public meetings and workshops and is adept at establishing a rapport with her audience and communicating complex and often controversial issues in a clear, accurate manner. Karen provides expertise in project visioning and implementation, and enjoys the challenges of project processing, negotiating conditions of approval, responding to political considerations, and handling communication between stakeholders.

SUZANNE SCHWAB AICP | **Senior Associate**, will serve as Project Manager and will be responsible for the day-to-day management of the project. Suzanne is a seasoned project manager having led several corridor and specific plan projects. Her most recent completed project was adopted in April for the Saint John's Master Plan Entitlement and Development Agreement in Santa Monica. Her expertise is in specific plans, healthy community planning, and corridor/ transit oriented plans. This project will be Suzanne's primary project as she wraps up the Wine County Specific Plan with the City of Yucaipa. Suzanne is collaborative in her approach to planning, she will successfully lead this team through any complex or controversial issues that arise.

CHAD SO | **Associate Designer**, works on urban design, landscape design, planning, and creative community outreach projects across the state. Chad brings to PlaceWorks and his projects a background in landscape architecture and a deep passion for urban design. He develops urban design and streetscape design concepts; first/last mile plans for transit stations; and multimodal strategic and specific plans. He also creates graphics, maps, and diagrams that are incorporated into plans and used to present planning and urban design concepts to clients, public meetings, and community workshops.

KIM HERKEWITZ | GIS Manager, Southern California. has significant experience combining and analyzing information from a variety of perspectives, and she is adept at mapping and analyzing that data for planning projects. She combines GIS with other applications. As a designer, Kim's work is deceptively simple and always unique, distinguished by the accuracy of her eye and her rigorous aesthetic logic. Her meticulous attention to detail and balance are particularly evident in her theming work for projects and presentation graphics.

ERIN GUY | GIS Associate. Erin views planning as a community-based profession and demonstrates this in her "user based" mindset and implementation of user-oriented GIS tools, online web maps, web applications, and story maps. Her background in public health and GIS helps her to provide meaningful data that is visually appealing, intuitive, and facilitates collaboration across communities between citizens, stakeholders, and professionals. Her areas of expertise include GIS mapping, graphics, online web maps and web applications, community engagement and community-based practice, and entitlements. Erin assists with virtually all of PlaceWorks' GIS projects.

MARK TEAGUE AICP | Managing Principal, Environmental Services, will serve as CEQA principal and oversee the CEQA approval process. In over 30 years of public- and private-sector experience, Mark has worked throughout California in agencies large and small and is considered an innovative problem solver. His projects include planned communities, shopping center EIRs, general plan and zoning code updates, impact fees, and public outreach for projects highly scrutinized by the public. Mark is often able to offer a unique approach to meeting a critical goal of a project. His experience as a planning director and ability to see the whole of the project ensure that every environmental document meets the needs of the client .

JASMINE OSMAN | Associate CEQA Planner. Jasmine's particular interests in the planning profession include law, social equity, and the environment. At PlaceWorks, she assists both the planning and environmental teams on a wide range of projects for public- and private-sector clients—from industrial and residential developments to school facilities and general plan updates. She mostly assists the environmental team with preparing CEQA analyses and documentation, and she earned the CEQA Practice certificate from the UC San Diego Extension. She participates in community outreach events, where she presents plan and design options; prepares materials with SketchUp, ArcGIS, and other programs; and fields questions from the public about everything from recycling to hazardous waste to incentive programs.

SUBCONSULTANTS

JASON D. PACK PE | Principal, is a 20+ year Principal with Fehr & Peers located in Southern California. Jason has an extensive background in travel demand forecasting, traffic operations assessment (including micro-simulation assessment), VMT analysis, big data analysis, transit ridership forecasting, and transportation impact studies involving NEPA and CEQA. His focus is to utilize his experience and the technical resources of the company to help clients answer their toughest questions related to mobility. His recent work has included forecasting and operations assessment for large infrastructure improvements, developing recommendations for SB 743 implementation (California's new requirements to consider VMT as an impact metric under CEQA), assisting agencies with establishing VMT banks/exchanges, emergency evacuation assessment to respond to new legislative requirements (SB 99 and AB 747) and development of innovative transportation policies to assist City's advancing transportation into the future .

PAUL HERRMANN PE | Senior Associate, has eleven years of experience in transportation engineering and transportation planning at Fehr & Peers. Prior to Fehr & Peers, Paul worked at the City of Corona in the Traffic Engineering Department for two years. He has led a wide variety of projects including traffic studies, infrastructure projects, travel demand forecasting, parking and circulation studies, and long-range development plans. Paul is an expert in SB 743 Implementation and VMT Analysis for CEQA projects. He serves clients throughout Southern California with projects throughout the SCAG region .

IAN ADAM CPSWQ, QSD/P | Principal, Stormwater Manager, is a firm Principal and Fuscoe's Stormwater Management team leader. His specialty is water resources, with an emphasis in water quality regulations, sea-level rise policy, Clean Water Act Citizen Suits and resource agency negotiation. Ian has worked on over 60 General Plan Updates and Specific Plans throughout California to assist municipalities and developers with infrastructure assessments, zoning approvals, EIR technical support and long term capital improvement planning. Ian has also worked extensively in the California Coastal Zone, processing Coastal Development Permits, addressing Sea-Level Rise technically and politically, and working in partnership with Coastal Staff on individual projects, Specific Plans and Local Coastal Programs.

STEPHANIE CASTLE ZINN CPMSM | Project Manager, Water Resources, brings impeccable scientific and professional qualifications to her work at Fuscoe and ably applies her research, skills and knowledge to real-world projects. Stephanie's role entails advancing Fuscoe's water resources sector by designing sustainable, multi-benefit low impact development project solutions that improve local and regional water quality and increase water supplies. She provides feasibility analyses for the implementation of water conservation features, including rainwater harvesting and grey water reuse. Stephanie manages the preparation of EIR technical reports, including infrastructure analysis and water supply assessments for CEQA compliance. She leads Trash Provision compliance for several Cities, which includes ensuring catch basin atlases are accurate in GIS, managing pour point hydraulic assessments to confirm catch basins requiring FCS, and promoting AI to expedite the OVTA process. She is equally passionate about applying leading edge technology to Fuscoe projects by using the firm's FAA registered UAV Drones as well as its AI and machine learning capabilities, to help promote smart cities for her municipal clients.

WHITNEY STEPHENS EIT | Stormwater Engineer, has a strong work ethic, excellent communication skills and a passion for the environment. She is a valued member of Fuscoe's Stormwater Management Group. Whitney applies herself diligently to her work and excels at developing Water Quality Management Plans (WQMPs), Storm Water Pollution Prevention Plans (SWPPPs) and Best Management Practice (BMP) design, in the context of water quality. Recognized for her meticulous attention to detail and astute analytical skills, Whitney provides Fuscoe's clients with top quality stormwater management services. Whitney's background includes coordinating, conducting and education outreach for structural BMPs under the MS4 permit compliance program. Whitney drafted construction BMP maps as part of SWPPP development for SDG&E projects. Whitney's work at Fuscoe has included Due Diligence, Stormwater Program Implementation, QSP, NPDES, WQMP, General and Specific Plan Update/Permit and Trash Amendment Services for various Cities, Agencies and private entities.

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WORK PLAN / TECHNICAL APPROACH

5789
OCBUS
OCbus.com

Work Plan / Technical Approach

PROJECT UNDERSTANDING

Placentia is a city with a rich heritage and bright future. As described in the RFP, the City has a tremendous amount of work to build on with Old Town Placentia and the Transit Oriented Packing House Districts both allowing for new mixed-use projects and capitalizing on the forthcoming Metrolink station. The Chapman Corridor is a western gateway to the city and these unique areas. Revitalizing this corridor will create an inviting entry that welcomes residents and visitors while providing a connection to the adjacent districts and the City's Civic Center.

Specially tailored standards and design guidelines, as desired by the City, will encourage the revitalization of the Chapman Corridor. To encourage multimodal travel and increase walkability, a component of this plan should also address the public realm . Though the ultimate form of this effort will be determined through Task 1, as described below, we feel that either a specific plan or new zoning district will likely be the best type of planning tool to ensure high-quality development

PLACEWORKS' APPROACH

PlaceWorks has developed an approach to achieve the City's intentions for the Chapman Corridor. We highlight the key components of our approach in this section and describe the details in our Scope of Work.

Build on Previous Work. Placentia has made significant investment in zoning tools for the Old Town area and Packing House TOD, and we will use those regulating documents as a starting point for the development standards and design guidelines, tailoring them for the Chapman Corridor. Additionally, PlaceWorks will integrate best practices and lessons learned from our extensive experience in corridor planning to create standards and other applicable development regulations that will incentivize property owners and developers to make investments in this important gateway.

Define Barriers to Achieving Objectives. Our existing conditions assessment will focus on the "so what?" of the information we gather so that we can understand the barriers or challenges to achieving objectives. Barriers can include infrastructure or transportation deficiencies; community issues or positions; cross-purpose policies/plans at the local, regional, and state levels; etc. We will apply our creative problem-solving skills to making recommendations.

Integrate Design and Development Feasibility. We are planners who have experience working with both public and private projects. Our relationships with developers in the Orange County area will give us the opportunity to engage the industry along the way to see what types of housing, mixed-use, and commercial building types are feasible to build along the Chapman Corridor. New developments in the TOD area will give us a starting point for those conversations. Additionally, we will test the feasibility and capacity of various product types on opportunity sites for realistic future development.

Create Flexible Guidelines and Standards. Through these efforts we will craft a plan to balance certainty for the City with standards that allow for and incentivize the desired mix of development. The standards adopted through this effort will guide future development for many years to come. We will thoughtfully identify heights, setbacks, step-backs, etc. to support intensification while preserving key landmarks and connections to the Old Town and Packing House areas. We will build in flexibility to ensure that the standards and resulting development are adaptable and will withstand fluctuation in the market.

Empower Residents and Property Owners. Building from the City's General Plan outreach, we will continue to engage the community and seek their input for this important gateway. Using a variety of innovative online tools and in person opportunities, we will ensure that adjacent neighborhoods, local businesses, and area property owners can provide input to plan for the future of this area. New development standards and design guidelines will need to reflect the input from these groups in order to build community support for adoption.

Define Implementation but Leave Room for Innovation. The team acknowledges and accepts that the future is uncertain. Innovation happens in the marketplace faster than policy makers, planners, and engineers can respond. Our team knows that good planning has to allow the space for uncertainty and the flexibility to accommodate the unknown in the land use and mobility of the community. We will approach our work with this perspective and engage the City and stakeholders in this discussion.

SCOPE OF WORK

TASK 1. BACKGROUND REVIEW AND GOALS

1.1 Project Kick-off Meeting

To kick off the project, our team will meet with an interdepartmental group of City staff to discuss the overall scope of the Existing Conditions and Opportunities Analysis. It is anticipated that this group will continue to work closely with our team to assist with data collection and community outreach. PlaceWorks will develop the kick-off meeting agenda with Planning staff to include the project's goals, objectives, tasks, and timeline. The guidance package will also identify key project contacts and protocols for communication among our team and with City staff.

Deliverable(s):

- Meeting Agenda and Summary

TASK 2. EXISTING CONDITIONS

Task 2.1 Existing Conditions Story Map

This task outlines the process for collecting data and analyzing the existing conditions of the Chapman Corridor area. Leveraging our team's partnership with Esri and competencies using GIS software and Esri tools, we propose creating a Story Map to present existing conditions and an opportunities analysis for this

project. Esri Story Maps are powerful web-based tools that combine text, maps, images, and multimedia content for a geographic area.

Most planning processes strive to create a "living document," but the Esri Story Map application is a leading-edge, first-of-its-kind tool that empowers communities to truly achieve this goal. The digital platform allows the City to regularly and seamlessly update the document text, maps, and other associated content throughout future planning phases and into implementation. If desired, a traditional MS Word document and PDF maps can also be submitted for the review process.

Deliverable(s):

- Existing Conditions Analysis Story Map

Task 2.2 Area Opportunities and Constraints

To evaluate the existing physical layout of the corridor, our team will identify districts, anchor institutions, community gathering spaces and hubs of activity, gateways, and corridors and provide a series of overlays that identify opportunities and constraints, including:

- Urban design elements; paths, districts, nodes, edges, and landmarks
- Mobility network concepts; transit hubs, active transportation
- Potential catalytic sites that maximize redevelopment potential
- Streetscape and other public realm improvements

Deliverable(s):

- Additional maps, images, and figures will be uploaded to the Story Map

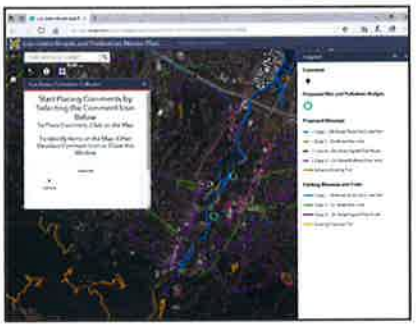
Task 2.3 Mobility Analysis

Fehr & Peers will work with PlaceWorks and the City of Placentia to finalize the scope of the transportation analysis.

This task includes level-of-service (LOS) analysis at up to three intersections to verify the project's consistency with General Plan policies related to roadway capacity. The CEQA task is listed as optional, below.

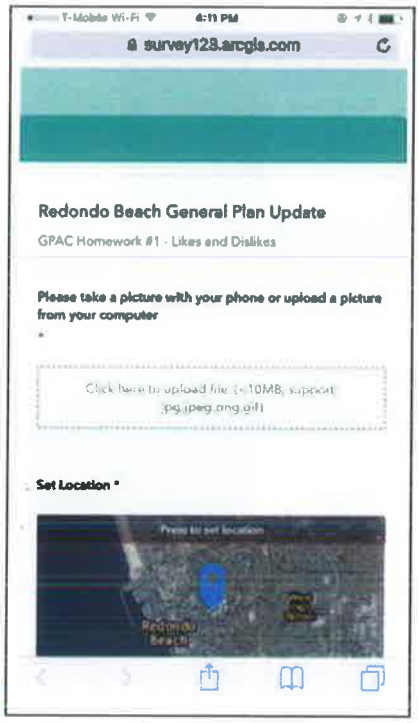
Fehr & Peers will develop a methodology and assumptions memo documenting its proposed study locations, trip generation, analysis scenarios, analysis methodology, and approach for forecasting and operations analysis. If additional study facilities or scenarios are requested, the scope and fee will be adjusted accordingly. The memorandum will be revised based on one set of consolidated comments from the City, and a finalized copy will be submitted.

Once the Methodology is approved, Fehr & Peers will collect new traffic counts at the study intersections during the AM and PM peak periods (7–9 am and 4–6 pm). Counts will be collected during fair weather, while school is in session, and during a typical (nonholiday) Tuesday, Wednesday, or Thursday. Anaheim Unified School District returns to school in early August 2022, so Fehr & Peers anticipates data collection after this date.



Story Maps are an interactive Esri tool that can be used to share information, ArcGIS maps, and images in a user friendly, easy to maintain format.

For more information on Story Maps visit storymaps.arcgis.com



A mobile survey will accompany our interactive scavenget hunt.

Signs at each location with clues through a QR code will encourage the community to experience Chapman Corridor.

Deliverable(s):

- Mobility Methodology and Assumptions Memo with one round of review
- Traffic Counts for 3 Intersections

TASK 3. COMMUNITY ENGAGEMENT

Task 3.1 Innovative Online Scavenger Hunt Survey

Using our expertise with ESRI software tools, we will use Survey 123 to develop an interactive, self-guided scavenger hunt to engage the community. This activity will encourage people to get out on the corridor and use their smartphones or tablets to answer questions about the area as they look for clues, visit opportunity sites, and give us their ideas for the future of Chapman Corridor. Additionally, the scavenger hunt activity will encourage people to experience the current sidewalk and street conditions first-hand. To encourage participation, we will partner with a local business along the corridor to promote the survey and provide a reward for survey completion. Reward ideas include a free agua fresca from the local taqueria, cup of coffee, a favorite item from the bakery, or raffle entry for a local business gift certificate. A paper version of the scavenger hunt can also be provided to allow those without mobile devices to participate.

Optional: To reach a broader audience, an additional online survey could be provided for those who are not able to participate in the scavenger hunt in person. The additional online survey would be consistent with the scavenger hunt survey. To encourage participation, online survey participants could be entered in a gift certificate raffle for a local business.

Task 3.2 In-Person Workshop or Pop-up Events

In-person outreach opportunities will also help to inform this process. Options for creating a stand-alone workshop or pop-up events can be formulated with the project team as this project kicks off. Stand-alone workshops can be an effective tool for engaging the community, but we have found that going out to where the public is already active and participating vs. expecting people's attendance at another community meeting and competing for their limited time, can be just as, if not more, effective to reach a broader audience. Our team will develop an interactive and engaging activity with eye-catching materials, including but not limited to large scale maps, posters, and handouts. The intent of the in-person events will be to facilitate friendly and casual interactions while gaining valuable input for this project. Events could include the Chamber of Commerce Classic Car Show, an afternoon at Kramer Park, or another upcoming community gathering.

Regardless of the location or format, we should engage the community at the appropriate time in the process to obtain input and provide project information. Our project schedule includes two proposed times for those interactions:

- The first early in the process to inform the community about the project and gain initial ideas.
- A second opportunity later to obtain feedback for proposed uses, standards, and design guidelines.

This task assumes that the City will take the lead to provide and maintain information about the project on the City's website and that the City will take the lead to provide or obtain a consultant for translation services.

Deliverable(s):

- Attendance at up to 2 workshops or pop-up events
- Workshop/event materials (included in our reimbursable budget)
- Community Outreach and Survey Summary

Task 3.3 Developer Interviews

Our objective is to craft standards and guidelines for future, feasible, development. One of the best ways we can ensure that the standards will achieve this objective is to talk to developers who have current work in the area. Via Zoom or a phone call, we will interview local developers for their input on residential, commercial, and mixed-use building types, densities, and other approval requirements or regulations that would incentivize development for the Chapman Corridor. Possible interviewees include: Landsea Homes, Lyon Living, and JPI—all have all recently developed housing in the city.

Deliverable(s):

- Discussions with up to 5 area developers
- Discussion questions and meeting notes

TASK 4. IDENTIFY AND PRIORITIZE OPTIONS

Task 4.1 Options Matrix

Using the Old Town Placentia Revitalization Plan development standards and the Transit Oriented Development Packing House District standards as a starting point PlaceWorks will evaluate applicable land use designations and standards for the Chapman Corridor. We will also include an overview of City policies and ordinances related to housing production. We will develop a matrix presenting an overview of both existing and recommended uses, development standards, and design guidelines for the Chapman Corridor.

Deliverable(s):

- Options Matrix

Task 4.2 City Check-in

Using the Options Matrix from Task 4.1, the Existing Conditions Story Map from Task 2, and initial community engagement we recommend a two- to three-hour working session with City staff. The purpose of this meeting is to distill what has been learned and heard and identify the key opportunities and strategies. This will be a time when staff from the various departments can come together and agree on approaches to address the key issues/opportunities; discuss best practices; consider new land use, placemaking, and mobility options; and identify catalytic sites. Fehr and Peers and PlaceWorks will inform the conversation regarding integration of land use and transportation plans.

Deliverable(s):

- Meeting agenda and summary

Task 4.3 Catalytic Sites Testing

Once the catalytic sites have been identified and agreed upon with City staff, PlaceWorks will test fit various types of development on up to three sites to understand capacity, test the standards from the matrix, and ensure feasibility of development for the corridor.

Deliverable(s):

- Catalytic site sketches for inclusion in the Design Guidelines (Task 5.2B)

TASK 5. DEVELOP THE PLAN

Whether the City chooses a specific plan or zoning ordinance update, in this task we will create the tools to incentivize redevelopment and prioritize public realm improvements for the corridor.

Task 5.1 Land Use Plan

PlaceWorks will define the land use designations and create the land use map that will become the new zoning for the corridor. The work and deliverables described in the preceding tasks will inform this task, and the resulting plan will reflect the input and feedback received throughout the planning process, including community feedback. The land use plan map and land use designations will be correlated with the standards outlined in Task 5.2A.

5.2A Development Standards

PlaceWorks will define the standards for building setbacks, heights, massing requirements, minimum lot sizes, the locations of parking, site access, etc. for each of the zones identified in the Land Use Plan. This regulating code will contain standards for common and private areas and will address integration with surrounding land uses. Drawing from the mobility analysis, we will include any needed requirements for additional public right-of-way for sidewalks, transit facilities, or bike improvements. We will also address EV charging requirements, curbside pick-up/drop-off requirements, and any special transit-related requirements affecting future development.

5.2B Design Guidelines

The Design Guidelines will be a companion to the new Development Standards. Consistent with state law, PlaceWorks will prepare objective design standards that will not only reinforce building form and placement but will include open space design, architectural design elements, frontage design, and landscape requirements. The guidelines will be graphically rich and will also include public realm design and other criteria identified through the outreach and planning process.

Deliverable(s):

- Daft Land Use Plan, Standards, and Guidelines with up to two rounds of comments. Depending on the outcome of Task 4.1, the standards will likely be the basis of an ordinance to be prepared by staff, along with any subsequent environmental analysis required (see Optional/Future Tasks, below).

Task 5.3 Mobility Plan

To support the new Land Use Plan, Fehr & Peers will take the lead on the mobility plan for the Chapman Corridor area. Consistent with the City of Placentia Traffic Impact Analysis Guidelines for Vehicle Miles Traveled and Level of Service Assessment (June 2020), intersection LOS results will not be used to determine significant CEQA transportation impacts. However, an intersection LOS assessment is required to determine the effect of project traffic at local intersections and verify consistency with General Plan policies.

As part of this assessment the following will be completed:

- Fehr & Peers will analyze existing conditions at the selected study locations using the Intersection Capacity Utilization (ICU) methodology at City intersections and the Highway Capacity Manual (HCM) 7th Edition methodology at Caltrans locations.
- Trip Generation, Distribution, and Assignment. Fehr & Peers will estimate the number of weekday AM and PM peak hour trips generated by the project through the methods established by the Institute of Transportation Engineers (ITE) in Trip Generation Handbook (11th ed.). We will estimate the origins and destinations of trips associated with the project based on local traffic patterns, a select zone travel assignment from the OCTAM, and/or discussions with City staff. AM and PM peak hour project trips will be assigned to the roadway network serving the site using the trip generation and trip distribution estimates.
- Future Year Forecasts. Fehr & Peers will utilize OCTAM to develop future forecasts at the study intersections. It will add the project trip forecasts to the "without" forecasts to develop traffic volumes for the "with project" scenario at the study intersections.
- LOS Analysis. LOS analyses will be prepared for the analyzed intersections. Fehr & Peers will report LOS at each study intersection for the AM and PM peak hours. Feasible improvements will be recommended at deficient locations.
- Ramp Queueing Assessment. A queuing assessment will be performed at all Caltrans off-ramps to review storage capacity on Caltrans facilities, consistent with the latest Caltrans safety guidance.
- PlaceWorks will use applicable portions of this task and the mobility analysis from Task 2 to inform the Development Standards and Design Guidelines. Our emphasis will be to connect the study area to the future Metrolink Station and nearby attractions such as Cal State Fullerton and Hope International University. Fehr & Peers will support the creation of proposed cross-sections on Chapman Avenue and major cross-streets, and/or alternative analysis at study intersections that reflect proposed facilities. Recommendations will consider potential road diets, alternate bicycle facilities, potential microtransit connections to the nearby attractions, and other multimodal best practices.

TASK 6. PROJECT MANAGEMENT

This task encompasses coordination by our Project Manager and PIC with the City throughout the project and includes time to coordinate with the activities associated with the Chapman Corridor plan.

TASK 7. HEARINGS

This task includes preparation for and attendance at one Planning Commission meeting and one City Council hearing or study session. It is assumed that both meetings will be open to the public.

Deliverable(s):

- Input for staff report and PowerPoint presentation.
- Attendance of Project Manager at up to 2 public hearings.

OPTIONAL/ FUTURE TASKS

Optional Task 8. CEQA

Optional Task 8.1 2019 General Plan EIR Addendum: PlaceWorks

The focus of the project will be to prepare a plan to revitalize Chapman Avenue and create a land use plan to reimagine this area between Old Town Placentia and the Packing House District. This area of the city is already developed but is primed for adaptive reuse and investment. Rather than prepare an Initial Study/Mitigated Negative Declaration or an EIR, we recommend preparation of an addendum to the City's General Plan EIR (SCH# 2018101031), pursuant to CEQA Guidelines Section 15164. We anticipate that the Chapman Corridor Plan will focus on placemaking, design, and integration of existing land uses, with new development concepts that are variations of the land use patterns and themes shown in the General Plan and evaluated in the General Plan EIR. Though some of the land uses evaluated in the General Plan EIR may change, we do not believe that the changes will trigger a need to conduct an entirely new environmental analysis.

The use of an addendum builds on the investment in the General Plan made by the City and recognizes the existing regulatory procedures—development standards, zoning codes, etc.—that ensure physical development does not result in significant environmental impacts. Provided that the City's decision to use an addendum for this project is supported with substantial evidence on the record, the decision enjoys the same protection as the General Plan EIR if challenged.

PlaceWorks will provide an Administrative Draft Addendum following a format discussed during the kick-off meeting. Our default format for an Addendum follows the findings in Section 15162 rather than using an initial study. If a formal initial study is requested, we will need to increase the budget and scope accordingly. All impacts identified in the General Plan EIR will be reviewed in the context of the proposed changes. One administrative draft of the Addendum will be provided for review. The final draft of the Addendum will be used to support the CEQA determination during the hearing(s) for the proposed project.

This task assumes that there will be no distribution of the Addendum document, consultant attendance is not required for hearings, that the City will pay all filing fees

and that no additional technical studies are needed (i.e. Air Quality, Greenhouse Gas, Noise). This task would be completed 30 days following a staff reviewed Draft Corridor Plan.

SB-18 Tribal Consultation. An addendum does not trigger AB 52's requirements for tribal consultation, but all general plan amendments must comply with SB 18. If requested by the City, PlaceWorks will complete the Native American Heritage Commission's (NAHC) online form requesting a tribal contact list. Using the addresses on the list, PlaceWorks will draft letters (on City letterhead) to each of the tribes on the NAHC list the inquire whether they want to consult about the project. Following any consultation meetings (or more typically a conference call), PlaceWorks will provide the written outcome of the process and a record for the project. The SB 18 process needs to be completed prior to acting on the project.

Deliverable:

- Administrative Draft and Public Draft Addendum, SB-18 Tribal Consultation Letters, Notice of Determination, Notice of Completion.

Optional Task 8.2 Transportation Impact Analysis for CEQA: Fehr & Peers

Fehr & Peers will review the project description and conduct a VMT screening assessment based on the City of Placentia Traffic Impact Analysis Guidelines for Vehicle Miles Traveled and Level of Service Assessment (June 2020). Based on our initial review of the project, it is likely that the project will screen from VMT assessment based on its proximity to the future Metrolink Station (transit priority area screening). Fehr & Peers will confirm this assumption and complete a VMT analysis.

Consistent with City requirements, Fehr & Peers will also review the project's potential impacts on pedestrian, bicycle, and transit facilities in the study area.

Fehr & Peers will summarize the results of its assessment in a draft technical memorandum and work with the City to respond to comments on the draft report and resubmit as final.

Optional Task 8.3 Water, Sewer, and Drainage Evaluations for CEQA: FUSCOE

Fuscoe will provide program-level evaluations of drainage, water, and sewer systems based on the proposed land use changes. The evaluation can either be used for CEQA purposes or to assist with future processing of redevelopment projects consistent with the proposed zoning. See Attached Exhibit A.

EXHIBIT A

Scope of Services & Fee Proposal

Placeworks

Champan Corridor & Design Guidlines

July 27, 2022

1.0 PROJECT DESCRIPTION

Assist Placeworks and the City of Placentia with the revitalization of the Chapman Corridor with development standard and guidelines that are specific to the neighborhood and enhance the synergy with Old Town and the Packing District revitalization areas.

2.0 PURPOSE OF SERVICES

To provide program level evaluations of drainage, water and sewer systems based on the proposed land uses changes. The evaluation can either be used for CEQA purposes or assistance with future processing of redevelopment projects consistent with the proposed zoning.

3.0 ENGINEERING SERVICES

Task 1. Research and Data Acquisition

Research, compile and analyze master plans, local drainage reports and prior EIR documentation.

Task 2. Existing Condition Memo

Prepare a brief memorandum highlighting any major significant deficiency or capacity issues within the study area or any significant data gaps that require future analysis.

Task 3. Proposed Condition Evaluation for Storm Drain, Water, and Sewer

Evaluate the proposed land use changes on the existing drainage, water and sewer. For water and sewer, prepare proposed generation demands using locally accepted generation values. In coordination with City staff, evaluate potential impacts on each of the infrastructure systems. Summarize the findings into a technical memorandum.

Note: Water and Sewer evaluations do not include any hydraulic modeling or use of the City's existing water and sewer hydraulic models.

Task 4. Specific Plan Technical Support / Municipal Code Support

Provide technical input to Placeworks on the Specific Plan document or the Muncipal Code Zoning documentation as requested. Assumes up to 20 hours.

Task 5. Meetings and Coordination

Attend meetings and hearings as requested coordinate with Placeworks and City staff as needed. Budget allows up to 20 hours.

Additional Services Available but Not Included

- *Technology*
  - *Aerial Scanning*
  - *Scan to REVIT Existing Buildings (Interior & Exterior)*
  - *Animated View Simulations*
  - *VR Modeling*
  - *Artificial Intelligence*

Reimbursables Budget (Est.) $500

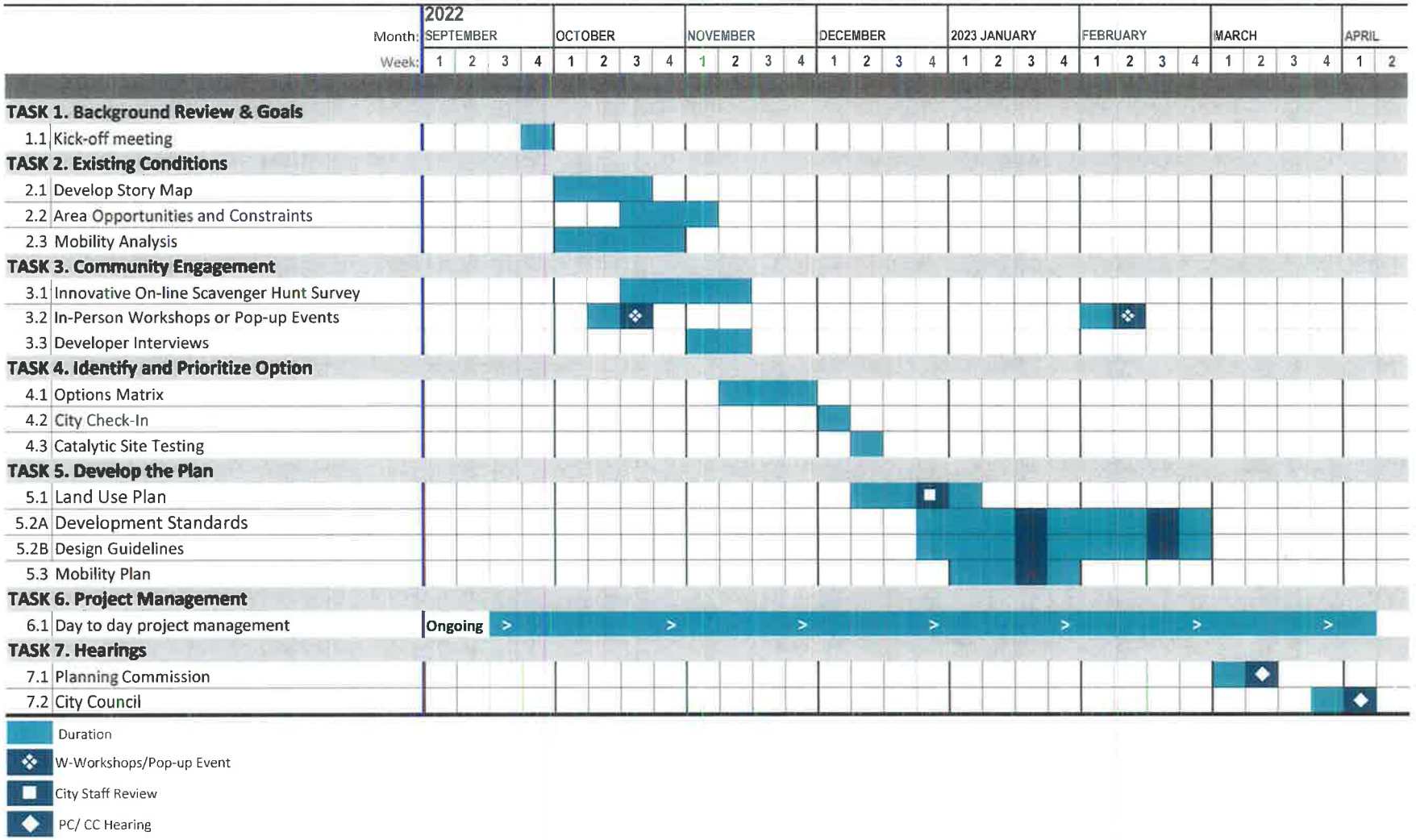
Not to exceed without prior authorization

This Fee Proposal is Valid for Thirty (30) Days from the Date of this Document.

Fuscoe Engineering, Inc. will perform the services on a fixed fee basis, except where noted. Services rendered outside of the scope will be performed at prevailing hourly rates. Costs of reprographics, deliveries and out-of-pocket expenses are not included and will be considered reimbursable. A 10% surcharge will be added to the reimbursables to cover handling expenses.

It is the policy of Fuscoe to meet all schedule requirements while maintaining a competent and professional level of service. In return, it is expected that all invoices will be paid within thirty (30) days of receipt. Failure to do so could result in cessation of services and/or reassessment of service.

PROJECT SCHEDULE



COST AND PRICE

NORTHGATE MARKET
BAKERY
SMOKE SHOP
EL POLLO FINO # 2
cricket
OFELIA'S
metro
ACAPULCO
TRAVEL
JIMENEZ SALES
98¢ & MORE
TAQUERIA DE ANDA
PLAYA DE
CORALES
FRED LOYA INSURANCE
RIVERA'S TAX & INSURANCE
BARBER SHOP
DRINKING WATER
INCOME TAX
BEAUTY SUPPLY
boostmobile
AUTO PARTS
LA MICHOACANA
ACTION INCOME
Little Caesars
HOT-N-READY
602-738

Cost and Price

Our estimated budget including each task and reimbursable costs, is $124,998.

To provide a cost effective, innovative, and robust community engagement program the following assumptions were made for Task 3. Community Engagement:

- The City will maintain a project website; and
- Provide translation services or cover the cost of translation, if needed.

As described in our scope of work, documentation for CEQA compliance and technical studies, have been proposed as an optional task. Our total estimated budget for the optional task, is $48,140.

The following assumptions were made for Task 8. CEQA:

- No distribution of the Addendum document;
- Consultant attendance is not required for hearings;
- The City will pay all filing fees; and
- No additional technical studies are needed (i.e. Air Quality, Greenhouse Gas, Noise).

The breakdown of our overall cost proposal including projected hours and percentage of each team member's time is detailed on the following page.

PlaceWorks – 2022 Standard Fee Schedule

STAFF LEVEL	HOURLY BILL RATE
Principal	$210-$335
Associate Principal	$195-$250
Senior Associate/Senior Scientist II	$170-$235
Senior Associate/Senior Scientist I	$160-$195
Associate/Scientist II	$135-$170
Associate/Scientist I	$125-$160
Project Planner/Project Scientist	$105-$150
Planner/Assistant Scientist	$90-$130
Graphics Specialist	$90-$135
Administrator	$145-$200
Clerical/Word Processing/Technical Editor	$45-$150
Intern	$75-$100

Subconsultants are billed at cost plus 10%.
Mileage reimbursement rate is the standard IRS-approved rate.
Possible Yearly Increase of 5% on bill rates.

2022_StandardFeeSchedule_12-07-21

The PlaceWorks Team

Chapman Corridor Planning and Design Guidelines

COST PROPOSAL

		PLACEWORKS												SUBCONSULTANTS				
	Title:	GULLEY Principal in Charge	SCHWAB Senior Associate	SO Associate	HERKEWITZ GIS Manager	GUY Associate	TEAGUE Managing Principal	OSMAN Associate						FEHR & PEERS	FUSCOE (optional)			
	Role:	*Principal in Charge*	*Project Manager*	*Design & Graphics*	*GIS Manager*	*GIS and Graphics*	*CEQA Advisor*	*CEQA PM*	*Technical Editing*	*WP/ Clerical*	PlaceWorks Hours	PlaceWorks 2% Office Expenses	PlaceWorks Total	Traffic, Transp., Parking	Infra-structure, Civil	10% Sub Markup	Subs Total	TOTAL TASK BUDGET
	Hourly Rate:	$240	$190	$145	$185	$145	$240	$140	$130	$120								
TASK 1. Background Review & Goals																		
1.1	Kick-off Meeting	4	4	6							14	$52	$2,642	2,000	0	$200	$2,200	$4,842
	Task 1. Subtotal	**4**	**4**	**6**	**0**	**0**	**0**	**0**	**0**	**0**	**14**	**$52**	**$2,642**	**$2,000**	**$0**	**$200**	**$2,200**	**$4,842**
TASK 2. Existing Conditions																		
2.1	Develop Story Map	4	20	16	12	20					72	$244	$12,444	0	0	$0	$0	$12,444
2.2	Area Opportunities and Constraints	4	16	12		8					40	$138	$7,038	0	0	$0	$0	$7,038
2.3	Mobility Analysis										0	$0	$0	10,000	0	$1,000	$11,000	$11,000
	Task 2. Subtotal	**8**	**36**	**28**	**12**	**28**	**0**	**0**	**0**	**0**	**112**	**$382**	**$19,482**	**$10,000**	**$0**	**$1,000**	**$11,000**	**$30,482**
TASK 3. Community Engagement																		
3.1	Innovative Online Scavenger Hunt Survey	4	20	30							54	$182	$9,292	0	0	$0	$0	$9,292
3.2	In-Person Workshops or Pop-up Events	12	20	30							62	$221	$11,251	2,000	0	$200	$2,200	$13,451
3.3	Developer Interviews	10	12								22	$94	$4,774	0	0	$0	$0	$4,774
	Task 3. Subtotal	**26**	**52**	**60**	**0**	**0**	**0**	**0**	**0**	**0**	**138**	**$497**	**$25,317**	**$2,000**	**$0**	**$200**	**$2,200**	**$27,517**
TASK 4. Identify & Prioritize Options																		
4.1	Options Matrix	4	10	8							22	$80	$4,100	0	0	$0	$0	$4,100
4.2	City Check-In	6	10	8							24	$90	$4,590	0	0	$0	$0	$4,590
4.3	Catalytic Site Testing	4	10	20							34	$115	$5,875	0	0	$0	$0	$5,875
	Task 4. Subtotal	**14**	**30**	**36**	**0**	**0**	**0**	**0**	**0**	**0**	**80**	**$285**	**$14,565**	**$0**	**$0**	**$0**	**$0**	**$14,565**
TASK 5. Develop the Plan																		
5.1	Land Use Plan	4	12	16							32	$111	$5,671	0	0	$0	$0	$5,671
5.2	Development Standards	8	20	20					2	2	52	$182	$9,302	0	0	$0	$0	$9,302
5.3	Design Guidelines	4	20	20					2	2	48	$163	$8,323	0	0	$0	$0	$8,323
5.4	Mobility Plan		2	4							6	$19	$979	8,000	0	$800	$8,800	$9,779
	Task 5. Subtotal	**16**	**54**	**60**	**0**	**0**	**0**	**0**	**4**	**4**	**138**	**$475**	**$24,275**	**$8,000**	**$0**	**$800**	**$8,800**	**$33,075**
TASK 6. Project Management																		
6.1	Day to day Project Management	10	32								42	$170	$8,650	0	0	$0	$0	$8,650
	Task 6. Subtotal	**10**	**32**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**42**	**$170**	**$8,650**	**$0**	**$0**	**$0**	**$0**	**$8,650**
TASK 7. Hearings																		
7.1	Planning Commission	2	6	8							16	$56	$2,836	0	0	$0	$0	$2,836
7.2	City Council	2	4	4							10	$36	$1,856	0	0	$0	$0	$1,856
	Task 7. Subtotal	**4**	**10**	**12**	**0**	**0**	**0**	**0**	**0**	**0**	**26**	**$92**	**$4,692**	**$0**	**$0**	**$0**	**$0**	**$4,692**
Optional TASK 8. CEQA Compliance																		
8.1	Prepare Exemption						4	40	8	6	58	$166	$8,486	0	0	$0	$0	$8,486
8.2	SB-18 Consultation						1	4	2	1	8	$24	$1,204	0	0	$0	$0	$1,204
8.3	Transportation Impact Analysis for CEQA										0	$0	$0	10,000	0	$1,000	$11,000	$11,000
8.4	Water, Sewer, and Drainage Evaluations for CEQA										0	$0	$0	0	24,500	$2,450	$26,950	$26,950
	Task 8. Subtotal	**0**	**0**	**0**	**0**	**0**	**5**	**44**	**10**	**7**	**66**	**$190**	**$9,690**	**$10,000**	**$24,500**	**$3,450**	**$37,950**	**$47,640**
	Labor Hours Total	**82**	**218**	**202**	**12**	**28**	**5**	**44**	**14**	**11**	**616**							
	Labor Dollars Total	**$19,680**	**$41,420**	**$29,290**	**$2,220**	**$4,060**	**$1,200**	**$6,160**	**$1,820**	**$1,320**		**$2,143**	**$109,313**	**$32,000**	**$24,500**		**$62,150**	**$171,463**
	PlaceWorks Percent of Total Labor	**13%**	**35%**	**33%**	**2%**	**5%**	**1%**	**7%**	**2%**	**2%**								
REIMBURSABLE EXPENSES																		
PlaceWorks Reimbursable Expenses																		$1,175
Optional Tasks Reimbursable Expenses																		$500
	EXPENSES TOTAL																	$1,675
TOTAL (with optional tasks)																		**$173,138**
GRAND TOTAL (without optional tasks)																		$124,998

APPENDIX

KAREN GULLEY
Managing Principal, Design

Karen has a talent for strategy and innovative problem solving that has been honed by 25 years of experience. Her skill with all facets of comprehensive planning and design for private and public sector clients expands the opportunities for creative solutions. She has led six general plans, including for the cities of La Palma, Rancho Cucamonga, and Temecula; more than forty specific plans, including the MCAS Tustin Specific Plan/Reuse Plan and Harmony Specific Plan for Lewis Corporation and the County of Orange; dozens of long-range conceptual plans for transit-readiness, and vision plans to reposition large areas within Carson, Yorba Linda, and Brea. Her deep understanding of the real estate and development fields inform all facets of her public-sector projects—master plans, transit plans, conceptual design studies and park plans, coding, design guidelines, and implementation programs.

Karen has extensive experience in developing community participation programs and facilitating public meetings and workshops. She is adept at establishing a rapport with her audience and communicating complex and often controversial issues clearly and accurately. She provides expertise in project visioning and implementation, project processing, negotiating conditions of approval, responding to political considerations, and handling communication between stakeholders.

As Principal, Karen is responsible for leading a team of people and projects within the Community Planning & Design Team and maintaining quality control. Karen's strengths include handling the day-to-day management of large project teams, where information sharing, issue management, problem solving, and policy development require extensive coordination. She is responsive to client needs and desires on a project, and is dedicated to ensuring that the project stays on track and within budget.

EDUCATION

» BA, Economics, University of California, Santa Cruz
» Masters Program, Urban & Regional Planning, California State Polytechnic University, Pomona (all but thesis)

CERTIFICATIONS

» Certificates from the International Association for Public Participation
  – Planning for Effective Public Participation
  – Strategies for Dealing with Opposition and Outrage in Public Participation

AFFILIATIONS

» American Planning Association
» Urban Land Institute
  – National Urban Revitalization Product Council
  – Women's Leadership Initiative for District Chapter

Team member since 1991

HIGHLIGHTS OF EXPERIENCE

TRANSIT PLANNING/TRANSIT-ORIENTED DEVELOPMENT

» Metro Transit to Parks Strategic Plan | Los Angeles County CA
» Metro Green Line Extension | Norwalk CA
» West Carson Specific Plan | County of Los Angeles CA
» Irwindale TOD Specific Plan | Irwindale CA
» Morena Boulevard TOD Specific Plan | San Diego CA
» Bellflower Station TOD Specific Plan | Bellflower CA
» Bellflower Station Design Study | Bellflower CA

CORRIDOR PLANNING

» Beach Boulevard Specific Plan | Anaheim, CA
» Harbor Boulevard Specific Plan | Santa Ana CA
» Midtown Corridor Specific Plan | Long Beach CA
» Katella and Los Alamitos Boulevard Corridor Plan | Los Alamitos CA
» Corridor revitalization: planning and implementation projects for the cities of Glendora, Covina, Azusa, San Dimas, Irwindale, and Chino as part of SCAG's Compass Blueprint Demonstration Program

KAREN GULLEY
Managing Principal, Design
kgulley@placeworks.com

INFILL & REDEVELOPMENT

» Brea Core Visioning and Specific Plan | Brea CA
» CollegeTown Specific Plan | Fullerton CA
» Crafton Hills College Village Plan | Yucaipa CA
» Mixed Use Overlay Zones | Anaheim CA
» Stanton Plaza Specific Plan | Stanton CA
» Prospect Village, Downtown Tustin Redevelopment | Tustin CA

URBAN PLANNING

» Southeast Area Specific Plan | Long Beach CA
» Advanced Technology Education Park (ATEP) Framework Plan | Tustin CA
» Tustin Legacy Specific Plan Update | Tustin CA
» Carson Vision Plan | Carson CA
» Savi Ranch Vision Plan | Yorba Linda CA

COMPREHENSIVE PLANNING

» WRCOG Economic Development and Sustainability Framework Plan | Western Riverside County CA
» Rancho Cucamonga General Plan Update and EIR | Rancho Cucamonga CA
» Economic Development Strategic Plan | San Bernardino County CA
» Fontana General Plan Update & Zoning Code Consistency Program | Fontana CA
» Temecula Inaugural General Plan Update and EIR | Temecula CA

LARGE-SCALE LAND PLANNING

» MCAS Tustin Reuse Plan/Specific Plan | Tustin CA
» Harmony Specific Plan | Highland CA
» DeAnza Special Study, Mission Bay | San Diego CA
» Kennecott Master Plan | Salt Lake County UT
» Centennial Specific Plan, Tejon Ranch | Los Angeles County CA

PLAN IMPLEMENTATION

» Tustin Legacy Master Developer | Tustin and Irvine CA
» Villages of Columbus Planning & Entitlements, MCAS Tustin | Tustin CA
» Moffett Meadows Design & Processing | Irvine CA

ARTICLES

» "Repositioning Urban Corridors to Attract New Residential and Commercial Markets," Urban Land, 2010
» "Sowing the Seeds of Regional Planning," Urban Land, 2007
» "Reshaping the American Commercial Strip," Urban Design Group Journal, Winter 2003

SPEAKING

» "Guiding Infill Development: What Planning Commissioners Need to Know" | OC Association of Planning Officials Forum, 2016
» "Got a College? New Town/Gown/Industry Collaboration" | 2015 APACA State Conference; 2015 WRCOG Visioning Workshop
» "Effective Elements of Corridor Planning" | APA San Diego Chapter, 2013

AWARDS

» 2015 Transportation Planning Award of Merit, APACA Orange Section | Fullerton College Connector (Streetcar) Study)
» 2013 Best of the Best Award, ULI Orange County/Inland Empire | WRCOG Sustainability Framework
» 2009 Compass Blueprint Achievement Award in Prosperity, SCAG | Coachella's South East SOI Sustainability Project

SUZANNE SCHWAB, AICP

Senior Associate

Suzanne is an experienced Urban Planner with a love of people and places. She has a diverse planning background ranging from conceptual planning to development standards and design guidelines incorporated in Specific Plans, General/ Comprehensive Plans and Campus Master Plans. These documents cover a variety of planning efforts including master planned communities, vibrant corridors, military base reuse, and health districts. Suzanne's plans lay the foundation for future great places. She is passionate about linking health to the built environment and has led planning efforts for impactful campus developments such as the Saint John's Hospital Phase II Master Plan in Santa Monica She also successfully entitled the Centennial at Tejon Ranch Specific Plan in Los Angeles County, a 12,300-acre new community projected to have 19,333 homes and 10.1 million square feet of non-residential development with net zero energy and an unprecedented green building program. Suzanne is active in the urban planning community serving on the Orange County American Planning Association Board and mentoring students attending the University of California, Irvine, urban planning program.

Suzanne has successfully facilitated a variety of community engagement efforts, including mobile outreach workshops, citizen advisory committee meetings, community workshops, stakeholder interviews, and oversight of online engagement tools. Before joining PlaceWorks, she gained valuable experience in the public planning sector at the cities of Tustin and Anaheim, and the County of Orange.

HIGHLIGHTS OF EXPERIENCE

SPECIFIC PLANS

» Southeast Area Specific Plan | Long Beach CA
» Tustin Legacy Specific Plan Update and | Tustin CA
» Centennial Specific Plan | Los Angeles County CA
» Goodman Commerce Center Eastvale Specific Plan | Eastvale CA
» Mill Creek, Update to The Preserve Specific Plan | Chino CA

CORRIDOR PLANS

» Beach Boulevard Corridor Specific Plan | Anaheim CA
» Midtown Specific Plan | Long Beach CA
» Harbor Corridor Mixed Use Specific Plan | Santa Ana CA

GENERAL PLANS

» La Habra General Plan | La Habra CA
» Yucca Valley General Plan | Yucca Valley CA
» Corona General Plan | Corona CA

OTHER

» SCAG Metrolink Area Station Analysis
» Riverside Reconnects, Street Car Feasibility Study | Riverside CA
» Site Planning for Tustin Legacy, MCAS Reuse | Tustin CA
» WRCOG Sustainability Framework Plan | Riverside County CA

EDUCATION

» Master of Urban and Regional Planning, University of California, Irvine
» BS, Marketing and International Studies, Indiana University, Bloomington
» AA, Interior Design, Fashion Institute of Design and Merchandising, Los Angeles
» Study Abroad Program, International Education for Students, London, England

CERTIFICATIONS

» American Institute of Certified Planners
» NCI Charrette System™, National Charrette Institute

AFFILIATIONS

» American Planning Association
» Urban Land Institute

Team member since 2022
(also at PlaceWorks 2012–2018)

SUZANNE SCHWAB
Senior Associate
sschwab@placeworks.com

PRIOR EXPERIENCE

MASTER PLANS

» Mt. San Antonio Community College | Walnut CA
» Mission Hospital | Mission Viejo CA and Laguna Beach CA
» Saint John's Phase II Master Plan and Development Agreement | Santa Monica CA
» St. Mary Medical Center Revised Planned Unit Development and Development Agreement | Victorville CA
» Holy Cross | Los Angeles CA
» The Mount | Seattle WA

FEASIBILITY STUDIES

for Workforce Housing for Providence Health System, which included Zoning Code Review, Site Planning Considerations, and Demand Study

» Apple Valley CA
» Portland, Hillsboro, and Gresham OR
» Olympia WA

OTHER ENTITLEMENT

» St. Joseph Hospital Women's Center Medical Office Building | Orange CA
» Mission Medical Office Building | Rancho Mission Viejo CA
» Happy Valley Site Plan and Existing Conditions Report | Happy Valley OR
» St. Mary Medical Center Reuse Planning | Apple Valley CA

AWARDS

» Southeast Area Specific Plan and EIR | Sustainability Award Honorable Mention: Efficient and Sustainable Land Use, SCAG, 2022
» Southeast Area Specific Plan and EIR | Hard-Won Victory Award, California Chapter APA, 2021
» Southeast Area Specific Plan and EIR | Hard-Won Victory Award, California APA, Los Angeles Section, 2021
» Midtown Specific Plan | Outstanding Planning Document, CA AEP, 2017; and Sustainability Award for Integrated Planning, SCAG, 2017
» Young Leader of the Year Award, Urban Land Institute Orange County/Inland Empire Section, 2014
» WRCOG Sustainability Framework | Best of the Best Award, ULI OC/IE, 2013; and Compass Blueprint, Honorable Mention, SCAG, 2013
» Outstanding Student Achievement Award, Planning, Policy, and Design Program. UC Irvine, 2012
» Fellowship Recipient, California Planning Foundation, 2012

ACTIVITIES

» Building Healthy Places Committee, OC/IE Urban Land Institute 2022
» Awards Co-chair, California American Planning Association, Orange Section | 2011–2014
» Places of Commerce Initiative Council, OC/IE Urban Land Institute | 2011–2012

CHAD SO
Associate

Chad So is a valued member of PlaceWorks' community planning and design team, working on urban design, landscape design, planning, and creative community outreach projects across the state. Chad brings to PlaceWorks and his projects a background in landscape architecture and a deep passion for urban design. He develops urban design and streetscape design concepts; first/last mile plans for transit stations; and multimodal strategic and specific plans. He complements his design work with technical analysis using computer-aided design programs and GIS. He also creates graphics, maps, and diagrams that are incorporated into plans and used to present planning and urban design concepts to clients, public meetings, and community workshops.

Before joining PlaceWorks, Chad was an urban designer at Here LA. He developed concepts, illustrations, maps, and narratives for multimodal, bicycle, and pedestrian strategic and specific plans at a scale from county to corridor to site. He trained community members in first/last mile audit methodology, oversaw station area analysis, and recommended urban design improvements. Chad's other work experience includes as a design architect intern for the City of Los Angeles Department of Transportation's Active Transportation Division.

HIGHLIGHTS OF EXPERIENCE

» San Bernardino (City) General Plan, Specific Plans, and Downtown Urban Design | San Bernardino CA
» Hollister General Plan Design Guidelines | Hollister CA
» Sunnyvale Housing Development Objective Design Standards | Sunnyvale CA
» Millbrae Station Area Specific Plan Update | Millbrae CA
» Butte County Upper Ridge Community Plan | Butte County CA
» Greater Higgins Area Plan | Nevada County CA
» Wildomar General Plan Update | Wildomar CA
» Hercules Waterfront Blocks ABCD Outreach | Hercules CA

PRIOR EXPERIENCE

DESIGN AND PLANNING

» 405 Multimodal Corridor Plan | LA County CA
» Blue Line First/Last Mile Plan | Los Angeles, Long Beach, Compton CA
» Brea Connecting the Core Active Transportation Plan | Brea CA
» Crenshaw/LAX Northern Feasibility Study and TOC Analysis | LA County CA
» Downey Pedestrian Plan | Downey CA
» Expo/Crenshaw First/Last Mile Plan | Los Angeles CA
» Glendale Pedestrian Master Plan | Glendale CA
» Golden State District Specific Plan | Burbank CA
» Inglewood First/Last Mile Plan | Inglewood CA
» LA Metro Station Evaluation Program | LA County
» NextGen Bus Study | LA County CA
» North Hollywood to Pasadena BRT Urban Design Integration Guide | Los Angeles CA
» One San Pedro Transformation Plan | San Pedro CA

EDUCATION

» BS, Landscape Architecture
California State Polytechnic University, Pomona
» Study Abroad, Santa Chiara Study Center, Castiglion Fiorentino, Tuscany, Italy

AFFILIATIONS

» American Planning Association

Team member since 2022

CHAD SO
Associate
cso@placeworks.com

» Ocean Ave Artist in Residence | Santa Monica CA
» Purple (D Line) Extension First/Last Mile Plan | Los Angeles CA
» Regional Dedicated Transit Lanes Study | Southern CA
» Transit to Parks Strategic Plan | LA County CA
» Willoughby Streetscape Design Project | West Hollywood CA

CREATIVE COMMUNITY OUTREACH

» Climate Talks Box | LA County CA
» East San Gabriel Mobility Action Plan | LA County CA
» Little Tokyo Joint Development Guidelines | Los Angeles CA
» Long Beach Vision Zero | Long Beach CA
» One Arroyo Creative Outreach | Pasadena CA
» Oxnard Sustainable Transportation Plan | Oxnard CA
» Santa Barbara Active Transportation Plan | Santa Barbara County CA
» Uptown Land Use & Neighborhood Strategy | Long Beach CA

KIM HERKEWITZ
GIS Manager

As GIS Manager, Kim participates in nearly every PlaceWorks project. She has significant experience combining and analyzing information from a variety of perspectives, and she is adept at mapping and analyzing that data for planning projects and online applications.

Kim's design work is deceptively simple and always unique, distinguished by the accuracy of her eye and her rigorous aesthetic logic. Her meticulous attention to detail and balance are particularly evident in her mapping and online applications. She has worked on site and grading plans, illustrative and land use plans, 3D visualization and modeling, web design, and various types of presentations. She is proficient with the entire ArcGIS suite of programs as well as ArcGIS Online, SketchUp, Google Earth, Photoshop, InDesign, and Illustrator, She is experienced with Python programming and Javascript/HTML5.

EDUCATION

» BS, Geography, California State University, Long Beach

Team member since 2006

HIGHLIGHTS OF EXPERIENCE

GIS/URBAN PLANNING

» San Bernardino Web-Based Countywide Plan and Program EIR | San Bernardino County CA
» Anaheim First Community Assessment | Anaheim CA
» City of Moorpark General Plan Update and EIR | Moorpark CA
» Palm Springs 2019 Limited General Plan Update and EIR | Palm Springs CA
» Santa Ana 2019 General Plan Update | Santa Ana CA
» Long Beach SEADIP Specific Plan, LCP Amendment | Long Beach CA
» City of San Clemente General Plan Update | San Clemente CA
» City of Fountain Valley 2040 General Plan Update and EIR | Fountain Valley
» City of Ontario 2019-20 General Plan Update and EIR | Ontario CA
» County of San Bernardino Strategic Visioning | San Bernardino County CA
» New Jersey Highlands Council Fiscal Impact Assessment | Chester NJ
» San Bernardino County Visioning, Phase 3 | San Bernardino County CA
» Renaissance Rialto Specific Plan | Rialto CA
» North Fontana Specific Plan | Fontana CA
» Temple City General Plan Update and EIR | Temple City CA
» Yucaipa 2035 General Plan Update and PEIR | Yucaipa CA
» Newhall Ranch Open Space and Land Use Analysis | Valencia CA
» City of Redondo Beach Focused General Plan Update | Redondo Beach CA
» City of Menifee General Plan and EIR | Menifee CA
» La Habra General Plan Update | La Habra CA
» Bloomington Community Plan Update |San Bernardino CA
» Sierra Madre General Plan Update and EIR | Sierra Madre CA
» Westminster General Plan Update and EIR | Westminster CA
» Town of Yucca Valley General Plan Update | Yucca Valley CA
» Los Alamitos General Plan and EIR | Los Alamitos CA
» City of San Bernardino General Plan Update and EIR | San Bernardino CA
» County of San Bernardino Underutilized Land Analysis | San Bernardino County CA
» City of Industry General Plan Update | City of Industry CA
» City of Irvine Climate Action Plan | Irvine CA

KIM HERKEWITZ
GIS Manager
kherkewitz@placeworks.com

- City of Irvine Climate Action Plan Phase 2| Irvine CA
- Anthem Master Plan | United Arab Emirates
- La Mesa Downtown Village Specific Plan | La Mesa CA
- Rialto Airport Land Use Study | Rialto CA
- Mammoth Crossings Planning Study & Specific Plan | Mammoth Lakes CA
- Palm Springs General Plan Update and Downtown Urban Design Program | Palm Springs CA
- Shafter-Lerdo Specific Plan | Bakersfield CA
- Winchester Crossroads Specific Plan | Riverside County CA
- Greenspot Village and Marketplace Specific Plan EIR | Highland CA
- Hemet Stock Farm Specific Plan | Hemet CA
- Thomas Winery Retail Center Redevelopment | Rancho Cucamonga CA

GRAPHIC DESIGN

- The Arboretum Specific Plan Project Branding and Graphics Package | Fontana CA
- Artesia Corridor Specific Plan, Project Branding | Gardena CA
- Clovis General Plan Update & EIR | Clovis CA
- El Monte General Plan & Development Code Update Graphics Package | El Monte CA
- Centennial Specific Plan Graphics Package, Tejon Ranch | Los Angeles County CA
- The Meadows at Cummings Valley Master Plan Graphics Package | Tehachapi CA
- Renaissance Rialto Specific Plan Graphics Package | Rialto CA
- Valley Trails Specific Plan Graphics Package | Fontana CA
- Santa Ana General Plan Housing Element Update Graphics Package | Santa Ana CA
- University Heights Specific Plan & Annexation Graphics Package | San Marcos CA
- SCAG 2% Compass Blueprint Strategy Implementation Demonstration Projects: 3D Modeling and Visualization | Southern California

ERIN GUY
Associate/GIS Analyst

Erin believes that planning is a community-based profession, and she demonstrates this in her "user based" mindset and implementation of user-oriented GIS tools, online web maps, web applications, and story maps. Her professional background in public health and GIS helps her to provide meaningful data that is visually appealing, intuitive, and facilitates collaboration across communities between citizens, stakeholders, and professionals.

Before joining PlaceWorks, she gained valuable community experience in the public sector at the Tennessee Department of Environment and Conservation, where she used interactive, online web maps to display monthly data from monitoring waterways across eastern Tennessee for surface water and air pollution. Erin also has private-sector experience, for example, as a GIS analyst for RSI Entech, where she coordinated in-field and technical GIS data management for the remediation and repurposing of the K-25 Manhattan Project site in eastern Tennessee.

HIGHLIGHTS OF EXPERIENCE

» SB 2 Planning Grants Program Technical Assistance | Statewide
» City of Ontario 2019-20 General Plan Update and EIR | Ontario CA
» City of Fountain Valley 2040 General Plan Update and EIR | Fountain Valley CA
» Yucca Valley 2021 Housing Element Update | Yucca Valley CA
» City of Yucaipa Housing Element Update and CEQA | Yucaipa CA
» Future Year SED Distribution Land Use Concepts | Western Riverside Council of Governments CA
» GIS Assistance for the needs of Western Community Energy | Western Riverside Council of Governments CA
» Santa Barbara County Climate Change Vulnerability Analysis | Santa Barbara CA
» City of Palm Springs 2019 Limited General Plan Update and EIR | Palm Springs CA
» City of La Habra Comprehensive Housing & Safety Elements | La Habra CA
» Town of Mammoth Lakes Climate Adaptation and Resiliency Plan | Mammoth Lakes CA
» Inland Valley Development Agency Multijurisdictional Specific Plan | San Bernardino CA
» Riverside County General Plan Update: 6th Cycle RHNA| Riverside CA
» City of San Bernardino General Plan Update and EIR | San Bernardino CA
» City of Corona General Plan Update and EIR | Corona CA
» City of San Dimas 2021 Housing Element Update | San Dimas CA
» County of San Bernardino Zoning Web Map | San Bernardino CA
» Hollister General Plan Update and EIR | Hollister CA
» SCAG Economic Projection Comparison | Southern California
» LEAP Grant (Housing Element Update and Bloomington Land Use/Infrastructure Planning) | San Bernardino County CA
» Anahei'm First Community Assessment | Anaheim CA
» City of Rancho Cucamonga General Plan Update EIR | Rancho Cucamonga CA
» Redondo Beach Focused General Plan Update | Redondo Beach CA
» City of Moorpark General Plan Update and EIR | Moorpark CA
» City of Industry Housing Element Services | City of Industry CA
» Dana Point 2021 Safety and Housing Elements Update | Dana Point CA

EDUCATION

» Graduate Certificate, GIS for Urban and Regional Planning, University of Florida, Gainesville
» BS, Environmental Management, University of Florida, Gainesville
» Certificate in GIS, Roane State Community College, Harriman, Tennessee
» Master of Public Health, Health Policy/Management, University of Tennessee, Knoxville
» BS, Dietetics, Colorado State University, Fort Collins

AFFILIATIONS

» American Planning Association
» Board member, APA Orange County Young Planners Group | 2020, 2021

Team member since 2020

» Santa Ana General Plan Update | Santa Ana CA
» Needles General Plan and Land Use Element Update | Needles CA
» San Bernardino Countywide Plan and Program EIR | San Bernardino County CA
» Eastvale General Plan Update | Eastvale CA
» Southeast Area Specific Plan Update | Long Beach CA
» AFFH GIS Mapping Assistance | City of Sacramento CA
» Contract Planning & CEQA Services |Wildomar CA

ERIN GUY
Associate/GIS Analyst
eguy@placeworks.com

PRIOR EXPERIENCE

» Planning Technician | City of San Clemente | San Clemente CA
» GIS Analyst | RSI Entech | Oak Ridge TN
» Environmental Planning Intern | Tennessee Department of Environment & Conservation | Oak Ridge TN

PUBLICATIONS

» "The Impact of Policy Monitoring Programs on Political Participation in Community Stakeholders " and "Improving Health Outcomes of Obese Individuals with Community Based Interprofessional Experiential Learning Activities," poster sessions of the 2016 Tennessee Public Health Assoc. Conference, Franklin, TN

SPEAKING ENGAGEMENTS

» "Soil Sample Analysis of Cuba's Oldest Tobacco Farm: Finca El Pinar Robaina" | 2018 East Tennessee Collegiate Division Meeting of The Tennessee Academy of Science | Knoxville TN
» "Public Health Implications of Cyclotron Decommissioning" | 2016 | Women in Nuclear Symposium , University of Tennessee Student Chapter | Knoxville TN

AWARDS

» Linda Talarico "Women in GIS" Scholarship | Roane State Community College | 2017

MARK TEAGUE, AICP
Managing Principal, Environmental

In over 30 years of public- and private-sector experience, Mark has worked throughout California in agencies large and small and is considered an innovative problem solver. His projects include planned communities, shopping center EIRs, general plan and zoning code updates, impact fees, and public outreach for projects highly scrutinized by the public. Mark is often able to offer a unique approach to meeting a critical goal of a project. His experience as a planning director, and ability to see the whole of the project, ensures that every environmental document meets the need of the client. He has served as on-call extension of staff for numerous cities throughout California including Wildomar and Eastvale.

Mark is also an excellent public speaker and regularly presents at the League of California Cities Planning Commissioner's Academy on topics such as design guidelines, CEQA compliance, and how to read an EIR. He also teaches CEQA to staff with a focus on how new legal decisions affect compliance. Because of his public outreach skills, Mark has helped with projects ranging from Walmart to water-bottling plants and conducted town hall meetings about development services department efficiencies and increases in utility fees.

EDUCATION

» BA, Political Science, California State University, Stanislaus

CERTIFICATIONS

» American Institute of Certified Planners #019631

AFFILIATIONS

» American Planning Association

Team member since 2016

HIGHLIGHTS OF EXPERIENCE

CEQA/NEPA COMPLIANCE

» Coronado Gateway Parkway Plan IS/MND | Coronado CA
» Coronado Public Restroom EIR | Coronado CA
» 3Roots San Diego Specific Plan and Carroll Canyon Master Plan | Carroll Canyon CA
» North School Reconstruction EIR | Hermosa Beach CA
» John Killen/Fox Luggage Warehouse Project IS/MND | Industry CA
» River Crossing Market Place Specific Plan EIR | Redding CA
» De Anza Revitalization Plan | San Diego CA
» Fiesta Island/Mission Bay Park Master Plan | San Diego CA
» Residential Care Facility Specific Plan IS/EIR | Solana Beach CA
» Temple City General Plan Update EIR | Temple City CA
» West Carson TOD Specific Plan and EIR | County of Los Angeles CA
» Connect Southwest LA Specific Plan and EIR | County of Los Angeles CA
» Orange County Civic Center Facilities Strategic Plan | Santa Ana CA
» County of Riverside 5th Cycle Housing Element and EIR | Riverside CA
» City of Palm Desert General Plan and EIR | Palm Desert CA
» Waterman Gardens Specific Plan Program EIR | San Bernardino CA
» La Costa Meadows Elementary School Reconstruction Project | San Marcos CA
» University of California, San Diego Online CEQA Training Courses | San Diego CA
» WRCOG Member Jurisdiction Development Agreement Reconciliation | Riverside CA

STAFF SERVICES

» On-Call Staff Services | Wildomar CA
» On-Call Environmental Staff Services | Eastvale CA
» County of Riverside Transportation and Land Management Agency On-Call Planning Services | Riverside CA

MARK TEAGUE
Managing Principal, Environmental
mteague@placeworks.com

PRIOR EXPERIENCE

» Boulevard Fire Station IS/MND | San Diego CA
» Bandini Industrial Project EIR| Bell CA
» Walmart EIR | Santee CA
» Bell Commerce Center EIR | Bell CA
» Community Plan Continuum | San Bernardino County CA
» Design Guidelines | Mount Shasta CA
» Development Code Update and Addendum | Rancho Cucamonga CA
» Enlo Medical Center Expansion EIR | Chico CA
» General Plan Update and EIR | Calimesa CA
» General Plan Update and EIR | Eastvale CA
» Goodman Commerce Center EIR | Eastvale CA
» Housing Element Addendum | Chino CA
» Housing Element Addendum | Twentynine Palms CA
» Housing Element EIR | Riverside County CA
» La Cienega Elementary School EIR | Los Angeles Unified School District
» Lakeland Village IS/MND | Riverside County CA
» Oak Creek Canyon EIR | Wildomar CA
» Rancho Palma EIR | San Bernardino CA
» San Gabriel Valley Climate Change Outreach | Southern California Edison
» Zoning Code Update | Mount Shasta CA
» General Plan Update | Mount Shasta CA
» Mountaingate at Shasta Lake EIR | Shasta Lake CA
» Nestle Water Bottling Plant EIR | McCloud CA
» Vineyards at Anderson Specific Plan EIR | Anderson CA
» Walmart EIR | Ceres CA
» On-Call Staff Services | Wildomar CA
» On-Call Environmental Staff Services | Eastvale CA

SPEAKING ENGAGEMENTS

» "Planning Fun-Da-Mentals" | 2016 League of California Cities Planning Commissioners Academy | San Ramon, CA
» "Design Adds Value" | 2016 League of California Cities Planning Commissioners Academy | San Ramon, CA
» CEQA Training | July/August 2016 | Imperial County, CA
» "How to Read an EIR" | 2015 League of California Cities Planning Commissioners Academy | Newport Beach, CA
» "Design Guidelines vs. Standards" | 2015 League of California Cities Planning Commissioners Academy | Newport Beach CA

JASMINE A. OSMAN

Associate

Jasmine's particular interests in the planning profession include law, social equity, and the environment. At PlaceWorks, she assists both the planning and environmental teams on a wide range of projects for public- and private-sector clients—from industrial and residential developments to school facilities and general plan updates. She mostly assists the environmental team with preparing CEQA analyses and documentation, and she earned the CEQA Practice certificate from the UC San Diego Extension. She participates in community outreach events, where she presents plan and design options; prepares materials with SketchUp, ArcGIS, and other programs; and fields questions from the public about everything from recycling to hazardous waste to incentive programs.

Jasmine also assists the community planning team. Her understanding of the principles of sustainability is augmented by her experience with the nuts and bolts of sustainable practices and low-impact development. She researched hydromodification, urban runoff alternatives, and water stewardship in San Diego canyons; assisted with the sustainable design for a park in Tijuana, Mexico; and prepared a crime and safety action plan for the neighborhood of Del Cerro as part of her master's program capstone project.

EDUCATION

- Master of City Planning, San Diego State University
- BA, Sustainability, minor in Geography, San Diego State University
- CEQA Practice Certificate, University of California San Diego Extension

AFFILIATIONS

- American Planning Association
- Association of Environmental Professionals
- US Green Building Council

Team member since 2018

HIGHLIGHTS OF EXPERIENCE

PLANNING

- Zoning Code Update | Temple City CA
- Carrol Canyon Master Plan | San Diego CA
- South Otay Mesa | San Diego CA

ENVIRONMENTAL

School Projects

- Cardiff School Modernization and Reconstruction EIR | Cardiff CA
- San Bernardino City School District Resource Center and Police Headquarters EIR | San Bernardino CA
- North School Reconstruction EIR | Hermosa Beach CA
- Solana Vista Elementary School Reconstruction EIR | Solana Vista CA
- Hazards Assessment for Rebuild of Del Mar Heights School Campus | Del Mar CA
- Police Station & Parent Resource Center IS/MND for San Bernardino City USD | San Bernardino CA

Other Projects

- Brea Plaza Expansion Project EIR | Brea, CA
- Oak Springs Ranch Phase 2 Project: Revised Plot Plan SEIR | Wildomar, CA
- Wildomar Trail Town Center Mixed-Use Project EIR | Wildomar, CA
- Starlite Residential Development IS/MND | South El Monte, CA
- Hub Fullerton Project IS/MND | Fullerton, CA
- Brea Mall Redevelopment Project EIR | Brea CA
- Mercury Residential Project EIR | Brea CA
- Lassen County Housing Element IS/MND | Lassen County CA

JASMINE A. OSMAN
Associate
josman@placeworks.com

» Ontario Ranch Business Park Specific Plan EIR | Ontario CA
» Corona General Plan Update EIR | Corona CA
» Corona Cannabis Ordinance CEQA Review | Corona CA
» River Crossing Marketplace Specific Plan EIR| Redding CA
» Fiesta Island/Mission Bay Park Master Plan EIR | San Diego CA
» Rancho Cucamonga General Plan EIR | Rancho Cucamonga CA
» Green Tree Mixed-Use Project EIR | Vacaville CA
» Downtown Davis Specific Plan and Associated Form-Based Code EIR | Davis CA
» Palomar Road Widening Project Phase I | Wildomar CA
» Wildomar On Call CEQA and Staff Services | Wildomar CA
» Santa Ana General Plan Update EIR and Technical Studies | Santa Ana CA
» Westminster Mall Specific Plan EIR | Westminster CA
» Proposed Ballot Initiative Supplemental EIR | Redlands CA

PRIOR EXPERIENCE

» WaterSmart Landscape Makeover Series | San Diego County Water Authority
» Sustainable Stewardship Program | San Diego Canyonlands
» Neighborhood Parks Revitalization | Tijuana Mexico
» Analysis of Functional Zones and Neighborhoods | National City CA
» Crime and Safety Action Plan | Del Cerro San Diego CA

FEHR PEERS

Jason Pack, TE

Principal

EDUCATION

Bachelor of Science in Civil Engineering, University of California, Davis, 1999

REGISTRATIONS

Licensed Traffic Engineer, State of California (TR2402)

AFFILIATIONS

VMT Related Presentations:

- 2022 CEAC Public Works Officers Institute
- 2022 SBCOG City/County Conference
- 2019 California APA
- 2019 CSU Facilities Conference

Future of Transportation Presentations:

- 2018 SBCTA City/County Conference
- 2017 WRCOG Planning Conference

Parking Presentations:

- 2018 OC Planning Directors Conference
- 2015 OC Planning Directors Conference
- 2011 SCAG Toolbox Tuesday

Multi-Modal Levels of Service – ULI SCIC
Innovative Interchange Designs – District 8 Professional Liaison Committee Meeting, 2011
Roundabout Operations and Feasibility – ASCE national webinar series, 2011 through 2018
Process of Signal Coordination – ASCE national webinar series, 2011 through 2016

ABOUT

Jason D. Pack, P.E., is a Principal with Fehr & Peers located in Southern California. He is actively involved in a wide variety of project work but also finds time to lead the firm's research and development efforts in Emergency Evacuation assessment. Jason has an extensive background in travel demand forecasting, traffic operations assessment (including micro-simulation assessment), VMT analysis, big data analysis, transit ridership forecasting, and transportation impact studies involving NEPA and CEQA. His focus is to utilize his experience and the technical resources of the company to help clients answer their toughest questions related to transportation.

His recent work has included forecasting and operations assessment for large infrastructure improvements, developing recommendations for SB 743 implementation (California's new requirements to consider VMT as an impact metric under CEQA), assisting agencies with establishing VMT banks/exchanges, emergency evacuation assessment to respond to new legislative requirements (SB 99 and AB 747) and development of innovative transportation policies to assist City's advancing transportation into the future.

PROJECT EXPERIENCE

Jason has completed transportation assessments for over 150 projects in support of CEQA or NEPA documentation. These include impact assessment to support negative declarations, transportation sections for EIRs, and transportation sections for EISs or joint EIR/EISs.

Jason has actively been involved in assisting jurisdictions with SB 743 implementation. Example projects are noted below:

- SBCTA SB 743 Countywide VMT SB 743 Implementation Phase I, CA
- SBCTA SB 743 Countywide VMT SB 743 Implementation Phase II (VMT mitigation bank/exchange program), CA
- WRCOG VMT SB 743 Implementation Study, CA
- North Orange County Collaborative VMT SB 743 Implementation Study/Guidelines, CA
- CSU SB 743 Guidelines, CA
- County of San Bernardino Transportation Impact Study Guidelines, CA
- Corona SB 743 Implementation, CA
- Eastvale SB 743 Implementation, CA
- Moreno Valley SB 743 Implementation, CA
- Villages at Lakeview Traffic Impact Study, Riverside County, CA
- Riverside Housing Element Traffic Impact Study, CA

Paul Herrmann, PE

Associate

EDUCATION

BS, Civil Engineering, California Polytechnic State University, Pomona, CA (2011)

REGISTRATIONS

Traffic Engineer, CA (TR2797)

PRESENTATIONS

SB 743 in OC, City Engineers Association of Orange County (CEAOC), 2020
SB 743 in Riverside & San Bernardino, Institute of Transportation Engineers Riverside/San Bernardino Chapter (RSBITE), 2020
Preparing For A Post VMT World Apocalypse, Association of Environmental Professionals (AEP) Conference, 2020

PROJECT EXPERIENCE

CEQA/NEPA Assessment

Paul has completed transportation assessments for over 50 projects dictated by either CEQA or NEPA. These included impact assessments to support negative declarations, transportation sections for EIRs, and transportation sections for EISs or joint EIR/EISs.

Transportation Impact Study On-Calls

Paul serves as the direct point of contact for transportation and CEQA related peer review consulting services for the following jurisdictions:

- Corona
- Fountain Valley
- Moreno Valley
- Santa Ana
- Eastvale
- Cal Poly Pomona
- Anaheim
- Menifee

General Plans

Paul has worked on a wide variety of General Plans throughout the state of California, including:

- Corona
- Fountain Valley
- Moreno Valley
- Redlands
- Yucca Valley
- Diamond Bar
- County of San Bernardino
- Ontario

These Projects included Complete Street elements, extensive travel demand forecasting, VMT estimates and transportation impact assessment, and multi-modal transportation assessment.

SB 743 & VMT Assessment

Paul has worked on a wide variety of VMT assessments for both GHG assessments and for SB 743 related CEQA assessments. Paul has experience running and processing results of travel demand forecasting models including RIVCOM, SBTAM, OCTAM and the SCAG Model. Paul has assisted multiple agencies adopt thresholds of significance and updated their traffic impact study guidelines consistent with SB 743, including

- Corona
- Fountain Valley
- Moreno Valley
- Aliso Viejo
- Eastvale
- SGVCOG
- Anaheim
- Hemet
- Menifee

Below is a list of notable VMT impact assessments Paul has led:

- Gateway at Grand Terrace Specific Plan EIR, Grand Terrace
- Riverside County Arena, Coachella Valley
- Central Park Master Plan EIR, Rancho Cucamonga
- Beach Boulevard Specific Plan EIR, Anaheim
- Section 31 Specific Plan, Rancho Mirage
- Northeast Area Neighborhood and Conservation Plan, Rancho Cucamonga
- Westview Affordable Housing MND, Santa Ana
- CHP Relocation EIRs, Norwalk & Pomona
- Latitude Business Park MND, Corona
- 201 W. PCH Mixed-Use MND, Long Beach

IAN ADAM, MESM, CPSWQ, QSD

TITLE Principal/Stormwater Manager | OFFICE Irvine, CA

Ian is a firm Principal and Fuscoe's Stormwater Management team leader. His specialty is water resources, with an emphasis in water quality regulations, sea-level rise policy, Clean Water Act Citizen Suits and resource agency negotiation. Since joining Fuscoe in 2001, Ian has served as an effective leader and technical resource for numerous projects and clients. Ian has worked on over 60 General Plan Updates and Specific Plans throughout California to assist municipalities and developers with infrastructure assessments, zoning approvals, EIR technical support and long term capital improvement planning.

For the past decade, Ian's experience with local and regional professional thoroughbred stabling operations has led to him to become an expert on CAFO NPDES permitting, including the negotiation of unique individual permits with the top management levels of all three Southern California Regional Water Quality Control Boards (San Diego, Santa Ana and Los Angeles). This expertise also includes providing assistance with the resolution of multiple third party lawsuits against commercial stabling operators.

Ian has also worked extensively in the California Coastal Zone, processing Coastal Development Permits, addressing Sea-Level Rise technically and politically, and working in partnership with Coastal Staff on individual projects, Specific Plans and Local Coastal Programs. Through this experience, Ian is uniquely trained to address complex drainage and water quality projects for both public and private clients, especially those needing site-specific solutions, multi-phased schedules and high-level regional board involvement. For the past two years, Ian has been assisting local municipalities and counties on regional stormwater improvement projcts, including both feasilbity and final design.

Ian enjoys the continuing pursuit of leadership development and is highly motivated by observing team members evolve into independent thinkers and leaders themselves. Ian's notable long-term clients include: City of Anaheim, Del Mar Fairgrounds, Orange County Fairgrounds, Los Angeles Turf Club and Del Mar Thoroughbred Club.

EDUCATION

- MESM, Master of Environmental Science and Management
  Donald Bren School of Environmental Science and Management
  University of California, Santa Barbara
- BS, Science - Ecology and Systematic Biology
  California Polytechnic State University, San Luis Obispo

REGISTRATIONS/CERTIFICATIONS

- Certified Professional in Stormwater Quality (CPSWQ)
- QSD / QSP Certified

AFFILIATIONS

- BIA/Orange County
- National Association of Environmental Professionals
- Urban land Institute
- U.S. Green Building Council

FEI TEAM MEMBER SINCE 2001

FEI PRINCIPAL SINCE 2011

EDUCATION / CERTIFICATIONS

- MS, Civil Engineering, University of California, Irvine
  UC Center for Hydrologic Modeling Graduate Fellow
- MS, Urban and Regional Planning, University of California, Irvine
  Concentration: Water Resource Research, Policy & Management
  UC Center for Hydrologic Modeling Graduate Fellow
- BS, Earth System Science, University of California, Irvine
  Concentration: Sustainability, Remote Sensing & Terrestrial Hydrology
- Certified Professional, Municipal Stormwater Management (CPMSM)

PUBLICATIONS

- Using a Deep Learning Model to Quantify Trash Accumulation for Cleaner Urban Stormwater (Computers, Environment & Urban Systems, 2022)
- Groundwater Depletion During Drought Threatens Future Water Security of the Colorado River Basin (Geophysical Research Letters, 2014)
- Remote Detection of Water Management Impacts on Evapotranspiration in the Colorado River Basin (Geophysical Research Letters, 2016)

PRESENTATIONS/OTHER

- TrashVision™ Oral Presentations at CASQA (2020 & 2021)
- Quantifying Water Storage Changes in the Colorado River Basin Using Satellite Observations, Modeled Results and In Situ Data (Thesis)
- California Water Resources During Drought, for Sen. Boxer's flight with President Obama to the Central Valley (PowerPoint)
- Last Call at the Oasis documentary film (Computer Graphics)

AWARDS

- 2013 Don Owen Water Science & Policy Fellowship Recipient
- 2012 OC Association of Environmental Professionals Scholarship

AFFILIATIONS

- Urban Land Institute
- American Water Resources Association

FEI TEAM MEMBER SINCE 2014

STEPHANIE CASTLE ZINN, MSCE, MURP, CPMSM

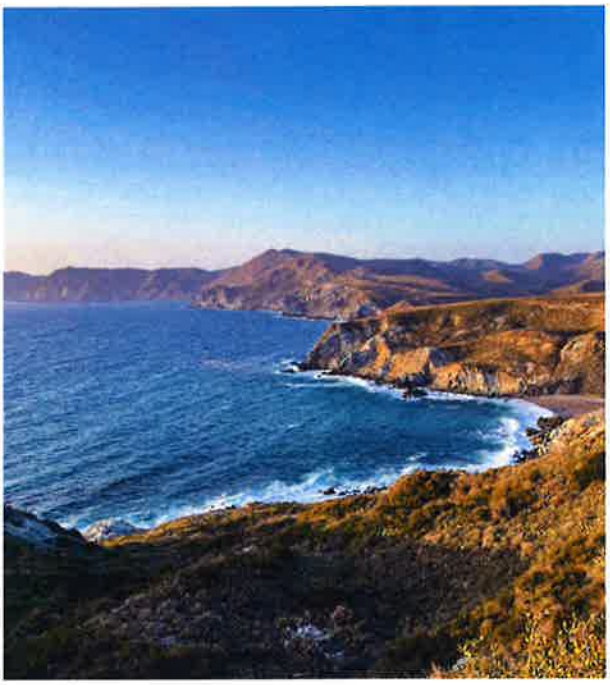
Project Manager, Water Resources | Irvine, CA

Stephanie's stated career objective is to be an expert contributor to resolving the challenges confronting California's water resource management. Stephanie brings impeccable scientific and professional qualifications to her work at Fuscoe, including her work as a Data Specialist at the UC Center for Hydrologic Modeling at UC Irvine, where she studied the impacts of drought on surface and groundwater resources in the Western U.S. In addition to her academic credentials, she has published scientific articles; participated in presentations for politicians in DC and Sacramento, the Pentagon, and the American Geophysical Union; has been a guest lecturer at the International Space University in Austria; participated in World Water Week discussions in Sweden; and conducted various forums and workshops in New York and California for teachers, water researchers and political stakeholders.

As a Fuscoe Project Manager with a focus on water resources, Stephanie ably applies her research, skills and knowledge to real-world projects. Stephanie's role at Fuscoe Engineering entails advancing Fuscoe's water resources sector by designing sustainable, multi-benefit low impact development project solutions that improve local and regional water quality and increase water supplies. She provides feasibility analyses for the implementation of water conservation features, including rain water harvesting and grey water reuse, for all projects.

Stephanie manages the preparation of EIR technical reports, including infrastructure analysis and water supply assessments for CEQA compliance. She leads Trash Provision compliance for several Cities, which includes ensuring catch basin atloses are accurate in GIS, managing pour point hydraulic assessments to confirm catch basins requiring FCS, and promoting AI to expedite the OVTA process. She is equally passionate about applying leading edge technology to Fuscoe projects by utilizing the firm's FAA registered UAV Drones as well as its Artificial Intelligence and machine learning capabilities, to help promote smart cities for her municipal clients.

Stephanie's enthusiasm for her work and genuine concern for California's water resources are qualities that greatly contribute to the success and effectiveness of Fuscoe's well-respected stormwater management team.



WHITNEY STEPHENS, EIT

Stormwater Engineer I | Irvine & San Diego, CA

EDUCATION

- BS, Environmental Engineering
  San Diego State University

REGISTRATIONS/CERTIFICATIONS

- EIT (Engineer in Training)

Whitney has a strong work ethic, excellent communication skills and a passion for the environment. She is a valued member of Fuscoe's Stormwater Management Group. Whitney applies herself diligently to her work and excels at developing Water Quality Management Plans (WQMPs), Storm Water Pollution Prevention Plans (SWPPPs) and Best Management Practice (BMP) design, in the context of water quality. Recognized for her meticulous attention to detail and astute analytical skills, Whitney provides Fuscoe's clients with top quality stormwater management services.

Whitney's background includes coordinating, conducting and education outreach for structural BMPs under the MS4 permit compliance program. She has also conducted commercial and dry weather flow residential inspections, all for the County of San Diego. In addition, she has drafted erosion control figures and calculations using AutoCAD and completed TMDL compliance reporting and special field studies for the County's Water Quality Improvement Plans, and oversaw dry weather and wet weather water quality field sampling and outfall investigations.

For the City of San Diego, Whitney drafted construction BMP maps as part of SWPPP development for SDG&E projects. She supported database management of water quality data for TMDL reporting compliance and data submittals for multiple watersheds (San Dieguito & Los Penasquitos) through CEDEN submittals and she has drafted drainage and soil maps as part of Industrial General Permit Notice of Non-Applicability reports.

Whitney's work at Fuscoe Engineering has included Due Diligence, Stormwater Program Implementation, QSP, NPDES, WQMP, General and Specific Plan Update/Permit and Trash Amendment Services for various Cities, Agencies and private entities. These have included the Cities of Irvine, Anaheim, Brea, Ontario, Los Angeles, Redlands and San Bernardino, the 22nd District Agricultural Association and firms such as California Pacific Homes, SWA Architects, Shea Properties, PlaceWorks, The Related Companies, Rose Hills Corporation, The Hanover Company, Lyon Living, KTGY Group, Bridge Housing Corporation and others.

FEI TEAM MEMBER SINCE 2021

BEACH BLVD CORRIDOR SPECIFIC PLAN AND EIR

The Heart of West Anaheim

Project Type	Specific Plan and EIR
Location	Anaheim, California
Size	1.5 miles
Client	City of Anaheim
Date Completed	November 2018
Services Provided	Community Outreach, Specific Plan, Visual Simulations and Illustrations, Environmental Impact Report, and Technical Studies for Air Quality/GHG Emissions, Noise & Vibration, and a Phase 0 Environmental Site Assessment

The Beach Boulevard Specific Plan is the result of a focused and comprehensive effort involving the City of Anaheim and the West Anaheim Community. This plan guides future development along a 1.5-mile stretch of Beach Boulevard between the cities of Buena Park and Stanton. Supported by modern development standards, economic and sustainable community development incentives, and capital improvements, the plan holistically addresses the future of Beach Boulevard—the heart of West Anaheim.

Designated by the Southern California Association of Governments as a "high quality transit corridor," Beach Boulevard still functions primarily for motor vehicles. Nonmotorized modes of transportation such as walking and biking are not well integrated along the street. The plan's intent is to create a new regulatory environment, land use plan, development incentives, and streetscape enhancements to improve conditions along the boulevard and attract economic investment to the area.

The planning process included the community at every stage. Its vision and guiding principles were created with the community and reflect the themes that emerged throughout the process. Public involvement included the formation of a community advisory committee; a series of pop-up workshops, including workshops at three local high schools; stakeholder interviews; and a developer roundtable. An online component included a dedicated project web page and web-based survey. The project was approved by a unanimous City Council vote in November 2018.

PLACEWORKS

BREA, FULLERTON, LA HABRA, PLACENTIA

SCAG Compass Blueprint Demonstration Projects

Project Type	Urban Design / Transportation Planning / Infill / Placemaking
Location	Southern California
Size	Varies
Client	Southern California Association of Governments and Orange County Transportation Authority
Date Completed	2008
Services Provided	Visioning, Transportation and Circulation Planning, Economic Studies, Feasibility Analysis and Technical Studies, Corridor Planning, Transit-Oriented Design, Site Planning, Public Outreach and Community Workshops, Creative Media

PlaceWorks completed a joint planning and design effort under SCAG's Compass Blueprint Demonstration Program and OCTA's Metrolink Transit Extension Study for the Cities of Brea, Fullerton, La Habra, and Placentia. The effort focused on ways to improve transit access to Metrolink service by identifying transit corridors and transit-development nodes with potential for enhanced bus or high-capacity transit. The effort let to the preparation of recommendation reports for each of the cities, working in conjunction with stakeholders and city officials. Our services included analysis of existing and future conditions, needs assessment, station area identification and planning, urban design, alternative economic analysis, visual simulations, public outreach, zoning, and implementation recommendations.

The Fullerton and La Habra demonstration projects focused on redevelopment along key transportation corridors, and the integration of new transit facilities with new commercial, residential, and public open space uses. The Brea and Placentia projects involved transit station concepts and phasing strategies, parking solutions, pedestrian circulation, and the introduction of new transit-oriented development.

THE EL CAMINO PLAN

Creating a Regional Identity

Project Type	Corridor Plan
Location	Atascadero, California
Size	5 linear miles
Client	City of Atascadero
Date Completed	2020
Services Provided	Market Demand Analysis, Community Workshops, Online Surveys, Urban Design and Mobility Analysis, Alternative Land Use and District Concepts, Mobility Improvement Recommendations, Land Use and Architecture Recommendation, Streetscape Design

El Camino Real is the gateway to Atascadero's downtown. The look, feel, and content of this five-mile corridor has a significant bearing on the city's regional identity, local character, and economic health. Although it has great potential to be a vibrant downtown for shopping, dining, and small businesses, it has been slow to recover from the Great Recession. With high vacancies and nondescript buildings, it currently struggles to compete with nearby Paso Robles and other commercial areas.

PlaceWorks developed the El Camino Plan, whose goal is to identify future land uses and guide urban design concepts with circulation improvements. This project will set a new course for El Camino Real with a combination of strategic public realm investments and incentives for new development. We have provided the city with a custom strategy and set of tools to transform this automobile-oriented, regional corridor into a multimodal economic hub.

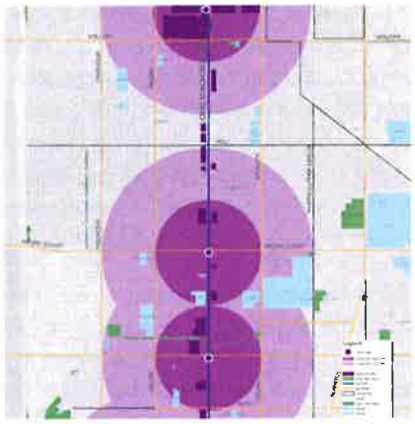
Elements of the corridor plan include the formation of new districts; modernization of zoning regulations; dynamic site design concepts for key areas; contemporary architectural style guidelines that also honor local history; streetscape design; and bicycle and pedestrian improvements to address safety concerns. The plan also includes strategies for business attraction, retention, and investment.

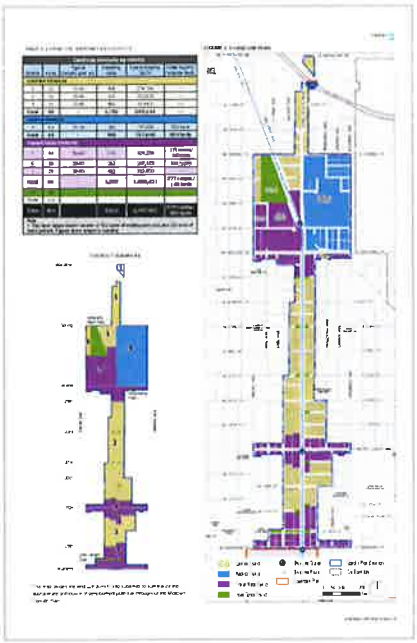
PLACEWORKS

MIDTOWN SPECIFIC PLAN AND EIR

Improving Life on the Boulevard

Project Type	Corridor Plan and EIR
Location	Long Beach, California
Size	2.5-mile corridor, 369 acres
Client	City of Long Beach
Date Completed	Adopted (SP) and Certified (EIR) 2016
Services Provided	Specific Plan, Form-Based Coding, EIR, Outreach, Technical Studies for AQ/GHG, and Health Risk Assessment
Awards	2017 Sustainability Award: Integrated Planning, SCAG; 2017 Outstanding Planning Document Award, California AEP





Long Beach Boulevard suffered from a lack of development interests and mobility problems along the corridor and in the surrounding community. Despite years of transit investments and the adoption of a planned development district (PD 29) for mixed-use and high-density development, the corridor continued to falter. The city selected a team, including PlaceWorks, to create the Midtown Specific Plan to stimulate private and public improvements and development in an area without the benefit of redevelopment powers.

The specific plan establishes an equitable balance between mobility modes—car, light rail, bus, bike, and pedestrian—and uses a hybrid form-based / zoning approach, incentive programs, park-once-and-walk strategies, and urban/streetscape design to achieve city and community goals for this key corridor.

The specific plan divides the boulevard into four districts: transit nodes, corridors, medical district, and open space. Density and major mobility improvements are planned for the transit node districts surrounding each of the three Metro Blue Line stations in the area. The plan implements many of the goals, policies, and strategies in the city's general plan mobility element. Most notably, the open space district of the specific plan proposes 11 new parklets, which cap side streets to create mini parks and provide much needed active and passive open space in the area. Succinct land use districts, clear development standards and design guidelines, and a practical implementation program make this plan a valuable tool for future revitalization of Midtown.

The program-level environmental impact report (EIR) addressed various environmental and technical issues and challenges. For example, a detailed historic resources technical report analyzed potential impacts of demolishing existing buildings, many of which were more than 50 years old. The EIR also addressed and resolved key issues related to construction impacts on air quality and noise emissions, hazards and hazardous materials, hydrology and water quality, land use and planning, transportation and traffic, and utilities and service systems. The city council unanimously and enthusiastically certified the EIR and adopted the specific plan in May 2016.

PLACEWORKS

MORENA CORRIDOR SPECIFIC PLAN AND EIR

A Refined TOD Planning and Development Program

Project Type	Corridor/TOD Specific Plan
Location	San Diego, California
Size	230 acres
Client	City of San Diego
Date Completed	February 2018
Services Provided	Community Planning, Urban Design, Economic Analysis, Environmental Analysis, Community Outreach

The Morena Corridor Specific Plan—a transit-oriented specific plan along Morena Boulevard in San Diego—facilitates reinvestment and development of a post–World War II suburban character neighborhood to support two future light rail stations. PlaceWorks managed the specific plan and EIR, which are actually the second phase of what was expected to be a two-phase process. However, when the first phase failed amid an explosion of public opposition, PlaceWorks was called in to start from scratch and prepare a refined planning and development program that would effectively facilitate redevelopment of the project area.

The greatest challenges were erasing the negative impressions made by poor planning concepts and products and navigating the sea of mistrust engendered during the first phase. PlaceWorks managed an extensive public outreach program that included ample opportunities for community feedback and other public input. The project ultimately encompassed preparation of a specific plan with site design concepts and illustratives, visual simulations, new development standards and design guidelines, and an altogether new mobility network as well as an EIR and supporting technical studies.

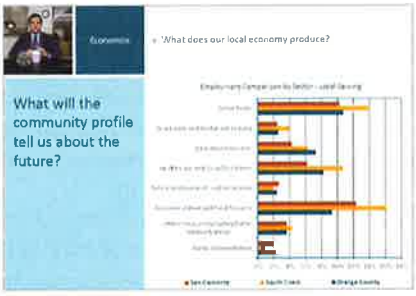
PLACEWORKS

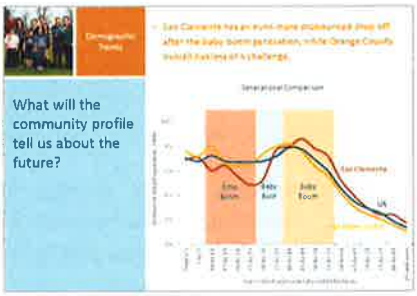
SAN CLEMENTE'S EL CAMINO REAL CORRIDOR

Visioning and Preliminary Design Concepts

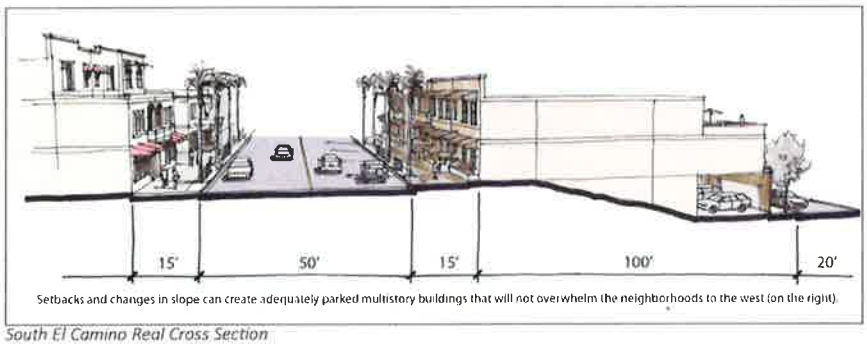
Project Type	Corridor Plan Visioning and Preliminary Design Concepts
Location	San Clemente, California
Size	Approximately 1.6 linear miles
Client	City of San Clemente
Date Completed	March 2014
Services Provided	Visioning, Preliminary Design Concepts, Public Outreach, Community Design, Economic Development, Performance Indicators, and Implementation

As part of the San Clemente Centennial General Plan, PlaceWorks prepared numerous economic, land use, and urban design strategies for the El Camino Real Corridor. Divided into three distinct but interrelated sections, El Camino Real required context-sensitive approaches to: 1) capitalize on market forces to replace vacant, underutilized, and incompatible land uses; 2) improve pedestrian access and safety along the corridor and to adjacent neighborhoods and commercial districts; and 3) protect and enhance views, visual character, and streetscapes for each area. Beginning with robust outreach efforts, PlaceWorks worked with the community and General Plan Advisory Committee to create a vision and preliminary design concepts for each area. Working with City staff, PlaceWorks then refined design strategies; created new land use plans; recommended economic development strategies and funding approaches; and developed goals, policies, and implementation measures that were included in the General Plan.





Preliminary Concept Plan



South El Camino Real Cross Section

PLACEWORKS

LOS ALAMITOS COMMERCIAL CORRIDORS PLAN

Reclaiming our Corridors

Project Type	Corridor Planning
Location	Los Alamitos, California
Size	240 acres
Client	City of Los Alamitos
Date Completed	2010
Services Provided	Visioning, BRT and Circulation Planning, Economic Studies, Feasibility Analysis, Corridor Design and Planning, Commercial Design Guidelines

As Southern California grew during the 1950s and 60s, two corridors—Katella Avenue and Los Alamitos Boulevard—widened to serve the growing automobile traffic. Katella Avenue served primarily as a major inter- and intracounty east–west transportation corridor, and Los Alamitos Boulevard provided key north–south connections to and from Interstates 405 and 605. Today, these two corridors combine to produce an intersection that processes up to 123,000 automobiles per day. The corridors continue to serve as auto-oriented arterials and, despite hosting nearly all of the City's commercial development, offer few central nodes or gathering places for the residents, students, and workers of Los Alamitos.

The Katella and Los Alamitos corridors have the bones of great corridors. Key civic, institutional, and commercial anchors dot the corridors. The rights-of-way are wide enough to accommodate multiple modes of transportation while preserving efficient travel for the large volumes of traffic that use the corridors to access local destinations, adjacent cities, and nearby freeways. Additionally, other agencies are planning transportation investments that could influence the corridor study area.

PlaceWorks helped the City of Los Alamitos analyze its two most significant corridors and identify opportunities to capitalize on the forthcoming BRT routes and stations, stimulate new private investment and redevelopment, and create a new downtown for its residents. PlaceWorks generated roadway and streetscape designs to narrow the City's primary north–south corridor to create a walkable and multimodal environment that can still efficiently convey auto traffic. We also coordinated plans between the City and OCTA and identified location and design considerations for two BRT stations in Los Alamitos.

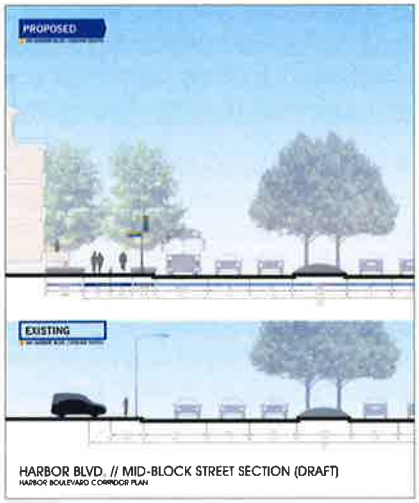
Other components of the project include commercial design guidelines, city branding, capital and circulation improvements to enhance pedestrian and bicycle movement, and land use and zoning recommendations to consolidate parcels and stimulate private reinvestment.

PLACEWORKS

HARBOR MIXED-USE TRANSIT CORRIDOR

Corridor Revitalization Strategy and Vision

Project Type	Corridor Planning, EIR
Location	Santa Ana, California
Size	2 linear miles
Client	City of Santa Ana
Date Completed	October 2014
Services Provided	BRT/TOD Station Planning, Land Use/Corridor Planning, Public Outreach, Zoning, Specific Plan Development, Market Analysis, Infrastructure Analysis, EIR



Harbor Boulevard is one of Orange County's best-known streets and largely serves commercial and transportation purposes throughout Santa Ana and surrounding cities. Harbor Boulevard runs from the 55 freeway in Costa Mesa to the 60 freeway in Rowland Heights, traversing 23 miles and 5 more cities along the way. It's even visible from the monorail ride on the approach to the Magic Kingdom. However, Harbor Boulevard needed a little magic of its own. PlaceWorks assisted the City of Santa Ana to explore ways to realize Harbor Boulevard's full potential and capitalize on regional transit investments such as bus rapid transit.

PlaceWorks identified urban and transit-oriented mixed-use development opportunities, including new housing options and design concepts to encourage safer pedestrian and bicycle access along the corridor. We also conducted outreach to the community, evaluating housing and retail markets, examining infrastructure systems, and preparing an associated EIR. These efforts ultimately led to a new specific plan that revitalizes local businesses, creates a safer corridor, expands transit options, and creates new housing and mixed-use development options. Most of all, the new specific plan creates a stronger sense of place, enriching the physical, mental, and social health of the community.

HARBOR BLVD. AT WESTMINSTER AVE.
HARBOR BOULEVARD CORRIDOR PLAN | LOOKING SOUTH

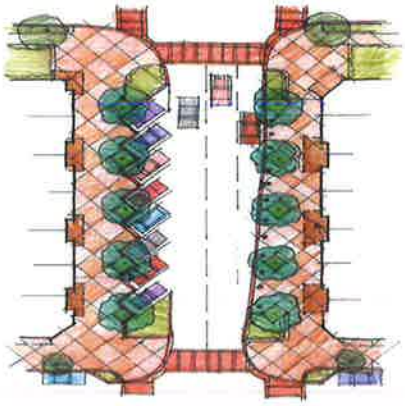
PLACEWORKS

RENAISSANCE PLAZA
New Life for an Important Corridor

Project Type	Corridor Redevelopment / Specific Plan / MND
Location	Stanton, California
Size	15 acres
Client	City of Stanton
Date Completed	Adopted 2005
Services Provided	Site Planning, Specific Plan Preparation, Environmental Analysis
Awards	2005 APACA Orange Section Outstanding Planning: Planning Implementation—Small Jurisdiction

An underutilized and aging strip mall along Beach Boulevard, the former Stanton Plaza had several constraints to redevelopment: fragmented into multiple parcels/ ownerships, unwilling sellers that required use of eminent domain before the necessary lot consolidation, and rapidly changing market conditions.

The specific plan allowed for a wide range and mix of uses on the 15-acre site—commercial development at the most visible corner of the site, live-work units adjacent to commercial, and higher density residential. Design guidelines ensured a consistent architectural and landscaping scheme. An internal Main Street created a gathering place for the community, minimized vehicular trips generated by the project, and created an active pedestrian environment. PlaceWorks also prepared the specific plan's mitigated negative declaration. Finally, the plan included a streamlined approval process to "reward" applicants whose projects were in alignment with the city's vision for Renaissance Plaza.



PLACEWORKS

DOWNTOWN BELLFLOWER TOD SPECIFIC PLAN

Creating a Thriving, Experience-Oriented District

Project Type	Specific Plan
Location	Bellflower, California
Size	400 acres
Client	City of Bellflower
Date Completed	October 2019
Services Provided	Specific Plan Preparation, Existing Conditions Report, Market Analysis, Parking Management Study, Land Use Plan, Design Guidelines, Development Standards, Mobility Plan, Community Outreach

PlaceWorks developed the Downtown Bellflower Station Area Specific Plan to help the City achieve its goals for comprehensive and quality development in the targeted areas combine the city's goals for the downtown area with the benefits of the West Santa Ana Branch Transit Corridor. The transit corridor will connect to a wide range of destinations in Los Angeles and Orange counties and create opportunities for the city to reintroduce Bellflower as a thriving, experience-oriented district for residents and visitors.

This groundbreaking specific plan will create synergy between uses along the transit line, encouraging a thriving and well-rounded regional economy. A market analysis revealed that Downtown Bellflower has potential as an experience-oriented destination that prioritizes walkability and comfort for shopping, dining, recreation, and entertainment. By modernizing and consolidating outdated zoning codes and permitted uses, the specific plan will better balance land uses and encourage development throughout the study area, particularly in areas that have struggled to see successful development in the past. Its goals are to attract a range of new development, encourage multimodal transportation, and improve access to employment centers.

PlaceWorks also conducted a parking management study that summarizes existing parking inventory, evaluates long-term trends, and makes recommendations for planning and managing parking for the downtown area.

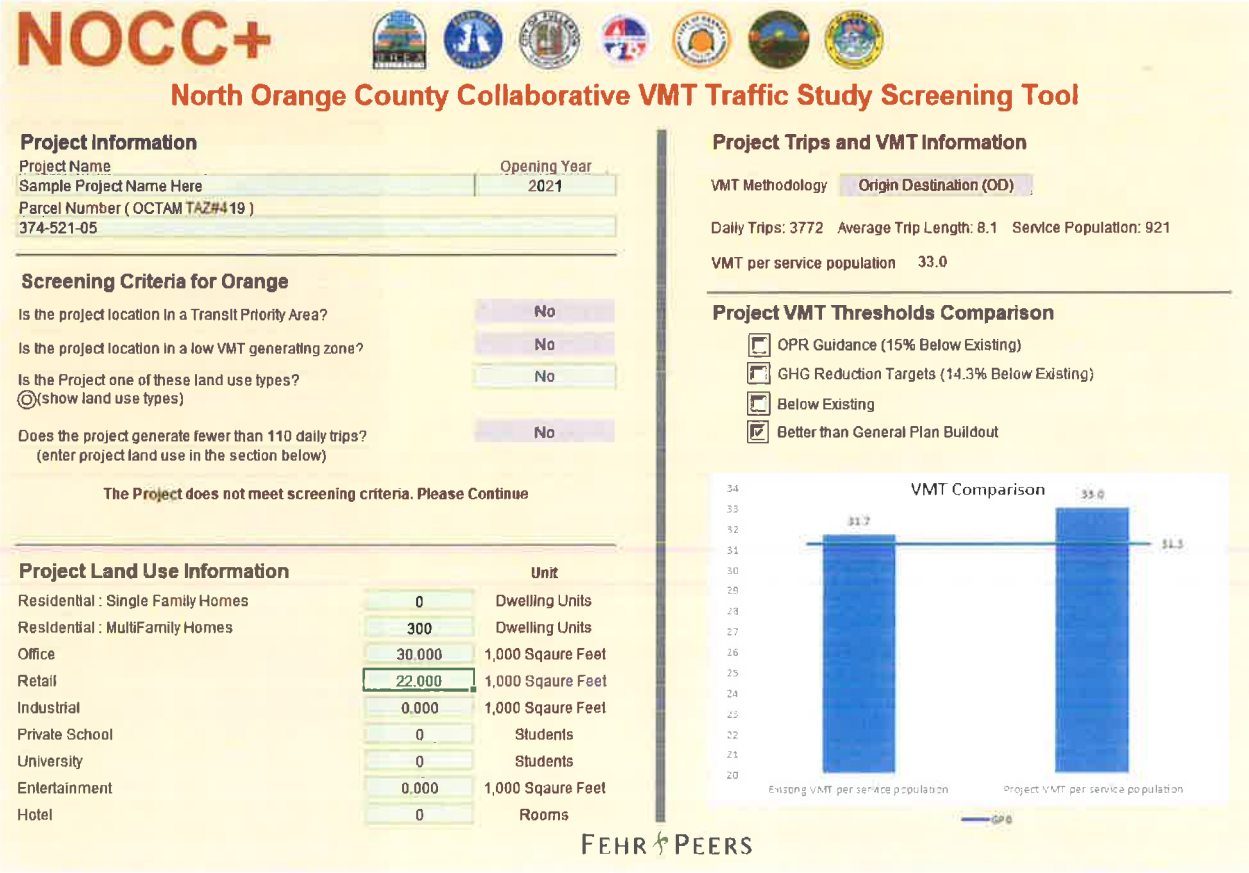
PLACEWORKS

FEHR PEERS

North Orange County Collaborative SB 743 Implementation

Orange County, CA, 2019-2020

Fehr & Peers prepared strategies and tools for seven cities (**Placentia**, Fullerton, La Habra, Orange, Brea, Buena Park, and Yorba Linda) in Orange County to implement SB 743. We evaluated the travel demand model, developing baseline VMT data, and evaluating potential thresholds and mitigation measures and programs. We developed an interactive spreadsheet tool that will enable users to assess VMT project-specific impacts and VMT reduction measures. We prepared draft significance criteria and identify up to 8 projects throughout the County to "test" through the significance criteria. We also prepared updated Traffic Impact Analysis Guidelines for each city.



FEHR PEERS

CollegeTown Specific Plan & EIR

Fullerton, CA, 2011-2016

The CollegeTown Specific Plan EIR proposes to create a downtown-style marketplace in the area between Nutwood, Chapman, State College, and State Route 57. The redevelopment project includes residential, retail, improved pedestrian facilities and connections, enhanced streetscapes and storefronts, and will be connected to Cal State Fullerton by pedestrian-friendly modifications along Nutwood Avenue. During Stage 1, Fehr & Peers assisted in transportation assessment of the plan area, refining the on-site transportation amenities and services, prepared a shared parking analysis, an evaluation of the future transit service in the study area, and an overall strategy for the plan area. During Stage 2, we are completed the transportation impact assessment for the EIR.

The project was completed as a joint planning effort by the City of Fullerton, Cal State Fullerton, and Hope International University.

artic, an intermodal transit center in anaheim ▲

disneyland entrance ▲ angel stadium of anaheim ▼

CITY OF ANAHEIM NPDES STORMWATER PROGRAMS

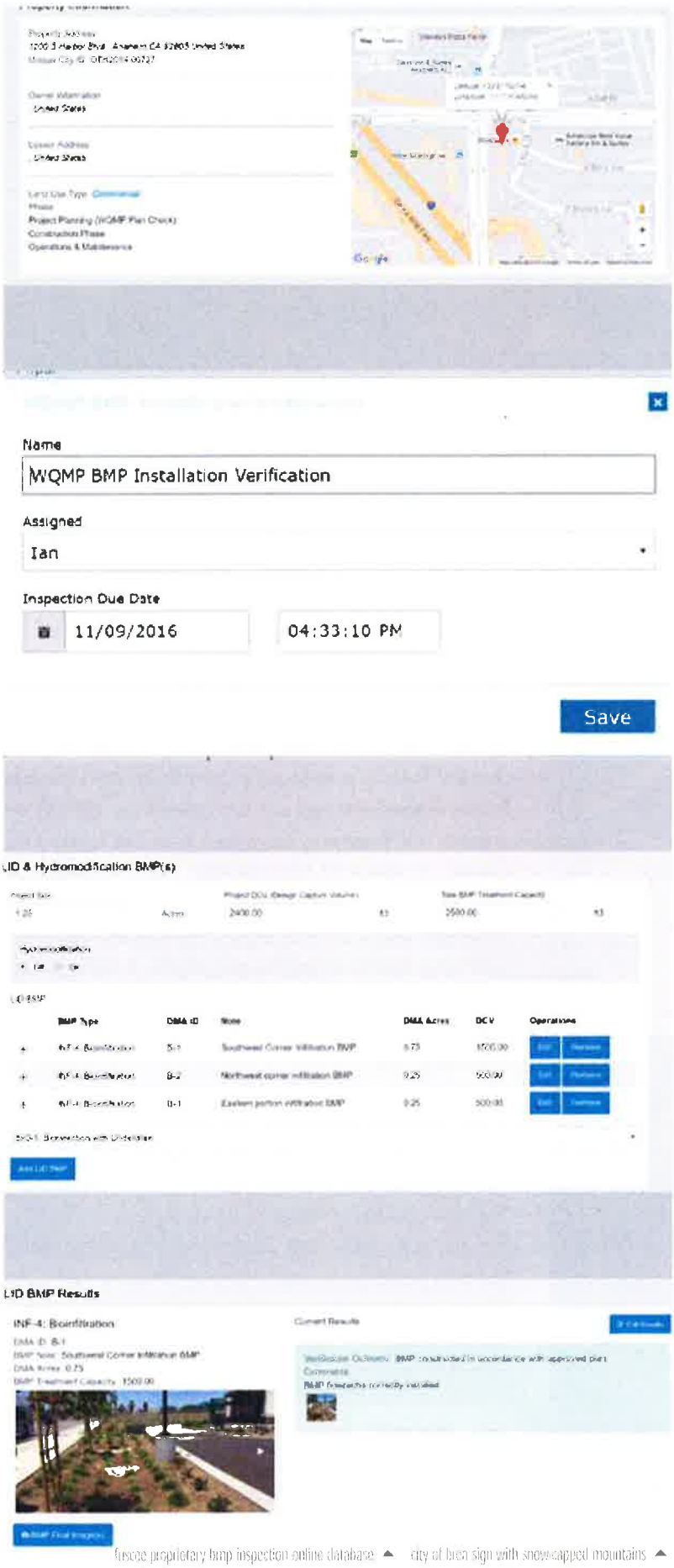
LOCATION Anaheim, CA ¦ CLIENT City of Anaheim

Since 2013, Fuscoe Engineering has provided NPDES support services, including WQMP Plan Checking, for the City of Anaheim. FEI's ongoing tasks with the City include refining the City's WQMP Checklist to address specific City needs, coordinating infiltration BMP approvals with Orange County Water District, and providing technical assistance to the project applicant. FEI also assists with the tracking of the BMP credit exchange program for the Disneyland Resort, as well as advising the City's own regional BMP credit banking program for CIPs.

FEI has also worked with various City staff in performing an independent audit of the City's Stormwater Program to identify areas to improve efficiencies in inter-departmental coordination and staff core competencies. These efficiencies included developing forms, checklists and protocols to improve the City's LIP implementation. FEI also provides technical assistance with special stormwater studies. As a result, FEI led the efforts in refining drywell design guidelines, which has benefited not only the City, but all Orange County Permittees. FEI continues to provide its technical expertise to the City to solve unique and challenging issues with its Stormwater Programs.

STATUS Ongoing since 2013

CONTACT Keith Linker ¦ 714.765.4141



fuscoe proprietary bmp inspection online database ▲ city of brea sign with snow-capped mountains ▲

CITY OF BREA NPDES STORMWATER PROGRAM

LOCATION Brea, CA | CLIENT City of Brea

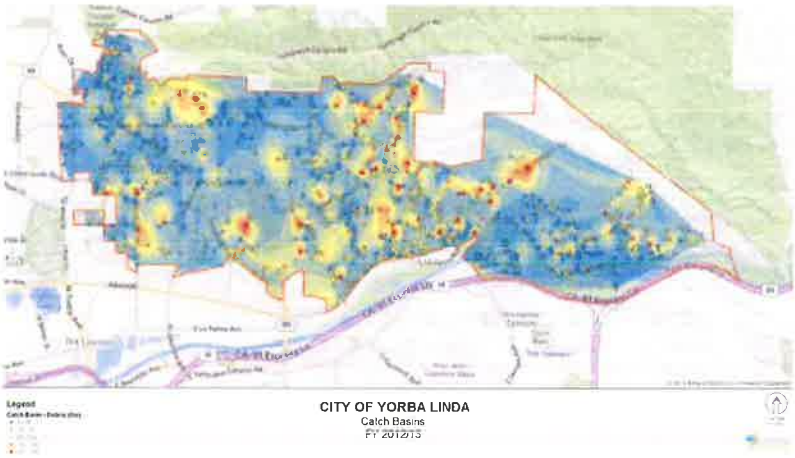
With the burgeoning program requirements of the NPDES Stormwater Programs in the Santa Ana Region, the City of Brea developed an interest in acquiring program management services for their growing Stormwater Program. FEI was initially hired to alleviate the City of its pressing needs and to conduct a performance evaluation to determine the City's program strengths and weaknesses. FEI's role has since been expanded to become more of an extension of City staff, providing WQMP plan check services, inspection support, City Staff NPDES training and facilitating coordination between city departments.

In 2017, FEI also developed a web-based Stormwater Inspection Management System (SIMS) software tool for the City. The tool allows City staff to perform municipal/industrial/commercial/ construction and WQMP O&M inspections with the use of electronic devices and also serves as a database repository that produces Annual Reporting data. With the SIMS tool, the City can track the stormwater life-cycle of a property, from WQMP approval, construction inspections, LID BMP installation verification, and O&M inspections. Similar to its long standing role with the City of Yorba Linda (2002-present), FEI supports the City of Brea with its Annual Reporting requirements, industrial/ commercial/construction inspections, inventory and database management, public outreach programs, Water Quality Management Plan (WQMP) Operations and Maintenance verifications, program effectiveness assessment and representation at co-permittee committee meetings. In 2010 an additional task was added to assist and advise the City on the proposed Coyote Creek Watershed Action Plan and its associated TMDL implementation plan.

STATUS Ongoing

CONTACT Brian Ingallinera | 714.990.7672

nixon library, yorba linda landmark



catch basin cleaning heat map

city of yorba linda GIS inventory for WQMPs BMPs

CITY OF YORBA LINDA LIP & NPDES STORMWATER PROGRAM

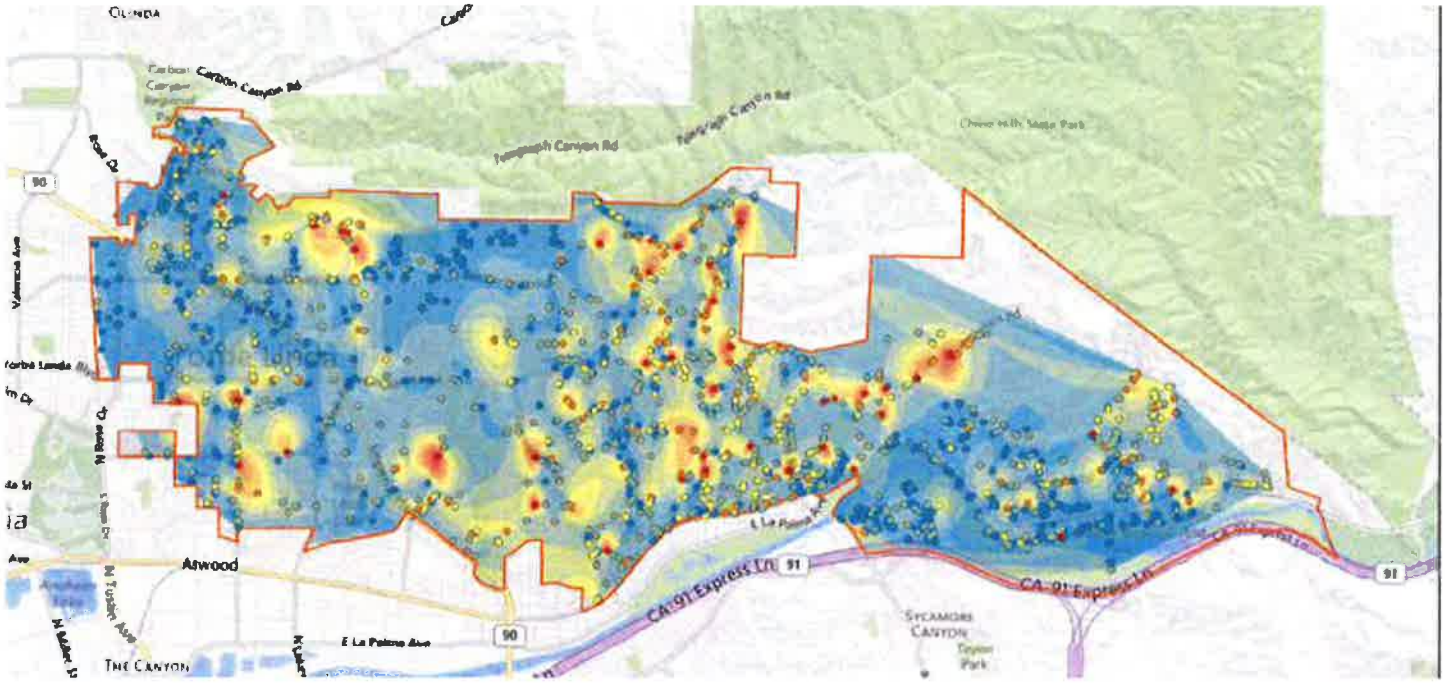
location Yorba Linda, CA | client City of Yorba Linda

Since 2002, Fuscoe has played a significant role in the City's NPDES Stormwater Program, including development of a Local Implementation Plan (LIP) and preparation of a comprehensive Annual Report for the local Regional Board. Each year, FEI oversees the annual stormwater program requirements and makes changes as necessary to improve upon the City's management practices and strategies related to stormwater quality control. Fuscoe also created a GIS-based system, linked to on-going inspection programs, to catalog the City's infrastructure data. Fuscoe's services over the years have included:

- ✔ CEQA assessments
- ✔ Legal authority
- ✔ Facilities inspection programs
- ✔ Municipal/industrial/commercial/construction inspections
- ✔ Program Effectiveness Assessment (PEA)
- ✔ Sewer system management plans (SSMP)
- ✔ New Development Program to update WQMP procedures
- ✔ Public education and outreach
- ✔ City and consultant training
- ✔ Monthly NPDES Task Force meetings
- ✔ Representation at regional strategy sessions

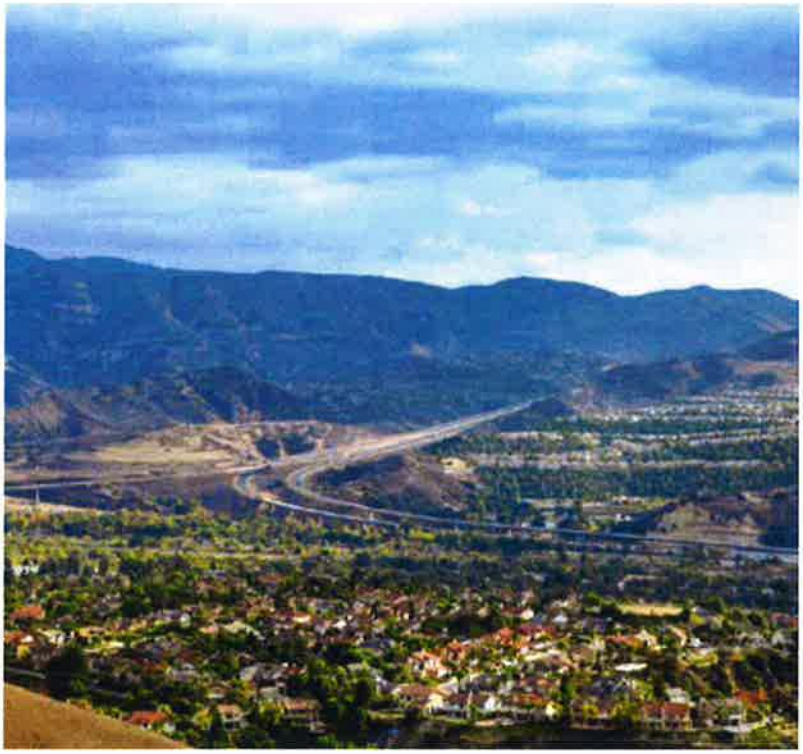
dates 2002 to Present

contact Matt Simonetti | 714.961.7174



catch basin cleaning heat map

city of yorba linda GIS inventory for WQMPs BMPs



nixon library, yorba linda landmark

CITY OF YORBA LINDA GIS WEB-BASED SYSTEM

LOCATION Yorba Linda, CA | CLIENT City of Yorba Linda

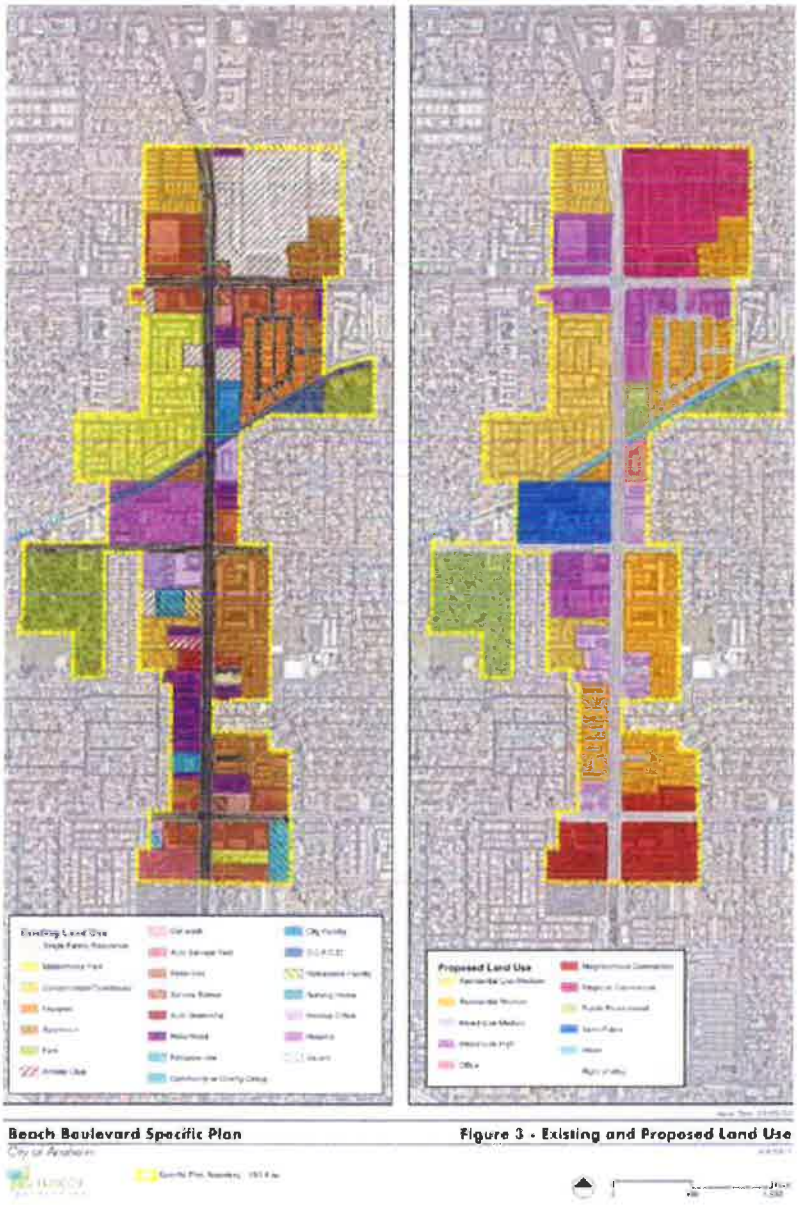
Since 2002, Fuscoe has played a significant role in the City's NPDES Stormwater Program, including development of a Local Implementation Plan (LIP) and preparation of a comprehensive Annual Report for the local Regional Board. Each year, FEI oversees the annual stormwater program requirements and makes changes as necessary to improve upon the City's management practices and strategies related to stormwater quality control. Fuscoe also created a GIS Cloud-based system, linked to on-going inspection programs, to catalog the City's infrastructure data. Fuscoe's services over the years have included:

- ✔ CEQA assessments
- ✔ Legal authority
- ✔ Facilities inspection programs
- ✔ Municipal/industrial/commercial/construction inspections
- ✔ Program Effectiveness Assessment (PEA)
- ✔ Sewer system management plans (SSMP)
- ✔ New Development Program to update WQMP procedures
- ✔ Public education and outreach
- ✔ City and consultant training
- ✔ Monthly NPDES Task Force meetings
- ✔ Representation at regional strategy sessions

YEARS 2002 to Present

CONTACT Matt Simonetti | 714.961.7174

aerial of beach boulevard, anaheim ▲ existing and proposed land use exhibit ▼



BEACH BOULEVARD SPECIFIC PLAN

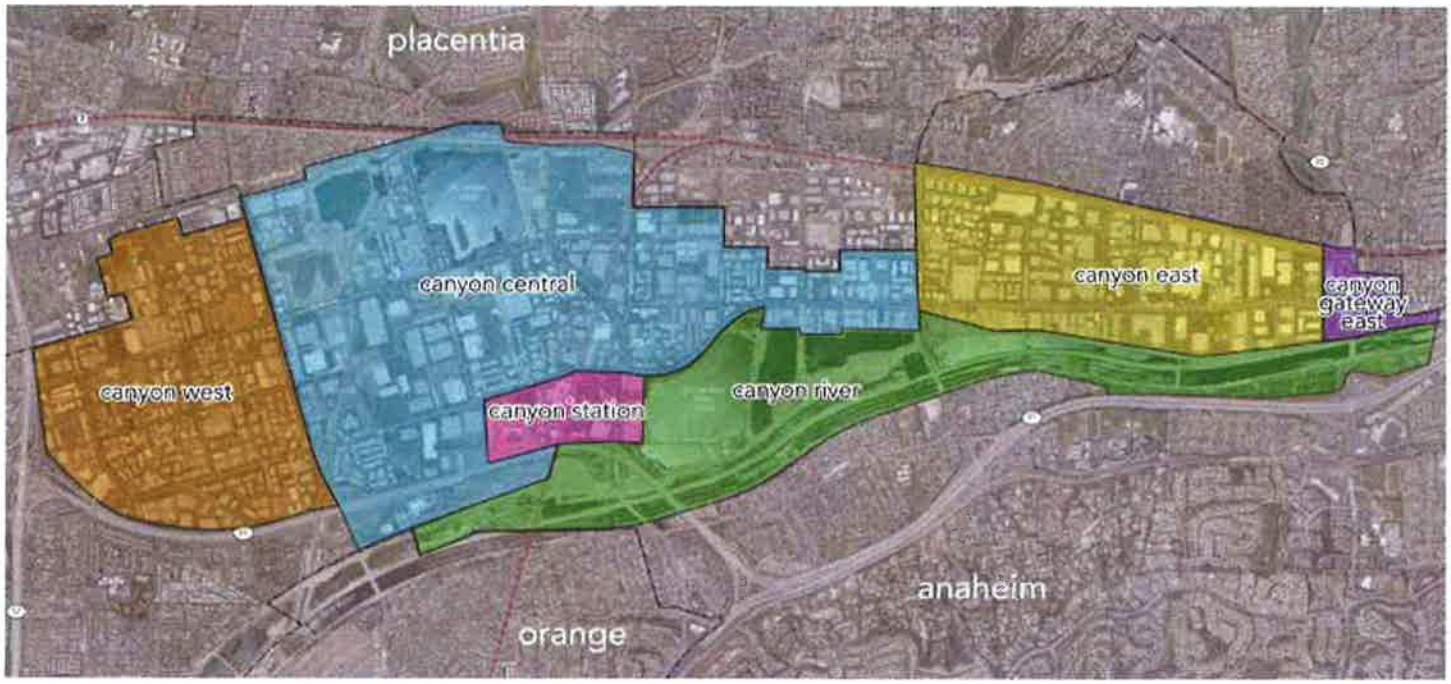
LOCATION Anaheim, CA | CLIENT Placeworks

The Beach Boulevard Specific Plan covers approximately 283 acres along a 1.5-mile portion of Beach Boulevard-State Route 39 in Anaheim. The Specific Plan is a guide for the revitalization of the Beach Boulevard corridor and outlines future development/redevelopment within the corridor for new residential, retail, community gatherings, open space and other productive uses.

In coordination with Placeworks and the City of Anaheim, Fuscoe Engineering, Inc (FEI) evaluated the existing infrastructure systems, including drainage, water, sewer and regional infiltration BMPs as well as capacity assessments to determine the ability of existing systems to serve the proposed land uses. The analysis involved working closely with several departments within the City, including Public Works for drainage, water quality and sewer, and the Water Department for the water distribution system. FEI identified potential impacts to the proposed land uses and various ways to improve the infrastructure to match future demands on the system. FEI also helped identify sustainable objectives for the Specific Plan, including water conservation and reuse, and helped Placeworks develop a defensible EIR. All of the findings were assimilated into a technical infrastructure report to support the EIR and Specific Plan.

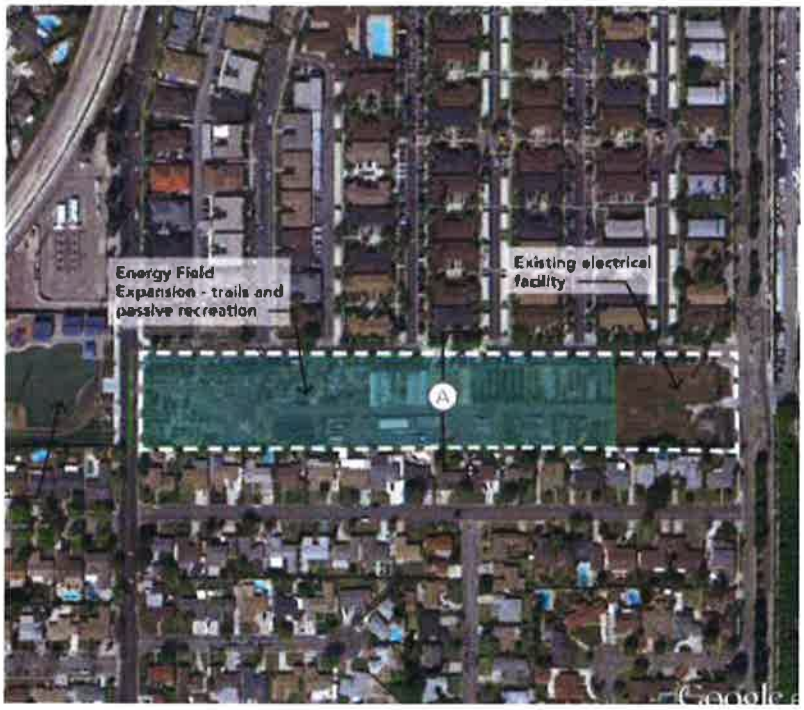
STATUS Completed October 2018

CONTACT Keith Linker, City of Anaheim | 714.765.4141
William Halligan (now at Harris & Assoc.) | 949.655.3900



specific plan sub-areas ▲

along the santa ana river, within the specific plan ▲



detail of proposed stormwater treatment areas ▼

ANAHEIM CANYON SPECIFIC URBAN GREENING PLAN

LOCATION Anaheim, CA | CLIENT MIG, Inc. for City of Anaheim

The Anaheim Canyon Specific/Urban Greening Plan was prepared to create an economic development strategy for this 3,000-acre, industrial-zoned district. Working closely with City staff and award-winning planners, MIG, Inc., Fuscoe investigated area-wide circulation and infrastructure, stormwater management and operational aspects, such as solid waste handling and recycling. This research, along with several stakeholder group outreach sessions, led to the new Specific Plan/Urban Greening Plan, featuring:

- ✔ Side streets designated and enhanced for bicycles/pedestrians, leaving arterials maximized for vehicles
- ✔ Creative "neighborhood-level" stormwater management basins, relieving properties of expensive, area consuming compliance BMPs
- ✔ Alternative standards to consider for LID buildout of sites
- ✔ Green Street concepts aimed at stormwater cleansing, enhanced pedestrian experiences and environmental performance

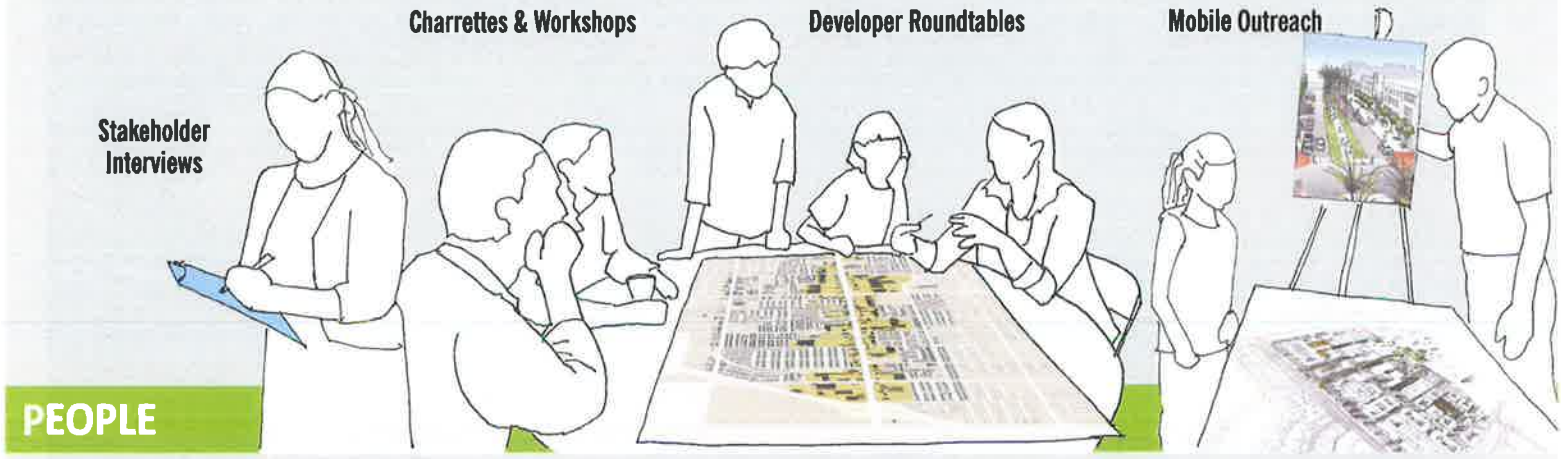
The project was funded by a Sustainable Communities Planning Grant and has become a cornerstone for a city-wide "Urban Greening" plan.

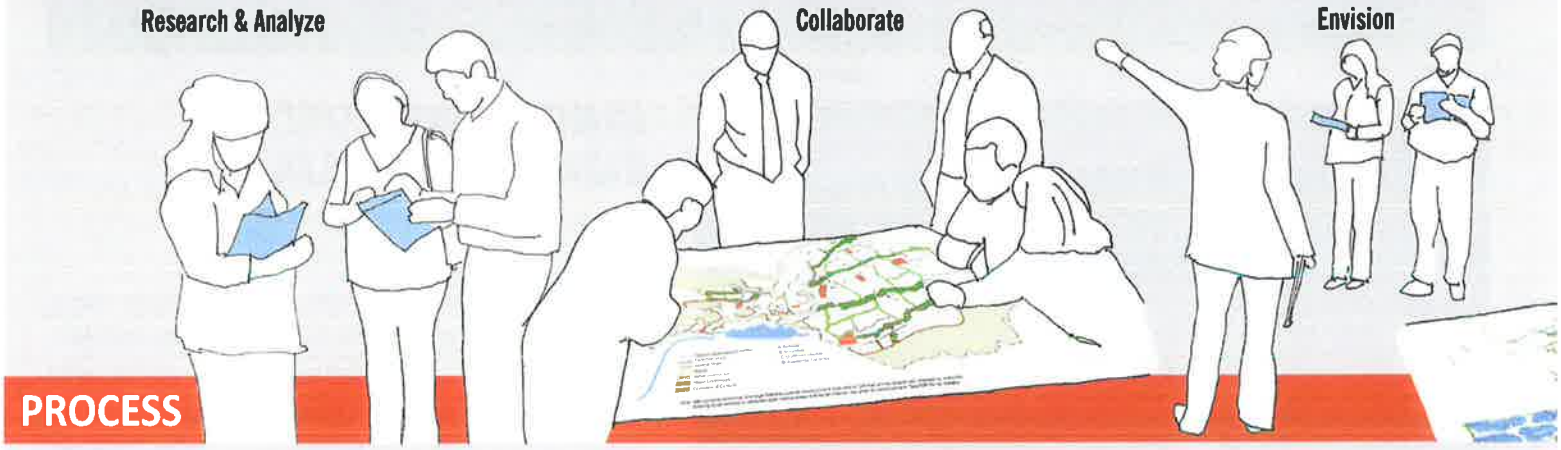
STATUS Completed

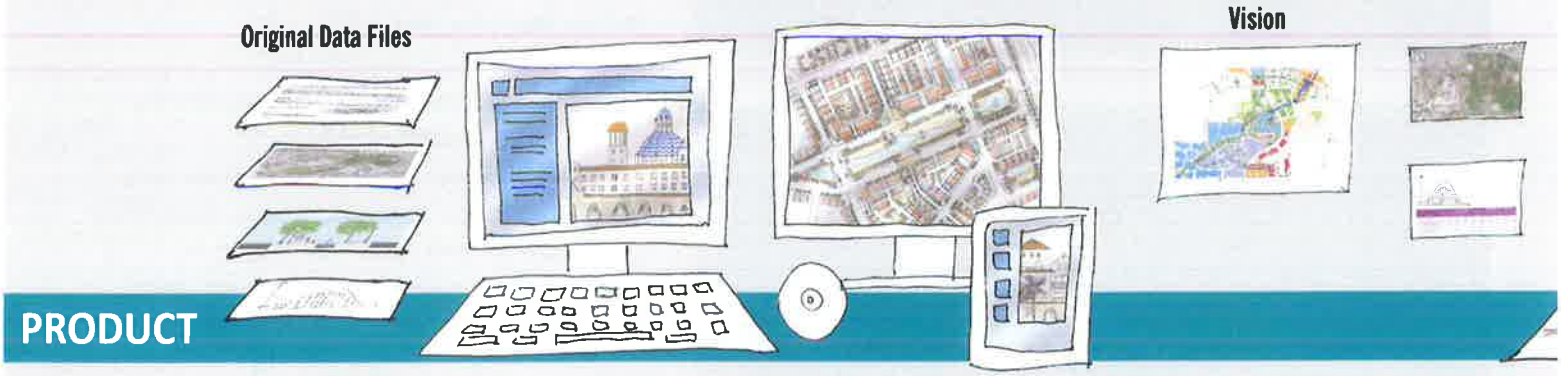
CONTACT Pamela Galera, City of Anaheim | 714.765.4463

AWARDS APA California Orange Section, 2017 Comprehensive Planning Award

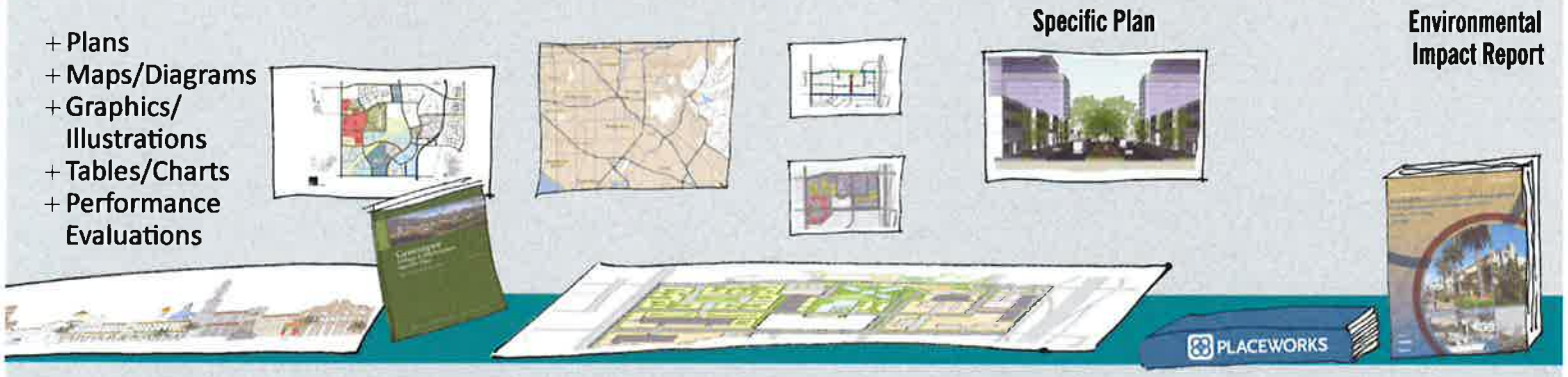
THE PLACEWORKS TEAM







PLACEWORKS



People:

The PlaceWorks Team believes in collaboration and community engagement every step of the way—from the assessment of current conditions and needs, to exploration of opportunities for the future, to confirmation of preferred visions, development plans, and implemantation strategies and codes.

The PlaceWorks Team works through multiple methods to include as many people as possible.

Process:

The PlaceWorks Team is effective at completing projects on time and under budget.

We establish clear procedures and protocols to ensure that the work the program addresses all objectives and expected outcomes and coordinates with concurrent Client initiatives.

Product:

The PlaceWorks Team is dedicated to providing clients with reliable and effective products. This means that for each deliverable work product we will provide the Client with electronic files for all publications.

placeworks.com

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 06/29/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh Risk & Insurance Services 17901 Von Karman Avenue, Suite 1100 (949) 399-5800; License #0437153 Irvine, CA 92614 Attn: NewportBeach.CertRequest@marsh.com/F: 212-948-4323 CN115158923--01-23-24	**CONTACT NAME:** **PHONE (A/C, No, Ext):** **FAX (A/C, No):** **E-MAIL ADDRESS:**
INSURED PlaceWorks, Inc 3 MacArthur Place, Suite 1100 Santa Ana, CA 92707	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** Crum & Forster Specialty Insurance Co — 44520 **INSURER B :** Travelers Property Casualty Co. of America — 25674 **INSURER C :** N/A — N/A **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** LOS-002640527-03 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	X **COMMERCIAL GENERAL LIABILITY** [ ] CLAIMS-MADE [X] OCCUR X BI & PD Ded. $5,000 GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			EPK144434	07/01/2023	07/01/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Contractors Pollution	$ $ $ $ $ $ $	5,000,000 50,000 5,000 5,000,000 5,000,000 5,000,000 5,000,000
B	**AUTOMOBILE LIABILITY** X ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			BA1N96406A2343G	07/01/2023	07/01/2024	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Comp/Coll Deductibles	$ $ $ $ $	1,000,000 1,000
	[ ] **UMBRELLA LIAB** [ ] OCCUR [ ] **EXCESS LIAB** [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE 	$ $ $	
B	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)** Y / N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		UB7K7286762343G	07/01/2023	07/01/2024	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $	 1,000,000 1,000,000 1,000,000
A	Errors & Omissions-Claims Made Retro Dates: See 2nd Page			EPK144434	07/01/2023	07/01/2024	Each Claim/Aggregate		5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant.

The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are included as additional insured where required by written contract with respect to General Liability and Auto Liability.

CERTIFICATE HOLDER

City of Placentia
401 E. Chapman Ave
Placentia, CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Marsh Risk & Insurance Services

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AGENCY CUSTOMER ID: CN115158923

LOC #: Irvine

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Marsh Risk & Insurance Services	PlaceWorks, Inc 3 MacArthur Place, Suite 1100 Santa Ana, CA 92707
POLICY NUMBER	
CARRIER / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Errors & Omissions Retro Dates:
7/1/99 - Planning Center, Inc.
1/1/87 - Design Community & Engineering Inc.

Subject to policy terms, conditions, limitations and exclusions.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BUSINESS AUTO EXTENSION ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

GENERAL DESCRIPTION OF COVERAGE - This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

A. **BROAD FORM NAMED INSURED**

B. **BLANKET ADDITIONAL INSURED**

C. **EMPLOYEE HIRED AUTO**

D. **EMPLOYEES AS INSURED**

E. **SUPPLEMENTARY PAYMENTS - INCREASED LIMITS**

F. **HIRED AUTO - LIMITED WORLDWIDE COVERAGE - INDEMNITY BASIS**

G. **WAIVER OF DEDUCTIBLE - GLASS**

H. **HIRED AUTO PHYSICAL DAMAGE - LOSS OF USE - INCREASED LIMIT**

I. **PHYSICAL DAMAGE - TRANSPORTATION EXPENSES - INCREASED LIMIT**

J. **PERSONAL PROPERTY**

K. **AIRBAGS**

L. **NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS**

M. **BLANKET WAIVER OF SUBROGATION**

N. **UNINTENTIONAL ERRORS OR OMISSIONS**

PROVISIONS

A. BROAD FORM NAMED INSURED

The following is added to Paragraph **A.1., Who Is An Insured,** of **SECTION** II - **COVERED AUTOS LIABILITY COVERAGE:**

Any organization you newly acquire or form during the policy period over which you maintain 50% or more ownership interest and that is not separately insured for Business Auto Coverage. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.

B. BLANKET ADDITIONAL INSURED

The following is added to Paragraph c. in **A.1., Who Is An Insured, of SECTION** II - **COVERED AUTOS LIABILITY COVERAGE:**

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Covered Autos Liability Coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II.

C. EMPLOYEE HIRED AUTO

1. The following is added to Paragraph **A.1., Who Is An Insured, of SECTION** II - **COVERED AUTOS LIABILITY COVERAGE:**

   An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your busi- ness.

2. The following replaces Paragraph **b.** in **B.5., Other Insurance,** of **SECTION IV - BUSINESS AUTO CONDITIONS:**

   b. For Hired Auto Physical Damage Coverage, the following are deemed to be cov. ered "autos" you own:

   (1) Any covered "auto" you lease, hire, rent or borrow; and

   (2) Any covered "auto" hired or rented by your "employee" under a contract in an "employee's" name, with your

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permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

D. EMPLOYEES AS INSURED

The following is added to Paragraph **A.1., Who Is An Insured,** of **SECTION II - COVERED AUTOS LIABILITY COVERAGE:**

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

E. SUPPLEMENTARY PAYMENTS - INCREASED LIMITS

1. The following replaces Paragraph **A.2.a.(2),** of **SECTION II - COVERED AUTOS LIABILITY COVERAGE:**

   (2) Up to $3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

2. The following replaces Paragraph **A.2.a.(4),** of **SECTION II - COVERED AUTOS LIABILITY COVERAGE:**

   (4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to $500 a day be- cause of time off from work.

F. HIRED AUTO - LIMITED WORLDWIDE COVERAGE - INDEMNITY BASIS

The following replaces Subparagraph (5) in Paragraph **8.7., Policy Period, Coverage Territory, of SECTION IV - BUSINESS AUTO CONDITIONS:**

(5) Anywhere in the world, except any country or jurisdiction while any trade sanction, em- bargo, or similar regulation imposed by the United States of America applies to and pro- hibits the transaction of business with or within such country or jurisdiction, for Cov- ered Autos Liability Coverage for any covered "auto" that you lease, hire, rent or borrow without a driver for a period of 30 days or less and H1at is not an "auto" you lease, hire, rent or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company) or members of their households.

(a) With respect to any claim made or "suit" brought outside the United States of America, the territories and possessions of the United States of America, Puerto Rico and Canada:

   (i) You must arrange to defend the "insured" against, and investigate or settle any such claim or "suit" and keep us advised of all proceedings and actions.

   (ii) Neither you nor any other involved "insured" will make any settlement without our consent.

   (iii) We may, at our discretion, participate in defending the "insured" against, or in the settlement of, any claim or "suit".

   (iv) We will reimburse the "insured" for sums that the "insured" legally must pay as damages because of "bodily injury" or "property damage" to which this insurance applies, that the "insured" pays with our consent, but only up to the limit described in Paragraph C., Limits Of Insurance, of SECTION II - COVERED AUTOS LIABILITY COVERAGE.

   (v) We will reimburse the "insured" for the reasonable expenses incurred with our consent for your investigation of such claims and your defense of the "insured" against any such "suit", but only up to and included within the limit describecl in Paragraph C., Limits Of Insurance, of SECTION II - COVERED AUTOS LIABILITY COVERAGE, and not in addition to such limit. Our duty to make such payments ends when we have usecl up the applicable limit of insurance in payments for damages, settlements or defense expenses.

(b) This insurance is excess over any valid and collectible other insurance available to the "insured" whether primary, excess, contingent or on any other basis.

(c) This insurance is not a substitute for required or compulsory insurance in any country outside the United States, its territories and possessions, Puerto Rico and Canada.

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You agree to maintain all required or compulsory insurance in any such coun- try up to the minimum limits required by local law. Your failure to comply with compulsory insurance requirements will not invalidate the coverage afforded by this policy, but we will only be liable to the same extent we would have been liable had you complied with the compulsory in- surance requirements.

(d) It is understood that we are not an admitted or authorized insurer outside the United States of America, its territories and possessions, Puerto Rico and Canada. We assume no responsibility for the furnishing of certificates of insurance, or for compliance in any way with the laws of other countries relating to insurance.

G. WAIVER OF DEDUCTIBLE - GLASS

The following is added to Paragraph **D., Deductible,** of **SECTION III - PHYSICAL DAMAGE COVERAGE:**

No deductible for a covered "auto" will apply to glass damage if the glass is repaired rather than replaced.

H. HIRED AUTO PHYSICAL DAMAGE - LOSS OF USE - INCREASED LIMIT

The following replaces the last sentence of Paragraph **A.4.b., Loss Of Use Expenses,** of **SECTION** III - **PHYSICAL DAMAGE COVERAGE:**

However, the most we will pay for any expenses for loss of use is $65 per day, to a maximum of $750 for any one "accident".

I. PHYSICAL DAMAGE - TRANSPORTATION EXPENSES - INCREASED LIMIT

The following replaces the first sentence in Paragraph **A.4.a., Transportation Expenses,** of **SECTION** III - **PHYSICAL DAMAGE COVERAGE:**

We will pay up to $50 per day to a maximum of $1,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type.

J. PERSONAL PROPERTY

The following is added to Paragraph **A.4., Coverage Extensions,** of **SECTION** III - **PHYSICAL DAMAGE COVERAGE:**

Personal Property

We will pay up to $400 for "loss" to wearing apparel and other personal property which is:

(1) Owned by an "insured"; and

(2) In or on your covered "auto".

This coverage applies only in the event of a total theft of your covered "auto".

No deductibles apply to this Personal Property coverage.

K. AIRBAGS

The following is added to Paragraph **B.3., Exclusions,** of **SECTION** III - **PHYSICAL DAMAGE COVERAGE:**

Exclusion **3.a.** does not apply to "loss" to one or more airbags in a covered "auto" you own that inflate due to a cause other than a cause of "loss" set forth in Paragraphs **A.1.b.** and **A.1.c.,** but only:

a. If that "auto" is a covered "auto" for Comprehensive Coverage under this policy;

b. The airbags are not covered under any warranty; and

c. The airbags were not intentionally inflated.

We will pay up to a maximum of $1,000 for any one "loss".

L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS

The following is added to Paragraph **A.2.a.,** of **SECTION IV- BUSINESS AUTO CONDITIONS:**

Your duty to give us or our authorized representative prompt notice of the "accident" or "loss" applies only when the "accident" or "loss" is known to:

(a) You (if you are an individual);

(b) A partner (if you are a partnership);

(c) A member (if you are a limited liability company);

(d) An executive officer, director or insurance manager (if you are a corporation or other organization); or

(e) Any "employee" authorized by you to give notice of the "accident" or "loss".

M. BLANKET WAIVER OF SUBROGATION

The following replaces Paragraph **A.5.,** Transfer **Of Rights Of Recovery Against Others To Us,** of **SECTION IV - BUSINESS AUTO CONDI- TIONS:**

5. Transfer Of Rights Of Recovery Against Others To Us

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract signed and executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by

such contract. The waiver applies only to the person or organization designated in such contract.

N. UNINTENTIONAL ERRORS OR OMISSIONS

The following is added to Paragraph **8.2., Concealment, Misrepresentation, Or Fraud,** of **SECTION IV - BUSINESS AUTO CONDITIONS:**

The unintentional om1ss1on of, or unintentional error in, any information given by you shall not prejudice your rights under this insurance. However this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Additional Person(s) or Organization(s):	Location And Description Of Completed Operations
Where Required By Written Contract.	Where Required By Written Contract.
Information required to complete this Schedule, if not shown above, will beshown in the Declarations.	

A. Section III - Who Is An Insured within the Common Provisions is amended to include as an insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

CRUM & FORSTER
A FAIRFAX COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLV.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS POLLUTION LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) or Organization(s)
Slanket when specifically required in a written contract with the named insured.

SECTION III -WHO IS AN INSURED within the Common Provisions is amended to include as an additional insured the person(s) or organization(s) indicated in the Schedule shown above, but only with respect to liability caused, in whole or in part, by •your worku for that insured which is perfonned by you or by those acting on your behalf.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

Crum Forster
part of the FAIRFAX group

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NON--CONTRIBUTORY ADDITIONAL INSURED WITH WAIVER OF SUBROGATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CON1'RACTORS POLLUTION LIABILITY COVERAGE PART
ERRORS AND OMISSIONS LIABILITY COVERAGE PART
THIRD PARTY POLLUTION LIABILITY COVERAGE PART

SCHEDULE

Name of Additional Insured Person(s) or Oraanizationfs)
Where Required by Written Contract

A. SECTION III - WHO IS AN INSURED within the Common Provisions is amended to include as an additional insured the person(s) or organization(s) indicated in the Schedule shown above, but solely with respect to "claims" caused in whole or in part, by "your work· for that person or organization performed by you, or by those acting on your behalf.

   This insurance shall be primary and non-contributory, but only in the event of a named Insured's sole negligence.

B. We waive any right of recovery we may have against the person(s) or organization(s) indicated In the Schedule shown above because of payments we make for "damages" arising out of "your work" performed under a designated project or contract with that person(s) or organization(s).

C. This Endorsement does not reinstate or increase the Limits of Insurance applicable to any "claim" lo which the coverage afforded by this Endorsement applies.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

RESOLUTION NO. R-2024-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AUTHORIZING A BUDGET AMENDMENT IN FISCAL YEAR 2023-24 IN COMPLIANCE WITH CITY CHARTER OF THE CITY OF PLACENTIA §§ 1206 AND 1209 PERTAINING TO APPROPRIATIONS FOR ACTUAL EXPENDITURES.

A. Recitals.

(i). The adopted budget for the 2023-24 Fiscal Year sets out estimated appropriations for City expenses throughout the year.

(ii). From time to time the adopted budget must be adjusted when precise expenditures are finally determined or when estimated expenditures exceed projected costs allocated.

(iii). City Charter of the City of Placentia § 1206 authorizes the City Council to amend or supplement the budget by motion adopted by the affirmative votes of at least three members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenues not included in the budget. All other legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The adopted budget for Fiscal Year 2023-24, Resolution No. R-2024-42, is hereby amended for the new appropriation to the account below:

Fund	Description	Department	GL Account	Amount	Type
General Plan Update Fees	Expenditures related to Chapman Corridor special studies	Development Services	749104-6017	$124,661	Expense

3. The Mayor shall sign this resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, ADOPTED AND APPROVED THIS 21st DAY OF MAY 2024.

_____
Jeremy Yamaguchi, Mayor

ATTEST:

_____
Robert McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 21st day of May, 2024 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

_____
Robert McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian Bettenhausen, City Attorney

Placentia City Council
AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: ACTING DIRECTOR OF PUBLIC WORKS

DATE: MAY 21, 2024

SUBJECT: **AMENDMENT NO. 2 TO AGREEMENT WITH HOUSTON AND HARRIS PCS, INC. FOR SEWER MAINTENANCE SERVICES**

FISCAL IMPACT:

EXPENSE: $217,091.22 ANNUAL CONTRACT AMOUNT

BUDGET: FISCAL YEARS 2023-26 (CONTRACT TERM)
$226,000.00 FY 23-24 SEWER MAINTENANCE FUND (484356-6120)
$226,000.00 FY 24-25 SEWER MAINTENANCE FUND (484356-6120)

SUMMARY:

On May 4, 2021, the City Council awarded a Maintenance Services Agreement to Houston and Harris PCS, Inc. (Houston and Harris), for sewer maintenance services for three (3) years for a cumulative not-to-exceed amount of $592,066.95. The current agreement is set to expire May 4, 2024. Staff recommends an amendment to extend the contract term an additional one (1) year and increase the contract not-to-exceed amount by $217,091.22 to accommodate the additional one (1) year of service. The recommended actions will allow the City to have sufficient contractual authority for the remainder of the contract term. The contract costs for sewer maintenance services with Houston and Harris are included in the current Fiscal Year 2023-24 Operating Budget. The future cost of the services will be proposed in the operating budgets for future fiscal years.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve Amendment No. 2 to the Maintenance Services Agreement with Houston and Harris for sewer maintenance services to extend the contract term by one year and increase the cumulative contract not-to-exceed amount by $217,091.22 or a revised cumulative contract amount of $809,158.17 for the entire contract term; and

2. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

STRATEGIC PLAN STATEMENT:

There is no specific Strategic Plan Goal or Objective associated with this Council action.

DISCUSSION:

On May 4, 2021, the City Council awarded a Maintenance Services Agreement to Houston and Harris for sewer maintenance services. The current agreement is set to expire May 4, 2024. On August 24, 2023, Amendment No. 1 was approved within the City Administrator's approval authority to correct language discovered in the original agreement which had stated the contract shall not exceed $197,355.65 but did not state the cumulative not-to-exceed amount over three (3) years, which was in the original City Council approval. Amendment No. 1 corrected the agreement language to clarify the yearly not-to-exceed amount and the cumulative not-to-exceed amount of $592,066.95.

Houston and Harris has been providing sewer maintenance services to Placentia for the past eight (8) years and has done an exceptional job throughout the duration of their contracts. Additionally, Houston and Harris also provides sewer maintenance services to several other Orange County Cities including the cities of Newport Beach, Orange, Santa Ana, and Buena Park. Based upon Houston and Harris's extensive experience and prior success in delivering these services to Placentia, Staff recommends extending the contract term an additional one (1) year to Houston and Harris for these services. Based on the rising cost of providing sewer maintenance services, Staff recommends approval of a 10% or $19,735.57 increase for the remainder of the contract term. Under Amendment No. 2, Staff further recommends amending the contract to increase the cumulative not-to-exceed amount by $217,091.22 to accommodate the additional one (1) year of service at the increased rate. The recommended actions will allow the City to have sufficient contractual authority for the remainder of the contract term. The contract costs for sewer maintenance services with Houston and Harris are included in the current Fiscal Year 2023-24 Operating Budget.

FISCAL IMPACT:

The recommended actions will approve Amendment No. 2 to the Maintenance Services Agreement with Houston and Harris, increasing the total contract amount by $217,091.22 for the remainder of the extended term, for a revised total not-to-exceed contract amount of $809,158.17. Sufficient funds exist for the recommended actions. The future cost of the services will be proposed in the operating budgets for future fiscal years.

Prepared by:

Samantha Byfield

Samantha Byfield
Public Works Manager

Reviewed and approved:

Jennifer Lampman
Director of Finance

Reviewed and approved:

Samantha Byfield for
Christopher Tanio
Acting Director of Public Works

Reviewed and approved:

Damien R. Arrula
City Administrator

Attachment:
Amendment No. 2 – Houston and Harris

AMENDMENT NO. 2 TO
MAINTENANCE SERVICES AGREEMENT
PROVISION OF SEWER MAINTENANCE SERVICES WITH HOUSTON & HARRIS PCS, INC

This Amendment No. 2 ("Amendment") to the Agreement is made and entered into effective the 4TH day of May, 2024, by and between the CITY OF PLACENTIA, a Charter City and Municipal Corporation ("CITY"), and Houston and Harris PCS, Inc., a California corporation (hereinafter "CONTRACTOR"). CITY and CONTRACTOR are sometimes hereinafter individually referred to as "Party" and or collectively referred to as the "Parties."

A. Recitals.

(i) CITY and CONTRACTOR entered into a Maintenance Services Agreement ("Agreement") effective May 4th, 2021, through which CONTRACTOR has been providing maintenance services as more fully explained in the Scope of Services attached to the Agreement as Exhibit "A".

(ii) The Parties now seek to amend the Agreement to extend the contract by a total of one year and an increase to the cumulative contract not-to-exceed amount to Eight Hundred Nine Thousand, One Hundred Fifty-Eight Dollars and Seventeen Cents ($809,158.17).

(iii) All legal prerequisites to the making of this Amendment have occurred.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

B. Amendment to Agreement.

1. Section 2, Paragraph 1 of the Agreement is hereby amended to read as follows:

2.1 Compensation. Contractor shall be paid in accordance with the fee schedule set fourth in Exhibit "A". Contractor's compensation shall not exceed Two Hundred Seventeen Thousand, Ninety-One Dollars and Seven Cents ($217,091.07) per year, or a cumulative amount of Eight Hundred Nine Thousand, One Hundred Fifty-Eight Dollars and Seventeen Cents ($809,158.17) over the extended one-year contract term.

2. Section 4, Paragraph 1 of the Agreement is hereby amended to read as follows:

4.1 Term. This Agreement shall commence on the Effective Date and continue for a period of four years, ending on May 04, 2025, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

3. Except as specifically modified herein, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

4. The Agreement, all amendments together with this Amendment No. 2 and all Exhibits attached thereto, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No amendment or other modification of the Agreement, as modified by this Amendment No. 2 shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

5. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 2 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 2 to the Consulting Services Agreement are to be executed as of the day and year first above written.

CONSULTANT

By: Larry Houston
Larry Houston, Vice President

CITY OF PLACENTIA

By: _____
Damien R. Arrula, City Administrator

ATTEST:

By: _____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

By: _____
Christian L. Bettenhausen, City Attorney

P.O. Box 10367, San Bernardino, CA 92423
909-422-8990
houstonandharris.com

CCTV Inspection · NASSCO Certified Operators · Database Customization · Data Conversion· CIPP Point Repairs
Hydro-wash · Potholing · Lateral Launching · DIR #1000003580 · CA #884167 · non-Union

First in quality
First in service

May 08, 2024

City of Placentia
401 E. Chapman Ave.,
Placentia, CA 92870

RE: MSA Amendment No. 2

Mr. Anthony Peralta,

Houston & Harris has had a good working rapport with the city and we are interested in continuing this relationship into the future, however, after reviewing the projected costs of the Maintenance Service Agreement, it has been determined there has been a significant cost increase and propose a 10% rate increase for the 2024-2025 fiscal year.

If the above noted increases could be incorporated into the compensation for the 2024-2025, Houston & Harris would be amiable to extending the contract.

Proposed Rate Increase:

Hydro-Clean	$0.37/LF
CCTV Inspection	$0.53/LF
After Hours	$313.50/Hour
Hot Spot Cleaning	$0.48/LF

Should you have any questions, please do not hesitate to reach out to us.

Regards,

Larry Houston
President

Placentia City Council
AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: ACTING DIRECTOR OF PUBLIC WORKS

DATE: MAY 21, 2024

SUBJECT: **ACCEPTANCE OF CONSTRUCTION WORK AND NOTICE OF COMPLETION FOR THE PARQUE DEL ARROYO VERDE RENOVATION PROJECT, CITY PROJECT NO. 7902**

FISCAL IMPACT:

EXPENSE:	$ 2,286,378.76	ORIGINAL CONSTRUCTION CONTRACT
	$ (4,103.50)	CHANGE ORDER NOS. 1-2
	$ 339,841.00	PACIFIC PLAY SYSTEMS (EQUIPMENT)
	$ 184,840.00	CM/INSPECTION SERVICES
	$ 2,806,956.26	TOTAL CONSTRUCTION COST
BUDGETED:	$3,017,577.04	FY 2022-23 & 2023-24 CIP PROJECT BUDGET

SUMMARY:

On May 2, 2023, the City Council awarded a construction contract to Legion Contractors, Inc, in the amount of $2,286,378.76 for the renovation of Parque Del Arroyo Verde. In general, the work consisted of rehabilitation of the parking lot, a new ADA ramp, new concrete pedestrian and vehicular paths, new playground equipment, amenities, irrigation, lighting, shade structure and landscaping. The project was completed with the addition of two change orders with a final credit amount of $4,103.50, or less than one percent of the construction contract amount. The Project has been completed to the satisfaction of the City. This action concludes the Project and authorizes filing a Notice of Completion with the Orange County Clerk-Recorder's Office in the amount of $2,282,275.26.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Accept the work performed by Legion Contractors, Inc. for construction of the Parque Del Arroyo Verde Renovation Project, City Project No. 7902 for a grand total amount of $2,282,275.26; and

2. Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and

3. Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

STRATEGIC PLAN STATEMENT:

This item is consistent with the City Council approved 5-Year Strategic Goal to Implement Public Infrastructure to Meet Community Needs, under Objective #5.2, which is working to complete the Placentia Parks Initiative Plan.

DISCUSSION:

The scope of this project entailed a complete renovation of the more than three (3)-acre Parque Del Arroyo Verde. In general, the work consisted of the rehabilitation of the parking lot, a new ADA ramp, new concrete pedestrian and vehicular paths, new playground equipment, new shade structure, new amenities, new irrigation system, new lighting system, new landscaping and minor restroom improvements.

The City Council authorized contract change orders up to ten percent (10%) of the contract amount, or $228,637.88. Two (2) contract change orders totaling a credit amount of $4,103.50, or less than one percent of the construction contract amount, were executed during this contract.

On November 2, 2021, the City Council approved the appropriation of $338,650.00 for the purchase and installation of the playground equipment by Pacific Play Systems Inc. The equipment was purchased in July of 2022 and the installation was coordinated with Legion Contractors Inc. during construction of the park improvements. There was an additional cost of $1,191.00 associated with the installation by Pacific Play Systems.

Funding for this project utilized several sources which included Park and Recreation Impact Fees, Measure U and City Quimby In-Lieu Fees. Approval of the Notice of Completion is the final step in this project and, if approved by the City Council, will be recorded with the Orange County Clerk-Recorder's Office starting the 35-day window to file any construction claims against the Contractor. At the conclusion of the 35-day window, if no claims have been filed with the City against the Contractor, the City can release the retention funds which amount to five percent (5%) of the total construction cost.

FISCAL IMPACT:

The final construction cost plus the two change orders amount to $2,806,956.26. This cost consists of the bid amount submitted by Legion Contractors, Inc. in the amount of $2,286,378.76 and the credit of $4,103.50 for Contract Change Orders No. 1 and 2. The final contract amount with Pacific Play Systems Inc consists of the original appropriation amount of $338,650.00 and the additional charge of $1,191.00 for the purchase and installation of the playground equipment. The final contract amount with Fountainhead Consulting Corporation (formerly PPM Group Inc) for Construction Management/Inspection services amounts to $184,840.00. A total amount of $3,017,577.04 was available and budgeted within the Fiscal Year (FY) 2023-24 Capital Improvement Program Budget for this project. As such, sufficient funds exist for the recommended actions.

Prepared by:

Raquel Garcia, EIT
Associate Civil Engineer

Reviewed and approved:

Chris Tanio, PE
Acting Director of Public Works

Reviewed and approved:

Karen Crocker
Director of Community Services

Reviewed and approved:

Jennifer Lampman
Director of Finance

Reviewed and approved:

Damien R. Arrula
City Administrator

Attachments:

1. Contract Change Order Numbers 1 and 2
2. Notice of Completion - Legion Contractors, Inc. for Project No. 7902

Contract Change Order No.1

Project Title: Parque Del Arroyo Verde Renovation, City Project No. 7902

Owner: City of Placentia **Contractor:** Legion Contractors, Inc

You are hereby directed to make the herein described changes from the plans and specifications or to do the following described work not included in the plans and specifications on this contract:

Additional work for removal of conflicting tree, stump and roots adjacent to proposed bocce ball court.

1 This Change Order provides:
- a) Extra work and credits identified in Exhibit A
  $ 4,500.00

2 This Change Order came about from:
- a) *Contractor encountered a conflict with an existing tree having roots that inhibited the forming of the curbs in the surrounding area, as well as the potential of those roots impacting the structural stability of that tree that is in close proximity of new bocce ball court.*

3 Action to be taken:
- a) The Contractor was asked to provide a lump sum price for the additional work request. There is no cost associated with extension of contract date.

4 Compensation

a)	Adjustment of Line Items exceeding 25%	
b)	Extra work	$ 4,500.00
d)	Credits	
	Total	$ 4,500.00

5 Contract Time Extension
- a) 1 Working Day

In addition to work specified in the bid specifications, this change order includes all extra work, field adjustments and credits. This work is an Contractor initiated change and includes all labor, equipment, materials, and supervision and Adminstration.

CHANGE TO CONTRACT COST:

Contract Amount:	$	2,286,378.76
Previous CCOs:	$	-
Adjustment of Line Items Exceeding 25%		
Total Extra Work	$	4,500.00
Total Field Adjustments	$	-
Total Credits	$	-
Changes in Line Items:	$	4,500.00
Current Contract price:	$	2,290,878.76

CHANGE TO CONTRACT TIME:

Original Working Days:	135
Original Date of Completion:	1/26/2024
Previous CCOs Working Days:	0
Additional Working Days:	1
Adjusted Total of Working Days:	136
Adjusted Date of Completion:	1/27/2024

Prepared by: _____
Raquel Garcia, Project Manager, City of Placentia

Recommended: _____
Chris Tanio, City Engineer, City of Placentia

Recommended: _____
Luis Estevez, Deputy City Administrator, City of Placentia

Approved by: _____
Damien R. Arrula, City Administrator, City of Placentia

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal, is approved, that we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the

Accepted: Eric Borbely

If the Contractor does not sign acceptance of this order, his attention is directed to the requirements of the specifications as to proceeding with the ordered work and filing a written protest within the time therein specified.

CCO No. 1 Exhibit 'A'

Project Title: Parque Del Arroyo Verde Renovation, City Project 7902

Owner: City of Placentia **Contractor: Legion Contractors, Inc**

No.	Description	Bid		Actual		$$	Comments	CREDIT	EXTRA
1	Conflicting tree, stump and root removal for safety concerns. (**1 WORKING DAY**)				LS	$4,500.00			$4,500.00
								-	
								-	
							Sum of Line Item Adjustments	$ -	$4,500.00
							Cost of Line Item adjustments	$ 4,500.00	
							Change in Contract Cost	$4,500.00	

supremelandscape
& tree experts

Proposal #9483
From: Temis G.

Proposal For

Legion Contractor Inc.

1706 Orange Ave.
Huntington Beach, CA 92648

mobile: 310-429-8642
Eric.b@legioncontractors.com

Location

1001 E Palm Dr
Placentia, CA 92870

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Front of property: Cutting down to the ground and stump grinding large Pine tree. Clean up and haul away included.	1	$ 4,500.00	$ 4,500.00

TOTAL	$ 4,500.00

LICENSE #1002853
Important Information Prior To Service:
- Notify Neighbors that you are having your property worked on
- Move cars out of the driveway and away from trees and work area
- Move any landscape lights and/or other out of work area
- Remove furniture, bird feeders or any other breakable items hanging on the trees or in the work area
- Deposit is Non-Refundable
- We are not responsible for any broken sprinklers or damage to electrical, water, gas, or any line not visible to the operator during tree removal/stump grinding.

Payments:
A 2.5% processing fee will be charged for any credit card payments. Except deposits. Payments are due upon completion of work and must be give to the Crew Leader or Project manager. All credit cards on file will be charged at the end of job completion.

ACCEPTANCE OF PROPOSAL
The above prices, specifications, and conditions are hereby accepted. You are authorized to do work as specified.

Signature

x

Please sign here to accept the terms and conditions

Assigned To

Marlene Gonzalez
Office: 877-699-9689
marlene@supremetreeexperts.com

Sales Reps

Temis G.
Office: 877-699-9689
Mobile: 714-910-3582
temis@supremetreeexperts.com

TERMS & CONDITIONS

All work is guaranteed to be performed as mentioned above in agreement with the customer and Supreme Landscape & Tree Experts in a substantial manner for the sum of 10% retainer, upon acceptance and scheduling of work. All agreements contingent upon strikes or delays beyond our control.

Not responsible for any damage to irrigation sprinklers, electrical, water, gas or any line not visible to operator performing any tree removal & stump grinding.

Payments:

- Payments are **due upon completion of work** and must be given to the Crew Leader or Project Manager.
- Preferred Payment Method: **Credit Card, Zelle, Check or Cash.**
- A **2.50% processing fee** will be charged for any credit card payments, except for Zelle. You may contact our office for any payment processing. Credit cards on file will be processed for balance due upon job completion, unless otherwise specified by the Customer.
- Mailing Address: 21242 Banff Lane, Huntington Beach CA 92646
- Deposit is non-refundable.
- If the owner/company fail to make payment (s) when due, Supreme Landscape & Tree Experts may, upon seven (7) days send a written letter of intent to the owner. Unless payment in full is received within seven (7) days of the date of the notice, a 20- Day Preliminary Notice shall take effect.

Owner Responsibilities:

- The owner shall provide full information regarding requirements for the project. The owner shall furnish required information as expeditiously as necessary for the orderly progress of the work.
- The owner shall designate a representative authorized to act on the owner's behalf with respect to the project. The owner or such authorized representative shall render decisions in a timely manner pertaining to documents submitted by Supreme Landscape & Tree Experts in order to avoid unreasonable delay in the orderly and sequential progress of the company services.
- The owner shall not request any modification of any work to Supreme Landscape & Tree Experts employees and/or sub-contractors without authorization of independent contractor. If so, Supreme Landscape & Tree Experts will not be responsible for any damages and/or misunderstanding of the work perform.
- If the owner offers work or hire Supreme Landscape & Tree Experts employee (s) and/or sub-contractor (s)without any authorization from the independent contractor, the contractor has the right to terminate all perform services under this agreement without returning and/or reimburse payments paid to the independent contractor.

Termination or Suspension:

This agreement may be terminated by either party upon no less than three (3) days' written notice, should the other party fail substantially to perform in accordance with the terms of this agreement through no fault of the party initiating the termination.

TERMS & CONDITIONS

- In the event of a suspension of services, Supreme Landscape & Tree Experts shall have no liability to the owner for delay or damage caused to the owner because of such suspension of services.

Modification:

- This agreement may not be modified, altered or changed except in writing signed by the parties hereto and approved by the authority.

Arbitration Dispute Resolution:

- Claims, disputes or other matters in question between the parties to this agreement arising out of or relating to this agreement or breach thereof shall be subject to and decided by the arbitration in accordance with the rules of the American Arbitration Association with arbitration in in Orange County, State of California currently in effect unless the parties mutually agree otherwise.
- A demand for arbitration shall be made within reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for arbitration be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statuses of limitations.

If this agreement is acceptable to all parties concerned, please sign and return with 10% or $1,000.00 (whichever is less) deposit down payment.

Contract Change Order No.2

Project Title: Parque Del Arroyo Verde Renovation, City Project No. 7902

Owner: City of Placentia **Contractor:** Legion Contractors, Inc

You are hereby directed to make the herein described changes from the plans and specifications or to do the following described work not included in the plans and specifications on this contract:

Credit for Plumbing Invoice and Balancing Quantities for Project Closeout.

1 This Change Order provides:
- a) Extra work and credits identified in Exhibit A
  $ (8,603.50)

2 This Change Order came about from:
- a) *City encountered an issue with sewer backup and had to call out a plumber and run a camera. Issue was found to be caused by Contractor and Contractor made remaining. Balancing bid item quantities versus actual work performed.*

3 Action to be taken:
- a) The City provided invoice for plumbing work as credit to contract.

4 Compensation

a)	Adjustment of Line Items exceeding 25%	
b)	Extra work	
d)	Credits	$ (8,603.50)
	Total	$ (8,603.50)

5 Contract Time Extension
- a) 0 Working Days

In addition to work specified in the bid specifications, this change order includes all extra work, field adjustments and credits. This work is a City initiated change and includes all labor, equipment, materials, and supervision and Adminstration.

CHANGE TO CONTRACT COST:

Contract Amount:	$	2,286,378.76
Previous CCOs:	$	4,500.00
Adjustment of Line Items Exceeding 25%		
Total Extra Work	$	4,500.00
Total Field Adjustments	$	(7,600.00)
Total Credits	$	(1,003.50)
Changes in Line Items:	$	(4,103.50)
Current Contract price:	$	2,282,275.26

CHANGE TO CONTRACT TIME:

Original Working Days:	135
Original Date of Completion:	1/24/2024
Previous CCOs Working Days:	1
Additional Working Days:	0
Adjusted Total of Working Days:	136
Adjusted Date of Completion:	1/25/2024

Prepared by: _____
Raquel Garcia, Project Manager, City of Placentia

Recommended: _____
Chris Tanio, City Engineer, City of Placentia

Recommended: _____
Luis Estevez, Deputy City Administrator, City of Placentia

Approved by: _____
Damien R. Arrula, City Administrator, City of Placentia

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal, is approved, that we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the

Accepted: Eric Borbely

If the Contractor does not sign acceptance of this order, his attention is directed to the requirements of the specifications as to proceeding with the ordered work and filing a written protest within the time therein specified.

CCO No. 2 Exhibit 'A'

Project Title: Parque Del Arroyo Verde Renovation, City Project 7902

Owner: City of Placentia **Contractor: Legion Contractors, Inc**

No.	Description	Bid		Actual		$$	Comments	CREDIT	EXTRA
1	Credit for JV Plumbing Inc Sewer Repair, Camera & Parts				LS	-$1,003.50		**-$1,003.50**	
2	Adjustment to Contract Amount for Bid Item #33 (Restroom Allowance) Actual Quantity	$20,000.00		$12,400.00	LS			**-$7,600.00**	
							Sum of Line Item Adjustments	-$8,603.50	$0.00
							Cost of Line Item adjustments	$ (8,603.50)	
							Change in Contract Cost	$ (8,603.50)	

JV Plumbing Inc
2616 w orangethorpe ave spc 42
Fullerton, CA 92833 US
714-726-6495
Juanjv1978@gmail.com

Invoice

BILL TO	SHIP TO
City of placentia	Parque del Arroyo Verde 1001 E. Palm Dr. Placentia CA 92870

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
4350	02/27/2024	$1,003.50	03/01/2024	Due on receipt	

ACTIVITY	DESCRIPTION	QTY	AMOUNT
Plumbing	Replace a 3ft section of 4" clay pipe that was broken by the clean out by the grass are and camera the line and found a PVC pipe that broke in to the sewer pipe 14ft in from the first location	1	435.00
Plumbing	Camera	1	375.00
Parts	Clay to Abs coupling heavy weith	2	168.50
Parts	3ft of 4" Abs pipe	3	25.00

BALANCE DUE **$1,003.50**

Jeff Painting
License #1007768

3415 S. Sepulveda Blvd. Suite 1100
Los Angeles, CA 90034
Phone: (310) 740-5430
Fax: (424) 293-2235
E-Mail: info@jeffpaintingco.com

January 22nd, 2024

VIA E-MAIL

Legion Contractors, Inc.

Care of:
Eric Borbely | Proejct Manager

RE: PARQUE DEL ARROYO VERDE (PROJECT DIR #466014)

We are respectfully submitting our painting proposal for the aforementioned project. The scope includes INTERIOR & EXTERIOR surfaces of the RESTROOM BUILDING as per project plans dated 10/13/2022 sheet LC.1, "Table #4 Restroom Improvements" and "Painting Notes"

I. Restroom Building – Interior Painting ~~**$14,700**~~

- Interior Masonry Walls
- Plywood Ceilings and Metal Hangers
- Doors & Frames
- Wood & Metal Surfaces
- Caulking and Gap fillings

II. Restroom Building – Exterior Painting **$12,400**

- Exterior Masonry Walls
- Wood Fascia to be scraped and painted as per project spec
- Metal surfaces, gutters, and downspouts
- Doors & Frames
- Caulking and Gap fillings

APPROVED EXTERIOR PAINTING ONLY

TOTAL:

XX~~$27,100~~XX **$12,400**

Das

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name / Street Address / City & State

City Clerk
City of Placentia
401 E. Chapman Ave.
Placentia, CA 92870

City Council Approval: May 21, 2024

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Free Recording Per Government Code Section 27383 & 6103.

Deputy City Clerk

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for Complete requirements.)

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is City of Placentia
3. The full address of the owner is 401 East Chapman Avenue
   Placentia, CA 92870
4. The nature of the interest or estate of the owner is: In fee.
   N/A
   (If other than fee, strike "In fee" and insert, for example, 'purchaser under contract of purchase," or "lessee")
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are: NAMES ADDRESSES
   N/A
6. A work of improvement on the property hereinafter described was completed on February 9, 2024. The work done was:
   Parque Del Arroyo Verde Renovation Project, City Project #7902. This work included new concrete pedestrian and vehicular paths, parking lot, equipment, amenities, irrigation, lighting, shade structure and landscaping.

The name of the contractor, if any, for such work of improvement was Legion Contractors, Inc.

7. 18008 Sky Park Circle, Suite 290, Irvine, CA 92614 5/2/2023
   (If no contractor for work of improvement as a whole, insert "none".) (Date of Contract)
8. The property on which said work of improvement was completed is in the city of Placentia
   County of Orange, State of California, and is described as follows: Parque Del Arroyo Verde Renovation Project, City Project #7902.
9. The street address of said property is 1001 E. Palm Dr, Placentia, CA 92870.
   (If no street address has been officially assigned. insert "none".)

CITY OF PLACENTIA

Dated: May 21, 2024

Verification for Individual Owner

Signature of owner or corporate officer of owner named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the City Administrator, Damien R. Arrula the declarant of the foregoing
("President of", "Manager of", "Owner of", etc.)

Notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on May 21 (Date of Signature.), 2024, at Placentia (City where signed.), California.

(Personal signature of the individual who is swearing that the contents of the notice of completion are true.)-

NOTICE OF COMPLETION – WOLCOTTS FORM 1114 – REV. 6-74

8 pt. type or larger

ATTACHMENT 2

Placentia City Council
AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: ACTING DIRECTOR OF PUBLIC WORKS

DATE: MAY 21, 2024

SUBJECT: **RESOLUTION RELATING TO FISCAL YEAR 2024-25 LEVY OF ASSESSMENTS TO THE CITY OF PLACENTIA LANDSCAPE MAINTENANCE DISTRICT NO. 92-1 AND SETTING A PUBLIC HEARING FOR JUNE 18, 2024 AT 7:00 P.M.**

FISCAL IMPACT:
REVENUE: $ 457,992 (RECOUPED THROUGH ASSESSMENTS)
EXPENDITURES: $ 440,867 (PROPOSED FY 2024-25 BUDGET LMD 92-1 FUND)

SUMMARY:

Each year the City must conduct a public hearing to provide for the Levy of Assessments for the City of Placentia Landscape Maintenance District (LMD) No. 92-1, prepare a final Engineer's Report, and provide for any annexations into the District as proposed. This action will adopt resolutions necessary to set forth a public hearing for June 18, 2024, to provide for the Fiscal Year 2024-25 Annual Levy of Assessments for LMD No. 92-1 as well as finalize the annual Engineer's Report.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Adopt Resolution R-2024-29, a Resolution of the City Council of the City of Placentia, California, directing preparation of the Engineer's Report for Fiscal Year 2024-25 for the continuation of the annual assessments for Landscape Maintenance District No. 92-1; and

2. Adopt Resolution R-2024-30, a Resolution of the City Council of the City of Placentia, California, declaring its intention to provide for the annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

STRATEGIC PLANNING STATEMENT:

There is no specific strategic planning goal or objective associated with this agenda item.

DISCUSSION:

LMD No. 92-1 (the "District") assesses various parcels located within the District a flat amount each year to provide funding to maintain various perimeter and median landscapes, as well as other improvements (e.g., entrance signs, parkway vistas). The current maximum assessment rate per assessment unit for single family residential parcels is $154.87 per year. This rate cannot be increased without the approval of the property owners within the District.

The District was established pursuant to the provisions of the "Landscaping and Lighting Act of 1972," Division 15 of the Streets and Highway Code. The annual levy of assessments is for providing landscape maintenance of specific improvements in those areas within the Boundary Map of the District and outlined in the preliminary Engineer's Report (Attachment 3), which is on file in the offices of the City Engineer and City Clerk. A final annual Engineer's Report will be prepared and presented to the City Council for its consideration as required by law.

The legal authority for setting the assessments in LMD No. 92-1 is set forth in the Landscape and Lighting Act of 1972 which is found in Streets and Highways Code Section 22500, *et seq.*, and pertinent provisions of the California Government Code. The District is exempt from and not subject to the procedures and approval processes set forth in Article XIII D, Section 4 of the California Constitution enacted by Proposition 218 on November 5, 1996. That is due to the fact that Proposition 218 also enacted Article XIII D, Sections 5 and 5(b) which exempts assessment districts formed prior to November 6, 1996 and which were formed pursuant to a petition signed by those owning all the parcels subject to the assessment at the time the assessment was initially imposed, provided there is no increase in the amount assessed on a property owner in a particular category from the prior year.

In Placentia, LMD No. 92-1 was formed prior to November 6, 1996, and pursuant to a petition signed by those owning all the parcels, subject to the assessment at the time the assessment was initially imposed. In addition, there is no increase in the amount assessed on a property owner in the category of assessment unit for Fiscal Year (FY) 2024-25 as compared to FY 2023-24. Therefore, the District is exempt from the procedures and approval processes of Proposition 218 for FY 2024-25.

Two (2) resolutions have been prepared for City Council consideration. The first resolution (Attachment 1) orders the preparation of an Engineer's Report to include the plans, specifications, cost estimate, and diagram of the landscape improvements. The second resolution (Attachment 2) declares the Council's intention to provide for the annual levy and collection of assessments, as well as establishes June 18, 2024, as the public hearing date.

FISCAL IMPACT:

For FY 2024-25, LMD No. 92-1 will have an estimated $440,867 in expenditures and projected assessment revenue of $457,992. There is no impact to the General Fund associated with these recommended actions.

Prepared by:

Elsa Robinson
Senior Management Analyst

Reviewed and approved:

Samantha Byfield for
Chris Tanio, PE
Acting Director of Public Works

Reviewed and approved:

Jennifer Lampman
Director of Finance

Reviewed and approved:

Damien R. Arrula
City Administrator

Attachments:

1. Resolution R-2024-29, Directing Preparation of the Final Engineer's Report
2. Resolution R-2024-30 Setting a Public Hearing
3. Preliminary Engineer's Report – Placentia LMD 92-1 FY 2024-25

RESOLUTION NO. R-2024-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR FISCAL YEAR 2024-25 FOR THE CONTINUATION OF THE ANNUAL ASSESSMENTS FOR LANDSCAPE MAINTENANCE DISTRICT NO. 92-1.

A. Recitals

(i). On May 5, 1992, by its Resolution No. 92-R-123, this Council ordered the formation of and levied the first assessment within the Placentia Landscape Maintenance District No. 92-1 ("District") in accordance with the provisions of Article XIII D of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof); and

(ii). The City Council of the City of Placentia, California, desires to initiate proceedings for the annual levy of assessments for said District; and

(iii). The proceedings for the annual levy of assessments shall relate to the fiscal year commencing July 1, 2024, and ending June 30, 2025; and

(iv). The provisions of said Division 15, Part 2, require a written Report, consisting of the following; and

1. Plans and specifications of the area of the works of improvement to be maintained; and

2. An estimate of the costs for maintaining the improvements for the above-referenced fiscal year; and

3. A diagram of the area proposed to be assessed; and

4. An assessment of the estimated costs for maintenance work for said fiscal year.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The Recitals set forth in Part A., above, are true and correct.

2. The purpose of the District is for the installation, maintenance, and servicing of landscape improvements, as described in Section 3 below.

3. Within the landscape maintenance district, the existing and proposed improvements to be undertaken by the City are generally described as the installation, maintenance, and servicing of public facilities, including but not limited to, landscaping, sprinkler systems, park facilities, play fields, landscape corridors, publicly owned trees, street frontages, playground equipment and hard-court areas, as applicable, for property owned and maintained by the City. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

4. The City Engineer is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIII D of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the City Clerk for submission to the Council.

APPROVED and ADOPTED this 21st day of May 2024.

_____
Jeremy B. Yamaguchi, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City Of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 21st day of May 2024 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

RESOLUTION NO. R-2024-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DECLARING ITS INTENTION TO PROVIDE FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR CERTAIN MAINTENANCE WITHIN AN EXISTING DISTRICT, PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2, OF THE CALIFORNIA STREETS AND HIGHWAYS CODE AND SETTING THE TIME AND PLACE FOR A PUBLIC HEARING THEREON.

A. Recitals

(i). The City Council of the City of Placentia, in 1992, formed a landscape maintenance district pursuant to the terms and provisions of the Landscaping and Lighting Act of 1972 ("Act"), Division 15, Part 2, of the California Streets and Highways Code, in what is known and designated as:

CITY OF PLACENTIA
LANDSCAPE MAINTENANCE DISTRICT NO. 92-1

(Hereinafter the "District.")

(ii). Proposition 218 adopted November 5, 1996 added Articles XIII C and XIII D to the California Constitution providing, at Article XIII D, § 5, that new assessment districts formed after November 6, 1996 and assessment increases in existing assessment districts be subject to specified procedures and approval processes set forth in Article XIII D, § 4; and

(iii). California Constitution Article XIII D, §§ 5 and 5 (b), provides that any assessment imposed in an assessment district formed prior to November 6, 1996 pursuant to a petition signed by those owning all of the parcels subject to the assessment at the time such district was formed and the assessment initially imposed, provided there is no increase in the amount assessed on an owner in a particular category of assessment unit, shall be exempt from the procedures and approval process set forth in Article XIII D, § 4; and

(iv). The District was formed prior to November 6, 1996 pursuant to a petition signed by those owning all of the parcels subject to the assessment at the time the assessment was initially imposed; and

(v). There is no increase in the amount proposed to be assessed on any parcel within the District in any category of assessment unit, for the period from Fiscal Year 2023-24 to Fiscal Year 2024-25, thereby rendering the District exempt from the procedures and approval process set forth in Article XIII D, § 4; and

(vi). The City Council desires, pursuant to the provisions of the Act to provide for the annual levy of assessments for the 2024-25 Fiscal Year, to provide for the costs and expenses reasonably necessary for the maintenance of improvements within said District; and

(vii). The assessment engineer has presented a report ("Report"), as required by law, setting forth the reasonably necessary maintenance for Fiscal Year 2024-25 and setting forth the recommended levy, therefore.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct.

2. The Report has been made, filed with the City Clerk, and duly considered by the City Council and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

3. The public interest and convenience require the annual levy and collection of special assessments for the continual maintenance of improvements, to serve and benefit said District as set forth in the Report of the Engineer, incorporated herein as a part hereof.

4. The Report, setting forth the reasonably necessary maintenance for Fiscal Year 2024-25 and setting forth the recommended levy, therefore, hereby is received and is directed to be filed in the Office of the City Clerk.

5. The public interest and convenience require, and it is the intention of this City Council to order, reasonably necessary maintenance for Fiscal Year 20224-25, and further it is determined to be in the public interest and convenience to levy and collect annual assessments to pay the costs and expenses of said maintenance and improvements as estimated in said "Report."

6. The assessments levied and collected shall be for the maintenance of certain landscape improvements, maintenance, and servicing as set forth in the Engineer's Report, referenced and so incorporated herein.

7. NOTICE IS HEREBY GIVEN THAT ON TUESDAY, JUNE 18, 2024, AT 7:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD, IN THE COUNCIL CHAMBERS LOCATED AT 401 E. CHAPMAN AVENUE, PLACENTIA, THE CITY COUNCIL SHALL CONDUCT A PUBLIC HEARING TO RECEIVE PROTESTS OR OBJECTIONS, IF ANY THERE BE, REGARDING THE LEVEL OF MAINTENANCE AND

THE LEVY OF ASSESSMENTS WITHIN AND UPON ALL PROPERTY WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 92-1. ANY PERSON WHO WISHES TO OBJECT TO THE PROCEEDINGS FOR THE ANNUAL LEVY SHOULD FILE A WRITTEN PROTEST WITH THE CITY CLERK PRIOR TO THE TIME SET AND SCHEDULED FOR SAID PUBLIC HEARING.

8. The City Council hereby directs the City Clerk to give notice of a public hearing, pursuant to California Government Code § 6061, in a newspaper of general circulation within the City.

9. The City Clerk is further directed to cause a copy of this Resolution to be posted upon the official bulletin board customarily used for the posting of notices and to mail, by first class mail, a copy of the notice to those interested parties who have filed written requests.

10. For any and all information relating to the proceedings, protest procedure, any documentation and/or information of a procedural or technical nature, your attention is directed:

Elsa Robinson
Public Works Department
City of Placentia
401 East Chapman Avenue
Placentia, California

APPROVED and ADOPTED this 21ST day of May 2024.

_____
Jeremy B. Yamaguchi, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City Of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 21st day of May 2023 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

CITY OF PLACENTIA

ENGINEER'S REPORT

Landscape Maintenance District No. 92-1

Fiscal Year 2024-25

Landscape Maintenance District No. 92-1

May 2024

Intent Meeting: May 21, 2024

Public Hearing: June 18, 2024

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INTRODUCTION

The City of Placentia (the "City") services and maintains perimeter and median landscaping, and other improvements ("Improvements") to various parts of the City. In order to fund the maintenance and operation (the "Services") of these projects and improvements, the City has formed Landscape Maintenance District No. 92-1, ("District"). This Engineer's Report ("Report") was prepared to establish the budget for the Improvements (as described below) that will be funded by the 2024-25 assessments and other revenue, and to determine the general and special benefits received from the Improvements by property within the District and the method of assessment apportionment to lots and parcels. This Report and the assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIIID of the California Constitution (the "Article").

ENGINEER'S REPORT AND CONTINUATION OF ASSESSMENTS

The assessment has been continued for over 20 years. In each subsequent year for which the assessments will be continued, the Placentia City Council (the "Council") must direct the preparation of an Engineer's Report, budgets, and proposed assessments for the upcoming fiscal year. After the report is completed, the City Council may preliminarily approve the Engineer's Report and the continued assessments and establish the date for a public hearing on the continuation of the assessments. Accordingly, this Engineer's Report (the "Report") was prepared pursuant to the direction of the City Council.

As required by the Act, this Report includes plans and specifications, a diagram or map of the District, the benefits received by property from the Improvements within the District, and the method of assessment apportionment to lots and parcels within the District.

If the Council approves this Engineer's Report and the continuation of the Assessments by resolution, a notice of public hearing must be published in a local newspaper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is typically used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the Assessments. This hearing is currently scheduled for June 18, 2024. At this hearing, the Council will consider approval of a resolution confirming the continuation of the Assessments for Fiscal Year 2024-25. If so confirmed and approved, the Assessments would be submitted to the Orange County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2024-25.

LEGISLATIVE ANALYSIS

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PROPOSITION 218

The Right to Vote on Taxes Act was approved by the voters of California on November 6, 1996, and is now Article XIIIC and XIIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services and improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY (2008) 44 CAL. 4TH 431

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA"). This ruling is significant in that the Court clarified how Proposition 218 made changes to the determination of special benefit. The Court also found that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Improvement District
- The assessment paid by property should be proportional to the special benefits it receives from the Improvements.

This Engineer's Report and the process used to establish the continuation of the assessments for fiscal year 2024-25 are consistent with the SVTA decision and with the requirements of Article XIIIC and XIIID of the California Constitution based on the following factors:

The District is drawn to include the entire City, although only parcels deriving special benefits are included in the assessment rolls. Thus, zones of benefit are not required, and the assessment revenue derived from real property in the District is expended only on the Improvements in the District.

The Improvements which are constructed and maintained with assessment proceeds in the District are located in close proximity to the real property subject to the assessment. The Improvements provide landscaping and other services to the residents of such assessed property. The proximity of the Improvements to the assessed parcels provides a special benefit to the parcel being assessed pursuant to the factors outlined by the Supreme Court in that decision.

Due to their proximity to the assessed parcels, the Improvements financed with assessment revenues in the District benefit the properties in that District in a manner

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different in kind from the benefit that other parcels of real property in the City derive from such Improvements, and the benefits conferred on such property in the District are more extensive than a general increase in property values.

The assessments paid in the District are proportional to the special benefit that each parcel within that Assessment District receives from the Improvements because:

The specific landscaping Improvements and maintenance and utility costs thereof in the District are specified in this Report; and

Such Improvement and maintenance costs in the District are allocated among different types of property located within the District, and equally among those properties which have similar characteristics, such as single-family residential parcels, multi-family residential parcels, commercial parcels, industrial parcels, etc.

DAHMS V. DOWNTOWN POMONA PROPERTY (2009) 174 CAL. APP. 4TH 708

In Dahms v. Downtown Pomona Property ("Dahms") the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON (2009) 180 CAL. APP. 4TH 103

Bonander v. Town of Tiburon ("Bonander"), the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments primarily on the grounds that the assessments had been apportioned to assessed property based on the costs within sub-areas of the assessment district instead of the overall cost of the improvements and the overall proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE (2010) 184 CAL. APP. 4TH 1516

Steven Beutz v. County of Riverside ("Beutz") the Court overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified, and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO (2011) 199 CAL. APP. 4TH 416

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On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in Beutz, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the SVTA decision and with the requirements of Article XIIIC and XIIID of the California Constitution because the Improvements to be funded are clearly defined; the benefiting property in the District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the District and such special benefits provide a direct advantage to property in the District that is not enjoyed by the public at large or other property.

This Engineer's Report is consistent with Beutz, Dahms and Greater Golden Hill because the Improvements will directly benefit property in the District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The Engineer's Report is consistent with Bonander because the Assessments have been apportioned based on the overall cost of the Improvements and Services proportional special benefit to each property, rather than the proportional cost to the District to provide the Improvements to specific properties.

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PLANS & SPECIFICATIONS

The City maintains landscaping and other improvements in locations within the District's boundaries. The work and improvements to be undertaken by the Landscape Maintenance District No. 92-1 and the cost thereof paid from the levy of the annual Assessment provide special benefit to Assessor Parcels within the District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

ENTRANCE SIGNS

The entrance signs with landscape improvements to be maintained are to be located at the following locations within the District:

- Central Avenue at Chapman Avenue (n/e corner)
- Central Avenue at Gordon Drive
- Central Avenue at Buck Place
- Buena Vista Street at Dressel Drive
- Buena Vista Street at Petry Drive
- Alta Vista Street at Chang Drive
- Alta Vista Street at Swail Drive
- Alta Vista Street at Tebay Drive

ISLANDS

The landscaped islands to be maintained by the District are located as follows:

- Kraemer Blvd. from Alta Vista Street to n/o City Hall
- Connecticut Way e/o Kraemer Blvd
- Rose Drive from Alta Vista Street to Buena Vista Street

PARKWAY VISTAS

The landscaped parkway vistas to be maintained by the District are located as follows:

- Kraemer Blvd. e/s (n/o City Hall to Connecticut Way)
- Kraemer Blvd. e/s (Connecticut Way to Alta Vista St.)
- Alta Vista Street n/s (from 900' w/o to 800' e/o Dunnavant Dr.)
- Alta Vista Street n/s (Rose Dr. to Jefferson St.)
- Alta Vista Street n/s (Jefferson St. to Van Buren St.)
- Alta Vista Street s/s (Kraemer Blvd. to All America Way)

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- Alta Vista Street s/s (Central Ave. to Dunnavant Dr.)
- Alta Vista Street s/s (Dunnavant Dr. to Rose Dr.)
- Alta Vista Street s/s (Rose Dr. to Jefferson St.)
- Alta Vista Street s/s (Jefferson St. to Van Buren St.)
- Rose Drive w/s (Alta Vista St. to 500'+ n/o Orangethorpe Ave.)
- Rose Drive e/s (Alta Vista St. to north boundary of Shopping Center)
- Rose Drive e/s (Alta Vista St. to 200' s/o Castner Dr.)

UNOCAL/FIELDSTONE OIL WELL LOTS – RIGHT-OF-WAY SCREEN PLANTING

The landscaped screen planting areas to be maintained by the District are located as follows:

- Dressel Drive / Howard Place
- Mykannen Circle / Cisneros Lane
- Tidland Circle
- Nevin Lane / Tucker Place
- Nevin Lane / Evans Lane
- Gerhold Lane
- Hill Street / Granger Drive
- Larson Lane / Evans Lane

STREET RIGHT-OF-WAY LANDSCAPING

The street landscaping to be maintained by the District is located as follows:

- Jefferson Street e/s (Alta Vista St. to Garten Dr.)
- Buena Vista s/s (320'± w/o Petry Dr. to 500'± e/o Dressel Dr.)
- Van Buren Street w/s (750' n/o Alta Vista St. to Orchard Dr.)
- Chang Drive (Alta Vista St. to Evans Ln.)
- Dressel Drive (Buena Vista St. to Munoz Pl.)
- Central Avenue (Alta Vista St. to Chapman Ave.)
- Chapman Avenue (Central Ave. to 1130'± east)
- Chapman Avenue (Mission Way to All America Way)
- All America Way w/s (City Hall to Alta Vista St.)
- All America Way e/s (Chapman Ave. 100'± s/o Dartmouth Dr.)
- Van Buren Street e/s (Richfield Channel to 200' s/o Alta Vista St.)
- Dunnavant Drive (Alta Vista to 1300'± south) (does not include Lot "F", Tract 15139)
- Other minor areas that front non-contiguous assessed parcels

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EASEMENTS – PUBLIC STORM DRAIN AND SEWER

Landscaped easements to be maintained by the District are located as follows:

- At various locations within TM 14161 (Fieldstone and Van Daele Tracts and TM 15699 Placentia Development Company)
- Does not include Lot "F," Tract 15139

PLACENTIA CHAMPIONS SPORTS COMPLEX

Maintenance and service may include (but is not limited to) the following[1]:

- Payments for electrical energy and water usage
- Repair, replacement or enhancement of community building, parking lots, fencing, signage, lighting and fixed recreational structures such as playgrounds, play fields, courts, walkways, dugouts, bleachers, scoreboards, restrooms, drinking fountains, picnic tables and shelters, and ancillary items such as storage and utility structures
- Irrigation, cultivation, pest control and replacement of plant material, trees, shrubs, ground cover, turf, supplies
- Personnel, utility, and equipment costs
- Contract services where applicable.

Installation, maintenance and servicing of Improvements, may include, but are not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, sidewalks, parking lots, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, other recreational facilities, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the District.

As applied herein, "Installation" means the construction of Improvements, including, but not limited to, land preparation (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, walkways and drainage, lights, playground equipment, play courts, playing fields, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or

[1] For Fiscal Year 2023-24, none of the expenditures shown in Table 1 are for the Placentia Champions Sports Complex. See Note "A" under Table 1 for more details.

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replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment (Streets & Highways Code §22526).

Modifications to the District structure could include, but are not limited to, substantial changes or expansion of the Improvements provided, substantial changes in the service provided, modifications or restructuring of the District including annexation or detachment of specific parcels, revisions in the method of apportionment, or proposed new or increased assessments.

The assessment proceeds will be exclusively used for Improvements within the District plus incidental expenses.

FISCAL YEAR 2024-25 ESTIMATE OF COST AND BUDGET

BUDGET FOR FISCAL YEAR 2024-25

The 1972 Act provides that the total costs for providing the maintenance and servicing of the District Improvements and facilities can be recovered in the assessment spread including incidental expenses. The latter can include engineering fees, legal fees, printing, mailing, postage, publishing, and all other costs identified with the District proceedings.

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An estimate of District costs for fiscal year 2024-25 for the maintenance and servicing of the Improvements is provided below.

Table 1 – FY 2024-25 Estimate of Costs

Expenditure Item	**Amount**
Salaries & Benefits	118,367
Landscaping	82,500
Telephone/Internet	16,000
Public Notice	2,000
Maintenance Expenses/Supplies	2,000
Electricity	20,000
Water	200,000
Estimated Expenditures	**440,867**
Revenue Item	**Amount**
Direct Benefit Assessments	457,992
General Fund Contribution	-
Estimated Revenues	**$457,992**
Budget Allocation to Parcels	
Assessment per Assessment Unit (AU)C	$154.87
Total Assessment Units (AUs)	2,957.27
Total Assessment Budget	457,992

Notes to Estimate of Costs:

A. The total estimated expenses for this Fiscal Year do not include the following maintenance and operating costs for the Placentia Sports Champion Complex: $53,454 for landscape and general maintenance plus $14,005 for restroom janitorial services. These costs, totaling $67,459 (or approximately 15% of the total assessment district's annual expenses) are covered by the City's General Fund.

B. The Act requires that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the Fiscal Year, June 30, must be carried over to the next Fiscal Year. The District may also establish a reserve fund for contingencies and special projects as well as a capital improvement fund for accumulating funds for larger capital improvement projects or capital renovation needs. Any remaining balance would either be placed in the reserve fund, the capital improvement fund, or would be used to reduce future years' assessments.

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C. The rate shown here is for an Assessment Unit (single family home or its equivalent). For the definition of the term AU and rates for other types of property, see the section titled, "Method of Assessment" and the sections following it in this report.

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METHOD OF ASSESSMENT APPORTIONMENT

This section of the Engineer's Report explains the benefits to be derived from the Improvements and the methodology used to apportion the total assessment to properties within the District.

The District consists of certain assessor parcels within the boundaries as defined by the Assessment Diagram referenced in this report and the parcels identified by the Assessor Parcel Numbers listed with the levy roll. The parcel list includes all privately and publicly owned parcels as shown. The method used for apportioning the Assessment is based upon the relative special benefits to be derived by the properties in the District over and above general benefits conferred on real property or to the public at large. The Assessment is apportioned to lots and parcels in proportion to the relative special benefit from the Improvements. The apportionment of special benefit is a two-step process: the first step is to identify the types of special benefit arising from the Improvements and the second step is to allocate the Assessments to property based on the estimated relative special benefit for each type of property.

DISCUSSION OF BENEFIT

In summary, the Assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

> *"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."*

Proposition 218, as codified in Article XIIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must exceed the cost of the assessment:

> *"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."*

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the Improvements to be provided with the assessment proceeds. These types of special benefit are summarized as follows:

A. Proximity to Improved Landscaped Areas and Other Public Improvements within the District.
B. Access to Improved landscaped areas and Other Public Improvements within the District.
C. Improved Views within the District.
D. Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements.
E. Creation of individual lots for residential and commercial use that, in absence of the Assessments, would not have been created.

In this case, the recent SVTA v. SCCOSA decision provides enhanced clarity to the definitions of special benefits to properties from similar improvements in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

> *The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).*

Proximity, improved access and views, in addition to the other special benefits listed herein further strengthen the basis of these assessments.

Moreover, the Dahms decision further clarified that certain services and improvements funded by assessments, that are over and above what otherwise would be provided and that other property in general and the public do not share or receive are 100% special benefit. The assessment-funded services upheld by Dahms included streetscape maintenance and security services.

SPECIAL BENEFIT

The special benefits from the Improvements are further detailed below:

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PROXIMITY TO IMPROVED LANDSCAPED AREAS WITHIN THE DISTRICT

Only the specific properties within close proximity to the Improvements are included in the District. The District has been narrowly drawn to include the properties that receive special benefits from the Improvements. Therefore, property in the District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the District do not share.

In absence of the Assessments, the Improvements would not be provided and the public improvements funded in the District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the Assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the District, they provide a direct advantage and special benefit to property in the District.

ACCESS TO IMPROVED LANDSCAPED AREAS WITHIN THE DISTRICT

Since the parcels in the District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved landscaping areas and other public improvements that are provided by the Assessments. This is a direct advantage and special benefit to property in the District.

IMPROVED VIEWS WITHIN THE ASSESSMENT DISTRICTS

The City, by maintaining permanent public improvements funded by the Assessments in the District, provides improved views to properties in the District. The properties in the District enjoy close and unique proximity, access and views of the specific Improvements funded in the District; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the District.

EXTENSION OF A PROPERTY'S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS

In large part because it is cost prohibitive to provide large open land areas on property in the District, the residential, commercial and other benefiting properties in the District do not have large outdoor areas and green spaces. The Improvements within the District provide additional outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct

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advantage and special benefit of properties in the District because such properties have uniquely good and close proximity to the Improvements.

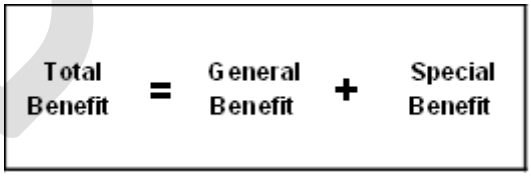
CREATION OF INDIVIDUAL LOTS FOR RESIDENTIAL AND COMMERCIAL USE THAT, IN ABSENCE OF THE ASSESSMENTS, WOULD NOT HAVE BEEN CREATED

In most of the District, the original owner/developer(s) of the property within the District agreed unanimously to the Assessments. The Assessments provide the necessary funding for public improvements that were required as a condition of development and subdivision approval. Therefore, such Assessments allowed the original property to be subdivided and for development of the parcels to occur. As parcels were sold, new owners were informed of the Assessments through the title reports, and in some cases, through Department of Real Estate "White Paper" reports that the parcels were subject to assessment. Purchase of property was also an "agreement" to pay the Assessment. Therefore, in absence of the Assessments, the lots within most of the District would not have been created. These parcels, and the improvements that were constructed on the parcels, receive direct advantage and special benefit from the Assessments.

GENERAL VERSUS SPECIAL BENEFIT

Article XIIIC of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to "separate the general benefits from the special benefits conferred on a parcel." The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. An assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:



There is no widely accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not "particular and distinct" and are not "over and above" benefits received by other properties. SVTA vs. SCCOSA provides some clarification by indicating that general benefits provide "an indirect, derivative advantage" and are not necessarily proximate to the improvements.

In this Report, the general benefit is liberally estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

The starting point for evaluating general and special benefits is the current, baseline level of service. The Assessment will fund Improvements "over and above" this general, baseline level and the general benefits estimated in this section are over and above the baseline.

A formula to estimate the general benefit is listed below:

General Benefit	=	Benefit to Real Property Outside the Assessment District	+	Benefit to Real Property Inside the Assessment District is Indirect and Derivative	+	Benefit to the Public that at Large

Special benefit, on the other hand, is defined in the state constitution as "a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large." The SVTA v. SCCOSA decision indicates that a special benefit is conferred to a property if it "receives a direct advantage from the improvement (e.g., proximity to a park)." In these Assessments, as noted, properties in the District have close and unique proximity, views and access to the Improvements and uniquely improved desirability from the Improvements and other properties and the public at large do not receive significant benefits because they do not have proximity, access or views of the Improvements. Therefore, the overwhelming proportion of the benefits conferred to property is special and is only minimally received by property outside the Districts or the public at large.

BENEFIT FINDING

The District contains the Placentia Champions Sports Complex, which is distinct from other landscape improvements in the District. Due to significantly different characteristics between the two types of improvements, benefits will be discussed and calculated separately under the categories of "Park Improvements" and "Landscaping Improvements."

PARK IMPROVEMENTS - QUANTIFICATION OF GENERAL BENEFIT

In this section, the general benefit from park Improvements is liberally estimated and described, and then budgeted so that it is funded by sources other than the Assessment. This Park section is focused on the Placentia Champions Sports Complex. Other District Improvements are discussed below in "Landscaping Improvements - Quantification of General Benefit."

BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICTS

For the purposes of calculating benefit to properties outside the District, the Park will be considered as a neighborhood park insomuch as it provides amenities for nearby properties. While it functions as a community (or even regional) facility for organized sports such as baseball and soccer, the general benefit derived from those activities will be discussed under the "Benefit to the General Public" below.

Properties within the District receive much of the special benefits from the park Improvements because properties in the District enjoy unique close proximity and access to the park Improvements that is not necessarily enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the park Improvements, but outside of the boundaries of the District, may receive some benefit from the park Improvements. Since this benefit is conferred to properties outside the District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments.

Since the properties outside the District but within the effective proximity radii are not assessed for their benefits because they are outside of the area that can be assessed by the District, this is a form of general benefit to other property. A 50% reduction factor is applied to these properties because they are all on only one side of the Improvements and properties in the District enjoy the advantage of over twice the average proximity to the park Improvements. The general benefit to property outside of the District is calculated as follows with the parcel and data analysis:

Assumptions:

- 651 parcels outside the District but within 0.5 miles of the Park
- 2,212 parcels in the District
- 50% relative benefit compared to property within the District.

Calculation:

General Benefit to property outside the District = 651/(651+2,212)*0.5 = 11.37%

BENEFIT TO PROPERTY INSIDE THE ASSESSMENT DISTRICTS THAT IS INDIRECT AND DERIVATIVE

The "indirect and derivative" benefit to property within the District is particularly difficult to calculate. A solid argument can be presented that all benefit within the District is special, because the Improvements are clearly "over and above" and "particular and distinct" when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting properties in the District.

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Nevertheless, the SVTA vs. SCCOSA decision indicates there may be general benefit "conferred on real property located in the district" A measure of the general benefits to property within the Assessment area is the percentage of land area within or directly abutting the District that is publicly owned and used for regional purposes such as major roads, rail lines and other regional facilities because such properties used for regional purposes could provide indirect benefits to the public at large. Approximately 2.91% of the land area in the District is used for such regional purposes, so this is a measure of the general benefits to property within the District.

BENEFIT TO THE PUBLIC AT LARGE

The general benefit to the public at large can be estimated by the proportionate amount of time that the District's parks facilities are used and enjoyed by individuals who are not residents, employees, customers or property owners in the District. In this District, there is only one park facility: Placentia Champions Sports Complex ("Complex"). The Complex serves the needs of many people in two primary ways: as a neighborhood park serving nearby residents for shorter and more frequent visits; and as a community or regional park serving people from all over Placentia and the surrounding areas as a destination for organized sports such as soccer and baseball league play. The general benefit of the former was discussed above; the general benefit of the latter is discussed here.

When the Complex functions as a community or regional park, it becomes a destination for longer and less frequent visits (for example, scheduled league play). Of the five ways benefits are conferred (proximity, access, views, extension of a property's green space, and creation of lots), the community or regional function confers benefits only in the "access" and "extension of a property's green space" categories (proximity does not apply as these trips are from outside the District; people do not come for the views; and the facility was not tied to the creation of faraway lots). Therefore, the general benefit is no more than 40%. That figure, however, is reduced by the percentage that the community or regional park benefits property owners within the district (special benefit). The City estimates that approximately 71% of participants in these organized sports are from the City of Placentia. However, only 15.11% of Placentia parcels lie inside the district, so it is estimated that (15% of 71% =) 10.73% of the users are from within the District. Conversely, 89.27% are from outside the District. Therefore (40% x 89.27% =) 35.71% of the benefits from the Parks Improvements are general benefits to the public at large.

TOTAL PARK IMPROVEMENTS GENERAL BENEFITS

Using a sum of these three measures of general benefit, we find that approximately 49.98% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

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	PARKS GENERAL BENEFIT CALCULATION	
	11.37%	(Outside the District)
+	2.91%	(Property within the District)
+	35.71%	(Public at Large)
=	49.99%	(Total General Benefit)

LANDSCAPING AND OTHER IMPROVEMENTS - QUANTIFICATION OF GENERAL BENEFIT

In this section, the general benefit from landscaping and other types of Improvements (other than park Improvements) is liberally estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICTS

Properties within the District receive almost all of the special benefits from the other Improvements because properties in the District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the Improvements, but outside of the boundaries of the District, may receive some benefit from the Improvements. Since this benefit is conferred to properties outside the District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments. The general benefit to property outside of the District is calculated with the parcel and data analysis.

Since the properties outside the District but with frontage abutting the Improvements cannot be assessed by the District, this is a form of general benefit to other property. The primary way that parcels outside the district benefit by the Improvements is from views. Therefore, parcels that abut the landscape areas and are not separated from the Improvements by a privacy fence are counted for this general benefit. The general benefit to property outside of the District is calculated as follows:

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ASSUMPTIONS:

- 22 parcels outside the District
- 2,212 parcels in the District

CALCULATION:

General Benefit to property outside the District
=
22/(22+2,212) = 0.99%

BENEFIT TO PROPERTY INSIDE THE ASSESSMENT DISTRICTS THAT IS INDIRECT AND DERIVATIVE

The "indirect and derivative" benefit to property within the District is particularly difficult to calculate. A solid argument can be presented that all benefit within the District is special, because the other Improvements are clearly "over and above" and "particular and distinct" when compared with the baseline level of service and the unique proximity, access and views of the other Improvements enjoyed by benefiting properties in the District.

Nevertheless, the SVTA vs. SCCOSA decision indicates there may be general benefit "conferred on real property located in the district" A measure of the general benefits to property within the Assessment area is the percentage of land area within or directly abutting the District that is publicly owned and used for regional purposes such as major roads, rail lines and other regional facilities because such properties used for regional purposes could provide indirect benefits to the public at large. Approximately 2.91% of the land area in the District is used for such regional purposes, so this is a measure of the general benefits to property within the District.

BENEFIT TO THE PUBLIC AT LARGE

The general benefit to the public at large can be estimated by the proportionate amount of time that the District's other Improvements including landscaping are used and enjoyed by individuals who are not residents, employees, customers or property owners in the District. It should be noted that these other Improvements do not attract the public at large in the same way as park improvements – and they confer far less benefit to the public at large than do similar park improvements. In essence, the public does not visit an area to enjoy setback landscaping in the same way as they may visit a park.

One way to measure the special benefit to the general public is by the car trips through an area with Improvements. Of the five ways benefits are conferred (proximity, access, views, extension of a property's green space, and creation of lots), the only benefit that is conferred by way of pass-by car trips is views, which accounts for 10% of the total

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benefits, since views are less critically important and are enjoyed much less often to the average non-resident driver than to a resident.

Next, the views factors are weighted by the relevant number of car trips. Using the lane miles as representative of pass-by traffic, an analysis shows that 90% of the lane miles are on arterial or collector streets where the general public has views of the landscaping. Therefore (90% of 10% =) 9.0% of the benefits from the other Improvements are general benefits to the public at large.

TOTAL OTHER IMPROVEMENTS GENERAL BENEFITS

Using a sum of these three measures of general benefit, we find that approximately 12.89% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

LANDSCAPING GENERAL BENEFIT CALCULATION

	0.99%	(Outside the District)
+	2.91%	(Property within the District)
+	9.00%	(Public at Large)
=	12.90%	(Total General Benefit)

TOTAL COMBINED GENERAL BENEFITS

The total general benefit for Parks is 49.98% and for Landscaping and other Improvements is 12.89%. However, none of the District budget is for Parks – all of the budget is currently allocated for Landscaping and other Improvements. Therefore, using those proportions to calculate a weighted average of the general benefits for each type of Improvement, the resulting total combined general benefit is (0 x 49.98%) + (1.00 x 12.90%) = 12.90%.

Although this analysis finds that 12.90% of the assessment may provide general benefits from the Improvements, the Assessment Engineer establishes a requirement for a minimum contribution from sources other than the assessments of 13%. This minimum contribution above the measure of general benefits will serve to provide additional coverage for any other general benefits.

FINAL STEP – CALCULATE THE CURRENT GENERAL BENEFIT CONTRIBUTION FROM THE CITY

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This general benefit cannot be funded from the Assessments; it must be funded from other sources such as the City's General Fund or other non-District funds. These contributions can also be in the form of in-lieu contributions to the installation and maintenance of the Improvements such as other City assets that support and protect the Improvements. The City of Placentia will contribute both monetary and in-lieu resources to ensure that the general benefits conferred by the proposed Improvements are not funded by the District's Assessments.

A summary and quantification of these other contributions from the City is discussed below:

The City of Placentia owns, maintains, rehabilitates, and replaces curb and gutter along the border of the District Improvements. This curb and gutter serve to support, contain, retain, manage irrigation flow and growth, and provide a boundary for the Improvements. The contribution from the City towards general benefit from the maintenance, rehabilitation, and replacement of the curb and gutter is conservatively estimated to be 5%.

The City owns and maintains a storm drainage system along the border of District Improvements. This system serves to prevent flooding and associated damage to the Improvements and manage urban runoff including local pollutants loading from the Improvements. The contribution from the City towards general benefit from the maintenance and operation of the local storm drainage system is conservatively estimated to be 5%.

The City owns and maintains local public streets along the border of the District Improvements. These public streets provide access to the Improvements for its enjoyment as well as efficient maintenance. The contribution from the City towards general benefit from the maintenance of local public streets is conservatively estimated to be 5%.

The value of the construction of the improvements can be quantified and monetized as an annuity. Since this construction was performed and paid for by non-assessment funds, this "annuity" can be used to offset general benefit costs and is conservatively estimated to contribute 10%.

The total General Benefit is liberally quantified at 13% which is entirely offset by the conservatively quantified total non-assessment contribution towards general benefit described above of 25%. Therefore, no additional General Benefit must be funded by the City.

METHOD OF APPORTIONMENT

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The development of an Assessment methodology requires apportioning to determine the relative special benefit for each property. As the District was formed by a different engineer of record, the precise language from the most recent Engineer's Report is included below:

> *It has been determined that the improvements provide a specific and special benefit to all assessed parcels of land in the development area. Landscaping and irrigation of street rights-of-way, entryways, islands, sewer and storm drain easements, areas surrounding existing oil wells and the parkway vistas aesthetically enhances the development areas. The landscaped pedestrian corridor along Alta Vista Street also provides pedestrian access throughout the development area. The aesthetic enhancement and use of the parkway vistas increases the desirability of the properties located within the boundaries of the District mainly because of the property's close proximity and accessibility to the improvements. Therefore, maintenance of these public improvements renders a special and direct benefit to the parcels located throughout the District and the levy of a special assessment for the maintenance of the improvements is deemed appropriate.*
>
> *The method of apportionment (Method of Assessment) set forth in the Report is based on the premise that each assessed property receives special benefits from the landscape improvements within the District, and the assessment obligation for each parcel reflects that parcel's proportional special benefits as compared to other properties that receive special benefits.*
>
> *The assessment method used in spreading the annual landscape maintenance costs is based on an assessment unit (AU) factor as follows:*
>
> *Each **Single Family Detached Residential Unit** is considered to be one AU and is assessed the cost attributable to one AU.*
>
> ***Multi-Family Residential Units** are assessed 0.70 or 70% of an AU since they have a higher density than Single Family Detached Units (number of dwelling units/acres). The decrease in assessment is a direct result of the reduced amount of assessable acreage per Multi-Family Unit and the reduction in occupancy per unit.*
>
> *In converting **Developed Commercial, Industrial, Institutional and Other Non-Residential** properties to AUs, the factor used is based on the City of Placentia average single-family residential density of ten dwelling units per acre. Therefore, the parcels in this Class will be assessed 10 AU per acre or any portion thereof. These properties benefit from the maintenance of improvements because of the*

enhanced desirability resulting from well-kept landscape areas. Improved aesthetic appeal also increases the draw of businesses to purchase or lease property and the increased opportunity to draw clientele.

***Assessable Undeveloped Acreage** also benefits from the maintenance and service of landscape improvements. This benefit comes in the form of enhanced desirability due to the improved aesthetics of the area resulting from improvements. The enhanced aesthetics increases the desirability of the property to future homeowners and future commercial property owners or lessors. However, because the property is vacant, less use will be made of the improvements. It is reasonable to derive that vacant property, when compared to developed property, receives about half of the benefit of developed properties, therefore the Single-Family Residence acreage equivalent used for developed non- residential properties of 10 AU per acres is reduced to 5 AU per acre for undeveloped land.*[2]

Further clarification on the four benefit classes is provided below:

Class I - Single family detached residential, including condominium form of ownership of single-family detached dwellings.

Class II - Developed commercial, industrial, and institutional where a map or a building permit for construction has been issued as of March 15 of the prior Fiscal Year.

Class III – Multi-family residential and attached residential, approved project where a map has been recorded or a building permit for construction of dwelling units has been issued as of March 15 of the prior Fiscal Year.

Class IV – Undeveloped and all other properties that are not in Class I, II, or III regardless if they have been approved for future development or are in the process of securing development approval as of June 15 of the prior Fiscal Year[3]*.*

ANNUAL ASSESSMENT CALCULATION

For Fiscal Year 2024-25, the rate of Assessments for the District is not increased from prior years. The Calculations for maintenance, service and incidentals follows:

[2] From the 2013-14 Engineer's Annual Levy Report, City of Placentia, Landscape Maintenance District No. 92-1, dated June 4, 2013

[3] From the 2013-14 Engineer's Annual Levy Report, City of Placentia, Landscape Maintenance District No. 92-1, dated June 4, 2013

Table 2 - Assessment Calculation

Class	Description	Quantity		AU Ratio Factor		Assessment Units
I	Single Family	2,169 parcels	x	1.00	=	**2,180.000 AU**
II	Comm, Industrial	27.927 acres	x	10.00	=	**279.270 AU**
III	Multi-Family	648 units	x	0.70	=	**453.600 AU**
IV	Undeveloped	8.88 acres	x	5.00	=	**44.400 AU**
		Total Assessment Units				**2,957.270 AU**

Proposed Assessment Rate
$457,992/2,957.27 = $154.87

Class Assessments				
Class I	Single Family	Each parcel is assessed at one assessment unit:		
		$154.87 x 1.0	=	$154.87 /Parcel
Class II	Comm, Industrial	Each Acre is assessed at 10 assessment units:		
		$154.87 x 10.00	=	$1,548.70 / Acre
Class III	Multi-Family	Each Unit is assessed at 0.70 assessment units:		
		$154.87 x 0.70	=	$108.41 /Unit
Class IV	Undeveloped	Each Acre is assessed at 5 assessment units:		
		$154.87 x 5.00	=	$774.35 /Acre

DURATION OF ASSESSMENT

The District was formed or annexed in previous years. It is proposed that the Assessments be continued every year after their formation or annexation, so long as the public Improvements need to be maintained and improved, and the City requires funding from the Assessments for these Improvements in the District. As noted previously, the Assessment can continue to be levied annually after the City Council approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the City Council must hold an annual public hearing to continue the Assessment.

APPEALS OF ASSESSMENTS LEVIED TO PROPERTY

Any property owner who feels that the Assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment may file a written appeal with the City of Placentia City Administrator or his or her designee. Any such appeal is limited to correction of an Assessment during the then-current Fiscal Year and applicable law. Upon the filing of any such appeal, the City Administrator or his or her designee will promptly review the appeal and any information provided by the property owner. If the City Administrator or his or her designee finds that the Assessment should be modified, the appropriate changes shall be made to the Assessment Roll. If any such changes are approved after the Assessment Roll has been filed with the County for collection, the City Administrator or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the City Administrator or his or her designee shall be referred to the Placentia City Council, and the decision of the City Council shall be final.

ASSESSMENT FUNDS MUST BE EXPENDED WITHIN THE DISTRICT AREA

The net available Assessment funds, after incidental, administrative, financing and other costs shall be expended exclusively for Improvements within the boundaries of the District or as described herein, and appropriate incidental and administrative costs as defined in the Plans and Specifications section.

ASSESSMENT

Whereas, the City of Placentia directed the undersigned engineer of Work to prepare and file a report presenting an estimate of costs, a Diagram for the District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the District;

Now, Therefore, the undersigned, by virtue of the power vested in me under the Act, Article XIIID of the California Constitution, and the order of the Placentia City Council, hereby makes the following Assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the District.

The amount to be paid for said Improvements and the expense incidental thereto, to be paid by the District for the Fiscal Year 2024-25 is generally as follows:

Table 3 – FY 2024-25 Summary Cost Estimate

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Salaries & Benefits	118,367
Operating Expenses	322,500
Total for Services	**$ 440,867.00**
Less General Fund Contribution	0
Less Other Revenue	0
Net Amount of Assesments	**$ 457,992.40**

As required by the Act, an Assessment Diagram of the District is hereto attached and incorporated herein by reference. The distinctive number of each parcel or lot of land in the District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion the net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within the District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Estimate of Cost and Method of Assessment in the Report.

The Assessment is made upon the parcels or lots of land within the District in proportion to the special benefits to be received by the parcels or lots of land, from the Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Orange for the Fiscal Year 2024-25. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby will place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the Fiscal Year 2024-25 for each parcel or lot of land within the District.

Date: May 21, 2024

_____

City Engineer
Chris Tanio, PE

DRAFT

ASSESSMENT DIAGRAM

The District boundary is conterminous with the City Limits. The parcels to be assessed in Landscape Maintenance District No. 92-1 are shown on the Assessment Diagram, which is on file with the City Clerk of the City of Placentia and includes all those properties included in the original formation of the District and subsequent annexations. The following Assessment Diagram is for general location only and is not to be considered the official boundary map. The lines and dimensions of each lot or parcel within the District are those lines and dimensions as shown on the maps of the Assessor of the County of Orange, for Fiscal Year 2024-25, and are incorporated herein by reference, and made a part of this Diagram and this Report.

DRAFT

ASSESSMENT ROLL

An Assessment Roll (a listing of all parcels assessed within the District and the amount of the Assessment) will be filed with the City Clerk and is, by reference, made part of this Report and is available for public inspection during normal office hours at the City Hall at 401 East Chapman Avenue, Placentia, California 92870.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference, made part of this Report. These records shall govern all details concerning the description of the lots or parcels.

DRAFT

Placentia City Council
AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: ACTING DIRECTOR OF PUBLIC WORKS

DATE: MAY 21, 2024

SUBJECT: **RESOLUTION RELATING TO FISCAL YEAR 2024-25 LEVY OF ASSESSMENTS TO THE CITY OF PLACENTIA STREET LIGHTING DISTRICT NO. 81-1 AND SETTING A PUBLIC HEARING FOR JUNE 18, 2024 AT 7:00 P.M.**

FISCAL IMPACT:			
	REVENUE:	$136,244	(SLD-81-1 ASSESSMENTS)
		$143,756	(PROPOSED TRANSFER IN FROM GENERAL FUND)
	EXPENDITURES:	$280,000	(PROPOSED FY 24-25 BUDGET SLD 81-1 FUND)

SUMMARY:

Each year the City must conduct a public hearing to provide for the Levy of Assessments for the City of Placentia Street Lighting District ("SLD") No. 81-1 (the "District"), prepare a final Engineer's Report, and provide for any annexations into the District as proposed. This action will adopt resolutions necessary to set forth a public hearing for June 18, 2024, to provide for the Fiscal Year ("FY") 2024-25 Annual Levy of Assessments for SLD No. 81-1 as well as finalize the annual Engineer's Report.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Adopt Resolution R-2024-27 a Resolution of the City Council of the City of Placentia, California, directing preparation of the Engineer's Report for Fiscal Year 2024-25 for the continuation of the annual assessments for Street Lighting District No. 81-1; and

2. Adopt Resolution R-2024-28, a Resolution of the City Council of the City of Placentia, California, declaring its intention to provide for an annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

STRATEGIC PLANNING STATEMENT:

There is no specific strategic planning goal or objective associated with this agenda item.

DISCUSSION:

The City Council adopted Resolution No. 81-R-133 on June 2, 1981, establishing SLD No. 81-1 pursuant to provisions of the Landscaping and Lighting Act of 1972, Division 15 of the Streets and Highway Code. SLD 81-1 was created to generate revenue to pay for the electric utility costs for 814 streetlights located along arterial streets throughout the City. SLD No. 81-1 is divided into five (5) assessment zones. Zone A is made up of 3,281 residential parcels. Zone B consists of 269.712 acres of commercial and industrial land. Zone C, which includes parcels from the former Santa Fe Lighting District No. 1, no longer exists and has been folded into Zone B. Zone D includes 65 parcels that have a recorded tentative or final map but are not yet developed. Lastly, Zone E includes open space, streets, or landscaped parcels and is exempt from the assessment. The assessment rate charged varies by zone. Zone A properties pay $27.38 per parcel per year. Zone B pays $164.28 per acre, and Zone C properties pay a rate of $8.21 per unit.

The legal authority for setting the assessments in SLD No. 81-1 is set forth in the Landscape and Lighting Act of 1972 found in Streets and Highways Code Section 22500, *et seq.*, and pertinent provisions of the California Government Code. The annual levy is for providing street lighting and means of assessment for maintenance of same in those existing and newly developing properties designated on the Boundary Map of the District, which is on file in the offices of the City Engineer and City Clerk.

SLD No. 81-1 is exempt from, and not subject to, the procedures and approval processes set forth in Article XIII D, Section 4 of the California Constitution enacted by Proposition 218 on November 5, 1996. The reason SLD No. 81-1 is not subject to Proposition 218 can be attributed to the fact that Proposition 218 also enacted Article XIII D, Sections 5 and 5(b) which exempted assessment districts formed prior to November 6, 1996, and which were formed pursuant to a petition signed by those owning all the parcels subject to the assessment at the time the assessment was initially imposed. This exemption is contingent on there being no increase in the amount assessed on a property owner in a category from the prior year. Since SLD No. 81-1 was formed prior to November 6, 1996, pursuant to a petition signed by those owning all the parcels subject to the assessment at the time the assessment was initially imposed, the District is exempt from the procedures and approval process set forth by Proposition 218.

FISCAL IMPACT:

SLD No. 81-1 has estimated expenditures of $280,000 for FY 2024-25. The largest cost center is for electric utility costs which total $279,000. The proposed assessment for FY 2024-25 will generate approximately $136,244 in revenue leaving a negative balance of $143,756, which is backfilled by the City's General Fund. SLD 81-1 has operated at a deficit for numerous years because of the limited ability to increase assessment rates to relieve the annual General Fund contribution to the District.

Prepared by:

Elsa Y. Robinson
Senior Management Analyst

Reviewed and approved:

Chris Tanio, PE
Acting Director of Public Works

Reviewed and approved:

Jennifer Lampman
Director of Finance

Reviewed and approved:

Damien R. Arrula
City Administrator

Attachments:

1. Resolution R-2024-27, Directing Preparation of the Final Engineer's Report
2. Resolution R-2024-28, Setting a Public Hearing
3. Preliminary Engineer's Report – Placentia SLD 81-1 FY 2024-25

RESOLUTION NO. R-2024-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR FISCAL YEAR 2024-25 FOR THE CONTINUATION OF THE ANNUAL ASSESSMENTS FOR STREET LIGHTING DISTRICT NO. 81-1

A. Recitals

(i). On June 2, 1981, by its Resolution No. 81-R-133, this Council ordered the formation of and levied the first assessment within the Placentia Street Lighting District No. 81-1 ("District") in accordance with the provisions of Article XIII D of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof); and

(ii). The City Council of the City of Placentia, California, desires to initiate proceedings for the annual levy of assessments for said District; and

(iii). The proceedings for the annual levy of assessments shall relate to the fiscal year commencing July 1, 2024, and ending June 30, 2025; and

(iv). The provisions of said Division 15, Part 2, require a written Report, consisting of the following:

1. Plans and specifications of the area of the works of improvement to be maintained;

2. An estimate of the costs for maintaining the improvements for the above-referenced fiscal year;

3. A diagram of the area proposed to be assessed;

4. An assessment of the estimated costs for maintenance work for said fiscal year.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The Recitals set forth in Part A., above, are true and correct.

2. The purpose of the District is for the installation, maintenance, and servicing of street lighting improvements, as described in Section 3 below.

3. Within the Street Lighting District, the existing and proposed improvements to be undertaken by the City are generally described as the installation, maintenance and servicing of public facilities including, but not limited to, street lighting owned or

maintained by the City. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements.

4. The City Engineer is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare the final Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIII D of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the City Clerk for submission to the Council.

APPROVED and ADOPTED this 21st day of May 2024.

_____
Jeremy B. Yamaguchi, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City Of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 21st day of May 2024 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

RESOLUTION NO. R-2024-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DECLARING ITS INTENTION TO PROVIDE FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR CERTAIN MAINTENANCE WITHIN AN EXISTING DISTRICT, PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2, OF THE CALIFORNIA STREETS AND HIGHWAYS CODE AND SETTING THE TIME AND PLACE FOR A PUBLIC HEARING THEREON.

A. Recitals

(i). The City Council of the City of Placentia, in 1981, formed a street lighting district pursuant to the terms and provisions of the Landscaping and Lighting Act of 1972 ("Act"), Division 15, Part 2, of the California Streets and Highways Code, in what is known and designated as:

CITY OF PLACENTIA
STREET LIGHTING DISTRICT NO. 81-1

(Hereinafter the "District.")

(ii). Proposition 218 adopted November 5, 1996 added Articles XIII C and XIII D to the California Constitution providing, at Article XIII D, § 5, that new assessment districts formed after November 6, 1996 and assessment increases in existing assessment districts be subject to specified procedures and approval processes set forth in Article XIII D, § 4; and

(iii). California Constitution Article XIII D, §§ 5 and 5 (b), provides that any assessment imposed in an assessment district formed prior to November 6, 1996 pursuant to a petition signed by those owning all of the parcels subject to the assessment at the time such district was formed and the assessment initially imposed, provided there is no increase in the amount assessed on an owner in a particular category of assessment unit, shall be exempt from the procedures and approval process set forth in Article XIII D, § 4; and

(iv). The District was formed prior to November 6, 1996 pursuant to a petition signed by those owning all of the parcels subject to the assessment at the time the assessment was initially imposed; and

(v). There is no increase in the amount proposed to be assessed on any parcel within the District in any category of assessment unit, for the period from Fiscal Year

2023-24 to Fiscal Year 2024-25, thereby rendering the District exempt from the procedures and approval process set forth in Article XIII D, § 4; and

(vi). The City Council desires, pursuant to the provisions of the Act to provide for the annual levy of assessments for the 2024-25 Fiscal Year, to provide for the costs and expenses reasonably necessary for the maintenance of improvements within said District; and

(vii). The assessment engineer has presented a report ("Report"), as required by law, setting forth the reasonably necessary maintenance for Fiscal Year 2024-25 and setting forth the recommended levy, therefore.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct.

2. The Report has been made, filed with the City Clerk, and duly considered by the City Council and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

3. The public interest and convenience require the annual levy and collection of special assessments for the continual maintenance of improvements, to serve and benefit said District as set forth in the Report of the Engineer, incorporated herein as a part hereof.

4. The Report, setting forth the reasonably necessary maintenance for Fiscal Year 2024-25 and setting forth the recommended levy, therefore, hereby is received and is directed to be filed in the Office of the City Clerk.

5. The public interest and convenience require, and it is the intention of this City Council to order, reasonably necessary maintenance for Fiscal Year 2024-25, and further it is determined to be in the public interest and convenience to levy and collect annual assessments to pay the costs and expenses of said maintenance and improvements as estimated in said "Report."

6. The assessments levied and collected shall be for the maintenance of certain street light improvements, maintenance, and servicing as set forth in the Engineer's Report, referenced and so incorporated herein.

7. NOTICE IS HEREBY GIVEN THAT ON TUESDAY, JUNE 18, 2024, AT 7:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD, IN THE COUNCIL CHAMBERS LOCATED AT 401 E. CHAPMAN AVENUE, PLACENTIA, THE

CITY COUNCIL SHALL CONDUCT A PUBLIC HEARING TO RECEIVE PROTESTS OR OBJECTIONS, IF ANY THERE BE, REGARDING THE LEVEL OF MAINTENANCE AND THE LEVY OF ASSESSMENTS WITHIN AND UPON ALL PROPERTY WITHIN STREET LIGHTING DISTRICT NO. 81-1. ANY PERSON WHO WISHES TO OBJECT TO THE PROCEEDINGS FOR THE ANNUAL LEVY SHOULD FILE A WRITTEN PROTEST WITH THE CITY CLERK PRIOR TO THE TIME SET AND SCHEDULED FOR SAID PUBLIC HEARING.

8. The City Council hereby directs the City Clerk to give notice of a public hearing, pursuant to California Government Code § 6061, in a newspaper of general circulation within the City.

9. The City Clerk is further directed to cause a copy of this Resolution to be posted upon the official bulletin board customarily used for the posting of notices and to mail, by first class mail, a copy of the notice to those interested parties who have filed written requests.

10. For any and all information relating to the proceedings, protest procedure, any documentation and/or information of a procedural or technical nature, your attention is directed:

Elsa Robinson
Public Works Department
City of Placentia
401 East Chapman Avenue
Placentia, California 92870
(714) 993-8148

APPROVED and ADOPTED this 21ST day of May 2024.

_____
Jeremy B. Yamaguchi, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City Of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 21st day of May 2024 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

CITY OF PLACENTIA

ENGINEER'S REPORT

Street Lighting District No. 81-1

Fiscal Year 2024-25

Street Lighting District No. 81-1

May 2024

Intent Meeting: May 21, 2024

Public Hearing: June 18, 2024

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INTRODUCTION

The City of Placentia (the "City") serves and maintains streetlights and associated improvements (the "Improvements") in certain parts of the City. In order to fund the maintenance and operation (the "Services") of these projects and improvements, the City has formed Street Lighting District No. 81-1 ("District"). This Engineer's Report ("Report") was prepared to establish the budget for maintenance and operation of the Improvements (as described below) that will be funded by the 2023-24 assessments and other revenue, and to determine the general and special benefits received from the Improvements by property within the District and the method of assessment apportionment to lots and parcels. This Report and the assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIIID of the California Constitution (the "Article").

ENGINEER'S REPORT AND CONTINUATION OF ASSESSMENTS

The assessment has been continued for over 30 years. In each subsequent year for which the assessments will be continued, the Placentia City Council (the "Council") must direct the preparation of an Engineer's Report, budgets, and proposed assessments for the upcoming fiscal year. After the report is completed, the City Council may preliminarily approve the Engineer's Report and the continued assessments and establish the date for a public hearing on the continuation of the assessments. Accordingly, this Engineer's Report (the "Report") was prepared pursuant to the direction of the City Council.

As required by the Act, this Report includes plans and specifications, a diagram or map of the District, the benefits received by property from the Improvements within the District, and the method of assessment apportionment to lots and parcels within the District.

If the Council approves this Engineer's Report and the continuation of the Assessments by resolution, a notice of public hearing must be published in a local newspaper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is typically used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the Assessments. This hearing is currently scheduled for June 18, 2024. At this hearing, the Council will consider approval of a resolution confirming the continuation of the Assessments for Fiscal Year 2024-25. If so confirmed and approved, the Assessments

would be submitted to the Orange County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2024-25.

STREET LIGHTING DISTRICT BACKGROUND

Street Lighting District No. 81-1 was formed in 1981. Prior to that, the County of Orange had established and maintained street lighting assessment districts within the City of Placentia. After the passage of Proposition 13 in 1978, the County decided to cease annexations to its existing districts. In response to that, the City formed its own district (No. 81-1) to allow for future development to be included in an assessment district providing street lighting services.

The portions of the City previously included in the County's street light assessment remained under the County's jurisdiction until 1996, when the City took over management of those areas. However, they were not annexed into District No. 81-1, and continue to be funded and operated separately from the District. Therefore, those areas and the parcels therein are not included in this report or the assessment calculations herein.

LEGISLATIVE ANALYSIS

PROPOSITION 218

The Right to Vote on Taxes Act was approved by the voters of California on November 6, 1996, and is now Article XIIIC and XIIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services and improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY (2008) 44 CAL. 4TH 431

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA"). This ruling is significant in that the Court clarified how Proposition 218 made changes to the determination of special benefit. The Court also found that:

- Benefit assessments are for special benefits to property, not general benefits.
- The services and/or improvements funded by assessments must be clearly defined.
- Assessment districts must be drawn to contain all parcels that receive a special benefit from a proposed public improvement.

- Assessments paid in each assessment district must be proportional to the special benefit received by each such parcel from the improvements and services funded by the assessment.

This Engineer's Report and the process used to establish the continuation of the assessments for fiscal year 2024-25 are consistent with the SVTA decision and with the requirements of Article XIIIC and XIIID of the California Constitution based on the following factors:

1. The District is drawn to include the entire City; although only parcels deriving special benefits are included in the assessment rolls. Thus, zones of benefit are not required and the assessment revenue derived from real property in the District is extended only on the Improvements in the District.

2. The Improvements which are constructed and maintained with assessment proceeds in the District are located in close proximity to the real property subject to the assessment. The Improvements provide illumination to streets and sidewalks enabling improved access to the residents of such assessed property. The proximity of the Improvements to the assessed parcels and the improved access and increased safety provided to of the residents of the assessed parcels by the Improvements provides a special benefit to the parcel being assessed pursuant to the factors outlined by the Supreme Court in that decision.

3. Due to their proximity to the assessed parcels, the Improvements financed with assessment revenues in the District benefit the properties in that District in a manner different in kind from the benefit that other parcels of real property in the City derive from such Improvements, and the benefits conferred on such property in the District are more extensive than a general increase in property values.

4. The assessments paid in the District are proportional to the special benefit that each parcel within that Assessment District receives from the Improvements because:
   a. The specific lighting Improvements and maintenance and utility costs thereof in the District and the costs thereof are specified in this Report; and

5. Such Improvement and maintenance costs in the District are allocated among different types of property located within the District, and equally among those properties which have similar characteristics, such as single-family residential parcels, multi-family residential parcels, commercial parcels, industrial parcels, etc.

DAHMS V. DOWNTOWN POMONA PROPERTY (2009) 174 CAL. APP. 4TH 708

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona in Dahms v. Downtown Pomona Property ("Dahms"). On July 22, 2009, the California Supreme Court denied review. In Dahms the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON (2009) 180 CAL. APP. 4TH 103

On December 31, 2009, in Bonander v. Town of Tiburon ("Bonander"), the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments primarily on the grounds that the assessments had been apportioned to assessed property based in part on relative costs within sub-areas of the assessment district instead of the overall cost of the improvements and the overall proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE (2010) 184 CAL. APP. 4TH 1516

On May 26, 2010 the 4th District Court of Appeals issued a decision in the Steven Beutz V. County of Riverside ("Beutz"). This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services was not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO (2011) 199 CAL. APP. 4TH 416

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill

neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in Beutz, the court found the general benefits associated with services were not explicitly calculated, quantified, and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the requirements of Article XIIIC and XIIID of the California Constitution and with the SVTA decision because the Improvements to be funded are clearly defined; the Improvements are directly available to and will directly benefit property in the District; and the Improvements provide a direct advantage to property in the District that would not be received in absence of the Assessments.

This Engineer's Report is consistent with Beutz, Dahms and Greater Golden Hill because the Improvements will directly benefit property in the District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The Engineer's Report is consistent with Bonander because the Assessments have been apportioned based on the overall cost of the Improvements and Services and proportional special benefit to each property, rather than the proportional cost to the District to provide the Improvements to specific properties.

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PLANS & SPECIFICATIONS

The work and Improvements proposed to be undertaken by the City and the cost thereof paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the District defined in the Method of Assessment herein. Consistent with the Landscaping and Lighting Act of 1972, (the "Act") , the Improvements are generally described as follows:

Facilities and Improvements

The facilities and improvements within the District are defined as street light standards, their appurtenances and energy and maintenance costs to operate them. Street lighting systems in the District consist of Edison-owned lights as of the date of this report, as shown below:

Table 1 – District Facilities

Type of Light	*No. of Lights*	*Size of Lumens*	*Owner*
Sodium Vapor	*31*	*5,800*	*S.C.E.*
Sodium Vapor	*43*	*9,500*	*S.C.E.*
Sodium Vapor	*222*	*16,000*	*S.C.E.*
Sodium Vapor	*518*	*22,000*	*S.C.E.*
Total	***814***		

Scope of Work:

Southern California Edison company (S.C.E) shall be the supplier of electrical energy for all of the above listed streetlights as well as providing needed maintenance and replacements for those streetlights owned by S.C.E. Costs for electrical energy and maintenance of S.C.E-owned streetlights shall be billed to the City by S.C.E. The City shall disburse payments to S.C.E. from the Special Fund established for the District. Costs incurred by the City for: administration, engineering, operations and other related requirements shall be paid by the District's Special Fund for those costs.

Changes and Modifications to the District

Modifications to the District structure could include but are not limited to:

- Substantial changes or expansion of the improvements provided.

- Substantial changes in the service provided.
- Modifications or restructuring of the district including annexation or detachment of specific parcels.
- Revisions in the method of apportionment
- Proposed new or increased assessments.

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FISCAL YEAR 2024-25 ESTIMATE OF COST AND BUDGET

BUDGET FOR FISCAL YEAR 2024-25

The 1972 Act provides that the total costs for providing the maintenance and servicing of the District Improvements and facilities can be recovered in the assessment spread including incidental expenses. The latter can include engineering fees, legal fees, printing, mailing, postage, publishing, and all other costs identified with the District proceedings.

An estimate of District costs for fiscal year 2024-25 for the maintenance and servicing of the Improvements is provided below.

Table 2 – FY 2024-25 Estimate of Costs

Expenditure Item	**Amount**
Public Notice	1,000
Electricity	279,000
Estimated Expenditures	**$ 280,000.00**
Revenue Item	**Amount**
Direct Benefit Assessments	136,245
General Fund Contribution	143,800.00
Estimated Revenues	**$ 280,045.00**
Budget Allocation to Parcels	
Assessment per Assessment Unit (AU)C	$ 27.38
Total Assessment Units (AUs)	4,976.06
Total Assessment Budget	136,245

Notes to Estimate of Costs:

A. The Act requires that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the Fiscal Year, June 30, must be carried over to the next Fiscal Year. The District may also establish a reserve fund for contingencies and special projects as well as a capital improvement fund for accumulating funds for larger capital improvement projects or

capital renovation needs. Any remaining balance would either be placed in the reserve fund, the capital improvement fund, or would be used to reduce future years' assessments.

B. The rate shown here is for an Assessment Unit (single family home or its equivalent). For the definition of the term AU and rates for other types of property, see the section titled, "Method of Assessment" and the sections following it in this report.

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METHOD OF ASSESSMENT APPORTIONMENT

This section of the Engineer's Report includes an explanation of the benefits to be derived from the installation, maintenance and servicing of the Improvements throughout the District and the Assessment methodology used to apportion the total Assessment to properties within the Assessment District.

The District consists of certain assessor parcels within the boundaries as defined by the Assessment Diagram referenced in this report and the parcels identified by the Assessor Parcel Numbers listed with the levy roll. The parcel list includes all privately and publicly owned parcels as shown. The method used for apportioning the Assessment is based on the proportional special benefits to be derived by the properties in the District over and above general benefits conferred on real property or to the public at large. The apportionment of special benefit is a two-step process: the first step is to identify the types of special benefit arising from the Improvements, and the second step is to allocate the Assessments to property based on the estimated relative special benefit for each type of property.

DISCUSSION OF BENEFIT

In summary, the Assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

> *"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."*

Proposition 218, as codified in Article XIIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must exceed the cost of the assessment:

> *"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."*

The following benefit categories summarize the types of special benefit to residential, commercial, industrial, and other lots and parcels resulting from the Improvements to be provided with the assessment proceeds. These types of special benefit are summarized as follows:

A. Creation of individual lots for residential and commercial use that, in absence of the Assessments, would not have been created.
B. Improved visibility and safety
C. Improved access
D. Improved community character and vitality

SPECIAL BENEFIT

The special benefits from the Improvements are further detailed below:

CREATION OF INDIVIDUAL LOTS FOR RESIDENTIAL AND COMMERCIAL USE THAT, IN ABSENCE OF THE ASSESSMENTS, WOULD NOT HAVE BEEN CREATED

In most of the District, the original owner/developer(s) of the property within the District agreed unanimously to the Assessments. The Assessments provide the necessary funding for public improvements that were required as a condition of development and subdivision approval. Therefore, such Assessments allowed the original property to be subdivided and for development of the parcels to occur. As parcels were sold, new owners were informed of the Assessments through the title reports, and in some cases, through Department of Real Estate "White Paper" reports that the parcels were subject to assessment. Purchase of property was also an "agreement" to pay the Assessment. Therefore, in absence of the Assessments, the lots within most of the District would not have been created. These parcels, and the improvements that were constructed on the parcels, receive direct advantage and special benefit from the Assessments.

IMPROVED VISIBILITY AND SAFETY

Well maintained, effective street lighting provides a special benefit to proximate parcels, within the range of the light, because it allows for safer and improved use of the property in the evenings and at night. Street lighting provides special benefits as it increases neighborhood safety and reduces the likelihood of crime on the proximate parcels. Over time, the Improvements continue to confer a particular and distinct special benefit upon parcels within the District because of the nature of the Improvements. The proper maintenance of the streetlights and appurtenant facilities reduces property-related crimes, especially vandalism, against assessed properties in the District.

IMPROVED ACCESS

Well maintained, effective street lighting enhances ingress, egress and accessibility of all forms to the assessed parcels in the evening and at night by increasing visibility. Improved

visibility also helps prevent local and pedestrian traffic accidents related to the assessed parcels.

IMPROVED COMMUNITY CHARACTER AND VITALITY

Well maintained, effective street lighting promotes evening and nighttime social interaction of residents and customers of businesses and industry. This creates a positive atmosphere and enhances the community image in the evening and at night for the assessed parcels.

All of the above-mentioned items also contribute to a specific enhancement to each of the parcels within the District. The proximate streetlights clearly make each parcel safer, more visible, more accessible, more useful, more valuable, and more desirable; and this further strengthens the basis of these Assessments.

GENERAL VERSUS SPECIAL BENEFIT

The proceeds from the District are used to fund Improvements and increased levels of maintenance to the public facilities that serve and benefit the assessed properties in the District. In absence of the District, such Improvements would not be properly maintained. Therefore, the District's purpose is to ensure that the necessary and beneficial public facilities for property in the District are properly maintained and repaired over time. The assessments will ensure that street lighting and associated improvements within and adjacent to the District are functional, well maintained and safe. These public resources directly benefit the property in the District and will confer distinct and special benefits to the assessed properties within the District. Moreover, in absence of assessments, a condition of development would not be met and future construction in the District could be denied. The creation of individual lots, if any, and the approval for construction in the District, is the overriding clear and distinct special benefit conferred exclusively on property in the District and not enjoyed by other properties outside the District. Therefore, the assessments solely provide special benefit to assessed property in the District over and above the general benefits conferred to the public at large or properties outside the District.

Although the Improvements maintained by the Services may be available to the general public at large, the Improvements and Services are specifically designed, located and created to provide additional and improved resources for property inside the District, and not the public at large. Other properties that are outside the District do not enjoy the unique proximity and other special benefit factors described previously. These Improvements and Services are of special benefit to properties located within the District

because they provide a direct advantage to properties in the District that would not be provided in absence of the Assessments. Any general benefits to surrounding properties outside of the District, if any there were, are collateral and conferred concomitantly.

QUANTIFICATION OF GENERAL BENEFIT

Although the analysis used to support these assessments concludes that the benefits are solely special, as described above, consideration is made for the suggestion that a portion of the benefits are general. General benefits cannot be funded by these assessments – the funding must come from other sources.

The maintenance and servicing of these improvements is also partially funded, directly and indirectly from other sources including the City of Placentia, Orange County, and the State of California. This funding comes in the form of grants, development fees, special programs, and general funds, as well as direct maintenance and servicing of other co-located facilities (e.g., curbs, gutters, streets, drainage systems, etc.). This funding from other sources more than compensates for general benefits, if any, received by the properties within the District.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona are similar to the improvements and services funded by the Assessments described in this Engineer's Report, and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer's Report fund Improvements and Services directly provided within the District, and every benefiting property in the District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments

STEP 1 – CACULATE THE GENERAL BENEFIT

The General Benefits from this assessment may be quantified as illustrated in the following table.

Benefit Factor	Relative Weight	General Benefit Contribution	Relative General Benefit
Creation of individual lots for development or approval of building permits	85	0%	**0**

Improved nighttime visibility and safety	5	25%	**1.25**
Improved Access	5	25%	**1.25**
Improved Community Character and Vitality	5	25%	**1.25**
Total	**100**		**3.75**
		Total Calculated General Benefit	**3.75%**

As a result, the City of Placentia will contribute at least 2.5% of the total budget from sources other than the assessment. This contribution offsets any general benefits from the Assessment Services.

STEP 2 – CALCULATE THE CURRENT GENERAL BENEFIT CONTRIBUTION FROM THE CITY

This general benefit contribution is the sum of the following components:

The City of Placentia owns, maintains, rehabilitates, and replaces curb and gutter along the border of the District improvements. This curb and gutter serve to support, contain, retain, manage irrigation flow and growth, and provide a boundary for the Improvements. The contribution from the City of Placentia towards general benefit from the maintenance, rehabilitation, and replacement of the curb and gutter is conservatively estimated to be 1%.

The City of Placentia owns and maintains a storm drainage system along the border of District Improvements. This system serves to prevent flooding and associated damage to the improvements and manage urban runoff including local pollutants loading from the Improvements. The contribution from the City of Placentia towards general benefit from the maintenance and operation of the local storm drainage system is conservatively estimated to be 1%.

The City of Placentia owns and maintains local public streets along the border of the District Improvements. These public streets provide access to the Improvements for its enjoyment as well as efficient maintenance. The contribution from the City of Placentia towards general benefit from the maintenance of local public streets is conservatively estimated to be 1%.

The value of the construction of the improvements can be quantified and monetized as an annuity. Since this construction was performed and paid for by non-assessment funds,

this "annuity" can be used to offset general benefit costs and is conservatively estimated to contribute 10%.

Therefore, the total General Benefit is conservatively quantified at 2.5% which is more than offset by the total non-assessment contribution towards general benefit of 13%.

METHOD OF APPORTIONMENT

The development of an Assessment methodology requires apportioning to determine the relative special benefit for each property. As the District was formed by a different engineer of record, the precise language from the most recent Engineer's Report is included below:

> *The methodology used fairly distributes the cost of the street lighting system in relation to the benefits received. For Fiscal Year 2023-24 there are 3,696 parcels of property in the District, grouped into one of three benefit zones for assessment purposes. The District was originally established with five benefit zones (A though E) to distinguish variations in benefit. However, Zone C is no longer applicable. The five benefit zones originally established for the District include the following:*
>
> > *Zone A: Single Family residential, whether detached or condominium.*
> >
> > *Zone B: Commercial, industrial, churches, apartments, etc., either developed or in process of development.*
> >
> > *Zone C: Parcels in the former Santa Fe Lighting District No. 1. This zone designation was originally established to distinguish specific non-residential parcels that were previously part of the Santa Fe Lighting District No. 1 and were annexed to this District. Originally, the assessments for these parcels included a temporary loan. The loan recoupment has been satisfied and these parcels are now included as part of Zone B.*
> >
> > *Zone D: Parcels that have a recorded tentative or final map, but are not yet developed.*
> >
> > *Zone E: Open Space, street areas, or landscape strip parcels are considered to receive no benefit. Parcels within this zone are exempt from assessment.*

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The basic methodology of apportionment developed for this District in 1981-82 is based on assessment unit. This methodology assigns each residential parcel in Zone A one assessment unit (AU). The relationship between residential parcels in Zone A and acreage parcels in Zone B was established at a six to one ratio based on general density figures for the City. Zone C originally designated parcels that were part of the former Santa Fe Street Lighting District No. 1. The assessments for parcels in Zone C originally included the conversion improvement costs associated with these parcels and were spread over a two-year period. These conversion costs have been satisfied and the Zone C parcels are now included in Zone B. Zone C has been eliminated. Zone D designates parcels where the final tract or parcel maps have been approved and recorded, however construction is not yet in progress. This zone is assessed at 30% of one assessment unit per parcel or proposed parcels based on the approved tract map, whichever is the greater of the two.[1]

ANNUAL ASSESSMENT CALCULATION

For Fiscal Year 2024-25, the rate of Assessments for the District is not increased from prior years. The Calculations for maintenance, service and incidentals follows:

Table 4 – Assessment Calculation

Zone	Quantity		AU Ratio Factor		Assessment Units
A	3,377 units	x	1.00	=	**3,377.00 AU**
B	263.260 acres	x	6.00	=	**1,579.560 AU**
D	**65 units**	**x**	**0.30**	=	**19.500 AU**
Total Assessment Units					**4,976.060/AU**
AU Cost	**$136,244.52/4,976.060 AU**		**=**	**$27.38**	**$27.38/AI**

[1] From the 2013-14 Engineer's Annual Levy Report, City of Placentia, Street Lighting District No. 81-1, dated June 4, 2013. Zone E was reported to have 33 parcels, but they were not identified in the accompanying data. Therefore those parcels are not included in the current data.

Because they are exempt from assessment, there is no effect on the assessment apportionment calculations.

Zone Assessments				
Zone A	Single Family	Each parcel is assessed at one assessment unit:		
		$27.38 x 1.0		$27.38 /Parcel
Zone B	Comm, Industrial	Each Acre is assessed at 10 assessment units:		
		$27.38 x 6.00	=	$164.28 / Acre
Zone D	Multi-Family	Each Unit is assessed at 0.70 assessment units:		
		$27.38 x 0.30	=	$8.21 /Unit

DURATION OF ASSESSMENT

The District was formed or annexed in previous years. It is proposed that the Assessments be continued every year after their formation or annexation, so long as the public Improvements need to be maintained and improved, and the City requires funding from the Assessments for these Improvements in the Assessment Districts. As noted previously, the Assessment can continue to be levied annually after the City Council approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the City Council must hold an annual public hearing to continue the Assessment.

APPEALS OF ASSESSMENTS LEVIED TO PROPERTY

Any property owner who feels that the Assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment may file a written appeal with the City of Placentia City Administrator or his or her designee. Any such appeal is limited to correction of an Assessment during the then-current Fiscal Year and applicable law. Upon the filing of any such appeal, the City Administrator or his or her designee will promptly review the appeal and any information provided by the property owner. If the City Administrator or his or her designee finds that the Assessment should be modified, the appropriate changes shall be made to the Assessment Roll. If any such changes are approved after the Assessment Roll has been filed with the County for collection, the City Administrator or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the City Administrator or his or her designee shall be referred to the Placentia City Council, and the decision of the City Council shall be final.

ASSESSMENT STATEMENT

Whereas, the City of Placentia directed the undersigned engineer of Work to prepare and file a report presenting an estimate of costs, a Diagram for the District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the District;

Now, Therefore, the undersigned, by virtue of the power vested in me under the Act, Article XIIID of the California Constitution, and the order of the Placentia City Council, hereby makes the following Assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the District.

The amount to be paid for said Improvements and the expense incidental thereto, to be paid by the District for the Fiscal Year 2024-25 is generally as follows:

Table 3 – FY 2024-25 Summary Cost Estimate

Salaries & Benefits		-
Operating Expenses		280,000
Total for Services	**$**	**280,000.00**
Less General Fund Contribution		136,245
Less Other Revenue		143,800.00
Net Amount of Assesments	**$**	**136,245.00**

As required by the Act, an Assessment Diagram of the District is hereto attached and incorporated herein by reference. The distinctive number of each parcel or lot of land in the District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion the net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within the District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Estimate of Cost and Method of Assessment in the Report.

The Assessment is made upon the parcels or lots of land within the District in proportion to the special benefits to be received by the parcels or lots of land, from the Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Orange for the Fiscal Year

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2024-25. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby will place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the Fiscal Year 2024-25 for each parcel or lot of land within the District.

Date: May 21, 2024

_____

City Engineer
Chris Tanio, PE

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ASSESSMENT DIAGRAM

The District boundary is conterminous with the City Limits. The parcels to be assessed in Street Lighting District No. 81-1 are shown on the Assessment Diagram, which is on file with the City Clerk of the City of Placentia, and includes all those properties included in the original formation of the District and subsequent annexations. The following Assessment Diagram is for general location only and is not to be considered the official boundary map. The lines and dimensions of each lot or parcel within the District are those lines and dimensions as shown on the maps of the Assessor of the County of Orange, for Fiscal Year 2023-24, and are incorporated herein by reference, and made a part of this Diagram and this Report.

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ASSESSMENT ROLL

An Assessment Roll (a listing of all parcels assessed within the District and the amount of the Assessment) will be filed with the City Clerk and is, by reference, made part of this Report and is available for public inspection during normal office hours at the City Hall at 401 East Chapman Avenue, Placentia, California 92870.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference, made part of this Report. These records shall govern all details concerning the description of the lots or parcels.

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Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CHIEF OF POLICE

DATE: MAY 21, 2024

SUBJECT: **AGREEMENT WITH ALL CITY MANAGEMENT SERVICES, INC. FOR CROSSING GUARD SERVICES**

FISCAL IMPACT:
EXPENSE: $100,116 FOR FISCAL YEAR 2024-2025 BUDGET
$105,494 FOR FISCAL YEAR 2025-2026 BUDGET
$112,169 FOR FISCAL YEAR 2026-2027 BUDGET
BUDGETED: $100,116 (103047-6290) FOR FISCAL YEAR 2024-2025 BUDGET

SUMMARY:

The Placentia Police Department administers the crossing guard services contract. The City continues to provide crossing guard services at five (5) predetermined locations. Consistent with previous years, the Placentia-Yorba Linda Unified School District provides crossing guards at an additional 11 locations. This action would authorize the City to enter into an agreement with All City Management Services for a three-year term ending June 30, 2027, with two (2) additional one-year extensions, to be exercised at the sole discretion of the City of Placentia.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve the Agreement with All City Management Services, Inc. for a three (3)-year term ending June 30, 2027, with two (2) additional one-year optional extensions, for amounts not to exceed $100,116 (FY 2024-2025), $105,494 (FY 2025-2026) and $112,169 (FY 2026-2027); and

2. Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

DISCUSSION:

This item conforms to Strategic Plan Goal 2, Ensure that Public Safety Continues to be a High Priority.

All City Management Services have continuously provided crossing guard services to the City and Placentia-Yorba Linda Unified School District. (PYLUSD), with the City funding five (5) predetermined locations and the PYLUSD funding the other 11 locations. These areas are

locations that provide the greatest benefit to the community based on analysis previously conducted by the City Engineer.

Placentia Municipal Code Section 3.08070(6) allows City Staff to procure goods or services outside the formal bidding process when the product or service can only be provided by one vendor. As All City Management Services already provides crossing guard services to the PYLUSD, it is beneficial to maintain consistency across the Placentia jurisdiction by also utilizing the same company for the City's five (5) funded crossing guard locations. Accordingly, City Staff recommends a sole source contract with the firm.

FISCAL IMPACT:

The annual cost of the Agreement is for not-to-exceed amounts of $100,116 (FY 2024-2025), $105,494 (FY 2025-2026) and $112,169 (FY 2026-2027). Should the City, in its sole discretion decide to exercise the additional two (2) one-year optional terms, the costs will be negotiated pursuant to the terms of the Agreement.

Submitted by:

Teri Knutson
Management Analyst

Reviewed and approved:

Brad Butts
Chief of Police

Reviewed and approved:

Jennifer Lampman
Finance Director

Reviewed and approved:

Damien R. Arrula
City Administrator

Attachment:
Agreement with All City Management Services for Crossing Guard Services

CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
ALL CITY MANAGEMENT SERVICES, INC.

THIS AGREEMENT is made and entered into this 21st day of May 2024_ ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and ALL CITY MANAGEMENT SERVICES, INC., a California corporation ("Consultant").

W I T N E S S E T H:

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide Crossing Guard Services within the City of Placentia, as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties, and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State, and local laws and ordinances applicable to the services required under this Agreement. Consultant warrants that it is not suspended or debarred from doing business with the United States government and can legally be paid from federal funds. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender, or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have

access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed $100,116 for Fiscal Year 2024/2025, $105,494 for Fiscal Year 2025/2026 and $112,169 for Fiscal Year 2026/2027), unless authorized herein.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "Scope of Services", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Such increase in additional fees shall be limited to 10% of the total contract sum. The City Administrator is authorized to approve a Change Order for such additional services. Where the original contract is $40,000.00 or less, City Council approval shall be required prior to any increase bringing the total compensation to more than $40,000.00.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A". The Project Schedule may be amended by mutual agreement of the parties. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 36 months, ending on June 30, 2027, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. This Agreement may also be extended for two additional one-year terms based on the City's sole discretion.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending, or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates, or abandons a portion of this Agreement such suspension, termination, or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development, and construction documents, data studies, drawings, maps, and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Insurance. The Contractor and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, insurance as set forth in Exhibit "B" attached hereto and incorporated herein by this reference.

Neither the City nor any of its officers, officials, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.3. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages, as well as providing the City with the required endorsements, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "C" and incorporated herein by this reference.

5.4. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the

parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives, and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives, and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence, or other communications concerning this Agreement, or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:	IF TO CITY:
All City Management Services, Inc.	City of Placentia
10440 Pioneer Blvd, Suite 5	401 E. Chapman Ave.
Santa Fe Springs, CA 90670	Placentia, CA 92870
Tel: 310-202-8284	Tel: 714-993-8164
Fax: 310-202-8325	Fax: 714-524-3459
Attn: David Mecusker	Attn: Brad Butts

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet, or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting, or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to protect, defend, indemnify, and hold free and harmless the City, its officers, officials, agents, employees, and volunteers, at Consultant's sole expense, from and against any and all claims, liabilities, demands, actions, expenses, damages, suits, or other legal proceedings brought against the City, its officers, officials, agents, employees, and volunteers arising out of or in any way connected with the performance of the Consultant, its employees, and/or authorized subcontractors' work undertaken pursuant to this Agreement including all acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of the Consultant, its employees and/or subcontractors. The defense obligation provided for hereunder shall apply without any advance showing of negligence, recklessness, or willful misconduct by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, recklessness, or willful misconduct of the Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its officers, officials, agents, employees, and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable, and whether or not there is any evidence of fault or wrongdoing by the Consultant, its employees and/or its subcontractors. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to

indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, State, or Federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information, and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files, and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes, or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information, and data, including, but not limited to, computer tapes, discs, or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 7920.000 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as

trade secrets, as that term is defined in the California Government Code Section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates, and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates, and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates, or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Consultant's duties and services under this Agreement shall not include preparing or assisting the City with any portion of the City's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the City. The City shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Consultant's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project, if any, have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by Consultant pursuant to this Agreement.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole

benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

_____ Date: _____
Damien Arrula, City Administrator

ATTEST:

_____
City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT:

_____ Date: _____
Signature

_____
Name and Title

_____
Taxpayer ID Number

APPROVED AS TO FORM:

_____ Date: _____
Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

_____ Date: _____
Krystle Murillo, Risk Manager

APPROVED AS TO CONTENT:

_____ Date: _____
James McElheney, Project Manager

DEPARTMENTAL APPROVAL:

_____ Date: _____
Brad Butts, Chief of Police

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK

EXHIBIT B

INSURANCE REQUIREMENTS

A. Minimum Scope and Limits of Insurance

City reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Consultant from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance, including any extension thereof, of this Agreement.

Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement, including any extension thereof, all of the following minimum scope of insurance coverages:

1. Commercial General Liability Insurance

Broad-form commercial general liability, with coverage at least as broad as the most current version of ISO Commercial General Liability coverage form CG 00 01, in a form at least as broad as ISO form CG 00 01 04 13, and shall include insurance for premises and operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury, and personal and advertising injury with a policy limit of not less than Two Million Dollars ($2,000,000.00) per occurrence and Four Million Dollars ($4,000,000.00) general aggregate. The aggregate limit, encompassing the above coverage, shall apply separately to this project/location. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

2. Business Automobile Liability Insurance

Business automobile liability for all owned, hired, leased, and non-owned vehicles at least as broad as the most current version of ISO Business Auto Coverage Form CA 00 01, with a policy limit of not less than Two Million Dollars ($2,000,000.00) combined single limit per accident. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

3. Workers' Compensation and Employer's Liability Insurance

Workers' compensation insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of One Million Dollars

($1,000,000.00) per accident for any employee or employees of Consultant. Consultant agrees to waive and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

By signing this Agreement, the Consultant acknowledges and agrees to the following:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this Agreement, complete workers' compensation insurance, and shall furnish a certificate of insurance to the Project Manager before execution of this Agreement by the City. The City, its officers, officials, agents, employees, and volunteers shall not be responsible for any claims in law or equity occasioned by failure of the Consultant to comply with this Section.

4. **Standards for Insurance Companies**

All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commission to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide.

B. Documentation and Other Provisions

1. The commercial general liability insurance policy and business automobile liability policy shall be endorsed to contain the following: The City of Placentia, its officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant; and automobiles owned, leased, hired, or borrowed by the Consultant. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as one of the following ISO ongoing operations forms: CG 20 10 or CG 20 26 or CG 20 33 (not allowed from subcontractors), or CG 20 38; and one of the following ISO completed operations forms: CG 20 37, 2039 (not allowed from subcontractors), or CG 20 40.

2. Said policies shall not terminate, nor shall they be cancelled or coverage reduced, without at least thirty (30) days' written notice to the City. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any cancelled policy or reduction in the required coverage limits, the City may procure such insurance at Consultant's sole cost and expense.

3. The Consultant's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy.

4. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

   Defense fees and costs shall not deplete the limits of any insurance provided under this Agreement.

5. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure the City is an additional insured on insurance required from subcontractors.

7. Consultant agrees to waive, and to obtain endorsements from insurers waiving, subrogation rights against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their insurance policies.

8. Coverage shall be on a standard occurrence form. Claims-made forms are not acceptable. Modified, limited, or restricted occurrence forms are not acceptable.

EXHIBIT C

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

AGREEMENT FOR CROSSING GUARD SERVICES

This AGREEMENT FOR CROSSING GUARD SERVICES (the "Agreement") is dated April 24, 2024 and is between the City of Placentia (hereinafter called the "City"), and ALL CITY MANAGEMENT SERVICES, INC., a California corporation (hereinafter called the "Contractor").

WITNESSETH

The parties hereto have mutually covenanted and agreed as follows:

1. This Agreement is for a period which commences on or around July 1, 2024 and ends on June 30, 2027 and for such term thereafter as the parties may agree upon by written amendment to this contract. Service shall begin on a best availability basis until such a time as Contractor has hired, trained and deployed Crossing Guards to all sites requested by the City. Contractor shall assume liability for only those sites agreed to by both Contractor and the City by written amendment stating effective date of assignment.

2. The Contractor will provide personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks. Such personnel shall be herein referred to as a "Crossing Guard". Contractor will perform criminal background checks and confirm employment eligibility through E-Verify on all prospective personnel. The Contractor is an independent contractor and the Crossing Guards to be furnished by it shall at all times be its employees and not those of the City.

3. The City's representative in dealing with the Contractor shall be designated by the City of Placentia.

4. The City shall determine the locations where Crossing Guards shall be furnished by the Contractor. The Contractor shall provide at each designated location personnel properly trained as herein specified for the performance of duties as a Crossing Guard. The Contractor shall provide supervisory personnel to see that Crossing Guard activities are taking place at the required places and times, and in accordance with the terms of this Agreement.

5. The Contractor shall maintain adequate reserve personnel to be able to furnish alternate Crossing Guards in the event that any person fails to report for work at the assigned time and location and agrees to provide immediate replacement.

6. In the performance of its duties the Contractor and all employees of the Contractor shall conduct themselves in accordance with the conditions of this Agreement and all applicable laws of the state in which the Services are to be performed.

7. Persons provided by the Contractor as Crossing Guards shall be trained in all applicable laws of the state in which the Services are to be performed pertaining to general pedestrian safety in school crossing areas.

8. Crossing Guard Services (the "Services") shall be provided by the Contractor at the designated locations on all days in which school is in session in the area under City's jurisdiction. The Contractor also agrees to maintain communication with the designated schools to maintain proper scheduling.

9. The Contractor shall provide all Crossing Guards with apparel by which they are readily visible and easily recognized as Crossing Guards. Such apparel shall be uniform for all persons performing the duties of Crossing Guards and shall be worn at all times while performing said duties. This apparel must be appropriate for weather conditions. The Contractor shall also provide all Crossing Guards with hand-held Stop signs and any other safety equipment which may be necessary.

10. The Contractor shall at all times provide workers' compensation insurance covering its employees and shall provide and maintain liability insurance for Crossing Guard activities. The Contractor will provide to the City a Certificate of Insurance naming the City and its officials, officers and employees as additional insureds. Such insurance shall include commercial general liability with a combined single limit of not less than $1,000,000.00 per occurrence and in aggregate for property damage and bodily injury. Such insurance shall be primary with respect to any insurance maintained by the City and shall not call on the City's insurance contributions. Such insurance shall be endorsed for contractual liability and personal injury and shall include the City, its officers, agents and interest of the City. Such insurance shall not be canceled, reduced in coverage or limits or non-renewed except after thirty (30) days written notice has been given to the City.

11. Contractor agrees to defend, indemnify and hold harmless the City, its officers, employees, agents and representatives, from and against any and all actions, claims for damages to persons or property, penalties, obligations or liabilities (each a "Claim" and collectively, the "Claims") that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of the sole negligent acts or omissions, or willful misconduct, of Contractor, its agents, employees, subcontractors, representatives or invitees.

    a) Contractor will defend any action or actions filed in connection with any of said claims, damages, penalties, obligations or liabilities and will pay all costs and expenses including attorney's fees incurred in connection herewith.

    b) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the sole negligence of Contractor hereunder, Contractor agrees to pay City, its officers, agents, or employees, any and all costs and expenses incurred by the City, its officers agents or employees in such action or proceeding, including, but not limited to, reasonable attorney's fees.

    c) In the event that a court determines that liability for any Claim was caused or contributed to by the negligent act or omission or the willful misconduct of City, liability will be apportioned between Contractor and City based upon the parties' respective degrees of culpability, as determined by the court, and Contractor's duty to indemnify City will be limited accordingly.

12. Either party shall have the right to terminate this Agreement by giving sixty (60) days written notice to the other party.

13. The Contractor shall not have the right to assign this Agreement to any other person or entity except with the prior written consent of the City.

14. The City agrees to pay the Contractor for the Services rendered pursuant to this Agreement the sum of Thirty Dollars and Ninety Cents **($30.90)** per hour, per Crossing Guard during the term. Based on a minimum of five (5) sites and upon a projected (3,240) hours of service the cost shall not exceed One Hundred Thousand, One Hundred Sixteen Dollars ($100,116.00) for the 2024/2025 school year, unless Contractor fails to perform service.

The City agrees to pay the Contractor for the Services rendered pursuant to this Agreement the sum of Thirty-two Dollars and Fifty-six **($32.56)** per hour, per Crossing Guard during the term. Based on a minimum of five (5) sites and upon a projected (3,240) hours of service the cost shall not exceed One Hundred Five Thousand, Four Hundred Ninety-four Dollars ($105,494.00) for the 2025/2026 school year, unless Contractor fails to perform service.

The City agrees to pay the Contractor for the Services rendered pursuant to this Agreement the sum of Thirty-four Dollars and Sixty-two **($34.62)** per hour, per Crossing Guard during the term. Based on a minimum of five (5) sites and upon a projected (3,240) hours of service the cost shall not exceed One Hundred Twelve Thousand, One Hundred Sixty-nine Dollars ($112,169.00) for the 2026/2027 school year, unless Contractor fails to perform service.

15. Payment is due within thirty (30) days of receipt of Contractor's properly prepared invoice.

16. Contractor may request a price increase during the term as a result of any legally-mandated increases in wages or benefits imposed in the state or municipality in which the Services are to be performed and to which Contractor's employees would be subject. Contractor shall provide City with 60 days-notice of its request to increase pricing. City agrees to review and respond to said notice within 30 days of receipt.

17. The City shall have an option to renew this Agreement. In the event this Agreement is extended beyond the end of the term set forth above, the compensation and terms for the Services shall be established by mutual consent of both parties.

18 This Agreement constitutes the complete and exclusive statement of the agreement among the parties with respect to the subject matter hereof and supersedes all prior written or oral statements among the parties, including any prior statements, warranties, or representations. This Agreement is binding upon and will inure to the benefit of the parties hereto and their respective heirs, administrators, executors, successors, and assigns. Each party hereto agrees that this Agreement will be governed by the law of the state in which the Services are to be performed, without regard to its conflicts of law provisions. Any amendments, modifications, or alterations to this Agreement must be in writing and signed by all parties. There will be no presumption against any party on the ground that such party was responsible for preparing this Agreement or any part of it. Each provision of this Agreement is severable from the other provisions. If any provision of this Agreement is declared invalid or contrary to existing law, the inoperability of that provision will have no effect on the remaining provisions of the Agreement which will continue in full force and effect.

[SIGNATURES FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year written below.

CITY

City of Placentia

By_____
Signature

_____
Print Name and Title

Date_____

CONTRACTOR

All City Management Services, Inc.

By_____
D. Farwell, Corporate Secretary

Date_____

APPROVED AS TO FORM:

By_____
Signature

_____
Print Name and Title

Date_____

APPROVED AS TO FORM:

By_____
Signature

_____
Print Name and Title

Date_____

All City Management Services Inc.

Client Worksheet 2024 - 2025

Department: 1005101

Billing Rate for 2024 - 2025: $ 30.90

City of Placentia
401 East Chapman Ave
Placentia, CA 92870

KEY:
Traditional Calendar:
For sites with no regularly scheduled early release days, use 180 regular days

Sites with traditional calendar:

1 Sites at 5.00 hrs per day	5	Total Hrs/day	X	180	days/yr	X	$30.90 Hourly Billing Rate	= $27,810.00
4 Sites at 3.25 hrs per day	13	Total Hrs/day	X	180	days/yr	X	$30.90 Hourly Billing Rate	= $72,306.00

AVERAGE DAILY HOURS	**3.60**		
TOTAL NUMBER OF SITES	**5.00**		
TOTAL PROJECTED HOURS	**3,240.00**	**TOTAL ANNUAL PROJECTED COST**	**$100,116.00**

All City Management Services Inc.

Client Worksheet 2025 - 2026

Department: 1005101

Billing Rate for 2025 - 2026: $ 32.56

City of Placentia
401 East Chapman Ave
Placentia, CA 92870

KEY:
Traditional Calendar:
For sites with no regularly scheduled early release days, use 180 regular days

Sites with traditional calendar:

1 Sites at 5.00 hrs per day	5 Total Hrs/day	X	180 days/yr	X	$32.56 Hourly Billing Rate	=	$29,304.00
4 Sites at 3.25 hrs per day	13 Total Hrs/day	X	180 days/yr	X	$32.56 Hourly Billing Rate	=	$76,190.40

AVERAGE DAILY HOURS	**3.60**		
TOTAL NUMBER OF SITES	**5.00**		
TOTAL PROJECTED HOURS	**3,240.00**	**TOTAL ANNUAL PROJECTED COST**	**$105,494.40**

All City Management Services Inc.

Client Worksheet 2026 - 2027

Department: 1005101

Billing Rate for 2026 - 2027: $ 34.62

City of Placentia
401 East Chapman Ave
Placentia, CA 92870

KEY:
Traditional Calendar:
For sites with no regularly scheduled early release days, use 180 regular days

Sites with traditional calendar:

1 Sites at 5.00 hrs per day	5 Total Hrs/day	X	180 days/yr	X	$34.62 Hourly Billing Rate	=	$31,158.00
4 Sites at 3.25 hrs per day	13 Total Hrs/day	X	180 days/yr	X	$34.62 Hourly Billing Rate	=	$81,010.80

AVERAGE DAILY HOURS	**3.60**		
TOTAL NUMBER OF SITES	**5.00**		
TOTAL PROJECTED HOURS	**3,240.00**	**TOTAL ANNUAL PROJECTED COST**	**$112,168.80**

All City Management Services Inc.

Client Worksheet 2024 - 2025

Department: 1005101

Billing Rate for 2024 - 2025: $ 30.90

City of Placentia
401 East Chapman Ave
Placentia, CA 92870

KEY:
Traditional Calendar:
For sites with no regularly scheduled early release days, use 180 regular days

Sites with traditional calendar:

1 Sites at 5.00 hrs per day	5 Total Hrs/day	X	180 days/yr	X	$30.90 Hourly Billing Rate	=	$27,810.00
4 Sites at 3.25 hrs per day	13 Total Hrs/day	X	180 days/yr	X	$30.90 Hourly Billing Rate	=	$72,306.00

AVERAGE DAILY HOURS	**3.60**		
TOTAL NUMBER OF SITES	**5.00**		
TOTAL PROJECTED HOURS	**3,240.00**	**TOTAL ANNUAL PROJECTED COST**	**$100,116.00**

All City Management Services Inc.

Client Worksheet 2025 - 2026

Department: 1005101

Billing Rate for 2025 - 2026: $ 32.56

City of Placentia
401 East Chapman Ave
Placentia, CA 92870

KEY:
Traditional Calendar:
For sites with no regularly scheduled early release days, use 180 regular days

Sites with traditional calendar:

1 Sites at 5.00 hrs per day	5	Total Hrs/day	X	180	days/yr	X	$32.56 Hourly Billing Rate	= $29,304.00
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AVERAGE DAILY HOURS	**3.60**		
TOTAL NUMBER OF SITES	**5.00**		
TOTAL PROJECTED HOURS	**3,240.00**	**TOTAL ANNUAL PROJECTED COST**	**$105,494.40**

All City Management Services Inc.

Client Worksheet 2026 - 2027

Department: 1005101

Billing Rate for 2026 - 2027: $ 34.62

City of Placentia
401 East Chapman Ave
Placentia, CA 92870

KEY:

Traditional Calendar:

For sites with no regularly scheduled early release days, use 180 regular days

Sites with traditional calendar:

1 Sites at 5.00 hrs per day	5 Total Hrs/day	X	180 days/yr	X	$34.62 Hourly Billing Rate	=	$31,158.00
4 Sites at 3.25 hrs per day	13 Total Hrs/day	X	180 days/yr	X	$34.62 Hourly Billing Rate	=	$81,010.80

AVERAGE DAILY HOURS	**3.60**		
TOTAL NUMBER OF SITES	**5.00**		
TOTAL PROJECTED HOURS	**3,240.00**	**TOTAL ANNUAL PROJECTED COST**	**$112,168.80**

EXHIBIT B

INSURANCE REQUIREMENTS

A. Minimum Scope and Limits of Insurance

City reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Consultant from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance, including any extension thereof, of this Agreement.

Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement, including any extension thereof, all of the following minimum scope of insurance coverages:

1. Commercial General Liability Insurance

Broad-form commercial general liability, with coverage at least as broad as the most current version of ISO Commercial General Liability coverage form CG 00 01, in a form at least as broad as ISO form CG 00 01 04 13, and shall include insurance for premises and operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury, and personal and advertising injury with a policy limit of not less than Two Million Dollars ($2,000,000.00) per occurrence and Four Million Dollars ($4,000,000.00) general aggregate. The aggregate limit, encompassing the above coverage, shall apply separately to this project/location. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

2. Business Automobile Liability Insurance

Business automobile liability for all owned, hired, leased, and non-owned vehicles at least as broad as the most current version of ISO Business Auto Coverage Form CA 00 01, with a policy limit of not less than Two Million Dollars ($2,000,000.00) combined single limit per accident. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

3. Workers' Compensation and Employer's Liability Insurance

Workers' compensation insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of One Million Dollars

($1,000,000.00) per accident for any employee or employees of Consultant. Consultant agrees to waive and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

By signing this Agreement, the Consultant acknowledges and agrees to the following:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this Agreement, complete workers' compensation insurance, and shall furnish a certificate of insurance to the Project Manager before execution of this Agreement by the City. The City, its officers, officials, agents, employees, and volunteers shall not be responsible for any claims in law or equity occasioned by failure of the Consultant to comply with this Section.

4. **Standards for Insurance Companies**

All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commission to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide.

B. Documentation and Other Provisions

1. The commercial general liability insurance policy and business automobile liability policy shall be endorsed to contain the following: The City of Placentia, its officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant; and automobiles owned, leased, hired, or borrowed by the Consultant. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as one of the following ISO ongoing operations forms: CG 20 10 or CG 20 26 or CG 20 33 (not allowed from subcontractors), or CG 20 38; and one of the following ISO completed operations forms: CG 20 37, 2039 (not allowed from subcontractors), or CG 20 40.

2. Said policies shall not terminate, nor shall they be cancelled or coverage reduced, without at least thirty (30) days' written notice to the City. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any cancelled policy or reduction in the required coverage limits, the City may procure such insurance at Consultant's sole cost and expense.

3. The Consultant's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy.

4. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

   Defense fees and costs shall not deplete the limits of any insurance provided under this Agreement.

5. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure the City is an additional insured on insurance required from subcontractors.

7. Consultant agrees to waive, and to obtain endorsements from insurers waiving, subrogation rights against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their insurance policies.

8. Coverage shall be on a standard occurrence form. Claims-made forms are not acceptable. Modified, limited, or restricted occurrence forms are not acceptable.

EXHIBIT C

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 5/6/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Marsh & McLennan Agency LLC
Marsh & McLennan Ins. Agency LLC
1 Polaris Way #300
Aliso Viejo CA 92656

License#: 0H18131

CONTACT NAME:
PHONE (A/C, No, Ext):
FAX (A/C, No):
E-MAIL ADDRESS: occerts@marshmma.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Lexington Insurance Company	19437
INSURER B : AXIS Surplus Insurance Company	26620
INSURER C : Westchester Surplus Lines Insurance Co	10172
INSURER D : National Casualty Company	11991
INSURER E :	
INSURER F :	

INSURED
All City Management Services, Inc.
10440 Pioneer Blvd., Suite 5
Santa Fe Springs, CA 90670

ALLCITYMAN

COVERAGES **CERTIFICATE NUMBER:** 1118239005 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	Y	Y	052114698	8/1/2023	8/1/2024	EACH OCCURRENCE	$ 1,000,000
	[ ] CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
	X 500,000						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	[ ] POLICY [X] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	[ ] OTHER:							$
	AUTOMOBILE LIABILITY	N	N				COMBINED SINGLE LIMIT (Ea accident)	$
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	[ ] UMBRELLA LIAB [X] OCCUR	N	N	P00100118039401	8/1/2023	8/1/2024	EACH OCCURRENCE	$ 3,000,000
	X EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$ 3,000,000
	[ ] DED [ ] RETENTION $							$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		Y	WCC334410A	1/1/2024	1/1/2025	X PER STATUTE [ ] OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [N] (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
C	Excess Layer			G72535522003	8/1/2023	8/1/2024	AGGREGATE	$6,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are included as additional insureds with respect to: liability arising out of activities preformed by or on behalf of the Consultant. Waiver of Subrogation applies to General Liability and Workers Compensation. Insurance is primary and noncontributory. 30 Day Notice of Cancellation in favor of the certificate holder. Umbrella follows form.

CERTIFICATE HOLDER

City of Placentia
401 E. Chapman Ave.
Placentia CA 92870-0000

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Christina Dorer

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INSURED:

POLICY #: WCC334410A POLICY PERIOD: 01/01/2024 TO 01/01/2025

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY WC 00 03 13
(Ed. 4-84)

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

ANY PERSON(S) OR ORGANIZATION(S) WITH WHOM YOU HAVE AGREED TO SUCH WAIVER, IN A VALID WRITTEN CONTRACT OR WRITTEN AGREEMENT THAT HAS BEEN EXECUTED PRIOR TO A LOSS.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective Policy No. Endorsement No.
Insured Premium $

Countersigned By_____

INSURED: All City Management Services, Inc.

POLICY #: 052114698 POLICY PERIOD: 08/01/2023 TO 08/01/2024

PRIMARY/NON CONTRIBUTORY ENDORSEMENT

This endorsement modifies insurance provided by the policy:

Notwithstanding any other provision of the policy to the contrary, the insurance afforded by this policy for the benefit of the Additional Insured shall be primary insurance, but only with respect to any claim, loss or liability arising out of the Named Insured's operations; and any insurance maintained by the Additional Insured shall be non-contributing.

All other terms and conditions of the policy remain the same.

Authorized Representative OR
Countersignature (In states where applicable)

LX9838 (08/05)

INSURED: All City Management Services, Inc.
POLICY #: 052114698 POLICY PERIOD: 08/01/2023 TO: 08/01/2024

ENDORSEMENT # 013

Issued to: All City Management Services, Inc.

By: LEXINGTON INSURANCE COMPANY

CANCELLATION AMENDMENT

In consideration of the premium charged, it is hereby agreed that the cancellation provision is amended to 60 days in lieu of (30) days, except for non-payment of premium which remains (10) days.

All other terms and conditions remain unchanged.

Authorized Representative OR
Countersignature (in states where applicable)

ENDORSEMENT

This endorsement, effective 12:01 AM

Forms a part of policy no.:

Issued to:

By: LEXINGTON INSURANCE COMPANY

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS-SCHEDULED PERSON OR ORGANIZATION

(Based on CG 2010 04/13)

This endorsement modifies insurance provided by the following:

COMMERCIAL GENERAL LIABILITY POLICY

SCHEDULE

Name of Additional Insured Person(s) or Organization(s)	**Location of Covered Operations**
Blanket where required by contract.	

Information required to complete this Schedule, if not shown above, will be shown in the Declarations

A. **Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
   1. Your acts or omissions or
   2. The acts or omissions of those acting on your behalf;

   in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.
   However:
   1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
   2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

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This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations

All other terms and conditions of the policy remain the same.

Authorized Representative

Includes Copyrighted Information of the Insurance Services Offices, Inc., with its permission. All Rights Reserved.

INSURED: All City Management

POLICY #: 052114698 POLICY PERIOD: 08/01/2023 TO 08/01/2024

ENDORSEMENT

This endorsement, effective 12:01 AM

Forms a part of policy no.:

Issued to:

By: LEXINGTON INSURANCE COMPANY

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS- COMPLETED OPERATIONS

(Based on CG2037 04/13)

This endorsement modifies insurance provided by the following:

COMMERCIAL GENERAL LIABILITY POLICY

SCHEDULE

Name of Additional Insured Person(s) or Organization(s)	**Location of Completed Operations**
Blanket where required by contract.	

Information required to complete this Schedule, if not shown above, will be shown in the Declarations

A. **Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".
However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

if coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations

All other terms and conditions of the policy remain the same.

Authorized Representative

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INSURED: All City Management Services, Inc.

POLICY #: 052114698 POLICY PERIOD: 08/01/2023 TO: 08/01/2024

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED REQUIRED BY WRITTEN CONTRACT

This endorsement modifies insurance provided under the following:

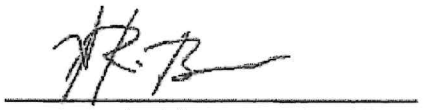
COMMERCIAL GENERAL LIABILITY POLICY, COVERAGE APPLICABLE TO COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE (SECTION I - COVERAGES) ONLY

A. **Section II - Who Is An Insured** is amended to include any person or organization you are required to include as an additional insured on this policy by a written contract or written agreement in effect during this policy period and executed prior to the "occurrence" of the "bodily injury" or "property damage."

B. The insurance provided to the above described A additional insured under this endorsement is limited as follows:

1. COVERAGE A BODILY INJURY AND PROPERTY DAMAGE (Section I - Coverages) only.
2. The person or organization is only an additional insured with respect to liability arising out of "your work" or "your product".
3. In the event that the Limits of Insurance provided by this policy exceed the Limits of Insurance required by the written contract or written agreement, the insurance provided by this endorsement shall be limited to the Limits of Insurance required by the written contract or written agreement. This endorsement shall not increase the Limits of Insurance shown in the Declarations pertaining to the coverage provided herein.
4. The insurance provided to such an additional insured does not apply to "bodily injury" or "property damage" arising out of an architect's, engineer's, or surveyor's rendering of or failure to render any professional services, including, but not limited to:
   i. The preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders, or drawings and specifications; and
   ii. Supervisory, inspection, architectural, or engineering activities.
5. This insurance does not apply to "bodily injury" or "property damage" arising out of "your work" or "your product" included in the "product-completed operations hazard" unless you are required to provide such coverage by written contract or written agreement and then only for the period of time required by the written contract or written agreement and in no event beyond the expiration date of the policy.
6. Any coverage provided by this endorsement to an additional insured shall be excess over any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis.

C. In accordance with the terms and conditions of the policy and as more fully explained in the policy, as soon as practicable, each additional insured must give us prompt notice of any "occurrence" which may result in a claim, forward all legal papers to us, cooperate in the defense of any actions, and otherwise comply with all of the policy's terms and conditions. Failure to comply with this provision may, at our option, result in the claim or "suit" being denied.



Authorized Representative OR
Countersignature (In states where applicable)

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Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CHIEF OF POLICE

DATE: MAY 21, 2024

SUBJECT: **AGREEMENT WITH CITY OF LA HABRA FOR COURT LIAISON SERVICES**

FISCAL IMPACT: EXPENSE: $44,561 FOR FISCAL YEAR 2024-2025 BUDGET
$46,789 FOR FISCAL YEAR 2025-2026 BUDGET
$49,129 FOR FISCAL YEAR 2026-2027 BUDGET
BUDGETED: $44,561 FOR FISCAL YEAR 2024-2025 BUDGET (103043-6290)

SUMMARY:

The City of La Habra has been providing Court Liaison Services to the City of Placentia for 24 years. This represents a cost-effective means of handling and processing subpoenas in all criminal and civil matters, as well as processing and tracking criminal cases for Placentia. This Agreement continues the services provided by the City of La Habra to act as the Court Liaison on behalf of Placentia for an additional three (3) years.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve the Agreement with the City of La Habra for a three-year term ending June 30, 2027, for amounts not to exceed $44,561 (FY 2024-2025), $46,789 (FY 2025-2026) and $49,129 (FY 2026-2027); and

2. Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

DISCUSSION:

This item conforms to Strategic Plan Goal 2, Ensure that Public Safety Continues to be a High Priority, Objective No. 2, Considering sharing services to other cities.

Over the past several years, La Habra and Placentia have entered into an agreement for Court Liaison Services. Under this agreement, La Habra provides as a service to Placentia, the handling and processing of subpoenas in all criminal and civil matters, as well as the processing and tracking of all criminal cases. This Agreement authorizes the Court Liaison Officer to act as an intermediary between the Court, Placentia, and any other court or subpoenaing agency. This has been a very cost-effective and efficient means for handling and processing subpoenas as well as tracking criminal cases associated with the Placentia Police Department.

FISCAL IMPACT:

The annual cost of the Agreement is for not-to-exceed amounts of $44,561 (FY 2024-2025), $46,789 (FY 2025-2026) and $49,129 (FY 2026-2027). Funding for this service for Year One is included in the Fiscal Year 2024-2025 General Fund Budget to be presented to the City Council. Funding for future years will be included in future fiscal year budgets.

Submitted by:

Teri Knutson
Management Analyst

Reviewed and approved:

Brad Butts
Chief of Police

Reviewed and approved:

Jennifer Lampman
Finance Director

Reviewed and approved:

Damien R. Arrula
City Administrator

Attachment:

Agreement with City of La Habra for Court Liaison Services

AGREEMENT FOR LAW ENFORCEMENT SERVICES

This agreement for Law Enforcement Services ("Agreement- hereinafter) is made and entered into this 1st day of July 2024 by and between the City of La Habra, a municipal corporation (-La Habra" hereinafter), and the City of Placentia, a municipal corporation (-Placentia- hereinafter).

RECITALS

A. In August of 1999, Placentia and La Habra entered into an agreement under which La Habra provided Placentia -court liaison- services at the North Justice Center and which term expires on June 30, 2018; and

B. After June 30, 2018 the parties understand and agree that the terms and conditions of the 1999 agreement continued to bind the parties and that the term of the agreement automatically renewed on a month to month basis; and

C. Placentia desires to continue the use of services of the La Habra court liaison officer in order to improve the economy and efficiency of their organization; and

D. La Habra desires and is willing to continue providing court liaison services to Placentia for handling and processing of subpoenas in all criminal and civil matters as well as processing, and tracking of all criminal cases in accordance with the provisions of this Agreement; and

E. The parties desire to enter into this new agreement to expressly set forth their understanding of the terms and conditions of the parties and to provide for a new term; and

AGREEMENT

NOW, THEREFORE, La Habra and Placentia agree as follows:

1. General Provisions.

   A. The Police Chief of La Habra and the Police Chief of Placentia are designated by the parties as those persons with the authority to implement the provisions of this Agreement and to ensure compliance with the terms and provisions hereof. The Chief of Police of La Habra and his or her staff have authority and control over the day to day operations of the court liaison officer and the manner and means of implementing this Agreement.

   B. Any notice, report, correspondence or otherwise, permitted or required to be given under the terms and provisions of this Agreement must be given either by personal delivery, as the situation warrants, or by enclosing the

same in a sealed envelope, postage prepaid and depositing the same in the United States Mail address as follows:

If to La Habra:	If to Placentia:
CITY OF LA HABRA	CITY OF PLACENTIA
Attn: Chief of Police/City Manager	Attn: Chief of Police/City Manager
150 N. Euclid St.	401 E. Chapman Ave.
La Habra, CA 90631	Placentia, CA 92870

Any modification to the addresses provided above, must be made by the giving of written notice of such modification to the other party which notice will call specific attention to this Agreement.

C. With regard to any public or private grants pertaining to services of facilities hereunder, La Habra and Placentia will cooperate in the preparation and submission of applications therefore and the subsequent administration thereof.

D. The Chief of Police of La Habra, in cooperation with the Chief of Police of Placentia or their designees, may from time to time confer and propose modifications to this Agreement in order to maximize the benefits accruing to the parties hereto.

E. Placentia agrees that the service provisions expressed hereunder will be governed by the terms of the La Habra Police Department's current policy and procedure manual.

F. La Habra will provide the services of a court liaison officer ("Court Liaison Officer") for handling Placentia Police Department cases, citations, and paperwork to be submitted to the North Justice Center hereinafter referred to as "Court", and any and all subpoenas directed to Placentia and/or its personnel.

2. Service Provisions: Duties and responsibilities of Placentia.

A. Placentia will deliver all cases and/or related paperwork, to be submitted to the Court, to the Court Liaison Officer in a reasonable and timely manner with respect to any and all deadlines/times frames which may affect the filing/processing of the items delivered.

B. All cases delivered by Placentia to the Court Liaison Officer must be complete with regards to any and all forms and/or bail required by the District Attorney's office and/or the Court.

C. All items submitted will be separated as follows:

I.) All items for submission to the Court's Traffic Division including:

a.) Traffic citations with transmittal list.

b.) Miscellaneous paperwork requested by the Traffic Division.

2.) All items for submission to the Court's District Attorney's Office with transmittal disk or list including all transported cases.

3.) All items for submission to the Court's Criminal Operations Division.

4.) All items for submission to the City of Anaheim's City Attorney for municipal violations.

D. Any case, citation, or subpoena returned and/or delivered to Placentia will be processed in a timely manner. Any case returned for further information and/or correction should be re-submitted to the Court Liaison Officer as soon as reasonably possible. Any subpoena delivered to Placentia will be delivered to the party to whom it is intended immediately. Any notification of unavailability and/or an inability to serve a subpoena will be given to the Court Liaison Officer as soon as such problem is discovered.

E. The Placentia Police Department will furnish the Court Liaison Officer with a complete vacation schedule, phone list, and any other documents necessary to enable the Court Liaison staff to properly process subpoenas and contact personnel. Any change in any of these items will be immediately reported to the Court Liaison Office.

3. Service Provision — Duties and responsibilities of La Habra.

A. All cases submitted to the Court Liaison Officer will be reviewed for completeness by the Court Liaison staff. After review, the case will either be forwarded to the District Attorney's Office for filing or returned to Placentia for any necessary information.

B. Subpoenas:

1.) Receipt of Subpoenas: The Court Liaison Officer will be responsible for the processing of all subpoenas directed to Placentia and/or its personnel. The Court Liaison Officer is the sole designated recipient of subpoenas. The Court Liaison Officer will screen subpoenas at the time of receipt for any

legal/procedural correctness and completeness as well as any conflicts with any vacation.

2.) Service of Subpoenas: All Police employees receive subpoenas via electronic mail from the Integrated Law and Justice System and either accept or reject the subpoena by clicking onto the appropriate response. Court liaison will leave a daily list for the Watch Commander as a courtesy to show who is ¯on call".

3.) Prior-to-Date Activity: Prior to the date of subpoena, the Court Liaison Office will review pre-trial proceedings and court calendars for cases scheduled at the Court to recall any unnecessary subpoenas.

4.) Scheduled Cases: The Court Liaison Officer will periodically check with the Court to ascertain the status of any scheduled case. Upon learning the disposition of a case, the Court Liaison Officer will notify Placentia of the disposition of scheduled cases in a mutually agreed upon manner.

5.) Payroll Matters: The Court Liaison Officer will maintain an accurate record of on-call and call-in time due to employees of Placentia Police Department in accordance with Placentia's policies and/or procedures and will submit a report on such time to Placentia within two court days of the court date.

6.) Subpoena Duces Tecums/Discovery requests: The Court Liaison Officer will accept all Subpoena Duces Tecums and Discovery requests directed to Placentia. Upon receipt the Court Liaison Officer will review the request with the Deputy District Attorney assigned to the case (where applicable) prior to submission to Placentia for compliance. The Court Liaison Officer will also screen each request in accordance with Placentia's policies and procedures regarding such requests.

C. The Court Liaison Officer will act as an intermediary between Placentia and the Court and any other court or subpoenaing agency. The Court Liaison Officer will be available to act as an intermediary for questions from the Placentia Police Department and its employees directed to the Court or other agency. The Court Liaison Officer will also be available to act as an intermediary for questions directed to Placentia by the Court or another agency. The Court Liaison officer may, upon request, act on behalf of the Placentia Police Department at the Court.

4. Mutual Agreements.

A. Subpoena:

1.) Mandatory Appearance: Subpoenas for North Justice Center, Traffic Division are always mandatory appearance as are subpoenas for parole hearings, depositions, and any other subpoena which specifically states -Mandatory Appearance- or words to that effect. In cases of a mandatory appearance subpoena, the employee subpoenaed must appear on or before the time specified at the place specified. In the event that this is not possible the employee must contact the Court Liaison Officer and/or the issuing party/agency to notify them of the reason for non-attendance as soon as is reasonably possible.

2.) On-Call Subpoenas: Subpoenas issued by any Court are considered to be **On-Call" unless otherwise stated. The Court Liaison Officer will monitor on-call cases and will notify employees if and when they are needed. All employees on-call on a given day must be readily available by telephone and are responsible for notifying the Court Liaison Officer of any change in telephone number. Upon being called into a court the employee must be able to arrive within a reasonable period of time, generally within one hour. Employees will be notified and taken off call in a mutually agreed upon manner when a case settles or is taken off calendar.

3.) DMV Hearings: The Department of Motor Vehicles uses two methods for conducting its administrative hearings. The first is by mandatory appearance at the listed DMV branch office. The second is by telephonic hearing where an employee receives a subpoena for telephone hearing where the employee must be available by telephone at the time specified and for one hour following that time. Once the DMV has connected all other parties the hearing officer will contact the Court Liaison Officer. The Court Liaison Officer will then call the employee and connect the two calls disconnecting himself/herself.

4.) Trailing Cases: A trailing case is a case where an employee is on-call on a case on a date following the original subpoena date but under the authority of the original subpoena. Generally, this lasts no longer than ten (10) court days beyond the original subpoena date. Employees may be trailed day by day or from one date to another date. This is done when a case is preparing for trial and while it is in trial. Once an employee testifies at a trial they may be ordered by the Judge to remain on-call until *the* completion of

the case. This is also considered trailing. Any employee who is so ordered must notify the Court Liaison Officer of such order. Employees who are trailed will follow the same procedures as on-call subpoenas.

B. Cases:

1.) In-Custody Cases: The Court Liaison Office will present in-custody adult misdemeanor cases to the District Attorney's Office. No follow up will be required if all necessary paperwork is provided in a timely fashion before the filing deadlines set by the Court

2.) Out-of custody Cases: The Court Liaison will deliver all out-of-custody adult misdemeanor cases received from the Placentia Police Department, to the District Attorney's Office after each case is successfully screened.

3.) Placentia Police employees presenting cases: When a Placentia employee presents an adult case to the District Attorney's Office a copy of any complaint/rejection shall be left for the Court Liaison Officer.

C. Procedure Adaptation: The Court Liaison Officer will provide Placentia with assistance in the adaptation of any policy/procedure relating to Court matters upon request.

5. <u>Fees and Charges.</u>

A. Placentia will pay La Habra a fee of Forty-Four Thousand Five Hundred and Sixty-One Dollars ($44,561) effective July 1, 2024, for the court liaison services described in this three-year agreement. This is for services rendered during year one of this Agreement.

B. Placentia will pay La Habra, for the Court Liaison services described in this Agreement, a fee in the amount of Forty-Six Thousand Seven Hundred and eighty-nine Dollars ($46,789) effective July 1, 2025. This is for services rendered during year two of this Agreement.

C. Placentia will pay La Habra, for the Court Liaison services described in this Agreement, a fee in the amount of Forty-Nine Thousand One Hundred and Twenty-Nine Dollars ($49,129) effective July 1, 2026. This is for services rendered during year three of this Agreement.

D. La Habra will bill Placentia for services rendered on a quarterly basis. Placentia agrees to pay the charges reflected in such invoice within thirty (30) days of receipt.

E. On or before April 1 of every year this Agreement remains in effect, La Habra and Placentia may modify the annual fee that is to be paid by written mutual agreement.

6. Liability and Indemnity.

A. Placentia is not liable for payment of any salary; wage or other compensation for benefits to any La Habra Police Department personnel (sworn or civilian employees) performing services hereunder. It is understood and agreed by the parties that La Habra Police Department personnel performing services on behalf of Placentia in accordance with the terms of this Agreement are employees of La Habra acting on behalf of Placentia pursuant to this Agreement.

B. La Habra agrees to maintain worker's compensation insurance, or a self-insured plan, covering all La Habra Police Department personnel.

C. Placentia agrees to and will defend, indemnify and hold free and harmless La Habra and its elected and appointed officials, officers and employees with respect to any and all claims, judgments or liabilities for personal injury, wrongful death and/or property damage arising from any act, or omission to act, by any Placentia officer, employee, or agent in the performance of this Agreement.

D. La Habra agrees to and will defend, indemnify and hold free and harmless Placentia and its elected and appointed officials, officers and employees with respect to any and all claims, judgments or liabilities for personal injury, wrongful death and/or property damage arising from any act, or omission to act, by any La Habra officer, employee, or agent in the performance of this Agreement.

E. In the event any legal action or proceeding is brought by either party to this Agreement regarding the provisions of this Agreement, or the interpretation thereof, the prevailing party in such action or proceeding will be awarded reasonable attorney fees as may be determined by the Court.

7. **Term of agreement.**

A. The term of this Agreement will commence on July 1, 2024 and will continue until June 30, 2027.

B. This Agreement and each and every term and provision hereof may be extended by mutual written agreement.

8. Termination.

A. Either party may terminate this Agreement by giving a Notice of Termination to the other party ninety (90) days prior to the effective date of termination.

B. In the event La Habra and Placentia are unable to mutually agree by or before April I of any year on a revised annual fee for services rendered, then the Agreement automatically terminates on June 30 of that year.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year set forth above.

CITY OF PLACENTIA

By: _____
City Administrator
City of Placentia

By: _____
City Clerk
City of Placentia

APPROVED AS TO FORM:

By: _____
City Attorney
City of Placentia

CITY OF LA HABRA

By: _____
City Manager
City of La Habra

By: _____
City Clerk
City of La Habra

APPROVED AS TO FORM:

By: _____
City Attorney
City of La Habra

Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CHIEF OF POLICE

DATE: MAY 21, 2024

SUBJECT: **AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT WITH HALO CONFIDENTIAL INVESTIGATIONS**

FISCAL IMPACT: EXPENSE: NOT-TO-EXCEED $90,000 PER FISCAL YEAR

SUMMARY:

The City has executed Professional Services Agreements with Halo Confidential Investigations (Halo) for background screening and training services since 2007. This action would approve Amendment No. 2 to exercise the two (2) one-year optional extensions provided in the current 2021 Agreement.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve Amendment No. 2 to Professional Services Agreement with Halo Confidential Investigations for a not-to-exceed amount of $90,000 per fiscal year; and

2. Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

DISCUSSION:

Halo has provided background screenings and training services for the City and the Police Department for the past fifteen years. Last year, Halo completed 34 Background Investigations (BGI). The cost per BGI varies based upon the type of employee being reviewed. For example, sworn employees receive a more thorough and extensive BGI than non-sworn, and other personnel needing BGIs. Additionally, Halo provides Training Coordinator expertise to the Police Department, specifically scheduling and preparing training reports for Command Staff.

FISCAL IMPACT:

Amendment No. 2 with Halo Confidential Investigations is for a not-to-exceed amount of $90,000 for FY 2024-2025 and FY 2025-2026. Funding for these Professional Services is included in the upcoming FY 2024-2025 Police Department Budget.

Submitted by:

Teri Knutson
Management Analyst

Reviewed and approved:

Brad Butts
Chief of Police

Reviewed and approved:

Jennifer Lampman
Finance Director

Reviewed and approved:

Damien R. Arrula
City Administrator

Attachments:

1. Amendment No. 2 to Professional Services Agreement with Halo Confidential Investigations
2. Original (October 19, 2021) Professional Services Agreement with Halo Confidential Investigations and Amendment No. 1 (April 6, 2023)

AMENDMENT NO. 2 TO
PROFESSIONAL SERVICES AGREEMENT
PROVISION OF CONFIDENTIAL BACKGROUND INVESTIGATION SERVICES
WITH HALO CONFIDENTIAL INVESTIGATIONS

This Amendment No. 2 ("Amendment") to Professional Services Agreement is made and entered into effective the 21st day of May, 2024, by and between the CITY OF PLACENTIA, a Charter City and Municipal Corporation ("CITY"), and HALO CONFIDENTIAL INVESTIGATIONS (hereinafter "CONSULTANT"). CITY and CONSULTANT are sometimes hereinafter individually referred to as "Party" and or collectively referred to as the "Parties."

A. Recitals.

(i). CITY and CONSULTANT entered into a Professional Services Agreement ("Agreement") effective October 19, 2021 through which CONSULTANT has been providing professional services as more fully explained in the Scope of Services attached to the Agreement as Exhibit "A."

(ii). The Parties now seek to amend the Agreement to update Exhibit A, Scope of Work, and exercise the additional two one-year extensions permitted by Section 4.1 of the October 19, 2021 Agreement.

(iii). All legal prerequisites to the making of this Amendment have occurred.

NOW, THEREFORE, in consideration of the mutual covenenants and conditions set forth herein, the Parties agree as follows:

B. Amendment to Agreement.

1. Section 1.1 the Agreement is hereby amended to read as follows:

Scope of Services. With the execution of this Amendement No. 2 Exhibit A entitled July 1, 2024-July 1, 2026 Background Investigations & Training Coordination, and July 1, 2024-July 1, 2026 Background Investigations Pricing Tiers A+ to B, shall become effective July 1, 2024.

Section 4.1 of the Agreement is hereby amended to read as follows:

By executing this Amendment No. 2 City and Consultant mutually exercise the two (2) one-year terms beginning on July 1, 2024 and establishing a new expiration date of June 30, 2026.

2. Except as specifically modified herein, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

3. The Agreement, all amendments together with this Amendment No. 2 and all Exhibits attached thereto, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No amendment or other modification of the Agreement as modified by this Amendment No. 2 shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

4. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 2 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 2 to the Consulting Services Agreement are to be executed as of the day and year first above written.

CONSULTANT

By: Jon J. Strash, C.E.O.
Jon Strash, Owner

CITY OF PLACENTIA

By: _____
Damien R. Arrula
City Administrator

ATTEST:
By: _____
Robert S. McKinell,
City Clerk

APPROVED AS TO FORM:

By: _____
Christian L. Bettenhausen
City Attorney

CITY OF PLACENTIA

401 E. Chapman Ave. Placentia, CA 92870
(714) 993-8164

July 1, 2024- July 1, 2026
Background Investigations & Training Coordination

Scope of Work

Pre-employment Screenings:

Conduct pre-employment screenings on applicants, whether paid or volunteer, sworn or civilian, to screen for possible past and current criminal activity, sex registrants, fraud, and any other issues of integrity which could be detrimental to the Client. The Agency will verify Credit History, social media, Education and Credentials, past contact with police agencies, review their Personal History Statements and Pre-investigative Questionnaires, and arrange for a polygraph and review if required. Additionally, the Agency will verify Military Service/Registration and Court documents for Dissolution of Marriage, Marriages, etc. An online data screening will also be conducted, including a TLO screening. The Agency will provide a written report with each screening conducted. Screenings are conducted in all-inclusive cost Tiers, A+, A, B+, and B, and partials. "Rushed jobs" requested to be completed in half the "normal" time of a screening are available. Each Tier has a pre-set all-inclusive cost and is not based on hourly rates or additional expenses, unless customized by the Client (partials as well). (See the attached Tier Scale). It is agreed that only the Client is permitted to authorize Agency personnel to perform tasks and incur fees and expenses. The Agency will conduct the screenings following the POST and Placentia Human Resources guidelines on behalf of the Client and will provide the reports as required in a timely manner. Additional public information research may be conducted per the Client's request, reimbursed at Agency's actual cost, which are not required by Human Resources, but are beneficial to the screenings, such as specific Internet searches.

Pre-employment Screening Fees

All screenings will be conducted per Tiers A+, A, B+, and B preset costs (See attached). Any Agency investigator time necessary to conduct additional screening business not included in the Tier will be calculated in tenth hour (1/10) increments at **$60** per hour per investigator (s). The Client understands and agrees that billable time shall include: (a) travel time to and from non-inclusive interviews, surveillances and trials, hearings and depositions; (b) time spent conducting non-inclusive research; (c) additional report or memorandum preparation time billable at ½ hour per page; (d) time in audits, court, hearings or depositions, including waiting time and time testifying; and (e) time spent speaking to and meeting with the Client or others as requested by the Client.

Expenses

The Client agrees to reimburse the Agency for all reasonable expenses incurred during and as part of its representation of the Client. Non-inclusive Tier Expenses will be itemized on each invoice by date, description and amount. Reimbursable expenses include, but are not limited

to: (a) vehicle mileage at a rate of **67 cents** (IRS) per mile; (b) long distance telephone charges; (c) hotel accommodations; (d) coach level airfare; (e) paper, binders, photocopying/printing; (f) the actual cost of digital storage, processing, DVD's, CD's, and similar items; (g) equipment rental; (h) parking; and (i) meals for agency personnel consumed in connection with necessary activities outside normal business hours of 8:00 a.m. and 5:00 p.m. The Agency will maintain copies of all receipts for individual expenses in excess of $25.00, which will be available upon request. The Agency agrees to obtain the Client's permission before incurring any single expense if it reasonably appears to the Agency in advance that the expense is likely to exceed **$100.00**.

Late Payment/Non-Payment

The Client agrees that the Agency may, at its option, charge interest on any amounts paid more than 90 days after the date of invoice at a rate of **10% percent** simple interest, and per each 30-day period overdue thereafter. The Client also agrees that the Agency may refer to a collection agency any unpaid balances overdue more than ninety (90) days. The Client agrees to be liable for all costs associated with collection including attorney fees and service of process.

Training Coordinator — $55/hour

Coordinate scheduling of training classes (in-house and outside training) for Client's personnel. Make reservations with training institutions, plus travel arrangements (including hotel, airline, car rental, etc.) for the students. Prepare information for training packets, including information for cash advances, to be completed by Client's staff. Prepare notification for Client's staff for assigned training. Provide updated fliers for training classes. Maintain Client's training files, both in the Professional Standards Bureau (PSB) office and on-line in the Training Management System (TMS). Make certain each of Client's personnel are meeting the POST requirements for Advanced Officer Training (AOT) and Perishable Skills every 24 months. Prepare for POST training compliance audits. Prepare any reports on training requirements or training obtained by Client's personnel. Prepare training bulletins as needed. Conduct any other related duties as necessary.

The Client understands and agrees that the Agency is to be paid for its time and expertise as follows: **$55** per hour per investigator (s). All Agency personnel time will be calculated in tenth hour (1/10) increments. The Client understands and agrees that billable time shall include: (a) all computer and telephone/email related work, including time after hours and away from the office; (b) travel time to and from meetings, required training, interviews, surveillances and trials, hearings and depositions; (c) time spent conducting research and filing paperwork; (d) report preparation time; (e) time in court, hearings or depositions, including waiting time and time testifying; (f) any time necessary to manage the Client's training needs; (g) time spent communicating, and/or meeting, with the Client or others as requested by the Client. Agency time sheets will be maintained, and copies provided to the Client. Reimbursable expenses include, but are not limited to vehicle mileage at a rate of **67 cents** (IRS) per mile, and any other actual costs that are specific to the position, when additional meetings and work is required outside the normal work space/time at the Placentia Police Department.

Jon T. Strash, CEO 04-17-2024

HALO CONFIDENTIAL INVESTIGATIONS LLC
Jon Strash, CEO

CITY OF PLACENTIA

401 E. Chapman Ave. Placentia, CA 92870
(714) 993-8164

July 1, 2024- July 1, 2026
Background Investigations
Pricing Tiers A + to B

BACKBROUND INVESTIGATIONS

TIER A+ (Sworn Laterals) **$1,800***

-Full POST required backgrounds. National criminal background check, as well as county and state criminal records, SSN verification, address history, sexual offender registry. Background reports include, when available, a criminal and sex offender check, lawsuits, judgments, liens, bankruptcies, home value & property ownership, address history, phone numbers, relatives and associates, neighbors, marriage/divorce records and more (*additional TLO cost $20 if not PPD).*
-5 local county superior court records searches for Los Angeles, Orange, Riverside, San Bernardino, San Diego, and other previous counties they resided in, including out-of-state if available; criminal and civil searches; driving record (*additional court cost if any, included).*
-Separate Attorney General Meagan's Law search for sexual registrants (name and address)
-Various other searches such as Google, White Pages, USS, Face Book, social networks, etc.
-Contact employer references and personal references. Includes neighbors and home visit if required.
-Conduct file reviews, including I/A's, appraisals, personnel, training, and backgrounds.
-Credit report review.
-Polygraph report review if required.
-Interview applicant as needed and Report on findings; complete Background eSOPH.

Partial A+ **$1,400***

-If Applicant fails portion of screening, which is deemed vital (examples = polygraph, lies on application, felony in criminal history) and screening is not near completion.

TIER A (Sworn/Reserve/Supervisors/Expertise Civilians) **$1,600***

-Full POST required backgrounds. National criminal background check, as well as county and state criminal records, SSN verification, address history, sexual offender registry. Background reports include, when available, a criminal and sex offender check, lawsuits, judgments, liens, bankruptcies, home value & property ownership, address history, phone numbers, relatives and associates, neighbors, marriage/divorce records and more (*additional TLO cost $20 if not PPD).*

-5 local county superior court records searches for Los Angeles, Orange, Riverside, San Bernardino, San Diego, and other previous counties they resided in, including out-of-state if available; criminal and civil searches; driving record (*additional court cost if any, included).*
-Separate Attorney General Meagan's Law search for sexual registrants (name and address).
-Various other searches such as Google, White Pages, USS, Face Book, social networks, etc.
-Contact employer references and personal references.
-Credit report review.
-Polygraph report review.
-Interview applicant as needed and Report on findings; complete Background eSOPH.

Partial A **$1,200***

-If Applicant fails portion of screening, which is deemed vital (examples = polygraph, lies on application, felony in criminal history) and screening is not near completion.

TIER B+ (Basic Civilian/Lateral) **$1,500***

Partial B+ **$1,100***

-If Applicant fails portion of screening early on, which is deemed vital (examples = polygraph, lies on application, felony in criminal history) and screening is not near completion.

TIER B (Basic Civilian- Cadet, PSO, PCO, Secretary) **$1,400***

Partial B **$1,000***

-If Applicant fails portion of screening early on, which is deemed vital (examples = polygraph, lies on application, felony in criminal history) and screening is not near completion.

All inclusive expenses except as noted and Placentia PD to provide mailings, forms; polygraph, Live Scan, notary, eSOPH; if outside of local area or more detailed screening, PPD covers the time/cost. 75 miles are included in completed BGI's. Additional investigation work or lesser investigations costs will be determined between the Agency and the Client on a case-by-case basis.* ***If applicant withdraws or is disqualified early on, depending on amount of time (normally less than 8 hrs.) and cost involved, HALO may charge Placentia by the hourly rate of $60 per hour plus costs of mileage (.67 per mile/IRS), actual costs of data searches, and any other costs, not to exceed the Partial. For all BGI, if 8 hours or less are expended for investigators on Partial, including driving time, client may be charged a minimum of $350 plus any mileage/costs, but never more than the quoted Partial fee.* *(An hourly + costs fee may only be considered in certain circumstances, such as an applicant withdrawing immediately upon assignment of the Background to an investigator). If additional investigators are needed, their time will be charged at $40 per hour. Late fees of simple 10% may be charged if an invoice is not paid within 90 days of dated invoice, and for each 30-day period thereafter. Reports may be withheld if no payment is received. "**Rush Jobs**" are available at an additional cost to be agreed upon by the Agency and Client based on the needs of the Client (**normally $2,250-$2,500**).*

Jon T. Strash, CEO 04/17/2024

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/13/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Lin D Diaz	
D&C Insurance Solutions	PHONE (A/C, No, Ext): 888.457.4426	FAX (A/C, No): 323.576.4552
300 S. Atlantic Blvd., Ste 201-B	E-MAIL ADDRESS: contact@dci-insurance.com	
Monterey Park CA 91754	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Western World Insurance Company	13196
INSURED	INSURER B :	
HALO Confidential Investigations, LLC.	INSURER C :	
	INSURER D :	
2209 E. Baseline Road, Suite 300-305	INSURER E :	
Claremont CA 91711	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	[X] COMMERCIAL GENERAL LIABILITY	A		NPP8920567	07/27/2023	07/27/2024	EACH OCCURRENCE	$ 1,000,000
	[ ] CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 3,000,000
	[X] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 1,000,000
	[ ] OTHER:						Errors & Omissions	$ Included
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	[ ] DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						[ ] PER STATUTE [ ] OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N / A						E.L. EACH ACCIDENT	$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

REGARDING THE ABOVE REFERENCED GENERAL LIABILITY INSURANCE POLICY, THE CITY OF PLACENTIA ANDITS ELECTED AND APPOINTED BOARDS, OFFICERS, OFFICIALS, AGENTS, EMPLOYEES, AND VOLUNTEERS ARE ADDITIONAL INSUREDS WITH RESPECT TO: LIABILITY ARISING OUT OF ACTIVITIES PERFORMED BY OR ONBEHALF OF THE CONSULTANT PURSUANT TO ITS CONTRACT WITH THE CITY; PRODUCTS AND COMPLETEDOPERATIONS OF THE CONSULTANT; PREMISES OWNED, OCCUPIEDOR USED BY THE CONSULTANT;AUTOMOBILES OWNED, LEASED, HIRED, OR BORROWED BY THE CONSULTANT.

CERTIFICATE HOLDER

City of Placentia
401 E. Chapman Ave
Placentia, CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Lin Dau Diaz

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AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH HALO CONFIDENTIAL SERVICES

This Amendment No. 1 ("Amendment") to Professional Services Agreement is made and entered into effective the 6th day of April, 2023, by and between the CITY OF PLACENTIA, a Charter City and Municipal Corporation ("CITY"), and HALO CONFIDENTIAL SERVICES (hereinafter "CONSULTANT"). CITY and CONSULTANT are sometimes hereinafter individually referred to as "Party" and or collectively referred to as the "Parties."

A. Recitals.

(i). CITY and CONSULTANT entered into a Professional Services Agreement ("Agreement") effective October 19, 2021 through which CONSULTANT has been providing professional services as more fully explained in the Scope of Services attached to the Agreement as Exhibit "A."

(ii). The Parties now seek to amend the Agreement to increase compensation.

(iii). All legal prerequisites to the making of this Amendment have occurred.

NOW, THEREFORE, in consideration of the mutual covenenants and conditions set forth herein, the Parties agree as follows:

B. Amendment to Agreement.

1. Section 2.1, Paragraph 1 of the Agreement is hereby amended to read as follows:

Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A." Consultant's total compensation shall not exceed an additional thirty thousand dollars ($30,000.00) for the remainder of Fiscal Year 2022-2023, for a not-to-exceed total of $90,000.

2. Except as specifically modified herein, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

3. The Agreement, all amendments together with this Amendment No. 1 and all Exhibits attached thereto, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No amendment or other modification of the Agreement, as modified by this Amendment No. 1 shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

4. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 1 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 1 to the Consulting Services Agreement are to be executed as of the day and year first above written.

CONSULTANT

By: _____
Jon Strash, Owner

CITY OF PLACENTIA

By: _____
Damien R. Arrula
City Administrator

ATTEST: _____
Robert S. McKinell,
City Clerk

APPROVED AS TO FORM:

By:_____
Christian L. Bettenhausen
City Attorney

CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
HALO CONFIDENTIAL INVESTIGATIONS, LLC.

THIS AGREEMENT is made and entered into this 19th day of October, 2021 (Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and HALO CONFIDENTIAL INVESTIGATIONS, LLC., a California Limited Liability Corporation ("Consultant").

W I T N E S S E T H:

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide background screenings and training services, as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in the Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not

satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are

independantly applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed Sixty Thousand Dollars ($60,000.00) per year.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "SCOPE OF SERVICES", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail, the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A."

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of three (3) years, ending on June 30, 2024, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. The contract may also be extended for an additional two (2) additional one-year terms.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement all the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

(a) Broad-form commercial general liability, in a form at least as broad as ISO from #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars ($1,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit. If Consultant maintains higher limits that the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Consultant.

(b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars ($1,000,000.00), combined single limits, each incident for bodily injury and property damage.

(c) Workers' compensation insurance as required by the State of California and Employers Liability Insurance with a minimum limit of $1,000,000 per accident for any employee or employees of Consultant. Consultant

agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

Before execution of this Agreement by the City, the Consultant shall file with the Public Works Director/City Engineer the following signed certification:

> I am aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the Public Works Director/City Engineer before execution of this Agreement by the City. The City, its officers and employees shall not be responsible for any claims in law or equity occasioned by failure of the consultant to comply with this section.

(d) Professional errors and omissions ("E&O") liability insurance with policy limits of not less than One Million Dollars ($1,000,000.00), combined single limits, per occurrence and aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder.

Neither the CITY nor any of its elected or appointed officials, officers, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions as worded below:

(a) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or

borrowed by the Consultant."

(b) Notice: "Consultant shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required polices are reduced; (3) or the deductible or self-insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any canceled policy, the City may procure such insurance at Consultant's sole cost and expense."

(c) Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."

(d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

(e) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "B" and incorporated herein by this reference.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement, or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:	IF TO CITY:
HALO Confidential Investigations, LLC. 2209 East Baseline Road Suite #300-305 Tel: 909-210-0172	City of Placentia 401 E. Chapman Placentia, CA 92870 Tel: 714-993-8200
Attn: Jon Strash	Attn: Julie Kennicutt

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the

laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected and appointed officials, officers, agents and employees, at Consultant's sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents and employees based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those

records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with

respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

Craig S. Green, Mayor

Date: 11/2/21

ATTEST:

City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT

Signature

Date: 10-28-2021

JON T. SMASH, CEO
Name and Title

84-5050837
Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Date: 10/28/2021

APPROVED AS TO INSURANCE:

Rosanna Ramirez, Risk Management

Date: 11-1-21

APPROVED AS TO CONTENT:

Project Manager

Date: 10/28/2021

DEPARTMENTAL APPROVAL

INTERIM CHIEF
Name, Title

Date: 10/28/21

CONSULTANT

Signature

Date: 10·28·2021

JON T. SMASH, CEO
Name and Title

84-5050837
Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

via Docusign
Christian L. Bettenhausen, City Attorney

Date: 10/28/21

APPROVED AS TO INSURANCE:

Rosanna Ramirez, Risk Management

Date:

APPROVED AS TO CONTENT:

Project Manager

Date: 10/28/2021

DEPARTMENTAL APPROVAL

INTERIM CHIEF
Name, Title

Date: 10/28/21

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK

EXHIBIT B

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

HALO CONFIDENTIAL INVESTIGATIONS LLC
Jon Strash, CEO

CITY OF PLACENTIA

401 E. Chapman Ave. Placentia, CA 92870
(714) 993-8164

August 2021- July 2023
Background Investigations & Training Coordination
Pricing Tiers A-B

BACKBROUND INVESTIGATIONS

TIER A (Sworn/Reserve/Supervisors/Expertise Civilians) $1,500*

-POST required backgrounds. National criminal background check, as well as county and state criminal records, SSN verification, address history, sexual offender registry. Background reports include, when available, a criminal and sex offender check, lawsuits, judgments, liens, bankruptcies, home value & property ownership, address history, phone numbers, relatives and associates, neighbors, marriage/divorce records and more **(additional TLO cost $15)**
-5 local county superior court records searches for Los Angeles, Orange, Riverside, San Bernardino, San Diego, and other previous counties they resided in, including out-of-state if available; criminal and civil searches; driving record **(additional court cost if any, included)**
-Separate Attorney General Meagan's Law search for sexual registrants (name and address)
-Various other searches such as Google, White Pages, USS, MySpace, Face Book, social networks, etc
-Contact employer references and personal references
-Credit report review
-Interview applicant as needed and Report on findings; complete Background Notebook

Partial A $1,050*

-If Applicant fails portion of screening, which is deemed vital (examples = polygraph, lies on application, felony in criminal history) and screening is not near completion.

TIER B (Basic Civilian- Cadet, PSO, Secretary) $1,300*

Partial B $850*

-If Applicant fails portion of screening early on, which is deemed vital (examples = polygraph, lies on application, felony in criminal history) and screening is not near completion.

***All inclusive expenses** except as noted and Placentia PD to provide 3-ring binders, dividers, mailings, forms/paper; polygraph, Live Scan, notary; if outside of local area or more detailed screening, PPD covers the time/cost. Additional investigation work or*

lesser investigations costs will be determined between the Agency and the Client on a case by case basis. ***If applicant withdraws or is disqualified early on, depending on amount of time (normally less than 8 hrs.) and cost involved, HALO may charge Placentia by the hourly rate of $50 per hour plus costs of mileage (.58 per mile), actual costs of data searches, and any other costs, not to exceed $850. For all BGI, if 8 hours or less are expended for investigator on Partial, including driving time, client will be charged a minimum of $350 plus any mileage/costs, but never more than the quoted Partial fee.*** *(An hourly + costs fee only* ***may*** *be considered in certain circumstances, such as an applicant withdrawing immediately upon assignment of the Background to an investigator). If additional investigators are needed, their time will be charged at $35 per hour. Late fees of simple 10% will be charged if an invoice is not paid within 90 days of dated invoice, and for each 30-day period thereafter. Reports may be withheld and additional BGI's frozen if no payment is received. "Rush Jobs" are available at an additional cost to be agreed upon by the Agency and Client based on the needs of the Client (normally $2,000).*

Jon T. Strash, CEO 9-27-21

HALO CONFIDENTIAL INVESTIGATIONS LLC
Jon Strash, CEO

CITY OF PLACENTIA

401 E. Chapman Ave. Placentia, CA 92870
(714) 993-8164

August 2021- July 2023
Background Investigations & Training Coordination

Scope of Work

Pre-employment Screenings:

Conduct pre-employment screenings on applicants, whether paid or volunteer, sworn or civilian, to screen for possible past and current criminal activity, sex registrants, fraud, and any other issues of integrity which could be detrimental to the Client. The Agency will verify Credit History, Social Media, Education and Credentials, past contact with police agencies, review their Personal History Statements and Pre-Investigative Questionnaires, and arrange for a polygraph and review if required. Additionally, the Agency will verify Military Service/Registration and Court documents for Dissolution of Marriage, Marriages, etc. An online data screening will also be conducted, including a TLO screening. The Agency will provide a written report with each screening conducted. Screenings are conducted in all-inclusive cost Tiers, A+, A, B+, and B, and partials, with A+ being the most in-depth and speedy, for Directors and Assistant Directors and other similar positions of great responsibility. A+ (Directors) and B+ (Mid-managers) are "rushed jobs" requested to be completed in half the "normal" time of a screening. Each Tier has a pre-set all-inclusive cost and is not based on hourly rates or additional expenses, unless customized by the Client (partials as well). (See the attached Tier Scale). It is agreed that only the Client is permitted to authorize Agency personnel to perform tasks and incur fees and expenses. The Agency will conduct the screenings following the Placentia Human Resources guidelines on behalf of the Client, and will provide the reports as required in a timely manner. Additional public information research may be conducted per the Client's request, reimbursed at Agency's actual cost, which are not required by Human Resources, but are beneficial to the screenings, such as specific Internet searches.

Pre-employment Screening Fees

All screenings will be conducted per the Tiers A-B preset costs (See attached). Any Agency investigator time necessary to conduct additional screening business not included in the Tier will be calculated in tenth-hour (1/10) increments at **$50** per hour per investigator (s). The Client understands and agrees that billable time shall include: (a) travel time to and from non-inclusive interviews, surveillances and trials, hearings and depositions; (b) time spent conducting non-inclusive research; (c) additional report or memorandum preparation time billable at ½ hour per page; (d) time in audits, court, hearings or depositions, including waiting time and time testifying; and (e) time spent speaking to and meeting with the Client or others as requested by the Client.

Expenses

The Client agrees to reimburse the Agency for all reasonable expenses incurred during and as part of its representation of the Client. Non-inclusive Tier Expenses will be itemized on each invoice by date, description and amount. Reimbursable expenses include, but are not limited to: (a) vehicle mileage at a rate of **58 cents** per mile; (b) long distance telephone charges; (c) hotel accommodations; (d) coach level airfare; (e) paper, binders, photocopying/printing; (f) the actual cost of digital storage, processing, DVD's, CD's, and similar items; (g) equipment rental; (h) parking; and (i) meals for agency personnel consumed in connection with necessary activities outside normal business hours of 8:00 a.m. and 5:00 p.m. The Agency will maintain copies of all receipts for individual expenses in excess of $25.00, which will be available upon request. The Agency agrees to obtain the Client's permission before incurring any single expense if it reasonably appears to the Agency in advance that the expense is likely to exceed **$100.00**.

Late Payment/Non-Payment

The Client agrees that the Agency may, at its option, charge interest on any amounts paid more than 90 days after date of invoice at a rate of **10% percent** simple interest, and per each 30-day period overdue thereafter. The Client also agrees that the Agency may refer to a collection agency any unpaid balances overdue more than ninety (90) days. The Client agrees to be liable for all costs associated with collection including attorney fees and service of process.

Training Coordinator — $50/hour

Coordinate scheduling of training classes (in-house and outside training) for Client's personnel. Make reservations with training institutions, plus travel arrangements (including hotel, airline, car rental, etc.) for the students. Prepare information for training packets, including information for cash advances, to be completed by Client's staff. Prepare notification for Client's staff for assigned training. Provide updated fliers for training classes. Maintain Client's training files, both in the Professional Standards Bureau (PSB) office and on-line in the Training Management System (TMS). Make certain each of Client's personnel have met the POST requirements for Advanced Officer Training (AOT) and Perishable Skills every 24 months. Prepare for POST training compliance audits. Prepare any reports on training requirements or training obtained by Client's personnel. Prepare training bulletins as needed. Conduct any other related duties as necessary, including assisting with background investigations coordination.

The Client understands and agrees that the Agency is to be paid for its time and expertise as follows: **$50** per hour per investigator (s). All Agency personnel time will be calculated in tenth-hour (1/10) increments. The Client understands and agrees that billable time shall include: (a) all computer and telephone/email related work, including time after hours and away from the office; (b) travel time to and from meetings, required training, interviews, surveillances and trials, hearings and depositions; (c) time spent conducting research and filing paperwork; (d) report preparation time; (e) time in court, hearings or depositions, including waiting time and time testifying; (f) any time necessary to manage the Client's training needs; (g) time spent communicating, and/or meeting, with the Client or others as requested by the Client. Agency time sheets will be maintained and copies provided to the Client. Reimbursable expenses include, but are not limited to: vehicle mileage at a rate of **58 cents** per mile, and any other actual costs that are specific to the position, when additional meetings and work is required outside the normal work space/time at the Placentia Police Department.

Jon T. Strash, CEO 9-27-21

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/20/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

D&C Insurance Solutions

300 S. Atlantic Blvd., Ste 201-B
Monterey Park CA 91754

CONTACT NAME: Lin D Diaz
PHONE (A/C, No, Ext): 888.457.4426 **FAX (A/C, No):** 323.576.4552
E-MAIL ADDRESS: contact@dci-insurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Western World Insurance Company	13196
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

HALO Confidential Investigations, LLC.

2209 E. Baseline Road, Suite 300-305
Claremont CA 91711

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	X COMMERCIAL GENERAL LIABILITY							
	CLAIMS-MADE X OCCUR	A		NPP8777464	07/27/2021	07/27/2022	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 3,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 1,000,000
	OTHER:						Errors & Omissions	$ Included
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						PER STATUTE OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

REGARDING THE ABOVE REFERENCED GENERAL LIABILITY INSURANCE POLICY, THE CITY OF PLACENTIA AND ITS ELECTED AND APPOINTED BOARDS, OFFICERS, OFFICIALS, AGENTS, EMPLOYEES, AND VOLUNTEERS ARE ADDITIONAL INSUREDS WITH RESPECT TO: LIABILITY ARISING OUT OF ACTIVITIES PERFORMED BY OR ON BEHALF OF THE CONSULTANT PURSUANT TO ITS CONTRACT WITH THE CITY; PRODUCTS AND COMPLETED OPERATIONS OF THE CONSULTANT; PREMISES OWNED, OCCUPIEDOR USED BY THE CONSULTANT; AUTOMOBILES OWNED, LEASED, HIRED, OR BORROWED BY THE CONSULTANT

CERTIFICATE HOLDER

City of Placentia
401 E. Chapman Ave
Placentia, CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Lin Dau Diaz

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The ACORD name and logo are registered marks of ACORD

SCHEDULE OF FORMS AND ENDORSEMENTS

POLICY NUMBER:	NAMED INSURED
NPP8777464	Halo Confidential Investigations LLC

Form/Endorsement No./Edition Date	Title (Note- Titles are indications only. See actual form for correct name.)
D-2(01_20)	IMPORTANT NOTICE
NTCFR01(10_20)	NOTICE OF POLICYHOLDERS FRAUD NOTICE
WW230(06_17)	COMMON POLICY DECLARATIONS
WW497(01_18)	NOTICE - CLAIM REPORTING
WW232(01_12)	COMMERCIAL LIABILITY COVERAGE PART DECLARATIONS
WW22(06_16)	SERVICE OF SUIT
IL0017(11_98)	COMMON POLICY CONDITIONS
IL0021(09_08)	NUCLEAR ENERGY LIABILITY EXCLUSION ENDT
WW183(05_12)	MINIMUM-EARNED PREMIUM
WWCA01(12_11)	CALIFORNIA DISCLOSURE NOTICE PREMIUM REFUND
WW1(06_12)	DEDUCTIBLE ENDORSEMENT
WW13(06_12)	CLASSIFICATION LIMITATION
WW168(06_12)	CANCELLATION AND PREMIUM AUDIT CHANGES
WW175A(01_97)	INDEPENDENT CONTRACTORS CONDITIONAL EXCLUSION
WW184(07_20)	PROFESSIONAL LIABILITY ENDORSEMENT
WW192(04_13)	PREMIUM BASIS ENDORSEMENT
WW244(01_16)	EXCLUSION - BODILY INJURY TO CASUAL WORKER OR TEMPORARY
WW257(01_16)	EXCLUSION - INJURY TO CONTRACTORS OR SUBCONTRACTORS
WW401(08_19)	TOTAL AND ABSOLUTE ASBESTOS EXCLUSION
WW424(09_10)	EXCL OF NUCLEAR/BIO/CHEM INJURY OR DAMAGE
WW426(10_15)	SUBCONTRACTORS AND CASUAL WORKERS OF THE INSURED
WW456(01_12)	COMMERCIAL GENERAL LIABILITY AMENDATORY ENDORSEMENT
WWE1272(10_15)	EXCLUSION - DESIGNATED OPERATIONS - DETECTIVE
WWE870(09_10)	ELECTRONIC DATA LIABILITY
CG0001(04_13)	COMMERCIAL GENERAL LIABILITY COVERAGE FORM
CG2010(04_13)	AI-OWNERS LESSEES OR CONTRACTORS-SCHED PERSON OR ORG
CG2010(04_13)	AI-OWNERS LESSEES OR CONTRACTORS-SCHED PERSON OR ORG
CG2010(04_13)	AI-OWNERS LESSEES OR CONTRACTORS-SCHED PERSON OR ORG
CG2010(04_13)	AI-OWNERS LESSEES OR CONTRACTORS-SCHED PERSON OR ORG
CG2107(05_14)	EXCL-ACCESS OR DISCL OF CONFIDENTIAL OR PERSONAL INFO
CG2111(06_15)	EXCLUSION - UNMANNED AIRCRAFT COVERAGE B ONLY
CG2136(03_05)	EXCLUSION - NEW ENTITIES
CG2147(12_07)	EMPLOYMENT-RELATED PRACTICES EXCLUSION
CG2167(12_04)	FUNGI OR BACTERIA EXCLUSION
CG2426(04_13)	AMENDMENT OF INSURED CONTRACT DEFINITION
ILP001(01_04)	U.S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS
TRIA0004(01_21)	EXCLUSION OF CERTIFIED ACTS OF TERRORISM

ADDITIONAL FORMS AND ENDORSEMENTS

INSURED

POLICY NUMBER: **NPP8777464**

COMMERCIAL GENERAL LIABILITY
CG 20 10 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
City of Placentia 401 E. Chapman Ave Placentia, CA 92870 Regarding the above referenced general liability insurance policy the City of Placentia and its elected and appointed boards, officers, officials, agents, employees and volunteers are additional insureds with respect to: Liability Arising out of activities performed by or **	Various Locations ** on behalf of the consultant pursuant on its contract with the city; products and completed operations of the consultant premises owned occupied or used by the consultant; automobiles owned, leased, hired or borrowed by the consultant
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

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C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

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This Endorsement Modifies Your Policy.
Please Read It Carefully.

PROFESSIONAL LIABILITY ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. The following is added to Subparagraph **a.** of Paragraph **1. Insurance Agreement** of **SECTION I - COVERAGES, COVERAGE A - BODILY INJURY AND PROPERTY DAMAGE LIABILITY:**

This insurance will apply to "bodily injury" or "property damage" arising out of an insured's negligent acts or negligent omissions in rendering or failing to render "professional services."

B. The following definition is added to **SECTION V - DEFINITIONS:**

"Professional services" means services rendered in the ordinary course of any insured's profession and directly related to classification listed on the Declarations page.

THIS ENDORSEMENT AND ANY INSURED ARE SUBJECT TO ALL OF THE TERMS, CONDITIONS AND EXCLUSIONS OF THE POLICY.

COMMERCIAL LIABILITY COVERAGE PART
DECLARATIONS

Policy Number: NPP8777464

Effective Date: 07/27/2021
12:01 AM, Standard Time

COMMERCIAL GENERAL LIABILITY - LIMITS OF INSURANCE

General Aggregate Limit (Other Than Products-Completed Operations)	$ 3,000,000	
Products - Completed Operations Aggregate Limit	$ 1,000,000	†
Personal and Advertising Injury Limit	$ 1,000,000	Any One Person or Organization
Each Occurrence Limit	$ 1,000,000	
Damage to Premises Rented to You	$ 100,000	Any One Premises
Medical Expense Limit	$ 5,000	Any One Person
Each Professional Incident Limit (If applicable)	$ Included	

† **If the Limit is shown as Included, Products-Completed Operations are subject to the General Aggregate Limit.**

PREMIUM

Classification	Code No.	Premium Basis	Rate		Advance Premium			
			Pr/Co	All Other	Pr/Co		All Other	
Contractors - subcontracted work - other than construction-related work (P1/B1)	91591	Total Cost 94,000.00	3.0490	0.238	287.00	MP	13.00	MP
Unarmed Detective or Investigative Agencies (P1/B1)	W9702	Payroll 20,000	Included	16.0000	Included		370.00	MP
Additional Insureds - CG2010 (P1/B1)	OC313	Individual 5		50.00			0.00	MP

Total Advance Premium $ 670.00

FORMS AND ENDORSEMENTS

Forms and Endorsements applying to this coverage part and made part of policy at time of issue:

See Schedule of Forms and Endorsements

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

STOCK COMPANY

WESTERN WORLD

An [AIG] company

COMMERCIAL LINES POLICY

POLICY NUMBER: NPP8777464

Prior Policy Number: NPP8622613

[X] WESTERN WORLD INSURANCE COMPANY [ ] TUDOR INSURANCE COMPANY [ ] STRATFORD INSURANCE COMPANY

COMMON POLICY DECLARATIONS

Agent/Broker #13401

Named Insured and Mailing Address:

Halo Confidential Investigations LLC

2209 E. Baseline Road Suite #300-305

Claremont, CA 91711

Producer:

Sierra Specialty Insurance Services, LLC
234 Clovis Avenue

Clovis, CA 93612

Policy Period: (Mo./Day/Yr.)

From: 07/27/2021 To:07/27/2022 12:01 AM, standard time at your mailing address shown above.

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGES FOR WHICH A PREMIUM IS INDICATED.
THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

	Commercial Property Coverage Part	$ NOT COVERED
	Commercial General Liability Coverage Part	$ 670.00
	Commercial Auto Coverage Part	$ NOT COVERED
		$
		$
		$
Other Coverages:	Terrorism Risk Insurance Act	$ NOT COVERED
		$
		$
		$
	TOTAL ADVANCE PREMIUM	$ 670.00
		$
		$
		$
	SL Tax	$ 20.10
	SL Stamping Fee	$ 1.68
		$
	GRAND TOTAL	$ 691.78

Forms and endorsements applying to this policy and attached at time of issue:

See Applicable Schedule Of Forms And Endorsements

INSURED

COMMON POLICY DECLARATIONS (continued)

POLICY NUMBER: NPP8777464

The Named Insured is:

☐ Individual ☐ Partnership ☒ Limited Liability Company ☐ Organization/Corporation ☐ Trust

☐ Other _____

Location of Business:
3751 Grand Avenue
CLAREMONT, CA 91711

Business Description:
Private Investigator

THESE DECLARATIONS TOGETHER WITH THE COVERAGE PART DECLARATIONS, THE COMMON POLICY CONDITIONS, COVERAGE FORM(S), AND FORMS AND ENDORSEMENTS, IF ANY, COMPLETE THE ABOVE NUMBERED POLICY.

WESTERN WORLD INSURANCE GROUP

Western World Insurance Company
Tudor Insurance Company
Stratford Insurance Company

Administrative Office
300 Kimball Drive, Suite 500
Parsippany, New Jersey 07054

We will provide the insurance described in this policy in return for the premium and compliance with all applicable provisions of this policy. If required by state law, this policy shall not be valid unless countersigned by **our** authorized representative.

Secretary

President

Countersigned: Clovis CA
Kathleen Schroeder
07/20/2021 CHAVEZLO

By _____
Authorized Representative

HALO
CONFIDENTIAL
INVESTIGATIONS

JON STRASH
OWNER
BSIS #PI26616

HALO CONFIDENTIAL INVESTIGATIONS, LLC

October 13, 2021

City of Placentia
Placentia, CA 92870

To Whom It May Concern,

Subject: Vehicle Insurance Indemnity

This letter is to attest that HALO Confidential Investigations, LLC/Jon Strash, CEO, will be using the personal vehicle insurance (State Farm Policy #D14 5836-B16-75F) as the primary policy for contracted background investigations and training coordination with the City of Placentia, and the insurance will indemnify the City.

Very truly yours,

JON STRASH
Qualified Manager/CEO

jts

2209 E. BASELINE RD. #300-305, CLAREMONT, CA 91711
909-210-0172/HALO.CS.JTS@GMAIL.COM

City of Placentia

Request for Waiver

Workers' Compensation Insurance Requirement

Business

Legal Name: HALO Confidential Investigations, LLC

Address: 2209 E. Baseline Rd. #300-305
Claremont, CA 91711

Legal Form: Sole Proprietor ____ Limited Partnership ____ General Partnership ____ Corporation
Business Trust X Limited Liability Company ____ Other: ____

Contact Person (Name and Telephone): Jon Strash 909-210-0172

City Reference

City Agency Placentia Police Dept. Contact Name/Telephone Julie Kennicutt
Background Investigations & Training Coordinator
Document Reference: ____ Any work performed on City Premises? X Yes ____ No
(bid, contract, job no , location, etc.)

Nature of work to be performed for City: Police Dept. Background Investigation & Training Coordination

Declaration:

With respect to the above-mentioned business, I hereby warrant that the business has no employees other than the owners, officers, directors, partners or other principals who have elected to be exempt from Worker's Compensation coverage in accordance with California law. I further warrant that I understand the requirements of Section 3700 et seq. of the California Labor Code with respect to providing Worker's Compensation coverage for any employees of the above-mentioned business. I agree to comply with the code requirements and all other applicable laws and regulations regarding workers compensation, payroll taxes, FICA and tax withholding and similar employment issues. I further agree to hold the City of Placentia harmless form loss or liability which may arise from the failure of the above-mentioned business to comply with any such laws or regulations. I therefore request that the City of Placentia waive its requirement for evidence of Workers' Compensation insurance in connection with the above-referenced work.

Business:

Signature (Owner, Officer, Director, Partnership or other Principal)

Owner/CEO/Qualified Mgr.
Title

Oct. 11, 2021
Date

Risk Management Approval:

Signature

Deputy City Administrator
Title

10-7-2021
Date

Placentia City Council
AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF FINANCE

DATE: MAY 21, 2024

SUBJECT: **PRESENTATION OF THE PROPOSED FISCAL YEAR 2024-25 OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM (CIP)**

FISCAL IMPACT:	FY 2024-25	EXPENDITURES:	$ 99,225,368
		REVENUE:	$ 95,329,478

SUMMARY:

In accordance with City Charter Section 1203, the City Administrator must present the Proposed General Fund Operating Budget to the City Council for consideration at least 35 days prior to the beginning of each fiscal year. This item being presented for the City Council's review and consideration is the Fiscal Year 2024-25 Proposed Operating Budget and Capital Improvement Program (CIP). Under the direction of the Director of Finance, the Finance Department conducts the analysis and makes projections required to complete the budget document after receiving input from all City departments and specialized consultants.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Review and discuss the Proposed Fiscal Year 2024-25 Annual Operating Budget and Capital Improvement Program (CIP) and provide input and direction for final budget adoption: and

2. Set the date of the public hearing for budget adoption as June 4, 2024, at 7:00 p.m.

DISCUSSION:

The proposed budget was developed with a focus on maintaining balance in light of continuing economic challenges caused by persistently high inflation and interest rates. Inflation has affected the cost of everything, including supplies, gasoline, utilities, and service contracts as well as impacted consumer behavior leading to decreased sales tax, and has made it significantly more challenging to provide municipal services.

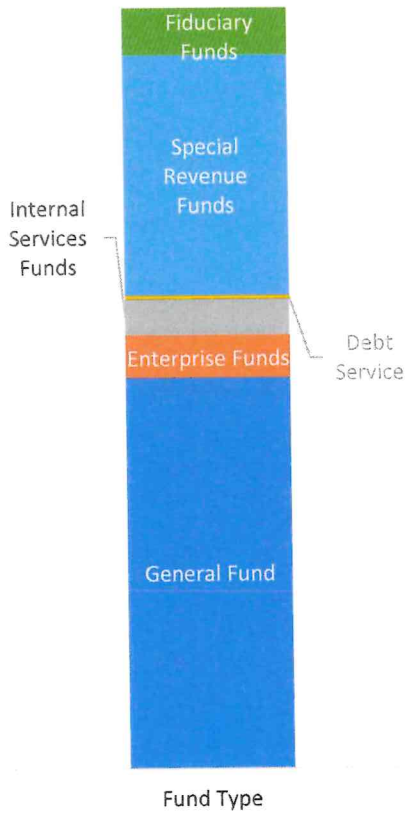
As a result, the City began the budget preparation process with a $3.8 million deficit in the General Fund. To address this deficit, departments were asked to reduce their budgets by up to five percent (5%), and a hiring "frost" has been implemented wherein non-public safety or non-revenue

generating positions will be intentionally left vacant as long as possible to generate salary savings. These actions, combined with other measures discussed in detail later in this report, effectively addressed eighty-seven percent (87%) of the deficit, with the remaining thirteen percent (13%) of the deficit proposed to be addressed using unassigned fund balance.

With a focus on long-term fiscal sustainability, the City continues to prioritize economic development with an emphasis placed on attracting businesses that will increase the City's sales and or transient occupancy taxes, as well as intentional development that will boost the City's overall assessed value. In addition, Staff is aggressively seeking new economic development opportunities as well as new sources of revenue to support continued operations and maintenance of City facilities and infrastructure.

FY 2024-25 Proposed Budget Summary

The Proposed FY 2024-25 citywide operating budget is $99.2 million, an increase of 14.8% over the Adopted FY 2023-24 budget. These expenses are supported by $95.3 million in revenue, an increase of 12.3% from the current fiscal year's Adopted budget, as well as unassigned fund balance in some special revenue funds. The primary reason for the increase in both revenue and expenditures is the Enhanced Infrastructure Financing District (EIFD) project which is anticipated to begin in FY 2024-25. These total figures reflect revenues and expenses for all funds citywide including the General Fund, Enterprise Funds, Debt Service Funds and Special Revenue Funds.



Enterprise Funds are proprietary funds supported by user fees and charges and operate much like a private business. The rates charged to customers for these services cover the costs of operation, maintenance and capital and infrastructure improvements. The City maintains two Enterprise Funds including Sewer and Solid Waste (Refuse). Expenditures for FY 2024-25 for these funds are proposed to be $5.6 Million for both operating and capital expenses.

Internal Service Funds, including employee health and welfare, risk management, and equipment replacement account for activities provided to one City department by another City department. The Proposed FY 2024-25 budget includes $4.7 million in funding for these funds.

Special Revenue Funds are funds legally restricted to a specific purpose. Examples of Special Revenue Funds include the Gas Tax Fund and the Community Development Block Grant (CDBG). In total, expenses in Special Revenue Funds are proposed at $31.0 million for FY 2024-25 inclusive of Measure U.

Proposed revenues and expenses by fund type are outlined below:

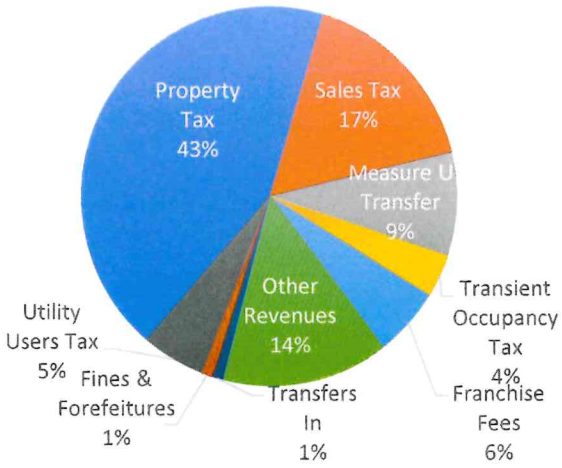
Fund Type	Revenues & Transfers In	Expenditures & Transfers Out	Net Incr/(Decr)
General Fund	$50,430,128	$50,925,939	($495,811)
Special Revenue	27,579,237	31,021,820	(3,442,583)
Debt Service	407,750	407,750	-
Enterprise	6,169,640	5,646,040	523,600
Capital Projects Fund	-	456,000	(456,000)
Internal Service	4,593,969	4,613,969	(20,000)
Fiduciary	4,657,704	4,662,800	(5,096)
Agency Fund	1,491,050	1,491,050	-
Totals	95,329,478	99,225,368	(3,895,890)

General Fund

The General Fund is the primary operating fund of the City and supports fundamental services including Police, Fire & Life Safety, Development Services, Community Services and general administration. Revenue for this fund comes from general taxes such as property tax, sales tax, transfers from Measure U, transient occupancy taxes as well as a variety of user and permit fees and other smaller sources. The Proposed Budget for FY 2024-25 for the General Fund is $50.9 million in operating expenses, a decrease of $1.4 million or (2.6%) from the Adopted FY 2023-24 budget, supported by $50.4 million in operating revenue, an increase of $628,710 or 1.3% from the Adopted FY 2023-24 budget, with the difference supported by $495,811 from reserves.

Per Policy 460, 10% of funds received from Measure U are dedicated to the Measure U Contingency Reserve. The Proposed budget includes this transfer, $888,600, into the Measure U Contingency Reserve, but proposes to use those funds to support operations in FY 2024-25. Staff met with and discussed this proposal with the Measure U Citizen's Oversight Committee, and they support this recommendation.

General Fund Revenue Highlights



Property Tax revenue in FY 2024-25 is projected to be $21,796,023, an increase of $1,381,079, or 6.8% over the FY 2023-24 Amended budget. Increases in property tax are due to a combination of property turnover and resulting reassessments and the two percent (2%) per year inflation factor for property assessments allowable under Proposition 13. Property tax for FY 2024-25 includes the increase in assessed value of the Herald property following its property sale in 2022, and an increase in assessed value for the Cenza property reflective of construction activity at January 2023. The City continues to maintain a high number of properties assessed at their pre-1978 value, with 13.7% of all citywide parcels and 12.5% of single-family residences still assessed well below market value. As these properties turn over and are assessed at market value, the City's property tax should continue to increase at a higher percentage than the 2% maximum CPI allowable under Proposition 13.

Sales Tax, excluding Measure U, is projected to decrease by approximately $242,000, or 2.8% in FY 2024-25 from the Amended FY 2023-24 budget and totals approximately $8.4 million. This decrease is not unique to Placentia as sales tax is trending downward statewide for a myriad of reasons including:

- Prolonged higher interest rates which have negatively impacted purchases of new and used automobiles, especially luxury vehicles.
- Lower fuel prices reducing receipts from fuel and services stations. As six (6) of the City's top 25 sales tax producers are fuel stations, this has significantly impacted the City's sales tax receipts.
- Taxable sales for restaurants and general consumer goods are also down as inflation continues to affect consumer behavior with more people choosing to eat out less often, choose fast food restaurants instead of sit-down dining and/or spend disposable income on experiences such as travel, movies, concerts or escape rooms, and not consumer goods.
- Closure of larger chain store locations such as the 99 Cent Store and CVS Pharmacy.

Transient occupancy tax (TOT), otherwise known as the "bed tax" is a 10% tax paid by visitors staying overnight in one of our local hotels and/or short-term rentals operating within the City. The Proposed Budget assumes $1,840,000 in revenue, 7% higher than the FY 2023-24 Amended Budget. This increase is due to a combination of continued growth in the travel industry, higher nightly hotel rates and a slightly higher number of short-term rentals operating within the City.

Fines & Forfeitures are projected to increase 4.3% to $485,000 from the prior fiscal year due to slight increases in administrative citations in code enforcement and parking citations.

Intergovernmental revenue is revenue from outside government agencies including County, State and/or Federal sources. Revenues for FY 2024-25 are decreasing by $3.4 million, or 91.6% from the FY 2023-24 Amended budget due to the anticipated exhaustion of American Rescue Plan Act (ARPA) funds originating from the federal government during the pandemic. Per the Government Accounting Standards Board (GASB), these funds are recognized in the fiscal year in which they are spent, and the City expects to have spent all ARPA funds by June 30, 2024.

Operating Transfers-In are also decreasing due to the elimination of the transfer from the Sewer Fund to the General Fund. Existing sewer rates are not generating the level of revenue anticipated when the City adopted the current rate structure, largely driven by a consistent reduction in the amount of water usage citywide. As a result, the Sewer fund does not have sufficient revenue to reimburse the General Fund for administrative costs.

Revenue	FY 2023/24 Amended Budget	FY 2023/24 Year End Estimates	FY 2024/25 Proposed Budget	Variance to Amended Budget
Property Taxes	$20,414,944	$20,269,659	$21,796,023	6.8%
Sales & Use Taxes	8,650,000	8,130,000	8,408,000	(2.8%)
Other Taxes	7,509,236	7,707,500	7,896,040	5.2%
Permits/Licenses	2,618,000	2,573,350	2,788,900	6.5%
Fines & Forfeitures	465,000	464,953	485,000	4.3%
Intergovernmental	3,712,950	3,714,350	312,000	(91.6%)
Charges for Services	1,684,000	1,584,122	1,716,990	2.0%
Miscellaneous	2,454,000	2,557,402	2,129,075	(13.2%)
Total Operating Revenues	*$47,508,130*	*$47,001,336*	*$45,532,028*	*(4.2%)*
Transfers In	1,052,750	1,047,800	455,100	(56.8%)
Measure U Transfers-In				
Employee Retention	3,337,946	3,225,000	2,665,800	(20.1%)
Measure U Reserve	920,000	860,000	888,600	(3.4%)
OPEB	1,112,649	1,075,000	888,600	(20.1%)
Total Transfers In	6,423,345	6,207,800	4,898,100	(23.7%)
Total Resources	**53,931,475**	**53,209,136**	**50,430,128**	**(6.5%)**

General Fund Expenditure Highlights

General Fund expenditures are broken into three distinct types- operating, debt service and capital. Operating expenses are those required to support the day-to-day operations of the City including personnel expenses, professional services, maintenance expenses and training and are

supported by revenue generated in the fiscal year the expenses occur. Debt service supports the principal and interest payments on loans and bonds the City has used to finance capital projects and/or pension obligations. Capital expenses are one-time expenditures for large purchases such as vehicles, technology upgrades and other equipment that has a useful life more than five years and are typically funded with one-time funding sources such as reimbursements or development agreements.

The Proposed FY 2024-25 General Fund Budget includes $44.1 Million in department expenses, $6.6 million for debt service and transfers and $180,000 in capital expenditures for a total of $50.9 million. This represents a decrease of 28% for the General Fund from the current fiscal year's amended budget. The primary reason for such a large decrease is the large investment in capital projects including the public safety building in the current fiscal year's budget that will be either completed by June 30th or carried over into the next fiscal year.

Proposed General Fund budgets for the respective departments are listed below:

Departments	FY 2023/24 Amended Budget	FY 2024/25 Proposed Budget	Variance to FY23/24 Amended Budget
Legislative	$1,139,000	1,075,316	(5.6%)
City Administrator	1,054,134	1,055,675	0.1%
Administrative Services	6,338,088	6,662,469	5.1%
Finance	1,346,368	1,370,550	1.8%
Development Services	1,819,556	1,782,450	(2.0%)
Police	13,913,476	14,738,672	5.9%
Fire & Life Safety	4,768,558	5,233,350	9.7%
Public Works	4,939,091	3,999,786	(19.0%)
Community Services	3,377,417	3,513,350	4.0%
General Government	5,498,200	4,711,700	(2.4%)
Total Department Expenses	*44,193,888*	*44,143,318*	*(0.1%)*
Capital Improvement Program	22,001,152	180,000	(99.2%)
Transfers Out	36,214	143,756	297.0%
GF Debt Service	5,760,900	6,458,866	12.1%
Total Expenditures	**71,992,154**	**50,925,940**	**(29.3%)**

Significant Changes

Initially, the budget preparation process revealed a deficit of approximately $3.8 million due to decreasing sales tax and increased costs, many of which were outside the City's control including:

- Required addition of an Unfunded Actuarial Liability (UAL) payment of $447,000 to CalPERS as a result of their rates of return for the past two fiscal years. This UAL payment is in addition to the $4.1 million debt service payment for the 2020A lease revenue bonds that were issued to pay off the City's UAL in 2020.

- $1.3 million increase in personnel expenses per various memoranda of understandings and anticipated merit increases citywide.
- An increase of $400,000 for general liability and workers' compensation insurance citywide.
- An approximate increase of $140,000 for the 800 MHz radio system for public safety.
- Increased costs of utilities including gasoline and electricity.

Debt Service- Debt service expenses are increasing due to the full annual payment for the bond issued to fund the public safety building construction, compared to only one payment in the FY 2023-24, as well as slight increases in the debt payment schedule for other obligations.

Other Post-Employment Benefits (OPEB)- The City established a Section 115 trust to mitigate potential investment losses from CalPERS and pre-fund OPEB expenses. The City's most recent actuarial study showed an unfunded OPEB liability of approximately $18.3 million, with the most recent Unfunded Actuarial Liability (UAL) measured at $10.8 million by CalPERS. In Fall 2022, the City Council directed Staff to transfer $2.4 million from bond proceeds to the Section 115 trust and approved a Section 115 Trust funding policy aimed at reducing the OPEB liability. The City contributed an additional $770,000 to the trust in the FY 2023-24 budget.

By design, Section 115 trusts can only be used for pension and OPEB expenses such as the UAL payments to CalPERS, and retiree medical expenses. As a part of the actions taken to reduce the budget deficit, the Proposed FY 2024-25 budget includes funding of the $447,000 UAL payment and approximately seventy-five percent (75%) of the annual retiree medical costs, $750,000, from the Section 115 trust. Staff is not proposing funding all retiree medical costs from the trust at this time in order to allow the funds remaining in the trust to continue to accrue interest and grow the trust in accordance with the OPEB funding policy.

Policy 460 - In October 2022, the City Council modified Policy No. 460 which guides the allocation of funds received from Measure U. Previously, once the City had achieved a reserve level of 25% the allocation of Measure U monies was to change to the following: 60% to infrastructure, 30% for employee recruitment and retention, and 10% for Other Post-Employment Benefits (OPEB). The update modified the allocation to be: 50% allocated to infrastructure, 30% transferred to the General Fund for employee recruitment and retention, 10% to OPEB and the remaining 10% transferred to the Measure U Contingency Reserve. Transfers in from the Measure U fund total $4,443,000 with $2,665,800 for employee retention, $888,600 for OPEB, and $888,600 for reserve funding for FY 2024-25.

As previously mentioned, the Proposed budget includes the use of the 10% reserve contribution to support operations in FY 2024-25.

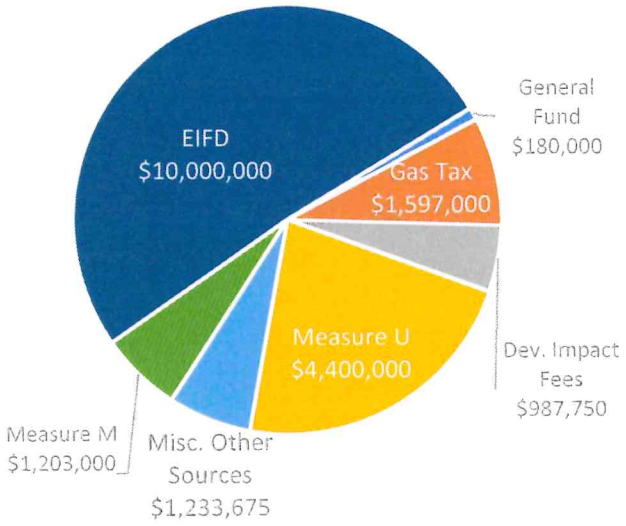
Position Allocation (Staffing)

The FY 2024-25 Proposed Budget includes 200 authorized full-time equivalent (FTE) positions, 7.0 elected officials as well as authorization for 4.0 FTE unfunded overhires within the Police and Public Safety Communication Departments. There are no proposed staffing changes included in the FY 2024-25 budget. As previously mentioned, the City has implemented a hiring "frost" for the

proposed budget year with the goal of generating salary savings and easing the pressure on the General Fund. Public Safety and positions that generate revenue for the City will be filled as needed, but all other positions will be held vacant as long as possible.

Capital Improvement Program

The City's Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next several years and includes new projects, upgrades to existing facilities as well as rehabilitation of streets and roadways and accounts for twenty percent (20%) of the proposed budget. Funding for projects scheduled for FY 2024-25 are included in the proposed budget, with the majority of the scheduled projects funded by Measure U, Gas Tax, EIFD, Development Impact Fees (DIFs), grants and other reimbursements. The proposed CIP for FY 2024-25 includes 39 new projects/capital purchases for a combined total of approximately $19.6 million.



FY 2024/25 Proposed CIP by Funding Source

In FY 2023-24, the City commissioned two important studies, a Facility Needs and Condition Assessment of all city facilities and an Information Technology Master Plan to assess and prioritize infrastructure needs. As expected, both studies revealed a significant backlog of capital needs with just under $50 million in investment recommended over ten (10) years for facilities, and $4 million for information technology needs over the next five (5) years. With limited financial resources available, Staff prioritized projects based upon urgency and/or adherence to ongoing City Council priorities such as the Placentia Parks Initiative and street improvements.

Major projects scheduled include roadway rehabilitation, citywide concrete repair, information technology (IT) infrastructure replacement to address aging servers and technology, a new financial ERP system, citywide wayfinding signage, necessary technology upgrades to the City Council chambers and media room, and large vehicle purchases specifically a reserve fire engine and loader.

In addition to the projects referenced above, the proposed budget also includes a continued investment within the City's parks and open spaces in accordance with the City's Parks Initiative approved by the City Council on March 18, 2021. New park projects proposed include completion of the design of a dog park, Tuffree park sports field lights, window replacement at the Powell building, McFadden Park playground replacement and roof replacement at Tynes gym.

Due to the scale and complexity of capital improvement projects, they often span two or more fiscal years. In addition to the 39 new projects proposed for FY 2024-25, previously approved

projects that are in progress and not yet complete will be carried over into FY 2024-25 after the close of the 2023-24 fiscal year by a separate City Council action. Including both new and carryover projects, the City is actively working on 92 CIP projects. Despite the large number of new and ongoing projects, several new, one-time capital projects remain unfunded this fiscal year, and future completion depends upon identifying and securing additional funding.

Fund Balance

The estimated beginning fund balance for FY 2024-25 is $14.4 million. As a result of proposed operations in FY 2024-25, it is anticipated that the fund balance will decrease by $495,811 for an ending fund balance of $13.9 million. It is forecasted that the reserve will be funded at 27.43% of General Fund operating expenses, exceeding the established goal of 25% by the end of FY 2024-25.

Estimated Beginning Fund Balance 7/1/24	**$14,370,851**
Fund Balance Designations	
Non-Spendable	1,766,691
Restricted	-
Measure U Contingency Reserve	5,750,282
GF Reserve	5,285,547
Unassigned	1,072,520
Estimated Ending Fund Balance 6/30/24	$13,875,040
Proposed Budgeted Operating Expenditures	44,143,318
Reserve Total (FB less Non-Spendable)	12,108,349
General Fund Operating Reserve %	27.43%

Reviewed and approved:

Jennifer Lampman
Director of Finance

Reviewed and approved:

Damien R. Arrula
City Administrator

Attachments:

1. FY 2024-25 Proposed General Fund Budget PowerPoint Presentation
2. FY 2024-25 Proposed Budget

City of Placentia

Proposed Annual Operating Budget & CIP
Fiscal Year 2024-25

May 21, 2024

Presentation Overview

- Economic Challenges
- FY 2024/25 Proposed Budget Overview (All Funds)
- FY 2024/25 Proposed General Fund Budget
- Position Allocation (staffing)
- Measure U
- Fund Balance Projections
- Capital Improvement Program (CIP)
- Next Steps

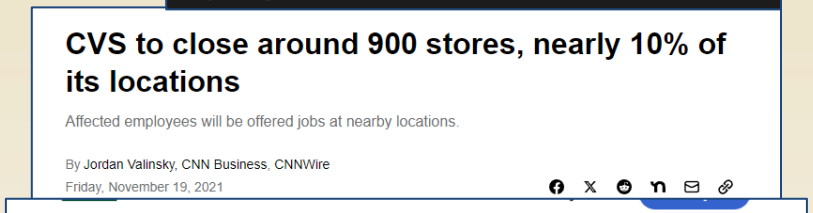
Economic Challenges

- Sales tax trending downward Statewide
  - State down 2.5%, Placentia down 4.9% after 4th Quarter 2023 *(most recent data available)*
  - Persistently high interest rates negatively impacting purchase of new and used vehicles
  - Consumer spending patterns have changed. Priority for travel or experiences, shift towards lower cost restaurants or eating at home, and less purchases of consumer goods.
  - Gas prices down compared to last year.
    - 6 of the City's top 25 sales tax producers are gas stations

LOCAL NEWS

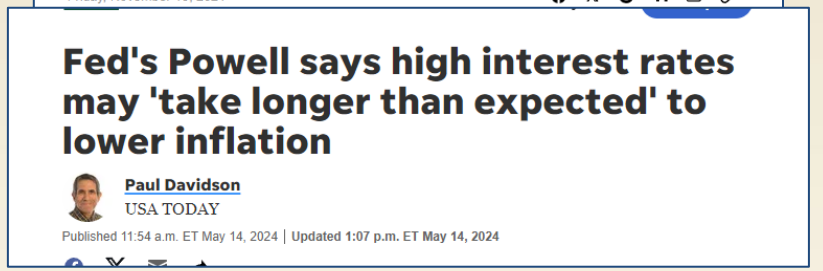
99 Cents Only to close down all stores

by: Vivian Chow
Posted: Apr 4, 2024 / 07:07 PM PDT
Updated: Apr 4, 2024 / 07:07 PM PDT


CVS to close around 900 stores, nearly 10% of its locations

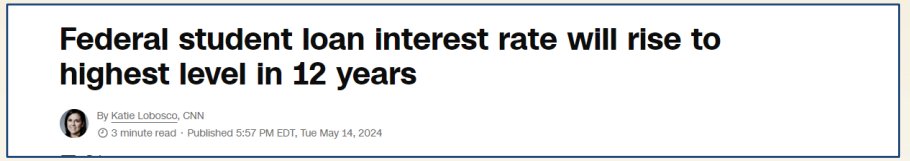
Affected employees will be offered jobs at nearby locations.

By Jordan Valinsky, CNN Business, CNNWire
Friday, November 19, 2021

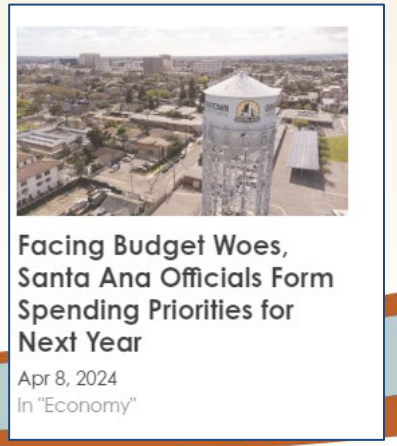

Fed's Powell says high interest rates may 'take longer than expected' to lower inflation

Paul Davidson
USA TODAY

Published 11:54 a.m. ET May 14, 2024 | Updated 1:07 p.m. ET May 14, 2024

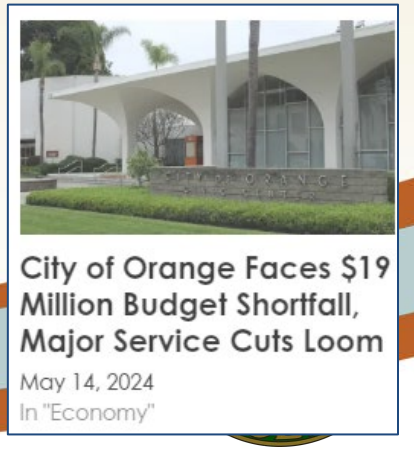

Federal student loan interest rate will rise to highest level in 12 years

By Katie Lobosco, CNN
3 minute read · Published 5:57 PM EDT, Tue May 14, 2024



Facing Budget Woes, Santa Ana Officials Form Spending Priorities for Next Year

Apr 8, 2024
In "Economy"



City of Orange Faces $19 Million Budget Shortfall, Major Service Cuts Loom

May 14, 2024
In "Economy"

Economic Challenges

- Expense increases outside the City's control:
  - Unfunded Actuarial Liability (UAL) payment of $447,000 to CalPERS required due to their recent rate of returns
  - Increase of approx. $1.3 million in personnel expenses due to Memoranda of Understandings and merit increases
  - Increased insurance costs- $400,000
  - Increased 800MHz costs- $140,000
  - Higher costs of goods and services citywide
  - Unfunded capital needs identified in recently completed facility and IT assessments

City's Response to Challenges

- Initial deficit of $3.8 million identified at beginning of budget preparation process
  - Departments were asked to make reductions up to 5%
  - Hiring "frost" implemented for non-public safety or non-revenue generating positions
  - Proposed use of funds from the Section 115 trust to make UAL payment and 75% of retiree medical payments
  - Deeper analysis of revenues conducted
  - Proposed use of $495,811 in general reserves
  - Proposed utilization of Measure U reserve contribution of $888,600 for operating

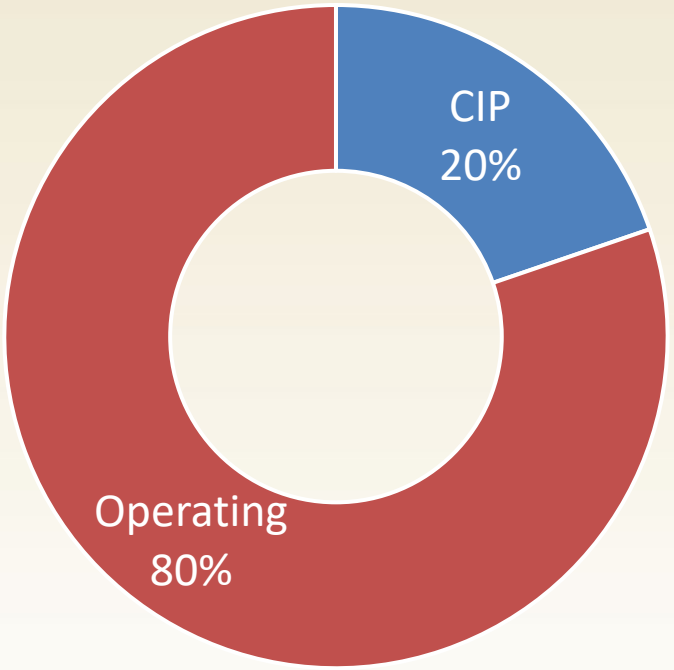
City's Response to Challenges

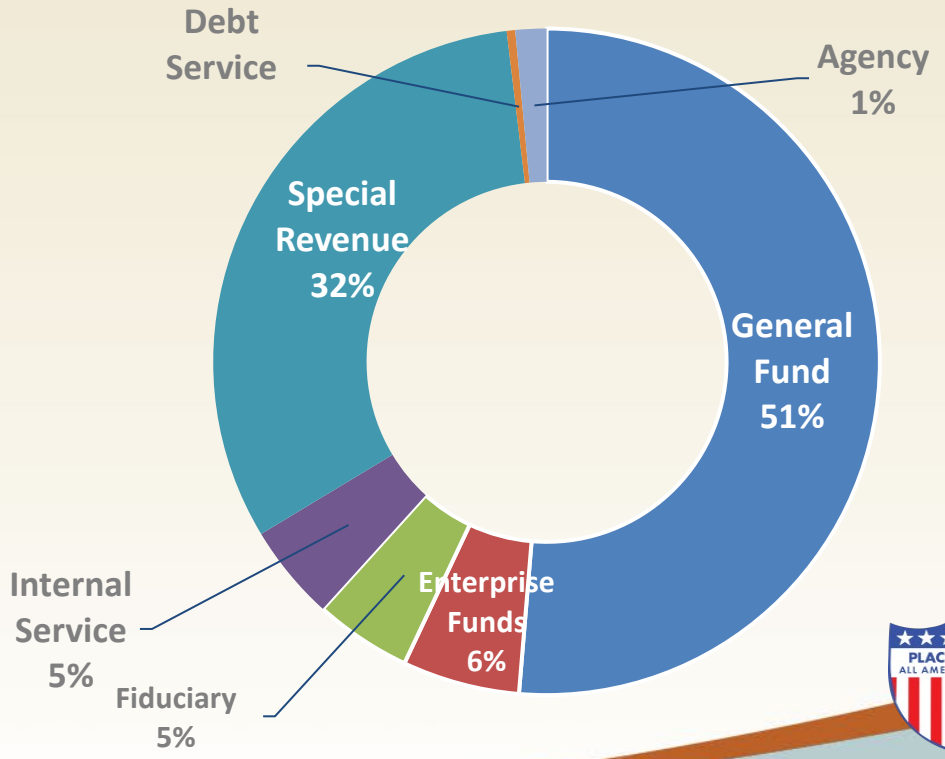
- 87% of budget deficit managed through department reductions and other measures
- Proposed budget projected to keep City at 27.4% reserve level
- This equates to a 2.4% or $1,072,520 cushion above reserve target goal of 25% set by Policy 460

Initial Deficit	$3,783,231	% of Deficit
Department Reductions & Other Measures	3,287,240	87%
Proposed use of GF Reserves	495,811	13%

Proposed FY 2024/25 Budget All Funds - *in millions*

Total Proposed Revenues- $95,329,478
Total Proposed Expenditures- $99,225,368

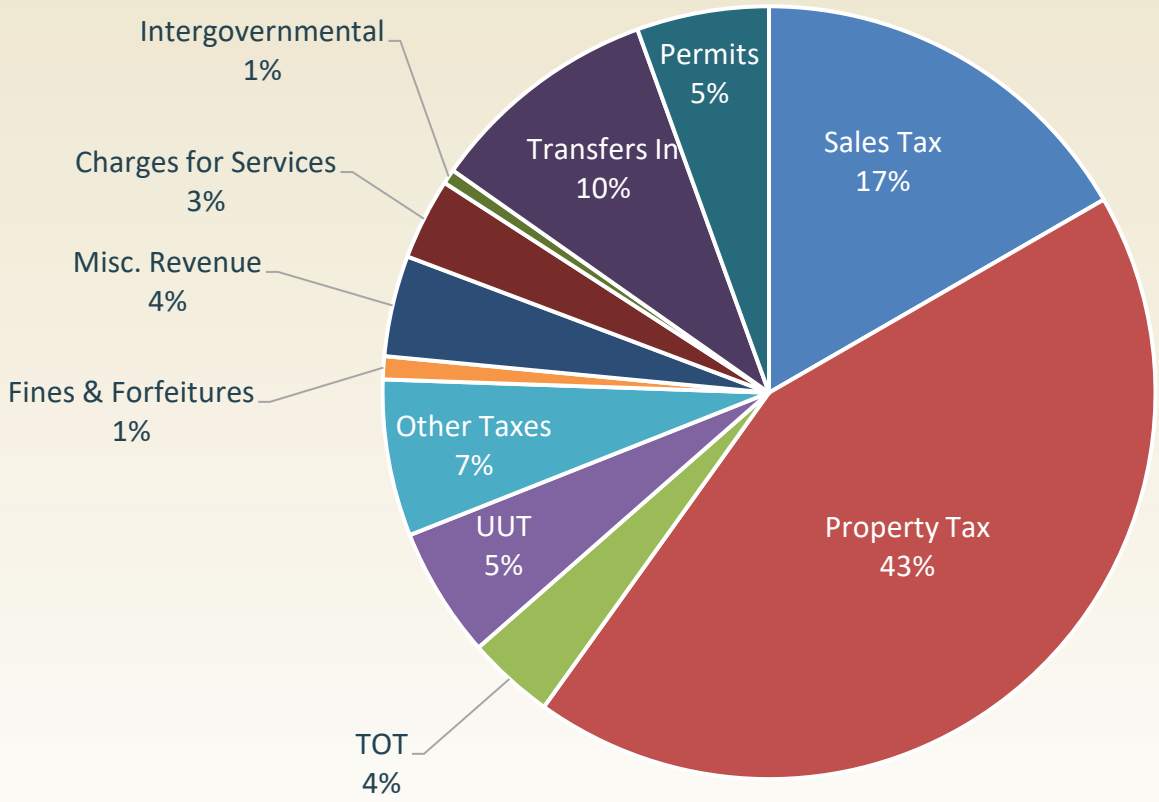




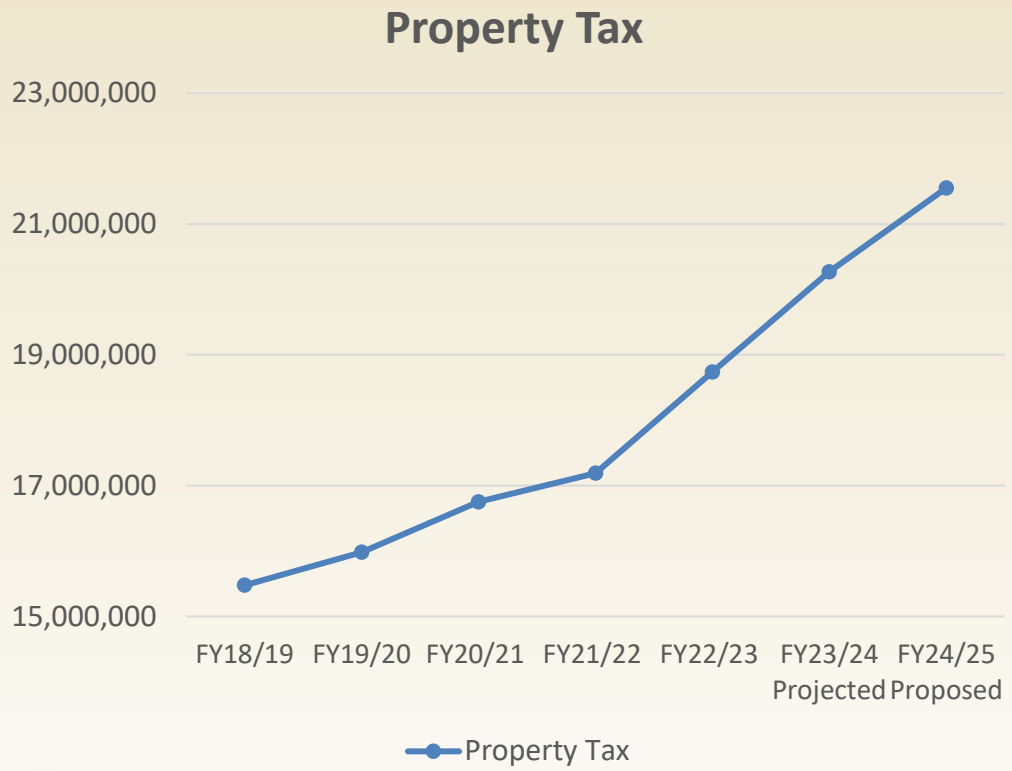
FY 2024/25 Proposed Budget Overview (All Funds)

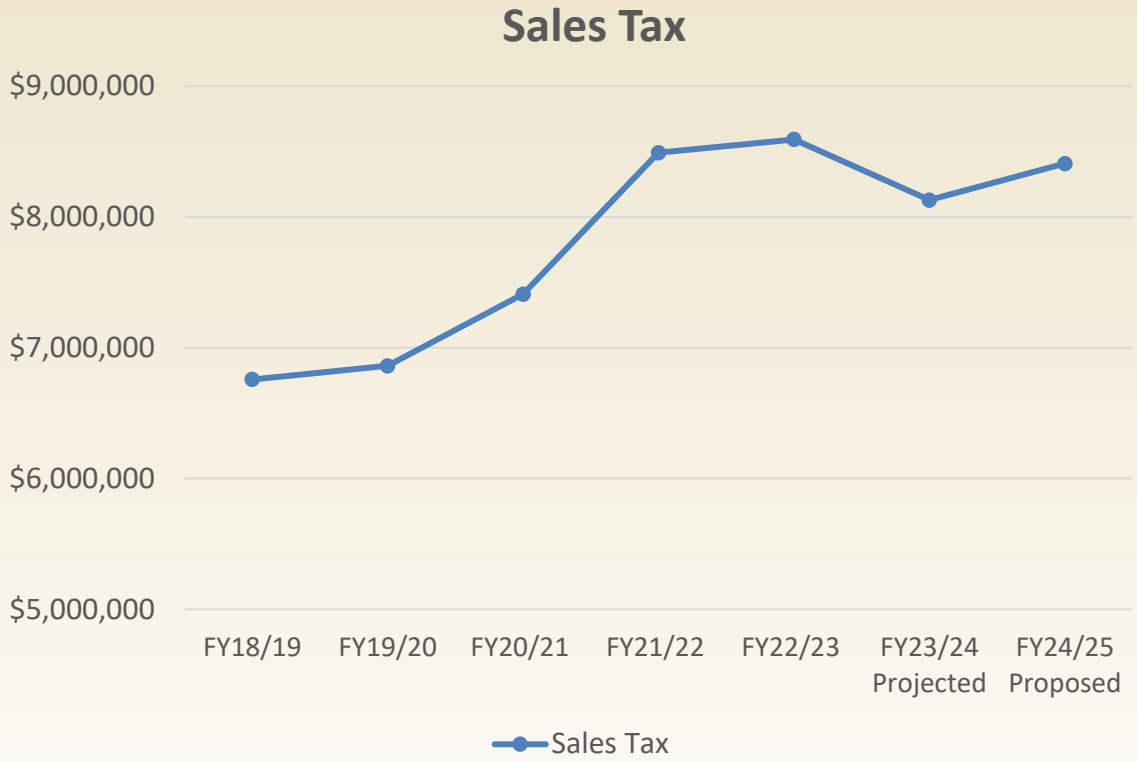
Fund Type	Revenues & Transfers In	Expenditures & Transfers Out	Net Incr/ (Decr) to Fund Balance
General Fund	$50,430,128	$50,925,940	($495,812)
Special Revenue	27,579,237	31, 021,820	(3,442,583)
Debt Service	407,750	407,750	-
Capital Projects Fund	-	456,000	(456,000)
Enterprise	6,169,640	5,646,040	523,600
Internal Service	4,593,969	4,613,969	(20,000)
Fiduciary	4,657,704	4,662,800	(5,096)
Agency	1,491,050	1,491,050	-
Totals	**$95,329,478**	**$99,225,368**	**($3,895,890)**

Proposed FY 2024/25 Budget
General Fund Revenues - $50,430,128



General Fund Revenue - Top Sources

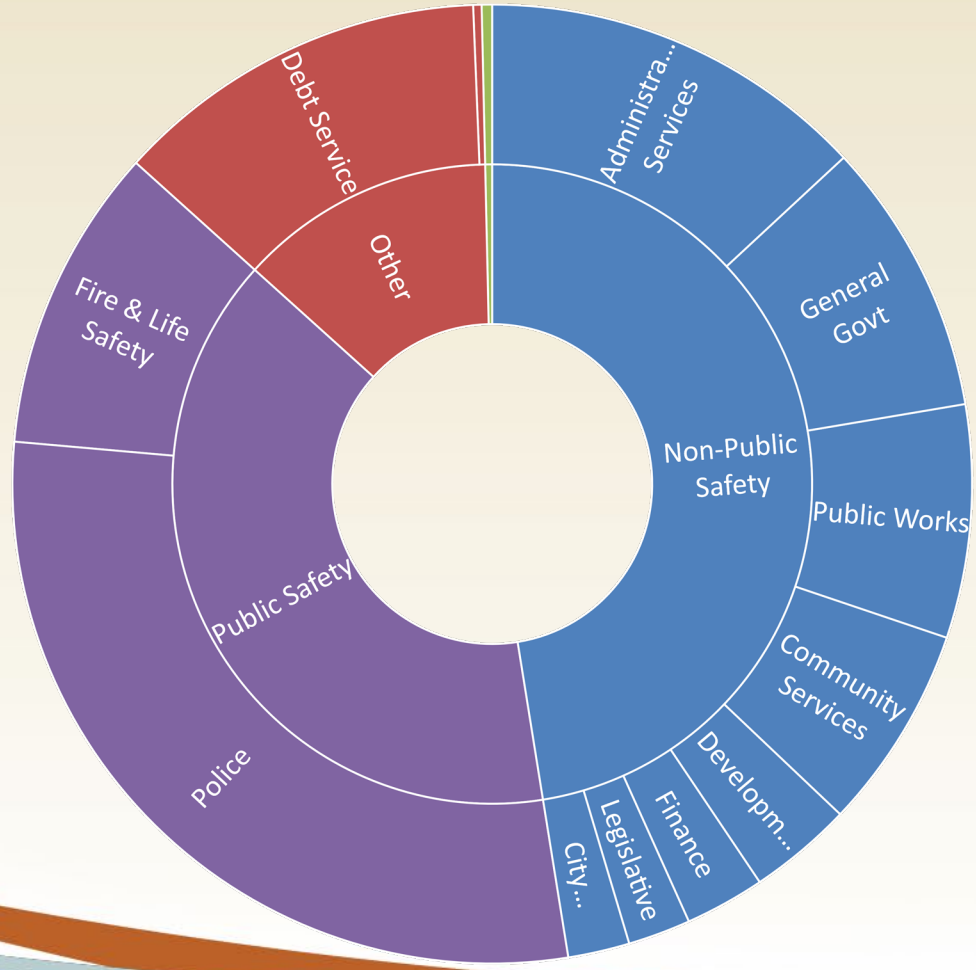


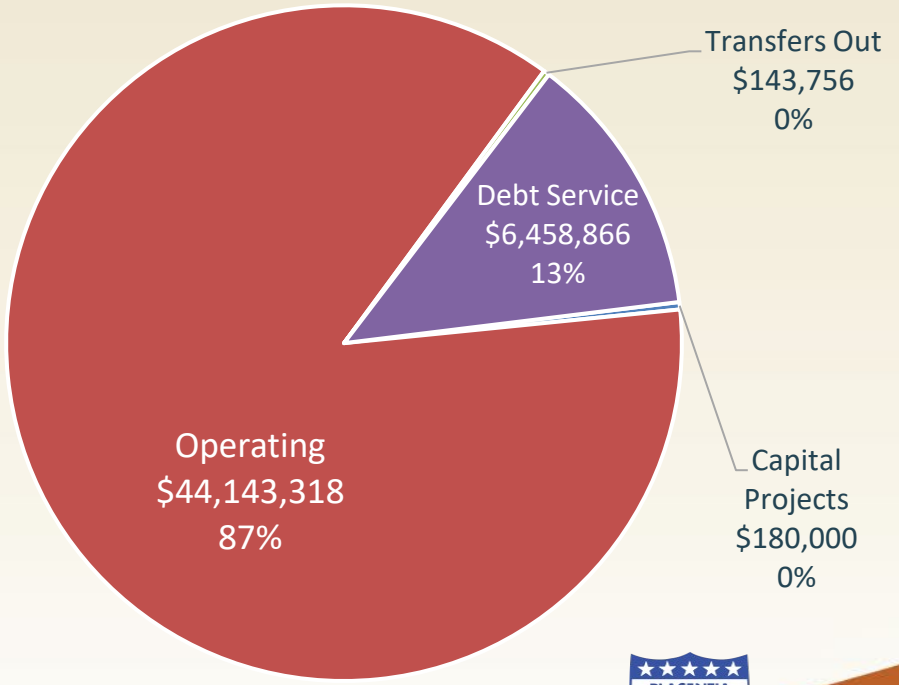


General Fund Operating Revenues

Revenue Type	FY 2023/24 Amended Budget	FY 2023/24 Year End Estimates	FY 2024/25 Proposed Budget	Variance to FY23/24 Amended Budget
Property Taxes	$20,414,944	$20,269,659	$21,796,023	6.8%
Sales & Use Taxes	8,650,000	8,130,000	8,408,000	(2.8%)
Other Taxes	7,509,236	7,707,500	7,896,040	5.2%
Permits	2,618,000	2,573,350	2,788,900	6.5%
Fines & Forfeitures	465,000	464,953	485,000	4.3%
Intergovernmental	3,712,950	3,714,350	312,000	(91.6%)
Charges for Services	1,684,000	1,584,122	1,716,990	2.0%
Miscellaneous	2,454,000	2,557,402	2,129,075	(13.2%)
Total Operating Revenues	47,508,130	47,001,335	45,532,028	(4.2%)
Transfers In	1,052,750	1,047,800	455,100	(56.8%)
Measure U Transfers In				
Employee Retention	3,337,946	3,225,000	2,665,800	(20.1%)
OPEB	1,112,649	1,075,000	888,600	(20.1%)
Measure U Reserve	920,000	860,000	888,600	(3.4%)
Total Transfers In	6,423,345	6,207,800	4,898,100	(23.7%)
Total Resources	**$53,931,475**	**$53,209,136**	**$50,430,128**	**(6.5%)**

Proposed FY 2024/25 Budget
General Fund Expenditures - $50,925,940





FY 2024/25 General Fund Expenditures by Department

Department	FY 2023/24 Amended Budget	FY 2023/24 Year End Estimates	FY 2024/25 Proposed Budget	Variance to FY23/24 Amended Budget
Legislative	1,139,000	937,640	1,075,316	(5.6%)
City Administrator	1,054,134	1,064,696	1,055,675	0.1%
Administrative Services	6,338,088	6,297,332	6,662,469	5.1%
Community Services	3,377,417	3,048,361	3,513,350	4.0%
Development Services	1,819,556	1,904,671	1,782,450	(2.0%)
Finance	1,346,368	718,243	1,370,550	1.8%
Fire & Life Safety	4,768,558	4,835,881	5,233,350	9.7%
Police	13,913,476	14,256,982	14,738,672	5.9%
Public Works	4,939,091	4,575,085	3,999,786	(19.0%)
General Government	5,498,200	5,362,568	4,711,700	(14.3%)
Total Expenditures	**44,193,888**	**43,001,459**	**44,143,318**	**(0.1%)**

Position Allocation

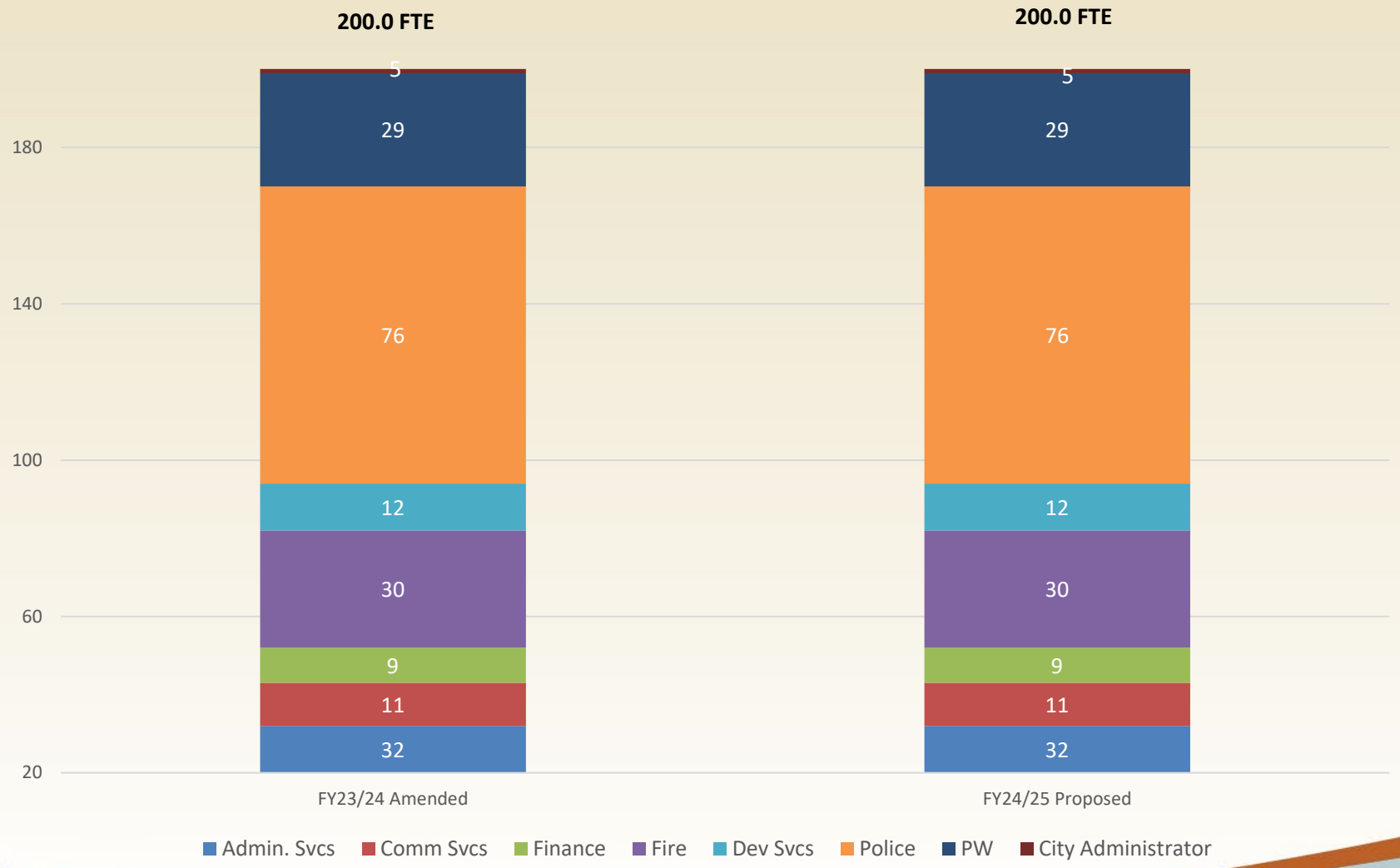
- Proposed budget includes funding for 200.0 FTE employees, and authorization for 4.0 FTE overhires in Police and Public Safety Communication Departments

- There are no proposed staffing changes proposed for FY 2024/25

- Hiring “Frost” currently in place. Public Safety and revenue generating positions will be filled, all others will remain vacant as long as possible.

Citywide FTE by Department

Excludes Over-hires



General Fund Reserve Policy

General Fund Reserve Policy 460 was designed as a result of approval of Measure U by voters and establishes:

- Guidelines for reserves
- Minimum contingency reserve of 25% of operating expenditures
- Allocation formulas for new, unrestricted on-going and one-time revenues for specific purposes
- Purposes and uses of reserves

FY 2023/24 - Measure U Contributions to Reserves

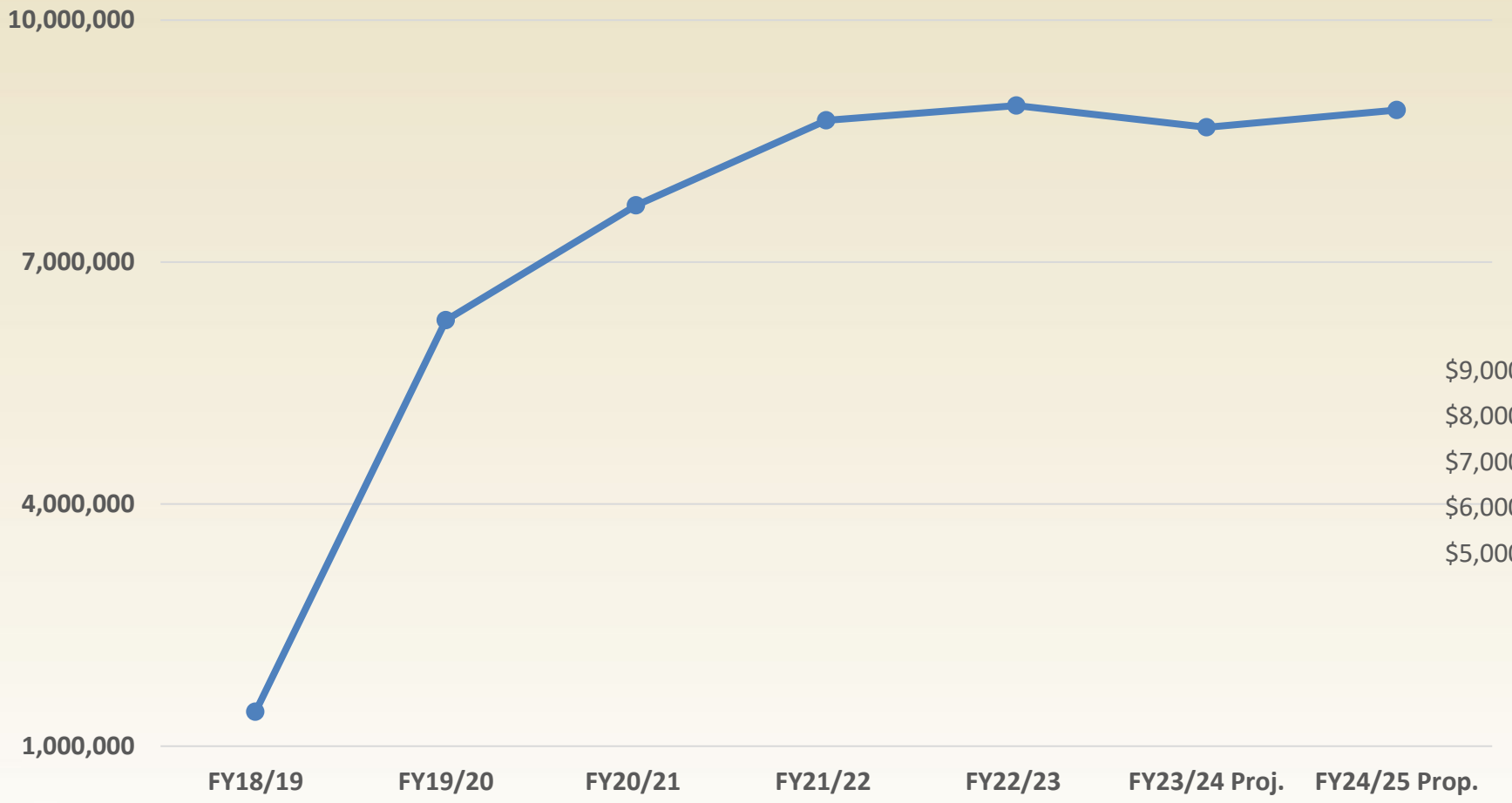
- The Proposed FY 2024-25 Budget includes the use of the 10% contribution to the Measure U-Contingency Reserve ($888,600), to support operations.

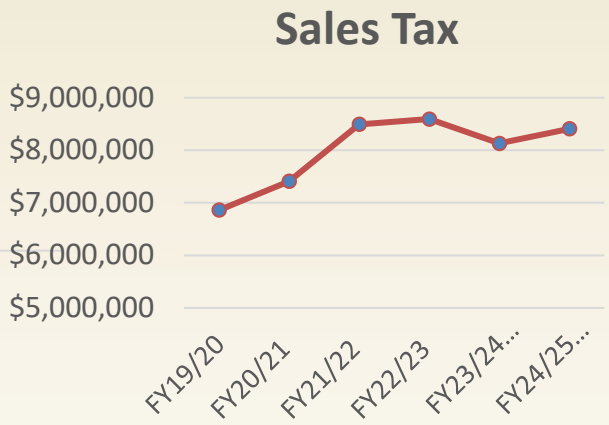
- Staff met with and discussed this proposal with the Citizens' Oversight Committee on May 13, 2024, and they support this recommendation.

2024-25 Proposed Measure U Budget - $8,886,000		
Current Allocations	**After GF Reserve Target Met***	**Amount**
Infrastructure, Vehicles, and Equipment	50%	$4,443,000
Post-Employment Benefits Sustainability*	10%	$888,600
Employee Recruitment and Retention (including additional staff)	30%	$2,665,800
Measure U Contingency Reserve	10%	$888,600

Reserve target of 25% has been met

Measure U Historical Performance



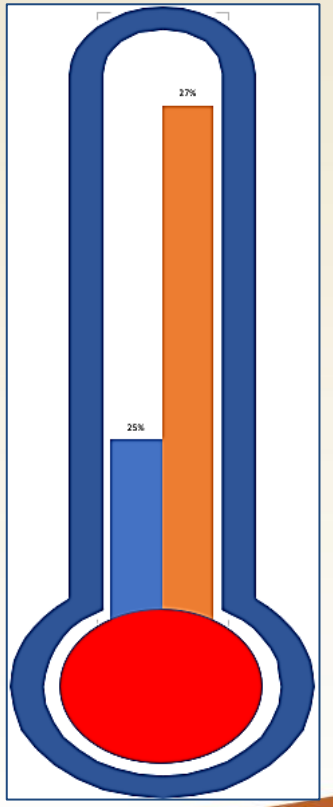


FY 2024/25 Proposed General Fund – Fund Balance

Estimated Beginning Fund Balance 7/1/2024	$14,370,851
Projected Change in Fund Balance	(495,811)
Projected Ending Fund Balance at 6/30/25	$13,875,040
Fund Balance Designations	
Non-Spendable	1,766,691
Restricted	-
General Fund Reserve	5,285,547
Contingency Reserve	5,750,282
Unassigned Fund Balance	1,072,520

Estimated Ending Fund Balance 6/30/25	$13,875,040
Projected Operating Expenditures	44,143,318
25% FB Target	11,035,829
Reserve total (FB less Non-Spendable)	12,108,349
General Fund Operating Reserve %	27.43%

Contingency Reserve/Unassigned Fund Balance



← Projected- 27.4%

← Goal- 25%

Capital Improvement Program (CIP)

What is the CIP?

The City's Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure for the next year and includes new projects and carryover projects from previous years encompassing upgrades to existing facilities as well as rehabilitation of streets and roadways.

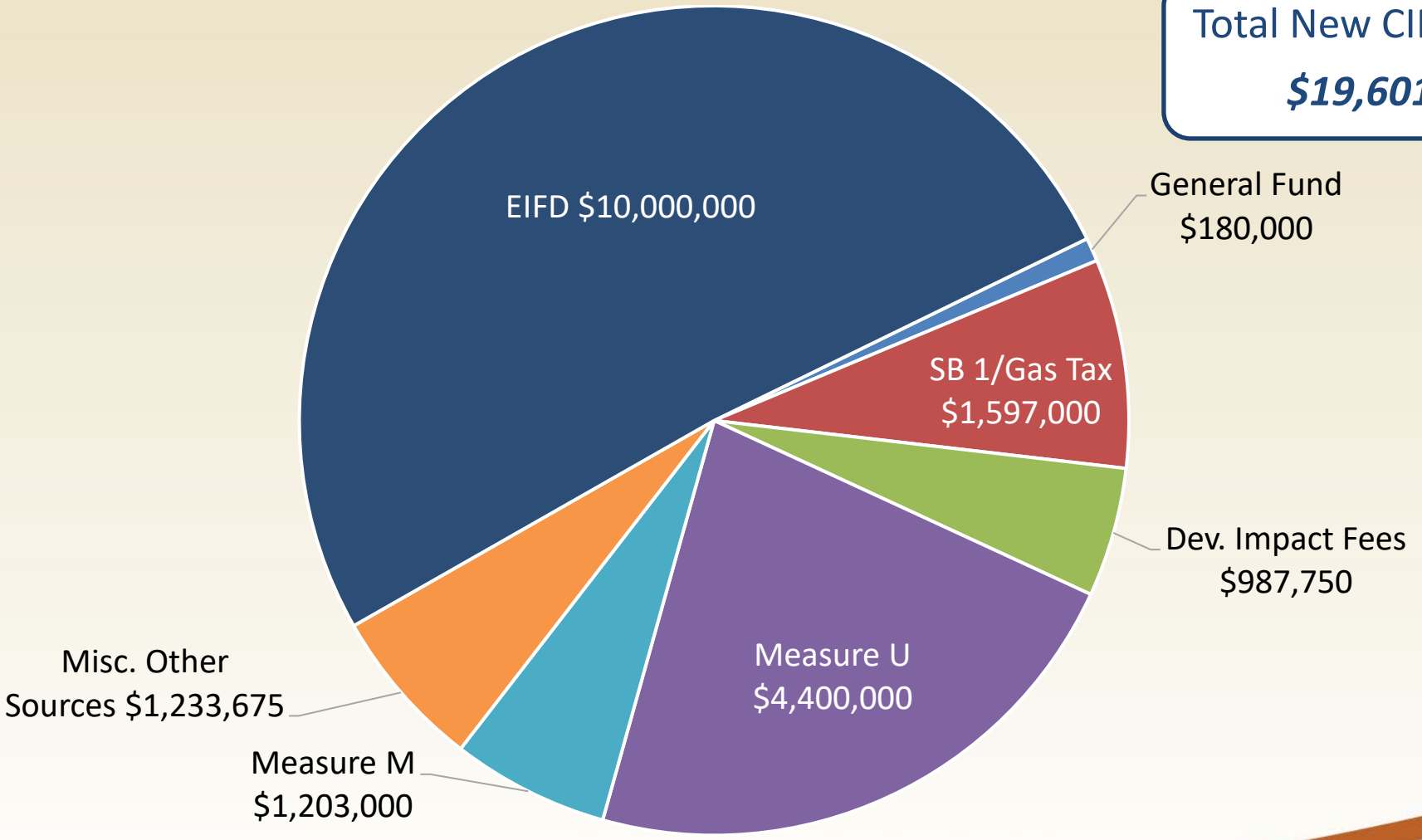
Capital Improvement Program (CIP) by Project Types

Project Type	New Project Count	Amount	% Of Total New CIP Funding	Total Projects with Carryover
Streets & Streetscapes	5	$15,205,300	77.6%	13
Traffic and Transportation	5	835,000	4.3%	11
Sewer	0	0	0%	0
Storm Drain	0	0	0%	0
City Buildings & Facilities	6	947,000	4.8%	22
Technology	6	654,000	3.3%	10
Parks	5	869,250	4.4%	17
Vehicles	8	765,875	3.9%	10
Major Studies	4	325,000	1.7%	9
Total	***39***	***$19,601,425***	***100.0%***	***92***

CIP Projects by Funding Source

Total New CIP Funding:

$19,601,425



CIP Projects: Parks

Project	Amount
Tuffree Park Sports Fields Lights	185,000
Dog Park Design (65% Completion)	106,250
Restroom Renovations (Citywide)	28,000
McFadden Park Playground Renovation	500,000
Kraemer Park Memorial Fountain Design	50,000
Total Parks	**$869,250**

CIP Projects: Streets

Project	Amount
Old Town Streetscape Improvements	10,000,000
FY 24-25 Concrete Repair Program	155,000
FY 24-25 Annual Tree Planting	10,000
FY 23-24 Roadway Rehab Construction	4,890,300
FY 24-25 Roadway Rehab Design	150,000
Total Streets	**$15,205,300**

CIP Projects: City Buildings

Project	Amount
City Hall/Police Station Modernization Project Windows Design	31,000
Fire Station 1 Generator Replacement	150,000
117 N. Main Street Building Demolition	75,000
UST Removal and Replacement at Corporate Yard	100,000
Powell Building Improvement Project - Window Replacements	175,000
Tynes Gym Roof Replacement	416,000
Total City Buildings	**$ 947,000**

CIP Projects: Traffic & Transportation

Type of Project	Project	Amount
Traffic & Transportation	Traffic Signal Back-Up Batteries	10,000
Traffic & Transportation	Atwood Trail Project - Final Engineering Design	310,000
Traffic & Transportation	Residential Streets Curb Ramps	100,000
Traffic & Transportation	Yorba Linda TSSP	165,000
Traffic & Transportation	Wayfinding Signs - Residential Street Name Sign Replacements	250,000
	Total Traffic	**$835,000**

CIP Projects: Technology

Type of Project	Project	Amount
Technology	Desktop Computer Replacement Program	75,000
Technology	City Facilities Server/Network Upgrades	50,000
Technology	Financials ERP Software System	300,000
Technology	Network Security Vulnerability and Penetration Testing	60,000
Technology	Develop Cybersecurity Plan	60,000
Technology	Council Chambers/Media Room Nec. Tech Upgrades	109,000
	Total Technology	**$654,000**

CIP Projects: Vehicles & Equipment

Type of Project	Project	Amount
Vehicles & Equipment	Reserve Fire Truck	180,000
Vehicles & Equipment	Fire Station 2 Radio Communication Equipment	32,875
Vehicles & Equipment	Fire Station 2 Body Armor Replacement	6,000
Vehicles & Equipment	Public Works Loader Replacement	290,000
Vehicles & Equipment	Public Works Ford Ranger Replacements (2)	90,000
Vehicles & Equipment	HLO Truck Liftgate	7,000
Vehicles & Equipment	Chipper Truck Replacement	80,000
Vehicles & Equipment	Public Works Superintendent Truck Replacement	80,000
	Total Vehicles	**$765,875**

CIP Projects: Major Studies

Type of Project	Project	Amount
Major Studies	Chapman Corridor Revitalization Plan Sewer Study	50,000
Major Studies	Chapman Corridor Revitalization Plan Streetscape Master Plan	50,000
Major Studies	DIF Update and Creation of Successor Public Safety CFD Study	127,000
Major Studies	Specific Plan 5 (SP-5) Update	98,000
	Total Major Studies	**$325,000**

Recommendations

It is recommended that the City Council take the following actions:

1. Review and discuss the Proposed FY 2024-25 Annual Operating Budget and CIP and provide input and direction for final budget adoption; and

2. Set the date of the public hearing for budget adoption as June 4, 2024, at 7:00 p.m.

Questions?

PLACENTIA

Rich Heritage, Bright Future

CITY OF PLACENTIA

FISCAL YEAR

2024-25

Proposed BUDGET

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City Directory

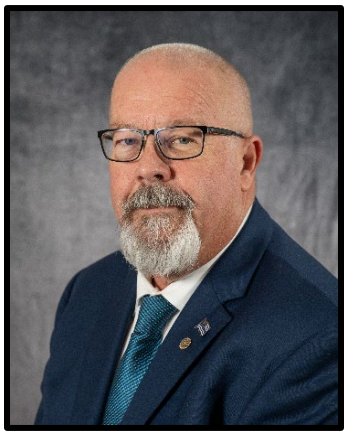
The City Council consists of five members elected by the district. Council terms are four years, with elections held every two years. Either two or three members are elected in any given election cycle. Every year, the current City Council Members, elect a Mayor and Mayor Pro Tempore who serve for one year. The City Council also serves as the governing body for the Successor Agency, Public Finance Authority and the Placentia Industrial Commercial Development Authority. City Council members may not serve more than three consecutive terms and are responsible for selecting and reviewing the City Administrator who is responsible for managing the day-to-day operations of the City and implementing the policies set by the City Council.

CITY COUNCIL MEMBERS

Jeremy B. Yamaguchi
Mayor
District 3

Kevin Kirwin
Mayor Pro-Tem,
District 2

Chad P. Wanke
Councilmember,
District 4



Ward L. Smith
Councilmember,
District 5

Rhonda Shader
Councilmember,
District 1

CITY OFFICIALS

City Clerk	Robert S. McKinnell
City Treasurer	Kevin Larson
City Administrator	Damien Arrula
Deputy City Administrator	Luis Estevez
Deputy City Administrator	Rosanna Ramirez
Chief of Police	Brad Butts
Fire Chief	Jason Dobine
Director of Finance	Jennifer Lampman
Director of Development Services	Joseph Lambert
Director of Community Services	Karen Crocker
Director of Human Resources	Alice Burnett

City Council meetings are held on the 1st & 3rd Tuesday of the month at 7:00 p.m. and are located in the City Hall Council Chambers.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Placentia
California

For the Fiscal Year Beginning

July 01, 2023

Christopher P. Morrill

Executive Director

OFFICE OF THE CITY ADMINISTRATOR

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: DAMIEN R. ARRULA, CITY ADMINISTRATOR

DATE: May 21, 2024

SUBJECT: PROPOSED FISCAL YEAR 2024-25 OPERATING BUDGET

In compliance with City Charter Section 1203, it is my pleasure to present the City of Placentia's Proposed FY 2024-25 Operating Budget and Capital Improvement Program for your review and consideration. The Proposed Budget provides a funding guide that reflects the City's priority to provide effective, high-quality public services that foster safety, quality of life, and economic prosperity throughout our community.

The proposed budget was developed with a focus on maintaining balance in light of continuing economic challenges caused by persistently high inflation and interest rates. Inflation has affected the cost of everything, including supplies, gasoline, utilities, and service contracts as well as impacted consumer behavior leading to decreased sales tax, and has made it significantly more challenging to provide municipal services.

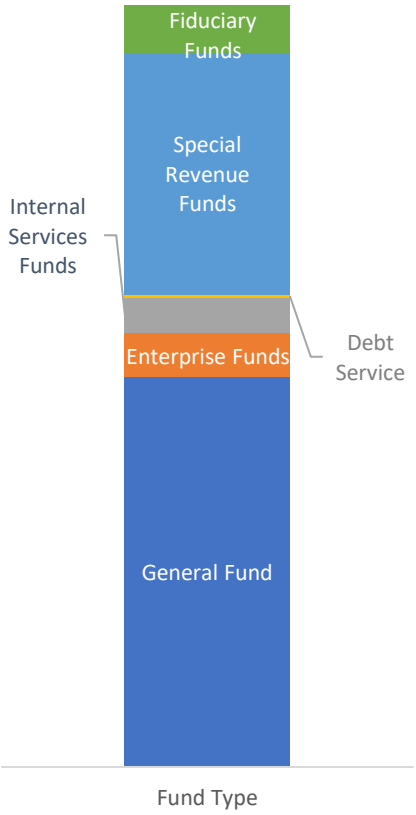
As a result, the City began the budget preparation process with a $3.8 million deficit in the General Fund. To address this deficit, departments were asked to reduce their budgets by up to five percent (5%), and a hiring "frost" has been implemented wherein non-public safety or revenue generating positions will be intentionally left vacant as long as possible to generate salary savings.

With a focus on long-term fiscal sustainability, the City continues to prioritize economic development with an emphasis placed on attracting businesses that will increase the City's sales and or transient occupancy taxes, as well as intentional development that will boost the City's

overall assessed value. In addition, city staff is aggressively seeking new sources of revenue to support continued operations and maintenance of City facilities and infrastructure.

FY 2024-25 Proposed Budget Summary

The proposed FY 2024-25 citywide operating budget is $99.2 million, an increase of 14.8% over the Adopted FY 2023-24 budget. These expenses are supported by $95.3 million in revenue, an increase of 12.3% from the current fiscal year's Adopted budget, as well as unassigned fund balance in some special revenue funds. The primary reason for the increase in both revenue and expenditures is the Enhanced Infrastructure Financing District (EIFD) project which is anticipated to begin in FY 2024-25. These total figures reflect revenues and expenses for all funds citywide including the General Fund, Enterprise Funds, Debt Service Funds and Special Revenue Funds.



Enterprise Funds are proprietary funds supported by user fees and charges. The rates charged to customers for these services cover the costs of operation, maintenance and capital and infrastructure improvements. The City maintains two Enterprise Funds including Sewer and Solid Waste (Refuse). Expenditures for FY 2024-25 for these funds are proposed to be $5.6 Million for both operating and capital expenses.

Internal Service Funds, including employee health and welfare, risk management, and equipment replacement account for activities provided to one City department by another City department. The Proposed FY 2024-25 budget includes $4.7 million in funding for these funds.

Special Revenue Funds are funds legally restricted to a specific purpose. Examples of Special Revenue Funds include the Gas Tax Fund and the Community Development Block Grant (CDBG). In total, expenses in Special Revenue Funds are proposed at $31.0 million for FY 2024-25 inclusive of Measure U.

Proposed revenues and expenses by fund type are outlined below:

Fund Type	Revenues & Transfers In	Expenditures & Transfers Out	Net Incr/(Decr)
General Fund	$50,430,128	$50,925,939	($495,811)
Special Revenue	27,579,237	31,021,820	(3,442,583)
Debt Service	407,750	407,750	-
Enterprise	6,169,640	5,646,040	523,600
Capital Projects Fund	-	456,000	(456,000)

Internal Service	4,593,969	4,613,969	(20,000)
Fiduciary	4,657,704	4,662,800	(5,096)
Agency Fund	1,491,050	1,491,050	-
Totals	95,329,478	99,225,368	(3,895,890)

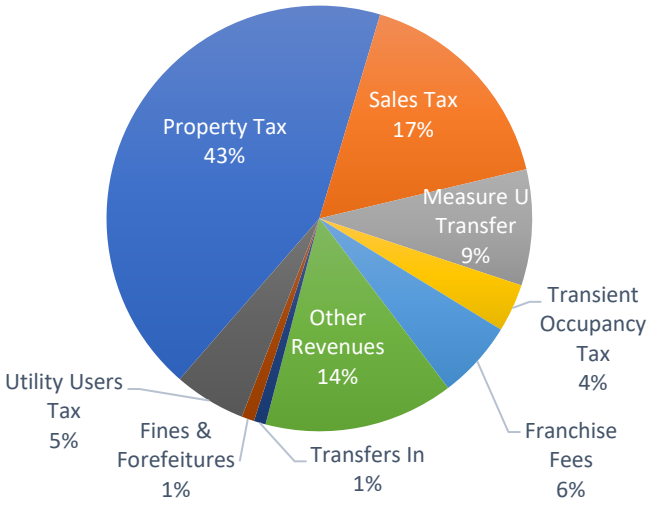
General Fund

The General Fund is the primary operating fund of the City and supports fundamental services including Police, Fire & Life Safety, Development Services, Community Services and general administration. Revenue for this fund comes from general taxes such as property tax, sales tax, transfers from Measure U, transient occupancy taxes as well as a variety of user and permit fees and other smaller sources. The Proposed Budget for FY 2024-25 for the General Fund is $50.9 million in operating expenses, a decrease of $1.4 million or (2.6%) from the Adopted FY 2023-24 budget, supported by $50.4 million in operating revenue, an increase of $628,710 or 1.3% from the Adopted FY 2023-24 budget, with the difference supported by $495,811 from reserves.

Per Policy 460, 10% of funds received from Measure U are dedicated to the Measure U Contingency Reserve. The Proposed budget includes this transfer, $888,600, into the Measure U Contingency Reserve, but proposes to use those funds to support operations in FY 2024-25. Staff met with and discussed this proposal with the Citizen's Oversight Committee, and they support this recommendation.

General Fund Revenue Highlights

Property Tax revenue in FY 2024-25 is projected to be $21,796,023, an increase of $1,381,079, or 6.8% over the FY 2023-24 Amended budget. Increases in property tax are due to a combination of property turnover and resulting reassessments and the two percent (2%) per year inflation factor for property assessments allowable under Proposition 13. Property tax for FY 2024-25 includes the increase in assessed value of the Herald property following its property sale in 2022, and an increase in assessed value for the Cenza property reflective of construction activity at January 2023. The City continues to maintain a high number of properties assessed at their pre-1978 value, with 13.7% of all citywide parcels and 12.5% of single-family residences still assessed well below market value. As these properties turn over and are assessed at market value, the City's property tax should continue to increase at a higher percentage than the 2% maximum CPI allowable under Proposition 13.



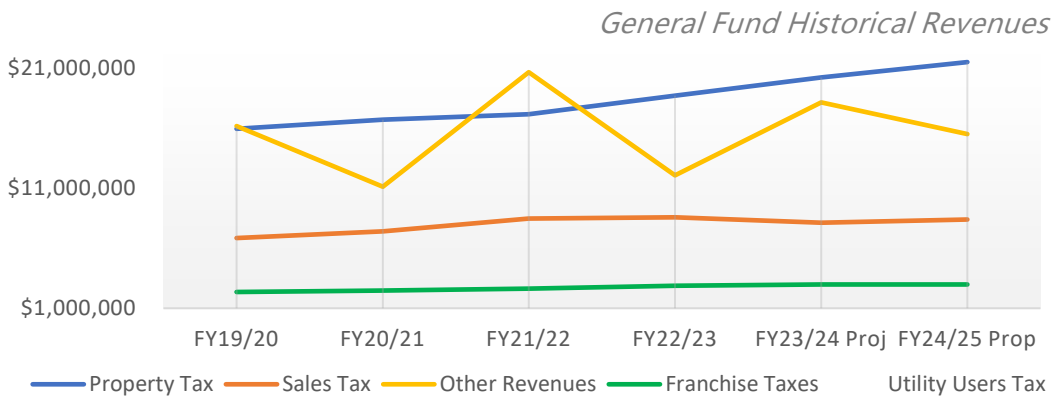
Sales Tax, excluding Measure U, is projected to decrease by approximately $242,000, or 2.8% in FY 2024-25 from the Amended FY 2023-24 budget and totals approximately $8.4 million. This decrease is not unique to Placentia as sales tax is trending downward statewide for a myriad of reasons including:

- Prolonged higher interest rates which have negatively impacted purchases of new and used automobiles, especially luxury vehicles.
- Lower fuel prices reducing receipts from fuel and services stations. As six of the City's top 25 sales tax producers are fuel stations, this has significantly impacted the City's sales tax receipts.
- Taxable sales for restaurants and general consumer goods are also down as inflation continues to affect consumer behavior with more people choosing to eat out less often, choose fast food restaurants instead of sit-down dining and/or spend disposable income on experiences such as travel, movies, concerts or escape rooms, and not consumer goods.
- Closure of larger chain store locations such as the 99 Cent Store and CVS Pharmacy.

Transient occupancy tax (TOT), otherwise known as the "bed tax" is a 10% tax paid by visitors staying overnight in one of our local hotels and/or short-term rentals operating within the City. The Proposed Budget assumes $1,840,000 in revenue, 7% higher than the FY 2023-24 Amended Budget. This increase is due to a combination of growth in the travel industry, higher nightly hotel rates and a slightly higher number of short-term rentals operating within the City.

Fines & Forfeitures are projected to increase 4.3% to $485,000 from the prior fiscal year due to slight increases in administrative citations in code enforcement and parking citations.

Intergovernmental revenue is revenue from outside government agencies including County, State and/or Federal sources. Revenues for FY 2024-25 are decreasing by $3.4 million, or 91.6% from the FY 2023-24 Amended budget due to the anticipated exhaustion of American Rescue Plan Act (ARPA) funds originating from the federal government during the pandemic. Per the Government Accounting Standards Board (GASB), these funds are recognized in the fiscal year in which they are spent, and the City expects to have spent all ARPA funds by June 30, 2024.



Operating Transfers-In are also decreasing due to the elimination of the transfer from the Sewer Fund to the General Fund. Existing sewer rates are not generating the level of revenue anticipated when the City adopted the current rate structure, largely driven by a consistent reduction in the amount of water usage citywide. As a result, the Sewer fund does not have sufficient revenue to reimburse the General Fund for administrative costs.

Revenue	FY 2023/24 Amended Budget	FY 2023/24 Year End Estimates	FY 2024/25 Proposed Budget	Variance to Amended Budget
Property Taxes	$20,414,944	$20,269,659	$21,796,023	6.8%
Sales & Use Taxes	8,650,000	8,130,000	8,408,000	(2.8%)
Other Taxes	7,509,236	7,707,500	7,896,040	5.2%
Permits/Licenses	2,618,000	2,573,350	2,788,900	6.5%
Fines & Forfeitures	465,000	464,953	485,000	4.3%
Intergovernmental	3,712,950	3,714,350	312,000	(91.6%)
Charges for Services	1,684,000	1,584,122	1,716,990	2.0%
Miscellaneous	2,454,000	2,557,402	2,129,075	(13.2%)
Total Operating Revenues	*$47,508,130*	*$47,001,336*	*$45,532,028*	*(4.2%)*
Transfers In	1,052,750	1,047,800	455,100	(56.8%)
Measure U Transfers-In				
Employee Retention	3,337,946	3,225,000	2,665,800	(20.1%)
Measure U Reserve	920,000	860,000	888,600	(3.4%)
OPEB	1,112,649	1,075,000	888,600	(20.1%)
Total Transfers In	6,423,345	6,207,800	4,898,100	(23.7%)
Total Resources	53,931,475	53,209,136	50,430,128	(6.5%)

General Fund Expenditure Highlights

General Fund expenditures are broken into three distinct types- operating, debt service and capital. Operating expenses are those required to support the day-to-day operations of the City including personnel expenses, professional services, maintenance expenses and training and are supported by revenue generated in the same fiscal year the expenses occur. Debt service supports the principal and interest payments on loans and bonds the City has used to finance capital projects and/or pension obligations. Capital expenses are one-time expenditures for large purchases such as vehicles, technology upgrades and other equipment that has a useful life exceeding one year and are typically funded with one-time funding sources such as reimbursements, development agreements, or the use of unassigned fund balance.

The Proposed FY 2024-25 General Fund Budget includes $44.1 Million in department expenses, $6.6 million for debt service and transfers and $180,000 in capital expenditures for a total of $50.9 million. This represents a decrease of 28% for the General Fund from the current fiscal year's

amended budget. The primary reason for such a large decrease is the large investment in capital projects including the public safety building in the current fiscal year's budget that will be either completed by June 30th or carried over into the next fiscal year.

Proposed General Fund budgets for the respective departments are listed below:

Departments	FY 2023/24 Amended Budget	FY 2024/25 Proposed Budget	Variance
Legislative	$1,139,000	1,075,316	(5.6%)
City Administrator	1,054,134	1,055,675	0.1%
Administrative Services	6,338,088	6,662,469	5.1%
Finance	1,346,368	1,370,550	1.8%
Development Services	1,819,556	1,782,450	(2.0%)
Police	13,913,476	14,738,672	5.9%
Fire & Life Safety	4,768,558	5,233,350	9.7%
Public Works	4,939,091	3,999,786	(19.0%)
Community Services	3,377,417	3,513,350	4.0%
General Government	5,498,200	4,711,700	(2.4%)
Total Department Expenses	44,193,888	44,143,318	(0.1%)
Capital Improvement Program	22,001,152	180,000	(99.2%)
Transfers Out	36,214	143,756	297.0%
Debt Service	5,760,900	6,458,866	12.1%
Total Expenditures	71,992,154	50,925,940	(29.3%)

Significant Changes

Initially, the budget preparation process revealed a deficit of approximately $3.8 million due to decreasing sales tax and increased costs, many of which were outside the City's control including:

- Required addition of an Unfunded Actuarial Liability (UAL) payment of $447,000 to CalPERS as a result of their rates of return for the past two fiscal years. This UAL payment is in addition to the $4.1 million debt service payment for the 2020A lease revenue bonds that were issued to pay off the City's UAL in 2020.
- $1.3 million increase in personnel expenses per various memoranda of understandings and anticipated merit increases citywide.
- An increase of $400,000 for general liability and workers' compensation insurance citywide.
- An approximate increase of $140,000 for the 800 MHz radio system for public safety.
- Increased costs of utilities including gasoline and electricity.

Debt Service- Debt service expenses are increasing due to the full annual payment for the bond issued to fund the public safety building construction, compared to only one payment in the FY 2023-24, as well as slight increases in the debt payment schedule for other obligations.

Other Post-Employment Benefits (OPEB)- The City established a Section 115 trust to mitigate potential investment losses from CalPERS and pre-fund OPEB expenses. The City's most recent actuarial study showed an unfunded OPEB liability of approximately $18.3 million, with the most recent Unfunded Actuarial Liability (UAL) measured at $10.8 million by CalPERS. In Fall 2022 the City Council directed staff to transfer $2.4 million from bond proceeds to the Section 115 trust and approved a Section 115 Trust funding policy aimed at reducing the OPEB liability. The City contributed an additional $770,000 to the trust in the FY 2023-24 budget.

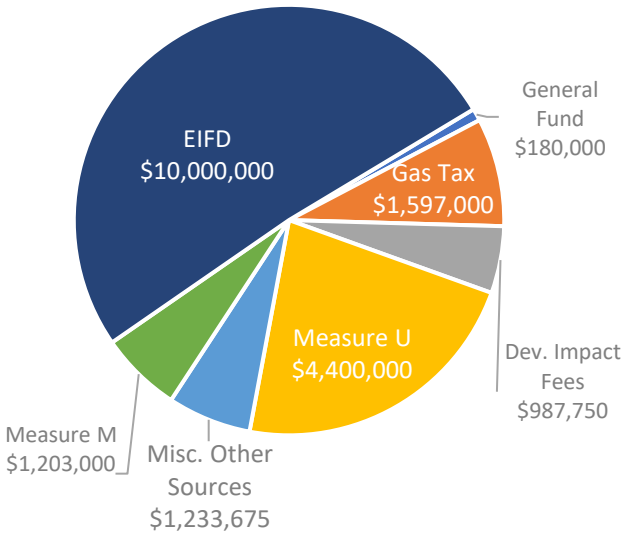
By design, Section 115 trusts can only be used for pension and OPEB expenses such as the UAL payments to CalPERS, and retiree medical expenses. As part of the actions taken to reduce the initial budget deficit, the Proposed FY 2024-25 budget includes funding of the $447,000 UAL payment and approximately seventy-five percent (75%) of the annual retiree medical costs, $750,000, from the Section 115 trust. Staff is not proposing funding all retiree medical costs from the trust at this time in order to allow the funds remaining in the trust to continue to accrue interest and grow the trust in accordance with the OPEB funding policy.

Policy 460 - In October 2022 the City Council modified Policy No. 460 which guides the allocation of funds received from Measure U. Previously, once the City had achieved a reserve level of 25%, the allocation of Measure U monies was to change to the following: 60% to infrastructure, 30% for employee recruitment and retention, and 10% for Other Post-Employment Benefits (OPEB). The update modified the allocation to be: 50% allocated to infrastructure, 30% transferred to the General Fund for employee recruitment and retention, 10% to OPEB and the remaining 10% transferred to the General Fund Contingency Reserve. Transfers in from the Measure U fund total $4,443,000 with $2,665,800 for employee retention, $888,600 for OPEB, and $888,600 for reserve funding for FY 2024-25.

Position Allocation (Staffing)

The FY 2024-25 Proposed Budget includes 200 authorized full-time equivalent (FTE) positions, 7.0 elected officials as well as authorization for 4.0 FTE unfunded overhires in the Police and Public Safety Communication Departments. There are no proposed staffing changes included in the FY 2024-25 budget. As previously mentioned, the City has implemented a hiring "frost" for the proposed budget year with the goal of generating salary savings and easing the pressure on the General Fund. Public Safety and positions that generate revenue for the City will be filled as needed, but all other positions will be held vacant as long as possible.

Capital Improvement Program



FY 2024/25 Proposed CIP by Funding Source

The City's Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next several years and includes new projects, upgrades to existing facilities as well as rehabilitation of streets and roadways. Funding for projects scheduled for FY 2024-25 are included in the proposed budget, with the majority of the scheduled projects funded by Measure U, Gas Tax, Development Impact Fees (DIFs), bonds, grants and other reimbursements. The proposed CIP for FY 2024-25 includes 39 new projects/capital purchases for a combined total of approximately $19.6 million.

In FY 2023-24, the City commissioned two important studies, a Facility Needs and Condition Assessment of all city facilities and an Information Technology Master Plan to assess and prioritize infrastructure needs. As expected, both studies revealed a significant backlog of capital needs with just under $50 million in investment recommended over ten (10) years for facilities, and $4 million for information technology needs over the next five (5) years. With limited financial resources available, staff prioritized projects based upon urgency and/or adherence to ongoing City Council priorities such as the Placentia Parks Initiative and street improvements.

Major projects scheduled include roadway rehabilitation, citywide concrete repair, information technology (IT) infrastructure replacement to address aging servers and technology, a new financial ERP system, citywide wayfinding signage, upgrades to the City Council chambers and media room, and large vehicle purchases like a reserve fire engine and loader.

In addition to the projects referenced above, the proposed budget also includes a continued investment within the City's parks and open spaces in accordance with the City's Parks Initiative approved by the City Council on March 18, 2021. New park projects proposed include completion of the design of a dog park, Tuffree park sports field lights, window replacement at the Powell building, McFadden Park playground replacement and roof replacement at Tynes gym.

Due to the scale and complexity of capital improvement projects, they often span two or more fiscal years. In addition to the 39 new projects proposed for FY 2024-25, previously approved projects that are in progress and not yet complete will be carried over into FY 2024-25 after the close of the 2023-24 fiscal year by a separate City Council action. Including both new and carryover projects, the City is actively working on 92 CIP projects. Despite the large number of

new and ongoing projects, several new, one-time capital projects remain unfunded this fiscal year, and future completion depends on identifying and securing additional funding.

Conclusion and Final Comments

In closing, I would like to express my sincere appreciation to City staff for their hard work and dedication to the community and for the collaborative effort demonstrated in the development of this budget and the capital improvement program. As our City and surrounding communities grapple with financial and economic challenges, our Staff continue to prioritize providing high quality customer service, public safety and improving infrastructure while remaining focused on long-term fiscal sustainability.

I want to also thank the City Council for its continued effective policy leadership and support, under which the City continues to be a leading example of resilience, excellence, and opportunity.

Respectfully submitted,

Damien R. Arrula,
City Administrator

The City's Strategic Plan is comprised of the City's mission statement, goals and objectives, and an action plan. The Strategic Plan is reviewed and updated annually by the City Council and the City's executive management team at focused strategic planning sessions. Strategic Planning sessions are facilitator led, open to the public and result in measurable objectives for the upcoming year.

The next Strategic Planning session is scheduled for early Summer 2024 where participants will brainstorm the City's current strengths, weaknesses, challenges, and opportunities before developing new objectives in line with the established Strategic Goals. These new measurable objectives will be presented to the City Council by staff within the upcoming year.

The FY 2024-25 budget was constructed and developed specifically to support these goals and objectives and reinforce the commitment the City makes to prioritize its core values.

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Strategic Plan Goals

Goal 1- Ensure Long-Term Fiscal Sustainability

Goal 2- Ensure that Public Safety Contintues to be a High Priority

Goal 3- Promote Community and Economic Development

Goal 4- Increase Community Engagement

Goal 5- Implement Public Infrastructure to Meet Community Needs

Goal 6- Improve City Beautification

Goal 7- Enhance Employee Development

Goal 8- Improve City Governance

CITY OF PLACENTIA
FIVE YEAR STRATEGIC PLAN
GOALS AND OBJECTIVES

Plan Adopted: May 10, 2022
1 Year Mark: May 10, 2023
2 Year Mark: May 10, 2024
3 Year Mark: May 10, 2025

GOAL 1: ENSURE LONG-TERM FISCAL SUSTAINABILITY

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
1.1	Admin	Review and update Reserve Policy	1 Year	**Completed.** Amended Reserve Policy No. 460 on October 19, 2022.
1.2	All	Continue efforts to seek and obtain new sources of state and federal grants, including Federal and State earmarks and Biden Infrastructure Package	1-3 Years	**Completed,** ongoing. Secured Federal Earmark for the Public Safety Building in the amount of $750K. Meetings with various dignitaries are underway. Congresswoman Michelle Steel meeting with Staff occurred on February 20, 2024.
1.3	Finance	Update Fee Study/Cost Allocation Review	1-3 Years	**Completed.** Updated Development Impact Fees and Cost Allocation Study on April 18, 2023. Fees for FY24/25 to be presented to CC for update again on 4/16/24.
1.4	All	Protect and preserve existing economic development/property nodes throughout the City to maximize revenue opportunities.	1-3 Years	Create comprehensive Economic Development Strategic Marketing Plan. Budget for this Plan has been submitted in the FY 24-25 CIP.
1.5	All	Continue seeking ways to diversify the City's revenue sources to prevent over-reliance on any one source (Measure U/Property Tax).	1-3 Years	Included this objective in the comprehensive Economic Development Strategic Marketing Plan. Budget for this Plan has been submitted in the FY 24-25 CIP.
1.6	All	Update the existing 10-Year Financial Plan	3+ Years	**Completed.** Draft shared with City Council on June 21, 2022. Draft sent to Measure U committee for review and input. 10-Year Financial Plan presented to the City Council with adoption of FY23/24 budget in June 2023. Will be included in FY24/25 budget presentation after review by Measure U committee. On-going update.
1.7	DS/Econ Dev	Identify ways to monetize the new Citywide fiber optic system	1-3 Years	Establish and create a policy/guidance document, On-going. Included in ICSC Marketing Material.

GOAL 2: ENSURE THAT PUBLIC SAFETY CONTINUES TO BE A HIGH PRIORITY

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
2.1	Fire/ Police	Consider sharing of services to other cities (Police and Fire)	1-3 Years	We partner with several regional resources/task forces.

				a. County of Orange Social Services – Adult Protective Services (personnel currently works out of PPD Investigations) b. County of Orange Social Services - Child Protective Services (personnel currently works out of PPD Investigations) c. Orange County Probation Department (personnel currently works out of PPD Investigations) d. Drug Enforcement Administration (DEA) e. Internet Crimes Against Children Task Force (ICAC) f. Orange County Gang Investigators Association (OCGIA) g. OCDA Gang Reduction Intervention Partnership (G.R.I.P) h. Hope Center Fullerton The feasibility of us providing policing services for another City is unlikely. We have worked very hard to improve upon staffing challenges and I anticipate this level of additional staffing would be difficult to overcome.
2.2	Fire/ Police	Bolster ranks of police and fire personnel (fill all vacancies)	1-3 Years	On-going recruitment. Hiring has been a major focus of Fire and Police Administration. All professional staff positions are filled. Hiring and retention levels have been unprecedented.
2.3	Fire/ Police	Maintain operational readiness and provide full-services during a disaster	3+ Years	Develop emergency planning protocol for staffing levels and scheduling. We have staffing models in place for large-scale disasters or pandemic events. We remain ready to pivot staffing as needed.
2.4	Police/ Fire/ Communications	Improve communication and operational efficiency between Police, Fire and Emergency Communications	1-3 Years	Continue on-going meetings for quality assurance and operational efficiency. We have greatly improved the communication and working efficiency between the police department and the communications center. We have dedicated staff that serve in working group meetings (Quality Assurance) that the Communications Manager facilitates. When problems and challenges come up, the public safety directors and management meet to work out solutions.
2.5	Admin	Research and recommend a Community Based Paramedic Pilot Program	1-3 Years	Conducting research.
2.6	Fire	Create Community Risk Assessment Standards of Cover Document	1-3 Years	Ongoing. Reviewing requirements to assign tasks to personnel.

2.7	Fire	Complete Fire Department CPSE Certification	3+ Years	Ongoing. Reviewing requirements to assign tasks to personnel.
2.8	Fire	Endeavor to maintain and improve Fire Department compliance	3+ Years	Ongoing research and policy updates to ensure Department compliance.

GOAL 3: PROMOTE COMMUNITY AND ECONOMIC DEVELOPMENT

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
3.1	Admin/PW	Develop a lobbying plan that will result in construction of a Metrolink Station and Parking Structure	1-3 Years	OCTA approval of cooperative agreement extension required; working on alternative plan for community outreach. Metrolink triple track project.
3.2	DS/Econ Dev	Include promotion of Citywide fiber in City economic development recruitment and retention strategies	1-3 Years	Include Citywide Fiber in all future Marketing Plans. Included in ICSC Marketing Material.
3.3	DS/Econ Dev	Continue to recruit and attract retail, hotel and other commercial businesses that complement adjacent City assets and attractions (Anaheim Resort District, Cal State Fullerton, OC Vibe and Angel Stadium Projects)	3+ Years	Establish and create a comprehensive Marketing Plan, On-going. Ongoing, Admin/DS continue to market viable properties citywide including at multiple ICSC conferences annually.
3.4	Admin/DS	Complete financing structure for Old Town EIFD	1 Year	EIFD Amendment underway and scheduled for completion in April, 2024.
3.5	DS	Initiate the Chapman Corridor Specific Plan	1 Year	Chapman Corridor has been reviewed by City Council at two separate study sessions, and one community meeting has occurred. Anticipated Plan approval date is December 2024.
3.6	DS	Create Design Review Guidelines and Procedures	1 Year	RFP for these services in process, on-going. Ongoing, to be funded in FY 24-25 CIP budget.
3.7	DS	Establish Old Town Historic District/Business Improvement District	1-3 Years	CFD adopted by City Council March 2024. Meetings with Merchants ongoing. Staff has already established weekly Old Town night-time programming in partnership with Chamber of Commerce.
3.8	DS	Update Economic Development Strategic Plan	1-3 Years	Retain Economic Development Consultant for this Plan. Ongoing, plan for funding in FY 24-25 CIP budget
3.9	DS	Facilitate Affordable Housing along Baker Street	1-3 Years	Complete. City Council approved DDA with Mercy Housing on March 5, 2024, entitlements for development approved March 7, 2024.

3.10	DS	Implementation of Housing Element Strategies	1 Year	Housing Element approved by HCD on February 29, 2024. Implementation ongoing.
3.11	CS/DS	Secure funding to address homelessness	1-3 Years	Ongoing. Housing Element approved by HCD on February 29, 2024 which allowed staff to apply for PLHA funding regarding Navigation Center. Also, continually working to find State, Federal and other grant opportunities to address homelessness and to fund housing for those at risk of homelessness.
3.12	DS	Secure funding to address affordable housing	1-3 Years	Housing Element approved by HCD on February 29, 2024 which allowed staff to apply for State ProHousing designation. Both efforts will significantly assist in securing State, Federal and other funding opportunities to fund housing for those at risk of homelessness.
3.13	CS	Recruit Homeless Analyst position	1 Year	**Completed.** Position filled.

GOAL 4: INCREASE COMMUNITY ENGAGEMENT

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
4.1	Admin	Evaluate alternative and more creative methods of community outreach	1 Year	Review various cities methods and implement.
4.2	Admin	Increase Community Engagement/Outreach	1 Year	Review various cities methods and implement.
4.3	Police	Examine the funding for a full-time Community Outreach Position	1 Year	**Completed.** Finalized with adoption of FY 22/23. Hired in 2023.
4.4	Admin	Develop and implement Citizen's Leadership Academy	1-3 Years	**Completed,** ongoing. Successful Fall 2022 Academy. Spring 2024 Academy underway.
4.5	Admin	Implement bi-annual Community Satisfaction Survey	1 Year	Engage a consulting service to develop survey.
4.6	Fire	Implement Engine Company level Fire Prevention Inspections of City Businesses	1 Year	Ongoing implementation of fire prevention inspections of all City businesses.
4.7	Police	Conduct Community Oriented Policing and Proactive Policing (i.e., Neighborhood Watch, Community Watch, etc)	1 Year	**Completed**, ongoing. Retained a Community Outreach Specialist to increase department engagement opportunities. Revitalized Neighborhood Watch (added as a part of CERT), adopted a special needs soccer team, monthly community events (coffee w/a cop, etc.), revitalized National Night Out,

				engaged social media content, GRIP Program

GOAL 5: IMPLEMENT PUBLIC INFRASTRUCTURE TO MEET COMMUNITY NEEDS

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
5.1	CS/PW	Construct Placentia Senior/Community Center	3+ Years	On September 20, 2023 the City Council approved a contract for 35% design and engineering concept plan. The consultant will be conducting community workshops and coordinating with the Blue Ribbon Committee and staff regarding the design. At the October 18, 2022 City Council meeting, a 99 year lease between the County of Orange and City was approved to construct a proposed Senior/Community Center at Tri City Park. Final design of project on hold until additional parking for new facility is secured. Staff will be presenting options to the City Council at an upcoming meeting.
5.2	CS/PW	Complete the Placentia Parks Initiative Plan	3+ Years	Ongoing, actively completing projects. Parks have been incorporated in the FY 24-25 CIP budget. All park/playground projects included in the Initiative have been completed or will be completed this year. Phase 2 design and construction of a dog park will be included in the FY 24-25 CIP Budget, along with 2 other playgrounds. CS will also be adding supply costs in FY 24-25 to renovated 3 park restrooms. This renovation will be done in-house by CS maintenance staff.
5.3	PW	Examine more multi-modal transportation options	1-3 Years	No update, this goal has yet to be fully defined.
5.4	PD/PW/ Admin	Construct the Placentia Public Safety Center	1-3 Years	PSB under construction. Butler Building to be occupied this Spring, the main building will be completed and ready for occupation by December 2024.
5.5	PW/ Finance	Update Vehicle and Major Equipment Replacement Policy	1 Year	Project assigned to Public Works Manager; anticipated to have a working draft policy update by December 2024. If funding available, plan to include initial funding for equipment replacement reserve in FY24/25 budget.
5.6	Police	Analyze security improvements at all public facilities	1 Year	Implement security audits at City facilities. Partnered with OCIAC and completed walk through security/threat assessments at all city facilities

5.7	Admin	Create a Comprehensive Information Technology (IT) Master Plan	1 Year	**80% Completed**. IT Manager working with IT Consultant. **Will be completed by end of March.**
5.8	PW	Implement the 2022 Pavement Management Plan Report to prioritize streets and roads	~~1 Year~~	**Completed.**
5.9	PW	Complete the Civic Center Improvement Project (HVAC/Solar Battery/Roof/EV Charging)	1-3 Years	Project should be retitled to: City Hall/Police Station Modernization Project. Project is in final design and staff anticipates being ready to solicit bids for construction in Summer 2025.
5.10	PW/ Finance	Establish a 5-7 Year CIP	1 Year	**Completed.** 7 Year CIP incorporated into FY23/24 Adopted Budget. Will be updated annually and presented with the budget.
5.11	PW	Transition all streetlights to LEDs	3+ Years	City Council provided final approvals to transition all City streetlights, including mission bell lights to LED. SCE anticipates work to begin August/September 2024.

GOAL 6: IMPROVE CITY BEAUTIFICATION

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
6.1	PW	Complete landscape renovations to remaining medians throughout the City	1-3 Years	Median renovations on Rose Drive completed. Median renovations on Yorba Linda Boulevard anticipated to begin Summer 2024 and median renovations on Bastanchury Road, Phase 1, to begin early 2025.
6.2	PW	Select concept and install citywide wayfinding signage	1-3 Years	Citywide wayfinding master plan adopted by City Council. Wayfinding signs identified in Phases 1 and 4 are currently being installed. Old Town wayfinding signage to be installed as part of the Old Town Streetscape Improvement Project.
6.3	PW/Admin	Allocate more funding for façade improvement projects within eligible census tracts	1-3 Years	**Completed,** ongoing. Tlaquepaque's façade improvement project for their building was completed.
6.4	PW/Admin	Expand Urban Forest Plan to plant 100 trees per year	1-3 Years	**Completed.** Funds budgeted in FY 2022-23 for urban forest planting project in Hamer Island. Budgeting additional funds for future Fiscal Years.
6.5	DS	Examine beautification opportunities in disadvantaged areas per the General Plan	1-3 Years	On-going, and substantially complete in that artwork was added to Crowther Ave./SR57 underpass and in process at Orangethorpe Avenue/SR57 intersection.

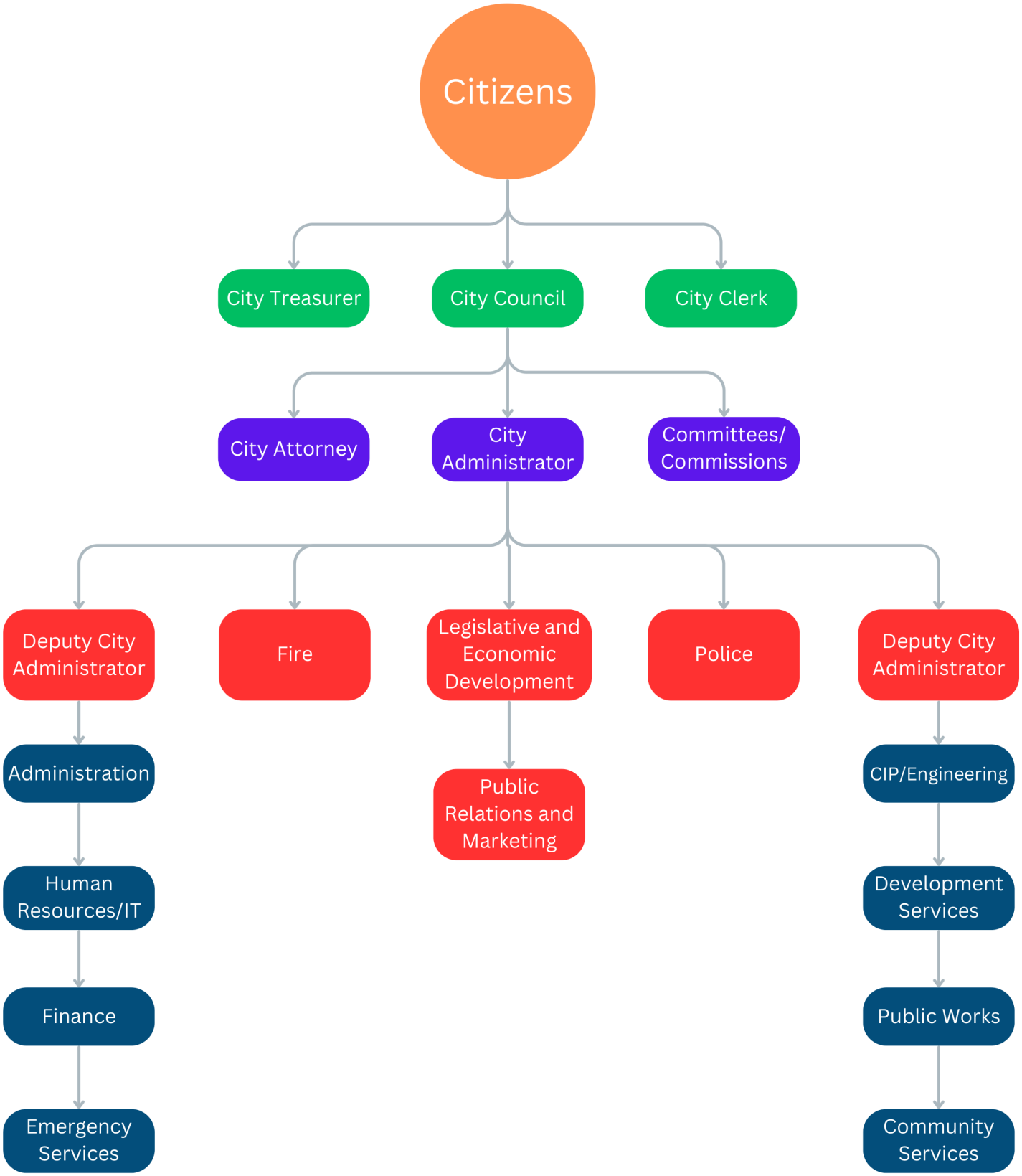
GOAL 7: ENHANCE EMPLOYEE DEVELOPMENT

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
7.1	HR	Bolster ranks of city employees	1-3 Years	Ongoing
7.2	Admin/HR	Enhance training and development opportunities for Staff	1 Year	**Completed.** City has developed a comprehensive "Invest in Your Team" initiative, which includes monthly Brown Bags, monthly training sessions (i.e. CPR/First Aid, Cybersecurity, Active Shooter), TED Talks, Executive Management Retreat and Department Retreats.
7.3	Admin	Create employee leadership academy/management trainee program	1-3 Year	**Completed.** Developed and scheduled a comprehensive leadership academy designed to empower employees to grow in their career. The Academy is scheduled for September, 2022 to January, 2023 and will feature keynote speakers in the areas of resilience, time management, health and wellness and leadership.
7.4	HR	Initiate class and comp survey	1 Year	RFP Initiated by HR Director. Consultant recommendation to the City Council in April, 2024.

GOAL 8: IMPROVE CITY GOVERNANCE

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
8.1	Admin/HR	Update all rules, policies and procedures to be consistent with MOUs and State/Federal regulations	1-3 Years	Ongoing. Administration is convening a meeting with staff to review rules, policies, and procedures to conduct comprehensive update.
8.2	Admin	Monitor Legislation, unfunded mandates and ballot measures from Sacramento	1 Year	Ongoing. Receive weekly updates by our Lobbyist and issue letters in conjunction with the Mayor's office.
8.3	Admin	Initiate Council/City Administrator team building process	1 Year	Ongoing. Biennial retreat.
8.4	Admin	Update Administrative Policy Manual for Ad Hoc Committees	1 Year	**Completed.** Presented updated Committee, Commission and Advisory Board Manual on February 20, 2024. Annual updates.
8.5	Admin	Initiate City Attorney coordination and evaluation	1 Year	**Completed.** Executive Staff and City Council provided written comments to the Council Subcommittee. Performance evaluation occurred in July, 2022.
8.6	Admin	Update City Council Code of Conduct and Code of Ethics	1 Year	**Completed.** Updated Code of Ethics and Conduct Policy on November 15, 2022.

Citywide Organizational Chart



CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2024-25

	Amended 22-23	Adopted 23-24	Amended 23-24	Proposed 24-25
ELECTED				
MAYOR	1	1	1	1
CITY COUNCIL	4	4	4	4
CITY CLERK	1	1	1	1
CITY TREASURER	1	1	1	1
TOTALS	**7**	**7**	**7**	**7**

	Amended 22-23	Adopted 23-24	Amended 23-24	Proposed 24-25
APPOINTED (DOES NOT INCLUDE ALTERNATES)				
CITIZENS' OVERSIGHT COMMITTEE	3	3	3	3
FINANCIAL AUDIT OVERSIGHT COMMITTEE	5	5	5	5
HERITAGE COMMITTEE	7	8	8	8
HISTORICAL COMMITTEE	9	9	9	9
PARKS ARTS AND RECREATION COMMISSION (PARC)	5	5	5	5
PLANNING COMMISSION	7	7	7	7
SENIOR ADVISORY COMMITTEE	7	7	7	7
SENIOR/COMMUNITY CENTER BLUE RIBBON COMMITTEE	9	9	9	9
STREETSCAPE AND TRANSPORTATION ADVISORY COMMISSION	5	6	6	6
VETERANS ADVISORY COMMITTEE	9	10	10	10
TOTALS	**66**	**69**	**69**	**69**

	Amended 22-23	Adopted 23-24	Amended 23-24	Proposed 24-25
CITY ADMINISTRATOR				
ASSISTANT TO THE CA/ECONOMIC DEVELOPMENT MANAGER	0.65	0	0	0
CITY ADMINISTRATOR	1	1	1	1
COMMUNICATIONS & MARKETING MANAGER	0	1	1	1
DIGITAL MEDIA ANALYST	0	1	1	1
EXECUTIVE ADMINISTRATIVE ASSISTANT TO THE CA	1	1	1	1
SENIOR MANAGEMENT ANALYST	0	1	1	1
TOTALS	**2.65**	**5**	**5**	**5**

	Amended 22-23	Adopted 23-24	Amended 23-24	Proposed 24-25
ADMINISTRATIVE SERVICES				
ADMINISTRATIVE ASSISTANT	1	1	1	1
ADMINISTRATIVE SPECIALIST	1	1	1	1
DEPUTY CITY ADMINISTRATOR	1	1	1	1
DEPUTY CITY CLERK	1	1	1	1
DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	0	1	1	1
DIRECTOR OF HUMAN RESOURCES	1	1	1	1
HUMAN RESOURCES ANALYST	1	1	1	1

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2024-25

	Amended 22-23	Adopted 23-24	Amended 23-24	Proposed 24-25
ADMINISTRATIVE SERVICES (CONTINUED)				
HUMAN RESOURCES OFFICE CLERK	1	1	1	1
INFORMATION TECHNOLOGY MANAGER	1	1	1	1
INFORMATION TECHNOLOGY SPECIALIST	0	1	1	1
INFORMATION TECHNOLOGY TECHNICIAN	0	1	1	1
PUBLIC SAFETY COMMUNICATIONS MANAGER	1	1	1	1
PUBLIC SAFETY COMMUNICATIONS SUPERVISOR	3	3	3	3
PUBLIC SAFETY DISPATCHER (1 OVERHIRE)	13	13	13	13
RISK MANAGER	1	1	1	1
SENIOR HUMAN RESOURCES ANALYST	1	1	1	1
SENIOR HUMAN RESOURCES TECHNICIAN	1	1	1	1
SENIOR MANAGEMENT ANALYST	1	1	1	1
TOTALS	**29**	**32**	**32**	**32**

	Amended 22-23	Adopted 23-24	Amended 23-24	Proposed 24-25
FINANCE				
ACCOUNT CLERK	1	0	0	0
ACCOUNTING MANAGER	1	1	1	1
ACCOUNTING TECHNICIAN	3	4	4	4
DIRECTOR OF FINANCE	1	1	1	1
SENIOR ACCOUNTANT	1	1	1	1
SENIOR ACCOUNTING TECHNICIAN	1	1	1	1
SENIOR FINANCIAL ANALYST	1	1	1	1
TOTALS	**9**	**9**	**9**	**9**

	Amended 22-23	Adopted 23-24	Amended 23-24	Proposed 24-25
DEVELOPMENT SERVICES				
ADMINISTRATIVE ASSISTANT	1	1	1	1
ASSISTANT TO THE CA/ECONOMIC DEVELOPMENT MANAGER	0.35	0	0	0
ASSOCIATE PLANNER	1	1	1	1
BUILDING INSPECTOR	1	1	1	1
BUILDING PERMIT TECHNICIAN	1	2	2	2
CODE ENFORCEMENT OFFICER	0	1	1	1
CODE ENFORCEMENT SUPERVISOR	0	1	1	1
DIGITAL MEDIA ANALYST	1	0	0	0
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1	1
GIS TECHNICIAN	1	1	1	1
MANAGEMENT ANALYST	1	0	0	0
PLANNING MANAGER	0	1	1	1
PLANNING TECHNICIAN	1	1	1	1
PLANS EXAMINER	0	1	1	1
SENIOR PLANNER	1	0	0	0
SR. CODE ENFORCEMENT OFFICER	1	0	0	0
TOTALS	**11.35**	**12**	**12**	**12**

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2024-25

	Amended 22-23	Adopted 23-24	Amended 23-24	Proposed 24-25
PUBLIC SAFETY - POLICE				
CAPTAIN	2	2	2	2
CHIEF OF POLICE	1	1	1	1
COMMUNITY SERVICES OFFICER	2	2	2	2
CRIME ANALYST	1	1	1	1
IT SERGEANT	1	1	1	1
LIEUTENANT	3	3	3	3
MANAGEMENT ANALYST	1	1	1	1
OFFICE SPECIALIST - RECORDS	2	3	3	3
PARKING CONTROL OFFICER	2	2	2	2
POLICE ACADEMY TRAINEE	1	1	1	1
POLICE CIVILIAN INVESTIGATOR	3	3	3	3
POLICE OFFICER (3 OVERHIRE)	39	39	39	39
POLICE SERVICES OFFICER	2	2	2	2
POLICE SERVICES SUPERVISOR	3	3	3	3
PROPERTY TECHNICIAN	1	1	1	1
SERGEANT	10	10	10	10
SR. ADMINISTRATIVE ASSISTANT	1	1	1	1
SR. MANAGEMENT ANALYST	0	0	0	0
TOTALS	**75**	**76**	**76**	**76**

	Amended 22-23	Adopted 23-24	Amended 23-24	Proposed 24-25
FIRE & LIFE SAFETY				
ADMINISTRATIVE ASSISTANT	0	0	1	1
BATTALION CHIEF	3	3	3	3
DEPUTY FIRE CHIEF	1	1	1	1
FIRE CAPTAIN	6	6	6	6
FIRE CHIEF	1	1	1	1
FIRE ENGINEER	6	6	6	6
FIRE MARSHAL	1	1	1	1
FIRE PREVENTION SPECIALIST	1	1	1	1
FIREFIGHTER	6	9	9	9
OFFICE ASSISTANT	1	1	0	0
PATROL ENGINEER	1	0	0	0
SENIOR MANAGEMENT ANALYST	1	1	1	1
TRAINING OFFICER	0	0	0	0
TOTALS	**28**	**30**	**30**	**30**

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2024-25

	Amended 22-23	Adopted 23-24	Amended 23-24	Proposed 24-25
PUBLIC WORKS				
ADMINISTRATIVE ASSISTANT	1	1	1	1
ASSOCIATE CIVIL ENGINEER (SEWER)	1	1	1	1
CITY ENGINEER	1	1	1	1
CUSTODIAN	1	1	1	1
DEPUTY CITY ADMINISTRATOR	1	1	1	1
ENGINEERING AIDE	1	1	1	1
ENVIRONMENTAL SERVICES COORDINATOR	1	1	1	1
FACILITY MAINTENANCE TECHNICIAN	3	3	2	2
MAINTENANCE WORKER	8	8	8	8
MANAGEMENT ASSISTANT	1	1	1	1
MECHANIC	2	2	2	2
PUBLIC WORKS INSPECTOR	1	1	1	1
PUBLIC WORKS MANAGER	0	1	1	1
PUBLIC WORKS SUPERINTENDENT	1	1	1	1
PUBLIC WORKS SUPERVISOR	2	2	2	2
SENIOR CIVIL ENGINEER	1	1	1	1
SENIOR CUSTODIAN	1	1	1	1
SENIOR MANAGEMENT ANALYST	1	1	1	1
TRANSPORTATION MANAGER	1	1	1	1
TOTALS	**29**	**30**	**29**	**29**

	Amended 22-23	Adopted 23-24	Amended 23-24	Proposed 24-25
COMMUNITY SERVICES				
ADMINISTRATIVE ASSISTANT	1	1	1	1
COMMUNITY SERVICES COORDINATOR	4	4	4	4
COMMUNITY SERVICES SUPERVISOR	1	0	0	0
DEPUTY DIRECTOR OF COMMUNITY SERVICES	0	1	1	1
DIRECTOR OF COMMUNITY SERVICES	1	1	1	1
FACILITY MAINTENANCE TECHNICIAN	0	1	3	3
MAINTENANCE WORKER	1	1	0	0
MANAGEMENT ANALYST	1	1	1	1
OFFICE ASSISTANT	0	0	0	0
TOTALS	**9**	**10**	**11**	**11**

SUMMARY				
FULL-TIME FUNDED PERSONNEL	188	200	200	200
UNFUNDED OVERHIRES	5	4	4	4
ELECTED & APPOINTED PERSONNEL	73	76	76	76
GRAND TOTAL	266	280	280	280

*Overhires are not funded

PLACENTIA
Rich Heritage, Bright Future

PROJECTED CHANGE IN FINANCIAL POSITION

General Fund Budget
FISCAL YEAR 2024-25

		Unaudited Balance 6/30/2023	Amended Revenue	Amended Expenditures	Est Change in Available Fund Balance	Unaudited Balance 6/30/2024	Proposed Revenue	Proposed Expenditures	Est. Fund Change in Fund Balance	Est. Fund Balance 6/30/2024
	General Fund									
101	General Fund (0010)	19,918,635.00	62,498,939.37	69,836,693.68	(7,337,754.31)	12,580,880.69	50,430,128.00	50,925,939.49	(495,811.49)	12,085,069.20
117	Measure U Fund (0079)	4,405,158.89	8,670,000.00	12,549,355.90	(3,879,355.90)	525,802.99	8,886,000.00	8,843,000.00	43,000.00	568,802.99
	General Fund Total	24,235,190.70	71,168,939.37	82,386,049.58	(11,217,110.21)	13,106,683.68	59,316,128.00	59,768,939.49	(452,811.49)	12,653,872.19
	Special Revenues									
215	Air Quality Management (0019)	288,864.97	65,900.00	318,278.00	(252,378.00)	36,486.97	65,900.00	79,100.00	(13,200.00)	23,286.97
225	Asset Seizure (0021)	1,381,444.07	-	1,155,000.00	(1,155,000.00)	226,444.07	-	226,444.07	(226,444.07)	-
282	CalRecycle Grant (0083)	821.31	-	13,181.36	(13,181.36)	(12,360.05)	144,054.00	131,693.00	12,361.00	0.95
270	CDBG Fund (0030)	(542,295.68)	359,997.14	390,061.14	(30,064.00)	(572,359.68)	322,998.00	322,998.00	-	(572,359.68)
229	Comm Trans Hous Grant (0062)	-	-	-	-	-	-	-	-	-
715	Community Fac District (0047)	49,605.89	-	-	-	49,605.89	-	-	-	49,605.89
118	COVID-19 Relief Fund (0081)	-	-	-	-	-	-	-	-	-
227	Explorer Grant NOC (0076)	143,307.18	62,000.00	40,000.00	22,000.00	165,307.18	-	99,000.00	(99,000.00)	66,307.18
283	County Annexation (0084)	1,513,898.46	-	119,594.04	(119,594.04)	1,394,304.42	-	-	-	1,394,304.42
207	Housing Successor Agncy (0053)	2,072,650.99	-	-	-	2,072,650.99	-	-	-	2,072,650.99
265	Landscape Maintenance (0029)	(10,211.69)	450,858.00	432,866.89	17,991.11	7,779.42	457,992.00	440,000.00	17,992.00	25,771.42
210	Measure M (0018)	527,264.40	1,275,373.00	1,200,374.00	74,999.00	602,263.40	1,300,538.00	1,683,516.50	(382,978.50)	219,284.90
280	Misc Grants Fund (0050)	(70,460.36)	2,655,223.79	2,653,604.09	1,619.70	(68,840.66)	941,801.00	941,801.00	-	(68,840.66)
228	NOC-Public Safety Grant(0061)	(66,054.91)	16,700.00	16,700.00	-	(66,054.91)	-	-	-	(66,054.91)
281	OCATT Fund (0077)	-	-	-	-	-	-	-	-	-
121	Opiods Settlement Fund (0091)	13,434.87	-	-	-	13,434.87	-	-	-	13,434.87
235	Park Development (0023)	20,461.25	-	-	-	20,461.25	-	-	-	20,461.25
211	PEG Fund (0058)	44,224.11	80,000.00	114,700.00	(34,700.00)	9,524.11	100,000.00	103,000.00	(3,000.00)	6,524.11
231	Placentia Reg Nav Cent(0078)	(1,774,164.29)	2,394,700.00	2,553,710.65	(159,010.65)	(1,933,174.94)	2,933,600.00	2,933,600.00	-	(1,933,174.94)
261	Public Safety CFD (0055)	149,801.99	-	-	-	149,801.99	-	142,875.00	(142,875.00)	6,926.99
209	State Gas Tax - RMRA (0060)	484,321.33	1,280,805.00	1,511,059.28	(230,254.28)	254,067.05	1,343,778.00	1,597,000.00	(253,222.00)	845.05
205	State Gas Tax (0017)	55,299.45	1,409,810.00	2,158,523.00	(748,713.00)	(693,413.55)	1,455,676.00	1,382,308.00	73,368.00	(620,045.55)
245	Storm Drain Constrction (0025)	530.37	-	-	-	530.37	-	-	-	530.37
260	Street Lighting Distrct (0028)	-	171,500.00	171,500.00	-	-	280,000.00	280,000.00	-	-
230	Suppl Law Enfrcmnt (0022)	229,434.78	165,000.00	165,000.00	-	229,434.78	181,000.00	181,000.00	-	229,434.78
234	Technology Impact Fees (0075)	525,369.66	-	126,384.92	(126,384.92)	398,984.74	-	289,034.00	(289,034.00)	109,950.74
250	Thoroughfare Constction (0026)	4,805.38	-	4,172.00	(4,172.00)	633.38	-	-	-	633.38
249	TOD District CFD (0080)	(843.84)	31,488.00	24,000.00	7,488.00	6,644.16	95,900.00	50,200.00	45,700.00	52,344.16
226	Traffic Offender Fund (0051)	5,750.30	-	-	-	5,750.30	-	-	-	5,750.30
201	Utility User Tax (0016)	222,682.26	-	-	-	222,682.26	-	-	-	222,682.26
285	EIFD (0086)	70,455.54	5,000.00	-	5,000.00	75,455.54	9,070,000.00	10,260,000.00	(1,190,000.00)	(1,114,544.46)

		Unaudited Balance 6/30/2023	Amended Revenue	Amended Expenditures	Est Change in Available Fund Balance	Unaudited Balance 6/30/2024	Proposed Revenue	Proposed Expenditures	Est. Fund Change in Fund Balance	Est. Fund Balance 6/30/2024
	Special Revenues - Developeer Impact Fees									
405	Afford Housing In-Lieu (0034)	404.18	-	-	-	404.18	-	-	-	404.18
242	City Pub Sfty Impct Fee (0067)	119,974.41	86,551.21	75,000.00	11,551.21	131,525.62	-	143,500.00	(143,500.00)	(11,974.38)
243	City Quimby In Lieu Fee (0069)	1,456,677.32	271,473.20	1,239,207.32	(967,734.12)	488,943.20	-	93,450.00	(93,450.00)	395,493.20
238	City Traffic Impct Fees (0065)	252,816.39	482,700.34	278,000.00	204,700.34	457,516.73	-	10,000.00	(10,000.00)	447,516.73
244	CW Aford House ImpactFee(0068)	1,246,744.91	384,911.60	126,000.00	258,911.60	1,505,656.51	-	75,000.00	(75,000.00)	1,430,656.51
237	Citywide Sewer Impact Fee (0064)	-	-	-	-	-	-	-	-	-
239	CW Stormdr Impact Fee (0066)	23,026.75	14,247.36	-	14,247.36	37,274.11	-	25,000.00	(25,000.00)	12,274.11
233	Gen Plan Update Fees (0074)	1,105,005.59	150,000.00	324,257.50	(174,257.50)	930,748.09	-	325,000.00	(325,000.00)	605,748.09
236	Parks & Rec Impact Fees (0063)	1,850,441.09	361,499.58	1,745,588.64	(1,384,089.06)	466,352.03	-	168,000.00	(168,000.00)	298,352.03
247	TOD Sewer Impact Fees (0071)	280,562.82	90,000.00	557,187.78	(467,187.78)	(186,624.96)	-	10,000.00	(10,000.00)	(196,624.96)
248	TOD Strscape Impct Fee (0072)	1,018,050.73	-	7,364.00	(7,364.00)	1,010,686.73	-	185,300.00	(185,300.00)	825,386.73
246	TOD Traffic Impact Fees (0070)	679,549.84	-	20,953.52	(20,953.52)	658,596.32	-	-	-	658,596.32
	Special Revenues Total	13,373,651.82	12,265,738.22	17,542,268.13	(5,276,529.91)	8,097,121.91	18,693,237.00	22,178,819.57	(40,872,056.57)	4,611,539.34
	Debt Service									
206	Gas Tax Debt Fund (0052)	83,540.84	403,750.00	403,750.00	-	83,540.84	407,750.00	407,750.00	-	83,540.84
	Debt Service Total	83,540.84	403,750.00	403,750.00	-	83,540.84	407,750.00	407,750.00	-	83,540.84
	Capital Projects									
401	City Capital Projects (0033)	(222,347.89)	4,842,647.61	4,226,103.53	616,544.08	394,196.19	-	456,000.00	(456,000.00)	(61,803.81)
	Capital Projects Total	(222,347.89)	4,842,647.61	4,226,103.53	616,544.08	394,196.19	-	456,000.00	(456,000.00)	(61,803.81)
	Enterprise Funds									
240	Sewer Construction (0024)	(100,228.66)	1,377,900.00	183,303.98	1,194,596.02	1,094,367.36	-	-	-	1,094,367.36
275	Sewer Maintenance (0048)	8,086,506.56	1,017,450.00	697,767.33	319,682.67	8,406,189.23	1,100,000.00	617,300.00	482,700.00	8,888,889.23
501	Refuse Administration (0037)	133,723.84	4,744,000.00	4,814,819.74	(70,819.74)	62,904.10	5,069,640.00	5,028,740.00	40,900.00	103,804.10
	Enterprise Funds Total	8,120,001.74	7,139,350.00	5,695,891.05	1,443,458.95	9,563,460.69	6,169,640.00	5,646,040.00	523,600.00	10,087,060.69
	Internal Service Funds									
601	Employee Health & Wlfre (0039)	19,015.69	1,206,400.00	1,206,400.00	-	19,015.69	1,569,969.00	1,569,969.00	-	19,015.69
605	Risk Management (0040)	(1,491,810.03)	3,048,475.66	2,537,100.00	511,375.66	(980,434.37)	3,024,000.00	3,024,000.00	-	(980,434.37)
610	Equipment Replacement (0041)	94,748.57	-	79,000.00	(79,000.00)	15,748.57	-	20,000.00	(20,000.00)	(4,251.43)
615	Information Technology (0042)	-	-	-	-	-	-	-	-	-
	Internal Service Funds Total	(1,378,045.77)	4,254,875.66	3,822,500.00	432,375.66	(945,670.11)	4,593,969.00	4,613,969.00	(20,000.00)	(965,670.11)
	Fiduciary Funds									
302	Public Financing Autho(0082)	(47,736,291.22)	4,083,700.00	4,083,700.00	-	(47,736,291.22)	4,657,704.00	4,662,800.00	(5,096.00)	(47,741,387.22)
119	Section 115 Trust (0087)	2,456,825.00	-	-	-	2,456,825.00	-	-	-	2,456,825.00
	Fiduciary Funds Total	(45,279,466.22)	4,083,700.00	4,083,700.00	-	(45,279,466.22)	4,657,704.00	4,662,800.00	(5,096.00)	(45,284,562.22)
	Agency Funds									
208	Sccssr Agncy Ret Oblg (0054)	(9,685,893.29)	1,628,035.00	1,634,951.71	(6,916.71)	(9,692,810.00)	1,491,050.00	1,491,050.00	-	(9,692,810.00)
	Agency Funds Total	(9,685,893.29)	1,628,035.00	1,634,951.71	(6,916.71)	(9,692,810.00)	1,491,050.00	1,491,050.00	-	(9,692,810.00)
	Grand Total	(10,753,368.07)	105,787,035.86	119,795,214.00	(14,008,178.14)	(24,672,943.02)	95,329,478.00	99,225,368.06	(3,895,890.06)	(28,568,833.08)

PLACENTIA
Rich Heritage, Bright Future

GENERAL FUND SUMMARY

General Fund Budget
FISCAL YEAR 2024-25

Proposed Budget
FISCAL YEAR 2024-25

General Fund Summary
General Fund (0010)
Fund 101

	2021-22 Audited	2022-23 Audited	2023-24 Amended	2023-24 Projected	2024-25 Proposed	% Change from 2023-24 Amended
Revenues						
Property Taxes	17,191,427	18,850,093	20,414,944	20,269,659	21,796,023	106.8%
Sales & Use Taxes	8,491,412	8,592,468	8,650,000	8,130,000	8,408,000	97.2%
Other Taxes	6,959,372	8,160,126	7,509,236	7,707,500	7,896,040	105.2%
Permits/Licenses	2,440,247	2,622,337	2,618,000	2,573,350	2,788,900	106.5%
Fines & Forefeitures	503,303	457,065	465,000	464,953	485,000	104.3%
Intergovenmental	976,416	7,182,343	3,712,950	3,714,350	312,000	8.4%
Charges for Services	1,400,033	1,498,727	1,684,000	1,584,122	1,716,990	102.0%
Miscellaneous Revenue	4,086,686	4,040,107	2,454,000	2,557,402	2,129,075	86.8%
Total Operating Revenue	**42,048,896**	**51,403,267**	**47,508,130**	**47,001,335**	**45,532,028**	**95.8%**
Transfer In	279,646	335,738	1,052,750	1,047,800	455,100	43.2%
Measure U - Reserve Contribution	-	-	920,000	860,000	888,600	96.6%
Measure U - Employee Retention	2,626,970	2,681,367	3,337,946	3,225,000	2,665,800	79.9%
Measure U - OPEB	875,657	893,789	1,112,649	1,075,000	888,600	79.9%
Total Transfer in	**3,782,273**	**3,910,894**	**6,423,345**	**6,207,800**	**4,898,100**	**76.3%**
Grand Total Resources	**45,831,170**	**55,314,161**	**53,931,475**	**53,209,135**	**50,430,128**	**93.5%**
Expenditures						
Salaries & Benefits	22,221,745	23,730,240	27,345,162	28,606,509	28,174,866	103.0%
Materials, Supplies & Services	17,948,538	21,621,063	22,561,722	20,096,481	22,351,858	99.1%
CIP & Equipment	1,217,861	8,223,500	22,049,056	20,883,704	255,459	1.2%
Total Operating Expenditures	**41,388,144**	**53,574,803**	**71,955,940**	**69,586,694**	**50,782,183**	**70.6%**
Transfer out	374,747	417,154	36,214	250,000	143,756	397.0%
Grand Total Expenditures	**41,762,891**	**53,991,957**	**71,992,154**	**69,836,694**	**50,925,939**	**70.7%**
Net Change in Position	**4,068,279**	**1,322,204**	**(18,060,679)**	**(16,627,558)**	**(495,811)**	**2.7%**

PROPOSED BUDGET
FISCAL YEAR 2024-25

General Fund Revenue
General Fund (0010)
101

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Current Year-Secured	9,151,358	9,886,634	10,450,000	10,450,000	11,500,000	110.0%
Property Tax (VLF)	5,708,260	6,131,122	6,601,944	6,731,659	6,925,000	104.9%
Current Year-Unsecured	291,436	295,424	335,000	335,000	381,063	113.8%
Prior Yrs-Secured/Unsecured	65,027	58,976	70,000	70,000	71,400	102.0%
Supplemental Roll	214,007	425,656	325,000	325,000	331,500	102.0%
Residual Property Tax	95,869	291,522	480,000	480,000	550,000	114.6%
Pass Through	142,217	91,410	400,000	125,000	180,000	45.0%
Public Utility Tax Apport	140,436	161,402	145,000	145,000	147,900	102.0%
OC St Light Assess Dist	1,321,547	1,447,901	1,550,000	1,550,000	1,650,000	106.5%
Homeowners Prop Tax Relief	42,556	43,718	43,000	43,000	43,860	102.0%
Prop Tax/Penalty & Interest	18,713	16,329	15,000	15,000	15,300	102.0%
Utility User Tax	2,466,632	3,199,994	2,750,000	2,750,000	2,750,000	100.0%
General Sales & Use Taxes	8,129,396	8,196,694	8,250,000	7,750,000	8,008,000	97.1%
Prop 172 Sales & Use Tax	362,016	395,774	400,000	380,000	400,000	100.0%
Franchise Taxes	2,650,604	2,869,628	1,350,000	1,450,000	1,479,000	109.6%
Franchise Taxes - Refuse	-	-	848,736	875,000	892,500	105.2%
Franchise Taxes - Cable	-	-	405,000	375,000	382,500	94.4%
Franchise Taxes - Water	-	-	150,000	227,000	231,540	154.4%
Real Property Transfer Tax	450,575	411,674	300,000	300,000	315,000	105.0%
Transient Occupancy Tax	1,385,271	1,672,519	1,700,000	1,725,000	1,840,000	108.2%
Business License Fees	1,016,694	1,127,370	1,150,000	1,150,000	1,275,000	110.9%
Oil Per Barrel B/L Tax	6,291	6,312	5,500	5,500	5,500	100.0%
Bicycle Licenses	-	4	-	-	-	0.0%
Encroachment Permits	209,529	269,305	225,000	200,000	215,000	95.6%
Building Permits	763,782	763,550	800,000	775,000	815,000	101.9%
Banner Permits	350	350	-	350	350	100.0%
Plumbing Permits	86,980	105,687	90,000	90,000	94,500	105.0%
Fire Plan Check/Permit	98,766	81,262	40,000	55,000	60,000	150.0%
Electrical Permits	138,445	128,204	125,000	135,000	141,750	113.4%
Heat/Ventilation Air Cond	78,376	103,855	112,000	120,000	126,000	112.5%
Inspections/Operating Permit	-	17,177	221,000	50,000	100,000	45.2%
Swimming Pool Permits	43,105	40,742	70,000	42,000	55,000	78.6%
Waived Banner Permit Fees	(1,000)	(13,046)	-	-	-	0.0%
Transportation Permit	5,221	7,174	6,000	6,000	6,300	105.0%
FOG Permit	-	1,330	2,000	266	2,000	100.0%
Federal Grants	-	18,073	700,000	8,685	-	0.0%
County Grants	-	-	132,000	126,449	-	0.0%
COVID-19 Relief Funds	943,753	6,824,192	1,642,875	1,642,875	-	0.0%
POST - Intergovernmental Rev	8,636	29,219	30,000	30,000	30,000	100.0%
Intergovernmental - CalTrans	-	-	1,626,075	1,626,075	-	0.0%
Other Intergovernmental Rev	-	269,412	250,000	250,000	250,000	100.0%
Planning Division Fees	206,800	250,364	250,000	267,576	290,000	116.0%
Developmt Impact Fee Admin Chg	5,931	8,510	6,500	2,206	4,000	61.5%
Engineering Fees	256,129	180,031	245,000	175,000	210,000	85.7%
Landscape Review Fees	-	2,820	15,000	15,000	20,000	133.3%
Old Town Parking Permit	3,560	240	-	-	-	0.0%
Parking Permit Fees	10,984	11,270	10,000	12,000	12,240	122.4%
Towing Fee	18,949	22,965	18,500	4,000	-	0.0%
Storage Fee	66,500	69,720	50,000	17,780	-	0.0%
Lien Fee	13,235	15,795	15,000	2,460	-	0.0%
Emergency Response Fee	7,515	400	1,000	1,000	1,100	110.0%
Special Police Services	68,123	86,805	75,000	65,319	75,000	100.0%
Vehicle Impound/Releases	20,486	25,009	20,000	4,144	-	0.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
DUI Vehicle Release Fee	19,297	21,356	17,500	25,000	-	0.0%
Alarm System Monitoring	147,027	82,400	80,000	130,000	141,700	177.1%
Recreation Programs	109,420	124,638	151,000	151,000	201,000	133.1%
Excursions	-	-	-	1,155	-	0.0%
Special Events	-	33,509	-	84,705	30,000	100.0%
Festival Revenue	24,066	28,339	75,000	36,699	85,000	113.3%
Sanitation Collect Fees	23,268	28,235	15,000	15,000	25,000	166.7%
AB 109 Public Safety Realign	24,027	40,118	30,000	30,000	30,000	100.0%
Sale of Map/Publication	534	819	500	544	500	100.0%
Business Site Insp Fee	8,716	7,600	6,000	8,835	9,450	157.5%
Athletic Field Light Fees	76,813	52,901	55,000	115,000	125,000	227.3%
Facility Rental	166,444	119,960	120,000	150,000	160,000	133.3%
Field Use Fees	-	56,884	35,000	70,000	75,000	214.3%
Other Charges for Service	146,777	225,145	202,000	151,134	152,000	75.2%
Veh Code Fines (Moving)	48,978	43,088	45,000	45,000	50,000	111.1%
City Ord Fines (Parking)	360,911	292,874	300,000	299,953	310,000	103.3%
Administrative Citations	93,413	121,103	120,000	120,000	125,000	104.2%
Vacant Bldg Registration Fee	120	70	-	120	-	0.0%
Live Scan Rolling Fee	4,206	1,807	2,500	3,500	3,675	147.0%
Interest Revenue	32,476	340,145	600,000	600,000	800,000	133.3%
Fiscal Agent Interest Revenue	27	1	-	-	-	0.0%
Interest Revenue (GASB)	-	321,981	-	-	-	0.0%
Donations & Contributions	5,959	7,315	5,000	22,671	5,000	100.0%
Royalty Revenue	107,327	148,777	105,000	120,000	125,000	119.0%
NSF Check Fees	150	100	-	268	-	0.0%
Reimbursements/Other Revenue	632,769	539,290	660,000	708,923	110,000	16.7%
Lease Revenue	210,997	150,304	200,000	196,000	200,000	100.0%
SB 90 Reimbursements	14	1,126	-	-	-	0.0%
Recovery & Restitution	310	323	500	-	500	100.0%
Cell Tower Lease Revenue	284,354	(9,333)	285,000	285,000	285,000	100.0%
Billboard Revenue	471,197	-	471,000	471,000	471,000	100.0%
OCWR WDA Import Revenue	97,145	104,092	118,000	118,000	123,900	105.0%
Restitution Revenue	168	310	-	202	-	0.0%
Reimbursements - SART Exam	701	7,727	7,000	1,531	5,000	71.4%
Reimbursement - Strike Team	-	12,837	-	18,953	-	0.0%
Legal Settlement	-	630,000	-	-	-	0.0%
Sale of Surplus Property	-	-	-	900	-	0.0%
Sale of Auction Vehicles	44,300	65,615	-	38,900	-	0.0%
Auction-Unclaimed Items	-	2,578	-	-	-	0.0%
Lease Revenue (GASB)	-	840,756	-	-	-	0.0%
Bond Proceeds	2,189,027	-	9,289,804	9,289,804	-	0.0%
Other Financing Sources	-	908,004	-	-	-	0.0%
Total Revenues	**42,048,904**	**51,403,267**	**57,497,934**	**56,291,139**	**45,532,028**	**79.2%**
TRANSFERS IN						
Transfer In From Gas Tax	-	-	673,700	673,700	-	0.0%
Transfer In From SLESF	100,000	153,689	150,000	150,000	181,000	120.7%
Transfer In From CDBG	-	-	39,100	39,100	39,100	100.0%
Transfer In From Sewer Maint	176,700	182,049	185,000	185,000	185,000	100.0%
Transfer In From Measure U	3,502,627	3,575,156	4,450,595	4,300,000	3,554,400	79.9%
Transfers In From S.A.	-	-	-	-	50,000	100.0%
Transfer in from GP Update	-	-	4,950	-	-	0.0%
Transfer in Measure U Reserve	-	-	920,000	860,000	888,600	96.6%
TOTAL TRANSFERS	3,782,265	3,910,894	6,423,345	6,207,800	4,898,100	76.3%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
GRAND TOTAL RESOURCES	**45,831,170**	**55,314,161**	**63,921,279**	**62,498,939**	**50,430,128**	**78.9%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	13,915,731	15,059,351	18,156,550	18,259,222	19,789,400	109.0%
Salaries/Part-Time	1,272,855	1,460,477	1,508,930	1,178,466	1,311,200	86.9%
Salaries/Temporary Employees	-	-	-	185	-	0.0%
Overtime	1,625,660	1,828,693	1,408,500	1,464,297	1,455,450	103.3%
Leave Accrual Payout	347,649	391,638	-	-	110,000	100.0%
Alternative H&W Payout	168,289	78,857	89,004	89,004	152,100	170.9%
Signing Bonus Payout	410,132	231,935	627,932	627,932	-	0.0%
Salary Savings	-	-	(922,480)	-	(610,000)	66.1%
Other Salaries & Wages	2,894	1,301	-	5,112	-	0.0%
Health Insurance Allocation	2,152,122	2,308,582	2,998,700	2,980,725	2,850,136	95.0%
Life Ins Allocation	12,022	12,888	43,900	44,056	47,600	108.4%
Dental Ins Allocation	148,637	151,258	190,600	188,538	84,300	44.2%
Optical Ins Allocation	28,304	29,834	38,600	38,401	36,700	95.1%
LTD Ins Allocation	-	-	71,300	71,300	73,000	102.4%
STD Ins Allocation	-	-	67,700	67,700	67,300	99.4%
Medicare	265,312	282,758	266,100	267,679	289,300	108.7%
Employers' Social Security	478	214	900	210	300	33.3%
Employers' PARS/ARS	101,415	105,705	90,850	99,154	69,680	76.7%
Employer CalPERS UAL	-	107,475	-	-	-	0.0%
Employer CalPERS Retire NC	1,539,243	1,613,152	2,070,500	2,078,929	2,208,300	106.7%
ICMA Defined Contribution Plan	197,534	197,886	259,800	269,699	297,300	114.4%
Tuition Reimbursement	34,078	25,087	30,000	7,962	20,000	66.7%
Employee Medical Opt Out Plan	202,529	216,518	200,300	202,076	190,100	94.9%
Emp Bnft/Insurance Premiums	-	-	-	550	-	0.0%
Health Insurance Premiums	-	-	-	333,736	-	0.0%
Dental Insurance Premiums	-	-	-	22,157	-	0.0%
Life Insurance Premiums	72,079	49,985	-	24,942	-	0.0%
Optical Insurance Premiums	-	-	-	(4,194)	-	0.0%
LTD Ins Premium	-	-	-	9,740	-	0.0%
STD Ins Premium	75,849	113,968	-	67,577	-	0.0%
Sick Leave Buyback	12,584	32,961	-	26,185	-	0.0%
Leave Buyback	303,993	164,679	90,000	90,000	299,900	333.2%
Other Employee Benefits	1,153	(1,011)	95,200	95,171	106,500	111.9%
Contra - Salaries	(692,007)	(733,951)	(37,723)	-	(673,700)	1785.9%
TOTAL SALARIES & BENEFITS	22,221,745	23,730,240	27,345,162	28,606,509	28,174,866	103.0%
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Servics	280,483	116,109	150,000	124,128	122,475	81.7%
Legal Services	512,709	363,281	535,000	483,688	500,000	93.5%
Litigation	229,452	308,770	200,000	150,000	200,000	100.0%
Accounting & Auditing Service	56,535	69,094	80,000	72,001	75,000	93.8%
Engineering Services	17,665	2,041	45,000	40,044	20,000	44.4%
Special Studies	-	-	50,550	35,167	30,000	59.3%
Third Party Administration	13,367	18,254	12,700	19,346	16,500	129.9%
Trustee Fees	3,250	1,300	-	-	-	0.0%
Misc Bank Charges	64,059	75,042	64,500	52,495	43,500	67.4%
Bank Over/Short	810	(362)	500	(3,062)	-	0.0%
Payroll Penalty	-	2,864	-	-	-	0.0%
Credit Card Write-offs	-	1,039	-	545	-	0.0%
Landscape Review Expense	-	2,820	15,000	9,350	15,000	100.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Fire Plan Check Services	39,071	49,464	9,230	9,230	-	0.0%
Toll Roads Expense	-	-	-	203	-	0.0%
Common Area Expenses	-	-	-	2,491	45,000	100.0%
City Events	-	-	-	7,889	45,000	100.0%
Recruitment Exp	-	-	-	1,876	5,500	100.0%
Medical Services	9,472	9,840	22,000	11,800	27,000	122.7%
Chamber of Commerce	-	-	-	-	25,000	100.0%
Instructional Services	25,798	9,412	25,000	16,556	25,000	100.0%
Professional Services	819,755	1,032,954	1,316,997	978,350	1,186,475	90.1%
Landscaping	69,959	69,959	64,100	63,950	65,000	101.4%
Tree Maintenance	120,222	127,864	130,000	129,415	137,572	105.8%
Sidewalk Replacement	-	300	-	-	-	0.0%
Alarm Monitoring	4,320	11,003	10,000	10,592	11,200	112.0%
Video Monitoring	-	-	100,000	88,366	100,000	100.0%
Repair & Maint/Facilities	686,139	818,293	345,424	300,685	556,426	161.1%
Repair & Maintenance/Streets	13,092	2,315	36,000	33,415	75,000	208.3%
R & M/Sewers/Storm Drains	-	-	30,000	20,000	54,000	180.0%
Vehicle Repair & Maintenance	162,616	178,068	296,000	267,307	230,000	77.7%
Repair/Maint Off Furn & Eqp	-	700	-	192	-	0.0%
Software Maintenance	815,405	628,207	1,144,485	910,731	1,317,000	115.1%
Repair Maint/Equipment	141,637	161,771	258,500	160,089	267,983	103.7%
Repairs - Electronic Devices	-	108	-	-	-	0.0%
Repair/Maint - Parks & Fields	-	-	450,211	394,601	481,700	107.0%
Vehicle Maintenance Allocatn	-	-	-	27	-	0.0%
Repair/Maint - Park LIghts	-	-	33,500	14,337	33,500	100.0%
Vehicle Detailing	-	-	7,000	7,000	7,000	100.0%
Equipment Replacement	-	369	-	-	-	0.0%
Unplanned Repair & Maintenance	-	-	50,000	24,654	-	0.0%
Paint Supplies	-	-	-	43	35,000	100.0%
Janitorial Supplies	-	-	-	224	15,000	100.0%
K9 Expenses	-	-	-	923	-	0.0%
Jail Supplies	-	-	-	1,004	-	0.0%
Facility Rental	147,118	20,222	198,397	197,696	1,600	0.8%
Range Training	20,310	35,374	32,430	21,636	23,500	72.5%
Vehicle Rental	107,610	(20,001)	269,000	283,770	290,000	107.8%
Equipment & Tool Rental	5,647	24,908	22,500	10,168	19,000	84.4%
Office Equipment Rental	47,465	80,284	83,400	87,821	92,000	110.3%
Towing Services	22,866	28,988	36,500	20,641	7,000	19.2%
Lien Services	3,566	4,477	2,500	1,262	-	0.0%
CSUF PD Reimburse Impound Fees	11,137	7,383	8,000	3,086	-	0.0%
Telephone/Internet	307,172	345,722	342,672	301,537	317,672	92.7%
Advertising/Promotional	23,840	35,797	19,875	12,689	13,500	67.9%
Printing & Binding	45,604	30,711	83,383	61,921	74,500	89.3%
Travel	-	17,622	500	37,579	14,000	2800.0%
Mileage Reimbursement	-	26	200	64	200	100.0%
Meetings & Conferences	90,115	178,447	116,645	79,313	79,090	67.8%
Staff Training	69,922	115,422	109,300	79,772	231,050	211.4%
Dues & Memberships	73,225	78,093	90,650	81,047	95,865	105.8%
Licenses & Permits	108,458	116,555	133,804	127,594	138,659	103.6%
Entertainment Services	-	12,015	18,150	17,047	21,500	118.5%
Excursions	-	2,828	7,600	6,933	7,600	100.0%
Officiating	4,292	4,284	6,350	4,284	4,500	70.9%
Animal Control Services	233,480	313,089	389,000	388,794	389,000	100.0%
Hazardous Materials Disposal	5,520	2,849	4,500	2,613	4,500	100.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Dept. Contract Services	2,125,872	2,521,886	2,602,323	2,556,338	2,284,746	87.8%
City Admin Services	2,811,656	3,274,965	3,614,000	3,625,500	3,254,400	90.0%
Admin Service Fee	68,638	75,714	75,000	148,800	75,000	100.0%
Other Purchased Services	144,104	161,875	174,850	106,800	207,100	118.4%
Special Department Expenses	461,369	549,776	551,012	401,258	205,400	37.3%
Traffic Control Devices	378	1,986	5,000	3,420	15,000	300.0%
Street Signs	17,822	27,004	23,000	12,875	23,000	100.0%
Office Supplies	47,545	54,563	67,762	41,242	48,900	72.2%
Books & Periodicals	4,049	7,511	13,135	3,961	9,900	75.4%
Postage	49,001	43,255	59,900	40,864	59,800	99.8%
Electricity	635,827	703,355	800,000	597,515	800,000	100.0%
Water	491,529	383,010	437,800	358,443	437,800	100.0%
Natural Gas	15,951	15,542	10,000	11,296	15,000	150.0%
Gasoline & Diesel Fuel	192,993	528,994	415,000	333,470	376,000	90.6%
Small Tools/Equipment	4,489	13,439	7,250	3,367	6,700	92.4%
Small Furniture & Fixture	-	1,054	239	4,591	-	0.0%
Uniforms	94,517	134,784	126,000	114,861	109,150	86.6%
Personal Protection Equipment	26,682	52,120	70,700	56,152	24,300	34.4%
Emergency Medical Supples	6,585	23,535	20,000	7,468	10,000	50.0%
Resident Vehicle Rebate Prog	9,500	42,500	47,000	41,000	50,000	106.4%
Computer Software	3,041	17,612	23,956	15,091	8,000	33.4%
Web Based Service/Subcriptions	-	(28,657)	111	103,314	53,030	47779.1%
Computer Peripheral/Accessory	-	-	-	-	8,000	100.0%
Other Supplies	-	41,925	17,389	53,805	42,900	246.7%
Community Programs	16,275	62,218	31,305	65,058	39,800	127.1%
Contributions/Donations	-	3,097	-	7,500	-	0.0%
Property Taxes	2,017	7,102	10,000	2,257	10,000	100.0%
Pass-Through Waived Permit Fee	-	82	-	-	-	0.0%
Office Equipment	-	7,704	37	1,407	500	1353.9%
Market Value Adjustment	355,655	351,854	-	(705,546)	-	0.0%
Gain/Loss on Refunding	-	325,839	-	-	-	0.0%
Principal/Bonds/COP's/Leases	998,669	1,197,239	1,136,000	1,149,377	1,266,976	111.5%
CalPERS-Fire Term. Principal	355,791	362,791	369,500	338,825	344,900	93.3%
Lease Principal (GASB)	-	305,027	-	-	-	0.0%
Subscription Principal (GASB)	-	564,499	-	-	-	0.0%
Non-Subscription Component	-	21,972	-	-	-	0.0%
Interest/Bonds/COP's/Leases	282,530	200,150	161,000	125,444	185,886	115.5%
CalPERS-Fire Term Interest	24,177	17,177	10,700	9,478	3,400	31.8%
Lease Interest (GASB)	-	5,118	-	-	-	0.0%
Non-Lease Component (GASB)	-	2,555	-	-	-	0.0%
Subscription Interest (GASB)	-	27,084	-	-	-	0.0%
Lease Expenditure	3,069,763	3,505,634	-	-	-	0.0%
Lease Revenue Bond Exp	-	-	4,083,700	4,083,700	4,657,704	114.1%
Lease Expenditure (GASB)	-	345,526	-	-	-	0.0%
Other Financing Use	-	19	-	-	-	0.0%
Other Expenditure	100,745	164,654	141,000	110,634	126,000	89.4%
TOTAL MATERIALS, SUPPLIES & SERVICES	17,948,538	21,621,063	22,561,722	20,096,481	22,351,858	99.1%
CIP & EQUIPMENT						
Computer Hardware	1,680	451,171	1,000	1,613	-	0.0%
Laptops/Tablets	-	439,253	-	-	-	0.0%
Improvements Othr Thn Bldgs	-	290,000	1,336,075	1,250,466	-	0.0%
Infrastructure - Streets	7,140	-	770,000	769,630	-	0.0%
Infrastructure - Sewer	612,061	3,281,735	116,438	141,702	-	0.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Infrastructure - Parks	1,516	-	164,280	135,780	-	0.0%
Infrastructure - Major Studies	41,902	16,089	742,009	702,336	-	0.0%
Machinery & Equipment	174,653	266,524	36,591	186,597	213,209	582.7%
Vehicles	41,942	149,564	175,000	175,000	-	0.0%
Building & Facilities	149,474	3,282,331	18,696,962	17,516,861	-	0.0%
Furniture & Fixtures	6,393	46,832	10,700	3,719	42,250	394.9%
TOTAL CIP & EQUIPMENT	1,217,861	8,223,500	22,049,056	20,883,704	255,459	1.2%
TRANSFERS						
Trf Out to Lighting Dist	374,747	417,154	36,214	250,000	143,756	397.0%
TOTAL TRANSFERS	374,747	417,154	36,214	250,000	143,756	397.0%
EXPENDITURES GRAND TOTAL	41,762,891	53,991,957	71,992,154	69,836,694	50,925,939	70.7%
NET CHANGE IN POSITION	4,068,279	1,322,204	(8,070,875)	(7,337,754)	(495,811)	6.1%

PLACENTIA
Rich Heritage, Bright Future

SPECIAL REVENUE FUNDS

Special Revenue Funds Budget
FISCAL YEAR 2024-25

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Measure U Fund (0079)
Fund 117

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Measure U Sales Taxes	8,756,568	8,937,889	9,200,000	8,670,000	8,886,000	96.6%
Reimbursements/Other Revenue	-	11,648	-	-	-	0.0%
Total Revenues	**8,756,568**	**8,949,537**	**9,200,000**	**8,670,000**	**8,886,000**	**96.6%**
GRAND TOTAL RESOURCES	**8,756,568**	**8,949,537**	**9,200,000**	**8,670,000**	**8,886,000**	**96.6%**
SALARIES & BENEFITS						
Overtime	-	6,134	-	-	-	0.0%
Health Insurance Allocation	-	822	-	-	-	0.0%
Dental Ins Allocation	-	29	-	-	-	0.0%
Optical Ins Allocation	-	11	-	-	-	0.0%
Medicare	-	89	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	-	7,084	-	-	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Repair & Maintenance/Streets	-	658	(658)	(658)	-	0.0%
Computer Peripheral/Accessory	-	-	5,000	5,000	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	658	4,342	4,342	-	0.0%
CIP & EQUIPMENT						
Construction Services	336,874	393,908	-	-	-	0.0%
Computer Hardware	-	67,675	433,615	433,615	-	0.0%
Infrastructure - Streets	2,729,258	3,026,135	3,780,820	3,780,820	-	0.0%
Infrastructure - Storm Drain	61,253	184,926	3,822	3,822	-	0.0%
Infrastructure - Parks	106,478	501,175	2,688,597	2,688,597	-	0.0%
Infrastructure - Major Studies	-	50,083	452,176	452,176	-	0.0%
Infrastructure- Network/Server	-	-	50,000	50,000	-	0.0%
Machinery & Equipment	85,693	305,740	-	-	4,400,000	100.0%
Vehicles	333,762	494,396	160,649	160,649	-	0.0%
Building & Facilities	94,197	744,852	640,335	640,335	-	0.0%
TOTAL CIP & EQUIPMENT	3,747,515	5,768,889	8,210,014	8,210,014	4,400,000	53.6%
TRANSFERS						
Transfer Out to GF	3,502,627	3,575,156	4,450,595	3,468,000	3,554,400	79.9%
Transfer out GF Reserve	-	-	920,000	867,000	888,600	96.6%
TOTAL TRANSFERS	3,502,627	3,575,156	5,370,595	4,335,000	4,443,000	82.7%
EXPENDITURES GRAND TOTAL	7,250,142	9,351,787	13,584,951	12,549,356	8,843,000	65.1%
NET CHANGE IN POSITION	1,506,426	(402,250)	(4,384,951)	(3,879,356)	43,000	-1.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
State Gas Tax (0017)
Fund 205

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
State Gas Tax (2103)	404,808	422,274	479,989	479,989	466,261	97.1%
State Gas Tax (2105)	284,197	294,935	325,056	325,056	325,976	100.3%
State Gas Tax (2106)	180,973	189,862	207,377	207,377	210,449	101.5%
State Gas Tax (2107)	339,841	401,948	389,888	389,888	445,490	114.3%
State Gas Tax (2107.5)	7,500	7,500	7,500	7,500	7,500	100.0%
Interest Revenue	501	3,857	-	-	-	0.0%
Total Revenues	**1,217,821**	**1,320,377**	**1,409,810**	**1,409,810**	**1,455,676**	**103.3%**
GRAND TOTAL RESOURCES	**1,217,821**	**1,320,377**	**1,409,810**	**1,409,810**	**1,455,676**	**103.3%**
SALARIES & BENEFITS						
Interfund Salaries	540,760	618,816	673,700	673,700	673,700	100.0%
TOTAL SALARIES & BENEFITS	540,760	618,816	673,700	673,700	673,700	100.0%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	31,927	-	20,000	20,000	-	0.0%
Landscaping	109,715	109,715	131,658	131,658	131,658	100.0%
Tree Maintenance	127,249	132,598	169,200	129,415	169,200	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	268,890	242,313	320,858	281,073	300,858	93.8%
CIP & EQUIPMENT						
Infrastructure - Streets	-	-	800,000	800,000	-	0.0%
TOTAL CIP & EQUIPMENT	-	-	800,000	800,000	-	0.0%
TRANSFERS						
Transfer Out to GTBF	408,122	404,450	403,750	403,750	407,750	101.0%
TOTAL TRANSFERS	408,122	404,450	403,750	403,750	407,750	101.0%
EXPENDITURES GRAND TOTAL	1,217,772	1,265,578	2,198,308	2,158,523	1,382,308	62.9%
NET CHANGE IN POSITION	48	54,798	(788,498)	(748,713)	73,368	-9.3%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Measure M (0018)
Fund 210

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Measure M - Turnback	1,037,232	1,110,093	1,192,053	1,192,053	1,224,338	102.7%
County Grants	(9,878)	200,675	83,320	83,320	76,200	91.5%
Interest Revenue	1,262	7,661	-	-	-	0.0%
Total Revenues	**1,028,616**	**1,318,429**	**1,275,373**	**1,275,373**	**1,300,538**	**102.0%**
GRAND TOTAL RESOURCES	**1,028,616**	**1,318,429**	**1,275,373**	**1,275,373**	**1,300,538**	**102.0%**
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	-	20,000	20,000	-	0.0%
Community Programs	-	3,984	130,560	130,560	76,200	58.4%
Principal/Bonds/COP's/Leases	403,055	413,344	400,000	400,000	404,317	101.1%
Interest/Bonds/COP's/Leases	13,648	47,588	13,750	13,750	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	416,703	464,916	564,310	564,310	480,517	85.2%
CIP & EQUIPMENT						
Infrastructure - Streets	-	1,106,061	636,064	636,064	1,203,000	189.1%
TOTAL CIP & EQUIPMENT	492,041	1,106,061	636,064	636,064	1,203,000	189.1%
EXPENDITURES GRAND TOTAL	908,744	1,570,977	1,200,374	1,200,374	1,683,517	140.2%
NET CHANGE IN POSITION	119,872	(252,548)	74,999	74,999	(382,979)	-510.6%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Air Quality Management (0019)
Fund 215

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
AB2766 Air Quality	49,003	84,423	65,900	65,900	65,900	100.0%
Interest Revenue	324	3,054	-	-	-	0.0%
Total Revenues	**49,327**	**87,476**	**65,900**	**65,900**	**65,900**	**100.0%**
GRAND TOTAL RESOURCES	**49,327**	**87,476**	**65,900**	**65,900**	**65,900**	**100.0%**
MATERIALS, SUPPLIES & SERVICES						
Community Programs	-	996	32,640	32,640	19,100	58.5%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	996	32,640	32,640	19,100	58.5%
CIP & EQUIPMENT						
Infrastructure - Traffic	-	-	145,638	145,638	-	0.0%
Building & Facilities	-	-	140,000	140,000	60,000	42.9%
TOTAL CIP & EQUIPMENT	-	-	285,638	285,638	60,000	21.0%
EXPENDITURES GRAND TOTAL	-	996	318,278	318,278	79,100	24.9%
NET CHANGE IN POSITION	49,327	86,480	(252,378)	(252,378)	(13,200)	5.2%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Asset Seizure (0021)
Fund 225

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Asset Seizure Funds	-	1,319,603	-	-	-	0.0%
Interest Revenue	590	5,625	-	-	-	0.0%
Total Revenues	**590**	**1,325,228**	**-**	**-**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**590**	**1,325,228**	**-**	**-**	**-**	**0.0%**
MATERIALS, SUPPLIES & SERVICES						
Repair Maint/Equipment	40,267	-	10,000	10,000	-	0.0%
Travel	-	3,672	-	-	-	0.0%
Staff Training	27,171	76,732	26,896	26,896	-	0.0%
Special Department Expenses	990	1,593	-	-	226,444	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	72,870	81,996	36,896	36,896	226,444	613.7%
CIP & EQUIPMENT						
Machinery & Equipment	62,799	68,044	97,072	97,072	-	0.0%
Vehicles	-	-	16,031	16,031	-	0.0%
Building & Facilities	18,006	3,876	1,005,000	1,005,000	-	0.0%
TOTAL CIP & EQUIPMENT	80,805	71,920	1,118,104	1,118,104	-	0.0%
EXPENDITURES GRAND TOTAL	153,674	153,916	1,155,000	1,155,000	226,444	19.6%
NET CHANGE IN POSITION	(153,084)	1,171,312	(1,155,000)	(1,155,000)	(226,444)	19.6%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Suppl Law Enfrcmnt (0022)
Fund 230

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
State Grants	161,285	165,271	165,000	165,000	181,000	109.7%
Interest Revenue	419	3,697	-	-	-	0.0%
Total Revenues	**161,704**	**168,968**	**165,000**	**165,000**	**181,000**	**109.7%**
GRAND TOTAL RESOURCES	**161,704**	**168,968**	**165,000**	**165,000**	**181,000**	**109.7%**
TRANSFERS						
Transfer Out to GF	100,000	153,689	165,000	165,000	181,000	109.7%
TOTAL TRANSFERS	100,000	153,689	165,000	165,000	181,000	109.7%
EXPENDITURES GRAND TOTAL	100,000	153,689	165,000	165,000	181,000	109.7%
NET CHANGE IN POSITION	61,704	15,279	-	-	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Street Lighting Distrct (0028)
Fund 260

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Street Light Assessments	135,984	135,201	135,286	135,286	136,244	100.7%
Total Revenues	**135,984**	**135,201**	**135,286**	**135,286**	**136,244**	**100.7%**
TRANSFERS IN						
Trsf In From GF	374,747	417,154	36,214	36,214	143,756	397.0%
TOTAL TRANSFERS	374,747	417,154	36,214	36,214	143,756	397.0%
GRAND TOTAL RESOURCES	**510,731**	**552,355**	**171,500**	**171,500**	**280,000**	**163.3%**
MATERIALS, SUPPLIES & SERVICES						
Engineering Services	8,789	9,567	10,500	10,500	-	0.0%
Advertising/Promotional	-	-	1,000	1,000	-	0.0%
Electricity	501,942	542,788	160,000	160,000	280,000	175.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	510,730	552,355	171,500	171,500	280,000	163.3%
EXPENDITURES GRAND TOTAL	510,730	552,355	171,500	171,500	280,000	163.3%
NET CHANGE IN POSITION	1	-	-	-	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Landscape Maintenance (0029)
Fund 265

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Landscape Maint Assessments	449,956	450,873	450,858	450,858	457,992	101.6%
Total Revenues	**449,956**	**450,873**	**450,858**	**450,858**	**457,992**	**101.6%**
GRAND TOTAL RESOURCES	**449,956**	**450,873**	**450,858**	**450,858**	**457,992**	**101.6%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	57,930	72,649	79,200	79,200	82,900	104.7%
Overtime	5,248	10,773	-	-	-	0.0%
Leave Accrual Payout	540	257	-	-	-	0.0%
Alternative H&W Payout	1,213	533	568	568	600	105.7%
Signing Bonus Payout	1,699	-	3,699	3,699	-	0.0%
Health Insurance Allocation	16,746	18,732	21,400	21,400	21,400	100.0%
Life Ins Allocation	-	-	100	100	100	100.0%
Dental Ins Allocation	1,147	1,273	1,300	1,300	400	30.8%
Optical Ins Allocation	204	223	300	300	200	66.7%
LTD Ins Allocation	-	-	400	400	400	100.0%
STD Ins Allocation	-	-	400	400	400	100.0%
Medicare	967	1,260	1,200	1,200	1,300	108.3%
Employers' PARS/ARS	481	466	500	500	500	100.0%
Employer CalPERS Retire NC	5,290	6,219	7,400	7,400	7,600	102.7%
Employee Medical Opt Out Plan	197	759	1,200	1,200	1,200	100.0%
Leave Buyback	-	1,801	-	-	2,200	100.0%
Other Employee Benefits	-	-	700	700	700	100.0%
TOTAL SALARIES & BENEFITS	91,663	114,945	118,367	118,367	119,900	101.3%
MATERIALS, SUPPLIES & SERVICES						
Engineering Services	8,789	9,567	12,600	12,600	12,600	100.0%
Landscaping	72,487	72,488	82,500	82,500	82,500	100.0%
Telephone/Internet	15,469	17,165	13,000	13,000	13,000	100.0%
Advertising/Promotional	-	2,780	-	-	-	0.0%
Special Department Expenses	-	-	-	-	5,600	100.0%
Electricity	19,476	22,815	18,000	18,000	18,000	100.0%
Water	219,534	150,710	188,400	188,400	188,400	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	335,754	275,524	314,500	314,500	320,100	101.8%
EXPENDITURES GRAND TOTAL	427,417	390,469	432,867	432,867	440,000	101.6%
NET CHANGE IN POSITION	22,539	60,405	17,991	17,991	17,992	100.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
CDBG Fund (0030)
Fund 270

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Federal Grants	155,258	518,363	359,997	359,997	322,998	89.7%
Total Revenues	**155,258**	**518,363**	**359,997**	**359,997**	**322,998**	**89.7%**
GRAND TOTAL RESOURCES	**155,258**	**518,363**	**359,997**	**359,997**	**322,998**	**89.7%**
SALARIES & BENEFITS						
Interfund Salaries	140,508	90,815	96,723	96,723	89,720	92.8%
TOTAL SALARIES & BENEFITS	140,508	90,815	96,723	96,723	89,720	92.8%
MATERIALS, SUPPLIES & SERVICES						
Repair & Maint/Facilities	-	61	-	-	-	0.0%
Special Department Expenses	-	374	-	-	-	0.0%
Community Programs	365,813	312,998	293,338	293,338	233,278	79.5%
TOTAL MATERIALS, SUPPLIES & SERVICES	365,813	313,433	293,338	293,338	233,278	79.5%
CIP & EQUIPMENT						
Construction Services	212,035	(10,602)	-	-	-	0.0%
Building & Facilities	-	12,252	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	212,035	1,650	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	718,356	405,898	390,061	390,061	322,998	82.8%
NET CHANGE IN POSITION	(563,098)	112,465	(30,064)	(30,064)	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Misc Grants Fund (0050)
Fund 280

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Federal Grants	88,882	637,818	96,387	96,387	-	0.0%
State Grants	107,426	32,750	250,000	250,000	-	0.0%
State Grants - Prop 68	-	-	1,608,837	1,608,837	-	0.0%
County Grants	-	126,650	500,000	500,000	941,801	188.4%
Intergovernmental - OCTA	-	-	200,000	200,000	-	0.0%
Other Intergovernmental Rev	-	300,000	-	-	-	0.0%
Total Revenues	**267,558**	**1,097,218**	**2,655,224**	**2,655,224**	**941,801**	**35.5%**
GRAND TOTAL RESOURCES	**267,558**	**1,097,218**	**2,655,224**	**2,655,224**	**941,801**	**35.5%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	3,850	1	-	-	-	0.0%
Salaries/Part-Time	-	457	-	-	-	0.0%
Overtime	(0)	11,682	-	-	-	0.0%
Health Insurance Allocation	552	1,185	-	-	-	0.0%
Dental Ins Allocation	72	155	-	-	-	0.0%
Optical Ins Allocation	10	28	-	-	-	0.0%
Medicare	56	176	-	-	-	0.0%
Employers' PARS/ARS	-	8	-	-	-	0.0%
Employer CalPERS Retire NC	663	0	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	5,204	13,691	-	-	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Special Studies	25,000	52,969	97,031	97,031	-	0.0%
Software Maintenance	-	12,515	-	-	-	0.0%
Advertising/Promotional	-	271	-	-	-	0.0%
Special Department Expenses	1,550	281,303	-	-	-	0.0%
Other Supplies	-	1,566	-	-	-	0.0%
Community Programs	-	7,138	-	-	-	0.0%
Office Equipment	-	2,832	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	39,691	358,593	97,031	97,031	-	0.0%
CIP & EQUIPMENT						
Computer Hardware	-	578	-	-	-	0.0%
Infrastructure - Streets	18,000	151,478	63,272	63,272	-	0.0%
Infrastructure - Traffic	-	69,358	27,029	27,029	-	0.0%
Infrastructure - Parks	-	287,240	1,007,435	1,007,435	-	0.0%
Machinery & Equipment	163,961	5,104	208,837	208,837	-	0.0%
Building & Facilities	(0)	62,500	1,250,000	1,250,000	941,801	75.3%
TOTAL CIP & EQUIPMENT	386,300	576,257	2,556,573	2,556,573	941,801	36.8%
EXPENDITURES GRAND TOTAL	431,194	948,542	2,653,604	2,653,604	941,801	35.5%
NET CHANGE IN POSITION	(163,636)	148,677	1,620	1,620	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Housing Successor Agncy (0053)
Fund 207

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Interest Revenue (GASB)	-	334	-	-	-	0.0%
Reimbursements/Other Revenue	130,358	102,411	-	-	-	0.0%
Lease Revenue (GASB)	-	(186)	-	-	-	0.0%
Total Revenues	**137,958**	**102,559**	**-**	**-**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**137,958**	**102,559**	**-**	**-**	**-**	**0.0%**
CIP & EQUIPMENT						
Buildings	-	19,258	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	19,258	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	-	19,258	-	-	-	0.0%
NET CHANGE IN POSITION	137,958	83,301	-	-	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Sccssr Agncy Ret Oblg (0054)
Fund 208

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Fiscal Agent Interest Revenue	115	13,696	-	-	-	0.0%
Reimbursements/Other Revenue	2,258,333	1,993,187	1,628,035	1,628,035	1,491,050	91.6%
Total Revenues	**2,258,448**	**2,006,883**	**1,628,035**	**1,628,035**	**1,491,050**	**91.6%**
GRAND TOTAL RESOURCES	**2,258,448**	**2,006,883**	**1,628,035**	**1,628,035**	**1,491,050**	**91.6%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	73,158	71,819	63,800	63,800	-	0.0%
Overtime	28	2	-	-	-	0.0%
Leave Accrual Payout	2,418	1,341	-	-	-	0.0%
Alternative H&W Payout	775	285	341	341	-	0.0%
Signing Bonus Payout	1,090	407	2,975	2,975	-	0.0%
Health Insurance Allocation	9,441	10,060	9,000	9,000	-	0.0%
Life Ins Allocation	-	-	100	100	-	0.0%
Dental Ins Allocation	534	472	400	400	-	0.0%
Optical Ins Allocation	126	124	200	200	-	0.0%
LTD Ins Allocation	-	-	300	300	-	0.0%
STD Ins Allocation	-	-	300	300	-	0.0%
Medicare	1,147	1,110	1,000	1,000	-	0.0%
Employers' PARS/ARS	1,679	1,486	1,100	1,100	-	0.0%
Employer CalPERS Retire NC	6,270	5,869	6,200	6,200	-	0.0%
Employee Medical Opt Out Plan	300	111	-	-	-	0.0%
Sick Leave Buyback	102	89	-	-	-	0.0%
Leave Buyback	1,112	2,706	-	-	-	0.0%
Other Employee Benefits	-	-	1,300	1,300	-	0.0%
TOTAL SALARIES & BENEFITS	98,220	95,879	87,017	87,017	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Legal Services	-	73	-	-	-	0.0%
Trustee Fees	3,500	3,750	2,250	2,250	3,500	155.6%
Professional Services	9,872	2,470	-	-	-	0.0%
Other Program Expenditures	-	-	93,856	93,856	-	0.0%
Gain/Loss on Refunding	-	(325,839)	-	-	-	0.0%
Principal/Bonds/COP's/Leases	-	-	695,000	695,000	720,000	103.6%
Interest/Bonds/COP's/Leases	367,952	348,490	339,538	339,538	315,619	93.0%
Lease Expenditure	110,997	96,031	417,291	417,291	401,931	96.3%
TOTAL MATERIALS, SUPPLIES & SERVICES	492,322	124,975	1,547,935	1,547,935	1,441,050	93.1%
TRANSFERS						
Transfer Out to GF	-	-	-	-	50,000	100.0%
TOTAL TRANSFERS	-	-	-	-	50,000	100.0%
EXPENDITURES GRAND TOTAL	590,541	220,854	1,634,952	1,634,952	1,491,050	91.2%
NET CHANGE IN POSITION	1,667,907	1,786,028	(6,917)	(6,917)	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Public Safety CFD (0055)
Fund 261

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
CFD Assessments	39,904	85,336	-	-	-	0.0%
Interest Revenue	94	1,286	-	-	-	0.0%
Total Revenues	**39,998**	**86,622**	**-**	**-**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**39,998**	**86,622**	**-**	**-**	**-**	**0.0%**
CIP & EQUIPMENT						
Construction Services	-	-	-	-	142,875	100.0%
TOTAL CIP & EQUIPMENT	-	-	-	-	142,875	100.0%
EXPENDITURES GRAND TOTAL	7,866	-	-	-	142,875	100.0%
NET CHANGE IN POSITION	32,132	86,622	-	-	(142,875)	100.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
PEG Fund (0058)
Fund 211

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
PEG Cable Fees	82,556	64,372	80,000	80,000	100,000	125.0%
Interest Revenue	-	161	-	-	-	0.0%
Total Revenues	**82,556**	**64,533**	**80,000**	**80,000**	**100,000**	**125.0%**
GRAND TOTAL RESOURCES	**82,556**	**64,533**	**80,000**	**80,000**	**100,000**	**125.0%**
MATERIALS, SUPPLIES & SERVICES						
Professional Services	15,851	4,950	3,500	3,500	-	0.0%
Repair & Maint/Facilities	-	329	-	-	-	0.0%
Software Maintenance	24,002	7,200	-	-	-	0.0%
Dept. Contract Services	2,779	3,472	40,000	40,000	30,000	75.0%
Web Based Service/Subcriptions	-	216	200	200	1,000	500.0%
Other Supplies	-	1,627	2,000	2,000	3,000	150.0%
Office Equipment	-	5,424	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	49,916	23,218	45,700	45,700	34,000	74.4%
CIP & EQUIPMENT						
Machinery & Equipment	-	-	69,000	69,000	69,000	100.0%
TOTAL CIP & EQUIPMENT	-	-	69,000	69,000	69,000	100.0%
EXPENDITURES GRAND TOTAL	49,916	23,218	114,700	114,700	103,000	89.8%
NET CHANGE IN POSITION	32,640	41,315	(34,700)	(34,700)	(3,000)	8.6%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
State Gas Tax - RMRA (0060)
Fund 209

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Rd Maint RehabAcct(RMRA)(2031)	1,034,090	1,156,315	1,280,805	1,280,805	1,343,778	104.9%
Interest Revenue	1,928	8,840	-	-	-	0.0%
Total Revenues	**1,036,018**	**1,165,155**	**1,280,805**	**1,280,805**	**1,343,778**	**104.9%**
GRAND TOTAL RESOURCES	**1,036,018**	**1,165,155**	**1,280,805**	**1,280,805**	**1,343,778**	**104.9%**
CIP & EQUIPMENT						
Infrastructure - Streets	526,316	1,506,984	1,511,059	1,511,059	1,597,000	105.7%
TOTAL CIP & EQUIPMENT	1,355,681	1,506,984	1,511,059	1,511,059	1,597,000	105.7%
EXPENDITURES GRAND TOTAL	1,355,681	1,506,984	1,511,059	1,511,059	1,597,000	105.7%
NET CHANGE IN POSITION	(319,662)	(341,829)	(230,254)	(230,254)	(253,222)	110.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
NOC-Public Safety Grant(0061)
Fund 228

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
State Grants	118,181	-	16,700	16,700	-	0.0%
Interest Revenue	259	1,554	-	-	-	0.0%
Total Revenues	**118,440**	**1,554**	**16,700**	**16,700**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**118,440**	**1,554**	**16,700**	**16,700**	**-**	**0.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	76,361	120,444	-	-	-	0.0%
Salaries/Part-Time	-	-	16,700	16,700	-	0.0%
Overtime	9,068	18,124	-	-	-	0.0%
Leave Accrual Payout	581	2,229	-	-	-	0.0%
Alternative H&W Payout	-	250	-	-	-	0.0%
Signing Bonus Payout	-	4,881	-	-	-	0.0%
Health Insurance Allocation	15,794	23,082	-	-	-	0.0%
Dental Ins Allocation	800	1,078	-	-	-	0.0%
Optical Ins Allocation	203	271	-	-	-	0.0%
Medicare	1,252	2,115	-	-	-	0.0%
Employer CalPERS Retire NC	17,407	28,152	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	121,466	200,626	16,700	16,700	-	0.0%
EXPENDITURES GRAND TOTAL	127,964	200,626	16,700	16,700	-	0.0%
NET CHANGE IN POSITION	(9,524)	(199,072)	-	-	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Parks & Rec Impact Fees (0063)
Fund 236

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Development Impact Fees	279,458	261,354	361,500	361,500	-	0.0%
Interest Revenue	3,697	20,841	-	-	-	0.0%
Total Revenues	**283,154**	**282,195**	**361,500**	**361,500**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**283,154**	**282,195**	**361,500**	**361,500**	**-**	**0.0%**
CIP & EQUIPMENT						
Construction Services	104,436	183,140	-	-	-	0.0%
Infrastructure - Parks	-	2,507	1,745,589	1,745,589	168,000	9.6%
TOTAL CIP & EQUIPMENT	666,982	185,648	1,745,589	1,745,589	168,000	9.6%
EXPENDITURES GRAND TOTAL	666,982	185,648	1,745,589	1,745,589	168,000	9.6%
NET CHANGE IN POSITION	(383,827)	96,547	(1,384,089)	(1,384,089)	(168,000)	12.1%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
City Traffic Impct Fees (0065)
Fund 238

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Development Impact Fees	105,045	174,971	482,700	482,700	-	0.0%
Interest Revenue	295	2,197	-	-	-	0.0%
Total Revenues	**105,340**	**177,167**	**482,700**	**482,700**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**105,340**	**177,167**	**482,700**	**482,700**	**-**	**0.0%**
CIP & EQUIPMENT						
Infrastructure - Traffic	124,834	136,460	243,000	243,000	10,000	4.1%
Infrastructure - Major Studies	-	-	35,000	35,000	-	0.0%
TOTAL CIP & EQUIPMENT	149,829	136,460	278,000	278,000	10,000	3.6%
EXPENDITURES GRAND TOTAL	149,829	136,460	278,000	278,000	10,000	3.6%
NET CHANGE IN POSITION	(44,490)	40,708	204,700	204,700	(10,000)	-4.9%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
CW Stormdr Impact Fee (0066)
Fund 239

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Development Impact Fees	5,888	16,926	14,247	14,247	-	0.0%
Interest Revenue	12	161	-	-	-	0.0%
Total Revenues	**5,900**	**17,087**	**14,247**	**14,247**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**5,900**	**17,087**	**14,247**	**14,247**	**-**	**0.0%**
CIP & EQUIPMENT						
Construction Services	12,300	-	-	-	25,000	100.0%
TOTAL CIP & EQUIPMENT	12,300	-	-	-	25,000	100.0%
EXPENDITURES GRAND TOTAL	12,300	-	-	-	25,000	100.0%
NET CHANGE IN POSITION	(6,400)	17,087	14,247	14,247	(25,000)	-175.5%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
City Pub Sfty Impct Fee (0067)
Fund 242

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Development Impact Fees	94,210	105,257	86,551	86,551	-	0.0%
Interest Revenue	318	1,768	-	-	-	0.0%
Total Revenues	**94,529**	**107,025**	**86,551**	**86,551**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**94,529**	**107,025**	**86,551**	**86,551**	**-**	**0.0%**
MATERIALS, SUPPLIES & SERVICES						
Software Maintenance	10,283	1,444	-	-	-	0.0%
Small Tools/Equipment	-	51,772	-	-	-	0.0%
Other Supplies	-	59	-	-	103,500	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	10,283	53,275	-	-	103,500	100.0%
CIP & EQUIPMENT						
Construction Services	19,706	-	-	-	40,000	100.0%
Building & Facilities	-	84,605	75,000	75,000	-	0.0%
TOTAL CIP & EQUIPMENT	168,179	84,605	75,000	75,000	40,000	53.3%
EXPENDITURES GRAND TOTAL	178,461	137,880	75,000	75,000	143,500	191.3%
NET CHANGE IN POSITION	(83,933)	(30,856)	11,551	11,551	(143,500)	-1242.3%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
CW Aford House ImpactFee(0068)
Fund 244

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Development Impact Fees	140,807	478,633	384,912	384,912	-	0.0%
Interest Revenue	2,918	22,448	-	-	-	0.0%
Total Revenues	**143,725**	**501,080**	**384,912**	**384,912**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**143,725**	**501,080**	**384,912**	**384,912**	**-**	**0.0%**
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	9,694	126,000	126,000	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	9,694	126,000	126,000	-	0.0%
CIP & EQUIPMENT						
Construction Services	-	-	-	-	75,000	100.0%
Land Acquisition	-	917,100	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	917,100	-	-	75,000	100.0%
EXPENDITURES GRAND TOTAL	-	926,794	126,000	126,000	75,000	59.5%
NET CHANGE IN POSITION	143,725	(425,714)	258,912	258,912	(75,000)	-29.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
City Quimby In Lieu Fee (0069)
Fund 243

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Development Impact Fees	105,084	372,994	271,473	271,473	-	0.0%
Interest Revenue	1,898	14,090	-	-	-	0.0%
Total Revenues	**106,983**	**387,084**	**271,473**	**271,473**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**106,983**	**387,084**	**271,473**	**271,473**	**-**	**0.0%**
CIP & EQUIPMENT						
Infrastructure - Traffic	-	17,339	5,697	5,697	-	0.0%
Infrastructure - Parks	64,967	41,522	1,233,510	1,233,510	93,450	7.6%
TOTAL CIP & EQUIPMENT	111,930	58,861	1,239,207	1,239,207	93,450	7.5%
EXPENDITURES GRAND TOTAL	111,930	58,861	1,239,207	1,239,207	93,450	7.5%
NET CHANGE IN POSITION	(4,947)	328,223	(967,734)	(967,734)	(93,450)	9.7%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
TOD Traffic Impact Fees (0070)
Fund 246

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Interest Revenue	1,403	9,054	-	-	-	0.0%
Total Revenues	**1,403**	**9,054**	**-**	**-**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**1,403**	**9,054**	**-**	**-**	**-**	**0.0%**
CIP & EQUIPMENT						
Construction Services	60,740	2,805	-	-	-	0.0%
Infrastructure - Streets	-	-	95,000	95,000	-	0.0%
Infrastructure - Traffic	-	5,673	218,587	218,587	-	0.0%
Infrastructure - Major Studies	-	12,633	7,367	7,367	-	0.0%
TOTAL CIP & EQUIPMENT	60,740	21,111	320,954	320,954	-	0.0%
EXPENDITURES GRAND TOTAL	60,740	21,111	320,954	320,954	-	0.0%
NET CHANGE IN POSITION	(59,337)	(12,057)	(320,954)	(320,954)	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
TOD Sewer Impact Fees (0071)
Fund 247

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Development Impact Fees	85,456	-	90,000	90,000	-	0.0%
Interest Revenue	3,172	16,662	-	-	-	0.0%
Total Revenues	**88,628**	**16,662**	**90,000**	**90,000**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**88,628**	**16,662**	**90,000**	**90,000**	**-**	**0.0%**
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	-	-	-	10,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	10,000	100.0%
CIP & EQUIPMENT						
Infrastructure - Streets	-	-	250,000	250,000	-	0.0%
Infrastructure - Sewer	204,092	1,277,037	307,188	307,188	-	0.0%
TOTAL CIP & EQUIPMENT	204,092	1,277,037	557,188	557,188	-	0.0%
EXPENDITURES GRAND TOTAL	204,092	1,277,037	557,188	557,188	10,000	1.8%
NET CHANGE IN POSITION	(115,464)	(1,260,375)	(467,188)	(467,188)	(10,000)	2.1%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
TOD Strscape Impct Fee (0072)
Fund 248

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Development Impact Fees	-	-	29,900	29,900	-	0.0%
CFD Assessments	-	-	(29,900)	(29,900)	-	0.0%
Interest Revenue	2,464	15,376	-	-	-	0.0%
Total Revenues	**2,464**	**15,376**	**-**	**-**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**2,464**	**15,376**	**-**	**-**	**-**	**0.0%**
CIP & EQUIPMENT						
Infrastructure - Traffic	3,285	188,000	-	-	-	0.0%
Infrastructure - Major Studies	31,798	10,838	7,364	7,364	185,300	2516.3%
TOTAL CIP & EQUIPMENT	113,621	198,838	7,364	7,364	185,300	2516.3%
EXPENDITURES GRAND TOTAL	113,621	198,838	7,364	7,364	185,300	2516.3%
NET CHANGE IN POSITION	(111,156)	(183,462)	(7,364)	(7,364)	(185,300)	2516.3%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Gen Plan Update Fees (0074)
Fund 233

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Waived Banner Permit Fees	-	(860)	-	-	-	0.0%
County Grants	-	33,350	-	-	-	0.0%
General Plan Update Fee	163,223	244,016	150,000	150,000	-	0.0%
Interest Revenue	1,444	12,644	-	-	-	0.0%
Total Revenues	**164,522**	**289,150**	**150,000**	**150,000**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**164,522**	**289,150**	**150,000**	**150,000**	**-**	**0.0%**
MATERIALS, SUPPLIES & SERVICES						
Special Studies	37,100	16,743	133,158	133,158	325,000	244.1%
Professional Services	-	3,945	191,100	191,100	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	37,100	20,688	324,258	324,258	325,000	100.2%
EXPENDITURES GRAND TOTAL	37,100	20,688	324,258	324,258	325,000	100.2%
NET CHANGE IN POSITION	127,422	268,462	(174,258)	(174,258)	(325,000)	186.5%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Technology Impact Fees (0075)
Fund 234

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Waived Banner Permit Fees	-	(65)	-	-	-	0.0%
Technology Fee	86,879	129,598	-	-	-	0.0%
Interest Revenue	731	6,000	-	-	-	0.0%
Total Revenues	**87,570**	**135,534**	**-**	**-**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**87,570**	**135,534**	**-**	**-**	**-**	**0.0%**
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	-	-	-	100,000	100.0%
Software Maintenance	-	-	55,000	55,000	-	0.0%
Web Based Service/Subcriptions	-	-	-	-	129,034	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	55,000	55,000	229,034	416.4%
CIP & EQUIPMENT						
Machinery & Equipment	32,340	-	71,385	71,385	60,000	84.1%
TOTAL CIP & EQUIPMENT	32,340	-	71,385	71,385	60,000	84.1%
EXPENDITURES GRAND TOTAL	32,340	-	126,385	126,385	289,034	228.7%
NET CHANGE IN POSITION	55,230	135,534	(126,385)	(126,385)	(289,034)	228.7%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Explorer Grant NOC (0076)
Fund 227

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
State Grants	-	-	62,000	62,000	-	0.0%
Interest Revenue	318	1,982	-	-	-	0.0%
Total Revenues	**318**	**1,982**	**62,000**	**62,000**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**318**	**1,982**	**62,000**	**62,000**	**-**	**0.0%**
SALARIES & BENEFITS						
Overtime	4,790	13,242	-	-	-	0.0%
Health Insurance Allocation	478	1,120	-	-	-	0.0%
Dental Ins Allocation	34	51	-	-	-	0.0%
Optical Ins Allocation	6	11	-	-	-	0.0%
Medicare	69	173	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	5,378	14,597	-	-	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Staff Training	-	600	-	-	-	0.0%
Special Department Expenses	4,555	610	28,000	28,000	-	0.0%
Uniforms	-	270	12,000	12,000	99,000	825.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	4,555	1,480	40,000	40,000	99,000	247.5%
EXPENDITURES GRAND TOTAL	9,933	16,078	40,000	40,000	99,000	247.5%
NET CHANGE IN POSITION	(9,615)	(14,095)	22,000	22,000	(99,000)	-450.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
Placentia Reg Nav Cent(0078)
Fund 231

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
County Contribution	625,000	625,000	625,000	625,000	625,000	100.0%
NSPA Cities Operating Contrib	637,149	1,009,084	1,244,700	1,244,700	1,783,600	143.3%
SB2 Construction Funds	38,644	29,845	-	-	-	0.0%
SB2 Direct Funds to City	204,035	-	500,000	500,000	500,000	100.0%
SB2 Direct to City - Admin	10,739	-	25,000	25,000	25,000	100.0%
Total Revenues	**1,515,568**	**1,663,930**	**2,394,700**	**2,394,700**	**2,933,600**	**122.5%**
GRAND TOTAL RESOURCES	**1,515,568**	**1,663,930**	**2,394,700**	**2,394,700**	**2,933,600**	**122.5%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	21,047	99,500	99,500	107,000	107.5%
Overtime	-	(932)	-	-	-	0.0%
Leave Accrual Payout	-	40	-	-	-	0.0%
Alternative H&W Payout	-	-	250	250	800	320.0%
Signing Bonus Payout	-	-	4,561	4,561	-	0.0%
Health Insurance Allocation	-	3,436	16,200	16,200	20,500	126.5%
Life Ins Allocation	-	-	200	200	200	100.0%
Dental Ins Allocation	-	55	900	900	500	55.6%
Optical Ins Allocation	-	30	200	200	300	150.0%
LTD Ins Allocation	-	-	500	500	500	100.0%
STD Ins Allocation	-	-	400	400	400	100.0%
Medicare	-	294	1,500	1,500	1,600	106.7%
Employer CalPERS Retire NC	-	1,745	18,800	18,800	20,300	108.0%
Leave Buyback	-	-	-	-	2,200	100.0%
Other Employee Benefits	-	-	2,200	2,200	800	36.4%
Interfund Salaries	10,739	24,320	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	10,739	50,035	145,211	145,211	155,100	106.8%
MATERIALS, SUPPLIES & SERVICES						
Alarm Monitoring	-	285	3,500	3,500	3,500	100.0%
Telephone/Internet	2,353	1,081	2,500	2,500	2,500	100.0%
Dept. Contract Services	1,601,421	1,797,904	1,680,000	1,680,000	2,200,000	131.0%
SB2 Allocations to NSPA - Oper	165,090	177,859	500,000	500,000	500,000	100.0%
Lease Expenditure	18,000	18,000	22,500	22,500	22,500	100.0%
Other Expenditure	16,339	45,946	50,000	50,000	50,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	1,799,725	2,041,075	2,258,500	2,258,500	2,778,500	123.0%
CIP & EQUIPMENT						
Other Capital Outlay	45,493	-	150,000	150,000	-	0.0%
TOTAL CIP & EQUIPMENT	123,944	-	150,000	150,000	-	0.0%
EXPENDITURES GRAND TOTAL	1,934,407	2,091,110	2,553,711	2,553,711	2,933,600	114.9%
NET CHANGE IN POSITION	(418,840)	(427,181)	(159,011)	(159,011)	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
TOD District CFD (0080)
Fund 249

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
CFD Assessments	-	-	31,488	31,488	95,900	304.6%
Total Revenues	**-**	**-**	**31,488**	**31,488**	**95,900**	**304.6%**
GRAND TOTAL RESOURCES	**-**	**-**	**31,488**	**31,488**	**95,900**	**304.6%**
MATERIALS, SUPPLIES & SERVICES						
Landscaping	-	-	15,000	15,000	10,000	66.7%
R & M/Sewer & Storm Drain	-	-	-	-	7,500	100.0%
Repair & Maint/Facilities	-	-	-	-	5,000	100.0%
R & M/Sewers/Storm Drains	-	-	-	-	10,000	100.0%
Special Department Expenses	-	-	5,000	5,000	10,000	200.0%
Electricity	-	-	1,000	1,000	1,200	120.0%
Water	-	-	3,000	3,000	6,500	216.7%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	24,000	24,000	50,200	209.2%
EXPENDITURES GRAND TOTAL	-	-	24,000	24,000	50,200	209.2%
NET CHANGE IN POSITION	-	-	7,488	7,488	45,700	610.3%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
CalRecycle Grant (0083)
Fund 282

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
State Grants	-	72,869	-	-	144,054	100.0%
Interest Revenue	18	804	-	-	-	0.0%
Other Financing Sources	-	55,000	-	-	-	0.0%
Total Revenues	**18**	**128,672**	**-**	**-**	**144,054**	**100.0%**
GRAND TOTAL RESOURCES	**18**	**128,672**	**-**	**-**	**144,054**	**100.0%**
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	-	-	-	40,000	100.0%
Other Purchased Services	-	-	-	-	84,889	100.0%
Special Department Expenses	-	7,179	6,554	6,554	2,650	40.4%
Other Program Expenditures	-	9,690	6,627	6,627	4,154	62.7%
Subscription Principal (GASB)	-	55,000	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	71,869	13,181	13,181	131,693	999.1%
CIP & EQUIPMENT						
Laptops/Tablets	-	56,000	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	56,000	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	-	127,869	13,181	13,181	131,693	999.1%
NET CHANGE IN POSITION	18	804	(13,181)	(13,181)	12,361	-93.8%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
County Annexation (0084)
Fund 283

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Other Intergovernmental Rev	-	1,500,000	-	-	-	0.0%
Interest Revenue	-	14,304	-	-	-	0.0%
Total Revenues	**-**	**1,514,304**	**-**	**-**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**-**	**1,514,304**	**-**	**-**	**-**	**0.0%**
CIP & EQUIPMENT						
Infrastructure - Streets	-	406	119,594	119,594	-	0.0%
TOTAL CIP & EQUIPMENT	-	406	119,594	119,594	-	0.0%
EXPENDITURES GRAND TOTAL	-	406	119,594	119,594	-	0.0%
NET CHANGE IN POSITION	-	1,513,898	(119,594)	(119,594)	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Special Revenue Funds
EIFD (0086)
Fund 285

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Current Year-Secured	-	70,348	5,000	5,000	70,000	1400.0%
Interest Revenue	-	107	-	-	-	0.0%
Bond Proceeds	-	-	-	-	9,000,000	100.0%
Total Revenues	**-**	**70,456**	**5,000**	**5,000**	**9,070,000**	**181400.0%**
GRAND TOTAL RESOURCES	**-**	**70,456**	**5,000**	**5,000**	**9,070,000**	**181400.0%**
MATERIALS, SUPPLIES & SERVICES						
Public Notice	-	-	-	-	5,000	100.0%
City Admin Services	-	-	-	-	5,000	100.0%
Principal/Bonds/COP's/Leases	-	-	-	-	250,000	100.0%
Issuance Costs	1	5,000	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	1	5,000	-	-	260,000	100.0%
CIP & EQUIPMENT						
Infrastructure - Streets	-	-	-	-	10,000,000	100.0%
TOTAL CIP & EQUIPMENT	-	-	-	-	10,000,000	100.0%
EXPENDITURES GRAND TOTAL	1	5,000	-	-	10,260,000	100.0%
NET CHANGE IN POSITION	(1)	65,456	5,000	5,000	(1,190,000)	-23800.0%

PLACENTIA
Rich Heritage, Bright Future

DEBT SERVICE FUND

Debt Service Fund Budget
FISCAL YEAR 2024-25

PROPOSED BUDGET
FISCAL YEAR 2024-25

Debt Service
Gas Tax Debt Fund (0052)
Fund 206

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Interest Revenue	136	1,500	-	-	-	0.0%
Total Revenues	**136**	**1,500**	**-**	**-**	**-**	**0.0%**
TRANSFERS IN						
Transfer In From Gas Tax	408,122	404,450	403,750	403,750	407,750	101.0%
TOTAL TRANSFERS	408,122	404,450	403,750	403,750	407,750	101.0%
GRAND TOTAL RESOURCES	**408,258**	**405,950**	**403,750**	**403,750**	**407,750**	**101.0%**
MATERIALS, SUPPLIES & SERVICES						
Trustee Fees	3,250	-	3,250	3,250	3,250	100.0%
Principal/Bonds/COP's/Leases	351,000	353,000	358,000	358,000	368,000	102.8%
Interest/Bonds/COP's/Leases	53,906	48,106	42,500	42,500	36,500	85.9%
TOTAL MATERIALS, SUPPLIES & SERVICES	408,156	401,106	403,750	403,750	407,750	101.0%
EXPENDITURES GRAND TOTAL	408,156	401,106	403,750	403,750	407,750	101.0%
NET CHANGE IN POSITION	102	4,844	-	-	-	0.0%

PLACENTIA
Rich Heritage, Bright Future

ENTERPRISE FUNDS

Enterprise Funds Budget
FISCAL YEAR 2024-25

PROPOSED BUDGET
FISCAL YEAR 2024-25

Enterprise Funds
Sewer Construction (0024)
Fund 240

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Sewer Capital Fee	-	-	1,377,900	1,377,900	-	0.0%
Total Revenues	**41**	**-**	**1,377,900**	**1,377,900**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**41**	**-**	**1,377,900**	**1,377,900**	**-**	**0.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	81,707	138,500	138,500	-	0.0%
Alternative H&W Payout	-	-	250	250	-	0.0%
Signing Bonus Payout	-	-	6,454	6,454	-	0.0%
Health Insurance Allocation	-	10,127	17,400	17,400	-	0.0%
Life Ins Allocation	-	-	400	400	-	0.0%
Dental Ins Allocation	-	641	1,100	1,100	-	0.0%
Optical Ins Allocation	-	104	200	200	-	0.0%
LTD Ins Allocation	-	-	500	500	-	0.0%
STD Ins Allocation	-	-	600	600	-	0.0%
Medicare	-	1,187	2,100	2,100	-	0.0%
Employer CalPERS Retire NC	-	7,400	14,800	14,800	-	0.0%
Other Employee Benefits	-	-	1,000	1,000	-	0.0%
TOTAL SALARIES & BENEFITS	-	101,166	183,304	183,304	-	0.0%
CIP & EQUIPMENT						
Infrastructure - Sewer	-	21,083	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	21,083	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	-	122,248	183,304	183,304	-	0.0%
NET CHANGE IN POSITION	41	(122,248)	1,194,596	1,194,596	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Enterprise Funds
Refuse Administration (0037)
Fund 501

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
City Admin Fee	488,622	512,626	500,000	500,000	530,000	106.0%
Contractor	3,204,108	3,731,000	4,244,000	4,244,000	4,498,640	106.0%
Interest Revenue	513	4,875	-	-	-	0.0%
Reimbursements/Other Revenue	38,996	39,523	-	-	41,000	100.0%
Total Revenues	**3,732,240**	**4,288,025**	**4,744,000**	**4,744,000**	**5,069,640**	**106.9%**
GRAND TOTAL RESOURCES	**3,732,240**	**4,288,025**	**4,744,000**	**4,744,000**	**5,069,640**	**106.9%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	185,164	223,539	228,000	228,000	223,000	97.8%
Overtime	450	1,163	-	-	-	0.0%
Leave Accrual Payout	2,469	624	-	-	-	0.0%
Alternative H&W Payout	1,538	1,328	1,098	1,098	1,300	118.5%
Signing Bonus Payout	4,944	569	10,172	10,172	-	0.0%
Health Insurance Allocation	18,390	23,438	23,800	23,800	36,700	154.2%
Life Ins Allocation	-	-	300	300	300	100.0%
Dental Ins Allocation	1,201	1,506	1,600	1,600	2,000	125.0%
Optical Ins Allocation	265	313	400	400	500	125.0%
LTD Ins Allocation	-	-	1,100	1,100	1,100	100.0%
STD Ins Allocation	-	-	900	900	900	100.0%
Medicare	2,902	3,430	3,400	3,400	3,300	97.1%
Employers' PARS/ARS	7,333	7,547	7,200	7,200	6,500	90.3%
Employer CalPERS Retire NC	(292,841)	217,488	22,000	22,000	20,700	94.1%
OPEB Expense	67,213	(78,697)	-	-	-	0.0%
Employee Medical Opt Out Plan	4,437	4,611	4,500	4,500	4,500	100.0%
Sick Leave Buyback	340	297	-	-	-	0.0%
Leave Buyback	1,423	7,909	-	-	7,300	100.0%
Other Employee Benefits	-	-	3,000	3,000	3,000	100.0%
TOTAL SALARIES & BENEFITS	5,228	415,065	307,470	307,470	311,100	101.2%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	36,771	18,060	95,000	95,000	35,000	36.8%
Disposal	3,218,507	3,719,481	4,244,000	4,244,000	4,498,640	106.0%
Advertising/Promotional	9,626	-	150	150	-	0.0%
Public Notice	-	-	-	-	15,000	100.0%
Dept. Contract Services	144,582	168,882	148,000	148,000	169,000	114.2%
Other Purchased Services	5,826	19,065	20,200	20,200	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	3,415,311	3,925,488	4,507,350	4,507,350	4,717,640	104.7%
EXPENDITURES GRAND TOTAL	3,420,540	4,340,553	4,814,820	4,814,820	5,028,740	104.4%
NET CHANGE IN POSITION	311,700	(52,529)	(70,820)	(70,820)	40,900	-57.8%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Enterprise Funds
Sewer Maintenance (0048)
Fund 275

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Sewer Maintenance Fee	790,965	1,447,930	1,017,450	1,017,450	1,100,000	108.1%
Interest Revenue	1,444	13,769	-	-	-	0.0%
Total Revenues	**792,409**	**1,461,698**	**1,017,450**	**1,017,450**	**1,100,000**	**108.1%**
GRAND TOTAL RESOURCES	**792,409**	**1,461,698**	**1,017,450**	**1,017,450**	**1,100,000**	**108.1%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	260,837	323,888	321,700	321,700	330,000	102.6%
Overtime	8,480	11,440	-	-	-	0.0%
Leave Accrual Payout	2,129	21,099	-	-	-	0.0%
Alternative H&W Payout	3,186	1,998	1,365	1,365	3,400	249.0%
Signing Bonus Payout	5,638	407	14,002	14,002	-	0.0%
Health Insurance Allocation	44,952	44,639	44,400	44,400	32,400	73.0%
Life Ins Allocation	-	-	500	500	500	100.0%
Dental Ins Allocation	2,431	2,673	2,400	2,400	1,000	41.7%
Optical Ins Allocation	579	555	700	700	600	85.7%
LTD Ins Allocation	-	-	1,600	1,600	1,600	100.0%
STD Ins Allocation	-	-	1,400	1,400	1,400	100.0%
Medicare	4,190	5,389	4,800	4,800	4,900	102.1%
Employers' PARS/ARS	3,841	4,057	3,800	3,800	2,900	76.3%
Employer CalPERS Retire NC	(1,164,522)	1,151,653	31,500	31,500	30,700	97.5%
OPEB Expense	21,681	(112,428)	-	-	-	0.0%
Employee Medical Opt Out Plan	3,452	6,583	6,300	6,300	7,100	112.7%
Leave Buyback	1,017	5,597	-	-	12,500	100.0%
Other Employee Benefits	-	-	3,300	3,300	3,300	100.0%
TOTAL SALARIES & BENEFITS	(802,108)	1,467,548	437,767	437,767	432,300	98.8%
MATERIALS, SUPPLIES & SERVICES						
R & M/Sewer & Storm Drain	116,728	204,620	226,000	226,000	-	0.0%
Sewer User Fees	34,069	34,516	20,400	20,400	-	0.0%
Staff Training	-	225	-	-	-	0.0%
Dues & Memberships	-	202	-	-	-	0.0%
Billing Services	13,614	14,198	10,000	10,000	-	0.0%
Special Department Expenses	3,148	4,286	3,600	3,600	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	175,584	258,046	260,000	260,000	-	0.0%
CIP & EQUIPMENT						
Infrastructure - Streets	-	79,000	-	-	-	0.0%
Building & Facilities	-	19,082	-	-	-	0.0%
Depreciation	527,316	527,316	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	600,066	625,398	-	-	-	0.0%
TRANSFERS						
Transfer Out to GF	176,700	182,049	-	-	185,000	100.0%
TOTAL TRANSFERS	176,700	182,049	-	-	185,000	100.0%
EXPENDITURES GRAND TOTAL	150,241	2,533,041	697,767	697,767	617,300	88.5%
NET CHANGE IN POSITION	642,168	(1,071,343)	319,683	319,683	482,700	151.0%

PLACENTIA
Rich Heritage, Bright Future

INTERNAL SERVICE FUNDS

Internal Service Funds Budget
FISCAL YEAR 2024-25

PROPOSED BUDGET
FISCAL YEAR 2024-25

Internal Service
Employee Health & Wlfre (0039)
Fund 601

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
City Admin Fee	14	60	-	-	-	0.0%
Other Charges for Service	981,765	1,013,965	1,076,900	1,076,900	228,900	21.3%
Section 115 Trust Disbursement	-	-	-	-	1,196,569	100.0%
Recovery & Restitution	-	(193,751)	-	-	-	0.0%
ISF Health Ins Reimbursement	(84,880)	88,056	-	-	-	0.0%
ISF Dental Ins Reimbursement	130,162	126,542	129,500	129,500	129,500	100.0%
ISF Employee Optical Costs	77	(67)	-	-	15,000	100.0%
Total Revenues	**1,027,137**	**1,034,805**	**1,206,400**	**1,206,400**	**1,569,969**	**130.1%**
GRAND TOTAL RESOURCES	**1,027,137**	**1,034,805**	**1,206,400**	**1,206,400**	**1,569,969**	**130.1%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	(64,443)	(102,107)	-	-	-	0.0%
Overtime	(4,439)	(1)	-	-	-	0.0%
Dental Claim	122,161	225,378	142,000	142,000	142,000	100.0%
Employer CalPERS UAL	-	-	-	-	446,569	100.0%
Health Insurance Premiums	920,798	875,652	1,007,000	1,007,000	924,000	91.8%
Dental Insurance Premiums	10,436	4,191	12,000	12,000	12,000	100.0%
Life Insurance Premiums	5,423	4,066	9,000	9,000	9,000	100.0%
Optical Insurance Premiums	13,813	13,343	17,000	17,000	17,000	100.0%
Pers Survivor Premiums	9,095	-	7,400	7,400	7,400	100.0%
TOTAL SALARIES & BENEFITS	1,010,791	1,020,523	1,194,400	1,194,400	1,557,969	130.4%
MATERIALS, SUPPLIES & SERVICES						
Third Party Administration	16,347	14,282	12,000	12,000	12,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	16,347	14,282	12,000	12,000	12,000	100.0%
EXPENDITURES GRAND TOTAL	1,027,137	1,034,805	1,206,400	1,206,400	1,569,969	130.1%
NET CHANGE IN POSITION	-	-	-	-	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Internal Service
Risk Management (0040)
Fund 605

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Other Charges for Service	1,829,892	2,261,000	2,537,100	2,537,100	3,024,000	119.2%
Reimbursements/Other Revenue	269,945	607,731	511,376	511,376	-	0.0%
Total Revenues	**2,099,837**	**2,868,731**	**3,048,476**	**3,048,476**	**3,024,000**	**99.2%**
GRAND TOTAL RESOURCES	**2,099,837**	**2,868,731**	**3,048,476**	**3,048,476**	**3,024,000**	**99.2%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	-	121,000	121,000	146,900	121.4%
Alternative H&W Payout	-	-	-	-	1,300	100.0%
Health Insurance Allocation	-	-	22,600	22,600	-	0.0%
Life Ins Allocation	-	-	400	400	500	125.0%
Dental Ins Allocation	-	-	1,600	1,600	200	12.5%
Optical Ins Allocation	-	-	300	300	100	33.3%
LTD Ins Allocation	-	-	500	500	500	100.0%
STD Ins Allocation	-	-	500	500	600	120.0%
Medicare	-	-	1,800	1,800	2,200	122.2%
Employer CalPERS Retire NC	-	-	9,300	9,300	11,300	121.5%
Employee Insurance Claims	11,126	8,889	14,000	14,000	14,000	100.0%
Employee Medical Opt Out Plan	-	-	-	-	4,800	100.0%
Workers' Compensation Claims	849,108	(98,166)	438,335	438,335	438,335	100.0%
Workers' Comp Premiums	218,133	300,448	402,865	402,865	402,865	100.0%
Other Employee Benefits	-	-	100	100	1,000	1000.0%
TOTAL SALARIES & BENEFITS	1,078,367	211,171	1,013,300	1,013,300	1,024,600	101.1%
MATERIALS, SUPPLIES & SERVICES						
Litigation	98,143	142,296	45,000	45,000	150,000	333.3%
Third Party Administration	96,035	89,218	105,000	105,000	88,000	83.8%
Ergonomics	-	-	-	-	5,000	100.0%
Liability Insurance Premiums	973,165	1,048,341	1,154,100	1,154,100	1,550,000	134.3%
Liability Claims	986,798	(54,629)	154,700	154,700	154,700	100.0%
Meetings & Conferences	-	-	1,800	1,800	1,000	55.6%
Dues & Memberships	-	-	-	-	400	100.0%
Dept. Contract Services	11,028	-	58,200	58,200	50,000	85.9%
Special Department Expenses	1,011	552	5,000	5,000	-	0.0%
Office Supplies	-	-	-	-	300	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	2,166,179	1,225,777	1,523,800	1,523,800	1,999,400	131.2%
EXPENDITURES GRAND TOTAL	3,244,546	1,436,948	2,537,100	2,537,100	3,024,000	119.2%
NET CHANGE IN POSITION	(1,144,709)	1,431,782	511,376	511,376	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Internal Service
Equipment Replacement (0041)
Fund 610

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Reimbursements/Other Revenue	-	24,000	-	-	-	0.0%
Sale of Surplus Property	24,601	83,654	-	-	-	0.0%
Total Revenues	**24,601**	**107,654**	**-**	**-**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**24,601**	**107,654**	**-**	**-**	**-**	**0.0%**
CIP & EQUIPMENT						
Vehicles	12,418	63,965	79,000	79,000	20,000	25.3%
TOTAL CIP & EQUIPMENT	12,418	63,965	79,000	79,000	20,000	25.3%
EXPENDITURES GRAND TOTAL	12,418	63,965	79,000	79,000	20,000	25.3%
NET CHANGE IN POSITION	12,182	43,689	(79,000)	(79,000)	(20,000)	25.3%

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FIDUCIARY FUND

Fiduciary Fund Budget
FISCAL YEAR 2024-25

PROPOSED BUDGET
FISCAL YEAR 2024-25

Fiduciary Fund
Public Financing Autho(0082)
Fund 302

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Fiscal Agent Interest Revenue	1,583	149,405	-	-	-	0.0%
Lease Revenue	3,069,763	3,505,634	4,083,700	4,083,700	4,657,704	114.1%
Total Revenues	**3,071,346**	**3,655,039**	**4,083,700**	**4,083,700**	**4,657,704**	**114.1%**
GRAND TOTAL RESOURCES	**3,071,346**	**3,655,039**	**4,083,700**	**4,083,700**	**4,657,704**	**114.1%**
MATERIALS, SUPPLIES & SERVICES						
Trustee Fees	3,550	3,750	4,000	4,000	2,500	62.5%
Professional Services	-	-	-	-	2,500	100.0%
Principal/Bonds/COP's/Leases	-	1,500,000	1,860,000	1,860,000	2,330,000	125.3%
Interest/Bonds/COP's/Leases	2,022,522	2,004,248	2,219,700	2,219,700	2,327,800	104.9%
TOTAL MATERIALS, SUPPLIES & SERVICES	2,089,882	3,507,998	4,083,700	4,083,700	4,662,800	114.2%
TRANSFERS						
Transfer Out - Section 115	-	2,456,825	-	-	-	0.0%
TOTAL TRANSFERS	-	2,456,825	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	2,089,882	5,964,823	4,083,700	4,083,700	4,662,800	114.2%
NET CHANGE IN POSITION	981,464	(2,309,784)	-	-	(5,096)	100.0%

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Rich Heritage, Bright Future

CAPITAL PROJECTS FUND

Capital Project Fund Budget
FISCAL YEAR 2024-25

PROPOSED BUDGET
FISCAL YEAR 2024-25

Capital Projects Fund
City Capital Projects (0033)
Fund 401

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Federal Grants	-	-	2,200,000	2,200,000	-	0.0%
State Grants	-	-	45,000	45,000	-	0.0%
State Grants - Prop 68	-	-	1,643,000	1,643,000	-	0.0%
Other Intergovernmental Rev	-	425,730	245,286	245,286	-	0.0%
Reimbursements/Other Revenue	503,183	1,191,573	709,362	709,362	-	0.0%
Total Revenues	**503,183**	**1,617,303**	**4,842,648**	**4,842,648**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**503,183**	**1,617,303**	**4,842,648**	**4,842,648**	**-**	**0.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	1,286	214,600	214,600	368,400	171.7%
Alternative H&W Payout	-	-	1,900	1,900	2,700	142.1%
Health Insurance Allocation	-	-	39,100	39,100	33,800	86.4%
Life Ins Allocation	-	-	600	600	1,000	166.7%
Dental Ins Allocation	-	-	2,700	2,700	2,200	81.5%
Optical Ins Allocation	-	-	500	500	600	120.0%
LTD Ins Allocation	-	-	800	800	1,300	162.5%
STD Ins Allocation	-	-	900	900	1,500	166.7%
Medicare	-	21	3,200	3,200	5,400	168.8%
Employer CalPERS Retire NC	-	96	16,500	16,500	28,300	171.5%
Employee Medical Opt Out Plan	-	-	-	-	8,900	100.0%
Other Employee Benefits	-	-	900	900	1,900	211.1%
TOTAL SALARIES & BENEFITS	-	1,403	281,700	281,700	456,000	161.9%
CIP & EQUIPMENT						
Construction Services	760,977	358,836	-	-	-	0.0%
Infrastructure - Streets	-	494,452	3,394,567	3,394,567	-	0.0%
Infrastructure - Traffic	-	376,725	904,837	904,837	-	0.0%
Infrastructure - Major Studies	-	-	45,000	45,000	-	0.0%
TOTAL CIP & EQUIPMENT	760,977	1,230,013	4,344,404	4,344,404	-	0.0%
EXPENDITURES GRAND TOTAL	760,977	1,231,416	4,626,104	4,626,104	456,000	9.9%
NET CHANGE IN POSITION	(257,793)	385,887	216,544	216,544	(456,000)	-210.6%

PLACENTIA
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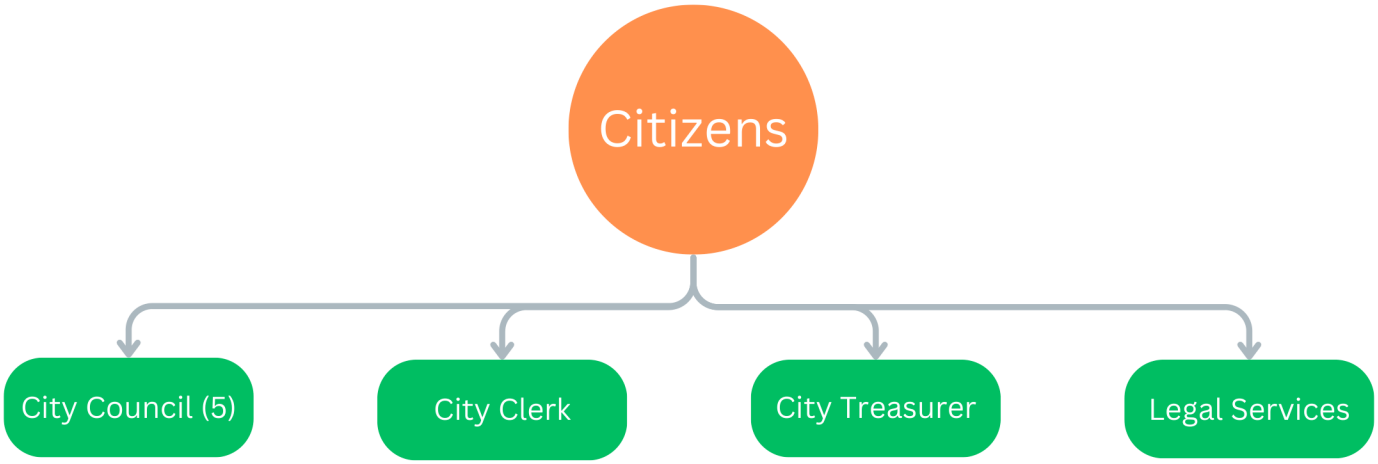
LEGISLATIVE DEPARTMENT

General Fund Budget
FISCAL YEAR 2024-25

Legislative Organizational Chart



The Legislative Department includes all services provided by the City Council, City Clerk, City Treasurer, and City Attorney. Detailed descriptions of these services are provided below.

City Council

The City Council is the governing body of the City and exercises legal powers designated in the City Charter. On an annual basis, a Mayor is appointed by the City Council from amongst its members. The Mayor presides over City Council meetings and exercises those powers established in the City Charter. The Mayor Pro Tempore acts in the Mayor's absence. The Mayor and City Council are active in the areas listed below.

Intergovernmental Relations

City Council Members hold a number of special assignments and appointments to various boards and commissions involving other government agencies such as the Criminal Justice Council, Orange County Sanitation District, Vector Control District, Orange County Transit Authority, Santa Ana River Flood Protection Agency, Southern California Association of Governments (SCAG), League of California Cities, Orange County Human Relations Agency, and other county, state and federal agencies.

Policy Development

The City Council sets the overall policy and direction for the City. They exercise planning in the areas of operational and financial management, analyze public issues, conduct public hearings and study sessions for the citizens and set policy through ordinances, resolutions, and motions. The City's programs and services are established by the adoption of the annual budget. New programs and services can only be approved by the City Council.

Citizen Relations

To create an open government, and be responsive to the concerns of citizens, the City Council is actively involved in ongoing programs promoting citizen relations. These programs include the annual Mayor's State of the City address, Cable Television, Placentia Quarterly newsletter, City Website, conducting Town Hall and Neighborhood Conversation meetings, issuance of commendations and proclamations, and public speaking engagements and presentations. News releases and public notices are issued to make citizens aware of programs, events and activities. In addition, a weekly on-line newsletter entitled the "The Weekly Briefing" provides City updates and information for the citizens and businesses.

Citizen Advisory Bodies

The City Council actively seeks the advice of citizens individually and via appointed advisory bodies. These groups include but aren't limited to the Planning Commission, Recreation and Parks Commission, Traffic Safety Commission, Cultural Arts Commission, Historical Committee, Veterans Committee, Senior Advisory Committee, Recycling Committee, and Financial Audit Oversight Committee. Issues are referred to these advisory bodies for analysis and recommendation on a course of action to the City Council. Recommendations are advisory only, final decisions are made by City Council unless otherwise set by the Charter, Municipal Code and/or State or Federal regulations.

City Clerk

The City Clerk is an elected position and, by Charter, carries out those programs outlined below. The City Clerk's primary responsibilities encompass attending City Council meetings, maintaining official City records, attesting to City Council actions and other official acts. In addition, the City Clerk conducts election activities, administers oaths and acts as custodian of the City Seal.

City Treasurer

The City Treasurer is an elected position and, by charter, is custodian of all public funds belonging to, or under the control of, the City or any office, department, or agency thereof. The City Treasurer invests idle funds in accordance with the City's Investment Policy with the priority of investments being safety, liquidity, and yield.

Legal Services

The City Attorney is the legal counsel to the City of Placentia, its elected officials, Successor Agency, and the Planning Commission. The City Attorney is primarily responsible for preparation and review of all legal documents, legal advice, litigation, and attending public meetings.

PROPOSED BUDGET
FISCAL YEAR 2024-25

Legislative
Summary

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Salaries/Part-Time	9,450	9,200	9,600	9,425	9,600	100.0%
Other Salaries & Wages	-	-	-	5,050	-	0.0%
Health Insurance Allocation	56,777	48,080	62,400	44,425	44,036	70.6%
Life Ins Allocation	-	-	-	3	-	0.0%
Dental Ins Allocation	6,164	5,394	6,300	4,238	7,700	122.2%
Optical Ins Allocation	1,006	917	1,100	782	1,000	90.9%
Medicare	457	475	500	526	600	120.0%
Employers' Social Security	478	214	900	210	300	33.3%
Employers' PARS/ARS	-	-	-	353	480	100.0%
Employer CalPERS Retire NC	-	-	-	97	-	0.0%
ICMA Defined Contribution Plan	-	-	-	518	-	0.0%
Employee Medical Opt Out Plan	21,879	24,279	21,900	23,676	26,800	122.4%
Emp Bnft/Insurance Premiums	-	-	-	11	-	0.0%
Health Insurance Premiums	-	-	-	2,503	-	0.0%
Dental Insurance Premiums	-	-	-	329	-	0.0%
Optical Insurance Premiums	-	-	-	(54)	-	0.0%
LTD Ins Premium	-	-	-	170	-	0.0%
Other Employee Benefits	-	-	-	(11)	-	0.0%
TOTAL SALARIES & BENEFITS	96,361	88,559	102,700	92,252	90,516	88.1%
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Servics	100,361	71,712	100,000	81,000	70,000	70.0%
Legal Services	512,709	363,281	535,000	483,511	500,000	93.5%
Litigation	229,452	308,770	200,000	150,000	200,000	100.0%
Misc Bank Charges	64,059	71,066	61,000	48,693	40,000	65.6%
City Events	-	-	-	280	-	0.0%
Advertising/Promotional	23,019	17,943	12,525	5,822	12,000	95.8%
Travel	-	1,917	-	2,918	-	0.0%
Mileage Reimbursement	-	-	200	64	200	100.0%
Meetings & Conferences	27,359	29,151	21,775	11,830	20,900	96.0%
Dues & Memberships	52,949	57,797	54,600	59,110	60,400	110.6%
Other Purchased Services	57,303	70,386	45,000	-	75,000	166.7%
Special Department Expenses	6,598	5,754	5,700	1,533	-	0.0%
Office Supplies	-	43	-	55	100	100.0%
Books & Periodicals	162	338	500	-	500	100.0%
Uniforms	-	135	-	-	-	0.0%
Web Based Service/Subcriptions	-	65	-	64	-	0.0%
Other Supplies	-	18	-	508	5,700	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	1,073,970	998,374	1,036,300	845,388	984,800	95.0%
EXPENDITURES GRAND TOTAL	1,170,330	1,086,933	1,139,000	937,640	1,075,316	94.4%
NET CHANGE IN POSITION	(1,170,330)	(1,086,933)	(1,139,000)	(937,640)	(1,075,316)	94.4%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Legislative
City Council
101001

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Salaries/Part-Time	8,850	8,625	9,000	9,000	9,000	100.0%
Other Salaries & Wages	-	-	-	1,972	-	0.0%
Health Insurance Allocation	56,744	48,048	62,400	44,400	44,000	70.5%
Life Ins Allocation	-	-	-	3	-	0.0%
Dental Ins Allocation	4,623	3,853	4,700	3,082	6,100	129.8%
Optical Ins Allocation	730	641	800	552	600	75.0%
Medicare	274	300	300	367	400	133.3%
Employers' Social Security	478	214	900	210	300	33.3%
Employer CalPERS Retire NC	-	-	-	97	-	0.0%
ICMA Defined Contribution Plan	-	-	-	518	-	0.0%
Employee Medical Opt Out Plan	9,867	12,267	9,900	14,667	14,700	148.5%
Emp Bnft/Insurance Premiums	-	-	-	9	-	0.0%
Health Insurance Premiums	-	-	-	2,503	-	0.0%
Dental Insurance Premiums	-	-	-	201	-	0.0%
Optical Insurance Premiums	-	-	-	(31)	-	0.0%
LTD Ins Premium	-	-	-	170	-	0.0%
Other Employee Benefits	-	-	-	(9)	-	0.0%
TOTAL SALARIES & BENEFITS	81,716	73,947	88,000	77,711	75,100	85.3%
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Servics	100,361	71,712	100,000	48,000	70,000	70.0%
City Events	-	-	-	280	-	0.0%
Travel	-	1,917	-	2,918	-	0.0%
Mileage Reimbursement	-	-	100	-	100	100.0%
Meetings & Conferences	27,359	29,151	20,000	10,955	20,000	100.0%
Dues & Memberships	52,524	53,159	53,600	57,078	58,000	108.2%
Special Department Expenses	6,598	5,188	5,700	1,533	-	0.0%
Office Supplies	-	43	-	55	100	100.0%
Books & Periodicals	162	338	500	-	500	100.0%
Uniforms	-	135	-	-	-	0.0%
Web Based Service/Subcriptions	-	65	-	64	-	0.0%
Other Supplies	-	18	-	508	5,700	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	187,005	161,725	179,900	121,390	154,400	85.8%
EXPENDITURES GRAND TOTAL	268,721	235,673	267,900	199,101	229,500	85.7%
NET CHANGE IN POSITION	(268,721)	(235,673)	(267,900)	(199,101)	(229,500)	85.7%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Legislative
City Clerk
101002

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
MATERIALS, SUPPLIES & SERVICES						
Advertising/Promotional	23,019	17,943	12,525	5,822	12,000	95.8%
Mileage Reimbursement	-	-	100	64	100	100.0%
Meetings & Conferences	-	-	875	875	-	0.0%
Dues & Memberships	330	4,543	800	2,032	2,200	275.0%
Other Purchased Services	57,257	70,372	35,000	-	75,000	214.3%
Special Department Expenses	-	565	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	81,141	93,423	49,300	8,794	89,300	181.1%
EXPENDITURES GRAND TOTAL	81,141	93,423	49,300	8,794	89,300	181.1%
NET CHANGE IN POSITION	(81,141)	(93,423)	(49,300)	(8,794)	(89,300)	181.1%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Legislative
City Treasurer
101003

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Salaries/Part-Time	600	575	600	425	600	100.0%
Other Salaries & Wages	-	-	-	3,078	-	0.0%
Health Insurance Allocation	33	33	-	25	36	100.0%
Life Ins Allocation	-	-	-	1	-	0.0%
Dental Ins Allocation	1,541	1,541	1,600	1,156	1,600	100.0%
Optical Ins Allocation	276	276	300	230	400	133.3%
Medicare	183	175	200	159	200	100.0%
Employers' PARS/ARS	-	-	-	353	480	100.0%
Employee Medical Opt Out Plan	12,012	12,012	12,000	9,009	12,100	100.8%
Emp Bnft/Insurance Premiums	-	-	-	2	-	0.0%
Dental Insurance Premiums	-	-	-	128	-	0.0%
Optical Insurance Premiums	-	-	-	(23)	-	0.0%
Other Employee Benefits	-	-	-	(2)	-	0.0%
TOTAL SALARIES & BENEFITS	14,645	14,612	14,700	14,541	15,416	104.9%
MATERIALS, SUPPLIES & SERVICES						
Misc Bank Charges	64,059	71,066	61,000	48,693	40,000	65.6%
Meetings & Conferences	-	-	900	-	900	100.0%
Dues & Memberships	95	95	200	-	200	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	64,154	71,161	62,100	48,693	41,100	66.2%
EXPENDITURES GRAND TOTAL	78,798	85,773	76,800	63,234	56,516	73.6%
NET CHANGE IN POSITION	(78,798)	(85,773)	(76,800)	(63,234)	(56,516)	73.6%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Legislative
Legal Services
101005

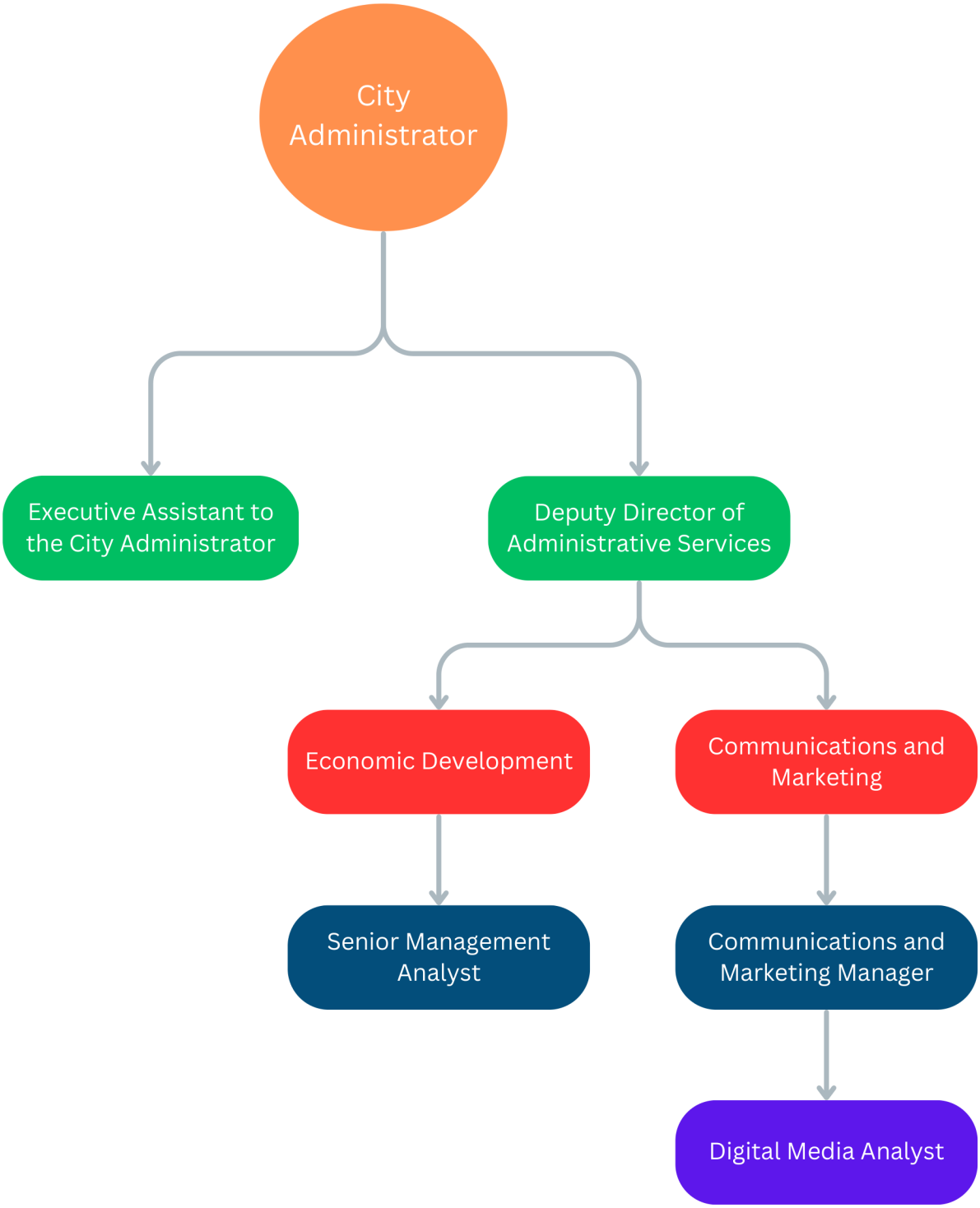
	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Servics	-	-	-	33,000	-	0.0%
Legal Services	512,709	363,281	535,000	483,511	500,000	93.5%
Litigation	228,916	308,770	200,000	150,000	200,000	100.0%
Other Purchased Services	46	14	10,000	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	741,671	672,064	745,000	666,511	700,000	94.0%
EXPENDITURES GRAND TOTAL	741,671	672,064	745,000	666,511	700,000	94.0%
NET CHANGE IN POSITION	(741,671)	(672,064)	(745,000)	(666,511)	(700,000)	94.0%

PLACENTIA
Rich Heritage, Bright Future

CITY ADMINISTRATOR

General Fund Budget
FISCAL YEAR 2024-25

City Administrator's Department Organizational Chart

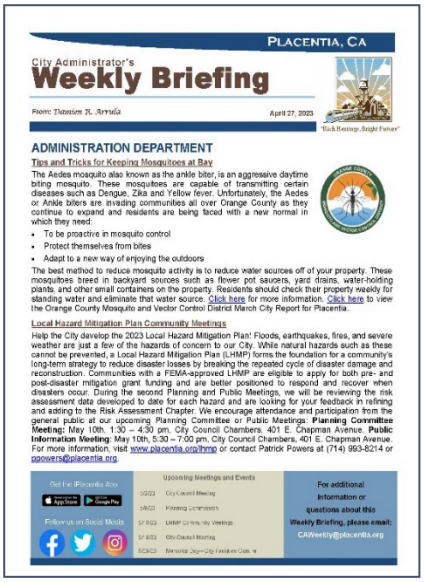


The City Administrator's Office provides professional leadership in the management of the City and is responsible for the coordination of all municipal programs and the executive supervision of all City departments and agencies. Working in a collaborative environment with a team-based approach, the City Administrator implements the vision of the City Council. The City Administrator assists members of the City Council in formulating policies and responds to City Council concerns to recommend potential solutions.

In addition to managing the administrative functions of the City, the City Administrator also ensures the effective coordination and implementation of public policies, programs, and initiatives by utilizing the talents of all City departments. The City Administrator's Office implements City policies and procedures; participates in major negotiations; and coordinates strategic planning efforts, budget development, special planning and assigned activities with other City departments and outside agencies. Administration is also responsible for monitoring federal, state, and regional legislation that may impact the City and assisting City departments to secure outside funding sources to support the City's ongoing major initiatives.

Communications

The Communications division develops strategies to communicate City news, programs and policies to the community. The Communications & Marketing Manager generates outreach and marketing materials, including press releases, multiple websites, public service announcements, crisis communications, town halls, community events, and social media postings. The Manager also implements the City's communication plan, maintains strong working relationships with media outlets, broadcasts of City Council meetings, and implements various strategies for improved communication within the community.


PLACENTIA, CA

City Administrator's
Weekly Briefing

From: Damien R. Arrula

April 27, 2023

"Rich Heritage, Bright Future"

ADMINISTRATION DEPARTMENT

Tips and Tricks for Keeping Mosquitoes at Bay

The Aedes mosquito also known as the ankle biter, is an aggressive daytime biting mosquito. These mosquitoes are capable of transmitting certain diseases such as Dengue, Zika and Yellow fever. Unfortunately, the Aedes or Ankle biters are invading communities all over Orange County as they continue to expand and residents are being faced with a new normal in which they need:

- To be proactive in mosquito control
- Protect themselves from bites
- Adapt to a new way of enjoying the outdoors

The best method to reduce mosquito activity is to reduce water sources off of your property. These mosquitoes breed in backyard sources such as flower pot saucers, yard drains, water-holding plants, and other small containers on the property. Residents should check their property weekly for standing water and eliminate that water source. Click here for more information. Click here to view the Orange County Mosquito and Vector Control District March City Report for Placentia.

Local Hazard Mitigation Plan Community Meetings

Help the City develop the 2023 Local Hazard Mitigation Plan! Floods, earthquakes, fires, and severe weather are just a few of the hazards of concern to our City. While natural hazards such as these cannot be prevented, a Local Hazard Mitigation Plan (LHMP) forms the foundation for a community's long-term strategy to reduce disaster losses by breaking the repeated cycle of disaster damage and reconstruction. Communities with a FEMA-approved LHMP are eligible to apply for both pre- and post-disaster mitigation grant funding and are better positioned to respond and recover when disasters occur. During the second Planning and Public Meetings, we will be reviewing the risk assessment data developed to date for each hazard and are looking for your feedback in refining and adding to the Risk Assessment Chapter. We encourage attendance and participation from the general public at our upcoming Planning Committee or Public Meetings: **Planning Committee Meeting:** May 10th, 1:30 – 4:30 pm, City Council Chambers, 401 E. Chapman Avenue. **Public Information Meeting:** May 10th, 5:30 – 7:00 pm, City Council Chambers, 401 E. Chapman Avenue. For more information, visit www.placentia.org/hmp or contact Patrick Powers at (714) 993-8214 or ppowers@placentia.org.

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Upcoming Meetings and Events

5/2/23 City Council Meeting

5/8/23 Planning Commission

5/10/23 LHMP Community Meetings

5/16/23 City Council Meeting

5/29/23 Memorial Day—City Facilities Closed

For additional information or questions about this Weekly Briefing, please email: CAWeekly@placentia.org

Economic Development

Economic Development activities include business development efforts via business retention, expansion and attraction programs which strive to grow the local tax base, create jobs, and enhance neighborhood quality of life. The Division acts as liaison with the Chamber of Commerce, merchant associations, the Small Business Development Center, the Orange County Business Council, and the Workforce Investment Board. These strategic partnerships allow the City to leverage resources and relationships to provide businesses the support to grow their businesses.

PROPOSED BUDGET
FISCAL YEAR 2024-25

City Administrator
Summary

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Special Events	-	-	-	3,300	-	0.0%
Total Revenues	**-**	**-**	**-**	**3,300**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**-**	**-**	**-**	**3,300**	**-**	**0.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	438,246	452,954	636,400	636,400	640,600	100.7%
Overtime	-	-	-	133	-	0.0%
Leave Accrual Payout	14,982	5,777	-	-	-	0.0%
Alternative H&W Payout	4,031	2,769	2,794	2,794	6,100	218.3%
Signing Bonus Payout	3,902	6,750	20,163	20,163	-	0.0%
Health Insurance Allocation	56,419	58,475	97,500	97,500	74,800	76.7%
Life Ins Allocation	-	-	1,500	1,500	1,500	100.0%
Dental Ins Allocation	2,217	2,139	5,400	5,400	1,600	29.6%
Optical Ins Allocation	691	708	1,200	1,200	900	75.0%
LTD Ins Allocation	-	-	2,200	2,200	2,100	95.5%
STD Ins Allocation	-	-	2,100	2,100	2,000	95.2%
Medicare	7,098	7,460	9,300	9,300	9,400	101.1%
Employers' PARS/ARS	21,877	22,812	17,200	17,200	11,200	65.1%
Employer CalPERS Retire NC	39,478	40,630	60,100	60,100	61,300	102.0%
Emp Bnft/Insurance Premiums	-	-	-	14	-	0.0%
Health Insurance Premiums	-	-	-	9,290	-	0.0%
Dental Insurance Premiums	-	-	-	406	-	0.0%
Optical Insurance Premiums	-	-	-	(108)	-	0.0%
LTD Ins Premium	-	-	-	342	-	0.0%
STD Ins Premium	-	-	-	192	-	0.0%
Sick Leave Buyback	2,955	2,587	-	-	-	0.0%
Leave Buyback	22,174	42,850	90,000	90,000	31,800	35.3%
Other Employee Benefits	-	-	9,300	9,300	9,600	103.2%
Contra - Salaries	(9,041)	-	(37,723)	-	-	0.0%
TOTAL SALARIES & BENEFITS	605,028	645,911	917,434	965,425	852,900	93.0%
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Servics	3,500	6,600	-	2,475	2,475	100.0%
City Events	-	-	-	158	30,000	100.0%
Chamber of Commerce	-	-	-	-	25,000	100.0%
Professional Services	-	-	28,700	4,006	55,000	191.6%
Advertising/Promotional	-	-	1,500	1,300	1,500	100.0%
Printing & Binding	-	-	1,300	35	1,300	100.0%
Travel	-	903	-	6,413	1,000	100.0%
Meetings & Conferences	14,921	13,356	19,400	10,803	20,500	105.7%
Staff Training	-	166	-	25	-	0.0%
Dues & Memberships	3,726	1,500	5,000	2,980	4,600	92.0%
Licenses & Permits	-	-	-	5	-	0.0%
Special Department Expenses	1,176	2,298	28,000	26,094	-	0.0%
Office Supplies	1,001	954	1,500	1,096	1,600	106.7%
Postage	74	97	300	-	300	100.0%
Small Tools/Equipment	-	-	-	1,724	-	0.0%
Uniforms	-	49	-	380	-	0.0%
Resident Vehicle Rebate Prog	-	-	47,000	41,000	50,000	106.4%
Web Based Service/Subcriptions	-	1	-	518	5,500	100.0%
Other Supplies	-	-	-	20	-	0.0%
Community Programs	-	363	4,000	240	4,000	100.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
TOTAL MATERIALS, SUPPLIES & SERVICES	24,399	26,288	136,700	99,271	202,775	148.3%
EXPENDITURES GRAND TOTAL	629,427	672,198	1,054,134	1,064,696	1,055,675	100.1%
NET CHANGE IN POSITION	(629,427)	(672,198)	(1,054,134)	(1,061,396)	(1,055,675)	100.1%

PROPOSED BUDGET
FISCAL YEAR 2024-25

City Administrator
City Administrator
101511

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	438,246	452,954	372,100	372,100	355,800	95.6%
Overtime	-	-	-	133	-	0.0%
Leave Accrual Payout	14,982	5,777	-	-	-	0.0%
Alternative H&W Payout	4,031	2,769	2,794	2,794	2,300	82.3%
Signing Bonus Payout	3,902	6,750	20,163	20,163	-	0.0%
Health Insurance Allocation	56,419	58,475	47,500	47,500	40,100	84.4%
Life Ins Allocation	-	-	700	700	600	85.7%
Dental Ins Allocation	2,217	2,139	2,000	2,000	900	45.0%
Optical Ins Allocation	691	708	600	600	500	83.3%
LTD Ins Allocation	-	-	1,000	1,000	800	80.0%
STD Ins Allocation	-	-	1,100	1,100	900	81.8%
Medicare	7,098	7,460	5,400	5,400	5,200	96.3%
Employers' PARS/ARS	21,877	22,812	17,200	17,200	11,200	65.1%
Employer CalPERS Retire NC	39,478	40,630	39,800	39,800	39,400	99.0%
Emp Bnft/Insurance Premiums	-	-	-	5	-	0.0%
Health Insurance Premiums	-	-	-	4,958	-	0.0%
Dental Insurance Premiums	-	-	-	230	-	0.0%
Optical Insurance Premiums	-	-	-	(62)	-	0.0%
LTD Ins Premium	-	-	-	193	-	0.0%
STD Ins Premium	-	-	-	100	-	0.0%
Sick Leave Buyback	2,955	2,587	-	-	-	0.0%
Leave Buyback	22,174	42,850	45,000	45,000	27,200	60.4%
Other Employee Benefits	-	-	7,300	7,300	7,600	104.1%
TOTAL SALARIES & BENEFITS	605,028	645,911	562,657	568,214	492,500	87.5%
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Servics	3,500	6,600	-	2,475	2,475	100.0%
City Events	-	-	-	158	-	0.0%
Travel	-	903	-	6,413	1,000	100.0%
Meetings & Conferences	14,921	13,356	19,000	8,447	10,000	52.6%
Staff Training	-	166	-	25	-	0.0%
Dues & Memberships	3,726	1,500	4,600	2,055	3,000	65.2%
Licenses & Permits	-	-	-	5	-	0.0%
Special Department Expenses	1,176	2,298	3,000	3,286	-	0.0%
Office Supplies	1,001	885	1,200	807	1,000	83.3%
Postage	74	97	300	-	300	100.0%
Uniforms	-	49	-	380	-	0.0%
Web Based Service/Subcriptions	-	1	-	-	-	0.0%
Other Supplies	-	-	-	20	-	0.0%
Community Programs	-	363	-	240	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	24,399	26,218	28,100	24,312	17,775	63.3%
EXPENDITURES GRAND TOTAL	629,427	672,129	590,757	592,526	510,275	86.4%
NET CHANGE IN POSITION	(629,427)	(672,129)	(590,757)	(592,526)	(510,275)	86.4%

PROPOSED BUDGET
FISCAL YEAR 2024-25

City Administrator
Economic Development/Marketing
101534

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Special Events	-	-	-	3,300	-	0.0%
Total Revenues	**-**	**-**	**-**	**3,300**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**-**	**-**	**-**	**3,300**	**-**	**0.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	-	264,300	264,300	284,800	107.8%
Alternative H&W Payout	-	-	-	-	3,800	100.0%
Health Insurance Allocation	-	-	50,000	50,000	34,700	69.4%
Life Ins Allocation	-	-	800	800	900	112.5%
Dental Ins Allocation	-	-	3,400	3,400	700	20.6%
Optical Ins Allocation	-	-	600	600	400	66.7%
LTD Ins Allocation	-	-	1,200	1,200	1,300	108.3%
STD Ins Allocation	-	-	1,000	1,000	1,100	110.0%
Medicare	-	-	3,900	3,900	4,200	107.7%
Employer CalPERS Retire NC	-	-	20,300	20,300	21,900	107.9%
Emp Bnft/Insurance Premiums	-	-	-	9	-	0.0%
Health Insurance Premiums	-	-	-	4,332	-	0.0%
Dental Insurance Premiums	-	-	-	176	-	0.0%
Optical Insurance Premiums	-	-	-	(46)	-	0.0%
LTD Ins Premium	-	-	-	149	-	0.0%
STD Ins Premium	-	-	-	91	-	0.0%
Leave Buyback	-	-	45,000	45,000	4,600	10.2%
Other Employee Benefits	-	-	2,000	2,000	2,000	100.0%
Contra - Salaries	-	-	(37,723)	-	-	0.0%
TOTAL SALARIES & BENEFITS	-	-	354,777	397,212	360,400	101.6%
MATERIALS, SUPPLIES & SERVICES						
City Events	-	-	-	-	30,000	100.0%
Chamber of Commerce	-	-	-	-	25,000	100.0%
Professional Services	-	-	28,700	4,006	55,000	191.6%
Advertising/Promotional	-	-	1,500	1,300	1,500	100.0%
Printing & Binding	-	-	1,300	35	1,300	100.0%
Meetings & Conferences	-	-	400	2,356	10,500	2625.0%
Dues & Memberships	-	-	400	925	1,600	400.0%
Special Department Expenses	-	-	25,000	22,807	-	0.0%
Office Supplies	-	70	300	288	600	200.0%
Small Tools/Equipment	-	-	-	1,724	-	0.0%
Resident Vehicle Rebate Prog	-	-	47,000	41,000	50,000	106.4%
Web Based Service/Subcriptions	-	-	-	518	5,500	100.0%
Community Programs	-	-	4,000	-	4,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	70	108,600	74,959	185,000	170.3%
EXPENDITURES GRAND TOTAL	-	70	463,377	472,170	545,400	117.7%
NET CHANGE IN POSITION	-	(70)	(463,377)	(468,870)	(545,400)	117.7%

PLACENTIA
Rich Heritage, Bright Future

ADMINISTRATIVE SERVICES

General Fund Budget
FISCAL YEAR 2024-25

Administrative Services Organizational Chart

The Administrative Services Department's primary role is managing the day-to-day administrative operations of the City including Human Resources, Records, Disaster Preparedness, Public Safety Communications (dispatch), Information Technology, Risk Management and Emergency Medical Services. The functions of each division are detailed below:

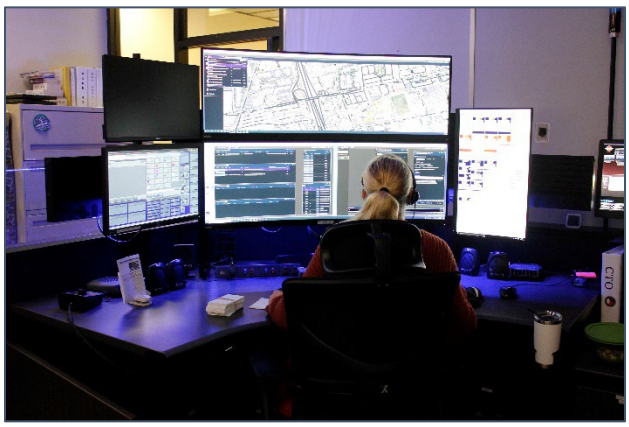
Human Resources

Human Resources provides centralized human resources services for the City in the areas of employee relations, recruitment/testing, hiring, and training, classification, salary and benefits, disciplinary actions, retirements, and related issues. Human Resources administers the Equal Employment Opportunity Plan, Employee Safety Program, Employee Development Program, Employee Health and Welfare programs, and Worker's Compensation Claims.

Records

City Clerk/Records provides support to the City Clerk and City Council. The Deputy City Clerk prepares and distributes City Council agendas, packets with supporting documentation, legal notices, and minutes, maintains official City records, coordinates records management and retention program, coordinates the electronic records imaging program, coordinates Municipal Code codification and City Policy Manual implementation/updates, assists the public, coordinates municipal elections, and conducts special studies as needed.

Public Safety Communications



The Placentia Public Safety Communications Center is the primary answering point for all 9-1-1 emergency calls and is responsible for the dispatching of police, fire, and EMS resources. The Communications Center is the critical link between community members calling in for assistance and the police and fire personnel in the field. They are in constant contact with public safety field personnel and are responsible for the deployment and coordination of resources for both emergency and non-emergency requests for assistance. The Communications Center operates the computer aided dispatch (CAD) system and an 800 MHz trunked radio system.

Emergency and Health Services / Disaster Preparedness

This division is responsible for the oversight and management of the City's 911/ALS service contract with Lynch, EMS Inc. The division also tracks County, State, and Federal financial reimbursement programs, maintains plans for mitigation, preparedness, response and recovery to natural and man-made disasters and emergencies, provides and/or coordinates training, drills/exercises for all Departments; provides public assistance and information programs; coordinates intergovernmental cooperation, prepares and coordinates pertinent grant and funding requests and implementation; and coordinates CERT and RACES activities.

Information Technology (IT)

IT is responsible for the City's computer system maintenance, improvement, and replacement. The telephone system and copiers are also considered a part of the City's Information Technology responsibilities. The IT division also has a strong Geographic Information System (GIS) subdivision that organizes, and updates parcel information and creates map books for City Fire and Police Departments to access in the event the system is down.

PROPOSED BUDGET
FISCAL YEAR 2024-25

Administrative Services
Summary

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Reimbursements/Other Revenue	1,238	5,318	15,000	2,481	10,000	66.7%
Other Financing Sources	-	31,578	-	-	-	0.0%
Total Revenues	**1,238**	**36,896**	**15,000**	**2,481**	**10,000**	**66.7%**
GRAND TOTAL RESOURCES	**1,238**	**36,896**	**15,000**	**2,481**	**10,000**	**66.7%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	1,444,952	1,894,040	2,665,800	2,739,544	2,903,900	108.9%
Salaries/Part-Time	126,503	105,741	125,000	70,093	125,000	100.0%
Overtime	306,136	303,424	220,000	257,434	303,000	137.7%
Leave Accrual Payout	85,593	24,708	-	-	-	0.0%
Alternative H&W Payout	19,688	9,725	9,990	9,990	21,200	212.2%
Signing Bonus Payout	40,013	-	110,835	110,835	-	0.0%
Salary Savings	-	-	(65,280)	-	-	0.0%
Other Salaries & Wages	-	928	-	62	-	0.0%
Health Insurance Allocation	216,568	271,469	430,000	430,000	381,500	88.7%
Life Ins Allocation	-	-	7,400	7,517	8,100	109.5%
Dental Ins Allocation	11,639	14,909	26,000	26,000	9,400	36.2%
Optical Ins Allocation	2,395	3,071	5,400	5,477	5,000	92.6%
LTD Ins Allocation	-	-	10,700	10,700	11,600	108.4%
STD Ins Allocation	-	-	10,100	10,100	11,000	108.9%
Medicare	30,174	34,509	38,900	39,992	42,400	109.0%
Employers' PARS/ARS	7,660	6,746	22,450	23,519	17,300	77.1%
Employer CalPERS Retire NC	116,166	148,507	224,300	230,615	248,700	110.9%
ICMA Defined Contribution Plan	-	-	-	2,384	-	0.0%
Employee Medical Opt Out Plan	12,012	17,090	16,900	16,900	26,500	156.8%
Emp Bnft/Insurance Premiums	-	-	-	92	-	0.0%
Health Insurance Premiums	-	-	-	49,261	-	0.0%
Dental Insurance Premiums	-	-	-	2,982	-	0.0%
Life Insurance Premiums	-	-	-	(20)	-	0.0%
Optical Insurance Premiums	-	-	-	(656)	-	0.0%
LTD Ins Premium	-	-	-	1,590	-	0.0%
STD Ins Premium	-	-	-	974	-	0.0%
Leave Buyback	41,377	15,562	-	-	45,100	100.0%
Other Employee Benefits	-	-	17,900	17,885	24,500	136.9%
TOTAL SALARIES & BENEFITS	2,460,876	2,850,428	3,876,395	4,063,270	4,184,200	107.9%
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Servics	176,622	37,798	50,000	40,653	50,000	100.0%
Credit Card Write-offs	-	595	-	-	-	0.0%
Common Area Expenses	-	-	-	598	5,000	100.0%
City Events	-	-	-	1,163	-	0.0%
Recruitment Exp	-	-	-	1,609	5,500	100.0%
Professional Services	164,219	198,284	256,500	147,073	301,500	117.5%
Video Monitoring	-	-	100,000	88,366	100,000	100.0%
Repair & Maint/Facilities	-	-	-	46	-	0.0%
Software Maintenance	402,562	375,997	575,000	527,166	671,000	116.7%
Repair Maint/Equipment	10,695	16,297	46,000	20,324	35,000	76.1%
Equipment Replacement	-	369	-	-	-	0.0%
Telephone/Internet	-	300	-	-	-	0.0%
Advertising/Promotional	149	3,056	5,350	5,541	-	0.0%
Printing & Binding	158	39	2,288	-	1,000	43.7%
Travel	-	812	-	4,850	10,000	100.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Meetings & Conferences	1,835	13,844	10,000	6,087	16,000	160.0%
Staff Training	13,023	64,331	27,600	16,758	30,000	108.7%
Dues & Memberships	3,781	4,404	7,400	4,355	11,300	152.7%
Dept. Contract Services	1,223,625	1,342,565	1,324,193	1,317,993	1,188,819	89.8%
City Admin Services	-	-	-	1,500	1,500	100.0%
Other Purchased Services	5,427	-	5,000	1,435	2,500	50.0%
Special Department Expenses	24,032	52,438	27,000	27,557	12,500	46.3%
Office Supplies	7,015	8,516	7,662	5,463	7,300	95.3%
Books & Periodicals	814	-	1,000	-	1,000	100.0%
Postage	755	260	700	137	350	50.0%
Small Furniture & Fixture	-	-	-	2,956	-	0.0%
Uniforms	2,562	9,386	15,000	5,547	15,000	100.0%
Emergency Medical Supples	-	226	-	194	-	0.0%
Computer Software	-	68	-	-	-	0.0%
Web Based Service/Subcriptions	-	1,024	-	1,540	-	0.0%
Computer Peripheral/Accessory	-	-	-	-	8,000	100.0%
Other Supplies	-	724	-	1,357	-	0.0%
Community Programs	-	237	-	2,560	5,000	100.0%
Office Equipment	-	4,578	-	177	-	0.0%
Subscription Principal (GASB)	-	78,498	-	-	-	0.0%
Subscription Interest (GASB)	-	1,335	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	2,037,273	2,215,981	2,460,693	2,233,004	2,478,269	100.7%
CIP & EQUIPMENT						
Computer Hardware	1,088	44,794	1,000	1,057	-	0.0%
Laptops/Tablets	-	31,578	-	-	-	0.0%
Machinery & Equipment	78,059	83,315	-	-	-	0.0%
Building & Facilities	-	-	-	1	-	0.0%
Furniture & Fixtures	934	3,025	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	80,081	162,712	1,000	1,057	-	0.0%
EXPENDITURES GRAND TOTAL	4,578,230	5,229,121	6,338,088	6,297,332	6,662,469	105.1%
NET CHANGE IN POSITION	(4,576,992)	(5,192,224)	(6,323,088)	(6,294,851)	(6,652,469)	105.2%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Administrative Services
Administrative Services Admin
101510

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	-	-	73,744	477,000	100.0%
Overtime	-	-	-	305	-	0.0%
Alternative H&W Payout	-	-	-	-	2,800	100.0%
Health Insurance Allocation	-	-	-	-	39,900	100.0%
Life Ins Allocation	-	-	-	117	1,000	100.0%
Dental Ins Allocation	-	-	-	-	900	100.0%
Optical Ins Allocation	-	-	-	77	500	100.0%
LTD Ins Allocation	-	-	-	-	1,200	100.0%
STD Ins Allocation	-	-	-	-	1,400	100.0%
Medicare	-	-	-	1,092	7,000	100.0%
Employers' PARS/ARS	-	-	-	1,069	10,200	100.0%
Employer CalPERS Retire NC	-	-	-	6,315	44,700	100.0%
ICMA Defined Contribution Plan	-	-	-	1,184	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	15	-	0.0%
Health Insurance Premiums	-	-	-	6,753	-	0.0%
Dental Insurance Premiums	-	-	-	377	-	0.0%
Optical Insurance Premiums	-	-	-	(77)	-	0.0%
LTD Ins Premium	-	-	-	342	-	0.0%
STD Ins Premium	-	-	-	209	-	0.0%
Leave Buyback	-	-	-	-	23,000	100.0%
Other Employee Benefits	-	-	-	(15)	9,500	100.0%
TOTAL SALARIES & BENEFITS	-	-	-	91,507	619,100	100.0%
MATERIALS, SUPPLIES & SERVICES						
Travel	-	-	-	-	1,000	100.0%
Meetings & Conferences	-	-	-	-	3,000	100.0%
Office Supplies	-	-	-	-	500	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	4,500	100.0%
EXPENDITURES GRAND TOTAL	-	-	-	91,507	623,600	100.0%
NET CHANGE IN POSITION	-	-	-	(91,507)	(623,600)	100.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Administrative Services
Human Resources
101512

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Reimbursements/Other Revenue	-	-	-	2,481	-	0.0%
Total Revenues	**-**	**-**	**-**	**2,481**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**-**	**-**	**-**	**2,481**	**-**	**0.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	355,886	610,676	834,500	834,500	489,100	58.6%
Overtime	31	58	-	2,887	3,000	100.0%
Alternative H&W Payout	4,975	1,975	2,745	2,745	4,300	156.6%
Signing Bonus Payout	7,402	-	29,048	29,048	-	0.0%
Other Salaries & Wages	-	928	-	62	-	0.0%
Health Insurance Allocation	35,811	64,532	99,600	99,600	71,100	71.4%
Life Ins Allocation	-	-	1,800	1,800	1,200	66.7%
Dental Ins Allocation	2,190	4,305	5,400	5,400	1,600	29.6%
Optical Ins Allocation	420	931	1,200	1,200	900	75.0%
LTD Ins Allocation	-	-	2,700	2,700	1,900	70.4%
STD Ins Allocation	-	-	2,900	2,900	1,800	62.1%
Medicare	6,037	9,155	12,100	12,100	7,100	58.7%
Employers' PARS/ARS	5,637	5,760	22,450	22,450	7,100	31.6%
Employer CalPERS Retire NC	22,941	43,610	79,000	79,000	45,900	58.1%
ICMA Defined Contribution Plan	-	-	-	1,200	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	14	-	0.0%
Health Insurance Premiums	-	-	-	8,880	-	0.0%
Dental Insurance Premiums	-	-	-	670	-	0.0%
Optical Insurance Premiums	-	-	-	(116)	-	0.0%
LTD Ins Premium	-	-	-	254	-	0.0%
STD Ins Premium	-	-	-	156	-	0.0%
Leave Buyback	14,246	10,134	-	-	7,900	100.0%
Other Employee Benefits	-	-	12,400	12,400	10,400	83.9%
TOTAL SALARIES & BENEFITS	484,086	752,064	1,105,843	1,119,850	653,300	59.1%
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Servics	176,622	37,798	50,000	40,653	50,000	100.0%
Credit Card Write-offs	-	(0)	-	-	-	0.0%
Common Area Expenses	-	-	-	598	-	0.0%
City Events	-	-	-	913	-	0.0%
Recruitment Exp	-	-	-	1,609	2,500	100.0%
Professional Services	155,963	158,136	154,000	144,652	200,000	129.9%
Repair & Maint/Facilities	-	-	-	46	-	0.0%
Advertising/Promotional	149	1,998	5,350	5,490	-	0.0%
Travel	-	812	-	3,131	2,000	100.0%
Meetings & Conferences	578	5,554	4,000	3,193	4,000	100.0%
Staff Training	4,085	54,024	17,600	3,220	15,000	85.2%
Dues & Memberships	2,726	3,070	5,000	2,378	5,000	100.0%
City Admin Services	-	-	-	1,500	1,500	100.0%
Special Department Expenses	3,841	10,243	7,000	15,310	-	0.0%
Office Supplies	4,629	4,298	3,000	2,291	3,000	100.0%
Books & Periodicals	814	-	1,000	-	1,000	100.0%
Postage	678	159	400	93	200	50.0%
Small Furniture & Fixture	-	-	-	2,956	-	0.0%
Other Supplies	-	12	-	-	-	0.0%
Office Equipment	-	-	-	177	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	350,085	276,102	247,350	228,209	284,200	114.9%

CIP & EQUIPMENT						
Computer Hardware	-	337	-	-	-	0.0%
Building & Facilities	-	-	-	1	-	0.0%
Furniture & Fixtures	-	2,424	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	2,761	-	1	-	0.0%
EXPENDITURES GRAND TOTAL	834,171	1,030,926	1,353,193	1,348,060	937,500	69.3%
NET CHANGE IN POSITION	(834,171)	(1,030,926)	(1,353,193)	(1,345,579)	(937,500)	69.3%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Administrative Services
Records
101513

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	92,333	109,051	121,800	121,800	146,800	120.5%
Overtime	287	28	-	26	-	0.0%
Leave Accrual Payout	12,178	79	-	-	-	0.0%
Alternative H&W Payout	2,463	250	495	495	500	101.0%
Signing Bonus Payout	3,318	-	7,739	7,739	-	0.0%
Health Insurance Allocation	13,599	16,419	17,200	17,200	17,400	101.2%
Life Ins Allocation	-	-	400	400	500	125.0%
Dental Ins Allocation	631	665	800	800	400	50.0%
Optical Ins Allocation	162	177	200	200	200	100.0%
LTD Ins Allocation	-	-	600	600	700	116.7%
STD Ins Allocation	-	-	500	500	600	120.0%
Medicare	1,599	1,590	1,800	1,800	2,200	122.2%
Employer CalPERS Retire NC	6,945	8,085	9,400	9,400	15,600	166.0%
Emp Bnft/Insurance Premiums	-	-	-	6	-	0.0%
Health Insurance Premiums	-	-	-	2,151	-	0.0%
Dental Insurance Premiums	-	-	-	91	-	0.0%
Optical Insurance Premiums	-	-	-	(23)	-	0.0%
LTD Ins Premium	-	-	-	66	-	0.0%
STD Ins Premium	-	-	-	41	-	0.0%
Other Employee Benefits	-	-	1,000	1,000	1,000	100.0%
TOTAL SALARIES & BENEFITS	133,515	136,344	161,934	164,291	185,900	114.8%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	7,535	13,944	2,500	-	1,500	60.0%
Printing & Binding	-	-	1,288	-	1,000	77.7%
Dues & Memberships	-	200	200	-	200	100.0%
Other Purchased Services	3,335	-	5,000	1,435	2,500	50.0%
Special Department Expenses	15	379	-	-	-	0.0%
Office Supplies	2,386	2,802	2,712	1,526	1,200	44.2%
Postage	77	-	100	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	13,347	17,324	11,800	2,961	6,400	54.2%
EXPENDITURES GRAND TOTAL	146,861	153,669	173,734	167,251	192,300	110.7%
NET CHANGE IN POSITION	(146,861)	(153,669)	(173,734)	(167,251)	(192,300)	110.7%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Administrative Services
Disaster Preparedness
101514

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	101,946	110,514	109,200	109,200	118,100	108.2%
Alternative H&W Payout	1,250	250	250	250	300	120.0%
Signing Bonus Payout	2,882	-	5,455	5,455	-	0.0%
Health Insurance Allocation	8,288	8,617	8,700	8,700	8,700	100.0%
Life Ins Allocation	-	-	400	400	400	100.0%
Dental Ins Allocation	185	188	200	200	200	100.0%
Optical Ins Allocation	94	94	100	100	100	100.0%
LTD Ins Allocation	-	-	500	500	500	100.0%
STD Ins Allocation	-	-	500	500	500	100.0%
Medicare	1,536	1,609	1,600	1,600	1,800	112.5%
Employer CalPERS Retire NC	7,669	8,189	8,400	8,400	9,100	108.3%
Emp Bnft/Insurance Premiums	-	-	-	3	-	0.0%
Health Insurance Premiums	-	-	-	1,083	-	0.0%
Dental Insurance Premiums	-	-	-	25	-	0.0%
Optical Insurance Premiums	-	-	-	(12)	-	0.0%
LTD Ins Premium	-	-	-	61	-	0.0%
STD Ins Premium	-	-	-	37	-	0.0%
Leave Buyback	-	-	-	-	4,400	100.0%
Other Employee Benefits	-	-	1,000	1,000	1,000	100.0%
TOTAL SALARIES & BENEFITS	123,872	129,460	136,305	137,502	145,100	106.5%
MATERIALS, SUPPLIES & SERVICES						
Meetings & Conferences	358	90	1,500	-	1,000	66.7%
Special Department Expenses	7,758	14,498	10,000	510	7,500	75.0%
Office Supplies	-	-	-	135	500	100.0%
Emergency Medical Supples	-	226	-	194	-	0.0%
Web Based Service/Subcriptions	-	198	-	198	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	8,116	15,011	11,500	1,038	9,000	78.3%
EXPENDITURES GRAND TOTAL	131,988	144,471	147,805	138,539	154,100	104.3%
NET CHANGE IN POSITION	(131,988)	(144,471)	(147,805)	(138,539)	(154,100)	104.3%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Administrative Services
Public Safety Communications
101515

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Reimbursements/Other Revenue	1,238	5,318	15,000	-	10,000	66.7%
Total Revenues	**1,238**	**5,318**	**15,000**	**-**	**10,000**	**66.7%**
GRAND TOTAL RESOURCES	**1,238**	**5,318**	**15,000**	**-**	**10,000**	**66.7%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	862,175	994,354	1,351,900	1,351,900	1,413,300	104.5%
Salaries/Part-Time	118,409	105,741	125,000	70,093	125,000	100.0%
Overtime	305,818	303,338	220,000	254,216	300,000	136.4%
Leave Accrual Payout	46,289	24,629	-	-	-	0.0%
Alternative H&W Payout	9,750	7,250	6,250	6,250	9,500	152.0%
Signing Bonus Payout	24,168	-	62,563	62,563	-	0.0%
Salary Savings	-	-	(65,280)	-	-	0.0%
Health Insurance Allocation	151,485	171,028	244,400	244,400	213,200	87.2%
Life Ins Allocation	-	-	4,000	4,000	4,200	105.0%
Dental Ins Allocation	8,084	9,201	15,400	15,400	5,400	35.1%
Optical Ins Allocation	1,631	1,731	3,100	3,100	2,800	90.3%
LTD Ins Allocation	-	-	5,900	5,900	6,200	105.1%
STD Ins Allocation	-	-	5,300	5,300	5,600	105.7%
Medicare	20,386	21,147	19,700	19,700	20,500	104.1%
Employers' PARS/ARS	2,024	985	-	-	-	0.0%
Employer CalPERS Retire NC	76,184	83,475	108,400	108,400	113,400	104.6%
Employee Medical Opt Out Plan	12,012	17,090	16,900	16,900	21,700	128.4%
Emp Bnft/Insurance Premiums	-	-	-	46	-	0.0%
Health Insurance Premiums	-	-	-	26,495	-	0.0%
Dental Insurance Premiums	-	-	-	1,578	-	0.0%
Life Insurance Premiums	-	-	-	(20)	-	0.0%
Optical Insurance Premiums	-	-	-	(370)	-	0.0%
LTD Ins Premium	-	-	-	716	-	0.0%
STD Ins Premium	-	-	-	438	-	0.0%
Leave Buyback	27,131	5,428	-	-	9,800	100.0%
Other Employee Benefits	-	-	1,500	1,500	1,500	100.0%
TOTAL SALARIES & BENEFITS	1,665,545	1,745,397	2,125,033	2,198,506	2,252,100	106.0%
MATERIALS, SUPPLIES & SERVICES						
Common Area Expenses	-	-	-	-	5,000	100.0%
City Events	-	-	-	250	-	0.0%
Recruitment Exp	-	-	-	-	3,000	100.0%
Software Maintenance	-	8,862	-	-	-	0.0%
Repair Maint/Equipment	10,695	16,297	46,000	20,324	35,000	76.1%
Advertising/Promotional	-	1,059	-	51	-	0.0%
Printing & Binding	158	39	1,000	-	-	0.0%
Travel	-	-	-	1,719	7,000	100.0%
Meetings & Conferences	899	2,389	2,500	2,219	3,000	120.0%
Staff Training	8,938	10,308	10,000	13,538	15,000	150.0%
Dues & Memberships	796	933	1,500	899	5,000	333.3%
Special Department Expenses	6,792	7,133	10,000	10,144	5,000	50.0%
Office Supplies	-	1,068	1,500	1,034	1,600	106.7%
Postage	-	81	200	44	150	75.0%
Uniforms	2,562	9,386	15,000	5,547	15,000	100.0%
Web Based Service/Subcriptions	-	-	-	1	-	0.0%
Other Supplies	-	213	-	1,357	-	0.0%
Community Programs	-	237	-	2,560	5,000	100.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Office Equipment	-	348	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	31,560	58,353	87,700	59,688	99,750	113.7%
CIP & EQUIPMENT						
Computer Hardware	-	1,123	-	1,057	-	0.0%
TOTAL CIP & EQUIPMENT	934	1,123	-	1,057	-	0.0%
EXPENDITURES GRAND TOTAL	1,698,040	1,804,874	2,212,733	2,259,251	2,351,850	106.3%
NET CHANGE IN POSITION	(1,696,802)	(1,799,556)	(2,197,733)	(2,259,251)	(2,341,850)	106.6%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Administrative Services
Emergency Medical Services
101516

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
MATERIALS, SUPPLIES & SERVICES						
Dept. Contract Services	1,004,250	1,034,377	1,154,193	1,154,193	1,188,819	103.0%
Special Department Expenses	-	-	-	1,592	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	1,004,250	1,034,377	1,154,193	1,155,785	1,188,819	103.0%
EXPENDITURES GRAND TOTAL	1,004,250	1,034,377	1,154,193	1,155,785	1,188,819	103.0%
NET CHANGE IN POSITION	(1,004,250)	(1,034,377)	(1,154,193)	(1,155,785)	(1,188,819)	103.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Administrative Services
Information Technology
101523

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Other Financing Sources	-	31,578	-	-	-	0.0%
Total Revenues	**-**	**31,578**	**-**	**-**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**-**	**31,578**	**-**	**-**	**-**	**0.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	32,612	69,446	248,400	248,400	259,600	104.5%
Alternative H&W Payout	1,250	-	250	250	3,800	1520.0%
Signing Bonus Payout	2,242	-	6,030	6,030	-	0.0%
Health Insurance Allocation	7,385	10,873	60,100	60,100	31,200	51.9%
Life Ins Allocation	-	-	800	800	800	100.0%
Dental Ins Allocation	549	549	4,200	4,200	900	21.4%
Optical Ins Allocation	89	138	800	800	500	62.5%
LTD Ins Allocation	-	-	1,000	1,000	1,100	110.0%
STD Ins Allocation	-	-	900	900	1,100	122.2%
Medicare	615	1,009	3,700	3,700	3,800	102.7%
Employer CalPERS Retire NC	2,427	5,148	19,100	19,100	20,000	104.7%
Employee Medical Opt Out Plan	-	-	-	-	4,800	100.0%
Emp Bnft/Insurance Premiums	-	-	-	9	-	0.0%
Health Insurance Premiums	-	-	-	3,899	-	0.0%
Dental Insurance Premiums	-	-	-	242	-	0.0%
Optical Insurance Premiums	-	-	-	(58)	-	0.0%
LTD Ins Premium	-	-	-	151	-	0.0%
STD Ins Premium	-	-	-	92	-	0.0%
Other Employee Benefits	-	-	2,000	2,000	1,100	55.0%
TOTAL SALARIES & BENEFITS	53,858	87,163	347,280	351,614	328,700	94.6%
MATERIALS, SUPPLIES & SERVICES						
Credit Card Write-offs	-	595	-	-	-	0.0%
Professional Services	-	26,205	100,000	2,421	100,000	100.0%
Video Monitoring	-	-	100,000	88,366	100,000	100.0%
Software Maintenance	402,562	367,135	575,000	527,166	671,000	116.7%
Equipment Replacement	-	369	-	-	-	0.0%
Telephone/Internet	-	300	-	-	-	0.0%
Meetings & Conferences	-	5,811	2,000	675	5,000	250.0%
Dues & Memberships	259	201	700	1,078	1,100	157.1%
Dept. Contract Services	219,375	308,188	170,000	163,800	-	0.0%
Special Department Expenses	5,626	20,186	-	-	-	0.0%
Office Supplies	-	347	450	477	500	111.1%
Postage	-	19	-	-	-	0.0%
Computer Software	-	68	-	-	-	0.0%
Web Based Service/Subcriptions	-	826	-	1,341	-	0.0%
Computer Peripheral/Accessory	-	-	-	-	8,000	100.0%
Other Supplies	-	499	-	-	-	0.0%

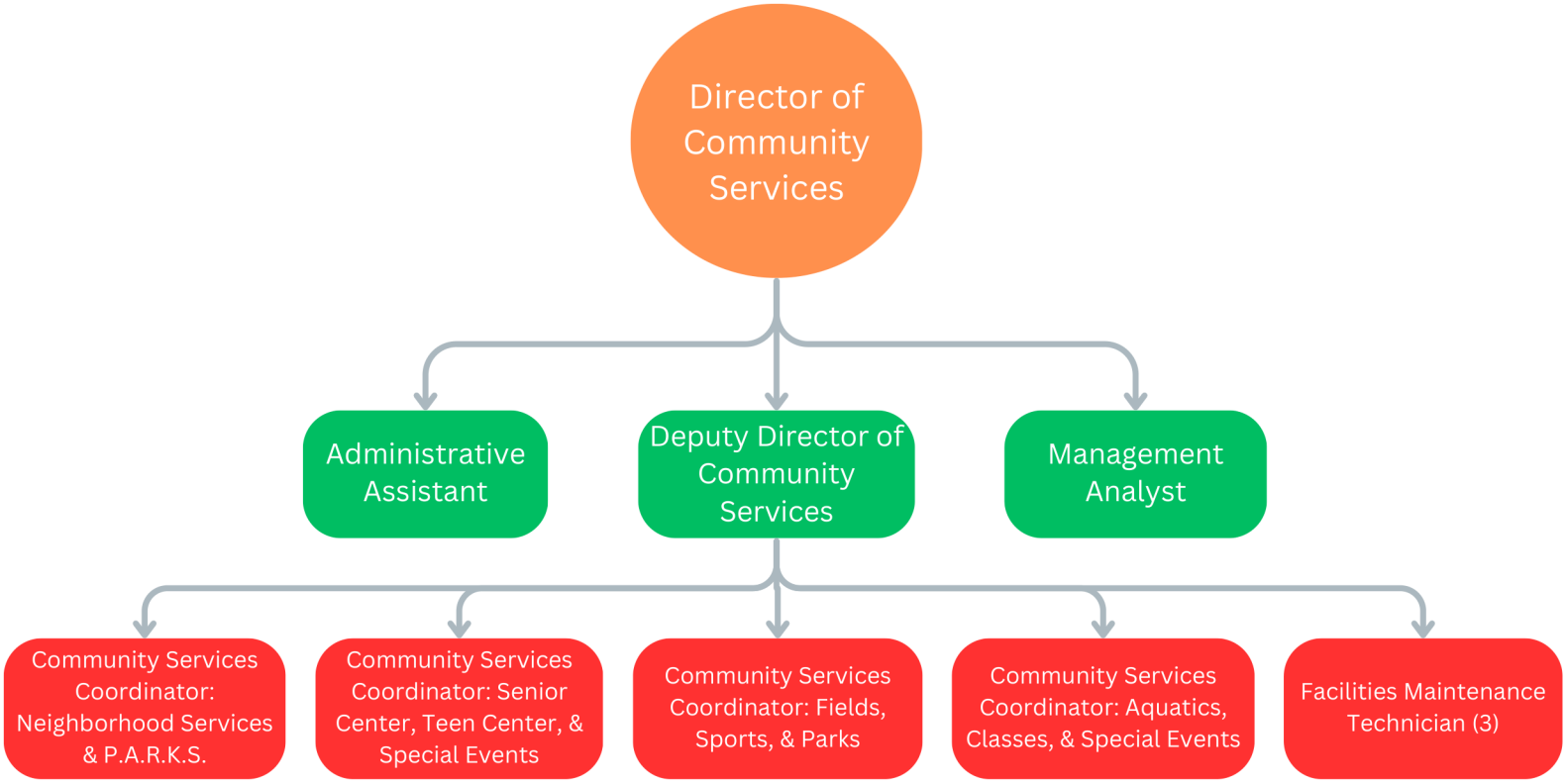
	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Office Equipment	-	4,230	-	-	-	0.0%
Subscription Principal (GASB)	-	78,498	-	-	-	0.0%
Subscription Interest (GASB)	-	1,335	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	629,914	814,812	948,150	785,324	885,600	93.4%
CIP & EQUIPMENT						
Computer Hardware	1,088	43,334	1,000	-	-	0.0%
Laptops/Tablets	-	31,578	-	-	-	0.0%
Machinery & Equipment	78,059	83,315	-	-	-	0.0%
Furniture & Fixtures	-	601	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	79,147	158,828	1,000	-	-	0.0%
EXPENDITURES GRAND TOTAL	762,919	1,060,804	1,296,430	1,136,938	1,214,300	93.7%
NET CHANGE IN POSITION	(762,919)	(1,029,225)	(1,296,430)	(1,136,938)	(1,214,300)	93.7%

PLACENTIA
Rich Heritage, Bright Future

COMMUNITY SERVICES DEPARTMENT

General Fund Budget
FISCAL YEAR 2024-25

Community Services Department Organizational Chart



The Community Services Department's primary roles are to manage and coordinate the delivery of recreation services, cultural arts programs, special events, sports programs, Tiny Tots, and senior services, programs to the community. The Department also oversees the operations of the Neighborhood Services Office, CIP projects, grants, and the general maintenance and renovation of City parks, facilities, and athletic fields. Additionally, the Department oversees the contracted services responsible for the management and operations of the Placentia Navigation Center.

To achieve this end, the Department serves as liaison to the Parks, Arts, and Recreation Commission, Heritage Festival Committee, Chamber of Commerce/Santa Fe Merchants Association, Sports Advisory Committee, Placentia Community Chorus, Placentia Community Foundation, the Navigation Center Advisory Board, and the Senior Citizens Advisory Committee. The Department also partners with non-profit organizations to assist with special programs and events. The purpose of each division is detailed below:

Recreation Services Division

Provides educational, recreational, and leisure opportunities for the residents of the community by coordinating, planning, and implementing after-school activities for youth and teens, providing classes for all ages, sports programs for youths and adults, and community wide special events. The Division works closely with the School District and several community organizations to plan programs, events, and services in a cost-effective manner while at the same time avoiding duplication of services. Major community wide events include the Heritage Festival and Parade, Movies in the Park, Concerts in the Park, and the Tamale Festival. The Division manages reservations for City Buildings and picnic shelters as well as schedules, processes, and coordinates athletic field permits and operations for fields in the City. The division also oversees general maintenance and manages renovation projects of City facilities, parks, and athletic fields. The Division is also responsible for the preparation and publication of the City's newsletter, *The Placentia Palm Quarterly*, and social media and webpage management.

Neighborhood Services Division

Coordinates the implementation of family support services and programs for all ages. The Division operates at the Whitten Community Center and provides emergency food programs, translation services, referrals to medical and mental health providers, nutrition education programs, and fitness classes. The Division is also responsible for the planning, coordination, and implementation of the annual Thanksgiving Basket Food giveaway, and the Holiday Food Giveaway programs.

Cultural Arts Division

Coordinates the implementation of cultural and fine arts activities and events throughout the community in collaboration with the Parks, Arts, and Recreation Commission. Special programs provided include, the Photography Contest, Cultural Arts Projects for Every Student (CAPES) Scholarship Program. The Division's most high profile and successful activity is the Summer Concerts in the Parks series. The series is held on a bi-weekly basis during the months of July and August. The Recreation Division serves as liaison to the Parks, Arts, and Recreation Commission who provides direction and programming assistance to ensure the program's ultimate success.

Senior Services Division

Coordinates the implementation of senior citizen programs and oversees the daily operations of the Senior Center. The Division also plans and organizes the Senior Center annual Health Fair, programs, presentations, and various special events. The Division works closely with local food providers, medical services providers, and food banks to provide congregate and shelf stable meals to the senior citizen community. Additionally, the Division oversees the daily transportation to and from the Senior Center through a contracted service provider. The Community Services Coordinator also serves as the staff liaison to the Senior Citizens Advisory Committee.

Navigation Center Division

As part of the North Orange County Service Planning Area (NSPA) the division provides oversight of the Navigation Center. The Division oversees the contracted services provider for the Navigation Center operations and management. The Navigation Center provides wrap around services for individuals experiencing homelessness. Services include medical and mental health referrals, family reunification, transitional and permanent housing referrals, and counseling services. The Management Analyst serves as the staff liaison to the Navigation Center Advisory Board and coordinates meetings with the Board, and NSPA cities. Coordinates with the County of Orange for services and attends regional meetings. Additionally, the Division works closely with law enforcement to manage services provided.

PROPOSED BUDGET
FISCAL YEAR 2024-25

Community Services
Summary

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Recreation Programs	109,420	124,593	151,000	151,000	201,000	133.1%
Excursions	-	-	-	1,155	-	0.0%
Special Events	-	33,509	-	81,405	30,000	100.0%
Festival Revenue	24,066	28,339	75,000	36,699	85,000	113.3%
Athletic Field Light Fees	76,813	49,435	55,000	115,000	125,000	227.3%
Facility Rental	160,079	119,960	120,000	150,000	160,000	133.3%
Field Use Fees	-	56,884	35,000	70,000	75,000	214.3%
Donations & Contributions	1,163	6,350	5,000	11,300	5,000	100.0%
Total Revenues	**375,860**	**419,069**	**441,000**	**616,559**	**681,000**	**154.4%**
GRAND TOTAL RESOURCES	**375,860**	**419,069**	**441,000**	**616,559**	**681,000**	**154.4%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	637,178	658,689	856,100	856,100	930,800	108.7%
Salaries/Part-Time	683,462	898,504	893,902	757,982	884,800	99.0%
Salaries/Temporary Employees	-	-	-	185	-	0.0%
Overtime	23,268	36,882	45,000	42,806	45,000	100.0%
Leave Accrual Payout	4,369	6,979	-	-	-	0.0%
Alternative H&W Payout	7,750	6,250	3,875	3,875	7,800	201.3%
Signing Bonus Payout	18,126	-	30,390	30,390	-	0.0%
Other Salaries & Wages	654	374	-	-	-	0.0%
Health Insurance Allocation	81,170	86,792	140,000	140,000	164,800	117.7%
Life Ins Allocation	-	-	2,300	2,300	2,400	104.3%
Dental Ins Allocation	6,800	6,996	9,500	9,500	4,700	49.5%
Optical Ins Allocation	1,316	1,345	2,000	2,000	2,100	105.0%
LTD Ins Allocation	-	-	3,500	3,500	3,700	105.7%
STD Ins Allocation	-	-	3,400	3,400	3,500	102.9%
Medicare	20,241	23,503	12,500	12,500	13,800	110.4%
Employers' PARS/ARS	29,181	35,413	5,700	5,700	8,500	149.1%
Employer CalPERS Retire NC	53,795	59,111	80,700	80,700	91,300	113.1%
ICMA Defined Contribution Plan	-	-	-	1,731	-	0.0%
Employee Medical Opt Out Plan	12,012	12,474	12,100	12,100	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	30	-	0.0%
Health Insurance Premiums	-	-	-	16,352	-	0.0%
Dental Insurance Premiums	-	-	-	1,162	-	0.0%
Optical Insurance Premiums	-	-	-	(232)	-	0.0%
LTD Ins Premium	-	-	-	465	-	0.0%
STD Ins Premium	-	-	-	284	-	0.0%
Leave Buyback	1,248	-	-	-	2,200	100.0%
Other Employee Benefits	-	-	9,400	9,400	9,500	101.1%
Contra - Salaries	(68,318)	(78,809)	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	1,512,253	1,754,503	2,110,367	1,992,229	2,174,900	103.1%
MATERIALS, SUPPLIES & SERVICES						
Third Party Administration	3,925	5,618	3,500	4,623	4,500	128.6%
Misc Bank Charges	-	3,976	3,500	3,802	3,500	100.0%
Credit Card Write-offs	-	422	-	44	-	0.0%
Toll Roads Expense	-	-	-	30	-	0.0%
City Events	-	-	-	310	-	0.0%
Recruitment Exp	-	-	-	187	-	0.0%
Instructional Services	25,798	9,412	25,000	16,556	25,000	100.0%
Professional Services	47,439	92,864	119,800	99,304	100,200	83.6%
Repair & Maint/Facilities	448,945	432,413	102,886	79,675	178,000	173.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Repair/Maint - Parks & Fields	-	-	450,211	394,601	481,700	107.0%
Repair/Maint - Park LIghts	-	-	33,500	14,337	33,500	100.0%
Paint Supplies	-	-	-	43	-	0.0%
Telephone/Internet	-	351	-	-	-	0.0%
Printing & Binding	28,823	24,590	55,095	44,278	54,600	99.1%
Travel	-	-	-	1,282	-	0.0%
Meetings & Conferences	12,934	27,470	17,200	12,144	-	0.0%
Staff Training	1,604	2,506	4,000	2,098	5,000	125.0%
Dues & Memberships	2,050	2,270	4,500	1,455	4,700	104.4%
Entertainment Services	-	12,015	18,150	17,047	21,500	118.5%
Excursions	-	2,828	7,600	6,933	7,600	100.0%
Officiating	4,292	4,284	6,350	4,284	4,500	70.9%
Dept. Contract Services	-	-	114,200	84,200	114,200	100.0%
Other Purchased Services	73,133	83,552	109,850	99,951	114,100	103.9%
Special Department Expenses	96,762	69,083	108,300	60,395	112,700	104.1%
Street Signs	-	-	-	55	-	0.0%
Office Supplies	9,252	7,545	8,400	1,231	8,400	100.0%
Postage	15,300	15,291	15,300	10,661	16,000	104.6%
Gasoline & Diesel Fuel	-	-	-	464	-	0.0%
Small Tools/Equipment	-	2,934	-	19	-	0.0%
Small Furniture & Fixture	-	900	-	732	-	0.0%
Uniforms	8,583	8,200	10,000	4,435	10,000	100.0%
Computer Software	-	708	-	-	-	0.0%
Web Based Service/Subcriptions	-	402	-	983	2,000	100.0%
Other Supplies	-	6,567	-	5,070	-	0.0%
Community Programs	-	43,772	12,805	47,544	5,000	39.0%
Office Equipment	-	2,372	-	-	-	0.0%
Other Expenditure	-	249	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	778,838	862,595	1,230,147	1,018,772	1,306,700	106.2%
CIP & EQUIPMENT						
Computer Hardware	571	3,094	-	-	-	0.0%
Machinery & Equipment	-	-	36,203	36,203	26,000	71.8%
Furniture & Fixtures	3,373	6,756	700	1,156	5,750	821.4%
TOTAL CIP & EQUIPMENT	3,944	9,849	36,903	37,359	31,750	86.0%
EXPENDITURES GRAND TOTAL	2,295,034	2,626,947	3,377,417	3,048,361	3,513,350	104.0%
NET CHANGE IN POSITION	(1,919,175)	(2,207,879)	(2,936,417)	(2,431,802)	(2,832,350)	96.5%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Community Services
Park Maintenance
104055

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	-	-	-	222,300	100.0%
Alternative H&W Payout	-	-	-	-	2,800	100.0%
Health Insurance Allocation	-	-	-	-	67,600	100.0%
Life Ins Allocation	-	-	-	-	700	100.0%
Dental Ins Allocation	-	-	-	-	1,500	100.0%
Optical Ins Allocation	-	-	-	-	900	100.0%
LTD Ins Allocation	-	-	-	-	1,000	100.0%
STD Ins Allocation	-	-	-	-	900	100.0%
Medicare	-	-	-	-	3,300	100.0%
Employer CalPERS Retire NC	-	-	-	-	27,800	100.0%
Other Employee Benefits	-	-	-	-	200	100.0%
TOTAL SALARIES & BENEFITS	-	-	-	-	329,000	100.0%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	1,152	-	-	-	10,000	100.0%
Repair & Maint/Facilities	-	-	-	-	178,000	100.0%
Repair/Maint - Parks & Fields	-	-	-	-	481,700	100.0%
Repair/Maint - Park LIghts	-	-	-	-	33,500	100.0%
Dept. Contract Services	-	-	-	-	114,200	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	1,152	-	-	-	817,400	100.0%
CIP & EQUIPMENT						
Machinery & Equipment	-	-	-	-	26,000	100.0%
Furniture & Fixtures	-	-	-	-	5,750	100.0%
TOTAL CIP & EQUIPMENT	-	-	-	-	31,750	100.0%
EXPENDITURES GRAND TOTAL	1,152	-	-	-	1,178,150	100.0%
NET CHANGE IN POSITION	(1,152)	-	-	-	(1,178,150)	100.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Community Services
Comm Svc Administration
104070

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	214,195	221,907	248,300	248,300	257,100	103.5%
Overtime	-	(932)	-	1,117	-	0.0%
Leave Accrual Payout	1,778	4,618	-	-	-	0.0%
Alternative H&W Payout	1,250	750	375	375	900	240.0%
Signing Bonus Payout	5,547	-	9,847	9,847	-	0.0%
Health Insurance Allocation	8,697	12,133	13,000	13,000	17,400	133.8%
Life Ins Allocation	-	-	400	400	400	100.0%
Dental Ins Allocation	1,098	1,154	700	700	400	57.1%
Optical Ins Allocation	178	208	200	200	200	100.0%
LTD Ins Allocation	-	-	700	700	700	100.0%
STD Ins Allocation	-	-	800	800	800	100.0%
Medicare	3,347	3,284	3,600	3,600	3,800	105.6%
Employers' PARS/ARS	5,188	4,895	5,700	5,700	8,500	149.1%
Employer CalPERS Retire NC	11,918	12,727	19,100	19,100	19,800	103.7%
ICMA Defined Contribution Plan	-	-	-	1,731	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	7	-	0.0%
Health Insurance Premiums	-	-	-	2,694	-	0.0%
Dental Insurance Premiums	-	-	-	195	-	0.0%
Optical Insurance Premiums	-	-	-	(40)	-	0.0%
LTD Ins Premium	-	-	-	183	-	0.0%
STD Ins Premium	-	-	-	112	-	0.0%
Leave Buyback	-	-	-	-	2,200	100.0%
Other Employee Benefits	-	-	9,000	9,000	9,000	100.0%
Contra - Salaries	(10,739)	(24,320)	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	242,457	236,424	311,722	317,720	321,200	103.0%
MATERIALS, SUPPLIES & SERVICES						
Third Party Administration	3,925	276	-	-	-	0.0%
Professional Services	1,152	1,455	1,400	892	-	0.0%
Printing & Binding	22,544	19,194	37,600	31,937	37,600	100.0%
Travel	-	-	-	799	-	0.0%
Meetings & Conferences	4,462	5,885	4,000	1,088	-	0.0%
Dues & Memberships	170	340	2,000	170	2,000	100.0%
Special Department Expenses	28	454	-	-	-	0.0%
Office Supplies	7,577	1,894	5,000	619	5,000	100.0%
Postage	15,300	15,001	15,300	10,320	16,000	104.6%
Computer Software	-	459	-	-	-	0.0%
Web Based Service/Subcriptions	-	228	-	-	2,000	100.0%
Office Equipment	-	109	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	55,157	45,295	65,300	45,824	62,600	95.9%
CIP & EQUIPMENT						
Computer Hardware	-	97	-	-	-	0.0%
Furniture & Fixtures	3,373	2,761	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	3,373	2,859	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	300,987	284,577	377,022	363,544	383,800	101.8%
NET CHANGE IN POSITION	(300,987)	(284,577)	(377,022)	(363,544)	(383,800)	101.8%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Community Services
Comm Svc/Recreation Svc
104071

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Recreation Programs	109,420	124,593	115,000	151,000	165,000	143.5%
Excursions	-	-	-	1,155	-	0.0%
Special Events	-	85	-	27,660	-	0.0%
Festival Revenue	-	(2,718)	-	(298)	-	0.0%
Athletic Field Light Fees	76,813	49,435	55,000	115,000	125,000	227.3%
Facility Rental	160,079	119,960	120,000	150,000	160,000	133.3%
Field Use Fees	-	56,884	35,000	70,000	75,000	214.3%
Donations & Contributions	1,000	6,200	5,000	10,300	5,000	100.0%
Total Revenues	**346,190**	**354,438**	**330,000**	**524,817**	**530,000**	**160.6%**
GRAND TOTAL RESOURCES	**346,190**	**354,438**	**330,000**	**524,817**	**530,000**	**160.6%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	361,335	399,964	376,500	376,500	387,100	102.8%
Salaries/Part-Time	559,994	695,836	695,800	630,792	687,500	98.8%
Salaries/Temporary Employees	-	-	-	185	-	0.0%
Overtime	17,288	28,901	30,000	27,768	30,000	100.0%
Leave Accrual Payout	2,591	2,361	-	-	-	0.0%
Alternative H&W Payout	5,250	5,250	2,250	2,250	2,800	124.4%
Signing Bonus Payout	10,835	-	17,507	17,507	-	0.0%
Other Salaries & Wages	654	374	-	-	-	0.0%
Health Insurance Allocation	64,185	70,027	48,600	48,600	71,100	146.3%
Life Ins Allocation	-	-	1,100	1,100	1,100	100.0%
Dental Ins Allocation	5,517	5,733	3,400	3,400	2,600	76.5%
Optical Ins Allocation	1,044	1,082	700	700	900	128.6%
LTD Ins Allocation	-	-	1,700	1,700	1,700	100.0%
STD Ins Allocation	-	-	1,500	1,500	1,500	100.0%
Medicare	14,083	16,601	5,500	5,500	5,700	103.6%
Employers' PARS/ARS	19,421	24,189	-	-	-	0.0%
Employer CalPERS Retire NC	37,081	41,099	37,800	37,800	38,700	102.4%
Employee Medical Opt Out Plan	12,012	12,474	12,100	12,100	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	14	-	0.0%
Health Insurance Premiums	-	-	-	6,318	-	0.0%
Dental Insurance Premiums	-	-	-	604	-	0.0%
Optical Insurance Premiums	-	-	-	(106)	-	0.0%
LTD Ins Premium	-	-	-	182	-	0.0%
STD Ins Premium	-	-	-	112	-	0.0%
Other Employee Benefits	-	-	200	200	200	100.0%
Contra - Salaries	-	(21,000)	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	1,112,539	1,282,891	1,234,657	1,174,726	1,230,900	99.7%
MATERIALS, SUPPLIES & SERVICES						
Third Party Administration	-	5,343	3,500	4,623	4,500	128.6%
Misc Bank Charges	-	3,976	3,500	3,802	3,500	100.0%
Credit Card Write-offs	-	422	-	44	-	0.0%
Toll Roads Expense	-	-	-	30	-	0.0%
City Events	-	-	-	310	-	0.0%
Recruitment Exp	-	-	-	187	-	0.0%
Instructional Services	25,798	9,412	25,000	16,556	25,000	100.0%
Professional Services	33,665	72,695	55,700	52,027	49,700	89.2%
Repair & Maint/Facilities	448,945	432,413	-	1,293	-	0.0%
Paint Supplies	-	-	-	43	-	0.0%
Telephone/Internet	-	351	-	-	-	0.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Printing & Binding	4,208	4,296	4,700	2,764	4,700	100.0%
Travel	-	-	-	483	-	0.0%
Meetings & Conferences	8,472	21,356	13,200	10,584	-	0.0%
Staff Training	1,604	2,506	4,000	2,098	5,000	125.0%
Dues & Memberships	1,880	1,930	2,500	1,285	2,700	108.0%
Excursions	-	2,828	7,600	6,933	7,600	100.0%
Officiating	4,292	4,284	6,350	4,284	4,500	70.9%
Other Purchased Services	21,448	23,987	23,000	16,464	31,500	137.0%
Special Department Expenses	57,812	49,278	70,000	33,889	71,400	102.0%
Office Supplies	-	3,764	-	150	-	0.0%
Postage	-	290	-	143	-	0.0%
Gasoline & Diesel Fuel	-	-	-	464	-	0.0%
Small Tools/Equipment	-	2,830	-	19	-	0.0%
Small Furniture & Fixture	-	729	-	732	-	0.0%
Uniforms	8,583	8,200	10,000	4,365	10,000	100.0%
Computer Software	-	249	-	-	-	0.0%
Web Based Service/Subcriptions	-	174	-	983	-	0.0%
Other Supplies	-	6,508	-	5,070	-	0.0%
Community Programs	-	24,468	-	24,137	-	0.0%
Office Equipment	-	1,778	-	-	-	0.0%
Other Expenditure	-	249	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	616,705	684,315	229,050	193,762	220,100	96.1%
CIP & EQUIPMENT						
Computer Hardware	-	2,374	-	-	-	0.0%
Furniture & Fixtures	-	3,549	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	5,923	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	1,729,244	1,973,129	1,463,707	1,368,487	1,451,000	99.1%
NET CHANGE IN POSITION	(1,383,054)	(1,618,691)	(1,133,707)	(843,670)	(921,000)	81.2%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Community Services
Neighborhood Services
104072

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Donations & Contributions	-	-	-	1,000	-	0.0%
Total Revenues	**3,440**	**-**	**-**	**1,000**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**3,440**	**-**	**-**	**1,000**	**-**	**0.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	61,649	35,210	54,100	54,100	64,300	118.9%
Salaries/Part-Time	67,083	104,228	83,000	68,241	94,600	114.0%
Overtime	5,980	8,775	10,000	3,719	10,000	100.0%
Alternative H&W Payout	1,250	250	-	-	1,300	100.0%
Health Insurance Allocation	8,288	4,632	22,600	22,600	8,700	38.5%
Life Ins Allocation	-	-	200	200	200	100.0%
Dental Ins Allocation	185	110	1,600	1,600	200	12.5%
Optical Ins Allocation	94	55	300	300	100	33.3%
LTD Ins Allocation	-	-	300	300	300	100.0%
STD Ins Allocation	-	-	300	300	300	100.0%
Medicare	1,993	2,156	800	800	1,000	125.0%
Employers' PARS/ARS	2,458	2,647	-	-	-	0.0%
Employer CalPERS Retire NC	4,795	5,143	4,200	4,200	5,000	119.0%
Emp Bnft/Insurance Premiums	-	-	-	4	-	0.0%
Health Insurance Premiums	-	-	-	2,053	-	0.0%
Dental Insurance Premiums	-	-	-	67	-	0.0%
Optical Insurance Premiums	-	-	-	(21)	-	0.0%
LTD Ins Premium	-	-	-	51	-	0.0%
STD Ins Premium	-	-	-	31	-	0.0%
Other Employee Benefits	-	-	100	100	100	100.0%
Contra - Salaries	(36,879)	(33,489)	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	118,640	129,716	177,500	158,643	186,100	104.8%
MATERIALS, SUPPLIES & SERVICES						
Other Purchased Services	-	532	2,000	-	2,000	100.0%
Special Department Expenses	5,215	1,202	3,000	2,202	3,000	100.0%
Office Supplies	1,675	849	2,500	449	2,500	100.0%
Small Furniture & Fixture	-	171	-	-	-	0.0%
Other Supplies	-	24	-	-	-	0.0%
Community Programs	-	3,271	-	4,339	-	0.0%
Office Equipment	-	485	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	6,890	6,533	7,500	6,991	7,500	100.0%
CIP & EQUIPMENT						
Computer Hardware	571	622	-	-	-	0.0%
Furniture & Fixtures	-	445	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	571	1,067	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	126,100	137,316	185,000	165,634	193,600	104.6%
NET CHANGE IN POSITION	(122,660)	(137,316)	(185,000)	(164,634)	(193,600)	104.6%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Community Services
Tamale Festival
104073

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Special Events	-	-	-	27,660	30,000	100.0%
Festival Revenue	-	-	45,000	-	45,000	100.0%
Total Revenues	**-**	**-**	**45,000**	**27,660**	**75,000**	**166.7%**
GRAND TOTAL RESOURCES	**-**	**-**	**45,000**	**27,660**	**75,000**	**166.7%**
SALARIES & BENEFITS						
Salaries/Part-Time	-	-	7,500	-	7,600	101.3%
TOTAL SALARIES & BENEFITS	-	-	7,500	-	7,600	101.3%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	-	13,700	13,669	11,500	83.9%
Printing & Binding	-	-	2,000	1,095	1,500	75.0%
Entertainment Services	-	-	650	250	4,000	615.4%
Other Purchased Services	-	-	32,250	28,002	28,000	86.8%
Special Department Expenses	-	-	2,000	932	2,000	100.0%
Community Programs	-	-	-	554	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	50,600	44,502	47,000	92.9%
EXPENDITURES GRAND TOTAL	-	-	58,100	44,502	54,600	94.0%
NET CHANGE IN POSITION	-	-	(13,100)	(16,842)	20,400	-155.7%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Community Services
Summer Programs
104074

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Recreation Programs	-	-	36,000	-	36,000	100.0%
Total Revenues	**-**	**-**	**36,000**	**-**	**36,000**	**100.0%**
GRAND TOTAL RESOURCES	**-**	**-**	**36,000**	**-**	**36,000**	**100.0%**
SALARIES & BENEFITS						
Salaries/Part-Time	-	-	23,402	-	9,500	40.6%
TOTAL SALARIES & BENEFITS	-	-	23,402	-	9,500	40.6%
MATERIALS, SUPPLIES & SERVICES						
Meetings & Conferences	-	-	-	14	-	0.0%
Entertainment Services	-	12,015	17,500	16,797	17,500	100.0%
Other Purchased Services	12,700	6,800	8,500	8,500	8,500	100.0%
Special Department Expenses	467	172	2,000	785	2,000	100.0%
Community Programs	-	-	9,800	6,079	5,000	51.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	13,423	18,987	37,800	32,174	33,000	87.3%
EXPENDITURES GRAND TOTAL	13,423	18,987	61,202	32,174	42,500	69.4%
NET CHANGE IN POSITION	(13,423)	(18,987)	(25,202)	(32,174)	(6,500)	25.8%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Community Services
Community Special Events
104075

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Special Events	-	33,424	-	26,085	-	0.0%
Total Revenues	**-**	**33,424**	**-**	**26,085**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**-**	**33,424**	**-**	**26,085**	**-**	**0.0%**
MATERIALS, SUPPLIES & SERVICES						
Other Purchased Services	-	37,997	-	51	-	0.0%
Community Programs	-	1,614	-	61	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	39,611	-	112	-	0.0%
EXPENDITURES GRAND TOTAL	-	39,611	-	112	-	0.0%
NET CHANGE IN POSITION	-	(6,187)	-	25,973	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Community Services
Park Maintinance
104076

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	1,330	177,200	177,200	-	0.0%
Overtime	-	139	5,000	10,202	5,000	100.0%
Alternative H&W Payout	-	-	1,250	1,250	-	0.0%
Signing Bonus Payout	-	-	3,036	3,036	-	0.0%
Health Insurance Allocation	-	-	55,800	55,800	-	0.0%
Life Ins Allocation	-	-	600	600	-	0.0%
Dental Ins Allocation	-	-	3,800	3,800	-	0.0%
Optical Ins Allocation	-	-	800	800	-	0.0%
LTD Ins Allocation	-	-	800	800	-	0.0%
STD Ins Allocation	-	-	800	800	-	0.0%
Medicare	-	30	2,600	2,600	-	0.0%
Employer CalPERS Retire NC	-	128	19,600	19,600	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	5	-	0.0%
Health Insurance Premiums	-	-	-	5,287	-	0.0%
Dental Insurance Premiums	-	-	-	297	-	0.0%
Optical Insurance Premiums	-	-	-	(65)	-	0.0%
LTD Ins Premium	-	-	-	49	-	0.0%
STD Ins Premium	-	-	-	30	-	0.0%
Other Employee Benefits	-	-	100	100	-	0.0%
TOTAL SALARIES & BENEFITS	-	1,627	271,386	282,191	5,000	1.8%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	-	20,000	8,736	-	0.0%
Repair & Maint/Facilities	-	-	102,886	77,647	-	0.0%
Repair/Maint - Parks & Fields	-	-	450,211	394,601	-	0.0%
Repair/Maint - Park LIghts	-	-	33,500	14,337	-	0.0%
Dept. Contract Services	-	-	114,200	84,200	-	0.0%
Special Department Expenses	-	-	-	238	-	0.0%
Uniforms	-	-	-	70	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	720,797	579,830	-	0.0%
CIP & EQUIPMENT						
Machinery & Equipment	-	-	36,203	36,203	-	0.0%
Furniture & Fixtures	-	-	700	1,156	-	0.0%
TOTAL CIP & EQUIPMENT	-	-	36,903	37,359	-	0.0%
EXPENDITURES GRAND TOTAL	-	1,627	1,029,086	899,380	5,000	0.5%
NET CHANGE IN POSITION	-	(1,627)	(1,029,086)	(899,380)	(5,000)	0.5%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Community Services
Heritage Festival
104078

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Festival Revenue	24,066	31,057	30,000	36,997	40,000	133.3%
Total Revenues	**24,229**	**31,057**	**30,000**	**36,997**	**40,000**	**133.3%**
GRAND TOTAL RESOURCES	**24,229**	**31,057**	**30,000**	**36,997**	**40,000**	**133.3%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	272	-	-	-	0.0%
Salaries/Part-Time	-	17,263	18,000	48	18,000	100.0%
Medicare	-	254	-	-	-	0.0%
Employers' PARS/ARS	-	637	-	-	-	0.0%
Employer CalPERS Retire NC	-	14	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	-	18,440	18,000	48	18,000	100.0%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	11,470	18,714	29,000	23,981	29,000	100.0%
Repair & Maint/Facilities	-	-	-	415	-	0.0%
Printing & Binding	1,816	1,101	10,795	8,481	10,800	100.0%
Meetings & Conferences	-	229	-	425	-	0.0%
Other Purchased Services	36,935	14,236	41,900	46,034	41,900	100.0%
Special Department Expenses	21,250	15,112	19,300	19,881	22,300	115.5%
Street Signs	-	-	-	55	-	0.0%
Office Supplies	-	929	900	-	900	100.0%
Postage	-	-	-	198	-	0.0%
Community Programs	-	5,646	3,005	6,029	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	71,471	55,966	104,900	105,498	104,900	100.0%
EXPENDITURES GRAND TOTAL	71,471	74,406	122,900	105,546	122,900	100.0%
NET CHANGE IN POSITION	(47,242)	(43,349)	(92,900)	(68,549)	(82,900)	89.2%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Community Services
Senior Services
104079

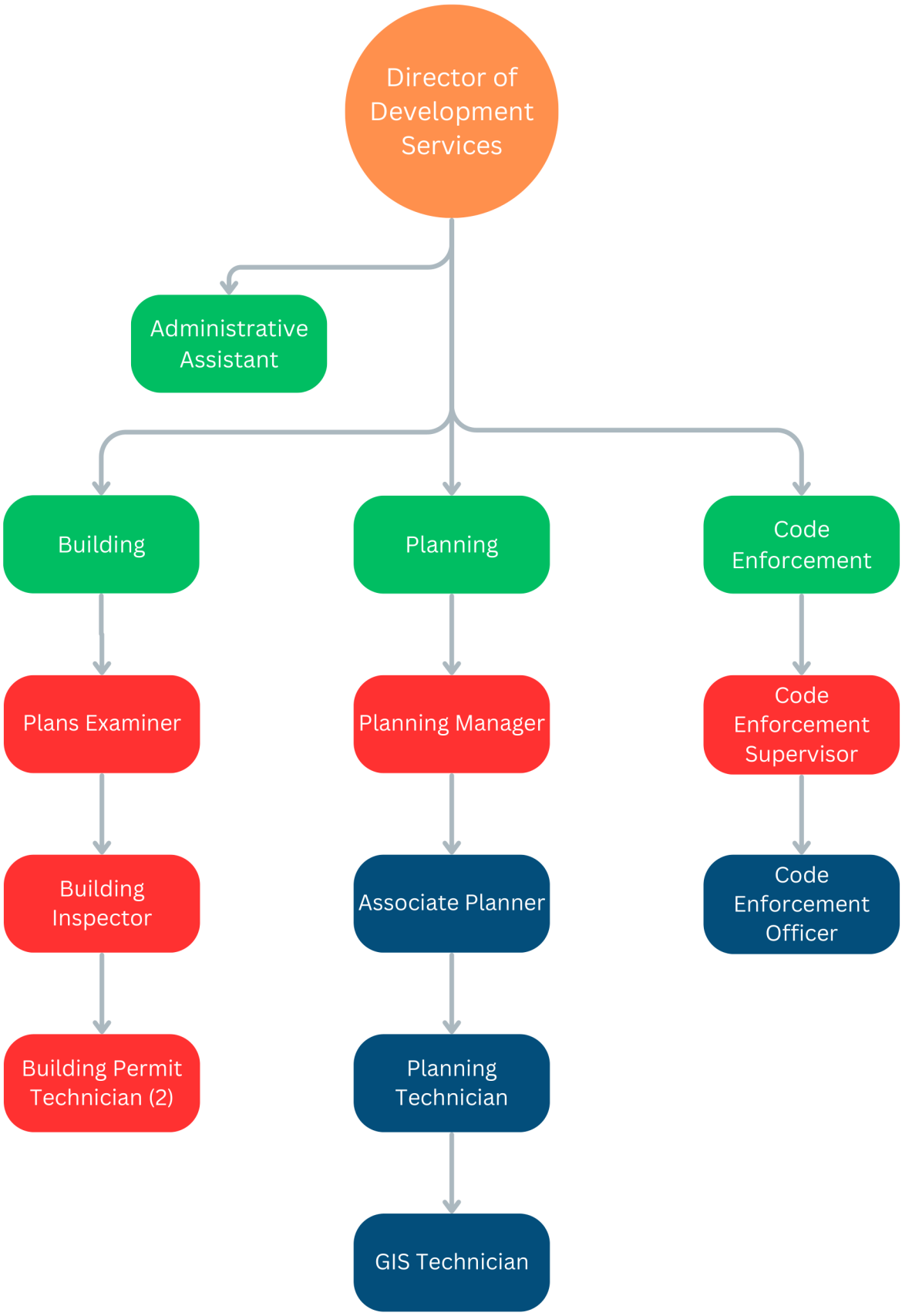
	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Donations & Contributions	-	150	-	-	-	0.0%
Total Revenues	**2,000**	**150**	**-**	**-**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**2,000**	**150**	**-**	**-**	**-**	**0.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	6	-	-	-	0.0%
Salaries/Part-Time	55,737	81,178	66,200	58,901	67,600	102.1%
Medicare	808	1,177	-	-	-	0.0%
Employers' PARS/ARS	2,090	3,045	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	37,936	85,405	66,200	58,901	67,600	102.1%
MATERIALS, SUPPLIES & SERVICES						
Repair & Maint/Facilities	-	-	-	320	-	0.0%
Meetings & Conferences	-	-	-	34	-	0.0%
Other Purchased Services	2,050	-	2,200	900	2,200	100.0%
Special Department Expenses	11,990	2,866	12,000	2,469	12,000	100.0%
Office Supplies	-	109	-	13	-	0.0%
Small Tools/Equipment	-	105	-	-	-	0.0%
Other Supplies	-	36	-	-	-	0.0%
Community Programs	-	8,773	-	6,345	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	14,040	11,888	14,200	10,081	14,200	100.0%
EXPENDITURES GRAND TOTAL	51,976	97,293	80,400	68,982	81,800	101.7%
NET CHANGE IN POSITION	(49,976)	(97,143)	(80,400)	(68,982)	(81,800)	101.7%

PLACENTIA
Rich Heritage, Bright Future

DEVELOPMENT SERVICES DEPARTMENT

General Fund Budget
FISCAL YEAR 2024-25

Development Services Department Organizational Chart



The Development Services Department provides support, guidance, and coordination to the community by implementing the General Plan, Zoning Ordinances and Building Codes, as adopted by City Council for all land planning and development activities throughout the City. The department is composed of four Divisions: Planning, Building, Code Enforcement and Economic Development.

Planning Division

The Planning Division provides current and advanced planning needs. Current planning coordinates project review with other departments and public agencies as well as processes and makes recommendations to the Planning Commission and City Council on various discretionary applications including, but not limited to General Plan Amendments, Zone Changes, Tentative Maps, Development Plan Reviews for residential, commercial, and industrial projects, Use Permits and Variances. In addition, current planning evaluates all development proposals for compliance with the California Environmental Quality Act (CEQA) and City Environmental Guidelines. Advanced Planning provides long range land planning and zoning services including the maintenance and updating of the City's General Plan, Specific Plans, and other visioning documents.

Building Division

The Building Division administers and enforces all building codes and ordinances adopted by the City Council. There are three primary functions within this division: Permit Services, Plan Checking Services and Inspection Services. Permit Services assists with building and planning related phone and counter inquiries, calculates and collects permit and development fees and issues permits. Plan check is responsible for reviewing plans for new residential, commercial and industrial construction, commercial/industrial tenant improvements and home improvements. This is accomplished through the implementation of the Building, Plumbing, Mechanical, Electrical and Energy Codes as well as local and State laws for all buildings in the City of Placentia.

Inspection Services conducts field inspections of projects under construction to verify compliance with Building, Plumbing and Electrical codes and ensures that projects are constructed according to approved plans. Building Inspectors also issue Stop Work Notices for active construction projects that do not have appropriate City permits.

Code Enforcement

The Code Enforcement division's key objective is maintaining and preserving value and appearance in residential, commercial, and industrial properties throughout the City. The Placentia Municipal Code (PMC) contains development and property maintenance standards and staff draw upon the City Council adopted California or International Residential and Building Codes for further assistance to protect the livability of the City. Code Compliance efforts are focused on property maintenance practices and standards to avoid conditions which can be detrimental to the public health, safety, or general welfare.

Economic Development

Economic Development assists with business retention and attraction activities by developing relationships with real estate brokers, property owners and business tenants. Staff actively engage property owners and potential business owners in order to bring new businesses to the City of Placentia.

PROPOSED BUDGET
FISCAL YEAR 2024-25

Development Services
Summary

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Business License Fees	-	69	-	-	-	0.0%
Building Permits	763,782	764,782	800,000	775,000	815,000	101.9%
Banner Permits	-	350	-	350	350	100.0%
Plumbing Permits	87,050	105,687	90,000	90,000	94,500	105.0%
Fire Plan Check/Permit	94,773	63,031	-	-	-	0.0%
Electrical Permits	138,445	128,204	125,000	135,000	141,750	113.4%
Heat/Ventilation Air Cond	78,376	103,855	112,000	120,000	126,000	112.5%
Swimming Pool Permits	43,105	40,742	70,000	42,000	55,000	78.6%
Waived Banner Permit Fees	-	(13,046)	-	-	-	0.0%
Planning Division Fees	-	250,364	250,000	275,000	290,000	116.0%
Landscape Review Fees	-	2,820	15,000	15,000	20,000	133.3%
Sanitation Collect Fees	-	25,632	15,000	15,000	25,000	166.7%
Business Site Insp Fee	-	6,400	6,000	9,000	9,450	157.5%
Administrative Citations	(1,515)	121,103	120,000	120,000	125,000	104.2%
Reimbursements/Other Revenue	-	13,003	-	9,612	-	0.0%
Total Revenues	**1,204,015**	**1,612,996**	**1,603,000**	**1,605,962**	**1,702,050**	**106.2%**
TRANSFERS IN						
Transfer in from GP Update	-	-	4,950	-	-	0.0%
TOTAL TRANSFERS	-	-	4,950	-	-	0.0%
GRAND TOTAL RESOURCES	**1,204,015**	**1,612,996**	**1,607,950**	**1,605,962**	**1,702,050**	**105.9%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	802,269	823,243	956,200	956,200	1,106,100	115.7%
Salaries/Part-Time	75,718	71,466	45,600	46,713	50,000	109.6%
Overtime	894	1,497	-	1,232	500	100.0%
Leave Accrual Payout	7,059	11,153	-	-	-	0.0%
Alternative H&W Payout	9,438	6,013	5,513	5,513	10,300	186.8%
Signing Bonus Payout	22,131	-	40,094	40,094	-	0.0%
Salary Savings	-	-	(100,000)	-	-	0.0%
Health Insurance Allocation	111,565	107,841	183,100	183,100	147,400	80.5%
Life Ins Allocation	-	-	2,600	2,600	3,000	115.4%
Dental Ins Allocation	10,865	10,900	13,200	13,200	7,600	57.6%
Optical Ins Allocation	1,982	2,018	2,500	2,500	2,200	88.0%
LTD Ins Allocation	-	-	4,000	4,000	4,400	110.0%
STD Ins Allocation	-	-	4,000	4,000	4,200	105.0%
Medicare	14,217	13,797	15,000	15,000	16,100	107.3%
Employers' PARS/ARS	7,245	7,127	5,800	5,800	8,700	150.0%
Employer CalPERS Retire NC	59,545	60,879	79,000	79,000	85,100	107.7%
Employee Medical Opt Out Plan	26,193	26,512	16,900	16,900	26,500	156.8%
Emp Bnft/Insurance Premiums	-	-	-	25	-	0.0%
Health Insurance Premiums	-	-	-	12,779	-	0.0%
Dental Insurance Premiums	-	-	-	1,094	-	0.0%
Life Insurance Premiums	-	-	-	(49)	-	0.0%
Optical Insurance Premiums	-	-	-	(210)	-	0.0%
LTD Ins Premium	-	-	-	377	-	0.0%
STD Ins Premium	-	-	-	231	-	0.0%
Leave Buyback	31,257	11,175	-	-	28,600	100.0%
Other Employee Benefits	-	-	12,600	12,600	12,600	100.0%
Contra - Salaries	(64,846)	(36,326)	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	1,138,741	1,117,294	1,286,106	1,402,697	1,513,300	117.7%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
MATERIALS, SUPPLIES & SERVICES						
Legal Services	-	-	-	176	-	0.0%
Landscape Review Expense	-	2,820	15,000	9,350	15,000	100.0%
Fire Plan Check Services	39,071	49,464	9,230	9,230	-	0.0%
City Events	-	-	-	289	-	0.0%
Professional Services	15,709	65,302	25,050	18,153	25,050	100.0%
Software Maintenance	-	7,454	-	-	-	0.0%
Printing & Binding	36	305	-	-	-	0.0%
Travel	-	1,485	-	4,895	-	0.0%
Meetings & Conferences	5,969	10,443	6,470	7,702	7,000	108.2%
Staff Training	129	464	1,200	594	1,300	108.3%
Dues & Memberships	2,070	2,773	3,000	1,350	650	21.7%
Dept. Contract Services	253,895	454,181	464,300	440,600	213,000	45.9%
Special Department Expenses	13,010	-	200	108	-	0.0%
Office Supplies	2,241	3,265	7,000	5,921	2,500	35.7%
Books & Periodicals	-	1,558	-	-	600	100.0%
Postage	-	27	-	-	100	100.0%
Small Tools/Equipment	-	168	-	-	200	100.0%
Uniforms	883	560	2,000	3,584	1,750	87.5%
Personal Protection Equipment	848	974	-	-	2,000	100.0%
Resident Vehicle Rebate Prog	9,500	42,500	-	-	-	0.0%
Web Based Service/Subcriptions	-	320	-	-	-	0.0%
Community Programs	-	-	-	21	-	0.0%
Pass-Through Waived Permit Fee	-	82	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	343,993	644,144	533,450	501,974	269,150	50.5%
CIP & EQUIPMENT						
Computer Hardware	-	12	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	12	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	1,482,734	1,761,451	1,819,556	1,904,671	1,782,450	98.0%
NET CHANGE IN POSITION	(278,719)	(148,455)	(211,606)	(298,709)	(80,400)	38.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Development Services
Planning
102531

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Waived Banner Permit Fees	-	(7,880)	-	-	-	0.0%
Planning Division Fees	-	250,364	250,000	275,000	290,000	116.0%
Landscape Review Fees	-	2,820	15,000	15,000	20,000	133.3%
Business Site Insp Fee	-	80	-	-	-	0.0%
Reimbursements/Other Revenue	-	13,000	-	9,612	-	0.0%
Total Revenues	**-**	**258,384**	**265,000**	**299,612**	**310,000**	**117.0%**
TRANSFERS IN						
Transfer in from GP Update	-	-	4,950	-	-	0.0%
TOTAL TRANSFERS	-	-	4,950	-	-	0.0%
GRAND TOTAL RESOURCES	**-**	**258,384**	**269,950**	**299,612**	**310,000**	**114.8%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	501,681	555,858	639,200	639,200	765,000	119.7%
Salaries/Part-Time	22,815	12,053	16,600	8,976	15,000	90.4%
Overtime	472	642	-	370	500	100.0%
Leave Accrual Payout	3,608	9,059	-	-	-	0.0%
Alternative H&W Payout	5,000	4,250	3,500	3,500	6,000	171.4%
Signing Bonus Payout	12,828	-	25,879	25,879	-	0.0%
Salary Savings	-	-	(100,000)	-	-	0.0%
Health Insurance Allocation	64,829	63,109	88,000	88,000	93,600	106.4%
Life Ins Allocation	-	-	1,800	1,800	1,900	105.6%
Dental Ins Allocation	6,089	6,597	6,600	6,600	4,500	68.2%
Optical Ins Allocation	1,063	1,184	1,300	1,300	1,300	100.0%
LTD Ins Allocation	-	-	2,500	2,500	2,700	108.0%
STD Ins Allocation	-	-	2,500	2,500	2,700	108.0%
Medicare	8,490	8,829	10,300	10,300	11,100	107.8%
Employers' PARS/ARS	6,146	5,969	5,800	5,800	8,700	150.0%
Employer CalPERS Retire NC	33,503	37,200	54,500	54,500	58,800	107.9%
Employee Medical Opt Out Plan	11,966	15,428	16,900	16,900	16,900	100.0%
Emp Bnft/Insurance Premiums	-	-	-	12	-	0.0%
Health Insurance Premiums	-	-	-	6,714	-	0.0%
Dental Insurance Premiums	-	-	-	603	-	0.0%
Life Insurance Premiums	-	-	-	(49)	-	0.0%
Optical Insurance Premiums	-	-	-	(115)	-	0.0%
LTD Ins Premium	-	-	-	192	-	0.0%
STD Ins Premium	-	-	-	118	-	0.0%
Leave Buyback	21,767	11,175	-	-	28,600	100.0%
Other Employee Benefits	-	-	11,400	11,400	11,400	100.0%
TOTAL SALARIES & BENEFITS	700,258	731,353	786,779	886,998	1,028,700	130.7%
MATERIALS, SUPPLIES & SERVICES						
Legal Services	-	-	-	176	-	0.0%
Landscape Review Expense	-	2,820	15,000	9,350	15,000	100.0%
City Events	-	-	-	289	-	0.0%
Professional Services	10,909	58,445	24,950	18,153	24,950	100.0%
Travel	-	-	-	3,057	-	0.0%
Meetings & Conferences	837	3,893	6,270	6,879	5,000	79.7%
Staff Training	15	-	500	-	500	100.0%
Dues & Memberships	1,535	1,625	1,600	663	650	40.6%
Office Supplies	568	634	3,700	2,536	1,500	40.5%
Postage	-	-	-	-	100	100.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Uniforms	-	-	500	644	250	50.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	14,138	67,417	52,520	41,748	47,950	91.3%
CIP & EQUIPMENT						
Computer Hardware	-	12	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	12	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	714,396	798,783	839,299	928,746	1,076,650	128.3%
NET CHANGE IN POSITION	(714,396)	(540,399)	(569,349)	(629,133)	(766,650)	134.7%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Development Services
Building & Safety
102532

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Business License Fees	-	69	-	-	-	0.0%
Building Permits	763,782	764,782	800,000	775,000	815,000	101.9%
Banner Permits	-	350	-	350	350	100.0%
Plumbing Permits	87,050	105,687	90,000	90,000	94,500	105.0%
Fire Plan Check/Permit	94,773	63,031	-	-	-	0.0%
Electrical Permits	138,445	128,204	125,000	135,000	141,750	113.4%
Heat/Ventilation Air Cond	78,376	103,855	112,000	120,000	126,000	112.5%
Swimming Pool Permits	43,105	40,742	70,000	42,000	55,000	78.6%
Waived Banner Permit Fees	-	(5,166)	-	-	-	0.0%
Sanitation Collect Fees	-	25,632	15,000	15,000	25,000	166.7%
Business Site Insp Fee	-	6,320	6,000	9,000	9,450	157.5%
Reimbursements/Other Revenue	-	3	-	-	-	0.0%
Total Revenues	**1,205,530**	**1,233,509**	**1,218,000**	**1,186,350**	**1,267,050**	**104.0%**
GRAND TOTAL RESOURCES	**1,205,530**	**1,233,509**	**1,218,000**	**1,186,350**	**1,267,050**	**104.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	97,774	37,441	180,700	180,700	185,100	102.4%
Overtime	-	-	-	202	-	0.0%
Leave Accrual Payout	3,007	480	-	-	-	0.0%
Alternative H&W Payout	2,500	500	250	250	2,800	1120.0%
Signing Bonus Payout	3,593	-	2,803	2,803	-	0.0%
Health Insurance Allocation	13,025	9,222	53,800	53,800	31,200	58.0%
Life Ins Allocation	-	-	300	300	600	200.0%
Dental Ins Allocation	2,529	2,055	3,700	3,700	2,000	54.1%
Optical Ins Allocation	452	368	600	600	500	83.3%
LTD Ins Allocation	-	-	800	800	900	112.5%
STD Ins Allocation	-	-	900	900	800	88.9%
Medicare	1,721	658	2,700	2,700	2,700	100.0%
Employer CalPERS Retire NC	7,402	2,786	14,000	14,000	14,300	102.1%
Employee Medical Opt Out Plan	12,012	7,392	-	-	4,800	100.0%
Emp Bnft/Insurance Premiums	-	-	-	9	-	0.0%
Health Insurance Premiums	-	-	-	3,249	-	0.0%
Dental Insurance Premiums	-	-	-	299	-	0.0%
Optical Insurance Premiums	-	-	-	(49)	-	0.0%
LTD Ins Premium	-	-	-	103	-	0.0%
STD Ins Premium	-	-	-	63	-	0.0%
Other Employee Benefits	-	-	200	200	200	100.0%
TOTAL SALARIES & BENEFITS	144,017	60,902	260,753	264,629	245,900	94.3%
MATERIALS, SUPPLIES & SERVICES						
Fire Plan Check Services	39,071	49,464	9,230	9,230	-	0.0%
Software Maintenance	-	7,454	-	-	-	0.0%
Meetings & Conferences	-	-	200	200	-	0.0%
Staff Training	-	-	100	100	500	500.0%
Dues & Memberships	-	35	1,000	488	-	0.0%
Dept. Contract Services	238,616	439,607	449,000	425,600	213,000	47.4%
Office Supplies	1,087	2,509	3,000	2,932	500	16.7%
Books & Periodicals	-	1,558	-	-	600	100.0%
Community Programs	-	-	-	21	-	0.0%
Pass-Through Waived Permit Fee	-	82	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	278,774	500,708	462,530	438,571	214,600	46.4%

EXPENDITURES GRAND TOTAL	422,791	561,610	723,283	703,200	460,500	63.7%
NET CHANGE IN POSITION	782,739	671,899	494,717	483,151	806,550	163.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Development Services
Code Enforcement
102533

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Administrative Citations	(1,515)	121,103	120,000	120,000	125,000	104.2%
Total Revenues	**(1,515)**	**121,103**	**120,000**	**120,000**	**125,000**	**104.2%**
GRAND TOTAL RESOURCES	**(1,515)**	**121,103**	**120,000**	**120,000**	**125,000**	**104.2%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	73,515	75,934	136,300	136,300	156,000	114.5%
Salaries/Part-Time	52,903	59,412	29,000	37,737	35,000	120.7%
Overtime	422	855	-	660	-	0.0%
Leave Accrual Payout	-	380	-	-	-	0.0%
Alternative H&W Payout	1,250	250	250	250	1,500	600.0%
Signing Bonus Payout	2,193	-	4,244	4,244	-	0.0%
Health Insurance Allocation	21,711	22,529	41,300	41,300	22,600	54.7%
Life Ins Allocation	-	-	500	500	500	100.0%
Dental Ins Allocation	1,541	1,541	2,900	2,900	1,100	37.9%
Optical Ins Allocation	276	276	600	600	400	66.7%
LTD Ins Allocation	-	-	700	700	800	114.3%
STD Ins Allocation	-	-	600	600	700	116.7%
Medicare	1,887	1,987	2,000	2,000	2,300	115.0%
Employers' PARS/ARS	1,099	1,158	-	-	-	0.0%
Employer CalPERS Retire NC	7,351	7,784	10,500	10,500	12,000	114.3%
Employee Medical Opt Out Plan	-	-	-	-	4,800	100.0%
Emp Bnft/Insurance Premiums	-	-	-	5	-	0.0%
Health Insurance Premiums	-	-	-	2,816	-	0.0%
Dental Insurance Premiums	-	-	-	193	-	0.0%
Optical Insurance Premiums	-	-	-	(46)	-	0.0%
LTD Ins Premium	-	-	-	82	-	0.0%
STD Ins Premium	-	-	-	50	-	0.0%
Other Employee Benefits	-	-	1,000	1,000	1,000	100.0%
TOTAL SALARIES & BENEFITS	164,147	172,107	229,894	242,390	238,700	103.8%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	-	100	-	100	100.0%
Travel	-	-	-	30	-	0.0%
Meetings & Conferences	-	-	-	25	2,000	100.0%
Staff Training	114	464	600	494	300	50.0%
Dues & Memberships	285	200	400	200	-	0.0%
Dept. Contract Services	15,278	14,574	15,300	15,000	-	0.0%
Special Department Expenses	12,735	-	200	108	-	0.0%
Office Supplies	154	122	300	453	500	166.7%
Small Tools/Equipment	-	168	-	-	200	100.0%
Uniforms	883	560	1,500	2,940	1,500	100.0%
Personal Protection Equipment	848	974	-	-	2,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	30,298	17,063	18,400	19,250	6,600	35.9%
EXPENDITURES GRAND TOTAL	194,445	189,169	248,294	261,640	245,300	98.8%
NET CHANGE IN POSITION	(195,960)	(68,066)	(128,294)	(141,640)	(120,300)	93.8%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Development Services
Economic Development
102534

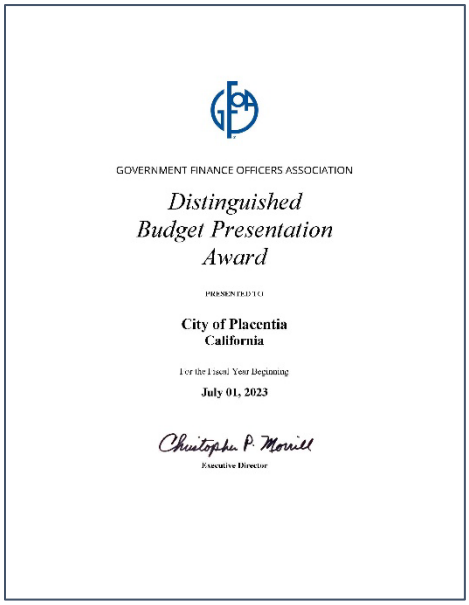
	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	129,300	154,009	-	-	-	0.0%
Leave Accrual Payout	443	1,233	-	-	-	0.0%
Alternative H&W Payout	688	1,013	1,513	1,513	-	0.0%
Signing Bonus Payout	3,517	-	7,168	7,168	-	0.0%
Health Insurance Allocation	12,000	12,980	-	-	-	0.0%
Dental Ins Allocation	705	707	-	-	-	0.0%
Optical Ins Allocation	191	190	-	-	-	0.0%
Medicare	2,119	2,322	-	-	-	0.0%
Employer CalPERS Retire NC	11,289	13,110	-	-	-	0.0%
Employee Medical Opt Out Plan	2,215	3,692	-	-	-	0.0%
Contra - Salaries	(64,846)	(36,326)	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	130,320	152,932	8,681	8,681	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	4,800	6,858	-	-	-	0.0%
Printing & Binding	36	305	-	-	-	0.0%
Travel	-	1,485	-	1,808	-	0.0%
Meetings & Conferences	5,133	6,550	-	598	-	0.0%
Dues & Memberships	250	913	-	-	-	0.0%
Postage	-	27	-	-	-	0.0%
Resident Vehicle Rebate Prog	9,500	42,500	-	-	-	0.0%
Web Based Service/Subcriptions	-	320	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	20,783	58,957	-	2,405	-	0.0%
EXPENDITURES GRAND TOTAL	151,102	211,888	8,681	11,086	-	0.0%
NET CHANGE IN POSITION	(151,102)	(211,888)	(8,681)	(11,086)	-	0.0%

PLACENTIA
Rich Heritage, Bright Future

FINANCE DEPARTMENT

General Fund Budget
FISCAL YEAR 2024-25

The Finance Department's role in City government is to safeguard the City's assets, assure timely payment of all financial obligations, process payroll for our employees and provide financial guidance to other City departments and the City Council. The Finance Department is the primary contact for the many vendors that various City departments use to purchase goods and services needed for the day-to-day operations of the City. The Finance Department maintains a fixed asset listing of all equipment and properties owned by the City. Current values and depreciation schedules are maintained and used by various underwriters who provide insurance for amounts that exceed the City's self-insured limits. The Finance Department monitors compliance with established purchasing policies and guidelines.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Placentia
California

For the Fiscal Year Beginning

July 01, 2023

Christopher P. Morrill

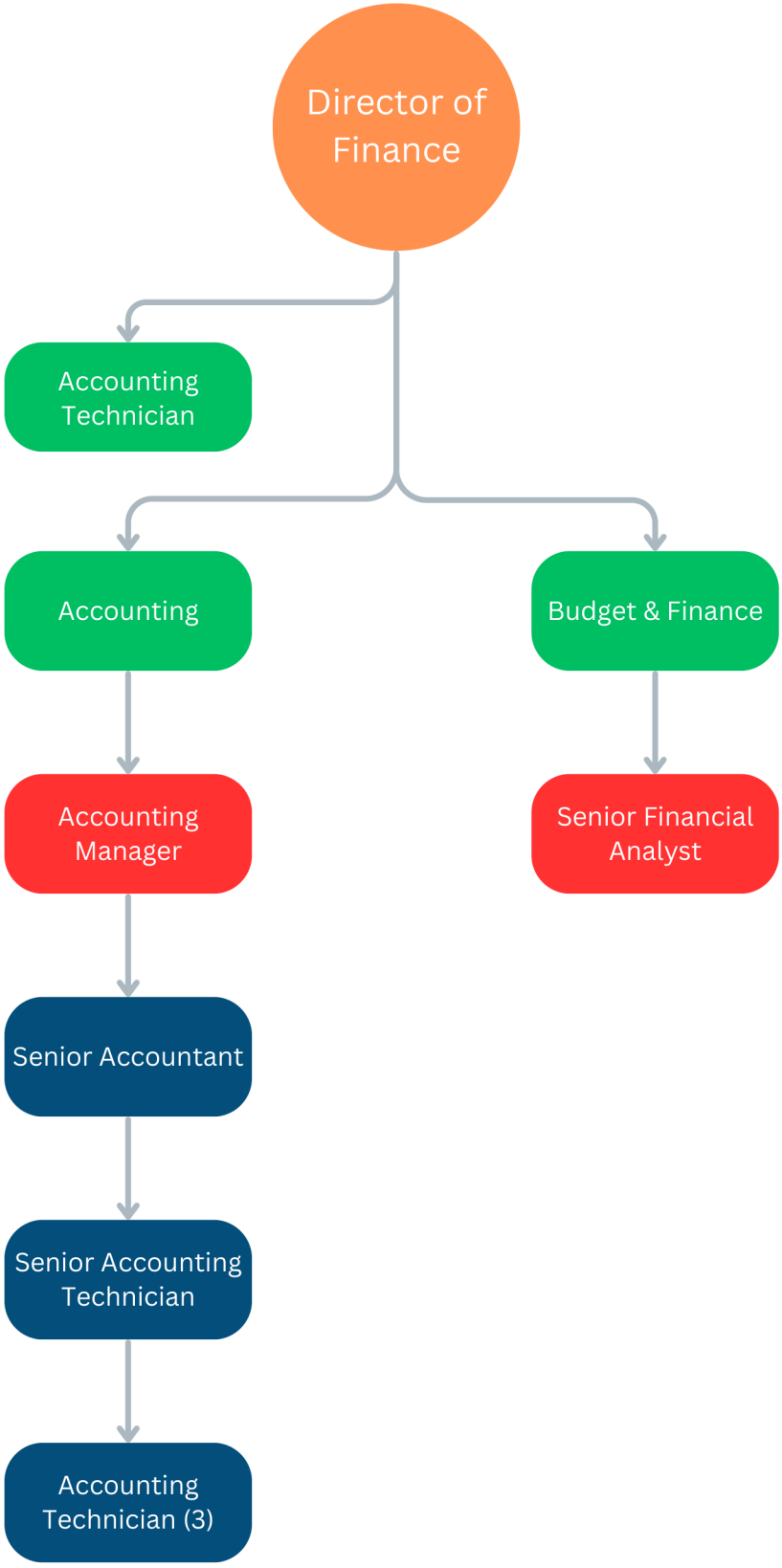
Executive Director

The Finance Department prepares and monitors internal control policies, ensuring that all departments comply with current Government financial reporting standards.

The Finance Department works with the City Council's Financial Audit Oversight Committee as well as independent auditors to comply with State and local ordinances regarding financial reporting. Quarterly financial reports are completed and submitted to City Council for review to keep Council Members aware of the City's financial condition. The Finance Department is responsible for mandated reporting to other government agencies such as the State Controller's Office. Various State and Federal Grants are monitored for compliance with grant conditions and reporting requirements.

The Finance Department is the lead department in preparing the City Administrator's annual budget. Constant monitoring of the budget to ensure that each department is "living within our means" rests with the Finance Department. Comprehensive Annual Financial Reports and the City's budget are placed on the City's website and updated on a continual basis to be transparent in reporting to the citizens of Placentia.

Finance Department Organizational Chart



PROPOSED BUDGET
FISCAL YEAR 2024-25

Finance
Finance Administration
102020

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Other Financing Sources	-	129,849	-	-	-	0.0%
Total Revenues	**-**	**129,849**	**-**	**-**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**-**	**129,849**	**-**	**-**	**-**	**0.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	670,323	681,799	762,900	762,900	856,900	112.3%
Overtime	1,597	2,503	3,000	2,255	-	0.0%
Leave Accrual Payout	19,834	4,457	-	-	-	0.0%
Alternative H&W Payout	10,395	3,126	5,140	5,140	7,100	138.1%
Signing Bonus Payout	19,285	-	32,228	32,228	-	0.0%
Health Insurance Allocation	111,180	124,786	135,600	135,600	126,900	93.6%
Life Ins Allocation	-	-	1,900	1,900	2,200	115.8%
Dental Ins Allocation	8,591	9,038	7,700	7,700	3,400	44.2%
Optical Ins Allocation	1,719	1,949	1,800	1,800	1,700	94.4%
LTD Ins Allocation	-	-	3,100	3,100	3,300	106.5%
STD Ins Allocation	-	-	2,900	2,900	3,200	110.3%
Medicare	10,680	10,257	11,100	11,100	12,500	112.6%
Employers' PARS/ARS	4,722	-	9,900	9,900	7,900	79.8%
Employer CalPERS Retire NC	53,123	48,015	58,600	58,600	65,900	112.5%
ICMA Defined Contribution Plan	-	-	-	2,397	-	0.0%
Employee Medical Opt Out Plan	13,477	15,255	16,900	16,900	9,000	53.3%
Emp Bnft/Insurance Premiums	-	-	-	22	-	0.0%
Health Insurance Premiums	-	-	-	14,762	-	0.0%
Dental Insurance Premiums	-	-	-	1,014	-	0.0%
Life Insurance Premiums	-	-	-	(62)	-	0.0%
Optical Insurance Premiums	-	-	-	(209)	-	0.0%
LTD Ins Premium	-	-	-	392	-	0.0%
STD Ins Premium	-	-	-	240	-	0.0%
Leave Buyback	5,331	2,595	-	-	25,100	100.0%
Other Employee Benefits	1,153	-	10,200	10,200	10,700	104.9%
TOTAL SALARIES & BENEFITS	922,728	903,779	1,062,968	1,080,780	1,135,800	106.9%
MATERIALS, SUPPLIES & SERVICES						
Accounting & Auditing Service	56,535	69,094	80,000	72,001	75,000	93.8%
Third Party Administration	9,442	12,636	9,200	14,723	12,000	130.4%
Bank Over/Short	810	(362)	500	(3,062)	-	0.0%
Payroll Penalty	-	2,864	-	-	-	0.0%
Credit Card Write-offs	-	-	-	(1,020)	-	0.0%
City Events	-	-	-	493	-	0.0%
Professional Services	109,823	154,067	175,000	139,640	100,000	57.1%
Software Maintenance	-	-	-	250	-	0.0%
Printing & Binding	4,240	-	2,500	-	-	0.0%
Travel	-	3,103	-	857	-	0.0%
Mileage Reimbursement	-	26	-	-	-	0.0%
Meetings & Conferences	2,442	12,998	7,000	2,651	2,000	28.6%
Staff Training	1,100	1,728	2,000	2,043	750	37.5%
Dues & Memberships	1,075	1,070	1,500	1,495	1,000	66.7%
Admin Service Fee	67,558	68,970	-	71,447	-	0.0%
Special Department Expenses	570	946	-	684	-	0.0%
Office Supplies	4,892	1,808	5,500	1,051	4,000	72.7%
Books & Periodicals	-	-	-	50	-	0.0%
Postage	-	198	200	-	-	0.0%

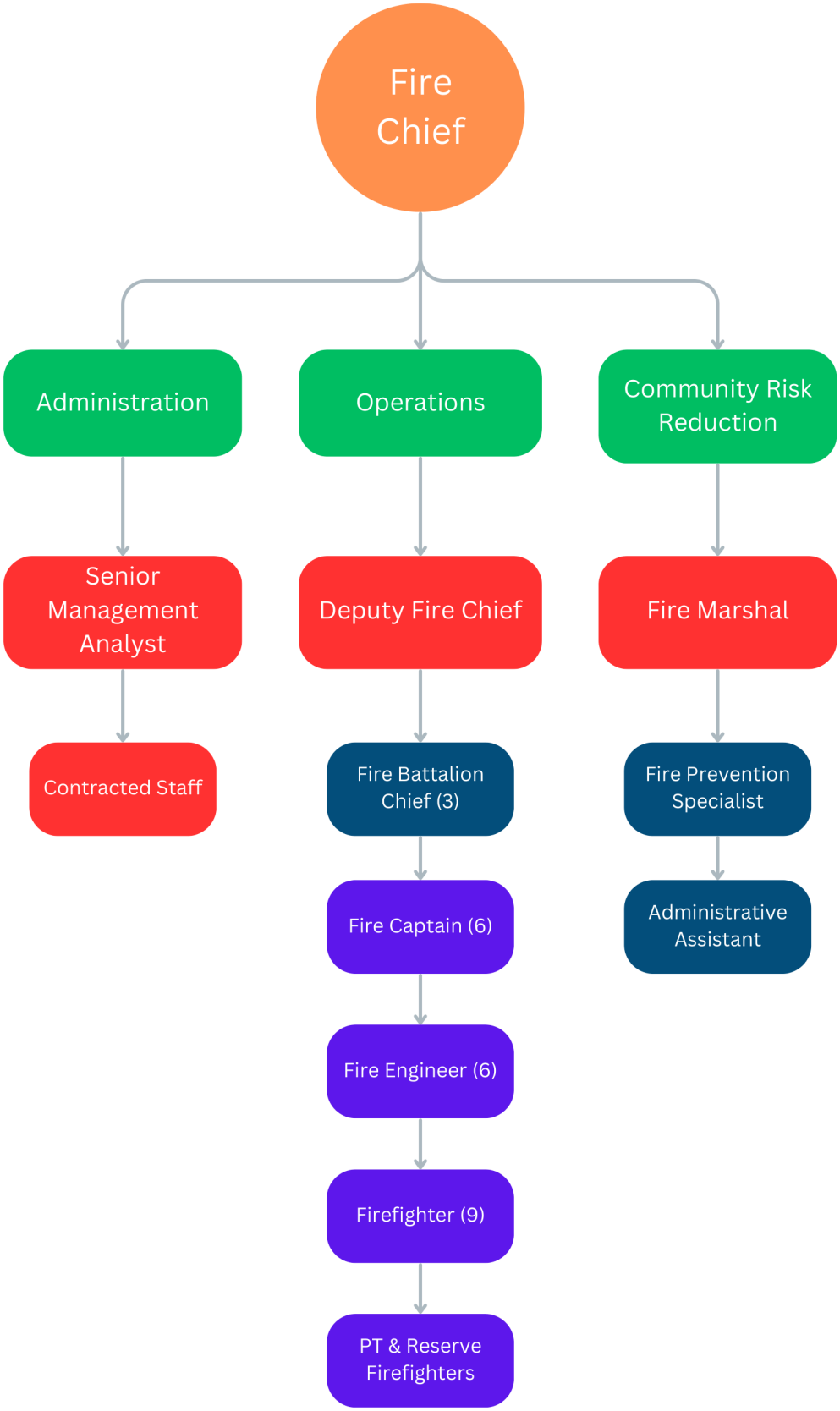
	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Uniforms	-	181	-	-	-	0.0%
Computer Software	-	250	-	-	-	0.0%
Web Based Service/Subcriptions	-	(31,150)	-	39,420	40,000	100.0%
Other Supplies	-	130	-	-	-	0.0%
Community Programs	-	104	-	-	-	0.0%
Office Equipment	-	-	-	203	-	0.0%
Subscription Principal (GASB)	-	25,650	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	258,500	324,310	283,400	342,925	234,750	82.8%
CIP & EQUIPMENT						
Computer Hardware	-	107	-	84	-	0.0%
Laptops/Tablets	-	135,349	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	135,456	-	84	-	0.0%
EXPENDITURES GRAND TOTAL	1,181,228	1,363,545	1,346,368	1,423,789	1,370,550	101.8%
NET CHANGE IN POSITION	(1,181,228)	(1,233,697)	(1,346,368)	(1,423,789)	(1,370,550)	101.8%

PLACENTIA
Rich Heritage, Bright Future

FIRE AND LIFE SAFETY

General Fund Budget
FISCAL YEAR 2024-25

Fire and Life Safety Department Organizational Chart



We are dedicated to protecting the community and providing services for life safety, environmental protection, and property conservation through education, hazard reduction, and emergency response.

Administration

The Placentia Fire and Life Safety Department (PFLSD) officially began serving the City of Placentia on July 1, 2020. The Administration division includes the Fire Chief, Deputy Chief, and administrative staff. Administration oversees operations, strategic planning, policies, procedures, fire prevention, oversight of the department budget, and personnel.

Goals for FY 23/24 include hosting an open house at our new Administrative Headquarters on Bradford Avenue, increasing the registration of residents into the *Community Connects* database, and continuing to lead and train the Department to best serve the Placentia community.

Operations

The Operations division is comprised of the front-line staff that work out of Fire Stations 1 & 2. Our full-time staff include dedicated career fire service personnel including three Battalion Chiefs, Captains, Engineers, and Firefighters. The division also employs part-time and reserve firefighters.

The Department has two stations, one engine, one truck, a patrol truck, and a reserve engine. PFLSD also works together with Lynch EMS to provide advanced life support and emergency medical services during medical-related emergency calls. Together, we have a combination of specialized training, emergency experience, and formal education that has prepared us to provide "All Risk" emergency services to the citizens of Placentia. Together we stand in our commitment to uphold our core values: "Integrity, dedication, community, and respect."

Community Risk Reduction

The Community Risk Reduction Division is responsible for enforcement of the California Fire Code as adopted by the State of California and the City of Placentia. Under direction of the Fire Chief, the division, consisting of a Fire Marshal, Fire Prevention Specialist, and Fire Administrative Assistant provides an all-hazard approach to life and fire safety hazards within the community through education, engineering, enforcement, and evaluation.

The division oversees the review of development and new construction projects, the state mandated annual and routine fire inspection program, special events, provides logistical support to major emergencies, and serves as a liaison to city committees. Additionally, code management and policy development are performed by the division. The goal of the Community Risk Reduction

Division is to reduce the likelihood of life and fire hazards through public outreach and enforcement.

PROPOSED BUDGET
FISCAL YEAR 2024-25

Fire & Life Safety
Summary

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Fire Plan Check/Permit	3,993	18,577	40,000	55,000	60,000	150.0%
Inspections/Operating Permit	-	17,177	221,000	50,000	100,000	45.2%
Donations & Contributions	4,545	-	-	9,091	-	0.0%
Reimbursements/Other Revenue	-	-	-	11,359	-	0.0%
Reimbursement - Strike Team	-	12,837	-	18,953	-	0.0%
Total Revenues	**8,538**	**48,591**	**261,000**	**144,403**	**160,000**	**61.3%**
GRAND TOTAL RESOURCES	**8,538**	**48,591**	**261,000**	**144,403**	**160,000**	**61.3%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	2,130,463	2,159,813	2,808,650	2,808,650	3,198,200	113.9%
Salaries/Part-Time	64,012	15,225	35,000	11,083	30,000	85.7%
Overtime	419,202	438,183	328,000	316,591	275,800	84.1%
Leave Accrual Payout	69,541	54,840	-	-	-	0.0%
Alternative H&W Payout	26,250	10,250	10,500	10,500	22,100	210.5%
Signing Bonus Payout	56,628	91,148	97,314	97,314	-	0.0%
Salary Savings	-	-	(121,456)	-	-	0.0%
Health Insurance Allocation	370,573	377,097	544,200	544,200	506,100	93.0%
Life Ins Allocation	-	-	8,100	8,100	9,000	111.1%
Dental Ins Allocation	25,606	24,416	34,300	34,300	12,500	36.4%
Optical Ins Allocation	4,665	4,584	6,800	6,800	6,200	91.2%
LTD Ins Allocation	-	-	11,800	11,800	12,200	103.4%
STD Ins Allocation	-	-	11,000	11,000	11,200	101.8%
Medicare	40,481	40,362	40,800	40,800	46,500	114.0%
Employers' PARS/ARS	1,172	394	-	5,851	-	0.0%
Employer CalPERS Retire NC	7,763	10,635	19,500	19,500	20,900	107.2%
ICMA Defined Contribution Plan	197,534	197,886	259,800	259,800	297,300	114.4%
Employee Medical Opt Out Plan	14,954	9,969	9,600	9,600	9,600	100.0%
Emp Bnft/Insurance Premiums	-	-	-	85	-	0.0%
Health Insurance Premiums	-	-	-	59,613	-	0.0%
Dental Insurance Premiums	-	-	-	3,799	-	0.0%
Life Insurance Premiums	-	-	-	(46)	-	0.0%
Optical Insurance Premiums	-	-	-	(691)	-	0.0%
LTD Ins Premium	-	-	-	1,497	-	0.0%
STD Ins Premium	-	-	-	916	-	0.0%
Leave Buyback	15,131	-	-	-	36,100	100.0%
Other Employee Benefits	-	-	2,200	2,200	3,200	145.5%
TOTAL SALARIES & BENEFITS	3,443,974	3,434,803	4,106,108	4,263,264	4,496,900	109.5%
MATERIALS, SUPPLIES & SERVICES						
Credit Card Write-offs	-	-	-	433	-	0.0%
City Events	-	-	-	1,080	-	0.0%
Professional Services	5,226	5,240	8,000	5,308	52,000	650.0%
Repair & Maint/Facilities	978	1,735	19,000	5,851	25,000	131.6%
Vehicle Repair & Maintenance	23,697	52,244	116,000	114,353	100,000	86.2%
Repair/Maint Off Furn & Eqp	-	331	-	192	-	0.0%
Software Maintenance	86,853	50,585	128,500	66,446	137,000	106.6%
Repair Maint/Equipment	22,554	31,068	30,000	30,150	20,000	66.7%
Equipment & Tool Rental	-	1,783	1,000	108	3,000	300.0%
Advertising/Promotional	-	947	-	-	-	0.0%
Printing & Binding	-	1,521	3,300	2,209	1,000	30.3%
Travel	-	3,313	-	4,545	-	0.0%
Meetings & Conferences	5,503	19,256	15,000	12,183	2,000	13.3%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Staff Training	37,216	21,817	30,000	18,590	175,000	583.3%
Dues & Memberships	457	898	3,200	1,258	1,600	50.0%
Dept. Contract Services	104,745	206,792	70,000	126,221	75,000	107.1%
City Admin Services	-	-	-	10,000	-	0.0%
Special Department Expenses	37,808	116,731	85,200	57,783	72,500	85.1%
Traffic Control Devices	-	-	-	126	-	0.0%
Office Supplies	3,693	5,543	4,500	3,724	2,300	51.1%
Books & Periodicals	167	-	2,300	-	-	0.0%
Postage	37	1,152	500	-	250	50.0%
Small Tools/Equipment	415	4,573	4,250	1,174	3,500	82.4%
Small Furniture & Fixture	-	107	-	522	-	0.0%
Uniforms	32,326	25,890	27,500	27,779	27,500	100.0%
Personal Protection Equipment	25,834	51,026	70,700	56,152	20,800	29.4%
Emergency Medical Supples	6,585	22,709	20,000	6,983	10,000	50.0%
Computer Software	-	1,701	6,000	4,580	-	0.0%
Web Based Service/Subcriptions	-	55	-	-	5,000	100.0%
Other Supplies	-	8,075	15,000	6,014	3,000	20.0%
Community Programs	16,275	6,554	2,500	542	-	0.0%
Contributions/Donations	-	3,097	-	7,500	-	0.0%
Office Equipment	-	223	-	-	-	0.0%
Subscription Principal (GASB)	-	88,419	-	-	-	0.0%
Subscription Interest (GASB)	-	6,914	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	410,369	740,299	662,450	571,805	736,450	111.2%
CIP & EQUIPMENT						
Computer Hardware	-	32	-	-	-	0.0%
Machinery & Equipment	-	1,413	-	-	-	0.0%
Furniture & Fixtures	954	3,940	-	813	-	0.0%
TOTAL CIP & EQUIPMENT	954	5,385	-	813	-	0.0%
EXPENDITURES GRAND TOTAL	3,855,296	4,180,487	4,768,558	4,835,881	5,233,350	109.7%
NET CHANGE IN POSITION	(3,846,758)	(4,131,896)	(4,507,558)	(4,691,478)	(5,073,350)	112.6%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Fire & Life Safety
Fire Administration
103065

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Donations & Contributions	-	-	-	9,091	-	0.0%
Total Revenues	**3,993**	**-**	**-**	**9,091**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**3,993**	**-**	**-**	**9,091**	**-**	**0.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	416,169	355,937	437,400	437,400	493,000	112.7%
Overtime	-	88	-	-	-	0.0%
Leave Accrual Payout	30,473	9,491	-	-	-	0.0%
Alternative H&W Payout	2,750	2,500	2,250	2,250	3,800	168.9%
Signing Bonus Payout	6,390	-	19,744	19,744	-	0.0%
Health Insurance Allocation	24,816	35,507	45,100	45,100	45,100	100.0%
Life Ins Allocation	-	-	1,100	1,100	1,100	100.0%
Dental Ins Allocation	2,584	3,222	3,700	3,700	1,200	32.4%
Optical Ins Allocation	468	470	700	700	700	100.0%
LTD Ins Allocation	-	-	1,400	1,400	1,400	100.0%
STD Ins Allocation	-	-	1,600	1,600	1,600	100.0%
Medicare	6,656	5,416	6,400	6,400	7,200	112.5%
Employers' PARS/ARS	-	-	-	3,908	-	0.0%
Employer CalPERS Retire NC	7,763	10,577	11,400	11,400	12,400	108.8%
ICMA Defined Contribution Plan	20,143	21,001	33,200	33,200	37,800	113.9%
Employee Medical Opt Out Plan	5,538	4,984	4,800	4,800	4,800	100.0%
Emp Bnft/Insurance Premiums	-	-	-	9	-	0.0%
Health Insurance Premiums	-	-	-	5,631	-	0.0%
Dental Insurance Premiums	-	-	-	452	-	0.0%
Optical Insurance Premiums	-	-	-	(81)	-	0.0%
LTD Ins Premium	-	-	-	241	-	0.0%
STD Ins Premium	-	-	-	147	-	0.0%
Leave Buyback	-	-	-	-	13,400	100.0%
Other Employee Benefits	-	-	1,100	1,100	2,000	181.8%
TOTAL SALARIES & BENEFITS	523,750	449,192	569,894	580,202	625,500	109.8%
MATERIALS, SUPPLIES & SERVICES						
Repair & Maint/Facilities	-	25	-	52	-	0.0%
Advertising/Promotional	-	947	-	-	-	0.0%
Printing & Binding	-	1,521	1,800	1,141	200	11.1%
Travel	-	2,636	-	4,505	-	0.0%
Meetings & Conferences	5,077	17,477	9,000	6,051	2,000	22.2%
Staff Training	2,100	2,482	-	1,005	-	0.0%
Dues & Memberships	412	781	1,200	227	1,000	83.3%
Special Department Expenses	3,682	11,059	14,000	9,642	12,000	85.7%
Traffic Control Devices	-	-	-	126	-	0.0%
Office Supplies	1,782	3,278	1,500	1,610	800	53.3%
Postage	-	1,152	-	-	250	100.0%
Small Tools/Equipment	-	361	-	-	-	0.0%
Uniforms	2,046	7,984	5,000	2,509	-	0.0%
Web Based Service/Subcriptions	-	55	-	-	5,000	100.0%
Other Supplies	-	747	-	256	-	0.0%
Community Programs	1,222	122	-	236	-	0.0%
Contributions/Donations	-	3,097	-	7,500	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	63,602	53,724	32,500	34,859	21,250	65.4%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
EXPENDITURES GRAND TOTAL	587,352	502,916	602,394	615,061	646,750	107.4%
NET CHANGE IN POSITION	(583,359)	(502,916)	(602,394)	(605,970)	(646,750)	107.4%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Fire & Life Safety
Fire Operations
103066

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Fire Plan Check/Permit	-	3,431	-	-	-	0.0%
Inspections/Operating Permit	-	12,880	-	-	-	0.0%
Reimbursements/Other Revenue	-	-	-	11,359	-	0.0%
Reimbursement - Strike Team	-	12,837	-	18,953	-	0.0%
Total Revenues	**4,545**	**29,148**	**-**	**30,312**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**4,545**	**29,148**	**-**	**30,312**	**-**	**0.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	1,714,294	1,800,676	2,130,500	2,130,500	2,384,800	111.9%
Salaries/Part-Time	64,012	15,225	35,000	11,083	30,000	85.7%
Overtime	419,202	438,095	325,000	316,260	275,000	84.6%
Leave Accrual Payout	39,068	45,349	-	-	-	0.0%
Alternative H&W Payout	23,500	7,750	7,750	7,750	14,300	184.5%
Signing Bonus Payout	50,239	91,148	69,317	69,317	-	0.0%
Salary Savings	-	-	(121,456)	-	-	0.0%
Health Insurance Allocation	345,757	341,590	445,300	445,300	421,100	94.6%
Life Ins Allocation	-	-	6,300	6,300	6,900	109.5%
Dental Ins Allocation	23,023	21,194	26,900	26,900	10,200	37.9%
Optical Ins Allocation	4,197	4,114	5,400	5,400	4,900	90.7%
LTD Ins Allocation	-	-	9,400	9,400	9,500	101.1%
STD Ins Allocation	-	-	8,400	8,400	8,300	98.8%
Medicare	33,824	34,896	30,900	30,900	34,600	112.0%
Employers' PARS/ARS	1,172	394	-	-	-	0.0%
ICMA Defined Contribution Plan	177,391	176,658	213,100	213,100	238,500	111.9%
Employee Medical Opt Out Plan	9,416	4,985	4,800	4,800	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	69	-	0.0%
Health Insurance Premiums	-	-	-	50,084	-	0.0%
Dental Insurance Premiums	-	-	-	3,059	-	0.0%
Life Insurance Premiums	-	-	-	(46)	-	0.0%
Optical Insurance Premiums	-	-	-	(564)	-	0.0%
LTD Ins Premium	-	-	-	1,127	-	0.0%
STD Ins Premium	-	-	-	690	-	0.0%
Leave Buyback	15,131	-	-	-	22,700	100.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Other Employee Benefits	-	-	900	900	1,000	111.1%
TOTAL SALARIES & BENEFITS	2,920,224	2,982,075	3,197,511	3,340,728	3,461,800	108.3%
MATERIALS, SUPPLIES & SERVICES						
Credit Card Write-offs	-	-	-	433	-	0.0%
City Events	-	-	-	1,080	-	0.0%
Professional Services	5,226	5,240	8,000	5,308	52,000	650.0%
Repair & Maint/Facilities	978	1,710	19,000	5,799	25,000	131.6%
Vehicle Repair & Maintenance	23,697	52,244	116,000	114,353	100,000	86.2%
Repair/Maint Off Furn & Eqp	-	331	-	192	-	0.0%
Software Maintenance	86,853	50,585	128,500	66,446	137,000	106.6%
Repair Maint/Equipment	22,554	31,068	30,000	30,150	20,000	66.7%
Equipment & Tool Rental	-	1,783	1,000	108	3,000	300.0%
Travel	-	677	-	41	-	0.0%
Meetings & Conferences	426	1,779	4,000	5,342	-	0.0%
Staff Training	35,115	19,336	30,000	17,585	175,000	583.3%
Dues & Memberships	45	117	800	721	-	0.0%
Dept. Contract Services	57,463	206,792	70,000	125,401	-	0.0%
City Admin Services	-	-	-	10,000	-	0.0%
Special Department Expenses	34,125	105,671	70,000	48,107	60,000	85.7%
Office Supplies	1,911	2,264	2,000	1,932	1,000	50.0%
Books & Periodicals	167	-	1,000	-	-	0.0%
Postage	37	-	500	-	-	0.0%
Small Tools/Equipment	415	4,212	3,000	802	3,000	100.0%
Small Furniture & Fixture	-	107	-	522	-	0.0%
Uniforms	30,280	17,906	20,000	22,666	25,000	125.0%
Personal Protection Equipment	25,834	51,026	69,500	56,152	20,000	28.8%
Emergency Medical Supples	6,585	22,709	20,000	6,983	10,000	50.0%
Computer Software	-	1,701	3,000	1,500	-	0.0%
Other Supplies	-	7,328	12,500	5,758	-	0.0%
Community Programs	15,053	6,432	-	306	-	0.0%
Office Equipment	-	223	-	-	-	0.0%
Subscription Principal (GASB)	-	88,419	-	-	-	0.0%
Subscription Interest (GASB)	-	6,914	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	346,766	686,575	608,800	527,687	631,000	103.6%
CIP & EQUIPMENT						
Computer Hardware	-	32	-	-	-	0.0%
Machinery & Equipment	-	1,413	-	-	-	0.0%
Furniture & Fixtures	954	3,940	-	813	-	0.0%
TOTAL CIP & EQUIPMENT	954	5,385	-	813	-	0.0%
EXPENDITURES GRAND TOTAL	3,267,944	3,674,034	3,806,311	3,869,229	4,092,800	107.5%
NET CHANGE IN POSITION	(3,263,399)	(3,644,886)	(3,806,311)	(3,838,916)	(4,092,800)	107.5%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Fire & Life Safety
Community Risk Reduction
103067

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Fire Plan Check/Permit	-	15,146	40,000	55,000	60,000	150.0%
Inspections/Operating Permit	-	4,297	221,000	50,000	100,000	45.2%
Total Revenues	**-**	**19,443**	**261,000**	**105,000**	**160,000**	**61.3%**
GRAND TOTAL RESOURCES	**-**	**19,443**	**261,000**	**105,000**	**160,000**	**61.3%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	3,200	240,750	240,750	320,400	133.1%
Overtime	-	-	3,000	331	800	26.7%
Alternative H&W Payout	-	-	500	500	4,000	800.0%
Signing Bonus Payout	-	-	8,253	8,253	-	0.0%
Health Insurance Allocation	-	-	53,800	53,800	39,900	74.2%
Life Ins Allocation	-	-	700	700	1,000	142.9%
Dental Ins Allocation	-	-	3,700	3,700	1,100	29.7%
Optical Ins Allocation	-	-	700	700	600	85.7%
LTD Ins Allocation	-	-	1,000	1,000	1,300	130.0%
STD Ins Allocation	-	-	1,000	1,000	1,300	130.0%
Medicare	-	50	3,500	3,500	4,700	134.3%
Employers' PARS/ARS	-	-	-	1,943	-	0.0%
Employer CalPERS Retire NC	-	59	8,100	8,100	8,500	104.9%
ICMA Defined Contribution Plan	-	228	13,500	13,500	21,000	155.6%
Employee Medical Opt Out Plan	-	-	-	-	4,800	100.0%
Emp Bnft/Insurance Premiums	-	-	-	8	-	0.0%
Health Insurance Premiums	-	-	-	3,899	-	0.0%
Dental Insurance Premiums	-	-	-	288	-	0.0%
Optical Insurance Premiums	-	-	-	(46)	-	0.0%
LTD Ins Premium	-	-	-	129	-	0.0%
STD Ins Premium	-	-	-	79	-	0.0%
Other Employee Benefits	-	-	200	200	200	100.0%
TOTAL SALARIES & BENEFITS	-	3,537	338,703	342,334	409,600	120.9%
MATERIALS, SUPPLIES & SERVICES						
Printing & Binding	-	-	1,500	1,069	800	53.3%
Meetings & Conferences	-	-	2,000	790	-	0.0%
Dues & Memberships	-	-	1,200	310	600	50.0%
Dept. Contract Services	-	-	-	820	75,000	100.0%
Special Department Expenses	-	-	1,200	33	500	41.7%
Office Supplies	-	-	1,000	181	500	50.0%
Books & Periodicals	-	-	1,300	-	-	0.0%
Small Tools/Equipment	-	-	1,250	372	500	40.0%
Uniforms	-	-	2,500	2,604	2,500	100.0%
Personal Protection Equipment	-	-	1,200	-	800	66.7%
Computer Software	-	-	3,000	3,080	-	0.0%
Other Supplies	-	-	2,500	-	3,000	120.0%
Community Programs	-	-	2,500	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	21,150	9,258	84,200	398.1%
EXPENDITURES GRAND TOTAL	-	3,537	359,853	351,592	493,800	137.2%
NET CHANGE IN POSITION	-	15,906	(98,853)	(246,592)	(333,800)	337.7%

PLACENTIA
Rich Heritage, Bright Future

DEBT SERVICE

General Fund Budget
FISCAL YEAR 2024-25

PROPOSED BUDGET
FISCAL YEAR 2024-25

GF Debt Service
General Fund/Debt Service
105525

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
MATERIALS, SUPPLIES & SERVICES						
Trustee Fees	3,250	1,300	-	-	-	0.0%
Principal/Bonds/COP's/Leases	998,669	1,138,995	1,136,000	1,149,377	1,266,976	111.5%
CalPERS-Fire Term. Principal	355,791	362,791	369,500	338,825	344,900	93.3%
Interest/Bonds/COP's/Leases	282,530	179,591	161,000	125,444	185,886	115.5%
CalPERS-Fire Term Interest	24,177	17,177	10,700	9,478	3,400	31.8%
Lease Expenditure	3,069,763	3,505,634	-	-	-	0.0%
Lease Revenue Bond Exp	-	-	4,083,700	4,083,700	4,657,704	114.1%
TOTAL MATERIALS, SUPPLIES & SERVICES	4,852,327	5,205,487	5,760,900	5,706,825	6,458,866	112.1%
EXPENDITURES GRAND TOTAL	4,852,327	5,205,487	5,760,900	5,706,825	6,458,866	112.1%
NET CHANGE IN POSITION	(2,663,299)	(5,205,487)	(5,760,900)	(5,706,825)	(6,458,866)	112.1%

PLACENTIA
Rich Heritage, Bright Future

GENERAL GOVERNMENT

General Fund Budget
FISCAL YEAR 2024-25

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Leave Accrual Payout	-	-	-	-	110,000	100.0%
Salary Savings	-	-	(174,000)	-	(610,000)	350.6%
Life Ins Allocation	12,022	12,888	-	-	-	0.0%
Employer CalPERS UAL	-	107,475	-	-	-	0.0%
Tuition Reimbursement	34,078	25,087	30,000	7,962	20,000	66.7%
Life Insurance Premiums	72,079	49,985	-	25,172	-	0.0%
STD Ins Premium	75,849	113,968	-	61,735	-	0.0%
TOTAL SALARIES & BENEFITS	194,228	309,403	(144,000)	94,870	(480,000)	333.3%
MATERIALS, SUPPLIES & SERVICES						
Common Area Expenses	-	-	-	1,600	40,000	100.0%
City Events	-	-	-	3,518	15,000	100.0%
Recruitment Exp	-	-	-	80	-	0.0%
Professional Services	-	1,208	-	1,837	-	0.0%
Sidewalk Replacement	-	300	-	-	-	0.0%
Repair & Maint/Facilities	-	-	-	719	-	0.0%
Repair/Maint Off Furn & Eqp	-	316	-	-	-	0.0%
Repair Maint/Equipment	26,307	24,171	30,000	(4,454)	10,000	33.3%
Office Equipment Rental	47,465	80,284	83,400	87,821	92,000	110.3%
Telephone/Internet	307,172	344,775	325,000	283,865	300,000	92.3%
Advertising/Promotional	-	-	-	26	-	0.0%
Printing & Binding	769	1,036	2,200	328	2,200	100.0%
Travel	-	2,741	-	-	-	0.0%
Meetings & Conferences	5,214	8,015	-	4,851	-	0.0%
Staff Training	-	113	-	9	-	0.0%
Dues & Memberships	-	315	-	1,413	-	0.0%
Licenses & Permits	-	-	-	9	-	0.0%
City Admin Services	2,811,656	3,274,965	3,614,000	3,614,000	3,252,900	90.0%
Admin Service Fee	-	-	75,000	75,000	70,000	93.3%
Special Department Expenses	85,888	115,061	90,000	83,802	-	0.0%
Street Signs	-	-	-	447	-	0.0%
Office Supplies	11,307	14,411	18,000	12,182	15,000	83.3%
Postage	30,060	25,684	41,800	29,603	41,800	100.0%
Electricity	635,827	703,355	800,000	597,515	800,000	100.0%
Water	491,529	383,010	437,800	358,443	437,800	100.0%
Natural Gas	15,951	15,542	10,000	11,296	15,000	150.0%
Uniforms	-	1,269	-	485	-	0.0%
Other Supplies	-	1,493	-	17,940	-	0.0%
Community Programs	-	6,193	-	-	-	0.0%
Property Taxes	2,017	7,102	10,000	2,257	10,000	100.0%
Lease Principal (GASB)	-	4,443	-	-	-	0.0%
Lease Interest (GASB)	-	5	-	-	-	0.0%
Other Expenditure	86,552	139,562	105,000	83,105	90,000	85.7%
TOTAL MATERIALS, SUPPLIES & SERVICES	4,557,713	5,155,370	5,642,200	5,267,698	5,191,700	92.0%
CIP & EQUIPMENT						
Furniture & Fixtures	-	5,135	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	5,135	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	4,751,942	5,469,907	5,498,200	5,362,568	4,711,700	85.7%
NET CHANGE IN POSITION	(4,751,942)	(5,469,907)	(5,498,200)	(5,362,568)	(4,711,700)	85.7%

PLACENTIA
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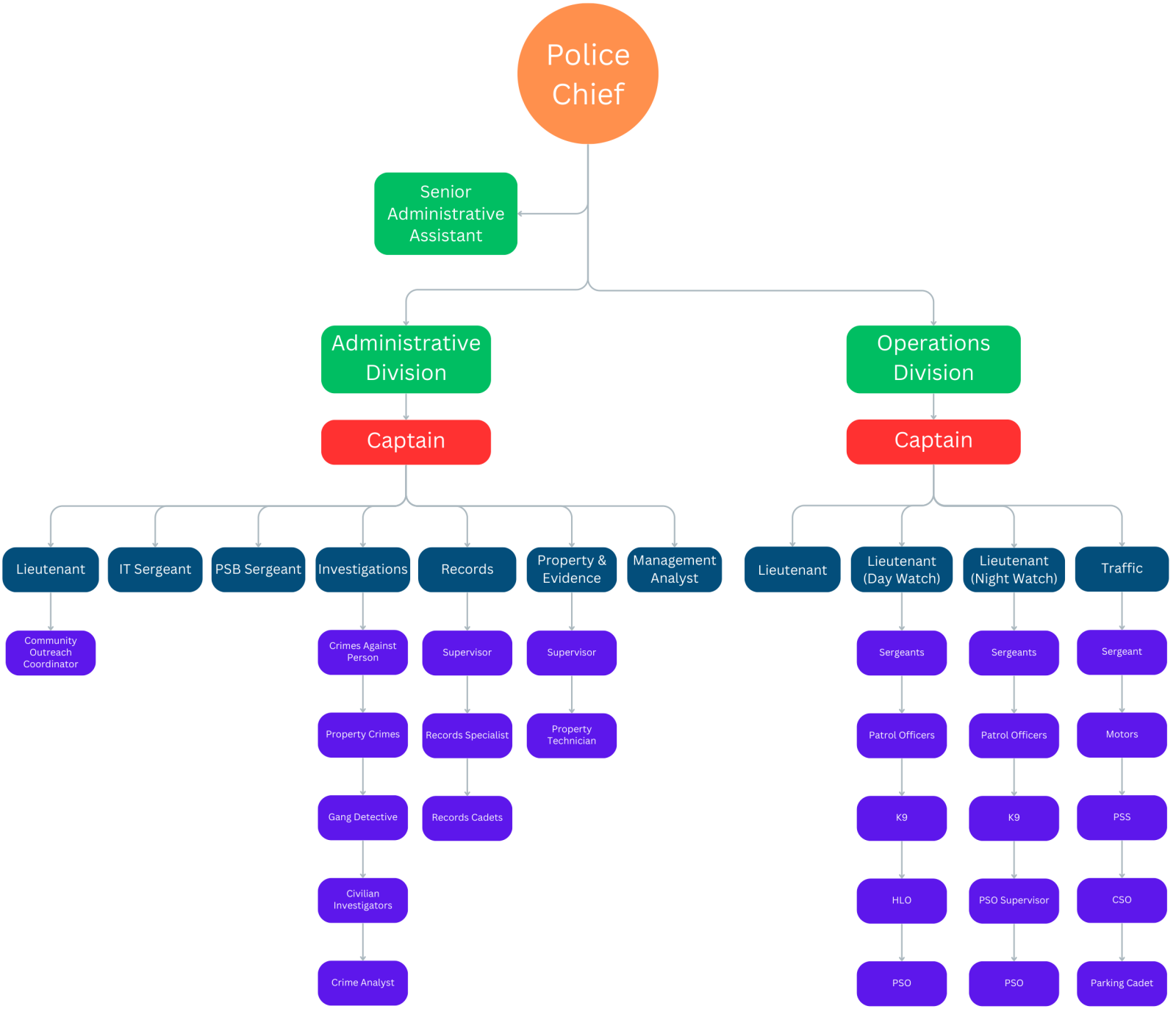
PUBLIC SAFETY - POLICE

General Fund Budget
FISCAL YEAR 2024-25

Police Department Organizational Chart



The Placentia Police Department is dedicated to improving the quality of life through proactive criminal enforcement, education and community partnerships. We act with integrity and accountability to reduce fear and crime, while treating all with respect, compassion and fairness.

Through the delivery of professional law enforcement services, the Placentia Police Department works to safely reduce crime in our community while building on a trusting partnership with the community and one another." Comprised of both sworn positions and civilian staff positions, the Department serves citizens, businesses and all those who visit Placentia.

The Placentia Police Department's two organizational divisions, Administrative Services and Operations, are structured to meet the Department's goals while, at the same time, ensuring the Department maintains a highly service-oriented outlook. Within the two Divisions are several Bureaus broken down between: Administration and Field Services which include Investigations, Support Services, and Traffic.

Administrative Division

The Administrative Services Division is overseen by the Administrative Services Commander. This Division has one Administrative Lieutenant, two Sergeants, one Management Analyst, one Community Outreach Coordinator and one Senior Administrative Assistant. Administrative Services oversees the financial operations of the Department; maintains various grants; provides human resource management through professional standards; tracks and monitors training for all employees; manages asset seizure funds; and, oversees the Investigations and Support Services which include records and property & evidence.

Operations Division

The Operations Division Commander oversees Field Services which is comprised of two patrol lieutenants, six patrol sergeants, 24 patrol officers and three police service officers. These positions are responsible for a variety of functions and enforcement activities critical to the safety of the residents of Placentia. The Field Services function provides responsive, professional, and caring law enforcement services by responding to calls for service promptly, protecting lives and property, and apprehending criminal offenders. These assignments include:

- Patrol
- Traffic
- SWAT
- K9 Units
- School Resource Officers (SRO)
- Traffic
- Homeless Liaison Officer (HLO)
- Volunteers
- Police Explorers

Investigations

Investigations is charged with the investigative and follow-up responsibilities of specific criminal action which has occurred in Placentia. All members of the Investigation Division maintain a high degree of professional knowledge and a comprehensive understanding of all investigative disciplines in order to pursue all investigations in full accordance with applicable laws, policies, and procedures.

Support Services

Support Services provide a variety of support and technical functions for the Police Department including Records and Property & Evidence.

- **Records Division**
  Responds to California Public Records Act requests, processes subpoenas, maintains centralized record keeping systems, maintains records management systems, conducts record searches for authorized agencies, releases crime reports, and provides front counter assistance.

- **Property and Evidence Division**
  Responsible for the custody, documentation, and preservation of all property seized or obtained by the Police Department. Property can include items of evidence, found property, and items stored for safekeeping. In addition to processing all property submitted to the Property and Evidence Division, members of this unit also respond as crime scene investigations.

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Bicycle Licenses	-	4	-	-	-	0.0%
Federal Grants	-	18,073	-	8,685	-	0.0%
POST - Intergovernmental Rev	-	29,219	30,000	30,000	30,000	100.0%
Other Intergovernmental Rev	-	269,412	250,000	250,000	250,000	100.0%
Parking Permit Fees	-	10,976	10,000	12,000	12,240	122.4%
Towing Fee	19,240	22,965	18,500	4,000	-	0.0%
Storage Fee	66,500	69,720	50,000	17,780	-	0.0%
Lien Fee	13,235	15,795	15,000	2,460	-	0.0%
Emergency Response Fee	7,515	400	1,000	1,000	1,100	110.0%
Special Police Services	67,166	86,805	75,000	65,000	75,000	100.0%
Vehicle Impound/Releases	20,486	25,009	20,000	4,144	-	0.0%
DUI Vehicle Release Fee	19,297	21,356	17,500	25,000	-	0.0%
Alarm System Monitoring	143,138	82,400	80,000	130,000	141,700	177.1%
AB 109 Public Safety Realign	24,027	40,118	30,000	30,000	30,000	100.0%
Other Charges for Service	-	1,944	2,000	1,134	2,000	100.0%
Veh Code Fines (Moving)	45,700	43,088	45,000	45,000	50,000	111.1%
City Ord Fines (Parking)	329,682	293,046	300,000	300,000	310,000	103.3%
Live Scan Rolling Fee	-	1,527	2,500	3,500	3,675	147.0%
Donations & Contributions	250	965	-	2,280	-	0.0%
Reimbursements/Other Revenue	-	300	-	471	-	0.0%
Recovery & Restitution	-	323	500	-	500	100.0%
Reimbursements - SART Exam	701	7,727	7,000	1,531	5,000	71.4%
Sale of Auction Vehicles	2,500	65,390	-	38,550	-	0.0%
Auction-Unclaimed Items	-	2,578	-	-	-	0.0%
Other Financing Sources	-	345,526	-	-	-	0.0%
Total Revenues	**759,437**	**1,454,666**	**954,000**	**972,534**	**911,215**	**95.5%**
GRAND TOTAL RESOURCES	**759,437**	**1,454,666**	**954,000**	**972,534**	**911,215**	**95.5%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	6,365,444	6,837,401	7,951,800	7,951,800	8,616,200	108.4%
Salaries/Part-Time	175,668	194,550	180,000	152,687	152,000	84.4%
Overtime	817,598	967,184	740,000	753,640	767,000	103.6%
Leave Accrual Payout	140,551	250,915	-	-	-	0.0%
Alternative H&W Payout	70,750	30,000	40,375	40,375	59,400	147.1%
Signing Bonus Payout	209,779	134,037	228,878	228,878	-	0.0%
Salary Savings	-	-	(461,744)	-	-	0.0%
Health Insurance Allocation	808,594	887,358	1,074,300	1,074,300	1,112,700	103.6%
Life Ins Allocation	-	-	16,200	16,200	17,300	106.8%
Dental Ins Allocation	56,419	56,329	67,900	67,900	30,500	44.9%
Optical Ins Allocation	10,265	10,974	13,500	13,500	13,700	101.5%
LTD Ins Allocation	-	-	29,400	29,400	28,900	98.3%
STD Ins Allocation	-	-	28,100	28,100	25,900	92.2%
Medicare	116,865	125,244	115,600	115,600	125,300	108.4%
Employers' PARS/ARS	11,177	12,308	15,000	15,000	6,700	44.7%
Employer CalPERS Retire NC	1,078,264	1,106,898	1,399,400	1,399,400	1,494,300	106.8%
ICMA Defined Contribution Plan	-	-	-	1,200	-	0.0%
Employee Medical Opt Out Plan	98,248	104,830	98,300	98,300	84,000	85.5%
Emp Bnft/Insurance Premiums	-	-	-	196	-	0.0%
Health Insurance Premiums	-	-	-	125,413	-	0.0%
Dental Insurance Premiums	-	-	-	8,466	-	0.0%
Life Insurance Premiums	-	-	-	(53)	-	0.0%
Optical Insurance Premiums	-	-	-	(1,407)	-	0.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
LTD Ins Premium	-	-	-	3,715	-	0.0%
STD Ins Premium	-	-	-	2,274	-	0.0%
Sick Leave Buyback	9,629	30,374	-	26,185	-	0.0%
Leave Buyback	151,890	73,194	-	-	105,400	100.0%
Other Employee Benefits	-	(1,011)	22,700	22,700	26,500	116.7%
TOTAL SALARIES & BENEFITS	10,123,022	10,820,586	11,559,709	12,173,768	12,665,800	109.6%
MATERIALS, SUPPLIES & SERVICES						
Credit Card Write-offs	-	-	-	28	-	0.0%
Toll Roads Expense	-	-	-	173	-	0.0%
Common Area Expenses	-	-	-	293	-	0.0%
City Events	-	-	-	11	-	0.0%
Medical Services	9,472	9,840	22,000	11,800	27,000	122.7%
Professional Services	55,846	67,378	121,947	44,659	104,825	86.0%
Repair & Maint/Facilities	62,538	62,073	65,415	61,377	65,145	99.6%
Vehicle Repair & Maintenance	-	-	-	874	-	0.0%
Software Maintenance	314,198	183,496	429,985	306,187	498,000	115.8%
Repair Maint/Equipment	76,884	76,531	128,500	87,308	148,775	115.8%
Janitorial Supplies	-	-	-	224	-	0.0%
K9 Expenses	-	-	-	923	-	0.0%
Jail Supplies	-	-	-	1,004	-	0.0%
Facility Rental	147,118	20,222	198,397	197,696	1,600	0.8%
Range Training	20,310	35,374	32,430	21,636	23,500	72.5%
Vehicle Rental	107,610	(20,001)	269,000	283,770	290,000	107.8%
Towing Services	22,866	28,988	36,500	20,641	7,000	19.2%
Lien Services	3,566	4,477	2,500	1,262	-	0.0%
CSUF PD Reimburse Impound Fees	11,137	7,383	8,000	3,086	-	0.0%
Advertising/Promotional	-	551	-	-	-	0.0%
Printing & Binding	11,461	2,826	16,300	14,970	14,000	85.9%
Travel	-	1,412	500	5,626	3,000	600.0%
Meetings & Conferences	2,186	22,833	8,500	4,736	3,000	35.3%
Staff Training	16,851	24,296	44,500	39,590	19,000	42.7%
Dues & Memberships	3,684	3,535	6,840	4,392	5,100	74.6%
Animal Control Services	233,480	313,089	389,000	388,794	389,000	100.0%
Dept. Contract Services	227,459	262,612	377,830	371,687	314,727	83.3%
Admin Service Fee	-	6,150	-	2,353	5,000	100.0%
Other Purchased Services	8,241	7,938	15,000	5,414	15,500	103.3%
Special Department Expenses	74,852	41,332	70,012	30,193	7,700	11.0%
Office Supplies	6,289	9,359	12,000	7,284	5,000	41.7%
Books & Periodicals	2,254	5,540	9,335	3,589	7,300	78.2%
Postage	2,775	503	1,000	447	1,000	100.0%
Gasoline & Diesel Fuel	-	69	-	40	-	0.0%
Small Tools/Equipment	-	200	-	-	-	0.0%
Small Furniture & Fixture	-	-	239	381	-	0.0%
Uniforms	39,360	77,769	61,500	63,832	45,000	73.2%
Emergency Medical Supples	-	600	-	139	-	0.0%
Computer Software	-	965	-	-	-	0.0%
Web Based Service/Subcriptions	-	205	111	60,753	200	180.2%
Other Supplies	-	16,037	2,389	15,280	34,200	1431.6%
Community Programs	-	4,793	12,000	12,525	25,800	215.0%
Office Equipment	-	178	37	1,028	500	1353.9%
Lease Principal (GASB)	-	300,584	-	-	-	0.0%
Subscription Principal (GASB)	-	99,605	-	-	-	0.0%
Lease Interest (GASB)	-	5,113	-	-	-	0.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Non-Lease Component (GASB)	-	2,555	-	-	-	0.0%
Subscription Interest (GASB)	-	18,835	-	-	-	0.0%
Lease Expenditure (GASB)	-	345,526	-	-	-	0.0%
Other Expenditure	4,181	2,544	12,000	5,115	12,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	1,464,617	2,053,312	2,353,767	2,081,117	2,072,872	88.1%
CIP & EQUIPMENT						
Computer Hardware	22	1,033	-	472	-	0.0%
Building & Facilities	-	-	-	1,205	-	0.0%
Furniture & Fixtures	-	2,745	-	421	-	0.0%
TOTAL CIP & EQUIPMENT	(962)	3,779	-	2,098	-	0.0%
EXPENDITURES GRAND TOTAL	11,586,677	12,877,677	13,913,476	14,256,982	14,738,672	105.9%
NET CHANGE IN POSITION	(10,827,240)	(11,423,011)	(12,959,476)	(13,284,448)	(13,827,457)	106.7%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Safety - Police
Police Administration
103040

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Federal Grants	-	16,088	-	4,434	-	0.0%
Parking Permit Fees	-	211	-	-	-	0.0%
Emergency Response Fee	7,515	400	1,000	1,000	1,100	110.0%
Special Police Services	67,166	22,635	25,000	25,000	30,000	120.0%
DUI Vehicle Release Fee	-	281	-	-	-	0.0%
Alarm System Monitoring	143,138	82,400	80,000	130,000	141,700	177.1%
Other Charges for Service	-	1,944	2,000	1,134	2,000	100.0%
Donations & Contributions	250	455	-	1,580	-	0.0%
Reimbursements/Other Revenue	-	300	-	471	-	0.0%
Reimbursements - SART Exam	701	7,727	7,000	1,531	5,000	71.4%
Sale of Auction Vehicles	-	475	-	-	-	0.0%
Total Revenues	**218,770**	**132,917**	**115,000**	**165,149**	**179,800**	**156.3%**
GRAND TOTAL RESOURCES	**218,770**	**132,917**	**115,000**	**165,149**	**179,800**	**156.3%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	1,134,091	1,254,387	1,347,400	1,347,400	1,451,400	107.7%
Salaries/Part-Time	2,659	-	-	3,850	-	0.0%
Overtime	5,168	11,175	10,000	35,659	12,000	120.0%
Leave Accrual Payout	35,865	6,246	-	-	-	0.0%
Alternative H&W Payout	11,038	2,500	5,250	5,250	10,000	190.5%
Signing Bonus Payout	25,172	-	18,267	18,267	-	0.0%
Health Insurance Allocation	133,621	169,853	172,900	172,900	195,600	113.1%
Life Ins Allocation	-	-	3,000	3,000	3,500	116.7%
Dental Ins Allocation	9,825	9,986	9,900	9,900	5,000	50.5%
Optical Ins Allocation	1,652	1,837	2,000	2,000	2,300	115.0%
LTD Ins Allocation	-	-	3,500	3,500	3,400	97.1%
STD Ins Allocation	-	-	4,000	4,000	3,100	77.5%
Medicare	18,605	18,766	19,600	19,600	21,100	107.7%
Employer CalPERS Retire NC	247,454	273,826	339,700	339,700	324,100	95.4%
ICMA Defined Contribution Plan	-	-	-	1,200	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	63	-	0.0%
Health Insurance Premiums	-	-	-	44,449	-	0.0%
Dental Insurance Premiums	-	-	-	2,873	-	0.0%
Life Insurance Premiums	-	-	-	(45)	-	0.0%
Optical Insurance Premiums	-	-	-	(474)	-	0.0%
LTD Ins Premium	-	-	-	1,242	-	0.0%
STD Ins Premium	-	-	-	760	-	0.0%
Sick Leave Buyback	1,837	3,949	-	1,218	-	0.0%
Leave Buyback	69,244	12,971	-	-	46,200	100.0%
Other Employee Benefits	-	-	4,200	4,200	6,300	150.0%
TOTAL SALARIES & BENEFITS	1,704,547	1,765,496	1,939,717	2,020,513	2,084,000	107.4%
MATERIALS, SUPPLIES & SERVICES						
Credit Card Write-offs	-	-	-	28	-	0.0%
Toll Roads Expense	-	-	-	121	-	0.0%
Common Area Expenses	-	-	-	293	-	0.0%
City Events	-	-	-	11	-	0.0%
Medical Services	9,472	9,840	22,000	11,800	27,000	122.7%
Professional Services	6,540	18,200	20,000	5,675	19,025	95.1%
Advertising/Promotional	-	551	-	-	-	0.0%
Printing & Binding	3,335	801	6,300	4,982	6,500	103.2%
Travel	-	12	-	50	500	100.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Meetings & Conferences	2,186	21,014	5,500	2,362	2,000	36.4%
Staff Training	-	3,578	5,000	7,355	5,000	100.0%
Dues & Memberships	2,939	2,970	4,900	4,272	3,800	77.6%
Dept. Contract Services	85,419	106,478	135,000	130,338	131,300	97.3%
Other Purchased Services	8,241	7,938	15,000	5,414	15,500	103.3%
Special Department Expenses	6,751	9,106	15,300	8,178	3,000	19.6%
Office Supplies	6,268	7,079	10,000	5,129	5,000	50.0%
Books & Periodicals	2,254	5,389	9,035	3,589	7,000	77.5%
Postage	2,775	503	1,000	390	1,000	100.0%
Gasoline & Diesel Fuel	-	-	-	40	-	0.0%
Small Furniture & Fixture	-	-	-	142	-	0.0%
Uniforms	2,321	5,594	5,000	2,167	2,000	40.0%
Other Supplies	-	474	32	811	2,000	6293.3%
Community Programs	-	4,505	12,000	12,380	9,000	75.0%
Office Equipment	-	(6)	37	321	500	1353.9%
Other Expenditure	4,181	2,544	12,000	5,115	12,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	142,682	206,568	278,104	210,961	252,125	90.7%
CIP & EQUIPMENT						
Computer Hardware	22	241	-	-	-	0.0%
Furniture & Fixtures	-	2,008	-	421	-	0.0%
TOTAL CIP & EQUIPMENT	22	2,249	-	421	-	0.0%
EXPENDITURES GRAND TOTAL	1,847,251	1,974,313	2,217,821	2,231,895	2,336,125	105.3%
NET CHANGE IN POSITION	(1,628,481)	(1,841,397)	(2,102,821)	(2,066,746)	(2,156,325)	102.5%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Safety - Police
Police Field Services
103041

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Federal Grants	-	1,984	-	4,251	-	0.0%
POST - Intergovernmental Rev	-	29,219	30,000	30,000	30,000	100.0%
Other Intergovernmental Rev	-	269,412	250,000	250,000	250,000	100.0%
Donations & Contributions	-	(90)	-	-	-	0.0%
Auction-Unclaimed Items	-	2,578	-	-	-	0.0%
Other Financing Sources	-	258,814	-	-	-	0.0%
Total Revenues	**-**	**561,917**	**280,000**	**284,251**	**280,000**	**100.0%**
GRAND TOTAL RESOURCES	**-**	**561,917**	**280,000**	**284,251**	**280,000**	**100.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	3,719,069	3,994,286	4,720,600	4,720,600	5,173,800	109.6%
Salaries/Part-Time	-	11,501	-	21,239	-	0.0%
Overtime	610,732	741,087	550,000	502,319	570,000	103.6%
Leave Accrual Payout	72,742	155,207	-	-	-	0.0%
Alternative H&W Payout	40,213	19,250	26,375	26,375	36,400	138.0%
Signing Bonus Payout	130,890	109,631	149,079	149,079	-	0.0%
Health Insurance Allocation	476,743	510,982	621,200	621,200	626,800	100.9%
Life Ins Allocation	-	-	8,700	8,700	9,200	105.7%
Dental Ins Allocation	31,447	31,329	39,000	39,000	15,400	39.5%
Optical Ins Allocation	6,008	6,214	7,600	7,600	7,700	101.3%
LTD Ins Allocation	-	-	18,200	18,200	17,700	97.3%
STD Ins Allocation	-	-	17,000	17,000	15,900	93.5%
Medicare	67,747	74,779	68,500	68,500	75,100	109.6%
Employers' PARS/ARS	5,351	6,219	6,100	6,100	6,700	109.8%
Employer CalPERS Retire NC	617,279	625,184	795,000	795,000	893,400	112.4%
Employee Medical Opt Out Plan	50,155	58,242	52,500	52,500	47,800	91.0%
Sick Leave Buyback	5,140	26,425	-	22,645	-	0.0%
Leave Buyback	47,226	33,908	-	-	31,400	100.0%
Other Employee Benefits	-	(1,011)	15,200	15,200	16,500	108.6%
TOTAL SALARIES & BENEFITS	5,880,740	6,403,234	7,095,054	7,091,257	7,543,800	106.3%
MATERIALS, SUPPLIES & SERVICES						
Toll Roads Expense	-	-	-	32	-	0.0%
Professional Services	2,659	1,050	31,947	6,333	17,500	54.8%
Software Maintenance	314,198	183,481	429,985	306,187	498,000	115.8%
Repair Maint/Equipment	10,185	3,321	16,000	4,919	13,000	81.3%
Janitorial Supplies	-	-	-	224	-	0.0%
K9 Expenses	-	-	-	923	-	0.0%
Jail Supplies	-	-	-	11	-	0.0%
Facility Rental	1,608	658	1,600	1,003	1,600	100.0%
Vehicle Rental	30,474	(62,065)	139,000	139,000	145,000	104.3%
Printing & Binding	-	46	500	518	500	100.0%
Travel	-	995	-	5,576	2,000	100.0%
Meetings & Conferences	-	303	-	1,267	-	0.0%
Staff Training	10,172	13,399	30,500	26,304	10,000	32.8%
Dues & Memberships	480	100	700	-	700	100.0%
Dept. Contract Services	-	-	-	15	-	0.0%
Special Department Expenses	41,774	23,842	23,053	20,574	3,000	13.0%
Office Supplies	-	206	-	71	-	0.0%
Small Tools/Equipment	-	200	-	-	-	0.0%
Uniforms	31,152	56,457	40,000	43,229	30,000	75.0%
Emergency Medical Supples	-	600	-	-	-	0.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Computer Software	-	920	-	-	-	0.0%
Web Based Service/Subcriptions	-	190	96	60,704	-	0.0%
Other Supplies	-	476	-	579	1,200	100.0%
Community Programs	-	288	-	145	16,800	100.0%
Office Equipment	-	184	-	-	-	0.0%
Lease Principal (GASB)	-	105,539	-	-	-	0.0%
Subscription Principal (GASB)	-	99,605	-	-	-	0.0%
Lease Interest (GASB)	-	2,085	-	-	-	0.0%
Non-Lease Component (GASB)	-	1,809	-	-	-	0.0%
Subscription Interest (GASB)	-	18,835	-	-	-	0.0%
Lease Expenditure (GASB)	-	258,814	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	442,702	711,337	713,381	617,612	739,300	103.6%
CIP & EQUIPMENT						
Computer Hardware	-	256	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	256	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	6,323,442	7,114,826	7,808,435	7,708,870	8,283,100	106.1%
NET CHANGE IN POSITION	(6,323,442)	(6,552,909)	(7,528,435)	(7,424,618)	(8,003,100)	106.3%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Safety - Police
Police Investigation
103042

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
AB 109 Public Safety Realign	24,027	40,118	30,000	30,000	30,000	100.0%
Donations & Contributions	-	600	-	700	-	0.0%
Recovery & Restitution	-	323	500	-	500	100.0%
Other Financing Sources	-	86,712	-	-	-	0.0%
Total Revenues	**24,027**	**127,753**	**30,500**	**30,700**	**30,500**	**100.0%**
GRAND TOTAL RESOURCES	**24,027**	**127,753**	**30,500**	**30,700**	**30,500**	**100.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	977,800	1,011,701	1,151,900	1,151,900	1,242,100	107.8%
Salaries/Part-Time	2,354	127	20,000	-	22,000	110.0%
Overtime	170,354	162,466	125,000	123,025	130,000	104.0%
Leave Accrual Payout	22,212	79,873	-	-	-	0.0%
Alternative H&W Payout	10,250	5,250	5,250	5,250	8,000	152.4%
Signing Bonus Payout	36,411	24,406	37,648	37,648	-	0.0%
Health Insurance Allocation	108,815	125,558	157,500	157,500	135,000	85.7%
Life Ins Allocation	-	-	2,300	2,300	2,400	104.3%
Dental Ins Allocation	8,382	8,425	9,900	9,900	5,900	59.6%
Optical Ins Allocation	1,447	1,553	2,100	2,100	1,900	90.5%
LTD Ins Allocation	-	-	4,600	4,600	4,700	102.2%
STD Ins Allocation	-	-	4,200	4,200	4,300	102.4%
Medicare	19,009	19,472	16,800	16,800	18,100	107.7%
Employers' PARS/ARS	88	5	-	-	-	0.0%
Employer CalPERS Retire NC	150,800	141,389	173,700	173,700	179,700	103.5%
Employee Medical Opt Out Plan	29,715	28,860	28,900	28,900	33,700	116.6%
Leave Buyback	25,224	26,315	-	-	20,100	100.0%
Other Employee Benefits	-	-	2,800	2,800	3,200	114.3%
TOTAL SALARIES & BENEFITS	1,564,742	1,635,398	1,742,598	1,720,623	1,811,100	103.9%
MATERIALS, SUPPLIES & SERVICES						
Toll Roads Expense	-	-	-	20	-	0.0%
Repair & Maint/Facilities	-	-	-	990	-	0.0%
Vehicle Repair & Maintenance	-	-	-	345	-	0.0%
Software Maintenance	-	15	-	-	-	0.0%
Repair Maint/Equipment	-	124	-	-	-	0.0%
Vehicle Rental	77,135	41,935	130,000	144,693	145,000	111.5%
Travel	-	-	500	-	500	100.0%
Meetings & Conferences	-	1,404	3,000	1,106	1,000	33.3%
Staff Training	3,320	4,315	3,000	3,175	2,000	66.7%
Dues & Memberships	215	340	840	70	200	23.8%
Dept. Contract Services	21,151	48,037	44,800	45,989	38,750	86.5%
Special Department Expenses	2,825	3,464	3,959	1,040	200	5.1%
Office Supplies	-	874	2,000	1,900	-	0.0%
Uniforms	2,434	4,372	2,500	2,476	2,000	80.0%
Computer Software	-	45	-	-	-	0.0%
Web Based Service/Subcriptions	-	15	15	15	200	1333.3%
Other Supplies	-	392	26	796	6,000	22997.3%
Lease Principal (GASB)	-	43,787	-	-	-	0.0%
Lease Interest (GASB)	-	1,500	-	-	-	0.0%
Non-Lease Component (GASB)	-	746	-	-	-	0.0%
Lease Expenditure (GASB)	-	86,712	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	107,081	238,077	190,640	202,615	195,850	102.7%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
CIP & EQUIPMENT						
Computer Hardware	-	536	-	-	-	0.0%
Furniture & Fixtures	-	738	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	1,274	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	1,671,823	1,874,749	1,933,238	1,923,238	2,006,950	103.8%
NET CHANGE IN POSITION	(1,647,796)	(1,746,997)	(1,902,738)	(1,892,538)	(1,976,450)	103.9%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Safety - Police
Police Support Services
103043

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Special Police Services	-	7,092	5,000	-	-	0.0%
Live Scan Rolling Fee	-	1,527	2,500	3,500	3,675	147.0%
Total Revenues	**-**	**8,619**	**7,500**	**3,500**	**3,675**	**49.0%**
GRAND TOTAL RESOURCES	**-**	**8,619**	**7,500**	**3,500**	**3,675**	**49.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	225,935	297,689	418,300	418,300	423,100	101.1%
Salaries/Part-Time	139,725	149,484	120,000	105,701	100,000	83.3%
Overtime	15,447	35,218	35,000	81,624	35,000	100.0%
Leave Accrual Payout	8,269	7,366	-	-	-	0.0%
Alternative H&W Payout	3,000	1,250	1,750	1,750	2,000	114.3%
Signing Bonus Payout	5,064	-	18,364	18,364	-	0.0%
Salary Savings	-	-	(461,744)	-	-	0.0%
Health Insurance Allocation	43,721	58,443	100,100	100,100	83,200	83.1%
Life Ins Allocation	-	-	1,300	1,300	1,300	100.0%
Dental Ins Allocation	3,020	3,974	6,600	6,600	1,700	25.8%
Optical Ins Allocation	517	687	1,200	1,200	1,000	83.3%
LTD Ins Allocation	-	-	1,900	1,900	2,000	105.3%
STD Ins Allocation	-	-	1,700	1,700	1,700	100.0%
Medicare	5,740	7,146	6,100	6,100	6,200	101.6%
Employers' PARS/ARS	4,578	4,831	8,900	8,900	-	0.0%
Employer CalPERS Retire NC	17,881	23,205	34,400	34,400	35,100	102.0%
Employee Medical Opt Out Plan	-	1,292	-	-	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	133	-	0.0%
Health Insurance Premiums	-	-	-	80,964	-	0.0%
Dental Insurance Premiums	-	-	-	5,593	-	0.0%
Life Insurance Premiums	-	-	-	(8)	-	0.0%
Optical Insurance Premiums	-	-	-	(933)	-	0.0%
LTD Ins Premium	-	-	-	2,473	-	0.0%
STD Ins Premium	-	-	-	1,514	-	0.0%
Leave Buyback	-	-	-	-	3,200	100.0%
Other Employee Benefits	-	-	300	300	300	100.0%
TOTAL SALARIES & BENEFITS	472,897	590,585	294,170	877,975	695,800	236.5%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	46,648	48,128	70,000	32,651	68,300	97.6%
Vehicle Repair & Maintenance	-	-	-	529	-	0.0%
Repair Maint/Equipment	66,698	73,085	111,000	82,029	135,275	121.9%
Jail Supplies	-	-	-	993	-	0.0%
Facility Rental	145,510	19,564	196,797	196,693	-	0.0%
Range Training	20,310	35,374	32,430	21,636	23,500	72.5%
Vehicle Rental	-	129	-	77	-	0.0%
Travel	-	405	-	-	-	0.0%
Meetings & Conferences	-	112	-	-	-	0.0%
Staff Training	2,719	3,003	5,000	2,448	1,000	20.0%
Dues & Memberships	50	125	200	50	200	100.0%
Dept. Contract Services	28,324	10,546	80,030	80,030	44,561	55.7%
Special Department Expenses	22,158	4,920	26,000	(156)	1,000	3.8%
Office Supplies	22	1,201	-	185	-	0.0%
Postage	-	-	-	57	-	0.0%
Gasoline & Diesel Fuel	-	69	-	-	-	0.0%
Small Furniture & Fixture	-	-	239	239	-	0.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Uniforms	2,332	7,843	7,000	8,453	7,000	100.0%
Emergency Medical Supples	-	-	-	139	-	0.0%
Web Based Service/Subcriptions	-	-	-	34	-	0.0%
Other Supplies	-	14,695	2,331	13,053	25,000	1072.5%
Office Equipment	-	-	-	707	-	0.0%
Lease Principal (GASB)	-	151,258	-	-	-	0.0%
Lease Interest (GASB)	-	1,528	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	334,771	371,985	531,027	439,847	305,836	57.6%
CIP & EQUIPMENT						
Computer Hardware	-	-	-	472	-	0.0%
Building & Facilities	-	-	-	1,205	-	0.0%
TOTAL CIP & EQUIPMENT	(983)	-	-	1,677	-	0.0%
EXPENDITURES GRAND TOTAL	806,685	962,569	825,197	1,319,499	1,001,636	121.4%
NET CHANGE IN POSITION	(806,685)	(953,950)	(817,697)	(1,315,999)	(997,961)	122.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Safety - Police
Animal Control
103045

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
MATERIALS, SUPPLIES & SERVICES						
Repair & Maint/Facilities	62,538	62,073	65,415	60,387	65,145	99.6%
Animal Control Services	233,480	313,089	389,000	388,794	389,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	296,018	375,162	454,415	449,181	454,145	99.9%
EXPENDITURES GRAND TOTAL	296,018	375,162	454,415	449,181	454,145	99.9%
NET CHANGE IN POSITION	(296,018)	(375,162)	(454,415)	(449,181)	(454,145)	99.9%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Safety - Police
Traffic
103047

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Bicycle Licenses	-	4	-	-	-	0.0%
Parking Permit Fees	-	10,765	10,000	12,000	12,240	122.4%
Towing Fee	19,240	22,965	18,500	4,000	-	0.0%
Storage Fee	66,500	69,720	50,000	17,780	-	0.0%
Lien Fee	13,235	15,795	15,000	2,460	-	0.0%
Special Police Services	-	57,078	45,000	40,000	45,000	100.0%
Vehicle Impound/Releases	20,486	25,009	20,000	4,144	-	0.0%
DUI Vehicle Release Fee	19,297	21,075	17,500	25,000	-	0.0%
Veh Code Fines (Moving)	45,700	43,088	45,000	45,000	50,000	111.1%
City Ord Fines (Parking)	329,682	293,046	300,000	300,000	310,000	103.3%
Sale of Auction Vehicles	2,500	64,915	-	38,550	-	0.0%
Total Revenues	**516,931**	**623,460**	**521,000**	**488,934**	**417,240**	**80.1%**
GRAND TOTAL RESOURCES	**516,931**	**623,460**	**521,000**	**488,934**	**417,240**	**80.1%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	308,549	279,338	313,600	313,600	325,800	103.9%
Salaries/Part-Time	30,929	33,437	40,000	21,897	30,000	75.0%
Overtime	15,898	17,238	20,000	11,012	20,000	100.0%
Leave Accrual Payout	1,462	2,224	-	-	-	0.0%
Alternative H&W Payout	6,250	1,750	1,750	1,750	3,000	171.4%
Signing Bonus Payout	12,241	-	5,519	5,519	-	0.0%
Health Insurance Allocation	45,695	22,523	22,600	22,600	72,100	319.0%
Life Ins Allocation	-	-	900	900	900	100.0%
Dental Ins Allocation	3,746	2,615	2,500	2,500	2,500	100.0%
Optical Ins Allocation	641	683	600	600	800	133.3%
LTD Ins Allocation	-	-	1,200	1,200	1,100	91.7%
STD Ins Allocation	-	-	1,200	1,200	900	75.0%
Medicare	5,763	5,081	4,600	4,600	4,800	104.3%
Employers' PARS/ARS	1,160	1,254	-	-	-	0.0%
Employer CalPERS Retire NC	44,850	43,295	56,600	56,600	62,000	109.5%
Employee Medical Opt Out Plan	10,062	16,435	16,900	16,900	2,500	14.8%
Sick Leave Buyback	2,652	-	-	2,321	-	0.0%
Leave Buyback	10,197	-	-	-	4,500	100.0%
Other Employee Benefits	-	-	200	200	200	100.0%
TOTAL SALARIES & BENEFITS	500,095	425,874	488,169	463,400	531,100	108.8%
MATERIALS, SUPPLIES & SERVICES						
Repair Maint/Equipment	-	-	1,500	360	500	33.3%
Towing Services	22,866	28,988	36,500	20,641	7,000	19.2%
Lien Services	3,566	4,477	2,500	1,262	-	0.0%
CSUF PD Reimburse Impound Fees	11,137	7,383	8,000	3,086	-	0.0%
Printing & Binding	8,126	1,979	9,500	9,470	7,000	73.7%
Staff Training	640	-	1,000	309	1,000	100.0%
Dues & Memberships	-	-	200	-	200	100.0%
Dept. Contract Services	92,566	97,551	118,000	115,316	100,116	84.8%
Admin Service Fee	-	6,150	-	2,353	5,000	100.0%
Special Department Expenses	1,343	-	1,700	557	500	29.4%
Books & Periodicals	-	151	300	-	300	100.0%
Uniforms	1,120	3,503	7,000	7,507	4,000	57.1%
Other Supplies	-	-	-	41	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	141,364	150,183	186,200	160,900	125,616	67.5%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
EXPENDITURES GRAND TOTAL	641,459	576,056	674,369	624,300	656,716	97.4%
NET CHANGE IN POSITION	(124,527)	47,403	(153,369)	(135,366)	(239,476)	156.1%

PLACENTIA
Rich Heritage, Bright Future

PUBLIC WORKS DEPARTMENT

General Fund Budget
FISCAL YEAR 2024-25

Public Works Department Organizational Chart

The mission of the Public Works Department is to improve and maintain the community's infrastructure to preserve and enhance the quality of life for our residents and facilitate economic development opportunities within the City.

The Department provides for the routine maintenance and improvement of public streets, landscapes, facilities, sewer collection systems, along with providing transportation management services, engineering services, and recycling/environmental programs. The Department is comprised of seven divisions: Administration, Building and Facility Maintenance, Fleet Maintenance, Engineering Services, Landscape Maintenance, Transportation Services, and Streets and Sanitation Maintenance. The Public Works Department accomplishes its mission by effectively defining and implementing needed capital improvements and maintenance programs. Maintenance work and capital improvement projects are completed utilizing a combination of City staff and contract services. The department also responds daily to citizen inquiries and requests.

Administration

The Administration Division of the Public Works Department is responsible for the overall management and leadership of the Department. Division staff are responsible for preparing and managing the Department budget, contracts and financial services, department payroll support, City Council agenda report coordination and management of recycling and environmental programs.

Engineering Services

The Engineering Services Division manages the City's Capital Improvement Program (CIP) and oversees the construction of major capital projects. The Division is also responsible for coordinating and performing plan check reviews for all private development projects in the City and provides technical engineering support to other departments and NPDES/stormwater program management and inspection compliance. In addition, the Division is also responsible for managing the public right-of-way by processing encroachment permit applications, provide inspection services on City CIP projects and encroachment permit inspections as well as issuing transportation permits.

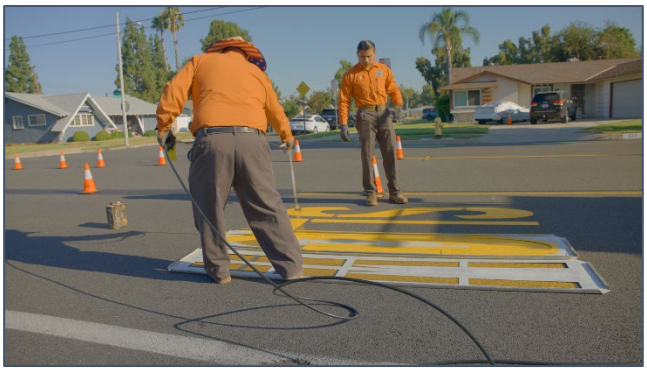
Transportation Services

The Transportation Services Division of the Department is responsible for managing and maintaining the City's traffic signal system infrastructure and the City's Traffic Management Center. In addition, Division staff oversee and deliver traffic-related capital improvement projects, provide Citywide and neighborhood traffic and parking management services, review traffic impact analysis reports prepared for private development projects, provide traffic control plan check reviews and act as the City's ADA Coordinator.

Environmental Services

Under the supervision of the Administration Division, Environmental Services staff oversee the City's solid waste and recycling program and Fats, Oils, and Grease Program. Staff are responsible for ensuring the City is compliant with State recycling regulations and mandates and as part of that effort conduct site investigations and inspections, maintain extensive records and prepare annual recycling reports to the State, ensure compliance with the City's new recycling ordinance, and oversee City Shred and E-Waste Collection and Compost giveaway events.

Streets and Sanitation Maintenance



The Streets and Sanitation Maintenance Division provides for the maintenance and repair of streets, sidewalks/curb & gutter, storm drains, sewers, and public right-of-way areas. Street Maintenance is also responsible for pavement markings, weed abatement, dead animal collection, sign installation and maintenance, and graffiti removal services.

Building and Facilities Maintenance

The Building and Facility Maintenance Division performs and coordinates maintenance repairs and preventative maintenance for all City-occupied buildings and facilities and administers maintenance contracts for heating, ventilation, and air conditioning systems, elevator maintenance and carpet cleaning. The division conducts office renovations and buildouts, provides plumbing and electrical system repairs, and complete repairs to lighting systems and roofs.

Urban Forest and Landscape Maintenance

The Urban Forest and Landscape Maintenance Division maintains all City-owned landscaping through a combination of City staff and contract services. The Division is responsible for planning and constructing renovations to landscaped medians and parkways and it oversees the maintenance, preservation, and expansion of the City's Urban Forest. The City's Urban Forest consists of 6,734 City trees located in public parkways and City parks. In addition, the Division is responsible for landscape maintenance work at various City facilities and property in Old Town.

Fleet Maintenance

The Fleet Operations Division provides support to all City departments through the preventive maintenance and repair of over 123 vehicles and equipment used Citywide. The division manages the vehicle replacement program and maintains accurate repair records for all City vehicles and equipment. This division is responsible for City compliance with all State and County laws and regulations regarding vehicles, equipment, and fueling systems.

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Works
Summary

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Encroachment Permits	209,529	269,305	225,000	200,000	215,000	95.6%
Transportation Permit	5,221	7,174	6,000	6,000	6,300	105.0%
Engineering Fees	256,129	180,031	245,000	175,000	210,000	85.7%
Other Charges for Service	146,171	223,201	200,000	150,000	150,000	75.0%
Sale of Surplus Property	-	-	-	900	-	0.0%
Total Revenues	**617,590**	**679,711**	**676,000**	**531,900**	**581,300**	**86.0%**
TRANSFERS IN						
Transfer In From Gas Tax	-	-	673,700	673,700	-	0.0%
TOTAL TRANSFERS	-	-	673,700	673,700	-	0.0%
GRAND TOTAL RESOURCES	**617,590**	**679,711**	**1,349,700**	**1,205,600**	**581,300**	**43.1%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	1,426,707	1,551,412	1,518,700	1,518,700	1,536,700	101.2%
Salaries/Part-Time	138,043	165,791	219,828	128,841	59,800	27.2%
Overtime	56,965	79,019	72,500	90,283	64,150	88.5%
Leave Accrual Payout	5,720	32,808	-	-	-	0.0%
Alternative H&W Payout	19,988	10,725	10,818	10,818	18,100	167.3%
Signing Bonus Payout	40,267	-	68,030	68,030	-	0.0%
Health Insurance Allocation	339,276	346,684	331,600	331,600	291,900	88.0%
Life Ins Allocation	-	-	3,900	3,900	4,100	105.1%
Dental Ins Allocation	20,334	21,137	20,300	20,300	6,900	34.0%
Optical Ins Allocation	4,265	4,268	4,300	4,300	3,900	90.7%
LTD Ins Allocation	-	-	6,600	6,600	6,800	103.0%
STD Ins Allocation	-	-	6,100	6,100	6,300	103.3%
Medicare	25,099	27,151	22,400	22,400	22,700	101.3%
Employers' PARS/ARS	18,380	20,905	14,800	14,800	8,900	60.1%
Employer CalPERS Retire NC	130,910	138,476	148,900	148,900	140,800	94.6%
ICMA Defined Contribution Plan	-	-	-	487	-	0.0%
Employee Medical Opt Out Plan	3,754	6,109	7,700	7,700	7,700	100.0%
Emp Bnft/Insurance Premiums	-	-	-	70	-	0.0%
Health Insurance Premiums	-	-	-	43,043	-	0.0%
Dental Insurance Premiums	-	-	-	2,666	-	0.0%
Optical Insurance Premiums	-	-	-	(585)	-	0.0%
LTD Ins Premium	-	-	-	1,065	-	0.0%
STD Ins Premium	-	-	-	652	-	0.0%
Leave Buyback	35,585	19,303	-	-	25,600	100.0%
Other Employee Benefits	-	-	10,900	10,900	9,900	90.8%
Contra - Salaries	(540,760)	(618,816)	-	-	(673,700)	100.0%
TOTAL SALARIES & BENEFITS	1,724,534	1,804,973	2,467,376	2,441,569	1,540,550	62.4%
MATERIALS, SUPPLIES & SERVICES						
Engineering Services	17,665	2,041	45,000	40,044	20,000	44.4%
Special Studies	-	-	50,550	35,167	30,000	59.3%
Credit Card Write-offs	-	21	-	-	-	0.0%
City Events	-	-	-	586	-	0.0%
Professional Services	421,492	448,611	582,000	518,369	447,900	77.0%
Landscaping	69,959	69,959	64,100	63,950	65,000	101.4%
Tree Maintenance	120,222	127,864	130,000	129,415	137,572	105.8%
Alarm Monitoring	4,320	11,003	10,000	10,592	11,200	112.0%
Repair & Maint/Facilities	173,678	322,073	158,123	153,017	288,281	182.3%
Repair & Maintenance/Streets	13,092	2,315	36,000	33,415	75,000	208.3%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
R & M/Sewers/Storm Drains	-	-	30,000	20,000	54,000	180.0%
Vehicle Repair & Maintenance	138,919	125,824	180,000	152,080	130,000	72.2%
Repair/Maint Off Furn & Eqp	-	52	-	-	-	0.0%
Software Maintenance	11,793	10,676	11,000	10,682	11,000	100.0%
Repair Maint/Equipment	5,196	13,705	24,000	26,762	54,208	225.9%
Repairs - Electronic Devices	-	108	-	-	-	0.0%
Vehicle Maintenance Allocatn	-	-	-	27	-	0.0%
Vehicle Detailing	-	-	7,000	7,000	7,000	100.0%
Unplanned Repair & Maintenance	-	-	50,000	24,654	-	0.0%
Paint Supplies	-	-	-	-	35,000	100.0%
Janitorial Supplies	-	-	-	-	15,000	100.0%
Equipment & Tool Rental	5,647	23,125	21,500	10,060	16,000	74.4%
Telephone/Internet	-	297	17,672	17,672	17,672	100.0%
Advertising/Promotional	40	13,300	500	-	-	0.0%
Printing & Binding	117	394	400	100	400	100.0%
Travel	-	1,936	-	6,193	-	0.0%
Meetings & Conferences	11,754	21,081	11,300	6,326	7,690	68.1%
Staff Training	-	-	-	65	-	0.0%
Dues & Memberships	3,433	3,532	4,610	3,239	6,515	141.3%
Licenses & Permits	108,458	116,555	133,804	127,580	138,659	103.6%
Hazardous Materials Disposal	5,520	2,849	4,500	2,613	4,500	100.0%
Dept. Contract Services	316,148	255,735	251,800	215,637	379,000	150.5%
Special Department Expenses	120,674	146,133	136,600	113,110	-	0.0%
Traffic Control Devices	378	1,986	5,000	3,294	15,000	300.0%
Street Signs	17,822	27,004	23,000	12,373	23,000	100.0%
Office Supplies	1,855	3,118	3,200	3,235	2,700	84.4%
Books & Periodicals	650	75	-	322	500	100.0%
Postage	-	44	100	16	-	0.0%
Gasoline & Diesel Fuel	192,993	480,940	415,000	332,965	376,000	90.6%
Small Tools/Equipment	4,074	5,564	3,000	451	3,000	100.0%
Small Furniture & Fixture	-	48	-	-	-	0.0%
Uniforms	10,805	11,345	10,000	8,818	9,900	99.0%
Personal Protection Equipment	-	120	-	-	1,500	100.0%
Emergency Medical Supples	-	-	-	152	-	0.0%
Computer Software	3,041	13,920	17,956	10,512	8,000	44.6%
Web Based Service/Subcriptions	-	421	-	36	330	100.0%
Other Supplies	-	8,880	-	7,615	-	0.0%
Community Programs	-	203	-	1,627	-	0.0%
Office Equipment	-	354	-	-	-	0.0%
Other Expenditure	10,000	22,300	24,000	22,415	24,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	1,789,743	2,295,511	2,461,715	2,132,188	2,415,527	98.1%
CIP & EQUIPMENT						
Computer Hardware	-	423	-	-	-	0.0%
Machinery & Equipment	6,415	23,970	-	-	7,209	100.0%
Furniture & Fixtures	1,132	25,231	10,000	1,329	36,500	365.0%
TOTAL CIP & EQUIPMENT	14,688	49,624	10,000	1,329	43,709	437.1%
EXPENDITURES GRAND TOTAL	3,528,964	4,150,108	4,939,091	4,575,085	3,999,786	81.0%
NET CHANGE IN POSITION	(2,911,375)	(3,470,398)	(3,589,391)	(3,369,485)	(3,418,486)	95.2%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Works
Public Works Administration
103550

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Sale of Surplus Property	-	-	-	900	-	0.0%
Total Revenues	**-**	**-**	**-**	**900**	**-**	**0.0%**
GRAND TOTAL RESOURCES	**-**	**-**	**-**	**900**	**-**	**0.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	223,445	250,186	261,500	261,500	186,900	71.5%
Salaries/Part-Time	-	-	-	4,969	29,900	100.0%
Overtime	40	197	1,000	428	1,000	100.0%
Leave Accrual Payout	458	179	-	-	-	0.0%
Alternative H&W Payout	2,425	1,583	1,593	1,593	1,400	87.9%
Signing Bonus Payout	5,295	-	10,696	10,696	-	0.0%
Health Insurance Allocation	19,027	23,055	23,300	23,300	16,500	70.8%
Life Ins Allocation	-	-	400	400	200	50.0%
Dental Ins Allocation	1,402	1,612	1,800	1,800	500	27.8%
Optical Ins Allocation	274	310	400	400	300	75.0%
LTD Ins Allocation	-	-	900	900	700	77.8%
STD Ins Allocation	-	-	900	900	800	88.9%
Medicare	3,715	3,893	3,800	3,800	2,800	73.7%
Employers' PARS/ARS	13,293	14,507	14,800	14,800	8,900	60.1%
Employer CalPERS Retire NC	18,692	21,588	26,700	26,700	15,800	59.2%
ICMA Defined Contribution Plan	-	-	-	487	-	0.0%
Employee Medical Opt Out Plan	3,754	3,894	3,800	3,800	3,800	100.0%
Emp Bnft/Insurance Premiums	-	-	-	9	-	0.0%
Health Insurance Premiums	-	-	-	4,011	-	0.0%
Dental Insurance Premiums	-	-	-	272	-	0.0%
Optical Insurance Premiums	-	-	-	(53)	-	0.0%
LTD Ins Premium	-	-	-	214	-	0.0%
STD Ins Premium	-	-	-	131	-	0.0%
Leave Buyback	16,630	12,319	-	-	12,800	100.0%
Other Employee Benefits	-	-	6,700	6,700	6,700	100.0%
TOTAL SALARIES & BENEFITS	308,451	333,322	358,288	367,756	289,000	80.7%
MATERIALS, SUPPLIES & SERVICES						
Special Studies	-	-	11,750	11,117	-	0.0%
Professional Services	46,253	35,646	-	-	10,000	100.0%
Software Maintenance	-	120	-	-	-	0.0%
Advertising/Promotional	40	13,300	500	-	-	0.0%
Printing & Binding	117	394	400	100	400	100.0%
Travel	-	1,936	-	5,978	-	0.0%
Meetings & Conferences	11,579	19,665	9,000	5,501	5,000	55.6%
Staff Training	-	-	-	65	-	0.0%
Dues & Memberships	2,654	2,065	2,720	2,873	4,425	162.7%
Licenses & Permits	-	3,000	3,000	-	3,000	100.0%
Special Department Expenses	551	687	-	-	-	0.0%
Office Supplies	1,329	2,111	1,700	1,712	1,700	100.0%
Postage	-	25	100	-	-	0.0%
Gasoline & Diesel Fuel	-	63	-	-	-	0.0%
Small Furniture & Fixture	-	462	-	-	-	0.0%
Computer Software	120	-	-	309	-	0.0%
Web Based Service/Subcriptions	-	99	-	-	200	100.0%
Community Programs	-	59	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	73,024	79,631	29,170	27,655	24,725	84.8%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
CIP & EQUIPMENT						
Computer Hardware	-	332	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	6,531	332	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	388,006	413,285	387,458	395,411	313,725	81.0%
NET CHANGE IN POSITION	(388,006)	(413,285)	(387,458)	(394,511)	(313,725)	81.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Works
Public Works Engineering
103551

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
Revenues						
Encroachment Permits	209,529	269,305	225,000	200,000	215,000	95.6%
Transportation Permit	5,221	7,174	6,000	6,000	6,300	105.0%
Engineering Fees	256,129	180,031	245,000	175,000	210,000	85.7%
Other Charges for Service	146,171	223,201	200,000	150,000	150,000	75.0%
Total Revenues	**617,050**	**679,711**	**676,000**	**531,000**	**581,300**	**86.0%**
GRAND TOTAL RESOURCES	**617,050**	**679,711**	**676,000**	**531,000**	**581,300**	**86.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	228,809	240,042	104,300	104,300	115,000	110.3%
Salaries/Part-Time	2,217	-	29,300	8,121	29,900	102.0%
Overtime	562	1,271	1,500	913	1,500	100.0%
Leave Accrual Payout	-	15,207	-	-	-	0.0%
Alternative H&W Payout	2,313	1,888	1,375	1,375	1,400	101.8%
Signing Bonus Payout	6,960	-	5,315	5,315	-	0.0%
Health Insurance Allocation	43,134	43,733	28,600	28,600	28,600	100.0%
Life Ins Allocation	-	-	300	300	300	100.0%
Dental Ins Allocation	3,247	3,298	1,900	1,900	600	31.6%
Optical Ins Allocation	590	589	400	400	400	100.0%
LTD Ins Allocation	-	-	500	500	600	120.0%
STD Ins Allocation	-	-	500	500	500	100.0%
Medicare	3,503	3,762	1,600	1,600	1,700	106.3%
Employer CalPERS Retire NC	17,456	17,807	8,100	8,100	8,900	109.9%
Emp Bnft/Insurance Premiums	-	-	-	14	-	0.0%
Health Insurance Premiums	-	-	-	5,029	-	0.0%
Dental Insurance Premiums	-	-	-	519	-	0.0%
Optical Insurance Premiums	-	-	-	(141)	-	0.0%
LTD Ins Premium	-	-	-	258	-	0.0%
STD Ins Premium	-	-	-	158	-	0.0%
Other Employee Benefits	-	-	100	100	100	100.0%
TOTAL SALARIES & BENEFITS	308,791	327,597	183,790	167,860	189,500	103.1%
MATERIALS, SUPPLIES & SERVICES						
Special Studies	-	-	38,800	24,050	30,000	77.3%
City Events	-	-	-	474	-	0.0%
Professional Services	191,754	204,505	200,000	200,000	73,000	36.5%
Meetings & Conferences	-	427	1,500	450	1,800	120.0%
Dues & Memberships	-	735	650	-	850	130.8%
Dept. Contract Services	78,877	2,013	150,000	136,525	150,000	100.0%
Books & Periodicals	-	-	-	322	500	100.0%
Postage	-	19	-	-	-	0.0%
Computer Software	2,921	4,820	7,956	2,000	8,000	100.6%
Web Based Service/Subcriptions	-	122	-	-	130	100.0%
Other Supplies	-	474	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	273,551	213,114	398,906	363,821	264,280	66.3%
EXPENDITURES GRAND TOTAL	582,342	540,711	582,696	531,681	453,780	77.9%
NET CHANGE IN POSITION	34,708	138,999	93,304	(681)	127,520	136.7%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Works
Public Works Tranportation
103590

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	123,593	133,938	141,800	141,800	147,500	104.0%
Alternative H&W Payout	250	750	250	250	1,300	520.0%
Signing Bonus Payout	3,365	-	6,687	6,687	-	0.0%
Health Insurance Allocation	22,309	22,350	22,600	22,600	22,600	100.0%
Life Ins Allocation	-	-	500	500	500	100.0%
Dental Ins Allocation	1,541	1,541	1,600	1,600	500	31.3%
Optical Ins Allocation	276	276	300	300	300	100.0%
LTD Ins Allocation	-	-	500	500	500	100.0%
STD Ins Allocation	-	-	600	600	600	100.0%
Medicare	1,861	1,952	2,100	2,100	2,200	104.8%
Employer CalPERS Retire NC	9,306	9,938	10,900	10,900	11,400	104.6%
Emp Bnft/Insurance Premiums	-	-	-	3	-	0.0%
Health Insurance Premiums	-	-	-	2,816	-	0.0%
Dental Insurance Premiums	-	-	-	193	-	0.0%
Optical Insurance Premiums	-	-	-	(35)	-	0.0%
LTD Ins Premium	-	-	-	74	-	0.0%
STD Ins Premium	-	-	-	45	-	0.0%
Other Employee Benefits	-	-	1,000	1,000	1,000	100.0%
TOTAL SALARIES & BENEFITS	163,350	170,745	188,837	191,933	188,400	99.8%
MATERIALS, SUPPLIES & SERVICES						
Engineering Services	7,970	2,041	45,000	40,044	20,000	44.4%
Professional Services	118,005	108,355	155,200	154,978	156,000	100.5%
Meetings & Conferences	175	648	800	-	800	100.0%
Dues & Memberships	779	258	840	367	840	100.0%
Dept. Contract Services	72,160	15,448	35,800	13,546	35,000	97.8%
Books & Periodicals	-	75	-	-	-	0.0%
Computer Software	-	9,100	10,000	8,203	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	199,089	135,923	247,640	217,138	212,640	85.9%
EXPENDITURES GRAND TOTAL	362,439	306,668	436,477	409,071	401,040	91.9%
NET CHANGE IN POSITION	(362,104)	(306,668)	(436,477)	(409,071)	(401,040)	91.9%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
MATERIALS, SUPPLIES & SERVICES						
Professional Services	65,480	37,835	137,900	104,261	120,000	87.0%
Dues & Memberships	-	459	400	-	400	100.0%
Licenses & Permits	100,510	109,965	121,904	121,840	125,000	102.5%
Office Supplies	30	-	500	117	500	100.0%
Other Supplies	-	80	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	166,020	148,339	260,704	226,218	245,900	94.3%
EXPENDITURES GRAND TOTAL	166,020	148,339	260,704	226,218	245,900	94.3%
NET CHANGE IN POSITION	(166,020)	(148,339)	(260,704)	(226,218)	(245,900)	94.3%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Works
Maintenance Services Admin
103650

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	275,558	272,453	364,800	364,800	378,300	103.7%
Salaries/Part-Time	10,836	14,866	27,000	11,282	-	0.0%
Overtime	11,756	17,489	18,000	23,355	-	0.0%
Leave Accrual Payout	1,666	14,729	-	-	-	0.0%
Alternative H&W Payout	5,375	1,825	1,800	1,800	4,400	244.4%
Signing Bonus Payout	7,938	-	13,610	13,610	-	0.0%
Health Insurance Allocation	75,597	74,554	93,500	93,500	65,000	69.5%
Life Ins Allocation	-	-	900	900	1,000	111.1%
Dental Ins Allocation	5,151	5,242	6,800	6,800	1,800	26.5%
Optical Ins Allocation	907	935	1,200	1,200	900	75.0%
LTD Ins Allocation	-	-	1,600	1,600	1,600	100.0%
STD Ins Allocation	-	-	1,400	1,400	1,500	107.1%
Medicare	4,699	4,782	5,300	5,300	5,500	103.8%
Employers' PARS/ARS	406	557	-	-	-	0.0%
Employer CalPERS Retire NC	26,563	26,080	36,600	36,600	35,200	96.2%
Employee Medical Opt Out Plan	-	2,215	3,900	3,900	3,900	100.0%
Emp Bnft/Insurance Premiums	-	-	-	7	-	0.0%
Health Insurance Premiums	-	-	-	6,012	-	0.0%
Dental Insurance Premiums	-	-	-	338	-	0.0%
Optical Insurance Premiums	-	-	-	(71)	-	0.0%
LTD Ins Premium	-	-	-	113	-	0.0%
STD Ins Premium	-	-	-	69	-	0.0%
Leave Buyback	11,731	4,574	-	-	8,800	100.0%
Other Employee Benefits	-	-	2,500	2,500	1,600	64.0%
TOTAL SALARIES & BENEFITS	438,182	440,303	578,910	575,015	509,500	88.0%
MATERIALS, SUPPLIES & SERVICES						
Repair & Maint/Facilities	-	-	-	527	-	0.0%
Meetings & Conferences	-	-	-	125	-	0.0%
Office Supplies	496	560	1,000	803	500	50.0%
Uniforms	10,768	8,264	10,000	7,980	-	0.0%
Web Based Service/Subcriptions	-	-	-	36	-	0.0%
Other Expenditure	-	92	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	11,369	8,915	11,000	9,472	500	4.5%
EXPENDITURES GRAND TOTAL	449,551	449,219	589,910	584,487	510,000	86.5%
NET CHANGE IN POSITION	(449,551)	(449,219)	(589,910)	(584,487)	(510,000)	86.5%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Works
Maint Svcs Street Maint
103652

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
TRANSFERS IN						
Transfer In From Gas Tax	-	-	673,700	673,700	-	0.0%
TOTAL TRANSFERS	-	-	673,700	673,700	-	0.0%
GRAND TOTAL RESOURCES	**-**	**-**	**673,700**	**673,700**	**-**	**0.0%**
SALARIES & BENEFITS						
Salaries/Full-Time Regular	241,961	232,205	214,800	214,800	305,500	142.2%
Salaries/Part-Time	86,625	94,337	103,028	69,677	-	0.0%
Overtime	25,920	30,768	25,500	13,785	23,000	90.2%
Leave Accrual Payout	2,253	1,882	-	-	-	0.0%
Alternative H&W Payout	4,625	2,925	1,800	1,800	4,100	227.8%
Signing Bonus Payout	6,915	-	10,278	10,278	-	0.0%
Health Insurance Allocation	69,566	64,427	58,400	58,400	65,500	112.2%
Life Ins Allocation	-	-	500	500	800	160.0%
Dental Ins Allocation	1,813	1,547	1,200	1,200	1,400	116.7%
Optical Ins Allocation	873	768	700	700	800	114.3%
LTD Ins Allocation	-	-	1,000	1,000	1,400	140.0%
STD Ins Allocation	-	-	900	900	1,200	133.3%
Medicare	5,443	5,298	3,200	3,200	4,500	140.6%
Employers' PARS/ARS	3,243	3,626	-	-	-	0.0%
Employer CalPERS Retire NC	25,600	24,029	26,800	26,800	31,700	118.3%
Emp Bnft/Insurance Premiums	-	-	-	20	-	0.0%
Health Insurance Premiums	-	-	-	12,366	-	0.0%
Dental Insurance Premiums	-	-	-	589	-	0.0%
Optical Insurance Premiums	-	-	-	(135)	-	0.0%
LTD Ins Premium	-	-	-	208	-	0.0%
STD Ins Premium	-	-	-	127	-	0.0%
Leave Buyback	7,224	2,410	-	-	4,000	100.0%
Other Employee Benefits	-	-	200	200	200	100.0%
Contra - Salaries	(540,760)	(618,816)	-	-	(673,700)	100.0%
TOTAL SALARIES & BENEFITS	(58,700)	(154,591)	448,306	416,414	(229,600)	-51.2%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	62,271	88,900	58,978	88,900	100.0%
Repair & Maint/Facilities	166	8,103	-	1,781	-	0.0%
Repair & Maintenance/Streets	13,092	2,315	36,000	33,415	75,000	208.3%
R & M/Sewers/Storm Drains	-	-	30,000	20,000	54,000	180.0%
Paint Supplies	-	-	-	-	25,000	100.0%
Equipment & Tool Rental	3,823	7,008	14,500	10,060	10,000	69.0%
Meetings & Conferences	-	-	-	250	-	0.0%
Dues & Memberships	-	16	-	-	-	0.0%
Licenses & Permits	-	-	-	-	2,509	100.0%
Dept. Contract Services	-	-	-	-	50,000	100.0%
Special Department Expenses	37,967	44,898	50,000	43,345	-	0.0%
Traffic Control Devices	378	1,986	5,000	3,294	15,000	300.0%
Street Signs	17,247	23,531	23,000	12,373	23,000	100.0%
Postage	-	-	-	16	-	0.0%
Small Tools/Equipment	-	182	-	393	-	0.0%
Uniforms	-	2,384	-	462	3,000	100.0%
Personal Protection Equipment	-	120	-	-	500	100.0%
Web Based Service/Subcriptions	-	49	-	-	-	0.0%
Other Supplies	-	2,208	-	5,326	-	0.0%
Community Programs	-	-	-	1,147	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Works
Maint Svcs Street Maint
103652

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
TOTAL MATERIALS, SUPPLIES & SERVICES	74,172	155,071	247,400	190,839	346,909	140.2%
CIP & EQUIPMENT						
Machinery & Equipment	-	72	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	72	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	15,472	551	695,706	607,253	117,309	16.9%
NET CHANGE IN POSITION	(15,472)	(551)	(22,006)	66,447	(117,309)	533.1%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Works
Maint Svcs Facilities Maint
103654

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	218,740	297,690	298,800	298,800	262,800	88.0%
Salaries/Part-Time	34,932	56,588	60,500	34,793	-	0.0%
Overtime	17,245	28,181	25,000	50,232	37,000	148.0%
Leave Accrual Payout	384	810	-	-	-	0.0%
Alternative H&W Payout	3,750	1,255	3,500	3,500	5,000	142.9%
Signing Bonus Payout	6,265	-	14,920	14,920	-	0.0%
Health Insurance Allocation	68,182	73,685	60,100	60,100	48,600	80.9%
Life Ins Allocation	-	-	900	900	800	88.9%
Dental Ins Allocation	4,673	4,815	3,900	3,900	1,100	28.2%
Optical Ins Allocation	816	838	700	700	600	85.7%
LTD Ins Allocation	-	-	1,400	1,400	1,300	92.9%
STD Ins Allocation	-	-	1,200	1,200	1,100	91.7%
Medicare	4,077	5,628	4,400	4,400	3,900	88.6%
Employers' PARS/ARS	1,310	2,214	-	-	-	0.0%
Employer CalPERS Retire NC	22,576	27,572	26,400	26,400	23,600	89.4%
Emp Bnft/Insurance Premiums	-	-	-	12	-	0.0%
Health Insurance Premiums	-	-	-	7,245	-	0.0%
Dental Insurance Premiums	-	-	-	371	-	0.0%
Optical Insurance Premiums	-	-	-	(81)	-	0.0%
LTD Ins Premium	-	-	-	122	-	0.0%
STD Ins Premium	-	-	-	75	-	0.0%
Other Employee Benefits	-	-	300	300	200	66.7%
TOTAL SALARIES & BENEFITS	382,950	499,275	502,020	509,288	386,000	76.9%
MATERIALS, SUPPLIES & SERVICES						
City Events	-	-	-	112	-	0.0%
Professional Services	-	-	-	152	-	0.0%
Alarm Monitoring	4,320	11,003	10,000	10,592	11,200	112.0%
Repair & Maint/Facilities	141,147	235,158	156,873	148,561	220,000	140.2%
Vehicle Repair & Maintenance	349	3,460	-	1,262	-	0.0%
Repair/Maint Off Furn & Eqp	-	52	-	-	-	0.0%
Repair Maint/Equipment	4,437	7,437	14,000	14,088	14,000	100.0%
Repairs - Electronic Devices	-	108	-	-	-	0.0%
Paint Supplies	-	-	-	-	10,000	100.0%
Janitorial Supplies	-	-	-	-	15,000	100.0%
Equipment & Tool Rental	1,552	16,117	7,000	-	6,000	85.7%
Telephone/Internet	-	297	17,672	17,672	17,672	100.0%
Meetings & Conferences	-	196	-	-	-	0.0%
Licenses & Permits	5,058	3,590	5,100	1,797	5,100	100.0%
Dept. Contract Services	95,952	164,850	66,000	65,567	144,000	218.2%
Special Department Expenses	51,666	55,275	52,900	42,301	-	0.0%
Office Supplies	-	447	-	603	-	0.0%
Small Tools/Equipment	1,502	3,191	-	58	-	0.0%
Small Furniture & Fixture	-	(415)	-	-	-	0.0%
Uniforms	-	666	-	375	5,750	100.0%
Personal Protection Equipment	-	-	-	-	500	100.0%
Emergency Medical Supples	-	-	-	152	-	0.0%
Web Based Service/Subcriptions	-	151	-	-	-	0.0%
Other Supplies	-	5,037	-	1,660	-	0.0%
Community Programs	-	-	-	480	-	0.0%
Office Equipment	-	354	-	-	-	0.0%
Other Expenditure	10,000	22,208	24,000	22,415	24,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	316,558	529,184	353,545	327,847	473,222	133.9%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
CIP & EQUIPMENT						
Computer Hardware	-	91	-	-	-	0.0%
Furniture & Fixtures	-	25,231	10,000	1,329	36,500	365.0%
TOTAL CIP & EQUIPMENT	7,140	25,322	10,000	1,329	36,500	365.0%
EXPENDITURES GRAND TOTAL	706,648	1,053,781	865,565	838,463	895,722	103.5%
NET CHANGE IN POSITION	(706,648)	(1,053,781)	(865,565)	(838,463)	(895,722)	103.5%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Works
Medians and Parkways
103655

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
MATERIALS, SUPPLIES & SERVICES						
Landscaping	69,959	69,959	64,100	63,950	65,000	101.4%
Tree Maintenance	120,222	127,864	130,000	129,415	137,572	105.8%
Repair & Maint/Facilities	32,135	78,278	1,250	1,652	68,281	5462.5%
Repair Maint/Equipment	-	208	-	-	208	100.0%
Meetings & Conferences	-	90	-	-	90	100.0%
Dept. Contract Services	69,159	71,175	-	-	-	0.0%
Special Department Expenses	12,550	21,193	18,500	19,490	-	0.0%
Street Signs	-	3,473	-	-	-	0.0%
Small Tools/Equipment	-	189	-	-	-	0.0%
Uniforms	-	30	-	-	-	0.0%
Other Supplies	-	603	-	456	-	0.0%
Community Programs	-	144	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	304,297	373,207	213,850	214,964	271,151	126.8%
CIP & EQUIPMENT						
Machinery & Equipment	1,017	7,209	-	-	7,209	100.0%
TOTAL CIP & EQUIPMENT	1,017	7,209	-	-	7,209	100.0%
EXPENDITURES GRAND TOTAL	305,314	380,416	213,850	214,964	278,360	130.2%
NET CHANGE IN POSITION	(305,314)	(380,416)	(213,850)	(214,964)	(278,360)	130.2%

PROPOSED BUDGET
FISCAL YEAR 2024-25

Public Works
Maint Svcs Fleet Operations
103658

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Proposed	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	114,602	124,898	132,700	132,700	140,700	106.0%
Overtime	1,442	1,113	1,500	1,569	1,650	110.0%
Alternative H&W Payout	1,250	500	500	500	500	100.0%
Signing Bonus Payout	3,529	-	6,524	6,524	-	0.0%
Health Insurance Allocation	41,462	44,879	45,100	45,100	45,100	100.0%
Life Ins Allocation	-	-	400	400	500	125.0%
Dental Ins Allocation	2,508	3,082	3,100	3,100	1,000	32.3%
Optical Ins Allocation	529	552	600	600	600	100.0%
LTD Ins Allocation	-	-	700	700	700	100.0%
STD Ins Allocation	-	-	600	600	600	100.0%
Medicare	1,801	1,836	2,000	2,000	2,100	105.0%
Employer CalPERS Retire NC	10,716	11,462	13,400	13,400	14,200	106.0%
Emp Bnft/Insurance Premiums	-	-	-	6	-	0.0%
Health Insurance Premiums	-	-	-	5,564	-	0.0%
Dental Insurance Premiums	-	-	-	385	-	0.0%
Optical Insurance Premiums	-	-	-	(69)	-	0.0%
LTD Ins Premium	-	-	-	76	-	0.0%
STD Ins Premium	-	-	-	47	-	0.0%
Other Employee Benefits	-	-	100	100	100	100.0%
TOTAL SALARIES & BENEFITS	181,511	188,321	207,224	213,302	207,750	100.3%
MATERIALS, SUPPLIES & SERVICES						
Credit Card Write-offs	-	21	-	-	-	0.0%
Repair & Maint/Facilities	230	384	-	496	-	0.0%
Vehicle Repair & Maintenance	138,569	122,364	180,000	150,818	130,000	72.2%
Software Maintenance	10,293	10,556	11,000	10,682	11,000	100.0%
Repair Maint/Equipment	760	6,060	10,000	12,673	40,000	400.0%
Vehicle Maintenance Allocatn	-	-	-	27	-	0.0%
Vehicle Detailing	-	-	7,000	7,000	7,000	100.0%
Unplanned Repair & Maintenance	-	-	50,000	24,654	-	0.0%
Travel	-	-	-	215	-	0.0%
Meetings & Conferences	-	57	-	-	-	0.0%
Licenses & Permits	2,890	-	3,800	3,942	3,050	80.3%
Hazardous Materials Disposal	5,520	2,849	4,500	2,613	4,500	100.0%
Special Department Expenses	17,835	24,080	15,200	7,974	-	0.0%
Gasoline & Diesel Fuel	192,993	480,877	415,000	332,965	376,000	90.6%
Small Tools/Equipment	2,572	2,002	3,000	-	3,000	100.0%
Uniforms	-	-	-	-	1,150	100.0%
Personal Protection Equipment	-	-	-	-	500	100.0%
Other Supplies	-	479	-	173	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	371,662	649,728	699,500	554,234	576,200	82.4%
CIP & EQUIPMENT						
Machinery & Equipment	-	16,689	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	16,689	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	553,173	854,739	906,724	767,536	783,950	86.5%
NET CHANGE IN POSITION	(553,173)	(854,739)	(906,724)	(767,536)	(783,950)	86.5%

PLACENTIA
Rich Heritage, Bright Future

CAPITAL IMPROVEMENT PROGRAM

General Fund Budget
FISCAL YEAR 2024-25

The Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next five years and includes new projects, upgrades to existing facilities as well as rehabilitation of streets and roadways.

Capital Projects

Each year as part of the budget process, the CIP is reviewed and updated to ensure the City's priorities and needs have not changed from the prior year, and to confirm there is sufficient revenue to support the projects planned.

Funding for capital projects is appropriated within the current fiscal year budget. For any multi-year projects that are not completed at fiscal year-end, a continuing appropriation for the unspent balance will be carried over into the following year's budget. In general, the CIP budget provides funding for infrastructure construction and rehabilitation, while the operating budget and other special funds provide funding for routine infrastructure maintenance.

In addition to capital projects identified in the Capital Improvement Program, the city is working towards developing a ten-year replacement or maintenance schedule for all city assets related to government buildings; equipment, tools, office furniture; information technology; and rolling fleet so it can forecast and plan for future funding needs. An annual review and update of the City's needs has been completed and the Fiscal Year 2024-25 budget includes funding for those capital replacement items that need to be purchased, with the limited resources available. Capital Equipment includes a reserve fire engine, loader and public works vehicles, park amenities such as benches, trash cans and picnic tables, playground replacement, Tynes gym roof replacement, and street improvements.

Included in Information technology will be the regular change out of older computer workstations, and servers.

FY2024-25 Proposed Capital Projects

Project Type	Project Description	Funding Source	Proposed
City Buildings & Facilities	117 N. Main Street Building Demolition	Citywide Affordable Housing Impact Fee (0068)	75,000
City Buildings & Facilities	Fire Station 1 Generator Replacement	Citywide Public Safety Impact Fee (0067)	40,000
City Buildings & Facilities	Powell Building Improvement Project - Window Replacements	Measure U (0079)	175,000
City Buildings & Facilities	City Hall/Police Station Modernization Project Windows Design	Measure U (0079)	31,000
City Buildings & Facilities	UST Removal and Replacement at Corporate Yard	Measure U (0079)	100,000
City Buildings & Facilities	Tynes Gym Roof Replacement	Measure U (0079)	416,000
City Buildings & Facilities	Fire Station 1 Generator Replacement	Public Safety CFD (0055)	110,000
City Buildings & Facilities Total			**947,000**
Major Studies	Chapman Corridor Revitalization Plan	General Plan Update Fee (0074)	100,000
Major Studies	DIF Update and Creation of Successor Public Safety CFD Study	General Plan Update Fee (0074)	127,000
Major Studies	SP5 Update	General Plan Update Fee (0074)	98,000
Major Studies Total			**325,000**
Parks	Restroom Renovations (Citywide)	Citywide Parks & Rec Impact Fee (0063)	28,000
Parks	McFadden Park Playground Renovation	Citywide Parks & Rec Impact Fee (0063)	90,000
Parks	Kraemer Park Memorial Fountain Design	Citywide Parks & Rec Impact Fee (0063)	50,000
Parks	McFadden Park Playground Renovation	Measure U (0079)	460,000
Parks	Tuffree Park Sports Fields Lights	Measure U (0079)	185,000
Parks	Dog Park Design	Quimby In-Lieu (0069)	56,250
Parks Total			**869,250**
Streets & Streetscapes	FY 23-24 Roadway Rehab Construction	Measure M (0018)	1,203,000
Streets & Streetscapes	FY 23-24 Roadway Rehab Construction	Citywide Storm Drain Impact Fee (0066)	25,000
Streets & Streetscapes	Old Town Streetscape Improvements	EIFD (0086)	10,000,000
Streets & Streetscapes	FY 24-25 Concrete Repair Program	Measure U (0079)	155,000
Streets & Streetscapes	FY 24-25 Annual Tree Planting	Measure U (0079)	10,000
Streets & Streetscapes	FY 24-25 Roadway Rehab Design	Measure U (0079)	150,000
Streets & Streetscapes	FY 23-24 Roadway Rehab Construction	Measure U (0079)	1,423,000
Streets & Streetscapes	FY 23-24 Roadway Rehab Construction	Misc. Grants (0050)	557,000
Streets & Streetscapes	FY 23-24 Roadway Rehab Construction	SB 1/ Gas Tax-RMRA (0060)	1,497,000
Streets & Streetscapes	FY 23-24 Roadway Rehab Construction	TOD Streetscape Impact Fee (0072)	185,300
Streets & Streetscapes Total			**15,205,300**
Technology	Desktop Computer Replacement Program	Measure U (0079)	75,000
Technology	City Facilities Server/Network Upgrades	Measure U (0079)	50,000
Technology	Financials ERP Software System	Measure U (0079)	240,000
Technology	Network Security Vulnerability and Penetration Testing	Measure U (0079)	60,000
Technology	Develop Cybersecurity Plan	Measure U (0079)	60,000
Technology	Council Chambers / Media Room Upgrade	Measure U (0079)	40,000
Technology	Council Chambers / Media Room Upgrade	PEG Fund (0058)	69,000
Technology	Financials ERP Software System	Technology Impact Fees (0075)	60,000
Technology Total			**654,000**
Traffic and Transportation Ops	Yorba Linda TSSP	AB 2766 (0019)	60,000
Traffic and Transportation Ops	Traffic Signal Back-Up Batteries	Citywide Traffic Impact Fee (0065)	10,000
Traffic and Transportation Ops	Wayfinding Signs - Residential Street Name Sign Replacements	Measure U (0079)	250,000
Traffic and Transportation Ops	Atwood Trail Project - Final Eng Design	Misc. Grants (0050)	272,800
Traffic and Transportation Ops	Yorba Linda TSSP	Misc. Grants (0050)	105,001
Traffic and Transportation Ops	Atwood Trail Project - Final Eng Design	Quimby In-Lieu (0069)	37,200
Traffic and Transportation Ops	Residential Streets Curb Ramps	SB 1/ Gas Tax-RMRA (0060)	100,000
Traffic and Transportation Ops Total			**835,001**
Vehicles and Equipment	Public Works Superintendent Truck Replacement	Equipment Replacement (0041)	20,000
Vehicles and Equipment	Fire Station 2 Body Armor Replacement	Fire Impact Fee (0089)	6,000
Vehicles and Equipment	Reserve Fire Truck	General Fund (0010)	180,000
Vehicles and Equipment	Loader Replacement	Measure U (0079)	290,000
Vehicles and Equipment	Public Works Ford Ranger Replacement (1)	Measure U (0079)	90,000
Vehicles and Equipment	Chipper Truck Replacement	Measure U (0079)	80,000
Vehicles and Equipment	Public Works Superintendent Truck Replacement	Measure U (0079)	60,000
Vehicles and Equipment	HLO Truck Liftgate	Misc. Grants (0050)	7,000
Vehicles and Equipment	Fire Station 2 Radio Communication Equipment	Public Safety CFD (0055)	32,875
Vehicles and Equipment Total			**765,875**
Grand Total			**19,601,426**

FY2023-24 Ongoing Projects

Project Type	Project Description	Funding Source	FY23-24 Projects
City Buildings & Facilities	Civic Center EV Charging Stations	AB 2766 (0019)	140,000
City Buildings & Facilities	Refurbish PD Traffic Bureau Work Area	Citywide Public Safety Impact Fee (0067)	2,294
City Buildings & Facilities	Refurbish PD Armory	Citywide Public Safety Impact Fee (0067)	25,000
City Buildings & Facilities	Refurbish PD Motor Barn	Citywide Public Safety Impact Fee (0067)	25,000
City Buildings & Facilities	City Hall/Police Station Interior Modernization Design	General Fund (0010)	150,000
City Buildings & Facilities	City Hall and Police Station HVAC, Solar and Roof Improvement	General Fund (0010)	125,344
City Buildings & Facilities	Senior/Community Center A&E Design	General Fund (0010)	1,109,849
City Buildings & Facilities	Placentia Public Safety Center	General Fund (0010)	5,983,984
City Buildings & Facilities	Admin Office Improvement Project	General Fund (0010)	167,200
City Buildings & Facilities	Refurbish Police Chief Admin Conference Room	Measure U (0079)	35,937
City Buildings & Facilities	Refurbish PD Jail Booking Area	Measure U (0079)	40,000
City Buildings & Facilities	Refurbish PD Report Writing Room	Measure U (0079)	25,000
City Buildings & Facilities	City Hall/PD Interior Lighting Improvements	Measure U (0079)	17,582
City Buildings & Facilities	Admin Office Improvement Project	Measure U (0079)	1,232
City Buildings & Facilities	Whitten Center Flooring Improvement Project	Measure U (0079)	50,000
City Buildings & Facilities	Powell Building Improvement Project	Misc. Grants (0050)	167,528
City Buildings & Facilities	Senior/Community Center A&E Design	Misc. Grants (0050)	500,000
City Buildings & Facilities Total			**8,565,949**
Major Studies	Caltrans Sustainable Active Transportation Plan	Citywide Traffic Impact Fee (0065)	25,000
Major Studies	ADA Transition Plan	General Fund (0010)	174,790
Major Studies	IT Strategic Plan	General Fund (0010)	44,088
Major Studies	Chapman Corridor Revitalization Plan	General Plan Update Fee (0074)	70,000
Major Studies	PW Maintenance Master Plan & Condition Assessment	Measure U (0079)	142,844
Major Studies	Chapman Corridor Revitalization Plan	Misc. Grants (0050)	36,511
Major Studies	Adoption of CEQA Guidelines w/VMT Guidelines	Misc. Grants (0050)	20,000
Major Studies Total			**513,233**
Parks	Parque del Arroyo Verde Renovation Project	Citywide Parks & Rec Impact Fee (0063)	415,393
Parks	Tuffree Park Sidewalk Replacement Project	General Fund (0010)	54,280
Parks	Gomez Park Landscape Improvement Project	Measure U (0079)	25,000
Parks	Gomez Park and Playground Renovation Project	Measure U (0079)	160,577
Parks	Koch Park Sidewalk Replacement Project	Measure U (0079)	50,000
Parks	Dog Park Design	Measure U (0079)	80,000
Parks	Jaycee Parkette Improvement Project	Misc. Grants (0050)	610,000
Parks	Playground Resurfacing Various Parks (Kraemer)	Quimby In-Lieu (0069)	150,000
Parks	McFadden Park Pergola Replacement Project	Quimby In-Lieu (0069)	50,000
Parks	Koch Park Picnic Shelter Replacement Project	Quimby In-Lieu (0069)	43,950
Parks	Playground Shade Sails	Quimby In-Lieu (0069)	6,124
Parks	Replace Park Benches	Quimby In-Lieu (0069)	66,927
Parks	Parque del Arroyo Verde Renovation Project	Quimby In-Lieu (0069)	82,797
Parks Total			**1,795,048**
Streets & Streetscapes	Caltrans Public Art Projects	General Fund (0010)	673,825
Streets & Streetscapes	Yorba Linda Boulevard Landscaped Median Renovation Project	General Fund (0010)	33,144
Streets & Streetscapes	City General Wayfinding Signage (No Monument or Gantry Signs)	General Fund (0010)	182,286
Streets & Streetscapes	City Intersection Street Name Sign Replacement (Wayfinding)	General Fund (0010)	390,203
Streets & Streetscapes	Golden Avenue Bridge Replacement Project	General Fund (0010)	2,576,855
Streets & Streetscapes	EIFD Design	General Fund (0010)	166,172
Streets & Streetscapes	Bastanchury Road Landscaped Median Renovation Project Phase 1	Measure U (0079)	89,000
Streets & Streetscapes	Yorba Linda Boulevard Landscaped Median Renovation Project	Measure U (0079)	8,875
Streets & Streetscapes	EIFD Design	Measure U (0079)	162,215
Streets & Streetscapes	FY 23-24 Roadway Rehab Design	SB 1/ Gas Tax-RMRA (0060)	400,000
Streets & Streetscapes Total			**4,682,575**
Technology	Desktop Computer Replacement Program	Measure U (0079)	58,061
Technology	City Facilities Server/Network Upgrades	Measure U (0079)	50,000
Technology	City Key Fob Replacement Project	Measure U (0079)	185,000
Technology	Citywide Document Digitalization Project	Technology Impact Fees (0075)	71,385
Technology Total			**364,446**

FY2023-24 Ongoing Projects

Project Type	Project Description	Funding Source	FY23-24 Projects
Traffic and Transportation Ops	Orangethorpe Traffic Signal Synchronization Project	AB 2766 (0019)	22,000
Traffic and Transportation Ops	Rose/Tustin Traffic Signal Synchronization Project	AB 2766 (0019)	53,000
Traffic and Transportation Ops	Imperial Highway Traffic Signal Synchronization Project	AB 2766 (0019)	25,000
Traffic and Transportation Ops	Chapman/Malvern Traffic Signal Synchronization Project	AB 2766 (0019)	45,638
Traffic and Transportation Ops	Orangethorpe Traffic Signal Synchronization Project	Citywide Traffic Impact Fee (0065)	8,000
Traffic and Transportation Ops	Rose/Tustin Traffic Signal Synchronization Project	Citywide Traffic Impact Fee (0065)	100,000
Traffic and Transportation Ops	Traffic Signal Back-Up Batteries	Citywide Traffic Impact Fee (0065)	5,050
Traffic and Transportation Ops	Orangethorpe Traffic Signal Synchronization Project	Old Thoroughfare Construction Fund (0026)	4,172
Traffic and Transportation Ops	TOD Traffic Mitigation Improvement Project	TOD Traffic Impact Fee (0070)	300,000
Traffic and Transportation Ops Total			**562,860**
Vehicles and Equipment	PD Patrol Units Replacement (7)	General Fund (0010)	113,246
Vehicles and Equipment Total			**113,246**
Grand Total			**16,597,356**

One of the chief responsibilities of the City of Placentia to its residents is the care of public funds. These budget and financial management policies are designed to ensure the fiscal stability of the City of Placentia and guide the development and administration of the annual operating and capital improvement budgets through wise and prudent management of municipal finances, while providing for the adequate funding of the services desired by the public and the maintenance of public facilities.

Objectives

The City's financial objectives address revenues, cash management, expenditures, debt and risk management, capital needs, budgeting and management. Specific objectives are:

- To protect the policy-making ability of the City Council by ensuring important policy decisions are not dictated by financial problems or emergencies.
- To assist City management by providing accurate and timely information on financial conditions.
- To provide sound principles to guide the fiscal decisions of the City Council and City management.
- To provide essential public and capital facilities and prevent their deterioration.
- To set forth operational principles that minimize the cost of government and financial risk, to the extent consistent with services desired by the public.
- To enhance the policy-making ability of the City Council by providing accurate information on program costs.
- To employ revenue policies that seek to prevent undue or unbalanced reliance on one or a relatively few revenue sources; and,
- To implement a system of internal controls that ensures the legal and appropriate use of all City funds.

LONG RANGE FINANCIAL PLANNING POLICIES

The City's fiscal policy is focused on both short- and long-term fiscal sustainability, guided by a 10-Year Financial Plan, which is a comprehensive plan that encompasses the long-term operating and capital needs of the General Fund.

The ten-year forecast is updated during the annual budget preparation process as well each quarterly budget report and is used to model changes in revenues, significant expense needs such as negotiations with labor groups, debt service obligations and the City's capital needs.

For FY 2024-25 revenue assumptions were developed in partnership with our property and sales tax consultants, projected development activity and recently approved citywide fee increases. Revenue projections included in the adopted budget are conservative and reflect the current economic climate and possible recession within the next twelve months.

On the expense side, the adopted budget and subsequent fiscal year have incorporated all positions included in the FY 2024-25 budget as well as assumptions for growth in wages resulting

from labor negotiations. Expenses for anticipated debt payments, extraordinary capital needs as well as funding OPEB liabilities have also been included within the 10-Year Financial Plan.

BUDGET POLICIES

The City develops an annual Operating Budget which:

- Establishes budgets for all funds of the City
- Is balanced as to resources and appropriations
- Does not exceed state constitutional limits
- Is adopted prior to the beginning of the fiscal year in which they are to take effect
- Allows adjustments to the budget throughout the fiscal year with proper approvals
- Utilizes encumbrances of appropriations as a budgetary control technique
- Is adopted by resolution of the City Council
- Exercises budget controls at the department level

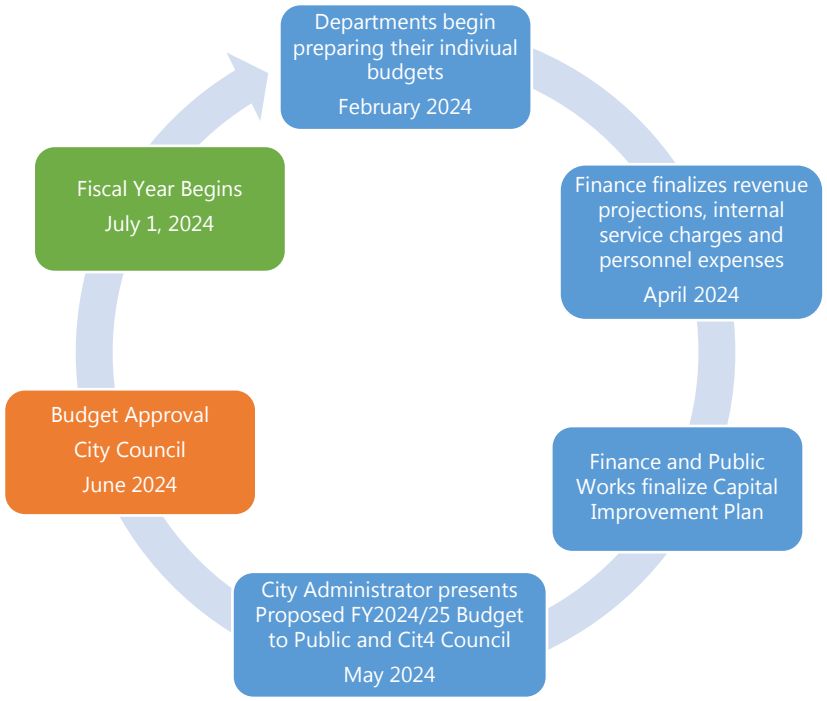
Balanced Budget

The City Administrator will present a balanced budget for adoption by the City Council prior to the beginning of the fiscal year. A balanced budget is defined as operating revenues equal to or greater than operating expenditures, including any debt service obligations. In some years, it is allowable for total expenditures to exceed revenues with the difference supported by unassigned fund balance, if necessary to fund capital improvements projects or other one-time, non-recurring expenditures.

Budget Process & Calendar

The City of Placentia operates on a fiscal year basis, starting July 1 and ending June 30. The budget is prepared by the Finance Department with the support of each operating department under the direct supervision of the City Administrator.

The Finance Department is responsible for coordinating all revenue estimates contained in the budget. Estimates are



reached by analyzing revenue history; national and local economic trends and indices; and development patterns in our local economy. Revenue projections used in the context of the annual budget are based on conservative assumptions to assure the City has adequate financial resources to meet its obligations and complete all programs approved by the City Council within the course of the fiscal year. When appropriate, these assumptions and specific program allocations are adjusted during the fiscal year.

The Finance Department coordinates the development of the expenditure and internal service budgets with the support of each operating department and the City Administrator.

The proposed budget is then presented to the City Council and the community in public workshop meetings in May and June for review, public input, and deliberation. After providing opportunities for public review and discussion at City Council workshops and City Council meetings, the budget is adopted by the City Council prior to June 30 at either a regular or special City Council meeting. After adoption, the budget may be amended by the City Council.

Budget Structure:

The General Fund budget, typically referred to as the operating budget, is the City's annual fiscal blueprint. The General Fund is a guide for the receipt and disbursement of funds used to provide daily, routine public services to the community. The General Fund outlines the many municipal services, programs and projects provided by the City during the fiscal year.

Special Funds are used to account for revenues and expenditures that are restricted by law or set aside for a special purpose. Each fund can be classified into one of six categories: Committed or Assigned General Fund Reserve, Special (Restricted), Capital Project, Debt Service, Enterprise, Internal Service, or Trust and Agency Funds.

The Capital Improvement Program (CIP) budget details the acquisition, construction or rehabilitation of major capital facilities and infrastructure within the current fiscal year. The CIP budget is used to account for the receipt and disbursement of funds for specific CIP projects. For many projects, revenue resources and expenditures may extend over several years and continuing appropriations will be a part of the annual budget to track multi-year capital projects. In addition, the City will update the seven-year Capital Improvement Plan each budget year. However, the adoption of the plan does not authorize the funding for projects beyond the current fiscal year.

Budget Administration

The Council may amend or supplement the budget at any time after its adoption by majority vote of the Council members. The City Administrator has the authority to make administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect authorized year-end fund balances.

Each operating department will be responsible for the bottom-line budget within each department/ fund. In addition, each department will ensure that adequate funds are available within each expenditure line item before a purchase is made. Departments are required to

complete a budget transfer form and get approval to move budgeted money from one operating line item to another within the same fund. Only the City Administrator is authorized to transfer budgeted money from/to salaries, internal service or capital line items within the same fund.

Financial Reporting

On a regular basis, the Finance Department will evaluate financial performance relative to the adopted and adjusted budget, and prepare and present reports to the City Administrator, City Department Directors and Managers. The purpose of these reports is as follows:

- Provide an early warning of potential concerns and problems.
- Identify, investigate and correct accounting errors.
- Evaluate and explain significance of on-going variances.
- Give decision makers time to consider actions that may be needed if major deviations in budget-to-actual expenditures or revenues become evident.

General Fund Budgeting

The basic format of the budget shall identify programs within organizational structures. Programs are defined as specific services provided to the public, other departments, or other organizations. All assumptions, transfers and other relevant budget data shall be clearly stated.

The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt. Where possible, the budget and subsequent status reports will integrate performance measurement and productivity indicators.

In instances where specific activities/purchases are authorized by the City Council in a certain fiscal year and remain incomplete and/or unexpended, revenues and/or fund balance may be carried forward, at City Council's discretion, into the next fiscal year to support such activities/purchases through the continuing appropriation authorization.

Provisions will be made for adequate maintenance of capital and equipment and for orderly rehabilitation and replacement within available revenue and budgetary limits. To show the true cost of services, revenues and expenditures will be budgeted and accounted for directly in the appropriate fund. Costs for services provided by Special Funds to General Fund activities will be budgeted as an expense in the General Fund and as revenue to the Special Fund.

Budgetary and accounting procedures will conform to Generally Accepted Accounting Principles (GAAP) for governmental agencies.

Special Fund Budgeting

The term "Special Funds" shall be used to identify all funds other than the General Fund, inclusive of the following fund types: General Reserve, Special Revenue, Capital Projects, Debt Service, Enterprise, and Internal Service Funds. Special Funds shall be created when legally required,

requested by the City Council, or to facilitate internal accounting and financial reporting procedures.

The annual budget for each Special Fund shall be prepared in conjunction with the General Fund budget and shall be submitted to the City Council for adoption prior to the beginning of the fiscal year. Special Funds budgetary and accounting procedures will conform to GAAP.

Activities of the Special Funds shall be reported to the City Council on a regular basis consistent with General Fund reporting responsibilities. To show the true cost of services, revenues and expenditures will be budgeted and accounted for directly in the appropriate fund. Costs for services provided between funds will be budgeted as an expense in the fund receiving the services and as revenue to the fund providing the services.

REVENUE MANAGEMENT POLICIES

Sources of Revenue

The City will strive to maintain a diversified and stable revenue portfolio to provide protection from short-run fluctuations in any single revenue source to promote consistent service levels.

Intergovernmental assistance shall be used to finance only those capital improvements that are consistent with the capital improvement plan and local government priorities, and whose operation and maintenance costs have been included in Operating Budget forecasts.

Programs and services funded by restricted revenue will be clearly designated as such. Restricted revenue shall only be used for purposes legally permissible and in a fiscally responsible manner. Restricted revenues shall be used prior to unrestricted revenue as legally permissible.

The City shall develop and maintain methods of forecasting future revenues and expenditures. These methods shall project the City's future revenues and expenditures through a variety of methods including, but not limited to, forecasts of the economy and future development of the City.

Revenue Collection

The City shall strive to improve its tax collection rate through legislative initiative and advocacy at the state level and cooperative effort at the county level.

Revenue Projection

The City will estimate General Fund revenues using an objective and analytical process, as well as documenting and maintaining specific assumptions. In instances where there is uncertainty as to assumptions, conservative revenue projections shall be provided.

Fees and Cost Recovery

User fees and charges shall be established at a level related to the direct and indirect cost of providing the service, wherever possible. The City will recalculate the full cost of activities supported by user fees to identify the impact of inflation and other cost increases. Fees shall be adjusted where appropriate to reflect these increases.

Development process costs and related administrative expenses shall be totally offset by development fees, wherever possible.

In setting user fees and cost recovery levels, the following factors will be considered:

Community-Wide versus Special Benefit: The level of user fee cost recovery should consider the community-wide versus special service nature of the program or activity. The use of general-purpose revenues is appropriate for community-wide services, while user fees are appropriate for services that are of special benefit to easily identified individuals or groups.

Service Recipient versus Service Driver: After considering community-wide versus special benefit of the service, the concept of service recipient versus service driver should also be considered. For example, it could be argued that the applicant is not the beneficiary of the City's development review efforts: the community is the primary beneficiary; however, the applicant is the driver of development review costs, and as such, cost recovery from the applicant is appropriate.

Effect of Pricing on the Demand for Services: The level of cost recovery and related pricing of services can significantly affect the demand and subsequent level of services provided. At full cost recovery, this has the specific advantage of ensuring that the City is providing services for which there is genuinely a market that is not overly-stimulated by artificially low prices.

Conversely, high levels of cost recovery will negatively impact the delivery of services to lower income groups. This negative feature is especially pronounced, and works against public policy, if the services are specifically targeted to low-income groups.

Feasibility of Collection and Recovery: Although it may be determined that a high level of cost recovery may be appropriate for specific services, it may be impractical or too costly to establish a system to identify and charge the user. Accordingly, the feasibility of assessing and collecting charges should also be considered in developing user fees, especially if significant program costs are intended to be financed from that source.

Grants and Federal Funds

The City shall aggressively pursue all grant opportunities; however, before accepting grants, the City will consider the current and future implications of both accepting and rejecting the monies, including:

- The amount of matching funds required.
- In-kind services needed to be provided.
- Requirements for reporting, earmarking and level of effort requirements.
- The related operating expenses; and
- Length of grant and consequential disposition of service (i.e. is the City obliged to continue the services after the grant has ended).

Gifts, Bequests and Donations to the City

Gifts and donations to the City will be evaluated to determine what, if any, obligations are to be placed upon the City. Gifts and bequests will be considered as "over and above" basic City appropriations and recorded in accordance with the Generally Accepted Accounting Principles.

Any gift, donation and/or bequest given shall solely be used for the purpose intended by the donor. Unrestricted gifts will be expended in a manner deemed best by the City Council and/ or appropriate board or commission.

EXPENDITURE POLICIES

The City will maintain a level of expenditures which will provide for the public well-being and safety of the residents of the community.

City Council approval is required before expending General Fund or contingency reserves.

Unexpended expenditures budgeted in one fiscal year are not automatically carried over into the next budget year. In instances where the purpose for which the expenditure was budgeted has not been completed by the end of the fiscal year, it may be reauthorized in the following fiscal year through the continuing appropriations process. Multi-year CIP projects that are under construction will be carried into the next fiscal year utilizing the continuing appropriations process.

Staffing

The annual Operating Budget will fully appropriate the resources needed for authorized regular staffing and will limit programs to the regular staffing authorized. The City Council will annually approve an Authorized Position Control Schedule. Operating expenditure budgets which have been changed solely as the result of City Council approved labor agreements need not be re-approved by the Council.

Overtime Management

Overtime should be used only when necessary and when other alternatives are not feasible or cost effective.

All overtime must be pre-authorized by a department head or designee unless it is assumed pre-approved by its nature. For example, overtime that results when an employee must respond to an emergency and/or overtime automatically created as a result of a memoranda of understanding.

Department operating budgets should reflect anticipated annual overtime costs and departments will regularly monitor overtime use and expenditures and will be held accountable for such expenditures.

When considering the addition of regular or temporary staffing, the use of overtime as an alternative will be considered. The department will take into account:

- The duration that additional staff resources may be needed.
- The cost of overtime versus the cost of additional staff.
- The skills and abilities of current staff.
- Training costs associated with hiring additional staff.

Overtime which is reimbursable from another government agency such as Fire Strike Teams or mutual aid is not subject to the above requirements. However, such expenses and the resulting reimbursements require City Council approval.

Measure U

The City of Placentia is committed to sound financial policies that maximize the highest level of City services for the people of Placentia. The City Council recognizes the need to protect the City's assets and to ensure long-term financial sustainability.

In November 2018, Placentia voters overwhelmingly approved Measure U, a 1% sales tax increase to help fund the cost of much-needed infrastructure repairs and maintenance as well as public safety and other critical services. To ensure the Measure U funds are spent accordingly, the Placentia City Council voted to update the Policy 460, a reserve policy including guidelines for appropriating new ongoing or one-time unrestricted revenues to be used for specific purposes.

The purpose of these funding allocations is to ensure that the new reserve areas are prioritized long-term and ultimately improve the City's fiscal health. To ensure that the policy is applied consistently by future City administrations and Councils, any modification to this policy requires a supermajority or 4/5ths vote of the City Council. The current allocations of Measure U monies are:

	Before GF Reserve (25%) met	After GF Reserve (25%) met
Infrastructure, Vehicles, and Equipment Reserve	40%	50%
Other Post-Employment Benefits (OPEB) Sustainability Reserve	10%	10%
Employee Recruitment and Retention Reserve (including additional staff)	30%	30%
General Fund Contingency Reserve	20%	10%

Lastly, Measure U also established an independent Citizens Oversight Committee. The Committee reviews and reports on all Measure U expenditure plans and financial reports to ensure spending is consistent with General Fund Reserve Policy No. 460, as outlined in the above table. The Citizens Oversight Committee will meet regularly at meetings that are open to the public.

ACCOUNTING POLICIES

Accounting and Annual Reporting Policies

The City's Annual Comprehensive Financial Report (ACFR) presents the government and its component units' (entities for which the government is considered to be financially accountable) financial and operating activities. The City's blended component units, although legally separate entities, are, in substance, part of the City's operations and financial data from these units are combined with data of the City. The City's financial statements and accounting records are maintained in accordance with the recommendations of the Governmental Accounting Standards Board (GASB).

The government-wide financial statements report information on all the non-fiduciary activities of the primary government and its component units. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, normally supported by taxes and inter-governmental revenues, are reported separately from business-type activities that rely, to a significant extent, on fees and charges for support.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial

statements. Major individual governmental funds are reported as separate columns in the fund financial statements. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the providers have been met. As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements. Direct expenses have not been eliminated from the functional categories; indirect expenses and internal payments have been eliminated.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services or privileges provided; 2) operating grants and contributions; and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

Taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and are therefore recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered measurable and available only when the City receives cash.

The City reports the following governmental fund types:

- Special Revenue Funds account for proceeds of specific revenue sources that are legally restricted or otherwise designated for specific purposes.
- Debt Service Funds account for the accumulation of resources for and the payment of principal and interest on general long-term debt.
- Capital Projects Funds account for financial resources used for the acquisition or construction of infrastructure and major capital facilities.

The City reports the following proprietary funds:

- The Sewer Maintenance Fund accounts for the fees and services for sewer activities.
- The Refuse Fund accounts for the fees and services for trash disposal.

Additionally, the City reports the following fund types:

- Internal Service Funds account for operations that provide services to other departments of the City on a cost reimbursement basis. These services include self-insurance (liability/workers compensation); acquisition, replacement and maintenance of the City's vehicle fleet & equipment; Strategic IT technology equipment; and employee benefits.
- The Other Post-Employment Benefit (OPEB) Trust Fund accounts for the resources set-aside for pre-funding OPEB obligations.
- Agency Funds are used to account for various activities in which the City acts as an agent, not as a principal. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.
- Successor Agency activity is accounted for in a Private-Purpose Trust Fund.

Audit and Financial Reporting

Each year an audit will be conducted by an independent Certified Public Accountant Firm (CPA Firm). The selection of the independent CPA Firm shall be in conformance with the City's professional services bidding procedures. Generally, the City shall request bids for audit services no less frequently than every five years. The CPA Firm shall provide the City Council with an Audit Communication Letter addressing significant findings of the auditors in conjunction with their opinion on the City's Comprehensive Annual Financial Report. These reports shall be submitted to the City Council within sixty (60) days of receipt of the report.

During the annual budget process, the City will make available a preliminary year-end, unaudited, General Fund fund balance. It should be recognized, however, that the balance provided is subject to both unforeseen financial transactions of a material nature and subject to the findings of the independent audit. An audit verified year-end balance will be available by the end of December and will be included within the year-end financial analysis report.

The City will use generally accepted accounting principles in preparing its annual financial statements and will strive to meet the requirements of the GFOA's Award for Excellence.

INVESTMENT POLICIES

The City has adopted a formal Investment Policy that is reviewed annually and approved by the City Council. The City's Investment Policy is intended to provide specific criteria for the prudent investment of City funds with the goal of enhancing the economic status of the City while protecting pooled funds and meeting daily cash flow demands.

The Investment Policy is in conformance with all federal, state and local laws governing the investment of monies under the control of the City Treasurer and applies to the City's Pooled Investment Portfolio. The portfolio includes the General Fund, Capital Project funds, Debt Service funds, Trust & Agency, Proprietary funds, Special Revenue funds, Reserve funds and Other funds as created.

Financial assets held and invested by trustees or fiscal agents are subject to and governed according to the regulations established by the State of California pertaining to local agencies as well as any relative bond indentures or trust agreements.

Delegation of Authority

- The Placentia Municipal Code and the authority granted by City Council assign the responsibility of investing unexpended cash to the City Treasurer, an elected position.
- The City Treasurer may delegate daily investment activity, such as carrying out the treasurer's investment instructions, confirming treasury transactions and other routine activities.
- Investments with a maturity of greater than five years must be approved by the City Council.

Prudence

- The treasurer operates the City's pooled cash investment program under § 53600.3 of the California Government Code, applicable state laws, and a Prudent Investor Rule. This affords a broad spectrum of investment opportunities so long as the investment is deemed prudent and permissible by the State of California, various bond indentures and the City's Annual Investment Policy. The treasurer strives to invest 100% of idle funds.

Treasury Objectives

- The City will diversify use of investment instruments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions, or maturities.
- The Treasurer maintains a diversified portfolio to accomplish the primary objectives in the following order of priority: safety, liquidity, and yield.

Maximum Maturities

- Maturities of investments will be selected based on liquidity requirements to minimize interest rate risk and maximize earnings. Current and expected yield curve analysis will be monitored and the portfolio will be invested accordingly.
- The City will not invest in securities maturing more than five (5) years from the date of trade settlement, unless the City Council has by resolution granted authority to make such an investment.

Portfolio Reporting

On a quarterly basis, or as otherwise requested by the City Administrator, the City Treasurer shall provide the City Council a report indicating each of the City's investments. The report shall include a statement certifying the ability of the City to meet its expenditure requirements for the next six months or provide an explanation as to why sufficient money shall, or may not, be available. The investment portfolio report shall include market information for all investments.

Authorized Investments

The City is governed by the California Government Code, §§ 53600 et seq. Within the context of these limitations and based on the cost at time of purchase. A more detailed list of authorized investments is in the adopted Investment Policy.

FUND BALANCE POLICY

To maintain the City's credit rating and meet seasonal cash flow shortfalls, economic downturns or a local disaster, the budget shall provide for an anticipated fund balance for general government and enterprise fund types. Fund balance shall be exclusive of all restrictions, commitments, and assignments not available for use in emergencies and contingencies.

There are almost always important limitations on the purpose for which all or a portion of the resources of a governmental fund can be used. The forces of these limitations can vary significantly, depending upon their source. Therefore, the various components of fund balance are designed to indicate, "…the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the fund can be spent." Fund balance is categorized in five classifications, depicting the relative strength of the spending constraints placed on the purposes for which the resources can be used. The five classifications are:

Non-spendable: amounts not in spendable form or are required to be maintained intact (inventories, prepaid items, endowment)

Restricted: portions of fund balance that reflect resources subject to externally enforceable legal restrictions. Amounts constrained to specific purposes by their providers, through constitutional provisions, or by enabling legislation (bond proceeds, Pension Trust Fund assets, Measure M, creditors, grantors, restricted donations or contributions)

Committed: amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority (City Council), and remains binding unless removed in the same manner

Assigned: amounts a government intends to use for a specific purpose; intent can be expressed by the governing body, or by an official or body to which the governing body delegates the authority (year-end encumbrances, infrastructure and rehabilitation funding)

Unassigned: amounts available for any purpose; reported only in the General Fund

Internal Service Funds

Fleet Management: The City has established and maintains a Fleet Management Fund to provide for the timely replacement of vehicles and related equipment. The amount retained in this fund, coupled with the annual contributions received by it from any source, shall be adequate to fully fund the replacements approved in the seven-year Capital Improvement Plan Plan in any given year. The City is currently striving to meet this goal. The FY 2024-25 budget does not set aside funding for future capital needs.

Information Services Fund: The City has established an Information Services Fund to provide for the timely replacement of information technology, both hardware and software. The amount retained in this fund, coupled with annual contributions received by it from any source, shall be adequate to fully fund the improvements included in the seven-year Capital Improvement Plan in any given year. The City is currently striving to meet this goal. The FY 2024-25 budget does not set aside funding for future capital needs.

Employee Benefits: Reserves will be maintained at a level to cover the cost of ongoing employee benefits during each fiscal year.

Self-Insurance: Reserves will be maintained at a level which, together with purchased insurance policies, adequately protect the City.

CAPITAL IMPROVEMENT POLICIES

The City utilizes the following policies to govern its Capital Improvement Program and the use of special funds that address community capital project needs.

Seven-Year Capital Improvement Program

The City Administrator shall develop and maintain a seven-year projection of capital improvement projects based on the General Plan, Specific Plans, and City Council approved projects. The seven-year projection shall be presented as part of the proposed annual budget. The Capital

Improvement Program (CIP) should be tied to projected revenue and expenditure constraints. Future planning should consider periods of revenue surplus and shortfall and adjust projects and programs accordingly. The seven-year projection shall include new capital projects, rehabilitation needs and long-term maintenance.

Capital Improvement Program (CIP) -- Current Fiscal Year Appropriation

The current fiscal year CIP budget details the projected costs of acquisition, design, construction or rehabilitation of major capital facilities and infrastructure. The Measure U Fund and other special revenue funds are used to track the receipt and disbursement of funds for specific CIP projects. For many projects, revenue resources and expenditures may extend over several years and continuing appropriations will be a part of the annual budget to track multi-year capital projects.

Accordingly, project appropriations are generally made when contracts are awarded. If project costs at the time of bid award are less than the budgeted amount, the balance will be unappropriated and returned to fund balance or allocated to another project. If project costs at the time of bid award are greater than budget amounts, five basic options are available:

- Eliminate the project.
- Defer the project for consideration to the next Financial Plan period.
- Re-scope or change the phasing of the project to meet the existing budget.
- Transfer funding from another specified, lower priority project.
- Appropriate additional resources as necessary from fund balance.

The City's CIP projects are budgeted on an annual basis. As a result, monies are allocated to projects in the fiscal year the funding sources are identified, available and approved by Council. Annual appropriations for capital projects are contained in the appropriate special funds budget.

Seven-Year Capital Improvement Plan

The City will update the seven-year Capital Improvement Plan each budget year. However, the adoption of the seven-year plan does not authorize the funding of projects identified within the seven-year plan beyond the current fiscal year.

The City's capital improvement plan will recognize the borrowing limitation of not only the City but also the debt tolerance (direct and overlapping debt) of the City as a whole. The adopted annual budget shall contain a seven-year summary projection of revenues and expenditures, which specifies the revenue sources and anticipated allocation schedule for the seven-year CIP. This multi-year plan shall be updated on an annual basis. Individual capital improvement projects shall include a projected cost amount for City administration, whereby project estimates reflect the total cost of the project.

Capital Improvement Funding

Within the limitation of existing law, various funding sources may be utilized for capital improvements. Capital projects shall not be dictated by the nature of funding available except to the extent that the projects meet an initial test required to achieve City goals and to the extent that projects must be placed in priority to utilize outside funding. The City shall actively pursue outside funding sources for all capital improvement projects.

CIP Budget Carryover

Unexpended project balances shall be carried forward to future fiscal years to complete the intent of the original budget, contingent upon approval by the City Council. The annual budget shall identify an estimated "Continuing Appropriation" balance that will be carried over to complete each specific multi-year project. The City Council will adopt by resolution all continuing appropriations after the fiscal year is closed and final numbers are known.

Upon completion of each capital project, unspent funds shall be reported to the City Council through the year-end budget report. The City Administrator shall provide recommendations to redirect the use of unspent capital project funds in the year-end report and the annual budget.

CIP Funding Criteria

The City will use the following criteria to evaluate pay-as-you-go versus long-term financing (pay-as-you-use) in funding capital improvements:

Factors Favoring - Pay-As-You-Go Financing

- Current revenues and adequate fund balances are available, or project phasing can be accomplished.
- Existing debt levels adversely affect the City's credit rating.
- Market conditions are unstable or present difficulties in marketing.

Factors Favoring - Long Term Financing (Pay-As-You-Use)

- Revenues available for debt service are deemed sufficient and reliable so that long-term financings can be marketed with investment grade credit ratings.
- The project securing the financing is of the type which will support an investment grade credit rating.
- Market conditions present favorable interest rates and demand for City financings.
- A project is mandated by state or federal requirements, and resources are insufficient or unavailable.

- The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable.
- The life of the project or asset to be financed is ten (10) years or longer.
- Vehicle leasing when market conditions and operational circumstances present favorable opportunities.

In no case shall projects incur a funding deficit without the approval of the City Council.

ENTERPRISE FUND FEES AND RATE STRUCTURE

Water, Solid Waste and Sewer: The City will set fees and rates at levels which fully cover the total direct and indirect costs—including operations, capital outlay, and debt service—of the following enterprise programs: refuse and sewer maintenance.

Ongoing Rate Review: The City will review and adjust enterprise fees and rate structures as required to ensure that they remain appropriate and equitable.

City Services: In accordance with long-standing practices, the City will treat the refuse and sewer maintenance funds in the same manner as if they were privately owned and operated. This means assessing reasonable charges that are reimbursed to the City for the use of City owned facilities, equipment, vehicles and other related services to fully recover these costs.

Enterprise Fund Debt Capacity: The City will set enterprise fund rates at levels needed to fully cover debt service requirements as well as operations, maintenance, administration, and capital improvement costs. The ability to pay new debt for enterprise operations will be evaluated as an integral part of the City's rate review and setting process.

APPROPRIATIONS LIMIT

The Council will annually adopt a resolution establishing the City's appropriations limit calculated in accordance with Article XIII-B of the Constitution of the State of California, §7900 of the State of California Government Code, and any other voter approved amendments or state legislation that affect the City's appropriations limit.

The supporting documentation used in calculating the City's appropriations limit and projected appropriations subject to the limit will be available for public and Council review at least 10 days before Council consideration of a resolution to adopt an appropriations limit. The Council will generally consider this resolution in connection with final approval of the budget.

The City will strive to develop revenue sources, both new and existing, which are considered non-tax proceeds in calculating its appropriations subject to limitation.

The City will annually review user fees and charges and report to the Council the amount of program subsidy, if any, that is being provided by the General or Enterprise Funds.

The City will actively support legislation or initiatives sponsored or approved by League of California Cities which would modify Article XIII-B of the Constitution in a manner which would allow the City to retain projected tax revenues resulting from growth in the local economy for use as determined by the Council.

The City will seek voter approval to amend its appropriation limit at such a time that tax proceeds are in excess of allowable limits.

DEBT POLICIES

Debt Financing

Debt financing shall generally be limited to one-time capital improvement projects and only under the following circumstances:

- When the project's useful life will exceed the term of the financing;
- When project revenue or resources will be sufficient to service the debt; and
- When the project will benefit the residents of Placentia.

Debt financing shall not be considered appropriate for:

- Investment leveraging purposes,
- Current operating and maintenance expenses except for issuing short-term instruments such as revenue anticipation notes or tax anticipation notes; and
- Any recurring purpose (except as indicated above).

Debt Management

- The City will not obligate the General Fund to secure long-term financings except when marketability can be significantly enhanced.
- An internal feasibility analysis will be prepared for each long-term financing which analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.
- The City will generally conduct financing on a competitive basis. However, negotiated financing may be used due to market volatility or the use of an unusual or complex financing or security structure.
- The City will seek an investment grade rating (Baa/BBB or greater) on any direct debt and will seek credit enhancements such as letters of credit or insurance when necessary for marketing purposes, availability, and cost-effectiveness.

- The City will monitor all forms of debt annually coincident with the City's Financial Plan preparation and review process and report concerns and remedies, if needed, to the Council.
- The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.
- The City will maintain good, ongoing communications with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus (Official Statement).

Debt Refinancing

General Guidelines: Periodic reviews of all outstanding debt will be undertaken to determine refinancing opportunities. Refinancing will be considered (within federal tax law constraints) under the following conditions:

- There is a net economic benefit.
- It is needed to modernize covenants that are adversely affecting the City's financial position or operations; and
- The City wants to reduce the principal outstanding in order to achieve future debt service savings, and it has available working capital to do so from other sources.

Standards for Economic Savings: In general, refinancing for economic savings will be undertaken whenever net present value savings of at least five percent (5%) of the refunded debt can be achieved.

- Refinancing that produces net present value savings of less than five percent will be considered on a case-by-case basis, provided that the present value savings are at least three percent (3%) of the refunded debt.
- Refinancing with savings of less than three percent (3%), or with negative savings, will not be considered unless there is a compelling public policy objective.

Legal Debt Margin

Under state law, the City has a legal debt limitation not to exceed 15% of the total adjusted assessed valuation of taxable property within City boundaries. In accordance with California Government Code § 43605, only the City's general obligation bonds are subject to that legal debt limit. The City has no outstanding general obligation bonds.

CONTRACTING FOR SERVICES

General Policy Guidelines

Contracting with the private sector for the delivery of services provides the City with a significant opportunity for cost containment and productivity enhancements. As such, the City is committed to using private sector resources in delivering municipal services as a key element in our continuing efforts to provide cost-effective programs.

Private sector contracting approaches under this policy include construction projects, professional services, outside employment agencies and ongoing operating and maintenance services.

In evaluating the costs of private sector contracts compared with in-house performance of the service, indirect, direct, and contract administration costs of the City will be identified and considered.

Whenever private sector providers are available and can meet established service levels, they will be seriously considered as viable service delivery alternatives using the evaluation criteria outlined below.

For programs and activities currently provided by City employees, conversions to contract services will generally be made through attrition, reassignment, or absorption by the contractor.

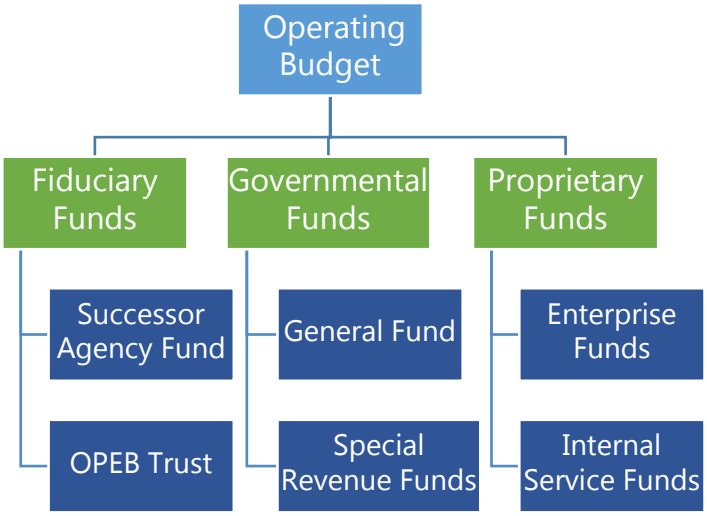
Evaluation Criteria

Within the general policy guidelines stated above, the cost-effectiveness of contract services in meeting established service levels will be determined on a case-by-case basis using the following criteria:

- Is a sufficient private sector market available to competitively deliver this service and assure a reasonable range of alternative service providers?
- Can the contract be effectively and efficiently administered?
- What are the consequences if the contractor fails to perform, and can the contract reasonably be written to compensate the City for any such damages?
- Can a private sector contractor better respond to expansions, contractions or special requirements of the service?
- Can the work scope be sufficiently defined to ensure that competing proposals can be fairly and fully evaluated, as well as the contractor's performance after bid award?
- Does the use of contract services provide us with an opportunity to redefine service levels?
- Will the contract limit our ability to deliver emergency or other high priority services?
- Overall, can the City successfully delegate the performance of the service and still retain accountability and responsibility for its delivery?

The City budget consists of a number of different funds. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, segregated for the purpose of carrying on specific activities, or complying with special regulations, restrictions, or limitations. The following provides a description of accounting funds used by the City of Placentia.

Each distinct fund contains program expenditures and revenues that relate to the purpose of the fund. The three types of fund categories are governmental funds, proprietary funds and fiduciary funds and are defined in detail below.



GOVERNMENTAL FUNDS

The measurement focus for governmental funds is on current spendable resources, and as such, the balance sheets for these types of funds include only current assets and current liabilities. Governmental funds are accounted for on a modified accrual basis, thus revenues are recognized when measurable and available, (60 days) and expenditures are recorded when the related liability is incurred.

GENERAL FUND

The General Fund is the City's single largest fund type and accounts for unrestricted revenues such as general taxes and intergovernmental revenue, user fees, fines, rents, and other miscellaneous general revenues. This fund supports basic services including Police, Fire & Life Safety, Development Services, Community Services, and general administration.

SPECIAL FUNDS (Restricted)

Special revenue funds are used to account for the proceeds from specific revenue sources that are legally or contractually restricted to expenditures for specific purposes.

AB2766 - Air Quality Management Fund

This fund accounts for the City's programs implementing Assembly Bill (AB) 2766, the California Clean Air Act of 1988. Under the provisions of AB 2766, 40% of the fees imposed by the South Coast Air Quality Management District (SCAQMD) are allocated to local jurisdictions to fund expenditures for the reduction of air pollution from motor vehicles. Past qualifying projects have

included the purchase of alternative fuel (CNG) vehicles, and various educational and outreach programs to encourage commuter use of transit and rail systems.

Criminal Diversion (Federal & State Asset Forfeiture / Other Public Safety Grants)

The Asset Forfeiture fund is the depository for equitable sharing payments received from the Departments of Justice and US Department of the Treasury for assistance in forfeiture cases. Under state and federal statutes, the City of Placentia receives an equitable share of seized drug funds and real property, along with reimbursement of related overtime expenses in exchange for participating in the program.

By law, these funds may only be spent for law enforcement purposes and are intended to supplement, not supplant, existing funds. Examples of uses of these funds include training, supplies, equipment, and ammunition. Due to the uncertain nature of the timing and amount of forfeitures, and in accordance with fund guidelines, revenues should not be budgeted until actually received.

Citizen Options for Public Safety (COPS/SLESF) - Supplemental Law Enforcement Services Funds Grant

Assembly Bill 3229, Chapter 134, Statue of 1996, established the Citizen's Option for Public Safety (COPS) Program. Per Government Code §§ 30061-30065, compliant cities are allocated a proportionate share of COPS funds by the State, for the exclusive purpose of funding supplemental front line law enforcement services. Proportionate shares are based on population estimates determined by the California Department of Finance. Under the standard grant program allocation, the City of Placentia is eligible to receive the minimum grant amount of $100,000 each year. Funds from this program cannot supplant existing funding and are to be used for one-time items including equipment.

Housing and Community Development (CDBG)

This fund was established to satisfy legal requirements that Community Development Block Grant (CDBG) funds be segregated from other funds. CDBG funds are used to provide a variety of public service programs throughout the community.

Gas Tax

The City receives Gas Tax funds per various sections of the Streets and Highways Code. State law requires these funds be utilized solely for street-related purposes such as new street construction, rehabilitation, and maintenance. Specific capital projects for street and traffic signal improvements and rehabilitation endeavors are identified in the Capital Improvement Program (CIP) budget.

Housing Successor Fund – (*Former Redevelopment)*

In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the California Supreme Court on December 29, 2011. As a result of the Court's ruling on the Dissolution Act, all redevelopment agencies in California were dissolved effective February 1, 2012. This fund accounts for the residual balance of the former low- and moderate-income housing fund of the former Placentia Redevelopment Agency, and revenues and expenditures related to such housing projects and programs.

City Capital Projects Fund

Used to account for and report financial resources that are restricted, committed, or assigned for the acquisition or construction of major capital facilities within the boundaries of the City.

Measure M Fund

This fund accounts for the City's share of the Measure M2 one-half cent sales tax approved by Orange County voters and administered by the Orange County Transportation Authority. Funding is allocated to the City for streets, roads and transit projects. Measure M also provides funds for the City's Senior Mobility program.

Road Maintenance & Rehabilitation Program (SB1)

This fund was created to account for the City's share of proceeds from SB 1, the Road Repair and Accountability Act of 2017. Funds are restricted for maintenance, rehabilitation or improvement of streets, freeways, bridges and other transit related improvements.

Placentia Regional Navigation Center

This fund accounts for the receipts and expenditures related to the construction and operation of the Placentia Regional Navigation Center. Revenues include the Homeless Emergency Aid Program (HEAP) grand and SB2 funds. Future revenue sources will include reimbursements from the North Orange County Cities.

TOD Impact Fee Special Revenue Fund

This fund accounts for the receipts and expenditures of new development impact on the City's sewer collection system in the City's Transit-Oriented Development Zone (TOD). Funds are restricted within the TOD project area, including but not limited to acquisition, financing, construction and reconstruction of sanitary or sewer facilities and infrastructure in the TOD.

PROPRIETARY FUNDS

Proprietary funds account for operations that are financed and operated in a manner similar to private sector enterprises, in that goods and services are provided to the general public (external users) or other City department (internal users), and the costs are financed or recovered primarily through fees and service charges charged directly to the users of the goods and services.

ENTERPRISE FUNDS

Enterprise funds are used to report activities for which service charges or fees are charged to external users. Costs for providing the goods and services to the general public (Utility Customers) is paid through a user rate structure that is appropriate, fair and equitable based on the cost of the commodity.

Refuse Fund

The City contracts with Republic Services to provide residential and commercial waste collection, and recycling. The City utilizes the property tax assessment process to include the waste collection charges owed to Republic Services.

Sewer Maintenance Fund

This fund is used to account for the operations and maintenance of the sewer lines located in the City's sewer system, including administration and capital improvements. Fees are computed from water consumption amounts provided by local water companies. All residents and businesses connected to the City's sewer system are placed in billing categories based on a percentage of water consumption that is returned to the City sewer system.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to report activities for which service charges or fees are charged to internal users. These funds account for the financing of goods or services provided by one department to another on a cost reimbursement basis. These functions include risk management, employee health and welfare and equipment replacement.

FIDUCIARY FUNDS

Funds that account for resource held in a trustee, custodial or agency capacity for others.

Housing Successor Fund – (*Former Redevelopment)*

In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the California Supreme Court on December 29, 2011. As a result of the Court's ruling on the Dissolution Act, all redevelopment agencies in California were dissolved effective February 1, 2012. On February 1, 2012, the City elected to become the Successor Agency to

the RDA to wind down its affairs. A new fund was created to account for the activities of the Successor Agency during the dissolution process.

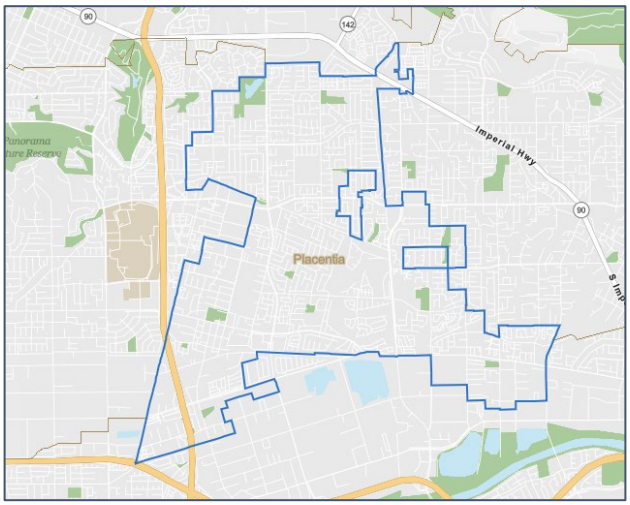
Community Facilities District Fund

This fund accounts for the Community Facilities Districts No. 89-1 (East Placentia) and 2018-1 (Transit Oriented District) providing a special tax to pay for certain public facilities within such community facilities district, to levy such special tax and to provide non-General Fund and sustainable funding source to pay for the ongoing maintenance and repairs of the public streetscape improvements constructed within the Transit Oriented District. This fund also accounts for the service of $25,000,000 of Community Facilities District No. 89-1 (East Placentia) Special Tax Bonds issued to finance the construction of street and drainage infrastructure improvements and to fund development of a 13-acre park/recreation sports complex to benefit properties within the District.

Public Safety CFD 2014-01 Fund

This fund accounts for revenues and expenditures to provide public safety services associated with new development within Placentia including, but not limited to, police protection, fire protection, and ambulance and paramedic services. The services would be partially paid for through the levy of a Special Tax on real property.

Community Overview



The City of Placentia is located in the northern part of Orange County and encompasses just under seven square miles adjacent to the cities of Yorba Linda, Brea, Fullerton and Anaheim.

The City was incorporated in 1926 and became a charter city in 1967. It is governed by a five-member elected City Council. The city operates under the Council/Administrator form of city government whereby City Council members serve staggered, four-year terms, with a three consecutive term limit. The Mayor is selected by the City Council from among its membership and serves a one-year term. The City Administrator is appointed by the City Council to carry out the policies and direction of the City Council, oversee the day-to-day operations of the City, and appoint department directors.

Placentia is a full-service city that provides the following services: police, fire & life safety, street and park maintenance, recreation, traffic/transportation, public improvements, economic development, building and planning, zoning, and general administrative services.

Demographics

51,951 Total Population

41.8% of Population with bachelor's degree or Higher

38.2 Median Age

49.2% Male & 50.8% Female

Median Income- $106,155

63.3% Homeownership Rate

17,368 Total Housing Units

History

Placentia's rich history began in 1837 when the governor of Mexico granted the Rancho San Juan Cajon De Santa Ana to Juan Ontiveros. This land grant included the area that today comprises Placentia, Anaheim, Brea, and Fullerton. Placentia was placed on the map in 1910 when A.S. Bradford persuaded the Santa Fe Railroad to re-route their track through this area, thus shortening the rail distance to Los Angeles. A station was built and packing houses were established for the town's growing citrus industry. Mr. Bradford and Richard Melrose laid out the main streets of the town and, in his honor, Bradford Avenue and Melrose Avenue retain their names today.

Placentia's climate and rich land attracted an ever-growing number of new residents. The area was well suited for raising citrus fruit, walnuts, avocados, and grapes. Placentia became the center of Valencia Orange Growing and Packing, and its 500 citizens voted to incorporate the City in 1926.

In 1960, Placentia's population had reached only 5,000; however, a phenomenal growth period was just beginning. By 1970, the population had increased five-fold to nearly 25,000. Today, Placentia is still a fast-growing community with over 50,000 residents, beautiful suburban homes, good schools, stately churches, and wholesome recreation.

Top Sales Tax Producers (in alphabetical order)

7-Eleven

76

Arco AM PM
Audi North OC
Beacon Roofing Supply
Bejac
Best 4 Less 76
Chevron
Coastal Spa & Patio
CVS Pharmacy
Facility Solutions Group
Fairway Ford Sales
Marshalls
Nickey Petroleum
Print & Finishing Solutions
Prosource of North Orange County
Roofing Wholesale
Ross
SC Motors
Schorr Metals
State Bros
Suburban Propane
TFN Architectural Signage

Accrual Basis of Accounting	A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.
Adjusted / Amended Budget	The adopted budget plus any modifications (increases, decreases and transfers) approved by the City Council during the fiscal year.
Air Quality Management District (AQMD)	The air pollution control agency for the four-county region including Los Angeles and Orange counties, as well as parts of Riverside and San Bernardino counties (www.aqmd.gov).
Air Quality Management Plan (AQMP)	A plan developed by the AQMD that serves as the blueprint for all the future rules necessary to bring the area into compliance with federal and state clean air standards.
Allocation of Funds	Setting aside funds for a specific purpose or program. An allocation of funds makes them available for expenditure.
Annual Comprehensive Financial Report (ACFR)	The summarization of the City's financial activity for the previous fiscal year which also includes a summarization of significant milestones that were accomplished during the year by department, fiscal policies, and statistical information. The ACFR is prepared by December of each year.
Appropriation	A specific amount of money authorized by the City Council for an approved work program.
Arterial Highway Financing Program (AHFP)	A Measure M funded program for pavement rehabilitation projects on arterial roadways in the county.
Assessed Property	The value set upon real estate or other property by the County Tax Assessor.
Assessed Valuation	A measure of the taxable value of property located within the City against which the tax rate is applied.
Assessed Valuation (Secured)	That part of the assessment roll containing state assessed property and property the taxes on which are a lien on real property sufficient to secure payment of taxes.
Assessed Valuation (Unsecured)	The remainder of the assessment roll that is not on the secured roll. The taxes on the unsecured roll are a personal liability of the assessed owner.

Assessment District (AD)	A separate unit of government that manages specific resources within defined boundaries. Through self-financing, it can raise predictable funds, such as taxes, user fees or bonds, directly from the people who benefit from the services.
Audit	Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's financial statements fairly represent the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with performing an audit, independent auditors customarily issue a Management letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.
Balanced Budget	A budget in which planned expenditures do not exceed planned revenues.
Bond Refinancing	The pay off and re-issuance of bonds to obtain better interest rates and/or bond conditions.
Bonds	A certificate of debt issued by an entity, guaranteeing payment of the original investments, plus interest.
Bradley Burns Uniform Local Sales & Use Tax	A 1% local sales tax is collected by the State of California as part of the larger sales and use tax levied on the total retail price of tangible personal property based on business location. Use Tax is the complement of sales tax and imposed on the purchaser, usually for goods purchased out-of-state for local use.
Budget Surplus	The difference between operating revenues and operating expenditures. The Budget Surplus may be used for ongoing expenses (as opposed to year-end balance, which may be used only for one-time expenses).
Budget Amendment	The Council has the sole responsibility for adopting the City's budget and may amend or supplement the budget at any time after adoption by majority vote. The City Administrator has the authority to approve transfers within funds.
California Environmental Quality Act (CEQA)	A state statute enacted in 1970 that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible (ceres.ca.gov/ceqa).

California Transportation Commission (CTC)	The agency responsible for programming and allocating funds for the construction of highway, passenger rail and transit improvements throughout California (www.catc.ca.gov)
Capital Equipment	Equipment (fixed assets) with an initial individual cost of $2,500 or more and an expected useful life greater than two years, such as automobiles, microcomputers and furniture.
Capital Expenditure	Expenditure for tangible property with an initial individual cost of $25,000 or more and an expected useful life greater than two years per item.
Capital Improvement Program Budget (CIP)	A multi-year financial plan for construction of infrastructure, facilities, and rehabilitation such as buildings, streets, storm drains, and recreational facilities with an initial individual cost of at least $50,000 and an estimated useful life greater than two years.
Certificates of Participation (COPs)	Tax-exempt bonds issued by state entities usually secured with revenue from an equipment or facility lease. COPs enable governmental entities to finance capital projects without technically issuing long-term debt. This can be advantageous, as the issuance of long-term debt is commonly subject to voter approval and other state constitutional and statutory requirements. COPs have been used by municipalities to pay for prisons, office buildings, vehicles, and even parks.
City Council (CC)	Comprised of five City Councilmembers who are elected by district by registered voters of the City. Councilmembers each serve a four-year term. The mayor is selected by fellow councilmembers and serves a one-year term. The City Council adopts legislation, sets policy, adjudicates issues and establishes the budget of the City.
Community Development Block Grant (CDBG)	Provides eligible metropolitan cities and urban counties with annual direct grants to revitalize neighborhoods; expand affordable housing and economic opportunities; and/or improve community facilities and services, principally to benefit low- and moderate-income persons.
Community Facilities District (CFD)	A special district that can issue tax-exempt bonds as a mechanism by which public entities finance construction and/or acquisition of facilities and provide public services to the district.
Community Oriented Policing Services (COPS)	A grant program that provides partial funding of salaries for several front line law enforcement positions.

Conditional Use Permit (CUP)	Allows a city or county to consider special uses which may be essential or desirable to a particular community, but which are not allowed as a matter of right within a zoning district, through a public hearing process.
Congestion Management Plan (CMP)	Defines a network of state highways and arterials, level of service standards and related procedures.
Consumer Price Index (CPI)	A statistical description of price levels provided by the U.S. Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.
Contingency Reserve	The City has established a policy to set aside a percentage of its General Fund operating expenditures as a contingency reserve.
Cost Allocated	A method used to charge General Fund costs budgeted in one department to another department or another fund.
Debt Service	The payment of principal and interest on borrowed funds such as bonds.
Department, (Function) Division	Section Organizational units within the Operations Budget that group resources together to provide related types of services.
Discretionary Funding Opportunities	Pertains to funds, grants or other resources that are not restricted as to use.
Drug Abuse Resistance Program	DARE – a police officer-led series of classroom lessons that teaches children from kindergarten through 12th grade how to resist peer pressure and live productive drug- and violence-free lives (www.dare.com).
Encumbrance	An encumbrance is not an expenditure, but a reservation of funds to be expended at a future date. A commitment is usually made through a purchase order for the future payment of goods and services not yet received or paid for.
Enterprise Fund	This fund type is used to account for operations that are: (a) financed and operated in a manner similar to private sector enterprises and it is the City's intent that the costs (including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges.

Environmental Enhancement and Mitigation Program (EEMP)	A state funded grant program for projects related to environmental enhancement or design, particularly of transportation facilities.
Environmental Impact Report (EIR)	A public document used by governmental agencies to analyze the significant environmental effects of a proposed project, to identify alternatives and disclose possible ways to reduce or avoid potential environmental damage. The California Environmental Quality Act requires an EIR whenever the initial study or other evidence in the record has produced substantial evidence that the proposed project might produce significant environmental effects.
Expenditure	The outflow of funds paid or to be paid for an asset, goods or services regardless of when the invoice is actually paid. This term applies to all funds.
Fair Housing Council of Orange County (FHCOC)	A private non-profit organization which fosters diversity in housing through education and the enforcement of state and federal fair housing laws (www.fairhousingoc.org).
Fees	A general term used for any charge levied by government for providing a service or permitting an activity.
Fiscal Year (FY)	Any period of 12 consecutive months designated as the budget year. Placentia's budget year begins on July 1 and ends on June 30.
Fixed Asset	Assets that are long-term in nature such as land, buildings, machinery, furniture and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of $5,000.
Franchise Tax	Revenue generated from taxes paid by a business that gave an exclusive contractual agreement to operate and use the public right-of-way in the City Examples includes Southern California Edison, Cable Television, Southern California Gas and Republic Disposal.
Fringe Benefits	These include retirement/pension; health, life, and disability insurance; workers' compensation; and vacation, administrative, medical and special leave of absence time.

Full-Time Equivalent (FTE)	Refers to part-time hours converted to one full-time equivalent position, which equals 40 hours per week, 52 weeks per year. (2080 hours per year)
Fund	A self-balancing set of accounts to record revenues and expenditures associated with a specific purpose.
Fund Balance	Within a specific fund, the funds remaining when all current and prior year liabilities (expenditures) are subtracted from current and prior year assets (revenues).
Gas Tax	State tax received from gasoline sales utilized solely for street related purposes, such as new construction, rehabilitation or maintenance.
General Fund	The primary operating fund of the City (as opposed to all other City funds, which are designated as "Special Funds").
General Plan	A comprehensive, long-range, policy document required by state law. The document establishes the City's overall spatial and temporal development pattern.
Geographical Information System (GIS)	A computer system capable of assembling, storing, manipulating and displaying geographically referenced information.
Goal	A time/phased strategy that will implement a specific course of action or plan, typically, a long-term process.
Government Finance Officers Association (GFOA)	A professional association of state/provincial and local finance officers in the United States and Canada (www.gfoa.org).
Governmental Accounting Standards Board (GASB)	Organized in 1984 by the Financial Accounting Foundation to establish standards of financial accounting and reporting for state and local governmental entities (www.gasb.org).
Grants	Contributions of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity or facility.
Gross Domestic Product (Real) (GDP)	The total of the goods and services produced by labor and property located in the United States.
Gross State Product (GSP)	The total of the goods and services produced by labor and property located in the State of California.

Growth Management Area (GMA)	Inter-jurisdictional planning regions within Orange County.
Growth Management Program (GMP)	A Measure M funded program intended to address the cumulative regional traffic impacts of development not addressed by specific project mitigation and existing system deficiencies.
Hotel Tax (TOT)	Also known as the Transient Occupancy Tax (TOT) or bed tax – a 10% tax added to the cost of renting a hotel room within the City.
Infrastructure	Inputs Includes the City's street, bridge, traffic signal, landscaping, and trail networks. To be capitalized as part of the City's infrastructure network, a related component must have an initial individual cost of at least $50,000 and an estimated useful life greater than two years. Resources (e.g. dollars, staff and other assets) required to accomplish a job or provide a service.
Inter-Fund Transfers	Payments from one fund to another fund, primarily for work or services provided
Landscape, Lighting, and Park Maintenance (LLPM)	An assessment district to provide funds for park and parkway landscaping, lighting and park maintenance.
Lease-Purchase Agreement	Contractual agreements which are termed leases, but whose lease amount is applied to the purchase.
Level of Effort	Generally used to identify the number of staff providing a particular service. Level of Services Generally used to define the existing or current services, programs and facilities provided by government.
Levy	To impose taxes, special assessments or service charges for the support of governmental activities.
Local Agency Formation Commission (LAFCO)	Reviews proposals for the formation of new local governmental agencies and changes of organization in existing agencies (www.oclafco.org).
Local Agency Investment Fund (LAIF)	A voluntary program created by statute in 1977 in which participating agencies (local governments and special districts) invest public funds.

Long-Term Debt	Debt with a maturity of more than one year after issuance.
Major Fund	A fund that comprises more than 10% of total citywide budgeted revenues and transfers-in and/or 10% of total budgeted appropriations and transfers-out. Please see the "Major Funds – Summary by Budget Category" tables presented in the Budget Summary chapter.
Measure M	County-wide sales tax measure used to fund a variety of transportation related projects.
Measure M - Growth Management Area (M-GMA)	A county grant program that provides funding for projects that benefit the greatest number of jurisdictions within a designated growth management area (GMA) in Orange County. The primary objective of this program is to address current traffic deficiencies and the cumulative regional traffic impacts of development not addressed by specific project mitigation and existing system deficiencies.
Measure M – Turnback	The non-competitive portion of the sales tax revenue generated through Measure M that is "turned back" to the City. Funds are restricted to circulation related projects (street, traffic signal, etc.) and are received quarterly.
Measure U	A 1% sales tax approved by the voters in November 2018 and effective April, 2019 to help fund much-needed infrastructure repairs and maintenance as well as public safety and other critical services.
Memorandum of Understanding (MOU)	An agreement outlining the terms of employment entered into between the City and employees of various bargaining units.
Modified Accrual	Basis of Accounting Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, or measurable, except for un-matured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.
National Pollutant Discharge Elimination System	NPDES – a permit program authorized by the Clean Water Act that controls water pollution by regulating point sources that discharge pollutants into waters of the United States.

Objective	Describes an outcome to be accomplished in specific, well-defined and measurable terms and is achievable within a specific timeframe; generally, programs have objectives.
Operating Budget	A budget for General Fund department service delivery expenditures such as salaries, utilities and supplies. The day-to-day costs of delivering essential City services.
Orange County Fire Authority (OCFA)	An agency that provides fire prevention/suppression and emergency services to 23 cities and all the unincorporated areas in Orange County (www.ocfa.org).
Orange County Investment Pool (OCIP)	A pooling of cash by the county, local agencies and school districts for investment purposes run by the Orange County Treasurer.
Orange County Transportation Authority (OCTA)	A regional transportation agency formed in 1991 to develop and implement unified transportation programs and services for Orange County (www.octa.net).
Ordinances	A formal legislative enactment by the governing board (i.e. City Council) of a municipality. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the municipality to which it applies.
Outputs	The general results expected from programs and functions.
Part I Crimes	The most serious criminal offenses, including murder, rape, robbery, aggravated assault, burglary, larceny/theft, auto theft and arson.
Part II Crimes **Pavement Management System**	All other criminal offenses not defined as Part I crimes. PMS – a computer-assisted decision-making process designed to help cities and counties prevent pavement problems through maintenance and repair in a timely, cost-effective manner.
Pavement Quality Index (PQI)	A scale from 1 to 10 that measures the structure, surface condition and riding comfort of the roadway.
Performance Budget	A budget wherein expenditures are tied to the measurable performance of activities and work programs.
Performance Measurements	Statistical measures that are collected to show the impact of dollars spent on City services.

Personnel Expenses	Salaries and fringe benefits, such as pensions and insurance, for full-time and part-time employees of the City.
Priority E	Calls Refers to the most serious calls for emergency response for serious emergencies, in-progress calls and potentially life-threatening incidents that require a Code 3 (use of lights and siren) response.
Priority I Calls	Refers to calls for emergency response for serious emergencies, in progress calls and potentially life-threatening incidents that do not require a Code 3 (use of lights and siren) response.
Program	Represents major areas or support functions that can be defined as a service provided to citizens, other departments or other agencies.
Program Budget	A budget wherein expenditures are displayed primarily on programs of work and secondarily by the character and object class of the expenditure.
Property Tax	A tax levied on the assessed value of real property; also known as ad valorem tax. In California, this tax is limited to 1% with the exception of pre-Proposition 13 approved bond debt service. Proposition 13 On June 6, 1978, the California electorate approved Proposition 13, the "People's Initiative to Limit Property Taxation," which limited the tax rate for real estate as follows: the maximum amount of any tax on real property shall not exceed 1% of the full cash value of such property. The City of Placentia receives $0.1340 cents per dollar of the Prop 13 tax.
Proposition 218	On November 5, 1996, the California electorate approved Proposition 218, the self-titled "Right to Vote on Taxes Act." Proposition 218 added articles XIIIC and XIIID to the California Constitution and made numerous changes to local government finance law. Public officials are required to conduct the public's business in compliance with Proposition 218.
Public Employees' Retirement System (PERS)	Provides retirement and health benefit services to members from the state, school districts and local public agencies (www.calpers.ca.gov).
Ralph M. Brown Act	The Brown Act is a California law that insures the public can attend and participate in meetings of local government.
Redevelopment Agency (RDA)	Formerly charged with the oversight for the redevelopment process for the City of Placentia. In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the

	California Supreme Court. As a result, all redevelopment agencies in California were dissolved effective February 1, 2012.
Regional Surface Transportation Program (RSTP)	A federal and state funded grant program used for projects located on highway systems (classified higher than local roads or rural minor collectors), bridges on any public highway, and transit systems.
Reserve	A designated amount of funds set aside from a fund's balance which is legally restricted for a specific purpose and is therefore not available for general appropriations.
Resolution	A special or temporary order of a legislative body (e.g. City Council or Planning Commission) requiring less formality than an ordinance.
Resources	Units of dollars or physical input, such as work years or work hours, and other assets used to support and attain program objectives.
Revenue	Annual income received by the City.
Right of Way	ROW – a strip of land occupied or intended to be occupied by a street, crosswalk, railroad, electric transmission line, oil or gas pipeline, water main, sanitary or storm sewer main, shade trees, or special use.
Southern California Association of Governments (SCAG)	The Metropolitan Planning Organization for Los Angeles, Orange, San Bernardino, Riverside, Ventura and Imperial counties, that is mandated by the federal government to research and draw up plans for transportation, growth management, hazardous waste management and air quality (www.scag.ca.gov).
Special Funds	The City's accounts are broken into distinct funds, each earmarked for a different purpose, with the principle and interest of the funds tracked separately. The City's main operating fund is its General Fund, while other City funds are designated as Special Funds. These funds are legally restricted for a specific purpose and is therefore not available for general use.
Traffic Enforcement Index	The number of moving citations divided by the number of injury accidents.
Transaction Sales Tax (District Tax)	Similar to the Bradley Burns Sales Tax, a transactions and use sales tax is allocated to the district where the tangible goods are delivered or placed into use. Voter approved district taxes are levied within incorporated city limits. Placentia has a 1% transaction tax authorized in November 2018.

Transfers-In/Out	A transfer of resources between different City funds (see glossary definition of "Fund"). A transfer of cash from the City's General Fund to a City Special Fund, for example, would be designated as a transfer-out in the General Fund, and then a transfer-in in the receiving Special Fund.
Transient Occupancy Tax (TOT)	A 10% tax added to the cost of renting a hotel room within the City. Also known as the Hotel or Bed Tax.
Transportation Management Association (TMA)	An association comprised of employers and property owners that promotes the use of alternative forms of commuting to the single occupant vehicle. Traffic congestion relief and air quality benefits are the primary goals of TMA.
Transportation Management Plan (TMP)	A plan that promotes the reduction of single occupant vehicle use in order to improve air quality and relieve congestion. Transportation Subventions Funds from outside sources used to construct transportation improvements that must be used for specific projects.
Unencumbered Appropriation	That portion of an allocation not yet expended or committed to a specific purpose. Unexpended Appropriation is that portion of an allocation not yet actually paid.
Voice Over Internet Protocol (VoIP)	Used to manage the delivery of voice information over the Internet. Year-End Surplus Funds remaining at the end of a fiscal year that are available for allocation or for one-time purchases (not for on-going programs or services).

Placentia City Council
AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF COMMUNITY SERVICES

DATE: MAY 21, 2024

SUBJECT: **RESOLUTION AUTHORIZING THE TEMPORARY SUSPENSION OF REGULATORY ORDINANCE PERTAINING TO THE OPERATION OF THE CALIFORNIA CELTIC FESTIVAL FUNDRAISER EVENT ON SATURDAY, JUNE 15, 2024 AND SUNDAY, JUNE 16, 2024 AT KRAEMER MEMORIAL PARK**

FISCAL IMPACT: $2,379 (Staff Costs)

SUMMARY:

Traditionally, the California Celtic Festival (CCF) has held their annual "Lovers of Celtic Culture" Fundraiser event at various Cities in California. The "Lovers of Celtic Culture" Fundraiser event has been very successful and is a family friendly two (2) day event celebrating Celtic culture.

This year, the CCF is requesting to partner with the City of Placentia (City) to plan and implement the "Lovers of Celtic Culture" Fundraiser event to be held on Saturday, June 15, 2024 from 12:00 p.m. to 8:00 p.m. and on Sunday, June 16, 2024 from 12:00 p.m. to 7:00 p.m. at Kraemer Memorial Park, located at 201 N. Bradford Ave. This will mark the first year that the festival will be held in Placentia.

The event will encompass a large portion of the open park space and include food areas, a beer and wine garden, live band performances, dance performances, as well as craft and vendor booths. The sale and consumption of alcohol on public property and the use of amplified sound requires the temporary suspension of certain City regulatory ordinances.

This item requests the adoption of a resolution temporarily suspending certain regulatory ordinances of the Placentia Municipal Code to allow for music and alcohol to be permitted at the "Lovers of Celtic Culture" festival Fundraiser event located at Kraemer Memorial Park from 12:00 p.m. to 8:00 p.m. on Saturday, June 15, 2024 and from 12:00 p.m. to 7:00 p.m. on Sunday, June 16, 2024. Additionally, this item requests that the City Council consider granting a fee waiver for the staff fees associated with the implementation of the event and use of Kraemer Memorial Park, as requested by the CCF. Staff supports hosting the festival at Kraemer Memorial Park and recommends approval of the event. Furthermore, the event will follow guidelines as recommended by the Health Department and State Department of Alcohol and Beverages Control (ABC) for the consumption of food and beverages.

RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Approve a facility rental/use agreement with the California Celtic Festival to host the annual "Lovers of Celtic Culture" fundraiser event at Kraemer Memorial Park and authorize the City Administrator or designee to execute all applicable documents; and

2. Adopt Resolution No. R-2024-31, A Resolution of the City Council of the City of Placentia Authorizing the Temporary Suspension of Regulatory Sections 10.28.010 and 23.76.050 of the Placentia Municipal Code for the operation of the "Lovers of Celtic Culture" fundraiser event on June 15, 2024 from 12:00 p.m. to 8:00 p.m. and on June 16, 2024 from 12:00 p.m. to 7:00 p.m. at Kraemer Memorial Park located at 201 N. Bradford Ave.; and

3. Consider approving the request from the California Celtic Festival to waive staff fees and facility use/rental fees for the use of Kraemer Memorial Park for the operation of the event.

STRATEGIC PLAN STATEMENT:

There is no specific strategic planning goal or objective associated with this agenda item.

DISCUSSION:

The California Celtic Festival (CCF) has approached the City with a request to host their first annual "Lovers of Celtic Culture" Festival Fundraiser event at Kraemer Memorial Park on Saturday, June 15, 2024 and Sunday, June 16, 2024. The goal of the event is to raise funds for the benefit of families of first responders and veterans in need. All proceeds from the event will go towards the Orange County Law Enforcement Emerald Society (OCLEES). Traditionally, the City has supported various community organizations by co-sponsoring community events that benefit local non-profits or enhance the quality of life in Placentia. Typically, the City provides Community Services personnel and or Public Works personnel to assist at the event by overseeing the maintenance of the facility, park, and restrooms throughout the event. Additionally, the Fire Life and Safety Department has supported similar events by providing review and approval of the proposed event logistical layout and setup. Similar events have the potential to generate revenue for the City, depending on the level of co-sponsorship provided. In this case, the California Celtic Festival would retain 100% of the proceeds to be distributed to OCLEES. Should the City Council approve the event as currently agreed upon, the City will not retain revenue from the event and will provide assistance from the Community Services Department, Fire Life and Safety Department, and the Police Department for the implementation of the event. The event would occur between the hours of 12:00 p.m. to 8:00 p.m. on Saturday, June 15, 2024 and 12:00 p.m. to 7:00 p.m. on Sunday, June 16, 2024. The fundraising portion of the event will include food and a beer and wine garden. Proposed alcohol sales will be conducted during the event and will require proof of valid identification. It is expected that the event would draw up to 2,500-3,000 participants per day with approximately 500 at a single time. The CCF has secured approval from the Placentia Yorba Linda Unified School District (PYLUSD) to utilize two (2) parking lots at Valencia High School and one (1) at Kraemer Middle School for event parking.

Additionally, the CCF plans to operate event shuttles throughout the festival operating hours to and from the approved parking lots for event participants to utilize.

The attached resolution suspends (for the duration of the event) the Municipal Code sections pertaining to the controlled use of alcohol on public property and to the use of amplified music which may exceed the noise standards during the "Lovers of Celtic Culture" Fundraiser event. The CCF shall agree to follow all City guidelines, obtain all necessary permits, and follow associated regulations from the State Department of Alcohol Beverage Control (ABC) and Orange County Health Department (OC Health) for the consumption of food and beverages. City staff supports the implementation of the "Lovers of Celtic Culture" Fundraiser event as an opportunity to provide families an opportunity to enjoy a community event and further enhance the quality of life in the city.

FISCAL IMPACT:

Per the City's Facilities Use Policy (Policy No. 815), the Director of Community Services maintains the discretion to waive facility use deposit fees for the benefit of the community programs and events but cannot waive staff fees or facility use fees. As identified by the CCF, all proceeds from the "Lovers of Celtic Culture" Fundraiser event will support further enhancing the quality of life of the Placentia community.

A breakdown of the fees for the event is identified in Attachment 4 and includes staff fees and facility use fees associated with the implementation of the event. Total fees amount to $9,546. The CCF requests a 100% fee waiver. The City Council maintains the discretion to approve a full or partial fee waiver. Given the benefit of this community event, Staff supports the the proposed event and recommends that the City Council consider the approval of a 100% or partial fee waiver as requested by the CCF.

A special event and facility rental/use permit between the City and the CCF will be required for the implementation of the event. Details of the permit will include the requirement for the CCF to name the City as additionally insured for use of Kraemer Memorial Park, provide all staff and volunteers for the event, and rent all necessary equipment for the event at their own expense.

Prepared by:

Veronica Ortiz
Deputy Director of Community Services

Reviewed and approved by:

Karen Crocker
Director of Community Services

Reviewed and approved by:

Damien R. Arrula
City Administrator

Attachments:

1. Resolution R-2024-31
2. California Celtic Festival Letter requesting event approval
3. Proposed event map
4. Staff and Facility use fees

RESOLUTION NO. R-2024-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA AUTHORIZING THE TEMPORARY SUSPENSION OF REGULATORY ORDINANCE SECTIONS 23.76.050 AND 10.28.010 OF THE PLACENTIA MUNICIPAL CODE FOR THE OPERATION OF THE LOVERS OF CELTIC CULTURE FESTIVAL FUNDRAISER EVENT ON JUNE 15 AND 16, 2024 AT KRAEMER MEMORIAL PARK, 201 N. BRADFORD AVE.

A. Recitals.

(i) The City of Placentia adopted Ordinance No. O-2008-10 which amended Title 1 of the Placentia Municipal Code by adding Chapter 1.14 allowing the City Council the discretion to temporarily suspend specific Ordinances during special events when it has been determined that the public welfare and interest will be served by such suspension.

(ii) The City Council finds that certain events of broad public interest may benefit the City and the City's economy by attracting large numbers of visitors, by generating favorable publicity, and by enhancing a marketable image for the City.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The City temporarily suspends Placentia Municipal Code Section 23.76.050 relative to use of amplified music which may exceed the noise standards during the Lovers of Celtic Culture Fundraiser event at Kraemer Memorial Park on June 15, 2024, from 12:00 p.m. to 8:00 p.m., and on Sunday, June 16, 2024 from 12:00 p.m. to 7:00 p.m. 201 N. Bradford Ave.

3. The City temporarily suspends Placentia Municipal Code Section 10.28.010 relative to the controlled use of alcohol in a public place during the Lovers of Celtic Culture Festival Fundraiser event at Kraemer Memorial Park, 201 N. Bradford on June 15th from 12:00 p.m. to 8:00 p.m. and on June 16th from 12:00 p.m. to 7:00 p.m.

4. The specified sections of the Placentia Municipal Code (Sections 23.76.050 and 10.28.010) shall remain in full force and effect throughout the remainder of the City.

5. This Resolution shall take effect from and after its date of adoption.

PASSED, ADOPTED AND APPROVED THIS 21st DAY OF MAY 2024.

_____
Jeremy B. Yamaguchi, Mayor

ATTEST:

_____
Robert McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 21st day of May 2024 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Robert McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian Bettenhausen, City Attorney

mail – 15802 Whitepost Ln, La Mirada, CA 90638
www.californiacelticfest.com CaliforniaCelticFest@gmail.com @californiacelticfest 562-574-9830

Board of Directors

Terry Casey

Randal Houston

Maggie Madigan

Michael Meehan

Wendy Nobles-Meehan

Maureen Pride

Christopher Tague

May 1, 2024

Mr. Matt Brand
City of Placentia
Community Services Department
401 E. Chapman Ave
Placentia, CA 92870

Dear Mr. Brand,

California Celtic Fest (CCF) is excited that our inaugural event, "Lovers of Celtic Culture" Festival, is taking place at Kraemer Park on June 15th and 16th, 2024. The festival hours are:

Saturday, June 15th – 12:00pm until 8:00pm
Sunday, June 16th – 12:00pm until 7:00pm

Gates will open at 11:00am and alcohol sales will cease one (1) hour prior to closing.

The festival will be a celebration of Celtic culture. Throughout the day, guests may roam the festival grounds to enjoy world famous music and dancers from three stages, craft and vending booths, and tasty food and drink options. The friendly and welcoming characteristics of Celtic heritage will be felt throughout the event.

Our Board wishes to humbly request a few items from the City of Placentia to ensure a successful event:

1. A waiver of the no alcohol in city parks ordinance to be able to sell alcoholic beverages at the event with proper ABC licensing in place. Reyes-Diageo is a sponsor and will be the exclusive alcohol beverage provider. Law enforcement personnel (retired and off duty) will be checking IDs to ensure age compliance. I have also completed the required training and I am RBS certified. A minimum of two fully trained and certified bartenders will also be present at serving locations to ensure ABC regulations are followed.
2. Inclusion in the non-profit programming of the Billboards adjacent to the 57 Freeway with CCF supplied artwork for 30 days prior to the event. See attached mockup.
3. Placement of a CCF supplied 4'x8' banner in the planter at the corner of Chapman Ave and Walnut Ave for 30 days prior to the event. See attached artwork.
4. Placement of a CCF supplied 3'x25' street banner above Kraemer Blvd near the intersection of Yorba Linda Blvd for 30 days prior to the event. See attached artwork.

mail – 15802 Whitepost Ln, La Mirada, CA 90638
www.californiacelticfest.com CaliforniaCelticFest@gmail.com @californiacelticfest 562-574-9830

Board of Directors

Terry Casey

Randal Houston

Maggie Madigan

Michael Meehan

Wendy Nobles-Meehan

Maureen Pride

Christopher Tague

5. As a non-profit organization benefiting the families of first responders and veterans in need, we would respectfully request a waiver of city fees to present this event.

All proceeds from the festival will benefit the Orange County Law Enforcement Emerald Society (OCLEES) and their mission to honor and remember the families of fallen law enforcement officers, firefighters, and veterans.

We look forward to showcasing the beautiful city of Placentia with the warmth of Celtic culture.

Slán leat,

Randal Houston

Cc: Ward Smith, City of Placentia
Wendy Nobles-Meehan, CCF Board of Directors
Terry Casey, CCF Board of Directors

= Vendor Booth (10x10, 10x20, or 20x20)

= Food Vendor Booth (10x20, 10x30, or truck)

= 6' Perimeter Fence

= 10x10 CCF Booth

= 6' Table Seating

California Celtic Fest, Staff and Rental Fees June 15th and 16th	
Facility Use Fees	
Picnic Shelter Rental Fees for all four areas for two days	$880
Refundable Damage Deposit for picnic shelters	$106
Grass area rental fee - Saturday	$672
Grass area rental fee - Sunday	$528
Grass Deposit fee	$306
Permit Processing Fee	$22
Backs Building Main Room Rental Fee June 15th	$1,428
Backs Building Main Room Rental Fee June 16th	$1,122
Backs Community Building Rental Deposit	$158
Subtotal	**$5,222**
Staff Fees	
Public Works Staff - Saturday	$660
Public Works Staff - Sunday	$528
Community Services Staff - Saturday/Sunday	$900
Crossing Guard (Police Cadet) - Saturday	$150
Crossing Guard (Police Cadet) - Sunday	$141
Subtotal	**$2,379**
Fire/Public Safety Fees	
Event Site Plan Review	$178
After Hours Inspection (weekend of event, prior to start)	$647
Additional Permit Review Fees	$267
Temporary Tents/Canopies permit	$380
Outdoor Assembly Event (attendance is over 1000+)	$473
Subtotal	**$1,945**
Grand Total - Rental Costs and Staff fees	**$9,546**