



401 E. Chapman Avenue
Placentia, CA 92870
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MINUTES

Foundation Regular Meeting

April 22nd, 2024 – 6:15 P.M.

1. Meeting Called to Order 6:22 P.M.

2. Pledge of Allegiance. – Veronica Ortiz

3. Roll Call:

Present: Chair Kevin A. Larson, Co-Chair Tricia Montelongo, Co-Chair Sheila Jordan

Absent: Molly Kurzbard

Guest:

City Staff: Deputy Director of Community Services, Veronica Ortiz; Administrative Assistant, Daniela Escobedo

4. Review and Approval of Minutes for March 25th, 2024.

Co-Chair Jordan **MOTIONED** to approve the March 25th, 2024, meeting minutes. Chair Larson **SECONDED** the motion. Motion passes.

5. Public Comment.

No comment at this time.

6. Treasurer's Report/ Budget Update

Chair Larson reviewed the Treasurer's report and budget with the Foundation. Chair Larson confirmed no deposits, three disbursements, and the approved refund for Rec. for the month of March. Deputy Director Ortiz followed up with the \$10,000 owed to the City, confirming that a check request back to the Foundation will be sent out. Chair Larson inquired on the status of the \$4,800 owed by the North Orange County Public Safety Task Force, Deputy Director confirmed she will follow up with LOT318.

Chair Larson **MOTIONED** to approve the Budget/Treasurer's report. Board Member Jordan **SECONDED** the motion. Motion passes.

7. Review and Approval of any deposits and approval of any payments.

Chair Larson will send a request to refund Co-Chair Jordan \$130 for the Legacy Brick. Chair Larson confirmed that Ken Palmer is working on the 990 Return from the previous year, the return will be ready by the next meeting.

8. PCF Grant Program/Applications.

PCF Grant Program updates were provided by Deputy Director Ortiz. She confirmed to the Board that award and rejection letters were sent out last week via email and calls were made to awardees and non-recipients of the grant. Strategic Kids reached out to Deputy Director Ortiz seeking advice on what they could do differently in hopes of improving their proposal for next year. Finalized contracts will be sent to the Board once they are ready. Deputy Director Ortiz stated that she has started on the list of potential applicates for 2025.

9. Social Media

Co-Chair Jordan expressed her interest in making a post on The Buzz, announcing the grant awardees, aiming to celebrate the recipients, and raising awareness about the grant to attract more applicants next year.

Co-Chair Jordan expressed her interest to the board about announcing the Concert in the Park dates on the Buzz. Administrative Assistant Daniela Escobedo confirmed that she is working with the design company to create a Concert in the Park flyer. Dates for the concerts are posted on the City website, the first concert is Tribute to Taylor Swift on July 11th. Deputy Director Ortiz announced plans for Movies in the Park; four movies during summer, one during for Halloween, and one for Christmas.

10. Discussion of Board Members positions.

Chair Larson motions to table Item #10 to the next meeting. Co-Chair Jordan seconded the motion. Motion passes.

11. Staff/Department comments and updates.

Deputy Director Ortiz informed the Board that Tuffree Park officially opened last Thursday, April 18th, and stated that the ribbon cutting was a success. Graffiti on the baseball at Tuffree Park was removed over the weekend and was freshly painted. Parque de los Niños demo started today, April 22nd, and estimated time to finish park is 4 to 6 weeks. La Placita is nearly complete with exceptions to the hardscape, playground installation will happen soon after. Jaycee Parkette is grant funded, Public Works has taken on the construction of the park and Community Services has taken on the design. The CIP project for next year is to get McFadden Park renovated, future parks up for renovations are Vaqueros, Samp, and Kraemer Park.

12. Board Member comments and requests.

Board will work on agenda for Concerts in the Park next meeting.

13. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

Items to be added to the next meeting agenda are Board positions and Concerts in the Park.

Co-Chair Montelongo, **MOTIONED** to adjourn at 7:18 p.m. to the next regular meeting on May 30th, at 6:15 p.m. Co-chair Jordan **SECONDED** this motion. Motion carried.

14. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on May 30th, 2024, at 6:15 p.m.