



Parks Arts and Recreation Commission Meeting Agenda

July 9, 2024, 6:30 p.m.
Regular Meeting, City Hall

Chair
Tricia Montelongo

Vice Chair
Vacant

Brett Hunt
Commissioner

Lilia Queen
Commissioner

Maverick Shuck
Commissioner

Matthew Rupard
Commissioner

City of Placentia
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City of Placentia, CA 92870

Community Services Department
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Website: www.placentia.org

Procedures for Addressing the Parks Arts and Recreation Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Parks Arts and Recreation Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Parks Arts and Recreation Commission discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.

(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Parks Arts and Recreation Commission

July 9, 2024

REGULAR MEETING

6:30 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Montelongo
Vice Chair / Vacant
Commissioner Hunt
Commissioner Queen
Commissioner Shuck
Commissioner Rupard

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Parks Arts and Recreation Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Parks Arts and Recreation Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

PARKS ARTS AND RECREATION COMMISSION AGENDA

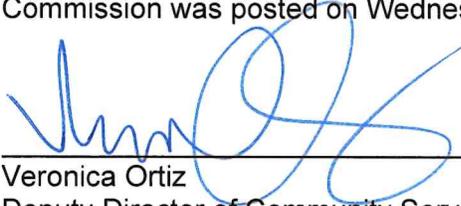
1. **Approval of Minutes** – May 14, 2024
 - Recommended action: Approve
2. **Monthly Report** – Staff to provide updates of programs, services, and projects offered by the Community Services Department.
 - Completion of Parque de los Niños, La Placita Parkette, Jaycee Parkette playground renovations
 - Pickleball updates
 - Summer programming updates
3. **Commissioner Comments and Requests**
4. **Staff Comments**
5. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

ADJOURNMENT

The Parks Arts and Recreation Commission adjourns to a Regular Meeting on Tuesday, August 9, 2024 at 6:30 p.m.

CERTIFICATION OF POSTING

I, Veronica Ortiz, Deputy Director of Community Services for the City of Placentia, hereby certify that the Agenda for the July 9, 2024, Regular Meeting of the Parks Arts and Recreation Commission was posted on Wednesday, July 03, 2024.



Veronica Ortiz
Deputy Director of Community Services

MINUTES
PLACENTIA PARKS, ARTS, AND RECREATION
COMMISSION REGULAR MEETING
May 14, 2024

Meeting called to order at 6:32 p.m.

ROLL CALL

Present: Chair Tricia Montelongo, Commissioner Brett Hunt, Commissioner Lilia Queen, Commissioner Maverick Shuck, Commissioner Matthew Rupard

Absent:

Staff Present: Director of Community Services Karen Crocker, Deputy Director of Community Services Veronica Ortiz, Administrative Assistant - Daniela Escobedo

Guests: None

PLEDGE OF ALLEGIANCE – Veronica Ortiz

ORAL COMMUNICATIONS – None

COMMISSIONER COMMENTS AND REPORTS

Commissioner Hunt acknowledged the quick installation and progress of Parque de los Niños and emphasized how well it's coming along. Chair Montelongo mentioned her visit to Koch Park, highlighting the park's appearance and environment.

1. APPROVAL OF MINUTES

The minutes for the April 9, 2024, meeting were **MOTIONED** for approval by Commissioner Shuck. Chair Montelongo **SECONDED** the motion. Motion carried.

2. Oath of Office

Commissioner Matthew Rupard took Oath of Office.

3. MONTHLY REPORT

a. Completion of Parque de los Niños, La Placita, Jaycee Parkette playground renovations.

Deputy Director Ortiz informed the Commission that the completion of Koch Park began Phase 2 of the Placentia Parks Initiative, 7 of the 14 parks in the City have been renovated. Parque de los Niños dinosaur themed playground is nearly complete and tentative ribbon cutting is June 12th. Director Crocker informed the Commission that the City's goal is to renovate all park restrooms with the current maintenance staff and not through a contractor.

Deputy Director Ortiz informed the Commission that La Placita Parkette's landscaping will be finished by next week. The ribbon cutting is anticipated to be in the middle of June. Jaycee Parkette is going into design; community meetings will be scheduled and held at the Whitten Center. Public Works and Community Services are collaborating on the Jaycee Parkette project; Community Services is taking care of the design and community meetings, and Public Works will then take over construction and inspection of the park.

Deputy Director Ortiz updated the Commission that the city is finalizing the CIP budget for next year. Plans to renovate McFadden Park and install a new roof at Tynes Gym have been submitted for funding, alongside including more amenities for all parks.

b. Pickle Ball Tournament Fees

Director Crocker updated the Commission regarding Pickleball fees. Director Crocker met with the pickleballers and confirmed that they are paying tournament fees. A permit is not required for casual, non-tournament play.

c. Sports Lighting

Director Crocker addressed the sports lighting at Tuffree Park to the Commission and hopes to have the project on the agenda at the second City Council meeting in June for approval. Director Crocker is anticipating a proposal by Thursday for the Tuffree baseball field and tennis courts lights. A bid will be submitted through Sourcewell for the sports light.

d. Concrete

Director Crocker informed the Commission that Tuffree, Koch, and Wagner Park have cracked concrete by the cell tower companies driving up to service the towers. One of the inspectors in Public Works is working with the cell tower companies to have the damaged concrete paid for and repaired.

e. Landscape Maintenance

Deputy Director Ortiz updated the Commission that the contract with the current contractor for park maintenance is expiring. There was an RFP walkthrough with 20 potential contractors and each contractor will be submitting a bid. The City is offering a three-year contract with an option to extend for an additional two years, the cost of maintenance has not been finalized.

f. Tuffree Street Parking

Director Crocker informed the Commission of the resident complaining about street parking at Tuffree Park and has requested a parking permit program from the City. Currently, the City's only solution is to post 'no street parking' signs and have patrons park at Tri-City Park, which remains open until 9 P.M.

4. Commissioner Comments and Requests.

The first Concert in the Park is Tribute to Talyor Swift on July 11th, Administrative Assistant Daniela Escobedo will post the flyer on social media. Summer Palm Quarterly is up on the City website and will be mailed out to residents this week. Class and program registration opens on May 18th online, residents only, and in-person on May 20th.

5. Staff Comments

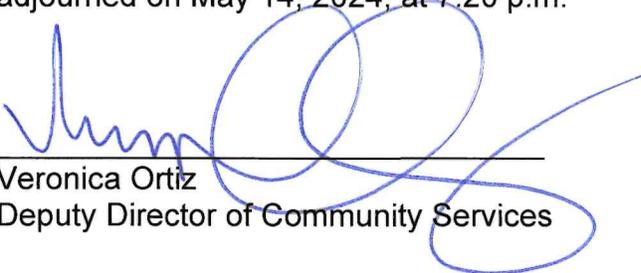
None.

6. Agenda Building and Meeting Schedule

The items to be included in the next meeting agenda are renaming the City parks and including signage.

ADJOURNMENT

There being no further business, Chair Montelongo **MOTIONED** to adjourn to the next regular meeting, on Tuesday, June 11, 2024, at 6:30 p.m. The regular meeting will be held in-person. The motion was **SECONDED** by Commissioner Queen. Motion carried. Meeting adjourned on May 14, 2024, at 7:20 p.m.



Veronica Ortiz
Deputy Director of Community Services