



## Regular Meeting Agenda July 16, 2024

Placentia City Council  
Placentia City Council Acting as Successor Agency to the  
Placentia Redevelopment Agency  
Placentia Industrial Commercial Development Authority  
Placentia Public Financing Authority

Mayor Jeremy B. Yamaguchi  
District 3

Mayor Pro Tem Kevin Kirwin  
District 2

Rhonda Shader  
Councilmember  
District 1

Ward L. Smith  
Councilmember  
District 5

Chad P. Wanke  
Councilmember  
District 4

Robert S. McKinnell  
City Clerk

Kevin A. Larson  
City Treasurer

Damien R. Arrula  
City Administrator

Christian L. Bettenhausen  
City Attorney

**City of Placentia**  
**401 E. Chapman Avenue**  
**Placentia, CA 92870**

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### *Mission Statement*

*The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.*

### *Vision Statement*

*The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.*

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at [www.placentia.org](http://www.placentia.org), and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

### **Procedures for Addressing the Council/Board Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA  
July 16, 2024  
7:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Shader  
Councilmember/Board Member Smith  
Councilmember/Board Member Wanke  
Mayor Pro Tem/Board Vice Chair Kirwin  
Mayor/Board Chair Yamaguchi

**INVOCATION:** Chaplain Kenneth Curry

**PLEDGE OF ALLEGIANCE:**

**PRESENTATIONS:**

a. **Certificate of Recognition for 50<sup>th</sup> Anniversary of Founders Society**

Presenter: Mayor Yamaguchi and City Council

Recipients: Nancy Murray, Judy Dee, and Kim Dewese

**CITY ADMINISTRATOR REPORT:**

**ORAL COMMUNICATIONS:**

At this time, the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

**CITY COUNCIL/BOARD MEMBER COMMENTS:**

**1. CONSENT CALENDAR (Items 1.a. through 1.m.):**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**

Fiscal Impact: None

Recommended Action: Approve

1.b. **Minutes**

**City Council/Successor/ICDA/PPFA Regular Meetings of: January 9, 2024 and  
January 23, 2024**

Recommended Action: Approve

1.c. **City Fiscal Year 2023-24 Registers for July 16, 2024**

**Check Register**

Fiscal Impact: \$2,750,946.28

**Electronic Disbursement Register**

Fiscal Impact: \$2,416,932.93

**City Fiscal Year 2024-25 Register for July 16, 2024**

Fiscal Impact: \$ 5,053.79

Recommended Action: It is recommended that the City Council:

- 1) Receive and file.

1.d. **Annual Military Equipment Report Per CA Assembly Bill No. 481**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the annual Military Equipment Report per CA Assembly Bill No. 481; and
- 2) Adopt Resolution R-2024-53, A Resolution of the City Council of the City of Placentia, California, renewing its Military Equipment Use Policy and Authorizing the Continuation of Ordinance O-2022-03.

1.e. **Amendment No. 2 to the Maintenance Services Agreement with Team One Management Inc. for Park Restroom Janitorial Services**

Fiscal Impact:

Expense:	\$ 87,297	Annual Contract Amount
Budgeted:	\$ 87,297	(104055-6130)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 2 to the Maintenance Services Agreement with Team One Management Inc. for park restroom janitorial services for an additional one (1) two-year term contract not-to-exceed a cumulative amount of \$174,594 or \$87,297 per year; and
- 2) Authorize the City Administrator to approve contract change orders up to 10% of the cumulative contract not-to-exceed amount or \$17,459.40; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.f. **Agreement with Brightly Software, Inc. for Asset Management Software System**

Fiscal Impact:

Expense:	Fiscal Year 2024-25 - \$61,234.16
Budget:	\$ 61,234.16 Technology Fund (750000-6366)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Purchase Order with Brightly Software, Inc. for the Fiscal Year 2024-25 subscription in the amount of \$61,234.16; and
- 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.g. **Purchase of One (1) New Fleet Vehicle for the Code Enforcement Division**

Fiscal Impact:

Expense:	\$75,236.56	Total Purchase Price
Budgeted:	\$80,000.00	FY 2024-25 CIP Budget
	\$60,000.00	Measure U (798509-6842)
	\$20,000.00	Equipment Replacement Fund (418509-6842)

Recommended Action: It is recommended that the City Council:

- 1) Approve the purchase of one (1) 2024 Ford F-150 Lightning Crew Cab work truck from Ken Grody Ford in the amount of \$75,236.56; and
- 2) Authorize the City Administrator to approve invoice changes up to 10% of the quoted amount; and
- 3) Authorize the City Administrator and/or his designee to issue a purchase order to Ken Grody Ford for this vehicle and execute all necessary documents, in a form approved by the City Attorney.

1.h. **Acceptance of Construction Work and Notice of Completion for the Fiscal Year 2022-23 Street Rehabilitation Project, City Project No. 1301**

Fiscal Impact:

Expense:	\$5,383,306.25	Original Construction Contract
	\$ 538,330.63	Approved Change Orders No. 1-2
	<u>\$ 92,845.00</u>	Construction Inspection Services
	\$6,014,481.88	Total Construction Cost
Budgeted:	<u>\$6,153,023.73</u>	Total Project Budget
	\$3,000,000.00	FY 2023-24 CIP Budget
	\$ 800,000.00	(799800-6740 JL 791301-6740)
	\$ 600,000.00	FY 2023-24 CIP Budget
	\$ 600,000.00	(179800-6740 JL 171301-6740)
	\$ 600,000.00	FY 2023-24 CIP Budget
	\$ 511,949.28	(189800-6740 JL 181301-6740)
	\$ 312,032.42	FY 2023-24 CIP Budget
	\$ 190,578.93	(609800-6740 JL 601301-6740)
	\$ 63,272.00	FY 2023-24 CIP Budget
	\$ 39,418.10	(601301-6740 JL 601301-6740)
		FY 2023-24 CIP Budget
		(339800-6740 JL 331301-6740)
		FY 2023-24 CIP Budget
		(709800-6740 JL 791301-6740)
		FY 2023-24 CIP Budget
		(501301-6740)
		FY 2023-24 CIP Budget
		(791301-6740 JL 791301-6740)

Recommended Action: It is recommended that the City Council:

- 1) Accept the work performed by R. J. Noble Company for construction of the Fiscal Year 2022-23 Street Rehabilitation Project, City Project No. 1301 for a grand total amount of \$5,921,636.88; and
- 2) Approve Resolution No. R-2024-51 A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2023-24 in compliance with City Charter of the City of Placentia §§1206 and 1209 pertaining to appropriations for actual expenditures; and
- 3) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
- 4) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

1.i. **Acceptance of Construction Work and Notice of Completion for the La Placita Parkette Improvement Project, City Project No. 7911**

Fiscal Impact:

Expense:	\$ 292,617.30	Original Construction Contract
	<u>\$ 615.52</u>	Change Order No. 1
	\$ 293,232.82	Total Construction Cost
Budgeted:	\$ 726,050.00	FY 2022-23 & 2023-24 CIP Project Budget

Recommended Action: It is recommended that the City Council:

- 1) Accept the work performed by SDC Engineering, Inc. for construction of the La Placita Parkette Improvement Project, City Project No. 7911 for a grand total amount of \$293,232.82; and
- 2) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
- 3) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

1.j. **Professional Services Agreement with Placeworks, Inc. to Complete the SP-5 Corridor Plan and Specific Plan Update**

Fiscal Impact: Amount Needed For Agreement: \$389,129  
Staff Recommended Contingency: +\$10,871  
Total Cost of Proposed Agreement: \$400,000  
General Plan Update Fee Funds \$400,000  
(749504-6017) (3 Years)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Professional Services Agreement with Placeworks, Inc. to provide professional services related to the SP-5 Corridor Plan and Specific Plan Update and supporting environmental documentation for an amount not to exceed \$400,000; and
- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

1.k. **Amendment No. 5 to Professional Services Agreement with Biggs Cardosa & Associates, Inc., for Engineering Design Services for the Golden Avenue Bridge Replacement Project**

Fiscal Impact:  
Expense: \$ 155,502.00 Amendment No. 5 to Professional Services Agreement  
Available Budget: \$2,415,204.16 Total Available Project Budget  
\$2,200,000.00 Federal Earmark (331801-6740)  
\$ 215,204.16 General Fund Developer Fee (331801-6740)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 5 to the Professional Services Agreement with Biggs Cardosa & Associates, Inc. to increase the contract amount by an additional \$155,502 for a total contract not-to-exceed amount of \$970,938; and
- 2) Authorize the City Administrator to approve contract amendments up to 10% of the contract amendment amount, or \$15,550.20; and
- 3) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

1.l. **Professional Services Agreement with Moetivations Inc. for Temporary Dispatcher on Demand Services**

Fiscal Impact:  
Expense: \$ 108,204.95 Fiscal Year 2024-25 (101515-5005)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Professional Services Agreement with Moetivations Inc. for Temporary Traveling Dispatcher Services for a period of three months in Fiscal Year 2024-25, with the option to extend for an additional period of nine months at the discretion of the City Council; and
- 2) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

1.m. **Award of Contract to Brightview Landscape Services Inc. For Park Maintenance Services**

Fiscal Impact:  
Expense: \$ 381,894.45 Annual Contract Amount (104055-6139)  
\$1,145,683.35 Total Amount Fiscal Years 2024-25 to 2026-27

Recommended Action: It is recommended that the City Council:

- 1) Approve a Professional Services Agreement with Brightview Landscape Services Inc. for Park Maintenance Services in an amount not-to-exceed \$381,894.45 per year for an initial three (3) year contract term, with the option to extend for two (2) additional one-year terms; and
- 2) Approve Resolution No. R-2024-52, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2024-25 in

- compliance with City Charter of the City of Placentia §§1206 and 1209 pertaining to appropriations for actual expenditures; and
- 3) Authorize the City Administrator to approve contract change orders up to 10% of the annual contract not-to-exceed the amount of \$38,189.44 per contract year for unanticipated expenses; and
  - 4) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

**2. PUBLIC HEARING:**

2.a. **Public Hearing on Solid Waste Handling Services Rate Adjustment and Related Resolutions for Fiscal Year 2024-25 (*Staff is recommending continuance to July 23, 2024*)**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Open the public hearing concerning the Solid Waste Handling Services rate adjustment for Fiscal Year 2024-25; and
- 2) Receive the Staff Report, consider all public testimony, ask any questions of Staff; and
- 3) Continue the public hearing to the City Council meeting of July 23, 2024, at 7:00 p.m. in the Council Chambers.

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

***Adjourned in Memory of  
Jeannie Kirwin, wife of Mayor Pro Tem Kevin Kirwin***

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, September 3, 2024 at 5:30 p.m.

**CERTIFICATION OF POSTING**

I, Carole M. Wayman, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the July 16, 2024 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on July 11, 2024.

\_\_\_\_\_  
Carole M. Wayman  
Deputy City Clerk