



# Placentia Streetscape and Transportation Advisory Commission Agenda

Regular Meeting  
September 16, 2024  
6:00 p.m.

City Hall Front Community Room  
401 E. Chapman Avenue, Placentia, CA 92870

**Meredith Castillo**  
Commissioner

**Dr. Arinder Chadha**  
Commissioner

**Thomas Ingalls**  
Commissioner

**Nick Polichetti**  
Vice Chair

**Matthew Roche**  
Chair

## Procedures for Addressing the Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the Streetscape and Transportation Advisory Commission's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the Commission Secretary BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the Commission Secretary BEFORE the item is called.

The Commission encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Commission discourages clapping, booing or shouts of approval or disagreement from the audience.

**PLEASE SILENCE CELL PHONES AND OTHER ELECTRONIC  
EQUIPMENT WHILE THE COMMISSION IS IN SESSION.**

## Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

**City of Placentia**  
401 E Chapman Avenue  
Placentia, CA 92870

**Phone: (714) 993-8148**

**Fax: (714) 528-4640**

**Website: [www.placentia.org](http://www.placentia.org)**

Copies of all agenda materials are available for public review in the Office of the City Clerk, City Public Works Counter, Placentia Library Reference Desk and the internet at [www.placentia.org](http://www.placentia.org) under the Streetscape & Transportation Advisory Commission page. Persons who have questions concerning any agenda item may call the Public Works Department at (714) 993-8148 to make inquiry concerning the nature of the item described on the agenda.

In compliance California Government Code Section 54957.5, any writings or documents provided to a majority of the Streetscape and Transportation Advisory Commission regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Front Community Meeting Room.

**REGULAR MEETING**  
**6:00 p.m. – City Hall Front Community Room**

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**CALL TO ORDER:**

**ROLL CALL:** Commissioner Rocke  
Commissioner Polichetti  
Commissioner Chadha  
Commissioner Castillo  
Commissioner Ingalls

**PLEDGE OF ALLEGIANCE:**

**ORAL COMMUNICATIONS:**

At this time the public may address the Streetscape and Transportation Advisory Commission concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the Streetscape and Transportation Advisory Commission. There is a five (5) minute time limit for each individual addressing the Streetscape and Transportation Advisory Commission.

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**CONSENT CALENDAR:**

**1. Streetscape and Transportation Advisory Commission Regular Meeting  
Minutes of July 17, 2023**

**Recommended Actions:** It is recommended that the Streetscape and Transportation Advisory Commission:

1. Approve the minutes.

**2. Streetscape and Transportation Advisory Commission Regular Meeting  
Minutes of March 18, 2024**

**Recommended Actions:** It is recommended that the Streetscape and Transportation Advisory Commission:

1. Approve the minutes.

**PUBLIC HEARING:**

**1. Appeal of Denied Tree Removal Request – 708 Sue Drive**

**Recommended Actions:** It is recommended that the Streetscape and Transportation Advisory Commission:

1. Open the Public Hearing concerning the Appeal for Denied Tree Removal Request at 708 Sue Drive; and

2. Receive the staff report and consider all public testimony; and
3. Close the Public Hearing and Deny the Appeal for Denied Tree Removal Request at 708 Sue Drive.

**2. Appeal of Denied Tree Removal Request – 1403 E Howard Pl**

**Recommended Actions:** It is recommended that the Streetscape and Transportation Advisory Commission:

4. Open the Public Hearing concerning the Appeal for Denied Tree Removal Request at 1403 E Howard Pl; and
5. Receive the staff report and consider all public testimony; and
6. Close the Public Hearing and Deny the Appeal for Denied Tree Removal Request at 1403 E Howard Pl.

**REGULAR AGENDA:** None

**NEW BUSINESS:** None

**OLD BUSINESS:** None

**DIRECTOR UPDATES:**

1. Oral updates on transportation related City projects and initiatives provided by the Director and/or Transportation Services Manager.

**INFORMATION/COMMUNICATIONS:**

1. POLICE DEPARTMENT TRAFFIC SUMMARY  
Statistical update on accident and enforcement information provided by the Placentia Police Department.

## **STREETSCAPE AND TRANSPORTATION ADVISORY COMMISSION REQUESTS**

Commission members may make requests or ask questions of Staff. If a Commission member would like to have formal action taken on a requested matter, it will be placed on a future Commission Agenda.

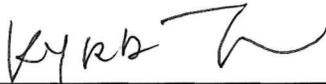
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## **ADJOURNMENT**

The Streetscape & Transportation Advisory Commission CLOSE to the next regular meeting on Monday, November 18, 2024, at 6:00 p.m. in the City Front Community Meeting Room located at 401 East Chapman Avenue, Placentia CA, 92870.

## **CERTIFICATION OF POSTING**

I, Kyra Tao, Transportation Manager/Secretary to the Streetscape and Transportation Advisory Commission of the City of Placentia, hereby certify that the Agenda for the September 16, 2024, Regular Meeting of the Streetscape and Transportation Advisory Commission of the City of Placentia was posted on September 12, 2024.



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Kyra Tao, PE, PTP  
Transportation Manager/  
Secretary to Streetscape and Transportation Advisory Commission

**PLACENTIA STREETScape AND TRANSPORTAITON ADVISORY COMMISSION  
MINUTES OF THE REGULAR MEETING  
July 17, 2023**

A Regular Meeting of the Placentia Streetscape and Transportation Advisory Commission of July 17, 2023, was called to order at 6:05 p.m. in the Front Community Meeting Room, 401 E. Chapman Avenue, Placentia, by Commissioner Castillo.

**ROLL CALL:**

Present: Commissioner Castillo  
Commissioner Ingalls  
Alternate Commissioner Marhoefer

Absent: Chair Polichetti  
Vice Chair Rocke  
Commissioner Chadha

**STAFF PRESENT:** Kyra Tao, Transportation Manager  
James Chavez, Administrative Assistant

**PLEDGE OF ALLEGIANCE:** Commissioner Castillo

**ORAL COMMENTS:**

Commissioner Castillo invited public comments on items which are not public hearings.

No comment was received in person or via email.

Commissioner Castillo commented that he had received an inquiry from a resident who wanted to attend the meeting and discuss traffic concerns on Valenica Avenue.

Transportation Services Manager Tao replied to Commissioner Castilo to have the resident contact her to discuss their concerns.

**CONSENT CALENDAR:**

- 1. Streetscape and Transportation Advisory Commission Regular Meeting Minutes of March 21, 2022**

**Recommended Actions:** Approve

**MOTION** by Commissioner Castillo to approve minutes. **SECOND** by Commissioner Ingalls. **CARRIED** by 3-0 vote to approve.

- 2. Streetscape and Transportation Advisory Commission Regular Meeting Minutes of July 18, 2022**

**Recommended Actions:** Approve

**MOTION** by Commissioner Castillo to approve minutes. **SECOND** by Commissioner Ingalls. **CARRIED** by 3-0 vote to approve

**3. Streetscape and Transportation Advisory Commission Regular Meeting Minutes of November 21, 2022**

**Recommended Actions:** Approve

**MOTION** by Commissioner Castillo to approve minutes. **SECOND** by Commissioner Ingalls. **CARRIED** by 3-0 vote to approve

**PUBLIC HEARING:** None

**REGULAR AGENDA:**

**1. Oath of Office**

Alternate Commissioner Marhoefer completed the Oath of Office.

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**New Business:**

**1. Citywide Wayfinding Signage Program**

**Recommended Actions:** It is recommended that the Streetscape and Transportation Advisory Commission:

1. Receive oral presentation.
2. Provide comments and inputs to Staff.

Transportation Manager Tao gave an update to the Commission on the Citywide Wayfinding Signage Program. She stated that the program was in its final design phase and that the preliminary concept design was presented to the Commission in March 2022. Transportation Manager Tao communicated to the Commission that a City Council Study Session was held in November 2022 to receive their feedback and have since incorporated their feedback into the final design presented tonight.

She highlighted that the proposed citywide wayfinding signage program includes an assessment of existing conditions and development of unique and authentic citywide wayfinding and street name design to reinforce community identity and placemaking. She noted that the wayfinding signs will be located on all major corridors leading to respective key destinations. Additionally, she communicated that the Old Town Placentia and Transit Oriented District (TOD) will have their own unique gateway signs highlighting the historical significance of these project areas.

## 2. FY 23-24 Transportation Projects Update

**Recommended Actions:** It is recommended that the Streetscape and Transportation Advisory Commission:

1. Receive oral presentation.

Transportation Manager Tao gave an update to the Commission on the status of the transportation projects planned for Fiscal Year 2023-24. She highlighted the following projects: Atwood Multipurpose Trail Project, Regional Traffic Signal Synchronization Projects (RTSSP), Local Roadway Safety Plan, Joint Active Transportation Plan, and the Americans with Disabilities Act (ADA) Transition Plan.

**OLD BUSINESS:** None

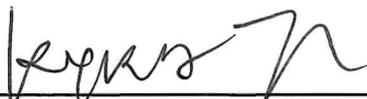
**DIRECTORS' REPORT:** None

### **INFORMATION/COMMUNICATIONS:**

1. **POLICE DEPARTMENT TRAFFIC SUMMARY:** None

### **STREETSCAPE AND TRANSPORTATION ADVISORY COMMISSION REQUESTS**

Chair Polichetti closed the Streetscape and Transportation Advisory Commission Regular Meeting at 7:05 p.m. to the next special meeting of Monday, September 18, 2023 at 6:00 p.m. in the Front Community Meeting Room at 401 East Chapman Avenue, Placentia, CA.



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Kyra Tao, Transportation Manager  
Secretary to the Streetscape and Transportation Advisory Commission



is very little available parking for the residents as residents from nearby streets and apartments will take the available spots and leave the vehicle for days at a time. She has presented a recent parking permit petition as well as the original petition from the original proposal seven years ago.

Deputy City Administrator Luis Estevez responded to the public comments, notifying them that the issues presented during oral comments will be reviewed with Transportation Manager Kyra Tao. The issuance of parking permits will be reviewed, and an update will be given to at the next regular Streetscape and Transportation Advisory Commission Meeting, scheduled to be held on May 20, 2024.

## **PUBLIC HEARING:**

### **1. Appeal of Denied Tree Removal Request - 2107 Carleton Circle**

**Recommended Actions:** It is recommended that the Streetscape and Transportation Advisory Commission:

1. Open the Public Hearing concerning the Appeal for Denied Tree Removal Request at 2107 Carleton Circle; and
2. Receive the staff report and consider all public testimony; and
3. Close the Public Hearing and Deny the Appeal for Denied Tree Removal Request at 2107 Carleton Circle.

Sr. Management Analyst Elsa Robinson addressed the Commission and opened the public hearing regarding an appeal of a denied tree removal request at 2107 Carleton Circle. Heather Comey; resident of 2107 Carleton Drive, addressed the Commission and informed them that the reason for her tree removal request is due to its roots encroaching into the home's plumbing systems and provided photos. The Commission reviews the photographs provided by Heather Comey concerning the damage the roots of the tree will have on the home's plumbing system. Upon reviewing the additional information and testimonial of the homeowner, the Commission will vote on the matter.

**MOTIONED** by Commissioner Chadha to approve the tree removal request for 2107 Carleton Circle. **SECONDED** by Commissioner Marhoefer. **CARRIED** by 4-1 vote to approve.

### **2. Appeal of Denied Tree Removal Request - 626 Sherwood Avenue**

**Recommended Actions:** It is recommended that the Streetscape and Transportation Advisory Commission:

1. Open the Public Hearing concerning the Appeal for Denied Tree Removal Request at 626 Sherwood Avenue; and
2. Receive the staff report and consider all public testimony; and
3. Close the Public Hearing and Deny the Appeal for Denied Tree Removal Request at 626 Sherwood Avenue.

Sr. Management Analyst Elsa Robinson addressed the Commission and opened the public hearing regarding an appeal of a denied tree removal request at 626 Sherwood

Avenue. The resident or any representative from 626 Sherwood Ave was not in attendance. The Commission reviewed the initial letter submitted by the resident concerning their reasoning for requesting a tree removal.

**MOTIONED** by Commissioner Chadha to deny the tree removal request. **SECONDED** by Chair Rocke. **CARRIED** by 5-0 vote to deny the tree removal request.

**3. Appeal of Denied Tree Removal Request - 1913 Twain Place**

**Recommended Actions:** It is recommended that the Streetscape and Transportation Advisory Commission:

1. Open the Public Hearing concerning the Appeal for Denied Tree Removal Request at 1913 Twain Place; and
2. Receive the staff report and consider all public testimony; and
3. Close the Public Hearing and Deny the Appeal for Denied Tree Removal Request at 1913 Twain Place.

Sr. Management Analyst Elsa Robinson addressed the Commission and opened the public hearing regarding an appeal of a denied tree removal request at 1913 Twain Place. The Commission reviewed photos provided by the homeowner Jerry Thomson. After reviewing the additional photos and residents' appeal, the Commission would like to reinspect the tree to determine if it can be safely root trimmed or if it will have to be removed.

**MOTIONED** by Commissioner Chadha to deny the appeal with the condition to have staff reinspect the tree to determine if it can be root trimmed or if it will require to be removed. **SECONDED** by Commissioner Castillo. **CARRIED** by 5-0 vote to deny the tree removal request on condition of the tree's inspection for root trimming by an arborist.

City staff will be in communication with the resident Jerry Thomson regarding the arborists' report and follow up actions.

**REGULAR AGENDA: None**

**NEW BUSINESS:**

**1. 2023 Citywide Tree Planting Updates**

**Recommended Actions:** It is recommended that the Streetscape and Transportation Advisory Commission:

1. Receive oral presentation.

Public Works Manager Samantha Byfield addressed the Commission and provided an update on the previous year's amount of tree planting efforts within the city. Public Works Manager Byfield informed the Commission that the contractor trimmed a total of 2,272 trees, planted a total of 194 new trees, and removed 62

dead or diseased trees. Deputy City Administrator Estevez addressed the Commission and informed them of the City's 5-year CIP plan to plant a minimum of 100 trees every year.

## **2. 2023 Engineering and Traffic Survey**

**Recommended Actions:** It is recommended that the Streetscape and Transportation Advisory Commission:

1. Receive oral presentation.

Deputy City Administrator Estevez addressed the Commission and informed them that the City has conducted its 10 year speed and engineering survey to determine if any changes need to be made to speed limits. The surveys were conducted in October and November of 2023, and resulted in no changes required as vehicles stayed within the speed limit threshold. Deputy City Administrator Estevez informed the Commission that as there were no changes required as a result of the surveys, the Commission is recommended to accept and file the results.

**DIRECTORS' REPORT: None**

## **INFORMATION/COMMUNICATIONS:**

### **1. POLICE DEPARTMENT TRAFFIC SUMMARY:**

Sgt. Garza introduced himself and provided the Commission with an update on recent traffic collision data. He provided the past three months' worth of data which include non-injury, injury, misdemeanor hit-and-run, and felony hit-and-run. The report highlights that February had the least number of collisions as well as a map of the more active locations for collisions. Prior trends for hit-and-runs were the result of drunk drivers and unlicensed drivers. He noted that there has been a delay in misdemeanor hit-and-runs which may be due to drivers having little to no fear of this consequence as there was no individual harmed.

Sgt. Garza updated the Commission regarding the ongoing issues with parking in the City. Previously there had been staffing issues within the Traffic Bureau of the Police Department, but two new parking enforcement officers have joined the Police Department and will be assisting in bringing the parking issues under control. Sgt. Garza discussed the reason why there were staffing issues within the traffic bureau of the Police Department as the position is typically a stepping-stone to become a full-time police officer with the City.

## **STREETSCAPE AND TRANSPORTATION ADVISORY COMMISSION REQUESTS**

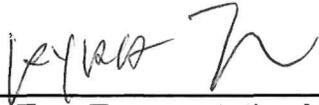
Chair Polichetti asked for an update regarding the previous discussions to have a name/address tied to the individual streetlights to make identifying them simpler.

Deputy City Administrator Estevez provided an update and informed the commission

that the City Council had approved a city-wide street light replacement program which will see new cobra head streetlights installed sometime in June/July of 2024.

**ADJOURNMENT:**

Chair Polichetti closed the Streetscape and Transportation Advisory Commission Regular Meeting at 8:18 p.m. to the next regular meeting of Monday, May 20, 2024, at 6:00 p.m. in the Front Community Meeting Room at 401 East Chapman Avenue, Placentia, CA.



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Kyra Tao, Transportation Manager  
Secretary to the Streetscape and Transportation Advisory Commission



# Streetscape and Transportation Advisory Commission

## AGENDA STAFF REPORT

TO: STREETScape AND TRANSPORTATION ADVISORY COMMISSION  
FROM: SAMANTHA BYFIELD, PUBLIC WORKS MANAGER  
DATE: JULY 15, 2024  
SUBJECT: **APPEAL OF DENIED TREE REMOVAL REQUEST – 708 SUE DRIVE**

### **RECOMMENDATION:**

It is recommended that the Streetscape and Transportation Advisory Commission take the following actions:

1. Open the Public Hearing concerning the Appeal for Denied Tree Removal Request at 708 Sue Drive; and
2. Receive the staff report and consider all public testimony; and
3. Close the Public Hearing and Deny the Appeal for Denied Tree Removal Request at 708 Sue Drive.

### **BACKGROUND:**

On May 24, 2024, the Public Works Department (Department) received a tree removal request from Ms. Erika Torres for one (1) Magnolia Grandiflora tree (Tree), located in the parkway in front of 708 Sue Drive (Attachment 3). The basis for the applicant's street tree removal request was that the tree caused damage and broke the main pipe at her house at the water meter. Her request stated that the estimated cost to repair is starting at \$3,000. On June 24, 2024, Ms. Torres was mailed a decision letter (Attachment 2) notifying her that her tree removal request was denied since it did not meet the criteria for removal as defined in the City's Urban Forest Protection Ordinance (Ordinance), Section 14.12.070 of the Placentia Municipal Code (PMC). On July 1, 2024, the City received an appeal form (Attachment 1) from Ms. Torres for the Streetscape and Transportation Advisory Commission (Commission) to consider her tree removal request.

#### **Tree Removal Request Review Process**

On May 30, 2024, City staff inspected the tree and evaluated the reported problems with the parkway tree which is a Magnolia Grandiflora. The Tree was found to be in good health with no apparent structural issues or diseases present. The Tree is approximately 15 plus feet in height with a trunk diameter of 13 plus inches. The Tree has been maintained by the City as part of its four-year tree trimming cycle and was last trimmed on August 17, 2020. The Tree is scheduled to be trimmed again in August 2024 (Attachment 4). Staff recommended the denial of the tree removal request to the Acting Director of Public Works Manager, Christopher Tanio,

who affirmed the denial. On June 24, 2024, a letter was mailed to Ms. Torres informing her of the denial. The City received a Tree Removal Appeal form from Ms. Torres on June 10, 2024, which is within the five business day timeframe per the Ordinance.

### **Tree Removal Criteria**

Per Section 14.12.070 of the Placentia Municipal Code, a City tree can be removed based upon the following conditions:

1. Hazardous Trees. The Public Works Department shall identify hazardous trees based on the severity of the following signs of decline:
  - a. Large dead branches in the tree.
  - b. Cavities or rotten wood along the trunk or in major branches.
  - c. Mushrooms present at the base of the tree.
  - d. Cracks or splits in the trunk or where branches are attached.
  - e. Strong lean at the trunk.
  - f. Many major branches arise from one (1) point on the trunk.
  - g. Damaged, broken, or injured roots.
  - h. Tree has been topped or otherwise heavily pruned.
2. Dead Trees. Trees that are dead or have been determined by an ISA certified arborist to be in a state of severe decline with no available remedies to save the tree, although perhaps not an immediate hazard, shall be removed.
3. Emergency Removals. Healthy trees may be removed if the Director or designee decides an emergency condition exists, and tree removal is determined to be the only option available.
4. Public Safety. Healthy trees may be removed if the Director or designee decides that a public safety concern exists, and the tree removal is determined to be the only option available.
5. Other Removals. Other examples where a condition shall warrant removal include:
  - a. Diseased/Insect Infested Trees. The tree is diseased, has lost its productive capacity, and is not likely to recover despite the application of available remedies. Trees that acquire an infectious disease or are infested with an insect that is declared to be a serious pest threat to other nearby trees shall be removed, if removal is determined to be the best pest control solution by a certified arborist.

- b. **Building Damage.** If a tree is causing structural damage to a building, and the condition cannot be corrected without removing the tree, or severely damaging its root structure causing it to fail or potentially topple over.
  
- 6. **Surface Roots.** In situations where tree roots have developed above the surface, an ISA certified arborist shall evaluate the roots and determine if root pruning can occur without jeopardizing the health and stability of the tree. Should the arborist decide that roots cannot be pruned without jeopardizing the tree, and those same roots pose a safety concern, the tree may be removed.
  
- 7. **Hardscape Damage.** If hardscape repairs cannot be completed without severe root pruning which would jeopardize the health and stability of the tree, the tree may be removed. The general policy that shall be observed when repairing or replacing hardscape adjacent to a city tree is that the health and integrity of the tree take precedent over the installation of concrete or asphalt. Every effort shall be made to protect the tree from root or trunk damage.
  
- 8. Several alternatives are available for accommodating the installation of new hardscape without severely infringing upon a tree's root system. Any hardscape installation that may involve the removal of an extensive portion of a tree's root system or may require the removal of one (1) or more roots that are of a diameter greater than two (2) inches, shall first be evaluated by the certified arborist. If it is determined by the certified arborist that the removal of the offending roots might jeopardize the health or integrity of the tree, then one (1) of the following alternatives should be considered:
  - a. **Offset.** An offset is the tapering or reduction of a sidewalk's size down to a width no less than thirty-six (36) inches.
  
  - b. **Reconfiguration.** Sidewalks do not need to be constructed in a straight line. If the public easement can accommodate it, the sidewalk may be reconfigured to curve around a tree in a suitable manner. In some cases, the property owner may wish to extend the easement over their property to accommodate the installation of sidewalk without removing a tree. Any root removal that occurs while completing hardscape installation shall conform with the root pruning specifications provided by city staff.
  
  - c. In all cases, all sidewalk modifications must conform to all current ADA or CBC standards.

The following reasons are not valid for tree removal:

- 1. Leaf litter in gutters, on sidewalks or private property.
  
- 2. Messy/excessive fruit.
  - 3. Root intrusion into sewer laterals because of deteriorating infrastructure.
  - 4. Hardscape damage unless a feasible, economic solution does not exist to save the tree.

### **Appeal of City Staff's Decision**

Ms. Torres is requesting that the Commission consider an appeal to remove the Tree based on the issues it has caused for safety and cost as a homeowner (Attachment 1). The appeal request notes that the Tree has uplifted concrete. Ms. Torres reports that company visiting her property has tripped and fallen. Ms. Torres reported that she spent \$800 on emergency repairs and has been provided estimates for further repairs by plumbers and specialists for upwards of \$14,000 to remove broken pipes.

The Applicant has been notified of the Commission meeting and has been sent an agenda and a copy of this staff report. The public notification of the tree removal request was posted on the Tree at 708 Sue Drive on July 3, 2024.

Pursuant to Section 14.12.080, of the PMC, the Commission may grant the tree removal request if it finds that the burden to the property owner if the request is denied substantially outweighs: (A) the benefit that a denial provides to the public; and (B) the burden to the public if it is granted. The decision of the commission is final. The Commission may evaluate the following factors:

- a. Species of tree.
- b. Size of the tree.
- c. Approximate age of the tree.
- d. Physical characteristics of the tree.
- e. Environmental productivity of the tree.
- f. Safety of the property owner and general public will be considered.
- g. Asset value of the tree.
- h. Utility conflicts, both above and below ground, may be considered when evaluating a removal request.
- i. Species and age diversification may be considered to determine if the street would benefit from having a more diverse street tree population to reduce threats of deforestation.

If the Commission grants the tree removal request, subsequent removal of the tree(s) shall be at the applicant's cost and expense per the Ordinance. The property owner shall also be responsible for the cost of procuring and planting two (2) replacement trees; and funds remitted to the City shall be deposited into the City's Tree Replacement and Planting Fund. The costs for removal and planting of the two (2) replacement trees are based upon the City's current tree maintenance contract rates for removal and planting.

### **RECOMMENDATION**

The Tree is in the public right-of-way at 708 Sue Drive. Based on staff inspection and review, the Tree is in good condition, has been appropriately maintained on a regular schedule and is not creating a public safety hazard. Therefore, the Tree does not meet the removal criteria as set forth in the Ordinance. It is recommended that the Commission deny the appeal request to have the tree removed.

Prepared by:



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Samantha Byfield  
Public Works Manager

Reviewed and approved:



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Christopher Tanio  
Acting Director of Public Works

Attachments:

1. Appeal Form from Ms. Erika Torres
2. City Letter of Denial for Tree Removal Request
3. Tree Removal Request from Applicant
4. Tree Maintenance History



**City of Placentia**  
 Public Works Department  
 401 East Chapman Avenue  
 Placentia, CA 92870  
 (714) 993-8148

# CITY TREE REMOVAL APPEAL FORM

## APPEAL OF TREE REMOVAL REQUEST

Please TYPE or PRINT all information clearly.

*Pursuant to PMC, Chapter 14.12, a denied Tree Removal Request made by the Director of Public Works may be appealed to the Streetscape and Transportation Advisory Commission by filing a written notice of appeal with the Public Works Department. Appeals shall be filed within five (5) business days of the date of denial.*

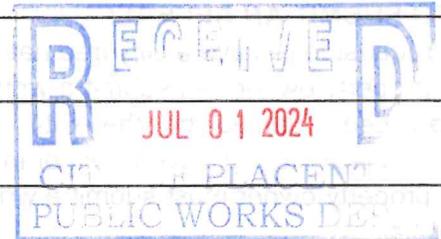
### 1) APPELLANT'S INFORMATION

Name: Erika Torres Phone: +17149318008

Mailing Address: 708 sue Dr

Email Address: erikardh2016@gmail.com

Date of Administrative Decision: June 3, 2024



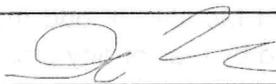
### 2) LOCATION OF PROPOSED TREE REMOVAL

Address: 708 Sue Dr.

### 3) REASON FOR APPEAL

*Please state the specific reason(s) for the appeal (use separate sheet if necessary).*

Dear gentlemen, I am appealing your decision on the tree removal at 708 Sue Dr. due to minimal efforts and or responses. I will be attaching photos to demonstrate the uplifting concrete and uneven walkways and pathways for the community as this is a hazard for all during any accidental incidences, I have had company trip and fall due to the roots of the magnolia, uplifting the concrete. Recently, we had a main pipe break due to the roots of the magnolia costing us an emergency of \$800 which we don't have. Furthermore, an estimate provided by plumbers and specialists of upwards of \$14,000 to remove the broken pipes caused by the magnolia tree which encompasses the main leading to the home, please reconsider the removal of these magnolia tree at this time and sincerely consider the issues it has caused for safety and cost as homeowners.

Appellant's Signature:  Date: 7/1/24

**FOR CITY USE ONLY**

Date Received: _____	Received by: _____
Appeal File No: _____	Related File No: _____
Commissions' Meeting Date: _____	
Decision by Commission: _____	<input type="checkbox"/> Appeal Granted <input type="checkbox"/> Appeal Denied

5:16



Erika Torres  
708 Sue Dr.  
Placentia CA  
92870



5:16



5:15



5:15



The People are the City

**Mayor**  
JEREMY B. YAMAGUCHI  
**Mayor Pro Tem**  
KEVIN KIRWIN  
**Councilmembers:**  
RHONDA SHADER  
WARD L. SMITH  
CHAD P. WANKE



**City Clerk:**  
ROBERT S. MCKINNELL  
**City Treasurer**  
KEVIN A. LARSON  
**City Administrator**  
DAMIEN R. ARRULA

401 East Chapman Avenue – Placentia, California 92870

June 24, 2024

Erika Torres  
708 Sue Drive  
Placentia, CA 92870

**SUBJECT: TREE REMOVAL REQUEST – 708 SUE DRIVE**

Dear Ms. Torres,

The Public Works Department has reviewed your request for a tree removal of Magnolia Grandiflora tree located at 708 Sue Drive and has denied your request.

City staff inspected the tree and evaluated the reported problems with the tree. The tree is not dead, diseased, irreparably injured, hazardous, or in a condition, that presents legitimate public safety concerns. The tree does not meet the criteria for approval for removal as defined in the City's Urban Forest Protection Ordinance, Section 14.12.070 of the Placentia Municipal Code.

The City's Urban Forest protection Ordinance was adopted to protect, preserve, and expand the City's urban forest. Trees are a valuable resource to the community that provide environmental, economic, social and public health benefits along City streets and parks, and are critical to maintaining an attractive City. The ordinance established a tree removal process and criteria for the orderly removal of City trees when appropriate. Based on inspection of the tree, City staff determined that the tree does not meet the ordinance's criteria for tree removal.

You may appeal this decision to Streetscape and Transportation Advisory Commission (Commission) by filing a written appeal within **five (5) business days** of the date of this letter. To ensure transparency and inform the public, appeals will be reviewed by the Commission at a public meeting to provide a final determination. The entire appeal policy is attached to this letter.

Sincerely

Chris Tanio  
Interim Director of Public Works

Attachment:  
City Tree Removal Appeal Policy & Form



City of Placentia  
 Public Works Department  
 401 East Chapman Avenue  
 Placentia, CA 92870  
 (714) 993-8148  
 www.placentia.org

# CITY TREE REMOVAL REQUEST FORM

## TREE REMOVAL/MAINTENANCE REQUEST FORM

Please TYPE or PRINT all information clearly.

### 1) REQUESTOR'S INFORMATION

Date: 5/24/24 Name: ERIKA TORRES Phone: (714) 931-8008  
 Mailing Address: 708 SUE DR. PLACENTIA CA 92870  
 Email Address: \_\_\_\_\_

### 2) REQUESTED ACTION

Remove  Trim  Plant New Tree  Inspect  Other: \_\_\_\_\_  
 Tree Species (if known): Magnolia Number of Trees: 1  
 Address/Location of Tree: 708 SUE DR PLACENTIA CA 92870 - sidewalk  
 Nearest Cross St: ALTA VISTA  
 Located within a parkway  Yes  No  Unknown

### 3) REASON FOR REQUEST

Causing Damage  Dead  Uprooted/Safety Hazard  Diseased  Beautify  
 Other/Description: BROKEN PIPE AT WATER METER (MAIN)  
 Supplemental Data Attached: I have photos upon request. A plumber wst due to main pipe broken. cost will start at \$3000 (Three thousand dollars)

### FOR CITY USE ONLY

#### APPROVED ACTION:

Remove  Trim  Plant New Tree  Inspect  Other: \_\_\_\_\_  
 Tree ID# and/or Species (If known): \_\_\_\_\_ Diameter (inches) \_\_\_\_\_ Height (inches) \_\_\_\_\_  
 Inspected by: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)  
 Director or Designee: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)  
 Date of Applicant Notification: \_\_\_\_\_  Email  Mail









**Site Detail** (33.876732697462,-117.85513214549)(WCA InventoryID: 870548)

<b>District</b>	<b>Address</b>	<b>Location</b>	<b>Species</b>	<b>DBH</b>	<b>Height</b>
17	708 SUE DR	Front-1	<i>Magnolia grandiflora</i> SOUTHERN MAGNOLIA	13-18	15-30

<b>Maintenance</b>	<b>Valid</b>	<b>Est. Value</b>	<b>Utility</b>	<b>Parkway</b>
Grid/Routine Trim	Yes	\$4,890	No	4

<b>Crew</b>	<b>Date</b>	<b>Work Type / Comments</b>	<b>Job # / Acct #</b>	<b>Invoice#</b>	<b>Amount</b>
WCA	08/17/2020	Grid Pruning	56845	163780	\$59.00
WCA	07/17/2012	Grid Pruning	22408	81848	\$39.00



# Streetscape and Transportation Advisory Commission

## **AGENDA STAFF REPORT**

TO: STREETScape AND TRANSPORTATION ADVISORY COMMISSION  
FROM: SAMANTHA BYFIELD, PUBLIC WORKS MANAGER  
DATE: SEPTEMBER 16, 2024  
SUBJECT: **APPEAL OF DENIED TREE REMOVAL REQUEST – 1403 E HOWARD PLACE**

### **RECOMMENDATION:**

It is recommended that the Streetscape and Transportation Advisory Commission take the following actions:

1. Open the Public Hearing concerning the Appeal for Denied Tree Removal Request at 1403 E Howard Place; and
2. Receive the staff report and consider all public testimony; and
3. Close the Public Hearing and Deny the Appeal for Denied Tree Removal Request at 1403 E Howard Place.

### **BACKGROUND:**

On June 28, 2024, the Public Works Department (Department) received a tree removal request from Mr. John Dean for the removal of two (2) Brisbane Box and (1) Fern Pine trees located in the parkway at approximately 600 Jefferson Street adjacent to 1403 E Howard Place (Attachment 3). The basis for the applicant's street tree removal request was that debris from the trees is covering his driveway, solar panels, and pool. On July 16, 2024, Mr. Dean was mailed a decision letter (Attachment 2) notifying him that his tree removal request was denied since it did not meet the criteria for removal as defined in the City's Urban Forest Protection Ordinance (Ordinance), Section 14.12.070 of the Placentia Municipal Code (PMC). On July 21, 2024, the City received an appeal form (Attachment 1) from Mr. Dean for the Streetscape and Transportation Advisory Commission (Commission) to consider his tree removal request.

#### **Tree Removal Request Review Process**

On July 1, 2024, City staff inspected the trees and evaluated the reported problems with the three identified parkway trees. The trees were found to be in good health with no apparent structural issues or diseases present. The trees are approximately 15 plus feet in height with a trunk diameter of seven (7) plus inches. The trees have been maintained by the City as part of its four-year tree trimming cycle and were last trimmed on September 8, 2021. (Attachment 4). The trees are scheduled to be trimmed next year in Fall 2025. Staff recommended the denial of the tree removal request to Public Works Manager, Samantha Byfield, who affirmed the

denial. On July 21, 2024, a letter was mailed to Mr. Dean informing him of the denial. The City received a Tree Removal Appeal form from Mr. Dean on July 21, 2024, which is within the five-business day timeframe per the Ordinance.

### **Tree Removal Criteria**

Per Section 14.12.070 of the Placentia Municipal Code, a City tree can be removed based upon the following conditions:

1. Hazardous Trees. The Public Works Department shall identify hazardous trees based on the severity of the following signs of decline:
  - a. Large dead branches in the tree.
  - b. Cavities or rotten wood along the trunk or in major branches.
  - c. Mushrooms present at the base of the tree.
  - d. Cracks or splits in the trunk or where branches are attached.
  - e. Strong lean at the trunk.
  - f. Many major branches arise from one (1) point on the trunk.
  - g. Damaged, broken, or injured roots.
  - h. Tree has been topped or otherwise heavily pruned.
2. Dead Trees. Trees that are dead or have been determined by an ISA certified arborist to be in a state of severe decline with no available remedies to save the tree, although perhaps not an immediate hazard, shall be removed.
3. Emergency Removals. Healthy trees may be removed if the Director or designee decides an emergency condition exists, and tree removal is determined to be the only option available.
4. Public Safety. Healthy trees may be removed if the Director or designee decides that a public safety concern exists, and the tree removal is determined to be the only option available.
5. Other Removals. Other examples where a condition shall warrant removal include:
  - a. Diseased/Insect Infested Trees. The tree is diseased, has lost its productive capacity, and is not likely to recover despite the application of available remedies. Trees that acquire an infectious disease or are infested with an insect that is declared to be a serious pest threat to other nearby trees shall be removed, if removal is determined to be the best pest control solution by a certified arborist.

- b. **Building Damage.** If a tree is causing structural damage to a building, and the condition cannot be corrected without removing the tree, or severely damaging its root structure causing it to fail or potentially topple over.
  
- 6. **Surface Roots.** In situations where tree roots have developed above the surface, an ISA certified arborist shall evaluate the roots and determine if root pruning can occur without jeopardizing the health and stability of the tree. Should the arborist decide that roots cannot be pruned without jeopardizing the tree, and those same roots pose a safety concern, the tree may be removed.
  
- 7. **Hardscape Damage.** If hardscape repairs cannot be completed without severe root pruning which would jeopardize the health and stability of the tree, the tree may be removed. The general policy that shall be observed when repairing or replacing hardscape adjacent to a city tree is that the health and integrity of the tree take precedent over the installation of concrete or asphalt. Every effort shall be made to protect the tree from root or trunk damage.
  
- 8. Several alternatives are available for accommodating the installation of new hardscape without severely infringing upon a tree's root system. Any hardscape installation that may involve the removal of an extensive portion of a tree's root system or may require the removal of one (1) or more roots that are of a diameter greater than two (2) inches, shall first be evaluated by the certified arborist. If it is determined by the certified arborist that the removal of the offending roots might jeopardize the health or integrity of the tree, then one (1) of the following alternatives should be considered:
  - a. **Offset.** An offset is the tapering or reduction of a sidewalk's size down to a width no less than thirty-six (36) inches.
  
  - b. **Reconfiguration.** Sidewalks do not need to be constructed in a straight line. If the public easement can accommodate it, the sidewalk may be reconfigured to curve around a tree in a suitable manner. In some cases, the property owner may wish to extend the easement over their property to accommodate the installation of sidewalk without removing a tree. Any root removal that occurs while completing hardscape installation shall conform with the root pruning specifications provided by city staff.
  
  - c. In all cases, all sidewalk modifications must conform to all current ADA or CBC standards.

The following reasons are not valid for tree removal:

- 1. Leaf litter in gutters, on sidewalks or private property.
  
- 2. Messy/excessive fruit.
  - 3. Root intrusion into sewer laterals because of deteriorating infrastructure.
  - 4. Hardscape damage unless a feasible, economic solution does not exist to save the tree.

### **Appeal of City Staff's Decision**

Mr. Dean is requesting the Commission consider an appeal to remove the trees based on the health and safety issues caused by the trees (Attachment 1). The appeal request notes that the trees, planted just one foot from the property line, create significant health and safety hazards. Mr. Dean stated that the trees drop leaves and debris into his yard and driveway, causing slippery conditions that could lead to accidents. Additionally, the appeal states that the tree located by their pool constantly drops flowers and seeds, making it impossible to maintain a clean pool and posing health risks to his family and guests. Mr. Dean believes it is unfair for him to handle the ongoing cleanup and issues caused by these trees. He added in his appeal that if the City plants trees near residential properties, they should choose species that do not shed excessive debris or pose health and safety risks.

The Applicant has been notified of the Commission meeting and has been sent an agenda and a copy of this staff report. The public notification of the tree removal request was posted on the Tree at 1403 E Howard Place on August 27, 2024.

Pursuant to Section 14.12.080, of the PMC, the Commission may grant the tree removal request if it finds that the burden to the property owner if the request is denied substantially outweighs: (A) the benefit that a denial provides to the public; and (B) the burden to the public if it is granted. The decision of the commission is final. The Commission may evaluate the following factors:

- a. Species of tree.
- b. Size of the tree.
- c. Approximate age of the tree.
- d. Physical characteristics of the tree.
- e. Environmental productivity of the tree.
- f. Safety of the property owner and general public will be considered.
- g. Asset value of the tree.
- h. Utility conflicts, both above and below ground, may be considered when evaluating a removal request.
- i. Species and age diversification may be considered to determine if the street would benefit from having a more diverse street tree population to reduce threats of deforestation.

If the Commission grants the tree removal request, subsequent removal of the trees shall be at the applicant's cost and expense per the Ordinance. The property owner shall also be responsible for the cost of procuring and planting two (2) replacement trees per tree; and funds remitted to the City shall be deposited into the City's Tree Replacement and Planting Fund. The costs for removal and planting of the two (2) replacement trees per removed tree are based upon the City's current tree maintenance contract rates for removal and planting.

### **RECOMMENDATION**

The trees are in the public right-of-way at 1403 E Howard Place. Based on staff inspection and review, the trees are in good condition, has been appropriately maintained on a regular

schedule and is not creating a public safety hazard. Therefore, the trees do not meet the removal criteria as set forth in the Ordinance. It is recommended that the Commission deny the appeal request to have the tree removed.

Prepared by:

Reviewed and approved:



---

Samantha Byfield  
Public Works Manager



[Chris Tanio \(Sep 12, 2024 18:20 PDT\)](#)

---

Christopher Tanio, PE  
Director of Public Works

Attachments:

1. Appeal Form from Mr. John Dean
2. City Letter of Denial for Tree Removal Request
3. Tree Removal Request from Applicant
4. Tree Maintenance History





**City of Placentia**  
Public Works Department  
401 East Chapman Avenue  
Placentia, CA 92870  
(714) 993-8148

## CITY TREE REMOVAL APPEAL POLICY

In accordance with the Urban Forest Management Plan, to ensure a healthy urban forest for residents, visitors and future generations, the City has adopted the Urban Forest Protection Ordinance (Ordinance). The ordinance establishes a policy for property owners to request the removal of City trees in front or adjacent to their property.

Pursuant to the Ordinance, the Director of Public Works (Director) has the authority and responsibility to make determination over the appropriateness of tree removals in public areas. If a Tree Removal Request is denied by the Director, a property owner may appeal this decision to Streetscape and Transportation Advisory Commission (Commission). An appeal must be submitted to the Commission within **five (5)** business days of the denial. To ensure transparency and inform the public, appeals will be reviewed by the Commission at a public meeting to provide a final determination. The entire appeal policy can be found in the Ordinance at [www.placentia.org/urbanforest](http://www.placentia.org/urbanforest) and the process is outlined below.

### **STEPS TO SUBMIT AN APPEAL:**

1. A request to remove a City tree has been denied by the Director.
2. A property owner can submit a written appeal any time after their request to have a City tree removed has been denied by the City. The City Tree Removal Appeal Form is available online at [www.placentia.org/urbanforest](http://www.placentia.org/urbanforest) or in-person to the Public Works Department inside City Hall.
3. A property owner must submit a written request for reconsideration within **five (5)** business days of the denial.
4. After the appeal has been submitted in a timely manner, the appeal will be heard at the next available Commission meeting.
5. The Commission may grant the Tree Removal Request, in whole or in part; notwithstanding the conclusive facts, it finds that the burden to the property owner if the Request is denied substantially outweighs (1) the benefit that a denial provides to the public; *and* (2) the burden to the public if it is granted. The decision of the Commission is final.
6. If the appeal is granted by the Commission, all removal and replacement costs will be borne by the applicant.

### **TREE REPLACEMENT REQUIREMENTS:**

If the Commission grants the Tree Removal Request, subsequent removal of the tree(s) and stumps shall be at the property owner's cost and expense. Property owner shall also be responsible for the cost of procuring and planting two (2) replacement, 24" box trees; and funds remitted to the City shall be deposited into the City's Tree Replacement and Planting Fund, as described in Section 14.12.090 of the Placentia Municipal Code for that purpose.

### **COMMISSION MEETING PROCEDURES:**

The Commission meets at 6:00 pm, on the third Monday of odd months. Residents/merchants immediately surrounding the affected property shall be notified by mail of any property owner appeals for a tree removal. A minimum of three properties adjacent to either side of the affected property shall be notified, as well as the closest three properties across the street. City staff will post a notice on the affected tree no less than 10 days prior to review by the Streetscape and Transportation Advisory Commission. The notice will include information on the proposed property owner appeal and meeting dates, times, and locations. Agendas for the Streetscape and Transportation Advisory Commission are posted a minimum of 72 hours prior to the meeting date for public review. The public is invited to make public comment at the meetings or submit written comments for consideration.

### **FOR ADDITIONAL INFORMATION:**

If you have any questions or need additional information, please contact the Public Works Department at (714) 993-8148 or by email at [urbanforest@placentia.org](mailto:urbanforest@placentia.org).

The People are the City



**Mayor**  
JEREMY B. YAMAGUCHI

**Mayor Pro Tem**  
KEVIN KIRWIN

**Councilmembers:**  
RHONDA SHADER  
WARD L. SMITH  
CHAD P. WANKE

**City Clerk:**  
ROBERT S. MCKINNELL

**City Treasurer**  
KEVIN A. LARSON

**City Administrator**  
DAMIEN R. ARRULA

401 East Chapman Avenue – Placentia, California 92870

July 16, 2024

John Dean  
1403 Howard Pl.  
Placentia, Ca, 92870

**SUBJECT: TREE REMOVAL REQUEST – BEHIND 1403 HOWARD PL.**

Dear Mr. Dean

The Public Works Department has reviewed your request for a tree removal of one (3) trees located behind 1403 Howard Pl. and has **denied** your request.

City staff inspected the tree and evaluated the reported problems with the tree. The tree is not dead, diseased, irreparably injured, hazardous, or in a condition, that presents legitimate public safety concerns. The tree does not meet the criteria for approval for removal as defined in the City's Urban Forest Protection Ordinance, Section 14.12.070 of the Placentia Municipal Code.

The City's Urban Forest protection Ordinance was adopted to protect, preserve, and expand the City's urban forest. Trees are a valuable resource to the community that provide environmental, economic, social and public health benefits along City streets and parks, and are critical to maintaining an attractive City. The ordinance established a tree removal process and criteria for the orderly removal of City trees when appropriate. Based on inspection of the tree, City staff determined that the tree does not meet the ordinance's criteria for tree removal.

You may appeal this decision to Streetscape and Transportation Advisory Commission (Commission) by filing a written appeal in person or via email at [urbanforest@placentia.org](mailto:urbanforest@placentia.org) within **five (5) business days** of the date of this letter. To ensure transparency and inform the public, appeals will be reviewed by the Commission at a public meeting to provide a final determination. The entire appeal policy is attached to this letter.

**If the Commission grants the Tree Removal Request, subsequent removal of the tree(s) and stumps shall be at the property owner's cost and expense. Property owner shall also be responsible for the cost of procuring and planting two (2) replacement, 24" box trees; and funds remitted to the City shall be deposited into the City's Tree Replacement and Planting Fund, as described in Section 14.12.090 of the Placentia Municipal Code for that purpose.**

Sincerely

Samantha Byfield,  
Public Works Manager

Attachment:  
City Tree Removal Appeal Policy & Form



**City of Placentia**  
 Public Works Department  
 401 East Chapman Avenue  
 Placentia, CA 92870  
 (714) 993-8148  
 www.placentia.org

# CITY TREE REMOVAL REQUEST FORM

**TREE REMOVAL/MAINTENANCE REQUEST FORM**  
 Please TYPE or PRINT all information clearly.

**1) REQUESTOR'S INFORMATION**

Date: \_\_\_\_\_ Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

**2) REQUESTED ACTION**

Remove  Trim  Plant New Tree  Inspect  Other: \_\_\_\_\_

Tree Species (if known): \_\_\_\_\_ Number of Trees: \_\_\_\_\_

Address/Location of Tree: \_\_\_\_\_

Nearest Cross St: \_\_\_\_\_

Located within a parkway  Yes  No  Unknown

**3) REASON FOR REQUEST**

Causing Damage  Dead  Uprooted/Safety Hazard  Diseased  Beautify

Other/Description: \_\_\_\_\_

Supplemental Data Attached: \_\_\_\_\_

**FOR CITY USE ONLY**

**APPROVED ACTION:**

Remove  Trim  Plant New Tree  Inspect  Other: \_\_\_\_\_

Tree ID# and/or Species(If known): \_\_\_\_\_ Diameter (inches) \_\_\_\_\_ Height (inches) \_\_\_\_\_

Inspected by: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)

Director or Designee: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)

Date of Applicant Notification: \_\_\_\_\_  Email  Mail



**City of Placentia**  
Public Works Department  
401 East Chapman Avenue  
Placentia, CA 92870  
(714) 993-8148  
[www.placentia.org](http://www.placentia.org)

## CITY TREE REMOVAL POLICY (NON-DEVELOPMENT)

Per the Urban Forest Protection Ordinance (Ordinance), the removal, relocation, trimming/pruning of City Tree by anyone other than the City is prohibited. Property owners may submit a written request to the Public Works Department for removal of a City tree that is located within the public-right-of way in front of or adjacent to their property. All tree removal requests will be reviewed the Director of Public Works or his/her designee (Director) and subject to the Tree Removal Criteria outlined in Section 14.12.070 of the Placentia Municipal Code. Only trees that are found to be dead, diseased, irreparably injured, hazardous, or in a condition that presents legitimate public safety concerns or conditions may be the subject of a Tree Removal Request. The following reasons are not valid for tree removals:

1. Leaf litter in gutters, on sidewalks or private property.
2. Messy/excessive fruit.
3. Root intrusion into sewer laterals as a result of deteriorating infrastructure.
4. Hardscape damage unless a feasible, economic solution exists to save the tree

### TREE REMOVAL REQUEST PROCESS:

1. A property owner can submit a Tree Removal Request to the Public Works Department via in-person, mail or by email at [urbanforest@placentia.org](mailto:urbanforest@placentia.org). A form is available online at [www.placentia.org/urbanforest](http://www.placentia.org/urbanforest), at City Hall, or can be requested by email at [urbanforest@placentia.org](mailto:urbanforest@placentia.org).
2. The City will conduct an assessment of the tree(s) to assess whether a removal can be granted or not.
3. If the City determines that the tree is dead, dying or hazardous, or constitutes a public safety concern per the removal criteria of the Ordinance, the tree request may be approved by Director.
4. If a Tree Removal Request is denied by the Director, a property owner may appeal this decision to Streetscape and Transportation Advisory Commission (Commission). An appeal must be submitted to the Commission within **five (5)** business days of the denial. To ensure transparency and inform the public, appeals will be reviewed by the Commission at a public hearing meeting to provide a final determination. The entire appeal policy can be found in the Ordinance at [www.placentia.org/urbanforest](http://www.placentia.org/urbanforest) and the process is outlined below.

### TREE REMOVAL APPEAL PROCESS:

1. A request to remove a City tree has been denied by the Director.
2. A property owner can submit a written appeal any time after their request to have a City tree removed has been denied by the City. The City Tree Removal Appeal Form is available online at [www.placentia.org/urbanforest](http://www.placentia.org/urbanforest) or in-person to the Public Works Department inside City Hall.
3. A property owner must submit a written request for reconsideration within **five (5)** business days of the denial. The appeal can be submitted in-person at City Hall or by email at [urbanforest@placentia.org](mailto:urbanforest@placentia.org).
4. After the appeal has been submitted in a timely manner, the appeal will be heard at the next available Commission meeting.
5. The Commission may grant the Tree Removal Request, in whole or in part; notwithstanding the conclusive facts, it finds that the burden to the property owner if the Request is denied substantially outweighs (1) the benefit that a denial provides to the public; *and* (2) the burden to the public if it is granted. The decision of the Commission is final.
6. If the appeal is granted by the Commission, the subsequent removal of the tree(s) and stump(s) shall be at the property owner's cost and expense. Property owner shall also be responsible for the cost of procuring and planting two (2) replacement 24" box trees; and funds remitted to the City shall be deposited into the City's Tree Replacement and Planting Fund, as described in Section 14.12.090 of the Placentia Municipal Code, for that purposes.

**If you have any questions or need additional information, please contact the Public Works Department at (714) 993-8148 or by email at [urbanforest@placentia.org](mailto:urbanforest@placentia.org).**

**Site Detail** (33.877336903493,-117.83721345452)(WCA InventoryID: 5501465)

District	Address	Location	Species	DBH	Height
16	600 X JEFFERSON ST /N	Front-17	<i>Lophostemon confertus</i> BRISBANE BOX	0-6	15-30

Maintenance	Valid	Est. Value	Utility	Parkway
Grid/Routine Trim	Yes	\$1,030	No	4

Crew	Date	Work Type / Comments	Job # / Acct #	Invoice#	Amount
WCA	09/08/2021	Grid Pruning	62490	177170	\$59.00
WCA	09/15/2017	Grid Pruning	39738	129635	\$45.00
WCA	08/08/2012	Grid Pruning	22408	82158	\$39.00

**Site Detail** (33.877201517799,-117.83712828261)(WCA InventoryID: 877636)

District	Address	Location	Species	DBH	Height
16	600 X JEFFERSON ST /N	Front-15	<i>Lophostemon confertus</i> BRISBANE BOX	0-6	15-30

Maintenance	Valid	Est. Value	Utility	Parkway
Grid/Routine Trim	Yes	\$1,030	No	4

Crew	Date	Work Type / Comments	Job # / Acct #	Invoice#	Amount
WCA	09/08/2021	Grid Pruning	62490	177170	\$59.00
WCA	09/15/2017	Grid Pruning	39738	129635	\$45.00
WCA	08/08/2012	Grid Pruning	22408	82158	\$39.00
WCA	02/06/2007	Plant 15 Gal w/o RB (BRISBANE BOX)	9782	45835	\$85.20
WCA	11/02/2006	Tree and Stump Removal (FERN PINE)	9782	44578	\$139.00

**Site Detail** (33.877099345399,-117.83712122541)(WCA InventoryID: 877635)

District	Address	Location	Species	DBH	Height
16	600 X JEFFERSON ST /N	Front-14	<i>Afrocarpus falcatus</i> FERN PINE	07-12	15-30

Maintenance	Valid	Est. Value	Utility	Parkway
Grid/Routine Trim	Yes	\$1,380	No	4

Crew	Date	Work Type / Comments	Job # / Acct #	Invoice#	Amount
WCA	09/08/2021	Grid Pruning	62490	177170	\$59.00
WCA	09/15/2017	Grid Pruning	39738	129635	\$45.00
WCA	08/08/2012	Grid Pruning	22408	82158	\$39.00
WCA	02/06/2007	Plant 15 Gal w/o RB (BRISBANE BOX)	9782	45835	\$85.20
WCA	11/02/2006	Tree and Stump Removal (FERN PINE)	9782	44578	\$139.00