

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
MINUTES
REGULAR MEETING
January 9, 2024
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Mayor Yamaguchi called the meeting to order at 5:30 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Kirwin, Yamaguchi

ABSENT: Wanke (Excused)

ORAL COMMUNICATIONS:

Mayor Yamaguchi opened Oral Communications for the Closed Session. City Clerk McKinnell stated that the City Clerk's Office had received no public comment for the Closed Session. Mr. McKinnell announced the Closed Session cases and matters.

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section 54956.9(d)(1)
CONFERENCE WITH LEGAL COUNSEL – Existing Litigation
People of the State of California v. Herbert Norris Trotter, OCSC Case No. 17NF0497.
2. Pursuant to Government Code Section 54956.9(d)(2)
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
(1 case)

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Yamaguchi called the meeting to order at 7:04 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Kirwin, Yamaguchi

ABSENT: Wanke (Excused)

STAFF PRESENT:

City Attorney/Authority Counsel Christian Bettenhausen; City Administrator Damien Arrula; Deputy City Administrator Rosanna Ramirez; Deputy City Administrator Luis Estevez; Police Chief Brad Butts; Fire Chief Jason Dobine; Director of Finance Jennifer Lampman; Director of Community Services Karen Crocker; Director of Development Services Joe Lambert; Deputy Director of Administrative Services Jeannette Ortega; City Treasurer Kevin Larson; City Clerk Robert McKinnell; Deputy City Clerk Carole M. Wayman

INVOCATION: Chaplain Kenneth Curry

PLEDGE OF ALLEGIANCE: Officer Brittany Oldham

PRESENTATIONS: None

CLOSED SESSION REPORT:

City Attorney/Authority Counsel Bettenhausen stated that there were two (2) items on the Closed Session agenda, the City Council discussed each of those items, and direction was provided. He noted that there was nothing further to report.

CITY ADMINISTRATOR REPORT:

City Administrator Arrula welcomed and introduced three (3) new City of Placentia employees.

Information Technology Technician Horje Cheyenne Campo graduated from Palmdale High School and then enlisted in the U.S. Army. He attended California State University Northridge and studied Business Information Systems and previously worked in the Information Technology (IT) departments at Living Spaces and the City of Anaheim.

Information Technology Technician Ryan Plise graduated from the United Education Institute as a Computer Systems Technician and has worked for various companies within the IT field for 10 years, his most recent position in the City of Rosemead.

Building Inspector Daniel Zavadil grew up in the City of Placentia and decided on a career path in the construction trades. He obtained his general contractor’s license and then started his own business as a general contractor. Daniel then obtained his residential building inspector certification and became a Federal Emergency Response official.

ORAL COMMUNICATIONS:

Meredith Castillo, Placentia resident shared that his wife had recently passed away and expressed appreciation to the City Council for making Placentia a great place to live.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Shader reported attendance at the following:

- Navigation Center Meeting
- Meeting regarding proposed Metrolink Station in Placentia
- Santa Fe Merchants Meeting in which the success of Tamale Festival was discussed.

She commented on new businesses going into Old Town and announced the opening of Broken Timbers. She also announced City Hall and City facilities closures in observance of the Martin Luther King Junior Holiday on January 15, 2024.

Councilmember Smith promoted the free e-waste and shredding event at Civic Center Plaza on January 20, 2024 from 8 a.m. to 12 noon. He reported his attendance at the following:

- SCAG Transportation Committee Meeting
- Navigation Center Meeting
- Santa Fe Merchants Meeting
- Funeral Services for Filiberto Lopez Montano, longtime Placentia resident and veteran

Mayor Pro Tem Kirwin echoed Meredith Castillo’s comments about the City. He expressed appreciation to Staff for their responsiveness to community concerns and complaints.

Mayor Yamaguchi welcomed the new IT Staff members and noted that the quickest way to submit a service request is through the iPlacentia app. He reported his Ride Along with the Placentia Police Department and shared comments about the experience. He noted that he plans to bring back the dial your Mayor direct phone line and regular office hours for the public to come in and speak with the Mayor.

1. CONSENT CALENDAR (Items 1.a. through 1.g.):

Motion by Shader, seconded by Smith, and carried a (4-0-1, Wanke absent) vote to approve the Consent Calendar items 1.a. through 1.g., as recommended.

1.a. Consideration to Waive Reading in Full of all Ordinances and Resolutions

Fiscal Impact: None

Recommended Action: Approve

(Approved 4-0-1, as recommended, Wanke absent)

- 1.b. **City Fiscal Year 2023-24 Register for January 9, 2024**
Check Register
Fiscal Impact: \$3,196,138.02
Electronic Disbursement Register
Fiscal Impact: \$2,922,844.54
Recommended Action: It is recommended that the City Council:
 1) Receive and file.
(Received and Filed, as recommended)
- 1.c. **Amendment No. 2 to Maintenance Services Agreement with DFS Flooring for Carpet Cleaning Services**
Fiscal Impact:

Expense:	\$45,142	Revised Agreement Amount
Budget:	\$ 1,104	Fiscal Year 2023-24 Operating Budget

Recommended Action: It is recommended that the City Council:
 1) Approve Amendment No. 2 to the Maintenance Services Agreement with DFS for carpet cleaning services increasing the annual contract not-to-exceed amount by \$19,642 or a revised cumulative contract amount of \$45,142 for the entire contract term; and
 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.
(Approved 4-0-1, as recommended, Wanke absent)
- 1.d. **Acceptance of Construction Work and Notice of Completion for the Crowther Avenue Street Resurfacing Project, Project No. 1401**
Fiscal Impact:

Expense:	\$259,865	Original Construction Contract
Budgeted:	\$285,851	FY 23-24 CIP Budget (719800-6740 JL#24101)

Recommended Action: It is recommended that the City Council:
 1) Accept the work performed by Mark Company Asphalt and Concrete for improvements of the Crowther Avenue Street Resurfacing Project, City Project No. 1401 for a grand total amount of \$259,865; and
 2) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
 3) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.
(Approved 4-0-1, as recommended, Wanke absent)
- 1.e. **Acceptance of Construction Work and Notice of Completion for Demolition Work at 207 West Chapman Avenue**
Fiscal Impact:

Expense:	\$60,000	Total Construction Cost Amount
Budgeted:	\$66,000	Affordable Housing Development Impact Fee Fund (682534-6099)

Recommended Action: It is recommended that the City Council:
 1) Accept the work performed by Unlimited Environmental, Inc., for the asbestos abatement and demolition of 207 Chapman Avenue, for a grand total amount of \$60,000; and
 2) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
 3) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.
(Approved 4-0-1, as recommended, Wanke absent)
- 1.f. **Amendment to the City of Placentia Fiscal Year 2023-24 Capital Improvement Program to include Fiscal Year 2023-24 Street Rehabilitation Project**
Fiscal Impact:

Expense:	\$200,000	Total Project Design Budget
Available Budget:	\$400,000	Proposed Budget Resolution (609800-6740 J/L 24104-6740)

Recommended Action: It is recommended that the City Council:

- 1) Approve an amendment to the Fiscal Year 2023-24 Capital Improvement Program to allocate \$200,000 in available SB-1 Gas Tax Funds for engineering design services for the Fiscal Year 2023-24 Roadway Rehabilitation Project; and
- 2) Approve an appropriation adjustment, reallocating \$400,000 in available SB-1 Gas Tax Funds from the Fiscal Year 2022-23 Roadway Rehabilitation project (Project No. 1301) to the Fiscal Year 2023-24 Roadway Rehabilitation Project (Project No. 24104); and
- 3) Adopt Resolution No. R-2024-01, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2023-24 in compliance with City Charter of the City of Placentia §§1206 and 1209 pertaining to appropriations for actual expenditures; and
- 4) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Wanke absent)

Successor Agency

- 1.g. **Recognized Obligation Payment Schedule (ROPS 24-25) for July 1, 2024 Through June 30, 2025 and Last and Final Recognized Obligation Payment Schedule for Fiscal Year 2024-25 Through 2032-33**

Fiscal Impact: RPTTF Funded Non-Admin Obligations: \$1,439,670
RPTTF Funded Administrative Overhead: \$ 50,000
Total ROPS 24-25 Expenditure Request: \$1,489,670

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution RSA-2024-01, a Resolution of the City Council of the City of Placentia, California, acting as the Successor Agency to the Redevelopment Agency of the City of Placentia, California approving and adopting the Recognized Obligation Payment Schedule for the period of July 1, 2024 to June 30, 2025 (ROPS 24-25); and
- 2) Approve Resolution RSA-2024-02, a Resolution of the City Council of the City of Placentia, California, acting as the Successor Agency to the Redevelopment Agency of the City of Placentia, California approving and adopting the Last and Final Recognized Obligation Payment Schedule for the period of July 1, 2024 to June 30, 2033.

(Approved 4-0-1, as recommended, Wanke absent)

2. PUBLIC HEARINGS: None

3. REGULAR AGENDA:

- 3.a. **Annual City Council Appointments to Various Intergovernmental Agencies, Associations, and City Subcommittees**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Review the attached list of current appointments to the various intergovernmental agencies, associations, and City subcommittees and make appointments as desired; and
- 2) Direct Staff to notify the various intergovernmental agencies, associations, and City subcommittees of the City Council appointments.

(Approved 4-0-1, as recommended, Wanke absent)

The following appointments were discussed and recommended for approval:

- Association of California Cities - OC Shader/Wanke
- Citywide Fiber Optic and Smart City Ad-Hoc Yamaguchi/Shader
- Civic Center Joint Use Committee (Smith/Shader)

- Public Financing Authority of the Enhanced Infrastructure Financing District
(Wanke, Chair/Smith, Authority Member)
- Finance and Investment Committee
Yamaguchi/Kirwin/Larson
(Mayor/Mayor Pro Tem/ City Treasurer)
- Financial Audit Oversight Subcommittee
Kirwin/Smith
- Heritage Committee
Yamaguchi/Kirwin
- Historic Preservation Ad-Hoc
Kirwin/Wanke
- Housing, Community, and Economic Development
Ad Hoc Committee & General Plan Advisory Subcommittee
Wanke/Kirwin
- Independent Cities Association
Wanke/Yamaguchi
- League of California Cities
Yamaguchi/Wanke
- Navigation Center Advisory Board
(Kirwin/Shader)
- County of Orange City Selection Committee
Yamaguchi/Kirwin
(Alternate: any Councilmember can serve in absence of Mayor)
- Old Town Parking Ad-Hoc
Shader/Kirwin
- Orange County Council of Governments
Smith
Chosen as Alternate by Brea's Marty Simonoff
- Orange County Sanitation District
Wanke/Smith
- Orange County Vector Control District - Board of Trustees
Mr. Craig S. Green
- Placentia Community Foundation
Yamaguchi/Smith/Larson
(Mayor/Councilmember/City Treasurer)
- Placentia Disaster Council
Yamaguchi
(Mayor)
- Santa Ana River Flood Protection Agency
Yamaguchi/Kirwin

- Senior/Community Center Blue Ribbon Committee
Smith/Shader (both delegates)
(Craig S. Green, ex officio member)
- Sewer Utility, Recycling and Refuse Committee
Yamaguchi/Shader
- Southern California Association of Governments
Smith/Wanke (alternate)
- Southern California Association of Governments – Annual General Assembly Voting Delegates
Smith/Wanke (alternate)

Motion by Shader, seconded by Kirwin, and carried a (4-0-1, Wanke absent) vote to approve Item 3.a., as recommended.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

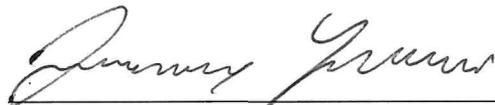
Councilmember Shader requested the use of City Council Chambers for an upcoming meeting. She noted that she would like to extend an invitation to the County of Orange Human Relations Commission to hold a meeting in Placentia and have the Placentia Police Department provide information on their work with gangs in Placentia and the Orange County area.

Mayor Yamaguchi commented on the long line for building permits after the Holiday break and requested that Staff research providing limited availability during the two (2) week holiday break. He also noted that the meeting would be adjourned in memory of Manuel Ortega, former Placentia Police Chief; Jane Castillo, loving mother, great community contributor, wife of Meredith Castillo and 52-year resident; and Jeanne Christensen, longest tenured member (1949) of the Placentia Round Table and served as President three (3) times. He asked Councilmember Smith to provide information on an additional individual who is being remembered.

Councilmember Smith expressed his condolences to the family of Former Placentia Police Chief Manuel Ortega and provided comments of his time working with him. He noted that Chief Ortega was a big proponent of Community Oriented Policing and engaged in the community. He also provided comments about Phil Montano, Sr. who was a longtime resident of Placentia and WWII Navy Bronze Star recipient. He added that Mr. Montano was presented with a High School diploma from Valencia High School in 2019, 78 years after his last attendance at the school.

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 7:30 p.m. in memory of Jane Katherine Castillo, wife of Meredith Castillo, Chair of the Veterans Advisory Committee and longtime resident of Placentia, Jeanne Christensen, longtime member of the Placentia Round Table Women’s Club; and Phil Montano, Sr., longtime resident of Placentia and WWII Navy Bronze Star recipient.



 Jeremy Yamaguchi, Mayor/Agency Chair

ATTEST:



 Robert S. McKinnell, City Clerk/
 Agency Secretary

