



**Placentia City Council
Placentia City Council as Successor to the
Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority
Placentia Public Financing Authority**

MAYOR JEREMY B. YAMAGUCHI
District 3

KEVIN KIRWIN
Mayor Pro Tem
District 2

RHONDA SHADER
Councilmember
District 1

WARD L. SMITH
Councilmember
District 5

CHAD P. WANKE
Councilmember
District 4

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

**AGENDA
October 1, 2024**

**Council Chambers
401 E Chapman Ave.
Placentia, CA 92870**

Phone: (714) 993-8117

**Email: administration@placentia.org
www.placentia.org**

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Closed Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Closed Sessions, Closed Sessions are not open to the public.

PLACENTIA CITY COUNCIL REGULAR MEETING AGENDA - STUDY SESSION

October 1, 2024

**4:30 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL:

Councilmember/Board Member Shader

Councilmember/Board Member Smith

Councilmember/Board Member Wanke

Mayor Pro Tem/Board Vice Chair Kirwin

Mayor/Board Chair Yamaguchi

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Study Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors. The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. REGULAR AGENDA Study Session

[Update to Policy No. 344 Governing Travel and Meeting Allowances and Policy No. 445 Procurement \(Credit\) Card Use](#)

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

1. Review and discuss the proposed updates to Policy No. 344 governing Travel and Meeting Allowances for city staff and elected officials; and
2. Direct staff to incorporate changes discussed and bring back updated Policy No. 344 for approval; and
3. Review and discuss proposed updates to Policy No. 445 Procurement (Credit) Card Use; and
4. Authorize City Administrator to approve changes as discussed under his authority.

RECESS: The City Council and Boards of Directors will recess to their 5:30 p.m. Closed Session.

PLACENTIA CITY COUNCIL REGULAR MEETING AGENDA - CLOSED SESSION

October 1, 2024

**5:30 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL:

**Councilmember/Board Member Shader
Councilmember/Board Member Smith
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Kirwin
Mayor/Board Chair Yamaguchi**

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors. The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

CLOSED SESSION PROCEEDINGS:

1. Pursuant to Government Code Section 54956.9(d)(2)
CONFERENCE WITH LEGAL COUNSEL -- Anticipated Litigation
(1 case)
2. Pursuant to Government Code Section 54957(b):
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

REGULAR MEETING AGENDA
October 1, 2024
7:00 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER:

ROLL CALL:

Councilmember/Board Member Shader
Councilmember/Board Member Smith
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Kirwin
Mayor/Board Chair Yamaguchi

INVOCATION: Charles Frost

PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

Proclamation of October 6-12, 2024 as Fire Prevention Week

Presenter: Mayor Yamaguchi and City Council

Recipient: Fire Marshal Amanda Horner

Pony Baseball World Series Champion Teams - Presentation of Medals and Certificates

Presenter: Mayor Yamaguchi and City Council

Recipients: Pony Baseball World Series Champion Team Members and Coaches

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL MEMBER COMMENTS:

1. CONSENT CALENDAR (1.a to 1.f):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a Consideration to Waive Reading in Full of all Ordinances and Resolutions

Recommended Action: It is recommended that the City Council:
Approve.

1.b Minutes City Council/Successor/ICDA/PPFA Regular Meetings of:

- May 21, 2024 Regular Meeting
- June 4, 2024 Regular Meeting

Recommended Action: It is recommended that the City Council:
Approve.

1.c City Fiscal Year 2023-24 Registers for October 1, 2024

Electronic Disbursement Register

Fiscal Impact: \$ 43,224.38

City Fiscal Year 2024-25 Registers for October 1, 2024

Check Register

Fiscal Impact: \$1,927,454.74

Electronic Disbursement Register

Fiscal Impact: \$ 945,851.57

Recommended Action: It is recommended that the City Council:

1. Receive and file.

1.d A Resolution Authorizing Persons Holding Certain Designated Positions to Execute Urban Area Security Initiative Grant Documents for and on behalf of the City of Placentia

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

1. Review and adopt Resolution No. R-2024-65, a Resolution of the City Council of the City of Placentia, California, authorizing persons holding certain designated positions to execute Urban Area Security Initiative (UASI) Grant documents for and on behalf of the City of Placentia; and
2. Authorize the City Administrator and designated persons within the Placentia Police Department to oversee and administer the projects associated with the Anaheim/Santa Ana UASI training and funding on behalf of the City.

1.e Amendment No. 5 to Professional Services Agreement with Totum Corporation for Construction Inspection Services on Citywide Fiber Optic Deployment Project

Fiscal Impact:

Expense: \$73,000 Amendment No. 5 for Additional Inspection Services for Citywide Fiber Optic Deployment

Budget: \$73,000 FY 24-25 Operating Budget (103551-6099)

Recommended Action: It is recommended that the City Council:

1. Approve Amendment No. 5 to a Professional Services Agreement with Totum Corporation to provide construction inspection services for the Citywide Fiber

- Optic Deployment Project for a new not-to-exceed amount of \$673,000; and
2. Authorize the City Administrator to approve contract amendments up to 10% of the cumulative contract not-to-exceed amount, or \$67,300; and
3. Authorize the City Administrator to approve the agreement in a form approved by the City Attorney.

1.f [A Resolution of the City Council of the City of Placentia, California, adopting Purchasing Policy Language in Compliance with Health and Safety Code 1797.231.](#)

Fiscal Impact: None

Recommended Actions: It is recommended that the City Council:

1. Direct Staff to develop and issue an RFP to identify a potential private BLS (Basic Life Support) ambulance partner for ambulance transportation serving the Orange County Exclusive Ambulance Operating Area – A (EOA-A) that is comprised of the cities of Placentia and Yorba Linda and certain county unincorporated areas (Attachment 1) managed by the County of Orange; and
2. Using the results from the RFP, direct Staff to design a non-binding public/private partnership to present to the City Council for further consideration at a subsequent meeting, and for potential direction to submit a proposal to the Orange County RFP for the provision of 9-1-1 Basic Life Support emergency ambulance response; and
3. Adopt Resolution No. R-2024-67 establishing a written policy in compliance with Health and Safety code 1797.231.

2. PUBLIC HEARINGS: None

3. REGULAR AGENDA:

3.a [Approval of the Design Concept Plan for the Jaycee Parkette Renovation CIP and Prop 68 Project No. 7313](#)

Fiscal Impact:

The total grant award for the project at Jaycee Parkette is \$610,000. The grant funds are reimbursed by the California Department of Parks and Recreation. The City is not required to provide any matching funds for this grant. Funding for the project has been appropriated in the FY 24-25 budget as part of the Capital Improvement Program (CIP). The project will also be carried over into subsequent Fiscal Years until completion of the project. Based on the grant guidelines, the project must be completed by June 30, 2028.

Recommended Action: It is recommended that the City Council:

1. Provide Staff with input to incorporate into the design plan for the renovation of the Jaycee Parkette playground project; and
2. Approve the design concept plan for the Jaycee Parkette playground renovation project.

CITY COUNCIL MEMBERS REQUESTS:

Council Members may make requests or ask questions of Staff. If a Council Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, October 15, 2024 at 5:30 p.m.

TENTATIVE AGENDA FORECAST:

- *Award of Contract for Generator Maintenance Services*
- *Award of Contract for Fats, Oils, Grease (FOG) Program*
- *NOC: City Hall Administration Office Project*
- *NOC: Wayfinding Program Street Name Signs*
- *Updated Five-Year Strategic Plan Goals and Objectives*

CERTIFICATION OF POSTING

I, Carole M. Wayman, Deputy City Clerk for the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Financing Authority hereby certify that the Agenda for the October 1, 2024, meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on September 26, 2024.

Carole M. Wayman, Deputy City Clerk