



401 E. Chapman Avenue
Placentia, CA 92870
(714) 993-8232

Mission Statement:

The Placentia Community Foundation solicits, receives, invests and makes grants of funds, property and other resources to provide direct charitable services to aid, sponsor, promote, advance and assist worthy activities, programs and services in the City of Placentia to further cultural, educational, and recreational events and causes.

AGENDA
Regular Meeting of
The Placentia Community Foundation
October 28, 2024 – 6:15 P.M.

How to Submit Public Comment

Members of the public may provide public comment by sending comments for the Placentia Community Foundation meeting consideration by email to the Community Services Department at communityservices@placentia.org. Please limit to 200 words or less. Comments received before or during a Board meeting, until the close of the Oral Communications portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

The Placentia Community Foundation welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

The Placentia Community Foundation encourages free expression of all points of view. Any person who wishes to speak regarding an item on the agenda will address the Board at the time the item is being considered. Upon recognition by the Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer. If you wish to speak on an item that is not on the agenda, please do so during the period listed for Public Comment. All supporting information is available for public review in the Foundation offices.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Placentia Community Foundation at (714) 993-8232. Notification 48 hours prior to the meeting will generally enable the Foundation to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

AGENDA
Regular Meeting of
The Placentia Community Foundation
October 28, 2024 – 6:15 P.M.

ORDER OF BUSINESS

1. Meeting Called to Order

2. Pledge of Allegiance

3. Roll Call: Molly Kurzbard Tricia Montelongo David Radlauer
 Kevin A. Larson Sheila Jordan Denise May
4. Review and Approval of Minutes for September 23, 2024.
5. Public Comment.
6. Treasurer's Report/ Budget Update.
7. Review and approval of any deposits and approval of any payments.
8. Recap of Heritage Festival.
9. Grants and Timeline.
10. Social Media Update.
11. Brick Legacy Project
12. Staff/Department comments and updates.
13. Board Member comments and requests.
14. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.
15. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next special meeting on November 21, 2024.
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Certification of Posting

I, Jeannette Ortega, Secretary of the Placentia Community Foundation, hereby certify that the Agenda for the October 28, 2024, regular meeting of the Placentia Community Foundation was posted on Thursday, October 24, 2024.



Jeannette Ortega, Acting Director of Community Services/Executive Secretary



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MINUTES

Foundation Regular Meeting September 23, 2024 – 6:15 P.M.

1. Meeting Called to Order 6:15 P.M.

2. Pledge of Allegiance. – Daniela Escobedo

3. Introduction of New Members

Recommended Action – Install New Members – David Radlauer and Denise May.

Vice-Chair Jordan **MOTIONED** to approve new Board Members. Board Member Kurzbard **SECONDED** the motion. Motion passes.

4. Roll Call:

Present: Kevin A. Larson, Sheila Jordan, Molly Kurzbard, Tricia Montelongo

Absent: None

City Staff: Administrative Assistant of Community Services, Daniela Escobedo
Acting Director of Community Services, Jeannette Ortega

5. Review and Approval of Minutes for August 26, 2024.

Board Member Kurzbard **MOTIONED** to approve the August 26, 2024, amended meeting minutes. Board Member Radlauer **SECONDED** the motion. Motion passes.

6. Public Comment.

No comments at this time.

7. Treasurer's Report/Budget Update.

Treasurer Larson reviewed the Treasurer's report and the budget with the Foundation. He confirmed deposits to the Foundation's account from the Concert in the Park and Beer and Wine sales, reporting a net profit of just under \$1,000 from all five concerts. He also mentioned that check reimbursements to Chair Montelongo and Board Member Kurzbard will appear in next month's report. Currently, the Foundation's account stands at \$36,670, with \$495 in outstanding checks, bringing the balance to \$36,175 once it's cleared. Treasurer Larson added that he will follow up with Public Works Director Chris Tano for an update on the Brick Legacy Project.

8. Review and Approval of any deposits and approval of any payments.

No comments at this time.

9. Heritage Festival

Vice Chair Jordan led the discussion on the Heritage Festival. She informed the Board that Broken Timbers will provide three beer options at the festival: IPA, Blonde, and Hef. Additionally, she purchased Modelo, 805, White Claws, and red and white wine and noted that leftover Coors Light from the Concert in the Park will be included in the Beer and Wine Garden. Treasurer Larson confirmed that the net profit from the 2023 Heritage Festival was \$1,383. The Board then discussed arrival times for setup on the day of the festival.

Chair Montelongo and Vice Chair Jordan mentioned that the wristband supply in the storage container was low but confirmed they had obtained additional wristbands. Board Members confirmed that security personnel checking IDs will be wearing security vests. The Foundation discussed and finalized the beverage prices for the festival as follows:

1. Broken Timbers beer: \$8
2. Modelo, 805, Coors Light, White Claws: \$7
3. Red/White wine: \$7
4. Soda: \$3
5. Water: \$2

10. Social Media Updates

Vice Chair Jordan informed the Board that she will post the Beer and Wine Garden flyer on Facebook and The Buzz once Administrative Assistant Escobedo emails it to her, noting that she will tag Broken Timbers in the post.

11. Brick Legacy Project

Treasurer Larson led the discussion for the Brick Legacy Project. He informed the Board that you will try to get an update on the project by the next meeting and is still waiting for what's going to happen with the Kraemer Land Trust. He further added that there have been nine refunds so far but is hoping to reopen the ordering portal once the agreement is signed.

12. Bylaws of The Placentia Community Foundation

A copy of the bylaws was presented to each Board Member for their review.

13. Staff/Department comments and updates.

Administrative Assistant Escobedo informed the Board that she is working on the \$10,000 check and will notify the Foundation when it is ready to be picked up. Acting Director Ortega provided updates to the Foundation regarding interviews for the Director of Community Services position. Final interviews are being held with City Administrator Arrula this Wednesday.

14. Board Members comments and requests.

None at this time.

15. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

A recap of the Heritage Festival will be added to the agenda for the next meeting. Board Members discussed the schedule and timeline for next year's grants and will confirm when the Foundation will go dark.

Board Member Montelongo, **MOTIONED** to adjourn at 7:18 P.M. to the next regular meeting on October 28, 2024 at 6:15 P.M. Board Member Kurzbard **SECONDED** this motion. Motion carried.

16. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on October 28, 2024, at 6:15 p.m.