Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Thomas R. Hatch
Interim City Administrator

Christian L. Bettenhausen
City Attorney

Placentia City Council
Placentia City Council as Successor to the Placentia Redevelopment Agency
Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

AGENDA
January 14, 2025

Council Chambers
401 E Chapman Ave.
Placentia, CA 92870

Phone: (714) 993-8117
Email: administration@placentia.org
www.placentia.org

KEVIN KIRWIN
Mayor
District 2

CHAD P. WANKE
Mayor Pro Tem
District 4

THOMAS HUMMER
Councilmember
District 1

WARD L. SMITH
Councilmember
District 5

JEREMY B. YAMAGUCHI
Councilmember
District 3

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the **"Oral Communications"** portion of the agenda should fill out a **"Speaker Request Form"** and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a **"Speaker Request Form"** and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Closed Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Closed Sessions, Closed Sessions are not open to the public.

PLACENTIA CITY COUNCIL REGULAR MEETING AGENDA - CLOSED SESSION
January 14, 2025
6:00 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER:

ROLL CALL:
Councilmember/Board Member Hummer
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Kirwin

ORAL COMMUNICATIONS:
At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors. The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

CLOSED SESSION PROCEEDINGS:

Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 207-209 W. Crowther Avenue
Agency Negotiator: Thomas Hatch, Interim City Administrator
Negotiating Parties: USA Properties
Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

REGULAR MEETING AGENDA
January 14, 2025
7:00 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER:

ROLL CALL:
Councilmember/Board Member Hummer
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Kirwin

INVOCATION: Chaplain Tony Mercado

PLEDGE OF ALLEGIANCE:

PRESENTATIONS: None

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:
At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL MEMBER COMMENTS:

1. CONSENT CALENDAR (1.a. to 1.j.):
All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a Consideration to Waive Reading in Full of all Ordinances and Resolutions

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:
Approve.

1.b Minutes
City Council/Successor/ICDA/PPFA Regular Meeting of:

- September 17, 2024

Recommended Action: It is recommended that the City Council:
Approve.

1.c City Fiscal Year 2024-25 Registers for January 14, 2024
Check Register
Fiscal Impact: $ 1,974,686.13
Electronic Disbursement Register
Fiscal Impact: $ 2,901,688.23

Recommended Action: It is recommended that the City Council:
Receive and file.

1.d Approval of Final Parcel Map No. 2022-127 Pertaining to the Subdivision of an +/- 0.40 Acre Lot into Two Parcels, at 1421 Cisneros Lane within SP-7 (Specific Plan 7)

Fiscal Impact:
Approximately $15,764 of Total Development Impact Fee Revenue Prior to Construction of two (2) New Single-Family Residences

Recommended Action: It is recommended that the City Council:

1. Approve Final Parcel Map No. 2022-127, subject to final review and approval by the County Surveyor; and
2. Authorize the City Clerk to sign Final Parcel Map No. 2022-127.

1.e Approval of Final Parcel Map No. 2022-124 Pertaining to the Subdivision of an +/- 0.41 Acre Lot into Two Parcels, at 502 N. Gerhold Lane within SP-7 (Specific Plan 7)

Fiscal Impact:
Approximately $15,764 of Total Development Impact Fee Revenue Prior to Construction of two (2) New Single-Family Residences

Recommended Action: It is recommended that the City Council:

1. Approve Final Parcel Map No. 2022-124, subject to final review and approval by the County Surveyor; and
2. Authorize the City Clerk to sign Final Parcel Map No. 2022-124.

1.f Program Supplement Agreement for Atwood Multipurpose Trail Project and Resolution Authorizing City Administrator to Execute State and Federal Agreements for Transportation Projects Between Caltrans and City of Placentia

Fiscal Impact:
There is no direct fiscal impact associated with this recommended action.

Recommended Action: It is recommended that the City Council:

1. Approve Program Supplement Agreement No. F015 Rev. 01 with the California Department of Transportation; and
2. Approve Resolution R-2025-02, a Resolution of the City Council of the City of Placentia, California authorizing the City Administrator or his/her designee to execute Program Supplement Agreement No. F015 and all state and federal agreements for transportation grant funded projects with the California Department of Transportation; and
3. Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

1.g Award of Contract to CJ Concrete Construction, Inc. for FY 2024-25 Concrete Repair Project, City Project No. 1502

Fiscal Impact:

Expense:	$ 110,246.40	Total Construction Contract Amount
	$ 91,872.00	Construction Contract Amount
	$ 18,374.40	Construction Contingency Amount
Available Budget:	$ 140,780.00	Fiscal Year 2024-25 CIP Budget (791502-6740)

Recommended Action: It is recommended the City Council:

1. Award a Public Works Agreement to CJ Concrete Construction, Inc., for the FY 2024-25 Concrete Repair Project, City Project No. 1502, in the amount of $91,872; and
2. Reject all other bids received and authorize the return of the bid bonds; and
3. Authorize the Interim City Administrator to approve contract change orders up to 20% or $18,374.40 for a total construction contract not-to-exceed amount of $110,246.40; and
4. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.h Review and Adopt Proposed Updates to the Committee, Commission and Advisory Board Manual for Calendar Year 2025

Fiscal Impact:
There is no financial impact associated with this item.

Recommended Action: It is recommended that the City Council:

1. Adopt Resolution No. R-2025-01, “A Resolution of the City Council of the City of Placentia Adopting the Updated Committee, Commission and Advisory Board Manual for Calendar Year 2025 and Eliminating Various Disbanded Advisory Boards.”

1.i Professional Services Agreements for On-Call Traffic Engineering Services

Fiscal Impact:

Expense:	$ 50,000	Contract Not-To-Exceed Amount for Each On-Call Contract
	$ 250,000	Cumulative Contract Not-To-Exceed Amount for a Total of Five (5) On-Call Contracts

Budget: $ 10,000 FY 2024-25 Operating Budget (103590-6015)
$ 10,000 FY 2024-25 CIP Budget (652501-6741)
$ 20,000 FY 2024-25 Budget for On-Call Traffic Management Center Support Services

Recommended Action: It is recommended that City Council:

1. Approve a Professional Services Agreement with ADVANTEC Engineers, for professional consulting services to provide traffic engineering on-call services for a term of three (3) years with one (1) two-year term extension based upon performance and at the discretion of the City, in an amount not-to-exceed $50,000; and
2. Approve a Professional Services Agreement with AGA, for professional consulting services to provide traffic engineering on-call services for a term of three (3) years with one (1) two-year term extension based upon performance and at the discretion of the City, in an amount not-to-exceed $50,000; and
3. Approve a Professional Services Agreement with Kimley-Horn & Associates, for professional consulting services to provide traffic engineering on-call services for a term of three (3) years with one (1) two-year term extension based upon performance and at the discretion of the City, in an amount not-to-exceed $50,000; and
4. Approve a Professional Services Agreement with Iteris, for professional consulting services to provide traffic engineering on-call services for a term of three (3) years with one (1) two-year term extension based upon performance and at the discretion of the City, in an amount not-to-exceed $50,000; and
5. Approve a Professional Services Agreement with AET, for professional consulting services to provide traffic engineering on-call services for a term of three (3) years with one (1) two-year term extension based upon performance and at the discretion of the City, in an amount not-to-exceed $50,000; and
6. Authorize the City Administrator to approve any contract term extensions based on performance and amendments up to 10% of the contract not-to-exceed amount, or $5,000; and
7. Authorize the City Administrator to execute the above-mentioned Professional Services Agreements, in a form approved by the City Attorney.

1.j Award Contract for On-Call Homeless Encampment Abatement and General Clean-up Services

Fiscal Impact:
Expense: $100,000 (109594-6099)

Recommended Action: It is recommended that the City Council:

1. Approve Agreements with American Integrated Services and Ocean Blue Environmental Services; and
2. Approve Expenditures and an Appropriation in the amount of $100,000 annually for these services; and
3. Authorize the Interim City Administrator and/or his designee to execute the necessary documents, in a form approved by the City Attorney.

2. PUBLIC HEARING: None

3. REGULAR AGENDA:

3.a Yorba Linda-Placentia Joint Active Transportation Plan Adoption

Fiscal Impact:
The adoption of the resolution has no fiscal impact. The adoption of the Plan will assist the City in remaining competitive for future grant opportunities.

Recommended Action: It is recommended that the City Council:
Approve Resolution R-2025-03, a Resolution of the City Council of the City of Placentia, California, approving and adopting the Yorba Linda and Placentia Joint Active Transportation Plan

3.b Annual City Council Appointments to Various Intergovernmental Agencies, Associations, and City Subcommittees

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

1. Review the attached list of current appointments to the various intergovernmental agencies, associations, and City subcommittees and make appointments as desired; and
2. Direct Staff to notify the various intergovernmental agencies, associations and City subcommittees of the City Council appointments.

CITY COUNCIL MEMBERS REQUESTS:
Council Members may make requests or ask questions of Staff. If a Council Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT
The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, January 28, 2025 at 5:30 p.m.

TENTATIVE AGENDA FORECAST:

- ***Approval to Replace Existing Door Access Control System at City Facilities***

CERTIFICATION OF POSTING
I, Carole M. Wayman, Deputy City Clerk for the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Financing Authority hereby certify that the Agenda for the January 14, 2025, meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on January 9, 2025.

_____
Carole M. Wayman, Deputy City Clerk

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: January 14, 2025

Submitted by: Carole Wayman

From: City Attorney's Office

Subject:

Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 207-209 W. Crowther Avenue
Agency Negotiator: Thomas Hatch, Interim City Administrator
Negotiating Parties: USA Properties
Under Negotiations: Price and Terms of Payment

Agenda Item No: 1.b

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: January 14, 2025
Submitted by: Carole Wayman
From: City Clerk

Subject:
Minutes
City Council/Successor/ICDA/PPFA Regular Meeting of:

- September 17, 2024

Recommendation:
Recommended Action: It is recommended that the City Council:
Approve.

Attachments
09-17-24 CC Regular Meeting.docx

PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
MINUTES
REGULAR MEETING – CLOSED SESSION
September 17, 2024
5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER: Mayor Yamaguchi called the meeting to order at 5:00 p.m.

ROLL CALL:
PRESENT: Councilmember/Board Member Shader, Smith, Wanke, Kirwin, Yamaguchi
ABSENT: None

ORAL COMMUNICATIONS:
Mayor Yamaguchi opened Oral Communications for the Closed Session.

Jeff Buchanan, Placentia resident, expressed concerns about a potential conflict of interest between Councilmember Wanke and the developer for the 777 Orangethorpe project (Submitted written comments).

Julie Suchard, Placentia resident, expressed best wishes for the Placentia Police Officer who was injured in a traffic collision on September 15, 2024. She expressed concerns about City Administrator Arrula's compensation and expenses and commented on the investigation of Mr. Arrula.

Mr. McKinnell announced the Closed Session case and matter.

City Attorney Bettenhausen stated that there is an emergency item regarding a fraud hotline complaint and it is necessary to add an item to the Closed Session agenda. The item came to the City's attention following the posting of the agenda and requires Council direction.

Motion by Yamaguchi, seconded by Wanke, and carried a (5-0) vote to add the case to the Closed Session agenda.

CLOSED SESSION PROCEEDINGS:
The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section 54956.9(d)(1)
   CONFERENCE WITH LEGAL COUNSEL -- Existing Litigation
   Sean Malone vs. City of Placentia; Case Nos. 15-123392, 15-124591, 20-149530

2. Pursuant to Government Code Section 54957(b)(1):
   PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Title: City Administrator

3. Pursuant to Government Code Section 54956.9(d)(2) **[added as emergency item]:**
   CONFERENCE WITH LEGAL COUNSEL – Potential Litigation
   (Fraud Hotline Complaint)

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

REGULAR MEETING AGENDA
September 17, 2024
7:00 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER: Mayor Yamaguchi called the meeting to order at 7:05 p.m.

ROLL CALL:
PRESENT: Councilmember/Board Member Shader, Smith, Wanke, Kirwin, Yamaguchi
ABSENT: None

STAFF PRESENT:
City Attorney/Authority Counsel Christian Bettenhausen; City Administrator Damien Arrula; Deputy City Administrator Rosanna Ramirez; Police Chief Brad Butts; Fire Chief Jason Dobine; Director of Finance Jennifer Lampman; Director of Development Services Joe Lambert; Director of Public Works Chris Tanio, Deputy Director of Administrative Services Jeannette Ortega; Director of Human Resources Alice Burnett; City Treasurer Kevin Larson; City Clerk Robert McKinnell; Deputy City Clerk Carole M. Wayman

INVOCATION: Chaplain Tony Mercado

PLEDGE OF ALLEGIANCE: Mayor Yamaguchi

PRESENTATIONS:

Proclamation of September 17-23, 2024 as Constitution Week
Presenter: Mayor Yamaguchi and City Council
Recipients: Debbie Stein, Regent; Cindy Ferguson, Constitution Chair, Mojave Chapter of Daughters of the American Revolution

Mayor Yamaguchi presented a Proclamation to Debbie Stein proclaiming September 17-23, 2024 as Constitution week. Ms. Stein thanked the City Council and commented on students' participation in the celebration of Constitution week.

CLOSED SESSION REPORT:
City Attorney/Authority Counsel Bettenhausen stated that there were three (3) items on the Closed Session agenda, the City Council discussed each of those items, and direction was provided, and there was nothing further to report.

CITY ADMINISTRATOR REPORT: None

ORAL COMMUNICATIONS:
Zach Mayer, Placentia Business Owner, expressed concerns about ongoing issues with homelessness in the area of the Lakeview loop and water channel area.

JoAnn Sowards, Placentia resident, expressed frustration over the lack of paving and maintenance of streets in the Palm Village area. (Submitted a petition signed by 51 residents)

Susan Moran, 206 Willamette Avenue, Placentia, commended the Council for their work and raised concerns about the condition of her street and a recent attempted burglary at her home.

Rich Liem, Palm Village North, expressed concerns about the road construction delays in his neighborhood and the Aram method of road reconstruction.

Jeff Buchanan, Placentia resident and business owner, expressed concerns about the approval of the project at 777 Orangethorpe Avenue and potential conflicts of interest with Councilmembers and the developer of the project.

Craig Green, Placentia resident and Former City Council member, expressed concerns about the approval of the project at 777 Orangethorpe Avenue.

City Clerk McKinnell announced that one written communication had been received by the City Clerk's office from Aaron Mills, Placentia resident. He read the written comments into the record in which Mr. Mills, expressed concerns about 777 Orangethorpe Avenue project and rezoning of the property.

CITY COUNCIL MEMBER COMMENTS:
Councilmember Smith reported his attendance at the following:

- Veterans Advisory Committee meeting
- American Legion September 11th remembrance event

He promoted the upcoming 59th Annual Heritage Festival and parade on October 19th and encouraged all to attend noting that information is available on the City's website. He also commented on the traffic collision on September 15, 2024 involving a Placentia Police Officer at Kraemer and Madison Avenues and expressed good wishes and prayers on his recovery.

Councilmember Shader reported her attendance at the following:

- Dog Park Planning meeting
- Southern California Edison Advisory Board meeting
- Rotary Club Cowabunga event
- Santa Fe Old Town Merchant's meeting
- American Legion September 11th remembrance event

She promoted the Old Town Live Music Series on Thursday evenings from 6-8 p.m. through October 17th.

Councilmember Wanke reported his attendance at the following:

- Orange County Sanitation District Administration Committee meeting
- Independent Cities Association Board meeting

He promoted the upcoming State of the City event on September 26, 2024 at 11 a.m. at the Alta Vista Country Club and encouraged those interested in attending to purchase tickets on the Placentia Chamber of Commerce website. He also shared that the Orange County Business Council had a recognition dinner for three of our Fire and Life Safety personnel, Captain Josh

Martin, Fire Engineer Sam Listoe and Fire Fighter Mark Aguirre, for their life-saving efforts in the rescue of a woman from a sewer fire.

Mayor Pro Tem Kirwin commented that he has heard the concerns of the Palm Village residents. He promoted the upcoming fall registration for the Tiny Tots program at Koch Park and encouraged those interested to visit the City's website for more information.

Mayor Yamaguchi expressed good wishes and prayers to the Police Officer who was involved in the September 15, 2024 traffic collision. He expressed congratulations to the Fire and Life Safety team who was recognized at the Orange County Business Council meeting. He asked City Administrator Arrula to provide updated information on the Palm Village road reconstruction project.

City Administrator Arrula introduced Public Works Director Chris Tanio to give a brief update on the Palm Village road project.

Public Works Director Tanio provided a history of the Palm Village road reconstruction project which was originally planned in 2019 for construction in FY 2022-23. He commented on the work that had already been completed and the reasons why some streets in the project area had been deferred over the last several years. He explained that the City is in the process of requesting bids for the remaining streets in Palm Village with plans to begin construction in winter and spring. He provided information on the planning and schedule for streets throughout the City and the different technologies for street reconstruction.

Mayor Pro Tem Kirwin inquired about full reconstruction vs. Aram treatment. He noted that some of the streets in Palm Village are gravel and may need substantial reconstruction.

Director Tanio and City Administrator Arrula explained reconstruction using Aram treatment noting that it has been used in several cities such as Fullerton, Norwalk and Garden Grove. Mr. Arrula noted that the streets mentioned by the public commenters will be advanced of the normal schedule for road improvements.

Councilmember Shader inquired if Aram treatment is a new technology and if it had been used in the City before.

Director Tanio stated that Aram has not been used in Placentia before but many other cities have used Aram with good results. The City's consultant has recommended Aram treatment which is more robust than slurry, intended to preserve pavement life and cost effective.

Councilmember Wanke stated that Caltrans uses Aram in areas where there is significant road usage and temperature extremes.

In response to a question by Mayor Pro Tem Kirwin, Director Tanio stated that the cost for full reconstruction of the street is three (3) times higher than Aram. City Administrator Arrula noted the full reconstruction of the remaining streets in Palm Village would be approximately 1 million dollars.

1. CONSENT CALENDAR (1.a. to 1.o):

Councilmember Shader pulled Item No. 1.o, Councilmember Smith pulled Item Nos. 1.e. and 1.n, and City Administrator Arrula pulled Item No. 1.k. Motion by Smith, seconded by Kirwin, and carried a (5-0) vote to approve the balance of Consent Calendar items, as recommended.

1.a Consideration to Waive Reading in Full of all Ordinances and Resolutions

Recommended Action: It is recommended that the City Council:
Approve.
(Approved 5-0, as recommended)

1.b Minutes City Council/Successor/ICDA/PPFA Special and Regular Meetings of:

- April 16, 2024 Regular Meeting
- May 7, 2024 Special Meeting
- May 7, 2024 Study Session & Regular Meeting

Recommended Action: It is recommended that the City Council:
Approve.
(Approved 5-0, as recommended)

1.c City Fiscal Year 2023-24 Registers for September 17, 2024

Check Register
Fiscal Impact: $118,247.08
Electronic Disbursement Register
Fiscal Impact: $ 280,915.32

City Fiscal Year 2024-25 Registers for September 17, 2024
Check Register
Fiscal Impact: $2,302,375.72
Electronic Disbursement Register
Fiscal Impact: $2,093,996.78
Recommended Action: It is recommended that the City Council:

1. Receive and file.

(Received and Filed, as recommended)

1.d Award of Contract to Brennan Fire and Security, Inc., for Fire and Security Alarm Monitoring, Testing and Repairs

Fiscal Impact:
Expense: $ 38,010 Annual Contract Amount
$190,050 Five-Year Contract Total
Budget: $ 38,010 FY 2024-25 Operating Budget (103654-6127)
Recommended Action: It is recommended that the City Council:

1. Award a five-year Public Works Agreement to Brennan Fire and Security, Inc., for fire and security alarm monitoring, testing and repairs in an amount not-to-exceed $190,050; and
2. Authorize the City Administrator to approve contract change orders for an approximate 20% or $32,000 of the contract not-to-exceed amount; and
3. Authorize the City Administrator and/or his designee to execute all necessary documents in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.e Consideration of a Resolution Adopting Development Agreement and Affordable Housing Covenants No. DA- 2024-01 with Homeless Intervention Services of Orange County for Permanent Local Housing Allocation Funding in the Amount of $39,500 for the Detached Accessory Dwelling Unit located at 913 N. Bradford Avenue (APN 339-283-17)

Fiscal Impact: The City has received an cumulative allocation of $1,100,087 over the last 5 years from Permanent Local Housing Allocation (PLHA) funds from the State of California. Approximately $686,015 is allocated to the North SPA and $414,072 are the remaining funds for the City to use for housing-related projects and programs that assist in addressing the unmet housing needs of Placentia, including persons experiencing or at risk of homelessness. The total funding request by HIS-OC to the City is $39,500. The City has sufficient funds from PLHA to fulfill their funding request in the amount to of $39,500 for the ADU expansion project.

Recommended Action: It is recommended that the City Council:

1. Approve Resolution No. R-2024-62, a Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2024-25 in compliance with City Charter of the City of Placentia §§1206 and 1209 pertaining to appropriations for actual expenditures; and
2. Adopt Resolution No. R-2024-63, a Resolution of the City Council of the City of Placentia, California, approving a Development Agreement and Affordable Housing Covenants No. DA-2024-01 with Homeless Intervention Services of Orange County for Permanent Local Housing Allocation funding in the amount of $39,500 for the detached Accessory Dwelling Unit located at 913 N. Bradford Avenue (APN 339-283-17); and
3. Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

Councilmember Smith noted that he is on the Board of Directors for the organization involved in this item and would be recusing himself from the vote. He left the room during the vote on the item.

Motion by Wanke, seconded by Shader and carried a **(4-0-1) vote to approve Item 1.e., as recommended, Smith recused.**

1.f Award of Contract to AAA Oils, doing business as California Fuels and Lubricants for Bulk Diesel Fuel Delivery Services

Fiscal Impact:
Expense: $200,000 Five-Year Contract Amount
Budgeted: $376,000 FY 2024-25 Operating Budget (103658-6345)

Recommended Action: It is recommended that the City Council:

1. Award a five-year Public Works Agreement to AAA Oils doing business as California Fuels, for the bulk delivery of diesel fuel in an amount-not-to-exceed $200,000; and
2. Authorize the City Administrator to approve contract change orders up to 10% or $20,000 of the contract not-to-exceed amount; and
3. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.g Approval of Five-Year Lease Agreement with Trillium for CNG Station Service, Maintenance and Management

Fiscal Impact:
Revenue: $ 63,750 First Year Base Lease Payment (FY 24-25 Pro Rated Amount)
$ 80,000 Annual Base Lease Payment (FY 25-26 to FY 28-89)
$383,750 Five-Year Total for Base Lease Payment
5% Additional Revenue Based on Annual Total Sales

Recommended Action: It is recommended that the City Council:
1. Award a five-year lease agreement to Trillium for inspection, service, maintenance, and management of the City CNG Station; and
2. Authorize the City Administrator to approve contract change orders; and
3. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.h Amendment No. 4 to Professional Services Agreement with RBI Traffic, Inc. for On-Call Traffic Control and Engineering Plan Check Services

Fiscal Impact:
Expense: $ 17,500 FY 2024-25 Contract Amendment
$ 7,500 FY 2025-26 Contract Amendment
$ 25,000 Amendment No. 4 to Professional Services Agreement
Budget: $17,500 FY 2024-25 Operating Budget (103590-6290)
$ 7,500 Future FY 2025-26 Operating Budget (103590-6290)

Recommended Action: It is recommended that the City Council:
1. Approve Amendment No. 4 to the Professional Services Agreement with RBI Traffic, Inc. to increase the contract amount by an additional $25,000 for a total contract not-to-exceed amount of $170,750; and
2. Approve Resolution No. R-2024-61, a Resolution of the City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2024-25 in compliance with City Charter of the City of Placentia Sections 1206 and 1209 pertaining to appropriations for actual expenditures; and
3. Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.i Award of Contract to Facility Solutions Group (FSG) for the Purchase and Installation of the Tuffree Parks Sports Fields Lighting Project, CIP Project No. 7506

Expense: $240,883.85 Total Project Cost
$218,985.32 Contract Cost
$ 21,898.53 Contract Contingency
Budget: $241,000.00 Total Project Budget
$185,000.00 Measure U (797506-6760)
$ 56,000.00 Park & Rec Impact Fees (637506-6760)

Recommended Action: It is recommended that the City Council:

1. Award a Public Works Agreement to Facility Solutions Group (FSG) for the Tuffree Parks Sports Fields Lighting Project in the amount of $218,985.32, CIP Project No. 7506; and
2. Adopt Resolution No. R-2024-64, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2024-25 in compliance with City Charter of the City of Placentia §§1206 and 1209 pertaining to appropriations for actual expenditures; and
3. Authorize the City Administrator to approve contract change orders up to ten precent (10%) of the contract amount, or $21,898.53 for a not-to-exceed total contract amount of $240,883.85; and
4. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.j Approval of Agreement Extension and Equipment Upgrade with Axon Enterprise, Inc.

Fiscal Impact:
Expense: $1,695,435.93 Total Purchase Price of Equipment
Budget: $ 393,576.93 Year 1 Payment (103041-6136) FY 2024-25

Recommended Action: It is recommended that the City Council:

1. Approve the agreement with Axon Enterprise, Inc. for the purchase of body worn cameras, in-car video, interview room video, Taser devices, cloud data storage, and all related equipment and services beginning in Fiscal Year 2024-2025 and ending in Fiscal Year 2028-2029 with a five-year total cost of $1,695,435.93; and
2. Authorize the City Administrator or his designee to execute all necessary documents, in a form approved by the City Attorney, to effectuate these actions.

(Approved 5-0, as recommended)

1.k Approval of the Design Concept Plan for Playground Renovations at McFadden Park and Approval of Public Works Agreement with PlayCore D.B.A. Gametime for the purchase and Installation of the Playground Equipment, CIP Projects No. 7210 and 7504

Fiscal Impact:
Expense: $550,000.00 Total Cost
$536,389.63 Contract Amount
$ 13,610.37 Contract Contingency Amount
Budget: $550,000.00 FY 2024-25 CIP Budget
$460,000.00 Measure U (797504-6760)
$ 40,000.00 Park & Rec Impact Fee (637504-6760)
$ 50,000.00 City Quimby In-Lieu Fee (697210-6760)

Recommended Action: It is recommended that the City Council:

1. Provide Staff with input to incorporate into the design plan for the renovation of the McFadden Park Playground Renovation Project; and
2. Approve the design concept plan for the McFadden Park Playground Renovation Project; and
3. Approve the purchase of the McFadden Park playground equipment utilizing the budgeted CIP funding in Fiscal Year 2024-2025 for projects 7210 and 7504; and

4. Award a Public Works Agreement to PlayCore d.b.a. GameTime for the McFadden Park playground equipment renovation project in the amount of $536,389.63; and
5. Authorize the City Administrator to approve contract change orders up to a total of $13,610.37 or a not-to-exceed total contract amount of $550,000; and
6. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

City Administrator Arrula noted that Staff recommends that the item be tabled at this time to allow additional time to address safety concerns related to the design of the project.

Motion by Smith, seconded by Shader and **carried unanimously to table Item 1.k.**

1.l City Council of Placentia Response to Orange County Grand Jury Study of E-Bikes Friend or Foe

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:
1. Review the City's response to the Grand Jury Report; and
2. Direct Staff to submit the attached letter to the Presiding Judge of the Orange County Grand Jury, to be signed by Mayor Yamaguchi.

(Approved 5-0, as recommended)

1.m Approval of Final Parcel Map No. 2024 -113 Pertaining to the Subdivision of an+/- 4.97 Acre Lot into Four Parcels, with a Remainder Parcel Located at 440 N. Jefferson with the R-3 (High Density Multiple Family Residential) Zoning District

Fiscal Impact: Approximately $ 3,000,000 of Total Development Impact Fee Revenue associated with the anticipated construction of 140 Townhomes.

Recommended Action: It is recommended that the City Council:
1. Approve Final Parcel Map No. 2024-113, subject to final review and approval by the County Surveyor; and
2. Authorize the City Clerk to sign Final Parcel Map No. 2024-113.

(Approved 5-0, as recommended)

1.n Second Reading and Adoption of Ordinance No. O-2024-05, an Ordinance of the City Council of the City of Placentia, Amending Chapter 23.105, Specific Plan 5, to permit mixed- use development, parking structures, and associated development standards on Parcel No. 9 located on a 2.72 -acre site on property located at 777 W. Orangethorpe Avenue and 776 S. Placentia Avenue (APN 339-112-27)

Fiscal Impact:
It is anticipated the project would generate approximately $1.2 million in one-time revenue to the General Fund in the form of permit fees, however revenue from those fees are fees for service supporting the additional work for Staff created directly by the project's construction and would not be available for other City operations. An additional $2.6 million is anticipated from one-time Citywide development impact fees which can only be used for future infrastructure projects and are not available to support the daily operations of the City.

Once the project is complete, the project is expected to generate $244,209 in new General Fund revenue annually through a combination of higher property tax, sales tax, and utility users tax. The project is anticipated to require $246,435 in new annual General Fund expenses primarily for increased Police and Fire response to support the new residents. In summary, the project is projected to generate a net annual loss of ($2,226) to the General Fund.

Recommended Action: It is recommended, if City Council chooses to adopt Ordinance No. O-2024-05:
Perform Second Reading and Adoption of Ordinance No. O-2024-05, an Ordinance of the City Council of the City of Placentia, California, amending Chapter 23.105, Specific Plan No. 5, of the Placentia Municipal Code.

Councilmember Smith pulled item 1.n. to provide comment to the public that the item had been discussed extensively in Closed Session.

Motion by Wanke, seconded by Shader and carried a **(3-2) vote to approve Item 1.n., as recommended, Smith and Kirwin voted no.**

1.o FY 2024-25 First Quarter Budget Report

Fund	**Revenues** (Including Transfers-In)	**Appropriations** (Including Capital & Transfers-Out)
General Fund	-	324,343
Special Revenue	1,447,091	1,486,876
Capital Projects (All Funds)	14,273,238	18,209,526
Enterprise Funds	132,790	429,090
Internal Service Fund	200,000	200,000
Total	**16,053,119**	**20,649,835**

Recommended Action: It is recommended that the City Council:
Approve the First Quarter Budget Report and adopt Resolution No. R-2024-66, amending the City's FY 2024-25 Budget.

Councilmember Shader pulled Item 1.o. to discuss the fiscal impacts and expressed concerns about a deficit and projected revenues.

Finance Director Lampman provided an explanation of the reasons for the deficit and projections for property and sales tax revenues.

A discussion ensued about the when more realistic revenue and expenditure figures might be available. There was also discussion about the department budget cuts. Director Lampman added that mid-November or December would be a good time to look at sales tax information.

City Administrator Arrula commented that February is when Staff presents a mid-year budget review. He also discussed the 115 Trust reserve.

Councilmember Wanke expressed concerns about the cost of the public safety building and asked how much the building is expected to cost.

Director Lampman stated that the budget for the Public Safety Building is 20.6 million.

Motion by Shader, seconded by Kirwin and carried a **(5-0) vote to approve Item 1.o., as recommended.**

2. PUBLIC HEARINGS: None

3. REGULAR AGENDA:

3.a Consider the Formation of a Council Ad-Hoc Committee for a Limited Duration to work with Staff in developing draft recommendations for the upcoming City Centennial, including the structure of a future Steering Committee; the Ad-Hoc Committee will exist until Recommendations are made to the full Council or until February 2025

Fiscal Impact:
None

Recommended Action: It is recommended that the City Council:

1. Formally appoint two (2) City Council members to an Ad-Hoc Centennial Committee to work with Staff to develop draft recommendations for events, programming and the structure of a future Centennial Steering Committee; and
2. Present said recommendations to the City Council in January 2025.

City Administrator Arrula introduced Communications and Marketing Manager Nicolette Drulias to give a presentation on the item.

Manager Drulias provided information on the planned yearlong celebration and proposed and potential activities. She explained that she is seeking direction from Council on the formation of the ad-hoc planning committee that will work with Staff.

Mayor Yamaguchi expressed support for moving forward with planning process.

Councilmember Smith concurred with Mayor Yamaguchi and commented on the historical perspectives that each Councilmember has. He also commented on the City of Brea's Centennial celebration.

Mayor Pro Tem Kirwin expressed interest in participating on the committee.

Councilmember Shader commented on the size of the committee stating that it should have good representation from many individuals and organizations. She suggested one person from each Council District and one person from each major group in the City (Chamber, Bradford House, Women's club, etc.) She also stated that the City's Historical Committee should also be included in the committee.

Councilmember Wanke suggested that it might be prudent to wait to make selections after the election since at least one new Councilmember will be elected.

There was a discussion about the selection of Councilmembers on the committee and a future Study Session to discuss the item further.

Motion by Yamaguchi, seconded by Wanke, and **carried a (5-0) vote to bring the item back to a future study session.**

CITY COUNCIL MEMBERS REQUESTS:

ADJOURNMENT

The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 8:26 p.m. to a regular City Council meeting on Tuesday, October 1, 2024 at 5:30 p.m.

_____
Jeremy Yamaguchi, Mayor/Agency Chair

ATTEST:

_____
Robert S. McKinnell, City Clerk/
Agency Secretary

Agenda Item No: 1.c

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: January 14, 2025
Submitted by: Gabriela Calin
From: Finance

Subject:
City Fiscal Year 2024-25 Registers for January 14, 2024
Check Register
Fiscal Impact: $ 1,974,686.13
Electronic Disbursement Register
Fiscal Impact: $ 2,901,688.23

Recommendation:
Recommended Action: It is recommended that the City Council:
Receive and file.

Attachments
Check Register 01.14.2025.pdf
ACH Check Register 01.14.2025.pdf

City of Placentia
Check Register
For 01/14/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Grand Total:	1,974,686.13				

Check Totals by ID	
AP	1,974,686.13
EP	0.00
IP	0.00
OP	0.00

Void Total:	0.00
Check Total:	1,974,686.13

Fund Name	Check Totals by Fund
101-General Fund (0010)	1,738,169.57
117-Measure U Fund (0079)	50,779.03
205-State Gas Tax (0017)	33,158.20
209-State Gas Tax - RMRA (0060)	383.82
225-Asset Seizure (0021)	297.00
231-Placentia Reg Nav Cent(0078)	9,850.00
234-Technology Impact Fees (0075)	1,561.73
249-TOD District CFD (0080)	8,402.88
265-Landscape Maintenance (0029)	27,261.77
270-CDBG Fund (0030)	2,275.00
275-Sewer Maintenance (0048)	26,299.63
280-Misc Grants Fund (0050)	11,599.00
282-CalRecycle Grant (0083)	11,940.75
501-Refuse Administration (0037)	2,775.56
601-Employee Health & Wlfre (0039)	939.85
605-Risk Management (0040)	15.34
701-Special Deposits (0044)	48,977.00
Check Total:	1,974,686.13

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

City of Placentia
Check Register
For 01/06/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ALL CITY MANAGEMENT V000005	11/10-23 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP120924	4,581.23	97292	P13468	00133278	12/12/2024
				Check Total:	**4,581.23**				
MW OH	ALL SERVICE ROOFING V012967	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP120924	100.00	B24-2163		00133279	12/12/2024
				Check Total:	**100.00**				
MW OH	ALTA LANGUAGE SERVICES V010194	OCT - LISTENING/SPEAKING TEST	101512-6099 Professional Services	AP120924	58.00	IS749320		00133280	12/12/2024
				Check Total:	**58.00**				
MW OH	AMAZON CAPITAL SERVICES V012336	OFFICE SUPPLIES	103065-6301 Special Department Expenses	AP120924	272.69	11Y3-Y3R1-		00133281	12/12/2024
MW OH	AMAZON CAPITAL SERVICES V012336	FIRE OPERATION SUPPLIES	103066-6301 Special Department Expenses	AP120924	191.07	11Y3-Y3R1-		00133281	12/12/2024
MW OH	AMAZON CAPITAL SERVICES V012336	TINY TOTS SUPPLIES	104071-6301 / 22401-6301 Special Department Expenses	AP120924	435.43	1634-CVTJ-		00133281	12/12/2024
MW OH	AMAZON CAPITAL SERVICES V012336	ECS SUPPLIES	104071-6301 Special Department Expenses	AP120924	855.48	1634-CVTJ-		00133281	12/12/2024
MW OH	AMAZON CAPITAL SERVICES V012336	SR CTR SUPPLIES	104079-6301 Special Department Expenses	AP120924	531.43	1634-CVTJ-		00133281	12/12/2024
MW OH	AMAZON CAPITAL SERVICES V012336	ECS SUPPLIES	104071-6301 Special Department Expenses	AP120924	103.56	1P46-TGTR-		00133281	12/12/2024
MW OH	AMAZON CAPITAL SERVICES V012336	NS SUPPLIES	104072-6301 Special Department Expenses	AP120924	70.87	1P46-TGTR-		00133281	12/12/2024
MW OH	AMAZON CAPITAL SERVICES V012336	OFFICE SUPPLIES	104070-6315 Office Supplies	AP120924	22.83	1P46-TGTR-		00133281	12/12/2024
MW OH	AMAZON CAPITAL SERVICES V012336	SYB SUPPLIES	104071-6301 / 79376-6301 Special Department Expenses	AP120924	260.86	1RMQ-FJJ3-		00133281	12/12/2024
MW OH	AMAZON CAPITAL SERVICES	SYB SUPPLIES	104071-6301 / 79374-6301	AP120924	533.33	1RMQ-FJJ3-		00133281	12/12/2024

City of Placentia
Check Register
For 01/06/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V012336		Special Department Expenses						
MW OH	AMAZON CAPITAL SERVICES V012336	SW MAINTENANCE SUPPLIES	103654-6130 Repair & Maint/Facilities	AP120924	389.36	IVYN-KQNC-		00133281	12/12/2024
MW OH	AMAZON CAPITAL SERVICES V012336	SW MAINTENANCE SUPPLIES	103654-6137 Repair Maint/Equipment	AP120924	30.51	IVYN-KQNC-		00133281	12/12/2024
MW OH	AMAZON CAPITAL SERVICES V012336	SW MAINTENANCE SUPPLIES	103655-6116 Tree Maintenance	AP120924	58.84	IVYN-KQNC-		00133281	12/12/2024
MW OH	AMAZON CAPITAL SERVICES V012336	SW MAINTENANCE SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP120924	26.40	IVYN-KQNC-		00133281	12/12/2024
MW OH	AMAZON CAPITAL SERVICES V012336	SW MAINTENANCE SUPPLIES	103652-6132 Repair & Maintenance/Streets	AP120924	812.83	IVYN-KQNC-		00133281	12/12/2024
				Check Total:	**4,595.49**				
MW OH	AMERICAN LEGION V000044	DONATION	101001-6053 City Events	AP120924	304.54	120424		00133282	12/12/2024
				Check Total:	**304.54**				
MW OH	AMTECH ELEVATOR V012616	SEP - ELEVATOR MAINTENANCE	103654-6290 Dept. Contract Services	AP120924	356.00	151401711912	P13506	00133283	12/12/2024
MW OH	AMTECH ELEVATOR V012616	OCT - ELEVATOR MAINTENANCE	103654-6290 Dept. Contract Services	AP120924	356.00	151401751851	P13506	00133283	12/12/2024
MW OH	AMTECH ELEVATOR V012616	NOV - ELEVATOR MAINTENANCE	103654-6290 Dept. Contract Services	AP120924	356.00	151401771449	P13506	00133283	12/12/2024
				Check Total:	**1,068.00**				
MW OH	ANS BUILDERS DBA SMILE V012970	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP120924	100.00	B24-2201		00133284	12/12/2024
				Check Total:	**100.00**				
MW OH	ARAMARK REFRESHMENT V000081	110 S BRADFORD -COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	331.04	105859212		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT	401 E CHAPMAN-COFFEE/WATER	109595-6052	AP120924	770.86	105859213		00133285	12/12/2024

City of Placentia
Check Register
For 01/06/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000081		Common Area Supplies						
MW OH	ARAMARK REFRESHMENT V000081	401 E CHAPMAN-COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	646.87	105859214		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT V000081	1530 VALENCIA -COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	243.07	105859215		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT V000081	120 S BRADFORD -COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	87.41	105859216		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT V000081	143 S BRADFORD -COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	78.75	10904749		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT V000081	110 S BRADFORD -COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	78.75	10904753		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT V000081	2999 E LA JOLLA-COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	78.75	10904759		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT V000081	1530 VALENCIA -COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	78.75	109047596		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT V000081	900 S MELROSE -COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	78.75	109047848		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT V000081	120 S BRADFORD -COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	73.50	10904820		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT V000081	1701 ATWOOD AVE - COFFEE/WAT	109595-6052 Common Area Supplies	AP120924	42.00	10904869		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT V000081	201 S BRADFORD -COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	42.00	10904870		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT V000081	401 E CHAPMAN-COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	383.25	10906174		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT V000081	401 E CHAPMAN-COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	35.00	10906179		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT V000081	401 E CHAPMAN-COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	889.79	2664336		00133285	12/12/2024

City of Placentia
Check Register
For 01/06/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ARAMARK REFRESHMENT V000081	1530 VALENCIA -COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	181.26	2666049		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT V000081	2999 E LA JOLLA-COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	179.60	2666270		00133285	12/12/2024
MW OH	ARAMARK REFRESHMENT V000081	900 S MELROSE -COFFEE/WATER	109595-6052 Common Area Supplies	AP120924	181.26	2666441		00133285	12/12/2024
				Check Total:	**4,480.66**				
MW OH	AT & T V008736	11/2-1/1 CH FIBER LINE	109595-6215 Telephone/Internet	AP120924	233.98	24 -NOV DEC		00133286	12/12/2024
				Check Total:	**233.98**				
MW OH	AT&T V004144	OCT-NOV PHONE CHARGES	109595-6215 Telephone/Internet	AP120924	2,104.38	120324		00133287	12/12/2024
MW OH	AT&T V004144	OCT-NOV PHONE CHARGES	109595-6215 / 21008-6215 Telephone/Internet	AP120924	12.80	120324		00133287	12/12/2024
MW OH	AT&T V004144	OCT-NOV PHONE CHARGES	296561-6215 Telephone/Internet	AP120924	305.79	120324		00133287	12/12/2024
				Check Total:	**2,422.97**				
MW OH	AUDI NORTH OC V012263	NOV PLACENTIA VH REBATE PROGR	101534-6363 Resident Vehicle Rebate Prog	AP120924	2,000.00	NOVEMBER		00133288	12/12/2024
				Check Total:	**2,000.00**				
MW OH	B & M LAWN & GARDEN V000127	STREET REPAIRS SUPPLIES	103652-6132 Repair & Maintenance/Streets	AP120924	163.33	661713		00133289	12/12/2024
				Check Total:	**163.33**				
MW OH	BADGE FRAME INC V010144	PD ORG. CHART NAMES	103040-6230 Printing & Binding	AP120924	263.00	076973		00133290	12/12/2024
				Check Total:	**263.00**				
MW OH	BC TRAFFIC SPECIALIST V009382	TRAFFIC SUPPLIES	103652-6310 Street Signs	AP120924	487.20	054869		00133291	12/12/2024

City of Placentia
Check Register
For 01/06/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	**487.20**				
MW OH	BIG TOP RENTALS V002980	TENTS FOR TREE LIGHTING	104071-6099 / 79394-6099 Professional Services	AP120924	1,613.19	94405	P13736	00133292	12/12/2024
				Check Total:	**1,613.19**				
MW OH	BRENNAN ESTIMATING V011259	FIRE/SEC ALARM MONITORING	103654-6127 Alarm Monitoring	AP120924	378.00	12764	P13707	00133293	12/12/2024
MW OH	BRENNAN ESTIMATING V011259	FIRE/SEC ALARM MONITORING	103654-6127 Alarm Monitoring	AP120924	782.13	12924	P13707	00133293	12/12/2024
MW OH	BRENNAN ESTIMATING V011259	FIRE/SEC ALARM MONITORING	103654-6127 Alarm Monitoring	AP120924	405.00	12936	P13707	00133293	12/12/2024
MW OH	BRENNAN ESTIMATING V011259	FIRE/SEC ALARM MONITORING	103654-6127 Alarm Monitoring	AP120924	405.00	12937	P13707	00133293	12/12/2024
MW OH	BRENNAN ESTIMATING V011259	FIRE/SEC ALARM MONITORING	103654-6127 Alarm Monitoring	AP120924	660.37	12938	P13707	00133293	12/12/2024
MW OH	BRENNAN ESTIMATING V011259	FIRE/SEC ALARM MONITORING	103654-6127 Alarm Monitoring	AP120924	378.00	13002	P13707	00133293	12/12/2024
MW OH	BRENNAN ESTIMATING V011259	FIRE/SEC ALARM MONITORING	103654-6127 Alarm Monitoring	AP120924	462.11	13066	P13707	00133293	12/12/2024
MW OH	BRENNAN ESTIMATING V011259	FIRE/SEC ALARM MONITORING	103654-6127 Alarm Monitoring	AP120924	378.00	13163	P13707	00133293	12/12/2024
MW OH	BRENNAN ESTIMATING V011259	FIRE/SEC ALARM MONITORING	103654-6127 Alarm Monitoring	AP120924	1,141.56	13183	P13707	00133293	12/12/2024
MW OH	BRENNAN ESTIMATING V011259	FIRE/SEC ALARM MONITORING	103654-6127 Alarm Monitoring	AP120924	378.00	13331	P13707	00133293	12/12/2024
				Check Total:	**5,368.17**				
MW OH	BRUTO, LISA V012902	TRAINING REG - REIMBURSEMENT	103065-6250 Staff Training	AP120924	106.00	1222024		00133294	12/12/2024
				Check Total:	**106.00**				

City of Placentia
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MW OH	CALIFORNIA FORENSIC V000232	NOV - BLOOD DRAWS	103040-6055 Medical Services	AP120924	737.50	2756	P13480	00133295	12/12/2024
				Check Total:	**737.50**				
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP120924	469.78	2281820	P13514	00133296	12/12/2024
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP120924	469.78	2281855	P13514	00133296	12/12/2024
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP120924	466.34	2290826	P13514	00133296	12/12/2024
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP120924	474.37	2362984	P13514	00133296	12/12/2024
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP120924	470.93	236654	P13514	00133296	12/12/2024
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP120924	468.63	237516	P13514	00133296	12/12/2024
				Check Total:	**2,819.83**				
MW OH	CICCS/EAP V012670	DEC - EAP	395083-5199 Other Employee Benefits	AP120924	439.30	2024-12		00133297	12/12/2024
				Check Total:	**439.30**				
MW OH	CITY OF BREA V000125	BUSINESS CARDS - C. MILLER	103550-6230 Printing & Binding	AP120924	41.85	ASR0000395		00133298	12/12/2024
				Check Total:	**41.85**				
MW OH	COMMERCIAL AQUATIC V005203	NOV - GOMEZ POOL MAINTENANCE	104055-6130 Repair & Maint/Facilities	AP120924	1,500.00	1005919	P13505	00133299	12/12/2024
MW OH	COMMERCIAL AQUATIC V005203	NOV - WHITTEN POOL	104055-6130 Repair & Maint/Facilities	AP120924	1,500.00	1005924	P13505	00133299	12/12/2024
MW OH	COMMERCIAL AQUATIC V005203	OCT CIVIC CTR FOUNTAIN MAINT	103654-6290 Dept. Contract Services	AP120924	408.80	1002518	P13508	00133299	12/12/2024

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MW OH	COMMERCIAL AQUATIC V005203	OCT FOUNTAIN MAINT - LIBRARY	103654-6290 / 21008-6290 Dept. Contract Services	AP120924	291.20	1002518	P13508	00133299	12/12/2024
MW OH	COMMERCIAL AQUATIC V005203	OCT CIVIC CTR FOUNTAIN REP	103654-6290 Dept. Contract Services	AP120924	357.88	1003667	P13508	00133299	12/12/2024
MW OH	COMMERCIAL AQUATIC V005203	OCT CIVIC CTR FOUNTAIN REP	103654-6290 / 21008-6290 Dept. Contract Services	AP120924	254.93	1003667	P13508	00133299	12/12/2024
MW OH	COMMERCIAL AQUATIC V005203	GOMEZ POOL MAINT/REPAIRS	104055-6130 Repair & Maint/Facilities	AP120924	7,120.49	112524	P13565	00133299	12/12/2024
				Check Total:	**11,433.30**				
MW OH	CRAFTSMAN WOOD FIRED V009271	HOLIDAY LUNCHEON - CATERING	109595-6301 / 239501-6301 Special Department Expenses	AP120924	4,781.78	12052024		00133300	12/12/2024
				Check Total:	**4,781.78**				
MW OH	DAY & NITE DOOR SERVICE V001616	FD2 BAY DOOR REPLACEMENT	105507-6850 Building & Facilities	AP120924	39,770.00	OC-96697	P13572	00133301	12/12/2024
				Check Total:	**39,770.00**				
MW OH	DENNIS GRUBB & V012137	11/16-30 FIRE PLAN CHECK	103066-6290 Dept. Contract Services	AP120924	710.00	002-32392	P13478	00133302	12/12/2024
				Check Total:	**710.00**				
MW OH	DEPARTMENT OF V010484	FY24/25 CONVEYANCE FEE #153427	103654-6257 Licenses & Permits	AP120924	675.00	S 2122690 SN		00133303	12/12/2024
				Check Total:	**675.00**				
MW OH	ANSELMO RYAN ANGULO V012341	NOV - POLYGRAPH EXAM	103040-6099 Professional Services	AP120924	450.00	2024/6		00133304	12/12/2024
				Check Total:	**450.00**				
MW OH	EFURNITUREMAX LLC V012972	24/7 HEAVY DUTY CHAIR	101515-6137 Repair Maint/Equipment	AP120924	2,220.66	4000021584		00133305	12/12/2024
				Check Total:	**2,220.66**				
MW OH	EL FAROLITO INC	CCB EVENT FOOD	104072-6299	AP120924	1,767.55	121024		00133306	12/12/2024

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	V002115		Other Purchased Services						
				Check Total:	**1,767.55**				
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP120924	96.91	102-223379	P13535	00133307	12/12/2024
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP120924	25.94	102-223552	P13535	00133307	12/12/2024
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP120924	471.21	102-223642	P13535	00133307	12/12/2024
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP120924	100.35	102-224001	P13535	00133307	12/12/2024
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP120924	286.84	12-6249604	P13535	00133307	12/12/2024
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP120924	54.69	12-6259577	P13535	00133307	12/12/2024
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP120924	24.99	12-6259724	P13535	00133307	12/12/2024
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP120924	254.62	12-6272248	P13535	00133307	12/12/2024
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP120924	-84.00	RA9631686	P13535	00133307	12/12/2024
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP120924	-257.87	RA9631687	P13535	00133307	12/12/2024
				Check Total:	**973.68**				
MW OH	FAIRWAY FORD V000376	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP120924	194.52	292380		00133308	12/12/2024
MW OH	FAIRWAY FORD V000376	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP120924	1,012.73	C26599		00133308	12/12/2024
MW OH	FAIRWAY FORD	VEHICLE PARTS	103658-6134	AP120924	279.30	C27815		00133308	12/12/2024

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	V000376		Vehicle Repair & Maintenance						
MW OH	FAIRWAY FORD V000376	AUTOBODY REP - 2022 FORD EXPL	103658-6134 Vehicle Repair & Maintenance	AP120924	3,980.54	21556	P13713	00133308	12/12/2024
				Check Total:	**5,467.09**				
MW OH	FIFTH AVENUE CLEANERS V010431	NOV - PD DRY CLEANING SVS	103040-6290 Dept. Contract Services	AP120924	890.07	NOVEMBER -		00133309	12/12/2024
				Check Total:	**890.07**				
MW OH	FIRST AMERICAN DATA TREE V012934	NOV - DATA TREE	101523-6136 Software Maintenance	AP120924	150.00	20262511124	P13665	00133310	12/12/2024
MW OH	FIRST AMERICAN DATA TREE V012934	NOV - BULK DATA	101523-6136 Software Maintenance	AP120924	416.67	7019439	P13665	00133310	12/12/2024
				Check Total:	**566.67**				
MW OH	FRONT SIGNS V012677	WAYFINDING DESIGN - RETENTION	101508-6740 / 24103-6740 Infrastructure - Streets	AP120924	12,370.00	53371	P13594	00133311	12/12/2024
				Check Total:	**12,370.00**				
MW OH	GARY L KUSUNOKI HEARING V004347	12/4 HEARING EXAMINER SVS	103047-6290 Dept. Contract Services	AP120924	100.00	1756		00133312	12/12/2024
				Check Total:	**100.00**				
MW OH	GLASBY MAINT. SUPPLY CO V000445	CUSTODIAL SUPPLIES	103654-6147 Janitorial Supplies	AP120924	957.26	347246A	P13583	00133313	12/12/2024
MW OH	GLASBY MAINT. SUPPLY CO V000445	CUSTODIAL SUPPLIES	103654-6147 Janitorial Supplies	AP120924	2,506.60	347412A	P13583	00133313	12/12/2024
				Check Total:	**3,463.86**				
MW OH	GLEIBERMAN PROPERTIES V012974	BACKFLOW TEST REIMBURSEMENT	800000-6301 Special Department Expenses	AP120924	7,991.30	120924		00133314	12/12/2024
				Check Total:	**7,991.30**				
MW OH	HF&H CONSULTANTS LLC	OCT - SB 1383 CONSULTING SVS	374386-6099	AP120924	1,184.00	9721645	P13634	00133315	12/12/2024

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	V010575		Professional Services						
				Check Total:	**1,184.00**				
MW OH	HI-WAY SAFETY RENTALS V000459	TRAFFIC SUPPLIES	103652-6310 Street Signs	AP120924	544.48	163584		00133316	12/12/2024
MW OH	HI-WAY SAFETY RENTALS V000459	QUIET ZONE SIGNS	103652-6310 Street Signs	AP120924	4,860.11	163583	P13648	00133316	12/12/2024
				Check Total:	**5,404.59**				
MW OH	HOLTZCLAW, YVONNE V012976	ROOFING BOND REFUND 30-24-308	0044-2033 Construction & Demo Deposit	AP120924	100.00	B24-2133		00133317	12/12/2024
				Check Total:	**100.00**				
MW OH	HR GREEN PACIFIC INC V010735	OCT - ENG & LANDSCAPE DESIGN	109202-6770 / 109202-6770 Infrastructure - Major Studies	AP120924	23,583.05	181285	P13558	00133318	12/12/2024
MW OH	HR GREEN PACIFIC INC V010735	OCT - ENG & LANDSCAPE DESIGN	799202-6770 / 799202-6770 Infrastructure - Major Studies	AP120924	23,381.45	181285	P13558	00133318	12/12/2024
				Check Total:	**46,964.50**				
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP120924	99.29	0018650520-001	P13479	00133319	12/12/2024
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP120924	62.49	0018695467-001	P13479	00133319	12/12/2024
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP120924	1,456.78	0018615392-001	P13560	00133319	12/12/2024
				Check Total:	**1,618.56**				
MW OH	INSIGHT PUBLIC SECTOR IN V012729	COMMERCIAL TV MONITORS	796508-6850 Building & Facilities	AP120924	1,249.40	1101223483		00133320	12/12/2024
				Check Total:	**1,249.40**				
MW OH	IRVINE, JEFFREY V009851	PD TRAINING MEAL REIMB	213041-6250 Staff Training	AP120924	23.00	IRVINE112124		00133321	12/12/2024

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				Check Total:	**23.00**				
MW OH	JMDIAZ INC V011920	SEP-NOV ENG RAILROAD SVS	103551-6017 Special Studies	AP120924	720.00	007-24-295	P13515	00133322	12/12/2024
				Check Total:	**720.00**				
MW OH	JOE BACKFLOW CO. V009867	ANNUAL BACKFLOW TESTING	103654-6290 Dept. Contract Services	AP120924	4,725.00	4458	P13726	00133323	12/12/2024
				Check Total:	**4,725.00**				
MW OH	JV PLUMBING V011345	MCFADDEN PARK - PLMBG REPAIRS	104055-6139 Repair/Maint - Parks & Fields	AP120924	299.50	4980		00133324	12/12/2024
				Check Total:	**299.50**				
MW OH	KOSMONT TRANSACTIONS V011935	NOV - PORTFOLIO MGMT SVS	102020-6099 Professional Services	AP120924	1,535.71	2307.6-017	P13569	00133325	12/12/2024
				Check Total:	**1,535.71**				
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS - CONNELL	103041-6360 Uniforms	AP120924	1,145.74	INV891908	P13512	00133326	12/12/2024
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS - SERVIN	103041-6360 Uniforms	AP120924	38.49	INV892627	P13512	00133326	12/12/2024
MW OH	LN CURTIS & SONS V011267	BALLISTIC VESTS	103041-6360 / 50019-6360 Uniforms	AP120924	736.00	INV888457	P13742	00133326	12/12/2024
MW OH	LN CURTIS & SONS V011267	BALLISTIC VESTS	103041-6360 Uniforms	AP120924	167.05	INV888457	P13742	00133326	12/12/2024
MW OH	LN CURTIS & SONS V011267	BALLISTIC VESTS	103041-6360 / 50019-6360 Uniforms	AP120924	2,208.00	INV889403	P13742	00133326	12/12/2024
MW OH	LN CURTIS & SONS V011267	BALLISTIC VESTS	103041-6360 Uniforms	AP120924	466.54	INV889403	P13742	00133326	12/12/2024
				Check Total:	**4,761.82**				
MW OH	LONG BEACH BMW V011294	PD MOTORCYCLE REPAIRS	103658-6134 Vehicle Repair & Maintenance	AP120924	301.78	51647		00133327	12/12/2024

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				Check Total:	**301.78**				
MW OH	LYNCH EMS V011542	DEC - EMERGENCY MEDICAL SVS	101516-6290 Dept. Contract Services	AP120924	91,447.58	24-30229	P13456	00133328	12/12/2024
				Check Total:	**91,447.58**				
MW OH	MARIPOSA LANDSCAPES INC V000647	NOV - MEDIAN & PKWY MAINT SVS	103655-6115 Landscaping	AP120924	2,795.92	111013	P13507	00133329	12/12/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	NOV - LIBRARY MAINT SVS	103655-6115 / 21008-6115 Landscaping	AP120924	1,519.81	111013	P13507	00133329	12/12/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	NOV -CALTRANS SLOPE ON 57 FRWY	103655-6115 / 243601-6115 Landscaping	AP120924	133.55	111013	P13507	00133329	12/12/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	NOV - MEDIAN & PKWY MAINT SVS	173555-6115 Landscaping	AP120924	9,141.60	111013	P13507	00133329	12/12/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	NOV - LMD MAINT SVS	296561-6115 Landscaping	AP120924	5,736.44	111013	P13507	00133329	12/12/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	NOV - CROWTHER MEDIAN & PKWY	800000-6115 Landscaping	AP120924	133.55	111013	P13507	00133329	12/12/2024
				Check Total:	**19,460.87**				
MW OH	MARTINEZ, JOHN V010060	PD TRAINING MEALS/MILEAGE	103041-6250 Staff Training	AP120924	35.46	MARTINEZ1212		00133330	12/12/2024
				Check Total:	**35.46**				
MW OH	MC FADDEN-DALE V000635	PW FACILITIES SUPPLIES	103654-6137 Repair Maint/Equipment	AP120924	84.91	561712/5		00133331	12/12/2024
MW OH	MC FADDEN-DALE V000635	PW FACILITIES SUPPLIES	103654-6137 Repair Maint/Equipment	AP120924	85.88	561714/5		00133331	12/12/2024
MW OH	MC FADDEN-DALE V000635	PW FLEET SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP120924	1.49	561930/5		00133331	12/12/2024
MW OH	MC FADDEN-DALE V000635	PW FACILITIES SUPPLIES	103654-6137 Repair Maint/Equipment	AP120924	50.86	561940/5		00133331	12/12/2024

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MW OH	MC FADDEN-DALE V000635	PW FACILITIES SUPPLIES	103654-6137 Repair Maint/Equipment	AP120924	79.84	562063/5		00133331	12/12/2024
MW OH	MC FADDEN-DALE V000635	PW STREET SUPPLIES	103652-6132 Repair & Maintenance/Streets	AP120924	25.00	5628875		00133331	12/12/2024
MW OH	MC FADDEN-DALE V000635	PW FACILITY SUPPLIES	103654-6137 Repair Maint/Equipment	AP120924	65.51	562934/5		00133331	12/12/2024
MW OH	MC FADDEN-DALE V000635	PW FLEET SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP120924	84.80	563000/5		00133331	12/12/2024
MW OH	MC FADDEN-DALE V000635	PW FACILITIES SUPPLIES	103654-6137 Repair Maint/Equipment	AP120924	50.33	563276/5		00133331	12/12/2024
MW OH	MC FADDEN-DALE V000635	PW FACILITIES SUPPLIES	103654-6137 Repair Maint/Equipment	AP120924	15.79	563538/5		00133331	12/12/2024
				Check Total:	**544.41**				
MW OH	MGT IMPACT SOLUTIONS LLC V012905	2024 STUDY	101512-6099 Professional Services	AP120924	16,620.22	61277	P13607	00133332	12/12/2024
				Check Total:	**16,620.22**				
MW OH	MOTOROLA SOLUTIONS V010749	LIC PLATE READER SOFT SUBSR	103041-6136 Software Maintenance	AP120924	8,380.00	1411147645		00133333	12/12/2024
MW OH	MOTOROLA SOLUTIONS V010749	Q3 -800 MHZ UPGRADE PAYMENT	105525-6905 Principal/Bonds/COP's/Leases	AP120924	40,900.71	33143	P13627	00133333	12/12/2024
MW OH	MOTOROLA SOLUTIONS V010749	Q-3 800 MHZ UPGRADE PAYMENT	105525-6915 Interest/Bonds/COP's/Leases	AP120924	966.82	33143	P13627	00133333	12/12/2024
				Check Total:	**50,247.53**				
MW OH	MURILLO, KRYSTLE V012666	TRAINING MILEAGE REIMB	404500-6245 Meetings & Conferences	AP120924	15.34	120324		00133334	12/12/2024
				Check Total:	**15.34**				
MW OH	NAPA AUTO PARTS V011456	VEHICLE REPAIR PARTS	103658-6134 Vehicle Repair & Maintenance	AP120924	52.20	139536		00133335	12/12/2024

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				Check Total:	**52.20**				
MW OH	NAPA AUTO PARTS V012662	VEHICLE MAINT SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP120924	70.64	902678		00133336	12/12/2024
MW OH	NAPA AUTO PARTS V012662	VEHICLE MAINT SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP120924	43.61	905080		00133336	12/12/2024
				Check Total:	**114.25**				
MW OH	NATIONAL TRAINING V008067	TRAINING REG - C. SERVIN	213041-6250 Staff Training	AP120924	274.00	NTC120524		00133337	12/12/2024
				Check Total:	**274.00**				
MW OH	NENA V012661	MEMBERSHIP- M. YAPELLI HEREDIA	101515-6255 Dues & Memberships	AP120924	152.00	300081704		00133338	12/12/2024
				Check Total:	**152.00**				
MW OH	OMEGA INDUSTRIAL SUPPLY V011740	MEGA OFF - PAINT & SUPPLIES	103652-6146 Paint Supplies	AP120924	1,064.58	160538		00133339	12/12/2024
				Check Total:	**1,064.58**				
MW OH	ORACLE AMERICA INC V012900	IMPLEMENTATION - NETSUITE	796507-6099 Professional Services	AP120924	4,914.00	101657594	P13571	00133340	12/12/2024
				Check Total:	**4,914.00**				
MW OH	ORANGE COUNTY V011002	NOV CAPACITY FACILITY CHARGE	102532-4364 Sanitation Collect Fees	AP120924	-1,932.55	12012024		00133341	12/12/2024
MW OH	ORANGE COUNTY V011002	NOV CAPACITY FACILITY CHARGE	0044-2037 County Sanitation Dist Fee	AP120924	38,651.00	12012024		00133341	12/12/2024
				Check Total:	**36,718.45**				
MW OH	PACIFIC EMBROIDERY V008348	EMBROIDERY - PW JACKETS	103654-6130 Repair & Maint/Facilities	AP120924	180.00	92515		00133342	12/12/2024
				Check Total:	**180.00**				
MW OH	PARKHOUSE TIRE INC	TIRES	103658-6134	AP120924	1,258.71	1020288514	P13520	00133343	12/12/2024

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	V004472		Vehicle Repair & Maintenance						
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP120924	1,096.02	1020288618	P13520	00133343	12/12/2024
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP120924	346.40	1020288676	P13520	00133343	12/12/2024
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP120924	733.19	1020288753	P13520	00133343	12/12/2024
				Check Total:	**3,434.32**				
MW OH	PARS V006999	OCT - ARS/PARS FEES	395083-6025 Third Party Administration	AP120924	500.55	56949		00133344	12/12/2024
				Check Total:	**500.55**				
MW OH	PBK-WLC ARCHITECTS V012022	NOV - ARCHITECT/ENG SVS	105213-6850 / 105213-6850 Building & Facilities	AP120924	8,928.50	000000000034	P13599	00133345	12/12/2024
				Check Total:	**8,928.50**				
MW OH	PCN3 INC V012642	NOV - PSC CONST SVS	105213-2046 / 105213-2046 Retentions Payable	AP120924	-25,302.50	APP17		00133346	12/12/2024
MW OH	PCN3 INC V012642	NOV - PSC CONST SVS	105213-6850 / 105213-6850 Building & Facilities	AP120924	506,050.00	APP17	P13587	00133346	12/12/2024
				Check Total:	**480,747.50**				
MW OH	PEREZ, RAMON V012966	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP120924	100.00	B24-2169		00133347	12/12/2024
				Check Total:	**100.00**				
MW OH	PERIMETER PROTECTION V011153	6/1 PROTECTION/SEC MONITORING	101523-6128 Video Monitoring	AP120924	2,880.00	1196	P13747	00133348	12/12/2024
MW OH	PERIMETER PROTECTION V011153	6/1 PROTECTION/SEC MONITORING	101523-6128 Video Monitoring	AP120924	15,405.00	1207	P13747	00133348	12/12/2024
MW OH	PERIMETER PROTECTION V011153	7/1 PROTECTION/SEC MONITORING	101523-6128 Video Monitoring	AP120924	2,880.00	1216	P13747	00133348	12/12/2024

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MW OH	PERIMETER PROTECTION V011153	8/1 PROTECTION/SEC MONITORING	101523-6128 Video Monitoring	AP120924	2,880.00	1227	P13747	00133348	12/12/2024
MW OH	PERIMETER PROTECTION V011153	9/1 PROTECTION/SEC MONITORING	101523-6128 Video Monitoring	AP120924	15,405.00	1240	P13747	00133348	12/12/2024
MW OH	PERIMETER PROTECTION V011153	9/1 PROTECTION/SEC MONITORING	101523-6128 Video Monitoring	AP120924	2,880.00	1242	P13747	00133348	12/12/2024
MW OH	PERIMETER PROTECTION V011153	10/1 PROTECTION/SEC MONITORING	101523-6128 Video Monitoring	AP120924	2,880.00	1250	P13747	00133348	12/12/2024
MW OH	PERIMETER PROTECTION V011153	10/13 PROTECTION/SEC MONITOR	101523-6128 Video Monitoring	AP120924	735.00	1254	P13747	00133348	12/12/2024
MW OH	PERIMETER PROTECTION V011153	11/1 PROTECTION/SEC MONITORING	101523-6128 Video Monitoring	AP120924	2,880.00	1258	P13747	00133348	12/12/2024
MW OH	PERIMETER PROTECTION V011153	12/1 PROTECTION/SEC MONITORING	101523-6128 Video Monitoring	AP120924	15,405.00	1262	P13747	00133348	12/12/2024
MW OH	PERIMETER PROTECTION V011153	12/1 PROTECTION/SEC MONITORING	101523-6128 Video Monitoring	AP120924	2,880.00	1263	P13747	00133348	12/12/2024
MW OH	PERIMETER PROTECTION V011153	10/6 PROTECTION/SEC MONITORING	101523-6128 Video Monitoring	AP120924	595.00	1264	P13747	00133348	12/12/2024
				Check Total:	**67,705.00**				
MW OH	PLACENTIA ROUND TABLE V006507	EMPLOYEE HOLIDAY LUNCHEON	109595-6301 / 239501-6301 Special Department Expenses	AP120924	700.00	10/24/2024		00133349	12/12/2024
				Check Total:	**700.00**				
MW OH	POWER PLUS V006730	10/24-11/20 BUTLER- TEMP POWER	105213-6850 / 105213-6850 Building & Facilities	AP120924	4,137.62	G133833-10	P13493	00133350	12/12/2024
				Check Total:	**4,137.62**				
MW OH	POWERSTRIDE BATTERY CO V000785	BATTERY REPAIR	103658-6134 Vehicle Repair & Maintenance	AP120924	257.08	C69637		00133351	12/12/2024
MW OH	POWERSTRIDE BATTERY CO	BATTERY REPAIR	103658-6134	AP120924	308.13	C69644		00133351	12/12/2024

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	V000785		Vehicle Repair & Maintenance						
				Check Total:	**565.21**				
MW OH	PREMIER COLLISION CENTER V012785	AUTOBODY REPAIR - CHEVY BOLT	103658-6134 Vehicle Repair & Maintenance	AP120924	3,480.93	4444	P13695	00133352	12/12/2024
				Check Total:	**3,480.93**				
MW OH	PRIORITY DISPATCH CORP V011406	EFD TRAINING - J VERHOEFF	101515-6250 Staff Training	AP120924	425.00	SIN390343		00133353	12/12/2024
MW OH	PRIORITY DISPATCH CORP V011406	EMD TRAINING - J VERHOEFF	101515-6250 Staff Training	AP120924	425.00	SIN390480		00133353	12/12/2024
				Check Total:	**850.00**				
MW OH	PROFORCE 1 PROTECTION V012910	NOV - FIRE WATCH	103654-6130 Repair & Maint/Facilities	AP120924	15,620.00	0002	P13641	00133354	12/12/2024
				Check Total:	**15,620.00**				
MW OH	PRUDENTIAL OVERALL V000836	12/09 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP120924	40.59	62929158	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	12/09 UNIFORM CLEANING SVS	103654-6360 Uniforms	AP120924	64.46	62929158	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	12/09 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP120924	31.02	62929158	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	12/09 UNIFORM CLEANING SVS	104055-6360 Uniforms	AP120924	32.20	62929158	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	12/09 UNIFORM CLEANING SVS	103654-6147 Janitorial Supplies	AP120924	18.20	62929158	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	7/24 UNIFORM CLEANING SVS	103654-6147 Janitorial Supplies	AP120924	18.20	62931018	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	7/24 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP120924	40.59	62931018	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL	7/24 UNIFORM CLEANING SVS	103654-6360	AP120924	64.46	62931018	P13636	00133355	12/12/2024

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	V000836		Uniforms						
MW OH	PRUDENTIAL OVERALL V000836	7/24 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP120924	31.02	62931018	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	7/24 UNIFORM CLEANING SVS	104055-6360 Uniforms	AP120924	32.01	62931018	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	7/31 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP120924	40.59	62932792	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	7/31 UNIFORM CLEANING SVS	103654-6360 Uniforms	AP120924	64.46	62932792	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	7/31 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP120924	31.02	62932792	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	7/31 UNIFORM CLEANING SVS	104055-6360 Uniforms	AP120924	32.20	62932792	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	7/31 UNIFORM CLEANING SVS	103654-6147 Janitorial Supplies	AP120924	18.20	62932792	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	8/7 UNIFORM CLEANING SVS	103654-6147 Janitorial Supplies	AP120924	18.20	62934584	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	8/7 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP120924	40.59	62934584	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	8/7 UNIFORM CLEANING SVS	103654-6360 Uniforms	AP120924	64.46	62934584	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	8/7 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP120924	31.02	62934584	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	8/7 UNIFORM CLEANING SVS	104055-6360 Uniforms	AP120924	32.20	62934584	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	8/14 UNIFORM CLEANING SVS	104055-6360 Uniforms	AP120924	32.20	62936217	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	8/14 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP120924	40.59	62936217	P13636	00133355	12/12/2024

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MW OH	PRUDENTIAL OVERALL V000836	8/14 UNIFORM CLEANING SVS	103654-6360 Uniforms	AP120924	64.46	62936217	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	8/14 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP120924	31.02	62936217	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	8/14 UNIFORM CLEANING SVS	103654-6147 Janitorial Supplies	AP120924	18.20	62936217	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	8/21 UNIFORM CLEANING SVS	103654-6147 Janitorial Supplies	AP120924	18.20	62938102	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	8/21 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP120924	39.71	62938102	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	8/21 UNIFORM CLEANING SVS	103654-6360 Uniforms	AP120924	57.64	62938102	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	8/21 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP120924	30.14	62938102	P13636	00133355	12/12/2024
MW OH	PRUDENTIAL OVERALL V000836	8/21 UNIFORM CLEANING SVS	104055-6360 Uniforms	AP120924	31.32	62938102	P13636	00133355	12/12/2024
				Check Total:	**1,109.17**				
MW OH	QUADIENT INC V012611	DEC - PARCEL PENDING	103654-6290 Dept. Contract Services	AP120924	136.86	61468756		00133356	12/12/2024
				Check Total:	**136.86**				
MW OH	ROOFING STANDARDS INC V012973	ROOFING BOND REFUND 30-24-290	0044-2033 Construction & Demo Deposit	AP120924	2,610.00	B24-2037		00133357	12/12/2024
				Check Total:	**2,610.00**				
MW OH	RUDYK, PETER V012968	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP120924	500.00	B24-1203		00133358	12/12/2024
				Check Total:	**500.00**				
MW OH	SAFETY-KLEEN SYSTEMS INC V011477	OIL SERVICE	103658-6137 Repair Maint/Equipment	AP120924	100.00	95319984		00133359	12/12/2024

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MW OH	SAFETY-KLEEN SYSTEMS INC V011477	PARTS WASHER	103658-6137 Repair Maint/Equipment	AP120924	331.72	95358479		00133359	12/12/2024
MW OH	SAFETY-KLEEN SYSTEMS INC V011477	EMPTY DRUM	103658-6137 Repair Maint/Equipment	AP120924	1,302.13	95952767		00133359	12/12/2024
MW OH	SAFETY-KLEEN SYSTEMS INC V011477	PARTS WASHER, SAMPLE TUBE	103658-6137 Repair Maint/Equipment	AP120924	331.36	96057470		00133359	12/12/2024
				Check Total:	**2,065.21**				
MW OH	SAGECREST PLANNING AND V010576	NOV - CONSULTING SVS	102532-6290 Dept. Contract Services	AP120924	3,262.56	4978	P13578	00133360	12/12/2024
				Check Total:	**3,262.56**				
MW OH	SECO ELECTRIC & LIGHTING V010182	LAMPS	103654-6130 Repair & Maint/Facilities	AP120924	176.87	8886		00133361	12/12/2024
MW OH	SECO ELECTRIC & LIGHTING V010182	LAMPS	103654-6130 / 21008-6130 Repair & Maint/Facilities	AP120924	125.99	8886		00133361	12/12/2024
MW OH	SECO ELECTRIC & LIGHTING V010182	TUFFREE SOCCER FIELD LIGHT REP	104055-6141 Repair/Maint - Park LIghts	AP120924	7,785.62	8849	P13672	00133361	12/12/2024
MW OH	SECO ELECTRIC & LIGHTING V010182	CSC - PARKING LOT LIGHT REPAIR	104055-6139 Repair/Maint - Parks & Fields	AP120924	3,140.55	8561	P13745	00133361	12/12/2024
				Check Total:	**11,229.03**				
MW OH	SERNA, MARIO V004667	TOOL REIMBURSEMENT	103658-6350 Small Tools/Equipment	AP120924	128.09	1250924		00133362	12/12/2024
				Check Total:	**128.09**				
MW OH	SOUTH COAST AQMD V001190	FY24-25 EMISSION FEES	103654-6257 Licenses & Permits	AP120924	8.30	4400264-A		00133363	12/12/2024
MW OH	SOUTH COAST AQMD V001190	ICE EM ELEC GEN-DIESEL FEE	103654-6257 Licenses & Permits	AP120924	541.04	4442625		00133363	12/12/2024
MW OH	SOUTH COAST AQMD V001190	FY24-25 EMISSIONS FLAT FEE	103654-6257 Licenses & Permits	AP120924	165.96	4445707		00133363	12/12/2024

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				Check Total:	**715.30**				
MW OH	STERICYCLE INC V012074	OCT - PAPER SHREDDING SVS	374386-6099 Professional Services	AP120924	1,591.52	8008829270	P13557	00133364	12/12/2024
				Check Total:	**1,591.52**				
MW OH	SUNDAHL, DUSTIN V011766	AHA/BLS RENEWAL - REIMB	103066-6250 Staff Training	AP120924	56.95	120224		00133365	12/12/2024
				Check Total:	**56.95**				
MW OH	SWANK MOTION PICTURES V004927	10/24 MOVIE LICENSING FEES	104071-6299 / 79397-6299 Other Purchased Services	AP120924	705.00	DB 3769762	P13614	00133366	12/12/2024
				Check Total:	**705.00**				
MW OH	TEAM ONE MANAGEMENT V010070	NOV-PARK RESTROOMS JANITORIAL	104055-6290 Dept. Contract Services	AP120924	7,274.75	103	P13532	00133367	12/12/2024
				Check Total:	**7,274.75**				
MW OH	THE BEE MAN V000117	BEE REMOVAL - 1931 YOUNG DR	103654-6290 Dept. Contract Services	AP120924	245.00	132582		00133368	12/12/2024
MW OH	THE BEE MAN V000117	BEE REMOVAL - 401 E CHAPMAN	103654-6290 Dept. Contract Services	AP120924	245.00	132687		00133368	12/12/2024
				Check Total:	**490.00**				
MW OH	THINKSUPPLIES.COM V007047	PAPER	109595-6315 Office Supplies	AP120924	271.82	70790		00133369	12/12/2024
MW OH	THINKSUPPLIES.COM V007047	PAPER	109595-6315 Office Supplies	AP120924	108.73	70803		00133369	12/12/2024
MW OH	THINKSUPPLIES.COM V007047	PAPER	109595-6315 Office Supplies	AP120924	108.73	70818		00133369	12/12/2024
				Check Total:	**489.28**				
MW OH	UNDERGROUND SERVICE V010637	NOV DIG ALERT SVS	484356-6301 Special Department Expenses	AP120924	126.55	1120240532		00133370	12/12/2024
MW OH	UNDERGROUND SERVICE	NOV CA STATE FEE REG COST	484356-6301	AP120924	73.74	24-251803		00133370	12/12/2024

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	V010637		Special Department Expenses						
				Check Total:	**200.29**				
MW OH	VILLAPANDO, MADDIE V012507	SEP - WALKING CHALLENGE PRIZE	109595-6999 Other Expenditure	AP120924	75.00	081324		00133371	12/12/2024
				Check Total:	**75.00**				
MW OH	VMI INC. V006672	REPLACEMENT SPEAKER, CABLES	104071-6301 Special Department Expenses	AP120924	401.29	20000254		00133372	12/12/2024
				Check Total:	**401.29**				
MW OH	WAYMAN, CAROLE M. V012312	NOTARY PUBLIC EXPENSES	101513-6299 Other Purchased Services	AP120924	297.31	111224		00133373	12/12/2024
				Check Total:	**297.31**				
MW OH	WEST COAST ARBORISTS IN V001124	2/1-15 TREE TRIMMING SVS	103655-6116 Tree Maintenance	AP120924	1,655.00	219622	P13622	00133374	12/12/2024
MW OH	WEST COAST ARBORISTS IN V001124	2/1-15 TREE TRIMMING SVS	173555-6116 Tree Maintenance	AP120924	1,265.00	219622	P13622	00133374	12/12/2024
MW OH	WEST COAST ARBORISTS IN V001124	2/16-30 TREE TRIMMING SVS	103655-6116 Tree Maintenance	AP120924	3,322.00	220371	P13622	00133374	12/12/2024
MW OH	WEST COAST ARBORISTS IN V001124	2/16-30 TREE TRIMMING SVS	173555-6116 Tree Maintenance	AP120924	3,322.00	220371	P13622	00133374	12/12/2024
MW OH	WEST COAST ARBORISTS IN V001124	12/1-15 TREE TRIMMING SVS	103655-6116 Tree Maintenance	AP120924	2,145.00	220921	P13622	00133374	12/12/2024
MW OH	WEST COAST ARBORISTS IN V001124	12/1-15 TREE TRIMMING SVS	173555-6116 Tree Maintenance	AP120924	2,145.00	220921	P13622	00133374	12/12/2024
				Check Total:	**13,854.00**				
MW OH	YORBA LINDA WATER V006633	NOV - SEWER CHARGES	484356-6297 Billing Services	AP120924	1,065.94	564783		00133375	12/12/2024
				Check Total:	**1,065.94**				
MW OH	AED INSTITUTE OF AMERICA	2025 AED ANNUAL MAINT	103043-6137	AP121624	1,700.00	B110824S1		00133377	12/19/2024

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	V011019		Repair Maint/Equipment						
				Check Total:	**1,700.00**				
MW OH	AIRGAP LABS LLC V012533	IT SUPPORT	101523-6099 Professional Services	AP121624	3,135.00	213261	P13719	00133378	12/19/2024
MW OH	AIRGAP LABS LLC V012533	IT SUPPORT	101523-6099 Professional Services	AP121624	742.50	213355	P13719	00133378	12/19/2024
MW OH	AIRGAP LABS LLC V012533	IT SUPPORT	101523-6099 Professional Services	AP121624	3,712.50	213369	P13719	00133378	12/19/2024
				Check Total:	**7,590.00**				
MW OH	ALLIANCE BUSINESS V011660	11/1-30 FD INTERNET FIBER	109595-6215 Telephone/Internet	AP121624	1,427.35	3488150		00133379	12/19/2024
				Check Total:	**1,427.35**				
MW OH	ARAMARK REFRESHMENT V000081	2999 E LA JOLLA-COFFEE/WATER	109595-6052 Common Area Supplies	AP121624	102.17	1058861521		00133380	12/19/2024
MW OH	ARAMARK REFRESHMENT V000081	401 E CHAPMAN-COFFEE/WATER	109595-6052 Common Area Supplies	AP121624	600.58	1058861522		00133380	12/19/2024
MW OH	ARAMARK REFRESHMENT V000081	401 E CHAPMAN-COFFEE/WATER	109595-6052 Common Area Supplies	AP121624	490.91	1058861524		00133380	12/19/2024
MW OH	ARAMARK REFRESHMENT V000081	110 S BRADFORD -COFFEE/WATER	109595-6052 Common Area Supplies	AP121624	203.18	1058861525		00133380	12/19/2024
MW OH	ARAMARK REFRESHMENT V000081	110 S BRADFORD -COFFEE/WATER	109595-6052 Common Area Supplies	AP121624	135.01	1058861526		00133380	12/19/2024
MW OH	ARAMARK REFRESHMENT V000081	120 S BRADFORD -COFFEE/WATER	109595-6052 Common Area Supplies	AP121624	243.35	1058861527		00133380	12/19/2024
MW OH	ARAMARK REFRESHMENT V000081	1530 VALENCIA -COFFEE/WATER	109595-6052 Common Area Supplies	AP121624	173.59	1058861528		00133380	12/19/2024
				Check Total:	**1,948.79**				
MW OH	AT & T	11/9-12/8 FD2 INTERNET	109595-6215	AP121624	95.59	FS2 NOV 24		00133381	12/19/2024

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	V008736		Telephone/Internet						
MW OH	AT & T V008736	11/13-12/13 KOCH PARK INTERNET	109595-6215 Telephone/Internet	AP121624	84.89	KP NOV 24		00133381	12/19/2024
MW OH	AT & T V008736	11/27-12/16 POWELL BLDG INT	109595-6215 Telephone/Internet	AP121624	95.59	POWELL NOV		00133381	12/19/2024
				Check Total:	**276.07**				
MW OH	AT & T MOBILITY V008709	11/8-12/7 IPAD CHARGES	109595-6215 Telephone/Internet	AP121624	553.76	X11152024		00133382	12/19/2024
				Check Total:	**553.76**				
MW OH	AT&T V004144	NOV - PHONE CHARGES	109595-6215 Telephone/Internet	AP121624	1,757.63	121224		00133383	12/19/2024
MW OH	AT&T V004144	NOV - PHONE CHARGES	109595-6215 / 21008-6215 Telephone/Internet	AP121624	12.75	121224		00133383	12/19/2024
MW OH	AT&T V004144	NOV - PHONE CHARGES	296561-6215 Telephone/Internet	AP121624	185.33	121224		00133383	12/19/2024
				Check Total:	**1,955.71**				
MW OH	BRENNAN ESTIMATING V011259	12/6 FIRE/SEC ALARM MONITORING	103654-6127 Alarm Monitoring	AP121624	810.00	13379	P13707	00133384	12/19/2024
				Check Total:	**810.00**				
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP121624	475.52	2230433	P13514	00133385	12/19/2024
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP121624	582.20	2230461	P13514	00133385	12/19/2024
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP121624	469.78	2399452	P13514	00133385	12/19/2024
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP121624	490.43	2410618	P13514	00133385	12/19/2024
MW OH	CALMAT CO.	PAVING MATERIALS	103652-6132	AP121624	474.37	2410677	P13514	00133385	12/19/2024

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	V010007		Repair & Maintenance/Streets						
				Check Total:	**2,492.30**				
MW OH	CHARTER COMMUNICATIONS V012060	11/1-30 GOMEZ CTR INTERNET	109595-6215 Telephone/Internet	AP121624	299.98	12228860111012		00133386	12/19/2024
				Check Total:	**299.98**				
MW OH	CHARTER COMMUNICATIONS V012060	11/1-31 GOMEZ CTR INTERNET	109595-6215 Telephone/Internet	AP121624	449.97	12228860112012		00133387	12/19/2024
				Check Total:	**449.97**				
MW OH	CHARTER COMMUNICATIONS V012060	11/21-12/20 CITY HALL INTERNET	109595-6215 Telephone/Internet	AP121624	3,446.90	11980240111212		00133388	12/19/2024
				Check Total:	**3,446.90**				
MW OH	CHARTER COMMUNICATIONS V012060	11/21-12/25 CABLE TV/ INTERNET	109595-6215 Telephone/Internet	AP121624	1,446.90	18791050111212		00133389	12/19/2024
				Check Total:	**1,446.90**				
MW OH	CHARTER COMMUNICATIONS V012060	11/25-12/24 WHITTEN CTR INT	109595-6215 Telephone/Internet	AP121624	609.34	18908340111212		00133390	12/19/2024
				Check Total:	**609.34**				
MW OH	CHARTER COMMUNICATIONS V012060	11/25-12/24 CITY YARD INT	109595-6215 Telephone/Internet	AP121624	609.34	18907820111212		00133391	12/19/2024
				Check Total:	**609.34**				
MW OH	CHARTER COMMUNICATIONS V012060	11/25-12/24 NAV CTR INTERNET	109595-6215 Telephone/Internet	AP121624	289.97	18907810111212		00133392	12/19/2024
				Check Total:	**289.97**				
MW OH	CITY OF ANAHEIM V010186	10/16-11/15 SHARED TS ELECTRIC	109595-6330 Electricity	AP121624	71.41	121224		00133393	12/19/2024
				Check Total:	**71.41**				
MW OH	COMMERCIAL AQUATIC	NOV CIVIC CTR FOUNTAIN MAINT	103654-6290	AP121624	408.80	1005927	P13508	00133394	12/19/2024

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	V005203		Dept. Contract Services						
MW OH	COMMERCIAL AQUATIC V005203	NOV FOUNTAIN MAINT - LIBRARY	103654-6290 / 21008-6290 Dept. Contract Services	AP121624	291.20	1005927	P13508	00133394	12/19/2024
				Check Total:	**700.00**				
MW OH	COUNTY OF ORANGE V008881	NOV OCATS CIRCUIT SUPPORT	103043-6099 Professional Services	AP121624	1,104.51	SH 70091	P13531	00133395	12/19/2024
				Check Total:	**1,104.51**				
MW OH	CSG CONSULTANTS INC V011609	NOV - BUILDING INSPECTION SVS	102532-6290 Dept. Contract Services	AP121624	13,860.00	59162	P13606	00133396	12/19/2024
				Check Total:	**13,860.00**				
MW OH	DATA TICKET INC. V006119	NOV - CE CITATION PROCESSING	750000-6366 Web Based Service/Subcriptions	AP121624	1,561.73	172789	P13637	00133397	12/19/2024
				Check Total:	**1,561.73**				
MW OH	DEKRA-LITE V003946	HOLIDAY DECORATION RENTAL	103654-6999 Other Expenditure	AP121624	7,221.24	ARINV024705	P13739	00133398	12/19/2024
MW OH	DEKRA-LITE V003946	HOLIDAY DECORATION RENTAL	103654-6999 Other Expenditure	AP121624	15,060.76	ARINV024706	P13739	00133398	12/19/2024
				Check Total:	**22,282.00**				
MW OH	DELL MARKETING L.P. V000301	APC SMART - UPS 3000VA	796302-6364 / 796302-6364 Computer Hardware	AP121624	9,812.12	10782243930	P13732	00133399	12/19/2024
				Check Total:	**9,812.12**				
MW OH	DENNIS GRUBB & V012137	12/1-15 FIRE PLAN CHECK REVIEW	103066-6290 Dept. Contract Services	AP121624	1,475.00	002-32418	P13478	00133400	12/19/2024
				Check Total:	**1,475.00**				
MW OH	DFS FLOORING INC V000099	NOV - CARPET CLEANING	103654-6290 Dept. Contract Services	AP121624	744.00	311409-11	P13503	00133401	12/19/2024
				Check Total:	**744.00**				

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MW OH	DISTINGUISHED PEST V003466	FALL 2024 - PEST CONTROL SVS	103654-6290 Dept. Contract Services	AP121624	1,090.00	200006	P13522	00133402	12/19/2024
MW OH	DISTINGUISHED PEST V003466	WINTER 2024 - PEST CONTROL SVS	103654-6290 Dept. Contract Services	AP121624	1,090.00	200008	P13522	00133402	12/19/2024
				Check Total:	**2,180.00**				
MW OH	DREW, BRIAN V004950	PD TRAINING MEALS, MILEAGE	103041-6250 Staff Training	AP121624	48.37	DREW121624		00133403	12/19/2024
				Check Total:	**48.37**				
MW OH	ECONOLITE SYSTEMS INC V000360	2024-25 SOFTWARE MAINTENANCE	103590-6099 Professional Services	AP121624	9,023.00	44347	P13716	00133404	12/19/2024
				Check Total:	**9,023.00**				
MW OH	EJ WARD INC V001108	FUEL MGMT SOFT RENEWAL	103658-6136 Software Maintenance	AP121624	9,344.40	3000750-IN	P13733	00133405	12/19/2024
				Check Total:	**9,344.40**				
MW OH	eSCHEDULE V012056	ADDING ADDT'L USERS	101515-6137 Repair Maint/Equipment	AP121624	384.80	6778		00133406	12/19/2024
				Check Total:	**384.80**				
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP121624	150.91	102-222395	P13535	00133407	12/19/2024
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP121624	131.57	102-222453	P13535	00133407	12/19/2024
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP121624	121.34	102-222518	P13535	00133407	12/19/2024
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP121624	331.76	102-222781	P13535	00133407	12/19/2024
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP121624	12.02	102-222824	P13535	00133407	12/19/2024
MW OH	FACTORY MOTOR PARTS	PARTS AND SUPPLIES	103658-6134	AP121624	24.47	102-222999	P13535	00133407	12/19/2024

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	V010842		Vehicle Repair & Maintenance						
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP121624	9.22	109-998760	P13535	00133407	12/19/2024
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP121624	70.93	12-6241542	P13535	00133407	12/19/2024
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP121624	4.13	12-6250432	P13535	00133407	12/19/2024
				Check Total:	**856.35**				
MW OH	FAIRWAY FORD V000376	AUTO PARTS	103658-6134 Vehicle Repair & Maintenance	AP121624	15.46	292697		00133408	12/19/2024
				Check Total:	**15.46**				
MW OH	FIRST FOUNDATION BANK V012451	2022 LEASE AGREEMENT	105525-6905 Principal/Bonds/COP's/Leases	AP121624	443,047.33	INTEREST PMT		00133409	12/19/2024
MW OH	FIRST FOUNDATION BANK V012451	2022 LEASE AGREEMENT	105525-6915 Interest/Bonds/COP's/Leases	AP121624	15,642.38	INTEREST PMT		00133409	12/19/2024
				Check Total:	**458,689.71**				
MW OH	FIS V008518	OCT - CREDIT CARD FEES	102020-6025 Third Party Administration	AP121624	147.85	34763592		00133410	12/19/2024
MW OH	FIS V008518	NOV - CREDIT CARD FEES	102020-6025 Third Party Administration	AP121624	1,300.72	34767579		00133410	12/19/2024
				Check Total:	**1,448.57**				
MW OH	FLEET SERVICES INC V000400	ALTERNATOR & REGULATOR	103658-6134 Vehicle Repair & Maintenance	AP121624	575.01	01P1151922		00133411	12/19/2024
MW OH	FLEET SERVICES INC V000400	SEAL & FILTER HEAD	103658-6134 Vehicle Repair & Maintenance	AP121624	343.37	01P151605		00133411	12/19/2024
				Check Total:	**918.38**				
MW OH	FRANCHISE TAX BOARD V000404	FTB PE 12/7 PD 12/13	0010-2196 Garnishments W/H	AP121624	7.73	PR2401025		00133412	12/19/2024

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				Check Total:	**7.73**				
MW OH	GENERAL CODE LLC V012868	ANNUAL MAINT/UPDATE FEE	101513-6299 Other Purchased Services	AP121624	1,695.00	GC00128221		00133413	12/19/2024
				Check Total:	**1,695.00**				
MW OH	GOLDEN STATE WATER V000928	OCT-NOV WATER CHARGES	109595-6335 / 21010-6335 Water	AP121624	131.58	120524		00133414	12/19/2024
MW OH	GOLDEN STATE WATER V000928	OCT-NOV WATER CHARGES	109595-6335 Water	AP121624	40,427.67	120524		00133414	12/19/2024
MW OH	GOLDEN STATE WATER V000928	OCT-NOV WATER CHARGES	296561-6335 Water	AP121624	13,318.15	120524		00133414	12/19/2024
MW OH	GOLDEN STATE WATER V000928	OCT-DEC WATER CHARGES	109595-6335 Water	AP121624	564.08	121224		00133414	12/19/2024
				Check Total:	**54,441.48**				
MW OH	HEALTHPOINTE MEDICAL V010713	DOT PHYSICAL- O. RUBALCAVA	101512-6099 Professional Services	AP121624	150.00	30601-4472628		00133415	12/19/2024
				Check Total:	**150.00**				
MW OH	HF&H CONSULTANTS LLC V010575	SEP SB1383 CONSULTING SVS	833593-6099 Professional Services	AP121624	1,671.00	9721566	P13738	00133416	12/19/2024
MW OH	HF&H CONSULTANTS LLC V010575	OCT SB1383 CONSULTING SVS	833593-6099 Professional Services	AP121624	6,586.25	9721640	P13738	00133416	12/19/2024
MW OH	HF&H CONSULTANTS LLC V010575	NOV - SB1383 CONSULTING SVS	833593-6099 Professional Services	AP121624	3,683.50	9721737	P13738	00133416	12/19/2024
				Check Total:	**11,940.75**				
MW OH	HI-WAY SAFETY RENTALS V000459	TRAFFIC SUPPLIES	103652-6305 Traffic Control Devices	AP121624	2,478.56	164670		00133417	12/19/2024
MW OH	HI-WAY SAFETY RENTALS V000459	TRAFFIC SUPPLIES	103658-6137 Repair Maint/Equipment	AP121624	1,706.84	165150		00133417	12/19/2024
				Check Total:	**4,185.40**				

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MW OH	HIRSCH & ASSOCIATES INC V012854	NOV - LANDSCAPE DESIGN SVS	507313-6760 / 507313-6760 Infrastructure - Parks	AP121624	11,599.00	2421 PB-5	P13601	00133418	12/19/2024
				Check Total:	**11,599.00**				
MW OH	HOUSTON & HARRIS PCS INC V010110	NOV SEWER LINE CLEANING	484356-6120 R & M/Sewer & Storm Drain	AP121624	25,032.50	24-26377	P13517	00133419	12/19/2024
				Check Total:	**25,032.50**				
MW OH	HOYT ROOFS INC V003476	ROOFING BOND REFUND 30-24-121	0044-2033 Construction & Demo Deposit	AP121624	100.00	B24-1123		00133420	12/19/2024
MW OH	HOYT ROOFS INC V003476	ROOFING BOND REFUND 30-24-237	0044-2033 Construction & Demo Deposit	AP121624	100.00	B24-1761		00133420	12/19/2024
				Check Total:	**200.00**				
MW OH	INSIGHT PUBLIC SECTOR INC V012729	SYNOLOGY RS822RP+ NAS	796502-6780 Infrastructure- Network/Server	AP121624	1,906.62	110114389	P13731	00133421	12/19/2024
MW OH	INSIGHT PUBLIC SECTOR INC V012729	SYNOLOGY HAT5300 HDDs 16TB	796502-6780 Infrastructure- Network/Server	AP121624	4,378.47	1101223484	P13731	00133421	12/19/2024
				Check Total:	**6,285.09**				
MW OH	JUNG, ALEXANDER V012387	PD TRAINING MEALS, MILEAGE	103041-6250 Staff Training	AP121624	74.19	JUNG121224		00133422	12/19/2024
				Check Total:	**74.19**				
MW OH	KENT AUTOMOTIVE V012924	SHOP SUPPLIES	103658-6137 Repair Maint/Equipment	AP121624	341.93	9312066793		00133423	12/19/2024
				Check Total:	**341.93**				
MW OH	KRONOS SAASHR INC. V012554	NOV - KRONOS SUBSCRIPTION	102020-6366 Web Based Service/Subcriptions	AP121624	6,747.08	1233593	P13581	00133424	12/19/2024
				Check Total:	**6,747.08**				
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS - EMBROIDERY	103041-6360 Uniforms	AP121624	16.31	INV893251	P13512	00133425	12/19/2024
MW OH	LN CURTIS & SONS	PD UNIFORMS - MCINERNEY	103041-6360	AP121624	145.84	INV893631	P13512	00133425	12/19/2024

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	V011267		Uniforms						
				Check Total:	**162.15**				
MW OH	LUKE, BRADY V010674	OCT - LET'S DANCE DJ SERVICE	104071-6299 Other Purchased Services	AP121624	200.00	6780		00133426	12/19/2024
				Check Total:	**200.00**				
MW OH	MARIPOSA LANDSCAPES INC V000647	OCT MEDIAN & PKWY MAINT SVS	103655-6115 Landscaping	AP121624	2,795.92	110537	P13507	00133427	12/19/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	OCT LIBRARY MAINT SVS	103655-6115 / 21008-6115 Landscaping	AP121624	1,519.81	110537	P13507	00133427	12/19/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	OCT CALTRANS SLOPE ON 57 FRWY	103655-6115 / 243601-6115 Landscaping	AP121624	133.55	110537	P13507	00133427	12/19/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	OCT MEDIAN & PKWY MAINT SVS	173555-6115 Landscaping	AP121624	9,141.60	110537	P13507	00133427	12/19/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	OCT LMD MAINT SVS	296561-6115 Landscaping	AP121624	5,736.44	110537	P13507	00133427	12/19/2024
MW OH	MARIPOSA LANDSCAPES INC V000647	OCT CROWTHER MEDIAN & PKWY	800000-6115 Landscaping	AP121624	133.55	110537	P13507	00133427	12/19/2024
				Check Total:	**19,460.87**				
MW OH	MARK'S OLD TOWNE V000648	A/C AUTO REPAIR	103658-6134 Vehicle Repair & Maintenance	AP121624	420.00	248457		00133428	12/19/2024
				Check Total:	**420.00**				
MW OH	MARTIN, ARMANDO V011735	NOV DEAD ANIMAL REMOVAL SVS	103652-6290 Dept. Contract Services	AP121624	600.00	0002888	P13534	00133429	12/19/2024
				Check Total:	**600.00**				
MW OH	MARTINEZ, AUSTIN V004930	PD TRAINING MEALS, MILEAGE	103041-6250 Staff Training	AP121624	571.70	MARTINEZ1212		00133430	12/19/2024
				Check Total:	**571.70**				
MW OH	MC FADDEN-DALE	PW FLEET SUPPLIES	103658-6134	AP121624	15.30	563841/5		00133431	12/19/2024

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	V000635		Vehicle Repair & Maintenance						
				Check Total:	**15.30**				
MW OH	MCKENZIE, TOM V006560	PD TRAINING MEAL REIMB	103040-6250 Staff Training	AP121624	92.00	MCKENZIE1216		00133432	12/19/2024
				Check Total:	**92.00**				
MW OH	MINUTEMAN PRESS- V007449	ENGINEERING BLUEPRINTS	799202-6770 / 799202-6770 Infrastructure - Major Studies	AP121624	570.29	40287		00133433	12/19/2024
MW OH	MINUTEMAN PRESS- V007449	ENGINEERING DRAWING	799202-6770 / 799202-6770 Infrastructure - Major Studies	AP121624	165.30	40409		00133433	12/19/2024
MW OH	MINUTEMAN PRESS- V007449	ENGINEERING BLUPRINTS	799202-6770 / 799202-6770 Infrastructure - Major Studies	AP121624	609.00	40470		00133433	12/19/2024
				Check Total:	**1,344.59**				
MW OH	NAVEX GLOBAL INC V010101	E-POLICY SOFTWARE SYSTEM	101515-6137 Repair Maint/Equipment	AP121624	2,005.45	INV-718968		00133434	12/19/2024
				Check Total:	**2,005.45**				
MW OH	ORANGE COUNTY V000699	OCEA PE 12/7 PD 12/13	0010-2176 PCEA/OCEA Assoc Dues	AP121624	561.33	PR2401025		00133435	12/19/2024
MW OH	ORANGE COUNTY V000699	OCEA PE 12/7 PD 12/13	0029-2176 PCEA/OCEA Assoc Dues	AP121624	0.30	PR2401025		00133435	12/19/2024
MW OH	ORANGE COUNTY V000699	OCEA PE 12/7 PD 12/13	0037-2176 PCEA/OCEA Assoc Dues	AP121624	0.04	PR2401025		00133435	12/19/2024
MW OH	ORANGE COUNTY V000699	OCEA PE 12/7 PD 12/13	0048-2176 PCEA/OCEA Assoc Dues	AP121624	0.83	PR2401025		00133435	12/19/2024
				Check Total:	**562.50**				
MW OH	ORANGE COUNTY V007306	NOV - PARKING CITATIONS	0044-2038 Parking Fines	AP121624	6,116.00	113024		00133436	12/19/2024
				Check Total:	**6,116.00**				
MW OH	PACIFIC COMPLIANCE	FUEL TANKS - ANN MONITOR CERT	103658-6257	AP121624	600.00	7830		00133437	12/19/2024

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	V009292		Licenses & Permits						
				Check Total:	**600.00**				
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP121624	1,094.50	1020288468	P13520	00133438	12/19/2024
				Check Total:	**1,094.50**				
MW OH	PAVELOFF, RON V009875	ROOFING BOND REFUND 40-24-57	0044-2033 Construction & Demo Deposit	AP121624	500.00	B24-1785		00133439	12/19/2024
				Check Total:	**500.00**				
MW OH	PCEA C/O NORTH ORANGE CO V000679	PCEA PE 12/7 PD 12/13	0010-2176 PCEA/OCEA Assoc Dues	AP121624	48.50	PR2401025		00133440	12/19/2024
MW OH	PCEA C/O NORTH ORANGE CO V000679	PCEA PE 12/7 PD 12/13	0029-2176 PCEA/OCEA Assoc Dues	AP121624	0.03	PR2401025		00133440	12/19/2024
MW OH	PCEA C/O NORTH ORANGE CO V000679	PCEA PE 12/7 PD 12/13	0048-2176 PCEA/OCEA Assoc Dues	AP121624	0.07	PR2401025		00133440	12/19/2024
				Check Total:	**48.60**				
MW OH	PEST OPTIONS INC V010037	OCT - CSC RODENT TREATMENT	104055-6130 Repair & Maint/Facilities	AP121624	230.00	453455		00133441	12/19/2024
MW OH	PEST OPTIONS INC V010037	NOV - CSC RODENT TREATMENT	104055-6130 Repair & Maint/Facilities	AP121624	230.00	455155		00133441	12/19/2024
				Check Total:	**460.00**				
MW OH	PHONE SUPPLEMENTS V012311	DISPATCH WIRELESS HEADSETS	101515-6137 Repair Maint/Equipment	AP121624	1,581.18	136819		00133442	12/19/2024
				Check Total:	**1,581.18**				
MW OH	POWER PLUS V006730	11/5-12/2 BUTLER TEMP POWER	105213-6850 / 105213-6850 Building & Facilities	AP121624	470.00	322874P1224	P13493	00133443	12/19/2024
				Check Total:	**470.00**				
MW OH	PROFORCE 1 PROTECTION	11/11-12/10 FIRE WATCH	103654-6130	AP121624	16,225.00	0003	P13641	00133444	12/19/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V012910		Repair & Maint/Facilities						
				Check Total:	**16,225.00**				
MW OH	PRUDENTIAL OVERALL V000836	7/3 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP121624	40.59	62925504	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	7/3 UNIFORM CLEANING SVS	103654-6360 Uniforms	AP121624	64.46	62925504	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	7/3 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP121624	31.02	62925504	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	7/3 UNIFORM CLEANING SVS	104055-6360 Uniforms	AP121624	32.20	62925504	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	7/3 UNIFORM CLEANING SVS	103654-6147 Janitorial Supplies	AP121624	18.20	62925504	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	10/30 UNIFORM CLEANING SVS	103654-6147 Janitorial Supplies	AP121624	19.70	62955423	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	10/30 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP121624	39.71	62955423	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	10/30 UNIFORM CLEANING SVS	103654-6360 Uniforms	AP121624	58.52	62955423	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	10/30 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP121624	30.58	62955423	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	10/30 UNIFORM CLEANING SVS	104055-6360 Uniforms	AP121624	32.00	62955423	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/13 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP121624	37.95	62958777	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/13 UNIFORM CLEANING SVS	103654-6360 Uniforms	AP121624	51.92	62958777	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/13 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP121624	28.82	62958777	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL	11/13 UNIFORM CLEANING SVS	104055-6360	AP121624	25.52	62958777	P13636	00133445	12/19/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000836		Uniforms						
MW OH	PRUDENTIAL OVERALL V000836	11/13 UNIFORM CLEANING SVS	103654-6147 Janitorial Supplies	AP121624	19.70	62958777	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	UNIFORM CLEANING SVS	103654-6147 Janitorial Supplies	AP121624	19.70	62960594	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/20 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP121624	37.07	62960594	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/20 UNIFORM CLEANING SVS	103654-6360 Uniforms	AP121624	43.78	62960594	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/20 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP121624	27.94	62960594	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/20 UNIFORM CLEANING SVS	104055-6360 Uniforms	AP121624	24.64	62960594	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/27 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP121624	37.07	62962296	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/27 UNIFORM CLEANING SVS	103654-6360 Uniforms	AP121624	46.75	62962296	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/27 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP121624	27.94	62962296	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/27 UNIFORM CLEANING SVS	104055-6360 Uniforms	AP121624	24.64	62962296	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/27 UNIFORM CLEANING SVS	103654-6147 Janitorial Supplies	AP121624	19.70	62962296	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	UNIFORM CLEANING SVS	103654-6147 Janitorial Supplies	AP121624	19.70	62964104	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	12/4 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP121624	37.07	62964104	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	12/4 UNIFORM CLEANING SVS	103654-6360 Uniforms	AP121624	46.75	62964104	P13636	00133445	12/19/2024

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MW OH	PRUDENTIAL OVERALL V000836	12/4 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP121624	27.94	62964104	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	12/4 UNIFORM CLEANING SVS	104055-6360 Uniforms	AP121624	24.64	62964104	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/6 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP121624	37.95	6297210	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/6 UNIFORM CLEANING SVS	103654-6360 Uniforms	AP121624	51.92	6297210	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/6 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP121624	28.82	6297210	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/6 UNIFORM CLEANING SVS	104055-6360 Uniforms	AP121624	25.52	6297210	P13636	00133445	12/19/2024
MW OH	PRUDENTIAL OVERALL V000836	11/6 UNIFORM CLEANING SVS	103654-6147 Janitorial Supplies	AP121624	19.70	6297210	P13636	00133445	12/19/2024
				Check Total:	**1,160.13**				
MW OH	ROTH STAFFING COMPANIES V012845	9/1 HR TEMP LABOR	101512-6099 Professional Services	AP121624	2,610.21	16198384	P13604	00133446	12/19/2024
				Check Total:	**2,610.21**				
MW OH	SAGECREST PLANNING AND V010576	NOV -ENVIRONMENTAL	105213-6850 / 105213-6850 Building & Facilities	AP121624	166.08	4979	P13635	00133447	12/19/2024
				Check Total:	**166.08**				
MW OH	SANTA ANA (CENTRAL) CIVIL V012818	30-2011-00456217-CL-UD-NJC	0010-2196 Garnishments W/H	AP121624	417.98	PR2401025		00133448	12/19/2024
				Check Total:	**417.98**				
MW OH	SC FUELS V012766	10-15-30 FUEL	103658-6345 Gasoline & Diesel Fuel	AP121624	13,391.72	0960588	P13489	00133449	12/19/2024
MW OH	SC FUELS V012766	11/1-15 FUEL	103658-6345 Gasoline & Diesel Fuel	AP121624	10,491.97	0967116	P13489	00133449	12/19/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	SC FUELS V012766	11/16-30 FUEL	103658-6345 Gasoline & Diesel Fuel	AP121624	8,768.27	0974387	P13489	00133449	12/19/2024
				Check Total:	**32,651.96**				
MW OH	SO CAL GAS V000909	OCT-NOV GAS CHARGES	109595-6340 Natural Gas	AP121624	663.12	120524		00133450	12/19/2024
MW OH	SO CAL GAS V000909	OCT-DEC GAS CHARGES	109595-6340 Natural Gas	AP121624	306.00	121224		00133450	12/19/2024
				Check Total:	**969.12**				
MW OH	SOUTHERN CALIFORNIA V000910	OCT-NOV ELECTRIC CHARGES	109595-6330 Electricity	AP121624	25,876.66	120524		00133451	12/19/2024
MW OH	SOUTHERN CALIFORNIA V000910	OCT-NOV ELECTRIC CHARGES	109595-6330 / 21009-6330 Electricity	AP121624	48.74	120524		00133451	12/19/2024
MW OH	SOUTHERN CALIFORNIA V000910	OCT-NOV ELECTRIC CHARGES	109595-6330 / 21010-6330 Electricity	AP121624	219.93	120524		00133451	12/19/2024
MW OH	SOUTHERN CALIFORNIA V000910	OCT-NOV ELECTRIC CHARGES	296561-6330 Electricity	AP121624	1,974.70	120524		00133451	12/19/2024
MW OH	SOUTHERN CALIFORNIA V000910	NOV - ELECTRIC CHARGES	109595-6330 Electricity	AP121624	25,979.70	121224		00133451	12/19/2024
MW OH	SOUTHERN CALIFORNIA V000910	NOV - ELECTRIC CHARGES	109595-6330 / 21009-6330 Electricity	AP121624	138.73	121224		00133451	12/19/2024
MW OH	SOUTHERN CALIFORNIA V000910	NOV - ELECTRIC CHARGES	109595-6330 / 21010-6330 Electricity	AP121624	13.42	121224		00133451	12/19/2024
MW OH	SOUTHERN CALIFORNIA V000910	NOV - ELECTRIC CHARGES	296561-6330 Electricity	AP121624	4.59	121224		00133451	12/19/2024
MW OH	SOUTHERN CALIFORNIA V000910	NOV - ELECTRIC CHARGES	800000-6330 Electricity	AP121624	144.48	121224		00133451	12/19/2024
				Check Total:	**54,400.95**				
MW OH	SOUTHERN CALIFORNIA	OCT - NEWSPAPER PUBLICATIONS	101002-6225	AP121624	971.25	604001		00133452	12/19/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V009955		Advertising/Promotional						
MW OH	SOUTHERN CALIFORNIA V009955	OCT - NEWSPAPER PUBLICATIONS	791502-6740 Infrastructure - Streets	AP121624	404.75	604001		00133452	12/19/2024
MW OH	SOUTHERN CALIFORNIA V009955	OCT - NEWSPAPER PUBLICATIONS	796098-6740 Infrastructure - Streets	AP121624	804.54	604001		00133452	12/19/2024
MW OH	SOUTHERN CALIFORNIA V009955	OCT - NEWSPAPER PUBLICATIONS	602503-6741 Infrastructure - Traffic	AP121624	383.82	604001		00133452	12/19/2024
				Check Total:	**2,564.36**				
MW OH	SUPERIOR ROOFING V011607	NAV CTR - ROOF REPAIR	784070-6999 Other Expenditure	AP121624	9,850.00	233-202-0001	P13744	00133453	12/19/2024
				Check Total:	**9,850.00**				
MW OH	SVA ARCHITECTS INC. V012625	NOV ARCHITECT/ENG SVS	105208-6850 / 105208-6850 Building & Facilities	AP121624	655.91	INV 62853	P13595	00133454	12/19/2024
MW OH	SVA ARCHITECTS INC. V012625	NOV ARCHITECT/ENG SVS	795208-6850 / 795208-6850 Building & Facilities	AP121624	549.09	INV 62853	P13595	00133454	12/19/2024
				Check Total:	**1,205.00**				
MW OH	SWANK MOTION PICTURES V004927	12/6 MOVIE LICENSING FEES	104071-6299 / 79397-6301 Other Purchased Services	AP121624	705.00	DB 3814170	P13614	00133455	12/19/2024
				Check Total:	**705.00**				
MW OH	SWRCB V000957	FY24/25 ANNUAL PERMIT FEE	103593-6257 Licenses & Permits	AP121624	27,293.00	SW-0301494		00133456	12/19/2024
				Check Total:	**27,293.00**				
MW OH	T-MOBILE V004339	9/21-10/20 IPAD CHARGES	109595-6215 Telephone/Internet	AP121624	802.79	OCT 2024		00133457	12/19/2024
				Check Total:	**802.79**				
MW OH	THE BEE MAN V000117	12/3 BEE REMOVAL-338 PATRICIAN	103654-6290 Dept. Contract Services	AP121624	495.00	132862		00133458	12/19/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	**495.00**				
MW OH	THINKSUPPLIES.COM V007047	OFFICE SUPPLIES	103040-6315 Office Supplies	AP121624	301.75	70820		00133459	12/19/2024
MW OH	THINKSUPPLIES.COM V007047	PAPER	109595-6315 Office Supplies	AP121624	108.73	70829		00133459	12/19/2024
				Check Total:	**410.48**				
MW OH	TITAN ENVIRONMENTAL V011743	MI CASITA -ASBESTOS SURVEY/REP	302535-6401 / 232501-6401 Community Programs	AP121624	2,275.00	11128102		00133460	12/19/2024
				Check Total:	**2,275.00**				
MW OH	TOTUM CORP V010229	OCT - CONSTRUCTION INSP SVS	105213-6850 / 105213-6850 Building & Facilities	AP121624	13,872.50	206659	P13585	00133461	12/19/2024
MW OH	TOTUM CORP V010229	NOV - CONSTRUCTION INSP SVS	105213-6850 / 105213-6850 Building & Facilities	AP121624	9,075.00	206674	P13585	00133461	12/19/2024
				Check Total:	**22,947.50**				
MW OH	TRILLIUM CNG (1720) V007952	NOV - CNG FUEL	103658-6345 Gasoline & Diesel Fuel	AP121624	107.87	241610452		00133462	12/19/2024
				Check Total:	**107.87**				
MW OH	TURBO DATA SYSTEMS INC V001238	NOV - PARKING CITATION SVS	103047-6290 Dept. Contract Services	AP121624	1,598.76	44433	P13487	00133463	12/19/2024
				Check Total:	**1,598.76**				
MW OH	UNITED RENTALS NORTH V001082	CONCRETE TRAILER MIXER RENT	103652-6132 Repair & Maintenance/Streets	AP121624	262.96	241403504-001		00133464	12/19/2024
				Check Total:	**262.96**				
MW OH	US BANK PARS #6746022400 V008781	PARS PE 12/7 PD 12/13	0010-2131 Employer PARS/ARS Payable	AP121624	1,289.56	PR2401025		00133465	12/19/2024
MW OH	US BANK PARS #6746022400 V008781	PARS PE 12/7 PD 12/13	0010-2126 Employee PARS/ARS W/H	AP121624	1,289.56	PR2401025		00133465	12/19/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	**2,579.12**				
MW OH	VERIZON WIRELESS V008735	10/21-11/20 IPAD CHARGES	109595-6215 Telephone/Internet	AP121624	190.05	9979212303		00133466	12/19/2024
MW OH	VERIZON WIRELESS V008735	10/21-11/20 IPAD CHARGES	109595-6215 Telephone/Internet	AP121624	11.77	9979212304		00133466	12/19/2024
				Check Total:	**201.82**				
MW OH	VILLAMIL, MARIO V009729	REFUND FOR DOUBLE PMT 64994	104071-4384 Athletic Field Light Fees	AP121624	123.25	64994		00133467	12/19/2024
				Check Total:	**123.25**				
MW OH	VMI INC. V006672	REPLACE DISPLAY TV - CH	796508-6850 Building & Facilities	AP121624	2,034.00	20000288		00133468	12/19/2024
				Check Total:	**2,034.00**				
MW OH	WAYMAN, CAROLE M. V012312	NOTARY PUBL EXP -	101513-6299 Other Purchased Services	AP121624	175.00	12/10/24		00133469	12/19/2024
				Check Total:	**175.00**				
MW OH	WEST COAST ARBORISTS INC V001124	11/16-30 TREE MAINTENANCE	103655-6116 Tree Maintenance	AP121624	7,648.00	222862	P13622	00133470	12/19/2024
MW OH	WEST COAST ARBORISTS INC V001124	11/16-30 TREE TRIMMING SVS	173555-6116 Tree Maintenance	AP121624	7,648.00	222862	P13622	00133470	12/19/2024
MW OH	WEST COAST ARBORISTS INC V001124	11/16-30 TREE TRIMMING SVS	103655-6116 Tree Maintenance	AP121624	495.00	222865	P13622	00133470	12/19/2024
MW OH	WEST COAST ARBORISTS INC V001124	11/16/30 TREE TRIMMING SVS	173555-6116 Tree Maintenance	AP121624	495.00	222865	P13622	00133470	12/19/2024
				Check Total:	**16,286.00**				
MW OH	YORBA LINDA WATER V001148	OCT-NOV WATER CHARGES	109595-6335 Water	AP121624	2,997.72	120524		00133471	12/19/2024
MW OH	YORBA LINDA WATER V001148	OCT-NOV WATER CHARGES	109595-6335 Water	AP121624	367.76	121224		00133471	12/19/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	3,365.48				
				Type Total:	1,974,686.13				
				Check Total:	1,974,686.13				

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ACH Check Register
For 01/14/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Grand Total:	1,234,304.13				

Check Totals by ID	
AP	1,234,304.13
EP	0.00
IP	0.00
OP	0.00

Void Total:	0.00
Check Total:	1,234,304.13

Fund Name	Check Totals by Fund
101-General Fund (0010)	526,866.42
117-Measure U Fund (0079)	399.00
225-Asset Seizure (0021)	3,966.92
227-Explorer Grant NOC (0076)	737.47
231-Placentia Reg Nav Cent(0078)	491.86
234-Technology Impact Fees (0075)	240.00
242-Police Impact Fee (0067)	524.91
247-TOD Sewer Impact Fees (0071)	1,782.00
265-Landscape Maintenance (0029)	13.33
270-CDBG Fund (0030)	283.21
275-Sewer Maintenance (0048)	198.56
280-Misc Grants Fund (0050)	217.49
401-City Capital Projects (0033)	337.41
501-Refuse Administration (0037)	385,122.28
601-Employee Health & Wlfre (0039)	60,715.76
605-Risk Management (0040)	252,407.51
Check Total:	1,234,304.13

ACH Payroll Direct Deposit for 12/13/2024:	865,427.65
ACH Payroll Direct Deposit for 12/27/2024:	801,956.45
Electronic Disbursement Total:	2,901,688.23

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

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MW OH	DEPARTMENT OF V010484	FY24/25 WC OSIP	404580-5166 Workers' Comp Premiums	ACH121724	9,341.30	ASIP 72483		00133376	12/18/2024
				Check Total:	**9,341.30**				
				Type Total:	**9,341.30**				
				Check Total:	**9,341.30**				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ELAN CORPORATE PAYMENT V012768	ACCIDENTAL PURCHASE CREDIT	104071-6044 Credit Card Disputes	ELAN10062	-33.38	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	ACCIDENTAL PURCHASE	104071-6044 Credit Card Disputes	ELAN10062	33.38	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	Building Inspection Services	103590-6045 Building Inspection Services	ELAN10062	500.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OCT DEA TOLL ROAD CHARGES	103042-6051 Toll Roads Expense	ELAN10062	9.95	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	DEA TOLL ROAD CHARGES	103042-6051 Toll Roads Expense	ELAN10062	25.40	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	DEA TOLL ROAD CHARGES CHARGE	103042-6051 Toll Roads Expense	ELAN10062	6.80	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PAPER PLATES FOR BREAK ROOM	101515-6052 Common Area Supplies	ELAN10062	24.72	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	DISPATCH CENTER BANNER	101515-6053 City Events	ELAN10062	16.95	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	DISPATCHER ANNIVERSARY BAG	101515-6053 City Events	ELAN10062	22.82	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	DISPATCHER ANNIVERSARY PLAQUE	101515-6053 City Events	ELAN10062	57.56	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	DISPATCH CENTER BANNERS	101515-6053 City Events	ELAN10062	68.47	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TOLL FEES	104071-6051 Toll Roads Expense	ELAN10062	7.64	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	COFFEE SUPPLIES	109595-6052 Common Area Supplies	ELAN10062	14.74	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	COMMON AREA SUPPLIES	109595-6052 Common Area Supplies	ELAN10062	42.73	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT	COMMON AREA SUPPLIES	109595-6052	ELAN10062	48.16	SEP-24		00019407	12/12/2024

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	V012768		Common Area Supplies						
MW OH	ELAN CORPORATE PAYMENT V012768	COFFEE SUPPLIES	109595-6052 Common Area Supplies	ELAN10062	16.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	EMPLOYEE SNACK PROGRAM	109595-6052 Common Area Supplies	ELAN10062	202.51	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	COFFEE SUPPLIES	109595-6052 Common Area Supplies	ELAN10062	31.87	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	COMMON AREA SUPPLIES	109595-6052 Common Area Supplies	ELAN10062	-15.83	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	COMMON AREA SUPPLIES	109595-6052 Common Area Supplies	ELAN10062	14.10	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	COMMON AREA SUPPLIES	109595-6052 Common Area Supplies	ELAN10062	15.83	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	COFFEE	109595-6052 Common Area Supplies	ELAN10062	25.96	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	COMMON AREA SUPPLIES	109595-6052 Common Area Supplies	ELAN10062	29.28	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MISC. EQUIP. FOR S1	103066-6130 Repair & Maint/Facilities	ELAN10062	163.22	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MISC. EQUIP. FOR S1	103066-6130 Repair & Maint/Facilities	ELAN10062	20.32	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MISC. EQUIP. FOR S2	103066-6130 Repair & Maint/Facilities	ELAN10062	93.23	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MISC. EQUIP. FOR S1	103066-6130 Repair & Maint/Facilities	ELAN10062	156.68	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MISC. EQUIP. FOR S2	103066-6130 Repair & Maint/Facilities	ELAN10062	169.60	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MISC. EQUIP. FOR S2	103066-6130 Repair & Maint/Facilities	ELAN10062	287.26	SEP-24		00019407	12/12/2024

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MW OH	ELAN CORPORATE PAYMENT V012768	MISC. EQUIP. FOR S2	103066-6130 Repair & Maint/Facilities	ELAN10062	424.92	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CLEANING/MAINT. SUPPLIES	103066-6130 Repair & Maint/Facilities	ELAN10062	496.29	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CABINETS FOR S1	103066-6130 Repair & Maint/Facilities	ELAN10062	2,361.42	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CONDOLENCES PLANT FOR ALICE B	101001-6053 City Events	ELAN10062	80.66	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CONDOLENCES PLANT FOR	101001-6053 City Events	ELAN10062	85.65	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	DEPOSIT RHONDA'S RECEPTION	101001-6053 City Events	ELAN10062	1,000.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MEAL FOR OFFICER CHUNG & FAMIL	103040-6053 City Events	ELAN10062	83.48	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BROWN BAG HIGH FIVE GIFT CARDS	109595-6053 City Events	ELAN10062	75.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BROWN BAG LUNCH	109595-6053 City Events	ELAN10062	861.30	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CS BOOTH SUPPLIES	104071-6053 City Events	ELAN10062	28.26	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	VERONICA ORTIZ PLAQUE	104071-6053 City Events	ELAN10062	138.66	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BROWN BAG SUPPLIES	109595-6053 City Events	ELAN10062	11.84	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SNACKS FOR CS DIRECTOR PANEL	101512-6054 Recruitement Exp	ELAN10062	54.98	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CS DIRECTOR INT. PANEL LUNCH	101512-6054 Recruitement Exp	ELAN10062	60.70	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT	CS DIRECTOR INT. PANEL LUNCH	101512-6054	ELAN10062	114.40	SEP-24		00019407	12/12/2024

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	V012768		Recruitement Exp						
MW OH	ELAN CORPORATE PAYMENT	RECRUITMENT TABLECLOTH	101515-6054	ELAN10062	300.51	SEP-24		00019407	12/12/2024
	V012768		Recruitement Exp						
MW OH	ELAN CORPORATE PAYMENT	RESTROOMS SPORTS COMPLEX	104055-6130	ELAN10062	48.08	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	SUPPLIES SENIOR CENTER WORK	104055-6130	ELAN10062	58.42	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	MAINTENANCE SUPPLIES	104055-6130	ELAN10062	61.20	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	NEW LIGHTS FOR BACKS BUILDING	104055-6130	ELAN10062	76.11	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	SUPPLIES FOR BACKS BUILDING	104055-6130	ELAN10062	86.02	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	PURCHASED CUT OFF BLADES FOR T	103654-6130	ELAN10062	13.94	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	CITYHALL LOBBY TILE REPAIR P	103654-6130	ELAN10062	21.37	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	PURCHASED FOR CITY HALL SINK R	103654-6130	ELAN10062	21.38	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	CUSTODIAL SUPPLIES	103654-6130	ELAN10062	77.77	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	PURCHASED ITEMS FOR MECHANICS	103654-6130	ELAN10062	22.69	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	FD MONUMENT LIGHTING REPLACE	103654-6130	ELAN10062	24.22	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	CITYHALL HVAC WATER PIPE VIBRA	103654-6130	ELAN10062	33.93	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	PURCHASED ITEMS FOR CROWTHER	103654-6130	ELAN10062	35.33	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						

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MW OH	ELAN CORPORATE PAYMENT V012768	PURCHASED ITEMS FOR HOT WATER	103654-6130 Repair & Maint/Facilities	ELAN10062	38.87	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PURCHASED ITEMS FOR CITY	103654-6130 Repair & Maint/Facilities	ELAN10062	181.58	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CITYHALL EXHAUST FAN REPAIRS	103654-6130 Repair & Maint/Facilities	ELAN10062	58.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PURCHASED ITEMS FOR MECHANICS	103654-6130 Repair & Maint/Facilities	ELAN10062	59.74	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PURCHASED ITEMS FOR WORK	103654-6130 Repair & Maint/Facilities	ELAN10062	67.58	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PD INVESTIGATIONS LIGHT AND KE	103654-6130 Repair & Maint/Facilities	ELAN10062	71.24	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PURCHASED ITEMS FOR ROSE CREST	103654-6130 Repair & Maint/Facilities	ELAN10062	74.32	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	IRRIGATION SUPPLIES	104055-6130 Repair & Maint/Facilities	ELAN10062	7.53	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	IRRIGATION SUPPLIES	104055-6130 Repair & Maint/Facilities	ELAN10062	109.31	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	WORK ORDER AT SENIOR CENTER	104055-6130 Repair & Maint/Facilities	ELAN10062	13.94	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OLDCITYHALL EXTERIOR LETTER IN	103654-6130 Repair & Maint/Facilities	ELAN10062	108.92	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CITY HALL ADMIN OFFICE AREA RE	103654-6130 Repair & Maint/Facilities	ELAN10062	118.13	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	STATION 1 WATER LINE REROUTE	103654-6130 Repair & Maint/Facilities	ELAN10062	125.32	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TRUCK STOCK PURCHASED FOR	103654-6130 Repair & Maint/Facilities	ELAN10062	144.59	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT	CITYHALL MOSQUITO AND PONY	103654-6130	ELAN10062	174.20	SEP-24		00019407	12/12/2024

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	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	PURCHASED ITEMS FOR LEGENDS SI	103654-6130	ELAN10062	51.66	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	PURCHASED ITEMS FOR NEW CITY H	103654-6130	ELAN10062	309.74	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	PURCHASED ITEMS FOR TRUCK STOC	103654-6130	ELAN10062	368.40	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	CITY HALL NEW OFFICE IN ADMIN	103654-6130	ELAN10062	398.64	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	PURCHASED ITEMS FOR CROWTHER	103654-6130	ELAN10062	427.28	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	REPLACED STOLE WIRE FROM LIGHT	103654-6130	ELAN10062	725.52	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	FIRESTATION 2 MAIN ROLL UP DOO	103654-6130	ELAN10062	21.63	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	CITY YARD SUPPLIES	103655-6130	ELAN10062	65.59	SEP-24		00019407	12/12/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	SMOG CHECKS FOR CITY VEHICLES	103658-6134	ELAN10062	45.00	SEP-24		00019407	12/12/2024
	V012768		Vehicle Repair & Maintenance						
MW OH	ELAN CORPORATE PAYMENT	VEHICLE DETAILING TOOLS	103066-6134	ELAN10062	53.51	SEP-24		00019407	12/12/2024
	V012768		Vehicle Repair & Maintenance						
MW OH	ELAN CORPORATE PAYMENT	APPARATUS CLEANING SUPPLIES	103066-6134	ELAN10062	77.54	SEP-24		00019407	12/12/2024
	V012768		Vehicle Repair & Maintenance						
MW OH	ELAN CORPORATE PAYMENT	MISC. EQUIP. FOR S1	103066-6134	ELAN10062	103.42	SEP-24		00019407	12/12/2024
	V012768		Vehicle Repair & Maintenance						
MW OH	ELAN CORPORATE PAYMENT	APPARATUS CLEANING SUPPLIES	103066-6134	ELAN10062	135.65	SEP-24		00019407	12/12/2024
	V012768		Vehicle Repair & Maintenance						
MW OH	ELAN CORPORATE PAYMENT	MISC. EQUIP. FOR S1	103066-6134	ELAN10062	146.39	SEP-24		00019407	12/12/2024
	V012768		Vehicle Repair & Maintenance						

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MW OH	ELAN CORPORATE PAYMENT V012768	APPARATUS CLEANING SUPPLIES	103066-6134 Vehicle Repair & Maintenance	ELAN10062	48.36	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	VEHICLE SMOG CHECKS	103658-6134 Vehicle Repair & Maintenance	ELAN10062	45.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	VEHICLE SMOG CHECKS	103658-6134 Vehicle Repair & Maintenance	ELAN10062	45.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	VEHICLE SMOG CHECKS	103658-6137 Repair Maint/Equipment	ELAN10062	45.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	NEW CEILING TILES FOR NEW CITY	103654-6137 Repair Maint/Equipment	ELAN10062	163.73	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SOUND MIXER REPAIR	104071-6137 Repair Maint/Equipment	ELAN10062	85.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BBQ GRILL FOR SAMP PARK	104055-6139 Repair/Maint - Parks & Fields	ELAN10062	239.24	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SOCCER FIELD SPORTS COMPLEX	104055-6139 Repair/Maint - Parks & Fields	ELAN10062	272.46	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CROWTHER ELECTRICAL REPAIR	103654-6137 Repair Maint/Equipment	ELAN10062	665.90	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	STORAGE ROOM SPORTS COMPLEX	104055-6139 Repair/Maint - Parks & Fields	ELAN10062	34.35	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	ROLL UP DOORS SPORTS COMPLEX	104055-6139 Repair/Maint - Parks & Fields	ELAN10062	42.80	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	LEAK ISSUE AT SPORTS COMPLEX	104055-6139 Repair/Maint - Parks & Fields	ELAN10062	50.96	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FIX RESTROOMS SPORTS COMPLEX	104055-6139 Repair/Maint - Parks & Fields	ELAN10062	74.10	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SNACK SHACK SPORTS COMPLEX	104055-6139 Repair/Maint - Parks & Fields	ELAN10062	84.91	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT	DRAIN WORK SPORTS COMPLEX	104055-6139	ELAN10062	91.25	SEP-24		00019407	12/12/2024

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	V012768		Repair/Maint - Parks & Fields						
MW OH	ELAN CORPORATE PAYMENT	CITYHALL ADMIN WALL AND DOOR	103654-6146	ELAN10062	23.26	SEP-24		00019407	12/12/2024
	V012768		Paint Supplies						
MW OH	ELAN CORPORATE PAYMENT	YEARLY MEMBERSHIP	103652-6146	ELAN10062	118.53	SEP-24		00019407	12/12/2024
	V012768		Paint Supplies						
MW OH	ELAN CORPORATE PAYMENT	PURCHASED PAINT AND SUPPLIES F	103652-6146	ELAN10062	266.09	SEP-24		00019407	12/12/2024
	V012768		Paint Supplies						
MW OH	ELAN CORPORATE PAYMENT	VACUUM FOR PD	103040-6147	ELAN10062	68.46	SEP-24		00019407	12/12/2024
	V012768		Janitorial Supplies						
MW OH	ELAN CORPORATE PAYMENT	BATTERIES	103043-6149	ELAN10062	20.28	SEP-24		00019407	12/12/2024
	V012768		Jail Supplies						
MW OH	ELAN CORPORATE PAYMENT	BATTERIES	103043-6149	ELAN10062	28.50	SEP-24		00019407	12/12/2024
	V012768		Jail Supplies						
MW OH	ELAN CORPORATE PAYMENT	BATTERIES	103043-6149	ELAN10062	174.13	SEP-24		00019407	12/12/2024
	V012768		Jail Supplies						
MW OH	ELAN CORPORATE PAYMENT	BATTERIES	103043-6149	ELAN10062	200.27	SEP-24		00019407	12/12/2024
	V012768		Jail Supplies						
MW OH	ELAN CORPORATE PAYMENT	EVIDENCE COLLECTION SUPPLIES	103043-6149	ELAN10062	974.05	SEP-24		00019407	12/12/2024
	V012768		Jail Supplies						
MW OH	ELAN CORPORATE PAYMENT	DNA SWABS, STERILE WATER	103043-6149	ELAN10062	692.00	SEP-24		00019407	12/12/2024
	V012768		Jail Supplies						
MW OH	ELAN CORPORATE PAYMENT	PD TRAINING PARKING GILLIS	103042-6235	ELAN10062	30.00	SEP-24		00019407	12/12/2024
	V012768		Travel						
MW OH	ELAN CORPORATE PAYMENT	PD TRAINING HOTEL GILLIS	103042-6235	ELAN10062	492.90	SEP-24		00019407	12/12/2024
	V012768		Travel						
MW OH	ELAN CORPORATE PAYMENT	BREAKFAST LAMBERT ICSC	102534-6235	ELAN10062	5.85	SEP-24		00019407	12/12/2024
	V012768		Travel						
MW OH	ELAN CORPORATE PAYMENT	ICSC CONF. GONZALES BREAKFA	102534-6235	ELAN10062	22.28	SEP-24		00019407	12/12/2024
	V012768		Travel						

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MW OH	ELAN CORPORATE PAYMENT V012768	ICSC LUNCH LAMBERT	102534-6235 Travel	ELAN10062	35.26	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	DINNERGONZALES, LOUIE, LAMBERT	102534-6235 Travel	ELAN10062	143.45	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	ICSC HOTEL LAMBERT	102534-6235 Travel	ELAN10062	184.24	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	ICSC CONF. GONZALES FINAL H	102534-6235 Travel	ELAN10062	368.48	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	ICSC CONF. GONZALES TWO 20	102534-6235 Travel	ELAN10062	8.74	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	GONZALES, LOUIE, LAMBERT	102534-6235 Travel	ELAN10062	9.70	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PARKING ICSC LAMBERT	102534-6235 Travel	ELAN10062	10.65	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	GONZALES, LOUIE, LAMBERT	102534-6235 Travel	ELAN10062	11.87	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	ICSC CONF. GONZALES UBER TR	102534-6235 Travel	ELAN10062	16.04	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	ICSC CONF. GONZALES COFFEE	102534-6235 Travel	ELAN10062	6.28	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	HOTEL DEPOSIT WARD SMITH ANN	101001-6235 Travel	ELAN10062	266.09	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	ICSC CONF HOTEL EXP ICSC PAL	109595-6235 Travel	ELAN10062	348.48	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	K9 DOG FOOD	103041-6148 K9 Expenses	ELAN10062	76.50	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	K9 DOG FOOD	103041-6148 K9 Expenses	ELAN10062	286.59	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT	PROMOTIONAL ITEMS	103067-6225	ELAN10062	271.95	SEP-24		00019407	12/12/2024

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	V012768		Advertising/Promotional						
MW OH	ELAN CORPORATE PAYMENT V012768	P.O. #P13573 PLEASE NOTE T	109595-6245 Meetings & Conferences	ELAN10062	330.75	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	P.O. #P13573 PLEASE NOTE T	109595-6245 Meetings & Conferences	ELAN10062	84.18	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	P.O. #P13573 PLEASE NOTE T	109595-6245 Meetings & Conferences	ELAN10062	225.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	COUNCIL, MGMT, STAFF DINNERS	101001-6245 Meetings & Conferences	ELAN10062	86.93	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	COUNCIL, MGMT., STAFF DINNERS	101001-6245 Meetings & Conferences	ELAN10062	118.25	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	STAFF MEALS WORKING HOMICIDE	103042-6245 Meetings & Conferences	ELAN10062	44.90	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MTG LIYANAGE, ARRULA, LAMBERT	102531-6245 Meetings & Conferences	ELAN10062	81.69	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CSFMO LUNHEON	102020-6245 Meetings & Conferences	ELAN10062	160.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FD STRATEGIC PLAN MTG MEALS P	103040-6245 Meetings & Conferences	ELAN10062	73.46	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	HOMICIDE INVESTIGATION MEALS	103040-6245 Meetings & Conferences	ELAN10062	180.79	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	COUNCIL, MGMT, STAFF DINNERS	101001-6245 Meetings & Conferences	ELAN10062	174.54	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MGMT COUNCIL DINNER	101001-6245 Meetings & Conferences	ELAN10062	186.70	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BUSINESS MEETING DAMIEN AN	101511-6245 Meetings & Conferences	ELAN10062	63.38	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BUSINESS MEETING DAMIEN, J	101511-6245 Meetings & Conferences	ELAN10062	66.22	SEP-24		00019407	12/12/2024

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MW OH	ELAN CORPORATE PAYMENT V012768	BUSINESS MEETING DAMIEN, C	101511-6245 Meetings & Conferences	ELAN10062	79.66	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	Meetings & Conferences	103590-6245 Meetings & Conferences	ELAN10062	5.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CEAOC SEMINAR OCTOBER 2024 R	103590-6245 Meetings & Conferences	ELAN10062	59.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CEAOC SEMINAR OCTOBER 2024 R	103590-6245 Meetings & Conferences	ELAN10062	59.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	T/1 LUNCH MEETING WITH SENIOR	103550-6245 Meetings & Conferences	ELAN10062	39.92	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	Meetings & Conferences	103550-6245 Meetings & Conferences	ELAN10062	49.85	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PW MEETING EXPENSES ENGINEE	103550-6245 Meetings & Conferences	ELAN10062	103.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	APWA PW INSTITUTE REG FEE REG	103550-6245 Meetings & Conferences	ELAN10062	500.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	NSPA MEETING EXP	784070-6245 Meetings & Conferences	ELAN10062	44.68	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PRACTICE EXAM LUCKETT BLDTECH	102532-6250 Staff Training	ELAN10062	34.99	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BLDG.PERMITTECHEXAMLUCKETT	102532-6250 Staff Training	ELAN10062	205.01	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BLDG.PERMITTECHEXAMLUCKETT	102531-6250 Staff Training	ELAN10062	34.99	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FD TRAINING REG REVARD AND	103042-6250 Staff Training	ELAN10062	102.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TRAINING SUPPLIES/MEDIA	101515-6250 Staff Training	ELAN10062	61.97	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT	POST TRAINING COURSE	101515-6250	ELAN10062	455.00	SEP-24		00019407	12/12/2024

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	V012768		Staff Training						
MW OH	ELAN CORPORATE PAYMENT V012768	EMPLOYEE TRAINING COURSE	101515-6250 Staff Training	ELAN10062	465.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CREDIT PD TRAINING REG	213041-6250 Staff Training	ELAN10062	-250.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PD TRAINING REG ANGEL	213041-6250 Staff Training	ELAN10062	145.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TAX WEBINAR FOR PAYROLL/ HR	102020-6250 Staff Training	ELAN10062	520.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MISAC MEMBERSHIP RENEWAL	101523-6255 Dues & Memberships	ELAN10062	130.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	NENA MEMBERSHIP RENEWAL	101515-6255 Dues & Memberships	ELAN10062	152.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MEMBERSHIP FEE FOR WLG MEMBE	103550-6255 Dues & Memberships	ELAN10062	51.96	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	APWA MEMBERSHIP: KEVIN KOURA	103550-6255 Dues & Memberships	ELAN10062	297.50	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SINGLE RESOURCE SUPPLIES	103066-6301 Special Department Expenses	ELAN10062	931.20	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	RENTAL: SINGLE RESOURCE ASSIGN	103066-6301 Special Department Expenses	ELAN10062	1,224.28	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TOLL FEES FOR SINGLE RESOURCE	103066-6301 Special Department Expenses	ELAN10062	34.38	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	ARTWORK	103065-6301 Special Department Expenses	ELAN10062	400.60	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SMOKE ALARMS FOR PUBED	103067-6301 Special Department Expenses	ELAN10062	109.81	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	Office Supplies	103593-6315 Office Supplies	ELAN10062	873.59	SEP-24		00019407	12/12/2024

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MW OH	ELAN CORPORATE PAYMENT V012768	OFFICE SUPPLIES	103040-6315 Office Supplies	ELAN10062	19.73	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OFFICE SUPPLIES	103040-6315 Office Supplies	ELAN10062	51.36	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	THERMAL RECEIPT PAPER	103040-6315 Office Supplies	ELAN10062	17.39	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OFFICE SUPPLIES	101515-6315 Office Supplies	ELAN10062	104.59	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OFFICE SUPPLIES	101512-6315 Office Supplies	ELAN10062	58.21	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OFFICE SUPPLIES	101511-6315 Office Supplies	ELAN10062	3.26	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OFFICE SUPPLIES	103040-6315 Office Supplies	ELAN10062	17.39	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	THERMAL PAPER	103040-6315 Office Supplies	ELAN10062	19.02	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OFFICE SUPPLIES	103040-6315 Office Supplies	ELAN10062	44.59	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OFFICE SUPPLIES	101511-6315 Office Supplies	ELAN10062	10.81	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CS CONFERENCE	104070-6315 Office Supplies	ELAN10062	11.94	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CS CONFERENCE ROOM SUPPLIES	104070-6315 Office Supplies	ELAN10062	63.40	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OFFICE SUPPLIES	104070-6315 Office Supplies	ELAN10062	20.65	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FUEL	103658-6345 Gasoline & Diesel Fuel	ELAN10062	108.11	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT	GAS FOR CUSTODIAL TRUCK	103658-6345	ELAN10062	110.13	SEP-24		00019407	12/12/2024

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	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	FUEL	103658-6345	ELAN10062	110.76	SEP-24		00019407	12/12/2024
	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	FUEL	103658-6345	ELAN10062	111.08	SEP-24		00019407	12/12/2024
	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	FUEL	103658-6345	ELAN10062	30.00	SEP-24		00019407	12/12/2024
	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	GASOLINE FOR PD	103658-6345	ELAN10062	30.19	SEP-24		00019407	12/12/2024
	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	FUEL	103658-6345	ELAN10062	42.72	SEP-24		00019407	12/12/2024
	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	FUEL	103658-6345	ELAN10062	60.88	SEP-24		00019407	12/12/2024
	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	FUEL	103658-6345	ELAN10062	74.46	SEP-24		00019407	12/12/2024
	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	UPS SHIPPING	102020-6325	ELAN10062	20.38	SEP-24		00019407	12/12/2024
	V012768		Postage						
MW OH	ELAN CORPORATE PAYMENT	SHIPPING CHARGES	103040-6325	ELAN10062	32.51	SEP-24		00019407	12/12/2024
	V012768		Postage						
MW OH	ELAN CORPORATE PAYMENT	POSTAGE CERTIFICATION OF	784070-6325	ELAN10062	18.80	SEP-24		00019407	12/12/2024
	V012768		Postage						
MW OH	ELAN CORPORATE PAYMENT	FUEL	103658-6345	ELAN10062	100.27	SEP-24		00019407	12/12/2024
	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	GASOLINE FOR PD	103658-6345	ELAN10062	25.00	SEP-24		00019407	12/12/2024
	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	GASOLINE FOR PD	103658-6345	ELAN10062	27.64	SEP-24		00019407	12/12/2024
	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	GASOLINE FOR PD	103658-6345	ELAN10062	28.89	SEP-24		00019407	12/12/2024
	V012768		Gasoline & Diesel Fuel						

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MW OH	ELAN CORPORATE PAYMENT V012768	DEPARTMENT JACKET	103067-6360 Uniforms	ELAN10062	128.44	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	VELCRO HELMET MARKERS	103066-6360 Uniforms	ELAN10062	760.08	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CLASS B UNIFORMS	103066-6360 Uniforms	ELAN10062	77.81	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	REPLACEMENT BOOTS FERGUSON	103066-6360 Uniforms	ELAN10062	212.07	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CLASS A SHOES FOR DOBINE	103066-6360 Uniforms	ELAN10062	90.07	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	LAMINATING POUCHES	104071-6315 Office Supplies	ELAN10062	18.89	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	LAMINATING POUCHES 11X17	104071-6315 Office Supplies	ELAN10062	26.79	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	POST IT NOTES	104071-6315 Office Supplies	ELAN10062	35.83	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	APPAREL PROJECT SAMPLES	101512-6360 Uniforms	ELAN10062	213.31	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FIRST AID SUPPLIES FIRST AI	101514-6362 Emergency Medical Supplies	ELAN10062	52.30	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MAPPING SERVICES	103041-6366 Web Based Service/Subcriptions	ELAN10062	1.06	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	45531 45561 WATER SVS	103041-6366 Web Based Service/Subcriptions	ELAN10062	49.94	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MAPPING SERVICES	103042-6366 Web Based Service/Subcriptions	ELAN10062	15.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	DISPATCH MEALS MONTHLY FEE	101515-6366 Web Based Service/Subcriptions	ELAN10062	4.99	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT	GRAMMARLY SUBSCRIPTION ADD	101534-6366	ELAN10062	142.02	SEP-24		00019407	12/12/2024

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	V012768		Web Based Service/Subcriptions						
MW OH	ELAN CORPORATE PAYMENT	TEEN CENTER ENTERTAINMENT APP	104071-6366	ELAN10062	22.99	SEP-24		00019407	12/12/2024
	V012768		Web Based Service/Subcriptions						
MW OH	ELAN CORPORATE PAYMENT	MOVIE SUBSCRIPTION	104071-6366	ELAN10062	139.99	SEP-24		00019407	12/12/2024
	V012768		Web Based Service/Subcriptions						
MW OH	ELAN CORPORATE PAYMENT	AI SOFTWARE FOR PC MINUTES A.	750000-6366	ELAN10062	240.00	SEP-24		00019407	12/12/2024
	V012768		Web Based Service/Subcriptions						
MW OH	ELAN CORPORATE PAYMENT	FANS FOR FACILITIES	104055-6399	ELAN10062	398.62	SEP-24		00019407	12/12/2024
	V012768		Other Supplies						
MW OH	ELAN CORPORATE PAYMENT	MOSQUITO ZAPPERS	103040-6399	ELAN10062	43.48	SEP-24		00019407	12/12/2024
	V012768		Other Supplies						
MW OH	ELAN CORPORATE PAYMENT	WHIP ANTENNA	103066-6399	ELAN10062	83.55	SEP-24		00019407	12/12/2024
	V012768		Other Supplies						
MW OH	ELAN CORPORATE PAYMENT	COOLER AND TIE DOWNS	103066-6399	ELAN10062	183.78	SEP-24		00019407	12/12/2024
	V012768		Other Supplies						
MW OH	ELAN CORPORATE PAYMENT	RELOAD BAGS	103066-6399	ELAN10062	197.64	SEP-24		00019407	12/12/2024
	V012768		Other Supplies						
MW OH	ELAN CORPORATE PAYMENT	PROGRAMMING CABLES	103066-6399	ELAN10062	367.82	SEP-24		00019407	12/12/2024
	V012768		Other Supplies						
MW OH	ELAN CORPORATE PAYMENT	CERTIFICATE PAPER	103040-6401	ELAN10062	4.64	SEP-24		00019407	12/12/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	TINY TOTS SUPPLIES	104071-6401 / 22401-6401	ELAN10062	11.95	SEP-24		00019407	12/12/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	CS TABLE CLOTH X2	104071-6401	ELAN10062	40.91	SEP-24		00019407	12/12/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	CS BOOTH SUPPLIES FOR HF	104071-6401	ELAN10062	56.64	SEP-24		00019407	12/12/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	H FRAME STAKES FOR SIGNS	104071-6401	ELAN10062	60.89	SEP-24		00019407	12/12/2024
	V012768		Community Programs						

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MW OH	ELAN CORPORATE PAYMENT V012768	LET'S DANCE SUPPLIES	104071-6401 Community Programs	ELAN10062	125.74	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TINY TOTS SUPPLIES	104071-6401 / 22401-6401 Community Programs	ELAN10062	238.13	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FOOD FOR LET'S DANCE 9.13.24	104071-6401 Community Programs	ELAN10062	539.96	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	45546 ROTARY MTG MEALS	103041-6401 Community Programs	ELAN10062	10.90	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	45560 ROTARY MTG MEALS	103040-6401 Community Programs	ELAN10062	7.86	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CCB SUPPLIES	104072-6401 Community Programs	ELAN10062	25.76	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	HERITAGE FESTIVAL SUPPLIES	104078-6401 Community Programs	ELAN10062	25.98	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	STORAGE BINS FOR HF	104078-6401 Community Programs	ELAN10062	141.16	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	HERITAGE FESTIVAL SUPPLIES	104078-6401 Community Programs	ELAN10062	236.74	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	HERITAGE BALLOON VENDOR DEP.	104078-6401 Community Programs	ELAN10062	190.00	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TINY TOTS SUPPLIES	104071-6401 / 22401-6401 Community Programs	ELAN10062	237.60	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CITY BOOTHS SUPPLIES PLEASE	109595-6401 Community Programs	ELAN10062	65.56	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PIZZA FOR SENIORS	104079-6401 Community Programs	ELAN10062	52.45	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SENIOR CENTER SUPPLIES	104079-6401 Community Programs	ELAN10062	94.80	SEP-24		00019407	12/12/2024
MW OH	ELAN CORPORATE PAYMENT	SENIOR CENTER SUPPLIES	104079-6401	ELAN10062	126.10	SEP-24		00019407	12/12/2024

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	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	BINGO PRIZES FOR SENIOR CENTER	104079-6401	ELAN10062	160.68	SEP-24		00019407	12/12/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	TRENCHING MACHINE	104055-6840	ELAN10062	3,564.40	SEP-24		00019407	12/12/2024
	V012768		Machinery & Equipment						
MW OH	ELAN CORPORATE PAYMENT	WORK STAND FOR ARMORY	675309-6850 / 675309-6850	ELAN10062	524.91	SEP-24		00019407	12/12/2024
	V012768		Building & Facilities						
MW OH	ELAN CORPORATE PAYMENT	CHAIRS FOR ADMIN OFFICES	105307-6855	ELAN10062	824.32	SEP-24		00019407	12/12/2024
	V012768		Furniture & Fixtures						
MW OH	ELAN CORPORATE PAYMENT	FD LOBBY FURNITURE	103654-6855	ELAN10062	107.81	SEP-24		00019407	12/12/2024
	V012768		Furniture & Fixtures						
MW OH	ELAN CORPORATE PAYMENT	FD LOBBY FURNITURE	103654-6855	ELAN10062	482.04	SEP-24		00019407	12/12/2024
	V012768		Furniture & Fixtures						
				Check Total:	**41,881.46**				
MW OH	ELAN CORPORATE PAYMENT	CONFERENCE ROOM CHAIR	795301-6850	ELAN11062	399.00	OCT-24		00019408	12/16/2024
	V012768		Building & Facilities						
MW OH	ELAN CORPORATE PAYMENT	KEYBOARD TRAY	103040-6845	ELAN11062	76.11	OCT-24		00019408	12/16/2024
	V012768		Office Equipment						
MW OH	ELAN CORPORATE PAYMENT	DRAWER ORGANIZERS	105213-6850 / 105213-6850	ELAN11062	48.89	OCT-24		00019408	12/16/2024
	V012768		Building & Facilities						
MW OH	ELAN CORPORATE PAYMENT	PROPERTY BLDG SUPPLIES	105213-6850 / 105213-6850	ELAN11062	113.48	OCT-24		00019408	12/16/2024
	V012768		Building & Facilities						
MW OH	ELAN CORPORATE PAYMENT	ASSET TAGS	105213-6850 / 105213-6850	ELAN11062	237.83	OCT-24		00019408	12/16/2024
	V012768		Building & Facilities						
MW OH	ELAN CORPORATE PAYMENT	CREDIT HF SUPPLIES	104078-6401	ELAN11062	-67.75	OCT-24		00019408	12/16/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	CREDIT REFUND HF	104078-6401	ELAN11062	-31.52	OCT-24		00019408	12/16/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	NAPKINS FOR VIP AREA	104078-6401	ELAN11062	10.76	OCT-24		00019408	12/16/2024

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	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	UTENSILS FOR HERITAGE FESTIVAL	104078-6401	ELAN11062	17.75	OCT-24		00019408	12/16/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	VIP AREA PASTRIES HF	104078-6401	ELAN11062	108.15	OCT-24		00019408	12/16/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	ICE FOR HERITAGE FESTIVAL	104078-6401	ELAN11062	32.27	OCT-24		00019408	12/16/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	ICE FOR HERITAGE FESTIVAL	104078-6401	ELAN11062	45.18	OCT-24		00019408	12/16/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	PARADE SUPPLIES	104078-6401	ELAN11062	46.97	OCT-24		00019408	12/16/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	DECOR FOR VIP AREA	104078-6401	ELAN11062	53.24	OCT-24		00019408	12/16/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	HERITAGE SUPPLIES	104078-6401	ELAN11062	57.51	OCT-24		00019408	12/16/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	HF SUPPLIES FOR STAFF/VOL.	104078-6401	ELAN11062	261.78	OCT-24		00019408	12/16/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	HERITAGE SUPPLIES	104078-6401	ELAN11062	61.93	OCT-24		00019408	12/16/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	SUPPLIES FOR STAFF/VOL.	104078-6401	ELAN11062	66.18	OCT-24		00019408	12/16/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	HERITAGE SUPPLIES	104078-6401	ELAN11062	87.79	OCT-24		00019408	12/16/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	COFFEE TRAVELERS FOR HERITAGE	104078-6401	ELAN11062	88.00	OCT-24		00019408	12/16/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	HERITAGE EXPLORER SUPPLIES	104078-6401	ELAN11062	99.95	OCT-24		00019408	12/16/2024
	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT	PAINTER TAPE AND CLIPBOARDS HF	104078-6401	ELAN11062	121.12	OCT-24		00019408	12/16/2024
	V012768		Community Programs						

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MW OH	ELAN CORPORATE PAYMENT V012768	VIP AREA SUPPLIES FOR HF	104078-6401 Community Programs	ELAN11062	142.14	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FLASHLIGHTS FOR HF	104078-6401 Community Programs	ELAN11062	156.48	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	HERITAGE WATERS	104078-6401 Community Programs	ELAN11062	179.40	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BALLOON ARCHS FOR HERITAGE FES	104078-6401 Community Programs	ELAN11062	190.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	ADDITIONAL TOOLS FOR HF	104078-6401 Community Programs	ELAN11062	271.35	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	HERITAGE CAR MAGNET SINGS	104078-6401 Community Programs	ELAN11062	567.25	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TOOLS FOR HF	104078-6401 Community Programs	ELAN11062	724.93	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	HERITAGE EXPLORER MEALS EX	104078-6401 Community Programs	ELAN11062	870.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CUPCAKES FOR SENIORS	104079-6401 Community Programs	ELAN11062	15.98	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SENIOR CENTER SUPPLIES	104079-6401 Community Programs	ELAN11062	108.73	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SENIOR CENTER SUPPLIES	104079-6401 Community Programs	ELAN11062	84.12	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	STAFF AND VOL SUPPLIES	104078-6401 Community Programs	ELAN11062	58.35	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	LET'S DANCE SUPPLIES	104071-6401 Community Programs	ELAN11062	30.34	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CCB SUPPLIES	104072-6401 Community Programs	ELAN11062	6.83	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT	SANITIZING SOLUTION SINKS	104078-6401	ELAN11062	18.23	OCT-24		00019408	12/16/2024

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	V012768		Community Programs						
MW OH	ELAN CORPORATE PAYMENT V012768	45588 ROTARY MTG MEAL	103040-6401 Community Programs	ELAN11062	6.05	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FOOD FOR TINY TOTS EVENT	104071-6401 / 22401-6401 Community Programs	ELAN11062	188.13	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SUPPLIES FOR TINY TOTS EVENT	104071-6401 / 22401-6401 Community Programs	ELAN11062	192.02	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FOOD FOR LET'S DANCE 45576	104071-6401 Community Programs	ELAN11062	224.90	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SUPPLIES FOR TINY TOTS EVENT	104071-6401 / 22401-6401 Community Programs	ELAN11062	228.04	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	LET'S DANCE DINNER	104071-6401 Community Programs	ELAN11062	415.24	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TARGET CREDIT	104071-6401 Community Programs	ELAN11062	-0.10	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TINY TOTS SUPPLIES	104071-6401 / 22401-6401 Community Programs	ELAN11062	6.80	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TRUNK OR TREAT SUPPLIES	104071-6401 Community Programs	ELAN11062	9.78	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TINY TOTS SUPPLIES	104071-6401 / 22401-6401 Community Programs	ELAN11062	19.37	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FOOD FOR TINY TOTS EVENT	104071-6401 / 22401-6401 Community Programs	ELAN11062	84.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TRUNK OR TREAT SUPPLIES	104071-6401 Community Programs	ELAN11062	20.64	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TINY TOTS SUPPLIES	104071-6401 / 22401-6401 Community Programs	ELAN11062	22.83	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TINY TOTS SUPPLIES	104071-6401 / 22401-6401 Community Programs	ELAN11062	27.19	OCT-24		00019408	12/16/2024

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MW OH	ELAN CORPORATE PAYMENT V012768	TINY TOTS SUPPLIES	104071-6401 / 22401-6401 Community Programs	ELAN11062	28.38	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TRUNK OR TREAT SUPPLIES	104071-6401 Community Programs	ELAN11062	29.07	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TTINY TOTS SUPPLIES	104071-6401 / 22401-6401 Community Programs	ELAN11062	178.72	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TRUNK OR TREAT EVENT	104071-6401 Community Programs	ELAN11062	35.88	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TTINY TOTS SUPPLIES	104071-6401 / 22401-6401 Community Programs	ELAN11062	36.52	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	F.A.R.K.'S HALLOWEEN SUPPLIES	104071-6401 Community Programs	ELAN11062	54.50	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TRUNK OR TREAT SUPPLIES	104071-6401 Community Programs	ELAN11062	64.02	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	LET'S DANCE SUPPLIES	104071-6401 Community Programs	ELAN11062	67.32	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TINY TOTS SUPPLIES	104071-6401 / 22401-6401 Community Programs	ELAN11062	19.83	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	HALLOWEEN MOVIE POPCORN	104071-6401 / 79397-6401 Community Programs	ELAN11062	89.98	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	F.A.R.K.'S HALLOWEEN SUPPLIES	104071-6401 Community Programs	ELAN11062	116.63	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	F.A.R.K.'S HALLOWEEN SUPPLIES	104071-6401 Community Programs	ELAN11062	121.63	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PUMPKIN PATCH TINY TOTS	104071-6401 / 22401-6401 Community Programs	ELAN11062	133.86	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TTINY TOTS SUPPLIES	104071-6401 / 22401-6401 Community Programs	ELAN11062	176.48	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT	RADIO STRAP	103066-6399	ELAN11062	190.58	OCT-24		00019408	12/16/2024

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	V012768		Other Supplies						
MW OH	ELAN CORPORATE PAYMENT V012768	DRY CLEANING FOR PW BOOTH DR	103550-6401 Community Programs	ELAN11062	18.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CANDY FOR PD TRUNK OR TREAT	103067-6401 Community Programs	ELAN11062	69.22	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	45574 ROTARY MTG MEAL	103041-6401 Community Programs	ELAN11062	7.99	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TRUNK OR TREAT DECORATIONS	103041-6401 Community Programs	ELAN11062	33.05	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	EVENT SUPPLIES TRUNK OF T	103041-6401 Community Programs	ELAN11062	59.37	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	KEYS FOR OLD CITY HALL KEYS	103066-6399 Other Supplies	ELAN11062	12.33	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	KEY DUPLICATION	103043-6399 Other Supplies	ELAN11062	9.99	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FOW FLAG	103040-6399 Other Supplies	ELAN11062	71.76	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BAG FOR DEPT. RADIOS	104071-6399 Other Supplies	ELAN11062	45.66	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MUSIC SUBSCRIPTION	104071-6366 Web Based Service/Subcriptions	ELAN11062	19.99	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CONSTANT CONTACT EMAIL	101534-6366 Web Based Service/Subcriptions	ELAN11062	55.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MOVIE SUBSCRIPTION	104071-6366 Web Based Service/Subcriptions	ELAN11062	22.99	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	45585 45615 MAPPING SVS	103042-6366 Web Based Service/Subcriptions	ELAN11062	15.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	INNO MAPPING SOFTWARE	103041-6366 Web Based Service/Subcriptions	ELAN11062	0.99	OCT-24		00019408	12/16/2024

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MW OH	ELAN CORPORATE PAYMENT V012768	MONITOR MOUNT	103040-6364 Computer Hardware	ELAN11062	34.08	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	EXPLORER TRAINING UNIFORMS	763041-6360 Uniforms	ELAN11062	737.47	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FAT BOOKS BOOKS FOR POLIC	103040-6320 Books & Periodicals	ELAN11062	10.22	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FAT BOOKS BOOKS FOR POLIC	103040-6320 Books & Periodicals	ELAN11062	43.49	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FAT BOOKS BOOKS FOR POLIC	103040-6320 Books & Periodicals	ELAN11062	141.33	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CLASS A CAP BAND	103066-6360 Uniforms	ELAN11062	14.15	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FIREFIGHTER CLASS B SHIRT	103066-6360 Uniforms	ELAN11062	182.01	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	4 PAIRS UNIFORM BOOTS	103066-6360 Uniforms	ELAN11062	848.28	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FUEL	103658-6345 Gasoline & Diesel Fuel	ELAN11062	87.41	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	GASOLINE	103658-6345 Gasoline & Diesel Fuel	ELAN11062	15.60	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OCT DEA FUEL CHARGES 9/30 T	103658-6345 Gasoline & Diesel Fuel	ELAN11062	22.05	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	GASOLINE FOR PD	103658-6345 Gasoline & Diesel Fuel	ELAN11062	37.20	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FUEL	103658-6345 Gasoline & Diesel Fuel	ELAN11062	63.54	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FUEL	103658-6345 Gasoline & Diesel Fuel	ELAN11062	77.21	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT	FUELED UP TRUCK FOR PARADE.	103658-6345	ELAN11062	84.76	OCT-24		00019408	12/16/2024

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	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	FUEL	103658-6345	ELAN11062	88.54	OCT-24		00019408	12/16/2024
	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	FUEL	103658-6345	ELAN11062	95.84	OCT-24		00019408	12/16/2024
	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	FUEL	103658-6345	ELAN11062	102.18	OCT-24		00019408	12/16/2024
	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	FUEL	103658-6345	ELAN11062	108.33	OCT-24		00019408	12/16/2024
	V012768		Gasoline & Diesel Fuel						
MW OH	ELAN CORPORATE PAYMENT	PESTICIDE SPRAY MACHINE TO REP	103652-6350	ELAN11062	2,678.23	OCT-24		00019408	12/16/2024
	V012768		Small Tools/Equipment						
MW OH	ELAN CORPORATE PAYMENT	CHAIR FOR WC OFFICE	503040-6355 / 233004-6355	ELAN11062	217.49	OCT-24		00019408	12/16/2024
	V012768		Small Furniture & Fixture						
MW OH	ELAN CORPORATE PAYMENT	OFFICE SUPPLIES	104070-6315	ELAN11062	8.03	OCT-24		00019408	12/16/2024
	V012768		Office Supplies						
MW OH	ELAN CORPORATE PAYMENT	OFFICE SUPPLIES	104070-6315	ELAN11062	26.64	OCT-24		00019408	12/16/2024
	V012768		Office Supplies						
MW OH	ELAN CORPORATE PAYMENT	OFFICE SUPPLIES	104070-6315	ELAN11062	80.60	OCT-24		00019408	12/16/2024
	V012768		Office Supplies						
MW OH	ELAN CORPORATE PAYMENT	OFFICE SUPPLIES FOR CS DIRECTO	104070-6315	ELAN11062	36.02	OCT-24		00019408	12/16/2024
	V012768		Office Supplies						
MW OH	ELAN CORPORATE PAYMENT	POWER STRIP FOR OFFICE	104070-6315	ELAN11062	37.80	OCT-24		00019408	12/16/2024
	V012768		Office Supplies						
MW OH	ELAN CORPORATE PAYMENT	COMPUTER MOUSE FOR AM	104070-6315	ELAN11062	46.75	OCT-24		00019408	12/16/2024
	V012768		Office Supplies						
MW OH	ELAN CORPORATE PAYMENT	OFFICE SUPPLIES	104070-6315	ELAN11062	50.59	OCT-24		00019408	12/16/2024
	V012768		Office Supplies						
MW OH	ELAN CORPORATE PAYMENT	OFFICE SUPPLIES FOR CS DIRECTO	104070-6315	ELAN11062	78.79	OCT-24		00019408	12/16/2024
	V012768		Office Supplies						

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MW OH	ELAN CORPORATE PAYMENT V012768	OFFICE SUPPLIES FOR CS DIRECTO	104070-6315 Office Supplies	ELAN11062	91.83	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OFFICE SUPPLIES	104070-6315 Office Supplies	ELAN11062	30.84	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OFFICE SUPPLIES	101511-6315 Office Supplies	ELAN11062	12.80	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OFFICE SUPPLIES STORAGE B	101511-6315 Office Supplies	ELAN11062	62.31	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	HR SUPPLIES	101512-6315 Office Supplies	ELAN11062	68.40	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OFFICE SUPPLIES/BROCHURE HOLDE	101515-6315 Office Supplies	ELAN11062	69.81	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BINDER CLIPS	103040-6315 Office Supplies	ELAN11062	8.26	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MINI PENCILS	103040-6315 Office Supplies	ELAN11062	10.74	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	DRAWER STORAGE ORGANIZER	103042-6315 Office Supplies	ELAN11062	62.22	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FLASH DRIVES FOR INVESTIGATION	103042-6315 Office Supplies	ELAN11062	201.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OFFICE SUPPLIES	103040-6315 Office Supplies	ELAN11062	17.29	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	EQUIPMENT RENTAL RETURN.	103652-6310 Street Signs	ELAN11062	-49.34	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SUPPLIES FOR STREET SIGNS	103652-6310 Street Signs	ELAN11062	20.73	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	RENTE SAW CUTTER TO WORK ON SI	103652-6310 Street Signs	ELAN11062	150.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT	WE DROPPED OFF CONCRETE SAWS I	103652-6310	ELAN11062	408.37	OCT-24		00019408	12/16/2024

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	V012768		Street Signs						
MW OH	ELAN CORPORATE PAYMENT V012768	BRUSH COAT FOR SHADER	103066-6301 Special Department Expenses	ELAN11062	232.44	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TIDE , TAPE , FLARE , ADAPTER	103066-6301 Special Department Expenses	ELAN11062	27.80	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	ADAMS: WLG MEMBERSHIP	103065-6255 Dues & Memberships	ELAN11062	51.96	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CW STAFF TRAINING	102020-6250 Staff Training	ELAN11062	475.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CSMFO ANNUAL MEMBERSHIP-	102020-6255 Dues & Memberships	ELAN11062	150.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	GFOA BUDGET AWARD SUBMISSION	102020-6255 Dues & Memberships	ELAN11062	575.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BLDG. INSP EXAM MORGADO EXA	102532-6250 Staff Training	ELAN11062	79.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PERMIT TECH EXAM LUCKETT -2	102532-6250 Staff Training	ELAN11062	240.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CPR INSTRUCTOR TRAINING COURSE	101515-6250 Staff Training	ELAN11062	225.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	IST AID/CPR TRAINING SUPPLIES	213041-6250 Staff Training	ELAN11062	20.61	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	IST AID/CPR TRAINING SUPPLIES	213041-6250 Staff Training	ELAN11062	64.06	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FD TRAINING REG REGISTRATI	213041-6250 Staff Training	ELAN11062	348.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	RECORDS TRAINING REG GRIFF	213041-6250 Staff Training	ELAN11062	523.25	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FD TRAINING REG	213041-6250 Staff Training	ELAN11062	3,000.00	OCT-24		00019408	12/16/2024

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MW OH	ELAN CORPORATE PAYMENT V012768	FD TRAINING REG MCKENZIE	213041-6250 Staff Training	ELAN11062	116.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	REGISTRATION: WEDIN S 200 R	103066-6250 Staff Training	ELAN11062	300.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	REGISTRATION: WEDIN L 280	103066-6250 Staff Training	ELAN11062	300.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FD TRAINING REG REVARD	103042-6250 Staff Training	ELAN11062	75.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MMASC CONFERENCE REG FEE 20	103550-6245 Meetings & Conferences	ELAN11062	650.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PROHOUSING MTG. ON 45575 WA	102531-6245 Meetings & Conferences	ELAN11062	16.77	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CONFERENCE REGISTRATION CHAD	101511-6245 Meetings & Conferences	ELAN11062	50.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	ADAMS: WLG MASTERCLASS	103065-6245 Meetings & Conferences	ELAN11062	103.60	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MTG: CHIEFS ROESTI & MORRIS	103066-6245 Meetings & Conferences	ELAN11062	12.62	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FD MEETING SUPPLIES	103066-6245 Meetings & Conferences	ELAN11062	18.32	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FIRE DEPT MEETING SUPPLIES	103066-6245 Meetings & Conferences	ELAN11062	27.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PW MEEITNG EXPENSES WORKIN	103550-6245 Meetings & Conferences	ELAN11062	49.63	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PW MEETING EXPENSES WORKIN	103550-6245 Meetings & Conferences	ELAN11062	51.23	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	COUNCIL, MGMT., STAFF DINNERS	101001-6245 Meetings & Conferences	ELAN11062	59.70	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT	COUNCIL, MGMT., STAFF DINNERS	101001-6245	ELAN11062	68.60	OCT-24		00019408	12/16/2024

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	V012768		Meetings & Conferences						
MW OH	ELAN CORPORATE PAYMENT V012768	COUNCIL, MGMT, STAFF DINNERS	101001-6245 Meetings & Conferences	ELAN11062	128.98	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	COUNCIL, MGMT., STAFF DINNERS	101001-6245 Meetings & Conferences	ELAN11062	166.14	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CEAOC SEMINAR NOVEMBER 2024	103551-6245 Meetings & Conferences	ELAN11062	59.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CEAOC SEMINAR NOVEMBER 2024	103551-6245 Meetings & Conferences	ELAN11062	59.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	Meetings & Conferences	103590-6245 Meetings & Conferences	ELAN11062	28.52	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CS CONFERENCE SUPPLIES	104071-6245 Meetings & Conferences	ELAN11062	63.88	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SLI TRAINING HOTEL GILLIS S	103042-6235 Travel	ELAN11062	522.90	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FINGERPRINT KITS SHIPPING CHAR	103043-6149 Jail Supplies	ELAN11062	44.72	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MOVING CART	103043-6149 Jail Supplies	ELAN11062	128.32	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	EVIDENCE TUBES	103043-6149 Jail Supplies	ELAN11062	140.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BATTERIES	103043-6149 Jail Supplies	ELAN11062	200.27	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	REPLENISH GLOVES	103043-6149 Jail Supplies	ELAN11062	927.44	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CSC CONF CREDIT PLEASE NO	109595-6235 Travel	ELAN11062	-157.20	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CSC CONF LOGISTIC CREDIT P	109595-6235 Travel	ELAN11062	-134.25	OCT-24		00019408	12/16/2024

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MW OH	ELAN CORPORATE PAYMENT V012768	CSC CONF CREDIT PLEASE NO	109595-6235 Travel	ELAN11062	-116.61	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	EVIDENCE TUBES	103043-6149 Jail Supplies	ELAN11062	31.62	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FRINGER PRINT FIELD KITS	103043-6149 Jail Supplies	ELAN11062	1,206.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	GLOVES & PACKAGING SUPPLIES	103043-6149 Jail Supplies	ELAN11062	1,567.82	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FD BACK DOOR REPAIR CITY HALL	103654-6170 Equipment & Tool Rental	ELAN11062	149.45	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CLOROX WIPES FOR OFFICE	104071-6147 Janitorial Supplies	ELAN11062	18.09	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	K9 DOG FOOD	103041-6148 K9 Expenses	ELAN11062	76.50	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	K9 DOG FOOD	103041-6148 K9 Expenses	ELAN11062	76.50	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	K9 DOG FOOD	103041-6148 K9 Expenses	ELAN11062	286.59	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SUPPLIES FOR GRAFFITI CREW	103652-6146 Paint Supplies	ELAN11062	134.94	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	KEY COPIES BRIGHTVIEW	104055-6139 Repair/Maint - Parks & Fields	ELAN11062	93.10	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FD POWER AND DATA	103654-6137 Repair Maint/Equipment	ELAN11062	93.68	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CITY HALL PARKING LOT LIGHTS R	103654-6137 Repair Maint/Equipment	ELAN11062	150.70	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FD INVESTIGATIONS AND ADMIN EL	103654-6137 Repair Maint/Equipment	ELAN11062	235.83	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT	BREAKFAST FOR PW CREW	103654-6137	ELAN11062	257.87	OCT-24		00019408	12/16/2024

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	V012768		Repair Maint/Equipment						
MW OH	ELAN CORPORATE PAYMENT	HAND SOAP FOR RESTROOMS AT TR	103654-6137	ELAN11062	267.87	OCT-24		00019408	12/16/2024
	V012768		Repair Maint/Equipment						
MW OH	ELAN CORPORATE PAYMENT	SUPPLIES TUFFREE BALL FIELDS	104055-6139	ELAN11062	21.75	OCT-24		00019408	12/16/2024
	V012768		Repair/Maint - Parks & Fields						
MW OH	ELAN CORPORATE PAYMENT	RAT ISSUE SPORTS COMPLEX	104055-6139	ELAN11062	21.79	OCT-24		00019408	12/16/2024
	V012768		Repair/Maint - Parks & Fields						
MW OH	ELAN CORPORATE PAYMENT	REPAIRS AT ARROYO VERDE	104055-6139	ELAN11062	27.52	OCT-24		00019408	12/16/2024
	V012768		Repair/Maint - Parks & Fields						
MW OH	ELAN CORPORATE PAYMENT	SUPPLIES FOR SNACK SHACK TUFF	104055-6139	ELAN11062	53.56	OCT-24		00019408	12/16/2024
	V012768		Repair/Maint - Parks & Fields						
MW OH	ELAN CORPORATE PAYMENT	SUPPLIES FOR KOCH PARK	104055-6139	ELAN11062	82.76	OCT-24		00019408	12/16/2024
	V012768		Repair/Maint - Parks & Fields						
MW OH	ELAN CORPORATE PAYMENT	RESTROOM FIX ARROYO VERDE	104055-6139	ELAN11062	128.81	OCT-24		00019408	12/16/2024
	V012768		Repair/Maint - Parks & Fields						
MW OH	ELAN CORPORATE PAYMENT	REPAIRS AT CHAMPIONS SPORTS	104055-6139	ELAN11062	133.33	OCT-24		00019408	12/16/2024
	V012768		Repair/Maint - Parks & Fields						
MW OH	ELAN CORPORATE PAYMENT	RESTROOM REPAIRS ARROYO PARK	104055-6139	ELAN11062	511.22	OCT-24		00019408	12/16/2024
	V012768		Repair/Maint - Parks & Fields						
MW OH	ELAN CORPORATE PAYMENT	VEHICLE SMOG CHECKS	103658-6137	ELAN11062	45.00	OCT-24		00019408	12/16/2024
	V012768		Repair Maint/Equipment						
MW OH	ELAN CORPORATE PAYMENT	VEHICLE SMOG CHECKS	103658-6137	ELAN11062	45.00	OCT-24		00019408	12/16/2024
	V012768		Repair Maint/Equipment						
MW OH	ELAN CORPORATE PAYMENT	VEHICLE SMOG CHECKS	103658-6137	ELAN11062	45.00	OCT-24		00019408	12/16/2024
	V012768		Repair Maint/Equipment						
MW OH	ELAN CORPORATE PAYMENT	VEHICLE SMOG CHECKS	103658-6137	ELAN11062	45.00	OCT-24		00019408	12/16/2024
	V012768		Repair Maint/Equipment						
MW OH	ELAN CORPORATE PAYMENT	VEHICLE SMOG CHECKS	103658-6137	ELAN11062	45.00	OCT-24		00019408	12/16/2024
	V012768		Repair Maint/Equipment						

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MW OH	ELAN CORPORATE PAYMENT V012768	PROPANE FOR FORKLIFT	103658-6137 Repair Maint/Equipment	ELAN11062	28.71	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SMOG	103658-6134 Vehicle Repair & Maintenance	ELAN11062	45.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SMOG	103658-6134 Vehicle Repair & Maintenance	ELAN11062	45.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	GAS FOR 101117	103658-6134 Vehicle Repair & Maintenance	ELAN11062	94.62	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SMOG	103658-6134 Vehicle Repair & Maintenance	ELAN11062	134.95	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	REFUNDTAMALE FESTIVAL SSL	101523-6136 Software Maintenance	ELAN11062	-389.40	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TAMALE FESTIVAL SSL CERT	101523-6136 Software Maintenance	ELAN11062	389.40	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PURCHASED BREAKFAST FOR PW	103654-6137 Repair Maint/Equipment	ELAN11062	14.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	LITER PICKER PURCHASED LI	103654-6137 Repair Maint/Equipment	ELAN11062	277.35	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FD ADMIN ELECTRICAL AND INTERN	103654-6137 Repair Maint/Equipment	ELAN11062	52.63	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MAINTENANCE SUPPLIES	104055-6130 Repair & Maint/Facilities	ELAN11062	44.76	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CREDIT REFUND RETURN	104055-6130 Repair & Maint/Facilities	ELAN11062	-174.86	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SUPPLIES FOR SENIOR CENTER	104055-6130 Repair & Maint/Facilities	ELAN11062	81.40	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SUPPLIES FOR BACKS BUILDING	104055-6130 Repair & Maint/Facilities	ELAN11062	90.56	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT	DRAIN SINK REPAIR AT WHITTEN	104055-6130	ELAN11062	100.10	OCT-24		00019408	12/16/2024

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	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT V012768	REPAIRS AT WHITTEN CENTER	104055-6130 Repair & Maint/Facilities	ELAN11062	174.86	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TOILET FOR WHITTEN CENTER	104055-6130 Repair & Maint/Facilities	ELAN11062	188.27	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MAINTENANCE SUPPLIES	104055-6130 Repair & Maint/Facilities	ELAN11062	494.49	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	GARAGE PUSH BUTTON FOR	103654-6130 Repair & Maint/Facilities	ELAN11062	46.32	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CITYHALL AND PD DOOR STOP REPL	103654-6130 Repair & Maint/Facilities	ELAN11062	20.65	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	HERITAGE LUNCH FOR STAFF	104078-6053 City Events	ELAN11062	469.78	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	GRILL FOR STATION 2	103066-6053 City Events	ELAN11062	1,470.33	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BALLOONS FOR OPEN HOUSE	103066-6053 City Events	ELAN11062	98.23	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	TABLECLOTH AND DECOR TABLE	103067-6053 City Events	ELAN11062	6.47	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BIRTHDAY CAKE FOR CHRISTIAN	109595-6053 City Events	ELAN11062	34.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BROWN BAG ITEMS	109595-6053 City Events	ELAN11062	51.73	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BROWN BAG HIGH FIVE AWARD	109595-6053 City Events	ELAN11062	75.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BROWN BAG LUNCH	109595-6053 City Events	ELAN11062	587.37	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	Repair & Maint/Facilities	103654-6130 Repair & Maint/Facilities	ELAN11062	13.93	OCT-24		00019408	12/16/2024

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MW OH	ELAN CORPORATE PAYMENT V012768	ITEMS FOR FIRE STATION2 WORK O	103654-6130 Repair & Maint/Facilities	ELAN11062	69.53	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	Repair & Maint/Facilities	103654-6130 Repair & Maint/Facilities	ELAN11062	24.83	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	Repair & Maint/Facilities	103654-6130 Repair & Maint/Facilities	ELAN11062	25.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CITYHALL AMPITHEATER ELECTRIC	103654-6130 Repair & Maint/Facilities	ELAN11062	32.23	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	FIRE STATION 2 WORKORDERS	103654-6130 Repair & Maint/Facilities	ELAN11062	43.93	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CITYHALL CS DIRECTOR STAIN	103654-6130 Repair & Maint/Facilities	ELAN11062	45.24	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PURCHASED FOR PD ADMIN WALL	103654-6130 Repair & Maint/Facilities	ELAN11062	101.93	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	Repair & Maint/Facilities	103654-6130 Repair & Maint/Facilities	ELAN11062	56.62	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	MOVING BOXES FOR PD ADMIN	103654-6130 Repair & Maint/Facilities	ELAN11062	58.04	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PURCHASED ITEMS FOR WOR	103654-6130 Repair & Maint/Facilities	ELAN11062	64.56	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CITYHALL BATTERIES FOR CLOCKS	103654-6130 Repair & Maint/Facilities	ELAN11062	66.24	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	PD PROPERTY BUILDING DOOR HOLD	103654-6130 Repair & Maint/Facilities	ELAN11062	67.66	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CITYHALL 2024 WELLNES FAIR EVE	103654-6130 Repair & Maint/Facilities	ELAN11062	205.85	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CLEANING SUPPLIES	103654-6130 Repair & Maint/Facilities	ELAN11062	69.54	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT	CITY HALLPD SPIDERWEB REMOVAL	103654-6130	ELAN11062	69.97	OCT-24		00019408	12/16/2024

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	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	Repair & Maint/Facilities	103654-6130	ELAN11062	78.51	OCT-24		00019408	12/16/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	PD VETERANS BANNER	103654-6130	ELAN11062	98.46	OCT-24		00019408	12/16/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	Repair & Maint/Facilities	103654-6130	ELAN11062	101.79	OCT-24		00019408	12/16/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	CITYHALL CS DIRECTOR OFFIC	103654-6130	ELAN11062	134.89	OCT-24		00019408	12/16/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	CITYHALL CS DIRECTOR OFFICE PA	103654-6130	ELAN11062	136.21	OCT-24		00019408	12/16/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	CITYHALL AND PD VACUUM FOR CL	103654-6130	ELAN11062	143.25	OCT-24		00019408	12/16/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	PD MENS LOCKER ROOM SHOWER	103654-6130	ELAN11062	159.09	OCT-24		00019408	12/16/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	CITYHALL BREAK ROOM GARBAGE	103654-6130	ELAN11062	205.78	OCT-24		00019408	12/16/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	CITY HALL PONY DOOR BEAUTIFICA	103654-6130	ELAN11062	250.00	OCT-24		00019408	12/16/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	ITEMS FOR CITY HALL OFFICE REN	103654-6130	ELAN11062	311.19	OCT-24		00019408	12/16/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	PURCHASED ITEMS FOR WORK	103654-6130	ELAN11062	443.36	OCT-24		00019408	12/16/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	HERITAGE PARADE CARTS	103654-6130	ELAN11062	943.35	OCT-24		00019408	12/16/2024
	V012768		Repair & Maint/Facilities						
MW OH	ELAN CORPORATE PAYMENT	COMMON AREA SUPPLIES	109595-6052	ELAN11062	27.34	OCT-24		00019408	12/16/2024
	V012768		Common Area Supplies						
MW OH	ELAN CORPORATE PAYMENT	COFFEE	109595-6052	ELAN11062	30.48	OCT-24		00019408	12/16/2024
	V012768		Common Area Supplies						

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MW OH	ELAN CORPORATE PAYMENT V012768	COFFEE SUPPLIES	109595-6052 Common Area Supplies	ELAN11062	33.47	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	COFFEE	109595-6052 Common Area Supplies	ELAN11062	30.48	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	GRILL FOR STATION 1	103066-6052 Common Area Supplies	ELAN11062	1,520.33	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	45560 45589 WATER SVS	103041-6052 Common Area Supplies	ELAN11062	41.95	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	BREAKROOM SUPPLIES	103040-6052 Common Area Supplies	ELAN11062	7.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	HEALTH&WELLNESS FAIR SUPPLIES	101512-6053 City Events	ELAN11062	108.77	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	HEALTH&WELLNESS FAIR CANOPIES	101512-6053 City Events	ELAN11062	725.00	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	DISPATCH HALLOWEEN TREATS	101515-6053 City Events	ELAN11062	47.03	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	DISPATCH MEALS MONTHLY FEE	101515-6053 City Events	ELAN11062	9.99	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	CITY EVENTS SHADER GIFT CIT	102531-6053 City Events	ELAN11062	25.97	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SHADER GIFT CITY EVENTS SHA	102531-6053 City Events	ELAN11062	38.71	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	SHADER GIFT CITY EVENTS SHA	102531-6053 City Events	ELAN11062	88.09	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OCT DEA TOLL ROAD CHARGES	103042-6051 Toll Roads Expense	ELAN11062	5.65	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT V012768	OCT DEA TOLL ROAD CHARGES	103042-6051 Toll Roads Expense	ELAN11062	6.10	OCT-24		00019408	12/16/2024
MW OH	ELAN CORPORATE PAYMENT	DEA TOLL ROAD CHARGES	103042-6051	ELAN11062	14.65	OCT-24		00019408	12/16/2024

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	V012768		Toll Roads Expense						
MW OH	ELAN CORPORATE PAYMENT V012768	Credit Card Disputes	104071-6044 Credit Card Disputes	ELAN11062	27.92	OCT-24		00019408	12/16/2024
				Check Total:	**42,993.90**				
MW OH	ALDWIR, MAMOUN E000113	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	869.44	JAN-25		00019409	12/18/2024
				Check Total:	**869.44**				
MW OH	ANDERSON, MARLA E000071	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019410	12/18/2024
				Check Total:	**526.78**				
MW OH	ARMSTRONG, JOHN T E000046	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	1,136.00	JAN-25		00019411	12/18/2024
				Check Total:	**1,136.00**				
MW OH	AUDISS, JAY SCOTT E000125	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	2,255.00	JAN-25		00019412	12/18/2024
				Check Total:	**2,255.00**				
MW OH	BABCOCK, CHARLES A E000015	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	349.00	JAN-25		00019413	12/18/2024
				Check Total:	**349.00**				
MW OH	BEALS, SHARLENE E000076	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	184.39	JAN-25		00019414	12/18/2024
				Check Total:	**184.39**				
MW OH	BERMUDEZ, ALBERT E000124	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	564.00	JAN-25		00019415	12/18/2024
				Check Total:	**564.00**				
MW OH	BUNNELL, DONALD E000062	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019416	12/18/2024

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				Check Total:	**526.78**				
MW OH	BURGNER, ARTHUR E000074	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019417	12/18/2024
				Check Total:	**526.78**				
MW OH	BUSSE, MICHAEL E000131	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	564.70	JAN-25		00019418	12/18/2024
				Check Total:	**564.70**				
MW OH	CHANDLER, JOHN P E000109	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	1,878.80	JAN-25		00019419	12/18/2024
				Check Total:	**1,878.80**				
MW OH	CHANG, ROBERT E000107	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	866.44	JAN-25		00019420	12/18/2024
				Check Total:	**866.44**				
MW OH	COBBETT, GEOFFREY E000007	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019421	12/18/2024
				Check Total:	**526.78**				
MW OH	COOK, ARLENE M E000018	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019422	12/18/2024
				Check Total:	**526.78**				
MW OH	D'AMATO, ROBERT E000056	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	184.39	JAN-25		00019423	12/18/2024
				Check Total:	**184.39**				
MW OH	DAVID, PRESTON E000112	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019424	12/18/2024
				Check Total:	**526.78**				
MW OH	DAVIS, CAROLYN E000005	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	184.39	JAN-25		00019425	12/18/2024

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				Check Total:	**184.39**				
MW OH	DEAN, ANDREW E000135	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	1,814.00	JAN-25		00019426	12/18/2024
				Check Total:	**1,814.00**				
MW OH	DELOS SANTOS, JAMIE E000045	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	250.31	JAN-25		00019427	12/18/2024
				Check Total:	**250.31**				
MW OH	DICKSON, ROBERTA JO E000011	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	184.39	JAN-25		00019428	12/18/2024
				Check Total:	**184.39**				
MW OH	DOWNEY, CAROL E000082	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019429	12/18/2024
				Check Total:	**526.78**				
MW OH	ECKENRODE, NORMAN E000029	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019430	12/18/2024
				Check Total:	**526.78**				
MW OH	ESCOBOSA, LILLIAN E000055	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	426.70	JAN-25		00019431	12/18/2024
				Check Total:	**426.70**				
MW OH	ESPINOZA, ROSALINDA E000016	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	564.00	JAN-25		00019432	12/18/2024
				Check Total:	**564.00**				
MW OH	FRICKE, JUERGEN E000075	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	965.00	JAN-25		00019433	12/18/2024
				Check Total:	**965.00**				
MW OH	FULLER, GLENN H E000081	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	965.00	JAN-25		00019434	12/18/2024

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				Check Total:	**965.00**				
MW OH	GALLANT, KAREN E000008	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019435	12/18/2024
				Check Total:	**526.78**				
MW OH	GARNER, JO ANN E000047	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	184.39	JAN-25		00019436	12/18/2024
				Check Total:	**184.39**				
MW OH	GARNER, KITTY E000080	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	869.44	JAN-25		00019437	12/18/2024
				Check Total:	**869.44**				
MW OH	GRIMM, DENNIS L E000042	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	349.00	JAN-25		00019438	12/18/2024
				Check Total:	**349.00**				
MW OH	HOLTSCLAW, KATHERINE E000121	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	564.00	JAN-25		00019439	12/18/2024
				Check Total:	**564.00**				
MW OH	IRVINE, SUZETTE E000019	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019440	12/18/2024
				Check Total:	**526.78**				
MW OH	JENKINS, ROBERT E000084	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	1,011.40	JAN-25		00019441	12/18/2024
				Check Total:	**1,011.40**				
MW OH	JOHNSON, SHARON E000099	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	184.39	JAN-25		00019442	12/18/2024
				Check Total:	**184.39**				
MW OH	JONES, ROBERT E000053	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	284.25	JAN-25		00019443	12/18/2024

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				Check Total:	**284.25**				
MW OH	JUAREZ, JANET E000134	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	184.39	JAN-25		00019444	12/18/2024
				Check Total:	**184.39**				
MW OH	JUDD, TERRELL E000115	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	869.44	JAN-25		00019445	12/18/2024
				Check Total:	**869.44**				
MW OH	KIRKLAND, RICHARD L E000110	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	184.39	JAN-25		00019446	12/18/2024
				Check Total:	**184.39**				
MW OH	LITTLE, DIANE M E000098	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	426.70	JAN-25		00019447	12/18/2024
				Check Total:	**426.70**				
MW OH	LOOMIS, CORINNE E000122	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	564.00	JAN-25		00019448	12/18/2024
				Check Total:	**564.00**				
MW OH	LOWREY, B J E000041	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	349.00	JAN-25		00019449	12/18/2024
				Check Total:	**349.00**				
MW OH	MAERTZWEILER, MICHAEL E000032	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019450	12/18/2024
				Check Total:	**526.78**				
MW OH	MILANO, JAMES E000054	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019451	12/18/2024
				Check Total:	**526.78**				
MW OH	MILLER, RICHARD E000106	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	965.00	JAN-25		00019452	12/18/2024

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				Check Total:	**965.00**				
MW OH	NAJERA, JOSEPH D. E000136	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	564.00	JAN-25		00019453	12/18/2024
				Check Total:	**564.00**				
MW OH	OLEA, ARLENE J E000014	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019454	12/18/2024
				Check Total:	**526.78**				
MW OH	PALMER, GEORGE E000094	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	965.00	JAN-25		00019455	12/18/2024
				Check Total:	**965.00**				
MW OH	PASCARELLA, RICHARD E000129	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	2,094.45	JAN-25		00019456	12/18/2024
				Check Total:	**2,094.45**				
MW OH	PASCUA, RAYNALD E000114	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	869.44	JAN-25		00019457	12/18/2024
				Check Total:	**869.44**				
MW OH	PASPALL, MIHAJLO E000085	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019458	12/18/2024
				Check Total:	**526.78**				
MW OH	PEREZ, ROBERT E000111	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	184.39	JAN-25		00019459	12/18/2024
				Check Total:	**184.39**				
MW OH	PICHON, WALTER E000103	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	426.70	JAN-25		00019460	12/18/2024
				Check Total:	**426.70**				
MW OH	PINEDA, MATEO E000127	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019461	12/18/2024

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				Check Total:	**526.78**				
MW OH	PISCHEL, STEPHEN E000130	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	869.44	JAN-25		00019462	12/18/2024
				Check Total:	**869.44**				
MW OH	POINT, ERIC E000133	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	2,369.95	JAN-25		00019463	12/18/2024
				Check Total:	**2,369.95**				
MW OH	REDIFER, KIM R E000022	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	965.00	JAN-25		00019464	12/18/2024
				Check Total:	**965.00**				
MW OH	RENDEN, BRIAN E000083	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	726.50	JAN-25		00019465	12/18/2024
				Check Total:	**726.50**				
MW OH	REYES, ROGER T E000024	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019466	12/18/2024
				Check Total:	**526.78**				
MW OH	REYNOLDS, MATTHEW E000132	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	564.00	JAN-25		00019467	12/18/2024
				Check Total:	**564.00**				
MW OH	RICE, RUSSELL J E000059	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	1,384.00	JAN-25		00019468	12/18/2024
				Check Total:	**1,384.00**				
MW OH	RIVERA, AIDA E000026	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	184.39	JAN-25		00019469	12/18/2024
				Check Total:	**184.39**				
MW OH	ROACH, MICHAEL E000105	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	820.50	JAN-25		00019470	12/18/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	**820.50**				
MW OH	ROBB, SANDRA E000043	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	184.39	JAN-25		00019471	12/18/2024
				Check Total:	**184.39**				
MW OH	ROSE, RICHARD D E000050	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	869.44	JAN-25		00019472	12/18/2024
				Check Total:	**869.44**				
MW OH	RUIZ, ARNULFO E000138	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	1,286.00	JAN-25		00019473	12/18/2024
				Check Total:	**1,286.00**				
MW OH	SALE, LEE R E000031	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019474	12/18/2024
				Check Total:	**526.78**				
MW OH	SANCHEZ, LAURA E000058	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	184.39	JAN-25		00019475	12/18/2024
				Check Total:	**184.39**				
MW OH	SCHLIEDER, BEVERLY E000120	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	869.44	JAN-25		00019476	12/18/2024
				Check Total:	**869.44**				
MW OH	SMITH, WARD E000128	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	283.75	JAN-25		00019477	12/18/2024
				Check Total:	**283.75**				
MW OH	SOTO, PHILIP J E000052	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019478	12/18/2024
				Check Total:	**526.78**				
MW OH	SPRAGUE, GARY A E000064	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	965.00	JAN-25		00019479	12/18/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	**965.00**				
MW OH	STEPHEN, JEFFREY E000119	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	869.44	JAN-25		00019480	12/18/2024
				Check Total:	**869.44**				
MW OH	TAYLOR, DAVID M E000088	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	577.00	JAN-25		00019481	12/18/2024
				Check Total:	**577.00**				
MW OH	TAYLOR, LINDA E000126	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	564.00	JAN-25		00019482	12/18/2024
				Check Total:	**564.00**				
MW OH	THOMANN, DARYLL L E000101	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019483	12/18/2024
				Check Total:	**526.78**				
MW OH	TRIFOS, WILLIAM E000104	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	965.00	JAN-25		00019484	12/18/2024
				Check Total:	**965.00**				
MW OH	VALENTINE, THOMAS E000118	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	1,878.80	JAN-25		00019485	12/18/2024
				Check Total:	**1,878.80**				
MW OH	VERSTYNEN, WILLIAM E000092	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	184.39	JAN-25		00019486	12/18/2024
				Check Total:	**184.39**				
MW OH	WAHL, KATHLEEN A E000030	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	184.39	JAN-25		00019487	12/18/2024
				Check Total:	**184.39**				
MW OH	WIEST, STEPHEN E000079	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	526.78	JAN-25		00019488	12/18/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	**526.78**				
MW OH	WORDEN, LARRY M E000116	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	577.00	JAN-25		00019489	12/18/2024
				Check Total:	**577.00**				
MW OH	YAMAGUCHI, BRIAN E000123	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	820.50	JAN-25		00019490	12/18/2024
				Check Total:	**820.50**				
MW OH	ZINN, JOHN E000009	JAN MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETJAN25	564.00	JAN-25		00019491	12/18/2024
				Check Total:	**564.00**				
MW OH	ALLIANT INSURANCE V007375	2024-25 EARTHQUAKE INS -POWELL	404582-6201 Liability Insurance Premiums	EFT121724	11,687.08	2911364		00019492	12/18/2024
MW OH	ALLIANT INSURANCE V007375	2024-25 EARTQUAKE INS - MAIN	404582-6201 Liability Insurance Premiums	EFT121724	228,153.56	2912789		00019492	12/18/2024
				Check Total:	**239,840.64**				
MW OH	INFRASTRUCTURE V012903	9/16-10/31 CM SERVICES	713101-6750 Infrastructure - Sewer	EFT121724	1,782.00	462440	P13618	00019493	12/18/2024
				Check Total:	**1,782.00**				
MW OH	PLACENTIA FIREFIGHTERS V011878	PFFA PE 12/7 PD 12/13	0010-2189 Fire Association Dues	EFT121724	1,000.00	PR2401025		00019494	12/18/2024
				Check Total:	**1,000.00**				
MW OH	PLACENTIA POLICE V000839	PPFMA PE 12/7 PD 12/13	0010-2180 Police Mgmt Assn Dues	EFT121724	1,402.93	PR2401025		00019495	12/18/2024
				Check Total:	**1,402.93**				
MW OH	PLACENTIA POLICE V003519	PPOA PE 12/7 PD 12/13	0078-2178 Placentia Police Assoc Dues	EFT121724	9.92	PR2401025		00019496	12/18/2024
MW OH	PLACENTIA POLICE	PPOA PE 12/7 PD 12/13	0010-2178	EFT121724	3,239.40	PR2401025		00019496	12/18/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V003519		Placentia Police Assoc Dues						
				Check Total:	**3,249.32**				
MW OH	REPUBLIC WASTE SERVICES V007205	OCT - REFUSE COLLECTION SVS	374386-6101 Disposal	EFT121724	384,939.84	676-005752821	P13623	00019497	12/18/2024
				Check Total:	**384,939.84**				
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0078-2140 Employee PERS W/H	ACH121724	212.66	PR2401024		00019498	12/18/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0037-2140 Employee PERS W/H	ACH121724	31.72	PR2401024		00019498	12/18/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0040-2140 Employee PERS W/H	ACH121724	924.69	PR2401024		00019498	12/18/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0048-2140 Employee PERS W/H	ACH121724	59.27	PR2401024		00019498	12/18/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0029-2140 Employee PERS W/H	ACH121724	0.91	PR2401024		00019498	12/18/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0033-2140 Employee PERS W/H	ACH121724	54.64	PR2401024		00019498	12/18/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0010-2140 Employee PERS W/H	ACH121724	144,489.80	PR2401024		00019498	12/18/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0010-2145 Employee PERS Payback W/H	ACH121724	257.31	PR2401024		00019498	12/18/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0029-2145 Employee PERS Payback W/H	ACH121724	0.15	PR2401024		00019498	12/18/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0048-2145 Employee PERS Payback W/H	ACH121724	0.25	PR2401024		00019498	12/18/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0037-2145 Employee PERS Payback W/H	ACH121724	1.04	PR2401024		00019498	12/18/2024
MW OH	CALIFORNIA PUBLIC	PERS PE9/28 PD10/4	0037-2150	ACH121724	0.03	PR2401024		00019498	12/18/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010053		Survivor Benefit Package						
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0048-2150 Survivor Benefit Package	ACH121724	0.08	PR2401024		00019498	12/18/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0040-2150 Survivor Benefit Package	ACH121724	0.93	PR2401024		00019498	12/18/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0078-2150 Survivor Benefit Package	ACH121724	0.12	PR2401024		00019498	12/18/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0033-2150 Survivor Benefit Package	ACH121724	0.05	PR2401024		00019498	12/18/2024
MW OH	CALIFORNIA PUBLIC V010053	PERS PE9/28 PD10/4	0010-2150 Survivor Benefit Package	ACH121724	154.10	PR2401024		00019498	12/18/2024
				Check Total:	**146,187.75**				
MW OH	CALIFORNIA STATE V004813	CA CHILD SUPP PE12/7 PD12/13	0010-2196 Garnishments W/H	ACH121724	1,812.44	PR2401025		00019499	12/18/2024
				Check Total:	**1,812.44**				
MW OH	EMPLOYMENT V010052	PE12/7 PD12/13	0010-2135 Calif Income Tax W/H	ACH121724	60,350.43	PR2401025		00019500	12/18/2024
MW OH	EMPLOYMENT V010052	PE12/7 PD12/13	0033-2135 Calif Income Tax W/H	ACH121724	57.83	PR2401025		00019500	12/18/2024
MW OH	EMPLOYMENT V010052	PE12/7 PD12/13	0029-2135 Calif Income Tax W/H	ACH121724	3.39	PR2401025		00019500	12/18/2024
MW OH	EMPLOYMENT V010052	PE12/7 PD12/13	0030-2135 Calif Income Tax W/H	ACH121724	37.57	PR2401025		00019500	12/18/2024
MW OH	EMPLOYMENT V010052	PE12/7 PD12/13	0040-2135 Calif Income Tax W/H	ACH121724	636.18	PR2401025		00019500	12/18/2024
MW OH	EMPLOYMENT V010052	PE12/7 PD12/13	0037-2135 Calif Income Tax W/H	ACH121724	29.00	PR2401025		00019500	12/18/2024
MW OH	EMPLOYMENT	PE12/7 PD12/13	0078-2135	ACH121724	42.95	PR2401025		00019500	12/18/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010052		Calif Income Tax W/H						
MW OH	EMPLOYMENT V010052	PE12/7 PD12/13	0048-2135 Calif Income Tax W/H	ACH121724	27.08	PR2401025		00019500	12/18/2024
				Check Total:	**61,184.43**				
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0010-2110 Federal Income Tax W/H	ACH121724	147,257.85	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0029-2110 Federal Income Tax W/H	ACH121724	4.98	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0030-2110 Federal Income Tax W/H	ACH121724	130.24	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0033-2110 Federal Income Tax W/H	ACH121724	170.78	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0037-2110 Federal Income Tax W/H	ACH121724	73.24	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0040-2110 Federal Income Tax W/H	ACH121724	1,103.53	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0048-2110 Federal Income Tax W/H	ACH121724	68.15	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0078-2110 Federal Income Tax W/H	ACH121724	140.40	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0048-2115 Employee Medicare W/H	ACH121724	10.83	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0078-2115 Employee Medicare W/H	ACH121724	10.02	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0040-2115 Employee Medicare W/H	ACH121724	130.12	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0037-2115 Employee Medicare W/H	ACH121724	7.96	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE	FED TAX PE12/7 PD12/13	0033-2115	ACH121724	11.85	PR2401025		00019501	12/18/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010054		Employee Medicare W/H						
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0030-2115 Employee Medicare W/H	ACH121724	57.70	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0029-2115 Employee Medicare W/H	ACH121724	1.26	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0010-2115 Employee Medicare W/H	ACH121724	19,081.91	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0010-2120 Employer Medicare Payable	ACH121724	17,389.24	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0029-2120 Employer Medicare Payable	ACH121724	1.19	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0030-2120 Employer Medicare Payable	ACH121724	57.70	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0033-2120 Employer Medicare Payable	ACH121724	11.85	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0037-2120 Employer Medicare Payable	ACH121724	7.44	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0040-2120 Employer Medicare Payable	ACH121724	130.12	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0048-2120 Employer Medicare Payable	ACH121724	10.70	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0078-2120 Employer Medicare Payable	ACH121724	10.02	PR2401025		00019501	12/18/2024
MW OH	INTERNAL REVENUE V010054	FED TAX PE12/7 PD12/13	0010-2125 Employee Social Sec W/H	ACH121724	37.00	PR2401025		00019501	12/18/2024
				Check Total:	**185,916.08**				
MW OH	LIBERTY DENTAL PLAN OF V012979	NOV - DHMO DENTAL INS	395000-4720 ISF Dental Ins Reimbursement	ACH121724	3,790.65	1766380		00019502	12/18/2024
MW OH	LIBERTY DENTAL PLAN OF	NOV - DHMO DENTAL INS	395083-5162	ACH121724	379.08	1766381		00019502	12/18/2024

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V012979		Dental Insurance Premiums						
				Check Total:	**4,169.73**				
MW OH	MISSION SQUARE 100091 V012393	401 A PE12/7 PD12/13	0010-2170 Deferred Comp Payable - ICMA	ACH121724	10,861.76	PR2401025		00019503	12/18/2024
MW OH	MISSION SQUARE 100091 V012393	401 A PE12/7 PD12/13	0010-2170 Deferred Comp Payable - ICMA	ACH121724	2,415.07	PR2401025B		00019503	12/18/2024
MW OH	MISSION SQUARE 100091 V012393	401 A PE12/7 PD12/13	0029-2170 Deferred Comp Payable - ICMA	ACH121724	1.11	PR2401025B		00019503	12/18/2024
MW OH	MISSION SQUARE 100091 V012393	401 A PE12/7 PD12/13	0033-2170 Deferred Comp Payable - ICMA	ACH121724	30.34	PR2401025B		00019503	12/18/2024
MW OH	MISSION SQUARE 100091 V012393	401 A PE12/7 PD12/13	0037-2170 Deferred Comp Payable - ICMA	ACH121724	23.34	PR2401025B		00019503	12/18/2024
MW OH	MISSION SQUARE 100091 V012393	401 A PE12/7 PD12/13	0048-2170 Deferred Comp Payable - ICMA	ACH121724	13.06	PR2401025B		00019503	12/18/2024
				Check Total:	**13,344.68**				
MW OH	MISSION SQUARE 301387 V012394	EE/ER PE12/7 PD12/13	0078-2170 Deferred Comp Payable - ICMA	ACH121724	2.29	30187-PY2425		00019504	12/18/2024
MW OH	MISSION SQUARE 301387 V012394	EE/ER PE12/7 PD12/13	0048-2170 Deferred Comp Payable - ICMA	ACH121724	9.14	30187-PY2425		00019504	12/18/2024
MW OH	MISSION SQUARE 301387 V012394	EE/ER PE12/7 PD12/13	0040-2170 Deferred Comp Payable - ICMA	ACH121724	300.00	30187-PY2425		00019504	12/18/2024
MW OH	MISSION SQUARE 301387 V012394	EE/ER PE12/7 PD12/13	0037-2170 Deferred Comp Payable - ICMA	ACH121724	8.67	30187-PY2425		00019504	12/18/2024
MW OH	MISSION SQUARE 301387 V012394	EE/ER PE12/7 PD12/13	0033-2170 Deferred Comp Payable - ICMA	ACH121724	0.07	30187-PY2425		00019504	12/18/2024
MW OH	MISSION SQUARE 301387 V012394	EE/ER PE12/7 PD12/13	0010-2170 Deferred Comp Payable - ICMA	ACH121724	37,568.00	30187-PY2425		00019504	12/18/2024
MW OH	MISSION SQUARE 301387	EE/ER PE12/7 PD12/13	0029-2170	ACH121724	0.34	30187-PY2425		00019504	12/18/2024

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	V012394		Deferred Comp Payable - ICMA						
				Check Total:	**37,888.51**				
MW OH	WASHINGTON STATE V011597	WA CHILD SUPP PE12/7 PD12/13	0010-2196 Garnishments W/H	ACH121724	823.09	PR2401025		00019505	12/18/2024
				Check Total:	**823.09**				
				Type Total:	**1,224,962.83**				
				Check Total:	**1,224,962.83**				

Agenda Item No: 1.d

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: January 14, 2025

Submitted by: Gabriel Guerrero-Gabany

From: Public Works

Subject:
Approval of Final Parcel Map No. 2022-127 Pertaining to the Subdivision of an +/- 0.40 Acre Lot into Two Parcels, at 1421 Cisneros Lane within SP-7 (Specific Plan 7)

Financial Impact:
Fiscal Impact:
Approximately $15,764 of Total Development Impact Fee Revenue Prior to Construction of two (2) New Single-Family Residences

Summary:
On November 15, 2022, the City Council approved Tentative Parcel Map No. 2022-127 for the subdivision of one existing parcel into two (2) parcels for the property located at 1421 Cisneros Lane. The subject site is in the eastern portion of the City, north of Alta Vista Street and west of Van Buren Street, near the intersection of Jefferson Street and Hill Street.

All conditions imposed upon the subject parcel map have been met pursuant to Section 66473.5 of the California Government Code. The proposed project is consistent with the City's General Plan and meets the minimum development standards of the Placentia Municipal Code (PMC). The recommended actions will accept Final Parcel Map No. 2022-127.

Recommendation:
Recommended Action: It is recommended that the City Council:

1. Approve Final Parcel Map No. 2022-127, subject to final review and approval by the County Surveyor; and
2. Authorize the City Clerk to sign Final Parcel Map No. 2022-127.

Strategic Plan Statement:
This item is consistent with the City Council approved 5-Year Strategic Goal to achieve:

Implementation of Housing Element Strategies, Objective Number 3.10. This agenda item will specifically create opportunities for the development of more housing in the City consistent with the City's Housing and Land Use Elements.

Discussion:
The subject site is in the eastern portion of the City, north of Alta Vista Street and west of Van Buren Street, near the intersection of Jefferson Street and Hill Street. Access to the parcel is

from both Cisneros Lane and Mykkanen Circle. The Parcel Map will subdivide the existing 0.40-acre lot into (2) separate parcels.

Placentia Municipal Code (PMC) Section 22.80.010(a) requires a Parcel Map for all subdivisions of four (4) or fewer parcels and PMC Section 22.80.060(c) requires the Planning Commission to take action to recommend to the City Council conditional approval or denial of a proposed subdivision map. On October 11, 2022, the Planning Commission voted 4-0-3 to recommend approval of TPM 2022-127 to the City Council. On November 15, 2022, City Council approved TPM 2022-127 for the subject subdivision.

All conditions imposed upon the subject parcel map have been met pursuant to Section 66473.5 of the California Government Code. The proposed project is consistent with the City's General Plan and meets the minimum development standards of the PMC. The recommended actions will accept Final Parcel Map No. 2022-127, as shown and documented on the attached final map.

Fiscal Impact Summary:
Pursuant to PMC Chapter 5.02 all new development is subject to Citywide Development Impact Fees. The proposed Parcel Map will allow the developer to move forward with the future development, which will result in two (2) new single-family residential properties. The subsequent construction of new residential homes will result in approximately $15,764 of total Development Impact Fee revenue. It should be noted that future construction will also require payment of user fees such as building plan check and building permit fees.

Attachments
Attachment 1 - Final Parcel Map 2022- 127

SHEET 1 OF 3 SHEETS
ALL OF TENTATIVE PARCEL MAP NO. 2022-127
2 NUMBERED PARCELS
AREA: 17,503 SQUARE FEET (GROSS AND NET)

PARCEL MAP NO. 2022-127

IN THE CITY OF PLACENTIA, COUNTY OF ORANGE, STATE OF CALIFORNIA.

BEING A SUBDIVISION OF LOT 228 OF TRACT NO. 14161, AS PER MAP FILED IN BOOK 673, PAGES 37-48, INCLUSIVE, OF MISCELLANEOUS MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID ORANGE COUNTY.

KING CIVIL ENGINEERING CORP THOMAS A. KING, R.C.E. 16916 DATE OF SURVEY-FEBRUARY 2023

ACCEPTED AND FILED AT THE
REQUEST OF
FIRST AMERICAN TITLE COMPANY

DATE _____

TIME _____ FEE $ _____

INSTRUMENT NO. _____

BOOK _____ PAGE _____

HUGH NGUYEN
COUNTY CLERK–RECORDER

BY _____
DEPUTY

OWNERSHIP CERTIFICATE

We, the undersigned, being all parties having any record title interest in the land covered by this map, do hereby consent to the preparation and recordation of said map, as shown within the distinctive border line.

Realm California, LLC, a Delaware Limited Liability Company

_____

By: Blain Meith, Managing Member

BENEFICIARY:
MISSION BANK

As Beneficiary under that certain Deed of Trust recorded APRIL 30, 2021 as Document No. 2021000293105 of Official Records.

By: _____ _____

(Print Name)
(Print Title)

NOTARY ACKNOWLEDGEMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

State of California)
) ss
County of _____)

On _____, before me, _____, Notary Public,

personally appeared _____,who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity(ies) and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand:

Signature _____
Notary Public in and for said State

_____
(Print Name)

My Principal Place of Business is in _____ County
My Commission expires _____
My Commission No. _____

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State of California)
) ss
County of _____)

On _____, before me, _____, Notary Public,

personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY, under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand:

Signature _____
Notary Public in and for said State

_____
(Print Name)

My Principal Place of Business is in _____ County
My Commission expires _____
My Commission No. _____

SIGNATURE OMISSION NOTES: SHOWN ON SHEET NO. 2.

ENGINEER'S STATEMENT:

This map was prepared by me or under my direction and is based upon a field survey in conformance with the requirements of the Subdivision Map Act and local ordinance at the request of Realm California, LLC in February 2023. I hereby state that all monuments are of the character and occupy the positions indicated, or that they will be set in such positions within 90 days after acceptance of improvements; and that said monuments are sufficient to enable the survey to be retraced. I hereby state this parcel map substantially conforms to the approved or conditionally approved tentative map, if any.

September 24, 2024

Thomas A. King Date
R.C.E. 16916
Expiration Date: 6/30/2025

REGISTERED PROFESSIONAL ENGINEER · THOMAS A. KING · No. 16916 · CIVIL · STATE OF CALIFORNIA

CITY ENGINEER'S STATEMENT:

I hereby state that I have examined this map and have found it to be substantially in conformance with the Tentative Map, if required, as filed with, amended and approved by the City Planning Commission; that all provisions of the Subdivision Map Act and City Subdivision Regulations have been complied with.

Dated this _____ day of _____, 2024

_____
Christopher M. Tanio
Deputy Director of Public Works/City Engineer of the City of Placentia
R.C.E. NO. 82756 Expiration Date: 9/30/2024

REGISTERED PROFESSIONAL ENGINEER · CHRISTOPHER M TANIO · No. 82756 · CIVIL · STATE OF CALIFORNIA

CITY SURVEYOR'S STATEMENT:

I hereby state that I have examined this map and have found that it conforms with mapping provisions of the Subdivision Map Act and I am satisfied this map is technically correct in all respects not stated by the County Surveyor.

Dated this _____ day of _____, 2024

_____
Dennis W. Janda P.L.S. 6359
City Surveyor, City of Placentia

PROFESSIONAL LAND SURVEYOR · DENNIS W. JANDA · No. 6359 · STATE OF CALIFORNIA

COUNTY SURVEYOR'S STATEMENT:

I hereby state that I have examined this map and have found that all mapping provisions of the Subdivsion Map Act have been complied with and I am satisfied said map is technically correct relative to the parcel map boundary.

Dated this _____ day of _____, 2024

_____
Lily M. N. Sandberg, Chief Deputy County Surveyor
P.L.S. 8402

PROFESSIONAL LAND SURVEYOR · LILY M. NUNEZ SANDBERG · No. 8402 · STATE OF CALIFORNIA

CITY CLERK'S CERTIFICATE

State of California)
City of Placentia)ss
County of Orange)

I hereby certify that this map was presented for approval to the City Council of the City of Placentia at a regular meeting thereof held on the _____ day of _____, 2024, and that thereupon said Council did, by an order duly passed and entered, approve said map.

And did also approve subject map pursuant to the provisions of section 66436 (a)(3)(A) of the subdivision Map Act.

Dated this _____ day of _____, 2024

_____
Robert S. McKinnell
City Clerk of the City of Placentia

COUNTY TREASURER-TAX COLLECTOR'S CERTIFICATE:

State of California)
)ss
County of Orange)

I hereby certify that according to the records of my office, there are no liens against the land covered by this map or any part thereof for unpaid State, County, municipal or local taxes or special assessments collected as taxes, except taxes or special assessments collected as taxes not yet payable.

And do certify to the Recorder of Orange County that the provisions of the Subdivision Map Act have been complied with regarding deposits to secure payment of taxes or special assessments collected as taxes on the land covered by this map.

Dated this _____ day of _____, 2024

Shari L. Freidenrich — BY: _____
County Treasurer–Tax Collector — Treasurer–Tax Collector

SHEET 2 OF 3 SHEETS
ALL OF TENTATIVE PARCEL MAP NO. 2022-127
2 NUMBERED PARCELS
AREA: 17,503 SQUARE FEET (GROSS AND NET)

PARCEL MAP NO. 2022-127

IN THE CITY OF PLACENTIA, COUNTY OF ORANGE, STATE OF CALIFORNIA.
KING CIVIL ENGINEERING CORP THOMAS A. KING, R.C.E. 16916 DATE OF SURVEY-FEBRUARY 2023

SIGNATURE OMISSION NOTES:

Pursuant to the provisions of Section 66436(a)(3)(A) of the Subdivision Map Act, the following signatures have been omitted:

1. AT&T Successor in Interest to Pacific Bell, its successors and assigns holder of an easement to construct and maintain underground communication facilities and incidental purposes, per document recorded October 29, 1991 as instrument No. 91–588748 of Official Records.

2. Union Oil Company of California, dba NOCAL, a California Corporation, in its capacity as operator of the West Richfield Chapman Zone Unit and West Richfield Kraemer Zone Unit, Bridgemark Corporation, a California Corporation and Hartwell Oil Inc., a California Corporation, holders of an exclusive easement with continuous right of ingress and egress across portions of said land for oil well repair, maintenance and storage of material purposes as reserved in a document recorded December 6, 1993 as Instrument No. 93–0848996 of Official Records.

3. Union Oil Company of California, dba NOCAL, a California Corporation, in its capacity as operator of the West Richfield Chapman Zone Unit and West Richfield Kraemer Zone Unit, Bridgemark Corporation, a California Corporation and Hartwell Oil Inc., a California Corporation, holders of an easement for pass through rights as reserved in a document recorded December 6, 1993 as Instrument No. 93–0848996 of Official Records.

4. Union Oil Company of California, dba NOCAL, a California Corporation, in its capacity as operator of the West Richfield Chapman Zone Unit and West Richfield Kraemer Zone Unit, Bridgemark Corporation, a California Corporation and Hartwell Oil Inc., a California Corporation, holders of an easement for pipeline purposes as reserved in a document recorded December 6, 1993 as Instrument No. 93–0848996 of Official Records.

The following signatures have been omitted under the provisions of Section 66436 (a)(3)(C) of the Subdivision Map Act:

5. M.L. Jenks, holder of an oil and gas lease recorded September 20, 1918 in Book 7, Page 76 of Leases.

6. M.L. Jenks, holder of an oil and gas lease recorded September 20, 1918 in Book 7, Page 81 of Leases.

7. Dwight D. Long Jr, holder of all oil, gas and mineral rights above a depth of 500 feet as reserved in a document recorded September 15, 1989 as Instrument No. 89–495800 of Official Records.

8. Laor Liquidating Associates, a California Limited Partnership, holder of all oil, gas and mineral rights above a depth of 500 feet as reserved in a document recorded September 15, 1989 as Instrument No. 89–495802 of Official Records.

9. The Estate of Raymond H. Thompson, deceased, Lawrence P. Lang and Gilbert H. Lang, as Successor Co–Trustees of the Lang Family Trust dated August 8, 1983; Dorothy T. Lodge; Lionel E. Cross, Jr; Virginia Garthwait; R. Orrin Cross; Ester Marlow as Trustee of the Ester Marlow Revocable Trust; California Institute of Technology; Rolla Lewis Long, Jr; B.L. Conway, as Successor Trustee under the terms and conditions of the agreement dated April 26, 1920 in Book 359 Page 366 of Deeds; B.L. Conway, Successor Trustee under the terms and conditions and with the powers set forth in the Declaration of Trust recorded July 2, 1920 in Book 358, Page 379 of Deeds; and B.L. Conway as Successor Trustee under the terms and conditions and with the powers set forth in the Declaration of Trust recorded March 10, 1921 in Book 381, Page 391 of Deeds, holders of all oil, gas and mineral rights above a depth of 500 feet, as reserved in a document recorded September 15, 1989 as Instrument No. 89–495801 of Official Records.

10. A document entitled "Notice of Intent to Preserve Mineral Rights", dated July 31,1997 executed by John Brown Univerisity Property Management Agency, Bank of Oklahoma, N.A., Agent, subject to all the terms, provisions and conditions therein contained, recorded October 6, 1997 as Instrument No. 19970495877, Official Records.

11. Union Oil Company of California, dba NOCAL, a California Corporation, in its capacity as operator of the West Richfield Chapman Zone Unit and West Richfield Kraemer Zone Unit, Bridgemark Corporation, a California Corporation and Hartwell Oil Inc., a California Corporation, holders of mineral and oil rights located below a depth of 500 feet below present surface as reserved in a document recorded December 6, 1993 as Instrument No. 93–0848996 of Official Records.

SHEET 3 OF 3 SHEETS
ALL OF TENTATIVE PARCEL MAP NO. 2022-127
2 NUMBERED PARCELS
AREA: 17,503 SQUARE FEET (GROSS AND NET)
SCALE: 1" = 40'

PARCEL MAP NO. 2022-127

IN THE CITY OF PLACENTIA, COUNTY OF ORANGE, STATE OF CALIFORNIA.

KING CIVIL ENGINEERING CORP THOMAS A. KING, R.C.E. 16916 DATE OF SURVEY-FEBRUARY 2023

BASIS OF BEARINGS:

THE BEARINGS SHOWN HEREON ARE BASED ON THE BEARING BETWEEN O.C.S. HORIZONTAL CONTROL STATION G.P.S. NO. 5166 AND STATION G.P.S. NO. 5212, BEING NORTH 87°04'56" EAST, PER RECORDS ON FILE IN THE OFFICE OF THE ORANGE COUNTY SURVEYOR.

DATUM STATEMENT:

COORDINATES SHOWN ARE BASED ON THE CALIFORNIA COORDINATE SYSTEM (CCS83), ZONE VI, NAD 83, (2017.50 EPOCH OCS GPS ADJUSTMENT).
ALL DISTANCES SHOWN ARE GROUND, UNLESS OTHERWISE NOTED.
TO OBTAIN GRID DISTANCES MULTIPLY GROUND DISTANCE BY 0.99999028 AVERAGE VALUE.

REFERENCE NOTES:

( ) – Indicates record per referenced map.
R1 – Indicates record per Tract No. 14161, M.M. 673/37–48.
R2 – Indicates record per Tract No. 16486, M.M. 855/30–31.
R3 – Indicates record per Tract No. 16485, M.M. 855/28–29.
SNF–Indicates Searched Nothing Found.
M & (R) – Indicates measured distance and record distance.

MONUMENT NOTES:

O – Indicates set monument as indicated and noted hereon.
① Set lead, nail & tag stamped RCE 16916 in top of wall on Parcel Corner.
② Set lead, nail & tag stamped RCE 16916 in curb offset 9.70' on prolongation of lot line.
● – Indicates found monument as indicated and noted hereon.
●R2 – Indicates found lead, nail & tag Stamped L.S. 5921 per Tract No. 14161, M.M. 673/37–48. Flush.
▲ – Indicates found O.C.S. GPS control station monument per the Horizontal Control Data Sheet as filed in the office of the Orange County Surveyor.
③ Set 2" I.P. with nail & tag stamped RCE 16916 on Parcel Corner.

EASEMENT NOTES:

Ⓐ An existing easement to construct and maintain underground communication facilities and incidental purposes in favor of AT&T Successor in Interest to Pacific Bell, its successors and assigns per document recorded October 29, 1991 as Instrument No. 91–588748 of Official Records. Plotted hereon.

LINE LEGEND

DIST. BORDER: ———
LOT LINES: ———
EASEMENT LINES: — — —

ESTABLISHMENT NOTES:

Ⓐ ACCEPTED AS LOT LINE PROLONGATION PER R1.
Ⓑ ESTABLISHED BY BEARING–BEARING INTERSECTION.
Ⓒ ESTABLISHED BY HOLDING RECORD ANGLE & RADIUS PER R1.
Ⓓ ESTABLISHED BY HOLDING RECORD DISTANCE PER R1.
Ⓔ ESTABLISHED BY HOLDING RECORD RADIUS PER R1.

COURSE TABLE						
	MEASURED			PER R1		
	Δ	R	L	Δ	R	L
C1	124°21'53"	50.00'	108.53'	124°11'39"	50.00'	108.38'
C2	90°00'00"	55.02'	86.43'	90°00'00"	55.00'	86.39'
C3	20°19'51"	70.00'	24.84'	20°19'51"	70.00'	24.84'
C4	9°42'09"	40.00'	6.77'	9°42'09"	40.00'	6.77'

O.C.S. GPS 5166
N 2267437.28 E 6081674.67
FD SPIKE AND WASHER STAMPED "LS 5411", FLUSH IN AC, PER CR 2024–2122, NO REFERENCE. ACCEPTED AS GPS POINT NO. 5166

BASIS OF BEARINGS
N87°04'56"E 2684.27' (2684.24' GRID)

BUENA VISTA AVENUE
BUENA VISTA AVE.
HIGHLAND AVENUE
CABALLO DRIVE
VAN BUREN ST.

O.C.S. GPS 5212
N 2267573.92 E 6084355.43
FD 1" IP WITH TACK AND TAG STAMPED "LS 3997" DOWN 1.2' IN WELL MONUMENT. MONUMENT IS LOCATED IN THE INTERSECTION OF HIGHLAND AVE.\ CABALLO DR. AND BUENA VISTA AVE.
PER TRACT NO. 17793, M.M. 967/9–15, CR2009–2873.

FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS CENTERLINE INT. HILL STREET & MYKKANEN CIRCLE.

N51°43'04"E 2030.97' (GROUND TIE)

FOUND SPIKE & WASHER, FLUSH, STAMPED "PLS 4453" PER R3. ACCEPTED AS CENTERLINE INT. JEFFERSON STREET & HILL STREET.

FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS CENTERLINE INT. HILL STREET & NEVIN LANE.

TRACT NO. 14161 M.M. 673/37-48

HILL STREET

N89°43'20"W 173.05' (173.00'R1) (173.02 R3)
N89°43'20"W 263.94' (264.00' R1) (263.98' R2& R3)

JEFFERSON STREET
MYKKANEN CIRCLE
NEVIN LANE
CISNEROS LANE
TIDLAND CIRCLE

TRACT NO. 154
TRACT NO. 14161
LOT "G"
LOT 228
M.M. 673/37-48
14161
152
151
150
148
149
147
146
145
135
134

FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS CENTERLINE RADIUS POINT MYKKANEN CIRCLE.

RAD. N88°31'32"W 50.00'
N89°43'20"W 9.61'
ESTABLISHED AS PARALLEL WITH HILL STREET CENTERLINE PER R1
N89°43'20"W SNF
63.98' (64.01'R1)
ESTABLISHED AS PARALLEL WITH NEVIN LANE CENTERLINE PER R1
SNF
N00°17'12"E 160.54' (160.50' R1)
N00°17'12"E 12.23' (12.18' R1)
N89°42'48"W 12.23' (12.18' R1)
N36°46'21"W 148.03'
N00°17'12"E 9.70'
N0°17'12"E 30.00'
149.98' (150.00'R1)
N89°42'48"W 205.01' (205.00' R1)
N00°17'35"E 91.91' (91.90')
N00°17'12"E 13.12'
N00°17'12"E 60.36' M&(R1)
N43°47'09"W 72.00' (71.99'R1)
N51°17'15"W 10.77'
M&(R1) 50.00'
N80°00'39"W
55.03' (55.00'R1)
N29°23'47"W RAD. 50.00'
N35°50'21"E RAD. 50.00'
N10°20'30"W RAD.
L=51.60' Δ=59°07'45"
L=56.93' Δ=65°14'08"
(R=70.00' R1)
C1
C2
C3
C4
5'
6.0'
30'

PARCEL 1
9,203 SF

PARCEL 2
8,300 SF

ESTABLISHED AS PARALLEL WITH NEVIN LANE CENTERLINE PER R1.

ESTABLISHED BY HOLDING RECORD RADIUS PER R1

283.52' (283.50' R1)
N00°17'12"E 633.57' (633.50' R1)
N67°17'06"E 4349.88' (GROUND TIE)
350.05' (350.00' R1)

FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS CISNEROS LANE B.C.

FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS BEING A POINT ON THE CENTERLINE OF TIDLAND CIRCLE.

FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS CENTERLINE INT. NEVIN LANE & CISNEROS LANE.

FD. PT. 0.06' EC
N00°17'12"E 295.03' (295.00' R1)
N00°17'12"E 295.09'
N00°17'12"E 295.09' (295.00' R1)

FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS CENTERLINE RADIUS POINT TIDLAND CIRCLE.

FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS CENTERLINE RADIUS POINT NEVIN LANE.

SURVEYOR'S BOUNDARY NOTE:
THERE ARE NO CONFLICTS WITH EXISTING VISIBLE IMPROVEMENTS AND THE EXTERIOR BOUNDARY LINE (DISTINCTIVE BORDER) OF THIS MAP AS ESTABLISHED HEREON.

Agenda Item No: 1.e

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: January 14, 2025

Submitted by: Gabriel Guerrero-Gabany

From: Public Works

Subject:
Approval of Final Parcel Map No. 2022-124 Pertaining to the Subdivision of an +/- 0.41 Acre Lot into Two Parcels, at 502 N. Gerhold Lane within SP-7 (Specific Plan 7)

Financial Impact:
Fiscal Impact:
Approximately $15,764 of Total Development Impact Fee Revenue Prior to Construction of two (2) New Single-Family Residences

Summary:
On November 15, 2022, City Council approved Tentative Parcel Map No. 2022-124 for the subdivision of one existing parcel into two (2) parcels for property located at 502 North Gerhold Lane. The subject site is in the eastern portion of the City, north of Alta Vista Street and west of Van Buren Street.

All conditions imposed upon the subject parcel map have been met pursuant to Section 66473.5 of the California Government Code. The proposed project is consistent with the City's General Plan and meets the minimum development standards of the Placentia Municipal Code (PMC). The recommended actions will accept Final Parcel Map No. 2022-124.

Recommendation:
Recommended Action: It is recommended that the City Council:

1. Approve Final Parcel Map No. 2022-124, subject to final review and approval by the County Surveyor; and
2. Authorize the City Clerk to sign Final Parcel Map No. 2022-124.

Strategic Plan Statement:
This item is consistent with the City Council approved 5-Year Strategic Goal to achieve:

Implementation of Housing Element Strategies, Objective Number 3.10. This agenda item will specifically create opportunities for the development of more housing in the City consistent with the City's Housing and Land Use Elements.

Discussion:
The subject site is in the eastern portion of the City, north of Alta Vista Street and west of Van Buren Street. Access to the parcel is from Gerhold Lane. The Parcel Map will subdivide the existing 0.41-acre lot into (2) separate parcels.

Placentia Municipal Code (PMC) Section 22.80.010(a) requires a Parcel Map for all subdivisions of four (4) or fewer parcels and PMC Section 22.80.060(c) requires the Planning Commission to take action to recommend to the City Council conditional approval or denial of a proposed subdivision map. On October 11, 2022, the Planning Commission voted 5-0-0-2 to recommend approval of TPM 2022-124 to the City Council. On November 15, 2022, City Council approved Tentative Parcel Map No. 2022-124 for the subject subdivision.

All conditions imposed upon the subject parcel map have been met pursuant to Section 66473.5 of the California Government Code. The proposed project is consistent with the City's General Plan and meets the minimum development standards of the PMC. The recommended actions will accept Final Parcel Map No. 2022-124, as shown and documented on the attached final map.

Fiscal Impact Summary:
Pursuant to PMC Chapter 5.02 all new development is subject to Citywide Development Impact Fees. The proposed Parcel Map will allow the developer to move forward with the future development, which will result in two (2) new single family residential units. The subsequent construction of new residential homes will result in approximately $15,764 of total Development Impact Fee revenue. It should be noted that future construction will also require payment of user fees such as building plan check and building permit fees.

Attachments
Final Parcel Map 2022-124.pdf

SHEET 1 OF 3 SHEETS
ALL OF TENTATIVE PARCEL MAP NO. 2022-124
2 NUMBERED PARCELS
AREA: 17,843 SQUARE FEET (GROSS AND NET)

PARCEL MAP NO. 2022-124

IN THE CITY OF PLACENTIA, COUNTY OF ORANGE, STATE OF CALIFORNIA.

BEING A SUBDIVISION OF LOT 223 OF TRACT NO. 14161, AS PER MAP FILED IN BOOK 673, PAGES 37-48, INCLUSIVE, OF MISCELLANEOUS MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID ORANGE COUNTY.

KING CIVIL ENGINEERING CORP THOMAS A. KING, R.C.E. 16916 DATE OF SURVEY-FEBRUARY 2023

ACCEPTED AND FILED AT THE REQUEST OF FIRST AMERICAN TITLE COMPANY

DATE _____

TIME _____ FEE $ _____

INSTRUMENT NO. _____

BOOK _____ PAGE _____

HUGH NGUYEN
COUNTY CLERK–RECORDER

BY _____
DEPUTY

OWNERSHIP CERTIFICATE

We, the undersigned, being all parties having any record title interest in the land covered by this map, do hereby consent to the preparation and recordation of said map, as shown within the distinctive border line.

We hereby release and relinquish to the City of Placentia, all vehicular access rights to Van Buren Street shown hereon.

Realm California, LLC, a Delaware Limited Liability Company

_____

By: Blain Meith, Managing Member

BENEFICIARY:
MISSION BANK
As Beneficiary under that certain Deed of Trust recorded APRIL 30, 2021 as Document No. 2021000293105 of Official Records.

By: _____ _____

(Print Name)
(Print Title)

NOTARY ACKNOWLEDGEMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

State of California)
) ss
County of _____)

On _____, before me, _____, Notary Public,

personally appeared _____,who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity(ies) and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand:

Signature _____
Notary Public in and for said State

_____
(Print Name)

My Principal Place of Business is in _____ County
My Commission expires _____
My Commission No. _____

NOTARY ACKNOWLEDGEMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

State of California)
) ss
County of _____)

On _____, before me, _____, Notary Public,

personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY, under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand:

Signature _____
Notary Public in and for said State

_____
(Print Name)

My Principal Place of Business is in _____ County
My Commission expires _____
My Commission No. _____

SIGNATURE OMISSION NOTES: SHOWN ON SHEET NO. 2.

ENGINEER'S STATEMENT:

This map was prepared by me or under my direction and is based upon a field survey in conformance with the requirements of the Subdivision Map Act and local ordinance at the request of Realm California, LLC in February 2023. I hereby state that all monuments are of the character and occupy the positions indicated, or that they will be set in such positions within 90 days after acceptance of improvements; and that said monuments are sufficient to enable the survey to be retraced. I hereby state this parcel map substantially conforms to the approved or conditionally approved tentative map, if any.

_____ August 2, 2024

Thomas A. King Date
R.C.E. 16916
Expiration Date: 6/30/2025

REGISTERED PROFESSIONAL ENGINEER · THOMAS A. KING · No. 16916 · CIVIL · STATE OF CALIFORNIA

CITY ENGINEER'S STATEMENT:

I hereby state that I have examined this map and have found it to be substantially in conformance with the Tentative Map, if required, as filed with, amended and approved by the City Planning Commission; that all provisions of the Subdivision Map Act and City Subdivision Regulations have been complied with.

Dated this _____ day of _____, 2024

_____
Christopher M. Tanio
Deputy Director of Public Works/City Engineer of the City of Placentia
R.C.E. NO. 82756 Expiration Date: 9/30/2024

REGISTERED PROFESSIONAL ENGINEER · CHRISTOPHER M TANIO · No. 82756 · CIVIL · STATE OF CALIFORNIA

CITY SURVEYOR'S STATEMENT:

I hereby state that I have examined this map and have found that it conforms with mapping provisions of the Subdivision Map Act and I am satisfied this map is technically correct in all respects not stated by the County Surveyor.

Dated this _____ day of _____, 2024

_____
Dennis W. Janda P.L.S. 6359
City Surveyor, City of Placentia

PROFESSIONAL LAND SURVEYOR · DENNIS W. JANDA · No. 6359 · STATE OF CALIFORNIA

COUNTY SURVEYOR'S STATEMENT:

I hereby state that I have examined this map and have found that all mapping provisions of the Subdivsion Map Act have been complied with and I am satisfied said map is technically correct relative to the parcel map boundary.

Dated this _____ day of _____, 2024

_____
Lily M. N. Sandberg, Chief Deputy County Surveyor
P.L.S. 8402

PROFESSIONAL LAND SURVEYOR · LILY M. NUNEZ SANDBERG · No. 8402 · STATE OF CALIFORNIA

CITY CLERK'S CERTIFICATE

State of California)
City of Placentia)ss
County of Orange)

I hereby certify that this map was presented for approval to the City Council of the City of Placentia at a regular meeting thereof held on the _____day of _____, 2024, and that thereupon said Council did, by an order duly passed and entered, approve said map.

And did accept on behalf of the City of Placentia, the vehicular access rights to Van Buren Street as released and relinquished.

And did also approve subject map pursuant to the provisions of section 66436 (a)(3)(A) of the subdivision Map Act.

Dated this _____ day of_____, 2024

_____
Robert S. McKinnell
City Clerk of the City of Placentia

COUNTY TREASURER-TAX COLLECTOR'S CERTIFICATE:

State of California)
)ss
County of Orange)

I hereby certify that according to the records of my office, there are no liens against the land covered by this map or any part thereof for unpaid State, County, municipal or local taxes or special assessments collected as taxes, except taxes or special assessments collected as taxes not yet payable.

And do certify to the Recorder of Orange County that the provisions of the Subdivision Map Act have been complied with regarding deposits to secure payment of taxes or special assessments collected as taxes on the land covered by this map.

Dated this _____ day of _____, 2024

Shari L. Freidenrich _____ BY: _____

County Treasurer–Tax Collector Treasurer–Tax Collector

SHEET 2 OF 3 SHEETS
ALL OF TENTATIVE PARCEL MAP NO. 2022-124
2 NUMBERED PARCELS
AREA: 17,843 SQUARE FEET (GROSS AND NET)

PARCEL MAP NO. 2022-124

IN THE CITY OF PLACENTIA, COUNTY OF ORANGE, STATE OF CALIFORNIA.
KING CIVIL ENGINEERING CORP THOMAS A. KING, R.C.E. 16916 DATE OF SURVEY-FEBRUARY 2023

SIGNATURE OMISSION NOTES:

Pursuant to the provisions of Section 66436(a)(3)(A) of the Subdivision Map Act, the following signatures have been omitted:

1. AT&T Successor in Interest to Pacific Bell, its successors and assigns holder of an easement to construct and maintain underground communication facilities and incidental purposes, per document recorded October 29, 1991 as instrument No. 91–588748 of Official Records.

2. Union Oil Company of California, dba NOCAL, a California Corporation, in its capacity as operator of the West Richfield Chapman Zone Unit and West Richfield Kraemer Zone Unit, Bridgemark Corporation, a California Corporation and Hartwell Oil Inc., a California Corporation, holders of an exclusive easement with continuous right of ingress and egress across portions of said land for oil well repair, maintenance and storage of material purposes as reserved in a document recorded December 6, 1993 as Instrument No. 93–0848996 of Official Records.

3. Union Oil Company of California, dba NOCAL, a California Corporation, in its capacity as operator of the West Richfield Chapman Zone Unit and West Richfield Kraemer Zone Unit, Bridgemark Corporation, a California Corporation and Hartwell Oil Inc., a California Corporation, holders of an easement for pass through rights as reserved in a document recorded December 6, 1993 as Instrument No. 93–0848996 of Official Records.

4. Union Oil Company of California, dba NOCAL, a California Corporation, in its capacity as operator of the West Richfield Chapman Zone Unit and West Richfield Kraemer Zone Unit, Bridgemark Corporation, a California Corporation and Hartwell Oil Inc., a California Corporation, holders of an easement for pipeline purposes as reserved in a document recorded December 6, 1993 as Instrument No. 93–0848996 of Official Records.

The following signatures have been omitted under the provisions of Section 66436 (a)(3)(C) of the Subdivision Map Act:

5. M.L. Jenks, holder of an oil and gas lease recorded September 20, 1918 in Book 7, Page 76 of Leases.

6. M.L. Jenks, holder of an oil and gas lease recorded September 20, 1918 in Book 7, Page 81 of Leases.

7. Dwight D. Long Jr, holder of all oil, gas and mineral rights above a depth of 500 feet as reserved in a document recorded September 15, 1989 as Instrument No. 89–495800 of Official Records.

8. Laor Liquidating Associates, a California Limited Partnership, holder of all oil, gas and mineral rights above a depth of 500 feet as reserved in a document recorded September 15, 1989 as Instrument No. 89–495802 of Official Records.

9. The Estate of Raymond H. Thompson, deceased, Lawrence P. Lang and Gilbert H. Lang, as Successor Co–Trustees of the Lang Family Trust dated August 8, 1983; Dorothy T. Lodge; Lionel E. Cross, Jr; Virginia Garthwait; R. Orrin Cross; Ester Marlow as Trustee of the Ester Marlow Revocable Trust; California Institute of Technology; Rolla Lewis Long, Jr; B.L. Conway, as Successor Trustee under the terms and conditions of the agreement dated April 26, 1920 in Book 359 Page 366 of Deeds; B.L. Conway, Successor Trustee under the terms and conditions and with the powers set forth in the Declaration of Trust recorded July 2, 1920 in Book 358, Page 379 of Deeds; and B.L. Conway as Successor Trustee under the terms and conditions and with the powers set forth in the Declaration of Trust recorded March 10, 1921 in Book 381, Page 391 of Deeds, holders of all oil, gas and mineral rights above a depth of 500 feet, as reserved in a document recorded September 15, 1989 as Instrument No. 89–495801 of Official Records.

10. A document entitled "Notice of Intent to Preserve Mineral Rights", dated July 31,1997 executed by John Brown Univerisity Property Management Agency, Bank of Oklahoma, N.A., Agent, subject to all the terms, provisions and conditions therein contained, recorded October 6, 1997 as Instrument No. 19970495877, Official Records.

11. Union Oil Company of California, dba NOCAL, a California Corporation, in its capacity as operator of the West Richfield Chapman Zone Unit and West Richfield Kraemer Zone Unit, Bridgemark Corporation, a California Corporation and Hartwell Oil Inc., a California Corporation, holders of mineral and oil rights located below a depth of 500 feet below present surface as reserved in a document recorded December 6, 1993 as Instrument No. 93–0848996 of Official Records.

SHEET 3 OF 3 SHEETS
ALL OF TENTATIVE PARCEL MAP NO. 2022-124
2 NUMBERED PARCELS
AREA: 17,843 SQUARE FEET (GROSS AND NET)
SCALE: 1" = 50'

PARCEL MAP NO. 2022-124

IN THE CITY OF PLACENTIA, COUNTY OF ORANGE, STATE OF CALIFORNIA.

KING CIVIL ENGINEERING CORP THOMAS A. KING, R.C.E. 16916 DATE OF SURVEY-FEBRUARY 2023

BASIS OF BEARINGS:

THE BEARINGS SHOWN HEREON ARE BASED ON THE BEARING BETWEEN O.C.S. HORIZONTAL CONTROL STATION G.P.S. NO. 5166 AND STATION G.P.S. NO. 5212, BEING NORTH 87°04'56" EAST, PER RECORDS ON FILE IN THE OFFICE OF THE ORANGE COUNTY SURVEYOR.

DATUM STATEMENT:

COORDINATES SHOWN ARE BASED ON THE CALIFORNIA COORDINATE SYSTEM (CCS83), ZONE VI, NAD 83, (2017.50 EPOCH OCS GPS ADJUSTMENT).
ALL DISTANCES SHOWN ARE GROUND, UNLESS OTHERWISE NOTED.
TO OBTAIN GRID DISTANCES MULTIPLY GROUND DISTANCE BY 0.99999028 AVERAGE VALUE.

REFERENCE NOTES:

( ) – Indicates record per referenced map.
R1– Per Tract No. 14161, M.M. 673/37–48. (1991)
R2– Per Tract No. 12289, M.M. 592/42–44. (1987)
R3– Per Record of Survey 95–1086, RSB 154/27–29. (1996)
R4– Per Parcel Map No. 96–164, PMB 300/22–23. (1998)
R5– Per Tract No. 12785, M.M. 634/30–35. (1988)
SNF–Indicates Searched Nothing Found.
M & (R) – Indicates measured distance and record distance.

MONUMENT NOTES:

○ – Indicates set monument as indicated and noted hereon.
(1) Set lead, nail & tag stamped RCE 16916 in top of wall on Parcel Corner.
(2) Set lead, nail & tag stamped RCE 16916 in curb offset 10.40' on prolongation of lot line.
● – Indicates found monument as indicated and noted hereon.
●R2 – Indicates found lead, nail & tag Stamped L.S. 5921 per Tract No. 14161, M.M. 673/37–48. Flush.
▲ – Indicates found O.C.S. GPS control station monument per the Horizontal Control Data Sheet as filed in the office of the Orange County Surveyor's office.

ESTABLISHMENT NOTES:

(A) ACCEPTED AS LOT LINE PROLONGATION PER R1.
(B) ESTABLISHED BY BEARING–BEARING INTERSECTION.
(C) ESTABLISHED BY HOLDING RECORD ANGLE PER R1.
(D) ESTABLISHED BY INVERSING LINE TO HELD POINT.
(E) ESTABLISHED BY HOLDING PARALLEL WITH ALTA VISTA ST. C/L.
(F) ESTABLISHED BY BEARING–DISTANCE INTERSECTION.

LINE LEGEND

DIST. BORDER: ——————
LOT LINES: ——————
EASEMENT LINES: — — —

EASEMENT NOTES:

(A) An existing easement to construct and maintain underground communication facilities and incidental purposes in favor of AT&T Successor in Interest to Pacific Bell, its successors and assigns per document recorded October 29, 1991 as Instrument No. 91–588748 of Official Records. Plotted hereon.

VEHICULAR ACCESS RIGHTS

[1] The vehicular access rights to VAN BUREN STREET shown hereon are hereby released and relinquished to the CITY OF PLACENTIA.

	COURSE TABLE		
	BEARING	DISTANCE	DISTANCE PER R1
L32	N1°33'59"E	0.61'	(M&R1)
L33	N62°40'49"W	35.87'	(M&R1)
L34	N4°23'46"W	39.69'	39.88'
L35	N4°23'46"W	10.31'	10.12'
L36	N4°23'46"W	50.00'	(M&R1)
L37	N35°50'15"W	18.50'	
L38	N45°55'59"E	37.76'	37.75'
L39	N35°50'15"W	10.92'	

COURSE TABLE						
	MEASURED			PER R1		
	△	R	L	△	R	L
C1	25°30'06"	200.00'	89.02'	25°30'02"	200.00'	89.01'
C2	26°52'35"	200.00'	93.82'	26°52'13"	200.00'	93.79'
C3	10°19'26"	170.00'	30.63'	10°19'26"	170.00'	30.63'
C4	21°23'31"	40.00'	14.93'	21°23'31"	40.00'	14.93'
C5	82°54'34"	55.00'	79.59'	82°55'39"	55.00'	79.60'
C6	96°55'15"	70.00'	118.41'	96°55'15"	70.00'	118.41'
C7	33°07'34"	70.00'	40.47'	33°10'54"	70.00'	40.54'

O.C.S. GPS 5166
N 2267437.28 E 6081674.67
FD SPIKE AND WASHER STAMPED "LS 5411", FLUSH IN AC, PER CR 2024–2122, NO REFERENCE. ACCEPTED AS GPS POINT NO. 5166 ACCEPTED AS THE CENTERLINE INTERSECTION OF BUENA VISTA AVENUE AND VAN BUREN STREET.

O.C.S. GPS 5212
N 2267573.92 E 6084355.43
FD 1" IP WITH TACK AND TAG STAMPED "LS 3997" DOWN 1.2' IN WELL MONUMENT. MONUMENT IS LOCATED IN THE INTERSECTION OF HIGHLAND AVE.\ CABALLO DR. AND BUENA VISTA AVE.
PER TRACT NO. 17793, M.M. 967/9–15

O.C.S. GPS 5212
HIGHLAND AVE.
BASIS OF BEARINGS
O.C.S. GPS 5166
N87°04'56"E 2684.27' (2684.24' GRID)
BUENA VISTA AVE.
BUENA VISTA AVE.
CABALLO DR.
VAN BUREN ST.
(1049.11' R2)
(TIE)
3181.71'
N58°55'46"E
1049.20' (1049.07' R1)
90°08'14" (M&R1)
N89°51'45"W 29.95' (30.00' R1)
SNF
FOUND 1" I.P., WITH NAIL & TAG STAMPED "LS 5921", DN 0.1'. ACCEPTED AS N. E. CORNER OF LOT 71, TRACT 14161, PER R1.
30'
N00°16'29"E 132.25' M&(R1)
132.23' (132.41' R1)
FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS CENTERLINE EC GERHOLD LANE.
178°42'30" (M&R1)
FOUND GEAR SPIKE, DN. 0.1', NO REFERENCE ACCEPTED AS C/L INTERSECTION VAN BUREN ST. & MAJESTIC CYPRESS WAY
N07°52'09"E 1486.00' (TIE)
GERHOLD LANE (FORMER FLEMMING LANE)
N1°49'05"E 141.43' (141.38' R1)
FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS CENTERLINE BC GERHOLD LANE.
N88°10'55"W RAD.
MAJESTIC CYPRESS WAY
N00°16'29"E 1813.04' (1813.05' R1) (1813.21' R3)
M.M. 634/30-35
TRACT NO. 12785
OLD C/L VAN BUREN STREET PER R1 & R3
N01°33'59"E 564.66' (564.80' R1)
324.18' (324.25' R1)
72.51'
N1°33'59"E 135.51' (135.52' R1)
631.61'
63.00'
VARIES
35.01'(M&R1)
(103.66'R1)
N89°42'37"W 103.78'
104.97' (105.03' R1)
69.96' (70.02'R1)
N89°43'31"W 30.28' (30.27'R1)
L32
N00°16'29"E 27.00'
SNF (M&R1)
N89°43'31"W 3.26' (M&R1)
90°00'00"
N89°43'31"W 72.96' (73.00'R1,R3&R4)
N00°16'29"E 40.00'
ACCEPTED AS C/L E.C. ALTA VISTA STREET
ACCEPTED AS THE E.C. OF THE SOUTH RIGHT OF WAY LINE OF ALTA VISTA STREET
N89°43'31"W 0.20' (0.24'R1)
FOUND LEAD, NAIL & TAG STAMPED "LS 5921", IN SIDEWALK. ACCEPTED AS SOUTH R/W ANGLE POINT ALTA VISTA ST. PER R1.
FD. N00°16'29"W 0.11'
ACCEPTED AS THE CENTERLINE INTERSECTION OF ALTA VISTA STREET AND VAN BUREN STREET

(FORMERLY LARSEN LANE)
LARSEN LANE
FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS CENTERLINE INT. CHANG DRIVE AND LARSEN LANE.
N20°11'22"W RAD.
269.99' (270.00' R1)
CHANG DRIVE
EVANS LANE
△=13°32'32" R=1607.00' L=379.82'
(△=13°32'47" (R1) R=1607.00' L=379.94')
ACCEPTED AS CENTERLINE EVANS LANE
FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS CENTERLINE INT. CHANG DRIVE AND EVANS LANE.
FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS CENTERLINE PRC GERHOLD LANE.
N62°40'49"W RAD., PRC
N62°40'49"W 20.34'
N62°40'49"W 9.66'
FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS CENTERLINE PRC GERHOLD LANE. FD. S89°33'24"E 0.10'
FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS CENTERLINE PRC EVANS LANE AND GERHOLD LANE.
N89°33'24"W RAD., PRC
N06°38'50"W RAD., PRC
N61°16'12"W RAD.
N2°31'29"E 36.85'
N87°28'31"W 17.02'
154°29'58"(M&R1)
N88°10'51"W 100.50' (100.36'R1)
N73°00'15"W RAD.
EC PCC
148°33'31" (M&R1)
N71°07'53"W 151.65'
N35°50'15"W 88.82' (88.59'R1)
126°07'38" (M&R1)
N89°42'37"W 86.73' (86.67'R1)
(71.01'R1)
N35°50'15"W 71.08'
35' PUBLIC STORM DRAIN & SEWER EASEMENT DEDICATED TO THE CITY OF PLACENTIA PER R1
PARCEL 1
7,536 SF
PARCEL 2
10,307 SF
LOT 223
TRACT NO. 14161
M.M. 673/37-48
LOT "F"
TRACT NO. 14161
M.M. 673/37-48
LOT "B"
27'
ALTA VISTA STREET
40'
(R1) (△=20°27'47") (R1) (R=1400.00') (L=500.01'R1)
△=20°27'51" R=1400.00' L=500.03'
ESTABLISHED BY HOLDING RECORD RADIUS PER R1
FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. FD. N20°11'22"W 0.02' FROM CENTERLINE INTERSECTION OF CHANG DRIVE AND ALTA VISTA STREET. ACCEPTED AS POINT ON CENTERLINE OF CHANG DRIVE.
N20°11'22"W RAD.
207.00' M&(R1)
L=146.72' △=6°00'16" R=1400.00'
(△=6°00'21" R=1400.00' L=146.75' R1)
FOUND SPIKE & WASHER, FLUSH, STAMPED "LS 5921" PER R1. ACCEPTED AS CENTERLINE PRC ALTA VISTA STREET.
N26°11'38"W RAD.

SURVEYOR'S BOUNDARY NOTE:
THERE ARE NO CONFLICTS WITH EXISTING VISIBLE IMPROVEMENTS AND THE EXTERIOR BOUNDARY LINE (DISTINCTIVE BORDER) OF THIS MAP AS ESTABLISHED HEREON.

Agenda Item No: 1.f

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: January 14, 2025

Submitted by: Elsa Robinson

From: Public Works

Subject:
Program Supplement Agreement for Atwood Multipurpose Trail Project and Resolution Authorizing City Administrator to Execute State and Federal Agreements for Transportation Projects Between Caltrans and City of Placentia

Financial Impact:
Fiscal Impact:
There is no direct fiscal impact associated with this recommended action.

Summary:
On February 12, 2024, the Orange County Transportation Authority (OCTA) Board of Directors (Board) approved the 2023 Orange County Complete Streets Program (OCCSP) Project Prioritization Recommendations and awarded the City a total of $2,753,000 funding for the Atwood Multipurpose Trail Project (Project). This funding is to complete the preliminary design and construction of the Project. The California Department of Transportation (Caltrans) is the agency tasked with overseeing the administration of Federal transportation grant funds throughout the State. In order for the City to be able to obligate the funds and receive reimbursement, a Program Supplement Agreement (PSA) is needed to amend the master agreement between the State and the City of Placentia allocating $272,000 of the $2,753,000 in grant funding awarded to the City for project engineering design services. Caltrans also requires an authorizing resolution adopted by the City Council in order to obligate funds for grant funding.

Recommendation:

Recommended Action: It is recommended that the City Council:

1. Approve Program Supplement Agreement No. F015 Rev. 01 with the California Department of Transportation; and
2. Approve Resolution R-2025-02, a Resolution of the City Council of the City of Placentia, California authorizing the City Administrator or his/her designee to execute Program Supplement Agreement No. F015 and all state and federal agreements for transportation grant funded projects with the California Department of Transportation; and
3. Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

Strategic Plan Statement:
This item is consistent with the City Council approved 5-Year Strategic Goal #1 to ensure long-term fiscal sustainability, under Objective #1.2, which is to continue efforts to seek and obtain new sources of state and federal grants, including federal and state earmarks and Biden Infrastructure Package.

Discussion:
On February 12, 2024, the Orange County Transportation Authority (OCTA) Board of Directors (Board) approved the 2023 Orange County Complete Streets Program (OCCSP) Project Prioritization Recommendations and awarded the City a total of $2,753,000 funding for the Atwood Multipurpose Trail Project (Project). This funding is comprised of $272,000 in Congestion Mitigation and Air Quality Improvement (CMAQ) funds to complete the Preliminary Engineering phase of the Project and $2,481,000 in Surface Transportation Block Grant (STBG) for the Construction phase. These funds are administered through Caltrans. In November 2024, the City received authorization to move forward with completion of the Preliminary Engineering phase of the project. In order for the City to be able to obligate the funds and receive reimbursement, the City must execute a Program Supplement Agreement (PSA) with Caltrans (Attachment 1).

Caltrans is the agency tasked with overseeing the administration of Federal transportation grant funds throughout the State. The use of these funds requires the execution of program supplement agreements between Caltrans and local agencies. These agreements outline how the funds are to be used, identifies eligible expenses and accounting requirements. The attached PSA allocates a total of $272,000 of the $2,753,000 grant for engineering design services. A separate agreement will be required in the future for the construction and construction management/inspection dollars allocated to the Project. As such, Staff is recommending approval of PSA No. F015 between Caltrans and the City of Placentia.

Caltrans also requires an authorizing resolution adopted by the City Council in order to obligate funds for grant funding. Staff is currently required to seek Council approval for a resolution on each individual project, even if the City Council has already authorized the receipt and expenditure of the funding during the annual budget adoption process. The attached resolution (Attachment 2) authorizes the City Administrator or Director of Public Works/City Engineer, or his/her designee to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments, thereto, with Caltrans. This resolution would also apply to any future Caltrans-funded projects. Staff is recommending adoption of Resolution No. 2025-02 to expedite this process. By authorizing the City Administrator to execute these agreements and any related amendments in advance, Staff will be able to:

- Accelerate the availability of funds
- Speed up the approval process for the design phase with Caltrans
- Streamline the approval process for the bidding and construction phases with Caltrans
- Decrease the time spent on preparing staff reports .

Fiscal Impact Summary:
There are no direct costs associated with the recommended actions. The estimated cost for the engineering design phase of the Atwood Multipurpose Project is $310,000 and funds have been included in the adopted Fiscal Year (FY) 2024-25 Capital Improvement Program (CIP) Budget. The construction phase of the project is scheduled to be programmed in FY 2025-26

once the City has completed the engineering design phase and received authorization to move forward with construction. Any future grant funds will be presented to the City Council for approval and allocation in the City's CIP Budget.

Attachments

Attachment 1 - Program Supplement Agreement No. F015
Attachment 2 - Resolution No. 2025-02.pdf

PROGRAM SUPPLEMENT NO. F015 Rev. 1
to
ADMINISTERING AGENCY-STATE AGREEMENT
FOR FEDERAL-AID PROJECTS NO 12-5269F15

Adv. Project ID
1220000066

Date: December 02, 2024
Location: 12-ORA-0-PLCN
Project Number: CML-5269(029)
E.A. Number:
Locode: 5269

This Program Supplement hereby adopts and incorporates the Administering Agency-State Agreement for Federal Aid which was entered into between the Administering Agency and the State on 01/25/2017 and is subject to all the terms and conditions thereof. This Program Supplement is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. approved by the Administering Agency on (See copy attached).

The Administering Agency further stipulates that as a condition to the payment by the State of any funds derived from sources noted below obligated to this PROJECT, the Administering Agency accepts and will comply with the special covenants or remarks set forth on the following pages.

PROJECT LOCATION: Atwood Flood Channel South of Orangethorpe Ave. between Jefferson St. and Lakeview Ave.

TYPE OF WORK: Multipurpose Trail including pedestrian / bike trail, ADA, & landscaping

LENGTH: 0.6(MILES)

Estimated Cost	Federal Funds		Matching Funds		
	Z400 L40E	$280,000.00 $272,000.00	LOCAL		OTHER
$660,000.00			$108,000.00		$0.00

CITY OF PLACENTIA

By _____

Title _____

Date _____

Attest _____

STATE OF CALIFORNIA
Department of Transportation

By _____

Chief, Office of Project Management Oversight
Division of Local Assistance

Date _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer Helga Siu **Date** 12/2/24 $552,000.00

SPECIAL COVENANTS OR REMARKS

1. A. The ADMINISTERING AGENCY will advertise, award and administer this project in accordance with the current published Local Assistance Procedures Manual.

B. ADMINISTERING AGENCY agrees that it will only proceed with work authorized for specific phase(s) with an "Authorization to Proceed" and will not proceed with future phase(s) of this project prior to receiving an "Authorization to Proceed" from the STATE for that phase(s) unless no further State or Federal funds are needed for those future phase(s).

C. STATE and ADMINISTERING AGENCY agree that any additional funds which might be made available by future Federal obligations will be encumbered on this PROJECT by use of a STATE-approved "Authorization to Proceed" and Finance Letter. ADMINISTERING AGENCY agrees that Federal funds available for reimbursement will be limited to the amounts obligated by the Federal Highway Administration.

D. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer within 60 days of project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract.

Failure to do so will cause a delay in the State processing invoices for the construction phase. Attention is directed to Section 15.6 "Award Package" of the Local Assistance Procedures Manual.

E. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

SPECIAL COVENANTS OR REMARKS

F. Administering Agency shall not discriminate on the basis of race, religion, age, disability, color, national origin, or sex in the award and performance of any Federal-assisted contract or in the administration of its DBE Program Implementation Agreement. The Administering Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Federal-assisted contracts. The Administering Agency's DBE Implementation Agreement is incorporated by reference in this Agreement. Implementation of the DBE Implementation Agreement, including but not limited to timely reporting of DBE commitments and utilization, is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Administering Agency of its failure to carry out its DBE Implementation Agreement, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

G. Any State and Federal funds that may have been encumbered for this project are available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

H. As a condition for receiving federal-aid highway funds for the PROJECT, the Administering Agency certifies that NO members of the elected board, council, or other key decision makers are on the Federal Government Exclusion List. Exclusions can be found at www.sam.gov.

SPECIAL COVENANTS OR REMARKS

2. A. ADMINISTERING AGENCY shall conform to all State statutes, regulations and procedures (including those set forth in the Local Assistance Procedures Manual and the Local Assistance Program Guidelines, hereafter collectively referred to as "LOCAL ASSISTANCE PROCEDURES") relating to the federal-aid program, all Title 23 Code of Federal Regulation (CFR) and 2 CFR Part 200 federal requirements, and all applicable federal laws, regulations, and policy and procedural or instructional memoranda, unless otherwise specifically waived as designated in the executed project-specific PROGRAM SUPPLEMENT.

B. Invoices shall be formatted in accordance with LOCAL ASSISTANCE PROCEDURES.

C. ADMINISTERING AGENCY must have at least one copy of supporting backup documentation for costs incurred and claimed for reimbursement by ADMINISTERING AGENCY. ADMINISTERING AGENCY agrees to submit supporting backup documentation with invoices if requested by State. Acceptable backup documentation includes, but is not limited to, agency's progress payment to the contractors, copies of cancelled checks showing amounts made payable to vendors and contractors, and/or a computerized summary of PROJECT costs.

D. Indirect Cost Allocation Plan/Indirect Cost Rate Proposals (ICAP/ICRP), Central Service Cost Allocation Plans and related documentation are to be prepared and provided to STATE (Caltrans Audits & Investigations) for review and approval prior to ADMINISTERING AGENCY seeking reimbursement of indirect costs incurred within each fiscal year being claimed for State and federal reimbursement. ICAPs/ICRPs must be prepared in accordance with the requirements set forth in 2 CFR, Part 200, Chapter 5 of the Local Assistance Procedural Manual, and the ICAP/ICRP approval procedures established by STATE.

E. STATE will withhold the greater of either two (2) percent of the total of all federal funds encumbered for each PROGRAM SUPPLEMENT or $40,000 until ADMINISTERING AGENCY submits the Final Report of Expenditures for each completed PROGRAM SUPPLEMENT PROJECT.

F. Payments to ADMINISTERING AGENCY for PROJECT-related travel and subsistence (per diem) expenses of ADMINISTERING AGENCY forces and its contractors and subcontractors claimed for reimbursement or as local match credit shall not exceed rates authorized to be paid rank and file STATE employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced by ADMINISTERING AGENCY are in excess of DPA rates, ADMINISTERING AGENCY is responsible for the cost difference, and any overpayments inadvertently paid by STATE shall be reimbursed to STATE by ADMINISTERING AGENCY on demand within thirty (30) days of such invoice.

SPECIAL COVENANTS OR REMARKS

G. ADMINISTERING AGENCY agrees to comply with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards.

H. ADMINISTERING AGENCY agrees, and will assure that its contractors and subcontractors will be obligated to agree, that Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual PROJECT cost items.

I. Every sub-recipient receiving PROJECT funds under this AGREEMENT shall comply with 2 CFR, Part 200, 23 CFR, 48 CFR Chapter 1, Part 31, Local Assistance Procedures, Public Contract Code (PCC) 10300-10334 (procurement of goods), PCC 10335-10381 (non-A&E services), and other applicable STATE and FEDERAL regulations.

J. Any PROJECT costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, 23 CFR, 48 CFR, Chapter 1, Part 31, and other applicable STATE and FEDERAL regulations, are subject to repayment by ADMINISTERING AGENCY to STATE.

K. STATE reserves the right to conduct technical and financial audits of PROJECT WORK and records and ADMINISTERING AGENCY agrees, and shall require its contractors and subcontractors to agree, to cooperate with STATE by making all appropriate and relevant PROJECT records available for audit and copying as required by the following paragraph:

ADMINISTERING AGENCY, ADMINISTERING AGENCY'S contractors and subcontractors, and STATE shall each maintain and make available for inspection and audit by STATE, the California State Auditor, or any duly authorized representative of STATE or the United States all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts and ADMINISTERING AGENCY shall furnish copies thereof if requested. All of the above referenced parties shall make such AGREEMENT, PROGRAM SUPPLEMENT, and contract materials available at their respective offices at all reasonable times during the entire PROJECT period and for three (3) years from the date of submission of the final expenditure report by the STATE to the FHWA.

L. ADMINISTERING AGENCY, its contractors and subcontractors shall establish and maintain a financial management system and records that properly accumulate and segregate reasonable, allowable, and allocable incurred PROJECT costs and matching funds by line item for the PROJECT. The financial management system

SPECIAL COVENANTS OR REMARKS

of ADMINISTERING AGENCY, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles, enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices set to or paid by STATE.

M. ADMINISTERING AGENCY is required to have an audit in accordance with the Single Audit Act of 2 CFR 200 if it expends $750,000 or more in Federal Funds in a single fiscal year of the Catalogue of Federal Domestic Assistance.

N. ADMINISTERING AGENCY agrees to include all PROGRAM SUPPLEMENTS adopting the terms of this AGREEMENT in the schedule of projects to be examined in ADMINISTERING AGENCY's annual audit and in the schedule of projects to be examined under its single audit prepared in accordance with 2 CFR, Part 200.

O. ADMINISTERING AGENCY shall not award a non-A&E contract over $5,000, construction contracts over $10,000, or other contracts over $25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed under this AGREEMENT without the prior written approval of STATE. Contracts awarded by ADMINISTERING AGENCY, if intended as local match credit, must meet the requirements set forth in this AGREEMENT regarding local match funds.

P. Any subcontract entered into by ADMINISTERING AGENCY as a result of this AGREEMENT shall contain provisions B, C, F, H, I, K, and L under Section 2 of this agreement.

4. Appendix E of the Title VI Assurances (US DOT Order 1050.2A)

During the performance of this agreement, the ADMINISTERING AGENCY, ADMINISTERING AGENCY'S contractors and subcontractor, (hereinafter referred to as the "contractor") agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:

Pertinent Nondiscrimination Authorities:

A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
C. Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.), (prohibits discrimination on the basis of sex);
D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.), as

SPECIAL COVENANTS OR REMARKS

amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. 6101 et seq.), (prohibits discrimination on the basis of age);
F. Airport and Airway Improvement Act of 1982, (49 U.S.C. 4 71, Section 4 7123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or
activities" to include all of the programs or activities of the Federal-aid recipients, subrecipients and contractors, whether such programs or activities are Federally funded or not);
H. Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
I. The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
L. Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

5. In the event that construction of this project of the initial federal authorization for right of way is not started by the close of the twentieth fiscal year following the fiscal year in which the right of way is authorized, the ADMINISTERING AGENCY shall repay the Federal Highway Administration through Caltrans the sum of Federal funds paid under the terms of this agreement.

Authorizing the ROW phase of a project as Advance Construction does not exempt the project from the provisions of 23 U.S.C. 108(a)(2), and 23 CFR 630.112(c)(1).

RESOLUTION NO. R-2025-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AUTHORIZING THE CITY ADMINISTRATOR AND DIRECTOR OF PUBLIC WORKS, OR HIS/HER DESIGNEE TO EXECUTE MASTER AGREEMENTS, PROGRAM SUPPLEMENTAL AGREEMENTS, FUND EXCHANGE AGREEMENTS, FUND TRANSFER AGREEMENTS BETWEEN THE STATE OF CALIFORNIA, DEPARTMENT OF TRANSPORTATION (CALTRANS) AND THE CITY OF PLACENTIA FOR FEDERAL-AID PROJECTS AND STATE-FUNDED PROJECTS

A. Recitals

(i). The City of Placentia is eligible to receive Federal and/or State funding for certain Transportation Projects, through the California Department of Transportation (Caltrans); and.

(ii). Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements need to be executed with the California Department of Transportation before such funds could be claimed; and

(iii). Caltrans requires Program Supplemental Agreements to be executed for the administration of federal grant funds received; and

(iv). The City of Placentia wishes to delegate authorization to execute Program Supplement Agreement No. F015 to Administering Agency-State Agreement No. 12-5269F15, all future agreements and any amendments thereto to the City Administrator, Director of Public Works/City Engineer or his/her designee.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., above.

2. The Placentia City Council hereby authorizes the City Administrator, Director of Public Works/City Engineer or his/her designee to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments thereto with California Department of Transportation.

APPROVED and ADOPTED this 14th day of January 2025.

_____
Kevin Kirwin, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City Of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 14th day of January 2025 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

Agenda Item No: 1.g

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: January 14, 2025
Submitted by: Samantha Byfield
From: Public Works

Subject:
Award of Contract to CJ Concrete Construction, Inc. for FY 2024-25 Concrete Repair Project, City Project No. 1502

Financial Impact:
Fiscal Impact:

Expense:	$ 110,246.40	Total Construction Contract Amount
	$ 91,872.00	Construction Contract Amount
	$ 18,374.40	Construction Contingency Amount
Available Budget:	$ 140,780.00	Fiscal Year 2024-25 CIP Budget (791502-6740)

Summary:
The Fiscal Year (FY) 2024-25 Capital Improvement Program (CIP) Budget includes the Concrete Repair Project. The scope of this project includes the removal and replacement of damaged sidewalk, curb and gutter at various locations. The Public Works Department has identified a number of locations where these repairs are needed and plans to utilize this contract to address that work as part of an ongoing annual concrete repair program. The City solicited competitive bids for this project and a total of nine bids were received on November 14, 2024. The lowest bid from CJ Concrete Construction, Inc., was found to be the lowest responsive and responsible bid. Staff recommends that City Council award a construction contract to CJ Concrete Construction, Inc., in the amount of $91,872. In addition to the construction cost, there is a 20% construction contingency amount of $18,374.40 included to cover unforeseen conditions and to address possible additional locations within the existing project budget. The total construction contract cost including the contingency amount is $110,246.40.

Recommendation:
Recommended Action: It is recommended the City Council:

1. Award a Public Works Agreement to CJ Concrete Construction, Inc., for the FY 2024-25 Concrete Repair Project, City Project No. 1502, in the amount of $91,872; and
2. Reject all other bids received and authorize the return of the bid bonds; and
3. Authorize the Interim City Administrator to approve contract change orders up to 20% or $18,374.40 for a total construction contract not-to-exceed amount of $110,246.40; and
4. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

Strategic Plan Statement:
There is no specific strategic planning goal or objective associated with this agenda item.

Discussion:
The scope of this project includes the removal and replacement of sidewalk, curb and gutter at various locations around the city. The locations have been identified by staff and/or resident reports and have been prioritized to address those locations with the most immediate need for repair within the project budget. A portion of the project budget will be utilized to remove trees which have damaged infrastructure at these locations. That work will be completed by the City's tree services contractor, West Coast Arborists, in conjunction with the concrete work awarded under this agreement.

On November 14, 2024, the City received nine (9) bids from contractors for this work. The results are displayed in the table below:

Contractor	Bid Amount
CJ Concrete Construction, Inc.	$91,872.00
All Cities Engineering, Inc.	$106,972.50
TVR Constructions Engineering, LLC	$117,782.50
Gentry General Engineering, Inc.	$121,277.00
We R Builders, Inc.	$123,565.50
Pavement Rehab Company	$128,000.00
Red Castle Construction	$187,678.97
Metrocell Construction, Inc.	$190,331.00
HZS Engineering, Inc.	$287,613.00

After reviewing the bids, it was determined that CJ Concrete Construction, Inc., submitted the lowest bid. Staff reviewed and analyzed the bid and found it to be responsive and valid. Staff recommends that Council award a construction contract to CJ Concrete Construction, Inc. for the FY 2024-25 Concrete Repair Project.

Fiscal Impact Summary:
The total construction cost for this project amounts to $110,246.40. This cost consists of the bid amount submitted by CJ Concrete Construction, Inc. in the amount of $91,872 and a construction contingency in the amount of $18,374.40. A total of $155,000 was budgeted in the FY 2024-25 CIP budget for this project. A total of $14,220.00 from the project budget has already been set aside for the tree removals needed under this project. There is an available project balance of $140,780 for the construction of the project. As such, sufficient funds exist for the recommended actions.

Attachments
Public Works Agreement with CJ Concrete Construction Inc.pdf

CITY OF PLACENTIA
PUBLIC WORKS AGREEMENT FOR
FY 2024-2025 CONCRETE REPAIR, CITY PROJECT NO. 1502

THIS AGREEMENT (herein "Agreement") is made and entered into this 14th day of January, 2025 by and between the CITY OF PLACENTIA, a municipal corporation and charter city, (herein "City") and CJ Concrete Construction, Inc. (herein "Contractor"). The parties hereto agree as follows:

W I T N E S S E T H :

A. WHEREAS, City requires the construction of concrete repairs as set forth more fully in this Agreement.

B. WHEREAS, Contractor represents to City that Contractor is qualified to perform said work and has submitted a proposal to City for the same.

C. WHEREAS, City desires to have Contractor perform said services on the terms and conditions set forth herein.

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein and for good and valuable consideration, the receipt and sufficiency of which is acknowledged by both parties, City and Contractor hereby agree as follows:

1.0 DEFINITIONS

1.1 Definitions. As used in this Agreement, the following definitions shall be applicable:

(a) Contractor. Contractor shall mean CJ Concrete Construction, Inc. a (California corporation, partnership, individual) located at 10142 Shoemaker Ave., Santa Fe Springs, CA 90670.

(b) City. City shall mean the City of Placentia, a Municipal Corporation and Charter City, located at 401 E. Chapman Ave., Placentia, California 92870.

(c) City Council. City Council shall mean the City Council of the City of Placentia.

(d) Contract Officer. Contract Officer shall mean the person designated by the City Administrator or City Engineer of City and shall have the duties set forth in Section 5.2.

(e) Services. Services shall mean the services to be performed by the Contractor pursuant to this Agreement.

(f) Satisfactory. Satisfactory shall mean satisfactory to the City Administrator or his/her designee.

2.0 SERVICES OF CONTRACTOR

2.1 Scope of Services. In compliance with all terms and conditions of this Agreement, the Contractor shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that Contractor is a provider of first class work and services and Contractor is experienced in performing the work and services contemplated herein and, in light of such status and experience, Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be of good quality, fit for the purpose intended.

2.2 Documents Included in Contract. This contract consists of this Agreement and any Exhibits, which are incorporated herein by this reference. In the event of an inconsistency, the terms of this Agreement shall govern.

2.3 Compliance with Law. All services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State, or local governmental agency having jurisdiction in effect at the time service is rendered, including but not limited to, the claims procedure set forth in Public Contract Code Section 9204, a summary of which is attached to this agreement as Exhibit "E".

2.4 Licenses, Permits, Fees, and Assessments. Contractor shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the services required by this Agreement, including registration with the Department of Industrial Relations of the State of California as required by Labor Code Section 1725.5 before commencing performance under this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments, and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend, and hold harmless City against any such fees, assessments, taxes penalties, or interest levied, assessed, or imposed against City hereunder. Contractor shall be responsible for all subcontractors' compliance with this Section 2.4.

2.5 Familiarity with Work. By executing this Contract, Contractor warrants that Contractor (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the services should be performed, and (c) fully understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should Contractor discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Contractor shall immediately inform the City of such fact and shall not proceed except at Contractor's risk until written instructions are received from the Contract Officer.

2.6 Standard of Performance. Contractor, its subcontractors, and their employees, in the performance of Contractor's work under this Agreement, shall be responsible for exercising the

degree of skill and care required by customarily accepted good professional practices and procedures used in the Contractor's field.

Any costs for failure to meet the foregoing standard or to correct otherwise defective work that requires re-performance of the work, shall be borne in total by the Contractor and not by the City. The failure of a project to achieve the performance goals and objectives stated in this Agreement is not a basis for requesting re-performance unless the work conducted by Contractor and/or its subcontractors is deemed by the City to have failed the foregoing standard of performance.

In the event Contractor fails to perform in accordance with the above standard:

1. Contractor will re-perform, at its own expense, any task which was not performed to the reasonable satisfaction of City. Any work re-performed pursuant to this paragraph shall be completed within the time limitations originally set forth for the specific task involved. Contractor shall work any overtime required to meet the deadline for the task at no additional cost to the City;

2. The City shall provide a new schedule for the re-performance of any task pursuant to this paragraph in the event that re-performance of a task within the original time limitations is not feasible; and

3. The City shall have the option to direct Contractor not to re-perform any task which was not performed to the reasonable satisfaction of the City Project Manager pursuant to application of (1) and (2) above. In the event the City directs Contractor not to re-perform a task, the City shall negotiate a reasonable settlement for satisfactory work performed. No previous payment shall be considered a waiver of the City's right to reimbursement.

Nothing contained in this section is intended to limit any of the rights or remedies which the City may have under law.

2.7 Care of Work. The Contractor shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies, and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

2.8 Further Responsibilities of Parties. Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other. Contractor shall require all subcontractors to comply with the provisions of this agreement.

2.9 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to, or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum as set forth in Section 3.1, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor. Any increase in compensation of ten percent (10%) or less of the Contract Sum, or in the time to perform of one hundred eighty (180) days or less, may be approved

by the Contract Officer. It is expressly understood by Contractor that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefore.

2.10 Prevailing Wage Laws. Contractor represents and warrants that it is registered with the Department of Industrial Relations as required by SB 854 and Labor Code 1725.5 and understands that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. Contractor shall ensure that its subcontractors comply with said requirements. Contractor shall comply with Labor Code Section 1771.4 and shall post all legally required job site notices. In accordance with Labor Code Section 1770 et seq., the Director of the Department of Industrial Relations of the State of California has ascertained a general prevailing rate of wages, which is the minimum amount, which shall be paid to all workers employed to perform the work pursuant to this Agreement. A copy of the general prevailing wage rate determination is on file in the Office of the City Clerk and is hereby incorporated by reference into this Agreement. In accordance with the provisions of Labor Code Section 1810 et seq., eight (8) hours is the legal working day. Contractor must forfeit to the City Twenty Five Dollars ($25.00) a day for each worker who works in excess of the minimum working hours when Contractor does not pay overtime. Contractor is required to post a copy of such wage rates at all times at the contract site. The statutory penalties for failure to pay prevailing wage or to comply with State wage and hour laws will be enforced. Contractor also shall comply with State law requirements to maintain payroll records and shall provide for certified records and inspection of records as required by California Labor Code Section 1770 et. seq., including Section 1776. Contractor shall comply with all statutory requirements relating to the employment of apprentices.

3.0 COMPENSATION

3.1 Contract Sum. For the services rendered pursuant to this Agreement, the Contractor shall be compensated as specified herein, but not exceeding the maximum contract amount of One Hundred Ten Thousand and Two Hundred Forty Six Dollars and 40/100 ($ 110,246.40 (herein “Contract Sum”), except as provided in Section 2.9. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City; Contractor shall not be entitled to any additional compensation for attending said meetings.

3.2 Progress Payments. Prior to the first day of the month, during the progress of the work, commencing on the day and month specified in the Agreement, Contractor shall submit to the Contract Officer a complete itemized statement of all labor and materials incorporated into the work during the preceding month and the portion of the contract sum applicable thereto. Upon approval in writing by the Contract Officer, payment shall be made in thirty (30) days. City shall pay Contractor a sum based upon ninety-five percent (95%) of the contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered by said statement. The remaining five percent (5%) thereof shall be retained as performance security. Refer to Section 8.4 of this Agreement for retention of funds.

4.0 PERFORMANCE SCHEDULE

4.1 Time of Essence. Time is of the essence in the performance of this Agreement.

4.2 Schedule of Performance. Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "B", and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Scope of Services may be approved in writing by the Contract Officer.

4.3 Force Majeure. The time period(s) specified in the Scope of Services for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes for the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement.

4.4 Term. Unless earlier terminated in accordance with Section 8.9 of this Agreement, this Agreement shall continue in full force and effect until final approval and acceptance of the project by the Contract Officer. Notwithstanding the foregoing, this Agreement shall terminate no later than January 14, 2026, unless the parties mutually agree in writing to extend the term.

5.0 COORDINATION OF WORK

5.1 Representative of Contractor. The following principals of Contractor are hereby designated as being the principals and representatives of Contractor authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

CJ Concrete Construction, Inc.
Attn: John C. Sarno
10142 Shoemaker Ave.
Santa Fe Springs, CA 90670

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the foregoing principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City.

5.2 Contract Officer. The Contract Officer shall be such person as may be designated by the City Administrator or City Engineer of City. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions that must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

5.3 Prohibition Against Assignment. The experience, knowledge, capability, and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated, or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

5.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner, mode, or means by which Contractor, its subcontractors, agents, or employees, performs the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision, or control of Contractor's employees, subcontractors, servants, representatives, or agents, or in fixing their number, compensation, or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its subcontractors, agents, or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venture or a member of any joint enterprise with Contractor.

5.5 Identity of Persons Performing Work. Contractor represents that it employs or will employ at its own expense all personnel required for the satisfactory performance of any and all tasks and services set forth herein. Contractor represents that the tasks and services required herein will be performed by Contractor or under its direct supervision, and that all personnel engaged in such work shall be fully qualified and shall be authorized and permitted under applicable State and local law to perform such tasks and services.

5.6 Utility Relocation. City is responsible for removal, relocation, or protection of existing main or trunkline utilities to the extent such utilities were not identified in the invitation for bids or specifications. City shall reimburse contractor for any costs incurred in locating, repairing damage not caused by contractor, and removing or relocating such unidentified utility facilities, including equipment idled during such work. Contractor shall not be assessed liquidated damages for delay arising from the removal or relocation of such unidentified utility facilities.

5.7 Trenches or Excavations. Pursuant to California Public Contract Code Section 7104, in the event the work included in this Agreement requires excavations more than four (4) feet in depth, the following shall apply.

(a) Contractor shall promptly, and before the following conditions are disturbed, notify City, in writing, of any: (1) material that Contractor believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law; (2) Subsurface or latent physical conditions at the site different from those indicated; or (3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and

generally recognized as inherent in work of the character provided for in the contract.

(b) City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, performance of any part of the work shall issue a change order per Section 2.9 of this Agreement.

(c) That, in the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date provided for by the contract, but shall proceed with all work to be performed under the contract. Contractor shall retain any and all rights provided either by contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

6.0 INSURANCE, INDEMNIFICATION, AND BONDS

6.1 Insurance. The Contractor and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement, including any extension thereof, insurance as set forth in Exhibit "C" attached hereto and incorporated herein by this reference.

Conditions:
In accordance with Public Contract Code Section 20170, the insurance of surety companies who provide or issue the policy shall have been admitted to do business in the State of California with a credit rating of A- or better.

The City of Placentia, its officers, officials, employees, agents, and volunteers shall be named as additional insureds.

Prior to commencement of any work under this contract, Contractor shall deliver to the City insurance endorsements confirming the existence of the insurance required by this contract, and including the applicable clauses as set forth in Exhibit "C" attached hereto and incorporated herein by this reference.

Such endorsements shall be signed by an authorized representative of the insurance company and shall include the signatory's company affiliation and title. Should it be deemed necessary by the City, it shall be Contractor's responsibility to see that the City receives documentation, acceptable to the City, which sustains that the individual signing said endorsements is indeed authorized to do so by the insurance company.

If the Contractor fails to maintain the aforementioned insurance, or secure and maintain the aforementioned endorsement, the City may obtain such insurance, and deduct and retain the amount of the premiums for such insurance from any sums due under the agreement. However, procuring of said insurance by the City is an alternative to other remedies the City may have, and is not the exclusive remedy for failure of Contractor to maintain said insurance or secure said endorsement. In addition to any other remedies

the City may have upon Contractor's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order Contractor to stop work hereunder, and/or withhold any payment(s) which became due to Contractor hereunder until Contractor demonstrates compliance with the requirements hereof.

Nothing herein contained shall be construed as limiting in any way the extent to which Contractor may be held responsible for payments of damages to persons or property resulting from Contractor's or its subcontractor's performance of the work covered under this agreement.

Each contract between the Contractor and any subcontractor shall require the subcontractor to maintain the same policies of insurance that the Contractor is required to maintain pursuant to this Section 6.1.

6.2 Certificates of Insurance. Contractor shall provide to City certificates of insurance showing the insurance coverages, as well as providing the City with the required endorsements, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached to this Agreement as Exhibit "D" and are incorporated herein by this reference.

6.3 Indemnification. Contractor shall protect, defend, indemnify, and hold free and harmless the City of Placentia, its officers, officials, employees, agents, and volunteers, at Contractor's sole expense, from and against any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions, or liabilities (herein "claims or liabilities") that may be asserted or claimed by any person, firm, or entity arising or alleged to arise out of or in any way connected with the performance of the work, operations, or activities of Contractor, its agents, employees, subcontractors, or invitees, provided for herein, or arising or alleged to arise from the acts or omissions of Contractor hereunder, or arising or alleged to arise from Contractor's performance of or failure to perform any term, provision, covenant or condition of this Agreement including all acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of the Contractor, its employees, and/or subcontractors.

(a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith.

(b) Contractor will promptly pay any judgment rendered against the City, its officers, officials, employees, agents, or volunteers for any such claims or liabilities arising or alleged to arise out of or in connection with Contractor's (or its agents', employees', subcontractors', or invitees') negligent performance of or failure to perform such work, operations, or activities hereunder; and Contractor agrees to save and hold the City, its officers, officials, employees, agents, and volunteers harmless therefrom.

(c) In the event the City, its officers, officials, employees, agents, or volunteers are made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising or alleged to arise out of or in connection with the performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor shall pay to the

City, its officers, officials, employees, agents, or volunteers any and all costs and expenses incurred by the City, its officers, officials, employees, agents, or volunteers in such action or proceeding, including but not limited to, legal costs and attorneys' fees for counsel selected by City.

(d) Contractor's duty to defend and indemnify as set out in this Section 6.3 shall include any claims, liabilities, obligations, losses, demands, actions, penalties, suits, costs, expenses or damages or injury to persons or property arising or alleged to arise from, in connection with, as a consequence of or pursuant to any State or Federal law or regulation regarding hazardous substances, including but not limited to the Federal Insecticide, Fungicide and Rodenticide Act ("FIFRA"), Comprehensive Environmental Response, Compensation and Liability Act of 1980 ("CERCLA"), Resource Conservation and Recovery Act of 1976 ("RCRA"), the Hazardous and Solid Waste Amendments of 1984, the Hazardous Material Transportation Act, the Toxic Substances control Act, the Clean Air Act, the Clean Water Act, the California Hazardous Substance Account Act, the California Hazardous Waste Control Law or the Porter-Cologne Water Quality Control Act, as any of those statutes may be amended from time to time.

Notwithstanding the foregoing, Contractor shall not be liable for the defense or indemnification of the City for claims, actions, complaints, or suits arising out of the sole active negligence or willful misconduct of the City.

The Contractor's indemnification obligations pursuant to this Section 6.3 shall survive the termination of this Agreement. Contractor shall require the same indemnification from all subcontractors.

6.4 Labor and Materials and Performance Bonds. Concurrently with execution of this Agreement, Contractor shall deliver to City a labor and materials bond and a performance bond each in the sum of the amount of this Agreement, in the forms provided by the City Clerk, which secures the faithful performance of this Agreement. The bonds shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his power of attorney. The bonds shall be unconditional and remain in force during the entire term of the Agreement and shall be null and void only if the Contractor promptly and faithfully performs all terms and conditions of this Agreement.

6.5 Sufficiency of Insurer or Surety. Insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A-" or better in the most recent edition of Best's Key Rating Guide or in the Federal Register, and only if they are of a Financial Size Category Class VII or larger, unless such requirements are waived by the Risk Manager of the City due to unique circumstances. In the event the Project Manager and Risk Manager determine that the work or services to be performed under this Agreement creates an increased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies required by this Section 6 may be changed accordingly upon receipt of written notice from the Project Manager provided that the Contractor shall have the right to appeal a determination of increased coverage by the Project Manager to the City Council of City within ten (10) days of receipt of notice from the Project Manager.

6.6 Substitution of Securities. Pursuant to California Public Contract Code Section 22300, substitution of eligible equivalent securities for any monies withheld to ensure performance under the contract for the work to be performed will be permitted at the request and expense of the successful bidder.

7.0 RECORDS AND REPORTS

7.1 Reports. Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

7.2 Records. Contractor shall keep, and require subcontractors to keep, such books and records (including but not limited to payroll records as required herein) as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

7.3 Ownership of Documents. All drawings, specifications, reports, records, documents, and other materials prepared by Contractor, its employees, subcontractors, and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of the documents and materials hereunder. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom.

7.4 Public Records Act Disclosure. Contractor has been advised and is aware that this Agreement and all reports, documents, information, and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Contractor, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 7920.000 *et seq*.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 7924.510, and of which Contractor informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without

limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

8.0 GENERAL PROVISIONS

8.1 Governing Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim, or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Orange, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

8.2 Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives, and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

The Principal set forth in Section 5.1 above shall be the representative for Contractor for purposes of this Agreement, and shall be authorized to issue all consents, approvals, directives, and agreements on behalf of Contractor called for by this Agreement, except as otherwise expressly provided in this Agreement.

8.3 Disputes. In the event either party fails to perform its obligations hereunder, the nondefaulting party shall provide the defaulting party written notice of such default. The defaulting party shall have ten (10) days to cure the default; provided that, if the default is not reasonably susceptible to being cured within said ten (10) day period, the defaulting party shall have a reasonable time to cure the default, not to exceed a maximum of thirty (30) days, so long as the defaulting party commences to cure such default within ten (10) days of service of such notice and diligently prosecutes the cure to completion; provided further that if the default is an immediate danger to the health, safety and general welfare, the defaulting party shall take such immediate action as may be necessary. Notwithstanding the foregoing, the nondefaulting party may, in its sole and absolute discretion, grant a longer cure period. Should the defaulting party fail to cure the default within the time period provided in this Section, the nondefaulting party shall have the right, in addition to any other rights the nondefaulting party may have at law or in equity, to terminate this Agreement. Compliance with the provisions of this Section 8.3 shall be a condition precedent to bringing any legal action, and such compliance shall not be a waiver of any party's right to take legal action in the event that the dispute is not cured.

8.4 Retention of Funds. Progress payments shall be made in accordance with the provisions of Section 3.2 of this Agreement. In accordance with said section, City shall pay Contractor a sum based upon ninety-five percent (95%) of the contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered by said statement. The remaining five percent (5%) thereof shall be retained as performance security to be paid to the Contractor within sixty (60) days after final acceptance of the work by the City Council, after Contractor shall have furnished City with a release of all undisputed contract amounts if required by City. In the event there are any claims specifically excluded by Contractor from the operation of the release, the City may retain proceeds (per Public Contract Code 7107) of up to 150% of the amount in dispute. City’s failure to deduct or withhold shall not affect Contractor’s obligations hereunder.

8.5 Waiver. No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.6 Rights and Remedies. Rights and Remedies are cumulative except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

8.7 Legal Action. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement.

8.8 Liquidated Damages. Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City Five Hundred Dollars ($500.00) as liquidated damages for each working day of delay in the performance of any service required hereunder, as specified in the Scope of Services (Exhibit “A”) or Schedule of Performance (Exhibit “B”). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages.

8.9 Termination for Default of Contractor. If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, Contractor shall vacate any City owned property which Contractor is permitted to occupy hereunder and City may, after compliance with the provisions of Section 8.3, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of setoff or partial payment of the amounts owed the City as previously stated.

8.10 Notice. Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and shall be deemed to be given when served personally or deposited in the U.S. Mail, prepaid, first-class mail, return receipt requested, addressed as follows:

To City: City of Placentia
401 E. Chapman Ave.
Placentia, California 92870
Attn.: Chris Tanio

To Contractor: CJ Concrete Construction, Inc.
10142 Shoemaker Ave.
Santa Fe Springs, CA 90670
Attn: John C. Sarno

8.11 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.12 Conflict of Interest. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

Contractor and its officers, employees, associates, and subcontractors, if any, will comply with all conflict of interest statutes of the State of California applicable to Contractor's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq*.) and Government Code Section 1090. During the term of this Agreement, Contractor and its officers, employees, associates, and subcontractor shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Contractor is not currently performing work that would require Contractor or one of its officers, employees, associates, or subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Contractor's duties and services under this Agreement shall not include preparing or assisting the City with any portion of the City's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the City. The City shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Contractor's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Contractor shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project, if any, have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by Contractor pursuant to this Agreement.

8.13 Covenant Against Discrimination. Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. To the extent required by law, contractor shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin, or ancestry.

8.14 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

8.15 Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

8.16 Hiring of Illegal Aliens Prohibited. Contractor shall not hire or employ any person to perform work within the City of Placentia or allow any person to perform work required under this

Agreement unless such person is properly documented and legally entitled to be employed within the United States. Further, Contractor shall comply with the following:

(a) Unauthorized Aliens. Contractor hereby represents and warrants that it will comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Contractor so employ such unauthorized aliens for the performance of any work and/or services under this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to reimburse City for any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, or penalties which arise out of or are related to such employment, together with any and all costs, including attorneys' fees, incurred by City.

(b) E-Verify. If Contractor is not already enrolled in the U.S. Department of Homeland Security's E-Verify program, Contractor shall enroll in the E-Verify program within fifteen (15) days of the effective date of this Agreement to verify the employment authorization of employees assigned to perform work hereunder. Contractor shall verify employment authorization within three (3) days of hiring a new employee to perform work under this Agreement. Information pertaining to the E-Verify program can be found at http://www.uscis.gov, or access the registration page at https://e-verify.uscis.gov/enroll. Contractor shall certify its registration with E-Verify and provide City its registration number within sixteen days of the effective date of this Agreement. Failure to provide certification will result in withholding payment until full compliance is demonstrated.

8.17 Unfair Business Practices Claims. In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to a public works contract, the contractor or subcontractor offers and agrees to assign to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body renders final payment to the contractor without further acknowledgment by the parties. (Sec. 7103.5, California Public Contract Code).

8.18 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

8.19 PERS Eligibility Indemnification. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer

contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, State, or Federal policy, rule, regulation, law, or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

8.20 Cooperation. In the event any claim or action is brought against City relating to Contractor's performance or services rendered under this Agreement, Contractor shall render any reasonable assistance and cooperation which City might require.

8.21 Legal Responsibilities. The Contractor shall keep itself informed of City, State, and Federal laws, ordinances, and regulations, which may in any manner affect the performance of its services pursuant to this Agreement. The Contractor shall at all times observe and comply with all such laws, ordinances, and regulations. Neither the City, nor its officers, agents, or employees shall be liable at law or in equity as a result of the Contractor's failure to comply with this section.

8.22 Termination for Convenience. The City may terminate this Agreement without cause for convenience of the City upon giving contractor 30 days prior written notice of termination of the Agreement. Upon receipt of the notice of termination the Contractor shall cease all further work pursuant to the Agreement. Upon such termination by the City the Contractor shall not be entitled to any other remedies, claims, actions, profits, or damages except as provided in this paragraph. Upon the receipt of such notice of termination Contractor shall be entitled to the following compensation:

1. The contract value of the work completed to and including the date of receipt of the notice of termination, less the amount of progress payments received by contractor.

2. Actual move-off costs including labor, rental fees, equipment transportation costs, the costs of maintaining on-site construction office for supervising the mover-off.

3. The cost of materials custom made for this Agreement which cannot be used by the Contractor in the normal course of his business, and which have not been paid for by City in progress payments.

4. All costs shall not include any markups as might otherwise be allowed by any plans or specifications which were a part of the Agreement.

The provisions of this paragraph shall supersede any other provision of the Agreement or any provision of any plans, specification, addendums, or other documents which are or may become a part of this Agreement. City and Contractor agree that the provisions of this paragraph are a substantive part of the consideration for this Agreement.

8.23 Responsibility for Errors. Contractor shall be responsible for its work and results under this Agreement. Contractor, when requested, shall furnish clarification and/or explanation

as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Contractor occurs, then Contractor shall, at no cost to City, provide all necessary design drawings, estimates, and other Contractor professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

8.24 Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

8.25 Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

8.26 No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Contractor and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

8.27 Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

8.28 Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

8.29 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

8.30 Funding Source Conditions – Contractor's Obligation. Contractor acknowledges that the City may be paying for the Project by using funds it receives or will receive from various funding sources in the form of grants and/or subsidies, and the like under certain terms and conditions. Contractor warrants that it is not suspended or debarred from doing business with the United States government and can legally be paid from federal funds. Contractor acknowledges and agrees that any failure of the Contractor and/or its subcontractors to perform its obligations under the Contract, including, but not limited to, timely submitting accurate reports and records, that in any way results in the City not meeting the terms and conditions placed on the funds by the funding source, or forfeiting its entitlement to or, otherwise, not receiving, the funds, then the Contractor shall be liable to pay the City for the funds not granted to the City on the Project.

8.31 Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

ATTEST:

CITY OF PLACENTIA,
A municipal corporation and Charter City

_____ Date: _____
Rosanna Ramirez, Acting City Administrator

ATTEST:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

CONTRACTOR:

_____ Date: 12/12/2024
Signature

John C. Serno
John C. Sarno, President

954578126
Taxpayer ID Number

_____ Date: _____
Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

_____ Date: _____
Krystle Murillo, Risk Manager

APPROVED AS TO CONTENT:

Samantha Byfield Date: 12/12/2024
Samantha Byfield, Project Manager

DEPARTMENTAL APPROVAL:

Chris Tanio Date: 12/12/2024
Chris Tanio, Director of Public Works

EXHIBIT A

SCOPE OF SERVICES

The project includes providing all labor, materials, equipment, tools and incidentals as required to install new concrete sidewalk, curb and gutter improvements at locations listed in the Specifications and Contract Documents. The scope of work includes removal of existing sidewalk, curb and gutter and any other existing conditions to allow construction of new sidewalks, curb and gutter, full depth AC slot pavement, restoration of landscaping and irrigation system, and all items not mentioned but included in the plans and specifications. All work must be performed in accordance with the approved plans and specifications for this project and as directed by the City.

EXHIBIT B

SCHEDULE OF PERFORMANCE

All work must be complete within **Thirty (30**) working days starting from the date mentioned in the Notice to Proceed.

EXHIBIT C

INSURANCE REQUIREMENTS

A. Minimum Scope and Limits of Insurance

City reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Contractor from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance, including any extension thereof, of this Agreement.

Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement, including any extension thereof, all of the following minimum scope of insurance coverages:

1. Commercial General Liability Insurance

- Commercial general liability insurance no less broad than Insurance Services Office (ISO) form CG 00 01.
- Minimum Limits: $2,000,000.00 per occurrence; $4,000,000.00 general aggregate; $4,000,000.00 products/completed operations aggregate. The aggregate limit, encompassing the above coverage, shall apply separately to this project/location. The required limits may be provided by a combination of general liability insurance and commercial excess or umbrella liability insurance. If Contractor maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Contractor.
- Any deductible or self-insured retention shall be shown on the certificate of insurance. If the deductible or self-insured retention exceeds $25,000.00, it must be approved in advance by City. Contractor is responsible for any deductible or self-insured retention and shall fund it upon City's written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving City.
- Coverage shall be continued for three (3) years after completion of the work.
- City shall be endorsed as an additional insured for liability arising out of ongoing and completed operations by or on behalf of the Contractor. City shall continue to be an additional insured for completed operations for three (3) years after completion of the work. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as one of the following ISO ongoing operations forms: CG 20 10 or CG 20 26 or CG 20 33 (not allowed from subcontractors), or CG 20 38; and one of the following ISO completed operations forms: CG 20 37, 2039 (not allowed from subcontractors), or CG 20 40.
- The policy definition of "insured contract" shall include assumptions of liability arising out of both ongoing operations and the products/completed operations

hazard (“f” definition of insured contract in ISO form CG 00 01, or equivalent).

- The insurance provided to the additional insureds shall be primary to, and non-contributory with, any insurance or self-insurance program maintained by them.
- The policy shall cover inter-insured suits and include a “separation of insureds” or “severability” clause which treats each insured separately.
- The policy shall be endorsed to include a written waiver of the insurer’s right to subrogate against all persons or entities that are, or are required to be, additional insureds.
- The policy shall not contain a contractors’ warranty or other similar language which eliminates or restricts insurance because of a subcontractor's failure to carry specific insurance or to supply evidence of such insurance.
- Required evidence of coverage:
  1. Copy of the endorsements naming the City of Placentia, its officers, officials, employees, agents, and volunteers as additional insureds;
  2. Copy of the endorsement or policy language indicating that coverage applicable to the additional insureds is primary and non-contributory;
  3. Properly completed certificate of insurance; and
  4. Completed and signed Agent/Broker Questionnaire with supporting documentation as required.

2. Business Automobile Liability Insurance

- Minimum Limit: $2,000,000.00 combined single limit per accident.
- Coverage shall apply to all owned, hired, leased, and non-owned vehicles.
- City shall be endorsed as additional insured.
- Required evidence of coverage:
  1. Copy of the endorsement naming the City of Placentia, its officers, officials, employees, agents, and volunteers as additional insureds; and
  2. Properly completed certificate of insurance.

3. Workers’ Compensation & Employer’s Liability Insurance

- Workers’ compensation insurance with statutory limits as required by the Labor Code of the State of California.
- Employer’s liability with limits of $1,000,000.00 per accident; $1,000,000.00 disease per employee; $1,000,000.00 disease per policy.
- The policy shall include a written waiver of the insurer’s right to subrogate against City.
- Required evidence of coverage:
  1. Subrogation waiver endorsement; and
  2. Properly completed certificate of insurance.

4. Contractor's Pollution Liability Insurance

- Minimum Limits: $2,000,000.00 per pollution incident; $2,000,000.00 policy aggregate.
- Coverage shall apply to pollution incidents at or from any location at which Contractor is performing work under this Agreement.
- Any deductible or self-insured retention shall be shown on the certificate of insurance. If the deductible or self-insured retention exceeds $25,000.00, it shall be approved in advance by City. Contractor is responsible for any deductible or self-insured retention and shall fund it upon City written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving City.
- City shall be endorsed as an additional insured for liability arising out of ongoing and completed operations by or on behalf of the Contractor. Additional insured status shall continue for three (3) years after completion of the work.
- The insurance provided to the additional insureds shall apply on a primary and non-contributory basis with respect to any insurance or self-insurance program maintained by them.
- The insurance shall be continued for three (3) years after completion of the work.
- Required evidence of coverage:
  1. Copy of the endorsement naming the City of Placentia, its officers, officials, employees, agents, and volunteers as additional insureds;
  2. Copy of the endorsement or policy language indicating that coverage for the additional insureds is primary and non-contributory; and
  3. Properly completed certificate of insurance.

5. Surety Bonds

- Bid bond.
- Performance and payment bonds for the entire contract price.
- The surety must be authorized to issue these bonds in the State of California.

6. Standards for Insurance Companies

- All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commission to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide.

B. Documentation and Other Provisions

1. The certificate of insurance shall include the following reference: FY 2024-25 Concrete Repair Project – City Project No. 1502.

2. The name and address for additional insured endorsements and certificates of insurance is: City of Placentia, 401 E. Chapman Ave., Placentia, CA 92870.
3. **Defense fees and costs shall not deplete the limits of any insurance provided under this Agreement.**
4. Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure the City is an additional insured on insurance required from subcontractors.
5. Contractor agrees to waive and to obtain endorsements from insurers waiving subrogation rights against the City of Placentia, its officers, officials, employees, agents, and volunteers for losses arising from work performed by Contractor for the City and to require each of its subcontractors, if any, to do likewise under their insurance policies.
6. The Contractor's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy.
7. Coverage shall be on a standard occurrence form. Claims-made forms are not acceptable. Modified, limited, or restricted occurrence forms are not acceptable.
8. Said policies shall not terminate, nor shall they be cancelled or coverage reduced, without at least thirty (30) days' written notice to the City. In the event of any cancellation or reduction in coverage or limits of any insurance, Contractor shall forthwith obtain and submit proof of substitute insurance. Should Contractor fail to immediately procure other insurance, as specified, to substitute for any cancelled policy or reduction in the required insurance limits, the City may procure such insurance at Contractor's sole cost and expense.
9. Current evidence of coverage shall be provided for the entire required period of insurance.
10. Upon written request, certified copies of required insurance policies shall be provided within thirty (30) days.

EXHIBIT D

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

.....

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/07/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328 OWATONNA, MN 55060	CONTACT NAME: CLIENT CONTACT CENTER PHONE (A/C, No, Ext): 888-333-4949 FAX (A/C, No): 507-446-4664 E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: FEDERATED MUTUAL INSURANCE COMPANY	13935
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
C J CONCRETE CONSTRUCTION, INC.
10142 SHOEMAKER AVE
SANTA FE SPRINGS, CA 90670-3404

COVERAGES **CERTIFICATE NUMBER: 160** **REVISION NUMBER: 0**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	Y	Y	1845023	11/12/2024	11/12/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS & COMP/OP AGG	$1,000,000 $100,000 $10,000 $1,000,000 $2,000,000 $2,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY	Y	Y	1845023	11/12/2024	11/12/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per Person) BODILY INJURY (Per Accident) PROPERTY DAMAGE (Per Accident)	$1,000,000
A	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION	Y	Y	1845025	11/12/2024	11/12/2025	EACH OCCURRENCE AGGREGATE	$8,000,000 $8,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						[ ] PER STATUTE [ ] OTHER E.L EACH ACCIDENT E.L DISEASE -EA EMPLOYEE E.L DISEASE - POLICY LIMIT	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
SEE ATTACHED PAGE

CERTIFICATE HOLDER

CITY OF PLACENTIA 160 0
401 E CHAPMAN AVE
PLACENTIA, CA 92870-6101

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Nicholas R. Tower

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AGENCY CUSTOMER ID: _____

LOC #: _____

ADDITIONAL REMARKS SCHEDULE

AGENCY		NAMED INSURED
FEDERATED MUTUAL INSURANCE COMPANY		C J CONCRETE CONSTRUCTION, INC. 10142 SHOEMAKER AVE SANTA FE SPRINGS, CA 90670-3404
POLICY NUMBER SEE CERTIFICATE # 160.0		
CARRIER SEE CERTIFICATE # 160.0	NAIC CODE	EFFECTIVE DATE: SEE CERTIFICATE # 160.0

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

PROJECT #1502
FY 24-25 CONCRETE REPAIR PROJECT, PLACENTIA, CA.
COMMERCIAL GENERAL LIABILITY INCLUDES THE SEPARATION OF INSUREDS CONDITION WHICH STATES: "EXCEPT WITH RESPECT TO THE LIMITS OF INSURANCE, AND ANY RIGHTS OR DUTIES SPECIFICALLY ASSIGNED IN THIS COVERAGE PART TO THE FIRST NAMED INSURED, THIS INSURANCE APPLIES AS IF EACH NAMED INSURED WERE THE ONLY NAMED INSURED AND SEPARATELY TO EACH INSURED AGAINST WHOM CLAIM IS MADE OR "SUIT" IS BROUGHT.
SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY, ADDITIONAL INSUREDS ALSO INCLUDES CITY OF PLACENTIA, ITS OFFICERS, OFFICIALS, EMPLOYEES, AGENTS, AND VOLUNTEERS.
SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY, WAIVER OF SUBROGATION ALSO INCLUDES ALL PERSONS OR ENTITIES THAT ARE, OR ARE REQUIRED TO BE, ADDITIONAL INSUREDS.
THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED ON GENERAL LIABILITY SUBJECT TO THE CONDITIONS OF THE ADDITIONAL INSURED - OWNERS, LESSEES, OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION ENDORSEMENT.
THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED ON GENERAL LIABILITY SUBJECT TO THE CONDITIONS OF THE ADDITIONAL INSURED - OWNERS, LESSEES, OR CONTRACTORS - COMPLETED OPERATIONS ENDORSEMENT.
THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED SUBJECT TO THE CONDITIONS OF THE ADDITIONAL INSURED BY CONTRACT ENDORSEMENT FOR BUSINESS AUTO LIABILITY.
INSURANCE PROVIDED BY THE GENERAL LIABILITY COVERAGE IS PRIMARY AND NONCONTRIBUTORY OVER OTHER INSURANCE SUBJECT TO THE CONDITIONS OF THE PRIMARY AND NONCONTRIBUTORY CLAUSE- OTHER INSURANCE CONDITION.
INSURANCE PROVIDED BY THE BUSINESS AUTO LIABILITY IS PRIMARY AND NONCONTRIBUTORY OVER OTHER INSURANCE SUBJECT TO THE CONDITIONS OF THE PRIMARY AND NONCONTRIBUTORY CLAUSE- OTHER INSURANCE CONDITION.
GENERAL LIABILITY CONTAINS A WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION) - AUTOMATIC ENDORSEMENT
BUSINESS AUTO LIABILITY CONTAINS A WAIVER OF SUBROGATION IN FAVOR OF THE CERTIFICATE HOLDER SUBJECT TO THE CONDITIONS OF THE BLANKET WAIVER OF TRANSFER OF RIGHTS OF RECOVERY ENDORSEMENT.
GENERAL LIABILITY COVERAGE CONTAINS CG 25 03 DESIGNATED CONSTRUCTION GENERAL AGGREGATE LIMIT ENDORSEMENT APPLICABLE TO EACH CONSTRUCTION PROJECT AS REQUIRED BY WRITTEN CONTRACT OR WRITTEN AGREEMENT.
COMMERCIAL UMBRELLA FOLLOWS FORM ACCORDING TO THE TERMS, CONDITIONS, AND ENDORSEMENTS FOUND IN THE COMMERCIAL UMBRELLA POLICY.
FOR REASONS OTHER THAN NON-PAYMENT OF PREMIUM, 30 DAYS NOTICE WILL BE PROVIDED TO THE CERTIFICATE HOLDER IN THE EVENT THAT THE ISSUING COMPANY CANCELS THE POLICY BEFORE THE EXPIRATION DATE OF THE POLICY.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY - OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

A. The following is added to the **Other Insurance** Condition in the Business Auto Coverage Form and the **Other Insurance - Primary And Excess Insurance Provisions** in the Motor Carrier Coverage Form and supersedes any provision to the contrary:

This Coverage Form's Covered Autos Liability Coverage is primary to and will not seek contribution from any other insurance available to an "insured" under your policy provided that:

1. Such "insured" is a Named Insured under such other insurance; and

2. You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to such "insured".

B. The following is added to the **Other Insurance** Condition in the Auto Dealers Coverage Form and supersedes any provision to the contrary:

This Coverage Form's Covered Autos Liability Coverage and General Liability Coverages are primary to and will not seek contribution from any other insurance available to an "insured" under your policy provided that:

1. Such "insured" is a Named Insured under such other insurance; and

2. You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to such "insured".

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EXHIBIT E

CLAIMS PROCEDURE

SUMMARY OF PUBLIC CONTRACT CODE § 9204

The following procedure will apply to any claims by the Contractor on the City:

A "claim" is a separate demand on the City by a contractor on a public works project and sent by registered mail or certified mail with return receipt requested, for one or more of the following:

- A time extension, including relief from penalties for delay
- Payment by the City of money damages under the terms of the contract
- Payment of an amount that is disputed by the City

Initial Review

The claim must be supported by appropriate documentation. The City has 45 days within which to review the claim and provide the contractor with a written statement identifying the disputed and undisputed portions of the claim. If the City does not issue a written statement, the claim is deemed rejected in its entirety. The City will pay any undisputed portion of the claim within 60 days of issuing the statement.

Meet & Confer

If the contractor disputes the City's written response, or if the City does not issue one, the contractor may request in writing an informal conference to meet and confer for possible settlement of the claim. The City will schedule the meet and confer conference within 30 days of this request and provide a written statement identifying the remaining disputed and undisputed portions of the claim within 10 business days of the meet and confer. The City will pay the undisputed portion within 60 days of issuing this statement.

Mediation

With respect to any disputed portion remaining after the meet and confer, the City and contractor will submit the matter to nonbinding mediation, agree to a mediator within 10 business days after issuing the written statement, and share mediation costs equally. If mediation is unsuccessful, then the terms of the public works agreement and applicable law will govern resolution of the dispute.

Miscellaneous Provisions

Amounts not paid by the City in a timely manner bear interest at 7% per annum. Subcontractors may submit claims via this procedure through the general contractor. The City and contractor may waive the requirement to mediate but cannot otherwise waive these claim procedures.



Dear Policyholder,

Thank you for choosing Federated Insurance to handle your insurance and risk management needs. The attached certificate document(s) have been issued or updated.

Please feel free to contact us with any additional changes, additions or deletions that may be needed by contacting the Federated Client Contact Center at:

E-mail: clientcontactcenter@fedins.com
Phone: 1-888-333-4949
Fax: 507-446-4664

Thank you for your business!

Client Contact Center

Enclosed:
Certificate Document(s)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED BY CONTRACT ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE PART

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

A. WHO IS AN INSURED for "bodily injury" and "property damage" liability is amended to include:
Any person or organization other than a joint venture, for which you have agreed by written contract to procure bodily injury or property damage "auto" liability insurance arising out of operation of a covered "auto" with your permission. However, this additional insurance does not apply to:
(1) The owner or anyone else from whom you hire or borrow a covered "auto". This exception does not apply if the covered "auto" is a "trailer" connected to a covered "auto" you own.
(2) Your "employee" if the covered "auto" is owned by that "employee" or a member of his or her household.
(3) Someone using a covered "auto" while he or she is working in a business of selling, servicing, repairing, parking or storing "autos" unless that business is yours.
(4) Anyone other than your "employees", partners (if you are a partnership), members (if you are a limited liability company), or a lessee or borrower or any of their "employees", while moving property to or from a covered "auto".
(5) A partner (if you are a partnership), or a member (if you are a limited liability company) for a covered "auto" owned by him or her or a member of his or her household.

B. The coverage extended to any additional insured by this endorsement is limited to, and subject to all terms, conditions, and exclusions of the Coverage Part to which this endorsement is attached.

In addition, coverage shall not exceed the terms and conditions that are required by the terms of the written agreement to add any insured, or to procure insurance.

C. The limits of insurance applicable to such insurance shall be the lesser of the limits required by the agreement between the parties, or the limits provided by this policy.

D. Additional exclusions. The insurance afforded to any person or organization as an insured under this endorsement does not apply:
1. To "loss" which occurs prior to the date of your contract with such person or organization;
2. To "loss" arising out of the sole negligence of any person or organization that would not be an insured except for this endorsement.
3. To "loss" for any leased or rented "auto" when the lessor or his or her agent takes possession of the leased or rented "auto" or the policy period ends, whichever occurs first.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET WAIVER OF TRANSFER OF RIGHTS OF RECOVERY

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE PART

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

In the event of any payment for a loss under this Business Auto Coverage Part arising out of your ongoing operations, we agree to waive our rights under the TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US condition against any person or organization, its subsidiaries, directors, agents or employees, for which you have agreed by written contract, prior to the occurrence of any loss, to waive such rights, except when the payment results from the sole negligence of that person or organization, its subsidiaries, directors, agents or employees.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY - OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
City of Placentia 401 E Chapman Ave Placentia, CA 92670	Any coverage provided by this endorsement applies only to Project #1502, FY 24-25 Concrete Repair Project, Placentia, CA. Subject to the terms and conditions of the policy, Additional Insureds also includes City of Placentia, its officers, officials, employees, agents, and volunteers.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

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C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

Insured:
C J Concrete Construction, Inc.
10142 Shoemaker Ave
Santa Fe Springs, CA 90670-3404

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
City of Placentia 401 E Chapman Ave Placentia, CA 92670	Any coverage provided by this endorsement applies only to Project #1502, FY 24-25 Concrete Repair Project, Placentia, CA. Subject to the terms and conditions of the policy, Additional Insureds also includes City of Placentia, its officers, officials, employees, agents, and volunteers.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

Insured:
C J Concrete Construction, Inc.
10142 Shoemaker Ave
Santa Fe Springs, CA 90670-3404

© Insurance Services Office, Inc., 2018

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION) - AUTOMATIC

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
ELECTRONIC DATA LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
RAILROAD PROTECTIVE LIABILITY COVERAGE PART
UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

The following is added to Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us** of **Section IV - Conditions:**

We waive any right of recovery against any person or organization, because of any payment we make under this Coverage Part, to whom the insured has waived its right of recovery in a written contract or agreement. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person or organization prior to loss.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED CONSTRUCTION PROJECT(S) GENERAL AGGREGATE LIMIT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Designated Construction Project(s):
Each construction project as required by written contract or written agreement.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section **I** - Coverage **A,** and for all medical expenses caused by accidents under Section **I** - Coverage **C**, which can be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:

1. A separate Designated Construction Project General Aggregate Limit applies to each designated construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.

2. The Designated Construction Project General Aggregate Limit is the most we will pay for the sum of all damages under Coverage **A**, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage **C** regardless of the number of:

a. Insureds;

b. Claims made or "suits" brought; or

c. Persons or organizations making claims or bringing "suits".

3. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the Designated Construction Project General Aggregate Limit for that designated construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Construction Project General Aggregate Limit for any other designated construction project shown in the Schedule above.

4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Construction Project General Aggregate Limit.

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B. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section **I** - Coverage **A**, and for all medical expenses caused by accidents under Section **I** - Coverage **C**, which cannot be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:

1. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-completed Operations Aggregate Limit, whichever is applicable; and

2. Such payments shall not reduce any Designated Construction Project General Aggregate Limit.

C. When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Designated Construction Project General Aggregate Limit.

D. If the applicable designated construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.

E. The provisions of Section **III** - Limits Of Insurance not otherwise modified by this endorsement shall continue to apply as stipulated.

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/6/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Behr Insurance Services Inc. 1420 E Los Angeles Ave #203 Simi Valley CA 93065	PHONE (A/C, No, Ext): 888-988-2347	FAX (A/C, No):
	E-MAIL ADDRESS: service@behrins.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : COREPOINTE INS CO	10499
INSURED	INSURER B :	
CJ Concrete Construction Inc 10142 SHOEMAKER AVE SANTA FE SPRINGS CA 90670-3404	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	☐ COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	☐ OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ **UMBRELLA LIAB** ☐ OCCUR						EACH OCCURRENCE	$
	☐ **EXCESS LIAB** ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	Y	CTP1002477	05/08/2024	05/08/2025	✘ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

FY 24-25 CONCRETE REPAIR PROJECT
CITY PROJECT NO. 1502
Waiver of subrogation applies to workers compensation per attached WC 04 03 06 endorsement

CERTIFICATE HOLDER

City of Placentia
401 E. Chapman Ave
Placentia, CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jonathan Behr

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WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT–CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2.00% of the California workers' compensation premium otherwise due on such remuneration.

Schedule

Person or Organization	**Job Description**
Any person or organization as required by written contract	

Notes:

1. This endorsement may be used to waive the company's right of subrogation against named third parties who may be responsible for an injury.
2. The sentence in ( ) is optional with the company. It limits the endorsement to apply only to specific jobs of the insured, and only to the extent that the insured is required to obtain this waiver.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective	Policy No.	Endorsement No.
Insured	Insurance Company	

Countersigned By _____

Agenda Item No: 1.h

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: January 14, 2025

Submitted by: Jeannette Ortega

From: Administrative Services

Subject:
Review and Adopt Proposed Updates to the Committee, Commission and Advisory Board Manual for Calendar Year 2025

Financial Impact:
Fiscal Impact:
There is no financial impact associated with this item.

Summary:
The Committee, Commission and Advisory Board Manual was initially adopted by the City Council in 1982 and has subsequently received several amendments throughout the years. Based on the approved Five-Year Strategic Plan adopted by the City Council on May 10, 2022, the goals and objectives included Goal 8: to Improve City Governance by updating the Administrative Policy Manual for Ad Hoc Committees. On November 21, 2023, the City Council held a Study Session to review the updated Manual and provided recommendations and changes to the Manual. On March 5, 2024 the City Council reviewed and approved the updates to the Committee, Commission and Advisory Board Manual for the 2024 calendar year. This action approves the revised Committee, Commission and Advisory Board Manual for the 2025 calendar year.

Recommendation:
Recommended Action: It is recommended that the City Council:

1. Adopt Resolution No. R-2025-01, “A Resolution of the City Council of the City of Placentia Adopting the Updated Committee, Commission and Advisory Board Manual for Calendar Year 2025 and Eliminating Various Disbanded Advisory Boards.”

Strategic Plan Statement:
This item is consistent with the City Council approved 5-Year Strategic Goal to:

Improve City Governance, as Objective Number 8.4 to update the Administrative Policy Manual for Ad-Hoc Committees. This agenda item will specifically result in updating the Committee, Commission and Advisory Board Manual in line with best practices for public involvement under state and local laws.

Discussion:
The Committee, Commission and Advisory Board Manual was initially adopted by the City Council in 1982 and has subsequently received several amendments throughout the years. Based on the approved Five-Year Strategic Plan adopted by the City Council on May 10, 2022, the goals and objectives included Goal 8: to Improve City Governance by updating the Administrative Policy Manual for Ad Hoc Committees.

On March 5, 2024 the City Council reviewed and approved the updates to the Committee, Commission and Advisory Board Manual for the 2024 calendar year. The City Council also requested annual reviews of the Manual should the need arise to make Council amendments. For calendar year 2025, there are a few recommended changes to the Manual. These are listed below:

- Placed the City Council Dog Park Ad-Hoc Committee on the list of disbanded Committees
- Placed the Blue-Ribbon Committee for Senior/Community Center on the list of disbanded Committees
- Added Centennial Steering Committee to the list of active Committees
- Under meetings on the Financial Audit Oversight Committee, Committee meets as needed
- Under meetings on the Finance and Investment Committee, Committee meets as needed
- Under meetings on the Measure U Committee, Commitee meets as needed
- Changed the months of the Veterans Advisory Committee to meet starting in the month of February instead of April
- Added under powers and duties of the Streetscape and Transportation Advisory Commission, the following: "The Commission shall review recommendations for the removal, planting, replanting or disposition of public trees in the public right-of-way or on public property."

This action approves the revised Committee, Commission and Advisory Board Manual for the 2025 calendar year.

Attachments
Attach_1_Resolution_R-2025-01 Adoption_of_Committee_Commission__Manual_2025.docx
Attach 1 Exhibit A Manual 2025.pdf

RESOLUTION NO. R-2025-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, ADOPTING THE UPDATED COMMITTEE COMMISSION AND ADVISORY BOARD MANUAL FOR CALENDAR YEAR 2025 AND ELIMINATING VARIOUS DISBANDED ADVISORY BODIES.

A. Recitals.

(i). Local government works best when community members and government make decisions collaboratively. Robust public engagement is essential to sustaining this partnership.

(ii). The City of Placentia depends on many boards, commissions, and advisory committees to gather information, weigh public opinion, and examine issues in depth in order to render a sound recommendation to the Council.

(ii). The City of Placentia has a variety of advisory bodies (boards, commissions and committees) that provide valuable guidance to the City Council on a wide variety of topics.

(iii). The City has updated its Committee Commission and Advisory Board Manual for the establishment and dissolution of advisory bodies, including updating its existing list of advisory bodies.

(iv). Council-approved guidelines advance meaningful public involvement, provide consistency and clarity on the role of advisory bodies and give community members greater confidence in the value of their service.

(v). The City Council of the City of Placentia previously adopted Ordinance No. O-2009-0, which authorizes the approval of adopting resolutions for policies, rules and regulations pertaining to advisory bodies.

(vi). The updated Committee Commission and Advisory Board Manual for calendar year 2025 is applicable to all advisory bodies established by the City Council.

(vii). The City Council desires to clarify the authority of the various advisory bodies as set forth in an updated Advisory Board Manual, eliminate certain disbanded advisory bodies, and rescind all previous resolutions and minute orders regarding the establishment or operation of all advisory bodies, commissions, boards and committees to the extent they are inconsistent with the updated Committee Commission and Advisory Board Manual.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. This legislative body declares that the City has taken affirmative steps to update the Committee Commission and Advisory Board Manual in line with best practices for public involvement under state and local laws and hereby adopts the updated Committee Commission and Advisory Board Manual attached as Exhibit A.

3. The following advisory bodies are hereby eliminated:

   a. CITY COUNCIL DOG PARK AD-HOC COMMITTEE
   b. BLUE RIBBON COMMITTEE FOR SENIOR/COMMUNITY CENTER

4. All previous resolutions and minute orders regarding the establishment or operation of all advisory bodies, commissions, boards and committees are hereby rescinded to the extent they are inconsistent with the provisions of Exhibit A.

5. The Mayor shall sign this resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, ADOPTED AND APPROVED this 14th day of January 2025.

_____
Kevin Kirwin, Mayor

Attest:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 14th day of January 2025 by the following vote:

AYES:

NOES:
ABSENT:
ABSTAIN:

_____
Robert S. McKinnell, City Clerk

Approved as to Form:

_____
Christian L. Bettenhausen, City Attorney

Exhibit A: Committee Commission and Advisory Board Manual for the 2025 Calendar Year

CITY OF PLACENTIA

COMMITTEE COMMISSION & ADVISORY BOARD MANUAL



City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870
www.placentia.org

MISSION STATEMENT

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

VISION STATEMENT

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

CITY FACTS

Incorporated in 1926, Placentia has grown to over 51,000 residents. Operating as a Charter City since 1965, the City is governed by a five-member City Council which is elected by the people from five districts for four-year terms. The City Council establishes policies, makes laws and ordinances, and generally carries out the powers given to them in the Charter. The City Council appoints a City Administrator that functions as a Chief Executive Officer for the City of Placentia.

Placentia's size is 6.6 square miles

Compiled by the Office of the City Clerk

of the

City of Placentia

ADOPTED BY THE CITY COUNCIL

6/1982

REVISIONS

10/97, 11/2000, 5/2005, 5/2007, 9/2008, 7/2009, 3/2024, 1/2025

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Finance and Investment Committee 20

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Measure U Committee 26

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I. INTRODUCTION

This Committee Commission and Advisory Board Manual has been prepared in order to provide initial orientation for new members of advisory bodies to the City Council. The obligations of these positions are great, and it is hoped that this Manual will ease the assumption of these responsibilities.

For convenience and brevity, all references to commissions hereafter include all advisory bodies, whether officially designated as a board, commission, committee or Ad-Hoc committee. In all instances, appointment to such a body, regardless of its formal designation, is both an honor and a heavy responsibility. Not only does it signify the confidence of the City Council in the member's wisdom and judgment, but places upon the member the attendant duties of regular attendance at meetings and consistent working and voting towards an implementation of the general public interest. Such a change is, at times, not easily borne and necessary decisions not easily made.

Notwithstanding the self-discipline required in public service, each advisory body member may take considerable pride in being an integral part of the process which contributes to the sound government of this City, and for this service the City Council is most appreciative. Both the challenges and rewards before you are great. The following pages of this Manual are an introduction to the circumstances within which an appointed commissioner must meet these challenges.

As stated in the Code of Ethics and Conduct Policy adopted by the City Council on November 15, 2023, the citizens served by the City of Placentia are entitled to elected City Council Members, appointed officials, City employees, and members of commissions, boards and committees who are fair, ethical, and accountable. Such Council Members and related parties are required to pledge to this Code and shall constantly seek to reflect the following qualities:

- They comply with both the letter and the spirit of the laws and policies affecting operations of the City of Placentia;
- They are independent, impartial, and fair in their judgment and actions;
- They use their public office for the public good, not for personal gain; and
- They conduct public deliberations and processes openly, unless legally confidential, in an atmosphere of respect, civility and transparency.

II. THE STRUCTURE OF GOVERNMENT

A. FORM OF GOVERNMENT

Generally, there are two sources of power by which California cities govern themselves. One of these is to adopt, through the election process, a Charter or Constitution which sets forth the basis and authority for all future actions not in contradiction with pre-emptive State law. The other of these is to adhere to the provisions and requirements established as general law by the State for cities. Placentia falls within the first category and is classified as a Charter City. The Placentia Charter was adopted by the voters in 1965. Copies of the Placentia Charter are available from the City Clerk's Office or on the City's website.

The citizens have chosen a Council-Manager form of government. Under this form of government, the City Council develops a long-range vision for the City's future and establishes policies that affect the overall operation of the community. To ensure that these policies are carried out and that the community is equitably served, the City Council appoints a nonpartisan City Administrator to run the organization.

B. CITY COUNCIL

There are five elected members of the City Council. They are elected to serve four-year overlapping terms. The City Council elects the Mayor and Mayor Pro Tem to serve one-year terms. The Mayor is the presiding officer of the Council.

The City Council is the governing body of the City. It is vested with broad powers in areas of legislative policy, budgetary adoption and establishment of service levels. The City Council, elected from five districts established by Ordinance, represents the entire community, and serves as the Placentia City Council, Placentia City Council as Successor to the Placentia Redevelopment Agency, Placentia Industrial Commercial Development Authority and Placentia Public Financing Authority.

It is not possible for each Councilmember to know all pertinent factors of every given situation or to devote sufficient time to gather them. For counsel and advice on the practical application of established policy, reliance is placed on the service of interested citizens appointed to the various commissions. For technical and administrative assistance, both the Council and the commissions refer to a paid City staff and the City Attorney.

C. COMMISSIONS, BOARDS AND COMMITTEES

There are two types of advisory bodies. One is established by the City Charter or by ordinance and is of a permanent nature. The duties, responsibilities, and scope of authority are as set forth in the enabling document. The other is created by a resolution or minute order of the Council to serve a particular function and may be established for a specified time.

In both instances the primary purpose of these bodies is to gather information, weigh public opinion, and examine issues in depth in order to render a recommendation to the Council. From time to time, it is possible for such body to take independent action. These situations, however, are subject to prescriptions of the City Charter, Municipal Code, or State law and limited to specific actions set forth therein.

An Ad-Hoc Committee may be created for a limited duration to address or help resolve an issue, develop ideas and make recommendations to the City Council. The Ad-Hoc Committee is a temporary group of people who are brought together to perform a specific task. When an Ad-Hoc Committee is created, its members are assigned specific roles and responsibilities. The members should provide a diverse set of perspectives when gathering information, researching the information and making a clear and sound recommendation to the City Council. Once the Ad-Hoc Committee provides a final report to the City Council, the Ad-Hoc Committee is dissolved.

A brief description of commissions, boards and committees, and their primary functions, are contained in the appendix. Additional information is available from the City Clerk's Office.

D. OFFICERS, DEPARTMENTS, AND STAFF

City Administrator: Responsibility and authority for the administration of the City's government rests with the City Administrator. He/she is appointed by and serves at the pleasure of the Council. He/she appoints department heads and employees necessary to assist them in the conduct of their duties.

City Attorney: In addition to the City Administrator, the City Council appoints the City Attorney. The City Attorney is retained to advise the Council on questions of law in those matters coming before them and to represent the City in other actions to which it is a party or as otherwise may be requested.

City Clerk: The position of the City Clerk is an elected office established by the City Charter. The City Clerk attends all meetings of the City Council, unless excused, and records and maintains a full and true record of all proceedings of the City Council. The Clerk maintains ordinance and resolution books, is the custodian of the seal of the City, administers oaths or affirmations, takes affidavits and depositions pertaining to the affairs and business of the City, and certifies copies of official records.

City Treasurer: The position of City Treasurer is an elected office established by the City Charter. The City Treasurer is the custodian of all public funds belonging to or under the control of the City.

Departments: The administrative branch of Placentia's government consists of functions and activities within the following departments: Administration, Finance, Public Works/Engineering, Police, Fire and Life Safety, Community Services, and Development Services.

Department Directors, under the direction of the City Administrator, are responsible for the efficient and effective operation of the functions assigned to them. By virtue of their technical training and experience, they are assigned to provide staff assistance as needed to the advisory bodies. Advisory bodies have no authority to supervise or direct the work of a department. This is done only through the City Administrator.

III. MEMBERSHIP

A. APPOINTMENTS

1. To Commissions

After application and interview, commission appointments are made by a majority vote of the Council for a specified term. Memberships and terms are set by Ordinance or Resolution and is usually four years.

Each member must be administered the oath of office by the City Clerk, City Attorney, Commission secretary, or a member of the commission. Each commission member is required to complete a Statement of Economic Interest form, AB1234 Ethics Training, payroll forms required by Human Resources, attend the mandatory annual orientation and training and adhere to the Code of Ethics and Conduct adopted by the City Council on November 15, 2022.

2. To Boards, Committees and Ad-Hoc Committees

Appointment to boards and committees varies based on Council established guidelines. Requirements for each board and committee varies dependent upon responsibilities and duties.

B. RESIGNATIONS AND REMOVALS

In the event a member is unable to continue serving because of health, business requirements or personal reasons, a formal letter of resignation should be submitted to the City Council by way of the City Clerk’s office or the respective Department.

The position of any member is automatically vacated under the following circumstances:

1. A member ceases to meet the qualifications for office.
2. A member's resignation is accepted by the City Council.
3. A majority of the City Council removes the member from a commission, board or committee.
4. A member is absent from three (3) consecutive meetings of the commission, board or committee except when excused for illness or being out of the City.

C. VACANCIES

Commission and Advisory Board vacancies are filled by appointment of the City Council. Appointments made during a term shall be for the unexpired portion of the term of the vacant position.

IV. OFFICERS AND STAFF

A. OFFICERS

In July of each year, each commission, board and committee will elect from among its membership a chairperson and a vice-chairperson. The term is for one year. It is the duty of the chairperson to preside over meetings and to act as the formal representative to the Council. The vice-chairperson assumes chairperson responsibilities in the absence of the chairperson.

C. STAFF AND SECRETARIAL SERVICES AND RECORDS

A staff liaison or secretary may be assigned by the City Administrator to provide assistance to the commission, board or committee, if appropriation for this is made by the City Council. The minutes and other official records of a commission are public records and must be filed with the City Clerk.

D. EXPENSES

Necessary meeting space and equipment will be made available to the commission, board or committee. Additional work areas may be arranged through the commission secretary or other assigned City Staff, when special projects so require. If a budget is provided, the commission, board or committee is required to operate within budgetary limitations, with all expenditures requiring prior approval and documentation.

E. TRAVEL & MEETING ALLOWANCES - COMMISSIONERS

Attendance by commissioners at pertinent meetings, seminars or conferences is subject to prior City Council approval. The chairperson, vice-chairperson, and one additional commissioner are permitted to attend conferences. For the third attendee, the commissioner with the highest seniority has the first opportunity to attend a conference; and the commissioner with the second highest seniority may attend the second conference; and so on until all commissioners have attended a conference. The process then starts over again with the person with the highest seniority. In the event any of the three members should be unable to attend a conference, another commissioner shall be afforded the opportunity, again based on seniority. (City Policy No. 344)

Notwithstanding the above, a commissioner must have attended 75% of the regular commission meetings during the six months prior to the conference in order to attend. Conferences are limited to those held within the State of California. Travel expenses are provided per City policy on the same basis as provided for management staff subject to budget approval.

V. MEETINGS, AGENDAS, MINUTES AND PROCEDURE

A. REGULAR MEETINGS

Commissions, boards and committees should establish meetings as required for the purpose of the body. Meetings shall be open to the public. All such meetings are generally held in City Hall, but may be adjourned from time to time to meet elsewhere within the City for specific purposes.

Agendas and minutes shall be prepared, posted and maintained in accordance with all laws and policies of the State of California and the City.

B. ADJOURNED MEETINGS

If for any reason, the business to be considered at a regular meeting cannot be completed, the commission, board or committee then may designate a time and date for an adjourned meeting. Any matter to have been considered at the regular meeting may be processed at an adjourned meeting. But in order to so adjourn, it is necessary that this be announced to the public present at the time of adjournment and so recorded in the minutes. A notice of an adjourned meeting shall be prepared and posted as required by law.

C. SPECIAL MEETINGS

A special meeting may be called by the chairperson or a majority of the members. Care must always be taken when this is done so that adequate advance notice is given. Such notice requires that all interested parties be notified and a notice be posted at least 24 hours in advance of the special meeting. Interested parties include the City Council, the City Clerk, all members of the commission, board or committee and those news media who have filed a written request. The notice must contain the time and place for such a meeting and the specific subject matter(s) to be considered. Introduction of other items at a special meeting is prohibited.

D. SUBCOMMITTEES

The chairperson may appoint special subcommittees of less than a quorum of the commission who then may meet at the convenience of the subcommittee members to carry out the purpose of the subcommittee. Subcommittees may meet without public

notice or input. However, any recommendation of a subcommittee shall be presented for discussion and vote at a public meeting of the commission, board or committee.

E. QUORUM

A quorum consists of a majority of the members of any one body. A quorum is required for the conduct of business at any meeting whether it is a regular, adjourned or special meeting. Members are expected to be present at all meetings, however, should a member know in advance that attendance would be impossible, the member should notify the commission secretary or chairperson as soon as possible.

In the event a majority of the commissioners scheduled to meet will not be present to establish a quorum, the City Administrator's office, City Councilmembers and representatives of the news media who have filed written requests for same should be notified by telephone or e-mail. A notice should be posted indicating the meeting cancellation or adjournment due to a lack of a quorum. The date and time of the adjourned meeting should be included on the posted notice.

F. AGENDAS

Each commission, board or committee has an assigned staff liaison serving as secretary. The secretary is responsible for the preparation and distribution of an agenda and supporting documents prior to each meeting. Agendas must be posted 72 hours before a regular meeting.

Materials for an agenda are submitted to the secretary no later than five (5) days prior to the meeting. Agendas, with supporting documents, are available for pick up by members at least three (3) days prior to the actual day of the meeting. Supporting documents include, but are not limited to, reports, memoranda, maps, photographs and correspondence.

Commission, board and committee members, the Council and the news media should be kept well informed of all matters to be discussed at a public meeting. While it is recognized that there may be exceptions to the rule, the persons responsible for preparing an agenda should make every effort to see that items to be discussed are carried on the agenda. Only those items appearing on the agenda should be considered at each meeting. However, on two-thirds vote of those members present or unanimous vote if less than two-thirds of the members are present, may allow other items to be introduced and action taken, if urgency exists and delay would be harmful to the public interest.

G. MINUTES

Minutes are taken of all commission, board and committee meetings, transcribed and usually mailed out or e-mailed with the next agenda to the members, Councilmembers, and representatives of the news media who file written requests for same.

The approved minutes are the vehicle through which the commission, board or committee as a whole or its individual members express their interest or opinion. The minutes are submitted to the City Council and placed on file with the City Clerk for public access. While other avenues exist for communication of interest or opinion, the meeting minutes remain the official document of record.

H. PROCEDURE

Robert's Rules of Order

Each commission, board or committee may adopt such rules and procedures as it feels necessary to accomplish its duties. Such rules are subject to City Council approval before becoming effective. In the absence of such rules, the guidelines on parliamentary procedure contained in Robert's Rules of Order Newly Revised (RRONR) will be followed. The RRONR provides a useful set of rules of conduct of meetings. The goal of the rules is to permit each member of the body an opportunity to be heard and to provide an orderly process for decision-making. A brief description of the parliamentary process used by RRONR follows.

A MOTION is a proposal that the body take a certain action or "go on the record" as having taken a certain stand on an issue. Motions need to be concise and should be stated positively (e.g., "I move to deny…" rather than "I move to not approve…"). The motion needn't contain its rationale. Sometimes makers of motions give their reasons for the proposal as if it were part of the motion. The integration of debate into the motion tends to confuse the proceedings.

Once a motion is made, it must be SECONDED. If it is not seconded, it dies without any debate. If seconded, the motion may be DEBATED, unless there is no debate or it is a type of motion, which is not subject to debate. Finally, following debate (if any), the motion is subjected to a VOTE.

A motion must be in ORDER for the body to entertain it. That means that the motion must relate to the business at hand and be presented at the appropriate time. In addition, the practice of "friendly amendments," which are offered to the maker of the motion, and which, if accepted by the maker and the seconded, effectively amend the motion without the formality of a separate motion.

The most important element in the RRONR may be that everyone know and understand the rules in advance. After all, rules of procedure are intended to facilitate, not complicate, the transaction of business.

VI. IMPOSED RESTRAINTS

Certain limitations have been placed upon the powers of the City Council and its appointed commissions, boards and committees by statutory and case law. In certain instances, application of these restraints may be crucial in the government process. In instances of doubt, the opinion of the City Attorney should be sought.

A. CONFLICT OF INTEREST - COMMISSIONERS

Generally, it is unlawful for a commission member to have an interest in any City contract, sale, purchase, finding or transaction in which the member is involved in a business or personal capacity. Conflict of interest may disqualify the commission member and may result in additional penalties. Any specific concerns should be directed to the Office of the City Attorney.

B. PUBLIC RECORDS LAWS

The Government Code of the State of California provides that all official records of the City are generally open to inspection to any interested person at reasonable times. Exceptions to this law are limited to those records specified in the California Public Records Act relating to private matters including litigation, personnel, and other topics where disclosure of such records would not be in the public interest. All minutes and supporting documents are public records and must be available for public review.

C. SECRECY - THE BROWN ACT

The Ralph M. Brown Act is the law which provides that any ”legislative body”, whether City Council, commission or official committee thereof, shall hold any meeting at which action is taken other than at a duly called and regularly held meeting, notice of which is provided by either resolution or ordinance or by adjournment of a prior meeting. A "meeting" takes place whenever a quorum is present and official business is considered or discussed.

Caution should be exercised, if it happens that a quorum of members gathers at a public or private place, so that such will not be interpreted as a meeting. Official business of the commission should not be discussed. The Brown Act does not apply to obvious social gatherings where no official discussion or action is made relative to the affairs of the City.

D. DISCRIMINATION AND EQUAL PROTECTION

All rules, regulations, laws, services and facilities must apply equally to all persons and favor shall not be given to any segment of the community. Similarly, all laws and ordinances of the City must afford equal protection to all facets of the community, unless the purpose of a City action requires special classification of the community.

E. DUE PROCESS

All governmental procedures and processes must allow any affected party a right to be heard, and an opportunity to offer testimony on the question at issue in the matter involved. Unfair determinations based on bias, or refusal to permit an opportunity to be heard, etc. may invalidate actions.

F. REASONABLENESS

Every action of municipal government must be reasonable; or, otherwise stated, not capricious, extreme, arbitrary or abusive. Simply stated, actions must be justified by a rational basis.

G. USE OF PUBLIC PROPERTY

Public property, equipment and facilities may not be used for private or personal purposes. Facilities, equipment and supplies provided by the City are to be used for official functions only.

H. TICKET DISTRIBUTION POLICY

In December 2008, the Fair Political Practices Commission ("FPPC") amended Section 18944.1 of the California Code of Regulations relating to tickets or passes to events distributed to, or at the behest of, public officials.

The City of Placentia City Council at the March 3, 2009 meeting approved Resolution No. R-2009-19, adopting a ticket distribution policy to conform with California Code of Regulations, Section 18944.1, as amended by the FPPC. A full copy of the City of Placentia's Ticket Distribution Policy is included with this Manual as Exhibit A.

I. CODE OF ETHICS AND CONDUCT

In November 2022 the City Council adopted the Code of Ethics and Conduct which states that the City of Placentia will operate and do business with the highest level of integrity, professional and personal responsibility. The purpose of the code is to encourage high standards of behavior by public elected and appointed officials to assist with decision-making and to increase public confidence in the institutions and officials that serve them.

J. AB1234 ETHICS TRAINING

State law requires local agency officials – including many commissioners, committee members and board members – to receive at least two hours of training in general ethics principles and ethics laws relevant to their public service every two years (AB1234). Additional trainings may be required on a periodic basis.

VII. RELATIONSHIPS WITH COUNCIL, CITY STAFF AND OTHERS

A. COUNCIL RELATIONS

Commission, board or committee members should avoid discussing the recommendations of the body with individual Councilmembers once a vote is taken when such is for the purpose of exerting influence. Written communications from the commission, board or committee to the City Council in sufficient time to be placed on the agenda is the preferred method for making recommendations to the Council.

The final authority and responsibility for public policy decisions rests with the City Council. The Council has appointed commissioners, board and committee members as advisors to them. This underlying philosophy makes it improper for an individual member of an advisory board to try to persuade the Council into the acceptance of a recommendation other than that voted by the majority. The role of an advisory board is to assist the Council in the formation of policy because the board is created only for the specific purpose of advising, being a guide to public opinion, and promoting specific projects in the community at large.

The Council has adopted a Code of Ethics and Conduct Policy on November 15, 2022, which states that “in keeping with their role as stewards of the public interest, members of Council shall not appear on behalf of the private interests of third parties before the Council or any board, committee, or commission or proceeding of the City, nor shall members of boards, commission or commissions appear before their own bodies or before the Council on behalf of the private interests of third parties on matters related to the subject matter jurisdiction of their bodies.”

B. STAFF RELATIONS

Staff personnel are assigned by the City Administrator to assist and act in a technical capacity to commissions, boards or committees. It is not expected that every staff recommendation will be followed; however, because of staff's technical knowledge, full consideration should be given to their recommendations. Just as any advisory board is held accountable to the City Council, so is staff to the City Administrator.

After staff makes a report or recommendation to a commission, board or committee (which recommendation may or may not be followed), they are at liberty to make the same recommendation to the City Council through the City Administrator, even though the advisory board may have taken a different position. City Staff may be a part of the advisory board; however, they do not hold any voting authority within the advisory board. Staff has been employed by the City Administrator to provide technical guidance. Staff members are obligated to make objective recommendations.

Failure of a staff member to provide expected or promised service to an advisory board is a basis for complaint to be brought to the attention of the City Administrator. Since

staff personnel are directly responsible to the City Administrator, it is his/her responsibility alone to allocate their time and efforts in the best interest of the total City government, to investigate staff, and take appropriate personnel action when necessary.

C. RELATIONS WITH OTHER COMMISSIONS, BOARDS, AND COMMITTEES

In the areas where there is overlap of jurisdiction between various bodies, it is important that coordination occur to ensure proper consideration of different viewpoints that may occur, and to minimize duplications or conflicts. Further, joint meetings with the City Council and other commissions, boards and committees may be mutually beneficial whenever two bodies are simultaneously addressing the same topics.

III. CONCLUSION

There is no desire on the part of the City Council or City staff to control any commission, board or committee member's independent thought or judgment. Appointments are made to these bodies by the Council based on judgment that those persons appointed have the knowledge, ability and interest and that their contributions will be of valuable assistance. All suggestions and ideas are most welcome, whether presented as an individual citizen, a member or a majority vote of an advisory board. However, membership on a commission, board or committee limits to a degree the freedom of advocacy before the City Council or other bodies on those issues that are to be considered by the member's commission, board or committee. The collective recommendation of the commission, board or committee to the City Council may include the positions of all members.

A commission, board or committee is created as an advisory arm of the Council as the result of a policy decision. Each has been charged with certain responsibilities in specified areas and it is within these that the body should act. It may be that a member or minority of members of an advisory board may disagree with an established policy. This is part of the democratic process. In spite of conflicting viewpoints, this is the accepted process for addressing the issues and forwarding the majority opinion to Council or to accomplish the tasks assigned.

The City is proud of its citizen participation and extends a hearty welcome and thanks to all commission, board and committee appointees.

APPENDIX

PLACENTIA COMMISSIONS, BOARDS & COMMITTEES
DUTIES, MEETING DATES, AND TIMES

CENTENNIAL STEERING COMMITTEE

MEMBERSHIP

The Centennial Steering Committee consists of

- Two (2) Members of the Placentia City Council
- Five (5) Members from each City Council District
- One (1) Member from Kiwanis
- One (1) Member from Placentia Library
- One (1) Member from Rotary
- One (1) Member from Women's Round Table
- One (1) Member from Placentia Yorba Linda Unified School District
- One (1) Member from Veterans Advisory Committee
- One (1) Member from Placita Santa Fe Merchants
- One (1) Member from Chamber of Commerce
- One (1) Member from Senior Advisory Committee
- One (1) Member from Heritage Festival Committee
- Two (2) Members from Historical Committee

MEETINGS

The Centennial Steering Committee meets the second Monday of each month at 5:00 p.m. starting on February 10, 2025.

POWERS AND DUTIES

- Serves in an advisory capacity to the City Council on matters related to the planning and coordination of the various events leading up to the City's 100th anniversary of incorporation in 2026.

- The Committee is responsible for ensuring the events and activities reflect the city's heritage, honor its past, and promote active participation from residents, businesses, and local organizations.

- The Steering Committee is divided into five (5) task-oriented subcommittees, each focused on specific aspects of the celebration.

MARKETING SUBCOMMITTEE

The Marketing Subcommittee will work with a contractor to aid in the selection of the Placentia Centennial logo and branding design. This Subcommittee will present their final logo to the City Council for consideration and approval. They will also be responsible for approving logo use on all Centennial materials. The logo and color palettes will be incorporated on flyers, brochures, promotional items, and other Centennial materials such as posters and volunteer shirts. They will also create a Centennial Celebration website platform on the City website, assist with content suggestions, and maintain accountability for the relevancy and accuracy of posted

information. The Marketing Subcommittee will work to provide the community with essential information about the upcoming celebrations, a finalized event and activities timeline, and dissemination of core marketing materials across various social media platforms and mailers.

COMMUNITY/BUSINESS PARTICIPATION SUBCOMMITTEE

The Community/Business Participation Subcommittee will work closely with local businesses to integrate centennial themes into their branding, promotions, and store displays throughout 2026. This may involve creating centennial-themed window displays, offering special promotions, and incorporating Placentia's 100-year celebration into product packaging. The subcommittee can also encourage businesses to sponsor centennial events and display their support through branded materials, such as banners or merchandise. Additionally, the subcommittee could engage the community in beautification projects, like mural paintings and historical landmark clean-ups, and organize volunteer efforts for centennial activities at the annual Love Placentia Day of Service event. Collaborating with businesses to host pop-up centennial booths would provide a platform for sharing historical information and merchandise. Business leaders could be recruited as Centennial Ambassadors, promoting the celebration and encouraging widespread business participation.

SPECIAL EVENTS SUBCOMMITTEE

The Special Events Subcommittee will help plan the grand birthday celebration in December 2026, marking Placentia's official 100th anniversary. In addition, they will incorporate centennial themes into all city events throughout the year, enhancing celebrations with special activities and programming. The subcommittee will also assist in recruiting volunteers to support the birthday event and staff centennial booths at various city events, ensuring broad community involvement.

HISTORICAL SUBCOMMITTEE

The Historical Subcommittee will collaborate with local historians, the Placentia Library, and the Placentia Historical Committee to gather historical documents, photos, and stories for a centennial history book. The subcommittee will oversee drafts and provide feedback to ensure the book accurately reflects the city's history and achievements. They will make recommendations for incorporating historical displays and exhibits into City events throughout 2026. They will also assist with digging up the time capsule and coordinate the creation and burial of a new one to be opened at a future milestone celebration.

SPONSORSHIP SUBCOMMITTEE

The Sponsorship Program Subcommittee is tasked with developing an exciting and donor-flexible sponsorship program that innovatively highlights Placentia's Centennial Celebration plans and garners support from businesses and community members that may never have financially supported general community efforts until this opportunity. To enhance sponsor visibility, a recognition program could be created to highlight sponsors through social media, newsletters, and acknowledgments during centennial events. In-kind sponsorship options, where businesses contribute products or services

instead of cash, could also be promoted, allowing for contributions like catering, printing, or donated items for raffles. Additionally, the subcommittee could work with the Community/Business Participation Subcommittee to feature a “Local Business Spotlight” at centennial events, allowing selected sponsors to showcase their products or services.

STAFF LIAISON

Communications and Marketing Manager and/or designated staff member(s).

CIVIC CENTER JOINT USE COMMITTEE

MEMBERSHIP

The Civic Center Joint Use Committee consists of five (5) members, two (2) of which are appointed by the Board of Trustees of the Library District and three (3) of which are appointed by the City Council. The term of office is for four (4) years.

MEETINGS

Meetings of the Civic Center Joint Use Committee are held quarterly.

POWERS AND DUTIES

- The Civic Center Joint Use Committee serves as an Advisory Board to the City Council and the Library Board of Trustees on matters relating to the Civic Center.

STAFF LIAISON

City Administrator and Deputy City Administrator and/or designated staff member(s).

FINANCE AND INVESTMENT COMMITTEE

MEMBERSHIP
The Finance and Investment Committee consists of three (3) members, the Mayor, Mayor Pro Tem, and City Treasurer.

MEETINGS
Regular meetings of the Finance and Investment Committee are held as needed.

POWERS AND DUTIES
- Reviews the City's Investment Policy annually, review quarterly investment performance, and to consult with the City Treasurer regarding current investments and future investment opportunities.
- Assist in the development of five-year capital budgets and revenue projections.
- Review the annual budget and make recommendations to the City Council.
- Studies all fiscal issues and recommends possible improvements and economies.
- Issue reports to the City Council on the City's investment and financial conditions.

STAFF LIAISON
City Administrator, Finance Director and/or designated staff member(s).

FINANCIAL AUDIT OVERSIGHT COMMITTEE

MEMBERSHIP

The Financial Audit Oversight Committee consists of five (5) members who serve for a period of three (3) years. Members are chosen from residents (18 years or over) of the City (residency requirement can be waived by City Council) who have knowledge of accounting/financial principles and it is desirable that they have experience in government accounting. All members are appointed by the City Council and serve at the discretion of the Council.

MEETINGS

Regular meetings of the Financial Oversight Committee are held as needed.

POWERS AND DUTIES

- Serves in an advisory capacity to the City Council and City Administrator with their primary role being to provide an internal audit function.

- Assist with the development and issuance of a Request for Proposals from qualified audit firms to perform an internal review of selected financial activities and internal control procedures; to interview qualified proposers; to negotiate cost; and to report to the City Council with a recommendation for audit firm selection.

- Return to the City Council with recommendations for administrative policies and procedures.

STAFF LIAISON

Director of Finance and/or designated staff member(s).

HERITAGE FESTIVAL COMMITTEE

MEMBERSHIP

The Heritage Committee, consisting of seven (7) members to be known as the Executive Board, has been established by the City Council, and shall have as its responsibility and purpose the planning and execution of the City's annual Heritage Celebration and related Heritage activities within the Community. The Committee may enlist the help and support of a variety of other volunteers to assist in carrying out its purpose. The City Council shall approve the parade route, theme, budget, and addition or removal of an Executive Board member.

APPOINTMENTS AND VACANCIES

The nine members of the Heritage Committee Executive Board shall be appointed by the Mayor of Placentia, with consensus of the Placentia City Council. The nine (9) member Executive Board shall consist of a majority of Placentia residents at all times (i.e. five or more members must be Placentia residents). Additional volunteers interested in assisting with subcommittee work must be added to the subcommittees by majority vote of the Executive Board.

CHAIRPERSON

In January of each year, the Committee shall select a Chairperson from the Executive Board members, by majority vote. The Chairperson shall be a resident of Placentia or have been a member of the Executive Board for a minimum of three years. The chairperson's responsibilities are top reside over meetings and to act as the formal Committee representative to the City Council.

OFFICERS

In addition to the office of Chairperson, each January the officers of 1st Vice Chairperson, 2nd Vice Chairperson, Treasurer, and Secretary, shall be selected from among the Executive Board by majority vote.

MEETINGS

The Committee shall hold a public monthly meeting at least once per month in a City facility. Meetings shall be posted and conducted in accordance with the California Ralph M. Brown Act. The attendance of a majority of the Committee's Executive Board.

STAFF LIAISON

Director of Community Services and/or designated staff member(s).

HISTORICAL COMMITTEE

MEMBERSHIP

The Historical Committee consists of nine (9) regular members who are appointed by the City Council. Committee members typically are familiar with historic preservation principles and practices and have gained knowledge of Placentia history from either long-term residence and/or study and research.

MEETINGS

The Committee meets regularly at 6:00 p.m. on the fourth Tuesday of every month. Special meetings may be scheduled as needed.

POWERS AND DUTIES

- Serves in an advisory capacity to City Council on matters related to historical structures and/or sites located in Placentia.

- Nominates buildings, sites or districts within the City for designation as local landmarks per Policy No. 703.

STAFF LIAISON

Director of Development Services and/or designated staff member(s).

CITY COUNCIL
HISTORIC PRESERVATION COMMITTEE

MEMBERSHIP

The City Council Historical Preservation Committee consists of two (2) regular members of the City Council. Committee members typically are familiar with historic preservation principles, land use, and have gained knowledge of Placentia history.

MEETINGS

The Historic Preservation Committee meets as needed.

POWERS AND DUTIES

- Serves in an advisory capacity to City Council on matters related to historical preservation in Placentia.

STAFF LIAISON

Director of Development Services and/or designated staff member(s).

CITY COUNCIL
HOUSING, COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

MEMBERSHIP

The City Council Housing, Community and Economic Development Committee consists of two (2) regular members of the City Council.

MEETINGS

The City Council Housing, Community and Economic Development Committee meets as needed.

POWERS AND DUTIES

- Serves in an advisory capacity to the City Council on matters related to significant developments as it relates to land use regulations, urban design and building standards.

- The Committee may receive presentations or project submittals from private development entities and may review economic/financial documents or proposals. If private development entities attend and present to the Committee, a City Attorney representative must attend the Committee meeting.

- Members review issues related to the City's general plans and zoning, housing, land use regulations, development, building standards and economic development policy.

STAFF LIAISON

City Administrator, Director of Development Services and/or designated staff member(s).

MEASURE U COMMITTEE

MEMBERSHIP
The Measure U Committee consists of two (2) residents and the City Treasurer.

MEETINGS
Regular meetings of the Measure U Committee are held as needed.

POWERS AND DUTIES
- Reviews the City's Measure U revenues and expenditures.
- Studies all fiscal issues related to Measure U funding.
- Issue reports to the City Council on the City's Measure U conditions.

STAFF LIAISON
City Administrator, Director of Finance and/or designated staff member(s).

NAVIGATION CENTER ADVISORY BOARD

MEMBERSHIP

The Navigation Center Advisory Board consists of two (2) regular members of the City Council and the following members:

- Representative(s) appointed by the Orange County Board of Supervisors
- Representative(s) appointed by the local City Council
- Representative(s) appointed by the local Chief of Police
- Representative(s) appointed by the local Neighborhood Association (if applicable)
- Representative(s) appointed from the local business association or Chamber of Commerce
- Representative(s) appointed by the local school district
- Representative(s) appointed from local homeless outreach agencies

MEETINGS

The Navigation Center Advisory Board meets every other month.

POWERS AND DUTIES

- Serves in an advisory capacity to the City Council on matters related to the Placentia Navigation Center.
- Provide ongoing review of the operations of the Placentia Navigation Center.
- Enhance community relations.
- Bring forth information of any strengths and successes of the Placentia Navigation Center.
- Bring forth any concerns from the neighborhood, local businesses, City, County, service provider partners, and shelter clients about the operation of the Placentia Navigation Center.
- Oversee the accountability and grievance process and policies of the Placentia Navigation Center.

STAFF LIAISON

Director of Community Services and/or designated staff member(s).

CITY COUNCIL
OLD TOWN PLACENTIA PARKING COMMITTEE

MEMBERSHIP
The City Council Old Town Placentia Parking Committee consists of two (2) regular members of the City Council

MEETINGS
The City Council Old Town Placentia Parking Committee meets as needed.

POWERS AND DUTIES
- Serves in an advisory capacity to City Council on matters related to parking in Old Town Placentia.

- Initiates parking studies and impacts as needed in Old Town and presents findings and recommendations to the Placentia City Council.

STAFF LIAISON
City Administrator, Deputy City Administrator and/or designated staff member(s).

PARKS ARTS AND RECREATION COMMISSION

MEMBERSHIP

The Recreation and Parks Commission consists of five (5) regular members serving a term of office for four (4) years each. All members are appointed by the City Council.

MEETINGS

Regular meetings of the Recreation and Parks Commission are held at 6:30 p.m. on the second Tuesday of each month in City Hall.

POWERS AND DUTIES

- Acts in an advisory capacity to the City Council and the City Administrator on all policy matters pertaining to all parks presently established by the City Council and all future parks to be established by the City Council and on all recreational programs, cultural arts programs, health/wellness programs and special events for the community.

- Assists in the development of plans for seasonal and year-round recreation, arts, special events, and health and wellness activities and programs.

- Establishes rules and regulations, subject to the approval of the City Council, for the use of City parks and recreation facilities.

- Adopts a master plan for the development of each City park, subject to the approval of the City Council and reviews subsequent precise plans for conformance to the master plan.

STAFF LIAISON

Director of Community Services and/or designated staff member(s).

PLACENTIA COMMUNITY FOUNDATION

MEMBERSHIP

The Placentia Community Foundation Board of Directors (Board of Directors) shall consist of eight (8) individuals, who shall be appointed At-Large by the Board of Directors. In addition to the eight (8) At-Large board members, the Mayor of the City of Placentia, or his/her designee, shall serve as a non-voting ex-officio member of the Board of Directors, representing the interests of the Placentia City Council. The Placentia City Treasurer shall also serve as a non-voting ex-officio member of the Board of Directors.

MEETINGS

Regular meetings of the Placentia Community Foundation are held at 8:30 a.m. on the fourth Monday of every month.

POWERS AND DUTIES

- The Placentia Community Foundation is a 501(c)(3) California non-profit public benefit corporation formed on October 22, 2009.

- The Placentia Community Foundation's purpose is to undertake fundraising activities and provide grants and other aid to charitable endeavors on behalf of and in the City of Placentia.

- The Placentia Community Foundation shall accomplish its purpose by seeking to improve cultural, educational, and recreational programs offered by the City, and also by seeking to preserve, protect and enhance the quality of life for residents through helping to support, establish and fund other local non-profit organizations that will directly benefit the Placentia community.

- In 2017, the Placentia Community Foundation updated their Bylaws. These Bylaws may be amended in any manner consistent with the articles of incorporation and the California Nonprofit Public Benefit Corporation Law by a majority of the Board of Directors.

STAFF LIAISON

Until the Foundation is financially able to provide this function on its own, the City shall assign a City Staff member to serve as the Executive Secretary to the Board of Directors, with no voting privileges. The Executive Secretary shall assist with administrative functions of the Board of Directors, keep minutes, and maintain all original documents. The Foundation shall assign these duties to its own staff member, once it is financially able to do so.

Director of Community Services and/or designated staff member(s) is currently assigned as the Executive Secretary.

PLACENTIA DISASTER COUNCIL

MEMBERSHIP

The Placentia Disaster Council consists of five (5) regular members who serve a term of office for four (4) years. All members are appointed by the City Council and serve at the discretion of the Council.

MEETINGS

Regular meetings of the Placentia Disaster Council are held as needed at Placentia City Hall.

POWERS AND DUTIES

- Title 11- Emergency Organization of the City of Placentia Municipal Code creates the Placentia Disaster Council (PDC) and designates the Mayor to serve as the Chair of the Disaster Council.
- Assist with updating the City's Emergency Operations Plan, Hazardous Mitigation Plan.
- Assist with disaster related table-top exercises and other work plan items associated with emergency management.

STAFF LIAISON

Emergency and Health Services Manager.

PLANNING COMMISSION

MEMBERSHIP

The Planning Commission consists of seven (7) members (per City Charter) appointed by the City Council. The term of office is for four (4) years.

MEETINGS

Regular meetings of the Planning Commission are held at 6:30 p.m. on the second Tuesday of each month in the City Council Chambers.

POWERS AND DUTIES

- After a public hearing thereon, recommends to the City Council the adoption, amendment or repeal of the General Plan, or any part thereof, for the physical development of the City.

- Exercises such control over land subdivisions as is granted to it by the City Council and by the laws of the State of California.

- Makes recommendations concerning proposed public works and for the clearance and rebuilding of blighted or substandard areas within the City.

- Exercises such functions with respect to zoning as may be prescribed by ordinance not inconsistent with the City Charter.

STAFF LIAISON

Director of Development Services and/or designated staff member(s).

PUBLIC FINANCING AUTHORITY OF THE PLACENTIA ENHANCED INFRASTRUCTURE FINANCING DISTRICT

MEMBERSHIP

The Public Financing Authority of the Placentia Enhanced Infrastructure Financing District consists of five (5) regular members consisting of two (2) members of the City Council, one (1) member of the County Board of Supervisors, and two (2) members of the community.

MEETINGS

Regular meetings of the Placentia Enhanced Infrastructure Financing District Public Financing Authority are held as needed.

POWERS AND DUTIES

- The Placentia Enhanced Infrastructure Financing District ("Placentia EIFD") was formed as a partnership between the City of Placentia and the County of Orange.
- The Placentia EIFD was established as a means to fund critical infrastructure of communitywide and regional significance with a focus on the Old Town Placentia Revitalization Plan area, by providing a means to capture property tax increment revenue ("T1") generated by new development within the district.
- The City and County formed the Public Financing Authority of the Placentia Enhanced Infrastructure Financing District ("PFA') to act as the governing body of the Placentia EIFD in accordance with EIFD statutes.

STAFF LIAISON

Director of Development Services and/or designated staff member(s).

SENIOR ADVISORY COMMITTEE

MEMBERSHIP

The Senior Advisory Committee consists of seven (7) members. The members will be appointed by the City Council with two (2) members being representatives from the Placentia Senior Center and five (5) at-large seniors. All members shall be 55 years of age or older.

MEETINGS

The Senior Advisory Committee meets quarterly on the third Wednesday of the month at 6:15 p.m. at City Hall.

POWERS AND DUTIES

- Act as liaison for all seniors in the City and advise on ways to enrich and enhance the health and quality of life of seniors in the community.
- Solicit input and act as a public forum for issues that affect seniors in the City.
- Provide advice based on input received to improve the programs, policies, and services provided to seniors. Identify barriers to access by seniors to City services and programs. Form partnerships in the community to educate, inform, and improve the quality of life for seniors.
- Assist with volunteer recruitment.
- Assist with the marketing of the Senior Center services, programs, and events.

STAFF LIAISON

Director of Community Services and/or designated staff member(s).

CITY COUNCIL
SEWER, UTILITY, RECYCLING AND REFUSE COMMITTEE

MEMBERSHIP

The City Council Sewer, Utility, Recycling and Refuse Committee consists of consists of two (2) regular members of the City Council.

MEETINGS

Regular meetings of the City Council Sewer, Utility, Recycling and Refuse Committee are held as needed.

POWERS AND DUTIES

- Serves in an advisory capacity to City Council on matters related to utilities, sewer, recycling and refuse matters.

- Reviews proposed rate adjustments, participate in ongoing negotiations and rates studies related to the various utility service providers.

STAFF LIAISON

City Administrator, Deputy City Administrator and/or designated staff members(s).

STREETSCAPE AND TRANSPORTATION ADVISORY COMMISSION

MEMBERSHIP

The Streetscape and Transportation Advisory Commission consists of five (5) regular members who serve a term of office for four (4) years. All members are appointed by the City Council and serve at the discretion of the Council.

MEETINGS

Regular meetings of the Streetscape and Transportation Advisory Commission are held at 6:00 p.m. on the third Monday of every other month (odd months).

POWERS AND DUTIES

- Traffic safety issues, active transportation programs and projects; transportation management including neighborhood traffic and parking management programs, review and consideration of permit parking districts and speed hump installation requests and the overall regulation of vehicle, bicycle, and pedestrian traffic within the City as described in Title 13 of the Placentia Municipal Code.
- The Commission shall review recommendations for the removal, planting, replanting or disposition of public trees in the public right-of-way or on public property.
- The Commission shall review recommendations regarding appeals of tree removal requests made by individual property owners, neighborhood associations, or developers denied by City Staff.
- The Commission may make recommendations on designated tree species for specific streets and neighborhoods and shall be incorporated by reference into a future street tree master plan.

STAFF LIAISON

City Engineer/Transportation Manager and/or designated staff member(s).

CITY COUNCIL
TECHNOLOGY AND INNOVATION COMMITTEE

MEMBERSHIP

The City Council Technology and Innovation Committee consists of two (2) regular members of the City Council.

MEETINGS

Regular meetings of the City Council Technology and Innovation Committee meets as needed.

POWERS AND DUTIES

- Review technology and innovation systems for City operations and applications.
- Review the Citywide Fiber Optic System and discuss matters with service providers.
- Reviews Smart Cities systems and meets with vendors to review their products.
- Serves in an advisory capacity to City Council on matters related to citywide fiber optic, technology, and smart cities systems and applications.

STAFF LIAISON

City Administrator, Deputy City Administrator, IT Manager and/or designated staff member(s).

VETERANS ADVISORY COMMITTEE

MEMBERSHIP
The Veterans Advisory Committee consists of nine (9) regular members who serve until removed or resign. All members are appointed by the City Council and serve at the discretion of the Council.

MEETINGS
Regular meetings of the Veterans Advisory Committee are held at 4:00 p.m. on the first Monday of each between February and November.

COMPENSATION
None

POWERS AND DUTIES
- Serves in an advisory capacity to the City Council on veterans' affairs matters within the community.

- Considers veterans' matters submitted by the City Council, staff or public and recommends courses of action where appropriate.

- Matters considered by the committee's scope include all activities within the purview of the City Council relating to the annual Veterans Day Observance Ceremony and activities.

- Committee members are to familiarize themselves with veterans' activities through attendance at local/state/federal veterans' organizations.

- Committee members need not be veterans to serve on this committee.

STAFF LIAISON
Police Chief and/or designated staff member(s).

LIST OF DISBANDED COMMITTEES/COMMISSIONS

ADVISORY COMMITTEE ON THE DISABLED

CIVIC CENTER AUTHORITY

CULTURAL ARTS COMMISSION
Ordinance No. O-2019-11 to disband

ECONOMIC DEVELOPMENT COMMITTEE
Resolution No. R-2019-48 to disband

RECREATION AND PARKS COMMISSION
Ordinance No. O-2019-11 to disband

TRAFFIC SAFETY COMMISSION
Ordinance No. O-2019-11 to disband

OVERSIGHT BOARD TO SUCCESSOR AGENCY
Consolidated to Countywide Oversight Board

TRI CITY PARK AUTHORITY
Resolution No. 2016-51 to disband

CITIZENS FISCAL SUSTAINABILITY TASK FORCE

GENERAL PLAN STEERING COMMITTEE

PUBLIC SAFETY FACILITY AD-HOC COMMITTEE

RECREATIONAL VEHICLE PARKING AD-HOC COMMITTEE

YORBA LINDA WATER/GOLDEN STATE WATER DISTRICT

CITYWIDE FIBER OPTIC AND SMART CITY COMMITTEE

CITY COUNCIL DOG PARK AD-HOC COMMITTEE

BLUE RIBBON COMMITTEE FOR SENIOR/COMMUNITY CENTER

Agenda Item No: 1.i

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: January 14, 2025
Submitted by: Kyra Tao
From: Public Works

Subject:
Professional Services Agreements for On-Call Traffic Engineering Services

Financial Impact:
Fiscal Impact:

Expense:	$ 50,000	Contract Not-To-Exceed Amount for Each On-Call Contract
	$ 250,000	Cumulative Contract Not-To-Exceed Amount for a Total of Five (5) On-Call Contracts
Budget:	$ 10,000	FY 2024-25 Operating Budget (103590-6015)
	$ 10,000	FY 2024-25 CIP Budget (652501-6741)
	$ 20,000	FY 2024-25 Budget for On-Call Traffic Management Center Support Services

Summary:
The City maintains 63 signalized intersections and an advanced Traffic Management Center (TMC) in City Hall. The TMC allows communications between the City and its signalized intersections. The TMC serves as the central hub for traffic operations, where real-time traffic data is collected, analyzed, and disseminated to optimize traffic flow and respond to incidents.

On August 5, 2024, Staff solicited qualifications from professional traffic engineering firms to create a bench list of professional consultants to provide traffic engineering services specifically in support of various issues related to the City's TMC. A total of eight (8) proposals were received from qualified consulting firms with extensive experience in traffic engineering services. After a thorough review of the proposals by Staff, a bench list of the top five (5) ranked firms are proposed to be placed under contract to provide the City with traffic engineering services for all ongoing support to the City's TMC. The approval of this traffic engineering on-call services contract is a necessary step to ensure the City's traffic management systems are operating efficiently and can respond promptly to emerging traffic needs.

This action will provide the City with traffic signal operation management services over the next 5 years. In order to meet the needs of the Department and to provide prompt customer service, it has been necessary in the past to utilize multiple firms to effectively perform duties in an efficient and responsible manner. Therefore, multiple firms are again being recommended in order to provide continuity of service. Entering into an on-call contract with

the City does not guarantee that a consulting firm will receive work during the contract on-call term.

Staff recommends that City Council award contracts to the five (5) firms for a 3-year term with an option for a two-year term extension based upon performance and at the discretion of the City. Each consultant shall serve on an on-call basis with a not-to-exceed contract amount of $50,000, the cost of which will be charged by individual task. Staff plans to select one (1) firm in the current fiscal year to provide TMC support utilizing the available Department budget up to $20,000.

Recommendation:
Recommended Action: It is recommended that City Council:

1. Approve a Professional Services Agreement with ADVANTEC Engineers, for professional consulting services to provide traffic engineering on-call services for a term of three (3) years with one (1) two-year term extension based upon performance and at the discretion of the City, in an amount not-to-exceed $50,000; and
2. Approve a Professional Services Agreement with AGA, for professional consulting services to provide traffic engineering on-call services for a term of three (3) years with one (1) two-year term extension based upon performance and at the discretion of the City, in an amount not-to-exceed $50,000; and
3. Approve a Professional Services Agreement with Kimley-Horn & Associates, for professional consulting services to provide traffic engineering on-call services for a term of three (3) years with one (1) two-year term extension based upon performance and at the discretion of the City, in an amount not-to-exceed $50,000; and
4. Approve a Professional Services Agreement with Iteris, for professional consulting services to provide traffic engineering on-call services for a term of three (3) years with one (1) two-year term extension based upon performance and at the discretion of the City, in an amount not-to-exceed $50,000; and
5. Approve a Professional Services Agreement with AET, for professional consulting services to provide traffic engineering on-call services for a term of three (3) years with one (1) two-year term extension based upon performance and at the discretion of the City, in an amount not-to-exceed $50,000; and
6. Authorize the City Administrator to approve any contract term extensions based on performance and amendments up to 10% of the contract not-to-exceed amount, or $5,000; and
7. Authorize the City Administrator to execute the above-mentioned Professional Services Agreements, in a form approved by the City Attorney.

Strategic Plan Statement:
There is no specific strategic planning goal or objective associated with this agenda item.

Discussion:
The City is responsible for safe and efficient operation of the transportation network, including traffic management, signal control, and monitoring of City streets. The Traffic Management Center (TMC) serves as the central hub for traffic operations, where real-time traffic data is collected, analyzed, and disseminated to optimize traffic flow and respond to incidents. The on-call services are essential to maintaining the City's traffic operations, providing timely and flexible support for various traffic-related issues, including signal timing evaluation and coordination, system maintenance, and system upgrades.

As a result of the need to retain the professional assistance from qualified consultants to assist Staff with traffic engineering services with the focus on TMC in the City, Staff prepared an RFP for on-call services. A total of eight (8) proposals were received from qualified consulting firms with extensive experience in traffic engineering services. These proposals were evaluated by City Staff and the following are the top five final scores and rankings:

NO.	CONSULTANT	TOTAL SCORE
1	ADVANTEC Engineers	93
2	AGA	90
3	Kimley-Horn & Associates	91
4	Iteris	88
5	AET	88

By utilizing more than one (1) firm to provide traffic engineering services, the City can achieve greater flexibility in turning over traffic engineering support in a timely fashion. The scope of services under the contracts will include on-call support of various tasks pertaining to the City's TMC. The immediate tasks will include but not limited to:

- Monitor and report traffic signal malfunctions to the City as needed
- Investigate and make recommendations on traffic signal improvements
- Connect to and provide traffic signal input into system controllers
- Coordinate with City's IT department to upgrade TMC infrastructure in the server room

The top five ranked firms have demonstrated experience in managing traffic operations, have the technical expertise required for this specialized work, and have successfully worked with similar-sized municipalities. Among these firms, AGA, Iteris, and AET are currently providing the City with traffic operation management support services as part of several regional traffic signal synchronization projects funded by Orange County Transportation Authority (OCTA). They have been responsive to the City's needs and are familiar with the City's current TMC infrastructure and deficiencies.

Staff proposes the City enter into professional service agreements with five (5) consultants for traffic engineering on-call services. Each consultant shall serve on an on-call basis with a not-to-exceed contract amount of $50,000. Each on-call contract with the City does not guarantee that a consulting firm will receive work during the on-call contract period. The consultants shall perform the on-call services at the direction of the Transportation Manager, based upon the agreed fee schedule submitted along with their respective proposal. Staff plans to select one (1) firm in the current fiscal year to provide TMC support utilizing the available department budget up to $20,000. The approval of this traffic engineering on-call services contract is a necessary step to ensure the City's traffic management systems are operating efficiently and can respond promptly to emerging traffic needs.

Fiscal Impact Summary:
The cumulative not-to-exceed contract amount for each proposed agreement is $50,000 for a grand total of $250,000 across all five (5) proposed contracts. The award of these contracts does not commit the City to expending any funds since the consultants will serve on an on-call, as needed basis. Staff plans to select one (1) firm in the current fiscal year to provide

TMC support utilizing the available department budget up to $20,000. A total of $20,000 has been budgeted in the approved Fiscal Year 24-25 Operating and CIP Budget for this purpose. Funds for future TMC support services will be evaluated on a year-to-year basis based on the available budget as part of the City's annual budget process. As such, sufficient funds exist for the recommended actions.

Attachments
(Consultant signed) - Kimley-Horn and Associates - On-Call Traffic - PSA Packet_KH signed.pdf
(Consultant signed) Iteris - On-Call Traffic - PSA - updated 2024.12.16.pdf
AET & Associates - On-Call Traffic - PSA - updated.pdf
(Consultant signed) AGA Engineers Inc - On-Call Traffic - PSA - updated.pdf
(Consultant signed) Advantec - On-Call Traffic - PSA.pdf

CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
Kimley-Horn and Associates, Inc.

THIS AGREEMENT is made and entered into this 14th, day of January, 2025 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and Kimley-Horn and Associates, Inc., a North Carolina corporation ("Consultant").

W I T N E S S E T H :

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide On-Call Traffic Engineering Services, as more fully described herein; and

B. WHEREAS, Consultant represents that it is "design professional" as that term is defined by California Civil Code Section 2782.8 and has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in the Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant is familiar with the laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and will exercise the professional standard of care to comply with all other Federal, State, and local laws and ordinances applicable to the services required under this Agreement. Consultant warrants that it is not suspended or debarred from doing business with the United States government and can legally be paid from federal funds. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender, or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed Fifty Thousand Dollars ($50,000), unless authorized herein.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "Scope of Services", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Such increase in additional fees shall be limited to 10% of the total contract sum. The City Administrator is authorized to approve a Change Order for such additional services. Where the original contract is $40,000.00 or less, City Council approval shall be required prior to any increase bringing the total compensation to more than $40,000.00.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A".

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of

performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 35 months, ending on December 3, 2027, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. The term of the Agreement may be extended for one additional two-year term based on Contractor performance and at the discretion of the City.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending, or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates, or abandons a portion of this Agreement such suspension, termination, or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or

rearrangement of its affairs.

The Consultant shall have the right to terminate this Agreement upon seven days' notice to the City upon breach by City of any of its obligations under this Agreement. In the event of such termination, the Consultant shall be paid for all services performed up to the effective date of the termination and all damages, if any, resulting from the Client's breach of this Agreement.

4.3. Compensation. In the event of termination for Consultant's default, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits. For all other terminations, Consultant shall be paid for all reasonable costs incurred and all professional services performed up to and including the date of termination.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps, and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Insurance. The Consultant and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, insurance as set forth in Exhibit "B" attached hereto and incorporated herein by this reference.

Neither the City nor any of its officers, officials, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Deductible or Self Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.3. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages, as well as providing the City with the required endorsements

described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "C" and incorporated herein by this reference.

5.4. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives, and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives, and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence, or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:

Kimley-Horn and Associates, Inc.
1100 W. Town and Country Rd.
Suite 700
Orange, CA, 92868
Tel: (657) 291-8815

Attn: Ryan Calad

IF TO CITY:

City of Placentia
401 E. Chapman Ave.
Placentia, CA 92870

Tel: (714) 993-8121

Attn: Kyra Tao

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet, or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting, or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to defend, indemnify, and hold free and harmless the City, its officers, officials, agents, employees, and volunteers, at Consultant's sole expense, from and against any and all claims, liabilities, demands, actions, expenses, damages, suits, or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees arising out of or in any way connected with the performance of the Consultant, its employees, and/or authorized subcontractors' work undertaken pursuant to this Agreement which to the extent arise out of, pertain to or relate to the negligent acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of the Consultant, its employees and/or subcontractors. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its officers, officials, agents, employees, and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable, and whether or not there is any evidence of fault or wrongdoing by the Consultant, its employees and/or its subcontractors. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints, or suits arising out of the sole or active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the

services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, State, or Federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information, and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files, and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall become, upon payment for such, and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City, but shall be made available to the City within ten
(10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes, or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that

this Agreement and all reports, documents, information, and data, including, but not limited to, computer tapes, discs, or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 7920.000 *et seq*.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates, and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq*.) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates, and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates, or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Consultant's duties and services under this Agreement shall not include preparing or assisting the City with any portion of the City's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the City. The City shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Consultant's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project, if any, have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by Consultant pursuant to this Agreement.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates, and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect. Furthermore, Consultant will comply with the following:

(a) Unauthorized Aliens. Consultant hereby represents and warrants that it will comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, *et seq*., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of any work and/or services under this Agreement, and should any liability or sanctions be imposed against City for such use of

unauthorized aliens, Consultant hereby agrees to reimburse City for any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, or penalties which arise out of or are related to such employment, together with any and all costs, including attorneys' fees, incurred by City.

(b) E-Verify. If Consultant is not already enrolled in the U.S. Department of Homeland Security's E-Verify program, Consultant shall enroll in the E-Verify program within fifteen (15) days of the effective date of this Agreement to verify the employment authorization of employees assigned to perform work hereunder. Consultant shall verify employment authorization within three (3) days of hiring a new employee to perform work under this Agreement. Information pertaining to the E-Verify program can be found at http://www.uscis.gov, or access the registration page at https://e-verify.uscis.gov/enroll . Consultant shall certify its registration with E-Verify and provide City its registration number within sixteen days of the effective date of this Agreement. Failure to provide certification will result in withholding payment until full compliance is demonstrated.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or

compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

_____ Date: _____
Rosanna Ramirez, Acting City Administrator

ATTEST:

_____
City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT:

Digitally signed by Jason Melchor, P.E.
(CA PE No. 65218)
Date: 2024.12.04 11:27:06-08'00'

_____ Date: 12/04/2024
Signature

Jason Melchor, Associate

Name and Title

56-0885615

Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

_____ Date: _____

Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

_____ Date: _____

Krystle Murillo, Risk Manager

APPROVED AS TO CONTENT:

_____ Date: _____

Kyra Tao, Project Manager

DEPARTMENTAL APPROVAL:

_____ Date: _____

Chris Tanio, Director of Public Works

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK

Fee Proposal Cover Letter

» 1100 W Town & Country Road, Suite 700
Orange, CA 92868
TEL 714.939.1030 FAX N/A

August 28, 2024

City of Placentia
Attn: Kyra Tao, PE, PTP, Transportation Manager
401 E. Chapman Avenue
Placentia, CA 92870

Re: Proposal for the City of Placentia On-Call Traffic Engineering Services (RFP No. PW-24-03)

Dear Ms. Tao and Members of the Selection Committee:

As instructed by the City's RFP, we have provided our fee proposal in a separate, sealed envelope. We welcome the opportunity to discuss our fee with the City and are flexible to adjustments and refinements as necessary to better accommodate your needs on this project.

Thank you for this opportunity and we look forward to hearing from you as we are eager to continue our partnership with the City. Should you have any questions regarding our fee proposal, please contact project manager and point of contact **Ryan Calad, PE, TE** at 657.291.8815 or Ryan.Calad@kimley-horn.com.

Sincerely,
KIMLEY-HORN AND ASSOCIATES, INC.



Ryan Calad, PE, TE
Project Manager



Jason Melchor, PE*
Associate

Kimley»Horn

Hourly Labor Rate Schedule

Classification	Rate
Analyst I	$130 - $170
Analyst II	$165 - $195
Professional	$205 - $260
Senior Professional I	$250 - $335
Senior Professional II	$325 - $425
Senior Technical Support	$125 - $305
Technical Support	$110 - $180
Support Staff	$95 - $155

Effective through June 30, 2025. Subject to annual adjustment thereafter.

Internal Reimbursable Expenses will be charged at 5% of Labor Billings.

External Reimbursable Expenses will be charged at 10% mark-up, or per the Contract.

Sub-Consultants will be billed per the Contract.



PREPARED FOR:

City of **Placentia**

PROPOSAL FOR THE CITY OF PLACENTIA

On-Call Traffic Engineering Services

(RFP No. PW-24-03)

PREPARED BY:

Kimley»Horn

Expect More. Experience Better.





Cover Letter

Cover Letter

August 28, 2024

» 1100 W Town & Country Road, Suite 700
Orange, CA 92868
TEL 714.939.1030 FAX N/A

City of Placentia
Attn: Kyra Tao, PE, PTP, Transportation Manager
401 E. Chapman Avenue
Placentia, CA 92870

RE: Proposal for the City of Placentia On-Call Traffic Engineering Services (RFP No. PW-24-03)

Dear Ms. Tao and Members of the Selection Committee:

The **City of Placentia** (City) is looking to establish a partnership with a professional consultant that possesses the wealth of knowledge, capacity, proven experience, and an unparalleled reputation in providing the City and its community with traffic engineering services.

Kimley-Horn is that consultant. The Kimley-Horn team knows that to truly be an effective partner on a range of future projects, the City's ideal consultant will provide a comprehensive and experienced team of industry leaders in transportation planning and engineering, demonstrate a commitment and responsiveness to the City, have the depth and resources for this contract, and offer a proven approach to on-call contracts. We are committed to helping you achieve your goals, and we have a vested interest in your success. We offer the following benefits for you to capitalize on:

The Right Leadership. Our project manager, **Ryan Calad, PE, TE**, brings more than 18 years of traffic and transportation planning and engineering experience as well as on-call contract management for local municipalities. Having worked with municipalities in the area for many years, Ryan is immediately available to provide efficient, cost-effective services to you, and he has taken great care in staffing our team with personnel who are leaders in their respective industries.

Effective Staffing and Resources. Kimley-Horn brings a local presence depth, access to qualified resources firmwide, and proven capability to manage and staff multiple, concurrent projects. Many of our team's staff for this contract are based in our Orange, Los Angeles, and Long Beach offices, so we can deliver projects locally with qualified staff. Ryan also has access to available, highly experienced staff from across Kimley-Horn, as our single-profit-center model makes resource-sharing across offices seamless. Through our on-call contracts and public works project experience, we understand how to work on and deliver a variety of assignments, often happening at the same time. We are well prepared to serve you.

Extensive On-Call Experience. Kimley-Horn is proud of our history of serving public entities on on-call contracts and this has helped us develop an approach that leads to success. On-call contracts require a different approach from typical project-specific contracts, as each task order assigned under an on-call contract requires an individualized approach encompassing the various disciplines necessary to complete the assignment. We have held on-call contracts with 90 agencies in the Southern California region, over 26 of which are based in Orange County. Through this extensive experience, we are able to apply our first-hand knowledge with challenging transportation issues to best provide you with thoughtful methods of achieving your project goals.

We appreciate the opportunity to submit this proposal to the City and welcome the opportunity to work with you as a trusted advisor. If you have any questions regarding this proposal or require additional information, please do not hesitate to contact project manager **Ryan Calad, PE, TE** at **657.291.8815** or **Ryan.Calad@kimley-horn.com**.

Sincerely,
KIMLEY-HORN AND ASSOCIATES, INC.

Ryan Calad, PE, TE
Project Manager

Jason Melchor, PE*
Associate

**Jason Melchor, PE is authorized to bind Kimley-Horn and execute agreements on behalf of the firm.*
**Kimley-Horn acknowledges the receipt of two sets of Q&A released via email on August 19, 2024, and August 21, 2024, respectively.*

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Appendix A-1



Executive Summary

Executive Summary

Kimley-Horn offers complete traffic engineering services in-house, and has completed thousands of traffic engineering and operations projects, ranging from major areawide signal systems involving hundreds of intersections to single intersection safety audits, designs, and analyses. Our traffic engineering staff includes specialists in the areas of signal system and signalization design, signing and pavement marking studies and plans, safety and operations studies and plans, accident analysis and testimony, pedestrian safety programs, access management, parking studies and layout, circulation studies, and general traffic engineering consultation.

Our experienced professionals have completed a wide range of transportation projects across the United States for state, regional, urban, and rural agencies. We have completed thousands of traffic engineering projects and provide clients with services in virtually every aspect of traffic engineering, including:

- Traffic signal and system design
- Traffic studies/traffic impact analyses/operational analyses
- Intersection and corridor signal timing and operations
- Traffic control and construction sequencing
- Pavement marking and signing design
- Speed studies and safety evaluation and design
- Safety studies
- Pedestrian crossing studies and design
- Access, parking, and circulation studies
- Interlligent Transportation Systems (ITS) software development, wireless and fiber design, interconnect, and implementation
- Highway and street lighting design
- Standards development

With the wealth of experience and in-house professional staff, the Kimley-Horn team will be the consultant to perform both Traffic Signal Operation Management and Traffic Engineering services for the City. An overview of our approach for each task is listed below:

Traffic Signal Operation Management

The success of any project can be directly attributed to: 1) skills and experiences of the team members managing the project, 2) understanding key project challenges and identifying solutions, 3) performing quality work, and 4) delivering timely responsive service to the City. The signal timing and traffic monitoring work will be led by **Ryan Calad, PE, TE** as well as **Matthew Stewert, PE, TE** and **Richard Luo, EIT (City of Placentia resident)** for the day-to-day operations review and management of the City's signal operations and management.

Traffic Engineering

Kimley-Horn offers complete in-house traffic engineering services in the areas of signing/striping and street studies, speed zoning studies, safety and operations studies, collision analysis, pedestrian safety programs, parking studies, site access and circulation studies, and general consultation in traffic engineering. To provide the City with excellent quality and professional expertise, we have identified **Jason Melchor, PE** as the task leader for this group of task disciplines, along with other specific key staff to help deliver as needed task support to the City. We tailor each on-call task assignment's scope of services specifically to the needs of the individual project and the City. Our familiarity with local standards will help us determine what will be necessary to assist the City with each task order.

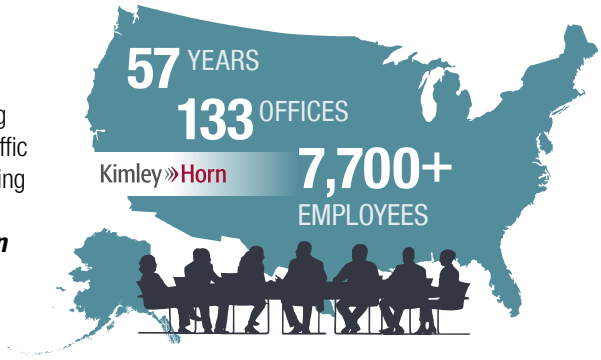


Project Team Organization

Project Team Organization

Firm Overview

Kimley-Horn is a full-service planning, engineering, and environmental consulting firm providing services to municipalities and public agencies nationwide. Since our founding in 1967, Kimley-Horn has grown from a small group of transportation planners and traffic engineers to a firm of more than 7,700 employees with 133 offices nationwide, including 13 in California. ***We offer clients the local knowledge and responsiveness of a small organization, backed by the depth of resources only a national firm can offer.*** Our engineers, planners, designers, and technicians have worked with public entities across Southern California since 1988, giving us broad local experience and familiarity with local agency standards as well as federal requirements.



Our growth over the last 57 years is the result of the firm's commitment to integrity and dedication to providing quality services–in fact, 70 percent of our work in 2023 was for repeat clients. Today, we are one of the highest ranked engineering, planning, and environmental consulting firms in the U.S. **According to Engineering News-Record, our firm was ranked 10th overall among the nation's top 500 design firms in 2024.**

Kimley-Horn will provide you support via our Orange office, located at 1100 W Town & Country Road, Suite 700, Orange, CA 92868. For additional contact information, please refer to the Cover Letter section of this document.

Organizational Chart

City of **Placentia**

Principal-in-Charge	Project Manager	QC/QA Manager
Sri Chakravarthy, PE, TE	Ryan Calad, PE, TE	Kevin Aguigui, PE, EE, TE, CSEP

Traffic Signal Operation Management

Task Lead: Ryan Calad, PE, TE

TMC Operations & Signal Timing Support
- Matt Stewart, PE, TE
- Tim McCarron, PE
- Richard Luo, EIT

Traffic Signal/ITS/TMC PS&E
- Vivian Chong, PE
- Zachary McFann, PE, TE
- Carla Aboud, EIT
- Rebecca Ung, EIT

TSMO Tech Support
- Brian Sowers, PE
- Jim Roldan, TE
- Darya Shytkalo, PE

Traffic Engineering

Task Lead: Jason Melchor, PE

Traffic Control/Traffic Calming Design
- Tim Chan, PE
- Carla Aboud, EIT
- Raven Ramos

Active Transportation & SRTS
- Sowmya Chandrashekar, PE, TE, PTOE
- Maya Bouchet, AICP
- Matthew Jacobson, EIT, ENV SP
- Jocelyn Soria Lira

Preliminary Engineering/Traffic Studies
- Trevor Briggs, PE
- Pouya Sadeghi, EIT
- Dallas Willey, EIT

= Key Team Members

Proposed Staff Resumes

Your project manager, **Ryan Calad, PE, TE,** will use our proactive management system known as cast-aheads to detail personnel needs and determine availability each month. Our cast-ahead system schedules and organizes 1-, 3-, and 6-month looks into each person's future workload, providing an accurate tool for keeping projects on schedule. Based on a review of our cast-aheads, the individuals selected for this team are available immediately to serve you and are in an excellent position to handle the workload required to complete this project.
We understand that the City expects that the project team proposed under this proposal will remain unchanged throughout the duration of the project. We will not replace key staff without prior consultation with the City.
Per the second set of released Q&A, resumes for the proposed staff are included in the Appendix of this document.

Relevant Experience and References

Relevant Experience and References

Kimley-Horn has an extensive history of completing on-call projects for local agencies in Southern California by successfully committing resources as needed, taking ownership of the project, maintaining the project schedule, obtaining team consensus, and delivering quality technical submittals. We have developed a thorough understanding of the issues involved in on-call projects through our previous on-call contracts with various cities, counties, and state department of transportations (DOTs). We have successfully provided services to more than 90 California municipalities through on-call contracts, in addition to numerous county agencies and Caltrans.

Because transportation planning and traffic engineering have been mainstays of Kimley-Horn's practice for over 57 years, the City can be assured that we have the experienced professionals and resources to meet the City's needs. Some of our current and recently completed as-needed and on-call contracts are listed below:

Projects	Traffic Management Centers	Signal Timing & Operations	Signal System Master Plan	Traffic Signal Design	Warrant Analysis	Signing and Striping	Traffic Control	Conceptual Engineering	Parking Studies	ATP/School-related Operations	ITS Design	Plan Review Services	Traffic Study Analysis/Review	Collision/Safety Studies
On-Call Professional Traffic Engineering Services, Newport Beach, CA		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓
On-Call Traffic Engineering Services, Anaheim, CA		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
On-Call Traffic Engineering Services, Orange, CA		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
On-Call Traffic Engineering Services, Laguna Niguel, CA		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
On-Call Professional Engineering Services, Seal Beach, CA	✓	✓	✓	✓		✓					✓			✓
On-Call Traffic Engineering Services, OCTA, CA	✓	✓	✓	✓		✓					✓			
On-Call T2. Traffic Signal and ITS Design, Irvine, CA	✓	✓	✓	✓		✓					✓			
On-Call T3. Traffic Engineering, Irvine, CA		✓			✓	✓	✓	✓	✓	✓			✓	✓
On-Call Traffic Engineering Services, Palm Springs, CA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
On-Call Traffic Engineering Services, Diamond Bar, CA	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	
On-Call General Engineering Services, Agoura Hills, CA				✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
As-Needed Professional Engineering Services, Inglewood, CA		✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓
General Public Works On-Call Engineering Services, Culver City, CA		✓		✓	✓	✓	✓	✓		✓	✓			✓
On-Call Traffic Engineering Services, Santa Clarita, CA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Kimley-Horn is proud of the projects we have worked on and completed as well as the relationships we have built with our clients. We encourage the City to contact the following references who can speak to our recent experience, the quality of our work, and the responsiveness of our team. These references have been specifically selected, as all of them can also attest to the previous work completed by the proposed project manager, **Ryan Calad, PE, TE**.

City of Anaheim (On-Call Traffic Engineering and Transportation Planning)

Kimley-Horn has provided transportation planning and traffic engineering services to the City of Anaheim for 15 years, under two different multi-year on-call contracts with the Planning Department and the Transportation Planning and Engineering Department. Services provided have included preparation of traffic design plans, cost estimates, and specifications. Additionally, Kimley-Horn has provided support to City staff with funding and grant applications, as well as with plan check reviews and staff augmentation.

Contact: Rafael Cobian, City Traffic Engineer
Telephone: 714.765.4991
Project Cost: $1,000,000
Start and Completion Date: September 2009 – Ongoing

City of Irvine (2022 - 2025 Consultant Team Program Services for Traffic Signal and ITS Design, Irvine, CA)

Kimley-Horn is currently serving the City on a wide range of traffic engineering and ITS projects through this contract. One of the projects under this on-call contact includes the following:

Barranca Parkway Regional Traffic Signal Synchronization Program (RTSSP). Kimley-Horn is developing signal timing and design plans for traffic signal system improvements and updated signal timing coordination for 17 miles along Barranca Parkway, covering a total of 66 intersections and involving four different agencies—the cities of Irvine, Santa Ana, and Fountain Valley as well as Caltrans. As each agency is using different controllers, timing firmware, and central systems, our team is working to unify the operational features across each agency to provide drivers with a seamless travel experience. (**Start and Completion Date:** May 2021 – Ongoing)

Contact: Wyatt Sing, PE, Associate Engineer
Telephone: 949.724.7344
Project Cost: $750,000
Start and Completion Date: May 2019 – Ongoing

City of Palm Springs On-Call Traffic Engineering Services, Palm Springs, CA

Kimley-Horn was selected by the City to provide on-call traffic engineering services. Typical services include traffic signal design, traffic signal warrants, various traffic studies, and other technical documentations such as speed surveys, timing sheets, traffic counts, and turning movements. The Kimley-Horn team has completed several task orders which have covered a unique range of traffic and transportation related projects:

Traffic Management Center (TMC) Troubleshooting and Timing Plan Review. Kimley-Horn performed a TMC troubleshooting and evaluation project for the City. The project included evaluation of the existing traffic signal communication network to identify any problems and suggest solution and recommendations. Kimley-Horn reviewed the existing signal timing and coordination along the interconnected corridors in the City. Optimization was performed in the Synchro software, using existing traffic volumes, lane geometry, and signal timing. Kimley-Horn also prepared updated timing sheets and implemented the updated timing at intersections with assistance from the City. Finally, Kimley-Horn performed field visits to selected intersections to perform a field check and assemble an inventory of traffic signal components. (**Start and Completion Date:** February 2020 – February 2023.)

Contact: Franciso Jaime, Principal Civil Engineer
Telephone: 760.323.8299
Project Cost: $1,200,000
Start and Completion Date: August 2019 – Ongoing

City of Inglewood, As-Needed Professional Engineering Services, Inglewood, CA

The City of Inglewood selected Kimley-Horn to become their on-call consultant for traffic engineering services. Kimley-Horn holds several task orders under this project. Through previous project experience, Kimley-Horn has an acute understanding of the City's design standards and innovative approaches to traffic engineering and ITS design. In collaboration with the City, Kimley-Horn reviews plans for consistency with City design standards. The team has recently completed plan review for the Inglewood Basketball Entertainment Center (IBEC), including, but not limited to, developer off-site improvements and wayfinding signage for the City's hospital. The project team will continue to perform services like these throughout the duration of the on-call contract.

Contact: Peter Puglese, City Traffic Engineer
Telephone: 310.412.5333
Project Cost: $2,200,000
Start and Completion Date: August 2021 – Ongoing

Project Understanding and Approach

Project Understanding and Approach

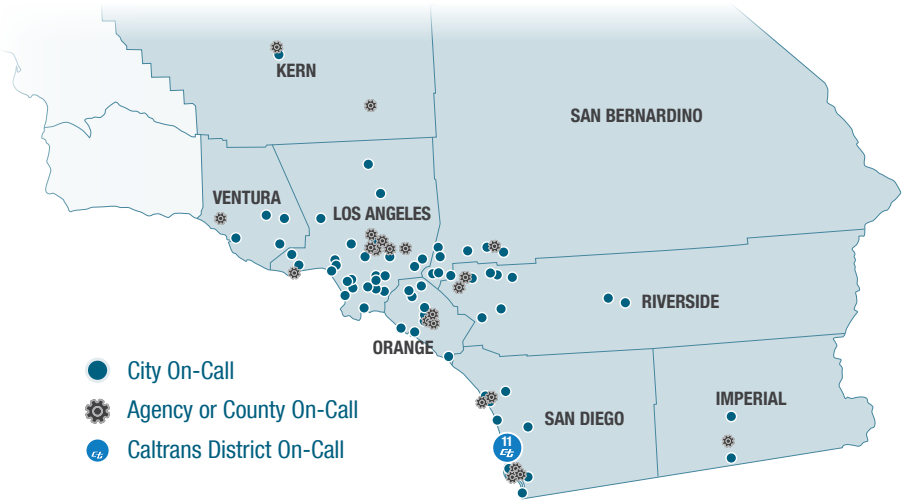
A Team You Know and Trust

Kimley-Horn's current project delivery approach has been built and refined over many years to fit seamlessly with the City's approach to project and program delivery. Our project delivery approach varies based on the needs of the projects and programs, including the complexity of the project, lead agency, regulatory requirements, and funding sources. Our strategy for successfully completing work products on time and within scope and budget revolves around our commitment to the following four core strengths:

1. **We are a committed partner to the City.** We have built a local team dedicated to successfully delivering projects for local agencies and have demonstrated a depth of resources able to deliver any type of project that may be required as part of this on-call contract.
2. **We communicate proactively and effectively.** We initiate communication with agency staff to actively identify and manage/control project risks and challenges. We are proud of our ability to build consensus with key project stakeholders.
3. **We have successfully delivered time and time again.** Over the past several years, our team has delivered numerous projects of various levels of complexity for agencies in Orange County, including the City of Placentia and other neighboring cities.
4. **We take pride in our work.** Our staff has passion for our projects and takes ownership in successful quality delivery–we love what we do, and it shows.

For nearly three decades, our local core team has demonstrated the ability to successfully deliver projects of various sizes and types on-time and within budget as part of on-call and other contracts for Southern California public agencies. The Kimley-Horn team is structured to partner with the City to handle the variability and complexity of project sizes and types that may be undertaken as part of this procurement.

Southern California On-Call Contracts



- Caltrans (District 11)
- City of Agoura Hills
- City of Anaheim
- City of Artesia
- City of Bakersfield
- City of Banning
- City of Beaumont
- City of Beverly Hills
- City of Brawley
- City of Burbank
- City of Calexico
- City of Carlsbad
- City of Chino
- City of Chino Hills
- City of Chula Vista
- City of Coachella
- City of Colton
- City of Compton
- City of Culver City
- City of Diamond Bar
- City of Downey
- City of Eastvale
- City of Encinitas
- City of Fillmore
- City of Fontana
- City of Fullerton
- City of Gardena
- City of Hawthorne
- City of Hermosa Beach
- City of Huntington Beach
- City of Imperial Beach
- City of Indian Wells
- City of Inglewood
- City of Irvine
- City of Lake Elsinore
- City of Lancaster
- City of Long Beach
- City of Los Angeles
- City of Los Angeles, Bureau of Engineering
- City of Los Angeles, Department of Transportation
- City of Malibu
- City of Menifee
- City of Montclair
- City of Moreno Valley
- City of National City
- City of Newport Beach
- City of Norwalk
- City of Oceanside
- City of Orange
- City of Palmdale
- City of Pasadena
- City of Pico Rivera
- City of Pomona
- City of Poway
- City of Rancho Cucamonga
- City of Redlands
- City of Riverside
- City of San Clemente
- City of San Diego
- City of San Gabriel
- City of San Marcos
- City of Santa Ana
- City of Santa Clarita
- City of Santa Monica
- City of Simi Valley
- City of South Gate
- City of Thousand Oaks
- City of Ventura
- City of Yorba Linda
- County of Imperial
- County of Los Angeles
- County of Orange
- County of Riverside
- County of San Bernardino
- County of San Diego
- Kern County Department of Airports
- Los Angeles County Metropolitan Transportation Authority
- Los Angeles Unified School District
- Mojave Air and Space Port
- North County Transit District (NCTD)
- Oceanside Unified School District
- Port of Long Beach
- Port of San Diego
- Riverside County Transportation District (RCTD)
- Rose Bowl Operating Company
- San Diego Association of Governments (SANDAG)
- Southern California Association of Governments (SCAG)
- San Gabriel Valley Council of Governments (SGVCOG)
- University of California, Irvine
- Ventura County Airport

Key Factors for Successful Project Delivery

On-Call Understanding and Approach

Our approach to on-call contracts is based on developing a team-oriented approach to the project review process. Key characteristics that distinguish Kimley-Horn include:

- **Rapid mobilization** of staff for each task order request, including immediate identification of the key personnel needed for each project. The availability of in-house staff provides efficiency and consistent quality of the technical analyses.
- **Ongoing communication and consultation** to address issues that arise during the project review process. The collaborative process maintains project progress and results in user-friendly planning documents and legally defensible environmental documents.
- **Commitment of senior-level management** to the project to provide close coordination with the City, to help confirm technical accuracy, and to carefully monitor budget and schedule compliance.
- **Responsiveness** to any significant issues of concern raised by responsible and regulatory agencies and the public.
- **Flexibility** to tailor our approach to meet the specific needs of each project and client.

We tailor each on-call task assignment's scope of services specifically to the needs of the individual project and the City. Our familiarity with local standards, agencies, and deep history and experience of delivering capital improvement projects for various local agencies will help us determine what will be necessary to assist the City with each task order. We will approach each project in the same diligent and comprehensive manner:

Quality Control

At Kimley-Horn, quality is essential to all phases of a project life-cycle, including inception, planning, design, construction, and operations. Kimley-Horn measures the success of our quality by the following metrics:

- Client satisfaction.
- Limited construction change orders.
- Construction costs near our engineers' opinion of costs.
- Project delivery within schedule and budget.

To achieve the above metrics, we actively implement our firmwide QC/QA policies and procedures on all of our projects.

- **Quality of Scope and Schedule:** Quality starts with a mutual understanding of project goals and deliverables. Our team includes technical experts who provide senior-level review of the scope of work, budget, and schedule before they are presented to the client.
- **Quality of Planning and Preliminary Engineering:** We listen and tailor our project to the requirements of the end user. Where applicable, we coordinate closely with the ultimate user throughout the life of the project. Our teams emphasize consensus building with the key project stakeholders early, to aid in development of the basis of the design. We utilize proven tools to help communicate and visually represent the end product, such as visual simulations, operational modeling software, material boards, and architectural renderings.
- **Design Quality:** The true test of the quality of a design occurs during construction of the project. Anything missing from the design or ambiguity on the plans or in the specifications is found by the contractor. Our goal is to minimize construction changes through a thorough and complete QC/QA process prior to and during the design. Kimley-Horn's quality control starts with experienced, proficient professionals who know



how to implement innovative, cost-saving ideas and employ project management practices that have proven to be successful. Key parts of quality control during the design process are field visits and site knowledge, understanding of regulatory and funding requirements, and technical knowledge.

- **QC/QA Implementation:** The QC/QA plan that Kimley-Horn and its team members will follow in the execution of services prepared under this contract is currently being utilized successfully on our other local public contracts and includes the following six key elements:
  - » **Structure:** Each QC/QA plan includes a project manager (responsible for the overall quality of the project), technical managers (engineers responsible for discipline design development), and a QC/QA manager (responsible for verifying that the QC/QA plan is being implemented and followed).
  - » **Procedures:** Intra-disciplinary checking of documents will be performed by a competent individual within each discipline other than the designer. We have established a color-coded comment process that involves the following steps: an initial check (performed by the checker); a review of comments so that suggested changes to the documents are given adequate consideration and the resolution is documented (performed by the designer); a review so that changes to the documents are completed in the original documents (performed by the designer); and finally, a review so that changes to the documents are completed accurately (performed by the checker).
  - » **Inter-Disciplinary Reviews:** Inter-disciplinary reviews and coordination are performed throughout the project and prior to key submittals, when senior staff from the various discipline groups are brought together to discuss and comments on the interaction of the overall project elements.
  - » **Quality Assurance Audit:** The QC/QA manager will be responsible for conducting a quality assurance audit after completion of the checking and review process and prior to the submittal of any document or deliverable.
  - » **Deliverables and Document Control:** The project manager will manage the submission of design documents after the QC/QA audit is complete and at milestone completion dates.
  - » **Corrective Action Measures:** Corrective action measures will be taken if incorrect or nonconforming work is discovered in deliverable items that have already completed the QC/QA process.



Scope of Work

Scope of Work

Traffic Signal Operation Management

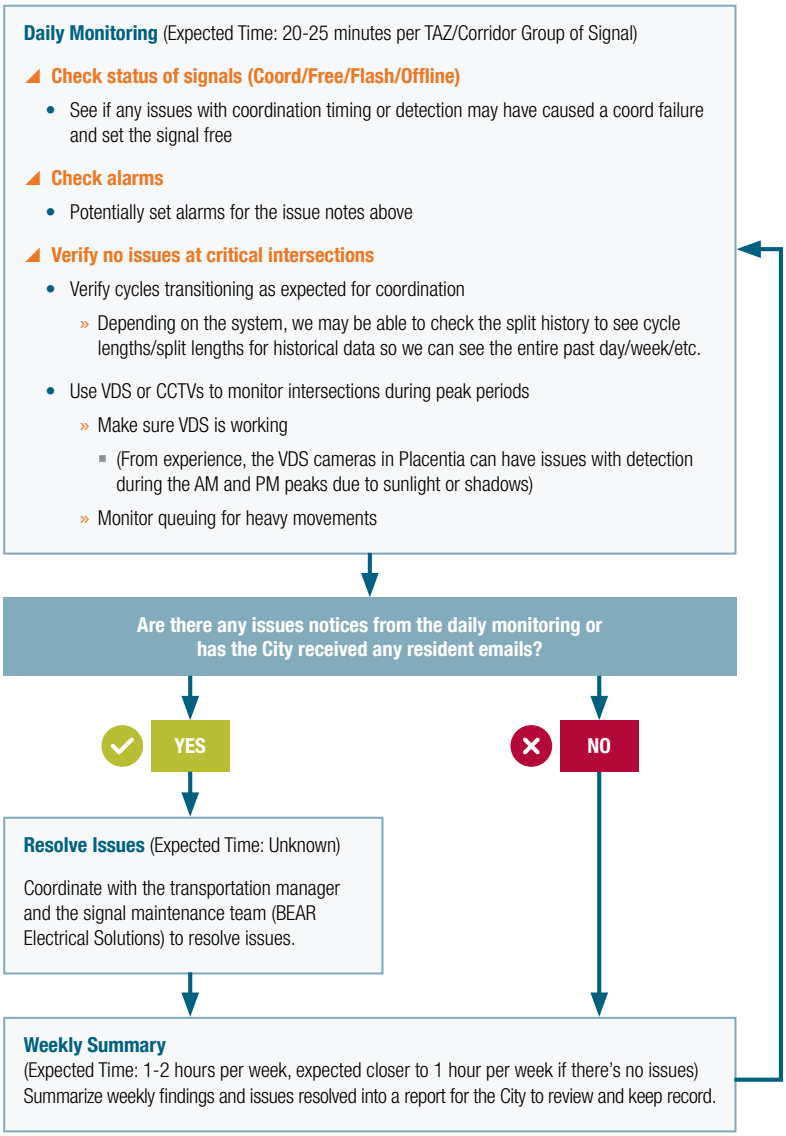
The success of any project can be directly attributed to 1) skills and experiences of the team members managing the project, 2) understanding key project challenges and identifying solutions, 3) performing quality work, and 4) delivering timely responsive service to the City. The signal timing and traffic monitoring work will be led by **Ryan Calad, PE, TE** as well as **Matthew Stewert, PE, TE**, and **Richard Luo, EIT** for the day-to-day operations review and management of the City signal operations and management.

Ryan Calad, PE, TE will serve as the project manager and has the key experience for the ITS design, master plans, and synchronization projects covering nearly 2,000 signals and 800 miles of arterial roadways. Ryan provides office and field training to company staff for Central System Management on demonstration license software programs and controller operations using the company-owned in-house controllers. Additionally, Ryan has provided similar on-call traffic management center (TMC) support and monitoring for various local agencies including the Cities of Diamond Bar, Coachella, Ridgecrest, Azusa, South Pasadena, and Seal Beach. Ryan will be the direct contact person with the City Transportation Manager for concerns with issues, complaints, and coordination of signal maintenance with BEAR Electrical Solutions (BES), with whom Ryan has a long-standing relationship with staff for similar coordination items.

For cost-effectiveness and efficiency, both **Matthew Stewart, PE, TE** and **Richard Luo, EIT** will be in charge of the day-to-day monitoring of the City traffic signals, running reports, system logs, etc. Matt brings extensive signal timing experience and knowledge of working with the City Econolite controllers and central systems. Similarly, Richard brings extensive local knowledge, being a resident of Placentia, in addition to signal and operations management history working on the City's signals as part of the Tustin-Rose Traffic Signal Synchronization Program (TSSP). We are confident that with this organizational approach, we will provide coverage to fulfill all the needs of the City with regard to Traffic Signal Operation Management.

Day-to-Day Monitoring Approach

Shown on the figure to the right is a typical flow chart of how we would execute the day-to-day items for the monitoring of the City traffic signals. The core of this service work would be through remote monitoring of the signals through virtual private network (VPN) access that will be coordinated with the City's IT department. We typically use the paid service product of TeamViewer to perform similar services for other agency clients like the Cities of Seal Beach and Palm Springs.



We would then divide the City's traffic signals into traffic analysis zones (TAZ) based on corridors and other logical groupings for the monitoring of traffic flow within the City, which we would anticipate being approximately six (6). From here we would anticipate spending about 20-25 minutes per TAZ group monitoring the signals daily. Subsequently, the flow chart denotes action items that would be performed as needed based on the severity, coordination with the Transportation Manager, and/or consulting with the City signal maintenance BEAR Electrical Services (BES). Finally, at the end of each week, the Kimley-Horn team would provide a summary memo outlining the status and conditions of the City traffic signals.

Traffic Signal Timing

The Kimley-Horn team has been conducting Traffic Signal Synchronization Program (TSSP) work since it first began in 2009. Over the past 15 years, we've completed a significant number of projects within Orange County, giving us firsthand knowledge of the region and an in-depth understanding of the goals, challenges, and expectations held by the Orange County Transportation Authority (OCTA) and the local Orange County agencies when it comes to signal timing efforts. Our proposed project team members have recently completed or are currently working on existing TSSPs throughout the County, including the multi-corridor TSSP for Bake Parkway and Rockfield Boulevard, Crown Valley Parkway, and Moulton Parkway; Barranca Parkway; Aliso Creek Road; El Toro Road; and more.



Kimley-Horn plans and designs our signals in order to maximize both existing and planned investments. Our staff members use up-to-date operational models such as Synchro, Sim-Traffic, Tru-Traffic, WaySync, and VISSIM to help our clients optimize the timing and phasing of signals and improve operations at intersections, along roadways, or throughout busy corridors. Our team's experience includes systems ranging from those with a single intersection to systems with multiple intersections. We will provide services include data collection, timing/phasing analysis (including before and after studies to show effectiveness of signal synchronization efforts), preparation of signal coordination plans, and field implementation.

Innovations for Timing Analysis

The Kimley-Horn team's vast experience in timing and operations, provide for additional benefits and solutions in understanding the different central systems and controller firmware functionalities, capabilities, and limitations. This includes leveraging the improvements made to the City's central system to provide detailed "Big" data for improved operational assumptions.

As an added value, Kimley-Horn can use our Traction data and crowd-sourced travel time data modules for select City routes consisting of. Traction is a cloud-based, web interface that integrates seamlessly with any central system or controller to provide the ATSPM reports. To the right is a screen shot and explanation of how the corridor is currently performing. For each segment of the corridor, Traction travel time routes are configured in each direction for collection of crowd-sourced end-to-end travel times. This requires no field equipment.

Traction Corridor Congestion Maps





New Controllers and Deployments

Kimley-Horn has extensive work experience with converting from legacy controllers to the latest ATC controllers to execute this undertaking on timing support task orders. Ryan Calad, PE, TE has experience providing this work for nearly 1,000 controllers that spans from some of the earliest ATC Controller deployments. Additionally, our team are specialists in both legacy and latest central control system offerings for the project and intimately know the migration and upgrade process proposed for the City. Kimley-Horn team members have specialized knowledge of Econolite systems, having used this with many clients. We have the ability to create "database files" in order to assist with controller and central system programming and deployments.

TSMO Signal Asset Management/Maintenance/& Troubleshooting

Kimley-Horn is recognized both nationally and locally for ITS planning, design, implementation, and integration expertise. ITS, including successful interagency program management, feasibility studies, and strategic plans, are among Kimley-Horn's key strengths in technology and traffic signal-related transportation work. Our traffic engineering practice is enhanced by a systems practice comprised of the nation's most talented traffic engineering, software, and communications professionals.



Our team has an extensive catalog of needs assessment deliverables of Signal System and ITS master plans for numerous local, county, and state agencies. As the core piece to providing an accurate needs assessment evaluation, these tasks included inventorying the network, signal and communication system, TMC, ITS and local signal equipment.

Our team from the Orange office has performed hundreds of similar inventories for both signal and fiber communications as noted in our company and staff qualifications. Kimley-Horn has previously documented existing signal systems for the City intersections as part of the OCTA TSSP Master Plan. The traffic system inventory and assessment included our staff's review of all of the City signalized intersections, controller cabinets, and communication segment, and the City TMC.

Traffic Signal and Intelligent Transportation Systems (ITS) Design

Signal design and construction is one of the cornerstones of Kimley-Horn's professional practice. Over the past five decades, we have developed signal systems for thousands of signalized intersections for state departments of transportation and municipalities nationwide. Collectively, our team members have completed traffic signal timing and synchronization for more than 2,000 traffic and interconnect signals as well as traffic signal design for more than 5,000 signals, 550 Closed-Circuit Television (CCTV) design, 30 Changeable Message Signs (CMS) design, and 2,000+ miles of interconnect design plans and integration. Our team has prepared traffic signal, traffic signal modification, and traffic signal communication plans for various agencies including Orange County, Los Angeles County San Bernardino County, Riverside County, Caltrans Districts 7, 8, 11, and 12, and nearly 180 cities throughout California.

Members of our staff have also assisted several clients during the selection and administration of various procurement methods, including design-build. We have been responsible for virtually every aspect of traffic systems, including Plans, Specifications & Estimates (PS&E) packages, conceptual designs, operational feasibility, communication architecture, system design, software development, and deployment and implementation plans.

The traffic signal plans will be prepared at a scale of 1" = 20', with fiber communication design plans shown at 1" = 40' scale. The base plan will show centerlines, right-of-way lines, relevant existing or proposed street improvements, utilities of record, and existing traffic controls and improvements. These plans will also note locations for other signal improvements including traffic signal controller, new cabinet conduit drops, and other items shown as enlarged viewports at a 1" = 10' scale. Fiber splice details and other sensitive network configuration work will be shown on not-to-scale fibers and spreadsheets.

ITS, Advanced Traffic Management System (ATMS), and Planning

In addition to comprehensive planning for traffic signalization, our engineers have designed numerous plans to standardize traffic control systems and provide comprehensive systems communications. Advanced traffic management system (ATMS) projects include citywide signal system designs, transportation control centers, electronic toll facilities and revenue control systems, and innovative transit and public transportation systems.

On-Call Traffic Engineering Services *(RFP No. PW-24-03)*

Our engineers have designed thousands of miles of fiber-optic networks, prepared design plans for thousands of new traffic signal installations and performed hundreds of technology assessments for clients to make sure that specific user needs are met with sound and available technologies. We carry our client's vision one project at a time. Key areas of Kimley-Horn's ITS practice include:

- Planning, design, and implementation of comprehensive ITS Elements.
- Feasibility studies and design for regional Traffic Operations and Management Centers (TOC/TMC).
- Urban traffic control system design.
- System integration, coordination, and interoperability.
- Hardware/software definition requirements and procurement.
- System architecture, including compatibility with national standards.



Traffic Engineering

Kimley-Horn offers complete in-house traffic engineering services in the areas of signing/striping and street studies, speed zoning studies, safety and operations studies, collision analysis, pedestrian safety programs, parking studies, site access and circulation studies, and general consultation in traffic engineering. To provide the City with excellent quality and professional expertise, we have identified **Jason Melchor, PE** as the task lead for this group of task disciplines, along with other specific task key staff to help deliver as needed task support to the City. We tailor each on-call task assignment's scope of services specifically to the needs of the individual project and the City. Our familiarity with local standards will help us determine what will be necessary to assist the City with each task order. We will approach each project in the same diligent and comprehensive manner with the following:

- Scope of work review and understanding
- Data collection and review
- Kick-off meeting
- Site visit with City staff
- Evaluation of existing conditions
- Project evaluation and innovation
- Concept layouts and reports
- Interim site walk and review concept layout of study findings
- Response to comments
- Following federal, state, and local standards, including:
  - Latest Edition of the California Manual on Uniform Traffic Control Devices (CAMUTCD)
  - California Vehicle Codes
  - City of Placentia Standard Plans
  - Applicable Standards of the County of Riverside
  - Work Area Traffic Control Handbook (WATCH) Latest Edition
  - Caltrans Highway Design Manual
  - Greenbook Standards for Public Works Construction

Upon notice to proceed (NTP), the appropriate staff will be assigned to accomplish the task within the agreed-upon time frame. The Kimley-Horn team can draw from a multitude of disciplines and resources to complete each assignment—whether the task is relatively minor, requiring only a few people in a single discipline, or a complicated task requiring numerous people and multiple disciplines. A task manager will be assigned to each task, and they will work closely with the project manager to get the project completed on time and on schedule.

Traffic Impact Analyses and Studies

The Kimley-Horn staff has reviewed or performed hundreds of traffic impact studies, from minor infill developments to large-scale, multi-use developments with major impacts on the transportation system. Kimley-Horn has the proven expertise to identify what types of improvements or mitigation measures are warranted and assess their respective impacts. In addition to operational impacts, we can also identify environmental impacts such as air and noise pollution, safety impacts, and impacts on pedestrians, bicycles, and transit. We have in-house land use and multimodal transportation modeling capabilities utilizing software packages such as EMME/2, TRANPLAN, TransCAD, MINUTP, T-Model, and QRS II and have applied this expertise to regional transportation system plans, as well as corridor and interchange studies. As a result of our extensive experience in traffic impact assessment, we understand what type of data is needed to determine needs, solutions, and impacts. We know when and how to perform all traditional traffic engineering studies, including volume studies (turning movement and link volumes), gap and delay studies, speed and travel time studies, origin-destination studies, accident studies, and parking studies.

Vehicle Miles Traveled (VMT) and SB 743

The statewide impetus to fully implement SB 743, VMT has become a pivotal performance metric in determining important policy and planning decisions regarding land use plans and scenarios. Although VMT is a relatively new area of focus, Kimley-Horn's growing VMT experience includes: establishing thresholds, policies, and tools for more than 15 public agencies (including the Cities of Agoura Hills, Glendale, Malibu, and El Segundo); completing dozens of project-level VMT assessments using methods like Travel Demand Models (TDM), GIS, Big Data, and qualitative techniques; presenting SB 743 educational material to more than a dozen organizations, including the Institute of Transportation Engineers (ITE) and the Association of Environmental Planners (AEP); authoring SB 743-related National Cooperative Highway Research Program (NCHRP) Reports; and abstracts accepted into ITE's Western Conference.

Traffic Control Plans (TCP)

Reconstruction and rehabilitation projects require traffic control planning to accommodate local and regional traffic, emergency access, city and franchise utility relocations (if necessary), temporary and permanent traffic signals, access to adjacent homes and businesses, and subgrade and pavement construction. Before we begin preparing the actual TCP documents, we will meet with the project stakeholders to solicit input regarding special coordination needs. During this meeting, our Kimley-Horn team presents the proposed construction sequence plan, which includes the following:

- Travel lanes and construction area for each phase of construction
- Temporary signing and striping, barricades, and other channelization devices
- Narrative of the sequence of work including utility construction phasing
- Vehicle and pedestrian detour routing during construction

The traffic control plans also include typical cross sections showing lane widths, edge conditions, channelization, and proposed construction areas. Construction staging plans will be developed for both intersections and driveways. Standard staging plans will be developed for typical/similar intersection and driveway configurations. Special staging plans will be developed for non-typical intersection and driveway configurations.

Signing and Striping Plans

Kimley-Horn has prepared signing and striping plans for streets and freeways under various conditions to improve safety within construction zones and to provide safe passage for vehicles, pedestrians, and bicyclists who are using the roadway system. When it becomes necessary to close a roadway during construction, Kimley-Horn has extensive experience providing detour plans on even the most complex roadways to guide motorists, pedestrians, and bicyclists safely around the closed portion of the roadway. Kimley-Horn has the staff and experience necessary to prepare and process detour plans, traffic control plans, and final signing and striping plans. Kimley-Horn's team is experienced in providing signing, striping, construction traffic control, and detour plans. Traffic signs and markings must compel attention and respect, convey a clear simple meaning, and allow adequate time for response. For uniformity, they must conform to the California Vehicle Code and the MUTCD. The signing and striping and traffic control plans will be prepared at 1" = 40' (40-scale) in AutoCAD format, per City's standards. Submittals will include hard copy and PDF format. Plan check comments (three rounds of comments are assumed) received from the City will be addressed until approval.

Transportation Planning

Established by transportation planners and traffic engineers, Kimley-Horn has become a leading consultant in the planning of **regional and statewide transportation systems, corridor studies, transportation demand management programs, and transportation impact assessments**. We are working with cities, counties, and transportation planning organizations, and other public agencies throughout California to improve their transportation network for decades, assisting them in developing transportation plans and programs for both short-term and long-range improvements.

We are recognized for excellence in transportation planning and traffic engineering services. Our wide spectrum of experience is a perfect fit for the range in areas of need for the City. Our gamut

Kimley-Horn's extensive portfolio of transportation planning experience includes:

- City of Artesia, Active Transportation Plan
- City of Lomita, Traffic Calming Toolkit
- City of Agoura Hills, Bicycle Master Plan
- City of Lancaster, Master Plan of Complete Streets
- City of Lancaster, Safe Routes to School (SRTS) Master Plan
- City of Palmdale, Sustainable Transportation Plan
- City of Bakersfield, Active Transportation Plan
- City of Bakersfield, Neighborhood Traffic Calming Plan
- City of Rialto, Safety Action Plan
- City of Menifee, Active Transportation Plan

of services includes corridor planning, traffic impact analyses, congestion management, funding assistance, multimodal planning, feasibility studies, environmental assessments, computer modeling, public involvement, and more. Our experience in multimodal planning, grade separations, traffic analysis, travel demand modeling, and roadway engineering gives us all of the tools needed to perform the type of feasibility and conceptual planning studies that the City may be performing under this on-call contract. Our experience in trip generation, traffic analysis, and fair share analyses has made us the go-to firm for peer reviews and public agency support for the review of traffic analyses.

Active Transportation, Bicycle, and Pedestrian Planning

Kimley-Horn is dedicated to improving safety for people who travel using different modes. We recognize the importance of planning and designing for people who travel sustainably by walking, biking, or taking transit. We employ cutting-edge techniques to accommodate and encourage more sustainable forms of travel and reduce conflicts with vehicles. Safety concerns are one of the most common factors that discourage people from walking or biking.

We have extensive experience in bicycle and pedestrian planning and place a priority on state-of-the-art practices and implementable solutions. Our bicycle and pedestrian planning experience ranges from municipal, regional, and statewide plans to corridors and wayfinding studies. Our focus on implementability is seen through our successful on-street bikeway, sidewalk, and greenway design practice as well as through our innovative operational studies such as in-road bicycle detection systems. The fact that we are frequently asked to take our bicycle and pedestrian planning projects all the way from design to construction administration demonstrates our clients' trust in the quality we provide.

Our safety planning and design experience helps us understand how to decrease the level of traffic stress (LTS), enhance safety in high-risk areas, and encourage mode-shift. Our team members have led numerous pedestrian and bicycle planning and design projects throughout the country, from single-intersection bike lane improvements to safe routes to school programs and active transportation master plans with miles of protected bikeways. In all, our team members have designed over 200 miles of multi-use and bicycle trails.

Complete Streets Planning and Design

Kimley-Horn is a complete streets planning and engineering firm. In fact, Kimley-Horn is one of the primary authors of the Institute of Transportation Engineers' (ITE) Recommended Practice publication Designing Walkable Urban Thoroughfares: A Context Sensitive Approach. Kimley-Horn has remained active in the development of complete streets policies for communities of all sizes, and we have worked alongside numerous state DOTs on methods to implement their statewide complete streets policies. In addition, our team of planners and engineers work in tandem to develop plans that apply best practices, such as the National Association of City Transportation Officials' (NACTO) Urban Streets Design Guidelines.

Traffic Calming Studies and Cut-Through Analysis

Kimley-Horn is a national leader in the development and implementation of traffic calming, neighborhood transportation plans, and context-sensitive solution (CSS) design of pedestrian and bicycle facilities. Our team of roadway designers, traffic engineers, and planners knows how to design roadways that accommodate a defined volume of traffic, while serving as corridors for business and residential units and pedestrian and bicycle usage. We understand the proper application of traffic calming tools such as roundabouts, speed humps, speed tables, diverters, splitter islands, chicanes, and textured pavement. We strive to balance mobility for motorists with safety and quality of life for the surrounding neighborhoods and localities.

Vision Zero and Traffic Safety

While many safety transportation consulting firms within California can provide good Vision Zero guidance, Kimley-Horn wrote the guidance to lead those firms via the Caltrans 2020-2024 California Strategic Highway Safety Plan (SHSP). Our firm has had so much success with the SHSP that we were recently awarded the 2025-2029 Caltrans SHSP contract. In addition, Kimley-Horn has completed several projects for the Federal Highway Administration (FHWA) Office of Safety. We have developed transportation safety regulations, performance measures, training courses, fact sheets, and websites for FHWA's Office of Safety, once again making our firm a leader in traffic safety.

Kimley-Horn provides comprehensive traffic safety services, including Vision Zero strategies, local road safety plans, systemic safety evaluations, road safety audits, safe routes to school, project and grant development, and other focused studies to help reduce traffic injuries and fatalities in California. Kimley-Horn takes a proactive approach to safety analysis. We use historical collision data to identify roadway characteristics and driver behaviors that are associated with injury and fatal crashes in a given city, county, or region. We then develop customized countermeasure toolboxes to address those specific characteristics to aid in widespread funding and implementation. Our safety team works closely with traffic operations, roadway design, and mobility planning teams to facilitate that safety improvements are combined with efforts to improve the transportation system for all users.



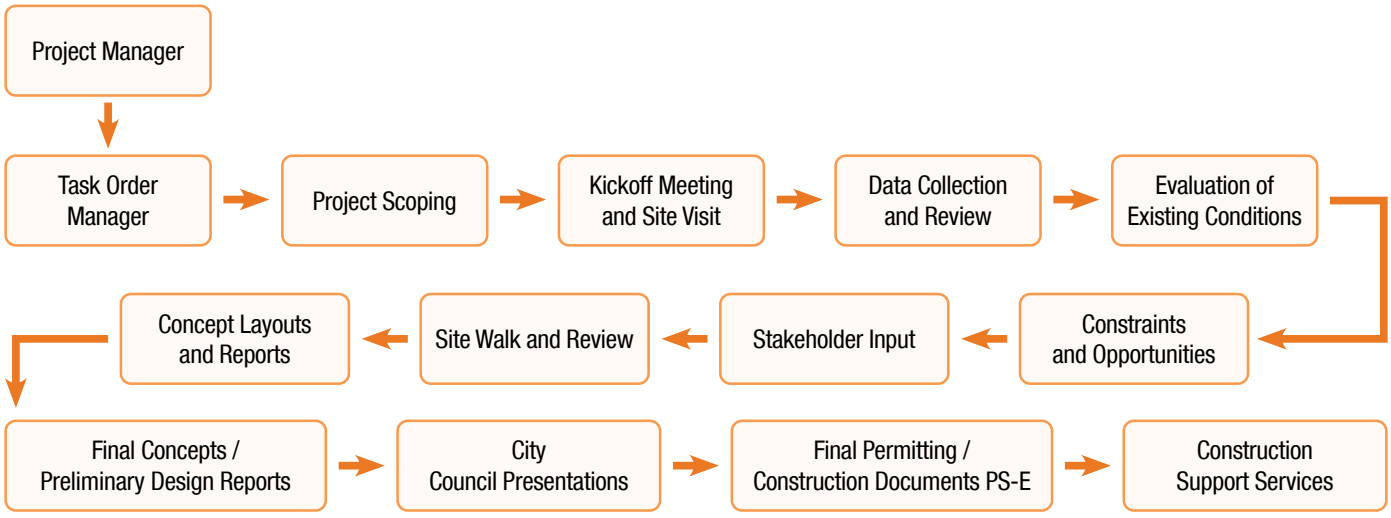
Schedule

Schedule

Kimley-Horn has a proven record of performing on time and within budget. Managing the right resources at the right time is key to our success. We employ an intensive forecasting technique known as our Castaheads process to monitor our staff workload. This effort involves assessing our project milestones and staff loading on a weekly, monthly, and six-month basis, drilling down to the project team level. Individual staff member loading is assessed to the person level in the one-week and one-month time frames and the operating unit level in the six-month time frame. A database is used to track all project commitments/milestones and staff commitments firmwide. Using this intensive process, we can identify overloads and shortfalls many months in advance and develop strategies to overcome them. Having a clear picture of staff workload at all times, Kimley-Horn will be optimally positioned to meet the City's expectations on this project.

Upon notice to proceed, the appropriate staff will be assigned by Kimley-Horn's proposed project manager **Ryan Calad, PE, TE** to accomplish the task within the agreed upon timeframe. One of the advantages that our team provides is the ability to assign the right staff to each task. Our team can draw from a multitude of disciplines and resources to complete each assignment—whether the task is relatively minor, requiring only a few people in a single discipline, or a complicated task requiring numerous people and multiple disciplines. A task manager will be assigned to each task, and they will work closely with the project manager to get the project completed on time and on schedule.

TASK ORDER FLOW FOR TYPICAL SERVICES



Conversely, we have provided a typical day-to-day schedule for the Traffic Signal Operation Management portion of this work on page 8. The core of this service work would divide the City traffic signals into traffic analysis zones (TAZ) based on corridors and other logical groupings for the monitoring of traffic flow within the City, which we would anticipate being approximately six (6). From here, we would anticipate spending about 20-25 minutes per TAZ group monitoring the signals daily. Subsequently, the flow chart denotes action items that would be performed as needed based on the severity, coordination with the Transportation Manager, and/or consulting with the City signal maintenance BES. Finally, at the end of each week, the Kimley-Horn team would provide a summary memo outlining the status and conditions of the City traffic signals.

Required Proposal Statements

Required Proposal Statements

A. Certification of Proposal

The project manager, Ryan Calad, PE, TE and the proposed Kimley-Horn team submit this proposal and agree to perform the services and adhere to the requirements described in the City's Request for Proposals (RFP), including any addenda.

B. Proprietary Portions of this Submittal

No portions of this submittal are deemed to be proprietary.

C. Changes to Key Staff Statement

The proposed Kimley-Horn team was carefully chosen to most efficiently serve the City's needs and is therefore not foreseen to forego any changes. Should there be an unexpected need to substitute any of the proposed team members, the Kimley-Horn team will communicate with the City to gain prior approval of proposed staff changes in order for the City to determine no conflict of interest.

D. No Conflict of Interests Statement

To the best of our knowledge and belief, neither Kimley-Horn nor any of its employees has any potential conflicts of interest due to any other clients, contract, or property interests arising from this on-call contract. As is our standard procedure when task orders are assigned under such contracts, we will evaluate the scope of each assignment for any potential conflicts of interest and immediately notify the City in the event such conflicts exist or may appear to exist.

E. Non-Collusion Statement

The project manager, Ryan Calad, PE, TE and the Kimley-Horn team assures the City that this bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive.

F. Insurance Statement

Kimley-Horn has the ability and agree to fulfill the indemnification and insurance requirements contained in the sample contract, as required by the City and understands that said insurance coverage is a prerequisite for entering into an agreement with the City.



Exceptions

Exceptions

Kimley-Horn has reviewed the sample Professional Services Agreement and would like to discuss the following modifications, which are congruent with previously negotiated contract terms with the City.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all will exercise the professional standard of care to comply with all other publishes Federal, State, and local laws and ordinances applicable to the services required under this Agreement. […]

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending, or abandoning the execution […]

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

The Consultant shall have the right to terminate this Agreement upon seven days' notice to the City upon breach by City of any of its obligations under this Agreement. In the event of such termination, the Consultant shall be paid for all services performed up to the effective date of the termination and all damages, if any, resulting from the Client's breach of this Agreement.

4.3. Compensation. In the event of termination for Consultants default, City shall pay Consultant for reasonable costs incurred and […]. City shall not be liable for any claim of lost profits. For all other terminations, Consultant shall be paid for all reasonable costs incurred and all professional services performed up to and including the date of termination.

6.8. Indemnification and Hold Harmless. Consultant agrees to protect, defend, indemnify, and hold free and harmless the City, its officers, officials, agents, employees, and volunteers, at Consultant's sole expense, from and against any and all claims, liabilities, demands, actions, expenses, damages, suits or other legal proceedings brought against the City, its officers, officials, agents, employees, and volunteers arising out of or in any way connected with the performance of the Consultant, its employees, and/or authorized subcontractors' work undertaken pursuant to this Agreement including all which to the extent arise out of, pertain to or relate to the negligent acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of the Consultant, its employees and/or subcontractors. The defense obligation provided for hereunder shall apply whenever […] Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole or active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

EXHIBIT B

INSURANCE REQUIREMENTS

4. Professional Errors and Omissions ("E&O") Liability Insurance

Professional errors and omissions ("E&O") liability insurance on an occurrence based policy with policy limits of not less than Two Million Dollars ($2,000,000.00) per occurrence and Three Million Dollars ($3,000,000.00) policy aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. The retroactive […]



Resource Allocation and Cost Proposal

Resource Allocation and Cost Proposal

Per page 10 of the RFP, the Kimley-Horn team has submitted the signed and dated Fee Proposal as a separate PDF file.



Appendix

Appendix

Key Personnel Resumes



Ryan Calad, PE, TE

Contract Manager, Traffic Signal Operation Management Task Leader

80% Available

Ryan has 18 years of experience and is a recognized leader in the transportation and public works field. He has served in leading roles on many transportation and public works projects and has extensive experience managing projects for the City. He has an extensive planning and design background and is effective at anticipating and resolving problems and issues on concurrent project task orders. Ryan is highly skilled at managing "on-call" type projects and understands that our team will serve as an extension of your staff. He will place communication with Public Works as the highest priority to ensure that work products are timely and responsive to your needs. Ryan is a well-known project manager and on-call contract manager with multiple successful, complex projects to his credit including the Traffic Signal System Inventory & Assessment Master Plans, Central management Systems, signal timing and database training, and several quick-notice task orders for traffic engineering items over his career.

Professional Credentials

- Bachelors, Ecology, University of California, Irvine
- Professional Engineer in California #91422
- Traffic Engineer in California #2692
- Institute of Transportation Engineers (ITE), Member
- Intelligent Transportation Society of America (ITS America), Member
- Orange County Traffic Engineering Council (OCTEC), Past President

Relevant Experience

- **City of Culver City, Master On-Call Traffic Engineering Services, Culver City, CA** – Contract Manager
- **City of Culver City, Culver Boulevard Class IV Bike Lane Gap Closure, Culver City, CA** – Project Manager*
- **City of Culver City, 2023 Citywide Synchronization, Culver City, CA** – Project Manager*
- **City of Long Beach, As-Needed Traffic Engineering and Transportation Planning Services, Long Beach, CA** – Contract Manager*
- **City of Long Beach, Studebaker Road Complete Streets/ITS Project, Long Beach, CA** – Task Manager*
- **City of Long Beach, Multiple Traffic Signal Synchronization Projects, Long Beach, CA** – Project Manager
- **City of Pomona, On-Call Traffic Engineering Services, Pomona, CA** – On-Call Assistant City Traffic Engineer*
- **City of Anaheim, On-Call Traffic Engineering Servies, Anaheim, CA** – Contract Manager*
- **City of Orange, As-Needed Traffic Engineering Services, Orange, CA** – Contract Manager*
- **City of Aliso Viejo, As-Needed Traffic Engineering Services, Aliso Viejo, CA** – Contract Manager*
- **Town of Apple Valley, Town-wide School Zone Analysis and LRSP, Apple Valley, CA** – Project Manager*
- **City of Inglewood, ITS Master Plan Phase VI Design Improvements, Inglewood, CA** - **Project Manager***
- **City of Irvine, Consultant Team Program for Traffic Engineering, Irvine, CA** – Contract Manager *
- **City of Irvine, Citywide Fiber-Optic Inventory & Assessment Master Plan, Irvine, CA** – Project Manager *
- **Caltrans, Coast Highway Intersection Improvement Feasibility Study, Laguna Beach, CA** – Project Manager*

Ryan Calad, PE, TE

(Cont.)

- **City of Santa Monica, Traffic Signal System Inventory and Assessment Master Plan, Santa Monica, CA** – Project Manager*
- **City of Santa Monica, Signal Synchronization, Santa Monica, CA** – Project Manager*
- **City of Santa Monica, Signal Timing Database Conversions, Training, and Development Support, Santa Monica, CA** – Project Manager*
- **City of Seal Beach, Seal Beach Blvd Traffic Signal Synchronization Project (TSSP) & ATMS, Seal Beach, CA** – Project Manager.
- **City of S. Pasadena, Fair Oaks Avenue HSIP Signal/Metro ATMS Improvement Project, S. Pasadena, CA** – Project Manager
- **City of Beverly Hills, City-wide Traffic Signal System & TMC Master Plan, Beverly Hills, CA** – Project Manager
- **City of Diamond Bar, On-Call Traffic Engineering/TMC Support Services, Diamond Bar, CA** – Project Manager
- **City of Ridgecrest., China Lake Boulevard TSSP & ATMS, Ridgecrest, CA** – ATMS Systems Manager
- **City of Azusa, Traffic Management System Professional Engineering Services, Azusa, CA** – ATMS Systems Manager

**Prior to Kimley-Horn*



Sri Chakravarthy, PE, TE

Principal-in-Charge

20% Available

Sri has more than 20 years of traffic engineering experience, including engineering and traffic surveys, traffic signal design and signal timing (over 1,000 intersections), ITS, traffic impact analysis, and transportation modeling. He has managed both small and large projects for clients throughout Southern California, serving as the contract manager for the on-call engineering services for the Cities of San Clemente, Irvine, Laguna Niguel, Malibu, and Norwalk. Sri has served as a project manager and key staff member for many transportation studies, traffic signal control system design and implementation projects, and on-call traffic engineering services.

Professional Credentials

- Master of Science, Civil Engineering, Louisiana State University
- Bachelor of Science, Civil Engineering, Kakatiya University
- Professional Civil Engineer in California #73629
- Traffic Engineer in California #2531

Relevant Experience

- **City of Irvine, Consultant Team Program 2019-2027 for Traffic Engineering, Signal Design, and ITS Services, Irvine, CA** – Contract Manager
- **City of San Clemente, On-Call Civil Traffic Engineering Services, San Clemente, CA** – Contract Manager
- **City of Laguna Niguel, On-Call Civil Engineering Services, Laguna Niguel, CA** – Contract Manager
- **City of Malibu, On-Call Civil and Traffic Engineering Services, Malibu, CA** – Project Manager
- **City of Norwalk, On-Call Engineering Services, Norwalk, CA** – Contract Manager
- **OCTA, Chapman Avenue Traffic Signal Synchronization Program, Multiple Cities, CA** – Project Manager
- **City of Agoura Hills, On-Call Engineering Services, Agoura Hills, CA** – Project Manager
- **City of Industry, On-Call Traffic and Civil Engineering Services, City of Industry, CA** – Project Engineer
- **City of Downey, Paramount Boulevard Fiber-Optic Communication System, Downey, CA** – Analyst
- **LA Metro, Willowbrook/Rosa Parks Station Improvement, Los Angeles, CA** – Project Engineer
- **City of Santa Monica, Ocean Park Boulevard Complete Green Street Project, Santa Monica, CA** – Project Engineer
- **City of Santa Monica, Traffic Engineering, Santa Monica, CA** – Project Engineer
- **City of Huntington Beach, Parking/Traffic Consulting Services to Amend the Downtown Parking Master Plan, Huntington Beach, CA** – Project Engineer



Kevin Aguigui, PE, EE, TE, CSEP

QC/QA Manager, Traffic Engineering Task Leader

30% Available

Kevin is a Senior Traffic, Systems, and Electrical Engineer with more than 25 years of extensive hands-on experience in Transportation Systems Planning, Design and Integration, traffic signal timing and electrical systems design. His main focus is in the areas of ITS, transportation management systems, security and surveillance systems, electrical systems, communications networks, traffic engineering and design, and adaptive control systems. His wide range of skills focuses on the utilization of systems engineering for the planning, design, deployment and integration of transportation and electrical systems. Kevin has delivered numerous traffic engineering and design projects for many municipalities across California over his 25+ years.

Professional Credentials

- Bachelor of Science, Civil Engineering, University of Hawaii at Manoa
- Certificate with Distinction, Telecommunications and Network Engineering, University of California, Berkeley Extension
- Professional Civil Engineer in California, #48732
- Professional Traffic Engineer in California, #1781
- Professional Electrical Engineer in California, #19888
- Certified Systems Engineering Professional, #00156
- ITE, Member
- ITS America, Member
- International Council on Systems Engineering (INCOSE), Member

Relevant Experience

- **City of Stockton, Wilson Way Adaptive Traffic Control System, Stockton, CA** – Project Manager
- **City of Stockton, Arch-Airport Road Traffic Synchronization, Stockton, CA** – Project Manager
- **City of San Rafael, Regional Transportation System Enhancements Project (RTSE), San Rafael, CA** – Project Manager
- **City of Monterey, North Fremont Street Bike and Pedestrian Access and Safety Improvements, Monterey, CA** – Project Engineer
- **City of San Rafael, Andersen Drive At-Grade Crossing and Intersection Improvements, San Rafael, CA** – Project Engineer
- **City of Mountain View, Grant Road Traffic Adaptive System, Mountain View, CA** – Project Manager
- **City of Santa Clara, Benton Street at Pomeroy Avenue Intersection Improvements and Signal Interconnect, Santa Clara, CA** – Project Manager
- **City of Burlingame, California Drive Signal Corridor, Burlingame, CA** – Project Manager
- **City of Burlingame, California Drive Roundabout, Burlingame, CA** – Lead Traffic Engineer
- **City of Sunnyvale, Adaptive Control System (Santa Clara County), Sunnyvale, CA** – Project Manager
- **City of Burlingame, Traffic Signal Controller and Cabinet Replacement for Broadway/ California Drive/Carolan Ave Intersections, Burlingame, CA** – Project Manager
- **City of Sacramento, 65th Street, Power Inn Road, and Fruitridge Road TLSP Signal Timing, Integration and Installation, Sacramento, CA** – Principal-in-Charge
- **City of Santa Cruz, Ocean Street Adaptive Traffic Control System Implementation, Santa Cruz, CA** – Project Manager
- **City of Stockton, March Lane Adaptive Traffic Control System, Stockton, CA** – Project Manager
- **City of San Rafael, Third Street Safety Improvements, San Rafael, CA** – Project Manager
- **City of San Rafael 3rd and Hetherton Intersection Improvements, San Rafael, CA** – Project Manager
- **Port of Oakland, Oakland Airport ITS and Traffic Responsive Timing, Oakland, CA** – Principal-in-Charge
- **City of Stockton, ITS Master Plan, Stockton, CA** – Project Manager

Kevin Aguigui, PE, EE, TE, CSEP

(Cont.)

- **City of Stockton, Convert Signals to Mast Arms on Martin Luther King, Jr. Boulevard, Stockton, CA** – Project Manager
- **City of Stockton, Davis Road and Wagner Heights Road Traffic Signal Installation, Stockton, CA** – Principal-in-Charge
- **City of Stockton, Install Left-Turn Lanes at Airport Way and Hazelton Avenue, Stockton, CA** – Project Manager
- **City of Stockton, Installation of Emergency Vehicle Pre-Emption (EVP) at Various Locations, Stockton, CA** – Project Manager
- **City of Stockton, Install Left-Turn Signals at Three Intersections, Stockton, CA** – Project Manager
- **City of Stockton, BRT IV Design, Stockton, CA** – Project Manager
- **City of Stockton, BRT IV System Integration, Stockton, CA** – Project Manager
- **City of Stockton, Hammer Lane Bus Rapid Transit Phase III, Stockton, CA** – Project Manager
- **City of Stockton, Weber/Miner Avenue, Wilson Way, & Fremont/Filbert/Main Streets BRT Phase V, Stockton, CA** – Project Manager
- **City of Stockton, Airport Way BRT II, (Civil, traffic, TSP/EVP System, and Electrical Designs, Database Conversions, Signal and TSP Timing Implementation), Stockton, CA** – Project Manager
- **City of Stockton, Charter Way/MLK Jr. Way/Mariposa BRT IV, Stockton, CA** – Project Manager
- **City of Burlingame, Burlingame Avenue Streetscape, Burlingame, CA** – Project Manager
- **City of Santa Clara, El Camino HAWK Signals, Santa Clara, CA** – Principal-in-Charge
- **City of Stockton, Airport Way and Sonora Street HAWK Signal Installation, Stockton, CA** – Principal-in-Charge



Matt Stewart, PE, TE

TMC Operations and Signal Timing Support

45% Available

Matt is a professional civil and traffic engineer with seven years of experience in traffic operations and engineering, transportation planning, and traffic safety analysis. His specialties include traffic signal timing, traffic design, on-call traffic engineering, and traffic impact analysis. Most recently, he has worked on the Barranca Parkway, Aliso Creek Road, and Multi-Corridor TSSP projects for several cities in Orange County. Matt has experience in data collection and field review, development of optimized signal timing, and signal timing implementation and fine-tuning.

Professional Credentials

- Master of Science in Civil Engineering, University of California, Berkeley
- Bachelor of Science, Civil and Environmental Engineering, University of California, Los Angeles
- Professional Engineer in California #90465
- Traffic Engineer in California #3063

Relevant Experience

- **OCTA, Multi-Corridor Regional Traffic Signal Synchronization Program, Irvine, Lake Forest, and Laguna Niguel, CA** – Project Engineer
- **City of Irvine, Barranca Parkway Regional Traffic Signal Synchronization Program, Irvine, CA** – Project Engineer
- **OCTA, Aliso Creek Road Traffic Signal Synchronization Program, Aliso Viejo, CA** – Project Engineer
- **City of Malibu, On-Call Traffic and Civil Engineering Services, Malibu, CA** – Project Engineer
- **City of Malibu, PCH Signal System Improvements Project, Malibu, CA** – Project Engineer
- **City of Malibu, Malibu Canyon Road Safety Study, Malibu, CA** – Project Manager
- **City of Agoura Hills, On-Call Traffic and Civil Engineering Services, Agoura Hills, CA** – Project Manager
- **City of Los Angeles, Department of Recreation and Parks, Griffith Park Safety and Mobility Active Transportation Project, Los Angeles, CA** – Project Engineer
- **Los Angeles County, Los Angeles County Bike Master Plan, Los Angeles County, CA** – Project Manager
- **Caltrans, Complete Intersections Design Guide, Statewide, CA** – Project Manager
- **Port of Long Beach, ITS Terminal Traffic Analysis, Long Beach, CA** – Project Manager
- **LA Metro, VA Station Traffic and Parking Analysis, Los Angeles, CA** – Project Manager
- **City of Lancaster, Safe Routes to School Master Plan, Lancaster, CA** – Project Engineer
- **City of Agoura Hills, Local Road Safety Plan, Lancaster, CA** – Project Engineer
- **City of Simi Valley, Local Road Safety Plan, Simi Valley, CA** – Project Engineer



Vivian Chong, PE

Traffic Signal/ITS/TMC PS&E

55% Available

Vivian is a civil engineer and has led and managed projects involving signal design, fiber-optic design, signing and striping, Americans with Disabilities Act (ADA) curb ramp design, and traffic control for multiple jurisdictions throughout her career at Kimley-Horn. She has a strong background in projects involved with increasing safety for pedestrians and bicyclists, delivered on multiple projects with strict schedules, and familiar with HSIP, ATP, and SS4A grant funding requirements. She has extensive experience at every step of a project, such as executing site visits, producing plans, specifications, and estimate packages, managing budgets, keeping the project on schedule, coordinating with various jurisdictions, subconsultants, and utility companies, and providing support during the bidding and construction phases.

Professional Credentials

- Bachelor of Science, Civil and Environmental Engineering, University of California, Los Angeles
- Professional Engineer in California #95833

Relevant Experience

- **City of Maywood, Traffic Signal Improvements at Various Signalized Intersections HSIP Cycle 11 Improvements, Maywood, CA** – Project Manager
- **City of Menifee, Citywide Traffic Signal Safety Improvement Design Services, Menifee, CA** – Project Manager
- **City of West Covina, Preliminary Engineering Services (PE) Phase Services, HSIP Cycle 10 Improvements, West Covina, CA** – Project Manager
- **City of South El Monte, Traffic Signal Improvements at Various Signalized Intersections HSIP Cycle 9 Project, South El Monte, CA** – Project Manager
- **City of South El Monte, Traffic Signal Improvements at Lee Avenue and Garvey Avenue and Durfee Avenye and Peck Road HSIP Cycle 10 Project, South El Monte, CA** – Project Manager
- **City of Monterey Park, Design Engineering Services for Various Signalized Intersections Along Garfield Avenue HSIP Cycle 9 Project, Monterey, CA** – Project Manager
- **City of Culver City, MOVE Culver City 2023, Culver City, CA** – Project Engineer
- **County of Ventura, Las Posas Road and 5th Street Intersection Improvements, Ventura, CA** – Project Manager
- **City of Manhattan Beach, Manhattan Beach Advanced Traffic Signal Project, Manhattan Beach, CA** – Project Analyst
- **City of Inglewood, Intelligent Transportation Systems Gap Closure Part II, Inglewood, CA** – Project Analyst
- **City of Santa Clarita, Slurry Seal Signing and Striping Project, Santa Clarita, CA** – Project Manager
- **City of Santa Clarita, Newhall Bike Boulevard, Santa Clarita, CA** – Project Engineer
- **City of Santa Clarita, Copper Hill Drive Traffic Signal and Interconnect, Santa Clarita, CA** – Project Analyst
- **City of Thousand Oaks, Thousand Oaks Boulevard Pedestrian Crossing, Thousand Oaks, CA** – Project Analyst
- **County of Los Angeles, Eastern Avenue Traffic Signal Synchronization Project, Los Angeles County, CA** – Project Engineer
- **County of Los Angeles, Rosecrans Avenue Traffic Signal Synchronization Project, Los Angeles County, CA** – Project Engineer
- **County of Los Angeles, Woodruff Avenue Traffic Signal Synchronization Project, Los Angeles County, CA** – Project Analyst
- **City of Palm Desert, Traffic Operations and Capacity Improvements Project, Palm Desert, CA** – Project Analyst
- **City of Palm Springs, Citywide Engineering and Traffic Survey (E&TS), Palm Springs, CA** – Project Analyst



Brian Sowers, PE

TSMO Tech Support

30% Available

Brian has more than 28 years of experience providing a broad range of traffic and civil engineering services to public agencies. His experience includes signal timing and coordination (over 4,000 signals), signal design (over 250 signals), signal interconnect design, signal system design and evaluation, signing and striping design, street lighting design, minor civil improvement layout and design, pedestrian/bicycle studies, ramp metering studies, traffic operations and safety studies, and analysis and ITS design. Brian has managed a full range of projects from small intersection studies to large multiagency analysis and design projects. Brian's project management experience includes signal operations projects for over 40 agencies in California that have included more than 4,000 traffic signals.

Professional Credentials

- Bachelor of Science, Civil Engineering, California Polytechnic State University, San Luis Obispo
- Professional Engineer in California #60296

Relevant Experience

- **OCTA, El Toro Road East Corridor TSSP, Orange County, CA** – QC/QA Manager, Principal-in-Charge
- **City of Irvine, Barranca Parkway Regional TSSP, Irvine, CA** – QC/QA Reviewer, Principal-in-Charge, Fine-Tuning Lead
- **OCTA, Chapman Avenue Corridor TSSP, Orange County, CA** – QC/QA Reviewer, Principal-in-Charge, Fine-Tuning Lead
- **OCTA, Newport Avenue North TSSP, Orange County, CA** – QC/QA Reviewer, PIC, Fine-Tuning Lead
- **OCTA, Aliso Creek Road Regional TSSP, Orange County, CA** – QC/QA Reviewer, PIC, Fine-Tuning Lead
- **OCTA, Crown Valley Parkway TSSP, Orange County, CA** – Project Engineer
- **OCTA, Brookhurst Street Traffic Light Synchronization Program (166 traffic signals), Orange County, CA** – QC/QA
- **City of Rancho Cucamonga, Design and Construction Support Services for the Traffic Signal Synchronization for Advanced Traffic Management System Phase II, Rancho Cucamonga, CA** – Principal-in-Charge
- **City of San Jose, San Jose Downtown TFCA Traffic Signal Project, San Jose, CA** – Project Manager
- **MTC, Program for Arterial System Synchronization (PASS) 2010-2022/23, Bay Area, CA** – Project Manager
- **AC Transit, Line 97 Hesperian Boulevard Kadence Adaptive Traffic Control System Deployment (34 signals), Hayward, San Leandro, Alameda County, and Caltrans, CA** – Project Manager
- **City of Menlo Park, Bayfront Expressway, Marsh Road, Willow Road Kadence Adaptive Traffic Control System Deployment (22 signals), Menlo Park and Caltrans, Fremont, CA** – Project Manager
- **City of San Jose, Kadence Adaptive System Deployment, San Jose, CA** – Task Leader for Traffic Operations
- **City of Rohnert Park, KITS ATMS and Kadence Adaptive Deployment, Rohnert Park, CA** – Task Leader for Traffic Operations
- **City of South San Francisco, KITS ATMS and Kadence Adaptive Traffic Control System Deployment, South San Francisco, CA** – Task Leader for Traffic Operations
- **City of Walnut Creek, On-Call Transportation and Traffic Engineering Services, Walnut Creek, CA** – Project Manager
- **City of Concord, Traffic Engineering and ITS On-Call Services, Concord, CA** – Project Manager
- **City of San Ramon, Traffic Engineering On-Call Services, 2014-Present, San Ramon, CA** – Project Manager
- **City of Fremont, Traffic Engineering and ITS On-Call Services, Fremont, CA** – Project Manager
- **City of Dublin, Traffic Engineering and ITS On-Call Services, Dublin, CA** – Project Manager



Jason Melchor, PE

Traffic Engineering Task Lead

50% Available

Jason is a professional engineer with more than 27 years of experience in traffic engineering and transportation planning. He has worked with clients in Riverside, Orange, Los Angeles, Santa Barbara, San Bernardino, and San Diego Counties on traffic engineering projects such as traffic signal designs, signing and striping, traffic control, and signal interconnect design plans. He has prepared traffic impact studies and performs technical analyses for various transportation planning projects including transit analysis and circulation studies.

Professional Credentials

- Bachelor of Science, Civil Engineering, Specialization in Transportation, University of California, Irvine
- Professional Engineer in California #65218

Relevant Experience

- **City of Anaheim, On-Call Traffic Engineering and Transportation Planning Services, Anaheim, CA** – Project Manager
- **City of Newport Beach, On-Call Traffic and Transportation Engineering, Newport Beach, CA** – Project Manager
- **City of San Bernardino, As Needed On-Call Traffic Engineering Services, San Bernardino, CA** – Project Manager
- **County of Riverside, On-Call Transportation Planning, Riverside County, CA** – Project Manager
- **City of Orange, On-Call Traffic Engineering, Plan Checking, Design Services, Orange, CA** – Project Manager
- **City of Ontario, On-Call Transportation Planning and Traffic Engineering Design Services, Ontario, CA** – Project Manager
- **City of Goleta, On-Call Traffic Engineering Services, Goleta, CA** – Project Manager
- **City of Orange, Glassell Street Traffic Engineering Services (HSIP Project), Orange, CA** – Project Manager
- **City of Orange, Glassell Street at Palmyra Avenue Traffic Signal Improvements (HSIP Project), Orange, CA** – Project Manager
- **City of Anaheim, Protected Left-Turn Signal Modifications at 4 Intersections (HSIP), Anaheim, CA** – Project Manager
- **City of Moreno Valley, Road Safety Audit (RSA)/Road Safety Signing Audit (RSSA), Moreno Valley, CA** – Project Engineer
- **City of Jurupa Valley, Flashing Yellow Arrow Signal Modifications - 10 Intersections, Jurupa Valley, CA** – Project Manager
- **City of Jurupa Valley, Pedley Road at Jurupa Road Intersection Improvements, Jurupa Valley, CA** – Project Manager
- **City of Goleta, Citywide Traffic Signal Upgrades at 35 Intersections (HSIP), Goleta, CA** – Project Manager
- **City of Riverside, Local Roadway Safety Plan, Riverside, CA** – Project Manager
- **City of Corona, Local Roadway Safety Plan, Corona, CA** – Project Manager
- **City of Palm Springs, Traffic Signal Improvements (HSIP), Palm Springs, CA** – Project Engineer
- **City of Palm Desert, Traffic Operations and Capacity Improvements, Palm Desert, CA** – Project Engineer
- **City of Eastvale, Systemic Safety Analysis Report, Eastvale, CA** – Project Engineer

Jason Melchor, PE

(Cont.)

- **City of Ontario, City Municipal Fiber-Optic Network, Ontario, CA** – Project Engineer
- **City of San Bernardino, Upgrade of Various Signal Hardware on 224 Signalized Intersections on Various Arterials (HSIP Project), San Bernardino, CA** – Project Engineer
- **City of Goleta, Professional Engineering, Environmental, and Right-of-Way Services - Traffic, Goleta, CA** – Contract Manager
- **City of Goleta, HSIP Cycle 10 Application, Goleta, CA** – Project Manager
- **City of Goleta, Hollister/Kellogg Park Mid-Block Crosswalk, Goleta, CA** – Project Manager
- **City of Goleta, Rectangular Rapid-Flashing Beacon at Chapel/Pedestrian Hybrid Beacon at Kingston, Goleta, CA** – Project Manager
- **City of Goleta, RRFB School Crossing Improvements, Goleta, CA** – Project Manager
- **City of Goleta, Traffic Safety Study for the Systemic Safety Analysis Report Program, Goleta, CA** – Project Manager



Tim Chan, PE

TSMO Tech Support

40% Available

Tim has more than 12 years of experience in traffic engineering, including preparing signal design, signing and striping, streetlight, traffic control, interconnect, and CCTV plans. Tim has conducted and managed the field investigation and design tasks on numerous projects. His attention to detail and knowledge of field conditions has translated into successful designs and constructible plans. He has worked with public and private sector clients on a variety of traffic impact studies, transportation analyses, and parking evaluations throughout the Southern California region. He has utilized a wide range of transportation-related software packages—including Synchro, SimTraffic, Traffix, and Vistro—and is knowledgeable of planning and design standards for local and state agencies.

Professional Credentials

- Bachelor of Science, Civil Engineering, California State Polytechnic University, Pomona
- Professional Civil Engineer in California #85687
- OCTEC, Member

Relevant Experience

- **City of Orange, Glassell Street at Palmyra Avenue, New Traffic Signal, Orange, CA** – Traffic Design Plans, Specifications, and Estimates
- **City of Orange, Glassell Street Left-Turn Signal Modifications, Orange, CA** – Project Engineer
- **City of Santa Ana, Traffic Signal Design for Santa Ana Boulevard/5th Street Protected Bike Lanes (Three Intersections), Santa Ana, CA** – Project Engineer
- **City of Santa Ana, South Main Street Corridor Improvements, Santa Ana, CA** – Project Engineer
- **City of Santa Ana, Warner Ave Street Improvements (Oak Street to Wright Street), Santa Ana, CA** – Project Engineer
- **City of Laguna Niguel, Forbes Road and Cape Drive New RRFB Installation Plan, Laguna Niguel, CA** – Project Engineer
- **City of Newport Beach, East Coast Highway Signal Rehabilitation Design at Nine Intersections, Newport Beach, CA** – Project Engineer
- **OCTA, PR and ED for 17th Street Grade Separation Project, Orange County, CA** – Project Engineer
- **City of Anaheim, Traffic Signal Designs for Gene Autry Way Improvements, Anaheim, CA** – Project Engineer
- **City of Anaheim, La Palma/Lemon and La Palma/Anaheim Signal Modifications, Anaheim, CA** – Project Engineer
- **City of Anaheim, Euclid Avenue Public Works Improvements, Anaheim, CA** – Project Engineer
- **City of Newport Beach, East Coast Highway Signal Rehabilitation Design Nine Intersections, Newport Beach, CA** – Project Engineer
- **City of Corona, McKinley Street Grade Separation Project (Traffic Design), Corona, CA** – Design Engineer
- **City of Buena Park, Auto Center Drive Traffic Signal and Median Design, Buena Park, CA** – Project Engineer
- **City of Industry, On-Call Traffic and Civil Engineering Services, Industry, CA** – Project Engineer
- **Seagrove, Brockton Avenue at 14th Street, Magnolia Avenue at 14th Street Traffic Signal Modifications, Riverside, CA** – Project Engineer
- **City of Industry, Fullerton Road Grade Separation, Industry, CA** – Project Engineer



Sowmya Chandrasekhar, PE, TE, PTOE

Active Transportation and SRTS

40% Available

Sowmya has 16 years of professional experience as a transportation engineer. She is experienced in safe routes to school and active transportation improvements, traffic signal designs, illumination designs, temporary/permanent traffic control plans, traffic control warrant analyses, corridor operational analyses, traffic impact analyses, parking studies, pedestrian studies, crash analyses, and innovative intersection improvements. Sowmya has provided support for the development of transportation simulation models, preparation of grant applications, and review of connected vehicle applications for agencies.

Professional Credentials

- Master of Science, Civil Engineering, Missouri University of Science & Technology
- Bachelor of Science, Civil Engineering, Visvesvaraya National Institute of Technology, India
- Professional Engineer in California (#83100) and Texas (#109776)
- Professional Traffic Engineer in California (#2760)
- Professional Traffic Operations Engineer (#3323)
- Women's Transportation Seminar (WTS), Member
- Orange County Traffic Engineering Council (OCTEC), Member
- Institute of Transportation Engineers (ITE), Member

Relevant Experience

- **City of Los Angeles, Department of Recreation and Parks, Griffith Park Safety and Mobility Active Transportation Project, Los Angeles, CA** – Project Manager
- **City of Bakersfield, Monitor Street School Corridor Active Transportation Improvements Project, Bakersfield, CA** – Project Manager
- **City of Bakersfield, Niles Street and Monterey Street Complete Streets Project, Bakersfield, CA** – Senior Engineer
- **City of Lancaster, Safe Routes to School Master Plan, Lancaster, CA** – Project Manager
- **City of Lancaster, Paraclete High School Safe Routes to School Plan, Lancaster, CA** – Senior Traffic Engineer
- **City of Lancaster, Pedestrian Gap Closures and Street Lighting, Lancaster, CA** – Senior Project Engineer
- **City of Diamond Bar, On-Call Civil and Traffic Engineering Services, Diamond Bar, CA** – Project Manager
- **City of Diamond Bar, Quail Elementary School and Castle Rock Elementary School Studies, Diamond Bar, CA** – Project Manager
- **Caltrans, Complete Intersections - A Guide to Reconstructing Intersections and Interchanges for Bicyclists and Pedestrians, CA** – Project Manager
- **City of South Gate, As-Needed Engineering Services, South Gate, CA** – Project Engineer
- **City of Agoura Hills, On-Call Engineering Services, Agoura Hills, CA** – Project Engineer
- **City of Malibu, On-Call Traffic Engineering Services, Malibu, CA** – Project Engineer
- **City of Buena Park, On-Call Transportation Engineering Services, Buena Park, CA** – Project Manager*
- **City of Thousand Oaks, Thousand Oaks Boulevard Short Corridor Pedestrian Study, Thousand Oaks, CA** – Project Manager*
- **California State University Long Beach (CSULB), Pedestrian Crossing Study, Long Beach, CA** – Project Engineer*
- **City of Santa Monica, Design Services for Safe Routes to School (SR2S) Pedestrian Improvements, Santa Monica, CA** – Project Engineer*

**Prior to joining Kimley-Horn*



Trevor Briggs, PE

Preliminary Engineering/Traffic Studies

45% Available

Trevor has completed various transportation projects and studies in California, Utah, Idaho, and Florida. Trevor has designed and drafted various traffic plans, including signing and striping, traffic signal, traffic control, and ITS plans. He has also been involved in conducting analyses and writing various traffic impact studies for public agencies and jurisdictions in Utah, Idaho, California, and Florida. Trevor has utilized a wide range of transportation-related software packages and is knowledgeable of planning and design standards for many local and state agencies. He is also familiar with right-of-way easement documents and mapping the easement locations into AutoCAD Civil 3D and ArcGIS.

Professional Credentials

- Bachelor of Science, Civil Engineering, Brigham Young University
- Professional Engineer in California #87664
- Orange County Traffic Engineering Council (OCTEC), Board Member
- Institute of Transportation Engineers (ITE), Member

Relevant Experience

- **City of Tustin, Red Hill Corridor Specific Plan and EIR, Tustin, CA** – Project Engineer
- **City of Newport Beach, Traffic Impact Study for the Newport Executive Center, Newport Beach, CA** – Project Engineer
- **City of Buena Park, Traffic Impact Study for the Orangethorpe and Thomas Residential Project, SW Corner of Orangethorpe Avenue and Thomas Street, Buena Park, CA** – Project Engineer
- **City of Fullerton, IS/MND for New Mixed-Use Residential Development (600 W Commonwealth Ave & 628 Williamson Ave), Fullerton, CA** – Project Engineer
- **City of Menifee, Amendment for Northern Gateway Commerce Center Environmental Impact Report (EIR), Menifee, CA** – Project Engineer
- **City of Yorba Linda, Yorba Linda Circulation Element and General Plan Update, Buena Park, CA** – Analyst
- **City of Buena Park, Buena Park Circulation Element and General Plan Update, Buena Park, CA** – Analyst
- **City of Newport Beach, East Coast Highway Signal Rehabilitation Design, Newport Beach, CA** – Analyst
- **San Gabriel City, Traffic Impact Study for Hyatt Place, 101-111 W. Valley Boulevard, San Gabriel, CA** – Analyst
- **City of Inglewood, 234 West Hyde Park Boulevard Manufacturing/Warehouse Project Initial Study/Mitigated Negative Declaration, Inglewood, CA** – Analyst
- **City of Rialto, Traffic Impact Study for the Medline Warehouse Project, Northeast Corner of Laurel Avenue and Miro Way, Rialto, CA** – Analyst
- **City of Indio, Downtown/Old Town Indio Specific Plan Update and Community Outreach, Indio, CA** – Analyst
- **KPC Development Company, LLC, KPC Coachella Specific Plan, Coachella, CA** – Analyst
- **City of Hallandale Beach, Traffic Impact Study for the Diplomat Golf Course and Tennis Club, Hallandale Beach, FL** – Analyst
- **Contra Costa County, Byron Highway and Camino Diablo Intersection Improvements, Contra Costa County, CA** – Analyst
- **Santa Clara County, Traffic Signal Modification Plans for Capitol Expressway, San Jose, CA** – Analyst



Tim McCarron, PE

TMC Operations and Signal Timing Support

Tim is a transportation engineer with multifaceted experience in traffic engineering and technology support. His system integration and signal timing experience include data collection, development of Synchro models, database conversions, and traffic central system and traffic signal controller integration. He has worked on multiple projects includint the AC Transit Line 97 ATCS, South San Francisco ATCS, Santa Clara ATMS and ATCS, and Rohnert Park ATCS projects which required him to work and communicate with various vendors to deploy and implement certain devices and project elements within the project timeline.

Professional Credentials

- Bachelors, Civil Engineering, California State University, Chico
- Professional Engineer in California #94914



Richard Luo, EIT

TMC Operations and Signal Timing Support

Richard is an Engineering Intern/Engineer-in-Training with experience in traffic engineering and signal timing. His experience includes updating cities' basic timing guidelines and parameters, modeling and developing new timing in Synchro and WaySync, programming new timing into controllers, operating ATMS software to remotely monitor and update signals, and troubleshooting/verifying the correct operation of the signal timing and cabinet/intersection equipment. He has worked on citywide and regional retiming projects for the cities of Chula Vista and Cypress in California, and the Reno-Sparks area in Nevada. He also has experience working on the signal timing for multiple OCTA RTSSP projects including Katella Avenue, Culver Drive, and Tustin Avenue-Rose Drive. These projects required Richard to work closely with agency representatives to improve the safety and efficiency of traffic signals while also addressing resident concerns regarding the operations of the signals.

Professional Credentials

- Bachelor of Science, Civil Engineering, University of Nevada Reno
- Master of Science, Civil Engineering, University of Nevada Reno
- Engineering Intern in Nevada #0T8118



Zachary McFann, PE, TE

Traffic Signal/ITS/TMC PS&E

Zach is a professional civil engineer with experience in traffic engineering and ITS design, planning, and analysis projects. He has worked with both public and private sector clients, and his experience includes traffic engineering design, traffic intersection operations and modeling, planning-level traffic studies, fiber-optic master planning, and contractor maintenance management. Zach's key areas of specialization include traffic signal design, signal interconnect design, street lighting design and photometric analysis, and signing and striping design. He has extensive experience with AutoCAD, AGI32, Synchro, MicroStation, ArcGIS, Bluebeam Revu, and Excel software packages.

Professional Credentials

- Bachelor of Science, Civil and Environmental Engineering, University of California, Los Angeles
- Professional Engineer in California #90466
- Professional Traffic Engineer in California #3064



Carla Aboud, EIT

Traffic Signal/ITS/TMC PS&E,
Traffic Control/Traffic Calming Design

Professional Credentials

- Bachelor of Science, Civil Engineering, California State University, Long Beach
- Engineer-in-Training in California #163781
- Orange County Traffic Engineering Council (OCTEC), Member
- Women's Transportation Seminar, Member

Carla has over five years of experience in traffic engineering design and traffic operations. As a Senior Analyst, Carla has designed and led the preparation of preliminary and final plans in accordance with the California MUTCD, Caltrans Standard Plans and Specifications, ADA accessibility guidelines, Standard Specifications for Public Works Construction, and applicable jurisdictional design guidelines. She has vast experience in developing and reviewing construction documents including traffic signal, signing and striping, traffic control, and street lghting plans, as well as project specifications and construction cost estimates. She has also assisted in construction and implementation support. Carla has served a variety of cities and public agencies with HSIP, SS4A and ATP projects. Most recently, she has been involved in on-call staff support services with multiple agencies, where she has reviewed development project plans, traffic control and signing and striping plans and provided feedback on design standards. As a City staff extension, she has also developed and reviewed traffic studies, traffic calming measures, and traffic control design.



Rebecca Ung, EIT

Traffic Signal/ITS/TMC PS&E

Professional Credentials

- Bachelors, Civil Engineering, University of California, Irvine
- Engineer-in-Training in California #176402

Rebecca is a transportation analyst that has experience in signing and striping design, traffic signal design, traffic mitigation efforts, traffic studies, and traffic operations. She has worked on HSIP projects, design specifications, opinions of probable costs, utility plans, data collection and field review, and encroachment permit applications for multiple local jurisdictions. She has experience in AutoCAD, Microsoft Excel, and Synchro.



Jim Roldan, TE

TSMO Tech Support

Professional Credentials

- Master of Science, Civil Engineering, University of California, Irvine
- Bachelor of Science, Civil Engineering, University of California, Irvine
- Professional Traffic Engineer in California #2482

Jim is a senior traffic engineer and transportation planner with 26 years of experience that has led or played a key role in numerous large-scale transportation and traffic engineering projects. His experience includes transportation planning, transportation systems analysis/microsimulation, big data collection for large corridor projects, ITS planning/design, traffic signal design, traffic handling design, traffic management planning, and signing/striping design. Jim formerly held positions at the Los Angeles Department of Transportation (LADOT) and Caltrans District 12 and is very familiar with local agency requirements.



Darya Shtykalo, PE

TSMO Tech Support

Darya is a transportation engineer with more than six years of experience in TSMO planning, engineering, and analysis. She is experienced in working with regional and local agencies to plan the implementation of TSMO projects, including developing planning-level estimation of capital and operating costs, prioritization, phasing, and grant requirement compliance. Darya worked at the San Francisco Metropolitan Transportation Commission for a year in the 511 group, focusing on technology implementation and federal funding grant compliance. Darya supported the 511 group's regional mapping data services project, transit stakeholder outreach for GTFS+ data standard compliance, and the Bay Area regional transit data guidelines.

Professional Credentials

- Bachelor of Science, Civil Engineering, California Polytechnic State University, San Luis Obispo
- Professional Engineer in California #95172
- ITS California Young Professionals Group Los Angeles, Board Member



Raven Ramos

Traffic Control/Traffic Calming Design

Raven is a transportation analyst with more than three years of experience in traffic related and ITS projects including traffic signal modifications, fiber optic design, traffic signal synchronization programs, traffic handling plans, as well as signing and striping throughout his career at previous companies and Kimley-Horn. He has experience performing field visits in Orange and Los Angeles Counties verifying existing conditions.

Professional Credentials

- Bachelor of Science, Civil Engineering, California State Polytechnic University, Pomona
- OCTEC, Member



Maya Bouchet, AICP

Active Transportation & SRTS

Maya is a transportation planner with experience in traffic engineering and active transportation projects. She develops planning documents including bike facility feasibility studies, transit feasibility studies, and ITS Master Plans. Maya has experience in designing active transportation design projects, with elements related to signing and striping, traffic signal modification, and fiber-optic design.

Professional Credentials

- Bachelor of Science, Policy, Planning, and Development, University of Southern California
- American Institute of Certified Planners #34252
- ITS California Young Professionals Group Los Angeles, Board Member



Matthew Jacobson, EIT, ENV SP

Active Transportation and SRTS

Matthew is a civil analyst with experience in active transportation and multimodal design. He has worked on various bike and shared use lane projects. He has worked on signing and striping design, fiber-optic design, and ADA curb ramp design for various jurisdictions. Matthew has worked on a wide variety of funding types including ATP, SS4A, and Measure M to deliver on projects with expedited schedules and lean budgets.

Professional Credentials

- Bachelor of Science, Civil Engineering, California State Polytechnic University, Pomona
- Engineer-in-Training in California #170803
- Envision Sustainability Professional #38203
- American Society of Civil Engineers Los Angeles Younger Member Forum (ASCE LA YMF), President-elect



Jocelyn Soria Lira

Active Transportation and SRTS

Jocelyn is a civil analyst with experience in transportation engineering studies and design. She has supported projects with tasks including traffic signal design, opinions of probable costs, design specification, E&TS, traffic impact studies, and ArcGIS collision data analysis. Her skills include AutoCAD Civil 3D, Microsoft Excel, Synchro, and Vistro.

Professional Credentials

- Bachelor of Science, Civil Engineering, University of Southern California



Pouya Sadeghi, EIT

Preliminary Engineering/Traffic Studies

Pouya is a traffic engineer with more than seven years of experience in the field of transportation planning and traffic engineering. His experience includes preparation of traffic impact studies, traffic signal timing, traffic signal systems management, intersection and corridor safety analysis, signing and striping, and other municipal traffic engineering projects. Pouya has developed traffic models using SYNCHRO, HCS, VISSIM, and SIM TRAFFIC for intersections, corridors, traffic circles, and street networks.

Professional Credentials

- Master of Science, Civil Engineering, University of Texas at Arlington, Texas
- Bachelor of Science, University of Zanjan
- Engineering-in-Training in California #175259



Dallas Willey, EIT

Preliminary Engineering/Traffic Studies

Dallas is a transportation analyst with experience in traffic design and transportation planning throughout Southern California. He has worked on projects in which he supported tasks including, but not limited to, temporary traffic control, traffic signal design, signing and striping design, street lighting design, signal interconnect design, traffic impact analysis, traffic circulation analysis, queuing/parking studies, and travel time analysis. He is proficient in several types of traffic-related software, including AutoCAD, SignCAD, Microstation, AGI, Synchro, SimTraffic, Traffix, and Vistro. Dallas is also adept in application of CAMUTCD guidelines and Caltrans Standard Plans and Specifications.

Professional Credentials

- Master of Science, Civil Engineering, University of Delaware
- Bachelor of Science, Civil Engineering, University of Delaware
- Engineer-in-Training in Delaware



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Kimley»Horn

Expect More. Experience Better.



EXHIBIT B

INSURANCE REQUIREMENTS

EXHIBIT B

INSURANCE REQUIREMENTS

A. Minimum Scope and Limits of Insurance

City reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Consultant from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance, including any extension thereof, of this Agreement.

Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement, including any extension thereof, all of the following minimum scope of insurance coverages:

1. Commercial General Liability Insurance

Broad-form commercial general liability, with coverage at least as broad as the most current version of ISO Commercial General Liability coverage form CG 00 01, in a form at least as broad as ISO form CG 00 01 04 13, and shall include insurance for premises and operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury, and personal and advertising injury with a policy limit of not less than Two Million Dollars ($2,000,000.00) per occurrence and Four Million Dollars ($4,000,000.00) general aggregate. The aggregate limit, encompassing the above coverage, shall apply separately to this project/location. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

2. Business Automobile Liability Insurance

Business automobile liability for all owned, hired, leased, and non-owned vehicles at least as broad as the most current version of ISO Business Auto Coverage Form CA 00 01, with a policy limit of not less than Two Million Dollars ($2,000,000.00) combined single limit per accident. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

3. Workers' Compensation and Employer's Liability Insurance

Workers' compensation insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of One Million Dollars ($1,000,000.00) per accident for any employee or employees of Consultant. Consultant agrees to waive and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

By signing this Agreement, the Consultant acknowledges and agrees to the following:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this Agreement, complete workers' compensation insurance, and shall furnish a certificate of insurance to the Project Manager before execution of this Agreement by the City. The City, its officers, officials, agents, employees, and volunteers shall not be responsible for any claims in law or equity occasioned by failure of the Consultant to comply with this Section.

4. Professional Errors and Omissions ("E&O") Liability Insurance

Professional errors and omissions ("E&O") liability insurance on an claims made policy with policy limits of not less than Two Million Dollars ($2,000,000.00) per occurrence and Three Million Dollars ($3,000,000.00) policy aggregate. The retroactive date must be shown, and this date must be before the date of the contract or the beginning of contract work. Insurance must be maintained and evidence of insurance must be provided for at least three (3) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another policy form with a retroactive date prior to the contract effective date, the Consultant must purchase "extended reporting coverage" for a minimum of three (3) years after completion of contract work. A copy of the claims reporting requirements must be submitted to the Project Manager for review. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder.

5. Standards for Insurance Companies

All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commission to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide.

B. Documentation and Other Provisions

1. The commercial general liability insurance policy and business automobile liability policy shall be endorsed to contain the following: The City of Placentia, its officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant; and automobiles owned, leased, hired, or borrowed by the Consultant. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as one of the following ISO ongoing operations forms: CG 20 10 or CG 20 26 or CG 20 33 (not allowed from

subcontractors), or CG 20 38; and one of the following ISO completed operations forms: CG 20 37, 2039 (not allowed from subcontractors), or CG 20 40.

2. Said policies shall not terminate, nor shall they be cancelled or coverage reduced, without at least thirty (30) days' written notice to the City. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any cancelled policy or reduction in the required coverage limits, the City may procure such insurance at Consultant's sole cost and expense.

3. The Consultant's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy.

4. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

5. **Defense fees and costs shall not deplete the limits of any insurance provided under this Agreement, except under the professional liability policy.**

6. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

7. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure the City is an additional insured on insurance required from subcontractors.

8. Consultant agrees to waive, and to obtain endorsements from insurers waiving, subrogation rights against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their insurance policies.

9. Coverage shall be on a standard occurrence form. Claims-made forms are not Acceptable, except under the professional liability policy. Modified, limited, or restricted occurrence forms are not acceptable.

EXHIBIT C

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edgewood Partners Insurance Agency 3780 Mansell Rd. Suite 370 Alpharetta GA 30022	**CONTACT NAME:** Jerry Noyola **PHONE (A/C, No, Ext):** 7702207699 **FAX (A/C, No):** **E-MAIL ADDRESS:** greylingcerts@greyling.com
INSURED KIMLASS Kimley-Horn and Associates, Inc. 421 Fayetteville Street, Suite 600 Raleigh, NC 27601	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** National Union Fire Ins Co of Pittsburg 19445 **INSURER B :** Allied World Assurance Co (U.S.) Inc. 19489 **INSURER C :** New Hampshire Insurance Company 23841 **INSURER D :** Lloyd's of London 85202 **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 863396231 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE X OCCUR X Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER:			GL5268169	4/1/2024	4/1/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 1,000,000 $ 25,000 $ 2,000,000 $ 4,000,000 $ 4,000,000 $
A A	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY			CA4489663 (AOS) CA2970071 (MA)	4/1/2024 4/1/2024	4/1/2025 4/1/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000 $ $ $ $
B	X **UMBRELLA LIAB** X OCCUR X **EXCESS LIAB** CLAIMS-MADE DED X RETENTION $ 10,000			03127930	4/1/2024	4/1/2025	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000 $
C C	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC015893685 (AOS) WC015893686 (CA)	4/1/2024 4/1/2024	4/1/2025 4/1/2025	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 2,000,000 $ 2,000,000 $ 2,000,000
D	Professional Liability			B0146LDUSA2404949	4/1/2024	4/1/2025	Per Claim Aggregate	5,000,000 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: On-Call Traffic Engineering Service; Jason Melchor. The City of Placentia is named as an Additional Insured with respects to General & Automobile Liability where required by written contract. Waiver of Subrogation in favor of Additional Insured(s) where required by written contract & allowed by law. The above referenced liability policies with the exception of workers compensation and professional liability are primary & non-contributory where required by written contract. Should any of the above described policies be cancelled by the issuing insurer before the expiration date thereof, 30 days' written notice (except 10 days for nonpayment of premium) will be provided to the Certificate Holder.

CERTIFICATE HOLDER

City of Placentia
401 E. Chapman Avenue
Placentia CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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ENDORSEMENT

This endorsement, effective 12:01 A.M. 04/01/2024
forms a part of Policy No. CA4489663
issued to KIMLEY-HORN AND ASSOCIATES, INC.
by NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA.

ADDITIONAL INSURED - WHERE REQUIRED UNDER CONTRACT OR AGREEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

SCHEDULE

ADDITIONAL INSURED:

ANY PERSON OR ORGANIZATION FOR WHOM YOU ARE CONTRACTUALLY BOUND TO PROVIDE ADDITIONAL INSURED STATUS BUT ONLY TO THE EXTENT OF SUCH PERSON'S OR ORGANIZATION'S LIABILITY ARISING OUT OF THE USE OF A COVERED AUTO.

I. **SECTION II - COVERED AUTOS LIABILITY COVERAGE, A. Coverage, 1. - Who Is Insured,** is amended to add:

d. Any person or organization, shown in the schedule above, to whom you become obligated to include as an additional insured under this policy, as a result of any contract or agreement you enter into which requires you to furnish insurance to that person or organization of the type provided by this policy, but only with respect to liability arising out of use of a covered "auto". However, the insurance provided will not exceed the lesser of:

(1) The coverage and/or limits of this policy, or

(2) The coverage and/or limits required by said contract or agreement.

AUTHORIZED REPRESENTATIVE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
ANY PERSON OR ORGANIZATION WHOM YOU BECOME OBLIGATED TO INCLUDE AS AN ADDITIONAL INSURED AS A RESULT OF ANY CONTRACT OR AGREEMENT YOU HAVE ENTERED INTO.	PER THE CONTRACT OR AGREEMENT.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

© Insurance Services Office, Inc., 2018

A. **Section II** – **Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or

2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III** – **Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

© Insurance Services Office, Inc., 2018

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
ANY PERSON OR ORGANIZATION WHOM YOU BECOME OBLIGATED TO INCLUDE AS AN ADDITIONAL INSURED AS A RESULT OF ANY CONTRACT OR AGREEMENT YOU HAVE ENTERED INTO.	PER THE CONTRACT OR AGREEMENT.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section II** – **Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III** – **Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

© Insurance Services Office, Inc., 2018

BLANKET WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.

(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy).

This endorsement, effective 12:01 AM 04/01/2024 forms a part of Policy No. WC 015-89-3686

Issued to KIMLEY-HORN AND ASSOCIATES, INC.

By **New Hampshire Insurance Company**

We have a right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against any person or organization with whom you have a written contract that requires you to obtain this agreement from us, as regards any work you perform for such person or organization.

The additional premium for this endorsement shall be 2.00 % of the total estimated workers compensation premium for this policy.

WC 04 03 61
(Ed. 11/90)

Countersigned by _

Authorized Representative

CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
Iteris, Inc.

THIS AGREEMENT is made and entered into this 14th, day of January, 2025 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and Iteris, Inc., a Delaware corporation] ("Consultant").

W I T N E S S E T H :

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide On-Call Traffic Engineering Services, as more fully described herein; and

B. WHEREAS, Consultant represents that it is "design professional" as that term is defined by California Civil Code Section 2782.8 and has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in the Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State, and local laws and ordinances applicable to the services required under this Agreement. Consultant warrants that it is not suspended or debarred from doing business with the United States government and can legally be paid from federal funds. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender, or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed Fifty Thousand Dollars ($50,000), unless authorized herein.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "Scope of Services", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Such increase in additional fees shall be limited to 10% of the total contract sum. The City Administrator is authorized to approve a Change Order for such additional services. Where the original contract is $40,000.00 or less, City Council approval shall be required prior to any increase bringing the total compensation to more than $40,000.00.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A".

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of

performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 35 months, ending on December 3, 2027, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. The term of the Agreement may be extended for one additional two-year term based on Contractor performance and at the discretion of the City.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending, or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates, or abandons a portion of this Agreement such suspension, termination, or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or

rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps, and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Insurance. The Consultant and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, insurance as set forth in Exhibit "B" attached hereto and incorporated herein by this reference.

Neither the City nor any of its officers, officials, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Deductible or Self Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.3. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages, as well as providing the City with the required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "C" and incorporated herein by this reference.

5.4. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives, and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives, and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence, or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:	IF TO CITY:
Iteris, Inc 1700 Carnegie Avenue, Suite 100 Santa Ana, CA, 92705 Tel: (949) 270-9674	City of Placentia 401 E. Chapman Ave. Placentia, CA 92870 Tel: (714) 993-8121
Attn: Michelle Lemestre	Attn: Kyra Tao

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet, or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting, or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to protect, defend, indemnify, and hold free and harmless the City, its officers, officials, agents, employees, and volunteers, at Consultant's sole expense, from and against any and all claims, liabilities, demands, actions, expenses, damages, suits, or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees arising out of or in any way connected with the performance of the Consultant, its employees, and/or authorized subcontractors' work undertaken pursuant to this Agreement including all acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of the Consultant, its employees and/or subcontractors. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its officers, officials, agents, employees, and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable, and whether or not there is any evidence of fault or wrongdoing by the Consultant, its employees and/or its subcontractors. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints, or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers,

agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, State, or Federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information, and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files, and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City, but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes, or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that

this Agreement and all reports, documents, information, and data, including, but not limited to, computer tapes, discs, or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 7920.000 *et seq*.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates, and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq*.) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates, and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates, or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Consultant's duties and services under this Agreement shall not include preparing or assisting the City with any portion of the City's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the City. The City shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Consultant's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project, if any, have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by Consultant pursuant to this Agreement.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates, and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect. Furthermore, Consultant will comply with the following:

(a) Unauthorized Aliens. Consultant hereby represents and warrants that it will comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, *et seq*., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of any work and/or services under this Agreement, and should any liability or sanctions be imposed against City for such use of

unauthorized aliens, Consultant hereby agrees to reimburse City for any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, or penalties which arise out of or are related to such employment, together with any and all costs, including attorneys' fees, incurred by City.

(b) E-Verify. If Consultant is not already enrolled in the U.S. Department of Homeland Security's E-Verify program, Consultant shall enroll in the E-Verify program within fifteen (15) days of the effective date of this Agreement to verify the employment authorization of employees assigned to perform work hereunder. Consultant shall verify employment authorization within three (3) days of hiring a new employee to perform work under this Agreement. Information pertaining to the E-Verify program can be found at http://www.uscis.gov, or access the registration page at https://e-verify.uscis.gov/enroll . Consultant shall certify its registration with E-Verify and provide City its registration number within sixteen days of the effective date of this Agreement. Failure to provide certification will result in withholding payment until full compliance is demonstrated.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or

compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

_____ Date: _____
Rosanna Ramirez, Acting City Administrator

ATTEST:

_____
City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT:

_____ Date: 12/16/2024
Signature

Name and Title Steven Bradley, Regional Vice President

95-2588496

Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

Date: _____

Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

Date: _____

Krystle Murillo, Risk Manager

APPROVED AS TO CONTENT:

Date: _____

Kyra Tao, Transportation Manager

DEPARTMENTAL APPROVAL:

Date: _____

Chris Tanio, Director of Public Works

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK

949.270.9400
iteris.com

1700 Carnegie Avenue, Suite 100
Santa Ana, CA 92705

5.11 RESOURCE ALLOCATION AND COST PROPOSAL

August 28, 2024

City of Placentia
Ms. Kyra Tao, PE, PTP, Transportation Manager
401 E. Chapman Avenue
Placentia, CA 92870

Re: Proposal for On-Call Traffic Engineering Services PW-24-03

11477-189.25

Dear Ms. Tao:

Iteris, Inc. (Iteris) is pleased to submit this Cost Proposal response to Request for Proposal (RFP) to provide On-Call Traffic Engineering Services to the City of Placentia. **Table 1** (page 2) summarizes the total fee estimate which includes proposed staff billing rates (fully burdened).

Iteris proposes **Mr. Shirjeel Muhammad, MS, PE as Project Manager (PM)** for this project. He will be the principal contact with the City. Mr. Muhammad will oversee work from project inception to completion and will also be responsible for coordinating staff activities and meetings. He has over **25 years** of experience that includes transportation planning, ITS design, transportation system simulation and a variety of engineering studies.

Thank you for the opportunity to submit our proposal. Iteris looks forward to assisting the City on this important project. Please contact me at 949 270-9647 or sdb@iteris.com or the designated PM, Mr. Muhammad, at 951-821-8105 or smuhammad@iteris.com, should you have any questions.

Sincerely,
Iteris, Inc.

Mr. Bradley has contractual authority to bind and negotiate on behalf of firm

Steven Bradley, PE
Regional Manager
Mobility Consulting Solutions

Table 1 – Fee Schedule

Hourly Rates – Support Staff	LOADED BILLING RATE	
STAFF CLASSIFICATION	MIN	MAX
Support Staff I	$104	$123
Support Staff II	$163	$202
Assistant Engineer/Planner	$113	$141
Associate Engineer/Planner	$135	$166
Engineer/Planner	$140	$178
Senior Engineer/Planner I	$195	$223
Senior Engineer/Planner II	$228	$240
Lead Engineer/Senior Manager	$236	$285
Associate Vice President/Principal/Director	$258	$317
Vice President/Chief Scientist	$343	$411

- Billing Rates effective through 3/31/2025.
- Rates subject to annual adjustments up to 5% effective April 1st of each year.
- Task Orders will utilize individual staff rates at time of Letter Proposal submission, NTE Max Billing Rates.

Default Standard Terms and Conditions

- Subconsultant, Subcontractor and Equipment expenses to be billed at negotiated cost plus markup.
- Other direct expenses to be billed at cost, unless otherwise negotiated.
- Mileage rates will be based upon current IRS standard rates.

iteris®



ON-CALL TRAFFIC ENGINEERING SERVICES PW 24-03

Traffic Signal Operation Management
Traffic Engineering

RFP Submitted to:

CITY OF PLACENTIA

August 28, 2024

477-189.25

iteris®

949.270.9400
iteris.com

1700 Carnegie Avenue, Suite 100
Santa Ana, CA 92705

5.1 Cover Letter

August 28, 2024

City of Placentia
Ms. Kyra Tao, PE, PTP
Transportation Manager
401 E. Chapman Avenue
Placentia, CA 92870

Re: Proposal for On-Call Traffic Engineering Services PW-24-03

11477-189.25

Dear Ms. Tao:

The City of Placentia (City) provides welcoming customer service to residents, businesses, and industries that choose to establish, relocate, or expand within the City. Iteris, Inc. (Iteris) would like to support the City in delivering that service by providing on-call Traffic Engineering and Traffic Signal Operation Management support to your community. We specialize in traffic engineering, Traffic Signal Systems (TSS), ITS, and transportation planning. We offer a team of highly experienced engineers, planners, and data analysts with extensive knowledge of traffic management and operations for the city. Iteris combines its specialties to design and implement innovative solutions that help government agencies and municipalities reduce traffic congestion, enhance system reliability, improve mobility and safety, and advance the development of thriving communities.

Consultant:
Iteris, Inc.
1700 Carnegie Avenue,
Suite 100
Santa Ana, CA 92705

Contact person:
Steven Bradley
(949) 270-9647
sdb@iteris.com

Iteris proposes Mr. Shirjeel Muhammad, PE as Project Manager for this On-Call. He will be the principal contact with the City and other entities per the City's direction. Mr. Muhammad will oversee work from project inception to completion and will be responsible for coordinating staff activities and meetings. Iteris provides the City with the distinct advantages:

EXPERIENCED PROJECT MANAGER AND PROJECT TEAM

With Mr. Muhammad as the Project Manager, Iteris brings extensive traffic engineering and ITS design experience and an understanding of the City's basic ITS functional needs and requirements. Iteris' depth of project management, technical staff, and proven work approach allow us to deliver projects efficiently, saving the City money and time.

EXTENSIVE ON-CALL EXPERIENCE THROUGHOUT SOUTHERN CALIFORNIA

Our team has extensive experience assisting cities in achieving optimized traffic operations, implementing safety measures, technical analysis to provide informed decisions, and knowledge of all systems and equipment configurations. We are well-versed in delivering all types of traffic engineering projects, including those utilizing Federal funds. We act as an extension of the City's staff, allowing quicker results and improved responsiveness to City needs.

INDUSTRY-LEADING EXPERTISE WITH TECHNOLOGY-BASED INNOVATIVE SOLUTIONS

The transportation industry is undergoing significant challenges in many areas because of numerous and ongoing technological innovations. As the City dives into innovative solutions, an in-depth knowledge of where the ITS industry is heading, at the policy, planning, deployment, and maintenance levels is essential. Our focus is on designing and applying advanced technologies that collect data to evaluate, analyze, and safely improve multimodal transportation systems. Iteris provides unparalleled capabilities deployed regionally and across the country, helping traffic operators and managers better understand and mitigate the causes of congestion. We can provide the same innovative turnkey solutions for the City on a regular basis or during special events, freeing up your resources for other activities.

iteris®

949.270.9400
iteris.com

1700 Carnegie Avenue, Suite 100
Santa Ana, CA 92705

Thank you for the opportunity to submit our proposal. This proposal is submitted subject to the successful negotiation of a mutually agreeable contract between Iteris and the City of Placentia. Iteris looks forward to assisting the City on this important project. Please contact me at (949) 270-9647 or sdb@iteris.com, or the designated Project Manager (PM), Mr. Muhammad, at (949) 270-9479 or smuhammad@iteris.com, should you have any questions.

Sincerely,
Iteris, Inc.

Steven Bradley, PE
Regional Vice President
Mobility Consulting Solutions

Mr. Bradley is authorized to represent/negotiate on behalf of the firm.

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Request for Proposals (RFP)
ON-CALL TRAFFIC ENGINEERING SERVICES
City of Placentia

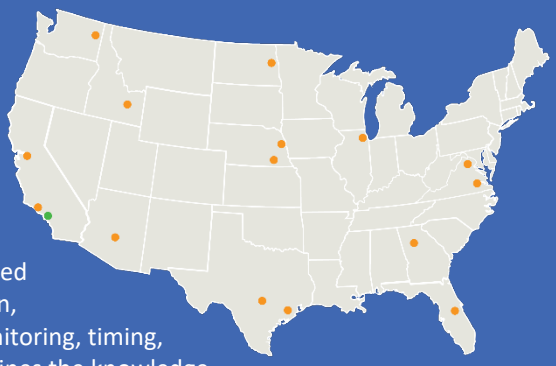
Section 5.2 Signature Requirements
&
Section 5.3 Executive Summary

5.2 Signature Requirements

Mr. Steven Bradley, PE, has the authority to bind and negotiate on behalf of the firm. Iteris has the intention to adhere to the provisions described in the RFP and will commit to entering into a binding contract with the City of Placentia.

5.3 Executive Summary

Iteris, a publicly traded corporation (NASDAQ: ITI), is the market leader in smart mobility infrastructure management since 1987. Iteris' 460+ staff have decades of expertise in traffic management, along with superior services and patented products that help detect, measure, and manage traffic and vehicular performance, minimize traffic congestion, enhance safety, and empower Iteris clients with solutions to better manage their transportation networks.



Iteris team members are experts in the fields of traffic engineering, and Traffic Signal operations. Knowledge of these practice areas enables Iteris to provide comprehensive services ranging from systems engineering, detailed design, thorough implementation, performance measurement/monitoring, timing, and synchronization. Iteris combines the knowledge of transportation engineers, systems engineers, system integrators, and software engineers to offer an unmatched combination of talent and experience. Iteris develops and deploys innovative solutions that help agencies reduce traffic congestion, enhance transit use, monitor, and manage transportation networks, and provide greater access to reliable traveler information.



Legal Name and Local Address
Iteris, Inc.
1700 Carnegie Ave., Ste. 100
Santa Ana, CA 92705

Years in Business **37**

Proposal Contact Person
Shirjeel Muhammad, PE
Project Manager
smuhammad@iteris.com
(949) 270-9479

Core Disciplines

Iteris was founded based on the principle of providing quality solutions on time and within budget. Committed to the transportation industry, Iteris applies in-depth knowledge to solve the most challenging problems associated with the movement of people and goods to enhance a growing economy. Iteris delivers precise solutions that meet customer needs and expectations in the following areas:

ITS & Engineering | Mobility & Analytics | Integration, Operations & Maintenance

Services Relevant to this Project

Iteris has extensive, relevant experience in Traffic Engineering and Traffic Signal Operation Management and has worked with numerous agencies nationwide. Projects range from planning and design to the implementation of multimodal transportation systems.

ON-CALL SERVICES

- Traffic Engineering
- Transportation Planning
- ITS
- Traffic Signal Design/Synchronization
- Travel Demand Modeling and Forecasting
- Environmental Studies (CEQA/NEPA)
- Transit
- Goods Movement

Iteris has extensive transportation engineering, planning, and ITS on-call experience, having successfully managed and completed hundreds of on-call task orders for a wide variety of public agencies and municipalities. Iteris can serve any technical needs and respond quickly to task orders with accelerated schedules without sacrificing quality of work. The blend of Iteris' local knowledge and vast transportation management experience provides the resources needed to tackle any technical requests that arise. Iteris' past on-call engagements have involved the evaluation of impacts to traffic, transit, and safety as a result of new developments (i.e. residential, retail, commercial), trip/parking generation, traffic control warrants, queuing analysis, travel demand forecasting, capacity analysis/simulation, pedestrian/bicycle/ transit access studies, origin/ destination analysis (using models, license surveys and MacID addresses), circulation analysis and traffic engineering design tasks (e.g. signals, signing, striping, lighting, temporary traffic control, ITS, ETC.). Table 1 provides a selection of agencies to which Iteris has provided on-call services over the past five years.

Table 1 – Iteris' On-Call Experience

AGENCY	Traffic Engineering	Transportation Planning	ITS
Southern California			
Caltrans, District 12	●		●
City of Anaheim	●	●	●
City of Chula Vista	●		●
City of Corona	●	●	●
City of Cypress	●		●
City of Diamond Bar	●	●	●
City of Fountain Valley	●		●
City of Fullerton	●		
City of Gardena	●	●	●
City of Garden Grove	●		●
City of Irvine	●	●	●
City of Irwindale	●	●	●
City of Laguna Niguel	●	●	●
City of Laguna Woods	●	●	●
City of Lancaster	●		●
City of Long Beach	●		●
City of Newport Beach	●		●
City of Oxnard	●	●	●
City of Rancho Palos Verdes	●	●	
City of Santa Ana	●		●
City of Seal Beach	●	●	●
City of Simi Valley	●	●	
City of South San Francisco	●	●	
City of Union City	●		
City of Ventura	●	●	●
City of West Hollywood	●		●
Los Angeles County, LADPW	●	●	●

AGENCY	Traffic Engineering	Transportation Planning	ITS
Los Angeles County Metro	●	●	●
Port of Long Beach	●	●	●
Port of Los Angeles	●		
San Diego Association of Governments		●	
San Mateo County / CCAG	●		●
Ventura County Transportation Commission	●	●	●

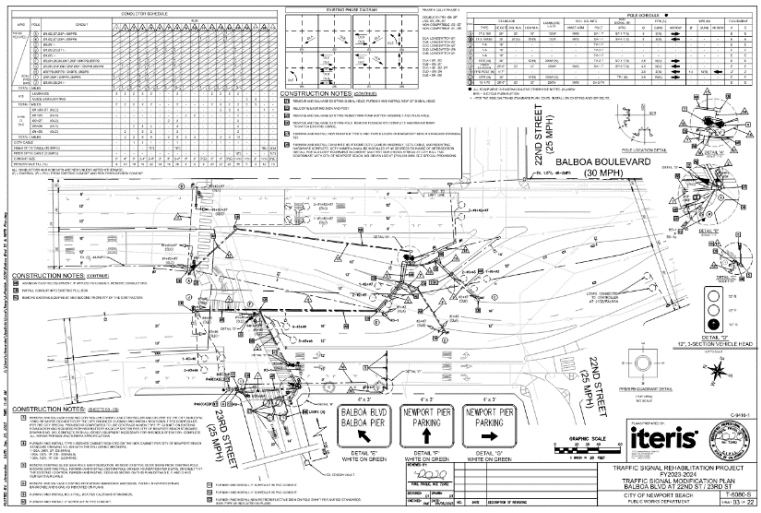
TRAFFIC ENGINEERING

- Signal System Selection, Design, Deployment, Operation and Coordination
- Bicycle Lane Design
- Bulb-outs Design
- Intersection Modifications
- Lighting and Parking Design
- Traffic Simulation
- Pedestrian Crosswalk Enhancement
- Road Widening/Realignment
- Traffic Circles Planning/Design
- Traffic Control Plans
- Training and Research
- Warrant Studies

Iteris specializes in the design, evaluation, and operation of intersections and arterials to improve the efficiency and safety of vehicular traffic flow, pedestrian mobility, transit operations, and bicycle traffic. Iteris has co-authored the industry standard **FHWA Traffic Control Systems Handbook** and has assisted multiple agencies throughout the U.S. in the development of signal operation standards.

TRAFFIC SIGNAL DESIGN

- Traffic signal design and modification
- TSP and EVP implementation
- Signage and striping
- Detection selection and implementation
- Signal Performance Measures (ATSPM) modifications
- Traffic signal phasing
- Standard development
- Construction Assistance
- Testing and training



As a leader in traffic engineering, Iteris has extensive experience providing planning and design of traffic signals and associated systems to improve safety and efficiency, extend capital investment life, and modify and improve operations, including for transit and emergency vehicles, pedestrians, and bicyclists**. Iteris has been an integral part of design and deployment of thousands of signals nationwide.** Our approach stems from a comprehensive understanding of traffic operations, and our engineers strive to provide cost-effective and problem-solving solutions within our signal planning and design. Iteris has extensive experience in all stages of design development from signal system analysis, evaluation, and master planning to detailed Plans, Specifications, and Estimates (PS&E), hardware selection, and integration of hardware in the field. We utilize our extensive equipment knowledge and experience to help municipalities implement the right solution for their needs.

DAY TO DAY OPERATIONS MONITORING

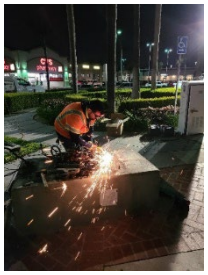
- TMC Setup
- Traffic Opertions Monitoring and Investigation
- Centracs Report Setup

Iteris has provided day-to-day traffic operations monitoring for the Cities of Pasadena, Lake Forest, and Laguna Woods as a part of the respective traffic operations on-call. Each of these cities use Centracs for their central system. From this, as well as other traffic operations projects, Iteris has extensive experience within Centracs monitoring the operation of the traffic signals to identify issues quickly and with minimal effort. Iteris is experienced with setting up different reports to monitor items such as signals in Flash, max presence detection errors, no activity detection errors, intersections losing communication, split monitor reports, among others. These reports and logs allow Iteris to quickly identify traffic operations issues in the field and can reach out to City staff and traffic signal technicians before resident complaint phone calls come in. Additionally, if any resident complaint phone calls are received, Iteris has extra data to investigate and validate any traffic operations issues.



CONSTRUCTION SUPPORT/INSPECTION

- Communications Infrastructure
- Community Outreach
- Detour Plans
- ITS Surveillance Elements
- Pre-construction Planning
- Signing and Striping Plans
- Staged Construction Analysis
- Traffic Maintenance
- Traffic Management Centers
- Traffic Management Planning
- Traffic Signal Systems

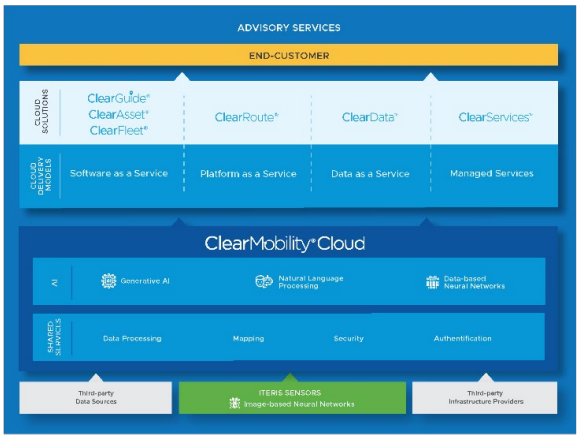


Iteris keeps traffic moving safely during project construction. The firm's ITS, traffic engineering, and transportation planning experts provide a dynamic combination of skills to anticipate traffic management challenges, implement traffic control plans, and design during the different phases of development. Iteris has significant experience in building consensus on construction period traffic patterns among public agencies, business owners, and the public. Iteris designs temporary installations of traffic control devices such as video/radar detectors, Dynamic Message Signs (DMS), and ramp meters that can be relocated during various stages of construction. Traffic Management Plans (TMP) frequently utilize portable DMS and highway advisory radio. Iteris prepares plans for temporary parking, temporary access to adjoining properties, and transit service and mitigation measures on detour routes. Iteris is fully acquainted with local agencies and DOT guidelines and requirements for TMP. Iteris also provides program and project management assistance during construction by serving as an extension of agency staff, directly interfacing with adjacent cities, Caltrans, utility companies, and third-party contractors. Iteris ensures projects are deployed according to plans and specifications, on schedule, and within budget. Iteris staff can be available to support the activities below:

- Attendance at pre-bid meeting
- On-site construction support
- Assistance with bid process, selection, and award
- Communicating through agency staff, respond via phone and email to requests for information by contractor or agency staff
- Support approval process of submittals and shop drawings by contractor

MANAGED SERVICES

- Continuous monitoring of signalized intersection timing using SPM
- Continuous monitoring of arterial congestion using 3rd party data
- ClearGuide® analytics to achieve optimum safety and mobility on local streets
- Data collection that can eliminate the need for traditional traffic counts
- Conduct periodic signal timing updates based on key metrics.
- Cloud-based asset management platform, ClearAsset™, can eliminate need to redo costly inventory
- ClearAsset™ for continuous health monitoring of traffic system system hardware and network.
- Continuous monitoring of signal timing and system health results in safer roads.



Iteris understands that the traffic management needs of cities are changing for numerous reasons. Budget constraints, limited resources, and a traffic industry that is rapidly adopting connected vehicles, autonomous mobility, and Edge Intelligence, to name a few. **Not only do agencies need to pursue funding to improve their traffic system to realize the advances in mobility management and safer streets, but once the agency plans and builds a new traffic management system to meet these future needs, they need the expertise to manage these more complex systems.** All this while often not being able to hire new staff to keep the new systems performing optimally. It is precisely the reason that Iteris developed the ClearMobility® Platform.

By leveraging the ClearMobility Platform, Iteris provides the world's most complete solution to continuously monitor, visualize, and optimize mobility infrastructure. While it may seem complex, the solution is quite simple yet very effective. To put Iteris' ClearMobility solution in relationship to the City's needs, Iteris is able to remotely monitor Oxnard's entire signal system, including signal timing, traffic congestion, hardware health, and the communications network, in real-time from a desktop at Iteris' TMC, and provide an assessment of how the signal timing and signal coordination is performing, for every vehicle that approaches the traffic signal, 24x7x365, all within a few minutes and a few clicks of a mouse.

TRAFFIC SIGNAL OPERATIONS AND MANAGEMENT

PLANNING
- Communications Master Plan Development
- ITS Master Plan Development
- Traffic Signal System Planning and Design

DESIGN
- Communication Systems
- Detection and Surveillance Systems
- Traffic Management Centers
- Information Delivery Systems

INTEGRATION
- Systems Design, Engineering, Management, Installation, Integration, Implementation
- Hardware and Software Development
- Traffic Signal Operations

Planning – ITS embrace complex multimodal surface transportation improvement solutions at regional and local levels, and on corridor or site-specific basis. ITS employs various communications networks and technologies that are networked together to exchange information, support coordinated cross-modal applications, and enhance interagency coordination. Careful planning for the deployment of ITS systems requires a comprehensive understanding of local and regional ITS components, their interaction, and their operation. Iteris has completed hundreds of ITS Planning projects, paving the way for ITS systems architecture, design, and deployment. Iteris' depth of experience working in large and small regions, and with a wide variety of ITS stakeholders, including cities, counties, metropolitan planning organizations, states, regional transit agencies, public safety agencies, emergency management agencies, and the private sector, has allowed the firm to emerge at the forefront of ITS Planning.

Design – Iteris provides agencies with state-of-the-art, cost-effective approaches to the design and implementation of ITS field elements, communications networks, Traffic Management Systems (TMS), and TMCs. Iteris produces comprehensive Plans, Specifications, and Estimates (PS&E) packages for CCTV cameras, Dynamic Message Signs (DMS), detection, TMCs, and communications networks. Iteris' communications designs include numerous corridors and agency-wide ten (10) Gigabit Ethernet networks for traffic management and agency-Wide Area Networks (WAN), not just for traffic signal network but also expanding for other Smart City applications such as city buildings, water facilities, and public security. Iteris has designed communication networks comprised of fiber optics, twisted pair cable, Ethernet radios, and up to 40GB microwave wireless communications. Several of Iteris' communication network projects have included the procurement, integration, and installation of 100Mb, 1Gb, 10Gb, and 4Gb Ethernet hardware, providing agencies with a turnkey solution to implementing a fully robust and resilient Ethernet ITS network. Iteris' TMC design services include feasibility analysis; functional operations and maintenance requirements; staffing analysis; conceptual layout; and final design. Iteris' innovative TMC designs incorporate not only the current requirements of the client but also the flexibility to incorporate new technologies and scalability to support future growth.

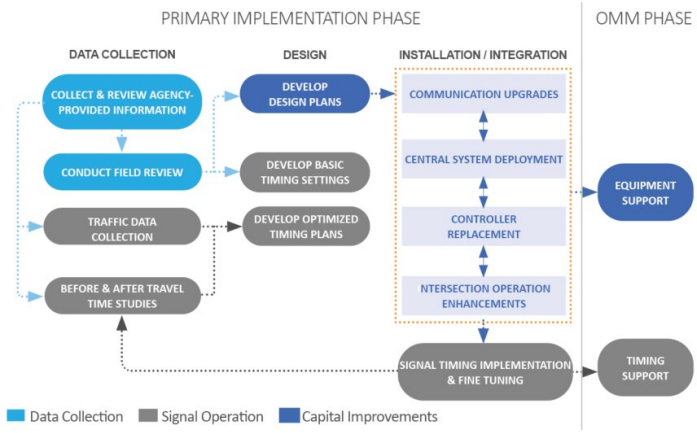
Integration – Systems integration is a key component of successful multimodal, multi-agency, and complex operating environments. Specialized engineering expertise and skillsets are necessary to overcome all institutional challenges, whether deploying a new system, expanding a legacy system, or aggregating subsystems. Iteris utilizes its extensive experience in complex system engineering, design, product development, systems integration, implementation, system acceptance testing and continued operational maintenance, to integrate all necessary aspects of a complete system including but not limited to hardware, software, and the user-interface into a fully-functional, cost-effective, and turnkey solution. Iteris is committed to providing high-quality products, integrated solutions, and around-the-clock support to meet the client's needs during the entire lifecycle of the program and keep them up and running well into the future.

Iteris understands customer relationships and what it takes to facilitate agreements among stakeholders, as well as implement and operate multi-jurisdictional or intermodal systems. When it comes to understanding the connection between subsystems, program phasing, interagency communications, and integration, Iteris has the experience to deliver superior results time and again. With backgrounds in systems engineering, in-house testing of all customer hardware/software, object-oriented development, and hardware/software development, Iteris provides integrated solutions that solve current and future transportation challenges before they arise. Additionally, Iteris develops and documents system requirements as well as performs system acceptance testing to ensure results meet system requirements. Iteris understands its client's needs and provides cost-effective system solutions to complete the most complex tasks on-time and within budget. At the conclusion of a project, Iteris ensures that the client has a fully functional system they understand and can utilize for years to come.

TRAFFIC SIGNAL TIMING AND SYNCHRONIZATION

- Signal timing/coordination analysis
- Inter-jurisdictional and regional traffic signal coordination optimizations
- Traffic signal phasing
- Development of arterial traffic calming measures
- Transit Signal Priority (TSP) timing
- Before and after studies
- Area-wide street network analysis
- Vehicular and pedestrian safety
- Ongoing Operations and Maintenance (O&M)
- Construction assistance
- Training

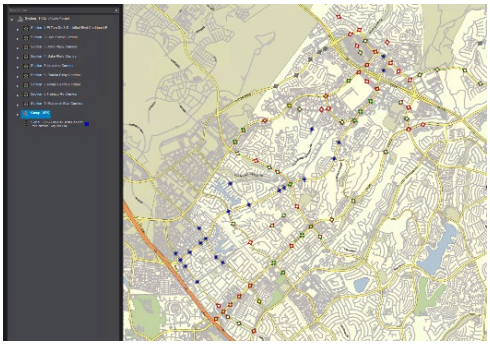
Iteris excels in the assessment of existing traffic signal timing operations to improve the efficiency and safety of vehicular traffic flow, pedestrian mobility, transit operations, and bicycle traffic. **Iteris has designed, deployed, or equipped over 1/3 of the signalized intersections in the United States.** Iteris continues to innovate in developing advanced solutions to complex problems with traffic operations. Iteris has extensive experience successfully completing numerous signal timing optimization projects throughout the country.



TRAFFIC SIGNAL SYSTEM UPGRADE

- System Evaluation and Selection
- Signal System Upgrade and Migration
- Intersection Configuration
- Intersection Graphics
- Signal System Alerts
- Operations and Maintenance (O&M)
- Special Event Operations
- Training

Iteris understands the importance of following the Systems Engineering (SE) approach when selecting a new or upgraded traffic signal system. Recommendations for such upgrades are based on the City's needs, available resources, and desired future growth. Iteris leverages its extensive experience with every signal controller and central system in the market to best guide Iteris clients when selecting and maintaining a system. Iteris provides signal O&M support through physical or remote access to many agencies central systems throughout Southern California. As users of various systems, from day-to-day operation to special event management, Iteris understands the features that have been or will be implemented by each vendor/manufacturer. Furthermore, Iteris has provided troubleshooting and beta testing support of central systems which has resulted in numerous improvement modifications to these systems. Proper and detailed documentation has been critical in Iteris' success in traffic signal system upgrades. This begins from identifying a standard, to providing the appropriate training and material to ensure every client is able to operate and maintain his/her specific system.



TRAFFIC MANAGEMENT CENTER (TMC) DESIGN AND DEPLOYMENT

- TMC Design, Deployment, and Software and Hardware analysis
- Video Wall and TMC equipment installation and integration
- Operations and Maintenance
- Design-Build
- Construction Assistance
- Training



Iteris provides agencies with design and deployment services for state-of-the-art, cost-effective implementations of TMCs and the related hardware and software systems employed in these centers. Iteris provides consulting services to deliver complete, comprehensive PS&E packages for TMCs of all sizes and scopes. Iteris' TMC design services include:

- Feasibility and staffing analysis;
- Functional operations and maintenance requirements;
- Conceptual and detailed layouts;
- Hardware and software system design; and
- Final design.

Iteris maintains relationships with many key industry vendors and Iteris staff stay on top of the latest technology offerings. Iteris' innovative TMC designs incorporate not only the current requirements of the client but also flexibility to incorporate new technologies and scalability to support future growth. Iteris helps agencies with their TMC deployments from start to finish. Iteris has the necessary staff and resources available to support agencies from design consulting services to complete Design-Build approaches to TMCs. Many of Iteris' previous TMC deployments were designed, built, and installed by Iteris staff, proving to be a very cost-effective TMC deployment approach. This method provides agency staff with the ability to participate in the TMC build effort, working together with Iteris staff to gain valuable hands-on knowledge of the systems deployed in their TMC. This approach also provides clients with a single point of contact and responsibility for the myriads of highly technical systems deployed in their TMC, which are critical to the success of their traffic operations.

Request for Proposals (RFP)
ON-CALL TRAFFIC ENGINEERING SERVICES
City of Placentia

Section 5.4 Project Team Organization

5.4 Project Team Organization

Mr. Muhammad serves as an Associate Vice President for Iteris' Consulting Solutions division. He has over 24 years of experience working in traffic engineering, traffic safety, transportation planning, and infrastructure project management both in the private and public sectors. His portfolio has traffic impact studies, travel demand modeling, traffic operations, corridor studies, simulations, parking demand, internal/external circulation, site access, transportation analysis, traffic signal synchronization, signing/marking plans, traffic management plans, and traffic signal plans. He has managed contracts from the preliminary engineering stage to the notice of completion. His ITS efforts include the establishment of a citywide GIS system, a city traffic management center (TMC), and a statewide ITS infrastructure procurement strategy.

Project Experience (Served as a Senior Project Engineer)

- Orange County Transportation Authority (OCTA), Countywide Signal Synchronization Baseline Project- Orange County, CA
- Emergency Vehicle Pre-emption installation on Newport Beach Boulevard (Caltrans' Maintained) – City of Costa Mesa, CA
- San Bernardino Valley Coordinated Traffic Signal System (SBVCTSS) / Development of a Smart County Master Plan, San Bernardino County Transportation Authority (SBCTA) – San Bernardino County, CA



SHIRJEEL MUHAMMAD, PE
Project Manager

Education & Registrations
MS, Civil Engineering
BS, Civil Engineering
PE, CA #2274

Availability: 40%

Project Team Organization

With local offices in Santa Ana, Los Angeles, and Oakland, Iteris has the resources of **over 100 team members throughout California** dedicated to Traffic Engineering, Transportation Planning, and ITS. Iteris' proposed team organization is provided in **Figure 1**.

Figure 1 – Project Team Organization

◆ Task Lead

SHIRJEEL MUHAMMAD, PE
Project Manager

JASON XU, PE, PTOE, PMP
QA/QC

Traffic Signal Operation Management	Traffic Engineering
Alex Ingoglia, EIT ◆	**Shirjeel Muhammad, PE ◆**
Brian Akerley, MELE	Evan Shipley
Omid Modaghegh, IMSA, MCSE	Natali Mendez
Alex Nguyen	Rasool Andalibian, PhD
Delbert Smith-Lavezzari	Ciera Fernandez, EIT
Peyvand Hajian	Raymond Liang, EIT

Project Team Profiles

KEY PERSONNEL

Iteris is pleased to present the following key personnel assigned to the project who will assist Mr. Muhammad with the successful delivery of this project to the City.

JASON XU, PE, PTOE, PMP

Role on Project
QA/QC

Availability **30%**

Education & Registrations
MS, Civil Engineering
MS, Transportation Engineering
BS, Civil Engineering
PE, CA #2011
PTOE: #3480
PMP: #2815124



Mr. Xu serves as Associate Vice President for Iteris' Mobility Consulting Solutions division and has been with the firm since January 2018. He has 17 years of experience working in various fields of traffic engineering and design, transportation planning, ITS design, signal system upgrade and integration, Transportation Management Center (TMC) operation, active transportation planning and design, freeway and arterial performance analysis, transportation system simulation, and a variety of engineering studies. Mr. Xu is an expert in traffic signal operation and synchronization. He served as project manager or task lead on numerous development/implementations of regional-based signal synchronization master plans, city-wide signal coordination, multi-jurisdictional signal synchronization, transit signal priority, and special signal operation logic. Mr. Xu is also skilled in the technologies of signal system interconnect, traffic detection, Signal Performance Measures (SPM), and Emergency Vehicle Preemption (EVP).

Project Experience (Served as Project Manager):

- Euclid Street Corridor Project Regional Traffic Signal Synchronization Program (RTSSP) – City of La Habra, CA
- Traffic Signal Synchronization and Intelligent Transportation Systems Engineering Services Orange County Transportation Authority (OCTA) – Orange County, CA
- Evaluation and Technical Support for Adaptive Signal Control System on Pilot Corridor in the City of Irvine, CA
- Traffic Signal Synchronization of 113 Intersections, HSIP Funding, City of Chula Vista, CA
- Lake Forest Traffic Signal Management On-Call Services – City of Lake Forest, CA

ALEX INGOGLIA, EIT

Role on Project
Expert Advisor

Availability **35%**

Education & Registrations
BS, Civil Engineering
EIT, CA #160812



Mr. Ingoglia serves as an Engineer of Iteris' Mobility Consulting Solutions division and has been with the firm since April 2017. Mr. Ingoglia has over 7 years of experience in the fields of Traffic Signal Operations, Signal Timing & Coordination, Intelligent Transportation Systems (ITS) planning, design, and integration, Traffic Engineering & Design, and Municipal Traffic Engineering. His project experience includes preparing and implementing signal timing and synchronization, operational analysis, installing ITS and communication equipment, preparing signing and striping plans as well as reviewing traffic studies and traffic control plans. Mr. Ingoglia has experience working with the City of Placentia ATMS system and network as part of the Tustin-Rose RTSSP. Mr. Ingoglia is proficient in the use of design and traffic analysis software such as AutoCAD, MicroStation, and Synchro.

Project Experience (Served as Project Engineer):

- Regional Traffic Signal Synchronization Program (RTSSP) Project for Tustin Avenue - Rose Drive – City of Orange, CA
- Lake Forest Traffic Signal Management On-Call Services – City of Lake Forest, CA
- Laguna Woods Traffic Signal Management On-Call Services – City of Laguna Woods, CA
- Traffic and Intelligent Transportation Systems Engineering Services, Katella Avenue, Orange County Transportation Authority (OCTA) – Orange County, CA
- Culver Drive/Bonita Canyon Drive/Ford Road Regional Traffic Signal Synchronization Program (RTSSP) Project – City of Irvine, CA

OMID MODAGHEGH, IMSA, MCSE

Role on Project
Task Support

Availability **35%**

Education & Registrations
MS, Transportation Engineering
BS, Civil Engineering
International Municipal Signal Association (IMSA)
Traffic Signal Level I, #AA111996, 2015
Work Zone Safety, #ZZ111996, 2015
Microsoft Certified Systems Engineer (MCSE)
#20022939, 2001



Mr. Modaghegh has nine years of experience with ITS, communications systems, traffic design, and traffic signal timing. He establishes HIL (Hardware in the Loop Simulation) using VISSIM, ASC/3 and 2070 Controller, 332 Hybrid cabinet including all interface configuration for his master's thesis. He also has six years of experience in the IT field with establishing network specifications and designing router administration, including interface configuration and routing protocols. Mr. Modaghegh' s software knowledge includes i2, CENTRACS, TACTICS, MaxView, and various traffic controllers such as ASC/3, 2070, and McCain/BiTran 170. He is also proficient in VISSIM, Synchro, Tru-Traffic, and PC-Travel software.

Project Experience (Served as Integration Lead):

- Euclid Street Corridor Project Regional Traffic Signal Synchronization Program (RTSSP) – City of La Habra, CA
- Fountain Valley Citywide Fiber Optic Maintenance and Support – City of Fountain Valley, CA
- Orangewood Traffic Signal Synchronization Project – City of Anaheim, CA
- Pacific Coast Highway Traffic Signal Synchronization (TSS), Orange County Transportation Authority (OCTA) – Orange County and City of Newport Beach, CA
- Cypress ITS Phase 3 Design and Integration Project – City of Cypress, CA

Request for Proposals (RFP)
ON-CALL TRAFFIC ENGINEERING SERVICES
City of Placentia

Section 5.5 Relevant Project Experience and References

5.5 Relevant Project Experience and References

Iteris is well known within the industry and has a long history of successful projects similar in scope for several California agencies. With a proven track record of on-time, within-budget performance, Iteris encourages the City to verify with the references provided for the project qualifications provided. Iteris has initiated over 1,000 ITS/Engineering and Planning projects within the last five years for a wide range of public and private entities including local agencies, counties, MPO, and Caltrans. Approximately 70% of these projects represent repeat clients - a testament to Iteris' ultimate goal of client satisfaction.



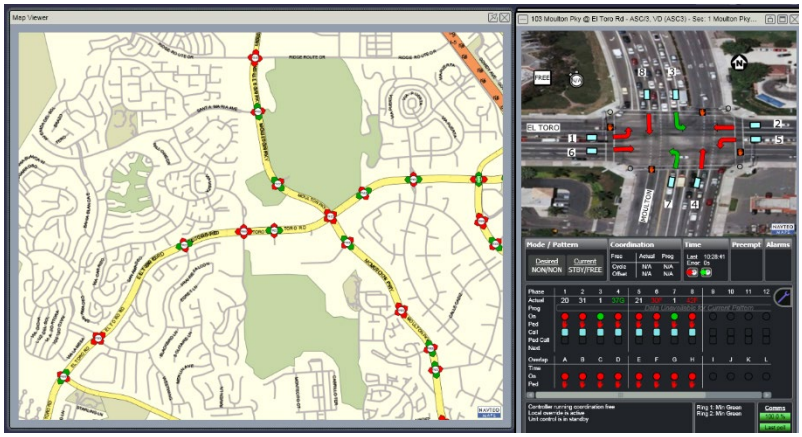
Relevant Project Experience

LAGUNA WOODS TRAFFIC ENGINEERING SERVICES – CITY OF LAGUNA WOODS, CA

Services Provided: Traffic Engineering, Daily Signal Opertions & Maintenance, Traffic Signal Synchronization and O&M

Duration 7/2022 – Ongoing (6/2026) **Project Cost:** $253,000

Iteris provides traffic engineering services to the City of Laguna Woods. One of the main duties are to operate and maintain all the traffic signals within the City, including:



- Monitor traffic signal operations in real-time and make timing adjustments as necessary to maintain good traffic progressions
- Review scheduled operations on the Centracs traffic signal system to automatically perform a variety of maintenance tasks
- Set up Centracs to automatically gather and store historical data and real-time information on traffic signal operations
- Verify all timings are programmed correctly and that all traffic signals are in good working order
- Report traffic signal problems and malfunctions to the City's signal maintenance contractor
- Coordinate and verify all requested maintenance work is properly completed by the signal maintenance contractor
- Maintain and make adjustments to the traffic signal coordination system
- Assist the City in resolving traffic signal control complaints
- Investigate and recommend to the City improvements such as signal phasing, equipment upgrades, and significant timing adjustments
- Coordinate with contractors and modify signal timings due to roadway construction

Other traffic engineering services provided included:

- Prepared two grant applications, one for El Toro Road RTSSP and one for Moulton Parkway RTSSP, both of which were approved by the Orange County Transportation Authority (OCTA).
- Designed golf-cart push buttons at various intersections
- Conducted signal inventory update

- Made presentation at the Public Safety Committee Meeting
- Submitted monthly update of operational compliancy for two red-light enforcement intersections

TRAFFIC SIGNAL MANAGEMENT SERVICES– CITY OF LAKE FOREST, CA

Service Provided: Traffic Engineering, Signal Modification & Communication Plan Review, TMC Upgrade, Communication Master Plan, and Traffic Signal Operations.

Duration 7/2021 – Ongoing (6/2025) **Budget** $650,000

Iteris is providing traffic signal operation and management services to the City of Lake Forest. One of the main duties are to operate and maintain all the traffic signals within the City, including:

- Traffic signal communication system master plan and IP schematic
- Communication system expansion, operation monitoring, switch configuration, and system troubleshooting
- Verify all timings are programmed correctly and that all traffic signals are in good working order
- Review scheduled operations on the central traffic signal system to automatically perform a variety of maintenance tasks
- Report traffic signal problems and malfunctions to the City's signal maintenance contractor
- Assist the City in resolving traffic signal control complaints
- Investigate and recommend to the City improvements such as signal phasing, equipment upgrades and significant timing adjustments
- Coordinate with contractors and modify signal timings due to roadway constructions



Under the terms of the contract, Iteris will deliver its Congestion Management for Arterials, also knowns as Cloud Enabled Management Service (CEMS) to augment the City of Lake Forest's traffic management operations. This offer bundles Iteris' expertise and resources with the arterial performance measures features of its SaaS-based mobility intelligence solution, ClearGuide®. The benefits of Congestion Management for Arterials CEMS includes the continuous analysis of traffic trends, identification of mobility infrastructure improvement opportunities, and optimization of corridor-wide signal timing. This multi-year contract leverages Iteris' cloud-enabled Congestion Management Managed Service to:

- Augment the City of Lake Forest's traffic management operations with Iteris' industry-leading technology, expertise, and resources.
- Access to real-time and historical data, historical analysis, visualization, and reporting through Iteris' ClearGuide SaaS solution will help to reduce congestion and improve safety throughout the southern California city.
- Initiative demonstrates growing demand for Iteris' cloud-enabled managed services and SaaS solutions.

ON-CALL TRAFFIC/TRANSPORTATION ENGINEERING SERVICES – CITY OF SEAL BEACH, CA

Service Provided: Traffic Engineering, Traffic Control Plans, and Traffic Signal Improvements

Duration 9/2019 – Ongoing **Budget** $240,000

Iteris is currently tasked with providing various on-call traffic engineering services to the City of Seal Beach that includes the review of traffic control plans and recommendations for traffic signal improvements. Traffic control plans that were reviewed included special event traffic control that required Iteris staff to coordinate with event operators. Traffic signal recommendations were made in conjunction with the update of the City's Local Signal Synchronization Plan that serves as the basis for their traffic signal synchronization project grant application. Plans, Specifications, and Estimates are being developed for other signal improvements within the City. These improvements include new traffic signal cabinets, battery backup systems (BBS), and traffic signal detection.



Furthermore, the City also requested services to update their guidelines for various traffic engineering needs. Iteris updated the City's traffic impact study guidelines in accordance with SB743. A new stop sign request guide was also produced for the City in accordance with California vehicle code and California Manual on Uniform Traffic Control Devices (CAMUTCD). The Iteris team also provided system integration services to install GPS clocks at intersection along Westminster Blvd.

ON-CALL TRAFFIC AND TRANSPORTATION ENGINEERING SERVICES – CITY OF YORBA LINDA, CA

Service Provided: Traffic Engineering and Traffic Signal Design

Duration	4/2016 – 6/2024	**Budget**	$240,000

Iteris provided various on-call traffic engineering services to the City of Yorba Linda that included the review of traffic control plans and recommendations for traffic signal improvements. Iteris staff Mr. Shirjeel Muhammad acted as the traffic engineer for the City for last 3 years. He oversaw day-to-day operations including:

- PS&E reviews
- Construction Bid Documents
- Construction Inspection
- Traffic Operations
  - On-site and off-site Circulation
  - Timing adjustments
  - Alternative Communications
- Transportation Planning
  - Traffic Studies
  - Management of Traffic
- TSSP program management
- Traffic Signal Maintenance contract

For Iteris, through our own on-call, we have completed traffic signal design for 3 intersections on Bastanchury Road and fiber optic communications design into the Yorba Linda Library. Furthermore, Iteris has designed multiple TSSP projects for the City resulting in a successful implementation.

All above projects were completed within budget and all deliverables were on schedule.

REFERENCES

Iteris has provided the following client references as shown in **Table 2**.

Table 2 – References

REFERENCE	TELEPHONE NUMBER
April Baumgarten Public Works Administrator City of Laguna Woods	(949) 639-0568
Tran Tran, PE Traffic Engineering Manager City of Lake Forest	(949) 461-3485
Iris Lee Deputy Public Works Director/City of Public Works Department City of Seal Beach	(562) 431-2527 Ext. 1322
Tony Wang Traffic Engineering Manager City of Yorba Linda	(714) 961-7184
Gabrielle Hayes, PE Principal Civil Engineer, Public Works – Traffic City of Orange	(714) 744-5561

The proof of Iteris' ability to provide innovative traffic solutions and transportation efficiency is the fact that the majority of Iteris' business is from repeat clients. They know that Iteris delivers what it promises.

Request for Proposals (RFP)
ON-CALL TRAFFIC ENGINEERING SERVICES
City of Placentia

Section 5.6 Project Understanding and Approach

5.6 Project Understanding and Approach

Project Understanding



The City of Placentia, nestled in northern Orange County, spans approximately 7.1 square miles. Home to around 51,000 residents, Placentia is predominantly a bedroom community, with over 63% of its land zoned for residential use. The city also includes 10% manufacturing zones, 5% commercial areas, and the remaining 22% dedicated to schools, open spaces, and public right-of-way. Placentia efficiently operates and maintains 63 signalized intersections, three sets of flashing beacons, and one speed feedback sign.

We understand that the City of Placentia aims to establish a roster of up to five professional consultants to provide on-call traffic engineering services. The primary focus of these tasks will be on Traffic Signal and Traffic Management Center (TMC) operations. This initiative is crucial for ensuring the efficient and safe movement of traffic within the city, enhancing overall transportation infrastructure, and improving the quality of life for residents.

The agreement term is set for three years, with a potential two-year extension, contingent upon the satisfactory negotiation of terms and the annual availability of funding and budget. This flexible arrangement allows the City to adapt to changing needs and priorities over time, ensuring that the selected consultants can provide the most relevant and effective solutions.

Our team is well-equipped to support the City of Placentia in achieving its traffic engineering goals. We bring a wealth of experience, technical expertise, and a proven track record of successful project delivery. Specifically, we can assist with:

- **Traffic Signal Design and Optimization**: Developing and implementing signal timing plans to improve traffic flow and reduce congestion. Iteris is highly familiar with Econolite controllers of all versions and have installed and troubleshoot many Econolite controllers in the field.
- **Traffic Management Center (TMC) Operations**: Enhancing the functionality and efficiency of the TMC through advanced monitoring and control systems. Specifically, for Centracs, Iteris has extensive experience with traffic operations monitoring and setting up reports to quickly and easily identify malfunctions such as controllers in flash and detection malfunctions.
- **Traffic Impact Studies**: Conducting comprehensive studies to assess the impact of new developments on the existing transportation network.
- **Roadway Safety Audits**: Identifying and addressing potential safety issues on city streets to enhance overall road safety.
- **Intelligent Transportation Systems (ITS)**: Integrating advanced technologies such as adaptive signal control, real-time traffic monitoring, and traveler information systems.
- **Pedestrian and Bicycle Facility Design**: Designing safe and efficient facilities to promote non-motorized transportation options.
- **Parking Management Solutions**: Developing strategies to optimize parking availability and usage within the city.

We are committed to working collaboratively with the City to address its unique challenges and to implement innovative, data-driven solutions that enhance traffic flow, safety, and overall transportation efficiency.

Request for Proposals (RFP)
ON-CALL TRAFFIC ENGINEERING SERVICES
City of Placentia

Section 5.7 Scope of Work

5.7 Scope Of Work

This section provides a list of the services that Iteris will keenly provide to the City.

1. ON-CALL SERVICES

Iteris will meticulously provide necessary services for all the City's signal upon the City's notification to ensure their operation remains optimal with minimal interruption to traffic flow. The services will be completed within one day of receiving notice from the City. The Iteris will eagerly provide the following services for any intersections.

Traffic Signal Operations and Maintenance

- ✓ Monitor signal traffic operations in real-time through Centracs and make timing adjustments as necessary to maintain good traffic progression. That includes adjusting split, offset, phase sequence, and hours of coordination.
- ✓ Monitor the local timing parameters, compare them with City's guidelines, and provide updates as needed. That includes implementing signal timing adjustments to enhance intersection performance, including adjustments to minimum green, yellow time, all-red, Walk time, and Flashing Don't Walk (FDW) interval.
- ✓ Develop additional timing plans for school hour traffic, special events, etc.
- ✓ Monitor signal communication and verify issues for online intersections. Iteris will assist the City to troubleshoot communication issues such as connection and data fidelity.
- ✓ Monitor detection systems and verify if there is any malfunction and report them to the City.
- ✓ Monitor CCTV cameras and help the City alleviate unscheduled congestion.
- ✓ Review preemption settings and apply modification as needed to ensure safe traffic operation at intersections during preemption activation.
- ✓ Update the timing sheets and replace them in the controller cabinet upon any timing adjustments.

Traffic Engineering

- ✓ Assist the City in addressing and responding to constituent complaints regarding signal operation.
- ✓ Traffic Commission Reports, City Council Reports for Traffic safety and related issues
- ✓ Work Orders for Traffic Control Devices placement
- ✓ Citywide engineering and traffic surveys, (E&TS - speed surveys)
- ✓ Collision data analysis and calculating crash rates
- ✓ Road safety audits and systemic safety analysis (to identify and provide crash countermeasures)
- ✓ Signal and left-turn warrants
- ✓ Signing and striping design
- ✓ Bicycle facilities design
- ✓ Roundabout design
- ✓ Peer reviews
- ✓ Traffic Signal & Signal Interconnect Design
- ✓ Street lighting
- ✓ Worksite traffic control plan (TCP's)
- ✓ Traffic signal system inventory
- ✓ Grants

Deliverables

- Biweekly email documenting efforts

2. ADDITIONAL MONITORING

As a part of ongoing Countywide Baseline timing project, Iteris will also offer services to review and if needed enhance the performance of intersections and corridors in the City of Placentia. Highlights include:



✓ Utilize Iteris' ClearGuide software platform to assess the performance of any corridors within the City's limit.
✓ Recommend and assist in incorporation of off-line signals to the ATMS.
✓ Conduct traffic safety analysis and provide recommendations/countermeasures to improve safety at intersections and along roadways.

Deliverables

- Technical memorandum or email summary documenting efforts and respective results made by Iteris.

Request for Proposals (RFP)
ON-CALL TRAFFIC ENGINEERING SERVICES
City of Placentia

Section 5.8 Schedule

5.8 Schedule

Iteris will work with the City to develop a specific schedule for each Task order as required by the City.

Request for Proposals (RFP)
ON-CALL TRAFFIC ENGINEERING SERVICES
City of Placentia

Section 5.9 Required Proposal Statements

5.9 Required Proposal Statements

A. Iteris will perform the services and adhere to the requirements described in this RFP, including addenda issued Q and A Set 1 dated August 19, 2024 and Q and A Set 2 dated August 21, 2024.

B. Iteris does not have any specific portions of our proposal submittal that are considered proprietary.

C. Iteris will not substitute members of our designated team without approval from the City of Placentia staff.

D. Iteris has not Conflict of Interests with the City of Placentia.

E. Iteris has no Collusion with other proposing firms.

F. Iteris will fulfill the stated Indemnity and Insurance Requirements included in the sample Professional Services Agreement.

Request for Proposals (RFP)
ON-CALL TRAFFIC ENGINEERING SERVICES
City of Placentia

Section 5.10 Exceptions

5.10 Exceptions

Iteris has no exceptions, alterations, or amendments to the Scope of Services or other requirements of this RFP including the Sample Contract.

Request for Proposals (RFP)
ON-CALL TRAFFIC ENGINEERING SERVICES
City of Placentia

Section 5.11 Resource Allocation and Cost Proposal

5.11 Resource Allocation And Cost Proposal

As requested by the RFP, billing rates are provided separately.

Request for Proposals (RFP)
ON-CALL TRAFFIC ENGINEERING SERVICES
City of Placentia

Appendix - Resumes

Appendix - Resumes

- Shirjeel Muhammad, PE
- Jason Xu, PE, PTOE, PMP
- Alex Ingoglia, EIT
- Omid Modaghegh, IMSA, MCSE

SHIRJEEL MUHAMMAD, PE

PROJECT MANAGER



EDUCATION

MS, Civil Engineering, California State University, Long Beach, CA, 2000

BS, Civil Engineering, NED University of Engineering & Technology, Karachi , CA, 1998

YEARS OF EXPERIENCE

With Iteris: **<1** Total: 24

REGISTRATIONS

Traffic Engineer (PE)

CA, #2274

CORE DISCIPLINES

Traffic Engineering

Transportation Planning

Peer Review
Staff Augmentation
QA/QC

AFFILIATIONS

Institute of Transportation Engineers (ITE) SoCal Section - Secretary

Mr. Muhammad serves as an Associate Vice President for Iteris' Consulting Solutions division. He has over 24 years of experience working in traffic engineering, safety, operations, planning and project management, traffic operations, traffic signal synchronization, traffic management, and traffic signal designs.

PROJECT EXPERIENCE

Orange County Transportation Authority (OCTA), Countywide Signal Synchronization Baseline Project- Orange County, CA

Mr. Muhammad serves as Senior Project Engineer on this project OCTA. Iteris was selected by OCTA for the $10M Countywide Signal Synchronization Baseline Project. This project is a strategic reset of the traffic signal synchronization baseline for over 2,500 signals in Orange County. It represents a significant shift in approach, acknowledging the need for realigning timing plans with contemporary traffic conditions while leveraging emerging technologies. To achieve this, Iteris will leverage our analytics platform ClearGuide® to capture a broader spectrum of signal performance metrics to guide signal retiming and monitoring of the network. This shift towards data-driven decision-making reflects continuing trends in our industry and regional traffic management. Most importantly, this effort will continue OCTA's position as a national leader in arterial management that focuses on safety and sustainability for all roadway users. **Project started in March 2024 and is scheduled to be completed February 2029.**

Euclid Street Corridor Project Regional Traffic Signal Synchronization Program (RTSSP) - City of La Habra, CA

Mr. Muhammad serves as a Senior Project Engineer on this signal synchronization project for City of La Habra. Project includes the synchronization of sixty-seven (67) traffic signals and sixty-nine (69) offset traffic signals throughout the Cities of La Habra, Fullerton, Anaheim, Garden Grove, Santa Ana, and Fountain Valley along Euclid Street. Iteris is providing communication system analysis for the City of Fullerton and the City of Santa Ana through this project.

SHIRJEEL MUHAMMAD, PE

PROJECT MANAGER

Iteris will conduct all engineering, construction management, inspection, and administrative tasks necessary to complete the project. After the construction and implementation phase of the project, Iteris will provide operations, and maintenance services for three years. The project began in March 2023 and is expected to be completed March 2028.

San Bernardino Valley Coordinated Traffic Signal System (SBVCTSS) / Development of a Smart County Master Plan, San Bernardino County Transportation Authority (SBCTA) – San Bernardino County, CA

Project 1 – SBVCTSS (Jan. 2017 to Jan. 2023)

Mr. Muhammad serves as the Project Support Manager in this $4 million SBVCTSS project to assist 16 local agencies within the San Bernardino Valley (SBV) to improve traffic progressions along many key regional corridors. The project consists of four main components: First, develop traffic signal coordination master plans for five different sub-regions within the Valley. The Master Plan served as a roadmap for all future signal coordination in the Valley. Second, update signal coordination timings for over 400 traffic signals to reduce travel times, delays, and greenhouse gas emissions. Third, conduct assessments of all the signal synchronization corridors and traffic signals to ensure they are all performing well and as planned on a semi-annual basis. Fourth, provide system support services to assist any SBV agencies in resolving technical issues, e.g. troubleshooting communications and bring signals back online at the agencies' traffic signal systems. As part of the system support task, Bernard and his team is currently designing and implementing technological and ITS improvements along the Haven Avenue corridor within Ontario and Rancho Cucamonga, which includes Iteris' ClearGuide Signal Performance Measure (SPM) and ClearAsset Asset Management System (AMS) software, as well as center-to-center communications between both cities and between the cities and Caltrans. This project was initially a 5-year contract that began in January 2017, but SBCTA is very pleased with the services provided by Bernard and his team that a one-year contract extension was executed, with a new project end date of early January 2023.

PREVIOUS PROJECT EXPERIENCE

TRAFFIC ENGINEERING & OPERATIONS

On-Call/As-Needed Staff Augmentation

Mr. Muhammad served as the Project Manager successfully managing on-call programs for Cities such as Yorba Linda, Orange, and Manhattan Beach. He was responsible for day-to-day operations as well as specific task orders issued by the agencies to handle Traffic operations. He reviewed design plans and recommended those for approval.

OCTA Traffic Signal Synchronization Programs (TSSP) - Orange County, CA

Mr. Muhammad served as the Project Manager who oversaw the TSSP for various cities in Orange County, primarily funded by OCTA. His was responsible for the successful submission of grants and project management. Besides retiming and synchronization, some of the features consisted of choosing a signal communication medium, determining the on-route communication option to backhaul, and establishing strategic locations for CCTV and Smart detection cameras capable of discriminating between bike and vehicle actuation. He also was responsible for reviewing and suggesting signal retiming, phasing sequence improvements, and synchronization.

Traffic Signal Improvements - Lake Elsinore, CA

Mr. Muhammad served as the Project Manager. The City applied for the Highway Safety Improvement Program Cycle 9 grant in 2018 to upgrade ten (10) existing traffic signals throughout the City. The locations were chosen based on historical collision data. Shirjeel was charged with providing the City with environmental and final design phase services related to Traffic Signal Improvements, Environmental, Final Engineering Plans, Specifications and Cost Estimate Services (PS&E), and Construction Support. The intent of the project is to construct traffic signal safety improvements. Highlights of these improvements include installation of protected left-turn phase, advanced dilemma detection zone, and pedestrian countdown heads.

JASON XU, PE, PTOE, PMP

QA/QC



Mr. Xu serves as Associate Vice President for Iteris' Mobility Consulting Solutions division and has been with the firm since January 2018. He has 17 years of experience working in various fields of traffic engineering and design, transportation planning, ITS design, signal system upgrade and integration, Transportation Management Center (TMC) operation, active transportation planning and design, freeway and arterial performance analysis, transportation system simulation, and a variety of engineering studies. Mr. Xu is an expert with traffic signal operation and synchronization. He served as project manager or task lead on numerous development/implementation of regional-based signal synchronization master plans, city-wide signal coordination, multi-jurisdictional signal synchronization, transit signal priority, and special signal operation logic. Mr. Xu is also skilled in the technologies of signal system interconnect, traffic detection, Signal Performance Measures (SPM) and Emergency Vehicle Preemption (EVP).

EDUCATION

MS, Civil Engineering, University of Nevada, Reno, NV, 2007

MS, Transportation, Beijing Jiaotong University, Beijing, China, 2004

BS, Transportation Engineering, Beijing Jiaotong University, Beijing, China, 2001

YEARS OF EXPERIENCE

With Iteris: **6** Total: **17**

REGISTRATIONS

Civil Engineer (PE)

CA #80744, 2011

Professional Traffic Operations Engineer (PTOE)

PTOE #3480, 2013

Project Management Professional (PMP)

PMP #2815124, 2020

CORE DISCIPLINES

Traffic Engineering & Operations
O&M

AFFILIATIONS

Institute of Transportation Engineers (ITE)

PROJECT EXPERIENCE

TRAFFIC ENGINEERING & OPERATIONS

Euclid Street Corridor Project Regional Traffic Signal Synchronization Program (RTSSP) – City of La Habra, CA

Mr. Xu serves as the Project Manager on this project which includes the synchronization of sixty-seven (67) traffic signals and sixty-nine (69) offset traffic signals throughout the Cities of La Habra, Fullerton, Anaheim, Garden Grove, Santa Ana, and Fountain Valley along Euclid Street. Iteris is providing communication system analysis for the City of Fullerton and the City of Santa Ana through this project. Iteris will conduct all engineering, construction management, inspection, and administrative tasks necessary to complete the project. After the construction and implementation phase of the project, Iteris will provide operations, and maintenance services for three years. The project began in March 2023 and is expected to be completed March 2028.

JASON XU, PE, PTOE, PMP

QA/QC

Traffic Signal Synchronization and Intelligent Transportation Systems Engineering Services Orange County Transportation Authority (OCTA) – Orange County, CA

Mr. Xu served as Project Manager/Task lead for eight (8) projects for this multi-year program that upgraded signal system and timing along regionally significant corridors:

- MacArthur Corridor (*Project Manager*)
- Culver Corridor (*Project Manager*)
- Bake Parkway Corridor (*Project Manager*)
- Santa Margarita Parkway (*Project Manager*)
- Orangewood Avenue (*Project Manager*)
- Brookhurst Street (*Task Lead*)
- Katella Avenue (*Task Lead*)
- La Palma Avenue (*Task Lead*)

The provided services include:

- Deployment of new Intelligent Transportation System (ITS) equipment and communication infrastructure to support the management of the cities' transportation network, implement optimized coordination timing plans to achieve optimal traffic flow, and improve safety for all road users, including vehicles, buses, bicycles, and pedestrians.
- Iteris' Intersection-as-a-Service™ end-to-end solution offering will deliver proactive monitoring of traffic signal operations at all project intersections.

Lake Forest Traffic Signal Management On-Call Services – City of Lake Forest, CA

Beginning in July 2021, Jason serves as PM to provide traffic signal operation and management services to the City of Lake Forest. One of the main duties is to operate and maintain all the traffic signals within the City, including:

- Verify all timings are programmed correctly and that all traffic signals are in good working order
- Review scheduled operations on the central traffic signal system to automatically perform a variety of maintenance tasks
- Report traffic signal problems and malfunctions to the City's signal maintenance contractor
- Assist the City in resolving traffic signal control complaints
- Investigate and recommend to the City improvements such as signal phasing, equipment upgrades and significant timing adjustments

Under the terms of the contract, Iteris is also delivering its ClearGuide® software that helps the City improve safety and mobility by turning large amounts of complex transportation data into insights for smart, data-driven operations and planning decisions.

San Bernardino Valley Coordinated Traffic Signal System (SBVCTSS), San Bernardino County Transportation Authority (SBCTA) – San Bernardino County, CA

Mr. Xu is providing engineering support on this regional TSS project to assist 16 local agencies within the San Bernardino Valley area to improve traffic progressions along many key regional corridors. Mr. Xu assists in the assessment of the existing signal operation and development traffic signal coordination master plans for five different sub-regions within the Valley. The Master Plan will serve as a roadmap for all future signal coordination in the Valley. Second, update signal coordination timings for over 500 traffic signals with a goal of reducing travel times, delays and GHG emissions. The project began in January 2017 and is scheduled to be completed in December 2023.

Traffic and Intelligent Transportation Systems Engineering Services, Katella Avenue, Orange County Transportation Authority (OCTA) – Orange County, CA

Mr. Xu served/serves as Signal Timing Lead on this Project to perform basic timing study and develop optimized coordination plans that balance the progression between competing movements at 73 signals. He will also lead the timing implementation and finetuning in the field or through TMC central program for each city. As part of the project, Iteris' Intersection-as-a-Service™ end-to-end solution offering will deliver proactive monitoring of traffic signal operations at all project intersections. The primary goal of this project is to deploy new Intelligent Transportation System (ITS) equipment and communication infrastructure to support the management of the cities' transportation network, implement optimized coordination timing plans to achieve optimal traffic flow, and improve safety for all road users, including vehicles, buses, bicycles, and pedestrians. The project began in February 2020 and is scheduled to be completed June 2023.

ALEX INGOGLIA, EIT

EXPERT ADVISOR



EDUCATION

BS, Civil Engineering, , California State Polytechnic University, Pomona, 2017

YEARS OF EXPERIENCE

With Iteris: 3 Total: 6

REGISTRATIONS

Engineer-In-Training (EIT)

CA #160812, 2017

CORE DISCIPLINES

Traffic Signal Operations

Signal Timing & Coordination

ITS Planning, Design, & Integration

Traffic Engineering & Design

Municipal Traffic Engineering

AFFILIATIONS

Institute of Transportation Engineers (ITE)

Orange County Traffic Engineering Council (OCTEC)

Mr. Ingoglia serves as Engineer of Iteris' Mobility Consulting Solutions division and has been with the firm since April 2017. Mr. Ingoglia has over 6 years of experience in the fields of Traffic Signal Operations, Signal Timing & Coordination, Intelligent Transportation Systems (ITS) planning, design, and integration, Traffic Engineering & Design, and Municipal Traffic Engineering. His project experience includes preparing and implementing signal timing and synchronization, operational analysis, installing ITS and communication equipment, preparing signing and striping plans as well as reviewing traffic studies and traffic control plans. Mr. Ingoglia has knowledge in signal timing, Intelligent Transportation Systems (ITS), electrical systems, and integration. Mr. Ingoglia is proficient in the use of design and traffic analysis software such as AutoCAD, MicroStation, and Synchro.

PROJECT EXPERIENCE

TRAFFIC ENGINEERING & OPERATIONS

Euclid Street Corridor Project Regional Traffic Signal Synchronization Program (RTSSP – City of La Habra, CA

Mr. Ingoglia serves as a Project Engineer on this signal synchronization project for City of La Habra. Project includes the synchronization of sixty-seven (67) traffic signals and sixty-nine (69) offset traffic signals throughout the Cities of La Habra, Fullerton, Anaheim, Garden Grove, Santa Ana, and Fountain Valley along Euclid Street. Iteris is providing communication system analysis for the City of Fullerton and the City of Santa Ana through this project. Iteris will conduct all engineering, construction management, inspection, and administrative tasks necessary to complete the project. After the construction and implementation phase of the project, Iteris will provide operations, and maintenance services for three years. The project began in March 2023 and is expected to be completed March 2028.

ALEX INGOGLIA

EXPERT ADVISOR

Traffic and Intelligent Transportation Systems Engineering Services, Katella Avenue, Orange County Transportation Authority (OCTA) – Orange County, CA

Mr. Ingoglia serves as Project Engineer on this Project and participated in the timing implementation and finetuning in the field or through TMC central program for each city. Additionally, Mr. Ingoglia installed installed edge switches at project intersections to provide communication to the traffic controllers. As part of the project, Iteris' Intersection-as-a-Service™ end-to-end solution offering will deliver proactive monitoring of traffic signal operations at all project intersections. The primary goal of this project is to deploy new Intelligent Transportation System (ITS) equipment and communication infrastructure to support the management of the cities' transportation network, implement optimized coordination timing plans to achieve optimal traffic flow, and improve safety for all road users, including vehicles, buses, bicycles, and pedestrians. The project began in February 2020 and is schedule to be completed June 2023.

Culver Drive Regional Traffic Signal Synchronization Program (RTSSP) Project – City of Irvine, CA

Mr. Ingoglia serves as Project Engineer on this traffic signal synchronization project and assisted with the development of the optimized synchronization timing and lead the implementation of the new timing. Mr. Ingoglia also assisted with preparing of the before study.

Lake Forest Traffic Engineering Services – City of Lake Forest, CA

Mr. Ingoglia is serving as Project Engineer and monitors the operations and communication of all traffic signals within the City of Lake Forest. Additionally, Mr. Ingoglia investigates City Staff and resident concerns about signal timing and makes timing adjustments due to construction activities.

SBCTA San Bernardino Valley Coordinated Traffic Signal System Project – San Bernardino County, CA

Mr. Ingoglia serves as Project Engineer and is assisting on the semi-annual assessment, created the Synchro network, and performed a basic signal timing analysis of a $3M project to assist 16 local agencies within the San Bernardino Valley area to improve traffic progressions along many key regional corridors. The project consists of four main components: First, develop traffic signal coordination master plans for five different sub-regions within the Valley. The Master Plan will serve as a roadmap for all future signal coordination in the Valley. Second, update signal coordination timings for over 500 traffic signals with a goal of reducing travel times, delays and GHG emissions. Third, conduct assessments of all the signal synchronization corridors and traffic signals to ensure they are all performing well and as planned on a semi-annual basis. Fourth, provide system support services to assist any agencies in resolving technical issues, e.g. signals offline due to lost communications. As part of this project, an ITS network management software called NetScene will be installed at local agencies' servers to help monitor their ITS field devices in real time, which is a great tool for identifying field issues instantly so proper resources can be allocated to address the problems. The project began in January 2017 and is ongoing.

Laguna Woods Traffic Engineering Services City of Laguna Woods, CA

Mr. Ingoglia is serving as Project Engineer monitoring City's central traffic system. Iteris has been providing traffic engineering services to the City of Laguna Woods since 2012 to operate and maintain all the traffic signals within the City. Services provided include:

Monitor and operate all traffic signals within the City via the Econolite Centracs traffic signal system
Design golf-cart push buttons at 3 intersections
Recommend operational improvements for two signalized intersections with split-phase operations
Coordinate with OCTA for the recently implemented El Toro Road TLSP and Moulton Parkway TLSP projects
Attend OCTA ITS Roundtable meetings
Address resident complaints on various traffic engineering and roadway lighting matters

OMID MODAGHEGH, IMSA, MCSE

TASK SUPPORT



EDUCATION

MS, Transportation Engineering, California Polytechnic University, Pomona, 2013

BS, Civil Engineering, California Polytechnic University, Pomona, 2013

YEARS OF EXPERIENCE

With Iteris: **7** Total: **9**

REGISTRATIONS

International Municipal Signal Association (IMSA)

Traffic Signal Level I, #AA111996, 2015
Work Zone Safety, #ZZ111996, 2015

Microsoft Certified Systems Engineer (MCSE)

#20022939, 2001

CORE DISCIPLINES

ITS Planning & Design

ITS Systems Engineering & Architecture

Systems Integration

Traffic Engineering

AFFILIATIONS

Orange County Traffic Engineering Council (OCTEC)

Institute of Transportation Engineers (ITE)

American Society of Civil Engineers (ASCE)

Mr. Modaghegh serves as a Senior Engineer for Iteris' Mobility Consulting Solutions and was previously with the firm from 2014 to 2018. He returned in December 2019. Mr. Modaghegh has nine years of experience with ITS, communications systems, traffic design, and traffic signal timing. He establishes HIL (Hardware in the Loop Simulation) using VISSIM, ASC/3 and 2070 Controller, 332 Hybrid cabinet including all interface configuration for his master's thesis. He also has six years of experience in the IT field with establishing network specifications, designing router administration, including interface configuration and routing protocols. Mr. Modaghegh's software knowledge includes i2, CENTRACS, TACTICS, MaxView, and various traffic controllers such as ASC/3, 2070, and McCain/BiTran 170. He is also proficient in VISSIM, Synchro, Tru-Traffic, and PC-Travel software.

PROJECT EXPERIENCE

TRAFFIC ENGINEERING & OPERATIONS

Euclid Street Corridor Project Regional Traffic Signal Synchronization Program (RTSSP – City of La Habra, CA

Mr. Modaghegh serves as the Integration, Construction Support. Communications, and Decection Support Lead on this signal synchronization project for City of La Habra. Project includes the synchronization of sixty-seven (67) traffic signals and sixty-nine (69) offset traffic signals throughout the Cities of La Habra, Fullerton, Anaheim, Garden Grove, Santa Ana, and Fountain Valley along Euclid Street. Iteris is providing communication system analysis for the City of Fullerton and the City of Santa Ana through this project. Iteris will conduct all engineering, construction management, inspection, and administrative tasks necessary to complete the project. After the construction and implementation phase of the project, Iteris will provide operations, and maintenance services for three years. The project began in March 2023 and is expected to be completed March 2028.

OMID MODAGHEGH, IMSA, MCSE

TASK SUPPORT

Foothill Transit Bus Signal Priority (BSP) Project – Cities of Pasadena, Arcadia, Monrovia, and Duarte, CA

Mr. Modaghegh served as the Integration Lead. for the design, integration and testing of a BSP system in Los Angeles County for bus Route 187 which passes through the cities of Pasadena, Arcadia, Monrovia Duarte, and Azusa. The project included the installation of Wireless Local Area Network (WLAN) radios and other communication equipment to support the wireless network in the field. The BSP system was based on the IEEE 802.11b/g wireless bus-to-intersection communications and intersection traffic controller technologies initially implemented under the BSP Pilot Project in the Crenshaw Boulevard Metro Rapid corridor. Iteris coordinated with local agencies; preparation of design plans for the installation of WLAN equipment, coordinated with the on-bus system contractor; and performed system acceptance testing. The project began in February 2017 with the design, deployment, implementation, and testing and was completed in Novemeber 2020, O&M is currently on-going.

Countywide Metro Rapid Signal Priority Program, Los Angeles County Metropolitan Transportation Authority (Metro) – Los Angeles County, CA

Mr. Modaghegh serves as WLAN Communication Design Lead for the design, acquisition, deployment and operations and maintenance of Bus Signal Priority (BSP) systems for over 400 signalized intersections maintained by 26 local agencies along twelve Metro Rapid corridors in Los Angeles County. The current BSP system is based on the on-bus systems, IEEE 802.11b/g wireless bus-to-intersection communications, and intersection traffic controller technologies initially implemented under the BSP Pilot Project in the Crenshaw Boulevard Metro Rapid corridor.Iteris responsibilities include designing the NextGen Transit Priority System cloud-based solution by upgrading the field communication system to coordinate with the cloud-based system architecture. The BSP Pilot Project began in December 1998 and was completed in June 2005; the Countywide Metro Rapid Signal Priority Expansion Phase 1 Project started in June 2005 and was completed in March 2008; and the Countywide Metro Rapid Signal Priority Expansion Phase 2 Project started in September 2008 and the design, acquisition and deployment was completed in June 2016. NextGen Signal Priority project started in October 2021 and is on-going through August 2024. The operations and maintenance is currently on-going .

Culver CityBus (CCB): Bus Signal Priority (BSP) System Project (Design, Procurement, Testing, Non Public Right-of-Way Procurement/Furnishing and Maintenance of Software and Equipment) – City of Culver City, CA

Mr. Modaghegh served as the task lead for the design, acquisition, deployment and ongoing Operations and Maintenance (O&M) for each of the seven Culver CityBus (CCB) routes which includes approximately 103 signalized intersections citywide. The project included integration support with Transit Signal Priority (TSP) functionality for the Clever Devices IVNTM-based BusWare™ and back end BusTools™ software.. The BSP system is based on the on-bus systems, IEEE 802.11b/g wireless bus-to-intersection communications, and intersection traffic controller technologies initially implemented under the BSP Pilot Project in the Crenshaw Boulevard Metro Rapid corridor. Mr. Modaghegh was responsible for integration, testing, operation, and maintenance of a Bus Signal Priority (BSP) system. The Culver CityBus Project began in July 2018 and the is on-going.

Citiwide Bus Signal Priority – Downey, CA

Mr. Modaghegh serves as the Itergration Lead for this project. Iteris was responsible for evaluating and implementing bus signal priority system for 92 intersections, along six major corridors, development of plans, specifications, and construction cost estimates for 2.2-mile gap closures in the city's fiber-optic traffic signal communications network, to enable the connection of additional signalized intersections to the City's Traffic Management Center (TMC), and recommendations of bus signal priority systems to be integrated onto DowneyLINK automatic vehicle location (AVL) system. In addition, Iteris is responsible for preparing the Preliminary Design Report (PDR) that describes the overall design of the Wireless Local Area Network (WLAN) network including any interties that are required for network monitoring for each corridor. The project began in February 2021 and is currently on-going.

Iteris. Moving smarter, together.

Only Iteris is built to deliver the next era of smart mobility. Combining the power of cloud technology with decades-long relationships and deep industry expertise, we are at the center of a growing ecosystem: breaking down traditional barriers to unify mobility infrastructure, accelerate transformation, and enable a smarter future, together.

EXHIBIT B

INSURANCE REQUIREMENTS

EXHIBIT B

INSURANCE REQUIREMENTS

A. Minimum Scope and Limits of Insurance

City reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Consultant from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance, including any extension thereof, of this Agreement.

Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement, including any extension thereof, all of the following minimum scope of insurance coverages:

1. Commercial General Liability Insurance

Broad-form commercial general liability, with coverage at least as broad as the most current version of ISO Commercial General Liability coverage form CG 00 01, in a form at least as broad as ISO form CG 00 01 04 13, and shall include insurance for premises and operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury, and personal and advertising injury with a policy limit of not less than Two Million Dollars ($2,000,000.00) per occurrence and Four Million Dollars ($4,000,000.00) general aggregate. The aggregate limit, encompassing the above coverage, shall apply separately to this project/location. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

2. Business Automobile Liability Insurance

Business automobile liability for all owned, hired, leased, and non-owned vehicles at least as broad as the most current version of ISO Business Auto Coverage Form CA 00 01, with a policy limit of not less than Two Million Dollars ($2,000,000.00) combined single limit per accident. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

3. Workers' Compensation and Employer's Liability Insurance

Workers' compensation insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of One Million Dollars ($1,000,000.00) per accident for any employee or employees of Consultant. Consultant agrees to waive and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

By signing this Agreement, the Consultant acknowledges and agrees to the following:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this Agreement, complete workers' compensation insurance, and shall furnish a certificate of insurance to the Project Manager before execution of this Agreement by the City. The City, its officers, officials, agents, employees, and volunteers shall not be responsible for any claims in law or equity occasioned by failure of the Consultant to comply with this Section.

4. Professional Errors and Omissions ("E&O") Liability Insurance

Professional errors and omissions ("E&O") liability insurance on an occurrence based policy with policy limits of not less than Two Million Dollars ($2,000,000.00) per occurrence and Three Million Dollars ($3,000,000.00) policy aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. The retroactive date must be shown, and this date must be before the date of the contract or the beginning of contract work. Insurance must be maintained and evidence of insurance must be provided for at least three (3) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another policy form with a retroactive date prior to the contract effective date, the Consultant must purchase "extended reporting coverage" for a minimum of three (3) years after completion of contract work. A copy of the claims reporting requirements must be submitted to the Project Manager for review. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

5. Standards for Insurance Companies

All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commission to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide.

B. Documentation and Other Provisions

1. The commercial general liability insurance policy and business automobile liability policy shall be endorsed to contain the following: The City of Placentia, its officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant; and automobiles owned, leased, hired, or borrowed by the Consultant. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as one of the following ISO ongoing operations forms: CG 20 10 or CG 20 26 or CG 20 33 (not allowed from

subcontractors), or CG 20 38; and one of the following ISO completed operations forms: CG 20 37, 2039 (not allowed from subcontractors), or CG 20 40.

2. Said policies shall not terminate, nor shall they be cancelled or coverage reduced, without at least thirty (30) days' written notice to the City. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any cancelled policy or reduction in the required coverage limits, the City may procure such insurance at Consultant's sole cost and expense.

3. The Consultant's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy.

4. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

5. Defense fees and costs shall not deplete the limits of any insurance provided under this Agreement except as E&O policies wherin.

6. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

7. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure the City is an additional insured on insurance required from subcontractors.

8. Consultant agrees to waive, and to obtain endorsements from insurers waiving, subrogation rights against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their insurance policies.

9. Coverage shall be on a standard occurrence form. Claims-made forms are not acceptable. Modified, limited, or restricted occurrence forms are not acceptable.

EXHIBIT C

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/22/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Woodruff-Sawyer & Co. 2 Park Plaza, #500 Irvine CA 92614	**CONTACT NAME:** WS Certificates **PHONE (A/C, No, Ext):** 844-972-6326 **FAX (A/C, No):** **E-MAIL ADDRESS:** Certificates@woodruffsawyer.com
INSURED ITERINC-01 Iteris, Inc. 1700 Carnegie Avenue, Suite 100 Santa Ana CA 92705-5551	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** Continental Insurance Company 35289 **INSURER B :** American Casualty Company of Reading 20427 **INSURER C :** Valley Forge Insurance Company 20508 **INSURER D :** Lexington Insurance Company 19437 **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 192418673 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE X OCCUR X BI Ded. None GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER:	Y	Y	6057362701	4/1/2024	4/1/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 1,000,000 $ 15,000 $ 2,000,000 $ 4,000,000 $ 4,000,000 $
C	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	Y	6057362682	4/1/2024	4/1/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Owned/Hired Comp/Coll	$ 1,000,000 $ $ $ $ Ded's $1000
A	X **UMBRELLA LIAB** X OCCUR **EXCESS LIAB** CLAIMS-MADE DED X RETENTION $ 10,000			6057362679	4/1/2024	4/1/2025	EACH OCCURRENCE AGGREGATE	$ 25,000,000 $ 25,000,000 $
A B	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	Y	6057544401 6057544415	4/1/2024 4/1/2024	4/1/2025 4/1/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
D	Architects and Engineers Professional Liability Claims Made Form			015136071	4/1/2024	4/1/2025	Aggregate Limit Each Claim Limit SIR	$5,000,000 $5,000,000 $500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Project Name: On-Call Traffic Engineering

The City of Placentia, its officers, officials, agents, employees and volunteers are included as Additional Insured as respects General Liability and Auto Liability on a Primary and Non-contributory basis with a waiver of subrogation to the extent provided in the selected pages of the attached forms.

Notice of Cancellation applies with respects General Liability, Auto Liability and Workers Compensation to the extent provided in the attached forms.

CERTIFICATE HOLDER

The City of Placentia
Attn: Anthony Peralta
401 E. Chapman Avenue
Placentia, CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Zoe Overbay

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CNA

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

EXTENDED COVERAGE ENDORSEMENT – BA PLUS

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

I. LIABILTY COVERAGE

A. Who Is An Insured

The following is added to **Section II, Paragraph A.1., Who Is An Insured:**

1. **a.** Any incorporated entity of which the Named Insured owns a majority of the voting stock on the date of inception of this Coverage Form; **provided that**,

   b. The insurance afforded by this provision **A.1.** does not apply to any such entity that is an "insured" under any other liability "policy" providing "auto" coverage.

2. Any organization you newly acquire or form, other than a limited liability company, partnership or joint venture, and over which you maintain majority ownership interest.

   The insurance afforded by this provision **A.2.:**

   a. Is effective on the acquisition or formation date, and is afforded only until the end of the policy period of this Coverage Form, or the next anniversary of its inception date, whichever is earlier.

   b. Does not apply to:

   (1) "Bodily injury" or "property damage" caused by an "accident" that occurred before you acquired or formed the organization; or

   (2) Any such organization that is an "insured" under any other liability "policy" providing "auto" coverage.

3. Any person or organization that you are obligated to provide Insurance where required by a written contract or agreement is an insured, but only with respect to legal responsibility for acts or omissions of a person for whom Liability Coverage is afforded under this policy.

4. An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business.

"Policy," as used in this provision **A. Who Is An Insured,** includes those policies that were in force on the inception date of this Coverage Form but:

1. Which are no longer in force; or
2. Whose limits have been exhausted.

B. Bail Bonds and Loss of Earnings

Section II, Paragraphs A.2.a.(2) and A.2.a.(4) are revised as follows:

1. In **a.(2),** the limit for the cost of bail bonds is increased from $2,000 to $5,000, and
2. In **a.(4),** the limit for the loss of earnings is increased from $250 to $500 a day.

C. Fellow Employee

Section II, Paragraph B.5 does not apply.

Such coverage as is afforded by this provision C. is excess over any other collectible insurance.

II. PHYSICAL DAMAGE COVERAGE

A. Towing

Section III. Paragraph A.2., is revised to include Light Trucks up to 10,000 pounds G.V.W.

B. Glass Breakage – Hitting A Bird Or Animal – Falling Objects Or Missiles

The following is added to **Section III, Paragraph A.3.:**

With respect to any covered "auto," any deductible shown in the Declarations will not apply to glass breakage if such glass is repaired, in a manner acceptable to us, rather than replaced.

C. Transportation Expenses

Section III, Paragraph A.4.a. is revised, with respect to transportation expense incurred by you, to provide:

a. $60 per day, in lieu of $20; subject to

b. $1,800 maximum, in lieu of $600.

D. Loss of Use Expenses

Section III, Paragraph A.4.b. is revised, with respect to loss of use expenses incurred by you, to provide:

a. $1,000 maximum, in lieu of $600.

E. Personal Property

The following is added to **Section III, Paragraph A.4.**

c. We will pay up to $500 for loss to **Personal Property** which is:

(1) Owned by an "insured"; and

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4. Loss Payment – Physical Damage Coverages

At our option, we may:

a. Pay for, repair or replace damaged or stolen property;

b. Return the stolen property, at our expense. We will pay for any damage that results to the "auto" from the theft; or

c. Take all or any part of the damaged or stolen property at an agreed or appraised value.

If we pay for the "loss", our payment will include the applicable sales tax for the damaged or stolen property.

5. Transfer Of Rights Of Recovery Against Others To Us

If any person or organization to or for whom we make payment under this Coverage Form has rights to recover damages from another, those rights are transferred to us. That person or organization must do everything necessary to secure our rights and must do nothing after "accident" or "loss" to impair them.

B. General Conditions

1. Bankruptcy

Bankruptcy or insolvency of the "insured" or the "insured's" estate will not relieve us of any obligations under this Coverage Form.

2. Concealment, Misrepresentation Or Fraud

This Coverage Form is void in any case of fraud by you at any time as it relates to this Coverage Form. It is also void if you or any other "insured", at any time, intentionally conceals or misrepresents a material fact concerning:

a. This Coverage Form;

b. The covered "auto";

c. Your interest in the covered "auto"; or

d. A claim under this Coverage Form.

3. Liberalization

If we revise this Coverage Form to provide more coverage without additional premium charge, your policy will automatically provide the additional coverage as of the day the revision is effective in your state.

4. No Benefit To Bailee – Physical Damage Coverages

We will not recognize any assignment or grant any coverage for the benefit of any person or organization holding, storing or transporting property for a fee regardless of any other provision of this Coverage Form.

5. Other Insurance

a. For any covered "auto" you own, this Coverage Form provides primary insurance. For any covered "auto" you don't own, the insurance provided by this Coverage Form is excess over any other collectible insurance. However, while a covered "auto" which is a "trailer" is connected to another vehicle, the Covered Autos Liability Coverage this Coverage Form provides for the "trailer" is:

(1) Excess while it is connected to a motor vehicle you do not own; or

(2) Primary while it is connected to a covered "auto" you own.

b. For Hired Auto Physical Damage Coverage, any covered "auto" you lease, hire, rent or borrow is deemed to be a covered "auto" you own. However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto."

c. Regardless of the provisions of Paragraph **a.** above, this Coverage Form's Covered Autos Liability Coverage is primary for any liability assumed under an "insured contract."

d. When this Coverage Form and any other Coverage Form or policy covers on the same basis, either excess or primary, we will pay only our share. Our share is the proportion that the Limit of Insurance of our Coverage Form bears to the total of the limits of all the Coverage Forms and policies covering on the same basis.

6. Premium Audit

a. The estimated premium for this Coverage Form is based on the exposures you told us you would have when this policy began. We will compute the final premium due when we determine your actual exposures. The estimated total premium will be credited against the final premium due and the first Named Insured will be billed for the balance, if any. The due date for the final premium or retrospective premium is the date shown as the due date on the bill. If the estimated total premium exceeds the final premium due, the first Named Insured will get a refund.

b. If this policy is issued for more than one year, the premium for this Coverage Form will be computed annually based on our rates or premiums in effect at the beginning of each year of the policy.

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(2) The "**bodily injury**", "**property damage**" or "**covered pollution cost or expense**" does not arise out of the operation of any equipment listed in Paragraph **6.b.** or **6.c.** of the definition of "**mobile equipment**".

Paragraphs **b.** and **c.** above do not apply to "**accidents**" that occur away from premises owned by or rented to an "**insured**" with respect to "**pollutants**" not in or upon a covered "**auto**" if:

(a) The "**pollutants**" or any property in which the "**pollutants**" are contained are upset, overturned or damaged as a result of the maintenance or use of a covered "**auto**"; and

(b) The discharge, dispersal, seepage, migration, release or escape of the "**pollutants**" is caused directly by such upset, overturn or damage.

E. "**Diminution in value**" means the actual or perceived loss in market value or resale value which results from a direct and accidental "**loss**".

F. "**Employee**" includes a "**leased worker**". "**Employee**" does not include a "**temporary worker**".

G. "**Insured**" means any person or organization qualifying as an insured in the Who Is An Insured provision of the applicable coverage. Except with respect to the Limit of Insurance, the coverage afforded applies separately to each insured who is seeking coverage or against whom a claim or "**suit**" is brought.

G. "**Insured contract**" means:

1. A lease of premises;

2. A sidetrack agreement;

3. Any easement or license agreement, except in connection with construction or demolition operations on or within 50 feet of a railroad;

4. An obligation, as required by ordinance, to indemnify a municipality, except in connection with work for a municipality;

5. That part of any other contract or agreement pertaining to your business (including an indemnification of a municipality in connection with work performed for a municipality) under which you assume the tort liability of another to pay for "**bodily injury**" or "**property damage**" to a third party or organization. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement; or

6. That part of any contract or agreement entered into, as part of your business, pertaining to the rental or lease, by you or any of your "**employees**", of any "**auto**". However, such contract or agreement shall not be considered an "**insured contract**" to the extent that it obligates you or any of your "**employees**" to pay for "**property damage**" to any "**auto**" rented or leased by you or any of your "**employees**".

An "**insured contract**" does not include that part of any contract or agreement:

a. That indemnifies a railroad for "**bodily injury**" or "**property damage**" arising out of construction or demolition operations, within 50 feet of any railroad property and affecting any railroad bridge or trestle, tracks, roadbeds, tunnel, underpass or crossing;

b. That pertains to the loan, lease or rental of an "**auto**" to you or any of your "**employees**", if the "**auto**" is loaned, leased or rented with a driver; or

c. That holds a person or organization engaged in the business of transporting property by "**auto**" for hire harmless for your use of a covered "**auto**" over a route or territory that person or organization is authorized to serve by public authority.

I. "**Leased worker**" means a person leased to you by a labor leasing firm under an agreement between you and the labor leasing firm to perform duties related to the conduct of your business. "**Leased worker**" does not include a "**temporary worker**".

J. "**Loss**" means direct and accidental loss or damage.

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1. ADDITIONAL INSUREDS

a. **WHO IS AN INSURED** is amended to include as an **Insured** any person or organization described in paragraphs **A.** through **K.** below whom a **Named Insured** is required to add as an additional insured on this **Coverage Part** under a written contract or written agreement, provided such contract or agreement:

(1) is currently in effect or becomes effective during the term of this **Coverage Part**; and

(2) was executed prior to:

(a) the **bodily injury** or **property damage**; or

(b) the offense that caused the **personal and advertising injury**,

for which such additional insured seeks coverage.

b. However, subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:

(1) a higher limit of insurance than required by such contract or agreement; or

(2) coverage broader than required by such contract or agreement, and in no event broader than that described by the applicable paragraph **A.** through **K.** below.

Any coverage granted by this endorsement shall apply only to the extent permissible by law.

A. Controlling Interest

Any person or organization with a controlling interest in a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of:

1. such person or organization's financial control of a **Named Insured**; or

2. premises such person or organization owns, maintains or controls while a **Named Insured** leases or occupies such premises;

provided that the coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

B. Co-owner of Insured Premises

A co-owner of a premises co-owned by a **Named Insured** and covered under this insurance but only with respect to such co-owner's liability for **bodily injury**, **property damage** or **personal and advertising injury** as co-owner of such premises.

C. Grantor of Franchise

Any person or organization that has granted a franchise to a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury**, **property damage** or **personal and advertising injury** as grantor of a franchise to the **Named Insured**.

D. Lessor of Equipment

Any person or organization from whom a **Named Insured** leases equipment, but only with respect to liability for **bodily injury**, **property damage** or **personal and advertising injury** caused, in whole or in part, by the **Named Insured's** maintenance, operation or use of such equipment, provided that the **occurrence** giving rise to such **bodily injury**, **property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the termination of such lease.

E. Lessor of Land

Any person or organization from whom a **Named Insured** leases land but only with respect to liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of the ownership,

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maintenance or use of such land, provided that the **occurrence** giving rise to such **bodily injury**, **property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the termination of such lease. The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

F. Lessor of Premises

An owner or lessor of premises leased to the **Named Insured**, or such owner or lessor's real estate manager, but only with respect to liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of the ownership, maintenance or use of such part of the premises leased to the **Named Insured**, and provided that the **occurrence** giving rise to such **bodily injury** or **property damage**, or the offense giving rise to such **personal and advertising injury**, takes place prior to the termination of such lease. The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

G. Mortgagee, Assignee or Receiver

A mortgagee, assignee or receiver of premises but only with respect to such mortgagee, assignee or receiver's liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of the **Named Insured's** ownership, maintenance, or use of a premises by a **Named Insured**.

The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

H. State or Governmental Agency or Subdivision or Political Subdivisions – Permits

A state or governmental agency or subdivision or political subdivision that has issued a permit or authorization but only with respect to such state or governmental agency or subdivision or political subdivision's liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of:

1. the following hazards in connection with premises a **Named Insured** owns, rents, or controls and to which this insurance applies:

a. the existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoistaway openings, sidewalk vaults, street banners, or decorations and similar exposures; or

b. the construction, erection, or removal of elevators; or

c. the ownership, maintenance or use of any elevators covered by this insurance; or

2. the permitted or authorized operations performed by a **Named Insured** or on a **Named Insured's** behalf.

The coverage granted by this paragraph does not apply to:

a. **Bodily injury**, **property damage** or **personal and advertising injury** arising out of operations performed for the state or governmental agency or subdivision or political subdivision; or

b. **Bodily injury** or **property damage** included within the **products-completed operations hazard**.

With respect to this provision's requirement that additional insured status must be requested under a written contract or agreement, the Insurer will treat as a written contract any governmental permit that requires the **Named Insured** to add the governmental entity as an additional insured.

I. Trade Show Event Lessor

1. With respect to a **Named Insured's** participation in a trade show event as an exhibitor, presenter or displayer, any person or organization whom the **Named Insured** is required to include as an additional insured, but only with respect to such person or organization's liability for **bodily injury**, **property damage** or **personal and advertising injury** caused by:

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a. the **Named Insured's** acts or omissions; or

b. the acts or omissions of those acting on the **Named Insured's** behalf,

in the performance of the **Named Insured's** ongoing operations at the trade show event premises during the trade show event.

2. The coverage granted by this paragraph does not apply to **bodily injury** or **property damage** included within the **products-completed operations hazard**.

J. Vendor

Any person or organization but only with respect to such person or organization's liability for **bodily injury** or **property damage** arising out of **your products** which are distributed or sold in the regular course of such person or organization's business, provided that:

1. The coverage granted by this paragraph does not apply to:

a. **bodily injury** or **property damage** for which such person or organization is obligated to pay **damages** by reason of the assumption of liability in a contract or agreement unless such liability exists in the absence of the contract or agreement;

b. any express warranty unauthorized by the **Named Insured**;

c. any physical or chemical change in any product made intentionally by such person or organization;

d. repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

e. any failure to make any inspections, adjustments, tests or servicing that such person or organization has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

f. demonstration, installation, servicing or repair operations, except such operations performed at such person or organization's premises in connection with the sale of a product;

g. products which, after distribution or sale by the **Named Insured**, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for such person or organization; or

h. **bodily injury** or **property damage** arising out of the sole negligence of such person or organization for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

(1) the exceptions contained in Subparagraphs **d.** or **f.** above; or

(2) such inspections, adjustments, tests or servicing as such person or organization has agreed with the **Named Insured** to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

2. This Paragraph **J.** does not apply to any insured person or organization, from whom the **Named Insured** has acquired such products, nor to any ingredient, part or container, entering into, accompanying or containing such products.

3. This Paragraph **J.** also does not apply:

a. to any vendor specifically scheduled as an additional insured by endorsement to this **Coverage Part**;

b. to any of **your products** for which coverage is excluded by endorsement to this **Coverage Part**; nor

c. if **bodily injury** or **property damage** included within the **products-completed operations hazard** is excluded by endorsement to this **Coverage Part**.

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K. Other Person Or Organization / Your Work

Any person or organization who is not an additional insured under Paragraphs **A.** through **J.** above. Such additional insured is an **Insured** solely for **bodily injury**, **property damage** or **personal and advertising injury** for which such additional insured is liable because of the **Named Insured's** acts or omissions.

The coverage granted by this paragraph does not apply to any person or organization:

1. who is specifically scheduled as an additional insured on another endorsement to this **Coverage Part**; nor

2. for **bodily injury** or **property damage** included within the **products-completed operations hazard** except to the extent all of the following apply:

a. this **Coverage Part** provides such coverage;

b. the written contract or agreement described in the opening paragraph of this **ADDITIONAL INSUREDS** Provision requires the **Named Insured** to provide the additional insured such coverage; and

c. the **bodily injury** or **property damage** results from **your work** that is the subject of the written contract or agreement, and such work has not been excluded by endorsement to this **Coverage Part**.

2. ADDITIONAL INSURED - PRIMARY AND NON-CONTRIBUTORY TO ADDITIONAL INSURED'S INSURANCE

A. The **Other Insurance** Condition in the **COMMERCIAL GENERAL LIABILITY CONDITIONS** Section is amended to add the following paragraph:

If the **Named Insured** has agreed in writing in a contract or agreement that this insurance is primary and non-contributory relative to an additional insured's own insurance, then this insurance is primary, and the Insurer will not seek contribution from that other insurance. For the purpose of this Provision **2.**, the additional insured's own insurance means insurance on which the additional insured is a named insured.

B. With respect to persons or organizations that qualify as additional insureds pursuant to paragraph **1.K.** of this endorsement, the following sentence is added to the paragraph above:

Otherwise, and notwithstanding anything to the contrary elsewhere in this Condition, the insurance provided to such person or organization is excess of any other insurance available to such person or organization.

3. BODILY INJURY – EXPANDED DEFINITION

Under **DEFINITIONS**, the definition of **bodily injury** is deleted and replaced by the following:

Bodily injury means physical injury, sickness or disease sustained by a person, including death, humiliation, shock, mental anguish or mental injury sustained by that person at any time which results as a consequence of the physical injury, sickness or disease.

4. BROAD KNOWLEDGE OF OCCURRENCE/ NOTICE OF OCCURRENCE

Under **CONDITIONS**, the condition entitled **Duties in The Event of Occurrence, Offense, Claim or Suit** Condition is amended to add the following provisions:

A. BROAD KNOWLEDGE OF OCCURRENCE

The **Named Insured** must give the Insurer or the Insurer's authorized representative notice of an **occurrence**, offense or **claim** only when the **occurrence**, offense or **claim** is known to a natural person **Named Insured**, to a partner, executive officer, manager or member of a **Named Insured**, or to an **employee** designated by any of the above to give such notice.

B. NOTICE OF OCCURRENCE

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21. WAIVER OF SUBROGATION - BLANKET

Under **CONDITIONS**, the condition entitled **Transfer Of Rights Of Recovery Against Others To Us** is amended to add the following:

The Insurer waives any right of recovery the Insurer may have against any person or organization because of payments the Insurer makes for injury or damage arising out of:

1. the **Named Insured's** ongoing operations; or
2. **your work** included in the **products-completed operations hazard**.

However, this waiver applies only when the **Named Insured** has agreed in writing to waive such rights of recovery in a written contract or written agreement, and only if such contract or agreement:

1. is in effect or becomes effective during the term of this **Coverage Part**; and
2. was executed prior to the **bodily injury**, **property damage** or **personal and advertising injury** giving rise to the **claim**.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

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If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

5. Premium Audit

a. We will compute all premiums for this **Coverage Part** in accordance with our rules and rates.

b. Premium shown in this **Coverage Part** as advance premium is a deposit premium only. At the close of each audit period we will compute the earned premium for that period and send notice to the **First Named Insured**. The due date for audit and retrospective premiums is the date shown as the due date on the bill. If the sum of the advance and audit premiums paid for the **policy period** is greater than the earned premium, we will return the excess to the **First Named Insured**.

c. The **First Named Insured** must keep records of the information we need for premium computation, and send us copies at such times as we may request.

6. Representations

By accepting this policy, you agree:

a. The statements in the Declarations are accurate and complete;

b. Those statements are based upon representations you made to us; and

c. We have issued this policy in reliance upon your representations.

7. Separation Of Insureds

Except with respect to the Limits of Insurance, and any rights or duties specifically assigned in this **Coverage Part** to the **First Named Insured**, this insurance applies:

a. As if each **Named Insured** were the only **Named Insured**; and

b. Separately to each **Insured** against whom claim is made or **suit** is brought.

8. Transfer Of Rights Of Recovery Against Others To Us

If the **Insured** has rights to recover all or part of any payment we have made under this **Coverage Part**, those rights are transferred to us. The **Insured** must do nothing after loss to impair them. At our request, the **Insured** will bring **suit** or transfer those rights to us and help us enforce them.

9. When We Do Not Renew

If we decide not to renew this **Coverage Part**, we will mail or deliver to the **First Named Insured** shown in the Declarations written notice of the nonrenewal not less than 30 days before the expiration date.

If notice is mailed, proof of mailing will be sufficient proof of notice.

SECTION V – DEFINITIONS

1. Advertisement means a notice that is broadcast or published to the general public or specific market segments about your goods, products or services for the purpose of attracting customers or supporters. For the purposes of this definition:

a. Notices that are published include material placed on the Internet or on similar electronic means of communication; and

b. Regarding web sites, only that part of a web site that is about your goods, products or services for the purposes of attracting customers or supporters is considered an advertisement.

2. Auto means:

a. A land motor vehicle, trailer or semitrailer designed for travel on public roads, including any attached machinery or equipment; or

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BLANKET WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS

This endorsement changes the policy to which it is attached.

It is agreed that **Part One** - **Workers' Compensation Insurance G. Recovery From Others** and **Part Two** - **Employers' Liability Insurance H. Recovery From Others** are amended by adding the following:

We will not enforce our right to recover against persons or organizations. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

PREMIUM CHARGE - Refer to the Schedule of Operations

The charge will be an amount to which you and we agree that is a percentage of the total standard premium for California exposure. The amount is Blanket Waiver of Subrogation Percentage Charge%.

All other terms and conditions of the policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy unless another expiration date is shown below.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: Iteris, Inc.

Endorsement Effective Date: 4/1/2024

SCHEDULE

Name Of Person(s) Or Organization(s):

The City of Placentia, its officers, officials, agents, employees and volunteers
Attn: Anthony Peralta
401 E. Chapman Avenue
Placentia, CA 92870

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section **II** – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section **I** – Covered Autos Coverages of the Auto Dealers Coverage Form.

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NOTICE OF CANCELLATION OR MATERIAL CHANGE – DESIGNATED PERSON OR ORGANIZATION

It is understood and agreed that this endorsement amends the **BUSINESS AUTO COVERAGE FORM** as follows:

In the event of cancellation or material change that reduces or restricts the insurance provided by this Coverage Form, we agree to send prior notice of cancellation or material change to the person or organization scheduled below at the address scheduled below. This endorsement does not amend our obligation to notify the Named Insured of cancellation as described in the Common Policy Conditions or in another endorsement attached to this policy.

SCHEDULE

1. Number of days advance notice:

30 Days if we cancel for non-payment of premium.

____ Days if the policy is cancelled for any other reason, or if coverage is restricted or reduced by endorsement.

2. Person or Organization's Name and Address

Name:	The City of Placentia, its officers, officials, agents, employees and volunteers
Attention:	Anthony Peralta
Street Address:	401 E. Chapman Avenue
City, State, ZIP:	Placentia, CA 92870
e-mail address*	

***** Enter an e-mail address if delivery of notice by e-mail is acceptable. Otherwise written notice will be sent by mail.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: Iteris, Inc.

Endorsement Effective Date: 4/1/2024

SCHEDULE

Name(s) Of Person(s) Or Organization(s):

The City of Placentia, its officers, officials, agents, employees and volunteers
Attn: Anthony Peralta
401 E. Chapman Avenue
Placentia, CA 92870

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
The City of Placentia, its officers, officials, agents, employees and volunteers Attn: Anthony Peralta 401 E. Chapman Avenue Placentia, CA 92870	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
The City of Placentia, its officers, officials, agents, employees and volunteers Attn: Anthony Peralta 401 E. Chapman Avenue Placentia, CA 92870	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

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C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

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CNA PARAMOUNT

Changes - Notice of Cancellation or Material Restriction Endorsement

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
EMPLOYEE BENEFITS LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
OWNERS AND CONTRACTORS PROTECTIVE LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
RAILROAD PROTECTIVE LIABILITY COVERAGE PART
STOP GAP LIABILITY COVERAGE PART
TECHNOLOGY ERRORS AND OMISSIONS LIABILITY COVERAGE PART
SPECIAL PROTECTIVE AND HIGHWAY LIABILITY POLICY – NEW YORK DEPARTMENT OF TRANSPORTATION

SCHEDULE	
Number of days notice (other than for nonpayment of premium):	30
Number of days notice for nonpayment of premium:	
Name of person or organization to whom notice will be sent:	The City of Placentia, its officers, officials, agents, employees and volunteers
Address:	Attn: Anthony Peralta 401 E. Chapman Avenue Placentia, CA 92870

If no entry appears above, the number of days notice for nonpayment of premium will be 10 days.

****NOTE TO I.T.: NO LIMITATION ON THE NUMBER OF ROWS. THE SCHEDULE SHOULD BE REPEATABLE****

It is understood and agreed that in the event of cancellation or any material restrictions in coverage during the **policy period**, the Insurer also agrees to mail prior written notice of cancellation or material restriction to the person or organization listed in the above Schedule. Such notice will be sent prior to such cancellation in the manner prescribed in the above Schedule.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

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CNA PARAMOUNT

Waiver of Transfer of Rights of Recovery Against Others to the Insurer Endorsement

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Person Or Organization:
The City of Placentia, its officers, officials, agents, employees and volunteers Attn: Anthony Peralta
401 E. Chapman Avenue Placentia, CA 92870

(Information required to complete this Schedule, if not shown above, will be shown in the Declarations.)

Under **COMMERCIAL GENERAL LIABILITY CONDITIONS**, it is understood and agreed that the condition entitled **Transfer Of Rights Of Recovery Against Others To Us** is amended by the addition of the following:

With respect to the person or organization shown in the Schedule above, the Insurer waives any right of recovery the Insurer may have against such person or organization because of payments the Insurer makes for injury or damage arising out of the **Named Insured's** ongoing operations or **your work** included in the **products-completed operations hazard**.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

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WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT – CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be Waiver of Subrogation Percent of the California workers' compensation premium otherwise due on such remuneration.

Schedule

Person or Organization	Job Description
The City of Placentia, its officers, officials, agents, employees and volunteers Attn: Anthony Peralta 401 E. Chapman Avenue Placentia, CA 92870	

All other terms and conditions of the policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy unless another expiration date is shown below.

Form No: WC 04 03 06 (04-1984)
Endorsement Effective Date:

Policy No: 6057544401
Effective Date: 4/1/2024

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From the WCIRB's California Workers' Compensation Insurance Forms Manual © 2001.

NOTICE OF CANCELLATION OR MATERIAL CHANGE ENDORSEMENT

This endorsement modifies insurance provided under the **WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY:**

In the event of cancellation or material change that reduces or restricts coverage during the policy period, we agree to send prior written notice in the manner prescribed, to the person or organization listed in the Schedule.

SCHEDULE

1. **Number of days advance notice**: 30

   For nonpayment of premium:

2. **For any other reason:**

3. **Name and Address of Person or Organization:**
   The City of Placentia, its officers, officials, agents, employees and volunteers
   Attn: Anthony Peralta
   401 E. Chapman Avenue
   Placentia, CA 92870

All other terms and conditions of the policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy.

Form No: CNA87380XX (11-2016)
Endorsement Effective Date 4/1/2024

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CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
AET & Associates

THIS AGREEMENT is made and entered into this 14th, day of January, 2025 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and AET & Associates, a California corporation] ("Consultant").

W I T N E S S E T H :

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide On-Call Traffic Engineering Services, as more fully described herein; and

B. WHEREAS, Consultant represents that it is "design professional" as that term is defined by California Civil Code Section 2782.8 and has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in the Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State, and local laws and ordinances applicable to the services required under this Agreement. Consultant warrants that it is not suspended or debarred from doing business with the United States government and can legally be paid from federal funds. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender, or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed Fifty Thousand Dollars ($50,000), unless authorized herein.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "Scope of Services", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Such increase in additional fees shall be limited to 10% of the total contract sum. The City Administrator is authorized to approve a Change Order for such additional services. Where the original contract is $40,000.00 or less, City Council approval shall be required prior to any increase bringing the total compensation to more than $40,000.00.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A".

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of

performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 35 months, ending on December 3, 2027, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. The term of the Agreement may be extended for one additional two-year term based on Contractor performance and at the discretion of the City.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending, or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates, or abandons a portion of this Agreement such suspension, termination, or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or

rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps, and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Insurance. The Consultant and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, insurance as set forth in Exhibit "B" attached hereto and incorporated herein by this reference.

Neither the City nor any of its officers, officials, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Deductible or Self Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.3. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages, as well as providing the City with the required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "C" and incorporated herein by this reference.

5.4. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives, and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives, and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence, or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:	IF TO CITY:
AET & Associates	City of Placentia
18340 Yorba Linda Blvd Suite 107	401 E. Chapman Ave.
Yorba Linda, CA, 92886	Placentia, CA 92870
Tel: (714) 982-0398	Tel: (714) 993-8121
Attn: Kenny Chao	Attn: Kyra Tao

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet, or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting, or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to protect, defend, indemnify, and hold free and harmless the City, its officers, officials, agents, employees, and volunteers, at Consultant's sole expense, from and against any and all claims, liabilities, demands, actions, expenses, damages, suits, or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees arising out of or in any way connected with the performance of the Consultant, its employees, and/or authorized subcontractors' work undertaken pursuant to this Agreement including all acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of the Consultant, its employees and/or subcontractors. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its officers, officials, agents, employees, and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable, and whether or not there is any evidence of fault or wrongdoing by the Consultant, its employees and/or its subcontractors. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints, or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers,

agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, State, or Federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information, and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files, and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City, but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes, or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that

this Agreement and all reports, documents, information, and data, including, but not limited to, computer tapes, discs, or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 7920.000 *et seq*.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates, and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq*.) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates, and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates, or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Consultant's duties and services under this Agreement shall not include preparing or assisting the City with any portion of the City's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the City. The City shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Consultant's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project, if any, have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by Consultant pursuant to this Agreement.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates, and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect. Furthermore, Consultant will comply with the following:

(a) Unauthorized Aliens. Consultant hereby represents and warrants that it will comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, *et seq*., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of any work and/or services under this Agreement, and should any liability or sanctions be imposed against City for such use of

unauthorized aliens, Consultant hereby agrees to reimburse City for any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, or penalties which arise out of or are related to such employment, together with any and all costs, including attorneys' fees, incurred by City.

(b) E-Verify. If Consultant is not already enrolled in the U.S. Department of Homeland Security's E-Verify program, Consultant shall enroll in the E-Verify program within fifteen (15) days of the effective date of this Agreement to verify the employment authorization of employees assigned to perform work hereunder. Consultant shall verify employment authorization within three (3) days of hiring a new employee to perform work under this Agreement. Information pertaining to the E-Verify program can be found at http://www.uscis.gov, or access the registration page at https://e-verify.uscis.gov/enroll . Consultant shall certify its registration with E-Verify and provide City its registration number within sixteen days of the effective date of this Agreement. Failure to provide certification will result in withholding payment until full compliance is demonstrated.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or

compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

_____ Date: _____
Rosanna Ramirez, Acting City Administrator

ATTEST:

_____
City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT:

_____ Date: _____
Signature

Name and Title

Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney Date:

APPROVED AS TO INSURANCE:

Krystle Murillo, Risk Manager Date:

APPROVED AS TO CONTENT:

Kyra Tao, Transportation Manager Date:

DEPARTMENTAL APPROVAL:

Chris Tanio, Director of Public Works Date:

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK

AET & ASSOCIATES

FEE SCHEDULE
2024 - 2027

ENGINEERS and PLANNERS				TECHNICIANS STAFF	
Grade	Hourly Rate	Grade	Hourly Rate	Tech Level	Hourly Rate
Grade 1	$ 55.00	Grade 26	$ 180.00	Tech Level A	$ 35.00
Grade 2	$ 60.00	Grade 27	$ 185.00	Tech Level B	$ 40.00
Grade 3	$ 65.00	Grade 28	$ 190.00	Tech Level C	$ 45.00
Grade 4	$ 70.00	Grade 29	$ 195.00	Tech Level D	$ 50.00
Grade 5	$ 75.00	Grade 30	$ 200.00	Tech Level E	$ 55.00
Grade 6	$ 80.00	Grade 31	$ 205.00	Tech Level F	$ 60.00
Grade 7	$ 85.00	Grade 32	$ 210.00	Tech Level G	$ 65.00
Grade 8	$ 90.00	Grade 33	$ 215.00	Tech Level H	$ 70.00
Grade 9	$ 95.00	Grade 34	$ 220.00	Tech Level I	$ 75.00
Grade 10	$ 100.00	Grade 35	$ 225.00	Tech Level J	$ 80.00
Grade 11	$ 105.00	Grade 36	$ 230.00	Tech Level K	$ 85.00
Grade 12	$ 110.00	Grade 37	$ 235.00	Tech Level L	$ 90.00
Grade 13	$ 115.00	Grade 38	$ 240.00	Tech Level M	$ 95.00
Grade 14	$ 120.00	Grade 39	$ 245.00	Tech Level N	$ 100.00
Grade 15	$ 125.00	Grade 40	$ 250.00	Tech Level O	$ 105.00
Grade 16	$ 130.00	Grade 41	$ 255.00	Tech Level P	$ 110.00
Grade 17	$ 135.00	Grade 42	$ 260.00	Tech Level Q	$ 115.00
Grade 18	$ 140.00	Grade 43	$ 265.00	Tech Level R	$ 120.00
Grade 19	$ 145.00	Grade 44	$ 270.00	Tech Level S	$ 125.00
Grade 20	$ 150.00	Grade 45	$ 275.00	Tech Level T	$ 130.00
Grade 21	$ 155.00	Grade 46	$ 280.00	Tech Level U	$ 135.00
Grade 22	$ 160.00	Grade 47	$ 285.00	Tech Level V	$ 140.00
Grade 23	$ 165.00	Grade 48	$ 290.00	Tech Level W	$ 145.00
Grade 24	$ 170.00	Grade 49	$ 295.00	Tech Level X	$ 150.00
Grade 25	$ 175.00	Grade 50	$ 300.00	Tech Level Y	$ 155.00

- Project expenses will be billed at *cost plus ten percent* for service and handling. Project expenses include project-related costs such as reproduction through outside services, transportation, subsistence, delivery/postage and vendor, and subcontractor services.
- All invoices are due and payable within 30 days of date of invoice. Invoices outstanding over 30 days will be assessed a 1 1/4 percent service charge, compounded, for each 30 days outstanding beyond the initial payment period. Service charges are not included in any agreement for maximum charges.
- Reimbursable costs are billed as follows: 8-1/2 x 11 B/W, at cost, up to $0.10 per page; 11 x 17 B/W bond, at cost, up to $0.50 per page; 24 x 36 B/W bond, at cost, up to $1.00 per page; 11 x 17 B/W mylar, at cost, up to $ 3.50 per page; 24 x 36 B/W mylar, at cost, up to $ 7.00 per page; 8-1/2 x 11 color, at cost, up to $ 0.90 per page; 11 x 17 color, at cost, up to $ 1.75 per page

FEE SCHEDULE

Effective January 1, 2024

TITLE	PER HOUR
Principals	
Principal Engineer	$ 298.00
Associate Principal Engineer	$ 268.00
Planning/Design Manager	$ 249.00
Transportation Engineers	
Senior Transportation Engineer	$ 226.00
Transportation Engineer III	$ 200.00
Transportation Engineer II	$ 171.00
Transportation Engineer I	$ 147.00
Transportation Planners	
Senior Transportation Planner	$ 200.00
Transportation Planner III	$ 171.00
Transportation Planner II	$ 146.00
Transportation Planner I	$ 130.00
Signal System Specialist	
Senior Signal System Specialist	$ 226.00
Signal System Specialist III	$ 200.00
Signal System Specialist II	$ 171.00
Signal System Specialist I	$ 147.00
Technical Support	
Engineering Associate III	$ 150.00
Engineering Associate II	$ 145.00
Engineering Associate I	$ 140.00
Engineering Computer Analyst II	$ 138.00
Engineering Computer Analyst I	$ 109.00
Senior CADD Drafter	$ 140.00
CADD Drafter III	$ 130.00
CADD Drafter II	$ 115.00
CADD Drafter I	$ 98.00
Senior Engineering Technician	$ 140.00
Engineering Technician II	$ 130.00
Engineering Technician I	$ 99.00
Word Processor/Secretary	$ 92.00
Engineering Aide I	$ 70.00

Public Hearing and litigation support may be charged at 125% of the base rate. Consultation in connection with litigation and Court appearances will be quoted separately.

Project-related mileage will be billed at the prevailing standard mileage rate as determined by the IRS. Subcontractors and other project-related expenses will be billed at cost plus 15%.

The above schedule is for straight time. Overtime will be charged at 1.50 times the standard hourly rates.
Interim and/or monthly statements will be presented for completed work. These will be due and payable upon presentation unless prior arrangements are made. A finance charge of 1.5% may be charged each month on the unpaid balance.

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949.825.5939 f
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Pasadena
Irvine
San Diego

David S. Shender, PE
John A. Boarman, PE
Richard E. Barretto, PE
Keil D. Maberry, PE
KC Yellapu, PE
Dave Roseman, PE
Shankar Ramakrishnan, PE

An LG2WB Company Founde

PROPOSAL FOR THE



CITY OF PLACENTIA
ON-CALL TRAFFIC ENGINEERING SERVICES

COLLABORATE | INNOVATE | DELIVER

RFP NO. 24-3394

PLACENTIA
Rich Heritage, Bright Future

PREPARED AUGUST | 2024 BY

AET & ASSOCIATES

in association with LLG

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APPENDIX

RESUMES OF PROJECT TEAM

August 28, 2024

City of Placentia
Attn: Kyra Tao, PE, PTP, Transportation Manager
401 E. Chapman Avenue
Placentia, CA 92870

Subject: Proposal for ON-CALL TRAFFIC ENGINEERING SERVICES FOR THE CITY OF PLACENTIA

Dear Ms. Tao and Members of the Selection Committee,

At AET & Associates (AET), we know that the most important aspect of as-needed on-call services is timeliness. I will lead a team out of our Yorba Linda, Southern California, office ensuring your projects receive the immediate attention and dedication they deserve. This on-call contract will allow us to serve as an extension of the City's staff, ready to address project-specific goals and fulfill both short- and long-term needs as they arise. To meet the On-Call Service needs of the City of Placentia, we have assembled a team of experts. The advantages of selecting the AET Team for the City are our:

Robust Team with Years of Collaborative Experience | The success of any project is directly linked to the skills and experience of the project team, their ability to identify and address key challenges, deliver high-quality work, and provide timely and responsive service. With extensive traffic engineering experience tailored to agencies of similar size and scope, we offer comprehensive solutions for various traffic-related requests. Our AET Team, comprising technical task leaders, local project staff, and our subconsultant partner, Linscott, Law & Greenspan, Engineers (LLG), embodies the keys to success and is well-positioned to meet the City's needs under this contract.

We are committed to dedicating our staff to the City throughout the contract term, ensuring that the required level of effort to meet project schedules is consistently upheld. Our top priority will be to align with your agency's interests and goals, fostering a collaborative and productive partnership at the heart of our efforts.

On-Call Experience | Felipe Ortega (LLG) and I will work as an extension of your staff, prioritizing tasks under this on-call contract. The AET Team, having provided on-call services to Cities in Orange County for other firms, will leverage the relationships developed through these past contracts to deliver high-quality products on time and within budget. Our experience with the services outlined in your scope of work, as well as our expertise in managing on-call contracts, is detailed in the following pages.

Over Decades of Experience and Local Knowledge | As Principal, I bring a long history of work within Orange County. As highlighted in our proposal, we have a proven track record of successfully delivering projects that integrate transportation planning, traffic engineering, traffic signal and ITS design, signal timing, network communication, and other traffic improvements across Southern California. Our proposed team possesses the relevant experience and a deep understanding of the City's unique community, geographic layout, goals, challenges, and concerns as expressed by City representatives, community stakeholders, and other agencies.

Proven Leadership with Relevant Experience | I will serve as the Contract Manager and primary point of contact for the City. With extensive experience in Orange County, I have worked on traffic engineering design, Intelligent Transportation Systems (ITS), Traffic Signal Operation Management, and Traffic Signal Synchronization Program (TSSP) projects, including 15 traffic signal coordination projects in the region. I am known for my responsiveness and proven ability in managing and coordinating teams effectively.

This proposal is valid for 90 days. We have reviewed and are prepared to execute the City's standard On-Call Program Agreement as outlined in the RFP and acknowledge receipt of all addenda. I am authorized by AET & Associates to bind the firm to this proposal. We are excited to submit our proposal and look forward to the opportunity to collaborate with the City of Placentia.

Sincerely,
AET & Associates, Inc.



Kenny Chao | Principal
P: 424.392.9188 | E: kchao@aetandassociates.com

Corporate Address:
AET & Associates
18340 Yorba Linda Blvd, Suite 107
Yorba Linda, CA 92886
P: 714.982.0398

ABOUT **AET & ASSOCIATES (AET)**

AET principal, Kenny Chao has been providing on-call services to cities in orange county for over two decades including the Cities of Anaheim, Buena Park, Costa Mesa, Fountain Valley, Garden Grove, Irvine, Orange, Westminster, California Department of Transportation (Caltrans) District 12, Orange County Transportation Authority (OCTA), and among others. AET's wide range of traffic engineering, Intelligent Transportation Systems design, system engineering, network communication, and transportation planning services has allowed AET continuous, repeat clients to be specifically involved in the City's efforts to revitalize enhancements and build scaleable nexgen infrastructure for years to come.

AET's broad range of transportation experience offers our clients a unique blend of strategy, design, engineering, construction management, and system and network engineering integration.

AET provides expert services in traffic engineering, transportation planning, and network communication.

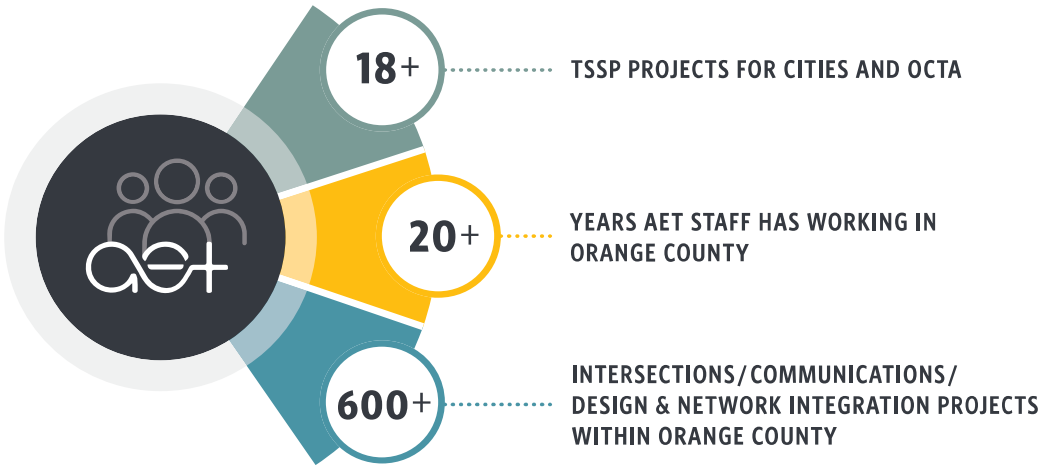
AET bridges the gap by offering specialized plans and designs for next-generation ITS Fiber Optic Communication networks that connect cities to regional and smart networks. Our engineering expertise spans a full range of transportation projects, and we are locally recognized for our ITS planning, design, implementation, and integration skills.

AET engineers and planners possess extensive expertise in traffic signal design, traffic signal timing, Traffic Management Center (TMC) operations, systems planning, traffic management, network engineering, systems engineering, system implementation, and event operations.

AET's staff have collaborated with multi-jurisdictional agencies, traffic and planning commissions, city and county councils, and other groups to develop effective transportation solutions. Our team stays current with evolving capacity analysis techniques through active participation in professional societies and technical committees.

With over 20 years of experience, AET has been a trusted partner in providing professional services to local agencies throughout Southern California.

AET TEAM MEMBER'S PROJECT HISTORY



OUR TEAMING PARTNER

ABOUT **LINSCOTT, LAW & GREENSPAN, ENGINEERS (LLG)**

LLG has been providing transportation planning and traffic engineering design services to public and private sector clients throughout our 56- year history. LLG currently provides on-call traffic engineering consultation services specifically traffic signal operations to several municipalities throughout Southern California, including the City of Brea, City of Costa Mesa, City of Cypress, City of Dana Point, City of La Habra, City of Los Angeles, City of Irwindale, City of Gardena, City of Rancho Cucamonga, among others. Our experience and qualifications provide municipalities with the expertise to address all types of transportation goals and issues. Our team has demonstrated experience dealing with multi-jurisdictional issues and working with all responsible parties, including the City's team, neighborhood groups and other agency staff. We believe we are uniquely qualified to serve the City in this role and capacity.

LLG is a private firm and is also a certified Small Business Enterprise (SBE) with the State of California. Since our founding in 1966, over 15,000 engagements have been completed involving a wide variety of projects throughout the United States, with the core of our practice in Southern California.

LLG's specialties include, but are not limited to, the following areas of consultation:

- On-Call Municipal Services
- Traffic Signal Operation Services
- Traffic Control and Operations Studies
- Transportation and Complete Streets Planning
- Traffic and Transportation Modeling & Simulation
- Review and Preparation of Transportation Impact Studies
- Review and Preparation of CEQA Transportation Studies (VMT)
- Traffic Signal Design
- Traffic Signing and Striping (Geometric) Design
- Construction Zone Traffic Control Plans
- Preliminary/Conceptual Engineering
- Site Access, Circulation, and Parking Studies
- Neighborhood Traffic Calming Plans/Programs
- Caltrans Permits and Project Coordination
- Committee, Commission, and Council Representation/Presentations
- Video Detection Integration

AET has served as an on-call traffic engineer for numerous public agencies throughout Southern California. For many of these agencies, AET staff has been in the on-call role for over two decades, demonstrating our ability to establish and maintain long-term client relationships. In this role, AET has successfully completed a range of transportation planning and engineering design projects.

Recently, AET has provided high-quality traffic engineering and ITS system integration consulting services to the City of Westminster for the OC 405 Partner project, and to the City of Inglewood for SoFi Stadium (home of the LA Rams and LA Chargers) and Intuit Dome Arena (home of the LA Clippers). Additionally, AET is on the LA Metro On-Call Bench contract for transportation and holds on-call contracts with the Cities of: Laguna Niguel, Diamond Bar, Long Beach, Westminster, Torrance, and Inglewood.

TRAFFIC ENGINEERING

SIGNING | STRIPING | CONSTRUCTION TRAFFIC CONTROL AND DETOUR PLANS

AET has extensive experience in preparing signing and striping plans, stage construction plans, and traffic control plans for streets and freeways under various conditions. AET's work aims to improve safety within construction zones and ensure safe passage for vehicles, pedestrians, and bicyclists. When road closures are necessary, AET excels in developing comprehensive detour plans, even for complex roadways, to guide motorists, pedestrians, and bicyclists safely around closures.

The AET Team is well-equipped to prepare and process detour plans, traffic control plans, and final signing and striping plans. AET ensures that traffic signs and markings are attention-grabbing, convey clear and simple messages, and provide adequate response time. All signage and markings adhere to the California Vehicle Code (CVC) and the California Manual on Uniform Traffic Control Devices (CA MUTCD) for consistency and uniformity.

TRAFFIC SIGNALS | COMMUNICATION SYSTEMS | INTELLIGENT TRANSPORTATION SYSTEMS (ITS)

Traffic signal design is a core service of AET, with over 600 traffic signal intersection designs completed within Orange County alone. We have developed various types of signal communication plans, including hardwired, fiber optic, and wireless hybrid systems, for numerous agencies across California.

In addition, AET has designed various closed-circuit television (CCTV) systems, dynamic message signs (DMS), system detection systems, and video detection systems. We are also involved with some agencies in the installation and/or upgrade of their traffic management centers (TMC) or workstations.

FIBER COMMUNICATION | TROUBLESHOOTING

As the City's fiber optic communication network expands rapidly due to OCTA TSSP Projects and the increasing number of intersections, implementing system-wide changes becomes challenging. The experience of our team will bridge this gap, ensuring the network remains operational and effective. The AET Team is well-positioned to support both the infrastructure expansion and the development of the Traffic Management Center (TMC).

As the City continues to deploy additional fiber and undertake new improvement projects, such as those involving parks, libraries, fire stations, and police stations, assistance will be needed to optimize the use of the fiber optic communication system. We will help the City leverage this infrastructure to efficiently transmit data to City Hall and other management centers.

AET offers a unique service for addressing communication issues between the Traffic Management Center (TMC) and field operations: a comprehensive fiber and communication

system inventory assessment. This includes testing the speed and health of fiber optic cable links using Optical Time-Domain Reflectometry (OTDR) and verifying the setup and operation of existing network switches.

The AET Team has successfully performed these assessments on recent projects, such as the City of Inglewood's Fiber Inventory (161 intersections), the Torrance Transportation System (92 intersections), and Westminster's 10 gigabit point-to-point network across 6 HUB locations. This extensive experience, combined with the depth of our team's resources, will be invaluable for the City in troubleshooting both network devices and the health and condition of the fiber itself.

ASSET MANAGEMENT

The AET Team has a proven track record in conducting needs assessments and delivering Signal System and ITS master plans for numerous local, county, and state agencies. A critical aspect of our needs assessment process involves inventorying the network, signal and communication systems, Traffic Management Center (TMC), ITS components, and local signal equipment. We have completed hundreds of similar inventories for both signal and fiber communications, as outlined in our company and staff qualifications.

Our inventory process is designed to identify and document design obstacles. We provide a customized inventory checklist with photo logs as part of our assessment. This comprehensive approach will not only document current conditions but also support the City in implementing or planning for operational enhancements using new controllers, Centracs ATMS, and existing traffic signal systems:

- Setting up Controller and Centracs for ATSPM with high-resolution data.
- Design of future system detection strategies for Data Analytics and AI.
- Expand Centracs mobility along for enhanced corridor functionality.

SIGNAL OPERATIONS EXPERIENCE

The AET Team has not only planned and designed traffic signals and communications systems for cities in Orange County, but has also provided extensive field support in areas such as traffic signal system integration, traffic signal timing implementation, troubleshooting control and communication systems, and both wireless and wired traffic signal interconnect. Additionally, we are experts in configuring, operating, and troubleshooting the Centracs Econolite traffic control system used by the City of Placentia.

INNOVATIONS FOR TIMING STRATEGY

Effective traffic signal timing involves not only appropriate traffic signal infrastructure and optimal intersection capacity but also coordinated signal timing and ongoing maintenance, upkeep, and monitoring of the integrated system. It is crucial to ensure that the benefits gained from the initial inter-jurisdictional coordinated system are sustained over the long term. Drawing from our extensive experience in traffic signal synchronization projects, the AET Team proposes to implement this comprehensive approach to deliver lasting benefits to the city. Key strategies employed by the AET Team to achieve effective traffic signal timing include the following:

- The development and implementation of optimized coordination signal timing, particularly the use of common signal system cycle length across major crossing.
- The use of GPS units/servers to maintain an accurate time base between various field primary systems and central systems.
- Consideration and adjustments of crossing coordination along the corridor.
- Achieving improvements in arterial traffic carrying capacities, such as those achieved via traffic signal modifications or minor roadway striping changes.
- Using upgraded signal controllers/assemblies and software and integration with the central systems to improve efficiencies.

CENTRACS | TMC SYSTEM CONFIGURATION AND SIGNAL SYSTEM INFRASTRUCTURE

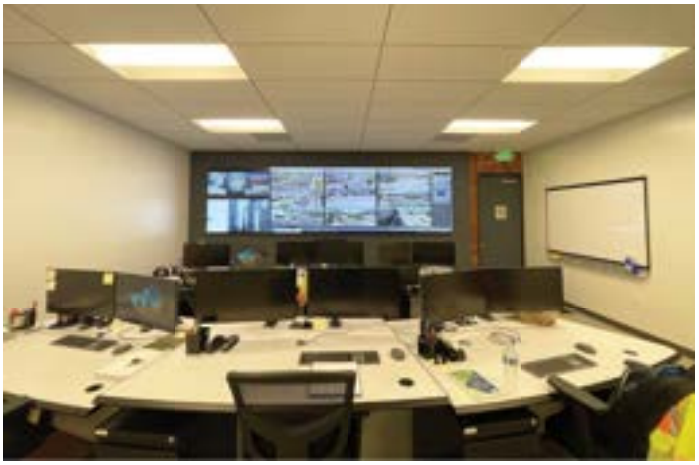
We understand that the City of Placentia currently uses Econolite Centracs. Our team at AET are experts in configuring, operating, and troubleshooting these traffic control systems. Additionally, we can offer cost-effective assistance with the migration of traffic signals as needed. The photos below showcase our recent project with the City of Inglewood, where we focused on configuring and integrating their Traffic Management Center (TMC) and Emergency Operations Center (EOC).

- Providing CCTV cameras at selected strategic locations.
- Upgrading traffic signal communications (fiber optic, DSL switches, Ethernet communications, wireless etc.).

AET's Team has extensive experience in timing and operations, offering added benefits and solutions through a deep understanding of various central systems and controller firmware functionalities, capabilities, and limitations. This expertise includes leveraging new traffic management centers and central systems to harness 'big data' for improved operational insights and decision-making.

TMC CONFIGURATION AND SIGNAL SYSTEM INFRASTRUCTURE IN THE CITY OF INGLEWOOD





KENNY CHAO | PROJECT MANAGER & CONTRACT MANAGER

AET understands that the successful delivery of a high-quality infrastructure improvement project begins with appointing a Contract Manager who possesses exceptional technical, management, and leadership skills. Kenny Chao will serve as the Contract Manager for this on-call contract. All work will be carried out under Kenny's direction. As the Contract Manager, Kenny will be the single point of contact and will oversee the personnel and resources required to ensure the successful completion of the assigned projects.

Kenny Chao brings over 20 years of experience and is a recognized leader in the transportation and ITS fields. He has held leading roles and served as principal in charge on numerous transportation and public works projects. His extensive experience includes managing projects for various cities and OCTA.

Kenny Chao has managed projects for various local and state agencies, specializing in the design of traffic signals, roadway lighting, fiber optic communications networks, CCTV systems, signing, striping, construction staging, and temporary traffic control. He has designed over 750 traffic signal systems, 250 miles of fiber optic networks, and 100 miles of roadway lighting systems. Kenny is well-versed in the design standards of local, state, and federal jurisdictions and has contributed to the review and development of traffic signal, fiber optic, and roadway lighting standards.

With an extensive design background, Kenny excels in anticipating and resolving issues on concurrent project task orders involving multi-disciplinary teams, agencies, subconsultants, contractors, and vendors.

Kenny is highly skilled in managing 'on-call' projects and understands that the team will function as an extension of the City's staff. With extensive experience in communication systems and traffic signal systems, Kenny prioritizes communication with City staff to ensure that work products are delivered in a timely and responsive manner.

FELIPE ORTEGA | DEPUTY PROJECT MANAGER & SENIOR SIGNAL SYSTEM SPECIALIST

Felipe will lead the Traffic Signal Operations task. With over 26 years of experience, Felipe is a registered IMSA Transportation Center System Specialist Level I and an IMSA Traffic Signal Senior Field Technician Level III.

Through his involvement in the OCTA Regional Traffic Signal Synchronization Program (RTSSP) projects, Felipe has provided traffic signal operations services in the City of Placentia for over 5 years. He is highly familiar with the City's traffic signal system, central system, and traffic patterns and demands throughout the city. Felipe is a vital team member due to his expertise in signal systems, timing, communications, signal monitoring, and systems integration. Additionally, he serves as a valuable liaison to city and agency staff.

Felipe trains engineering and maintenance staff in the use of system hardware and software, including newly installed traffic systems and TMC equipment. He provides critical support for clients both onsite and remotely, assisting with design implementation, purchasing consultation, and the final integration of signal systems, controllers, and TMC hardware. Felipe possesses extensive experience in all aspects of traffic signal operations and communications infrastructure, as well as in the installation and configuration of software and hardware for various communications systems used throughout Southern California. He leads traffic signal operations efforts on LLG's On-Call projects across the region.

We have assembled an agile team with a deep understanding of city goals and a proven track record in managing traffic engineering and transportation planning needs. The AET Team is committed to maintaining consistency and will not substitute any members of our designated team without prior approval from the City of Placentia staff.



Uyen Pham, AET

PRINCIPAL-IN-CHARGE

Kenny Chao, AET

PROJECT MANAGER / CONTRACT MANAGER

Felipe Ortega, LLG

DEPUTY PROJECT MANAGER

Support Staff

Julian Barba, PE, AET
Glenn Evangelista, PE, AET
Sunny Ng, AET
Jei Mercado, PMP, AET
Shub Gupta, CCNA, AWS, AET
Kim Preap, PE, LLG
Corinna Gutierrez, PE, LLG
Zawwar Saiyed, PE, LLG
Dave Roseman, PE, TE, LLG

1 ENHANCING CITY'S ITS NETWORK INFRASTRUCTURE

City of Inglewood | Inglewood, CA

The project aimed to upgrade the City's original network infrastructure, which operated on a simple flat Layer 2 communication switch configuration lacking a gateway mechanism. While functional, this setup had potential for improvement in scalability, resource allocation, and dynamic routing protocols. Recognizing the opportunity for enhancement, the City embarked on a migration towards a more advanced Layer 3 OSPF communication switch network. Key Components of the Project:

- Developing a new IP scheme to facilitate the seamless migration of both legacy and next-generation networks.
- Implementing multiple layers of network redundancy, integrating hardware and software redundancies utilizing OSPF, VRRP, and RSTP protocols.
- Upgrading the existing communication infrastructure to accommodate the data demands of the new Intelligent Traffic System and ensuring compliance with the security requirements for upcoming venues under construction.

REFERENCE: Victor Nunez,
Traffic Operations Manager
p: 310.412.5415
e: vnunez@Cityofinglewood.org

DURATION: Ongoing;
2023 - current

BUDGET: $180,000

PROJECT RELEVANCE: Migration of a flat Layer 2 network to a robust Layer 3 network with multiple redundant backups. Communication; Network Design; ITS Device Deployment.

2 ON-CALL AS-NEEDED ENGINEERING SERVICES

City of Westminster | Westminster, CA

AET is providing on-call services to the city and the services includes:

- Provide reviews construction of plans including traffic signal, street lighting, communication, signing and striping, and traffic control plans.
- Traffic signal modification design at various intersections
- Signing and striping design at various roadways
- Communication and network Develop new IP Scheme and devices on the network.
- Perform a network analysis to identify areas of improvement (Layer 3 Core configuration, documentation, and video optimization) and provide network redundancy.
- Upgrade existing network communication infrastructure to allow for interdepartmental use of fiber throughout the city.
- Traffic Signal Synchronization Plan for OCTA

REFERENCE: Adolfo Ozaeta, PE, TE
City Traffic Engineer
p: 714.548.3462
e: aozaeta@westminster-ca.gov

DURATION: Ongoing

BUDGET: $50,000

PROJECT RELEVANCE: AET developed a network analysis to identify areas of improvement with Layer 3 Core configuration and provide network redundancy. Transitioning the city to upgrade existing network communication infrastructure to 10 gigabit core and 1 gigabit edge (intersection location).

3 ADAPTIVE TRAFFIC RESPONSIVE SIGNAL CONTROL PROJECT & ITS IMPROVEMENTS

City of San Gabriel | San Gabriel, CA

AET delivered engineering services for the preparation of plans, specifications, and estimates (PS&E), as well as responsive signal timing for the City of San Gabriel. This project aimed to enhance traffic flow along major arterials within the city by implementing traffic signal improvements. This included the installation of fiber optics connecting traffic signals along San Gabriel Boulevard, Valley Boulevard, Del Mar Avenue, and Las Tunas Drive, thereby establishing a 10-gig core system for the city.

The project entailed various enhancements, such as the installation of new 2070 ATC controllers, conversion of timing sheets from bitrans to D4 plus LA Metro TSP, deployment of fiber optic communication network equipment, establishment of communication hubs, deployment of ethernet switches, installation of video detection systems, CCTV cameras, and upgrades to ATC cabinets.

These signal timing enhancements are anticipated to enhance public safety and streamline traffic movement patterns at this heavily congested location.

REFERENCE: Alan Mai, PE
Senior Civil Engineer
p: 626.308.2825 | e: amai@sgch.org

DURATION: Fall 2023 Completion

BUDGET: $288,250

PROJECT RELEVANCE: System Integration; Fiber Optic Communication; Network Design; ITS Device Deployment.

4 TRANSPORTATION COMMUNICATION SYSTEM

City of Torrance | Torrance, CA

AET executed a comprehensive communication improvement initiative across the City of Torrance. The previous network infrastructure of the city was comprised of mostly copper interconnects with some fiber optic interconnects and wireless radio systems linked to the traffic signal controllers through unmanaged Ethernet switches. However, the flat network design led to data congestion (data storms) resulting in inconsistent traffic signal communications.

The objective of the project has enhanced the City's interconnect network by upgrading the Ethernet switches at every traffic signal controller cabinet and adopting a revised Internet Protocol (IP) address scheme. This will enable communication through multiple levels within the network and increase its capacity. The improved communication will ensure that the City's staff can regularly monitor the system and guarantee its proper functioning. As a result, there are more consistent communication between the traffic signal control room and each traffic signal.

REFERENCE: Jessamine Que
Associate Engineer – Public Works
p: 310.618.3066
e: JQue@torranceca.gov

DURATION: 2021 - 2023

BUDGET: $369,700

PROJECT RELEVANCE: System Integration; Network Design; Ethernet Switch Configuration and Deployment; Wireless Communication Design and Deployment. ITS Device Deployment.

AET invites the City of Placentia to contact our references to verify our integrity, reputation, qualifications, and fiscal responsibility regarding the consultation services provided by our team.

AET'S LIST OF CLIENT REFERENCES

CLIENT, PROJECT	CONTACT NAME, TITLE & INFORMATION	Estimated Value / Date Completed
CITY OF WESTMINSTER, ON-CALL AS NEEDED ENGINEERING SERVICES	Adolfo Ozaeta, PE, TE, City Traffic Engineer 8200 Westminster Boulevard Westminster, CA 92683 p: 714.548.3178 e: aozaeta@westminster-ca.gov	Estimated Value: $174,000 Date Completed: On-going
CITY OF INGLEWOOD, AS NEEDED PROFESSIONAL ENGINEERING SERVICES	Victor Nunez, Transportation Operations Manager 1 Manchester Boulevard Inglewood, CA 90301 p: 310.412.5415 e: vnunez@cityofinglewood.org	Estimated Value: $180,000 Date Completed: On-going
CITY OF TORRANCE, TRANSPORTATION COMMUNICATION SYSTEM	Jessamine Que, Associate Engineer - Public Works 20500 Madrona Avenue Torrance, CA 90503 p: 310.618.3066 e: JQue@torranceca.gov	Estimated Value: $390,000 Date Completed: Fall 2022
CITY OF LAGUNA NIGUEL, ON-CALL PROFESSIONAL SERVICES	Kathy Nguyen, PE, TE Engineering Services Manager 30111 Crown Valley Parkway Laguna Niguel, CA 92677 p: 949.362.4341 e: KAnguyen@cityoflagunaniguel.org	Estimated Value: $150,000 Date Completed: On-going
LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LA METRO) SHARED MOBILITY ITS ON-CALL	Steven Gota Executive Officer 1 Gateway Plaza Los Angeles, CA 90012 p: 213.247.6417 e: GOTAS@metro.net	Estimated Value: $500,000 Date Completed: On-going
CITY OF SAN GABRIEL, ADAPTIVE TRAFFIC RESPONSIVE SIGNAL CONTROL PROJECT & ITS IMPROVEMENTS	Alan Mai, PE Senior Civil Engineer 917 E Grand Avenue San Gabriel, CA 91776 P: 626.308.2825 amai@sgch.org	Estimated Value: $288,250 Date Completed: Fall 2023

LLG'S LIST OF CLIENT REFERENCES

CLIENT, PROJECT	CONTACT NAME, TITLE & INFORMATION
CITY OF DANA POINT DEPARTMENT OF PUBLIC WORKS	Matthew Sinacori, PE Director of Public Works/ City Engineer 33282 Golden Lantern Dana Point, CA 92629 P: 949.248.3574 E: msinacori@danapoint.org
CITY OF FULLERTON DEPARTMENT OF PUBLIC WORKS	Jeffrey Chinchilla, PE Associate Traffic Engineer 303 W. Commonwealth Avenue Fullerton, CA 92832 P: 714.738.6899 jeffrey.chinchilla@cityoffullerton.com
CITY OF LA HABRA DEPARTMENT OF PUBLIC WORKS	Michael Plotnik, PE, TE Traffic Manager 110 East La Habra Boulevard La Habra, California 90631 P: 562.383.4162 E: mplotnik@lahabraca.org
CITY OF BREA DEPARTMENT OF PUBLIC WORKS	Michael Ho Public Works Director 1 Civic Center Circle Brea, CA 92821 P: 714.990.7698 E: michaelh@ci.brea.ca.us

MANAGEMENT PLAN & PROJECT APPROACH

AET's management approach has consistently proven effective in meeting or exceeding client goals for assigned tasks, often completing them on or ahead of schedule and within or below budget. By maintaining effective management practices and ensuring continuous close coordination with City staff and our project team, each task order will progress logically through its various phases. Key to the successful completion of each assignment are continuous coordination, clear communication, and a focused project development process.

MANAGING ON-CALL CONTRACTS

The AET Team possesses the capacity and resources to swiftly address the City's needs and fulfill all services outlined in the RFP, utilizing the staff detailed in our Organizational Chart on page 7. AET with the support of LLG's Southern California offices include Civil, Utility Engineers, Planners, and GIS professionals with significant and relevant expertise.

The AET Team is prepared and available to meet the City of Placentia's needs throughout this contract, whether for community meetings, time-sensitive design changes, or impromptu meetings with the City to discuss progress.

MANAGING MULTIPLE TASKS

To provide services on short notice and meet the design schedule and budget for multiple task orders, Kenny Chao will implement the following planning and management tools throughout the contract:

- Weekly Backlog and Staffing Analysis
- Weekly Team Meetings
- Monthly Report to the City's Project Manager
- Monthly Action Items Update
- Monthly Billing Against Each Task/Subtasks

FOLLOW CITY, STATE, AND FEDERAL STANDARDS AND RECOMMENDED PRACTICES | AET follows local, state, and federal standards when making recommendations to the City. Following well-established standards reduces the chance of jeopardizing project delivery schedules on critical path items like the project procurement process.

AET's Contract Manager, Kenny Chao, brings over 20 years of experience in successfully delivering multidisciplinary projects and has a deep understanding of how staffing requirements can vary from project to project. This expertise allows Kenny to collaborate with our task managers and leads to anticipate and adjust the project team as needed, effectively managing the AET Team and subconsultant resources to ensure flexibility and smooth delivery of task orders throughout the contract's duration.

MANAGING TASK ORDERS

It is crucial to have a Contract Manager who comprehends the interaction of all project aspects and maintains constant communication and coordination with both the City and all technical leads. AET has established a system composed of the following elements to ensure that the project/task order stays on schedule and within budget.

MAINTAINING KEY MEMBERS THROUGHOUT THE PROJECT

AET recognizes the importance of retaining key personnel throughout the contract and each individual task order. We are committed to maintaining essential team members, including the Contract Manager, Project Principal, Quality Assurance/Quality Control (QA/QC) Manager, and Task Managers. These key individuals will not be replaced or changed without written approval from the City of Placentia.

CONTINUOUS COLLABORATION & COMMUNICATION

Regular collaboration and open communication between the AET Contract Manager/Task Manager and the City will significantly benefit the project and the City itself. AET will ensure that the City of Placentia is kept informed of all project issues and progress, including updates on the project schedule. Throughout the duration of the contract:

- AET's Task Manager will hold progress meetings with the City on a biweekly or monthly basis to review the status of each task order and address any issues or concerns.
- The Task Manager will promptly notify the City of any potential project cost implications as soon as they are identified.
- AET's Task Order Manager will hold regular meetings with the project team to review work progress and project milestones.

AET firmly believes that regular communication and an engaged Contract Manager are crucial for effectively managing multiple task orders.

TASK ORDER PROCESS



PROJECT MANAGEMENT PLAN

AET will develop a detailed Project Management Plan (PMP) for each task, which will be shared with all team members, including the City. The PMP will compile all relevant information necessary for the successful management of the project. The objectives of the PMP are as follows:

- Facilitates a standardized process for planning and ensuring the successful execution of a project.
- A comprehensive reference tool for the Contract Manager and project staff.

This document will provide a comprehensive plan for executing the project, detailing the roles and responsibilities of each team member. It will also include a Specific Quality Management Plan (SQMP) for each task. Additionally, the PMP will incorporate a Communication Plan designed to ensure effective and efficient communication within the project team.

SCOPE VERIFICATION & CONTROL

The AET Team recognizes that the scope verification process is crucial for ensuring that project deliverables are formally accepted. This will be accomplished through a clearly defined scope of work for the project and by having each team lead develop and agree to the scope. AET will specify the deliverables for each task within the scope.

SCHEDULE CONTROL

The schedule, prepared as part of the PMP, will integrate the work of all subconsultants and include milestones, sub-tasks, preparation and processing phases, in-house Quality Control, and City or agency reviews. Once the detailed scope is defined, our Project Manager will develop a Critical Path Method (CPM) schedule using MS Project or Primavera. As the project progresses, the schedule will be closely monitored and adjusted as needed to ensure timely completion. Should schedule recovery be necessary, we are adept at employing various techniques and will select the most appropriate one for the situation. The project schedule will be updated and maintained monthly to ensure its accuracy, with updates provided to the City Project Manager.

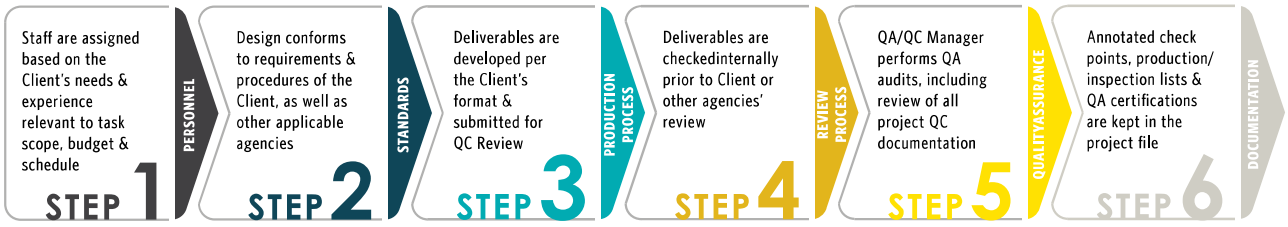
COST CONTROL

AET's Contract Manager will monitor the cost and expenditures for each Task Order using our in-house cost control tools. Before each invoice is issued, AET's Task Manager will review the project's progress to ensure consistency with the Project Management Plan (PMP) and verify that the billing does not exceed the estimated fee for services rendered to date. This cost control plan guarantees that our fees are accurately tracked in alignment with the progress of the work.

DOCUMENT CONTROL

AET employs its own QA/QC system to ensure that all project documents, including QC checks and comment responses, are readily accessible and deliverable to our client.

DOCUMENT CONTROL FOR DELIVERY TO THE CITY OF PLACENTIA



QUALITY ASSURANCE / QUALITY CONTROL

The QA/QC Plan will be a written manual tailored specifically to each task order, outlining a series of requirements and procedures for implementing QA/QC measures. This Plan will be grounded in a collaborative process that includes interdisciplinary and constructability reviews, as well as a detailed, color-coded plan checking process. A summary of our QA/QC policies and procedures is provided in the table below.

The AET Team is thoroughly familiar with the City of Placentia's standards and methodologies, drawing on our contract manager's extensive experience with Orange County cities. Our design parameters will adhere to the latest guidelines, including the California Vehicle Code, Caltrans Standard Plans and Specifications, Highway Design Manuals, the Federal Manual on Uniform Traffic Control Devices (MUTCD), the California Manual on Uniform Traffic Control Devices (CAMUTCD), and all other relevant local, county, state, and federal policies, guidelines, codes, and regulations.

QA/QC POLICIES AND PROCEDURES

Policy	Approach
Roles and Responsibilites for Key Staff	Specify individual responsibilities for each position in the organization structure
Dissemination and Retention of Pertinent Project Control or Reference Information	Establish process for flow of project documentation to key staff and document control procedures
Expectations of Internal/External Project Team and Design Interface Meetings	Develop consistent meeting minutes, action item tracking, and issues resolution log format
Expectations for Regular "Over the Shoulder" Reviews by Discipline/Task Manager	Define protocols for continuous review process during plan/document preparation to engage interactive discipline leadership involvement
Milestone Checking of Calculations, Reports, and Plans	• Assign qualified, experienced independent review staff • Perform checking, revisions and back-checking in a coordinated color-coded manner considering standards, project scope, technical accuracy, format, presentation and previous review comments
Constructability Review	• Perform overall constructability review • Cross-check all pay items with plans, specifications, and quantity estimates • Cross-check all utility systems against underground features
Internal Quality Assurance Audits	• Hold overall team kick-off meeting to review Plan and individual team member expectations • Perform audits to ensure quality control performance

SECTION 7 | INDEMNIFICATION AND INSURANCE AFFIRMATION

AET confirms that there are no conflicts of interest or collusion with other proposing firms. We are fully capable of meeting and agree to comply with the indemnification and insurance requirements specified in the sample contract.

SECTION 8 | FEE SCHEDULE

As per the RFP instructions, the proposed fees have been enclosed in a separate sealed envelope. The fees have been itemized and will remain valid for the initial three years of the agreement.

APPENDIX

- RESUMES OF PROJECT TEAM



KENNY CHAO, EMBA, IMSA

Director of ITS / Engineering

AET & ASSOCIATES

YEARS OF EXPERIENCE
22

EDUCATION
EMBA | 2006
Executive Master in Business Adminstration, Chapman University

BS | 2002
Civil Engineering, California State Polytechnic University, Pomona

LICENSES/CERTIFICATIONS
International Municipal Signal Association (IMSA) Certified No. AA 111992 & ZZ 111992

REGISTRATIONS/ MEMBER ORGANIZATIONS
Intelligent Transportation Society of California - ITSCA (Board of Directors)

Co-Chair of Work Area Temporary Traffic Control Handbook Committee (WATCH BOOK)

APWA GREENBOOK Standard Plan Committee Member

ABOUT KENNY

Kenny is a Traffic and ITS Engineer with 22 years of experience who skillfully meets challenges and creates positive change. He has managed and designed projects for various local agencies including the Cities and OCTA in the design of traffic signals, roadway lighting, fiber optic communication networks, CCTV systems, signing, striping, construction staging, and temporary traffic control. He has designed more than 750 traffic signal, 500 miles of fiber optic, and 100 roadway lighting systems. He has hands-on experience with the roadside equipment and the technologies necessary to successfully implement and integrated numerous advanced traffic signal controller software and equipment systems. Kenny has extensive experience with the communications system and traffic signal systems that must be integrated into the roadside environment.

RELEVANT PROJECT EXPERIENCE

City of Westminster On-Call Services, I-405 Design/Build Traffic and ITS Support, Westminster, CA. Kenny has continuously provided on-call ITS support to the City of Westminster since 2018. He served as the City of Westminster's ITS representative and represented the city in meetings with OCTA, Caltrans District 12, and the contractor. He verified the construction of new infrastructure and staff time recovery funding for the I-405 Improvement Project. Kenny served as the Technical Lead and support the city with review and approval of the fiber communication network.

City of Anaheim Municipal Traffic Engineering Services, CA. Kenny served as project manager and responsible for providing the on-call traffic engineering services to the City of Anaheim. Our primary services consist of the preparation of plans, specifications and estimates (PS&E) for traffic signal, intelligent transportation systems (ITS), signing/striping improvements and traffic control. Our additional services include bicycle and pedestrian planning, transportation planning studies, signal timing and analysis, GIS mapping and public outreach assistance. As each task order is requested, Kenny coordinates with the City's traffic engineering manager to confirm the project's purpose and desired outcomes. He selects our team members based on project needs and our team members' experience and skills. He develops the scope of work and provides a schedule and budget for each project. Following notice to proceed, Kenny coordinates resources, oversees the completion of technical tasks, and keeps the project team and stakeholders informed of the project's status and any new findings. As each project comes to a close, Kenny confirms that all final deliverables have been provided and that final invoices are processed quickly to facilitate contract administration.

City of Diamond Bar Municipal Traffic Engineering Services, CA. Kenny served as the deputy project manager and traffic engineering consultant for the City of Diamond Bar. He has provided numerous traffic engineering services to the City, including:

- Traffic engineering inspector for Alameda Corridor East – Brea Canyon Grade Separation Project

City of Diamond Bar Municipal Traffic Engineering Services, CA. Kenny served as the deputy project manager and traffic engineering consultant for the City of Diamond Bar. He has provided numerous traffic engineering services to the City, including:

- Traffic engineering inspector for Alameda Corridor East – Brea Canyon Grade Separation Project
- Traffic signal modification designs for over 10 intersections
- New traffic signal installation and interconnect design for two intersections
- Neighborhood traffic management plan design and construction support
- Numerous line-of-sight visibility reviews
- Signal warrant and left-turn warrant analyses for various locations
- Signing and striping designs for various roadways
- Traffic control plan reviews
- Bus stop relocation feasibility evaluations

Diamond Bar Municipal Traffic Engineering Services, CA. Kenny served as the deputy project manager and traffic engineering consultant for the City of Diamond Bar. He has provided numerous traffic engineering services to the City, including:

- Traffic engineering inspector for Alameda Corridor East – Brea Canyon Grade Separation Project
- Traffic signal modification designs for over 10 intersections
- New traffic signal installation and interconnect design for two intersections
- Neighborhood traffic management plan design and construction support
- Numerous line-of-sight visibility reviews
- Signal warrant and left-turn warrant analyses for various locations
- Signing and striping designs for various roadways
- Traffic control plan reviews
- Bus stop relocation feasibility evaluations

OCTA Regional Traffic Signal Synchronization Program (TSSP) Program, CA. Various Roles. Kenny has served in various roles, such as Principal in Charge, Contract Manager, Project Manager, Task Leads, Technical Advisor, and QA/QC official throughout the past 13 plus years. The following are list of projects that Kenny has completed for OCTA and/or Orange County Cities:

- **Yorba Linda Boulevard TSSP, CA, Design Task Lead (Placentia)**: The traffic signal synchronization project along a 12-mile stretch of Yorba Linda Blvd./Weir Canyon Rd. The project involved developing signal timing plans, coordination plans, traffic signal modification plans, and fiber optic design for 63 intersections along the corridor. Kenny led the design efforts for Placentia, covering 9 signals. In addition to the signal enhancements, new fiber optic cables and splicings were designed to improve traffic communications.
- **Bolsa Chica TSSP, CA, Design Task Lead (Westminster)**: The traffic signal synchronization project includes 22 intersections on Bolsa Chica/Valley View Street. The project included the development of signal timing plans, coordination plans, traffic signal modification plans, and fiber optic design for the entire corridor. Kenny spearheaded the design for Westminster, focusing on 6 signals and integrating them into the city's TMC (Traffic Management Center).
- **OCTA Regional TSSP, Orange County, CA – Various Roles:** Principal-in-Charge, Contract Manager, Project Manager, Task Leads, Technical Advisor, and QA/QC
- **Baker | Placentia | Victoria | 19th Street TSSP, Costa Mesa, CA, Project Manager.** As project manager, Kenny is managing the team and providing guidance for design, systems integration, construction support, and Traffic Management Center (TMC) upgrades. The City of Costa Mesa is using Measure M2 Funding to develop traffic signal infrastructure and coordination improvements that will synchronize the traffic signals along three continuous/contiguous corridors: Baker Street, Placentia Avenue, Victoria Street, and 19th Street. A total of 41 signals exists over 10.2 miles with 39 owned by the City of Costa Mesa and two owned by Caltrans.
- **Irvine Barranca Parkway, Von Karman Avenue, Irvine Center Drive, MacArthur Boulevard Signal Coordination Projects, CA, Project Engineer.** Kenny designed CCTV camera systems and communications equipment for four different projects, totaling 20+ intersections along four different corridors in Irvine. The design included fiber optic interconnect in new and existing conduits to work with the existing copper/ interconnect within the project limits. Kenny also performed field checks at all 20+ intersections, including evaluation of pull boxes and conduits for the possibility of pulling additional CCTV power and transmission cables through existing conduit runs.

Kenny prepared traffic signal base plans and designed the CCTV system using the City of Irvine's design manual, which required him to understand and apply the specific requirements of all of the equipment that was installed or modified.

- **Irvine/Caltrans District 12 CCTV and Fiberoptic Design, CA, Project Manager.** Kenny was responsible for the design of a CCTV camera system and ITS communications equipment for five different projects, totaling 43 intersections along five corridors in Irvine. The ITS equipment, including CCTV, Ethernet switches, fiber optic cable, and installation details, provides a redundant communication paths to ITRAC.
- **OCTA, Westminster/17th TSSP, CA, Deputy Project Manager, Technical Advisor, and Task leads.** Traffic signal synchronization project along 16 miles of Westminster Avenue/17th Street. The project consists of the preparation of signal timing plans, coordination plans, traffic signal modificaation plans, and conducting before and after studies for 63 intersections along the corridor.
- **OCTA, Magnolia Street TSSP, CA, Principal-in-Charge, Task Lead for PS&E and Construction & System Integration.** The project provided professional engineering services for the traffic signal synchronization project along 16 miles of Magnolia Street. The project consists of the preparation of signal timing plans, coordination plans, traffic signal modification plans, and conducting before and after studies for 59 intersections along the corridor.
- **OCTA, State College Boulevard TSSP, CA, Project Manager.** The project was to perform an operations and timing analysis to develop and implement optimized traffic signal synchronization timing, which included the development and implementation of timing plans at all signalized intersections. The project developed new coordinated signal timings for 33 traffic signals along State College Boulevard.
- **Beach Boulevard Traffic Light Synchronization Project (TLSP), CA, Lead Designer.** Kenny served as the lead designer for the design, implementation, and system integration of ITS components for this traffic signal synchronization project. Based on recommendations, Caltrans agreed to use the existing copper interconnect cable to connect all 72 intersections along Beach Boulevard via Ethernet-over-cop per communications and to transmit data and video to Caltrans District 12 TMC via single-mode fiber optic cable. The recommendation saved about $1.5M in conduits/pull boxes and fiber optic cabling costs. This project was the first Ethernet over copper project conducted by Caltrans; it was so successful that other districts referenced it as a prototype to implement along other corridors.
- **Anaheim CCTV, ITS, AND Fiber-Optic Communications System Design, CA, Project Manager.** Kenny served as project manager and lead designer for six separate traffic and ITS PS&E design projects, involving over 20 intersections. The project included the preparation of ITS infrastructure to implement a CCTV camera systems, fiber optic communications trunk lines, 2070 controller upgrades, split cycle offset optimization technique detectors for adaptive traffic signal control, and other signal upgrades. Kenny evaluated existing infrastructure and recommended improvements along the corridors to ensure that the City's needs were met, and the project met the latest City, APWA Greenbook, and Caltrans' standards.
- **OCTA, Communications Study, CA, Traffic Engineer.** Kenny addressed the transportation infrastructure that was operated and maintained by OCTA, Caltrans, the County of Orange, as well as the 34 municipalities. The purpose of the study was to explore options for interconnecting the regional data collection systems, identify projects needed to facilitate regional data and video sharing, and determine data standards needed to support the regional vision.
- **Fairview Road, Costa Mesa, CA, Task Lead.** Kenny served as task lead for PS&E and system integration for the design and implementation of various ITS elements, including fiber optic, CCTV, Bluetooth, wireless interconnect, and signal equipment upgrades for the cities of Costa Mesa and Santa Ana and for Caltrans. Kenny designed and directed the contractor to implement the various ITS equipment upgrades to integrate the existing infrastructure to create a more robust system.
- **Anaheim Boulevard TSSP, Anaheim, CA, Lead Engineer, and Project Manager.** Kenny was the lead engineer in the development of the design of ITS, traffic signals, and communication plans for the corridor.
- **San Clemente Avenida Pico and El Camino Real Traffic Signal Synchronization Project, CA, Design Engineer.** Kenny served as design engineer for this ITS Master Plan vision that helped the City develop its traffic signal communications infrastructure through various equipment and system integration upgrades. Through careful analysis of current construction costs, Kenny proposed pragmatic solutions to allow the City to build the communications infrastructure for the Avenida Pico and the El Camino Real corridors while staying within the Project P grant budget.
- **Olympiad/Felipe TSSP, CA, Principal-in-Charge, Task Lead, and Technical Advisor.** The project provided traffic and transportation engineering services to improve traffic flow through an optimized traffic signal design system. In addition, Mr. Chao assisted in performing data collection and analysis to develop and implement optimized traffic signal synchronization.

Ontario Municipal Fiber Optic Network, Ontario, CA, Project Manager. Kenny is responsible for the PS&E for the City of Ontario Municipal Fiber Optic Network. The project consists of installing approximately 74 miles of fiber optic cable and communications to 149 traffic signals, 25 City Buildings, four well sites, retrofitting an existing city building into a communication facility on the southeast side of the City, and designing a new building to house the communications equipment on the northeast side of the City. Coordination was also provided with Caltrans District 8, San Bernardino Flood Control District and Union Pacific Railroad Company to process and obtain encroachment permits for several crossings.

County of Los Angeles: Trac Signal Synchronization Program (TSSP) Projects, Los Angeles County, CA, Project Manager, and Project Engineer. As project manager and/or project engineer for the listed TSSP projects, Kenny was involved in conducting field inventories and making appropriate recommendations for signal upgrades at each intersection. Regular coordination meetings with traffic engineers from the County and local agencies were held to discuss the recommendations prior to the design phase. Kenny's leadership guided the design team to prepare signal upgrade plans to provide synchronization along the entire corridor; to improve safety for vehicles and pedestrian access; to replace signal controller and cabinet equipment; to install a GPS time-based unit and antenna for date/time synchronization; and to fulfill the requirements as set forth in the CAMUTCD. The projects included data collection, field inventory, detailed recommendations, upgrading existing traffic signals, signal controllers, controller cabinet equipment, vehicle and pedestrian detection, signal standards, modifying roadway signing, striping and pavement markings, PEER report, warrant studies, and railroad crossing design. Totaling over 200 intersections in the County of Los Angeles, the projects also required coordination with the neighboring cities and railroad agencies that share responsibilities with the County to agree with the signal modifications:

- Imperial Highway TSSP
  - Design Services included 13 traffic signal modification plans and sketches for signalized intersections intersecting the I-105 Freeway. The design involved 2 jurisdictions: Cities of Inglewood, Hawthorne, and Caltrans.
- Florence Avenue / Mill Avenue TSSP
  - The design project involved total 31 intersections and 5 jurisdictions: Cities of Huntington Park, Bell, Bell Gardens, Cudahy, and BNSF Railroad.
- Painter Avenue / Carmenita Road TSSP
  - The design involved 34 intersections and 5 jurisdictions: Cities of Whittier, Santa Fe Springs, Norwalk, Cerritos, and the State of California, Department of Transportation (Caltrans).
- Valley Boulevard East TSSP
  - The design begins with 4 jurisdictions cities of West Covina, La Puente, Industry, and Whittier, but evolved to 3 jurisdictions: Cities of West Covina, Industry and BNSF Rail Road.
- Alondra Boulevard TSSP
  - The project involved providing recommendations and to design traffic signal upgrade plans at 62 intersections along Alondra Blvd., crossing 9 jurisdictional boundaries encompassing the cities of Los Angeles, Carson, Compton, Paramount, Bellflower, Norwalk, Santa Fe Springs, La Mirada, and Caltrans.
- Pacific Avenue / Long Beach Boulevard TSSP
  - Design for traffic signal upgrade at 15 intersections along Pacific / Long Beach Boulevard in the Cities of Lynwood, Compton, and Caltrans.
- Eastern Avenue /Garfield Avenue /Cherry Avenue TSSP
  - The project total 61 intersections crossing 10 jurisdictional boundaries encompassing the cities of Commerce, Bell, Bell Gardens, South Gate, Downey, Paramount, Long Beach, Lakewood, Signal Hill, and Caltrans.



FELIPE ORTEGA

Deputy Project Manager & Senior Signal System Specialist

YEARS OF EXPERIENCE
26

PROFESSIONAL CERTIFICATIONS
International Municipal Signal Association (IMSA) Transportation Center System Specialist Level I - CE_102877

IMSA Traffic Signal Senior Field Technician Level III - CE_102877

REGISTRATIONS/ MEMBER ORGANIZATIONS
Institute of Transportation Engineers (ITE)

Orange County Traffic Engineering Council (OCTEC)

ABOUT FELIPE

Felipe is a Senior Signal Systems Specialist at Linscott, Law & Greenspan, Engineers (LLG). Felipe will be leading the Traffic Signal Operations task. He has over 26 years of experience and is a registered IMSA Transportation Center System Specialist Level I and IMSA Traffic Signal Senior Field Technician, Level III. As part of the OCTA Regional Traffic Signal Synchronization Program (RTSSP) projects, Mr. Ortega has provided traffic signal operations service in the City of Laguna Niguel for over 8 years and is very familiar with the operation of the City's 83 traffic signals, the traffic signal central system, and traffic pattern/demands throughout the city. Felipe is an essential member of our team, not only because of his expertise in signal systems, timing, communications, signal monitoring, and systems integration, but he is a valuable link to city and agency staff. He trains engineering and maintenance staff in the use of system hardware and software (including newly installed traffic systems and TMC equipment). He also provides essential support for LLG clients, both onsite and remotely, in design implementation, purchasing consultation, and last-mile integration of signal systems, controllers and TMC hardware. Felipe's has extensive experience and knowledge in all facets of traffic signal operations, communications infrastructure, as well as the installation and configuration of software and hardware for nearly every type of communications system in use throughout Southern California. Felipe leads the traffic signal operations efforts on LLG's On-Call projects throughout Southern California.

RELEVANT PROJECT EXPERIENCE

On-Call ITS & Traffic Signal Operations Support Services – Felipe provides and manages ITS support services to Cities throughout Southern California including Costa Mesa, Fullerton, La Habra, Brea, Dana Point, Laguna Niguel, Huntington Beach, Westminster, among others. Felipe has worked extensively with City engineers and technical staff to maintain, expand, troubleshoot, and repair traffic signal communications and control systems. He is trained to identify traffic control system issues and flow problems and recommend improvements and adjustments accordingly. Typically, Felipe is engaged to integrate and repair systems when other consultants and contractors cannot make things work. He has worked hand-in-hand with Caltrans engineering and operations staff and developed master plans where Caltrans-controlled intersections were key components in the development of multi-jurisdictional coordination timing within these Cities. He has also designed and installed various Intelligent Transportation System (ITS) elements including CCTVcameras, fiber optic communication systems, wireless interconnect systems, and serial or Ethernet based systems, as well as upgraded multiple central systems in the past, present and future.

Orange County RTSSP Projects – For the following RTSSP projects, Felipe was instrumental in providing system integration, design and signal timing support, and implementation. Signal hardware and software components installed by various RTSSP tasks included: upgraded signal controllers & Integration with the respective agency central systems to improve the infrastructure and signal timing and Ethernet network. Tasks included on-going support and maintenance of traffic signal communications along the project corridor and to central systems in the member cities.

- City of Costa Mesa: Adams Avenue, Sunflower Avenue, Placentia-Baker Street, Bear Street
- City of Fullerton: Malvern-Chapman, Gilbert-Idaho, Orangethorpe Avenue, Brea Boulevard, Commonwealth Avenue, Lemon Street, Placentia Avenue, currently working on Harbor Boulevard
- City of La Habra: La Habra Blvd-Central Ave-State College Blvd, Lambert Road, Imperial Highway
- City of Brea: Birch Street
- Orange County Transportation Authority (OCTA): La Paz Road, Alicia Parkway and Antonio Parkway/ Orange County Traffic Management Center.
- Antonio Parkway Project: The project was a collaborative effort between Caltrans, County of Orange, City of Rancho Santa Margarita, and OCTA, to construct a multi-agency shared advanced technological communications system along Antonio Parkway in south Orange County. Felipe led the system integration efforts and provided design and signal timing support; completed timing implementation; and conduced timing monitoring and system support. The project interconnected twenty-six traffic signals from City, County, and State along the ten-mile corridor and provided a remote connection to a newly constructed County of Orange state-of-the-art TMC in Santa Ana some twenty miles away utilizing shared communications systems. New traffic signal synchronization resulted in 16% travel time savings, 23% reduction in stops, and 33% reduction in delay. Based on the reduced travel time, vehicle maintenance, fuel consumption and emissions, a $3.5 million estimated cost savings was calculated. This $1.5 million project resulted in $10 million advanced shared communication system.

San Bernardino County Transportation Authority (SBCTA) Tier 1 & 2 Traffic Signal Synchronization Project - This project was awarded the 2011 California Transportation Foundation (CTF) Local Street Project of the Year Award. Multijurisdictional (cities, county, and Caltrans) signal interconnect design and timing plan development, implementation, fine-tuning, and monitoring for 652 intersections. Felipe was a signal systems specialist and system integrator on this project and assisted in the interconnect design (conceptual plans and PS&E) utilizing hardwire, fiberoptic, and wireless technologies. He provided timing plan implementation for the peak and off-peak time periods and provided construction management assistance and signal monitoring. He installed central traffic systems throughout San Bernardino County as part of a multijurisdictional project, using QuicNet, CTNET, Actra and Aries software. Felipe also designed and created network schematics for Tier 1 & 2 agencies.

City of Indio Signal Interconnect Improvements and Coordination Timing Projects for Jackson Street (Avenue 42 to Avenue 48) and Monroe Street (Oleander Avenue to Comet lane) - Felipe assisted in managing the preparation of communication plans, and led the efforts for system integration and implementation of coordination timing plans.

City of Irwindale - Traffic Signal & Street Improvements at Azusa Canyon Road & Nubia Street - Felipe will be preparing the signal timing sheet for this intersection, reviewing the coordination timing plan and providing signal turn-on support, and assist the City with coordination timing implementation, as well as provide monitoring and fine-tuning of the implemented coordination timing.



JULIAN BARBA, PE

Senior Associate

AET & ASSOCIATES

YEARS OF EXPERIENCE
16

EDUCATION
BS | 2008
Civil Engineering,
California State Polytechnic University, Pomona

LICENSES/CERTIFICATIONS
Professional Engineer - Civil, California No. 89042

REGISTRATIONS/ MEMBER ORGANIZATIONS
Institute of Transportation Engineers (ITE)

Urban Land Institute (ULI)

ABOUT JULIAN

Julian has served as a Transportation Engineer for multiple prestigious traffic engineering firms throughout the course of his career. He has over 14 years of experience working in ITS design and integration and traffic engineering. He has successfully completed multiple projects for several local and state agencies across the West Coast. Julian's software experience includes AutoCAD 2022, MicroStation V8i, VisiWave, Tru-Trac, Synchro9, Microsoft Project, and Visual Professional Lighting.

RELEVANT PROJECT EXPERIENCE

City of Anaheim, La Palma TSSP, Anaheim, CA. Project Engineer. Julian served as Project Engineer for this traffic engineering and operations project for the City of Anaheim. He provided timing analysis and added edge switches to 39 consecutive traffic signals, thus giving the City of Anaheim remote access to all traffic signals.

City of Laguna Woods, TSSP, Laguna Woods, CA. Project Engineer. Julian served as Project Engineer and designed the interconnect communication between all City of Laguna Woods traffic signals in order to synchronize the timing of the intersections and relay the communication back to the TMC in their City Hall.

City of Ridgecrest, TSSP, Ridgecrest, CA. Traffic Engineer. Julian developed the SYNCHRO-model for the project which involved seven traffic signals along China Lake Boulevard. The project objective was to improve arterial traffic flow, reduce travel times and stops, and increase average speed, along the China Lake Boulevard Corridor through the synchronization of the traffic signals. The project also included the preparation of fiber optic plans, specifications and engineer's estimates to provide signal communications between the traffic signals, and to provide communications in real time to a new traffic management system at City Hall.

Cities of Buena Park, Anaheim, and Orange/Caltrans, Ball Road TSSP, Buena Park, Anaheim, Orange, CA. Traffic Engineer. Julian developed the Synchro model for the 11-mile project, which involved 39 traffic signals through four agencies including the Cities of Buena Park, Anaheim, and Orange, and Caltrans. The project objective was to improve arterial traffic flow, reduce travel times and stops, and increase average speed, along the Ball Road Corridor through the synchronization of 39 traffic signals. The project also included the preparation of fiber optic plans and installation of fiber optic cable between segments, procurement, installation, testing, and commissioning of new signal controllers, cabinets, Bluetooth travel management systems, closed-circuit television (CCTV) cameras, and Econolite CENTRACS traffic management systems for the Cities of Anaheim and Orange.



GLENN EVANGELISTA, PE

Associate Engineer

AET & ASSOCIATES

YEARS OF EXPERIENCE
16

EDUCATION
BS | 2008
Civil Engineering,
California State University,
Long Beach

LICENSES/CERTIFICATIONS
Professional Engineer – Civil,
California No. 94231

REGISTRATIONS/ MEMBER ORGANIZATIONS
Institute of Transportation Engineers (ITE)

ABOUT GLENN

Glenn is a Civil Engineer with sixteen years of experience in transportation/traffic engineering in Plans, Specifications, and Estimates (PS&E) for numerous local, state, and federal agencies. His relevant experience includes horizontal/vertical alignment design, roadway widening and rehabilitation, signing & striping design, signal design, railroad at-grade crossing signal design, plan production, utility mapping, field verification/study, drafting, traffic impact analysis, technical writing, and project management. Glenn is familiar with the California MUTCD, Caltrans Standard Plans, AASHTO Green Book, and various city agency drafting/design standards. Glenn is proficient in drafting using AutoCAD Civil 3D, MicroStation, and various software.

RELEVANT PROJECT EXPERIENCE

CALTRANS District 8, San Bernardino County Transportation Authority (SBCTA), City of Redlands - I-10/University Street, Redlands, CA, Design Engineer. The I-10 westbound on-ramp and I-10 eastbound off-ramp at University St. project was a collaborative effort between multiple agencies, including the SBCTA, the City of Redlands, and Caltrans District 8. The primary objectives of the project were to widen the I-10 westbound on-ramp and I-10 eastbound off-ramp at University St. and to restripe University St. between Citrus Ave. and Central Ave. This initiative aimed to alleviate congestion, enhance safety, and optimize traffic operations in the specified area. The project encompassed the installation of new traffic signals, street improvements, drainage enhancements, pavement construction, and landscaping replacements. Additionally, it prioritized accessibility by providing Americans with Disabilities Act (ADA) compliant curb ramps, pedestrian push buttons and signals, and detectable warning surfaces at intersections with crosswalks. As the project's design engineer, Glenn played a pivotal role in ensuring its success. He meticulously prepared utility sheets, led utility investigations, and crafted vital utility verification/conflict maps. Glenn's coordination with agencies, rigorous reviews, and responsive handling of comments contributed significantly to the project's smooth approval and the accurate identification of underground utilities, crucial for avoiding construction delays and conflicts.

City of Los Angeles, Complete Streets Program (TOS 38), Los Angeles, CA, Design Engineer and Project Lead. Glenn was the Design Engineer and Project Lead in support of the PS&E preparation intended to implement Vision Zero and green infrastructure elements and rehabilitate 22 miles of roadway. Meticulous planning and management were needed to coordinate with multiple design teams, disciplines, and City departments to achieve the City's goals, objectives, and aggressive schedule. Surveying services include developing a Design Survey Base Map that notes the centerline and resultant street rights of way of the various streets established from found monumentation. Mapping included the location of all surface's visible improvements, including utilities, driveways, curbs, flowlines, and ramps over 22 miles of roadway. The street centerlines of 22 miles of roadway were established by field survey and Right of Way was based on Los Angeles County Assessor's Maps and/or underlying maps of record.

City of Los Angeles, Los Angeles Riverway Project, Los Angeles, CA, Project Lead and Design Engineer. Glenn provided civil and traffic engineering services for this project, located along the Los Angeles River between Vanalden Ave. and Balboa Blvd. (approx. 2.5 miles), in the San Fernando Valley. The project includes 2 segments of a multi-segmented bikeway connectivity project utilizing the maintenance path of the Los Angeles River. Designed the bike path alignment, under/over crossings of major arterials, driveway modifications, signing/striping, ensuring ADA compliant, utility mapping, field investigation and coordination with various agencies. Provided plans, specifications, and construction support.

Pasadena Mountain Street Complete Streets, Pasadena, CA, Project Lead and Design Engineer. Glenn provided civil and traffic engineering services for this project which included the design of a roundabout, raised medians, relocation of catch basins and other utilities, storm drain modification, and ADA compliant ramps. Glenn was tasked with utility mapping which included DIG Alert investigation and as-built research; preparing plans, specifications, and estimates.

Wilmington Avenue Safe Street Pedestrian/Bicycle Improvement Project, Compton, CA, Design Engineer. Glenn provided civil and traffic engineering services. The project is located along Wilmington Ave. between Rosecrans Ave. and Victoria St. (approx. 2.5 miles). Designed the pavement rehabilitation for the corridor, 1,500 LF of new raised concrete median islands, various sidewalk improvements, 67 curb ramps, new Class II bicycle lanes, and traffic signal modifications. Provided field evaluation of ADA compliance and field investigations. Prepared the plans, specifications, and cost estimates, as well as coordinating with Caltrans and CPUC, and providing construction support.

City of Los Angeles, Glendale-Hyperion Complex of Bridges Improvement Project, Los Angeles, CA, Design Engineer. Glenn was Design Engineer for the Project Report (PR) and Plans, Specifications, and Estimate (PS&E) for rehabilitation of this complex of six bridges. Improvements include widening the Glendale Boulevard bridges; realigning the I-5 northbound off- and on-ramps and Los Angeles River bike path; adding a median barrier on the Hyperion Ave. Viaduct, designing retaining walls, traffic signals, utility relocation, drainage system improvements, and infiltration basins; and improving pedestrian facilities including the Red Car pedestrian bridge and the Sunnynook pedestrian loop trail. The project involved coordination with various stakeholders and the use of various agency standards such as Caltrans, City of Los Angeles, FHWA, and AASHTO.

Crenshaw Boulevard Rehabilitation (182nd Street to Redondo Beach Boulevard), Torrance, CA, Design Engineer. Glenn was the Design Engineer for this project's rehabilitation of Crenshaw Blvd., from 182nd St. to Redondo Beach Blvd., a multi-lane roadway with center turn lanes and parking lanes. The pavement within the project limits deteriorated and required rehabilitation by cost-effective and strategic method(s), which included a combination of one or more of the following: localized repairs ("dig outs"), grind/overlay, and reconstruction. Other improvements consisted of replacement of displaced curbs, gutters, and sidewalk; signing and striping, landscape improvements, and traffic signal modifications. Within the project limits there are two (2) signalized intersections that were upgraded. The project's construction budget is $3,200,000, not including construction management and inspection. Services included a design topographic survey; utility research and notification, potholing, and coordination; base sheets; traffic index calculations, pavement evaluation review/design; roadway rehabilitation plan and profile; traffic signal medication plans; traffic control and staging plans; quantity calculations and cost estimate; and project specifications.



SUNNY NG

Network Engineer

AET & ASSOCIATES

YEARS OF EXPERIENCE
21

EDUCATION
BS | 2003
Aerospace Engineering / Minor in Mathematics, California State Polytechnic University, Pomona

REGISTRATIONS/ MEMBER ORGANIZATIONS
Institute of Transportation Engineers (ITE)

American Society of Civil Engineers, Orange County Branch

ABOUT SUNNY

Sunny has a wide variety of experience in transportation planning and design including intelligent transportation systems (ITS), traffic design, traffic signal communication systems, roadway and highway design, lighting, signing, and striping, bikeway designs, and traffic control plans. He has worked on standards and design plans for many agencies throughout Southern California. Sunny carries the adept ability of managing multiple projects while satisfying clients' needs and expectations. As a skilled professional, Sunny's strengths include complex problem solving and analytical thinking. With technology constantly expanding and improving, Sunny has taken courses throughout his career to continually educate and understand the workings of Intelligent Transportation Systems.

RELEVANT PROJECT EXPERIENCE

Los Angeles County Metropolitan Transportation Authority (Metro), I-105 Integrated Corridor Management (ICM) Concept of Operations, and Requirements, and Design, Los Angeles County, CA. Sunny assisted with the existing conditions assessment by obtaining data and inventory from previous documentation and identifying relevant equipment within the project limits.

City of Torrance, Design, Procurement, and Implementation of Transportation System Improvement, Torrance, CA. As Network Engineer, Sunny is leading the system inventory assessment. The City's current traffic systems network consists of a mix of mostly copper interconnect, some fiber interconnect, and some Ethernet radio systems connected to traffic signal controllers via unmanaged Ethernet switches. Presently, communication between the traffic signal control room and the traffic signals has been inconsistent. The City suspects that data storms are occurring due to the flat nature of the network. AET was hired to evaluate the city's system and diagnose the cause(s) of the communication problems, propose a resolution to the problems via deployment of managed Ethernet switches.

City of San Gabriel, Adaptive Traffic Responsive Signal Control Project & ITS Improvements, San Gabriel, CA. As Network Engineer, Sunny is leading the network design task of this project. This project will consist of installing fiber optics that connects traffic signals along San Gabriel Blvd., Valley Blvd, Del Mar Ave., and Las Tunas Dr. providing the city with a 10-gig core system. The project improvements include new 352i Stretch ATC Cabinet, 2070 ATC controllers with D4 software, fiber optic communication network, communication hubs, ethernet switches, video detection systems, and CCTV cameras. The project will enhance public safety by providing a safer and more efficient traffic movement pattern at this congested location.



JEI MERCADO, PMP

Network Engineer

AET & ASSOCIATES

YEARS OF EXPERIENCE
13

EDUCATION
BS | 2011
Electronical and Computer Engineering Technology, California State Polytechnic University, Pomona

LICENSES/CERTIFICATIONS
Project Management Professional (PMP)
Certificate No. 2108645

REGISTRATIONS/ MEMBER ORGANIZATIONS
Intelligent Transportation Society of California - ITSCA

ABOUT JEI

With a background in Electronic and Computer Engineering, Jei has spent most of his career on mission-critical applications. Jei's project management background is often used for internal and external projects to help define scope, identify constraints, mitigate risks, limit timeline delays, and provide effective communication to stakeholders. Jei has spent years in Intelligent Transportation Systems that allow him insight on the needs and understanding from the agency perspective to build networks for long term usage and scalable growth. Jei has worked with unique infrastructure that requires the use of legacy interconnect, ethernet, fiber, wireless, and cellular communication for means of bring data back to the traffic management center.

RELEVANT PROJECT EXPERIENCE

Los Angeles Metropolitan Transportation Authority LA Metro Transit Signal Priority System, Los Angeles, CA, Network Engineer. Jei led the design of the network system architecture and assisted in generating comprehensive Design Documentation, which included:

- Pair Assignment Plan
- Equipment selection
- IP Address Assignment Plan
- Equipment Configuration
- Establishment of Network Naming Conventions

City of Torrance, Design, Procurement, and Implementation of Transportation System Improvement,, Torrance, CA, Network Engineer. Jei assisted with the system inventory assessment. The City's previous traffic systems network consisted of a mix of mostly copper interconnect, some fiber interconnect, and some Ethernet radio systems connected to traffic signal controllers via unmanaged Ethernet switches; thus, resulted in inconsistencies of communication between the traffic signal control room and traffic signals. The City suspected that data storms occurred due to the network's flat nature. AET was hired to evaluate the city's system and diagnose the cause(s) of the communication problems and propose a resolution to the problems via deployment of managed Ethernet switches.

City of San Gabriel, Fiber Optic & ITS Improvements Project, San Gabriel, CA, Network Engineer. Jei assisted with the network design. This project consists of fiber optics installation connecting city facilities, police department, fire stations, and 44 traffic signals along San Gabriel Blvd., Valley Blvd, Del Mar Ave., Las Tunas Dr., and Mission Dr. providing the city with a 10-gig core system. The project improvements include new 352i Stretch ATC Cabinet, 2070 ATC controllers with D4 software, fiber optic communication network, communication hubs, ethernet switches, video detection systems, and CCTV cameras. The design provides the framework and infrastructure to offer gigabit broadband service to the community and fiber to the premise.

City of Inglewood, Network Infrastructure Upgrade, Inglewood, CA, Network Engineer. Jei developed a new IP scheme to allow for the migration of legacy networks and next generation networks. He provided the City of Inglewood with several layers of network redundancy ranging from hardware and software redundancies using the protocols OSPF, VRRP, and RSTP.

City of Chino, Network Infrastructure, Chino, CA, Network Engineer. Jei provided the City with Layer 3 products that can support a segmented network and limit traffic domains byproduct and region. The data would then be efficiently transported over a network backbone supporting OSPF routing protocols. He collaborated with City of Chino IT to allow for network authentication, monitoring, and network communications.

City of Anaheim, Network Migration, Anaheim, CA, Network Engineer. Jei provided the City with next generation network design that will allow a migration plan set in phases to allow them to grow as needed while maintaining their existing traffic network. He reviewed existing protocols used by the variety of traffic devices in the TMC to identify ways to integrate different types of traffic solutions on the network.

City of Westminster, Network Migration, Westminster, CA, Network Engineer. Jei developed new documentation to incorporate IP schemes and devices on the network. He performed an asset inventory and determined which products needed to be upgraded and utilized the asset inventory to create a master ITS plan for future communications development.

Zawwar Saiyed, PE, MS, Associate Principal of LLG | Zawwar is a licensed Traffic Engineer the State of California. He earned his Master of Science in Civil Engineering, with a specialization in Traffic Engineering and Transportation Planning, from the University of Arizona, Tucson and has over 19 years of experience working on traffic engineering and transportation engineering projects throughout California. Zawwar has extensive experience in travel demand modeling, Vehicle Miles Traveled (VMT) analyses and Travel Demand Management (TDM) mitigation measures, preparation of Traffic Impact Analysis (TIA) reports for a variety of land uses, site access and operational plans, parking studies, parking management plans, and is proficient in utilizing TransCAD, Highway Capacity Software, TRAFFIX, Vistro and Synchro. Zawwar provides oversight and oversees the travel demand modeling team. His expertise in traffic engineering and transportation planning helps LLG continue its tradition of excellence in the region.

Kim Preap, PE, a Senior Associate with LLG | Kim will serve as the Project Design Engineer for the project. He is a licensed Traffic Engineer in the state of California. He earned his Bachelor of Science in Transportation Engineering from University of California, Irvine and has over 19 years of experience working on traffic engineering projects throughout the Southern California region. Kim has extensive experience in roadway operation system designs, CCTV, trunk line communication, among others. He has also performed various large-scale projects for Caltrans. Kim has extensive experience in the design of traffic signals, street lighting, signing and striping, and traffic control plans, pedestrian accessibility upgrades and has succeeded in completing more than 50 traffic signal related designs. In addition, he provides "on-call" consulting services for the City of Dana Point and City of Long Beach in Southern California. Kim's expertise in traffic engineering helps LLG continue its tradition of excellence in the region.

Corinna Gutierrez, PE, a Senior Associate with LLG | Corinna will serve as the Project Design Engineer for the project. She holds a Bachelor of Science in Civil Engineering degree from the University of California Los Angeles (UCLA) and is a licensed Civil Engineer. She has over 12 years of traffic engineering design experience. Her expertise is in the preparation of traffic signal installation and modification plans, signing and striping plans, street lighting plans and traffic control plans. In addition, she has extensive experience in site access, internal circulation, and parking design for a variety of project developments in Southern California. Corinna's work tasks included traffic signals, fiber optic, street lighting, and signing/striping modifications and temporary traffic control in various jurisdictions, including Caltrans. She coordinates extensively with the project developer, Civil Engineer, as well as various Caltrans/City department and agency representatives. She also provides ongoing consultation and construction support as needed. Corinna also has extensive multi-jurisdictional experience, including Caltrans District 7 staff.

EXHIBIT B

INSURANCE REQUIREMENTS

EXHIBIT B

INSURANCE REQUIREMENTS

A. Minimum Scope and Limits of Insurance

City reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Consultant from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance, including any extension thereof, of this Agreement.

Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement, including any extension thereof, all of the following minimum scope of insurance coverages:

1. Commercial General Liability Insurance

Broad-form commercial general liability, with coverage at least as broad as the most current version of ISO Commercial General Liability coverage form CG 00 01, in a form at least as broad as ISO form CG 00 01 04 13, and shall include insurance for premises and operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury, and personal and advertising injury with a policy limit of not less than Two Million Dollars ($2,000,000.00) per occurrence and Four Million Dollars ($4,000,000.00) general aggregate. The aggregate limit, encompassing the above coverage, shall apply separately to this project/location. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

2. Business Automobile Liability Insurance

Business automobile liability for all owned, hired, leased, and non-owned vehicles at least as broad as the most current version of ISO Business Auto Coverage Form CA 00 01, with a policy limit of not less than Two Million Dollars ($2,000,000.00) combined single limit per accident. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

3. Workers' Compensation and Employer's Liability Insurance

Workers' compensation insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of One Million Dollars ($1,000,000.00) per accident for any employee or employees of Consultant. Consultant agrees to waive and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

By signing this Agreement, the Consultant acknowledges and agrees to the following:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this Agreement, complete workers' compensation insurance, and shall furnish a certificate of insurance to the Project Manager before execution of this Agreement by the City. The City, its officers, officials, agents, employees, and volunteers shall not be responsible for any claims in law or equity occasioned by failure of the Consultant to comply with this Section.

4. Professional Errors and Omissions ("E&O") Liability Insurance

Professional errors and omissions ("E&O") liability insurance on an occurrence based policy with policy limits of not less than Two Million Dollars ($2,000,000.00) per occurrence and Three Million Dollars ($3,000,000.00) policy aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. The retroactive date must be shown, and this date must be before the date of the contract or the beginning of contract work. Insurance must be maintained and evidence of insurance must be provided for at least three (3) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another policy form with a retroactive date prior to the contract effective date, the Consultant must purchase "extended reporting coverage" for a minimum of three (3) years after completion of contract work. A copy of the claims reporting requirements must be submitted to the Project Manager for review. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

5. Standards for Insurance Companies

All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commission to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide.

B. Documentation and Other Provisions

1. The commercial general liability insurance policy and business automobile liability policy shall be endorsed to contain the following: The City of Placentia, its officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant; and automobiles owned, leased, hired, or borrowed by the Consultant. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as one of the following ISO ongoing operations forms: CG 20 10 or CG 20 26 or CG 20 33 (not allowed from

subcontractors), or CG 20 38; and one of the following ISO completed operations forms: CG 20 37, 2039 (not allowed from subcontractors), or CG 20 40.

2. Said policies shall not terminate, nor shall they be cancelled or coverage reduced, without at least thirty (30) days' written notice to the City. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any cancelled policy or reduction in the required coverage limits, the City may procure such insurance at Consultant's sole cost and expense.

3. The Consultant's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy.

4. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

5. Defense fees and costs shall not deplete the limits of any insurance provided under this Agreement except as E&O policies wherin.

6. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

7. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure the City is an additional insured on insurance required from subcontractors.

8. Consultant agrees to waive, and to obtain endorsements from insurers waiving, subrogation rights against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their insurance policies.

9. Coverage shall be on a standard occurrence form. Claims-made forms are not acceptable. Modified, limited, or restricted occurrence forms are not acceptable.

EXHIBIT C

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

ACORD

ARCHI-2 OP ID: AQ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/21/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
909-890-9707
Unickel & Associates Insurance
Unickel & Assoc. Lic#0827703
P.O. Box 10727
San Bernardino, CA 92423-0727

CONTACT NAME: Angelina Quezada
PHONE (A/C, No, Ext): 909-890-9707 FAX (A/C, No): 909-890-9237
E-MAIL ADDRESS: aquezada@unickelinsurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Travelers PropCasCo of America	25674
INSURER B : Mercury Insurance Group	27553
INSURER C : Pacific Insurance Company	10046
INSURER D : Hudson Excess Ins Company	
INSURER E :	
INSURER F :	

INSURED
Architectural Engineering Technology, Inc.
DBA AET & Associates
18340 Yorba Linda Blvd, #107
Yorba Linda, CA 92886

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY							
	[ ] CLAIMS-MADE [X] OCCUR	X	X	680-4R104448-24-47	09/28/2024	09/28/2025	EACH OCCURRENCE	$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 4,000,000
	[X] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 4,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY							
	[X] ANY AUTO	X	X	BA040000064995	01/19/2024	01/19/2025	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	OWNED AUTOS ONLY [X] SCHEDULED AUTOS						BODILY INJURY (Per person)	$
	HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	[ ] DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
C	Professional Liab			01 OH 0675840-24	09/25/2024	09/25/2025	EA/AGG	$2mil/$4mil
D	Cyber			CYB-108011577-00	05/24/2024	05/24/2025	Cyber	$2mil/$2mil

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: On-Call Traffic Engineering Services

The City of Placentia is named as addtional insured in regards to the General Liability. 30 day written notice except 10 day for non-payment.

CERTIFICATE HOLDER

CITPL-1

City of Placentia, Public Works Department
Kyra Tao, PE, PTP,
401 E. Chapman Ave
Placetia, CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Angelina Quezada

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POLICYHOLDER COPY

STATE COMPENSATION INSURANCE FUND

P.O. BOX 8192, PLEASANTON, CA 94588

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

ISSUE DATE: 12-09-2024

GROUP:
POLICY NUMBER: **9298940-2024**
CERTIFICATE ID: **19**
CERTIFICATE EXPIRES: **05-25-2025**
05-25-2024/05-25-2025

CITY OF PLACENTIA, PUBLIC WORKS DEPARTMENT

401 E CHAPMAN AVE
PLACENTIA CA 92870-6101

JOB:ON-CALL PROFESSIONAL SERVICES
401 E. CHAPMAN AVE
PLACENTIA
CA 92870

This is to certify that we have issued a valid Workers' Compensation insurance policy in a form approved by the California Insurance Commissioner to the employer named below for the policy period indicated.

This policy is not subject to cancellation by the Fund except upon **10** days advance written notice to the employer.

We will also give you **10** days advance notice should this policy be cancelled prior to its normal expiration.

This certificate of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policy listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate of insurance may be issued or to which it may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions, of such policy.

Authorized Representative

President and CEO

EMPLOYER'S LIABILITY LIMIT INCLUDING DEFENSE COSTS: $1,000,000 PER OCCURRENCE.

ENDORSEMENT #2572 ENTITLED BLANKET WAIVER OF SUBROGATION EFFECTIVE 2024-05-25 IS ATTACHED TO AND FORMS A PART OF THIS POLICY

ENDORSEMENT #1651 - UYEN CHAO P - EXCLUDED.

ENDORSEMENT #1651 - KENNY CHAO S,T - EXCLUDED.

EMPLOYER

ARCHITECTURAL ENGINEERING TECHNOLOGY, INC.
DBA: AET & ASSOCIATES, INC.
18340 YORBA LINDA BLVD STE 107
YORBA LINDA CA 92886

[P18,HO]

(REV.7-2014)

PRINTED : 12-09-2024

ENDORSEMENT AGREEMENT

STATE COMPENSATION INSURANCE FUND

HOME OFFICE
SAN FRANCISCO

ALL EFFECTIVE DATES ARE AT 12:01 AM PACIFIC STANDARD TIME OR THE TIME INDICATED AT PACIFIC STANDARD TIME

WAIVER OF SUBROGATION
BLANKET BASIS

9298940-24
RENEWAL
SP

EFFECTIVE MAY 25, 2024 AT 12.01 A.M.
AND EXPIRING MAY 25, 2025 AT 12.01 A.M.

ARCHITECTURAL ENGINEERING TECH
18340 YORBA LINDA BLVD STE 107
YORBA LINDA, CA 92886

WE HAVE THE RIGHT TO RECOVER OUR PAYMENTS FROM ANYONE LIABLE FOR AN INJURY COVERED BY THIS POLICY. WE WILL NOT ENFORCE OUR RIGHT AGAINST THE PERSON OR ORGANIZATION NAMED IN THE SCHEDULE.

THIS AGREEMENT APPLIES ONLY TO THE EXTENT THAT YOU PERFORM WORK UNDER A WRITTEN CONTRACT THAT REQUIRES YOU TO OBTAIN THIS AGREEMENT FROM US.

THE ADDITIONAL PREMIUM FOR THIS ENDORSEMENT SHALL BE 2.00% OF THE TOTAL POLICY PREMIUM.

SCHEDULE

PERSON OR ORGANIZATION	JOB DESCRIPTION
ANY PERSON OR ORGANIZATION FOR WHOM THE NAMED INSURED HAS AGREED BY WRITTEN CONTRACT TO FURNISH THIS WAIVER	BLANKET WAIVER OF SUBROGATION

NOTHING IN THIS ENDORSEMENT SHALL BE HELD TO VARY, ALTER, WAIVE OR EXTEND ANY OF THE TERMS, CONDITIONS, AGREEMENTS, OR LIMITATIONS OF THIS POLICY OTHER THAN AS ABOVE STATED. NOTHING ELSEWHERE IN THIS POLICY SHALL BE HELD TO VARY, ALTER, WAIVE OR LIMIT THE TERMS, CONDITIONS, AGREEMENTS OR LIMITATIONS IN THIS ENDORSEMENT.

COUNTERSIGNED AND ISSUED AT SAN FRANCISCO: MAY 29, 2024

2572

AUTHORIZED REPRESENTATIVE

PRESIDENT AND CEO

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED (ARCHITECTS, ENGINEERS AND SURVEYORS)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

1. The following is added to **SECTION II – WHO IS AN INSURED**:

   Any person or organization that you agree in a "written contract requiring insurance" to include as an additional insured on this Coverage Part, but:

   a. Only with respect to liability for "bodily injury", "property damage" or "personal injury"; and

   b. If, and only to the extent that, the injury or damage is caused by acts or omissions of you or your subcontractor in the performance of "your work" to which the "written contract requiring insurance" applies, or in connection with premises owned by or rented to you.

   The person or organization does not qualify as an additional insured:

   c. With respect to the independent acts or omissions of such person or organization; or

   d. For "bodily injury", "property damage" or "personal injury" for which such person or organization has assumed liability in a contract or agreement.

   The insurance provided to such additional insured is limited as follows:

   e. This insurance does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this Coverage Part.

   f. This insurance does not apply to the rendering of or failure to render any "professional services".

   g. In the event that the Limits of Insurance of the Coverage Part shown in the Declarations exceed the limits of liability required by the "written contract requiring insurance", the insurance provided to the additional insured shall be limited to the limits of liability required by that "written contract requiring insurance". This endorsement does not increase the limits of insurance described in Section **III** – Limits Of Insurance.

   h. This insurance does not apply to "bodily injury" or "property damage" caused by "your work" and included in the "products-completed operations hazard" unless the "written contract requiring insurance" specifically requires you to provide such coverage for that additional insured, and then the insurance provided to the additional insured applies only to such "bodily injury" or "property damage" that occurs before the end of the period of time for which the "written contract requiring insurance" requires you to provide such coverage or the end of the policy period, whichever is earlier.

2. The following is added to Paragraph **4.a.** of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

   The insurance provided to the additional insured is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured for a loss we cover. However, if you specifically agree in the "written contract requiring insurance" that this insurance provided to the additional insured under this Coverage Part must apply on a primary basis or a primary and non-contributory basis, this insurance is primary to other insurance available to the additional insured which covers that person or organizations as a named insured for such loss, and we will not share with the other insurance, provided that:

   (1) The "bodily injury" or "property damage" for which coverage is sought occurs; and

   (2) The "personal injury" for which coverage is sought arises out of an offense committed;

   after you have signed that "written contract requiring insurance". But this insurance provided to the additional insured still is excess over valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured when that person or organization is an additional insured under any other insurance.

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3. The following is added to Paragraph **8., Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

   We waive any right of recovery we may have against any person or organization because of payments we make for "bodily injury", "property damage" or "personal injury" arising out of "your work" performed by you, or on your behalf, done under a "written contract requiring insurance" with that person or organization. We waive this right only where you have agreed to do so as part of the "written contract requiring insurance" with such person or organization signed by you before, and in effect when, the "bodily injury" or "property damage" occurs, or the "personal injury" offense is committed.

4. The following definition is added to the **DEFINITIONS** Section:

   "Written contract requiring insurance" means that part of any written contract under which you are required to include a person or organization as an additional insured on this Coverage Part, provided that the "bodily injury" and "property damage" occurs and the "personal injury" is caused by an offense committed:

   a. After you have signed that written contract;

   b. While that part of the written contract is in effect; and

   c. Before the end of the policy period.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

XTEND ENDORSEMENT FOR ARCHITECTS, ENGINEERS AND SURVEYORS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

GENERAL DESCRIPTION OF COVERAGE – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to this Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

A. Non-Owned Watercraft – 75 Feet Long Or Less

B. Who Is An Insured – Unnamed Subsidiaries

C. Who Is An Insured – Retired Partners, Members, Directors And Employees

D. Who Is An Insured – Employees And Volunteer Workers – Bodily Injury To Co-Employees, Co-Volunteer Workers And Retired Partners, Members, Directors And Employees

E. Who Is An Insured – Newly Acquired Or Formed Limited Liability Companies

F. Blanket Additional Insured – Controlling Interest

G. Blanket Additional Insured – Mortgagees, Assignees, Successors Or Receivers

H. Blanket Additional Insured – Governmental Entities – Permits Or Authorizations Relating To Premises

I. Blanket Additional Insured – Governmental Entities – Permits Or Authorizations Relating To Operations

J. Incidental Medical Malpractice

K. Medical Payments – Increased Limit

L. Amendment Of Excess Insurance Condition – Professional Liability

M. Blanket Waiver Of Subrogation – When Required By Written Contract Or Agreement

N. Contractual Liability – Railroads

PROVISIONS

A. NON-OWNED WATERCRAFT – 75 FEET LONG OR LESS

1. The following replaces Paragraph **(2)** of Exclusion **g., Aircraft, Auto Or Watercraft**, in Paragraph **2.** of **SECTION I – COVERAGES – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:

   (2) A watercraft you do not own that is:

   (a) 75 feet long or less; and

   (b) Not being used to carry any person or property for a charge;

2. The following replaces Paragraph **2.e.** of **SECTION II – WHO IS AN INSURED**:

   e. Any person or organization that, with your express or implied consent, either uses or is responsible for the use of a watercraft that you do not own that is:

   (1) 75 feet long or less; and

   (2) Not being used to carry any person or property for a charge;

B. WHO IS AN INSURED – UNNAMED SUBSIDIARIES

The following is added to **SECTION II – WHO IS AN INSURED**:

Any of your subsidiaries, other than a partnership or joint venture, that is not shown as a Named Insured in the Declarations is a Named Insured if:

a. You are the sole owner of, or maintain an ownership interest of more than 50% in, such subsidiary on the first day of the policy period; and

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b. Such subsidiary is not an insured under similar other insurance.

No such subsidiary is an insured for "bodily injury" or "property damage" that occurred, or "personal and advertising injury" caused by an offense committed:

a. Before you maintained an ownership interest of more than 50% in such subsidiary; or

b. After the date, if any, during the policy period that you no longer maintain an ownership interest of more than 50% in such subsidiary.

For purposes of Paragraph **1.** of Section **II** – Who Is An Insured, each such subsidiary will be deemed to be designated in the Declarations as:

a. A limited liability company;

b. An organization other than a partnership, joint venture or limited liability company; or

c. A trust;

as indicated in its name or the documents that govern its structure.

C. WHO IS AN INSURED – RETIRED PARTNERS, MEMBERS, DIRECTORS AND EMPLOYEES

The following is added to Paragraph **2.** of **SECTION II – WHO IS AN INSURED**:

Any person who is your retired partner, member, director or "employee" that is performing services for you under your direct supervision, but only for acts within the scope of their employment by you or while performing duties related to the conduct of your business. However, no such retired partner, member, director or "employee" is an insured for:

(1) "Bodily injury":

(a) To you, to your current partners or members (if you are a partnership or joint venture), to your current members (if you are a limited liability company) or to your current directors;

(b) To the spouse, child, parent, brother or sister of that current partner, member or director as a consequence of Paragraph **(1)(a)** above;

(c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraph **(1)(a)** or **(b)** above; or

(d) Arising out of his or her providing or failing to provide professional health care services.

Unless you are in the business or occupation of providing professional health care services, Paragraphs **(1)(a)**, **(b)**, **(c)** and **(d)** above do not apply to "bodily injury" arising out of providing or failing to provide first aid or "Good Samaritan services" by any of your retired partners, members, directors or "employees", other than a doctor. Any such retired partners, members, directors or "employees" providing or failing to provide first aid or "Good Samaritan services" during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.

(2) "Personal injury":

(a) To you, to your current or retired partners or members (if you are a partnership or joint venture), to your current or retired members (if you are a limited liability company), to your other current or retired directors or "employees" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;

(b) To the spouse, child, parent, brother or sister of that current or retired partner, member, director, "employee" or "volunteer worker" as a consequence of Paragraph **(2)(a)** above;

(c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraph **(2)(a)** or **(b)** above; or

(d) Arising out of his or her providing or failing to provide professional health care services.

(3) "Property damage" to property:

(a) Owned, occupied or used by; or

(b) Rented to, in the care, custody or control of, or over which physical control is being exercised for any purpose by;

you, any of your retired partners, members or directors, your current or retired "employees" or "volunteer workers", any current partner or member (if you are a partnership or joint venture), or any current member (if you are a limited liability company) or current director.

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D. WHO IS AN INSURED – EMPLOYEES AND VOLUNTEER WORKERS – BODILY INJURY TO CO-EMPLOYEES, CO-VOLUNTEER WORKERS AND RETIRED PARTNERS, MEMBERS, DIRECTORS AND EMPLOYEES

The following is added to Paragraph **2.a.(1)** of **SECTION II – WHO IS AN INSURED**:

Paragraphs **(1)(a)**, **(b)** and **(c)** above do not apply to "bodily injury" to a current or retired co-"employee" while in the course of the co-"employee's" employment by you or performing duties related to the conduct of your business, or to "bodily injury" to your other "volunteer workers" or retired partners, members or directors while performing duties related to the conduct of your business.

E. WHO IS AN INSURED – NEWLY ACQUIRED OR FORMED LIMITED LIABILITY COMPANIES

The following replaces Paragraph **3.** of **SECTION II – WHO IS AN INSURED**:

3. Any organization you newly acquire or form, other than a partnership or joint venture, and of which you are the sole owner or in which you maintain an ownership interest of more than 50%, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:

a. Coverage under this provision is afforded only:

(1) Until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier, if you do not report such organization in writing to us within 180 days after you acquire or form it; or

(2) Until the end of the policy period, when that date is later than 180 days after you acquire or form such organization, if you report such organization in writing to us within 180 days after you acquire or form it;

b. Coverage **A** does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and

c. Coverage **B** does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.

For the purposes of Paragraph **1.** of Section **II** – Who Is An Insured, each such organization will be deemed to be designated in the Declarations as:

a. A limited liability company;

b. An organization other than a partnership, joint venture or limited liability company; or

c. A trust;

as indicated in its name or the documents that govern its structure.

F. BLANKET ADDITIONAL INSURED – CONTROLLING INTEREST

1. The following is added to **SECTION II – WHO IS AN INSURED**:

Any person or organization that has financial control of you is an insured with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" that arises out of:

a. Such financial control; or

b. Such person's or organization's ownership, maintenance or use of premises leased to or occupied by you.

The insurance provided to such person or organization does not apply to structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

2. The following is added to Paragraph **4.** of **SECTIO N II – WHO IS AN INSURED**:

This paragraph does not apply to any premises owner, manager or lessor that has financial control of you.

G. BLANKET ADDITIONAL INSURED – MORTGAGEES, ASSIGNEES, SUCCESSORS OR RECEIVERS

The following is added to **SECTION II – WHO IS AN INSURED**:

Any person or organization that is a mortgagee, assignee, successor or receiver and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to its liability as mortgagee, assignee, successor or receiver for "bodily injury", "property damage" or "personal and advertising injury" that:

a. Is "bodily injury" or "property damage" that occurs, or is "personal and advertising injury" caused by an offense that is committed,

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subsequent to the signing of that contract or agreement; and

b. Arises out of the ownership, maintenance or use of the premises for which that mortgagee, assignee, successor or receiver is required under that contract or agreement to be included as an additional insured on this Coverage Part.

The insurance provided to such mortgagee, assignee, successor or receiver is subject to the following provisions:

a. The limits of insurance provided to such mortgagee, assignee, successor or receiver will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.

b. The insurance provided to such person or organization does not apply to:

(1) Any "bodily injury" or "property damage" that occurs, or any "personal and advertising injury" caused by an offense that is committed, after such contract or agreement is no longer in effect; or

(2) Any "bodily injury", "property damage" or "personal and advertising injury" arising out of any structural alterations, new construction or demolition operations performed by or on behalf of such mortgagee, assignee, successor or receiver.

H. BLANKET ADDITIONAL INSURED – GOVERNMENTAL ENTITIES – PERMITS OR AUTHORIZATIONS RELATING TO PREMISES

The following is added to **SECTION II – WHO IS AN INSURED**:

Any governmental entity that has issued a permit or authorization with respect to premises owned or occupied by, or rented or loaned to, you and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of the existence, ownership, use, maintenance, repair, construction, erection or removal of any of the following for which that governmental entity has issued such permit or authorization: advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, elevators, street banners or decorations.

I. BLANKET ADDITIONAL INSURED – GOVERNMENTAL ENTITIES – PERMITS OR AUTHORIZATIONS RELATING TO OPERATIONS

The following is added to **SECTION II – WHO IS AN INSURED**:

Any governmental entity that has issued a permit or authorization with respect to operations performed by you or on your behalf and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of such operations.

The insurance provided to such governmental entity does not apply to:

a. Any "bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the governmental entity; or

b. Any "bodily injury" or "property damage" included in the "products-completed operations hazard".

J. INCIDENTAL MEDICAL MALPRACTICE

1. The following replaces Paragraph **b.** of the definition of "occurrence" in the **DEFINITIONS** Section:

b. An act or omission committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to a person, unless you are in the business or occupation of providing professional health care services.

2. The following replaces the last paragraph of Paragraph **2.a.(1)** of **SECTION II – WHO IS AN INSURED**:

Unless you are in the business or occupation of providing professional health care services, Paragraphs **(1)(a)**, **(b)**, **(c)** and **(d)** above do not apply to "bodily injury" arising out of providing or failing to provide:

(a) "Incidental medical services" by any of your "employees" who is a nurse, nurse assistant, emergency medical technician, paramedic, athletic trainer, audiologist, dietician, nutritionist,

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occupational therapist or occupational therapy assistant, physical therapist or speech-language pathologist; or

(b) First aid or "Good Samaritan services" by any of your "employees" or "volunteer workers", other than an employed or volunteer doctor. Any such "employees" or "volunteer workers" providing or failing to provide first aid or "Good Samaritan services" during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.

3. The following replaces the last sentence of Paragraph **5.** of **SECTION III – LIMITS OF INSURANCE**:

For the purposes of determining the applicable Each Occurrence Limit, all related acts or omissions committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to any one person will be deemed to be one "occurrence".

4. The following exclusion is added to Paragraph **2.**, **Exclusions**, of **SECTION I – COVERAGES – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:

Sale Of Pharmaceuticals

"Bodily injury" or "property damage" arising out of the violation of a penal statute or ordinance relating to the sale of pharmaceuticals committed by, or with the knowledge or consent of the insured.

5. The following is added to the **DEFINITIONS** Section:

"Incidental medical services" means:

a. Medical, surgical, dental, laboratory, x-ray or nursing service or treatment, advice or instruction, or the related furnishing of food or beverages; or

b. The furnishing or dispensing of drugs or medical, dental, or surgical supplies or appliances.

6. The following is added to Paragraph **4.b.**, **Excess Insurance**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

This insurance is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to any of your "employees" for "bodily injury" that arises out of providing or failing to provide "incidental medical services" to any person to the extent not subject to Paragraph **2.a.(1)** of Section **II** – Who Is An Insured.

K. MEDICAL PAYMENTS – INCREASED LIMIT

The following replaces Paragraph **7.** of **SECTION III – LIMITS OF INSURANCE**:

7. Subject to Paragraph **5.** above, the Medical Expense Limit is the most we will pay under Coverage **C** for all medical expenses because of "bodily injury" sustained by any one person, and will be the higher of:

a. $10,000; or

b. The amount shown in the Declarations of this Coverage Part for Medical Expense Limit.

L. AMENDMENT OF EXCESS INSURANCE CONDITION – PROFESSIONAL LIABILITY

The following is added to Paragraph **4.b.**, **Excess Insurance**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis, that is Professional Liability or similar coverage, to the extent the loss is not subject to the professional services exclusion of Coverage **A** or Coverage **B**.

M. BLANKET WAIVER OF SUBROGATION – WHEN REQUIRED BY WRITTEN CONTRACT OR AGREEMENT

The following is added to Paragraph **8.**, **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

If the insured has agreed in a written contract or agreement to waive that insured's right of recovery against any person or organization, we waive our right of recovery against such person or organization, but only for payments we make because of:

a. "Bodily injury" or "property damage" that occurs; or

b. "Personal and advertising injury" caused by an offense that is committed;

subsequent to the signing of that contract or agreement.

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N. CONTRACTUAL LIABILITY – RAILROADS

1. The following replaces Paragraph **c.** of the definition of "insured contract" in the **DEFINITIONS** Section:

   c. Any easement or license agreement;

2. Paragraph **f.(1)** of the definition of "insured contract" in the **DEFINITIONS** Section is deleted.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

Business Auto Broadening Endorsement

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

I. NEWLY ACQUIRED OR FORMED ENTITY (BROAD FORM NAMED INSURED)
II. EMPLOYEES AS INSUREDS
III. AUTOMATIC ADDITIONAL INSURED
IV. EMPLOYEE HIRED AUTO LIABILITY
V. SUPPLEMENTARY PAYMENTS
VI. FELLOW EMPLOYEE COVERAGE
VII. ADDITIONAL TRANSPORTATION EXPENSE
VIII. HIRED AUTO PHYSICAL DAMAGE COVERAGE
IX. ACCIDENTAL AIRBAG DEPLOYMENT COVERAGE
X. LOAN/LEASE GAP COVERAGE
XI. GLASS REPAIR – DEDUCTIBLE WAIVER
XII. TWO OR MORE DEDUCTIBLES
XIII. AMENDED DUTIES IN EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS
XIV. WAIVER OF SUBROGATION
XV. UNINTENTIONAL ERROR, OMISSION, OR FAILURE TO DISCLOSE HAZARDS
XVI. EMPLOYEE HIRED AUTO PHYSICAL DAMAGE
XVII. PRIMARY AND NONCONTRIBUTORY IF REQUIRED BY CONTRACT
XVIII. HIRED AUTO – COVERAGE TERRITORY
XIX. BODILY INJURY REDEFINED TO INCLUDE RESULTANT MENTAL ANGUISH

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BUSINESS AUTO COVERAGE FORM

I. NEWLY ACQUIRED OR FORMED ENTITY (Broad Form Named Insured)

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who Is An Insured, the following is added:

d. Any business entity newly acquired or formed by you during the policy period provided you own 50% or more of the business entity and the business entity is not separately insured for Business Auto Coverage. Coverage is extended up to a maximum of 180 days following acquisition or formation of the business entity. Coverage under this provision is afforded only until the end of the policy period. Coverage does not apply to an "accident" which occurred before you acquired or formed the organization.

II. EMPLOYEES AS INSUREDS

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who Is An Insured, the following is added:

e. Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

III. AUTOMATIC ADDITIONAL INSURED

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who Is An Insured, the following is added:

f. Any person or organization that you are required to include as additional insured on the Coverage Form in a written contract or agreement that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period is an "insured" for Liability Coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II.

IV. EMPLOYEE HIRED AUTO LIABILITY

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who Is An Insured, the following is added:

g. An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business.

V. SUPPLEMENTARY PAYMENTS

SECTION II – LIABILITY COVERAGE, A. Coverage, 2. Coverage Extensions, a. Supplementary Payments, Subparagraphs (2) and (4) are replaced by the following:

(2) Up to $3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We are not obligated to furnish these bonds.

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to $500 a day because of time off from work.

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VI. FELLOW EMPLOYEE COVERAGE:

SECTION II – LIABILITY COVERAGE, B. Exclusions, 5. Fellow Employee

This exclusion does not apply if you have workers' compensation insurance in-force covering all of your "employees". Coverage is excess over any other collectible insurance.

VII. ADDITIONAL TRANSPORTATION EXPENSE

SECTION III - PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions, a. Transportation Expenses, is replaced with the following:

We will pay up to $50 per day to a maximum of $1000 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 48 hours after the theft and ending, regardless of the policy's expiration, when the covered "auto" is returned to use or we pay for its "loss". If your business shown in the Declarations is other than an auto dealership, we will also pay up to $1,000 for reasonable and necessary costs incurred by you to return a stolen covered auto from the place where it is recovered to its usual garaging location.

VIII. HIRED AUTO PHYSICAL DAMAGE COVERAGE

SECTION III – PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions, the following is added:

c. If Liability Coverage is provided in this policy on a Symbol 1 or a Symbol 8 basis and Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this coverage form for any "auto" you own, then the Physical Damage Coverages provided are extended to "autos" you hire, subject to the following limit:

(1) The most we will pay for "loss" to any hired "auto" is $50,000 or Actual Cash Value or Cost of Repair, whichever is less

(2) $500 deductible will apply to any loss under this coverage extension, except that no deductible shall apply to "loss" caused by fire or lightning

Subject to the above limit and deductible we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own of similar size and type. This coverage extension is excess coverage over any other collectible insurance.

IX. ACCIDENTAL AIRBAG DEPLOYMENT COVERAGE

SECTION III - PHYSICAL DAMAGE COVERAGE, B. Exclusions, 3.a., is amended to add the following:

This exclusion does not apply to the accidental discharge of an airbag.

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X. LOAN/LEASE GAP COVERAGE

SECTION III - PHYSICAL DAMAGE COVERAGE C. Limit of Insurance, the following is added:

4. In the event of a "total loss" to a covered "auto" shown in the schedule or declarations for which Collision and Comprehensive Coverage apply, we will pay any unpaid amount due on the lease or loan for that covered "auto," less:
   a. The amount paid under the Physical Damage Coverage Section of the policy; and
   b. Any:
      (1) Overdue lease/loan payments at the time of the "loss";
      (2) Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage.
      (3) Security deposits not returned by the lessor;
      (4) Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and
      (5) Carry-over balances from previous loans or leases.

   The most we will pay under Auto Loan/Lease Gap Coverage for an insured auto is 25% of the actual cash value of that insured auto at the time of the loss.

XI. GLASS REPAIR – DEDUCTIBLE WAIVER

SECTION III - PHYSICAL DAMAGE COVERAGE, D. Deductible, the following is added:

No deductible applies to glass damage if the glass is repaired rather than replaced.

XII. TWO OR MORE DEDUCTIBLES

SECTION III -PHYSICAL DAMAGE COVERAGE, D. Deductible, the following is added:

If two or more "company" policies or coverage forms apply to the same accident:

1. If the applicable Business Auto deductible is the smallest, it will be waived; or
2. If the applicable Business Auto deductible is not the smallest, it will be reduced by the amount of the smallest deductible; or
3. If the loss involves two or more Business Auto coverage forms or policies the smallest deductible will be waived.

For the purpose of this endorsement "company" means the company providing this insurance and any of the affiliated members of the Mercury Insurance Group of companies.

XIII. AMENDED DUTIES IN EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS

The requirement in SECTION IV, BUSINESS AUTO CONDITIONS, A. Loss Conditions, 2. Duties In The Event Of Accident, Claim, Suit, Or Loss, a., In the event of "accident", you must notify us of an "accident" applies only when the "accident" is known to:

(1) You, if you are an individual;
(2) A partner, if you are a partnership;
(3) A member, if you are a limited liability company; or
(4) An executive officer or insurance manager, if you are a corporation.

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XIV. WAIVER OF SUBROGATION

SECTION IV - BUSINESS AUTO CONDITIONS, A. Loss Conditions, 5. Transfer of Rights Of Recovery Against Others To Us, section is replaced by the following:

5. Transfer Of Rights Of Recovery Against Others To Us

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of the operations contemplated by such contract. The waiver applies only to the person or organization designated in such contract.

XV. UNINTENTIONAL ERROR, OMISSION, OR FAILURE TO DISCLOSE HAZARDS

SECTION IV - BUSINESS AUTO CONDITIONS, B. General Conditions, 2. Concealment, Misrepresentation, or Fraud, the following is added:

Any unintentional omission of or error in information given by you, or unintentional failure to disclose all exposures or hazards existing as of the effective date or at any time during the policy period shall not invalidate or adversely affect the coverage for such exposure or hazard or prejudice your rights under this insurance. However, you must report the undisclosed exposure or hazard to us as soon as reasonably possible after its discovery. This provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

XVI. EMPLOYEE HIRED AUTO PHYSICAL DAMAGE

SECTION IV – BUSINESS AUTO CONDITIONS, B. General Conditions, 5. Other Insurance, b. For Hired Auto Physical Damage Coverage, is replaced by the following:

b. For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

1. Any covered "auto" you lease, hire, rent or borrow; and
2. Any covered "auto" hired or rented by your "employee" under a contract in that individual "employee's" name, with your permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

XVII. PRIMARY AND NONCONTRIBUTORY IF REQUIRED BY CONTRACT

SECTION IV – BUSINESS AUTO CONDITIONS, B. General Conditions, 5. Other Insurance, the following is added and supersedes any provision to the contrary:

e. This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

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XVIII. HIRED AUTO - COVERAGE TERRITORY

SECTION IV - BUSINESS AUTO CONDITIONS, B. General Conditions, 7. Policy Period, Coverage Territory, e. Anywhere in the world if:, is replaced by the following:

e. Anywhere in the world if:

(1) A covered "auto" is leased, hired, rented or borrowed without a driver for a period of 30 days or less; and

(2) The "insured's" responsibility to pay damages is determined in a "suit" on the merits, in the United States of America, the territories and possessions of the United States of America, Puerto Rico, or Canada or in a settlement we agree to.

XIX. BODILY INJURY REDEFINED TO INCLUDE RESULTANT MENTAL ANGUISH

SECTION V – DEFINITIONS, C. "Bodily Injury" is amended by adding the following:

"Bodily injury" also includes mental anguish but only when the mental anguish arises from other bodily injury, sickness, or disease.

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CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
AGA Engineers, Inc.

THIS AGREEMENT is made and entered into this 14th, day of January, 2025 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and AGA Engineers Inc., a California corporation] ("Consultant").

W I T N E S S E T H :

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide On-Call Traffic Engineering Services, as more fully described herein; and

B. WHEREAS, Consultant represents that it is "design professional" as that term is defined by California Civil Code Section 2782.8 and has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in the Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State, and local laws and ordinances applicable to the services required under this Agreement. Consultant warrants that it is not suspended or debarred from doing business with the United States government and can legally be paid from federal funds. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender, or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed Fifty Thousand Dollars ($50,000), unless authorized herein.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "Scope of Services", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Such increase in additional fees shall be limited to 10% of the total contract sum. The City Administrator is authorized to approve a Change Order for such additional services. Where the original contract is $40,000.00 or less, City Council approval shall be required prior to any increase bringing the total compensation to more than $40,000.00.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A".

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of

performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 35 months, ending on December 3, 2027, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. The term of the Agreement may be extended for one additional two-year term based on Contractor performance and at the discretion of the City.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending, or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates, or abandons a portion of this Agreement such suspension, termination, or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or

rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps, and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Insurance. The Consultant and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, insurance as set forth in Exhibit "B" attached hereto and incorporated herein by this reference.

Neither the City nor any of its officers, officials, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Deductible or Self Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.3. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages, as well as providing the City with the required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "C" and incorporated herein by this reference.

5.4. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives, and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives, and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence, or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:	IF TO CITY:
AGA Engineers, Inc. 211 Imperial Hwy, Ste 208 Fullerton, CA, 92835 Tel: (714) 992-4592	City of Placentia 401 E. Chapman Ave. Placentia, CA 92870 Tel: (714) 993-8121
Attn: Chalap Sadam	Attn: Kyra Tao

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet, or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting, or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to protect, defend, indemnify, and hold free and harmless the City, its officers, officials, agents, employees, and volunteers, at Consultant's sole expense, from and against any and all claims, liabilities, demands, actions, expenses, damages, suits, or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees arising out of or in any way connected with the performance of the Consultant, its employees, and/or authorized subcontractors' work undertaken pursuant to this Agreement including all acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of the Consultant, its employees and/or subcontractors. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its officers, officials, agents, employees, and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable, and whether or not there is any evidence of fault or wrongdoing by the Consultant, its employees and/or its subcontractors. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints, or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers,

agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, State, or Federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information, and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files, and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City, but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes, or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that

this Agreement and all reports, documents, information, and data, including, but not limited to, computer tapes, discs, or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 7920.000 *et seq*.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates, and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq*.) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates, and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates, or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Consultant's duties and services under this Agreement shall not include preparing or assisting the City with any portion of the City's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the City. The City shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Consultant's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project, if any, have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by Consultant pursuant to this Agreement.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates, and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect. Furthermore, Consultant will comply with the following:

(a) Unauthorized Aliens. Consultant hereby represents and warrants that it will comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, *et seq*., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of any work and/or services under this Agreement, and should any liability or sanctions be imposed against City for such use of

unauthorized aliens, Consultant hereby agrees to reimburse City for any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, or penalties which arise out of or are related to such employment, together with any and all costs, including attorneys' fees, incurred by City.

(b) E-Verify. If Consultant is not already enrolled in the U.S. Department of Homeland Security's E-Verify program, Consultant shall enroll in the E-Verify program within fifteen (15) days of the effective date of this Agreement to verify the employment authorization of employees assigned to perform work hereunder. Consultant shall verify employment authorization within three (3) days of hiring a new employee to perform work under this Agreement. Information pertaining to the E-Verify program can be found at http://www.uscis.gov, or access the registration page at https://e-verify.uscis.gov/enroll . Consultant shall certify its registration with E-Verify and provide City its registration number within sixteen days of the effective date of this Agreement. Failure to provide certification will result in withholding payment until full compliance is demonstrated.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or

compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

_____ Date: _____
Rosanna Ramirez, Acting City Administrator

ATTEST:

_____
City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT:

_____ Date: 12/12/2024
Signature

Chalap K. Sadam, President

Name and Title

85-1124118

Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

_____ Date: _____

Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

_____ Date: _____

Krystle Murillo, Risk Manager

APPROVED AS TO CONTENT:

_____ Date: _____

Kyra Tao, Project Manager

DEPARTMENTAL APPROVAL:

_____ Date: _____

Chris Tanio, Director of Public Works

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK

Schedule of Hourly Rates
May 2024

President / Executive Vice President	$	280
Vice President	$	260
Director of Project Development	$	240
Principal Transportation Engineer / Principal Engineer	$	240
Senior Design Engineer / Senior Transportation Engineer II	$	220
Senior Transportation Engineer I	$	210
Senior Project Engineer & Project Manager	$	200
Senior Project Engineer / Senior Associate	$	195
Transportation Engineer III / Advanced System Integrator	$	195
Transportation Engineer II	$	185
Transportation Engineer I / Senior System Integrator	$	175
Senior Signal Systems Specialist / Construction Inspector	$	175
Design Engineer/Signal Systems Specialist III	$	165
Associate Transportation Engineer III / Systems Engineer II	$	165
Associate Transportation Engineer II / Signal System Specialist II	$	155
Signal System Specialist I / Project Coordinator	$	145
Associate Transportation Engineer I / Associate Engineer II / Systems Engineer I	$	145
Associate Engineer I / Signal Technician II	$	135
Assistant Engineer / Assistant Project Coordinator	$	130
Signal Technician I	$	120
Transportation Engineering Assistant	$	110
Engineering Aide III	$	100
Traffic Enumerator / Engineering Aide II	$	85
Engineering Aide I	$	75
Council/Commission Meetings, Hearings, etc. (Billing Rate + $50 Surcharge)	$	1,000
Subconsultants will be billed at cost plus 20%		

Our rates are all inclusive and will remain firm for the duration of the contract. All direct and indirect costs (i.e., mileage, equipment, materials, reproduction and printing, etc.) are included in our fees.

Conditions of Usage: The above rates are typically effective for a 12-month period, but AGA maintains the right to change the billing rates at any time for convenience of record keeping. Therefore, all billings will always be at the then current billing rates. This will not affect any agreed upon total or not-to-exceed fees.

AGA Engineers, Inc.
211 Imperial Highway, Suite 208, Fullerton, CA 92835
(714) 992-4592 E-Mail: aga@agaengineersinc.com

TECHNICAL PROPOSAL

On-Call Traffic Engineering Services

August 28, 2024



211 Imperial Highway, Suite 208, Fullerton, CA 92835 || (714) 992-4592 || aga@agaengineersinc.com

August 28, 2024

Ms. Kyra Tao, P.E., P.T.P.
Transportation Manager
City of Placentia
401 East Chapman Avenue
Placentia, California 92870

RE: Proposal for On-Call Traffic Engineering Services for the City of Placentia

Dear Ms. Tao:

AGA Engineers, Inc. (AGA) is pleased to submit this proposal in response to the City of Placentia's Request for Proposal (RFP) dated August 5, 2024, and Q&A Set 1 dated August 19, 2024, and Q&A Set 2 dated August 21, 2024, to provide on-call traffic engineering and signal monitoring services. As specified in the RFP, our proposal will be submitted electronically via PlanetBids. Our Rate Schedule will also be submitted as a separate file.

Our firm's contact information is as follows:

AGA Engineers, Inc.
211 Imperial Highway, Suite 208
Fullerton, CA 92835
P: (714) 992-4592
F: (714) 992-2883
aga@agaengineersinc.com

The primary contact person for this contract and his contact information is as follows:

Mr. Chalap Sadam, P.E., T.E., President
(714) 992-4592
chalap@agaengineersing.com

AGA is a full-service traffic engineering consulting firm whose engineering staff has been providing as-needed traffic engineering and field support services to many municipalities. We provide assistance with traffic signal design, various types of traffic studies and analyses, plan checking services, grant application support and project administration, traffic signal and communications design, ITS design, traffic signal timing and coordination studies, traffic signal operation management, and other associated traffic engineering services.

We currently provide on-call services to a variety of agencies including Los Angeles County, Orange County Transportation Authority, and the cities of La Habra, Fountain Valley, Huntington Beach, Costa Mesa, Redondo Beach, Laguna Beach, Highland, Laguna Niguel, Whittier, and Montclair. We provide signal monitoring support to the cities of La Habra, Highland, Laguna Niguel, and Fountain Valley. Additionally, AGA provides a contract City Traffic Engineer for the Cities of Victorville and San Dimas.

We feel there are several key factors as to why AGA is the right choice for the City:

- We have the in-house capability to provide all the traffic engineering services required by the City.
- Our staff have completed more traffic signal coordination projects in Southern California than any other consultant. Our engineers have provided coordinated timing plans for more than 6,500 traffic signals across multiple jurisdictions with a variety of hardware and software platforms.
- AGA's proposed project design team has successfully worked together on numerous traffic signal upgrade and safety projects having completed design plans for approximately 150 traffic signals last year alone.
- We provide coordination between City staff and consultants for traffic requirements related to Capital Improvement Projects (CIP).
- Our staff includes Registered Professional Civil Engineers and Traffic Engineers, as well as IMSA certified Traffic Signal Technicians. This unique combination of skilled professionals allows us to ensure trouble-free projects from the outset of design through implementation and into operations. We do more than simply prepare traffic signal modifications – *we actually make the systems work for our clients.*
- We are capable of providing grant application support for state, federal, and various local funding opportunities as we have done for numerous municipal agencies across Southern California.

The City would be hard pressed to find another consulting firm with staff who are more familiar with the technical complexities of various projects as well as the political importance of success.

The AGA project team is highly qualified to complete projects as defined in the RFP in a professional, timely, and cost-effective manner. Key staff members previous and current work for public agencies has provided them with a unique understanding of the desires and needs of our municipal clients so that we "get it right" the first time. This proposal demonstrates our capabilities to provide the services requested per the RFP and describes our team's traffic, transportation and civil engineering expertise and experience and provides local agency references, staff resumes, and details our understanding of the scope of services required by the City.

I, Greg Wong, Vice President, am duly authorized to negotiate with the City and contractually bind the firm with my signature. If you have any questions on any aspect of this proposal, please contact me at (714) 992-4592 or greg@agaengineersinc.com.

Respectfully submitted,

AGA ENGINEERS, INC.

Greg Wong, P.E.
Vice President

AGA Engineers, Inc.

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Resumes of the AGA Team

Executive Summary

The City of Placentia is seeking professional consultants to provide on-call traffic engineering services. These services are divided into two categories: Traffic Signal Operation Management and Traffic Engineering. AGA Engineers, Inc. (AGA) has the experience and qualifications to conduct all the tasks listed under the Scope of Services in the RFP.

Our proposed project team will be headed by Mr. Chalap Sadam, P.E., T.E., President, who will serve as the Project Manager and be the primary point of contact with the City. He will be supported by Mr. Krishna Patel who will serve as our Quality Assurance/Quality Control Manager, Mr. Ruben Perales, P.E., T.E., Vice President, who will be responsible for Transportation Engineering and Design tasks, Mr. Greg Wong, P.E., Vice President, who will be responsible for Transportation Planning and Traffic Studies, and Mr. Phillip Fuentes, Senior Signal Systems Specialist, who will be responsible for Traffic Signal Operations and Monitoring Support. The subconsultants we will be working with are Aim Traffic Data, who will be responsible for data collection tasks, and CEJ Engineers, who will be responsible for civil engineering tasks.

It is important to note that AGA has extensive experience working in the City. Since 2010 the AGA Team has conducted numerous traffic studies, prepared traffic signal modification plans at several intersections, prepared several railroad grade separation plans, and developed traffic signal timing plans.



AGA was instrumental in migrating the City's outdated traffic signal central system to the new Econolite Centracs ATMS currently running in the City. A traffic signal communications master plan was prepared by AGA to provide the City with a roadmap for traffic signal communication related improvements that may be implemented through future City projects.

AGA also worked on several of the OCTA Regional Traffic Signal Synchronization Program projects which included corridors traveling through Placentia such as Bastanchury Road, Chapman Avenue, Kraemer Boulevard, Placentia Avenue, Rose Drive, Orangethorpe Avenue, and Yorba Linda Boulevard.

Our experience on these project means that the AGA Team is already highly familiar with the City's expectations and requirements on various types of projects that are critical to City. Therefore, our team can readily be available to provide the City, the needed on-call traffic engineering services immediately.

The following pages outline our team's specific experiences and technical competence, along with references and representative projects in the order specified by the RFP.

Project Team Organization

Contact Information:
AGA Engineers, Inc.
211 Imperial Highway, Suite 208
Fullerton, CA 92835
(714) 992-4592
aga@agaengineersinc.com

Website: agaengineersinc.com

AGA Engineers, Inc. (AGA) will be the Prime Consultant. AGA is a California S Corporation with 17 employees, many of whom have worked together for at least five years and the executives have worked together for over 20 years, which is a respectable indication of the stability and compatibility of our team.

AGA was founded in 2020 by Mr. Chalap K. Sadam, former Vice President and co-founder of Albert Grover & Associates, which was founded in 1993. The new company was formed after the passing of the founder and CEO, Mr. Albert Grover. After acquiring certain assets from Albert Grover & Associates, and under the leadership of Mr. Sadam, AGA has retained a similar culture and the practices that made our transition seamless to all our clients – largely due to retention of our core team of senior and professional staff who worked under the former company. Our engineers bring more than 30 years of their expertise and experience to AGA allowing us to continue to successfully work for our clients.

Key Personnel

Our designated Project Manager will be **Mr. Chalap Sadam, P.E., T.E., President**. He will be the Project Manager for all proposed projects/tasks in the RFP and will be the responsible representative for all of AGA's work in the City. As such, he will remain in charge through the contract period and will be the primary point of contact with the City. He will be personally responsible for all project work efforts and deliverables.

As a founding member of AGA and with over 35 years of experience, Mr. Sadam is a recognized expert of traffic signal communications, Intelligent Transportation Systems (ITS), Traffic Management Centers (TMC), centralized traffic signal systems and video management systems. He is an insightful leader among tenured professionals and provides guidance to our junior-level staff. His aim is always to establish the most effective and interactive systems possible for large projects, particularly for projects involving multiple jurisdictions. His ability to facilitate traffic signal synchronization projects makes him a valuable asset for our clients and the AGA team.

Mr. Sadam has been an integral team leader for traffic signal and safety projects including the recent SSARP projects in Fountain Valley, Rialto, and Placentia, as well as the Citywide Traffic Analysis project for the City of Torrance. He provides expertise in the preparation of traffic impact studies, development of transportation planning models to evaluate long range impacts, development of signal coordination master plans, preparation of traffic signal coordination timing plans, design and operation of traffic signal systems, design of intersection improvement plans, traffic signal interconnect plans that include the latest advances in ITS technologies, traffic accident analyses, and recommendation of mitigation measures.

Mr. Sadam has performed traffic studies, feasibility studies, safety studies, Major Investment Studies (MIS), long-term roadway improvement studies, and transportation-related Master Plan studies for countless cities and counties throughout Southern California. He is also well-known for his studies involving Regional Traffic Signal Synchronization Programs (RTSSP), working effectively to promote multijurisdictional cooperation between State (Caltrans), county, and city entities to synchronize traffic signals for multiple major corridors in Orange County, Los Angeles County and the San Bernardino Valley.

In addition to Mr. Sadam's expertise and technical acumen, which ensure successful projects, our clients most appreciate his commitment to establishing the most effective and interactive systems possible for both large and small projects. Whether facilitating award-winning, multi-million-dollar, multi-jurisdictional transportation communications projects, or applying his expertise to single intersection traffic operations, he stands out as a meticulous, innovative planner/designer, and an outstanding leader of the AGA team. He is also an insightful leader among tenured professionals and provides guidance to our junior-level staff.

Mr. Krishna Patel, Principal Transportation Engineer, will provide project oversight and quality control for all projects/work products. His attention to detail and valuable insights makes him an excellent overseer of our work products. He has over 41 years of extensive experience with multiple facets of municipal administration, operations, and maintenance. As Director of Public Works at the City of San Dimas, he was responsible for the overall direction, coordination, and management of the department's programs and services. Some of his duties included providing plan checks and inspection of land development projects, inspection of major capital improvement projects including street maintenance, traffic signals, bikeways, sewers, and storm drains. He also supervised the Street Division, overseeing approximately 125 miles of city streets, streetlights, traffic signals and other various public infrastructures.

Mr. Greg Wong, P.E., Vice President will be Task Manager for Traffic Study Reviews and Signal Timing tasks. He has over 28 years of experience and has completed numerous projects involving state, local, and private agencies. He is involved with developing transportation safety studies, sight distance analyses, traffic signal and stop sign warrant analyses, signal timing development, capacity and Level of Service (LOS) analyses, and environmental impact report review and analysis. He conducts traffic impact studies and assesses traffic impact fees. He is skilled at conducting trip generation studies, reviewing traffic impact analysis, and using a variety of traffic modeling software for both transportation planning and traffic signal operations purposes. He has provided transportation planning services for a variety of projects such as assessing land development projects, reviewing project development traffic signals and site plans, traffic impact studies/analyses, parking and circulation analyses, and traffic forecasting and modeling.

He has been instrumental in developing hundreds of signal timing plans, including timing plans for almost every city in Orange County under the OCTA traffic signal synchronization program. Mr. Wong has extensive experience with various traffic control systems and both arterial and grid type traffic signal coordination timing. He has developed signal timing for 25 separate arterial signal synchronization projects in Orange County alone. He provided timing and signal coordination for the OCTA Euclid Street Signal Synchronization Demonstration Project to improve traffic flow operations along the interjurisdictional 15-mile corridor of Euclid Street from Imperial Highway to I-405 freeway, coordinating 66 traffic signals. This project became the OCTA template for identifying appropriate procedures and techniques for improving and optimizing traffic carrying capacity of arterial roadway.

Mr. Wong was also responsible for the signal timing and implementation for AGA's extensive project for SBTCA to develop traffic signal timing and implementation for approximately 650 intersections covering about 150 miles of arterial highway—a project for which AGA won the CTF 2011 Award as "Local Street Project of the Year," a great honor for the AGA Team.

Mr. Wong has managed numerous Traffic Signal Synchronization Program (TSSP) projects where he analyzed traffic patterns, provided recommendations and designs for upgrading traffic signals to the latest CA MUTCD guidelines, Caltrans standards and ADA guidelines. He also has vast experience with traffic signal operations which he applies to many traffic engineering applications. He is familiar with many of

the traffic signal controller programs and traffic signal central systems as well as running Automated Traffic Signal Performance Measures (ATSPM) data from the central systems. He has developed traffic signal coordination timing plans for over 1,000 traffic signals throughout Southern California. His knowledge of traffic signal operations enables him to evaluate cost-effective safety measures through traffic signal timing, traffic signal modification plans, and safety assessment studies.

Mr. Wong is currently the contract On-Call Traffic Engineering Support for the City of La Habra. He reviews proposed development site and circulation plans, traffic signal plans, and traffic impact studies. He responds to resident concerns regarding parking, red curb/sight distance requests, school traffic, day-to-day traffic signal monitoring, and operations. He currently is a member of La Habra's Traffic Committee and meets monthly with the group to discuss various transportation topics, projects and concerns throughout the City of La Habra.

Mr. Ruben Perales, P.E., T.E., Vice President, will be the designated Task Manager for Plan Development tasks. He has over 21 years of experience completing projects involving state, local, and private agencies. He has prepared design plans and overseen construction of a number of ITS system improvements for multiple OCTA-led and city-led corridor projects, including Adams Avenue, Alicia Parkway, Baker Street-Placentia Avenue, Irvine Center Drive and Malvern Avenue/Chapman Avenue corridors and has also worked on multiple Traffic Signal Synchronization Projects throughout Orange and Los Angeles Counties.

Mr. Perales regularly prepares conceptual improvement plans, signal design plans, signal coordination plans, and intersection improvement plans to upgrade controllers and connect existing fiber for communication purposes. He has prepared plans for Caltrans, the County of Los Angeles, cities of San Dimas and Montclair, as well as various private developers such as Home Depot and Walmart. He conducts field topographic surveys in order to develop design plans to improve intersection safety and update signal hardware to current standards.

His experience also includes street and highway improvement projects, local city projects, private development projects, and Traffic Signal Synchronization Program (TSSP) projects. He conducts level of service analyses, prepares traffic signal signing/striping plans, prepares detour plans, conducts plan checking, intersection level of service analyses, signal design and signal modification plans and specifications (PS&E), and intersection improvement plans to upgrade controllers and connect existing fiber for communication purposes – often in cooperation with Caltrans.

Mr. Perales currently represents the City of San Dimas as their Contract Traffic Engineer. He is responsible for managing engineering related functions such as warrant studies, roadway and intersection designs, traffic analysis and operations relative to traffic control devices, and review of traffic engineering reports and plans (private developments and City capital improvement projects). As part of AGA's current on-call contract with the City of Laguna Beach, he assists the City with a variety of traffic engineering tasks including traffic studies, speed surveys, traffic calming studies, signing and striping plans, traffic signal operation reviews, and responding to resident concerns related to traffic and transportation.

Mr. Phillip Fuentes, Senior Signal Systems Specialist, is our proposed Task Manager for Field Inventory tasks and Implementation Support. He will ensure that the existing traffic signal equipment is inventoried and inspected, and the signal synchronization-related infrastructure at each intersection is assessed to identify possible deficiencies or improvements required. He has been responsible for conducting field reviews of hundreds of signalized intersections, and physically opening controller cabinets and pull boxes

to assess the condition and usability of existing equipment. He is a certified Level 3 Technician with over 35 years of extensive experience in the traffic signal maintenance area.

Mr. Fuentes has technical skills that include everything from installing detector loops and conducting preventative maintenance to installing traffic signal equipment (i.e., intersection cabinets, Opticom, controllers, video detection systems, CCTV cameras, fiber optic communications, Ethernet switches), from troubleshooting and providing technical assistance to contractors and the construction of signal and roadway improvement projects on a day-to-day basis. He creates signal timing charts for new or complex intersections and is highly proficient with all types of communications systems.

Mr. Sadam will be ably supported by other dedicated members of the AGA staff as detailed in our Service Organization Chart. Resume for the AGA Team are included in the Appendix.

None of our key personnel will be changed for the duration of the contract except by prior approval of the City.

Subconsultants

Linscott, Law & Greenspan, Engineers (LLG) will support the project team with system integration. LLG provides transportation planning, traffic engineering, and parking consulting services to both public agencies and the private sector. Since LLG's founding in 1966, over 10,000 ventures have been completed involving a wide variety of projects throughout Southern California. LLG staff have hands-on experience with traffic signal controllers, cabinets, central signal systems, and other ITS equipment. It should be noted that the AGA Team is intimately familiar with the City's traffic signal communication networks as we have worked on a multitude of traffic signal communication projects within the City. Leading the system integration efforts will be **Mr. Felipe Ortega**, Senior Signal Systems Specialist, whose previous work in Placentia during his years at AGA, and now with LLG, has given him a clear understanding of the city's traffic signal network.

Aim Traffic Data, LLC, (AimTD) will conduct traffic data count tasks. They have over 12 years of experience providing accurate traffic data collection. Some of the services AimTD offers include intersection turning movement counts, 24-hour machine counts, 24-hour to 7-day video counts, travel time surveys, queue studies, traffic gap studies, radar spot speed surveys, and bicycle/pedestrian counts. They currently have contracts for collection of traffic counts with the following agencies: Cities of Beverly Hills, Chino, Chino Hills, Costa Mesa, Mission Viejo, Pasadena, Santa Ana, Santa Monica, Tustin, and Yorba Linda as well as Los Angeles Department of Transportation, Orange County Public Works Department, and OCTA. Principals of AimTD are **Ms. Olga Polunin**, President/CEO, and **Mr. Edward Polunin**, COO/Project Manager.

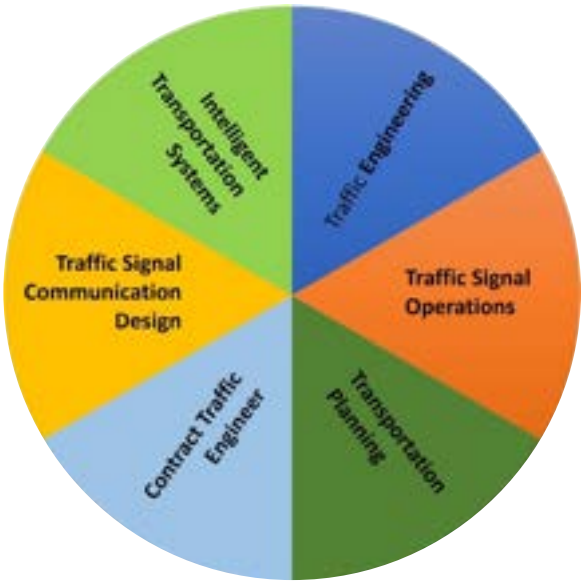
CEJ Engineers, Inc. (CEJ) will conduct civil engineering tasks. CEJ is a privately-owned engineering corporation that provides a full range of professional civil engineering dedicated to serving public agencies. They have met the special needs of cities, counties, special districts, as well as state and federal agencies. They offer a full complement of Civil Engineering, Traffic Engineering and Surveying capabilities. CEJ staff have extensive experience in preparing street construction plans, drainage studies, utility coordination, master plans, and preparing PS&E for various projects in accordance with local and regional standards and policies. Principals of CEJ are **Mr. Joaquin Cervantes**, P.E., Project Manager/Principal, **Mr. Miguel Esparza**, P.E., Senior Engineer, and **Mr. Carlos Ureña**, P.L.S., Land Surveyor.


Project Manager
Chalap K. Sadam, PE, TE
President
QA/QC Manager
Krishna Patel
Principal Transportation Engineer
Transportation Engineering and Design
Ruben Perales, PE, TE
Vice President
Transportation Planning and Traffic Studies
Greg Wong, PE
Vice President
Traffic Signal Operations and Monitoring Support
Phillip Fuentes
Senior Signal Systems Specialist
Civil Engineering
CEJ Engineers
Joaquin Cervantes
Data Collection
Aim Traffic Data
Olga Polunin
System Integration
Linscott Law & Greenspan
Felipe Ortega
Support Staff
Henry Hernandez, PE
Principal Transportation Engineer
Dowling Tsai, PE, TE
Senior Transportation Engineer II
Jessica Reyes, PE
Senior Transportation Engineer I
Sohan Sadam
Systems Engineer I
Jorge Sanchez, EIT
Associate Transportation Engineer I
Vannessa Pedroza
Associate Transportation Engineer I
Giselle Hernandez
Associate Transportation Engineer I
Lucy Ott
Assistant Engineer
Phillip J. Fuentes
Signal Technician I

Firm Experience

AGA is a multidiscipline engineering firm specializing in municipal and transportation engineering. Through utilization of today's most sophisticated, computer-aided equipment by highly skilled and talented professional engineers and technicians, we are able to provide clients with quality, cost-effective, professional services in a timely manner. Our services are not just routine, but rather the application of experience and knowledge to properly identify a problem and provide the most appropriate and cost-effective solution. Each project is unique and carried out with the highest degree of pride and professionalism with a dedication to satisfy the client's needs. We offer professional services ranging from the planning and conceptual design stage through the construction supervision and "as-built" stage, placing us among the forerunners in the full-circle service concept.

AGA's wide range of services offered can be divided into six primary areas of expertise: traffic engineering, day-to-day traffic signal operations, transportation planning, traffic signal communication design, operational control of traffic signal systems, and City Traffic Engineer staffing. While we are well known and respected for our work in all of these areas, we are perhaps best known for our widespread knowledge and experience in the field of multijurisdictional traffic signal design and coordination. It should also be noted that AGA operates over 200 traffic signals on behalf of five jurisdictions in Southern California. Those traffic signals are remotely monitored and controlled from the Traffic Management Center located in AGA's Fullerton office.



Our approach to providing professional services and projects is to do more than simply provide labor or prepare design plans and study reports – *we actually improve traffic operations and safety in everything we touch*. We are not a company that simply provides engineering labor to complete client designated tasks; rather, AGA provides a high level of intellectual support to accomplish client objectives. Our unique blend of Civil Engineers, Traffic Engineers, and skilled traffic signal system and communications technicians provides a synergy which results in successful projects beyond client expectations.

We serve as an extension of City staff as well as expert advisors, forming an integrated team to creatively provide solutions to traffic engineering and transportation planning problems. While our designated Project Manager will provide the majority of the management and long-term expertise required, our entire staff will be available and on-call at all times to serve the City. This includes any scheduled meetings at City Hall for both public and City staff liaison, attendance at evening City and neighborhood meetings as required, field studies and analyses, and all other required functions.

Because of our extensive operational experience, we are well versed in responding to complaints relative to signal timing and phasing. We have addressed complaints from residents, commuters, parents of students, police personnel, and City officials. The key to responding to such complaints is to approach each situation with an open mind. The average driver is not a traffic engineer and doesn't view signal operations in the same manner as a traffic engineer. Our philosophy is that we work for the City of Placentia which consists of all its residents.

Our staff has designed and installed various Intelligent Transportation System (ITS) elements including CCTV cameras, fiber optic communication systems, wireless interconnect systems, and serial or Ethernet based systems, as well as upgraded multiple central systems throughout Southern California. We have also provided support services for many Central Management Systems and all related ITS communication equipment and have extensive hands-on experience with the City's existing Econolite ASC/3 and Cobalt controllers. Our extensive ITS experience and support with all forms of troubleshooting and communication will greatly assist in providing as needed training to City staff in all aspects of traffic communication and ITS elements/devices in the City. This will ensure long term reliability and reducing communication downtime to traffic signals and the central system.

Experience Working with the City of Placentia

Since 2010 the AGA Team has conducted numerous traffic studies, prepared traffic signal modification plans at several intersections, railroad grade separation plans, and traffic signal timing plans. Following is a summary of a few of the projects we were privileged to have undertaken for the City.



For the Packing House development project, the AGA Team prepared a Transit Oriented Development Traffic Study to analyze and evaluate potential traffic impacts in the vicinity of the Metrolink Station, and to provide a comprehensive assessment of the most probable traffic and transportation outcomes. More recently, our team developed mitigation improvements and estimated construction costs for four intersections withing the Packing House area.

As a part of the Caltrans funded Systemic Analysis Report Program (SSARP), the AGA Team conducted a City-wide assessment of collisions to identify targeted modifications in traffic controls and safety improvement projects that could be implemented to address elevated collision rates along roadways and at intersections. The systemic analysis conducted as a part of the assessment pinpointed the highest occurring collision types, identified high-risk corridors and intersections, and determined appropriate countermeasures. Engineers then conducted comprehensive field investigations in order to determine potential traffic control measures and safety improvements specifically designed to reduce the likelihood of future crashes. Ultimately a prioritized list of recommendations was developed and cost estimates determined.

The AGA Team has extensive experience with completing Regional Traffic Signal Synchronization Program (RTSSP) and other multijurisdictional signal timing synchronization projects. For many years our staff has been continuously under contract with Orange County Transportation Authority (OCTA) completing various types of projects. Operating and maintaining traffic signal systems and traffic synchronization projects are the heart of AGA's business. Corridors we have worked on which travel through Placentia are: Chapman Avenue, Orangethorpe Avenue, Placentia Avenue, Bastanchury Road, and Imperial Highway. and Kraemer Boulevard.

Relevant Project Experience and References

AGA is well qualified to provide the full range of professional traffic engineering services as described in the Scope of Services of the RFP. Based on our understanding of the City's on-call needs, we feel that our most important qualifications relate not only to providing traffic studies and the development of high-quality PS&E documents for projects, but also to problem solving, communication, and a willingness to develop alternative solutions while maintaining public safety. We are proud of our reputation for successfully bringing forward innovative solutions for our clients over the past 30 years. We strongly urge a phone call to any of the persons listed as a reference to ask questions about their experiences working with us.

On-Call Traffic Engineering Services - Transportation Planning, Signal Monitoring, Grant Assistance
City of La Habra
Mr. Michael Plotnik, Traffic Manager
110 E La Habra Blvd, La Habra, CA 90631
(562) 383-4162 || mplotnik@lahabraca.gov

Project Manager: Greg Wong,
Key Personnel: Ruben Perales, Phillip Fuentes, Chalap Sadam
Contract Dates: 1993 – present
Contract amount for Traffic Planning services: $85,000 per fiscal year
Contract amount for Signal Monitoring services: $43, 050 per fiscal year
AGA is under contract to monitor and operate the City's traffic signal control system from the TMC in our offices.

The AGA Team has been providing on-call traffic engineering and transportation planning services to the City since 1993. Services provided include presentations at Traffic Commission, Planning Commission and City Council meetings; traffic signal warrant analyses and subsequent traffic signal designs; residential and school traffic studies; traffic impact analyses; development of press releases and videos for local cable television relative to various traffic engineering issues; preparing grant applications; representation at regional governmental meetings; contract administration and construction management.

On-Call Traffic Engineering and Traffic Signal Operation Services
City of Laguna Niguel
Mr. Edgar Abrenica, Associate Civil Engineer
30111 Crown Valley Pkwy, Laguna Niguel, CA 92677
(949) 362-4338 || eabrenica@cityoflagunaniguel.org

Project Manager: Ruben Perales
Key Personnel: Greg Wong, Phillip Fuentes, Chalap Sadam
Contract Dates: 2021 – present
Contract amount: $96,480 per fiscal year
AGA is under contract to monitor the city's traffic signal system from the TMC in our offices.

AGA has conducted speed surveys, grant application assistance, and traffic signal timing.

On-Call Traffic Engineering Services
City of Costa Mesa
Mr. Raja Sethuraman, Director of Public Works
77 Fair Dr, 4th Fl, Costa Mesa, CA 92628
(714) 754-5343 || rsethuraman@costamesaca.gov

Project Manager: Chalap Sadam
Key Personnel: Greg Wong, Ruben Perales, Phillip Fuentes
Contract dates: 2010 - present
Contract amount: $25,000 per fiscal year

Staff regularly conduct field investigations and plan checks, prepare signal timing plans, and monitors the traffic signal system. Our technicians are responsible for responding to emergency traffic signal control and communications issues and have assisted the City in developing a state-of-the-art Ethernet communications network and converting from a legacy VMS traffic signal control system to Centracs ATMS.

The AGA Team has also completed regional traffic signal synchronization projects for the City along the following corridors: Placentia Avenue/Baker Street, Sunflower Avenue, and Bear Street.

On-Call Traffic Engineering Services
City of San Dimas
Ms. Shari Garwick, Director of Public Works
245 E Bonita Ave, San Dimas, CA 91773
(909) 394-6248 || sgarwick@sandimasca.gov

Project Manager: Ruben Perales
Key Personnel: Greg Wong, Phillip Fuentes, Chalap Sadam
Contract dates: 2014 – present
Contract amount: $60,000 per fiscal year

The AGA Team has worked with the City for nearly 20 years. Task orders have included conducting traffic studies, speed surveys, multi-way stop studies, plan check reviews, project reviews, preparing traffic control reports, pedestrian route to school plans, and responding to citizen, business and City Council requests and suggestions, and traffic engineering construction management support services. Our team has also provided traffic signal design services, developed traffic signal timing plans, provided field support to troubleshoot traffic signal and communications issues, and provided grant assistance services.

AGA has designed and implemented the Metro-funded Bonita Avenue Traffic Signal Synchronization project that involved fiber optic communications, CCTV traffic surveillance cameras, video detection systems, controller upgrades and optimized traffic signal timing.

Project Understanding & Approach

Under various contractual agreements, our staff provides on-call support for signal timing operations for multiple cities throughout Southern California. Our responsibilities include regular monitoring of signal operations and responding to requests from City staff relative to signal timing, construction activities, and citizen complaints. Development, implementation, and maintenance of coordination signal timing plans is critical to optimizing the efficiency of the existing infrastructure. AGA has for many years monitored signal timing for several agencies, ensuring that coordination timing plans are operating as designed.



For several years, AGA staff have monitored and operated traffic signal and camera systems for various cities from our Traffic Management Center (TMC) located in our office. Via our previous work, we are familiar with the traffic patterns of the roadways and are also aware of specific details of the traffic operations on multiple corridors in the City of Placentia.

It is anticipated that both office and field services will be provided, including such tasks as addressing signal timing complaints, signal systems related concerns (offline intersections), signal interconnect and ITS support services, and planning for future traffic signal infrastructure improvements. Coordination with the City's traffic engineering, traffic operations, and signal maintenance staff, as well as any other traffic engineering/maintenance related tasks as requested by the City, will also be included.

We fully understand the importance of dealing with traffic-related problems. Staff at AGA have completed many tasks similar or identical to those anticipated under this contract, and have completed such tasks on time, within budget, and in a manner that meets all the requirements of the agency for which the work was completed, while at the same time placing minimal time and effort requirements on agency staff. The AGA Team possesses all of the necessary qualifications and skills required to successfully provide the as-needed services listed in the RFP. It is always our goal to deliver projects that improve traffic operations, public safety, and the quality of life for residents and visitors.



Based on our understanding of the City's needs, we feel that our most important qualifications relate not only to the development of high-quality PS&E documents, but also to problem solving, technical consensus building, and a willingness to develop alternative solutions while maintaining public safety. In addition to our proficiency in conducting traffic studies, our staff are experts at conducting field reviews and typically "see" operational issues others miss. This expertise has evolved from years of individual experience working on a variety of projects while employed both for public agencies and as consultants. It is always our goal to deliver projects that improve traffic operations, public safety, and the quality of life for residents and visitors.

Scope of Work

Traffic Signal Operation Management

AGA operates over 200 traffic signals on behalf of the cities of La Habra, Highland, Laguna Niguel, Fountain Valley, and Montclair. Those traffic signals are remotely monitored and controlled from the Traffic Management Center located in AGA's Fullerton office. Following are the operational traffic signal services we provide to our clients.

Traffic Signal Timing and System Support

Developing, implementing, and maintaining signal timing plans are all critical to optimizing the efficiency of the existing infrastructure, thus ensuring that coordination signal timing plans are operating as designed. Since traffic patterns change when construction, incidents, and/or new land use development occurs, adjustments to timing plans are often required. Only by frequent monitoring of traffic operations can these signal timing plans be kept current. In addition to AGA's expert traffic engineering staff, the company also employs several experienced traffic signal technicians who are highly skilled and well versed on all types of traffic signal control hardware and systems, video equipment and control systems, communications, networking, and security systems.



New Rancho Niguel Rd/Greenfield Dr Coordination Plan

We also often respond to citizen complaints. A recent example is from the Laguna Niguel regarding delays on Rancho Niguel Road. On the day we received the complaint from City staff, we developed a new traffic signal coordination plan and implemented it the following morning. The new plan was integrated with the existing coordination timing plan on Crown Valley Parkway (see adjacent figure). All locations were offline, so AGA staff implemented and fine-turned the new signal timings in the field. The signal timing adjustments were verified in the field by AGA staff to ensure that the appropriate changes were effective.



AGA's Q-Free Kinetic Workstation for La Habra

Traffic Signal Operation

AGA operates traffic signal systems for various governmental agencies and does so remotely from our Fullerton office, which includes a Traffic Management Center (TMC). Existing systems include 78 signals using the Econolite Centracs system in Laguna Niguel, 35 signals on an Q-Free Kinetic System in La Habra, 40 signals on a SWARCO (McCain)

Transparity system in Montclair, 50 signals on a Q-Free MaxView system in the City of Fountain Valley and 38 signals on a SWARCO QuicNet system in the City of Highland.

One signal timing project involved approximately 650 intersections spread throughout 17 agencies (15 cities, the County, and Caltrans) in the San Bernardino Valley under a multi-year contract with San Bernardino County Transportation Authority (SBCTA, formerly SANBAG). This unique "hands-on" signal experience allowed AGA staff to possess a very realistic understanding of what it takes to adequately serve the public while maintaining political harmony. Our TMC staff also includes signal system specialists with previous field maintenance experience with a local Signal Maintenance Contractor. Our unique staffing often allows us to correct problems before the public starts making complaint phone calls.

Traffic Operations and Management

Traffic Signal Programs (TSSP) significantly enhance field communications, upgrade controllers, video detection, and traffic signal timing along the corridor; however, without active oversight and management by the agencies that are operationally responsible, the true effectiveness of the systems will not be realized. Given the variety of central signal systems, controllers and the different communication systems, integration of these systems requires extensive knowledge and expertise. Our staff has in-depth knowledge and experience with integrating, maintaining, and supporting the various signal systems. The table to the right graphically demonstrates the number of corridors we have worked on throughout Southern California. AGA's experience from previous projects has shown that special attention must be given to:

- Interface modems from wireless to hardwire, fiber optic, telephone drops, etc. interconnect components.
- Communication speed differences for different interconnect and controller types.
- Actuating coordination for differing local controller programs and software versions.
- System controller grouping limitations.
- Local software limitations.
- Using a variety of timing parameters and strategies to achieve shorter cycle lengths.

Our experience with integrating central system hardware (computer servers, workstations, Ethernet switches, modems, port servers, GPS servers) and field elements – including interfacing with traffic signal system vendors, communication systems specialists and respective agency Information Technology staff is key to project success.

Traffic Signal Interconnect and Communication

AGA staff have worked on a multitude of traffic signal communication projects. The AGA Team has also designed several miles of fiber optic communications in the cities of Anaheim, Buena Park, Costa Mesa, Brea, Irvine, Rancho Cucamonga, Fountain Valley, Fullerton, and La Habra, to name a few. Our designs include ITS components such as CCTV cameras and Bluetooth travel time devices. Detailed fiber assignments are also included to ensure that agencies have accurate documentation of their fiber assets in order to facilitate integration of the communication and ITS devices into the respective traffic management centers.

Signal Timing Related System Improvements

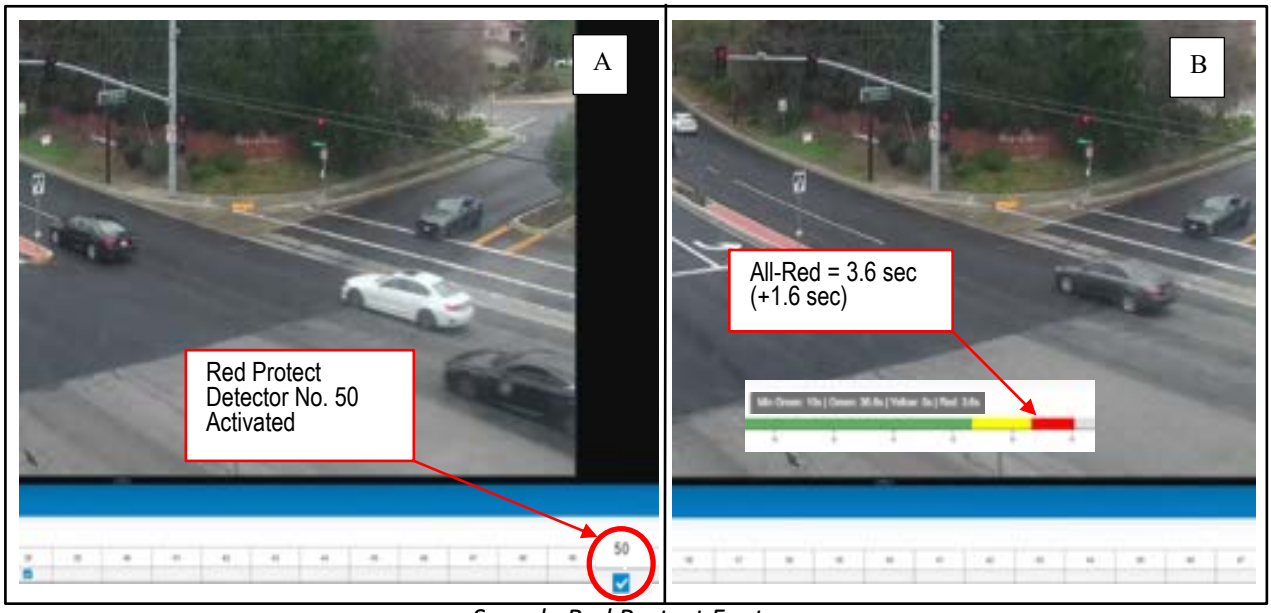
AGA has worked on a multitude of traffic signal design projects. During the past several years, AGA staff have completed designs for various Highway Safety Improvement Project (HSIP) and Regional Traffic

Signal Synchronization Program (RTSSP) projects and other grant funded projects to upgrade outdated traffic signal equipment and implement various safety improvements identified by citywide safety assessments. While completing traffic signal modification designs, AGA staff not only looks at the specific improvements identified in the RFQ, but also all the traffic signal components that may need to be modified or upgraded.

Video/Radar Detection Systems

AGA has designed a vast amount of traffic signal equipment improvement plans where new video detection systems have been successfully installed. Our experience and familiarity with different types of video detection systems such as the Iteris Vantage Vector Hybrid system (utilized for advanced dilemma zone detection), Vantage Next system, Vantage Edge II system, the Econolite Autoscope Vision system, and Gridsmart have given us the knowledge to successfully design for the installation of such systems. Understanding these different detection systems and their components allows us to prepare a thorough design that will meet the project objectives. As an example, knowing what type of cable is required for the different types of detection systems is critical in determining if new conduits will be needed or if the cable can be installed in existing conduit. Some systems utilize a single CAT-5E Ethernet cable for power and video, while others require both separate power and coaxial cables for the video requiring more space in the conduit. Fully understanding how these systems work and getting the design right is what saves time and costs during construction.

The red extension timing parameter (available on the Econolite controllers) can increase the all-red of an approach to better clear an intersection to avoid a potential collision with a vehicle running the red light indication. This feature works by utilizing a specific radar zone during the approach all-red indication. The figure below shows the red protect zone (detector number 50) being activated (see Photo A) and the controller program then increases the all-red time from 2.0 seconds to 3.6 seconds, an increase of 1.6 seconds (see Photo B) to avoid a potential collision. The increased all-red time was verified utilizing the central system's split monitor reporting. AGA can assist the City in programming the controllers and assist in the radar detection configurations.



Sample Red Protect Feature

CCTV Cameras



Our designs for hundreds of CCTV camera installations have given us the experience and understanding of factors to consider when completing such designs. It is important to understand design elements such as location of the camera, distance between the camera from the communications switch (to identify whether an Ethernet extender or special long-range CAT-6 cable is required), and existing conduit fill to make sure CCTV cable can be installed. Staying current on new technology is also very important and it's something that we are constantly working on. Our experience with designing CCTV systems from multiple vendors such as Bosch, Cohu, and Axis will be key in providing the project agencies what they are looking for. The AGA team recently worked on integrating a Cloud-based video management system complete with Firewall security for the City of San Dimas.

Emergency Vehicle Preemption Systems



Our experience with designing EVP systems for a multitude of cities is a significant asset to the Team. It is important to note that there are different models of EVP systems. In recent years, agencies have been transitioning from the traditional infrared/optical EVP systems to GPS based EVP systems, as is the case with the City of Fountain Valley where the AGA team recently completed the design and integration of over fifty EVP systems.

Automated Traffic Signal Performance Measures (ATSPM) and ClearGuide

AGA staff are very familiar with working on the Automated Traffic Signal Performance Measures (ATSPM) applications for different systems. We have configured the Econolite Centracs, Iteris SPM, and Q-Free ATSPM applications. In order to obtain accurate ATSPM reporting, it is critical that users accurately configure the detection (lane-by-lane detection, detector channels, detector type and detector distances). The ATSPM reporting can provide guidance on where detection is not working properly, the health of the coordinated system, count data (existing and historical), side street delays and split timing monitoring. AGA has also begun monitoring travel times and congestion using the ClearGuide application. ClearGuide has been utilized in Los Angeles County cities for the past five years and OCTA is now providing licensing for Orange County cities. The main benefit for both ATSPM and the ClearGuide applications is that the data is being continuously evaluated and monitored 24/7.

Traffic Engineering

Following are examples typical traffic engineering services we commonly provide to our clients.

Traffic Design Plans

AGA staff have developed and reviewed numerous traffic signal designs, traffic control plans, signing and striping plans, Intelligent Transportation System (ITS) plans, and communication plans for a large number of agencies. While completing traffic signal designs, our staff not only looks at the specific improvements identified, but also conducts inventories of all the traffic signal components which may need to be modified or upgraded.

Our experience with designing traffic signals, and our drive to keep up with the latest requirements of Californiua Manual on Traffic Control Devices (CA MUTCD), Caltrans Standards, and the American Association of State Highway and Transportation Officials (AASHTO) Greenbook allows us to provide a comprehensive design for successful completion of a project. AGA staff are also up-to-date with current ADA requirements. Design activities consist of determining all aspects of right-of-way requirements for street improvements including providing raised median configurations, left and right turn pocket lengths, speed-controlled transitions, lane drops, etc.

ITS Design Plans

The AGA team has extensive experience designing, implementing and operating multijurisdictional traffic signal synchronization projects throughout Southern California through OCTA (see map). A partial listing of recent RTSSP projects which AGA completed in the area includes the following:



- Alicia Parkway (Mission Viejo, Laguna Hills, Aliso Viejo, Laguna Niguel, Caltrans)
- La Paz Road (Mission Viejo, Laguna Hills, Aliso Viejo, Laguna Niguel, Caltrans)
- Bolsa Avenue/First Street (Westminster, Santa Ana, Tustin, Caltrans)
- Tustin Avenue/Rose Drive Corridor (Placentia, Anaheim, Orange, Santa Ana, Caltrans)
- Adams Avenue (Huntington Beach, Costa Mesa, Caltrans)
- Antonio Parkway (Rancho Santa Margarita, County of Orange, Caltrans)
- Lake Forest Drive (Lake Forest, Irvine, Laguna Hills, Caltrans)
- MacArthur Boulevard/Talbert Avenue (Santa Ana, Fountain Valley, Huntington Beach)

The purpose of the projects was to develop a signal coordination plan to optimize traffic flow and travel conditions, including the timing plan development, implementation, fine-tuning, and monitoring. The projects consisted of preparation of traffic signal modification plans and traffic signal communication plans for installation of new fiber optic communication ITS systems including CCTV cameras, video detection systems, which were integrated with the respective Traffic Management Centers.

Signing and Striping Plans

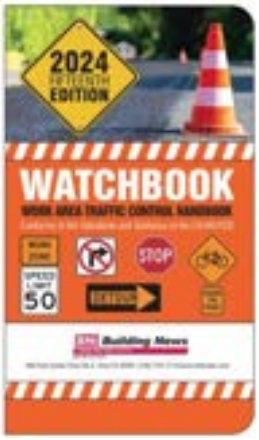
The AGA Team has prepared signing and striping plans for many of our client cities. Tasks involve conducting a field review to evaluate existing conditions then preparing a 40-scale drawing showing both existing and proposed signing and striping. Modifications might include dual left turn lanes, cat-tracking through the intersection for left turns, removal of a crosswalk, green conflict zones for bicyclists, etc.

Review Standard Details

AGA strives to keep up-to-date with the latest state and federal standards to ensure all requirements are being met when completing traffic-related designs. AGA's extensive experience working with a multitude of agencies throughout Southern California has allowed our team to review and work with various standard drawings. Throughout the years we have seen several updates to standard drawings such as

revised curb ramp design standards (8.33% vs. 7.5% slopes), updates to traffic signal pole and foundation dimensions, etc. This experience will be valuable in assisting a city with development of its own standard drawings.

When developing standard plans, it is important that all applicable state and federal standards, such as the CA MUTCD, Caltrans Standard Plans and Revised Standard Plans, Americans with Disabilities Act (ADA) Standards, and the Standard Plans for Public Works Construction, to name a few, be considered to ensure a city is in compliance with all mandated requirements.



Traffic Control Plans

AGA staff have extensive experience with both developing and reviewing traffic control plans, and we fully comprehend the details found in the WATCHBOOK. Our Engineers don't just review such plans from a technical perspective, but also consider the context in which the lane and street closures are to be implemented, as well as the traffic characteristics and patterns in the area. Routinely, such reviews involve a site visit to ensure that the design considers all aspects of transportation including pedestrians, bicyclists, transit, motorists, traffic signals, land use, private property access, etc.

Traffic Engineering Studies

AGA staff have the experience to develop specific circulation plans, general circulation plans, and coordination of these plans with those developed by metropolitan planning organizations. Recommendations from study efforts can provide input for development of a city's CIP projects. Some examples of the various types of studies we have completed for our clients include:

Intersection Control Studies

AGA Team members have conducted hundreds of studies for the installation of traffic control devices. Such studies include traffic signal warrant analyses, traffic signal priority lists, pedestrian crossings, multi-stop application studies, and left-turn studies. The purpose of these studies is to evaluate the most appropriate control for the intersection in question.

Multi-Way Stop Warrant Analysis



The AGA Team is very familiar with the multi-way stop control warrant analysis. The AGA Team has conducted numerous multi-way stop control analyses throughout the years using the CA MUTCD Multi-Way Stop Application. Typically, the collisions at the intersection are reviewed and traffic counts are conducted and evaluated. For many studies, the number of collisions and side street traffic volumes are less than the requirements and therefore the warrant is not satisfied. However, many of the requests that an agency receives for all-way stop control are mainly due to sight distance concerns.

Per direction from the City, the multi-way stop control analyses could also include a sight distance analysis. The sight distance analysis can either involve a stopping sight distance or corner sight distance analyses. The sight distance analyses can recommend parking restrictions to alleviate any issues regarding sight distance. For any traffic warrant control analysis, field review of the intersection/area is very important.

Understanding traffic patterns, roadway layout/conditions and any obstructions that could interfere with sight distance may not show up in the data collected for the study.

Traffic Signal Warrant Analysis

The AGA Team has conducted many traffic signal warrant analyses and studies for agencies throughout Southern California. The analysis utilized the CA MUTCD guidelines for Studies and Factors for Justifying Traffic Control Signals (Section 4C.01) and all nine warrants, where applicable. AGA collects and carefully evaluates the count and collision data. Many times, right turning vehicles can be discounted from the count data as vehicles turning right from the side street have adequate gaps in the main street traffic. For the collision assessment, AGA may also need to review the police report to determine the exact cause of an accident.

Along with conducting traffic counts and assessing the traffic collisions, AGA will also evaluate the total delay of an approach during the peak hour. AGA could evaluate the delays using the traffic counts and the Highway Capacity Manual methodology to determine the average delay of a vehicle or conduct traffic delay surveys to assess the delays for each vehicle. If only vehicle delays are the criteria that is satisfied for traffic signal control, AGA will also evaluate what the side street delays would be with a traffic signal. If the proposed traffic signal is to be synchronized with existing signal coordination along a corridor, the side street delay could be actually higher with the traffic signal due to the traffic signal coordination.



One study that the AGA Team evaluated for traffic signal control, showed that with the existing two-way stop control, the side street vehicles had morning and evening delays ranging from 19-36 seconds. If the intersection were to be signalized and part of the traffic signal coordination system (110 second cycle length), the side street delays could be in the 70-90 second range. Therefore, the installation of a traffic signal would cause even further delays than existing conditions. If collisions or sight distance is of concern, a sight distance analysis will also be evaluated. In lieu of a traffic signal due to sight distance, parking restrictions could be recommended. This is a more cost-effective solution than a traffic signal.

If a traffic signal is determined to be warranted, then an operational analysis will be conducted to determine the traffic signal phasing and operation (protected left turn phasing, split phase, pedestrian crossings, etc.). A cost estimate will then be conducted. Similar to the multi-way stop control analysis, a field review will be conducted to provide a better understanding of the intersection. A brief report summarizing the engineering analysis—both quantitative and qualitative—and providing recommendations as to the most appropriate traffic control measure for the intersection was prepared and submitted to the city.

<u>Safety Studies</u>

The AGA Team has conducted numerous traffic safety studies from large citywide studies such as Systemic Safety Analysis Report Program (SSARP) and Local Roadway Safety Plan (LRSP), to corridor safety studies, intersection safety studies and school safety-circulation studies. Each study involves a full field review of the site and a review of the accident history. The study could be for all modes of transportation such as vehicles and trucks, pedestrians, bicyclists and/or transit. Our recommendations for all studies will be summarized in a Memorandum which is submitted to the city for review.

- For an intersection analysis, the collisions will be assessed to determine if a traffic collision pattern exists, the sight distance analyzed, determine the proper intersection traffic control or traffic signal phasing/operation, and review of signage and striping. If the intersection is signalized, review of the traffic signal timing (local signal timing parameters and traffic signal coordination timing plans).

No.1 - Main Street at 1st Street							
Severe Injury/Fatal Collisions							Notes/Recommendations
No.	Collision Typ	Severity	Direction	Time of Day	Party at Fault	Date	
1	Veh-Ped	Severe	EBL/NBT	Dark	Auto EBL	11/15/2018	REC: Upgrade Traffic Signal for the following: Add protected left turn signal phasing for all movements, Additional EB/WB through vehicle head indications, Add dilemma zone detection and red protect zones for red light running.
2	Veh-Ped	Severe	WBL/NBT	Daylight	Auto WBL	3/6/2019	
3	Veh-Ped	Severe	WBL/NBT	Dark	Auto WBL	10/31/2019	
4	Veh-Ped	Severe	Not Stated	Dark	Ped	6/11/2020	
5	Broadside	Severe	SBL/NBT	Daylight	Auto SBL	10/15/2020	
6	Veh-Bicycle	Fatal	NBL/NBT	Dusk-Dawn	Not Avail	3/16/2021	
Notes: Other Predominant Non-Fatal-Severe Collisions							
Rear End (7)	SB Thru	1	Broadside (8)		WB Left	2	
	WB Thru	3	NB Left	1	EB Left	2	
	EB Thru	3	SB Left	1	Other	2	

Sample Intersection Collision Assessment

- For street segments, evaluate the signing and striping, especially lane merging/transitions and areas with horizontal/vertical curvatures.
- For school areas, it is important to coordinate with school staff, the school district and crossing guards. AGA will evaluate the circulation of traffic (vehicles, pedestrians and buses) both internally within the school parking lot and externally around the school.

An example from the City of La Habra is a School Safety Circulation Study. AGA staff worked with the city, the La Habra City School District, and Walnut Elementary School to design a new circulation plan to alleviate excessive vehicle queuing. The queue would extend from the school to Walnut Street and vehicles travelling along Walnut Street would then need to drive on the opposite side of the street to avoid the waiting queue. We assisted with the design of the new parking lot, helped develop staff duties for pickup/drop off, coordinated with the crossing guards, and developed the bulb-out crossing on Walnut Street. During implementation of the plan, AGA worked with the school's principal providing assistance to improve internal traffic flow and additional recommendations.



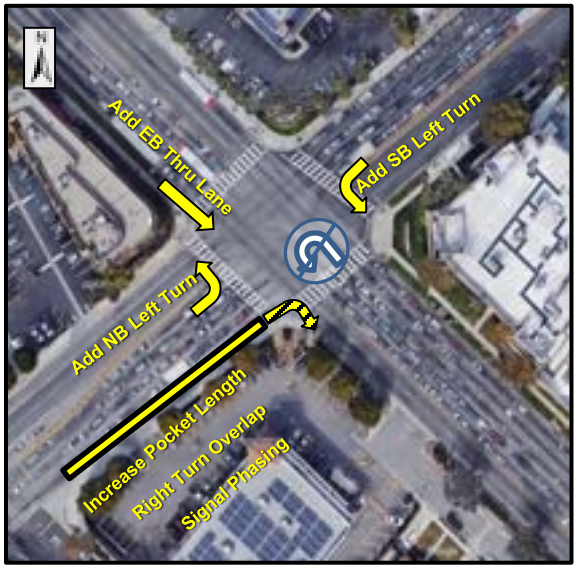
Walnut Elementary School – Safety Circulation Study Site Plan

Trip Generation Studies/Traffic Modeling

Given the potential for growth via commercial redevelopment in the City, assessment of the scope and timing of traffic infrastructure improvements to adequately serve this increased traffic demand is an ongoing issue. Short term traffic operational analysis can be combined with long term (10 to 20 years) planning data to evaluate and monitor the impact of urban growth in a dynamic way. For the long-term planning analysis, AGA will coordinate with Southern California Association of Governments (SCAG) to develop the future traffic volumes. Such analyses are critical for conducting feasibility studies and traffic impact studies/analyses, and for developing traffic impact sections of EIRs and EISs.

One way to address potential growth in a successfully proactive manner was developed and implemented by the AGA Team in the City of Fullerton. Based on the General Plan build-out conditions, we determined the ultimate transportation infrastructure needs. In effect, a Citywide Traffic Impact Analysis was developed, including calculation of overall costs to construct the required improvements. As development projects were proposed, AGA conducted individual Traffic Impact Analyses to more definitively determine the appropriate scheduling for implementation of such improvements. This traffic modeling and monitoring service is of tremendous long-term benefit.

A successful project the AGA Team conducted was the Citywide Traffic Analysis for the City of Torrance which evaluated both existing and future traffic conditions (level-of-service analyses), existing traffic signal infrastructure, and provided a citywide safety review aimed at improving traffic signal efficiency and resiliency, enhancing roadway safety, and mitigating both existing and project traffic congestion within the city. The report proposed near-term and long-term intersection improvements (with conceptual plans), included an extensive infrastructure plan covering traffic equipment improvements, and a traffic signal communications plan which included fiber optic upgrades.



Crenshaw Blvd at Pacific Coast Hwy, Torrance Proposed Improvements

Engineering and Traffic Surveys

The objective of Engineering and Traffic Surveys is to review the existing speed limits and recommend changes to the speed limits (increase or decrease) in accordance with the requirements of the latest edition Section 627 of the California Vehicle Code (CVC). The purpose of these surveys is to provide sufficient information to document that the conditions of Section 627 have been satisfied and that other conditions not readily apparent to a motorist are properly identified. The recently adopted Assembly Bill No. 43 (AB43) amended and added sections to the CVC related to traffic safety and speed limits.

AGA staff have completed speed survey projects for the following cities: Burbank, Gardena, Garden Grove, Huntington Beach, Laguna Niguel, Redondo Beach, Santa Ana, Seal Beach, Tustin, Westminster, and Whittier.

Miscellaneous Traffic Engineering Services

Following are examples of a few other types of traffic engineering services we commonly provide to our clients.

Review of Land Development Projects/Traffic Studies

AGA staff have reviewed numerous commercial developments and conducted parking studies, traffic impact studies, circulation studies, etc. It is very important to coordinate the initial study scope of work to determine what analysis is required. Whether it is a large development project or a small one, all projects require close attention as each is unique and can potentially have impacts to a city's roadways.

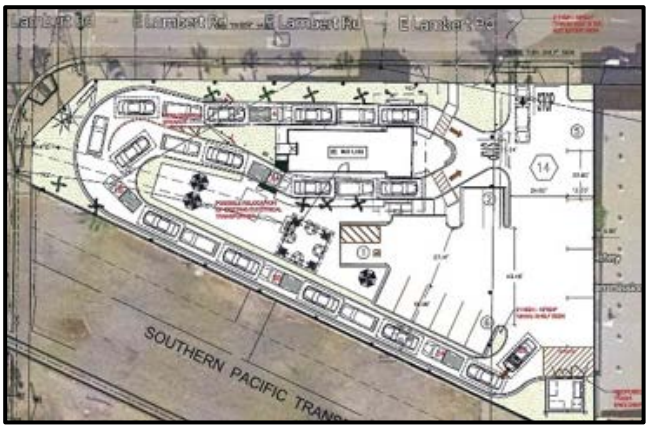
Reviewing land development projects cannot be done from the office by junior level staff alone. It is our senior level staff who have many years of experience with reviewing development projects of all types and sizes. They have the expertise to know what to be concerned about and what is inconsequential when it

comes to traffic operations related to new development. The review requires hands-on evaluation of street conditions and detailed discussions with developers about the operational characteristics of the proposed development by experienced engineers who have been involved in reviewing and negotiating development projects from both the municipal and private side of the equation. We understand the importance of evaluating the internal circulation and ingress/egress of a site plan. We can identify if there will be any potential traffic (vehicles, pedestrians and bicyclists) related impact due to a project.

Below are some tasks AGA will conduct when reviewing traffic studies, site plans, and parking studies for land developments:



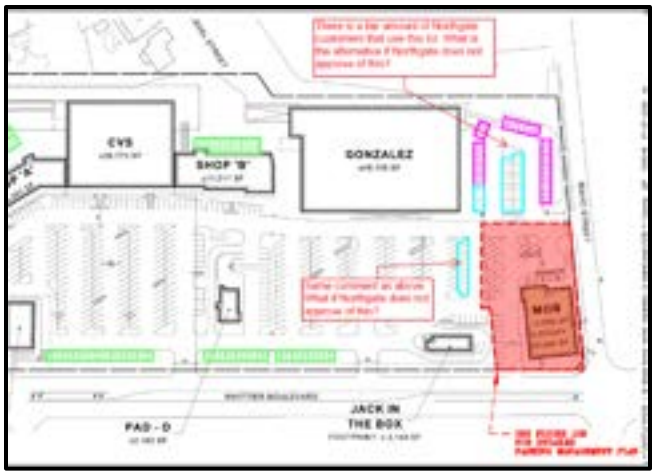
- With the new addition of CEQA's Vehicles Miles Traveled (VMT), AGA will assist city staff with the review for initial VMT screening to determine if a traffic impact analysis (TIA) is required per a city's TIA guidelines. If a project is expected to have VMT impacts, AGA will closely evaluate the feasibility of the proposed VMT mitigations.
- If applicable, AGA will coordinate with city staff to evaluate the proposed study intersections, trip generation via Institute of Transportation Engineers (ITE) Trip Generation Manual (11th Edition), traffic count data, Level-of-Service (LOS) analysis and potential improvements.
- AGA will evaluate the project site plan, ingress/egress movements along the local roadway(s), and the internal circulation. If there is truck traffic expected for the project, it is important to evaluate where and how the trucks enter and exit the project site. Depending on the roadway (curvature of road and curb lane width), typically a 45-50 foot curb radius is required for a large truck (WB-67) to enter/exit a driveway. As part of a study's initial scope of work review, AGA will ensure that all relevant turning templates will be included.
- AGA will assist city staff with preparation for Planning and/or Council meetings for presentation of a project. This includes attending both the preparation meeting with the project consultant and the actual city meeting.



In-N-Out Final Site Plan

One example of how AGA works closely with a city to evaluate land developments is the Lambert Road In-N-Out Proposed Site Plan in the City of La Habra. Drive-through queuing storage is a vital component of a fast-food restaurant and is often the critical element for the project's approval. For several years there were queuing problems from the In-N-Out drive-through queue which would extend on to Lambert Road and block traffic at the intersection of Lambert Road at Palm Street. AGA worked with both the City and In-N-Out on the development of a new site plan that would improve the drive-through capacity and internal circulation. The final approved plan increased the drive-through capacity by 14-15 vehicles.

AGA is also familiar with reviewing different parking studies from stand-alone projects to shared parking analyses. If a project does not provide sufficient parking per a city's Parking Code, AGA will assist the City with conducting a parking study that evaluates at least three similar existing sites. We understand the parking situation for business areas within a city and can quickly validate if the project will have parking impacts to the surrounding area.



Review of MOB Parking Management Plan

Traffic Engineering Construction Support

The AGA Team has provided traffic engineering construction support to enable timely completion of all construction components for traffic engineering projects. Following are some services we can provide:

- Assist city and contractors with providing public construction notices to keep the public informed of project status and any impacts to motorists.
- Prepare for and conduct the pre-construction meeting with the city, contractor, and affected utility owners. Meeting minutes are prepared and distributed to all meeting attendees.
- Track and review all construction submittals, Requests for Information (RFIs), Request for Changes (RFCs), Contract Change Orders (CCOs), construction schedule, etc.
- Coordinate construction observations with city staff.
- Review construction schedule and ensure contractor is adhering to it.
- Review and recommend approval of contractor's progress payment invoices.
- Conduct regular meetings to discuss project status, as necessary.
- Prior to completion of construction, prepare punch list and coordinate with contractor to complete all outstanding items in a timely manner.

The AGA Team also provides overall system integration efforts which includes coordination with the construction contractor responsible for installing new traffic signal controllers and cabinets, communication hardware (cables, switches, Ethernet radios, etc.), Emergency Vehicle Preemption, video detection systems, CCTV cameras, etc. AGA will work hand-in-hand with the contractor in configuring all Internet Protocol (IP) devices installed as part of the different projects.

Grant Funding Preparation and Administration

The AGA Team has extensive technical experience in assisting various agencies with the following grant funding related tasks:

Grant Funding Needs Analysis

AGA will work with City staff to review grant funding needs including CIP Projects identified by City departments, assess the validity of current funding priority areas, identify changes in funding priority areas, and identify new priority areas for grant related proposals based on funding viability. We will assist City staff in providing strategic outreach to relevant agency staff in determining how to competitively structure the City's funding needs.

Grant Funding Research

AGA will conduct research to actively assist in identifying grant resources including, but not limited to, federal/state, foundation, agencies and organizations that support the City's funding needs and priorities for transportation projects. Over the years, the AGA team has successfully assisted multiple cities with RTSSP grants for traffic signal synchronization and system improvements, Highway Safety Improvement Program (HSIP) grants for safety improvements, ATP grants for encouraging physical activity such as biking and walking, and MTA grant funds.

Grant Funding Application

AGA will provide technical assistance to City staff with developing the grant funding applications. We will complete all necessary forms in response to all grant requirements and evaluate the cost implications to ensure an executable project that will score favorably based on the funding criteria requirements. AGA will provide the City with a submittal-ready application. The AGA Team previously assisted the following cities with applying for grant funds:

Buena Park - $1.3 million HSIP grant	Downey - $249,900 HSIP grant
Fountain Valley - $1.9 million HSIP grant	Fullerton - $11 million OCTA RTSSP grants
La Habra - $13 million OCTA RTSSP grants	Placentia - $1.2 million HSIP grant
Redlands - $250,000 HSIP grant	Rialto - $413,200 grant

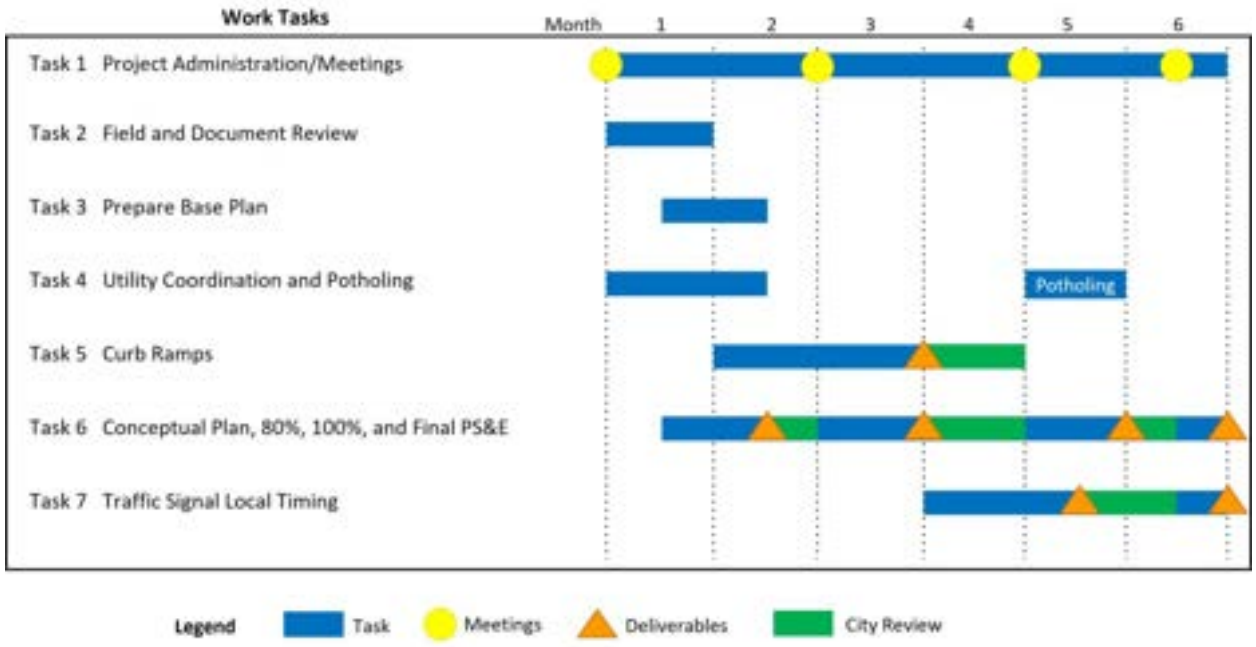
Grant Funding Administration and Reimbursement



Upon receipt of a grant, the AGA team will assist a City with the implementation and day-to-day administration of the grant related project. We will comply with all grant administration requirements including periodic reporting of progress and expenses, semi-annual reviews, and any project related scope changes or unforeseen project extensions. At the close-out of the project, AGA will also provide the complete project expense documentation for total project expense reimbursement. The AGA Team assisted the Cities of Fullerton and La Habra with the complete project expense reimbursement for the OCTA RTSSP grants.

Schedule

As requested in the RFP, below is a typical schedule for the design of a new traffic signal. For this particular project, the intersection is currently all-way stop-controlled, thus requiring more extensive work to be conducted than at an intersection with pre-existing utilities and equipment.



The following are typical schedules for the different tasks identified in the scope of services:

Traffic Signal Operation Management

- Traffic signal operations and data review – Daily review of system
- Traffic signal communications/interconnect – Weekly review of system
- Citizen requests relative to traffic signal operations – Response to City withing 24-hours
- Review of traffic signal coordination studies – response to City within 1-week

Traffic Engineering

- Review of Traffic Engineering Studies and/or Project Site Plans – response to City within 1-week
- Conduct traffic warrant studies
    - All-Way or Two-Way Stop, Crossing Guard – 1-2 weeks after receiving the count data
    - Traffic Signal or Left Turn Study – 3-4 weeks after receiving the count data
- Conduct traffic calming analysis and design – 1-2 months depending on size of project
- Provide traffic control device studies and design – 1-2 months depending on size of project
- Traffic signal design plans – 4-6 months (see schedule above)
- Traffic signal communications design plans – 1-3 months depending on size of project
- Prepare traffic control plans – 2-4 weeks depending on size of project
- Review traffic control plans – response to City within 1-week

Required Proposal Statements

A. AGA Engineers, Inc. will perform the services and adhere to the requirements described in this RFP, the Q&A Set 1 released August 19, 2024 and Set 2 released August 21, 2024.

B. Subsequent to award of this RFP, all or part of any submittal may be released to any person or firm who may request it, as prescribed by the State of California Public Records Act.

   There are no parts of this proposal that are considered proprietary; therefore, this proposal is releasable as public information.

C. Key staff members of AGA's designated team will not be substituted without approval by the City of Placentia staff which declares there is no Conflict of Interest.

D. AGA Engineers, Inc. declares that there is no Conflict of Interest with other projects in the City.

E. AGA Engineers, Inc. attests that there has been no Collusion with other proposing firms.

F. AGA Engineers, Inc. is able and agrees to fulfill the indemnification and insurance requirements contained in the sample contract.

Exceptions

We do not have any objections, exceptions, or reservations to the contractual language or requirements contained in either the RFP or the City's Agreement.

Resource Allocation and Cost Proposal

As indicated in the RFP, our Schedule of Hourly Rates is being submitted under separate cover.

Our rates are all inclusive. All direct and indirect costs (i.e., mileage, equipment, materials, reproduction and printing, etc.) are included in our fees.

On-Call Traffic Engineering Services

Resumes of the AGA Team

APPENDIX

AGA Engineers, Inc.



Chalap K. Sadam, PE, TE
President

Education
University of Southern California
Master of Business Administration, 2002

Virginia Polytechnic Institute
and State University
Master of Science, Civil Engineering
(Transportation), 1990

Jawaharlal Nehru Technological University
Bachelor of Engineer, Civil Engineering, 1988

Professional Registrations
CA Registered Civil Engineer – CE #74080
CA Registered Traffic Engineer – TE #1813

Mr. Sadam is the President of AGA Engineers, Inc., founding the company in 2020. He provides the team with an extensive educational background in Civil, Traffic, and Transportation Engineering, as well as a Master's degree in Business Administration. *"Do the right thing—provide value to the client—be passionate about projects"* are standards which guide his business and project decisions. He has performed traffic studies, feasibility studies, safety studies, Major Investment Studies, long-term roadway improvement studies, and transportation-related Master Plan studies for countless cities and counties throughout Southern California.

Relevant Experience

Regional Traffic Signal Synchronization Program Tasks include synchronization of traffic signals, coordination between agencies, field reviews, developing engineering design plans, providing construction engineering support, signal timing development, timing implementation, and monitoring the traffic flow. Each of the projects included similar work tasks such as preparing plans, specifications and cost estimates for ITS systems, fiber optic communications, controller and cabinet upgrades, video detection systems, battery backup systems, CCTV, central signal systems, traffic management centers, signal synchronization, before/after studies, system integration, ATSPM system implementation, and providing ongoing monitoring support. Mr. Sadam was Project Manager for 32 corridor projects.

Traffic Safety Studies:

- Systemic Safety Analysis Report Program for the Cities of Fountain Valley, Placentia and Redlands.
- Office of Traffic Safety funded citywide safety improvements for the cities of La Habra, Montclair, Palm Springs, Downey and Inglewood.
- Preparation of Highway Safety Improvement Project (HSIP) grant applications, and design/ implementation of multiple State funded projects.
- Assisted multiple agencies in successful re-imbursements of local, State and Federal grant funds.

Transportation Engineering On-Call Projects— As Project Manager, Mr. Sadam supervised tasks including preparation and review of plans, reports, and studies, attending meetings and giving presentations, City staff support, and responding to resident concerns. He provided project management and engineering support for the Cities of La Habra, Costa Mesa, Lake Forest, Buena Park, and Fullerton.

Citywide Protected/Permissive Left-Turn Phasing Study, Lake Forest—Mr. Sadam served as Project Manager and supervised the analysis of existing traffic signals citywide to determine if converting to protected/permissive left-turn phasing was feasible and appropriate. Mr. Sadam also provided task management support.



Krishna Patel

Principal Transportation Engineer

Education
Kingston Polytechnic, London, United Kingdom
Bachelor of Science, Civil Engineering, 1979

Professional Associations
Institute of Civil Engineers

Mr. Patel is a team player who embraces a "hands on" style of management. He is a results-oriented professional with a working knowledge of multiple facets of municipal administration, operations, and maintenance who is able to bring a flexible and situational approach to every project. He is innovative, creative, and able to build positive relationships with consultants, contractors, state agencies, city departments/divisions, city staff, various committees, and residents.

As Director of Public Works at the City of San Dimas, he was responsible for the overall direction, coordination, and management of the department's programs and services. Some of his duties included providing plan checks and inspection of land development projects, inspection of major capital improvement projects including street maintenance, traffic signals, bikeways, sewers, and storm drains. He also supervised the Street Division, overseeing approximately 125 miles of city streets, streetlights, traffic signals and other various public infrastructures.

Relevant Experience

Mr. Patel led the following projects for the City of San Dimas:

Bonita Avenue Signal Synchronization—This project involved the design, construction and management of upgraded traffic signals, installation of traffic signal communications, traffic signal synchronization along Bonita Avenue, and integration of a video management system for the City.

Gold Line Railroad—This project involved nearly 10 miles of light rail project. Mr. Patel was the prime leader/liaison for development and review of the EIR, as well as in charge of civil design for City related issues including right-of-way for 6 crossings, grade separation, Park & Ride and City Maintenance yard.

Bonita Avenue Downtown—Mr. Patel took the lead in the design and construction management of the renovation of the downtown area which required coordination with the architect, several other consultants, and the business owners affected by the reconstruction project.

Safe Route to School Program—Mr. Patel obtained state funding for this program of major safety improvements which benefited the community and elementary schools.

Horsethief Canyon Park—Mr. Patel prepared contract bid documents. He worked with consultants on engineering designs by directing changes to major grading, street and storm drain improvements and major utilities. He coordinated right-of-way and easement acquisitions and coordinated with environmental agencies.

Target Commercial Site Development Project—Mr. Patel coordinated the engineering design with consultants for the development company and governmental agencies. He prepared various documents and administered contracts. He maintained a tight schedule for major grading, installation of storm drains and retaining wall, widening of the freeway off ramp, and installation of a traffic signal.



Greg Wong, PE
Vice President

Education
University of California, Irvine
Bachelor of Science, Civil Engineering, 1996

Westech College
Certified Geographical Information Systems, 1997

Professional Registrations
CA Registered Civil Engineer – CE #64349

Professional Associations
Institute of Transportation Engineers
Orange County Traffic Engineers Council

Mr. Wong has over 28 years of experience and completed numerous projects that involve state, local, and private agencies — including Traffic Signal Synchronization Program (TSSP) projects, street and highway improvement projects, local city projects, and private development projects. His duties included preparing traffic signal coordination timing plans, traffic signal design, traffic impact studies and analyses, design and implementation projects, and parking circulation analyses.

Relevant Experience

On-Call Traffic Engineering Support, Cities of La Habra and Montclair
As contact person, Mr. Wong reviewed proposed development site and circulation plans, traffic signal plans, and traffic impact studies; he responds to resident concerns regarding parking, red curb/sight distance requests, school traffic, day-to-day traffic signal monitoring and operations. He currently is a member of La Habra's Traffic Committee.

OCTA, Orange County Traffic Signal Coordination Program
Mr. Wong was instrumental in this project to improve Orange County arterial signal progression, providing signal timing and coordination for over 60 arterials, and involving interjurisdictional coordination of 34 cities, the County and Caltrans District 12. Many of the multijurisdictional traffic signal timing projects that have been completed or are underway now in Orange County are a direct result of recommendations of the master plan provided by AGA.

Metro Gold Line Foothill Construction Authority
Mr. Wong worked with the Gold Line Foothill Construction team on temporary signal timing plans for the Metro Gold Line construction detour plans. The tasks involved review of various proposed detour plans, updating local signal timings (per agency request) and the development of the temporary signal timing plans.

City of Montclair—Mr. Wong developed the local signal timings and coordination signal timing plans for 17 intersections along Central Avenue in the City of Montclair. The signal timings were implemented and fine-tuned.

Citywide Traffic Operation and Traffic Management Study, City of Irvine
As part of the traffic operational analysis, Mr. Wong evaluated 130 critical intersections in the City of Irvine for existing and near-term conditions utilizing the Highway Capacity Manual procedures. The analyses included identification of any capacity constraints, excessive queuing and available storage, approved near term developments (project trip generation impacts), evaluation of the appropriate signal operation and coordination signal timing. Improvements were developed and ranged from low cost solutions (adding protected/permissive-Flashing Yellow Arrow traffic signal phasing) to major improvements of widening an arterial.



Ruben Perales, PE, TE
Vice President

Education
California State Polytechnic University, Pomona
Bachelor of Science, Civil Engineering, 2005

Professional Registrations
CA Registered Civil Engineer – CE #83169
CA Registered Traffic Engineer – TE #2838

Professional Associations
American Society of Civil Engineers
Institute of Transportation Engineers
Orange County Traffic Engineers Council

Mr. Perales performs a wide variety of traffic engineering tasks, as well as providing leadership on many projects. Whether he is coordinating large interjurisdictional projects which include working with Caltrans and multiple cities or counties, or is patiently mentoring junior staff, he is known for his ability to see through complex problems, promote positive working relationships, and provide clarity for successful projects.

Relevant Experience

Contract Traffic Engineer, City of San Dimas
As contact person, Mr. Perales reviewed proposed development site and circulation plans, traffic signal plans, and traffic impact studies; he responds to resident concerns regarding parking, red curb/sight distance requests, school traffic, day-to-day traffic signal monitoring and operations. He currently is a member of the San Dimas Traffic Safety Committee.

Traffic Signal System Master Plan, Cities of Costa Mesa and Rancho Cucamonga
Mr. Perales led our team in detailing existing infrastructure and future infrastructure requirements for several corridors throughout these cities in anticipation of local grant funding.

Citywide Improvements, City of Seal Beach
Mr. Perales provided plans for traffic signal modifications, intersection equipment upgrades and signal interconnect plans along Seal Beach Boulevard. He also coordinated with Caltrans to install GPS time source units at three Caltrans intersections using Caltrans Encroachment Permits.

Signal Synchronization Project, City of Buena Park
Mr. Perales provided field inventory of existing signal and controller cabinet equipment along Valley View Street, Knott Avenue and La Palma Avenue; he coordinated with Caltrans for installation of GPS time source receiver units and developed the application for a Caltrans Encroachment Permit.

Signal Synchronization, City of Placentia
Mr. Perales provided traffic signal cabinet inventory to identify equipment required to provide upgrades on the Rose Drive corridor; he also led our team in preparing a Citywide Traffic Signal System Map to identify existing signal interconnect, traffic signal cabinet and controller types.

Citywide Traffic Engineering, Speed Surveys, Speed Zone Maps and Traffic Volume Maps
Along with the AGA team, Mr. Perales has provided these services for innumerable cities, including Palm Springs, Buena Park, Chino, Cerritos, Lancaster, Santa Ana, Huntington Beach, Long Beach and Fountain Valley.

Level of Service Analysis and Geometric Conceptual Plans, City of Huntington Beach
Mr. Perales conducted LOS analysis to identify geometric improvements required and their impact to adjacent properties.



Phillip Fuentes

Senior Signal Systems Specialist

Education
Signal Technician
IMSA Level III Training and Safety

Professional Registrations
Certified General Electrician
(DIR-NEC) No. 1219960

Contractor's State License
C-10 Electrical #1057389

Mr. Fuentes regularly observes the operation of intersections and fine-tunes signal timing and provides daily monitoring of signal systems for many agencies. He provides both onsite and remote support, administration, repair, hardware implementation and product maintenance for AGA clients throughout the Inland Empire, Orange and Los Angeles Counties.

He provides citywide assessments and inventory of infrastructure and communications.
His familiarity and experience enables him to provide superior support in the implementation, fine-tuning, operation, and monitoring of a wide variety of signal systems. He routinely monitors signal operations and coordination – from both our Traffic Management center and in the field – looking for both hardware-related and timing-related problems. He quickly responds to municipal clients on an as-needed basis.

Relevant Experience

Regional Traffic Signal Synchronization Program Projects
Tasks include detailed field inventory, traffic signal system evaluations, preparing local timing (including pedestrian and bicycle timing), implementing, fine-tuning and monitoring the signal operation for these projects.

- Portola Parkway/Santa Margarita Parkway
- MacArthur Boulevard/Talbert Avenue
- Lake Forest Drive
- Alicia Parkway

Holt Boulevard Improvements, Montclair
Project involves intersection level of service analyses, preparation of coordination signal timing, converting existing timing charts to the new controller format, developing traffic signal modification plans, developing fiber optic communication plans, providing construction engineering support, and providing system integration.

Traffic Signal Synchronization Projects
Assists with preparation and implementation of improvements to traffic signal timing. Provides detailed field inventories, prepares local timing (including pedestrian and bicycle timing) and implements, fine-tunes and monitors the signal operation.

- Huntington Beach: Goldenwest St/Heil Ave, Newland St/Slater Ave, Newland St/Ellis Ave Traffic Signal Modifications Projects
- Downey: Stewart & Gray Road Fiber-Optic Traffic Signal Communications and Upgrades Project
- Rialto: Protected Left-Turn Signal Phasing Project.
- Indio: Jackson Street, Monroe Street, and Highway 111 projects
- Fountain Valley: Left Turn Phasing at 8 Intersections

Central Traffic Signal Systems
Monitors and provides as-needed support to maintain and/or improve traffic signal operations at city's central signal systems.

- Laguna Niguel – Econolite Centracs
- Montclair – Transparity
- Highland – QuicNet
- Fountain Valley – Qfree/Intelight MaxView
- La Habra – Qfree Kinetic



Henry Hernandez, PE

Principal Transportation Engineer

Education
Mapua Institute of Technology, Manilla, Philippines
Bachelor of Science, Civil Engineering, 1982

Professional Registrations
CA Registered Civil Engineer – CE #72071

Mr. Hernandez is a results-oriented professional with a working knowledge of multiple facets of municipal administration, operations, and maintenance who is able to bring a flexible and situational approach to every project. He is a "hands on" manager style who is innovative, creative, and able to build positive relationships with consultants, contractors, state agencies, city departments and divisions, city staff, various committees, and residents.

Mr. Hernandez worked for the Los Angeles County Public Works Department for 38 years. He is highly experienced in preparing, reviewing, and approving plans, specifications, and estimates, reviewing signal timing sheets, developing signal upgrade recommendations, and conducting traffic studies. He is familiar with the County's traffic signal controller programs, Econolite controllers and programs, Type 170 and 2070 controllers, and more.

Relevant Experience

Mr. Hernandez was responsible for the following tasks for Los Angeles County Public Works:

- Reviewed and approved traffic signal plans, specifications, and timing sheets for Traffic Signal Synchronization Program (TSSP) projects, traffic signal modifications, and new traffic signals prepared by both consultants and in-house personnel.
- Checked and authorized traffic control plans, temporary traffic signal plans, and timing sheets for both road and railroad grade separation projects.
- Assessed then updated existing traffic signal equipment and signal timing of the traffic signals at intersections to conform with the latest California Manual on Uniform Traffic Control Devices (CA MUTCD) and Los Angeles County practices.
- Evaluated the adequacy and reasonableness of recommendations from field investigation reports and studies at roadway intersections.
- Reviewed and made recommendations on project design concept reports for road and bridge projects.
- Checked developers' plans and offered recommendations on their proposed Neighborhood Electric Vehicle (NEV) route, lane configurations, and traffic signal operations.
- Assisted several cities with their traffic signal projects and with analyzing their signalized intersections to enhance safety and efficiency.
- Supervised engineers in the daily operations of the County's Traffic Management Center.
- Supervised groups of engineers in the Traffic Safety and Mobility Division and conducted training classes for new employees.



Dowling Tsai, PE, TE
Senior Design Engineer

Education
Texas Tech University, Lubbock, TX
Bachelor of Architecture, 1986
Bachelor of Science, Civil Engineering, 1986

Professional Registrations
CA Registered Civil Engineer – CE #52870
CA Registered Traffic Engineer – TE #2267

Mr. Tsai is a results-oriented professional with a working knowledge of multiple facets of municipal administration, operations, and maintenance who is able to bring a flexible and situational approach to every project. He is a "hands on" manager style who is innovative, creative, and able to build positive relationships with consultants, contractors, state agencies, city departments and divisions, city staff, various committees, and residents.

Relevant Experience

Ingenium Design, Inc.
As the Principal/Owner, Mr. Tsai is responsible for reviewing traffic signal plans, signing and striping plans, and traffic control/detour plans. He prepares traffic signal plans using uses Bluebeam software and Microstation software. He also prepares McCain 2070 traffic signal timing plans.

County of Riverside, Transportation Department, Traffic Engineering Division
Mr. Tsai managed the Division's Transportation Improvement Program (TIP) projects. Tasks included preparing both new and modified traffic signal installations, signing and striping, at-grade railroad crossings, bike lane/bike detection, roadway resurfacing, street widening, ADA ramp and sidewalk installations, utility relocations, and right-of-way acquisitions. He also reviewed traffic signal, signing and striping, traffic control, and traffic detour plans for TIP projects from other county divisions and departments, as well as projects for adjacent jurisdictions and developments.

Mr. Tsai was also responsible for preparing and reviewing traffic signal timing for new traffic signals. He updated existing traffic signal timings according to CA MUTCD guidelines as well as when traffic and roadway conditions changed. He also prepared and reviewed traffic signal coordination plans and signal timing.

City of Santa Ana, Public Works Agency, Traffic Engineering Division
Mr. Tsai prepared traffic design plans that included traffic signal, video detection, signal interconnect, and signing and striping using AutoCAD software. He prepared infrastructure plans for Advance Traffic Management System which included closed-circuit surveillance cameras, fiber optics trunk lines and system loop detectors. He also reviewed and approved plans submitted by contractors (traffic control/detour plans), developers (traffic signal, signing and striping), and from adjoining jurisdictions (traffic signal, signing and striping).

Mr. Tsai managed, operated, and maintained the City's traffic signals and Advanced Traffic Management System (ATMS) which consisted of a Traffic Management Center, closed circuit surveillance cameras, changeable message signs, trail blazer signs, and a highway advisory radio. He also preparing traffic signal timings. He also prepared and applied for Measure M grants to improve and expand the traffic signal system and ATMS.



Jessica Reyes, PE
Senior Transportation Engineer I

Education
California State University, Fullerton
Bachelor of Science, Civil Engineering, 2016

Professional Registrations
CA Registered Civil Engineer – CE #96452

Professional Associations
Institute of Transportation Engineers
Orange County Traffic Engineers Council

Ms. Reyes participates in a wide variety of transportation engineering functions and has worked with government agencies throughout Southern California. Her duties include designing both new and modified traffic signals, fiber communications, signing and striping, street lighting, and implementation of both bike lanes and traffic control. She also prepares plans, specifications and estimates. She conducts sight distance analyses and traffic signal warrants, along with other field studies such as crossing guard studies, traffic impact studies, and traffic operations analyses.

Relevant Experience

Project P Marguerite Parkway TSSP, City of Mission Viejo
The goal of this project is to develop and implement signal synchronization timing and design improvements to the traffic signal infrastructure. Ms. Reyes is currently preparing traffic signal improvement plans as well as traffic signal modification design plans.

HSIP Cycle 11 Citywide Traffic Signal Upgrades, City of Buena Park
The purpose the project is to upgrade traffic signals for additional vehicle heads, new traffic signal controllers, upgrades to countdown pedestrian head indications, and signal poles to enhance safety at the project intersections. Ms. Reyes is currently working on the traffic signal improvements and traffic signal modification plans, as well as preparing specifications and cost estimates, and preparing the Authorization-to Proceed (E-76) package.

Traffic Signal System Design, Traffic Signal Modifications, and Bus Stop Improvements, City of Ontario
The scope of this project includes improvements at several intersections surrounding a bus stop, as well as improvements to the bus stop. Ms. Reyes is currently designing the traffic signal modification plans for this multi-stage project.

Murdy Fire Station Signal Design, City of Huntington Beach
Ms. Reyes is currently developing the traffic signal installation design plan for this new traffic signal at the fire station.

Artesia Boulevard Safety Enhancements, City of Redondo Beach
Ms. Reyes is currently providing support during the bid and construction phases. She conducted topographic surveys to verify the existing conditions of traffic signals, designed traffic signal modifications and signing and striping plans, and prepared project specifications and cost estimates.

HSIP Cycle 11 Edinger Avenue and Heil Avenue Corridors, City of Huntington Beach
The project entails safety improvements to traffic signals such as retroreflective backplates, improvements to roadway markings, changes to and pedestrian signal timing, etc. Ms. Reyes is currently designing signing and striping plans, as well as preparing project specifications and cost estimates.



Jorge Sanchez, EIT
Associate Transportation Engineer I

Education
California State University, Fullerton
Bachelor of Science, Civil Engineering 2021

Professional Registrations
CA Registered Engineer-in-Training – EIT #173260

Professional Associations
Institute of Transportation Engineers
American Society of Civil Engineers
Orange County Traffic Engineers Council

Mr. Sanchez has been part of the at AGA Engineers, Inc. team for two years. His duties include preparing base plans, responding to city traffic requests, and assisting in field work such as conduit run verifications and taking inventory of existing equipment. Additionally, he assists with traffic signal design, and monitoring traffic signal timing in the field.

Relevant Experience

Regional Traffic Signal Synchronization Project (RTSSP), OCTA—Mr. Sanchez has contributed to multiple RTSSP projects on corridors spanning various cities including Lake Forest Drive, Portola Parkway, and Talbert Avenue/ MacArthur Boulevard. He has prepared base plans in AutoCAD and assisted with both field work and monitoring. He helped conduct yellow time evaluations, all-red time evaluations, and vehicle extension calculations. He used Tru-Traffic and designing time-space diagrams to reduce the travel times and fuel consumption of vehicles traveling on these corridors.

On-Call Services, City of La Habra—Mr. Sanchez responds to civilian requests, works on plans to add striping on roadways, and conducted a stop sign warrant analyses.

Local Roadway Safety Plan (LRSP), City of Garden Grove—Mr. Sanchez compiled collision data for intersections throughout the City of Garden Grove then analyzed it in order to make recommendations to improve safety and reduce the number of collisions. He also compiled data that helped determine the efficiency of red light camera installations at eight intersections.

Traffic Management Center, City of San Marcos—Mr. Sanchez monitored multiple corridors throughout the City. He proposed new cycle lengths and timings for various intersections based on the volumes of vehicles going through the intersections, the distance between the intersections, and the speeds vehicles traveled between intersections.

ICU Analysis, City of Costa Mesa—Mr. Sanchez conducted a study of 25 intersections in Costa Mesa to determine their level-of-service using the Intersection Capacity Utilization method. Utilizing traffic volumes and lane geometrics, Mr. Sanchez determined if the level-of-service was acceptable then recommended modifications if it was not up to the City's standards.

Safety Improvements, City of Artesia—
Mr. Sanchez assisted with analyzing various intersections to recommended improvements. The improvements included restriping, modifying raised medians, and adding buffer zones to improve line of sight. He also assisted in completing field work to accurately prepare base plans and demonstrate the proposed modifications.



Vannessa Pedroza
Associate Transportation Engineer I

Education
California State University, Fullerton
Bachelor of Science, Civil Engineering, 2021

Professional Associations
Institute of Transportation Engineers
American Society of Civil Engineers
Orange County Traffic Engineers Council

Ms. Pedroza is a valuable member of the AGA Team. Her duties include traffic signal design plans, sight distance studies, and traffic signal warrant studies. She has conducted field topographic surveys. She also helps with before and after studies for major roadway corridors.

Relevant Experience

Regional Traffic Signal Synchronization Projects (RTSSP), OCTA – Ms**.** Pedroza conducted signal timing evaluations using Synchro and Tru-Traffic throughout Orange County including Irvine, Lake Forest, Rancho Santa Margarita, Huntington Beach, Santa Ana, Fountain Valley, Costa Mesa, Laguna Hills, and Mission Viejo.

Stopping Sight Distance for Crosswalk, City of Compton—Ms. Pedroza performed stop sight distance analyses which included recommending red curbs where needed and a crosswalk.

On-Call Services, City of La Habra—Some of the services Ms. Pedroza has provided include a stopping sight distance analysis as a response to a local resident, and a Crossing Guard study near an elementary school.

Before and After Study, City of Costa Mesa— Ms. Pedroza completed studies for a corridor along Bear Street using travel time runs evaluated with Tru-Traffic. The study included analyzing the cost and benefit of the project.

Intersection Improvements on Manhattan Beach Boulevard, City of Los Angeles County— Ms. Pedroza assisted with field surveys for 14 intersections along Manhattan Beach Boulevard. She also completed the inventory for each intersection for recommendations to the city.

Local Roadway Safety Plan, City of Garden Grove—Ms. Pedroza utilized the Crossroads database software to compile collision data from 2016- 2020 for the City of Garden Grove. This data was used to improve safety for pedestrians, bicyclist, and drivers within the city and reduce the number of collisions.

Video Detection Camera, Fountain Valley— Ms. Pedroza completed redline drawings for the city using AutoCAD design software. This was done for future installations of video detection cameras.

Traffic Management Center, City of San Marcos— Ms. Pedroza assisted the AGA team in monitoring various intersections to implement a new cycle length to improve traffic conditions. This included using Synchro modeling and creating Time Space Diagrams to determine the best outcome.

Traffic Signal Modification, City of Montclair— Ms. Pedroza assisted in the completion of a traffic signal modification on Central Avenue at Olive Street. This was done using AutoCAD design software.



Giselle Hernandez

Associate Transportation Engineer I

Education
California State University, Fullerton
Bachelor of Science, Civil Engineering, 2021

Professional Associations
Institute of Transportation Engineers
American Society of Civil Engineers
Orange County Traffic Engineers Council

Ms. Hernandez is a valuable member of the AGA Team. Her duties include traffic signal design plans, sight distance studies, and traffic signal warrant studies. She has conducted field topographic surveys. She also helps with before and after studies for major roadway corridors.

Relevant Experience

Regional Traffic Signal Synchronization Projects (RTSSP)—Ms. Hernandez evaluated existing conditions, prepared and checked local timing calculations, and used Synchro modeling for the development of signal timing and coordination for various agencies.

Citywide Traffic Operations and Traffic Management Studies—Ms. Hernandez performed intersection capacity analyses, vehicle queuing analyses, and volume analyses with Synchro modeling. The analyses included identification of any capacity constraints, excessive queuing and available storage, and evaluation of the appropriate signal operation and coordination signal timing.

Traffic Studies for Proposed Developments—Ms. Hernandez assisted and completed trip generation analyses, parking circulation analyses, and traffic impact analyses for various developments such as Starbucks restaurants.

Intersection Improvements—Ms. Hernandez completed field surveys and designed improvements for signalized and unsignalized intersections and provided recommendations ranging from low-cost solutions to major intersection improvements.

On-Call Services for various cities—Ms. Hernandez responds to resident concerns and conducts sight-distance analyses, traffic studies, stop sign warrant analyses, and traffic signal warrants studies.

Rectangular Rapid Flashing Beacon Plans—Ms. Hernandez supported the design process including field reviews of project corridors and designing RRFBs for the cities of Cerritos and Orange.

Utility Plans, Los Angeles County—Ms. Hernandez assisted with the utility design plan for intersections located on Holt Avenue and Valley Boulevard in the City of Pomona.



Lucy Ott
Assistant Engineer

Education
California State University, Long Beach
Bachelor of Science, Civil Engineering, 2023

Professional Associations
Society of Women in Engineering
Orange County Traffic Engineers Council

Ms. Ott is a valuable member of the AGA Team. Her duties include helping to prepare traffic signal design plans, aiding with data collection for traffic studies, and assisting with field work tasks. He is proficient with AutoCAD and various modeling, surveying, design, and Microsoft programs.

Relevant Experience

On-Call Services, City of Whittier – Ms. Ott has conducted stopping sight distance analyses, corner sight distance analyses, traffic signal warrant studies, stop sign warrant analyses, delay analyses using Synchro, and collision analyses using Crossroads.

On-Call Services, City of La Habra – Some of the services Ms. Ott assists with include conducting left-turn delay counts along several corridors. She has also assisted with sight distance analyses at several locations.

On-Call Services, City of South Pasadena – Tasks which Ms. Ott conducts for the City include evaluating traffic volumes and speeds, and analyzing stop compliance.

California State University, Long Beach – As part of the Design and Construction Services department, Ms. Ott assisted project engineers with reviewing Requests for Information, change orders, and various construction tasks. She collaborated with contractors and subcontractors to ensure timely delivery of materials and adherence to project timelines. She also participated in meetings with contractors to review problems with the construction work.

Trelos Engineering – Ms. Ott Designed models in RISA 3D and Hilti to test loads on various generators, RRUs, and antennas. She assisted engineers during site walks to take measurements and oversee construction plans to ensure their accuracy and safety. In addition, she collaborated with the project team to ensure that projects were done quickly and efficiently.

Felipe Ortega

Senior Signal Systems Specialist

Years of Experience:
26 years

Years with LLG Engineers:
2 years

Registration:
IMSA Transportation Center System Specialist - Level I – CE _102877
IMSA Traffic Signal Senior Field Technician - Level III – CE_102877

Professional Memberships:
ITE | IMSA | OCTEC



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Pasadena
Irvine
San Diego

Biography

Mr. Ortega is a Senior Signal Systems Specialist at Linscott, Law & Greenspan, Engineers (LLG). Mr. Ortega is an essential member of our team, not only because of his expertise in systems integration, but he is a valuable link to City and Agency staff. He trains engineering and maintenance staff in the use of system hardware and software (including newly installed traffic systems and TMC equipment). He also provides essential support for LLG clients, both onsite and remotely, in design implementation, purchasing consultation, and last-mile integration of signal systems, controllers and TMC hardware.

Mr. Ortega's expertise in all facets of communications infrastructure, as well as his background in the installation and configuration of software and hardware for nearly every type of communications system in use throughout Southern California means LLG clients have a reliable asset when it comes to installation, configuration, advising and training staff in the use of these systems.

Areas of Expertise

- Communications Design Signal Modification Design Review
- Coordination Timing Implementation
- Troubleshooting Traffic-Related Equipment (Network, Controllers, and Timing)
- Proficient in Traffic Management Systems (Centracs, QuicNet, Tactics, Intelight, Transuite)
- TMC Network Management & Ops.
- Interagency Communications

Relevant Project Experience

On-Call ITS Support Services – Mr. Ortega provides and manages ITS support services to Cities throughout Southern California: **Costa Mesa, Fullerton, La Habra, Brea, Dana Point, Laguna Niguel, Huntington Beach, Westminster, Rancho Cucamonga, Montclair, Chino, Highland, Rialto, Colton, Grand Terrace, Fontana, Ontario, Redlands, and Loma Linda.** Mr. Ortega has worked extensively with City engineers and technical staff to maintain, expand, troubleshoot, and repair traffic signal communications and control systems. Mr. Ortega is trained to identify traffic control system issues and flow problems and recommend improvements and adjustments accordingly. Typically, Mr. Ortega is engaged to integrate and repair systems when other consultants and contractors cannot make things work. Mr. Ortega has worked hand-in-hand with Caltrans engineering and operations staff and developed master plans where Caltrans-controlled intersections were key components in the development of multi-jurisdictional coordination timing within these Cities. Mr. Ortega has also designed and installed various Intelligent Transportation System (ITS) elements including CCTV cameras, fiber optic communication systems, wireless interconnect systems, and serial or Ethernet based systems, as well as upgraded multiple central systems in the past, present and future.

As-Needed Traffic Signal Services, Costa Mesa
Mr. Ortega is extremely familiar with the existing Costa Mesa traffic signal system. He has worked extensively with City engineers and technical staff to maintain, expand, troubleshoot, and repair traffic signal communications and control systems. He is trained to identify traffic control system issues and flow problems and recommend improvements and adjustments accordingly. He has worked hand-in-hand with Caltrans District 12 engineering and operations staff for many years and developed master plans where Caltrans-controlled intersections were key components in the development of multi-jurisdictional coordination timing within the City. He has also designed and installed various Intelligent Transportation System elements including CCTV cameras, fiber optic communication systems, wireless interconnect systems, and serial or Ethernet based systems, as well as upgraded multiple central systems in the past, present and future in the City.

Aim Traffic Data, LLC



OLGA POLUNIN, MBA

PRESIDENT AND CEO

Education: MBA, Loyola University, Chicago, 2002

Affiliations: Orange County Traffic Engineering Council (OCTEC) – President & Board Member

Institute of Transportation Engineers (ITE) - Member

Advancing Women in Transportation (WTS)- Member

Volunteer: SOCAL Water Polo

Accomplished Business Executive with 17 years of experience in IT and Transportation Industries. Known for high energy, flexibility in working with diverse customer base. Exceeds customer expectations consistently.

PROJECT EXPERIENCE

2019 OCTA CMP Traffic Data Collection

The AimTD team was selected by Orange County Transportation Authority (OCTA) to update the Congestion Management Program traffic data and analysis in 2019. We collected traffic data including turning movement counts at 101 intersections, roadway segment ADT, pedestrian/bicycle/E-scooter counts. Served as a Project Director.

2019 and 2017 Citywide Intersection Turning Movement Counts City of Pleasanton

AimTD was selected to conduct Biannual Citywide Intersection Turning Movement Counts at 155 intersections, including Pedestrian counts per crosswalk, Bicycle counts, bus and heavy truck volumes and percentages.

Served as a Project Manager.

2017 Cal Poly Pomona University - Parking Occupancy Study

Project Management of Parking Occupancy Study. The study was conducted for 2 weekdays, 15,000 spaces that included several parking structures, parking lots and on-street parking.

Citywide Multimodal Study, City of Santa Monica

2015 Multimodal study included Vehicle Turning Movement Counts, Pedestrians and Bicycle Counts and Saturation Flow Analysis- 385 locations.

Was responsible for overall project management including coordination between Project Managers, Data Collection and Data Processing Managers. Served as the main point of contact with the City.

2015 Intersection Turning Movement Counts, City of Mission Viejo

Responsible for the project management, the project included vehicle, bicycle and pedestrian turning movement volumes for each intersection and was conducted at twenty- one signalized locations along the La Paz Road Corridor and the Alicia Parkway Corridor.

2015 I710 – Shoemaker Bridge Replacement Project Traffic Operations Analysis Report, Long Beach, CA

Responsible for the overall project management that included Intersection Turning Movement Counts and 24hr ADT Traffic Data Collection.

Joaquin Cervantes, PE
Project Engineer / Civil Engineer

EDUCATION

BS/Civil Engineering, 1998, California State Polytechnic University, Pomona

REGISTRATIONS

Professional Civil Engineer/CA #C70635

PROFESSIONAL AFFILIATIONS

American Society of Civil Engineers

ENGLISH LANGUAGE SKILLS

Excellent written & verbal

CURRENT JOB TITLE

Project Civil Engineer

Mr. Joaquin Cervantes is a Registered Civil Engineer in the State of California and is a Project Engineer/Principal for CEJ Engineers, Inc. He has over 25 years of civil engineering experience, serving as Project Manager. His responsibilities included directing the production of improvement plans and construction documents, and managing the work of sub-consultants. Mr. Cervantes' experience includes the management, design, and preparation of plans and specifications for street improvements, highway interchange projects, sanitary sewers, flood control improvements, commercial and retail developments. His expertise includes hydrology and hydraulic analysis, HEC RAS hydraulics river channel analysis, storm water management, storm drain design for numerous clients and public agencies in Southern California. In addition, he has been responsible for plan checking public works improvement plans, such as grading, street design, and storm drains, including the review of the associated hydrology and hydraulic analysis report. He has experience as part of a design team, as well as managing Caltrans' projects at conceptual, preliminary and final PS&E levels of effort.

His extensive range of civil engineering experience provides a total solution to civil engineering projects. He has project experience in Los Angeles, Orange, San Bernardino, and Riverside Counties, as well as many local agencies such as the City of Los Angeles, Rosemead, Bell, San Marino, Cudahy, Cerritos, Santa Clarita, Fountain Valley, Garden Grove, Lake Elsinore, Indio, and private developers.

He is proficient with CAD software such as Microstation and AutoCAD, as well as engineering application software, such as, Civil 3D, Advanced Engineering Services (AES) rational method hydrology program, Los Angeles County Modified Rational Method (MORA) and Water Surface Profile Gradient (WSPG) hydraulic modeling, and HEC-RAS channel river modeling.

EXHIBIT B

INSURANCE REQUIREMENTS

EXHIBIT B

INSURANCE REQUIREMENTS

A. Minimum Scope and Limits of Insurance

City reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Consultant from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance, including any extension thereof, of this Agreement.

Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement, including any extension thereof, all of the following minimum scope of insurance coverages:

1. Commercial General Liability Insurance

Broad-form commercial general liability, with coverage at least as broad as the most current version of ISO Commercial General Liability coverage form CG 00 01, in a form at least as broad as ISO form CG 00 01 04 13, and shall include insurance for premises and operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury, and personal and advertising injury with a policy limit of not less than Two Million Dollars ($2,000,000.00) per occurrence and Four Million Dollars ($4,000,000.00) general aggregate. The aggregate limit, encompassing the above coverage, shall apply separately to this project/location. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

2. Business Automobile Liability Insurance

Business automobile liability for all owned, hired, leased, and non-owned vehicles at least as broad as the most current version of ISO Business Auto Coverage Form CA 00 01, with a policy limit of not less than Two Million Dollars ($2,000,000.00) combined single limit per accident. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

3. Workers' Compensation and Employer's Liability Insurance

Workers' compensation insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of One Million Dollars ($1,000,000.00) per accident for any employee or employees of Consultant. Consultant agrees to waive and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

By signing this Agreement, the Consultant acknowledges and agrees to the following:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this Agreement, complete workers' compensation insurance, and shall furnish a certificate of insurance to the Project Manager before execution of this Agreement by the City. The City, its officers, officials, agents, employees, and volunteers shall not be responsible for any claims in law or equity occasioned by failure of the Consultant to comply with this Section.

4. Professional Errors and Omissions ("E&O") Liability Insurance

Professional errors and omissions ("E&O") liability insurance on an occurrence based policy with policy limits of not less than Two Million Dollars ($2,000,000.00) per occurrence and Three Million Dollars ($3,000,000.00) policy aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. The retroactive date must be shown, and this date must be before the date of the contract or the beginning of contract work. Insurance must be maintained and evidence of insurance must be provided for at least three (3) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another policy form with a retroactive date prior to the contract effective date, the Consultant must purchase "extended reporting coverage" for a minimum of three (3) years after completion of contract work. A copy of the claims reporting requirements must be submitted to the Project Manager for review. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

5. Standards for Insurance Companies

All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commission to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide.

B. Documentation and Other Provisions

1. The commercial general liability insurance policy and business automobile liability policy shall be endorsed to contain the following: The City of Placentia, its officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant; and automobiles owned, leased, hired, or borrowed by the Consultant. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as one of the following ISO ongoing operations forms: CG 20 10 or CG 20 26 or CG 20 33 (not allowed from

subcontractors), or CG 20 38; and one of the following ISO completed operations forms: CG 20 37, 2039 (not allowed from subcontractors), or CG 20 40.

2. Said policies shall not terminate, nor shall they be cancelled or coverage reduced, without at least thirty (30) days' written notice to the City. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any cancelled policy or reduction in the required coverage limits, the City may procure such insurance at Consultant's sole cost and expense.

3. The Consultant's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy.

4. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

5. Defense fees and costs shall not deplete the limits of any insurance provided under this Agreement except as E&O policies wherin.

6. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

7. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure the City is an additional insured on insurance required from subcontractors.

8. Consultant agrees to waive, and to obtain endorsements from insurers waiving, subrogation rights against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their insurance policies.

9. Coverage shall be on a standard occurrence form. Claims-made forms are not acceptable. Modified, limited, or restricted occurrence forms are not acceptable.

EXHIBIT C

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 7/8/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
IOA Insurance Services
130 Vantis, Suite 250
Aliso Viejo, CA 92656

www.ioausa.com CA License #0E67768

CONTACT NAME: Betty Tran
PHONE (A/C, No, Ext): 949-297-5962 **FAX (A/C, No):** 949-297-5960
E-MAIL ADDRESS: betty.tran@ioausa.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : RLI Insurance Company	13056
INSURER B : RSUI Indemnity Company	22314
INSURER C : Continental Casualty Company	20443
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
AGA Engineers, Inc.
211 E. Imperial Hwy., Suite 208
Fullerton CA 92835

COVERAGES **CERTIFICATE NUMBER:** 80851755 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	✓ **COMMERCIAL GENERAL LIABILITY** ☐ ☐ CLAIMS-MADE ☑ OCCUR ✓ Primary/Non-Contributory ✓ Waiver of Subrogation GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☑ PRO-JECT ☑ LOC ✓ OTHER: Form #PPB3161113	✓	✓	PSB0008919 Blanket AI and Prim/NonCon Endt #PPB3040212; Blanket Wvr of Subr Endt #BP04970106 Professional Services performed by the Insured are Excluded	7/1/2024	7/1/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Deductible	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 0
A	**AUTOMOBILE LIABILITY** ✓ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ✓ HIRED AUTOS ONLY ✓ NON-OWNED AUTOS ONLY ✓ Prim/NonCon ✓ Wvr of Subr	✓	✓	PSA0002928 Blanket AI, Prim/NonCon and Blanket Wvr of Subr included on pg 2 of Form #PPA3000313	7/1/2024	7/1/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Deductible	$ 1,000,000 $ $ $ $ 0
B	☐ **UMBRELLA LIAB** ☑ OCCUR ✓ **EXCESS LIAB** ☐ CLAIMS-MADE ☐ DED ✓ RETENTION $ 0			NHA601729 Follow Form; Excl Prof Liability	7/1/2024	7/1/2025	EACH OCCURRENCE AGGREGATE	$ 2,000,000 $ 2,000,000 $
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	✓	PSW0004954 USL&H Included; Blanket Waiver of Subrogation Endt #WC0403060484	7/1/2024	7/1/2025	✓ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	Deductible - $0 $ 1,000,000 $ 1,000,000 $ 1,000,000
C	Professional Liability Claims-Made			MCH591940711	7/1/2024	7/1/2025	$3,000,000 Each Claim $3,000,000 Annual Aggregate $25,000 Each Claim Deductible	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Any person or organization that Insured agrees in a contract or agreement requiring insurance to include, is an Additional Insured with respect to General Liability (GL) and Automobile Liability, but only to the extent provided within the Endorsements noted above and attached. GL includes Separation of Insureds and Contractual Liability per limitations in the BusinessOwners' Coverage form. A Workers' Compensation Waiver is included for any person or organization that Insured is required to waive rights of recovery against in a written contract or agreement, but only to the extent provided within the Endorsement noted above and attached. Coverage is subject to all policy terms, conditions, limitations and exclusions.

CERTIFICATE HOLDER
All Traffic Engineering Services of the Insured

City of Placentia
401 E. Chapman Avenue
Placentia CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
(AVC) Alicia K. Igram

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AGENCY CUSTOMER ID: _____

LOC #: _____

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
IOA Insurance Services	AGA Engineers, Inc. 211 E. Imperial Hwy., Suite 208 Fullerton CA 92835
POLICY NUMBER	
CARRIER / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability (03/16)

HOLDER: City of Placentia

ADDRESS: 401 E. Chapman Avenue Placentia CA 92870

Description of Operations Continued: 30 Day Notice of Cancellation / 10 Days for Non-Payment in accordance with policy provisions.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

RLIPack® FOR PROFESSIONALS
BLANKET ADDITIONAL INSURED ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM - SECTION II – LIABILITY

1. **C. WHO IS AN INSURED** is amended to include as an additional insured any person or organization that you agree in a contract or agreement requiring insurance to include as an additional insured on this policy, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused in whole or in part by you or those acting on your behalf:
   a. In the performance of your ongoing operations;
   b. In connection with premises owned by or rented to you; or
   c. In connection with “your work” and included within the “product-completed operations hazard”.
2. The insurance provided to the additional insured by this endorsement is limited as follows:
   a. This insurance does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this policy.
   b. This insurance does not apply to the rendering of or failure to render any "professional services".
   c. This endorsement does not increase any of the limits of insurance stated in **D. Liability And Medical Expenses Limits of Insurance**.
3. The following is added to **SECTION III H.2. Other Insurance – COMMON POLICY CONDITIONS (BUT APPLICABLE ONLY TO SECTION II – LIABILITY)**

   However, if you specifically agree in a contract or agreement that the insurance provided to an additional insured under this policy must apply on a primary basis, or a primary and non-contributory basis, this insurance is primary to other insurance that is available to such additional insured which covers such additional insured as a named insured, and we will not share with that other insurance, provided that:
   a. The "bodily injury" or "property damage" for which coverage is sought occurs after you have entered into that contract or agreement; or
   b. The "personal and advertising injury" for which coverage is sought arises out of an offense committed after you have entered into that contract or agreement.
4. The following is added to **SECTION III K. 2. Transfer of Rights of Recovery Against Others to Us – COMMON POLICY CONDITIONS (BUT APPLICABLE TO ONLY TO SECTION II – LIABILITY)**

   We waive any rights of recovery we may have against any person or organization because of payments we make for "bodily injury", "property damage" or "personal and advertising injury" arising out of "your work" performed by you, or on your behalf, under a contract or agreement with that person or organization. We waive these rights only where you have agreed to do so as part of a contract or agreement with such person or organization entered into by you before the "bodily injury" or "property damage" occurs, or the "personal and advertising injury" offense is committed.

ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

Named Insured: AGA Engineers, Inc.

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

SCHEDULE

Name Of Person Or Organization:
Any person or organization that you are required to waive rights of recovery against in a written contract or agreement, even if you have not entered in to a written contract with that person or organization.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Paragraph **K. Transfer Of Rights Of Recovery Against Others To Us** in **Section III – Common Policy Conditions** is amended by the addition of the following:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

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Policy Number: PSB0008919

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

APPLICABLE FORMS & ENDORSEMENTS

FORMS AND ENDORSEMENTS LISTED BELOW APPLY TO AND ARE MADE PART OF THIS POLICY AT TIME OF ISSUE.

Form Number	Form Title
PPB101 01 22	RLIPack BUSINESSOWNERS COVERAGE FORM
PPB300 06 10	RLIPack ERISA ENDORSEMENT
PPB301 01 18	RLIPack FOR DESIGN PROFESSIONALS PROPERTY ENHANCEMENT
PPB303 06 10	RLIPack ASBESTOS EXCLUSION
PPB304 02 12	RLIPack FOR PROFESSIONALS BLANKET ADDITIONAL INSURED ENDORSEMENT
PPB306 06 10	RLIPack EXCLUSION - DESIGNATED OPERATIONS
PPB307 06 10	RLIPack DISCRIMINATION EXCLUSION
PPB310 06 10	RLIPack LEAD EXCLUSION
PPB312 09 13	RLIPack FOR DESIGN PROFESSIONALS PROFESSIONAL SERVICES EXCLUSION
PPB313 02 12	RLIPack FOR PROFESSIONALS SCHEDULED ADDITIONAL INSURED ENDORSEMENT
PPB316 11 13	RLIPack FOR DESIGN PROFESSIONALS LIABILITY ENHANCEMENT
PPB318 02 15	RLIPack EQUIPMENT BREAKDOWN ENDORSEMENT
PPB319 11 10	RLIPack GREEN PROPERTY ENDORSEMENT
PPB361 01 22	RLIPack® PFAS EXCLUSION
PPK2107 05 11	RLIPACK NOTICE OF CANCELLATION OR NONRENEWAL INCLUDING NONPAYMENT OF PREMIUM DESIGNATED PERSON OR ORGANIZATION
BP0417 01 10	EMPLOYMENT-RELATED PRACTICES EXCLUSION
BP0497 01 06	WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US
BP0498 07 13	EMPLOYEE BENEFITS LIABILITY COVERAGE
BP0501 07 02	CALCULATION OF PREMIUM
BP0515 12 20	DISCLOSURE PURSUANT TO TERRORISM RISK INSURANCE ACT
BP0517 01 06	EXCLUSION - SILICA OR SILICA-RELATED DUST
BP0523 01 15	CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM
BP0577 01 06	FUNGI OR BACTERIA EXCLUSION (LIABILITY)
BP1203 01 10	LOSS PAYABLE CLAUSES
BP1506 05 14	EXCLUSION - ACCESS OR DISCLOSURE OF CONFIDENTIAL OR PERSONAL INFORMATION (PERSONAL AND ADVERTISING INJURY ONLY)
BP0155 07 20	CALIFORNIA CHANGES
ILF0001 04 22	SIGNATURE PAGE

ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

RLIPack® FOR DESIGN PROFESSIONALS LIABILITY ENHANCEMENT

SCHEDULE OF COVERAGES ADDRESSED BY THIS ENDORSEMENT

A. First Aid And Good Samaritan Services
B. Supplementary Payments
C. Reasonable Force – Bodily Injury Or Property Damage
D. Non-Owned Watercraft
E. Canoes Or Rowboats
F. Damage To Premises Rented To You
G. Aircraft Chartered With Crew
H. Electronic Data Liability
I. Who Is An Insured – Newly Acquired Or Formed Organizations
J. Who Is An Insured – Unnamed Partnership Or Joint Venture
K. Additional Insured – Owner, Manager Or Lessor Of Premises Or Leased Equipment
L. Additional Insured – State Or Political Subdivisions – Permits Related To Premises Or Operations
M. General Aggregate Limit – Per Project Or Per Location
N. Knowledge And Notice Of Occurrence Or Offense
O. Amended Bodily Injury Definition
P. Amended Insured Contract Definition – Construction Or Demolition Operations Within 50' Of Railroad
Q. Amended Personal And Advertising Injury Definition – Electronic Material
R. Unintentional Omission
S. Waiver Of Transfer Of Rights Of Recovery Against Others To Us

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM – SECTION II – LIABILITY AND SECTION III AS IT PERTAINS TO LIABILITY ONLY

A. First Aid And Good Samaritan Services

1. The following is added to **Section II A.1. Business Liability Coverages**

We will pay those sums that the insured becomes legally obligated to pay as damages because of "bodily injury" arising out of either the rendering of or failure to render, "First Aid" or "Good Samaritan Services" to any person. For the purposes of this coverage grant, "First Aid" or "Good Samaritan Services" will be deemed to meet the definition of "occurrence". For the purposes of determining the applicable limits of insurance, any act or omission together with all related acts or omissions in the rendering of "First Aid" or "Good Samaritan Services" to any one person will be deemed one "occurrence".

a. "First Aid" means initial care for medical attention immediately following a "bodily injury".

b. "Good Samaritan Services" means medical attention provided in an emergency and for which no remuneration is demanded or received.

2. The insurance provided by this provision shall be excess over any valid and collectible other insurance available to any insured whether primary, excess, contingent or any other basis, except for insurance purchased specifically by you to apply in excess of the limits of Insurance shown in the declarations for Business Liability.

B. Supplementary Payments

Section II A.1.f. Coverage Extension – Supplementary Payments Paragraphs **1.(b)** and **1.(d)** are deleted and replaced with the following:

(b) Up to $2,500 for the cost of bail bonds required because of accidents or traffic violations arising out of any vehicle to which Business Liability Coverage for "bodily injury" applies. We do not have to furnish these bonds.

(d) All reasonable expenses incurred by the insured at our request to assist in the investigation or defense of the claim or "suit", including actual loss of earnings up to $500 a day because of time off work.

C. Reasonable Force – Bodily Injury Or Property Damage

Section II B.1.a. Exclusions, **Expected Or Intended Injury**, is deleted and replaced by the following:

a. Expected or Intended Injury

"Bodily Injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

D. Non-Owned Watercraft

1. Section II B.1.g. Exclusions, Aircraft, Auto Or Watercraft Subparagraph **(2)** is deleted and replaced by the following:

(2) A watercraft you do not own that is:

(a) Up to seventy-five (75) feet long; and

(b) Not being used to carry persons or property for a charge;

2. Only as respects to the insurance provided by this provision **C. Who Is An Insured** is amended to include as an insured any person who, with your express consent uses the watercraft.

3. The insurance provided by this provision shall be excess over any valid and collectible other insurance available to the insured, whether primary, excess, contingent or on any other basis, except for the insurance purchased specifically by you to apply in excess of the Limits of Insurance shown in the declarations for this Coverage Part.

E. Canoes Or Rowboats

The following is added to the exceptions contained in **Section II B.1.g. Exclusions**, **Aircraft, Auto Or Watercraft:**

(6) Any non-motorized canoe or rowboat owned by the insured. Only as respects to the insurance provided by this provision **C. Who Is An Insured** is amended to include as an insured any person who, with your express consent, uses any such canoe or rowboat.

F. Damage to Premises Rented to You

1. The last paragraph of **Section II B.1. Exclusions – Applicable To Business Liability Coverage** is deleted and replaced by the following:

Exclusions **c., d., e., f., g., h., i., k., l., m., n.** and **o.** in **SECTION II – LIABILITY** do not apply to damage by water, fire, explosion, lightning, or smoke resulting from fire to premises while

rented to you, or temporarily occupied by you with permission by the owner. A separate Damage To Premises Rented To You Limit of Insurance applies to this coverage as described in paragraph **D. Liability And Medical Expenses Limits of Insurance** in **SECTION II – LIABILITY**.

2. **Section II F.9.a. Liability And Medical Expenses Definitions**, is deleted and replaced by the following:

   a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by water, fire, explosion, lightning, or smoke resulting from fire to premises while rented to you or temporarily occupied by you with permission of the owner is not an "insured contract";

3. This provision does not apply if coverage for Damage To Premises Rented To You is excluded by another endorsement to this policy.

G. Aircraft Chartered With Crew

1. The following is added to the exceptions contained in **Section II B.1.g**. **Exclusions**, **Aircraft, Auto or Watercraft:**

   (6) Any non-owned aircraft chartered to you with a crew including a pilot.

2. The insurance provided by this provision shall be excess over any valid and collectible other insurance available to the insured whether primary, excess, contingent or on any other basis, except for insurance purchased specifically by you to apply in excess of the Limits of Insurance shown in Declarations.

H. Electronic Data Liability

1. **Section II B.1.q. Exclusions** is deleted and replaced by the following:

   q. Electronic Data

   Damages arising out of the loss of, loss of use of, damage to, corruption of, inability to access, disclosure of, display of, theft or misappropriation of or inability to manipulate "electronic data". However this exclusion does not apply to "Property Damage".

2. The following definition is added to **Section II F. Liability And Medical Expenses Definitions**:

   "Electronic data" means information, facts or programs stored as or on, created or used on, or transmitted to or from computer software (including systems and applications software), hard or floppy disks, CD-ROMS, tapes, drives, cells, data processing devices or any other media which are used with electronically controlled equipment.

3. For the purposes of the coverage provided by this endorsement, **Section II F. Liability And Medical Expenses Definitions,** Paragraph **17.** is deleted and replaced by the following:

   17. "Property damage" means:

   a. Physical injury to tangible property, including all resulting loss of use of that property. All such loss of use shall be deemed to occur at the time of the physical injury that caused it;

   b. Loss of use of tangible property that is not physically injured. All such loss of use shall be deemed to occur at the time of the "occurrence" that caused it; or

   c. Loss of, loss of use of, damage to, corruption of, inability to access, or inability to manipulate "electronic data", resulting from physical injury to tangible property. All such loss of "electronic data" shall be deemed to occur at the time of the "occurrence" that caused it.

   d. Property damage does not mean disclosure of, display of, or theft or misappropriation of electronic data however caused.

   For the purposes of this insurance, "electronic data" is not tangible property.

I. Who Is An Insured – Newly Acquired Or Formed Organizations

The following is added to **Section II C. Who Is An Insured:**

Any organization you newly acquire or form, other than a partnership, joint venture or limited liability company, over which you maintain ownership or majority interest, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:

1. Coverage under this provision is afforded only until the one hundred eightieth (180^{th}) day after you acquire or form the organization or the end of the policy period, whichever is earlier;

2. Coverage does not apply for "bodily injury" or "property damage" that occurred before you acquired or formed the organization.

3. Coverage does not apply for "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.

4. This provision does not apply to any organization for which coverage is excluded by another endorsement to this policy.

J. Who Is An Insured – Unnamed Partnership Or Joint Venture

1. The last paragraph of **Section II C. Who Is An Insured** is deleted and replaced by the following:

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations. However this limitation does not apply to your liability with respect to your conduct of the business of any current or past partnership or joint venture:

a. That is not shown as a Named Insured in the Declarations; and

b. In which you are a member or partner but only if:

(i) Each and every member or partner in that joint venture or partnership is not a construction contractor; and

(ii) The joint venture or partnership is not providing construction contracting services.

2. This provision does not apply to any person or organization for which coverage is excluded by another endorsement to this policy.

3. The insurance provided by this provision shall be excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, which is available covering your liability with respect to your conduct of the business of any current or past partnership or joint venture that is not shown as a Named Insured in the Declarations and which is issued to such partnership or joint venture.

K. Additional Insured – Owner, Manager Or Lessor Of Premises Or Leased Equipment

Section II C. Who Is An Insured is amended to include as an insured:

1. Any person or organization that you have agreed in a contract or agreement to include as an additional insured on this policy, but:

a. Only with respect to liability for "bodily injury" or "property damage" that occurs, or "personal and advertising injury" caused by an offense committed, after you have entered into that contract or agreement; and

(1) Only if the "bodily injury", "property damage" or "personal and advertising injury" is caused, in whole or in part, by you or any person or organization performing operations on your behalf, and arises out of the ownership, maintenance or use of that part of any premises leased to you under that contract or agreement; or

(2) The "bodily injury", "property damage" or "personal and advertising injury" is caused, in whole or in part, by you or any person or organization performing operations on your behalf, and arises out of the maintenance, operation or use of equipment leased to you by such additional insured.

2. The insurance provided to such additional insured under this provision is subject to the following:

a. The limits of insurance afforded to such additional insured shall be the limits which you agreed to provide in the contract or agreement, or the limits shown in the Declarations, whichever are less; and

b. The insurance afforded to such additional insured does not apply:

(1) To any "bodily injury" or "property damage" that occurs, or "personal and advertising injury" caused by an offense committed, after you cease to be a tenant in that premises;

(2) To any structural alterations, construction or demolition operations performed by or on behalf of such additional insured;

(3) To any premises for which coverage is excluded by another endorsement to this Coverage Part;

(4) To any "bodily injury" or "property damage" that occurs, or "personal and advertising injury" caused by an offense committed, after the equipment lease expires; or

(5) If the equipment is leased with an operator.

3. This provision does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this policy.

L. Additional Insured – State Or Political Subdivisions – Permits Related To Premises Or Operations

Section II C. Who Is An Insured is amended to include as an insured:

1. Any state or political subdivision that has issued a permit in connection with premises owned or occupied by, or rented or loaned to, you, but only with respect to "bodily injury", "property damage", "personal and advertising injury" arising out of the existence, ownership, use, maintenance, repair, construction, erection or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, elevators, street banners or decorations for which that state or political subdivision has issued such permit.

2. Any state or political subdivision that has issued a permit, but only with respect to "bodily injury", "property damage", "personal and advertising injury" arising out of operations performed by you or on your behalf for which that state or political subdivision has issued such permit. However, no such state or political subdivision is an insured for:

a. "Bodily injury", "property damage", "personal and advertising injury" arising out of operations performed for that state or political subdivision; or

b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

M. General Aggregate Limit – Per Project Or Per Location

Section II D. Liability And Medical Expenses Limits of Insurance, Paragraph **4. Aggregate Limits**. is deleted and replaced by the following:

4. Aggregate Limits

The most we will pay for:

a. All "bodily injury" and "property damage" that is included in the "products-completed operations hazard" is twice the Liability and Medical Expenses limit.

b. All:

(1) "Bodily injury" and **"**property damage" except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard";

(2) Plus medical expenses;

(3) Plus all "personal and advertising injury" caused by offenses committed;

is twice the Liability and Medical Expenses limit.

The aggregate limit for all "bodily injury" and "property damage", medical expenses and "personal and advertising injury" other than "bodily injury" or "property damage" included in the "products-completed operations hazard" applies separately to each of your "projects" away from premises owned by or occupied by you or to each of your "locations" owned by or occupied by you.

"Projects" mean an area away from premises owned by or rented to you at which you are performing operations pursuant to a contract or agreement. For the purposes of determining the applicable aggregate limit of insurance, each "project" at the same "location" shall be considered a single "project".

For the purposes of this provision, "location" means

1. Premises involving the same or connecting lots;

2. Premises where connection is interrupted only by a street, roadway, waterway or right-of-way of a railroad; or

3. Premises where operations are performed in sections, stages or phases as a continuation of the same contract or agreement, even if the premises do not involve connecting lots.

Subject to Paragraph **a.** or **b.** above, whichever applies, the Damage To Premises Rented To You Limit is the most we will pay for damages because of "property damage" to any one premises, while rented to you, or in the case of fire; explosion; lightning; smoke resulting from such fire, explosion or lightning; or water while rented to you or temporarily occupied by you with permission of the owner.

The Limits of Insurance of **SECTION II – LIABILITY** apply separately to each consecutive annual period and to any remaining period of less than twelve (12) months, starting with the beginning of the policy period shown in the Declarations, unless the policy period is extended after issuance for an additional period of less than twelve (12) months. In that case, the additional period will be deemed part of the last preceding period for purposes of determining the Limits of Insurance.

N. Knowledge And Notice Of Occurrence Or Offense

The following is added to **Section II E. 2. Liability and Medical Expenses General Conditions, Duties In The Event of Occurrence, Offense, Claim Or Suit:**

Notice of an "occurrence" or of an offense which may result in a claim must be given as soon as practicable after knowledge of the "occurrence" or offense has been reported to you, one of your "executive officers" (if you are a corporation), one of your partners who is an individual (if you are a partnership), one of your managers (if you are a limited liability company), one of your trustees who is an individual (if you are a trust), or an "employee" (such as an insurance, loss control or risk manager or administrator) designated by you to give such notice.

Knowledge by any other "employee" of an "occurrence" or offense does not imply that you also have such knowledge.

Notice of an "occurrence" or of an offense which may result in a claim will be deemed to be given as soon as practicable to us if it is given in good faith as soon as practicable to your workers' compensation, accident, or health insurer. This applies only if you subsequently give notice of the "occurrence" or offense to us as soon as practicable after you, one of your "executive officers" (if you are a corporation), one of your partners who is an individual (if you are a partnership), one of your managers (if you are a limited liability company), one of your trustees who is an individual (if you are a trust), or an "employee" (such as an insurance, loss control or risk manager or administrator) designated by you to give such notice discovers that the "occurrence" or offense may involve this policy.

O. Amended Bodily Injury Definition

The definition of "bodily injury" in **Section II F.3. Liability And Medical Expenses Definitions** is deleted and replaced by the following:

"Bodily injury" means injury to the body, sickness, disease, or death. "Bodily injury" also means mental injury, mental anguish, emotional distress, pain and suffering, or shock resulting from injury to the body, sickness, disease or death of any person.

P. Amended Insured Contract Definition – Construction Or Demolition Operations Within 50' Of Railroad

1. The definition of "insured contract" in **Section II F.9.c. Liability And Medical Expenses Definitions** is deleted and replaced by the following:

c. Any easement or license agreement

2. The definition of "insured contract" in **Section II F.9.f.(1) Liability And Medical Expenses Definitions** is deleted.

3. The insurance provided by this provision shall be excess over any valid and collectible Railroad Protective Liability insurance available to an insured , whether primary, excess, contingent or on any other basis, except for the insurance purchased specifically by you to apply in excess of the Limits of Insurance shown in the declarations for this Coverage Part.

Q. Amended Personal And Advertising Injury Definition – Electronic Material

1. The definition of "personal and advertising injury" in **Section II F.14.d. Liability And Medical Expenses Definitions** is deleted and replaced by the following:

d. Oral, written or electronic publication, in any manner, of material that slanders or libels a person or organization or disparages a person's or organization's goods, products or services;

2. The definition of "personal and advertising injury" in **Section II F.14.e. Liability And Medical Expenses Definitions** is deleted and replaced by the following:

e. Oral, written or electronic publication, in any manner, of material that violates a person's right of privacy;

3. **Section II B.1.p.(2) Exclusions** for **Personal And Advertising Injury** is deleted and replaced by the following:

(2) Arising out of oral, written or electronic publication of material if done by or at the direction of the insured with knowledge of its falsity;

4. **Section II B.1.p.(2) Exclusions** for **Personal And Advertising Injury** is deleted and replaced by the following:

(3) Arising out of oral, written or electronic publication of material whose first publication took place before the beginning of the policy period;

R. Unintentional Omission

The following is added to **SECTION III – COMMON POLICY CONDITIONS** Paragraph **C. Concealment, Misrepresentation Or Fraud (BUT APPLICABLE ONLY TO SECTION II – LIABILITY)**

However as it pertains to Business Liability Coverage only, the unintentional omission of, or unintentional error in, any information provided by you which we relied upon in issuing this policy shall not prejudice your rights under this insurance. This provision does not affect our right to collect additional premium or to exercise our right of cancellation or nonrenewal in accordance with applicable insurance laws or regulations.

S. Waiver Of Transfer Of Rights Of Recovery Against Others To Us

SECTION III – COMMON POLICY CONDITIONS Paragraph **K.2. Transfer of Rights of Recovery Against Others to Us (BUT APPLICABLE ONLY TO SECTION II – LIABILITY)** is deleted and replaced by the following:

2. Applicable to Business Liability Coverage:

We waive any rights of recovery we may have against any person or organization because of payments we make for "bodily injury", "property damage", "personal injury and advertising injury" arising out of:

a. Premises owned by you, temporarily occupied by you with permission of the owner, or leased or rented to you;

b. Ongoing and completed operations performed by you, or on your behalf, under a contract or agreement with that person or organization;

c. Your "work"; or

d. "Your products".

We waive these rights only where you have agreed to do so as part of a contract or agreement entered into by you before the "bodily injury" or "property damage" occurs or the "personal and advertising injury" offense is committed.

ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

RLIPack® BUSINESS AUTO ENHANCEMENT

SCHEDULE OF COVERAGES ADDRESSED BY THIS ENDORSEMENT

A. Broad Form Named Insured
B. Employees As Insureds
C. Blanket Additional Insured
D. Blanket Waiver Of Subrogation
E. Employee Hired Autos
F. Fellow Employee Coverage
G. Auto Loan Lease Gap Coverage
H. Glass Repair – Waiver Of Deductible
I. Personal Effects Coverage
J. Hired Auto Physical Damage Coverage
K. Hired Auto Physical Damage – Loss Of Use
L. Hired Car – Worldwide Coverage
M. Temporary Transportation Expenses
N. Amended Bodily Injury Definition – Mental Anguish
O. Airbag Coverage
P. Amended Insured Contract Definition – Railroad Easement
Q. Coverage Extensions – Audio, Visual And Data Electronic Equipment Not Designed Solely For The Production Of Sound
R. Notice Of And Knowledge Of Occurrence
S. Unintentional Errors Or Omissions
T. Towing Coverage

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

A. Broad Form Named Insured

The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE,** Paragraph **A.1. Who Is An Insured** Provision:

Any business entity newly acquired or formed by you during the policy period, provided you own fifty percent (50%) or more of the business entity and the business entity is not separately insured for Bus-iness Auto Coverage. Coverage is extended up to a maximum of one hundred eighty (180) days following the acquisition or formation of the business entity.

This provision does not apply to any person or organization for which coverage is excluded by endorsement.

B. Employees As Insureds

The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE,** Paragraph **A.1. Who Is An Insured** Provision:

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

C. Blanket Additional Insured

The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE,** Paragraph **A.1. Who Is An Insured** Provision:

Any person or organization that you are required to include as an additional insured on this coverage form in a contract or agreement that is executed by you before the "bodily injury" or "property damage" occurs is an "insured" for liability coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in **SECTION II – COVERED AUTOS LIABILITY COVERAGE**.

The insurance provided to the additional insured will be on a primary and non-contributory basis to the additional insured's own business auto coverage if you are required to do so in a contract or agreement that is executed by you before the "bodily injury" or "property damage" occurs.

D. Blanket Waiver Of Subrogation

The following is added to the **SECTION IV – BUSI-NESS AUTO CONDITIONS, A. Loss Conditions, 5. Transfer Of Rights Of Recovery Against Others To Us**:

We waive any right of recovery we may have against any person or organization to the extent required of you by a contract executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of the operations contemplated by such contract. The waiver applies only to the person or organization designated in such contract.

E. Employee Hired Autos

1. The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE,** Paragraph **A.1. Who Is An Insured** Provision:

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business.

2. Changes In General Conditions:

Paragraph **5.b.** of the **Other Insurance** Con-dition in the **BUSINESS AUTO CONDITIONS** is deleted and replaced with the following:

b. For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

(1) Any covered "auto" you lease, hire, rent or borrow; and

(2) Any covered "auto" hired or rented by your "employee" under a contract in that individual "employee's" name, with your permission, while performing duties related to the conduct of your business. However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

F. Fellow Employee Coverage

SECTION II – COVERED AUTOS LIABILITY COVERAGE, Exclusion B.5. does not apply if you have workers compensation insurance in-force covering all of your employees.

G. Auto Loan Lease Gap Coverage

SECTION III – PHYSICAL DAMAGE COVERAGE, C. Limit Of Insurance, is amended by the addition of the following:

In the event of a total "loss" to a covered "auto" shown in the Schedule of Declarations, we will pay any unpaid amount due on the lease or loan for a covered "auto", less:

1. The amount paid under the **PHYSICAL DAMAGE COVERAGE** section of the policy; and

2. Any:

a. Overdue lease/loan payments at the time of the "loss";

b. Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage.

c. Security deposits not returned by the lessor;

d. Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and

e. Carry-over balances from previous loans or leases.

H. Glass Repair – Waiver Of Deductible

SECTION III – PHYSICAL DAMAGE COVERAGE, **D. Deductible** is amended by adding the following:

No deductible for a covered "auto" will apply to glass damage if the glass is repaired rather than replaced.

I. Personal Effects Coverage

The following is added to **SECTION III – PHYSICAL DAMAGE COVERAGE**, **A. Coverage, 4. Coverage Extensions**:

c. Personal Effects Coverage

In the event of a total theft loss of your covered "auto" we will pay up to $400 for "loss" to wearing apparel and other personal effects which are:

(1) Owned by an "insured"; and

(2) In or on your covered "auto";

No deductible applies to Personal Effects Coverage.

J. Hired Auto Physical Damage Coverage

The following is added to **SECTION III – PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions**:

d. Hired Auto Physical Damage Coverage

If hired "autos" are covered "autos" for Liability Coverage and this policy also provides Physical Damage Coverage for an owned "auto", then the Physical Damage Coverage is extended to "autos" that you hire, rent or borrow subject to the following:

(1) The most we will pay for "loss" in any one "accident" to a hired, rented or borrowed "auto" is the lesser of:

(a) $60,000

(b) The actual cash value of the damaged or stolen property as of the time of the "loss"; or

(c) The cost of repairing or replacing the damaged or stolen property with other property of like kind and quality.

(2) An adjustment for depreciation and physical condition will be made in the event of a total "loss".

(3) If a repair or replacement results in better than like kind or quality, we will not pay for the betterment.

(4) A deductible equal to the highest Physical Damage deductible applicable to any owned auto will apply.

(5) This Coverage Extension will not apply to:

(a) Any "auto" that is hired, rented or borrowed with a driver; or

(b) Any "auto" that is hired, rented or borrowed from your "employee".

K. Hired Auto Physical Damage – Loss Of Use

The following is added to **SECTION III – PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions**:

e. We will pay sums which you legally must pay to the lessor of a covered "auto" which you have leased without a driver for thirty (30) days or less for the lessor's loss of use of the covered "auto", provided:

(1) This insurance provides comprehensive, specified causes of loss or collision covered on the covered "auto";

(2) The loss of use results from the covered "auto" being damaged in an "accident" while you are leasing it.

We will pay up to a maximum limit of $1,500 for this covered extension.

L. Hired Car – Worldwide Coverage

The following is added to **SECTION II – COVERED AUTOS LIABILITY COVERAGE, A.2. Coverage Extensions**:

f. Hired Car – Worldwide Coverage

(1) We will pay all sums an "insured" legally must pay as damages because of "bodily injury" or "property damage" to which this insurance applies, caused by an "accident" which occurs outside of the United States of America, the territories and possessions of the United States of America, Puerto Rico and Canada resulting from the maintenance, or use of any covered "auto" of the private passenger type you lease, hire, rent or borrow without a driver for thirty (30) days or less.

(2) With respect to any claim made or "suit" instituted outside the United States of America, the territories and possessions of the United States of America, Puerto Rico, and Canada:

(a) You shall undertake the investigation, settlement and defense of such claims and "suits" and keep us advised of all proceedings and actions.

(b) You will not make any settlement without our consent.

(c) We will reimburse you:

(i) For the amount of damages because of liability imposed upon you by law on account of "bodily injury" or "property damage" to which this insurance applies, and

(ii) For all reasonable expenses incurred with our consent in connection with the investigation, settlement or defense of such claims or "suits". Reimbursement for expenses will be part of the Limit of Insurance for liability coverage shown in the Business Auto Coverage Declarations, and not in addition to such limits.

(3) The limit of Insurance for Liability Coverage shown in the Business Auto Coverage Declarations is the most we will reimburse you for the sum of all damages imposed on you, as set forth in paragraph **2.c.** above, and all expenses incurred by you arising out of any single "accident" or "loss".

(4) You must maintain the greater of the following primary auto liability insurance limits:

(a) Compulsory admitted insurance with limits required to be in force to satisfy the legal requirements of the jurisdiction where the accident occurs; or

(b) Insurance limits required by law and issued by a government entity or by an insurer licensed or permitted by law to do business in the jurisdiction where the "accident" occurs; or

(c) Auto liability insurance limits of at least $300,000 combined single limit or $100,000 per person/$300,000 per accident Bodily Injury, $100,000 Property Damage.

If you fail to comply with the above, this insurance is not invalidated. However, in the event of a "loss", we will pay only to the extent that we would have been liable had you so complied.

(5) The insurance provided by this coverage extension is excess over any other collectible insurance available to you whether on a primary, excess contingent or any other basis.

M. Temporary Transportation Expenses

SECTION III – PHYSICAL DAMAGE COVERAGE, **A.4. Coverage Extensions**, subparagraph **a. Transportation Expenses** is deleted and replaced by the following:

a. Transportation Expenses

(1) We will pay up to a maximum of $1,500 for temporary transportation expense incurred by you because of Physical Damage to a covered "auto".

(2) We will pay only for those covered "autos" for which you carry Comprehensive, Colli-sion or Specified Case of Loss Coverage.

(3) We will pay only for those expenses incurred by you during the period of time that begins twenty-four (24) hours after the covered "loss" and ends at the time when the covered "auto" can be reasonable repaired or replaced.

(4) This coverage does not apply while there are spare or reserve "autos" available to you for your operations.

N. Amended Bodily Injury Definition – Mental Anguish

The following is added to **SECTION V – DEFINITIONS**, **Definition C**.:

"Bodily injury" also includes mental anguish, but only when the mental anguish arises from other bodily injury, sickness or disease.

O. Airbag Coverage

The following is added to **SECTION III – PHYSICAL DAMAGE COVERAGE B. Exclusions 3.a.**:

However, this exclusion will not apply to accidental discharge of an airbag due to mechanical or electrical breakdown.

P. Amended Insured Contract Definition – Railroad Easement

SECTION V – DEFINITIONS paragraph **H.** "Insured contact" is modified as follows:

1. Paragraph **H.3.** is replaced by the following:

3. Any easement or license agreement.

2. Paragraph **H.6.a.** is deleted.

Q. Coverage Extensions – Audio, Visual And Data Electronic Equipment Not Designed Solely For The Production Of Sound

SECTION III – PHYSICAL DAMAGE COVERAGE B. Exclusions, exception paragraph **a.** to exclusion **4.c.** and **4.d.** is deleted and replaced with the following:

a. Equipment and accessories used with such equipment, except for tapes, records, discs or other electronic media device, provided such equipment is permanently installed in the covered "auto" at the time of the "loss" or is removable from the housing unit which is permanently installed in the covered "auto" at the time of the "loss", and such equipment is designed to be solely operated by use of the power from the "autos" electrical system, in or upon the covered "autos"; or

R. Notice Of And Knowledge Of Occurrence

SECTION IV – BUSINESS AUTO CONDITIONS, A.2. Duties In The Event Of Accident, Claim Suit Or Loss, subparagraph **a.** is deleted and replaced with the following:

a. In the event of "accident", claim, "suit" or "loss", you must give us or our authorized representative prompt notice of the "accident" or "loss" including:

(1) How, when and where the "accident" or "loss" occurred;

(2) The "insured's" name and address; and

(3) To the extent possible, the names and addresses of any injured person and witnesses.

Your duty to give us or our authorized representative prompt notice of the "accident" or "loss" applies only when the "accident" or "loss" is known to:

(1) You, if you are an individual;

(2) A partner if you are a partnership; or

(3) An executive officer or insurance manager, if you are a corporation.

S. Unintentional Errors Or Omissions

SECTION IV – BUSINESS AUTO CONDITIONS, **B. General Conditions; 2. Concealment Misrepresentation Or Fraud** is amended by adding the following:

The unintentional omission of, or unintentional error in, any information given by you shall not prejudice your rights under this insurance. However this provision does not affect our right to collect additional premium or exercise our right of cancellation or nonrenewal.

T. Towing Coverage

SECTION III – PHYSICAL DAMAGE COVERAGE, **A.2. Towing**, is deleted and replaced by the following:

2. We will pay up to $750 for towing and labor costs incurred each time a covered "auto" is disabled due to a covered cause of loss. However:

a. All labor must be performed at the place of disablement; and

b. If the covered auto is a private passenger type no deductible applies; and

c. If the covered auto is not of the private passenger type our obligation to pay will be reduced by a $250 deductible per disablement.

ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED.

COMMERCIAL EXCESS LIABILITY POLICY
DECLARATIONS

POLICY NO. NHA601729

ITEM 6. SCHEDULE OF UNDERLYING INSURANCE

Type of Policy	Insurer	Applicable Limit
GENERAL LIABILITY	LANDMARK AMERICAN INSURANCE COMPANY	$1,000,000 EACH OCCURRENCE $2,000,000 GENERAL AGGREGATE $2,000,000 PRODUCTS/COMPLETED OPS AGG $1,000,000 PERSONAL/ADVERTISING INJURY
EMPLOYERS LIABILITY	RLI INSURANCE COMPANY	$1,000,000 EACH ACCIDENT $1,000,000 DISEASE EACH EMPLOYEE $1,000,000 DISEASE POLICY LIMIT
GENERAL LIABILITY (BOP)	RLI INSURANCE COMPANY	$1,000,000 EACH OCCURRENCE $2,000,000 GENERAL AGGREGATE $2,000,000 PRODUCTS/COMPLETED OPS AGG $1,000,000 PERSONAL/ADVERTISING INJURY
EMPLOYEE BENEFITS LIABILITY (BOP)	RLI INSURANCE COMPANY	$1,000,000 EACH CLAIM $1,000,000 AGGREGATE
AUTO LIABILITY	RLI INSURANCE COMPANY	$1,000,000 COMBINED SINGLE LIMIT

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT–CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be ____2% of the California workers' compensation premium otherwise due on such remuneration.

Schedule

Person or Organization	Job Description
Any person or organization that you are required to waive rights of recovery against in a written contract or agreement.	Jobs performed for any person or organization that you have agreed with in a written contract to provide this agreement.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 7/1/2024
Insured AGA Engineers, Inc.

Policy No. PSW0004954
Insurance Company
RLI Insurance Company

Endorsement No.

Countersigned By _____

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CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
ADVANTEC Consulting Engineers, Inc.

THIS AGREEMENT is made and entered into this 14th, day of January, 2025 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and Advantec Consulting Engineers, Inc., a California corporation] ("Consultant").

W I T N E S S E T H :

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide On-Call Traffic Engineering Services, as more fully described herein; and

B. WHEREAS, Consultant represents that it is "design professional" as that term is defined by California Civil Code Section 2782.8 and has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in the Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State, and local laws and ordinances applicable to the services required under this Agreement. Consultant warrants that it is not suspended or debarred from doing business with the United States government and can legally be paid from federal funds. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender, or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed Fifty Thousand Dollars ($50,000), unless authorized herein.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "Scope of Services", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Such increase in additional fees shall be limited to 10% of the total contract sum. The City Administrator is authorized to approve a Change Order for such additional services. Where the original contract is $40,000.00 or less, City Council approval shall be required prior to any increase bringing the total compensation to more than $40,000.00.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A".

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of

performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 35 months, ending on December 3, 2027, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. The term of the Agreement may be extended for one additional two-year term based on Contractor performance and at the discretion of the City.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending, or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates, or abandons a portion of this Agreement such suspension, termination, or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or

rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps, and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Insurance. The Consultant and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, insurance as set forth in Exhibit "B" attached hereto and incorporated herein by this reference.

Neither the City nor any of its officers, officials, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Deductible or Self Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.3. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages, as well as providing the City with the required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "C" and incorporated herein by this reference.

5.4. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives, and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives, and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence, or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:	IF TO CITY:
Advantec Consulting Engineers Inc 1200 Roosevelt Irvine, CA, 92620 Tel: (949) 861-4999	City of Placentia 401 E. Chapman Ave. Placentia, CA 92870 Tel: (714) 993-8121
Attn: Jose Guedes	Attn: Kyra Tao

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet, or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting, or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to protect, defend, indemnify, and hold free and harmless the City, its officers, officials, agents, employees, and volunteers, at Consultant's sole expense, from and against any and all claims, liabilities, demands, actions, expenses, damages, suits, or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees arising out of or in any way connected with the performance of the Consultant, its employees, and/or authorized subcontractors' work undertaken pursuant to this Agreement including all acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of the Consultant, its employees and/or subcontractors. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its officers, officials, agents, employees, and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable, and whether or not there is any evidence of fault or wrongdoing by the Consultant, its employees and/or its subcontractors. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints, or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers,

agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, State, or Federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information, and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files, and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City, but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes, or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that

this Agreement and all reports, documents, information, and data, including, but not limited to, computer tapes, discs, or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 7920.000 *et seq*.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates, and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq*.) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates, and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates, or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Consultant's duties and services under this Agreement shall not include preparing or assisting the City with any portion of the City's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the City. The City shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Consultant's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project, if any, have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by Consultant pursuant to this Agreement.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates, and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect. Furthermore, Consultant will comply with the following:

(a) Unauthorized Aliens. Consultant hereby represents and warrants that it will comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, *et seq*., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of any work and/or services under this Agreement, and should any liability or sanctions be imposed against City for such use of

unauthorized aliens, Consultant hereby agrees to reimburse City for any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, or penalties which arise out of or are related to such employment, together with any and all costs, including attorneys' fees, incurred by City.

(b) E-Verify. If Consultant is not already enrolled in the U.S. Department of Homeland Security's E-Verify program, Consultant shall enroll in the E-Verify program within fifteen (15) days of the effective date of this Agreement to verify the employment authorization of employees assigned to perform work hereunder. Consultant shall verify employment authorization within three (3) days of hiring a new employee to perform work under this Agreement. Information pertaining to the E-Verify program can be found at http://www.uscis.gov, or access the registration page at https://e-verify.uscis.gov/enroll . Consultant shall certify its registration with E-Verify and provide City its registration number within sixteen days of the effective date of this Agreement. Failure to provide certification will result in withholding payment until full compliance is demonstrated.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or

compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

_____ Date: _____
Rosanna Ramirez, Acting City Administrator

ATTEST:

_____
City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT:

_____ Date: December 12, 2024
Signature

Carlos Ortiz, CEO

Name and Title

95-4687341

Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

_____ Date: _____

Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

_____ Date: _____

Krystle Murillo, Risk Manager

APPROVED AS TO CONTENT:

_____ Date: _____

Kyra Tao, Transportation Manager

DEPARTMENTAL APPROVAL:

_____ Date: _____

Chris Tanio, Director of Public Works

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK

ADVANTEC
Because We Care!

August 28, 2024

City of Placentia
Attn: Kyra Tao, PE, PTP, Transportation Manager
401 E. Chapman Avenue
Placentia, CA 92870

Subject: **Proposal for On-Call Traffic Engineering Services**

Dear Kyra,

ADVANTEC Consulting Engineers (ADVANTEC) is pleased to submit the accompanying Billing Rates and Cost Proposal , in response to the Request for Proposals (RFP) for On-Call Traffic Engineering Services issued by the City of Placentia. Our Cost Proposal is prepared in conjunction with the technical proposal, which is provided under a separate cover. We have included ADVANTEC's Hourly Rates for the year 2024.

We appreciate this opportunity to work with the City of Placentia.

Sincerely,

Carlos Ortiz, PE, TE, PTOE

Project Director/Chief Executive Officer

ADVANTEC Consulting Engineers, Inc.

Hourly Rates

Effective January 2024

Classification	Rate
Project Director	$375 / hour
Senior Project Manager VIII	$315 / hour
Senior Project Manager VII	$250 / hour
Project Manager/ Senior Engineer VI	$220 / hour
Project Manager/ Engineer V-3	$200 / hour
Project Manager/ Engineer V-2	$180 / hour
Project Manager/ Engineer V-1	$160 / hour
Associate Engineer IV	$145 / hour
Associate Engineer III	$135 / hour
Assistant Engineer II	$125 / hour
Assistant Engineer I	$110 / hour
Administrative III	$140 / hour
Administrative II	$120 / hour
Administrative I	$100 / hour

Direct Costs

Effective January 2024

Mileage	Current Rate per IRS
In House Plotting (Mylar)	$20.00 per D-size sheet
In House Plotting (Bond)	$10.00 per D-size sheet
Other Direct Costs	At Cost + 10% admin

1200 Roosevelt | Irvine | CA 92620
T 949.861.4999 F 949.502.5522 www.advantec-usa.com

Proposal for:

City of Placentia

On-Call Traffic Engineering Services

Date: August 28, 2024









Submitted by:

ADVANTEC Consulting Engineers

ADVANTEC
Because We Care!

August 28, 2024

City of Placentia
Attn: Kyra Tao, PE, PTP, Transportation Manager
401 E. Chapman Avenue
Placentia, CA 92870

Subject: **Proposal for On-Call Traffic Engineering Services**

Dear Kyra,

Your Primary Contact:
Mr. Carlos Ortiz, PE, TE, PTOE
Project Director/CEO
1200 Roosevelt,
Irvine, CA 92620
cortiz@advantec-usa.com
Phone No.: 949-861-4999
Mobile No.: 949-636-0646

ADVANTEC Consulting Engineers Inc. (ADVANTEC), a California Corporation, is pleased to submit our proposal for the Request for Proposal (RFP) for City of Placentia On-Call Traffic Engineering Services. The City's objectives for this contract are clearly defined in the Request for Proposal for a minimum contract term of three (3) years. **ADVANTEC** is a **professional Certified Disadvantaged Business Enterprise (DBE) and Small Business (SBE) consulting firm** providing planning, engineering, and technology services for public transportation and planning agencies. Our name more than implies our focus to implement ***ADVAN****CEMENTS in* ***TEC****HNOLOGY* in our professional services, thus providing **innovative solutions** that meet the needs of our clients and the public they serve. Our senior leadership team has ***over 300 years*** of combined professional experience providing professional services to public agencies throughout California. Our clients rely on this experience as we continue the company's founding principle of providing professional services with the best value and quality, on time and within budget performance since we began our business in 1998. We have provided planning, design, and construction support services for various traffic engineering, ITS and smart mobility projects/programs, civil engineering, and public works projects throughout California.

We bring outstanding professionals with clear roles to provide the City of Placentia all the professional services that may be needed or required under any assigned Task Order. **Our Proposal has been prepared per the requirements of the RFP.** ADVANTEC has provided similar services and have worked on multiple projects through various funding sources (local, regional, state, federal) including local cities in both Orange County and Los Angeles County, OCTA, County of Los Angeles Public Works, Caltrans District 12, and numerous agencies throughout Southern California.

By selecting ADVANTEC, the City of Placentia will realize the following benefits:

- **ADVANTEC has the Right Experience and Technical Competence.** We have provided **Traffic/Transportation Engineering, Traffic Signal Improvements, Transportation Planning, Traffic Study Development, Traffic Signal Timing, and Intelligent Transportation Systems (ITS) Design and Integration** to various agencies including the cities of Huntington Beach, Seal Beach, Newport Beach, Westminster, Garden Grove, Santa Ana, Orange, Irvine, Mission Viejo, Laguna Hills, Lake Forest, Aliso Viejo, Rancho Santa Margarita, La Habra, San Clemente, Claremont, Pico Rivera, City of Industry, Alhambra, Monterey Park, Culver City, Norwalk, Lancaster, County of Los Angeles, and Caltrans District 12. Our key staff are fully familiar with the technical and institutional needs of this contract and have been carefully selected for their expertise in the specific disciplines required under this contract.
- **Our Method to Accomplish Assigned Task Orders.** ADVANTEC has been providing professional On-Call or As-Needed Services for various agencies throughout Southern California including cities, counties, Caltrans, ports, and other transportation agencies. The ADVANTEC Team has significant experience working on simultaneous tasks for clients under on-call contracts and on multiple tasks associated with larger projects. This is the nature

of our business, and **Mr. Carlos Ortiz. PE, TE, PTOE (Project Director)** and **Mr. Jose Guedes, TE (Project Manager)** have demonstrated their ability to manage and maintain budgets and schedules working on concurrent projects. **Our Project Manager** will be supported by experienced California registered Civil, Traffic and Electrical Engineers, System Integrators, and other qualified professionals capable of managing day-to-day tasks under this contract.

- **Project Organization and Depth of Experts and Resources.** ADVANTEC brings a team of experts and resources with experience in delivering similar initiatives or projects and with a commanding expertise on local, state, and federal, policies, programs, requirements, and initiatives. Our team members include experts that are working on various As-Needed or On-Call contracts providing similar professional services.
- **On-Call Traffic Engineering Experience and Expertise.** ADVANTEC meets the City's needs related to all **On-Call Traffic Engineering Services listed in the RFP** including Traffic Signal Operation Management, and Traffic Engineering.

As Chief Executive Officer (CEO) and Principal, I am fully authorized to make representations on behalf of **ADVANTEC** and certify that the information contained in this proposal is truthful, accurate, and complete at the time of submission of this proposal. We confirm that all elements of the RFP have been reviewed and understood. We are willing to enter into a contract under the terms and conditions prescribed by this RFP. We do not have any conflicts of interest, and we meet all the insurance requirements for this contract. We acknowledge receipt of Q&A Set #1 and #2. If you have any questions, please contact me at cortiz@advantec-usa.com or 949.636.0646. We are very excited about this opportunity to assist the City of Placentia staff to deliver multiple Task Orders on the next three (3) years.

Sincerely,



Carlos Ortiz, PE, TE, PTOE

Project Director/Chief Executive Officer

ADVANTEC Consulting Engineers, Inc.

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APPENDIX A - RESUMES

EXECUTIVE SUMMARY

ADVANTEC brings outstanding professionals with clear roles to provide the City of Placentia all the professional services that may be needed or required under this contract. **ADVANTEC will provide both, Traffic Signal Operation Management Services and Traffic Engineering Services** ADVANTEC has provided similar services and have worked on multiple projects through various funding sources (local, regional, state, federal) including local cities in both Orange County and Los Angeles County, OCTA, County of Los Angeles Public Works, Caltrans District 12, and numerous agencies throughout Southern California.

ADVANTEC recognizes that the successful delivery of high-quality traffic engineering/ transportation planning projects starts with assigning a Project Manager that possesses superior technical, management and leadership skills. **Mr. Jose Guedes, TE, will serve as our Project Manager, leading our team and acting as primary point of contact to the City of Placentia during this contract.** Jose brings 34 years of experience managing traffic signal operations and synchronization projects, as well as on-call traffic engineering contracts. Mr. Guedes will also serve as **Task Leader on the Traffic Signal Operation Management,** as he brings 14 years of experience managing traffic operations and the Traffic Management Center for the City of Irvine, and another 14 years managing the on-call signal operations contract with the City of Chino Hills. He will be supported by experienced California-registered Civil, Electrical, and Traffic Engineers, and other qualified professionals capable of managing day-to-day tasks under this contract.

By selecting ADVANTEC, the City of Placentia will realize the following benefits:

- **ADVANTEC has the Right Experience and Technical Competence.** We have provided **Traffic/Transportation Engineering, Traffic Signal Improvements, Transportation Planning, Traffic Study Development, Traffic Signal Timing, and Intelligent Transportation Systems (ITS) Design and Integration** to various agencies including the cities of Huntington Beach, Seal Beach, Newport Beach, Westminster, Garden Grove, Santa Ana, Orange, Irvine, Mission Viejo, Laguna Hills, Lake Forest, Aliso Viejo, Rancho Santa Margarita, La Habra, San Clemente, Claremont, Pico Rivera, City of Industry, Alhambra, Monterey Park, Culver City, Norwalk, Lancaster, County of Los Angeles, and Caltrans District 12. Our key staff are fully familiar with the technical and institutional needs of this contract and have been carefully selected for their expertise in the specific disciplines required under this contract.
- **Our Method to Accomplish Assigned Task Orders.** ADVANTEC has been providing professional On-Call or As-Needed Services for various agencies throughout Southern California including cities, counties, Caltrans, ports, and other transportation agencies. The ADVANTEC Team has significant experience working on simultaneous tasks for clients under on-call contracts and on multiple tasks associated with larger projects. This is the nature of our business, and **Mr. Carlos Ortiz. PE, TE, PTOE (Project Director)** and **Mr. Jose Guedes, TE (Project Manager)** have demonstrated their ability to manage and maintain budgets and schedules working on concurrent projects. **Our Project Manager** will be supported by experienced California registered Civil, Traffic and Electrical Engineers, System Integrators, and other qualified professionals capable of managing day-to-day tasks under this contract.
- **Project Organization and Depth of Experts and Resources.** ADVANTEC brings a team of experts and resources with experience in delivering similar initiatives or projects and with a commanding expertise on local, state, and federal, policies, programs, requirements, and initiatives. Our team members include experts that are working on various As-Needed or On-Call contracts providing similar professional services.
- **On-Call Traffic Engineering Experience and Expertise.** ADVANTEC meets the City's needs related to all **On-Call Traffic Engineering Services listed in the RFP** including Traffic Signal Operation Management, and Traffic Engineering.

PROJECT TEAM ORGANIZATION

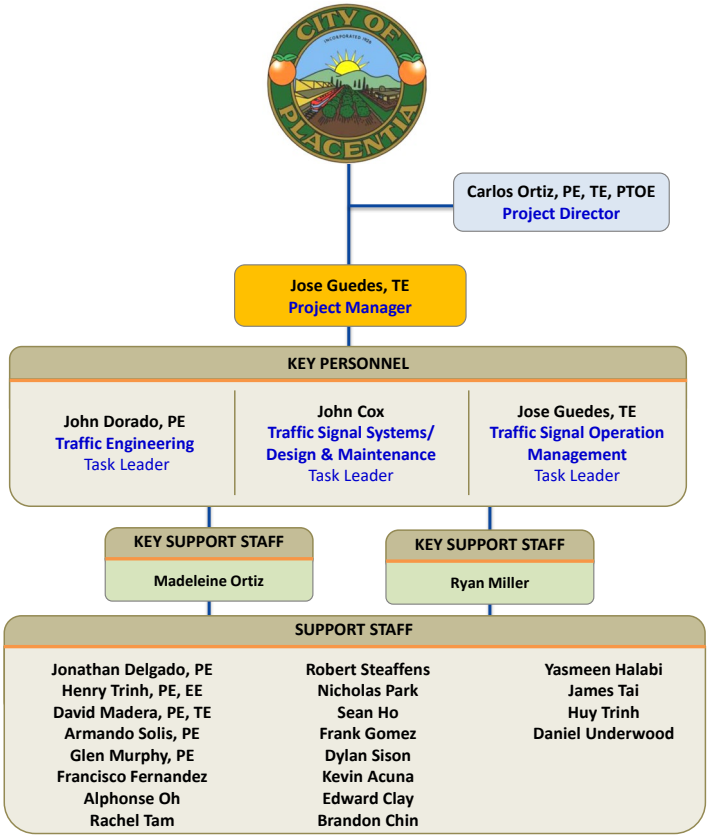
ADVANTEC's TEAM ORGANIZATION

Mobilizing appropriate staff quickly is essential to smooth the performance of this important contract for the City of Placentia. This requires a management approach that emphasizes streamlined communication and quality control. As a partner to the City, the ADVANTEC Team will commit to the delivery of each task order within time and budget. We recognize that City staff has high expectations for capability and performance. **Figure 1** illustrates the proposed organizational structure of our project team.

PROJECT MANAGER: ADVANTEC recognizes that the successful delivery of high-quality traffic engineering/ transportation planning projects starts with assigning a Project Manager that possesses superior technical, management and leadership skills. **Mr. Jose Guedes, TE, will serve as our Project Manager, leading our team and acting as primary point of contact to the City of Placentia during this contract.** Jose brings 34 years of experience managing traffic signal operations and synchronization projects, as well as on-call traffic engineering contracts. Mr. Guedes will also serve as **Task Leader on the Traffic Signal Operation Management,** as he brings 14 years of experience managing traffic operations and the Traffic Management Center for the City of Irvine, and another 14 years managing the on-call signal operations contract with the City of Chino Hills. He will be supported by experienced California-registered Civil, Electrical, and Traffic Engineers, and other qualified professionals capable of managing day-to-day tasks under this contract.

KEY PERSONNEL: Selection of qualified team members to work with the Project Manager is a necessity in implementing and sustaining a proven project approach. ADVANTEC's proposed key personnel and support staff as shown in our Organization Chart are available to fulfill their time commitments in accordance with the project schedule. Mr. Guedes leads a team of professionals who have worked on numerous On-Call Civil/Public Works/Traffic Engineering On-Call Contracts throughout Southern California: ***Mr. Carlos Ortiz, and Mr. John Dorado have managed various similar Task Orders under various Traffic Engineering On-Call contracts.*** This long-term experience provides a great benefit to the City of Placentia in that these key Team Leaders have shared technical and leadership growth together, resulting in a recognized ability to deliver a high-quality end product without costly surprises or project misdirection.

Figure 1 Organizational Chart



Our **Traffic Engineering Task Leader, Mr. John Dorado, PE,** has managed many traffic and transportation on-call contracts throughout southern California. He brings over 25 years of traffic and transportation planning/ engineering, ITS, and project management experience on local agency streets and arterials, Caltrans projects and public transportation funding measures.

John Cox, Systems Engineer, will be a Task Leader for any **Traffic Signal Systems Design and Maintenance related task orders**. He brings over 25 years of experience in traffic engineering projects that include both design and

implementation of Traffic Signal, ITS, CCTV, CMS, TMS and Fiber Optic Communications having integrated and maintained such systems in support of centralized signal control deployments.

Our Chief Executive Officer, **Mr. Carlos Ortiz, PE, TE, PTOE will serve as Project Director.** Mr. Ortiz has over 30 years of experience working as Project Manager on many high-profile projects and On-call Engineering services for several agencies and brings his record of success to the City of Placentia.

ADVANTEC's project staff meets all the technical engineering and planning needs under this contract. The ADVANTEC Team brings a group of highly specialized personnel with a defined work history providing similar Professional/On-Call Services. ADVANTEC has been committed to our clients' success for many years, and our expert team will provide the appropriate project management and technical expertise as required for this On-Call contract. ADVANTEC's proposed project team is committed to providing responsive services to the City. In order to facilitate task order project delivery, we are assigning **Key Support Staff** that will work "directly" with each of our Task Leaders.

Our proposed key team members are intended to serve in their respective roles throughout the duration of the agreement. All staff members proposed are without long-range commitments that would interfere with the timely completion of potential tasks. Our Key Personnel will not be removed or replaced without a prior written concurrence from the City. Our team brings together all of the skills and expertise required to ensure satisfactory completion of all elements of the RFQ. Capsule resumes of our Task Leaders/Key Personnel are provided in **Table 1**. This table summarizes our **Key Team Members** education, certifications, role and responsibilities, and relevant experience. Full resumes of key personnel are provided in the **Appendix.**



JOSE GUEDES, TE
PROJECT MANAGER & TRAFFIC SIGNAL OPERATION MANAGEMENT TASK LEADER
joseguedes@advantec-usa.com

TRAFFIC ENGINEERING / TRANSPORTATION PLANNING/ ENGINEERING EXPERIENCE:

- Inter-agency signal synchronization
- Signal timing and operations
- Corridor/Network Synchro Model
- Adaptive Control Systems
- Before & After Studies
- Traffic signal systems
- Traffic signal communication systems
- Advanced Traffic Management Systems (ATMS)
- Safety Studies

Years of Experience: 34
Years with ADVANTEC: 14
Registration:
Traffic Engineer, CA, 1861
Education:
B.S., Civil Engineering
M.S., Transportation Engineering

RELEVANT PROJECT EXPERIENCE

- Mr. Guedes, TE has over 30 years of experience in traffic operations, traffic engineering and intelligent transportation systems, including 14 years conducting and managing traffic engineering, transportation planning and operations, traffic signal synchronization and ITS projects. Most recently, Jose is managing On-Call Traffic Engineering and Signal Operations Services with the cities of Glendale, Irvine and Chino Hills; He is responsible for managing task orders, assigning staff, scope of work and fees for various traffic engineering and planning projects. Mr. Guedes also managed the traffic signal operations in the City of Irvine for 14 years prior to joining ADVANTEC. Since 2010, he has managed 10 regional signal synchronization projects for OCTA and local agencies.

- On-Call Traffic Engineering Services, Irvine
- On-Call Traffic Signal Operations, Chino Hills
- On-Call Traffic Engineering Services, Glendale
- CV Sync Program Phase I Traffic Signal Synchronization, CVAG
- Citywide Engineering and Traffic Survey, Glendora
- Yorba Linda Blvd TLSP (OCTA)
- Fairview Rd Traffic Signal Synch, Costa Mesa
- Citywide Traffic Signal Coordination/Retiming, Lancaster
- Citywide Adaptive Traffic System, Culver City
- Los Alisos Blvd RTSSP (OCTA)
- Adaptive/Traffic Responsive Upgrade, Alhambra
- Citywide Signal Assessment and Master Plan, Upland
- Citywide Traffic and Mobility Study, Glendale
- Local Roadway Safety Plan, Yucca Valley



CARLOS ORTIZ, PE, TE, PTOE
PROJECT DIRECTOR
cortiz@advantec-usa.com

TRAFFIC ENGINEERING / TRANSPORTATION PLANNING/ ENGINEERING EXPERIENCE:

- Traffic Signals PS&E
- Public Works | ITS Planning and Design
- Advanced Traffic Management Systems
- Smart Transportation Management System
- Communication network/topology
- Cyber Security | Connected/Automated Vehicles | Smart Cities
- Cooperative/Partnering Agreements
- Community Outreach | Inter-Agency Coordinator
- Traffic Studies | Parking Studies
- Active Transportation

Years of Experience: 35
Years with ADVANTEC: 9
Registration:
Civil Engineer, CA, C057535
Traffic Engineer, CA, 2025
Civil Engineer, AZ, 34333
Professional Traffic Operations Engineer, US, 426
Education:
B.S., Civil Engineering, California State Polytechnic University, Pomona

RELEVANT PROJECT EXPERIENCE

Mr. Carlos Ortiz, PE, TE, PTOE will serve as Project Director and possesses superior technical, management, and leadership skills. Mr. Ortiz has extensive experience managing Traffic Engineering and Intelligent Transportation System (ITS) projects for numerous agencies throughout California. He has worked on many complex projects and has the ability to resolve problems quickly and efficiently by drawing on his 35 years of experience, exclusively in the field of ITS and traffic engineering. Through his current projects, Mr. Ortiz is assisting agencies to understand the Connected Vehicles and Autonomous Vehicles Markets, so they can make better decisions on current and future ITS deployments. Mr. Ortiz is a past member of the Board of the Institute of Transportation Engineers (ITE) International. Mr. Ortiz serves on the Board at ITS California.

- On-Call Traffic Engineering Services, Riverside County
- On-Call Traffic Engineering Services, Desert Hot Springs
- On-Call Traffic Engineering Services, San Clemente
- On-Call Traffic Engineering Services, Mission Viejo
- On-Call Traffic Engineering Services, Anaheim
- CVAG CV Sync Smart Region Program
- Citywide Engineering and Traffic Survey, Glendora
- Citywide Engineering and Traffic Survey, Rialto
- On-Call Traffic and Transportation Engineering Services, Claremont



JOHN DORADO, PE
TRAFFIC ENGINEERING TASK LEADER
jdorado@advantec-usa.com

TRAFFIC ENGINEERING / TRANSPORTATION PLANNING/ ENGINEERING EXPERIENCE:

- Project Management | Traffic Studies
- Parking Studies| Bus Rapid Transit Programs
- Active Transportation | Traffic Signals PS&E
- Signing/Striping
- Public Works | ITS Planning and Design
- Advanced Traffic Management Systems
- Smart Transportation Management System | Communication network/topology

Years of Experience: 25
Years with ADVANTEC: 8
Civil Engineer, CA, 74405
IMSA Certified Level I and Level II
Education:
B.S., Civil Engineering, California State University, Fullerton

RELEVANT PROJECT EXPERIENCE

Mr. Dorado, PE has over 25 years of experience in the field of Intelligent Transportation Systems (ITS) engineering, planning and design, traffic engineering, and transportation planning. He provides a balanced understanding of projects within the public and private sectors and skillfully meets challenges and creates positive change. He has a record of success in project management, on-time, and on-budget project delivery, and has a proven ability to foster strong positive client relations. Mr. Dorado's professional expertise ranges from traffic engineering PS&E to traffic and transportation studies including assisting cities with plan and study review services and addressing citizen requests. Mr. Dorado also has a wide range of knowledge of various traffic control systems (TCS), Ethernet communication systems, and ITS elements. He has been involved with upgrading various citywide traffic signal systems, controllers, communication systems, and traffic management centers.

- On-Call Traffic Engineering Services, Corona
- On-Call Traffic Engineering Services, Riverside County
- Citywide Truck Route Study, Rialto
- On-Call Traffic Engineering Services, Newport Beach
- On-Call Traffic Engineering Services, Huntington Beach
- On-Call Traffic Engineering Services, Ontario
- On-Call Traffic &Transportation Engineering Services, Claremont
- On-Call Traffic Engineering Services, Anaheim
- On-Call Traffic Engineering Services, Mission Viejo



JOHN COX
TRAFFIC SIGNAL SYSTEMS DESIGN & MAINTENANCE TASK LEADER
johncox@advantec-usa.com

TRAFFIC ENGINEERING / TRANSPORTATION PLANNING/ ENGINEERING EXPERIENCE:

- Systems Engineer
- Traffic Engineering
- Signal Timing and Synchronization
- ITS Planning and Design
- Advanced Traffic Control (ATC)
- Adaptive Control Systems
- Advanced Traffic Management Systems
- Smart Transportation Management System
- Communication network/topology

Years of Experience: 26
Years with ADVANTEC: 10
Registration:
IMSA Level II Technician #BE-864-17 | IMSA Work Zone Certified #AA-86417
Corning Inc. International Fiber Systems (IFS)
Education:
Fullerton College
Engineering Technology Professional

RELEVANT PROJECT EXPERIENCE

Mr. Cox is a Systems Engineer for ADVANTEC and specializes in Intelligent Transportation Systems, Communications, Fiber Optic technologies, Closed Circuit Television, Changeable Message Signs, Wireless Broadband Ethernet, Traffic Management Center systems integration and various Advanced Traffic Management System hardware/software suites. Over 25 years of experience in the transportation industry, John has been involved in dozens of transportations and traffic engineering projects that include both design and execution of Traffic Signal, ITS, CCTV, CMS, TMS and Fiber Optic Communications having integrated and maintained such systems in support of centralized signal control deployments. Additionally, he has extensive background in the public sector, where he designed and maintained the Traffic Management Center for the City of Costa Mesa for over 10 years.

- HSIP Cycle 8 Improvements, Plam Springs
- On-Call Traffic Engineering Services, Corona
- On-Call Traffic Engineering Services, Huntington Beach
- On-Call Traffic Engineering, County of Riverside
- CV Sync Smart Region Program Phase I and II, CVAG
- Citywide ITS Improvements, La Quinta
- Imperial Hwy ITS, Firestone HSIP, Pioneer HSIP, Norwalk
- Garden Grove Boulevard RTSSP (OCTA)
- ITS and TMC Improvements, Seal Beach
- Citywide Fiber Optic Communication and Signal System Upgrade, Lancaster

RELEVANT PROJECT EXPERIENCE AND REFERENCES

We have prepared the following matrix outlining similar current and recently completed projects and contracts and their associated elements of work.

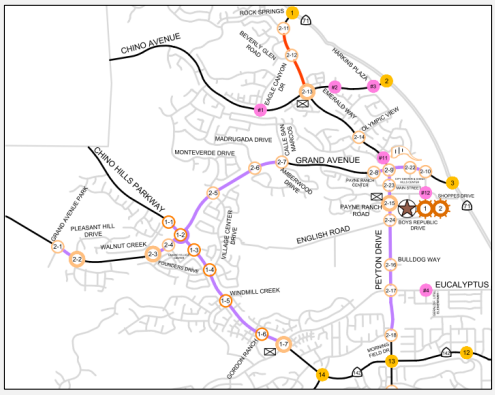
PROVEN EXPERIENCE FOR EVERY MAJOR MUNICIPAL TRAFFIC/TRANSPORTATION PLANNING, ITS, and ENGINEERING NEEDS	Traffic and Transportation Engineering	Traffic Signal Improvements	Transportation Planning	Traffic Study Development	Traffic Signal Timing	ITS Design and Integration	Roadway/ADA Improvements and WQMP	Other Professional Services
City of Huntington Beach On-Call Traffic Engineering Services	✓	✓	✓		✓	✓		✓
City of Irvine On-Call Traffic Engineering Services	✓	✓	✓			✓	✓	✓
City of Mission Viejo Public Works Professional Consultant Services	✓	✓	✓		✓	✓	✓	✓
City of Mission Viejo Traffic Control and Safety Analysis for Avery Pkwy and Marguerite Pkwy	✓		✓	✓				✓
City of Mission Viejo HAWK Signal Study and Design	✓	✓	✓	✓			✓	✓
City of Mission Viejo SSARP Traffic Signal Design	✓	✓	✓					✓
City of Mission Viejo Design Services for Olympiad Rd-Felipe Rd TSSP	✓	✓	✓		✓	✓		✓
OCTA Los Alisos Blvd Route RTSSP	✓	✓	✓		✓	✓		✓
OCTA Garden Grove Blvd Route RTSSP	✓	✓	✓		✓	✓		✓
City of San Clemente On-Call Traffic Engineering Services	✓	✓	✓	✓	✓	✓		✓
City of Anaheim On-Call Traffic Engineering Services	✓	✓	✓			✓	✓	✓
City of Newport Beach On-Call Traffic Engineering Services	✓	✓	✓		✓	✓		✓
City of Claremont On-Call Traffic Engineering Services	✓	✓	✓	✓	✓	✓	✓	✓
City of Pomona On-Call Traffic Engineering Services	✓	✓	✓	✓	✓	✓		✓
City of La Habra On-Call Traffic Engineering Services	✓	✓	✓			✓	✓	✓
City of Lawndale On-Call Traffic Engineering Services	✓		✓	✓				✓
City of Norwalk Pioneer Blvd (HSIP Cycle 8) Improvements and TSSP	✓	✓			✓	✓	✓	✓
Los Angeles County On-Call Traffic Engineering Services	✓	✓	✓		✓	✓		✓

Relevant Projects and References

ADVANTEC has provided similar As-Needed or On-Call Professional Consultant Services to agencies in Orange County and Los Angeles County as described on the following pages.

Project Name / Description	Contact Information, Project Status, and Project Team
Citywide Traffic Signal Operations, Chino Hills, CA ADVANTEC has provided traffic signal system monitoring and operations for City of Chino Hills, since 2009. Specific tasks include:	**Reference:** City of Chino Hills Mr. Carl Hassel, Senior Engineer (909) 364-2817 chassel@chinohills.org **Date Range:** 2009 to Present **Project Team:** Jose Guedes, Ryan Miller, John Cox

- Central System Monitoring: Check existing signal timing, functionality of each detector, and coordination parameters at least once a week or upon request by the City, either in the field (if signal is off-line), or at our office (if signal is on-line), within 24 hours from time of request.
- Aries System Updating: Update intersection graphical displays, detectors assignments, timing-plans, etc. to ensure all information is up-to-date and provide technical support.
- Signal Timing: Make minor adjustments of timing parameters, e.g. offsets, splits, timing plans, to improve and ensure traffic progression upon request by the City. Maintain signal timing charts in each cabinet and a copy submitted to the City's Engineering Department.



- Data Management and System Communication: perform upload and download of traffic data including, but not limited to, traffic volume counts and occupancy reports, from the signal controllers. Maintain communications between master controllers and central system.
- Trouble Shooting: As requested by the City, the consultant shall perform trouble shooting of a signal either in office, in the field, or both to address specifically reported problems. The consultant shall make recommendations for remediation to City staff and implement changes as approved by City staff.

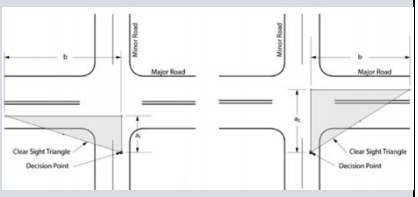
ADVANTEC also performed additional services, on an as-needed basis, related to Traffic signal design and plan check, and Traffic signal construction management and inspection services.

Project Name / Description	Contact Information, Project Status, and Project Team
Public Works Professional Consultant Services, Mission Viejo, CA - ADVANTEC is currently providing on-call traffic engineering services with the City of Mission Viejo. Under our current contract, ADVANTEC is currently working on the following three projects with the City: HAWK Signal Study and Design Project at Olympiad Road and Lake Mission Viejo Entrance, the Traffic Control and Safety Analysis for Avery Parkway and Marguerite Parkway, and Design Services for Olympiad Road-Felipe Road Traffic Signal Synchronization Project (TSSP);	**Reference:** City of Mission Viejo 200 Civic Center, Mission Viejo, CA 92691 Mario Gutierrez, Traffic/Transportation Engineer (949) 470-3068 mgutierrez@cityofmissionviejo.org **Date Range:** 2018 to Present **Project Team:** John Dorado, Jonathan Delgado, Jose Guedes, John Cox, Ryan Miller, Bryan Elenes, Madeleine Ortiz, Nicholas Park, Rachel Tam, Robert Steaffens, Frank Gomez.

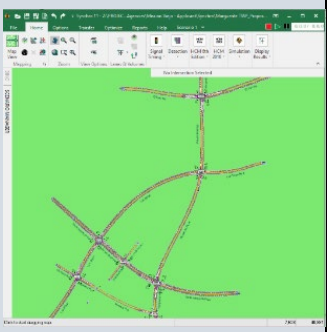
HAWK Signal Study and Design Project at Olympiad Road – ADVANTEC provided a supplemental crosswalk assessment report for this intersection to determine if a HAWK signal was warranted. The purpose is to improve the safety, accessibility, and visibility of pedestrians and bicyclists that are crossing Olympiad Road. This included reviewing sight distance visibility constraints and conceptual plans. Based on our results, the HAWK signal was warranted, and the City approved the next phase, preparation of PS&E. ADVANTEC has prepared plans, specifications, and estimates which is currently in-progress. The project improvements include a new HAWK signal, high visibility crosswalk and striping, ADA ramp improvements, and a link to the City's fiber optic communications network.



Traffic Control and Safety Analysis for Avery Parkway and Marguerite Parkway – ADVANTEC prepared a Traffic Control and Safety Analysis for Avery Parkway and Marguerite Parkway. ADVANTEC conducted traffic control analyses at two intersections along Avery Parkway and safety analyses at five intersections along Marguerite Parkway. The study includes a summary of existing conditions, analysis methodologies, traffic data collection, line of sight analysis, traffic signal and all-way stop warrants, and recommendation including cost estimates.



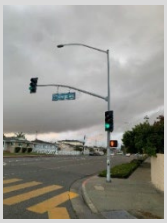
Design Services for Olympiad Road-Felipe Road Project P TSSP – ADVANTEC is responsible for preparing plans, specifications, and estimates (PS&E) for new traffic signal controllers, closed circuit television (CCTV) cameras, emergency vehicle pre-emptions systems, fiber optic communications, and other associated traffic signal and ITS equipment upgrades. ADVANTEC is also responsible for preparation of new traffic signal timing, and signal coordination plans. This includes analyzing current signal timing parameters and updating them to the latest CA MUTCD requirements. ADVANTEC will assist the City with implementation, observations, and fine-tuning of new signal synchronization. Construction support services will be provided, along with a final project report and providing operations, maintenance, and monitoring support for two years after implementation of the signal timing along the project corridor.



Project Name / Description	Contact Information, Project Status, and Project Team
On-Call Traffic Engineering Services – Huntington Beach, CA As part of our on-call traffic engineering contract, ADVANTEC provided Systems Engineering and design services (PS&E) for various projects in the City of Huntington Beach. The projects included ITS upgrades at these locations: 1) City Hall to the downtown area and City building and facilities, 2) Oak View Community Center and City Well Site, 3) City Hall to Utility Yard, and Garfield Avenue. Other projects included: ▪ Traffic Signal Upgrades along Garfield Avenue (3 locations) ▪ Signing and Striping for 9 corridors - Bike lanes and active transportation Improvements. 	**Reference:** City of Huntington Beach 2000 Main Street Huntington Beach, CA 92648 William F. Janusz, PE, PTOE, Principal Engineer (714) 374-1628 WJanusz@surfcity-hb.org **Date Range:** 2020 to Present **Project Team:** Carlos Ortiz, John Dorado, Jose Guedes, John Cox, Rob Steaffens, Madeleine Ortiz, Frank Gomez, Nicholas Park

Fiber Optic Communications and ITS Improvements – As part of our on-call traffic engineering contract, ADVANTEC provided fiber optic communications and ITS design services (PS&E) to ensure network improvements are compatible expandable and scalable for the City's traffic management and monitoring systems, and for the City's Information Technology (IT) network. This includes fiber assignments and management, connectivity and setup of virtual local area networks (VLAN), and internet protocol (IP) addressing. This configuration virtually separates data/video from the traffic and ITS infrastructure, and the data/information/video from City's buildings and facilities. Strategies were also implemented for cyber security and redundant communications. This required close coordination with the City's IT staff and building department during the design, and network development stages.

Signing and Striping – ADVANTEC provided professional engineering services to design and prepare signing and striping plans for nine (9) segments in the City of Huntington Beach. Plans were prepared as part of a roadway improvements project for 4.65 miles (24,600 feet). The striping improvements included restriping travel lanes, medians, turn pockets, bike lanes, crosswalks, pavement markings, parking lanes, and include the removal or addition of red curb parking restrictions. Additional signage was also proposed as needed. The plans were prepared per the California Manual on Unifor Traffic Control Devices (CA MUTCD) Caltrans Standard Plans, American with Disabilities Act (ADA) requirements, and City Standard Drawings.

Project Name / Description	Contact Information, Project Status, and Project Team
On-Call Traffic Engineering, Anaheim, CA - ADVANTEC has been providing on-call traffic engineering assistance to City of Anaheim for the past 16 years. ADVANTEC prepared engineering plans, specifications, and estimates (PS&E) for traffic signal upgrade, fiber optic communications interconnect and traffic control plans, controllers and cabinets upgrade for various major corridors within the City. Detailed design for CCTV cameras includes the design of poles and foundations, video control equipment, and interconnect to the communications hub. 	**Reference:** City of Anaheim 200 S. Anaheim Blvd, Anaheim, CA 92805 Rafael Cobian, PE, Traffic Engineer (714) 765-4991 rcobian@anaheim.net **Date Range:** 2008 to Present **Project Team:** Carlos Ortiz, John Dorado, Armando Solis, Jose Guedes, John Cox, Jonathan Delgado, Frank Gomez.
On-Call Traffic Engineering Services, City of Claremont: ADVANTEC has provided the City of Claremont with On-Call Traffic Engineering Services since 2015. **We have completed several task orders, including:** 	**Reference:** City of Claremont 207 Harvard Ave N, Claremont, CA 91711 Mr. Vince Ramos, Associate Engineer (909) 399-5395 VRamos@ci.claremont.ca.us **Date Range:** 2015 to Present **Project Team:** Carlos Ortiz, John Dorado, Jose Guedes, John Cox, Madeleine Ortiz, Ryan Miller, Frank Gomez, Nicholas Park, Dylan Sison.
Corridor / Intersection Studies – Prepared studies for several roadway segments to address issues and concerns from the residents to enhance safety related to existing roadway features including line-of-sight, level-of-service, queuing, signing, striping, bicycle safety, speeding, traffic calming and safety enhancements and all-way stop and signal warrants.	
Citywide Speed Survey – Prepared a citywide speed survey, in order to review, establish, and re-certify posted speed limits on 54 roadway segments throughout the City.	
Intersection/Roadway, Traffic Signal and Signing/Striping (PS&E) – Prepared (PS&E) related to the project improvements for multiple intersections Citywide. Improvements included left turn phasing, controller upgrades, pedestrian and vehicle heads, APS push buttons, detection systems and signal timing plans (lead pedestrian interval). **ADA Ramp Improvements** – Prepared ADA ramps and bulb-outs	
Citywide Neighborhood Traffic Calming Program and Policy – Developed a program to provide guidance, procedures, standard practice, and policies for response to common citizen requests. Includes a "toolbox" that can be used to address neighborhood traffic-related concerns such as: speeding vehicles, high traffic volumes, cut-through traffic, or safety concerns.	
All-way Stop Warrant and Traffic Signal Analysis – Prepared these studies at several intersections using the latest California Manual on Uniform Traffic Control Devices (CA MUTCD). Based on our evaluation, recommendations are provided.	

Project Name / Description	Contact Information, Project Status, and Project Team
On-Call Traffic Engineering Services – Los Angeles County, CA - ADVANTEC's work over this period consisted of several traffic signal design projects including 8 major corridors ranging from 9 to 62 intersections with associated improvements. All the plans were designed in conformance with the County of Los Angeles latest design guidelines, using Microstation/AutoCAD formats. Plans were submitted in 3 different stages: 80%, 100% and final design submittal. The 100% and final design plans were also submitted to the involved local agencies for review and approval. 	**Reference:** LA County Dept. of Public Works 900 S. Fremont Ave. Alhambra, CA 91803 Marty Amundson, Supervising Engineer (626) 300-4774 mamund@dpw.lacounty.gov **Date Range:** 2004 to Present **Project Team:** Carlos Ortiz, John Dorado, Armando Solis, David Madera, Kevin Acuña, Sudarshan Chalan.
On-Call Traffic Engineering Services, City of Lawndale: ADVANTEC has been providing the City of Lawndale with On-Call Traffic Engineering Services since 2023. **We have completed several task orders, including:** 	**Reference:** City of Lawndale 4722 Manhattan Beach Blvd, Lawndale, CA 90260 Mr. Nick Petrevski, Associate Engineer (310) 973-3265 npetrevski@lawndalecity.org **Date Range:** 2023 to Present **Project Team:** Carlos Ortiz, John Dorado, Madeleine Ortiz, Nicholas Park.
Corridor / Intersection Studies – Prepared studies for two (2) roadway segments to address issues and concerns from the residents to enhance safety related to existing roadway features including line-of-sight, level-of-service, queuing, signing, striping, bicycle safety, speeding, traffic calming and safety enhancements and all-way stop and signal warrants.	
All-way Stop Warrant and Traffic Signal Analysis – Prepared these studies for several intersections using the latest California Manual on Uniform Traffic Control Devices (CAMUTCD). Based on our evaluation, recommendations are provided.	
Parking Study – Prepared a parking study for several roadway segments in order to recommend strategies on how to increase the amount of available parking.	

PROJECT UNDERSTANDING AND APPROACH

Project Understanding

The City of Placentia would like to contract with professional engineering firms to provide on-call traffic engineering services. The City is looking for firms with outstanding reputation, capacity, knowledge and proven track record to assist with traffic engineering and traffic signal operation management task for a period of three years, and one potential two-year extension.

The City of Placentia is home to over 50,000 residents, and it is located in northern Orange County, bound by State Routes 57, 91 and Imperial Highway. The City currently operates and maintains 63 traffic signals, and three flashing beacons. Placentia's signal system includes Econolite Centracs Advanced Traffic Management System (ATMS), Econolite controllers (Cobalt, ASC/3, ASC/2), and a signal communication network that includes both copper interconnect and fiber optic cables. The City has participated in many regional traffic signal synchronization projects led by OCTA and neighboring cities, including Orangethorpe Avenue, Yorba Linda Boulevard, Rose Drive, Bastanchury Road, and Kraemer Boulevard.

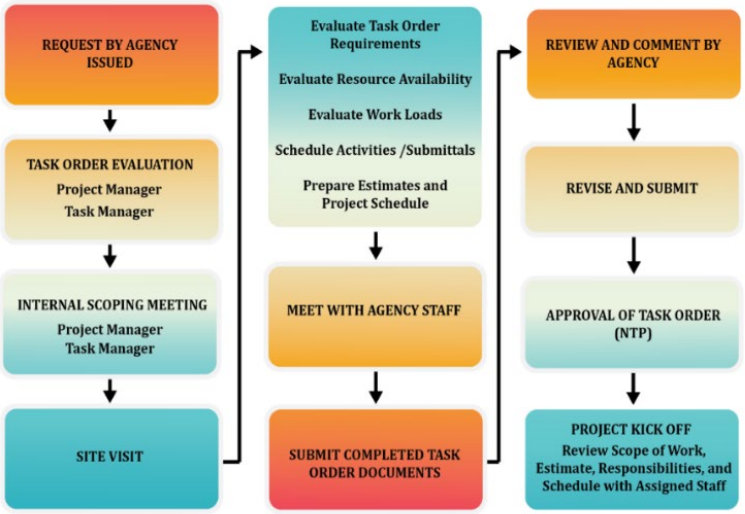
ADVANTEC will use our extensive traffic engineering, ITS, traffic signal timing and synchronization, active transportation, planning, design, and implementation experience to assist the City as-needed. We are a full service team that will act as extension of staff from start to completion of every task order.

Project Management Work Plan Process and Methodology

Our Project Manager, Mr. Jose Guedes, TE, and key task leaders are intended to serve in their respective roles throughout the duration of the agreement. ADVANTEC has significant experience working on simultaneous tasks for clients under as-needed contracts and on multiple tasks associated with larger projects. This is the nature of our business, and Mr. Guedes has demonstrated his ability to manage and maintain budgets and schedules working on concurrent projects. Mr. Guedes will be the primary point of contact for the City. He will be supported by experienced California registered Civil and Traffic Engineers and other qualified professionals capable of managing day-to-day tasks under this contract.

Typical Project Methodology

ADVANTEC's approach providing professional consultant services is based on years of project experience completing On-Call Traffic Engineering Services for public agencies across California. Through this experience we have developed a logical, efficient approach that blends basic principles of traffic, transportation, and civil engineering with our fresh, creative thought process. Our methodology approach will provide us with cost control measurements, development of quality products, and ability to meet the task order or project schedule. In addition, our methodology approach provides the entire team with our communication, cooperation, commitment, responsiveness, and requirement process on each project or task order. The graphic on the previous page illustrates our process once a task order is requested. One key element to our success is communication with the City's Project Manager from task order beginning to end to make sure that the City stays current on design issues. We understand the importance of responding quickly so that accurate decisions can be made. Recognizing that each project will



develop its own challenges and unique tasks based on location, and that the breadth of study area and design issues will vary from project to project, we generally follow a similar approach when initiating a project task:

1) **Understand the City's Goals:** In order to be successful on any project, it is vital that the Project Manager and Task Leaders understand the final product. We will meet with City staff to learn what the important issues are on each task order. We will understand the budget, schedule, and scope of work before planning the project so that we can begin to formulate a detailed scope of work and identify critical path issues.
2) **Prepare a Detailed Work Plan:** We will define all project tasks, their relationship with one another, and their associated time frame for completion. We will develop a list of needs so that we can identify specialized expertise that may be required to maintain schedule and complete tasks. Budgets will be established for each task to ensure that the project team stays on track. We will provide City staff with a detailed Project Schedule. In addition, we will provide the City with our Project Management Plan, Quality Control/Quality Assurance Plan, and Resource Plan.

Project Execution

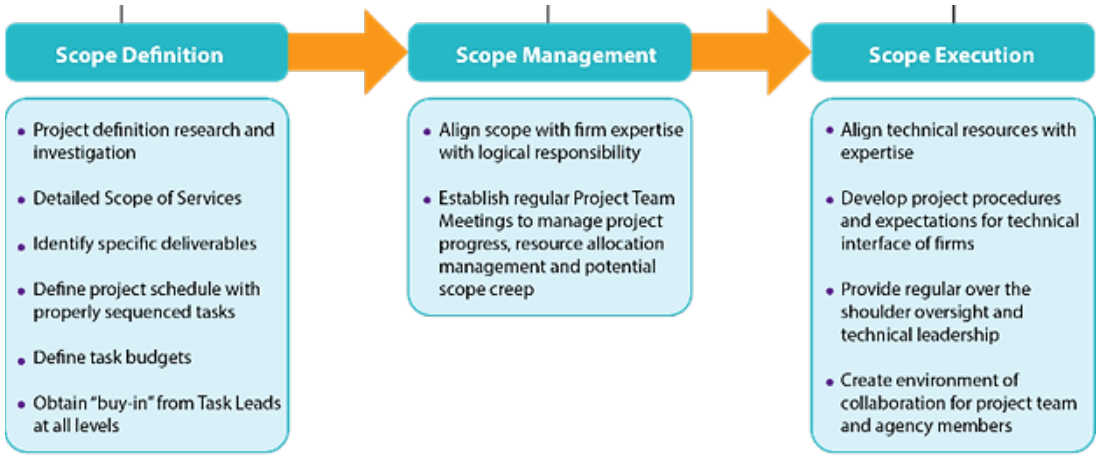


Following notice to proceed, we will coordinate resources, oversee the completion of technical tasks, and keep the project team and stakeholders informed of the project's status and any new findings. Our Project Manager will continuously monitor the project's progress, budget, and schedule to identify areas requiring attention. Virtual meetings will be held with the City's project manager and key stakeholders on a monthly basis to identify issues early and keep everyone informed of the project's status. ADVANTEC uses various project management tools that will give all team members and City staff access to archived deliverables, milestone schedules, to-do lists, and a history of project communications — further fostering a collaborative working environment.

Final Project Delivery and Closeout

As each project or task order ends, the Task Leaders will confirm that all final deliverables have been provided. These include all digital files and hard copies in the City's preferred format. Final invoices will be processed quickly to facilitate contract administration.

Experience Working with Concurrent Task Assignments



ADVANTEC takes great pride in our long-standing history of providing both as needed and extension of staff services for public sector clients. In Southern California, we have provided these services for the Cities of Huntington Beach, Irvine, Mission Viejo, San Clemente, Anaheim, Newport Beach, Laguna Beach, Claremont, Pomona, Diamond Bar, Long Beach, Lawndale, County of Los Angeles, OCTA, and Caltrans, as well as several other public agencies throughout California. Our staff is accustomed to meeting demanding project schedules by pooling our resources from skilled staff throughout the region, when necessary, to ensure our clients are provided the highest quality of service and on-time performance. We balance our workload, availability, and deliverables on a weekly basis. Our

key personnel and support staff have similar management, planning and design experience; therefore, we are able to work on concurrent tasks, and have the flexibility to bring other staff together to meet project deliverables.

Innovative Approaches

A strong project management and communication plan is critical to contract/project success. Providing access to the right team at the right time is essential to any on-call contract. Through experience on other on-call contracts, we will provide seamless execution on each and every project or task order. Our project management communication plan establishes the chain of command for the team involved in any and all task orders, providing well-defined roles and responsibilities. **Our Project Manager, Mr. Jose Guedes, TE,** is the single point of contact for all task order initiation and contract discussions. The Entire Team is Highly Experienced in On-Call and Task Order-Driven Contracts. We understand the need to be responsive to the requirements of such contracts with fast mobilization, as demonstrated through our ability to complete task orders through previous On-Call Contracts with other agencies.

To ensure fast response with the right resources on task orders, our project manager will meet regularly with City staff to discuss upcoming projects or tasks that may require consulting services through this contract. Upon issuance of a task order, our Project Manager and selected ADVANTEC Team members will meet with the responsible City's personnel to define the project scope. A detailed work plan will then be developed by the ADVANTEC team, reviewed, negotiated, and approved by the contract and/or project managers. This establishes the work parameters and defines the scope of work, schedule, budget, and deliverables for each task order.

As part of the project management plan, we ensure our deliverables are of the highest quality before being submitted to the City. They must initially pass our internal quality review process which consists of a series of separate internal reviews before any project deliverable is provided for review to a Client. Following the City's review, the comments are addressed, and the process is repeated. ADVANTEC's internal program to track progress, maintain quality control, and schedule are led and orchestrated by the Project Manager with all project personnel participating directly in the process as independent reviewers.

Internet Based Tools and Project Management Software

ADVANTEC utilizes the Microsoft Suite of software including OneDrive which provides online access for all software that we typically utilize, such as Outlook for email, Word, Excel, PowerPoint, others. We also use Ajera for project management and accounting software to track tasks and budgets.



In addition, ADVANTEC's latest strategy to maintain coordination, task order status, and deliverables is to create and maintain a **file-sharing portal** to be used for project correspondence, file transfer and repository, and schedule management. This helps all staff internally and provides a singular location where the City can go to find status on all task orders, action items, deliverables, outstanding items, schedule, and next steps. We are currently using Microsoft Teams on similar projects, which has been effective. We will discuss this platform and our options with the City prior to implementation.

Solutions to Similar Projects

It is anticipated that under this On-Call contract, ADVANTEC will provide professional services as indicated in the RFP including, but not limited to, the following items listed below. **The table below highlights our experience, approach, preparation, and solutions to deliver specific project assignments or Task Orders that is anticipated under this contract.**

Requested Scope of Services	ADVANTEC's Experience and Approach to Perform the Work
Traffic/ Transportation Engineering	ADVANTEC will prepare PS&E for all traffic/transportation engineering related projects, such as Street Lighting, Signing and Striping, and Traffic Control including assistance with construction support and preparation of as-built drawings. Our Project Manager and some of our Task Leaders have worked on the design of multiple projects throughout Orange County and Los Angeles County including roadway and intersection improvements. ADVANTEC understands the latest standards per the City, CA MUTCD, ADA, and Caltrans and will apply as required to all related projects
Traffic Signal Improvements	ADVANTEC will prepare PS&E related to the project improvements. The project plans will include a title sheet and traffic signal design or modification plans. The traffic signal plans will include all base mapping, as-built information and utilities, and all existing and proposed traffic signal poles and equipment, communication infrastructure, battery backup systems, signal heads, pedestrian heads, video detection cameras, detection, pole schedules, conductor schedules, construction notes, and any details necessary to facilitate the installation and construction of the project improvements. ADVANTEC understands the latest standards per the City, CA MUTCD, ADA, and Caltrans and will apply as required to all related projects.
Traffic/ Transportation Engineering	ADVANTEC will prepare PS&E for all traffic/transportation engineering related projects, such as Street Lighting, Signing and Striping, and Traffic Control including assistance with construction support and preparation of as-built drawings. Our Project Manager and some of our Task Leaders have worked on the design of multiple projects throughout Orange County and Los Angeles County including roadway and intersection improvements. ADVANTEC understands the latest standards per the City, CA MUTCD, ADA, and Caltrans and will apply as required to all related projects
Transportation Planning	ADVANTEC has performed transportation planning services for various projects, including active transportation, road diets, alternative lane configurations, preliminary intersection design, and Safe Routes to School Master Plans. ADVANTEC will work with the City to achieve their Mobility Element goals as outlined in the City General Plan. These objectives include increasing pedestrian and multimodal mobility options, coordinating with OCTA, improving air quality, and decreasing the environmental impacts of vehicular travel. We will also develop traffic models such as Synchro to conduct traffic capacity and LOS analysis at intersections and street segments including other software, as necessary. For planning studies, they will be prepared in report format with supporting exhibits, graphics, and tables.
Traffic Study Development	ADVANTEC will provide traffic engineering studies, which summarize: the existing and proposed conditions, references requirements and assumptions, intersection, roadway, and circulation analysis, and recommendations. Supporting technical data and graphical illustrations will be included in the reports. ADVANTEC has the experience to provide the City with different types of traffic engineering analysis and reports; including accident analysis, delay analysis, lane storage capacity, roadway and intersection level-of-service, vehicle and pedestrian circulation analysis, parking studies, truck studies, traffic studies, before and after travel demand, engineering and speed survey, sight distance analysis, line-of sight analysis, queuing analysis, Traffic Signal Warrant, All-Way Stop Warrant, Left-Turn Phasing Studies, conceptual design, and active transportation improvements.

Requested Scope of Services	ADVANTEC's Experience and Approach to Perform the Work
Traffic Signal Timing	ADVANTEC will prepare traffic signal timing plans for both existing and new timings at all of the intersections operated and maintained by the City. If existing signal timing plans need to be updated, ADVANTEC is well versed in preparing new signal timing plans that include minimum green time, walk times and flashing don't walk times based on pedestrian crossing distance and speed, yellow times, all-red times, and detection parameters. As part of traffic signal coordination, ADVANTEC will improve traffic progression and minimize travel delay to the public. We have performed this role both as traditional consultants (collect data/prepare theoretical optimized timing/implement/fine tune) and as system operators (continuously monitor system operations and implement changes as needed to accommodate revised traffic conditions). This extends to preparing traffic signal coordination timing plans on various corridors, citywide, and regionwide. We have worked on various signal coordination projects for both OCTA (Garden Grove Blvd RTSSP and Los Alisos Blvd RTSSP), and local agencies like Lake Forest, Mission Viejo, Irvine, and Costa Mesa.
Intelligent Transportation Systems (ITS) Planning, Design, and Integration	ADVANTEC has extensive experience in the preparation of PS&E for ITS upgrades and fiber optic communication. This includes upgrading signal controllers, ethernet switches, IP addressing, fiber optic splicing assignment plans, hub cabinet installation and design, CCTV cameras, video detection, wireless communication, changeable message signs (CMS), and fiber optic cable. Our Systems Engineer, John Cox, has the experience and will take the lead with the planning, design, implementation, and system integration. He understands various traffic signal and ITS hardware, software, and overall communication networks including IP address, VLANs, fiber optic routing, fiber optic assignments, and network equipment.

In addition to the requested scope of services, ADVANTEC brings a structured team with various areas of expertise that could assist the City of Placentia from other traffic engineering related services to civil engineering/drainage services.

ADVANTEC's Experience with State and Federally Funded Projects

The ADVANTEC Team has extensive knowledge, understanding, and experience with state and federal funded projects. ADVANTEC's staff maintains an on-going dialogue with local, regional, and state jurisdictional agencies and continually keeps abreast of the changing requirements and procedures of the Federal, State, and local agencies. The following summarizes ADVANTEC's understanding and experience with City, County, State and Federal Requirements, which benefits the City by having a firm that can implement and assist with various processes from state and federal funds to the latest trends and requirements for planning, design and implementation of smart mobility and transportation technologies.

Caltrans District Local Assistance Engineer (DLAE) and the Federal Highway Administration - ADVANTEC has extensive experience in completing and processing the numerous federal funding authorization forms through the Caltrans District Local Assistance Engineer (DLAE) and the Federal Highway Administration, as well as incorporating all required special provisions in the project specifications to ensure that federal funding is not jeopardized. ADVANTEC has performed this task for several cities and agencies throughout Southern California. ADVANTEC has developed a comprehensive table summarizing the various authorization forms required in a matrix format that can be used to clearly identify the steps to be followed and the responsible parties. Typical procedures for processing forms with DLAE are summarized in the following table:

Requirements	Typical Process to Secure Approvals
Caltrans Request for Authorization Forms/Clearances	As required with the HSIP funding, certain forms are needed for the processing of the required Request for Authorization (RFA) forms. ADVANTEC will prepare and process the needed Forms with Caltrans Local Assistance.
▪ **RFA for R/W Acquisition Forms**	ADVANTEC will prepare and process the necessary forms with Caltrans Local Assistance the Request for Authorization to Proceed with Construction (E-76) with Caltrans Local Assistance. Once the PS&E are completed, the Request to Proceed with Construction (E-76) forms can be prepared. The Request for Authorization to Proceed with Construction forms include: 1) Cover Page/Checklist (Exhibit 3-D), 2) Request for Construction Authorization Data Sheet, 3) Completed Finance Letter, 4) Completed Field Review Form, 5) Environmental Documentation, 6) Right-of–way Certification, 7) PS&E Package and Certification, 8) Local Agency Construction Contract Administration Checklist.
▪ **RFA for Construction Forms**	
▪ **Caltrans Invoicing**	ADVANTEC will prepare and process the necessary forms with Caltrans Local Assistance the Request for Authorization to Proceed with Construction (E-76) with Caltrans Local Assistance. Once the plans and specifications are completed, the Request to Proceed with Construction (E-76) forms can be prepared.
Caltrans Bid Award /Project Completion Packages	After the bid award and upon the completion construction of the project, ADVANTEC will prepare and process the Caltrans forms.
▪ **Bid Award Package**	Upon the bid award of the project, ADVANTEC will prepare and process the Bid Award Package with Caltrans Local Assistance. The Bid Award Package to Caltrans includes but not limited to: 1) Cover Page/Construction Contract Administration Checklist (Exhibit 15-A), 2) Local Agency Bid Opening Checklist, 3) Updated Finance Letter, 4) Detail Estimate and Detail Estimate Summary, 5) DBE Certifications (from Contractors), 6) Contract Award Checklist, 7) RE's Checklist.
▪ **Project Completion Package**	After the construction of the project, ADVANTEC will prepare and process the Project Completion Forms with Caltrans Local Assistance. This is an important task in the project to ensure reimbursement by Caltrans of the construction payments. The Final Completion Package to Caltrans includes but not limited to: 1) Cover Page/Expenditures Checklist (Exhibit 17-D), 2) Final Finance Letter, 3) Final Detail Estimate and Detail Estimate Summary, 4) Change Order Summary, 5) Final DBE Certifications (from Contractors), 6) Materials Certifications, 7) Final Inspection Form.

For any proposed work that will directly impact state highway facilities and require a Caltrans encroachment permit, ADVANTEC's extensive track record working with Caltrans on numerous state highway projects will help facilitate the process. ADVANTEC's staff maintains an on-going dialogue with local, regional, and state jurisdictional agencies and continually keeps abreast of the changing requirements and procedures of the Federal, State, and local agencies.

ADVANTEC's Efforts to Achieve Client Satisfaction

The ADVANTEC Team's Quality Assurance (QA)/Quality Control (QC) Plan Program is a continuous process used not just at project milestones, but also on a daily basis as workflows from desk to desk, discipline to discipline and consultant to client. Our Project Manager and task leaders will oversee their staff on a daily basis. We will identify key contacts for ease of inquiries regarding project status. Mr. Guedes will work with the management and implementation of our QA/QC plan. A sampling of these policies and procedures is identified below.

Policy	Approach
Defined roles and responsibilities of key staff	▸ Specify individual responsibilities for each of the positions in the QA/QC organization structure; QA/QC training for all project staff holds overall team QA/QC kick off meeting to review QA/QC plan and expectations.
Dissemination and retention of pertinent reference information	▸ Establish process for flow of project documentation to key staff and document control procedures (e.g., scope of work, invoice/progress reporting, meeting minutes/action items, deliverables, etc.).

Policy	Approach
Expectations of internal/external Project Team and design interface meetings	▸ Develop consistent meeting minutes, action item tracking, and issue resolution log format.
Expectations for regular "over the shoulder" reviews by Discipline/Task Manager	▸ Define protocols for continuous review process during plan/document preparation to ensure multiple discipline involvement.
Inter-disciplinary coordination and shared work elements	▸ Establish weekly or biweekly planning and design meetings. Inter-disciplinary exchange of plans prior to milestone submittals for joint review ensuring plan and work consistency.
Milestone checking of calculations, reports, and plans	▸ Assign qualified, experienced independent review staff. ▸ Perform checking, revisions and back checking in a coordinated manner considering standards, project scope, technical accuracy, format, presentation, and previous review comments.
Quality Control Review Checklists	▸ Require all design disciplines to implement pertinent checklists in the preparation of project deliverables.

Our Ability to Meet Project Schedule and Budgets

Project controls provide the critical information needed to manage a Project or Task Order through to completion on schedule and to ensure that projects or task orders are completed within budget. The following project control measurements are used by our Project Manager and Task Leaders.

SCHEDULE CONTROL - We understand the importance of a project schedule as a critical tool in the management of a project. There are several key elements that maximize the effectiveness of our Microsoft project schedule including:

- Information should be easily communicated and understood;
- Commitment is obtained from each functional leader and the project team;
- Inter-relationship of tasks is shown, including internal QC/QA and agency review periods;
- Easy and flexible to update; and
- Office wide correlations of staffing and project commitments are considered.

Specific critical path items or key critical decisions that affect project deliverables will be identified on a continual basis to ensure the project schedule is met. We will promptly notify the City of any changes in anticipated project progress. This approach also allows the City to schedule staffing for their reviews in advance and avoid any rescheduling that would delay other projects.

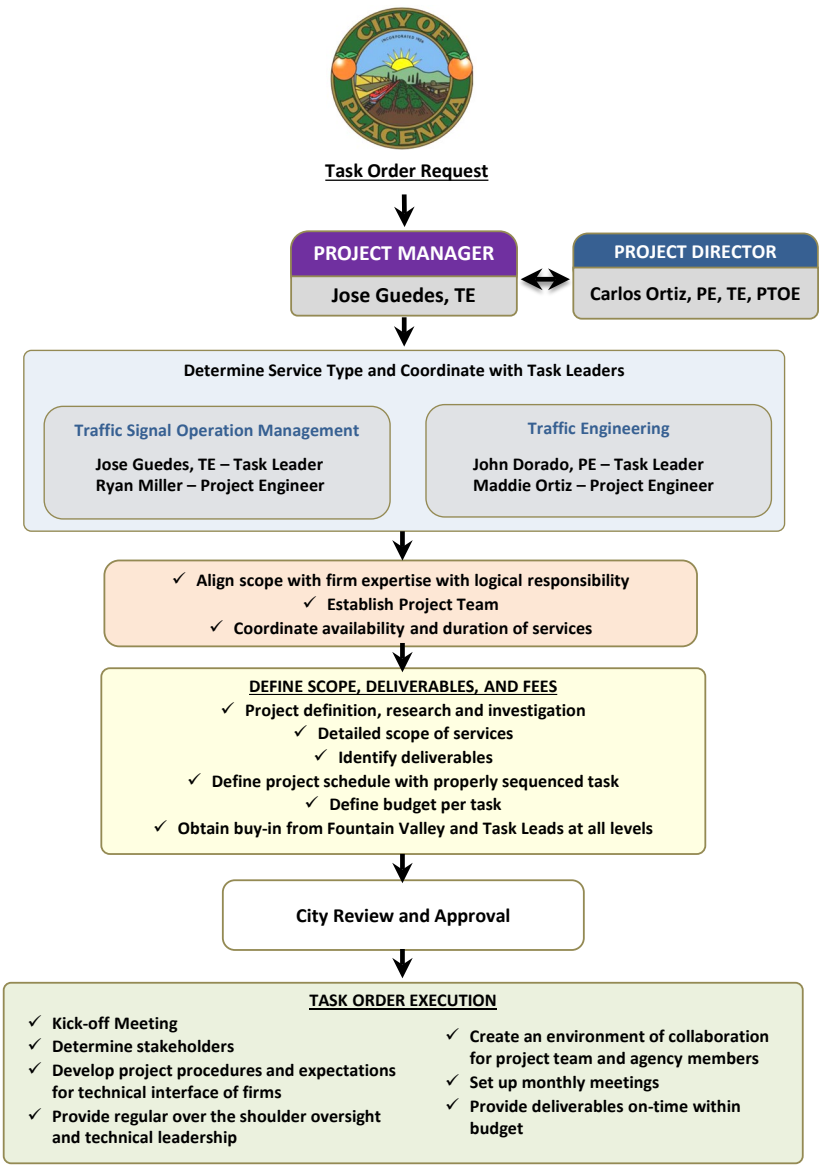
BUDGET CONTROL - The project scope of work will serve as the basis for the development of work breakdown structure (WBS) and the project schedule. A budget expressed in hours and dollars will be established for each task and subtask in our project cost accounting system (Ajera). **Our Project Manager and ADVANTEC's Task Leaders** have real-time access to this cost data from his desktop computer enabling continuous monitoring of project costs. The WBS budget and schedule will be combined into a time phased budget to allow for measuring progress and comparing planned versus actual expenditures. Earned values will be computed for all activities and assessment of budgeted cost of work scheduled, budgeted cost of work performed, actual cost of work performed and estimates to complete will be developed. This data will be reviewed with our key task leaders to allow for continuous monitoring, identify early warnings of budget or schedule issues and develop required corrective actions to mitigate any potential schedule delays. A complete Monthly Progress Report will be prepared aligned with each task order and will describe work completed that period, work to be completed in the subsequent period and identification of significant schedule or cost matters that are of critical nature.

Ability to Manage and Draw Upon Multi-Disciplinary Staff to Address Requested Services

The ADVANTEC Team's management approach has been proven on past similar On-Call Services to be effective in meeting or exceeding client goals for completing assigned projects on or ahead of schedule and within or below budget. Comprehensive work planning and developing a proactive project team relationship will be critical to the successful management and delivery of this project. **The figure below illustrates our project organization and task order request process with the City, our project team, and key personnel**. Key elements of ADVANTEC's management approach include the following:

UNDERSTANDING CITY'S OBJECTIVES – Prior to initiating our efforts, the ADVANTEC Team will have a thorough understanding of the City's objectives in order to successfully meet the project milestones. Our Project Director, Project Manager, and Task Leaders will work closely with the City to identify specific goals, objectives, and critical issues. Based on the requested service, ADVANTEC will coordinate with our staff, key personnel, and subcontractors to determine the required discipline(s) to complete the task(s).

COMMITMENT TO PROVIDE RESOURCES – ADVANTEC is committed to providing our Key Staff and Support Staff as indicated in our Organizational Chart. Our Team has the ability and expertise to perform the proposed work within the time limits of the project, considering their current and projected workload and assignments. Our senior management Team meets weekly to discuss projects and number of hours assigned to each of our staff and to ensure our deliverables are submitted on time and in some cases, if we need to expedite the deliverables. The proposed key team members are intended to serve in their respective roles throughout the duration of the agreement.



CRITICAL PATH METHOD SCHEDULING – On a monthly basis, our Project Manager will submit an updated four-week horizon schedule reflecting planned work. Our Project Manager will promptly notify the City's Project Manager of any changes in anticipated project progress and will submit an updated detailed Project Schedule to the City. Specific critical path items or key critical decisions that may affect the project will be identified on a continual basis to ensure the project schedule is met. This approach also allows the City to schedule staffing for its reviews in advance and avoid any rescheduling that would delay other projects.

SCOPE OF WORK

ADVANTEC will provide both, Traffic Engineering and Traffic Signal Operation Management Services as defined in the RFP.

Traffic Signal Operation Management

ADVANTEC will provide traffic signal operations and monitoring services by accessing the City's Advanced Traffic Management System (ATMS) or through field investigation, as appropriate for each activity. The services will be provided by our highly experienced engineers and Signal Systems Engineer (IMSA Level II).

Monitoring of the City's traffic signal systems will include the following tasks:

- ***Manage day-to-day traffic signal operations, systems and performance of the City's traffic signal-controlled intersections, as shown in Attachment A, and various ancillary devices.***
- ***Monitor and review data daily to verify that all traffic signals are working properly.***
- ***Monitor systems logs to identify potential operational issues***

ADVANTEC will monitor the City's signals, on a daily basis, by remotely accessing the ATMS. ADVANTEC will work with the City's IT Department to establish remote access by setting up Virtual Private Network (VPN) connection or other remote software, from our own offices and workstations. We will program ATMS to automatically perform a variety of maintenance tasks and create event logs, and to gather and store data daily. ADVANTEC will set up the ATMS Scheduler to automatically gather and store controller data, communication logs, alarms and error messages. The data will be reviewed to verify that all traffic signals are working properly. Any logged malfunctions will be immediately reported to the City's traffic signal maintenance contractor. We will also verify if signal timing stored in the ATMS is programmed correctly in each controller. ADVANTEC staff will field-verify operational issues identified through system feedback when necessary. ADVANTEC system engineers (IMSA certified) will troubleshoot any operational problems that occur with focus on safety, system integration, and performance.

ADVANTEC staff has over 25 years of experience with all controller manufacturers, including Econolite's ASC/2, ASC/3 and Cobalt controllers utilized by the City, and the CENTRACS ATMS software. ADVANTEC staff has previously completed a regional project in San Bernardino County in which we monitored the signal system of 10 separate cities with different central systems. Our staff has experience managing small, medium, and large systems (Chino Hills – 51 signals, Costa Mesa – 150 signals, City of Irvine – 330 signals).

- ***Report all traffic signal problems and malfunctions to the City within 24 hours***
- ***Coordinate maintenance activities with City's maintenance contractor and Transportation Manager.***

ADVANTEC staff will report all traffic signal problems to City's signal maintenance contractor as soon as detected and no later than 24 hours. We will coordinate all maintenance work with City's maintenance supervisor and City's traffic signal contractor and follow-up with completed work. ADVANTEC will maintain a log of all issues with traffic signal equipment and actions taken. **Our Systems Engineer *has more than 20 years of experience working with City staff and signal maintenance contractors and personally know many of the supervisors and technicians. This knowledge and relationship allow ADVANTEC to work seamlessly with maintenance contractors.***

- ***Connect to and provide traffic signal input into system controllers manually and/or from the Consultant's office, including designing and installing special custom traffic signal operational circuity and maintaining signal interconnect operations.***

ADVANTEC staff has experience with various traffic signal controller manufacturers (Econolite, McCain, Siemens, QFree/Intelight, and Trafficware) and can perform signal timing programming at many levels, including: timing input into signal system controllers manually or remotely from our offices, and designing and installing special signal operational logic (circuitry). Our staff is also expert in troubleshooting communications issues and maintaining signal interconnect operations***. We have experience monitoring small- and large-scale systems, such as a region-wide monitoring project of 500 intersections where we identified and resolved traffic signal communications issues involving signal interconnect, wireless radios, cell modems, and Ethernet devices.***

- ***Coordinate with the Transportation Manager to investigate and respond to citizen and stakeholder requests or concerns related to traffic signal operations.***

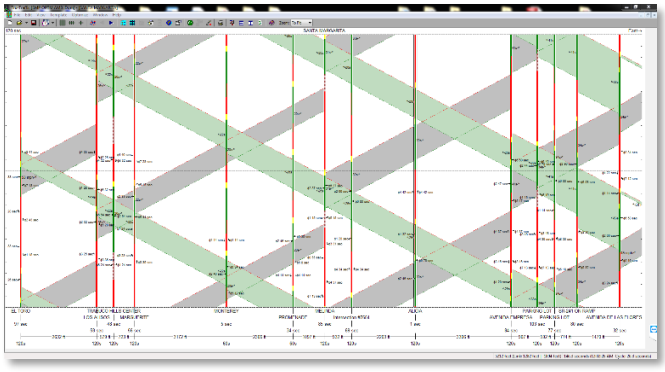
ADVANTEC staff will assist the City in resolving traffic signal related complaints by speaking directly to residents or City staff on their specific requests. ***Mr. Guedes has 20 years of experience in City government, and especially responding to citizen's traffic signal concerns.*** We will perform the necessary investigation, including field observation, and make recommendations to the City. Recommendations could include new coordinated signal timing, modified signal phasing, equipment upgrades, or timing adjustments.

- ***Investigate and make recommendations on traffic signal improvements, such as any new coordinated signal control systems, more efficient signal phasing, equipment upgrades and significant timing adjustments.***

ADVANTEC has amassed a wealth of knowledge and experience on the latest technologies being used in traffic operations and management as a result of the extensive technology assessments and deployments performed during our most recent projects. Our team of engineers and IMSA certified technicians will assist the City to review, integrate, and inspect the design, construction, and implementation of all traffic related technologies. ADVANTEC has assisted several cities to select and implement new state-of-the-practice ATMS and controllers, like San Clemente (Intelight MaxView), Lancaster (Intelight MaxView) and Culver City (Transparity Adaptive). We have also completed the design for a new region-wide system in Coachella Valley (Riverside County) that will implement new ATMS and controllers (QFree Kinetic Mobility, and ATC w/ MaxTime).

- ***Monitor system coordination along key corridors and refine in response to changing traffic patterns or other requirements to ensure the most efficient signal progression.***

ADVANTEC will drive each coordinated corridor during all peak periods, every three months to verify and fine-tune coordination timing. We will conduct "floating vehicle" surveys using a GPS-based software to collect the travel data and generate reports. If necessary, we will revise, implement, and adjust synchronization for improvement of traffic progression, and develop modified coordination timing to be deployed during any construction along

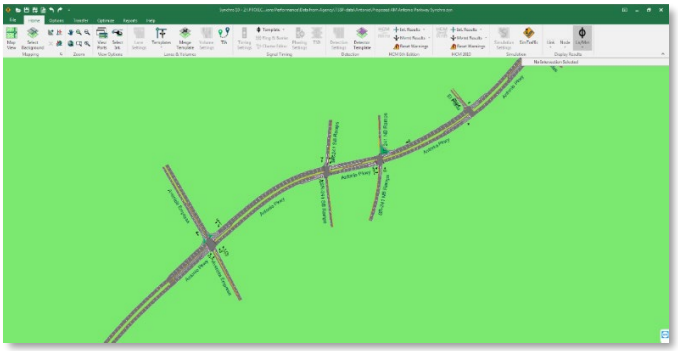


the major corridors.

- ***Meet as necessary with the Transportation Manager to discuss issues and/or activities potentially affecting City traffic signal operations such as private development or City capital improvement projects.***

Upon City's request, ADVANTEC will meet with City Engineer and Traffic Engineer and assist resolving any issues that may affect traffic signal operations, such as private development or City's construction projects. ADVANTEC staff has experience with developing and monitoring signal timing for construction traffic detour and has been successful working with multiple jurisdictions and Caltrans.

- ***Review the results of corridor traffic signal coordination studies and provide input regarding recommended equipment, traffic signal coordination parameters, etc. as necessary.***
- ***Coordinate with other local agencies on major coordination projects.***
- ***Analyze historical data to identify volumes and patterns in order to assist in determining necessary signal timing adjustments.***



ADVANTEC staff will assist the City in reviewing Traffic Signal Coordination Studies, and will provide recommendations on equipment upgrades, and timing parameters. We will review Synchro files, Tru-traffic files, timing sheets, and any other data as necessary to provide our recommendation. We will work with adjacent cities on cross-jurisdictional synchronization studies by coordinating review and implementation of timing and making sure the coordination timing in the City of Placentia is preserved or enhanced. We will also review traffic count data and compare to historical data to identify changes in traffic volumes and patterns to determine if adjustments to signal timing are necessary.

If necessary, ADVANTEC will attend OCTA's Traffic Forum representing the City of Placentia.

- **The ideal firm will include personnel with extensive experience in traffic signal operations management and familiarity with the City's (traffic signal management system and controllers). Local knowledge and experience are also desired.**

ADVANTEC's staff has extensive experience working in traffic signal operations for cities of various sizes and are very familiar with Econolite's signal management system and controllers.

Traffic Engineering

ADVANTEC will provide traffic engineering services and will assist in the review, analysis, and preparation of traffic engineering reports and design plans, related to:

- Conduct or review traffic engineering studies, traffic operations analysis, and transportation planning studies or project specific traffic analyses;
- Develop alternative analysis and preliminary engineering design;
- Conduct traffic calming analysis and design;

- Provide traffic control device studies and design (signs, signals, pavement markings, electronic speed feedback signs and pedestrian beacons);
- Perform technical studies to support Active Transportation and Safe Routes to School programs;
- Design traffic signal systems including plans, specification, engineer's cost estimate and contract bid documents for new permanent signal installation modifications to existing signals, signal interconnect installation and Traffic Management Center (TMC) enhancement;
- Provide technical support for Transportation System Management and Operations (TSMO);
- Prepare or review stage construction and worksite traffic control plans;

Our general work plan for these tasks consists of:

- ADVANTEC will collect all necessary documents from the City and other agencies, including traffic data, accident data, reports, and improvement plans in order to review, analyze, and provide recommendations and to ensure the safe and efficient operation of the transportation system in the City of Placentia. ADVANTEC will generate a variety of traffic engineering studies, to analyze and document projects at various stages of development. ADVANTEC will utilize Caltrans, City of Placentia design standards, California Manual on Uniform Traffic Control Devices (CA MUTCD), Institute of Transportation Engineers (ITE), Urban Land Institute, California Vehicle Code and industry policies and standards for the evaluation and analysis of intersection and roadway systems.
- ADVANTEC will perform an in-depth field analysis to verify record information including existing roadway lane geometrics, intersection control, signal phasing, and signing/striping. ADVANTEC will maintain a photo log of the project. Key technical issues will be identified after the field review has been conducted.
- ADVANTEC will provide traffic engineering studies, which summarizes: the existing and proposed conditions, references requirements and assumptions, intersection, roadway, and circulation analysis, and recommendations. Supporting technical data and graphical illustrations will be included in the reports. ADVANTEC has the experience to provide the City with different types of traffic engineering analysis and reports; including accident analysis, delay analysis, lane storage capacity, roadway and intersection level-of-service, vehicle and pedestrian circulation analysis, traffic impact analysis, before and after travel demand, engineering and speed survey, sight distance analysis, and queuing analysis.
- ADVANTEC will prepare geometric and channelization plans as requested by the city. ADVANTEC will show existing and proposed conditions on the plans. Constraint areas will be provided to the city along with design recommendations. ADVANTEC will prepare final PS&E for each assigned project. ADVANTEC will provide PS&E submittals at 30% (conceptual), 95%, and 100% completion.
- ADVANTEC will provide third party review of traffic engineering studies, design plans, technical specifications, and engineer's estimates prepared by others to assure consistency with the City's General Plan elements, compliance with local and regional mandates and compatibility with other proposed developments and improvements. If required, ADVANTEC will prepare grant applications. ADVANTEC will work directly with the City staff to provide all the information required to be included with each specific application. ADVANTEC will work with the City to obtain vehicle and pedestrian traffic data, accident data and additional information that will be required in order to prepare each specific grant application.

Detailed Steps to Provide Traffic Engineering Services

The table below are examples of our experience, approach and/or preparation to deliver the requested services outlined in the RFP. Please note that not all of the services from the RFP are listed below, but ADVANTEC has the expertise and experience to deliver all services.

Requested Scope of Services	ADVANTEC's Experience and Approach to Perform the Work
Traffic Signal Design and Traffic Signal Modification Design	ADVANTEC will prepare plans, specifications, and estimates (PS&E) related to the project improvements. The project plans will include a titlesheet and traffic signal design or modification plan. The traffic signal modification plan will include all base mapping, as-built information and utilities, and all existing and proposed traffic signal poles and equipment, communication infrastructure, battery backup systems, signal heads, pedestrian heads, video detection cameras, detection, pole schedules, conductor schedules, construction notes, and any details necessary to facilitate the installation and construction of the project improvements. ADVANTEC will prepare the project Technical Specifications and Bid Documents for the associated improvements based on Caltrans Standard Specifications and Standard Plans, latest City-approved Standard Specifications for Public Works Construction and the latest City Design Criteria and Manuals, Standard Special Provisions and Standard Drawings, and the California Manual on Uniform Traffic Control Devices (CAMUTCD). The technical specifications will include an itemized bid schedule, bid item descriptions, and payment methods. ADVANTEC will prepare construction quantity take-offs and construction cost estimates for the proposed traffic signal modification and other project improvements (if necessary). The unit costs will be based on current cost data. Preliminary and final quantities and construction cost estimates will be provided to the City.
Signing And Striping Design	ADVANTEC will prepare signing and striping plans based on the project limits defined by the City. ADVANTEC will layout the roadway base mapping based on our research of record drawings and field review. ADVANTEC will extend the limits of the roadway base plans to ensure that the travel lanes are aligned at intersection crossings, and to provide proper transitions along each approach (if necessary). The plans will show existing and proposed signing and striping. The plans will also identify existing features to remain, existing features to be removed, and new features to be installed. Based on input from the City at the pre-design/kick-off meeting, ADVANTEC will prepare preliminary concept plans that will incorporate any areas of special interest or concern discussed during this meeting. Based on direction received from the City during the concept review, draft plans will be prepared and submitted to the City. Following receipt of comments on the draft plan review, final plans will be provided. Signing and Striping Plans will be prepared at 1” = 40’ scale, dual tier format and in accordance with standards set forth by the City , latest California Manual on Uniform Traffic Control Devices, latest Caltrans standard plans and specifications, and current American with Disabilities Act requirements.

Requested Scope of Services	ADVANTEC's Experience and Approach to Perform the Work
Traffic Control And Stage Construction Design	ADVANTEC will prepare plans, specifications, and estimates (PS&E) related to the project improvements and traffic control and stage construction design. ADVANTEC layout roadway base mapping based on our research of record drawings and field review. ADVANTEC will extend the limits of the roadway base plans to ensure that the travel lanes are aligned at intersection crossings, and to provide proper transitions along each approach (if necessary). The plans will show existing and proposed signing and striping related to traffic control and stage construction design. The plans will also identify existing features to remain, existing features to be removed, and new features to be installed. Pedestrian and bicycle detours will be provided as necessary. Traffic Control And Stage Construction Design will be prepared at 1" = 40' scale, dual tier format and in accordance with standards set forth by the City , latest California Manual on Uniform Traffic Control Devices, latest Caltrans standard plans and specifications, and current American with Disabilities Act requirements.
Traffic Signal Warrants	ADVANTEC will prepare Traffic Signal Warrant Studies at various intersections as requested by City staff. The Traffic Signal Warrant analysis will be prepared to determine if a traffic signal is warranted. The analysis will be prepared using the latest California Manual on Uniform Traffic Control Devices (CAMUTCD). Based on our evaluation, the recommendations will be provided. The 24-hour three-day ADT volumes, peak hour turning movement volumes including pedestrians and bicyclists, and intersection collision history will be reviewed and documented in the study. It is assumed that the City will provide collision history data for the past three to five years. ADVANTEC will prepare a project study report describing existing conditions, data collection including pedestrians and bicyclists, collision history, traffic signal warrant analysis, and recommendations. Supporting technical data, tables and graphical illustrations will be included in the report.
Stop Warrants	ADVANTEC will prepare an All-Way Stop Warrant Studies at various intersections as requested by City staff. The All-Way Stop Warrant analysis will be prepared to determine if an All-Way Stop is warranted. The analysis will be prepared using the latest California Manual on Uniform Traffic Control Devices (CAMUTCD). Based on our evaluation, the recommendations will be provided. The 24-hour three-day ADT volumes, peak hour turning movement volumes including pedestrians and bicyclists, and intersection collision history will be reviewed and documented in the study. It is assumed that the City will provide collision history data for the past three to five years. ADVANTEC will prepare a project study report describing existing conditions, data collection including pedestrians and bicyclists, collision history, all-way stop warrant analysis, and recommendations. Supporting technical data, tables and graphical illustrations will be included in the report.
Left Turn Phasing Warrants	ADVANTEC will prepare a Left-Turn Phasing and Level-Of-Service (LOS) analysis for the project intersections. ADVANTEC will collect AM, Midday, and PM peak hour traffic counts in order to conduct the analysis. The counts will include vehicles, pedestrians and bicycles. ADVANTEC will prepare a left-turn phasing analysis determine if protected left turn phasing or other (permissive, protective-permissive) is necessary at each signalized intersection. There are five different guidelines that can used to determine the proper type of left turn phasing, this

Requested Scope of Services	ADVANTEC's Experience and Approach to Perform the Work
	includes: 1) Federal Highway Administration's (FHWA) "Signalized Intersections – Informational Guide"; 2) NCHRP Signal Timing Manual, Second Edition; 3) the California Manual on Uniform Traffic Control Devices (CAMUTCD); 4) the Highway Capacity Manual (HCM), or 5) Institute of Transportation Engineers (ITE). Each guideline uses slightly different metrics to consider left turn control, yet are similar in that they all consider the volume-to-capacity (v/c) ratio for the permissive left turn as a function of the opposing traffic flow. ADVANTEC will prepare a level-of-service (LOS) analysis for existing and proposed conditions. The proposed conditions will be based on results of the left-turn phasing analysis. ADVANTEC will develop a traffic model using Synchro software, calibrate the model with the existing traffic signal timing parameters (from timing sheets provided by the City), and input the traffic counts in order to provide the LOS and operations analysis. Two scenarios will be analyzed for each project intersection: 1) existing conditions and 2) with protected left turn phasing during the AM, Mid-day, PM peak hours. A comparison analysis between these two scenarios will be provided that evaluates the difference between the LOS. Based on the results of the LOS analysis, ADVANTEC will provide recommendations for the left turn phasing, and If additional deficiencies are found, ADVANTEC will provide recommendations to improve the signal operations. A technical memorandum will be prepared introduction, purpose, study area, existing conditions, LOS methodology, LOS analysis, protected left turn phasing analysis, and recommended improvements (e.g. left turn phasing, and improved signal operations). The final format of the project report will be based on the City's review and approval. We anticipate up to three submittals of the project report: one submittal of the draft technical memorandum, the second submittal to address comments of the draft technical memorandum, and the third submittal to address any comments of the final technical memorandum.
Engineering & Traffic Speed Surveys	This E&TS updates will justify the posted speed limits and enable the local police department and law enforcement agencies to perform radar enforcement that is defendable by the court of law. ADVANTEC understands that state and local agencies should conduct E&TS studies at least once every 5, 7 or 10 years, in compliance with California Vehicle Code (CVC) Section 40802 to reevaluate non-statutory speed limits on segments of their roadways that have undergone significant changes since the last review, such as the addition or elimination of parking or driveways, changes in the number of travel lanes, changes in the configuration of bicycle lanes, changes in traffic control signal coordination, or significant changes in traffic volumes. ADVANTEC will work with the City to determine the number of segments, speed survey, and ADT locations. This survey will also incorporate the E&TS related support (requirements), standards, and guidance in California Manual and Uniform Traffic Control Devices (CAMUTCD), Section 2B.13., that includes, but not limited to: **Engineering and Traffic Survey (E&TS)** ***Support:*** • CVC Section 627 defines the term "Engineering and traffic survey" and lists its requirements. • **Take into account of AB 43 legislation and the latest CAMUTCD E&TS requirements.** ***Standard:*** • An engineering and traffic survey (E&TS) shall include, among other requirements deemed necessary by Caltrans, consideration of all of the following:

Requested Scope of Services	ADVANTEC's Experience and Approach to Perform the Work
	A. Prevailing speeds as determined by traffic engineering measurements. B. Collision records. C. Highway, traffic, and roadside conditions not readily apparent to the driver. ***Guidance:*** • The E&TS should contain sufficient information to document that the required three items of CVC Section 627 are provided and that other conditions not readily apparent to a driver are properly identified. • Prevailing speeds are determined by a speed zone survey. The product of the study will be **a legal document** that will be acted on by the City Council to formally adopt and/or change specific speed limits at the surveyed locations. The report will be the document used by the Police Department, law enforcement agencies and the courts in the day-to-day legal defense activities of the established speed limit. Our goal is to work hand in hand with the City to provide continuity of speed and motorist safety. This updated and valid Engineering and Traffic Survey is critical to maintaining the mobility, safety and quality of life for City residents and visitors.
Parking	ADVANTEC will prepare parking and circulation analysis evaluating as requested by the City. The analysis will evaluate vehicular traffic flow conditions traveling and entering/exiting the parking facility during typical weekday and weekend conditions. ADVANTEC will work with CITY-staff to identify parking scenarios and circulation alternative consisting of modifications to the roadway circulation and on-site parking system in the study area. Existing conditions opportunities and constraints will be identified. Potential modification to the roadway circulation system within the study area could include travel lane width reduction, adding right-turn and left-turn lanes, way-finding signage, etc. Based on our review of City's documents, parking data collected, and our field review of the project area, ADVANTEC will conduct a parking analysis to evaluate an on-site parking facility. ADVANTEC will identify areas where parking is not recommended based on roadway width, driveways, and intersection/driveway sight distance constrains, and physical constraints. ADVANTEC will review the proposed project circulation and will identify any issues that may impact the circulation and proposed entry/exit points. Based on our experience, every parking facility should include at a minimum two (2) access points for emergency purposes. ADVANTEC will review existing signage, striping and vehicle circulation along the project area. ADVANTEC will identify any issues that may impact the proposed parking facility including on-site and off-site circulation. ADVANTEC will provide potential parking recommendations along the project area.
Intersection And Roadway Line Of Sight Analysis	ADVANTEC will prepare line of sight analysis evaluating and documenting existing roadway, signage, and striping conditions, and evaluating the line of sight for vehicles traveling along each approach. The line-of-sight analysis will be based on existing posted speed, and the 85th percentile speed (if available). The Line-of-Sight Analysis will be prepared using the latest version of the Caltrans Highway Design Manual (HDM) Sixth Edition. Based on the analysis, recommendations will be provided to improve the line of sight for vehicles approaching and exiting the intersection or driveway. ADVANTEC will prepare a conceptual plan that shows recommended improvements at the study intersection or driveway.

SCHEDULE

Traffic Signal Operation Management Tasks

ADVANTEC expects all traffic monitoring tasks defined in the scope of work to be performed on a daily, weekly or monthly basis. There are no "critical path" tasks. A detailed list of our daily, weekly and monthly activities are presented in the next three tables.

SIGNAL OPERATIONS DAILY TASKS	Description
• Remotely connect to City's CENTRACS	✓ Use TeamViewer account provided by City
• Check for System Error Messages	✓ Verify System Message Window
• Check System Clock	✓ Verify server computer clock
• Check Communications to each controller	✓ Verify Intersection Graphics is displaying signal operations ✓ Verify Upload and Download functions can complete without errors ✓ Verify that signal controller is running coordination plans
• Report communications problems to Technician	✓ Schedule City maintenance contractor to troubleshoot communication problem within one week
• Troubleshoot any issues brought up by City staff	✓ Verify signal operations through CENTRACS. ✓ Determine degree of urgency of response. ✓ Contact maintenance contractor within the same day if urgent.
• Update monitoring log	✓ Use City provide form

SIGNAL OPERATIONS WEEKLY TASKS	Description
• Follow-up on previous week's issues	✓ Contact City staff, City's contractor, and/or ADVANTEC's Systems Engineer ✓ Inquire on status of issue and resolution
• Prepare weekly monitoring report	✓ Use City provided form

SIGNAL OPERATIONS MONTHLY TASKS	Description
• Update intersection graphics, as needed	✓ Verify changes to intersection configuration
• Update Signal Coordination parameters, as needed	✓ As requested by City staff, verify signal coordination along corridor ✓ Verify controller operations ✓ Drive corridor ✓ Implement new coordination parameters
• Update Signal detection parameters, as needed	✓ As requested by City staff, verify signal detection at intersection ✓ Verify controller operations ✓ Implement new detection parameters ✓ Produce a new Timing Sheet, place copy in cabinet and provide a copy to City.
• Check Coordination timing periodically	✓ Drive all coordinated corridors, as needed, Tuesday to Thursday, during the peak time periods (), or as requested by the City ✓ Ensure system performance. Observe progression speeds, queue clearance and coordinated green bands.
• Prepare monthly monitoring report	✓ Use City provided form

Traffic Engineering Tasks

The traffic engineering tasks outlined in the RFP will have varying schedules depending on complexity and size of the effort.

Typical tasks for conducting a traffic engineering study, including existing conditions, data collection review, crash history analysis, alternative analysis, preliminary/conceptual design and recommendations:

- Data collection (2 weeks)
- Field Review (1 week)
- Preliminary Analysis/Design (2 to 3 weeks)
- City Review of preliminary analysis/design (2 weeks)
- 90% Design/Draft Report (1 to 2 weeks)
- City review of 90% plans/draft report (2 weeks)
- 100% Design/Final Report (1 to 2 weeks)
- City review and approval or plans/report (2 weeks)

Typical Tasks for conducting design of traffic signals, including signing and striping, signal communications, and traffic management center upgrades:

- Data collection (2 weeks)
- Field Review (1 week)
- Preliminary Analysis/Design (4 to 8 weeks)
- City Review of preliminary analysis/design (2 weeks)
- 90% Design/Draft Report (2 to 4 weeks)
- City review of 90% plans/draft report (2 weeks)
- 100% Design/Final Report (1 to 2 weeks)
- City review and approval or plans/report (2 weeks)

REQUIRED PROPOSAL STATEMENTS

This section includes the required statements identified in the Request for Proposal

A. ADVANTEC will perform the services and adhere to the requirements described in the RFP.

B. ADVANTEC acknowledges that ,subsequent to award of this RFP, all or part of any submittal may be released to any person or firm who may request it, as prescribed by the State of California Public Records Act.

   ADVANTEC does not claim any portion of its submittal to be considered proprietary.

C. ADVANTEC will not substitute members of our designated team without approval by the City of Placentia staff.

D. ADVANTEC and its staff do not have any Conflict of Interests.

E. ADVANTEC has not colluded with other proposing firms.

F. ADVANTEC has the ability and agrees to fulfill the indemnification and insurance requirements contained in the sample contract.

EXCEPTIONS

ADVANTEC does not propose any exceptions, alterations or amendments to the Scope of Services or other requirements of the RFP, including the Sample Contract.

RESOURCE ALLOCATION AND COST PROPOSAL

The proposed billing rates for all personnel expected to deliver services under this contract are provided in a separate submittal. ADVANTEC will develop detailed scope and cost proposals upon request from the city. Below is a typical annual staff allocation for Traffic Signal Operations Management Services.

Task Description	Project Manager	Systems Engineer	Project Eng	Assoc. Engineer	Assist. Engineer	Total Hours
Traffic Signal Operations Management (*Assume 250-hours annually)						
• *Manage day-to-day traffic signal operations, systems and performance.* • *Monitor and review data daily to verify that all traffic signals are working properly.* • *Monitor systems logs to identify potential operational issues*	6	14	24		24	**68**
• *Connect to and provide traffic signal input into system controllers manually and/or from the Consultant's office, including designing and installing special custom traffic signal operational circuity and maintaining signal interconnect operations.*		12	12			**24**
• *Report all traffic signal problems and malfunctions to the City within 24 hours* • *Coordinate maintenance activities with City's maintenance contractor and Transportation Manager.*	6	14	8			**28**
• *Monitor system coordination along key corridors and refine in response to changing traffic patterns or other requirements to ensure the most efficient signal progression.* • *Review the results of corridor traffic signal coordination studies and provide input regarding recommended equipment, traffic signal coordination parameters* • *Coordinate with other local agencies on major coordination projects.* • *Analyze historical data to identify volumes and patterns to assist in determining necessary signal timing adjustments.*	6		12		80	**98**
• *Coordinate with the Transportation Manager to investigate and respond to citizen and stakeholder requests or concerns related to traffic signal operations.*	6	3	3			**12**
• *Investigate and make recommendations on traffic signal improvements, such as any new coordinated signal control systems, more efficient signal phasing, equipment upgrades and significant timing adjustments.*	2	6	6			**14**
• *Meet as necessary with the Transportation Manager to discuss issues potentially affecting City traffic signal operations.*	4		2			**6**
Total Hours	**30**	**49**	**67**	**0**	**104**	**250**
					Total Annual Hours =	**250**

APPENDIX – RESUMES

Jose Guedes, TE

Project Manager

Jose Guedes is a project manager, senior engineer and the team leader in the Traffic Signal Operations and Synchronization practice for ADVANTEC. Jose has over 33 years of experience in traffic forecast/modeling, traffic operations and engineering, including 24 years in traffic signal sychronization project management on over 2500 intersections.

Recent Project Experience

On-Call Traffic Engineering

City of Glendale, On-Call Traffic Engineering Services – Project Manager. ADVANTEC was selected by the City of Glendale Public Works Department to provide traffic engineering support services, such as traffic and transportation planning, traffic engineering design, traffic operations analysis, and traffic study reports, as requested. We have completed several task orders, including conversion of timing sheets to new ATC controllers, review of Bus Priority parameters, and review and adjustment of timing parameters for implementation of Lead Pedestrian Interval at the downtown area.
Performance Duration: 2022-2026
Consulting Fee: Up to $500,000
Construction Cost: N/A

Riverside County Transportation Department, On-Call Traffic Engineering Services (Riverside, CA) – Task Leader on Signal Synchronization and Operations. ADVANTEC was selected by the Riverside County Transportation Department (RCTD) to provide on-call traffic engineering services to augment its in-house resources with our strong traffic engineering expertise and capabilities to support the department's project delivery as part of their 5-year Transportation Improvement Program (TIP). Besides augmenting staff on-site at RCTD offices for their municipal engineering needs, ADVANTEC's home office engineering team also provides the necessary design support for their project delivery process. We have completed several task orders, including:

- ***Traffic Signal Timing Update*** – Updated and prepared new signal timing sheets for 148 county signal locations based on CA-MUTCD, including calculation of yellow times, pedestrian crossing distances and clearance timing, bicycle crossing distance and minimum green, and values for Red-Revert and All-Red Start times.
- ***Traffic Signal Synchronization*** - Developed synchronization timing plans for multiple county roadway segments, such as Murrieta Hot Springs Road, Van Buren Blvd, Cajalco Road, Monterey/Varner/I-10 interchange, Stetson Avenue, Cook Street/Varner/I-10 interchange including Caltrans freeway ramp



Registration:

Traffic Engineering, CA TR1861

Years of Experience: 33

Years with Firm: 13

Education:

M.S, Transportation Engineering, University of California, Irvine, 1990

B. S., Civil Engineering, Universidade de Sao Paulo, Brazil, 1986

Professional Affiliations:

Institute of Transportation Engineers (ITE)

ADVANTEC Consulting Engineers

signals. Tasks performed included: collection of ADT counts and turning movement counts, development of optimized timing plans for 3 peak periods (AM, Midday and PM), preparation of timing sheets, assisting county staff in implementation of new timing, and fine-tuning of implemented synchronization plans. ADVANTEC also provided training on signal synchronization process for county staff.

- ***Signal Communication Master Plan:*** Prepared a technologies assessment report to provide countywide access to remote traffic signal locations, and design of countywide wireless communication network that enable county staff to monitor traffic signal operations and maintenance, and in-cabinet equipment monitoring (Battery Backup, conflict monitor, etc.).
- ***Grant Application support –*** Prepared and submitted multiple grant applications for RCTD to secure transportation improvement funds for the Department's TIP.
- ***Project Management Staff Augmentation –*** Provided as-needed engineering services to Project Development section, including project budget, manage consultant's design, coordinate environmental documents, oversee preparation of PS&E documents, monitor and manage resource allocation.
- **Systemic Safety Analysis Report Update –** Prepared updated report with current collision data, identified high-collision intersections and roadway segments, and developed countermeasures for safety projects.
- ***Traffic Signal Controller/Timing Sheets Update*** – Converted and prepared signal timing sheets for new 2070 ATC controllers at 25 traffic signals countywide.
- ***Traffic Signal Improvement Design*** – Prepared traffic signal, street improvement, and signing and striping plans, including final plans, specifications, and estimates, and provided support for bidding and construction. Recent locations include Highway 74 & Mountain Avenue, Pourroy Road & Pourroy Road, and Grand Avenue & Sangston Drive.
- ***Transparity Implementation Assistance*** – Assisted in implementation of Transparity ATMS software for western county. Conducted field reviews and assisted County staff in the configuration of traffic signal and communications equipment.

Performance Duration: 2017-Ongoing
Consulting Fee: $250,000/year
Construction Cost: N/A

Traffic System Monitoring and Operations

City of Chino Hills, Citywide Traffic Signal Operations - Project Manager. Since 2010, ADVANTEC has been managing traffic signal system monitoring and operations for the City of Chino Hills. Mr. Guedes oversaw specific tasks including:

- **Central System Monitoring:** Ensuring existing signal timing, detector functionality, and coordination parameters are checked weekly or upon the City's request, whether in the field (for off-line signals) or at the office (for on-line signals), within 24 hours of the request.
- **Aries System Updating**: Keeping intersection graphical displays, detector assignments, and timing plans up-to-date, while providing technical support.
- **Signal Timing:** Adjusting timing parameters like offsets, splits, and timing plans to enhance traffic flow, with maintenance of signal timing charts in each cabinet and submission of copies to the City's Engineering Department.
- **Data Management and System Communication:** Managing the upload and download of traffic data from signal controllers and maintaining communication between master controllers and the central system.
- **Troubleshooting:** Addressing specific signal issues as reported by the City, both in the office and in the field, making recommendations for remediation and implementing approved changes.

Additionally, ADVANTEC provided as-needed services related to traffic signal design and plan check, as well as traffic signal construction management and inspection services.
Performance Duration: 2010-Ongoing
Consulting Fee: $23,000/year
Construction Cost: N/A

Traffic Engineering Studies

City of Glendale, Citywide Traffic and Mobility Study – Project Manager. The primary goal of the CTMS is to improve traffic and mobility within the City by providing a detailed analysis of the City's transportation system and a quantitative view of current transportation issues, impacts, concerns, trends, system capacity surplus and shortfalls.
The CTMS will assess the existing traffic and congestion throughout the City, expand the City's current Synchro Level of Service (LOS) model to evaluate the existing traffic flow, forecast the near-term-future (10 years) traffic congestions using City's Traffic model, provide recommended countermeasure alternatives to improve traffic flow and circulation, while maintaining consideration of other active modes of travel and discouraging commuter traffic intrusion into residential neighborhoods.
The CTMS will also evaluate lane reconfiguration alternatives identified in the latest versions of the Citywide Pedestrian Plan (CPP) and the Glendale Bicycle Transportation Plan (BTP) and respective impacts on traffic congestion, circulation, and potential traffic intrusion into residential neighborhoods. The study will develop innovative ideas to improve possible congestion resulting from implementation of the BTP and CPP.
The CTMS also includes a) preparation of a Citywide Emergency Vehicle Response Routes to assist fire department during major emergencies; b) public and stakeholder outreach to gather input from public through surveys and website; and, c) a Speed Limit Study to identify street segments that may qualify as "Business Activity Districts" and be considered for lower speed limits. Results from the CTMS data collection and analysis will be made available through user-friendly GIS maps.
Performance Duration: 2024- Ongoing
Consulting Fee: $495,000
Construction Cost: N/A

City of Glendale, Regional Arterial Traffic Performance Measurement System - Project Manager. Mr. Guedes led a citywide operational analysis and retiming project in Glendale, leveraging Synchro software to create a level of service model for 157 signalized intersections. His tasks included collecting turning movement counts for AM, Midday, and PM periods; conducting field inventories of lane configurations and signal phasing; updating timing parameters per CA-MUTCD and city guidelines; preparing Level of Service models; developing mitigation measures and optimized timing plans with recommended cycle lengths, splits, and offsets; implementing and fine-tuning synchronization timing plans at 50 locations; and compiling both Draft and Final Reports to document the project's processes and results.
Performance Duration: 2021-2023
Consulting Fee: $135,000
Construction Cost: N/A

Town of Yucca Valley, Local Road Safety Plan - Project Manager. Mr. Guedes oversaw the development of a Local Road Safety Plan (LRSP) for Yucca Valley, working in collaboration with stakeholders such as the local community, businesses, and various public service departments. The plan involved reviewing existing safety policies and conducting a thorough analysis of collision data to understand traffic patterns and identify key safety issues. Priority areas for intervention were pinpointed to set goals and devise strategies, incorporating the 4 E's of highway safety: Engineering, Enforcement, Education, and Emergency response, aimed at enhancing traffic safety and reducing collisions on town roads.
Performance Duration: 2021-2022
Consulting Fee: $70,000

Construction Cost: N/A

City of Irvine, As-Needed Citywide Travel Time Studies – Project Manager. Mr. Guedes led the effort for the City of Irvine, conducting citywide travel time surveys to gather data for the Annual Traffic Management Study, evaluating the effectiveness of traffic signal coordination timing. Surveys covered all major corridors, collecting data during three peak periods—AM, Midday, and PM—before summarizing and comparing it to the results of the previous year. Each year, the study encompassed between 16 and 20 corridor segments.
Performance Duration: 2021-2022
Consulting Fee: $43,000
Construction Cost: N/A

Traffic Signal Synchronization and ITS

City of Upland, Citywide Traffic Signal System Assessment & Master Plan – Project Manager. The goal of this project is to provide a blueprint for the City to upgrade the current traffic signal system to modern standards and update signal timing and coordination plans to provide the safe and efficient movement to all modes of transportation, while improving the quality of life for the residents, businesses, and visitors alike in the city.
This project consists of conducting a detailed inventory of the City's existing traffic signal equipment and identify deficiencies, establish new traffic signal equipment standards for the city, prepare a capital improvement program to upgrade traffic signal equipment to the new standards, and identify strategies in prioritizing and funding the upgrades. The project will also update traffic signal timing to meet the latest MUTCD requirements, review and revise existing signal coordination plans, and recommend procedures for record keeping of traffic signal timing changes. In addition, the project will establish a strategy for preparation of an Intelligent Transportation Systems (ITS) Master Plan that will serve as a roadmap to design, implement, operate, and maintain the next generation of smart mobility technologies.
Performance Duration: 2024 - Ongoing
Consulting Fee: $169,000
Construction Cost: N/A

OCTA, Los Alisos Boulevard Route Traffic Signal Synchronization and ITS Project - Project Manager. Funded by OCTA's Project P program, this project involved the development of signal synchronization and Intelligent Transportation Systems (ITS) enhancements along Aliso Viejo Parkway, Laguna Hills Drive, Paseo De Valencia, Los Alisos Boulevard, and Melinda Road (40 signals). Mr. Guedes spearheaded this Design-Build initiative, which entailed updating timing parameters in compliance with the latest CA-MUTCD standards, implementing signal synchronization, and designing and installing Fiber-Optic cables, Radar vehicle detection systems, GPS-based preemption technology, and CCTV cameras. Additionally, the project encompassed the replacement of cabinets and controllers across Aliso Viejo, Laguna Hills, Lake Forest, Mission Viejo, and Rancho Santa Margarita. A two-year operation and monitoring phase followed, incorporating monthly travel time surveys and synchronization timing monitoring.
Performance Duration: 2019-2023
Consulting Fee: $500,000
Construction Cost: $1.6 million

Carlos A. Ortiz, PE, TE, PTOE

Project Director

Mr. Ortiz is a globally recognized expert bringing smart mobility and technology solutions to Smart Cities/Region, Connected/Automated Vehicles (CAV), Intelligent Transportation System (ITS), Traffic Engineering, and Transportation Planning and Engineering Projects and Programs for numerous agencies, private developments and institutions. He has worked on many multi-modal and complex projects and has the ability to resolve problems quickly and efficiently by drawing on his many years of experience in our transportation industry.

RELEVANT EXPERIENCE

Coachella Valley Association of Governments (CVAG) Smart Region Program – Regional Broadband Communications (Coachella Valley, Riverside County, CA) - Project Manager. As part of the Region's Smart Region Program, ADVANTEC is providing planning and design professional services for the implementation of Broadband Communications along 24 Corridors in the Coachella Valley. The first project is funded by the State of California Middle Mile Grant to design Broadband Communications along Highway 111 from the cities of Palm Springs to Coachella. ADVANTEC is supporting CVAG to extend the region's broadband program to the Salton Sea.

Coachella Valley Association of Governments (CVAG) Smart Region Program – *Phases I, II and III* (Coachella Valley, Riverside County, CA)- Project Manager. ADVANTEC developed the Regionwide ITS Master Plan that will be used as a planning tool to prepare local agencies and CVAG for future emerging transportation technologies including nine (9) Traffic Operation Centers (TOC), One (1) Regional Traffic Management Center(TMC), Transit Signal Priority (TSP), Cloud Services, Software-as-a-Service (SaaS), Cyber Security, connected and automated vehicles (CAV), Big Data, integrated corridor management (ICM), Mobility-as-a-Service (MaaS), Mobility on Demand (MOD), regionwide Broadband communications, and Smart Cities initiatives. . ADVANTEC prepared final plans, specifications, and engineer's estimates (PS&E) for ***Phase I*** (completed) and includes three major corridors and 138 signalized intersections. ITS elements consist of open architecture and ***state-of-the-art 2070 and NEMA ATC units with Application Programing Interface (API), Openly sharing Management Information Base (MIBs) at no cost to CVAG***, C-V2X Roadside Units (RSUs) with Bluetooth, Wi Fi, GPS and Transit Signal Priority (TSP), Smart Closed-Circuit Television (CCCTV) systems with analytics, Arterial Performance Measurement Systems (APEMS), Changeable Message Signs (CMS), Video/Radar Detection Systems, secured Ethernet fiber optic communications and the Regional TMC and nine (9) local TOCs. ***Phase II*** (under construction) includes upgrades of 260 traffic signal systems, installation/upgrade of



Registration:

Civil Engineer, CA, C057535
Traffic Engineer, CA, 2025
Civil Engineer, AZ, 34333
Professional Traffic Operations Engineer, US, 426

Years of Experience: 35

Years with Firm: 9

Education:

B.S., 1989, Civil Engineering, California State Polytechnic University, Pomona

Professional Affiliations:

School of Civil Engineering Industry Advisory Council (IAC), *California State Polytechnic University, Pomona*

ITE International, Past Board Member

- ITE International Past Board of Direction
- TSMO Council
- Transportation Consultant Council
- Industry Council
- Advocacy Committee
- Nomination Committee

ITS California, Board Member

- ITS CA Board of Direction
- ITS CA Partnership Chair
- ITS CA Southern Section Past Chair
- ITS CA Annual Conference Committee

ADVANTEC Consulting Engineers

approximately 240-miles of signal communications, and installation of various ITS field elements, including closed-circuit television systems, dynamic/changeable message signs, arterial management systems, detection systems, and C-V2X RSUs. Phase II also includes the planning, design and implementation of Broadband Communications along 21 corridors in the Coachella Valley. ***Phase III*** consists of 3 corridors and 27 signalized intersections. Overall, ADVANTEC has designed over 400 miles of fiber optic communications and 12,000 ITS elements (including over 400 RSUs) with individual Barcode and IP address. ADVANTEC formed a Transportation Systems Management and Operations (TSM&O) Working Group formed of CVAG staff, and county and cities staff to provide education materials, facilitate project delivery, approval of regionwide technology standards, and ***development of the cooperative agreement***.. As part of the CV Sync Program, ADVANTEC has developed a Regionwide Traffic Signal Timing Parameters Guidelines, traffic signal timing/synchronization plans, and has synchronized the Phase I Corridors (140 traffic signals), and we are planning to synchronize Phase II Corridors (260 traffic signals) in 2025. In addition, ADVANTEC is supporting CVAG and the cities providing Special Event Management. Our staff has participated managing vehicle, pedestrian and bicyclist traffic, parking, and circulation during the City of La Quinta Ironman, City of Indian Wells BNP Open, and planning to support the Coachella Music Festivals and Stagecoach starting in 2025.

On-Call Transportation Services, Riverside County Transportation Department (County Of Riverside, CA) – Project Director. ADVANTEC was selected by the Riverside County Transportation Department (RCTD) to provide on-call traffic engineering services to augment its in-house resources with our strong traffic engineering expertise and capabilities to support the department's project delivery as part of their 5-year Transportation Improvement Program (TIP). Besides augmenting staff on-site at RCTD offices for their municipal engineering needs, ADVANTEC's home office engineering team also provides the necessary design support for their project delivery process. We have completed several task orders, including: Traffic Signal Timing Update; Traffic Signal Synchronization; Traffic Signal Timing Update; Traffic Signal Synchronization, Traffic Signal Communication Master Plan, Grant Application Support, Systemic Safety Analysis Report Update, Traffic Signals and Intersection Improvements PS&E, Traffic Signal Controller/Timing Sheets Update, Transparity Advanced Traffic Management System (ATMS) Implementation.

Traffic Signals and ADA Ramps Improvements (HSIP Cycle 9) Project (Cathedral City, CA) – Project Director. ADVANTEC is providing environmental, traffic engineering and public works services; including preparation of environmental documents; preparation of plans, specifications and estimates (PS&E); and provide construction support for the City's HSIP Cycle 9 project, City Project No. CO8752, Federal Aid Project No. HSIPL-5430 (034). This project is fully funded through the federal aid Highway Safety Improvement Program (HSIP), and requires in-depth knowledge and compliance with Caltrans Local Assistance Procedures Manual (LAPM), the Caltrans Construction Manual, and other Federal Highway Administration (FHWA) requirements. The project requires preparation of the necessary environmental documentation per the National Environment Policy Act (NEPA) and California Environmental Quality Act (CEQA). The purpose of this project is to improve safety and visibility of the traffic signals by installing American with Disabilities Act (ADA) compliant pedestrian ramps, upgrading traffic signal equipment and signing/striping to the latest standards, protective/permissive or protected left turn phasing, installation of new countdown pedestrian heads, pedestrian push buttons, and installation of advanced dilemma zone detection for high speed approaches at ten (10) signalized intersections.

Traffic Signals Improvements (HSIP Cycle 8) Project (Palm Springs, CA) – Project Director. ADVANTEC is providing traffic engineering, civil engineering, and environmental services (to secure environmental documentation approvals); Caltrans encroachment permits; and preparation of plans, specifications and estimates (PS&E) for 14 signalized locations including construction support for the City's Traffic Signal Improvements (HSIP Cycle 8) project. The purpose of this project is to improve safety and visibility of the traffic signals by upgrading traffic signal equipment and signing/striping to the latest standards, protected left turn phasing, ADA compliant access ramps, installing advanced dilemma zone detection for high speed approaches at 14 intersections. This includes establishing communications and integrating the data and video

streams to the City's Traffic Management Center (TMC) located at City Hall. In addition, this project included a left-turn phasing and level of service (LOS) analysis report to determine the proposed left-turn phasing, as well as signal timing upgrades that are associated with the implementation of the advanced dilemma zone detection system.

Cook Street And Market Place Drive Intersection Improvements (Palm Desert, CA) – Project Director. ADVANTEC was selected by the City of Palm Desert to provide plans, specifications, and estimates for a New Traffic Signal at the intersection of Cook Street and Market Place Drive. The installation of this new signalized intersection aimed to improve safety and visibility for both drivers and pedestrians. ADVANTEC designed the new traffic signal equipment and upgraded signing/striping to the latest standards, recommended protected left-turn phasing, installed both countdown pedestrian heads and pedestrian push buttons, and installed advanced dilemma zone detection at the intersection. All traffic signal equipment and ITS devices were designed to be integrated with the City's Traffic Management Center (TMC), where the systems can be managed and controlled by the TMC operator(s). As an added value, ADVANTEC assisted in the design and coordination of the equipment so that it was incorporated into the CV Sync Phase II Project that is being spearheaded by the Coachella Valley Association of Governments (CVAG).

On-Call Traffic Engineering Services (Rancho Mirage, CA)- Project Director. As part of the City of Rancho Mirage On-Call Traffic Engineering Services, ADVANTEC provided numerous traffic signal and signing and striping plans, technical specifications, and engineer's estimates for multiple intersection improvements. The crucial projects included improvements of the traffic signal equipment, signal communication upgrades, and replacement of pedestrian ramps. In addition, ADVANTEC prepared Left-Turn Signal Phasing Guidelines, Stop Control Warrants Studies, Traffic Signal Warrants Studies, Line-of-Sight Study, and provided Traffic Impact Analysis Review for multiple projects in the city. ADVANTEC was responsible for a Multi-Way Stop Control Warrant Analysis report and a concept plan with recommendations for pedestrian safety enhancements.

Traffic Signal Upgrades (HSIP Cycle 9) Project (Desert Hot Springs, CA) – Project Director. ADVANTEC was responsible for the preparation of plans, specifications, and engineer's estimates (PS&E) for traffic signal equipment and detection upgrades, and improvements for ADA compliance. Project improvements will be provided at six signalized intersections including replacing existing pedestrian indications with countdown style pedestrian indications, replacing existing pedestrian push buttons with accessible pedestrian signals (APS), installing new bicycle and vehicle detector loops, installing new continental crosswalks and limit lines, and adding detectable warning surfaces on existing ADA ramps. The implementation of these improvements will help improve multimodal mobility, safety, and operational efficiency at signalized intersections, especially for pedestrians and bicyclists.

John A. Dorado, PE

Task Leader for Traffic Engineering Services



Registration:

California, Civil Engineering No. 74405

IMSA Certified Traffic Signal Field Technician Level II, No. BE_106965

IMSA Certified Traffic Signal Technician Level I, No. AA_106965

IMSA Certified Work Zone Temporary Traffic Control Technician, No. ZZ_106965

Years of Experience: 25

Years with Firm: 8

Education:

California State University, Fullerton, CA – 1999, BS Civil Engineering

Professional Affiliations:

Institute of Transportation Engineers (ITE)

Orange County Traffic Engineering Council (OCTEC)

International Municipal Signal Association (IMSA)

Mr. John Dorado is a Senior Project Manager. Mr. Dorado is a dedicated and technically skilled business professional with over 25 years of experience in the field of Intelligent Transportation Systems (ITS) engineering, planning and design, traffic engineering, and transportation planning. He provides a balanced understanding of projects within the public and private sectors and skillfully meets challenges and creates positive change. He is creative and detail-oriented with a record of success in project management, on-time and on-budget project delivery, and has a proven ability to foster strong positive client relations. Some of his notable projects are as follows:

RELEVANT EXPERIENCE

On Call Traffic Engineering Services, Riverside County Transportation Department (Riverside, CA) – Task Leader. ADVANTEC was selected by the Riverside County Transportation Department (RCTD) to provide on-call traffic engineering services to augment its in-house resources with our strong traffic engineering expertise and capabilities to support the department's project delivery as part of their 5-year Transportation Improvement Program (TIP). Besides augmenting staff on-site at RCTD offices for their municipal engineering needs, ADVANTEC's home office engineering team also provides the necessary design support for their project delivery process. We have completed several task orders for the County including Traffic Signal Timing Update, Traffic Signal Synchronization, Signal Communication Master Plan, Grant Application support, Project Management Staff Augmentation, Systemic Safety Analysis Report Update, Traffic Signal Controller/Timing Sheets Update, Traffic Signal Improvement Design, and Transparity Advanced Traffic Management System Implementation Assistance. John is currently managing the Grand Avenue at Sangston Drive intersection improvement project which includes the preparation of traffic signal, street improvement, and signing and striping plans. Additionally, the project included field review, utility coordination, construction support, and signal timing sheets. ADVANTEC worked with CL Surveying for the surveying and topographic mapping of the intersection.

On-Call Traffic Engineering Services (Claremont, CA) - Project Manager. As part of the City of Claremont On-Call Traffic Engineering Services, Mr. Dorado is responsible for providing multiple traffic signal and signing and striping plans, technical specifications, and engineer's estimates for multiple intersection improvements. The projects included improvements of the traffic signal equipment, signal communication upgrades, and replacement of pedestrian ramps. In addition, ADVANTEC has prepared Stop Control Warrants Studies, Traffic Signal Warrants Studies, Trail Crossings, Intersection Analysis, Corridor Safety Analysis, Line-of-Sight Analysis, Railroad Crossing Study, and has provided Traffic Impact Analysis Review for multiple projects in the city. In addition, ADVANTEC has provided signal timing plans for multiple signalized intersections. Some recent services include: Citywide Speed Survey, Citywide Neighborhood Traffic

Calming Program and Policym Speeding Enforcement Analysis, Corridor Studies that include evaluating vertical and horizontal roadway curvature, line-of-sight, level-of-service, queuing, signing, striping, bicycle safety, speeding, traffic calming, safety enhancements. Intersection Studies that include evaluating pedestrian crossings, sight distance, queuing and clear zone, speeding, traffic calming, signing, striping, warrants, and operations. Recommendations for each location are provided as conceptual plans based on the results of the analysis. Traffic Signal Design (PS&E) – Prepared plans, specifications, and estimates (PS&E) related to the project improvements for multiple intersections Citywide. Improvements included left turn phasing, controller upgrades, pedestrian heads, vehicle heads, APS push buttons, and Video Detection Systems Signal Timing plans were also prepared for each project. Construction Support – Provided construction support services to the City during construction of a new traffic signal. Services included show drawing review, responses to Request for Information (RFI), answered any questions during construction and coordination with the Construction Manager and Contractor.

On-Call Traffic Engineering Services, Rancho Mirage, CA - Project Manager. As part of the City of Rancho Mirage On-Call Traffic Engineering Services, ADVANTEC provided numerous traffic signal and signing and striping plans, technical specifications, and engineer's estimates for multiple intersection improvements. The crucial projects included improvements of the traffic signal equipment, signal communication upgrades, and replacement of pedestrian ramps. In addition, ADVANTEC prepared Left-Turn Signal Phasing Guidelines, Stop Control Warrants Studies, Traffic Signal Warrants Studies, Line-of-Sight Study, and provided Traffic Impact Analysis Review for multiple projects in the city. ADVANTEC was responsible for a Multi-Way Stop Control Warrant Analysis report and a concept plan with recommendations for pedestrian safety enhancements. Additionally ADVANTEC prepared a Line of Sight Analysis and provided recommendations to improve sight conditions.

Coachella Valley Association of Governments (CVAG) Smart Region Program – *Phases I, II and III* (Coachella Valley, Riverside County, CA)- Deputy Project Manager. CVAG has embarked on a major effort to advance the development Smart Mobility and implementation of Intelligent Transportation Systems in the Coachella Valley with an emphasis in the development of a ***"Smart Region"*** and prepare the region for integration of current and upcoming multi-modal transportation/transit technologies, smart weather, parking and lighting systems, broadband communications, and smart mobility programs. ***The CV Sync Program is one of the most advanced Smart Region Programs in North America where CVAG is implementing smart transportation technologies with Artificial Intelligence (AI), Cloud Services, Software-as-a-Service (SaaS), and a very robust Cyber Security System that includes Cyber Security Policies and a Credential System***. As part of this program, ADVANTEC developed the Regionwide ITS Master Plan that will be used as a planning tool to prepare local agencies and CVAG for future emerging transportation technologies including nine (9) Traffic Operation Centers (TOC), One (1) Regional Traffic Management Center(TMC), Transit Signal Priority (TSP), Cloud Services, Software-as-a-Service (SaaS), Cyber Security, connected and automated vehicles (CAV), Big Data, integrated corridor management (ICM), Mobility-as-a-Service (MaaS), Mobility on Demand (MOD), regionwide Broadband communications, and Smart Cities initiatives. The Program consisted of thirty-five major tasks including: CVAG Traffic Signal Interconnect Master Plan, System Engineering Management Plan (SEMP), Concept of Operations (ConOps) and Strategic Deployment Plan, System Requirements, Environmental, Preliminary Engineering, Technology Assessment and Evaluation (including Intelligent Transportation systems, CAV, and Smart Cities), Systems Integrator Procurement and Design, System Implementation, Construction Management and Inspection, Traffic Signal Synchronization, Operations and Maintenance, and preparation of project website. ADVANTEC prepared final plans, specifications, and engineer's estimates (PS&E) for ***Phase I*** (completed) and includes three major corridors and 138 signalized intersections. ITS elements consist of open architecture and ***state-of-the-art 2070 and NEMA ATC units with Application Programing Interface (API), Openly sharing Management Information Base (MIBs) at no cost to CVAG***, C-V2X Roadside Units (RSUs) with Bluetooth, Wi Fi, GPS and Transit Signal Priority (TSP), Smart Closed-Circuit Television (CCCTV) systems with analytics, Arterial Performance Measurement Systems (APEMS),

Changeable Message Signs (CMS), Video/Radar Detection Systems, secured Ethernet fiber optic communications and the Regional TMC and nine (9) local TOCs. ***Phase II*** (under construction) includes upgrades of 260 traffic signal systems, installation/upgrade of approximately 240-miles of signal communications, and installation of various ITS field elements, including closed-circuit television systems, dynamic/changeable message signs, arterial management systems, detection systems, and C-V2X RSUs. Phase II also includes the planning, design and implementation of Broadband Communications along 21 corridors in the Coachella Valley. ***Phase III*** consists of 3 corridors and 27 signalized intersections. Overall, ADVANTEC has designed over 400 miles of fiber optic communications and 12,000 ITS elements (including over 400 RSUs) with individual Barcode and IP address. ADVANTEC formed a Transportation Systems Management and Operations (TSM&O) Working Group formed of CVAG staff, and county and cities staff to provide education materials, facilitate project delivery, approval of regionwide technology standards, and ***development of the cooperative agreement***. ADVANTEC has provided presentations to multiple decision makers that are part of the various Transportation Committees and Executive Committee at CVAG. The Master Plan and Cooperative Agreement were approved by two transportation committees; and by the Executive Committee. As part of the CV Sync Program, ADVANTEC has developed a Regionwide Traffic Signal Timing Parameters Guidelines, traffic signal timing/synchronization plans, and has synchronized the Phase I Corridors (140 traffic signals), and we are planning to synchronize Phase II Corridors (260 traffic signals) in 2025. In addition, ADVANTEC is supporting CVAG and the cities providing Special Event Management. Our staff has participated managing vehicle, pedestrian and bicyclist traffic, parking, and circulation during the City of La Quinta Ironman, City of Indian Wells BNP Open, and planning to support the Coachella Music Festivals and Stagecoach starting in 2025.

On-Call Traffic Engineering Services (Menifee, CA) – Project Manager. Mr. Dorado is responsible for providing on-call traffic engineering services to the City of Menifee. Some of our recent services include: Review of City standards, specifications, existing traffic signal equipment, and the traffic operations center and providing recommendations. ADVANTEC is also verifying existing communication links that are currently offline, and providing recommendations to provide and stabilize communications. In addition, ADVANTEC is reviewing the City's recently implemented traffic signal timing and synchronization done by another consultant, in which the City is not happy with. As part of our services, we are reviewing the traffic model by others, and providing recommended improvements.

On-Call Traffic Engineering Services (Huntington Beach, CA) – Project Manager. Mr. Dorado is responsible for providing on-call traffic engineering services to the City of Huntington Beach. As part of our on-call traffic engineering contract, ADVANTEC provided Systems Engineering and design services (PS&E) for various projects in the City of Huntington Beach. The projects included ITS upgrades at these locations: City Hall to the downtown area and City building and facilities; Oak View Community Center and City Well Site; City Hall to Utility Yard; and TS Signal Upgrades along Garfield Avenue . These projects consisted of installing fiber optic cable and conduit, traffic signal controllers, and ethernet switches. ADVANTEC also ensured network improvements were compatible, expandable, and scalable for the City's traffic management and monitoring systems, and for the City's Information Technology (IT) network. This included fiber assignments and management, connectivity, and setup of virtual local area networks (VLAN), and internet protocol (IP) addressing. This configuration was established to virtually separate data/video from the traffic and ITS infrastructure, and the data/information/video from City's buildings and facilities. Strategies were also implemented for cyber security and redundant communications. These projects were strategic to the City's Fiber and Communications Master Plan and expanded their fiber optic infrastructure to the various areas throughout the City. These projects required close coordination with the City's IT staff and building department during the design, and network development stages. In addition, coordination with Caltrans was required to obtain encroachment permits for the work along Pacific Coast Highway and Beach Boulevard.

John T Cox IV

Task Leader – Traffic Signal Systems/ Design & Maintenance



Registration:
IMSA Level II Technician
#BE-864-17
IMSA Work Zone Certified
#AA-86417
Corning Inc.
International Fiber Systems (IFS)

Years of Experience: 25

Years with Firm: 11

Education:
Fullerton College
Engineering Technology

Rancho Santiago College
Project Management

Professional Affiliations:
International Municipal Signal Association (IMSA)

Institution Traffic Engineers (ITE)

Orange County Traffic Engineers Council (OCTEC)

Intelligent Transportation Systems California (ITS CA)

Mr. Cox is a Systems Engineer for ADVANTEC who specializes in Intelligent Transportation Systems, Communications, Fiber Optic Technologies, Closed Circuit Television, Changeable Message Signs, Wireless Broadband Ethernet, Traffic Management Center Systems Integration and various Advanced Traffic Management System hardware/software suites. With extensive experience in the transportation industry, Mr. Cox has been involved in dozens of transportation and traffic engineering projects that include both design and execution of Traffic Signal, ITS, CCTV, CMS, TMS and Fiber Optic Communications. Mr. Cox has integrated and maintained such systems in support of centralized signal control deployments. Additionally, he has extensive background in the public sector, where he designed and maintained the Traffic Management Center of the City of Costa Mesa for over 11 years. The following provides a summary of his successful project deliveries for clients over the past 24 years:

RELEVANT EXPERIENCE

Coachella Valley Association of Governments (CVAG) Smart Region Program – Regional Broadband Communications (Coachella Valley, Riverside County, CA) – Systems Engineer. As part of the Region's Smart Region Program, ADVANTEC is providing planning and design professional services for the implementation of Broadband Communications along 24 Corridors in the Coachella Valley. The first project is funded by the State of California Middle Mile Grant to design Broadband Communications along Highway 111 from the cities of Palm Springs to Coachella. ADVANTEC is supporting CVAG to extend the region's broadband program to the Salton Sea.

Coachella Valley Association of Governments (CVAG) Smart Region Program – *Phases I, II and III* (Coachella Valley, Riverside County, CA) - Systems Engineer. CVAG has embarked on a major effort to advance the development Smart Mobility and implementation of Intelligent Transportation Systems in the Coachella Valley with an emphasis in the development of a ***"Smart Region"*** and prepare the region for integration of current and upcoming multi-modal transportation/transit technologies, smart weather, parking and lighting systems, broadband communications, and smart mobility programs. ***The CV Sync Program is one of the most advanced Smart Region Programs in North America where CVAG is implementing smart transportation technologies with Artificial Intelligence (AI), Cloud Services, Software-as-a-Service (SaaS), and a very robust Cyber Security System that includes Cyber Security Policies and a Credential System***. As part of this program, ADVANTEC developed the Regionwide ITS Master Plan that will be used as a planning tool to prepare local agencies and CVAG for future emerging transportation technologies

including nine (9) Traffic Operation Centers (TOC), One (1) Regional Traffic Management Center(TMC), Transit Signal Priority (TSP), Cloud Services, Software-as-a-Service (SaaS), Cyber Security, connected and automated vehicles (CAV), Big Data, integrated corridor management (ICM), Mobility-as-a-Service (MaaS), Mobility on Demand (MOD), regionwide Broadband communications, and Smart Cities initiatives. The Program consisted of thirty-five major tasks including: CVAG Traffic Signal Interconnect Master Plan, System Engineering Management Plan (SEMP), Concept of Operations (ConOps) and Strategic Deployment Plan, System Requirements, Environmental, Preliminary Engineering, Technology Assessment and Evaluation (including Intelligent Transportation systems, CAV, and Smart Cities), Systems Integrator Procurement and Design, System Implementation, Construction Management and Inspection, Traffic Signal Synchronization, Operations and Maintenance, and preparation of project website. ADVANTEC prepared final plans, specifications, and engineer's estimates (PS&E) for ***Phase I*** (completed) and includes three major corridors and 138 signalized intersections. ITS elements consist of open architecture and ***state-of-the-art 2070 and NEMA ATC units with Application Programing Interface (API), Openly sharing Management Information Base (MIBs) at no cost to CVAG***, C-V2X Roadside Units (RSUs) with Bluetooth, Wi Fi, GPS and Transit Signal Priority (TSP), Smart Closed-Circuit Television (CCCTV) systems with analytics, Arterial Performance Measurement Systems (APEMS), Changeable Message Signs (CMS), Video/Radar Detection Systems, secured Ethernet fiber optic communications and the Regional TMC and nine (9) local TOCs. ***Phase II*** (under construction) includes upgrades of 260 traffic signal systems, installation/upgrade of approximately 240-miles of signal communications, and installation of various ITS field elements, including closed-circuit television systems, dynamic/changeable message signs, arterial management systems, detection systems, and C-V2X RSUs. Phase II also includes the planning, design and implementation of Broadband Communications along 21 corridors in the Coachella Valley. ***Phase III*** consists of 3 corridors and 27 signalized intersections. Overall, ADVANTEC has designed over 400 miles of fiber optic communications and 12,000 ITS elements (including over 400 RSUs) with individual Barcode and IP address. ADVANTEC formed a Transportation Systems Management and Operations (TSM&O) Working Group formed of CVAG staff, and county and cities staff to provide education materials, facilitate project delivery, approval of regionwide technology standards, and ***development of the cooperative agreement***. ADVANTEC has provided presentations to multiple decision makers that are part of the various Transportation Committees and Executive Committee at CVAG. The Master Plan and Cooperative Agreement were approved by two transportation committees; and by the Executive Committee. As part of the CV Sync Program, ADVANTEC has developed a Regionwide Traffic Signal Timing Parameters Guidelines, traffic signal timing/synchronization plans, and has synchronized the Phase I Corridors (140 traffic signals), and we are planning to synchronize Phase II Corridors (260 traffic signals) in 2025. In addition, ADVANTEC is supporting CVAG and the cities providing Special Event Management. Our staff has participated managing vehicle, pedestrian and bicyclist traffic, parking, and circulation during the City of La Quinta Ironman, City of Indian Wells BNP Open, and planning to support the Coachella Music Festivals and Stagecoach starting in 2025.

Citywide HSIP Signal Interconnect Improvements Project (La Quinta, CA) – Systems Engineer. ADVANTEC is responsible for a technology evaluation and assessment, the preparation of plans, specifications and engineer's estimates (PS&E), and the preparation of environmental documents in accordance with the National Environmental Policy Act (NEPA) for the improvements associated with City's HSIP Interconnect Project. The proposed project will upgrade the City of La Quinta's existing signal interconnect network to fiber optic communications (using new and existing conduit) linking 52 signalized intersections, installing two communication hubs, and communication hardware and software at the City's Traffic Management Center. The communication upgrades will provide the City with a state-of-the-art Ethernet/Internet Protocol (IP) communications system that will be expandable and scalable for future ITS technologies. This project is fully funded through the Federal Highway Administration Safety Improvement Program (HSIP), and requires in-depth knowledge and compliance with Caltrans Local Assistance Procedures Manual, the Caltrans Construction Manual, and other Federal Highway Administration (FHWA) requirements. Additionally, the project requires preparation of the necessary environmental documentation per the National Environment Policy Act (NEPA) and California Environmental Quality Act (CEQA).

Traffic Monitoring Center (TMC) Design, Riverside County Transportation Department, Riverside County, CA – Design/Systems Engineer. As part of a new Riverside County facility building project, Mr. Cox was tasked as Design Engineer to create design plans for the implementation of a new Traffic Monitoring Center. This essential new center provided remote monitoring, observed real-time conditions and adjusted signal timing to improve signal operations to over 550 traffic signals operated by Riverside County.

Citywide Smart City Projects (Huntington Beach, CA) – Systems Engineer. ADVANTEC provided Systems Engineering and design services (PS&E) for various projects in the City of Huntington Beach. The projects consisted of installing fiber optic cable and conduit, traffic signal controllers, and ethernet switches. ADVANTEC also ensured network improvements were compatible, expandable, and scalable for the City's traffic management and monitoring systems, and for the City's Information Technology (IT) network. This included fiber assignments and management, connectivity, and setup of virtual local area networks (VLAN), and internet protocol (IP) addressing. This configuration was established to virtually separate data/video from the traffic and ITS infrastructure, and the data/information/video from City's buildings and facilities. Strategies were also implemented for cyber security and redundant communications. These projects were strategic to the City's Fiber and Communications Master Plan and expanded their fiber optic infrastructure to the various areas throughout the City. These projects required close coordination with the City's IT staff and building department during the design, and network development stages. In addition, coordination with Caltrans was required to obtain encroachment permits for the work along Pacific Coast Highway and Beach Boulevard.

Communication Master Plan (Riverside County, CA) – Systems Engineer. ADVANTEC is currently preparing a plan to provide all unincorporated western Riverside County traffic signals with data communication for the purpose of remote monitoring. The project's primary goal is to provide timely notification of power loss events so the traffic signal maintenance division can address them before the battery back-up units are exhausted. The intersections are grouped into tiers, with short-term and long-term communication strategies identified for each tier. Short-term strategies focus on leased/cellular facilities to minimize lead time. Long-term strategies focus on agency-owned communication to minimize recurring cost. As part of our role, ADVANTEC is coordinating with Riverside County's Information Technology group to ensure the recommendations are in conformance with County technology policy, and reaching out to vendors to advise County staff on available technology. Key features includes Traffic Signal Monitoring and Control, Wireless and Fiber Optic Ethernet media, Coordination with Enterprise IT staff, Hardware and software vendor interfacing, Cost estimating/budgeting for technology procurement, and prioritization of intersections by need.

Citywide Fiber Optic Communications and Signal System Upgrade (Lancaster, CA) – Project Manager. The City of Lancaster received two grants from LA-METRO to update its traffic signal system: The North County ITS Expansion Project and the Traffic Signal System Modernization Project. These two citywide projects consisted of preparation of Plans, Specifications and Estimates for installation of 35 miles of fiber optics communications, wireless communications, CCTV cameras, and upgrade of traffic signal central system and controllers for 140 signalized intersections. Project scope included: field inventory of all existing signal cabinets, tracing of existing copper interconnect and fiber optic cables between signal cabinets, measuring distances between pull boxes, inventory of Communication hub cabinets, and inventory of City Hall and City Yard traffic signal communications equipment.

Madeleine Ortiz

Key Support Staff – Project Engineer

Ms. Madeleine Ortiz is a Project Engineer for ADVANTEC with 8 years of experience in transportation, traffic engineering, and Intelligent Transportation Systems (ITS) projects. Her expertise in projects related to ITS, traffic signal design, signing and striping, traffic control, traffic signal synchronization, and various transportation studies have resulted in dozens of successful project deliveries throughout her career. Ms. Ortiz has proven her ability to help manage multiple projects, deliver projects within deadlines and budget, and work functionally both with her project team and clients.



Registration:

Engineer-in-Training (CA) #161349

IMSA Certified Work Zone Temporary Traffic Control Technician, No. ZZ_122805

IMSA Traffic Signal Technician Level I, No. AA_122805

Years of Experience: 9
Years with Firm: 6

Education:

B.S., Civil Engineering, University of California, Irvine, 2016

Professional Affiliations:

Orange County Traffic Engineering Council (OCTEC)

American Society of Civil Engineers (ASCE)

Institute of Transportation Engineers (ITE)

RELEVANT EXPERIENCE

Grand Ave at Sangston Dr Traffic Signal Improvements, Riverside County Transportation Department (RCTD), Lake Elsinore, CA – Project Engineer. As part of the on-call services contract, ADVANTEC was responsible for the preparation of plans, specifications, and estimates (PS&E) for the installation of a new traffic signal at Grand Avenue and Sangston Drive in the City of Lake Elsinore. The improvements required the preparation of traffic signal, street improvement, and signing and striping plans. Additionally, the project included field review, utility coordination, construction support, and signal timing sheets. ADVANTEC worked with CL Surveying for the surveying and topographic mapping of the intersection.

Solar Powered Overhead Pedestrian Beacons/High-Intensity Activated Crosswalk (HAWK) Signal Systems Design Project (Corona, CA) – Project Engineer. ADVANTEC provided professional engineering services to design and prepare plans, specifications, and construction cost estimates (PS&E), and construction support for the City of Corona's Solar Powered Overhead Pedestrian Beacons/High-Intensity Activated Crosswalk (HAWK) Signal Systems Design Project. The purpose of the project was to improve the safety and visibility of pedestrians and bicyclists by installing a High Intensity Activated Crosswalk (HAWK) signal crossing at five (5) mid-block locations. The proposed project improvements included installation of the pole, mast arm, beacons, countdown pedestrian signal heads, Audible Pedestrian Signal (APS) pedestrian push buttons, luminaires, American with Disabilities Act (ADA) compliant pedestrian ramps, pole-mounted traffic signal cabinet, solar panels, advanced traffic signal controller, new conduit and pull boxes, and new signing and striping. The improvements included removing existing in-pavement lighting and all appurtenances.

On-Call Transportation and Engineering Services, PS&E, Huntington Beach, CA - Project Engineer/Assistant Project Manager. As part of the City of Huntington Beach On-Call Transportation and Engineering Services,

ADVANTEC was tasked with the preparation of fiber optic design plans, traffic signal plans, technical specifications, and engineer's estimates for multiple intersection improvements. The crucial projects included improvements of the traffic signal equipment and signal communication upgrades for multiple segments throughout the City. As Project Engineer, Madeleine was responsible for attending the project kick- off meetings, project coordination, and managed the project team to deliver a quality PS&E. Madeleine also assisted with the preparation of the plans, specification, and estimates for multiple projects under the on-call. She was also responsible for assisting the Project Manager with the QA/QC process.

On-Call Transportation and Engineering Services, Claremont, CA – Project Engineer/Assistant Project Manager. ADVANTEC was responsible for providing the on-call traffic engineering services to improve traffic flow and safety for the City of Claremont. The services consisted of: preparation or review of PS&E for traffic engineering projects, traffic and transportation planning studies, traffic signal timing and signal coordination plans, conceptual design plans/exhibits, cost estimates and value engineering services and support and preparation of record drawings. As Associate Engineer, Madeleine was responsible for the preparation of plans, specification and estimates, assisted with the review of improvement plans, conducted traffic engineering studies such as Flashing Yellow Arrow study, left-turn phasing analysis, and crossing guard study.

On-Call Traffic Engineering Services, Rancho Mirage, CA - Project Engineer. As part of the City of Rancho Mirage On-Call Traffic Engineering Services, ADVANTEC provided numerous traffic signal and signing and striping plans, technical specifications, and engineer's estimates for multiple intersection improvements. The crucial projects included improvements of the traffic signal equipment, signal communication upgrades, and replacement of pedestrian ramps. In addition, ADVANTEC prepared Left-Turn Signal Phasing Guidelines, Stop Control Warrants Studies, Traffic Signal Warrants Studies, Line-of-Sight Study, and provided Traffic Impact Analysis Review for multiple projects in the city. Madeleine was responsible for a Multi-Way Stop Control Warrant Analysis report and a concept plan with recommendations for pedestrian safety enhancements. Madeleine was also responsible for the preparations of a Line of Sight Analysis and provided recommendations to improve sight conditions.

Traffic Signal Modification Highway Safety Improvement Project (HSIP) Cycle 9 Project at 10 Locations, PS&E Cathedral City, CA - Associate Engineer. ADVANTEC was responsible for the design of safety upgrades at 10 intersections in the City of Cathedral City. The purpose of the project was to improve safety and visibility of the traffic signals by installing American with Disabilities Act (ADA) compliant pedestrian ramps, upgrading traffic signal equipment and signing/striping to the latest standards, protective/permissive or protected left turn phasing, installation of new countdown pedestrian heads, pedestrian push buttons, and installation of advanced dilemma zone detection for high speed approaches at the following ten (10) intersections. As Associate Engineer, Madeleine was responsible for design of the improvements and preparation of technical specification, estimates, left-turn phasing analysis, and work related to environmental documentation.

Replacement of Pedestrian Signal Heads (HSIP Cycle 9) Project, La Habra, CA – Project Engineer. ADVANTEC is providing traffic engineering and public works services; including the preparation of plans, specifications and estimates (PS&E); and providing Local Assistance support for the City's Replacement of Pedestrian Signal Heads (HSIP Cycle 9) project. The purpose of this project is to enhance active transportation, multimodal mobility, safety, and operational efficiency at signalized intersections, especially for pedestrians and bicyclists. Project improvements include new pedestrian countdown heads and ADA compliant audible pedestrian push button systems at eight (8) signalized intersections.

Ryan Miller

Key Support Staff – Project Engineer

Ryan Miller is a project engineer with experience in traffic engineering studies, traffic signal synchronization and operations, and ITS design. Ryan has 13 years of experience and has worked on multiple traffic signal synchronization studies. He is an expert in the use of Synchro, SimTraffic and Tru-Traffic software. His Traffic and Design software experience also includes AutoCAD, Civil3D, and MicroStation.

RELEVANT EXPERIENCE

Riverside County Transportation Department, On-Call Traffic Engineering Services (Riverside, CA) – Project Engineer. ADVANTEC was selected by the Riverside County Transportation Department (RCTD) to provide on-call traffic engineering services to augment its in-house resources with our strong traffic engineering expertise and capabilities to support the department's project delivery as part of their 5-year Transportation Improvement Program (TIP). Besides augmenting staff on-site at RCTD offices for their municipal engineering needs, ADVANTEC's home office engineering team also provides the necessary design support for their project delivery process. We have completed several task orders, including:

- ***Traffic Signal Timing Update*** – Updated and prepared new signal timing sheets for 148 county signal locations based on CA-MUTCD, including calculation of yellow times, pedestrian crossing distances and clearance timing, bicycle crossing distance and minimum green, and values for Red-Revert and All-Red Start times.
- ***Traffic Signal Synchronization*** - Developed synchronization timing plans for multiple county roadway segments, such as Murrieta Hot Springs Road, Van Buren Blvd, Cajalco Road, Monterey/Varner/I-10 interchange, Stetson Avenue, Cook Street/Varner/I-10 interchange including Caltrans freeway ramp signals. Tasks performed included: collection of ADT counts and turning movement counts, development of optimized timing plans for 3 peak periods (AM, Midday and PM), preparation of timing sheets, assisting county staff in implementation of new timing, and fine-tuning of implemented synchronization plans. ADVANTEC also provided training on signal synchronization process for county staff.
- ***Signal Communication Master Plan:*** Prepared a technologies assessment report to provide countywide access to remote traffic signal locations, and design of countywide wireless communication network that enable county staff to monitor traffic signal operations and maintenance, and in-cabinet equipment monitoring (Battery Backup, conflict monitor, etc.).
- ***Grant Application support –*** Prepared and submitted multiple grant applications for RCTD to secure transportation improvement funds for the Department's TIP.
- ***Project Management Staff Augmentation –*** Provided as-needed engineering services to Project Development section, including



Registration:
Engineer-in-Training (CA) #138331

IMSA Certified Work Zone Temporary Traffic Control Technician, No. ZZ_129800

Years of Experience: 13
Years with Firm: 12

Education:

B.S., Civil Engineering, California State Polytechnic University, Pomona, 2009

Professional Affiliations:

Institute of Transportation Engineers (ITE)

American Society of Civil Engineering (ASCE)

Orange County Traffic Engineers Committee (OCTEC)

project budget, manage consultant's design, coordinate environmental documents, oversee preparation of PS&E documents, monitor and manage resource allocation.

- **Systemic Safety Analysis Report Update –** Prepared updated report with current collision data, identified high-collision intersections and roadway segments, and developed countermeasures for safety projects.
- ***Traffic Signal Controller/Timing Sheets Update*** – Converted and prepared signal timing sheets for new 2070 ATC controllers at 25 traffic signals countywide.
- ***Traffic Signal Improvement Design*** – Prepared traffic signal, street improvement, and signing and striping plans, including final plans, specifications, and estimates, and provided support for bidding and construction. Recent locations include Highway 74 & Mountain Avenue, Pourroy Road & Pourroy Road, and Grand Avenue & Sangston Drive.
- ***Transparity Implementation Assistance*** – Assisted in implementation of Transparity ATMS software for western county. Conducted field reviews and assisted County staff in the configuration of traffic signal and communications equipment.

Traffic System Monitoring and Operations

City of Chino Hills, Citywide Traffic Signal Operations, CA – Project Engineer. ADVANTEC has provided traffic signal system monitoring and operations for City of Chino Hills, since 2010. Specific tasks include:

- Central System Monitoring: Check existing signal timing, functionality of each detector, and coordination parameters at least once a week or upon request by the City, either in the field (if signal is off-line), or at our office (if signal is on-line), within 24 hours from time of request.
- Aries System Updating: Update intersection graphical displays, detectors assignments, timing-plans, etc. to ensure all information is up-to-date and provide technical support.
- Signal Timing: Make minor adjustments of timing parameters, e.g. offsets, splits, timing plans, to improve and ensure traffic progression upon request by the City. Maintain signal timing charts in each cabinet and a copy submitted to the City's Engineering Department.
- Data Management and System Communication: perform upload and download of traffic data including, but not limited to, traffic volume counts and occupancy reports, from the signal controllers. Maintain communications between master controllers and central system.
- Trouble Shooting: As requested by the City, the consultant shall perform trouble shooting of a signal either in office, in the field, or both to address specifically reported problems. The consultant shall make recommendations for remediation to City staff and implement changes as approved by City staff.

ADVANTEC also performed additional services, on an as-needed basis, related to Traffic signal design and plan check, and Traffic signal construction management and inspection services.

Performance Duration: 2010 - Ongoing
Consulting Fee: $23,000/year
Construction Cost: N/A

City of Glendale, On-Call Traffic Engineering Services (Glendale, CA) – Project Engineer. ADVANTEC was selected by the City of Glendale Public Works Department to provide traffic engineering support services, such as traffic and transportation planning, traffic engineering design, traffic operations analysis, and traffic study reports, as requested. We have completed several task orders, including conversion of timing sheets to new ATC controllers, review of Bus Priority parameters, and review and adjustment of timing parameters for implementation of Lead Pedestrian Interval at the downtown area.



Smart Cities
Connected Vehicles
Traffic Engineering
Traffic Signal Synchronization
Intelligent Transportation System
Transportation Planning/ Design LA
Active Transportation
Civil Engineering
Highway Engineering
Public Works
Transit
Broadband Communications

1200 Roosevelt • Irvine, CA 92620
Tel: (949) 861-4999

21700 Copley Drive, Suite 300 • Diamond Bar, CA 91765
Tel: (909) 860-6222

73710 Fred Waring Dr., Suite 110, Palm Desert, CA 92260
Tel: (760) 404-0630

www.advantec-usa.com

EXHIBIT B

INSURANCE REQUIREMENTS

EXHIBIT B

INSURANCE REQUIREMENTS

A. Minimum Scope and Limits of Insurance

City reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Consultant from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance, including any extension thereof, of this Agreement.

Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement, including any extension thereof, all of the following minimum scope of insurance coverages:

1. Commercial General Liability Insurance

Broad-form commercial general liability, with coverage at least as broad as the most current version of ISO Commercial General Liability coverage form CG 00 01, in a form at least as broad as ISO form CG 00 01 04 13, and shall include insurance for premises and operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury, and personal and advertising injury with a policy limit of not less than Two Million Dollars ($2,000,000.00) per occurrence and Four Million Dollars ($4,000,000.00) general aggregate. The aggregate limit, encompassing the above coverage, shall apply separately to this project/location. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

2. Business Automobile Liability Insurance

Business automobile liability for all owned, hired, leased, and non-owned vehicles at least as broad as the most current version of ISO Business Auto Coverage Form CA 00 01, with a policy limit of not less than Two Million Dollars ($2,000,000.00) combined single limit per accident. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

3. Workers' Compensation and Employer's Liability Insurance

Workers' compensation insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of One Million Dollars ($1,000,000.00) per accident for any employee or employees of Consultant. Consultant agrees to waive and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

By signing this Agreement, the Consultant acknowledges and agrees to the following:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this Agreement, complete workers' compensation insurance, and shall furnish a certificate of insurance to the Project Manager before execution of this Agreement by the City. The City, its officers, officials, agents, employees, and volunteers shall not be responsible for any claims in law or equity occasioned by failure of the Consultant to comply with this Section.

4. Professional Errors and Omissions ("E&O") Liability Insurance

Professional errors and omissions ("E&O") liability insurance on an occurrence based policy with policy limits of not less than Two Million Dollars ($2,000,000.00) per occurrence and Three Million Dollars ($3,000,000.00) policy aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. The retroactive date must be shown, and this date must be before the date of the contract or the beginning of contract work. Insurance must be maintained and evidence of insurance must be provided for at least three (3) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another policy form with a retroactive date prior to the contract effective date, the Consultant must purchase "extended reporting coverage" for a minimum of three (3) years after completion of contract work. A copy of the claims reporting requirements must be submitted to the Project Manager for review. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

5. Standards for Insurance Companies

All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commission to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide.

B. Documentation and Other Provisions

1. The commercial general liability insurance policy and business automobile liability policy shall be endorsed to contain the following: The City of Placentia, its officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant; and automobiles owned, leased, hired, or borrowed by the Consultant. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as one of the following ISO ongoing operations forms: CG 20 10 or CG 20 26 or CG 20 33 (not allowed from

subcontractors), or CG 20 38; and one of the following ISO completed operations forms: CG 20 37, 2039 (not allowed from subcontractors), or CG 20 40.

2. Said policies shall not terminate, nor shall they be cancelled or coverage reduced, without at least thirty (30) days' written notice to the City. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any cancelled policy or reduction in the required coverage limits, the City may procure such insurance at Consultant's sole cost and expense.

3. The Consultant's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy.

4. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

5. Defense fees and costs shall not deplete the limits of any insurance provided under this Agreement.

6. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

7. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure the City is an additional insured on insurance required from subcontractors.

8. Consultant agrees to waive, and to obtain endorsements from insurers waiving, subrogation rights against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their insurance policies.

9. Coverage shall be on a standard occurrence form. Claims-made forms are not acceptable. Modified, limited, or restricted occurrence forms are not acceptable.

EXHIBIT C

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/25/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Charmaine Lim Farmers Agency 20 Pacifica, Ste 1450 Irvine, CA 92618	PHONE (A/C, No, Ext): 949-387-9999	FAX (A/C, No): 949-788-1337
	E-MAIL ADDRESS: Support@FarmersAtSpectrum.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Mid-Century Insurance Company	21687
INSURED Advantec Consulting Engineers Inc. and Q4 Transportation Solutions Inc. 1200 Roosevelt Irvine, CA 92620	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	Y	A09475420	11/12/2024	11/12/2025	☒ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Placentia: On Call Traffic Engineering Services

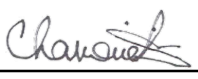
CERTIFICATE HOLDER

City of Placentia
Attn: Anthony Peralta
401 E. Chapman Ave
Placentia, CA 92870

CANCELLATION 30 Day NOC / 10 Day for Nonpayment

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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BLANKET WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT - CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

The additional premium for this endorsement shall be 3.0 % of the California workers compensation premium otherwise due on such remuneration, subject to a minimum charge of $250.

All written contracts in the state(s) of:

CA

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 11/12/24 Policy No. A0947-54-20 Endorsement No.

Insured ADVANTEC CONSULTING ENGINEERS, INC.
(A CORP)
1200 ROOSEVELT

IRVINE CA 926203667

Insurance Company MID-CENTURY INSURANCE COMPANY

Countersigned By _____

Includes copyright material of the Workers Compensation Insurance Rating Bureau of California. All rights reserved.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/25/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
AssuredPartners Design Professionals Insurance Services, LLC
3697 Mt. Diablo Blvd Suite 230
Lafayette CA 94549

License#: 6003745
ADVACON-05

CONTACT NAME: Helen Jang
PHONE (A/C, No, Ext): 626-696-1892 **FAX (A/C, No):**
E-MAIL ADDRESS: CertsDesignPro@AssuredPartners.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Continental Casualty Company	20443
INSURER B : Valley Forge Insurance Company	20508
INSURER C : Travelers Casualty and Surety Co of America	31194
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Advantec Consulting Engineers, Inc.
949-861-4999
1200 Roosevelt
Irvine CA 92620

COVERAGES **CERTIFICATE NUMBER:** 1243091200 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X **COMMERCIAL GENERAL LIABILITY**	Y	Y	6025396574	5/13/2024	5/13/2025	EACH OCCURRENCE	$ 2,000,000
	[ ] CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
	X Contractual Liab						MED EXP (Any one person)	$ 10,000
	X XCU Included						PERSONAL & ADV INJURY	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 4,000,000
	[ ] POLICY [X] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 4,000,000
	[ ] OTHER:							$
B	**AUTOMOBILE LIABILITY**	Y	Y	6025396574	5/13/2024	5/13/2025	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
	X NoOwned Auto							$
A	X **UMBRELLA LIAB** X OCCUR	Y	Y	6025396588	5/13/2024	5/13/2025	EACH OCCURRENCE	$ 5,000,000
	[ ] **EXCESS LIAB** [ ] CLAIMS-MADE						AGGREGATE	$ 5,000,000
	[ ] DED X RETENTION $ 10,000							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N	N / A					[ ] PER STATUTE [ ] OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] **(Mandatory in NH)**						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
C	Professional Liability & Pollution Liability included Claims Made Form		Y Y	108033405	5/13/2024	5/13/2025	Per Claim/$2,000,000	$4,000,000/Agg lmt

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Insured owns no company vehicles; therefore, hired/non-owned auto is the maximum coverage that applies. Umbrella Policy is follow-form to its underlying Policies: General Liability/AUTO Liability. AM Best Ratings on all policies above: A/XII or greater.
Job: City of Plancentia: On Call Traffic Engineering Services.
City of Placentia, its officers, officials, agents, employees, and volunteers are named as an additional insured as respects general liability and auto liability as required per written contract. General Liability is Primary/Non-Contributory per policy form wording. Insurance coverage includes waiver of subrogation per the attached endorsement(s).

CERTIFICATE HOLDER

City of Placentia
Attn: Anthony Peralta
401 E. Chapman Ave
Placentia CA 92870

CANCELLATION 30 Day Notice will be sent to holder

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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D. the dates of the alleged events; and

E. the reasons for anticipating a **Claim**,

any **Claim** subsequently made against any **Insured** arising out of such **Potential Claim** will be deemed to have been made on the date such notice was received by the Company.

All notices under this section must be sent or delivered to the Company set forth in ITEM 3 of the Declarations and will be effective upon receipt.

IX. RELATED CLAIMS

All **Claims** or **Potential Claims** for **Related Wrongful Acts** will be considered as a single **Claim** or **Potential Claim** , whichever is applicable. All **Claims** or **Potential Claims** for **Related Wrongful Acts** will be deemed to have been made the date:

A. the first of such **Claims** for **Related Wrongful Acts** was made; or

B. the first notice of such **Potential Claim** for **Related Wrongful Acts** was received by the Company,

whichever is earlier.

X. SUBROGATION

In the event of payment under this policy, the Company is subrogated to all of the **Insured's** rights of recovery against any person or organization to the extent of such payment and the **Insured** will execute and deliver instruments and papers and do whatever else is necessary to secure such rights. The **Insured** will do nothing to prejudice such rights.

Section X. SUBROGATION does not apply if the **Insured**, prior to the date a **Wrongful Act** is committed, has waived its right of recovery for **Damages** that result from such **Wrongful Act**.

XI. RECOVERIES

All recoveries from third parties for payments made under this policy apply, after first deducting the costs and expenses incurred in obtaining such recovery:

A. first, to the Company to reimburse the Company for any Deductible amount it has paid on behalf of any **Insured**;

B. second, to the **Insured** to reimburse the **Insured** for the amount it has paid which would have been paid hereunder, but for the fact that such amount is in excess of the applicable limit hereunder;

C. third, to the Company to reimburse the Company for the amount paid hereunder; and

D. fourth, to the **Insured** in satisfaction of any applicable Deductible paid by the **Insured**,

provided that such recoveries do not include any recovery from insurance, suretyship, reinsurance, security or indemnity taken for the Company's benefit.

XII. ACQUISITIONS

If, during the **Policy Period**, the **Named Insured** acquires or forms an entity that performs **Professional Services**, coverage will be provided for such acquired or formed entity and its respective **Insured Persons** for **Wrongful Acts** committed after the **Named Insured** acquires or forms such entity. Coverage for such entity will end 90 days after the acquisition or formation of such entity, or the end of the **Policy Year**, whichever is earlier, unless the Company has agreed to provide such coverage by endorsement.

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E. Additional Insured – Extended Coverage

When an additional insured is added by this or any other endorsement attached to this policy, **Who Is An Insured** is amended to make the following natural persons insureds.

If the additional insured is:

a. An individual, then his or her spouse is an insured;

b. A partnership or joint venture, then its partners, members and their spouses are insureds;

c. A limited liability company, then its members and managers are insureds; or

d. An organization other than a partnership, joint venture or limited liability company, then its executive officers, directors and shareholders are additional insureds;

but only with respect to locations and operations covered by the additional insured endorsement's provisions, and only with respect to their respective roles within their organizations.

Please see the **Estates, Legal Representatives and Spouses** provision of this endorsement for additional coverage and restrictions applicable to spouses of natural person insureds.

F. Estates, Legal Representatives and Spouses

The estates, heirs, legal representatives and spouses of any natural person insured shall also be insured under this policy; provided, however, coverage is afforded to such estates, heirs, legal representatives and spouses only for claims arising solely out of their capacity as such and, in the case of a spouse, where such claim seeks damages from marital common property, jointly held property, or property transferred from such natural person insured to such spouse. No coverage is provided for any act, error or omission of an estate, heir, legal representative or spouse outside the scope of such person's capacity as such, provided however that the spouse of a natural person Named Insured and the spouses of members or partners of joint venture or partnership Named Insureds are insureds with respect to such spouses' acts, errors or omissions in the conduct of the Named Insured's business.

G. Blanket Waiver of Subrogation

The condition entitled **Transfer of Rights of Recovery Against Others To Us** of the **BUSINESSOWNERS COMMON POLICY CONDITIONS** is amended to delete paragraph **2.** and replace it with the following:

2. We waive any right of recovery we may have against any person or organization against whom you have agreed to waive such right of recovery in a written contract or agreement because of payments we make for injury or damage arising out of your ongoing operations or "**your work**" done under a contract with that person or organization and included within the "**products-completed operations hazard**."

14. Amendment- Aggregate Limits of Insurance (Per Project)

A. For all sums which the insured becomes legally obligated to pay as damages caused by "**occurrences**" under Coverage **A.1.**, and for all medical expenses caused by accidents under Coverage **A.2.**, which can be attributed only to ongoing operations at a single construction project:

1. A separate Construction Project General Aggregate limit applies to each construction project. The Construction Project General Aggregate limit is equal to the amount of the General Aggregate limit shown in the Declarations.

2. The Construction Project General Aggregate limit is the most we will pay for the sum of all damages payable under Coverage **A.1.**, except damages because of "**bodily injury**" or "**property damage**" included in the "**products-completed operations hazard**," and for medical expenses payable under Coverage **A.2.** regardless of the number of:

a. Insureds;

b. Claims made or "**suits**" brought; or

c. Persons or organizations making claims or bringing "**suits**."

3. Any payments made under Coverage **A.1.** for damages or under Coverage **A.2.** for medical expenses shall reduce the Construction Project General Aggregate limit for the applicable construction project. Such payments shall not reduce the General Aggregate limit shown in the Declarations nor shall they reduce any Construction Project General Aggregate limit applicable to other construction projects.

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4. The limits shown in the Declarations for Liability and Medical Expenses, Damage to Premises Rented to You, and Medical Expenses continue to apply. However, instead of being subject to the General Aggregate limit shown in the Declarations, such limits will be subject to the applicable Construction Project General Aggregate limit.

B. All:

1. Damages because of "**personal and advertising injury**," regardless of the number of construction projects involved;
2. Damages under Coverage **A.1.** which cannot be attributed solely to ongoing operations at a single construction project, except damages because of "**bodily injury**" or "**property damage**" included in the "**products-completed operations hazard**"; and
3. Medical expenses under Coverage **A.2.** caused by accidents which cannot be attributed solely to ongoing operations at a single construction project;

will reduce the General Aggregate Limit shown in the Declarations, and shall not reduce any Construction Project General Aggregate Limit.

C. When coverage for liability arising out of the "**products-completed operations hazard**" is provided, any payments for damages because of "**bodily injury**" or "**property damage**" included in the "**products-completed operations hazard**" will reduce the Products/Completed Operations Aggregate limit, and not reduce the General Aggregate limit nor any Construction Project General Aggregate limit.

D. If a construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.

E. The provisions of the Limits Of Insurance section not otherwise modified by this endorsement shall continue to apply as stipulated.

15. Broad Knowledge/Notice of Occurrence

Under **Businessowners Liability Conditions**, the condition entitled **Duties in The Event of Occurrence**, **Offense, Claim or Suit** is amended to add the following provisions:

A. BROAD KNOWLEDGE OF OCCURRENCE

You must give us or our authorized representative notice of an "**occurrence**," offense, claim or "**suit**" only when the "**occurrence**," offense, claim or "**suit**" is known to a natural person Named Insured, to a partner, executive officer, manager or member of a Named Insured, or to an "**employee**" designated by any of the above to give such notice.

B. NOTICE OF OCCURRENCE

Your rights under this policy will not be prejudiced if you fail to give us notice of an "**occurrence**," offense, claim or "**suit**," and that failure is solely due to your reasonable belief that the "**bodily injury**" or "**property damage**" is not covered under this policy. However, you shall give written notice of such "**occurrence**," offense, claim or "**suit**" to us as soon as you are aware that this insurance may apply to such "**occurrence**," offense, claim or "**suit**."

16. Extended Bodily Injury

Under **Liability And Medical Expenses Definitions**, the definition of "**Bodily injury**," is deleted and replaced with the following:

"**Bodily Injury**" means physical injury, sickness or disease sustained by a person, including death, humiliation, shock, mental injury or mental anguish sustained by that person at any time which results as a consequence of the physical injury, sickness or disease.

17. Contractual Liability – Railroads

Under **Liability And Medical Expenses Definitions**, and with respect only to operations performed within 50 feet of railroad property, the definition of "**insured contract**" is deleted and replaced by the following:

"**Insured contract**" means:

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY-
OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COMMON POLICY CONDITIONS

The following is added to Paragraph **H. Other Insurance** and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

1. The additional insured is a Named Insured under such other insurance; and

2. You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

All other terms and conditions of the Policy remain unchanged.

POLICY NUMBER: 6025396574

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NOTICE OF CANCELLATION TO CERTIFICATEHOLDERS

It is understood and agreed that:

If you have agreed under written contract to provide notice of cancellation to a party to whom the Agent of Record has issued a Certificate of Insurance, and if we cancel a policy term described on that Certificate of Insurance for any reason other than nonpayment of premium, then notice of cancellation will be provided to such Certificateholders at least 30 days in advance of the date cancellation is effective.

If notice is mailed, then proof of mailing to the last known mailing address of the Certificateholder on file with the Agent of Record will be sufficient to prove notice.

Any failure by us to notify such persons or organizations will not extend or invalidate such cancellation, or impose any liability or obligation upon us or the Agent of Record.

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IMPORTANT: THIS ENDORSEMENT CONTAINS DUTIES THAT APPLY TO THE ADDITIONAL INSURED IN THE EVENT OF OCCURRENCE, OFFENSE, CLAIM OR SUIT. SEE PARAGRAPH C., OF THIS ENDORSEMENT FOR THESE DUTIES.

BLANKET ADDITIONAL INSURED ENDORSEMENT WITH PRODUCTS-COMPLETED OPERATIONS COVERAGE AND BLANKET WAIVER OF SUBROGATION

Architects, Engineers and Surveyors

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS LIABILITY COVERAGE FORM
BUSINESSOWNERS COMMON POLICY CONDITIONS

A. **Who Is An Insured** is amended to include as an insured any person or organization whom you are required to add as an additional insured on this policy under a written contract or written agreement; but the written contract or written agreement must be:

1. Crrently in effect or becoming effective during the term of this policy; and

2. Executed prior to the:

a. "**Bodily injury**" or "**property damage**"; or

b. Offense that caused the "**personal and advertising injury**";

for which the additional insured seeks coverage

B. The insurance provided to the additional insured is limited as follows:

1. The person or organization is an additional insured only with respect to liability for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" caused in whole or in part by:

a. Your acts or omissions; or

b. The acts or omissions of those acting on your behalf,

in the performance of your ongoing operations specified in the written contract or written agreement; or

c. "**Your work**" that is specified in the written contract or written agreement, but only for "**bodily injury**" or "**property damage**" included in the "**products-completed operations hazard**," and only if:

(1) The written contract or written agreement requires you to provide the additional insured such coverage; and

(2) This Coverage Part provides such coverage.

2. The Limits of Insurance applicable to the additional insured are those specified in the written contract or written agreement or in the Declarations of this policy, whichever is less. These Limits of Insurance are inclusive of, and not in addition to, the Limits of Insurance shown in the Declarations.

3. The insurance provided to the additional insured does not apply to "**bodily injury**," "**property damage**" or "**personal and advertising injury**" arising out of an architect's, engineer's, or surveyor's rendering of or failure to render any professional services including:

a. The preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications by any architect, engineer or surveyor performing services on a project of which you serve as construction manager; or

b. Inspection, supervision, quality control, engineering or architectural services done by you on a project of which you serve as construction manager.

4. The insurance provided to the additional insured does not apply to "**bodily injury**," "**property damage**" or "**personal and advertising injury**" arising out of construction or demolition work while you are acting as a construction or demolition contractor.

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C. Under **Businessowners Liability Conditions**, the condition entitled **Duties In The Event of Occurrence, Offense, Claim or Suit** is amended to add the following:

An additional insured under this endorsement will as soon as practicable:

1. Give written notice of an occurrence or an offense to us which may result in a claim or "**suit**" under this insurance;

2. Tender the defense and indemnity of any claim or "**suit**" to us for a loss we cover under this Coverage Part;

3. Except as provided for in paragraph **D.2.** below:

a. Tender the defense and indemnity of any claim or "**suit**" to any other insurer which also has insurance for a loss we cover under this Coverage Part; and

b. Agree to make available any other insurance which the additional insured has for a loss we cover under this Coverage Part.

We have no duty to defend or indemnify an additional insured under this endorsement until we receive written notice of a claim or "**suit**" from the additional insured.

D. With respect only to the insurance provided by this endorsement, the condition entitled **Other Insurance** of the **BUSINESSOWNERS COMMON POLICY CONDITIONS** is amended to delete paragraphs **2.** and **3.** and replace them with the following:

2. This insurance is excess over any other insurance available to the additional insured, whether primary, excess, contingent or on any other basis, But if required by the written contract or written agreement, this insurance will be primary and noncontributory relative to insurance on which the additional insured is a Named Insured.

3. When this insurance is excess, we will have no duty under **Business Liability** insurance to defend the additional insured against any "**suit**" if any other insurer has a duty to defend the additional insured against that "**suit**" If no other insurer defends, we will undertake to do so, but we will be entitled to the additional insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

(a) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and

(b) The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

E. Additional Insured – Extended Coverage

When an additional insured is added by this or any other endorsement attached to this Coverage Part, the section entitled **Who Is An Insured** is amended to make the following natural persons insureds:

If the additional insured is:

1. An individual, then his or her spouse is an insured;

2. A partnership or joint venture, then its partners, members and their spouses are insureds;

3. A limited liability company, then its members and managers are insureds;

4. An organization other than a partnership, joint venture or limited liability company, then its executive officers, directors and shareholders are insureds; or

5. Any type of entity, then its employees are insureds;

but only with respect to locations and operations covered by the additional insured endorsement's provisions, and only with respect to their respective roles within their organizations. Furthermore, employees of additional insureds are not insureds with respect to liability arising out of:

(1) "**Bodily injury**" or "**personal and advertising injury**" to any fellow employee or to any natural person listed in paragraphs **1.** through **4.** above;

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(2) "**Property damage**" to property owned, occupied or used by their employer or by any fellow employee; or

(3) Providing or failing to provide professional health care services.

F. The condition entitled **Transfer of Rights of Recovery Against Others to Us** of the **BUSINESSOWNERS COMMON POLICY CONDITIONS** is amended to deleted paragraph **2.** and replace it with the following:

2. We waive any right of recovery we may have against any person or organization with whom you have agreed to waive such right of recovery in a written contract or agreement because of payments we make for injury or damage arising out of your ongoing operations or "**your work**" done under a contract with that person or organization and included within the "**products-completed operations hazard**."

All other terms and conditions of the Policy remain unchanged.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY- OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COMMON POLICY CONDITIONS

The following is added to Paragraph **H. Other Insurance** and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

1. The additional insured is a Named Insured under such other insurance; and

2. You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

All other terms and conditions of the Policy remain unchanged.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

HIRED AUTO AND NON-OWNED AUTO LIABILITY

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS LIABILITY COVERAGE FORM
BUSINESSOWNERS COMMON POLICY CONDITIONS

SCHEDULE

Insurance is provided only with respect to those coverages for which a specific limit is shown:

COVERAGE		LIMIT
Hired Auto Liability:	$	1,000,000
Non-owned Auto Liability:	$	1,000,000

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

PROVISIONS

A. COVERAGE

With respect only to the Coverage(s) for which a limit is shown in the SCHEDULE above, the insurance provided under **Coverage A.1. Business Liability** for "bodily injury" and "property damage" also applies to "bodily injury" or "property damage" arising out of the maintenance or use of a:

- "Hired auto" used by you or your "employee" in the course of your business; and/or
- "Non-owned auto" used in the course of your business. Maintenance or use of a "non-owned auto" includes test driving in connection with an "auto business."

With respect only to the coverage provided by this endorsement, under **Coverages**, coverage **A.1. Business Liability** is amended to:

1. Delete paragraph **A.1.b.(1)(b)** and replace it with the following:

b. This insurance applies:

(1) To "bodily injury" and "property damage" only if:

(b) The "occurrence" occurs during the policy period; and

2. Delete paragraph **A.1.b.(2),**.

B. LIMITS OF INSURANCE

With respect only to the coverage provided by this endorsement, **SECTION D. Liability And Medical Expenses Limits of Insurance** is deleted in its entirety and replaced with the following:

D. Limits Of Insurance

1. Regardless of the number of:

a. Insureds;

b. Claims made or "suits" brought;

c. Persons or organizations making claims or bringing "suits"; or

d. "Autos,"

the applicable Hired Auto Liability limit or Non-Owned Auto Liability limit shown in the Declarations is the most we will pay for damages under **SECTION A. Coverages** because of all "bodily injury" and "property damage" resulting from any one "occurrence" arising out of the maintenance or use of a "hired auto" or "non-owned auto."

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C. EXCLUSIONS

With respect only to the insurance provided by this endorsement:

1. Under **Exclusions**, the paragraph entitled **Applicable to Business Liability Coverage** is amended to delete all exclusions except exclusions **a.**, **b.**, **d.**, **e.**, **f.** and **i.** and to add the following exclusions:

This insurance does not apply to:

- **Fellow Employee**

  "Bodily injury" to:

  (1) Any fellow "employee" of the insured arising out of and in the course of employment by the insured or while performing duties related to the conduct of the insured's business; or

  (2) The spouse, child, parent, brother or sister of that fellow "employee" while as a consequence of Paragraph **(1)** above.

- **Care, Custody or Control**

  "Property Damage" to:

  (1) Property owned or being transported by, or rented or loaned to the insured; or

  (2) Property in the care, custody or control of the insured.

D. WHO IS AN INSURED

With respect only to the insurance provided by this endorsement, **Who Is An Insured** is replaced by the following:

Each of the following is an insured under this insurance to the extent set forth below:

1. You;

2. Subject to paragraph **3.c.** below, your "employee" while operating an "auto" hired or rented under a contract or agreement, with your permission, in that "employee's" name, while performing duties related to the conduct of your business.

3. Anyone else including any partner or "executive officer" of yours while using with your permission a "hired auto" or a "non-owned auto" except:

a. The owner or lessee (of whom you are a sublessee) of a "hired auto" or the owner or lessee of a "non-owned auto" or any agent or "employee" of any such owner or lessee;

b. Your "employee" if the covered "auto" is owned by that "employee" or a member of his or her household;

c. Your "employee" if the covered "auto" is leased, hired or rented by him or her or a member of his or her household under a lease or rental agreement for a period of 180 days or more;

d. Any partner or "executive officer" with respect to any "auto" owned by such partner or officer or a member of his or her household;

e. Any partner or "executive officer" with respect to any "auto" leased or rented to such partner or officer or a member of his or her household under a lease or rental agreement for a period of 180 days or more;

f. Any person while employed in or otherwise engaged in duties in connection with an "auto business," other than an "auto business" you operate;

g. Anyone other than your "employees," partners, a lessee or borrower or any of their "employees," while moving property to or from a "hired auto" or a "non-owned auto"; or

4. Any other person or organization, but only with respect to their liability because of acts or omissions of an insured under **1.**, **2.** or **3.** above.

E. AMENDED DEFINITION

The Definition of "insured contract" in Section **F** – Definitions is amended by the addition of the following exceptions to paragraph **f.**:

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Paragraph **f.** does not include that part of any contract or agreement:

- That pertains to the loan, lease or rental of an "auto" to you or any of your "employees," if the "auto" is loaned, leased or rented with a driver; or
- That holds a person or organization engaged in the business of transporting property by "auto" for hire harmless for your use of a covered "auto" over a route or territory that person or organization is authorized to serve by public authority.

F. ADDITIONAL DEFINITIONS

Section **F.** Definitions is amended by the addition of the following definitions:

a. "Auto Business" means the business or occupation of selling, repairing, servicing, storing or parking "autos."

b. "Hired auto" means any "auto" you or your "employee" lease, hire, rent or borrow in the course of your business. This does not include:

i. Any "auto" you lease, hire or rent under a lease or rental agreement for a period of 180 days or more, or

ii. Any "auto" you lease, hire, rent or borrow from any of your "employees," partners, stockholders, or members of their households.

c. "Non-owned auto" means any "autos" you do not own, lease, hire, rent or borrow that are being used in the course and scope of your business at the time of the "occurrence." This includes "autos" owned by your "employees" or partners or members of their households but only while being used in the course and scope of your business at the time of the "occurrence."

If you are a sole proprietor, "non-owned auto" means any "autos" you do not own, lease, hire, rent or borrow that are being used in the course and scope of your business or personal affairs at the time of the "occurrence."

G. With respect only to the operation of a "hired auto" or "non-owned auto," **Paragraph H**, of the Businessowners Common Policy Conditions is deleted and replaced with the following:

H. Other Insurance

1. Except for any liability assumed under an "insured contract" the insurance provided by this Coverage Form is excess over any other collectible insurance.

However, if your business is the selling, servicing, repairing, parking or storage of "autos," the insurance provided by this endorsement is primary when covered "bodily injury" or "property damage" arises out of the operation of a customer's "auto" by you or your "employee."

2. When this Coverage Form and any other Coverage Form or policy covers on the same basis, either excess or primary, we will pay only our share. Our share is the proportion that the Limit of Insurance of our Coverage Form bears to the total of the limits of all the Coverage Forms and policies covering on the same basis.

All other terms and conditions of the Policy remain unchanged.

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Agenda Item No: 1.j

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: January 14, 2025
Submitted by: Teri Knutson
From: Police Department

Subject:
Award Contract for On-Call Homeless Encampment Abatement and General Clean-up Services

Financial Impact:
Fiscal Impact:
Expense: $100,000 (109594-6099)

Summary:
The Police Department issued a Request for Proposals for Homeless Encampment Abatement and General Clean-up Services. Fourteen (14) Proposals were received by the due date of August 15, 2024. After reviewing the Proposals, the Staff Evaluation Committee recommends awarding contracts to two firms, American Integrated Services and Ocean Blue Environmental Services. As the City does not have a line-item expenditure for these services, Staff seeks an appropriation of $100,000 annually, with $50,000 budgeted for each firm annually.

Recommendation:
Recommended Action: It is recommended that the City Council:

1. Approve Agreements with American Integrated Services and Ocean Blue Environmental Services; and
2. Approve Expenditures and an Appropriation in the amount of $100,000 annually for these services; and
3. Authorize the Interim City Administrator and/or his designee to execute the necessary documents, in a form approved by the City Attorney.

Strategic Plan Statement:
This item conforms to Strategic Plan Goal 2, Ensure that Public Safety Continues to be a High Priority.

Discussion:
The prompt clean-up of homeless encampments after they have been vacated maintains not only the City's cleanliness but ensures the encampment debris does not produce more opportunities for congregation. Since homeless encampments include trash and biohazards, the Police and Public Works Departments believe outside contractors are best equipped to handle removal and disposal. In the past, a combination of Public Works Staff and contractors

under minor debris removal purchase orders were used to pick-up homeless encampment debris, using existing budget accounts. Last year's homeless encampment fire in a storm drain, cost the City of Placentia $20,000 to clean-up.

The attached Request for Proposals received fourteen (14) responses. A Staff Evaluation Committee consisting of a Police Captain, the Public Works Manager Community Services Management Analyst and the Police Management Analyst, reviewed the Proposals. Several of the firms were rejected as they did not have a Department of Industrial Relations certification which is a requirement for prevailing wage projects. The following companies submitted Proposals:

American Petroleum
American Integrated Services
Bio-to-Go
Clean Harbors
Demo Unlimited
GreyMar Environmental Services
HCI Environmental & Engineering
Landscape Maintenance America
Republic Services
OC Vacuum
Ocean Blue Environmental
OFRS
United Pumping Service
Wood Maintenance Services

Staff reviewed and analyzed the bids and found them to be responsive and valid. Both firms have experience with governmental agencies. Staff recommends that Council award a public services contract the top two firms, American Integrated Services and Ocean Blue Environmental. The Agreements are for a three-year term, with two optional one-year extensions. The amount is for a not-to-exceed $50,000 annually, for each company.

Fiscal Impact Summary:
The cumulative not-to-exceed contract amount for each proposed agreement is $50,000 for a grand total of $100,000 for the two (2) proposed contracts. The award of these contracts does not commit the City to expending any funds since the consultants will serve on an on-call, as needed basis.

Attachments
RFP On-Call Homeless Encampment Abatement Services.docx
PSA - American Integrated Services.pdf
Exhibit A - American Intergrated Proposal.pdf
PSA - Ocean Blue Environmental Services.pdf
Exhibit A - Ocean Blue Environmental Proposal.pdf

REQUEST FOR PROPOSAL (RFP)

HOMELESS ENCAMPMENT ABATEMENT AND GENERAL CLEAN-UP SERVICES FOR THE CITY OF PLACENTIA

RELEASE DATE: SEPTEMBER 5, 2024

DEADLINE: OCTOBER 10, 2024 (4:00 P.M. local time)

The City of Placentia ("City") is seeking proposals from qualified firms that are interested in providing the City with Homeless Encampment Abatement and General Clean-up Services. The objective of this Request for Proposal ("RFP") solicitation is to identify the most qualified, responsive and responsible firm to provide these services to the City over the course of the proposed three-year contract with two (2) optional one-year renewal periods.

All aspects of this RFP will be managed on the City of Placentia's PlanetBids portal. The City uses PlanetBids as its centralized online bidding system for the procurement of goods, equipment and services. Interested proposers are encouraged to register via the City's website link under Bids & RFPs (www.placentia.org).

Submittal Information:

Proposals must be submitted electronically only via the City's PlanetBids portal. All proposals must be submitted by Tuesday, August 6, 2024, at 4:00 P.M., local time. Late

proposals or proposals submitted via paper copy, fax or email will not be accepted for any reason.

All proposals shall be valid for one hundred twenty (120) calendar days after the final proposal due date. The City of Placentia reserves the right to reject any or all proposals, to waive any informality or irregularity in any proposal received, and to be the sole judge of the merits of the respective proposals received.

Questions, Answers and Addenda to the RFP:

Prior to the RFP submission deadline, questions may arise regarding the specifications or administrative matters. Please direct all questions regarding this proposal process to Teri Knutson, Police Management Analyst via email at tknutson@placentia.org. The question(s) posed, as well as the response(s), will be posted onto the PlanetBids portal under this specific RFP to ensure all prospective proposers are provided the information. All questions must be submitted no later than Tuesday, July 23, 2024.

Please be sure to register as a vendor with the City of Placentia so information is not missed or omitted in your proposal. It is the responsibility of each proposer to maintain their PlanetBids profile and check the City's website for all addenda and updates. Once the proposals are received, all correspondence will be sent via email and only to the authorized person named on the Proposal Letter. The City is not responsible for emails that are sent to spam files and not received in a timely manner.

Thank you for your interest in submitting a proposal to the City of Placentia.

Sincerely,

The Placentia Police Department

CITY OF PLACENTIA

INSTRUCTIONS TO PROPOSERS

1.0 EXAMINATION OF RFP DOCUMENTS

Proposer shall be solely responsible for examining the enclosed RFP Documents, including any Addenda issued during the proposal period, and for informing itself with respect to any and all conditions which may in any way affect the amount or nature of the proposal, or the performance of the Services in the event Proposer is selected. No relief for error or omission will be given.

2.0 INTERPRETATION OF RFP DOCUMENTS

Proposer may request of the CITY in writing, prior to submission of proposal, clarification or interpretation of the RFP Documents via the PlanetBids portal. Where such interpretation or clarification requires a change in the RFP Documents, the CITY will issue an Addendum through the PlanetBids portal. Proposer shall acknowledge receipt of any and all Addenda in its Proposal submission. The CITY shall not be bound by and Proposer shall not rely on any oral interpretation or clarification of the RFP Documents.

3.0 PREPARATION OF PROPOSAL

The proposal shall be formatted in accordance with the requirements specified herein. The proposal shall include copies of the Proposal Letter/Certificate of Acceptance provided with the RFP Documents. Proposal Letter/Certificate of Acceptance and forms shall be executed by an authorized signatory. All proposals shall be prepared by and at the expense of the Proposer.

Proposers should not assume that their past and/or current experience with the CITY demonstrates knowledge of the CITY's current needs or that the Source Selection Committee possesses knowledge of this experience. The evaluation of each proposal will be based upon the evaluation criteria applied to their proposal submission.

4.0 MODIFICATIONS AND ALTERNATIVE PROPOSALS

Proposer shall submit its proposal in strict conformity with the requirements of the RFP Documents. The proposal shall be complete in itself and shall be submitted in accordance with Section 7, "SUBMISSION OF PROPOSAL/PERIOD OF ACCEPTANCE" instruction below.

Proposers are cautioned to limit exceptions, conditions, limitations or provisions attached to a proposal as they may be determined significant enough to cause its rejection. The proposal should conform to the requirements contained herein.

Oral, telegraphic or telephonic proposals or modifications will not be considered.

5.0 SIGNING OF PROPOSAL/AUTHORIZATION TO NEGOTIATE

Each proposal submitted by Proposer shall be executed by Proposer or by its authorized officer. In addition, Proposer must identify those persons authorized to negotiate on its behalf with the CITY in connection with this RFP.

6.0 WITHDRAWAL OF PROPOSALS

A proposal may be withdrawn by the Proposer prior to the date and time for submittal of proposals by means of a written request signed by the Proposer or its properly authorized officer. Such written request must be delivered to the place stipulated in the Letter of Invitation for receipt of proposals.

7.0 SUBMISSION OF PROPOSAL/PERIOD OF ACCEPTANCE

Proposals must be submitted electronically via the City's Planet Bids portal. Please upload one PDF document that contains all proposal requirements and documents signed by the authorized party. Paper copies will not be accepted in lieu of electronic submissions on the City's PlanetBids portal.

8.0 EVALUATION OF PROPOSALS

Proposals will be evaluated on the basis of the response to all provisions of this RFP. Since this solicitation is an RFP as opposed to a bid, pricing alone will not constitute the entire selection criteria. The City may use some or all of the following criterion and corresponding percentages in its evaluation and comparison of proposals submitted. The criteria listed are not necessarily an all-inclusive list. The order is which they appear is not intended to indicate

their relative importance. The City reserves the right to modify the evaluation criterion and score percentages/points as deemed appropriate prior to the commencement of evaluations.

POTENTIAL PROPOSAL EVALUATION CRITERION	
EVALUATION CRITERION	POINTS
Qualifications and Experience of the Proposer	30
Proposer's demonstrated work plan and methodology	20
Proposer's recent experience in conducting work for contracts of similar scope, complexity, and magnitude, particularly for government Agencies	20
Completeness of the Proposal including all required documents and Statement of Compliance responses	10
Proposed Project Costs/Complete Cost that address all aspects of the Scope of Work/Pricing is Fair and Competitive	20
TOTAL POINTS POSSIBLE	100

The City reserves the right to determine whether or not a proposal meets the specifications and requirements of this RFP and reject any proposal that, in the City's opinion, fails to meet the detail and intent of the requirements.

9.0 BASIS OF AWARD

Any contract resulting from this RFP will be awarded to that firm whose proposal meets the requirements of the RFP and is most advantageous to the CITY in terms of meeting the technical requirements and for attainment of project objectives as defined in the Scope of Work considering the evaluation criteria stated in the Instruction to "Proposers Section", Section 8 above, "Evaluation of Proposals" above. The CITY may request the Highest Scoring Proposer or those Proposers within the Competitive Range to present an oral briefing and discuss the merits and/or deficiencies of their proposal. However, the CITY is under no obligation to enter into discussions or conduct negotiations with a proposer, but can award a contract on the basis of the offer received. The CITY will evaluate each proposal according to how favorable the services offered are to the CITY in light of the pre-established evaluation criteria and Cost Proposal reasonability. At the City's discretion, the Proposers within the Competitive Range may be asked to participate in

negotiations and to submit such additional cost, technical, or other revisions to its proposal (or a Best and Final Offer) as may result from negotiations.

10.0 TYPE OF CONTRACT TO BE AWARDED

It is anticipated that the CITY will enter into a Not to Exceed (NTE) contract for a three-year period, with Proposer's asked to identify costs for each of the three fiscal years: Fiscal Year 2024/2025 (October 1, 2024 to June 30, 2025), Fiscal Year 2025/2026 and Fiscal Year 2026/2027. It is expected that the Placentia City Council will be asked to award the multi-year agreement in September 2024, therefore, the contracted work is expected to begin October 1, 2024.

Additionally, the contract may allow for two optional one-year extensions, with the costs covering the extension(s) period to be negotiated at the time the extension(s) is exercised. Proposers are not requested to identify costs for these optional extensions, at this time. The Contract to be utilized is included in this RFP solicitation as a separate attachment. Under no circumstances will the itemized pricing be exceeded without express prior written approval of the CITY's Purchasing Manager and approval from the project manager.

The *successful Proposer* will be responsible for obtaining a Placentia business license before work can begin. Information on obtaining a Placentia business license can be obtained by calling 714-993-8124.

In responding to this RFP, proposers should carefully read the sample contract that is included so that Contractor's pricing includes the insurance requirements in Exhibit B.

11.0 PUBLIC RECORDS ACT

Responses to this RFP become the exclusive property of the CITY and subject to the California Public Records Act. Those elements in each proposal which are trade secrets as that term is defined in Civil Code section 3426.1(d) or otherwise exempt by law from disclosure and which are prominently marked as "TRADE SECRET", "CONFIDENTIAL", or "PROPRIETARY" may not be subject to disclosure. The CITY shall not in any way be liable or responsible for the disclosure of any such records including, without limitation, those so marked if disclosure is deemed to be required by law or by an order of the Court. Proposers which indiscriminately identify all or most of their proposal as exempt from disclosure without justification may be deemed non-responsive.

In the event the CITY is required to defend an action on a Public Records Act request for any of the contents of a proposal marked "confidential", "proprietary", or "trade secret", Proposer agrees, upon submission of its proposal for CITY's consideration, to defend and indemnify the CITY from all costs and expenses, including attorneys' fees, in any action or liability arising

under the Public Records Act.

12.0 CITY'S RIGHTS

The CITY may investigate the qualifications of any Proposer under consideration, require confirmation of information furnished by a Proposer, and require additional evidence of qualifications to perform the Services described in this RFP. The CITY reserves the right to:

1. Reject any and all of proposals.
2. Issue subsequent Requests for Proposals.
3. Cancel the entire Request for Proposal.
4. Remedy technical errors in the Request for Proposal process.
5. Appoint evaluation committees to review proposals.
6. Seek the assistance of outside technical experts in proposal evaluation.
7. Approve or disapprove the use of particular subcontractors.
8. Establish a short list of proposers eligible for discussions after review of written proposals.
9. Negotiate with any, all, or none of the Proposers.
10. Solicit best and final offers from all or some of the Proposers.
11. Award a contract to one or more Proposers.
12. Accept other than the lowest offer.
13. Waive informalities and irregularities in proposals.

This RFP does not commit the CITY to enter into a contract, nor does it obligate the CITY to pay for any costs incurred in preparation and submission of proposals or in anticipation of a contract.

13.0 QUALIFICATIONS OF FIRMS

The CITY reserves the right to investigate the qualifications of all firms under consideration and to confirm any part of the information furnished by a Proposer, or to require other evidence of managerial, financial or other capabilities which are considered necessary for the successful performance of the contract.

Any person, firm, corporation, Joint Venture, or other interested party that has been compensated by the CITY or a contractor engaged by the CITY for assistance in preparing this RFP Document and/or estimate shall be considered to have gained an unfair competitive advantage in proposing and shall be precluded from submitting a Proposal in response to this RFP.

- The Proposer shall submit a Firm Fixed Price for performing all Work specified in the Scope of Work.

- The Proposal shall be valid for 120 calendar days from the date stipulated in the RFP for receipt of Proposals. If this offer is accepted within that time period, the Proposer agrees to furnish all services and items as stipulated in the RFP and any accompanying addenda.

- Any other requirements as listed in the Scope of Work of this document

Failure to submit such items duly executed by an authorized officer of the Proposer's firm may render the proposal incomplete and unresponsive and may cause its rejection.

PROPOSAL REQUIREMENTS

CONTENTS OF PROPOSAL

1.1 GENERAL FORMAT OF PROPOSAL

The proposal shall constitute the Proposer's plan for completing the Scope of Services & Specifications, as detailed in Section 1.3 below. Accordingly, the Proposer should present the technical approach demonstrating a well-structured, reasonable Work plan. Proposers should refine and/or expand the Scope of Work in the RFP to reflect the particular plan they would use to perform the Work.

1.2 PROPOSAL CONTENT

The electronic PlanetBids proposal submittal must have all of the following components and required documents or it may be deemed as non-responsive at the discretion of the City:

- Proposal Letter completed and executed by an authorized representative of the Proposer (sample form included with RFP).

- Proposer/Contractor Statement Regarding Insurance Coverage completed and executed by an authorized representative of the Proposer, understanding insurance requirements (sample form included with RFP).

- References
  Please provide three (3) references for the same type of services, preferably government agencies, for a minimum of five (3) consecutive years. Please include the clients name, project description, project/contract dates (starting and ending), client project manager name, email address and telephone number. Please make sure that the information provided for your references is current and accurate. References will not be considered if inaccurate or outdated information is provided.

- A Completed W-9 Form (can be obtained at www.irs.gov)

- Work Plan/Technical Description and Proposal Pricing

The proposal shall include a Work Plan and Pricing which would delineate the approach Proposer would utilize to complete the Work. The plan shall demonstrate the Proposer's understanding of the scope of services, and how it seeks to be compensated. As stated previously, it should refine and/or expand scope of services to reflect how Proposer would complete the Work, and offer any additional services that the firm believes the City should be aware of before entering into this multi-year contract.

Failure to submit such items duly executed by an authorized officer of the Proposer's firm may render the proposal incomplete and unresponsive and may cause its rejection.

1.3 SCOPE OF SERVICES AND SPECIFICATIONS REQUESTED BY CITY OF PLACENTIA FOR ON-CALL HOMELESS ENCAMPMENT ABATEMENT AND GENERAL CLEAN-UP SERVICES

Overview

This section describes the services being sought by the City of Placentia for On-Call Homeless Encampment Abatement and General Clean-up Services within its service area, which is defined as the jurisdictional boundaries of the City of Placentia. Contractor shall provide all labor, tools, materials, protective clothing and gear, equipment, and expertise for site assessment documentation, clean-up, collecting, removal and disposal services involving homeless encampment abatement, associated general clean-up services and various illegal dump sites. The services to be performed are on an on-call basis but would be scheduled with advanced notice.

Sites will be identified individually, though it is the City's intention to cluster several sites, when applicable. The Contractor will get approval from the City prior to the removal of any vegetation and/or alteration of the land. Contractor shall coordinate with the City to receive a list of camp locations for removal and establish a start date. Some camps may be difficult to access, therefore, it may not be possible for trucks or other vehicles to park close to the actual job site. In these situations, the Contractor will have to carry the debris out.

As Homeless Encampments can cross differing jurisdictional boundaries, Contractor and City shall work closely so that coordination can occur with these other government agencies and utilities. These include, but are not limited to, CalTrans, school district(s), the County of Orange, the County Flood Control District, railroad companies and public utilities. Contractor shall not complete work or enter onto another agency's area or land, without first consulting with the City and obtaining approval by the respective public or private agency.

Contractor must have the technical expertise, experience, supervisor and management capabilities to perform any activities required for projects

associated with hazardous waste handling and disposal. The services to be performed are on an on-call basis but will be scheduled with advanced notice. The Contractor shall perform work in a timely and efficient manner and in a courteous and business-like manner at all times. There is no minimum amount of work guaranteed, however, it is anticipated that the City of Placentia will have approximately three (3) to four (4) abatements and general clean-ups annually. Contractor shall provide turnkey Homeless Encampment or site clean-up for a safe and clean site by removing biohazardous material and other Encampment waste material.

The Contractor shall employ and utilize personnel trained to identify and protect themselves and the environment from hazards encountered throughout the course of work in the homeless encampment abatement and general clean-up services. Contractor shall have training and licenses to meet all applicable OSHA requirements. If requested by the City, Contractor will devise a Site Health and Safety Plan for a job site. The Site Health and Safety Plan, at a minimum, should state the cause of the project or incident, hazards, required level of personnel protection, evacuation routes and the address of the nearest hospital to ensure safety and awareness for Contractor and City employees.

Typical job sites may vary in size from large multi-day clean-up services, where dumpsters are needed to handle the volume of debris, to small encampment clean-up services with one tent and two or three 30-gallon trash bags of debris. Sites may contain a variety of materials that contain hazardous materials, including biohazardous materials, garbage, general debris, human waste, constructed temporary shelters, and other items associated with homeless occupancy or illegal dumping. Clean-up duties shall include surveying sites, collecting debris, dismantling temporary structures, removal of trash, removal of human waste, and State-approved handling and removal of all material. Disposal shall be at a site permitted to accept such materials. Site locations may occasionally require confined space entry clean-up, therefore, Contractor shall have employees working in compliance and licensed for OSHA's Confined Space requirements, as applicable.

The Contractor may be required to remove and dispose of vegetation in order to gain access to encampment sites and raze trees and shrubbery to allow better visibility of sites post-encampment removal. The Contractor shall photograph the encampment site before and after the clean-up to document the condition of the site. The Contractor shall provide photographs of the clean-up to City electronically.

If a site is found to be occupied, the Placentia Police Department shall be called to clear the site. Clean-up crews should avoid cleaning the site if it is actively-occupied unless otherwise authorized by the City. Contractor shall notify the City's designated representative in the event an adjacent homeless encampment is discovered in the general area during the course of a project, to obtain authorization prior to proceeding with any additional work that was not identified

in the original scope of work.

Persons ordered from homeless encampments are told to take possessions of importance to them. If they are arrested and leave behind valuable/usable items, the City is required to store them for 90 days. Contractor shall provide bags and tags, and identify and tag these items as personal property. Such items include, but are not limited to, items in good repair such as tents, backpacks, medication, eyeglasses, books, jewelry, stoves, audio equipment, personal records, handbags, personal photographs, and clean clothing. The Contractor will transport identified property for storage to a site designated by City as directed by City Staff.

Under most circumstances, the Placentia Police Department will have already confiscated weapons and illegal contraband, however, if firearms or other dangerous weapons and/or contraband, are located and determined to be a threat to the safety of those of scene, the Contractor will stop work immediately, contact the Placentia Police Department, and wait for the assigned unit to arrive to process evidence.

From time to time, Contractor may be asked to attend a Homeless Task Force Meeting coordinated by City.

Structure Demolition

Some work may require removal of wood-frame or other building structures. It is assumed such structures will be of relatively simple construction using “cast off” materials. The Contractor will consult with the City’s Homeless Staff is more complex building types are involved, or if potential health threats such as asbestos may be present.

Biohazard Handling

The Contractor’s project team for a designated job site will be knowledgeable regarding the completion of the Uniform Hazardous Waste Manifest and other relevant shipping documents (i.e., Bill of landings, non-hazardous manifest, etc.) with appropriate Department of Transportation proper shipping names, signature requirements, United States Environmental Project Agency identification numbers and waste codes, California State waste codes, placard requirements and segregation of waste requirements for waste shipments.

Contractor will ensure that regulatory documents associated with hazardous waste services are accurate and error free. Manifest corrections and illegible manifests shall be the responsibility of the Contractor and the Contractor will be responsible for filing manifest corrections to the Department of Toxic Substances Control and paying any fees associated with manifest errors and illegible manifests.

Prevailing Wages: Any work that exceeds $1,000.00 will require prevailing wage rates. The Contractor will register with the Department of Industrial Relations.

Contractor Duties and Responsibilities:

1. Clean-up duties shall include surveying sites, collecting debris, dismantling temporary structures, removal of trash, and removal of human waste using State-approved handling and removal procedures for all material. Disposal shall be at a site permitted to accept such materials and approved by the City.
2. Supply all labor, materials, tools, protective clothing and gear, and equipment that is required or needed to perform the work to handle, remove, transport, and dispose of the waste materials and leave a clean site.
3. Contractor will assign a Project Manager to provide all supervision and management of its crews and ensure all necessary safety procedures are followed.
4. Transport identified property for storage to a site designated by City as directed by City Staff.
5. Photograph the encampment site before and after cleaning and provide an electronic copy of each photograph to the City.
6. Provide the City will a clean-up report for each site.
7. Follow best practices work procedures to safely manage any hazardous materials found on the site, including urine, feces, solid personal hygiene items, syringes and other materials which could pose a health threat.
8. Trim shrubs and vegetation as required by the City as a deterrent measure for future homeless encampments.
9. Immediately contact the site lead or Placentia Police Department in the event that weapons, or illegal contraband are found. In most circumstances, weapons and illegal contraband will be removed prior to the arrival of the Contractor.
10. Perform work in a timely and efficient manner and in a courteous and business-like manner at all times.
11. Properly handle and dispose of solid waste and hazardous waste in accordance with all applicable laws.

City Responsibilities:

1. Coordinate with Contractor on a site-by-site basis to determine the work order for each homeless encampment clean-up. The work order will establish the site start date, estimated timeframe of the work, staging areas, traffic control, if required, and the name of the onsite lead.
2. Post “Notice to Vacate” signs at the work site prior to the commencement of each removal project, 72 hours in advance of the clean-up.
3. Post Notice at each clean-up indicating contact information for reclaiming personal property.
4. Coordinate all necessary permits as required, such as Cal Trans or Fish and Game permits.
5. Provide security during the clean-up if required.

Safety and Training:

Safety and appropriate training/licensing are critical requirements for the selected contractor. At no time is the Contractor expected to interact with the homeless residents or put their employees at risk. Contractor shall comply with all safety rules, protocols, and licensing requirements mandated by the State of California. Additionally, Contractor shall follow these requirements:

1. Work may be performed inclement weather. Jobsites can be in heavy foliage, steep embankments, next to train tracks, and other areas requiring alertness to the environment and pre-planning to prevent injury or illness. Contractor shall perform a hazard assessment and provide all training and supplies necessary.
2. Contractor shall be OSHA-certified to operate any heavy equipment required to complete the Encampment Clean-up work, including trash compactors, bulldozers, graders, and/or other ground moving equipment.
3. Contractor shall conform to all applicable occupational safety and health standards, rules, regulations and orders established by the State of California. The Contractor shall provide all safety equipment, materials and will supply training, as agreed. The Contractor shall provide employees with appropriate safety apparel.
4. Contractor shall be trained in OSHA's Bloodborne Pathogen Standard 1910.1030. This Training must be supplemented with precautions regarding West Nile Virus, Hantavirus and Histoplasmosis. Employees must have work procedures to be able to safely manage urine, feces, solid personal hygiene items, syringes, and other materials which could pose a health threat. Wearing Personal Protective Equipment and following other protocols established for this situation must be followed.
5. Contractor shall provide copies of any training records and licenses required by the City upon request.

Pricing:

The City recognizes there are various ways that Contractor can be compensated for this work, therefore, it is issuing a Request for Proposals so that proposers can each determine how best to describe how it intends to perform the scope of work, and how to be compensated, accordingly. The City is also interested in proposers identifying services that may not be addressed in this RFP, but overall better the work to be performed, to the benefit of Placentia residents and businesses.

Contract pricing is expected to include all labor hours, subcontract costs, equipment and material costs and disposal costs to the City. Contractor pricing includes all labor, expenses and incidentals to complete the work outlined in this contract scope. No additional compensation will be due by the City unless the contract is modified for additional work requested and approved. Costs may be compensated as follows:

1. Site Clean-up Labor and Equipment, which includes prevailing wage labor and

equipment necessary to perform all site clean-up operations.

2. Biohazard Technical Staff, which includes prevailing wage labor, containment of biohazardous waste, transient debris or any litter that poses a health and safety risk, removal of contaminated contents, personal protective equipment, consumable supplies, administrative fees and photo documentation.
3. Biohazardous Materials Disposal, which includes containment, transportation and disposal of biohazard material per 40-gallon containment unit.
4. Non-Biohazardous Materials Disposal, which includes containment, transportation and disposal of biohazard materials, based on weight.

CITY OF PLACENTIA

PROPOSAL REQUIREMENTS

PROPOSAL LETTER

COMPANY NAME:

_____

In response to the request to provide On-Call Blood Homeless Encampment Abatement and General Clean-up Services for the City of Placentia, we the undersigned hereby declare that we have carefully read and examined the RFP documents including any plans and specifications, and hereby propose to perform and complete the Work as required in the Contract.

This Contract is not exclusive. The CITY expressly reserves the right to contract for performance of services such as those described herein through other Contractors.

The undersigned agrees to supply the Scope of Work at the costs indicated in its cost proposal if its Proposal is accepted within 120 days from the date specified in the RFP for receipt of proposals.

The undersigned has reviewed the enclosed contract terms and conditions and agrees to accept all terms and conditions of the CITY's contract unless otherwise noted in the proposal response. If any exceptions are taken, Proposer has identified such exception in the available space below. Such exception shall identify each item to which the Proposer is taking exception or is recommending change, including the suggested rewording of the contractual obligations or suggested change in RFP, and identifies the reasons for submitting the proposed exception or change.

If recommended for Contract award, the undersigned agrees to execute a contract which will be prepared by the CITY for execution, within 10 calendar days following Notification of Award. It is understood that the recommendation for contract award will not be placed on the agenda for consideration by the City Council until the CITY has received the executed contract. The CITY will fully execute the contract subject to resolution of Protest filings, if any, and approval by the City Council.

The undersigned will also deliver to the CITY prior to the commencement of Scope of Work the necessary original Certificates of Insurance. If services are authorized to commence prior to the execution of the Contract pursuant to a Notice to Proceed issued by the CITY, pending the execution of the Contract, the services shall be subject to the terms and conditions of the Scope of Work and the Contract.

Incorporated herein and made a part of this Proposal are the Response Data and Proposal Forms required by the Proposal Requirements.

The undersigned acknowledges receipt, understanding and full consideration of the following Addenda to the RFP Documents (if applicable):

Addenda No._____

Identification of Exception(s) to RFP, Scope of Work or Sample Agreement. If not applicable, write "N/A" in the space provided:

_____

_____

_____

Proposer represents that the following person is authorized to negotiate on its behalf with the CITY in connection with this RFP:

_____

(Name) (Title) (Phone)

The undersigned certifies that it has examined and is fully familiar with all of the provisions of the RFP Documents and is satisfied that they are accurate; that it has carefully checked all the words and figures and all statements made in the Proposal Requirements; that it has satisfied itself with respect to other matters pertaining to the proposal which in any way affect the Work or the cost thereof. The undersigned hereby agrees that the CITY will not be responsible for any errors or omissions in these RFP Documents.

BY: _____ _____

(Signature) (Phone Number)

_____

(Type or Print Name)

_____

(Title)

PROPOSER/CONTRACTOR STATEMENT
REGARDING INSURANCE COVERAGE

(Submit with RFP Package)

This signed document must be included with your bid package in order for your Proposal to be considered complete!

PROPOSER/CONTRACTOR HEREBY CERTIFIES that he/she has reviewed and understands the insurance coverage requirements specified in Exhibit B, Insurance Requirements, of the Sample Agreement.

Should we/I be awarded the contract, we/I certify that we/I can meet the specified requirements for insurance, including insurance coverage of the subcontractors, and agree to name the CITY and other additional insureds as per the agreement for the work specified And we/I will comply with the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, before commencing the performance of the work specified.

Please Print (Person, Firm, or Corporation)

Signature of Authorized Representative

Please Print (Name & Title of Authorized Representative)

Date Phone Number Email

NOTE: All insurance certificates and endorsements must be received by or sent within ten (10) City working days of the original request or the City reserves the right to proceed with the next lowest responsible bidder or the next highest scoring proposer in the process. Please do not send any insurance documents to the City with your Proposal.

CITY OF PLACENTIA

PROFESSIONAL SERVICES AGREEMENT
WITH
AMERICAN INTEGRATED SERVICES, INC.

THIS AGREEMENT is made and entered into this 14th day of January, 2025 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and AMERICAN INTEGRATED SERVICES, INC, a California corporation ("Consultant").

W I T N E S S E T H:

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide On-Call Homeless Encampment Abatement and General Clean-up Services, as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties, and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A", and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State, and local laws and ordinances applicable to the services required under this Agreement. Consultant warrants that it is not suspended or debarred from doing business with the United States government and can legally be paid from federal funds. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender, or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed Fifty Thousand Dollars ($50,000 annually), unless authorized herein.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "Scope of Services", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Such increase in additional fees shall be limited to 10% of the total contract sum. The City Administrator is authorized to approve a Change Order for such additional services. Where the original contract is $40,000.00 or less, City Council approval shall be required prior to any increase bringing the total compensation to more than $40,000.00.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A". The Project Schedule may be amended by mutual agreement of the parties. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 36 months, ending on January 13, 2028, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. This Agreement may also be extended for two additional one-year terms based on the City's sole discretion..

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending, or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates, or abandons a portion of this Agreement such suspension, termination, or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development, and construction documents, data studies, drawings, maps, and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Insurance. The Contractor and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, insurance as set forth in Exhibit "B" attached hereto and incorporated herein by this reference.

Neither the City nor any of its officers, officials, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.3. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages, as well as providing the City with the required endorsements, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "C" and incorporated herein by this reference.

5.4. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives, and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives, and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence, or other communications concerning this Agreement, or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:	IF TO CITY:
American Integrated Services, Inc. 1502 E. Opp Street Wilmington, CA 90744	City of Placentia 401 E. Chapman Ave. Placentia, CA 92870
Tel: 310-522-1168 Attn: John Georgagi	Tel: 714-993-8200 Fax: 714-524-3459 Attn: Brad Butts

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection

with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet, or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting, or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to protect, defend, indemnify, and hold free and harmless the City, its officers, officials, agents, employees, and volunteers, at Consultant's sole expense, from and against any and all claims, liabilities, demands, actions, expenses, damages, suits, or other legal proceedings brought against the City, its officers, officials, agents, employees, and volunteers arising out of or in any way connected with the performance of the Consultant, its employees, and/or authorized subcontractors' work undertaken pursuant to this Agreement including all acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of the Consultant, its employees and/or subcontractors. The defense obligation provided for hereunder shall apply without any advance showing of negligence, recklessness, or willful misconduct by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, recklessness, or willful misconduct of the Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its officers, officials, agents, employees, and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable, and whether or not there is any evidence of fault or wrongdoing by the Consultant, its employees and/or its subcontractors. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and

all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, State, or Federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information, and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files, and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes, or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information, and data, including, but not limited to, computer tapes, discs, or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 7920.000 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates, and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates, and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates, or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Consultant's duties and services under this Agreement shall not include preparing or assisting the City with any portion of the City's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the City. The City shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Consultant's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project, if any, have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by Consultant pursuant to this Agreement.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by

reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

_____ Date: _____
Rosanna Ramirez, Acting City Administrator

ATTEST:

_____
City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT:

_____ Date: _____
Signature

_____
John Georgagi, Executive President

_____
Taxpayer ID Number

APPROVED AS TO FORM:

_____ Date: _____
Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

_____ Date: _____
Krystle Murillo, Risk Manager

APPROVED AS TO CONTENT:

_____ Date: _____
Captain Brian Perry, Project Manager

DEPARTMENTAL APPROVAL:

_____ Date: _____
Brad Butts, Chief of Police

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK

EXHIBIT A

SCOPE OF WORK AND CONSULTANT'S PROPOSAL

CONSULTANT SHALL COMPLY WITH THE FOLLOWING (SECTION 1.3 EXCERPTED FROM THE CITY OF PLACENTIA'S REQUEST FOR PROPOSALS FOR HOMELESS ENCAMPMENT ABATEMENT AND GENERAL CLEAN-UP SERVICES), TO WHICH CONSULTANT SUBMITTED ITS PROPOSAL. THIS SECTION 1.3 EXCERPT COMPLIANCE IS IN ADDITION TO THE PROPOSAL SUBMITTED BY THE CONSULTANT, WHICH IS ALSO MADE A PART OF THE AGREEMENT AS EXHIBIT A.

This section describes the services being sought by the City of Placentia for On-Call Homeless Encampment Abatement and General Clean-up Services within its service area, which is defined as the jurisdictional boundaries of the City of Placentia. Contractor shall provide all labor, tools, materials, protective clothing and gear, equipment, and expertise for site assessment documentation, clean-up, collecting, removal and disposal services involving homeless encampment abatement, associated general clean-up services and various illegal dump sites. The services to be performed are on an on-call basis but would be scheduled with advanced notice.

Sites will be identified individually, though it is the City's intention to cluster several sites, when applicable. The Contractor will get approval from the City prior to the removal of any vegetation and/or alteration of the land. Contractor shall coordinate with the City to receive a list of camp locations for removal and establish a start date. Some camps may be difficult to access, therefore, it may not be possible for trucks or other vehicles to park close to the actual job site. In these situations, the Contractor will have to carry the debris out.

As Homeless Encampments can cross differing jurisdictional boundaries, Contractor and City shall work closely so that coordination can occur with these other government agencies and utilities. These include, but are not limited to, CalTrans, school district(s), the County of Orange, the County Flood Control District, railroad companies and public utilities. Contractor shall not complete work or enter onto another agency's area or land, without first consulting with the City and obtaining approval by the respective public or private agency.

Contractor must have the technical expertise, experience, supervisor and management capabilities to perform any activities required for projects associated with hazardous waste handling and disposal. The services to be performed are on an on-call basis but will be scheduled with advanced notice. The Contractor shall perform work in a timely and efficient manner and in a

courteous and business-like manner at all times. There is no minimum amount of work guaranteed, however, it is anticipated that the City of Placentia will have approximately three (3) to four (4) abatements and general clean-ups annually. Contractor shall provide turnkey Homeless Encampment or site clean-up for a safe and clean site by removing biohazardous material and other Encampment waste material.

The Contractor shall employ and utilize personnel trained to identify and protect themselves and the environment from hazards encountered throughout the course of work in the homeless encampment abatement and general clean-up services. Contractor shall have training and licenses to meet all applicable OSHA requirements. If requested by the City, Contractor will devise a Site Health and Safety Plan for a job site. The Site Health and Safety Plan, at a minimum, should state the cause of the project or incident, hazards, required level of personnel protection, evacuation routes and the address of the nearest hospital to ensure safety and awareness for Contractor and City employees.

Typical job sites may vary in size from large multi-day clean-up services, where dumpsters are needed to handle the volume of debris, to small encampment clean-up services with one tent and two or three 30-gallon trash bags of debris. Sites may contain a variety of materials that contain hazardous materials, including biohazardous materials, garbage, general debris, human waste, constructed temporary shelters, and other items associated with homeless occupancy or illegal dumping. Clean-up duties shall include surveying sites, collecting debris, dismantling temporary structures, removal of trash, removal of human waste, and State-approved handling and removal of all material. Disposal shall be at a site permitted to accept such materials. Site locations may occasionally require confined space entry clean-up, therefore, Contractor shall have employees working in compliance and licensed for OSHA's Confined Space requirements, as applicable.

The Contractor may be required to remove and dispose of vegetation in order to gain access to encampment sites and raze trees and shrubbery to allow better visibility of sites post-encampment removal. The Contractor shall photograph the encampment site before and after the clean-up to document the condition of the site. The Contractor shall provide photographs of the clean-up to City electronically.

If a site is found to be occupied, the Placentia Police Department shall be called to clear the site. Clean-up crews should avoid cleaning the site if it is actively-occupied unless otherwise authorized by the City. Contractor shall notify the City's designated representative in the event an adjacent homeless encampment is discovered in the general area during the course of a project, to obtain authorization prior to proceeding with any additional work that was not identified in the original scope of work.

Persons ordered from homeless encampments are told to take possessions of

importance to them. If they are arrested and leave behind valuable/usable items, the City is required to store them for 90 days. Contractor shall provide bags and tags, and identify and tag these items as personal property. Such items include, but are not limited to, items in good repair such as tents, backpacks, medication, eyeglasses, books, jewelry, stoves, audio equipment, personal records, handbags, personal photographs, and clean clothing. The Contractor will transport identified property for storage to a site designated by City as directed by City Staff.

Under most circumstances, the Placentia Police Department will have already confiscated weapons and illegal contraband, however, if firearms or other dangerous weapons and/or contraband, are located and determined to be a threat to the safety of those of scene, the Contractor will stop work immediately, contact the Placentia Police Department, and wait for the assigned unit to arrive to process evidence.

From time to time, Contractor may be asked to attend a Homeless Task Force Meeting coordinated by City.

Structure Demolition

Some work may require removal of wood-frame or other building structures. It is assumed such structures will be of relatively simple construction using "cast off" materials. The Contractor will consult with the City's Homeless Staff is more complex building types are involved, or if potential health threats such as asbestos may be present.

Biohazard Handling

The Contractor's project team for a designated job site will be knowledgeable regarding the completion of the Uniform Hazardous Waste Manifest and other relevant shipping documents (i.e., Bill of landings, non-hazardous manifest, etc.) with appropriate Department of Transportation proper shipping names, signature requirements, United States Environmental Project Agency identification numbers and waste codes, California State waste codes, placard requirements and segregation of waste requirements for waste shipments.

Contractor will ensure that regulatory documents associated with hazardous waste services are accurate and error free. Manifest corrections and illegible manifests shall be the responsibility of the Contractor and the Contractor will be responsible for filing manifest corrections to the Department of Toxic Substances Control and paying any fees associated with manifest errors and illegible manifests.

Prevailing Wages: Any work that exceeds $1,000.00 will require prevailing wage rates. The Contractor will register with the Department of Industrial Relations.

Contractor Duties and Responsibilities:

1. Clean-up duties shall include surveying sites, collecting debris, dismantling temporary structures, removal of trash, and removal of human waste using State-approved handling and removal procedures for all material. Disposal shall be at a site permitted to accept such materials and approved by the City.
2. Supply all labor, materials, tools, protective clothing and gear, and equipment that is required or needed to perform the work to handle, remove, transport, and dispose of the waste materials and leave a clean site.
3. Contractor will assign a Project Manager to provide all supervision and management of its crews and ensure all necessary safety procedures are followed.
4. Transport identified property for storage to a site designated by City as directed by City Staff.
5. Photograph the encampment site before and after cleaning and provide an electronic copy of each photograph to the City.
6. Provide the City will a clean-up report for each site.
7. Follow best practices work procedures to safely manage any hazardous materials found on the site, including urine, feces, solid personal hygiene items, syringes and other materials which could pose a health threat.
8. Trim shrubs and vegetation as required by the City as a deterrent measure for future homeless encampments.
9. Immediately contact the site lead or Placentia Police Department in the event that weapons, or illegal contraband are found. In most circumstances, weapons and illegal contraband will be removed prior to the arrival of the Contractor.
10. Perform work in a timely and efficient manner and in a courteous and business-like manner at all times.
11. Properly handle and dispose of solid waste and hazardous waste in accordance with all applicable laws.

City Responsibilities:

1. Coordinate with Contractor on a site-by-site basis to determine the work order for each homeless encampment clean-up. The work order will establish the site start date, estimated timeframe of the work, staging areas, traffic control, if required, and the name of the onsite lead.
2. Post "Notice to Vacate" signs at the work site prior to the commencement of each removal project, 72 hours in advance of the clean-up.
3. Post Notice at each clean-up indicating contact information for reclaiming personal property.
4. Coordinate all necessary permits as required, such as Cal Trans or Fish and Game permits.
5. Provide security during the clean-up if required.

Safety and Training:

Safety and appropriate training/licensing are critical requirements for the selected contractor. At no time is the Contractor expected to interact with the homeless residents or put their employees at risk. Contractor shall comply with all safety rules, protocols, and licensing requirements mandated by the State of California. Additionally, Contractor shall follow these requirements:

1. Work may be performed inclement weather. Jobsites can be in heavy foliage, steep embankments, next to train tracks, and other areas requiring alertness to the environment and pre-planning to prevent injury or illness. Contractor shall perform a hazard assessment and provide all training and supplies necessary.
2. Contractor shall be OSHA-certified to operate any heavy equipment required to complete the Encampment Clean-up work, including trash compactors, bulldozers, graders, and/or other ground moving equipment.
3. Contractor shall conform to all applicable occupational safety and health standards, rules, regulations and orders established by the State of California. The Contractor shall provide all safety equipment, materials and will supply training, as agreed. The Contractor shall provide employees with appropriate safety apparel.
4. Contractor shall be trained in OSHA's Bloodborne Pathogen Standard 1910.1030. This Training must be supplemented with precautions regarding West Nile Virus, Hantavirus and Histoplasmosis. Employees must have work procedures to be able to safely manage urine, feces, solid personal hygiene items, syringes, and other materials which could pose a health threat. Wearing Personal Protective Equipment and following other protocols established for this situation must be followed.
5. Contractor shall provide copies of any training records and licenses required by the City upon request.

Pricing:

The City recognizes there are various ways that Contractor can be compensated for this work, therefore, it is issuing a Request for Proposals so that proposers can each determine how best to describe how it intends to perform the scope of work, and how to be compensated, accordingly. The City is also interested in proposers identifying services that may not be addressed in this RFP, but overall better the work to be performed, to the benefit of Placentia residents and businesses.

Contract pricing is expected to include all labor hours, subcontract costs, equipment and material costs and disposal costs to the City. Contractor pricing includes all labor, expenses and incidentals to complete the work outlined in this contract scope. No additional compensation will be due by the City unless the contract is modified for additional work requested and approved. Costs may be compensated as follows:

1. Site Clean-up Labor and Equipment, which includes prevailing wage labor and equipment necessary to perform all site clean-up operations.
2. Biohazard Technical Staff, which includes prevailing wage labor, containment

of biohazardous waste, transient debris or any litter that poses a health and safety risk, removal of contaminated contents, personal protective equipment, consumable supplies, administrative fees and photo documentation.

3. Biohazardous Materials Disposal, which includes containment, transportation and disposal of biohazard material per 40-gallon containment unit.
4. Non-Biohazardous Materials Disposal, which includes containment, transportation and disposal of biohazard materials, based on weight.

CONSULTANT'S PROPOSAL SUBMITTED FOR THE REQUEST FOR PROPOSALS FOR HOMELESS ENCAMPMENT ABATEMENT AND GENERAL CLEAN-UP SERVICES, FOLLOWS, AND IS MADE A PART OF THE PROFESSIONAL SERVICES AGREEMENT, AS EXHIBIT A.

ADDITIONALLY, CONSULTANT SHALL PROVIDE LANDFILL AND/OR RECYCLING FACILITY DISPOSAL COSTS VIA EMAIL SO THAT THE CITY CAN UPLOAD THIS INFORMATION FOR STATE-REQUIRED SOLID WASTE AND RECYCLING REQUIREMENTS.

EXHIBIT B

INSURANCE REQUIREMENTS

A. Minimum Scope and Limits of Insurance

City reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Consultant from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance, including any extension thereof, of this Agreement.

Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement, including any extension thereof, all of the following minimum scope of insurance coverages:

1. Commercial General Liability Insurance

Broad-form commercial general liability, with coverage at least as broad as the most current version of ISO Commercial General Liability coverage form CG 00 01, in a form at least as broad as ISO form CG 00 01 04 13, and shall include insurance for premises and operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury, and personal and advertising injury with a policy limit of not less than Two Million Dollars ($2,000,000.00) per occurrence and Four Million Dollars ($4,000,000.00) general aggregate. The aggregate limit, encompassing the above coverage, shall apply separately to this project/location. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

2. Business Automobile Liability Insurance

Business automobile liability for all owned, hired, leased, and non-owned vehicles at least as broad as the most current version of ISO Business Auto Coverage Form CA 00 01, with a policy limit of not less than Two Million Dollars ($2,000,000.00) combined single limit per accident. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

3. Workers' Compensation and Employer's Liability Insurance

Workers' compensation insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of One Million Dollars ($1,000,000.00) per accident for any employee or employees of Consultant. Consultant agrees to waive and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

By signing this Agreement, the Consultant acknowledges and agrees to the following:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this Agreement, complete workers' compensation insurance, and shall furnish a certificate of insurance to the Project Manager before execution of this Agreement by the City. The City, its officers, officials, agents, employees, and volunteers shall not be responsible for any claims in law or equity occasioned by failure of the Consultant to comply with this Section.

4. **Standards for Insurance Companies**

All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commission to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide.

B. Documentation and Other Provisions

1. The commercial general liability insurance policy and business automobile liability policy shall be endorsed to contain the following: The City of Placentia, its officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant; and automobiles owned, leased, hired, or borrowed by the Consultant. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as one of the following ISO ongoing operations forms: CG 20 10 or CG 20 26 or CG 20 33 (not allowed from subcontractors), or CG 20 38; and one of the following ISO completed operations forms: CG 20 37, 2039 (not allowed from subcontractors), or CG 20 40.

2. Said policies shall not terminate, nor shall they be cancelled or coverage reduced, without at least thirty (30) days' written notice to the City. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any cancelled policy or reduction in the required coverage limits, the City may procure such insurance at Consultant's sole cost and expense.

3. The Consultant's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy.

4. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

   Defense fees and costs shall not deplete the limits of any insurance provided under this Agreement.

5. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure the City is an additional insured on insurance required from subcontractors.

7. Consultant agrees to waive, and to obtain endorsements from insurers waiving, subrogation rights against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their insurance policies.

8. Coverage shall be on a standard occurrence form. Claims-made forms are not acceptable. Modified, limited, or restricted occurrence forms are not acceptable.

EXHIBIT C

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

CERTIFICATE OF LIABILITY INSURANCE

682

DATE (MM/DD/YYYY): 12/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Dalena Baker
Leavitt Great West Insurance Services, LLC 3390 Colton Drive, Unit A Helena MT 59602	PHONE (A/C, No, Ext): (877)229-4553 FAX (A/C, No): (866)751-8096 E-MAIL ADDRESS: dalena-baker@leavitt.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Nautilus Insurance Company	17370
INSURER B: Key Risk Insurance Company	10885
INSURER C: National Indemnity Company	20087
INSURER D: Great Divide Insurance Company	25224
INSURER E: Ironshore Specialty Insurance Company	25445
INSURER F:	

INSURED
American Integrated Services Inc
PO Box 92316
Long Beach CA 90809

COVERAGES **CERTIFICATE NUMBER:** 24-25 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Poll/Prof Liab X Ded $10K GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY X PRO-JECT LOC OTHER:	X	Y	ECP2041242-11	8/31/2024	9/1/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Pollution Liability	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS	X	Y	BAP2041402-11	8/31/2024	9/1/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Medical payments	$ 1,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX $
C	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED RETENTION $		Y	FFX2041243-11	8/31/2024	9/1/2025	EACH OCCURRENCE AGGREGATE	$ 15,000,000 $ 15,000,000 $
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y N/A If yes, describe under DESCRIPTION OF OPERATIONS below			WCA2041241-11 USL&H	9/1/2024	9/1/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
E	2nd Excess Layer Limit			XSCUW0030847600	8/31/2024	9/1/2025	$10,000,000 OCC	$10,000,000 agg
A	Pollution			ECP2041242-11	8/31/2024	9/1/2025	$1,000,000 OCC	$25,000 ded

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Placentia, its officers, officials, agents, employees, and volunteers are listed as additional insured for general liability and auto liability on a primary and non-contributory basis. Waiver of subgrogation applies to general liability, auto liability and workers compensation. Excess liability follows form over general liability, auto liability, employers liability, pollution liability and professional liability.
Contractors Pollution and Professional Liability are included in the GL policy. Contractors Pollution and Professional Liability are included in the GL policy: Pollution Liability limit $1,000,000 each occ,

CERTIFICATE HOLDER

City of Placentia
401 E Chapman Ave
Placentia, CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Dalena Baker/DABAKE Dalena Baker

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COMMENTS/REMARKS

$1,000,000 agg with $25,000 ded and Professional Liability Limit $1,000,000 each occ.
$1,000,000 agg with $25,000 Ded

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COMMENTS/REMARKS

Additional Coverages: Leased/Rented Equipment $1,500,000

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BENV CA 06 09 17

ENDORSEMENT

This endorsement forms a part of the policy to which it is attached. Please read it carefully.

BUSINESS AUTO – ADDITIONAL INSURED WHEN REQUIRED BY CONTRACT OR AGREEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

Section II - Liability Coverage A. - Coverage, 1. Who is an Insured, is amended to add:

d. Any person or organization to whom you become obligated to include as an additional insured under this policy, as a result of any contract or agreement you enter into, excluding contracts or agreements for professional services, which requires you to furnish insurance to that person or organization of the type provided by this policy, but only with respect to liability arising out of your operations or premises owned by or rented to you. However, the insurance provided will not exceed the lesser of:

1. The coverage and/or limits of this policy; or

2. The coverage and/or limits required by said contract or agreement.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY SHALL APPLY AND REMAIN UNCHANGED.

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WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY
WC 00 03 13 04 84

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

Any person or organization as required in writing by contract or agreement prior to loss.

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POLICY NUMBER:BAP2041402-11

COMMERCIAL AUTO
CA 04 44 10 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured:	American Integrated Services, Inc.
Endorsement Effective Date:	8/31/2024

SCHEDULE

Name(s) Of Person(s) Or Organization(s):
Any Principal wherein such waiver has been included before loss as part of a contractual undertaking by the Named Insured
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF SUBROGATION
(TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US)
DESIGNATED PERSON(S) OR ORGANIZATION(S) - COVERAGE A, B & D

Policy Number	Policy Effective Date	Policy Expiration Date	Endorsement Effective Date
ECP2041242-11	8/31/2024	9/1/2025	8/31/2024

This endorsement modifies insurance provided under the following:

ENVIRONMENTAL COMBINED POLICY

SCHEDULE

Name of Person(s) or Organization(s):	TBD

I. The following is added to Paragraph **17. Subrogation** of **SECTION VII – CONDITIONS:**

We waive any right of recovery against any person(s) or organization(s) shown in the **SCHEDULE** above because of payments we make under **COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, **COVERAGE B – PERSONAL AND ADVERTISING INJURY LIABILITY**, and **COVERAGE D – CONTRACTORS POLLUTION LIABILITY** under this policy.

Such waiver by us applies only if:

1. The **insured** has agreed in writing in a contract or agreement with such person(s) or organization(s) to waive its right of recovery; and
2. The **insured** has waived its right of recovery against such person(s) or organization(s) prior to loss.

This endorsement applies only to the person(s) or organization(s) shown in the **SCHEDULE** above.

This waiver does not apply in any jurisdiction where such waiver is held to be illegal or against public policy or in any situation where the person(s) or organization(s) against whom subrogation is to be waived is found to be solely negligent.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY SHALL APPLY AND REMAIN UNCHANGED.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED -- STATE OR GOVERNMENTAL AGENCY OR SUBDIVISION OR POLITICAL SUBDIVISION – PERMITS OR AUTHORIZATIONS – COVERAGE A, B, D.1 & D.4

Policy Number	Policy Effective Date	Policy Expiration Date	Endorsement Effective Date
ECP2041242-11	8/31/2024	9/1/2025	8/31/2024

This endorsement modifies insurance provided under the following:

ENVIRONMENTAL COMBINED POLICY

SCHEDULE

State or Governmental Agency Or Subdivision Or Political Subdivision:	TBD

I. **SECTION III – WHO IS AN INSURED** is amended to include as an additional **insured** any state or governmental agency or subdivision or political subdivision shown in the **SCHEDULE**, with whom you have agreed under a written contract or written agreement, in effect during this **policy period**, that such state or governmental agency or subdivision or political subdivision be added as an additional **insured** on this policy, but only with respect to liability for **bodily injury** or **property damage** under **SECTION I – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Coverage D.1 – Contractors Pollution Legal Liability** and **Coverage D.4 – Microbial Substance Contractors Pollution Liability,** or **personal and advertising injury** under **SECTION I – COVERAGE B – PERSONAL AND ADVERTISING INJURY LIABILITY** directly caused with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization. Such contract or agreement must be executed and in effect prior to your operations which are the subject of the permit or authorization.

However:

1. The insurance afforded to such additional **insured** only applies to the extent permitted by law; and
2. We will not extend any insurance coverage to such additional **insured** that is not provided to you in this policy; and
3. The insurance afforded to such additional **insured** will not be broader than that which you are required by the contract or agreement to provide for such additional **insured**.

II. This insurance does not apply to:

1. **Bodily injury**, **property damage** or **personal and advertising injury** arising out of operations performed for the federal government, state or municipality; or
2. **Bodily injury** or **property damage** included within the **products-completed operations hazard**.

III. With respect to the insurance afforded to these additional **insureds**, the following is added to **SECTION V – LIMITS OF INSURANCE**:

The most we will pay on behalf of the additional **insured** is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

IV. **SECTION VII – CONDITION 10. – Other Insurance** is amended by the addition of the following which supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to any additional **insured** state or governmental agency or subdivision or political subdivision shown in the **SCHEDULE** to this endorsement provided that:

1. The additional **insured** state or governmental agency or subdivision or political subdivision is a **Named Insured**

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under such other insurance; and

2. You have agreed in writing in a contract or agreement, in effect during this **policy period**, that this insurance would be primary and would not seek contribution from any other insurance available to the additional **insured** state or governmental agency or subdivision or political subdivision. Such contract or agreement must be executed and in effect prior to the performance of your operations, which are the subject of such contract or agreement.

However, this provision does not apply if the other insurance available to the state or governmental agency or subdivision or political subdivision included as an additional **insured** is Owners and Contractors Protective Liability, Railroad Protective Liability, or similar project-specific, primary insurance.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY SHALL APPLY AND REMAIN UNCHANGED.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED -- OWNERS, LESSEES OR CONTRACTORS AUTOMATIC STATUS – COMPLETED OPERATIONS – COVERAGE A, D.1 & D.4

Policy Number	Policy Effective Date	Policy Expiration Date	Endorsement Effective Date
ECP2041242-11	8/31/2024	9/1/2025	8/31/2024

This endorsement modifies insurance provided under the following:

ENVIRONMENTAL COMBINED POLICY

I. **SECTION III – WHO IS AN INSURED** is amended to include as an additional **insured**:

1. Any person or organization for whom you have performed operations when you and such person or organization have agreed in writing in a contract or agreement, in effect during this **policy period**, that such person or organization be added as an additional **insured** on this policy; and

2. Any other person or organization you are explicitly required to add as an additional **insured** under the contract or agreement described in Paragraph **1.** above.

Such contract or agreement must be executed and in effect prior to the performance of **your work** included in the **products-completed operations hazard** which is the subject of such contract or agreement.

Such person(s) or organization(s) is an additional **insured** only with respect to liability for **bodily injury** or **property damage** under **SECTION I – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Coverage D.1 – Contractors Pollution Legal Liability** and **Coverage D.4 – Microbial Substance Contractors Pollution Liability,** directly caused by **your work** performed for the additional **insured** described in Paragraph **1.** or **2.** above, and included in the **products-completed operations hazard**.

However, the insurance afforded to such additional **insured** described above:

a. Only applies to the extent permitted by law; and
b. Will not be broader than that which you are required by the contract or agreement to provide for such additional **insured**; and
c. Will not extend beyond that which is provided to you in this policy.

II. With respect to the insurance afforded to these additional **insureds**, the following additional exclusions apply:

This insurance does not apply to:

a. **Bodily injury** or **property damage** arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
(1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
(2) Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the **claims** against any **insured** allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that **insured**, if the **occurrence** which caused the **bodily injury** or **property damage** involved the rendering of, or the failure to render any professional architectural, engineering or surveying services.

III. With respect to the insurance afforded to these additional **insureds**, the following is added to **SECTION V – LIMITS OF INSURANCE**:

The most we will pay on behalf of the additional **insured** is the amount of insurance:
1. Required by the contract or agreement described in Paragraph **I.1.**; or
2. Available under the applicable limits of insurance;
whichever is less.

This endorsement shall not increase the applicable limits of insurance.

IV. With respect to the insurance afforded to these additional **insureds**, the following is added to **SECTION VI –**

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REPORTING, DEFENSE, SETTLEMENT & COOPERATION:

1. **Duties -- Additional Insured**

   An additional **insured** must see to it that:

   a. We are notified in writing as soon as practicable of an **occurrence** which may result in a **claim** or **suit;**
   b. We receive written notice of a **claim** or **suit** as soon as practicable; and
   c. A request for defense and indemnity of the **claim** or **suit** will promptly be brought against any policy issued by another insurer under which the additional **insured** may be an insured in any capacity. This provision does not apply to insurance on which the additional **insured** is a **Named Insured**, if the contract or agreement requires that this coverage be primary and noncontributory.

V. SECTION VII – CONDITION 10. – Other Insurance is amended by the addition of the following which supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to a person(s) or organization(s) included as an additional **insured** under this endorsement provided that:

1. The additional **insured** person(s) or organization(s) is a **Named Insured** under such other insurance; and
2. You have agreed in writing in a contract or agreement, in effect during this **policy period**, that this insurance would be primary and would not seek contribution from any other insurance available to the additional **insured** person(s) or organization(s). Such contract or agreement must be executed and in effect prior to the performance of **your work** included in the **products-completed operations hazard** which is the subject of such contract or agreement.

However, this provision does not apply if the other insurance available to the person(s) or organization(s) included as an additional **insured** is Owners and Contractors Protective Liability, Railroad Protective Liability, or similar project-specific, primary insurance.

VI. This endorsement does not apply to an additional **insured** which has been added to this policy by an endorsement showing the additional **insured** in a **SCHEDULE** of additional **insureds**, and which endorsement applies to that designated additional **insured**.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY SHALL APPLY AND REMAIN UNCHANGED.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NOTICE OF CANCELLATION TO DESIGNATED PERSON OR ORGANIZATION

Policy Number	Policy Effective Date	Policy Expiration Date	Endorsement Effective Date
ECP2041242-11	8/31/2024	9/1/2025	8/31/204

This endorsement modifies insurance provided under the following:

ENVIRONMENTAL COMBINED POLICY

The following is added to **SECTION VII – CONDITIONS 2. Cancellation**:

SCHEDULE

Number of Days Advance Notice Of Cancellation:	thirty (30) Days
Name and Address of Designated Person(s) or Organization(s):	TBD
Additional Premium:	$0

In consideration of the payment of an additional premium, and notwithstanding anything contained in the policy to the contrary, it is understood and agreed that if we cancel this policy on or before the expiration date set forth in the Declarations, we will mail or deliver to the first **Named Insured** at the last known address, and the person(s) or organization(s) at the address designated in the **SCHEDULE** above, written notice of cancellation not less than the number of days shown in the **SCHEDULE** before the effective date of cancellation. Proof of mailing of notice shall be sufficient proof of notice. The effective date and hour of cancellation stated in the notice shall be the end of the **policy period**.

This endorsement shall not apply if:

1. We cancel due to non-payment of premium, or
2. The policy is non-renewed for any reason.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY SHALL APPLY AND REMAIN UNCHANGED.

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behalf of or for the benefit of you or others, to determine or warrant that such property or operations are safe or in compliance with environmental law, or any other law.

b. We may be permitted, but not obligated, to interview persons employed by the **insured;**

c. The insured agrees to provide appropriate personnel to assist our representatives during any inspection.

8. Legal Action Against Us

No person or organization has the right under this policy:

a. To join us as a party or otherwise bring us into a **suit** asking for damages from an **insured;** or

b. To sue us on this policy unless all of its terms have been fully complied with.

A person or organization may sue us to recover on an agreed settlement or on a final judgment against an **insured;** but we will not be liable for damages that are not payable under the terms of this policy or that are in excess of the applicable limit of insurance. An agreed settlement means a settlement and release of liability signed by us, the **insured** and the claimant or the claimant's legal representative. For purposes of this condition, a consent judgment, stipulated judgment, agreed judgment, consent decree or consent order reached without our written agreement is neither an agreed settlement nor a final judgment.

9. Limitation of Damages

Our damages for extra-contractual liability, bad faith, or similar damages under this policy is limited to one (1) times the relevant policy limit applicable to the underlying matter.

10. Other Insurance

With respect to **COVERAGES A, B** and **C,** if other valid and collectible insurance is available to the **insured** for a loss we cover under **COVERAGES A, B** or **C** of this policy, our obligations are limited as follows:

a. Primary Insurance

This insurance is primary except when Paragraph **(2)** below applies. If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in Paragraph **(3)** below.

b. Excess Insurance

(1) This insurance is excess over:

(a) Any of the other insurance, whether primary, excess, contingent or on any other basis:

(i) That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for **your work;**

(ii) That is Fire insurance for premises rented to you or temporarily occupied by you with permission of the owner;

(iii) That is insurance purchased by you to cover your liability as a tenant for **property damage** to premises rented to you or temporarily occupied by you with permission of the owner; or

(iv) If the loss arises out of the maintenance or use of aircraft, **unmanned aircraft, autos** or watercraft to the extent not subject to Exclusion **a.** of **SECTION I - COVERAGE A - BODILY INJURY AND PROPERTY DAMAGE LIABILITY.**

(b) Any other primary insurance available to you covering liability for damages arising out of the premises or operations, or the products and completed operations, for which you are an additional **insured.**

(2) When this insurance is excess, we will have no duty under this policy to defend the **insured** against any **suit,** if any other insurer has a duty to defend the **insured** against that **suit.** If no other insurer defends, we will undertake to do so, but we will be entitled to the **insured's** rights against all those other insurers.

(3) When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds:

(a) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and

(b) The total of all deductibles and self-insured amounts under all that other insurance.

(4) We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this policy.

c. Method Of Sharing

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable Limits of Insurance of all insurers.

With respect to **COVERAGES D and E,** if other valid and collectible insurance is available to any **insured** covering **bodily injury, property damage, loss, cleanup costs, emergency remediation costs, claim(s), suit(s),** damages and/or Supplementary Payments, including but not limited to **defense costs,** also covered by this policy, other than a policy that is specifically written to apply in excess of this policy, the insurance afforded by this policy shall apply in

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF SUBROGATION
(TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US)
AUTOMATIC STATUS - COVERAGE A, B & D

Policy Number	Policy Effective Date	Policy Expiration Date	Endorsement Effective Date
ECP2041242-11	8/31/2024	9/1/2025	8/31/2024

This endorsement modifies insurance provided under the following:
ENVIRONMENTAL COMBINED POLICY

I. The following is added to Paragraph **17. Subrogation** of **SECTION VII - CONDITIONS:**

We waive any right of recovery against any person(s) or organization(s) because of payments we make under **COVERAGE A — BODILY INJURY AND PROPERTY DAMAGE LIABILITY, COVERAGE B - PERSONAL AND ADVERTISING INJURY LIABILITY,** and **COVERAGE D — CONTRACTORS POLLUTION LIABILITY** under this policy.

Such waiver by us applies only if:

1. The **insured** has agreed in writing in a contract or agreement with such person(s) or organization(s) to waive its right of recovery; and
2. The **insured** has waived its right of recovery against such person(s) or organization(s) prior to loss.

This waiver does not apply in any jurisdiction where such waiver is held to be illegal or against public policy or in any situation where the person(s) or organization(s) against whom subrogation is to be waived is found to be solely negligent.

This endorsement does not apply to any person(s) or organization(s) designated in a **SCHEDULE** of person(s) or organization(s) against whom rights of recovery have been waived.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY SHALL APPLY AND REMAIN UNCHANGED.

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ADDITIONAL INSURED OWNERS, LESSEES OR CONTRACTORS
AUTOMATIC STATUS - ONGOING OPERATIONS - COVERAGE A, B, D.1 & D.4

Policy Number	Policy Effective Date	Policy Expiration Date	Endorsement Effective Date
ECP2041242-11	8/31/2024	9/1/2025	8/31/2024

This endorsement modifies insurance provided under the following:

ENVIRONMENTAL COMBINED POLICY

I. SECTION III - WHO IS AN INSURED is amended to include as an additional **insured:**

1. Any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement, in effect during this **policy period,** that such person or organization be added as an additional **insured** on this policy; and
2. Any other person or organization you are explicitly required to add as an additional **insured** under the contract or agreement described in Paragraph **1.** above.

   Such contract or agreement must be executed and in effect prior to the performance of **your work** which is the subject of such contract or agreement.

   Such person(s) or organization(s) is an additional **insured** only with respect to liability for **bodily injury** or **property damage** under **SECTION I - COVERAGE A - BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Coverage D.1 — Contractors Pollution Legal Liability** and **Coverage D.4 — Microbial Substance Contractors Pollution Liability,** or personal injury or advertising injury under **SECTION I - COVERAGE B - PERSONAL AND ADVERTISING INJURY LIABILITY** directly caused by:

   a. Your acts or omissions; or
   b. The acts or omissions of those acting on your behalf;

   in the performance of your ongoing operations for the additional **insured** described in Paragraph 1. or **2.** above.

   However, the insurance afforded to such additional **insured** described above:

   a. Only applies to the extent permitted by law; and
   b. Will not be broader than that which you are required by the contract or agreement to provide for such additional **insured,** and
   c. Will not extend beyond that which is provided to you in this policy.

   A person's or organization's status as an additional **insured** under this endorsement ends when your operations for the person or organization described in Paragraph **1.** above are completed.

II. With respect to the insurance afforded to these additional **insureds,** the following additional exclusions apply:

This insurance does not apply to:

a. **Bodily injury, property damage** or **personal and advertising injury** arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

(1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
(2) Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the **claims** against any **insured** allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that **insured,** if the **occurrence** which caused the **bodily injury** or **property damage,** or the offense which caused the **personal and advertising injury,** involved the rendering of, or the failure to render any professional architectural, engineering or surveying services.

b. Bodily injury or **property damage** occurring after:

(1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional **insured(s)** at the location of the **covered operations** has been completed; or

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COMMERCIAL AUTO
CA 04 49 11 16

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY - OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

A. The following is added to the **Other Insurance** Condition in the Business Auto Coverage Form and the **Other Insurance – Primary And Excess Insurance Provisions** in the Motor Carrier Coverage Form and supersedes any provision to the contrary:

This Coverage Form's Covered Autos Liability Coverage is primary to and will not seek contribution from any other insurance available to an "insured" under your policy provided that:

1. Such "insured" is a Named Insured under such other insurance; and
2. You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to such "insured".

B. The following is added to the **Other Insurance** Condition in the Auto Dealers Coverage Form and supersedes any provision to the contrary:

This Coverage Form's Covered Autos Liability Coverage and General Liability Coverages are primary to and will not seek contribution from any other insurance available to an "insured" under your policy provided that:

1. Such "insured" is a Named Insured under such other insurance; and
2. You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to such "insured".

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

POLLUTION LIABILITY – BROADENED COVERAGE FOR COVERED AUTOS – BUSINESS AUTO AND MOTOR CARRIER COVERAGE FORMS

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

A. Covered Autos Liability Coverage is changed as follows:

1. Paragraph **a.** of the **Pollution** Exclusion applies only to liability assumed under a contract or agreement.
2. With respect to the coverage afforded by Paragraph **A.1.** above, Exclusion **B.6. Care, Custody Or Control** does not apply.

B. Changes In Definitions

For the purposes of this endorsement, Paragraph **D.** of the **Definitions** Section is replaced by the following:

D. "Covered pollution cost or expense" means any cost or expense arising out of:

1. Any request, demand, order or statutory or regulatory requirement that any "insured" or others test for, monitor, clean up, remove, contain, treat, detoxify or neutralize, or in any way respond to, or assess the effects of "pollutants"; or
2. Any claim or "suit" by or on behalf of a governmental authority for damages because of testing for, monitoring, cleaning up, removing, containing, treating, detoxifying or neutralizing, or in any way responding to or assessing the effects of "pollutants".

"Covered pollution cost or expense" does not include any cost or expense arising out of the actual, alleged or threatened discharge, dispersal, seepage, migration, release or escape of "pollutants":

a. Before the "pollutants" or any property in which the "pollutants" are contained are moved from the place where they are accepted by the "insured" for movement into or onto the covered "auto"; or

b. After the "pollutants" or any property in which the "pollutants" are contained are moved from the covered "auto" to the place where they are finally delivered, disposed of or abandoned by the "insured".

Paragraphs **a.** and **b.** above do not apply to "accidents" that occur away from premises owned by or rented to an "insured" with respect to "pollutants" not in or upon a covered "auto" if:

(1) The "pollutants" or any property in which the "pollutants" are contained are upset, overturned or damaged as a result of the maintenance or use of a covered "auto"; and

(2) The discharge, dispersal, seepage, migration, release or escape of the "pollutants" is caused directly by such upset, overturn or damage.

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Please note, the expiration date as stated on this form relates to the process for renewing the Information Collection Request for this form with the Office of Management and Budget. his requirement to collect information as requested on this form does not expire. For questions, please contact the Office of Registration, Registration Division.

A Federal Agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The OMB Control Number for this information collection is 2126-0008. Public reporting for this collection of information is estimated to be approximately 2 minutes per response, including the time for reviewing instructions, gathering the data needed, and completing and reviewing the collection of information. All responses to this collection of information are mandatory. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Motor Carrier Safety Administration, MC-RRA, Washington, D.C. 20590.

United States Department of Transportation
Federal Motor Carrier Safety Administration

Endorsement for Motor Carrier Policies of Insurance for Public Liability under Sections 29 and 30 of the Motor Carrier Act of 1980

FORM MCS-90

Issued to American Integrated Services, Inc. *(Motor Carrier name)* **of** 1502 E Opp St Los Angeles, CA 90744 *(Motor Carrier state or province)*

Dated at 600 E Las Colinas, Blvd, Irving, TX 75039 **on this** 29 **day of** August, 2024

Amending Policy Number: BAP2041402-11 **Effective Date:** 08/31/2024

Name of Insurance Company: Key Risk Insurance Company

Countersigned by: Chris DeLaurier
(authorized company representative)

The policy to which this endorsement is attached provides primary or excess insurance, as indicated for the limits shown *(check only one)*:

☒ *This insurance is primary and the company shall not be liable for amounts in excess of $* 1,000,000 *for each accident.*

☐ *This insurance is excess and the company shall not be liable for amounts in excess of $* _____ *for each accident in excess of the underlying limit of $* _____ *for each accident.*

Whenever required by the Federal Motor Carrier Safety Administration (FMCSA), the company agrees to furnish the FMCSA a duplicate of said policy and all its endorsements. The company also agrees, upon telephone request by an authorized representative of the FMCSA , to verify that the policy is in force as of a particular date. The telephone number to call is: 972-819-8861.

Cancellation of this endorsement may be effected by the company or the insured by giving (1) thirty-five (35) days notice in writing to the other party (said 35 days notice to commence from the date the notice is mailed, proof of mailing shall be sufficient proof of notice), and (2) if the insured is subject to the FMCSA's registration requirements under 49 U.S.C. 13901, by providing thirty (30) days notice to the FMCSA (said 30 days notice to commence from the date the notice is received by the FMCSA at its office in Washington, DC).

Filings must be transmitted online via the Internet at https://portal.fmcsa.dot.gov/UrsRegistrationWizard/.

(continued on next page)

DEFINITIONS AS USED IN THIS ENDORSEMENT

Accident includes continuous or repeated exposure to conditions or which results in bodily injury, property damage, or environmental damage which the insured neither expected nor intended.

Motor Vehicle means a land vehicle, machine, truck, tractor, trailer, or semitrailer propelled or drawn by mechanical power and used on a highway for transporting property, or any combination thereof.

Bodily Injury means injury to the body, sickness, or disease to any person, including death resulting from any of these.

Property Damage means damage to or loss of use of tangible property.

Environmental Restoration means restitution for the loss, damage, or destruction of natural resources arising out of the accidental discharge, dispersal, release or escape into or upon the land, atmosphere, watercourse, or body of water, of any commodity transported by a motor carrier. This shall include the cost of removal and the cost of necessary measures taken to minimize or mitigate damage to human health, the natural environment, fish, shellfish, and wildlife.

Public Liability means liability for bodily injury, property damage, and environmental restoration.

The insurance policy to which this endorsement is attached provides automobile liability insurance and is amended to assure compliance by the insured, within the limits stated herein, as a motor carrier of property, with Sections 29 and 30 of the Motor Carrier Act of 1980 and the rules and regulations of the Federal Motor Carrier Safety Administration (FMCSA).

In consideration of the premium stated in the policy to which this endorsement is attached, the insurer (the company) agrees to pay, within the limits of liability described herein, any final judgment recovered against the insured for public liability resulting from negligence in the operation, maintenance or use of motor vehicles subject to the financial responsibility requirements of Sections 29 and 30 of the Motor Carrier Act of 1980 regardless of whether or not each motor vehicle is specifically described in the policy and whether or not such negligence occurs on any route or in any territory authorized to be served by the insured or elsewhere. Such insurance as is afforded, for public liability, does not apply to injury to or death of the insured's employees while engaged in the course of their employment, or property transported by the insured, designated as cargo. It is understood and agreed that no condition, provision, stipulation, or limitation contained in the policy, this endorsement, or any other endorsement thereon, or violation thereof, shall relieve the company from liability or from the payment of any final judgment, within the limits of liability herein described, irrespective of the financial condition, insolvency or bankruptcy of the insured. However, all terms, conditions, and limitations in the policy to which the endorsement is attached shall remain in full force and effect as binding between the insured and the company. The insured agrees to reimburse the company for any payment made by the company on account of any accident, claim, or suit involving a breach of the terms of the policy, and for any payment that the company would not have been obligated to make under the provisions of the policy except for the agreement contained in this endorsement.

It is further understood and agreed that, upon failure of the company to pay any final judgment recovered against the insured as provided herein, the judgment creditor may maintain an action in any court of competent jurisdiction against the company to compel such payment.

The limits of the company's liability for the amounts prescribed in this endorsement apply separately to each accident and any payment under the policy because of any one accident shall not operate to reduce the liability of the company for the payment of final judgments resulting from any other accident.

(continued on next page)

SCHEDULE OF LIMITS - PUBLIC LIABILITY

Type of carriage	Commodity transported	January 1, 1985
(1) For-hire (in interstate or foreign commerce, with a gross vehicle weight rating of 10,001 or more pounds).	Property (nonhazardous)	$750,000
(2) For-hire and Private (in interstate, foreign, or intrastate commerce, with a gross vehicle weight rating of 10,001 or more pounds).	Hazardous substances, as defined in 49 CFR 171.8, transported in cargo tanks, portable tanks, or hopper-type vehicles with capacities in excess of 3,500 water gallons; or in bulk Division 1.1, 1.2, and 1.3 materials, Division 2.3, Hazard Zone A, or Division 6.1, Packing Group 1, Hazard Zone A material; in bulk Division 2.1 or 2.2; or highway route controlled quantities of a Class 7 material, as defined in 49 CFR 173.403.	$5,000,000
(3) For-hire and Private (in interstate or foreign commerce, in any quantity; or in intrastate commerce, in bulk only; with a gross vehicle weight rating of 10,001 or more pounds).	Oil listed in 49 CFR 172.101; hazardous waste, hazardous materials, and hazardous substances defined in 49 CFR 171.8 and listed in 49 CFR 172.101, but not mentioned in (2) above or (4) below.	$1,000,000
(4) For-hire and Private (In interstate or foreign commerce, with a gross vehicle weight rating of less than 10,001 pounds).	Any quantity of Division 1.1, 1.2 or 1.3 material; any quantity of a Division 2.3, Hazard Zone A, or Division 6.1, Packing Group 1, Hazard Zone A material; or highway route controlled quantities of a Class 7 material as defined in 49 CFR 173.403.	$5,000,000

*The schedule of limits shown does not provide coverage. The limits shown in the schedule are for information purposes only.

ENDORSEMENT

This endorsement forms a part of the policy to which it is attached. Please read it carefully.

NOTICE TO OTHERS OF CANCELLATION, NONRENEWAL OR MATERIAL CHANGE

Business Auto Policy

If we cancel, non-renew or make a **material change** to the policy, we will provide written notice of same to the person(s) or organization(s) listed in the SCHEDULE below.

The Notice will provide the effective date/hour of the cancelation/non-renewal/material change, and will be sent by Certified Mail – Return Receipt Requested, in accordance with the SCHEDULE below. Proof of mailing will be sufficient proof of notice.

For purposes of this endorsement only, **"material change"** means a change to:

- Policy term;
- Removal of a Coverage Section;
- Reduction in any of the Limits of Insurance specified in ITEM 2. Schedule of Coverage and Covered Autos on the Declarations page, or a reduction in any of the Limits of Insurance as modified by endorsement, where said reduction is not the result of a reserve or payment of claim(s) or claim expenses; or
- Removal of an insured specifically identified by name in the policy.

SCHEDULE	
Name and Address of OtherPerson(s) or Organization(s):	Number of Days' Prior Notice: 30 DAYS

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WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY
WC 99 06 06 07 14

NOTIFICATION TO OTHERS OF CANCELLATION ENDORSEMENT

This endorsement is used to add the following to Part Six of the policy.

PART SIX
CONDITIONS

A. If we cancel this policy by written notice to you for any reason other than nonpayment of premium, we will mail or deliver a copy of such written notice of cancellation to the name and address corresponding to each person or organization shown in the Schedule below. Notification to such person or organization will be provided at least 10 days prior to the effective date of the cancellation or in accordance with the "Number of Days' Notice" indicated in the Schedule below, whichever is longer.

B. If we cancel this policy by written notice to you for nonpayment of premium, we will mail or deliver a copy of such written notice of cancellation to the name and address corresponding to each person or organization shown in the Schedule below at least 10 days prior to the effective date of such cancellation.

C. If notice as described in Paragraphs A. or B. of this endorsement is mailed, proof of mailing will be sufficient proof of such notice.

SCHEDULE	
Name and Address of Other Person(s) or Organization(s):	Number of Days' Notice
Information required to complete this Schedule, if not shown, will be provided to the Company by the Broker of Record. Failure to furnish this information promptly, or providing incomplete or inaccurate information will relieve us of our obligations under this endorsement.	30

All other terms and conditions of this policy remain unchanged.

Proposal #4401901

American Integrated Services, Inc.

Response to

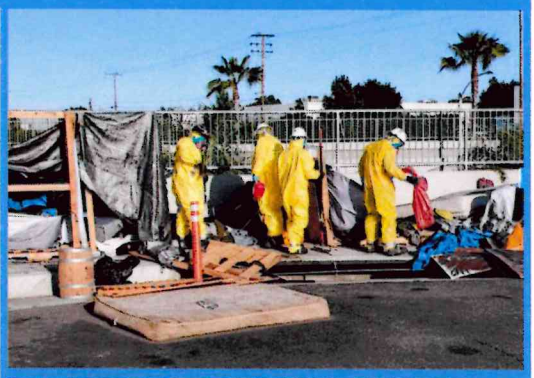
On-Call Homeless Encampment Abatement and General Clean-Up Services

Presented to

Teri Knutson
Police Management Analyst

City of Placentia Police Department
401 East Chapman
Placentia, CA 92870

August 14, 2024









American Integrated Services, Inc.

1502 E Opp St.
Wilmington, CA 90744
888-423-6060
www.americanintegrated.com

REMEDIATION · CONSTRUCTION · DEMOLITION · TRANSPORTATION · EMERGENCY RESPONSE

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Attachments

Attachment 1 – Proposal Letter
Attachment 2 – Insurance Certificate
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Attachment 4 – Proposal Pricing

American Integrated Services, Inc. (AIS) appreciates the opportunity to present our proposal for on-call homeless encampment abatement and general clean-up services for the City of Placentia. Our proposal is in accordance with the RFP dated July 2, 2024, Addendum 1, and all applicable federal, state, and local regulations, codes, and standards.

1.0 Introduction

AIS is a full-service, minority owned (MBE) environmental services company specializing in industrial demolition and abatement, environmental construction and remediation, waste management and specialty transportation services, industrial cleaning services and 24/7 emergency response. Founded in 1998, with annual revenues exceeding $190M, AIS is recognized as an industry leader in providing turn-key environmental services, ranking in the top 30 of Engineering News-Record's (ENR) "All Environmental Firms" for the last five years.

AIS has seven office locations and equipment yards stationed strategically throughout California, and one office in the Gulf Coast (Houston, TX). AIS employs a staff of over 400 employees including a large field staff consisting of heavy equipment operators and environmental technicians, construction, abatement and demolition specialists, emergency response and confined space trained rescue crews, and hazardous waste certified drivers. Our in-house waste management specialists have extensive experience managing a variety of waste streams including both solid and liquid, non-hazardous, regulated wastes, RCRA hazardous land-banned/incinerator materials and TSCA wastes.

AIS field personnel are trained in accordance with 29 CFR 1910.120. In addition, the majority of our staff are cross trained in areas including confined space, trench/excavation, and asbestos abatement, all certified per OSHA and/or DOSH requirements. Our staff also receives additional specialty training throughout the year.

AIS owns over $40 million dollars in equipment and assets including excavators, loaders, dozers, backhoes, bob cats, shoring hammers and equipment, scissor lifts, gear trucks, multiple supervisor and support vehicles, hazardous certified transportation vehicles (vacuum trucks, hydrovacs, roll-off trucks, bobtails, ten wheelers, drum trucks, flat beds, end dumps) and over 400 hazardous certified and specialized roll-off bins, emergency response trailers and emergency response vehicles.

AIS carries all required insurance for performing the complex and demanding services associated with the environmental industry. In addition to standard general liability of $25,000,000, AIS also carries auto, workers compensation and contractor's pollution liability insurance.

Our highly trained and experienced staff combined with our extensive list of company owned equipment, make it possible for AIS to provide safe, high quality and cost-effective services without reliance on subcontractors or 3rd party assistance.

2.0 Proposal Letter

Please see proposal letter in ***Attachment 1***.

3.0 Insurance Coverage Statement

AIS carries all required insurance for performing the complex and demanding services associated with the environmental industry. In addition to standard general liability of $25,000,000, AIS also carries auto, workers compensation and contractor's pollution liability insurance. Should we be awarded this work, a fully compliant insurance certificate will be submitted with all required additional insured parties and endorsements.

Please see insurance coverage requirement form and Evidence of Coverage in ***Attachment 2***.

4.0 References

Client: City of Placentia		
Scope of Work: Freeway 57 undercrossing encampment clean up. Provided hazardous material clean up, garbage collection services, and pressure washing/sanitizing of sidewalks at encampment sites.		
Start Date: 08/2019	End Date: 04/2020	
Contact: Joel Cardenas	jcardinas@placentia.org	714-933-8134
Client: City of Placentia Police Department		
Scope of Work: Homeless Encampment Storm Drain Fire Clean Up. Performed confined space entry into an underground storm drain removing all homeless encampment debris.		
Start Date: 05/2024	End Date: 05/2024	
Contact: Brian Perry	bperry@placentia.com	714-993-8211
Client: Caltrans, District 12 – Orange County		
Scope of Work: Master Service Agreement 12A1707 - Removal of debris, bio-waste and various materials left by transients on Caltrans property including freeways, highways, and all rights-of-ways. Bio-waste includes syringes, needles, sharps, and other biohazardous agents.		
Start Date: 06/2018	End Date: 06/2020	
Contact: Barbara Cisnero	barbara.cisneros@dot.ca.gov	714-288-4057
Client: SMUD – Sacramento Municipal Utility District		
Scope of Work: On-call, as-needed Illegal dumping and encampment site waste removal services. Collection, removal, transport, and legal disposal of hazardous and biological waste, contaminated materials, and debris at SMUD sites that include confined spaces. Biological waste includes syringes, needles, sharps, and other biohazardous agents. Work includes demolition of buildings, structures, and debris for sites including underground utilities.		
Start Date: 08/2021	End Date: 08/2025	
Contact: Samuel Head	samuel.head@smud.org	916-732-6217

5.0 W-9 Form

Please see W-9 Form in ***Attachment 3***.

6.0 Work Plan/Technical Description

When AIS receives a call for encampment clean up services, a project number is established in the AIS operations and accounting systems. A Project Data Sheet is created with the location, customer contact information, a cost estimate to complete the work, and the project description or requirements.

AIS will discuss the scope of work with the City on the phone, obtaining all available information in order to ensure a safe and proper response. Information of concern will include identification of waste, amount of waste, location of project, type of terrain, and if there are any potential sensitive receptors (e.g., downstream water bodies). Ideally, we perform a job walk of the proposed clean-up site to ensure proper labor and equipment is dispatched to the site.

AIS Supervisors currently use Go Canvas for digital daily work orders that are completed on an iPad on-site and in real time. The digital work orders will be easily transferred into the City's database.
The following information and details are collected:

- Project Name and Service Request Number
- Site Contact Information, Project Site Location
- Date, Start and End Time with Site Photos
- All Personnel on Site, their job description, start and end time if different from rest of crew
- All Equipment (both heavy equipment, fleet vehicles and Bins)
- All Materials (55-gallon steel drums, 30-gallon steel drums, 5-gallon poly buckets, 55-gallon poly drums, sharps containers, 40-60 gallon bags, Tri-wall boxes, and any other materials that are needed to complete the project)
- Photos of all hazardous/non-hazardous materials manifests and trash disposal weight tickets
- Close out Summary/Description of services provided for the day
- AIS and Client Representative name and signature

6.1 Structure Demolition

AIS is a fully licensed demolition and abatement contractor. Should the County direct demolition of a building after an encampment has been cleared, AIS is fully able to self-perform asbestos review, reporting, abatement, and demolition. AIS has an in-house abatement and demolition department consisting of 35 fully trained and certified technicians and operators.

6.2 Biohazard Handling

Our properly trained, certified and equipped personnel segregate, remove and transport non-hazardous, hazardous, human, and animal biohazardous waste (biological waste and bloodborne pathogens), sharps, illegal drug labs, aerosols, propane tanks, cylinders universal waste, e-waste, waste tires, and garbage/debris to the appropriate disposal facilities.

All AIS field personnel are trained in accordance with 29 CFR 1910.120. In addition, most of our staff are confined space trained, and trench/excavation certified in accordance with OSHA requirements. Our staff also receives additional specialty training throughout the year. Additionally, we have over 120 environmental technicians trained in biological decontamination cleaning. All field work will be implemented by experienced employees who are properly vaccinated, trained, and certified to provide homeless encampment/hazardous waste clean-up work, and who will abide by all local, state, and federal regulations.

AIS follows all procedures according to DOT and RCRA standards for transportation and shipment of all waste streams. All personnel receive annual DOT/Manifest training, and an 8 hour refresher HAZWOPER course required by CFR 49 regulations, ensuring proper completion of the Uniform Hazardous Waste Manifest.

6.3 Safety and Training

At AIS, our safety culture is the most important aspect of our company and takes precedence on every project and activity in which we engage. We consider a safe workplace and the prevention of accidents an integral part of our day-to-day operation. Under Federal, State, and local law, AIS is responsible to provide training and a safe working environment to protect the life, health and safety of its employees and subcontractor personnel. AIS approaches all tasks and projects with a "safety first" focus and recognizes that worker, client, and community safety take precedence over any facet of the project.

Making safety a priority is instilled in our team members upon hire and continues with consistent, in-house group training sessions and workshops. As a *team*, we train together, work together, and provide an unmatched level of safety, coordination, and efficiency. From empowering and encouraging every AIS employee and subcontractor to utilize stop work authority for any tasks they are uncomfortable performing or have questions on, to AIS's Short Service Employee (SSE) program which assigns all new hires regardless of previous work experience, an AIS mentor for 90 days, we ensure our field staff understands nothing takes precedence over performing every task safely.

This safety culture which has been developed over two decades and commitment to safety is highlighted by an Experience Modification Rate (EMR) of under 1.00, the industry average. Our track record of maintaining an EMR below 1.0 is especially significant in that we self-perform the majority of our project work, with our own equipment and with minimal subcontracting.

AIS also has a Homeless Encampment Cleanup Safety Operating Procedures (SOP) that every onsite employee must read and fully understand before he or she can work on site. Upon completion of reading, they are asked a series of questions so that the Supervisor can confirm that they have read it and understand the procedures as described.

6.3.1 Inclement Weather, Variable Jobsites

AIS and its personnel are eminently experienced in working with public, private and government entities, on rugged and natural terrain, in hazardous and non-hazardous environments, on an emergency or scheduled basis, including but not limited to various terrains, underground storm drain systems, sewer tanks, railroads, freeways/highways and Inland response over the water

(OSRO). Our commitment remains steadfast, regardless of weather conditions. We will proceed with work, rain or shine.

AIS requires the development and implementation of Job Safety Analysis (JSA) prior to the commencement of every project task. AIS utilizes senior team members to develop the hazard overview through the JSA process, identifying key risk areas that need particular attention. AIS then uses JSA's as an on-site tool to identify, on a task-by-task basis, the key steps, hazards, and safety mitigation to protect our employees. These tools are incredibly helpful and are crucial in maintaining a safe work environment.

6.3.2 Operating Heavy Equipment

Only trained employees will be allowed to operate heavy equipment including forklifts on site. The operator will be required to carry on his/her person a card showing that the operator has been trained for the equipment being operated. Any operators not operating the equipment safely or exhibiting a lack of ability to operate the equipment safely regardless of whether they have a card showing training on the equipment will not be allowed to operate the equipment on site.

All operators are required to perform a safety inspection of the equipment at least daily prior to use of the equipment. The daily inspection record is always required to be kept on the equipment while on site.

6.3.3 Safety and Health Rules and Regulations

AIS fully understands the health and safety requirements and work-quality expectations for this project. Our entire staff of field personnel for the project will be trained and have relevant experience in handling various chemical waste streams, universal waste streams, as well as biological hazardous handling including urine, feces, solid personal hygiene items, syringes. All accidents are preventable and at AIS we work to a goal of zero incidents on all projects. To that end, AIS has implemented a comprehensive behavioral-based safety program that identifies, assesses, and manages risk throughout the job cycle. We address the basic principles of risk management, the techniques of accident prevention, incident investigation, the use of safe practices, and qualitative and quantitative analysis for safety operations. We also promote the use of best safety practices at all our job sites. Our proactive safety program is everyone's responsibility and includes policies and procedures that establish a safety culture that keeps everyone safe

AIS will comply with the City's policies, as well as the U.S. Department of Labor, Occupational Safety & Health Act (OSHA, 29 CFR 1910 and 1926.65, General Industry), and other applicable federal, state, county, and local codes, ordinances, and laws.

At all times, personnel will wear the following PPE: hard hat, safety glasses/goggles, work gloves, inner latex/nitrile gloves, air respirators, rubber boots that are steel toe/puncture resistant, full-body Tyvek coveralls, safety vests, and puncture resistant gloves (if in a crawl space to prevent possible injuries from hypodermic needles/sharp objects).

6.3.4 OSHA Bloodborne Pathogens

All personnel on-site have received their HAZWOPER 40-hour training that includes training in bloodborne pathogens, asbestos awareness, lead awareness, silica awareness, fire safety, heat illness, fall protection, lockout-tagout, and confined space entry.

6.3.5 Training Records and Licenses

Upon request, AIS will provide the City with copies of training records and licenses.

7.0 Proposal Pricing

Please see Proposal Pricing in ***Attachment 4***.

Attachment 1

Proposal Letter

CITY OF PLACENTIA

PROPOSAL REQUIREMENTS

PROPOSAL LETTER

COMPANY NAME:

American Integrated Services, Inc.

In response to the request to provide On-Call Blood Homeless Encampment Abatement and General Clean-up Services for the City of Placentia, we the undersigned hereby declare that we have carefully read and examined the RFP documents including any plans and specifications, and hereby propose to perform and complete the Work as required in the Contract.

This Contract is not exclusive. The CITY expressly reserves the right to contract for performance of services such as those described herein through other Contractors.

The undersigned agrees to supply the Scope of Work at the costs indicated in its cost proposal if its Proposal is accepted within 120 days from the date specified in the RFP for receipt of proposals.

The undersigned has reviewed the enclosed contract terms and conditions and agrees to accept all terms and conditions of the CITY's contract unless otherwise noted in the proposal response. If any exceptions are taken, Proposer has identified such exception in the available space below. Such exception shall identify each item to which the Proposer is taking exception or is recommending change, including the suggested rewording of the contractual obligations or suggested change in RFP, and identifies the reasons for submitting the proposed exception or change.

If recommended for Contract award, the undersigned agrees to execute a contract which will be prepared by the CITY for execution, within 10 calendar days following Notification of Award. It is understood that the recommendation for contract award will not be placed on the agenda for consideration by the City Council until the CITY has received the executed contract. The CITY will fully execute the contract subject to resolution of Protest filings, if any, and approval by the City Council.

The undersigned will also deliver to the CITY prior to the commencement of Scope of Work the necessary original Certificates of Insurance. If services are authorized to commence prior to the execution of the Contract pursuant to a Notice to Proceed issued by the CITY, pending the execution of the Contract, the services shall be subject to the terms and conditions of the Scope of Work and the Contract.

Incorporated herein and made a part of this Proposal are the Response Data and Proposal Forms required by the Proposal Requirements.

The undersigned acknowledges receipt, understanding and full consideration of the following Addenda to the RFP Documents (if applicable):

Addenda No. 1

Identification of Exception(s) to RFP, Scope of Work or Sample Agreement. If not applicable, write "N/A" in the space provided:

N/A

Proposer represents that the following person is authorized to negotiate on its behalf with the CITY in connection with this RFP:

John Georgagi	Executive Vice President	310-522-1168
(Name)	(Title)	(Phone)

The undersigned certifies that it has examined and is fully familiar with all of the provisions of the RFP Documents and is satisfied that they are accurate; that it has carefully checked all the words and figures and all statements made in the Proposal Requirements; that it has satisfied itself with respect to other matters pertaining to the proposal which in any way affect the Work or the cost thereof. The undersigned hereby agrees that the CITY will not be responsible for any errors or omissions in these RFP Documents.

BY: _____ 310-522-1168
(Signature) (Phone Number)

John Georgagi
(Type or Print Name)

Executive Vice President
(Title)

Attachment 2

Insurance Coverage Form And Evidence of Coverage

PROPOSER/CONTRACTOR STATEMENT
REGARDING INSURANCE COVERAGE

(Submit with RFP Package)

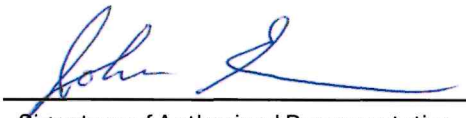
This signed document must be included with your bid package in order for your Proposal to be considered complete!

PROPOSER/CONTRACTOR HEREBY CERTIFIES that he/she has reviewed and understands the insurance coverage requirements specified in Exhibit B, Insurance Requirements, of the Sample Agreement.

Should we/I be awarded the contract, we/I certify that we/I can meet the specified requirements for insurance, including insurance coverage of the subcontractors, and agree to name the **CITY** and other additional insureds as per the agreement for the work specified And we/I will comply with the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, before commencing the performance of the work specified.

American Integrated Services, Inc.

Please Print (Person, Firm, or Corporation)



Signature of Authorized Representative

John Georgagi, Executive Vice President

Please Print (Name & Title of Authorized Representative)

08/14/2024	310-522-1168	jgeorgagi@americanintegrated.com
Date	Phone Number	Email

NOTE: All insurance certificates and endorsements must be received by or sent within ten (10) City working days of the original request or the City reserves the right to proceed with the next lowest responsible bidder or the next highest scoring proposer in the process. Please do not send any insurance documents to the City with your Proposal.

CERTIFICATE OF LIABILITY INSURANCE

8/31/2024 | DATE (MM/DD/YYYY) 8/31/2023 | 717

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Insurance Brokers, LLC 777 S. Figueroa Street, 52nd Fl. CA License #0F15767 Los Angeles CA 90017 (213) 689-0065	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
INSURED 1319084 American Integrated Services, Inc. 1502 E. Opp Street Wilmington CA 90744-3927	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Nautilus Insurance Company — 17370 INSURER B : Key Risk Insurance Company — 10885 INSURER C : Great Divide Insurance Company — 25224 INSURER D : INSURER E : INSURER F :

COVERAGES AMEIN05 **CERTIFICATE NUMBER:** 17310771 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR X Poll./Prof. Liab. GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	N	N	ECP2041242-10	8/31/2023	8/31/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
B	AUTOMOBILE LIABILITY X ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY X Comp/Coll Ded: $1K	N	N	BAP2041240-10	8/31/2023	8/31/2024	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX $ XXXXXXX
A	[ ] UMBRELLA LIAB [X] OCCUR X EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $	N	N	FFX2041243-10	8/31/2023	8/31/2024	EACH OCCURRENCE AGGREGATE Deductible	$ 15,000,000 $ 15,000,000 $ 0
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [Y] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	WCA2041241-10	9/1/2023	9/1/2024	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Contractor's Pollution and Professional Liability are included in the GL policy: Pollution Liability Limit: $1,000,000 Each Occ. $1,000,000 Agg. with $25,000 Ded. and Professional Liability Limit: $1,000,000 Each Occ. $1,000,000 Agg. with $25,000 Ded. Evidence of Coverage

CERTIFICATE HOLDER

17310771
Evidence of Coverage

CANCELLATION See Attachment

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

Evidence of Coverage

To whom it may concern:

In our continuing effort to provide timely certificate delivery, Lockton Companies is transitioning to ***paperless delivery*** of Certificates of Insurance, thus this is your final hard-copy delivery.

To ensure electronic delivery for future renewals of this certificate, we need your email address. Please contact us via one of the methods below, referencing Certificate ID **17310771**

- Email: LACertseDelivery@lockton.com
- Phone: (213) 334- 4669

If you received this certificate through an internet link where the current certificate is viewable, we have your email and no further action is needed.

In the event your mailing address has changed, will change in the future, or you no longer require this certificate, please let us know using one of the methods above.

The above inbox and phone number is for automating electronic delivery of certificates only. Please do NOT send future certificate requests to this inbox or contact the phone number below with email updates.

Thank you for your cooperation and willingness in reducing our environmental footprint.

Lockton Companies

Lockton Companies
777 South Figueroa Street Los Angeles, CA 90017

Attachment 3

W-9 Form

720

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

American Integrated Services, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☑ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

1502 E Opp Street

6 City, state, and ZIP code

Wilmington, CA 90744

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

9	5	–	4	6	9	8	2	5	5

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** ▶ [signature] **Date** ▶ 08/01/2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Attachment 4

Pricing

American Integrated Services, Inc.

Rate Sheet

EFFECTIVE JANUARY 1, 2024

Prevailing Wage

City of Placentia

Annual Rate Increase by 3% Applies for January 2025, 2026, 2027

Southern California Region
Wilmington, CA
Anaheim, CA
Riverside, CA
Ventura, CA

Central California Region
Bakersfield, CA

Northern California Region
Fairfield, CA
Rancho Cordova, CA

Corporate Headquarters

American Integrated Services
1502 East Opp Street
Wilmington, CA 90744
www.americanintegrated.com
(888) 423-6060

American Integrated Services, Inc. (AIS), offers comprehensive environmental solutions through construction, remediation, industrial demolition, abatement, industrial services, emergency response and hazardous waste transportation.

A licensed contractor and certified MBE, AIS operates from six strategically located offices throughout California, and one Gulf Coast location. With over 450 employees and a fleet of heavy equipment and specialized vehicles valued at over $40 million, AIS has the in-house resources to deliver complete, cost-effective and seamless results.

Safety is No Accident

AIS is committed to an incident- and injury-free workplace. Safety training begins upon hire and continues daily at every jobsite. Each crew member is educated, empowered and motivated to ensure his own safety and the safety of his team. Safety is, and always will be, the top priority at AIS.



SAFETY COMPLIANCE INTEGRITY

American Integrated Services, Inc.

PERSONNEL RATES - PREVAILING WAGE

Item	Description	Straight Time	Overtime	Premium Time
PM	Project Manager	$125.00	$187.50	$231.25
HS	Health and Safety Manager	$125.00	$187.50	$231.25
SF	Supervisor	$135.00	$202.50	$249.75
EO	Equipment Operator	$120.00	$180.00	$222.00
ET	Environmental Technician	$115.00	$172.50	$212.75
LB	Laborer	$110.00	$165.00	$203.50
OA	Office Admin	$60.00	$90.00	$111.00

*** Prevailing Wage Rates provided for estimating purposes only. Actual rates to be provided by American Integrated Services based on specific contract and wage determinations as provided by the client.**

American Integrated Services, Inc.

EQUIPMENT RATES

OPERATED EQUIPMENT - PREVAILING WAGE

Description	ITEM	UOM	Straight Time	Overtime	Premium Time
Jetter (Combo Unit)	1500	Per Hour	$360.00	$420.00	$440.00
Guzzler (Air Mover)	1505	Per Hour	$360.00	$420.00	$440.00
Flatbed/Stakebed	1510	Per Hour	$200.00	$260.00	$280.00
Dump Truck	1515	Per Hour	$190.00	$250.00	$270.00
Roll Off Truck	1520	Per Hour	$195.00	$255.00	$275.00
Rocket Launcher	1525	Per Hour	$200.00	$260.00	$280.00
End Dump	1530	Per Hour	$195.00	$255.00	$275.00
Box Truck	1535	Per Hour	$185.00	$245.00	$265.00
70BBL Vacuum Truck	1540	Per Hour	$200.00	$260.00	$280.00
120BBL Vacuum Truck	1545	Per Hour	$200.00	$260.00	$280.00

*** Operated Equipment Rates provided do not apply to Prevailing Wage Agreements. Contract specific rates will be provided upon specific contract and wage determinations**

American Integrated Services, Inc.

EQUIPMENT RATES

UNOPERATED & SUPPORT EQUIPMENT

DESCRIPTION	ITEM	UOM	Rate
Labor Support			
Pick Up Truck	2000	Per Day	$135.00
Crew Cab 4x4	2005	Per Day	$150.00
Gear Truck	2010	Per Day	$240.00
Emergency Response Unit	2015	Per Day	$260.00
Backhoes			
Backhoe - 15,000 Lbs	2020	Per Day	$500.00
Backhoe - 18,000 Lbs	2025	Per Day	$550.00
Backhoe - 20,000 Lbs	2030	Per Day	$600.00
Excavators			
Excavator - 180,000 Lbs	2040	Per Day	$3,000.00
Excavator - 110,000 Lbs	2045	Per Day	$1,800.00
Excavator - 85,000 Lbs	2050	Per Day	$1,600.00
Excavator - 75,000 Lbs	2055	Per Day	$1,400.00
Excavator - 55,000 Lbs	2060	Per Day	$1,200.00
Excavator - 45,000 Lbs	2065	Per Day	$1,200.00
Excavator - 20,000 Lbs	2070	Per Day	$600.00
Excavator - 10,000 Lbs	2075	Per Day	$400.00
Heavy Equipment Attachments			
Breaker 750 lbs	2080	Per Day	$400.00
Breaker 2,000 lbs	2085	Per Day	$600.00

American Integrated Services, Inc.

EQUIPMENT RATES

UNOPERATED & SUPPORT EQUIPMENT

DESCRIPTION	ITEM	UOM	Rate
Breaker 4,500 lbs	2090	Per Day	$800.00
Breaker 10,000 lbs	2095	Per Day	$1,200.00
Concrete Pulverizer	2100	Per Day	$600.00
Ripper/Shear (Plus $500 plumbing set-up)	2105	Per Day	$1,250.00
Compaction Wheels 18" or 24"	2110	Per Day	$600.00
Loaders			
Wheel Loader - 30,000 Lbs / 3 CY	2120	Per Day	$900.00
Wheel Loader - 40,000 Lbs / 4 CY	2125	Per Day	$1,000.00
Wheel Loader - 50,000 Lbs / 5.5 CY	2130	Per Day	$1,100.00
Wheel Loader - 60,000 Lbs / 6.35 CY	2135	Per Day	$1,300.00
Skip Loader 4x4	2140	Per Day	$600.00
Skid Steer Loader	2145	Per Day	$500.00
Track Loader - 15,000 Lbs	2150	Per Day	$500.00
Track Loader - 40,000 Lbs	2155	Per Day	$600.00
Track Loader - 50,000 Lbs	2160	Per Day	$700.00
Dozers			
Cat D-6 Dozer	2170	Per Day	$1,500.00
Cat D-6 Dozer W/Slope Board	2175	Per Day	$1,700.00
Lifts			
Forklift 8,000 Lbs	2180	Per Day	$600.00
Extreme Forklift 12,000 Lbs	2185	Per Day	$900.00
80' Boom Lift	2190	Per Day	$1,000.00
40' Boom Lift	2195	Per Day	$500.00
20' Boom Lift	2200	Per Day	$400.00
15' Mini Scissor Lift	2205	Per Day	$200.00
Misc			
Water Truck 2000 Gallon	2210	Per Day	$600.00
Water Truck 4000 Gallon	2215	Per Day	$800.00
Air Compressor	2220	Per Day	$250.00
Auxiliary Lighting (Light Tower)	2225	Per Day	$200.00
Ducted Fan	2230	Per Day	$100.00
Dump Trailer (5 Yard)	2235	Per Day	$150.00
Emergency Response Trailer	2240	Per Day	$375.00
Mini Guzzler, Trailer Mounted Unit	2245	Per Hour	$85.00
Hydroblaster, 10K	2250	Per Hour	$125.00
Hydroblaster Attachments	2255	Per Day	$175.00
Steam Pressure Washer 2,000 - 4,500 PSI	2260	Per Hour	$50.00
Cold Water Pressure Washer 2,000 - 3,000 PSI	2265	Per Hour	$40.00
Towable Generator - 20,000 Watts	2270	Per Day	$200.00
Water Trailer - Water Buffalo	2275	Per Day	$250.00
Vibratory Compactor	2280	Per Day	$150.00
Vibratory Plate	2285	Per Day	$100.00
Roller 2.5 Ton	2290	Per Day	$500.00

American Integrated Services, Inc.

EQUIPMENT RATES

UNOPERATED & SUPPORT EQUIPMENT

DESCRIPTION	ITEM	UOM	Rate
Bin Rentals			
18 Cubic Yard Bin	2300	Per Day	$20.00
40 Cubic Yard Bin	2305	Per Day	$25.00
Dewatering Bin, 25 Cubic Yards	2310	Per Day	$50.00
10 Yard Mud Bin (Low Sides)	2315	Per Day	$45.00
Vacuum Bin 25 Yard	2320	Per Day	$85.00
Ramps for Guzzler	2325	Per Day	$325.00
Portable Storage Tanks			
4,000 Gallon Corrosive Resistant	2330	Per Day	$40.00
4,000 Gallon Total Drain Easy Clean	2335	Per Day	$45.00
6,500 Gallon Corrosive Resistant	2340	Per Day	$45.00
6,500 Gallon Total Drain Easy Clean	2345	Per Day	$45.00
20,000 Gallon T-Tank	2350	Per Day	$70.00
Tank Delivery	2355	Per Hour	$150.00
Berm Set-up and Removal	2360	Per Occurrence	$450.00
Berm	2365	Per Day	$50.00
Pumps			
2" Double Diaphragm (M-8) Pump	2370	Per Shift	$80.00
2" Acid, Double Diaphragm Pump	2375	Per Shift	$185.00
3" Double Diaphragm (M-15) Pump	2380	Per Shift	$85.00
Electric Drum Pump	2385	Per Shift	$60.00
2" Submersible Pump	2390	Per Shift	$205.00
3" Trash Pump	2395	Per Shift	$195.00
Pogo (Hand) Pump	2400	Each	$25.00
Miscellaneous Equipment			
Band Saw (Portable)	2500	Per Shift	$75.00
Chain Saw	2505	Per Shift	$50.00
Circular Saw	2510	Per Shift	$30.00
Cordless Drill 18 Volt	2515	Per Shift	$25.00
Cutting Torch	2520	Per Shift	$100.00
Drill, Hammer Driver	2525	Per Shift	$30.00
Drum Deheader	2530	Per Shift	$30.00
Drum Dolly	2535	Per Shift	$20.00
Electric Circular Saw	2540	Per Shift	$30.00
Generators (1000- 5000 Watts)	2545	Per Shift	$160.00
Generators (Auxiliary)	2550	Per Shift	$95.00
Grinders, Pneumatic/ Electric	2555	Per Shift	$40.00
Grounding/ Bounding Cables	2560	Per Shift	$30.00
Impact Wrench	2570	Per Shift	$40.00
Jack Hammer	2580	Per Shift	$50.00
Pallet Jack	2590	Per Shift	$55.00
River Buster	2595	Per Shift	$50.00
Sawzall, Reciprocating Saw	2600	Per Shift	$50.00
Soil Compactor (Manual)	2605	Per Shift	$65.00
Wheel Barrow	2615	Per Shift	$25.00

American Integrated Services, Inc.

EQUIPMENT RATES

UNOPERATED & SUPPORT EQUIPMENT

DESCRIPTION	ITEM	UOM	Rate
Traffic Control Equipment			
Arrow Board (Trailer Mounted)	2620	Per Shift	$165.00
Cones (24" Reflective)	2625	Each Per Shift	$3.00
Delineators	2630	Each Per Shift	$3.00
Lane Closure Signals	2635	Per Shift	$5.00
Road Barricades	2640	Per Shift	$25.00
Hoses and Pipes			
½" x 50' Steam	2650	Per Shift	$5.00
¾" x 50' Air Line	2655	Per Shift	$5.00
1" x 50' Steam Hose	2660	Per Shift	$5.00
1" x 50' Water Line	2665	Per Shift	$5.00
2" x 25' Chemical/ Acid	2670	Per Shift	$15.00
2" x 25' Suction/ Discharge	2675	Per Shift	$10.00
3/8" x 50' Fresh Air Line	2680	Per Shift	$10.00
3" x 25' Suction/ Discharge	2685	Per Shift	$10.00
Couplers and Fitting	2690	Per Shift	$3.00
Vacuum Hose 2' ½" x 50' Fire Hose	2695	Per Shift	$5.00
Vacuum Hose 4" x 25' Suction/ Discharge	2700	Per Shift	$5.00
Vacuum Hose 4"/ 6"/ 8" Flex Hose	2705	Per Roll	$150.00
Vacuum Hose 6"/ 8" x10' Hard Pipe	2710	Per Pipe/Day	$10.00
Monitoring Equipment			
Air Montiroring / Meter CN, NH3, HF etc	2800	Per Shift	$180.00
4-Gas Meter	2805	Per Shift	$195.00
Drager Test Kit	2810	Per Shift	$75.00
Drager Test Tubes	2815	Each	$20.00
Mercury Vacuum	2820	Per Shift	$450.00
Mercury Vapor Analyzer	2825	Per Shift	$300.00
Ph Meter	2830	Per Shift	$50.00
PID Meter	2835	Per Shift	$275.00
Emergency Response (Reusables)			
5 Minute Escape Bottle w/mask & 300' Air Hose	2850	Per Shift	$150.00
Air Blower, Electric	2855	Per Shift	$100.00
Body Harness Front/Back "D" Ring	2860	Per Shift	$25.00
Boots, HAZMAT	2865	Per Pair	$50.00
Boots, PVC	2870	Per Pair	$40.00
Brush, Scrub (Decon)	2875	Each	$10.00
Explosion Proof Flashlight	2880	Per Shift	$15.00
Explosion Proof Lighting (Confined Space)	2885	Per Shift	$60.00
Extraction Device (Tri-Pod)	2890	Per Shift	$160.00
Full Face Respirator Without Cartridges	2905	Per Shift	$50.00
Hand Auger, Soil Sampling	2915	Per Shift	$40.00
HAZCAT Kit	2920	Per Shift	$180.00
Hepa Vacuum	2930	Per Shift	$180.00
Hudson Sprayer	2935	Each	$20.00

American Integrated Services, Inc.

EQUIPMENT RATES

UNOPERATED & SUPPORT EQUIPMENT

DESCRIPTION	ITEM	UOM	Rate
Infrared Laser Thermometer	2940	Per Shift	$25.00
Oxygen Cylinder (90 min.)	2950	Each	$100.00
Positive Pressure Mask	2955	Per Shift	$50.00
Satellite Phone	2960	Per Day	$125.00
Supplied Air System	2965	Per Day	$375.00
SCBA 30 Minute	2970	Each	$100.00
SCBA Replacement Bottle	2975	Each	$50.00

American Integrated Services, Inc.

MATERIALS & CONSUMABLES

DESCRIPTION	ITEM	UOM	Rate
Drums/Containers			
275 Gallon Tote (New)	3000	Each	$425.00
Tri-Wall Box	3010	Each	$200.00
85 Gallon Over-Pack Drum, Steal	3015	Each	$300.00
95 Gallon Over-Pack Drum, Poly	3020	Each	$300.00
5 Gallon DOT Approved Buckets	3025	Each	$35.00
Drum 15 Gal Poly Drum	3030	Each	$60.00
Drum, 15 Gal DOT 17-E	3035	Each	$55.00
Drum, 30 Gal, DOT Closed Top, Steel	3040	Each	$100.00
Drum, 30 Gal, DOT Open Top, Steel	3045	Each	$125.00
Drum, 30 Gal, DOT Poly	3050	Each	$100.00
Drum, 5 Gal Pail (Non DOT)	3055	Each	$20.00
Drum, 55 Gal, DOT 17h, Open Top, (New)	3060	Each	$98.00
Drum, 55 Gal Poly	3065	Each	$115.00
Disposable Plastic			
55 Gallon Drum Liner	3100	Each	$3.00
Bin Liner	3105	Each	$50.00
Plastic Sheeting 4-Mil	3115	Per Roll	$85.00
Plastic Sheeting 6-Mil	3120	Per Roll	$95.00
Plastic Sheeting 8-Mil	3125	Per Roll	$115.00
Plastic Sheeting 10-Mil	3130	Per Roll	$160.00
Emergency Response (Consumables)			
55-Gallon Drum Back Fill Sand	3140	Each	$100.00
55-Gallon Drum Back Fill Gravel	3145	Each	$100.00
Acid Suits	3150	Each	$90.00
Bleach	3155	Gallon	$15.00
Bio Drum	3160	Each	$55.00
Bio Bag (100)	3165	Box	$95.00
Bio Bag	3170	Each	$3.00
Boot Covers, PVC Yellow	3175	Each	$20.00
Chemical Nuetrilzers	3180	Gallon	$30.00
Disinfectants	3185	Gallon	$15.00
Dual Respirator Cartridges	3190	Each	$40.00
Dust Mask	3200	Each	$3.00
Gloves, Cotton	3205	Each	$5.00
Gloves, Latex	3210	Each	$3.00
Gloves, Latex - box	3215	Per Box	$40.00
Gloves, Leather	3220	Each	$10.00
Gloves, Neoprene	3225	Each	$5.00

American Integrated Services, Inc.

MATERIALS & CONSUMABLES

DESCRIPTION	ITEM	UOM	Rate
Gloves, Nitrile	3230	Each	$5.00
Gloves, PVC	3235	Each	$5.00
Gloves, Viton	3240	Each	$20.00
Half Face Respirator Without Cartridges	3245	Per Shift	$35.00
Level A Suit	3250	Each	$1,000.00
Level B Suit	3255	Each	$350.00
Patch Kit	3260	Each	$30.00
Ph Test Strips	3270	Per Box	$40.00
Plug-N-Dike (8 oz)	3285	Each	$20.00
Power Clean 155	3290	Gallon	$15.00
Rain Gear, PVC	3295	Set	$25.00
Respirator Cartridge	3300	Each	$35.00
Safety Air Horn	3305	Each	$40.00
Saranex Suits	3310	Each	$50.00
Simple Green	3325	Per Gallon	$20.00
Soda Ash (50lbs.)	3330	Per Bag	$70.00
Sodium Bicarbonate (50lbs.)	3335	Per Bag	$65.00
Tyvek Suits	3360	Each	$20.00
Tyvek, Poly Coated	3365	Each	$25.00
Vermiculite (19 LBS.)	3375	Per Bag	$30.00
General Jobsite Safety			
Absorbent (Super Fine)	3400	Per Bag	$25.00
Absorbent Pads	3405	Per Bundle	$125.00
Asbestos Bags	3410	Per Roll	$100.00
Asbestos Bag	3415	Each	$5.00
Bag, Burlap	3420	Each	$5.00
Bag, Sand (Filled)	3425	Each	$5.00
Barricade Tape (Assorted)	3430	Per Roll	$10.00
Batteries (flashlight)	3435	Each	$5.00
Batteries (Lantern)	3440	Each	$5.00
Bio-Solve Cleaner	3445	Per Gallon	$60.00
Citric Acid	3460	Per Lb	$5.00
Citric Acid, (50 lbs.)	3465	Per Bag	$100.00
Cleaner, Hand	3470	Each	$15.00
Duct Tape	3480	Per Roll	$10.00
Kalawaso Tube/Drum Thieves	3490	Each	$40.00
Rags	3495	Per Box	$60.00
Rope, Nylon ½" DOT	3500	Per Foot	$3.00
Rope, Nylon ¾"	3505	Per Foot	$3.00

American Integrated Services, Inc.

MATERIALS & CONSUMABLES

DESCRIPTION	ITEM	UOM	Rate
Biological Response Items			
Steramist Unit Single Spray	4000	Per Day	$475.00
Steramist Unit (3) Head	4005	Per Day	$500.00
BIT Solution	4010	Per Gallon	$135.00
ATP Snap Tests with Meter	4015	Each	$175.00
Pre & Post Sampling Reports	4020	Each	$100.00
Atomizing Foggers	4025	Per Day	$150.00
Quantitative Ammonia Disinfectant Solution	4030	Per Gallon	$75.00
Microfiber towels per pack	4035	Each	$27.50
Decontamination Pool	4040	Each	$25.00

American Integrated Services, Inc.

TERMS & CONDITIONS

1 All Personnel and Equipment is subject to a four (4) Hour Minimum Charge. Any Equipment listed on a daily charge shall be charged one-half (1/2) day rate accordingly.

2 All personnel, equipment, materials and services outlined in this Schedule of Rates will be invoiced at the rates listed, regardless of American Integrated Services' method of acquisition. Any items not described in this Schedule of Rates which are acquired by American Integrated Services' shall be invoiced at American Integrated Services' cost plus a markup of twenty percent (20%).

3 Straight Time will apply for the 1st eight hours during American Integrated Services' normal employee workday which is 0700-1530, Monday through Friday. Other work hours must be agreed to in writing in advance. No more than eight (8) hours of straight time will be billed for one person for one day.

4 All hours worked in excess of eight (8) hours in the normal workday, as described above, as well as all other hours Monday through Friday (up to 12 consecutive working hours) and the 1st twelve (12) hours on Saturday will be billed at the Overtime Rate.

5 Premium Time will be billed after 12 consecutive working hours Monday through Friday, all subsequent hours on Saturday and all hours on Sunday & Holidays

6 American Integrated Services' observes the following Holidays: New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day. If the holiday falls on a Saturday, then Premium Rates will apply to all work performed on the preceeding Friday and if the holiday falls on a Sunday, the Premium Rate will apply to all work performed on the following Monday.

7 Any materials deemed for disposal will be invoiced cost plus a markup of twenty percent (20%). Including Non-Hazardous, CAL Hazardous, RCRA, Universal Waste, and Bio/Sharps.

8 Subsistence charges for meals are $50.00 per person per day. Crew lodging rates are $175.00 per person per day. For some areas, higher rates may apply. Subsistence & Lodging may apply when personnel and/or subcontractors are working more than 50 miles from the employee's normal operations center and when overnight accommodations are required. When overnight accommodations are not required or on the day of demobilization from the site subsistence charges may apply.

9 American Integrated Services' personnel and equipment will be charged portal-to-portal (mobilization and demobilization included). Services provided prior, during and/or subsequent to actual project site activities will also be charged at the Hourly Rate. Time charges terminate at the conclusion of the operation, which include but are not limited to demobilization back to operations centers and completion of any decontamination, re-stocking and or repai of any equipment and/materials billed as part of the project.

10 Equipment billed on an hourly basis will be billed a minimum of four hours upon activation. For equipment with only Daily Rates, a day will be charged up to 12 hours. Any equipment utilized more than twelve (12) hours will be billed at twice the daily rate per calendar day.

11 **Prevailing Wage Rates are provided for project estimating only. Any Projects subject to Prevailing Wage rates will be negotiated on a case-by-case basis based on scope and location of services provided.**

12 Payment Terms are Net 30 Days from the date of the invoice unless agreed upon in advance of services. If the invoice invoice is not paid within such period, Client shall be liable to American Integrated for a late charge accruing from the date of such invoice to the date of payment the lower of eighteen percent (18%) per annum or the maximum rate allowed by law. Further, if the invoice is not paid within such period, American Integrated may, at any time and without waiving any other rights or claims against Client, and without thereby incurring any liability to Client, elect to terminate performance of services immediately following written notice from American Integrated Services to Client.

CITY OF PLACENTIA

PROFESSIONAL SERVICES AGREEMENT
WITH
OCEAN BLUE ENVIRONMENTAL SERVICES, INC.

THIS AGREEMENT is made and entered into this 14th day of January, 2025 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and OCEAN BLUE ENVIRONMENTAL SERVICES, INC, a California corporation ("Consultant").

W I T N E S S E T H:

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide On-Call Homeless Encampment Abatement and General Clean-up Services, as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties, and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State, and local laws and ordinances applicable to the services required under this Agreement. Consultant warrants that it is not suspended or debarred from doing business with the United States government and can legally be paid from federal funds. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender, or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have

access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed Fifty Thousand Dollars ($50,000 annually), unless authorized herein.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "Scope of Services", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Such increase in additional fees shall be limited to 10% of the total contract sum. The City Administrator is authorized to approve a Change Order for such additional services. Where the original contract is $40,000.00 or less, City Council approval shall be required prior to any increase bringing the total compensation to more than $40,000.00.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A". The Project Schedule may be amended by mutual agreement of the parties. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of

performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 36 months, ending on January 13, 2028, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. This Agreement may also be extended for two additional one-year terms based on the City's sole discretion..

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending, or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates, or abandons a portion of this Agreement such suspension, termination, or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development, and construction documents, data studies, drawings, maps, and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Insurance. The Contractor and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, insurance as set forth in Exhibit "B" attached hereto and incorporated herein by this reference.

Neither the City nor any of its officers, officials, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.3. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages, as well as providing the City with the required endorsements, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "C" and incorporated herein by this reference.

5.4. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior

writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives, and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives, and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence, or other communications concerning this Agreement, or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:	IF TO CITY:
Ocean Blue Environmental Services, Inc. 925 West Esther Street Long Beach, CA 90813 Tel: 562-624-4120 Attn: Justin Lee	City of Placentia 401 E. Chapman Ave. Placentia, CA 92870 Tel: 714-993-8200 Fax: 714-524-3459 Attn: Brad Butts

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the

laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet, or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting, or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to protect, defend, indemnify, and hold free and harmless the City, its officers, officials, agents, employees, and volunteers, at Consultant's sole expense, from and against any and all claims, liabilities, demands, actions, expenses, damages, suits, or other legal proceedings brought against the City, its officers, officials, agents, employees, and volunteers arising out of or in any way connected with the performance of the Consultant, its employees, and/or authorized subcontractors' work undertaken pursuant to this Agreement including all acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of the Consultant, its employees and/or subcontractors. The defense obligation provided for hereunder shall apply without any advance showing of negligence, recklessness, or willful misconduct by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, recklessness, or willful misconduct of the Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its officers, officials, agents, employees, and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable, and whether or not there is any evidence of fault or wrongdoing by the Consultant, its employees and/or its subcontractors. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable

worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, State, or Federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information, and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files, and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes, or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information, and data, including, but not limited to, computer tapes, discs, or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 7920.000 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 7924.510, and

of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates, and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates, and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates, or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Consultant's duties and services under this Agreement shall not include preparing or assisting the City with any portion of the City's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the City. The City shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Consultant's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project, if any, have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by Consultant pursuant to this Agreement.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental

beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

_____ Date: _____
Rosanna Ramirez, Acting City Administrator

ATTEST:

_____
City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT:

_____ Date: _____
Signature

_____
Justin Lee, President

_____
Taxpayer ID Number

APPROVED AS TO FORM:

_____ Date: _____
Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

_____ Date: _____
Krystle Murillo, Risk Manager

APPROVED AS TO CONTENT:

_____ Date: _____
Captain Brian Perry, Project Manager

DEPARTMENTAL APPROVAL:

_____ Date: _____
Brad Butts, Chief of Police

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK

EXHIBIT A

SCOPE OF WORK AND CONSULTANT'S PROPOSAL

CONSULTANT SHALL COMPLY WITH THE FOLLOWING (SECTION 1.3 EXCERPTED FROM THE CITY OF PLACENTIA'S REQUEST FOR PROPOSALS FOR HOMELESS ENCAMPMENT ABATEMENT AND GENERAL CLEAN-UP SERVICES), TO WHICH CONSULTANT SUBMITTED ITS PROPOSAL. THIS SECTION 1.3 EXCERPT COMPLIANCE IS IN ADDITION TO THE PROPOSAL SUBMITTED BY THE CONSULTANT, WHICH IS ALSO MADE A PART OF THE AGREEMENT AS EXHIBIT A.

This section describes the services being sought by the City of Placentia for On-Call Homeless Encampment Abatement and General Clean-up Services within its service area, which is defined as the jurisdictional boundaries of the City of Placentia. Contractor shall provide all labor, tools, materials, protective clothing and gear, equipment, and expertise for site assessment documentation, clean-up, collecting, removal and disposal services involving homeless encampment abatement, associated general clean-up services and various illegal dump sites. The services to be performed are on an on-call basis but would be scheduled with advanced notice.

Sites will be identified individually, though it is the City's intention to cluster several sites, when applicable. The Contractor will get approval from the City prior to the removal of any vegetation and/or alteration of the land. Contractor shall coordinate with the City to receive a list of camp locations for removal and establish a start date. Some camps may be difficult to access, therefore, it may not be possible for trucks or other vehicles to park close to the actual job site. In these situations, the Contractor will have to carry the debris out.

As Homeless Encampments can cross differing jurisdictional boundaries, Contractor and City shall work closely so that coordination can occur with these other government agencies and utilities. These include, but are not limited to, CalTrans, school district(s), the County of Orange, the County Flood Control District, railroad companies and public utilities. Contractor shall not complete work or enter onto another agency's area or land, without first consulting with the City and obtaining approval by the respective public or private agency.

Contractor must have the technical expertise, experience, supervisor and management capabilities to perform any activities required for projects associated with hazardous waste handling and disposal. The services to be performed are on an on-call basis but will be scheduled with advanced notice. The Contractor shall perform work in a timely and efficient manner and in a

courteous and business-like manner at all times. There is no minimum amount of work guaranteed, however, it is anticipated that the City of Placentia will have approximately three (3) to four (4) abatements and general clean-ups annually. Contractor shall provide turnkey Homeless Encampment or site clean-up for a safe and clean site by removing biohazardous material and other Encampment waste material.

The Contractor shall employ and utilize personnel trained to identify and protect themselves and the environment from hazards encountered throughout the course of work in the homeless encampment abatement and general clean-up services. Contractor shall have training and licenses to meet all applicable OSHA requirements. If requested by the City, Contractor will devise a Site Health and Safety Plan for a job site. The Site Health and Safety Plan, at a minimum, should state the cause of the project or incident, hazards, required level of personnel protection, evacuation routes and the address of the nearest hospital to ensure safety and awareness for Contractor and City employees.

Typical job sites may vary in size from large multi-day clean-up services, where dumpsters are needed to handle the volume of debris, to small encampment clean-up services with one tent and two or three 30-gallon trash bags of debris. Sites may contain a variety of materials that contain hazardous materials, including biohazardous materials, garbage, general debris, human waste, constructed temporary shelters, and other items associated with homeless occupancy or illegal dumping. Clean-up duties shall include surveying sites, collecting debris, dismantling temporary structures, removal of trash, removal of human waste, and State-approved handling and removal of all material. Disposal shall be at a site permitted to accept such materials. Site locations may occasionally require confined space entry clean-up, therefore, Contractor shall have employees working in compliance and licensed for OSHA's Confined Space requirements, as applicable.

The Contractor may be required to remove and dispose of vegetation in order to gain access to encampment sites and raze trees and shrubbery to allow better visibility of sites post-encampment removal. The Contractor shall photograph the encampment site before and after the clean-up to document the condition of the site. The Contractor shall provide photographs of the clean-up to City electronically.

If a site is found to be occupied, the Placentia Police Department shall be called to clear the site. Clean-up crews should avoid cleaning the site if it is actively-occupied unless otherwise authorized by the City. Contractor shall notify the City's designated representative in the event an adjacent homeless encampment is discovered in the general area during the course of a project, to obtain authorization prior to proceeding with any additional work that was not identified in the original scope of work.

Persons ordered from homeless encampments are told to take possessions of

importance to them. If they are arrested and leave behind valuable/usable items, the City is required to store them for 90 days. Contractor shall provide bags and tags, and identify and tag these items as personal property. Such items include, but are not limited to, items in good repair such as tents, backpacks, medication, eyeglasses, books, jewelry, stoves, audio equipment, personal records, handbags, personal photographs, and clean clothing. The Contractor will transport identified property for storage to a site designated by City as directed by City Staff.

Under most circumstances, the Placentia Police Department will have already confiscated weapons and illegal contraband, however, if firearms or other dangerous weapons and/or contraband, are located and determined to be a threat to the safety of those of scene, the Contractor will stop work immediately, contact the Placentia Police Department, and wait for the assigned unit to arrive to process evidence.

From time to time, Contractor may be asked to attend a Homeless Task Force Meeting coordinated by City.

Structure Demolition

Some work may require removal of wood-frame or other building structures. It is assumed such structures will be of relatively simple construction using "cast off" materials. The Contractor will consult with the City's Homeless Staff is more complex building types are involved, or if potential health threats such as asbestos may be present.

Biohazard Handling

The Contractor's project team for a designated job site will be knowledgeable regarding the completion of the Uniform Hazardous Waste Manifest and other relevant shipping documents (i.e., Bill of landings, non-hazardous manifest, etc.) with appropriate Department of Transportation proper shipping names, signature requirements, United States Environmental Project Agency identification numbers and waste codes, California State waste codes, placard requirements and segregation of waste requirements for waste shipments.

Contractor will ensure that regulatory documents associated with hazardous waste services are accurate and error free. Manifest corrections and illegible manifests shall be the responsibility of the Contractor and the Contractor will be responsible for filing manifest corrections to the Department of Toxic Substances Control and paying any fees associated with manifest errors and illegible manifests.

Prevailing Wages: Any work that exceeds $1,000.00 will require prevailing wage rates. The Contractor will register with the Department of Industrial Relations.

Contractor Duties and Responsibilities:

1. Clean-up duties shall include surveying sites, collecting debris, dismantling temporary structures, removal of trash, and removal of human waste using State-approved handling and removal procedures for all material. Disposal shall be at a site permitted to accept such materials and approved by the City.
2. Supply all labor, materials, tools, protective clothing and gear, and equipment that is required or needed to perform the work to handle, remove, transport, and dispose of the waste materials and leave a clean site.
3. Contractor will assign a Project Manager to provide all supervision and management of its crews and ensure all necessary safety procedures are followed.
4. Transport identified property for storage to a site designated by City as directed by City Staff.
5. Photograph the encampment site before and after cleaning and provide an electronic copy of each photograph to the City.
6. Provide the City will a clean-up report for each site.
7. Follow best practices work procedures to safely manage any hazardous materials found on the site, including urine, feces, solid personal hygiene items, syringes and other materials which could pose a health threat.
8. Trim shrubs and vegetation as required by the City as a deterrent measure for future homeless encampments.
9. Immediately contact the site lead or Placentia Police Department in the event that weapons, or illegal contraband are found. In most circumstances, weapons and illegal contraband will be removed prior to the arrival of the Contractor.
10. Perform work in a timely and efficient manner and in a courteous and business-like manner at all times.
11. Properly handle and dispose of solid waste and hazardous waste in accordance with all applicable laws.

City Responsibilities:

1. Coordinate with Contractor on a site-by-site basis to determine the work order for each homeless encampment clean-up. The work order will establish the site start date, estimated timeframe of the work, staging areas, traffic control, if required, and the name of the onsite lead.
2. Post "Notice to Vacate" signs at the work site prior to the commencement of each removal project, 72 hours in advance of the clean-up.
3. Post Notice at each clean-up indicating contact information for reclaiming personal property.
4. Coordinate all necessary permits as required, such as Cal Trans or Fish and Game permits.
5. Provide security during the clean-up if required.

Safety and Training:

Safety and appropriate training/licensing are critical requirements for the selected contractor. At no time is the Contractor expected to interact with the homeless residents or put their employees at risk. Contractor shall comply with all safety rules, protocols, and licensing requirements mandated by the State of California. Additionally, Contractor shall follow these requirements:

1. Work may be performed inclement weather. Jobsites can be in heavy foliage, steep embankments, next to train tracks, and other areas requiring alertness to the environment and pre-planning to prevent injury or illness. Contractor shall perform a hazard assessment and provide all training and supplies necessary.
2. Contractor shall be OSHA-certified to operate any heavy equipment required to complete the Encampment Clean-up work, including trash compactors, bulldozers, graders, and/or other ground moving equipment.
3. Contractor shall conform to all applicable occupational safety and health standards, rules, regulations and orders established by the State of California. The Contractor shall provide all safety equipment, materials and will supply training, as agreed. The Contractor shall provide employees with appropriate safety apparel.
4. Contractor shall be trained in OSHA's Bloodborne Pathogen Standard 1910.1030. This Training must be supplemented with precautions regarding West Nile Virus, Hantavirus and Histoplasmosis. Employees must have work procedures to be able to safely manage urine, feces, solid personal hygiene items, syringes, and other materials which could pose a health threat. Wearing Personal Protective Equipment and following other protocols established for this situation must be followed.
5. Contractor shall provide copies of any training records and licenses required by the City upon request.

Pricing:

The City recognizes there are various ways that Contractor can be compensated for this work, therefore, it is issuing a Request for Proposals so that proposers can each determine how best to describe how it intends to perform the scope of work, and how to be compensated, accordingly. The City is also interested in proposers identifying services that may not be addressed in this RFP, but overall better the work to be performed, to the benefit of Placentia residents and businesses.

Contract pricing is expected to include all labor hours, subcontract costs, equipment and material costs and disposal costs to the City. Contractor pricing includes all labor, expenses and incidentals to complete the work outlined in this contract scope. No additional compensation will be due by the City unless the contract is modified for additional work requested and approved. Costs may be compensated as follows:

1. Site Clean-up Labor and Equipment, which includes prevailing wage labor and equipment necessary to perform all site clean-up operations.
2. Biohazard Technical Staff, which includes prevailing wage labor, containment

of biohazardous waste, transient debris or any litter that poses a health and safety risk, removal of contaminated contents, personal protective equipment, consumable supplies, administrative fees and photo documentation.

3. Biohazardous Materials Disposal, which includes containment, transportation and disposal of biohazard material per 40-gallon containment unit.
4. Non-Biohazardous Materials Disposal, which includes containment, transportation and disposal of biohazard materials, based on weight.

CONSULTANT'S PROPOSAL SUBMITTED FOR THE REQUEST FOR PROPOSALS FOR HOMELESS ENCAMPMENT ABATEMENT AND GENERAL CLEAN-UP SERVICES, FOLLOWS, AND IS MADE A PART OF THE PROFESSIONAL SERVICES AGREEMENT, AS EXHIBIT A.

ADDITIONALLY, CONSULTANT SHALL PROVIDE LANDFILL AND/OR RECYCLING FACILITY DISPOSAL COSTS VIA EMAIL SO THAT THE CITY CAN UPLOAD THIS INFORMATION FOR STATE-REQUIRED SOLID WASTE AND RECYCLING REQUIREMENTS.

EXHIBIT B

INSURANCE REQUIREMENTS

A. Minimum Scope and Limits of Insurance

City reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Consultant from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance, including any extension thereof, of this Agreement.

Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement, including any extension thereof, all of the following minimum scope of insurance coverages:

1. Commercial General Liability Insurance

Broad-form commercial general liability, with coverage at least as broad as the most current version of ISO Commercial General Liability coverage form CG 00 01, in a form at least as broad as ISO form CG 00 01 04 13, and shall include insurance for premises and operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury, and personal and advertising injury with a policy limit of not less than Two Million Dollars ($2,000,000.00) per occurrence and Four Million Dollars ($4,000,000.00) general aggregate. The aggregate limit, encompassing the above coverage, shall apply separately to this project/location. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

2. Business Automobile Liability Insurance

Business automobile liability for all owned, hired, leased, and non-owned vehicles at least as broad as the most current version of ISO Business Auto Coverage Form CA 00 01, with a policy limit of not less than Two Million Dollars ($2,000,000.00) combined single limit per accident. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

3. Workers' Compensation and Employer's Liability Insurance

Workers' compensation insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of One Million Dollars ($1,000,000.00) per accident for any employee or employees of Consultant. Consultant agrees to waive and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

By signing this Agreement, the Consultant acknowledges and agrees to the following:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this Agreement, complete workers' compensation insurance, and shall furnish a certificate of insurance to the Project Manager before execution of this Agreement by the City. The City, its officers, officials, agents, employees, and volunteers shall not be responsible for any claims in law or equity occasioned by failure of the Consultant to comply with this Section.

4. **Standards for Insurance Companies**

All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commission to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide.

B. **Documentation and Other Provisions**

1. The commercial general liability insurance policy and business automobile liability policy shall be endorsed to contain the following: The City of Placentia, its officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant; and automobiles owned, leased, hired, or borrowed by the Consultant. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as one of the following ISO ongoing operations forms: CG 20 10 or CG 20 26 or CG 20 33 (not allowed from subcontractors), or CG 20 38; and one of the following ISO completed operations forms: CG 20 37, 2039 (not allowed from subcontractors), or CG 20 40.

2. Said policies shall not terminate, nor shall they be cancelled or coverage reduced, without at least thirty (30) days' written notice to the City. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any cancelled policy or reduction in the required coverage limits, the City may procure such insurance at Consultant's sole cost and expense.

3. The Consultant's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy.

4. Any failure to comply with the reporting provisions of the policies shall not affect coverage

provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

Defense fees and costs shall not deplete the limits of any insurance provided under this Agreement.

5. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure the City is an additional insured on insurance required from subcontractors.

7. Consultant agrees to waive, and to obtain endorsements from insurers waiving, subrogation rights against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their insurance policies.

8. Coverage shall be on a standard occurrence form. Claims-made forms are not acceptable. Modified, limited, or restricted occurrence forms are not acceptable.

EXHIBIT C

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

OCEABLU-06 ADA\ 755

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/10/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0757776
HUB International Insurance Services Inc.
9855 Scranton Road
Suite 100
San Diego, CA 92121

CONTACT NAME: Alisha Davis
PHONE (A/C, No, Ext): (877) 825-2681 FAX (A/C, No): (951) 231-2572
E-MAIL ADDRESS: alisha.davis@hubinternational.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Westchester Surplus Lines Insurance Co.	10172
INSURER B : ACE Property & Casualty Insurance Company	20699
INSURER C : National Casualty Company	11991
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Ocean Blue Environmental Services, Inc.
925 West Esther Street
Long Beach, CA 90813

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY							
	CLAIMS-MADE X OCCUR	X	X	G47475843 001	7/1/2024	7/1/2025	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	X OTHER: DED: $5,000							$
B	AUTOMOBILE LIABILITY							
	X ANY AUTO			CAL H08886301	7/1/2024	7/1/2025	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per person)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
A	UMBRELLA LIAB X OCCUR							
	X EXCESS LIAB CLAIMS-MADE			G47475855 001	7/1/2024	7/1/2025	EACH OCCURRENCE	$ 9,000,000
	DED RETENTION $						AGGREGATE	$ 9,000,000
								$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y	N / A	X	WCC340082A	7/1/2024	7/1/2025	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	Pollution / Environm			G47475843 001	7/1/2024	7/1/2025	Each Occ/Aggregate	1,000,000
A	Professional Liabili			G47475843 001	7/1/2024	7/1/2025	Aggregate	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Placentia, its officers, agents, employees, and volunteers are Additional Insured's with regards to the General Liability policy when required by a written contract, per the attached endorsement forms CG2010 04/13 and CG2037 04/13. Primary and Non-Contributory wording applies with regards to the General Liability policy when required by a written contract, per the attached endorsement form ENV3252 12/18. Waiver of Subrogation applies with regards to the General Liability policy when required by a written contract, per the attached endorsement form ENV3143 03/05. Waiver of Subrogation applies with regards to the Workers Compensation policy when required by a written contract, per the attached endorsement form WC040306 04/84. Excess Liability follows form to the General Liability, Pollution Liability, Professional Liability, Auto Liability, and Employers Liability.

SEE ATTACHED ACORD 101

CERTIFICATE HOLDER

City of Placentia
401 E. Chapman Ave.
Placentia, CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENCY CUSTOMER ID: OCEABLU-06 ADA\ 756

LOC #: 1

ADDITIONAL REMARKS SCHEDULE

AGENCY	License # 0757776	NAMED INSURED
HUB International Insurance Services Inc.		Ocean Blue Environmental Services, Inc. 925 West Esther Street Long Beach, CA 90813
POLICY NUMBER		
SEE PAGE 1		
CARRIER	NAIC CODE	EFFECTIVE DATE: SEE PAGE 1
SEE PAGE 1	SEE P 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:
Notice will be provided to certificate holder within thirty (30) days should the policy cancel, except in the event the cancellation is due to non-payment of premium, in which case notice will be provided within ten (10) days subject to policy terms and conditions.

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POLICY NUMBER: G47475843 001

COMMERCIAL GENERAL LIABILITY
CG 20 10 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
As required by written contract, prior to a loss to which this insurance applies	As required by written contract, prior to a loss to which this insurance applies
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

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POLICY NUMBER: G47475843 001

COMMERCIAL GENERAL LIABILITY
CG 20 37 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
As required by written contract, prior to a loss to which this insurance applies	As required by written contract, prior to a loss to which this insurance applies
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

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Westchester
A Chubb Company

PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

Named Insured			Endorsement Number
Ocean Blue Environmental Services, Inc.			
Policy Symbol	Policy Number	Policy Period	Effective Date of Endorsement
	G47475843 001	07/01/2024 TO 07/01/2025	07/01/2024
Issued By (Name of Insurance Company)			
Westchester Surplus Lines Insurance Company			

Insert the policy number. The remainder of the information is to be completed only when this endorsement is issued subsequent to the preparation of the policy.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

THIS ENDORSEMENT MODIFIES INSURANCE PROVIDED UNDER THE FOLLOWING:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTOR'S POLLUTION LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary and Noncontributory Insurance

This policy is primary to, and will not seek contribution from, any other insurance available to an additional insured under this policy, provided that:

a. The additional insured is a named insured under such other insurance; and

b. You have agreed in a written contract or agreement that this insurance would:

(1) act as primary insurance; and

(2) would not seek contribution from any other insurance available to the additional insured.

All other terms and conditions of this policy remain unchanged.

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CHUBB®

Named Insured			Endorsement Number
Ocean Blue Environmental Services, Inc.			
Policy Symbol	Policy Number	Policy Period	Effective Date of Endorsement
GLW	G47475843 001	07/01/2024 **to** 07/01/2025	07/01/2024
Issued By (Name of Insurance Company)			
Westchester Surplus Lines Insurance Company			

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS POLLUTION LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization: As required by written contract, prior to a loss to which this insurance applies

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

The **TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US Condition** is amended by the addition of the following:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or **your work** done under a contract with that person or organization and included in the **products-completed operations hazard**. This waiver applies only to the person or organization shown in the Schedule above.

All other terms and conditions remain the same.

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WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 04 03 06

(Ed. 04-84)

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT–CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be _____% of the California workers' compensation premium otherwise due on such remuneration.

Schedule

Person or Organization	Job Description
ANY PERSON(S) OR ORGANIZATION(S) WITH WHOM YOU HAVE AGREED TO SUCH WAIVER, IN A VALID WRITTEN CONTRACT OR WRITTEN AGREEMENT THAT HAS BEEN EXECUTED PRIOR TO LOSS.	

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective: 07/01/2024
Policy No.: WCC340082A
Endorsement No.
Insured: Ocean Blue Environmental Services, Inc.
Insurance Company: National Casualty Company

Countersigned By _____



OCEAN BLUE
ENVIRONMENTAL SERVICES, INC.

Proposal for:

ON-CALL HOMELESS ENCAMPMENT ABATEMENT AND GENERAL CLEAN-UP SERVICES

City of Placentiateri
Attn: Teri Knutson
401 E. Chapman Avenue
Placentia, CA 92870

OCEAN BLUE ENVIRONMENTAL SERVICES, INC.

925 West Esther St.
Long Beach, CA 90813

Ph: (562) 624-4120
Fx: (562) 624-4127

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Insurance Coverage, References, W-9	2
Work Plan, Technical Description and Proposal Pricing	3
Org Chart, Resumes, Letters of Recommendation	Appendix

TAB - 1

















OCEAN BLUE ENVIRONMENTAL SERVICES, INC.

August 4th, 2024

City Placentia
Attn: Teri Knutson – Police Management Analyst
401 E. Chapman Avenue
Placentia, CA 92870

Subject: On-Call Homeless Encampment Abatement and General Clean-up

Dear Teri Knutson:

I don't know where to start this letter. Perhaps I should start by highlighting Placentia's smaller size, which Ocean Blue *loves*. Perhaps I should start by highlighting Placentia's *police department* solicits this work, which I think is awesome. Or perhaps I should start by highliting the latest supreme court ruling on Grants Pass, which effectively makes homelessness criminal. Whichever the case, I understand the public's fatigue with homelessness. And I also believe jails are not a place for those falling on hard times. Homelessness is a complex problem, and I'm determined to work together to help figure this out.

I agree with everything in your RFP and in your sample proposal letter. You will see we work for almost every city in Orange and Los Angeles counties, including your neighbors: Buena Park, La Habra, La Mirada, Villa Park, Anaheim, Westminster, Tustin, Irvine, Caltrans and OCPW.

At first I was hesistant in working for Placentia, because you may think Ocean Blue in Long Beach is too far. But when your public records showed that American Integrated Services (AIS) in Long Beach was working for you, I suddenly became excited. This signaled that you *need* a reliable contractor (which is not always the case with other cities). With confidence, I can say Ocean Blue will deliver. Biohazardous exposure? No problem. Confined space entry? We can do that blindfolded. Small 1-tent camps or large multi-day camps? Simply say the word. This proposal will show we have the licenses, training, personnel, specialized equipment, network & knowledge to complete your scope of work.

I hope you enjoy our proposal, I'm proud of it.

Justin Lee – President
O: 562.624.4120 | M: 310.357.7800

CITY OF PLACENTIA

PROPOSAL REQUIREMENTS

PROPOSAL LETTER

COMPANY NAME:

In response to the request to provide On-Call Blood Homeless Encampment Abatement and General Clean-up Services for the City of Placentia, we the undersigned hereby declare that we have carefully read and examined the RFP documents including any plans and specifications, and hereby propose to perform and complete the Work as required in the Contract.

This Contract is not exclusive. The CITY expressly reserves the right to contract for performance of services such as those described herein through other Contractors.

The undersigned agrees to supply the Scope of Work at the costs indicated in its cost proposal if its Proposal is accepted within 120 days from the date specified in the RFP for receipt of proposals.

The undersigned has reviewed the enclosed contract terms and conditions and agrees to accept all terms and conditions of the CITY's contract unless otherwise noted in the proposal response. If any exceptions are taken, Proposer has identified such exception in the available space below. Such exception shall identify each item to which the Proposer is taking exception or is recommending change, including the suggested rewording of the contractual obligations or suggested change in RFP, and identifies the reasons for submitting the proposed exception or change.

If recommended for Contract award, the undersigned agrees to execute a contract which will be prepared by the CITY for execution, within 10 calendar days following Notification of Award. It is understood that the recommendation for contract award will not be placed on the agenda for consideration by the City Council until the CITY has received the executed contract. The CITY will fully execute the contract subject to resolution of Protest filings, if any, and approval by the City Council.

The undersigned will also deliver to the CITY prior to the commencement of Scope of Work the necessary original Certificates of Insurance. If services are authorized to commence prior to the execution of the Contract pursuant to a Notice to Proceed issued by the CITY, pending the execution of the Contract, the services shall be subject to the terms and conditions of the Scope of Work and the Contract.

Incorporated herein and made a part of this Proposal are the Response Data and Proposal Forms required by the Proposal Requirements.

The undersigned acknowledges receipt, understanding and full consideration of the following Addenda to the RFP Documents (if applicable):

Addenda No. 1

Identification of Exception(s) to RFP, Scope of Work or Sample Agreement. If not applicable, write "N/A" in the space provided:

N/A

Proposer represents that the following person is authorized to negotiate on its behalf with the CITY in connection with this RFP:

JUSTIN LEE	PRESIDENT	310.357.7800
(Name)	(Title)	(Phone)

The undersigned certifies that it has examined and is fully familiar with all of the provisions of the RFP Documents and is satisfied that they are accurate; that it has carefully checked all the words and figures and all statements made in the Proposal Requirements; that it has satisfied itself with respect to other matters pertaining to the proposal which in any way affect the Work or the cost thereof. The undersigned hereby agrees that the CITY will not be responsible for any errors or omissions in these RFP Documents.

BY: _____ 310.357.7800

(Signature) (Phone Number)

JUSTIN LEE

(Type or Print Name)

PRESIDENT

(Title)

TAB - 2

PROPOSER/CONTRACTOR STATEMENT
REGARDING INSURANCE COVERAGE

(Submit with RFP Package)

This signed document must be included with your bid package in order for your Proposal to be considered complete!

PROPOSER/CONTRACTOR HEREBY CERTIFIES that he/she has reviewed and understands the insurance coverage requirements specified in Exhibit B, Insurance Requirements, of the Sample Agreement.

Should we/I be awarded the contract, we/I certify that we/I can meet the specified requirements for insurance, including insurance coverage of the subcontractors, and agree to name the **CITY** and other additional insureds as per the agreement for the work specified And we/I will comply with the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, before commencing the performance of the work specified.

OCEAN BLUE ENVIRONMENTAL SERVICES INC.

Please Print (Person, Firm, or Corporation)



Signature of Authorized Representative

JUSTIN LEE - PRESIDENT

Please Print (Name & Title of Authorized Representative)

08/04/2024 310.357.7800 JLEE@OCEAN-BLUE.COM

Date Phone Number Email

NOTE: All insurance certificates and endorsements must be received by or sent within ten (10) City working days of the original request or the City reserves the right to proceed with the next lowest responsible bidder or the next highest scoring proposer in the process. Please do not send any insurance documents to the City with your Proposal.

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Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
OCEAN BLUE ENVIRONMENTAL SERVICES, INC.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☑ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
925 WEST ESTHER STREET

Requester's name and address (optional)

6 City, state, and ZIP code
LONG BEACH, CA 90813

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

or

Employer identification number
3 3 - 0 6 2 5 8 1 7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person ▶** [signature] **Date ▶** 1/5/2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

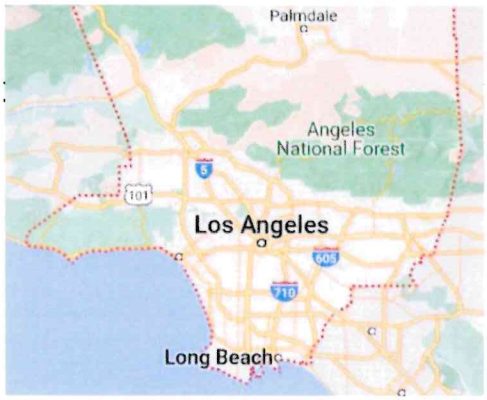
LOS ANGELES COUNTY DEPT. OF PUBLIC WORI

Contract No. 2017-AN014 As-Needed Emergency Removal of Hazardous Material
Contract No. BRC0000244 On-Call Non-Emergency Removal of Hazardous Material



Ocean Blue crews cleaning PEH encampments











Contract Value: $10,000,000 / Year
Date: 1995 – Present
Contact: Adriana Flores – Civil Engineer
Phone & Email: 626.458.7390 / aflores@dpw.lacounty.gov
Address: 900 S. Fremont, Alhambra, CA 91803

History: Every year the Los Angeles County Department of Public Works (LACDPW) is our most prestigious client. We have continuously renewed our various LACDPW contracts for nearly 30 years. The hazardous waste emergency response contract was originally awarded to 7 different contractors, then was eventually reduced to 3 different contractors, and then 2, and now for the last 15 years LACDPW trusted us as the single-source contractor for all of its hazardous waste needs. We have responded to every single LACDPW call-out. Whether it be a large spill, various persons experiencing homeless (PEH) encampment cleanings, clarifier pump-outs or maintaining the new Ballona Creek water-borne interceptor, the 007.

Homeless Encampments: Since the 2008 housing crisis, Southern California experienced a surge in homeless encampments. Because of our specialty in handling hazardous wastes we now perform PEH encampment cleanups nearly everyday for the County Flood & Road departments. Because of the terrain, the different departments perform PEH cleanings differently. For the flood department, we can perform confined space entries & air-monitoring to clear debris from underground drainage systems. For the Road department, we often use large equipment (i.e. trash trucks, roll-off trucks, heavy equipment) to efficiently clear debris in vast dirt applications. Our relationship with LACDPW has launched us to perform PEH cleanings to almost every neighboring city.

Emergency Response: LACDPW has the largest underground storm drain system in the world. Continuously for 28 years we intercepted spills and illegal discharges into this system. We have the fastest and most experienced hazmat crews in Southern California. Spills have included but are not limited to: factory fires, lethal H2S releases 2-miles long, milk spills and gasoline spills creating an ignitable atmosphere underneath homes and roadways.

Waste Management: Every 90 days our crews visit the County's 50+ locations to collect over 100 drums of hazardous and universal wastes.

The Ocean Cleanup: In 2022, LACDPW contracted Ocean Blue to maintain your 007 interceptor.

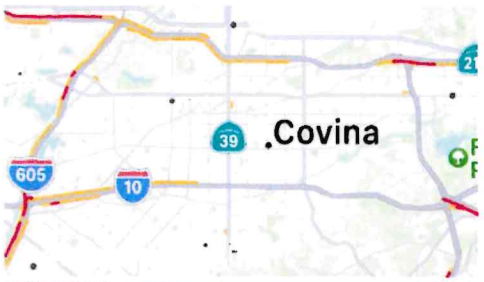
CLIENT: CITY OF COVIN 772

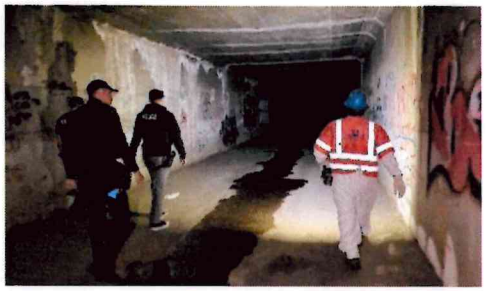
Contract for Consulting Services: On-Call Hazardous Waste Disposal Services
Contract Piggybacked from the Port of Long Beach: On-Call Hazardous Waste Disposal Services

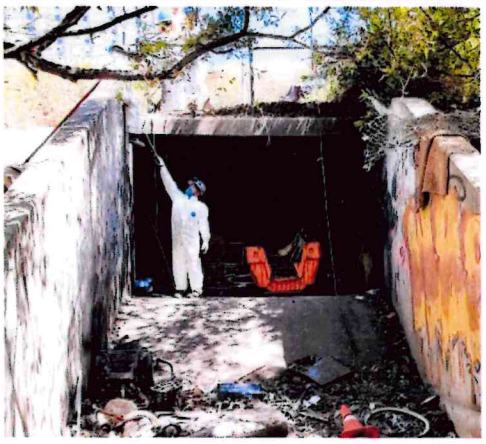


A cleanup using confined space entry gear

Contract Value: $150,000 / 3-years
Date: 2017 – Present
Contact: Sharon Gallant – Environmental Svcs & Transportation Mgr
Phone & Email: 626.384.5484 / sgallant@covinaca.gov
Address: 125 East College St., Covina CA 91723









History: In 2017 Covina solicited services for On-Call Hazardous Waste Management Services. Ocean Blue received first place and was awarded this contract. This contract initially started at $10K per year, but as the city slowly saw Ocean Blue's value, they decided to amend the contract to the current value of $50K per year. Furthermore, when this contract expired in 2022, the city decided to not resolicit these services. Instead, to lock-in Ocean Blue as a contractor and to obtain favorable terms/pricing, Covina decided to piggyback our contract with the Port of Long Beach. In effect, the city gets to keep Ocean Blue as a contractor and obtains the favorable pricing of a much large contract. A win-win for both parties.

Emergency response: Since 2017 Ocean Blue has served the city of Covina in maintaining the public rights-of-way free of any hazardous materials. This includes emergency response for any spills, releases and illegal discharges. In addition, we aid the city with homeless encampment cleanings. This usually involves coordinating with local law enforcement to remediate any hazardous (and biohazardous) materials.

Confined Space Entry: Depending on the cleanup, Ocean Blue may choose to enter the designated area using confined space entry procedures. As shown above, sometimes the homeless live in areas where confined space entry equipment is deemed necessary.

Waste Management: Every 90-days we clean the city's self-generated hazardous waste cage. Waste includes oils, filters, debris, paints, fire extinguishers, batteries and light bulbs. All waste is packaged in proper D.O.T. shipping containers and manifested accordingly. On the same day, we will haul the waste to our 10-day holding facility and later ship it to an approved TSDF.

Classes: Covina invites Ocean Blue to conduct a 2-hour class teaching the use of absorbent and preventing releases from entering the storm drain by diking weak points. We also discuss the importance of PPE. These classes are free-of-charge and a good opportunity to brainstorm ways both organizations can synergize.

CLIENT: CITY OF SANTA AN

Contract No. A-2021-097-01: Spill Response, Haz Waste Disposal, Storm Drain Maintenance
Contract No. 7030: Bio-hazard Crime Scene Clean-up and Jail Decontamination Services



A large building fire affected underground drains









Contract Value: $350,000 / year
Date: 2003 – Present
Contact: Craig Foster – Stormwater Coordinator
Phone & Email: 714.647.5659 / cfoster@santa-ana.org
Address: 20 Civic Center Plaza, Santa Ana CA 92702

Summary: Continuously for 20+ years, we maintained the public rights-of-way for the City of Santa Ana. Additionally, our contract with Orange County Public Works, allows us to respond to OCPW call-outs, within OCPW jurisdiction, within the City of Santa Ana. Any spills, releases and discharges are quickly addressed. In addition, we aid the City with any storm water system maintenance from cleaning catch basins, bypass jetting, open channel maintenance, and flooding.

City-wide Catch Basin Cleaning: Santa Ana has over 1,500 basins throughout the city. Twice a year, we clean these basins. Navigating city Streets – sometimes during traffic hours – requires careful planning. For additional ease, we fabricated a smaller pressure-washer/vacuum combo unit. This combo unit is a class C vehicle with a gross vehicle weight of under 26,000 pounds. Equipped with traffic control lights, this unit is perfect for smaller crews to tackle hard-to-reach areas.

Bypass Jetting: Using our utility trucks & specialized Combination Vactor Jetter, we jet about 27 bypasses and 180 culverts for debris, dirt & gravel. In order to effectively complete this scope of work, safety & traffic control are essential. Many times, bypass cleaning requires lane/shoulder closures using reflective cones & arrow boards.

Trauma Scene (Biohazardous): For the last 15 years Ocean Blue worked closely with the Santa Ana Police Department. We have responded to shootings, stabbings and fatal car accidents. We routinely visit the Santa Ana jail to decontaminate jail cells of biohazardous waste. And there has been an increase in biohazardous call-outs because of the surge in homelessness and all that it brings.

Fire: Last year we were dispatched to respond to a burned down building. We quickly responded to contain the majority of fire suppressant water that entered underground storm drains. We boomed the area, staged containment, and vacuumed the water

OCEABLU-06 ADA\ 774

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/28/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0757776 HUB International Insurance Services Inc. 9855 Scranton Road Suite 100 San Diego, CA 92121	CONTACT NAME: Alisha Davis PHONE (A/C, No, Ext): (877) 825-2681 FAX (A/C, No): (951) 231-2572 E-MAIL ADDRESS: alisha.davis@hubinternational.com
INSURED Ocean Blue Environmental Services, Inc. 925 West Esther Street Long Beach, CA 90813	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Westchester Surplus Lines Insurance Co. — 10172 INSURER B : ACE Property & Casualty Insurance Company — 20699 INSURER C : National Casualty Company — 11991 INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC X OTHER: DED: $5,000	X	X	G47475843 001	7/1/2024	7/1/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY	X	X	H08886301 001	7/1/2024	7/1/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED RETENTION $			G47475855 001	7/1/2024	7/1/2025	EACH OCCURRENCE AGGREGATE	$ 9,000,000 $ 9,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	X	WCC340082A	7/1/2024	7/1/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
A	Pollution / Environm			G47475843 001	7/1/2024	7/1/2025	Each Occ/Aggregate	1,000,000
A	Professional Liabili			G47475843 001	7/1/2024	7/1/2025	Aggregate	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Contract 10115

The City of Irvine and the Orange County Great Park Corporation and their Officers, employees, agents, volunteers and representatives are Additional Insured's with regards to the General Liability policy when required by a written contract, per the attached endorsement forms CG2010 04/13 and CG2037 04/13 . Primary wording applies with regards to the General Liability policy when required by a written contract, per the attached endorsement form ENV3252 12/18. Waiver of Subrogation applies with regards to the General Liability policy when required by a written contract, per the attached endorsement form ENV3143 03/05. Additional Insured applies with regards to the Auto Liability policy when required by a written contract, per the attached endorsement form BENVCA06 19/17. Primary and Non-Contributory wording applies with regards to the Auto Liability policy when required by a written contract, per the SEE ATTACHED ACORD 101

CERTIFICATE HOLDER

City of Irvine
Public Works Department
1 Civic Center Plaza
Irvine, CA 92606

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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TAB - 3

OCEAN BLUE ENVIRONMENTAL SERVICES, INC.

925 West Esther St.
Long Beach, CA 90813

Ph: (562) 624-4120
Fx: (562) 624-4127

SERVICES: HOMELESS ENCAMPMENT CLEANINGS



At the time of writing, Ocean Blue has performed over 300 homeless encampment cleanups within the last year.

Introduction: Since the 2008 housing crisis, Southern California had a surge in homeless encampments. Especially in Los Angeles, we've seen increases in tents along beaches, freeways, channels and underneath bridges. "Tent cities" are now everyday sights, along with streets packed with RVs. Unfortunately, these encampments are concerns to society, public health and our environment. In Santa Monica, you must carefully walk on the beach in fear of stepping on a needle. San Diego had a severe Hepatitis A outbreak, which is spread by fecal matter and unwashed hands. Orange County had a political fiasco when attempting to relocate their infamous Santa Ana riverbed homeless community into local hotels. Foul odors, illicit RV blackwater discharges, car break-ins, the presence of disease carrying vectors have all increased. The ethics of homelessness—and its response—is debated, but these factors undeniably hurt local business. Associating trash, hazardous waste, biohazardous waste accumulates in public rights-of-way, and if not mitigated will damage our environment.

Homelessness is a symptom of a much larger problem. Until it's properly addressed, **local business**, **public health**, and our **environment** bear a growing burden.

Municipal Work: Ocean Blue currently holds **60+ southern Californian government contracts** for hazardous waste management and emergency response. Because of our specialty in handling hazardous waste—bio hazardous, oils, acids, aerosols—Ocean Blue performs homeless encampment cleanups for some of the largest government agencies in Southern California. These same agencies call on us to help with homeless encampment cleanups. Tab 5 shows a sample list of public agencies for whom we perform work for. Agencies approach homeless encampment cleanups differently. Overall strategy changes as this issue evolves. Some things to consider:



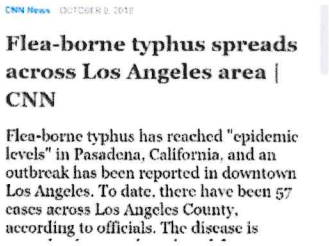
Political threshold: Local governments are under fire because of homeless issues. Businesses are exiting in mass. Citizens pay billions in taxes to tackle this problem with no avail. The homeless are filing class-action lawsuits against municipalities and winning. Because of this, all agencies' involvements & tempos vary. When a new government asks for our services, we always ask: does the agency wish to tackle this aggressively? What is the desired frequency of cleanup? One-time? Once a month? Does the agency have set areas for homeless living? Does the agency have ready access to law enforcement? These answers matter in tailoring an effective program.

OCEAN BLUE ENVIRONMENTAL SERVICES, INC.

925 West Esther St.
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Ph: (562) 624-4120
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SERVICES: HOMELESS ENCAMPMENT CLEANINGS (CONTINUED)



CNN News OCTOBER 9, 2018

Flea-borne typhus spreads across Los Angeles area | CNN

Flea-borne typhus has reached "epidemic levels" in Pasadena, California, and an outbreak has been reported in downtown Los Angeles. To date, there have been 57 cases across Los Angeles County, according to officials. The disease is

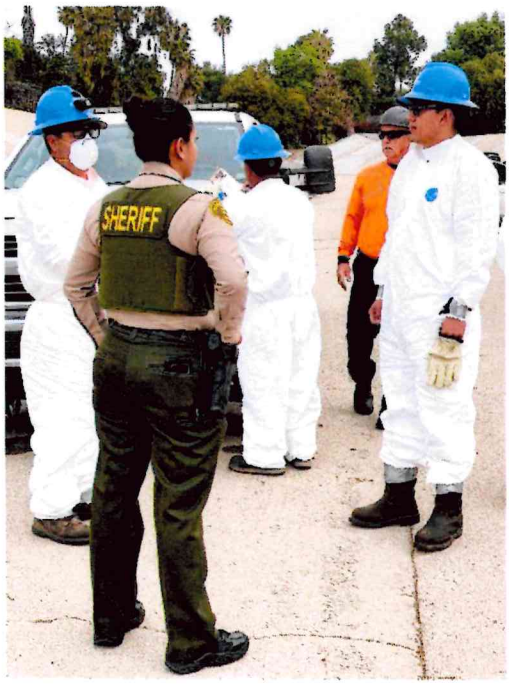
Known vectors: Other than standard issues associated with homelessness, is there a larger, more serious vector problem? Are we specifically addressing a hepatitis A outbreak? Are we spraying pesticides for fleas carrying typhoid? Fighting a known, active disease takes operations up a level. As required, **we maintain a Pest Control Business license with the California's Department of Pesticide regulation**, with multiple Qualified Applicators (Specialty K), with an active LA County registration.



Heavy vehicle access: What type of terrain are we cleaning? Are we tackling riverbeds lined with 10-ton rock that can only be accessed by labor to hand-pick everything? Or are we addressing open stretches of land that heavy equipment can access? Will equipment be operated in wet mud? Will we have to traverse through heavy brush? Is there a steep incline along an embankment? Can loaders, stake beds, bobcats, roll-offs enter? Or is the encampment smaller where we need to strike multiple areas with a trash truck?

Cleaning homeless encampments is not a simple task, and it requires collaboration between community organizations, local officials and outreach workers. Prior to cleaning, it's important to assess the situation to identify potential hazards and determine necessary resources. All technicians are medically cleared (with up-to-date vaccinations), are trained to identify & handle hazardous materials/wastes, and know how to don appropriate PPE (including boots with metal insoles and puncture-resistant gloves). During the initial tailgate safety meeting, supervisors discuss a site-specific job hazard analysis (JHA) to address potential hazards associated with the cleaning (i.e. fall hazards, needles, confined space entry, awareness of heavy-equipment). This analysis is constantly reviewed and re-communicated as the job proceeds.

Law Enforcement: As much as possible, local law enforcement must be present during an encampment cleaning. Law enforcement performs an initial sweep of the encampment, an determines the residents are indeed vacated. Law enforcement should remain on-scene in case the residents come back. Many times, the homeless are outraged they have to move, or have psychological conditions making them violent. We've had instances where we've been attacked by the homeless; so law enforcement is needed to mitigate/prevent such situations.



Lastly, should the agency mandate, law enforcement designates left-behind items as **"life essential"** for later storage. This often include medicines, documents, clothes, and blankets. We do not recommend storing "life essential items" in large capacities. Storage units quickly become unruly, and need to be staffed when homeless come to claim their items. These units attract homeless loitering and can be threatening to office-staff. Rather, we suggest the agencies perform diligent posting. Postings should be done weeks in advance, and again days in advance. Then let law enforcement give residents ample time to collect their most important items.

OCEAN BLUE
ENVIRONMENTAL SERVICES, INC.

925 West Esther St.
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SERVICES: HOMELESS ENCAMPMENT (EQUIPMENT)

Encampments are located in different places like underneath bridges, in marshes, in riverbeds and more. Having the right, specialized equipment makes encampment cleanups easier, safer and faster.



Trash Compactors: These are by far the most used piece of equipment. The compactor is very versatile, and offers 30 cubic yards of garbage holding capacity. It can be used in larger cleanups, but the compactor really shines when attacking smaller piles of trash scattered through out. With a smaller wheel base, a low vertical profile, the compactor fits in the tightest of spaces. The compacting mechanism is great for compacting garbage and offloading.



Stake Beds: These trucks have a 1-ton lift gate, with multiple access points (on both sides). Riverbeds and flood channels can be tight, and sometimes it is impossible to u-turn the trucks, so accessing the bed from different sides is an advantage. Stake beds are great in channels with vertical walls. While the truck sits in the channel, technicians can pile trash from above. Depedning on the application, we use stake beds with either 12 feet or 24 feet bed sizes.



Front Loaders: These large pieces of equipment make quick work on large piles of garbage. After technicians clear the hazardous waste in an encampment, loaders collect piles of trash in a single swoop. Additionally, we change the front bucket for a crushing-mechanism to break down large objects like burnt RVs. Loaders are best in open areas where multiple 40-yard bins are staged. As crews advance, loaders transport trash to the farther bins.



Roll-off trucks & Bins: Our fleet has both bobtail roll-offs for single bin carries, and roll-off rocket launchers for dual bin carries. 40-yard bins are great for holding large piles of trash. Bins walls are strong, so loaders can push down on the trash, and make more space for additional trash. While compactors struggle to crush large pieces of metal (i.e. steel bicycles & shopping carts), bins offer enough room to hold such items. And they are easy to dump.

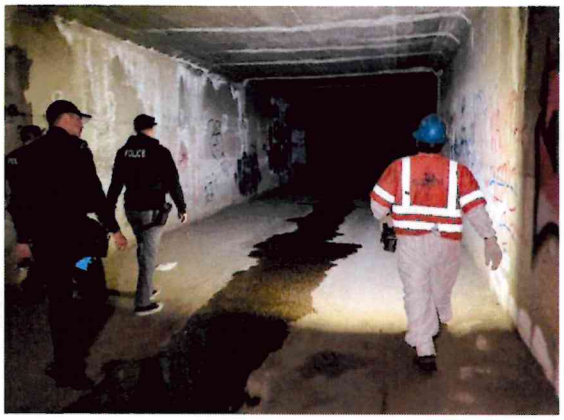
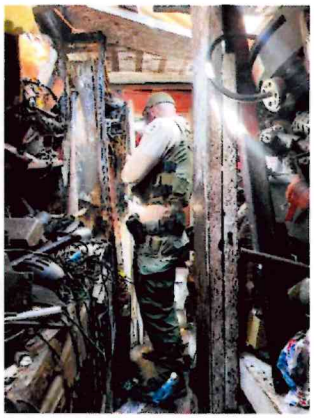


Bobcat Skid Steers: Smaller than a front loader, bobcats are easy-to-use and more maneuverable and versatile. When used with tracks (instead of wheels), their small size allows them to work on uneven terrain, and in tight spaces like channels & tunnels. Bobcats also feature a hydraulic system that powers various attachments like buckets, forks and grapples: all necessary for the different applications homeless encampment cleanups offer.

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Fx: (562) 624-4127


SERVICES: CONFINED SPACE ENTRY IN ENCAMPMENTS

PEH live in different types of confined spaces, more notably in underground storm drains and underneath bridge rafters. Both situations pose their own respective confined space entry risks. Storm drains are notorious for containing decaying foliage, which will emit H2S gases (hydrogen sulfide). H2S is a lethal gas that smells of rotten eggs. The bad news is that once you smell H2S, you quickly become odor blind and if you do not mitigate the gas, fatalities will occur. The good news is H2S is heavier (more dense) than standard breathable air, which means if you wear an H2S detector on your boot or belt, you can detect H2S before inhaling it through the nostrils or lungs. H2S is one of the leading causes of inhalation deaths, and Ocean Blue monitors this gas closely.

Bridge rafters pose different risks. Many agencies hire us for bridge rafter encampment cleanings specifically because of our fall-protection program. Boom lifts will only get you so far when cleaning a bridge, and you will eventually need a harness & tie-off. Proper protection is necessary to safely clean under any bridge. More interestingly, building an encampment under bridge rafters—versus building an encampment on level ground—requires more ingenuity. Consequentially, encampments underneath bridges are notorious for booby-traps. We've seen cleverly built pesticide-bombs and exposed electrical trip wires. Perhaps these booby-traps are left to prevent cleaning access, or rather because of PEH rivalries. Regardless, properly mitigating such traps requires competence. And when encountering such traps, not panicking is key. Lastly, anyone falling from such encampments—PEH or contractors—is a high liability. Likewise, bridge repairs from fire damage can cost an agency millions.

With years of field experience and the most current safety equipment available, we provide a safe, cost-effective confined space program. We established our confined space program in accordance with 29 CFR 1926.21, 29 CFR 1910.146 and NIOSH 80-106 for identifying and evaluating confined spaces to determine acceptable entry conditions. All personnel are trained for work in atmospheres immediately dangerous to life and health (IDLH). We perform so much confined-space entry, we create our own entry permits addressing dangers present in real time.





OCEAN BLUE ENVIRONMENTAL SERVICES, INC.

925 West Esther St.
Long Beach, CA 90813

Ph: (562) 624-4120
Fx: (562) 624-4127

BACKGROUND

Since 1994, Ocean Blue has been the premier hazardous waste contractor in Southern California. Currently, over 40 southern California government agencies rely on us to tackle hazmat situations 24 hours a day, 365 days a year. While acid releases and truck fires garner the most praise & attention, people experiencing homeless (PEH) encampment cleanings are—by far—our most performed work. Last year in 2022 we performed 300+ PEH cleanings. Every agency deals with PEH differently. Even within each agency, different divisions operate differently (i.e. LACDPW flood & LACDPW road). Whether it is a large or small encampment, we tailor our service to any application. We can assemble small strike teams to tackle biohazardous & hazardous waste only. Or we can dispatch roll-off trucks with heavy equipment to move dozens of 40 yard bins a day. We are also familiar with special situations where we must conduct specialized traffic-control or perform permit-required confined space entry. Our flexibility and dedication to service sets us apart from the rest. While homelessness skyrocketed, word-of-mouth of Ocean Blue skyrocketed as well. Our offices are listed below. Resources will be dispatched from our Long Beach office. A list of agencies, whom we perform PEH cleanings for, follows.

Long Beach Headquarters
925 W. Esther St.
Long Beach, CA 90813
Ph: 562.624.4120

San Diego Office
3110 Hancock St.
San Diego, CA 92110
Ph: 619.294.6682



We have the most experienced PEH cleanup teams in southern California. While homelessness considerably grew after the 2008 housing market crash, we've been performing PEH cleanings consistently from 2005. While Los Angeles always had some type of PEH, we've been at the forefront of the Los Angeles PEH battle throughout the 21st century.

LOS ANGELES

L.A. Co. Department of Public Works – Waste Mgmt, Debris Collection and ER, Single Source	1995-Present
L.A. Co. Department of Beaches & Harbors– Waste Mgmt, Debris Collection and ER	2015-Present
Port of Los Angeles – Waste Mgmt, Debris Collection and ER, Single Source	1998-Present

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Port of Long Beach – Waste Mgmt, Debris Collection and ER	1998-Present
Cal Trans – Waste Mgmt & Emergency Spill Response	1995-Present
Alameda Corridor Transit Authority – Waste Mgmt, Debris Collection and ER, Single Source	2017-Present
City of Bell – Waste Mgmt, Debris Collection and ER, Single Source	2017-Present
City of Bellflower – Waste Mgmt, Debris Collection and ER, Single Source	2015-Present
City of Carson – Waste Mgmt, Debris Collection and ER, Single Source	1998-Present
City of Cerritos – Waste Mgmt, Debris Collection and ER, Single Source	2008-Present
City of Commerce – Waste Mgmt, Debris Collection and ER, Single Source	2017-Present
City of Covina – Waste Mgmt, Debris Collection and ER, Single Source	2018-Present
City of Downey – Waste Mgmt, Debris Collection and ER, Single Source	2015-Present
City of Duarte – Waste Mgmt, Debris Collection and ER, Single Source	2019-Present
City of El Segundo – Waste Mgmt, Debris Collection, Stormwater and ER, Single Source	2016-Present
City of Glendora – Waste Mgmt, Debris Collection and ER, Single Source	2019-Present
City of Industry – Waste Mgmt, Debris Collection and ER, Single Source	2019-Present
City of Inglewood – Waste Mgmt, Debris Collection and ER, Single Source	2007-Present
City of Lakewood – Waste Mgmt, Debris Collection and ER, Single Source	2013-Present
City of Long Beach – Waste Mgmt, Debris Collection and ER, Single Source	1998-Present
City of Montebello – Waste Mgmt, Debris Collection and ER, Single Source	2019-Present
City of Norwalk – Waste Mgmt, Debris Collection and ER, Single Source	2015-Present
City of Pasadena – Waste Mgmt, Debris Collection and ER, Single Source	2008-Present
City of Pico Rivera – Waste Mgmt, Debris Collection and ER, Single Source	2018-Present
City of Redondo Beach – Waste Mgmt, Debris Collection and ER, Single Source	2017-Present
City of Signal Hill – Waste Mgmt, Debris Collection and ER, Single Source	1997-Present
City of South Gate – Waste Mgmt, Debris Collection and ER, Single Source	2019-Present
City of Torrance – Waste Mgmt, Debris Collection and ER, Single Source	2015-Present
City of Whittier – Waste Mgmt, Debris Collection and ER, Single Source	2018-Present
City of Vernon – Waste Mgmt, Debris Collection and ER, Single Source	

ORANGE

Orange County Public Works – Waste Mgmt, Debris Collection and ER	2012-Present
Orange County Sheriff's Department – ER	2012-Present
City of Irvine – Waste Mgmt, Debris Collection and ER, Single Source	2017-Present
City of Garden Grove - Waste Mgmt, Debris Collection and ER, Single Source	2000-Present
City of La Mirada – Waste Mgmt, Debris Collection and ER, Single Source	2019-Present
City of La Palma – Waste Mgmt, Debris Collection and ER, Single Source	2019-Present
City of San Clemente – Waste Mgmt, Debris Collection and ER, Single Source	2016-Present
City of Santa Ana – Waste Mgmt, Debris Collection and ER	2009-Present

A full list of municipal & private clientele is available upon request

OCEAN BLUE
ENVIRONMENTAL SERVICES. INC.

CITY OF PLACENTIA RATES
EFFECTIVE AUGUST 1, 2024

DEFINITIONS

Straight Time: Monday through Friday, from 7:00 AM to 4:00 PM

Overtime: Monday through Friday, before 7:00 AM and after 4:00 PM, and all day on Saturdays

Premium Time: Sundays, Following Holidays

HOLIDAYS OBSERVED

New Year's Day
Martin Luther King, Jr.'s Birthday
Veterans Day
Fourth of July
Day after Thanksgiving
Christmas Day
Labor Day
Presidents Day
Memorial Day
Thanksgiving Day
Columbus Day

MINIMUM CHARGES

Four (4) hour minimum charges will apply to all call outs. Portal to Portal rates apply. Time charges include personnel, equipment and materials for preparation, mobilization, travel to and from site, demobilization, decontamination, transportation and unloading.

DISPOSAL AND OUTSIDE COSTS

All disposal, services, non-heavy equipment rentals, and materials not on the rate sheet will be billed at cost plus a twenty percent (20%) handling charge. Heavy equipment rental will be billed at cost plus twenty five percent handling charge due to high liability cost.

PREVAILING WAGE

An additional $45 per hour will be added to personnel and equipment with operator rate.

PAYMENT TERMS

All terms are net-thirty (30) days upon receipt of invoice, unless previous arrangements have been made. All emergency response work for non-established customers is C.O.D.

OCEAN BLUE ENVIRONMENTAL SERVICES, INC.

AUGUST 1, 2024 CITY OF PLACENTIA RATES

1. HAZARDOUS WASTE-TRAINED PERSONNEL

CLASSIFICATION	HOURLY RATE STRAIGHT TIME	OVER-TIME	PREMIUM TIME
PROJECT MANAGER	149.10	195.50	195.50
SUPERVISOR	114.90	137.10	156.90
LEAD TECHNICIAN	79.60	115.90	151.40
EQUIPMENT OPERATOR	76.20	114.90	147.00
TECHNICIAN	71.90	101.60	132.60
ILWU (INT. LONGSHORE & WHSE UNION) TECH	100.50	150.30	202.10

ALL PERSONNEL HAVE AT A MINIMUM, 40-HR HAZ-WOPER TRAINING AS SPECIFIED BY 29 CFR 1910.120

2. CERTIFIED HAZARDOUS WASTE TRANSPORTATION VEHICLES

	HOURLY RATE
UTILITY TRUCK 4X4 W/TRAFFIC CONTROL LIGHTS & LIFTGATE	63.00
GEAR TRUCK W/ LIFTGATE	63.00
EMERGENCY RESPONSE UNIT - LARGE	292.80
EMERGENCY RESPONSE UNIT - SMALL	203.40
VACUUM TRAILER - 20 BBL	68.50
VACUUM TRUCK - 70 BBL W/ ROPER PUMP*	167.90
VACUUM TRUCK - 120 BBL*	192.20
VACUUM TRUCK - 120 BBL STAINLESS STEEL*	217.70
AIR EXCAVATOR*	167.90
OMNI VAC - 85 BBL*	311.70
JETTER / VACTOR COMBO UNIT*	311.70
ROLL-OFF TRUCK*	167.90
ROLL-OFF TRUCK AND TRAILER*	192.20
TRASH COMPACTOR*	234.20
45' BOX VAN*	167.90
45' FLAT BED*	167.90
25' EQUIPMENT TRAILER	44.20

"*" DENOTES EQUIPMENT INCLUDING OPERATOR. THESE WILL BE CHARGED AN ADDITIONAL $29.00 PER HOUR FOR OVERTIME AND $39.00 PER HOUR FOR PREMIUM TIME.

3. RESPIRATORY / CONFINED SPACE ENTRY EQUIPMENT

SELF-CONTAINED BREATHING APPARATUS (30 MIN.)	171.30	DAILY
6-PACK BREATHING AIR BOTTLES	343.60	DAILY
5-MINUTE EGRESS AIR BOTTLE	48.70	DAILY
TRIPOD W/DOUBLE WINCHES	307.20	DAILY
FULL BODY HARNESS W/ SHOCK ABSORBER	44.20	DAILY
COPPUS BLOWER	248.70	DAILY
4-GAS AIR MONITOR	376.80	DAILY
PID METER	521.50	DAILY
MERCURY VAPOR ANALYZER	653.00	DAILY
OVA MONITOR	456.30	DAILY
PERSONAL 4 GAS METER	311.70	DAILY
ELECTRIC BLOWER	182.00	DAILY

OCEAN BLUE ENVIRONMENTAL SERVICES, INC.

AUGUST 1, 2024 CITY OF PLACENTIA RATES

4. TRAFFIC CONTROL

ARROW BOARD	279.60	DAILY
PORTABLE DECON STATION W/ARROWBOARD	373.60	DAILY
BARRICADES W/ REFLECTORS, EACH	41.00	DAILY
DELINEATOR/REFLECTIVE, EACH	2.30	DAILY
NO TURN RIGHT OR LEFT SIGNS, EACH	20.00	DAILY
TRAFFIC CONE/REFLECTIVE, EACH	3.30	DAILY
TRAFFIC CONTROL SIGNS 48"X48"/REFLECTIVE	46.40	DAILY

5. CLEANING EQUIPMENT

AIR COMPRESSOR	53.00	HOURLY
CHEMICAL DIAPHRAGM PUMP	392.30	DAILY
DIAPHRAGM PUMP	280.70	DAILY
SUCTION/DISCHARGE HOSE (PER FOOT)	1.20	DAILY
LAYFLAT HOSE (PER FOOT)	1.20	DAILY
INTRISICALLY SAFE PUMP FOR FUEL TANKS	137.10	DAILY
PRESSURE WASHER - 1,000 PSI 22 GPM	88.40	HOURLY
PRESSURE WASHER - 3,500 PSI 6 GPM	76.20	HOURLY
ENGINE DRIVEN PUMPS	643.70	DAILY
PORTABLE TRASH PUMP	261.80	DAILY
SUBMERSIBLE PUMP	232.10	DAILY
AIR SCRUBERS PORTABLE	217.70	DAILY
HEPA FILTERS FOR SCRUBBERS	162.50	EACH
55 GALLON CARBON SCRUBBER FOR VAC TRUCKS	248.70	DAILY

6. PORTABLE STORAGE UNITS

20-YARD BIN, OPEN TOP	32.00	DAILY
20-YARD BIN, CLOSED TOP	38.60	DAILY
40-YARD BIN, OPEN TOP	32.00	DAILY
40-YARD BIN, CLOSED TOP	41.00	DAILY
4" TANK MANIFOLD	24.30	DAILY
BIN LINERS	101.20	EACH

7. OIL SPILL EQUIPMENT

20' DRUM & SUPPLY TRAILER W/ 4' SIDES & 12,000 GVW	261.80	DAILY
BOOM TRAILER (STANDBY) W/ 1500' OF 8"x12" BOOM	195.50	DAILY
BOOM 8"x12" (DEPLOYED)	2.30	PER FT/DAY
BOOM 4"x12" (DEPLOYED)	1.20	PER FT/DAY
22' TOW/SPILL CONTROL BOAT W/ 200 HP MOTOR	167.90	HOURLY
22' x 8' SELF POWERED BARGE	112.70	HOURLY
19' TOOL SPILL BOAT W/90HP	112.70	HOURLY
17' TOW/SPILL CONTROL BOAT W/ 40 HP MOTOR	94.00	HOURLY
12' PUNTS	44.20	HOURLY
12' PUNTS W/ 5HP MOTOR	55.20	HOURLY
SPLASH ZONE 2-PART SEALER	205.50	PER GALLON
25 LBS ANCHORS W/ 15' CHAIN	18.70	DAILY
15 LBS ANCHORS W/ 10' CHAIN	13.20	DAILY

OCEAN BLUE ENVIRONMENTAL SERVICES, INC.

AUGUST 1, 2024 CITY OF PLACENTIA RATES

24" BOEYS	18.70	DAILY
ROPE MOP SKIMMER	195.50	HOURLY
DRUM SKIMMER TDS-136 W/ POWER PACK	261.80	HOURLY
SKIM-PAK SERIES 4000 W/ CONTROL SYSTEM	79.60	HOURLY
SKIMMER TRAILER	261.80	DAILY
ABSORBENT BOOM TRAILER	195.50	DAILY
ATV (ALL TERRAIN VEHICLE) W/TRAILER	341.40	DAILY
FORKLIFT TRAILER	123.80	DAILY

8. MATERIALS

10 GALLON DOT DRUM, STEEL	85.50	EACH
15 GALLON DOT DRUM, POLY	85.50	EACH
16 GALLON DOT DRUM, STEEL	85.50	EACH
20 GALLON DOT DRUM, STEEL	85.50	EACH
30 GALLON DOT DRUM, POLY	85.50	EACH
30 GALLON DOT DRUM, STEEL	85.50	EACH
5 GALLON DOT DRUM	23.20	EACH
55 GALLON DOT DRUM, POLY	77.40	EACH
55 GALLON DOT DRUM, STEEL	76.20	EACH
55 GALLON DOT DRUM, BIO	49.60	EACH
85 GALLON DRUM, OVERPAK, STEEL	315.00	EACH
95 GALLON DRUM, OVERPAK, POLY	315.00	EACH
ACID SPILFYTER NEUTRALIZER PER GALLON	97.20	EACH
BASE SPILFYTER NEUTRALIZER PER GALLON	97.20	EACH
BIO-SOLVE (HYDROCARBON ENCAPSULANT)	46.40	PER GALLON
BLEACH	5.60	PER GALLON
CHEMICAL POLY TOTES	403.20	EACH
CHLOR-D-TECT Q4000	23.20	EACH
CITRI-CLEAN, 55 GALLON	1,044.30	PER DRUM
DIESEL FUEL (EQUIPMENT)	6.80	PER GALLON
DRUM LINER	3.30	EACH
DUCT TAPE	7.70	PER ROLL
FACE SHIELD	16.60	EACH
HAND AUGER	109.40	DAILY
HEPA VACUUM FILTER PROTECTORS	25.40	EACH
HEPA VACUUM REPLACEMENT BAGS	25.40	EACH
OIL SORBENT POM POMS	71.90	PER BALE
PLASTIC BAGS	94.00	PER BOX
PLASTIC SHEETING	94.00	PER ROLL
RAGS, 50 LB BOX	85.10	PER BOX
ROPE 1/2 POLY, 100' ROLL	41.00	PER ROLL
ROPE 5/8 POLY, 100' SPOOL	46.40	PER ROLL
SAMPLE JARS - 1QT	16.60	EACH
SAND BAGS	4.30	EACH
SHRINK WRAP	38.60	ROLL
SIMPLE GREEN	16.60	PER GALLON
SODA ASH	7.70	PER GALLON
SORBENT BOOM W/ JELLING MATERIAL	521.50	PER BALE

OCEAN BLUE ENVIRONMENTAL SERVICES, INC.

AUGUST 1, 2024 CITY OF PLACENTIA RATES

SORBENT BOOM, 8"x10"	68.50	EACH
SORBENT PADS 18"x18"x1/4" (200/BALE)	112.70	PER BALE
SUPERFINE, 25 LB BAG	23.20	PER BAG
TRIWALL BOXES	195.50	EACH
VACTOR FLEX HOSE 4"	2.30	PER FOOT
VACTOR FLEX HOSE 6"	3.30	PER FOOT
4' LIGHT TUBE CARDBOARD DRUM	103.80	EACH
8' LIGHT TUBE CARDBOARD DRUM	80.70	EACH

9. TOOLS AND OTHER EQUIPMENT

CHEST WADERS	77.40	DAILY
CHIPPING GUNS	151.70	DAILY
CUTTING TORCH	188.90	DAILY
DRUM SAMPLING ROD (GLASS)	8.90	EACH
DRUM VACUUM - 55 GALLON	150.30	DAILY
EXTENSION LADDER	40.40	DAILY
FORK LIFT	276.20	DAILY
GENERATOR, 10KV TRAILER MOUNTED	44.20	HOURLY
GENERATOR, 5500 WATTS	202.20	DAILY
HAND TOOLS	66.30	DAILY
HAND WASHING STATION	63.00	DAILY
HAZ-CAT KIT	25.40	PER TEST
HEAVY DUTY JETTER NOZZLES	296.10	DAILY
HEPA VACUUM (DRY)	195.50	DAILY
HIP WADERS	66.30	DAILY
HUDSON SPRAYER	25.40	DAILY
LIFE JACKETS	20.00	DAILY
LIGHT STAND (2 BULBS)	46.40	DAILY
LIGHT TOWER (4 BULBS)	373.60	DAILY
MEALS ON SPILLS	11.00	EACH
MERCURY VACUUM	653.00	DAILY
MOTO MIX	40.40	GALLON
NON-SPARKING COLD CUTTER / RIVET BUSTER	123.80	DAILY
NON-SPARKING COLD CUTTER TIPS	38.60	EACH
PER DIEM ALLOWANCE ON TRAVEL	205.50	DAILY
PLUG & DIKE, 1 LB CAN	32.00	EACH
POLY SIPHON (POGO) PUMP	24.30	EACH
PORTABLE RESTROOM W/SINK	195.50	DAILY
PROFILING FEE (PER WASTE STREAM)	98.30	EACH
RADIO 2-WAY, INTRINSICALLY SAFE	52.00	DAILY
SAWZALL	103.90	DAILY
STIHL CUT OFF SAW	202.20	DAILY
4" TANK HOOK	96.10	DAILY
TYGUARD PATCH TOOLKIT	75.90	DAILY
TYGUARD PATCH (250')	910.10	PER ROLL
TYGUARD (500')	1,213.40	PER ROLL
TRANSFER HOSES, 1 - 4"	55.20	DAILY

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AUGUST 1, 2024 CITY OF PLACENTIA RATES

TRUCK RAMPS (30,000 LBS)	373.60	DAILY
VAPOR TIGHT DROP LIGHTS	195.50	DAILY
VENTILATION FAN	150.30	DAILY
WATER METER	327.00	DAILY
WATER TANK TRAILER W/ PUMP	442.00	DAILY

10. PERSONAL PROTECTIVE EQUIPMENT (PPE)

LEVEL "A" - FULLY ENCAPSULATED GAS-TIGHT SUIT WITH SCBA	621.00	PER SET
LEVEL "B" - POLY-TYVEK THROUGH FULLY ENCAPSULATED SUIT, BUT NOT GAS TIGHT W/SCBA	195.50	PER SET
LEVEL "C" - TYVEK THROUGH SARANEX SUIT W/ AIR PURIFYING RESPIRATOR	85.10	PER SET
LEVEL "D" - TYVEK, POLY-TYVEK, COVERALL OR RAINGEAR SUIT WITH GLOVES, BOOTS, HARDHAT AND SAFETY GLASSES	41.00	PER SET

Appendix

ORGANIZATIONAL CHART

OCEAN BLUE ENVIRONMENTAL SERVICES, INC.

Maria Lee
Chief Executive Officer 

Justin Lee
General Manager 

Moonho Lee
CFO & Vice President 

Chris Anguiano
Project Manager 

Brandon Martinez
Supervisor 

Don Ostrand
San Diego
Operations Manager 

Ed Acosta
Project Manager 

Ed Long
Project Manager 

Daniel Gaeta
Supervisor 

Manny Ramirez
Supervisor 

Rico Ruiz
Supervisor 

Luis Valadez
Supervisor 

Raul Sandoval
Supervisor 

Bill Piekkola
Supervisor 

Julio Gaeta
Supervisor 

Will Jones
San Diego
Supervisor 

San Diego Technicians

San Diego Drivers

Contracts Administration

Accounts Payable

Billing &
Accounts Receivable

Dispatch

Drivers | Technicians | Equipment Operators | Labs | T.S.D.F.s | Sub Contractors

Approved:

Maria C. Lee, C.E.O.

02/07/23
Date

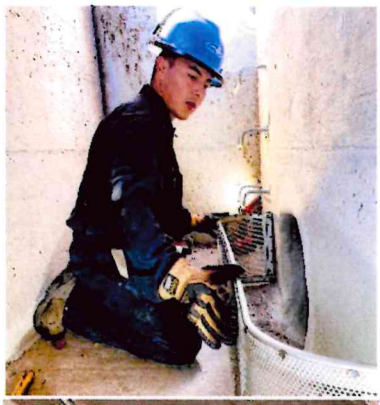
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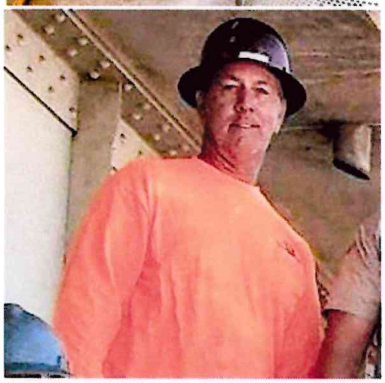
STAFFING

Ocean Blue presents four key staff for this contract. All resumes can be found in the following pages. We will not utilize any subcontractors for this contract.



Brandon Martinez – Project Manager

- Point of Contact
- Estimated hrs./week: >5
- Waste Management – specializing in government applications
- Manages field personnel
- Heavy Equipment Operator
- Estimating & Job-walks
- Years with Ocean Blue: 10
- O: 562.624.4120
- M: 562.826.7500
- bmartinez@ocean-blue.com
- 925 West Esther St., Long Beach CA



Ed Long – Chemist, Project Manager

- Estimated hrs./week: <5
- PEH Encampment Cleaning – specializing in river channels & embankments.
- Lab-packing, identifying unknown chemicals
- Project/Task risk analysis, Health/Safety
- Years with Ocean Blue: 27
- O: 562.624.4120
- M: 310.629.5049
- elong@ocean-blue.com
- 925 West Esther St., Long Beach CA



Justin Lee – President, General Manager

- Estimated hrs./week: >5
- Oversees operations
- Prepares proposals/contract documentation
- Qualified Pesticide Applicator
- Commercial Class A driver
- Incident Command Systems Certified
- Years with Ocean Blue: 11
- O: 562.624.4120
- M: 310.357.7800
- jlee@ocean-blue.com
- 925 West Esther St., Long Beach CA



Moonho Lee – CFO, Contract Manager

- Estimated hrs./week: >5
- Single Point of Contact
- Oversees company invoices & finances
- Ensures paperwork/billing is correct
- Manages overall quality of service
- Accounting
- Years with Ocean Blue: 28
- O: 562.624.4120
- M: 562.624.4120
- moonholee@ocean-blue.com
- 925 West Esther St., Long Beach CA

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TRAINING

	Years of Experience	Years with Ocean Blue	OSHA – 40 Hour	OSHA – 8 Hour	Bloodborne Pathogen	CPR / 1ST-AID	Confined Space Entry	HAZMAT Endorsement
SUPERVISORS								
Acosta Edmund	36	26	✓	✓	✓	✓	✓	✓
Long Edward	47	26	✓	✓	✓	✓	✓	✓
Ostrand Don	34	26	✓	✓	✓	✓	✓	✓
Ramirez Manny	26	4	✓	✓	✓	✓	✓	
Ruiz Rico	31	26	✓	✓	✓	✓	✓	
Valadez Luis	19	19	✓	✓	✓	✓	✓	
Gaeta Daniel	17	17	✓	✓	✓	✓	✓	
Piekkola Bill	16	16	✓	✓	✓	✓	✓	✓
Sherlock Tom	16	16	✓	✓	✓	✓	✓	
Anguiano Chris	13	7	✓	✓	✓	✓	✓	✓
Sandoval Raul	13	6	✓	✓	✓	✓	✓	
Jones Will	10	10	✓	✓	✓	✓	✓	
Martinez Brandon	10	10	✓	✓	✓	✓	✓	
DRIVERS								
Reyes Filemon	29	26	✓	✓	✓	✓	✓	✓
Raines Jeremey	17	6	✓	✓	✓	✓	✓	✓
Jose Ramirez	20	1	✓	✓	✓	✓	✓	✓
Brian Ventura	4	4	✓	✓	✓	✓	✓	✓
Justin Huddleston	4	4	✓	✓	✓	✓	✓	✓
OFFICE								
Lee Maria	31	26	✓	✓				
Lee Moonho	31	26	✓	✓	✓	✓	✓	✓
Simmons Christine	22	22	✓	✓				
Gaeta Julio	18	18	✓	✓	✓	✓	✓	
Boren Brent	15	15						
Mejia Wendy	15	21						
Rios Alexis	9	3						

Training: this page illustrates only a sample selection but all Ocean Blue employees—at a minimum—have OSHA 40 Hour, OSHA 8 Hour, Bloodborne Pathogen, CPR / 1ST-Aid, and confined space entry. Sample certifications can be found in tab 8 – *Staff Licensing*. All certifications are available upon request.

	Years of Experience	Years with Ocean Blue	OSHA – 40 Hour	OSHA – 8 Hour	Bloodborne Pathogen	CPR / 1ST-AID	Confined Space Entry	HAZMAT Endorsement
TECHNICIANS								
Barba Benjamin	32	27	✓	✓	✓	✓	✓	
Borrayo Jose	32	27	✓	✓	✓	✓	✓	
Carrasco Ismael	32	27	✓	✓	✓	✓	✓	✓
Martinez Archie	32	27	✓	✓	✓	✓	✓	
Valadez Eddy	32	27	✓	✓	✓	✓	✓	
Yanez Dennis	32	26	✓	✓	✓	✓	✓	
Jimenez Miguel	13	13	✓	✓	✓	✓	✓	
Martinez Ruben	13	12	✓	✓	✓	✓	✓	
Monge Henry	12	10	✓	✓	✓	✓	✓	
Valadez Omar	11	11	✓	✓	✓	✓	✓	
Acosta Dennis	11	11	✓	✓	✓	✓	✓	
Justin Lee	10	10	✓	✓	✓	✓	✓	✓
Jackson Joseph	9	9	✓	✓	✓	✓	✓	
Hernandez Ernesto	7	7	✓	✓	✓	✓	✓	
Castellanos Jesus	6	6	✓	✓	✓	✓	✓	
Garcia Jonathan	5	5	✓	✓	✓	✓	✓	
Velazquez Eduardo	5	5	✓	✓	✓	✓	✓	
Ochoa Eduardo	4	4	✓	✓	✓	✓	✓	
Ochoa Gerardo	4	4	✓	✓	✓	✓	✓	
Martinez Archie Jr.	4	4	✓	✓	✓	✓	✓	
Rojas Victor	4	4	✓	✓	✓	✓	✓	
Valdez Ernesto	4	4	✓	✓	✓	✓	✓	
Ramirez Christofer	4	3	✓	✓	✓	✓	✓	
Serrano Vinci	3	3	✓	✓	✓	✓	✓	
Ramirez Roger	3	3	✓	✓	✓	✓	✓	
Cruz Andres	3	3	✓	✓	✓	✓	✓	
Alvarez Marco	3	3	✓	✓	✓	✓	✓	
Jimenez, Miguel Jr.	3	3	✓	✓	✓	✓	✓	
Alex Morales	1	1	✓	✓	✓	✓	✓	
Joan Meza	1	1	✓	✓	✓	✓	✓	
Will Garcia	1	1	✓	✓	✓	✓	✓	
Eduardo Marquez	1	1	✓	✓	✓	✓	✓	
Francisco Campana	1	1	✓	✓	✓	✓	✓	

Union: we are a signatory with ILWU Local 56 and have access to an additional 50 technicians 24/7. This union carries all industry required certifications.



BRANDON MARTINEZ

SUPERVISOR

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WORK EXPERIENCE

Current 2022 — **Supervisor**

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Our youngest supervisor, he is responsible for various hazardous waste contracts. Regularly performs PEH encampment cleanings, emergency response, and hazardous waste management. Identifies unknown chemicals by using haz-cat procedures and chemical packaging techniques. Coordinates resources to meet client needs. Leads PEH encampment cleanups for the City of Inglewood and other major clients.

2022 2017 — **Lead Technician**

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Coordinated & supervised technicians on projects for a variety of contracts. Projects included PEH encampment cleanings, emergency response, and waste management. Additional duties included packing, labeling, manifesting and transporting waste to Treatment, Storage and Disposal Facilities.

2017 2010 — **Technician**

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Worked PEH encampments. On call 1st responder for Hazardous Material responses.

NOTEWORTHY PROJECTS

Current 2022 — **Supervisor / City of Baldwin Park**

Baldwin Park previously used another contractor, until one night the contractor failed to respond PEH encampment fire. That night County Health-Hazmat recommended Ocean Blue and thus began our relationship with the city. The city noted we were slightly more expensive than the other contractor and volleyed jobs between us two. After a 6 month side-by-side comparison, the city realized we deserved the slight premium and started calling us first. The city spends $10K/year.

Current 2022 — **Supervisor / City of Rancho Palos Verdes**

Rancho Palos Verdes is one of our fastest growing clients. The city has 2 major issues that most southern California cities don't have. One, they're on a hill—and when there's a 100 gallon oil spill at the top, the spill grows quickly. Second, they have high-wealth citizens that demand spills to be cleaned asap. Enter Ocean Blue, where the city spends $80K+ annually for top notch service.

Current 2022 — **Supervisor / City of Inglewood**

We have been with Inglewood for almost 20 years. The city appreciates our service as they continuously renew our contract by copying our larger contract with the Los Angeles County Department of Public Works. Our work includes cleaning PEH encampments, hazardous waste management, and emergency response. Inglewood will spend $50K-$100K annually.

CERTIFICATIONS & TRAINING

HAZWOPER 40-Hour Course CFR 1910.120
HAZWOPER 8-Hour Refreshers
CPR / First Aid Trained

Bloodborne Pathogens CFR 1910.1030
Confined Space Entry Rescue
Incident Command System 100, 200 & 700



JUSTIN LEE

PRESIDENT

CONTACTS

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Long Beach, CA 90813

WORK EXPERIENCE

Current
2021

President

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Mr. Lee is the President & General Manager of Ocean Blue. Daily tasks include managing teams of project managers, supervisors, dispatch, commercial drivers and technicians. Mr. Lee still personally oversees contracts/proposals. He is the direct liaison with the regulatory agencies and local unions. In the field he performs underground spill cleanups, PEH encampment cleanings and regular waste management. Mr. Lee also conducts Ocean Blue's safety program and annual HAZWOPER refresher trainings. Other tasks include: commercial truck driving/instruction and public relations.

2020
2012

Contract Manager

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Responsible for various hazardous waste contracts assembly. Assisted with billing, human resources and finances. Tasks further include coordination of supervisors, technicians and subcontractors, on-site remediation, waste management, decontamination & emergency response projects. Performs job walks and prepared cost estimates.

NOTEWORTHY PROJECTS

Current
2015

Project Manager / Los Angeles County Department of Beach Harbors

Mr. Lee is Ocean Blue's direct liaison to the Los Angeles County Department of Beaches & Harbors (LACDBH). He regularly performs spill cleanups, PEH encampment cleanings along the beach waste management, storm drain cleaning, boat-fire response, and will handle numerous special projects. 2 special projects were $2M+ emergency road construction projects due to inclement weather. This contract is valued at $260K per year, but through exposure to LACDBH's private marinas, tenants and boat owners, Mr. Lee generates $500K of work annually.

EDUCATION

2011

Pitzer College, Claremont CA: Bachelor's Degree 2011

Major: Economics & Environmental Studies – Chancellor's List

CERTIFICATIONS & TRAINING

HAZWOPER 40-Hour Course CFR 1910.120
HAZWOPER 8-Hour Refreshers
Commercial Class A Driver with H/Tankers Endts
Bloodborne Pathogen Training
Incident Command Systems 100, 200, 300, 700
Trauma Scene Waste Practitioner
HAZWOPER Train the Trainer CFR 172.704
CPR / First-Aid Trained
Confined Space Entry Rescue
Hazardous Waste Generator Course (#113)
Calibration Training for M2A Gas Transmitters
Hazcat Identification Training



ED LONG

PROJECT MANAGER/ R.E.A CHEMIST / SAFETY MANAGER

CONTACTS

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925 West Esther St.
Long Beach, CA 90813

WORK EXPERIENCE

Current – 1996

Project Manager / Chemist / Safety Manager

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Mr. Long is a Project manager with 47 years of experience managing HazMat. Major responsibilities include job-walks, providing estimates and performing work for the Los Angeles County Department of Public Works Flood Division (Stormwater department). Services include emergency response, PEH encampment cleanings, catch basin cleaning, pump station & channel maintenance. Mr. Long also oversees emergency flooding and HazMat response. Mr. Long coordinates waste management, on-site remediation, and decontamination projects. Specializes in identifying unknown chemicals and chemical packaging services. As Ocean Blue's Safety Manager, he verifies that our technical personnel are current on all safety regulations.

1996 – 1995

Supervisor / HazMat Incident Commander

Allwaste, Inc. | Long Beach, CA

Coordinated & supervised oil/chemical emergency response teams, site cleanup, industrial cleaning and other field activities. Managed Superfund site at Omega Chemical Company sampling and identifying over 4,000 drums of unknown hazardous waste. Also directed Health & Safety training and compliance for the Long Beach Transportation and Remediation office.

1980 – 1994

Emergency Response Operations Manager

Pacific Environmental | Carson, CA

While responsible for developing the emergency response division, responded to over 600 incidents. Also directed field crews in industrial cleaning, clandestine drug labs, drum management, tank removals and plant closures. As the Health & Safety supervisor, developed the Injury and Illness Prevention Program in compliance with SB 198.

NOTEWORTHY PROJECTS

Current – 1996

Project Manager / Los Angeles County Department of Public Works

While working with Ocean Blue, Mr. Long served the Los Angeles County for the last 25 years. Valued at $5M per year, services include emergency response, PEH encampment cleanings, hazardous waste management, and abandoned waste pickups. As of recent, Mr. Long currently mitigates homeless encampment cleanups for the county's flood division, managing 10-man strike teams per day.

Current – 1996

Project Manager / City of Long Beach

Ed Long's longest running client is the City of Long Beach. Ed Long serviced the city before he joining Ocean Blue in 1996, and continued servicing the city for the next 26 years. Long Beach has one of the most strict requirements requiring boots on the ground within 30 minutes of a phone call. Because most Ocean Blue employees live within 10 minutes of our yard, and because we maintain emergency response units ready 24/7, we are able to beat the time limit.

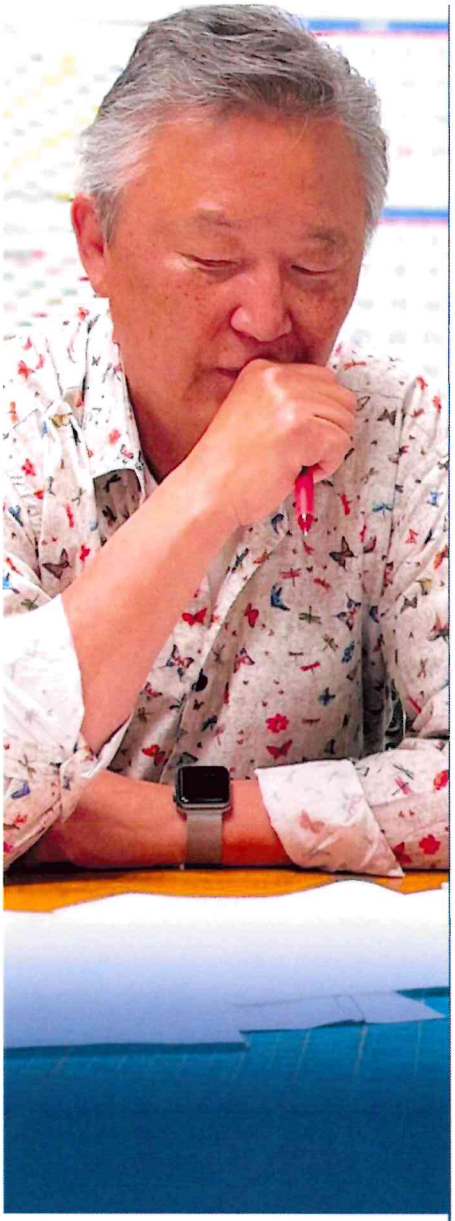
CERTIFICATIONS & TRAINING

Registered Environmental Assessor No. 03446

Certified Hazardous Materials Manager

HAZWOPER – 40 Hour Course CFR 1910.12

HAZWOPER – 8 Hour Refresher



MOONHO LEE

CHIEF FINANCIAL OFFICER AND VICE PRESIDENT

CONTACTS

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WORK EXPERIENCE

Current – 1994

Chief Financial Officer and Vice President

Ocean Blue Environmental Services, Inc. | Long Beach, CA

As the CFO, is responsible for all aspects of finance and accounting, including long-range financing. Responsible for oversight of contracts administration, bids, invoicing and proposals. LEED Certified Green Associate

1994 – 1992

Project Manager / Chief Financial Officer

Advanced Cleanup Technologies, Inc. | Location or Country

As a project manager, coordinated and supervised large spills such as the ARCO Four-Corner spill in Newhall ($6.5M) and the Bush Oil spill in Ventura ($700K). Coordinated manpower, scheduling and purchasing for spills.

As the CFO, was responsible for all aspects of finance and accounting, including long-range financing. Worked closely with president on the company's operations, such as contracts administration, bids and proposals.

1992 – 1989

Finance Manager

Pillsbury Madison & Sutro | Location or Country

As head of the firm's Los Angeles accounting department, provided financial and accounting support to a very large (200+ attorneys and $80 million in revenue) law office. Responsible for preparation and analysis of monthly Profit & Loss, Balance Sheet, and Cash Flow statements, as well as all aspects of the accounting department. Supervised a staff of sixteen employees.

1989 – 1983

Senior Financial Analyst

TRW Inc. | Location or Country

Provided financial analysis and business management support to an 800+ employee organization. Managed allocation of the organization's resources (manpower, capital, indirect expenses, R&D, etc.). Supervised 14 business analysts.

EDUCATION

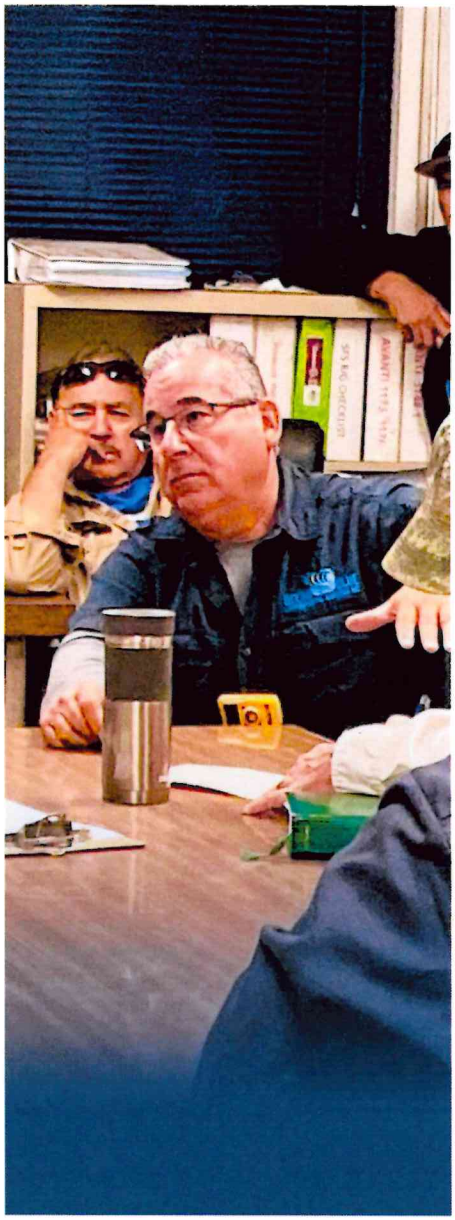
1982

University of California, San Diego; Bachelor's Degree

Major: Management Science. Minors: Mathematics and Sociology.

CERTIFICATIONS & TRAINING

- HAZWOPER 40-Hour Course CFR 1910.120
- HAZWOPER 8-Hour Refreshers
- CPR / First-Aid Trained
- LEED Certified Green Associate
- Supervisor Training
- Bloodborne Pathogens CFR 1910.1030
- DOT Hazmat & Oil Transportation
- Confined Space Entry Rescue
- Incident Command System 100, 200 & 700
- Preventing Disease Transmission Class (Red Cross)



ED ACOSTA

PROJECT MANAGER

CONTACTS

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925 West Esther St.
Long Beach, CA 90813

WORK EXPERIENCE

Current – 1996

Project Manager

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Mr. Acosta performs hazmat emergency response, PEH encampment cleanings and underground spill cleanups for various hazardous waste contracts. He coordinates resources to conduct demolition, industrial cleaning, site remediation, emergency response, waste management and transportation projects. He has done large PEH cleanings for Caltrans and the Port of Long Beach. Additionally, as Ocean Blue's Transportation Manager, he verifies that our fleet of vehicles is well maintained and ready to respond to emergencies.

1996 – 1993

Project Manager

M.P. Services, Inc. | Long Beach, CA

Started the Long Beach branch office. Was responsible for the entire L.A./Orange Counties operation, including business development and maintenance of large refinery, marketing and manufacturing clients. The operation included transportation, industrial cleaning, emergency response and demolition jobs.

1980 – 1993

Transportation Supervisor

Pacific Environmental. | Carson, CA

Responsible for refinery, marketing and marine accounts. Interfacing with clients from beginning of projects until completion, he became responsible for client development. Delegated jobs for the vacuum trucks, managed oil spill operations, drilling rig change-overs, over the water transfers, tank cleanings, supervised cleaning crews. Responsible for hauling hazardous waste to class 1 landfills.

NOTEWORTHY PROJECTS

Current – 1996

Project Manager / Caltrans

Mr. Acosta is Ocean Blue's direct liaison to Caltrans. Mr. Acosta is the first responder & project manager for Caltrans spills in Los Angeles, Ventura, San Bernardino, Orange & San Diego Counties. Mr. Acosta has relationships with many oil/fuel transporters, so he is able to save Caltrans millions of dollars by billing the responsible parties directly. In addition, Caltrans often calls us to respond collisions involving vehicle vs. pedestrian casualties, most of whom are PEH.

Current – 1998

Project Manager / Port of Long Beach

Ocean Blue has been the Port of Long Beach's HAZMAT contractor for the last 22 years. While the Port keeps 3 separate contractors for this contract, we are the only ones to have been continuously chosen for the last 22 years. Mr. Acosta performs many of the spill responses and homeless encampment cleanings for the Port (whose territory overlaps with the City of Long Beach and neighboring freeways).

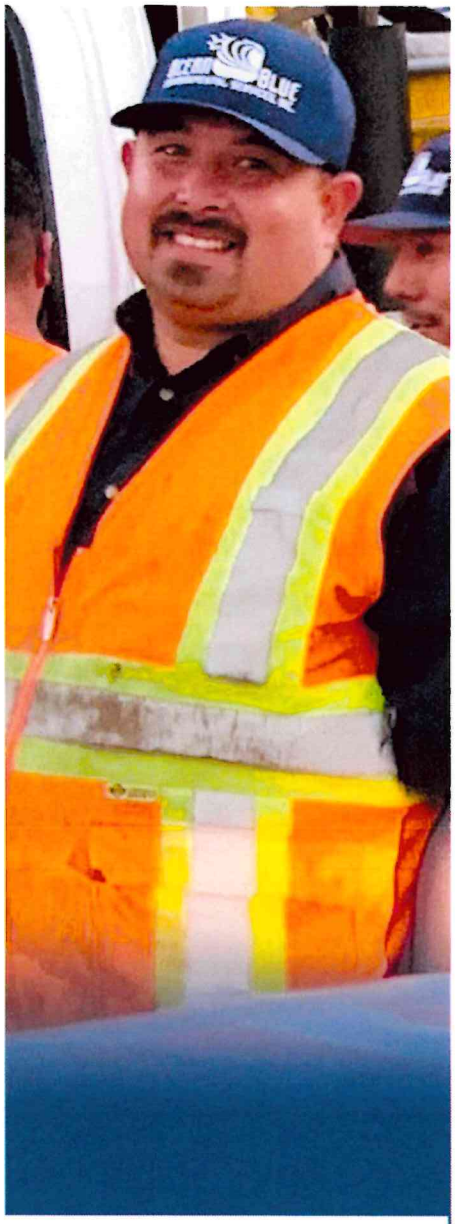
CERTIFICATIONS & TRAINING

HAZWOPER 40-Hour Course CFR 1910.120

HAZWOPER 8-Hour Refreshers

CPR / First-Aid Trained

Confined Space Entry Rescue



DANIEL GAETA

PROJECT MANAGER

CONTACTS

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925 West Esther St.
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WORK EXPERIENCE

Current
2006

Project Manager

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Joining as a technician in 2006, Mr. Gaeta was promoted through the ranks into becoming a Project Manager. Major responsibilities include job walks, providing estimates and performing work for the Los Angeles County Department of Public Works road division. He coordinates resources to perform emergency response, PEH encampment cleanings, waste management, the identifying of unknown chemicals, and conducts decontamination & demolition projects.

NOTEWORTHY PROJECTS

Current
2019

Supervisor / City of Glendora

Our relationship with Glendora started when Glendora PD called Ocean Blue for trauma scene cleanups. Then slowly the city started using us more & more, until they learned of Ocean Blue's existing contract with the neighboring city of Covina. Glendora decided to copycat Covina's contract, and now we perform $130K worth of work annually. Work is mostly PEH cleanings along the 210 freeway and nearby parks. Mr. Gaeta is the liaison for all the above referenced work.

Current
2019

Supervisor / City of Pico Rivera

Mr. Gaeta is the single point of contact for our City of Pico Rivera Contract. While Ocean Blue has done various work with the city pre-2019, the City decided to enter a formal contract with us effectively copying our larger LACDPW contract (terms & pricing). This contract is valued at $180K over three years. Such work includes emergency response, PEH encampment cleanings, hazardous waste management and abandoned waste pickups.

Current
2020

Supervisor / City of Montebello

Simply put, our relationship with Montebello came from our relationship with Pico Rivera. Pico Rivera's superintendent moved to Montebello and started using us there. We do almost $100K of work by performing hazardous waste management and emergency response.

Current
2014

Supervisor / City of Downey

Downey was one of the first cities leading a decade-long domino effect. After we contracted with the city of Downey, it seemed all the nearby cities decided to follow suit—much thanks to Daniel's high level of service. Daniel conducts over $200K work of work annually, much of which includes hazmat emergency responses and PEH encampment cleanings.

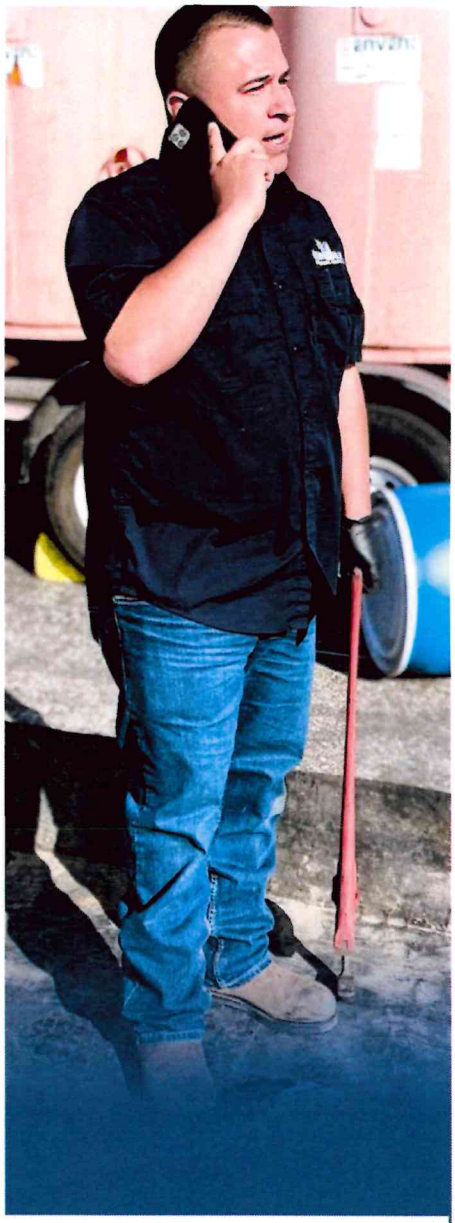
Current
1996

Supervisor / City of Lakewood

The City of Lakewood contract is valued at $35K per year. While it is a smaller contract, the City of Lakewood opened doors to neighboring cities like the City of Hawaiian Gardens, the City of Cerritos, and the City of La Palma, all of whom are now our customers for waste management services, emergency response and PEH encampment cleanings. While Ocean Blue prides itself in servicing many of Southern California's largest government agencies, we take even greater pride in catering to many of the smallest clients, oftentimes over-looked by competitors.

CERTIFICATIONS & TRAINING

HAZWOPER 40 – Hour Course CFR 1910.12
HAZWOPER 8 – Hour Refresher
CPR / First-Aid Trained
Bloodborne Pathogens CFR 1910.1030
DOT Hazmat & Oil Transportation
Confined Space Entry Rescue



CHRIS ANGUIANO

PROJECT MANAGER

CONTACTS

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ocean-blue.com

925 West Esther St.
Long Beach, CA 90813

WORK EXPERIENCE

Current
2014

Project Manager

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Mr. Anguiano oversees various hazmat and catch basin inspection/cleaning projects all over California. Mr. Anguiano is the emergency call-out for flooding & HAZMAT response. Conducts Storm drain hydrojetting to remove sediment/trash from lines. Maintains hydrodynamic separators. And concrete/earth lined channels and v-ditches. Installs/repairs CPS/ARS units. Oversees Pump station maintenance, storm water stenciling, CCTV inspections, Contech filter maintenance/media-exchange. He installed large-scale storm water filtration devices for the Port of Los Angeles. Oversees storm water projects for the Los Angeles County Department of Public Works, City of Santa Ana, City of Perris, Los Angeles World Airports (LAX), Port of Los Angeles, Port of Long Beach, City of Camarillo, and many others.

2013
2008

Supervisor

United Storm Water, Inc. | City of Industry, CA

First responder for on-site flooding & emergency HAZMAT. Operated a Jetter/Vactor & Super sucker. Also supervised projects for Huntington Beach, Dana Point, Target, Metropolitan Water District, San Francisco Estuary Partnership Program, City of Fremont, City of Perris, City of Union City, and Contra Costa County.

NOTEWORTHY PROJECTS

Current
2016

Project Manager / Los Angeles World Airport (LAX)

Mr. Anguiano currently manages 3 separate contracts for LAX totaling more than $2M in revenue over a 3-year term. The largest contract is for Stormwater Filter Inspection & Maintenance. For LAX to comply with its MS4 permit, requires extensive storm water maintenance. Ocean Blue holds the single source contract for LAX: with over 3,700 Contech filters utilized throughout the Airport. LAX has the largest stormwater filtration system Ocean Blue has ever seen. Mr. Anguiano is also the single point of contact for any Hazmat incident on the LAX tarmac.

Current
1998

Project Manager / City of Santa Ana

Mr. Anguiano serves as the single point of contact for the City of Santa Ana. Ocean Blue currently maintains the public right-of-ways for the city. Any spills, releases and discharges are quickly addressed. We have even been called to perform PEH encampment cleanings. In addition, we assist the city with any storm water system maintenance from cleaning catch basins, bypass jetting, open channel maintenance, and flooding. The city has over 1,500 catch basins throughout the city. Twice a year, Ocean Blue cleans out all of the city's catch basins. A $350K/year contract.

CERTIFICATIONS & TRAINING

HAZWOPER 40 – Hour Course CFR 1910.12
HAZWOPER 8 – Hour Refreshers
Field Chemist Training
PCB & Asbestos Handling
Hazardous Materials Transportation Skills
First Responder Training

Preventing Disease Transmission Class (Red Cross)
Medic First Aid & CPR Training Courses
Supervisor Training
Confined Space Entry Qualified
CPR / First-Aid Trained
Confined Space Entry Rescue



BILL PIEKKOLA

SUPERVISOR, REA I

CONTACTS

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WORK EXPERIENCE

Current
2005

Supervisor

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Mr. Piekkola is responsible for various hazardous waste contracts. Projects include emergency response, stormwater management, on-site remediation, PEH encampment cleanings, hazardous waste management, decontamination & demolition. Other emergency response tasks include biohazardous cleanup & asbestos oversight. He identifies unknown chemicals using haz-cat procedures and chemical packaging techniques. Mr. Piekkola supervises various cleanup projects for John Wayne Airport, the city of Pasadena and the city of Cerritos.

NOTEWORTHY PROJECTS

Current
2009

Supervisor / John Wayne Airport (Orange County)

Mr. Piekkola is Ocean Blue's single point of contact for all matters with John Wayne Airport. Mr. Piekkola is the Airport specialist when it comes to emergency response, hazardous waste management, and storm drain management. Falling under Orange County's jurisdiction, the airport piggybacks our OC contract to spend $200K/year for Ocean Blue services. Additionally, Bill Piekkola is the Hazmat contractor for all the airport's environmental consultants.

Current
2009

Supervisor / City of Pasadena Department of Water & Power

Since 2008, Mr. Piekkola completed over 100 different projects for the City of Pasadena. He maintains their 90-day compliance by regularly picking up their Hazardous Waste. Mr. Piekkola will perform any environmental work for Pasadena spill cleanups and PEH encampment cleanings. Water & Power is so happy with our services they now refer us to the city's Public Works department, whom we now work for regularly. This contract valued at $312K.

Current
2009

Supervisor / City of Cerritos

Starting in 2007, Mr. Piekkola has done over $500K of work for the City of Cerritos. The city relies on Mr. Piekkola for their sewage spills, PEH encampment cleanups, 90-day waste pickups and the jetting of municipal storm drains. Rather than regularly bid out this contract, the city chooses to piggyback our larger Los Angeles County Department of Public Works hazmat contract, in effect obtaining very competitive terms & pricing.

Current
2010

Supervisor / Total Terminals Inc. (Port of Long Beach)

Year after year, Total Terminals Inc. (TTI) is Mr. Piekkola's largest customer. We were first introduced to TTI through a large ship container spill in 2010. TTI did not know which hazmat contractor to use, so they asked the U.S. Coast Guard for recommendations. The coast guard happily recommended Ocean Blue. TTI called us, and Ocean Blue remediated the situation quickly & professionally. Since then, our relationship has grown to where we perform more than $1M worth of work annually. Tasks include spill cleanup, stormwater maintenance, waste management, biohazardous remediation and miscellaneous hazmat work.

CERTIFICATIONS & TRAINING

Certified Hazardous Materials Manager
Registered Environmental Assessor
Certified HazMat Incident Commander
Trauma Scene Waste Practitioner
HAZWOPER 40 – Hour Course CFR 1910.12
CPR / First Aid Certified
Incident Command System 100, 200 & 700
Confined Space Entry Qualified Person
Hazardous Materials Transportation Skill



MANNY RAMIREZ

PROJECT MANAGER

CONTACTS

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WORK EXPERIENCE

Current 2019

Supervisor

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Recently hired in 2019, Mr. Ramirez brings 30+ years of environmental experience. Major responsibilities include managing our relationships with the Port of LA, the city of Vernon and ACTA. For these contracts, he manages hazardous waste, emergency response and site restoration, PEH encampment cleanings and contract administration. Mr. Ramirez also performs job-walk and prepares cost estimates. Regularly gives classes on the proper handling of hazmat.

2018 1988

Environmental Specialist/Risk Manager/Safety Engineer

Port of Los Angeles | Los Angeles, CA

Mr. Ramirez oversaw all Port HAZMAT incidents. Mr. Ramirez effectively managed 5,000+ HAZMAT incidents ranging from oil spills, illegal dumpings, dead mammal pickup, 90-day waste pickups, sunken vessels, asbestos/lead removal, and battery/light-bulb recycling.

Mr. Ramirez was responsible for interacting & coordinating with local, state and federal agencies including: U.S. Coast Guard, U.S. Environmental Protection Agency (EPA), California Department of Fish and Wildlife, California Department of Toxic Substances (DTSC), Regional Water Quality Control Board, Los Angeles County & City Fire Departments and Los Angeles Police Department, and the International Local Warehouse Union (Local 13 & Local 56).

In 1999, Mr. Ramirez earned a law degree while still working full-time. This degree improved his ability to interpret many environmental regulations that must be complied with to do business in California.

NOTEWORTHY PROJECTS

Current 2019

Project Manager / City of Vernon

One of Mr. Ramirez's first big projects at Ocean Blue was a cleanup for the city of Vernon. For practically a month straight, he led a crew and hydro-jetting team to remediate a mile of sewer drains impacted with illegally dumped kitchen grease. He also services other city needs including: emergency response, hazardous waste management, PEH encampment cleanings.

Current 2019

Project Manager / Port of Los Angeles

Previously, the Port of Los Angeles administration selected multiple contractors to fulfill its hazardous waste service needs. Now, for the first time in a decade, the Port decided to use Ocean Blue as it's single source contractor to respond to spills, abandoned hazardous waste, PEH encampment cleanings, and to coordinate resources for the Port's engineering contractors.

Current 2019

Project Manager / Alameda Corridor Transit Authority

Because of his experience with the Port of Los Angeles, Mr. Ramirez is the perfect liaison for the Alameda Corridor Transit Authority (ACTA). He completes tasks for ACTA's hazmat contract, and the newly awarded "On-Call Trash Removal Services" contract (PEH encampment cleanings).

CERTIFICATIONS & TRAINING

Juris Doctorate – Western State University. College of Law
B.S. – Safety & Systems Mgmt. University Southern California
HAZWOPER 40-Hour Course CFR 1910.120

CPR / First-Aid Trained
ICS 100, 200 & 700
HAZWOPER 8-Hour Refresher



RICO RUIZ

SUPERVISOR

WORK EXPERIENCE

Current – 1998

Supervisor

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Mr. Ruiz services a variety of hazardous waste contracts. Projects include emergency response, waste management, PEH encampment cleanings, decontamination & demolition. Throughout his career, Mr. Ruiz has focused on servicing the Port of Los Angeles, and many Port tenants. Mr. Ruiz regularly identifies unknown chemicals using haz-cat procedures and chemical packaging techniques. Performs job-walks, prepare estimates and bids, and job costing. Other tasks include clandestine drug lab cleanups.

1998 – 1994

Lead Technician

Laidlaw Environmental Services, Inc. | Wilmington, CA

Coordinated & supervised technicians on projects for a variety of contracts. Projects included on-site remediation, emergency response waste management, decontamination and demolition. Mr. Ruiz was a Cleanup Tech Level II for DTSC Drug Lab contracts. Duties included packing, labeling, manifesting and transporting waste to Treatment, Storage and Disposal Facilities.

NOTEWORTHY PROJECTS

Current – 1996

Supervisor / City of Garden Grove

We've been with Garden Grove for a long time, much thanks to Mr. Ruiz. Like our other municipal relationships, it all started with a hazardous waste spill (through their fire department). 27 years later we now do a lot of different work for the city, including hazardous waste management, emergency response, PEH encampment cleanings, and stormwater system maintenance. Mr. Ruiz performs nearly $200k of work for the city annually.

Current – 2010

Supervisor / Fenix Marine Terminal (Port of Los Angeles)

Before becoming Fenix Marine in 2017, Eagle Marine was a long-time client of ours. We met through the Port of Los Angeles, whose contract we've held for 27 years. When a Port tenant requires hazmat services, and does not know who to call, the Port will recommend Ocean Blue. Since then, Fenix has never looked back, spending almost $900K annually for hazardous waste management, emergency response and stormwater system maintenance services.

Current – 2018

Supervisor / Long Beach Container Terminal (Port of Long Beach)

In 2018, a veteran mechanic left Fenix Marine to work for Long Beach Container Terminal (LBCT). At that time LBCT had a strained relationship with it's hazardous waste contractor—so the mechanic recommended trying Ocean Blue. We started small, doing little jobs here & there. But after a container containing hazardous powder ruptured and contaminated an entire ship's cargo bay, LBCT called Ocean Blue and never looked back. We do $170K annually.

CERTIFICATIONS & TRAINING

- HAZWOPER 40 – Hour Course CFR 1910.12
- HAZWOPER 8 – Hour Refreshers
- Field Chemist Training
- PCB & Asbestos Handling
- Hazardous Materials Transportation Skills
- Preventing Disease Transmission Class (Red Cross)
- Medic First Aid & CPR Training Courses
- Supervisor Training
- Confined Space Entry Qualified Person
- Excavation Safety Training

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LUIS VALADEZ

Supervisor

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WORK EXPERIENCE

Current – 2017 — **Supervisor**

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Responsible for various hazardous waste contracts. Regularly performs PEH encampment cleanings, emergency response, and hazardous waste management. Identifies unknown chemicals by using haz-cat procedures and chemical packaging techniques. Coordinates resources to meet client needs. Performs job-walks and prepare cost estimates/bids. Leads PEH encampment cleanups for the Los Angeles County Department of Internal Services, the city of Covina, the city of Southgate, and the city of San Clemente.

2016 – 2010 — **Lead Technician**

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Coordinated & supervised technicians on projects for a variety of contracts. Projects included PEH encampment cleanings for the Los Angeles County Department of Public Works, emergency response, and waste management. Additional duties included packing, labeling, manifesting and transporting waste to Treatment, Storage and Disposal Facilities.

2010 – 2004 — **Technician**

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Worked PEH encampments. On call1st responder for Hazardous Material responses.

NOTEWORTHY PROJECTS

Current – 2017 — **Supervisor / City of Covina**

In 2017 Covina solicited an RFP for hazardous waste management & emergency response services. Fortunately, we won first place and officially started our relationship with the city. The contract started off small, less than $10K a year. But overtime, the city witnessed our value (especially when encountering PEH cleanings) and amended the contract to $35K a year.

Current – 2020 — **Supervisor / City of Southgate**

We officially started working for the city of Southgate in 2020. We do so many PEH cleanings for LA County that Southgate staff eventually saw us conducting work near their jurisdiction. Naturally they contracted Ocean Blue to perform the same work for the city. While the amount of work is smaller, it is consistent. We love the repeat business with municipal clientele: $17K per year.

Current – 2016 — **Supervisor / City of Hawaiian Gardens**

In 2018 Mr. Valadez met the city of Hawaiian Gardens during a Caltrans PEH onramp incident. The job was close to the city jurisdiction, so the city monitored the cleanup. Simply put, they liked the way we worked. And at the time, they were unhappy with their current vendor. By next year, we became the city's hazardous waste contractor: $10K per year.

CERTIFICATIONS & TRAINING

HAZWOPER 40 – Hour Course CFR 1910.12

HAZWOPER 8 – Hour Refreshers

Bloodborne Pathogens CFR 1910.1030

Medic First Aid & CPR Training Courses



RAUL SANDOVAL

SUPERVISOR

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Long Beach, CA 90813

WORK EXPERIENCE

Current
2015

Supervisor

Ocean Blue Environmental Services, Inc. | Long Beach, CA

Supervises the City of Perris, City of El Segundo and City of Camarillo storm water management and pumping projects. Mr. Sandoval also oversees kitchen grease pumping, catch basin cleaning, channel maintenance, hydrodynamic separator pumping. Installs/repairs CPS & ARS units. Conducts pump station maintenance, storm water stenciling, CCTV inspections, and Contech filter maintenance/media-exchange. First responder for on-site flooding, overflows and emergency hazmat situations. Operates aJetter/Vactor & Super sucker.

2015
2010

Technician

United Storm Water, Inc. | Location or Country

Was a technician for the stormwater division. Received task orders to clean catch basins, pump stations, hydrodynamic separators, storm water channels and Contech filters. Involved in the fabrication/installation of connector pipe screens. Reported to respective supervisors to meet strict project deadlines. Performed inspections of municipal storm water systems. Reported & documented data collection forms. Travelled, for months at a time, to retrofit/clean thousands of catch basins per quarter.

NOTEWORTHY PROJECTS

Current
2016

Supervisor / City of Perris

Three times a year, Mr. Sandoval leads a team to clean 900+ catch basins and to hydrojet hundreds of thousands of feet for the city. To efficiently conduct the work, we use our in-house fabricated truck. At the end of each cleaning, we submit reports/pictures for every single basin. While the actual work is important, we also understand the importance of these reports in regard to the City's permit compliance. This is a $180,000/year contract.

Current
2016

Supervisor / City of El Segundo

Mr. Sandoval leads the installation field-team for 100+ Connector Pipe Screens. Because the City has Los Angeles County storm drains within its jurisdiction, Mr. Sandoval's installation must meet all county engineering specifications. After winning the original 90 unit installation contract, the City was so pleased they asked for another 40 units to be installed, a $60,000/year contract.

Current
2016

Supervisor / City of Camarillo

Ocean Blue currently maintains two different contracts with the city of Camarillo: one for Connector Pipe Screen Installation, and another for Storm Drain Catch Basin Inspection & Maintenance. Once every quarter, we inspect 700-1500 catch basins and clean them on an as-needed basis. Upon request, we also retrofit the catch basins with state-of-the-art connector pipe screens. Every year the spends $170K on Ocean Blue.

CERTIFICATIONS & TRAINING

HAZWOPER 40-Hour Course CFR 1910.120
HAZWOPER 8-Hour Refreshers
CPR / First-Aid Trained
Class C CDL w/ HazMat
Bloodborne Pathogens CFR 1910.1030
DOT Hazmat & Oil Transportation
Confined Space Entry Rescue
Incident Command System 100, 200 & 700



DON OSTRAND

DISTRICT MANAGER

CONTACTS

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WORK EXPERIENCE

Current – 1998

District Manager

Ocean Blue Environmental Services, Inc. | San Diego, CA

Over 21 years ago Mr. Ostrand single-handedly opened Ocean Blue's San Diego office to primarily serve the San Diego County Regional Airport Authority and the San Diego Unified Port District. Since then, the San Diego Office has successfully grown to serve various municipal & private contracts. Mr. Ostrand oversees all of Ocean Blue's San Diego Operations from equipment management, maintaining business contacts, hiring/training of personnel, and field operations including: emergency response (including flooding), PEH encampment cleaning, stormwater management, BMP implementation & control, hazardous waste management, labpacking, and underground storage tank removal.

1998 – 1998

Senior Project Manager

Philip Services Corporation | San Diego, CA

Managed San Diego area service contracts, including the $2.8 million San Diego Unified Port District contract, San Diego Gas & Electric and San Diego Community College District contracts. Duties included project estimating, project accounting, managed all phases of stormwater & environmental waste management.

1998 – 1990

Project Manager

Laidlaw Environmental Services Incorporated | San Diego, CA

Responsible for aerospace, government and private industrial accounts. Services included storm drain cleanouts, facility BMP maintenance, soil remediation, asbestos surveys & abatement, tank cleaning, and lab packing. Oversaw the stormwater & environmental program for governmental installations in 14 western states. Constructed & sampled monitoring wells and vapor extraction systems.

NOTEWORTHY PROJECTS

Current – 1999

Project Manager / San Diego County Regional Airport Authority

Consecutively for the last 22 years Mr. Ostrand has been the Project Manager & Single Point-of-Contact for San Diego's international Airport. Valued at $7M over a 3-year term, Mr. Ostrand oversees the Airport's stormwater program, hazardous waste management and emergency responses. In 2021, Mr. Ostrand's team responded to an airplane crash and subsequently remediated a large area of contaminated soil. All of his team maintain Airport security clearance and help foster a safe culture. In addition, Mr. Ostrand currently oversees the hydro-jetting of the airport's entire trench drain system, and regularly maintains all airport catch basins.

CERTIFICATIONS & TRAINING

Certified HazMat Incident Commander
Trauma Scene Waste Practitioner
Incident Command System 100, 200 & 700
Confined Space Entry Rescue
HAZWOPER 40 – Hour Course CFR 1910.12
HAZWOPER 8 – Hour Refresher
CPR / First-Aid Trained
Bloodborne Pathogens CFR 1910.1030



WILL JONES

SUPERVISOR

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WORK EXPERIENCE

Current 2018

Supervisor

Ocean Blue Environmental Services, Inc. | San Diego, CA

With over 10 years working directly with Ocean Blue, Mr. Jones has been promoted from technician, to lead technician and now field supervisor. Mr. Jones now oversees field operations for Ocean Blue's San Diego office. Mr. Jones is responsible for personnel, equipment & material scheduling, stormwater management, 24/7 emergency response, site remediation, waste management and client interface. Mr. Jones is diligent in catch basin cleaning, stormwater reporting, NPDES procedures, preparing profiles, manifests & container labels for waste pickups, identifying unknown chemicals. Mr. Jones performs job-walks and prepares cost estimates. Mr. Jones has daily interface with San Diego clientele including the San Diego Unified Port District, Helix Water District, Caltrans, the City of Chula Vista and the City of El Cajon.

Current 2012

Field Technician

Ocean Blue Environmental Services, Inc. | San Diego, CA

Mr. Jones comes from a tow-trucking background. He knows what it takes to deliver reliable, 24/7 service. Whether it's making sure your equipment is always stocked with necessary items, or trouble shooting problems—on your own—in the middle of the night. His skills were seamlessly transferred for drum handling, waste liquid pumping, catch basin cleaning, and much more.

NOTEWORTHY PROJECTS

Current 2019

Supervisor / Helix Water District,

For the last 3 years, Mr. Jones performed all of the waste management & emergency spill responses for Helix's As-needed hazardous, Non-Hazardous, and Universal Waste Transportation and Disposal and 24- Hour Emergency Spill Response Services contract. In July of 2021 Helix Water District wrote a letter of accommodation to Mr. Jones for his part in a caustic solution spill cleanup. Mr. Jones and his crew recovered two poly totes of caustic solution (500 gallons) during a spill cleanup. Normally this product would have been classified as hazardous waste because the client declared it unusable (for water system re-entry). Mr. Jones arranged for a local waste water treatment plant to accept this product for system use. This strategic managing proved beneficial for both clients. Helix Water District didn't have pay for disposal and the waste water treatment plant didn't have to purchase 500 gallons of caustic product. This contract is valued at $20,000 per year.

Current 2017

Supervisor / San Diego Unified Port District

Ocean Blue has been with the San Diego Unified Port District (Port) for 22+ years, and Mr. Jones has taken supervisory lead for the last 4 years. A 3-year contract valued at $800,000+: services include stormwater illicit discharge cleanup, maintenance of clarifiers and sumps, hazardous & universal waste management, and trauma scene clean-up response. This contract is valued at $250,000 over 3-years.

CERTIFICATIONS & TRAINING

- HAZWOPER 40 – Hour Course CFR 1910.120
- HAZWOPER 8 – Hour Refresher
- CPR / First Aid Certified
- Confined Space Entry & Rescue
- Bloodborne Pathogens CFR 1910.1030
- DOT Hazmat & Oil Transportation
- Incident Command System 100, 200 & 700
- Forklift Operator Certified

OCEAN BLUE ENVIRONMENTAL SERVICES, INC.

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License Permit	Description	Exp. Date
	Local Information	
318363-0001-0	City of Los Angeles Tax Registration	Active
BU94037860	City of Long Beach Business License	2024-08-15
Various	County of Los Angeles Public Health Permit (Sewage)	2024-06-30
	State Information	
709140	California, Contractors State Licensing Board, "A" General Engineering	2025-07-31
709140	California, Contractors State Licensing Board, Haz. Substance Removal & Remedial Actions	2025-07-31
3354	California, Department of Toxic Substances Control Transporter Registration	2024-11-30
111486	California Department of California Highway Patrol Transportation License	2024-09-30
FF863	California Department of Fish & Wildlife, Certificate of Financial Responsibility	2024-09-30
0119128	California, Department of Motor Vehicles Motor Carrier Permit	Non-Expiring
189683	Women/Minority Business Enterprise (WMBE) California Public Utilities Commission	2025-06-03
1000002621	California Department of Industrial Relations Registration	2025-06-30
3354	California, Department of Health Services Medical Waste Hauler Registration Number	Evergreen
44975	California, Department of Pesticide Regulation Business License	2024-12-31
151711	California, Department of Pesticide Regulation Qualified Applicator's License	2024-12-31
152980	California, Department of Pesticide Regulation Qualified Applicator's License (San Diego)	2024-12-31
230000355	County of Los Angeles Agricultural Pest Control Registration	2024-12-31
66	California, Department of Public Health Trauma Scene Practitioner Registration	2024-04-17
	Federal Information	
070219550300BD	U.S. Department of Transportation Hazardous Materials Certificate of Registration	2025-06-30
USDOT696231	U.S. Department of Transportation Identification Number	Non-Expiring
CAD983608258	U.S. Environmental Protection Agency	Non-Expiring
1003834	U.S. Dept of Homeland Security Emergency Management Institute	Non-Expiring

Agenda Item No: 3.a

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: January 14, 2025

Submitted by: Kyra Tao

From: Public Works

Subject:
Yorba Linda-Placentia Joint Active Transportation Plan Adoption

Financial Impact:
Fiscal Impact:
The adoption of the resolution has no fiscal impact. The adoption of the Plan will assist the City in remaining competitive for future grant opportunities.

Summary:
The Yorba Linda-Placentia Active Transportation Plan (ATP) is a collaborative effort between the City of Yorba Linda, the City of Placentia, and the Placentia-Yorba Linda Unified School District to create a community-supported, implementable plan that enhances safety and connectivity within communities in both cities. The plan was made possible by a grant awarded to both cities from Caltrans. The plan has been developed following extensive community engagement, data analysis, and coordination with key stakeholders. The goal of this plan is to enhance public health, reduce environmental impacts, improve mobility, and provide safe and accessible transportation options for all residents. On October 21, 2024, the Streetscape and Transportation Advisory Commission (STAC) reviewed and recommended to the City Council approval of the Yorba Linda-Placentia Joint ATP. The ATP will serve as a blueprint for future transportation projects and policy decisions. Staff recommends the City Council approve the Resolution, approving and adopting the Yorba Linda-Placentia Joint ATP.

Recommendation:
Recommended Action: It is recommended that the City Council:
Approve Resolution R-2025-03, a Resolution of the City Council of the City of Placentia, California, approving and adopting the Yorba Linda and Placentia Joint Active Transportation Plan

Strategic Plan Statement:
This item conforms to Strategic Plan Goal 5: Implement Public Infrastructure to Meet Community Needs and Objective 5.3, Examine more multi-modal transportation options.

Discussion:
The City of Yorba Linda as lead agency, in conjunction with the City of Placentia (City) and the Placentia-Yorba Linda Unified School District (PYLUSD) collaborated to develop a project that is eligible for the Caltrans Sustainable Transportation Planning Grant (STPG). The multi-

agency group developed a proposal for a comprehensive Active Transportation Plan (ATP) that incorporates identified bicycle and pedestrian improvements, Safe Routes to School (SRTS) and multi-use trail plans. The Multi-Agency ATP Project was selected to receive the Caltrans STPG funds in April of 2021. Subsequently, on June 20, 2023, the City Council of Yorba Linda awarded a professional service agreement to Alta Planning + Design, Inc. (Alta), for the design of the Yorba Linda – Placentia Multi-Agency ATP Project. The budget for the project is $406,427, of which a total of $359,809 is funded by Caltrans. There is a project funding match for a total of $46,618. The City agrees to provide 50% of the local matching funds in an amount of $23,309.

Development of the ATP is a collaborative effort between the two cities to create a community supported, implementable plan that will bring safety and connectivity to communities in Yorba Linda and Placentia. The ATP reflects the unique challenges and opportunities in the cities of Yorba Linda and Placentia and addresses active transportation mobility gaps that negatively impact access to neighborhood schools, parks, hospitals, retail centers, and regional and local transit options. The ATP is organized into seven chapters:

Chapter 1: Introduction
Chapter 2: Existing Condition
Chapter 3: Needs Analysis
Chapter 4: Public Outreach and Engagement
Chapter 5: Recommendation
Chapter 6: Implementation
Chapter 7: Appendices

The ATP is the result of:

- Data Collection and Analysis: Evaluation of existing infrastructure, traffic patterns, and safety issues for pedestrians and cyclists.
- Public Engagement: Workshops, surveys, and focus groups involving local residents, advocacy groups, and transportation experts.
- Alignment with City Goals: The ATP aligns with Placentia's broader transportation and sustainability goals, including maintaining a safe transportation system, encouraging active transportation modes, and fostering an inclusive, healthy community.

Outreach events provide an opportunity for community members who may not typically be engaged in the planning process to provide their feedback and suggestions. The project team hosted four pop-up events, one virtual town hall, one virtual workshop, two in-person community meetings, one parent-teacher association (PTA) Council presentation and walk audits at 28 project schools in the PYLUSD. Over 300 people participated in the development of the ATP through the public outreach process. More details are included in the Chapter 4 and Appendix C of the ATP.

Staff received the first working draft of the ATP from Alta in August 2024. Staff meetings were held in September and October 2024 to provide comments to Alta. on October 7, 2024, the Draft Plan was posted on the project website for public review and comment through November 5 2024. The draft ATP was also presented to the Streetscape and Transportation Advisory Committee (STAC) on October 21, 2024. The STAC reviewed, provided their comments, and recommended to the City Council approval of the Yorba Linda-Placentia Joint Active Transportation Plan once the report is revised and finalized based on the public comments.

Adopting the Active Transportation Plan will enhance the City's transportation network, reduce environmental impacts, improve public health, and provide equitable transportation options for all residents. Staff recommends the City Council approve the Resolution, approving and adopting the Yorba Linda-Placentia Joint ATP, and looks forward to moving forward with the implementation of this vital plan.

Fiscal Impact Summary:
The adoption of the resolution has no fiscal impact. The adoption of the Plan will assist the City in remaining competitive for future grant opportunities.

Attachments
Attachment 1 - Draft Resolution No. 2025-03 - Placentia.docx
Attachment 2 - Yorba Linda-Placentia_ATP Report_Final Draft.pdf

RESOLUTION NO. R-2025-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA AUTHORIZING AN APPLICATION AND SUBMITTAL OF THE YORBA LINDA-PLACENTIA JOINT ACTIVE TRANSPORTATION PLAN

A. Recitals

(i) WHEREAS, the City of Yorba Linda as lead agency, in conjunction with the City of Placentia (Placentia) and the Placentia-Yorba Linda Unified School District (PYLUSD) collaborated to develop a proposal for a comprehensive Active Transportation Plan (ATP) that incorporates identified bicycle and pedestrian improvements, Safe Routes to School (SRTS) and multi-use trail plans, which was eligible for the California Department of Transportation (Caltrans) Sustainable Transportation Planning Grants (STPG).

(ii) WHEREAS, Caltrans selected the multi-agency ATP project to receive the Caltrans Sustainable Transportation Planning Grants (STPG) in April of 2021.

(iii) WHEREAS, the Yorba Linda-Placentia Joint Active Transportation Plan provides infrastructure and program recommendations for corridors and safe routes to schools in the Cities of Placentia and Yorba Linda.

(iv) WHEREAS, having an adopted Active Transportation Plan is an important component for municipal agencies in California to compete for statewide and regional funds, including grant fund available through the Active Transportation Program, Affordable Housing and Sustainable Communities Program and the California Natural Resources Agency Urban Green Program, amongst other federal and state funding opportunities.

(v) WHEREAS, adoption of the Yorba Linda-Placentia Joint Active Transportation Plan will enable City of Placentia staff to pursue grant funding to implement transportation improvements, advancing community-driven initiatives in the community feedback received throughout the development of the Plan.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth' in the Recitals, Part A., above.

2. Adoption. The City Council of the City of Placentia adopts the Yorba Linda-Placentia Joint Active Transportation Plan.

3. The Mayor shall sign this Resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED and ADOPTED this 14th day of January 2025.

_____
Kevin Kirwin, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

Active Transportation Plan

Yorba Linda | Placentia

December 2024

Final



812

Acknowledgments

California Department of Transportation

The Caltrans Sustainable Transportation Planning Grant program provided funding for this project.

City of Yorba Linda Staff

* Jamie Lai, Director of Public Works/City Engineer
* Colleen Callahan, Economic Development Manager
* Tony Wang, Traffic Engineering Manager

City of Placentia Staff

* Kyra Tao, Transportation Manager

Placentia-Yorba Linda Unified School District

* Richard Jimenez, Director of Transportation

Technical Advisory Committee Members

* Megan Beard, Safe Routes to School Coordinator
* Samantha Bigonger, Yorba Linda Sunrise Rotary
* Raymond Brower, Canyon Velo Cycling Club
* Turgut Cakiraga, Rotary Club of Placentia
* DeeDee Friedrich, Yorba Linda Country Riders
* Frank Garza, Placentia Traffic Sergeant
* Thomas Ingalls, Placentia Planning Commission and Placentia Streetscape and Transportation Advisory Commission
* Richard Jimenez, Placentia-Yorba Linda Unified School District
* Anthony Johnson, Yorba Linda Traffic Commission
* Brendan Latimer, Caltrans District 12
* Thuy Loung, Placentia Yorba Linda Unified Council of PTAs/PTSAs
* Robert McKinnell, Placentia Senior Center
* Rachel McLure, Yorba Linda Parks and Recreation Commission
* Tricia Montelongo, Placentia Parks and Recreation Commission
* Alyssa Murakami, Caltrans District 12

* Juan Navarro, Placentia Planning Commission
* Rachel Om, SCAG
* Vernoica Ortiz, Placentia Park Arts and Recreation Commission
* Zach Paul, Caltrans District 12
* Robert Pease II, Yorba Linda Planning Commission
* Nick Polichetti, Placentia Streetscape and Transportation Advisory Commission
* Paul Pongetti, Placentia Resident and Avid Bike Rider
* Mike Rothans, Yorba Linda Traffic Commission
* Richard Savitt, Canyon Velo Cycling Club
* Michele Severson, Placentia Chamber of Commerce
* Kelly Soemantoro, Orange County Health Care Agency
* Peter Sotherland, OCTA
* Zully Villegas, OCTA
* Susan Wan-Ross, Yorba Linda Chamber of Commerce
* DeAnne Wigginton, Yorba Linda Police Services

Consultants

alta

MBI

DKS

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01 Introduction



Purpose of the Plan

The Yorba Linda-Placentia Active Transportation Plan (Plan) is a collaborative effort between the City of Yorba Linda, the City of Placentia, and the Placentia-Yorba Linda Unified School District to create a community-supported, implementable plan that will bring safety and connectivity to communities in Yorba Linda and Placentia. The Plan reflects the unique challenges and opportunities in the cities of Yorba Linda and Placentia and addresses active transportation mobility gaps that negatively impact access to neighborhood schools, parks, hospitals, retail centers, and regional and local transit options.

This Plan analyzes existing conditions in both Yorba Linda and Placentia that present community-wide challenges, and it builds on previous planning efforts to address these challenges. Public and stakeholder input is used to understand existing and future transportation network needs, and active transportation improvements are recommended to create healthier and more vibrant communities. In addition to network bicycle recommendations, and pedestrian recommendations in priority areas, this Plan also evaluates all public schools in Yorba Linda and Placentia and recommends infrastructure and programming to improve Safe Routes to School. Recommended improvements are prioritized to enable swift implementation to achieve citywide connectivity with pedestrian and bicycle facilities.

The Plan allows for modifications and updates as needed following adoption to address evolving needs, opportunities, and challenges. An addendum to the Plan may be incorporated as warranted to ensure continued relevance and responsiveness to the communities' transportation goals.





Study Area

Yorba Linda and Placentia are separate but neighboring cities in northern Orange County, CA. The cities are bordered by Brea to the northwest, Fullerton to the west, Anaheim to the south, and Chino Hills State Park to the east and northeast. California State Route 57 (Orange Freeway) runs along the western border of both cities and State Route 91 runs along Placentia's southern border. Additionally, Imperial Highway (State Route 90) passes through both Yorba Linda and Placentia at-grade and the two-lane State Route 142 (Carbon Canyon Road) connects northern Yorba Linda to Chino Hills in San Bernardino County. While both cities are characterized by low- and medium-density residential communities, Placentia contains a concentration of industrial and office land use along its southern end while Yorba Linda features ample open space.

The two cities include integral components of the greater Orange County active transportation network, each offering unique opportunities and challenges for enhancing connectivity and mobility. Yorba Linda, characterized by expansive residential neighborhoods and scenic recreation destinations, presents an opportunity to develop safe and accessible walking and biking paths linking residents to the city's expansive trail network, parks, and local destinations. With its historic downtown and more compact urban form, Placentia presents opportunities to prioritize pedestrian-friendly streetscapes and bike infrastructure that cater to residents and visitors alike. By integrating innovative active transportation recommendations and community engagement strategies, this Plan aims to enhance the quality of life in both cities, fostering healthier lifestyles and strengthening community ties through enhanced accessibility and connectivity.

This Plan includes active transportation recommendations for both Yorba Linda and Placentia. These recommendations work to complement existing and proposed active transportation facilities in both cities.

The Plan also includes an update to the City of Yorba Linda's Master Plan for Riding, Hiking, and Bikeway Trails (Trails Plan). The Trails Plan inventories earthen and paved trails in Yorba Linda that can be used by pedestrians, bicyclists, and equestrians. The Trails Plan update recommends additional trails that complement the active transportation recommendations in this Plan. The Trails Plan is included as Volume II of the Yorba Linda-Placentia Multi-Agency Active Transportation Plan.

Goals, Objectives, Policies, and Performance Measures

This collaborative effort between the City of Yorba Linda, the City of Placentia, and the Placentia-Yorba Linda Unified School District is needed to connect and create infrastructure for safe, comfortable mobility for all community members, including improvements to the multi-use trail network for exercise and recreation. The Plan provides clear and actionable strategies to promote people walking, biking, and rolling as a part of healthy lifestyles; reduce collisions involving those vulnerable road users; and decrease transportation-related pollution. The Plan recommends infrastructure projects and non-infrastructure programs that reflect national best practices, rigorous data analysis, and extensive stakeholder engagement.

This Plan addresses the following goals:



Safety



Equity



Comfort



Health



Connectivity



Progress

To meet these broad goals, this Plan helps these Cities achieve the following objectives:

1. Provide safe sidewalks and intersections for people walking and rolling
2. Provide safe bikeways and intersections for people biking and rolling
3. Identify infrastructure and programmatic barriers to walking and biking
4. Provide a broad spectrum of projects to benefit the many types of active transportation users
5. Connect trails and pathways within and between Yorba Linda and Placentia
6. Strengthen social equity by prioritizing infrastructure in disadvantaged communities
7. Ensure that disadvantaged communities fully share in program benefits
8. Promote active travel as a way to improve health
9. Reduce greenhouse gas and particulate emissions from vehicle travel by increasing use of sidewalks, bikeways, and trails
10. Identify evaluation metrics
11. Integrate plans for active transportation, safe routes to schools, and trails
12. Prioritize infrastructure and programs using community needs and best practices
13. Provide Safe Routes to School for K-12 students and their caregivers

This is a living document, and while these measurements will not capture the full picture, they will help the Cities understand to what extent they are meeting their goal of progress.

Previous Plan and Policy Review

A comprehensive review of previous local, regional, and state plans and policy documents pertinent to Complete Streets, mobility, and sustainability was completed to ensure consistency between these previous plans and this Plan. This review helps to identify completed local and regional plans and studies to leverage related goals, policies, and project recommendations, and to identify and fill in gaps as needed. A summary of each City's General Plan Circulation/Mobility Element is provided on the following pages. These are key documents that were used in the development of this Plan to understand the existing transportation network in each city, and each city's vision for the future.

Table 1 lists all the documents studied in this review. A summary of each reviewed document can be found in **Appendix A: Previous Plan and Policy Review.**

Table 1. Previous Plan and Policy Review Documents

Plan/Study	Agency/Organization	Year Completed
Connect SoCal–The 2024 Regional Transportation Plan/ Sustainable Communities Strategy	SCAG	2024
Yorba Linda ADA Accessibility Plan	City of Yorba Linda	2023
Caltrans Active Transportation Plan for District 12	Caltrans	2022
Orange County Bikeways Map	OCTA	2022
Yorba Linda General Plan: Housing Element Update	City of Yorba Linda	Adopted 2022; Amended 2023
Yorba Linda Local Roadway Safety Plan (LRSP)	City of Yorba Linda	2022
Orange County Safe Routes to School Action Plan	OCTA, Orange County Health Care Agency (OCHCA)	2021
Placentia General Plan: Land Use; Mobility Element; Health, Wellness, and Environmental Justice; Open Space and Recreation	City of Placentia	2019
Toward an Active California - State Bicycle + Pedestrian Plan	Caltrans	2017
Yorba Linda General Plan: Circulation Element	City of Yorba Linda	2016
Yorba Linda Parks and Recreation Master Plan	City of Yorba Linda	2014
Yorba Linda General Plan: Riding, Hiking, and Bikeway Trails Component	City of Yorba Linda	2005
OC Active Website	OCTA	Ongoing

Yorba Linda General Plan (2016)

Circulation Element

The Circulation Element of the Yorba Linda General Plan provides a framework that promotes the safe, efficient, and reliable movement of people and goods throughout the community. The chapter defines the goals and policies that will enhance the development and maintenance of the transportation system and maximize the freedom of vehicular movement and pedestrian movement in the community.

Open Space and Recreation Element

The Open Space and Recreation Element provides policies and programs to enhance the overall quality of life in Yorba Linda and direct the management and protection of open space land in the City. The Open Space and Recreation Element provides guidance for the acquisition, maintenance, and development of parks, trails, and recreational facilities and programs throughout the City.

Placentia General Plan (2019)

Mobility Element

The Mobility Element represents Placentia's overall transportation plan. The transportation plan includes both the physical transportation system itself such as streets, highways, rail lines, bicycle routes, and sidewalks, as well as the various modes of transportation such as cars, buses, trucks, trains, bicycles, ridesharing, on-demand service, and pedestrians using these facilities. In addition to the traditional vehicular transportation planning needs of the General Plan, the Mobility Element also addresses interconnected transit and active transportation modes (pedestrians, bikeshare programs, and bicycles) that support the City's commitment toward advancing transportation innovation as well as long-term sustainability as outlined in SB 375.







02 Existing Conditions



Introduction

This chapter aims to identify and evaluate existing infrastructure conditions in Yorba Linda and Placentia, including bicycle, pedestrian, public transportation, and road networks. This chapter also identifies and describes key destinations that can complement and benefit from an expanded active transportation network.

A comprehensive understanding of existing conditions is necessary to develop a Plan that will ultimately improve multimodal transportation options. The findings of this assessment directly informed subsequent recommendations in this Plan.

Roadway Network

The Plan's recommendations primarily focus on the City-maintained roadway network, as these are the roads over which the Cities have exclusive jurisdiction and the ability to improve. This network interconnects with state highways and private roads, which the Cities do not control but which are essential for most travel.

The links between these roadway systems are crucial for enabling local, regional, and interstate travel. These roads offer access to local and regional destinations, including employment areas, shopping centers, schools, recreational areas, and residential communities. The interconnected nature of the roadway system necessitates collaboration with other agencies to develop a comfortable active transportation network for all residents, workers, and visitors.

Some roads in the cities, such as Imperial Highway (State Route 90) and Yorba Linda Boulevard, are considered truck routes, consisting of roadways that larger semi-trucks are required to use. These arterial roads with high traffic volumes and speed should have their own corridor studies. Where feasible, separated facilities, such as Class I shared-use path or Class IV separated bikeways were recommended on these routes or alternative routes were identified. The following lists show truck routes that run through both cities:

Yorba Linda

* State Route 91
* Imperial Highway (State Route 90)

Placentia

* Crowther Avenue
* Melrose Street
* Orangethorpe Avenue
* Placentia Avenue
* Rose Drive
* State Route 57 (Orange Freeway)
* Imperial Highway (State Route 90))
* Yorba Linda Boulevard

Public Transportation

Orange County Transportation Authority

The Orange County Transportation Authority (OCTA) provides public transportation services to Yorba Linda and Placentia. Yorba Linda is served solely by OCTA's 26 Local Bus Route, which takes riders from the center of Yorba Linda to the Fullerton Park-and-Ride. Placentia is served by four Local Bus Routes, including the 26, 30, 38, and 71, and two Community Bus Routes, the 123 and the 129. These routes similarly connect riders to the greater Orange County area, including nearby public transportation hubs such as the Goldenwest Transportation Center, and the Anaheim Canyon and Buena Park Metrolink Stations.

Metrolink and Amtrak

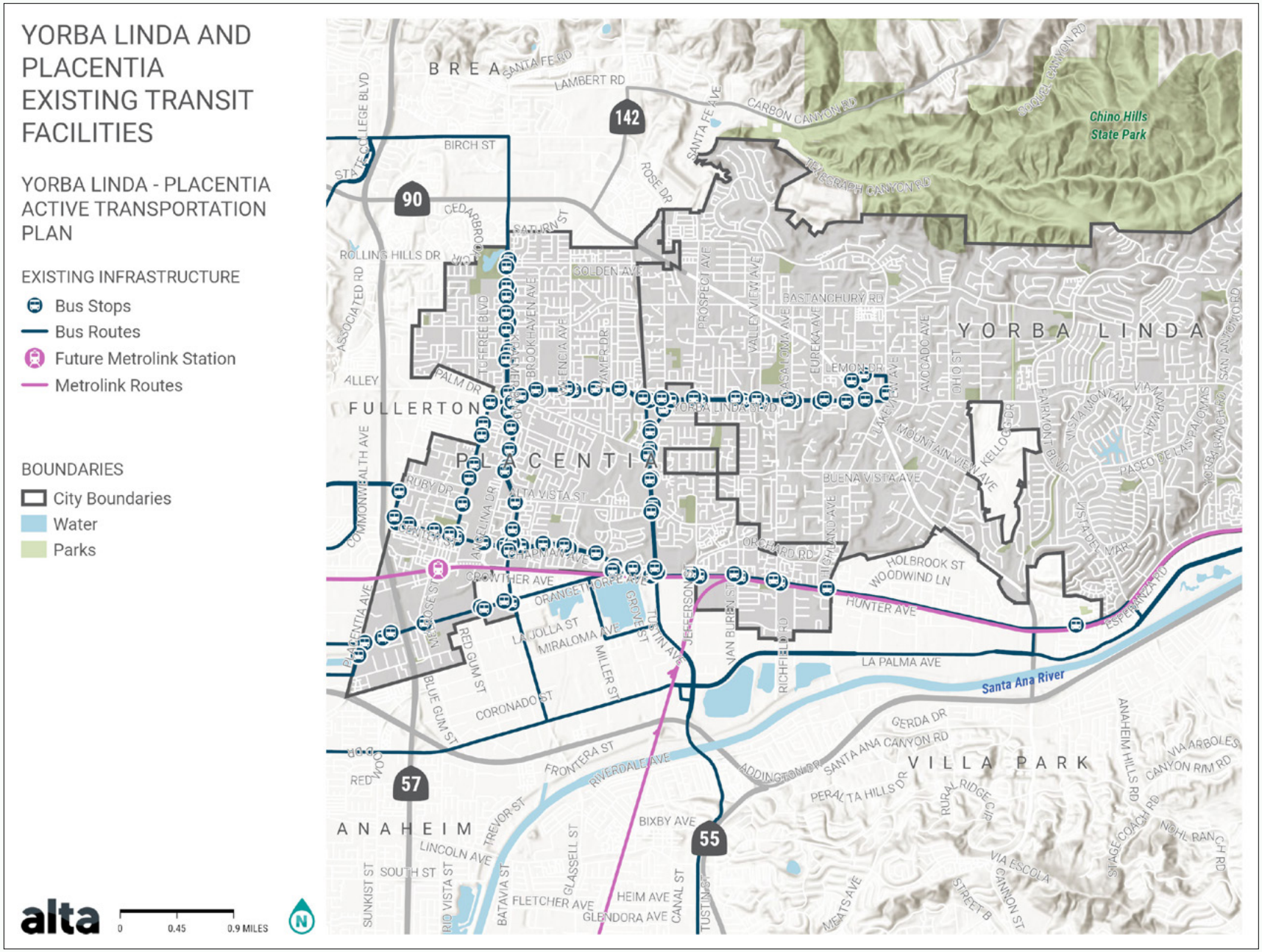
Yorba Linda and Placentia are also served by the Metrolink commuter rail service. Nearby stations include the Anaheim Canyon Station and the Fullerton Station. Additionally, a Metrolink station is currently under construction at Melrose Avenue and Crowther Avenue in the City of Placentia.

The Anaheim Canyon Station is served by the 91/Perris Valley Line and the Inland Empire-Orange County Line. The Fullerton Station is served by the 91/Perris Valley Line and the Orange County Line. Amtrak Pacific Surfliner service is also provided at the Fullerton Station. Together, these lines connect riders to stations across Southern California. Additionally, up to three bikes can be brought onto regular Metrolink train cars, and all trains include a bike car that accommodates up to nine more.





Figure 1. Yorba Linda and Placentia Existing Transit Facilities








STOP



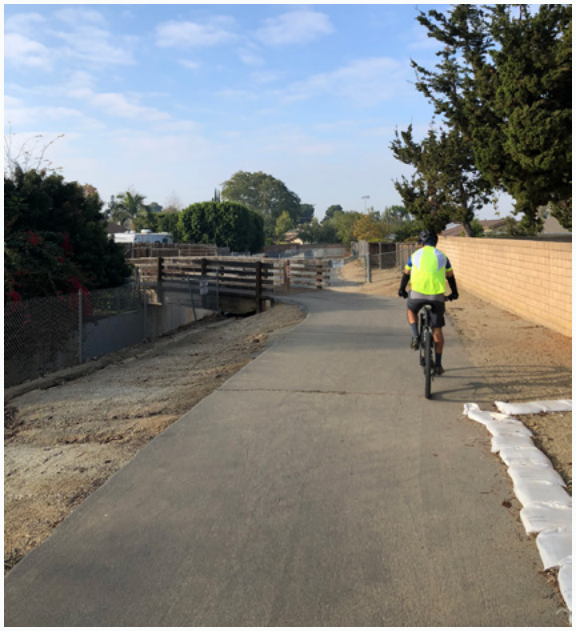
Existing Infrastructure and Facilities

Existing and previously planned bicycle and pedestrian facilities provide a base for future recommendations in this Plan.

Existing Bicycle Facilities

Existing cycle facilities contribute to the ability of residents of Yorba Linda and Placentia to bike to their destination.

Bikeways in Yorba Linda and Placentia can be categorized into four classes:



A bicyclist cycling along the El Cajon Trail, a Class I Shared-Use Path in Yorba Linda



A Class II Bike Lane near Mabel M. Paine Elementary School

CLASS I SHARED-USE PATH

Class I bikeways are facilities that are fully separated from automobile traffic. These are generally off-street trails and are often shared with pedestrians and sometimes equestrian users.

CLASS II BIKE LANE

Class II bike lanes are dedicated bicycle space on a facility shared with vehicles. Most commonly, these are marked bicycle lanes or paved shoulders and are wide enough that vehicles can pass cyclists without leaving their lanes.



A Class III Bike Route along Bastanchury Road in Yorba Linda.

CLASS III BIKE ROUTE

Class III bike routes are roadways where bicycles and vehicles share the same lane. These are generally indicated with signage to “share the road” or by painted sharrows. Bicycles are granted full right of access to the street and are considered part of general traffic.



A Class IV Separated Bikeway along Esperanza Road in Yorba Linda.

CLASS IV SEPARATED BIKEWAYS

An on-street bikeway that is separated from traffic by a vertical barrier, such as a curb, median, or bollards. Also called a “cycle track” or “protected bikeway.” May be one- or two-way.

There are over 56 miles of existing bikeway facilities within Yorba Linda and Placentia **(Figure 2. Yorba Linda and Placentia Existing Bicycle Facilities)**. This includes 14.3miles of Class I shared-use paths, 29.6 miles of Class II bike lanes, 12.2 miles of Class III bike routes, and .17 miles of Class IV separated bikeways **Table 2)**.

Table 2. Existing Bikeway Facilities within Yorba Linda and Placentia

Facility Types	Mileage
Class I Shared-Use Path	14.3
Class II Bike Lanes	29.6
Class III Bike Routes	12.2
Class IV Separated Bikeways	.17
Existing Bikeway Network	**56.3**

Many of the existing Class II bike lanes are along main arterials such as Bastanchury Road, Fairmont Boulevard, and Village Center Drive. However, due to these arterials' size, the existing Class II bike lanes may not feel comfortable for most potential cyclists. Many of the existing lanes in Placentia are short segments of streets with no connectivity. Although the bikeways adhere to the current Caltrans design standards for widths and lane configurations, improvements can be made to enhance traffic safety and encourage more people to bike in Yorba Linda and Placentia.

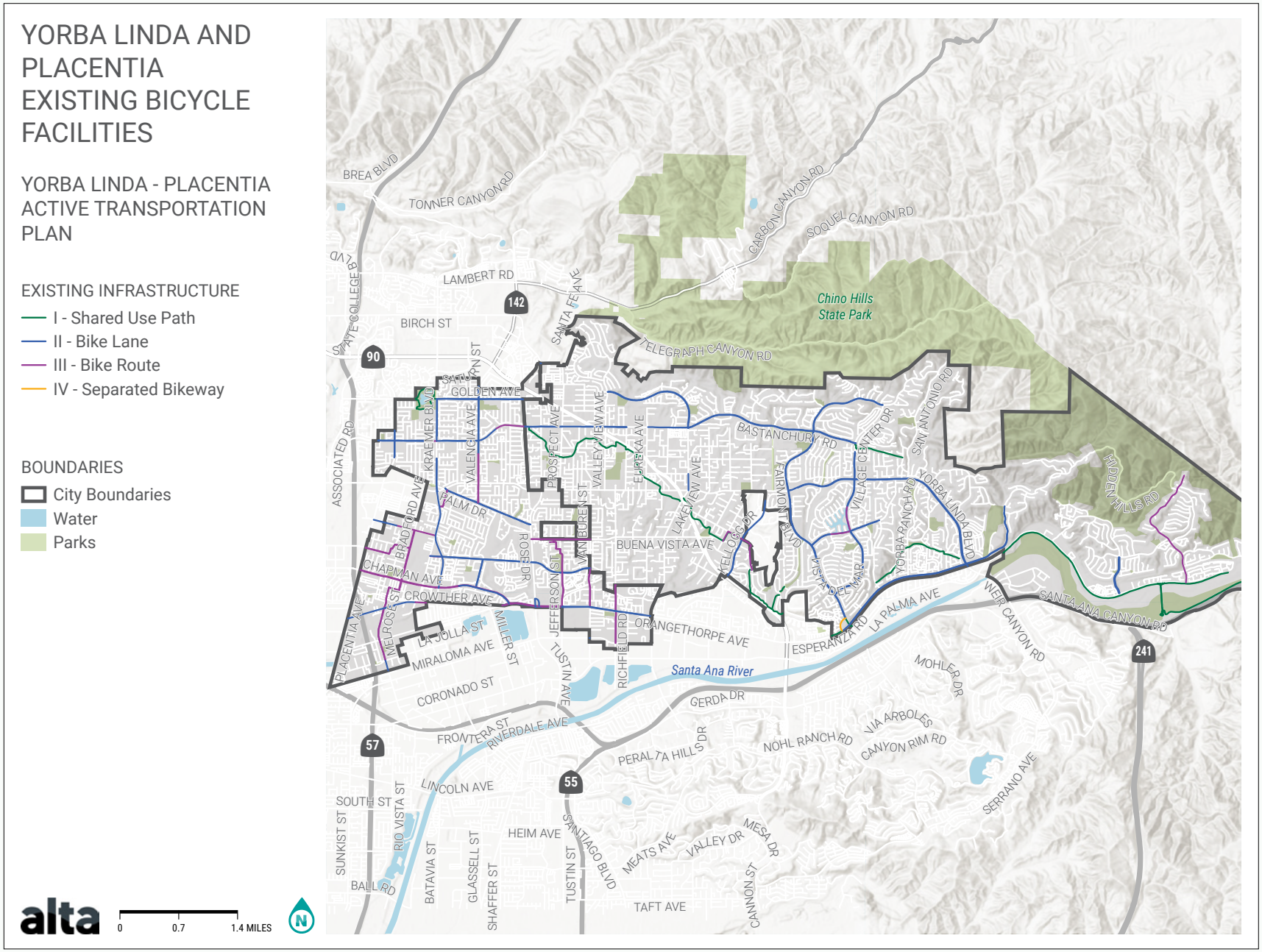
The Santa Ana River Trail runs along the southern border of Yorba Linda and is the only Class I in either city. The trail will eventually be a 110-mile multi-use path spanning from San Bernardino to Huntington Beach. The trail currently consists of two sections and spans about 60 miles. In Yorba Linda, riders can use the trail approximately 6 miles east to Corona, and 27 miles west to Huntington Beach. Users can access dining, shopping, and recreation areas along the trail, and connect to the Huntington Beach Bicycle Trail.

A 0.85 mile section of Class IV separated bikeway, with approximately 600' in Yorba Linda, was recently constructed along the southern border of Yorba Linda via Esperanza Road and Fairmont Connector. This bikeway was constructed as part of the OC Loop, a vision for 66 miles of seamless path connections throughout Orange County.

The El Cajon Trail is a Class I shared-use path from the northwest corner of Yorba Linda to the southeast and is a part of the OC Loop. There is a gap approximately 0.75 miles along on-street connections, in the El Cajon Trail between Grand View Avenue and Arroyo Cajon Drive.

In addition to the bikeway classes listed above, Yorba Linda has paved multipurpose trails that can also be used by bicyclists. However, due to width constraints, these paved multipurpose trails do not meet the Caltrans standards for a Class I shared-use path. To learn more about paved multipurpose trails, see the Volume II document, the Updated Yorba Linda Riding, Hiking, and Bikeway Trails Element.

Figure 2. Yorba Linda and Placentia Existing Bicycle Facilities



Bicycle Parking

Knowing a secure place is available to store a bike at a destination is an important part of making a bicycle trip feasible and can help encourage more bicycling in Yorba Linda and Placentia. Bicycle parking is currently sparse in both cities and mainly consists of wave racks and inverted U racks. These can be found at most schools and parks, in Yorba Linda's Historic Main Street and Old Town Placentia, at Placentia Civic Center, near major shopping centers, and around newer high-density residential developments.



Decorative bike racks on E Crowther Avenue in Placentia

Installation of new bicycle racks should follow Association of Pedestrian and Bicycle Professionals guidance. Short-term bike racks should provide two points of contact between the bike frame and the rack. U-racks are an affordable and effective option for this purpose. Bike racks that only secure the wheel, such as wave racks or wheel racks, should be avoided. For high-traffic areas or popular destinations, longer-term bike parking solutions, such as lockers, may be considered.

Long-term bike parking is designed for extended use, providing secure storage for bikes over several days or weeks. These facilities are typically enclosed to prevent theft and damage, and can include lockers, bike rooms, or bike cages. Long-term bike parking is particularly valuable near job centers and locations with high activity. Yorba Linda and Placentia should prioritize implementing long-term parking solutions where feasible.

Existing Pedestrian Facilities

Quality pedestrian facilities can contribute to the ability of residents to walk to their destinations. In many areas of Yorba Linda and Placentia, pedestrian facilities offer access to key destinations such as schools, parks, transit stops/stations, and commercial areas. Existing pedestrian facilities include sidewalks, shared-use paths, pedestrian bridges, crosswalks, and rectangular rapid flashing beacons. Photos of these pedestrian facilities are shown on **page 27**.

Most streets in both Yorba Linda and Placentia have sidewalks. In 2023, Yorba Linda completed an Access Compliance Survey Report, which surveyed sidewalks and curb ramps in the city for compliance with the Americans with Disabilities Act (ADA). The report found 81.5 miles of the city's 254 sidewalk miles to be ADA-compliant. Yorba Linda will use this report as a guide to updating its sidewalk network. As shown in **Figure 3. Yorba Linda Existing Sidewalks**, more than half of the streets lack sidewalk or trail facilities due to certain areas of Yorba Linda being designated as rural.

Figure 4. Placentia Existing Sidewalks shows the existing sidewalks on Placentia's arterial and collector roadways. Most streets in the city have sidewalks, including the local roadways not illustrated in the map. In 2024, the City of Placentia initiated the development of an ADA Transition Plan and a self-evaluation to ensure its existing sidewalks are accessible for all community members, and the plan is anticipated to be completed by late 2025.

Figure 3. Yorba Linda Existing Sidewalks

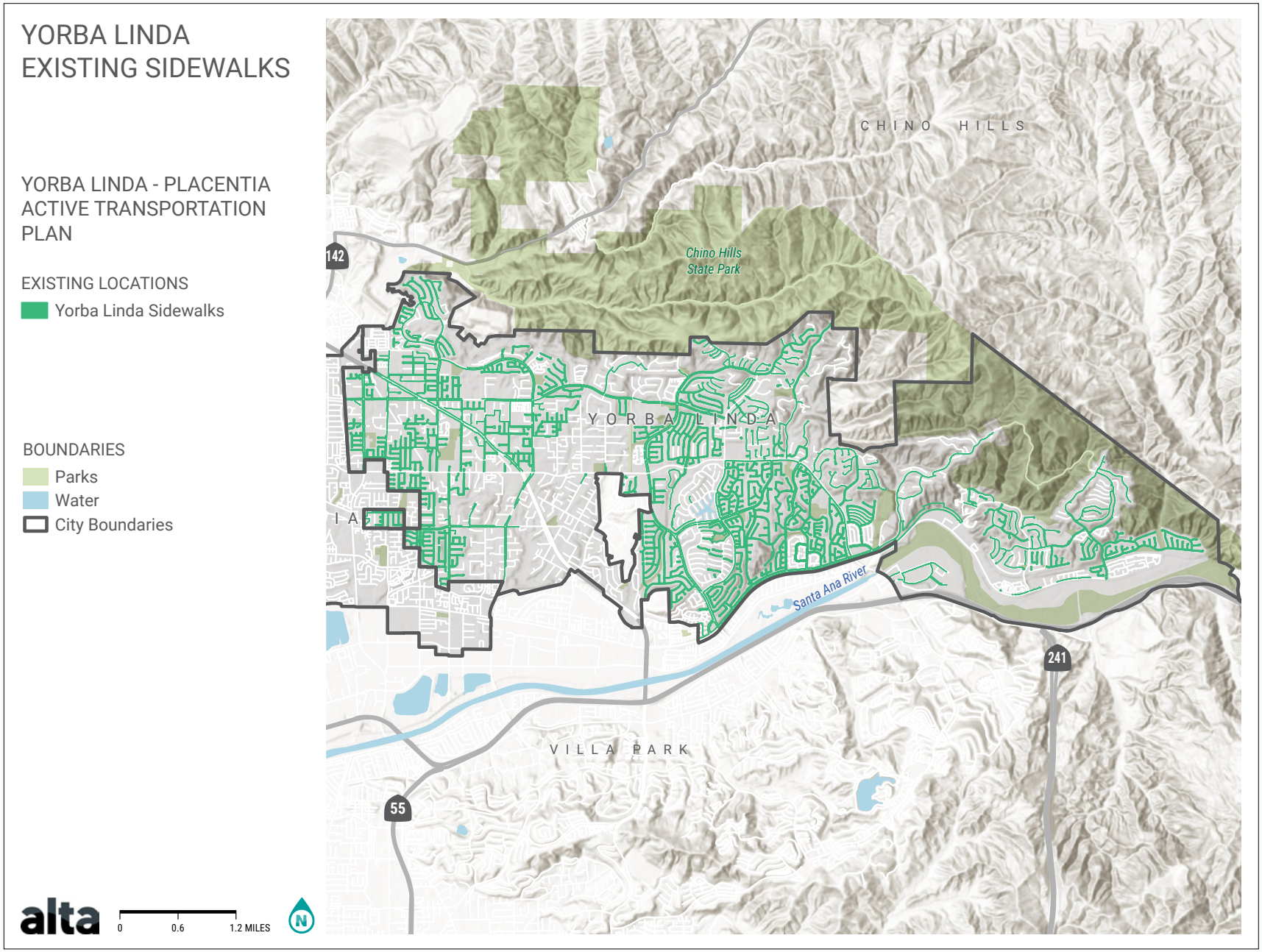
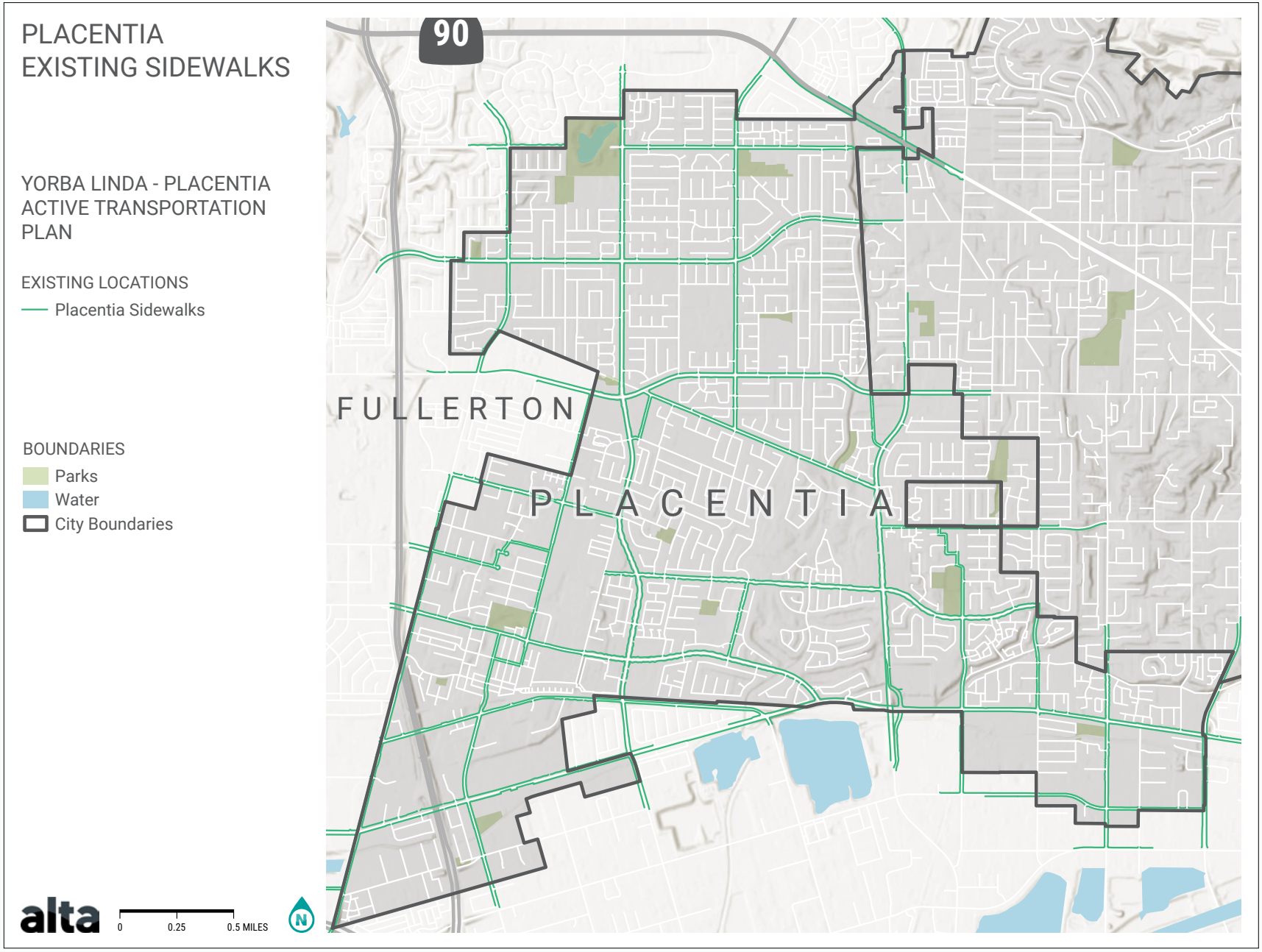


Figure 4. Placentia Existing Sidewalks





Sidewalk: A paved path alongside a street that provides space for those walking separated from vehicular traffic.



Shared-Use Path: A multi-purpose trail designed for both those walking and those biking, separated from vehicular traffic.



Pedestrian Bridge: A structure designed for people walking to cross over obstacles like railways, roads, and highways.



Crosswalk: A designated area on a street marked by lines to clearly delineate the right-of-way for those crossing the street.



Rectangular Rapid Flashing Beacon: A traffic safety device that uses flashing lights to alert drivers to the presence of crossing pedestrians.

Existing Equestrian Facilities

The City of Yorba Linda contains over 100 miles of trails for use by equestrians in addition to pedestrians and bicyclists. This trail network provides off-street, non-vehicular connections to open spaces and recreational areas throughout the city. Furthermore, several of the trails connect to a larger regional system that links key recreation destinations including Carbon Canyon Regional Park, Chino Hills State Park, Yorba Linda Regional Park, and the Santa Ana River Trail. Learn more about these trails in Volume II: Yorba Linda Riding, Hiking, and Bikeway Trails Element.

Yorba Linda also has several equestrian facilities, including three staging areas and an equestrian center. The staging areas provide space for trailer parking and have connections to Chino Hills State Park. The five-acre Phillip S. Paxton Equestrian Center has an equestrian show arena, a turnout arena, and a round pen.



An equestrian crossing connecting two trails

Pedestrian Priority Zones

This Plan identifies three pedestrian priority zones: two in Placentia and one in Yorba Linda. Together, these three pedestrian priority zones act as model areas for pedestrian improvements throughout both cities.

The two pedestrian priority zones in Placentia were selected because they represent the areas within the city identified as disadvantaged by CalEnviroScreen 4.0, a tool developed by the California Office of Environmental Health Hazard Assessment that identifies communities disproportionately burdened by pollution or health and vulnerability factors. The third pedestrian priority zone, located in Yorba Linda, was selected by the City of Yorba Linda and includes historic Main Street. The three zones all feature important destinations including housing, schools, parks, retail areas, and public facilities that community members would like to access by walking or biking. All three are also located near or along major roadways including Imperial Highway (State Route 90), Orangethorpe Avenue, Yorba Linda Boulevard, and State Route 57 (Orange Freeway).

The Chapman and Kraemer Pedestrian Priority Zone in Placentia includes Old Town Placentia, the City's historic and compact downtown area that will soon be home to the Placentia Metrolink Station. Placentia's second pedestrian priority zone, the McFadden Park Pedestrian Priority Zone, is centered around important public facilities including McFadden Park, La Placita Parkette, Jaycee Parkette, Melrose Elementary School, and Valadez Middle School Academy. The Yorba Linda Downtown Pedestrian Priority Zone includes the City of Yorba Linda's historic downtown area, home to the Yorba Linda Public Library and newly constructed retail centers such as the Yorba Linda Town Center.

Pedestrian Priority Zone **Figure 5**-**Figure 7** display the boundaries of each pedestrian priority zone. The pedestrian recommendations included in these zones were prioritized for implementation by both Cities.





Figure 5. Pedestrian Priority Zone: Chapman and Kraemer, Placentia



Figure 6. Pedestrian Priority Zone: McFadden Park, Placentia

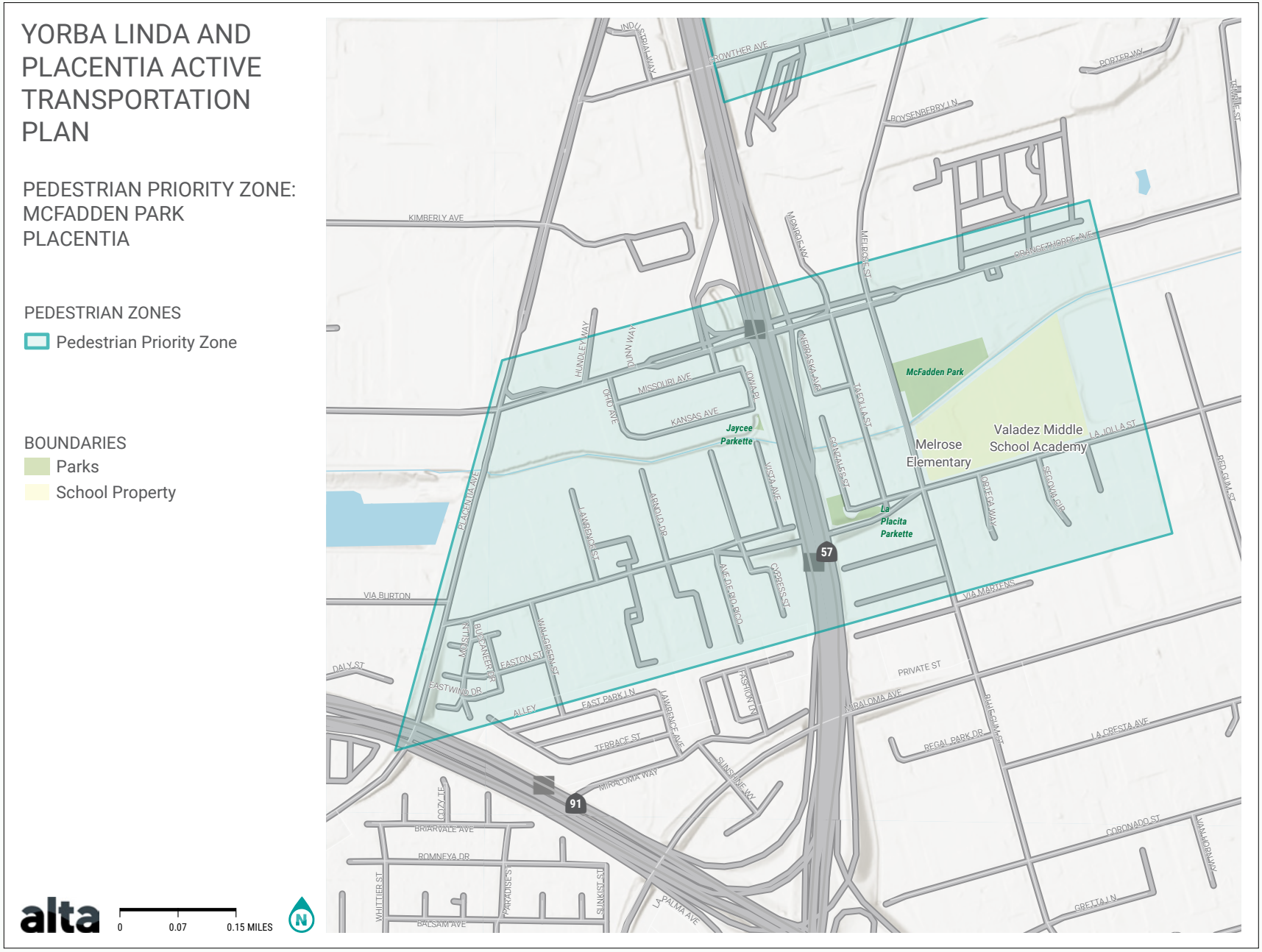
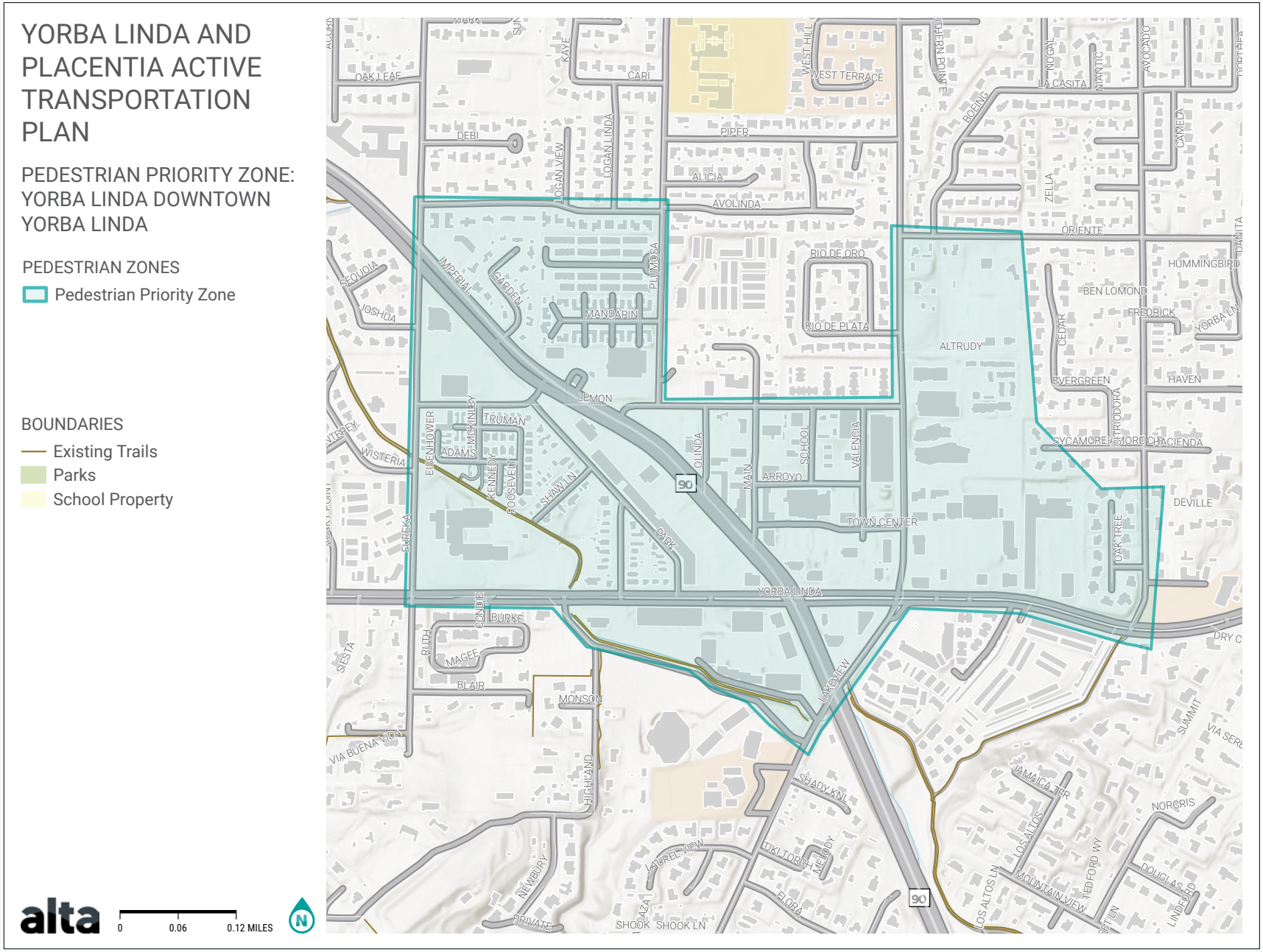


Figure 7. Pedestrian Priority Zone: Yorba Linda Downtown, Yorba Linda



Key Destinations

Key destinations are those that community members visit every day such as schools, parks, libraries, and transit stations. Key destinations can act as pedestrian generators, or places that indicate the start or end of a pedestrian trip. Providing safe and connected active transportation infrastructure to these destinations can reduce vehicle miles traveled and can help the region in achieving greenhouse gas reduction targets. Recommendations in this Plan were made with these key destinations in mind.

Chino Hills State Park

Chino Hills State Park is in the foothills of the Santa Ana Mountains along the northern border of Yorba Linda. This park is a popular regional destination for hiking, horseback riding, and mountain biking. Over 60 miles of trails allow access into the Chino-Puente Hills Wildlife Corridor, offering opportunities to view native plants and wildlife.

Santa Ana River Trail

The Santa Ana River Trail is a regional recreation trail that, when complete, will span 110 miles from the Pacific Ocean to the San Bernardino Mountains. Much of the trail south of the City of Corona through Orange County has been completed. Riders can continuously ride from just west of Corona to Huntington Beach on the Santa Ana River Trail. Sections east of Yorba Linda, such as Corona, Eastvale, and Norco are still under construction.

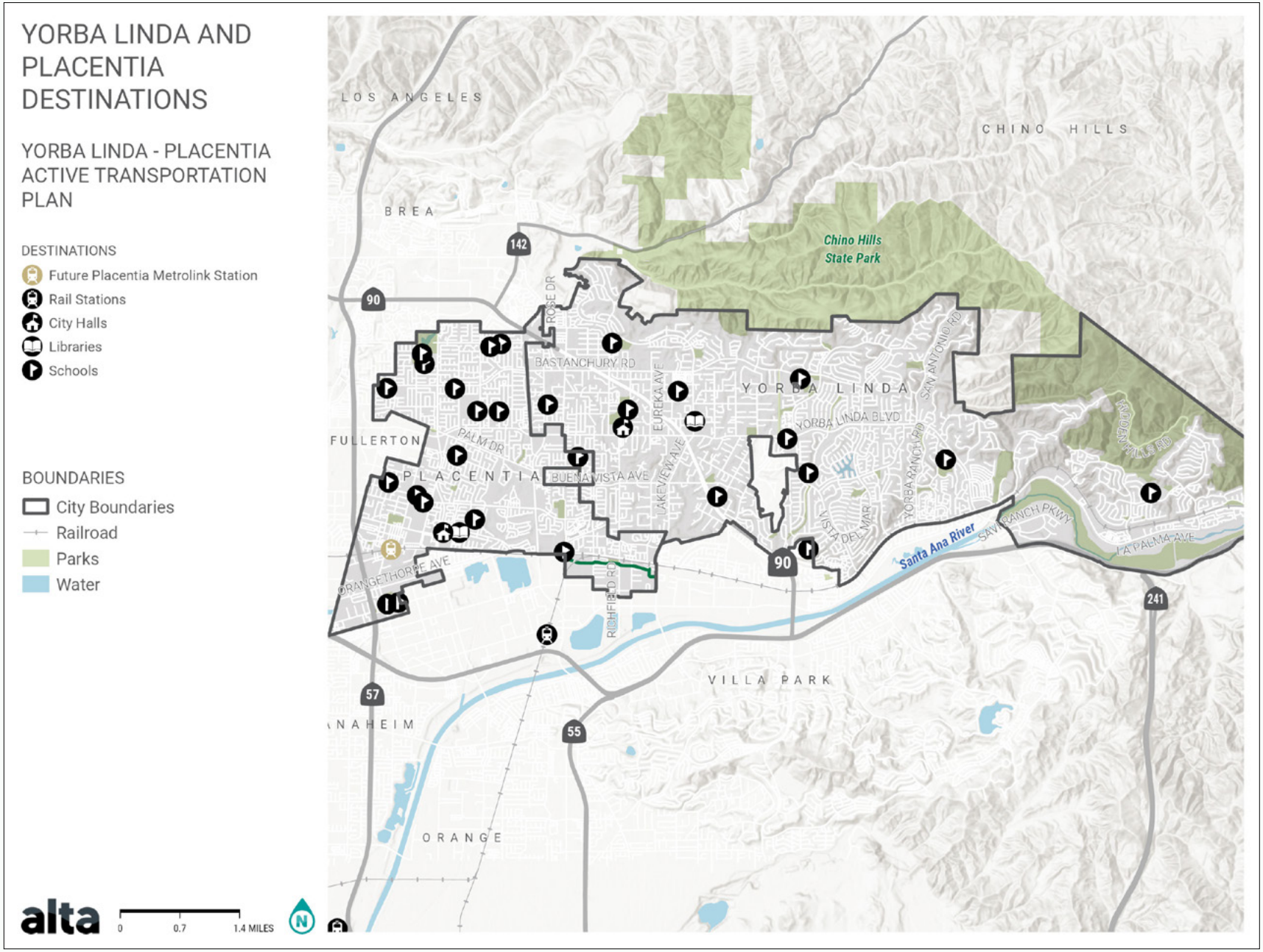
Transit Stations

As described on **page 17**, there are Metrolink rail lines and stations located near Yorba Linda and Placentia, including a planned station at Melrose Avenue and Crowther Avenue. Providing active transportation connections to these stations can encourage residents to walk and bike to these stations, creating a more equitable transportation network. While transit can help community members account for the bulk of their trip, without safe walking and biking facilities, community members may choose to drive to their destinations instead, increasing the number of vehicles on the road.

California State University (CSU) Fullerton

Although CSU Fullerton is located just outside the project area to the west, in the City of Fullerton, many residents of Yorba Linda and Placentia are among the 41,000 students enrolled there. With the largest student body in the CSU system, the campus faces significant parking limitations and high costs. The active transportation recommendations proposed in Placentia aim to offer local residents alternative options for commuting to and from the CSU Fullerton campus.

Figure 8. Yorba Linda and Placentia Key Destinations



Public Schools

This Plan evaluates 28 schools, covering all public schools in Yorba Linda and Placentia. All schools are part of the Placentia-Yorba Linda Unified School District. The remaining schools in the Placentia-Yorba Linda Unified School District are not evaluated as part of this Plan, as any improvements to the streets surrounding these campuses fall under the jurisdiction of the City of Anaheim or the City of Fullerton. These schools include Glenview Elementary, Rio Vista Elementary, Topaz Elementary, Woodsboro Elementary, and Esperanza High School. Recommendations for these schools are therefore not included in this Plan. **Table 3** shows the schools, their grade level, and the city in which they are located. **Figure 9. Yorba Linda and Placentia Existing School Locations** shows the location of each school.

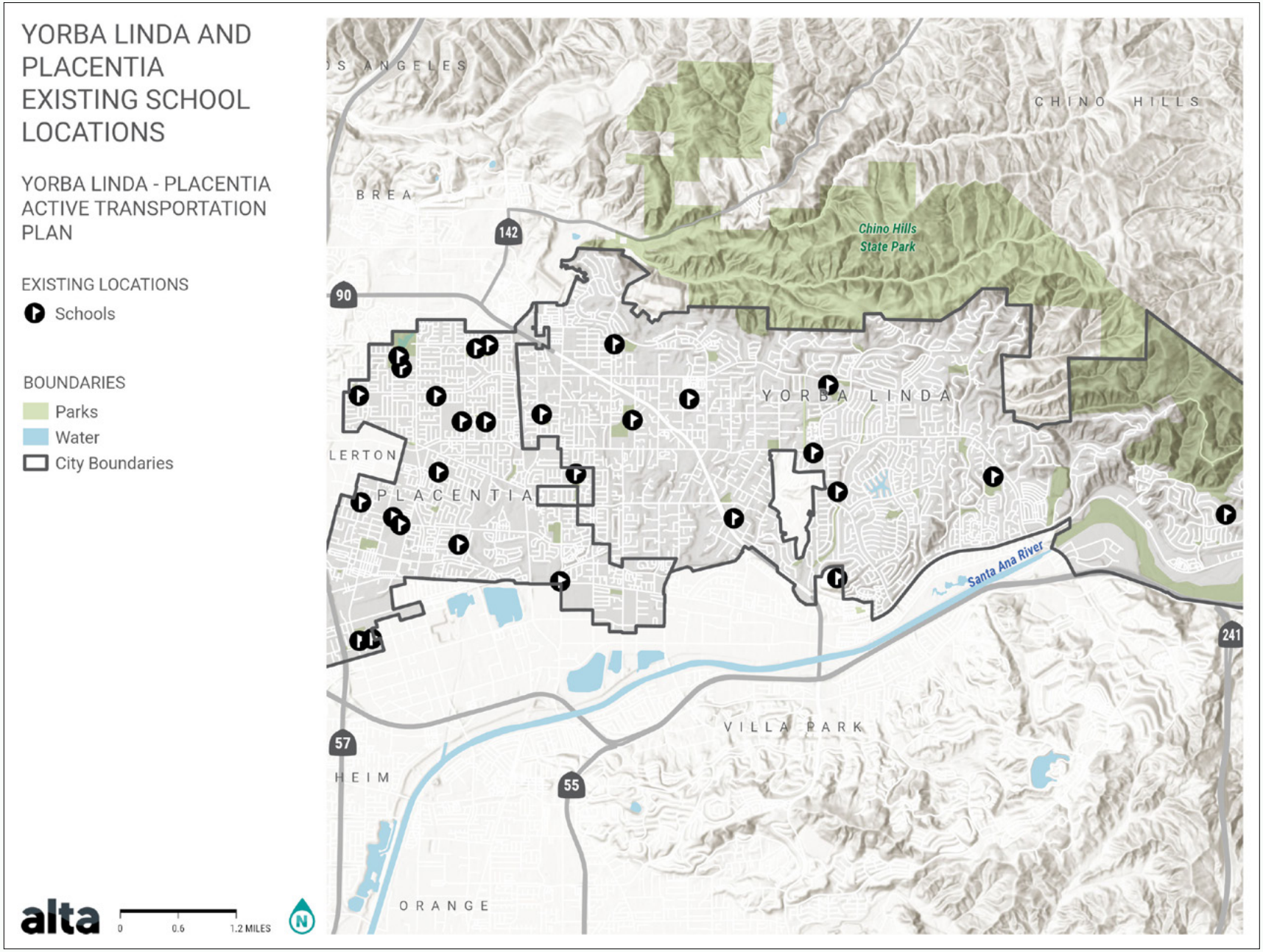
Table 3. Placentia-Yorba Linda Schools

School Name	Grade Level	City
Bernardo Yorba Middle School	7–8	Yorba Linda
Brookhaven Elementary School	TK–6	Placentia
Bryant Ranch School	TK–5	Yorba Linda
El Camino Real High School	9–12 (Continuation)	Placentia
El Dorado High School	9–12	Placentia
Fairmont Elementary School	TK–6	Yorba Linda
George Key School	Special Education	Placentia
Glenknoll Elementary School	TK–6	Unincorporated Yorba Linda Orange County
Golden Elementary School	TK–6	Placentia
Kraemer Middle School	7–8	Placentia
Lakeview Elementary School	TK–5	Yorba Linda
Linda Vista Elementary School	TK–5	Yorba Linda
Mabel M. Paine Elementary School	TK–5	Yorba Linda
Melrose Elementary School	TK–6	Placentia
Morse Elementary School	TK–6	Placentia

Table continued on the following page

Parkview School	TK–12 (Home School)	Placentia
Rose Drive Elementary School	TK–5	Yorba Linda
Ruby Drive Elementary School	TK–6	Placentia
Sierra Vista Elementary School	TK–6	Placentia
Travis Ranch School	TK–8	Yorba Linda
Tuffree Middle School	7–8	Placentia
Tynes Elementary School	TK–6	Placentia
Valadez Middle School Academy	6–8	Placentia
Valencia High School	9–12	Placentia
Van Buren Elementary School	TK–6	Placentia
Wagner Elementary School	TK–6	Placentia
Yorba Linda High School	9–12	Yorba Linda
Yorba Linda Middle School	6–8	Yorba Linda

Figure 9. Yorba Linda and Placentia Existing School Locations





03 Needs Analysis



Introduction

This needs analysis outlines the findings of the commute trend, equity analysis, collision analysis, and land use suitability analysis. These analyses helped the project team understand where there are gaps in the bikeway and pedestrian network and where new or improved active transportation facilities are needed. Disconnected active transportation networks can result in longer travel times and uncomfortable transportation options for community members and can create barriers in the transportation network. The commute trend analysis provides insight into residents' preferred means of commuting to work in Yorba Linda and Placentia compared to statewide preferences. The equity analysis identifies communities that face inequitable social and health factors. Identifying these communities helps Yorba Linda and Placentia understand where active transportation improvements should be prioritized. The collision analysis explores historic pedestrian and bicycle collisions, providing an understanding of where improvements are most urgently needed in the cities. Finally, the land suitability analysis uses environmental data and land use characteristics to pinpoint parts of each city where constructing and improving the active transportation network is most feasible.

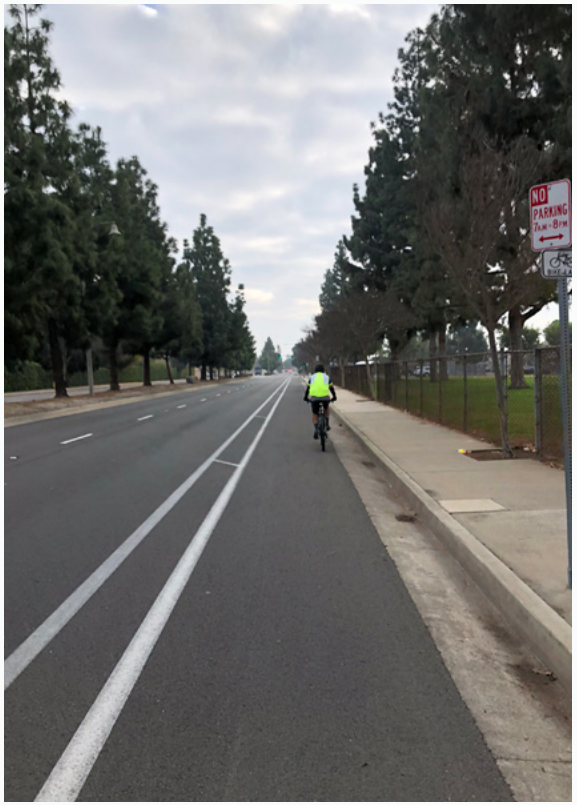
Commute Trend

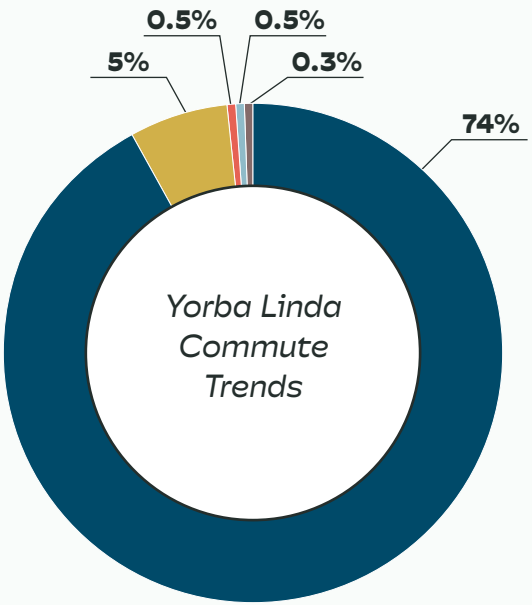
Residents' choice in travel mode to work can reflect existing infrastructure and connectivity, as well as cultural attitudes toward automobile use in Placentia and Yorba Linda.

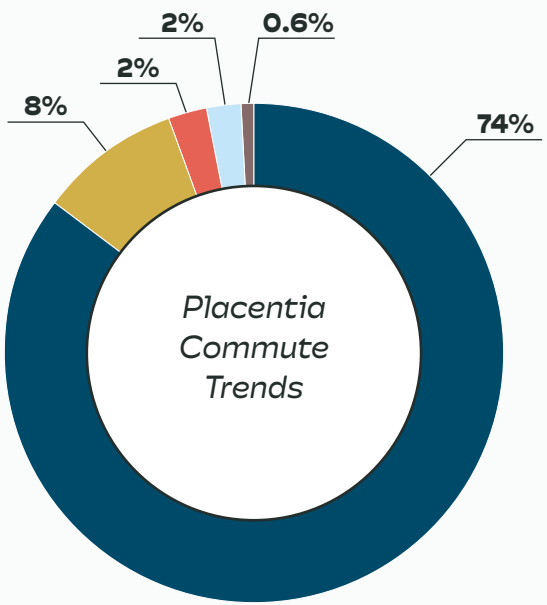
According to the 2022 American Community Survey, most residents of Yorba Linda and Placentia commute to work by driving alone (74%). In Yorba Linda, an additional 0.5% use public transit, 0.5% reported walking, and 0.3% reported biking to work. In Placentia, approximately 2% use public transit, 2% walk to work, and 0.6% bike to work. Both cities have approximately 2% of residents who do not have access to a vehicle.

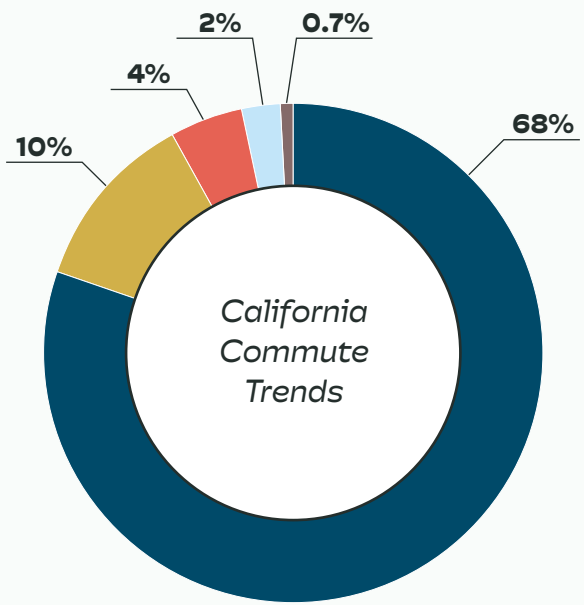
When looking at California as a whole, most people still commute to work by driving alone (68%). An additional 4% use public transportation, 2% reported walking, and 0.7% reported biking to work. Approximately 3% of all California residents do not have access to a vehicle.

Both Yorba Linda and Placentia are suburban cities in northeastern Orange County. The two cities exhibit a wide variation in land use diversity and population density, with lower densities prevailing in many areas. Together, Yorba Linda and Placentia are home to approximately 120,000 residents, comprising about 4% of the Orange County's total population. Major county employment centers, such as Disney, the University of California, and larger Kaiser Permanente hospitals are located outside of both cities, likely encouraging workers to travel by car.









DRIVE ALONE | CARPOOL | PUBLIC TRANSIT | WALK | BIKE

Yorba Linda commute trends data is provided by U.S. Census Bureau. American Community Survey Table S0801, 2022.

Placentia commute trends data is provided by U.S. Census Bureau. American Community Survey Table S0801, 2022.

California commute trends data is provided by U.S. Census Bureau. American Community Survey Table S0801, 2022.

The percentages in the pie charts do not total 100% due to unaccounted-for categories, such as telecommuting and other miscellaneous modes of travel (e.g., taxi).

Equity Analysis

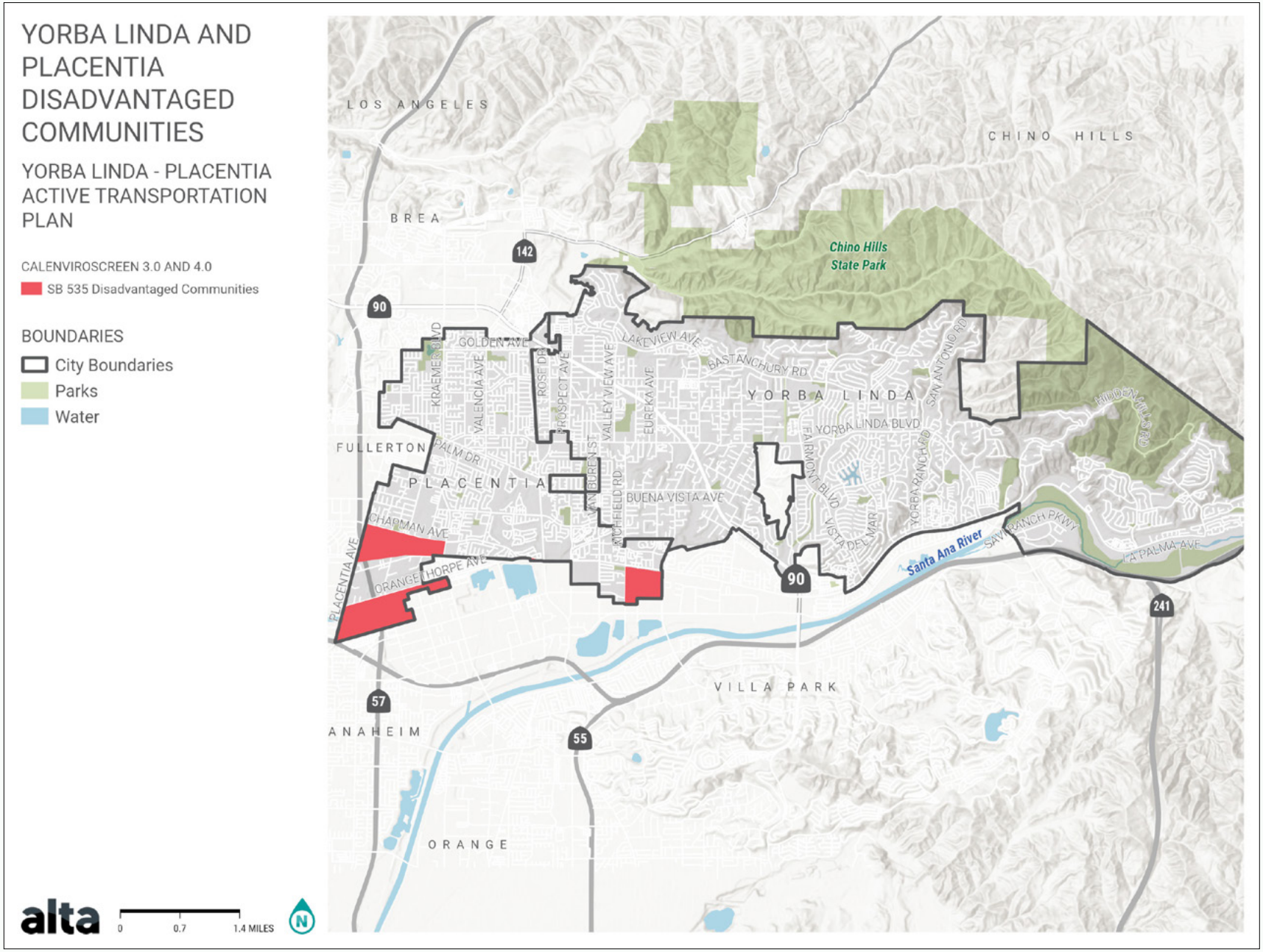
The equity analysis is a review of state and regional equity tools to identify disadvantaged communities in Yorba Linda and Placentia. The CalEnviroScreen 4.0 tool created by the California Office of Environmental Health Hazard Assessment identifies communities that are disproportionately burdened by pollution (see **Figure 10. Yorba Linda and Placentia SB 535 Disadvantaged Communities**). CalEnviroScreen uses pollution indicators—like levels of ozone concentration and drinking water contaminants—and social and health indicators—like poverty levels, rates of disease, and housing burdens on residents—to provide a cumulative impact score for each census tract in the state. In 2012, Senate Bill (SB) 535 (De León, Chapter 830, Statutes of 2012) established initial requirements for minimum funding levels for various state grant programs to "Disadvantaged Communities" (DACs).

These "SB 535 Disadvantaged Communities" are shown in red in **Figure 10. Yorba Linda and Placentia SB 535 Disadvantaged Communities.** In Yorba Linda, very little of the city is considered disadvantaged. The few high scores in southwest Placentia and south Yorba Linda are likely due to the industrial land use near the Santa Ana River and exposure from State Route 57 (Orange Freeway) and State Route 91.





Figure 10. Yorba Linda and Placentia SB 535 Disadvantaged Communities

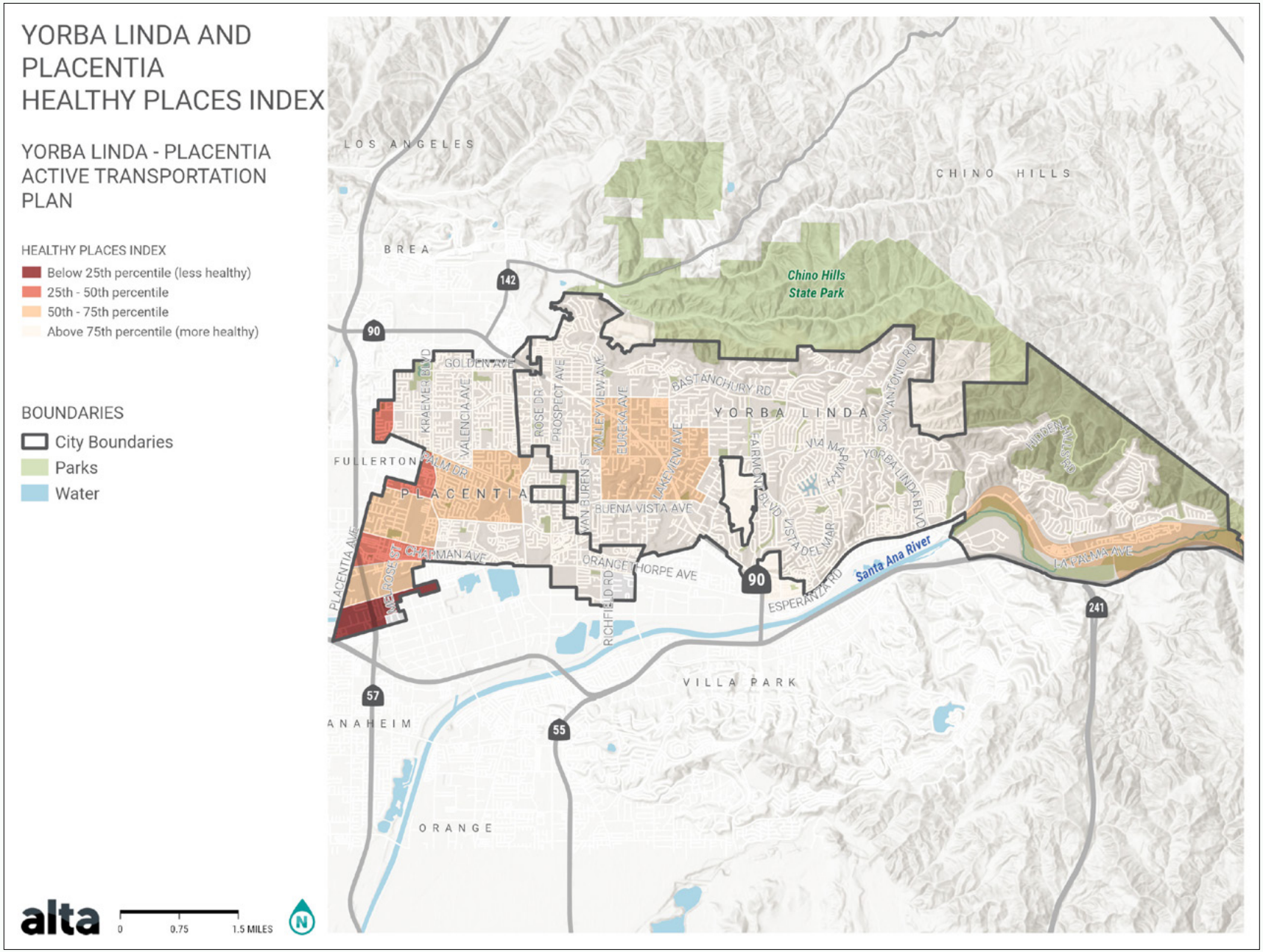


The Healthy Places Index (**Figure 11. Yorba Linda and Placentia Healthy Places Index**), developed by the Public Health Alliance of Southern California, determines how healthy a census tract is using characteristics such as level of education, healthcare access, housing availability, transportation access, and social environment. In general, the cities of Yorba Linda and Placentia have healthier community conditions than 75% of other California cities. The census tract in the south and west of Placentia that scores lowest on the Healthy Places Index is mostly industrial; therefore, residents in the area have more limited access to community destinations like healthcare centers and parks.





Figure 11. Yorba Linda and Placentia Healthy Places Index



Collision Analysis

Data on bicycle- and pedestrian-involved collisions can provide insight into the overall safety of the transportation network and help identify locations or roadways that tend to have higher collision rates. Collisions in Yorba Linda and Placentia were analyzed citywide and at specific locations. These insights informed the development of project and programmatic recommendations for Yorba Linda and Placentia to address challenges people face while walking and biking.

Bicycle and Pedestrian Collision History

The Cities of Yorba Linda and Placentia experienced 1,607 crashes from 2013 to 2022. Of these, 133 crashes involved people biking, and 135 crashes involved people walking. Bicycle- and pedestrian-involved accidents account for 16% of all collisions.

Collisions in Yorba Linda and Placentia cluster along Yorba Linda Boulevard, which is an east-west street that crosses both Yorba Linda and Placentia, as well as Rose Drive, a north-south street, crossing both Yorba Linda and Placentia as well. Notably, there are more and denser collisions toward the west of the study area, particularly in Placentia (see **Figure 12. Yorba Linda and Placentia Bicycle and Pedestrian Crashes from 2013 to 2022, by Severity** and **Figure 13. Yorba Linda and Placentia Active Transportation Crashes Clustered from 2013 to 2022, by Severity**).





Figure 12. Yorba Linda and Placentia Bicycle and Pedestrian Crashes from 2013 to 2022, by Severity

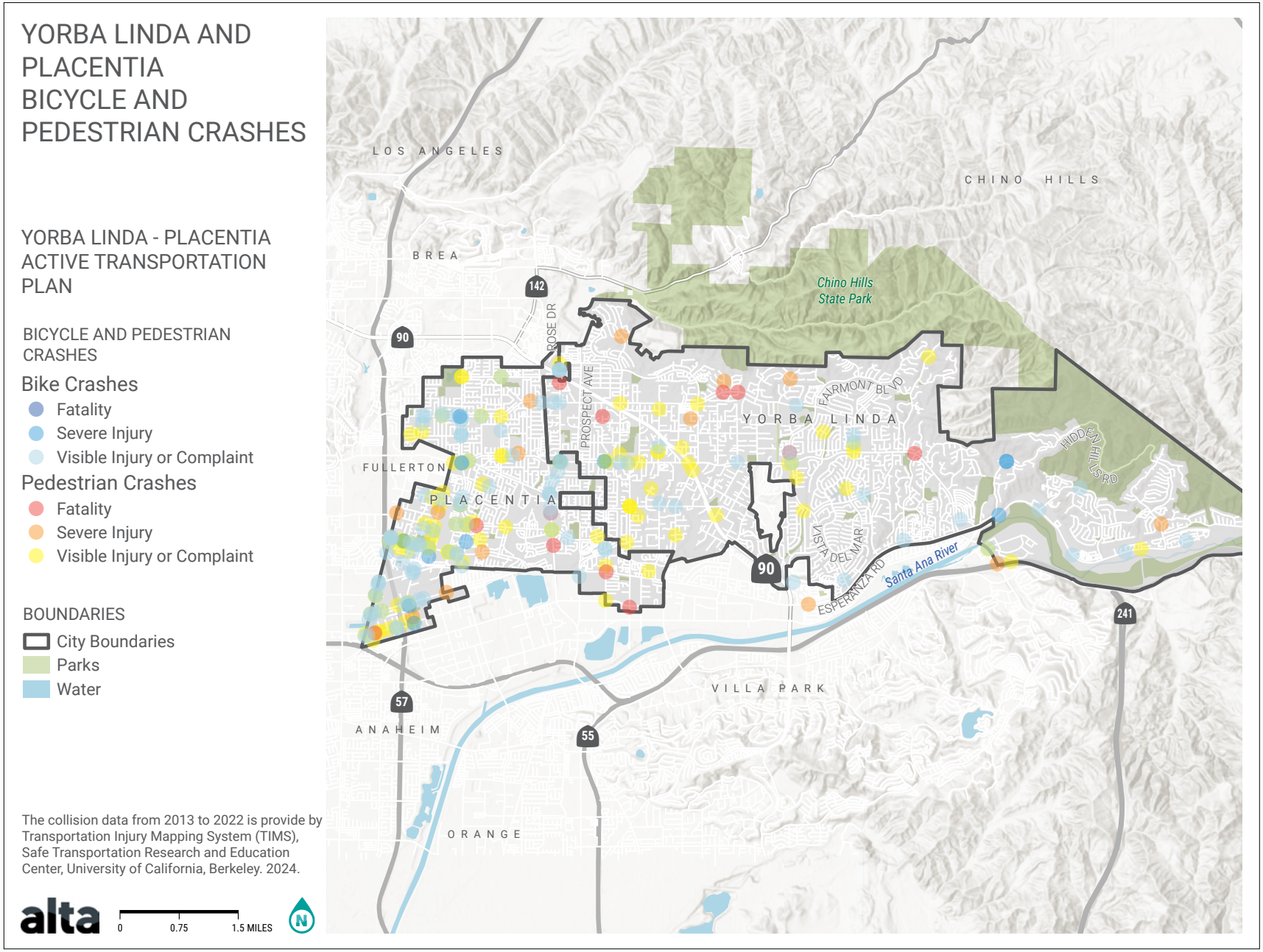
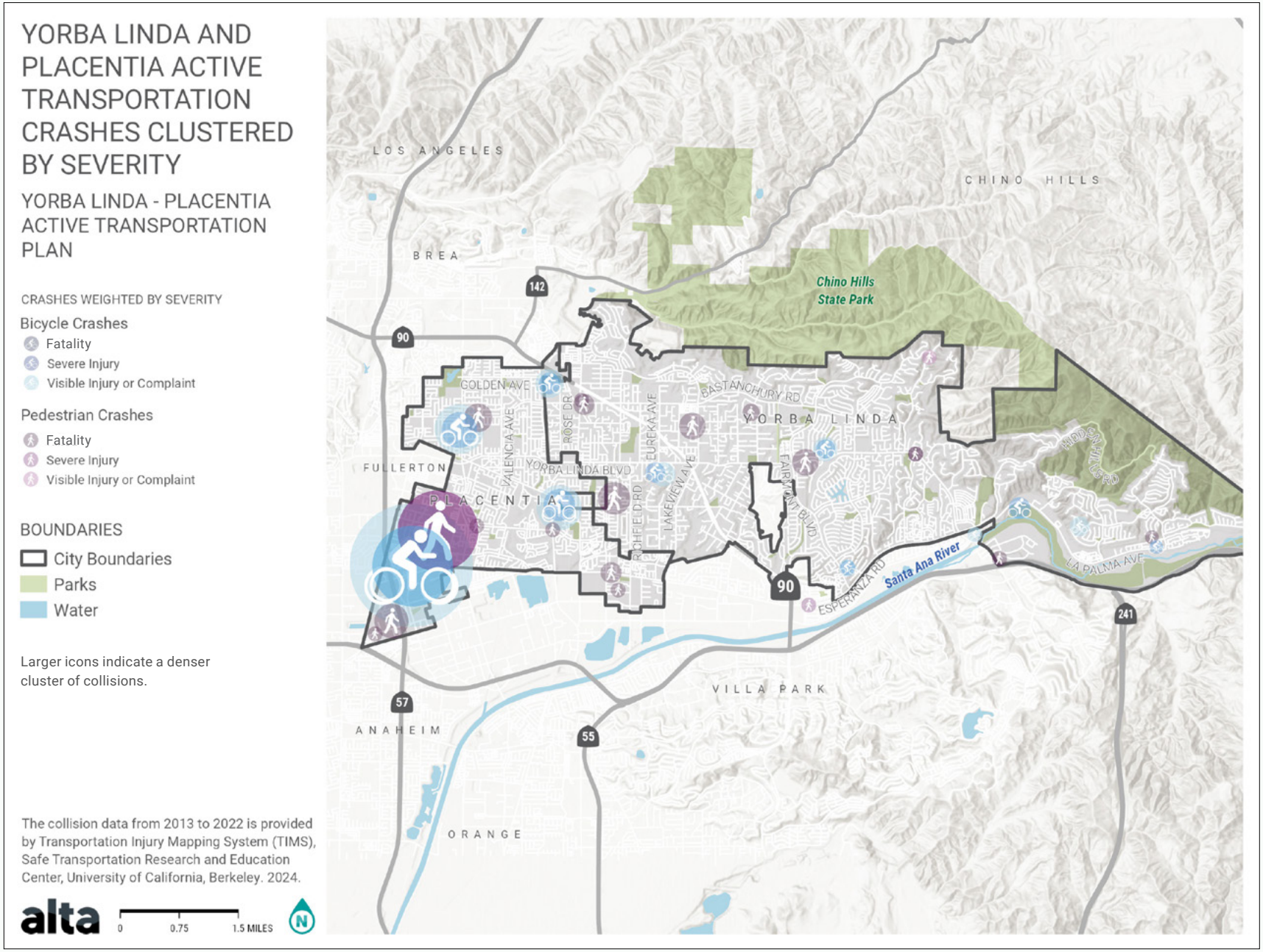


Figure 13. Yorba Linda and Placentia Active Transportation Crashes Clustered from 2013 to 2022, by Severity



A significant portion of the active transportation crashes occurred at the western boundary, in the La Jolla and Old Town disadvantaged communities of Placentia. Spatially, this analysis reveals that bicycle collisions occurred more often in Placentia and that these incidents were often more severe in nature (**Figure 14. Yorba Linda and Placentia Bicycle and Pedestrian Crashes Profile, by Severity**). Key takeaways from these collisions include:

* Of all bicycle and pedestrian crashes, 10% are severe-injury crashes, while only 4% of vehicle crashes are severe-injury crashes. Among all crashes, only 5% are severe-injury crashes, which shows that bicycle and pedestrian severe-injury crashes occur twice as often as all types of crashes.
* Active transportation-related crashes, especially for pedestrians, are more likely to be fatal and severe than other crashes.

Figure 14. Yorba Linda and Placentia Bicycle and Pedestrian Crashes Profile, by Severity

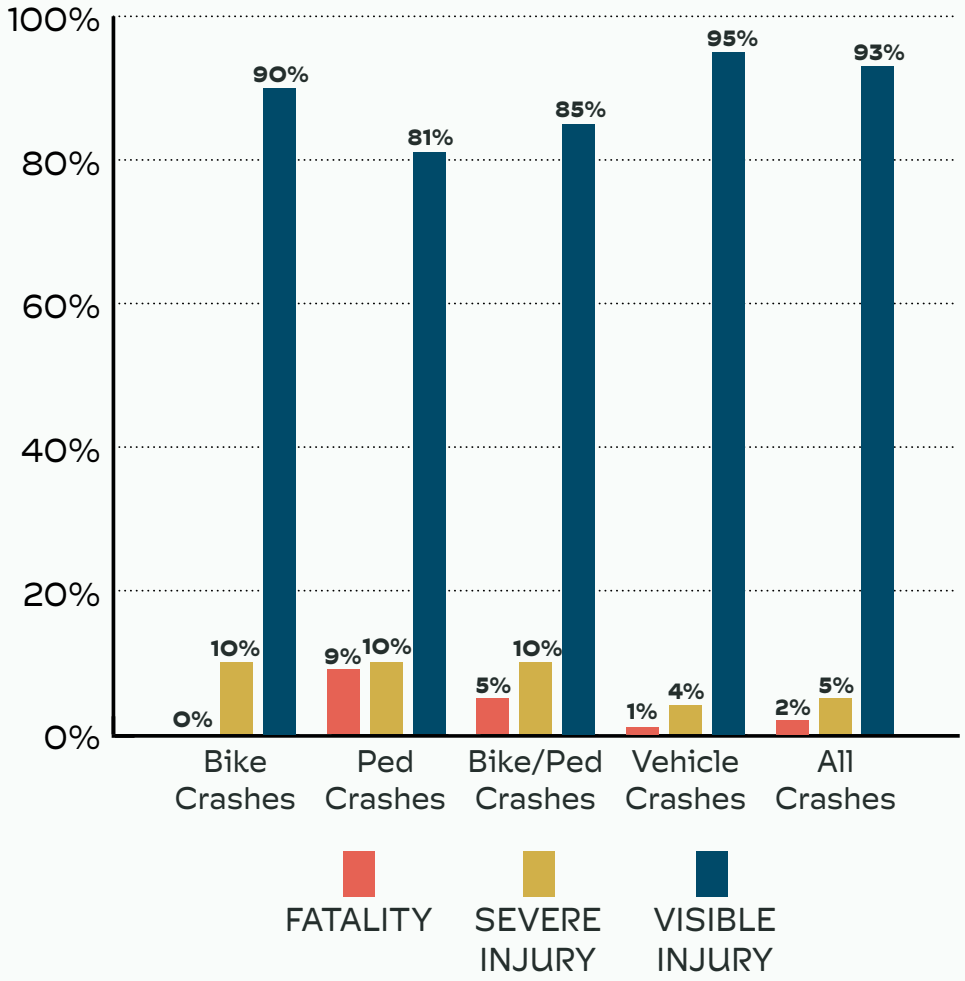
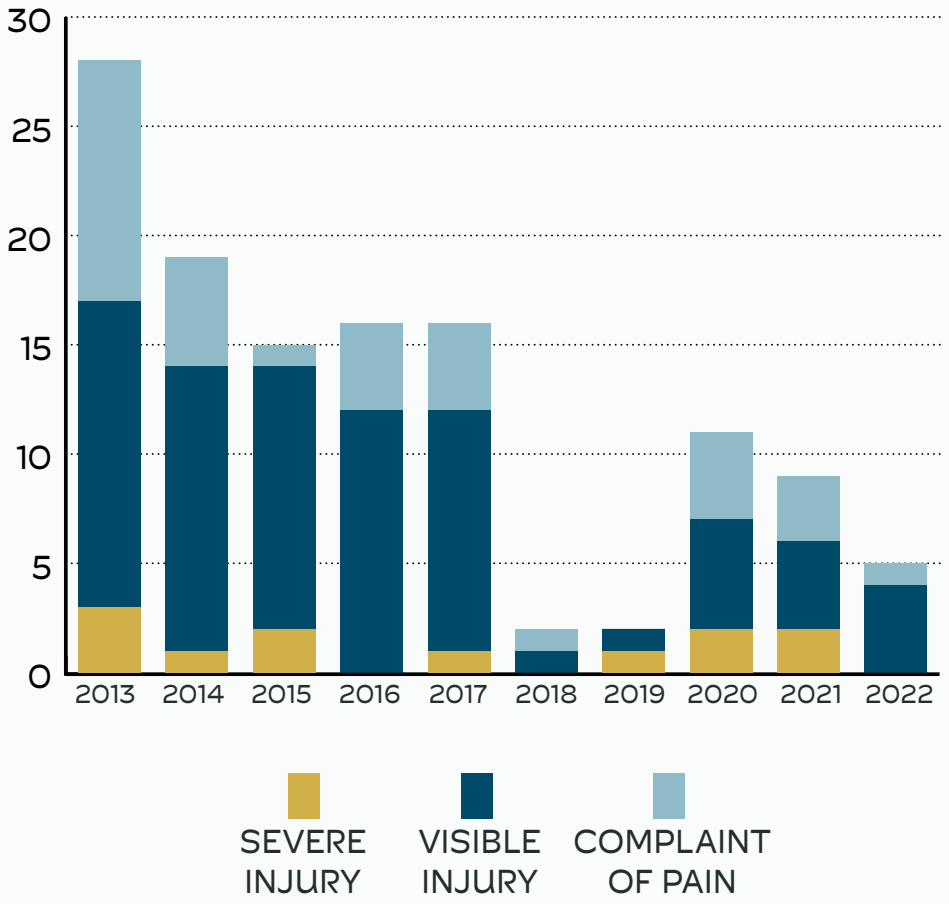


Figure 15. Yorba Linda and Placentia Bicycle Crashes by Severity by Year and **Figure 16. Yorba Linda and Placentia Pedestrian Crashes by Severity by Year** display the trend of bicycle crashes and pedestrian crashes over the study years. Key takeaways from these collisions include:

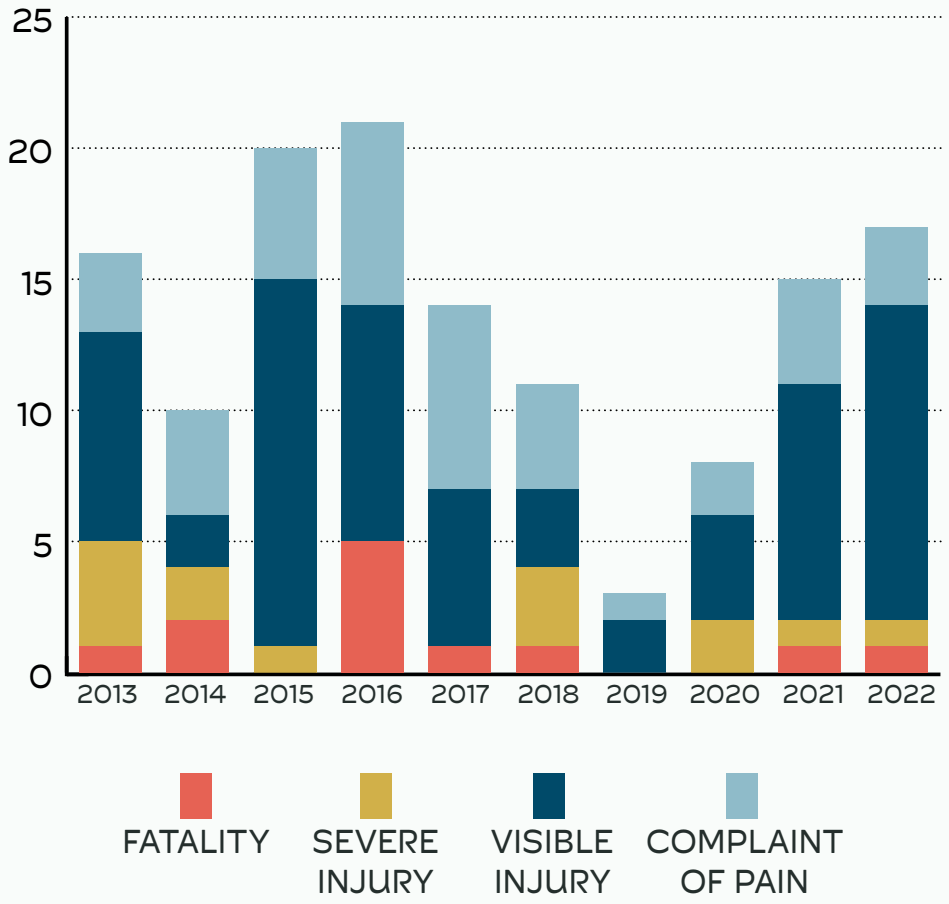
* Bicycle crashes have a decreasing trend among all kinds of injuries, from 28 fatal or injury crashes in 2013 to 5 injury crashes in 2022, with no fatal or severe-injury crashes reported.
* Pedestrian crashes show an increasing trend of crashes from 2019 (3 crashes) to 2022 (17 crashes).
* There were fewer fatal or severe-injury crashes in 2019 than other years for both bicycle and pedestrian crashes.

Figure 15. Yorba Linda and Placentia Bicycle Crashes by Severity by Year



* In Yorba Linda and Placentia, 11% of pedestrian fatal or severe-injury crashes occurred when it was dark and streetlights were available. Only 6% of pedestrian fatal or severe-injury crashes occurred in daylight conditions.

Figure 16. Yorba Linda and Placentia Pedestrian Crashes by Severity by Year



* In Yorba Linda and Placentia, fatal or severe-injury crashes for pedestrians most often happened when pedestrians were crossing outside a crosswalk (7%). Overall, 45% of all severity-types of pedestrian collisions occurred while the pedestrian was crossing the street at an intersection with a crosswalk.

Figure 17. Yorba Linda and Placentia Bicycle Crashes by Light Conditions

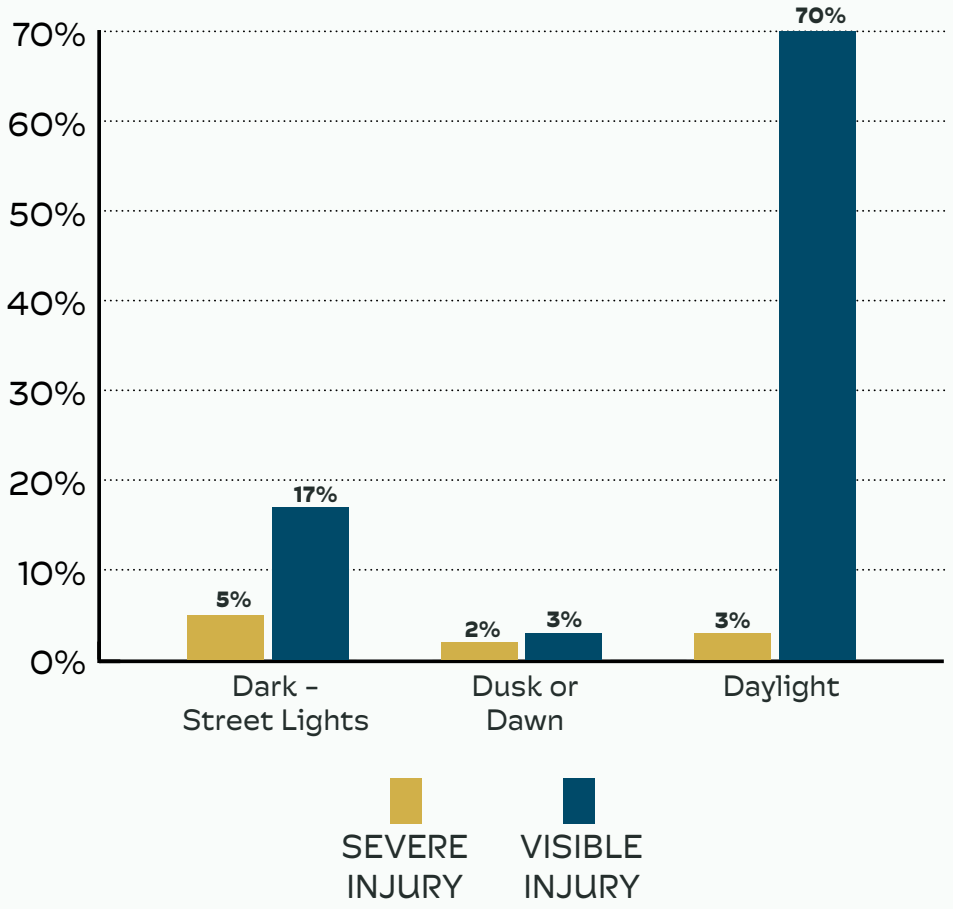
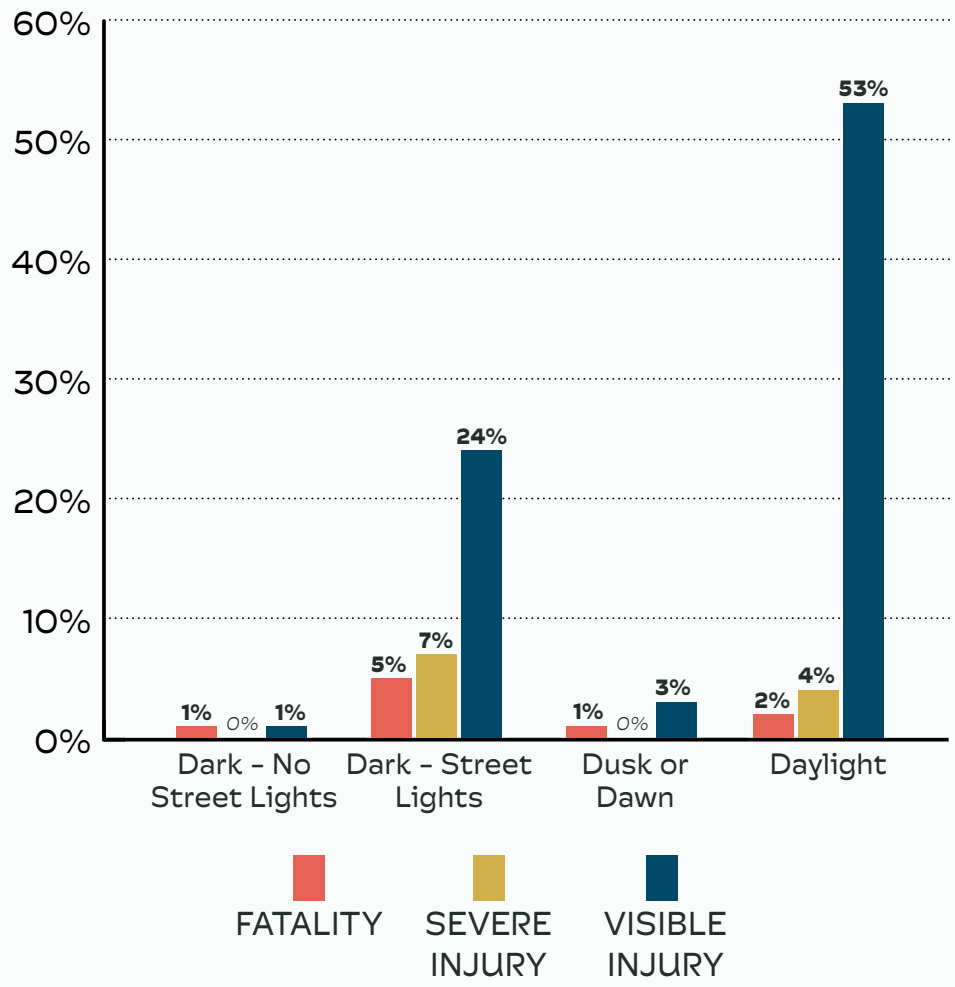


Figure 18. Yorba Linda and Placentia Pedestrian Crashes by Light Conditions



* A total of 26% of all pedestrian crashes occurred in disadvantaged communities in Placentia (see **Figure 20. Active Transportation Collisions and Equity** and **Figure 21. Yorba Linda and Placentia Bicycle and Pedestrian Crashes and Disadvantaged Communities**).
* Most bicycle crashes in a disadvantaged communities occurred along Chapman Avenue in Old Town and Orangethorpe Avenue in the La Jolla neighborhood. There is an existing Class II bike lane along East Chapman Avenue between Central Avenue and Orangethorpe Avenue, and along Orangethorpe Avenue.
* Most pedestrian crashes occurred along Chapman Avenue in Old Town and West La Jolla Street in the La Jolla neighborhood. The La Jolla neighborhood is bisected by State Route 57 (Orange Freeway). West La Jolla Street connects the neighborhood with a two-lane bridge over the freeway, with well-used sidewalks.

Figure 19. Yorba Linda and Placentia Pedestrian Crashes by Pedestrian Action

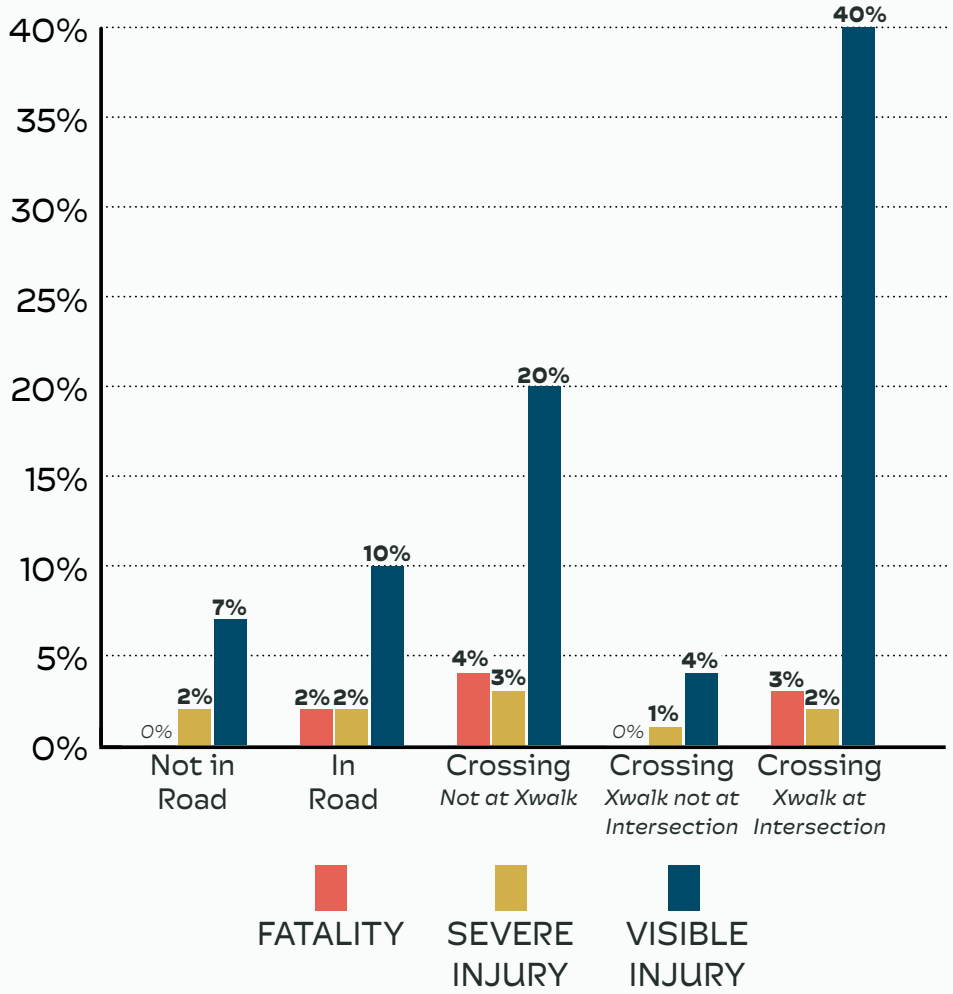


Figure 20. Active Transportation Collisions and Equity

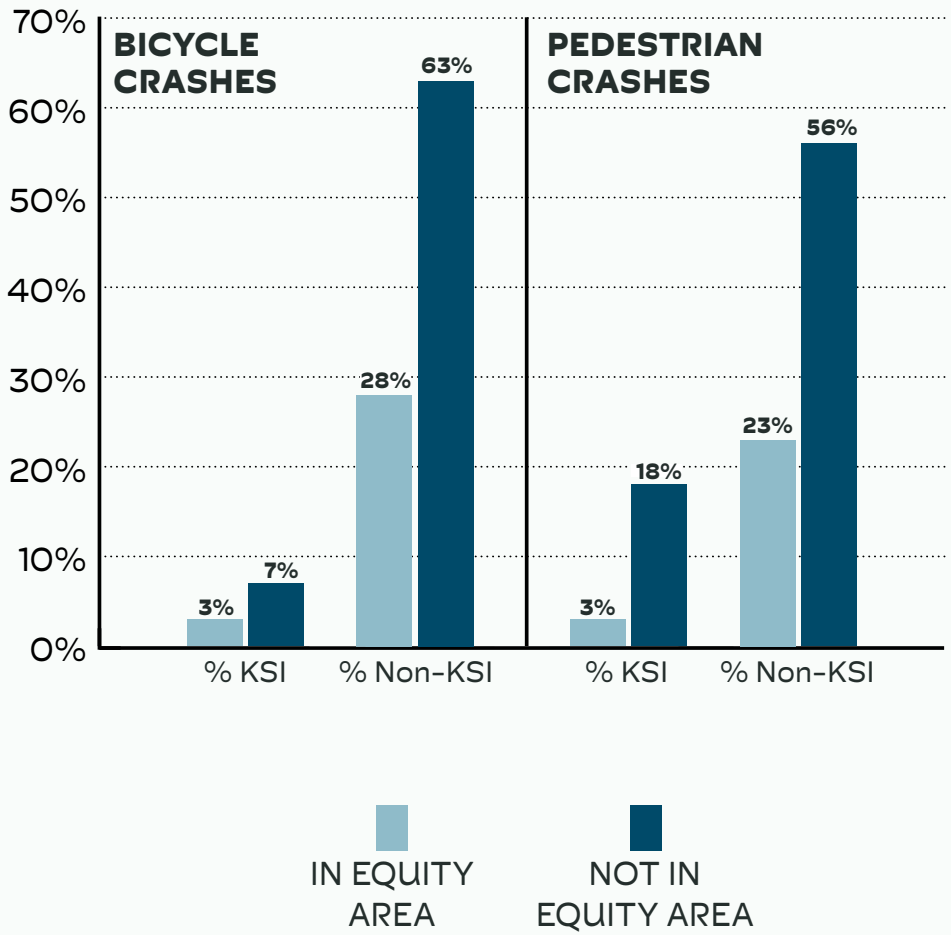
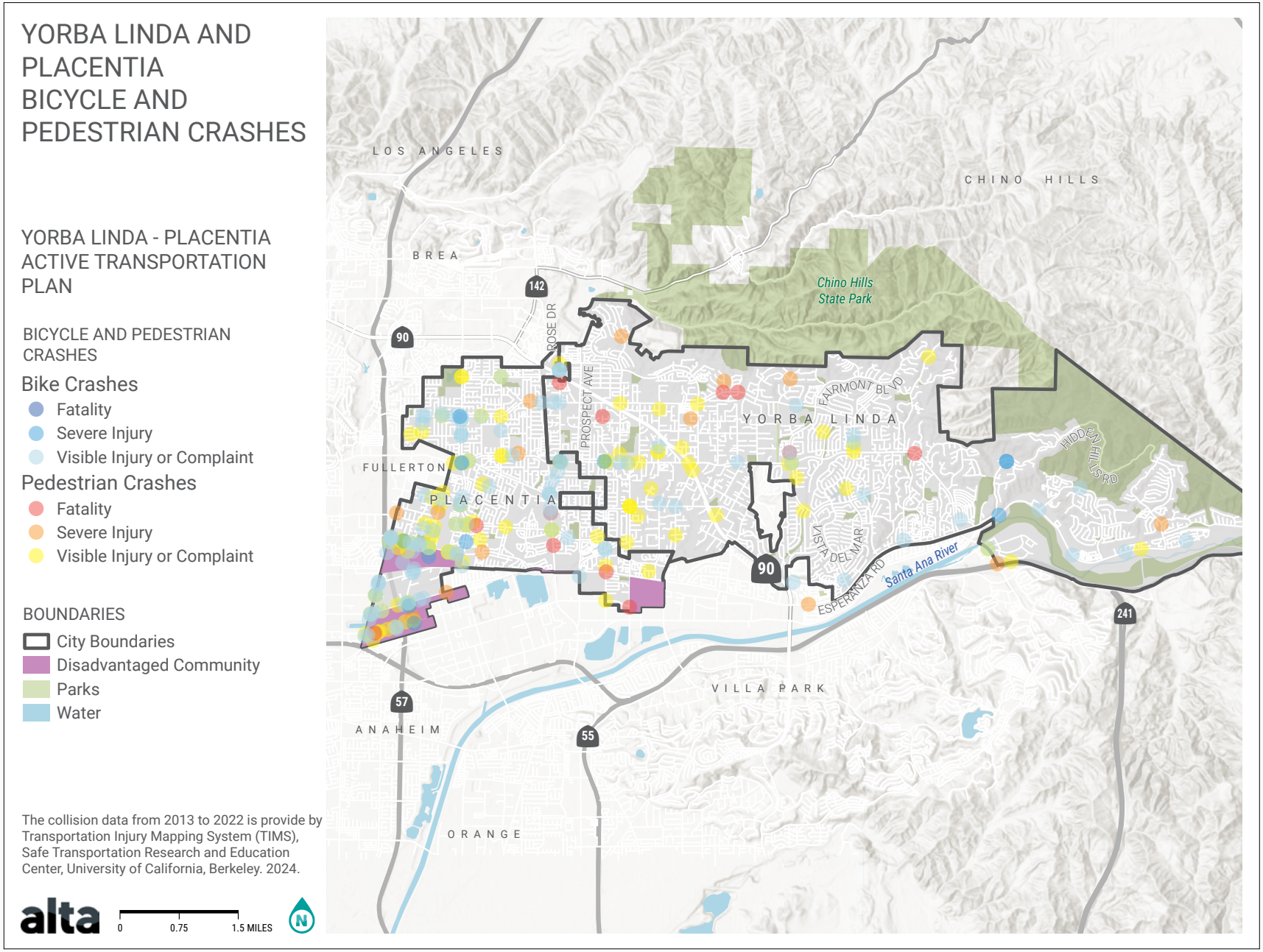


Figure 21. Yorba Linda and Placentia Bicycle and Pedestrian Crashes and Disadvantaged Communities



Crash Locations Assessment

A review of crash data (2018-2022) identified 11 locations in Yorba Linda and Placentia that had experienced collisions resulting in fatalities or serious injuries to people walking or biking. These locations received countermeasure suggestions that can effectively reduce future serious or fatality crashes. The lists below summarize the locations and suggested countermeasures.

The studied crash locations in order of recency are:

1. Valley View Circle & Bramble Court, Yorba Linda
2. North Rose Drive & Landmark Avenue, Yorba Linda
3. Casa Loma Avenue & Imperial Highway, Yorba Linda
4. Stonewood Drive & Hidden Hills Road, Yorba Linda
5. North Kraemer Boulevard & East Bastanchury Road, Placentia
6. Dorinda Road & Yorba Linda Boulevard, Yorba Linda
7. Welsh Pony Lane & Red Roan Lane, Yorba Linda
8. Van Buren Street & Yorba Linda Boulevard, Yorba Linda
9. South Melrose Street & West La Jolla Street, Placentia
10. Casa Oro Drive & Casa Hermosa Drive, Yorba Linda
11. North Community Drive & Orangethorpe Avenue, Placentia

The countermeasures below summarize the types of improvements that both cities can make citywide to address broader systemic issues within their transportation network. Details about countermeasures at each specific location can be found in Appendix H: Crash Locations Assessment.

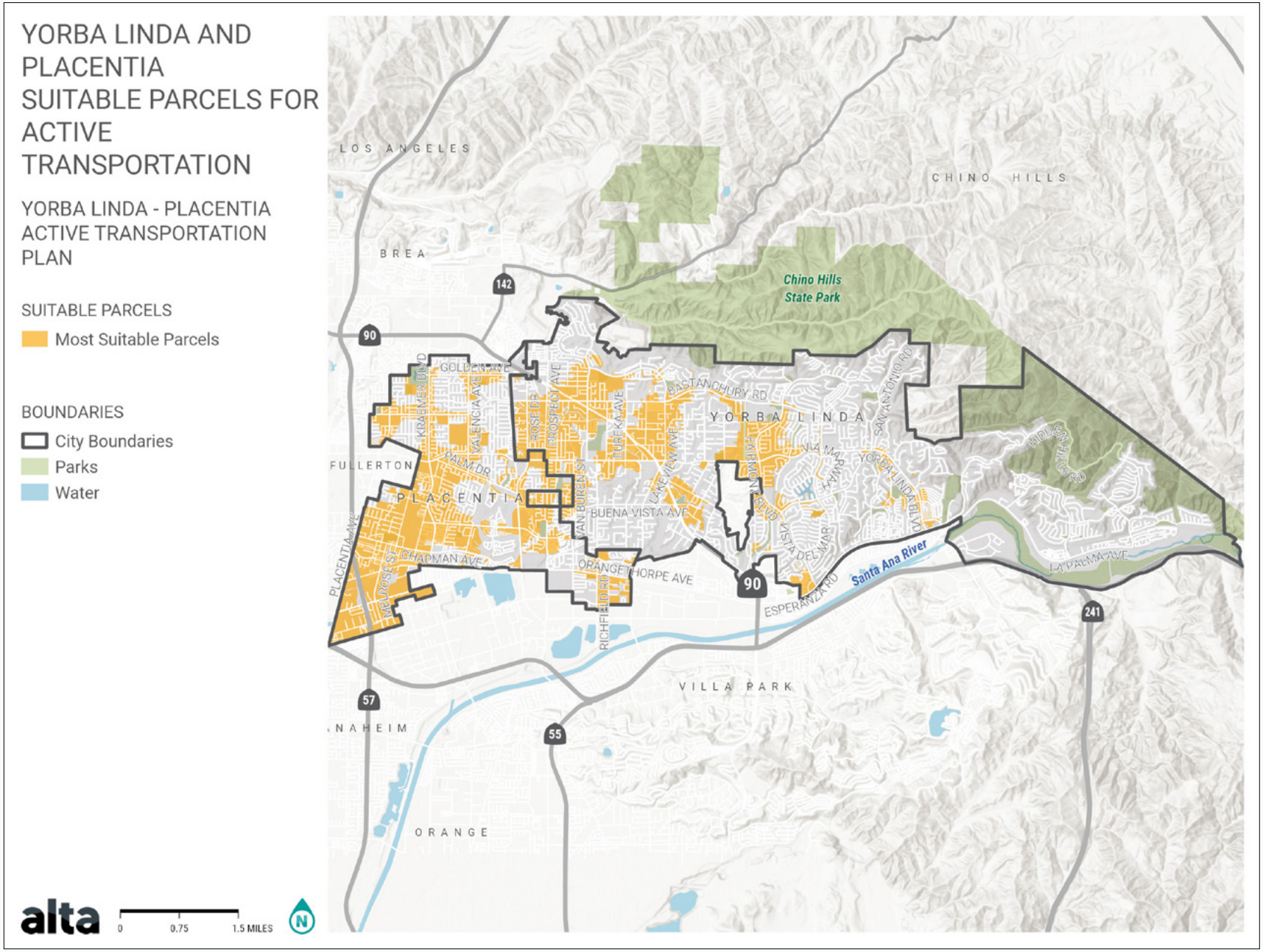
* Stripe high-visibility crosswalk markings
* Implement traffic calming devices for traffic control and speed management
* Construct bike facilities
* Conduct an impaired driver campaign

The Federal Highway Administration's Proven Safety Countermeasures resource provides further info on infrastructure strategies that can be applied systemically to reduce roadway fatalities and serious injuries involving pedestrians and bicyclists.

Suitability Analysis

The suitability analysis identified potential areas where easements could be implemented to extend existing active transportation infrastructure or create new infrastructure using proximity to common destinations and environmental variables included in land use data (**Figure 22. Yorba Linda and Placentia Suitable Parcels for Active Transportation**). A suitability score was created based on both the distance of parcels from destinations such as commercial district areas, libraries, schools, city halls, and parks; proximity to disadvantaged communities; and environmental data. Environmental data included a review of parcels that may be susceptible to natural disasters such as those in the 100 Year Flood Plain, in an earthquake fault zone, or in a landslide hazard zone. Environmental data also included a review of parcels in wildlife habitats and conservation areas. The highest-scoring parcels were used by the project team as areas to study during fieldwork and to consider for improved and new active transportation recommendations. The highest-scoring parcels are those that connect to the most destinations and disadvantaged communities, are at lower risks for natural disasters, and would be least disruptive to natural habitats.

Figure 22. Yorba Linda and Placentia Suitable Parcels for Active Transportation



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04 Public Outreach and Engagement



Introduction

Community engagement is important for understanding the needs and desires of the community members who may use the active transportation improvements recommended in this Plan. A variety of engagement strategies were used to gather feedback for the Plan from Yorba Linda and Placentia residents. Community members and visitors were engaged through pop-up events, flyer distribution, social media posts, community workshops, demonstration events, and online tools.

These community engagement approaches targeted Yorba Linda and Placentia residents, people who work in both cities, and visitors to both cities. Participants had the option to discuss their primary mode of transportation, express their concerns about the current active transportation system in Yorba Linda and Placentia, and provide suggestions that reflect their needs. Based on community feedback, this Plan identified areas where community members do not feel comfortable walking and biking. This feedback was also used to develop the recommendations in this Plan.

Outreach Methods

Outreach Notification

To effectively notify community members in Yorba Linda and Placentia about the draft Active Transportation Plan and encourage them to submit feedback, the Plan was advertised in a variety of ways, such as email notifications, social media, City newsletters, and flyers.

Email Notification

Emails were distributed to the stakeholder email list to promote the start of the initial outreach period, community meetings, and the online comment map, and encourage participation throughout. A total of four emails were distributed to the stakeholder list consisting of approximately 160 email addresses between Wednesday, November 29, 2023, and the closing of the outreach period on Wednesday, January 31, 2024.

Social Media

Social media posts were published by the Cities of Yorba Linda and Placentia to promote the project and the in-person and virtual community meetings and explain how to comment during the initial outreach period. The posts were developed by the outreach team and posted regularly on the Cities' social media accounts on Facebook, Instagram, and Twitter. The posts included project information, meeting information, and a call to action to provide comments on the online map to be incorporated into the draft Plan. The complete archive of social media posts can be referenced in Appendix C: Public Outreach Summary.

Community Meeting Flyer

The community meeting flyers promoted the project, the upcoming community meetings, and the project webpage, and explained how to submit feedback. See Appendix C: Public Outreach Summary for an example of the community meeting flyer. Virtual community meeting flyers were distributed via social media posts and City email notifications. The flyers were used to directly notify the community and to inform residents of key areas, with physical flyers distributed to the following community locations:

* Fenix Cycling (Yorba Linda)
* Jax Bicycle Center (Yorba Linda)
* Placentia Library (Placentia)
* Whitten Community Center (Placentia)

Project Website

The project website (virtualeventroom.com/yorba-linda-placentia-atp) served as the clearinghouse for all public Plan information, including the project overview, goals, and schedule. The website linked community members to project maps and fact sheets, kept them up to date with the Plan's progress, and provided a forum for the review of recorded community meetings. The website also posted flyers about upcoming meetings. The fact sheets and community meeting materials were available in both English and Spanish. Furthermore, community members could provide feedback, contact the project team, and sign up for project notifications via the project website.





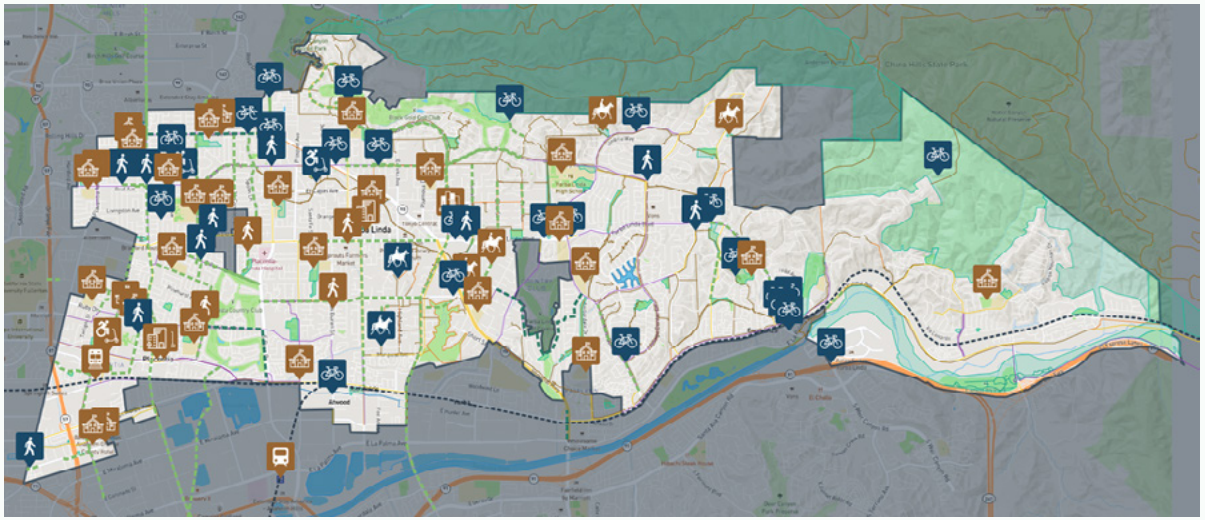
Online Feedback Map

Available on the project website, the online feedback map was a public interactive map allowing community members to virtually select specific locations that they would like to see walking and biking improvements on. Existing and planned facilities were shown to help community members identify network connections across the two cities. Participants could drop points or draw lines with comments on the map for improvements to active transportation trails, bikeways, pathways, and more. Participants could then "like" or "dislike" other comments that they did or did not agree with, which helped to show which improvements or connections had the most public support. Over 200 comments were received on the map between October 2023 and February 2024. See Appendix C: Public Outreach Summary for the database. General themes included:

* Make sidewalk and crossing improvements (e.g., curb ramps, crossing signals)
* Close gaps in trail and bikeway networks
* Improve access to Chino Hills State Park, Carbon Canyon, and surrounding cities
* Better maintain existing active transportation facilities

The public online feedback map (**Figure 23. Yorba Linda and Placentia Online Feedback Map Screenshot**) is useful in understanding community needs and recommending infrastructure and programming that can appropriately address these needs. The online feedback map comments, lines, and points were transferred to geographic information systems mapping software to make the recommendations in this Plan. In this way, bicycle routes or pedestrian improvements could be recommended in the exact areas where community members have concerns.

Figure 23. Yorba Linda and Placentia Online Feedback Map Screenshot



Outreach Events

Outreach events provide an opportunity for community members who may not typically be engaged in the planning process to provide their feedback and suggestions. The project team hosted four pop-up events, one virtual town hall, one virtual workshop, two in-person community meetings, one parent-teacher association (PTA) council presentation and walk audits at 28 project schools in Placentia-Yorba Linda Unified School District.

Interactive Pop-Ups

Four interactive pop-up events were held at community events in each city during the fall of 2023 and the summer of 2024. **Table 4** provides details for each event:

The pop-up events allowed the project team to go directly to the public to seek input, engage the community, and inform them about the project. The team shared the fact sheets in English and Spanish with booth visitors and had sign-in sheets to add to the project distribution database, presentation boards that provided information on bicycle and pedestrian facilities, and iPads with the online feedback map. Additionally, a physical version of the online feedback map with barrier

Table 4. Interactive Pop-Ups

Date & Time	Event	Walks-Ups	Barrier & Destination Sticky Notes	Sign-Ups	Feedback Forms
Saturday, October 14, 2023 10 a.m. – 4 p.m.	Placentia Heritage Festival Tri-City Regional Park 2301 N. Kraemer Blvd., Placentia, CA 92870	50 (2 Spanish speakers)	20	3	4 (written)
Saturday, December 2, 2023 4 p.m. – 9 p.m.	Holiday on Main Street 4905 Main St. Yorba Linda, CA 92886	40	1	2	0
Saturday, May 4, 2024	Yorba Days Main Street Yorba Linda, 4910 Main St, Yorba Linda, CA 92886	40	18	0	2
Tuesday, October 8, 2024	Yorba Linda Community Center 4501 Casa Loma Ave, Yorba Linda, CA 92886	40	NA	0	1
Thursday, October 10, 2024 6 p.m.- 8p.m.	Old Town LIVE! Autumn Series 100 Block of Santa Fe Avenue Placentia, CA 92870	3	NA	0	0
Saturday, October 19, 2024 7:30 a.m. - 6 p.m.	Placentia Heritage Festival 401 E Chapman Avenue Placentia, CA 92870	60	NA	0	1

Monday, October 21, 2024	Yorba Linda Public Library 4852 Lakeview Ave, Yorba Linda, CA 92886	30	NA	0	0
Friday, October 25, 2024	Placentia Library 411 E Chapman Ave, Placentia, CA 92870	20	NA	0	0
Wednesday, October 30, 2024 3:30 p.m.- 4:30 p.m.	Yorba Linda Country Riders Meeting Virtual	4	NA	NA	NA
Total Engagement		**287**	**39**	**5**	**8**

and destination sticky notes was available as another means to collect data. Feedback forms were also used to encourage attendees to submit comments on the project. Common topics heard from the community included support for the Plan and active transportation generally, the need for traffic light improvements on certain streets, concerns about uncomfortable walking conditions due to drivers not stopping for pedestrians, the need for more visible crosswalks and timed crossing lights, the desire for separating bike lanes and driving lanes, the need for ramps on sidewalks, and the importance of maintaining horse trails.

Virtual Town Hall

The virtual town hall, held via Zoom on January 11, 2024, included a welcome, staff introductions, and a project presentation, and concluded with an informal question-and-answer session. A Zoom Spanish interpretation channel was available.

Eight participants attended the virtual town hall, including representatives from community organizations such as the Yorba Linda Traffic Commission, Canyon Velo Cycling Club, Cal State Fullerton, and the Orange County Health Care Agency. Key themes and concerns raised by participants included accessibility for submitting comments, bike and pedestrian crash statistics, data from fitness tracking apps, existing planned improvements, current bike lanes and pedestrian features, bike and car parking, and connections to bike lanes and trails in other cities.

Final Virtual Workshop

A second virtual community meeting was held on October 22, 2024, with 13 attendees participating, including representatives from local organizations such as the Canyon Velo Cycling Club, Wagner Elementary School, Placentia-Yorba Linda Unified School District, and Orange County Sheriff's Department.

The meeting focused on providing an update on the Plan's progress and gathering additional input from community members on the draft Plan and recommendations. There was general support for the recommendations presented, and several participants requested that the meeting's presentation be made available on the project website for further review.

In-Person Community Meeting

As part of the project's outreach process, two in-person community meetings were held, taking place in each of the partnering cities. The first in-person meeting was conducted at the Yorba Linda Public Library in Yorba Linda on January 17, 2024. The second in-person meeting was held at the Whitten Community Center in Placentia on January 18, 2024.

These in-person community meetings followed an open house format, which helped to solicit meaningful feedback and engagement with participants. The format allowed participants to attend at their leisure and created a more casual and inviting atmosphere. These workshops featured display boards, along with project staff strategically placed around the room at "stations" that featured specific topics. The project staff also facilitated conversations and answered questions.

Each meeting began with a brief introduction presentation that included a welcome, an overview of the Plan, its purpose and goals, and an overview of outreach efforts. The meetings featured seven project poster boards and fact sheets, and feedback forms were provided to attendees at the welcome and sign-in table at the entrance. Participants were encouraged to submit written comments through the feedback form as well as via the project website.

Seven participants attended the first meeting in Yorba Linda, and two attended the second meeting in Placentia. Participants included representatives from Moms of Yorba Linda, the Orange County Sheriff's Department, the Yorba Linda Traffic Commission, the Canyon Velo Cycling Club, and the Yorba Linda Planning Commission. Key themes and concerns raised included pedestrian safety, the need for more crosswalks, especially around schools, tree roots damaging sidewalks, the addition and separation of bike lanes and vehicle travel lanes, signage for bike lanes, updated signal and crosswalk timing, grant and funding distribution, active transportation trails in Placentia (near Bastanchury Road), and trail amenities.

PTA Council Presentations

The project team presented at a Placentia-Yorba Linda Unified Council of PTAs/PTSAs meeting on June 5, 2024. This presentation provided general information on the project and recent updates, and garnered feedback. It included a project overview and discussion of the project's schedule, goals, technical study updates, walk audits, and a survey summary. The project team provided a flyer to promote the upcoming release of the draft recommendations, and a fact sheet in English and Spanish. Attendees were informed that they can provide feedback at any time on the project website and via the parent survey..

School Walk Audits

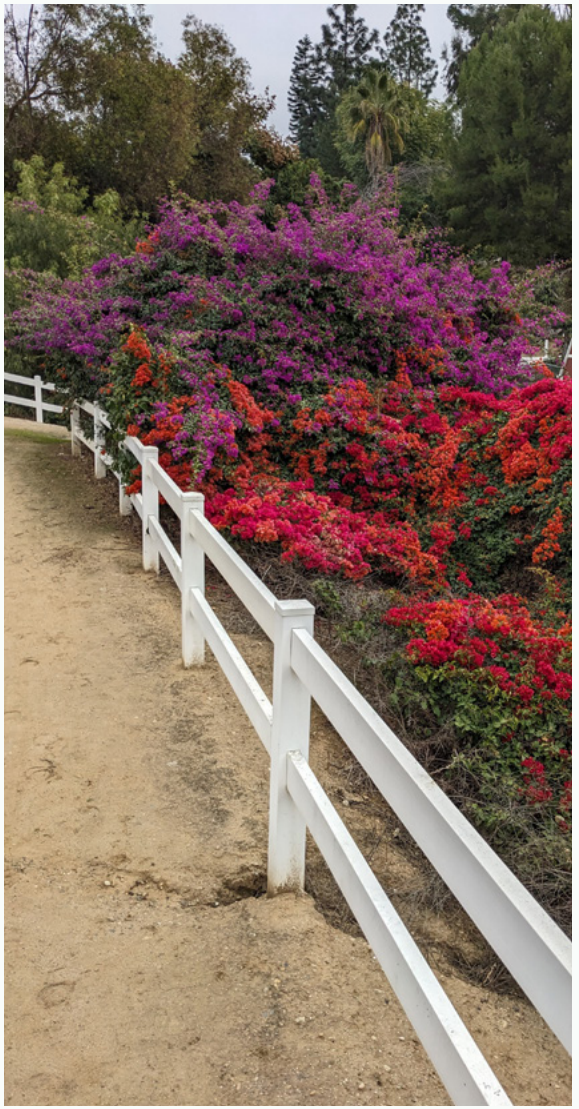
The project team observed school arrival or dismissal at each of the 28 project schools. The purpose of these observations was to understand school circulation patterns, identify barriers to walking and biking, and document driver behavior. Each school observation was coupled with a walk audit conducted with school stakeholders. School stakeholders included parents/caregivers, principals, school staff, and others. The purpose of the walk audits was to introduce participants to the project and its goals, teach participants about Safe Routes to School infrastructure and non-infrastructure strategies, and provide opportunities for participants to provide input on their needs, concerns, and preferences. Walk audits also included identification and documentation of barriers to safe walking, biking, skateboarding, and scooting to and from school.

The project team gave walk audit participants pens, clipboards, and maps of their school. Maps displayed existing conditions within a one-quarter and one-half mile radius of the school. The maps also included space for participants to record notes. All materials were provided in English and Spanish, and outreach was conducted in English with Spanish interpretation as needed. The project team invited participants to communicate deficiencies and safety concerns about routes to school verbally or via the paper walk audit map. The project team was on hand to document the participants' feedback and discuss potential solutions to improve active transportation conditions along the route to school. The feedback from walk audit participants heavily informed the infrastructure and non-infrastructure components of each school's project recommendations. Each school's observation and walk audit were summarized in a Walk Audit Report. A summary of each school's audit can be found in Chapter 5. The full Walk Audit Report can be found in **Appendix C: Public Outreach Summary.**

Technical Advisory Committee Meetings

Seven Technical Advisory Committee (TAC) meetings were held throughout the Plan development. The TAC members provided feedback on project materials including the draft recommendations and prioritized projects. The TAC also helped the Cities better understand issues and challenges related to active transportation and provided context for this multi-jurisdictional project. Additionally, the TAC offered information about community events where pop-ups could be held and suggested channels the Cities could use to market the Plan to community members. TAC members also advised on potential projects and programmatic recommendations with consideration to the Plan's goals. The TAC also helped the project team reach disadvantaged community members in the planning process and helped ensure that the two partnering cities considered their needs when forming recommendations. TAC members helped the project team by advertising Plan activities and engagement opportunities and encouraging their networks to participate in providing feedback.







05 Recommendations



Introduction

Developing recommendations for a Multi-Agency Active Transportation Plan requires a holistic understanding of community conditions, needs, and values. This includes:

* Previous planning documents and policies
* The existing bicycle and pedestrian infrastructure and network gaps
* The existing trail network
* Road level of traffic stress
* Collision history
* Frequently visited destinations
* Consideration of community desires

This Plan is focused on improvements that will enable residents to safely use active transportation to connect to local and regional destinations while focusing on the needs and concerns expressed by the residents of Yorba Linda and Placentia.

For both bicycle and pedestrian recommendations, connections to frequently visited destinations were important in the Plan's recommendations process. The Plan includes Safe Routes to School (STRS) recommendations near schools in Yorba Linda and Placentia to keep children and families safe while walking or biking to school. The Plan also includes recommended infrastructure that closes crucial gaps, connects City infrastructure to neighboring cities, and provides connections through areas where there are barriers to using active transportation. Previous planning documents such as each city's General Plans, and existing Capital Improvement Programs (CIP) were also considered during the recommendations process.

Safety was also an important factor in deciding where active transportation recommendations were needed. Completed safety analyses for this Plan helped identify where improvements and countermeasures were needed, and the types of recommendations that would best address these safety issues.

Finally, community input played an important role in the recommendation process. The bicycle and pedestrian recommendations in this Plan were built on feedback received from public outreach and engagement events, interactive town halls, and open houses and workshops. The recommendations were developed to fit the needs of the community members who will one day use these facilities.

Chapter Layout

This chapter is divided into four sections. The first section, starting on **page 73** provides more information about the process that was followed to develop the recommendations in this Plan. This section also includes a toolkit of facilities and infrastructure recommended, and explains potential tradeoffs involved.

The second and third sections detail recommendations for Yorba Linda and Placentia, respectively. This includes the bicycle recommendations, pedestrian recommendations in the pedestrian priority zones, and the Safe Routes to School recommendations for each city.

The final section contains a list of non-infrastructure program recommendations for both cities. These programmatic recommendations are important for creating an active transportation network that bicyclists and pedestrians feel comfortable using.

Recommendations Process/Methodology

To develop recommendations for pedestrian infrastructure, the project team identified three priority zones spanning Yorba Linda and Placentia. These zones encompass disadvantaged communities, and areas with a high need for improved infrastructure, multiple pedestrian destinations, and a built environment supportive of walking, including downtown districts and bustling commercial centers. The pedestrian recommendations in these zones are centered on establishing safe, high-quality crossings for pedestrians at critical intersections and arterial roads, while also implementing traffic calming measures in zones experiencing high pedestrian activity. This approach not only enhances pedestrian safety but also promotes walkability and connectivity within these urban hubs.

To develop the most effective bicycle recommendations, the project team carefully considered existing street conditions, the surrounding context, and public input. The proposed bicycle network establishes comprehensive infrastructure across Yorba Linda and Placentia, prioritizing primary east-west and north-south connections. The public input map and suggestions from community groups and stakeholders were used to identify gaps within the existing network and the most popular routes to destinations around the city that could accommodate bicycle and pedestrian infrastructure. Many recommendations enhance existing lanes with improved separation and protection from moving vehicles.

In both Placentia and Yorba Linda, new routes were strategically planned to optimize connections between major destinations such as schools, parks, civic centers, and commercial areas, considering factors such as roadway stress, topography, land use, and feasibility.

Each of the recommendations in this Plan is planning-level. Recommendations were made considering each of the factors described above; however, additional design and engineering studies will be required to verify the feasibility of each recommendation before implementation. Some corridors, notably Yorba Linda Boulevard, in Yorba Linda and Placentia will require further study to determine the feasibility and design of bicycle and pedestrian infrastructure. Yorba Linda Boulevard is a major arterial that would provide a key bicycle connection between the two cities, however due to current traffic volumes and speeds a Class I or Class IV bikeway is necessary to create the most comfortable experience for bicyclists. A corridor specific study should be performed to address these issues and design safe and feasible bike infrastructure along the boulevard.

Finally, in order to create an active transportation network that provides access across major barriers like state highways, Yorba Linda and Placentia may need to coordinate with other jurisdictions such as Caltrans, Orange County Public Works, the City of Fullerton, and CSU Fullerton. For example, proposed ADA Ramps at Placentia Avenue and Santa Fe Avenue, below State Route 57 (Orange Freeway), are at a location considered Tier 2 (medium need) in the Caltrans Active Transportation (CAT) Plan. The CAT Plan also identifies Orangethorpe Avenue as a Tier 2 corridor. Accordingly, these ADA ramps and recommendations along Orangethorpe Avenue should be coordinated with Caltrans when they are ready to be implemented.

Bicycle Recommendation Guidance

Yorba Linda currently has 35 miles of existing bicycle facilities. Placentia has 21.3 miles of existing bicycle facilities. Between both cities, an additional 60 miles are recommended to construct new or improved bikeways. **Table 5** shows the mileage of proposed bikeways in both cities.

Table 5. Existing and Proposed Bikeway Mileage

City	Bikeway Class	Existing Mileage	Recommended Mileage
Placentia	Class I Shared-Use Path	0.9	2.0
	Class II Bike Lanes	9.0	1.2
	Class IIB Buffered Bike Lane	0	5.4
	Class III Bike Route	9.4	0
	Class IIIB Bicycle Boulevard	0	7.2
	Class IV Separated Bikeway	0	8.5
	Placentia Total	**21.3 Miles**	**24.3 Miles**
Yorba Linda	Class I Shared-Use Path	13.4	.4
	Class II Bike Lanes	18.5	9.5
	Class IIB Buffered Bike Lane	0	3.9
	Class III Bike Route	2.9	0
	Class IIIB Bicycle Boulevard	0	12.9
	Class IV Separated Bikeway	.17	0
	Yorba Linda Total	**35.0 Miles**	**26.7 Miles**
	Combined City Totals	**56.3 Miles**	**51 Miles**

This Plan will improve the bicycle network to increase the number of people using active transportation. The facilities recommended will be safe and appropriate for the type of bicyclist that will be using them. Some of the streets in Yorba Linda and Placentia, such as Kraemer Boulevard and Bastanchury Road, are most appropriate for adult bicyclists who are highly confident riding their bicycles. Safe facilities were recommended with these bicyclists in mind. In these cases, the recommended facilities may not lower the level of traffic stress enough to be comfortable for all bicyclists. In other areas, such as on slower neighborhood streets near schools, facilities were chosen with families and school-aged bicyclists in mind.

In Placentia, bikeway recommendation emphasis was placed on creating north-south and east-west connections throughout the City and providing bikeway options separated from motor vehicles. Yorba Linda has an extensive existing off-street trail network that can be used by bicyclists. Bikeway recommendations in Yorba Linda were proposed to focus on connections to these trails without significant disruption to motor vehicle travel.

Bicycle Recommendations Toolkit

Figure 24. Bicycle Facility Descriptions shows the facilities that were considered for the bicycle recommendations in this Plan. Each facility includes an example photo and a description of the facility's applicability. Each colored circle around the photos continues in the recommendations maps.

Figure 24. Bicycle Facility Descriptions



CLASS I

Shared-Use Path

* Paths completely separated from motor vehicle traffic used by people walking and biking.
* Comfortable for people of all ages and abilities.
* Typically located immediately adjacent and parallel to a roadway or in its own independent right-of-way, such as within a park or along a body of water.
* Bike lanes with at least 5 feet of separation from traffic vehicle lanes are also considered shared-use paths.



CLASS II

Bicycle Lane

* A dedicated lane for bicycle travel adjacent to a motor vehicle travel lane.
* A painted white line separates the bicycle lane from motor vehicle traffic.



CLASS IIB

Buffered Bicycle Lane

* A dedicated lane for bicycle travel separated from a motor vehicle travel lane by a painted buffer.
* The buffer provides additional comfort for users by providing space from motor vehicles.



CLASS IIIB

Bicycle Boulevard

* A signed bike route that bicyclists share with motor vehicles.
* Can include pavement markings and traffic calming features such as speed humps and traffic diverters.
* Comfortable facility for cyclists who are adept at riding with motor vehicles.
* Recommended for streets with low vehicle volumes and speeds.



CLASS IV

Separated Bikeway

* An on-street bikeway separated from a motor vehicle travel lane by a curb, median, planters, parked motor vehicles, delineators, and/or other vertical elements.

Bicycle Intersection Treatments

The following includes brief descriptions of various intersection treatments that can further enhance connectivity and accessibility for bicyclists. Final intersection configurations can be determined in later design phases by Yorba Linda and Placentia.

BIKE BOXES

A bike box is a designated area at the front of a traffic lane, typically marked by a colored box, which allows bicyclists to position themselves ahead of cars at a red light. This helps improve visibility and traffic flow, while reducing conflicts when the light turns green.

BIKE CROSSINGS

A bike crossing is a designated, marked path that guides bicyclists through an intersection, often paired with signage to alert drivers to the presence of bicyclists. These crossings are useful in areas where dedicated bike lanes do not extend through the intersection, helping ensure bicyclists navigate safely and efficiently.

BIKE SIGNALS

Bike signals are specialized traffic signals, often integrated with existing vehicular signals, designed solely for those on bikes. Bike signals typically include dedicated green light phases or advanced green lights for bicyclists.

PROTECTED INTERSECTIONS

Protected intersections separate bicyclists from motor vehicles with physical barriers or dedicated space, minimizing potential conflicts through high-traffic intersections.

TWO-STAGE TURN QUEUE BOXES

A two-stage turn queue box consists of a waiting area for bicyclists to stop before making a left or right turn, allowing them to clear the intersection and proceed without conflicts from other vehicles. These are particularly helpful for bicyclists turning left from a right-side bike facility at large signalized intersections.

E-Bikes

The increased prevalence of technology such as electric bicycles (“e-bikes”) and electric scooters has introduced a new element to active transportation and trail safety considerations. While these options allow users to travel further with less effort, these devices can currently reach up to 28mph, particularly in areas where e-bikes may be sharing spaces with pedestrians, bicyclists, and equestrians. Yorba Linda and Placentia will continue to monitor, educate and enforce e-bike policies as appropriate.

There are three classes of e-bikes:

CLASS I

Pedal-assisted bikes reaching up to 20mph

CLASS II

Low-speed throttle-assisted bikes reaching up to 20mph

CLASS III

Speed pedal-assisted bikes reaching up to 28mph

Pedestrian Recommendation Guidance

Pedestrian infrastructure can help residents safely and comfortably walk to their destinations by providing them with designated spaces separated from motor vehicles. Pedestrian infrastructure such as sidewalks, crossing facilities, curb treatments, and traffic calming treatments can slow vehicles and make walking feel safer. The pedestrian infrastructure recommendations in this Plan are intended to address critical gaps, and focus on locations where infrastructure is needed most, such as near schools, transit stops, and other frequently visited destinations. The recommendations seek to address the most uncomfortable crossings and improve connectivity within the pedestrian zones. The recommended infrastructure was informed by public comment and will improve pedestrian connectivity to the most popular destinations within the zones. As these zones become more pedestrian oriented, denser land uses can follow allowing for the development of downtown commercial hubs within Yorba Linda and Placentia.

Pedestrian Recommendations Toolkit

Figure 25. Pedestrian Facility Descriptions provides examples of pedestrian infrastructure recommended in this Plan.

Figure 25. Pedestrian Facility Descriptions



SIDEWALKS & PATHS

* Completely separated from motor vehicle traffic.
* Used by people walking or using mobility devices such as wheelchairs.
* Sidewalks are typically located immediately adjacent and parallel to a roadway. Shared-use paths can be located in their own independent right-of-way, such as within a park or along a body of water.



CROSSING FACILITIES

* Make crossing the street at intersections and midblock safer and more comfortable.
* High-visibility crosswalk markings are more visible to approaching vehicles and have been shown to improve yielding behavior.
* Advance yield markings, or ”shark teeth,” warn drivers they are approaching a crosswalk.



CURB TREATMENTS

* Curb ramps allow users of all abilities to make the transition from the street to the sidewalk. They are required by the Americans with Disabilities Act (ADA) at all crosswalks, including those that are unmarked.
* Directional curb oriented to the crosswalk are preferred, as they enable pedestrians with limited vision to align with the crossing while waiting to cross and when entering the roadway.



BEACONS & SIGNALS

* Beacons and signals both indicate to drivers that someone may be crossing the street.
* Make crossing the street safer and more comfortable.
* Pedestrian countdown signals create a more predictable crossing environment and give adequate warning to pedestrians attempting to cross a roadway.
* Leading pedestrian intervals allow a pedestrian to begin crossing the street before the traffic signal turns green.



TRAFFIC CALMING

* Encourage drivers to travel at slower speeds.
* Some treatments alter the configuration of a roadway, while others change how drivers perceive and respond to a street.
* Can be used at targeted locations such as a busy intersection, or along corridors.



PEDESTRIAN-SCALE LIGHTING

* Improves visibility for people walking, as opposed to street lights intended to light the roadway.
* Additional care and emphasis on pedestrian lighting should be taken at and near crosswalks.

Safe Routes to School

Safe Routes to School is an initiative that aims to improve walking and biking conditions near schools and to encourage students to use active modes to get to and from school. The goal of Safe Routes to School is to improve kids' safety and increase health and physical activity. Successful Safe Routes to School programs commonly include elements of each of the five Es: Education, Encouragement, Engineering, Evaluation, and Equity. Each E is meant to remove barriers that prevent students from walking and bicycling to school.

Safe Routes to School infrastructure is important to provide safe, connected access to schools for students, their families, and all residents of Yorba Linda and Placentia. The area within a half-mile radius around each school was studied to make more comprehensive recommendations to improve Safe Routes to School. In-person walk audits were completed for each of the study schools. Audit findings were combined with the overall recommendation approach to create a set of recommendations for each school.

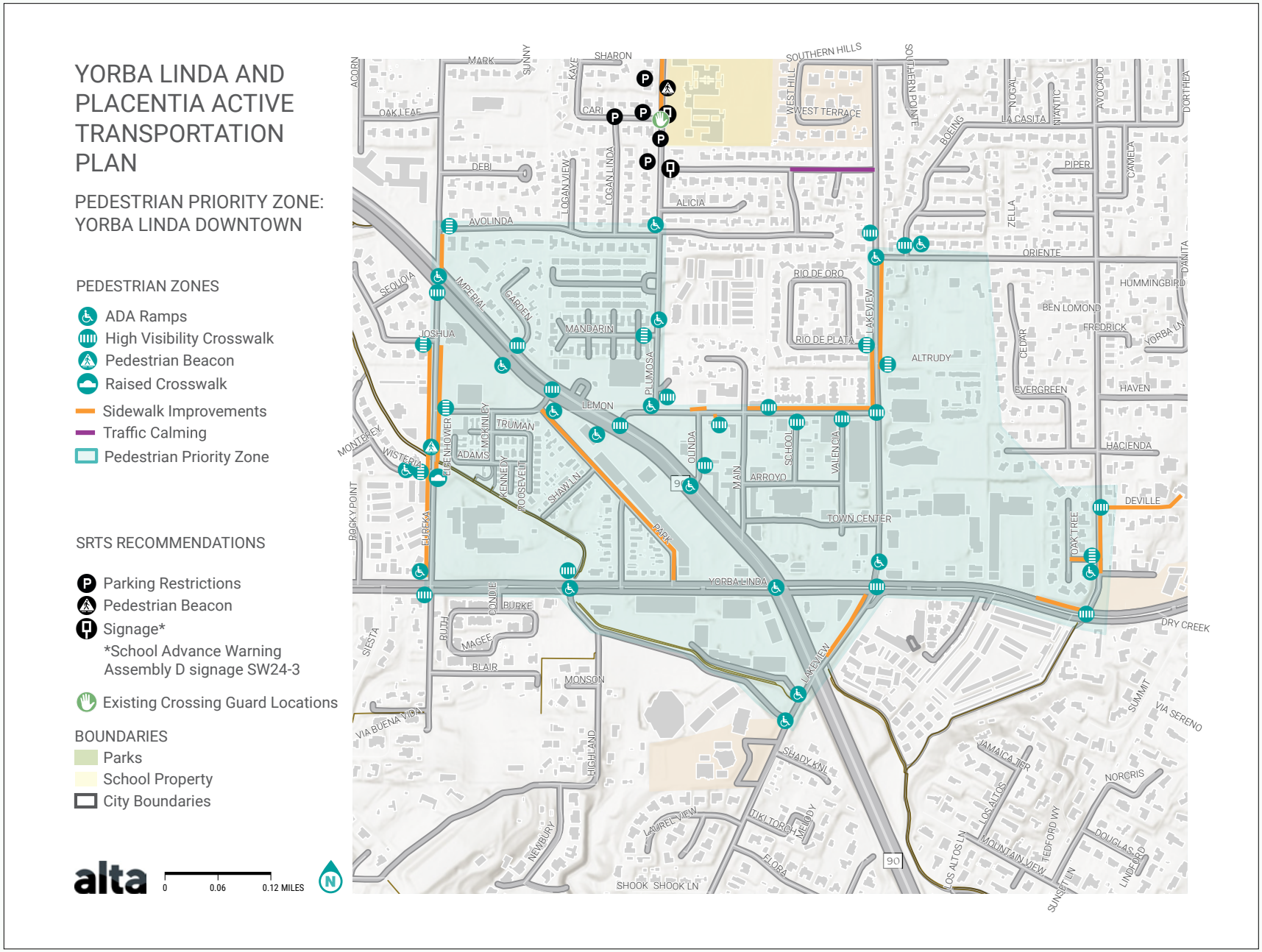
Safe Routes to School recommendations are not separate from the bicycle and pedestrian recommendations. Instead, many of the recommendations in this chapter are duplicated in both sections, as they work together to create a robust network that connects to multiple destinations.

Safe Routes to School recommendations are included for each city after their respective bicycle and pedestrian recommendation section. Each project school contains information about completed walk audit findings and collision history. Recommendations within a half mile of each school are shown on each school's map.

In addition to the recommendations shown for each school, all schools received a detailed school zone traffic control devices assessment. This assessment reviewed the signage and striping used near school campuses to verify the devices comply with state regulations. Signage, such as school zone signage, and striping, such as at crosswalks, were reviewed for considerations such as size, frequency, and visibility. Details about this assessment can be found in Appendix G: School Zone Traffic Control Device Assessment Checklist.

Yorba Linda | Pedestrian Recommendations

Figure 26. Pedestrian Recommendations in Pedestrian Priority Zone: Yorba Linda Downtown, Yorba Linda



Yorba Linda | Bicycle Recommendations

Figure 27. Yorba Linda Bicycle Recommendations

YORBA LINDA BICYCLE RECOMMENDATIONS

YORBA LINDA - PLACENTIA ACTIVE TRANSPORTATION PLAN

RECOMMENDATIONS

YORBA LINDA BIKE RECOMMENDATIONS

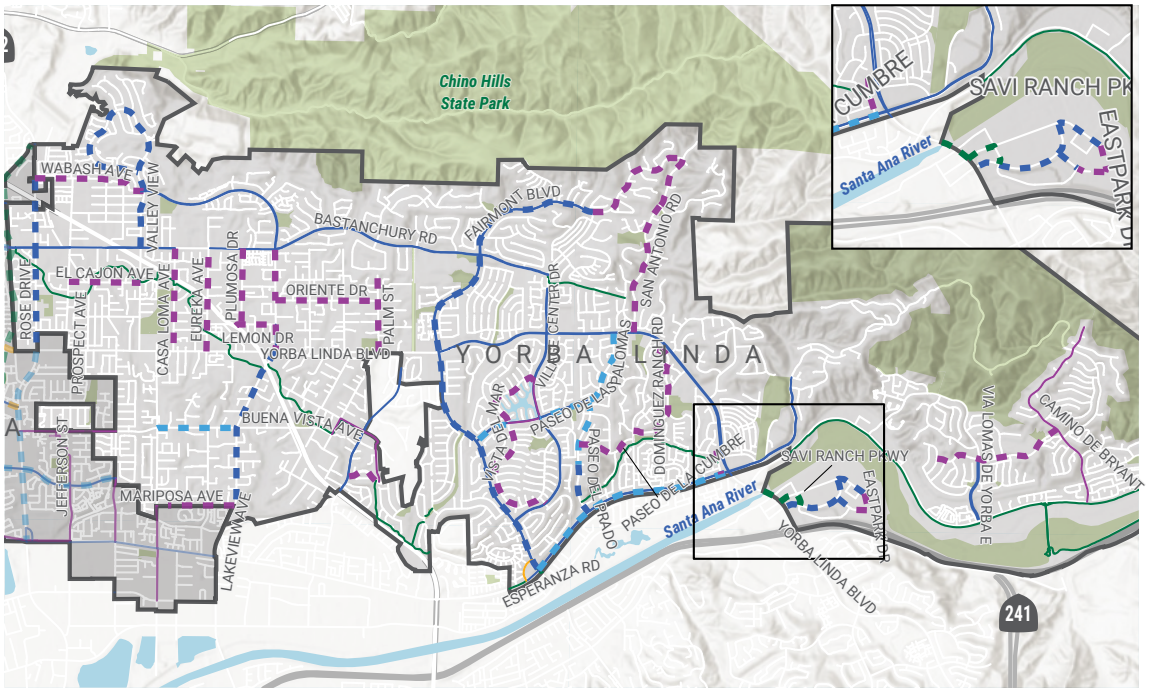
- I - Shared-Use Path
- II - Bike Lane
- IIB - Buffered Bike Lane
- IIIB - Bicycle Boulevard

EXISTING BICYCLE FACILITIES

- I - Shared-Use Path
- II - Bike Lane
- III - Bike Route
- IV - Separated Bikeway

BOUNDARIES

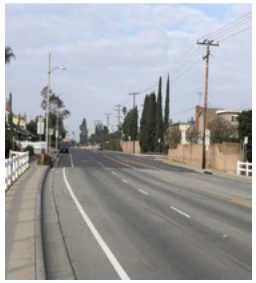
- Water
- Parks
- City Boundaries



BIKEWAY TYPES



Class I
Shared Use Path



Class II
Bike Lane



Class IIB
Buffered Bike Lane



Class IIIB
Bicycle Boulevard

alta 0 0.5 1 MILES N

Placentia | Pedestrian Recommendations

Figure 28. Pedestrian Recommendations in Pedestrian Priority Zone: Chapman and Kraemer, Placentia

PEDESTRIAN RECOMMENDATIONS

Chapman and Kraemer
Placentia

PEDESTRIAN ZONE RECOMMENDATIONS

- ADA Ramps
- High Visibility Crosswalk
- Pedestrian Refuge Island
- Sidewalk Improvements
- Traffic Calming
- Pedestrian Priority Zone

SRTS RECOMMENDATIONS

- ADA Ramps
- High Visibility Crosswalk
- Pedestrian Beacon
- Stop Warrant
- Yield Markings

- Existing Crossing Guard Locations

BOUNDARIES

- Parks
- School Property
- Old Town Placentia Streetscape Master Plan Area

alta 0 0.07 0.15 MILES

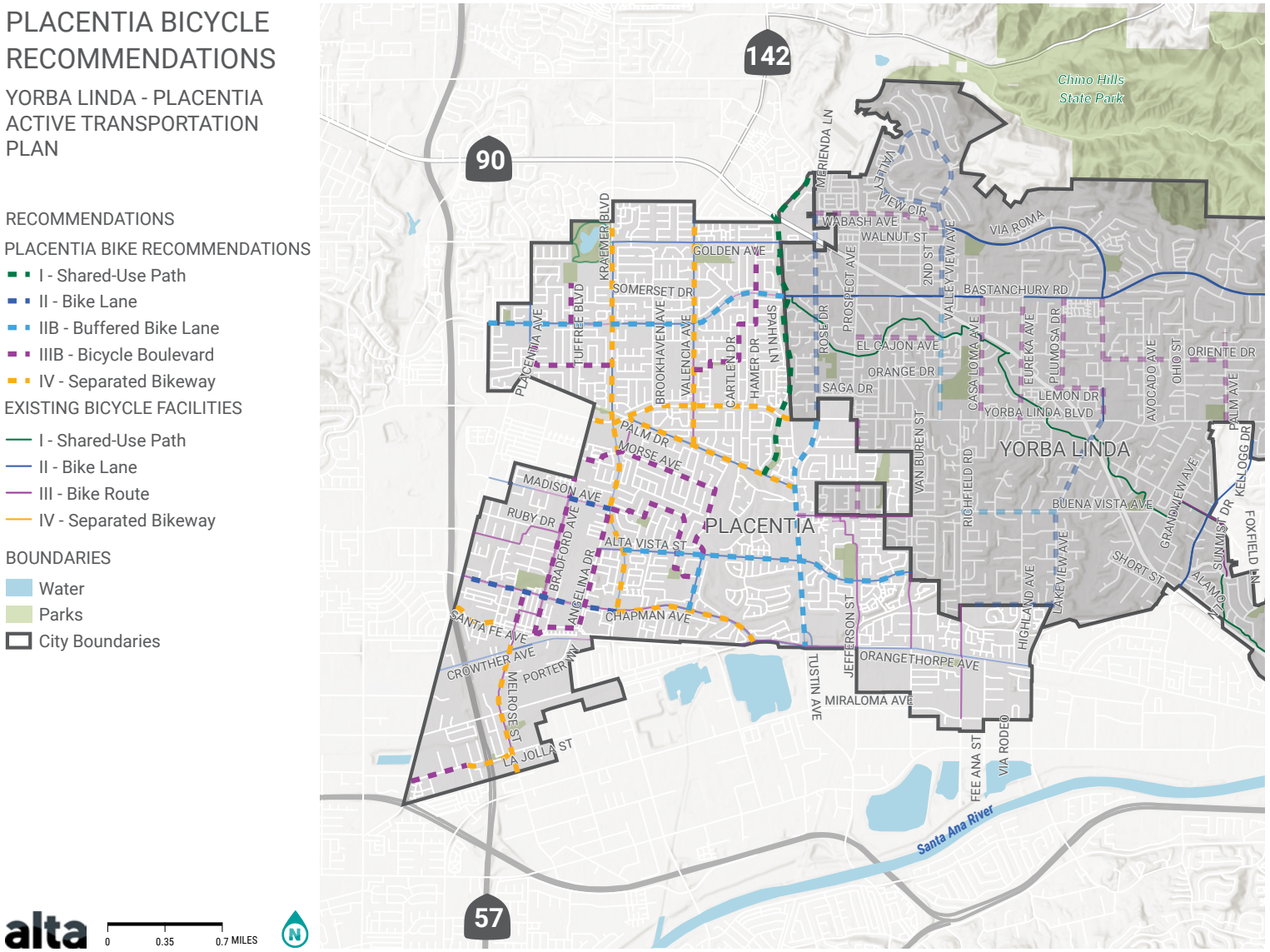


Figure 29. Pedestrian Recommendations in Pedestrian Priority Zone: McFadden Park



Placentia | Bicycle Recommendations

Figure 30. Placentia Bicycle Recommendations



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Yorba Linda | Safe Routes to School Recommendations

This Plan evaluates all 12 Placentia-Yorba Linda Unified School District schools in Yorba Linda:

1. Bernardo Yorba Middle School
2. Bryant Ranch Elementary School
3. Fairmont Elementary School
4. Glenknoll Elementary School*
5. Lakeview Elementary School
6. Linda Vista Elementary School
7. Mabel M. Paine Elementary School
8. Rose Drive Elementary School
9. Travis Ranch School
10. Van Buren Elementary School
11. Yorba Linda High School
12. Yorba Linda Middle School

The following section presents information about walk audit findings and collision history near each school. Recommendations within a quarter mile of each school are shown on each school's map.

*Glenknoll Elementary School is located in Unincorporated Orange County. It is listed here due to its proximity to Yorba Linda, however any recommendations will need to be coordinated with Orange County Public Works for implementation.



Bernardo Yorba Middle School

What Did We Learn?

WALK AUDIT FINDINGS

* Speeding appears prevalent along Fairmont Boulevard, which includes hilly and winding topography and several school crossings Further speed studies need to be conducted to verify speed conditions..
* Students are crossing at Futura Drive at Manor View Drive, which presents possible conflicts with vehicles exiting the parking lot.
* Back trails and neighborhood streets offer significant active travel to school opportunities.

COLLISION HISTORY

There has been one pedestrian collision within a quarter mile of the school.

SCHOOL DETAILS

* School Address
  - 5350 Fairmont Blvd., Yorba Linda, CA 92886
* Grades: 7–8
* 2023 Enrollment: 556

WHAT DO WE RECOMMEND?

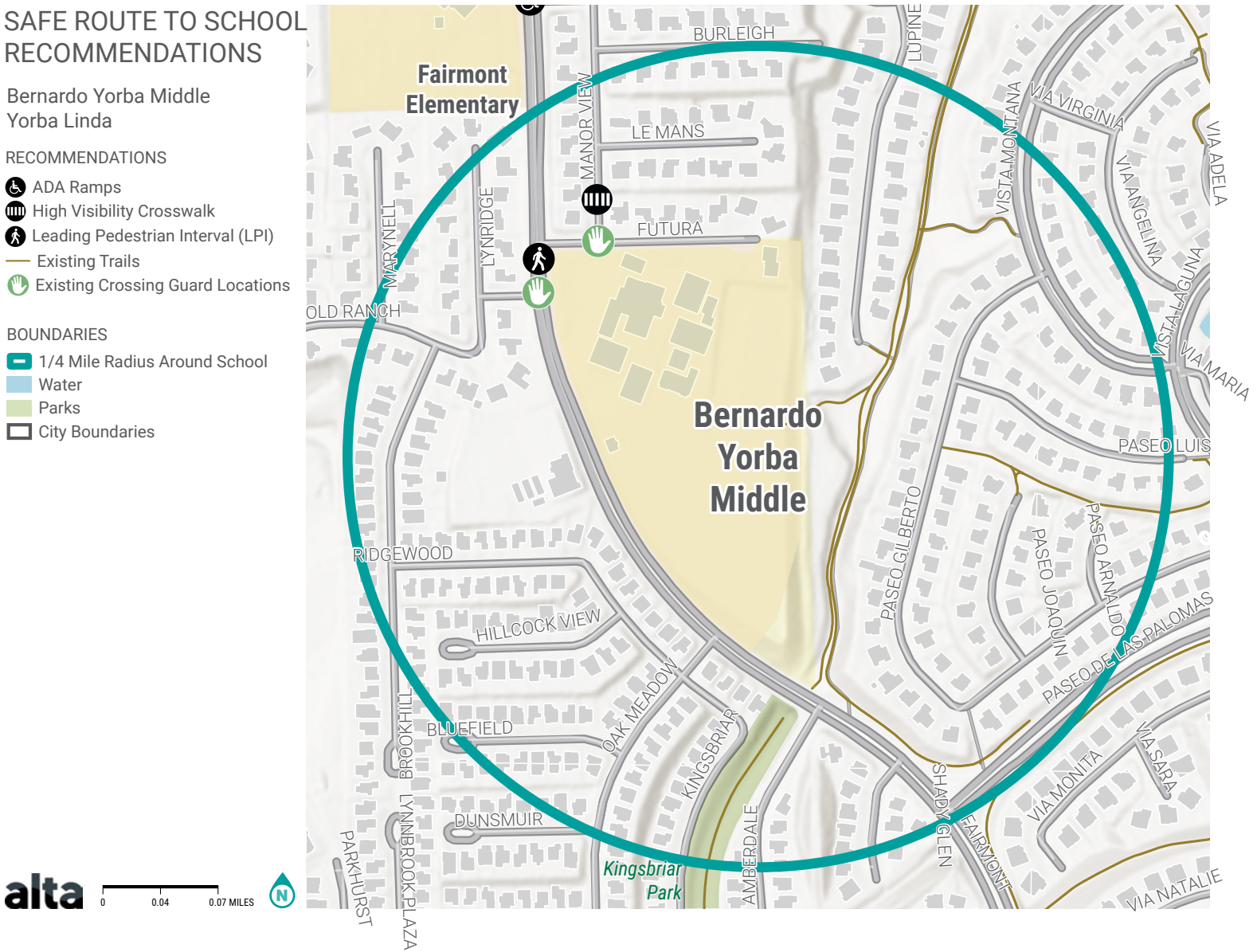
A high-visibility crosswalk was recommended on the north leg of Futura Drive/Manor View Drive to alert drivers that pedestrians may be in the area.

A leading pedestrian interval (LPI) at Fairmont Boulevard/Old Ranch Road will provide pedestrians with additional crossing time.



Bike lane and 40-mph speed limit along Fairmont Boulevard in front of Bernardo Yorba Middle School

Figure 31. Bernardo Yorba Middle School Safe Routes to School Recommendations



Bryant Ranch Elementary School

What Did We Learn?

WALK AUDIT FINDINGS

* Some vehicles have been observed disregarding signage and entering through the exit lane. Improving sign visibility and limiting exiting traffic to right turns only may improve compliance.
* Vehicle queuing during dismissal creates possible pedestrian crossing conflicts.
* Speeding appears prevalent along Paseo De Toronto, while hilly and winding topography limits sight distance. Traffic calming and speed management strategies should be considered. Further speed studies need to be conducted to verify speed conditions.
* Rear access through Woods Fields could help alleviate pick-up pressure on Paseo De Toronto.

COLLISION HISTORY

There have not been any bicycle or pedestrian collisions within a quarter mile of the school during the study years.

SCHOOL DETAILS

* School Address
  - 24695 Paseo De Toronto, Yorba Linda, CA
* Grades: TK–5
* 2023 Enrollment: 570

WHAT DO WE RECOMMEND?

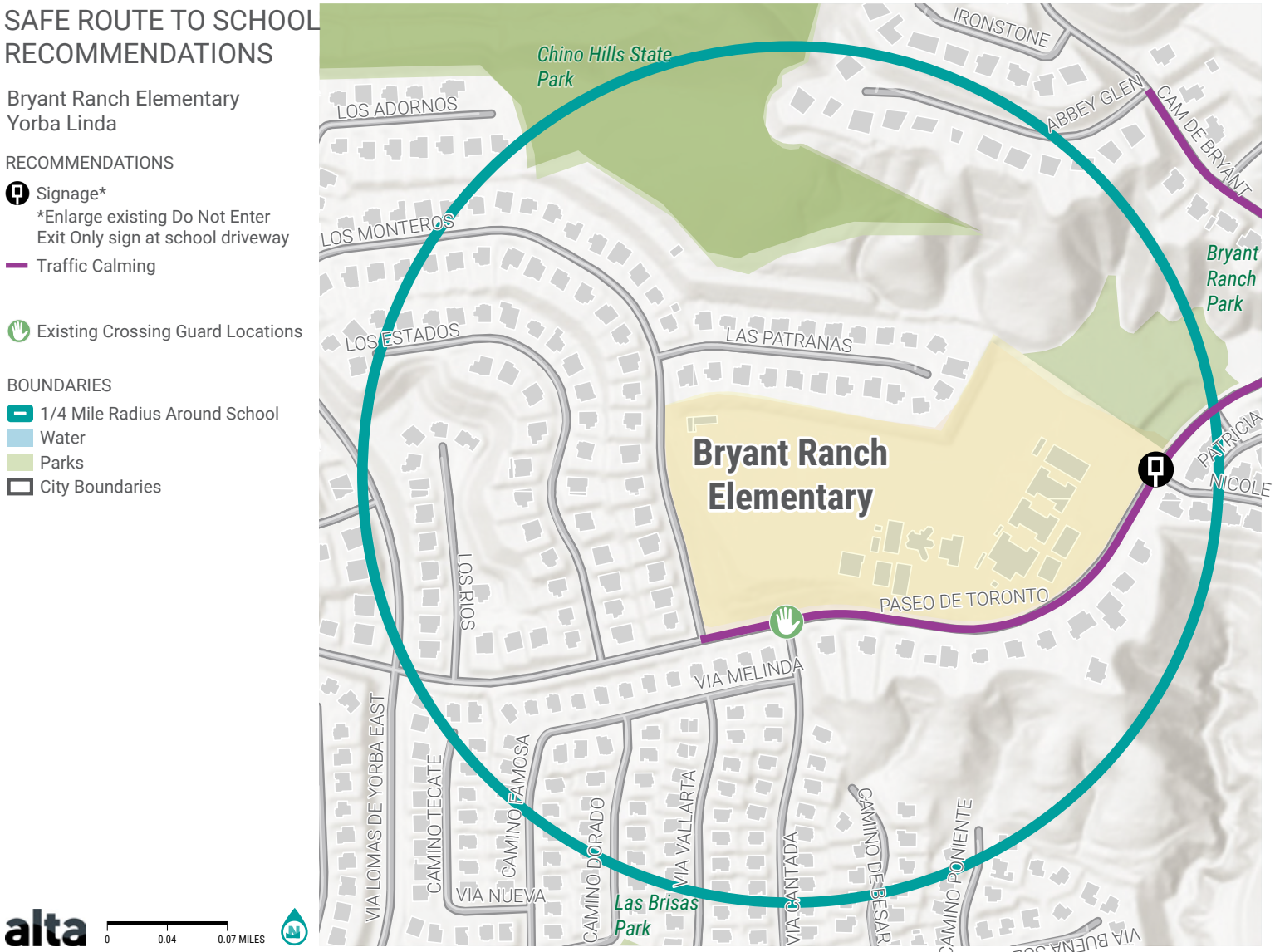
This Plan recommends implementing traffic calming measures along Paseo De Toronto in front of the school to slow down traffic, particularly for vehicles traveling downhill.

To prevent drivers from entering through the exit lane at the northern parking lot, the existing Do Not Enter signage should be enlarged to ensure it is visible to drivers.



Vehicle queuing during dismissal time

Figure 32. Bryant Ranch Elementary School Safe Routes to School Recommendations



Fairmont Elementary School

What Did We Learn?

WALK AUDIT FINDINGS

* The intersection of Yorba Linda Boulevard and Fairmont Boulevard is a major intersection with many students crossing it. Though four crossing guards are staffed here, traffic calming can enhance crossing comfort.

COLLISION HISTORY

There have been four pedestrian collisions and two bicycle collisions within a quarter mile of the school. One of the pedestrian collisions, which occurred at the intersection of Fairmont Boulevard and Lorca Lane, was fatal, though this collision occurred at night, outside of school hours.

SCHOOL DETAILS

* School Address
  - 5241 Fairmont Blvd., Yorba Linda, CA 92886
* Grades: TK–6
* 2023 Enrollment: 809

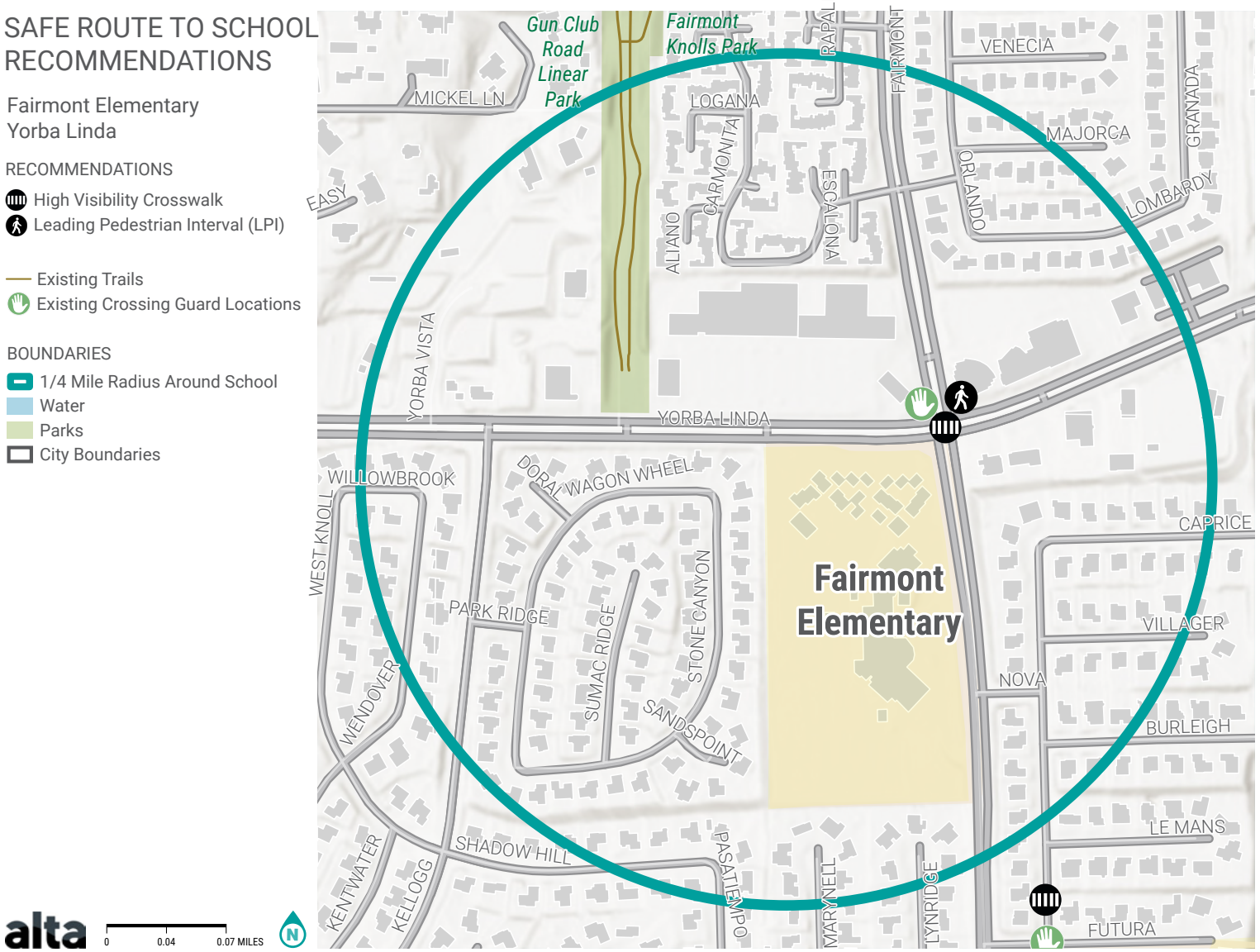
WHAT DO WE RECOMMEND?

This Plan recommends implementing a high-visibility crosswalk and leading pedestrian interval (LPI) at the Fairmont Boulevard/Yorba Linda Boulevard intersection. The high-visibility crosswalk and LPI will enhance safety of pedestrians by increasing their visibility to drivers.



A sidewalk and bike lane near Fairmont Elementary

Figure 33. Fairmont Elementary School Safe Routes to School Recommendations



Glenknoll Elementary School

What Did We Learn?

WALK AUDIT FINDINGS

* Some cars fail to yield to pedestrians at intersections adjacent to Glenknoll Elementary. These intersections would be improved by additional all-way stop sign and high-visibility crosswalks compared to current yield signs.
* Some parents waiting to pick up double park on Glenknoll Drive and Larkridge Drive, where the two parking lots are located. Double-parked cars create possible vehicle-pedestrian conflicts.
* Observers witnessed through traffic using the opposing lane to pass double-parked cars during dismissal.
* Some students and parents cross in between traffic on Glenknoll Drive and Larkridge Drive. Safety would be improved by adding midblock crossings directly connecting to Glenknoll Elementary's driveways.

COLLISION HISTORY

There have not been any bicycle or pedestrian collisions within a quarter mile of the school during the study years.

SCHOOL DETAILS

* School Address
  - 6361 Glenknoll Dr., Unincorporated Orange County, CA 92886
* Grades: TK–6
* 2023 Enrollment: 410

WHAT DO WE RECOMMEND?

Glenknoll Elementary School is located in Unincorporated Orange County. The following recommendations will need to be coordinated with Orange County Public Works for implementation.

Stop sign studies should be conducted for the intersections of Fairlynn Boulevard/Crestknoll Drive (where there is an existing crossing guard), Crestknoll Drive/Glenknoll Drive, and Larkridge Drive/Glenknoll Drive. The County will conduct traffic, pedestrian, and bicycle counts to determine if stop signs and/or a crossing guard can be warranted for these intersections. Implementing stop signs at these locations can create controlled intersections that are safer for pedestrians to cross to reach the school.

Implementing a "no left turn" restriction from the street into the school parking lots on Larkridge Drive and on Glenknoll Drive during school hours can reduce conflicts between vehicles and crossing pedestrians, as well as minimize vehicles backing up. The County will work with the Operations and Maintenance team to install proper signage.

Enforcing intersection daylighting parking restrictions at the intersections of Fairlynn Boulevard/Crestknoll Drive, Crestknoll Drive/Glenknoll Drive, and Larkridge Drive/Glenknoll Drive can provide drivers, pedestrians, and cyclists with a better view of the intersections. School staff is encouraged to contact the OC Sheriff Department when enforcement is needed. The County will evaluate if additional daylighting restrictions are needed.

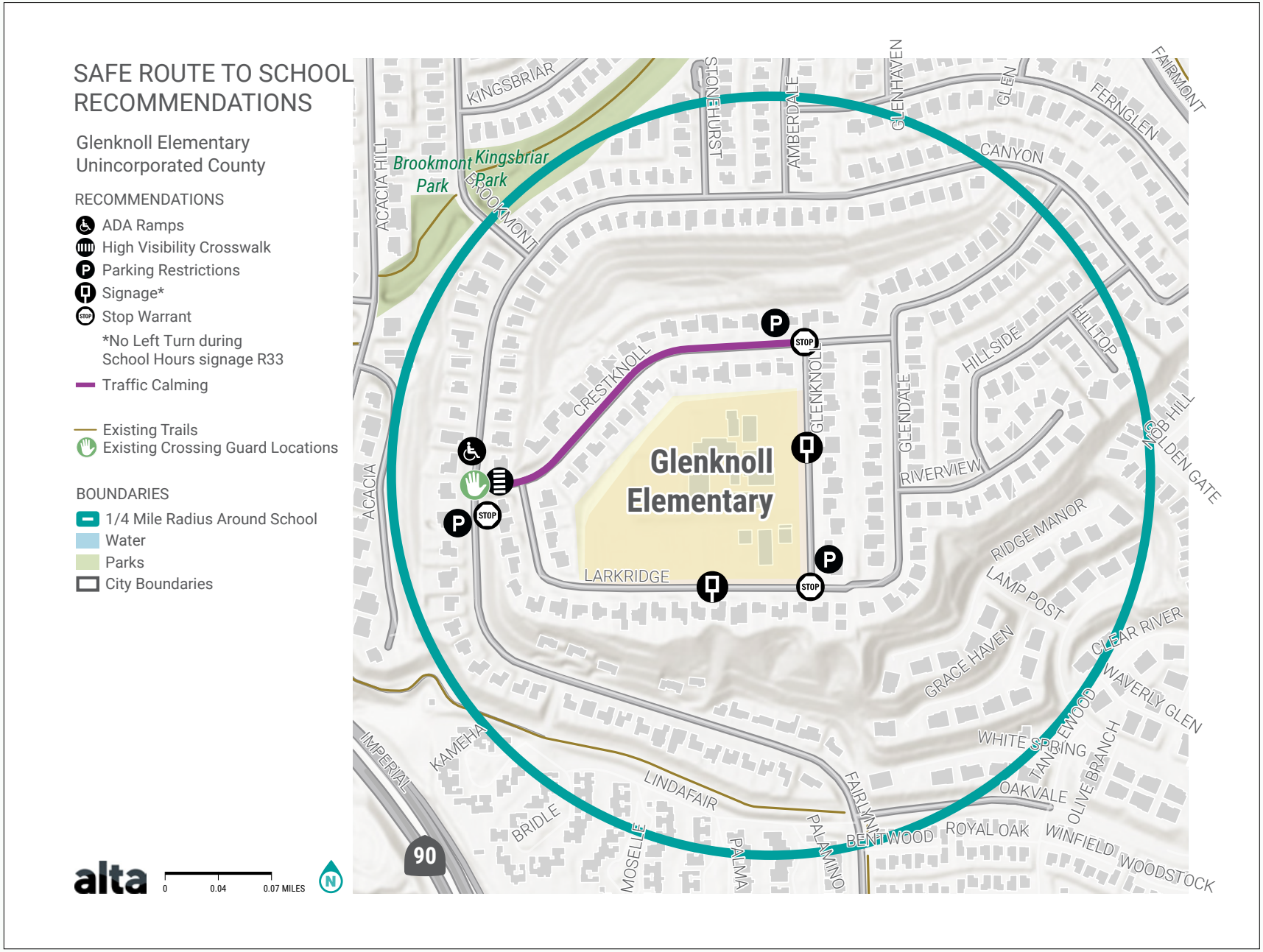
A high-visibility crosswalk on the east leg and an ADA-compliant curb ramp at the southwest corner of Fairlynn Boulevard/ Crestknoll Drive will bridge gaps between sidewalks and enhance mobility for people of all ages and abilities. The County will conduct a crosswalk study to determine if the crosswalk is appropriate. The ADA curb ramp will only be implemented should there be future street improvements, as-to not alter the existing residential driveway.

The County will consider adding centerline striping to Crestknoll Drive to act as traffic calming.



Cars on Larkridge Drive waiting to enter the school parking lot

Figure 34. Glenknoll Elementary School Safe Routes to School Recommendations



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Lakeview Elementary School

What Did We Learn?

WALK AUDIT FINDINGS

* The front gate of the school near the busy intersection of Valley View Avenue and Lakeview Avenue is currently closed.
* Improved trail connectivity would also help reduce scaling of fences by students trying to get to school from trails.

COLLISION HISTORY

There have not been any bicycle or pedestrian collisions within a quarter mile of the school during the study years.

SCHOOL DETAILS

* School Address
  - 17510 Lakeview Ave., Yorba Linda, CA 92886
* Grades: TK–5
* 2023 Enrollment: 416

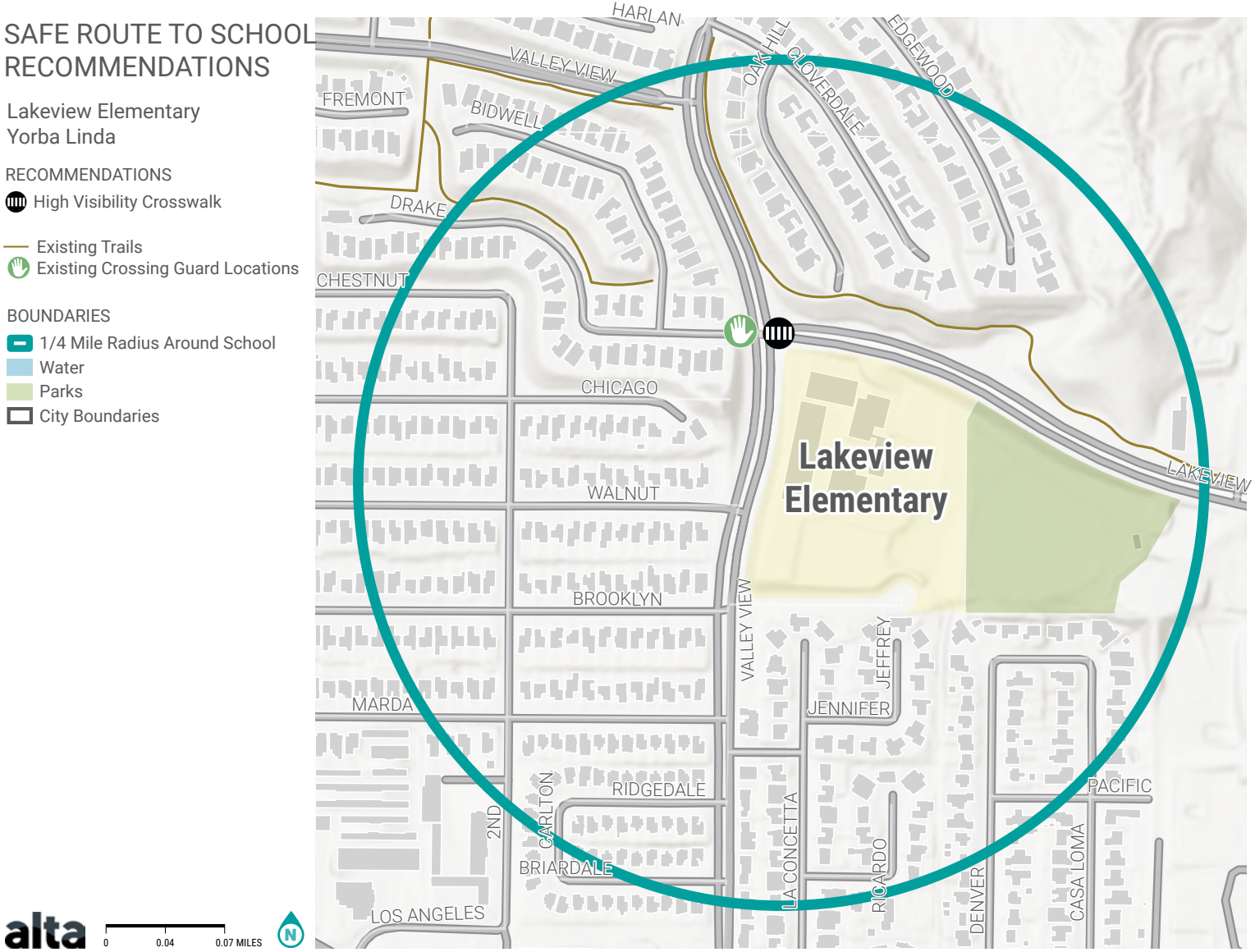
WHAT DO WE RECOMMEND?

Upgrading the existing standard crosswalks at Lakeview Avenue/Valley View Avenue to high-visibility crosswalks would bridge gaps between sidewalks and alert drivers that pedestrians may be in the area.



Rear student loading area on Brooklyn Avenue

Figure 35. Lakeview Elementary School Safe Routes to School Recommendations



Linda Vista Elementary School

What Did We Learn?

WALK AUDIT FINDINGS

* Drivers have been observed making illegal left turns from Linda Verde Street onto Ohio Street and from Ohio Street onto Linda Verde Street. Limited visibility of the no-left-turn signs are a possible cause.
* Many parents drop off their students in front of the two gates on Linda Verde Street. Formalized loading areas near the gates on Linda Verde Street would be helpful.
* Some parents drop off their students in the parking lot of the church across Linda Verde Street, and their students cross Linda Verde Street at midblock locations.

COLLISION HISTORY

There has been one pedestrian collision within a quarter mile of the school on Ohio Street near the school driveway.

SCHOOL DETAILS

* School Address
  - 5600 Ohio St., Yorba Linda, CA 92886
* Grades: TK–5
* 2023 Enrollment: 371

WHAT DO WE RECOMMEND?

Sign improvements include upgrading the existing “no left turn” signs at the intersection of Ohio Street/Linda Verde Street to make them more visible, and installing new “no U-turn” signs to reduce illegal turning movements at Linda Verde Street where the road widens.

To improve safety for students who access the school via Linda Verde Street, the Plan proposes formalizing student loading areas along Linda Verde Street near the school gate by adding curb paintings and student loading zone signs.

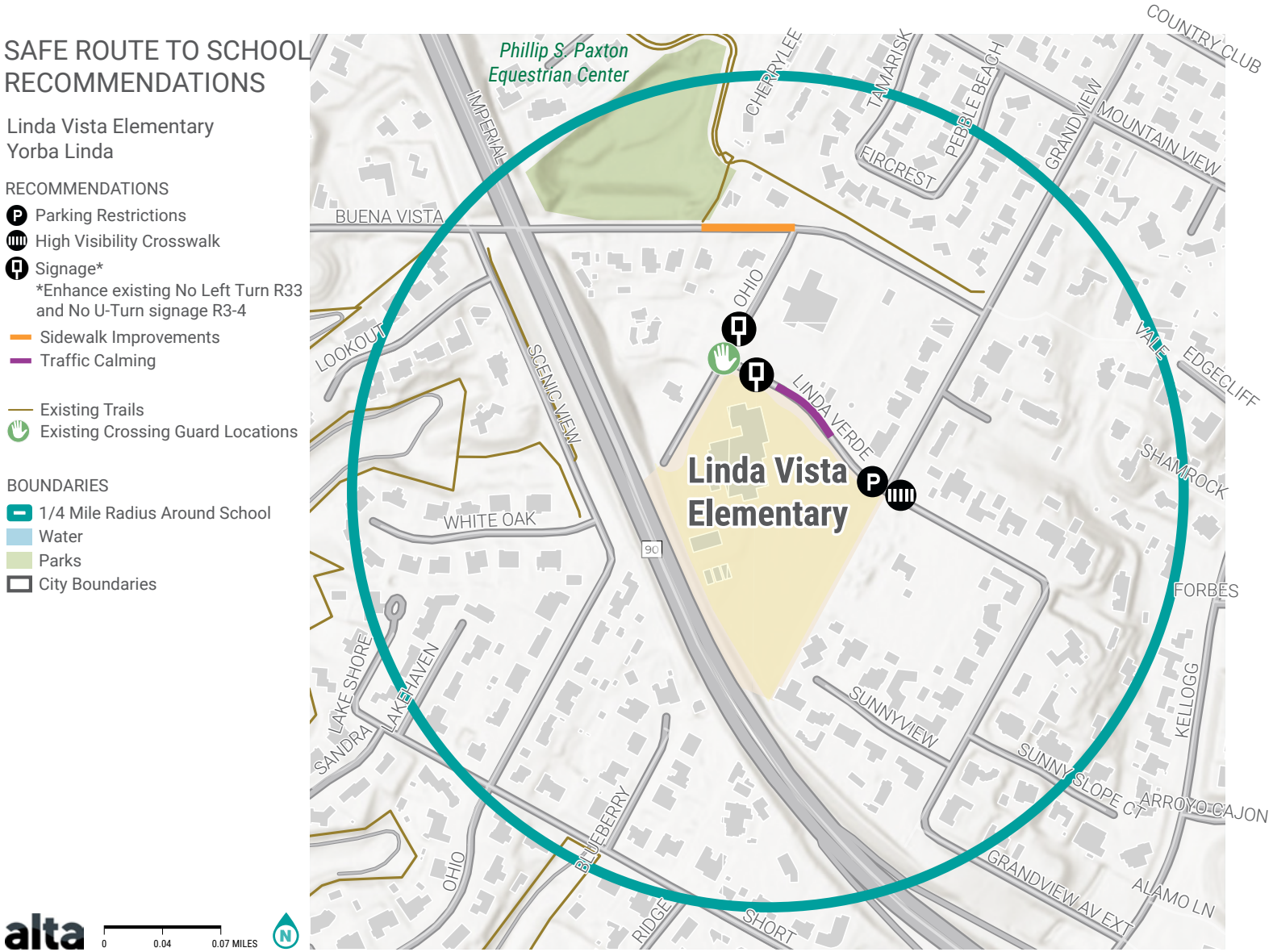
Enforcing intersection daylighting parking restrictions and installing high visibility crosswalks at the intersection of Linda Verde Street/Grandview Avenue can provide drivers, pedestrians, and cyclists with a better view of the intersection.

Connecting sidewalk gaps on Buena Vista Avenue from Ohio Street to the OC Loop/El Cajon Trail can encourage students to walk and bike to and from school by using the trail.



Parents drop off their students on Linda Verde Street; the loading area is defined by traffic cones

Figure 36. Linda Vista Elementary School Safe Routes to School Recommendations



Mabel M. Paine Elementary School

What Did We Learn?

WALK AUDIT FINDINGS

* Designated walking spaces and crossing locations on Plumosa Drive are limited. Additionally, cars are often parked too close to the intersections surrounding Mabel M. Paine Elementary, which creates potential access and sight distance issues. Connecting sidewalk gaps and enforcing intersection daylighting could improve safety in the area.

COLLISION HISTORY

There has been one pedestrian collision resulting in severe injury within a quarter mile of the school on Hills Way.

SCHOOL DETAILS

* School Address
  - 4444 Plumosa Dr., Yorba Linda, CA 92886
* Grades: TK–5
* 2023 Enrollment: 373

WHAT DO WE RECOMMEND?

This Plan recommends connecting sidewalk gaps along Plumosa Drive to provide people with a safer space to travel and reduce conflicts between pedestrians and moving vehicles.

Enforcing intersection daylighting parking restrictions at the residential intersections near the school and the school driveway exits on Plumosa Drive can provide drivers, pedestrians, and cyclists with a better view of the intersections.

Installing an RRFB at Plumosa Drive/Cari Lane, along with advanced yield signs and high-visibility crosswalks at Plumosa Drive/Piper Place and Plumosa Drive/Cari Lane and the existing crossing guard, will alert drivers to the presence of those crossing and prompt them to slow down.

Figure 37. Mabel M. Paine Elementary School Safe Routes to School Recommendations



There are gaps in the sidewalk network around the school

SAFE ROUTE TO SCHOOL RECOMMENDATIONS

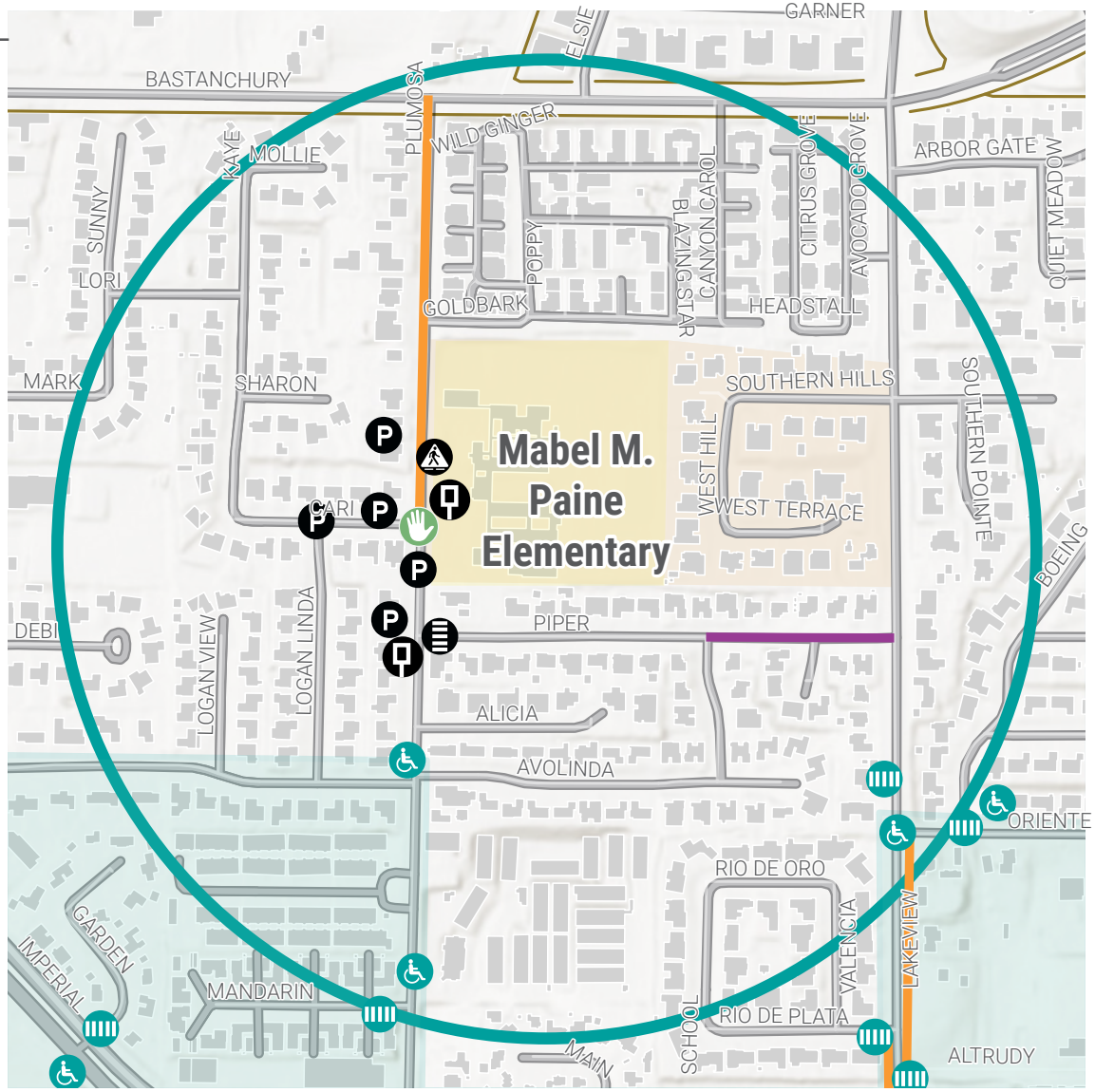
Mabel M. Paine Elementary
Yorba Linda

RECOMMENDATIONS
- Parking Restrictions
- Pedestrian Beacon
- High Visibility Crosswalk
- Signage*
  *School Advance Warning Assembly D signage SW24-3
- Sidewalk Improvements
- Traffic Calming

PEDESTRIAN PRIORITY ZONE RECOMMENDATIONS
- ADA Ramps
- High Visibility Crosswalk

- Existing Trails
- Existing Crossing Guard Locations

BOUNDARIES
- 1/4 Mile Radius Around School
- Water
- Parks
- City Boundaries
- Pedestrian Priority Zone



Rose Drive Elementary School

What Did We Learn?

WALK AUDIT FINDINGS

* Crossing time on Rose Drive was observed to be too short for the relatively wide road. Insufficient pedestrian clearance also creates backup in the parking lot for exiting cars. Configuring a leading pedestrian interval and lengthening the interval overall would help improve clearance.
* Drivers appear to be speeding on Rose Drive, while there are narrow sidewalks and a lack of comfortable biking infrastructure. Further investigation is required to assesses the impact on street parking and right-of-way if considering widening sidewalks with buffer zones and installing protected bike lanes. These measures could improve comfort and safety for active travelers while also providing improved connectivity to the El Cajon Trail.
* Adding a direct access point from El Cajon Trail to Rose Drive Elementary could improve connectivity and encourage more walking and biking to school. Further investigation for feasibility is needed.

COLLISION HISTORY

There has been one pedestrian collision and one bicycle collision within a quarter mile of the school. Both collisions occurred on Madison Avenue.

SCHOOL DETAILS

* School Address
  - 4700 N Rose Dr., Yorba Linda, CA 92886
* Grades: TK–5
* 2023 Enrollment: 367

WHAT DO WE RECOMMEND?

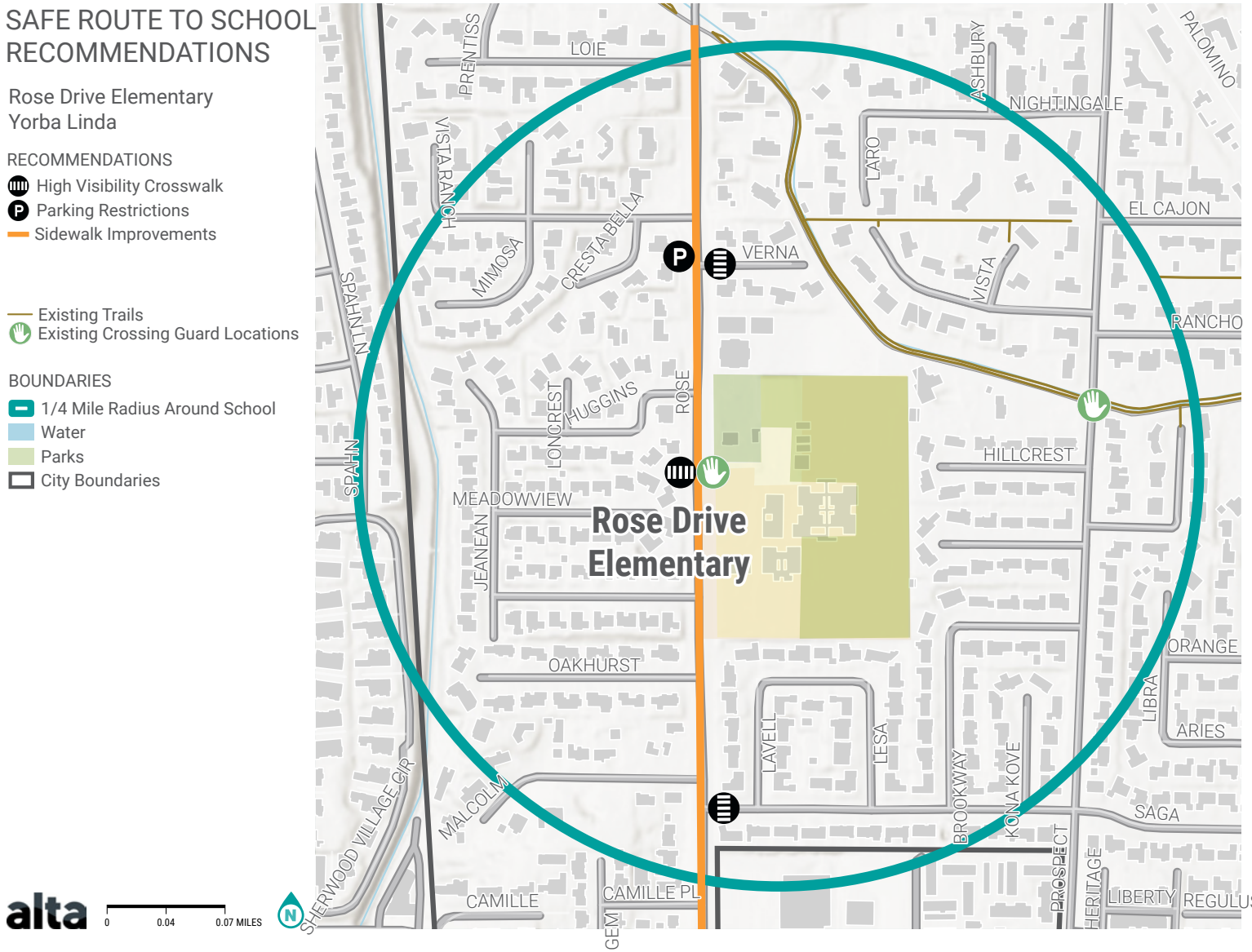
This Plan recommends sidewalk widening along Rose Drive from Yorba Linda Boulevard to El Cajon Trail to provide a more comfortable and safer walking environment for pedestrians.

High-visibility crosswalks and intersection daylighting are recommended along Rose Drive at multiple residential intersections to increase pedestrian visibility and enhance crossing safety.



A crosswalk crossing Rose Drive in front of the school

Figure 38. Rose Drive Elementary School Safe Routes to School Recommendations



Travis Ranch School

What Did We Learn?

WALK AUDIT FINDINGS

* Speeding appears prevalent on Yorba Linda Boulevard, Via De La Escuela, and Dominguez Ranch Road despite significant student presence and sight distance limitations due to topography. Traffic calming measures could mitigate these issues. Further speed studies need to be conducted to verify speed conditions.
* Installing high-visibility wayfinding signs and paving the unpaved section of the trail that runs along Dominguez Ranch Road would provide improved access to the loading area at Travis Ranch Youth Park.

COLLISION HISTORY

There have not been any bicycle or pedestrian collisions within a quarter mile of the school during the study years.

SCHOOL DETAILS

* School Address
  - 5200 Vía De La Escuela, Yorba Linda, CA 92887
* Grades: TK–8
* 2023 Enrollment: 1,227

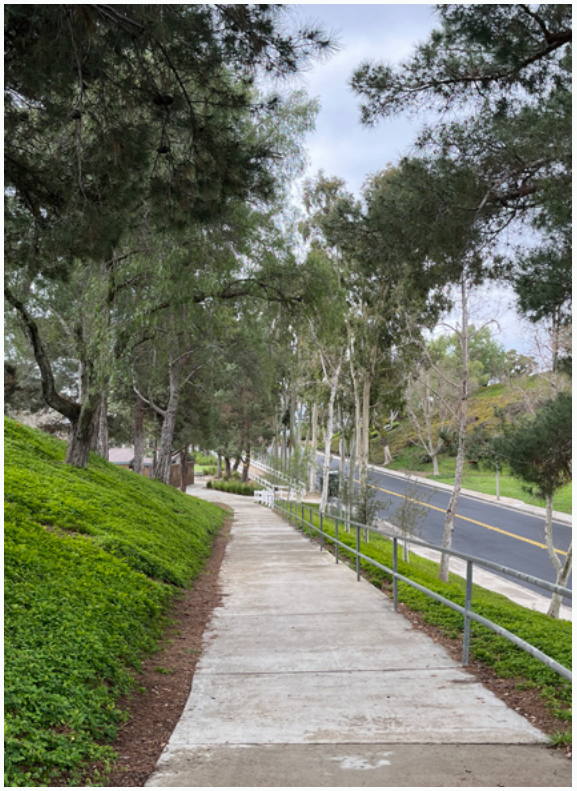
WHAT DO WE RECOMMEND?

This Plan recommends implementing traffic calming measures, such as speed humps and speed cushions, along Vía De La Escuela and Dominguez Ranch Road to slow down traffic. Further studies will be conducted prior to the implementation of any traffic calming measures.

High-visibility crosswalks are proposed along Vía De La Escuela and Dominguez Ranch Road at multiple residential streets to bridge gaps between sidewalks and alert drivers that pedestrians may be in the area.

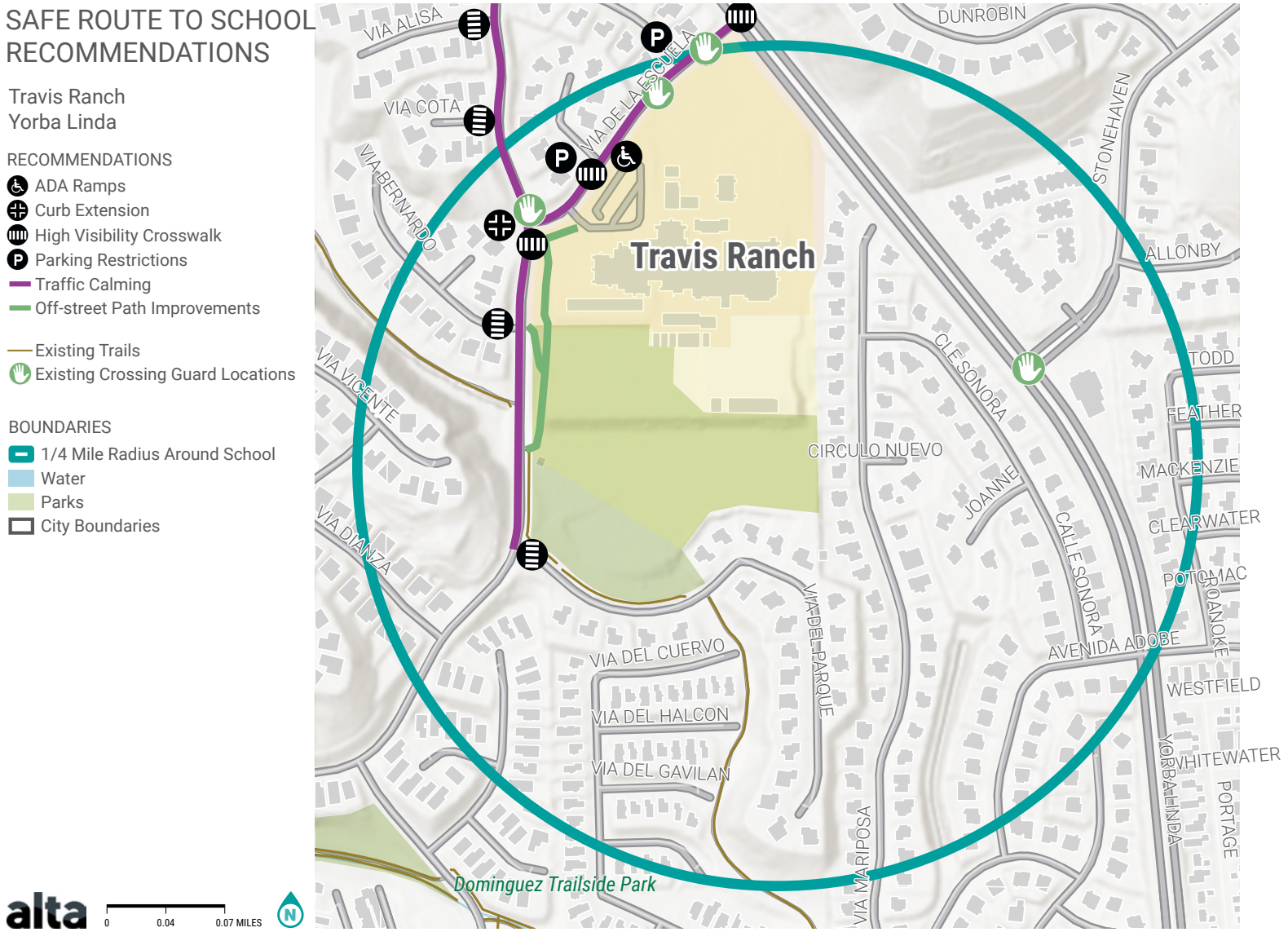
Improving trail connections on the west side of the school will provide safe walking routes separated from road traffic.

Upgrading the existing standard crosswalks to high-visibility crosswalks at Dominguez Ranch Road/Vía De La Escuela can enhance pedestrian safety at these wide intersections.



Walking trails connect Travis Ranch School to Travis Ranch Youth Park

Figure 39. Travis Ranch School Safe Routes to School Recommendations



Van Buren Elementary School

What Did We Learn?

WALK AUDIT FINDINGS

* Many students cross midblock at Van Buren Street and Glasgow Circle.
* During morning arrival, congestion spills into Van Buren Street from the school's parking lot, blocking passing traffic.
* Drivers along Van Buren Street will maneuver between cars waiting to enter the parking lot and the sidewalk (Van Buren Street is one travel lane each direction). This creates potential conflicts.
* Some drivers were observed making illegal U-turns on Van Buren Street.
* Some students were dropped off at a red curb on Van Buren Street. One driver parked their car at the red curb and walked their student to the school's entrance.
* The crossing guard said drivers speed along Van Buren Street during free-flow conditions.
* Fire hydrants and utility poles and boxes create obstructions for pedestrians on Van Buren Street.
* The frontage road of Van Buren Elementary falls within Yorba Linda's jurisdiction.

COLLISION HISTORY

There have not been any bicycle or pedestrian collisions within a quarter mile of the school during the study years.

SCHOOL DETAILS

* School Address
  - 1245 N Van Buren St., Placentia, CA 92870
* Grades: TK–6
* 2023 Enrollment: 571

WHAT DO WE RECOMMEND?

High-visibility crosswalks are proposed along Van Buren Street at multiple residential streets to bridge gaps between sidewalks and alert drivers that pedestrians may be in the area. This Plan also recommends upgrading the existing standard crosswalks to high-visibility crosswalks on all legs at Yorba Linda Boulevard/Van Buren Street.

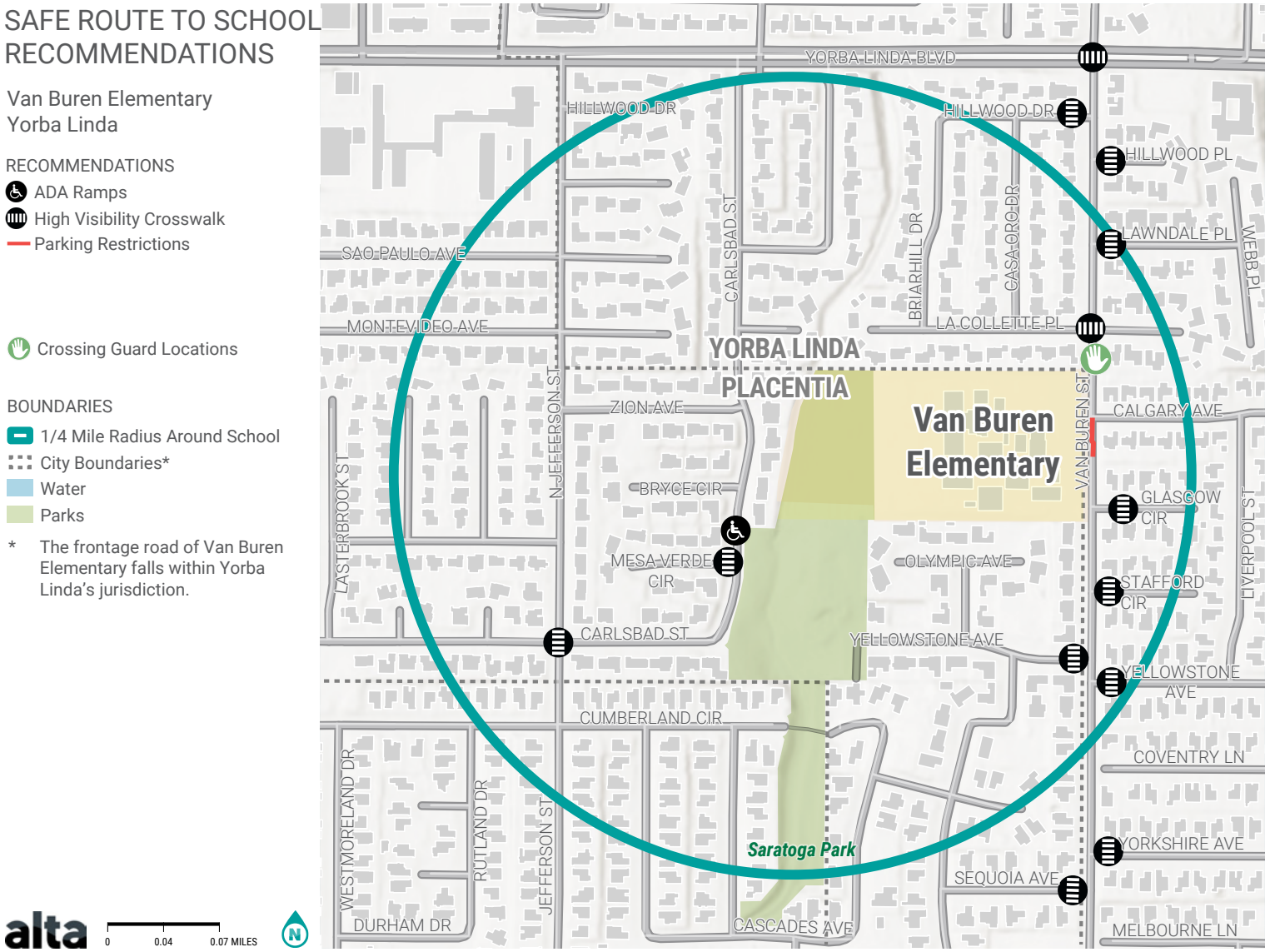
The segment on the west side of Van Buren Street from Calgary Avenue to Glasgow Circle is a no-parking zone during school hours. Much of this area has red painted curbs except for a small segment on the west side of Van Buren Street south of Calgary Avenue. Filling in this small gap with red curb will further reinforce the no-parking restriction in front of the school.

A Rectangular Rapid Flashing Beacons (RRFB) is recommended for the north leg of the Jefferson Street/Carlsbad Street intersection to alert drivers to the presence of students and prompt them to slow down. This RRFB would be located in the City of Placentia.



Many intersections near the school lack painted crosswalks

Figure 40. Van Buren Elementary School Safe Routes to School Recommendations



Yorba Linda High School

What Did We Learn?

WALK AUDIT FINDINGS

* Vehicle speeds on Bastanchury Road appear to be high, creating uncomfortable biking experience for people who bike on the existing Class II bike lane.
* Sidewalk widening and shade trees would improve pedestrian comfort along Bastanchury Road.

COLLISION HISTORY

There has been one bicycle collision within a quarter mile of the school on Bastanchury Road near the school driveway.

SCHOOL DETAILS

* School Address
  - 19900 Bastanchury Rd., Yorba Linda, CA 92886
* Grades: 9–12
* 2023 Enrollment: 1,697

WHAT DO WE RECOMMEND?

Upgrading the existing standard crosswalks to high-visibility crosswalks can enhance pedestrian safety at Bastanchury Road/ Fairmont Blvd.

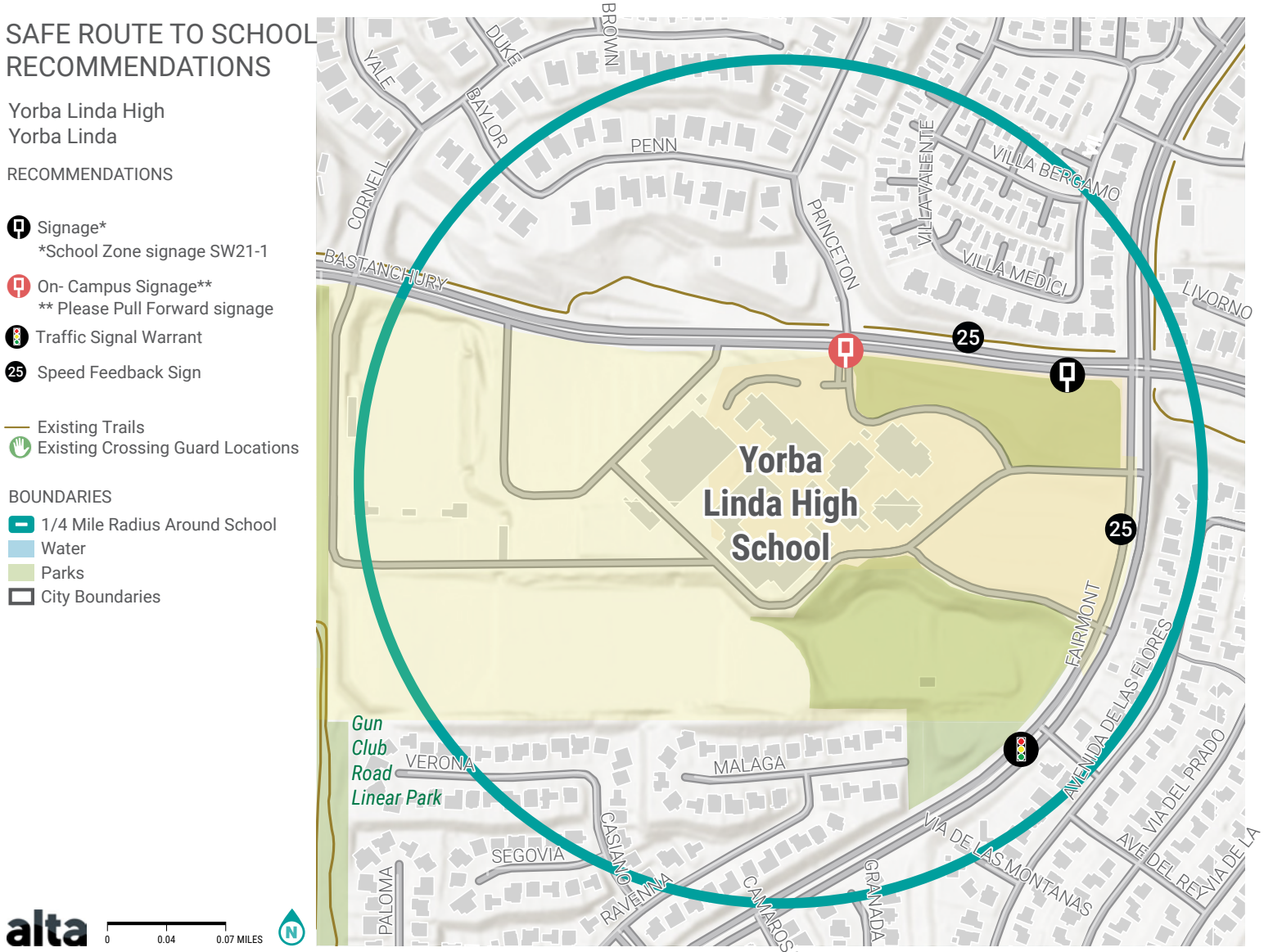
A speed feedback sign on Bastanchury Road between Princeton Place and Fairmont Boulevard will help prevent speeding on this route to school, especially for cars traveling downhill.

The City is in the process of conducting a study for a new traffic signal at Fairmont Boulevard/ Avenida Del Rey. If the signal is warranted, crossing infrastructure can be considered at this intersection.



The school parking exits across the bike lane along Bastanchury Road

Figure 41. Yorba Linda High School Safe Routes to School Recommendations



Yorba Linda Middle School

What Did We Learn?

WALK AUDIT FINDINGS

* Casa Loma Avenue currently has just one crosswalk.
* Improving access to the El Cajon Trail would enhance connectivity to the school and to Hurless Barton Park.
* Yorba Linda Boulevard is a heavily trafficked six-lane road. Pedestrian comfort at the intersection of Casa Loma Avenue and Yorba Linda Boulevard could be enhanced with leading pedestrian intervals, high-visibility crosswalks, and the installation of a second crosswalk at the east end of the intersection crossing Yorba Linda Boulevard.
* Improved access to the school through Veterans Sports Park would encourage more active travel.

COLLISION HISTORY

There has been one pedestrian collision and one bicycle collision within a quarter mile of the school on Imperial Highway (State Route 90). The pedestrian collision resulted in a severe injury.

SCHOOL DETAILS

* School Address
  - 4777 Casa Loma Ave., Yorba Linda, CA 92886
* Grades: 6–8
* 2023 Enrollment: 772

WHAT DO WE RECOMMEND?

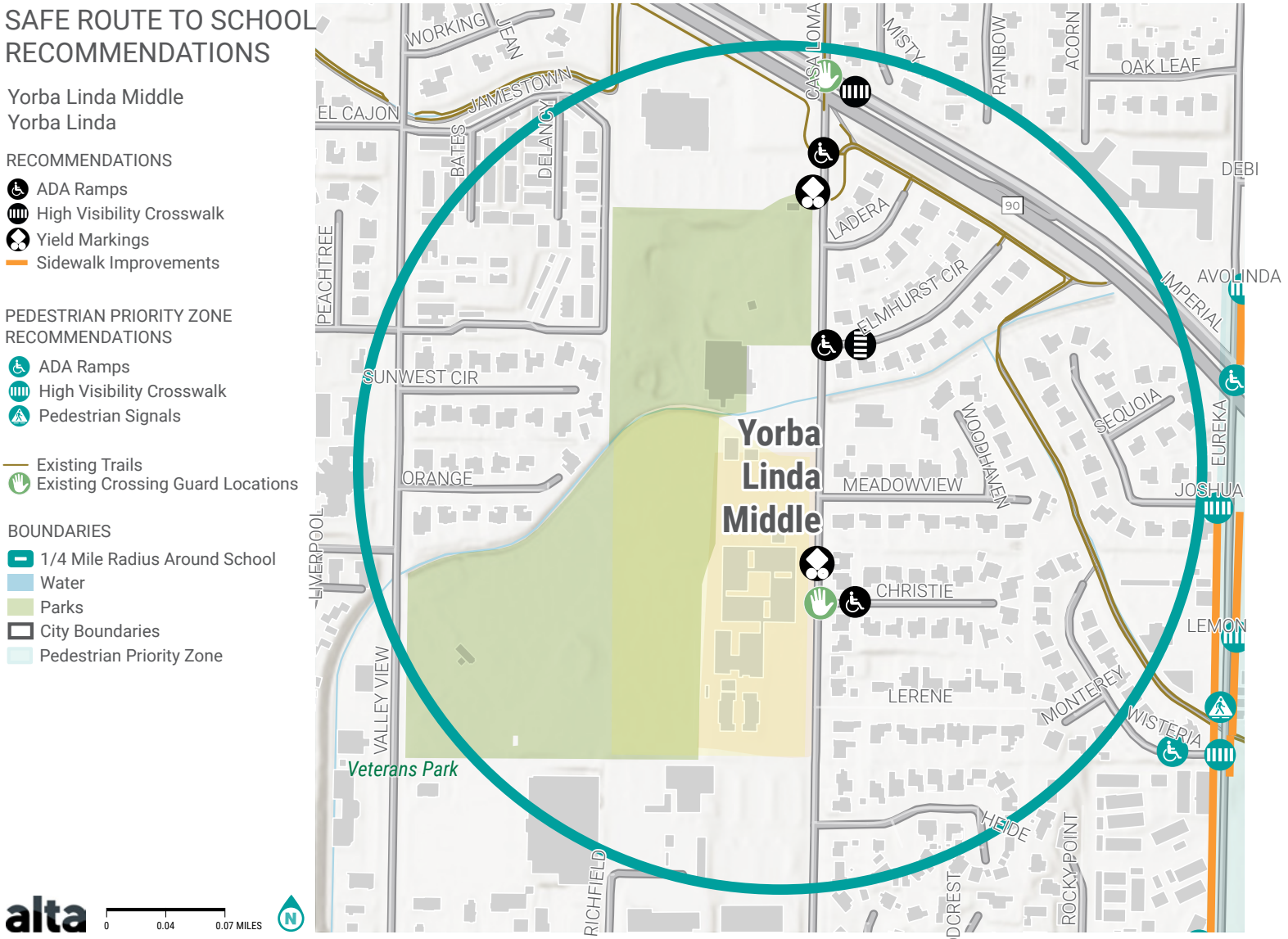
Enhancing the existing crossings at Casa Loma Avenue/Christie Drive and the existing midblock crossing at the El Cajon Trail with ADA-compliant curb ramps and advanced yield markings will improve accessibility and safety for pedestrians.

Upgrading the existing standard crosswalks to high-visibility crosswalks at Casa Loma Avenue/Imperial Highway (State Route 90) will alert drivers that pedestrians may be in the area and enhance connectivity between the two segments of El Cajon Trail.



While many intersections along Casa Loma Avenue do not have marked crosswalks, students can cross via the high-visibility crosswalk at Christie Drive

Figure 42. Yorba Linda Middle School Safe Routes to School Recommendations



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Placentia | Safe Routes to School Recommendations

This Active Transportation Plan evaluates all 16 Placentia-Yorba Linda Unified School District schools in Placentia. The list of the study schools is as follows.

1. Brookhaven Elementary School
2. Charles Wagner Elementary School
3. Col. J. K. Tuffree Middle School (campus shared with Parkview School)
4. Parkview School (campus shared with Col. J. K. Tuffree Middle School)
5. El Camino Real Continuation High School
6. El Dorado High School
7. George Key School (campus shared with Golden Elementary School)
8. Golden Elementary School (campus shared with George Key School)
9. John O. Tynes Elementary School
10. Kraemer Middle School
11. Melrose Elementary School
12. Morse Elementary School
13. Ruby Drive Elementary School
14. Sierra Vista Elementary School
15. Valadez Middle School Academy
16. Valencia High School

The following section presents information about completed walk audit findings and collision history near each school. Recommendations within a quarter mile of each school are shown on each school's map.





Brookhaven Elementary School

What Did We Learn?

WALK AUDIT FINDINGS

* Narrow sidewalks and curb cuts are present, creating possible accessibility limitations.
* Speeding appears prevalent along Bastanchury Road, which includes a single crossing guard. Further speed studies need to be conducted to verify speed conditions.
* Improvement of crossings, including midblock on Brookhaven Avenue, across the driveway entrances, and across Bastanchury Road, offer potential safety gains.

COLLISION HISTORY

There have been five bicycle collisions and one pedestrian collision within a quarter mile of the school, one of which resulted in a severe injury. Most of these collisions occurred on Bastanchury Road.

SCHOOL DETAILS

* School Address
  - 1851 Brookhaven Ave., Placentia, CA 92870
* Grades: TK–6
* 2023 Enrollment: 450

WHAT DO WE RECOMMEND?

This Plan recommends upgrading the crosswalk to a raised crosswalk at the existing midblock crossing in front of the school on Brookhaven Avenue. This improvement can increase safety by alerting drivers about the crossing students and slowing down vehicular travel speed.

Improving the sidewalk on Brookhaven Avenue from Bastanchury Road to Brower Avenue and enhancing driveway crossings can ensure students arrive at the school safely.

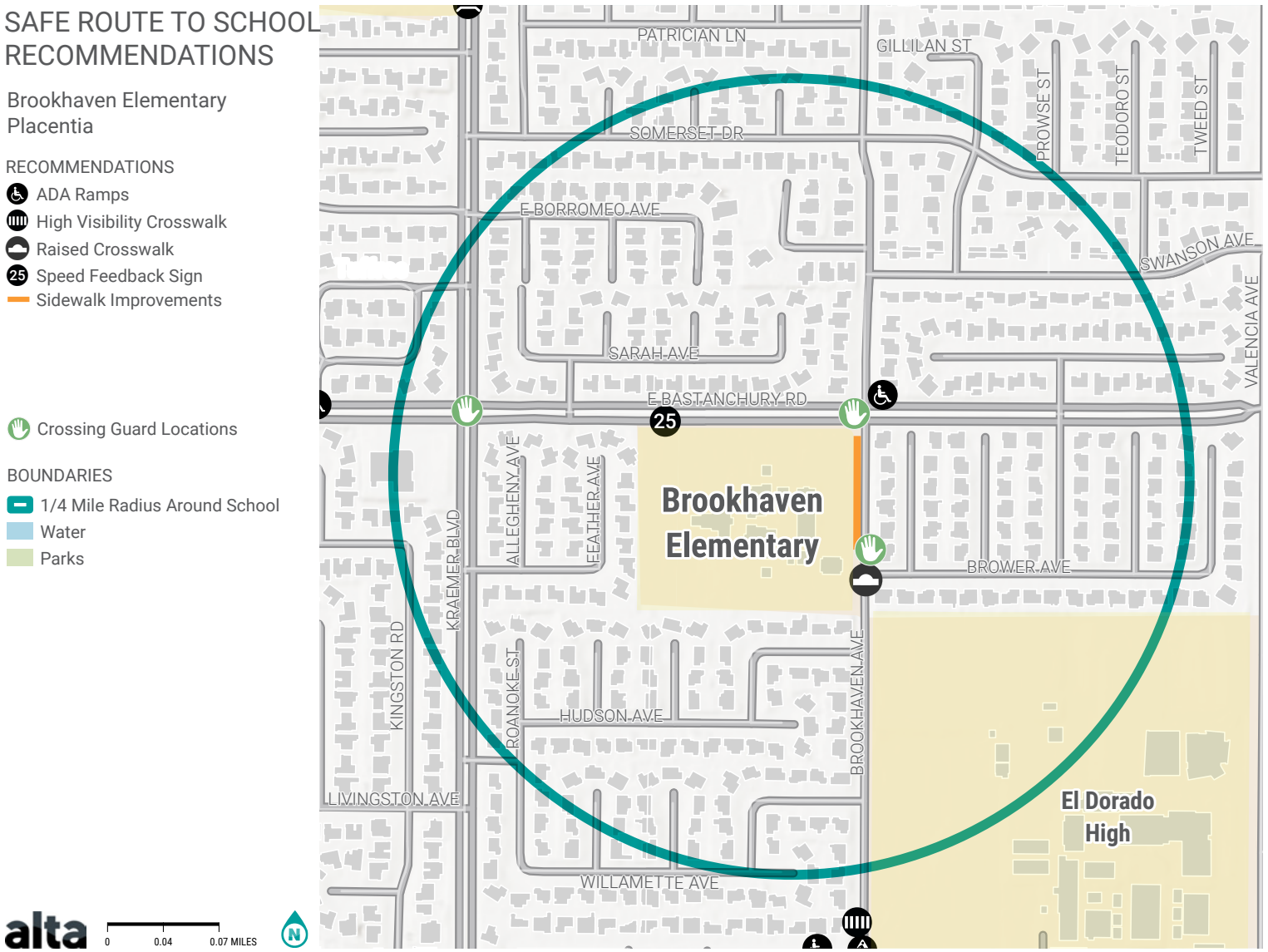
ADA-compliant curb ramps at Bastanchury Road/Brookhaven Avenue will bridge gaps between sidewalks and enhance mobility for people of all ages and abilities, especially those with disabilities, people with strollers, and the elderly.

A speed feedback sign on Bastanchury Road between Kraemer Boulevard and Brookhaven Avenue will help prevent speeding on this route to school.



Long driveways and limited sight distances present possible vehicle-pedestrian conflicts

Figure 43. Brookhaven Elementary School Safe Routes to School Recommendations



Charles Wagner Elementary School

What Did We Learn?

WALK AUDIT FINDINGS

* Replacing the RRFB at the intersection of Yorba Linda Boulevard and Kilt Avenue with a dedicated traffic signal could improve crossing safety given high pedestrian volumes. A signal warrant analysis shall be conducted as the next step.
* Parents stop and park on Yorba Linda Boulevard and walk their kids to school. Traffic calming on Yorba Linda Boulevard would make this safer.
* Many students access the school through Wagner Park on the north side of the school. Adding designated student loading areas and paved walking paths would make this more comfortable.

COLLISION HISTORY

There has been one bicycle collision within a quarter mile of the school near the intersection of Yorba Linda Boulevard and Kilt Avenue.

SCHOOL DETAILS

* School Address
  - 717 E Yorba Linda Blvd., Placentia, CA 92870
* Grades: TK–6
* 2023 Enrollment: 399

WHAT DO WE RECOMMEND?

The school has two access points, one on Yorba Linda Boulevard and one on Trumpet Avenue.

To improve safety for students who access the school via Yorba Linda Boulevard, this Plan proposes a traffic light at the intersection of Yorba Linda Boulevard/Kilt Avenue to reduce conflict between pedestrians and high-speed motor vehicles on Yorba Linda Boulevard. A signal warrant analysis shall be conducted as the next step

ADA-compliant curb ramps at Yorba Linda Boulevard/Kilt Avenue will bridge gaps between sidewalks and enhance mobility for people of all ages and abilities.

A safety mirror on the northeast corner of Yorba Linda Boulevard/Kilt Avenue can help pedestrians spot vehicles pulling out of the school's driveway ahead of time.

The segment on Yorba Linda Boulevard from the school's driveway to Seville Street is a no-parking zone; the City could consider painting the curb red to reinforce this rule more clearly.

To improve safety for students who access the school via Trumpet Avenue, this Plan proposes student loading areas along Trumpet Avenue near the school gate.

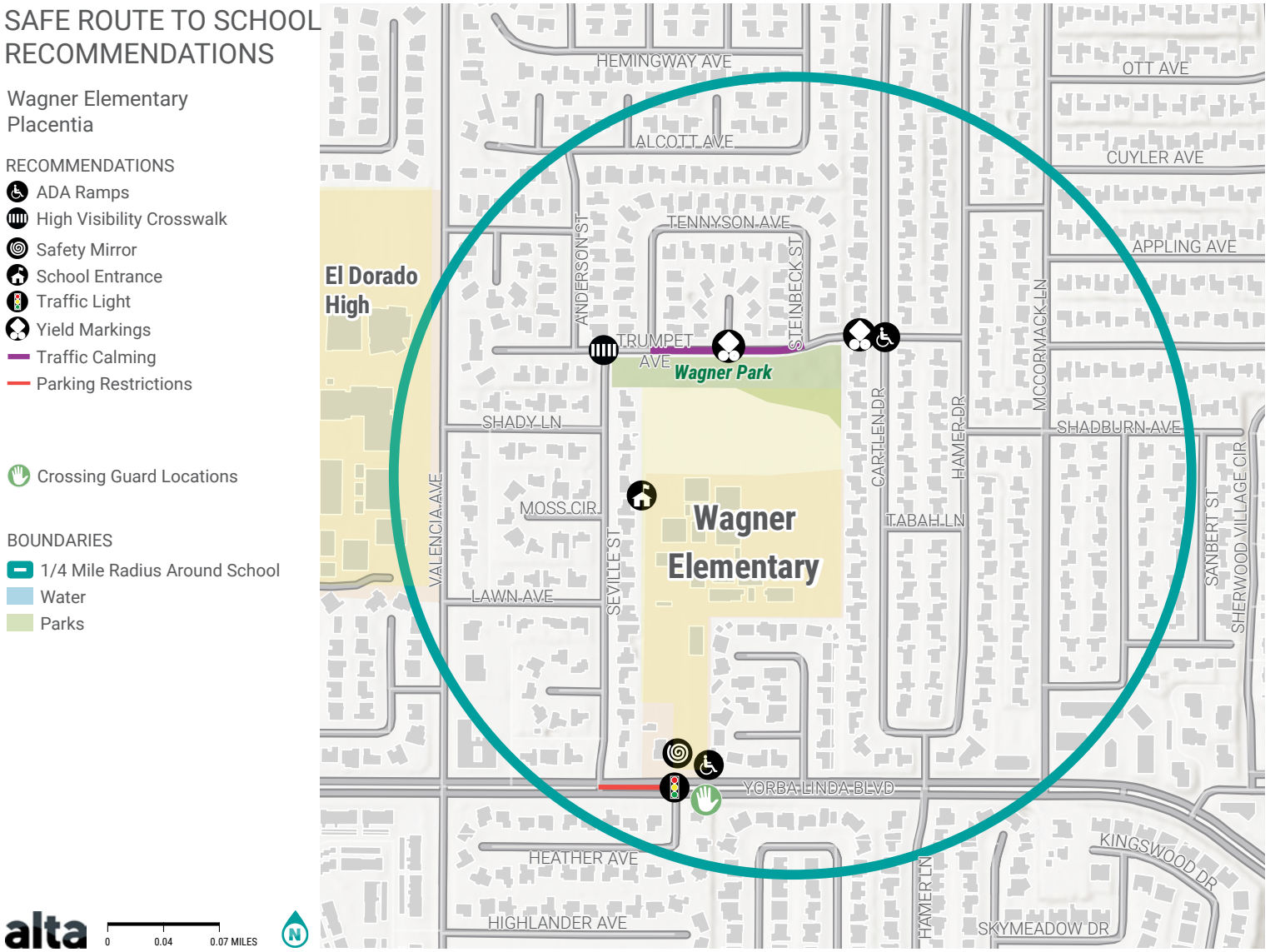
Installing high-visibility crosswalks on the west and south legs at Trumpet Avenue/Seville Street and installing advance yield markings at Trumpet Avenue/Shaw Circle and Trumpet Avenue/Cartlen Drive can make crossing feel more comfortable for pedestrians.

ADA-compliant curb ramps at Trumpet Avenue/Cartlen Drive will bridge gaps between sidewalks and enhance mobility for people of all ages and abilities.



High-visibility crosswalk with rectangular rapid flashing beacons in front of the entrance to the school

Figure 44. Charles Wagner Elementary School Safe Routes to School Recommendations



Col. J. K. Tuffree Middle School and Parkview School

What Did We Learn?

WALK AUDIT FINDINGS

Col. J. K. Tuffree Middle School and Parkview School are adjacent to each other, so the walk audits for the two schools were conducted together.

* Speeding appears prevalent along Kraemer Boulevard, and participants expressed concerns that drivers ignore school signage.
* Drivers turning right onto Patrician Lane from Kraemer Boulevard have been observed doing so at a high rate of speed and failing to yield to pedestrians. Further speed studies need to be conducted to verify speed conditions.
* The school lacks dedicated school bus loading zones, and buses have been observed parking within the bike lane on Kraemer Boulevard in front of Parkview School during morning arrival.
* Congestion at Tuffree Middle School's parking lot creates queuing along Kraemer Boulevard during arrival.

COLLISION HISTORY

There has been one bicycle accident within a quarter mile of Col. J. K. Tuffree Middle School at Tuffree Boulevard and San Carlos Way. There have been two pedestrian collisions within a quarter mile of Parkview School at the intersection of Kraemer Boulevard and Golden Avenue.

COL. J. K. TUFFREE SCHOOL DETAILS

* School Address
  - 2151 N Kraemer Blvd., Placentia, CA 92870
* Grades: 7–8
* 2023 Enrollment: 637

PARKVIEW SCHOOL DETAILS

* School Address
  - 2189 N Kraemer Blvd., Placentia, CA 92870
* Grades: TK–12 (Home School)
* 2023 Enrollment: 476

WHAT DO WE RECOMMEND?

Expanding the existing median to occupy the former left-turn slip lane at Kraemer Boulevard/Patrician Lane would increase the safety of the existing pedestrian refuge island.

Extending the existing red curb on Kraemer Boulevard toward the north, covering the rest of the school property will prevent people parking cars along the curb in bike lanes.

Installing a crosswalk on the east leg of Kraemer Boulevard/Bagnall Drive can close the gap between sidewalks.

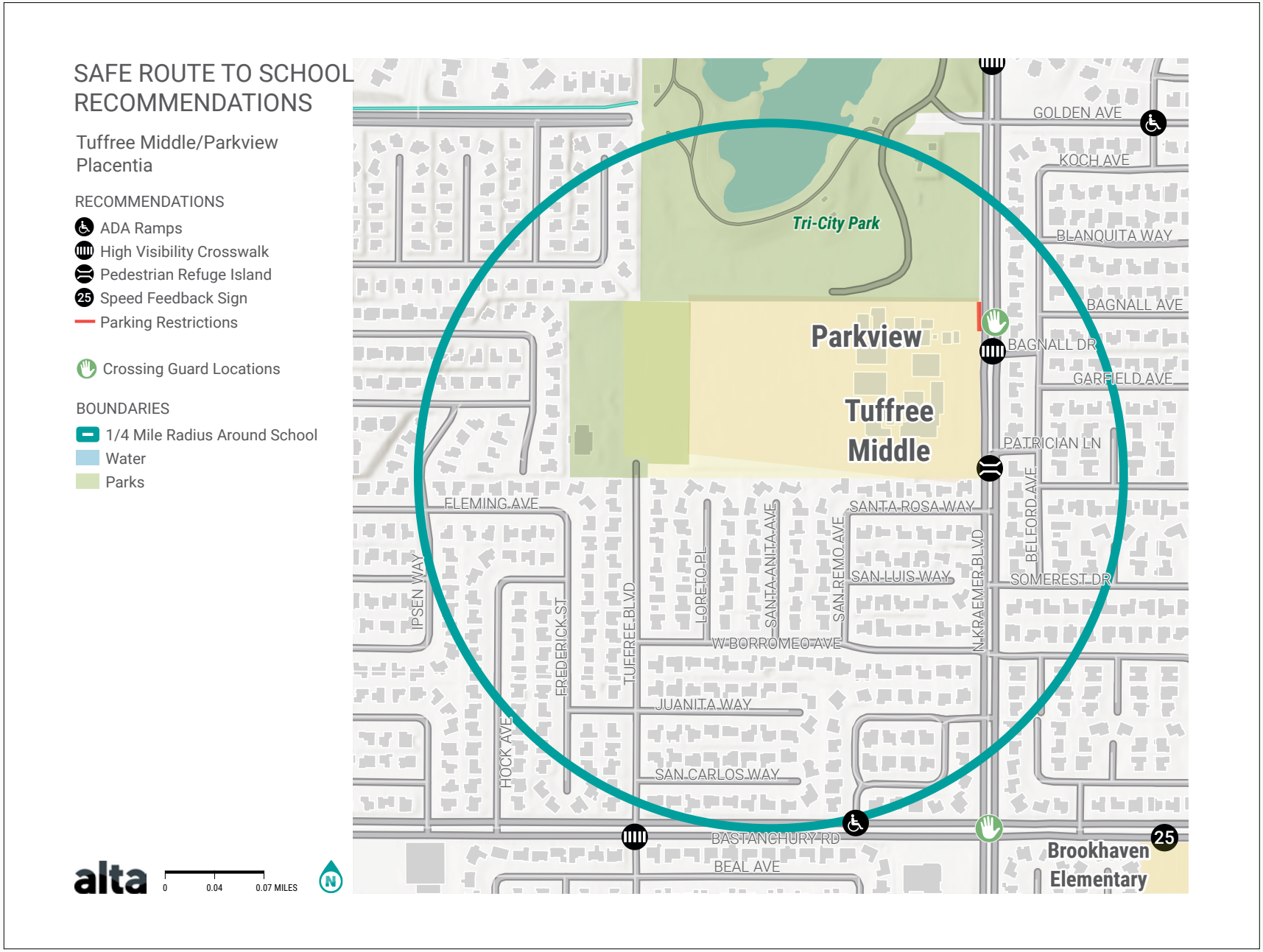


Morning arrival congestion spills into Kraemer Boulevard



Bus parked in the bike lane on Kraemer Boulevard

Figure 45. Col. J. K. Tuffree Middle School and Parkview School Safe Routes to School Recommendations



El Camino Real Continuation High School

What Did We Learn?

WALK AUDIT FINDINGS

* Orangethorpe Avenue is a busy thoroughfare with high posted speed limits. Driver disregard of the 25-mph school zone signage appears prevalent.
* Pedestrian obstructions were observed at the west leg of Orangethorpe Avenue and Jefferson Street where a train crossing signal obstructs space for pedestrians waiting to cross the street.
* The principal stated they would like a greater police presence for traffic enforcement purposes.

COLLISION HISTORY

There has been one bicycle collision within a quarter mile of the school near Orangethorpe Avenue and Jefferson Street.

SCHOOL DETAILS

* School Address
  - 1351 E Orangethorpe Ave., Placentia, CA 92870
* Grades: 9–12 (Continuation)
* 2023 Enrollment: 138

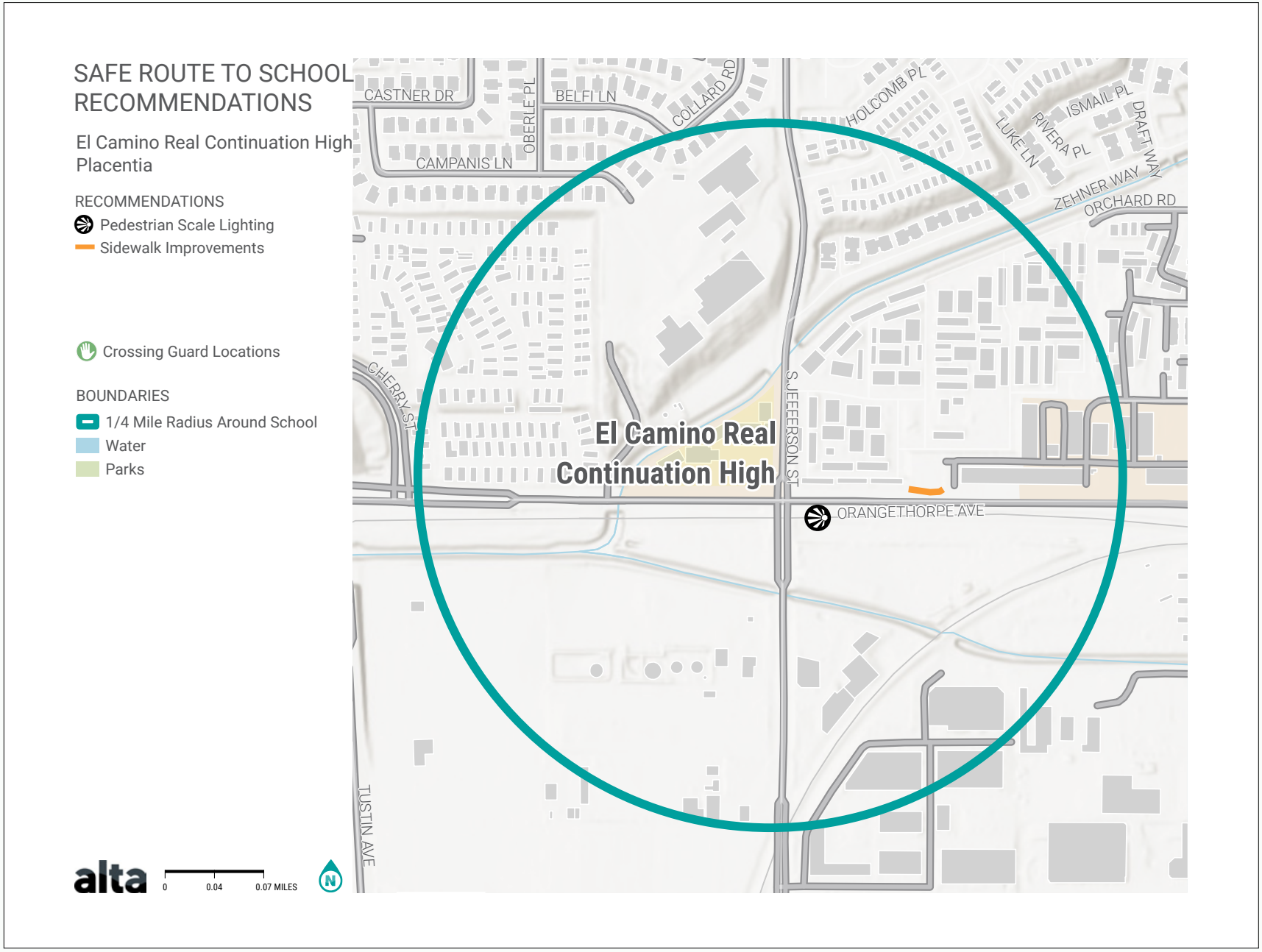
WHAT DO WE RECOMMEND?

Pedestrian-scale lighting at the Orangethorpe-Jefferson bus stops will improve safety for students who take transit.



Orangethorpe Avenue is a major thoroughfare and traffic route

Figure 46. El Camino Real Continuation High School Safe Routes to School Recommendations



El Dorado High School

What Did We Learn?

WALK AUDIT FINDINGS

* Speeding in school zones while students are present appears prevalent at arterial roads surrounding El Dorado High including Valencia Avenue, Bastanchury Road, and Yorba Linda Boulevard. Further speed studies need to be conducted to verify speed conditions.
* Students were observed biking on sidewalks on Valencia Avenue and Yorba Linda Boulevard where safe bike infrastructure is lacking.
* The pedestrian crossing time at Shady Lane and Valencia Avenue is 18 seconds. Extending pedestrian crossing time and enforcing a leading pedestrian interval can enhance crossing safety.
* Some parents pick up their students at the back gate on the west side of the campus, so there should be consideration of potential improvements along Brookhaven Avenue.

COLLISION HISTORY

There have been two pedestrian collisions and one bicycle collision within a quarter mile of the school. The two pedestrian collisions occurred near the intersection of Valencia Avenue/Yorba Linda Boulevard, and the bicycle collision occurred on Valencia Avenue near Holmes Avenue.

SCHOOL DETAILS

* School Address
  - 1651 Valencia Ave., Placentia, CA 92870
* Grades: 9–12
* 2023 Enrollment: 2,004

WHAT DO WE RECOMMEND?

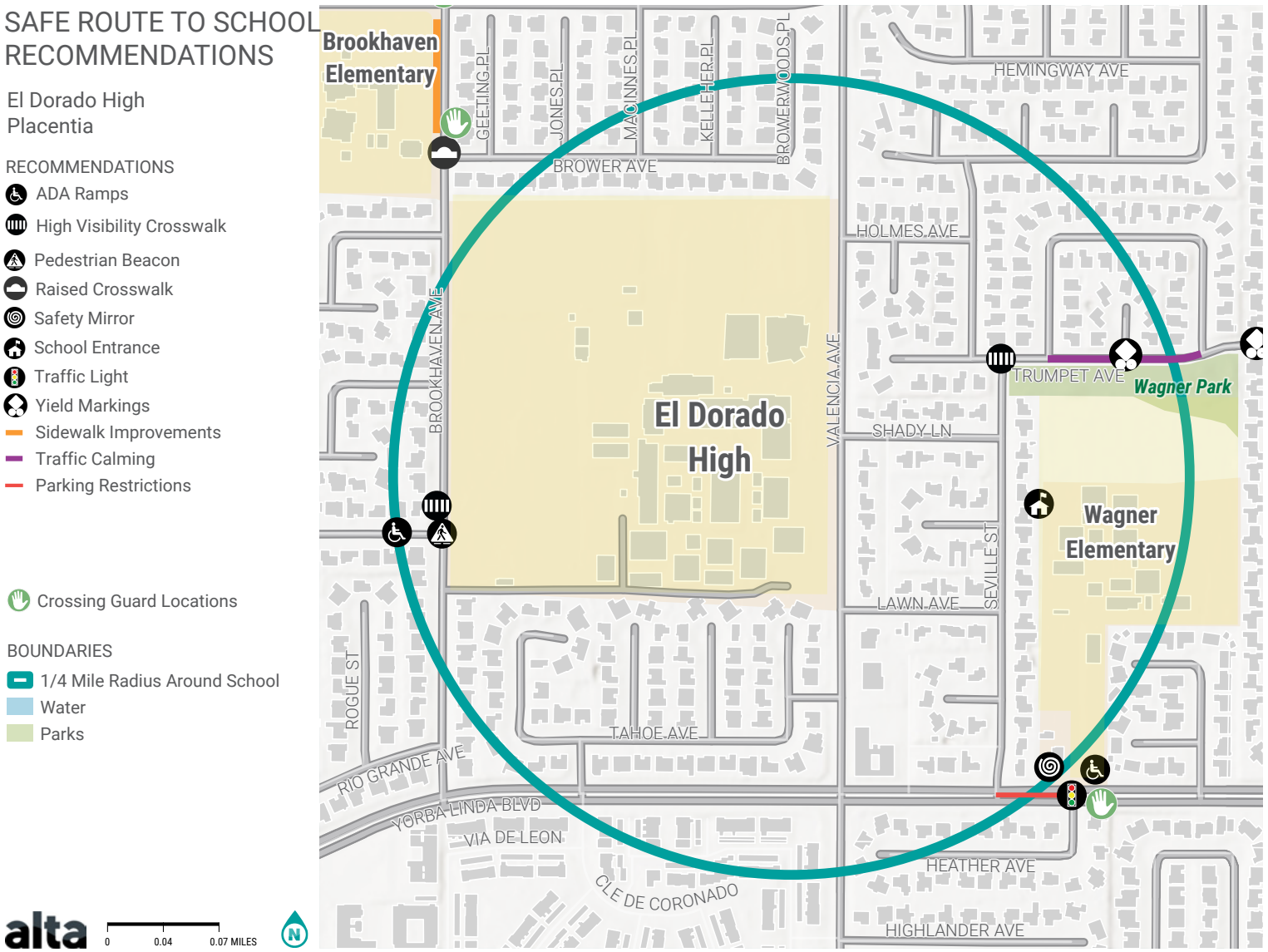
This Plan proposes new high-visibility crosswalks and student crossing signs on the south and west legs at Brookhaven Avenue/Swanee Avenue for students who access the school through the back gate on Brookhaven Avenue.

ADA-compliant curb ramps on the northwest, southeast, and southwest corners at Brookhaven Avenue/Swanee Avenue will bridge gaps between sidewalks and enhance mobility for people of all ages and abilities.



Speeding appears prevalent along Valencia Avenue, further speed studies need to be conducted to verify speed conditions.

Figure 47. El Dorado High School Safe Routes to School Recommendations



George Key School and Golden Elementary School

What Did We Learn?

WALK AUDIT FINDINGS

George Key School and Golden Elementary School are adjacent to each other, so the walk audits for the two schools were conducted together.

* Vehicles queue on Golden Avenue as parents wait in line, including parking and waiting in the bike lane.
* Schools encourage parents to use George J. Koch Park or the back neighborhood entrances for arrival and dismissal as an alternative to the main arrival/dismissal point on Golden Avenue.
* Valencia Avenue is a major street with difficult crossings and narrow sidewalks. Traffic calming would be useful.
* A midblock crossing, such as an RRFB or pedestrian hybrid beacon with a high-visibility crosswalk and refuge island, would be useful on Golden Avenue where students cross the street among waiting cars.

COLLISION HISTORY

There has been one pedestrian collision and one bicycle collision within a quarter mile of the schools at the intersection of Valencia Avenue/ Golden Avenue.

GEORGE KEY SCHOOL DETAILS

* School Address
  - 710 Golden Ave., Placentia, CA 92870
* Grades: TK–12 (Special Education)
* 2023 Enrollment: 128

GOLDEN ELEMENTARY SCHOOL DETAILS

* School Address
  - 740 Golden Ave., Placentia, CA 92870
* Grades: TK–6
* 2023 Enrollment: 763

WHAT DO WE RECOMMEND?

This Plan recommends that the school increase access points by adding entrances at the end of Heloise Way and at Royal Steward in George J. Koch Park. Additionally, a sign should be installed at the end of Mignon Way to indicate a school entrance. Having multiple entrances can reduce the necessity for detours, thereby increasing students' willingness to walk and bike to school.

Installing stop signs for east-west traffic approaching the existing midblock crossing on Golden Avenue in front of the school can reduce conflicts between pedestrians and vehicles.

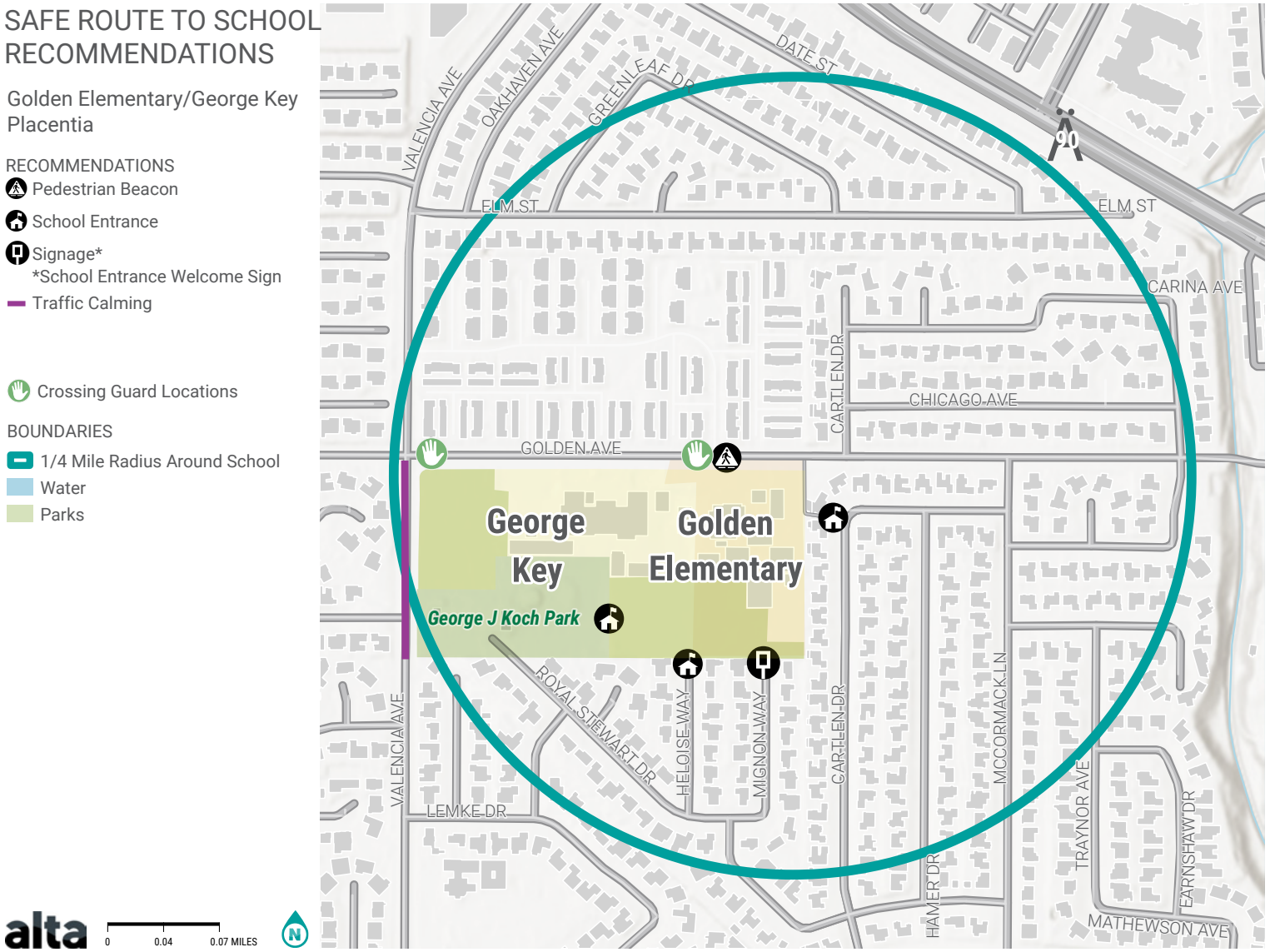


Cars queuing in the middle of Golden Avenue for dismissal



Major arterial midblock crossing on Valencia Avenue at George J. Koch Park

Figure 48. Golden Elementary School and George Key School Safe Routes to School Recommendations



John O. Tynes Elementary School

What Did We Learn?

WALK AUDIT FINDINGS

* Traffic conflicts are visible at Central Avenue and Stanford Drive—drivers form two right turn lanes and two left-turn lanes turning from Central Avenue onto Stanford Drive (both single lane streets).
* Parents waiting or parking on Stanford Drive to pick up their children create traffic congestion and potential vehicle-pedestrian conflicts. Intersection daylighting and raised midblock crossings will improve crossing safety.
* Some parents ignore traffic rules such as prohibitions on left turns from Stanford Drive into the school's parking lot, as well as performing illegal U-turns at Central Avenue and Stanford Drive. Improving sign visibility and increasing enforcement presence may be helpful.
* Some parents pick up their children exiting from the back gate at Richard Samp Park. A formalized loading area near the park may provide more safe and orderly loading.

COLLISION HISTORY

There have been three pedestrian collisions within a quarter mile of the school, one of which occurred at the intersection of Chapman Avenue and Mission Way, resulting in a severe injury.

SCHOOL DETAILS

* School Address
  - 735 Stanford Dr., Placentia, CA 92870
* Grades: TK–6
* 2023 Enrollment: 752

WHAT DO WE RECOMMEND?

This Plan recommends traffic calming features, such as speed humps and speed cushions, along Stanford Drive from Central Avenue to Dartmouth Way to slow down traffic.

High-visibility crosswalks at Stanford Road/Dartmouth Way and at Stanford Road/Central Avenue will alert drivers that pedestrians may be in the area.

ADA-compliant curb ramps at Stanford Road/Dartmouth Way will bridge gaps between sidewalks and enhance mobility for people of all ages and abilities.

Implementing intersection daylighting parking restrictions on the north and west legs of Central Avenue/Stanford Drive will provide drivers, pedestrians, and cyclists a better view of the intersection.

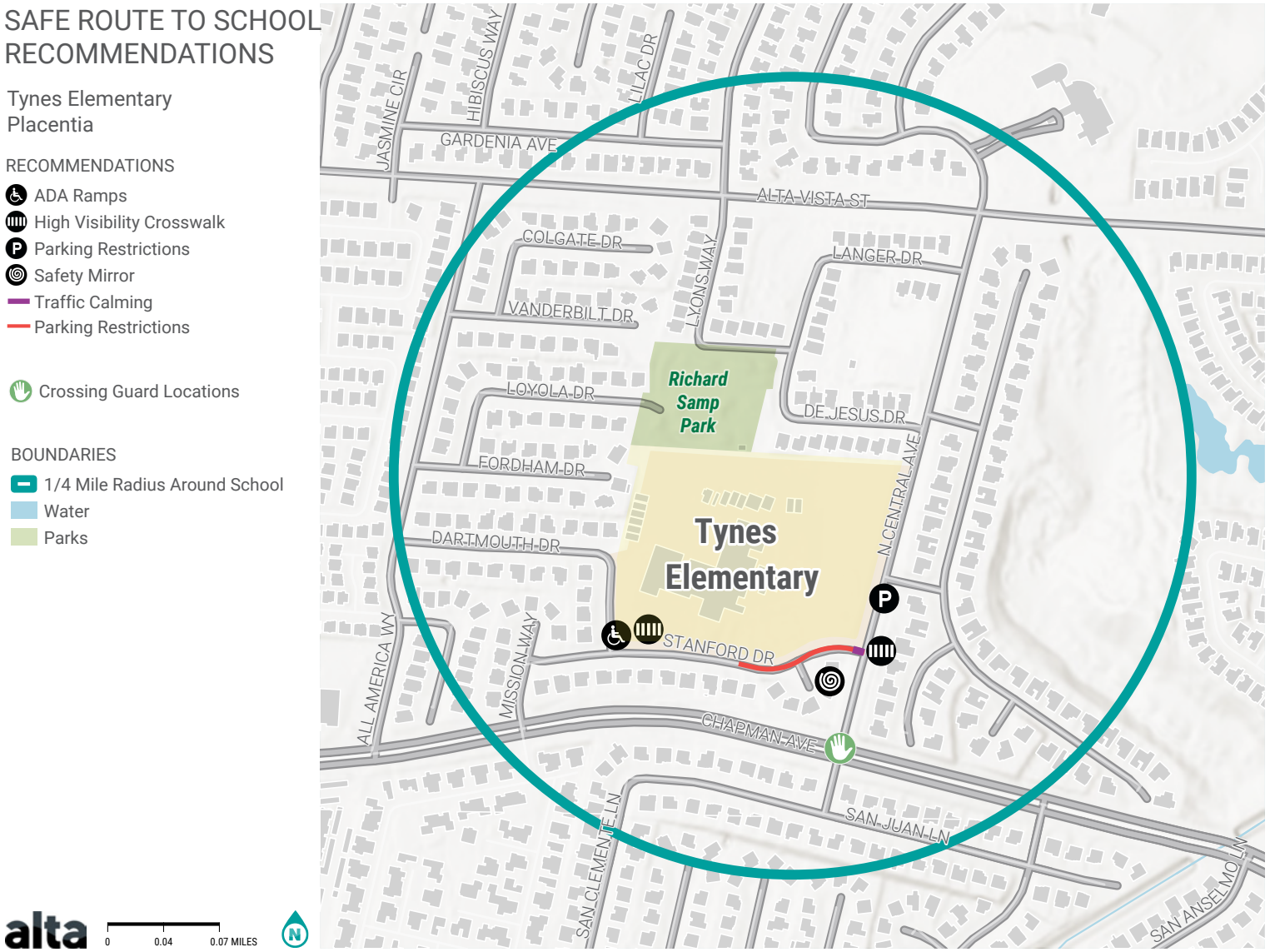
Installing a short center median (such as on Lyons Way and De Jesus Drive) on Stanford Drive near the school entrance will prevent double right turns and double left turns from Central Avenue onto Stanford Drive, and illegal U-turns on Stanford Drive.

A safety mirror on the southwest corner of Central Avenue/Stanford Drive can help pedestrians spot vehicles pulling out of Stanford Drive ahead of time.



Parents park along Stanford Drive to pick up their children

Figure 49. John O. Tynes Elementary School Safe Routes to School Recommendations



Kraemer Middle School and Valencia High School

What Did We Learn?

WALK AUDIT FINDINGS

* Lane markings on Alta Vista Street leading to Kraemer Middle's driveway are complex with the potential to create conflict. Consider updated markings to minimize confusion and compliance issues.
* Some parents wait for their students at the parking lot near Kraemer Middle's baseball field and along Angelina Drive. If possible, a formalized loading area near the baseball field parking lot would be helpful.
* Students and parents cross at midblock locations on Angelina Drive. Consider adding midblock crossing elements such as RRFBs, high-visibility crosswalks, and raised medians.
* Speeding issues were observed on roads surrounding Valencia High, including Bradford Avenue, Madison Avenue, and Chapman Avenue. Further speed studies need to be conducted to verify speed conditions. Moreover, drivers block visibility at intersections on Bradford Avenue, and sidewalks on Madison Avenue are narrow and inconsistent. Connecting sidewalk gaps would be helpful in addressing these issues. If possible, sidewalks should be widened or buffered to provide a more comfortable walking space.
* Bradford Avenue, Madison Avenue, and Chapman Avenue lack safe biking space. Madison Avenue and Chapman Avenue have high speeds and would benefit from protected bike lanes. On the other hand, Bradford Avenue is narrow, and it may be challenging to fit bike lanes without removing parking lanes.

COLLISION HISTORY

There have been seven pedestrian collisions and three bicycle collisions within a quarter mile of the school. One of the pedestrian collisions, which occurred at the intersection of Bradford Avenue and Ruby Drive, resulted in a severe injury.

KRAEMER MIDDLE SCHOOL DETAILS

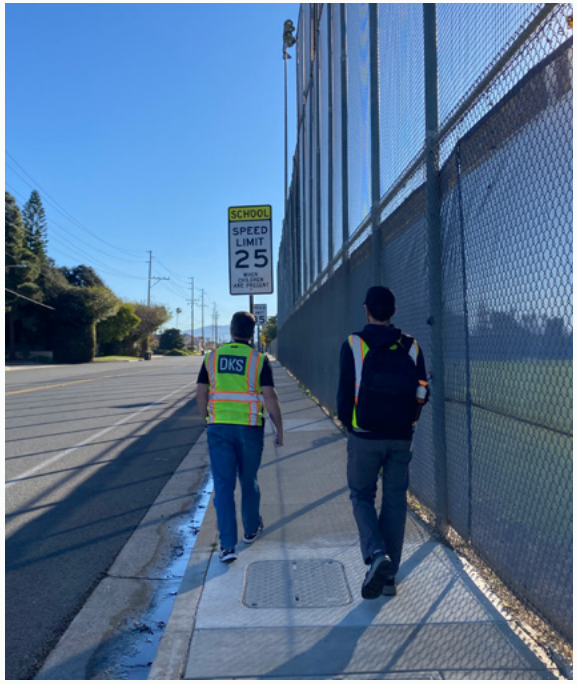
* School Address
  - 645 N Angelina Dr., Placentia, CA 92870
* Grades: 7–8
* 2023 Enrollment: 1,028



Vehicle driving in the opposing lane on Alta Vista Drive

VALENCIA HIGH SCHOOL DETAILS

* School Address
  - 500 Bradford Ave., Placentia, CA 92870
* Grades: 9–12
* 2023 Enrollment: 2,628



Narrow sidewalk and no bike lane on Madison Avenue

WHAT DO WE RECOMMEND?

Installing delineators along Alta Vista Street in front of the school would prevent drivers from driving onto opposite traffic lanes.

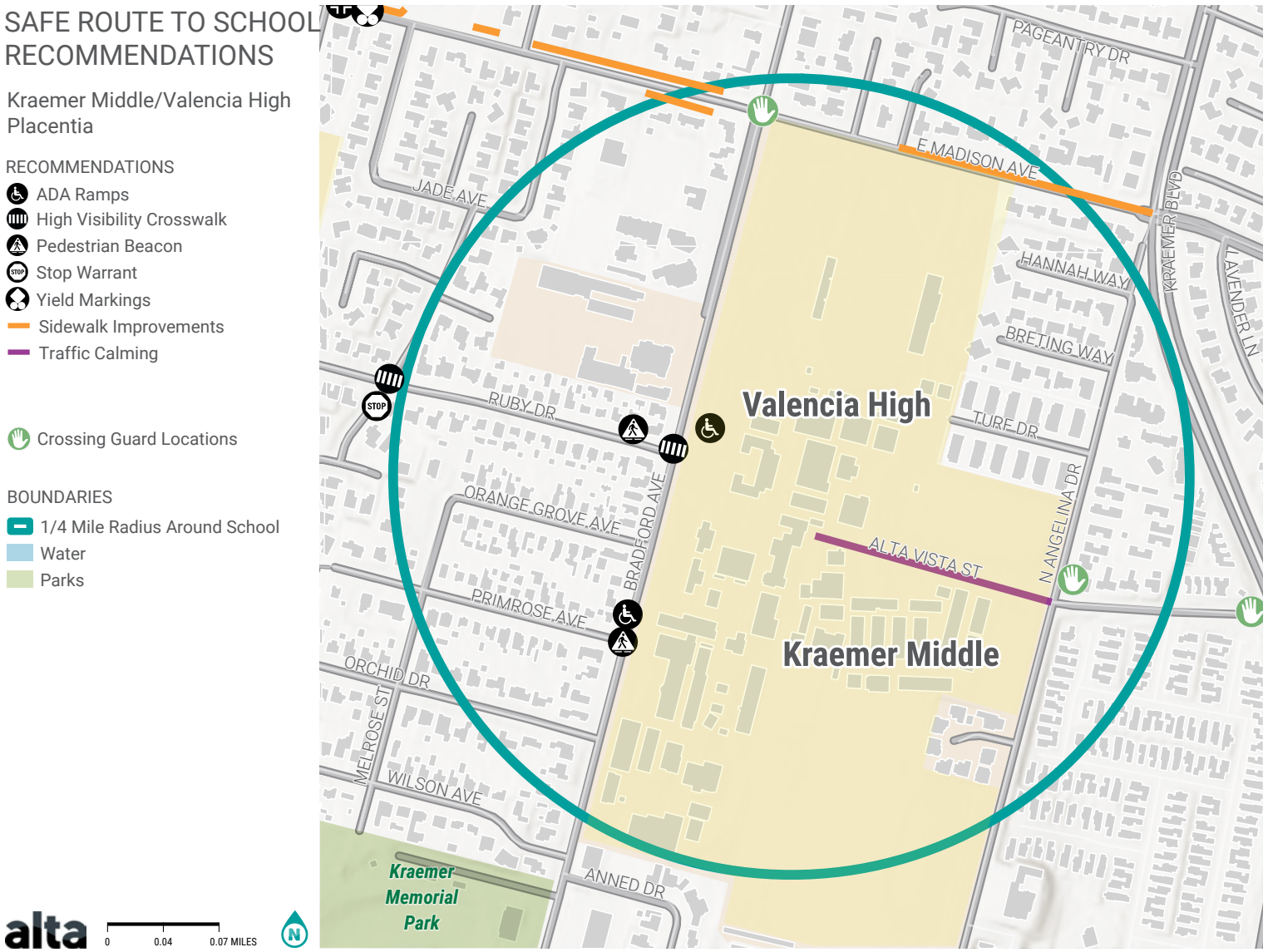
Installing high-visibility crosswalks on the west and north legs at Angelina Drive/Gilbert Way will alert drivers that pedestrians may be in the area.

Installing pedestrian signals, such as signalized crossings or Pedestrian Hybrid Beacons (PHBs) on Bradford Avenue at Primrose Avenue and Ruby Drive can alert drivers to the presence of students and prompt them to slow down.

Installing a high-visibility crosswalk on the west leg at Bradford Avenue/Ruby Drive will alert drivers that pedestrians may be in the area.

ADA-compliant curb ramps are proposed at multiple intersections near the school along Bradford Avenue to bridge gaps between sidewalks and enhance mobility for people of all ages and abilities.

Figure 50. Kraemer Middle School and Valencia High School Safe Routes to School Recommendations






STOP




DO NOT
BLOCK
DRIVEWAY
STOP
NO
PARKING
ANY
TIME

Melrose Elementary School and Valadez Middle School

What Did We Learn?

WALK AUDIT FINDINGS

Melrose Elementary and Valadez Middle School are adjacent to each other, so the walk audits for the two schools were conducted together.

* Speeding appears prevalent on Melrose Street and La Jolla Street near the school. Further speed studies need to be conducted to verify speed conditions.
* Congestion in the parking lot of Melrose Elementary spills into La Jolla Street during morning arrival.
* A crossing guard reported concerns with speeding traffic and failure to obey crossing guard commands.
* The designated school bus area for Valadez Middle School is located next to the high-visibility crosswalk and RRFB at La Jolla Street and Segovia Circle. When buses are parked, it is difficult to see cars coming from the east.
* Students were observed crossing La Jolla Street midblock after being dropped off on the south side of the street.
* Some drivers were observed performing illegal U-turns on La Jolla Street.

COLLISION HISTORY

There have been six pedestrian collisions and six bicycle collisions within a quarter mile of the school. Two of the bicycle collisions, both of which occurred along Melrose Street, resulted in severe injuries. Additionally, one of the pedestrian collisions, which occurred at a midblock location on Melrose Street right in front of the school, also resulted in a severe injury.

MELROSE ELEMENTARY SCHOOL DETAILS

* School Address
  - 974 S Melrose St., Placentia, CA 92870
* Grades: TK–5
* 2023 Enrollment: 463



Students walking to school must cross Melrose Street at La Jolla Street, a large and busy intersection

VALADEZ MIDDLE SCHOOL DETAILS

* School Address
  - 161 E La Jolla St., Placentia, CA 92870
* Grades: 6–8
* 2023 Enrollment: 700



Parked buses obstruct views of oncoming vehicles near the crosswalk

WHAT DO WE RECOMMEND?

This Plan recommends sidewalk widening along Melrose Street from Orangethorpe Avenue to La Jolla Street to provide a more comfortable and safer walking environment for pedestrians.

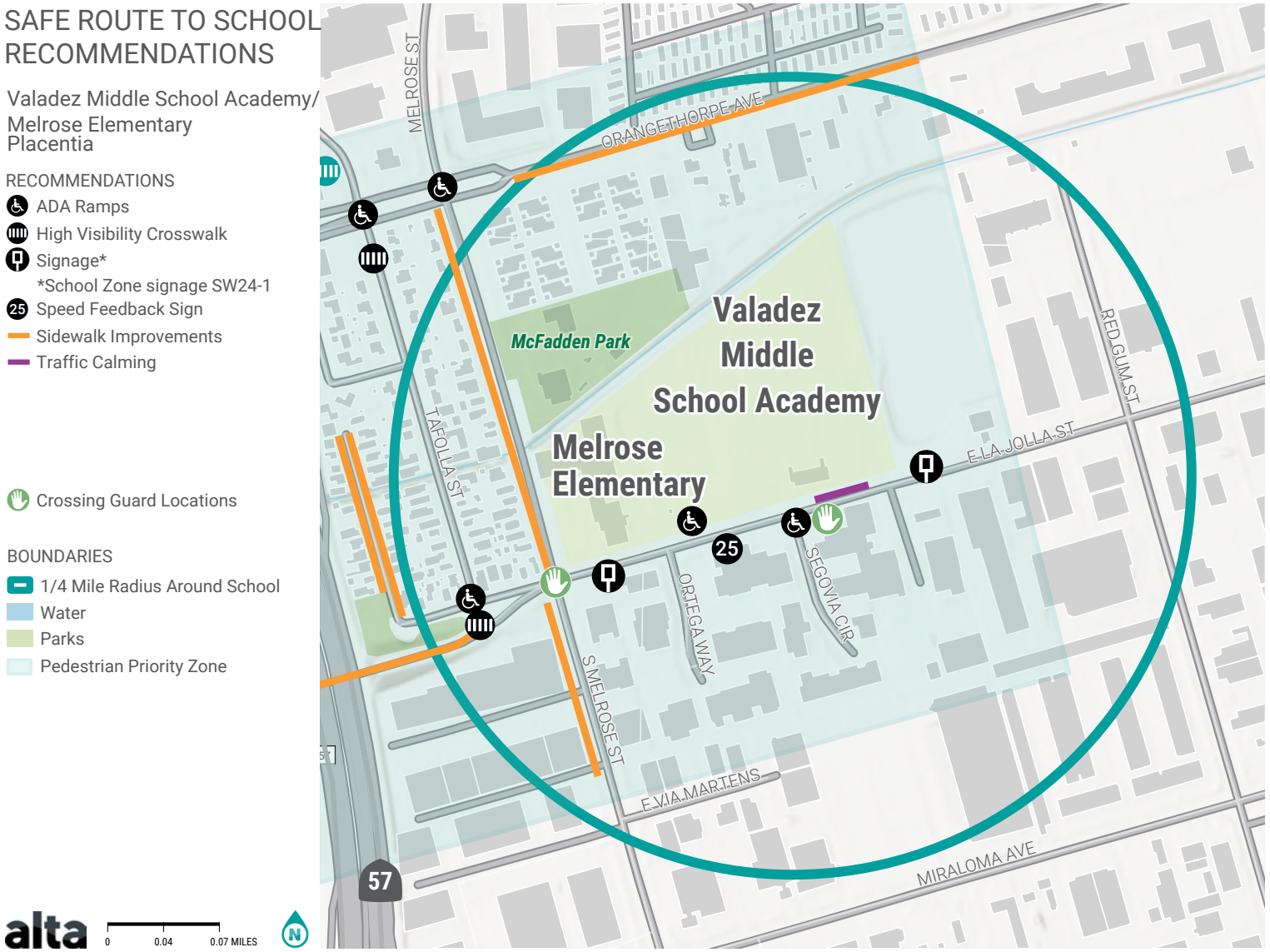
ADA-compliant curb ramps and high-visibility crosswalks are proposed at multiple intersections near the school to bridge gaps between sidewalks and enhance mobility for people of all ages and abilities.

Installing a speed feedback sign and 25-mph school zone signage on La Jolla Street near the school can inform drivers of the presence of students and prompt them to slow down.

This Plan suggests moving the bus zone farther away from the crosswalk at La Jolla Street/Segovia Circle, as it currently obstructs the view of westbound traffic.

Installing a speed feedback sign and 25-mph school zone signage on La Jolla St near the school can inform drivers of the presence of students and prompt them to slow down.

Figure 51. Melrose Elementary School Safe Routes to School Recommendations




SCHOOL BUS




STUDENT LOADING OR UNLOADING
PULL FORWARD
DO NOT LEAVE CAR UNATTENDED
TOGETHER TOWARD TOMORROW



Morse Elementary School

What Did We Learn?

WALK AUDIT FINDINGS

* Students would benefit from a safer crossing on Morse Avenue. This can be achieved by adding midblock crossings with traffic control, installing ADA-compliant curb ramps, and enforcing intersection daylighting.
* Speeding issues are sometimes observed on Morse Avenue, which can be improved by adding traffic calming features. Further speed studies need to be conducted to verify speed conditions.

COLLISION HISTORY

There has been one pedestrian collision and one bicycle collision within a quarter mile on Morse Avenue in front of the school.

SCHOOL DETAILS

* School Address
  - 431 Morse Ave., Placentia, CA 92870
* Grades: TK–6
* 2023 Enrollment: 374

WHAT DO WE RECOMMEND?

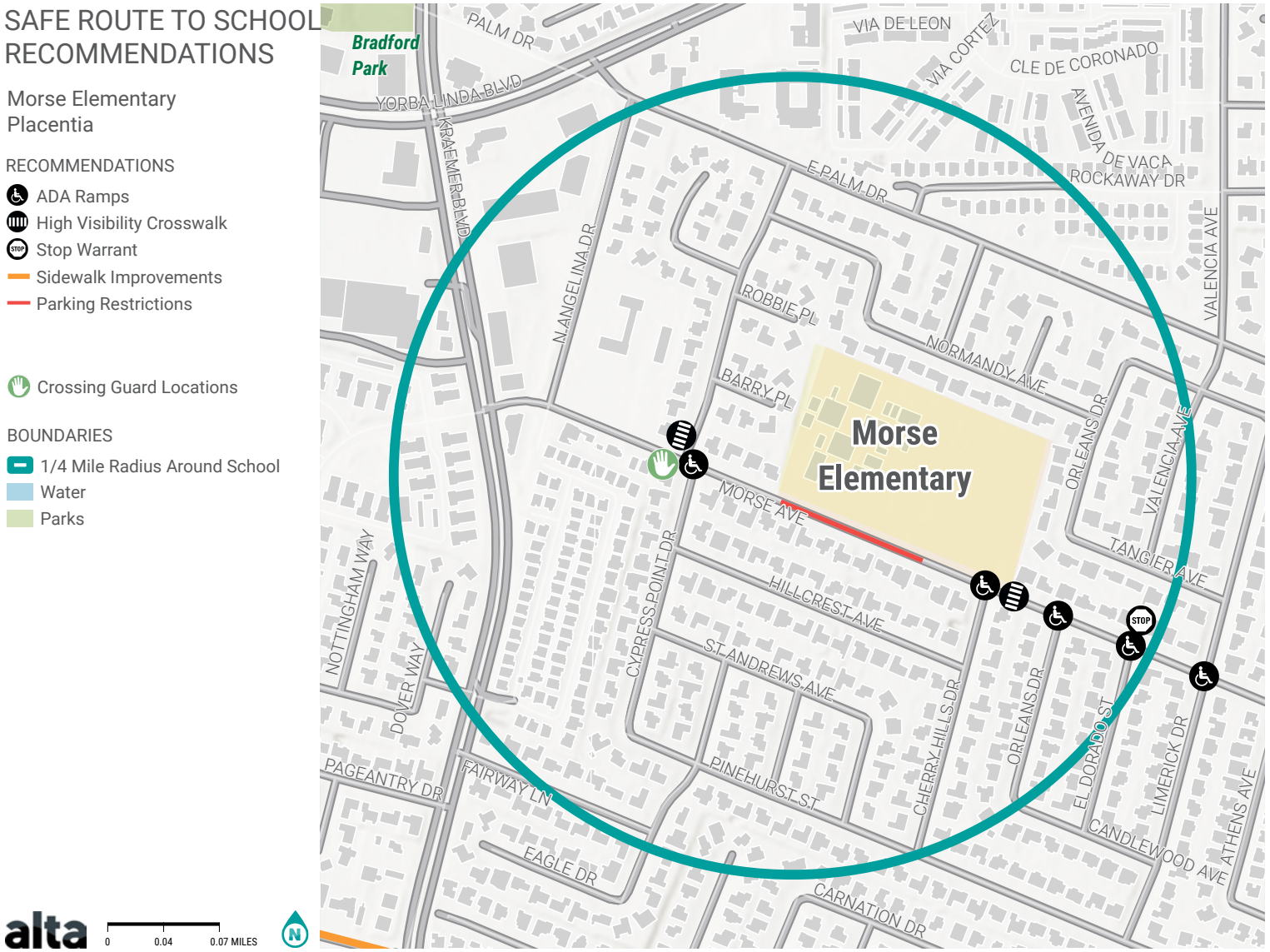
Implementing parking restrictions near this crossing can improve visibility for drivers, pedestrians, and cyclists, thereby reducing conflicts between different modes of travel.

ADA-compliant curb ramps and high-visibility crosswalks are proposed at multiple intersections along Morse Avenue near the school to bridge gaps between sidewalks and enhance mobility for people of all ages and abilities.



Curb ramps do not exist at the Morse Avenue/ Cypress Point Drive intersection

Figure 52. Morse Elementary School Safe Routes to School Recommendations



Ruby Drive Elementary School

What Did We Learn?

WALK AUDIT FINDINGS

* The school crossing guard stated many drivers speed along Ruby Drive and through the stop signs at Ruby Drive and Twilight Street.
* Afternoon dismissal congestion spills into Ruby Drive from the front parking lot, blocking the crosswalks at Ruby Drive and Twilight Street. High-visibility crosswalks could reduce conflicts.
* Some drivers stop in the middle of Ruby Drive to drop off their students. Conspicuous signage and enforcement presence can reduce issues.
* Some students cross Ruby Drive midblock to get to Ruby Drive Elementary. Consider midblock crossing improvements such as RRFBs and raised medians.

COLLISION HISTORY

There has been one pedestrian collision and one bicycle collision within a quarter mile of the school on Madison Avenue.

SCHOOL DETAILS

* School Address
  - 601 Ruby Dr., Placentia, CA 92870
* Grades: TK–6
* 2023 Enrollment: 356

WHAT DO WE RECOMMEND?

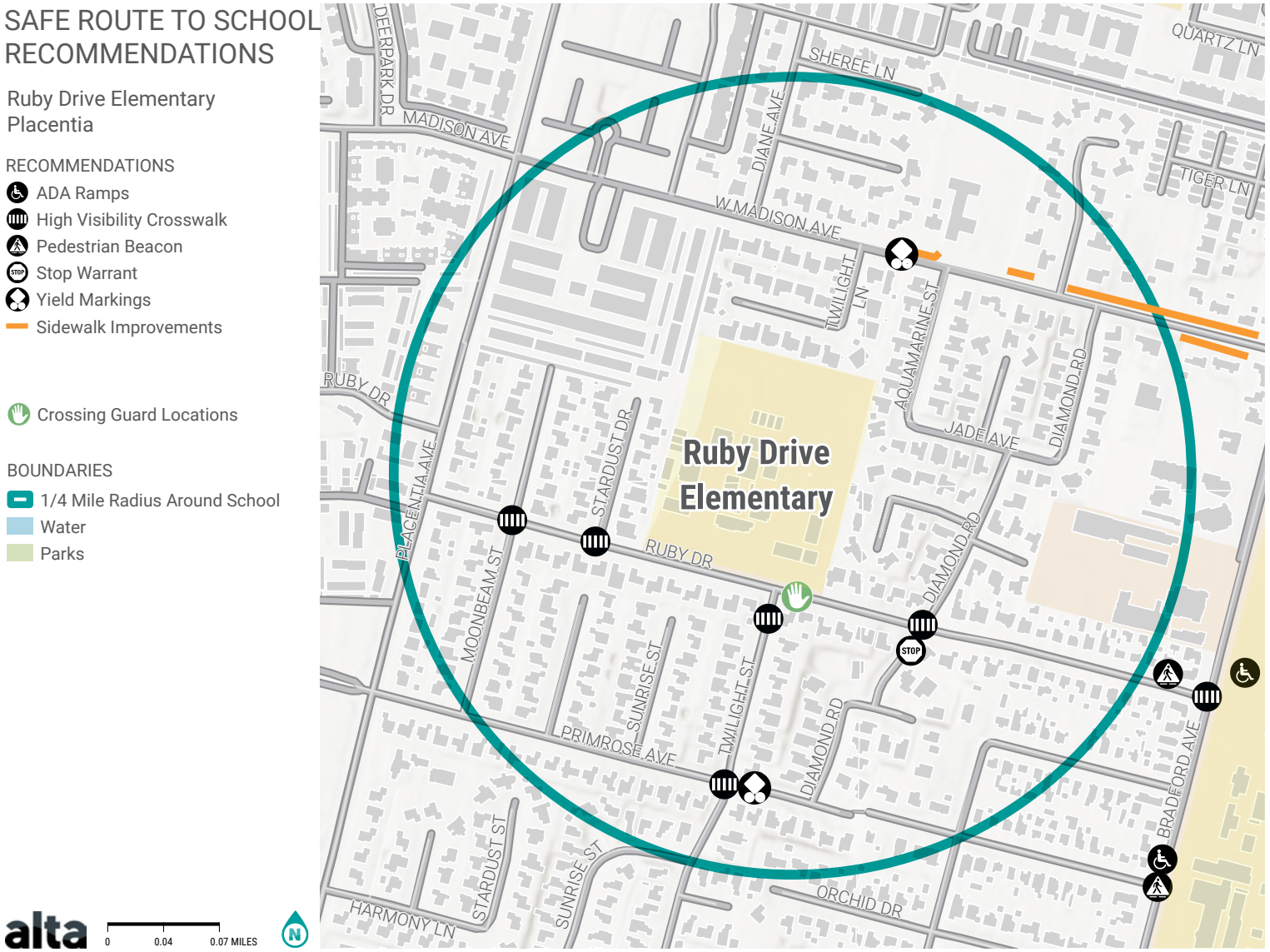
High-visibility crosswalks are proposed at multiple intersections along Ruby Drive near the school to alert drivers that pedestrians may be in the area.

A stop sign study should be conducted for the east-west traffic on Ruby Drive at Diamond Road. This can create an all-way stop-controlled intersection, making it safer for pedestrians to cross and reach the school.



Most crossings in the neighborhood lack painted crosswalks

Figure 53. Ruby Drive Elementary School Safe Routes to School Recommendations



Sierra Vista Elementary School

What Did We Learn?

WALK AUDIT FINDINGS

* Some vehicles appeared to be speeding on Placentia Avenue. Further speed studies need to be conducted to verify speed conditions.
* One person (not a student) was observed crossing Placentia Avenue midblock to get to the shopping center across from Sierra Vista Elementary.
* Placentia Avenue and Bastanchury Road is a large and busy intersection. A crossing guard is posted here, but few students crossed at this intersection. The crossing guard said the area is overall safe for students who walk.

COLLISION HISTORY

There have been two pedestrian collisions and three bicycle collisions within a quarter mile of the school.

SCHOOL DETAILS

* School Address
  - 1811 N Placentia Ave., Placentia, CA 92870
* Grades: TK–6
* 2023 Enrollment: 482

WHAT DO WE RECOMMEND?

Striping “Keep Clear” markings on the southbound lanes of Placentia Avenue in front of the school driveway entrance will prevent drivers attempting to enter the lot from blocking the road.

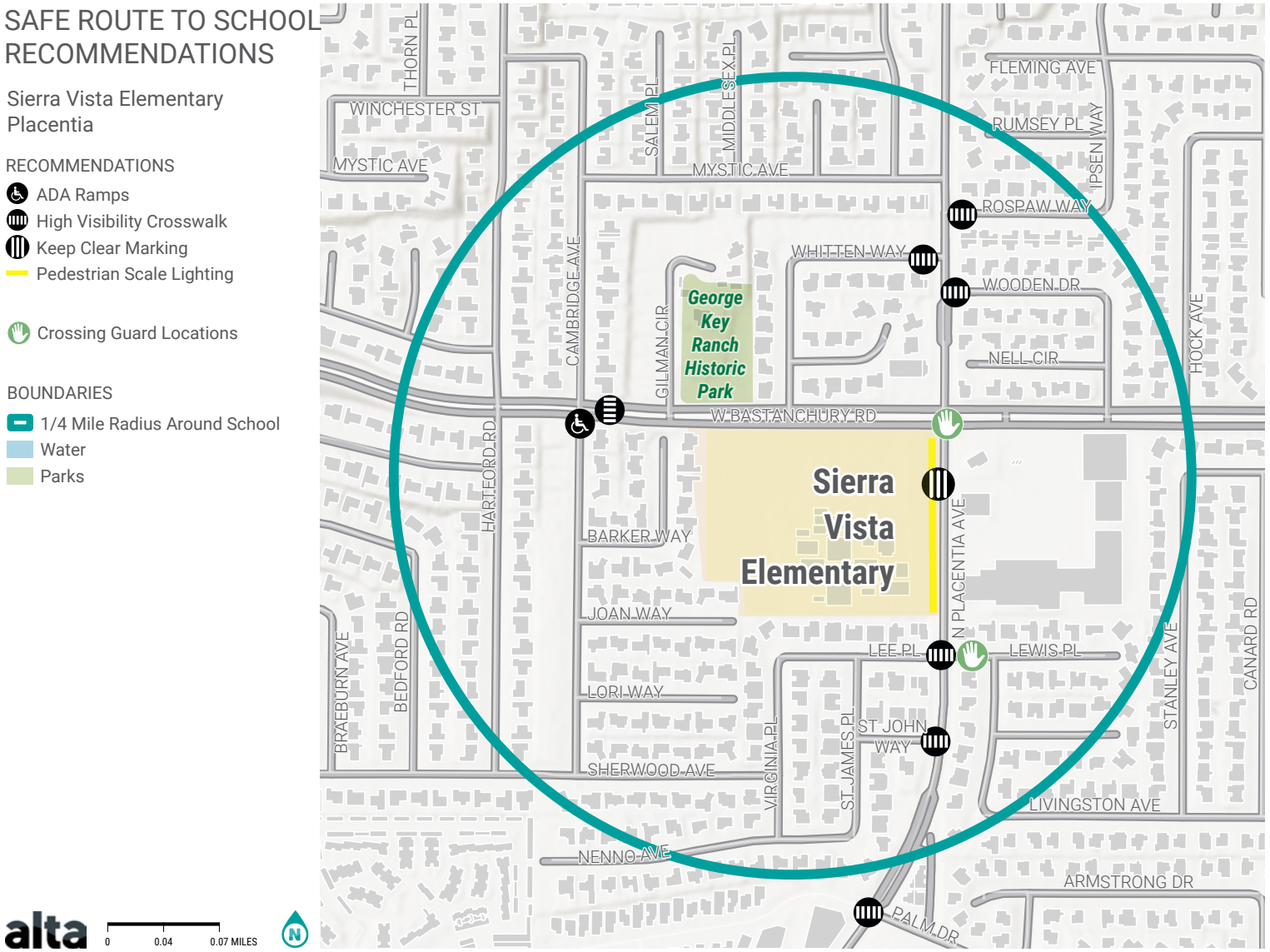
Improving pedestrian-scale lighting on Placentia Avenue from Bastanchury Road to Lewis Place can enhance walking safety during times with limited natural light.

Upgrading the existing standard crosswalks to high-visibility crosswalks at Placentia Avenue/ Lewis Place will alert drivers that pedestrians may be in the area. High-visibility crosswalks are also proposed along Placentia Avenue at multiple residential streets to bridge gaps between sidewalks.



Class IIB buffered bike lane on Bastanchury Road, on the north side of Sierra Vista Elementary

Figure 54. Sierra Vista Elementary School Safe Routes to School Recommendations



Non-Infrastructure Program Recommendations

Non-infrastructure programming complements the recommended infrastructure in this Plan by providing opportunities for community members to learn about the benefits of walking and biking and by encouraging community members to use active transportation to replace driving trips. Successful programs typically follow a five Es approach, adapted from the League of American Bicyclists.



Equity

Programming should be available and accessible for all community members in Yorba Linda and Placentia, particularly in disadvantaged communities.



Engineering

Programming should support the implementation of active transportation infrastructure.



Education

Programming should educate community members about the benefits of using active transportation. Educational programming should also teach community members how to use existing walking and biking facilities in the city, and how all road users should share the road.



Encouragement

Programming should encourage walking and biking in the city through celebrations, group activities, and special events.



Evaluation

Programming should include metrics that evaluate the levels of walking and biking in the city to compare data before and after the implementation of a program or infrastructure improvement.

The following section describes existing and recommended programming in the cities of Yorba Linda and Placentia and in the Orange County region. While the Cities should lead the implementation of these recommended programs, this can also be an opportunity for City staff to work with local nonprofits, schools, neighborhood groups, and jurisdiction partners.

Existing Programs

Yorba Linda Senior Mobility Program/TRAILS (Equity)

The City of Yorba Linda, in partnership with the Orange County Transportation Authority and California Yellow Cab, offers an affordable, door-to-door transportation service for seniors aged 60 and older. This wheelchair-accessible service covers destinations within Yorba Linda and extends up to 5 miles outside the city. Available daily, including holidays, rides can be scheduled between 7:00 a.m. and 8:00 p.m.

Orange County Transportation Authority (OCTA) Bicyclist and Pedestrian Education (Education)

The OCTA Safe Travels Education Program (STEP) provides school-based skills and traffic safety instruction that can be conducted during PE or an after-school program. STEP emphasizes development of pedestrian and bicycle traffic safety skills, bike handling skills, safe riding practices (“street smarts”), helmet fit, and bike prep.

Orange County Bicycle Coalition (Education, Encouragement)

Orange County Bicycle Coalition is a non-profit committed to creating a bikeable Orange County. Commuting and recreational bicyclists formed the Orange County Bicycle Coalition in 1991 to promote bicycling as an everyday means of transportation and recreation. The coalition facilitates classes and campaigns to educate cyclists on maintenance and road safety. The organization also provides resources to help plan group rides and updates on changes to bicycle routes throughout the county.

Recommended Programs

Demonstration Projects (Engineering, Evaluation)

Demonstration projects are temporary, short-term, low-cost roadway projects that are used to test, evaluate, and refine potential changes to the street before investing in long-term solutions. They use inexpensive materials such as paint and flexible bollards to try things like median refuge islands, protected bike lanes, and more. People can try out the demonstration and provide feedback to each city, which can be considered before permanent installation. Demonstration projects can also build support for permanent infrastructure and can encourage residents to advocate for safer pedestrian and bicycle infrastructure in their communities. Demonstration projects can be installed for as short as a few hours, or as long as a few weeks.

Quick-Build Projects (Engineering, Evaluation)

Quick- build projects are installed quickly with low-cost materials. Unlike demonstration projects, quick-build projects are intended to be long-term installations. Quick-build projects

provide active transportation improvements to communities on shorter timelines than traditional construction. Because of the low-cost materials, quick-build projects allow for flexibility, and can be modified after installation to better fit the needs of the community. Quick-build projects can last years, allowing Yorba Linda and Placentia to collect ample resident feedback before constructing the improvement with more permanent materials.

Safe Routes for Seniors (Equity, Engineering, Encouragement, Education, Evaluation)

Safe Routes for Seniors programs can provide active opportunities for older adults in Yorba Linda and Placentia to foster healthy aging and longer years of independent living. The Safe Routes for Seniors project is based on the Safe Routes to School model, a highly replicable model that pioneered the approach of bringing together stakeholders, finding out their needs, and creating useful maps based on findings. The program develops tools and services to help seniors find ways to meet their transportation needs through trips that primarily include walking and transit, both by bus or rail. Developing programs that include group walks geared toward seniors will also encourage social bonding. The program can include key awareness topics such as education for drivers to pay particular attention to senior pedestrians and specific improvements such as increasing crossing time in areas that experience a high number of seniors walking. Feedback received from the program can inform future infrastructure improvements that further address the needs of older adults.

Southern California Association of Governments (SCAG) - Go Human Campaign (Encouragement)

Go Human is a community engagement program with the goals of reducing traffic collisions in Southern California and encouraging people to walk and bike more. At the center of Go Human is a regional safety advertisement campaign, which encourages drivers to slow down and watch for people walking and biking and reminds all road users to abide by local laws and to be courteous to other users. Campaign materials can include posters, bus shelter ads, banners, yard signs, spoke cards, and more.

Bike Rack Sponsorship Program Encouragement (Engineering)

To help meet the demand for short-term bicycle parking, the Cities can develop a bike rack sponsorship program where a donor purchases a bike rack for their community, and a dedication plaque is personalized with a message or logo from the donor. The location of the bicycle rack is agreed upon by the donor and the Cities. In addition to the cost of the bicycle rack and dedication plaque, the donor pays for the associated installation and maintenance costs.

Transportation Demand Management (Encouragement)

Transportation demand management strategies can help Yorba Linda and Placentia reach their active transportation goals by incentivizing businesses that encourage walking and biking, and by disincentivizing driving by limiting parking, implementing rideshare systems, creating active transportation campaigns, and providing active transportation options.

Open Streets Events (Encouragement, Education)

Open streets events temporarily close streets to motor vehicle travel and open them to all active transportation travel. These events are free to the public and typically span multiple cities. Activities include community booths, music, and bicycle safety and education opportunities. Open streets events encourage

community members to experience their streets in new ways and can build support for more active transportation infrastructure in a community. Open streets events are also an excellent opportunity to install temporary demonstration projects and to collect feedback from community members.

Bicycle and Public Transit Tours (Encouragement)

Bicycle and public transit tours can promote local and regional tourism to the area. Potential themes include a focus on businesses and festivals, coordination with major events, recreational road cycling, and history.

Bicycle Friendly Businesses (Encouragement)

Awarded by the League of American Bicyclists, bicycle-friendly businesses are recognized for their efforts in encouraging employees to bike to work. Employers may offer incentives such as bicycle equipment subsidies, bicycle commuter tax benefits, and guaranteed ride home programs. Employers can also encourage bicycling by participating in bike-to-work days and bicycle events in the community, offering shared bicycles for employees, providing bicycle parking, showers, and repair tools, and inviting instructors to teach employees safe bicycling skills. Yorba Linda and Placentia should encourage local businesses to implement these incentives and apply for the award. The Cities should also apply for Bicycle Friendly Community status once this Active Transportation Plan has been sufficiently implemented.

Active Transportation Counts (Evaluation)

Pedestrian and bicyclist counts can help identify travel patterns for active transportation users and can track the usage of new active transportation infrastructure. Counts should be conducted at intersections or street corridors prior to the implementation of new infrastructure, and then again after the implementation of the infrastructure. These counts will help the cities of Yorba Linda and Placentia understand how future active transportation infrastructure can best serve the community, and the types of programming that may benefit pedestrians and bicyclists in the community.

Bike Voucher Programs (Equity, Encouragement)

Bike voucher programs can be enacted in different ways. For disadvantaged communities in Yorba Linda and Placentia, the Cities can offer vouchers to qualifying residents to purchase a new bicycle or to offset the cost of a new bicycle. The Cities may also choose to offer incentives for residents that forego car ownership in exchange for bicycle vouchers. Residents that do not own a motor vehicle can apply for the incentive, and in exchange, the City can provide the resident with a voucher to purchase a new bicycle or to maintain an existing bicycle. These vouchers can help create a more equitable transportation network by ensuring all residents in Yorba Linda and Placentia have access to an efficient mode of transportation, and by reducing the number of motor vehicles on the road.

Impaired Driving Campaign (Education)

Over half of the fatal and serious injury crashes studied in Yorba Linda and Placentia involved one or more impaired road users. The Cities can work with health advocates, local law enforcement and state agencies, and local businesses such as bars and restaurants, to promote sober road use through established or new educational activities.

Safe Routes to School Programs

International Walk to School Day (Encouragement)

International Walk to School Day is an opportunity for schools to highlight the many benefits of walking and promote pedestrian safety for students. The event is observed each year on the first Wednesday in October. The observance creates awareness and inspires local action on creating a safer and environmentally sustainable environment.

School Crossing Guard Training Education (Engineering)

School crossing guards play an integral role in fostering a safe and comfortable environment for students walking and bicycling to school. Training is an essential step to help ensure that crossing guards are performing properly and safely. Crossing guards can help create gaps in traffic on busy neighborhood collector roads, remind drivers of the presence of people walking, instill safe walking skills in students and their families, and indicate when people driving should yield. The California Active Transportation Resource Center provides trainer courses at no cost to help jurisdictions and law enforcement with guidance on how to train and vet potential new and existing crossing guards.

BP/AR 5142.2 – Safe Routes to School Program (Encouragement)

Encourage the Placentia-Yorba Linda Unified School District to adopt the California School Board Association's sample board and administrative regulations BP/AR 5142.2 – Safe Routes to School Program. Including Safe Routes to School language in a school board policy can be an important first step toward supporting these activities in schools throughout the district.

Contests and Challenges (Encouragement)

Students track walking and biking trips to school toward some kind of goal or reward. Trips can be tallied for individuals, classrooms, grades, or school-wide. Track trips using punch cards, tally sheets, or an app toward individual or group rewards.

Park-and-Walk (Encouragement)

School buses and caregivers drop students at an established location a few blocks from school where students are greeted by school staff or other volunteers and supervised on their walk to school. Park-and-walk programs can also follow a dispersed model using nearby neighborhood streets for arrival and dismissal.

Safe Routes to School Campaign (Encouragement)

Safe Routes to School Campaigns are meant to educate parents, neighbors, and others to drive slowly and attentively, and watch out for students walking and biking near schools. Campaigns may use a range of strategies to share messaging including yard signs, banners, school communications, and more.

School Communications (Encouragement)

Promote safe walking, bicycling, and driving behavior and encourage families to walk and bike to school through school communication channels such as newsletters, social media, websites, and in-person events. Communications can include customized, high-resolution graphics and messaging ready to share through electronic platforms or in print.

Student Safety Patrol (Engagement, Encouragement)

Student volunteers from upper elementary, middle, and junior high school can complete a traffic safety training and learn to direct children to safely cross vehicle traffic on and adjacent to campus. Typically, patrols are appointed by a teacher or principal with parent approval.

Suggested Routes to School Maps (Education, Encouragement)

Customized maps can show suggested walking (and biking for older students) routes to school along with key information including crossing guard locations, signalized or stop-controlled intersections, approximate route times, key landmarks, and more.

Walk/Bike Field Trips (Encouragement)

Students travel to a field trip destination on foot or by bike, or the field trip could be the walk or bike itself. Possible destinations could be nearby parks or natural areas, city hall, a fire department, museum, library, theater, and more.

Walking School Bus (Encouragement)

A walking school bus is a safe and fun way for students to travel to and from school with adult supervision. Each “bus” walks along a set route with one or more adults leading it, picking students up at designated stops along a predetermined route and walking them to school. A walking school bus is a great way to address concerns about stranger danger.

Safe Routes to School Workshops (Evaluation)

These 30- to 60-minute workshops can be held for parents, guardians, school staff, city engineers and planners, law enforcement, and other Safe Routes to School partners. Workshop goals and activities can vary, and may include identifying issues, brainstorming opportunities, sharing information and resources, and more.

Facilities Improvements (Engineering)

Promote community health by developing opportunities for physical activity such as creating parks space, walking paths, and greening of existing routes to school.



06 Implementation



Introduction

This chapter describes the considerations that the Yorba Linda and Placentia must make prior to implementing this Plan's recommended bicycle and pedestrian improvements. Each recommendation was prioritized based on a set of criteria and ranked based on the prioritization scores. These scores help organize all the recommendations into a list highlighting projects that should be a priority for funding and implementation. The prioritization methodology is described in detail later in this chapter.

Cost estimates are provided for each recommendation type, and funding source options are described that can be used for designing and constructing the recommendations. Maintenance is an important factor in implementing infrastructure, and this chapter describes existing mechanisms for maintaining facilities for people walking and biking.

Non-infrastructure programming can help residents realize the full potential of the active transportation network in each city by educating and encouraging residents to walk or bike. This chapter also includes a list of existing and proposed programs to make walking and biking fun and safe.

Planning Level Cost Estimates

Planning level cost estimates are shown in **Table 6** and **Table 7**. These cost estimates are based on construction costs for similar projects in other jurisdictions and do not fully account for all of the design and engineering work that will need to be completed prior to implementation. Due to the varying typology of the cities of Yorba Linda and Placentia, these estimates may vary significantly from the final implementation costs. Costs can also change due to inflation, or if projects are implemented in conjunction with other road improvements or construction projects. These cost estimates represent the most frequently recommended projects in this Plan. There are some unique recommended projects that will require further study by the Cities to determine their cost estimates. Future studies will determine the final cost estimate of each project prior to its implementation.

Table 6. Placentia Cost Estimates

Facility Type	Unit Costs	Quantity/Mileage	Summary Cost Estimate
Class I Shared-Use Path	$1,620,000	2.0 Miles	$3,240,000
Class II Bike Lane	$143,000	1.2 Miles	$165,500
Class IIB Buffered Bike Lane	$152,000	5.4 Miles	$820,800
Class IIIB Bicycle Boulevard	$619,000	7.2 Miles	$4,456,800
Class IV Separated Bikeway	$1,190,000	8.5 Miles	$10,115,000
Curb Ramps	$7,500	152	$1,140,000
High Visibility Crosswalks	$6,000	119	$714,000
Median Refuge Islands	$54,000	7	$378,000
Pedestrian Lighting	$281,000	1	$140,500
Pedestrian Signal Head	$54,000	12	$648,000
Raised Crosswalk	$17,000	1	$17,000
RRFB	$65,000	2	$130,000
Signage	$1,000	7	$7,000
Signal Warrant	$17,000	4	$68,000
Speed Feedback sign	$16,000	6	$96,000
Stop Warrant	$6,000	4	$24,000
Total			**$22,160,600**

Table 7. Yorba Linda Cost Estimates

Facility Type	Unit Costs	Quantity/Mileage	Summary Cost Estimate
Class I Shared-Use Path	$1,620,000	.4 Miles	$648,000
Class II Bike Lane	$143,000	9.5 Miles	$1,360,000
Class IIB Buffered Bike Lane	$152,000	3.9 Miles	$593,000
Class IIIB Bicycle Boulevard	$619,000	12.9 Miles	$8,000,000
Curb Ramps	$7,500	61	$457,500
High Visibility Crosswalks	$6,000	107	$642,000
Pedestrian Signal Head	$54,000	4	$216,000
Raised Crosswalk	$17,000	1	$17,000
Signage	$1,000	14	$14,000
Signal Warrant	$17,000	1	$17,000
Speed Feedback sign	$16,000	4	$64,000
Stop Warrant	$6,000	12	$72,000
Total			**$12,100,500**

Prioritization

Prioritizing projects helps the cities of Yorba Linda and Placentia identify projects that will best provide a safe, comfortable, and connected active transportation experience for residents and visitors. The process for prioritizing recommendations was tailored to each city and each city's recommended infrastructure types.

Yorba Linda Prioritization Process

Pedestrian Prioritization

As Yorba Linda does not have any state-identified disadvantaged communities, the City of Yorba Linda selected a pedestrian priority zone in Main Street Yorba Linda that is prioritized for constructing pedestrian improvements.



Bicycle Prioritization

Yorba Linda bicycle projects are prioritized using three tiers:

* **Tier 1** – Projects that the City can most easily implement, typically consisting of lower-cost materials and requiring minimal changes to current roadway operations or parking.
* **Tier 2** – Projects that are more challenging to implement but address community safety and bikeway connectivity concerns, typically connecting to community destinations, closing gaps in the bikeway network, and connecting bicyclists across jurisdictions. Projects along roadways with a history of collisions and projects that travel through Main Street Yorba Linda are included in Tier 2.
* **Tier 3** – Projects that connect to fewer destinations and are less crucial in creating a citywide bikeway network, and bikeways that received fewer supporting community comments or require significant funding or roadway reconstruction.

Placentia Prioritization Process

Pedestrian Prioritization

Recommendations within the two disadvantaged communities in the City of Placentia, as identified by CalEnviroScreen 4.0, are prioritized for implementation.

Bicycle Prioritization

Like Yorba Linda projects, bicycle projects in Placentia are prioritized using three tiers:

* **Tier 1** – Projects that the City can most easily implement, typically consisting of lower-cost materials and requiring minimal changes to current roadway operations or parking.
* **Tier 2** – Projects that are more challenging to implement but address community safety and bikeway connectivity concerns, typically connecting to community destinations, closing gaps in the bikeway network, and connecting bicyclists across jurisdictions. Projects along roadways with a history of collisions and projects that travel through Placentia's disadvantaged communities are included in Tier 2.
* **Tier 3** – Projects that connect to fewer destinations and are less crucial in creating a citywide bikeway network, and bikeways that received fewer supporting community comments or require significant funding or roadway reconstruction.

Prioritization Results

Each bicycle recommendation was prioritized based on the criteria above. The results of this process are in **Table 8** and **Table 9**.



Table 8. Yorba Linda Bicycle Infrastructure Prioritization Tiers

Street	From Street	To Street	Class	Prioritization Tier
Casa Loma Ave	Bastanchury Rd	Yorba Linda Blvd	IIIB	1
Dominguez Ranch Rd	Yorba Ranch Rd	Yorba Ranch Rd	IIIB	1
Eastpark Dr	Oakcrest Cir	Savi Ranch Pkwy	IIIB	1
Eastpark Dr	Old Canal Rd	Oakcrest Cir	II	1
Lakeview Ave	Yorba Linda Blvd	Mariposa Ave	II	1
Lemon Dr	Imperial Hwy	Lakeview Ave	IIIB	1
Old Canal Rd	Yorba Linda Blvd	Savi Ranch Pkwy	II	1
Palm St	Dead End	Yorba Linda Blvd	IIIB	1
Paseo De La Cumbre	Paseo Del Brado	Yorba Ranch Rd	IIIB	1
Paseo De Las Palomas	Fairmont Blvd	Village Center Dr	IIB	1
Paseo Del Prado	Travis Rd	Esperanza Rd	II	1
Plumosa Dr	Bastanchury Rd	Lemon Dr	IIIB	1
San Antonio Rd	Casino Ridge Rd	Yorba Linda Blvd	IIIB	1
Savi Ranch Pkwy	Old Canal Rd	E Savi Ranch Pkwy	II	1
E Savi Ranch Pkwy	Savi Ranch Pkwy	Eastpark	IIIB	1
Valley View Ave	Lakeview Ave	Valley View Ave	II	1
Vista Del Mar	Valley Center	Valley Center	IIIB	1
Wabash Ave	Rose Dr	Valley View Circle	IIIB	1
Ave Barcelona	Dead End	Esperanza Rd	IIIB	2
Buena Vista Ave	Richfield Rd	Lakeview Ave	IIB	2
El Cajon Ave	Prospect Ave	Valley View Ave	IIIB	2
Esperanza Rd	Fairmont Blvd	Yorba Linda Blvd	IIB	2
Eureka Ave	Bastanchury Rd	Yorba Linda Blvd	IIIB	2
Fairmont Blvd*	Village Center Dr	Paseo de Las Palomas	II	2

Fairmont Blvd*	Paseo de Las Palomas	S City Limit	II	2
Fairmont	Village Center	San Antonio	IIIB	2
Lakeview Ave	Bastanchury Dr	Oriente Dr	IIIB	2
Lakeview Ave	Lemon Dr	Yorba Linda Blvd	IIIB	2
Mariposa Ave	Dead End	Lakeview Ave	IIIB	2
Oriente Dr	Lakeview Ave	Palm St	IIIB	2
Paseo Del Prado	Paseo De Las Palomas	Travis Rd	IIB	2
Rose Drive*	Bastanchury Rd	S City Limit	II	2
San Antonio	Fairmont	Casino Ridge	IIIB	2
Bastanchury Rd	Fairmont Blvd	Village Center Dr	IIB	3
Paseo De Toronto	Avenida del Tren	Camino De Bryant	IIIB	3
Paseo De Las Palomas	Yorba Linda Blvd	Vista Del Mar	IIB	3
Rose Dr*	Wabash Ave	Bastanchury Rd	II	3
Valley View Ave*	Brooklyn Ave	Bastanchury Rd	II	3
Valley View Ave	Lakeview Ave	Bastanchury Rd	II	3
Weir Canyon Rd	North City Limit	Savi Ranch Pkwy	I	3
Savi Ranch Pkwy/ Mirage St	Yorba Linda Blvd	Old Canal Rd	I	3

*Class II recommendation may be buffered where unconstrained by street parking or right-of-way (ROW)

Table 9. Placentia Bicycle Infrastructure Prioritization Tiers

Street	From Street	To Street	Class	Prioritization Tier
Angelina Neighborhood Bicycle Blvd	Kraemer Blvd	Bradford Ave	IIIB	1
Bastanchury Rd	W City Limit	E City Limit	IIB	1
Bradford Ave	N City Limit	Santa Fe St	IIIB	1
Central Ave	Alta Vista St	Chapman Ave	IIB	1
La Jolla St	W City Limit	Bridge	IIIB	1
La Jolla St	Ave De Pio Pico	W City Limit	IV	1
Livingston Ave	Placentia Ave	Kraemer Blvd	IIIB	1
Madison Ave	Bradford Ave	Kraemer Blvd	II	1
McCormack Neighborhood Bicycle Blvd	Valencia Ave	Golden Ave	IIIB	1
Melrose St	Chapman Ave	Railroad	IIIB	1
Morse Neighborhood Bicycle Blvd	Bradford Ave	Alta Vista St	IIIB	1
Rose Dr	N City Limit	S City Limit	IIB	1
Tuffree Park	Tuffree Park	Bastanchury Rd	IIIB	1
Alta Vista St	Kraemer Blvd	E City Limit	IIB	2
Chapman Ave	Kraemer Blvd	Orangethorpe Ave	IV	2
Chapman Ave	W City Limit	Kraemer Blvd	II	2
Kraemer Blvd	Bastanchury Rd	Chapman Ave	IV	2
Magnolia Neighborhood Bicycle Blvd	Kraemer Blvd	Central Ave	IIIB	2
Palm St	Yorba Linda Blvd	Rose Dr	IV	2
Santa Fe St	Placentia Ave	Murray St	IV	2
Kraemer Blvd	N City Limit	Bastanchury Rd	IV	2
Yorba Linda Blvd	W City Limit	E City Limit	IV	2
Carbon Canyon Creek/Flood Control Channel	N City Limit	Parque Del Arroyo Verde	I	3
Melrose St	Railroad	S City Limit	IV	3
Valencia Ave	N City Limit	E Palm Dr	IV	3

Maintenance

Maintaining the pedestrian and bicycle improvements in Yorba Linda and Placentia is crucial to ensure the function and longevity of a safe and effective active transportation network. Debris, potholes, vegetation, and trash on paths are common concerns among residents as unmaintained bikeways and sidewalks can be uncomfortable to use. The following section describes existing practices in both cities for maintaining active transportation infrastructure and recommended programs each city can implement to potentially increase walking and biking for transportation.

City Pavement Plans

Yorba Linda

Funded by the State of California's Senate Bill 1, the City of Yorba Linda conducts the Annual Pavement Preservation Project every year. The project uses a Pavement Management Program, which allows for the planning and programming of street maintenance strategies throughout the City's roadway network. The program is updated on a biennial basis through efforts that include field inspections on each street to determine the best and most efficient maintenance strategy for long-term asphalt preservation.

Placentia

The City of Placentia has a Pavement Management Plan that is updated biennially. The plan manages the preservation, rehabilitation, and maintenance of paved roads by analyzing pavement life cycles, assessing overall system performance costs, and determining alternative strategies and costs necessary to improve the City's paved roads. Roads in Placentia are scheduled for resurfacing based on the Pavement Management Plan and StreetSaver software. Each roadway receives a pavement condition index score, and the roadways are prioritized for paving based on their scores. California's Senate Bill 1 and the City of Placentia's Measure U fund the pavement plan.

Both Cities should ensure that repaved roadways also receive proper maintenance for their bicycle facilities. Road repaving is also an excellent opportunity to include new bike lane striping on a roadway.

Public Works Requests

Yorba Linda

The City of Yorba Linda's MyCivic 311 app allows residents to request repairs throughout the city. Users can request repairs for issues such as potholes, missing street signs, and more. Requests can also be submitted via the MyCivic 311 web portal (**https://www.yorbalindaca.gov/828/MyCivic-311-Web-Portal**).

Placentia

The iPlacentia mobile app enables residents to report issues such as road maintenance, potholes, and street light outages, among several other options. Using an interactive map, respondents can drop a pin in the area that has a maintenance issue and provide a description. Reports are automatically routed to the relevant City department for review. A web version is also available via the "How Do I?" portal on the City's website (**https://www.placentia.org/9/How-Do-I**).

Sidewalk Repair and Maintenance

Yorba Linda

Residents can report hazardous sidewalks (those that pose a danger to pedestrians or fail to meet ADA guidelines, including if the sidewalk is warped, displaced, or has large cracks), curbs, and gutters via the City's MyCivic 311 app. The service request will be forwarded to the Public Works Department who will investigate the damage to determine if repairs are required and when repairs will be made.

Placentia

Generally, property owners are responsible for maintaining the parkway adjacent to their property. This includes repairing sidewalks and trimming vegetation. However, if a sidewalk is hazardous due to tree or root growth from City-owned and controlled trees or if the affected sidewalk is over 40 years old, the adjacent property owner is not obligated to share in the cost of repair. When property owners are deemed responsible for repair, the Public Works Department will instruct them of their requirement to complete and return a sidewalk repair agreement or seek a licensed contractor to complete the necessary work as required within the time span allowed.

Residents can report hazardous sidewalks via the City's iPlacentia app.

Street Lighting

Yorba Linda

For most streets in Yorba Linda, street lighting is managed by Southern California Edison. Residents can report streetlights that are burned out, flickering, or staying on during the daytime to the Southern California Edison Outage Center (**https://www.sce.com/outage-center/report-street-light-outage**). Street lights on Imperial Highway (State Route 90), Via Nietos, and Via Santa Ana are City-owned and maintained. Residents can report issues via the City's MyCivic 311 app.

Placentia

Most streetlights in Placentia are maintained by Southern California Edison. Residents can report streetlight issues via the Southern California Edison Outage Center (**https://www.sce.com/outage-center/report-street-light-outage**). Streetlights mounted above traffic signal lights are owned and maintained by the City of Placentia. Residents can report City-owned streetlight issues via the City's iPlacentia app.

Street Sweeping

Yorba Linda

Street sweeping is provided by the Yorba Linda's Public Works Department. Arterial highways are swept regularly in Yorba Linda, and residential streets are swept every other week. Residents can consult Map Yorba Linda (**https://webgis.yorbalindaca.gov/portal/home/**) to view street sweeping schedules.

Placentia

The City of Placentia contracts with a third-party service for street sweeping. Street sweeping is conducted every other week. Residents can see street sweeping schedules via the Public Works Department's website (**https://www.placentia.org/854/Street-Sweeping**).

Funding Sources

Federal and State

ACTIVE TRANSPORTATION PROGRAM (ATP)

The ATP was created to encourage the use of active transportation through encouragement and safety measures. Eligible projects include infrastructure projects, education, encouragement, and enforcement of non-infrastructure projects which further the goals of the ATP, a combination of infrastructure and non-infrastructure activities, and the development of active transportation plans in disadvantaged communities. Senate Bill 1 (SB 1) stipulates that $100 million of revenues from the Road Maintenance and Rehabilitation Account will be available annually to the ATP. The ATP consolidates existing federal and state transportation programs, including the Transportation Alternatives Program, Bicycle Transportation Account, and State Safe Route to School, into a single program with a focus to make California a national leader in active transportation. Applications are typically submitted in June.

Typical projects funded by the ATP include:

- Safe Routes to School programming
- Safe Routes to Transit programming
- New or improved bicycle infrastructure, including bike lanes and bike parking
- New or improved pedestrian facilities including sidewalks, and crosswalks
- Network links to trails and parks
- Educational and encourage programming
- The goals of the ATP are defined as the following:
  - Increase the proportion of walking and biking trips
  - Increase safety and mobility for non-motorized users
  - Reduce greenhouse gas emissions
  - Enhance public health
  - Ensure disadvantaged communities share the benefits of the program

Active Transportation Program (ATP) | CTC (ca.gov)

Affordable Housing and Sustainable Communities Program (AHSC). The goals of AHSC are to support compact development in order to preserve land, reduce greenhouse gas emissions, and increase the supply of affordable housing near jobs, stores, transit, and other key destinations. Eligible projects include sustainable transportation infrastructure, such as new transit vehicles, sidewalks, and bike lanes; transportation-related amenities, such as bus shelters, benches, or shade trees; and other programs that encourage residents to walk, bike, and use public transit. Affordable Housing and Sustainable Communities (AHSC) Program | California Department of Housing and Community Development

CALIFORNIA TRANSPORTATION COMMISSION LOCAL PARTNERSHIP PROGRAM (LPP)

This program provides $200 million in funding for local and regional transportation agencies with voter-approved taxes, tolls, or fees, which are dedicated solely to transportation improvements. The program provides funding

for aging infrastructure, road conditions, active transportation, transit and rail, and health and safety benefits. The LPP funds are distributed through a 40% statewide competitive component and a 60% formulaic component. Local Partnership Program | CTC

CALTRANS SUSTAINABLE TRANSPORTATION PLANNING GRANTS

The Sustainable Transportation Planning Grant Program supports transportation planning processes that address local and regional transportation needs and issues. The program offers two types of grants: Strategic Partnerships and Sustainable Communities. The Sustainable Communities Grants has $29.5 million in funding to encourage local and regional planning that furthers state greenhouse gas emission reduction goals. The Strategic Partnership Grant has $4.5 million to identify and address statewide or regional deficiencies on the State highway system in partnership with Caltrans. The overarching objectives to guide grant applications are sustainability, preservation, accessibility, safety, innovation, economy, health, and social equity. Past awarded project types include active transportation, Complete Streets, transit, safe routes, Vision Zero, and emission reduction. Sustainable Transportation Planning Grants | Caltrans

CARBON REDUCTION PROGRAM

Authorized with the BIL in 2022, the Carbon Reduction Program is a DOT program that funds projects that support a reduction in transportation emissions. Eligible projects include bicycle and pedestrian infrastructure and public transit facilities. Caltrans distributes funding based on population sizes using the 2020 Census. Carbon Reduction Program | US Department of Transportation

CLEAN MOBILITY OPTIONS

Administered by the California Air Resources Board, the Clean Mobility Options grant funds projects like bike share, scooter share, car share, electric vehicle charging stations, infrastructure for clean mobility, and community transportation needs assessments. Funds are available for disadvantaged communities in the state. Home - Clean Mobility Options

CONGESTION MITIGATION AND AIR QUALITY (CMAQ) IMPROVEMENT PROGRAM

The annual CMAQ program provides funding to State DOTs, MPOs, and transit agencies to invest in projects that reduce emissions from transportation-related sources and improve air quality. CMAQ - Air Quality - Environment - FHWA (dot.gov)

HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)

Administered by Caltrans, the HSIP is offered every one to two years. The program's purpose is to reduce traffic fatalities and serious injuries on public roads. Projects on any publicly-owned road or active transportation facility are eligible, including bicycle and pedestrian improvements. HSIP focuses on projects that explicitly address documented safety challenges through proven countermeasures, are implementation-ready, and demonstrate cost-effectiveness. Highway Safety Improvement Program (HSIP) | FHWA (dot.gov)

HOUSE TRANSPORTATION & INFRASTRUCTURE (T&I) COMMITTEE APPROPRIATIONS

The House T&I Committee invites Members of Congress to request funding for projects in their communities. Project funds can be used for planning, final design, and construction projects. Eligible projects include bicycle & pedestrian infrastructure projects that increase access, strengthen multimodal connections, reduce greenhouse gas emissions, and enhance environmental justice. Contact the offices of the 40th and 45th Congressional districts.

NATIONAL ENDOWMENT FOR THE ARTS – GRANTS FOR ART PROJECTS

Grants for Arts Projects provides expansive funding opportunities to strengthen the nation's arts and culture ecosystem. Through project-based funding, the program supports opportunities for public engagement with the arts and arts education, the integration of the arts with strategies promoting the health and well-being of people and communities, and for the improvement of overall capacity and capabilities within the arts sector. This funding source could be used for incorporating public art into a streetscape redesign or adding thoughtful art elements that are representative of the local community. GRANTS FOR ARTS PROJECTS | National Endowment for the Arts

OFFICE OF TRAFFIC SAFETY GRANTS

The California Office of Traffic Safety has grant programs that fund projects that protect bicyclist and pedestrian safety, raise awareness about traffic rules, and provide training and programs for high-risk communities like children and older adults. Grants | Office of Traffic Safety (ca.gov)

PILOT PROGRAM FOR TRANSIT-ORIENTED DEVELOPMENT PLANNING

This program's goal is to improve America's public transportation system by providing funds to integrate land use and transportation planning. Funding is available for projects that improve multimodal transportation, accessibility, and pedestrian and bicycle access to transit and enable mixed-use development near transit. Pilot Program for Transit-Oriented Development Planning – Section 20005(b) | FTA (dot.gov)

RAISE GRANTS

Previously known as the BUILD and TIGER grant, the RAISE grant funds the building and repair of transportation networks. Available through the U.S. Department of Transportation, the RAISE grant allows sponsors at the State and local levels to obtain funding for multimodal, multi-jurisdictional projects that are more difficult to support through traditional funding initiatives. Rebuilding American Infrastructure with Sustainability and Equity (RAISE) | US Department of Transportation

RECONNECTING COMMUNITIES PILOT (RCP)GRANT PROGRAM

Implemented by the US Department of Transportation, the RCP program focuses on improving access to daily needs such as jobs, education, healthcare, food, nature, and recreation, and foster equitable development and restoration, and provide technical assistance to further these goals. Funding for this fiscal year is a combined allocation of FY 2024, 2025, and 2026. Up to $607 million is available for planning, capital construction, and technical assistance. The funding will be implemented as appropriate and consistent with the priorities in Executive Order 14052. Reconnecting Communities Pilot Grant Program | US Department of Transportation

SAFE STREETS AND ROADS FOR ALL (SS4A)

Established by the Bipartisan Infrastructure Law (BIL), this program funds initiatives that prevent roadway deaths and serious injuries and can be used to carry out items in support of creating safety Action Plans like Vision Zero, and in implementing infrastructure including installing pedestrian and bicycle networks, transforming roadway corridors into Complete Streets, and improving the safety of intersections. Up to $1 billion is available each year of the program. Safe Streets and Roads for All (SS4A) Grant Program | US Department of Transportation

STATE HIGHWAY OPERATION AND PROTECTION PROGRAM (SHOPP)

The SHOPP program is designed to maintain the state highway system, however it includes opportunities to address Complete Streets elements and improve pedestrian and bicycle facilities. Program funds can be used for projects with Complete Streets components like signage, bike parking, bike lanes, pedestrian crossing infrastructure, transit stop improvements, and pedestrian lighting. Funds can also be used for projects that have climate action efforts and provide low emission transportation choices. SHOPP projects are administered by Caltrans and the California Transportation Commission. rebuildingca.ca.gov/state-highway-operation-protection/

STATE OF CALIFORNIA INFILL INFRASTRUCTURE GRANT PROGRAM (IIG)

The objective of the IIG program is to promote infill housing development by providing financial assistance for Capital Improvement Projects that are an integral part of, or necessary to facilitate the development of affordable and mixed income housing. Eligible costs include, but are not limited to, the creation, development, or rehabilitation of Parks or Open Space; water, sewer or other utility service improvements (including internet and electric vehicle infrastructure); streets; roads; Transit Station Structured Parking; transit linkages or facilities; facilities that support pedestrian or bicycle transit; traffic mitigation, sidewalk, or streetscape improvements; Factory-Built Housing components; Adaptive Reuse; and site preparation or demolition. Infill Infrastructure Grant Program | California Department of Housing and Community Development

STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP)

The STIP is a multi-year capital improvement program of transportation projects on and off the State Highway System, funded with revenues from the Transportation Investment Fund and other funding sources. Funding consists of two components: Caltrans' Interregional Transportation Improvement Program (ITIP) and regional transportation planning agencies' Regional Transportation Improvement Program (RTIP). Pedestrian and bicycle projects may be programmed under ITIP and RTIP. STIP programming occurs every two years. In 2022, STIP added additional funding for active transportation improvements. State Transportation Improvement Program (STIP) | Caltrans

SURFACE TRANSPORTATION BLOCK GRANTS

Extended by the BIL, these grants are used to fund projects that maintain and improve the transportation performance of federal-aid highways, bridges, and tunnels, install pedestrian and bicycle infrastructure and implement transit capital projects. Additional Transportation Alternatives set aside funds for active transportation, and active transportation

access to transit improvements. STBG - Federal-aid Programs - Federal-aid Programs and Special Funding - Federal Highway Administration (dot.gov)

TRANSFORMATIVE CLIMATE COMMUNITIES (TCC)

The California Strategic Growth Council funds community-led development and infrastructure projects that achieve major environmental, health, and economic benefits in California's most disadvantaged communities. In addition to reducing greenhouse gas emissions, the goals of the TCC program are to fund projects which maximize community health and environmental benefits, avoid displacement, have comprehensive community involvement, and offer technical assistance. Previous rounds have had $115 million available to use for implementation and planning projects. Transformative Climate Communities (TCC) - Strategic Growth Council (ca.gov)

TRANSPORTATION DEVELOPMENT ACT FUNDS (TDA)

TDA provides funding from State Transit Assistance and Local Transportation Fund. This program funds a variety of transportation programs including for pedestrians, bicyclists, and transit facilities. The amount of funding is based on sales tax collected in each county. This fund is administered by Caltrans. Transportation Development Act | Caltrans

URBAN GREENING GRANT PROGRAM

The Urban Greening Program, funded by the General Fund, is a grant program designed to promote a comprehensive, long-term approach to addressing climate change to improve the environment. Specifically, the program funds urban greening and urban forestry projects that reduce greenhouse gas emissions and provide multiple additional benefits. A competitive project will maximize opportunities to reduce greenhouse gas emissions through project design and implementation as well as incorporate green infrastructure solutions that improve the sustainability and function of existing urban hardscapes and landscapes. Urban Greening (ca.gov)

Local and Regional

ARTERIAL PAVEMENT MANAGEMENT (APM)

The APM program, administered by OCTA, provides funding for pavement maintenance and reconstruction. Strategically coordinated pavement improvements provide an opportunity to integrate active transportation striping projects on streets in a cost effective manner. Additionally, the inclusion of an existing or new on-street bikeway in a project yields more points on the APM grant application. APMFAQ.pdf (octa.net)

CAPITAL IMPROVEMENT PROGRAM (CIP)

Capital Improvement Programs identify infrastructure projects in a jurisdiction and forecast budget and timeline information. OCPW has a 7-year CIP cycle which includes OCPW projects, OC Parks projects and OC Libraries projects. The current CIP is active until 2029 and includes OC Loop bicycle projects. Projects identified in this Plan may be eligible to be considered for the next CIP cycle. Capital Improvement Program | OC Public Works: Orange County California

COMPREHENSIVE TRANSPORTATION FUNDING PROGRAM (CTFP)

The CTFP is a collection of grant programs which fund projects related to street safety improvements, traffic and pedestrian safety near schools, and transit improvements including extensions and stops. The CTFP streamlines the grant application process by providing uniform guidelines for multiple funding programs. Measure M2 provides funding for many of the programs in the CTFP. 2024 CTFP Guidelines (octa.net)

OCTA MEASURE 2

Measure M2, also known as OC Go, is a half-cent sales tax for transportation improvements in Orange County through 2041. Jurisdictions can apply for this grant to fund transit improvements and programs, and street pavement improvement projects. OCTA administers the funding, and the Measure M Taxpayer Oversight Committee upholds the integrity of the funds to ensure it is spent on voter-approved transportation projects. Environmental Cleanup Program Tier 2 Call for Projects - Orange County Transportation Authority (octa.net)

SCAG LOCAL COMMUNITY ENGAGEMENT AND SAFETY MINI-GRANT

This mini-grant program is intended to increase the safety of those most harmed by traffic injuries and fatalities. Grants are awarded to community organizations, nonprofits, and social enterprises with a focus on organizations that include members of disadvantaged or underinvested communities. Mini-grants fund projects which educate mobility users on safe practices, increase access to safe routes for users, and envision safety improvements to transportation infrastructure that prioritizes vulnerable users. Example projects include safety demonstration projects, community events, and safety campaigns. SCAG's Go Human Awards 28 Safety Mini-Grants Across the Region - Southern California Association of Governments

SCAG SUSTAINABLE COMMUNITIES PROGRAM (SCP)

SCAG's Sustainable Communities Program has provided resources and assistance to jurisdictions to complete local planning efforts. The SCP provides resources to support active transportation and multimodal efforts and sustainability, equity in transportation planning, smart cities, and mobility innovations, reductions in motorized vehicle miles traveled, and reductions in greenhouse gas emissions. The SCP also supports quick-build projects, and network visioning to help jurisdictions install active transportation networks. Awards of up to $500,000 are available for active transportation-focused plans. Sustainable Communities Program - Southern California Association of Governments



07 Appendices



Appendix A: Previous Plan and Policy Review

MEMORANDUM

Introduction

The Yorba Linda-Placentia Multi-Agency Active Transportation Plan (Plan) Plan & Policy Review provides an overview of completed local and regional plans and studies to leverage related goals, policies, and project recommendations, to identify and fill in gaps as needed. The following sections of the memorandum summarize the plans, goals, and policies that relate to multi-modal mobility in the project study area.

Plans + Policies

	Plan	Lead Agency or Agencies	Year of Completion
State	Caltrans Active Transportation Plan for District 12	Caltrans	2022
	Toward an Active California - State Bicycle + Pedestrian Plan	Caltrans	2017
Regional	Connect SoCal - The 2024 Regional Transportation Plan/Sustainable Communities Strategy	SCAG	2024
County & Multi-Jurisdictional	Orange County Bikeways Map	OCTA	2022
	Orange County Safe Routes to School Action Plan	OCTA, OCHCA	2021
Local	Yorba Linda ADA Accessibility Plan	City of Yorba Linda	2023
	Yorba Linda General Plan: Housing Element Update	City of Yorba Linda	2022
	Yorba Linda Local Highway Safety Plan	City of Yorba Linda	2022
	Placentia General Plan: Land Use; Mobility Element; Health, Wellness, and Environmental Justice; Open Space and Recreation	City of Placentia	2019
	Yorba Linda General Plan: Circulation Element	City of Yorba Linda	2016
	Yorba Linda Parks and Recreation Master Plan	City of Yorba Linda	2014
	Yorba Linda General Plan: Riding, Hiking and Bikeway Trails Component	City of Yorba Linda	2005
Other Planning Efforts	OC Active Website	OCTA	NA

State Plans

Caltrans Active Transportation Plan for District 12 (2022)

The Caltrans Active Transportation (CAT) Plan for District 12 identifies pedestrian and bicycle needs on and across the State Highway System (SHS) and prioritizes highway segments and crossings to influence future investments in Orange County. The CAT Plan was guided by and is an important step in implementing the statewide bicycle and pedestrian plan, Toward an Active California (2017).

The CAT Plan consists of two elements: the Summary Report and an online Story Map that highlights existing issues, needs, and opportunities described in the Summary Report. Caltrans and agency partners will use the CAT Plan to address active transportation needs along and across the SHS in future planning, design, construction, and maintenance projects.

The Summary Report identifies key active transportation issues along the SHS including:

- Main street sidewalk gaps
- Sidewalks in fair or poor condition
- Stressful pedestrian and bicycle crossings
- Infrequent crossings
- Stressful bicycle routes
- Freeway crossing needs

The Summary Report includes a description of a process used to prioritize need locations on the SHS according to the goals of Toward and Active California: mobility, safety, equity, and preservation. The prioritization results are included on a static map and are also able to be reviewed via the companion Story Map.

Lastly, the Summary Report includes a list of next steps for implementation of Caltrans' statewide vision for an improved walking and biking experience along the SHS in Orange County. This includes:

- Leverage local partnerships
- Identify and initiate projects
- Use resources to select improvements
- Fund projects
- Take District-level action

Caltrans Toward an Active California – State Bicycle + Pedestrian Plan (2017)

Toward an Active California is Caltrans' first statewide policy and plan that aims to support bicyclist and pedestrian traveling through key objectives, strategies, and actions. It is a long-range plan that identifies the state's sustainable multi-modal transportation system, uniting six individual modal plans including the Interregional Transportation Strategic Plan, California Freight Mobility Plan, California State Rail Plan, California Aviation System Plan, Statewide Transit Strategic Plan, and Toward an Active California. The plan is an important element of a statewide goal to provide robust multi-modal transportation options to everyone in California.

Toward an Active California seeks to fulfill the six goals outlined in the California Transportation Plan 2040, and aims to achieve goals and targets set in the Caltrans Strategic Management Plan, including:

- Double walking, triple bicyclist, and double transit by 2020
- Reduce bicycle and pedestrian fatalities by ten percent per year
- Increase the number of complete streets projects by twenty percent

Toward an Active California includes four objectives related to safety, mobility, preservation (maintenance), and social equity; fifteen strategies; and sixty actions specific to active transportation. It also includes several actions, responsibilities, and expected timeframes and costs for implementation.

Regional Plans

SCAG Connect SoCal - The 2024 Regional Transportation Plan/Sustainable Communities Strategy *(2024)*

SCAG's Connect SoCal 2024-2050 Regional Transportation Plan provides a framework for a regional transportation system that expands mobility options, advances sustainability goals, and seeks to improve the quality of life for over 19 million people who live in the SCAG metropolitan region. The goals of Connect SoCal fall into four core categories: mobility, healthy/thriving communities, environment, and economy. The plan lists goals related to housing, transportation technologies, equity and resilience coupled with performance measures and targets. The goal of Connect SoCal is to be the reference and guiding document for prioritizing transportation projects, encouraging behavior change and furthering regional strategies that can shape Southern California's transportation and land use development in the future. The Final Connect SoCal 2024 Plan was approved by SCAG's Regional Council in April 2024.

County & Multi-Jurisdictional Plans

Orange County Bikeways Map (2022)

Available on OCTA's website, the Orange County Bikeways Map is a map showing bike lanes, routes, and paths throughout Orange County. The map also includes park and ride locations, Metrolink stations, and transit centers, and identifies bike lanes along steep grades. Several bike safety tips are included, with additional information regarding bikes on Metrolink and OCTA buses.

Orange County Safe Routes to School Action Plan (2021)

The Orange County Safe Routes to School Action Plan (Plan) summarized findings and recommendations for Safe Routes to School (SRTS) support throughout Orange County. It includes four main recommendations:

1. Establish a countywide SRTS program
2. Create and sustain lasting partnerships
3. Develop a culture of safety
4. Fund and build safe streets

The Plan includes actions and strategies to achieve these four recommendations, supported with additional resources to implement SRTS activities across Orange County.

OCTA OC Active Website

The OCTA Active website provides comprehensive information and resources aimed at promoting and enhancing non-motorized forms of transportation throughout Orange County, California. It details various initiatives and projects geared towards improving walking, biking, skating, using a wheelchair, and other active modes of transportation within the region. The website highlights specific programs including Safe Routes to School and includes information on existing and planned bicycle infrastructure, such as the OC Loop. It also serves as a hub for community outreach and engagement, encouraging public involvement in shaping future transportation policies and infrastructure to create more livable communities throughout Orange County.

Local Plans

Placentia

Placentia General Plan (2019)

Land Use Element

The Land Use Element sets the Placentia General Plan's vision in motion by serving as a long-range planning guide for development in the City. It aims to fulfill six key achievements, of which each is accompanied by goals and policies in Section 2.7 of the Land Use Element:

1. Balanced development with economic growth
2. Compatible and high-quality development
3. Revitalization of existing uses and properties
4. Protection of natural resources
5. Well designed places, buildings, and streetscapes
6. Provision of high-quality infrastructure and services

The Land Use Element both reinforces and is reinforced by the other elements of the General Plan and is implemented through other City planning tools and programs, including the Zoning Map, Zoning Code, specific plans, development agreements and the City's Capital Improvement Program. Relevant goals and policies include:

GOAL LU – 5: Improve urban design in Placentia to ensure that development is both architecturally attractive and functionally compatible and to create identifiable neighborhoods, and community areas.

- Policy LU - 5.2: Develop citywide visual and circulation linkages through strengthened landscaping, pedestrian lighting, and bicycle trails.

GOAL LU – 8: Continue to diversify transportation choices in Placentia for residents and businesses.

- Policy LU - 8.4: Provide all classes of bike lanes, bike paths, and bike routes throughout the city as new development or redevelopment occurs.
- Policy LU - 8.5: Consider new and innovative modes of transportation for inner city travel and for local regional travel, such as motorized bikes, scooters, ride-share, etc.

GOAL LU – 9: Continue to provide a high quality of public infrastructure and services.

- Policy LU - 9.3: Adopt a "Complete Streets" policy, which embodies the community's intent to plan, design, operate and maintain streets so they are safe for all users of all ages and abilities. These policies shall guide the planning, design and construction of streets to accommodate all anticipated users, including pedestrians, bicyclists, public transit users, motorists and freight vehicles.

Mobility Element

The Mobility Element represents the City's overall transportation management plan. The transportation plan includes both the physical transportation system itself such as streets, highways, rail lines, bicycle routes and sidewalks, as well as the various modes of transportation such as cars, buses, trucks, trains, bicycles, ridesharing, on demand service and pedestrians using these facilities. In addition to the traditional vehicular transportation planning needs of the General Plan, the Mobility Element also addresses inter-connected transit and active transportation modes (pedestrians, bikeshare programs, and bicycles) to the level that recognizes the City's commitment toward advancing transportation innovation as well as long term sustainability as outlined in SB 375.

The Mobility Element includes goals and policies to enable the City to develop and adopt an active transportation plan. Relevant goals and policies include:

GOAL MOB – 3: Encourage transit and active transportation modes, including public transportation, bicycles, ridesharing, and walking, and other alternative modes of transportation to support land use plans and related transportation needs.

- Policy MOB - 3.1: Encourage development and improvements which incorporate innovative methods of accommodating transportation demands.
- Policy MOB - 3.2: Support the development of a high quality public transit system that minimizes dependency on the automobile.
- Policy MOB - 3.3: Ensure that effective Transportation Demand Management (TDM) measures and programs such as ridesharing and increased vehicle occupancy are being implemented.
- Policy MOB - 3.4: Implement adequate sidewalks and crosswalks to meet the required uses and needs, which serve to encourage alternative modes of transportation.
- Policy MOB - 3.5: Respond to increases in demand for additional bus service through interaction with OCTA and other available resources and seek out grant funding to provide supplemental transit services such as additional fixed bus/trolley routes or subsidized on-demand transit services such as Lyft or Uber.
- Policy MOB - 3.6: Install handicap access ramps to improve disabled access.
- Policy MOB - 3.7: Encourage pedestrian activities through streetscape and transit enhancement programs.
- Policy MOB - 3.8: Cooperate and assist transit agency efforts to enhance transit environments by improving passenger loading sites by providing bus benches, safety lighting and other improvements to enhance bus stops.
- Policy MOB - 3.9: Working cooperatively with OCTA, construct the planned Placentia Metrolink Station and parking structure as well as implement maintenance and operation plans for the station to serve both residents and commuters.
- Policy MOB - 3.10: Continue to support the accessibility and accommodation of all transit users.
- Policy MOB - 3.11: Continue to develop and improve access to and from transit routes by walking and bicycling and by people with disabilities.

GOAL MOB – 4: Encourage bicycle travel as a primary mode of transportation.

- Policy MOB - 4.1: Develop and adopt a comprehensive bicycle master plan to position for region, state, and federal funding opportunities.
- Policy MOB - 4.2: Once a comprehensive bicycle master plan is adopted, update it as necessary: generally, a five-year cycle.
- Policy MOB - 4.3: Review the existing Class I, II and III bikeways and modify as needed to comply with the California Manual on Uniform Traffic Control Devices (CA MUTCD).
- Policy MOB - 4.4: Provide direct, continuous bicycle routes for commuter and recreational cyclists that also improve the safe passage of cyclists.

- Policy MOB - 4.5: Support the safe and efficient movement of cyclists through and across intersections, including compliance with bicycle detection requirements in the CA MUTCD.
- Policy MOB - 4.6: Incorporate bicycle planning into the traditional transportation planning process.
- Policy MOB - 4.7: Support bikeways that minimize cyclist/motorist conflicts, such as constructing the planned replacement of the Golden Avenue Bridge to link directly to Segment D of the OC Loop Project to further link multiple bikeways into a 66-mile branded facility throughout northern and central Orange County as well as implementation of the Go Placentia Loop linking the Placentia Metrolink Station to major destinations near and around Placentia.
- Policy MOB - 4.8: Support regional and sub-regional efforts to ensure cyclists are considered when developing new or retrofitting existing transportation facilities and systems.
- Policy MOB - 4.9: Support and implement policies and regulations to comply with recognized bicycle infrastructure design standards of the Federal Highway Administration (FHWA), the California Department of Transportation (Caltrans) and the American Association of Highway and Transportation Officials (AASHTO).
- Policy MOB - 4.10: Support efforts to maintain, expand and create new connections between the Placentia bikeways, the bikeways in neighboring jurisdictions and regional bikeways.
- Policy MOB - 4.11: Support policies, programs and projects that make bicycling safer and more convenient for all types of cyclists.
- Policy MOB - 4.12: Support and facilitate programs in conjunction with local bicycle shops, organizations and advocates to foster responsible ridership and reduce barriers to bicycling.
- Policy MOB - 4.13: Support projects and programs to facilitate safer travel by bicycle to key destinations within the community and the larger region, including the new Metrolink station, when completed.
- Policy MOB - 4.14: Require that new streets or developments contain adequate right-of-way for bicycle lanes, where appropriate.
- Policy MOB - 4.15: Where space and appropriate roadway conditions currently exist, continue to install bike routes.
- Policy MOB - 4.16: Work with the Orange County Flood Control District under the City and District's cooperative agreement to develop and utilize District facilities within Placentia as off-road recreational bike trails and loop connections to other existing or planned on-street bicycle facilities.
- Policy MOB - 4.17: Seek out grant funding opportunities to fund the cost of additional off-road bicycle and recreational trails.
- Policy MOB - 4.18: Reduce or eliminate parking on arterial roads to provide space for expanding Class II bicycle lanes.
- Policy MOB - 4.19: Plan for and give careful consideration to the future implementation of personal transport devices and develop an ordinance regulating their use within the public-right-of way.

GOAL MOB – 6: Coordinate and cooperate with neighboring jurisdictions, the County and the region to reduce traffic and parking congestion and other traffic impacts.

- Policy MOB - 6.5 Work with neighboring jurisdictions to link up bicycle facilities and recreational trails to expand their regional reach and benefits to the larger community.

Health, Wellness, and Environmental Justice Element

The Health, Wellness, and Environmental Justice Element discusses the ways a city can promote and influence healthy lifestyles via equal access to programs and places that make and keep communities healthy. Section 10.8 of the Element discusses the ways in which walkable neighborhoods and quality community design and public transportation, as well as ample opportunities for walking and bicycling can support healthier communities and foster equal access. Relevant goals and policies include:

GOAL HW/EJ – 2: Promote land use patterns, both private and public, that promote increased physical activity, biking and walking as a means to reduce rates of obesity, heart disease, diabetes and other health-related issues.

- Policy HW/EJ - 2.1: Consider amending the Zoning Code to allow neighborhood-serving retail uses within neighborhoods at key nodes to provide opportunities for retail services within one-quarter mile of all residences. Permit these neighborhood-serving uses with reduced parking requirements.
- Policy HW/EJ - 2.2: Promote public spaces that provide pleasant places in which neighbors can meet, congregate, and be physically active together.
- Policy HW/EJ - 2.3: Form partnerships with school districts and other educational institutions, non-profit organizations, healthcare organizations, and regional governmental agencies to foster and participate in efforts promoting healthy lifestyles, physical activity and positive health outcomes.
- Policy HW/EJ - 2.5: Revitalize existing green spaces to provide more recreational spaces and encourage greater outdoor physical activity.
- Policy HW/EJ - 2.6: Provide free or subsidized access to exercise equipment in public areas not currently used for recreation to increase physical activity options.

GOAL HW/EJ – 3: Provide a high-quality pedestrian network so that residents from all neighborhoods can safely walk to their destinations.

- Policy HW/EJ - 3.1: Strive to mitigate and improve locations with sidewalk deficiencies in order to improve pedestrian safety and increase walking within Placentia.
- Policy HW/EJ - 3.2: Maintain existing pedestrian safety features and increase safety at roadway crossings throughout the City through the addition of marked crosswalks, high-visibility markings, and physical improvements such as crossing islands, raised crosswalks, curb extensions, reduced radii at intersections, perpendicular curb ramps and other measures known to improve pedestrian safety. Crosswalks should be installed on Melrose Avenue for those participating in the Whitten Center programs.
- Policy HW/EJ - 3.3: Improve pedestrian lighting on sidewalks throughout the City, but especially in high-volume pedestrian areas and DACs.
- Policy HW/EJ - 3.4: Prioritize improvements to sidewalks and the pedestrian environment in the DACs and areas around schools and parks.

- Policy HW/EJ - 3.5: Support policies and regulations involving land use and zoning changes that would provide access to daily retail needs, recreational facilities, and transit stops within a walkable distance (i.e., a quarter-to a half-mile) of established residential areas and DACs.
- Policy HW/EJ - 3.6: Make streets and other public spaces more visually appealing and environmentally friendly by planting street trees, improving landscaping, adding decorative street furniture, and regularly cleaning the sidewalks and streets.
- Policy HW/EJ - 3.7: Develop public art, fountains and other forms that beautify Placentia's streets and provide a collection of permanent outdoor artwork throughout the City. Identify opportunities to support and fund local artists and students to create public art in the City.

GOAL HW/EJ – 4: Promote complete neighborhoods that provide access to a range of daily goods and services, and recreational resources within comfortable walking distance of homes.

- Policy HW/EJ - 4.3: Develop Corridor Improvement Plans for key commercial corridors in the City to guide redevelopment of these areas into mixed-use, pedestrian and transit-oriented corridors and nodes.
- Policy HW/EJ - 4.4: Fully implement and promote the Old Town Revitalization Plan and the Transit Oriented Development district to ensure, as those areas develop under these plans, that a full range of retail and services are provided within walking or easy transit distances.
- Policy HW/EJ - 4.5: Update Zoning Code to eliminate any barriers to facilitating the goal of creating complete neighborhoods with access to retail and recreation resources within walking distance of homes.

GOAL HW/EJ – 5: Seek to provide access to all public facilities such as government buildings, infrastructure, healthcare, emergency services, parks, cultural centers, transit centers for all residents, especially those in DACs.

- Policy HW/EJ – 5.1: Reduce the potential for car collisions through design improvements, traffic calming, enforcement, and education efforts in public services announcements, city distributed newsletters. Maintain data on and prioritize improvements for locations with high incidences of bicycle/pedestrian/vehicle collisions.
- Policy HW/EJ - 5.2: Develop and support education and enforcement campaigns on traffic, bicycle, and public transit options. Encourage bicycle and pedestrian safety through education and incentive programs. Encourage bicycle safety through education programs targeting bicyclists and motorists and promotional events such as bicycle rodeos and free helmet distribution events.
- Policy HW/EJ - 5.3: Execute policies and programs that encourage transit use and increase transit service throughout the City.
- Policy HW/EJ - 5.4: In new policies and programs stress the priority of bicycling and walking as alternatives to driving and as a means of increasing levels of physical activity.
- Policy HW/EJ - 5.6: Continue to pursue strategies including partnerships with other transportation providers to provide a comprehensive system of para-transit service for seniors and people of all abilities and enhance service within the City and to regional public facilities, especially medical facilities.
- Policy HW/EJ - 5.7: Promote mixed-use urban streets that balance public transit, walking and bicycling with other modes of travel by adopting and implementing a Complete Streets ordinance.
- Policy HW/EJ - 5.8: Develop strategies to calm traffic on streets that experience speeding or cut-through traffic. Include a range of solutions including engineering, education and enforcement measures.

- Policy HW/EJ - 5.9: Continue to implement streetscape improvements to enhance access, lighting, safety and experience for pedestrians, bicyclists, transit users, and motorists. Focus improvements in areas with the highest need, such as the Old Town, DACs, mixed-use corridors, and key intersections.
- Policy HW/EJ - 5.10: Promote and provide secure bicycle parking and storage in existing and new development.
- Policy HW/EJ - 5.11: Facilitate street closures for farmers' markets, arts and craft fairs, CicLAvía events (bicycle and pedestrian events), and other public events.
- Policy HW/EJ - 5.14: Create specialized programs for residents living with chronic diseases such as, diabetes and heart disease, to improve physical activity, healthy eating and access to health care education and facilities.
- Policy HW/EJ - 5.17: Promote more activity on streets with public events that use the right-of-way.
- Policy HW/EJ - 5.18: Adopt a city-wide bicycle master plan that will eventually connect residents to retail areas, park, recreational facilities, schools, and government buildings. This plan would also connect to bike trails in adjacent cities.
- Policy HW/EJ - 5.19: Ensure a transportation system that supports safe, healthy, and active lifestyles, by providing improved public transit and multimodal connectivity between parks, schools, neighborhoods, and Old Town.

GOAL HW/EJ – 6: Ensure that all children have safe access to schools and parks.

- Policy HW/EJ - 6.1: Prioritize transportation investments to increase safety around parks, open spaces, community centers, schools, preschools, and childcare centers.
- Policy HW/EJ - 6.2: Consider execution of a Safe Routes to School plan for all Placentia schools. Prioritize improvements with the highest safety concerns. Focus initial efforts on the route over the 57 Freeway.
- Policy HW/EJ - 6.3: Implement traffic calming strategies in areas immediately around schools and parks.
- Policy HW/EJ - 6.4: Encourage the creation of "Walking School Bus," "Biking School Bus," "Bicycle Trains," contests and other programs that encourage children to walk or bicycle to school and make it safer to do so.
- Policy HW/EJ - 6.5: Work collaboratively with the school district, school board, PTA, and DACs to identify and address school access and safety issues. Form a school safety committee that includes members of these groups and the City Departments such as Community Services, Public Works, and Police Departments.
- Policy HW/EJ - 6.6: Enhance with lights or other safety components, the crosswalks used by pedestrians, especially where those crosswalks are used by residents going to school, the park, or a local retailer.

GOAL HW/EJ – 7: Ensure that parks, trails, open spaces, and community facilities that support active, healthy recreation and activities are distributed throughout Placentia and are available to residents of disadvantaged communities.

- Policy HW/EJ - 7.2: Seek opportunities to convert public easements, such as utility corridors and parkway vistas, into parks and trails.
- Policy HW/EJ - 7.4: Provide a wider diversity of active and passive recreational facilities in all parks that respond to the needs of multicultural and DAC communities.
- Policy HW/EJ - 7.7: Expand and tailor recreational programs, facilities and services to meet evolving community needs. Programs and services should remain accessible and relevant to today's residents, responding to unique cultural, historic and social needs, as well as changing demographics and income levels.

- Policy HW/EJ - 7.8: Continue to maintain and improve recreational facilities with adequate lighting, signage, hours of operation and programs representative of the multicultural needs and income levels of the community. Providing facility upgrades may increase capacity to attract people from neighborhoods that are currently underserved.
- Policy HW/EJ - 7.9: Promote access to non-City operated parks and recreational facilities.
- Policy HW/EJ - 7.13: Develop and adopt design guidelines that deter criminal activity in neighborhoods, streets and public areas. Include guidelines for the design of play areas, parks, sports facilities, streets and sidewalks, plazas and urban pocket parks, and housing and commercial sites, among others.
- Policy HW/EJ - 7.14: Support and encourage City-wide initiatives and external programs to increase opportunities for contact with nature.
- Policy HW/EJ - 7.15: Consider citywide bike share programs.

GOAL HW/EJ – 10: Promote land use and development patterns that reduce greenhouse gas emissions, improve respiratory health, enhance air quality and reduce climate change impacts in disadvantaged communities.

- Policy HW/EJ - 10.1: Promote land use patterns that reduce driving and promote walking, cycling, and transit use.
- Policy HW/EJ - 10.3: Pursue funding for and implement transportation projects, policies, and guidelines that improve air quality.

GOAL HW/EJ – 13: Promote green, attractive and sustainable development and practices to support a healthy local economy, protect and improve the natural and built environment, improve the air quality and quality of life for all residents.

- Policy HW/EJ - 13.10: Promote land use patterns that are transit, bicycle, and pedestrian-oriented and have a mix of uses, especially neighborhood serving businesses, within walking distance of homes and workplaces. Encourage multi-modal transportation with land use patterns that are transit, bicycle and pedestrian-oriented, and have a mix of uses.

Open Space and Recreation Element

The Open Space and Recreation Element provides the strategies and actions to preserve and enhance open space areas in the City and meet the recreational needs of its residents. Open space and recreational facilities include parks, schools, community and privately-owned recreation facilities, bikeways, trailways, golf courses and open space easements ranging from passive open space to active recreation sites. Relevant goals and policies include:

GOAL OS & R – 1 Provide recreation/park facilities and programs for all those who live and work in Placentia.

- Policy OS & R - 1.2: Create and maintain an annual maintenance plan that will ensure all of the city recreation facilities are adequate, safe, and useable condition. Focus on improvements to existing facilities through renovation and upgrades to ensure the recreation needs of all residents are met.
- Policy OS & R - 1.3: Plan recreation programs and events that utilize our open space and recreational facilities to the maximum extent with the available resources.
- Policy OS & R - 1.8: Evaluate and, where feasible, utilize the opportunities offered by abandoned road and railroad rights-of-way and similar environmentally impacted or unused linear open space to construct low maintenance greenbelts and multi-use trails.

- Policy OS & R - 1.11: As development occurs, consider bikeways as one means for implementing the goals of Complete Streets.
- Policy OS & R - 1.12: As development occurs, consider opportunities for connecting to the Orange County Bike Loop.

GOAL OS & R – 3 Preserve open space resources to maintain the high quality of life in Placentia.

- Policy OS & R – 3.7: Conserve Placentia's flood control facilities as appropriate to protect the public health, safety, and welfare and create recreational opportunities such as bike trails where feasible.

Yorba Linda

Yorba Linda ADA Accessibility Plan (2023)

The ADA Transition Plan is used to document physical accessibility barriers to the City's programs, services, and activities and to outline a schedule / plan (or the basis to produce one) for which the City shall follow to transition from a state of noncompliance to compliance.

This plan:

- Identifies physical obstacles in the public entity's Public Rights-of-Way that limit the accessibility of its programs or activities to individuals with disabilities;
- Assesses the extent of architectural barriers to program accessibility in the public rights-of-way and within the buildings, parks and other facilities operated by the City;
- Describes in detail the methods that will be used to make the Public Rights-of-Way accessible;
- Estimates costs for mitigation solutions;
- Specifies the steps necessary to achieve compliance;
- Provides a schedule for barrier removal/mitigation;
- Sets priorities for barrier elimination; and
- Indicates the official responsible for implementation of the plan.

The plan also scores each feature's expected frequency of use and the barrier to implementation to attempt to prioritize elements that will have the largest impact on the public right of way and accessibility for those with disabilities.

Yorba Linda General Plan: Housing Element Update (2022)

The General Plan Housing Element discusses how Yorba Linda will develop local housing programs to meet its "fair share" of existing and future housing needs for all income groups. The chapter sets forth policies to enact land use plans and regulatory systems that provide opportunities for, and do not unduly constrain housing production.

The Yorba Linda Housing Element identifies strategies that focus on: 1) preserving and improving housing and neighborhoods; 2) providing adequate housing sites; 3) assisting in the provision of affordable housing; 4) removing governmental and other constraints to housing investment; and 5) promoting fair and equitable housing opportunities.

Some relevant goals include:

GOAL 3– Provide adequate housing sites to accommodate regional housing needs and achieve a variety and diversity of housing.

- Policy 3.1: Provide site opportunities for development of housing that responds to diverse community needs in terms of housing types, cost and location, emphasizing locations near services and transit that promote walkability.
- Policy 3.2: Provide opportunities to integrate higher density housing within traditionally commercial areas, such as Savi Ranch and other locations as appropriate.
- Policy 3.3: Pursue opportunities to integrate housing in underutilized commercial centers, and to reuse excess or obsolete commercial buildings for housing.

GOAL 4– Reduce governmental constraints to housing production and improvement while maintaining community character.

- Policy 4.1: Provide flexibility in development standards to accommodate new models and approaches to provide housing, such as transit-oriented development, live/work housing, micro units, and flex space to allow housing to adapt to the needs of the occupants

Some relevant programs include:

8a. Lot Consolidation Program

The success of development within several of the rezone opportunity sites will be dependent upon consolidation of individual parcels into larger development sites. While some of the individual parcels within these rezone areas are already under common ownership, most are individually owned. The City will conduct outreach to property owners in these areas to identify meaningful incentives to facilitate lot consolidation and redevelopment. Based on this feedback, within one year of Housing Element adoption, the City will develop a Lot Consolidation Ordinance to include specific incentives such as:

- Flexible development standards such as reduced setbacks, increased lot coverage, increased heights, reduced parking
- Reduced fees
- Streamlined permit processing through administrative staff review

Upon adoption of the Ordinance, the City will work in partnership with property owners that are receptive to lot consolidation to assist them in facilitating the parcel merge process in a streamlined and timely manner.

15. Multi-family Development Standards and Processing Procedures.

The City established development standards for its R-M-20 and R-M-30 multi-family zones in consultation with an urban design professional to ensure their cumulative impact did not constrain the ability to achieve maximum zoned densities. In tandem with establishing the new higher density zoning, Yorba Linda eliminated the prior multi-family Conditional Use Permit requirement and established Multi-Family Design Guidelines to provide upfront direction to the development community regarding the desired quality and character of multi-family development. Yorba Linda has established a review process, development standards and design guidelines which facilitate, and do not serve to constrain, quality multi-family housing.

Yorba Linda Local Roadway Safety Plan (2022)

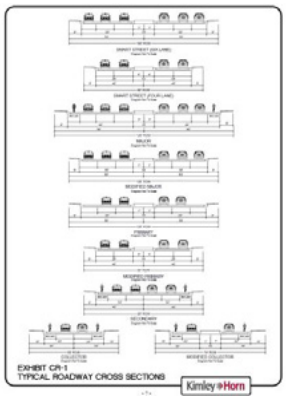
The City of Yorba Linda's Local Roadway Safety Plan (LRSP) is a comprehensive plan that creates a framework to systemically identify and analyze traffic safety related issues and recommend projects and countermeasures. The LRSP aims to reduce fatal and severe injury (F+SI) collisions through a prioritized list of improvements that can enhance safety on local roadways. The LRSP takes a proactive approach to addressing safety needs. It is viewed as a guidance document that can be a source of information and ideas. The Plan analyzes crashes and roadway safety at each major intersection and arterial in Yorba Linda and makes recommendations in the form of a traffic safety toolbox to address the issues at major problem areas.

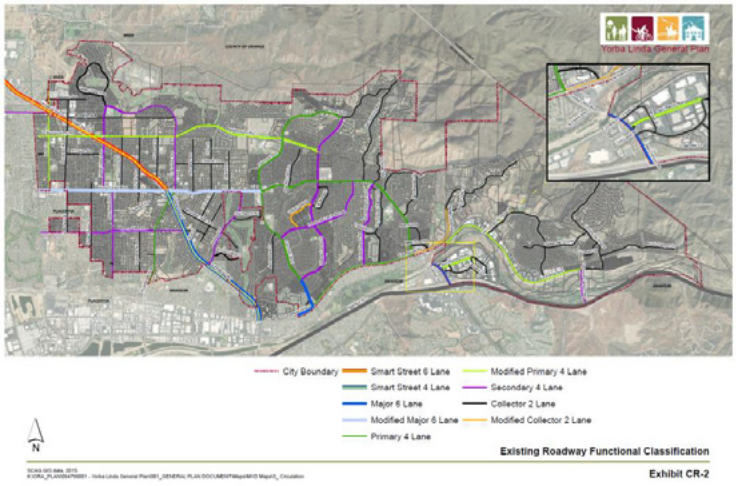
Relevant findings include:

- About 52% of F+SI collisions have occurred at night. Yorba Linda Boulevard, Valley View Avenue, and La Palma Avenue have a higher concentration of nighttime collisions, compared to other roads in Yorba Linda. This may indicate that lighting at these locations should be evaluated to ensure lumen levels are adequate.
- For F+SI collisions in the City of Yorba Linda, 34% of collisions were broadside collisions. This calls for evaluating broadside collisions along the high injury network and other locations throughout the City with similar characteristics. Improvements at these locations may consist of improved signal hardware/larger signal heads, provide protected left turn phase, convert signal to mast arm (from pedestal-mounted), raised medians at the approach to intersections, and others.

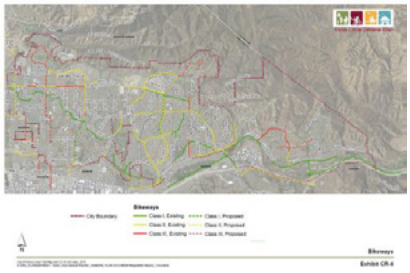
Yorba Linda General Plan: Circulation Element (2016)

The Circulation Element of the Yorba Linda General Plan provides a framework for a functional circulation system for the City that promotes the safe, efficient, and reliable movement of people and goods throughout the community. The chapter defines the goals and policies that will enhance the development and maintenance of the transportation system and maximize freedom of vehicular movement and pedestrian movement in the community. In the General Plan, the City of Yorba Linda uses a functional classification system consistent with classification systems used throughout Orange County. It includes the following street classifications: Smart Street, Major, Primary, Secondary, Collector.





Yorba Linda also has a network of existing bikeways, as well as proposed extensions.



The Circulation Element lays out a series of goals and policies to improve the transportation system within Yorba Linda. Some relevant goals and policies include:

GOAL CR-3– An efficient circulation system that utilizes transportation system management and demand management strategies.

- Policy CR-3.4: Promote employers to provide transit subsidies, bicycle facilities, alternative work schedules, ridesharing, telecommuting, and work-at-home programs, employee education, and preferential parking for carpools/vanpools.
- Policy CR-3.6: Promote the reduction of single occupant vehicle trips, through transportation demand management programs such as ridesharing, telecommuting, and parking management.
- Policy CR-3.8: Encourage new development to provide access to transit, bicycle, pedestrians, and other non-vehicular modes of transportation.

Yorba Linda Parks and Recreation Master Plan (2014)

The purpose of the City of Yorba Linda Parks and Recreation Master Plan is to provide a vision for the future, considering the existing condition of facilities and the total parks and recreation needs and desires of the City residents. The plan guides decision-making regarding policy and contains an inventory and assessment of recreation programs and service offerings, operations, maintenance, and capital improvements to be made over the next twenty years that will enhance the quality of life in the City. The plan also provides an assessment of equestrian needs and options for developing future equestrian facilities within the City.

The plan lays out standards for parks and trails within Yorba Linda. Some of the relevant standards for trails include:

2.5.2e Trail Standards – The City of Yorba Linda Master Plan of Trails establishes a coordinated system of riding and hiking trails and bikeways. The following describes the standards for the various types of trails located in Yorba Linda:

- Earthen Multipurpose Trails-Soft surfaces intended for use by equestrians, hikers, joggers, and some mountain bicyclists where appropriate.
- Paved Multipurpose Trails-Trails for multiple users (hikers, joggers, equestrians, bicyclists) that do not necessarily meet Class I Bikeway standards because of varying widths and surfaces.
- Paved Trails (Class I Bikeway)-Paved paths intended primarily for use by bicyclists, pedestrians, those in wheelchairs and those with strollers.
- Bike Lanes (Class II Bikeway)-Striped, stenciled and signed lanes on streets or highways for the use of bicycles.
- Bike Routes (Class III Bikeway)-Signed routes along streets or highways, bicycles share travel lanes with motor vehicles.

Yorba Linda General Plan: Riding, Hiding and Bikeway Trails Component (2005)

The update to the Master Plan of Trails works to create a plan to develop a complete network of trails throughout Yorba Linda. Equestrians, joggers, hikers, bicyclists both mountain and road, and those with specific accessibility needs were all considered to accommodate the different type of trails for each user. The plan led to the following recommendations:

a. The City Council should authorize the City Manager to 1) effectuate the completion of the missing trail links, and 2) to work with property owners to make adjustments in property lines to achieve trail widths, depending upon the circumstances per the subject trail element.

b. The City should consider establishing a Trails Manager position responsible for enforcing the Trails Master Plan and the General Plan as it relates, as well as this trails study, and coordinating with other departments such as Planning, Parks and Recreation, and Public Works Trails issues. The Trails Manager would also act as the City's public relations officer as it relates to trails.

c. The City should establish a marketing campaign that informs the residents of the value of the trail system, and provides them with a user-friendly map that is printed or accessible via the City's website.

Appendix B: Suitability Analysis

MEMORANDUM

To: Cities of Yorba Linda, CA and Placentia, CA

From: Ryan Johnson; Alta Planning + Design

Date: 10/24/2023

Re: Land Use Suitability Analysis

Land Use Suitability Analysis

Background and Scope

Alta has identified potential areas where easements could be implemented to extend existing trails or create new trails utilizing proximity to common destinations and environmental variables included in the land use data. Alta will focus our field work on identifying potential locations for future local multipurpose trails (recreational biking or walking, hard surface or soft surface); or even future equestrian trails (earthen / soft surface).

Suitability Analysis

Data

Alta utilized the following GIS data in the suitability analysis to identify key corridors for active travel.

- Existing & Proposed bike/ped facilities (SCAG)
- Land Use (SCAG) 2019 – updated to 2021
- Commercial Districts (Alta-generated, using Overture data and Parcel land use type), 2023
- Libraries (Alta)
- City Halls (Alta)
- Schools (CSCD)
- Open Space / Parks (SCAG)

Analysis

Alta created a suitability score based on both the distance of parcels from destinations such as commercial district area edges, libraries, schools, city halls, parks; proximity to disadvantaged communities; as well as environmental data available within the existing parcel dataset.

For this suitability score, lower values are better. The distance to different destinations was calculated and recorded in the data, then combined and ranked as percentiles. Parcels in the lowest percentile groups received fewer points to create a *Distance Score*.

Environmental data within the parcel dataset and the associated scores for each variable are shown in **Table 1**. Again, lower scores are better in this case. Total points for the environment were combined and ranked as percentiles. Parcels in the lowest percentile groups received fewer points to create an overall *Environmental Score*.

Next, distance from census tracts designated by the California Environmental Protection Agency (CalEPA) as disadvantaged communities was also included in the analysis. The distance to these communities for each parcel was calculated and recorded in the data, then combined and ranked as percentiles. Parcels in the lowest percentile groups received fewer points to create a *Disadvantage Score*.

The distance, environmental and disadvantage scores were combined for a final **Total Suitability Score**. This score was then symbolized and overlayed with existing trails, proposed trails and layer of parcels symbolized by ownership. This allowed Alta planners to visually inspect and prioritize corridors that create logical paths to connect trail gaps.

Table 1. Scores for Parcels intersecting various environmental factors, SCAG 2021 data

VARIABLE	DESCRIPTION	POINTS
FIRE	Parcel intersects CalFire Very High Hazard Local Responsibility Areas or State Responsibility Areas (November 2020 version) (CalFIRE)	0
FLOOD	Parcel intersects with a FEMA 100 Year Flood Plain data from the Digital Flood Insurance Rate Map (DFIRM), obtained from Federal Emergency Management Agency (FEMA) in August 10, 2017	1
EQUAKE	Parcel intersects with an Alquist-Priolo Earthquake Fault Zone (California Geological Survey; 2018)	0
LIQUAFA	Parcel intersects with a Liquefaction Susceptibility Zone (California Geological Survey; 2016)	3
LANDSLIDE	Parcel intersects with a Landslide Hazard Zone (California Geological Survey; 2016)	2
CPAD	Parcel intersects with a protected area from the California Protected Areas Database(CPAD) – www.calands.org (accessed April 2021)	0
WILDLIFE	Parcel intersects with wildlife habitat (US Fish & Wildlife ServiceCritical Habitat, Southern California Missing Linkages, Natural Lands & Habitat Corridors from Connect SoCal, CEHC Essential Connectivity Areas,Critical Coastal Habitats)	3
CNDDB	The California Natural Diversity Database (CNDDB)includes the status and locations of rare plants and animals in California. Parcels that overlap locations of rare plants and animals in California from the California Natural Diversity Database (CNDDB)have a greater likelihood of encountering special status plants and animals on the property, potentially leading to further legal requirements to allow development (California Department of Fish and Wildlife). Data accessed in October 2020.	2
HCPRA	Parcel intersects Natural Community & Habitat Conservation Plans Reserve Designs from the Western Riverside MHSCP, Coachella Valley MHSCP, and the Orange County Central Coastal NCCP/HCP, as accessed in October 2020	1
WETLAND	Parcel intersects a wetland or deepwater habitat as defined by the US Fish & Wildlife Service National Wetlands Inventory, Version 2.	2

Results

Parcels across the cities of Yorba Linda and Placentia were scored for potential active travel corridors. This analysis assumes that the overall Destination Distance Score, Environment Score and Disadvantage Scores should be weighted equally.

Next Steps

These initial corridors can be used by the project team as potential areas to prioritize for fieldwork. Further discussion with the client about the nature of some of the publicly-owned parcels as well as which planned facilities are near term could indicate which specific corridors are examined in field review.

Appendix C: Public Outreach Summary



YORBA LINDA-PLACENTIA ACTIVE TRANSPORTATION PLAN

Phase I Outreach Summary Report

March 2024

The cities of Yorba Linda and Placentia have all engagement collaterals on file

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Executive Summary

The City of Yorba Linda, the City of Placentia, and the Placentia-Yorba Linda Unified School District (PLYUSD) are collaborating to develop a comprehensive Active Transportation Plan (ATP). The ATP will incorporate bicycle and pedestrian needed improvements, Safe Routes to School (SRTS) and multi-use trail plans, including horse trails.

The Cities of Yorba Linda and Placentia initiated the outreach process in October 2023 and hosted three community meetings in January 2024. The goal of outreach for the initial phase was to promote the community meetings and gather meaningful feedback on walking, biking, rolling and riding through the online map before it closed on January 31, 2024. The feedback collected will be used to develop recommendations to be included in the Draft ATP.

Outreach methods included the use of electronic methods such as e-blasts, Project websites, and social media posts. In addition, more traditional methods were conducted involving distributing community meeting flyers at key public destinations. Featured locations included local bike shops and the Cities' public libraries.

Over the course of the initial outreach period, the Project received over 200 comments from stakeholders through the online map, online/paper feedback forms, and comments through outreach events. These comments came from stakeholders throughout Orange County, including individual stakeholders, residents, and community organizations.

The topics mentioned varied widely and ranged from city connectivity, trails in Placentia, crosswalks, pedestrian/student safety, improved sidewalks, improved bicycling infrastructure, and more.

The feedback generated will help provide guidance on the development of the Draft ATP. The Draft ATP is scheduled to be released in spring 2024 where the outreach will include a virtual community meeting and attending local community events to garner comments on the document to be included in the Final plan.

All engagement collaterals are on file with both cities.

1. Introduction

1.1. Overview

This bi-city ATP is needed to add and to connect infrastructure for safer, more accessible walking and biking for school children, families, residents, and visitors, as well as for improving the multi-use trail network for exercise and recreation.

Currently, neither city has an ATP or SRTS program. The ATP will result in recommended infrastructure/non-infrastructure projects and programs that reflect local and national engineering best practices, rigorous data analysis, and extensive stakeholder engagement. Additionally, the 6 Es of SRTS (Engagement, Equity, Encouragement, Education, Engineering, and Evaluation) will be focused on throughout the development of the ATP.

The Cities of Yorba Linda and Placentia coordinated all public outreach activities with the project team, which consisted of PYLUSD, Caltrans, Alta Planning + Design, and MBI Media.

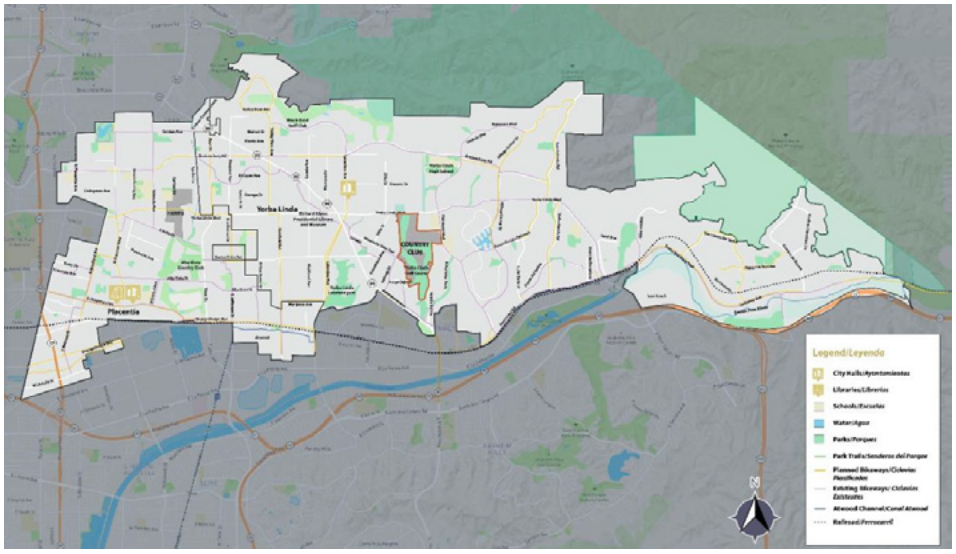


Figure 1: Project Area Map

The initial outreach period began in October 2023 and continued through January 31, 2024. During the outreach period, the Project Team attended local community events and hosted three public community meetings (2 in-person and 1 virtual) in English, with Spanish interpretation available. Each meeting had a casual, open house format. The meetings consisted of a PowerPoint presentation, project boards detailing types of infrastructure the Project Team will investigate improving, and several ways for attendees to provide feedback. Feedback opportunities included feedback forms, an overview of the online input map during the virtual meeting, and both a physical and digital input map at the in-person meetings.

Community meetings were held on the following dates:

Table 1: Community Meetings Overview

Meeting	Date	Attendance	Feedback Forms
Virtual Via Zoom	Wednesday, January 11, 2024	8 attendees	N/A
In-Person Yorba Linda Public Library 4852 Lakeview Avenue, Yorba Linda	Wednesday, January 17, 2024	7 attendees	1
In-Person Whitten Community Center 900 S Melrose St, Placentia	Thursday, January 18, 2024	2 attendees	0



Figure 2: Public Outreach Methods and Feedback Themes

2. Outreach Notification

Community members and stakeholders were notified about the Draft ATP and encouraged to submit feedback through various outlets such as email notification, social media, City newsletters, and flyers.

2.1. Community Meeting Flyer

The community meeting flyers promoted the Project, the upcoming community meetings, the project webpage, and how to submit feedback. Virtual community meeting flyers were distributed via social media posts and City email notifications. The flyers were utilized to directly notify the community and ensure these areas were informed of the project. Physical flyers were also distributed to the following community locations:

- Fenix Cycling (Yorba Linda)
- Jax Bicycle Center (Yorba Linda)
- Placentia Library
- Whitten Community Center (Placentia)

2.2. Email Notification

Emails were distributed to the stakeholder email list to promote the start of the initial outreach period, community meetings, the online comment map, and encourage participation throughout. A total of 4 emails were distributed to the stakeholder list consisting of approximately 160 email addresses between Wednesday, November 29, 2023, and the closing of the outreach period on Wednesday, January 31, 2024.

2.3. Social Media

Social Media posts were published by the Cities of Yorba Linda and Placentia to promote the Project, the in-person and virtual community meetings, and how to comment during the initial outreach period. The posts were developed by the outreach team and posted on the Cities' social media accounts. Facebook, Instagram, and Twitter were utilized to launch regular feed posts. The posts included project information, meeting information, and a call to action to provide comments on the online map to be incorporated into the Draft ATP.

2.4. Technical Advisory Committee Communications Toolkit

The project team conducted a total of two Technical Advisory Committee (TAC) meetings prior to the online map closing on January 31, 2024. Invited stakeholders included PYLUSD, city residents and local active transportation enthusiasts, county agencies, members of cycling and equestrian organizations, and more.

In the first TAC Meeting, members requested a toolkit to promote the project to members of their organizations or other external stakeholders. The toolkit provided to the TAC members consisted of a project overview, graphics, newsletter text, and social media text to share.

2.5. Project Webpage

A project website was created and contains the following:

- Materials
  a) Fact Sheet (English and Spanish)
  b) Community Meeting Materials

i) Meeting Flyer (English and Spanish)
ii) Virtual Community Meeting Recording (English and Spanish)

- Overview
- Goals
- Schedule
- Online Feedback Map
- Feedback form
- Community Meeting Details
- Contact information

2.6. Online Feedback Map

The online feedback map on the project webpage allowed participants to virtually click on specific locations on the project map that they would like to see improvements on. Participants could add comments on the map for improvements to active transportation trails, bikeways, pathways, and more. Over 200 comments were received on the map (see screenshot below). General themes included:

- Make sidewalk & crossing improvements (e.g., curb ramps, crossing signals)
- Close gaps in trail & bikeway networks
- Improve access to Chino Hills State Park, Carbon Canyon & surrounding cities
- Better maintain existing active transportation facilities

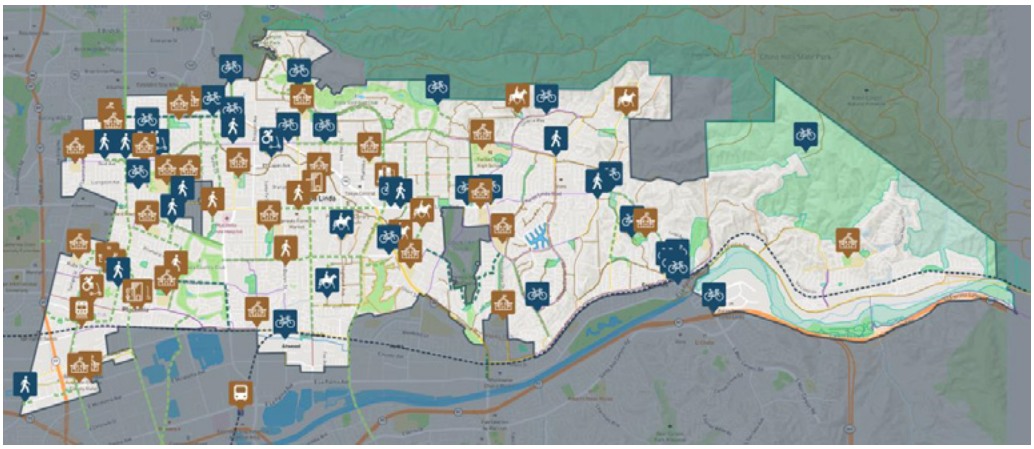


Figure 3: Online Feedback Map Screenshot

3. Local Community Events

The project team conducted outreach at a community event in each respective city. The pop-up events allowed the project team to go directly to the public to seek input, engage the community, and inform about the project. The team shared the fact sheets in English and Spanish with booth visitors and had sign-in sheets to add to the project distribution database, presentation boards that provided information on bicycle and pedestrian facilities, and iPads were available with the online feedback map. Additionally, a physical version of the online feedback map with barrier and destination post-it notes were available as another means to collect data. Feedback forms were also used to encourage attendees to submit comments on the project.

3.1. Placentia Local Community Event

On Saturday, October 14, 2023, from 10am to 4pm the project team attended the Placentia Heritage Festival at the Tri-City Regional Park (2301 N. Kraemer Blvd., Placentia, CA 92870). The Heritage Festival was a family-friendly event that features a car show, parade, live music, family-fun games, crafts, local vendors, etc.



Table 2: Placentia Local Community Event Summary of Participation

Walks-ups	Barrier & Destination Post-it Notes	Sign-Ups	Feedback Forms
50 (2 Spanish speakers)	20	3	4 (written)

3.2. Placentia Local Community Event Key Concerns

Below is a list of common topics heard from the community:

- Happy this plan is taking place and promoting ATP
- Certain streets need traffic light improvement
- Unsafe walking, drivers do not stop for pedestrians
- Make crosswalks more visible
- Separate bike lanes and driving
- Many city streets are missing ramps on sidewalks
- Helpful for pedestrians and the drivers when crosswalks have a timer
- Connectivity to other cities; Fullerton, Anaheim, and Brea

3.3. Yorba Linda Local Community Event

On Saturday, December 2, 2023, from 4pm to 9pm the project team attended the Holiday on Main Street (4905 Main St., Yorba Linda, CA 92886). The Holiday on Main Street was a family-friendly event that features local vendors, youth talent shows, holiday festivities, etc. The project team was positioned by the talent show stage and did not receive a lot of interest as the audience was focused on the performances.



Table 3: Yorba Linda Local Community Event Summary of Participation

Walks-ups	Barrier & Destination Post-it Notes	Sign-Ups	Feedback Forms
40	1	2	0

3.4. Yorba Linda Local Community Event Key Concerns

Below is a list of common topics heard from the community:

- Happy this plan is taking place and promoting ATP
- Maintaining the horse trails
- Making crosswalks more visible
- Add and separate bike lanes and driving

4. Virtual Community Meeting

4.1. Format of Meeting

The virtual meeting was held via Zoom on January 11, 2024, and consisted of a welcome, staff introductions, the project presentation, and concluded with an informal question and answer session. A Zoom Spanish interpretation channel was available as well.

4.2. Attendees

The following table provides a brief summary of the virtual meeting attendees:

Table 4: Virtual Community Meeting Attendees

Date & Time	Event	Attendees	Organizations/ Community Groups
Wednesday, January 11, 2024	Virtual Via Zoom	8 attendees	• Yorba Linda Traffic Commission • Canyon Velo Cycling Club • Cal State Fullerton • Orange County Health Care Agency

4.3. Comments

The table below is a summary of the comment's key themes and concerns:

Table 5: Virtual Community Meeting Comment Themes

Date & Time	Event	Comment Themes
Wednesday, January 11, 2024	Virtual Via Zoom	• Accessibility to submit comments. • Bike/pedestrian accident statistics. • Data/statistics from fitness tracking apps. • Existing planned improvements. • Existing bike lanes and pedestrian features. • Bike and car parking. • Connections to other cities' bike lanes and trails. • PowerPoint presentation availability.

5. In-Person Community Meetings

5.1. Format of Meetings

As part of the project's outreach process, two in-person community meetings were held, taking place in the each of the partnering Cities. The first in-person meeting was conducted at the Yorba Linda Public Library in Yorba Linda on January 17, 2024. The second in-person meeting was held at the Whitten Community Center in Placentia on January 18, 2024.

The in-person community meetings were held as an open house format that helped to solicit meaningful feedback and engagement with participants. The format allowed participants to attend at their leisure and created a more casual and inviting atmosphere. These workshops featured display boards, along with project staff strategically placed around the room at "stations" that featured specific topics. The project staff also facilitated conversations and answered questions.

A small introduction presentation was conducted at the beginning of each meeting and included a welcome, overview of the plan, purpose/goals, and an overview of outreach.

Participants were also encouraged to submit written comments through the feedback form as well as via project website.

The meeting was comprised of 7 project poster boards and fact sheets, and feedback forms were provided to attendees at the Welcome and Sign-In table at the entrance of the venue.

Yorba Linda Public Library – Community Room

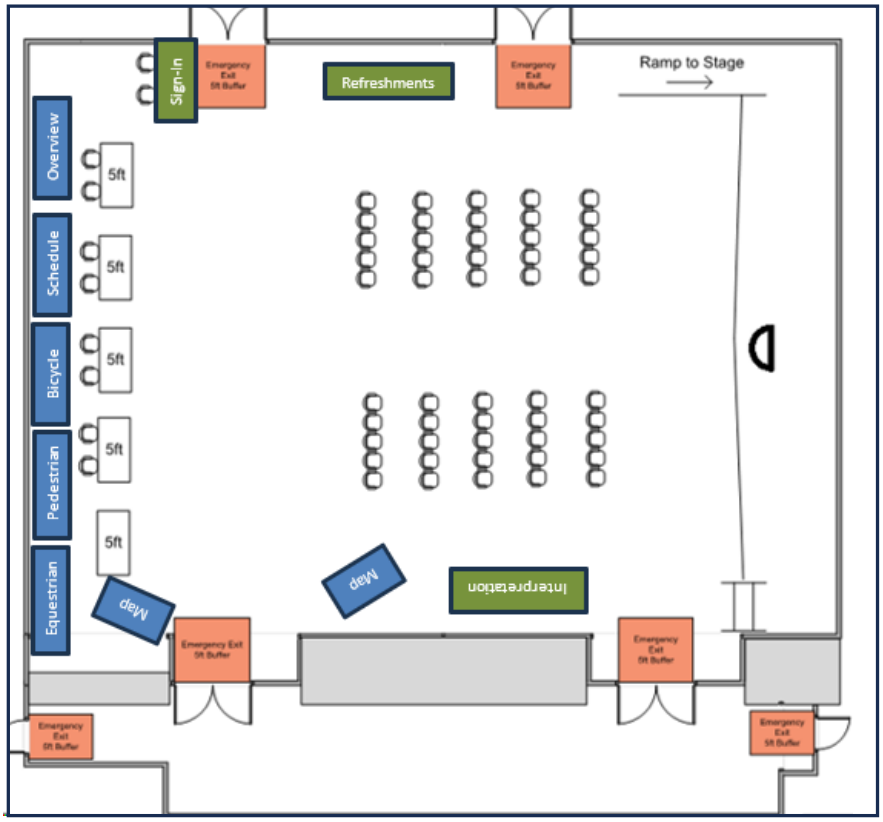


Figure 4: Yorba Linda Community Meeting Room Layout

Whitten Community Center

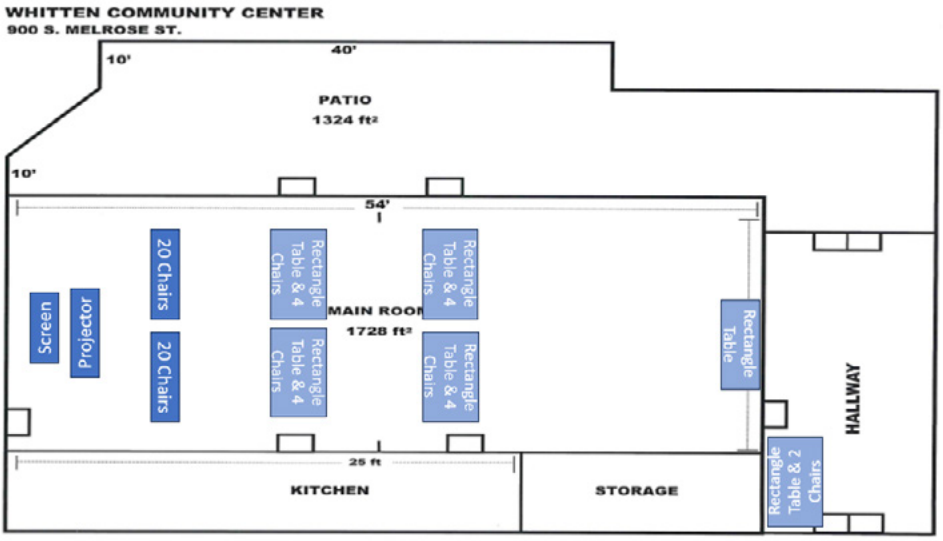


Figure 5: Placentia Community Meeting Room Layout

5.2. Stations

- Sign-In/Welcome
  - Feedback Form (English/Spanish)
  - Fact Sheet (English/Spanish)
- Project Boards
  - Project Overview
  - Schedule
  - Bicycle Facilities
  - Pedestrian Facilities
  - Equestrian Facilities

5.3. Community Meeting Attendees

The following table provides a brief summary of the in-person meeting attendees:

Table 6: In-Person Community Meeting Attendees

Date & Time	Event	Attendees	Organizations/ Community Groups
Wednesday, January 17, 2024	In-Person Yorba Linda Public Library 4852 Lakeview Avenue, Yorba Linda	7 attendees	• Moms of Yorba Linda • OC Sheriff Department • Yorba Linda Traffic Commission • Canyon Velo Cycling Club • Yorba Linda Planning Commissioner

Date & Time	Event	Attendees	Organizations/ Community Groups
Thursday, January 18, 2024	In-Person Whitten Community Center 900 S Melrose St, Placentia	2 attendees	• No specific organization or community group representation

5.4. Comments

The table below is a summary of the comment's key themes and concerns:

Table 7: Community Meetings Comment Themes

Date & Time	Event	Comment Themes
Wednesday, January 11, 2024	Virtual Via Zoom	• Accessibility to submit comments. • Bike/pedestrian accident statistics. • Data/statistics from fitness tracking apps. • Existing planned improvements. • Existing bike lanes and pedestrian features. • Bike and car parking. • Connections to other cities' bike lanes and trails. • PowerPoint presentation availability.
Wednesday, January 17, 2024	In-Person Yorba Linda Public Library 4852 Lakeview Avenue, Yorba Linda	• Pedestrian safety. • More crosswalks. Specifically, around school areas. • Uprooted trees on sidewalks. • Add and separate bike lanes and driving. • Signage indicating where bike lanes are.
Thursday, January 18, 2024	In-Person Whitten Community Center 900 S Melrose St, Placentia	• Signal/crosswalk timing. • Grant/funding distribution. • Active transportation trails in Placentia (near Bastanchury Rd.). • Trail amenities.

6. Conclusion

Throughout the first outreach period, several key themes of potential improvements were determined from stakeholder and community member feedback. The first opportunity is pedestrian safety – including updating existing sidewalks, adjusting signal/crosswalk timing, and adding more crosswalks in both cities, especially near PYLUSD schools. Another key theme garnered was the need for more connectivity between both Cities through bike lanes and active transportation trails. Community members also had various concerns and comments on bicycle transportation. Suggestions included investigating e-bike safety, increasing the amount of designated bike lanes, improving the safety of existing lanes, and adding more signage for cyclists to know where they are allowed to ride and navigate with more ease. Finally, community members submitted suggestions on improving trails throughout the project area. These recommendations included adding more trail amenities and increasing the amount of active transportation trails, especially in Placentia near the highly-traveled Bastanchury Road.

The feedback from stakeholders collected throughout the initial outreach period will influence the Draft Active Transportation Plan. The Draft ATP is anticipated to be open for feedback in Spring 2024, accompanied by the secondary outreach period. Based on the participation from the online feedback map, comments were lacking in South Placentia and East Yorba Linda. Engagement efforts will be more focused in these areas for the next outreach period.



YORBA LINDA-PLACENTIA ACTIVE TRANSPORTATION PLAN

Phase II Outreach Summary Report

November 2024

The cities of Yorba Linda and Placentia have all engagement collaterals on file

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Executive Summary

The City of Yorba Linda, the City of Placentia, and the Placentia-Yorba Linda Unified School District (PLYUSD) are collaborating to develop a comprehensive Active Transportation Plan (ATP). The ATP will incorporate bicycle and pedestrian needed improvements, Safe Routes to School (SRTS) and multi-use trail plans, including horse trails.

The Cities of Yorba Linda and Placentia initiated Phase I of the outreach process in October 2023 and hosted three community meetings in January 2024. Phase II of the outreach process was focused between October 7, 2024, and November 4, 2024. The goal of outreach for Phase II was to promote the virtual community meeting and gather more specific feedback on the bi-city Draft ATP, highlighted recommendations, and Yorba Linda's Updated Riding, Hiking, and Bikeway Trails Component.

Outreach strategies included the use of electronic methods such as e-blasts, project websites, and social media posts. In addition, more traditional methods included stakeholder group presentations, pop-up events at local events or establishments, and distributing community meeting flyers at key public destinations. Featured locations included for flyer distribution were local bike shops and the Cities' public libraries.

Over the course of the Phase II public comment outreach period, the project received approximately 115 comments from stakeholders through the website/Virtual Meeting Room feedback forms, online/paper feedback forms, direct emails to the project team, verbal comments through outreach events, and comments during stakeholder and City Commission meetings. 30 comments were submitted via the project feedback form. These comments came from stakeholders throughout Orange County, including individual stakeholders, residents, and community organizations. The topics mentioned varied widely and ranged from pedestrian/student safety, crosswalks, improve sidewalks, improve bicycling infrastructure, increase accessibility and more.

The feedback generated on the Draft ATP will be reviewed and incorporated to help complete the Final ATP. The Final ATP will be presented to Yorba Linda City Councils in Winter 2024 and 2025 for approval.

All engagement collaterals are on file with both cities.

1. Introduction

1.1. Overview

This bi-city ATP is needed to add and to connect infrastructure for safer, more accessible walking and biking for school children, families, residents, and visitors, as well as for improving the multi-use trail network for exercise and recreation.

Currently, neither city has an ATP or SRTS program. The ATP will result in recommended infrastructure/non-infrastructure projects and programs that reflect local and national engineering best practices, rigorous data analysis, and extensive stakeholder engagement. Additionally, the six Es of SRTS (Engagement, Equity, Encouragement, Education, Engineering, and Evaluation) were focused on throughout the development of the ATP.

The Cities of Yorba Linda and Placentia coordinated all public outreach activities with the project team, which consisted of PYLUSD, Caltrans, Alta Planning + Design, and MBI Media.

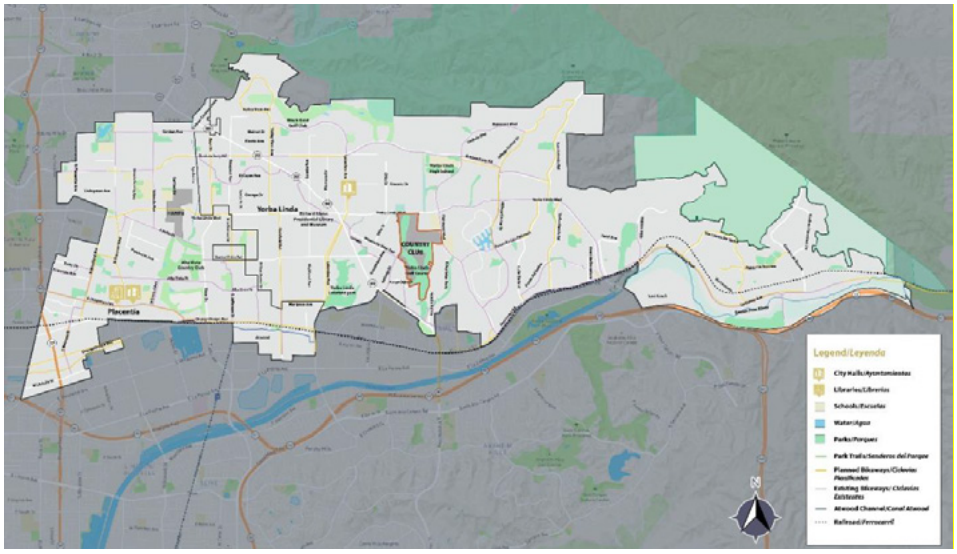


Figure 1: Project Area Map

The public comment outreach period began on October 7, 2024, and continued through November 4, 2024. During the outreach period, the project team attended local community events, presented at local organizations' meetings, and hosted one virtual public community meeting in English, with Spanish interpretation available. Feedback opportunities included online/digital feedback forms as well as written feedback forms and verbal comments at events and meetings.

2. Outreach Notification

Community members and stakeholders were notified about the Draft ATP and encouraged to submit feedback through various outlets such as email notification, social media, City newsletters, and flyers.

2.1. Community Meeting Flyer

The community meeting flyers promoted the project, the upcoming community meeting, the project webpage, and how to submit feedback. Virtual community meeting flyers were distributed digitally via social media posts and City newsletters. The flyers were utilized to directly notify the community and ensure these areas were informed of the project. Physical flyers were also distributed to the following community locations:

- Fenix Cycling (Yorba Linda)
- Jax Bicycle Center (Yorba Linda)
- Placentia Library (Placentia)
- Whitten Community Center (Placentia)

2.2. Email Notification

Emails were distributed to the stakeholder email list to promote review of the Draft ATP, public comment period, community meeting, the virtual meeting room (VMR), and encourage participation throughout. A total of five emails were distributed to the stakeholder list consisting of approximately 160 email addresses between Wednesday, October 9, 2024, and near the closing of the comment period on Friday, November 1, 2024.

2.3. Social Media

Social Media posts were published by the Cities of Yorba Linda and Placentia to promote the project, the virtual community meeting, and how to comment on the Draft ATP. The posts were developed by the outreach team and posted on the Cities' social media accounts. Facebook, Instagram, and X (formerly known as Twitter) were utilized to launch regular feed posts. The posts included project information, community meeting information, and a call to action to provide comments on the Draft ATP to be incorporated into the Final ATP.

Additional posts were circulated within other platforms to advertise the virtual community meeting and public comment period for the Draft ATP. These supplementary posts were included in the Yorba Linda Buzz Facebook Group, the Placentia Buzz Facebook Group, and the NextDoor app.

2.4. Technical Advisory Committee Communications Toolkit

The project team conducted one Technical Advisory Committee (TAC) meeting during the Draft ATP public comment period. Invited stakeholders included PYLUSD, city residents and local active transportation enthusiasts, county agencies, members of cycling and equestrian organizations, and more.

Members were provided a toolkit to promote the project, comment period, and community meeting to members of their organizations or other external stakeholders. The toolkit provided to the TAC members consisted of a project overview, graphics, newsletter text, and social media text to share.

2.5. Project Webpage

A project website was updated for Phase II and included the following:

- Materials
  a) Draft Active Transportation Plan
  b) Updated Riding, Hiking, and Bikeway Trails Component
  c) Fact Sheet (English and Spanish)
  d) Community Meeting Materials
    i) Meeting Flyer (English and Spanish)
    ii) Phase I Virtual Community Meeting Presentation and Recording (English and Spanish)
    iii) Phase II Virtual Community Meeting Presentation and Recording (English and Spanish)
- Overview
- Goals
- Schedule
- Feedback form
- Community Meeting Details
- Contact information

2.6. Virtual Meeting Room

The project's virtual meeting room (VMR) was added to the project website as an interactive hub during the Draft ATP comment period for the community to learn about the project with 24/7 access to project information and comment form. The VMR was launched starting Monday, October 7, 2024, through Monday, November 4, 2024. The VMR was promoted via the meeting invitation flyer, project fact sheet, social media posts, email outreach, the TAC toolkit, and virtual community meeting. The VMR offered visitors the opportunity to learn about the project, highlighted recommendations, the Draft ATP and Updated Riding, Hiking, and Bikeway Trails Component, and the commenting period. Visitors were able to sign up for the project database, download project materials including the Draft ATP, and review recommendation maps. The VMR served as an extension to outreach efforts, allowing the public and stakeholders to visit the site at their convenience to take a virtual walk through the VMR's stations, view the virtual boards, and submit comments.

The English and Spanish recording of the virtual community meeting, held on Tuesday, October 22, 2024, was added to the VMR to provide access to the meeting and project team presentation for anyone unable to attend the meeting. Approximately 1,300 unique/new users accessed the website landing page/VMR with a total of 22,000 page views during Phase II outreach.

Figure 2 below illustrates the VMR main room with the stations and multiple boards for viewing.



Figure 2: Virtual Meeting Room Screenshot

The virtual boards were assigned to VMR stations to reflect specific topics covered in the Draft ATP and highlighted recommendations.

Table 1: Virtual Meeting Room Stations and Boards (English/Spanish)

VMR Station	Assigned Virtual Boards
Station 1: Project Overview	1. Project Overview 2. Schedule 3. Draft ATP Overview/Goals
Station 2: Bicycle Facility Recommendations	1. Bicycle Facility Toolkit 2. Yorba Linda Bicycle Facility Recommendations 3. Placentia Bicycle Facility Recommendations
Station 3: Pedestrian Facility Recommendations	1. Pedestrian Facility Toolkit 2. Yorba Linda Pedestrian Facility Recommendations 3. Placentia Pedestrian Facility Recommendations
Center of the Room	1. Feedback Form 2. Materials a) Draft Active Transportation Plan PDF b) Updated Riding, Hiking, and Bikeway Trails Component PDF c) Fact Sheet (English and Spanish) d) Community Meeting Materials

VMR Station	Assigned Virtual Boards
	i) Meeting Flyer (English and Spanish) ii) Virtual Community Meeting Presentation
Station 4: Equestrian Considerations	1. Equestrian Considerations 2. 2024 Yorba Linda Riding, Hiking, and Bikeway Trails Component
Station 5: Safe Routes to School	1. Safe Routes to School Audits Completed 2. Yorba Linda SRTS Map Recommendations 3. Placentia SRTS Map Recommendations
Back Wall Video	1. Recording of Virtual Community Meeting (English/Spanish)

2.6.1. Website/VMR Virtual Comment Cards

A total of eight comments were submitted through the website/VMR feedback forms. These comments were received from local residents and agencies.

Key topics mentioned collected through the virtual feedback forms are listed below.

- Draft ATP language and map clarifications for Final ATP (Caltrans District 12)
- Placentia streets mentioned in Draft ATP are Tier 2 locations in Caltrans District 12's CAT Plan
- ADA curb ramp recommendations
- Prioritization of bike lane gaps
- Consideration of active transportation near local collage Cal State Fullerton
- Support for Draft ATP SRTS recommendations
- Overall project support
- Additional SRTS recommendations for El Dorado High School and Rose Drive Elementary School
- Prioritization of SRTS recommendations

3. Local Community Events

The project team conducted outreach at several community events in each respective city. The pop-up events allowed the project team to go directly to the public to seek input, engage the community, and inform about the project. The team shared fact sheets in English and Spanish with booth visitors and had sign-in sheets to add to the project distribution database, virtual community meeting flyers, and iPads were available with the VMR. Additionally, a physical booklet was available to stimulate specific feedback, including project overview information and highlighted recommendations and maps for each topic the Draft ATP addresses. Feedback forms were also used to encourage attendees to submit comments on the Draft ATP.

3.1. Yorba Days Event

On Saturday, May 4, 2024, from 10am to 2pm the project team attended the Yorba Days event in Old Town Yorba Linda (4905 Main St, Yorba Linda, CA 92886). The Yorba Days event was a family-friendly event that featured a car show, parade, live music, crafts, local vendors, etc. After the closeout of the online feedback map in Phase I, the project team provided a physical map for attendees to submit any remaining barrier and destination Post-It notes. Flyers advertising the upcoming release of the Draft ATP were also distributed.



Table 2: Yorba Days Event Summary of Participation

Walks-ups	Feedback Forms	Barrier and Destination Post-it Notes	Key Comments/Themes
46	2	18	• Walking is great in Yorba Linda • During COVID, walked every street in Yorba Linda • The cement barriers for the bike paths in streets is confusing when driving • Need to make it safer for horse riding • Develop more bike paths away from cars • Like the improvements done on the Santa Ana River Trail • Lakeview Street is very unsafe for horses • Develop a horse crossing bridge • Appreciate the bike paths around the city

3.2. Yorba Linda Community Center Pop-up Event

On Tuesday, October 8, 2024, from 9am to 1pm the project team held a pop-up at the Yorba Linda Community Center. This date and timeframe were chosen to target one of the Community Center's busiest times, when seniors and class attendees frequent. The project team interacted with seniors, families, and community members attending classes at the Community Center.

Table 3: Yorba Linda Community Center Pop-up Event Summary of Participation

Walk-ups	Feedback Forms	Fact Sheets/ Flyers Distributed	Key Comments/Themes

40	0	30	• More trail safety
			  • Not enough lighting on the trails/walkways
			  • Plants need to be trimmed to avoid people hiding in them
			• Bring old electric cable cars back
			• Safety hazard of Yorba Linda + Fairmont turn signal changing quickly
			• More transportation from Anaheim Hills to Yorba Linda

3.3. Placentia Old Town Live Event

On Thursday, October 10, 2024, from 6pm to 8pm the project team attended the Placentia Old Town Live Concert Series (100 Block of Santa Fe Avenue, Placentia). The Placentia Old Town Live Event was a concert-focused event that featured local vendors. The project team was positioned by the show stage and did not receive a lot of interest as the audience was focused on the performances.

Table 4: Placentia Old Town Live Event Summary of Participation

Walk-ups	Feedback Forms	Fact Sheets/ Flyers Distributed	Key Comments/Themes
3	0	3	• Attendees were happy that the Cities are trying to make these improvements • Sidewalks in Placentia need to have more ramps for accessibility

3.4. Placentia Heritage Festival Event

On Saturday, October 19, 2024, from 9am to 4pm the project team attended the Placentia Heritage Festival at the Tri-City Regional Park (2301 N. Kraemer Blvd., Placentia, CA 92870). The Heritage Festival was a family-friendly event that features a parade, live music, family-fun games, crafts, local vendors, etc.



Table 5: Placentia Heritage Festival Event Summary of Participation

Walk-ups	Feedback Forms	Fact Sheets/ Flyers Distributed	Key Comments/Themes

60	1	60	• Appreciation for attendance at community events and Spanish project materials
			• Community felt safe during the day on all trails/ walkways currently available
			• SRTS:
			  • Safe routes to schools should be a priority for this project
			  • Lack of safe sidewalk at Bradford/Placentia on median by Valencia High School
			  • El Dorado High School needs pedestrian access near Holmes Ave/Valencia Ave
			  • Bernardo Yorba Middle School walkway improvement
			  • Lack of safety on the sidewalks for students currently in this area
			• Connectivity:
			  • OC Loop connectivity
			  • Connect N/S route at Palm/Carbon Creek down to Santa Ana River Trail
			• Accessibility:
			  • All walkways and paths should be accessible for the visually impaired

Walk-ups	Feedback Forms	Fact Sheets/ Flyers Distributed	Key Comments/Themes
			• Need wheelchair accessible curb cuts • Frustration with lack of bike/car lane separation • Additional lighting/police at night • Do not pinch bike lanes at intersections • E-bike speed regulation

3.5. Yorba Linda Library Pop-up Event

On Monday, October 21, 2024, from 2:15pm to 7:15pm the project team held a pop-up at the Yorba Linda Library/Cultural Arts Center (4852 Lakeview Ave, Yorba Linda, CA 92886). This date and timeframe were chosen to target one of the Library's busiest times, when class attendees and students visit most. The project team interacted with students, families, and community members attending classes or visiting the library.

Table 6: Yorba Linda Library Pop-up Event Summary of Participation

Walk-ups	Feedback Forms	Fact Sheets/ Flyers Distributed	Key Comments/Themes
30	0	30	• Families are impressed that Yorba Linda is taking initiative to create Safe Routes to School • Yorba Linda does not have much transportation for seniors • Students want accessible walkways to school • Concerns about safety for children should be a priority • Gratitude for the project

3.6. Placentia Library Pop-up Event

On Friday, October 25, 2024, from 9am to 1pm the project team held a pop-up at the Placentia Library (411 E Chapman Ave, Placenta, CA 92870). This date and timeframe were chosen to target one of the Library's busiest times, when class attendees and students visit most. The project team interacted with library class attendees, students, and community members.

Table 7: Placentia Library Pop-up Event Summary of Participation

Walk-ups	Feedback Forms	Fact Sheets/ Flyers Distributed	Key Comments/Themes
20	0	20	• Issues with cars and pedestrian walkways at Tuffree Street Intersection • Safety of walkways should be a priority for children • Support for a trail to Bastanchury Street • Equestrian considerations are just as important to accommodate as pedestrian and bicycle considerations

4. Virtual Community Meeting

4.1. Format of Meeting

The virtual meeting was held via Zoom on October 22, 2024, and consisted of a welcome, staff introductions, and a project presentation. The presentation included a project overview, goals, outreach overview, Draft ATP overview, and instructions on how to submit comments. The meeting concluded with an informal question and answer session, where attendees could submit questions verbally, through the Zoom chat box, and the Zoom Q&A function. A Zoom Spanish interpretation channel was available as well.

4.2. Attendees

The following table provides a brief summary of the virtual meeting attendees:

Table 8: Virtual Community Meeting Attendees

Date & Time	Location	Registrants	Attendees	Organizations/ Community Groups
Tuesday, October 22, 2024	Virtual Via Zoom	19	13 attendees	• Orange County Sherriff • Placentia-Yorba Linda Unified School District • Wagner Elementary School • Canyon Velo Cycling Club

4.3. Comments

The list below is a summary of the comment's key themes and concerns:

- Public comment effect on Final ATP
- Accessibility to read/zoom in on Draft ATP and maps
- Project timeline/implementation

- Side of bikeways lack signal buttons
- Support for proposed recommendations
- Adding the meeting PowerPoint to project website/VMR

5. Stakeholder Presentations

Supplemental presentations at stakeholder meetings were coordinated with key community organizations and stakeholder groups within the project area. The purpose of the presentations was to educate and garner feedback from interested groups related to active transportation in the community. The project team attended established organization meetings in person or initiated individual meetings virtually. More details on each presentation and the feedback received are documented in their respective meeting quick reports.

The following table provides a brief summary of the stakeholder presentations:

Table 9: Additional Stakeholder Presentation Overview

Organization	Presentation Topics	Date & Time	Location	Attendees	Comment Themes
Placentia-Yorba Linda Unified School District PTA Council	• Project overview and goals • Phase I SRTS survey results • Overview of the SRTS walk audits • Phase I key comment themes • Project outreach • Information on the upcoming release of the Draft ATP • Project resources • Q&A	Wednesday, June 5, 2024	In-Person: Yorba Linda Unified School District Building 1301 E Orangethorpe Ave, Placentia, CA 92870	Approximately 25 attendees	• 500 new students added to the District this year • Resend SRTS survey for more feedback • Lighting needed on El Cajon Trail (specifically between Eureka Ave & Casa Loma Ave) • Add driveways to school entrances for safer pick up/drop off • The group likes having "Right Turn Only" signs at driveways • They would like more dedicated left-turn signals into school driveways • Concerns about the safety of Crossing Guards • Coordinate with Walk to School Day in October • Schools outside of Placentia/Yorba Linda but within the district not being studied (Anaheim, Fullerton, etc.) • Additional groups to present to/events to have pop-up booth • E-bike safety • Possible pop-up events: Yorba Linda 4th of July celebration, Movies in the Park
Yorba Linda Sunrise Rotary Club	• Project overview and goals • Draft ATP overview • How to comment on Draft ATP • Outreach overview • VMR walkthrough	Friday, October 18, 2024	In-Person: Black Gold Golf Course 1 Black Gold Dr, Yorba Linda, CA 92886	Approximately 30-40 attendees	• Pedestrian and bike trail improvements are needed. • Is this project similar to or coordinating with OC Loop? • Does this project involve vehicle lane reduction? • Need to be able to cross at Bastanchury/Rose

Organization	Presentation Topics	Date & Time	Location	Attendees	Comment Themes
	• Project resources • Q&A				• More connectivity to Canyon Creek Trail, possibly with OC Loop • Are equestrian trail fencing improvements possible? Or is this not viable due to City Right of Way? • Will this Plan address e-bike safety enforcement, especially on trails?
Yorba Linda Country Riders	• Project overview and goals • Yorba Linda bicycle recommendations • Riding, Hiking, and Bikeway Trails Component overview • Yorba Linda equestrian and trail recommendation • How to comment on Draft ATP • Project resources • Q&A	Wednesday, October 30, 2024	Virtual, Zoom	2 attendees	• Utility relocation will need to be done for Bastanchury • Strong urge for updates for Ohio route, may have ROW issues in some locations • Private easements related to equestrian trail improvement cannot be included in Plan • Project team will send direct link to Draft ATP for members to review, members may email comments directly.

6. Conclusion

The community feedback garnered in the second outreach period highlights several key opportunities to consider when developing the Final Active Transportation Plan. From both cities, there is a strong demand for enhanced safety measures, including better lighting on trails and walkways, improving crosswalks and bike lanes, increasing e-bike enforcement, and safer traffic management around schools and high-traffic areas. Accessibility needs to be prioritized, with specific requests for more ADA-compliant curb ramps, wheelchair-accessible paths, and facilities for the visually impaired. Additionally, there is a clear desire for better separation between bike lanes and vehicle traffic, as well as more connectivity between local bike lanes. City of Yorba Linda locals requested more equestrian-friendly infrastructure, such as horse crossing bridges and improve trail fencing. Community members also emphasized the need to improve connectivity between local trails and regional networks and create safer school perimeters/drop-off zones, especially for schools in the City of Placentia. Overall the community provided positive feedback and expressed appreciation for the development of this plan and future improvements.

The more specific stakeholder feedback collected throughout the Phase II outreach period will be incorporated and aid in finalizing the Active Transportation Plan. Once complete, the project team will present the Final ATP to the Yorba Linda and Placentia City Councils for approval and adoption.

Appendix D: Safety Analysis

MEMORANDUM

To: City of Yorba Linda; City of Placentia

From: Alta Planning + Design

Date: 9/27/2023

Re: Yorba Linda-Placentia ATP: Collision Analysis Draft

Introduction

This memo provides a collision analysis for the Cities of Yorba Linda and Placentia, California, overviewing crashes occurring from January 1, 2013, to December 31, 2022. This analysis focuses on active transportation collisions resulting in a fatality or serious injury while walking and biking in Yorba Linda and Placentia. Additionally, the analysis examines crashes in the La Jolla and Old Town equity-focus areas in Placentia.

The analysis shows that bicycle and pedestrian crashes are more often severe (i.e., fatalities or serious injuries) in Placentia than in other areas. Crashes are also concentrated on state routes and within equity-focus areas of Placentia. The analysis summarizes collision profile and identifies the type, frequency, and location of crashes that occurred. This analysis would support the future identification of recommendations to improve safety.

Method

Collision data was obtained from the Transportation Injury Mapping System (TIMS), which pulls data from the Statewide Integrated Traffic Records System (SWITRS), a California State database that contains information on crash attributes and locations. TIMS provides datasets of crash, party, and victim table, which includes the specific information of each collision, such as case number, county, route, location, type of crash, year of crash, time of collision, total ft, total injured, light conditions, and weather conditions. The vehicle crash data was obtained to compare the differences and trends between bicycle and pedestrian crashes with vehicle crashes. Collision data occurring on freeways were excluded in this analysis, while those on ramps connecting to local or state roads were included.

Bicycle and Pedestrian Crash History

The Cities of Yorba Linda and Placentia experienced a total of 1,607 crashes from 2013 to 2022. One hundred twenty-three crashes happened while biking and 135 crashes happened while walking. Bicycle- and pedestrian-involved accidents account for 16 percent of all collisions.

Collisions in Yorba Linda and Placentia cluster along Yorba Linda Boulevard, which is an east-west street which crosses both Placentia and Yorba Linda, as well as Rose Drive, a north-south street, crossing both Placentia and Yorba Linda as well. Notably, there are more and denser collisions towards the west of the study area, particularly in Placentia (see Figure 1 and Figure 3).

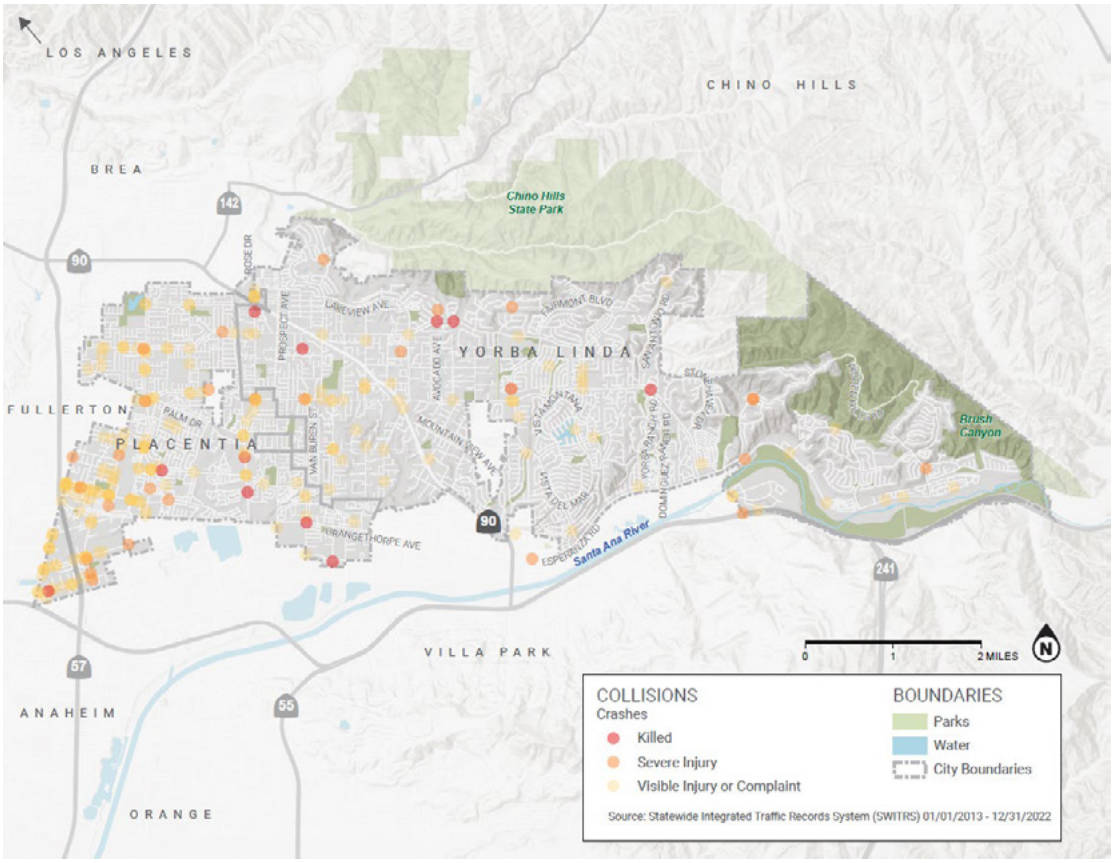


Figure 1. Active Transportation Crashes by Severity

A significant portion of these crashes occur at the western boundary, in the La Jolla and Old Town equity-focus areas of Placentia. Spatially, this analysis reveals that bicycle collisions occurred more often in Placentia and that these incidents were often more severe in nature.

- It is important to note that no reported bike crashes were fatal in Yorba Linda and Placentia over the period.
- Five percent of bicycle or pedestrian crashes are fatal, while only one percent of vehicle crashes are fatal. Notably, nine percent of all pedestrian crashes are fatal.
- Ten percent of bicycle and pedestrian crashes are severe-injury crashes, while only four percent of vehicle crashes are severe-injury crashes. Among all crashes, only five percent are severe-injury crashes, which shows that bicycle and pedestrian severe-injury crashes occur twice as often as all types of crashes.
- Active transportation-related crashes, especially for pedestrians, are more likely to be fatal and severe than other crashes.
- Nearly all crashes (89%) involving bicycles and pedestrians occurred in clear weather conditions, therefore weather does not seem to be a major safety factor in Yorba Linda and Placentia.

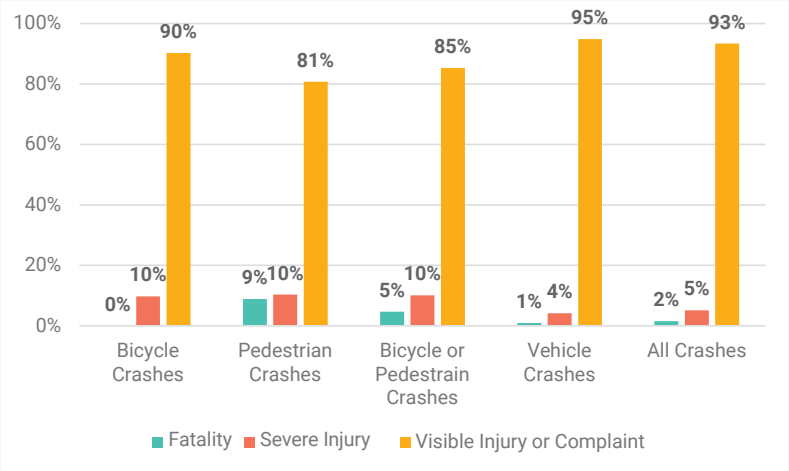


Figure 2. Bicycle and Pedestrian Crashes are more likely to be severe than other types of crashes

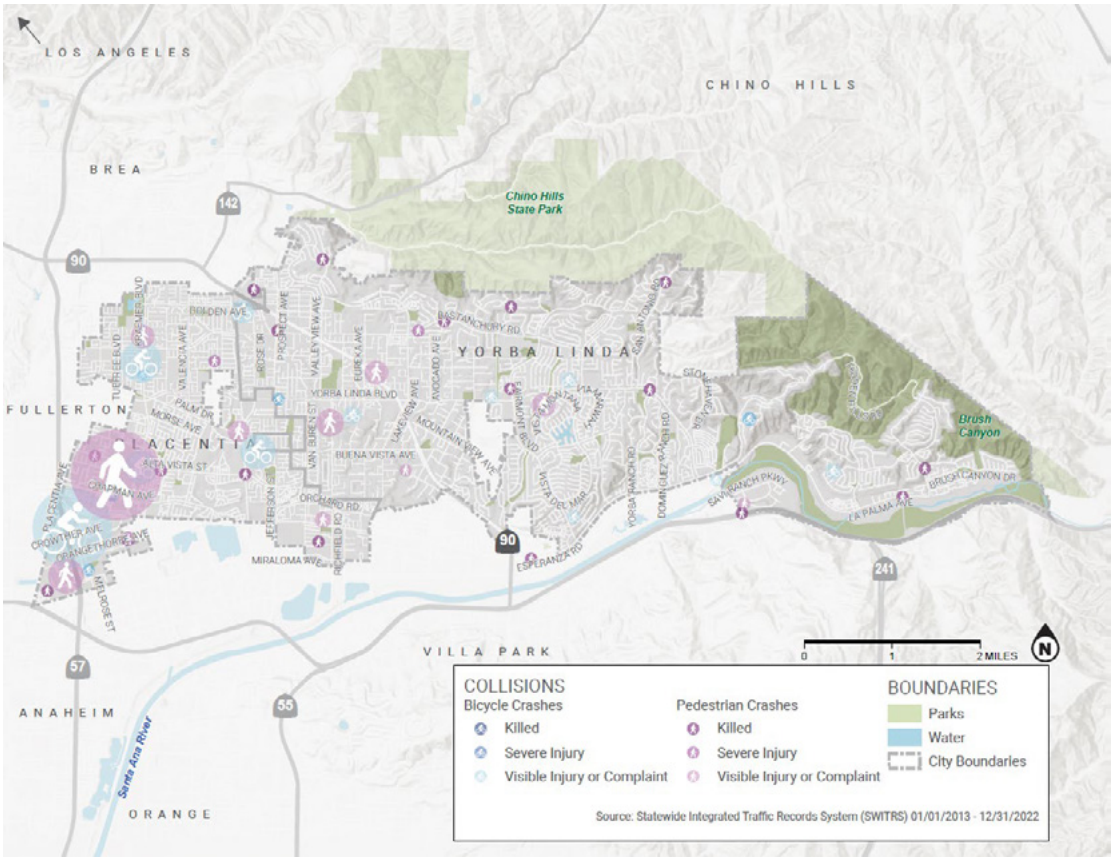


Figure 3. Clustered Bicycle and Pedestrian Crashes by severity

- Bicycle crashes most often occur on weekdays, whereas pedestrian crashes most often occur on Fridays and weekends in Yorba Linda and Placentia.
- Bicycle crashes most often occur on Monday (18%), Wednesday (18%), and Friday (18%). Among all, severe-injury crashes occur more often on Wednesdays.
- Pedestrian crashes occur most often on Fridays (20%) and Saturdays (17%). Fatal crashes mainly happened on Saturday, with 4% of all.

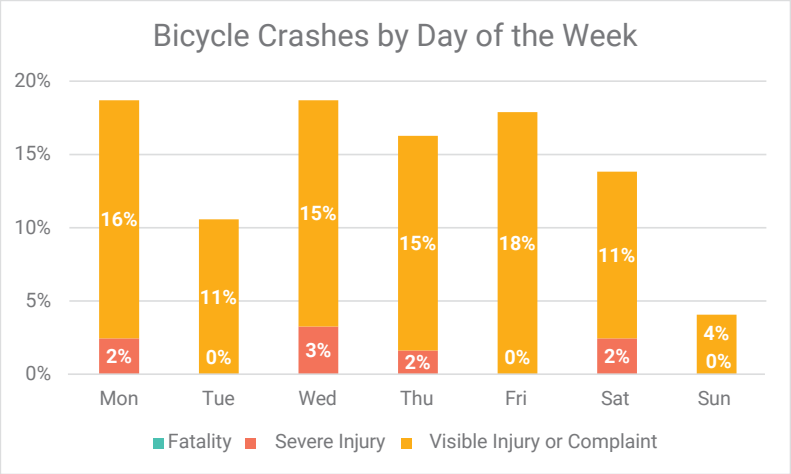


Figure 4. Bicycle Crashes by Day of the Week

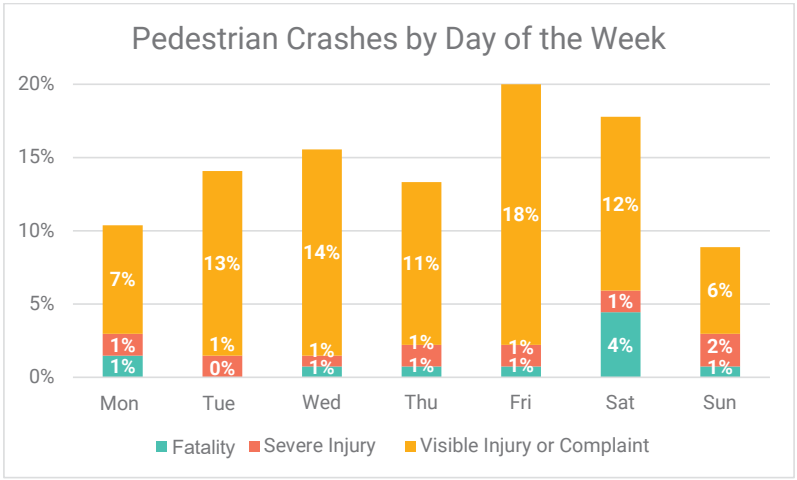


Figure 5. Pedestrian Crashes by Day of the Week

- Bicycle crashes have a decreasing trend among all kinds of injuries, from 28 fatal or injury crashes in 2013 to 5 injury crashes in 2022, with no fatal or severe-injury crashes reported.
- Pedestrian crashes show an increasing trend of crashes from 2019 to 2022.
- There were fewer fatal or severe-injury crashes in 2019 than other years for both bicycle and pedestrian crashes.

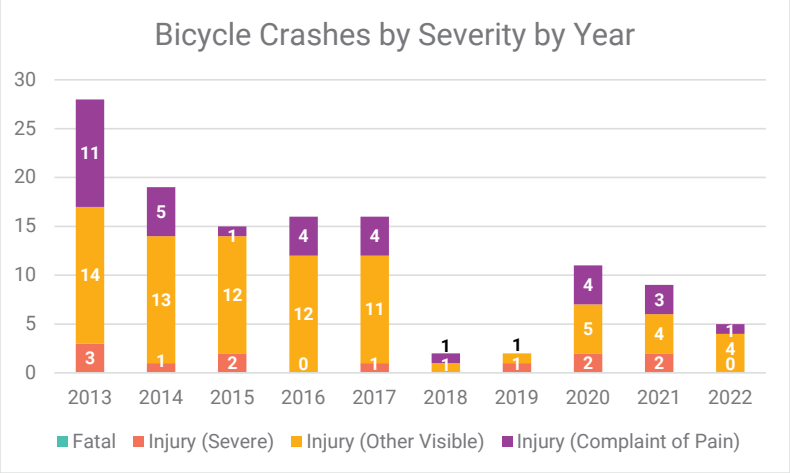


Figure 6. Bicycle Crashes by Severity by Year

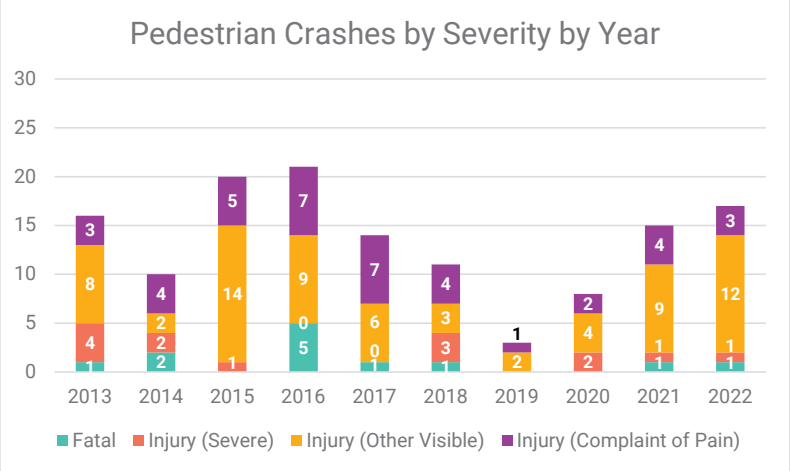


Figure 7. Pedestrian Crashes by Severity by Year

- In Yorba Linda and Placentia, eleven percent of pedestrian fatal or severe-injury crashes occurred when it was dark and street lights were available. Only six percent of pedestrian fatal or severe-injury crashes occurred in daylight conditions.

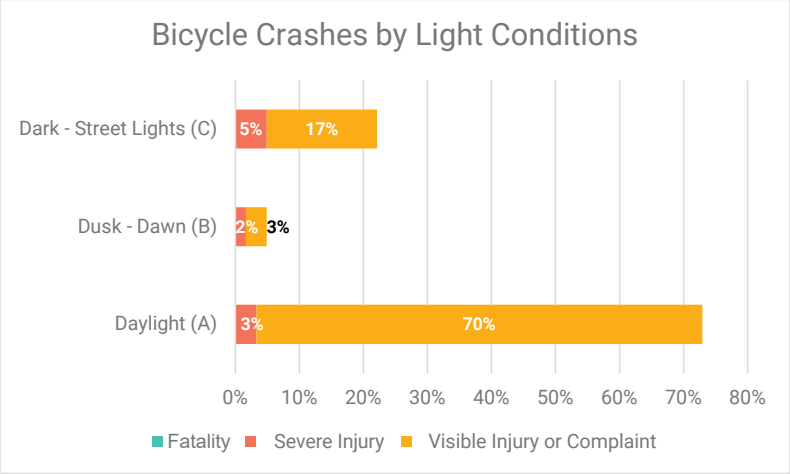


Figure 8. Bicycle Crashes by Light Conditions

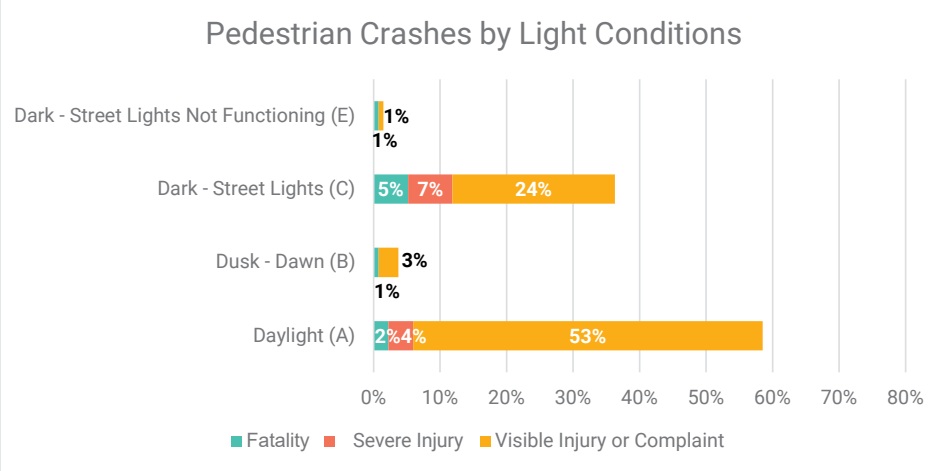


Figure 9. Pedestrian Crashes by Light Conditions

- In Yorba Linda and Placentia, fatal or severe-injury crashes for pedestrians most often happened when pedestrians were crossing outside of a crosswalk (7%). Overall, 45 percent of all severity-types of pedestrian collisions occured while the pedestrian was crossing the street at an intersection with a crosswalk.

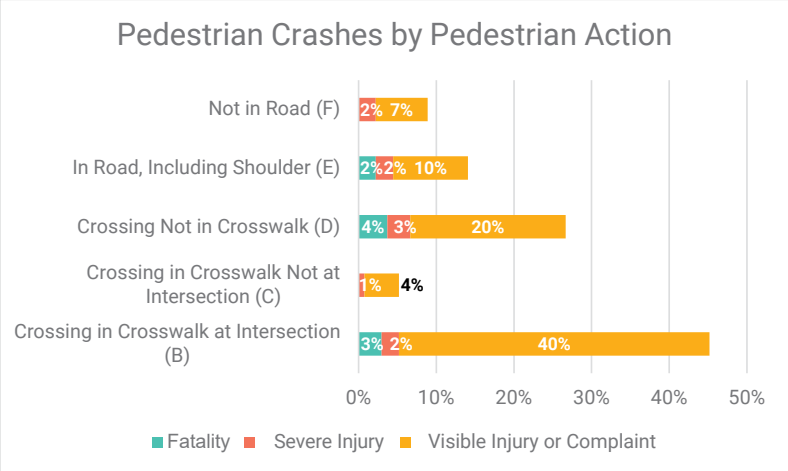


Figure 10. Pedestrian Crashes by Pedestrian Action

- Over 30 percent of all bicycle crashes happened in the La Jolla and Old Town equity-focus areas in Placentia (See Figure 11). Four (4) bicycle Killed or Severe-Injury (KSI) crashes (3%) occurred in equity areas, while eight crashes (7%) were reported outside of the areas.
- A total of 26 percent of all pedestrian crashes occurred in equity areas in Placentia (See Figure 12 and Figure 13).
- Most bicycle crashes occurred along Chapman Avenue in Old Town and Orangethorpe Avenue in the La Jolla neighborhood. There is an existing Class II bike lane along East Chapman Avenue between Central Ave and Orangethorpe Ave, as well as indicates of newly striped bike lanes being implemented along Orangethorpe Avenue. This roadway is currently six lanes wide, with a center turn lane or median as well.
- Most pedestrian crashes occur along Chapman Avenue in Old Town and West La Jolla Street in the La Jolla neighborhood. The La Jolla neighborhood is bisected by State Route 57 ("Orange Freeway"). West La Jolla Street connects the neighborhood with a two-lane bridge over the freeway, with well-used sidewalks.

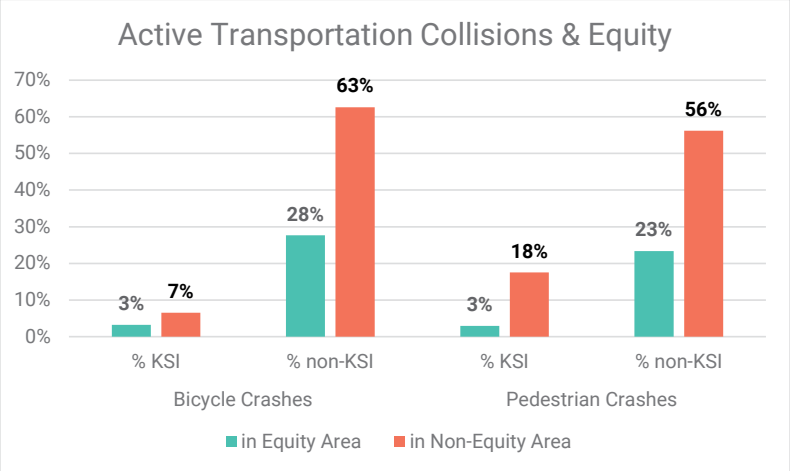


Figure 11. Active Transportation Collisions & Equity

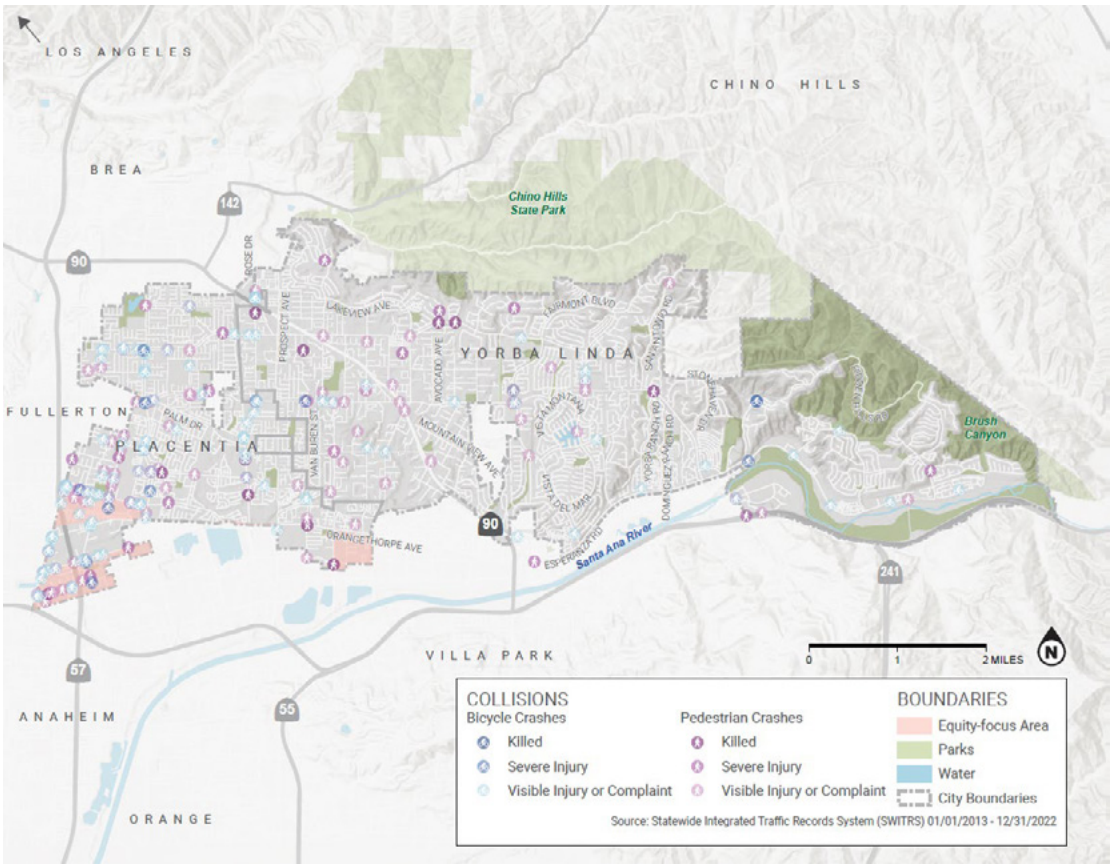


Figure 12. Bicycle and Pedestrian Crashes and Equity-Focus Areas

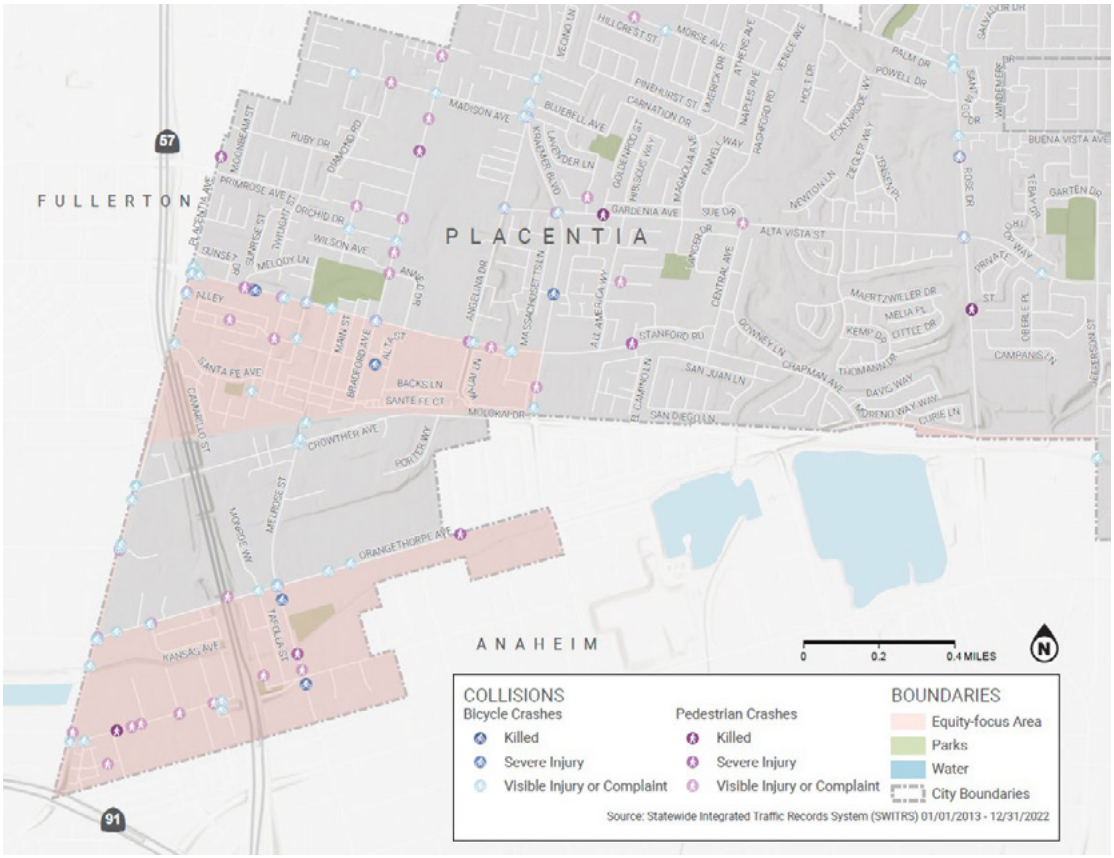


Figure 13. Detail map of Bicycle and Pedestrian Crashes in Placentia

Appendix E: Recommendations List

Table 10. Placentia Bike Recommendations

Street	From Street	To Street	Class	Mileage	City
Alta Vista	Kraemer	E City Limit	IIB	1.8	Placentia
Angelina Neighborhood Greenway	Kraemer	Bradford	IIIB	1.0	Placentia
Bastanchury	W City Limit	E City Limit	IIB	1.9	Placentia
Bradford	N City Limit	Santa Fe	IIIB	1.0	Placentia
Carbon Canyon	N City Limit	Parque Del Arroyo Verde	I	2.0	Placentia
Central	Alta Vista	Chapman	IIB	0.4	Placentia
Chapman	W City Limit	Kraemer	II	1.0	Placentia
Chapman	Kraemer	Orangethorpe	IV	0.9	Placentia
Kraemer	Bastanchury	Chapman	IV	1.8	Placentia
Kraemer	N City LImit	Bastanchury	IV	0.6	Placentia
La Jolla	W City Limit	Bridge	IIIB	0.4	Placentia
La Jolla	Ave De Pio Pico	Melrose	IV	0.3	Placentia
Livingston	Placentia	Kraemer	IIIB	0.6	Placentia
Madison	Bradford	Kraemer	II	0.3	Placentia
Magnolia Neighborhood Greenway	Kraemer	Central	IIIB	1.1	Placentia
McCormack Neighborhood Greenway	Valencia	Golden	IIIB	1.2	Placentia
Melrose	Chapman	RR	IIIB	0.3	Placentia
Melrose	RR	S City Limit	IV	0.8	Placentia
Morse Neighborhood Greenway	Bradford	Alta Vista	IIIB	1.4	Placentia
Palm	Yorba Linda	Rose	IV	1.1	Placentia
Rose	N City Limit	S City Limit	IIB	1.4	Placentia
Santa Fe	Placentia	Murray	IV	0.3	Placentia
Tuffree	Tuffree Park	Bastanchury	IIIB	0.2	Placentia
Valencia	N City Limit	E Palm	IV	1.4	Placentia
Yorba Linda	City Limit	City Limit	IV	1.3	Placentia

Table 11. Yorba Linda Bike Recommendations

Street	From Street	To Street	Class	Mileage	City
Arroyo Cajon	Kellogg	Sunmist	IIIB	0.26	Yorba Linda
Ave Barcelona	End	Esperanza	IIIB	0.18	Yorba Linda
Buena Vista	Richfield	Lakeview	IIB	0.58	Yorba Linda
Casa Loma	Bastanchury	Yorba Linda	IIIB	0.75	Yorba Linda
Dominguez Ranch	Yorba Ranch	Yorba Ranch	IIIB	0.91	Yorba Linda
Eastpark	Oakcrest	Savi Ranch	IIIB	0.12	Yorba Linda
Eastpark	Old Canal	Oakcrest	II	0.10	Yorba Linda
El Cajon	Prospect	Valley View	IIIB	0.52	Yorba Linda
Esperanza	Fairmont	Yorba Linda	IIB	1.65	Yorba Linda
Eureka	Bastanchury	Yorba Linda	IIIB	0.75	Yorba Linda
Fairmont*	Village Center	Paseo de Las Palomas	II	2.58	Yorba Linda
Fairmont*	Paseo de Las Palomas	S City Limit	II	1.20	Yorba Linda
Fairmont	Village Center	San Antonio	IIIB	0.9	Yorba Linda
Lakeview	Yorba Linda	Mariposa Ave	II	1.2	Yorba Linda
Lakeview	Lemon	Yorba Linda	IIIB	1.52	Yorba Linda
Lakeview	Bastanchury	Oriente	IIIB	0.37	Yorba Linda
Lemon	Imperial	Lakeview	IIIB	0.30	Yorba Linda
Mariposa	End	Lakeview	IIIB	0.48	Yorba Linda
Old Canal	Yorba Linda	Savi Ranch	II	0.56	Yorba Linda
Oriente	Lakeview	Palm	IIIB	0.75	Yorba Linda
Palm	Dead End	Yorba Linda	IIIB	0.54	Yorba Linda
Paseo De La Cumbre	Paseo Del Brado	Yorba Ranch	IIIB	0.46	Yorba Linda
Paseo De Las Palomas	Fairmont	Village Center	IIB	0.93	Yorba Linda
Paseo De Las Palomas	Yorba Linda	Shady Knl	IIB	0.50	Yorba Linda
Paseo Del Prado	Paseo De Las Palomas	Travis	II	0.49	Yorba Linda

*Class II recommendation may be buffered where unconstrained by street parking or right-of-way (ROW)

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Paseo Del Prado	Paseo De Las Palomas	Travis	IIB	0.37	Yorba Linda
Paseo De Toronto	Avenida del Tren	Camino De Bryant	IIIB	0.98	Yorba Linda
Plumosa	Bastanchury	Lemon	IIIB	0.56	Yorba Linda
Rose*	Wabash	Bastanchury	II	0.50	Yorba Linda
Rose*	Bastanchury	S City Limit	II	0.75	Yorba Linda
San Antonio	Casino Ridge	Yorba Linda	IIIB	0.99	Yorba Linda
San Antonio	Fairmont	Casino Ridge	IIIB	0.4	Yorba Linda
Savi Ranch/Mirage	Yorba Linda	Old Canal	I	0.01	Yorba Linda
Savi Ranch	Old Canal	E Savi Ranch	II	0.23	Yorba Linda
E Savi Ranch	Savi Ranch	Eastpark	IIIB	0.13	Yorba Linda
Valley View	Lakeview	Bastanchury	II	1.55	Yorba Linda
Valley View	Lakeview	Valley View	II	0.26	Yorba Linda
Valley View*	Brooklyn	Bastanchury	II	0.16	Yorba Linda
Vista Del Mar	Valley Center	Valley Center	IIIB	1.54	Yorba Linda
Wabash	Rose	Valley View	IIIB	0.84	Yorba Linda
Weir Canyon	North City Limit	Savi Ranch	I	0.15	Yorba Linda

*Class II recommendation may be buffered where unconstrained by street parking or right-of-way (ROW)

Table 12. Pedestrian Recommendations

Street	Cross Street	Recommendation	City
Altrudy Lane	Lakeview Avenue	High Visibility Crosswalk	Yorba Linda
Avolinda Drive	Plumosa Drive	ADA Ramps	Yorba Linda
Avolinda Drive	Eureka Avenue	High Visibility Crosswalk	Yorba Linda
Bastanchury Road	Brookhaven Avenue	ADA Ramps	Placentia
Bastanchury Road	Young Drive	ADA Ramps	Placentia
Bastanchury Road	Cambridge Avenue	ADA Ramps	Placentia
Bastanchury Road	Tuffree Boulevard	High Visibility Crosswalk	Placentia
Bastanchury Road	Cambridge Avenue	High Visibility Crosswalk	Placentia
Bastanchury Road	-	Signage	Yorba Linda
Bastanchury Road	School Entrance	Signage	Yorba Linda
Bastanchury Road	Between Kraemer Boulevard and Brookhaven Avenue	Speed Feedback Sign	Placentia
Bastanchury Road	Fairmont Boulevard	Speed Feedback Sign	Yorba Linda
Bradford Avenue	Primrose Avenue	ADA Ramps	Placentia
Bradford Avenue	Ruby Drive	ADA Ramps	Placentia
Bradford Avenue	Ruby Drive	High Visibility Crosswalk	Placentia
Bradford Avenue	Primrose Avenue	Pedestrian Signals	Placentia
Bradford Avenue	Ruby Drive	Pedestrian Signals	Placentia
Brookhaven Avenue	Swanee Avenue	High Visibility Crosswalk	Placentia
Brookhaven Avenue	Swanee Avenue	Pedestrian Signals	Placentia
Brookhaven Avenue	-	Raised Crosswalk	Placentia
Cari Lane	Logan Linda Drive	Parking Restrictions	Yorba Linda
Carlsbad Street	Mesa Verde Circle	ADA Ramps	Placentia
Carlsbad Street	Mesa Verde Circle	High Visibility Crosswalk	Placentia
Cartlen Drive	-	School Entrance	Placentia
Casa Loma Avenue	El Cajon Trail	ADA Ramps	Yorba Linda
Casa Loma Avenue	Christie Drive	ADA Ramps	Yorba Linda

Table continued on the following page

Casa Loma Avenue	Elmhurst Circe	ADA Ramps	Yorba Linda
Casa Loma Avenue	Elmhurst Circe	High Visibility Crosswalk	Yorba Linda
Casa Loma Avenue	Imperial Highway	High Visibility Crosswalk	Yorba Linda
Casa Loma Avenue	El Cajon Trail	Yield Markings	Yorba Linda
Casa Loma Avenue	Christie Drive	Yield Markings	Yorba Linda
Center Street	Main Street	ADA Ramps	Placentia
Center Street	Melrose Street	ADA Ramps	Placentia
Center Street	Walnut Avenue	ADA Ramps	Placentia
Center Street	Murray Street	ADA Ramps	Placentia
Center Street	Placentia Avenue	ADA Ramps	Placentia
Center Street	Main Street	High Visibility Crosswalk	Placentia
Center Street	Melrose Street	High Visibility Crosswalk	Placentia
Center Street	Alta Street	High Visibility Crosswalk	Placentia
Center Street	Walnut Avenue	High Visibility Crosswalk	Placentia
Center Street	Murray Street	High Visibility Crosswalk	Placentia
Center Street	Placentia Avenue	High Visibility Crosswalk	Yorba Linda
Central Avenue	-	High Visibility Crosswalk	Placentia
Central Avenue	Stanford Drive	Safety Mirror	Placentia
Chapman Avenue	Kramer Boulevard	ADA Ramps	Placentia
Chapman Avenue	Murray Street	ADA Ramps	Placentia
Chapman Avenue	Sunset Drive	ADA Ramps	Placentia
Chapman Avenue	Melody Lane	ADA Ramps	Placentia
Chapman Avenue	Walnut Avenue	ADA Ramps	Placentia
Chapman Avenue	Melrose Street	ADA Ramps	Placentia
Chapman Avenue	Main Street	ADA Ramps	Placentia
Chapman Avenue	Anned Drive	ADA Ramps	Placentia
Chapman Avenue	Angelina Drive	ADA Ramps	Placentia
Chapman Avenue	Oahu Way	ADA Ramps	Placentia

Chapman Avenue	Kramer Boulevard	High Visibility Crosswalk	Placentia
Chapman Avenue	Angelina Drive	High Visibility Crosswalk	Placentia
Chapman Avenue	Murray Street	High Visibility Crosswalk	Placentia
Chapman Avenue	Walnut Avenue	High Visibility Crosswalk	Placentia
Chapman Avenue	Melrose Street	High Visibility Crosswalk	Placentia
Chapman Avenue	Main Street	High Visibility Crosswalk	Placentia
Chapman Avenue	Anned Drive	High Visibility Crosswalk	Placentia
Chapman Avenue	Kramer Boulevard	Pedestrian Refuge Island	Placentia
Chapman Avenue	Angelina Drive	Pedestrian Refuge Island	Placentia
Crestknoll Drive	Glenknoll Drive	Parking Restrictions	Unincorporated Yorba Linda Orange County*
Crestknoll Drive	Glenknoll Drive	Stop Warrant	Unincorporated Yorba Linda Orange County*
Crowther Avenue	Porter Way	ADA Ramps	Placentia
Crowther Avenue	Bradford Avenue	ADA Ramps	Placentia
Crowther Avenue	West of Goetz Place	ADA Ramps	Placentia
Crowther Avenue	Porter Way	High Visibility Crosswalk	Placentia
Crowther Avenue	Melrose Street	High Visibility Crosswalk	Placentia
Dartmouth Way	-	ADA Ramps	Placentia
Deville Drive	Avocado Avenue	High Visibility Crosswalk	Yorba Linda
Dominguez Ranch Road	Via De La Escuela	High Visibility Crosswalk	Yorba Linda
Dominguez Ranch Road	Via Bernardo	High Visibility Crosswalk	Yorba Linda
Dominguez Ranch Road	Via Del Parque	High Visibility Crosswalk	Yorba Linda
Dominguez Ranch Road	Via Cota	High Visibility Crosswalk	Yorba Linda
Dominguez Ranch Road	Via Alisa	High Visibility Crosswalk	Yorba Linda
El Cajon Trail	The gate and fence of Agape Church	New Access Point	Yorba Linda
Fairlynn Boulevard	Crestknoll Drive	ADA Ramps	Unincorporated Yorba Linda Orange County*
Fairlynn Boulevard	Crestknoll Drive	High Visibility Crosswalk	Unincorporated Yorba Linda Orange County*

*Requires coordination with OCPW

Table continued on the following page

Fairlynn Boulevard	Crestknoll Drive	Parking Restrictions	Unincorporated Yorba Linda Orange County*
Fairlynn Boulevard	Crestknoll Drive	Stop Warrant	Unincorporated Yorba Linda Orange County*
Fairmont Boulevard	Yorba Linda Boulevard	Leading Pedestrian Interval (LPI)	Yorba Linda
Fairmont Boulevard	Old Ranch Road	Leading Pedestrian Interval (LPI)	Yorba Linda
Fairmont Boulevard	-	Speed Feedback Sign	Yorba Linda
Fairmont Boulevard	-	Speed Feedback Sign	Yorba Linda
Fairmont Boulevard	Avenue Del Rey	Traffic Light	Yorba Linda
Garden Place	Imperial Highway	ADA Ramps	Yorba Linda
Garden Place	Imperial Highway	High Visibility Crosswalk	Yorba Linda
Glenknoll Drive	Glenknoll Elementary north parking lot entrance	Signage	Unincorporated Yorba Linda Orange County*
Golden Avenue	Golden Way	ADA Ramps	Placentia
Golden Avenue	-	Pedestrian Signals	Placentia
Grandview Avenue	Linda Vista Drive	High Visibility Crosswalk	Yorba Linda
Heloise Way	-	School Entrance	Placentia
HS Parking Lot	-	Parking Lot Improvements	Yorba Linda
Imperial Highway	Eureka Avenue	ADA Ramps	Yorba Linda
Imperial Highway	Eureka Avenue	High Visibility Crosswalk	Yorba Linda
Jefferson Street	Carlsbad Street	High Visibility Crosswalks and Pavement Markings	Placentia
Joshua Drive	Eureka Avenue	High Visibility Crosswalk	Yorba Linda
Kraemer Boulevard	Crowther Avenue	ADA Ramps	Yorba Linda
Kraemer Boulevard	Bagnall Drive	High Visibility Crosswalk	Placentia
Kraemer Boulevard	Blueridge Drive	High Visibility Crosswalk	Placentia
Kraemer Boulevard	Patrician Lane	Pedestrian Refuge Island	Placentia
La Jolla Street	Moisi Lane	ADA Ramps	Placentia
La Jolla Street	Wallgreen Street	ADA Ramps	Placentia

*Requires coordination with OCPW

La Jolla Street	Lawrence Street	ADA Ramps	Placentia
La Jolla Street	Arnold Drive	ADA Ramps	Placentia
La Jolla Street	Avenue De Pio Pico	ADA Ramps	Placentia
La Jolla Street	Cypress Street	ADA Ramps	Placentia
La Jolla Street	Cypress Avenue	ADA Ramps	Placentia
La Jolla Street	Vista Avenue	ADA Ramps	Placentia
La Jolla Street	Tafolla Street	ADA Ramps	Placentia
La Jolla Street	Melrose Street	ADA Ramps	Placentia
La Jolla Street	Ortega Way	ADA Ramps	Placentia
La Jolla Street	Segovia Circle	ADA Ramps	Placentia
La Jolla Street	Wallgreen Street	High Visibility Crosswalk	Placentia
La Jolla Street	Cypress Street	High Visibility Crosswalk	Placentia
La Jolla Street	Cypress Avenue	High Visibility Crosswalk	Placentia
La Jolla Street	Vista Avenue	High Visibility Crosswalk	Placentia
La Jolla Street	Avenue De Pio Pico	Pedestrian Refuge Island	Placentia
La Jolla Street	Avenue De Pio Pico	Pedestrian Signals	Placentia
La Jolla Street	-	Signage	Placentia
La Jolla Street	-	Signage	Yorba Linda
La Jolla Street	-	Speed Feedback Sign	Placentia
Lakeview Avenue	Packing House Square Driveway	ADA Ramps	Yorba Linda
Lakeview Avenue	Mountain View Avenue	ADA Ramps	Yorba Linda
Lakeview Avenue	Valley View Avenue	High Visibility Crosswalk	Yorba Linda
Lakeview Avenue	-	Pedestrian Hybrid Beacon	Yorba Linda
Lakeview Avenue	-	Trail Connectivity Improvements	Yorba Linda
Larkridge Drive	Glenknoll Drive	Parking Restrictions	Unincorporated Yorba Linda Orange County*
Larkridge Drive	Glenknoll Elementary south parking lot entrance	Signage	Unincorporated Yorba Linda Orange County*

*Requires coordination with OCPW

Table continued on the following page

Larkridge Drive	Glenknoll Drive	Stop Warrant	Unincorporated Yorba Linda Orange County*
Lemon Drive	Plumosa Drive	ADA Ramps	Yorba Linda
Lemon Drive	Imperial Highway	ADA Ramps	Yorba Linda
Lemon Drive	Plumosa Drive	High Visibility Crosswalk	Yorba Linda
Lemon Drive	Olinda Street	High Visibility Crosswalk	Yorba Linda
Lemon Drive	Main Street	High Visibility Crosswalk	Yorba Linda
Lemon Drive	School Street	High Visibility Crosswalk	Yorba Linda
Lemon Drive	Valencia Avenue	High Visibility Crosswalk	Yorba Linda
Lemon Drive	Lakeview Avenue	High Visibility Crosswalk	Yorba Linda
Lemon Drive	Imperial Highway	High Visibility Crosswalk	Yorba Linda
Lemon Drive	Eureka Avenue	High Visibility Crosswalk	Yorba Linda
Lemon Drive East	Imperial Highway	ADA Ramps	Yorba Linda
Lemon Drive East	Imperial Highway	High Visibility Crosswalk	Yorba Linda
Linda Verde Street	Grandview Avenue	Parking Restrictions	Yorba Linda
Linda Verde Street	The driveway of the Church of Jesus Christ of Latter-day Saints	Signage	Yorba Linda
Madison Avenue	Kevin Way	Yield Markings	Placentia
Mandarin Lane	Plumosa Drive	ADA Ramps	Yorba Linda
Mandarin Lane	Plumosa Drive	High Visibility Crosswalk	Yorba Linda
Manor View Drive	Futura Drive	High Visibility Crosswalk	Yorba Linda
Melody Lane	Chapman Avenue	High Visibility Crosswalk	Placentia
Melody Lane	Chapman Avenue	Pedestrian Refuge Island	Placentia
Mignon Way	-	Signage	Placentia
Morse Avenue	Cypress Point Drive	ADA Ramps	Placentia
Morse Avenue	Cherry Hills Street	ADA Ramps	Placentia
Morse Avenue	Hacienda Street	ADA Ramps	Placentia
Morse Avenue	El Dorado Street	ADA Ramps	Placentia
Morse Avenue	Limerick Drive	ADA Ramps	Placentia

Morse Avenue	Cherry Hills Street	High Visibility Crosswalk	Placentia
Morse Avenue	Cypress Point Drive	High Visibility Crosswalk	Placentia
Morse Avenue	Limerick Drive	Stop Warrant	Placentia
Oak Tree Court	Avocado Avenue	ADA Ramps	Yorba Linda
Oak Tree Court	Avocado Avenue	High Visibility Crosswalk	Yorba Linda
Ohio Street	Linda Verde Street	Signage	Yorba Linda
Olinda Street	Imperial Highway	ADA Ramps	Yorba Linda
Olinda Street	Imperial Highway	High Visibility Crosswalk	Yorba Linda
Orangethorpe Avenue	Placentia Avenue	ADA Ramps	Placentia
Orangethorpe Avenue	Hundley Way	ADA Ramps	Placentia
Orangethorpe Avenue	Ohio Avenue	ADA Ramps	Placentia
Orangethorpe Avenue	Iowa Place	ADA Ramps	Placentia
Orangethorpe Avenue	Melrose Street	ADA Ramps	Placentia
Orangethorpe Avenue	Placentia Avenue	High Visibility Crosswalk	Placentia
Orangethorpe Avenue	Tafolla Street	High Visibility Crosswalk	Placentia
Orangethorpe Avenue	Placentia Avenue	Pedestrian Refuge Island	Placentia
Orangethorpe Avenue	Jefferson Street	Pedestrian Scale Lighting	Placentia
Orangethorpe Avenue	Iowa Place	Signage	Placentia
Oriente Drive	Lakeview Avenue	ADA Ramps	Yorba Linda
Oriente Drive	Boeing Avenue	ADA Ramps	Yorba Linda
Oriente Drive	Lakeview Avenue	High Visibility Crosswalk	Yorba Linda
Oriente Drive	Boeing Avenue	High Visibility Crosswalk	Yorba Linda
Paseo De Toronto	Elizabeth Drive	Signage	Yorba Linda
Piper Place	Plumosa Drive	High Visibility Crosswalk	Yorba Linda
Placentia Avenue	Santa Fe Avenue	ADA Ramps	Placentia
Placentia Avenue	Via Burton	ADA Ramps	Yorba Linda
Placentia Avenue	La Jolla Street	High Visibility Crosswalk	Placentia
Placentia Avenue	Lewis Place	High Visibility Crosswalk	Placentia
Placentia Avenue	Whitten Way	High Visibility Crosswalk	Placentia

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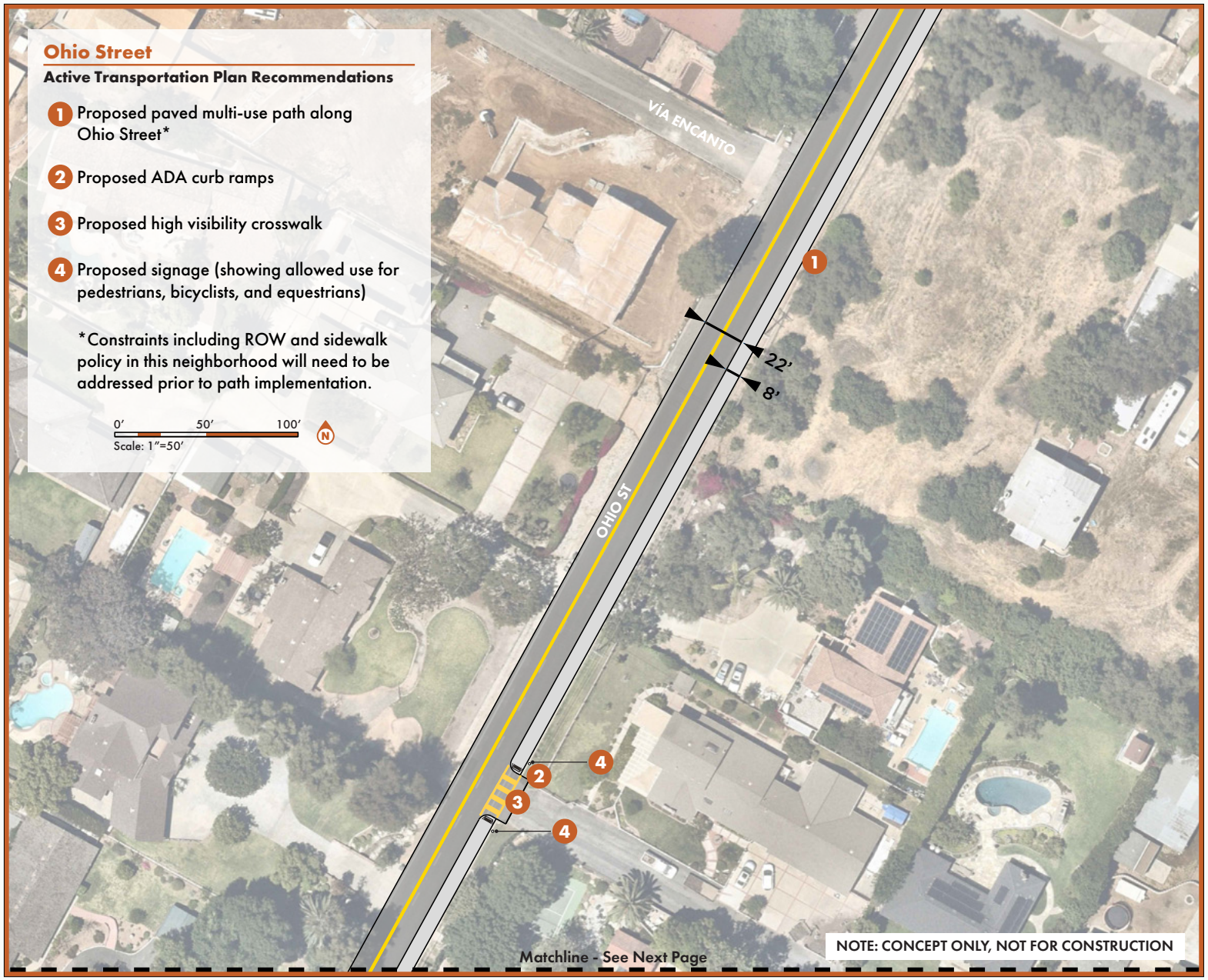
Placentia Avenue	Rospaw Way	High Visibility Crosswalk	Placentia
Placentia Avenue	Wooden Drive	High Visibility Crosswalk	Placentia
Placentia Avenue	St John Way	High Visibility Crosswalk	Placentia
Placentia Avenue	-	High Visibility Crosswalk	Placentia
Placentia Avenue	Santa Fe Avenue	High Visibility Crosswalk	Yorba Linda
Placentia Avenue	Via Burton	High Visibility Crosswalk	Yorba Linda
Placentia Avenue	Clairmont Avenue	High Visibility Crosswalk	Yorba Linda
Placentia Avenue	-	Keep Clear Marking	Placentia
Placentia Avenue	Clairmont Avenue	Pedestrian Signals	Yorba Linda
Plumosa Drive	The driveway entrance of Mabel M Paine Elementary	Parking Restrictions	Yorba Linda
Plumosa Drive	Cari Lane	Parking Restrictions	Yorba Linda
Plumosa Drive	Piper Place	Parking Restrictions	Yorba Linda
Plumosa Drive	The driveway exit of Mabel M Paine Elementary	Parking Restrictions	Yorba Linda
Plumosa Drive	Cari Lane	Pedestrian Signals	Yorba Linda
Plumosa Drive	Carie Lane	Signage	Yorba Linda
Plumosa Drive	Piper Place	Signage	Yorba Linda
Primrose Avenue	Twilight Street	High Visibility Crosswalk	Placentia
Primrose Avenue	Twilight Street	Yield Markings	Placentia
Rio de Plata Drive	Lakeview Avenue	High Visibility Crosswalk	Yorba Linda
Rose Drive	mid block in front of school	High Visibility Crosswalk	Yorba Linda
Rose Drive	Saga Drive	High Visibility Crosswalk	Yorba Linda
Rose Drive	Verna Lane	High Visibility Crosswalk	Yorba Linda
Rose Drive	Verna Lane	Parking Restrictions	Yorba Linda
Royal Stewart at Park	-	School Entrance	Placentia
Ruby Drive	Twilight Street	High Visibility Crosswalk	Placentia
Ruby Drive	Stardust Drive	High Visibility Crosswalk	Placentia
Ruby Drive	Moonbeam Street	High Visibility Crosswalk	Placentia

Ruby Drive	Diamond Road	High Visibility Crosswalk	Placentia
Ruby Drive	Diamond Road	Stop Warrant	Placentia
Santa Fe Avenue	Camarillo Street	ADA Ramps	Placentia
Santa Fe Avenue	Santa Barbara Street	ADA Ramps	Placentia
Santa Fe Avenue	Capistrano Street	ADA Ramps	Placentia
Santa Fe Avenue	Santa Barbara Street	High Visibility Crosswalk	Placentia
Stanford Drive	Central Avenue	Parking Restrictions	Placentia
Stanford Road	Dartmouth Way	High Visibility Crosswalk	Placentia
Swanee Avenue	Brookhaven Ave	ADA Ramps	Placentia
Tafolla Street	La Jolla Street	High Visibility Crosswalk	Placentia
Trumpet Avenue	Cartlen Drive	ADA Ramps	Placentia
Trumpet Avenue	Seville Street	High Visibility Crosswalk	Placentia
Trumpet Avenue	Cartlen Drive	Yield Markings	Placentia
Trumpet Avenue	-	Yield Markings	Placentia
Valencia Avenue	Golden Avenue	Lane removal for bike lane, curb extensions	Placentia
Van Buren Street	Glasgow Circle	High Visibility Crosswalk	Placentia
Van Buren Street	Yellowstone Avenue	High Visibility Crosswalk	Placentia
Van Buren Street	Sequoia Avenue	High Visibility Crosswalk	Placentia
Van Buren Street	La Collette Place	High Visibility Crosswalk	Yorba Linda
Van Buren Street	Yorba Linda Boulevard	High Visibility Crosswalk	Yorba Linda
Van Buren Street	Stafford Road	High Visibility Crosswalk	Yorba Linda
Van Buren Street	Yellowstone Avenue	High Visibility Crosswalk	Yorba Linda
Van Buren Street	Yorkshire Avenue	High Visibility Crosswalk	Yorba Linda
Van Buren Street	Lawndale Place	High Visibility Crosswalk	Yorba Linda
Van Buren Street	Hillwood Place	High Visibility Crosswalk	Yorba Linda
Van Buren Street	Hillwood Drive	High Visibility Crosswalk	Yorba Linda
Van Buren Street	-	Traffic Calming Features	Yorba Linda
Via De La Escuela	Via Del Acero	ADA Ramps	Yorba Linda

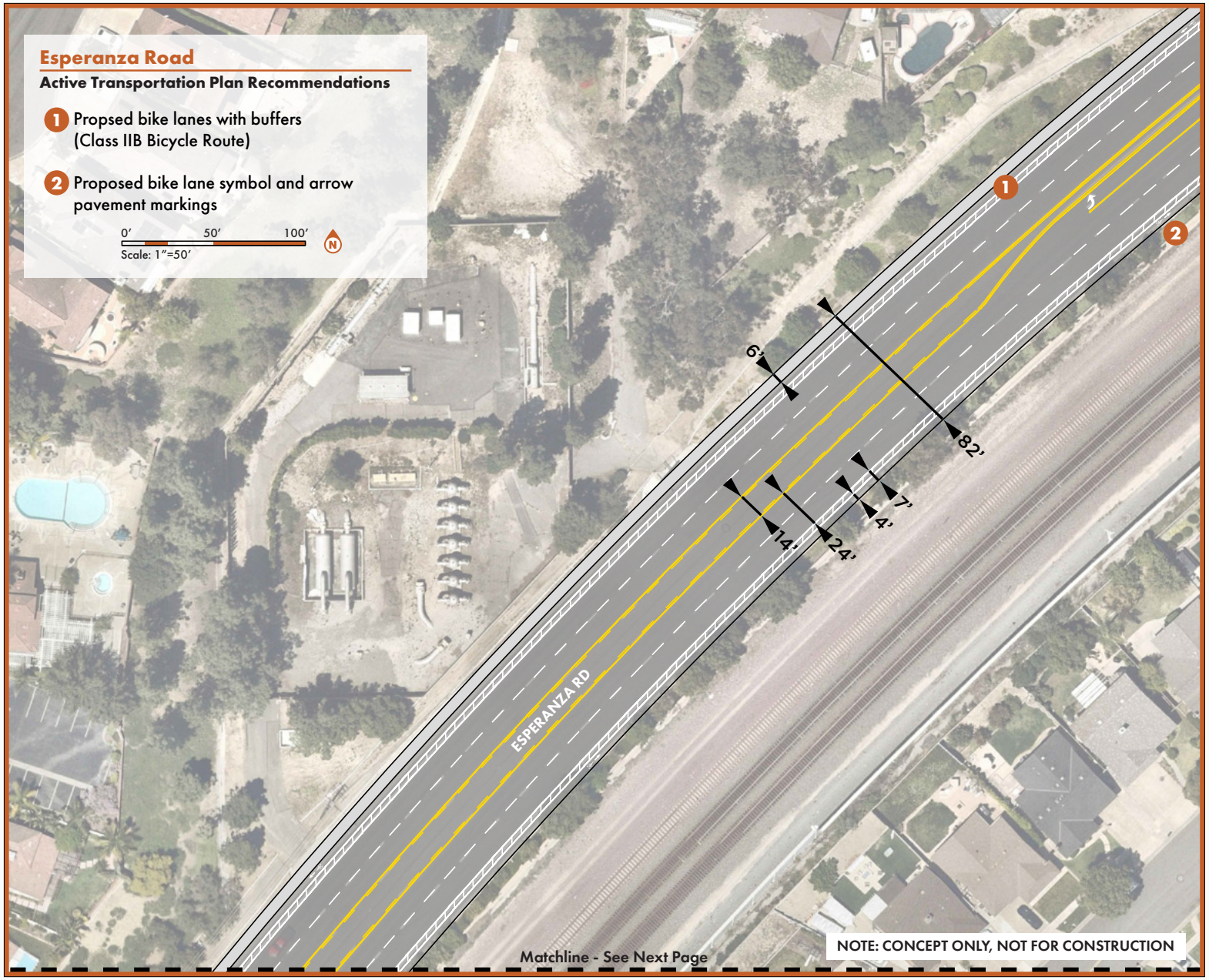
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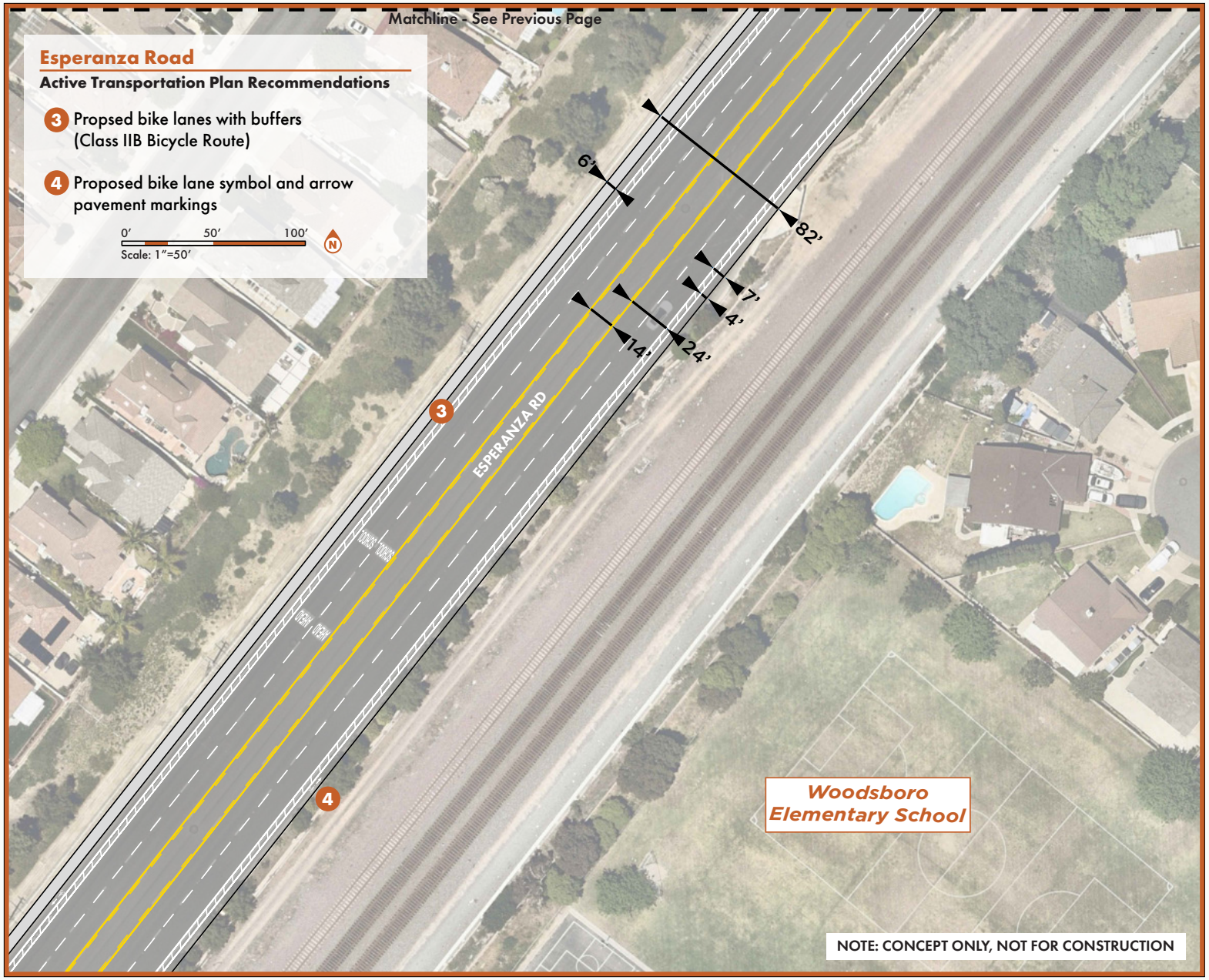
Via De La Escuela	Via del Acero	Curb Extension	Yorba Linda
Via De La Escuela	Via Del Fierro	High Visibility Crosswalk	Yorba Linda
Via De La Escuela	Via Del Acero	High Visibility Crosswalk	Yorba Linda
Via De La Escuela	Via Del Fierro	Parking Restrictions	Yorba Linda
Via De La Escuela	Via Del Acero	Parking Restrictions	Yorba Linda
Wagner Elementary West Boundary	A catwalk from Seville Street	School Entrance	Placentia
Wisteria Drive	Eureka Avenue	ADA Ramps	Yorba Linda
Wisteria Drive	Eureka Avenue	High Visibility Crosswalk	Yorba Linda
Wisteria Drive	Eureka Avenue	Pedestrian Signals	Yorba Linda
Wisteria Drive	Eureka Avenue	Raised Crosswalk	Yorba Linda
Yorba Linda Boulevard	Kilt Avenue	ADA Ramps	Placentia
Yorba Linda Boulevard	Lakeview Avenue	ADA Ramps	Yorba Linda
Yorba Linda Boulevard	Lakeview Avenue	ADA Ramps	Yorba Linda
Yorba Linda Boulevard	Imperial Highway	ADA Ramps	Yorba Linda
Yorba Linda Boulevard	Eureka Avenue	ADA Ramps	Yorba Linda
Yorba Linda Boulevard	Casa Loma Avenue	High Visibility Crosswalk	Yorba Linda
Yorba Linda Boulevard	Avocado Avenue	High Visibility Crosswalk	Yorba Linda
Yorba Linda Boulevard	Lakeview Avenue	High Visibility Crosswalk	Yorba Linda
Yorba Linda Boulevard	Lakeview Avenue	High Visibility Crosswalk	Yorba Linda
Yorba Linda Boulevard	Via De La Escuela	High Visibility Crosswalk	Yorba Linda
Yorba Linda Boulevard	Eureka Avenue	High Visibility Crosswalk	Yorba Linda
Yorba Linda Boulevard	Fairmont Boulevard	High Visibility Crosswalk	Yorba Linda
Yorba Linda Boulevard	Seville Street	Parking Restrictions	Placentia
Yorba Linda Boulevard	Kilt Avenue	Safety Mirror	Placentia
Yorba Linda Boulevard	Kilt Avenue	Traffic Light	Placentia

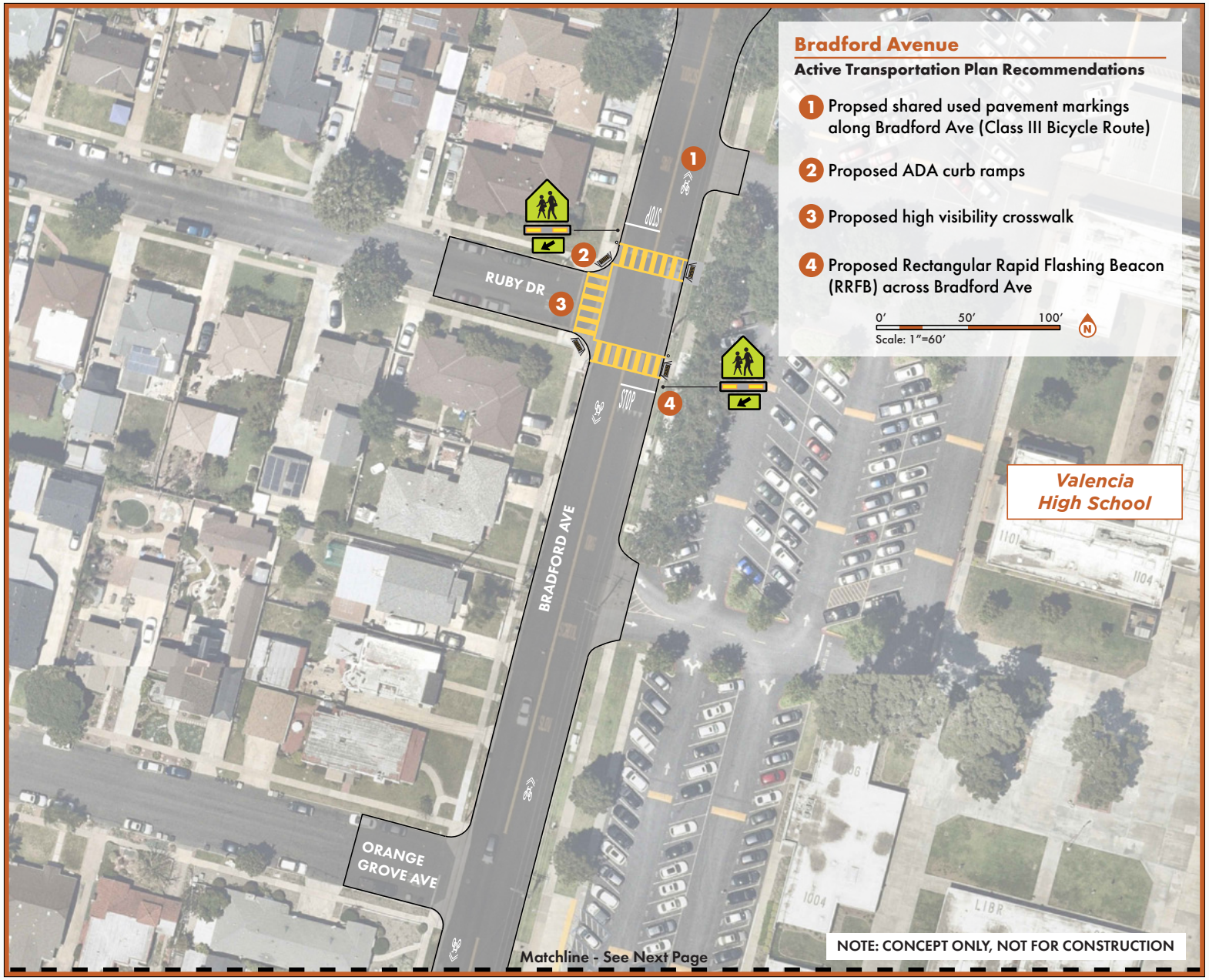
Appendix F: Concept Schematics

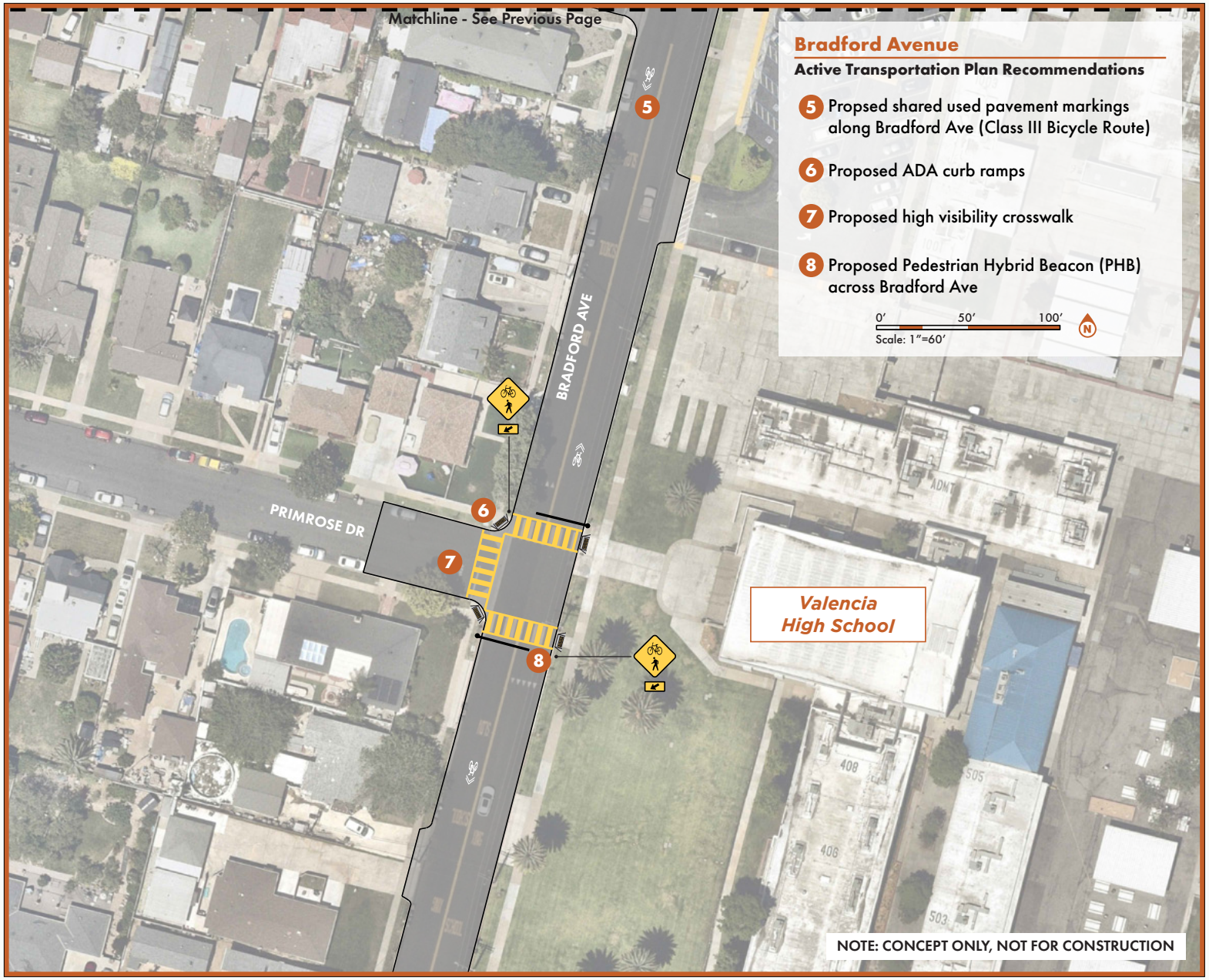


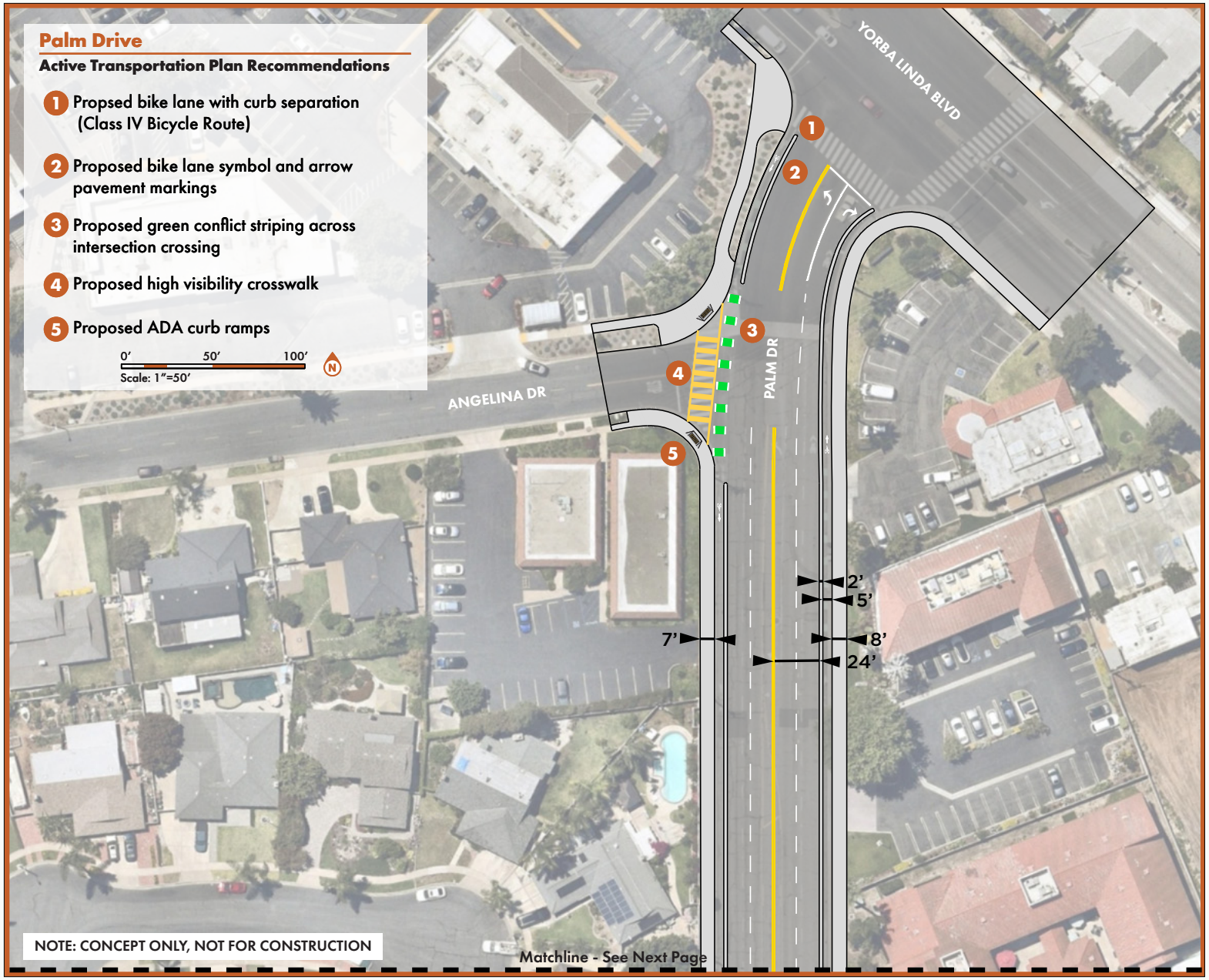

Matchline - See Previous Page
Ohio Street
Active Transportation Plan Recommendations
5 Proposed paved multi-use path along Ohio Street*
6 Proposed ADA curb ramps
7 Proposed high visibility crosswalk
8 Proposed signage (showing allowed use for pedestrians, bicyclists, and equestrians)
*Constraints including ROW and sidewalk policy in this neighborhood will need to be addressed prior to path implementation.
0' 50' 100'
Scale: 1"=50'
N
OHIO ST
MOUNTAIN VIEW AVE
22'
8'
5
6
7
8
NOTE: CONCEPT ONLY, NOT FOR CONSTRUCTION

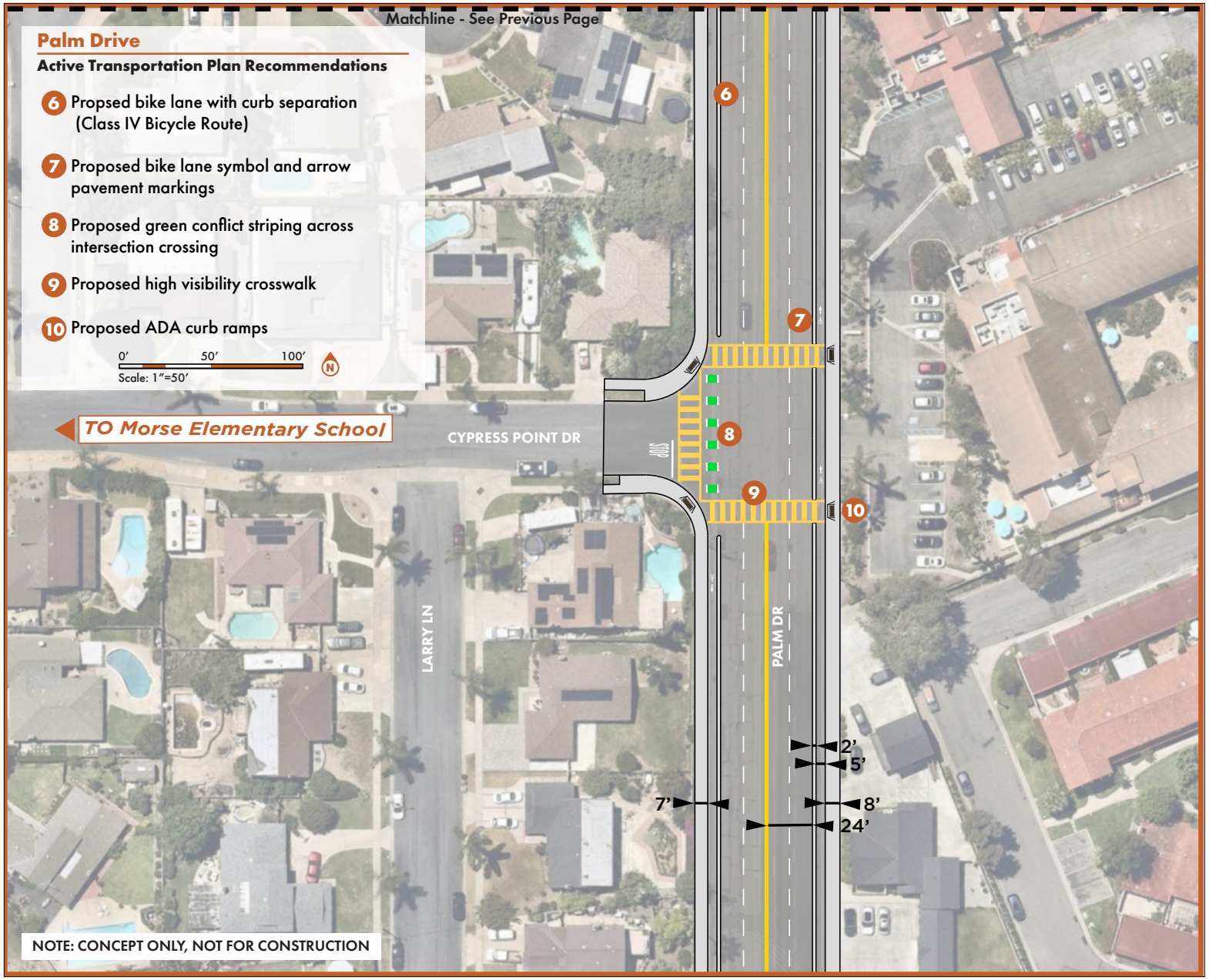

Esperanza Road
Active Transportation Plan Recommendations
1 Propsed bike lanes with buffers (Class IIB Bicycle Route)
2 Proposed bike lane symbol and arrow pavement markings
0′ 50′ 100′
Scale: 1″=50′
N
1
2
6′
82′
7′
4′
14′
24′
ESPERANZA RD
Matchline - See Next Page
NOTE: CONCEPT ONLY, NOT FOR CONSTRUCTION

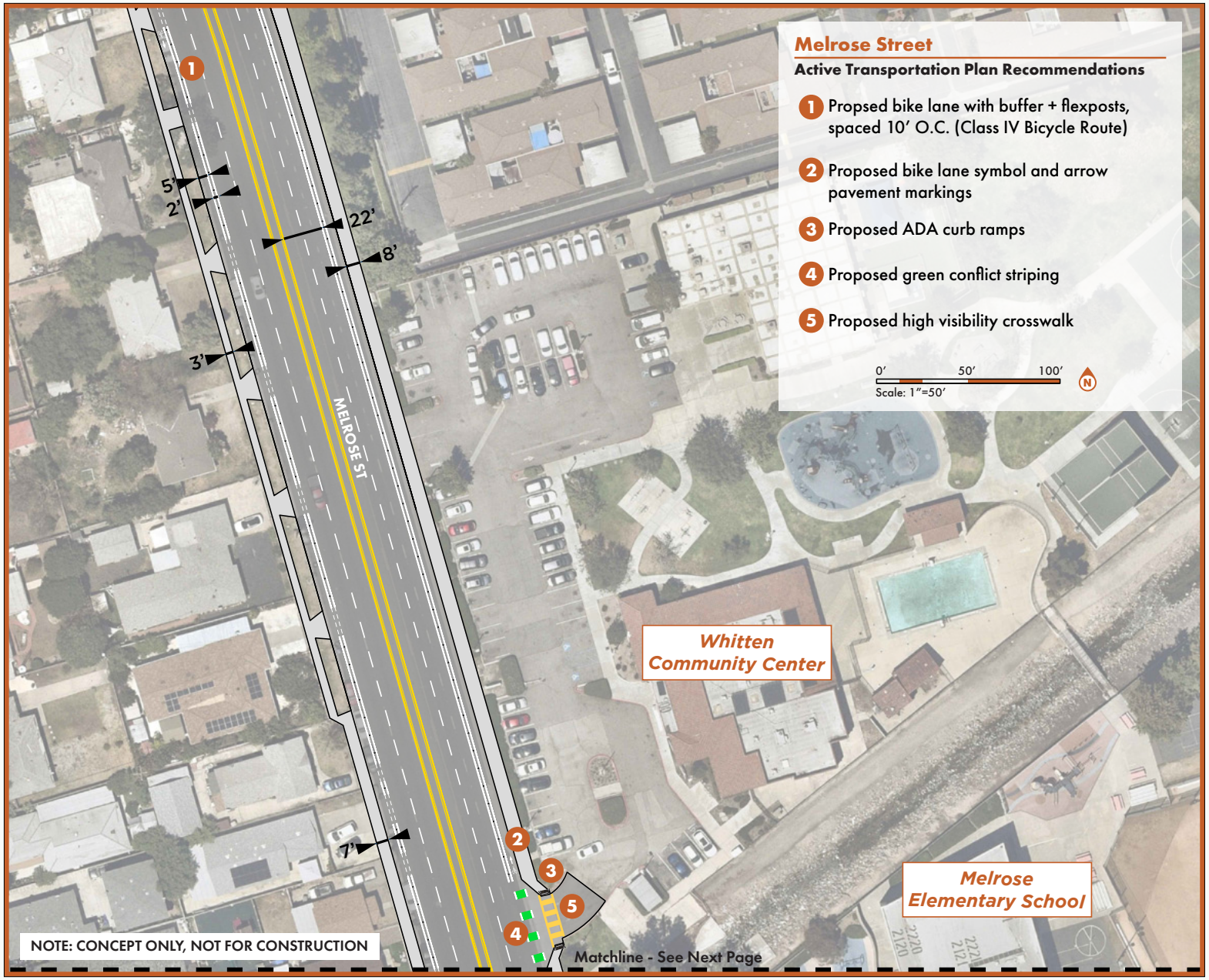

Matchline - See Previous Page
Esperanza Road
Active Transportation Plan Recommendations
3 Propsed bike lanes with buffers (Class IIB Bicycle Route)
4 Proposed bike lane symbol and arrow pavement markings
0′ 50′ 100′
Scale: 1″=50′
N
6′
82′
7′
4′
14′
24′
3
4
ESPERANZA RD
Woodsboro Elementary School
NOTE: CONCEPT ONLY, NOT FOR CONSTRUCTION

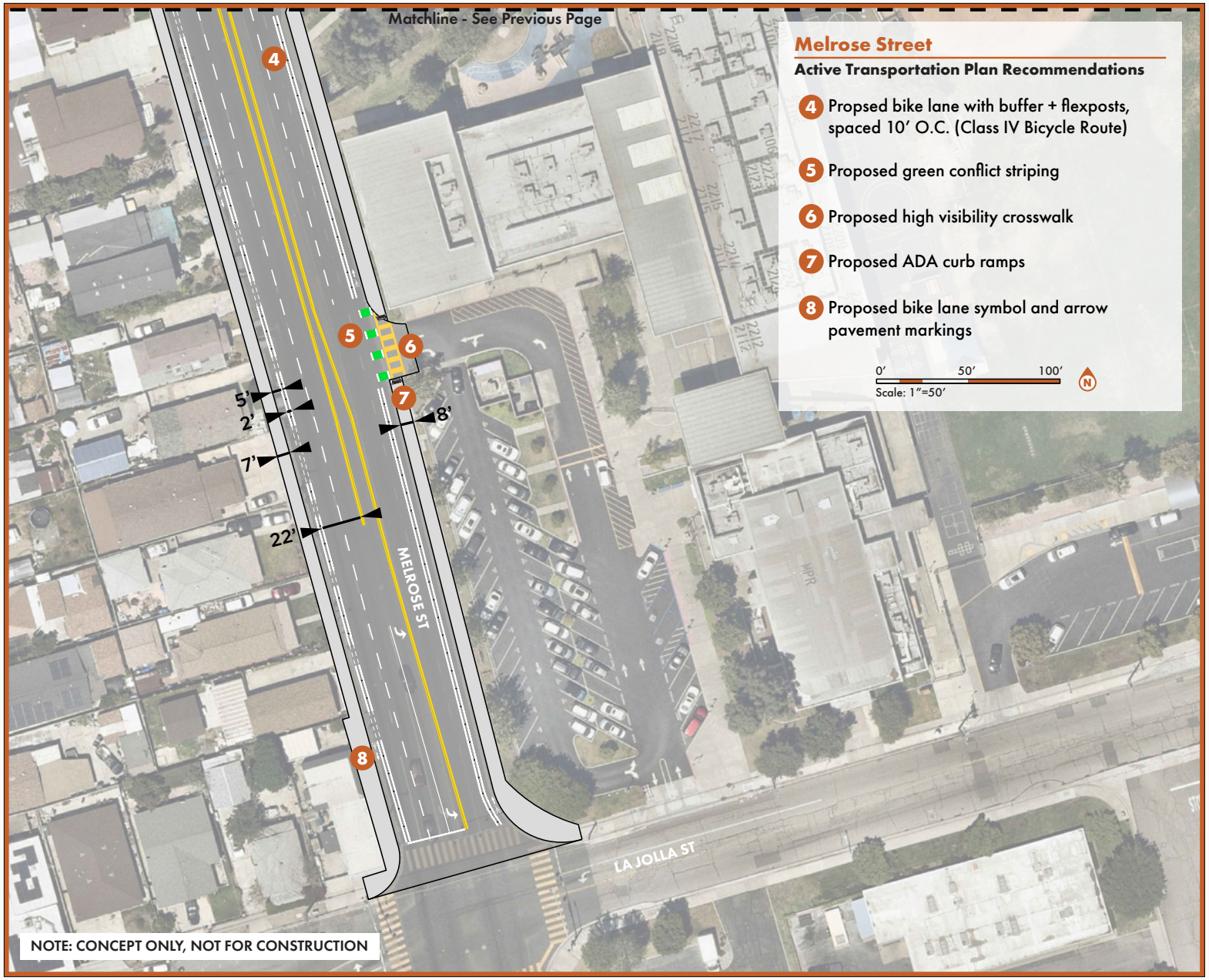

Bradford Avenue
Active Transportation Plan Recommendations
1 Propsed shared used pavement markings along Bradford Ave (Class III Bicycle Route)
2 Proposed ADA curb ramps
3 Proposed high visibility crosswalk
4 Proposed Rectangular Rapid Flashing Beacon (RRFB) across Bradford Ave
0′ 50′ 100′
Scale: 1″=60′
N
RUBY DR
BRADFORD AVE
ORANGE GROVE AVE
STOP
STOP
Valencia High School
Matchline - See Next Page
NOTE: CONCEPT ONLY, NOT FOR CONSTRUCTION


Matchline - See Previous Page
Bradford Avenue
Active Transportation Plan Recommendations
5 Propsed shared used pavement markings along Bradford Ave (Class III Bicycle Route)
6 Proposed ADA curb ramps
7 Proposed high visibility crosswalk
8 Proposed Pedestrian Hybrid Beacon (PHB) across Bradford Ave
0′ 50′ 100′
Scale: 1″=60′
N
BRADFORD AVE
PRIMROSE DR
Valencia High School
NOTE: CONCEPT ONLY, NOT FOR CONSTRUCTION

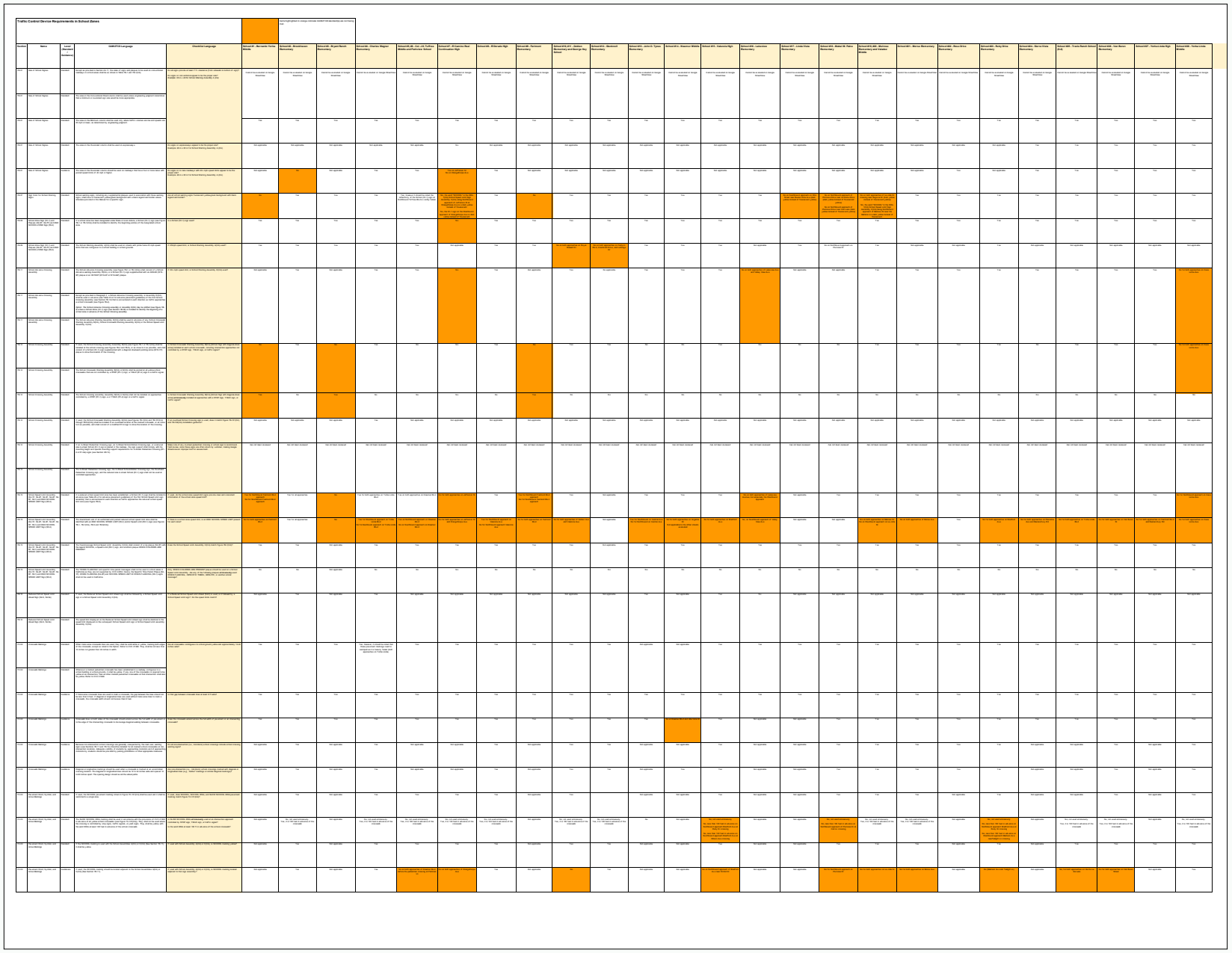

Palm Drive
Active Transportation Plan Recommendations
1 Propsed bike lane with curb separation (Class IV Bicycle Route)
2 Proposed bike lane symbol and arrow pavement markings
3 Proposed green conflict striping across intersection crossing
4 Proposed high visibility crosswalk
5 Proposed ADA curb ramps
0' 50' 100'
Scale: 1"=50'
N
YORBA LINDA BLVD
ANGELINA DR
PALM DR
2'
5'
7'
8'
24'
NOTE: CONCEPT ONLY, NOT FOR CONSTRUCTION
Matchline - See Next Page


Matchline - See Previous Page
Palm Drive
Active Transportation Plan Recommendations
6 Propsed bike lane with curb separation (Class IV Bicycle Route)
7 Proposed bike lane symbol and arrow pavement markings
8 Proposed green conflict striping across intersection crossing
9 Proposed high visibility crosswalk
10 Proposed ADA curb ramps
0' 50' 100'
Scale: 1"=50'
N
TO Morse Elementary School
CYPRESS POINT DR
LARRY LN
PALM DR
6
7
8
9
10
2'
5'
7'
8'
24'
NOTE: CONCEPT ONLY, NOT FOR CONSTRUCTION


Melrose Street
Active Transportation Plan Recommendations
1 Propsed bike lane with buffer + flexposts, spaced 10' O.C. (Class IV Bicycle Route)
2 Proposed bike lane symbol and arrow pavement markings
3 Proposed ADA curb ramps
4 Proposed green conflict striping
5 Proposed high visibility crosswalk
0' 50' 100'
Scale: 1"=50'
N
5'
2'
22'
8'
3'
7'
MELROSE ST
Whitten Community Center
Melrose Elementary School
NOTE: CONCEPT ONLY, NOT FOR CONSTRUCTION
Matchline - See Next Page


Matchline - See Previous Page
Melrose Street
Active Transportation Plan Recommendations
4 Propsed bike lane with buffer + flexposts, spaced 10' O.C. (Class IV Bicycle Route)
5 Proposed green conflict striping
6 Proposed high visibility crosswalk
7 Proposed ADA curb ramps
8 Proposed bike lane symbol and arrow pavement markings
0' 50' 100'
Scale: 1"=50'
N
5'
2'
7'
22'
8'
MELROSE ST
LA JOLLA ST
NOTE: CONCEPT ONLY, NOT FOR CONSTRUCTION

Appendix G: School Zone Traffic Control Devices Assessment Checklist



Appendix H: Crash Locations Assessment

DKS 2401 E KATELLA AVENUE, SUITE 425, ANAHEIM, CA 92806 • 657.284.2620 • DKSASSOCIATES.COM

FATALITY AND SERIOUSLY INJURED PEDESTRIANS OR BICYCLISTS: CRASH LOCATIONS ASSESSMENT

DATE: August 27, 2024

TO: Les Brown | Alta Planning + Design, Inc.
Ashley Haire | Alta Planning + Design, Inc.

FROM: Brian Chandler | DKS Associates
Crystal Chavez | DKS Associates

SUBJECT: Yorba Linda Active Transportation Project Project # 24305-000

COUNTERMEASURES

This project aims to address the 11 locations in Yorba Linda and Placentia that have experienced a bicyclist- and/or pedestrian-involved crash resulting in a fatality or serious injury (i.e., KSI crash) from 2018 to 2023. The primary objective is to conduct a desk-level assessment of each site using Google Maps to identify existing safety-related elements and provide a list of potential countermeasures that could help reduce the likelihood of future crashes. Through this approach, the consultant team aspires to provide Yorba Linda and Placentia with potential treatments to improve the local road safety infrastructure, reduce the frequency of crashes at these locations, and foster an environment for safe travel.

FATAL AND SERIOUS INJURY CRASH LOCATIONS

The limited crash information available for the 11 locations gave the team an insight into whether a pedestrian or cyclist was involved and what the party was doing prior to the crash. There are also notes on whether alcohol was involved and whether they were injured or if it was a fatal crash.

The KSI crash locations are:

Location	Reported Ped/Bike-involved KSI Crash(es)
1. Valley View Circle & Bramble Court – City of Yorba Linda	Date: 10/16/2022 Pedestrian involved Alcohol involved 1 injured Unknown violation category - pedestrian was not on the road

2. North Rose Drive & Landmark Avenue – City of Yorba Linda	Date: 9/17/2022 Pedestrian involved 1 fatality Pedestrian violation
3. Casa Loma Avenue & Imperial Highway (State Route 90) – City of Yorba Linda	Date: 7/19/2022 Pedestrian involved Alcohol involved 6 injured Driving under the influence-pedestrian was not on the road
4. Stonewood Drive & Hidden Hills Road – City of Yorba Linda	Date: 6/17/2021 Cyclists involved 1 injured Automobile Right of Way Date: 7/10/2019 Cyclists involved 1 injured Automobile Right of Way
5. North Kraemer Boulevard & East Bastanchury Road – City of Placentia	Date: 5/29/2021 Cyclists involved Alcohol involved 3 injured Driving under the influence
6. Dorinda Road & Yorba Linda Boulevard – City of Yorba Linda	Date: 1/16/2021 Pedestrian involved 1 fatality Pedestrian violation - crossing not in crosswalk
7. Welsh Pony Lane & Red Roan Lane – City of Yorba Linda	Date: 11/1/2020 Pedestrian involved Alcohol involved 1 injured Improper turning - Pedestrian was crossing in crosswalk at intersection
8. Van Buren Street & Yorba Linda Boulevard – City of Yorba Linda	Date: 9/2/2020 Cyclists involved Alcohol involved 1 injured Unsafe speed
9. South Melrose Street & West La Jolla Street – City of Placentia	Date: 5/7/2020 Cyclists involved 1 injured Improper turning

10. Casa Oro Drive & Casa Hermosa Drive – City of Yorba Linda	Date: 12/26/2019 Pedestrian involved 1 fatality Driving under the influence Pedestrian was in the road
11. North Community Drive & Orangethorpe Avenue – City of Placentia	Date: 1/5/2018 Pedestrian involved 1 injured Pedestrian Violation - Crossing not in crosswalk

SITE EVALUATIONS

1. VALLEY VIEW CIRCLE & BRAMBLE COURT

Crash Event: 10/16/2022; Pedestrian involved; Alcohol involved; 1 injured; Unknown violation category - Pedestrian was not on the road

EXISTING CONDITIONS & CONCERNS

This intersection is in a residential neighborhood, approximately 0.5 miles from the nearest major arterial. It is a three-leg intersection that is stop controlled for Bramble Court. Valley View Circle has a posted speed limit of 35 mph and a northbound left-turn lane at the intersection. Bamble Court provides access to the homes in the cul-de-sac and has a notable vertical slope and horizontal curvature that could limit intersection sight distance for all road users. There are no bike lanes and no marked crosswalks at or near this intersection, but the east side of the intersection appears to have access to a separated shared-use path, and the west side sidewalks showed pedestrian activity in the Google Street View images. The recent crashes reported at this intersection both involved a driver under the influence of alcohol and a pedestrian. Figure 1 shows an aerial view of the intersection.

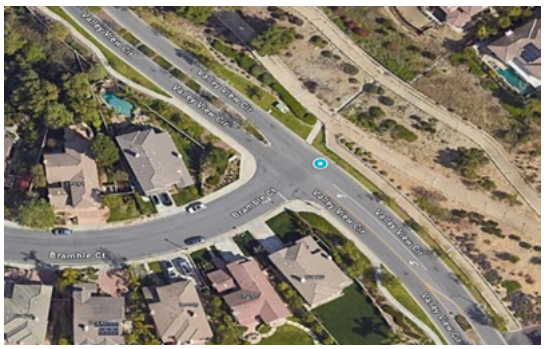


FIGURE 1: Valley View Circle & Bramble Court - Aerial

POTENTIAL LOCATION-SPECIFIC COUNTERMEASURES

Potential treatments include

- **Speed Management.** The 35 mph posted speed limit and lack of horizontal curve warning signs may result in motor vehicle drivers traveling too fast for the existing roadway conditions.
    - Evaluate operating speeds to determine the most appropriate posted speed limit for Valley View Circle, considering bicyclist and pedestrian activity.
    - Calculate the proper horizontal curve warning sign speed (e.g., through a ball-bank assessment) and ensure warning signs meet the current CAMUTCD standard. Consider signing beyond the minimum standard, due to the history of crashes and the vertical curvature.
- **Traffic Calming Treatments.** Installing speed management treatments (e.g., a speed bump) in the area can reduce potential unsafe speeds near the neighborhood, however, further studies must be done to justify the installation.
- **Pedestrian Crossing.** Installing a marked crosswalk across Valley View Circle with appropriate signage and pavement markings would provide pedestrians with a designated crossing point.
    - **Speed Table.** There is a trail adjacent to Valley View Circle. Improved crossing treatments, such as a speed table, would provide a safer and a more seamless connection for active transportation users.
    - **Rectangular Rapid Flashing Beacon.** To improve pedestrian visibility and crossing safety, installing a Rectangular Rapid Flashing Beacon (RRFB) adjacent to the trail would alert drivers to the presence of pedestrians and encourage them to yield.

2. NORTH ROSE DRIVE & LANDMARK AVENUE

Crash Event: 9/17/2022; Pedestrian involved; 1 fatality; Pedestrian violation

EXISTING CONDITIONS & CONCERNS

Rose Drive runs north-south, serving as a major arterial road connecting the neighborhood and local businesses, and has a 40 mph speed limit. Landmark Avenue provides access to the residential neighborhood and cul-de-sacs. This is a three-leg intersection with Landmark Avenue - the side street - being stop controlled. There are no bike lanes and no marked crosswalks at this intersection. Sidewalks are present along both sides of both roadways. North Rose Drive is a 5-lane cross section (2 lanes per direction and a center two-way-left-turn lane). Outside/curbside lanes appear wider than 12 feet. There are no businesses or other identified destinations in the direct path of the intersection. "Keep Clear" pavement markings in the northbound lanes of North Rose Drive indicate that northbound traffic queues into this intersection from the Imperial Highway (State Route 90) intersection, which is approximately 500 feet to the north. The fatal crash that occurred at this intersection involved an unspecified pedestrian violation. Figure 2 shows an aerial view of the intersection.

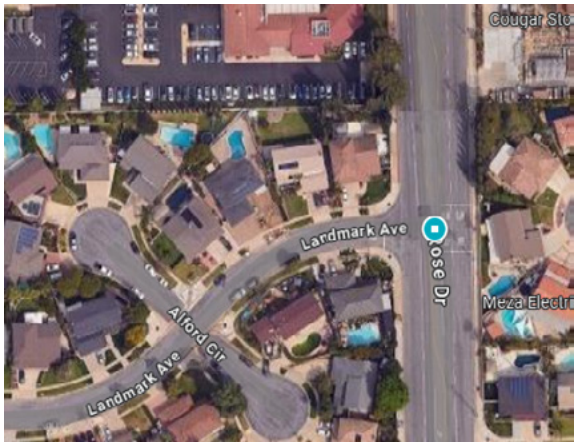


FIGURE 2: North Rose Drive & Landmark Avenue - Aerial

POTENTIAL LOCATION-SPECIFIC COUNTERMEASURES

Potential treatments include the following:

- **Pedestrian Crossing.** Installing a marked crosswalk across Rose Drive with appropriate signage and pavement markings would provide pedestrians with a safer designated crossing point.
    - **Rectangular Rapid Flashing Beacon.** To improve pedestrian visibility and crossing safety, installing a Rectangular Rapid Flashing Beacon (RRFB) at the crosswalk would alert drivers to the presence of pedestrians and encourage them to yield.
- **Speed Management.**
    - Evaluate operating speeds to determine the most appropriate posted speed limit for North Rose Drive, considering bicyclist and pedestrian activity.
    - Install speed feedback signs to help reduce drivers traveling above the posted speed limit.

3. CASA LOMA AVENUE & IMPERIAL HIGHWAY (STATE ROUTE 90)

Crash Event: 7/19/2022; Pedestrian involved; Alcohol involved; 6 injured; Driving under the influence-pedestrian was not on the road [1]

EXISTING CONDITIONS & CONCERNS

Casa Loma Avenue runs north-south and has a 30 mph posted speed limit. The north leg is more of a residential area, and the south leg provides access to nearby recreational facilities. Imperial Highway (State Route 90) runs east-west, serving as a major arterial road connecting various

[1] From additional searching of news articles for this crash event, it appears 4 law enforcement officers were arresting one person when an impaired driver struck multiple pedestrians and a nearby vehicle.

neighborhoods and businesses, and has a 50-mph speed limit. The Yorba Linda Community Center is located on the southwest corner of this intersection, which may generate pedestrian and bicyclist activity. This is a signalized intersection with protected left turns for Imperial Highway (State Route 90) and permissive left turns for Casa Loma Avenue. There are yellow standard crosswalks across each intersection leg and no bike lanes along either street. The recent crash reported at this intersection involved a driver under the influence of alcohol and several pedestrians; a total of six people were injured. Four were pedestrians, one was a passenger in a vehicle struck in the accident and the other was the driver who caused the crash. Figure 3 shows an aerial view of the intersection.

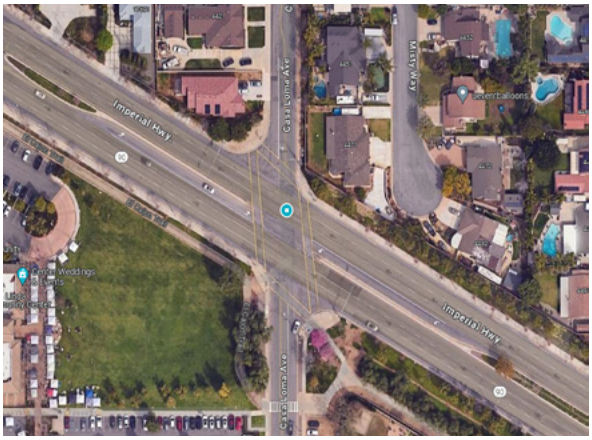


FIGURE 3: Casa Loma Avenue & Imperial Highway (State Route 90) - Aerial

POTENTIAL LOCATION-SPECIFIC COUNTERMEASURES

Potential treatments included:

- **Pedestrian Visibility Improvements.** High visibility crosswalk designs at the intersection can increase driver's awareness of pedestrian and bicyclist activity at those crossings.
- **Speed Management.** The 50 mph posted speed limit encourages speeds that can increase the likelihood of injury outcomes when crashes occur, especially when pedestrians or cyclists are involved.
    - Evaluate operating speeds to determine the most appropriate posted speed limit for Imperial Highway (State Route 90), considering bicyclist and pedestrian activity and proximity to the community center.
    - Install speed feedback signs to help reduce drivers traveling above the posted speed limit.
- **Signal Timing.** If not currently installed, Lead Pedestrian Interval (LPI) signal timing provides pedestrians with a WALK phase (typically 3 to 7 seconds) before the vehicle in that same direction receives a green indication. This can reduce conflicts between turning motor vehicle drivers and pedestrians or bicyclists in the crosswalk.

4. STONEWOOD DRIVE & HIDDEN HILLS ROAD

Crash Event: 6/17/2021; Cyclists involved; 1 injured; Automobile Right of Way
Crash Event: 7/10/2019; Cyclists involved; 1 injured; Automobile Right of Way

EXISTING CONDITIONS & CONCERNS

This intersection is in a residential neighborhood with no direct access to a major arterial road. It is a three-leg intersection that is one-way stop controlled. Stonewood Drive is a short north-south street providing access to the homes in the cul-de-sac. Hidden Hills Road has a posted speed limit of 25 mph, however, the street design (i.e., vertical curvature) could result in high operating speeds. There is a curvature to this intersection which could limit intersection sight distance for all road users along this road. There are no bike lanes and no marked crosswalks at or near this intersection.

There is a "WATCH DOWNHILL SPEED" with a flasher installed about 100 feet east of the intersection for road users driving westbound. There have been two reported crashes in the last five years at this intersection, both involving bicyclists. The downhill grade may contribute to operating speeds of motor vehicle drivers and bicyclists that exceed the posted speed limit. Figure 4 shows an aerial view of the intersection.



FIGURE 4: Stonewood Drive & Hidden Hills Road - Aerial

POTENTIAL LOCATION-SPECIFIC COUNTERMEASURES

Potential treatments include:

- **Speed Management.**
  - Evaluate operating speeds to determine the most appropriate posted speed limit for all segments approaching the intersection.
  - Calculate the proper horizontal curve warning sign speed (e.g., through a ball-bank assessment) and ensure warning signs meet the current CAMUTCD standard.

Consider signing beyond the minimum standard, due to the history of crashes and the vertical curvature.
    - Install speed feedback signs to help reduce drivers traveling above the posted speed limit.
    - **Traffic Calming Treatments.** Installing speed management treatments (e.g., a speed bump) at or near the intersection can reduce potential unsafe speeds near the neighborhood, however, further studies must be done to justify the installation.
- **Designate Bike Lane.** Installing a bike lane will provide cyclists with a designated and safer path to travel.
- **Signing & Striping.** Installing "WATCH FOR CYCLISTS" or "SHARE THE ROAD" signs could help alert drivers of bicyclist activity at the intersection. Adding shared lane markings (SLMs) or "sharrows" would indicate that the road must be shared between cyclists and vehicles.

5. NORTH KRAEMER BOULEVARD & EAST BASTANCHURY ROAD

Crash Event: 5/29/2021; Cyclists involved; Alcohol involved; 3 cyclists injured; Driving under the influence

EXISTING CONDITIONS & CONCERNS

North Kraemer Boulevard runs north-south; it is also a major arterial for this community and has a speed limit of 40 mph for the north leg and 45 mph for the south leg. East Bastanchury Road runs east-west, serving as a major arterial road connecting various neighborhoods and providing access to Brookhaven Elementary School one block to the east of this intersection; it has a 45 mph speed limit. This is a signalized intersection with all left turns protected. There are yellow high-visibility crosswalks across each intersection and bike lanes along both streets. Hardened medians provide separation between directions and access management at the intersection.

The recent crash reported at this intersection involved a driver under the influence of alcohol who struck a cyclist; three cyclists were injured. Figure 5 shows an aerial view of the intersection.

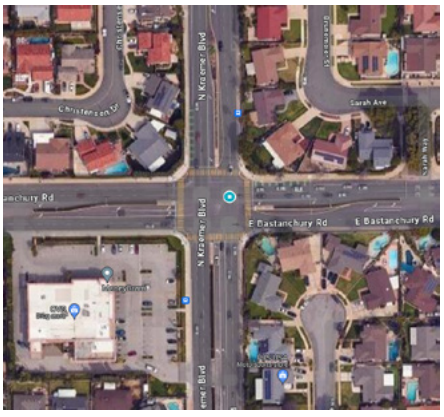


FIGURE 5: North Kraemer Boulevard & East Bastanchury Road - Aerial

The bike facilities on the intersection approaches do not provide continuity. The north leg of North Kraemer Boulevard has a bike lane for southbound travelers, but this bike lane does not continue the south leg. Similarly, the northbound cyclists have a bike lane on the south leg, but the receiving bike lane on the north leg starts about 200 feet north of the intersection. There are no bike lanes on the west leg of West Bastanchury Road, but there is a bike lane for the westbound traffic on the east leg. The bike lane for eastbound cyclists starts approximately 350 feet east of the intersection.

POTENTIAL LOCATION-SPECIFIC COUNTERMEASURES

Potential treatments include the following:

- **Speed Management.**
  - Evaluate operating speeds to determine the most appropriate posted speed limit for all segments approaching the intersection, factoring in bike facilities and bicyclist and pedestrian activity.
  - Install speed feedback signs to help reduce drivers traveling above the posted speed limit.
- **Improved Bike Lanes.**
  - **Protected Bike Lane.** Installing a barrier between the bike lane and the vehicles could provide an extra level of safety for the cyclists. This vertical barrier can vary between a raised curb, flexible posts, or bollards. Rumble strips can also help alert the driver that they are entering the bike lane.
  - **Connected Bike Network.** Provide bicyclists with a complete and safe bike path to the school from all directions. This could reduce the conflicts between cyclists and motor vehicles by providing a clear path for cyclists.
  - **Green Conflicting Striping.** Provide bicyclists with bike lane continuity as they approach the intersection and at the intersection itself. Green conflicting striping can help address this.
- **Curb Bulb-outs.** Consider bulb-outs to reduce the crossing distance for pedestrians and bicyclists.
- **Protected Intersection.**[3] Consider altering the entire intersection design to incorporate new elements, such as setbacks, bike queue areas, waiting zones, pedestrian and corner islands and more safety design elements.

6. DORINDA ROAD & YORBA LINDA BOULEVARD

Crash Event: 1/16/2021; Pedestrian involved; 1 fatality; Pedestrian violation - crossing not in crosswalk

EXISTING CONDITIONS & CONCERNS

Dorinda Road runs north-south; the north side provides access to the residential community, and the south side provides access to the local shopping center at the southwest corner. Yorba Linda

[3] https://nacto.org/publication/dont-give-up-at-the-intersection/protected-intersections/

Boulevard runs east-west, serving as a major arterial road connecting the neighborhood and providing access to Travis Ranch Activity School a block to the east of this intersection; it has a 40 mph speed limit. This is a signalized intersection with permissive left turns. There are bike lanes along Yorba Linda Boulevard for both the eastbound and westbound cyclists. There are three yellow standard crosswalks across the north, south, and east legs. The crash reported at this intersection resulted in the death of a pedestrian who was crossing Yorba Linda Boulevard on the west side which does not have a marked crosswalk. Figure 6 shows an aerial view of the intersection.

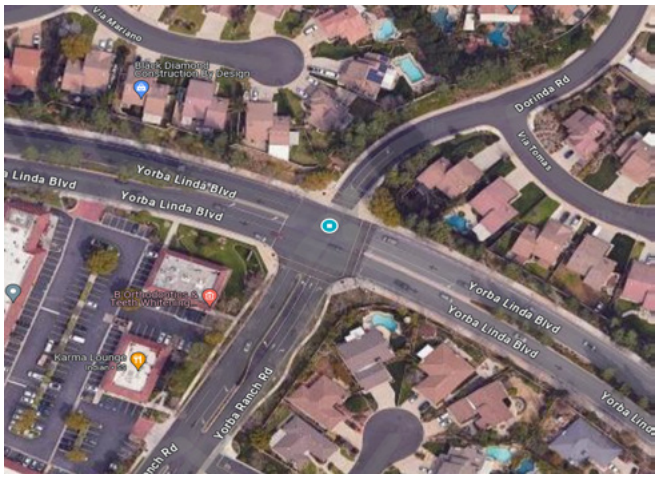


FIGURE 6: Dorinda Road & Yorba Linda Boulevard - Aerial

POTENTIAL LOCATION-SPECIFIC COUNTERMEASURES

Potential treatments include the following:

- **Pedestrian Crossing.** The intersection's proximity to a middle school increases the likelihood of pedestrians crossing the west leg, as does the information provided in the crash report. Reconfigure the west leg of the intersection to include a marked crosswalk across Yorba Linda Boulevard with appropriate signage and pavement markings. While this will impact signal timing, it will provide pedestrians with a safer designated crossing point.
- **Speed Management.**
  - Evaluate operating speeds to determine the most appropriate posted speed limit for all segments approaching the intersection, factoring in bike facilities and bicyclist and pedestrian activity.
  - Install speed feedback signs to help reduce drivers traveling above the posted speed limit.
- **Signal Timing.** If not currently installed, Lead Pedestrian Interval (LPI) signal timing provides pedestrians with a WALK phase (typically 3 to 7 seconds) before the vehicle in that same direction receives a green indication. This can reduce conflicts between turning motor vehicle drivers and pedestrians or bicyclists in the crosswalk.

7. WELSH PONY LANE & RED ROAN LANE

Crash Event: 11/1/2020; Pedestrian involved; Alcohol involved; 1 injured; Improper turning - Pedestrian was crossing in crosswalk at intersection

EXISTING CONDITIONS & CONCERNS

- This intersection is in a residential neighborhood with no direct access to a major arterial road. It is a three-leg intersection that is one-way stop controlled. The horizontal curvature of the road can result in reduced visibility for road users at the intersection. Both streets are cul-de-sacs, with the main entrance to Red Roan Lane coming from the west. There are no bike lanes and no marked crosswalks at the intersection (although the crash report stated the pedestrian was "crossing in crosswalk at intersection"). The crash reported at this location resulted in one injured pedestrian due to the improper turning of a vehicle while the pedestrian was crossing the intersection. Alcohol was also reported to be a factor in this crash. Figure 7 shows an aerial view of the intersection.

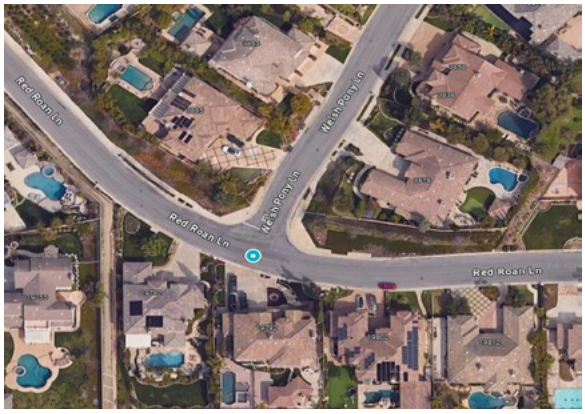


FIGURE 7: Welsh Pony Lane & Red Roan Lane - Aerial

POTENTIAL LOCATION-SPECIFIC COUNTERMEASURES

Potential treatments include the following:

- **Pedestrian Crossing.** Installing a marked crosswalk and associated warning signs across Welsh Pony Lane would provide pedestrians with a designated crossing point at the intersection.
- **Intersection Traffic Control Evaluation.** It may be beneficial to reevaluate intersection warrants for all-way stop control, signalization, or a neighborhood traffic calming circle; additional studies must be performed to justify any installations. This would provide clear right-of-way rules and potentially reduce vehicle speeds, improving overall safety.
- **Signing & Striping.** Installing "WATCH FOR CYCLISTS" or "SHARE THE ROAD" signs could help alert drivers of bicyclist activity at the intersection. Adding shared lane markings (SLMs) or "sharrows" would indicate that the road must be shared between cyclists and vehicles.

8. VAN BUREN STREET & YORBA LINDA BOULEVARD

Crash Event: 9/2/2020; Cyclists involved; Alcohol involved; 1 injured; Unsafe speed

EXISTING CONDITIONS & CONCERNS

Van Buren Street runs north-south, with the north leg being a residential area and the south providing direct access to Van Buren Elementary School. Yorba Linda Boulevard runs east-west and is a major arterial road that connects the local businesses around the area and has a speed limit of 45 mph. This intersection is controlled by a traffic signal and has standard white crosswalks. There are no bike lanes along either of these streets. The crash occurred west of the intersection and is reported to have had alcohol as a contributing factor. The driver was traveling at an unsafe speed (per the officer's report), striking and seriously injuring a cyclist. Given there is no existing bike lane, cyclists are traveling alongside motor vehicles in the general-purpose lanes. The west leg of this intersection is narrower than the east leg and the three through lanes drop down to two lanes after crossing the intersection going westbound. Figure 8 shows an aerial view of the intersection.

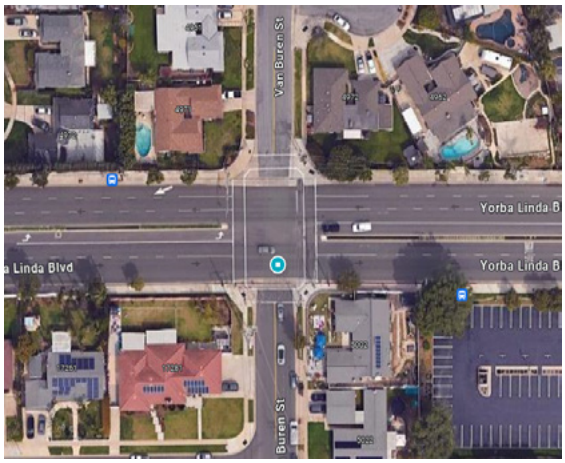


FIGURE 8: Van Buren Street & Yorba Linda Boulevard - Aerial

POTENTIAL LOCATION-SPECIFIC COUNTERMEASURES

To address the potential needs identified at the intersection and understanding the limitations of the roadway geometry, the following treatments could be considered.

- **Speed Management.**
  - Evaluate operating speeds to determine the most appropriate posted speed limit for all segments approaching the intersection.
  - Install speed feedback signs to help reduce drivers traveling above the posted speed limit.
- **Signing & Striping.** Installing "WATCH FOR CYCLISTS" or "SHARE THE ROAD" signs could help alert drivers of bicyclist activity at the intersection. Adding shared lane markings

(SLMs) or "sharrows" would indicate that the road must be shared between cyclists and vehicles.

9. SOUTH MELROSE STREET & WEST LA JOLLA STREET

Crash Event: 5/7/2020; Cyclists involved; 1 injured; Improper turning

EXISTING CONDITIONS & CONCERNS

South Melrose Street & West La Jolla Street is an intersection that provides direct access to Melrose Elementary School on the northeast corner. This intersection has yellow high-visibility crosswalks and bike lanes on both sides of South Melrose Street, but only south of La Jolla Street. The intersection is controlled by a traffic signal, and it has all protected left turns. The eastbound traffic is limited by a no right-turn on red sign, which can help minimize the potential conflict of vehicles with pedestrians and cyclists crossing the crosswalk. The crash involving a bicyclist that occurred near this intersection occurred just south of the intersection. It was reported as a broadside incident with improper turning by the motor vehicle driver. Only one leg of the intersection has existing bike lanes, but students are presumably approaching from all directions. Figure 9 shows an aerial view of the intersection.

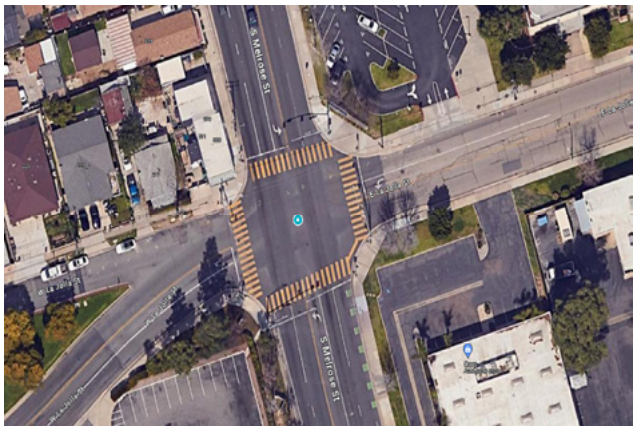


FIGURE 9: South Melrose Street & West La Jolla Street - Aerial

POTENTIAL LOCATION-SPECIFIC COUNTERMEASURES

Potential treatments include the following:

- **Signing.** Installing no right-turn on red signs for all approaches can help minimize any potential conflicts between vehicles and pedestrians/cyclists crossing the intersection. This may also help discourage drivers from entering the bike lane or crosswalk prematurely if the driver will ultimately still have to wait for the green light to be able to make the turn.
- **Signal Timing.** If not currently installed, Lead Pedestrian Interval (LPI) signal timing provides pedestrians with a WALK phase (typically 3 to 7 seconds) before the vehicle in that

same direction receives a green indication. This can reduce conflicts between turning motor vehicle drivers and pedestrians or bicyclists in the crosswalk.

- **Improved Bike Lane.**
    - **Protected Bike Lane.** Installing a barrier between the bike lane and the vehicles could provide an extra level of protection for cyclists. This vertical barrier can vary between a raised curb, flexible posts, or bollards. Rumble strips can also help alert the driver that they are entering the bike lane.
    - **Connected Bike Network.** It is important to provide riders with a complete and safe bike path to the school from all directions.

10. CASA ORO DRIVE & CASA HERMOSA DRIVE

Crash Event: 12/26/2019; Pedestrian involved; 1 fatality; Driving under the influence; Pedestrian was in the road

EXISTING CONDITIONS & CONCERNS

Casa Oro Drive runs north-south and leads to an arterial road, El Cajon Avenue. This intersection is in a residential neighborhood with no posted speed limits. Casa Hermosa Drive runs east-west and is a small street leading to a cul-de-sac with Casa Oro Drive being its only access point. There are no marked crosswalks. Cul-de-sacs tend to have higher than normal pedestrian and bicycle activity because of the sense of safety the community gets from them. The crash occurred to the north of this intersection towards the end of the cul-de-sac, with one fatality. The driver was noted to be under the influence and the pedestrian involved was in the road; this happened during the day. Figure 10 shows an aerial view of the intersection.

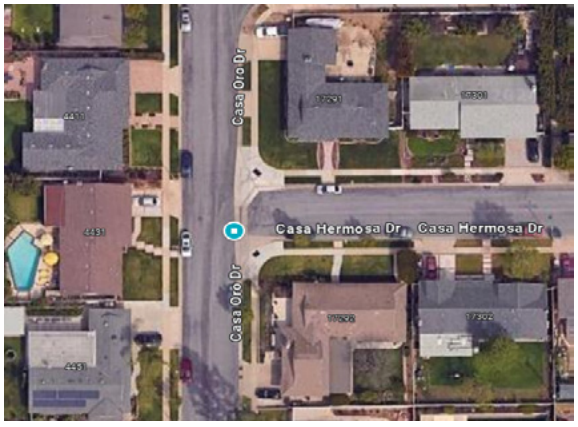


FIGURE 10: Casa Oro Drive & Casa Hermosa Drive - Aerial

POTENTIAL LOCATION-SPECIFIC COUNTERMEASURES

There are no apparent needs at the intersection. Although this is a tragic incident, the intersection function and design do not seem to have been a factor in this crash. The volumes and speeds are

normally low in residential areas and the pedestrian and bike activity are usually higher than a through street. There are a few potential treatments for consideration.

- **Signing.** Installing appropriate signage would warn drivers that Casa Hermosa Drive is not a through street. There is a "NO OUTLET" sign, south of the intersection, at El Cajon Avenue and Casa Oro Drive. There could be an additional "DEAD END" sign at the intersection of the incident to steer away any infrequent drivers from the neighborhood. An alternative would be installing a warning sign, such as, "WATCH FOR PEDESTRIANS & CYCLISTS" could help alert drivers to the higher-than-normal pedestrian and bicyclist activity.
- **Traffic Calming Treatments.** Installing speed management treatments (e.g., a speed bump) in the area can reduce potential unsafe speeds near the neighborhood, however, further studies must be done to justify the installation. Coordination with emergency and incident response agencies must be done for speed management treatments.

11. NORTH COMMUNITY DRIVE & ORANGETHORPE AVENUE

Crash Event: 1/5/2018; Pedestrian involved; 1 injured; Pedestrian Violation- Crossing not in crosswalk

EXISTING CONDITIONS & CONCERNS

North Community Drive intersects Orangethorpe Avenue running north-south; the north side is the entrance to a senior living community and the south side is a driveway into a parking lot for the local business. This is a two-way stop-controlled intersection, and there are no crosswalks. Orangethorpe Avenue runs east-west, serving as a major arterial road connecting various neighborhoods and commercial areas in the region with a 45 mph speed limit. There are bike lanes running along Orangethorpe Avenue. The north side of Orangethorpe Avenue has sidewalks connecting to the nearest traffic signal intersections; however, this is not true for the southside. A bus stop at the northwest corner of the intersection has a bench and a trash can. There is also a bus stop on the southeast corner of the intersection, but this has no additional accommodations nor access to a marked crosswalk to cross Orangethorpe Avenue. The crash reported at this intersection involved a pedestrian crossing Orangethorpe Avenue and being struck by a motor vehicle. Figure 11 shows an aerial view of the intersection.

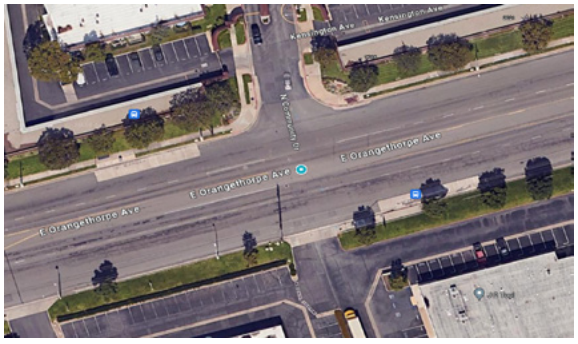


FIGURE 11: North Community Drive & Orangethorpe Avenue - Aerial

This intersection appears to lack features for convenient pedestrian travel in the area. The absence of sidewalks along the south side of Orangethorpe Avenue may result in pedestrians walking on uneven landscaping or along the bike lane along the 45 mph speed limit arterial. Crossing Orangethorpe Avenue spans more than 100 feet at this location without dedicated pedestrian crossings. The bus stop located on the southeast corner lacks connectivity to sidewalks or crosswalks, requiring commuters to disembark and potentially navigate traffic to reach their destination. This issue is particularly important for the senior community on the north side of the intersection. These residents, who may often walk to destinations (and may use assistive devices), require high visibility and safe crossing options to access essential services and amenities.

POTENTIAL LOCATION-SPECIFIC COUNTERMEASURES

To address the potential needs identified at the intersection of Orangethorpe Avenue & North Community Drive, several safety countermeasures should be considered.

- **Pedestrian Crossing.** Installing a marked crosswalk across Orangethorpe Avenue with appropriate signage and pavement markings would provide pedestrians with a designated crossing point.
    - **Pedestrian Refuge.** Additionally, incorporating a pedestrian refuge island in the middle of the intersection could reduce crossing distance, allowing pedestrians to cross one direction of traffic at a time. This will need to be balanced with left-turning vehicle needs.
    - **Rectangular Rapid Flashing Beacon.** To improve pedestrian visibility and crossing safety, installing a Rectangular Rapid Flashing Beacon (RRFB) at the crosswalk would alert drivers to the presence of pedestrians and encourage them to yield.
- **Intersection Traffic Control Evaluation.** Given the current traffic dynamics, it may be beneficial to reevaluate the intersection's signalization criteria. While the intersection might not currently meet the warrants for a full signal or a 4-way stop due to low traffic volume on North Community Drive, reassessing the traffic patterns and pedestrian volumes could justify consideration of other traffic control options. This would provide clear right-of-way rules and potentially reduce vehicle speeds, improving overall safety.
- **Transit Access.** Addressing the bus stop on the southeast corner is crucial. Moving it closer to a signalized intersection or providing a designated crosswalk connection would ensure safer access for bus riders, reducing the need for them to navigate across Orangethorpe Avenue in unsafe conditions.

SYSTEMIC TREATMENTS TO CONSIDER

Although the 11 KSI locations represent isolated incidents, they are indicative of a broader systemic issue within Yorba Linda and Placentia's transportation network. After analyzing the sites, the team noticed similarities in the recommendations. The following treatments should be considered for both cities, where feasible.

- **Marked Crosswalks.** Provide pedestrians a clearly marked path for them to safely cross intersections that are too wide, provide direct access to destinations of interest and transit stops, and provide a safer environment on roadways with higher speeds.

    - **Pedestrian Facility Visibility Improvements.** High visibility crosswalk markings and additional signing can increase drivers' awareness of pedestrian and bicyclist activity.
- **Traffic Control.** It may be beneficial to reevaluate the intersection's traffic control through signal and all-way stop warrant analysis. Reassessing the traffic patterns and pedestrian volumes could justify other traffic control options, such as small neighborhood traffic calming circles.
- **Curb Bulb-outs.** Consider bulb-outs to reduce the crossing distance for pedestrians and bicyclists, as well as reduce the turning radius.
- **Signal Timing.** If not currently installed, Lead Pedestrian Interval (LPI) signal timing provides pedestrians with a WALK phase (typically 3 to 7 seconds) before the vehicle in that same direction receives a green indication. This can reduce conflicts between turning motor vehicle drivers and pedestrians or bicyclists in the crosswalk.
- **Speed Management.** Reassessing posted speed limits that consider roadway conditions and active transportation activities can improve safety. Adding traffic calming devices (e.g., speed bumps, curb bulb-outs, etc.) can further reduce operating speeds, however, further studies must be done to justify the installation.
    - **Horizontal Curve Signing.** While less common in urban and residential areas, horizontal curve warning signs provide drivers information to safely navigate roadway conditions. These low-cost treatments can provide speed reduction and safety benefits.
- **Bike Lanes.** Providing riders with a complete and safe bike path network within Yorba Linda and Placentia, especially near schools, should be considered. Installing protected bike lanes can ensure an extra level of caution and protection. A vertical barrier between the bike lane and the vehicles can vary; a raised curb, flexible posts, or bollards are all examples of what can be used. Rumble strips can also help alert the driver that they are entering the bike lane.
- **Impaired Driving Campaigns: Education and Enforcement.** Over half of the fatal and serious injury crashes studied at these locations (6 of 11 crash events at these locations) involved one or more impaired road users. Consider working with health advocates, local law enforcement and state agencies, and local businesses such as bars and restaurants to promote sober road use through established or new educational or enforcement activities.

CONCLUSION AND NEXT STEPS

Yorba Linda and Placentia should review this initial desk exercise and confirm real-world conditions for any findings and potential treatments.

Beyond these 11 intersections, Yorba Linda and Placentia should consider the overall themes discussed in this memo and consider treatments (especially low-cost, systemic treatments) at locations exhibiting similar roadway conditions and traffic patterns (for all road users), regardless of past crash history.

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CITY OF YORBA LINDA
BIRTHPLACE OF RICHARD NIXON
37th PRESIDENT OF THE
UNITED STATES
INCORPORATED 1967


CITY OF
INCORPORATED 1926
PLACENTIA

Agenda Item No: 3.b

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: January 14, 2025

Submitted by: Carole Wayman

From: City Clerk

Subject:
Annual City Council Appointments to Various Intergovernmental Agencies, Associations, and City Subcommittees

Financial Impact:
Fiscal Impact: None

Summary:
City Council Members represent the City on various intergovernmental agencies, associations, and City subcommittees which consider and/or recommend policy and legislation that directly affects the City. These appointments are reviewed and modified annually following the reorganization of the City Council and/or swearing in of new Council Members. This item is being presented to give the City Council the opportunity to make annual appointments to various intergovernmental agencies, associations, and subcommittees. for 2025.

Recommendation:
Recommended Action: It is recommended that the City Council:

1. Review the attached list of current appointments to the various intergovernmental agencies, associations, and City subcommittees and make appointments as desired; and
2. Direct Staff to notify the various intergovernmental agencies, associations and City subcommittees of the City Council appointments.

Discussion:
Each year after City Council reorganization and/or swearing in of new Council Members, the Mayor and City Council must consider appointments to numerous intergovernmental agencies, associations, and City subcommittees. These agencies, associations, and subcommittees include, but are not limited to the following:

- League of California Cities Orange County Division
- Association of California Cities Orange County
- Orange County Sanitation District
- Santa Ana Flood Control Protection Agency
- Southern California Association of Governments

The Fair Political Practices Commission (FPPC) has modified its rules governing the appointment process, to account for the fact that councilmembers may be voting on an appointment that will give them additional compensation for serving on outside boards. Councilmembers may participate in the vote to appoint themselves so long as, prior to the meeting, the City has posted an updated copy of FPPC Form 806, which details current appointments and compensation. The City is in compliance with this requirement. Attached is a list of the current appointments to various agencies, associations, and subcommittees along with the stipend, if any.

Attachments
DRAFT 2025 Appt Liaisons to var org w CC Appointments FINAL.docx

City of Placentia
Appointments to Various Agencies, Associations, and City Subcommittees
2024

Organization	Meeting Schedule	Meeting Location	Delegate/Alternate	City Liaison
Association of California Cities - OC **www.accoc.org** 714-953-1300	c/o City of Dana Point Schedule and locations to be announced	Various locations in Orange County	**Shader/Wanke**	Facilitator: **Maria Perez** Administration
Civic Center Joint Use Committee	Meetings are held Monthly	Placentia City Hall	**Smith/Shader**	**Chris Tanio** Public Works
Public Financing Authority of the Enhanced Infrastructure Financing District	Scheduled as needed based on progress	Placentia City Hall	**Wanke, Chair** **Smith, Authority Member**	**Jeannette Ortega** Administration
Finance and Investment Committee	Meetings are held quarterly	Placentia City Hall	**Yamaguchi/Kirwin/Larson** **(**Mayor/Mayor Pro Term/ City Treasurer)	**Jennifer Lampman** Finance Department
Financial Audit Oversight Subcommittee	Internal Committee	Placentia City Hall	**Kirwin/Smith**	**Jennifer Lampman** Finance Department
Heritage Committee	2nd Wednesday of each month at 7:00 p.m. (except December)	Placentia City Hall	**Yamaguchi/Kirwin**	**Aileen Munoz** Community Services
Historic Preservation Ad-Hoc	TBD	TBD	**Kirwin/Wanke**	**Joe Lambert** Development Services
Housing, Community, and Economic Development Ad Hoc Committee & General Plan Advisory Subcommittee	Internal Committee Meets as needed	Placentia City Hall	**Wanke/Kirwin**	**Joe Lambert** Development Services

Organization	Meeting Schedule	Meeting Location	Delegate/Alternate	City Liaison/Dept.
Independent Cities Association	Monthly 2nd Thursday each month	Varies	**Wanke/Yamaguchi**	Facilitator: **Maria Perez** Administration
League of California Cities Orange County Division **www.calcities.org** 714-944-4023	Statewide League Events: Annual Conference	General Membership Meetings Quarterly at Various locations in Orange County	**Yamaguchi/Wanke**	Facilitator: **Maria Perez** Administration
Navigation Center Advisory Board	Meets every other month. 10 am – 11 am	Community Services Conference Room	**Smith/Shader**	Facilitators: **Maddie Villapando/ Lydie Gutfeld**
Orange County City Selection Committee https://cob.ocgov.com/boards-commissions-committees/city-selection-committee 714-834-2206	May and November	Various locations in Orange County	**Yamaguchi/Kirwin** (Alternate: any Councilmember can serve in absence of Mayor)	Facilitator: **Maria Perez** Administration
Old Town Parking Ad-Hoc	Meetings called as needed	Placentia City Hall	**Shader/Kirwin**	**Joe Lambert** Development Services
Orange County Council of Governments **www.occog.com** 949-698-2856	Monthly	Orange County Council of Governments (OCCOG) 3972 Barranca Pkwy. Irvine, CA 92606	**Smith** Chosen as Alternate by Brea's Mayor Marty Simonoff	Facilitator: **Maria Perez** Administration
Orange County Sanitation District **www.ocsd.com** 714-593-7130 *Stipend: $212.50 per mtg, Maximum of 6 meetings per month	4th Wednesday of each month at 6:00 p.m.	OCSD Administrative Offices 10844 Ellis Ave. Fountain Valley, 92708	**Wanke/Smith**	Facilitator: **Maria Perez** Administration

Organization	Meeting Schedule	Meeting Location	Delegate/Alternate	City Liaison/Dept.
Orange County Vector Control District - Board of Trustees **www.ocvcd.org** 714-971-2421 *Stipend: $100 per month in lieu of travel (no meeting, no pay)	3rd Thursday of each month at 3:00 p.m.	OCVCD Office 13001 Garden Grove Blvd. Garden Grove, 92843	**Craig Green** (2-yr term expires 01/10/2025)	Facilitator: **Maria Perez** Administration
Placentia Community Foundation	4th Monday of each month	Placentia City Hall	**Yamaguchi/Smith/Larson** **(**Mayor/Councilmember/City Treasurer)	**Lydie Gutfeld** Community Services
Placentia Disaster Council	Meets as needed	Placentia City Hall	**Yamaguchi** (Mayor)	**Patrick Powers** Emergency & Health Services Manager
Santa Ana River Flood Protection Agency **www.ocflood.com/sarp/sarfpa** 714-647-3938	4th Thursday of odd-numbered months 4:00 p.m.	Orange County Water District 18700 Ward Street Fountain Valley, 92708	**Yamaguchi/Kirwin**	Facilitator: **Maria Perez** Administration
Senior/Community Center Blue Ribbon Committee	3rd Wednesday of each month 6:30 p.m.	Front Community Meeting Room	**Smith/Shader** (both delegates) **(**Craig Green, ex officio member)	**Lydie Gutfeld** Community Services
Sewer Utility, Recycling and Refuse Committee	Meetings called as needed	Placentia City Hall	**Yamaguchi/Shader**	**Elsa Robinson** Public Works
Southern California Association of Governments **www.scag.ca.gov** 213-236-1800 *Stipend: $120 per mtg & mileage reimbursement	1st Thursday of each month 8:00 a.m. – 2:00 p.m. (depending on the particular committee)	818 W. 7th Street, 12th Floor Los Angeles, 90017	**Smith/Wanke**	Facilitator: **Maria Perez** Administration

Organization	Meeting Schedule	Meeting Location	Delegate/Alternate	City Liaison/Dept.
Southern California Association of Governments – Annual General Assembly Voting Delegates **www.scag.ca.gov** 213-236-1800	May 1-2, 2025	JW Marriott Desert Springs Resort & Spa 74-885 Country Club Drive Palm Desert, CA	**Smith** 1st Alt. **Wanke** 2nd Alt. **Yamaguchi**	Facilitator: **Maria Perez** Administration

- 1/10/23 Public Safety Ad-Hoc and Recreational Vehicle Parking Ad Hoc Committees were removed/disbanded as they are no longer needed.
- 1/10/23 Membership discontinued in Yorba Linda Water District/Golden State Water Services Committee.
- 2/21/23 Appointments made to the Independent Cities Association, Civic Center Joint Use Committee, Enhanced Infrastructure Financing District Board and Navigation Center Advisory Board.
- 3/5/24 Citywide Fiber Optic and Smart City Ad-hoc Committee disbanded