



Parks Arts and Recreation Commission Meeting Agenda

January 14, 2025, 6:30 p.m.
Regular Meeting, City Hall

Chair
Tricia Montelongo

Brett Hunt
Commissioner

Lilia Queen
Commissioner

Maverick Shuck
Commissioner

Matthew Rupard
Commissioner

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Procedures for Addressing the Parks Arts and Recreation Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Parks Arts and Recreation Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Parks Arts and Recreation Commission discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Parks Arts and Recreation Commission

January 14, 2025

REGULAR MEETING

6:30 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Montelongo
Commissioner Hunt
Commissioner Queen
Commissioner Shuck
Commissioner Rupard

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Parks Arts and Recreation Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Parks Arts and Recreation Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

PARKS ARTS AND RECREATION COMMISSION AGENDA

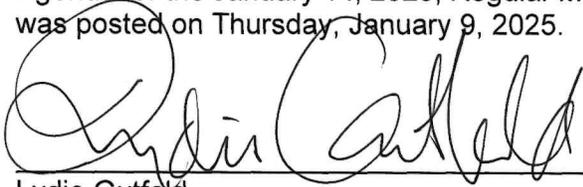
1. **Approval of Minutes** – November 12, 2024
 - Recommended action: Approve
2. **Monthly Report** – Staff to provide updates of programs, services, and projects offered by the Community Services Department.
 - La Placita Parkette playground renovations update
 - Tuffree Park – Concrete, Sports Lighting
 - McFadden Playground Renovations Update
 - Jaycee Parkette Playground Update
 - Navigation Center Update
3. **Commissioner Comments and Requests**
4. **Staff Comments**
5. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

ADJOURNMENT

The Parks Arts and Recreation Commission adjourns to a Regular Meeting on Tuesday, January 14, 2025, at 6:30 p.m.

CERTIFICATION OF POSTING

I, Lydie Gutfeld, Director of Community Services for the City of Placentia, hereby certify that the Agenda for the January 14, 2025, Regular Meeting of the Parks Arts and Recreation Commission was posted on Thursday, January 9, 2025.

A handwritten signature in black ink, appearing to read "Lydie Gutfeld", written over a horizontal line.

Lydie Gutfeld
Director of Community Services

MINUTES
PLACENTIA PARKS, ARTS, AND RECREATION
COMMISSION REGULAR MEETING
November 12, 2024

Meeting called to order at 6:31 p.m.

ROLL CALL

Present: Chair Tricia Montelongo, Commissioner Brett Hunt, Commissioner Lilia Queen, Commissioner Maverick Shuck, Commissioner Matthew Rupard

Absent: None

Staff Present: Director of Community Services Lydie Gutfeld,
Administrative Assistant Daniela Escobedo

Guests: None

PLEDGE OF ALLEGIANCE – Daniela Escobedo

ORAL COMMUNICATIONS – None

COMMISSIONER COMMENTS AND REPORTS

Commissioner Queen reported that the recently replaced fencing at Jaycee Parkette has been cut, allowing access to the water channel. Chair Montelongo requested an update for the Placentia Active Transportation Plan for next meeting.

Commissioner Hunt noted that the autograph booth was not set up after the Heritage Festival Parade and there weren't any signs directing the professional athletes to the canopy. He also inquired about the pickleball organization's payment for the tournament fees. Director Gutfeld informed him that she is expecting their paperwork and will confirm once it's received. Commissioner Hunt expressed concerns over the deep cleaning scheduled for the tennis courts on the Wednesday before Thanksgiving from 1:00 P.M. – 4:00 P.M. suggesting an earlier time to avoid limiting access during the holiday break.

Commissioner Rupard highlighted complaints from the flag-football league at Tri-City Park regarding parking tickets, noting the City is receiving complaints from residents due to this issue, Commissioner Rupard emphasized that it's a county concern. Director Gutfeld suggested being stricter with user groups with overtime usage and recommended that they inform parents to direct complaints with the County.

1. APPROVAL OF MINUTES

The minutes for the September 10, 2024, meeting were **MOTIONED** for approval by Commissioner Shuck. Commissioner Queen **SECONDED** the motion. Motion carried.

2. MONTHLY REPORT

a. La Placita Parkette Playground Renovations Update

Director Gutfeld informed the Commission that the benches, water fountain, and barbeques still need to be installed. She noted that the trash receptacles have already been placed in the park. Director Gutfeld explained that Prop 68 funds require the use of recycled materials for walkways and benches. This requirement was met by using porous cement; however, she mentioned that cracks appeared in the cement during installation. The contractor has been contacted and will return to repair the cracks. Director Gutfeld is targeting an early December date for the ribbon-cutting ceremony, with a possible soft opening for the playground.

b. Dog Park

Director Gutfeld informed the Commission that the dog park is tentatively scheduled on the Council meeting agenda for November 19. She confirmed that 35% of the renderings have been completed, and the Commission now needs to decide whether to proceed to 100% design, which includes creating construction documents and soliciting bids for construction. The estimated cost for the dog park is just under \$2 million. An email will be sent to all PARC staff with the 35% rendering. Director Gutfeld recommended gathering community input on the dog park before committing funds to the full design and moving forward with Phase 2 to complete the design.

c. Tuffree Park – Concrete, Sports Lighting

Director Gutfeld stated that the concrete ADA report has been received, and they are awaiting the full report to be delivered to the department heads. She informed the Commission that a revised contract was necessary due to an error in the count of lightbulbs. Director Gutfeld also mentioned that plans are underway to add a fence between the pickleball and tennis courts. She anticipates that, once the purchase order is issued, it will take approximately 15-21 days to begin work on the fence.

d. McFadden Playground Renovations Update

Director Gutfeld stated that on November 5, the project was presented to the Board of Supervisors to approve the reallocation of funding from the Senior Center concept at Tri-City Park to complete the McFadden project. The project is pending approval at the next City Council meeting on November 19. She mentioned that they are collaborating with Hirsch & Associates on the project, with an estimated cost of \$610,000.

3. Commissioners Comments and Request

Commissioner Queen inquired about the recent cutting of the Jaycee Parkette fencing and asked about alternative materials. Director Gutfeld shared that, based on her previous experience with the City of San Bernardino, no-climb fencing has proven to be the most effective solution.

4. Staff Comments

Administrative Assistant Escobedo informed the Commission about upcoming City events. The Tree Lighting event will take place on Thursday, December 5, from 6:00 P.M. to 8:00 P.M., and the Holiday Movie Night will be held at Oberle Gym on Friday, December 6, at 6:30 P.M. She also mentioned that the Tamale Festival is scheduled for Thursday, December 12, from 4:00 P.M. to 10:00 P.M.

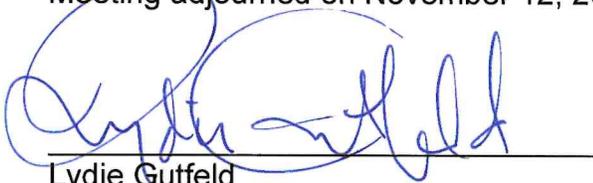
Director Gutfeld stated that the sponsorship packet has been updated and finalized, highlighting the need for additional sponsorships, particularly for the Tamale Festival. She also informed the Commission that the Senior Transportation program has been put on hold and is currently limited to providing service only to the Senior Center. She hopes to expand the program to include medical appointments and grocery trips within the city by January.

5. Agenda Building and Meeting Schedule

The Placentia Transportation Active Plan is to be included in the next meeting agenda.

ADJOURNMENT

There being no further business, Chair Montelongo **MOTIONED** to adjourn to the next regular meeting, on Tuesday, January 14, 2025, at 6:30 P.M. The regular meeting will be held in-person. The motion was **SECONDED** by Commissioner Queen. Motion carried. Meeting adjourned on November 12, 2024, at 7:07 P.M.



Lydie Gutfeld
Director of Community Services