



401 E. Chapman Avenue
Placentia, CA 92870
(714) 993-8232

Mission Statement:

The Placentia Community Foundation solicits, receives, invests and makes grants of funds, property and other resources to provide direct charitable services to aid, sponsor, promote, advance and assist worthy activities, programs and services in the City of Placentia to further cultural, educational, and recreational events and causes.

AGENDA
Regular Meeting of
The Placentia Community Foundation
March 24, 2025 – 6:15 P.M.

How to Submit Public Comment

Members of the public may provide public comment by sending comments for the Placentia Community Foundation meeting consideration by email to the Community Services Department at communityservices@placentia.org. Please limit to 200 words or less. Comments received before or during a Board meeting, until the close of the Oral Communications portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

The Placentia Community Foundation welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

The Placentia Community Foundation encourages free expression of all points of view. Any person who wishes to speak regarding an item on the agenda will address the Board at the time the item is being considered. Upon recognition by the Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer. If you wish to speak on an item that is not on the agenda, please do so during the period listed for Public Comment. All supporting information is available for public review in the Foundation offices.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Placentia Community Foundation at (714) 993-8232. Notification 48 hours prior to the meeting will generally enable the Foundation to make reasonable arrangements to ensure accessibility.

(28 CFR 35.102.35.104 ADA Title II)

AGENDA
Regular Meeting of
The Placentia Community Foundation
March 24, 2025 – 6:15 P.M.

ORDER OF BUSINESS

1. Meeting Called to Order

 2. Pledge of Allegiance
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3. Roll Call: Co-Chairperson Montelongo Treasurer Larson Board member Kurzbard
 Co-Chairperson Jordan Board member May Board member Radluer
4. Review and Approval of Minutes for February 24, 2025.
5. Public Comment.
6. Treasurer's Report/Budget Update
7. Kraemer Fountain Review/Legacy Brick Project.
 - Update on Brick donation refunds
 - How city wants to manage
8. PCF By Laws.
9. PCF Grant update.
10. Website.
11. Centennial Funds/Sponsorships
 - How to handle donations for Centennial starting in May
12. Social Media.
13. Easter Eggcitement Event.
14. Concerts in the Park.
15. Staff/Department comments and updates.
16. Board Member comments and requests.
17. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.
18. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on April 28, 2025.

Certification of Posting

I, Lydie Gutfeld, Secretary of the Placentia Community Foundation, hereby certify that the Agenda for the March 24, 2025, regular meeting of the Placentia Community Foundation was posted on Thursday, March 20, 2025.



Lydie Gutfeld, Director of Community Services/Executive Secretary



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MINUTES
Foundation Regular Meeting
February 24, 2025 – 6:15 P.M.

1. Meeting Called to Order 6:19 P.M.

2. Pledge of Allegiance. – Daniela Escobedo

3. Roll Call:

Present: Tricia Montelongo, David Radlauer, Kevin A. Larson, Sheila Jordan, Denise May

City Staff: Director of Community Services Lydie Gutfeld,
Administrative Assistant Daniela Escobedo

4. Review and Approval of Minutes for January 27, 2025.

Co-Chair Jordan expressed the need to amend Section 3 as follows: Shelia to Sheila and

Co-Chair Jordan **MOTIONED** to approve the amended January 27, 2025, meeting minutes.
Board Member Radlauer **SECONDED** the motion. Motion passes.

5. Public Comment. – None

6. Kraemer Fountain Review.

Director Gutfeld provided an update on the RFP for the fountain project, which came in under \$25,000, thereby avoiding the need for council approval. The project includes filling the fountain with drought-tolerant plant life and negotiating for larger adult plants at the bottom. Plans are also in place to replace the brass dolphins with artwork by local artists, potentially creating two pieces—one for City Hall and another for the back building. The fountain will undergo basic repairs, including minor fixes, painting, and drip irrigation system installation. Due to concerns about theft, the brass dolphins will remain inside the fountain for now, with the future to incorporate them into art projects. Additionally, Director Gutfeld noted the need for a separate project to address the bricks, considering financial constraints and potential storage issues.

7. Pacific Symphony in August.

Director Gutfeld expressed excitement about the Pacific Symphony's potential arrival in August. The Pacific Symphony on the Go program is designed to introduce the symphony to new cities through smaller performances before bringing in full-scale concerts. The initiative features four to six musicians performing from a mobile stage, with interactive elements allowing children to engage with the instruments before the concert. Gutfeld proposed hosting the event at the Bradford House on the weekend of August 23rd or 24th, hoping the

foundation would support beer and wine sales. If those dates are unavailable, an alternative plan involves rescheduling for a winter symphony in January, potentially serving as the kickoff event for the city's centennial celebration. Drawing from experience in Mission Viejo, Gutfeld highlighted the potential for significant community engagement, envisioning a future where thousands could experience live symphony performances.

8. Staff/Department comments and reports.

Director Gutfeld provided an update on the Capital Improvement Projects, highlighting efforts to streamline and prioritize park-related projects amidst the city's anticipated financial constraints. Upon arrival, Gutfeld inherited approximately 120 CIP projects and has since worked to separate parks and community services projects from broader city initiatives. The focus has been ensuring feasibility while avoiding relying on Measure U funds instead of using Park Impact Fees and Quimby In-Lieu Fees. Tynes Gym roof project went out for RFP and came under budget. The team ensured compliance with ADA regulations by categorizing the work as a renovation rather than a replacement. The contract is set to go before the council on April 1, with completion expected by July. Another urgent project is the Los Vaqueros storm drain issue. Recognized as a priority, Parks and Community Services have taken over this project after ongoing discussions with Public Works. The county determined it was not responsible, and park impact funds have been allocated. The contract will also go before the council on April 1, with completion anticipated by summer. Additional projects include the McFadden Park playground, which has already been approved and is expected to be installed by late May or early June for July 4 celebrations. The Koch Park pergola and McFadden shade structure, previously approved but delayed due to a \$15,000 funding gap, is now moving forward. The installation of the Tuffree lights is scheduled for March 3, benefiting both baseball and pickleball facilities. The Whitten Center flooring has recently been completed, and upcoming work is planned for the kitchen and cabinetry. Looking ahead to 2025-26, the team is exploring funding opportunities, including an Outdoor Legacy Partnership Grant. The grant, available to census-designated areas, could bring \$1.3 million in funding, with Whitten Center and Gomez Park identified as eligible sites. The proposed improvements include a quarter-mile walking path, a mini-pitch multi-use sports court for soccer, basketball, and pickleball, pool deck repairs, safety fencing, solar-lit bollards, QR-coded fitness stations, and a bocce ball or horseshoe area. Community engagement has played a vital role in shaping these plans, with outreach efforts including bilingual food drive-through surveys, multi-generational meetings, and senior center discussions. The grant application is due in early March, with high hopes of securing funding. With multiple projects set for completion by summer, Gutfeld expressed enthusiasm for the department's progress in closing out long-standing initiatives while laying the groundwork for future enhancements.

9. Board Member comments and requests.

Chair Montelongo spoke with Heidi at Broken Timbers regarding a visit to thank her for donating to the Heritage Festival. Chair Montelongo suggested coordinating a time that works for everyone interested in attending and plans to reach out to Heidi once a date is confirmed.

Board Member Raudler raised concerns about the process of impromptu meetings and voting procedures, stating uncertainty about how it operates. Raudler noted that three votes had

already been cast once he read the email, and the motion had passed. Expressing frustration about being left out of the process, Raudler questioned whether quorum requirements were adequately met during these impromptu meetings. Director Gutfeld suggested that everyone get a paper copy of the bylaws and add them to next month's agenda for review.

Following the letter it sent out, the foundation received 30 refund requests. Treasurer Larson suggested that the city issue the refund checks on behalf of the foundation. In response, Director Gutfeld said she would follow up with the Finance Department to determine if this was feasible. Additionally, Treasurer Larson stressed the urgency of responding to Polar Engraving regarding the purchase of bricks, as delays could jeopardize the entire project. Director Gutfeld reiterated that adding another project to the CIP list was not an option due to insufficient funding and the rising costs of labor and materials. Treasurer Larson committed to providing the foundation with the financial figures after processing the refunds. The final distributions will be determined based on the terms outlined in the Memorandum of Understanding (MOU) between the city and the foundation.

Board member May wanted to follow up on the beer and wine sales from the Heritage Festival, particularly regarding the 70/30 revenue split between the city and the foundation. Administrative Assistant Escobedo noted no record of the foundation, issuing a check to the city for the sales. Director Gutfeld said the fee would be waived for the upcoming year.

10. Add on item – Treasurer's Report/Budget Update.

Treasurer Larson reviewed the Treasurer's report with the Foundation. The foundation reimbursed two checks, one for Molly and the other for insurance. Board member Radluer **MOTIONED** to approve the Treasurer's Report. Board Member Kurzbard **SECONDED** the motion. Motion passes.

Treasurer Larson presented the proposed 2025 budget for this upcoming year. He mentioned that the budget will remain the same and be modified as the year progresses. Director Gutfeld suggested adding a budget line for the Centennial Celebration, with the foundation participating in or even sponsoring the upcoming events. Board member May **MOTIONED** to approve the 2025 Budget. Board Member Radluer **SECONDED** the motion. Motion passes.

11. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

12. PCF Grant Programs/Applications.

The Board reviewed each application submitted and agreed on an award amount for applicants. The following were the amounts the board decided on: Senior Center \$1,000; Founders Society - \$1,000; Placentia Library - \$1,000; George Key - \$1,000; LOT 318 - \$1,000; LOVE Placentia – \$2,000; Speak your Truth - \$500. Applications for Friends of Music, His-OC, and With Hope – Amber Craig were declined.

13. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on March 24, 2025, at 6:15 p.m.