



# Parks Arts and Recreation Commission Meeting Agenda

April 8, 2025, 6:30 p.m.  
Regular Meeting, City Hall

**Chair**  
Tricia Montelongo

**Brett Hunt**  
Commissioner

**Lilia Queen**  
Commissioner

**Maverick Shuck**  
Commissioner

**Matthew Rupard**  
Commissioner

**City of Placentia**  
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## **Procedures for Addressing the Parks Arts and Recreation Commission**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Parks Arts and Recreation Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Parks Arts and Recreation Commission discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

## **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

# Parks Arts and Recreation Commission

April 8, 2025

## REGULAR MEETING

6:30 p.m.

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### MEETING CALLED TO ORDER

**ROLL CALL:** Chair / Montelongo  
Commissioner Hunt  
Commissioner Queen  
Commissioner Shuck  
Commissioner Rupard

### PLEDGE OF ALLEGIANCE

### ORAL COMMUNICATIONS

At this time the public is invited to address the Parks Arts and Recreation Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Parks Arts and Recreation Commission.

### COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

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### PARKS ARTS AND RECREATION COMMISSION AGENDA

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1. **Approval of Minutes** – February 11, 2025
  - Recommended action: Approve
2. **Monthly Report** – Staff to provide updates of programs, services, and projects offered by the Community Services Department.
  - Navigation Center Update
  - Council approved CIP projects
    - Tynes Gym Roof
    - Los Vaqueros
  - Kraemer/Fountain update
3. **Summer Programming**
  - Concerts in the park
  - Programs
  - Symphony in the park
4. **Commissioner Comments and Requests**
5. **Staff Comments**

- Centennial Sponsorship Packet available

6. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

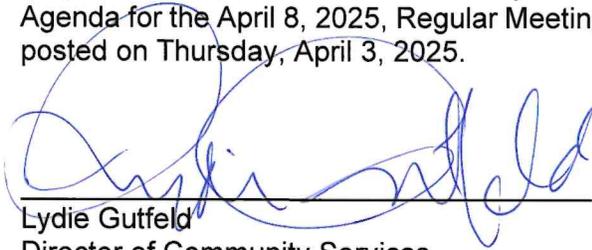
**ADJOURNMENT**

The Parks Arts and Recreation Commission adjourns to a Regular Meeting on Tuesday, April 8, 2025, at 6:30 p.m.

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**CERTIFICATION OF POSTING**

I, Lydie Gutfeld, Director of Community Services for the City of Placentia, hereby certify that the Agenda for the April 8, 2025, Regular Meeting of the Parks Arts and Recreation Commission was posted on Thursday, April 3, 2025.



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Lydie Gutfeld  
Director of Community Services

MINUTES  
PLACENTIA PARKS, ARTS, AND RECREATION  
COMMISSION REGULAR MEETING  
February 11, 2025

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**Meeting called to order at 6:32 P.M.**

**ROLL CALL**

Present: Chair Tricia Montelongo, Commissioner Brett Hunt, Commissioner Lilia Queen, Commissioner Matthew Rupard

Absent: Commissioner Maverick Shuck

Staff Present: Director of Community Services Lydie Gutfeld,  
Administrative Assistant Daniela Escobedo

Guests: None

**PLEDGE OF ALLEGIANCE** – Daniela Escobedo

**ORAL COMMUNICATIONS** – None

**COMMISSIONER COMMENTS AND REPORTS** – None

**1. APPROVAL OF MINUTES**

Chair Montelongo expressed that Commissioner Queen was absent in the previous meeting, and it listed her on the agenda. She also mentioned amending the first paragraph of Commissioner Comments and Reports from Queen to Montelongo.

Commissioner Rupard communicated a change in the third paragraph to amend the name Rupard to Hunt.

The amended minutes for the January 11, 2025, meeting were **MOTIONED** for approval by Commissioner Rupard. Commissioner Hunt **SECONDED** the motion. Motion carried.

**2. MONTHLY REPORT**

**a. Tuffree Park – Sports Light Update**

Director Gutfeld informed the Commission that the project will be starting on February 17 and will take 3 to 4 days to complete. The park will be getting new LED lights around the baseball fields, tennis courts, and pickleball courts. She also mentioned Pony Baseball has been informed about the dates. And the reason the project took a delay was because a digital controller for the lights was included, to be able to shut off the lights from an app on the phone.

**b. McFadden La Placita Parkette Playground Renovations Update**

Director Gutfeld stated that the City Council approved the McFadden renovations last month and informed the Commission that part of the funding for this project is coming from the County. The playground has custom pieces that will take longer to make. The project will be completed around late May or early June.

**c. Navigation Center Update**

Director Gutfeld reports that the shelter is near full capacity, with 98 beds occupied and only two remaining for Placentia PD. With colder and rainy weather, full shelters are standard. If these last beds are taken, unsheltered individuals can be referred to other shelters within the county. The HOPE Center is available for assistance at (657) 243-1884. The Housing Rehabilitation program at NS is resuming, with 29 individuals on the waitlist. Work on two homes will begin in the coming months, and inquiries should be directed to Ivanna. Neighborhood Services is collaborating with the Family Support Network to host a Developmental Screening at the Whitten Center on February 21 from 8:30 a.m. to 12:30 p.m. The event will offer evaluations from specialists, including speech pathologists, a vision specialist, an audiology specialist, a dental hygienist, occupational and physical therapists, and a behavioral coach. A flyer with additional details is available, and questions can be directed to Neighborhood Services.

**d. CIP Projects**

Director Gutfeld provided updates on CIP projects, working to address inconsistencies in previous project lists and clarify priorities. Recently completed projects include the Whitten Center, with Tuffree expected to be completed next week. The La Placita Parquet project successfully held a ribbon-cutting ceremony on January 27, receiving positive community feedback. The Jaycee Parkette project is 95% designed, with construction documents being finalized. While it has not yet been presented to the council, it is expected to go before them within the next two months, with a goal of completing the park before summer despite logistical challenges in delivering playground equipment to the small, fenced-in location. Gutfeld discussed the benefits of using co-ops to streamline vendor selection but emphasized a preference for formal RFPs to ensure clarity and flexibility in selecting the best bid, particularly for design-focused projects like the Kraemer Fountain. Two stalled projects, the McFadden Pergola and the Koch Park shelter replacement, are now moving forward after securing the additional \$15,000 needed to complete them. Both structures sustained significant damage, and the goal is to finish the projects before summer to provide shaded areas for families. The Powell Building project, funded by a Prop 68 grant, remains on hold due to funding shortfalls. Originally meant to cover windows, HVAC, heating, and AC, the grant funding was insufficient, prompting a reassessment with Public Works to determine coverage and additional financial needs. Gutfeld expressed interest in repurposing the

building's historic windows into community art projects. The Kramer Fountain project was halted after RFP bids exceeded \$2 million, far beyond the city's budget and priorities. Donors who contributed toward commemorative bricks were notified of the project's cancellation. Instead, using the existing irrigation system, a drought-resistant landscape garden will replace the fountain. The original dolphin sculptures will be repurposed into public art, with a call for artists planned in a later phase. A revised bid of \$25,000 was secured for landscaping, and plant selections are being finalized. Plans also include incorporating ceramic tile artwork in place of donor bricks. Additional ongoing projects include replacing park trash cans, benches, and tables, with an initial budget of \$30,000 to \$35,000. Champions Park will receive priority replacements, followed by Los Vaqueros and Samp. The project aims to standardize park furniture and increase double trash bins in high-traffic areas. Lighting repairs are also underway, with eight lights currently being assessed for replacement. To prevent copper wire theft, new installations will be welded in place. Solar lighting was considered but deemed inadequate for sports parks. Restroom renovations have a \$25,000 budget for repairs, such as new toilets, sinks, doors, and fixtures in deteriorated restrooms. If in-house renovations prove successful, an additional \$25,000 may be requested for further improvements. At Parque de los Vaqueros, erosion around a storm drain connecting to Yorba Linda's system is causing instability, particularly under a bridge near the playground. Repair bids ranged from \$125,000 to \$128,000, and discussions were ongoing with Doug Chaffey's office for potential funding assistance. Looking ahead, the city's CIP list for the upcoming year will be presented to the council on February 18. Funded projects include Whitten Kitchen, Tynes Gym Roof Replacement, Aguirre Rental Facility, and playground replacements at Los Vaqueros and Samp. The wish list for future projects includes park signage, a second phase of playground updates at Kraemer Park, a fencing plan for all parks, and a Champions Park LED retrofit. Additionally, an ORLP Grant application was submitted for McFadden Park, proposing improvements such as a walking path, exercise and recreation amenities, cultural heritage integration, an ADA-accessible pool ramp, a new pool deck, and upgraded fencing.

**e. Basketball court incidents & update**

Director Gutfeld informed the Commission that staff have been attending Champions Sports Complex daily to oversee the basketball court's issue. The organization is not violating the policy for outdoor court usage.

Commissioner Hunt proposes charging user sports groups to use the Champions' outdoor courts. The city needs to be consistent with all user sports groups.

Director Gutfeld mentioned that a change would be made to the policy.

**3. Commissioners Comments and Request**

Chair Montelongo advised adding summer programming and concerts in the park to the next agenda

**4. Staff Comments**

Director Gutfeld informed the Commission of her meeting with Eddie, the barber, to discuss him painting the wall at Kraemer Park.

**5. Agenda Building and Meeting Schedule**

The agenda is to be the same for the next meeting.

**ADJOURNMENT**

There being no further business, Chair Montelongo **MOTIONED** to adjourn to the next regular meeting, on Tuesday, March 11, 2025, at 6:30 P.M. The regular meeting will be held in-person. The motion was **SECONDED** by Commissioner Queen. Motion carried. Meeting adjourned on February 11, 2025, at 7:34 P.M.



Lydie Gutfeld  
Director of Community Services