



**Placentia City Council  
Placentia City Council as Successor to the  
Placentia Redevelopment Agency  
Placentia Industrial Commercial  
Development Authority  
Placentia Public Financing Authority**

KEVIN KIRWIN  
Mayor  
District 2

CHAD P. WANKE  
Mayor Pro Tem  
District 4

THOMAS HUMMER  
Councilmember  
District 1

WARD L. SMITH  
Councilmember  
District 5

JEREMY B. YAMAGUCHI  
Councilmember  
District 3

Robert S. McKinnell  
City Clerk

Kevin A. Larson  
City Treasurer

Thomas R. Hatch  
Interim City Administrator

Christian L. Bettenhausen  
City Attorney

**AGENDA  
April 15, 2025**

**Council Chambers  
401 E Chapman Ave.  
Placentia, CA 92870**

**Phone: (714) 993-8117**

**Email: [administration@placentia.org](mailto:administration@placentia.org)  
[www.placentia.org](http://www.placentia.org)**

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**Mission Statement**

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

**Vision Statement**

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at [www.placentia.org](http://www.placentia.org), and at Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

**Procedures for Addressing the Council/Board Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

**Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Closed Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Closed Sessions, Closed Sessions are not open to the public.

**PLACENTIA CITY COUNCIL REGULAR MEETING AGENDA - CLOSED SESSION**

**April 15, 2025**

**5:00 p.m. - City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**AND**

**Teleconference Locations:**

**92-161 Waipaha Place**

**Kapolei, HI 96707**

**AND**

**Pizza Paradiso**

**Via Stalloreggi 38**

**Siena, Italy**

**CALL TO ORDER:**

**ROLL CALL:**

**Councilmember/Board Member Hummer**

**Councilmember/Board Member Smith**

**Councilmember/Board Member Yamaguchi**

**Mayor Pro Tem/Board Vice Chair Wanke**

**Mayor/Board Chair Kirwin**

**ORAL COMMUNICATIONS:**

*At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors. The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.*

**CLOSED SESSION PROCEEDINGS:**

Pursuant to Government Code Section 54957.6

**CONFERENCE WITH LABOR NEGOTIATOR**

Agency Designated Representatives: Thomas Hatch, Interim City Administrator

Alice Burnett, Director of Human Resources

Employee Organizations:

Placentia City Employees Association (PCEA)

Placentia Firefighters Association (PFA)

Placentia Fire Management Association (PFMA)

Placentia Police Management Association (PPMA)

Placentia Police Officers Association (PPOA)

Unrepresented Employees

Pursuant to Government Code Section 54956.9(d)(2)

**CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation**

(1 case)

Pursuant to Government Code Section 54956.9(d)(2)

**CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation**

(Discussion April 9, 2025 Letter from Lynch, EMS)

Pursuant to Government Code Section 54957(b)(1)

**PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT**

Title: City Administrator

Pursuant to Government Code Section 54957(b)(1):

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: Interim City Administrator

**RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.**

**REGULAR MEETING AGENDA**  
**April 15, 2025**  
**7:00 p.m. - City Council Chambers**  
**401 E. Chapman Avenue, Placentia, CA**  
**AND**  
**Teleconference Locations:**  
**92-161 Waipahe Place**  
**Kapolei, HI 96707**  
**AND**  
**Pizza Paradiso**  
**Via Stalloreggi 38**  
**Siena, Italy**

**CALL TO ORDER:**

**ROLL CALL:**

**Councilmember/Board Member Hummer**  
**Councilmember/Board Member Smith**  
**Councilmember/Board Member Yamaguchi**  
**Mayor Pro Tem/Board Vice Chair Wanke**  
**Mayor/Board Chair Kirwin**

**INVOCATION: Chaplain Ken Milhander**

**PLEDGE OF ALLEGIANCE: Nominee Guerrero, Police Explorer**

**PRESENTATIONS:**

**Proclamation of April 13-19, 2025 as 911 Public Safety Telecommunications Week**

Presenter: Mayor Pro Tem Wanke and City Council

Recipient: Placentia Public Safety Communication Staff

**Placentia Spring 2025 CERT Program**

Presenters: Mayor Pro Tem Wanke and City Council

Recipient: CERT Participants

**CLOSED SESSION REPORT:**

**CITY ADMINISTRATOR REPORT:**

**ORAL COMMUNICATIONS:**

*At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.*

**CITY COUNCIL MEMBER COMMENTS:**

**1. CONSENT CALENDAR (1a..1h):**

*All items on the Consent Calendar are considered routine and are enacted by one motion*

*approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.*

1.a [Consideration to Waive Reading in Full of all Ordinances and Resolutions](#)

Fiscal Impact:

None

Recommended Action: It is recommended that the City Council:  
Approve.

1.b [City Fiscal Year 2024-25 Registers for April 15, 2025](#)

**Check Register**

Fiscal Impact: \$ 1,115,990.55

**Electronic Disbursement Register**

Fiscal Impact: \$ 135,889.89

Recommended Action: It is recommended that the City Council:  
Receive and file.

1.c [Amendment No. 3 to Maintenance Service Agreement with Houston and Harris PCS, Inc., for Sewer Maintenance Services](#)

Fiscal Impact:

Expense: \$246,437.98 Annual Contract Amount

Budget: \$246,497.98 FY25-26 Sewer Maintenance Fund (484356-6120)

Recommended Action: It is recommended that the City Council take the following actions to:

1. Approve Amendment No. 3 to the Maintenance Services Agreement with Houston and Harris PCS, Inc., for sewer maintenance services to extend the contract term by one year and increase the cumulative contract not-to-exceed amount by \$246,437.98 for a revised cumulative contract amount of \$1,055,596.15 for the entire contract term; and
2. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.d [Memorandum of Understanding \(MOU\) with Cities and HOPE Center of Orange County for National Opioid Statement Funds](#)

Fiscal Impact:

Expense: \$ 15,000 ( 910000-6290)

Revenue: \$151,924 (910000-4299)

Recommended Action: It is recommended that the City Council take the following actions to:

1. Authorize the Interim City Administrator to execute an Agreement between the HOPE Center and the Cities of Placentia, Brea, Buena Park and Fullerton, for a three-year term using the respective cities' National Opioid Settlement

- Funds, including an expenditure of \$15,000 for Placentia's portion to fund one Street Outreach Case Manager position; and
2. Approve Resolution R-2025-12 amending the FY24/25 budget by adding an appropriation and revenue in the amount of \$151,924 for National Opioid Settlement funds received and expected to be received; and
  3. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.e **Placentia Public Safety Communications - Audio Recorder Replacement**

Fiscal Impact:

Expense: \$ 77,927.28 Total Purchase Price of Equipment

Budget: \$750,000.00 DOJ COPS Grant Funding (105213-6840)

Recommended Action: It is recommended that the City Council take the following actions to:

1. Approve the purchase of the EVENTIDE Recording System from Capture Technologies, Inc. for a total amount not to exceed \$77,927.28; and
2. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.f **Placentia Public Safety Building - Technology Package Purchase and Infrastructure Deployment**

Fiscal Impact:

Expense: \$371,391.33 Total Purchase Price of Equipment

Budget: \$750,000.00 DOJ COPS Grant Funding (105213-6840)

Recommended Action: It is recommended that the City Council take the following actions to:

1. Approve the Professional Services Agreement with VectorUSA for the implementation of computer servers, storage arrays, fiber channel switches, network infrastructure, and backup solutions for the new Public Safety Building; and
2. Approve the purchase of the proposed systems from VectorUSA for a total amount not to exceed \$371,391.33; and
3. Approve a 5% contingency in the amount of \$18,569.57 to cover unforeseen project-related expenses, bringing the total not-to-exceed amount to \$389,960.90; and
4. Authorize the Interim City Administrator and/or their designee to execute all necessary documents, subject to City Attorney approval.

1.g **Resolutions to Amend the 2024-25 Position Allocation Plan and Amend the Management Unit Compensation Plan Establishing and Revising Various Classifications and Salary Ranges**

Fiscal Impact:

1. Reclassification of one (1) Director of Finance to one (1) Deputy City Administrator/ Director of Finance in the Finance Department. The impact of the reclassification is approximately \$20,700 for a full fiscal year; and
2. Reclassification of one (1) Building Supervisor to one (1) Building Inspection

Manager in the Development Services Department. The impact of the reclassification is approximately \$49,000 for a full fiscal year; and

3. Eliminate the Sr. Management Analyst position in the City Administrator's Department from the position allocation plan. The impact of the elimination of this position is a cost savings of \$149,000 for a full fiscal year.

The net effect of the action will generate a net savings of \$(79,300)

Recommended Action: It is recommended that the City Council take the following action to:

1. Adopt Resolution R-2025-14, a Resolution of the City Council of the City of Placentia, California amending the Position Allocation plan for fiscal year 2024-25; and
2. Adopt Resolution R-2025-15, amending the unrepresented mid-management and executive management employee's compensation plan establishing and revising the various classifications and salary ranges; and
3. Authorize the Interim City Administrator and/or his designee, to execute all the necessary documents, in a form approved by the City Attorney.

- 1.h [Reject Proposal for Public-Private Ambulance Subcontracting Partner - RFP NO. AD 2024-01](#)

Fiscal Impact:

None.

Recommended Action:

1. Reject the proposal received from Lynch EMS, and cancel the RFP process.

## **2. PUBLIC HEARING:**

- 2.a [Public Hearing and Consideration of the Ordinance of the City Council of the City of Placentia, California amending the Municipal Code to establish a comprehensive regulatory framework for city special events on public property. Determination that the adoption of the Ordinance is exempt under the California Environmental Quality Act.](#)

Fiscal Impact:

There is no fiscal impact to the City's General Fund for this item.

Recommended Action: It is recommended that the City Council take the following actions to:

1. Open the Public Hearing to consider proposed Special Event Permit and Application Procedure Ordinance; and
2. Received the Staff report, consider all public testimony, ask any questions of Staff; and
3. Close the Public Hearing; and
4. Determine that the adoption of Ordinance No. O-2025-03 is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines section 15061 (b)(3); and
5. Waive full reading, by title only, and introduce for first reading of Ordinance No. O-2025-03, an Ordinance of the City Council of the City of Placentia, California amending Title 1 (general provisions), Chapter 14 (temporary suspension of

regulatory ordinances) amending Section 10.28.010 (drinking in public) of Chapter 10.18 (intoxication) of Title 10 (peace, morals and safety), repealing Chapter 13.60 (parades - assemblages) of Title 13 (vehicles & traffic) and amending Title 14 (public property) with the addition of Chapter 14.18 (special events permit), to establish a comprehensive regulatory framework for city special events on public property; and by title only, and introduce for first reading of Ordinance No. O-2025-03, an Ordinance of the City Council of the City of Placentia, California amending Title 1 (general provisions), Chapter 14 (temporary suspension of regulatory ordinances) amending Section 10.28.010 (drinking in public) of Chapter 10.18 (intoxication) of Title 10 (peace, morals and safety), repealing Chapter 13.60 (parades - assemblages) of Title 13 (vehicles & traffic) and amending Title 14 (public property) with the addition of Chapter 14.18 (special events permit), to establish a comprehensive regulatory framework for city special events on public property; and

6. Authorize the Interim City Administrator to execute all necessary documents, in a form approved by the City Attorney.

## 2.b [Public Hearing and Adoption of Proposed Comprehensive Fee and Rate Schedule for FY 2025/26](#)

### Fiscal Impact:

The proposed fee changes as of July 1, 2025, are intended to recover the cost of providing existing services associated with those fee-related regulatory functions and other programs.

Recommended Action: It is recommended that the City Council consider the following actions:

1. Open the Public Hearing to consider amending the Placentia Comprehensive Fee Schedule for certain fees, rates, and charges for various City user services; and
2. Receive the Staff Report, consider all public testimony, and discuss the proposed fees; and
3. Close the public hearing; and
4. Adopt Resolution No. R-2025-13, a Resolution of the City Council of the City of Placentia, California, establishing and adopting certain City fees, rates, and charges for various City services with an effective date of July 1, 2025, for Fiscal Year 2025-26.

## 3. **REGULAR AGENDA:**

### 3.a [Annual Comprehensive Financial Report and Single Audit of Federally Assisted Grant Programs for the Period Ending June 30, 2024](#)

#### Fiscal Impact:

No fiscal impact.

Recommended Action: It is recommended that the City Council take the following actions to:

1. Receive and file the Annual Comprehensive Financial Report for the period ending June 30, 2024, as recommended by the Financial Audit Oversight

- Committee; and
2. Receive and file the Single Audit of Federally Assisted Grant Programs for the period ending June 30, 2024, as recommended by the Financial Audit Oversight Committee.

3.b **9-1-1 Advanced Life Support Emergency Medical Services**

Fiscal Impact:

Expense \$740,000 Fiscal Year 2025-26; if second year option exercised, up to a possible 10% increase based on negotiations of parties

Recommended Action: It is recommended that the City Council take the following actions to:

1. Approve a Professional Services Agreement with Emergency Ambulance Service, Inc. for the provision of 9-1-1 Advanced Life Support Emergency Medical Services for a term of one (1) year, with an option for one (1) additional year, for a total compensation of \$740,000 during the first year; and
2. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

**CITY COUNCIL MEMBERS REQUESTS:**

*Council Members may make requests or ask questions of Staff. If a Council Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.*

**ADJOURNMENT**

*The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, May 6, 2025 at 5:00 p.m.*

**TENTATIVE AGENDA FORECAST:**

- *Award of Contract to Colts Landscape, Inc. for Citywide Vine Trimming Services*
- *Second Amendment to the Waste Disposal Agreement with the County of Orange*
- *Receive and File for Kraemer Fountain Renovation (CS)*

**CERTIFICATION OF POSTING**

*I, Nancy Albitre-Seely, Interim Deputy City Clerk for the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Financing Authority hereby certify that the Agenda for the April 15, 2025, meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on April 10, 2025.*

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*Nancy Albitre-Seely, Interim Deputy City Clerk*