Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Thomas R. Hatch
Interim City Administrator

Christian L. Bettenhausen
City Attorney

Placentia City Council
Placentia City Council as Successor to the
Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority
Placentia Public Financing Authority

AGENDA
April 15, 2025

Council Chambers
401 E Chapman Ave.
Placentia, CA 92870

Phone: (714) 993-8117
Email: administration@placentia.org
www.placentia.org

KEVIN KIRWIN
Mayor
District 2

CHAD P. WANKE
Mayor Pro Tem
District 4

THOMAS HUMMER
Councilmember
District 1

WARD L. SMITH
Councilmember
District 5

JEREMY B. YAMAGUCHI
Councilmember
District 3

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the **"Oral Communications"** portion of the agenda should fill out a **"Speaker Request Form"** and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a **"Speaker Request Form"** and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Closed Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Closed Sessions, Closed Sessions are not open to the public.

PLACENTIA CITY COUNCIL REGULAR MEETING AGENDA - CLOSED SESSION
April 15, 2025
5:00 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA
AND
Teleconference Locations:
92-161 Waipahe Place
Kapolei, HI 96707
AND
Pizza Paradiso
Via Stalloreggi 38
Siena, Italy

CALL TO ORDER:

ROLL CALL:
Councilmember/Board Member Hummer
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Kirwin

ORAL COMMUNICATIONS:
At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors. The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

CLOSED SESSION PROCEEDINGS:

Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
Agency Designated Representatives: Thomas Hatch, Interim City Administrator
Alice Burnett, Director of Human Resources
Employee Organizations: Placentia City Employees Association (PCEA)
Placentia Firefighters Association (PFA)
Placentia Fire Management Association (PFMA)
Placentia Police Management Association (PPMA)
Placentia Police Officers Association (PPOA)
Unrepresented Employees

Pursuant to Government Code Section 54956.9(d)(2)
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
(1 case)

Pursuant to Government Code Section 54956.9(d)(2)
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
(Discussion April 9, 2025 Letter from Lynch, EMS)

Pursuant to Government Code Section 54957(b)(1)
PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT

Title: City Administrator

Pursuant to Government Code Section 54957(b)(1):
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Interim City Administrator

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

REGULAR MEETING AGENDA
April 15, 2025
7:00 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA
AND
Teleconference Locations:
92-161 Waipahe Place
Kapolei, HI 96707
AND
Pizza Paradiso
Via Stalloreggi 38
Siena, Italy

CALL TO ORDER:

ROLL CALL:
Councilmember/Board Member Hummer
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Kirwin

INVOCATION: Chaplain Ken Milhander

PLEDGE OF ALLEGIANCE: Nominee Guerrero, Police Explorer

PRESENTATIONS:

Proclamation of April 13-19, 2025 as 911 Public Safety Telecommunications Week
Presenter: Mayor Pro Tem Wanke and City Council
Recipient: Placentia Public Safety Communication Staff

Placentia Spring 2025 CERT Program
Presenters: Mayor Pro Tem Wanke and City Council
Recipient: CERT Participants

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:
At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL MEMBER COMMENTS:

1. **CONSENT CALENDAR (1a..1h):**
All items on the Consent Calendar are considered routine and are enacted by one motion

approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a Consideration to Waive Reading in Full of all Ordinances and Resolutions

Fiscal Impact:
None

Recommended Action: It is recommended that the City Council:
Approve.

1.b City Fiscal Year 2024-25 Registers for April 15, 2025
Check Register
Fiscal Impact: $ 1,115,990.55
Electronic Disbursement Register
Fiscal Impact: $ 135,889.89

Recommended Action: It is recommended that the City Council:
Receive and file.

1.c Amendment No. 3 to Maintenance Service Agreement with Houston and Harris PCS, Inc., for Sewer Maintenance Services

Fiscal Impact:
Expense: $246,437.98 Annual Contract Amount
Budget: $246,497.98 FY25-26 Sewer Maintenance Fund (484356-6120)

Recommended Action: It is recommended that the City Council take the following actions to:

1. Approve Amendment No. 3 to the Maintenance Services Agreement with Houston and Harris PCS, Inc., for sewer maintenance services to extend the contract term by one year and increase the cumulative contract not-to-exceed amount by $246,437.98 for a revised cumulative contract amount of $1,055,596.15 for the entire contract term; and
2. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.d Memorandum of Understanding (MOU) with Cities and HOPE Center of Orange County for National Opioid Statement Funds

Fiscal Impact:
Expense: $ 15,000 (910000-6290)
Revenue: $151,924 (910000-4299)

Recommended Action: It is recommended that the City Council take the following actions to:

1. Authorize the Interim City Administrator to execute an Agreement between the HOPE Center and the Cities of Placentia, Brea, Buena Park and Fullerton, for a three-year term using the respective cities' National Opioid Settlement

Funds, including an expenditure of $15,000 for Placentia's portion to fund one Street Outreach Case Manager position; and
2. Approve Resolution R-2025-12 amending the FY24/25 budget by adding an appropriation and revenue in the amount of $151,924 for National Opioid Settlement funds received and expected to be received; and
3. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.e Placentia Public Safety Communications - Audio Recorder Replacement

Fiscal Impact:
Expense: $ 77,927.28 Total Purchase Price of Equipment
Budget: $750,000.00 DOJ COPS Grant Funding (105213-6840)

Recommended Action: It is recommended that the City Council take the following actions to:
1. Approve the purchase of the EVENTIDE Recording System from Capture Technologies, Inc. for a total amount not to exceed $77,927.28; and
2. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.f Placentia Public Safety Building - Technology Package Purchase and Infrastructure Deployment

Fiscal Impact:
Expense: $371,391.33 Total Purchase Price of Equipment
Budget: $750,000.00 DOJ COPS Grant Funding (105213-6840)

Recommended Action: It is recommended that the City Council take the following actions to:
1. Approve the Professional Services Agreement with VectorUSA for the implementation of computer servers, storage arrays, fiber channel switches, network infrastructure, and backup solutions for the new Public Safety Building; and
2. Approve the purchase of the proposed systems from VectorUSA for a total amount not to exceed $371,391.33; and
3. Approve a 5% contingency in the amount of $18,569.57 to cover unforeseen project-related expenses, bringing the total not-to-exceed amount to $389,960.90; and
4. Authorize the Interim City Administrator and/or their designee to execute all necessary documents, subject to City Attorney approval.

1.g Resolutions to Amend the 2024-25 Position Allocation Plan and Amend the Management Unit Compensation Plan Establishing and Revising Various Classifications and Salary Ranges

Fiscal Impact:
1. Reclassification of one (1) Director of Finance to one (1) Deputy City Administrator/ Director of Finance in the Finance Department. The impact of the reclassification is approximately $20,700 for a full fiscal year; and
2. Reclassification of one (1) Building Supervisor to one (1) Building Inspection

Manager in the Development Services Department. The impact of the reclassification is approximately $49,000 for a full fiscal year; and
3. Eliminate the Sr. Management Analyst position in the City Administrator's Department from the position allocation plan. The impact of the elimination of this position is a cost savings of $149,000 for a full fiscal year.

The net effect of the action will generate a net savings of $(79,300)

Recommended Action: It is recommended that the City Council take the following action to:

1. Adopt Resolution R-2025-14, a Resolution of the City Council of the City of Placentia, California amending the Position Allocation plan for fiscal year 2024-25; and
2. Adopt Resolution R-2025-15, amending the unrepresented mid-management and executive management employee's compensation plan establishing and revising the various classifications and salary ranges; and
3. Authorize the Interim City Administrator and/or his designee, to execute all the necessary documents, in a form approved by the City Attorney.

1.h Reject Proposal for Public-Private Ambulance Subcontracting Partner - RFP NO. AD 2024-01

Fiscal Impact:
None.

Recommended Action:

1. Reject the proposal received from Lynch EMS, and cancel the RFP process.

2. PUBLIC HEARING:

2.a Public Hearing and Consideration of the Ordinance of the City Council of the City of Placentia, California amending the Municipal Code to establish a comprehensive regulatory framework for city special events on public property. Determination that the adoption of the Ordinance is exempt under the California Environmental Quality Act.

Fiscal Impact:
There is no fiscal impact to the City's General Fund for this item.

Recommended Action: It is recommended that the City Council take the following actions to:

1. Open the Public Hearing to consider proposed Special Event Permit and Application Procedure Ordinance; and
2. Received the Staff report, consider all public testimony, ask any questions of Staff; and
3. Close the Public Hearing; and
4. Determine that the adoption of Ordinance No. O-2025-03 is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines section 15061 (b)(3); and
5. Waive full reading, by title only, and introduce for first reading of Ordinance No. O-2025-03, an Ordinance of the City Council of the City of Placentia, California amending Title 1 (general provisions), Chapter 14 (temporary suspension of

regulatory ordinances) amending Section 10.28.010 (drinking in public) of Chapter 10.18 (intoxication) of Title 10 (peace, morals and safety), repealing Chapter 13.60 (parades - assemblages) of Title 13 (vehicles & traffic) and amending Title 14 (public property) with the addition of Chapter 14.18 (special events permit), to establish a comprehensive regulatory framework for city special events on public property; and by title only, and introduce for first reading of Ordinance No. O-2025-03, an Ordinance of the City Council of the City of Placentia, California amending Title 1 (general provisions), Chapter 14 (temporary suspension of regulatory ordinances) amending Section 10.28.010 (drinking in public) of Chapter 10.18 (intoxication) of Title 10 (peace, morals and safety), repealing Chapter 13.60 (parades - assemblages) of Title 13 (vehicles & traffic) and amending Title 14 (public property) with the addition of Chapter 14.18 (special events permit), to establish a comprehensive regulatory framework for city special events on public property; and

6. Authorize the Interim City Administrator to execute all necessary documents, in a form approved by the City Attorney.

2.b Public Hearing and Adoption of Proposed Comprehensive Fee and Rate Schedule for FY 2025/26

Fiscal Impact:
The proposed fee changes as of July 1, 2025, are intended to recover the cost of providing existing services associated with those fee-related regulatory functions and other programs.

Recommended Action: It is recommended that the City Council consider the following actions:

1. Open the Public Hearing to consider amending the Placentia Comprehensive Fee Schedule for certain fees, rates, and charges for various City user services; and
2. Receive the Staff Report, consider all public testimony, and discuss the proposed fees; and
3. Close the public hearing; and
4. Adopt Resolution No. R-2025-13, a Resolution of the City Council of the City of Placentia, California, establishing and adopting certain City fees, rates, and charges for various City services with an effective date of July 1, 2025, for Fiscal Year 2025-26.

3. REGULAR AGENDA:

3.a Annual Comprehensive Financial Report and Single Audit of Federally Assisted Grant Programs for the Period Ending June 30, 2024

Fiscal Impact:
No fiscal impact.

Recommended Action: It is recommended that the City Council take the following actions to:

1. Receive and file the Annual Comprehensive Financial Report for the period ending June 30, 2024, as recommended by the Financial Audit Oversight

Committee; and
2. Receive and file the Single Audit of Federally Assisted Grant Programs for the period ending June 30, 2024, as recommended by the Financial Audit Oversight Committee.

3.b 9-1-1 Advanced Life Support Emergency Medical Services

Fiscal Impact:

Expense $740,000 Fiscal Year 2025-26; if second year option exercised, up to a possible 10% increase based on negotiations of parties

Recommended Action: It is recommended that the City Council take the following actions to:
1. Approve a Professional Services Agreement with Emergency Ambulance Service, Inc. for the provision of 9-1-1 Advanced Life Support Emergency Medical Services for a term of one (1) year, with an option for one (1) additional year, for a total compensation of $740,000 during the first year; and
2. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

CITY COUNCIL MEMBERS REQUESTS:
Council Members may make requests or ask questions of Staff. If a Council Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT
The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, May 6, 2025 at 5:00 p.m.

TENTATIVE AGENDA FORECAST:
- *Award of Contract to Colts Landscape, Inc. for Citywide Vine Trimming Services*
- *Second Amendment to the Waste Disposal Agreement with the County of Orange*
- *Receive and File for Kraemer Fountain Renovation (CS)*

CERTIFICATION OF POSTING
I, Nancy Albitre-Seely, Interim Deputy City Clerk for the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Financing Authority hereby certify that the Agenda for the April 15, 2025, meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on April 10, 2025.

_____
Nancy Albitre-Seely, Interim Deputy City Clerk

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 15, 2025

Submitted by: Nancy Albitre-Seely

From: City Attorney's Office

Subject:

Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
Agency Designated Representatives: Thomas Hatch, Interim City Administrator
Alice Burnett, Director of Human Resources
Employee Organizations: Placentia City Employees Association (PCEA)
Placentia Firefighters Association (PFA)
Placentia Fire Management Association (PFMA)
Placentia Police Management Association (PPMA)
Placentia Police Officers Association (PPOA)
Unrepresented Employees

Pursuant to Government Code Section 54956.9(d)(2)
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
(1 case)

Pursuant to Government Code Section 54956.9(d)(2)
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
(Discussion April 9, 2025 Letter from Lynch, EMS)

Pursuant to Government Code Section 54957(b)(1)
PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT
Title: City Administrator

Pursuant to Government Code Section 54957(b)(1):
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Interim City Administrator

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 15, 2025

Submitted by: Nancy Albitre-Seely

From: City Clerk

Subject:

Proclamation of April 13-19, 2025 as 911 Public Safety Telecommunications Week

Presenter: Mayor Pro Tem Wanke and City Council

Recipient: Placentia Public Safety Communication Staff

Placentia Spring 2025 CERT Program

Presenters: Mayor Pro Tem Wanke and City Council

Recipient: CERT Participants

Agenda Item No: 1.a

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 15, 2025
Submitted by: Nancy Albitre-Seely
From: City Clerk

Subject:
Consideration to Waive Reading in Full of all Ordinances and Resolutions

Financial Impact:
Fiscal Impact:
None

Recommendation:
Recommended Action: It is recommended that the City Council:
Approve.

Agenda Item No: 1.b

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 15, 2025
Submitted by: Gabriela Calin
From: Finance

Subject:
City Fiscal Year 2024-25 Registers for April 15, 2025
Check Register
Fiscal Impact: $ 1,115,990.55
Electronic Disbursement Register
Fiscal Impact: $ 135,889.89

Recommendation:
Recommended Action: It is recommended that the City Council:
Receive and file.

Attachments
Check Register 04.15.2025.pdf
ACH Check Register 04.15.2025.pdf

City of Placentia
Check Register
For 04/15/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Grand Total:	1,116,275.27				

Check Totals by ID	
AP	1,116,275.27
EP	0.00
IP	0.00
OP	0.00

Void Total:	284.72
Check Total:	1,115,990.55

Fund Name	Check Totals by Fund
101-General Fund (0010)	387,884.61
117-Measure U Fund (0079)	5,392.83
205-State Gas Tax (0017)	1,998.00
209-State Gas Tax - RMRA (0060)	181,743.12
210-Measure M (0018)	181,450.00
211-PEG Fund (0058)	2,408.39
227-Explorer Grant NOC (0076)	1,074.30
233-Gen Plan Update Fees (0074)	9,917.50
247-TOD Sewer Impact Fees (0071)	302.63
265-Landscape Maintenance (0029)	5,688.49
275-Sewer Maintenance (0048)	7,304.05
282-CalRecycle Grant (0083)	7,074.25
401-City Capital Projects (0033)	67,522.81
501-Refuse Administration (0037)	36,282.98
601-Employee Health & Wlfre (0039)	531.22
605-Risk Management (0040)	5,602.17
701-Special Deposits (0044)	213,813.20
Check Total:	1,115,990.55

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

City of Placentia
Check Register
For 04/09/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
RV	KASAI, SHARON V013029	DAMAGE DEPOSIT REFUND	104071-4385 Facility Rental	AP033125	166.20	04387.002		00134329	04/03/2025
				Check Total:	**166.20**				
RV	MACCUBBIN, MICHAEL V007311	PD TRAINING MEALS, MILEAGE	103040-6250 Staff Training	AP033125	118.52	MAC32725		00134333	04/03/2025
				Check Total:	**118.52**				
				Type Total:	**284.72**				
				Void Total:	**284.72**				

City of Placentia
Check Register
For 04/09/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ADMINSURE V004980	MAR - WORKERS COMP ADMIN	404580-6025 Third Party Administration	AP032425	5,602.17	17754	P13644	00134233	03/27/2025
				Check Total:	**5,602.17**				
MW OH	AIRGAP LABS LLC V012533	FORTIGATE FIREWALL	796502-6780 Infrastructure- Network/Server	AP032425	5,392.83	213590	P13750	00134234	03/27/2025
				Check Total:	**5,392.83**				
MW OH	ALL SECURITY V011091	ADULT CORE CORRECTION - REG	103041-6250 Staff Training	AP032425	3,506.25	0132	P13823	00134235	03/27/2025
				Check Total:	**3,506.25**				
MW OH	AMAZON CAPITAL SERVICES V012336	ADMIN OFFICE SUPPLIES	101510-6315 Office Supplies	AP032425	88.66	111H-F9WY-		00134236	03/27/2025
MW OH	AMAZON CAPITAL SERVICES V012336	IT EQUIPMENT	101523-6368 Computer Peripheral/Accessory	AP032425	1,198.64	111H-F9WY-		00134236	03/27/2025
MW OH	AMAZON CAPITAL SERVICES V012336	IT ACCESSORIES	101523-6368 Computer Peripheral/Accessory	AP032425	16.39	1PD1-QWXX-		00134236	03/27/2025
				Check Total:	**1,303.69**				
MW OH	ARAMARK REFRESHMENT V000081	401 E CHAPMAN/CH -COFFEE/WATER	109595-6052 Common Area Supplies	AP032425	25.83	1048847419		00134237	03/27/2025
MW OH	ARAMARK REFRESHMENT V000081	401 E CHAPMAN/CH -COFFEE/WATER	109595-6052 Common Area Supplies	AP032425	889.79	2446248		00134237	03/27/2025
MW OH	ARAMARK REFRESHMENT V000081	2999 E LA JOLLA-COFFEE/WATER	109595-6052 Common Area Supplies	AP032425	179.60	2447115		00134237	03/27/2025
MW OH	ARAMARK REFRESHMENT V000081	110 S BRADFORD -COFFEE/WATER	109595-6052 Common Area Supplies	AP032425	181.26	2447201		00134237	03/27/2025
MW OH	ARAMARK REFRESHMENT V000081	120 S BRADFORD -COFFEE/WATER	109595-6052 Common Area Supplies	AP032425	10.86	2447208		00134237	03/27/2025
MW OH	ARAMARK REFRESHMENT V000081	143 S BRADFORD-COFFEE/WATER	109595-6052 Common Area Supplies	AP032425	181.26	2447262		00134237	03/27/2025

City of Placentia
Check Register
For 04/09/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ARAMARK REFRESHMENT V000081	900 S MELROSE -COFFEE/WATER	109595-6052 Common Area Supplies	AP032425	181.26	2447411		00134237	03/27/2025
				Check Total:	**1,649.86**				
MW OH	AT & T V008736	3/13-4/12 KOCH PARK INTERNET	109595-6215 Telephone/Internet	AP032425	84.89	KP MAR 25		00134238	03/27/2025
				Check Total:	**84.89**				
MW OH	AT&T V004144	FEB-MAR PHONE CHARGES	109595-6215 Telephone/Internet	AP032425	1,501.89	031725		00134239	03/27/2025
MW OH	AT&T V004144	FEB-MAR PHONE CHARGES	109595-6215 / 21008-6215 Telephone/Internet	AP032425	13.24	031725		00134239	03/27/2025
MW OH	AT&T V004144	FEB-MAR PHONE CHARGES	296561-6215 Telephone/Internet	AP032425	189.09	031725		00134239	03/27/2025
MW OH	AT&T V004144	FEB-MAR PHONE CHARGES	296561-6215 Telephone/Internet	AP032425	65.10	032025		00134239	03/27/2025
MW OH	AT&T V004144	FEB-MAR PHONE CHARGES	109595-6215 Telephone/Internet	AP032425	2,732.44	032025		00134239	03/27/2025
				Check Total:	**4,501.76**				
MW OH	BUCHALTER V012337	FEB - LITIGATION SVS	101005-6006 Litigation	AP032425	534.62	1378370		00134240	03/27/2025
MW OH	BUCHALTER V012337	FEB - SPECIAL INVESTIGATION	101005-6007 Special Investigations	AP032425	15,063.50	1378371		00134240	03/27/2025
MW OH	BUCHALTER V012337	FEB - LITIGATION SVS	101005-6006 Litigation	AP032425	295.00	1378372		00134240	03/27/2025
				Check Total:	**15,893.12**				
MW OH	BUENA PARK PLAQUE & V011364	PLAQUE FOR MEMORIAL WALL -	103040-6999 Other Expenditure	AP032425	355.35	104534		00134241	03/27/2025
				Check Total:	**355.35**				
MW OH	CALMAT CO.	PAVING MATERIALS	103652-6132	AP032425	472.07	2885802	P13514	00134242	03/27/2025

City of Placentia
Check Register
For 04/09/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010007		Repair & Maintenance/Streets						
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP032425	474.37	2885962	P13514	00134242	03/27/2025
				Check Total:	**946.44**				
MW OH	CENTERPOINT V012923	NETWORK CABLING - WHITTEN CTR	101523-6099 Professional Services	AP032425	15,214.91	61199	P13679	00134243	03/27/2025
				Check Total:	**15,214.91**				
MW OH	CHUNG, HYUN V012031	TUITION REIMBURSEMENT #24-05	109595-5150 Tuition Reimbursement	AP032425	1,427.19	24-05		00134244	03/27/2025
				Check Total:	**1,427.19**				
MW OH	CLIFTONLARSONALLEN LLP V012348	FINANCE AUDIT FY23/24	102020-6010 Accounting & Auditing Service	AP032425	5,509.00	L251128956	P13582	00134245	03/27/2025
				Check Total:	**5,509.00**				
MW OH	DENNIS GRUBB & V012137	3/17 FIRE PLAN CHECK REVIEW	103066-6290 Dept. Contract Services	AP032425	980.00	002-33797	P13478	00134246	03/27/2025
				Check Total:	**980.00**				
MW OH	DEPARTMENT OF JUSTICE V000213	FEB - LIVESCAN PROCESSING	101512-6099 Professional Services	AP032425	64.00	801579		00134247	03/27/2025
				Check Total:	**64.00**				
MW OH	DIAZ, ALEXANDER V010598	LET'S DANCE - DJ SERVICES	104071-6299 Other Purchased Services	AP032425	200.00	121		00134248	03/27/2025
				Check Total:	**200.00**				
MW OH	ENTERPRISE FLEET V003312	MAR - PD VH LEASE CHARGES	103658-6165 Vehicle Lease	AP032425	20,115.37	FBN5278328	P13494	00134249	03/27/2025
				Check Total:	**20,115.37**				
MW OH	EPIC LAND SOLUTIONS INC. V012586	JAN - EASEMENT GOLDEN BRIDGE	331801-6740 / 331801-6740 Infrastructure - Streets	AP032425	2,097.13	0125-1420	P13539	00134250	03/27/2025

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				Check Total:	**2,097.13**				
MW OH	FINANCIAL CREDIT V013025	COLLECTION FEES - INV 64717	102020-6025 Third Party Administration	AP032425	277.12	FCN022825		00134251	03/27/2025
				Check Total:	**277.12**				
MW OH	FIS V008518	FEB - CREDIT CARD FEES	102020-6025 Third Party Administration	AP032425	4,860.15	34779549		00134252	03/27/2025
				Check Total:	**4,860.15**				
MW OH	FRANCHISE TAX BOARD V000404	FTB PE3/15 PD3/21	0010-2196 Garnishments W/H	AP032425	7.73	PR2501006		00134253	03/27/2025
				Check Total:	**7.73**				
MW OH	GALLS LLC V000438	DISPATCH UNIFORM ITEMS	101515-6360 Uniforms	AP032425	59.65	030640378		00134254	03/27/2025
MW OH	GALLS LLC V000438	PD UNIFORMS	103041-6360 Uniforms	AP032425	78.60	030654426		00134254	03/27/2025
MW OH	GALLS LLC V000438	PD UNIFORMS	103041-6360 Uniforms	AP032425	65.19	030665971		00134254	03/27/2025
MW OH	GALLS LLC V000438	DISPATCH UNIFORM ITEMS	101515-6360 Uniforms	AP032425	87.88	030673111		00134254	03/27/2025
MW OH	GALLS LLC V000438	DISPATCH UNIFORM ITEMS	101515-6360 Uniforms	AP032425	52.32	030690207		00134254	03/27/2025
MW OH	GALLS LLC V000438	DISPATCH UNIFORM ITEMS	101515-6360 Uniforms	AP032425	313.94	030722276		00134254	03/27/2025
				Check Total:	**657.58**				
MW OH	GOLDEN STATE WATER V000928	FEB - WATER CHARGES	109595-6335 Water	AP032425	2,381.78	031325		00134255	03/27/2025
MW OH	GOLDEN STATE WATER V000928	FEB - MAR WATER CHARGES	109595-6335 Water	AP032425	6,365.08	032025		00134255	03/27/2025
MW OH	GOLDEN STATE WATER	FEB - MAR WATER CHARGES	296561-6335	AP032425	2,577.10	032025		00134255	03/27/2025

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	V000928		Water						
				Check Total:	**11,323.96**				
MW OH	GONZALES, ANDREW A V010615	TUITION REIMBURSEMENT #24-37	109595-5150 Tuition Reimbursement	AP032425	1,779.75	24-37		00134256	03/27/2025
				Check Total:	**1,779.75**				
MW OH	HERREN, MATT V009898	TUITION REIMBURSEMENT #24-35	109595-5150 Tuition Reimbursement	AP032425	3,025.31	24-35		00134257	03/27/2025
				Check Total:	**3,025.31**				
MW OH	HINDERLITER DE LLAMAS & V000465	JAN-MAR TRANSACTION TAX	102020-6099 Professional Services	AP032425	300.00	SIN048148		00134258	03/27/2025
MW OH	HINDERLITER DE LLAMAS & V000465	JAN-MAR SALES TAX AUDIT	102020-6099 Professional Services	AP032425	1,808.86	SIN047992	P13575	00134258	03/27/2025
				Check Total:	**2,108.86**				
MW OH	HOUSTON & HARRIS PCS INC V010110	FEB - SEWER LINE CLEANING	484356-6120 R & M/Sewer & Storm Drain	AP032425	7,303.43	25-26493	P13517	00134259	03/27/2025
				Check Total:	**7,303.43**				
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP032425	293.38	0019583428-001	P13479	00134260	03/27/2025
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP032425	745.14	0019595498-001	P13479	00134260	03/27/2025
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP032425	184.22	0019600240-001	P13479	00134260	03/27/2025
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP032425	262.92	0019642874-001	P13479	00134260	03/27/2025
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP032425	77.41	0019653721-001	P13479	00134260	03/27/2025
				Check Total:	**1,563.07**				
MW OH	JUNG, ALEXANDER	PD TRAINING MEALS, MILEAGE	103041-6250	AP032425	125.70	JUNG32425		00134261	03/27/2025

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	V012387		Staff Training						
				Check Total:	**125.70**				
MW OH	KOSMONT TRANSACTIONS V011935	FEB - PORTFOLIO MGMT SVS	102020-6099 Professional Services	AP032425	2,198.08	2307.6-020	P13569	00134262	03/27/2025
				Check Total:	**2,198.08**				
MW OH	KRONOS SAASHR INC. V012554	FEB - KRONOS SUBSCRIPTION	102020-6366 Web Based Service/Subcriptions	AP032425	6,352.26	12372334	P13581	00134263	03/27/2025
				Check Total:	**6,352.26**				
MW OH	LIEBERT CASSIDY V000597	FEB - PROFESSIONAL SVS	101512-6099 Professional Services	AP032425	90.00	288520		00134264	03/27/2025
MW OH	LIEBERT CASSIDY V000597	FEB - PPFMA GRIEVANCE	101512-6099 Professional Services	AP032425	82.50	289169		00134264	03/27/2025
				Check Total:	**172.50**				
MW OH	LN CURTIS & SONS V011267	FD UNIFORMS	103066-6360 Uniforms	AP032425	65.25	INV925336	P13504	00134265	03/27/2025
MW OH	LN CURTIS & SONS V011267	FD UNIFORMS	103066-6360 Uniforms	AP032425	7,814.81	INV926223	P13504	00134265	03/27/2025
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS - AGUILAR	763041-6360 Uniforms	AP032425	921.36	INV923318	P13808	00134265	03/27/2025
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS - GARCIA	103041-6360 Uniforms	AP032425	237.49	INV923394	P13808	00134265	03/27/2025
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS - NAVARRO	103041-6360 Uniforms	AP032425	137.75	INV924272	P13808	00134265	03/27/2025
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS - INIGUEZ	103041-6360 Uniforms	AP032425	37.13	INV924389	P13808	00134265	03/27/2025
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS - ALVAREZ	103041-6360 Uniforms	AP032425	537.76	INV924437	P13808	00134265	03/27/2025
MW OH	LN CURTIS & SONS	PD UNIFORMS - MENDOZA	103041-6360	AP032425	111.49	INV924447	P13808	00134265	03/27/2025

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	V011267		Uniforms						
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS - GUERRERO	763041-6360 Uniforms	AP032425	91.44	INV926483	P13808	00134265	03/27/2025
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS - GUERRERO	763041-6360 Uniforms	AP032425	61.50	INV928055	P13808	00134265	03/27/2025
				Check Total:	**10,015.98**				
MW OH	MC FADDEN-DALE V000635	PW MAINTENANCE SUPPLIES	103654-6130 Repair & Maint/Facilities	AP032425	148.37	570888/5		00134266	03/27/2025
MW OH	MC FADDEN-DALE V000635	PW FLEET SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP032425	20.69	571194/5		00134266	03/27/2025
MW OH	MC FADDEN-DALE V000635	PW MAINTENANCE SUPPLIES	103654-6130 Repair & Maint/Facilities	AP032425	210.08	571232/5		00134266	03/27/2025
				Check Total:	**379.14**				
MW OH	MIDAMERICA V008972	Q4/24 401A ADMINISTRATION FEES	395083-6025 Third Party Administration	AP032425	45.00	0291272		00134267	03/27/2025
				Check Total:	**45.00**				
MW OH	NUVIS V012230	DEC - LANSDCAPE/ARCHITECT SVS	749104-6770 / 749104-6770 Infrastructure - Major Studies	AP032425	5,897.50	27829	P13761	00134268	03/27/2025
MW OH	NUVIS V012230	JAN LANSDCAPE/ARCHITECT DESIGN	749104-6770 / 749104-6770 Infrastructure - Major Studies	AP032425	4,020.00	27883	P13761	00134268	03/27/2025
				Check Total:	**9,917.50**				
MW OH	ORANGE COUNTY V000699	OCEA PE3/15 PD3/21	0010-2176 PCEA/OCEA Assoc Dues	AP032425	499.33	PR2501006		00134269	03/27/2025
MW OH	ORANGE COUNTY V000699	OCEA PE3/15 PD3/21	0048-2176 PCEA/OCEA Assoc Dues	AP032425	0.57	PR2501006		00134269	03/27/2025
MW OH	ORANGE COUNTY V000699	OCEA PE3/15 PD3/21	0037-2176 PCEA/OCEA Assoc Dues	AP032425	0.10	PR2501006		00134269	03/27/2025
				Check Total:	**500.00**				

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MW OH	ORANGE COUNTY V011002	FEB CAPACITY FACILITY CHARGE	102532-4364 Sanitation Collect Fees	AP032425	-10,665.29	03252025		00134270	03/27/2025
MW OH	ORANGE COUNTY V011002	FEB CAPACITY FACILITY CHARGE	0044-2037 County Sanitation Dist Fee	AP032425	213,305.76	03252025		00134270	03/27/2025
				Check Total:	**202,640.47**				
MW OH	ORANGE COUNTY SHERIFF'S V009715	PD TRAINING REGISTRATION	103047-6250 Staff Training	AP032425	135.00	OCSD32525		00134271	03/27/2025
				Check Total:	**135.00**				
MW OH	ORANGE COUNTY V007306	Q3 ANIMAL SHELTER	103045-6130 Repair & Maint/Facilities	AP032425	15,268.58	AC2590060	P13655	00134272	03/27/2025
				Check Total:	**15,268.58**				
MW OH	PACIFIC WEST AIR V010710	2/3 AC REPAIRS - WHITTEN CTR	104055-6130 Repair & Maint/Facilities	AP032425	447.00	I48236R		00134273	03/27/2025
				Check Total:	**447.00**				
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP032425	2,317.85	1020291945	P13520	00134274	03/27/2025
				Check Total:	**2,317.85**				
MW OH	PARS V006999	JAN - ARS/PARS FEES	395083-6025 Third Party Administration	AP032425	486.22	57541		00134275	03/27/2025
				Check Total:	**486.22**				
MW OH	PBK-WLC ARCHITECTS V012022	FEB - ARCHITECT/ENG SVS	105213-6850 / 105213-6850 Building & Facilities	AP032425	4,464.25	000000000037	P13599	00134276	03/27/2025
				Check Total:	**4,464.25**				
MW OH	PCEA C/O NORTH ORANGE CO V000679	PCEA PE3/15 PD3/21	0048-2176 PCEA/OCEA Assoc Dues	AP032425	0.05	PR2501006		00134277	03/27/2025
MW OH	PCEA C/O NORTH ORANGE CO V000679	PCEA PE3/15 PD3/21	0037-2176 PCEA/OCEA Assoc Dues	AP032425	0.01	PR2501006		00134277	03/27/2025
MW OH	PCEA C/O NORTH ORANGE CO	PCEA PE3/15 PD3/21	0010-2176	AP032425	43.14	PR2501006		00134277	03/27/2025

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	V000679		PCEA/OCEA Assoc Dues						
				Check Total:	**43.20**				
MW OH	PHONE SUPPLEMENTS INC V000832	DISPATCH HEADSET/CONSOLE	101515-6137 Repair Maint/Equipment	AP032425	800.10	138109		00134278	03/27/2025
				Check Total:	**800.10**				
MW OH	POWER PLUS V006730	1/29-2/25 PSC EQUIPMENT RENT	105213-6850 / 105213-6850 Building & Facilities	AP032425	470.00	322874P0225	P13493	00134279	03/27/2025
MW OH	POWER PLUS V006730	1/16-2/12 PSC - GENERATOR RENT	105213-6850 / 105213-6850 Building & Facilities	AP032425	4,137.62	G133833-13	P13493	00134279	03/27/2025
				Check Total:	**4,607.62**				
MW OH	PREMIER COLLISION CENTER V012785	RD F-350 REPAIRS	103658-6134 Vehicle Repair & Maintenance	AP032425	6,098.15	4585	P13797	00134280	03/27/2025
				Check Total:	**6,098.15**				
MW OH	PRIORITY DISPATCH CORP V011406	EFD TRAINING - E. MARTINEZ	101515-6250 Staff Training	AP032425	425.00	SIN400071		00134281	03/27/2025
				Check Total:	**425.00**				
MW OH	QUADIENT FINANCE USA INC V011439	ADD POSTAGE - MAILING MACHINE	109595-6325 Postage	AP032425	4,886.75	3/18/25		00134282	03/27/2025
				Check Total:	**4,886.75**				
MW OH	ROBERTS, JULIE V012314	TUITION REIMBURSEMENT #24-08	109595-5150 Tuition Reimbursement	AP032425	408.00	24-08		00134283	03/27/2025
MW OH	ROBERTS, JULIE V012314	TUITION REIMBURSEMENT #24-10	109595-5150 Tuition Reimbursement	AP032425	408.00	24-10		00134283	03/27/2025
				Check Total:	**816.00**				
MW OH	ROTARY CLUB OF V003446	Q2 MEMBERSHIP DUE -K. KRAHLING	103040-6255 Dues & Memberships	AP032425	90.00	6015		00134284	03/27/2025
				Check Total:	**90.00**				

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MW OH	SANTA ANA (CENTRAL) CIVIL V012818	L30-2011-00456217-CL-UD-NJC	0010-2196 Garnishments W/H	AP032425	407.56	PR2501006		00134285	03/27/2025
				Check Total:	**407.56**				
MW OH	SCA OF CA LLC V012501	FEB - STREET SWEEPING SVS	374386-6290 Dept. Contract Services	AP032425	14,608.00	CA1000203	P13529	00134286	03/27/2025
				Check Total:	**14,608.00**				
MW OH	SECO ELECTRIC & LIGHTING V010182	CH PARKING LIGHTS REPAIRS	103654-6130 Repair & Maint/Facilities	AP032425	151.84	9045		00134287	03/27/2025
MW OH	SECO ELECTRIC & LIGHTING V010182	CH PARKING LIGHTS REPAIRS	103654-6130 / 21008-6130 Repair & Maint/Facilities	AP032425	108.16	9045		00134287	03/27/2025
				Check Total:	**260.00**				
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MAR ELECTRIC CHARGES	109595-6330 / 21011-6330 Electricity	AP032425	142.86	032025		00134288	03/27/2025
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MAR ELECTRIC CHARGES	296561-6330 Electricity	AP032425	85.33	032025		00134288	03/27/2025
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MAR ELECTRIC CHARGES	109595-6330 Electricity	AP032425	5,267.91	032025		00134288	03/27/2025
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MAR ELECTRIC CHARGES	109595-6330 / 21009-6330 Electricity	AP032425	85.55	032025		00134288	03/27/2025
				Check Total:	**5,581.65**				
MW OH	TRAFFIC MANAGEMENT V008463	STREET SIGN SUPPLIES	103652-6310 Street Signs	AP032425	193.95	06-113784		00134289	03/27/2025
				Check Total:	**193.95**				
MW OH	TREJO, DANIELA V012221	TUITION REIMBURSEMENT #24-17	109595-5150 Tuition Reimbursement	AP032425	448.63	24-17		00134290	03/27/2025
				Check Total:	**448.63**				
MW OH	TURNER, NYLENE V012733	CHORUS SUPPLIES - REIMB.	0044-2063 Placentia Community Chorus	AP032425	507.44	031325		00134291	03/27/2025

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				Check Total:	**507.44**				
MW OH	US BANK PARS #6746022400 V008781	PARS PT EE/ER PE3/15 PD3/21	0010-2131 Employer PARS/ARS Payable	AP032425	1,670.80	PR2501006		00134292	03/27/2025
MW OH	US BANK PARS #6746022400 V008781	PARS PT EE/ER PE3/15 PD3/21	0010-2126 Employee PARS/ARS W/H	AP032425	1,670.80	PR2501006		00134292	03/27/2025
				Check Total:	**3,341.60**				
MW OH	WEST COAST ARBORISTS INC V001124	2/16-28 TREE TRIMMING SVS	103655-6116 Tree Maintenance	AP032425	1,998.00	226106	P13622	00134293	03/27/2025
MW OH	WEST COAST ARBORISTS INC V001124	2/16-28 TREE TRIMMING SVS	173555-6116 Tree Maintenance	AP032425	1,998.00	226106	P13622	00134293	03/27/2025
				Check Total:	**3,996.00**				
MW OH	AHUMADA, SAMUEL V012721	CAL NENA - TRAVEL EXP REIMB	101515-6235 Travel	AP033125	4.20	012025-0081-		00134294	04/03/2025
				Check Total:	**4.20**				
MW OH	ALL CITY MANAGEMENT V000005	3/12-15 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP033125	5,562.00	99721	P13468	00134295	04/03/2025
				Check Total:	**5,562.00**				
MW OH	AMTECH ELEVATOR V012616	3/6 ELEVETOR EMERGENCY REPAIRS	103654-6130 Repair & Maint/Facilities	AP033125	1,100.00	DVB22102001	P13506	00134296	04/03/2025
				Check Total:	**1,100.00**				
MW OH	ANAHEIM FULLERTON V006631	6/8/23 TOWING SVS	103658-6181 Towing Services	AP033125	125.00	23-0608-28867		00134297	04/03/2025
				Check Total:	**125.00**				
MW OH	ANAHEIM ICE V000318	WINTER 2024/25 INSTRUCTOR PMT	104071-6060 Instructional Services	AP033125	596.70	WINTER2025		00134298	04/03/2025
				Check Total:	**596.70**				
MW OH	AT&T	FEB-MAR PHONE CHARGES	296561-6215	AP033125	31.65	032725		00134299	04/03/2025

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	V004144		Telephone/Internet						
MW OH	AT&T V004144	FEB-MAR PHONE CHARGES	109595-6215 Telephone/Internet	AP033125	5,683.88	032725		00134299	04/03/2025
				Check Total:	**5,715.53**				
MW OH	AXIS GENERAL V011183	JUL STORM WATER PUMP ST MAINT	103652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11062	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	JUL STORM WATER PUMP ST MAINT	103652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11063	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	JUL STORM WATER PUMP ST MAINT	103652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11064	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	JUL STORM WATER PUMP ST MAINT	103652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11065	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	JUL STORM WATER PUMP ST MAINT	103652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11066	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	JUL STORM WATER PUMP ST MAINT	103652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11067	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	AUG STORM WATER PUMP ST MAINT	03652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11068	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	AUG STORM WATER PUMP ST MAINT	03652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11069	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	AUG STORM WATER PUMP ST MAINT	03652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11070	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	SEP STORM WATER PUMP ST MAINT	103652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11071	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	SEP STORM WATER PUMP ST MAINT	103652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11072	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	SEP STORM WATER PUMP ST MAINT	103652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11073	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL	OCT STORM WATER PUMP ST MAINT	103652-6133	AP033125	975.00	11074	P13541	00134300	04/03/2025

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	V011183		R & M/Sewers/Storm Drains						
MW OH	AXIS GENERAL	OCT STORM WATER PUMP ST MAINT	103652-6133	AP033125	975.00	11075	P13541	00134300	04/03/2025
	V011183		R & M/Sewers/Storm Drains						
MW OH	AXIS GENERAL	OCT STORM WATER PUMP ST MAINT	103652-6133	AP033125	975.00	11076	P13541	00134300	04/03/2025
	V011183		R & M/Sewers/Storm Drains						
MW OH	AXIS GENERAL	OCT STORM WATER PUMP ST MAINT	103652-6133	AP033125	975.00	11077	P13541	00134300	04/03/2025
	V011183		R & M/Sewers/Storm Drains						
MW OH	AXIS GENERAL	OCT STORM WATER PUMP ST MAINT	103652-6133	AP033125	975.00	11078	P13541	00134300	04/03/2025
	V011183		R & M/Sewers/Storm Drains						
MW OH	AXIS GENERAL	OCT STORM WATER PUMP ST MAINT	103652-6133	AP033125	975.00	11079	P13541	00134300	04/03/2025
	V011183		R & M/Sewers/Storm Drains						
MW OH	AXIS GENERAL	NOV STORM WATER PUMP ST MAINT	03652-6133	AP033125	975.00	11080	P13541	00134300	04/03/2025
	V011183		R & M/Sewers/Storm Drains						
MW OH	AXIS GENERAL	NOV STORM WATER PUMP ST MAINT	03652-6133	AP033125	975.00	11081	P13541	00134300	04/03/2025
	V011183		R & M/Sewers/Storm Drains						
MW OH	AXIS GENERAL	NOV STORM WATER PUMP ST MAINT	03652-6133	AP033125	975.00	11082	P13541	00134300	04/03/2025
	V011183		R & M/Sewers/Storm Drains						
MW OH	AXIS GENERAL	DEC STORM WATER PUMP ST MAINT	103652-6133	AP033125	975.00	11083	P13541	00134300	04/03/2025
	V011183		R & M/Sewers/Storm Drains						
MW OH	AXIS GENERAL	DEC STORM WATER PUMP ST MAINT	103652-6133	AP033125	975.00	11084	P13541	00134300	04/03/2025
	V011183		R & M/Sewers/Storm Drains						
MW OH	AXIS GENERAL	DEC STORM WATER PUMP ST MAINT	103652-6133	AP033125	975.00	11085	P13541	00134300	04/03/2025
	V011183		R & M/Sewers/Storm Drains						
MW OH	AXIS GENERAL	JAN STORM WATER PUMP ST MAINT	103652-6133	AP033125	975.00	11099	P13541	00134300	04/03/2025
	V011183		R & M/Sewers/Storm Drains						
MW OH	AXIS GENERAL	JAN STORM WATER PUMP ST MAINT	103652-6133	AP033125	975.00	11100	P13541	00134300	04/03/2025
	V011183		R & M/Sewers/Storm Drains						
MW OH	AXIS GENERAL	JAN STORM WATER PUMP ST MAINT	103652-6133	AP033125	975.00	11101	P13541	00134300	04/03/2025
	V011183		R & M/Sewers/Storm Drains						

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MW OH	AXIS GENERAL V011183	JAN STORM WATER PUMP ST MAINT	103652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11102	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	JAN STORM WATER PUMP ST MAINT	103652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11103	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	JAN STORM WATER PUMP ST MAINT	103652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11104	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	FEB STORM WATER PUMP ST MAINT	103652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11105	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	FEB STORM WATER PUMP ST MAINT	103652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11106	P13541	00134300	04/03/2025
MW OH	AXIS GENERAL V011183	FEB STORM WATER PUMP ST MAINT	103652-6133 R & M/Sewers/Storm Drains	AP033125	975.00	11107	P13541	00134300	04/03/2025
				Check Total:	**32,175.00**				
MW OH	BIGGS CARDOSA V010461	JAN - ENGINEERING SVS	331801-6740 Infrastructure - Streets	AP033125	36,478.23	92755	P13536	00134302	04/03/2025
MW OH	BIGGS CARDOSA V010461	FEB - ENGINEERING SVS	331801-6740 Infrastructure - Streets	AP033125	28,947.45	93008	P13536	00134302	04/03/2025
				Check Total:	**65,425.68**				
MW OH	BRIGHTVIEW LANDSCAPE V010556	CLEAN UP/TRIMMING VINE	104055-6139 Repair/Maint - Parks & Fields	AP033125	1,000.00	9251197		00134303	04/03/2025
				Check Total:	**1,000.00**				
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP033125	472.07	2924109	P13514	00134304	04/03/2025
				Check Total:	**472.07**				
MW OH	CFCIA V012473	2025 MEMBERSHIP - K. FLOOD	103042-6255 Dues & Memberships	AP033125	25.00	2025 FLOOD		00134305	04/03/2025
				Check Total:	**25.00**				
MW OH	CHARLES ABBOTT	FEB - FOG PROGRAM MGMT SVS	103593-6099	AP033125	951.25	68543	P13746	00134306	04/03/2025

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	V012975		Professional Services						
				Check Total:	**951.25**				
MW OH	CITY OF ANAHEIM V010186	2/14-3/17 SHARED TS ELECTRIC	109595-6330 Electricity	AP033125	75.86	032725		00134307	04/03/2025
				Check Total:	**75.86**				
MW OH	CIVIC PLUS V006674	WEB HOSTING ANNUAL FEE	101523-6366 Web Based Service/Subcriptions	AP033125	11,195.62	330099		00134308	04/03/2025
				Check Total:	**11,195.62**				
MW OH	COMLOCK V003166	LOCKS & KEYS	103654-6137 Repair Maint/Equipment	AP033125	340.72	853730		00134309	04/03/2025
MW OH	COMLOCK V003166	PADLOCKS & KEYS	103654-6137 Repair Maint/Equipment	AP033125	136.62	853829		00134309	04/03/2025
				Check Total:	**477.34**				
MW OH	COOK'S DIRECT INC V013012	STOVE CONNECTOR - FIRE ST 2	103654-6130 Repair & Maint/Facilities	AP033125	134.69	N904894	P13792	00134310	04/03/2025
				Check Total:	**134.69**				
MW OH	CPR IT WORKS LLC V011938	AED - PSC	101514-6362 Emergency Medical Supplies	AP033125	1,463.67	2561		00134311	04/03/2025
				Check Total:	**1,463.67**				
MW OH	DRULIAS, NICOLETTE V012257	JUL - WALKING CHALLENGE WINNER	109595-6999 Other Expenditure	AP033125	75.00	03/26/2025		00134312	04/03/2025
				Check Total:	**75.00**				
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP033125	29.81	102-230105	P13535	00134313	04/03/2025
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP033125	80.06	102-230386	P13535	00134313	04/03/2025
MW OH	FACTORY MOTOR PARTS	PARTS AND SUPPLIES	103658-6134	AP033125	53.43	12-6452466	P13535	00134313	04/03/2025

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	V010842		Vehicle Repair & Maintenance						
MW OH	FACTORY MOTOR PARTS V010842	PARTS AND SUPPLIES - RETURN	103658-6134 Vehicle Repair & Maintenance	AP033125	-18.00	RA9531160	P13535	00134313	04/03/2025
				Check Total:	**145.30**				
MW OH	FAIRWAY FORD V000376	AUTO PARTS	103658-6134 Vehicle Repair & Maintenance	AP033125	590.48	C32249		00134314	04/03/2025
				Check Total:	**590.48**				
MW OH	FIESTA FANTASTIC V012678	EGGCITEMENT - BALLOONIST/MAGIC	104071-6265 Entertainment Services	AP033125	565.00	1039		00134315	04/03/2025
				Check Total:	**565.00**				
MW OH	GALLS LLC V000438	SEWING SVS - INSTALL PATCH	101515-6360 Uniforms	AP033125	41.11	030733589		00134316	04/03/2025
MW OH	GALLS LLC V000438	DISPATCH UNIFORMS	101515-6360 Uniforms	AP033125	97.17	030756780		00134316	04/03/2025
MW OH	GALLS LLC V000438	DISPATCH UNIFORMS	101515-6360 Uniforms	AP033125	194.39	030793195		00134316	04/03/2025
MW OH	GALLS LLC V000438	DISPATCH UNIFORMS	101515-6360 Uniforms	AP033125	536.83	030793229		00134316	04/03/2025
				Check Total:	**869.50**				
MW OH	GLASBY MAINT. SUPPLY CO V000445	CUSTODIAL SUPPLIES	103654-6147 Janitorial Supplies	AP033125	488.62	350162A	P13583	00134317	04/03/2025
				Check Total:	**488.62**				
MW OH	GOLDEN BELL PRODUCTS V005233	ASPHALT MATERIALS	103652-6132 Repair & Maintenance/Streets	AP033125	254.48	19147		00134318	04/03/2025
				Check Total:	**254.48**				
MW OH	GOLDEN STATE WATER V000928	FEB-MAR WATER CHARGES	109595-6335 Water	AP033125	295.38	032725		00134319	04/03/2025
MW OH	GOLDEN STATE WATER	FEB-MAR WATER CHARGES	296561-6335	AP033125	812.70	032725		00134319	04/03/2025

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	V000928		Water						
				Check Total:	**1,108.08**				
MW OH	HALO CONFIDENTIAL V011712	MAR - PD TRAINING MGMT	103040-6290 Dept. Contract Services	AP033125	1,612.05	0248T	P13460	00134320	04/03/2025
				Check Total:	**1,612.05**				
MW OH	HEALTHPOINTE MEDICAL V010713	2/25 PRE-EMPL PHYSICAL EXAM	101512-6099 Professional Services	AP033125	205.00	30601-4557036		00134321	04/03/2025
				Check Total:	**205.00**				
MW OH	HF&H CONSULTANTS LLC V010575	FEB - SB 1383 CONSULTING SVS	374386-6099 Professional Services	AP033125	7,066.87	9721964	P13634	00134322	04/03/2025
MW OH	HF&H CONSULTANTS LLC V010575	JAN - SB1383 CONSULTING SVS	833593-6099 Professional Services	AP033125	6,455.50	9721889	P13738	00134322	04/03/2025
MW OH	HF&H CONSULTANTS LLC V010575	FEB - SB1383 CONSULTING SVS	833593-6099 Professional Services	AP033125	618.75	9721954	P13738	00134322	04/03/2025
				Check Total:	**14,141.12**				
MW OH	HR GREEN PACIFIC INC V010735	FEB - ON-CALL PLAN CHECK SVS	103551-6290 Dept. Contract Services	AP033125	6,995.00	185565	P13490	00134323	04/03/2025
				Check Total:	**6,995.00**				
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP033125	515.60	0019758186-001	P13479	00134324	04/03/2025
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP033125	32.33	0019758186-002	P13479	00134324	04/03/2025
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP033125	73.75	0019797812-001	P13479	00134324	04/03/2025
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP033125	29.54	0019797812-002	P13479	00134324	04/03/2025
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP033125	297.00	0019710500-001	P13560	00134324	04/03/2025

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				Check Total:	**948.22**				
MW OH	INSIGHT PUBLIC SECTOR INC V012729	2025-26 NINJA SUBSCRIPTION	101523-6366 Web Based Service/Subcriptions	AP033125	8,398.08	1101259421	P13804	00134325	04/03/2025
				Check Total:	**8,398.08**				
MW OH	JOHNNY ALLEN TENNIS V012911	WINTER 2024/25 INSTRUCTOR PMT	104071-6060 Instructional Services	AP033125	712.80	WINTER2025		00134326	04/03/2025
				Check Total:	**712.80**				
MW OH	JONES & MAYER V009822	FEB - LEGAL SVS	101005-6005 Legal Services	AP033125	348.81	127905		00134327	04/03/2025
MW OH	JONES & MAYER V009822	FEB - LITIGATION SVS	101005-6006 Litigation	AP033125	81.44	127906		00134327	04/03/2025
MW OH	JONES & MAYER V009822	RETAINER	101005-6007 Special Investigations	AP033125	8,760.25	127910		00134327	04/03/2025
MW OH	JONES & MAYER V009822	FEB - LITIGATION SVS	101005-6006 Litigation	AP033125	434.35	127911		00134327	04/03/2025
MW OH	JONES & MAYER V009822	FEB - LEGAL SVS	101005-6005 Legal Services	AP033125	1,954.51	127912		00134327	04/03/2025
MW OH	JONES & MAYER V009822	FEB - LEGAL SVS	101005-6005 Legal Services	AP033125	478.94	127917		00134327	04/03/2025
MW OH	JONES & MAYER V009822	RETAINER	101005-6007 Special Investigations	AP033125	13,690.93	127918		00134327	04/03/2025
MW OH	JONES & MAYER V009822	FEB - LEGAL SVS	101005-6005 Legal Services	AP033125	1,638.53	127919		00134327	04/03/2025
MW OH	JONES & MAYER V009822	FEB - LITIGATION SVS	101005-6006 Litigation	AP033125	108.59	127920		00134327	04/03/2025
MW OH	JONES & MAYER V009822	FEB - LEGAL SVS	101005-6005 Legal Services	AP033125	176.45	127921		00134327	04/03/2025
MW OH	JONES & MAYER	FEB - LITIGATION SVS	101005-6006	AP033125	54.29	127922		00134327	04/03/2025

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	V009822		Litigation						
MW OH	JONES & MAYER V009822	FEB - LEGAL SVS	101005-6005 Legal Services	AP033125	9,709.52	127924		00134327	04/03/2025
MW OH	JONES & MAYER V009822	FEB - LEGAL SVS	101005-6005 Legal Services	AP033125	1,814.98	127925		00134327	04/03/2025
MW OH	JONES & MAYER V009822	FEB - SPECIAL INVESTIGATION	101005-6007 Special Investigations	AP033125	831.86	127927		00134327	04/03/2025
MW OH	JONES & MAYER V009822	RETAINER	101005-6005 Legal Services	AP033125	31,604.09	128208		00134327	04/03/2025
				Check Total:	**71,687.54**				
MW OH	JUNG, ALEXANDER V012387	PD TRAINING MEALS, MILEAGE	103041-6250 Staff Training	AP033125	41.90	JUNG32725		00134328	04/03/2025
				Check Total:	**41.90**				
MW OH	KENT AUTOMOTIVE V012924	PW SUPPLIES	103654-6130 Repair & Maint/Facilities	AP033125	360.18	9312246139		00134330	04/03/2025
				Check Total:	**360.18**				
MW OH	LN CURTIS & SONS V011267	TRAINING BOOKS, FIRE HOOK	103066-6301 Special Department Expenses	AP033125	985.29	IN930304	P13504	00134331	04/03/2025
				Check Total:	**985.29**				
MW OH	LONG BEACH BMW V011294	PD MOTORCYCLE REPAIRS	103658-6134 Vehicle Repair & Maintenance	AP033125	2,198.69	52294		00134332	04/03/2025
				Check Total:	**2,198.69**				
MW OH	MC FADDEN-DALE V000635	PW MAINTENANCE SUPPLIES	103654-6130 Repair & Maint/Facilities	AP033125	130.58	571468/5		00134334	04/03/2025
MW OH	MC FADDEN-DALE V000635	PW MAINTENANCE SUPPLIES	103654-6130 Repair & Maint/Facilities	AP033125	61.42	572071/5		00134334	04/03/2025
				Check Total:	**192.00**				
MW OH	MINUTEMAN PRESS COVINA	PD - BUSINESS CARDS	103040-6230	AP033125	138.11	46604		00134335	04/03/2025

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	V013020		Printing & Binding						
				Check Total:	**138.11**				
MW OH	MUNITEMPS V009595	3/10-3/20 TEMP STAFFING	101513-6099 Professional Services	AP033125	6,360.00	130543	P13798	00134336	04/03/2025
				Check Total:	**6,360.00**				
MW OH	MURPHY, RYAN V012004	WILDLAND BOOTS - REIMB	103066-6360 Uniforms	AP033125	647.28	67844		00134337	04/03/2025
				Check Total:	**647.28**				
MW OH	NAVARRO, CHARLES V012960	PARAMEDIC LIC - REIMBURSEMENT	103066-6250 Staff Training	AP033125	250.00	220878		00134338	04/03/2025
				Check Total:	**250.00**				
MW OH	NORTH NET TRAINING V012187	FIRE TRAINING REGISTRATION	103066-6250 Staff Training	AP033125	900.00	2492	P13620	00134339	04/03/2025
				Check Total:	**900.00**				
MW OH	ORANGE COUNTY KARATE V012859	WINTER 2024/25 INSTRUCTOR PMT	104071-6060 Instructional Services	AP033125	52.00	WINTER2025		00134340	04/03/2025
				Check Total:	**52.00**				
MW OH	PRUDENTIAL OVERALL V000836	WK3/12 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP033125	31.90	62988907	P13636	00134341	04/03/2025
MW OH	PRUDENTIAL OVERALL V000836	WK3/12 UNIFORM CLEANING SVS	104055-6360 Uniforms	AP033125	23.76	62988907	P13636	00134341	04/03/2025
MW OH	PRUDENTIAL OVERALL V000836	WK3/12 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP033125	27.06	62988907	P13636	00134341	04/03/2025
MW OH	PRUDENTIAL OVERALL V000836	WK3/12 UNIFORM CLEANING SVS	103654-6360 Uniforms	AP033125	45.87	62988907	P13636	00134341	04/03/2025
MW OH	PRUDENTIAL OVERALL V000836	WK3/12 UNIFORM CLEANING SVS	103654-6147 Janitorial Supplies	AP033125	20.20	62988907	P13636	00134341	04/03/2025
MW OH	PRUDENTIAL OVERALL	WK3/19 UNIFORM CLEANING SVS	103654-6147	AP033125	20.20	62990660	P13636	00134341	04/03/2025

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	V000836		Janitorial Supplies						
MW OH	PRUDENTIAL OVERALL V000836	WK3/19 UNIFORM CLEANING SVS	103654-6360 Uniforms	AP033125	45.87	62990660	P13636	00134341	04/03/2025
MW OH	PRUDENTIAL OVERALL V000836	WK3/19 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP033125	31.90	62990660	P13636	00134341	04/03/2025
MW OH	PRUDENTIAL OVERALL V000836	WK3/19 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP033125	27.06	62990660	P13636	00134341	04/03/2025
MW OH	PRUDENTIAL OVERALL V000836	WK3/19 UNIFORM CLEANING SVS	104055-6360 Uniforms	AP033125	23.76	62990660	P13636	00134341	04/03/2025
MW OH	PRUDENTIAL OVERALL V000836	WK3/26 UNIFORM CLEANING SVS	103658-6360 Uniforms	AP033125	27.06	62992416	P13636	00134341	04/03/2025
MW OH	PRUDENTIAL OVERALL V000836	WK3/26 UNIFORM CLEANING SVS	103652-6360 Uniforms	AP033125	31.90	62992416	P13636	00134341	04/03/2025
MW OH	PRUDENTIAL OVERALL V000836	WK3/26 UNIFORM CLEANING SVS	103654-6360 Uniforms	AP033125	45.87	62992416	P13636	00134341	04/03/2025
MW OH	PRUDENTIAL OVERALL V000836	WK3/26 UNIFORM CLEANING SVS	104055-6360 Uniforms	AP033125	19.25	62992416	P13636	00134341	04/03/2025
MW OH	PRUDENTIAL OVERALL V000836	WK3/26 UNIFORM CLEANING SVS	103654-6147 Janitorial Supplies	AP033125	20.20	62992416	P13636	00134341	04/03/2025
				Check Total:	**441.86**				
MW OH	QUENCH USA V012472	APR PD WATER/ICE MACHINE RENT	103041-6175 Office Equipment Rental	AP033125	74.81	INV08740626		00134342	04/03/2025
				Check Total:	**74.81**				
MW OH	ROADLINE PRODUCTS V004083	PAINT	103652-6146 Paint Supplies	AP033125	279.69	21083		00134343	04/03/2025
				Check Total:	**279.69**				
MW OH	ROBERTS, JULIE V012314	TUITION REIMBURSEMENT #24-12	109595-5150 Tuition Reimbursement	AP033125	344.25	24-12		00134344	04/03/2025

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	**344.25**				
MW OH	RUGGLES, JESSICA V012640	WINTER 2024/25 INSTRUCTOR PMT	104071-6060 Instructional Services	AP033125	1,128.00	WINTER2025		00134345	04/03/2025
				Check Total:	**1,128.00**				
MW OH	RUSS BASSETT V005646	DISPATCH CONSOLES - CABINET ST	105213-6850 / 105213-6850 Building & Facilities	AP033125	2,831.42	94382	P13774	00134346	04/03/2025
				Check Total:	**2,831.42**				
MW OH	SAN DIEGO POLICE EQUIP. V000984	AMMUNITION	103043-6162 Range Training	AP033125	4,931.82	664789	P13789	00134347	04/03/2025
				Check Total:	**4,931.82**				
MW OH	SC FUELS V012766	02/15-28 FUEL	103658-6345 Gasoline & Diesel Fuel	AP033125	10,127.85	1014133	P13489	00134348	04/03/2025
MW OH	SC FUELS V012766	3/1/15 FUEL	103658-6345 Gasoline & Diesel Fuel	AP033125	11,245.99	1019810	P13489	00134348	04/03/2025
				Check Total:	**21,373.84**				
MW OH	SCA OF CA LLC V012501	NOV - STREET SWEEPING SVS	374386-6290 Dept. Contract Services	AP033125	14,608.00	2512571DS	P13529	00134349	04/03/2025
				Check Total:	**14,608.00**				
MW OH	SEQUEL CONTRACTORS INC V010524	FEB CONSTRUCTION SVS	606098-2046 Retentions Payable	AP033125	-9,565.43	BILLING #2		00134350	04/03/2025
MW OH	SEQUEL CONTRACTORS INC V010524	FEB CONSTRUCTION SVS	186098-2046 Retentions Payable	AP033125	-9,550.00	BILLING #2		00134350	04/03/2025
MW OH	SEQUEL CONTRACTORS INC V010524	FEB CONSTRUCTION SVS	186098-6740 Infrastructure - Streets	AP033125	191,000.00	BILLING #2	P13813	00134350	04/03/2025
MW OH	SEQUEL CONTRACTORS INC V010524	FEB CONSTRUCTION SVS	606098-6740 Infrastructure - Streets	AP033125	191,308.55	BILLING #2	P13813	00134350	04/03/2025
				Check Total:	**363,193.12**				
MW OH	SMITH, DONNA	WINTER 2024/25 INSTRUCTOR PMT	104071-6060	AP033125	1,085.50	WINTER2025		00134351	04/03/2025

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V001269		Instructional Services						
				Check Total:	**1,085.50**				
MW OH	SO CAL GAS V000909	JAN-MAR GAS CHARGES	109595-6340 / 61139-6340 Natural Gas	AP033125	14.80	032725		00134352	04/03/2025
MW OH	SO CAL GAS V000909	JAN-MAR GAS CHARGES	109595-6340 Natural Gas	AP033125	1,854.90	032725		00134352	04/03/2025
				Check Total:	**1,869.70**				
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MAR ELECTRIC CHARGES	109595-6330 Electricity	AP033125	2,220.47	032725		00134353	04/03/2025
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MAR ELECTRIC CHARGES	296561-6330 Electricity	AP033125	1,927.52	032725		00134353	04/03/2025
				Check Total:	**4,147.99**				
MW OH	SOUTHERN CALIFORNIA V009955	FEB - NEWSPAPER PUBLICATIONS	101002-6225 Advertising/Promotional	AP033125	1,126.25	0000612696		00134354	04/03/2025
MW OH	SOUTHERN CALIFORNIA V009955	FEB - NEWSPAPER PUBLICATIONS	103655-6225 Advertising/Promotional	AP033125	302.63	0000612696		00134354	04/03/2025
MW OH	SOUTHERN CALIFORNIA V009955	FEB - NEWSPAPER PUBLICATIONS	713556-6225 Advertising/Promotional	AP033125	302.63	0000612696		00134354	04/03/2025
				Check Total:	**1,731.51**				
MW OH	SOUTHWEST LIFT & V010959	PW YARD LIFT INSPECTIONS	103658-6137 Repair Maint/Equipment	AP033125	1,750.98	14753		00134355	04/03/2025
				Check Total:	**1,750.98**				
MW OH	SPECTRUM GAS PRODUCTS V011641	OXYGEN CILINDERS - PICK UP	103066-6362 Emergency Medical Supplies	AP033125	39.00	00645672		00134356	04/03/2025
				Check Total:	**39.00**				
MW OH	THE ART OF DANCE & V011508	WINTER 2024/25 INSTRUCTOR PMT	104071-6060 Instructional Services	AP033125	243.75	WINTER2025		00134357	04/03/2025

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	**243.75**				
MW OH	THE SAUCE CREATIVE V010105	PALM QTR PRINTING - SPRING	104070-6230 Printing & Binding	AP033125	3,398.44	7453	P13817	00134358	04/03/2025
MW OH	THE SAUCE CREATIVE V010105	PALM QTR DESIGN - SPRING 2025	104071-6099 Professional Services	AP033125	5,450.00	7453	P13817	00134358	04/03/2025
				Check Total:	**8,848.44**				
MW OH	THINKSUPPLIES.COM V007047	PAPER	109595-6315 Office Supplies	AP033125	108.73	70924		00134359	04/03/2025
MW OH	THINKSUPPLIES.COM V007047	PAPER	109595-6315 Office Supplies	AP033125	54.36	70925		00134359	04/03/2025
MW OH	THINKSUPPLIES.COM V007047	OFFICE SUPPLIES	103040-6315 Office Supplies	AP033125	107.54	70928		00134359	04/03/2025
				Check Total:	**270.63**				
MW OH	AGUILERA, FLOR V009962	UNIFORMS FOR J. NIEVES	104071-6360 Uniforms	AP033125	104.16	12320		00134360	04/03/2025
				Check Total:	**104.16**				
MW OH	THRIVE 7 MARTIAL ARTS V012742	WINTER 2024/25 INSTRUCTOR PMT	104071-6060 Instructional Services	AP033125	126.10	WINTER2025		00134361	04/03/2025
				Check Total:	**126.10**				
MW OH	TOTUM CORP V010229	JAN - CONSTRUCTION INSP SVS	105213-6850 / 105213-6850 Building & Facilities	AP033125	8,387.50	206740	P13585	00134362	04/03/2025
MW OH	TOTUM CORP V010229	FEB - CONSTRUCTION INSP SVS	105213-6850 / 105213-6850 Building & Facilities	AP033125	5,442.50	206758	P13585	00134362	04/03/2025
				Check Total:	**13,830.00**				
MW OH	WAXIE SANITARY SUPPLY V001132	SANITARY SUPPLIES FOR CITY FAC	103654-6130 Repair & Maint/Facilities	AP033125	1,821.51	83090389		00134363	04/03/2025
				Check Total:	**1,821.51**				
MW OH	WEST GROVE VOLLEYBALL	WINTER 2024/25 INSTRUCTOR PMT	104071-6301	AP033125	756.65	WINTER2025		00134364	04/03/2025

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V011359		Special Department Expenses						
				Check Total:	**756.65**				
MW OH	WESTERN AUDIO VISUAL	CITY COUNCIL CHAMB - AUDIO SET	586508-6137	AP033125	2,408.39	22574		00134365	04/03/2025
	V010574		Repair Maint/Equipment						
				Check Total:	**2,408.39**				
				Type Total:	**1,115,990.55**				
				Check Total:	**1,115,990.55**				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Grand Total:	145,047.39				

Check Totals by ID	
AP	145,047.39
EP	0.00
IP	0.00
OP	0.00

Void Total:	9,157.50
Check Total:	135,889.89

Fund Name	Check Totals by Fund
101-General Fund (0010)	11,275.11
117-Measure U Fund (0079)	22,830.88
231-Placentia Reg Nav Cent(0078)	9.92
265-Landscape Maintenance (0029)	0.32
275-Sewer Maintenance (0048)	5.91
401-City Capital Projects (0033)	2,802.45
501-Refuse Administration (0037)	2.24
601-Employee Health & Wlfre (0039)	98,963.06
Check Total:	135,889.89

ACH Payroll Direct Deposit for 04/04/2025: 623,638.44

Electronic Disbursement Total: 768,685.83

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
RV	PRINCIPAL LIFE V008141	NOV - PRINCIPAL DENTAL INS	395000-4720 ISF Dental Ins Reimbursement	ACH031925	1,435.50	11/1/2024		00019747	03/27/2025
RV	PRINCIPAL LIFE V008141	NOV - PRINCIPAL DENTAL INS	395083-5161 Health Insurance Premiums	ACH031925	782.10	11/1/2024		00019747	03/27/2025
RV	PRINCIPAL LIFE V008141	DEC - PRINCIPAL DENTAL INS	395083-5161 Health Insurance Premiums	ACH031925	782.10	12/1/2024		00019747	03/27/2025
RV	PRINCIPAL LIFE V008141	DEC - PRINCIPAL DENTAL INS	395000-4720 ISF Dental Ins Reimbursement	ACH031925	1,435.50	12/1/2024		00019747	03/27/2025
RV	PRINCIPAL LIFE V008141	FEB - PRINCIPAL DENTAL INS	395000-4720 ISF Dental Ins Reimbursement	ACH031925	1,584.00	2/1/2025		00019747	03/27/2025
RV	PRINCIPAL LIFE V008141	FEB - PRINCIPAL DENTAL INS	395083-5161 Health Insurance Premiums	ACH031925	782.10	2/1/2025		00019747	03/27/2025
RV	PRINCIPAL LIFE V008141	MAR - PRINCIPAL DENTAL INS	395083-5161 Health Insurance Premiums	ACH031925	782.10	3/1/2025		00019747	03/27/2025
RV	PRINCIPAL LIFE V008141	MAR - PRINCIPAL DENTAL INS	395000-4720 ISF Dental Ins Reimbursement	ACH031925	1,574.10	3/1/2025		00019747	03/27/2025

Check Total:	**9,157.50**
Type Total:	**9,157.50**
Void Total:	**9,157.50**

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	CALIFORNIA STATE V004813	CA CHILD SUPP PE3/1 PD3/7	0010-2196 Garnishments W/H	ACH031925	1,812.44	PR2501005		00019743	03/27/2025
				Check Total:	**1,812.44**				
MW OH	MISSION SQUARE 100091 V012393	401A PE3/1 PD3/7	0010-2170 Deferred Comp Payable - ICMA	ACH031925	2,143.14	PR2501005		00019744	03/27/2025
MW OH	MISSION SQUARE 100091 V012393	401A PE3/1 PD3/7	0029-2170 Deferred Comp Payable - ICMA	ACH031925	0.32	PR2501005		00019744	03/27/2025
MW OH	MISSION SQUARE 100091 V012393	401A PE3/1 PD3/7	0033-2170 Deferred Comp Payable - ICMA	ACH031925	30.45	PR2501005		00019744	03/27/2025
MW OH	MISSION SQUARE 100091 V012393	401A PE3/1 PD3/7	0037-2170 Deferred Comp Payable - ICMA	ACH031925	2.24	PR2501005		00019744	03/27/2025
MW OH	MISSION SQUARE 100091 V012393	401A PE3/1 PD3/7	0048-2170 Deferred Comp Payable - ICMA	ACH031925	5.91	PR2501005		00019744	03/27/2025
				Check Total:	**2,182.06**				
MW OH	FIDELITY SECURITY LIFE V008132	SEP - EYEMED VISION INS	395000-4740 ISF Employee Optical Costs	ACH031925	3,117.42	166445026		00019745	03/27/2025
MW OH	FIDELITY SECURITY LIFE V008132	SEP - EYEMED VISION INS	395083-5164 Optical Insurance Premiums	ACH031925	1,141.53	166445026		00019745	03/27/2025
MW OH	FIDELITY SECURITY LIFE V008132	OCT - EYEMED VISION INS	395083-5164 Optical Insurance Premiums	ACH031925	1,141.53	166487469		00019745	03/27/2025
MW OH	FIDELITY SECURITY LIFE V008132	OCT- EYEMED VISION INS	395000-4740 ISF Employee Optical Costs	ACH031925	2,978.54	166487469		00019745	03/27/2025
MW OH	FIDELITY SECURITY LIFE V008132	NOV - EYEMED VISION INS	395000-4740 ISF Employee Optical Costs	ACH031925	3,162.29	166530879		00019745	03/27/2025
MW OH	FIDELITY SECURITY LIFE V008132	NOV - EYEMED VISION INS	395083-5164 Optical Insurance Premiums	ACH031925	1,141.53	166530879		00019745	03/27/2025
MW OH	FIDELITY SECURITY LIFE V008132	DEC - EYEMED VISION INS	395083-5164 Optical Insurance Premiums	ACH031925	1,141.53	166575140		00019745	03/27/2025
MW OH	FIDELITY SECURITY LIFE	DEC - EYEMED VISION INS	395000-4740	ACH031925	3,148.08	166575140		00019745	03/27/2025

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	V008132		ISF Employee Optical Costs						
MW OH	FIDELITY SECURITY LIFE V008132	JAN - EYEMED VISION INS	395000-4740 ISF Employee Optical Costs	ACH031925	2,978.07	166619418		00019745	03/27/2025
MW OH	FIDELITY SECURITY LIFE V008132	JAN - EYEMED VISION INS	395083-5164 Optical Insurance Premiums	ACH031925	1,141.53	166619418		00019745	03/27/2025
MW OH	FIDELITY SECURITY LIFE V008132	FEB - EYEMED VISION INS	395083-5164 Optical Insurance Premiums	ACH031925	1,141.53	166664015		00019745	03/27/2025
MW OH	FIDELITY SECURITY LIFE V008132	FEB - EYEMED VISION INS	395000-4740 ISF Employee Optical Costs	ACH031925	3,039.69	166664015		00019745	03/27/2025
				Check Total:	**25,273.27**				
MW OH	PRINCIPAL FINANCIAL V000844	APR - LIFE INSURANCE	109595-5110 Life Ins Allocation	ACH031925	1,065.25	124122541000-		00019746	03/27/2025
MW OH	PRINCIPAL FINANCIAL V000844	APR - LIFE INSURANCE	395083-5163 Life Insurance Premiums	ACH031925	102.19	124122541000-		00019746	03/27/2025
				Check Total:	**1,167.44**				
MW OH	WASHINGTON STATE V011597	WA CHILD SUPP PE3/1 PD3/7	0010-2196 Garnishments W/H	ACH031925	823.09	PR2501005		00019748	03/27/2025
				Check Total:	**823.09**				
MW OH	PRINCIPAL LIFE V008141	NOV - PRINCIPAL DENTAL INS	395000-4720 ISF Dental Ins Reimbursement	ACH031925	1,435.50	11/1/2024A		00019749	03/27/2025
MW OH	PRINCIPAL LIFE V008141	NOV - PRINCIPAL DENTAL INS	395083-5162 Dental Insurance Premiums	ACH031925	782.10	11/1/2024A		00019749	03/27/2025
MW OH	PRINCIPAL LIFE V008141	DEC - PRINCIPAL DENTAL INS	395083-5162 Dental Insurance Premiums	ACH031925	782.10	12/1/2024A		00019749	03/27/2025
MW OH	PRINCIPAL LIFE V008141	DEC - PRINCIPAL DENTAL INS	395000-4720 ISF Dental Ins Reimbursement	ACH031925	1,435.50	12/1/2024A		00019749	03/27/2025
MW OH	PRINCIPAL LIFE V008141	FEB - PRINCIPAL DENTAL INS	395000-4720 ISF Dental Ins Reimbursement	ACH031925	1,584.00	2/1/2025A		00019749	03/27/2025

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	PRINCIPAL LIFE V008141	FEB - PRINCIPAL DENTAL INS	395083-5162 Dental Insurance Premiums	ACH031925	782.10	2/1/2025A		00019749	03/27/2025
MW OH	PRINCIPAL LIFE V008141	MAR - PRINCIPAL DENTAL INS	395083-5162 Dental Insurance Premiums	ACH031925	782.10	3/1/2025A		00019749	03/27/2025
MW OH	PRINCIPAL LIFE V008141	MAR - PRINCIPAL DENTAL INS	395000-4720 ISF Dental Ins Reimbursement	ACH031925	1,574.10	3/1/2025A		00019749	03/27/2025
				Check Total:	**9,157.50**				
MW OH	PLACENTIA FIREFIGHTERS V011878	PFFA PE3/15 PD3/21	0010-2189 Fire Association Dues	EFT032625	1,050.00	PR2501006		00019750	03/27/2025
				Check Total:	**1,050.00**				
MW OH	PLACENTIA POLICE V000839	PPFMA PE3/15 PD3/21	0010-2180 Police Mgmt Assn Dues	EFT032625	1,161.05	PR2501006		00019751	03/27/2025
				Check Total:	**1,161.05**				
MW OH	PLACENTIA POLICE V003519	PPOA PE3/15 PD3/21	0010-2178 Placentia Police Assoc Dues	EFT032625	3,220.14	PR2501006		00019752	03/27/2025
MW OH	PLACENTIA POLICE V003519	PPOA PE3/15 PD3/21	0078-2178 Placentia Police Assoc Dues	EFT032625	9.92	PR2501006		00019752	03/27/2025
				Check Total:	**3,230.06**				
MW OH	ALDWIR, MAMOUN E000113	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	869.44	APR-25		00019753	03/27/2025
				Check Total:	**869.44**				
MW OH	ANDERSON, MARLA E000071	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019754	03/27/2025
				Check Total:	**526.78**				
MW OH	ARMSTRONG, JOHN T E000046	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	1,136.00	APR-25		00019755	03/27/2025
				Check Total:	**1,136.00**				
MW OH	AUDISS, JAY SCOTT	APR MED INS REIMBURSEMENT	395083-5161	RETAPR25	2,369.95	APR-25		00019756	03/27/2025

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	E000125		Health Insurance Premiums						
				Check Total:	**2,369.95**				
MW OH	BABCOCK, CHARLES A E000015	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	349.00	APR-25		00019757	03/27/2025
				Check Total:	**349.00**				
MW OH	BEALS, SHARLENE E000076	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	184.39	APR-25		00019758	03/27/2025
				Check Total:	**184.39**				
MW OH	BERMUDEZ, ALBERT E000124	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	564.00	APR-25		00019759	03/27/2025
				Check Total:	**564.00**				
MW OH	BUNNELL, DONALD E000062	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019760	03/27/2025
				Check Total:	**526.78**				
MW OH	BURGNER, ARTHUR E000074	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019761	03/27/2025
				Check Total:	**526.78**				
MW OH	BUSSE, MICHAEL E000131	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	763.50	APR-25		00019762	03/27/2025
				Check Total:	**763.50**				
MW OH	CHANDLER, JOHN P E000109	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	1,406.65	APR-25		00019763	03/27/2025
				Check Total:	**1,406.65**				
MW OH	CHANG, ROBERT E000107	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	866.44	APR-25		00019764	03/27/2025
				Check Total:	**866.44**				
MW OH	COBBETT, GEOFFREY	APR MED INS REIMBURSEMENT	395083-5161	RETAPR25	526.78	APR-25		00019765	03/27/2025

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	E000007		Health Insurance Premiums						
				Check Total:	**526.78**				
MW OH	COOK, ARLENE M E000018	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019766	03/27/2025
				Check Total:	**526.78**				
MW OH	D'AMATO, ROBERT E000056	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	184.39	APR-25		00019767	03/27/2025
				Check Total:	**184.39**				
MW OH	DAVID, PRESTON E000112	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019768	03/27/2025
				Check Total:	**526.78**				
MW OH	DAVIS, CAROLYN E000005	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	184.39	APR-25		00019769	03/27/2025
				Check Total:	**184.39**				
MW OH	DEAN, ANDREW E000135	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	1,814.00	APR-25		00019770	03/27/2025
				Check Total:	**1,814.00**				
MW OH	DELOS SANTOS, JAMIE E000045	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	250.31	APR-25		00019771	03/27/2025
				Check Total:	**250.31**				
MW OH	DICKSON, ROBERTA JO E000011	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	184.39	APR-25		00019772	03/27/2025
				Check Total:	**184.39**				
MW OH	DOWNEY, CAROL E000082	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019773	03/27/2025
				Check Total:	**526.78**				
MW OH	ECKENRODE, NORMAN	APR MED INS REIMBURSEMENT	395083-5161	RETAPR25	526.78	APR-25		00019774	03/27/2025

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	E000029		Health Insurance Premiums						
				Check Total:	**526.78**				
MW OH	ESCOBOSA, LILLIAN E000055	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	426.70	APR-25		00019775	03/27/2025
				Check Total:	**426.70**				
MW OH	ESPINOZA, ROSALINDA E000016	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	564.00	APR-25		00019776	03/27/2025
				Check Total:	**564.00**				
MW OH	FRICKE, JUERGEN E000075	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	965.00	APR-25		00019777	03/27/2025
				Check Total:	**965.00**				
MW OH	FULLER, GLENN H E000081	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	965.00	APR-25		00019778	03/27/2025
				Check Total:	**965.00**				
MW OH	GALLANT, KAREN E000008	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019779	03/27/2025
				Check Total:	**526.78**				
MW OH	GARNER, JO ANN E000047	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	184.39	APR-25		00019780	03/27/2025
				Check Total:	**184.39**				
MW OH	GARNER, KITTY E000080	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	869.44	APR-25		00019781	03/27/2025
				Check Total:	**869.44**				
MW OH	GRIMM, DENNIS L E000042	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	349.00	APR-25		00019782	03/27/2025
				Check Total:	**349.00**				
MW OH	HOLTSCLAW, KATHERINE	APR MED INS REIMBURSEMENT	395083-5161	RETAPR25	564.00	APR-25		00019783	03/27/2025

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	E000121		Health Insurance Premiums						
				Check Total:	**564.00**				
MW OH	IRVINE, SUZETTE E000019	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019784	03/27/2025
				Check Total:	**526.78**				
MW OH	JENKINS, ROBERT E000084	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	1,011.40	APR-25		00019785	03/27/2025
				Check Total:	**1,011.40**				
MW OH	JOHNSON, SHARON E000099	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	184.39	APR-25		00019786	03/27/2025
				Check Total:	**184.39**				
MW OH	JONES, ROBERT E000053	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	284.25	APR-25		00019787	03/27/2025
				Check Total:	**284.25**				
MW OH	JUAREZ, JANET E000134	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	184.39	APR-25		00019788	03/27/2025
				Check Total:	**184.39**				
MW OH	JUDD, TERRELL E000115	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	869.44	APR-25		00019789	03/27/2025
				Check Total:	**869.44**				
MW OH	KIRKLAND, RICHARD L E000110	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	184.39	APR-25		00019790	03/27/2025
				Check Total:	**184.39**				
MW OH	LITTLE, DIANE M E000098	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	426.70	APR-25		00019791	03/27/2025
				Check Total:	**426.70**				
MW OH	LOOMIS, CORINNE	APR MED INS REIMBURSEMENT	395083-5161	RETAPR25	564.00	APR-25		00019792	03/27/2025

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	E000122		Health Insurance Premiums						
				Check Total:	**564.00**				
MW OH	LOWREY, B J E000041	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	349.00	APR-25		00019793	03/27/2025
				Check Total:	**349.00**				
MW OH	MAERTZWEILER, MICHAEL A E000032	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019794	03/27/2025
				Check Total:	**526.78**				
MW OH	MILANO, JAMES E000054	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019795	03/27/2025
				Check Total:	**526.78**				
MW OH	MILLER, RICHARD E000106	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	965.00	APR-25		00019796	03/27/2025
				Check Total:	**965.00**				
MW OH	MILLSAP, SCOTT M. E000140	FEB MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	1,814.00	APR-25		00019797	03/27/2025
MW OH	MILLSAP, SCOTT M. E000140	MAR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	1,814.00	APR-25		00019797	03/27/2025
MW OH	MILLSAP, SCOTT M. E000140	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	1,814.00	APR-25		00019797	03/27/2025
				Check Total:	**5,442.00**				
MW OH	NAJERA, JOSEPH D. E000136	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	564.00	APR-25		00019798	03/27/2025
				Check Total:	**564.00**				
MW OH	OLEA, ARLENE J E000014	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019799	03/27/2025
				Check Total:	**526.78**				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	PALMER, GEORGE E000094	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	965.00	APR-25		00019800	03/27/2025
				Check Total:	**965.00**				
MW OH	PASCARELLA, RICHARD E000129	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	2,201.80	APR-25		00019801	03/27/2025
				Check Total:	**2,201.80**				
MW OH	PASCUA, RAYNALD E000114	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	869.44	APR-25		00019802	03/27/2025
				Check Total:	**869.44**				
MW OH	PASPALL, MIHAJLO E000085	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019803	03/27/2025
				Check Total:	**526.78**				
MW OH	PEREZ, ROBERT E000111	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	184.39	APR-25		00019804	03/27/2025
				Check Total:	**184.39**				
MW OH	PICHON, WALTER E000103	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	426.70	APR-25		00019805	03/27/2025
				Check Total:	**426.70**				
MW OH	PINEDA, MATEO E000127	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019806	03/27/2025
				Check Total:	**526.78**				
MW OH	PISCHEL, STEPHEN E000130	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	869.44	APR-25		00019807	03/27/2025
				Check Total:	**869.44**				
MW OH	POINT, ERIC E000133	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	2,369.95	APR-25		00019808	03/27/2025
				Check Total:	**2,369.95**				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	REDIFER, KIM R E000022	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	965.00	APR-25		00019809	03/27/2025
				Check Total:	**965.00**				
MW OH	RENDEN, BRIAN E000083	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	726.50	APR-25		00019810	03/27/2025
				Check Total:	**726.50**				
MW OH	REYES, ROGER T E000024	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019811	03/27/2025
				Check Total:	**526.78**				
MW OH	REYNOLDS, MATTHEW E000132	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	564.00	APR-25		00019812	03/27/2025
				Check Total:	**564.00**				
MW OH	RICE, RUSSELL J E000059	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	1,384.00	APR-25		00019813	03/27/2025
				Check Total:	**1,384.00**				
MW OH	RIVERA, AIDA E000026	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	184.39	APR-25		00019814	03/27/2025
				Check Total:	**184.39**				
MW OH	ROACH, MICHAEL E000105	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	908.85	APR-25		00019815	03/27/2025
				Check Total:	**908.85**				
MW OH	ROBB, SANDRA E000043	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	184.39	APR-25		00019816	03/27/2025
				Check Total:	**184.39**				
MW OH	ROSE, RICHARD D E000050	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	869.44	APR-25		00019817	03/27/2025
				Check Total:	**869.44**				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	RUIZ, ARNULFO E000138	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	1,286.00	APR-25		00019818	03/27/2025
				Check Total:	**1,286.00**				
MW OH	SALE, LEE R E000031	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019819	03/27/2025
				Check Total:	**526.78**				
MW OH	SANCHEZ, LAURA E000058	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	184.39	APR-25		00019820	03/27/2025
				Check Total:	**184.39**				
MW OH	SCHLIEDER, BEVERLY E000120	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	869.44	APR-25		00019821	03/27/2025
				Check Total:	**869.44**				
MW OH	SMITH, WARD E000128	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	323.65	APR-25		00019822	03/27/2025
				Check Total:	**323.65**				
MW OH	SOTO, PHILIP J E000052	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019823	03/27/2025
				Check Total:	**526.78**				
MW OH	SPRAGUE, GARY A E000064	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	965.00	APR-25		00019824	03/27/2025
				Check Total:	**965.00**				
MW OH	STEPHEN, JEFFREY E000119	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	869.44	APR-25		00019825	03/27/2025
				Check Total:	**869.44**				
MW OH	TAYLOR, DAVID M E000088	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	577.00	APR-25		00019826	03/27/2025
				Check Total:	**577.00**				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	TAYLOR, LINDA E000126	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	564.00	APR-25		00019827	03/27/2025
				Check Total:	**564.00**				
MW OH	THOMANN, DARYLL L E000101	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	1,011.40	APR-25		00019828	03/27/2025
				Check Total:	**1,011.40**				
MW OH	TRIFOS, WILLIAM E000104	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	965.00	APR-25		00019829	03/27/2025
				Check Total:	**965.00**				
MW OH	VALENTINE, THOMAS E000118	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	1,975.70	APR-25		00019830	03/27/2025
				Check Total:	**1,975.70**				
MW OH	VERSTYNEN, WILLIAM E000092	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	184.39	APR-25		00019831	03/27/2025
				Check Total:	**184.39**				
MW OH	WAHL, KATHLEEN A E000030	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	184.39	APR-25		00019832	03/27/2025
				Check Total:	**184.39**				
MW OH	WIEST, STEPHEN E000079	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	526.78	APR-25		00019833	03/27/2025
				Check Total:	**526.78**				
MW OH	WORDEN, LARRY M E000116	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	577.00	APR-25		00019834	03/27/2025
				Check Total:	**577.00**				
MW OH	YAMAGUCHI, BRIAN E000123	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	908.85	APR-25		00019835	03/27/2025
				Check Total:	**908.85**				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ZINN, JOHN E000009	APR MED INS REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR25	564.00	APR-25		00019836	03/27/2025
				Check Total:	**564.00**				
MW OH	INFRASTRUCTURE V012903	FEB -CM SERVICES GOLDEN BRIDGE	331801-6740 Infrastructure - Streets	EFT040125	2,772.00	482474	P13617	00019837	04/03/2025
MW OH	INFRASTRUCTURE V012903	FEB - DESIGN ENGINEERING SVS	791505-6740 Infrastructure - Streets	EFT040125	14,270.00	482445	P13720	00019837	04/03/2025
MW OH	INFRASTRUCTURE V012903	FEB - CONST MGMT/INSP SVS	791506-6740 Infrastructure - Streets	EFT040125	8,560.88	482428	P13754	00019837	04/03/2025
				Check Total:	**25,602.88**				
MW OH	MILLER, RICHARD E000106	JUL '24 MED INS BALANCE REIMB	395083-5161 Health Insurance Premiums	EFT040125	565.00	JAS2024		00019838	04/03/2025
MW OH	MILLER, RICHARD E000106	AUG '24 MED INS BALANCE REIMB	395083-5161 Health Insurance Premiums	EFT040125	565.00	JAS2024		00019838	04/03/2025
MW OH	MILLER, RICHARD E000106	SEP '24 MED INS BALANCE REIMB	395083-5161 Health Insurance Premiums	EFT040125	565.00	JAS2024		00019838	04/03/2025
				Check Total:	**1,695.00**				
				Type Total:	**135,889.89**				
				Check Total:	**135,889.89**				

Agenda Item No: 1.c

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 15, 2025
Submitted by: Samantha Byfield
From: Public Works

Subject:
Amendment No. 3 to Maintenance Service Agreement with Houston and Harris PCS, Inc., for Sewer Maintenance Services

Financial Impact:
Fiscal Impact:
Expense: $246,437.98 Annual Contract Amount
Budget: $246,497.98 FY25-26 Sewer Maintenance Fund (484356-6120)

Summary:
On May 4, 2021, the City Council awarded a Maintenance Services Agreement to Houston and Harris PCS, Inc. (Houston and Harris), for sewer maintenance services for three years for a cumulative not-to-exceed amount of $592,066.95. On May 21, 2024, the City Council amended the agreement to extend the contract term another year and add $217,091.22 to the contract not-to-exceed amount for the additional year of services. The current agreement is set to expire May 4, 2025. Staff recommends an amendment to extend the contract term one additional year and increase the contract not-to-exceed amount by $246,437.98 to accommodate the additional year of services. The recommended actions will allow the City to have sufficient contractual authority for the remainder of the contract term. The contract costs for sewer maintenance services with Houston & Harris are included in the current Fiscal Year 2024-25 Operating Budget. The future cost of services will be proposed in the operating budgets for future fiscal years.

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions to:

1. Approve Amendment No. 3 to the Maintenance Services Agreement with Houston and Harris PCS, Inc., for sewer maintenance services to extend the contract term by one year and increase the cumulative contract not-to-exceed amount by $246,437.98 for a revised cumulative contract amount of $1,055,596.15 for the entire contract term; and
2. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

Strategic Plan Statement:
There is no specific strategic planning goal or objective associated with this agenda item.

Discussion:

On May 4, 2021, the City Council awarded a Maintenance Services Agreement to Houston and Harris for sewer maintenance services for a contract not-to-exceed amount of $592,066.95. Contract amendment No. 2 was approved within the City Administrator's authority on August 24, 2023, which corrected agreement language clarifying the not-to-exceed amount. On May 21, 2024, the City Council approved Amendment No. 2 to extend the contract term one year through May 4, 2025, and increase the total contract not-to-exceed amount by $217,091.22 for the additional year of services to a new contract not-to-exceed amount of $809,158.17.

Houston and Harris has provided sewer maintenance services to Placentia for the past nine years and has done an exceptional job throughout the duration of their contracts. Additionally, Houston and Harris provides sewer maintenance services to several other Orange County Cities including the cities of Newport Beach, Orange, Santa Ana, and Buena Park. Based upon Houston and Harris's extensive experience and prior success in delivering these services to Placentia, Staff recommends extending the contract term one additional year to Houston and Harris for these services. Under Amendment No. 3, staff further recommends amending the contract to increase the cumulative not-to-exceed amount by $246,437.982 to accommodate one additional year of service at the increased rate. The recommended actions will allow the City to have sufficient contractual authority for the remainder of the contract term
The contract costs for sewer maintenance services with Houston and Harris are included in the current Fiscal Year 2024-25 Operating Budget.

Fiscal Impact Summary:
The recommended actions will approve Amendment No. 3 to the Maintenance Services Agreement with Houston and Harris, increasing the total contract amount by $246,437.98 for the remainder of the extended term, for a revised total not-to-exceed contract amount of $1,055.596.15. Sufficient funds exist for the recommended actions. The future cost of the services will be proposed in the operating budgets for future fiscal years.

Attachments
MSA Amendment No. 3- Houston & Harris
COI Houston Harris Insurance Exp 06.24.2025.pdf

AMENDMENT NO. 3 TO
MAINTENANCE SERVICES AGREEMENT
PROVISION OF SEWER MAINTENANCE SERVICES WITH HOUSTON & HARRIS PCS, INC

This Amendment No. 3 ("Amendment") to the Agreement is made and entered into effective the 1st day of April, 2025, by and between the CITY OF PLACENTIA, a Charter City and Municipal Corporation ("CITY"), and Houston and Harris PCS, Inc., a California corporation (hereinafter "CONTRACTOR"). CITY and CONTRACTOR are sometimes hereinafter individually referred to as "Party" and or collectively referred to as the "Parties."

A. Recitals.

(i) CITY and CONTRACTOR entered into a Maintenance Services Agreement ("Agreement") effective May 4th, 2021, through which CONTRACTOR has been providing maintenance services as more fully explained in the Scope of Services attached to the Agreement as Exhibit "A".

(ii) The Parties now seek to amend the Agreement to extend the termination date of the Agreement by one-year, and increase the cumulative contract not-to-exceed amount by an additional Two Hundred Forty-Six Thousand, Four Hundred Thirty-Seven Dollars and Ninety-Eight Cents ($246,437.98).

(iii) All legal prerequisites to the making of this Amendment have occurred.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

B. Amendment to Agreement.

1. Section 2, Paragraph 1 of the Agreement is hereby amended to read as follows:

2.1 Compensation. Contractor shall be paid in accordance with the revised fee schedule set forth in Exhibit "A". Contractor's total compensation shall not exceed a cumulative amount of One Million, Fifty-Five Thousand, Five Hundred Ninety-Six Dollars and Fifteen Cents ($1,055,596.15) over the contract term.

2. Section 4, Paragraph 1 of the Agreement is hereby amended to read as follows:

4.1 Term. This Agreement shall commence on the Effective Date and continue for a period of five years, ending on May 04, 2026, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

3. Except as specifically modified herein, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

4. The Agreement, all amendments together with this Amendment No. 3 and all Exhibits attached thereto, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No amendment or other modification of the Agreement, as modified by this Amendment No. 3 shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

5. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 3 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 3 to the Consulting Services Agreement are to be executed as of the day and year first above written.

CONSULTANT

By: _____
Brad Houston, Vice President

CITY OF PLACENTIA

By: _____
Thomas R. Hatch,
Interim City Administrator

ATTEST:

By: _____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

By: _____
Christian L. Bettenhausen, City Attorney

Contract Award - 2021

Item Desccription	UOM	Est Qty	Unit Price	Item Cost
Sewer Line Cleaning	LF	372,246	$ 0.324	$ 120,607.70
CCTV Inspection	KF	50,000	$ 0.479	$ 23,950.00
After Hours Emegerncy Response	HR	150	$285.000	$ 42,750.00
Quarterly Cleaning of Enhanced Areas	LF	23,754	$ 0.423	$ 10,047.94
				$ 197,355.65
		Total Contract Amount		**$ 592,066.94** **Years 1 - 3**

Amendment 2 - 2024

Item Desccription	UOM	Est Qty	Unit Price	Item Cost		
Sewer Line Cleaning	LF	372,246	$ 0.370	$ 137,731.02		
CCTV Inspection	KF	50,000	$ 0.530	$ 26,500.00		
After Hours Emegerncy Response	HR	150	$313.500	$ 47,025.00		
Quarterly Cleaning of Enhanced Areas	LF	23,754	$ 0.480	$ 11,401.92	$ 592,066.94	total years 1 -3
				$ 222,657.94	**Year 4**	**$ 814,724.88** total contract amount should be
			Delta	$ 25,302.29	13%	
		Total Contract Amount		**$ 809,158.17**		

Amendment 3 - 2025

Item Desccription	UOM	Est Qty	Unit Price	Item Cost	
Sewer Line Cleaning	LF	372,246	$ 0.410	$ 152,620.86	
CCTV Inspection	KF	50,000	$ 0.590	$ 29,500.00	
After Hours Emegerncy Response	HR	150	$344.850	$ 51,727.50	
Quarterly Cleaning of Enhanced Areas	LF	23,754	$ 0.530	$ 12,589.62	
				$ 246,437.98	**Year 5**
			Delta	$ 23,780.04	11%
		Total Contract Amount		$ 1,055,596.15	Amd 3 needs to increase contract total $ amount **AND** add another year

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/29/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0C36861
Alliant Insurance Services, Inc.
18100 Von Karman Ave 10th Fl
Irvine, CA 92612

CONTACT NAME:
PHONE (A/C, No, Ext):
FAX (A/C, No): (949) 756-2713
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : National Fire Insurance Company of Hartford	20478
INSURER B : Transportation Insurance Company	20494
INSURER C : Continental Insurance Company	35289
INSURER D : Redwood Fire and Casualty Insurance Company	11673
INSURER E : Nautilus Insurance Company	17370
INSURER F :	

INSURED
Houston & Harris P C S Inc
PO Box 10367
San Bernardino, CA 92423

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:	X	X	7092433885	6/24/2024	6/24/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG EBL	$ 1,000,000 $ 100,000 $ 15,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY	X	X	7092433868	6/24/2024	6/24/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
C	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 0			7092433871	6/24/2024	6/24/2025	EACH OCCURRENCE AGGREGATE	$ 4,000,000 $ 4,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	X	HOWC524959	9/1/2024	9/1/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
E	Professional Liabili			CPP2043967-10	6/24/2024	6/24/2025	Claims Aggregate Lmt	2,000,000
E	Pollution Liability			CPP2043967-10	6/24/2024	6/24/2025	Claims Aggregate Lmt	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Job: Operations pertaining to the Named Insured for Certificate Holder
The City of Placentia and its elected and appointed boards, officers, officials, agents, employees and volunteers are included as additional insured, primary and non-contributory, waiver of subrogation applies as respects to general liability per endorsements attached; additional insureds, waiver of subrogation applies as respects to auto liability per endorsement attached; waiver of subrogation applies as respects to workers compensation per endorsement attached.

CERTIFICATE HOLDER

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Amy Nelson

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CONTRACTORS EXTENDED COVERAGE ENDORSEMENT - BUSINESS AUTO PLUS -

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

I. LIABILITY COVERAGE

A. Who Is An Insured

The following is added to **Section II, Paragraph A.1., Who Is An Insured:**

1. a. Any incorporated entity of which the Named Insured owns a majority of the voting stock on the date of inception of this Coverage Form; provided that,

b. The insurance afforded by this provision **A.1.** does not apply to any such entity that is an "insured" under any other liability "policy" providing "auto" coverage.

2. Any organization you newly acquire or form, other than a limited liability company, partnership or joint venture, and over which you maintain majority ownership interest.

The insurance afforded by this provision **A.2.**:

a. Is effective on the acquisition or formation date, and is afforded only until the end of the policy period of this Coverage Form, or the next anniversary of its inception date, whichever is earlier.

b. Does not apply to:

(1) "Bodily injury" or "property damage" caused by an "accident" that occurred before you acquired or formed the organization; or

(2) Any such organization that is an "insured" under any other liability "policy" providing "auto" coverage.

3. Any person or organization that you are required by a written contract to name as an additional insured is an "insured" but only with respect to their legal liability for acts or omissions of a person, who qualifies as an "insured" under Section II – Who Is An Insured and for whom Liability Coverage is afforded under this policy. If required by written contract, this insurance will be primary and non-contributory to insurance on which the additional insured is a Named Insured.

4. An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business.

"Policy," as used in this provision **A. Who Is An Insured**, includes those policies that were in force on the inception date of this Coverage Form but:

1. Which are no longer in force; or

2. Whose limits have been exhausted.

B. Bail Bonds and Loss of Earnings

Section II, Paragraphs A.2. (2) and A.2. (4) are revised as follows:

1. In **a.(2)**, the limit for the cost of bail bonds is changed from $2,000 to $5,000; and

2. In **a.(4)**, the limit for the loss of earnings is changed from $250 to $500 a day.

C. Fellow Employee

Section II, Paragraph B.5 does not apply.

Such coverage as is afforded by this provision C. is excess over any other collectible insurance.

II. PHYSICAL DAMAGE COVERAGE

A. Glass Breakage – Hitting A Bird Or Animal – Falling Objects Or Missiles

The following is added to **Section III, Paragraph A.3.**:

With respect to any covered "auto," any deductible shown in the Declarations will not apply to glass breakage if such glass is repaired, in a manner acceptable to us, rather than replaced.

B. Transportation Expenses

Section III, Paragraph A.4.a. is revised, with respect to transportation expense incurred by you, to provide:

a. $60 per day, in lieu of $20; subject to

b. $1,800 maximum, in lieu of $600.

C. Loss of Use Expenses

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Section III, Paragraph A.4.b. is revised, with respect to loss of use expenses incurred by you, to provide:

a. $1,000 maximum, in lieu of $600.

D. Hired "Autos"

The following is added to **Section III. Paragraph A.**:

5. Hired "Autos"

If Physical Damage coverage is provided under this policy, and such coverage does not extend to Hired Autos, then Physical Damage coverage is extended to:

a. Any covered "auto" you lease, hire, rent or borrow without a driver; and

b. Any covered "auto" hired or rented by your "employee" without a driver, under a contract in that individual "employee's" name, with your permission, while performing duties related to the conduct of your business.

c. The most we will pay for any one "accident" or "loss" is the actual cash value, cost of repair, cost of replacement or $75,000, whichever is less, minus a $500 deductible for each covered auto. No deductible applies to "loss" caused by fire or lightning.

d. The physical damage coverage as is provided by this provision is equal to the physical damage coverage(s) provided on your owned "autos."

e. Such physical damage coverage for hired "autos" will:

(1) Include loss of use, provided it is the consequence of an "accident" for which the Named Insured is legally liable, and as a result of which a monetary loss is sustained by the leasing or rental concern.

(2) Such coverage as is provided by this provision will be subject to a limit of $750 per "accident."

E. Airbag Coverage

The following is added to **Section III, Paragraph B.3.**:

The accidental discharge of an airbag shall not be considered mechanical breakdown.

F. Electronic Equipment

Section III, Paragraphs B.4.c and B.4.d. are deleted and replaced by the following:

c. Physical Damage Coverage on a covered "auto" also applies to "loss" to any permanently installed electronic equipment including its antennas and other accessories.

d. A $100 per occurrence deductible applies to the coverage provided by this provision.

G. Diminution In Value

The following is added to **Section III, Paragraph B.6.**:

Subject to the following, the "diminution in value" exclusion does not apply to:

a. Any covered "auto" of the private passenger type you lease, hire, rent or borrow, without a driver for a period of 30 days or less, while performing duties related to the conduct of your business; and

b. Any covered "auto" of the private passenger type hired or rented by your "employee" without a driver for a period of 30 days or less, under a contract in that individual "employee's" name, with your permission, while performing duties related to the conduct of your business.

c. Such coverage as is provided by this provision is limited to a "diminution in value" loss arising directly out of accidental damage and not as a result of the failure to make repairs; faulty or incomplete maintenance or repairs; or the installation of substandard parts.

d. The most we will pay for "loss" to a covered "auto" in any one accident is the lesser of:

(1) $5,000; or

(2) 20% of the "auto's" actual cash value (ACV).

III. Drive Other Car Coverage – Executive Officers

The following is added to **Sections II and III**:

1. Any "auto" you don't own, hire or borrow is a covered "auto" for Liability Coverage while being used by, and for Physical Damage Coverage while in the care, custody or control of, any of your "executive officers," except:

a. An "auto" owned by that "executive officer" or a member of that person's household; or

b. An "auto" used by that "executive officer" while working in a business of selling, servicing, repairing or parking "autos."

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Such Liability and/or Physical Damage Coverage as is afforded by this provision.

(1) Equal to the greatest of those coverages afforded any covered "auto"; and

(2) Excess over any other collectible insurance.

2. For purposes of this provision, "executive officer" means a person holding any of the officer positions created by your charter, constitution, by-laws or any other similar governing document, and, while a resident of the same household, includes that person's spouse.

Such "executive officers" are "insureds" while using a covered "auto" described in this provision.

IV. BUSINESS AUTO CONDITIONS

A. Duties In The Event Of Accident, Claim, Suit Or Loss

The following is added to **Section IV, Paragraph A.2.a.**:

(4) Your "employees" may know of an "accident" or "loss." This will not mean that you have such knowledge, unless such "accident" or "loss" is known to you or if you are not an individual, to any of your executive officers or partners or your insurance manager.

The following is added to **Section IV, Paragraph A.2.b.**:

(6) Your "employees" may know of documents received concerning a claim or "suit." This will not mean that you have such knowledge, unless receipt of such documents is known to you or if you are not an individual, to any of your executive officers or partners or your insurance manager.

B. Transfer Of Rights Of Recovery Against Others To Us

The following is added to **Section IV, Paragraph A.5. Transfer Of Rights Of Recovery Against Others To Us**:

We waive any right of recovery we may have, because of payments we make for injury or damage, against any person or organization for whom or which you are required by written contract or agreement to obtain this waiver from us.

This injury or damage must arise out of your activities under a contract with that person or organization.

You must agree to that requirement prior to an "accident" or "loss."

C. Concealment, Misrepresentation or Fraud

The following is added to **Section IV, Paragraph B.2.**:

Your failure to disclose all hazards existing on the date of inception of this Coverage Form shall not prejudice you with respect to the coverage afforded provided such failure or omission is not intentional.

D. Other Insurance

The following is added to **Section IV, Paragraph B.5.**:

Regardless of the provisions of Paragraphs **5.a.** and **5.d.** above, the coverage provided by this policy shall be on a primary non-contributory basis. This provision is applicable only when required by a written contract. That written contract must have been entered into prior to "Accident" or "Loss."

E. Policy Period, Coverage Territory

Section IV, Paragraph B. 7.(5).(a). is revised to provide:

a. 45 days of coverage in lieu of 30 days.

V. DEFINITIONS

Section V. Paragraph C. is deleted and replaced by the following:

"Bodily injury" means bodily injury, sickness or disease sustained by a person, including mental anguish, mental injury or death resulting from any of these.

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CNA PARAMOUNT

Contractors' General Liability Extension Endorsement

It is understood and agreed that this endorsement amends the **COMMERCIAL GENERAL LIABILITY COVERAGE PART** as follows. If any other endorsement attached to this policy amends any provision also amended by this endorsement, then that other endorsement controls with respect to such provision, and the changes made by this endorsement with respect to such provision do not apply.

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5. **Broad Named Insured**
6. **Broadened Liability Coverage For Damage To Your Product And Your Work**
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1. ADDITIONAL INSUREDS

a. **WHO IS AN INSURED** is amended to include as an **Insured** any person or organization described in paragraphs **A.** through **H.** below whom a **Named Insured** is required to add as an additional insured on this **Coverage Part** under a written contract or written agreement, provided such contract or agreement:

(1) is currently in effect or becomes effective during the term of this **Coverage Part**; and

(2) was executed prior to:

(a) the **bodily injury** or **property damage**; or

(b) the offense that caused the **personal and advertising injury**,

for which such additional insured seeks coverage.

b. However, subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:

(1) a higher limit of insurance than required by such contract or agreement; or

(2) coverage broader than required by such contract or agreement, and in no event broader than that described by the applicable paragraph **A.** through **H.** below.

Any coverage granted by this endorsement shall apply only to the extent permissible by law.

A. Controlling Interest

Any person or organization with a controlling interest in a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of:

1. such person or organization's financial control of a **Named Insured**; or

2. premises such person or organization owns, maintains or controls while a **Named Insured** leases or occupies such premises;

provided that the coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

B. Co-owner of Insured Premises

A co-owner of a premises co-owned by a **Named Insured** and covered under this insurance but only with respect to such co-owner's liability for **bodily injury**, **property damage** or **personal and advertising injury** as co-owner of such premises.

C. Lessor of Equipment

Any person or organization from whom a **Named Insured** leases equipment, but only with respect to liability for **bodily injury**, **property damage** or **personal and advertising injury** caused, in whole or in part, by the **Named Insured's** maintenance, operation or use of such equipment, provided that the **occurrence** giving rise to such **bodily injury**, **property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the termination of such lease.

D. Lessor of Land

Any person or organization from whom a **Named Insured** leases land but only with respect to liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of the ownership, maintenance or use of such land, provided that the **occurrence** giving rise to such **bodily injury**, **property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the termination of such lease. The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

E. Lessor of Premises

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An owner or lessor of premises leased to the **Named Insured**, or such owner or lessor's real estate manager, but only with respect to liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of the ownership, maintenance or use of such part of the premises leased to the **Named Insured**, and provided that the **occurrence** giving rise to such **bodily injury** or **property damage**, or the offense giving rise to such **personal and advertising injury**, takes place prior to the termination of such lease. The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

F. Mortgagee, Assignee or Receiver

A mortgagee, assignee or receiver of premises but only with respect to such mortgagee, assignee or receiver's liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of the **Named Insured's** ownership, maintenance, or use of a premises by a **Named Insured**.

The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

G. State or Governmental Agency or Subdivision or Political Subdivisions – Permits

A state or governmental agency or subdivision or political subdivision that has issued a permit or authorization but only with respect to such state or governmental agency or subdivision or political subdivision's liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of:

1. the following hazards in connection with premises a **Named Insured** owns, rents, or controls and to which this insurance applies:

a. the existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoistaway openings, sidewalk vaults, street banners, or decorations and similar exposures; or

b. the construction, erection, or removal of elevators; or

c. the ownership, maintenance or use of any elevators covered by this insurance; or

2. the permitted or authorized operations performed by a **Named Insured** or on a **Named Insured's** behalf.

The coverage granted by this paragraph does not apply to:

a. **Bodily injury**, **property damage** or **personal and advertising injury** arising out of operations performed for the state or governmental agency or subdivision or political subdivision; or

b. **Bodily injury** or **property damage** included within the **products-completed operations hazard**.

With respect to this provision's requirement that additional insured status must be requested under a written contract or agreement, the Insurer will treat as a written contract any governmental permit that requires the **Named Insured** to add the governmental entity as an additional insured.

H. Trade Show Event Lessor

1. With respect to a **Named Insured's** participation in a trade show event as an exhibitor, presenter or displayer, any person or organization whom the **Named Insured** is required to include as an additional insured, but only with respect to such person or organization's liability for **bodily injury**, **property damage** or **personal and advertising injury** caused by:

a. the **Named Insured's** acts or omissions; or

b. the acts or omissions of those acting on the **Named Insured's** behalf,

in the performance of the **Named Insured's** ongoing operations at the trade show event premises during the trade show event.

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2. The coverage granted by this paragraph does not apply to **bodily injury** or **property damage** included within the **products-completed operations hazard**.

2. ADDITIONAL INSURED - PRIMARY AND NON-CONTRIBUTORY TO ADDITIONAL INSURED'S INSURANCE

The **Other Insurance** Condition in the **COMMERCIAL GENERAL LIABILITY CONDITIONS** Section is amended to add the following paragraph:

If the **Named Insured** has agreed in writing in a contract or agreement that this insurance is primary and non-contributory relative to an additional insured's own insurance, then this insurance is primary, and the Insurer will not seek contribution from that other insurance. For the purpose of this Provision **2.**, the additional insured's own insurance means insurance on which the additional insured is a named insured. Otherwise, and notwithstanding anything to the contrary elsewhere in this Condition, the insurance provided to such person or organization is excess of any other insurance available to such person or organization.

3. BODILY INJURY – EXPANDED DEFINITION

Under **DEFINITIONS**, the definition of **bodily injury** is deleted and replaced by the following:

Bodily injury means physical injury, sickness or disease sustained by a person, including death, humiliation, shock, mental anguish or mental injury sustained by that person at any time which results as a consequence of the physical injury, sickness or disease.

4. BROAD KNOWLEDGE OF OCCURRENCE/ NOTICE OF OCCURRENCE

Under **CONDITIONS**, the condition entitled **Duties in The Event of Occurrence, Offense, Claim or Suit** is amended to add the following provisions:

A. BROAD KNOWLEDGE OF OCCURRENCE

The **Named Insured** must give the Insurer or the Insurer's authorized representative notice of an **occurrence**, offense or **claim** only when the **occurrence**, offense or **claim** is known to a natural person **Named Insured**, to a partner, executive officer, manager or member of a **Named Insured**, or an **employee** designated by any of the above to give such notice.

B. NOTICE OF OCCURRENCE

The **Named Insured's** rights under this **Coverage Part** will not be prejudiced if the **Named Insured** fails to give the Insurer notice of an **occurrence**, offense or **claim** and that failure is solely due to the **Named Insured's** reasonable belief that the **bodily injury** or **property damage** is not covered under this **Coverage Part**. However, the **Named Insured** shall give written notice of such **occurrence**, offense or **claim** to the Insurer as soon as the **Named Insured** is aware that this insurance may apply to such **occurrence**, offense or **claim**.

5. BROAD NAMED INSURED

WHO IS AN INSURED is amended to delete its Paragraph **3.** in its entirety and replace it with the following:

3. Pursuant to the limitations described in Paragraph **4.** below, any organization in which a **Named Insured** has management control:

a. on the effective date of this **Coverage Part**; or

b. by reason of a **Named Insured** creating or acquiring the organization during the **policy period**,

qualifies as a **Named Insured**, provided that there is no other similar liability insurance, whether primary, contributory, excess, contingent or otherwise, which provides coverage to such organization, or which would have provided coverage but for the exhaustion of its limit, and without regard to whether its coverage is broader or narrower than that provided by this insurance.

But this **BROAD NAMED INSURED** provision does not apply to:

(a) any partnership, limited liability company or joint venture; or

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(b) any organization for which coverage is excluded by another endorsement attached to this **Coverage Part**.

For the purpose of this provision, management control means:

A. owning interests representing more than 50% of the voting, appointment or designation power for the selection of a majority of the Board of Directors of a corporation; or

B. having the right, pursuant to a written trust agreement, to protect, control the use of, encumber or transfer or sell property held by a trust.

4. With respect to organizations which qualify as **Named Insureds** by virtue of Paragraph **3.** above, this insurance does not apply to:

a. **bodily injury** or **property damage** that first occurred prior to the date of management control, or that first occurs after management control ceases; nor

b. **personal or advertising injury** caused by an offense that first occurred prior to the date of management control or that first occurs after management control ceases.

5. The insurance provided by this **Coverage Part** applies to **Named Insureds** when trading under their own names or under such other trading names or doing-business-as names (dba) as any **Named Insured** should choose to employ.

6. BROADENED LIABILITY COVERAGE FOR DAMAGE TO YOUR PRODUCT AND YOUR WORK

A. Under **COVERAGES**, **Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete exclusions **k.** and **l.** and replace them with the following:

This insurance does not apply to:

k. Damage to Your Product

Property damage to **your product** arising out of it, or any part of it except when caused by or resulting from:

(1) fire;

(2) smoke;

(3) collapse; or

(4) explosion.

l. Damage to Your Work

Property damage to **your work** arising out of it, or any part of it and included in the **products-completed operations hazard**.

This exclusion does not apply:

(1) If the damaged work, or the work out of which the damage arises, was performed on the **Named Insured's** behalf by a subcontractor; or

(2) If the cause of loss to the damaged work arises as a result of:

(a) fire;

(b) smoke;

(c) collapse; or

(d) explosion.

B. The following paragraph is added to **LIMITS OF INSURANCE**:

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Subject to **5.** above, $100,000 is the most the Insurer will pay under **Coverage A** for the sum of **damages** arising out of any one **occurrence** because of **property damage** to **your product** and **your work** that is caused by fire, smoke, collapse or explosion and is included within the **product-completed operations hazard**. This sublimit does not apply to **property damage** to **your work** if the damaged work, or the work out of which the damage arises, was performed on the **Named Insured's** behalf by a subcontractor.

C. This **Broadened Liability Coverage For Damage To Your Product And Your Work** Provision does not apply if an endorsement of the same name is attached to this policy.

7. CONTRACTUAL LIABILITY – RAILROADS

With respect to operations performed within 50 feet of railroad property, the definition of **insured contract** is replaced by the following:

Insured Contract means:

a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire to premises while rented to a **Named Insured** or temporarily occupied by a **Named Insured** with permission of the owner is not an **insured contract**;

b. A sidetrack agreement;

c. Any easement or license agreement;

d. An obligation, as required by ordinance, to indemnify a municipality, except in connection with work for a municipality;

e. An elevator maintenance agreement;

f. That part of any other contract or agreement pertaining to the **Named Insured's** business (including an indemnification of a municipality in connection with work performed for a municipality) under which the **Named Insured** assumes the tort liability of another party to pay for **bodily injury** or **property damage** to a third person or organization. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

Paragraph **f.** does not include that part of any contract or agreement:

(1) That indemnifies an architect, engineer or surveyor for injury or damage arising out of:

(a) Preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

(b) Giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage;

(2) Under which the **Insured**, if an architect, engineer or surveyor, assumes liability for an injury or damage arising out of the insured's rendering or failure to render professional services, including those listed in **(1)** above and supervisory, inspection, architectural or engineering activities.

8. ELECTRONIC DATA LIABILITY

A. Under **COVERAGES**, **Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete exclusion **p. Electronic Data** and replace it with the following:

This insurance does not apply to:

p. Access Or Disclosure Of Confidential Or Personal Information And Data-related Liability

Damages arising out of:

(1) any access to or disclosure of any person's or organization's confidential or personal information, including patents, trade secrets, processing methods, customer lists, financial information, credit card information, health information or any other type of nonpublic information; or

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(2) the loss of, loss of use of, damage to, corruption of, inability to access, or inability to manipulate **electronic data** that does not result from physical injury to tangible property.

However, unless Paragraph **(1)** above applies, this exclusion does not apply to **damages** because of **bodily injury**.

This exclusion applies even if damages are claimed for notification costs, credit monitoring expenses, forensic expenses, public relation expenses or any other loss, cost or expense incurred by the **Named Insured** or others arising out of that which is described in Paragraph **(1)** or **(2)** above.

B. The following paragraph is added to **LIMITS OF INSURANCE**:

Subject to **5.** above, $100,000 is the most the Insurer will pay under **Coverage A** for all **damages** arising out of any one **occurrence** because of **property damage** that results from physical injury to tangible property and arises out of **electronic data**.

C. The following definition is added to **DEFINITIONS**:

Electronic data means information, facts or programs stored as or on, created or used on, or transmitted to or from computer software (including systems and applications software), hard or floppy disks, CD-ROMS, tapes, drives, cells, data processing devices or any other media which are used with electronically controlled equipment.

D. For the purpose of the coverage provided by this **ELECTRONIC DATA LIABILITY** Provision, the definition of **property damage** in **DEFINITIONS** is replaced by the following:

Property damage means:

a. Physical injury to tangible property, including all resulting loss of use of that property. All such loss of use shall be deemed to occur at the time of the physical injury that caused it;

b. Loss of use of tangible property that is not physically injured. All such loss of use shall be deemed to occur at the time of the **occurrence** that caused it; or

c. Loss of, loss of use of, damage to, corruption of, inability to access, or inability to properly manipulate **electronic data**, resulting from physical injury to tangible property. All such loss of **electronic data** shall be deemed to occur at the time of the **occurrence** that caused it.

For the purposes of this insurance, **electronic data** is not tangible property.

E. If Electronic Data Liability is provided at a higher limit by another endorsement attached to this policy, then the $100,000 limit provided by this **ELECTRONIC DATA LIABILITY** Provision is part of, and not in addition to, that higher limit.

9. ESTATES, LEGAL REPRESENTATIVES, AND SPOUSES

The estates, heirs, legal representatives and **spouses** of any natural person **Insured** shall also be insured under this policy; provided, however, coverage is afforded to such estates, heirs, legal representatives, and **spouses** only for **claims** arising solely out of their capacity or status as such and, in the case of a **spouse**, where such **claim** seeks **damages** from marital community property, jointly held property or property transferred from such natural person **Insured** to such **spouse**. No coverage is provided for any act, error or omission of an estate, heir, legal representative, or **spouse** outside the scope of such person's capacity or status as such, provided however that the **spouse** of a natural person **Named Insured** and the **spouses** of members or partners of joint venture or partnership **Named Insureds** are **Insureds** with respect to such **spouses'** acts, errors or omissions in the conduct of the **Named Insured's** business.

10. EXPECTED OR INTENDED INJURY – EXCEPTION FOR REASONABLE FORCE

Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete the exclusion entitled **Expected or Intended Injury** and replace it with the following:

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This insurance does not apply to:

Expected or Intended Injury

Bodily injury or **property damage** expected or intended from the standpoint of the **Insured**. This exclusion does not apply to **bodily injury** or **property damage** resulting from the use of reasonable force to protect persons or property.

11. GENERAL AGGREGATE LIMITS OF INSURANCE - PER PROJECT

A. For each construction project away from premises the **Named Insured** owns or rents, a separate Construction Project General Aggregate Limit, equal to the amount of the General Aggregate Limit shown in the Declarations, is the most the Insurer will pay for the sum of:

1. All **damages** under **Coverage A**, except **damages** because of **bodily injury** or **property damage** included in the **products-completed operations hazard**; and

2. All medical expenses under **Coverage C**,

that arise from **occurrences** or accidents which can be attributed solely to ongoing operations at that construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations, nor the Construction Project General Aggregate Limit of any other construction project.

B. All:

1. **Damages** under **Coverage B**, regardless of the number of locations or construction projects involved;

2. **Damages** under **Coverage A**, caused by **occurrences** which cannot be attributed solely to ongoing operations at a single construction project, except **damages** because of **bodily injury** or **property damage** included in the **products-completed operations hazard**; and

3. Medical expenses under **Coverage C** caused by accidents which cannot be attributed solely to ongoing operations at a single construction project,

will reduce the General Aggregate Limit shown in the Declarations.

C. The limits shown in the Declarations for Each Occurrence, for Damage To Premises Rented To You and for Medical Expense continue to apply, but will be subject to either the Construction Project General Aggregate Limit or the General Aggregate Limit shown in the Declarations, depending on whether the **occurrence** can be attributed solely to ongoing operations at a particular construction project.

D. When coverage for liability arising out of the **products-completed operations hazard** is provided, any payments for **damages** because of **bodily injury** or **property damage** included in the **products-completed operations hazard** will reduce the Products-Completed Operations Aggregate Limit shown in the Declarations, regardless of the number of projects involved.

E. If a single construction project away from premises owned by or rented to the **Insured** has been abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.

F. The provisions of **LIMITS OF INSURANCE** not otherwise modified by this endorsement shall continue to apply as stipulated.

12. IN REM ACTIONS

A quasi in rem action against any vessel owned or operated by or for the **Named Insured**, or chartered by or for the **Named Insured**, will be treated in the same manner as though the action were in personam against the **Named Insured**.

13. INCIDENTAL HEALTH CARE MALPRACTICE COVERAGE

Solely with respect to **bodily injury** that arises out of a **health care incident**:

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A. Under **COVERAGES**, **Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Insuring Agreement** is amended to replace Paragraphs **1.b.(1)** and **1.b.(2)** with the following:

b. This insurance applies to **bodily injury** provided that the professional health care services are incidental to the **Named Insured's** primary business purpose, and only if:

(1) such **bodily injury** is caused by an **occurrence** that takes place in the **coverage territory**.

(2) the **bodily injury** first occurs during the **policy period**. All **bodily injury** arising from an **occurrence** will be deemed to have occurred at the time of the first act, error, or omission that is part of the **occurrence**; and

B. Under **COVERAGES**, **Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to:

i. add the following to the **Employers Liability** exclusion:

This exclusion applies only if the **bodily injury** arising from a **health care incident** is covered by other liability insurance available to the **Insured** (or which would have been available but for exhaustion of its limits).

ii. delete the exclusion entitled **Contractual Liability** and replace it with the following:

This insurance does not apply to:

Contractual Liability

the **Insured's** actual or alleged liability under any oral or written contract or agreement, including but not limited to express warranties or guarantees.

iii. add the following additional exclusions:

This insurance does not apply to:

Discrimination

any actual or alleged discrimination, humiliation or harassment, including but not limited to **claims** based on an individual's race, creed, color, age, gender, national origin, religion, disability, marital status or sexual orientation.

Dishonesty or Crime

Any actual or alleged dishonest, criminal or malicious act, error or omission.

Medicare/Medicaid Fraud

any actual or alleged violation of law with respect to Medicare, Medicaid, Tricare or any similar federal, state or local governmental program.

Services Excluded by Endorsement

Any **health care incident** for which coverage is excluded by endorsement.

C. DEFINITIONS is amended to:

i. add the following definitions:

Health care incident means an act, error or omission by the **Named Insured's employees** or **volunteer workers** in the rendering of:

a. professional health care services on behalf of the **Named Insured** or

b. Good Samaritan services rendered in an emergency and for which no payment is demanded or received.

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Professional health care services means any health care services or the related furnishing of food, beverages, medical supplies or appliances by the following providers in their capacity as such but solely to the extent they are duly licensed as required:

a. Physician;

b. Nurse;

c. Nurse practitioner;

d. Emergency medical technician;

e. Paramedic;

f. Dentist;

g. Physical therapist;

h. Psychologist;

i. Speech therapist;

j. Other allied health professional; or

Professional health care services does not include any services rendered in connection with human clinical trials or product testing.

ii. delete the definition of **occurrence** and replace it with the following:

Occurrence means a **health care incident**. All acts, errors or omissions that are logically connected by any common fact, circumstance, situation, transaction, event, advice or decision will be considered to constitute a single **occurrence**;

iii. amend the definition of **Insured** to:

a. add the following:

- the **Named Insured's employees** are **Insureds** with respect to:

  (1) bodily injury to a co-**employee** while in the course of the co-**employee's** employment by the **Named Insured** or while performing duties related to the conduct of the **Named Insured's** business; and

  (2) bodily injury to a **volunteer worker** while performing duties related to the conduct of the **Named Insured's** business;

  when such **bodily injury** arises out of a **health care incident**.

- the **Named Insured's volunteer workers** are **Insureds** with respect to:

  (1) bodily injury to a co-**volunteer worker** while performing duties related to the conduct of the **Named Insured's** business; and

  (2) bodily injury to an **employee** while in the course of the **employee's** employment by the **Named Insured** or while performing duties related to the conduct of the **Named Insured's** business;

  when such **bodily injury** arises out of a **health care incident**.

b. delete Subparagraphs **(a)**, **(b)**, **(c) and (d)** of Paragraph **2.a.(1)** of **WHO IS AN INSURED**.

D. The **Other Insurance** condition is amended to delete Paragraph **b.(1)** in its entirety and replace it with the following:

Other Insurance

b. Excess Insurance

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(1) To the extent this insurance applies, it is excess over any other insurance, self insurance or risk transfer instrument, whether primary, excess, contingent or on any other basis, except for insurance purchased specifically by the **Named Insured** to be excess of this coverage.

14. JOINT VENTURES / PARTNERSHIP / LIMITED LIABILITY COMPANIES

WHO IS AN INSURED is amended to delete its last paragraph and replace it with the following:

No person or organization is an **Insured** with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a **Named Insured** in the Declarations, except that if the **Named Insured** was a joint venturer, partner, or member of a limited liability company and such joint venture, partnership or limited liability company terminated prior to or during the **policy period**, such **Named Insured** is an **Insured** with respect to its interest in such joint venture, partnership or limited liability company but only to the extent that:

a. any offense giving rise to **personal and advertising injury** occurred prior to such termination date, and the **personal and advertising injury** arising out of such offense first occurred after such termination date;

b. the **bodily injury** or **property damage** first occurred after such termination date; and

c. there is no other valid and collectible insurance purchased specifically to insure the partnership, joint venture or limited liability company; and

If the joint venture, partnership or limited liability company is or was insured under a **consolidated (wrap-up) insurance program**, then such insurance will always be considered valid and collectible for the purpose of paragraph **c.** above. But this provision will not serve to exclude **bodily injury**, **property damage** or **personal and advertising injury** that would otherwise be covered under the **Contractors General Liability Extension Endorsement** provision entitled **WRAP-UP EXTENSION: OCIP, CCIP, OR CONSOLIDATED (WRAP-UP) INSURANCE PROGRAMS**. Please see that provision for the definition of **consolidated (wrap-up) insurance program**.

15. LEGAL LIABILITY – DAMAGE TO PREMISES / ALIENATED PREMISES / PROPERTY IN THE NAMED INSURED'S CARE, CUSTODY OR CONTROL

A. Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete exclusion **j. Damage to Property** in its entirety and replace it with the following:

This insurance does not apply to:

j. Damage to Property

Property damage to:

(1) Property the **Named Insured** owns, rents, or occupies, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property;

(2) Premises the **Named Insured** sells, gives away or abandons, if the **property damage** arises out of any part of those premises;

(3) Property loaned to the **Named Insured**;

(4) Personal property in the care, custody or control of the **Insured**;

(5) That particular part of real property on which the **Named Insured** or any contractors or subcontractors working directly or indirectly on the **Named Insured's** behalf are performing operations, if the **property damage** arises out of those operations; or

(6) That particular part of any property that must be restored, repaired or replaced because **your work** was incorrectly performed on it.

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Paragraphs **(1), (3)** and **(4)** of this exclusion do not apply to **property damage** (other than damage by fire) to premises rented to the **Named Insured** or temporarily occupied by the **Named Insured** with the permission of the owner, nor to the contents of premises rented to the **Named Insured** for a period of 7 or fewer consecutive days. A separate limit of insurance applies to Damage To Premises Rented To You as described in **LIMITS OF INSURANCE**.

Paragraph **(2)** of this exclusion does not apply if the premises are **your work**.

Paragraphs (**3), (4), (5)** and **(6)** of this exclusion do not apply to liability assumed under a sidetrack agreement.

Paragraph **(6)** of this exclusion does not apply to **property damage** included in the **products-completed operations hazard**.

Paragraphs **(3)** and **(4)** of this exclusion do not apply to **property damage** to:

i. tools, or equipment the **Named Insured** borrows from others, nor

ii. other personal property of others in the **Named Insured's** care, custody or control while being used in the **Named Insured's** operations away from any **Named Insured's** premises.

However, the coverage granted by this exception to Paragraphs **(3)** and **(4)** does not apply to:

a. property at a job site awaiting or during such property's installation, fabrication, or erection;

b. property that is **mobile equipment** leased by an **Insured**;

c. property that is an **auto**, aircraft or watercraft;

d. property in transit; or

e. any portion of **property damage** for which the **Insured** has available other valid and collectible insurance, or would have such insurance but for exhaustion of its limits, or but for application of one of its exclusions.

A separate limit of insurance and deductible apply to such property of others. See **LIMITS OF INSURANCE** as amended below.

B. Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete its last paragraph and replace it with the following:

Exclusions **c.** through **n.** do not apply to damage by fire to premises while rented to a **Named Insured** or temporarily occupied by a **Named Insured** with permission of the owner, nor to damage to the contents of premises rented to a **Named Insured** for a period of 7 or fewer consecutive days.

A separate limit of insurance applies to this coverage as described in **LIMITS OF INSURANCE**.

C. The following paragraph is added to **LIMITS OF INSURANCE**:

Subject to **5.** above, $25,000 is the most the Insurer will pay under **Coverage A** for **damages** arising out of any one **occurrence** because of the sum of all **property damage** to borrowed tools or equipment, and to other personal property of others in the **Named Insured's** care, custody or control, while being used in the **Named Insured's** operations away from any **Named Insured's** premises. The Insurer's obligation to pay such **property damage** does not apply until the amount of such **property damage** exceeds $1,000. The Insurer has the right but not the duty to pay any portion of this $1,000 in order to effect settlement. If the Insurer exercises that right, the **Named Insured** will promptly reimburse the Insurer for any such amount.

D. Paragraph **6.**, Damage To Premises Rented To You Limit, of **LIMITS OF INSURANCE** is deleted and replaced by the following:

6. Subject to Paragraph **5.** above, (the Each Occurrence Limit), the Damage To Premises Rented To You Limit is the most the Insurer will pay under **Coverage A** for **damages** because of **property damage** to any one premises while rented to the **Named Insured** or temporarily occupied by the **Named Insured**

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with the permission of the owner, including contents of such premises rented to the **Named Insured** for a period of 7 or fewer consecutive days. The Damage To Premises Rented To You Limit is the greater of:

a. $500,000; or

b. The Damage To Premises Rented To You Limit shown in the Declarations.

E. Paragraph **4.b.(1)(a)(ii)** of the **Other Insurance** Condition is deleted and replaced by the following:

(ii) That is property insurance for premises rented to the **Named Insured**, for premises temporarily occupied by the **Named Insured** with the permission of the owner; or for personal property of others in the **Named Insured's** care, custody or control;

16. LIQUOR LIABILITY

Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete the exclusion entitled **Liquor Liability**.

This **LIQUOR LIABILITY** provision does not apply to any person or organization who otherwise qualifies as an additional insured on this **Coverage Part**.

17. MEDICAL PAYMENTS

A. LIMITS OF INSURANCE is amended to delete Paragraph **7.** (the Medical Expense Limit) and replace it with the following:

7. Subject to Paragraph **5.** above (the Each Occurrence Limit), the Medical Expense Limit is the most the Insurer will pay under **Coverage C – Medical Payments** for all medical expenses because of **bodily injury** sustained by any one person. The Medical Expense Limit is the greater of:

(1) $15,000 unless a different amount is shown here: @@@@@@@@@@@@@@; or

(2) the amount shown in the Declarations for Medical Expense Limit.

B. Under **COVERAGES**, the **Insuring Agreement** of **Coverage C** – **Medical Payments** is amended to replace Paragraph **1.a.(3)(b)** with the following:

(b) The expenses are incurred and reported to the Insurer within three years of the date of the accident; and

This Paragraph **B.** does not apply to medical expenses incurred in the state of Missouri.

18. NON-OWNED AIRCRAFT

Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended as follows:

The exclusion entitled **Aircraft, Auto or Watercraft** is amended to add the following:

This exclusion does not apply to an aircraft not owned by any **Named Insured**, provided that:

1. the pilot in command holds a currently effective certificate issued by the duly constituted authority of the United States of America or Canada, designating that person as a commercial or airline transport pilot;

2. the aircraft is rented with a trained, paid crew to the **Named Insured**; and

3. the aircraft is not being used to carry persons or property for a charge.

19. NON-OWNED WATERCRAFT

Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete subparagraph **(2)** of the exclusion entitled **Aircraft, Auto or Watercraft**, and replace it with the following.

This exclusion does not apply to:

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(2) a watercraft that is not owned by any **Named Insured**, provided the watercraft is:

(a) less than 75 feet long; and

(b) not being used to carry persons or property for a charge.

20. PERSONAL AND ADVERTISING INJURY –DISCRIMINATION OR HUMILIATION

A. Under **DEFINITIONS**, the definition of **personal and advertising injury** is amended to add the following tort:

- Discrimination or humiliation that results in injury to the feelings or reputation of a natural person.

B. Under **COVERAGES**, **Coverage B – Personal and Advertising Injury Liability**, the paragraph entitled **Exclusions** is amended to:

1. delete the Exclusion entitled **Knowing Violation Of Rights Of Another** and replace it with the following:

This insurance does not apply to:

Knowing Violation of Rights of Another

Personal and advertising injury caused by or at the direction of the **Insured** with the knowledge that the act would violate the rights of another and would inflict **personal and advertising injury**. This exclusion shall not apply to discrimination or humiliation that results in injury to the feelings or reputation of a natural person, but only if such discrimination or humiliation is not done intentionally by or at the direction of:

(a) the **Named Insured**; or

(b) any **executive officer**, director, stockholder, partner, member or manager (if the **Named Insured** is a limited liability company) of the **Named Insured**.

2. add the following exclusions:

This insurance does not apply to:

Employment Related Discrimination

Discrimination or humiliation directly or indirectly related to the employment, prospective employment, past employment or termination of employment of any person by any **Insured**.

Premises Related Discrimination

discrimination or humiliation arising out of the sale, rental, lease or sub-lease or prospective sale, rental, lease or sub-lease of any room, dwelling or premises by or at the direction of any **Insured**.

Notwithstanding the above, there is no coverage for fines or penalties levied or imposed by a governmental entity because of discrimination.

The coverage provided by this **PERSONAL AND ADVERTISING INJURY –DISCRIMINATION OR HUMILIATION** Provision does not apply to any person or organization whose status as an **Insured** derives solely from

- Provision **1. ADDITIONAL INSURED** of this endorsement; or
- attachment of an additional insured endorsement to this **Coverage Part**.

This **PERSONAL AND ADVERTISING INJURY –DISCRIMINATION OR HUMILIATION** Provision does not apply to any person or organization who otherwise qualifies as an additional insured on this **Coverage Part**.

21. PERSONAL AND ADVERTISING INJURY - CONTRACTUAL LIABILITY

A. Under **COVERAGES**, **Coverage B –Personal and Advertising Injury Liability**, the paragraph entitled **Exclusions** is amended to delete the exclusion entitled **Contractual Liability**.

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B. Solely for the purpose of the coverage provided by this **PERSONAL AND ADVERTISING INJURY - CONTRACTUAL LIABILITY** provision, the following changes are made to the section entitled **SUPPLEMENTARY PAYMENTS – COVERAGES A AND B:**

1. Paragraph **2.d.** is replaced by the following:

d. The allegations in the **suit** and the information the Insurer knows about the offense alleged in such **suit** are such that no conflict appears to exist between the interests of the **Insured** and the interests of the indemnitee;

2. The first unnumbered paragraph beneath Paragraph **2.f.(2)(b)** is deleted and replaced by the following:

So long as the above conditions are met, attorneys fees incurred by the Insurer in the defense of that indemnitee, necessary litigation expenses incurred by the Insurer, and necessary litigation expenses incurred by the indemnitee at the Insurer's request will be paid as **defense costs**. Such payments will not be deemed to be **damages** for **personal and advertising injury** and will not reduce the limits of insurance.

C. This **PERSONAL AND ADVERTISING INJURY - CONTRACTUAL LIABILITY** Provision does not apply if **Coverage B –Personal and Advertising Injury Liability** is excluded by another endorsement attached to this **Coverage Part**.

This **PERSONAL AND ADVERTISING INJURY - CONTRACTUAL LIABILITY** Provision does not apply to any person or organization who otherwise qualifies as an additional insured on this **Coverage Part**.

22. PROPERTY DAMAGE – ELEVATORS

A. Under **COVERAGES**, **Coverage A** – **Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended such that the **Damage to Your Product** Exclusion and subparagraphs **(3)**, **(4)** and **(6)** of the **Damage to Property** Exclusion do not apply to **property damage** that results from the use of elevators.

B. Solely for the purpose of the coverage provided by this **PROPERTY DAMAGE – ELEVATORS** Provision, the **Other Insurance** conditions is amended to add the following paragraph:

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis that is Property insurance covering property of others damaged from the use of elevators.

23. SUPPLEMENTARY PAYMENTS

The section entitled **SUPPLEMENTARY PAYMENTS – COVERAGES A AND B** is amended as follows:

A. Paragraph **1.b.** is amended to delete the $250 limit shown for the cost of bail bonds and replace it with a $5,000. limit; and

B. Paragraph **1.d.** is amended to delete the limit of $250 shown for daily loss of earnings and replace it with a $1,000. limit.

24. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If the **Named Insured** unintentionally fails to disclose all existing hazards at the inception date of the **Named Insured's Coverage Part**, the Insurer will not deny coverage under this **Coverage Part** because of such failure.

25. WAIVER OF SUBROGATION - BLANKET

Under **CONDITIONS**, the condition entitled **Transfer Of Rights Of Recovery Against Others To Us** is amended to add the following:

The Insurer waives any right of recovery the Insurer may have against any person or organization because of payments the Insurer makes for injury or damage arising out of:

1. the **Named Insured's** ongoing operations; or

2. **your work** included in the **products-completed operations hazard**.

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However, this waiver applies only when the **Named Insured** has agreed in writing to waive such rights of recovery in a written contract or written agreement, and only if such contract or agreement:

1. is in effect or becomes effective during the term of this **Coverage Part**; and

2. was executed prior to the **bodily injury**, **property damage** or **personal and advertising injury** giving rise to the **claim**.

26. WRAP-UP EXTENSION: OCIP, CCIP, OR CONSOLIDATED (WRAP-UP) INSURANCE PROGRAMS

Note: The following provision does not apply to any public construction project in the state of Oklahoma, nor to any construction project in the state of Alaska, that is not permitted to be insured under a **consolidated (wrap-up) insurance program** by applicable state statute or regulation.

If the endorsement **EXCLUSION – CONSTRUCTION WRAP-UP** is attached to this policy, or another exclusionary endorsement pertaining to Owner Controlled Insurance Programs (O.C.I.P.) or Contractor Controlled Insurance Programs (C.C.I.P.) is attached, then the following changes apply:

A. The following wording is added to the above-referenced endorsement:

With respect to a **consolidated (wrap-up) insurance program** project in which the **Named Insured** is or was involved, this exclusion does not apply to those sums the **Named Insured** become legally obligated to pay as **damages** because of:

1. Bodily injury, **property damage**, or **personal or advertising injury** that occurs during the **Named Insured's** ongoing operations at the project, or during such operations of anyone acting on the **Named Insured's** behalf; nor

2. Bodily injury or **property damage** included within the **products-completed operations hazard** that arises out of those portions of the project that are not **residential structures**.

B. Condition **4. Other Insurance** is amend to add the following subparagraph **4.b.(1)(c)**:

This insurance is excess over:

(c) Any of the other insurance whether primary, excess, contingent or any other basis that is insurance available to the **Named Insured** as a result of the **Named Insured** being a participant in a **consolidated (wrap-up) insurance program**, but only as respects the **Named Insured's** involvement in that **consolidated (wrap-up) insurance program**.

C. DEFINITIONS is amended to add the following definitions:

Consolidated (wrap-up) insurance program means a construction, erection or demolition project for which the prime contractor/project manager or owner of the construction project has secured general liability insurance covering some or all of the contractors or subcontractors involved in the project, such as an Owner Controlled Insurance Program (O.C.I.P.) or Contractor Controlled Insurance Program (C.C.I.P.).

Residential structure means any structure where 30% or more of the square foot area is used or is intended to be used for human residency, including but not limited to:

1. single or multifamily housing, apartments, condominiums, townhouses, co-operatives or planned unit developments; and

2. the common areas and structures appurtenant to the structures in paragraph **1.** (including pools, hot tubs, detached garages, guest houses or any similar structures).

However, when there is no individual ownership of units, **residential structure** does not include military housing, college/university housing or dormitories, long term care facilities, hotels or motels. **Residential structure** also does not include hospitals or prisons.

This **WRAP-UP EXTENSION: OCIP, CCIP, OR CONSOLIDATED (WRAP-UP) INSURANCE PROGRAMS** Provision does not apply to any person or organization who otherwise qualifies as an additional insured on this **Coverage Part**.

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All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

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WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT-CALIFORNIA BLANKET BASIS

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

The additional premium for this endorsement shall be calculated by applying a factor of 2% to the total manual premium, with a minimum initial charge of $350, then applying all other pricing factors for the policy to this calculated charge to derive the final cost of this endorsement.

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

Blanket Waiver

Person/Organization	Blanket Waiver – Any person or organization for whom the Named Insured has agreed by written contract to furnish this waiver.

Job Description	**Waiver Premium (prior to adjustments)**
All CA Operations	

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective: 09/01/2024 Policy No.: HOWC524959 Endorsement No.:

Insured: Premium $

Insurance Company: Cypress Insurance Company

Countersigned by _____

Agenda Item No: 1.d

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 15, 2025
Submitted by: Teri Knutson
From: Police Department

Subject:
Memorandum of Understanding (MOU) with Cities and HOPE Center of Orange County for National Opioid Statement Funds

Financial Impact:
Fiscal Impact:
Expense: $ 15,000 (910000-6290)
Revenue: $151,924 (910000-4299)

Summary:
The National Opioid Settlement Funds are allocated to states for opioid crisis prevention, treatment and harm reduction. The State of California, in turn, has provided funds to cities and counties that have elected to participate in the settlements. Participants must comply with specific spending guidelines established by the National Settlement Agreements including that 50% of the funds be spent on what are considered High Impact Abatement Activities. The cities of Placentia, Brea, Buena Park and Fullerton are working with the HOPE Center of Orange on the use of these funds. This Agenda Report requests that the Placentia City Council approve the required Joint Agreement and appropriation of these funds.

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions to:

1. Authorize the Interim City Administrator to execute an Agreement between the HOPE Center and the Cities of Placentia, Brea, Buena Park and Fullerton, for a three-year term using the respective cities' National Opioid Settlement Funds, including an expenditure of $15,000 for Placentia's portion to fund one Street Outreach Case Manager position; and
2. Approve Resolution R-2025-12 amending the FY24/25 budget by adding an appropriation and revenue in the amount of $151,924 for National Opioid Settlement funds received and expected to be received; and
3. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

Strategic Plan Statement:
This item is consistent with the City Council approved Strategic Plan Goal 2, to Ensure that Public Safety Continues to be a High Priority.

Discussion:
The National Opioid Settlement (NOS) Funds are allocated to states for opioid crisis prevention, treatment and harm reduction. The State of California Department of Health Care Services is overseeing the distribution and monitoring of these funds, which are being given to cities and counties, known as "Participating Subdivisions." Use of the funds requires compliance with the specific spending guidelines of the National Settlement Agreements, as well as that 50% of the funds be used according to the Department of Health Services' designation of High Impact Abatement Activities.

The City of Placentia received $19,263 in Fiscal Year 2023/2024 and is expected to receive $132,661 in a future reporting period for Fiscal Year 2024/2025. The purpose of this Agenda Report is to request that the City Council enter into a Memorandum of Agreement (MOU) with the HOPE Center and the Cities of Brea, Buena Park and Fullerton, for the use of a portion of the funds to contract for one full-time Street Outreach Case Manager position. The term of the MOU is July 1, 2025, to June 30, 2028. The Case Manager position will focus on Medication-Assisted Treatment services, Opioid Use Disorder and Substance Use Disorder services to better address the needs of vulnerable populations in Placentia.

Additional cities may join the initiative through an amendment, subject to the consensus of all participating cities. If new cities opt-in, the funding formula will be recalculated, potentially reducing Placentia's financial contribution. The formula will be updated annually at the start of each fiscal year based on data collected and provided by the HOPE Center. While the MOU currently provides that City of Placentia's financial part is $15,000, the MOU provides that services can be expanded.

Fiscal Impact Summary:
Fiscal Impact:
It is recommended that the Placentia City Council approve a total appropriation of $15,000 to the MOU with the HOPE Center. Future funds received will be recommended for expenditure in the City's annual budget processes. The receipt and use of National Opioid Settlement Funds are no cost to the City of Placentia.

Attachments
HCOC MOA_FINAL_03-12-2025_EXECUTED HCOC.pdf
Resolution R-2025-12.docx
City of Placentia W/C Insurance
City of Brea W/C Insurance
City of Buena Park W/C Insurance
City of Fullerton W/C Insurance

MEMORANDUM OF AGREEMENT

OPIOID USE DISORDER AND MEDICATION ASSISTED TREATMENT PROGRAM
MEMORANDUM OF AGREEMENT BETWEEN THE CITIES OF BREA, BUENA PARK, FULLERTON, PLACENTIA AND THE HOPE CENTER OF ORANGE COUNTY (HCOC)

This Memorandum of Agreement ("MOA") is by and between the California Cities of Brea, Buena Park, Fullerton, and Placentia (collectively, the "Cities" and individually a "City") and the HOPE Center of Orange County ("HCOC"), a non-profit corporation of California, (collectively, the "Parties" and individually, a "Party") to be effective as of July 1, 2025 and signed by all Parties.

RECITALS:

A. The HCOC is a ground-breaking multi-city, multi-disciplinary partnership that seeks to establish community-wide coordination and standardization in homeless outreach and engagement by centralizing resources, coordinating responses, and integrating data. HCOC's mission is to help individuals experiencing homelessness in the North Orange County Service Planning Area (SPA) gain more reliable relief and consistent support. The HOPE Center's mantra is "Right People, Right Resources, Right Now." They work diligently to align the efforts and strategies of North Orange County cities, community-based organizations, behavioral health street practitioners, and community health workers to improve the capacity of the homeless services system to effectively plan, manage, and allocate resources so that responses are appropriate and expedient.

B. The Cities desire to expand access to and the availability of Medication Assisted Treatment (MAT) and related services by contracting with HCOC to provide one (1) full time Clinical Manager to develop service coordination and access for vulnerable populations (including those in emergency or temporary shelter and unsheltered populations) that are disproportionately impacted by Substance Use Disorder (SUD) and Opioid Use Disorder (OUD), herein referred to as the "Program;"

C. HCOC desires to provide such services to the Cities, and the Cities have agreed to allocate a portion of the funding each received from the National Opioid Settlement to pay for the cost of such services, subject to the terms and conditions specified in this MOA;

D. The Cities and the HCOC desire to set forth the terms of their ongoing collaboration with respect to this effort in this MOA;

E. These services referred to as the "Program" will be an integrated component of the HCOC street outreach, engagement and services, which operates in the cities of the North Orange County Public Safety Collaborative.

NOW, THEREFORE, the Parties agree to the following:

I. TERM:

The term of this MOA shall commence on July 1, 2025 and upon execution of the MOA by all Parties and shall continue through June 30, 2028 ("Term"). The Term of this MOA may be extended by mutual agreement of all Parties by way of a written amendment to this MOA.

II. RESPONSIBILITIES OF EACH OF THE PARTIES:

A. HCOC agrees to:
   1. Undertake the hiring and all other duties related to employment of a Clinical Manager to implement the Program.
      a. The Clinical Manager, as an addiction specialist, will focus on coordinating wraparound support services, including but not limited to:
         i. Medical referrals for treatment.
         ii. Job-related information and employment assistance.
         iii. Food and housing support.
         iv. Follow-up care to ensure treatment continuity.
         v. Linkages to additional social and health services aimed at supporting long-term recovery.
   2. Manage, make eligible payments if required, and administer any necessary agreements with MAT service provider(s) if required to ensure the Program is being implemented as contemplated under this MOA.
   3. Respond to and address Cities' concerns regarding Clinical Manager performance within a reasonable time.
   4. Coordinate conference calls and/or meetings with Cities as necessary.
   5. Gather data related to MAT, SUD, and OUD calls for service and utilize/interpret the data to enhance program effectiveness.
   6. Provide Cities with monthly reports illustrating program effectiveness to include quantitative data analysis, performance metrics, and any other information necessary to fulfill National Opioid Settlement annual reporting requirements.
   7. HCOC shall promptly review all documents submitted by Cities. HCOC shall advise Cities of decisions pertaining to such documents within a reasonable time after submission.
   8. HCOC hereby designates its executive director, or designee, to act as its representative for the performance of this MOA ("HCOC's Representative"). HCOC's Representative shall have the power to act on behalf of HCOC for all purposes under this MOA.
   9. Provide any updated point-of-contact described in Section V. to serve as the HCOC's Project Manager with name, title, and contact information.

B. Cities agree to:
   1. Participate in conference calls and/or meetings with HCOC, as necessary.
   2. Provide any updated point-of-contact described in Section V. to serve as each City's Project Manager with name, title, and contact information.
   3. Manage program budget and process payments to HCOC for program expenses per Exhibit A attached hereto and incorporated herein by reference.
   4. As needed, hold internal City meetings to continue to push the program forward and build internal buy-in across staff.
   5. Provide feedback to the HCOC on the implementation of the Substance Use Disorder, Opioid Use Disorder and Medication Assisted Treatment Program.
   6. Respond to requests, provide data and information as requested, review materials, and provide input to the HCOC to support the implementation of the Program.
   7. Complete annual California Department of Health Care Services (DHCS) reporting requirements per the National Opioid Settlement Agreement.
   8. Should a City not provide the required resources, as determined by HCOC, to support the Program, the HCOC reserves the right to withdraw the Program's services from

said City. Said City must provide 120 days advanced written notice to the remaining Cities in order for the remaining Cities to evaluate whether to terminate the Program or provide additional funding above their contracted allocation percentage, as further detailed in Section III (Compensation) of this MOA, to cover the difference.

III. COMPENSATION:

A. For the performance of all Services rendered by HCOC through the Clinical Manager under this MOA, Cities shall pay HCOC in accordance with the following Cost Allocation Plan based on the MAT services provided to respective Cities by treatment provider from February 2024 to August 2024 ("Compensation"):

i. Brea (19 or 16%): not to exceed $40,000

ii. Buena Park (33 or 28%): not to exceed $70,000

iii. Fullerton (59 or 50%): not to exceed $125,000

iv. Placentia (7 or 6%): not to exceed $15,000

This amount of Compensation to HCOC for the services provided under this MOA is not to exceed two-hundred and fifty thousand dollars ($250,000) annually, as further detailed in the HCOC program budget enclosed in Exhibit A of this MOA. Budget modifications are permitted and will be allowed on a case by case basis upon approval by the Cities.

After completion of the first year of the MOA, as measured by the start date of July 1, 2025, this allocation formula shall be reviewed by the Parties and percentages adjusted according to new MAT-treatment client residence data to be provided by HCOC. The percentage shall always equal 100% to fund the activities identified in the budget within Exhibit A attached to this MOA and will only adjust internally between the participating Cities.

The percentage allocation may also change via an amendment to the MOA if additional cities wish to enter this MOA.

B. Any consideration for an increase in Compensation shall occur no more than once per fiscal year, irrespective of the number of additional National Opioid Settlement funds secured within a single fiscal year by Cities. If the Cities agree that sufficient funding exists to support an increase in Compensation, the Parties shall execute a written amendment to this MOA to reflect such increase. In no event shall any increase in Compensation exceed the actual percentage increase in the Consumer Price Index – All Urban Consumers covering Orange County, as determined by the United States Department of Labor, Bureau of Labor Statistics for the preceding Twelve (12) months.

C. For the first six (6) months of the Term, HCOC shall invoice Cities individually for the Compensation within 30 days of the of the effective date of this MOA, July 1, 2025. Thereafter, HCOC shall invoice each City on the last day of each month for that month's compensation during the Term of this MOA. The first six (6) months of the Term will be paid in advance by the Cities, thereafter, payments shall be made on a monthly reimbursement basis. Cities shall pay the invoice within 30 days of its receipt

thereof.

IV. AMENDMENTS:

A. PROJECT SCOPE

1. For any change which materially affects the project scope of work or budget, or in any way modifies any term or condition included under this MOA, a written amendment to the MOA shall be prepared and executed by the Cities and the HCOC for such change to be effective.
2. Changes affecting the project scope of work must be in compliance with Exhibit E of the National Opioid Settlement Agreement.

B. NEW PARTIES

1. Qualifying Agencies: Only those cities whose jurisdictional boundaries include portions of, or overlap with, the Program Area qualify to be a party to this MOA ("Qualifying Agency").

2. Financial Contribution of New Parties: After July 1, 2025, a Qualifying Agency that is not a participating City may petition the Parties to be added to this MOA, and will be made a Party hereto if, 1) the petition of the Qualifying Agency is approved by all Parties; 2) the Qualifying Agency pays a pro-rated share of the costs incurred by the Cities paid to the HCOC for the current fiscal year.

   Upon being made a party to this MOA, and as condition precedent thereto, the Qualifying Agency shall be allocated and pay their contribution amount consistent with the Cost Allocation Plan set forth in Section III of this MOA, and all other allocations of the Cities shall be adjusted accordingly. The Parties acknowledge and agree that payments to be made by a Qualifying Agency under this Section fairly represent the Program benefits and burdens to the Parties.

V. PROJECT MANAGEMENT:

A. For purposes of this MOA, the HCOC designates the following individual as its Project Manager:

Sarah Bernal, Operations Manager | Sarah.Bernal@ochopecenter.org

B. For purposes of this MOA, the City of Brea designates the following individual as its Project Manager:

Tiara Solorzano, Management Analyst | Tiaras@cityofbrea.gov

C. For purposes of this MOA, the City of Buena Park designates the following individual as its Project Manager:

Rosemary Nielsen, Homeless Outreach Supervisor | rnielsen@buenapark.com

D. For purposes of this MOA, the City of Fullerton designates the following individual as its Project Manager:

Pedram Gharah, Police Captain | Pedram.Gharah@fullertonpd.org

E. For purposes of this MOA, the City of Placentia designates the following individual as its Project Manager:

Chris Anderson, Admin. Lieutenant | CAnderson@placentia.org

F. All notices required herein shall be sent by email, except for a notice of termination, default, or failure to cure, which shall be sent by certified mail, postage pre-paid, return receipt requested. Any Party may change its Project Manager or contact upon written notice to the other party and shall promptly update the other party in writing of any such changes.

VI. TERMINATION:

A. This MOA may be terminated by the Cities at any time without cause if all participating Cities agree to termination. Termination will occur 120 days after written notice is issued to HCOC's Project Manager. The HCOC shall stop work and not incur any additional expenses upon receipt of or issuance of such notice, except that which is reasonable and necessary to effectuate the termination. The HCOC shall be entitled to reimbursement for eligible expenses that are reasonably and necessarily incurred up to the date that such termination is effective.

B. Should a City elect to withdraw from the MOA without cause, said City must provide 120 days advanced written notice to remaining Cities and HCOC. Additionally, withdrawing City shall be responsible for agreed upon fees due for remainder of HCOC's current fiscal year, payable to HCOC prior to effective date of termination. Withdrawal and termination of City's participation in the MOA will be effective at the start of the next year of the MOA (fiscal year).

C. Should a City not provide the required funding resources to support the Program, the HCOC reserves the right, in its sole discretion, to withdraw the Program's services from the City. Said City must provide 120 days advanced written notice for remaining Cities to evaluate whether to terminate the Program or provide additional funding above their contracted allocation percentage to cover the difference.

D. HCOC may terminate this HOA at any time without cause with 120 days' notice. As of the effective termination date of this termination notice, HCOC will cease all expenditures associated with this Program as defined by this MOA.

VII. INDEMNITY:

A. HCOC agrees to defend, indemnify, and hold free and harmless each City individually, its member agencies, and its respective elected and appointed boards, officials, officers,

agents, employees, and volunteers, at HCOC's sole expense, from and against any and all claims, actions, suits, or other legal proceedings brought against that City, its member agencies, and its respective elected and appointed boards, officials, officers, agents, employees, and volunteers arising out of or relating to the acts or omissions of the HCOC in connection with this MOA.

B. Each City individually agrees to defend, indemnify, and hold free and harmless the HCOC and its employees, at that City's sole expense, from and against any and all claims, actions, suits, or other legal proceedings brought against the HCOC and its employees arising out of or relating to the acts or omissions of that City in connection with this MOA.

VIII. INSURANCE:

A. Cities and HCOC shall each maintain and keep in full force and effect during the Term of this MOA, insurance or a program of self-insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Cities, HCOC, their agents, representatives, employees, or subcontractors. Cities and HCOC shall provide current evidence of the required insurance in a form acceptable to the Parties and shall provide replacement evidence for any required insurance which expires prior to the completion, expiration, or termination of this MOA.

B. MINIMUM SCOPE AND LIMITS OF INSURANCE

1. Commercial General Liability Insurance. HCOCHCOC shall maintain commercial general liability insurance coverage in a form at least as broad as ISO Form #CG 00 01, with a limit of not less than $2,000,000 each occurrence. If such insurance contains a general aggregate limit, it shall apply separately to the MOA or shall be twice the required occurrence limit.

2. Business Automobile Liability Insurance. HCOCHCOC shall maintain business automobile liability insurance coverage in a form at least as broad as ISO Form # CA 00 01, with a limit of not less than $1,000,000 each accident. Such insurance shall include coverage for owned, hired and non-owned automobiles.

3. Workers' Compensation and Employers' Liability Insurance. HCOC shall maintain workers' compensation insurance as required by the State of California and employers' liability insurance with limits of not less than $1,000,000 each accident.

4. Professional Liability Insurance. HCOC shall maintain professional liability insurance appropriate to HCOC's profession with a limit of not less than $2,000,000. Architects' and engineers' coverage shall be endorsed to include contractual liability. If policy is written as a "claims made" policy, the retro date of the policy shall be prior to the start of the contract work

5. Sexual Abuse or Molestation (SAM) Liability Insurance: If the work will

include contact with minors, and the CGL policy referenced above is not endorsed to include affirmative coverage for sexual abuse or molestation, HCOC shall obtain and maintain a policy covering Sexual Abuse and Molestation with a limit no less than $1,000,000 per occurrence or claim.

C. DEDUCTIBLES AND SELF-INSURED RETENTIONS. Any deductible of self-insured retention must be declared to and approved by all Parties.

D. OTHER INSURANCE PROVISIONS. The required insurance policies shall contain or be endorsed to contain the following provisions:

1. Commercial General Liability. Cities, their elected or appointed officials, officers, employees and volunteers are to be covered as additional insureds with respect to liability arising out of work or operations performed by or on behalf of HCOC, including materials, parts or equipment furnished in connection with such work or operations. Such coverage as an additional insured shall not be limited to the period of time during which HCOC is conducting ongoing operations for Cities but rather, shall continue after the completion of such operations. The coverage shall contain no special limitations on the scope of its protection afforded to Cities, their officers, employees and volunteers.

2. Commercial General Liability. This insurance shall be primary insurance as respects to Cities, their officers, employees and volunteers and shall apply separately to each insured against whom a suit is brought or a claim is made. Any insurance or self-insurance maintained by Cities, their officers, employees and volunteers shall be excess of this insurance and shall not contribute with it.

3. Professional Liability. If the professional liability policy is written on a "claims made" form, the retroactive date must be shown and must be before the date of the contract or beginning of contract work. The insurance must be maintained and evidence of insurance must be provided for at least (5) years after completion of the contract work. If the coverage is canceled or non-renewed and not replaced with another claims-made policy form with a retroactive date prior to the contract effective date, HCOC must purchase "extended reporting coverage" for a minimum of five (5) years after completion of work.

4. Workers' Compensation and Employers' Liability Insurance. Insurer shall waive their right of subrogation against Cities, their officers, employees and volunteers for work done on behalf of Cities.

5. All Coverages. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to Cities.

6. Special Risks or Circumstances. Cities reserve the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances.

E. ACCEPTABILITY OF INSURERS. All required insurance shall be placed with insurers acceptable to Cities with current BEST'S ratings of no less than A, Class VII. Workers' compensation insurance may be placed with the California State Compensation Insurance Fund. All insurers shall be licensed by or hold admitted status in the State of California. At the sole discretion of Cities, insurance provided by non-admitted or surplus carriers with a minimum BEST'S rating of no less than A- Class X may be accepted if HCOC evidences the requisite need to the sole satisfaction of Cities.

F. VERIFICATION OF COVERAGE. HCOC shall furnish Cities with certificates of insurance which bear original signatures of authorized agents and which reflect insurers names and addresses, policy numbers, coverage, limits, deductibles and self-insured retentions. Additionally, HCOC shall furnish copies of all policy endorsements required herein. All certificates and endorsements must be received and approved by Cities before work commences. Cities reserve the right to require at any time complete, certified copies of any or all required insurance policies and endorsements.

IX. OTHER TERMS AND CONDITIONS:

A. No Partnership. This MOA is not intended to be, and shall not be construed as, an agreement to form a partnership, agency relationship, or a joint venture between the Parties. Except as otherwise specifically provided in the MOA, neither Party shall be authorized to act as an agent of or otherwise to represent the other Party.

B. Entire MOA. This MOA constitutes the entire understanding between the Parties with respect to the subject matter herein and supersedes any and all other prior writings and oral negotiations. This MOA may be modified only in writing and signed by the Parties in interest at the time of such modification.

C. Governing Law. This MOA shall be governed by and construed under California law and any applicable federal law without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this MOA, the Parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California.

D. Excusable Delays. Neither Party shall be considered in default in the performance of its obligations hereunder to the extent that the performance of any such obligation is prevented or delayed by unforeseen causes including acts of God, floods, earthquakes, fires, acts of a public enemy, pandemic, epidemic, and government acts beyond the control and without fault or negligence of the affected Party. Each Party hereto shall give notice promptly to the other of the nature and extent of any such circumstances claimed to delay, hinder, or prevent performance of any obligations under this MOA.

E. Waiver. Waiver by any Party to this MOA of any term, condition, or covenant of this MOA shall not constitute a waiver of any other term, condition, or covenant. No waiver of any provision of this MOA shall be effective unless in writing and signed by a duly authorized representative of the Party against whom enforcement of a waiver is sought.

F. Standard of Skill. HCOC shall perform all services in the manner and according to the standards currently observed by a competent practitioner of the services in California,

and shall at all times, meet or exceed any applicable professional standards of care, workmanship, or conduct. All products of whatsoever nature that HCOC delivers to Cities pursuant to this MOA shall be prepared in a professional manner and conform to the standards of quality normally observed by a person currently providing similar services. The acceptance of the services by Cities shall not operate as a release of HCOC from such standards of care, workmanship, or conduct.

G. Independent Contractor. HCOC is and shall at all times remain as to Cities a wholly independent contractor. Neither Cities nor any of its agents shall have control over the conduct of HCOC or any of HCOC's employees or agents, except as herein set forth. HCOC shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of Cities. HCOC shall have no power to incur any debt, obligation, or liability on behalf of Cities or otherwise act on behalf of Cities as an agent. HCOC shall not have the status of an employee of Cities under this MOA, or be entitled to participate in any insurance, medical care, vacation, sick leave or other benefits provided for Cities' officers or employees. In the event that HCOC, or any of its employees, agents, or subcontractors providing services under this MOA, claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System ("*PERS*") to be eligible for enrollment in PERS as an employee of Cities, HCOC shall indemnify, defend, and hold Cities harmless for the payment of any employee and/or employer contributions for PERS benefits on behalf of HCOC or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of Cities. HCOC represents that it has, or will secure at its own expense, all personnel required to perform the services under this MOA. All of the services to be performed by HCOC or under its direct supervision, and all personnel engaged in the work shall be qualified to perform it. HCOC reserves the right to determine the assignment of its own employees to the performance of the services under this MOA, but Cities reserve the right, for good cause, to require HCOC to exclude any employee from performing services on Cities' premises.

H. Records. HCOC shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information relating to the services, as required by Cities or the Cities' Project Managers. HCOC shall maintain adequate records on services provided in sufficient detail to permit an evaluation of the services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. At all times during regular business hours, HCOC shall provide access to such books and records to the Cities, and shall give the Cities, or his or her designees, the right to examine and audit such books and records and to make transcripts as necessary, and shall allow inspection of all work, data, documents, proceedings and activities related to this MOA.

I. Permits and Licenses. HCOC, at its sole expense, shall obtain and maintain during the Term of this MOA all appropriate permits, licenses, and certificates that may be required in connection with performing the services.

J. Headings. The section headings contained in this MOA are for convenience and identification only and shall not be deemed to limit or define the contents to which they relate.

K. Assignment. Neither Party may assign its interest in this MOA, or any part thereof, without the prior written consent of the other Party. Any assignment without consent shall be void and unenforceable.

L. Severability. If any provision of this MOA is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

M. Authority to Execute. The person executing this MOA on behalf of a Party warrant that they are duly authorized to execute this MOA on behalf of said Party, and that by doing so said Party is formally bound to the provisions of this MOA.

N. Counterparts. This MOA may be executed in multiple counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

O. Electronic Signatures. This MOA may be executed with electronic signatures in accordance with Government Code Section 16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

In witness whereof, the Parties enter into this MOA on the date of last execution by the Parties.

FOR THE CITY OF BREA

By: _____

Kristin Griffith
City Manager

Date: _____

APPROVED AS TO FORM:

_____
Terrance Boga
City Attorney

FOR THE HOPE CENTER OF ORANGE COUNTY

By: George Searcy

George Searcy
Executive Director

Date: March 12, 2025

In witness whereof, the Parties enter into this MOA on the date of last execution by the Parties.

FOR THE CITY OF BUENA PARK

By: _____

Aaron France
City Manager

Date: _____

APPROVED AS TO FORM:

_____
City Attorney

FOR THE HOPE CENTER OF ORANGE COUNTY

By: George Searcy

George Searcy
Executive Director

Date: March 12, 2025

In witness whereof, the Parties enter into this MOA on the date of last execution by the Parties.

FOR THE CITY OF FULLERTON

By: _____

Eric J. Levitt
City Manager

Date: _____

APPROVED AS TO FORM:

_____
Richard D. Jones
City Attorney

FOR THE HOPE CENTER OF ORANGE COUNTY

By: George Searcy

George Searcy
Executive Director

Date: March 12, 2025

In witness whereof, the Parties enter into this MOA on the date of last execution by the Parties.

FOR THE CITY OF PLACENTIA

By: _____

Thomas Hatch
Interim City Administrator

Date: _____

FOR THE HOPE CENTER OF ORANGE COUNTY

By: George Searcy

George Searcy
Executive Director

Date: March 12, 2025

APPROVED AS TO FORM:

_____
Christian Bettenhausen
City Attorney

EXHIBIT A

HOPE CENTER- OPIOID USE DISORDER AND MEDICATION ASSISTED TREATMENT PROGRAM BUDGET

			Year 1 FY2025-26	Year 2 FY2026-27	Year 3 FY2027-28
1	Clinical Manager				
		Salary	125,000	128,750	132,613
		Benefits	27,500	28,325	29,175
		Subtotal	152,500	157,075	161,787
2	Supplies & Program Materials		25,000	25,750	26,523
3	Program Evaluation Consultant		25,000	25,750	26,523
4	Program Training and Education		25,000	25,750	26,523
		Subtotal	75,000	77,250	79,568
		Grand Total	**$227,500**	**$234,325**	**$241,355**

Budget Item Description:

1. Clinical Manager
   This position will require an experienced LCSW or LMFT with knowledge of best practices in addressing the needs of persons with opioid use disorders in non-clinical community settings.
   - The Program will provide program protocols and standard operations procedures for a mobile street outreach program to utilize with the identified population and will engage personally in providing services personally through the mobile program.
   - This position will also lead the implementation of a system for tracking outreach efforts, client engagement, and program outcomes.
   - Regular evaluation processes will provide for adapting engagement and treatment strategies to meet changing community needs effectively.
2. Supplies and Program Materials
   - The program will maintain a stock of naloxone and other harm reduction supplies and ensure that all staff within the HOPE Center operation are trained in the effective and appropriate use. Staff will also be trained in and provided with information about treatment options and response protocols.
3. Program Evaluation Consultant
   - External evaluation services will be provided to determine whether the program is conforming to evidence-based practices and program standards and what targeted outcomes are being achieved as a part of the HOPE Center operations model.
4. Program Training and Education

- Continuous training on trauma-informed care, overdose prevention, and the use of naloxone (an opioid overdose reversal drug) is crucial. All HOPE Center staff will receive training on cultural competence and the specific needs of the populations they serve.

RESOLUTION NO. R-2025-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AUTHORIZING A BUDGET AMENDMENT IN FISCAL YEAR 2024-25 IN COMPLIANCE WITH CITY CHARTER OF THE CITY OF PLACENTIA SECTION 1206 PERTAINING TO APPROPRIATIONS FOR ACTUAL EXPENDITURES

A. Recitals.

(i). The adopted budget for the 2024-25 Fiscal Year sets out estimated appropriations for City expenses throughout the year.

(ii). From time to time the adopted budget must be adjusted when precise expenditures are finally determined or when estimated expenditures exceed projected costs allocated.

(iii). City Charter of the City of Placentia § 1206 authorizes the City Council to amend or supplement the budget by motion adopted by the affirmative votes of at least three members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenues not included in the budget. All other legal prerequisites to the adoption of this Resolution have occurred.

(iv). The City Council desires to amend said Opioid Settlement funds in accordance with the provisions of the Fiscal Year 2024-25 Budget, effective July 1, 2024.

(v). The City Council desires to appropriate a portion of the National Opioid Settlement Funds to join the Cities of Brea, Buena Park and Fullerton pursuant to the Memorandum of Understanding with these cities, in contracting a full-time Street Outreach Case Manager with the HOPE Center.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The adopted budget for Fiscal Year 2024-25, Resolution No. R-2024-12, is hereby amended to reflect the following changes to the appropriations in the Account(s) specified:

Fund	Description	Department	GL Account	Amount	Type
Opioid Settlement Fund	Revenues received	Public Safety – Police Police Administration	910000-4299	$174,387.26	Revenue
Opioid Settlement Fund	Expenditures for Street Outreach Case Manager	Public Safety – Police Police Administration	910000-6290	$15,000.00	Expense

4. The Mayor shall sign this resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, ADOPTED AND APPROVED THIS 15th DAY OF APRIL 2025.

_____
Kevn Kirwin, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 15th day of April 2025 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian Bettenhausen, City Attorney

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/02/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Mary Storti c/o Paychex Insurance Agency, Inc. 225 Kenneth Drive, Rochester, NY 14623	**CONTACT NAME:** **PHONE (A/C, No, Ext):** (888) 627-4735 **FAX (A/C, No):** **E-MAIL ADDRESS:** PEO_WorkComp@paychex.com
INSURED Paychex PEO Holdings, LLC Labor Contractor, for co-employees of: Hope Center of Orange County 911 Panorama Trail South Rochester NY 14625	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** Zurich-American Insurance Company / 16535 **INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 20176845 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ $ $ $ $ $
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	☐ **UMBRELLA LIAB** ☐ OCCUR ☐ **EXCESS LIAB** ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **Y / N** N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	✓	WC 38-04-379-01	06/01/2024	06/01/2025	✓ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 2,000,000 $ 2,000,000 $ 2,000,000
				Location Coverage Period:	06/01/2024	06/01/2025	Client# 20022834-CA	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage is provided for only those co-employees of, but not subcontractors to: Hope Center of Orange County, 2050 Youth Way Bldg 1, BLDG 1, Fullerton CA 92835

Endorsement: Waiver of Subrogation

CERTIFICATE HOLDER

City of Placentia, its elected or appointed officials, officers, employees and volunteers.
401 East Chapman Avenue
Placentia CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mary Storti

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WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT – CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the schedule (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be $0 of the California workers' compensation premium otherwise due on such remuneration.

SCHEDULE

Person or Organization	**Job Description**
IN FAVOR OF: City of Placentia, its elected or appointed officials, officers, employees and volunteers. 401 East Chapman Avenue Placentia CA 92870	

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective: 04/02/2025 Policy No: WC 38-04-379-01 Endorsement No:

Insured: Paychex PEO Holdings, LLC Labor Contractor, for co-employees of: Hope Center of Orange County

Insurance Company: Zurich-American Insurance Company Countersigned by

WC 04 03 06

Copyright 1983 National Council on Compensation Insurance

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/02/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Mary Storti c/o Paychex Insurance Agency, Inc. 225 Kenneth Drive, Rochester, NY 14623	**CONTACT NAME:** **PHONE (A/C, No, Ext):** (888) 627-4735 **FAX (A/C, No):** **E-MAIL ADDRESS:** PEO_WorkComp@paychex.com
INSURED Paychex PEO Holdings, LLC Labor Contractor, for co-employees of: Hope Center of Orange County 911 Panorama Trail South Rochester NY 14625	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** Zurich-American Insurance Company / 16535 **INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 20176843 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ $ $ $ $ $
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	☐ **UMBRELLA LIAB** ☐ OCCUR ☐ **EXCESS LIAB** ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)** Y / N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	✔	WC 38-04-379-01	06/01/2024	06/01/2025	✔ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 2,000,000 $ 2,000,000 $ 2,000,000
				Location Coverage Period:	06/01/2024	06/01/2025	Client# 20022834-CA	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage is provided for only those co-employees of, but not subcontractors to: Hope Center of Orange County, 2050 Youth Way Bldg 1, BLDG 1, Fullerton CA 92835

Endorsement: Waiver of Subrogation

CERTIFICATE HOLDER

City of Brea, its elected or appointed officials, officers, employees and volunteers.
1 Civic Center Circle
Brea CA 92821

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mary Storti

© 1988-2015 ACORD CORPORATION. All rights reserved.

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT – CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the schedule (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be $0 of the California workers' compensation premium otherwise due on such remuneration.

SCHEDULE

Person or Organization	**Job Description**
IN FAVOR OF: City of Brea, its elected or appointed officials, officers, employees and volunteers. 1 Civic Center Circle Brea CA 92821	

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective: 04/02/2025 Policy No: WC 38-04-379-01 Endorsement No:

Insured: Paychex PEO Holdings, LLC Labor Contractor, for co-employees of: Hope Center of Orange County

Insurance Company: Zurich-American Insurance Company Countersigned by

WC 04 03 06

Copyright 1983 National Council on Compensation Insurance

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/02/2025

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PRODUCER Mary Storti c/o Paychex Insurance Agency, Inc. 225 Kenneth Drive, Rochester, NY 14623	**CONTACT NAME:** **PHONE (A/C, No, Ext):** (888) 627-4735 **FAX (A/C, No):** **E-MAIL ADDRESS:** PEO_WorkComp@paychex.com
INSURED Paychex PEO Holdings, LLC Labor Contractor, for co-employees of: Hope Center of Orange County 911 Panorama Trail South Rochester NY 14625	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** Zurich-American Insurance Company / 16535 **INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 20176844 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	✓	WC 38-04-379-01	06/01/2024	06/01/2025	✓ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 2,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 2,000,000
							E.L. DISEASE - POLICY LIMIT	$ 2,000,000
				Location Coverage Period:	06/01/2024	06/01/2025	Client# 20022834-CA	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage is provided for only those co-employees of, but not subcontractors to: Hope Center of Orange County, 2050 Youth Way Bldg 1, BLDG 1, Fullerton CA 92835

Endorsement: Waiver of Subrogation

CERTIFICATE HOLDER

City of Buena Park, its elected or appointed officials officers, employees and volunteers.
6650 Beach Blvd
Buena Park CA 90621

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



© 1988-2015 ACORD CORPORATION. All rights reserved.

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT – CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the schedule (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be $0 of the California workers' compensation premium otherwise due on such remuneration.

SCHEDULE

Person or Organization	**Job Description**
IN FAVOR OF: City of Buena Park, its elected or appointed officials officers, employees and volunteers. 6650 Beach Blvd Buena Park CA 90621	

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective: 04/02/2025 Policy No: WC 38-04-379-01 Endorsement No:

Insured: Paychex PEO Holdings, LLC Labor Contractor, for co-employees of: Hope Center of Orange County

Insurance Company: Zurich-American Insurance Company Countersigned by

WC 04 03 06

Copyright 1983 National Council on Compensation Insurance

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Mary Storti c/o Paychex Insurance Agency, Inc. 225 Kenneth Drive, Rochester, NY 14623	**CONTACT NAME:** **PHONE (A/C, No, Ext):** (888) 627-4735 **FAX (A/C, No):** **E-MAIL ADDRESS:** PEO_WorkComp@paychex.com
INSURED Paychex PEO Holdings, LLC Labor Contractor, for co-employees of: Hope Center of Orange County 911 Panorama Trail South Rochester NY 14625	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** Zurich-American Insurance Company / 16535 **INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 20144422 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	☐ **COMMERCIAL GENERAL LIABILITY** ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ $ $ $ $ $ $
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ $ $ $ $
	☐ **UMBRELLA LIAB** ☐ OCCUR ☐ **EXCESS LIAB** ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE AGGREGATE 	$ $ $
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)** Y / N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	✓	WC 38-04-379-01	06/01/2024	06/01/2025	✓ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT 	 $ 2,000,000 $ 2,000,000 $ 2,000,000
				Location Coverage Period:	06/01/2024	06/01/2025	Client# 20022834-CA	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage is provided for only those co-employees of, but not subcontractors to: Hope Center of Orange County, 2050 Youth Way Bldg 1, BLDG 1, Fullerton CA 92835
Re: City of Fullerton, its elected or appointed officials, officers, employees and volunteers.
See additional remarks
Endorsement: Waiver of Subrogation

CERTIFICATE HOLDER

City of Fullerton
303 West Commonwealth Avenue
Fullerton CA 92832

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mary Storti

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AGENCY CUSTOMER ID: _____

LOC #: _____

ADDITIONAL REMARKS SCHEDULE

AGENCY Mary Storti c/o Paychex Insurance Agency, Inc.	**NAMED INSURED** Paychex PEO Holdings, LLC Labor Contractor, for co-employees of: Hope Center of Orange County 911 Panorama Trail South Rochester NY 14625
POLICY NUMBER WC 38-04-379-01	
CARRIER Zurich-American Insurance Company **NAIC CODE** 16535	**EFFECTIVE DATE:** 06/01/2024

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability (03/16)

HOLDER: City of Fullerton

ADDRESS: 303 West Commonwealth Avenue, Fullerton, CA 92832

CG 20 12 12 19, CG 20 12 04 13 or SB300100B

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WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT – CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the schedule (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be $0 of the California workers' compensation premium otherwise due on such remuneration.

SCHEDULE

Person or Organization	Job Description
IN FAVOR OF: City of Fullerton 303 West Commonwealth Avenue Fullerton CA 92832	Re: City of Fullerton, its elected or appointed officials, officers, employees and volunteers. CG 20 12 12 19, CG 20 12 04 13 or SB300100B

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective: 07/18/2024 Policy No: WC 38-04-379-01 Endorsement No:

Insured: Paychex PEO Holdings, LLC Labor Contractor, for co-employees of: Hope Center of Orange County

Insurance Company: Zurich-American Insurance Company Countersigned by

WC 04 03 06

Copyright 1983 National Council on Compensation Insurance

Agenda Item No: 1.e

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 15, 2025
Submitted by: David Radomski
From: Police Department

Subject:
Placentia Public Safety Communications - Audio Recorder Replacement

Financial Impact:
Fiscal Impact:
Expense: $ 77,927.28 Total Purchase Price of Equipment
Budget: $750,000.00 DOJ COPS Grant Funding (105213-6840)

Summary:
The recording system currently used by the Placentia Public Safety Communications Center (PPSC) to record telephone and radio traffic reached end-of-life in April 2023. This action will approve a purchase with Capture Technologies, Inc. and the use of encumbered DOJ COPS Grant (15JCOPS-24-GG-02084-TECP) funds to purchase audio recording software and equipment for a total cost of $77,927.28.

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions to:

1. Approve the purchase of the EVENTIDE Recording System from Capture Technologies, Inc. for a total amount not to exceed $77,927.28; and
2. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

Strategic Plan Statement:
This item is consistent with the City Council approved Strategic Plan Goal 5, to Implement Public Infrastructure to Meet Community Needs, and Objective 5.4, Construct the Placentia Public Safety Center.

Discussion:
The existing VERINT recording system currently used by the Placentia Public Safety Communications Center (PPSC) reached end-of-life in April 2023 and has been out of warranty since August 2023. This is a required system to record all telephone and radio traffic in the 911 Communications Center. A replacement system is critical for maintaining efficient dispatch and communications recording operations and ensuring compliance with legal and operational standards.

The proposed EVENTIDE Recording System will include the following key features:

- 24 VOIP and 32 analog recording channels
- Local warranty support for five (5) years, covering labor, hardware, software, and 24/7 support
- Enhanced reporting capabilities, including Quality Assurance and Screen Recording
- ANI/ALI and GEO fencing capabilities (911 Caller Information)
- Integration capabilities for future CAD, AQUA API, and MARK43 databases
- Network Attached Storage (NAS) for long-term archiving and dual hard drives with power supply redundancy
- Dedicated Uninterruptible Power Supply (UPS) and onsite installation, training, and project management.

This system provides advanced technology necessary to support the PPSC's dispatch operations, communications recording requirements, and ensures readiness for future upgrades and integrations. Pursuant to Placentia Municipal Code Section 3.08.070(3), bidding requirements may be waived when participating in an established governmental cooperative purchasing program. The proposed purchase is being made through the California Multiple Award Schedules (CMAS) program, a qualifying cooperative purchasing agreement.

Fiscal Impact Summary:
Funding for this purchase has been encumbered through Department of Justice (DOJ) COPS Grant funds. There will be no impact to the City's General Fund. The total cost for equipment, installation, training, warranty, and support services is $77,927.28, inclusive of applicable sales tax.

These funds are budgeted in the Fiscal Year (FY) 2024-2025 Public Safety Building IT budget (105213-6840) using encumbered DOJ COPS Grant (15JCOPS-24-GG-02084-TECP) funds awarded on 10/17/2024.

Attachments
Attachment 1 - Capture Technologies, Inc. Quotation #CAPQ8620-01.pdf

Quotation

An Employee-Owned Company
Capture Technologies, Inc.
6060 Sunrise Vista Dr. Suite 3000, Citrus Heights, CA 95610
t. 800.544.5050 f. 510.534.0202

Number CAPQ8620-01
Date April 7, 2025
GSA# GS-35F-0415V
CMAS# 3-22-03-1070
DUNS# 00-923-9815

Sold To	Ship To	Account Executive
City of Placentia Police David Radomski 401 E. Chapman Ave Placentia, CA 92870	**City of Placentia Police** David Radomski 401 E. Chapman Ave Placentia, CA 92870	*Chris Williams* 6060 Sunrise Vista Drive Suite 3000 Citrus Heights, CA 95610 CSL #876993 cwilliams@capturet.com
Phone (714) 993-8192 **EMAIL** dradomski@placentia.org	**Phone** (714) 993-8192 **EMAIL** dradomski@placentia.org	**Phone** *510-967-2221* **EMAIL** cwilliams@capturet.com

Deposit Requested	Terms
$0.00	

SUB-Total	**$76,136.50**
Product	Included
Services	Included
S&H	Included
Tax	$1,790.78
	$77,927.28

Description

***current Service Support agreement ended 8/2023**
existing VERINT recording system EOL 4/2023

QUOTED:
PLACENTIA PD -- EVENTIDE recording-- Capture Technologies:
Installation, Configuration, Testing & Training on turnkey EVENTIDE Hardware & Software Recording Solution

--Prepared for future i3 Integrations !
(1) EVENTIDE Recording System Server & Software--
+ 24 VOIP Channels (Current+ Future)
+ 32 ANALOG Channels

INCLUDES: Capture Technologies LOCAL & Certified Install & Training Team
INCLUDES: LOCAL Warranty Support ONSITE: 5 Year (60 months) Tech support Labor & Hardware & Software Warranty & SMA coverage terms 24/7 (estimated 2024-2029)

INCLUDES: Enhanced REPORTING !
INCLUDES: NAS for long term archiving !
INCLUDES: QA + SCREEN Recording !
INCLUDES: ANI/ALI + GEO fencing !
INCLUDES: SIP/REC interface for future i3 DESIGN !
INCLUDES: CAD API for Future Integrations !
INCLUDES: AQUA API for Integrations !
INCLUDES: CAD API for MARK43 database integration !
INCLUDES: DUAL Hard Drives & Power Supplies Hot Swap!
INCLUDES: Dedicated UPS
INCLUDES: Shipping & Handling
INCLUDES: Applicable SALES TAX

Part #	Description	Qty	Unit Price	Ext. Price

Part #	Description	Qty	Unit Price	Ext. Price
	EVENTIDE Recording Hardware & Software			
	TAXABLE items INCLUDE:	1	$17,266.00	$17,266.00
NexLog740DX	**NexLog 740 DX-Series base system: 3U rack-mountable, Core i5 CPU, 16GB DDR4 RAM, 2 x1TB HDDs (RAID 1), 1 Blu-rayMulti-Drive, 2 Network Ports (100/1000), Embedded Linux, NexLog DX-Series software, web- based Configuration manager, dual hot- swap 120-240VAC 50/60Hz power supplies.			
DX705-1	**Upgrade NexLog 740 DX-Series (at time of order) 2x2TB HotSwap MegaRAID1=2TB storage			
DX754	**Dual Port 100MB/1000 PCIe (PCI Express) Network Card (for NexLog 740 DX-Series recorder only)			
324430	**Rack Mount Slides - 4 Post, 3U (for NexLog 740+DX)			
UPS	**Dedicated UPS			
	+ (32) ANALOG Recording Channels-			
DXANA24	** 32-Channel Analog + 32 Ch. Licenses			
109033-007	**(2) Quick Install Kit (23 ft Cable + "66" Block)			
	ADD NAS Physical onsite RACKMOUNT Backup Storage (5 year costs)			
RR230400-NAS	**NETGEAR ReadyNAS 2304, (6TB in a RAID 5 array) Rackmount1U 4-bay, Dual Gigabit **(4TB Usable Storage)** Includes Install and Support Services for 60 months Warranty			
	+ (24) VOIP for i3 SIPREC integration & RING CENTRAL			
	ADDING STANDARD SOFTWARE Licensing !			
	+ ADDING SELECTED FEATURE LICENSING			
	NON TAXABLE items INCLUDE:	1	$23,236.50	$23,236.50
DX940	i3 Call Recording SIPREC Integration + ANI/ALI			
271052	VOIP Channel Licensing-- (8) Channel Licensing bundle			
DX939	(2) Additional (8) Channel VoIP Licensing for UNENCRYPTED RING CENTRAL PHONES			
271083	8 pack MediaWorks PLUS (web) concurrent license			
115021	Enhanced Reporting Package			
271098	Geo Search/View (Requires Lat/Lon, MW PLUS, Google Maps)			
271111	Eventide MP3 export license for MediaWorks DX			
271109	Eventide SSL Enabler option			
271077	QA- FIRST 20 Dispatchers			
271082	ADD for additional QA dispatchers--ADDED Dispatchers above QTY 20 --: 20 Agent ADD-ON license pack			
271070	ADD Screen Recording (First 5 PCs on recorder)			
271076	ADD for additional SCREEN recording--beyond QTY 5--(5) ADDED PC's			
DX903	ADD-Eventide "CAD API" access (for use of Eventide's "CAD API" by 3rd Party CAD vendor)---(Mark43 Database Integration) Additional Resources may be required and or customer may incur additional charges :			
AQUA	ADD- AQUA integration (Does NOT currently support Version 8 at this time) Customer is using version 7.1.1.3 currently			
	Discount			
DISC	INCLUDES Existing Customer trade up discount			

Part #	Description	Qty	Unit Price	Ext. Price
	Installation Onsite & Training Services			
Inst--PM	Capture Technologies Project Management & Certified Local ONSITE Installation & Training Labor INCLUDED Project Management INCLUDED Server Burn In INCLUDED LABOR for Recording Server(s) Installed INCLUDED: Complete ONSITE Training	1	$5,000.00	$5,000.00
	Annual Warranty & SMA Coverage (60) Months **INCLUDES (60) MONTHS NMS !!**			
	NON TAXABLE Services INCLUDE:	1	$27,050.00	$27,050.00
CAP-S1	(5) 12 month--Warranty & LOCAL Support Services - 24/7 Warranty & Response Coverage + Local Onsite Technicians always available + remote 800# Phone Support as needed			
DXSUS-12MO	12 MONTH SMA Warranty Coverage - FREE FIRST YEAR			
DXSUS-12MO	(4) 12 month SMA Warranty Coverage - BEYOND FIRST YEAR -Software Update Subscription (DXSUS) for complete DX-Series recording Solution,			
DX930	**FREE** 60 MONTH REAL TIME service support monitoring 24/7---NMS-The NexLog Monitoring Server (NMS) is a web based application for health monitoring 24x7. NexLog DX's are licensed and configured to send heart beat messages every minute over HTTPS. The heartbeat is a JSON that contains alerts/alarms, call statistics, database statistics, and other information.			

References INCLUDE:

BREA PD
El Monte
CSU Fullerton
CSU Northridge
Chino PD
Santa Ana PD
Fontana PD
Murrieta PD

To accept this quotation and purchasing T&C's, sign here and return oe Provide a Purchase Order

Signature

Date

Thank You For Your Business!

Agenda Item No: 1.f

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 15, 2025
Submitted by: David Radomski
From: Police Department

Subject:
Placentia Public Safety Building - Technology Package Purchase and Infrastructure Deployment

Financial Impact:
Fiscal Impact:
Expense: $371,391.33 Total Purchase Price of Equipment
Budget: $750,000.00 DOJ COPS Grant Funding (105213-6840)

Summary:
This action will approve a purchase with VectorUSA and the use of encumbered Department of Justice (DOJ) COPS Grant (15JCOPS-24-GG-02084-TECP) funds to purchase IT infrastructure, software, and equipment for a total cost of $371,391.33.

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions to:

1. Approve the Professional Services Agreement with VectorUSA for the implementation of computer servers, storage arrays, fiber channel switches, network infrastructure, and backup solutions for the new Public Safety Building; and
2. Approve the purchase of the proposed systems from VectorUSA for a total amount not to exceed $371,391.33; and
3. Approve a 5% contingency in the amount of $18,569.57 to cover unforeseen project-related expenses, bringing the total not-to-exceed amount to $389,960.90; and
4. Authorize the Interim City Administrator and/or their designee to execute all necessary documents, subject to City Attorney approval.

Strategic Plan Statement:
This item is consistent with the City Council approved Strategic Plan Goal 2: to Ensure That Public Safety Continues to Be a High Priority, Strategic Plan Goal 5, to Implement Public Infrastructure to Meet Community Needs, and Objective 5.4, Construct the Placentia Public Safety Center.

Discussion:
VectorUSA is a Torrance-based firm with over 37 years of experience delivering comprehensive, turnkey IT infrastructure solutions across Southern California. The company has a strong track record of successful public sector projects, including work with over 1,000

public agency sites. VectorUSA specializes in network infrastructure, cybersecurity, data center design, virtualization, and backup systems, and holds key certifications with leading manufacturers such as Fortinet, Dell, VMware, and Veeam. The firm is leveraging its Omnia Contract (R200803) to streamline procurement for this project.

In alignment with the City's commitment to enhancing public safety and operational readiness, the City Council previously approved construction of a state-of-the-art Public Safety Building. These systems are needed to support operations inside the new building.

VectorUSA was selected based on their comprehensive proposal, competitive pricing, extensive experience with public safety IT deployments, and proven technical expertise. VectorUSA has also demonstrated the available resources to deliver within a condensed timeframe, aligning resources and accelerating implementation without compromising quality or project integrity. This agility is critical to meeting the City's project deadlines and operational readiness goals. The project includes installation, configuration, and validation of critical IT infrastructure components such as:

- Firewalls for advanced security and reliable connectivity.
- Network Switches and Wireless Access Points for seamless wired and wireless communications.
- Compute Servers and Storage Arrays, along with VMware Virtualization for efficient server management.
- Hybrid Backup Solutions utilizing Dell and Veeam technologies, including cloud-based storage for immutable backups.

The proposed timeline for project completion is approximately six (6) weeks, including comprehensive testing, validation, and staff training.

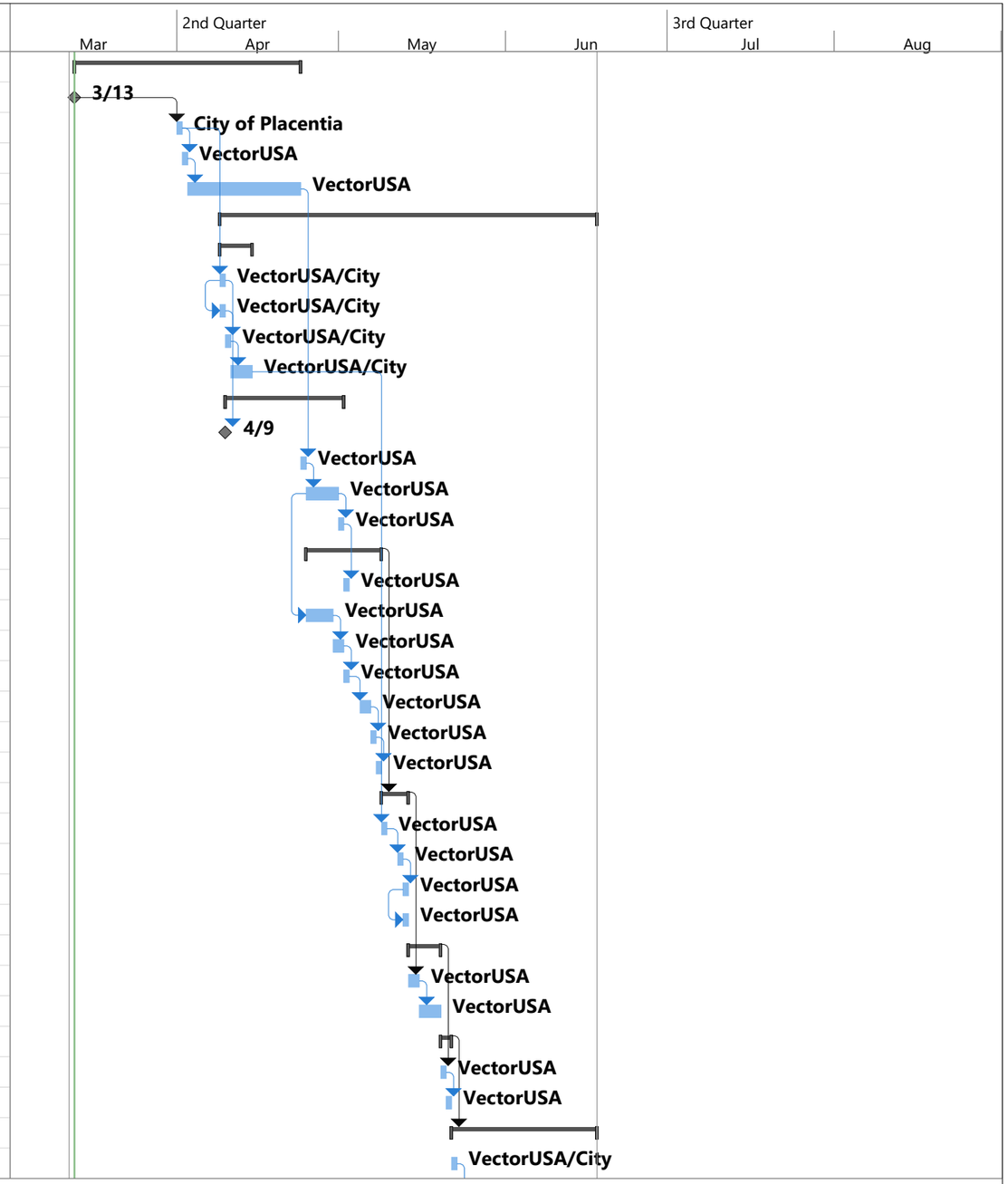
This purchase is covered under the Omnia Partners cooperative purchasing agreement (Contract R200803), pursuant to Placentia Municipal Code Section 3.08.070(3) which states purchases of supplies, services, and equipment may forego bid procedures when participating in an established governmental cooperative purchasing program.

Fiscal Impact Summary:
Funding for this purchase has been encumbered through DOJ COPS Grant funds. There will be no impact to the City's General Fund. The total cost for equipment, installation, training, warranty, and support services is $371,391.33, inclusive of applicable sales tax.

These funds are budgeted in the Fiscal Year (FY) 2024-2025 Public Safety Building IT budget (105213-6840) using encumbered DOJ COPS Grant (15JCOPS-24-GG-02084-TECP) funds awarded on 10/17/2024.

Attachments
Attachment 2 - City of Placentia - Project Schedule.pdf
Attachment 3 - City of Placentia - Project & IS Team Bios.pdf

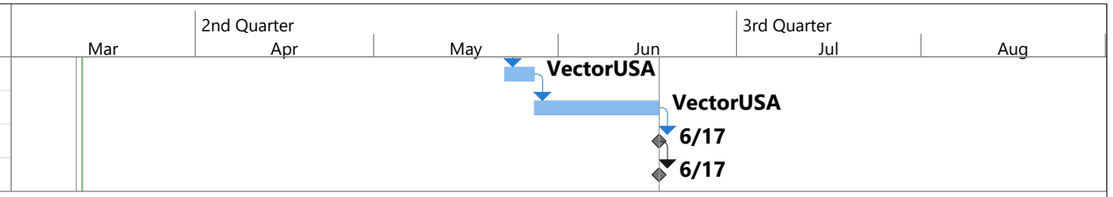
ID	Task Mode	Task Name	% Complete	Duration	Start	Finish
1		**City of Placentia Schedule**	**0%**	**30 days**	**Thu 3/13/25**	**Wed 4/23/25**
2		Proposal Submittal	0%	0 days	Thu 3/13/25	Thu 3/13/25
3		PO Received	0%	1 day	Tue 4/1/25	Tue 4/1/25
4		Order Material	0%	1 day	Wed 4/2/25	Wed 4/2/25
5		Material Procurement	0%	15 days	Thu 4/3/25	Wed 4/23/25
6		**Publice Safety Building**	**0%**	**49 days**	**Wed 4/9/25**	**Tue 6/17/25**
7		**PHASE 1: Discovery and Planning**	**0%**	**4 days**	**Wed 4/9/25**	**Mon 4/14/25**
8		Kickoff Meeting	0%	1 day	Wed 4/9/25	Wed 4/9/25
9		Schedule Review	0%	1 day	Wed 4/9/25	Wed 4/9/25
10		Network Discovery and Planning	0%	1 day	Thu 4/10/25	Thu 4/10/25
11		Submit and Review Validation and Testing Plan	0%	2 days	Fri 4/11/25	Mon 4/14/25
12		**PHASE 2: Pre-Deployment**	**0%**	**16 days**	**Wed 4/9/25**	**Thu 5/1/25**
13		BOM Review	0%	0 days	Wed 4/9/25	Wed 4/9/25
14		Material Staging and Labeling	0%	1 day	Thu 4/24/25	Thu 4/24/25
15		Conduct Lab Configuration and Testing	0%	4 days	Fri 4/25/25	Wed 4/30/25
16		Deliver Materials To Site	0%	1 day	Thu 5/1/25	Thu 5/1/25
17		**PHASE 3: Deployment**	**0%**	**10 days**	**Fri 4/25/25**	**Thu 5/8/25**
18		Rack Installation	0%	1 day	Fri 5/2/25	Fri 5/2/25
19		Network Configurations	0%	3 days	Fri 4/25/25	Tue 4/29/25
20		Network Equipment Installation	0%	2 days	Wed 4/30/25	Thu 5/1/25
21		FortiGate Installation	0%	1 day	Fri 5/2/25	Fri 5/2/25
22		Implement Security Policies	0%	2 days	Mon 5/5/25	Tue 5/6/25
23		Install VMWare	0%	1 day	Wed 5/7/25	Wed 5/7/25
24		Update Firmware	0%	1 day	Thu 5/8/25	Thu 5/8/25
25		**PHASE 4: Storage and Backup Deployment**	**0%**	**3 days**	**Fri 5/9/25**	**Tue 5/13/25**
26		Configure RAID	0%	1 day	Fri 5/9/25	Fri 5/9/25
27		Configure VEAM	0%	1 day	Mon 5/12/25	Mon 5/12/25
28		Integrate VMWare	0%	1 day	Tue 5/13/25	Tue 5/13/25
29		Implement and Validate Backup	0%	1 day	Tue 5/13/25	Tue 5/13/25
30		**PHASE 5: VM Data Migration**	**0%**	**4 days**	**Wed 5/14/25**	**Mon 5/19/25**
31		Configure Network Settings	0%	2 days	Wed 5/14/25	Thu 5/15/25
32		Transfer VM Files	0%	2 days	Fri 5/16/25	Mon 5/19/25
33		**PHASE 6: Testing and Validation**	**0%**	**2 days**	**Tue 5/20/25**	**Wed 5/21/25**
34		Perform Failover Test	0%	1 day	Tue 5/20/25	Tue 5/20/25
35		Validate Storage and Backup	0%	1 day	Wed 5/21/25	Wed 5/21/25
36		**PHASE 7: Project Closeout**	**0%**	**18 days**	**Thu 5/22/25**	**Tue 6/17/25**
37		Training	0%	1 day	Thu 5/22/25	Thu 5/22/25



City of Placencia Project Schedu

Task	Project Summary	Manual Task	Start-only	Deadline
Split	Inactive Task	Duration-only	Finish-only	Progress
Milestone	Inactive Milestone	Manual Summary Rollup	External Tasks	Manual Progress
Summary	Inactive Summary	Manual Summary	External Milestone	

ID	Task Mode	Task Name	% Complete	Duration	Start	Finish
38		Final Documentation	0%	2 days	Fri 5/23/25	Tue 5/27/25
39		Final Sign Off	0%	15 days	Wed 5/28/25	Tue 6/17/25
40		Final Invoice	0%	0 days	Tue 6/17/25	Tue 6/17/25
41		PO End	0%	0 days	Tue 6/17/25	Tue 6/17/25



City of Placencia Project Schedu	Task		Project Summary		Manual Task		Start-only		Deadline		
	Split		Inactive Task		Duration-only		Finish-only		Progress		
	Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress		
	Summary		Inactive Summary		Manual Summary		External Milestone				

Our Customer Service Commitment:

Our team is committed to providing seamless order fulfillment by offering specialized support for the City of Placentia's upcoming Public Safety Building Project. We have a dedicated billing team with extensive knowledge of Public Sector, City regulations, ensuring accurate and timely billing. Additionally, our team includes labor compliance and prevailing wage specialists, ensuring all projects adhere to the necessary legal requirements. With experienced City account teams, project management teams and field crews, we provide efficient and professional implementation services. Additionally, our asset and inventory team are highly skilled in managing the complexities of data center and networking projects, ensuring precise tracking and billing throughout the project lifecycle.

Account Team Experience / Bios:

Shannon Peng, Senior Account Executive; she is a parent of 5th grade twin boys and an Active Community Member – here in Orange County. She's a dynamic, high-performing, technology enthusiast – dedicated to serving and supporting our Orange County Customers, not limited to the County of Orange, Orange County Transit Authority (OCTA), Ronald McDonald House Charities, City of Santa Ana, City of Brea and Brea Olinda USD, Saddleback Valley, Fullerton, Huntington Beach and Orange USD, and many others. Known for her unique ability to connect, build long-lasting customer relationships, lead/engage in technical and/or executive team meetings for a customer's success and effectively communicate/understand the needs of a customer. She's responsible for leveraging her technology relationships from her 9 years at Ingram Micro and time in the market as a local area account executive – to drive best-in-class solutions that meet/exceed expectations and maximize cost savings. Areas she's highly proficient in are integrated wired and wireless networking to simplify IT operations and managed services/support.

Skyler Peterson, General Manager; Skyler has over 17 years of management, extensive sales, business development, marketing and customer service experience and has been instrumental in the creation and development of an effective Sales team. He has demonstrated proven leadership skills with the ability to motivate others and encourage peak performance. He is skilled in all aspects of IT sales and business development (i.e., major account presentations for Ed, Higher Ed, State and Local Government customers, and education/training on specific areas of sales expertise).

Curtis Paradzick – Vice President, of Sales and Account Management. With over 20 years of experience in enterprise-level sales and a proven track record of driving multimillion-dollar technology solutions, Curtis ensures VectorUSA delivers exceptional outcomes. His leadership has been instrumental in establishing VectorUSA as a trusted partner for City and Educational institutions across Southern California.

Account Support:
VectorUSA has a network of Sales Administrators and Inside Sales Support Team Members that work hand in hand with members of the sales team creating and implementing strategies to meet our customers' business needs.

Warehouse & Supply Chain:
VectorUSA has (3) local warehouse offices that provide warehousing and configuration/set-up spaces for our projects.

Purchasing Team:
Purchasing @vectorusa.com
VectorUSA has a purchasing team dedicated to acquiring the goods and services at the lowest rates and most immediate lead times.

Presales / IS Team Experience / Bios:

William Higgins, Vice President of Engineering and Information Systems; William has been with VectorUSA since March 2018. He has built and managed a team of presales engineers. Developed our product matrix and sales strategies. Worked with the Executive team to develop vendor partnerships and strategic product initiatives. He meets with all clients in our portfolio as a technical advisor to assist with making proper technology decisions for current and future goals. He achieved an increase in data center sales of 430% in the first year, with an annual revenue target of $10M.

Mihailo Milosevic, Presales Engineering Manager; Mihailo Milosevic is the Presales Engineering Manager and with an engineering background that has made him enthusiastic about integrating systems and researching emerging technologies. As a Solution Engineer, Mihailo's focus is on technology research, planning, and support to provide best-of-breed solutions for specific customer needs. Mihailo retains numerous industry and manufacturer certifications specific to Cloud Computing, Private LTE, traditional wireless and wired network infrastructure, data center architecture and virtualization, and cybersecurity design. Mihailo has provided design engineering and architecture consulting for Government, Corporate, Education, Ports and Logistics, and Civic projects providing unique insight on the value of Information Technology for a vast array of users, industries, and requirements. Mihailo's responsibilities include technical project management, Information Technology design, technical writing, and strategic Information Technology consulting. Mr. Milosevic holds a Bachelor of Science degree in Mechanical Engineering from California State University, Long Beach. B. Sc. ME, Azure Administrator Associate, ISC2 Certified in Cybersecurity, VMTSP, ITIL v4 Foundation Cybersecurity, VMTSP, ITIL v4 Foundation.

Project Team Experience / Bios:

Paul Hartwell, Vice President of Engineering & Project Management PMP FSO: Paul Hartwell is an accomplished professional with extensive experience in engineering and project management, currently serving as Vice President of Engineering & Project Management at VectorUSA since September 2008. With a strong background in leadership and top-tier project managment, Paul oversees the team of PMO and Engineering, contributing to the company's growth in providing IT project management services across various sectors of our business, including State / Local / Federal government, education, healthcare, and aerospace.

Curtis Chang, IT / Data Center Project Manager – Curtis' entire career has been in IT, focusing on project management for the last fifteen years. He has project management experience in various IT projects, including but not limited to infrastructure, telecommunications, and surveillance. Outside of project management, he has also managed entire IT departments. Additionally, Curtis is familiar w/ ALL Project Management needs Public Sector related, including labor compliance and prevailing wage, ensuring all projects adhere to the necessary legal requirements.

IS Team Experience / Bios:

Jason Hernandez, Network Engineer – Jason Hernandez is a seasoned Network Engineer with over 10 years of experience in LAN/WAN infrastructure, network security, and data center integration. His expertise includes working with Fortinet firewalls and Dell networking solutions, ensuring secure and efficient network operations. At San Bernardino City Unified School District and VA Long Beach, he managed and maintained network infrastructures, including routers, switches, and wireless controllers. His role at BCBG Max Azria Group involved integrating data center equipment, showcasing his ability to deploy and configure complex network solutions. Jason's proficiency in network deployments, troubleshooting, and security protocols makes him a valuable asset in enterprise networking, particularly in environments requiring Fortinet security implementations and Dell networking hardware.

Ken Beck, Solutions Architect – Ken Beck has extensive experience as a Solutions Architect with over 25 years in network technologies, with a strong focus on Fortinet technologies. At El Camino Community College District Police Department, he installed, configured, and tested a Fortinet FortiGate FG-600C Network Security Appliance, ensuring robust network security. Additionally, he provided a comprehensive Fortinet firewall solution, including a multi-year FortiCare and FortiGuard support package. His work with Prescott Unified School District involved installing and configuring a Fortinet 1000C Firewall, collaborating closely with the district to design tailored security policies. His experience with Fortinet firewalls and security implementations demonstrates his capability in securing and optimizing enterprise networks.

Amos Chiang, System Engineer – Amos Chiang is a highly skilled Systems Engineer with over 10 years of experience in datacenter infrastructure, virtualization, and enterprise system management. Currently serving as a Lead Systems Engineer at VectorUSA, he supervises a team responsible for maintaining and troubleshooting managed service systems, including VMware and Hyper-V hypervisors, Windows, Linux, and Unix operating systems, as well as backup and disaster recovery solutions. His expertise extends to Cisco HyperFlex deployment and management, Cisco UCS chassis administration, and implementing disaster recovery solutions utilizing VMware Fault Tolerance. Prior to VectorUSA, Amos worked as a Technology Architect at Cerner Corporation, where he led integration strategies, AWS cloud implementations, and infrastructure security assessments. His extensive experience with Cisco networking, VMware virtualization, and enterprise storage solutions makes him a critical asset in managing and optimizing IT infrastructures.

In close, VectorUSA is one of the only IT services providers that has the capability to provide 100% of the design services, project management services, electrical work, low voltage cable work, fiber engineers, and IT services. No other network integration company performs for its customers with the speed, agility and responsiveness of VectorUSA - providing our customers with the power to connect people to information and the world.

Agenda Item No: 1.g

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 15, 2025

Submitted by: Alice Burnett

From: City Administrator

Subject:
Resolutions to Amend the 2024-25 Position Allocation Plan and Amend the Management Unit Compensation Plan Establishing and Revising Various Classifications and Salary Ranges

Financial Impact:
Fiscal Impact:

1. Reclassification of one (1) Director of Finance to one (1) Deputy City Administrator/ Director of Finance in the Finance Department. The impact of the reclassification is approximately $20,700 for a full fiscal year; and
2. Reclassification of one (1) Building Supervisor to one (1) Building Inspection Manager in the Development Services Department. The impact of the reclassification is approximately $49,000 for a full fiscal year; and
3. Eliminate the Sr. Management Analyst position in the City Administrator's Department from the position allocation plan. The impact of the elimination of this position is a cost savings of $149,000 for a full fiscal year.

The net effect of the action will generate a net savings of $(79,300)

Summary:
Amendments to the City's position allocation and classification plan shall be submitted for review and recommendation per the Personnel Rules, Rule III.

Proposed changes to the Position Allocation Plan have been received and are recommended:

1. Add one (1) Director of Public Works/City Engineer classification in the Public Works Department to the allocation plan and discontinue underfill of the Deputy City Administrator position. There is no fiscal impact as this position was budgeted at the Director of Public Works salary; and
2. Reclassification of one (1) Deputy Director of Public Works/City Engineer to Deputy Director of Public Works. There is no fiscal impact for this reclassification.
3. Reclassification of one (1) Director of Finance to one (1) Deputy City Administrator/ Director of Finance in the Finance Department. The impact of the reclassification is approximately $20,700 for a full fiscal year; and
4. Reclassification of one (1) Building Supervisor to one (1) Building Inspection Manager in the Development Services Department. The impact of the reclassification is approximately $49,000 for a full fiscal year; and
5. Eliminate the Sr. Management Analyst position in the City Administrator's Department

from the position allocation plan. The impact of the elimination of this position is $149,000 for a full fiscal year.

Recommendation:
Recommended Action: It is recommended that the City Council take the following action to:

1. Adopt Resolution R-2025-14, a Resolution of the City Council of the City of Placentia, California amending the Position Allocation plan for fiscal year 2024-25; and
2. Adopt Resolution R-2025-15, amending the unrepresented mid-management and executive management employee's compensation plan establishing and revising the various classifications and salary ranges; and
3. Authorize the Interim City Administrator and/or his designee, to execute all the necessary documents, in a form approved by the City Attorney.

Strategic Plan Statement:
This item is consistent with the City Council approved 5-Year Strategic Goal #7 to Enhance Employee Development, under Objective #1, which are bolster ranks of city employees.

Discussion:
Recommended for approval are requests for the following classification actions:

1. Add one (1) Director of Public Works/City Engineer in the Public Works Department; and
2. Reclassification of one (1) Deputy Director of Public Works/City Engineer to one (1) Deputy Director of Public Works in the Public Works Department; and
3. Reclassification of one (1) Director of Finance to one (1) Deputy City Administrator/ Director of Finance in the Finance Department; and
4. Reclassification of one (1) Building Supervisor to one (1) Building Inspection Manager in the Development Services Department; and
5. Eliminate the Sr. Management Analyst position in the City Administrator's Department (Economic Development).

Current budget constraints and various vacancies across the organization have necessitated further review and analysis of the needs of the City. Below is a summary of the proposed changes.

Public Works Department: The position of Deputy City Administrator is currently underfilled by the Director of Public Works/City Engineer. Adding the Director of Public Works/City Engineer and revising the Deputy Director of Public Works/City Engineer position clearly and accurately describes the classifications for the public works department. There is no fiscal impact for this addition.

City Administrator's Department: The Sr. Management Analyst incumbent in the City Administrator's Department has been recently transferred to the vacant Sr. Management Analyst position in Public Works. The proposal is to eliminate the remaining Sr. Management Analyst position in the City Administrator's Department from the Position Allocation Plan. This yields a net savings of $149,000 annually.

Finance Department: As the City continues with the recruitment of our next City Administrator, the Interim City Administrator intends to promote the Director of Finance to the newly reclassified position of Deputy City Administrator/Director of Finance. This reclassification will assist with providing the executive level oversight needed while augmenting the current

Director of Finance's experience in an advanced executive level leadership role. Staff recommends the salary range of $17,414.72 - $21,167.70 monthly for the proposed Deputy City Administrator/Director of Finance. The fiscal impact of this reclassification is approximately $20,700 but the costs will be covered within existing appropriations.

Development Services Department – Building Inspection Manager: This proposal will reclassify the current vacant Building Supervisor position to a Building Inspection Manager. This position would be a higher-level field inspector position as well as provide oversight, management, training and development for our Building Inspector and Permit Technicians in our Building Division. Staff recommends that the monthly salary range for the proposed Building Inspection Manager be established at $10,408.04-$12,651.03. At this time, this work is contracted out to various consultants. The proposed reclassification would provide the necessary management and oversight to this division. Fiscal impact of the reclassification is $49,000 and would yield a net overall savings in professional services for an annualized savings of $134,145.

Fiscal Impact Summary:
The cost associated with the approval of this item is estimated to be a new savings of $(79,300) for a full fiscal year. Due to timing of the reclassifications as well as vacancy savings anticipated within the FY 2024-25 budget, no additional appropriations for the FY 2024-25 budget is being requested.

Attachments
Attachment 1 - Resolution R-2025-14 -Position Allocation Plan.docx
Position Allocation Plan FY25.26.pdf
Resolution R-2025-15 - Amending the Exhibit A of the unrepresented mid-management and executive management comp plan.doc
Exhibit A Salary Table Revised 2025.04.15.pdf

RESOLUTION NO. R-2025-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AMENDING THE POSITION ALLOCATION PLAN FOR FISCAL YEAR 2024-25

A. Recitals.

(i). The City of Placentia Position Allocation Plan and Compensation Plan for Fiscal Year 2024-25, effective February 18, 2025, are components of the annual budget process.

(ii). The City Council desires to amend said Position Allocation Plan for the following classification actions:

1. Add one (1) Director of Public Works/City Engineer in the Public Works Department
2. Reclassification of one (1) Deputy Director of Public Works/City Engineer to one (1) Deputy Director of Public Works in the Public Works Department.
3. Reclassification of one (1) Director of Finance to one (1) Deputy City Administrator/ Director of Finance in the Finance Department.
4. Reclassification of one (1) Building Supervisor to one (1) Building Inspection Manager in the Development Services Department.
5. Eliminate the Sr. Management Analyst position in the City Administrator's Department (Economic Development).

(iii). All other legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The Position Allocation Plan is amended to reflect the following classification actions:
   - Add one (1) Director of Public Works/City Engineer in the Public Works Department ($13,985.88 to $16,999.92 monthly).
   - Reclassification of one (1) Deputy Director of Public Works/City Engineer to one (1) Deputy Director of Public Works in the Public Works Department.
   - Reclassification of one (1) Director of Finance to one (1) Deputy City Administrator/ Director of Finance ($17,414.72 to $21,167.70 monthly) in the Finance Department.
   - Reclassification of one (1) Building Supervisor to one (1) Building Inspection Manager ($10,408.04 to $12,651.03) in the Development Services Department.

- Eliminate the Sr. Management Analyst position in the City Administrator's Department (Economic Development).

2. The amended Position Allocation Plan is attached hereto as Appendix "A" and hereby is approved.

PASSED, ADOPTED AND APPROVED THIS 15th DAY OF APRIL 2025.

_____
Kevin Kirwin, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 15th day of April 2025 by the following vote:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian Bettenhausen, City Attorney

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2024-25

	Amended 23-24	Adopted 24-25	Amended 24-25
ELECTED			
MAYOR	1	1	1
CITY COUNCIL	4	4	4
CITY CLERK	1	1	1
CITY TREASURER	1	1	1
TOTALS	**7**	**7**	**7**

	Amended 23-24	Adopted 24-25	Amended 24-25
APPOINTED (DOES NOT INCLUDE ALTERNATES)			
CITIZENS' OVERSIGHT COMMITTEE	3	3	3
FINANCIAL AUDIT OVERSIGHT COMMITTEE	5	5	5
HERITAGE COMMITTEE	8	8	8
HISTORICAL COMMITTEE	9	9	9
PARKS ARTS AND RECREATION COMMISSION (PARC)	5	5	5
PLANNING COMMISSION	7	7	7
SENIOR ADVISORY COMMITTEE	7	7	7
SENIOR/COMMUNITY CENTER BLUE RIBBON COMMITTEE	9	9	9
STREETSCAPE AND TRANSPORTATION ADVISORY COMMISSION	6	6	6
VETERANS ADVISORY COMMITTEE	10	10	10
TOTALS	**69**	**69**	**69**

	Amended 23-24	Adopted 24-25	Amended 24-25
CITY ADMINISTRATOR			
ASSISTANT TO THE CA/ECONOMIC DEVELOPMENT MANAGER	0	0	0
CITY ADMINISTRATOR	1	1	1
COMMUNICATIONS & MARKETING MANAGER	1	1	1
DIGITAL MEDIA ANALYST	1	1	1
EXECUTIVE ADMINISTRATIVE ASSISTANT TO THE CA	1	1	1
SENIOR MANAGEMENT ANALYST	1	1	0
TOTALS	**5**	**5**	**4**

	Amended 23-24	Adopted 24-25	Amended 24-25
ADMINISTRATIVE SERVICES			
ADMINISTRATIVE ASSISTANT	1	1	1
ADMINISTRATIVE SPECIALIST	1	1	1
DEPUTY CITY ADMINISTRATOR	1	1	1
DEPUTY CITY CLERK	1	1	1
DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	1	1	1
DIRECTOR OF HUMAN RESOURCES	1	1	1
HUMAN RESOURCES ANALYST	1	1	1

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2024-25

	Amended 23-24	Adopted 24-25	Amended 24-25
ADMINISTRATIVE SERVICES (CONTINUED)			
HUMAN RESOURCES OFFICE CLERK	1	1	1
INFORMATION TECHNOLOGY MANAGER	1	1	1
INFORMATION TECHNOLOGY SPECIALIST	1	1	1
INFORMATION TECHNOLOGY TECHNICIAN	1	1	1
PUBLIC SAFETY COMMUNICATIONS MANAGER	1	1	1
PUBLIC SAFETY COMMUNICATIONS SUPERVISOR	3	3	3
PUBLIC SAFETY DISPATCHER (1 OVERHIRE)	13	13	13
RISK MANAGER	1	1	1
SENIOR HUMAN RESOURCES ANALYST	1	1	1
SENIOR HUMAN RESOURCES TECHNICIAN	1	1	1
SENIOR MANAGEMENT ANALYST	1	1	1
TOTALS	**32**	**32**	**32**

	Amended 23-24	Adopted 24-25	Amended 24-25
FINANCE			
ACCOUNT CLERK	0	0	0
ACCOUNTING TECHNICIAN	4	4	4
DEPUTY CITY ADMINISTRATOR/DIRECTOR OF FINANCE	1	1	1
FINANCE MANAGER	1	1	1
SENIOR ACCOUNTANT	1	1	1
SENIOR ACCOUNTING TECHNICIAN	1	1	1
SENIOR FINANCIAL ANALYST	1	1	1
TOTALS	**9**	**9**	**9**

	Amended 23-24	Adopted 24-25	Amended 24-25
DEVELOPMENT SERVICES			
ADMINISTRATIVE ASSISTANT	1	1	1
ASSISTANT TO THE CA/ECONOMIC DEVELOPMENT MANAGER	0	0	0
ASSOCIATE PLANNER	1	1	1
BUILDING INSPECTOR	1	1	1
BUILDING PERMIT TECHNICIAN	2	2	2
BUILDING INSPECTION MANAGER	0	0	1
CODE ENFORCEMENT OFFICER	1	1	1
CODE ENFORCEMENT SUPERVISOR	1	1	1
DIGITAL MEDIA ANALYST	0	0	0
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
GIS TECHNICIAN	1	1	1
MANAGEMENT ANALYST	0	0	0
PLANNING MANAGER	1	1	1
PLANNING TECHNICIAN	1	1	1
PLANS EXAMINER	1	1	0

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2024-25

	Amended 23-24	Adopted 24-25	Amended 24-25
DEVELOPMENT SERVICES (CONTINUED)			
SENIOR PLANNER	0	0	0
SR. CODE ENFORCEMENT OFFICER	0	0	0
TOTALS	**12**	**12**	**12**

	Amended 23-24	Adopted 24-25	Amended 24-25
PUBLIC SAFETY - POLICE			
CAPTAIN	2	2	2
CHIEF OF POLICE	1	1	1
COMMUNITY SERVICES OFFICER	2	2	2
CRIME ANALYST	1	1	1
IT SERGEANT	1	1	1
LIEUTENANT	3	3	3
MANAGEMENT ANALYST	1	1	1
OFFICE SPECIALIST - RECORDS	3	3	3
PARKING CONTROL OFFICER	2	2	2
POLICE ACADEMY TRAINEE	1	1	1
POLICE CIVILIAN INVESTIGATOR	3	3	3
POLICE OFFICER (3 OVERHIRE)	39	39	39
POLICE SERVICES OFFICER	2	2	2
POLICE SERVICES SUPERVISOR	3	3	3
PROPERTY TECHNICIAN	1	1	1
SERGEANT	10	10	10
SR. ADMINISTRATIVE ASSISTANT	1	1	1
SR. MANAGEMENT ANALYST	0	0	0
TOTALS	**76**	**76**	**76**

	Amended 23-24	Adopted 24-25	Amended 24-25
FIRE & LIFE SAFETY			
ADMINISTRATIVE ASSISTANT	1	1	1
BATTALION CHIEF	3	3	3
DEPUTY FIRE CHIEF	1	1	1
FIRE CAPTAIN	6	6	6
FIRE CHIEF	1	1	1
FIRE ENGINEER	6	6	6
FIREFIGHTER	9	9	9
MANAGEMENT ANALYST	0	0	0
MANAGEMENT ASSISTANT	0	0	0
OFFICE ASSISTANT	0	0	0
PATROL ENGINEER	0	0	0

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2024-25

	Amended 23-24	Adopted 24-25	Amended 24-25
FIRE & LIFE SAFETY			
SENIOR MANAGEMENT ANALYST	1	1	1
TRAINING OFFICER	0	0	0
TOTALS	**30**	**30**	**30**

	Amended 23-24	Adopted 24-25	Amended 24-25
PUBLIC WORKS			
DIRECTOR OF PUBLIC WORKS/CITY ENGINEER	0	0	1
ADMINISTRATIVE ASSISTANT	1	1	1
ASSOCIATE CIVIL ENGINEER (SEWER)	1	1	1
DEPUTY DIRECTOR OF PUBLIC WORKS	1	1	1
CUSTODIAN	1	1	1
ENGINEERING AIDE	1	1	1
FACILITY MAINTENANCE TECHNICIAN	2	2	2
MAINTENANCE WORKER	8	8	8
MANAGEMENT ASSISTANT	1	1	1
MANAGEMENT ANALYST	0	0	0
MECHANIC	2	2	2
OFFICE ASSISTANT	0	0	0
PUBLIC WORKS INSPECTOR	1	1	1
SENIOR CIVIL ENGINEER	1	1	1
SENIOR CUSTODIAN	1	1	1
SENIOR MANAGEMENT ANALYST	1	1	1
TRANSPORTATION MANAGER	1	1	1
TOTALS	**29**	**29**	**30**

	Amended 23-24	Adopted 24-25	Amended 24-25
COMMUNITY SERVICES			
ADMINISTRATIVE ASSISTANT	1	1	1
COMMUNITY SERVICES COORDINATOR	4	4	4
COMMUNITY SERVICES SUPERVISOR	0	0	3
DEPUTY DIRECTOR OF COMMUNITY SERVICES	1	1	0
DIRECTOR OF COMMUNITY SERVICES	1	1	1
FACILITY MAINTENANCE TECHNICIAN	3	3	3
MAINTENANCE WORKER	0	0	0
MANAGEMENT ANALYST	1	1	0
OFFICE ASSISTANT	0	0	0
TOTALS	**11**	**11**	**12**

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2024-25

SUMMARY			
FULL-TIME FUNDED PERSONNEL	200	200	201
UNFUNDED OVERHIRES	4	4	4
ELECTED & APPOINTED PERSONNEL	76	76	76
GRAND TOTAL	280	280	281

*Overhires are not funded

RESOLUTION NO. R-2025-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AMENDING THE COMPENSATION PLAN FOR THE UNREPRESENTED MID-MANAGEMENT AND EXECUTIVE MANAGEMENT EMPLOYEES ADOPTING VARIOUS CLASSIFICATIONS AND SALARY RANGES

WHEREAS, it is the desire of the City Council to amend the City's position allocation plan; and

WHEREAS, it is the desire of the City Council to amend the Compensation Plan for the Unrepresented Mid-Management and Executive Management Employees to include the Deputy City Administrator/Director of Finance and Building Inspection Manager job classifications and salary ranges and revised job classification titles of Director of Public Works/City Engineer and Deputy Director of Public Works.

NOW, THEREFORE, the City Council of the City of Placentia does hereby resolve, determine, and order as follows:

Section 1: Exhibit "A" of the Compensation Plan for the Unrepresented Mid-Management and Executive Management Employees Salary Schedule of Resolution R-2023-56 is hereby deleted in its entirety and a new Exhibit "A" of the Compensation Plan for the Unrepresented Mid-Management and Executive Management Employees Salary Schedule, attached to this resolution, is hereby approved effective April 15, 2025.

APPROVED and ADOPTED this 15th day of April 2025.

_____
Kevin Kirwin, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 15th day of April 2025 by the following vote:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian Bettenhausen, City Attorney

APPENDIX "A" - JOB CLASS AND SALARY SCHEDULE

MID-MANAGEMENT

Effective July 1, 2023

JOB CLASS	STEP A			STEP B			STEP C			STEP D			STEP E		
	Hr.	Monthly	Annual	Hr.	Monthly	Annual	Hr.	Monthly	Annual	Hr.	Monthly	Annual	Hr.	Monthly	Annual
ACCOUNTANT	34.80	6,031.37	72,376.47	36.54	6,332.94	75,995.29	38.36	6,649.59	79,795.05	40.28	6,982.07	83,784.80	42.30	7,331.17	87,974.05
ACCOUNTING MANAGER	50.77	8,800.96	105,611.47	53.31	9,241.00	110,892.05	55.98	9,703.06	116,436.66	58.78	10,188.21	122,258.48	61.72	10,697.62	128,371.41
ASSISTANT TO CA/ECONOMIC DEVELOPMENT MANAGER	56.29	9,756.59	117,079.10	59.10	10,244.42	122,933.04	62.06	10,756.64	129,079.68	65.16	11,294.47	135,533.70	68.42	11,859.20	142,310.36
ASSOCIATE CIVIL ENGINEER	44.03	7,631.50	91,577.96	46.22	8,012.04	96,144.49	48.54	8,413.20	100,958.46	50.96	8,833.12	105,997.38	53.51	9,275.52	111,306.25
ASSOCIATE PLANNER	38.19	6,619.21	79,430.58	40.10	6,950.18	83,402.12	42.10	7,297.69	87,572.24	44.21	7,662.57	91,950.83	46.42	8,045.70	96,548.37
CHIEF BUILDING OFFICIAL	52.90	9,169.14	110,029.73	55.54	9,627.60	115,531.22	58.32	10,108.98	121,307.78	61.24	10,614.43	127,373.17	64.30	11,145.15	133,741.83
CHIEF DEPUTY CITY CLERK	43.15	7,479.89	89,758.69	45.31	7,853.89	94,246.62	47.58	8,246.58	98,958.95	49.96	8,658.91	103,906.90	52.45	9,091.85	109,102.25
CITY ENGINEER/DEPUTY DIRECTOR OF PUBLIC WORKS	63.51	11,008.51	132,102.11	66.69	11,558.93	138,707.22	70.02	12,136.88	145,642.58	73.52	12,743.72	152,924.70	77.20	13,380.91	160,570.96
CODE ENFORCEMENT MANAGER	43.44	7,529.16	90,349.90	45.61	7,905.62	94,867.40	47.89	8,300.90	99,610.76	50.28	8,715.94	104,591.30	52.80	9,151.74	109,820.87
CODE ENFORCEMENT SUPERVISOR	37.02	6,415.99	76,991.91	38.87	6,736.79	80,841.51	40.81	7,073.63	84,883.59	42.85	7,427.32	89,127.81	44.99	7,798.68	93,584.15
COMMUNICATIONS & MARKETING MANAGER	43.44	7,529.16	90,349.90	45.61	7,905.62	94,867.40	47.89	8,300.90	99,610.76	50.28	8,715.94	104,591.30	52.80	9,151.74	109,820.87
COMMUNITY SERVICES SUPERVISOR	37.02	6,415.99	76,991.91	38.87	6,736.79	80,841.51	40.81	7,073.63	84,883.59	42.85	7,427.32	89,127.81	44.99	7,798.68	93,584.15
CRIME ANALYST	37.02	6,415.99	76,991.91	38.87	6,736.79	80,841.51	40.81	7,073.63	84,883.59	42.85	7,427.31	89,127.76	44.99	7,798.68	93,584.15
DEPUTY CHIEF OF POLICE	82.84	14,358.72	172,304.61	86.98	15,076.65	180,919.84	91.33	15,830.49	189,965.83	95.90	16,622.01	199,464.12	100.69	17,453.11	209,437.33
DEPUTY CITY CLERK	33.73	5,846.25	70,155.03	35.41	6,138.56	73,662.77	37.19	6,445.49	77,345.90	39.04	6,767.77	81,213.18	41.00	7,106.16	85,273.87
DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	69.36	12,022.07	144,264.88	72.83	12,623.18	151,478.12	76.47	13,254.34	159,052.03	80.29	13,917.05	167,004.63	84.31	14,612.91	175,354.86
DEPUTY DIRECTOR OF COMMUNITY SERVICES	48.60	8,424.59	101,095.05	51.03	8,845.82	106,149.79	53.59	9,288.11	111,457.29	56.26	9,752.51	117,030.14	59.08	10,240.14	122,881.66
DIGITAL MEDIA ANALYST	37.02	6,415.99	76,991.91	38.87	6,736.79	80,841.51	40.81	7,073.63	84,883.59	42.85	7,427.31	89,127.76	44.99	7,798.68	93,584.15
ECONOMIC DEVELOPMENT MANAGER	43.44	7,529.16	90,349.90	45.61	7,905.62	94,867.40	47.89	8,300.90	99,610.76	50.28	8,715.94	104,591.30	52.80	9,151.74	109,820.87
FINANCE SERVICE MANAGER	50.77	8,800.96	105,611.48	53.31	9,241.00	110,892.05	55.98	9,703.05	116,436.65	58.78	10,188.21	122,258.49	61.72	10,697.62	128,371.41
FIRE DEPUTY CHIEF	69.36	12,022.07	144,264.88	72.83	12,623.18	151,478.12	76.47	13,254.34	159,052.03	80.29	13,917.05	167,004.63	84.31	14,612.91	175,354.86
FIRE MARSHAL	59.72	10,352.17	124,226.04	62.95	10,911.18	130,934.21	66.35	11,500.37	138,004.42	69.93	12,121.39	145,456.71	73.71	12,775.93	153,311.14
FIRE PREVENTION SPECIALIST	37.02	6,415.99	76,991.91	38.87	6,736.79	80,841.51	40.81	7,073.63	84,883.59	42.85	7,427.31	89,127.76	44.99	7,798.68	93,584.15
HUMAN RESOURCES ANALYST	37.02	6,415.99	76,991.91	38.87	6,736.79	80,841.51	40.81	7,073.63	84,883.59	42.85	7,427.31	89,127.76	44.99	7,798.68	93,584.15
HUMAN RESOURCES MANAGER	43.44	7,529.16	90,349.90	45.61	7,905.62	94,867.40	47.89	8,300.90	99,610.76	50.28	8,715.94	104,591.30	52.80	9,151.74	109,820.87
INFORMATION TECHNOLOGY MANAGER	57.98	10,049.29	120,591.46	60.88	10,551.75	126,621.03	63.92	11,079.34	132,952.07	67.12	11,633.31	139,599.71	70.47	12,214.97	146,579.67
INFORMATION TECHNOLOGY SPECIALIST	37.02	6,415.99	76,991.91	38.87	6,736.79	80,841.51	40.81	7,073.63	84,883.59	42.85	7,427.31	89,127.76	44.99	7,798.68	93,584.15
MANAGEMENT ANALYST	37.02	6,415.99	76,991.91	38.87	6,736.79	80,841.51	40.81	7,073.63	84,883.59	42.85	7,427.31	89,127.76	44.99	7,798.68	93,584.15
NEIGHBORHOOD SERVICES MANAGER	43.44	7,529.16	90,349.90	45.61	7,905.62	94,867.40	47.89	8,300.90	99,610.76	50.28	8,715.94	104,591.30	52.80	9,151.74	109,820.87

APPENDIX "A" - JOB CLASS AND SALARY SCHEDULE

MID-MANAGEMENT

Effective July 1, 2023 (con't)

	STEP A			STEP B			STEP C			STEP D			STEP E		
JOB CLASS	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**
PLANNING MANAGER	57.74	10,007.73	120,092.74	60.62	10,508.11	126,097.38	63.65	11,033.52	132,402.25	66.84	11,585.20	139,022.36	70.18	12,164.46	145,973.48
PLANS EXAMINER	42.79	7,416.16	88,993.96	44.92	7,786.97	93,443.68	47.17	8,176.32	98,115.84	49.53	8,585.14	103,021.63	52.01	9,014.39	108,172.71
PUBLIC SAFETY COMMUNICATION MANAGER	57.98	10,049.29	120,591.46	60.88	10,551.75	126,621.03	63.92	11,079.34	132,952.07	67.12	11,633.31	139,599.71	70.47	12,214.97	146,579.67
PUBLIC WORKS MANAGER	57.74	10,007.73	120,092.74	60.62	10,508.11	126,097.38	63.65	11,033.52	132,402.25	66.84	11,585.20	139,022.36	70.18	12,164.46	145,973.48
PUBLIC WORKS SUPERINTENDENT	43.44	7,529.16	90,349.89	45.61	7,905.61	94,867.37	47.89	8,300.90	99,610.75	50.28	8,715.94	104,591.29	52.80	9,151.74	109,820.85
PUBLIC WORKS SUPERVISOR	34.80	6,031.37	72,376.45	36.54	6,332.94	75,995.28	38.36	6,649.59	79,795.04	40.28	6,982.07	83,784.79	42.30	7,331.17	87,974.03
RISK MANAGER	57.98	10,049.29	120,591.46	60.88	10,551.75	126,621.03	63.92	11,079.34	132,952.07	67.12	11,633.31	139,599.71	70.47	12,214.97	146,579.67
SENIOR ACCOUNTANT	42.79	7,416.16	88,993.96	44.92	7,786.97	93,443.68	47.17	8,176.32	98,115.84	49.53	8,585.14	103,021.63	52.01	9,014.39	108,172.71
SENIOR ACCOUNTANT II	48.60	8,424.59	101,095.06	51.03	8,845.82	106,149.81	53.59	9,288.11	111,457.30	56.26	9,752.51	117,030.17	59.08	10,240.14	122,881.67
SENIOR CIVIL ENGINEER	56.29	9,756.59	117,079.10	59.10	10,244.42	122,933.04	62.06	10,756.64	129,079.68	65.16	11,294.47	135,533.70	68.42	11,859.20	142,310.36
SENIOR FINANCIAL ANALYST	43.15	7,479.89	89,758.68	45.31	7,853.89	94,246.62	47.58	8,246.58	98,958.95	49.96	8,658.91	103,906.90	52.45	9,091.85	109,102.23
SENIOR HUMAN RESOURCES ANALYST	43.15	7,479.89	89,758.68	45.31	7,853.89	94,246.62	47.58	8,246.58	98,958.95	49.96	8,658.91	103,906.90	52.45	9,091.85	109,102.23
SENIOR MANAGEMENT ANALYST	43.15	7,479.89	89,758.68	45.31	7,853.89	94,246.62	47.58	8,246.58	98,958.95	49.96	8,658.91	103,906.90	52.45	9,091.85	109,102.23
SENIOR PLANNER	48.60	8,424.59	101,095.05	51.03	8,845.82	106,149.79	53.59	9,288.11	111,457.29	56.26	9,752.51	117,030.14	59.08	10,240.14	122,881.66
TRAFFIC ENGINEER	52.90	9,169.14	110,029.72	55.54	9,627.60	115,531.21	58.32	10,108.98	121,307.78	61.24	10,614.43	127,373.18	64.30	11,145.15	133,741.84
TRANSPORTATION MANAGER	52.90	9,169.14	110,029.72	55.54	9,627.60	115,531.21	58.32	10,108.98	121,307.78	61.24	10,614.43	127,373.18	64.30	11,145.15	133,741.84

APPENDIX "A" - JOB CLASS AND SALARY SCHEDULE

MID-MANAGEMENT

Revised April 15, 2024

	STEP A			STEP B			STEP C			STEP D			STEP E		
JOB CLASS	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**
ACCOUNTANT	36.19	6,272.63	75,271.53	38.00	6,586.26	79,035.11	39.90	6,915.57	82,986.86	41.89	7,261.35	87,136.19	43.99	7,624.42	91,493.01
ACCOUNTING MANAGER	52.81	9,152.99	109,835.93	55.45	9,610.64	115,327.74	58.22	10,091.18	121,094.13	61.13	10,595.74	127,148.82	64.19	11,125.52	133,506.27
ASSIST TO CA/ECONOMIC DEVELOPMENT MANAGER	58.54	10,146.85	121,762.26	61.47	10,654.20	127,850.37	64.54	11,186.91	134,242.87	67.77	11,746.25	140,955.04	71.16	12,333.56	148,002.78
ASSOCIATE CIVIL ENGINEER	45.79	7,936.76	95,241.07	48.07	8,332.52	99,990.27	50.48	8,749.73	104,996.79	53.00	9,186.44	110,237.28	55.65	9,646.54	115,758.50
ASSOCIATE PLANNER	39.72	6,883.98	82,607.80	41.70	7,228.18	86,738.20	43.79	7,589.59	91,075.13	45.98	7,969.07	95,628.86	48.27	8,367.53	100,410.31
BUILDING INSPECTION MANAGER	60.05	10,408.04	124,896.45	63.05	10,928.44	131,141.27	66.20	11,474.86	137,698.34	69.51	12,048.60	144,583.26	72.99	12,651.03	151,812.42
CHIEF BUILDING OFFICIAL	55.01	9,535.91	114,430.92	57.77	10,012.71	120,152.47	60.65	10,513.34	126,160.09	63.69	11,039.01	132,468.10	66.87	11,590.96	139,091.50
CHIEF DEPUTY CITY CLERK	44.88	7,779.09	93,349.04	47.12	8,168.04	98,016.49	49.48	8,576.44	102,917.31	51.95	9,005.26	108,063.17	54.55	9,455.53	113,466.33
DEPUTY DIRECTOR OF PUBLIC WORKS	66.05	11,448.85	137,386.19	69.35	12,021.29	144,255.50	72.82	12,622.36	151,468.28	76.46	13,253.47	159,041.69	80.29	13,916.15	166,993.79
CODE ENFORCEMENT MANAGER	45.17	7,830.32	93,963.89	47.43	8,221.84	98,662.09	49.81	8,632.93	103,595.19	52.30	9,064.58	108,774.95	54.91	9,517.81	114,213.70
CODE ENFORCEMENT SUPERVISOR	38.50	6,672.63	80,071.59	40.42	7,006.26	84,075.17	42.44	7,356.58	88,278.93	44.56	7,724.41	92,692.92	46.79	8,110.63	97,327.51
COMMUNICATIONS & MARKETING MANAGER	45.17	7,830.32	93,963.89	47.43	8,221.84	98,662.09	49.81	8,632.93	103,595.19	52.30	9,064.58	108,774.95	54.91	9,517.81	114,213.70
COMMUNITY SERVICES SUPERVISOR	38.50	6,672.63	80,071.59	40.42	7,006.26	84,075.17	42.44	7,356.58	88,278.93	44.56	7,724.41	92,692.92	46.79	8,110.63	97,327.51
CRIME ANALYST	38.50	6,672.63	80,071.59	40.42	7,006.26	84,075.17	42.44	7,356.58	88,278.93	44.56	7,724.41	92,692.87	46.79	8,110.63	97,327.51
DEPUTY CHIEF OF POLICE	86.15	14,933.07	179,196.80	90.46	15,679.72	188,156.63	94.98	16,463.71	197,564.47	99.73	17,286.89	207,442.69	104.72	18,151.23	217,814.82
DEPUTY CITY CLERK	35.08	6,080.10	72,961.23	36.83	6,384.11	76,609.28	38.67	6,703.31	80,439.73	40.61	7,038.48	84,461.71	42.64	7,390.40	88,684.83
DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	72.13	12,502.96	150,035.47	75.74	13,128.10	157,537.25	79.53	13,784.51	165,414.11	83.50	14,473.73	173,684.82	87.68	15,197.42	182,369.06
DEPUTY DIRECTOR OF COMMUNITY SERVICES	50.55	8,761.57	105,138.85	53.07	9,199.65	110,395.78	55.73	9,659.63	115,915.58	58.52	10,142.61	121,711.35	61.44	10,649.74	127,796.92
DIGITAL MEDIA ANALYST	38.50	6,672.63	80,071.59	40.42	7,006.26	84,075.17	42.44	7,356.58	88,278.93	44.56	7,724.41	92,692.87	46.79	8,110.63	97,327.51
ECONOMIC DEVELOPMENT MANAGER	45.17	7,830.32	93,963.89	47.43	8,221.84	98,662.09	49.81	8,632.93	103,595.19	52.30	9,064.58	108,774.95	54.91	9,517.81	114,213.70
FINANCE SERVICE MANAGER	52.81	9,152.99	109,835.94	55.45	9,610.64	115,327.74	58.22	10,091.18	121,094.12	61.13	10,595.74	127,148.83	64.19	11,125.52	133,506.27
FIRE DEPUTY CHIEF	72.13	12,502.96	150,035.47	75.74	13,128.10	157,537.25	79.53	13,784.51	165,414.11	83.50	14,473.73	173,684.82	87.68	15,197.42	182,369.06
FIRE MARSHAL	62.11	10,766.26	129,195.08	65.47	11,347.63	136,171.58	69.00	11,960.38	143,524.60	72.73	12,606.25	151,274.98	76.66	13,286.97	159,443.59
FIRE PREVENTION SPECIALIST	38.50	6,672.63	80,071.59	40.42	7,006.26	84,075.17	42.44	7,356.58	88,278.93	44.56	7,724.41	92,692.87	46.79	8,110.63	97,327.51
HUMAN RESOURCES ANALYST	38.50	6,672.63	80,071.59	40.42	7,006.26	84,075.17	42.44	7,356.58	88,278.93	44.56	7,724.41	92,692.87	46.79	8,110.63	97,327.51
HUMAN RESOURCES MANAGER	45.17	7,830.32	93,963.89	47.43	8,221.84	98,662.09	49.81	8,632.93	103,595.19	52.30	9,064.58	108,774.95	54.91	9,517.81	114,213.70
INFORMATION TECHNOLOGY MANAGER	60.30	10,451.26	125,415.12	63.31	10,973.82	131,685.87	66.48	11,522.51	138,270.15	69.80	12,098.64	145,183.69	73.29	12,703.57	152,442.86
INFORMATION TECHNOLOGY SPECIALIST	38.50	6,672.63	80,071.59	40.42	7,006.26	84,075.17	42.44	7,356.58	88,278.93	44.56	7,724.41	92,692.87	46.79	8,110.63	97,327.51
MANAGEMENT ANALYST	38.50	6,672.63	80,071.59	40.42	7,006.26	84,075.17	42.44	7,356.58	88,278.93	44.56	7,724.41	92,692.87	46.79	8,110.63	97,327.51
NEIGHBORHOOD SERVICES MANAGER	45.17	7,830.32	93,963.89	47.43	8,221.84	98,662.09	49.81	8,632.93	103,595.19	52.30	9,064.58	108,774.95	54.91	9,517.81	114,213.70

APPENDIX "A" - JOB CLASS AND SALARY SCHEDULE

MID-MANAGEMENT

Revised April 15, 2025 (Con't)

	STEP A			STEP B			STEP C			STEP D			STEP E		
JOB CLASS	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**
PLANNING MANAGER	60.05	10,408.04	124,896.45	63.05	10,928.44	131,141.27	66.20	11,474.86	137,698.34	69.51	12,048.60	144,583.26	72.99	12,651.03	151,812.42
PLANS EXAMINER	44.50	7,712.81	92,553.72	46.72	8,098.45	97,181.43	49.06	8,503.37	102,040.48	51.51	8,928.54	107,142.50	54.09	9,374.97	112,499.62
PUBLIC SAFETY COMMUNICATION MANAGER	60.30	10,451.26	125,415.12	63.31	10,973.82	131,685.87	66.48	11,522.51	138,270.15	69.80	12,098.64	145,183.69	73.29	12,703.57	152,442.86
PUBLIC WORKS MANAGER	60.05	10,408.04	124,896.45	63.05	10,928.44	131,141.27	66.20	11,474.86	137,698.34	69.51	12,048.60	144,583.26	72.99	12,651.03	151,812.42
PUBLIC WORKS SUPERINTENDENT	45.17	7,830.32	93,963.88	47.43	8,221.84	98,662.07	49.81	8,632.93	103,595.18	52.30	9,064.58	108,774.94	54.91	9,517.81	114,213.69
PUBLIC WORKS SUPERVISOR	36.19	6,272.63	75,271.51	38.00	6,586.26	79,035.09	39.90	6,915.57	82,986.85	41.89	7,261.35	87,136.18	43.99	7,624.42	91,492.99
RISK MANAGER	60.30	10,451.26	125,415.12	63.31	10,973.82	131,685.87	66.48	11,522.51	138,270.15	69.80	12,098.64	145,183.69	73.29	12,703.57	152,442.86
SENIOR ACCOUNTANT	44.50	7,712.81	92,553.72	46.72	8,098.45	97,181.43	49.06	8,503.37	102,040.48	51.51	8,928.54	107,142.50	54.09	9,374.97	112,499.62
SENIOR ACCOUNTANT II	50.55	8,761.57	105,138.86	53.07	9,199.65	110,395.81	55.73	9,659.63	115,915.59	58.52	10,142.61	121,711.37	61.44	10,649.74	127,796.93
SENIOR CIVIL ENGINEER	58.54	10,146.85	121,762.26	61.47	10,654.20	127,850.37	64.54	11,186.91	134,242.87	67.77	11,746.25	140,955.04	71.16	12,333.56	148,002.78
SENIOR FINANCIAL ANALYST	44.88	7,779.09	93,349.03	47.12	8,168.04	98,016.49	49.48	8,576.44	102,917.31	51.95	9,005.26	108,063.17	54.55	9,455.53	113,466.32
SENIOR HUMAN RESOURCES ANALYST	44.88	7,779.09	93,349.03	47.12	8,168.04	98,016.49	49.48	8,576.44	102,917.31	51.95	9,005.26	108,063.17	54.55	9,455.53	113,466.32
SENIOR MANAGEMENT ANALYST	44.88	7,779.09	93,349.03	47.12	8,168.04	98,016.49	49.48	8,576.44	102,917.31	51.95	9,005.26	108,063.17	54.55	9,455.53	113,466.32
SENIOR PLANNER	50.55	8,761.57	105,138.85	53.07	9,199.65	110,395.78	55.73	9,659.63	115,915.58	58.52	10,142.61	121,711.35	61.44	10,649.74	127,796.92
TRAFFIC ENGINEER	55.01	9,535.91	114,430.91	57.77	10,012.70	120,152.45	60.65	10,513.34	126,160.09	63.69	11,039.01	132,468.11	66.87	11,590.96	139,091.51
TRANSPORTATION MANAGER	55.01	9,535.91	114,430.91	57.77	10,012.70	120,152.45	60.65	10,513.34	126,160.09	63.69	11,039.01	132,468.11	66.87	11,590.96	139,091.51

APPENDIX "A" - JOB CLASS AND SALARY SCHEDULE

EXECUTIVE MANAGEMENT

Effective July 1, 2023

JOB CLASS	STEP A			STEP B			STEP C			STEP D			STEP E		
	Hr.	Monthly	Annual	Hr.	Monthly	Annual	Hr.	Monthly	Annual	Hr.	Monthly	Annual	Hr.	Monthly	Annual
ASSISTANT CITY ADMINISTRATOR	82.22	14,251.86	171,022.33	86.33	14,964.45	179,573.45	90.65	15,712.68	188,552.12	95.18	16,498.31	197,979.72	99.94	17,323.23	207,878.72
CITY ADMINISTRATOR	102.14	17,704.91	212,458.94	109.29	18,944.26	227,331.07	114.76	19,891.47	238,697.63	118.78	20,587.67	247,052.05	139.60	24,197.11	290,365.29
DEPUTY CITY ADMINISTRATOR	97.54	16,907.49	202,889.92	102.42	17,752.87	213,034.42	107.54	18,640.51	223,686.13	112.92	19,572.54	234,870.45	118.56	20,551.16	246,613.96
DIRECTOR OF ADMINISTRATIVE SERVICES	78.34	13,578.52	162,942.26	82.25	14,257.45	171,089.35	86.37	14,970.32	179,643.84	90.69	15,718.84	188,626.03	95.22	16,504.78	198,057.33
DIRECTOR OF COMMUNITY SERVICES	78.34	13,578.52	162,942.26	82.25	14,257.45	171,089.35	86.37	14,970.32	179,643.84	90.69	15,718.84	188,626.03	95.22	16,504.78	198,057.33
DIRECTOR OF DEVELOPMENT SERVICES	78.34	13,578.52	162,942.26	82.25	14,257.45	171,089.35	86.37	14,970.32	179,643.84	90.69	15,718.84	188,626.03	95.22	16,504.78	198,057.33
DIRECTOR OF FINANCE	78.34	13,578.52	162,942.26	82.25	14,257.45	171,089.35	86.37	14,970.32	179,643.84	90.69	15,718.84	188,626.03	95.22	16,504.78	198,057.33
DIRECTOR OF HUMAN RESOURCES	74.42	12,899.66	154,795.90	78.14	13,544.64	162,535.69	82.05	14,221.87	170,662.48	86.15	14,932.97	179,195.60	90.46	15,679.62	188,155.39
DIRECTOR OF PUBLIC WORKS	78.34	13,578.52	162,942.26	82.25	14,257.45	171,089.35	86.37	14,970.32	179,643.84	90.69	15,718.84	188,626.03	95.22	16,504.78	198,057.33
FIRE CHIEF	78.34	13,578.52	162,942.26	82.25	14,257.45	171,089.36	86.37	14,970.32	179,643.82	90.69	15,718.84	188,626.04	95.22	16,504.78	198,057.32
POLICE CHIEF	87.45	15,157.56	181,890.69	91.82	15,915.43	190,985.22	96.41	16,711.21	200,534.46	101.23	17,546.77	210,561.20	106.29	18,424.11	221,089.26

Revised April 15, 2025

JOB CLASS	STEP A			STEP B			STEP C			STEP D			STEP E		
	Hr.	Monthly	Annual	Hr.	Monthly	Annual	Hr.	Monthly	Annual	Hr.	Monthly	Annual	Hr.	Monthly	Annual
ASSISTANT CITY ADMINISTRATOR	84.69	14,679.42	176,153.00	88.92	15,413.39	184,960.65	93.37	16,184.06	194,208.69	98.04	16,993.26	203,919.12	102.94	17,842.92	214,115.08
CITY ADMINISTRATOR	105.21	18,236.06	218,832.71	112.57	19,512.58	234,151.00	118.20	20,488.21	245,858.56	122.34	21,205.30	254,463.61	143.79	24,923.02	299,076.24
DEPUTY CITY ADMINISTRATOR	100.47	17,414.72	208,976.62	105.49	18,285.45	219,425.45	110.77	19,199.73	230,396.72	116.31	20,159.71	241,916.56	122.12	21,167.70	254,012.38
DEPUTY CITY ADMINISTRATOR/DIRECTOR OF FINANCE	100.47	17,414.72	208,976.62	105.49	18,285.45	219,425.45	110.77	19,199.73	230,396.72	116.31	20,159.71	241,916.56	122.12	21,167.70	254,012.38
DIRECTOR OF ADMINISTRATIVE SERVICES	80.69	13,985.88	167,830.53	84.72	14,685.17	176,222.03	88.96	15,419.43	185,033.15	93.41	16,190.40	194,284.81	98.08	16,999.92	203,999.05
DIRECTOR OF COMMUNITY SERVICES	80.69	13,985.88	167,830.53	84.72	14,685.17	176,222.03	88.96	15,419.43	185,033.15	93.41	16,190.40	194,284.81	98.08	16,999.92	203,999.05
DIRECTOR OF DEVELOPMENT SERVICES	80.69	13,985.88	167,830.53	84.72	14,685.17	176,222.03	88.96	15,419.43	185,033.15	93.41	16,190.40	194,284.81	98.08	16,999.92	203,999.05
DIRECTOR OF HUMAN RESOURCES	76.65	13,286.65	159,439.78	80.49	13,950.98	167,411.76	84.51	14,648.53	175,782.36	88.74	15,380.96	184,571.47	93.17	16,150.00	193,800.05
DIRECTOR OF PUBLIC WORKS/CITY ENGINEER	80.69	13,985.88	167,830.53	84.72	14,685.17	176,222.03	88.96	15,419.43	185,033.15	93.41	16,190.40	194,284.81	98.08	16,999.92	203,999.05
FIRE CHIEF	80.69	13,985.88	167,830.53	84.72	14,685.17	176,222.04	88.96	15,419.43	185,033.13	93.41	16,190.40	194,284.82	98.08	16,999.92	203,999.04
POLICE CHIEF	90.07	15,612.28	187,347.41	94.57	16,392.90	196,714.77	99.30	17,212.54	206,550.50	104.27	18,073.17	216,878.03	109.48	18,976.83	227,721.94

Agenda Item No: 1.h

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 15, 2025
Submitted by: Thomas Hatch
From: City Administrator

Subject:
Reject Proposal for Public-Private Ambulance Subcontracting Partner - RFP NO. AD 2024-01

Financial Impact:
Fiscal Impact:
None.

Summary:
In October of 2024, the City of Placentia requested proposals to enter into a Professional Services Agreement with the (PSA) for the purpose of establishing a public-private ambulance subcontracting partnership. The concept was to establish a partnership for the purpose of submitting a bid to provide service to Region A of the County of Orange 911-Basic Life Support (BLS) Ambulance Exclusive Operating Area (EOA). The project was publicly solicited through a Request For Proposals (RFP) process, and one proposal was received by the deadline of October 28, 2024, from Lynch EMS. The City has subsequently determined that it is not in the City's best interest to participate in the County's EOA RFP process, and the deadline for County proposals has also recently closed. Staff recommends that the City Council reject the proposal and cancel this RFP process.

Recommendation:
Recommended Action:
1. Reject the proposal received from Lynch EMS, and cancel the RFP process.

Strategic Plan Statement:
There is no specific strategic planning goal or objective associated with this agenda item.

Discussion:
Late last year, the County of Orange had communicated that they were preparing to go out to bid for Region A 911-BLS Ambulance Exclusive Operating Area (EOA). The City of Placentia initiated a process to competitively select a partner for the purpose of potentially jointly developing and submitting a proposal to the County RFP. At the time it was not clear whether, and to what degree, the City would actually submit a proposal.

The City released an RFP in early October of 2024 and by the deadline of October 8, 2024, one proposal was received from Lynch EMS. The City later determined that it will not be submitting a proposal into the County's competitive process, and the County deadline for

submissions has recently passed. Page 5 of the RFP states that the City reserves the right to reject any and all proposals. Staff recommends that the City reject the proposal received from Lynch EMS and cancel the RFP process.

Fiscal Impact Summary:
There is no fiscal impact related to this action.

Agenda Item No: 2.a

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 15, 2025
Submitted by: Lydie Gutfeld
From: Community Services

Subject:
Public Hearing and Consideration of the Ordinance of the City Council of the City of Placentia, California amending the Municipal Code to establish a comprehensive regulatory framework for city special events on public property. Determination that the adoption of the Ordinance is exempt under the California Environmental Quality Act.

Financial Impact:
Fiscal Impact:
There is no fiscal impact to the City's General Fund for this item.

Summary:
This Ordinance amends Title 14 (Public Property) of the City of Placentia Municipal Code with the addition of Chapter 14.18 (Special Events Permit) which provides a full regulatory scheme for special events and a process for obtaining special event permits. In addition, it amends Section 10.28.010 (Drinking in Public) of Chapter 10.18 (Intoxication) of Title 10 (Peace, Morals, and Safety) of the City of Placentia Municipal Code to allow the use of alcohol at a special event with the issuance of a special event permit. This Ordinance also repeals Chapter 13.60 (Parades – Assemblages as those regulations are now codified in Chapter 14.18. Finally, it amends Title 1 (General Provisions) Chapter 1.14 (Temporary Suspension of Regulatory Ordinances) of the City of Placentia Municipal Code granting the City Administrator the ability to suspend provisions of the Municipal Code, with regard to special events.

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions to:

1. Open the Public Hearing to consider proposed Special Event Permit and Application Procedure Ordinance; and
2. Received the Staff report, consider all public testimony, ask any questions of Staff; and
3. Close the Public Hearing; and
4. Determine that the adoption of Ordinance No. O-2025-03 is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines section 15061 (b)(3); and
5. Waive full reading, by title only, and introduce for first reading of Ordinance No. O-2025-03, an Ordinance of the City Council of the City of Placentia, California amending Title 1 (general provisions), Chapter 14 (temporary suspension of regulatory ordinances) amending Section 10.28.010 (drinking in public) of Chapter 10.18 (intoxication) of Title 10 (peace, morals and safety), repealing Chapter 13.60 (parades - assemblages) of Title 13 (vehicles & traffic) and amending Title 14 (public property) with the addition of

Chapter 14.18 (special events permit), to establish a comprehensive regulatory framework for city special events on public property; and by title only, and introduce for first reading of Ordinance No. O-2025-03, an Ordinance of the City Council of the City of Placentia, California amending Title 1 (general provisions), Chapter 14 (temporary suspension of regulatory ordinances) amending Section 10.28.010 (drinking in public) of Chapter 10.18 (intoxication) of Title 10 (peace, morals and safety), repealing Chapter 13.60 (parades - assemblages) of Title 13 (vehicles & traffic) and amending Title 14 (public property) with the addition of Chapter 14.18 (special events permit), to establish a comprehensive regulatory framework for city special events on public property; and

6. Authorize the Interim City Administrator to execute all necessary documents, in a form approved by the City Attorney.

Strategic Plan Statement:
This item is consistent with the City Council approved 5-Year Strategic Goal to implement Goal 1: ensuring long-term fiscal sustainability and Goal 2: Increase Community Engagement. This project meets this goal of long-term fiscal sustainability by putting in place a special event permit that will have fees for the ordinance and fees for utilization of city staff and equipment. This project meets the goal of increased community engagement by providing a streamline process for special events within the City of Placentia that would allow for the special event permit to allow alcohol use at these events that are highly attended by the community.

Discussion:
The proposed ordinance introduces a new Special Event Permit process and includes amendments to related sections of the municipal code. The update is necessary to ensure compliance with current laws, address First Amendment considerations, and modernize outdated provisions. In addition, the proposed ordinance provides a higher level of efficiency and effectiveness in the logistical preparation for city wide events and events with City Partnership to include the temporary suspension of regulatory ordinances that pertain to alcohol sales and loud noise from entertainment.

Council previously expressed a preference for a streamlined process, particularly regarding the recurring need to waive the city's alcohol ordinance for annual events. This prompted a review of the existing code; however, due to shifting priorities and leadership changes, the update was delayed. The revised ordinance aims to simplify the permitting process while maintaining regulatory compliance.

It is the purpose and intent of the City Council to establish standards for the issuance of a permit for special events to use City streets, parks, facilities and services. It is recognized that these special events enhance the City's lifestyle and provide benefits to the citizens through the creation of unique venues for entertainment that are not normally provided as part of governmental services. It is further intended to create a mechanism for cost recovery for special events without adversely impacting those events that contribute to the community. It is also the intent of the City Council to protect the rights of its citizens to engage in protected free speech expression activities. Consequently, it is not the intent of this ordinance to regulate conduct, the sole or principal object of which is the expression, dissemination or communication by verbal, visual, literary or auditory means of opinion, views or ideas which are protected by the First Amendment of the United States Constitution or Article 1, Section 2 of the California Constitution.

Due to numerous requests for financial assistance with City Supported events from local and

regional non-profit organizations, staff felt it was crucial to outline the procedure of waiving fees from a cost recovery perspective.

To summarize the cost recovery section of the ordinance: Unless otherwise specified or waived by the City Council, the City Administrator shall assess charges for all City personnel involved in an Event or the permit processing. These charges shall be based on the approved cost recovery schedule set by the City Council in the resolution governing fees and charges or, if not referenced in the resolution, the actual cost of such personnel. Additionally, actual costs may be charged for the use of City equipment and other non-personnel expenses associated with the Event.

The Interim City Administrator may require prepayment of these fees or a reasonable estimate of such costs at the time the completed application is approved. However, the Interim City Administrator may extend the deadline for filing or payment for good cause, or the City may waive all or part of the expense reimbursement under the conditions outlined below. The reasonable estimate may be based on costs incurred by the City in previous years for the same or similar events.

The issuance of a permit under this Chapter does not obligate the Interim City Administrator to provide City services, equipment, or personnel in support of an Event.

The City Council may waive the City's right to seek reimbursement under the following conditions:

1. The Event serves a public purpose and provides a benefit to City residents; and
2. The permittee is unable to generate sufficient revenue from the Event to cover City costs.

When determining whether an Event serves a public purpose, the following factors may be considered:

a. Whether the Event is organized and conducted by a tax-exempt nonprofit organization that operates within or provides substantial services to the City;
b. Whether the organization benefits the general public and does not exclude participation (even if an admission or participation fee is required); and
c. Whether City-provided services will enhance crowd or Event control and improve overall public safety.

The ordinance has been reviewed at length by City Attorney, Community Services, Public Works, Fire and Police Department heads.

Fiscal Impact Summary:

Fiscal Impact:

No financial impact.

Attachments
Special Event Ordinance final 3.14.25.docx

ORDINANCE NO. O-2025-__

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AMENDING TITLE 1 (GENERAL PROVISIONS), CHAPTER 14 (TEMPORARY SUSPENSION OF REGULATORY ORDINANCES), AMENDING SECTION 10.28.010 (DRINKING IN PUBLIC) OF CHAPTER 10.18 (INTOXICATION) OF TITLE 10 (PEACE, MORALS AND SAFETY), REPEALING CHAPTER 13.60 (PARADES - ASSEMBLAGES) OF TITLE 13 (VEHICLES & TRAFFIC) AND AMENDING TITLE 14 (PUBLIC PROPERTY) WITH THE ADDITION OF CHAPTER 14.18 (SPECIAL EVENTS PERMIT), TO ESTABLISH A COMPREHENSIVE REGULATORY FRAMEWORK FOR CITY SPECIAL EVENTS ON PUBLIC PROPERTY.

City Attorney Summary

This Ordinance amends Title 14 (Public Property) of the City of Placentia Municipal Code with the addition of Chapter 14.18 (Special Events Permit) which provides a full regulatory scheme for special events and a process for obtaining special event permits. In addition, it amends Section 10.28.010 (Drinking in Public) of Chapter 10.18 (Intoxication) of Title 10 (Peace, Morals, and Safety) of the City of Placentia Municipal Code to allow the use of alcohol at a special event with the issuance of a special event permit. This Ordinance also repeals Chapter 13.60 (Parades – Assemblages as those regulations are now codified in Chapter 14.18. Finally, it amends Title 1 (General Provisions) Chapter 1.14 (Temporary Suspension of Regulatory Ordinances) of the City of Placentia Municipal Code granting the City Administrator the ability to suspend provisions of the Municipal Code, with regard to special events.

A. Recitals

WHEREAS, the City of Placentia has the authority, under its police power, to enact regulations for the public peace, morals, and welfare of the City; and

WHEREAS, the City Council recognizes the substantial community benefits that may result from community events such as providing cultural enrichment, promote economic vitality, and enhance community identity; and

WHEREAS, the City Council of the City of Placentia desires to adopt a regulatory ordinance for the regulation of special events and for the more efficient processing of special event permits with an administrative process.

B. Ordinance

NOW, THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF PLACENTIA, HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 1.14 of Title 1 of the Placentia Municipal Code is hereby amended by adding new Section 1.14.015 as follows:

1.14.015 Special Event definition.

"Special Event" means an event for which a Special Event Permit is issued pursuant to Chapter 14.18 of Title 14 (Public Property) of the Placentia Municipal Code

SECTION 2. Sections 1.14.020 and 1.14.030 of Chapter 14 of Title 1 of the Placentia Municipal Code are hereby amended as follows:

1.14.020 Authority to suspend regulatory ordinances.

The ~~city council~~ **City Administrator, or his/her designee**, ~~by ordinance or resolution,~~ may suspend the operation of any one or more regulatory ordinances to the extent that such ordinances would otherwise apply to one or more specifically designated **Special Events** ~~conducted, sponsored, co-sponsored or sanctioned by the city~~, and which, in the judgment of the ~~city council~~ **City Administrator, or his/her designee**, would interfere with or impede ~~the conduct of~~ such designated ~~special events~~ **Special Events**.

1.14.030 Procedure.

In suspending the operation of any regulatory ordinance, the ~~city council~~ **City Administrator, or his/her designee** shall**, on the Special Event permit**:

(1) Identify the event;

(2) Specify, in as detailed manner as feasible, the exact date or dates and starting and ending times of such suspension;

(3) Identify the person or persons or organizations to which such suspension shall apply;

(4) Designate the ordinance, code section or portion thereof which is to be suspended and, if any portion thereof is to remain in effect as to such persons or event, designate such portions;

(5) Impose such conditions, restrictions or limitations upon the conduct of such event, or upon the suspension of such ordinance as are deemed necessary to protect the public health, safety and welfare; and

(6) Specifically, state that, except as to the event, the time, and the persons or organizations so designated, such ordinances shall remain in full force and effect.

SECTION 3. Section 10.28.10 (Drinking in Public) of Chapter 10.28 (Intoxication) of Title 10 (Peace, Morals and Safety) is amended to read as follows:

10.28.010 Drinking in public.

No person shall drink any alcoholic liquor on any street, alley, sidewalk or parkway or any park, railway depot or other place open to the public or in any automobile within the city; except, that nothing in this section shall apply to any premises holding an on-sale liquor license from the state **or a Special Event Permit issued pursuant to Chapter 14.18 of this code that permits alcohol use during the Special Event**.

SECTION 4. Chapter 13.60 ("Parades – Assemblages") of Title 13 (Vehicles & Traffic) is hereby repealed in its entirety.

SECTION 5. Title 14 (Public Property) is hereby amended by adding Chapter 14.18 (Special Events Permit) as follows:

Chapter 14.18 City Special Events.

14.18.010 Purpose.
14.18.020 Definitions.
14.18.030 Special Event Permit required, prohibited events
14.18.040 Exemptions.
14.18.050 Application Procedures.
14.18.060 Application form and content.
14.18.070 Action on application
14.18.080 Permit conditions.
14.18.090 Grounds for denial.
14.18.100 Permit issuance.
14.18.110 Special security assignments and submission of security plan.
14.18.120 Fire Department, Police Department and Public Works Department review.
14.18.130 Indemnity agreement.
14.18.140 Insurance requirements.
14.18.150 Cleanup deposits for Events.
14.18.160 Cost recovery.
14.18.170 Appeal procedure.
14.18.180 Violation.
14.18.190 Revocation.

14.18.200 Interfering with activity prohibited.
14.18.210 Rules and regulations.
14.18.220 Unlawful use of City name.
14.18.230 Applicability.
14.18.240 Severability.

14.18.010 Purpose

It is the purpose and intent of the City Council to establish standards for the issuance of a permit for special events to use City streets, parks, facilities and services. It is recognized that these special events enhance the City's lifestyle and provide benefits to the citizens through the creation of unique venues for entertainment that are not normally provided as part of governmental services. It is further intended to create a mechanism for cost recovery for special events without adversely impacting those events that contribute to the community. It is also the intent of the City Council to protect the rights of its citizens to engage in protected free speech expression activities. Consequently, it is not the intent of this ordinance to regulate conduct, the sole or principal object of which is the expression, dissemination or communication by verbal, visual, literary or auditory means of opinion, views or ideas which are protected by the First Amendment of the United States Constitution or Article 1, Section 2 of the California Constitution.

14.18.020 Definitions

For purposes of this Chapter, the following words and phrases when used in this chapter shall mean:

(1) *Amplified sound*. Music or speech projected or transmitted by electronic equipment, including, but not limited to, an amplifier, loudspeakers, or similar devices.

(2) *Applicant*. Any person, group, organization, or entity that seeks a Special Event Permit from the City to conduct or sponsor an Event governed by this Chapter. An applicant must be 18 years of age or older.

(3) *Athletic event*. An occasion in which a group of persons collectively engage in a sport or other form of physical exercise on a City street, sidewalk, alley, or other street right-of-way, which obstructs delays, or interferes with the normal flow of pedestrian or vehicular traffic or does not comply with traffic laws and controls. Athletic events include mass participation sports such as marathons, running events, bicycle races or tours or other such spectator sports.

(4) *Block party*. A festive gathering on a residential or commercial street or area requiring a closure of a street, or a portion thereof, to vehicular traffic and use of the street for the festivity.

(5) *Chief of Police*. The Chief of Police or his/her authorized designee.

(6) *City Administrator*. The City Administrator or his/her authorized designee.

(7) *City Facility*. City Facilities include, but is not limited to, streets, sidewalks, rights of way, Parks and facilities, as well as any easements over private property for the benefit of the public.

(8) *Event (Special Event)*. An athletic event, block party or other special event.

(9) *Other special event*. A street fair, circus, farmers market, street market, art and craft show, procession, exhibition (i.e., car show, air show), carnival, festival, indoor or outdoor musical concert or other event or gathering which occurs on a City street, sidewalk, alley or other street right-of-way, City park, or City facilities or which:

a. Is likely to obstruct, delay, or interfere with the normal flow of pedestrian or vehicular traffic; or

b. Whose participants are likely not to comply with traffic laws and controls; or

c. Which involves the use or impacts upon public property or facilities and the provision of City public safety services in response thereto.

(10) *Parade*. Any procession or assemblage of two or more persons or vehicles moving on or along any public street or place for the purpose of advertising, promoting or celebrating any show, event, special day, exhibition, game or any goods, wares or merchandise.

(11) *Park*. Includes all parks, parkways, medians, pedestrian malls, plazas, greenbelts, gardens, lakes, and any other property owned or controlled by the City, including structures thereon and off-street parking areas that are used in connection therewith, which are operated or maintained for passive or active recreational purposes. The term “park” also includes any property owned or controlled by the City as open space, including undeveloped sites for future parks. The term “park” does not include the City Hall facility.

(12) *Permit application fee*. The fee to be paid by the special event permit applicant at the time the application is filed with the Community Services Department, pursuant to the application fee schedule established by resolution of the City Council.

(13) *Permittee*. Any person or organization that is issued a special events permit by the City Administrator.

(14) *Public property*. Includes all City owned or controlled real property, including, but not limited to, streets and sidewalks, rights of way, parks, and facilities, as well as any easements over private property for the benefit of the public.

14.18.030 Special event permit required, prohibited events.

(1) Except as provided by the terms of a permit, lease, or contract which has been specifically authorized by the City Council, no person shall conduct or cause to be conducted, participate or engage in, hold, manage, permit or allow another to conduct an Event, in, on or upon any City Facility without first having obtained a Special Event Permit pursuant to this Chapter not less than 60 days prior to the Event.

(2) The City Administrator is authorized to issue permits for Events occurring within or on City Facilities pursuant to the standards established in this Chapter. The City Administrator and/or Chief of Police is authorized to coordinate the issuance of a permit for such Events with other public agencies through whose jurisdiction or property such Event or portion thereof shall occur and to issue a permit upon the concurrence of the other public agencies involved. The issuance of a permit shall confer upon the permittee the right to control and regulate concessions within the venue of the Event in accordance with the terms and conditions set forth in the permit.

(3) The procedures or requirements of this Chapter shall not affect or supersede the provisions of law or the requirements for the issuance of fireworks, structural, electrical or other permits by City departments prescribed elsewhere in this Code, when such permits are otherwise required because of a particular condition or requirement of the Event.

(4) No person shall have, hold or conduct a Parade on or along any public street or in any public place unless the Parade is exempt pursuant to section 14.18.040

14.18.040 Exemptions.

A permit shall not be required under this Chapter for the below-listed activities, although the City Administrator may issue a permit or similar certificate to an organizer who requests such document. An exempt activity is required to comply with general regulations governing public health and safety.

(1) City Events, including those sponsored by or in which City is a partner.

(2) Filming activities pursuant to a film permit issued in accordance with Chapter 23.92 of this Code.

(3) Funeral procession by a licensed mortuary or funeral home.

(4) Activities conducted by a government agency (such as state, county, or school district) acting within the scope of its authority. This exemption does not apply when the government agency activity impedes upon any city-owned property or right-of-way.

(5) Promotional events or sidewalk sales within an integrated commercial development pursuant to Section 23.81.015 of this Code.

(6) Carnivals not on City Facilities and which are issued a permit in accordance with Chapter 10.48 of this Code.

(7) Use of parks or facilities pursuant to a permit issued in accordance with Section 14.08.230 of this Code.

(8) City parades.

14.18.050 Application procedures.

(1) *Application*. Any person desiring to sponsor an Event not exempted by Section 14.18.040 shall apply for a Special Event Permit by filing a verified application with the Community Services Department on a form supplied by the Community Services Department. All applications shall be submitted not less than 60 calendar days nor more than 12 months before the Event date. If the application is for a first amendment Event, the application must be submitted at least 48 hours prior to the Event.

(2) *Application fee*. An application for a permit to conduct an Event shall be accompanied by a non-refundable permit application fee in an amount established by resolution of the City Council.

14.18.060 Application form and content.

An application for a Special Event Permit shall be on a City form and signed by the applicant who is at least 18 years of age, and contain all of the following information:

(1) The name, mailing address, email address, and daytime and evening telephone number of the applicant, and a certification that the applicant will be financially responsible for any fees and costs that may be imposed for the Event.

(2) The name, mailing address and daytime and evening telephone numbers of an alternative person who may be contacted if the applicant is unavailable.

(3) The name, mailing address and daytime and evening telephone numbers of the person or persons chiefly responsible for the conduct of the Event.

(4) If the Event is proposed to be sponsored by an organization, the name, mailing address and telephone number of the organization and the authorized head of the organization. If such Event is designed to be held by, on behalf of, or for any organization other than the applicant, the applicant for such permit shall file a written communication from such organization authorizing the applicant to apply for such permit on its behalf, and certifying that it will be financially responsible for any costs or fees that may be imposed for the Event.

(5) The name of the person who will be present and in charge of the Event on the day of the Event and their contact information during the Event.

(6) The requested Event date, including the dates and times for set-up and clean-up, and the starting and finishing time of the Event. Also include two alternative dates.

(7) A description of the planned Event.

(8) The estimated number of participants.

(9) The approximate number of persons, animals or vehicles which will constitute the Event, the kinds of animals, a description of the types of vehicles to be used, the number of bands and other musical units and the nature of any equipment to be utilized to produce sounds or noise during Event, if any.

(10) The number of persons proposed or required to monitor or facilitate the Event and provide spectator or participant control and direction for Events using City streets or facilities.

(11) A site plan identifying the proposed Event and staging locations, including specific street closures or street routes, if any, or park area requested and parking areas. Should the event propose a road, lane or sidewalk closure, a detour and/or traffic control plan shall be submitted to the Engineering division of the Public Works Department for review and approval.

(12) The location of any sound amplification, electrical generators, stages, tents, canopies, cooking apparatus, food trucks, mechanical rides, jump houses, or other amusement attractions, and lights.

(13) A preliminary security plan and any monitors to be employed during the Event, including a site map showing emergency exit routes.

(14) Number and location of portable sanitation facilities, when appropriate, and other equipment or services necessary to conduct the Event with due regard for participant and public health and safety. Portable sanitation facilities shall include secondary containment.

(15) Provisions for first aid or emergency medical services, or both, where appropriate, based on Event risk factors, and the location of those services or stations.

(16) A complete list of all vendors participating in the Event, provided no less than 14 days prior to Event

(17) The proposed distribution or sale of any food or beverage, including alcoholic beverages. If alcoholic beverages are included, provide all applicable governmental licenses and registrations allowing the sale of alcoholic beverages at the Event no less than 14 days prior to Event.

(18) Any City equipment or personnel requested.

(19) Insurance information as required under this Chapter.

(20) Any supplemental information which the City Administrator shall find reasonably necessary, under the particular circumstances of the Special Event Permit application, to determine whether to approve or conditionally approve a Special Event Permit application pursuant to the provisions of this Chapter.

14.18.070 Action on application.

The City Administrator shall approve, conditionally approve, or deny an application on the grounds specified in Section 14.18.090. Such action shall be taken as expeditiously as possible and, in any case no later than fifteen (15) business days after the City Administrator receives a completed application for an Event unless the applicant agrees, upon the request of the City Administrator, to extend the time for making decision to a later date. Events for first amendment activity of an urgent nature and impacting the public right of way or public facilities will be handled on an expedited basis, in order to protect constitutional rights. If the application is denied, the City Administrator shall inform the applicant of the grounds for denial in writing, and shall further inform the applicant of his or her right of appeal. If the City Administrator relied on information about the Event other than that contained in the application, he/she shall inform the applicant of the additional information he/she considered. The applicant shall be notified of any permit conditions at the time the application is approved and of the applicant's right to appeal the permit conditions.

For Events which will require a substantial amount of City resources the City Administrator, in his/her discretion, may refer the Special Even Permit to the City Council for approval and/or additional permit conditions.

14.18.080 Permit conditions.

The City Administrator may condition the issuance of a Special Event Permit by imposing reasonable requirements which are necessary to protect the health, safety and welfare of persons and property, and to provide for adequate control of traffic. Such conditions may include, but need not be limited to the following:

(1) Alteration of the date, time, route or location of the Event proposed on the Event application.

(2) Conditions concerning the area of assembly and disbanding of Events.

(3) Conditions concerning accommodation of pedestrian or vehicular traffic, including restricting the Event to only a portion of a street.

(4) Requirements for use of traffic cones or barricades.

(5) Requirements for provision of first aid, sanitary or emergency facilities.

(6) Requirements for use of Event monitors and some method for providing notice of permit conditions to Event participants.

(7) Restrictions on the number and type of vehicles, animals, or structures at the Event, and inspection and approval of structures, equipment, and areas of assembly for safety by the Placentia Fire & Life Safety Department.

(8) Compliance with animal protection ordinances and laws.

(9) Requirements for waste disposal plan including proper sorting of waste streams and recovery of edible food in compliance with SB 1383, cleanup and restoration of City property. Organizers are responsible for the costs of waste disposal associated with the Event.

(10) Restrictions on use of amplified sound.

(11) An application for a Special Event Permit to conduct a block party may be conditioned on notice and approval by 50 percent of the owners or tenants of dwellings or businesses along the affected street(s).

(12) Compliance with any relevant ordinance or law in obtaining any legally required permit or license.

(13) Requirements for special security assignments and/or hiring of security.

14.18.090 Grounds for denial.

(1) *Considerations*. The City Administrator shall deny an application for a Special Event Permit if he/she determines from a consideration of the application and other pertinent information that one or more of the following exists:

a. The information contained in the application, or supplemental information requested from the applicant, is found to be materially false or misleading.

b. The applicant failed to complete the application form, or to pay any required fee or deposit, after having been notified that additional information, documents, and/or fee or deposit is required.

c. The City Administrator has earlier received an application to hold another Event at the same time and place requested by the applicant, or so close in time and place as to cause undue traffic congestion, or where the Police Department determines it is unable to meet the needs for police services for both Events.

d. The nature, time, route or size of the Event is reasonably likely to interrupt the safe and orderly movement of traffic in areas around the Event site, or

will disrupt the use of City streets at a time when they are usually subject to congestion.

e. The concentration of persons, animals, vehicles, or other equipment or materials at the site of the Event, or the assembly and disbanding areas around an Event, are reasonably likely to make it difficult for police, fire or ambulance services to access the Event or the areas around the Event.

f. The size and nature of the Event is such that the City does not reasonably believe that it can provide sufficient resources in order to ensure the public health and safety can be maintained both for the Event and for the rest of the City.

g. The size or nature of the Event is such that it is reasonably likely to require diversion of so great a number of City police, fire or other City personnel such that the City cannot ensure participants will stay within the boundaries of the Event, or that Event participants will be sufficiently protected.

h. The location of the Event is reasonably likely to substantially interfere with any construction or maintenance work scheduled to take place upon or along the City streets, or a previously granted encroachment permit.

i. The Event is reasonably likely to occur at a time when a school is in session, at a route or location adjacent to the school, and the noise created by the activities of the Event would substantially disrupt the educational activities of the school.

j. The Event will violate public health or safety law or fail to conform with the requirements of law or duly established City Council policy.

k. The applicant demonstrates an inability or unwillingness to conduct an Event pursuant to the terms and conditions of this Chapter or has failed to conduct a previously authorized or exempt Event in accordance with law or the terms of the permit, or both.

l. The Event will unreasonably interfere with the normal use of the City facility by residents.

(2) *Conditional approval*. When the grounds for denial of an application for a permit specified in subdivisions 1.c through 1.l of this Section can be corrected by solely altering the date, time, duration, or location of the Event, the City Administrator, instead of denying the application, may choose to conditionally approve the application pursuant to Section 14.18.080. The conditions imposed shall provide for only such modification of the applicant's proposed Event as are necessary to achieve compliance with subdivisions 1.c through 1.l of this Section, and shall be consistent with rules and regulations established by the City Administrator and approved by a resolution of the City Council. The applicant must submit the corrected information at least 21 days prior to the Event.

14.18.100 Permit issuance.

The City Administrator shall issue the Special Event Permit once the application has been approved, the applicant has agreed in writing to comply with the terms and conditions of the permit, and all of the requirements of this Chapter have been satisfied.

14.18.110 Special security assignments and submission of security plan.

The applicant or sponsor of an Event shall submit a plan setting forth the proposed security measures to be taken to protect the health, safety and welfare of the participants in the Event. The plan shall be submitted concurrently with the permit application to the Chief of Police who may require the alteration of the plan to provide greater security measures including but not limited to the hiring of private security personnel and/or City police officers at the applicant's expense as a condition of permit issuance.

14.18.120 Fire Department, Police Department and Public Works Department Review.

An official from the Fire & Life Safety Department, Police Department and/or Public Works Department may, after review of the scope of the Event, determine that additional resources are required to ensure public health and safety. The official from each of these respective departments will determine the potential risks to participants, community impacts, the level of emergency support required, and any additional resources which may be required. Applicant will bear all related costs of expenses for such additional resources.

14.18.130 Indemnification agreement.

Prior to the issuance of a Special Event Permit, the permit applicant or the authorized officer of the sponsoring organization must sign an agreement to reimburse the City for any costs incurred by it in repairing damage to City property or private property occurring in connection with the Event and proximately caused by the actions of the permittee or sponsoring organization, its officers, employees, agents or volunteers, or any person who was under the permittee's or sponsoring organization's control insofar as permitted by law. The agreement shall also provide that the permittee or sponsoring organization shall defend the City against, and indemnify and hold the City harmless from, any liability to any persons resulting from any damage or injury occurring in connection with the permitted Event proximately caused by the actions of the permittee or sponsoring organization, its officers, employees, agents, or volunteers, or any person who is under the permittee's or sponsoring organization's control insofar as permitted by law.

14.18.140 Insurance.

(1) *Liability*. The applicant or sponsor of an Event must possess or obtain public liability insurance to protect against loss from liability imposed by law for damages on account of bodily injury or property damage arising from the Event. Such insurance shall

name on the policy or by endorsement as additional insureds the City of Placentia, its officers, officials, employees and agents. Insurance coverage must be maintained for the duration of the Event. Coverage shall include, but is not limited to, a comprehensive general liability insurance policy issued by an insurance carrier approved by the City's Risk Manager with minimum limits of $1,000,000.00 combined single limit bodily injury and property damage for each occurrence, or at such limits determined to be necessary by the City's Risk Manager.

(2) *Food and beverage*. If food or nonalcoholic beverages are sold or served at the Event, the policy must also include an endorsement for products liability in an amount not less than $1,000,000.00, or at such limits determined to be necessary by the City's Risk Manager. If alcoholic beverages are sold or served at the Event, the policy must also include an endorsement for liquor liability in an amount not less than $1,000,000.00.

(3) *Automobile*. If the Event involves the use of licensed motorized vehicles, the policy must also include an endorsement for automobile liability in an amount not less than $1,000,000.00, or at such limits determined to be necessary by the City's Risk Manager.

(4) *Certificates of insurance*. A copy of the policy or a certificate of insurance along with all necessary endorsements must be filed with the City's Risk Manager no less than ten (10) business days before the date of the Event unless the City's Risk Manager for good cause waives the filing deadline. The Special Event Permit shall not be issued by the City Administrator until after the insurance policy or certificate of insurance along with the necessary endorsements have been filed by the applicant or sponsor and approved by the City's Risk Manager.

(5) *Additional insured endorsement*. The City of Placentia, its officers, employees, representatives, attorneys, and volunteers shall be named as additional named insureds with respect to liability arising out of activities performed by or on behalf of the applicant in connection with the Event as well as for automobiles owned, leased, hired, borrowed or used in connection with the Event.

14.18.150 Cleanup deposits for Events.

(1) *Cleanup deposit*. The applicant or sponsor of an Event shall be required to provide a cleanup deposit prior to the issuance of a Special Event Permit. The cleanup deposit shall be an amount based on the reasonable anticipated costs to be incurred by the City, taking into account the same or similar events occurring previously.

(2) *Refund*. The cleanup deposit shall be returned after the Event if the area used for the Event has been cleaned and restored to the same condition as existed prior to the Event. If the actual cost for cleanup is less than the estimated cost, the applicant will be refunded the difference. Should the amount of the bill exceed the cleanup deposit, the difference shall become due and payable to the City upon the applicant's receipt of the bill.

(3) *Waiver*. The cleanup deposit requirement may be waived by the City Administrator if the applicant or an officer of the sponsoring organization establishes to the satisfaction of the City Administrator that such requirement is not necessary.

(4) *Appeals*. If the applicant or sponsor disputes the cleanup charge, he/she must appeal to the City Administrator within five (5) calendar days after receipt of the bill or the charge shall be deemed reasonable. The decision of the City Administrator shall be final unless appealed pursuant.

14.18.160 Cost recovery.

(1) Except as provided herein or when waiver is approved by the City Council, the City Administrator shall charge for the cost of all City personnel involved in the Event or in the permit processing. The cost shall be based on the approved cost recovery schedule set by the City Council in the resolution governing fees and charges, or the actual cost of such personnel if not referenced in the resolution. Actual charges may also be made for the use of City equipment and other non-personnel expense for any Event. The City Administrator shall require prepayment of such fees for an Event or a reasonable estimate thereof at the time the completed application is approved, unless the City Administrator for a good cause extends the filing deadline or time for payment as prescribed herein or (b) the City waives all or part of the expense reimbursement as prescribed herein. The reasonable estimate may be based on cost incurred by the City in prior years for the same or similar events.

(2) The issuance of the permit pursuant to this Chapter in no way obligates or requires the City Administrator to provide any City services, equipment or personnel in support of an Event.

(3) The City's right to seek reimbursement may be waived by the City Council under the following conditions:

a. A public purpose will be served and the Event provides a benefit to the citizens of the City; and

b. The nature of the Event is such that it is determined the permittee is unable does to recover sufficient revenue from the Event to repay the City costs.

Factors to be considered in determining whether a public purpose is served shall include: whether the Event is organized and conducted by a tax exempt non-profit organization which operates from or provides substantial services within the City, whether the organization provides a benefit to the general public, and does not exclude participation by the general public (notwithstanding an admission or participation fee), and whether the services provided by the City will improve crowd or Event control and general public safety.

(4) If after issuance of the permit but prior to the occurrence of the Event, the Chief of Police determines that there is a need to provide additional police services, equipment or

personnel in direct support of the Event, the additional cost may be borne by the permittee. Failure to pay the additional cost may be grounds for revocation of the permit and/or grounds for refusal to issue future permits.

14.18.170 Appeal procedure.

(1) *Grounds*. The applicant shall have the right to appeal:

a. Denial of a permit.

b. A permit condition.

c. A determination that the applicant's insurance policy does not comply with the requirements specified in Section 14.18.140.

d. The cleanup deposit requirement as specified in Section 14.18.150.

e. The special security assignment and security plan requirement as specified in Section 14.18.110.

f. The cost recovery requirement as specified in Section 14.18.160.

(2) *Filing*. A notice of appeal stating the grounds of appeal with specificity shall be filed with the City Clerk within ten (10) calendar days after mailing or personal delivery of a notice of the action to be appealed. The appeal must be filed no later than Tuesday, 12:00 noon, in order to qualify to be placed on the City Council's next regular meeting agenda.

(3) *Hearing*. The City Council shall hear the applicant or a designated representative and receive any relevant information and documents. The decision of the City Council shall be final.

(4) *City Administrator*. If there is insufficient time for a timely appeal to be heard by the City Council prior to the date on which the Event is scheduled, the applicant may, at his or her option, request that the City Clerk schedule the appeal before the City Administrator. The City Administrator or his/her designee shall hold a hearing no later than two (2) business days after the filing of the appeal, and will render his/her decision no later than one (1) business day after hearing the appeal. If the appeal is heard before the City Administrator, the City Administrator’s decision shall be final.

(5) *Fees*. A fee in an amount established by resolution of the City Council shall be paid at the time of the filing of the notice of appeal.

14.18.180 Violations.

(1) Violations of this Chapter shall be charged to the applicant and/or sponsor of the Event pursuant to Chapters 1.08 (General Penalty) and 1.10 (Administrative Penalties) of this Code, as well as any other remedies available to the City at law or equity.

(2) In addition to the penalties provided for in Chapters 1.08 (General Penalty) and 1.10 (Administrative Penalties) of this Code, sponsors, applicants, or participants of an Event may be cited and/or ejected from the public property for violations of this Chapter after notice and an opportunity to cure the violation.

(3) In the event that the permittee violates any condition of the permit issued, the permittee may lose the ability to apply for a Special Event Permit within one year of the Event for which the violation occurred and/or any Event for which the applicant is the same as the permittee.

14.18.190 Revocation.

A Special Event Permit can be revoked by the City Administrator for any of the following reasons:

(1) Failure to comply with any permitting requirements or conditions of approval.

(2) Knowingly providing false, misleading, or fraudulent information.

(3) Failing to pay required fees, charges, or deposits.

(4) Failing to agree to the indemnification provisions or failing to provide proof of insurance to the extent required.

(5) The Event materially changes after a permit has been approved.

14.18.200 Interfering with activity prohibited.

(1) It is unlawful for any person to obstruct, impede or interfere with any authorized assembly, person, vehicle or animal participating in an Event for which a Special Event Permit has been issued.

(2) No person shall drive a vehicle between vehicles or person traversing the route of a parade, assemblages or Events authorized by a permit when such vehicles or persons are in motion.

(3) No person shall park along or within any portion of the route or side of an Event authorized by a permit, when the route of a parade, assemblage or Event has been posted as a no-parking zone.

14.18.210 Rules and regulations.

The City Administrator is authorized to promulgate additional policies, rules and regulations that are consistent with and that further the provisions set forth within this Chapter and the provisions of law that pertain to the conduct and operation of an Event.

The City Administrator may, at his/her discretion, delegate any or all of the functions hereunder, subject to all of the conditions of this Chapter.

14.18.220 Unlawful use of City name.

It is unlawful for any Event organizer to use in the title of the Event the words "The City of Placentia" or "City of Placentia", or facsimile of the seal or logo of the City of Placentia without City's written authorization.

14.18.230 Applicability.

The provisions of this Chapter shall apply to completed applications submitted on or after the effective date of this ordinance.

14.18.240 Severability.

If any portion of this Chapter is for any reason held to be invalid, such decision shall not affect the remaining portions of this Chapter. The City Council hereby declares that it would have adopted the Chapter or any portion thereof, irrespective of the fact that one or more portions be declared invalid, and to the extent such portions can be given effect without the invalid provisions or portions thereof shall be severable.

SECTION 6. Environmental Compliance: Pursuant to the provisions of the California Environmental Quality Act ("CEQA") (California Public Resources Code Sections 21000 et seq.) and State CEQA guidelines (Sections 15000 et seq.) the ordinance is not a "project" and further, that it can be seen with certainty that there is no possibility that the ordinance in question may have a significant effect on the environment, either directly or indirectly, and that therefore no environmental review under the CEQA is required, pursuant to CEQA Guidelines Section 15061 (b)(3).

SECTION 7. Severability: If any section, paragraph, sentence, clause, phrase or portion of this Ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed severable and such holding shall not affect the validity of the remaining portions hereof. The Mayor and City Council of the City of Placentia hereby declares that it would have adopted this ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed, and the balance of the ordinance be enforced.

SECTION 8. Certification: The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary

thereof, to be published and posted pursuant to the provisions of law and this Ordinance shall take effect thirty (30) days after passage.

INTRODUCED at a regular meeting of the City Council of the City of Placentia held on _____ __, 2025.

PASSED, APPROVED AND ADOPTED this ____ day of ____, 2025.

_____
Kevin Kirwin, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Placentia, held on the _____ day of _____ 2025 and adopted at a regular meeting of the City Council of the City of Placentia, held on the ___ day of _____, 2025 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

Agenda Item No: 2.b

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 15, 2025

Submitted by: Jennifer Lampman

From: Finance

Subject:
Public Hearing and Adoption of Proposed Comprehensive Fee and Rate Schedule for FY 2025/26

Financial Impact:
Fiscal Impact:
The proposed fee changes as of July 1, 2025, are intended to recover the cost of providing existing services associated with those fee-related regulatory functions and other programs.

Summary:
The City of Placentia is responsible for providing a variety of services to its citizens. Services that support the general public, such as public safety services are supported by tax and other non-fee revenues, while services that are more elective in nature and have specific individual beneficiaries are typically supported by user fee charges. User fee-related services are provided by many City departments, but tend to be more heavily concentrated in Planning, Building, Engineering and Community Services. By law, user fees must not exceed the cost of the service provided. The City Council can choose to set fees that fully recover the cost of service or place said fees at lower levels that provide a level of subsidy, or alternatively, reduce costs by reducing the level of service provided.

Annually, the City reviews its fees and makes adjustments to ensure fees are consistent with industry best practices and city processes, account for inflation and may also add new fees resulting from new programs and/or changes in service delivery.

Recommendation:
Recommended Action: It is recommended that the City Council consider the following actions:

1. Open the Public Hearing to consider amending the Placentia Comprehensive Fee Schedule for certain fees, rates, and charges for various City user services; and
2. Receive the Staff Report, consider all public testimony, and discuss the proposed fees; and
3. Close the public hearing; and
4. Adopt Resolution No. R-2025-13, a Resolution of the City Council of the City of Placentia, California, establishing and adopting certain City fees, rates, and charges for various City services with an effective date of July 1, 2025, for Fiscal Year 2025-26.

Strategic Plan Statement:

This item is consistent with the City Council approved Strategic Plan Goal 1: Ensure Long-Term Fiscal Sustainability", specifically Objective 1.3 to "Update Fee Study/ Cost Allocation Review".

Discussion:
See attached.

Fiscal Impact Summary:
Fiscal Impact:
Additional revenues expected from the Proposed Master Fee Schedule are intended to offset the cost of providing new or existing services associated with those fee-related regulatory functions and other programs. Changes to fees are for cost recovery purposes only.

Attachments
1. Resolution R-2025-13 - Fee Update for FY 25.26.pdf
2. Public Hearing Notices for Fee Study.pdf
Staff Report - Public Hearing - Citywide Fee Update FY25.26.pdf
Master Fee Schedule 4.15.25.pptx
Resolution Exhibit Master Fee Schedule - 04.25.pdf

RESOLUTION R-2025-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, ESTABLISHING AND ADOPTING CERTAIN CITY FEES, RATES, AND CHARGES FOR VARIOUS CITY SERVICES WITH AN EFFECTIVE DATE OF JULY 1, 2025 FOR FISCAL YEAR 2025-26

A. Recitals

WHEREAS, pursuant to the Mitigation Fee Act (Government Code section 66000 *et seq.*) the City of Placentia is authorized to adopt and implement fees, rates, and charges for municipal services; provided that such fees, rates, and charges do not exceed the estimated reasonable cost of providing such services; and

WHEREAS, notice of public hearing has been given pursuant to Government Code Section 6062a, oral and written presentations have been made and received, and the required public hearing has been held; and

WHEREAS, the City of Placentia desires to implement new fees, rates, and charges for various governmental services provided by the City of Placentia, as set forth herein; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred; and

WHEREAS, the actions implemented through the adoption of this Resolution are statutorily exempt under the California Environmental Quality Act per Section 21080(b)(8) of the Public Resources Code.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

1. Recitals. The recitals in Part A., above, are correct.

2. Estimated Costs. The fees, rates, and charges set forth in Exhibit A do not exceed the estimated reasonable cost of providing the service for which the fee, rate, or charge is levied.

3. Exhibit A. The fees, rates, and charges set forth in Exhibit A are hereby adopted and approved as the fees, rates, and charges for the services identified for each such fee, rate, or charge.

4. Effective Date of Fees. The fees, rates, and charges set forth in Exhibit A shall become effective on July 1, 2025.

5. Delegated Authority. The City Administrator is hereby delegated the authority to reduce one or more fees included in Exhibit A by up to 10% of the adopted fee amount, based on market conditions.

6. Severability. If any fee, rate, or charge adopted or increased by this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such fee, rate, or charge shall be deemed a separate, distinct, and independent provision of this Resolution, and such holding shall not affect the validity of the remaining fees, rates and charges adopted or revised herein. The City Council hereby declares that it would have adopted this Resolution and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one (1) or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

PASSED, ADOPTED AND APPROVED this 15th day of April 2025.

_____
Kevin Kirwin, Mayor

Attest:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 15th day of April 2025 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

Attachment:

Exhibit A: Master Schedule of User and Regulatory Fees – Effective July 1, 2025

City of Placentia
401 East Chapman Avenue
Placentia, CA 92870

City Clerk's Office (714) 993-8231

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Placentia will hold a public hearing in the **Council Chambers** of Placentia City Hall, 401 E. Chapman Avenue on **Tuesday, April 15, 2025 at 7:00 p.m.** or as soon thereafter as the matter may be heard, to consider the following item:

The adoption of a Resolution Establishing and Updating User and Regulatory Fees and Charges.

ALL INTERESTED PERSONS are invited to attend this hearing and express opinions upon the items listed above.

ANY WRITTEN MATERIALS to be submitted must be submitted to the City Clerk at least twenty-four (24) hours prior to the hearing.

IF YOU CHALLENGE this proposal in court, you may be limited to, raising only those issues you or someone else raised at the public hearings described in this notice or written correspondence delivered to the City Clerk at 401 E Chapman Avenue, Placentia, CA 92870.

FURTHER INFORMATION on these items may be obtained at the City Clerk's Office or by telephone: (714) 993-8231

Attest: Nancy Albitre-Seely, Interim Deputy City Clerk

PUBLISHED: Friday, March 25, 2025 – *OC Register*
POSTED: Thursday, March 24, 2025

City of Placentia
401 East Chapman Avenue
Placentia, CA 92870

City Clerk's Office (714) 993-8231

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Placentia will hold a public hearing in the **Council Chambers** of Placentia City Hall, 401 E. Chapman Avenue on **Tuesday, April 5, 2022 at 7:00 p.m.** or as soon thereafter as the matter may be heard, to consider the following item:

The adoption of a Resolution Establishing and Updating User and Regulatory Fees and Charges.

ALL INTERESTED PERSONS are invited to attend this hearing and express opinions upon the items listed above.

ANY WRITTEN MATERIALS to be submitted must be submitted to the City Clerk at least twenty-four (24) hours prior to the hearing.

IF YOU CHALLENGE this proposal in court, you may be limited to, raising only those issues you or someone else raised at the public hearings described in this notice or written correspondence delivered to the City Clerk at 401 E Chapman Avenue, Placentia, CA 92870.

FURTHER INFORMATION on these items may be obtained at the City Clerk's Office or by telephone: (714) 993-8231

Attest: Karen O'Leary, Deputy City Clerk

PUBLISHED: Thursday, March 31, 2022 – Placentia News Times
POSTED: Thursday, March 31, 2022

Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF FINANCE

DATE: APRIL 15, 2025

SUBJECT: **PUBLIC HEARING: ADOPTION OF PROPOSED COMPREHENSIVE FEE AND RATE SCHEDULE**

FISCAL IMPACT: The proposed fee changes as of July 1, 2025, are intended to recover the cost of providing existing services associated with fee-related regulatory functions and other programs.

SUMMARY:

The City of Placentia is responsible for providing a variety of services to its citizens. Services that support the general public, such as public safety services are supported by tax and other non-fee revenues, while services that are more elective in nature and have specific individual beneficiaries are typically supported by user fee charges. User fee-related services are provided by many City departments, but tend to be more heavily concentrated in Planning, Building, Engineering and Community Services. By law, user fees must not exceed the City's cost to provide the service. The City Council can choose to set fees that fully recover the cost of service or place said fees at lower levels that provide a level of subsidy, or alternatively, reduce costs by reducing the level of service provided.

Annually, the City reviews its fees and makes adjustments to ensure fees are consistent with industry best practices and city processes, account for inflation and may also add new fees resulting from new programs and/or changes in service delivery. This consistent review and adjustment of fees provides multiple benefits, including:

- Increasing the availability of General Fund revenues to be used for services and activities available to all residents and businesses, such as public safety services.
- Keeping pace with general cost inflation.
- Avoiding fee spikes that are more likely to occur when municipalities leave fees unchanged for a multi-year period.
- Providing fee payers, City staff, and City policymakers with a pattern of consistency that provides information for forecasting and decision-making purposes.
- Helping to meet fee-payer service level expectations by collecting fees to fund the existing level of services provided.
- Encouraging generational equity among fee payers by avoiding long-term stagnation of fees followed by significant fee increases.

The City engaged Clear Source Financial Consulting to conduct a comprehensive fee study in 2022. Prior to that, fee studies were completed in 2018, 2012 and 2007; Prior to 2007, the City's fee schedule had not been updated since 1990.

Following Clear Sources's recommendation to review and adjust fees annually, staff is proposing an adjustment of all fees by 3.1%, the CPI for All Urban Consumers (Los Angeles-Long Beach-Anaheim, CA) for February 2025.

RECOMMENDATION:

It is recommended that the City Council consider the following actions:

1. Open the Public Hearing to consider amending the Placentia Comprehensive Fee Schedule for certain fees, rates, and charges for various City user services; and

2. Receive the Staff report, consider all public testimony, and discuss the proposed fees; and

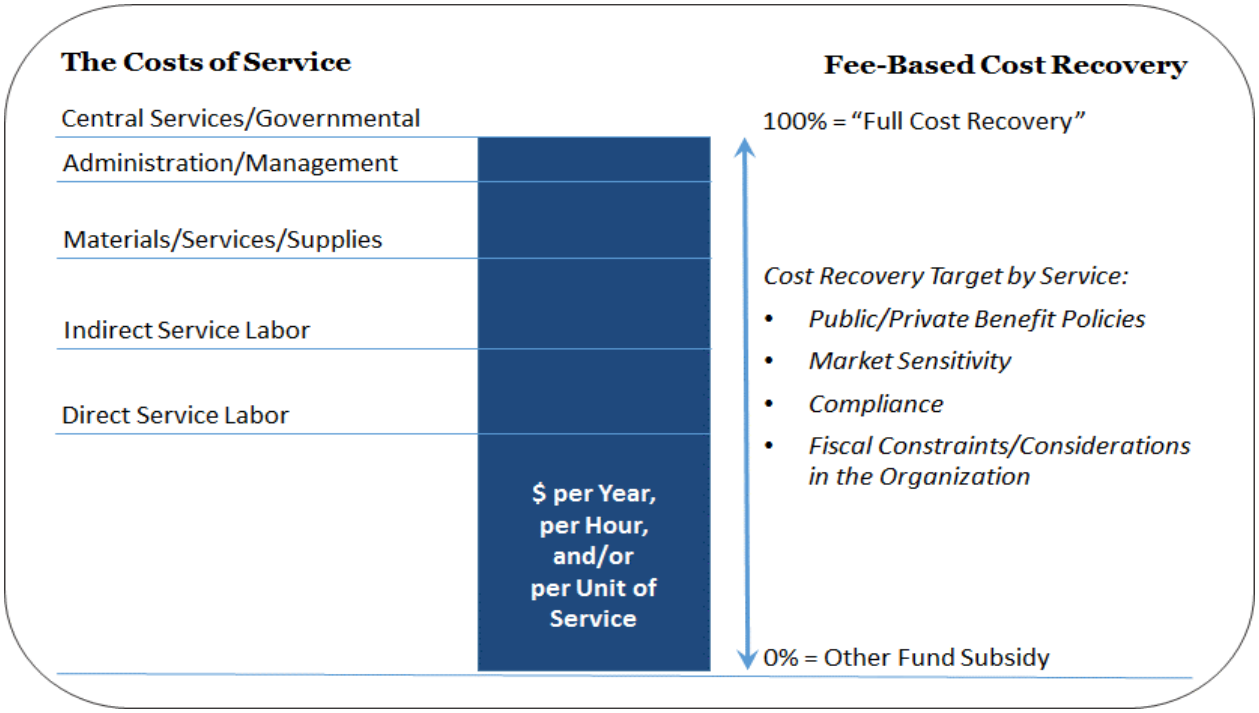
3. Close the public hearing; and

4. Adopt Resolution No. R-2025-13, a Resolution of the City Council of the City of Placentia, California, establishing and adopting certain City fees, rates, and charges for various City services with an effective date of July 1, 2025, for Fiscal Year 2025-26.

DISCUSSION:

The proposed fees are intended to comply with applicable federal, state, and local laws including providing confirmation that the proposed fees and charges are not a tax as defined in Article 13C of the California Constitution and that the proposed fees are no more than necessary to cover the reasonable costs of the City's activities and services addressed in the fees. Additionally, the manner in which the costs are allocated to a payor bear a fair and reasonable relationship to the payor's burdens on, or benefits received from the activities and services provided by the City.

Nearly every service for which a fee is imposed can be illustrated as follows, contrasting the components of the full cost of service, which is the maximum fee amount justified, against the local agency's goals for cost recovery:



The City engaged Clear Source Financial Consulting to conduct a comprehensive fee study in 2022. Following their recommendation, staff is proposing an adjustment of all fees by 3.1%, the CPI for All Urban Consumers (Los Angeles-Long Beach-Anaheim, CA) for February 2025.

Other changes proposed to the fee schedule are outlined below.

Fire Prevention Fees

Fire staff is recommending the addition of a two new fees:

- Occupancy before approval ($220)- recover costs associated with the Fire Marshal's time to inspect the site and ensure safety compliance.
- Work without a permit (actual cost or specified system inspection fee)- recover costs associated with the Fire Marshal's time to inspect the site and ensure safety compliance.

The proposed changes will allow the City to recover a much higher percentage of its costs related to its fire operations.

Development Services

After reviewing current services provided at the development services counter, staff is recommending the addition of the following new fees.

- *Appeal of short-term rental permit revocation-* The City established a short-term rental program in 2019 with 68 short term rentals currently operating within the City. Municipal Code section §6.45.160 allows for the revocation of short term residential rental permits when the operator is determined to be in violation of the requirements of the code. Included in this section is an outline of the process for appealing the decision of the Director of Development Services to revoke the permit including an appeal to the Planning Commission and subsequently to the City Council. Currently the City's fee schedule only has one fee for the appeal of staff decisions to the Planning Commission and/or City Council, proposed to be $3,374 and $5,735 respectively.

  Many short-term rental operators are small businesses who may not generate enough revenue to justify such a high fee, and there is considerably less staff time involved in processing these types of appeals compared to development projects. Staff is recommending establishing a new fee for the appeal of a revocation of a short-term residential rental permit to more accurately reflect the City's cost in reviewing these types of appeals.

- *Misc. Building fees*- to recover the cost of inspections of various types of construction, many which require multiple inspections, staff is recommending adding fees for projects such as seismic retrofit, T-bar ceiling, carports, fireplaces, covered porches, house fan implementation, electrical subpanels, and capping electrical work among others.

Technology fees

In 2009, the City Council approved resolution R-2009-105 to recover costs associated with digitizing and modernizing technology in the Development Services and Public Works Departments. Examples included in the study supporting these fees were implementation of a building permit database, geographic information systems (GIS), and the digitizing, storage and retrieval of past and future permits and plans related to all properties and public improvements in the City.

Some of these projects have been implemented and the City is now paying annual software subscription fees on them, however some projects identified in the 2009 study such as the online permitting system and digitization were just recently implemented or still need to be completed. In addition, the increased use of technology citywide, not just within Development Services and Public Works, the need for additional information technology support, and many vendors transitioning to annual subscription-based service have increased the City's software costs significantly.

Staff is recommending removing the restriction on the use of funds generated by the technology fee and allowing those funds to support technology enhancements and maintenance citywide.

Code Enforcement

Staff is proposing eliminating the “Massage Technician Permit” fee as staff does not do any additional background check or administrative work above the “Massage Establishment Permit” and cannot justify charging this additional fee.

Public Works

For FY25/26, staff is proposing the addition of an “Address Issuance” fee to recover the cost of staff time to research and issue addresses. Requests for addresses can vary in nature from simple requests such as utility pedestals or accessory dwelling units (ADUs), to more complex requests which take more time to research and process such as single-family residences and large development projects such as the Cenza. Different fees would be charged based on whether it’s a simple or complex request due to the differences in staff time needed to complete the request. The proposed fee is $168 for simple and $504 for complex requests.

Finance

The City accepts credit cards for payment for a multitude of services such as business licenses and permits, and has been paying credit card processing fees from the General Fund. In FY23/24, the City paid approximately $71,000 in credit card processing fees, and is projected to pay a similar amount in the current fiscal year. The City anticipates an increased use of credit cards in future fiscal years as we fully implement the online permitting software in development services and public works as well as the public’s increasing use of credit cards or other forms of electronic payment such as apple pay for payment.

Credit card processing fees vary depending on the type of card used (Visa vs Mastercard) and even vary depending on the level of card (mileage or reward program) and range from 1.7%-4%. To recover a portion of these costs and reduce the subsidy from the General Fund for the customer’s convenience, staff is proposing implementing a two- and one-half percent (2.5%) credit card processing fee for payments made by credit card. Customers will have the option to pay via check, and/ or electronic payments (ACH) without any additional fees, but would be charged the processing fee if they chose to pay by credit card.

Neighboring agencies such as County of Orange (2.29%), Orange County Fire Authority (2.45%), Cypress (2.9%), Tustin (1.7%), Stanton (2.6%), Newport Beach (2.85%), Huntington Beach (3%), and most recently Garden Grove (2.2%), charge credit card processing fees to recover the costs of processing these payments.

FISCAL IMPACT:

Additional revenues expected from the Proposed Master Fee Schedule are intended to offset the cost of providing existing services associated with those fee-related regulatory functions and other programs. Changes to fees are for cost recovery purposes only.

Attachments:

1. Resolution R-2025-13 - Establishing and Adopting Certain Fees, Rates, and Charges for Certain City Services effective July 1, 2025
2. PowerPoint Presentation
3. Public Hearing Notice


City of Placentia
Master Fee Schedule Update
April 15, 2025
PLACENTIA CIVIC CENTER

Background

- The City maintains a Master Fee Schedule identifying applicable fees for various City Services.

- Fees differ from taxes in that cities collect fees and charges for government services performed at the request of, or specifically for, a particular individual, business or group…as opposed to services performed for the community as a whole.

<u>Taxes</u>
Paid by everyone for government services that benefit the entire community such as public safety.



<u>Fees</u>
Paid by individual, business or group for government services that directly benefits themselves such as permits for private swimming pools, facility rentals and business licenses.

Why Should Fees be Reviewed Frequently?

- Recovering the costs of providing fee-related services directly influences the City's fiscal health and increases the City's ability to meet the service level expectations of the fee payers.

- A fee for service ensures that the individual bears most, if not all, of the cost incurred by the City to provide that service.

- Frequent reviews of fees and charges for service ensures rates are adjusted for inflation and reduces the likelihood for significant increases in any one given year.

Background

- The Master Fee Schedule outlines permit fees and charges for services citywide but does not include general taxes such as property or sales tax, or Development Impact Fees (DIFs).
    - These fees are on a different schedule and presented to City Council separately.
- User Fees must be linked to and not exceed the estimated reasonable cost of providing the service.
- The full cost of service sets the maximum limit of a cost-based fee.
    - Cost of service includes direct program costs for labor, services, and supplies
    - Facilities overhead
    - Departmental Administration
    - Citywide administration and central support services

Background

- The City engaged Clear Source Financial Consulting in 2022 to conduct a Comprehensive User Fee Study which was presented to and adopted by City Council on April 5, 2022.

- Clear Source recommended an annual review of all fees and adjustment for inflationary factors in subsequent fiscal years, with comprehensive fee studies recommended every 3-5 years.

- The February 2025 CPI data for the Los Angeles-Long Beach-Anaheim, CA region was 3.1%.

Proposed Changes/ Additions

Development Services

- Appeal of Short-Term Rental (STR) Permit Revocation
  - Municipal Code Section §6.45.160 describes appeal process if short-term rental permit is revoked
  - Only fee on existing schedule applies to any appeal to Planning Commission and City Council and are $3,374 & $5,735 respectively
  - Staff is recommending a smaller fee due to much less staff time involved in STR permit revocation appeal
    - Appeal to Planning Commission- $473
    - Appeal to City Council- $603
- Misc. Building Fees
  - Staff reviewed services being provided, specifically those that require inspections and are recommending several additions to recover costs spent to inspect work being performed

Proposed Changes/ Additions

Development Services

- Technology Fee expansion
  - Resolution 2009-105 established a technology fee to support implementation and maintenance of technology in Development Services and Public Works-Engineering. Projects identified included building permit database and digitization of records.
  - Citywide technology needs, and information technology support have increased significantly including the need for storage of digitized documents.
  - Staff is recommending the use of funds generated by the technology fee to be available for use by all city departments.

Proposed Changes/ Additions

Finance

- Credit Card Processing Fee
  - The City pays approximately $71,000 annually in credit card processing fees from the General Fund, subsidizing convenience for payor.
  - To recover these fees, staff is recommending implementing a 2.5% credit card processing fee on all transactions paid by credit card.
  - Many agencies charge credit card processing fees including: Garden Grove (2.2%), Tustin (1.67%), Cypress (2.9%), Newport Beach (2.85%), Huntington Beach (3%) and Stanton (2.6%).
  - Payor could pay by check, or electronic payment (ACH) without incurring this fee.

Proposed Changes/ Additions

Public Works

- Address Issuance Fee- Requests for addresses vary in nature from simple requests like utility pedestals to complex such as large multi-family developments and involve staff from Public Works, Development Services & Geographic Information Services (GIS)

- Staff recommending two new fees to recover staff time
  - Simple address request- $168
  - Complex address request- $504

Proposed Changes/ Additions

Fire & Life Safety

- *Occupancy Before Approval* and *Work Without a Permit* fees are proposed to recover costs associated with the Fire Marshal's time to inspect the site and ensure safety compliance for work commenced with the requisite approval

Proposed Changes/ Additions

Police

- The City anticipates opening the Public Safety Building (PSB) in FY25/26, which includes a new gun range
- The City anticipates renting use of the range to other law enforcement agencies once complete, as well as possibly renting the Emergency Operations Center (EOC) as a possible training room.
  - Staff is proposing fees for both of these uses based on market rates at similar agencies.

Recommendation

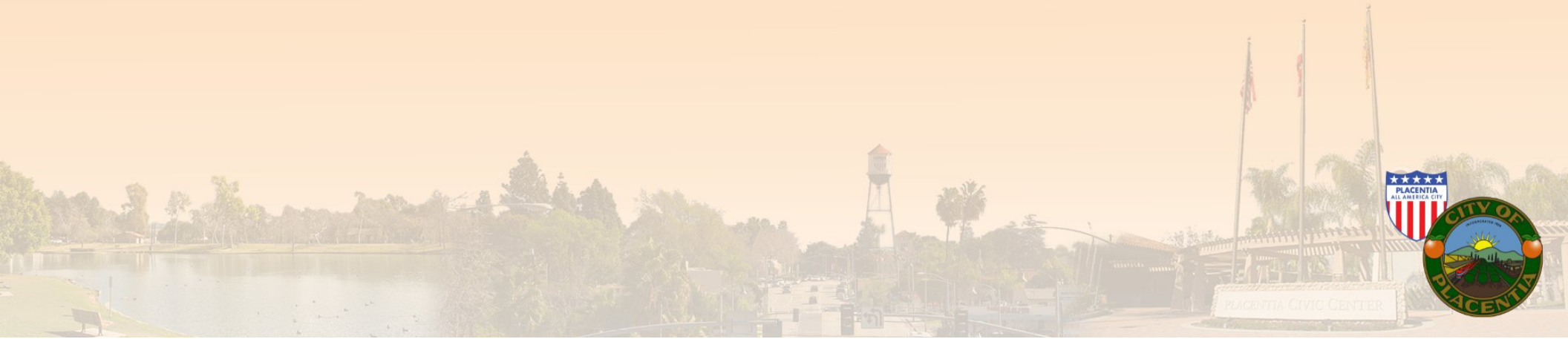
1. Open the Public Hearing to consider amending the Placentia Comprehensive Fee Schedule for certain fees, rates, and charges for various City user services; and

2. Receive the Staff report, consider all public testimony, and discuss the proposed fees; and

3. Close the public hearing; and

4. Adopt Resolution No. R-2025-13, a Resolution of the City Council of the City of Placentia, California, establishing and adopting certain City fees, rates, and charges for various City services with an effective date of July 1, 2025, for Fiscal Year 2025-26.

Questions & Comments



PLACENTIA
Rich Heritage, Bright Future

Master Schedule of User and Regulatory Fees

Effective July 1, 2025

City of Placentia
Master Schedule of User and Regulatory Fees

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City of Placentia
MASTER FEE SCHEDULE - ADMINISTRATIVE FEES

	Activity Description	Fee Effective July 1, 2025	Note
1	Returned Check Fee		
	a) First Check	$28	
	b) Each Additional Check	$38	
2	EFT/ACH Return / Error	$28	
3	Postage	Actual Cost	
4	Digital Media Device	$11	
5	Documents - Hard Copy		
	a) Standard Size	$0.60	
	b) Non-standard Size	Actual Cost	
6	Subpoena Response / Retrieval Fees	Max. Authorized by State	
7	Credit Card Processing Fee- All transactions Citywide (charged to total being charged)	2.50%	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

	Activity Description	Fee Effective July 1, 2025	Note
	Construction / Demolition		
1	Construction / Demolition Project Application Fee	$111	
	Demolition up to 3,000 sq ft	$225	
	Over 3,000 sq ft	$115	
2	Impound Refuse Containers	$169	
	Supplemental Plan Check Fees		
3	First 2 Hours	$350	
4	Each Additional Half Hour (or portion thereof)	$155	
	Supplemental Inspection Check Fees		
5	First 2 Hours	$259	
6	Each Additional Half Hour (or portion thereof)	$103	
	Mechanical Permit Fees		
7	Issuance Fee (charged to all permits)	$29	
8	Air Conditioner		
	a) 100,000 BTU or less (each)	$69	
	b) Over 100,000 BTU (each)	$103	
9	Air Handler	$103	
10	Appliance Vent / Chimney (Only)	$103	
11	Boiler	$103	
12	Compressor	$103	
13	Duct Work	$138	
14	Evaporative Cooler	$103	
15	Exhaust Hood (Commercial Grease Hood)	$284	
16	Exhaust Hood and Duct (Residential)	$103	
17	Heat Pump (Package Unit)	$103	
18	Heater		
	a) 100,000 BTU or less	$103	
	b) Over 100,000 BTU	$103	
	c) Unit, Radiant, etc.	$103	
	d) Wall / Floor	$103	
19	Vent Fan, Single Duct	$87	
20	Vent System	$103	
21	Minisplit System		
	a) Exterior, Condensor (each)	$100	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

	Activity Description	Fee Effective July 1, 2025	Note
	b) Room Unit (each)	$100	
22	Suppy or return vent opening (Each)	$100	
23	Walk-In Box / Refrigerator Coil	$103	
24	AC Coil	$70	
25	House Fan	$103	
26	Mechanical item not listed	$103	
27	Other Mechanical Inspections (Per/Hr)	$162	
28	Stand-alone Mechanical Plan Check (Per/Hr)	$201	
29	Mechanical-Misc. Inspection	$115	
	Electrical Permit Fees		
30	Issuance Fee	$29	
31	New or Re-Wire Power Apparatus		
	a) New or Re-Wire Residential (Per/Sq. Ft)	$0.17	
	b) New or Re-Wire Garages (Per/Sq. Ft)	$0.15	
32	Busways	$74	
33	Light Standard or Private Street Light		
	a) First	$131	
	b) Each Additional	$39	
34	Miscellaneous Apparatus, Conduits and Conductors (EV Charger, Backup Batteries)	$87	
	Fans (Each)	$4	
	Lights (Each)	$4	
	Switches (Each)	$4	
35	Outlets (Each)		
	a) 120v Outlet	$4	
	b) 208v Outlet	$4	
	c) 220v Outlet	$4	
36	Power Apparatus (per HP, kV, KVA, etc.)		
	a) Up to and Including 1	$33	
	b) 2 to 10	$47	
	c) 11 to 50	$57	
	d) 51 to 100	$72	
	e) Greater than 100	$83	
37	A/C or Solar Disconnect	$4	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

	Activity Description	Fee Effective July 1, 2025	Note
38	Garage Door Opener	$33	
39	Circuit Protection (New Circuit)	$4	
40	Time Clock	$115	
41	Appliance (Hardwire)	$33	
42	Cap Electrical	$31	
43	Pre-Inspection	$92	
44	Service or Panel (600V up to 1,000 amp) (Per/Unit)	$155	
45	Subpanel	$155	
46	Signs, Outline Lighting, and Marquees	$87	
47	Additional Signs	$50	
48	Temporary Pole (each)	$103	
49	Theatrical-type Lighting Fixtures or Assemblies (each)	$4	
50	Other Electrical Inspections (Per/Hr)	$162	
51	Stand-alone Electrical Plan Check (Per/Hr)	$201	
52	Electrical- Misc. Inspection	$115	
	Plumbing Permit Fees		
53	Issuance Fee	$29	
54	Anti-Syphon Valve (each)	$31	
55	Backflow Preventer (each)	$31	
56	Bathtub (each)	$31	
57	Dishwasher (each)	$31	
58	Drain-Piping Repair / Alterations (each)	$31	
59	Drinking Fountain (each)	$31	
60	Floor Sink / Drain (each)	$31	
61	Garbage Disposal (each)	$31	
62	Gas Piping		
	a) First Five Outlets	$65	
	b) Each Additional Five Outlets	$7	
63	Grease Interceptor	$388	
64	Grease Trap	$194	
65	Laundry	$31	

City of Placentia
MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

	Activity Description	Fee Effective July 1, 2025	Note
66	P Trap (each)	$31	
67	Roof Drain-Rainwater System (Per/Drain)	$31	
68	Septic System (each)	$388	
69	Sewer (new, add, repair, abandonment)	$31	
70	Sewer Cleanout Only (each)	$31	
71	Shower Stall (each)	$31	
72	Sink (each)	$31	
73	Solar Water System Fixtures (tanks, water treatment, equip)	$65	
74	Urinal (each)	$31	
75	Waste and Vent System	$129	
76	Water Closet (each)	$31	
77	Water Heater (each)	$31	
78	Water Line (each)	$31	
79	Water Pipe Repair Replacement		
	a) First 100 lf	$131	
	b) Each additional 100 lf	$57	
80	Hose Bib	$31	
81	Sump Pump	$31	
82	Earthquake shut off valve	$31	
83	Cap Plumbing	$31	
84	Gas Service/ Meter Release	$31	
85	Plumbing item not listed	$31	
86	Other Plumbing Inspections (Per/Hr)	$162	
87	Stand-alone Plumbing Plan Check (Per/Hr)	$201	
88	Plumbing- Misc. Inspection	$115	
	Miscellaneous Permit / Other Fees		
89	Certificate of Occupancy	$225	
90	Temporary Certificate of Occupancy	$225	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

	Activity Description	Fee Effective July 1, 2025	Note
91	Modification to Application (Contractor, Owner, Architect)	$60	
92	Issuance Fee	$29	
93	Permit Re-issuance Fee (all types of permits)	$29	
94	Permit Extension (all types of permits)	$29	
95	Application Meeting (Group Meeting Fee)	$578	
96	Building & Zoning Inspection	$92	
97	Duplicate Job Card	$38	
98	Dedicated Inspector / Special Inspector Use / Contract Inspector	15% of Base Bldg Permit Fee	[a]
99	Expedited Plan Review	15% of Base Plan Check Fee	[b]
100	Solar Panels		
	~~Residential Solar Panels- 10KW or less with expedited plan check~~	~~$250~~	
101	Residential Solar Panels- 15KW or less	$450	
102	Residential Solar Panels over 15KW	$500 + $15/Kw over 15	
103	Commercial Solar Panels- 50 KW or less	$1,000	
104	Commercial Solar Panels- Between 51 KW and 250 KW	$1,000 + $7/Kw over 50	
105	Commercial Solar Panels- Over 250 KW	$2,400 + $5/Kw over 250	
106	Solar Domestic Water Heating	$115	
107	Solar Pool Heating	$115	
108	Inspection of Solar Panel System	$115	
109	Address Change	$2,021	
110	Awning (Minimum Charge)	$171	[c]
111	Close or Open Exterior Wall (Minimum Charge)	$285	[c]
112	Wood Fence (Minimum Charge)	$138	[c]
113	Masonry Wall (Minimum Charge)	$171	[c]
114	Retaining Wall: 3'-6' UP TO 50 L.F. Standard for Level Grade Only	$345	
115	Additional Retaining Wall each 50 linear foot	$85	
116	Retaining Wall: 1'-8' up to 50 linear foot (Engineered designed for Retaining Slopes)	$690	
117	Additional Retaining Wall of Same Height each 50 linear foor	$115	

City of Placentia
MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

	Activity Description	Fee Effective July 1, 2025	Note
118	Patio Cover -Installation/ Replacement/ Repair (Minimum Charge)	$306	[c]
119	Add for Screening (Per/ Sq. ft minimum charge)	$4	[c]
120	Pre Fab Patio Room (Minimum Charge)	$285	[c]
121	Residential Alterations (Minimum Charge)	$229	[c]
122	Room Addition (Minimum Charge)	$285	[c]
123	Roof		
	a) First 2,000 sf	$368	
	b) 2,001 sf - 4,000 sf	$504	
	c) 4,001 sf to 6,000 sf	$775	
	d) 6,001 sf or more	$971	
124	Residential Pool Re-plaster	$155	
125	Residential Gunite/Plaster	$739	
126	Residential Pool	$1,507	
127	Residential Spa or Hot Tub	$555	
128	Residential Swimming Pool		
	a) Electrical	$117	
	b) Plumbing	$98	
	c) Mechanical	$95	
129	Commercial Pool Re-plaster	$310	
130	Commerical Gunite/Plaster	$1,479	
131	Commercial Pool	$3,014	
132	Commerical Spa or Hot Tub	$1,110	
133	Commerical Swimming Pool		
	a) Electrical	$234	
	b) Plumbing	$195	
	c) Mechanical	$190	
134	Stucco		
	a) First 400 sf	$324	
	b) Each Additional 100 sf	$26	
135	Windows		
	a) 1 Only	$103	
	b) 2 Only	$129	
	c) 3-10	$233	
	d) 11-20	$465	
	e) 21-50	$699	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

	Activity Description	Fee Effective July 1, 2025	Note
	f) 51-100	$931	
	g) 100-200	$1,165	
	h) 200-500	$1,397	
136	Bay Window (Each)	$288	
137	Skylight less than 10 sq ft no framing (Each)	$288	
138	Additional Skylight Less than sq ft (Each)	$288	
139	Skylight greater than 10 sq ft or structural (Each)	$288	
140	Additional Skylight greater than 10 sq ft or structural (Each)	$288	
141	New window or sliding glass door non-structural (Each)	$288	
142	New window or sliding glass door sheer masonary (Each)	$288	
143	General Plan Update Fee (per $1,000 valuation)	$4	
144	Technology Enhancement Fee (per $1,000 valuation)	$3.6	
145	Signs (Non-Electrical)		
146	Channel Letter (Non -Iliuminated) (Each) unless otherwise noted	$225	
147	Additional Signs (Non-Electrical)	$115	
148	Monument Pole Free Standing (Each) Unless Otherwise Noted	$225	
149	Alteration, Sign Face Change (Each)	$115	
150	Non- Iliuminated Sign (Each)	$225	
151	Channel Letter (Iliuminated) (Each) unless otherwise noted	$225	
152	Storage Racks		
	a) Storage Racks up to 100 LF	$280	
	b) each additional 100 LF	$70	
153	Pillasters (Each)	$200	
154	Stairs		
	a) First Flight	$200	
	b) Each Additional **F**light	$75	
155	Gas Yard Piping per 100 linear feet	$30	
156	Oil Well abandonment Inspection	$288	
157	Antenna Tower (Each)	$345	
158	Antenna (Each)	$250	
159	Seismic Retrofit		
	a) Less than 5,000 sq ft	$76	
	b) Greater than 5,000 sq ft	$153	
160	Dry Rot/ Termite Repair		
	a) First 400 sq ft	$76	
	b) Each additional 100 sq ft	$153	
161	Drywall		
	a) First 400 sq ft	$76	

City of Placentia
MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

	Activity Description	Fee Effective July 1, 2025	Note
	b) Each additional 100 sq ft	$153	
162	Siding		
	a) First 400 sq ft	$76	
	b) Each additional 100 sq ft	$38	
163	T-Bar Ceiling		
	a) First 400 sq ft	$76	
	b) Each additional 100 sq ft	$38	
164	Carport		
	a) Up to 300 sq ft each	$153	
	b) Each additional carport	$153	
165	Covered Porch		
	a) Up to 500 sq ft each	$306	
	b) Each additional 100 sq ft	$306	
166	Fire Place		
	a) Factory Built	$76	
	b) Gas	$153	
	c) Masonry Fire Place	$229	
167	Special Investigation	$115	
	Table 1-A - Building Permit Fees		
	Total Valuation		
168	$1 to $500	$77	
169	$501 to $2,000		
	a) For the first $500	$77	
	b) plus $3.30 for each additional $100, or fraction thereof, to and including $2,000	$4	
170	$2,001 to $25,000		
	a) For the first $2,000	$138	
	b) plus $15 for each additional $1000, or fraction thereof, to and including $25,000	$17	
171	$25,001 to $50,000		
	a) For the first $25,000	$563	
	b) plus $10.85 for each additional $1000, or fraction thereof, to and including $50,000	$13	
172	$50,001 to $100,000		
	a) For the first $50,000	$898	
	b) plus $7.55 for each additional $1000, or fraction thereof, to and including $100,000	$9	
173	$100,001 to $500,000		
	a) For the first $100,000	$1,363	
	b) plus $6 for each additional $1000, or fraction thereof, to and including $500,000	$8	
174	$500,001 to $1,000,000		
	a) For the first $500,000	$4,321	

City of Placentia
MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

	Activity Description	Fee Effective July 1, 2025	Note
	b) plus $5.10 for each additional $1000, or fraction thereof, to and including $1,000,000	$7	
175	$1,000,001 and up		
	a) For the first $1,000,000	$7,464	
	b) plus $3.40 for each additional $1000, or fraction thereof	$4	
176	Plan Check/ Building Official Plan Check	65% of Building Permit Fee	
177	Reinspection Fee	$119	
178	Refund Processing	$29	

* If calculated fees do not reach the established minimum fee, the minimum fee applies.
[a] For requests for dedicated inspection / special on-call inspection services, an additional fee of 15% of base building permit fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and
[b] For requests for expedited plan review, an additional fee of 15% of base plan review fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[c] Fee is greater of minimum charge or Table 1-A charge.

City of Placentia

MASTER FEE SCHEDULE - BUSINESS LICENSE AND FINANCE CHARGES

	Activity Description	Fee Effective July 1, 2025	Note
	Business License Administrative Processing Fees		
1	Admin Fee - New Account		
	a) Within City	$57	
	b) Outside City	$24	
2	Admin Fee - Renewal	$24	
3	State Fee	$4	[a]
4	Documents - Hard Copy		
	a) Standard Size	$0.60	
	b) Non-standard Size	Actual Cost	

[a] State mandated fee per SB1186 (CASP Fee)

City of Placentia
MASTER FEE SCHEDULE - CODE ENFORCEMENT FEES

	Activity Description	Fee Effective July 1, 2025	Note
	Sidewalk Vending		
1	Sidewalk Vending Permit	$258	
2	Compact Mobile Food Operations ≤ 25 sq. ft.	$103	
3	Vending of Goods & Merchandise from a vehicle Permit (Food trucks)	$237 +$50/EE	
4	Administrative Appeal of Denial/Revocation of Sidewalk Vending Permit	$88	
	Miscellaneous Fees		
5	Massage Establishment Permit	$598	
	~~Massage Technician Permit~~	~~$285~~	
6	Code Enforcement Reinspection	$146	
7	Code Enforcement Hourly Rate	$117	[a]

[a] Hourly rate for Code Compliance inspections and/or reinspections required or requested for which no other fees are listed, requests for special event support, etc.

City of Placentia
MASTER FEE SCHEDULE - COMMUNITY SERVICES

	Activity Description	Fee Effective July 1, 2025	Note
	Aquatic Programs		
1	Swim Lessons	$86-99	
2	Aquatics Day Class	$91-99	
3	Aquatics Night Class	$84	
	Contract Recreation Classes		
4	Class Fees	market price	
5	Instructor / City Percentages:		
	Classes held at City-Owned Facilities	60% Inst / 40% City	
	Classes held at offsite / Non City-Owned Facilities	65% Inst / 35% City	
6	Summer Day Camps (per week/per person)	$171	
7	Administrative Fee for Classes	$12	
	Youth Sports Programs (Participant Registration Fee)		
8	Placentia Youth Basketball	$144	
	Adult Sports Programs (Team Registration Fee)		
9	Adult Futsal (Indoor Soccer)	$385	
10	Adult Basketball	$408	
	Excursions		
11	Excursion		
	a) Single Day	$35-65	
	b) Multi-Day	$65-195	
	c) Administrative Fee	$12	
	Facility Rentals (based on 2 hr minimum) - Includes Set Up, Cleaning, Breakdown, and Overhead		
12	Permit Processing Fee (all users)	$25	
	Whitten Center		
13	Refundable Security Fee (Damage Deposit)	$180	
14	Resident Non Pofit		
	a) Main Room (150 Max)		
	i) Friday - Sunday	$97	
	ii) Monday - Thursday	$76	
	b) Room A or B (75 Max)		
	i) Friday - Sunday	$76	
	ii) Monday - Thursday	$67	

City of Placentia
MASTER FEE SCHEDULE - COMMUNITY SERVICES

	Activity Description	Fee Effective July 1, 2025	Note
15	Resident, Non Resident Non Profit		
	a) Main Room (150 Max)		
	i) Friday - Sunday	$117	
	ii) Monday - Thursday	$97	
	b) Room A or B (75 Max)		
	i) Friday - Sunday	$88	
	ii) Monday - Thursday	$76	
16	Non Resident		
	a) Main Room (150 Max)		
	i) Friday - Sunday	$148	
	ii) Monday - Thursday	$128	
	b) Room A or B (75 Max)		
	i) Friday - Sunday	$146	
	ii) Monday - Thursday	$136	
17	Commercial		
	a) Main Room (150 Max)		
	i) Friday - Sunday	$171	
	ii) Monday - Thursday	$162	
	b) Room A or B (75 Max)		
	i) Friday - Sunday	$141	
	ii) Monday - Thursday	$131	
18	Kitchen (All Users)	$147	
	Aguirre (60 Max)		
19	Refundable Deposit (Damage Deposit)	$120	
20	Resident Non Profit		
	a) Friday - Sunday	$76	
	b) Monday - Thursday	$67	
21	Resident, Non Resident Non Profit		
	a) Friday - Sunday	$88	
	b) Monday - Thursday	$76	
22	Non Resident		
	a) Friday - Sunday	$117	
	b) Monday - Thursday	$108	

City of Placentia
MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity	Description	Fee Effective July 1, 2025	Note
23	Commercial		
	a) Friday - Sunday	$146	
	b) Monday - Thursday	$136	
	Backs - Main Room (150 Max)		
24	Refundable Deposit (Damage Deposit)	$177	
25	Resident Non Profit		
	a) Friday - Sunday	$97	
	b) Monday - Thursday	$76	
26	Resident, Non Resident Non Profit		
	a) Friday - Sunday	$117	
	b) Monday - Thursday	$97	
27	Non Resident		
	a) Friday - Sunday	$146	
	b) Monday - Thursday	$128	
28	Commercial		
	a) Friday - Sunday	$177	
	b) Monday - Thursday	$167	
	Koch Building (30 Max)		
29	Refundable Deposit (Damage Deposit)	$121	
30	Resident Non Profit		
	a) Friday - Sunday	$67	
	b) Monday - Thursday	$67	
31	Resident, Non Resident Non Profit		
	a) Friday - Sunday	$76	
	b) Monday - Thursday	$67	
32	Non Resident		
	a) Friday - Sunday	$107	
	b) Monday - Thursday	$94	
33	Commercial		
	a) Friday - Sunday	$107	
	b) Monday - Thursday	$94	

City of Placentia
MASTER FEE SCHEDULE - COMMUNITY SERVICES

	Activity Description	Fee Effective July 1, 2025	Note
	Gyms		
34	Gyms Refundable Security Fee (Damage Deposit)	$120	
35	Oberle Gym (348 Max)		
	a) Resident Non Profit	$70	
	b) Resident, Non Resident Non Profit	$76	
	c) Non Resident	$90	
	d) Commercial	$99	
36	Tynes Gym (303 Max)		
	a) Resident Non Profit	$67	
	b) Resident, Non Resident Non Profit	$76	
	c) Non Resident	$88	
	d) Commercial	$99	
	Gomez Community Center (60 Max)		
37	Refundable Deposit (Damage Deposit)	$121	
38	Resident Non Profit		
	a) Friday - Sunday	$75	
	b) Monday - Thursday	$65	
39	Resident, Non Resident Non Profit		
	a) Friday - Sunday	$87	
	b) Monday - Thursday	$75	
40	Non Resident		
	a) Friday - Sunday	$117	
	b) Monday - Thursday	$106	
41	Commercial		
	a) Friday - Sunday	$148	
	b) Monday - Thursday	$138	
	Pools		
42	Whitten Center Pool Rental	$357	
43	Gomez Center Pool Rental	$357	
	Special Events		
44	For Grass Areas		
	a) Damage Deposit	$360	
	b) Per Hour	$370	

City of Placentia
MASTER FEE SCHEDULE - COMMUNITY SERVICES

	Activity Description	Fee Effective July 1, 2025	Note
	Park Shelter / Table Rentals (based on 2 hr minimum)		
45	Permit Processing Fee (all users)		
46	Picnic Shelters		
	a) Refundable Security Fee (Cleaning / Damage Deposit)	$121	
	b) Kraemer Picnic Shelter Rental Rate (per shelter area)		
	i) Resident	$74	
	ii) Non Resident	$125	
	b) Koch Picnic Shelter Rental Rate (per shelter area)		
	i) Resident	$74	
	ii) Non Resident	$125	
47	Picnic Tables		
	a) Parque del Arroyo Verde Picnic Table Rental Rate		
	i) Resident	$69	
	ii) Non Resident	$118	
	b) Parque de los Vaqueros Picnic Table Rental Rate		
	i) Resident	$69	
	ii) Non Resident	$118	
	c) Tuffree Park Picnic Table Rental Rate		
	i) Resident	$69	
	ii) Non Resident	$118	
	c) Placentia Champions Sports Complex Picnic Table Rental Rate		
	i) Resident	$69	
	ii) Non Resident	$118	
	Sportsfield Rentals (per hour)		
48	Sportsfield Processing Fee - One time fee	$80	
49	Sporstfield Application Fee		
	a) Melrose Elementary School SB1		
	i) Resident Non Profit	$11	
	ii) Resident	$13	
	iii) Non Resident Non Profit	$16	
	iv) Non Resident	$27	
	v) Commercial	$49	

City of Placentia
MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2025	Note
b) Parque de los Niños		
i) Resident Non Profit	$6	
ii) Resident	$9	
iii) Non Resident Non Profit	$12	
iv) Non Resident	$16	
v) Commercial	$27	
c) PCSC		
i) Resident Non Profit	$10	
ii) Resident	$12	
iii) Non Resident Non Profit	$16	
iv) Non Resident	$27	
v) Commercial	$52	
c) Tuffree Park P4		
i) Resident Non Profit	$6	
ii) Resident	$9	
iii) Non Resident Non Profit	$12	
iv) Non Resident	$16	
v) Commercial	$27	
d) Tuffree Park Baseball		
i) Resident Non Profit	$10	
ii) Resident	$12	
iii) Non Resident Non Profit	$16	
iv) Non Resident	$27	
v) Commercial	$52	
d) Tuffree Park Tennis Courts 1 & 2		
i) Resident Non Profit	$5	
ii) Resident	$8	
iii) Non Resident Non Profit	$10	
iv) Non Resident	$15	
v) Commercial	$20	

City of Placentia
MASTER FEE SCHEDULE - COMMUNITY SERVICES

	Activity Description	Fee Effective July 1, 2025	Note
	d) Valdez Middle School SB1		
	i) Resident Non Profit	$10	
	ii) Resident	$12	
	iii) Non Resident Non Profit	$16	
	iv) Non Resident	$27	
	v) Commercial	$52	
	d) Torii Hunter Softball		
	i) Resident Non Profit	$10	
	ii) Resident	$12	
	iii) Non Resident Non Profit	$16	
	iv) Non Resident	$27	
	v) Commercial	$52	
	Athletic Field Lighting (per hour)		
50	Kraemer Middle School		
	a) P1	$15	
	b) P13	$15	
	c) P17	$20	
	d) P2	$15	
	e) SB1	$20	
	f) SB2	$20	
51	Melrose Elementary School SB1	$20	
	PCSC		
	a) Jensen	$20	
	b) March	$20	
	c) Munoz	$20	
	d) Valadez	$20	
52	Tuffree Middle School		
	a) P1	$20	
	b) P2	$20	
	c) P3	$16	
	d) P4	$16	
	e) SB1	$20	
	f) SB2	$20	
	g) Tennis Court 1	$12	
	h) Tennis Court 2	$12	
53	Melrose Elementary School SB1	$20	

City of Placentia

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

	Activity Description	Fee Effective July 1, 2025	Note
	General Permit and Inspection Fees		
1	Grading - Standard Projects		
	a) Grading Permit	$343	
	b) Plan Check		
	i) First Sheet	$1,195	[a]
	ii) Each Additional Sheet	$752	[a]
	c) Inspection		
	i) First Hour	$343	
	ii) Each Additional Hour	$171	
2	Grading - Larger Projects - see Note 2		
	Parcel / Tract Map Checking		
3	Parcel / Tract Map Checking		
	a) Up to 5 Lots		
	i) First Sheet	$2,079	[a]
	ii) Each Additional Sheet	$752	[a]
	b) Greater than 5 Lots	$0	
	i) First Sheet	$2,742	[a]
	ii) Each Additional Sheet	$752	[a]
	Other Permit and Inspection Fees		
4	Traffic Control Plan Check - see Note 3	$1,769	[a]
5	Water Quality Management Plan Review	$4,018	[a]
6	Sediment and Erosion Plan Check		
	a) 1st sheet	$1,637	[a]
	b) Each Additional Sheet	$752	[a]
7	Transportation Permit		
	a) Transportation Permit - Annual (Each)	$103	
	b) Transportation Permit - Single Trip (Each)	$18	
	Encroachment		
8	Encroachment Permit		
	a) Encroachment Permit	$343	
	b) Encroachment Plan Check		
	i) 1st sheet	$885	[a]
	ii) Each Additional Sheet	$885	[a]
	c) Encroachment Inspection		
	i) 1st hour	$171	
	ii) Each Additional Hour	$171	

City of Placentia

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

	Activity Description	Fee Effective July 1, 2025	Note
	Other Services		
9	PW Special Inspection (Per/Hr)	$171	
10	Traffic Engineering Development Plan Check Review -(Base Fee + Deposit) See Note 1	$2,210	[a]
11	Traffic Impact Analysis Review - (Base Fee + Deposit) See Note 1	$2,653	[a]
12	Sewer Capacity Study	$1,825	[a]
13	Address Issuance		
	a) Simple (Utility pedestals/ ADUs, etc.)	$168	
	b) Complex (SFR, Multi-Family, etc.)	$504	
	FOG		
14	FOG Plan Check Fee	$1,056	[a]
15	FOG Annual Service		
	a) With Interceptor	$304	
	b) Without Interceptor	$2,485	
	Technology Enhancement Fee		
16	Technology Enhancement Fee (per sheet)	$13	

[a] Three checks included in fee.

Explanatory Notes:

Note 1: Base Fee as noted, plus, as needed, an initial deposit determined by the Director of Public Works, against which the City will charge the cost of outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

Note 2: An initial deposit of amount indicated or as determined by the City Engineer, against which the City will charge the cost of outside consultants / attorneys, other City costs and staff time at Fully Burdened Hourly Rates. If Costs exceed deposit amount, additional deposit(s) will be required.

Note 3: Excludes minor projects that do not involve lane closures in major arterial streets.

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

	Activity Description	Fee Effective July 1, 2025	Note
	Development Review		
1	Small Project - Single family residence, single, ADU	$395	
2	Development Plan/Site Review/CUP	$614	
3	Map Review - Tentative Tract Map/Screen Check/and or Clearance letter for print linen	$439	
4	Fire Master Plan - Emergency access and fire hydrant location, fire lane markings, or vehicle gates across emergency access drives	$628	
5	Temporary Fire Master Plan - Emergency access and fire hydrant location, fire lane markings, or vehicle gates across emergency access drives	$471	
6	Vehicle or pedestrian gates across emergency access roads	$500	
7	Methane Mitigation Plan	$412	
	Architectural Review (per building)		
8	All A Occupancy 5,000 sq ft or under	$1,070	
9	All A Occupancy greater than 5,000 sq ft	$1,219	
10	E Day Care or I-4	$746	
11	E Occupancy educational	$1,219	
12	B, F, M, S Occupancies	$719	
13	H Occupancy - Chemical classification fee	$1,359	
14	I or R2.1 Occupancies	$1,885	
15	R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building	$658	
16	R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building - Inspection Only	$176	
17	R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building	$1,081	
18	R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building - Inspection Only	$289	
19	R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building	$2,244	
20	R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building - Inspection Only	$701	
21	R3.1 RCF	$562	
22	R3.1 RCF - Inspection Only	$176	
23	R4 Licensed residential care / assisted living facilities	$847	
24	R4 Licensed residential care / assisted living facilities - Inspection Only	$307	
25	S1 - Motor Vehicle Repair Garages (Chem class fee included for above ground hazardous materials)	$982	

City of Placentia
MASTER FEE SCHEDULE - FIRE PREVENTION FEES

	Activity Description	Fee Effective July 1, 2025	Note
	Hazardous Processes/Systems/Materials		
26	Above/underground storage tank (per tank, includes associated tank equipment)	$670	
27	Above-ground storage tank, including equipment - Inspection Only	$246	
28	Hazardous Material Process/Storage for Non - H Occupancies. Includes Chem Class Review 0 - 5 chemicals	$729	
29	Hazardous Material Process/Storage for Non - H Occupancies - Inspection Only	$317	
30	Chemical Classification Review 6 - 49 chemicals	$588	
31	Chemical Classification Review 50 - 100 chemicals	$815	
32	Chemical Classification Review more than 100 chemicals	$1,210	
33	High-piled storage: code/commodity compliance	$1,124	
34	Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1 or 3-pounds of any refrigerant	$1,131	
35	Spray booth, spraying area	$784	
36	Spray booth, spraying area - Inspection Only	$242	
37	Gas Systems: medical gas, industrial gas (including piping and manifolds)	$1,091	
38	Gas systems: CO2 for Beverage	$517	
39	Special equipment: industrial ovens, vapor recovery, dust collection, Dry Cleaning	$884	
40	Photovoltaic System - Commercial	$514	
41	Battery Systems, stationary storage and cell sites	$623	
42	Emergency Responder Radio System	$1,067	
	Suppression Systems		
43	NFPA 13D fire sprinkler system: One or two family dwelling - (single lot)	$572	
44	NFPA 13D fire sprinkler system: One or two family dwelling - (single lot) - Inspection Only	$224	
45	TI to NFPA 13D fire sprinkler system: One or two family dwelling - (single lot) - Existing Home	$480	
46	TI to NFPA 13D fire sprinkler system: One or two family dwelling - (single lot) - Existing Home - Inspection Only	$242	
47	NFPA 13R fire sprinkler system: 3 to 16 units per building	$695	
48	NFPA 13R fire sprinkler system: 3 to 16 units - Inspection Only	$271	
49	NFPA 13R fire sprinkler system: 17 to 50 units per building	$996	
50	NFPA 13R fire sprinkler system: 17 to 50 units per building - Inspection Only	$456	
51	NFPA 13R fire sprinkler system: > 50 units per building	$1,138	
52	NFPA 13R fire sprinkler system: more than 50 units - Inspection Only	$541	
53	New NFPA 13 fire sprinkler system: ≤ 100 heads per riser	$735	
54	New NFPA 13 fire sprinkler system: ≤ 100 heads per riser - Inspection Only	$272	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

	Activity Description	Fee Effective July 1, 2025	Note
55	New NFPA 13 fire sprinkler system: > 100 heads per riser	$959	
56	New NFPA 13 fire sprinkler system: > 100 heads per riser OR each add'l riser OR per floor in buildings > 2 stories - Inspection Only	$323	
57	New NFPA 13 fire sprinkler system: R-1/R-2 each riser and per floor in buildings > 2 stories	$444	
58	New NFPA 13 fire sprinkler system: R-1/R-2 - Inspection Only	$193	
59	TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations	$416	
60	TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations - Inspection Only	$184	
61	TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TLs requiring calculation review	$838	
62	TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TLs requiring calculation review - Inspection Only	$386	
63	Pre-action fire sprinkler system: Includes the fire alarm system when submitted together	$801	
64	Pre-action fire sprinkler system - Inspection Only	$271	
65	NFPA 14 Class I, II, or III standpipes (includes all standpipes within a single building)	$723	
66	NFPA 14 standpipes - Inspection Only	$317	
67	Fire pump installation	$1,059	
68	Fire pump installation - Inspection Only	$336	
69	Underground private fire service mains: 1 - 5 appliances (single hydrant or riser equals 1 appliance)	$675	
70	Underground private fire service mains: > 5 appliances (single hydrant or riser equals 1 appliance)	$1,059	
71	Underground private fire service mains - Inspection Only	$161	
72	Underground private fire service main repair	$488	
73	Commercial cooking hood and duct system (per system)	$408	
74	Special extinguishing system: Dry Chemical, CO2, FM 200, Foam Liquid Systems, Inert Gas, Halon, & Inergen	$760	
75	Special extinguishing system - Inspection Only	$161	
	Alarm Systems		
76	Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices	$437	
77	Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices - Inspection Only	$136	
78	Fire alarm system: 6 - 15 initiating devices and/or ≤ 21 - 40 notification devices	$604	
79	Fire alarm system: 6-15 initiating devices and/or ≤ 21 - 40 notification devices - Inspection Only	$193	
80	Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices	$916	
81	Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices - Inspection Only	$389	

City of Placentia
MASTER FEE SCHEDULE - FIRE PREVENTION FEES

	Activity Description	Fee Effective July 1, 2025	Note
82	Fire alarm system: > 30 initiating devices and/or > 80 notification devices	$1,247	
83	Fire alarm system: > 30 initiating devices and/or > 80 notification devices - Inspection Only	$449	
84	Fire alarm system TI	$403	
85	Fire alarm system TI - Inspection Only	$125	
86	Field review/inspection - Underground repair	$263	
	Administrative/Miscellaneous		
87	Alternative Method and Material Request	$701	
88	Plan Revision	$289	
89	Reinspection Fee	$193	
90	Inspection time and materials fee (per hour)	$193	
91	Plan Review time and materials (per hour)	$193	
92	Fire Marshal time and material fee	$220	
93	Accelerated plan review (Per review. Fee is in addition to base fee assessed for plan review)	$263	
94	Coordination/Pre-submittal Meetings: (hourly minimum 2 hours)	$439	
95	Additional Review past 2nd review (each submittal)	$289	
96	After hours inspection	$701	
97	Written Response to Inquiry (per hour)	$176	
98	Fire Watch-Inspector Standby	Hourly Rate	
99	Work without a permit	Actual Cost or Specified System Inspection Fee	
100	Occupancy before approval	$220	
	First Responder Fees		
99	Engine Company Inspections - Light/Ordinary Hazard	$130	
100	Engine Company Inspections - High Hazard	$250	
101	Engine Company Re-Inspection	$183	
102	False Alarm - Commercial	$275	
104	False Alarm - Residential	$573	
103	Supression Personnel Standby	$275	

City of Placentia
MASTER FEE SCHEDULE - FIRE PREVENTION FEES

	Activity Description	Fee Effective July 1, 2025	Note
	Operational Permits		
1	Aerosol products	$337	
2	Aviation Facilities and Aircraft refueling vehicles	$337	
3	Compressed Gases - Carbon Dioxide used in beverage dispensing systems	$275	
4	Compressed Gases - greater than amounts listed in CFC T105.5.9	$473	
5	Combustible dust producing operations	$540	
6	Covered and open mall buildings	$2,215	
7	Cryogenic fluids- greater than amounts listed in CFC T105.5.11	$540	
8	Cutting and welding	$289	
9	Dry cleaning	$289	
10	Explosives	$674	
11	Flammable and combustible liquids	$607	
12	Hazardous Productions Materials (HPM) Facilities	$607	
13	Additive Manufacturing	$289	
14	Amusement Buildings	Same as Places of Assembly	
15	Carnivals and Fairs	Same as Places of Assembly	
16	Cellulose Nitrate Film	$222	
17	Combustible Fibers	$271	
18	Energy Storage Systems	$289	
19	Exhibits and Trade Shows	$217	
20	Fire Hydrants and Valves	$201	
21	Floor Finishing	$222	
22	Fruit and Crop Ripening	$162	
23	Fumigation and Insecticidal Fogging	$162	
24	Hazardous Materials	$379	
25	High-piled Storage	$412	
26	Hot Work Operations	$250	
27	Industrial Ovens	$163	

City of Placentia
MASTER FEE SCHEDULE - FIRE PREVENTION FEES

	Activity Description	Fee Effective July 1, 2025	Note
28	Lumber Yards and Woodworking Plants	$309	
29	Liquid or Gas-fueled Vehicles or Equipment in Assembly Buildings	$371	
30	LP-Gas - 501 gal water capacity or more	$360	
31	Magnesium	$385	
32	Miscellaneous Combustible Storage in excess of 2,500 cu.ft.	$513	
33	Mobile Fueling of Hydrogen-Fueled vehicles	$275	
34	Motor-Fuel Dispensing Facilities	$321	
35	Open Burning	$321	
36	Open Flames and Torches	$321	
37	Open Flames and Candles	$321	
38	Organic Coatings	$385	
39	Outdoor Assembly Event - Occupant Load 1,000 or more	$513	
40	Places of Assembly		
	a) Occupant Load 50-500	$325	
	b) Occupant Load 501-1000	$412	
	c) Occupant Load 1,001 or more	$513	
41	Plant Extraction Systems	$229	
42	Private Fire Hydrants	$229	
43	Pyrotechnic Special Effects Material	$706	
44	Pyroxylin Plastics	$229	
45	Refridgeration Equipment	$321	
46	Repair Garages and Motor Fuel-Dispening	$321	
47	Rooftop Heliports	$385	
48	Spraying or Dipping	$321	
49	Storage of Scrap Tires and Tire Byproducts	$229	
50	Temporary Membrane Structures , Tents, Canopies	$412	
51	Tire-rebuilding Plants	$385	
52	Waste Handling	$229	

City of Placentia
MASTER FEE SCHEDULE - FIRE PREVENTION FEES

	Activity Description	Fee Effective July 1, 2025	Note
53	Wood Products	$412	
54	Lithium Batteries	$577	
55	Production Facilities - Attendance of a live audience	$513	
	Construction Permits		
56	Aboveground storage tanks		
	a) 1st tank	$1,156	
	b) Additional aboveground storage tanks	$867	
57	Close of flam LST, each	$1,252	
58	Close of flam LST, each add'l tank	$867	
59	Private Fire Hydrants, each	$506	
60	Modification of a UST permit	$650	
61	Transfer UST to a new owner	$337	
62	UST - new install of flam. LST		
	a) 1st tank	$1,950	
	b) Each additional tank	$1,252	
63	UST system alteration; minor tank and piping repair	$867	
64	Flammable and Combustible liquids - to install construct , or alter tank vehicles, equipment, tanks, plants, terminals, wells, etc.	$650	
65	UST closure	$2,094	
66	Solar, gardens and landscaped roofs	$674	
67	Cryogenic fluids	$771	
68	Hazardous materials	$1,252	
69	High-piled Combustible Storage	$578	
70	Automatic Fire-Extinguishing Systems	See Suppression Systems Fees for inspection only	
71	Compressed Gases	$337	
72	Emergency Responder Communication Coverage System	$679	
73	Energy Storage Systems	$481	
74	Fire Alarm and Detection Systems and Related Equipment	Fees for inspection only	
75	Fire Pumps and Related Equipment	$550	
76	Fuel Cell Power Systems	$481	

City of Placentia
MASTER FEE SCHEDULE - FIRE PREVENTION FEES

	Activity Description	Fee Effective July 1, 2025	Note
77	Gas Detection Systems	$427	
78	Industrial Ovens	$229	
79	LP-Gas- Installation		
	a) Up to 1,000 gal	$183	
	b) 1,001 to 10,000 gal	$385	
	c) 10,001 or more gal	$577	
80	Motor Vehicle Repair Rooms and Booths	$321	
81	Plant Extraction Systems	$733	
82	Smoke Control or Smoke Exhaust Systems	$1,191	
83	Solor Photovoltaic Power Systems	$550	
84	Special Event Structure	$642	
85	Spraying or Dipping	$550	
86	Standpipe Systems	$642	
87	Temporary Membrane Structures and Tents	$481	
	STATE MANDATED AND ROUTINE FIRE INSPECTION		
88	Assemblies A Occupancy - Two (2) inspections included in operational permit Fee		
89	B occupancy routine inspections - no operational permits, fire protection systems, etc.	$175	
90	B Occupancy Routine Inspections - with operational permits, fire protection systems, etc.	$265	
91	M, F, S occupancy routine inspections (initial inspection plus 1 re-inspection only)	$300	
92	E Occupancy – Schools, including private schools, other than daycare	$375	
93	I Occupancy – Hospital/Medical Facilities	$375	
94	Jail/Lockup Facility Inspection	$321	
95	Group I-4, Day Care facilities	$434	
96	Day Care - commercial	$242	
97	Day Care - large family	$242	
98	Convalescent/Care Facility Inspections	$242	
99	Laboratory - L Occupancy	$371	
100	R-1 Occupancy – Hotel/Motel		

City of Placentia
MASTER FEE SCHEDULE - FIRE PREVENTION FEES

	Activity Description	Fee Effective July 1, 2025	Note
	a) 1-30 untis	$167	
	b) 31-50 units	$212	
	c) 51 or more units	$250	
101	R-2 Occupancy – Multi-Family Residential		
	a) 3-10 units	$130	
	b) 11-50 units	$167	
	c) 51-75 units	$321	
	d) 76 or more units	$371	
102	Fire Clearance Pre-Inspection		
	a) 25 occupants or less	$184/Actual Cost	
	b) 26 occupants or more	$237/Actual Cost	

City of Placentia
MASTER FEE SCHEDULE - PLANNING FEES

	Activity Description	Fee Effective July 1, 2025	Note
1	Abandonment of Property	$4,758	[a]
2	Accessory Dwelling Unit (ADU) Administrative Review	$3,027	
3	Adult Oriented Business	$10,988	
4	Appeal of Staff Decision		
	a) to Planning Commission	$3,367	[b]
	b) to City Council	$5,724	[b]
5	Building & Zoning Compliance Application		
	a) Minor	$113	[c]
	b) Major	$337	[c]
6	CC&R's Review	$2,531	
7	Certificate of Compliance	$1,459	
8	Condominium Conversion	$7,128	
9	Development Agreement Review	$11,007	[a]
10	Development Plan Review	$15,156	
11	Environmental Impact Report Admin/Review	$9,566	[a]
12	Extension of Approval		
	a) Staff Approved Applications	$1,348	
	b) Planning Comm/City Council Approved Applications	35% of original application fee	
13	Film Permit		
	a) Commercial	$1,178	
	b) Student	no charge	[d]
14	General Plan Amendment	$15,994	
15	Home Occupation Permit	$75	[c]
16	House Move	$2,904	[a]
17	Initial Study Checklist	$1,371	
18	Landscape Plan Review (Residential - 3 or more)	$562	[a]
19	Landscape Plan Check (Commercial)	$562	[a]
20	Letter of Public Convenience/Necessity	$1,235	

City of Placentia
MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee Effective July 1, 2025	Note
21 Lot Line Adjustment	$3,670	
22 Negative Declaration	$4,112	[a]
23 Planning Plan Check	$143	
24 Planning Review / Research (Questions/Issues requiring research)		
a) First hour	$337	
b) Each additional 15 minutes	$56	
25 Preliminary Plan Review	$3,253	[a]
26 Security Review	$899	
27 SB 9 Administrative Review		
a) Review of Residential Home (or Homes) Plan	$3,027	
b) Administrative Tentative Parcel Map	$6,448	
28 b) Administrative Tentative Parcel Map	$450	
29 Short Term Rental Renewal (annual)	$135	
30 Appeal of Short Term Rental Permit Revocation		
a) to Planning Commission	$473	
b) to City Council	$603	
31 Sign Plan Review		
a) Individual Sign	$450	
b) Integrated Commercial/Industrial Center	$674	
c) Master Sign Program	$1,123	
32 Sign Face Change Out	$143	
33 Site Plan Review		
a) Minor	$225	
b) Major - Residential	$3,027	
c) Major - Commercial	$3,027	
34 Special Event Permit		
a) Minor: outdoor display, etc.	$171	
b) Major: car show, fair, etc.	$1,010	[e]
35 Specific Plan Review/Amendment	$11,793	[a]
36 Study Session (Applicant Requested)	$1,348	
37 Temporary Advertising Permit (includes banners, etc.)		

City of Placentia
MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee Effective July 1, 2025	Note
a) Annual Permit	$113	[f]
b) Subsequent/Renewal Permit in Same Calendar Year	$85	[g]
38 Tentative Parcel Map (4 or fewer parcels)	$7,795	
39 Tentative Tract Map (5 or more Parcels/Lots/Units)		
a) First 5 Parcels/Lots/Units	$10,263	
b) Each Additional Parcel/Lot/Unit	$113	
40 Third Party Review/Preparation of Plans	$1,684	[a]
41 Underground Utility Waiver	$2,741	[a]
42 Use Conformity Determination	$1,010	
43 Use Permit		
a) Minor	$3,592	
b) Standard	$11,140	
c) Modification		
i) Planning Commission	$8,222	
ii) Staff	$1,572	
d) Special	$1,569	
e) Use Permit - Temporary		
i) New	$1,010	
ii) Renewal	$562	
44 Variance		
a) Minor	$3,845	
b) With Other Applications	$6,956	
c) Standard	$10,241	
45 Wireless Facility - Preliminary Plan Review	$1,786	[a]
46 Zone Change	$15,994	
47 Zone Change - Text Only	$4,214	
48 Film Permit	$786	
49 Mills Act Agreement	$2,168	
50 Mills Act Annual Compliance Review	$217	
51 Certificate of Appropriateness-Major	$596	
52 Certificate of Appropriateness-Minor	$60	

City of Placentia
MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee Effective July 1, 2025	Note

[a] Base fee as noted, plus, as needed, an initial deposit is determined by the Director of Development Services, against which the City will charge the cost or outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

[b] If City Councilmember brings appeal, no fee charged.

[c] Plus inspection fee, if necessary.

[d] Permit required, but no fee charged.

[e] Plus any costs from other departments.

[f] First-time registration permit fee.

[g] Renewal fee for existing businesses that have already registered with the City will be 75% of the initial registration permit fee. This reduced renewal fee will apply only to the same calendar year of the first-time registration date.

City of Placentia
MASTER FEE SCHEDULE - POLICE FEES

	Activity Description	Fee Effective July 1, 2025	Note
	Alarms and Alarm System Permits		
1	Alarm Permit		
	a) Commercial (Biennial Permit)	$194	
	b) Residential (Biennial Permit)	$66	
2	False Alarms (each alarm after first 2 for permit holders, each alarm for non-permit holders	$301	
	Miscellaneous Permits		
3	ABC Permit		
	a) One Day Non-Profit	$170	
	b) Commercial	$341	
4	Bingo Permit	$60	[a]
5	Fortune Tellers/Annual Renewal		
	a) Non-Profit	$377	
	b) For Profit	$752	
6	Gaming Permit		
	a) Non-Profit	$377	
	b) For Profit	$752	
7	Second Hand Dealer License/Renewal		
	a) Non-Profit	$377	
	b) For Profit	$752	
8	Solicitor's Vendor's Permit/Renewal		
	a) Non-Profit	$377	
	b) For Profit	$752	
9	Live Entertainment Permit		
	a) Non-Profit	$377	
	b) For Profit	$752	
10	Carnival Permit Investigation		
	a) Non-Profit	$377	
	b) For Profit	$752	
	Other Police Fees/Services		
11	Bike License		
	a) Per year	$3	
	b) Three Year Renewal	$5	

City of Placentia
MASTER FEE SCHEDULE - POLICE FEES

	Activity Description	Fee Effective July 1, 2025	Note
12	Civil Subpoena		
	a) Officer and/or other staff- (per day; actual costs per govt code 68096.1)	$275	[a]
	b) Clerical (Nonrefundable fee plus hourly rate paid in full upon completion of subpoena)	$30/hr +$15 fee	[a]
	c) Body Worn Camera (by subpoena only) (Nonrefundable fee, Digital Media Fee, plus hourly rate paid in full upon completion of subpoena)	$30/hr +$15 fee	
13	Party Disturbance (Second Response) ($0 first courtesy response)	$398	
14	Property Release Fee		
	a) Victims and first appointments for property owners	$0	
	b) All Others (includes "no shows")	$38	
15	Public Fingerprinting Fee (Plus DOJ/FBI fees)	$34	
	Permit Parking		
16	Residential Parking Permits		
	a) Each residence granted up to five (5) permanent permits and up to five (5) guest permits (each)	$14	
17	Temporary Parking Permit	$2	
	Traffic		
18	Citation Sign Off - Fix-It Ticket- No charge for Placentia Residents	$18	
	Clearance Letter		
19	Visa/Passport Clearance Letter	$58	
	Vehicle Release Fee (Per Vehicle)		
20	Vehicle Repossession Entry	$15	[a]
21	Vehicle Release		
	a) Towed/ Stored (Non-DUI related) Impound Release	$224	
	b) DUI Impound	$334	
	Records		
22	Copies		
	a) Arrest Logs (per page)	$0.60	
	b) Police Logs (per page)	$0.60	
	c) Police Reports (per page)	$0.60	
	d) Police Photos (per page)	$0.60	
	e) Location Premise History Search (per page)	$0.60	
	f) Digitial Media fee (each flash drive/ disc)	$25	
	Facilties		
23	Shooting Range Rental		
	a) Full Day (10 hours)	$1,300	
	b) Half-day (5 hours)	$650	
	c) Quarter-day (3 hours)	$425	
24	Emergency Operations Center (EOC)/ Training Room Rental (per hour)	$100	

[a] Fee established by State of California.

Agenda Item No: 3.a

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 15, 2025

Submitted by: Jennifer Lampman

From: Finance

Subject:
Annual Comprehensive Financial Report and Single Audit of Federally Assisted Grant Programs for the Period Ending June 30, 2024

Financial Impact:
Fiscal Impact:
No fiscal impact.

Summary:
The annual audit of the City's financial records has been completed by the City's audit firm, Clifton Allen Larson (CLA). Part of the audit contract includes working with Staff to complete the Annual Comprehensive Financial Report ("ACFR") and the Single Audit of Federally Assisted Grant Programs (Single Audit). The ACFR and the Single Audit were reviewed by the Financial Audit Oversight Committee ("FAOC") on April 7, 2025. The FAOC approved the report and recommended for the City Council to receive and file without any material modifications.

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions to:

1. Receive and file the Annual Comprehensive Financial Report for the period ending June 30, 2024, as recommended by the Financial Audit Oversight Committee; and
2. Receive and file the Single Audit of Federally Assisted Grant Programs for the period ending June 30, 2024, as recommended by the Financial Audit Oversight Committee.

Strategic Plan Statement:
This action is not related to any Strategic Plan goal or objective.

Discussion:
Each year the City has an external audit performed by an independent auditing firm. At the conclusion of the audit process, the auditors and the City's Finance Department complete the Annual Comprehensive Financial Report (ACFR). As required by the Government Accounting Standards Board (GASB), the report's format includes standardized reporting information such as the Management Discussion and Analysis (MD&A), Required Supplementary Information, and Government-wide Financial Statements including the Statement of Net Position and Statement of Activities.

Also included in the report is the Independent Auditors' Report. In the opinion of the auditors (CLA), the financial statements are presented fairly in all material respects. The audit of the City's financial records was completed in accordance with generally accepted auditing standards applicable to financial audits contained in Government Audit Standards issued by the Government Accountability Office. The City received a "clean" or unmodified opinion for the audit this year with one material weakness noted. The weakness identified were misstatements that if not corrected, would cause the City's financial statements to be materially misstated. The misstatements included moving some capital projects from "construction in progress" into a non-depreciating "capital assets" category instead of depreciating asset category and inadvertently including the employee share of CalPERS for pension related deferred inflow of resources when it should have just been the employer paid portion. All misstatements were corrected, and Finance has updated its year-end checklist to ensure these misstatements will not be repeated.

In addition to the ACFR, the auditors also prepared the Single Audit of Federally Assisted Grant Programs (Single Audit) after auditing the City's federally funded programs such as Community Development Block Grants (CDBG) and Coronavirus State and Local Fiscal Recovery funds. The auditors gave the City a clean, unmodified opinion for the Single Audit as well with no findings.

The ACFR and the Single Audit were presented to the Financial Audit Oversight Committee at its meeting on April 7, 2025, at which time the report was approved and recommended for the City Council to receive and file.

Fiscal Impact Summary:
There is no fiscal impact to the recommended action.

Attachments
City of Placentia Results Presentation FY 2024.pptx
FY 24 City of Placentia ACFR.pdf
FY23-24 Single Audit.pdf
FY 24 Final Signed Governance Communication.pdf
FY 24 Signed Internal Control Communication.pdf

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City of Placentia, California

Audit Exit Presentation

Year ended June 30, 2024

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Agenda

- Audit Scope
- Audit Process
- Audit Opinions and Results
- Governance Communications
- ACFR Highlights
  - Government-Wide
  - General Fund
- Upcoming GASB Standards

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Audit Scope



Report on the City's financial statements



Required governance communications letter



Report on internal control over financial reporting and on compliance and other matters



Report on compliance for each major federal program, report on internal control over compliance, and report on the schedule of expenditures of federal awards

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Audit Process

RISK-BASED APPROACH

Override of internal controls

Revenue recognition

Significant estimates



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AUDIT OPINIONS

Financial statements

Unmodified opinions

Federal awards

Unmodified opinion on compliance



AUDIT RESULTS

Financial statement

One material weakness noted – Financial Close and Reporting

No significant deficiencies noted

Federal awards

No material weaknesses noted
No significant deficiencies noted

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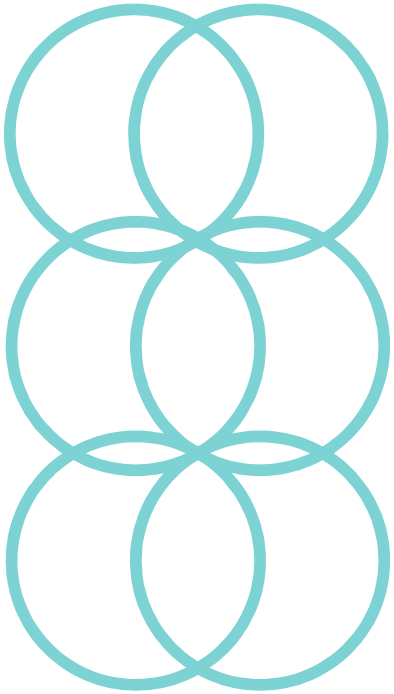
Governance Communications

Overall

- Accounting policy change – GASB 100
- Audit standards change – SAS 143-145
- No unusual transactions identified
- Received management representation letter dated February 28, 2025

Difficulties

- None encountered
- No disagreements
- No consultations with other accountants identified



Most Sensitive Estimates

- OPEB liability and related deferred outflows/inflows of resources (Note 9)
- Claims payable (Note 10)

Other

- Uncorrected misstatements - Immaterial - 4
- Corrected misstatements - Material - 5; Immaterial - 1
- Material weakness in internal control over financial reporting – Financial close and reporting

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Governance Communications

NEW ACCOUNTING CHANGES

What changed

Governmental Accounting Standards Board (GASB) Statement No. 100, *Accounting Changes and Error Corrections – An Amendment to GASB Statement No. 62*

Effective for reporting periods beginning after June 15, 2023

New requirements

Enhanced accounting and financial reporting for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability.

Impact

More time evaluating accounting changes and error corrections

More changes to the financial statement presentation and note disclosures

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Governance Communications

- Uncorrected misstatements:
  - Interest receivable on Veterans Village promissory notes has not been recorded. As a result, interest receivable and an offsetting deferred inflow of resources – unavailable revenue are both understated by $110,727. (City Wide Developer Impact Fund and Housing Successor Special Revenue Fund)
  - Interest income overstatement of $116,296. (General Fund)
  - Understatement of revenue and overstatement of unavailable revenue for $22,381 for a receivable collected within the City's availability period (Opioid Settlement Fund).
  - Understatement of beginning net position of $51,172 for a vehicle purchase that was expensed in the prior year that should have been capitalized (Equipment Replacement Fund).

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Governance Communications

- Corrected misstatements:
  - Material:
    - Pension related deferred inflow of resources for government wide governmental activities was adjusted for an overstatement of approximately $1,467,000.
    - Approximately $6,150,000 of completed capital projects were moved from construction in progress to various capital assets being depreciated categories.
    - Cash and accounts payable were adjusted by approximately $461,000 to correct an overstatement in each account balance.
    - The net OPEB liability for the refuse fund was adjusted for an overstatement of approximately $419,000.
    - Other financing sources and capital outlay for the general fund were adjusted to correct an understatement in each account balance of approximately $1,299,000.
  - Immaterial:
    - Long-term debt for government wide governmental activities was adjusted for an overstatement of approximately $62,000.

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FY 23-24 ACFR Highlights

- Government-wide Financial Statements
  - Government-wide net position was $88,565,622, an increase of $1,579,099 from the prior year.
  - Capital Assets Increased by $22.3 million
  - Total Liabilities Increased by $6.0 million
  - Net Pension Liability Increased by $3.7 million
  - Net OPEB Liability Decreased by $4.3 million
  - Unearned Revenues Decreased by $1.4 million
- General Fund
  - Ending fund balance was $18,371,773, a decrease of $8,340,983 from the prior year

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ACFR Highlights - General Fund Revenues

	FY 2023 Actual	FY 2024 Actual	YTD FY 2024 Budget	FY 2024 Actual to Budget %
Taxes	$44,429,339	$45,847,060	$45,274,180	101%
Intergovernmental	8,640,895	2,717,309	4,380,950	62%
Licenses and Permits	2,643,941	2,535,885	2,851,000	89%
Fines and Forfeitures	457,065	548,960	465,000	118%
Investment Income	67,366	1,175,860	600,000	196%
Charges for Services	1,364,054	1,441,304	1,350,500	107%
Leases and Rents	1,572,445	1,677,641	1,061,000	158%
Miscellaneous	1,385,763	1,125,980	805,500	140%
Total	$60,560,868	$57,069,999	$56,788,130	100%

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ACFR Highlights - General Fund Expenditures and Other Financing Sources (Uses)

	FY 2023 Actual	FY 2024 Actual	YTD FY 2024 Budget	FY 2024 Actual to Budget %
General Government	$15,748,766	$15,336,829	$15,560,790	99%
Public Safety	16,357,168	18,491,792	19,044,953	97%
Public Works	4,100,553	5,350,268	4,956,521	108%
Community Development	1,718,087	1,809,970	1,824,507	99%
Community Services	2,617,825	3,431,853	3,339,704	103%
Capital Outlay	14,475,128	22,021,540	29,992,467	73%
Debt Service	2,690,838	2,598,299	1,671,000	155%
Total Expenditures	57,708,365	69,040,551	76,396,142	90%
Net Debt Proceeds	1,588,047	2,017,510	-	
Net Transfers	(1,312,274)	1,612,059	(5,522,409)	(29)%
Net Change in Fund Balance	$3,128,276	$3,629,569	$(25,130,421)	

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Upcoming GASB Standards



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GASB 101 Compensated Absences



Effective date
December 31, 2024

Updated framework

- Revaluate leave policies
- Liability must include any accumulated leave that is unused or used but unpaid
- Footnote disclosures will be enhanced

Examples include

- Sick leave not paid at termination
- Parental leave
- Military leave and jury duty that has commenced

CLA can help by

evaluating the standard related to compensated absences and assisting with or evaluating in financial statement disclosures

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GASB 102 Certain Risk Disclosures

CLA can help by assisting with or evaluating financial statement disclosure updates

Effective date
June 30, 2025

Increased footnote disclosures surrounding risk:

- Limitations on raising revenues
- Concentrations related to tax revenue or vendors
- Debt or mandated spending — especially unfunded mandates
- Impact of major employer leaving the community
- Collective bargaining agreements



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GASB 103 Financial Reporting Module

CLA can help by assisting with or evaluating financial statement disclosure updates

Effective date
June 30, 2026

Impacts financial statement presentation

Updated disclosure guidance for:

- MD&A consistency
- Clearer definition of unusual or infrequent items
- Presentation of proprietary fund statements
- Major component unit information
- Budgetary comparison information



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GASB 104 – Disclosure of Certain Capital Assets

Likely effective date
June 30, 2026

Will clarify how capital assets are disclosed in financials:

- Capital assets held for sale and related pledged debt
- Leased assets
- Subscription assets
- Right to use PPP assets
- Other intangible assets

CLA can help by
assisting with or evaluating financial statement disclosure updates



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Questions and Feedback

We appreciate the opportunity to serve you and welcome any feedback relative to our performance and to the engagement.

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CITY OF PLACENTIA

ANNUAL COMPREHENSIVE FINANCIAL REPORT

FISCAL YEAR
2023-24

CITY OF PLACENTIA
PLACENTIA, CALIFORNIA

ANNUAL COMPREHENSIVE FINANCIAL REPORT

YEAR ENDED JUNE 30, 2024

PREPARED BY THE FINANCE DEPARTMENT
OF THE CITY OF PLACENTIA

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The People are the City

Mayor
KEVIN KIRWIN

Mayor Pro Tem
CHAD P. WANKE

Councilmembers:
JEREMY B. YAMAGUCHI
WARD L. SMITH
THOMAS HUMMER

City Clerk:
ROBERT S. MCKINNELL

City Treasurer
KEVIN A. LARSON

Interim City Administrator
THOMAS HATCH

401 East Chapman Avenue – Placentia, California 92870

February 28, 2025

To the Honorable Mayor, Members of the City Council, and Citizens of Placentia:

It is our pleasure to present the Annual Comprehensive Financial Report (ACFR) of the City of Placentia for the fiscal year ended June 30, 2024. Responsibility for the accuracy of the data presented and the completeness and fairness of the presentation, including all disclosures, rests with the City. It is our opinion that the data is accurate in all material aspects, is presented in a manner designed to fairly set forth the financial position and results of the operations of the City and contains all disclosures necessary to enable the reader to gain an understanding of the City's financial affairs.

The financial statements have been prepared in accordance with generally accepted accounting principles (GAAP) as promulgated by the Government Accounting Standards Board (GASB). This report consists of management's representations concerning the finances of the City of Placentia, California. Consequently, management assumes full responsibility for the completeness and reliability of all the information presented in this report. To provide a reasonable basis for making these representations, management of the City has established a comprehensive internal control framework that is designed both to protect the City's assets from loss, theft, or misuse and to compile sufficient and reliable information for the preparation of the City's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the City's comprehensive framework of internal controls have been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The City's financial statements have been audited by the Clifton Larson Allen, LLP., a public accounting firm fully licensed and qualified to perform audits of local governments within the State of California. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City of Placentia, California for the fiscal year ended June 30, 2024, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditors concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the City of Placentia, California's financial statements for the fiscal year ended June 30, 2024, are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis

(MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City of Placentia's MD&A can be found immediately following the report of the independent auditors in the financial section of the ACFR.

CITY PROFILE

The City of Placentia is located in north Orange County, in the heart of Southern California, with Los Angeles County to the north and San Diego County to the south. Orange County is the third largest county in California, trailing only Los Angeles and San Diego counties, and represents 8% of the state's population. There are currently 34 cities within the County. The City consists of approximately 6.7 square miles of land area and serves a population of 52,000.

The City was founded in 1910 and incorporated in 1926. It was home to major citrus growing companies. Under the City Charter adopted in 1965, the City government is organized in the Council-Administrator form. The City Council includes five (5) members, each of whom is elected at-large to overlapping four-year terms. In 2018, the City was divided into five districts with two of the districts electing a Councilmember in November of that year and the three remaining districts electing their Councilmembers in 2020. The City Council annually selects a Mayor and Mayor Pro Tem for a one-year term. The City Council serves as the legislative and policy-making body of the City government. The City Council appoints a City Administrator and a City Attorney. The City Administrator is the City's chief executive officer and appoints all other City staff. The City Administrator is responsible for the daily administration of the City government and provides overall direction to all City departments. The City Clerk and City Treasurer are separately elected by the voters.

The City provides a full range of municipal services including police, fire and life safety, maintenance of streets and parks, community development (e.g., building, planning, code compliance), recreational and cultural activities, economic development, and administrative services (e.g., personnel, finance, information services). Refuse collection is franchised to a private waste company, Republic Services.

FINANCIAL POLICIES

Budget: The annual budget serves as the foundation for the City's financial planning and control. The Finance Department, with City Administrator direction, develops revenue estimates and budget guidelines for each department every year in January. The departments then submit expenditure appropriation requests which are summarized by the Finance Department and presented to the City Administrator for review. The City Administrator then meets with each department and prepares a proposed budget document for presentation to the City Council.

The City's Charter requires that the City Administrator submit a proposed budget to the City Council at least 35 days prior to the start of each fiscal year. After the budget has been presented, it must be adopted by the City Council following a noticed public hearing.

The annual budget includes all the City's governmental and proprietary funds. The legal level of budgetary control is the fund level. The City Administrator has the discretion to transfer appropriations between departments within a fund but transfers between funds and additional appropriations and transfers must be approved by City Council.

General Fund Reserve Policy: The City's General Fund Reserve Policy provides guidance in the creation, maintenance, and use of reserves. The policy covers the allocation of new and one- time revenues to different committed reserves such as infrastructure, vehicles, and equipment reserve; post-employment benefits sustainability reserve; employee recruitment and retention reserve; and the General Fund contingency reserve. To ensure the availability of adequate reserves for potential contingencies or emergencies, the City Council established the City's General Fund Reserve Policy with a required general fund contingency reserve of 25% of annual General Fund operating expenditures. While the fund balance of the General Fund was approximately $18.4 million on June 30, 2024, the unassigned fund balance was approximately $14.8 million, a $5.1 million decrease from June 30, 2023. A relatively large portion of the current unrestricted fund balance is committed for the City's capital projects which includes street projects and for the continued construction of the public safety building.

Fees: In FY 2017-18, the Council adopted Citywide Development Impact and Residential Affordable Housing Impact Fees and updated its Comprehensive Fee Schedule following a comprehensive cost of services/user fee study in FY 2021-22. The fee schedule was proposed to be updated annually based upon consumer price index with another fee study to be conducted in the fifth year. Both the Citywide Development Impact Fees and the Comprehensive Fee Schedule will be updated FY 2024-25.

FACTORS AFFECTING THE CITY'S ECONOMIC CONDITION

Local Economy: Placentia's economic outlook is promising. Taxes represent seventy-three percent (73%) of the City's total General Fund operating revenue and primarily include property taxes, sales and use taxes (including Measure U), utility users tax, franchise fees, and other taxes. Tax revenues, exclusive of sales tax, for FY 2023-24 generally slightly exceeded budget and are expected to meet budgeted amounts for FY 2024-25. Sales tax receipts were lower than originally budgeted due to the closure of several sales tax producing retail outlets, and the FY 2024-25 budget reflects these losses and/or any delays in leasing those spaces.

LONG-TERM FINANCIAL PLANNING

Pension Unfunded Accrued Liability: On November 12, 2020, the City of Placentia issued lease revenue bonds through the Placentia Public Financing Authority taking advantage of the historic low interest rate environment. This bond issuance funded 100% of the City's CalPERS unfunded actuarial liability (UAL) for the miscellaneous and safety plans. Upon issuance of the bonds, the City paid approximately $43.8 million to CalPERS for deposit to the CalPERS payment fund.

This transaction will provide $14.3 million in savings over the term of the bonds and over $600,000 annually during the first 15 years. Due to CalPERS rates of returns in FY 2022-23 being lower than their assumed discount rate of 6.8%, the City faced an unfunded actuarial liability

(UAL) in FY 2023-24 of approximately $446,000 in addition to the debt service relating to the lease revenue bonds.

Post Employment Benefits: The City's General Fund Reserve Policy includes provisions to set-aside 10% of ongoing new revenue and 10% of one-time new revenue for unfunded liabilities. In addition, when the General Fund reaches its minimum fund balance of 25%, an additional 10% of one-time new revenue will be allocated toward funding this liability for a total of 20% annually.

DEVELOPMENT INITIATIVES

Enhanced Infrastructure Financing District: In response to the elimination of redevelopment agencies the California Senate Bill 628, effective January 1, 2015, and California Assembly Bill 313, effective January 1, 2016, authorized the formation of an Enhanced Infrastructure Financing District ("EIFD"), which is intended to succeed the former Redevelopment financing mechanism and provide more flexibility than Infrastructure Financing Districts ("IFDs"). An EIFD is a governmental entity, separate and distinct from the city or county that establishes it and is governed by a Public Financing Authority ("PFA"). EIFDs can aid local government entities in funding public capital facilities, or other specified projects of communitywide significance, primarily by capturing tax increment revenue ("Tl") generated within the district. EIFDs provide an opportunity for agencies to issue bonds for an array of public infrastructure projects as well as supporting economic development efforts in specific areas.

At the April 23, 2019 Orange County Board of Supervisors meeting, the Board Members approved a partnership to participate in an EIFD with the City of Placentia. This is one of four EIFDs established in California, and the first EIFD in the State of California to involve a partnership between a city and county for improved infrastructure.

The City of Placentia and the Southern California Association of Governments (SCAG) worked on a comprehensive plan for the establishment of an EIFD in Placentia. Under this plan, the County would contribute 46% of its share of property tax increment within the boundary of the District, which would amount to approximately $3.5 million over 20 years, or $175,000 annually. The City's contribution would be 50% of its property taxes generated in the District, or about $8.2 million over two decades. The total partnership between the County and the City would amount to $11.7 million to make the necessary infrastructure improvements to the Old Town Placentia area. This includes public infrastructure improvements near the proposed Metrolink Station, Placentia Old Town area, and the Transit-Oriented Development District near the 57 and 91 freeways. With this unique City-County partnership, the City will be able to produce over 1,600 new units of housing, create 3,900 construction jobs, and over 1,100 permanent jobs at full build-out.

Transit-Oriented Development: The City has been given a unique opportunity with the future development of a new state-of-the-art Metrolink train station and 246-space parking structure within the Old Town Placentia area. The proposed station will help transform the Packing House District (near Melrose Street and Crowther Avenue) into an active, vibrant destination. Transit-Oriented Development (TOD) is a type of community development that includes a mixture of housing, office, retail, and/or other amenities integrated into a walkable neighborhood and

located within a half-mile of a public transportation stop. It will also support existing retail and restaurant business while growing the City's local economy.

Based on an economic development analysis conducted by Kosmont Associates, the public and private investments in the future TOD and Old Town Revitalization Plan (OTP) areas are expected at build-out to generate up to $540 million in local economic output and $800 million in Countywide economic output. Upon completion, the TOD and OTP areas are estimated to generate approximately $92 million annually in local economic output. Additionally, the proposed District areas would assist with reconstructing streets and street improvements, utilizing non-General Fund resources. In total, construction of the TOD and Old Town District is estimated to generate approximately 3,900 construction jobs and 1,100 permanent jobs.

Placentia's Old Town is a 33-acre area located in the southern and western portions of the City, north of a section of the Burlington Northern Santa Fe (BNSF) railroad. To take advantage of the upcoming Metrolink station and parking structure developments scheduled to begin construction at a future, unknown date, the Old Town Placentia Revitalization Plan was adopted by the City Council in July 2017. The plan's primary goal is to create a vibrant, safe, and pedestrian friendly area that respects the community's historical and cultural diversity, while also creating new opportunities for development and investment into the area. This comprehensive plan incorporates well- designed private and public physical improvements and amenities.

Based on the Plan's expectation of 853,000 square feet of new improvements at build-out, the Old Town Revitalization Plan is expected to generate $217 million of private development activity, development impact fees of $8.3 million and additional annual tax revenues for the City of $900,000. In addition, 1,057 construction jobs and 823 of new on-site permanent jobs are anticipated as a result ofthe Plan.

As mentioned previously, to expedite these improvements in Old Town Placentia, the City partnered with the County of Orange to establish an EIFD near the City's future Metrolink Station, including the Old Town Placentia area and TOD Packing House District. The purpose of this district is to create a funding mechanism that can facilitate the construction of public infrastructure improvements in this area. A portion of the property tax increment (the amount above the property taxes collected in base year 2019) that the City and the County of Orange receive would be specifically restricted to pay for the infrastructure projects listed in the Infrastructure Financing Plan (IFP) at an estimated cost of $8.2 million. These infrastructure improvements include street improvements, pedestrian connectivity, and landscaping and lighting upgrades. The EIFD does not result in new taxes or fees to the property owners in the EIFD boundaries or the City's residents.

Commercial/Residential Development: One of the last remaining undeveloped parcels within the City of Placentia, located at the southeast corner of Alta Vista Street and Rose Drive, is an 8.45-acre parcel within the East Placentia Specific Plan (SP-7). Approved in July 2018, SC Placentia Development, LP, is slated to develop a 2-acre parcel located at the southeast corner of Alta Vista Street and Rose Drive with two single-story retail commercial buildings with a cumulative building size of approximately 10,420 square feet, with the remainder of the site to be developed for single-family residential uses (54 detached residences on approximately 6.46-acres).

SC Placentia Development has partnered with Shea Homes to construct 54 homes. As of June 30 2024 phases 1-5 have been completed. It is anticipated that construction for the commercial portion of the project to commence in 2025.

JPI Luxury Apartments is the second development in the City's Transit-Oriented Development (TOD) Zone. The project site comprises seven adjacent properties located between 505-551 W. Crowther Avenue, directly east of Tyler Lighting on the north side of Crowther Avenue. This particular development features 418 residential units and is a mixed- use development, featuring approximately 10,500 square feet of retail-commercial space on the ground floor accessible from Crowther Avenue. As of June 30, 2024 construction is complete and leasing of apartments is ongoing with many residents already residing in the property, and leasing of retail space is underway.

Toffoli Investments and Landsea Homes will be constructing a 139-unit residential townhome development called "Hudson." Hudson will be located at 443 S. Van Buren Street and will consist of 22 separate three-story buildings. Six floor plans are proposed consisting of 25 one-bedroom units, 52 two-bedroom units, and 62 three-bedroom units. The unit types will measure between 762 square feet and 1,349 square feet in overall floor area and feature an attached one or two-car garage per unit. Hudson amenities will include a tot lot, barbeques, fire pits, bike racks, a dog run, and more. As of June 30, 2024 construction of most of the buildings is complete, including the model homes. Home sales are underway for the remaining buildings.

Buy Local Incentive Programs

Residential Vehicle Rebate Program: Placentia residents purchasing or leasing a new vehicle from Fairway Ford or Audi North OC are eligible to receive a $500 rebate with proof of residency as part of the Buy Local Incentive Program. The Resident Vehicle Rebate Program will expire on April 30, 2025.

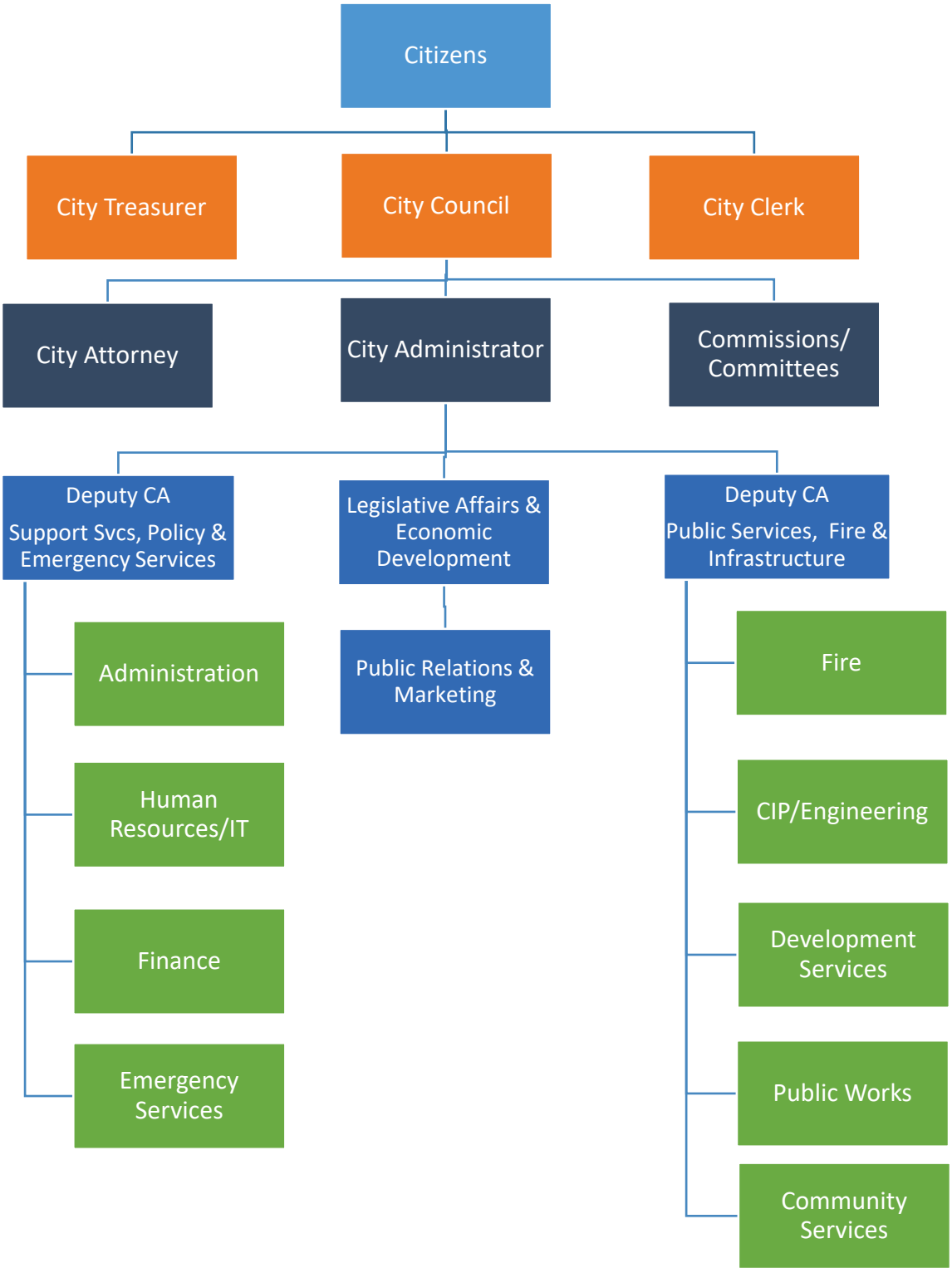
Acknowledgments

The preparation of this report could not have been accomplished without the efficient and dedicated service of the entire Finance Department. Special recognition is also given to the audit firm of the Clifton Larson Allen, LLP. We also wish to recognize the commitment of the City Council to the high standards embodied in this report and express appreciation to them and each City department for their cooperation and support in conducting the fiscal operations of the City.

Respectfully submitted,

Jennifer Lampman
Director of Finance

Thomas Hatch
Interim City Administrator


Citizens
City Treasurer
City Council
City Clerk
City Attorney
City Administrator
Commissions/ Committees
Deputy CA
Support Svcs, Policy & Emergency Services
Legislative Affairs & Economic Development
Deputy CA
Public Services, Fire & Infrastructure
Administration
Human Resources/IT
Finance
Emergency Services
Public Relations & Marketing
Fire
CIP/Engineering
Development Services
Public Works
Community Services

CITY OF PLACENTIA
PRINCIPAL OFFICIALS
JUNE 30, 2024

CITY COUNCIL

Kevin Kirwin	Mayor
Chad P. Wanke	Mayor Pro Tempore
Thomas Hummer	Councilmember
Ward L. Smith	Councilmember
Jeremy B. Yamaguchi	Councilmember

CITY OFFICIALS

Robert S. McKinnell	City Clerk
Kevin A. Larson	City Treasurer
Thomas Hatch	Interim City Administrator
Christian L. Bettenhausen	City Attorney
Jennifer Lampman	Director of Finance
Rosanna Ramirez	Director of Administrative Services
Lydie Gutfeld	Director of Community Services
Joseph M. Lambert	Director of Development Services
Chris Tanio	Director of Public Works
Brad Butts	Police Chief
Jason Dobine	Fire Chief

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FINANCIAL SECTION

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CliftonLarsonAllen LLP
CLAconnect.com

INDEPENDENT AUDITORS' REPORT

Honorable Mayor and Members of the City Council
City of Placentia
Placentia, California

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Placentia (the City), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2024, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See CLAglobal.com/disclaimer.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of City's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Budgetary Comparison Schedules - General and Major Special Revenue Funds, the schedules of the City's proportionate share of the net pension liabilities and related ratios and the schedules of plan contributions for the City's pension plans, the schedule of changes in the net other post-employment benefit (OPEB) liability and related ratios, and the schedule of OPEB plan contributions, identified as Required Supplementary Information (RSI) in the accompanying table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the RSI in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The individual fund schedules and combining financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the individual fund schedules and combining financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

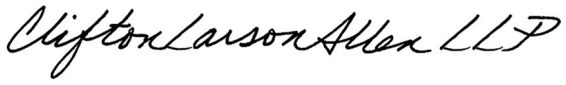
Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 28, 2025, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City's internal control over financial reporting and compliance.



CliftonLarsonAllen LLP

Irvine, California
February 28, 2025

This discussion and analysis section of the City of Placentia's ("City") annual comprehensive financial report provides a narrative overview of the City's financial activities for the fiscal year ended June 30, 2024. This information should be read in conjunction with the basic financial statements and the notes which accompany the basic financial statements.

FINANCIAL HIGHLIGHTS

- The City's net position equaled $88.6 million on June 30, 2024. Net position is the amount by which total assets and deferred outflow of resources exceed total liabilities and deferred inflows of resources. The net position from governmental activities on June 30, 2024, was approximately $74.2 million and from business-type activities, $14.4 million.

- The City's overall net position increased by approximately $1.6 million during the fiscal year, compared to the net position on June 30, 2023. The net position from governmental activities decreased by $4.4 million while the net position from business-type activities increased by approximately $6 million. Governmental activities net position decreased primarily due to an increase in debt service for new Motorola equipment and the 2023 Lease Revenue Bond used to finance the construction of the new Public Safety building. Business-type activities net position increased primarily due to a General Fund contribution to the Sewer Fund of $5.9 million related to Old Town sewer rehab and TOD/Crowther sewer projects.

OVERVIEW OF THE FINANCIAL STATEMENTS

The City's basic financial statements are presented in three parts:

1. Government-Wide Financial Statements
2. Fund Financial Statements
3. Notes to the Financial Statements

This section of the management's discussion and analysis is intended to introduce and explain the basic financial statements. The report also includes supplementary information which is intended to furnish additional detail to support the basic financial statements themselves.

Government-Wide Financial Statements

The government-wide financial statements are designed to give the reader a picture of the City from the economic resources' measurement focus using the accrual basis of accounting. This broad overview is like the financial reporting used in private-sector business. The government-wide financial statements present governmental activities and business-type activities separately. Governmental activities of the City include general government (legislative, administration, City Council, human resources, and finance), public safety (police and Fire and Life Safety), public works, community development, and community services. The City's business-type activities include refuse and sewer maintenance. Governmental activities are primarily supported by taxes, charges for services, and grants, while business-type activities are self-supporting through user fees and charges.

The Statement of Net Position presents financial information on all the City's assets, deferred inflows and outflows of resources, and liabilities with the difference between these categories reported as net position. Over time, increases or decreases in net position may be one indicator of improvement or deterioration in the City's overall financial health.

The focus of the Statement of Activities is to present the major program costs with corresponding major resources. To the extent a program's cost is not recovered by direct charges and grants, it is funded from general taxes and other resources. This statement assists the user in determining the extent to which programs are self-supporting and/or subsidized by general revenues. All activity on this statement is reported on the accrual basis of accounting, which requires that revenues be reported when earned and expenses be reported when incurred, regardless of when cash is received or disbursed.

Fund Financial Statements

A fund is a fiscal and accounting entity with a self-balancing set of accounts used to account for specific activities or meet certain objectives. Funds are often set up in accordance with special regulations, restrictions, or limitations. The City, like other state and local governments, uses fund accounting to ensure and show compliance with finance-related legal requirements. The City's funds are divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

- **Governmental Funds**

  Governmental funds are used to account for the governmental activities reported in government-wide financial statements. Most of the City's basic services are included in the governmental funds. The basis of accounting is different between the governmental fund statements and the government-wide financial statements.

  The governmental funds focus on near-term revenues/financial resources and expenditures, while the government-wide financial statements include both near-term and long-term revenues/financial resources and expenses. The information in the governmental fund statements can be used to evaluate the City's near-term financing requirements and immediate fiscal health. Comparing the governmental fund statements with the government-wide financial statements can help the reader better understand the long-term impact of the City's financing decisions. To assist in this comparison, reconciliations between the governmental fund statements and the government-wide financial statements are included with the governmental fund balance sheet and the governmental fund statements of revenues, expenditures, and changes in fund balances.

- **Proprietary Funds**

  The City maintains two different types of proprietary funds: enterprise and internal service funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for refuse and sewer services.

  Internal service funds are used to accumulate and allocate costs internally among the City's various functions. The internal service funds primarily benefit the governmental activities and, therefore, the internal service fund information has been included with the governmental activities in the government-wide financial statements.

  Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary funds financial statements provide separate information for each of the two business-type activities individually, but combined information for the City's three internal service funds. In the Supplementary Information section of this report, information for each of the three internal service funds is provided.

- **Fiduciary Funds**

  Fiduciary funds account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, or other funds.

  Fiduciary funds are not included in the government-wide financial statements because their assets are not available to support the City's activities.

Notes to the Financial Statements

The notes to the financial statements provide additional information that is important to obtain a full understanding of the data in the government-wide and fund financial statements. The notes are located immediately following the basic financial statements.

Other Information

In addition to the basic financial statement and accompanying notes, this report also presents certain required supplementary information. Required supplementary information may be found immediately following the notes to the financial statements. The combining statements for other governmental funds, the individual fund schedules, the internal service fund statements, and agency-type fiduciary fund schedules are presented immediately following the required supplementary information.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Statement of Net Position

Statement of Net Position

	Governmental Activities		Business-Type Activities		Total	
	2024	2023	2024	2023	2024	2023
Assets:						
Cash and Investments	$ 34,155,584	$38,182,514	$ 2,719,521	$1,778,578	$ 36,875,105	$ 39,961,092
Other Assets	37,938,186	42,866,148	212,976	214,152	38,151,162	43,080,300
Capital Assets	135,430,593	118,450,405	12,470,619	7,166,223	147,901,212	125,616,628
Total Assets	207,524,363	199,499,067	15,403,116	9,158,953	222,927,479	208,658,020
Deferred Outflows of Resources	13,060,378	18,139,862	391,435	678,259	13,451,813	18,818,121
Liabilities						
Current Liabilities	16,004,625	15,401,307	462,236	393,716	16,466,861	15,795,023
Long-Term Liabilities	92,362,502	86,871,991	580,755	680,187	92,943,257	87,552,178
Total Liabilities	108,367,127	102,273,298	1,042,991	1,073,903	109,410,118	103,347,201
Deferred Inflows of Resources	38,017,644	36,790,463	385,908	351,954	38,403,552	37,142,417
Net Position						
Net Investment in Capital Assets	114,776,612	103,757,453	12,470,619	7,166,223	127,247,231	110,923,676
Restricted	21,767,364	18,360,789	-	-	21,767,364	18,360,789
Unrestricted	(62,344,006)	(43,543,074)	1,895,033	1,245,132	(60,448,973)	(42,297,942)
Total Net Position	$ 74,199,970	$ 78,575,168	$ 14,365,652	$ 8,411,355	$ 88,565,622	$ 86,986,523

The City's net position provides a valuable indicator of its overall financial health. As of June 30, 2024, the City's combined net position—encompassing both governmental and business-type activities—stood at $88.6 million, marking an increase of $1.6 million from the previous year.

Net position is categorized into three segments: net investment in capital assets, restricted, and unrestricted. The largest portion, representing approximately $127.2 million as of June 30, 2024, reflects the City's investment in capital assets, which include land, buildings, machinery, equipment, and infrastructure. These assets are essential for providing services to the public, but they cannot be used to fund the City's operational activities.

Restricted net position totaled $21.8 million as of June 30, 2024, showing a $3.4 million increase primarily due to an increase in debt service obligations. These restricted resources are subject to external limitations on their use.

The remaining unrestricted net position, however, stood at a negative $60.4 million. The negative unrestricted net position indicates that the City has more liabilities than available resources to cover day-to-day operations. This could lead to liquidity issues as the City lacks sufficient flexible funds to manage unexpected costs without depending on restricted funds or taking on additional debt.

Change in Net Position

The following is a summary of activities for the years ended June 30, 2024 and 2023:

Change in Net Position

	Governmental Activities		Business-Type Activities		Total	
	2024	2023	2024	2023	2024	2023
Revenues:						
Program Revenues:						
Charges for Services	$ 7,072,927	$6,940,710	$ 6,324,092	$5,731,079	$ 13,397,019	$ 12,671,789
Operating Contributions and Grants	9,936,713	15,642,625	-	-	9,936,713	15,642,625
Capital Contributions and Grants	1,938,279	5,024,953	-	-	1,938,279	5,024,953
General Revenues:						
Taxes	45,901,213	44,499,687	-	-	45,901,213	44,499,687
Investment Income	1,900,697	377,738	44,933	18,644	1,945,630	396,382
Miscellaneous	281,897	2,544,611	-	-	281,897	2,544,611
Total Revenues	67,031,726	75,030,324	6,369,025	5,749,723	73,400,751	80,780,047
Expenses:						
General Government	17,490,713	19,220,385	-	-	17,490,713	19,220,385
Public Safety	27,470,712	39,862,578	-	-	27,470,712	39,862,578
Public Works	10,729,394	11,631,983	-	-	10,729,394	11,631,983
Community Development	2,563,283	2,425,348	-	-	2,563,283	2,425,348
Community Services	4,253,514	3,755,053	-	-	4,253,514	3,755,053
Interest	2,959,601	2,372,525	-	-	2,959,601	2,372,525
Refuse	-	-	4,887,578	4,340,551	4,887,578	4,340,551
Sewer Maintenance	-	-	1,466,857	2,533,043	1,466,857	2,533,043
Total Expenses	65,467,217	79,267,872	6,354,435	6,873,594	71,821,652	86,141,466
Change in Net Position Before Transfers	1,564,509	(4,237,548)	14,590	(1,123,871)	1,579,099	(5,361,419)
Transfers	(5,939,707)	-	5,939,707	-	-	-
Change in Net Position	(4,375,198)	(4,237,548)	5,954,297	(1,123,871)	1,579,099	(5,361,419)
Net Position - Beginning of Year	78,575,168	82,812,716	8,411,355	9,535,226	86,986,523	92,347,942
Net Position - End of Year	$ 74,199,970	$ 78,575,168	$ 14,365,652	$ 8,411,355	$ 88,565,622	$ 86,986,523

The following is a summary of activities for the years ending June 30, 2024, and 2023:

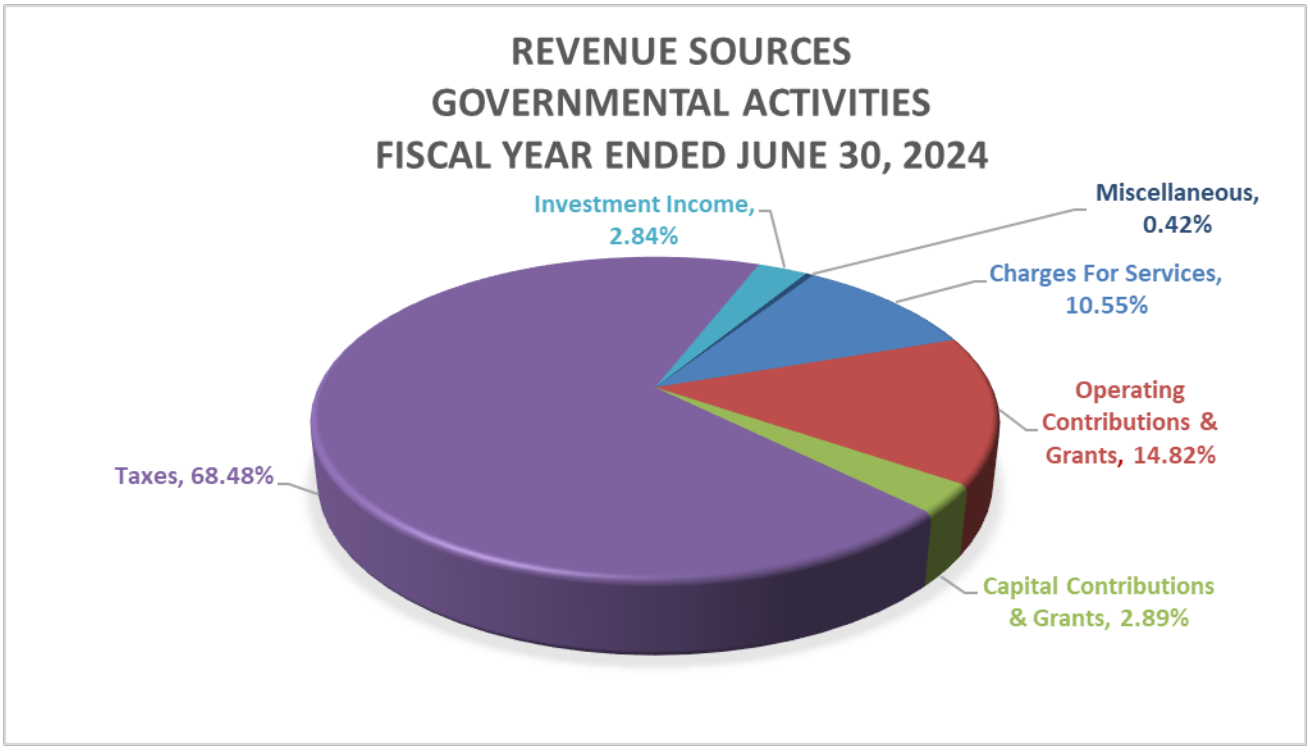
Governmental Activities:

Overall, governmental activities led to a decrease in the City's net position by $4.4 million. Several factors contributed to this decline, including a reduction in operating and capital grants, as well as a significant 89% decrease in miscellaneous revenues.

Revenues:

Total revenue from governmental activities for the year amounted to $67 million. Although there were variations across different revenue categories, the overall decrease was $7.3 million, or 9.14%, compared to the previous year.

The following chart illustrates the percentage breakdown of revenue generated by governmental activities:



As shown in the chart, tax revenue constitutes the largest portion of the City's revenue from governmental activities. This fiscal year, tax revenue saw an increase of $1.4 million, or 3.2%. Of this increase, property taxes accounted for $1.9 million, driven by growth in current year-secured property taxes, property tax VLF, pass-through property taxes, residual property taxes, and various miscellaneous property taxes.

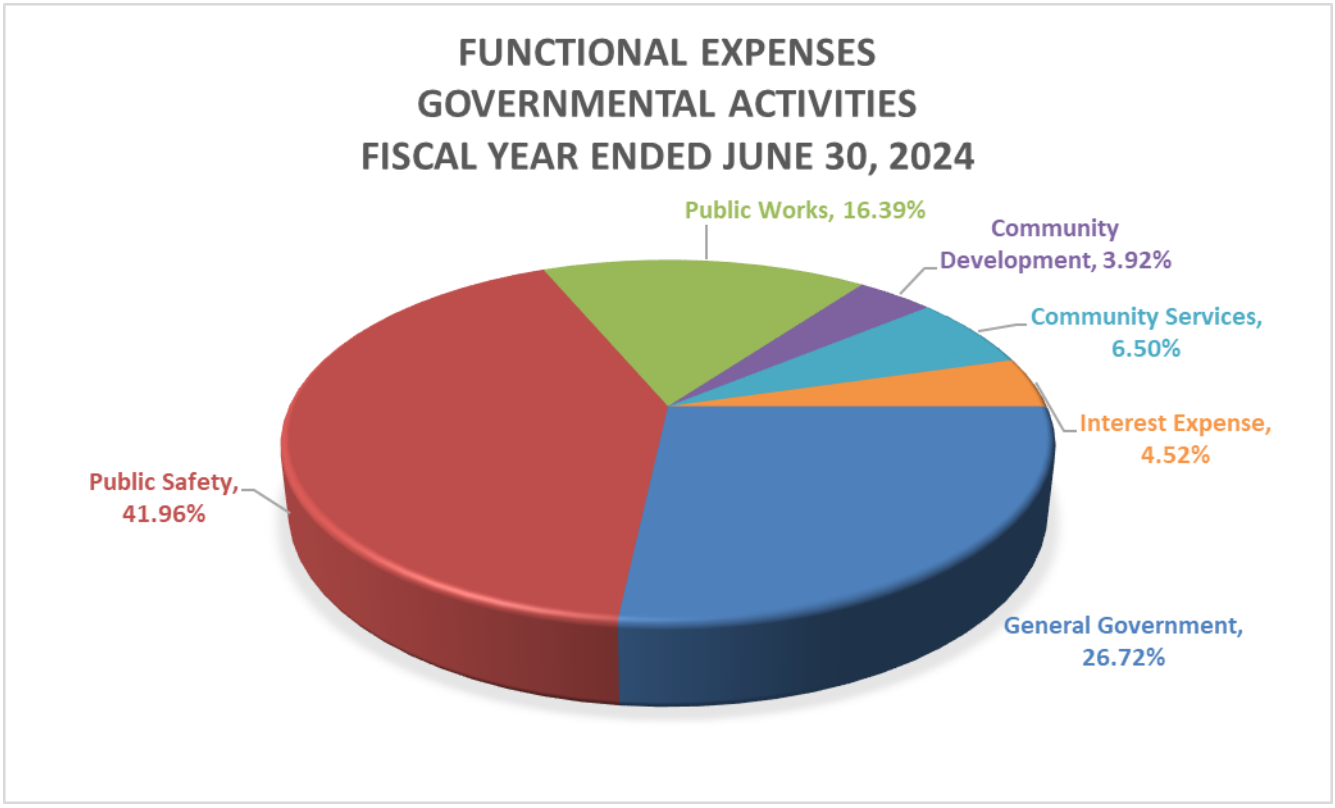
Capital Contributions and Grants saw a decrease of $3.1 million, primarily due to a significant reduction in development impact fees and a decrease in reimbursements from CalTrans.

Investment income, on the other hand, surged by approximately $1.5 million, or 403%, compared to the previous fiscal year. This increase is largely attributed to a reversal in the market value adjustment of investments in Time Value Investments (TVI). These revenue increases helped offset declines in sales taxes, intergovernmental revenues, licenses and permits, and fines and forfeitures.

Expenses

Total expenses from governmental activities amounted to approximately $65.5 million, reflecting a decrease of $13.8 million, or 17.4%, compared to the prior year. A significant portion of this decrease can be attributed to a much lower pension expense.

The following chart illustrates the percentage breakdown of expenses related to governmental activities:



Business-Type Activities:

	2024	2023
Operating Revenues	$ 6,324,092	$5,731,079
Operating Expenses	6,354,435	6,873,594
Operating Income (Loss)	(30,343)	(1,142,515)
Nonoperating Income	44,933	18,644
Income Before Capital Contributions	14,590	(1,123,871)
Capital Contributions	5,939,707	-
Change in Net Position	$ 5,954,297	$ (1,123,871)

The business-type activities encompass the City's refuse and sewer system operations. Total operating revenues for these activities amounted to approximately $6.3 million, while operating expenses were $6.4 million, resulting in a net operating deficit of approximately $30,000.

Refuse

The City of Placentia contracts with Republic Services to provide weekly waste collection services for residential, multi-family, and commercial properties. In fiscal year 2023-24, the refuse operation experienced an operating deficit of $74,698, representing an increase of $17,000 compared to the previous year. While operating revenues grew by 12.4%, this was offset by a 12.6% increase in operating expenses. The rise in expenses was primarily driven by higher disposal costs, which resulted from an increase in the number of residential units serviced.

Sewer

The City operates and maintains 84 miles of gravity sanitary sewer pipelines that serve the majority of parcels within the 6.6 square mile city limits. Operations, maintenance, and repair activities include sewer line cleaning, root removal, manhole maintenance and repair, sewer line video inspection, and sewer lateral maintenance, repair, and replacement.

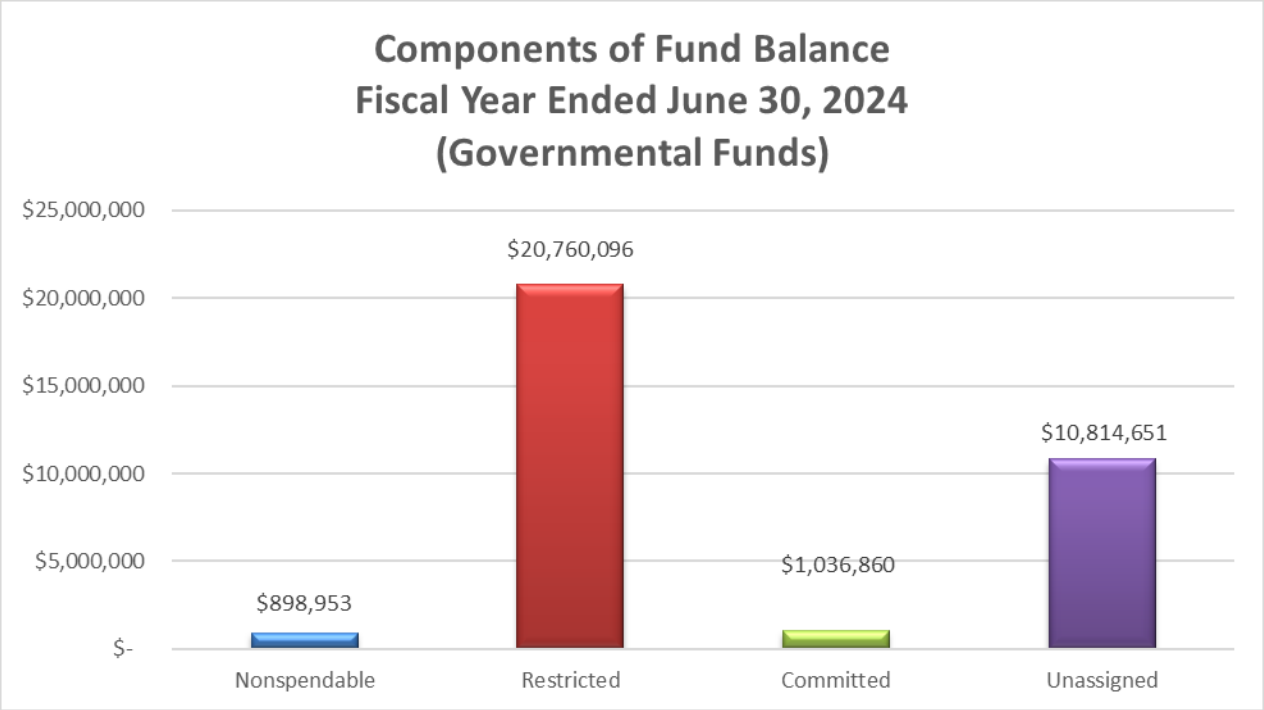
In fiscal year 2023-24, the sewer system operation generated income of $44,355, a significant improvement compared to a loss of $1.1 million in the previous year. While there was minimal change in operating revenues, expenses related to a GASB 68 pension adjustment decreased between 2023 and 2024, allowing the sewer fund to recognize income in 2024. Additionally, the sewer fund received a $5.9 million contribution from the General Fund for the construction of a TOD sewer line that was paid for using ARPA funds. The ARPA funds were initially deposited in the General Fund but transferred to the Sewer Fund after completion of the project to better account for accounting of sewer line work in the appropriate fund.

FINANCIAL ANALYSIS OF THE CITY'S MAJOR FUNDS

The City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. This information is valuable in assessing the City's financing needs. In particular, the assigned and unassigned fund balances serve as key indicators of the government's net resources available for spending at the end of the fiscal year. The unassigned fund balance represents the portion of the fund balance that has not been committed for a specific purpose by an external party, the City Council, or anyone authorized to allocate resources. As of the end of the current fiscal year, the City's governmental funds reported a combined ending fund balance of $33.5 million, reflecting a decrease of $8.2 million compared to the prior year.



The total fund balance includes $898,953 in non-spendable fund balance, which consists of long-term loans receivable, inventories of supplies, prepaid expenditures, and prepaid items. These resources cannot be used to finance operating expenditures.

The restricted fund balance of $20.8 million represents resources that can only be spent for specific purposes due to constraints imposed either (1) externally by creditors (such as debt covenants), grantors, or laws and regulations of other governments, or (2) by law through constitutional provisions or enabling legislation. This reflects an approximate increase of $2.4 million compared to the previous year, primarily due to an increase in cash held with a fiscal agent within the Public Financing Authority, resulting from the issuance of the 2023 Lease Revenue Bonds.

The City Council, the City's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts are classified as committed fund balance. As of June 30, 2024, the City has committed $1.04 million from Measure U Funds for the continuation of infrastructure projects and other capital projects.

Assigned fund balance represents funds that are constrained by the City's intent to use them for specific purposes. As of June 30, 2024, the City had no assigned fund balance.

Unassigned fund balance represents the portion of the fund balance that does not fall into any of the other four fund balance categories and has no specific spending limitations. As of June 30, 2024, the unassigned fund balance for all governmental funds combined is $10.8 million. This includes $14.8 million in unassigned fund balance in the General Fund, offset by combined unassigned deficits totaling $4 million across several funds, including the Navigation Center Fund, Miscellaneous Grants Fund, LMD 92-1 Fund, Housing and Community Development Fund, Gasoline Tax Fund, Sewer Construction Fund, City Capital Projects Fund, and the Sewer Construction Fund.

The governmental fund deficits were primarily due to unearned revenues, expenditures incurred in advance of reimbursements that were unavailable or not received by fiscal year-end, and negative fund balances carried over from the previous year, which were offset by positive net changes throughout the current fiscal year.

General Fund:

The General Fund is the primary operating fund of the City. As of June 30, 2024, the total fund balance of the General Fund was $18.4 million, compared to $26.7 million on June 30, 2023, reflecting a decrease of $8.3 million. This change was primarily due to an increase in expenses.

Revenue

The General Fund is the primary operating fund of the City. As of June 30, 2024, the total fund balance of the General Fund was $18.4 million, compared to $26.7 million on June 30, 2023, reflecting a decrease of $8.3 million. This change was primarily due to an increase in expenses.

Expenditures

General Fund expenditures as of June 30, 2024, amounted to $69 million, up from $57.7 million the previous year, representing an increase of $11.3 million, or 19.64%. The increase in expenditures was primarily driven by higher capital outlays, public works costs, and public safety expenses. Capital outlay experienced the largest increase due to ongoing construction for the public safety building and continued infrastructure work. Public Works saw higher costs for salaries, department contract services, and professional services related to traffic signal maintenance. Public Safety's increased expenses were mainly due to higher salary costs.

<u>Public Safety</u>

Public safety expenditures increased by $2.1 million, primarily due to higher salaries and benefits. This increase was driven by newly signed memorandums of understanding that included one-time payments to employees.

Public Works

Public works expenditures saw a net increase of $1.3 million, largely due to higher salaries and benefits. Additionally, the City contracted for plan check services to meet the engineering plan check demand for private development projects in a timely manner, which contributed to increased costs. A notable rise in the repair and maintenance of city vehicles and equipment also played a significant role in the overall increase in public works expenses.

Capital Outlay

Capital outlay increased by $7.5 million, or 52.13%, compared to the prior year. This increase was primarily due to the construction of the public safety building, which saw more work completed than in the previous year.

Proprietary Funds

The City maintains proprietary funds for sewer maintenance and refuse operations. At the end of the fiscal year, the combined net position of these two funds totaled $14.4 million, reflecting an increase of $6 million. The sewer maintenance fund had a net position of $14.2 million, of which $12.5 million is invested in capital assets. A key factor in the increase in net position for the proprietary funds was the contribution of a sewer line from the General Fund to the Sewer Fund.

In fiscal year 2023-24, the Refuse Fund reported a positive net position of $147,521, a decrease of $64,901 compared to the previous year. While the Refuse Fund experienced an increase in revenue from sales and service charges, this was offset by higher landfill and contractor charges due to an increase in units serviced.

The combined internal service funds had a negative net position of $1.3 million as of June 30, 2024, compared to a negative net position of $1.4 million on June 30, 2023. The change in net position for 2024 was $132,324, a significant decrease from the $1.5 million change in net position in 2023. The lower change in net position was primarily due to an increase in claims and liability insurance premiums.

GENERAL FUND BUDGETARY HIGHLIGHTS

During the year, adjustments were made to the estimated revenues and appropriations in the General Fund to more accurately reflect actual amounts received and expended. It is standard practice for the City to conduct a comprehensive analysis of estimated revenues and appropriations at the end of the first six months of the fiscal year. In accordance with City policy, any increases to the total General Fund appropriations for the year must be approved by the City Council.

The adopted General Fund budget for fiscal year 2023-24, including transfers from other funds, was nearly $49.8 million. This budget was later increased through amendments totaling $13.4 million, resulting in a final budget of $63.2 million. Actual revenues for the year totaled $59.7 million, with the largest negative budget variance of $4.9 million occurring in Capital Projects Revenue. This variance is primarily due to a project being funded with bond proceeds, which are recorded on a reimbursement basis. Additionally, the City experienced a negative impact from sales tax revenues, as forecasts indicated a slowdown in spending, resulting in a $1 million reduction from the adopted budget.

The adopted General Fund expenditure budget for fiscal year 2023-24 was $52.3 million. However, the City Council approved amendments that increased appropriations by $19.7 million, resulting in a final amended budget of $72.0 million. The largest increases were allocated to Capital Outlay, which includes improvements to the City's streets, fire station, parks, and the purchase of machinery and equipment. In fiscal year 2023-24, the City issued bonds and used fund balance to construct a new Public Safety building, which will house facilities for storing and processing evidence, provide a new Emergency Operations Center, and support a new Public Safety Communications Center.

During the fiscal year, the City experienced a significant increase in costs across various areas. In response, the City issued a stop spending order in April 2024, limiting purchases to essential items. Despite these measures, the increased costs led to a negative operating budget of approximately $816,621. With the fund balance committed for the construction of the new Public Safety building, the City ended the fiscal year with an estimated reduction in fund balance of $6.5 million.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

The City's capital assets, net of accumulated depreciation, for its governmental and business-type activities as of June 30, 2024, totaled $147.9 million, marking an increase of approximately $22.3 million, or 20.77%, from the prior year. Capital assets encompass land, buildings, infrastructure, and equipment.

Governmental activities saw an increase of $17 million, net of accumulated depreciation. This growth was primarily driven by the completion of street network projects, such as previously uncapitalized roadway rehabilitation projects, as well as the completion of improvements to the Transit Oriented Development (TOD) sewer project. Additionally, construction in progress (CIP) activity rose due to the ongoing construction of the public safety building, which has yet to be completed.

Total business-type capital assets, net of accumulated depreciation, also increased during the fiscal year, largely due to the contribution of a sewer line from the General Fund to the Sewer Fund. After accounting for depreciation, the net increase in capital assets for business-type activities was $5.3 million.

CAPITAL ASSETS

	Governmental Activities		Business-Type Activities		Total	
	2024	2023	2024	2023	2024	2023
Land	$ 26,118,971	$26,118,971	$ -	$ -	$ 26,118,971	$ 26,118,971
Land - Right of Way	1,008,822	1,008,822	-	-	1,008,822	1,008,822
Trees	3,196,564	3,114,540	-	-	3,196,564	3,114,540
Construction in Progress	26,554,604	24,107,558	-	-	26,554,604	24,107,558
Structures and Improvements	16,823,769	12,059,077	12,440,432	7,123,820	29,264,201	19,182,897
Right-to-Use Lease Land	228,303	380,505	-	-	228,303	380,505
Right-to-Use Lease Equipment	758,743	597,417	-	-	758,743	597,417
Subscription Assets	2,141,596	2,181,848	-	-	2,141,596	2,181,848
Equipment	6,568,336	6,961,004	30,187	42,403	6,598,523	7,003,407
Land Improvements	37,380	43,176	-	-	37,380	43,176
Infrastructure:						
Streets Network	41,221,385	31,203,613	-	-	41,221,385	31,203,613
Streets Appurtenances	8,598,144	8,498,752	-	-	8,598,144	8,498,752
Storm Drains	2,173,976	2,175,122	-	-	2,173,976	2,175,122
Total	$ 135,430,593	$ 118,450,405	$ 12,470,619	$ 7,166,223	$ 147,901,212	$ 125,616,628

For further detailed information see Note 5, Capital Assets.

Debt Administration

As of June 30, 2024, the City's long-term debt totaled approximately $99 million, reflecting an increase of $6.2 million from the prior year. While there was a decrease in other post-employment liabilities and existing debt, the issuance of the 2023 lease revenue bond and the acquisition of Motorola equipment for the new public safety building offset these reductions.

LONG-TERM LIABILITIES

	Governmental Activities		Business-Type Activities		Total	
	2024	2023	2024	2023	2024	2023
Radios Loan	$ 362,479	$515,597	$ -	$ -	$ 362,479	$ 515,597
Fire Lease #1 Loan	2,096,314	2,445,454	-	-	2,096,314	2,445,454
Fire Lease #2 Loan	1,098,741	1,281,976	-	-	1,098,741	1,281,976
Easement Loan	222,672	284,411	-	-	222,672	284,411
Vehicles Loan	96,530	124,631	-	-	96,530	124,631
OCTA Advance	714,982	1,144,278	-	-	714,982	1,144,278
Fire UAL Payoff Loan	344,932	714,261	-	-	344,932	714,261
Motorola Equipment	1,197,159	-	-	-	1,197,159	-
2002 Loan Payable (2003 COP)	1,331,266	1,752,697	-	-	1,331,266	1,752,697
2021 Installment Sale Agreement	2,293,000	2,651,000	-	-	2,293,000	2,651,000
2020A Lease Revenue Bond	48,530,000	50,390,000	-	-	48,530,000	50,390,000
2023 Lease Revenue Bond	9,190,000	-	-	-	9,190,000	-
Unamortized Bond Premium	352,179	-	-	-	352,179	-
Leases Payable	998,122	987,563	-	-	998,122	987,563
Subscription Liability	1,859,215	1,849,671	-	-	1,859,215	1,849,671
Claims Payable	3,820,916	4,051,344	-	-	3,820,916	4,051,344
Compensated Absences	2,928,780	2,511,619	31,632	45,575	2,960,412	2,557,194
Other Postemployment Benefit	13,621,646	17,803,729	377,671	511,032	13,999,317	18,314,761
Pension Liabilities	7,985,498	4,337,200	172,847	126,102	8,158,345	4,463,302
Total	$ 99,044,431	$ 92,845,431	$ 582,150	$ 682,709	$ 99,626,581	$ 93,528,140

For further detailed information see Note 6, Long-Term Liabilities.

NEXT YEAR'S BUDGET, TAX RATES, AND FEE LEVELS

The fiscal year 2024-25 General Fund operating budget was adopted with a projected deficit of $495,811, driven by an estimated 4.1% reduction in revenue and a 12.2% increase in debt service costs.

General Fund revenues and transfers from other funds are currently estimated at $49.5 million for fiscal year 2024-25, which is in line with the actual revenues for fiscal year 2023-24. The adopted fiscal year 2023-24 General Fund budget includes $44.0 million in appropriations for expenditures (excluding CIP expenditures) and transfers to other funds. The City made efforts to limit any increases in expenditures to essential services or necessary contract increases.

Through this approach, the City was able to reduce expenditures by $2.5 million compared to the fiscal year 2023-24 actuals. The approved staffing for fiscal year 2024-25 includes 200 full-time positions, 4 unfunded over-hires, and 76 elected and appointed personnel. As in previous years, contracts for services across all departments were carefully reviewed during budget development. In cases where contracts offered no potential cost savings or where a higher level of service could be provided for the same or lower cost, contract personnel were replaced by City employees.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the government's finances. If you have questions concerning any of the information provided in this report or need additional financial information, please contact the City's Finance Department at the City of Placentia, 401 East Chapman Avenue, Placentia, California 92870, call (714) 993-8237 or visit our website at www.placentia.org.

BASIC FINANCIAL STATEMENTS

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GOVERNMENT-WIDE FINANCIAL STATEMENTS

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CITY OF PLACENTIA
STATEMENT OF NET POSITION
JUNE 30, 2024

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
ASSETS			
Current Assets:			
Cash and Investments	$ 26,259,171	$ 2,719,521	$ 28,978,692
Receivables, Net of Allowance:			
Accounts	3,820,864	173,517	3,994,381
Taxes	3,739,833	39,459	3,779,292
Grants	684,648	-	684,648
Interest	427,783	-	427,783
Loans	2,278,937	-	2,278,937
Leases	574,218	-	574,218
Prepaid Items	92,599	-	92,599
Inventory	21,542	-	21,542
Total Current Assets	37,899,595	2,932,497	40,832,092
Noncurrent Assets:			
Land Held for Resale	1,036,760	-	1,036,760
Leases Receivable	23,617,420	-	23,617,420
Restricted Assets:			
Cash and Investments with Fiscal Agent	7,896,413	-	7,896,413
Pension Stability Fund	1,643,582	-	1,643,582
Capital Assets - Nondepreciable	56,878,961	-	56,878,961
Capital Assets - Depreciable/Amortizable, Net	78,551,632	12,470,619	91,022,251
Total Noncurrent Assets	169,624,768	12,470,619	182,095,387
Total Assets	207,524,363	15,403,116	222,927,479
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Charges on Refunding	204,818	-	204,818
Deferred Outflows of Resources Related to Pensions	9,549,115	299,761	9,848,876
Deferred Outflows of Resources Related to OPEB	3,306,445	91,674	3,398,119
Total Deferred Outflows of Resources	13,060,378	391,435	13,451,813

See accompanying Notes to Basic Financial Statements.

CITY OF PLACENTIA
STATEMENT OF NET POSITION (CONTINUED)
JUNE 30, 2024

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
LIABILITIES			
Current Liabilities:			
Accounts Payable	$ 5,619,735	$ 400,163	$ 6,019,898
Accrued Payroll and Benefits	453,421	60,678	514,099
Deposits Payable	1,288,179	-	1,288,179
Retentions Payable	983,982	-	983,982
Accrued Interest Payable	404,671	-	404,671
Unearned Revenues	572,708	-	572,708
Long-Term Debt Due Within One Year	5,601,384	-	5,601,384
Claims Payable Due Within One Year	941,479	-	941,479
Compensated Absences Due Within One Year	139,066	1,395	140,461
Total Current Liabilities	16,004,625	462,236	16,466,861
Noncurrent Liabilities			
Long-Term Debt Due in More Than One Year	65,086,207	-	65,086,207
Claims Payable Due in More Than One Year	2,879,437	-	2,879,437
Compensated Absences Due in More Than One Year	2,789,714	30,237	2,819,951
Net OPEB Liability	13,621,646	377,671	13,999,317
Aggregate Net Pension Liabilities	7,985,498	172,847	8,158,345
Total Noncurrent Liabilities	92,362,502	580,755	92,943,257
Total Liabilities	108,367,127	1,042,991	109,410,118
DEFERRED INFLOWS OF RESOURCES			
Leases Related	23,645,721	-	23,645,721
Deferred Pension - Related Items	2,655,776	61,067	2,716,843
Deferred OPEB - Related Items	11,716,147	324,841	12,040,988
Total Deferred Inflows of Resources	38,017,644	385,908	38,403,552
NET POSITION			
Net Investment in Capital Assets	114,776,612	12,470,619	127,247,231
Restricted for:			
Public Safety	1,685,245	-	1,685,245
Public Works	1,536,762	-	1,536,762
Community Development	4,818,640	-	4,818,640
Community Services	425,909	-	425,909
Debt Service	8,100,913	-	8,100,913
Transportation	617,869	-	617,869
Park Development	20,903	-	20,903
Street Maintenance	517,279	-	517,279
Air Quality	312,566	-	312,566
Affordable Housing	2,087,696	-	2,087,696
Pension Stability	1,643,582	-	1,643,582
Total Restricted	21,767,364	-	21,767,364
Unrestricted (Deficit)	(62,344,006)	1,895,033	(60,448,973)
Total Net Position	$ 74,199,970	$ 14,365,652	$ 88,565,622

See accompanying Notes to Basic Financial Statements.

CITY OF PLACENTIA
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2024

Functions/Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions	Net Revenue (Expense) and Changes in Net Positions: Governmental Activities	Net Revenue (Expense) and Changes in Net Positions: Business-Type Activities	Net Revenue (Expense) and Changes in Net Positions: Total
PRIMARY GOVERNMENT							
Governmental Activities:							
General Government	$ 17,490,713	$ 3,298,251	$ 853,203	$ -	$ (13,339,259)	$ -	$ (13,339,259)
Public Safety	27,470,712	913,475	3,904,485	-	(22,652,752)	-	(22,652,752)
Public Works	10,729,394	855,554	4,365,953	1,938,279	(3,569,608)	-	(3,569,608)
Community Development	2,563,283	1,508,909	813,072	-	(241,302)	-	(241,302)
Community Services	4,253,514	496,738	-	-	(3,756,776)	-	(3,756,776)
Interest	2,959,601	-	-	-	(2,959,601)	-	(2,959,601)
Total Governmental Activities	65,467,217	7,072,927	9,936,713	1,938,279	(46,519,298)	-	(46,519,298)
Business-Type Activities:							
Refuse	4,887,578	4,812,880	-	-	-	(74,698)	(74,698)
Sewer Maintenance	1,466,857	1,511,212	-	-	-	44,355	44,355
Total Business-Type Activities	6,354,435	6,324,092	-	-	-	(30,343)	(30,343)
Total Primary Government	$ 71,821,652	$ 13,397,019	$ 9,936,713	$ 1,938,279	(46,519,298)	(30,343)	(46,549,641)
		GENERAL REVENUES					
		Taxes:					
		Property Taxes			20,760,635	-	20,760,635
		Sales Taxes			16,869,472	-	16,869,472
		Utility Users Tax			3,048,378	-	3,048,378
		Franchise Taxes			3,076,341	-	3,076,341
		Transient Occupancy Taxes			1,761,962	-	1,761,962
		Real Property Transfer Taxes			378,327	-	378,327
		Other Taxes			6,098	-	6,098
		Investment Earnings			1,900,697	44,933	1,945,630
		Miscellaneous			281,897	-	281,897
		Total General Revenues			48,083,807	44,933	48,128,740
		TRANSFERS					
		Transfers			(5,939,707)	5,939,707	-
		CHANGES IN NET POSITION			(4,375,198)	5,954,297	1,579,099
		Net Position - Beginning of Year			78,575,168	8,411,355	86,986,523
		NET POSITION - END OF YEAR			$ 74,199,970	$ 14,365,652	$ 88,565,622

See accompanying Notes to Basic Financial Statements.

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FUND FINANCIAL STATEMENTS

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GOVERNMENTAL FUND FINANCIAL STATEMENTS

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CITY OF PLACENTIA
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2024

	Major Funds					
	General Fund	Citywide Development Impact Fee Special Revenue Fund	Placentia Regional Navigation Center Special Revenue Fund	Debt Service Fund	Other Governmental Funds	Total
ASSETS						
Cash and Investments	$ 13,291,471	$ 2,506,909	$ -	$ 180,241	$ 7,808,317	$ 23,786,938
Receivables:						
Accounts	855,457	-	1,842,872	-	1,090,416	3,788,745
Taxes	3,739,833	-	-	-	-	3,739,833
Grants	-	-	-	-	684,648	684,648
Accrued Interest	427,739	-	-	-	44	427,783
Loans and Notes	1,165,124	509,148	-	-	604,665	2,278,937
Leases	24,184,793	-	-	-	6,845	24,191,638
Prepaid Items	88,009	3,281	-	-	-	91,290
Due from Other Funds	3,427,498	-	-	-	-	3,427,498
Inventories	21,542	-	-	-	-	21,542
Land Held for Resale	-	-	-	-	1,036,760	1,036,760
Restricted Assets:			-			
Cash and Investments with Fiscal Agents	-	-	-	7,896,413	-	7,896,413
Pension Stability Fund	1,643,582	-	-	-	-	1,643,582
Total Assets	$ 48,845,048	$ 3,019,338	$ 1,842,872	$ 8,076,654	$ 11,231,695	$ 73,015,607
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES						
LIABILITIES						
Accounts Payable	$ 4,485,943	$ 128,325	$ 141,169	$ -	$ 798,094	$ 5,553,531
Accrued Payroll and Benefits	394,510	-	14,661	-	27,446	436,617
Deposits Payable	1,163,011	-	-	-	125,168	1,288,179
Retentions Payable	755,116	2,803	-	-	226,063	983,982
Due to Other Funds	-	-	2,472,828	63,135	891,535	3,427,498
Unearned Revenue	11,000	-	-	-	561,708	572,708
Total Liabilities	6,809,580	131,128	2,628,658	63,135	2,630,014	12,262,515
DEFERRED INFLOWS OF RESOURCES						
Leases	23,635,480	-	-	-	10,241	23,645,721
Unavailable Revenues	28,215	509,148	1,842,872	-	1,216,576	3,596,811
Total Deferred Inflows of Resources	23,663,695	509,148	1,842,872	-	1,226,817	27,242,532
FUND BALANCES						
Nonspendable	895,672	3,281	-	-	-	898,953
Restricted	1,643,582	2,375,781	-	8,013,519	8,727,214	20,760,096
Committed	1,036,860	-	-	-	-	1,036,860
Unassigned (Deficit)	14,795,659	-	(2,628,658)	-	(1,352,350)	10,814,651
Total Fund Balances	18,371,773	2,379,062	(2,628,658)	8,013,519	7,374,864	33,510,560
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	$ 48,845,048	$ 3,019,338	$ 1,842,872	$ 8,076,654	$ 11,231,695	$ 73,015,607

See accompanying Notes to Basic Financial Statements.

CITY OF PLACENTIA
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION
JUNE 30, 2024

Total Fund Balances - Governmental Funds	$	33,510,560
Amounts reported for governmental activities in the statement of net position were reported differently because:		
Capital assets used in governmental activities were not current financial resources. Therefore, they were not reported in the governmental funds balance sheet.		
Nondepreciable		56,878,961
Depreciable and Amortizable		78,454,091
		135,333,052
The loss incurred by the City resulting from the refunding of long-term liabilities are recorded as deferred outflows of resources and amortized over the remaining service life, equal to the lesser of the remaining bond-years on the refunded debt or the bond years on the refunding debt.		204,818
Revenue reported as unavailable revenue in the governmental funds when it is not received soon enough after year-end to be considered available. The availability criteria does not apply to the government-wide financial statements and, therefore, the revenue is recognized when eligibility requirements are met and earned.		3,596,811
Interest payable on long-term debt does not require current financial resources. Therefore, interest payable is not reported as a liability in the governmental funds.		(404,671)
Long-term liabilities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities, both current and long-term, are reported in the statement of net position:		
Financed Purchases		(3,876,736)
OCTA Advance		(714,982)
Compensated Absences		(2,928,780)
Loans Payable		(5,166,357)
Bonds Payable		(58,072,179)
Leases Payable		(998,122)
Subscription Liability		(1,859,215)
		(73,616,371)
Net pension liabilities and the related deferred outflows of resources and deferred inflows of resources are not due and payable in the current period or not available for current expenditures and are not reported in the governmental fund financial statements:		
Pension Related Deferred Outflows of Resources		9,549,115
Aggregate Net Pension Liabilities		(7,985,498)
Pension Related Deferred Inflows of Resources		(2,655,776)
Net OPEB liabilities and the related deferred outflows of resources and deferred inflows of resources are not due and payable in the current period or not available for current expenditures and are not reported in the governmental fund financial statements:		
OPEB Related Deferred Outflows of Resources		3,306,445
Net OPEB Liability		(13,621,646)
OPEB Related Deferred Inflows of Resources		(11,716,147)
Internal Service Funds were used by management to charge the costs of certain activities, such as insurance and equipment replacement to individual funds. The assets and liabilities of the Internal Service Funds were included in the governmental activities in the government-wide statement of net position.		(1,300,722)
Net Position of Governmental Activities as Reported on the Statement of Net Position	$	74,199,970

See accompanying Notes to Basic Financial Statements.

CITY OF PLACENTIA
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2024

	Major Funds					
	General Fund	Citywide Development Impact Fee Special Revenue Fund	Placentia Regional Navigation Center Special Revenue Fund	Debt Service Fund	Other Governmental Funds	Total
REVENUES						
Taxes	$ 45,847,060	$ -	$ -	$ -	$ -	$ 45,847,060
Intergovernmental	2,717,309	-	1,287,053	-	5,699,320	9,703,682
Licenses and Permits	2,535,885	-	-	-	-	2,535,885
Fines and Forfeitures	548,960	-	-	-	90,578	639,538
Investment Earnings	1,175,860	72,851	-	479,186	172,600	1,900,497
Charges for Services	1,441,304	-	-	-	1,004,300	2,445,604
Leases and Rents	1,677,641	-	-	-	4,126	1,681,767
Contributions	-	355,903	-	-	-	355,903
Miscellaneous	1,125,980	2,785	-	-	207,331	1,336,096
Total Revenues	57,069,999	431,539	1,287,053	479,186	7,178,255	66,446,032
EXPENDITURES						
Current:						
General Government	15,336,829	-	-	2,499	153,962	15,493,290
Public Safety	18,491,792	95,820	2,126,486	-	319,783	21,033,881
Public Works	5,350,268	-	-	-	1,384,312	6,734,580
Community Development	1,809,970	-	-	-	638,415	2,448,385
Community Services	3,431,853	-	-	-	8,915	3,440,768
Capital Outlay	22,021,540	2,431,563	153,300	-	4,635,910	29,242,313
Debt Service:						
Principal Retirement	2,366,341	-	-	1,860,000	787,296	5,013,637
Interest and Fiscal Charges	231,958	-	-	2,459,972	92,685	2,784,615
Total Expenditures	69,040,551	2,527,383	2,279,786	4,322,471	8,021,278	86,191,469
REVENUES OVER (UNDER) EXPENDITURES	(11,970,552)	(2,095,844)	(992,733)	(3,843,285)	(843,023)	(19,745,437)
OTHER FINANCING SOURCES (USES)						
Issuance of Debt	2,017,510	-	-	9,190,000	-	11,207,510
Bond Premium	-	-		352,179	-	352,179
Payment to Refunding Bond Escrow Agent	-	-		-	-	-
Transfers In	6,108,943	-	-	4,083,700	816,934	11,009,577
Transfers Out	(4,496,884)	-	-	(5,922,784)	(589,909)	(11,009,577)
Total Other Financing Sources (Uses)	3,629,569	-	-	7,703,095	227,025	11,559,689
NET CHANGE IN FUND BALANCES	(8,340,983)	(2,095,844)	(992,733)	3,859,810	(615,998)	(8,185,748)
Fund Balance - Beginning, as Originally Reported	26,712,756	4,474,906	-	4,153,709	6,354,937	41,696,308
Change Within Financial Reporting Entity (Nonmajor to Major Fund)	-	-	(1,635,925)	-	1,635,925	-
Fund Balance - Beginning, as Adjusted	26,712,756	4,474,906	(1,635,925)	4,153,709	7,990,862	41,696,308
FUND BALANCES - END OF YEAR	$ 18,371,773	$ 2,379,062	$ (2,628,658)	$ 8,013,519	$ 7,374,864	$ 33,510,560

See accompanying Notes to Basic Financial Statements.

CITY OF PLACENTIA
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE TO THE GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2024

Net Change in Fund Balances - Total Governmental Funds	$	(8,185,748)
Governmental activities in the Statement of Activities were reported differently because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in governmental funds.		
Capital Outlay		29,310,625
Depreciation and Amortization		(6,236,943)
Net Effect on Disposal of Capital Assets		(251,328)
Contribution of Asset to the Sewer Fund		(5,939,707)
		16,882,647
Amortization of the deferred charges on refunding is recognized as interest expense in the statement of activities.		(50,358)
Net change in revenues that was considered unavailable in the governmental funds. These items have been reported as revenue in the statement of activities.		527,782
Proceeds from the issuance of long-term debt is not a revenue in the statement of activities, but is reported as a liability on the government-wide statement of net position.		(11,559,689)
Principal repayment on long-term debt is not an expense in the statement of activities, but is considered an expenditure in governmental funds.		
Long-Term Debt		3,439,679
Financed Purchases		1,144,662
OCTA Advance		429,296
		5,013,637
Interest accrued on long-term debt is reported in the Statement of Activities, but does not require the use of current financial resources. Therefore, accrued interest is not reported as an expenditure in governmental funds. This amount represents the change in accrued interest from the prior year.		(174,986)
Compensated absences were reported in the government-wide statement of activities, but they did not require the use of current financial resources. Therefore, compensated absences were not reported as expenditures in the governmental funds.		(417,161)
Certain OPEB expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		2,371,863
Certain pension expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		(8,915,509)
Internal Service Funds are used by management to charge the costs of certain activities, such as insurance and equipment replacement, to individual funds. The net revenue of the Internal Service Funds is reported in governmental activities.		132,324
Change in Net Position of Governmental Activities as Reported in the Statement of Activities	$	(4,375,198)

See accompanying Notes to Basic Financial Statements.

PROPRIETARY FUND FINANCIAL STATEMENTS

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CITY OF PLACENTIA
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
JUNE 30, 2024

	Major Enterprise Funds		Business-Type Activities	Governmental Activities
	Refuse	Sewer Maintenance	Total	Internal Service Funds
ASSETS				
Current Assets:				
Cash and Investments	$ 728,193	$ 1,991,328	$ 2,719,521	$ 2,472,233
Receivables:				
Accounts	28,857	144,660	173,517	32,119
Taxes	39,459	-	39,459	-
Prepaids	-	-	-	1,309
Total Current Assets	796,509	2,135,988	2,932,497	2,505,661
Noncurrent Assets:				
Capital Assets, Net of Accumulated Depreciation	-	12,470,619	12,470,619	97,541
Total Noncurrent Assets	-	12,470,619	12,470,619	97,541
Total Assets	796,509	14,606,607	15,403,116	2,603,202
DEFERRED OUTFLOWS OF RESOURCES				
Deferred Outflows of Resources Related to Pensions	122,608	177,153	299,761	-
Deferred Outflows of Resources Related to OPEB	38,598	53,076	91,674	-
Total Deferred Outflows of Resources	161,206	230,229	391,435	-
LIABILITIES				
Current Liabilities:				
Accounts Payable	381,799	18,364	400,163	66,204
Accrued Payroll and Benefits	24,620	36,058	60,678	16,804
Compensated Absences - Due Within One Year	543	852	1,395	-
Claims And Judgments - Due Within One Year	-	-	-	941,479
Total Current Liabilities	406,962	55,274	462,236	1,024,487
Noncurrent Liabilities:				
Compensated Absences - Due in More Than One Year	11,774	18,463	30,237	-
Claims And Judgments - Due in More Than One Year	-	-	-	2,879,437
Total OPEB Liability	159,013	218,658	377,671	-
Aggregate Net Pension Liabilities	70,698	102,149	172,847	-
Total Noncurrent Liabilities	241,485	339,270	580,755	2,879,437
Total Liabilities	648,447	394,544	1,042,991	3,903,924
DEFERRED INFLOW OF RESOURCES				
Deferred Inflows of Resources Related to Pensions	24,977	36,090	61,067	-
Deferred Inflows of Resources Related to OPEB	136,770	188,071	324,841	-
Total Deferred Inflows of Resources	161,747	224,161	385,908	-
NET POSITION				
Investment in Capital Assets	-	12,470,619	12,470,619	97,541
Unrestricted (Deficit)	147,521	1,747,512	1,895,033	(1,398,263)
Total Net Position	$ 147,521	$ 14,218,131	$ 14,365,652	$ (1,300,722)

See accompanying Notes to Basic Financial Statements.

CITY OF PLACENTIA
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
YEAR ENDED JUNE 30, 2024

	Business-Type Activities			Governmental Activities
	Refuse	Sewer Maintenance	Total	Internal Service
OPERATING REVENUES				
Reimbursements	$ 40,147	$ -	$ 40,147	$ 663,454
Sales and Service Charges	4,772,733	1,511,212	6,283,945	3,346,549
Other Revenues	-	-	-	95,488
Total Operating Revenues	4,812,880	1,511,212	6,324,092	4,105,491
OPERATING EXPENSES				
Administration	643,896	341,784	985,680	240,666
Reinsurance Premiums	-	-	-	187,603
Claims	-	-	-	815,101
Medical and Dental Premiums	-	-	-	990,260
Liability Insurance Premiums	-	-	-	1,757,073
Maintenance	-	489,762	489,762	-
Landfill and Contractor Charges	4,243,682	-	4,243,682	-
Depreciation Expense	-	635,311	635,311	40,376
Total Operating Expenses	4,887,578	1,466,857	6,354,435	4,031,079
OPERATING INCOME (LOSS)	(74,698)	44,355	(30,343)	74,412
NONOPERATING INCOME (LOSS)				
Investment Earnings	9,797	35,136	44,933	-
Gain on Disposal of Capital Assets	-	-	-	57,912
Total Nonoperating Income	9,797	35,136	44,933	57,912
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	(64,901)	79,491	14,590	132,324
Capital Contributions	-	5,939,707	5,939,707	-
CHANGES IN NET POSITION	(64,901)	6,019,198	5,954,297	132,324
Net Position - Beginning of Year	212,422	8,198,933	8,411,355	(1,433,046)
NET POSITION - END OF YEAR	$ 147,521	$ 14,218,131	$ 14,365,652	$ (1,300,722)

See accompanying Notes to Basic Financial Statements.

CITY OF PLACENTIA
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
YEAR ENDED JUNE 30, 2024

	Business-Type Activities			Governmental Activities
	Refuse	Sewer Maintenance	Total	Internal Service
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash Received from Customers and Users	$ 4,808,699	$ 1,516,569	$ 6,325,268	$ 4,073,482
Cash Paid to Suppliers for Goods and Services	(4,217,164)	(487,026)	(4,704,190)	(3,365,298)
Cash Paid to Employees for Services	(532,845)	(192,223)	(725,068)	-
Cash Paid for Insurance Claims	-	-	-	(815,101)
Net Cash Provided (Used) by Operating Activities	58,690	837,320	896,010	(106,917)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES				
Payment Made on Interfund Borrowing	-	-	-	(38,322)
Net Cash Provided (Used) by Noncapital Financing Activities	-	-	-	(38,322)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Proceeds from Sale of Capital Assets	-	-	-	57,912
Net Cash Provided (Used) by Capital and Related Financing Activities	-	-	-	57,912
CASH FLOWS FROM INVESTING ACTIVITIES				
Interest Received	9,797	35,136	44,933	-
Net Cash Provided (Used) by Investing Activities	9,797	35,136	44,933	-
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	68,487	872,456	940,943	(87,327)
Cash and Cash Equivalents - Beginning of Year	659,706	1,118,872	1,778,578	2,697,477
CASH AND CASH EQUIVALENTS - END OF YEAR	$ 728,193	$ 1,991,328	$ 2,719,521	$ 2,610,150
CASH AND CASH EQUIVALENTS				
Cash and Investments	$ 728,193	$ 1,991,328	$ 2,719,521	$ 2,472,233
Total Cash and Cash Equivalents	$ 728,193	$ 1,991,328	$ 2,719,521	$ 2,472,233

See accompanying Notes to Basic Financial Statements.

CITY OF PLACENTIA
STATEMENT OF CASH FLOWS (CONTINUED)
PROPRIETARY FUNDS
YEAR ENDED JUNE 30, 2024

	Business-Type Activities			Governmental Activities
	Refuse	Sewer Maintenance	Total	Internal Service
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BR OPERATING ACTIVITIES				
Operating Income (Loss)	$ (74,698)	$ 44,355	$ (30,343)	$ 74,412
Adjustments to Reconcile Operating (Loss) to Net Cash Provided (Used) by Operating Activities:				
Depreciation	-	635,311	635,311	40,376
Changes in Assets and Liabilities:				
(Increase) Decrease in Accounts Receivables	(2,963)	5,357	2,394	(32,010)
(Increase) Decrease in Taxes Receivables	(1,218)	-	(1,218)	-
(Increase) Decrease in Prepaids	-	-	-	57,198
(Increase) Decrease in Deferred Outflows of Resources Related to Pension	82,473	136,535	219,008	-
(Increase) Decrease in Deferred Outflows of Resources Related to OPEB	26,797	41,019	67,816	-
Increase (Decrease) in Accounts Payable	26,518	2,736	29,254	(33,264)
Increase (Decrease) in Accrued Liabilities	17,776	22,617	40,393	16,799
Increase (Decrease) in Compensated Absences	(3,799)	(10,144)	(13,943)	-
Increase (Decrease) in Claims Payable	-	-	-	(230,428)
Increase (Decrease) in Net Pension Liabilities	20,846	25,899	46,745	-
Increase (Decrease) in Net OPEB Liabilities	(50,523)	(82,838)	(133,361)	-
Increase (Decrease) in Deferred Inflows of Resources Related to Pension	23,777	34,256	58,033	-
Increase (Decrease) in Deferred Inflows of Resources Related to OPEB	(6,296)	(17,783)	(24,079)	-
Net Cash Provided (Used) by Operating Activities	$ 58,690	$ 837,320	$ 896,010	$ (106,917)

See accompanying Notes to Basic Financial Statements.

FIDUCIARY FUND FINANCIAL STATEMENTS

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CITY OF PLACENTIA
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
JUNE 30, 2024

	RDA Successor Agency	Custodial Funds
ASSETS		
Pooled Cash and Investments	$ 646,146	$ 414,293
Receivables:		
Miscellaneous	-	1,453
Restricted Assets:		
Cash and Investments with Fiscal Agents	707,003	-
Total Assets	1,353,149	415,746
LIABILITIES		
Accounts Payable	1,419	241
Accrued Liability	11,419	14
Accrued Interest	136,938	-
Long-Term Liabilities:		
Due in One Year	1,074,003	-
Due in More Than One Year	8,511,214	-
Total Liabilities	9,734,993	255
NET POSITION (DEFICIT)		
Restricted for Individuals, Organizations, and Other Governments	(8,381,844)	415,491
Total Net Position (Deficit)	$ (8,381,844)	$ 415,491

See accompanying Notes to Basic Financial Statements.

CITY OF PLACENTIA
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
YEAR ENDED JUNE 30, 2024

	RDA Successor Agency	Custodial Funds
ADDITIONS		
Property Taxes	$ 1,415,353	$ -
Charges for Services	-	219,017
Investment Earnings	17,449	6,453
Total Additions	1,432,802	225,470
DEDUCTIONS		
Program Costs	31,714	-
Administrative Expenses	95,974	-
Interest Expense	326,904	-
Administrative Expenses	-	8,440
Total Deductions	454,592	8,440
CHANGE IN NET POSITION	978,210	217,030
Net Position (Deficit) - Beginning of Year	(9,360,054)	198,461
NET POSITION (DEFICIT) - END OF YEAR	$ (8,381,844)	$ 415,491

See accompanying Notes to Basic Financial Statements.

NOTES TO BASIC FINANCIAL STATEMENTS

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CITY OF PLACENTIA
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JUNE 30, 2024

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NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the City of Placentia, California, (the City) have been prepared in conformity with accounting principles generally accepted in the United States (U.S. GAAP) as applied to governmental agencies. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the City's significant policies:

A. Financial Reporting Entity

The City was incorporated on December 2, 1926, under the General Laws of the state of California. The City operates under a Council-Administrator form of government and under provisions of a City Charter adopted on June 29, 1965.

In evaluating how to define the City for financial reporting purposes, management has considered all potential component units. The primary criteria for including a potential component unit within the reporting entity are the governing body's financial accountability and a financial benefit or burden relationship and whether it is misleading to exclude. A primary government is financially accountable and shares a financial benefit or burden relationship, if it appoints a voting majority of an organization's governing body and it is able to impose its will on the organization, or if there is a potential for the organization to provide specific financial benefits to or impose specific financial burdens on the primary government. A primary government may also be financially accountable if an organization is fiscally dependent on the primary government regardless of whether the organization has a separately elected governing board, a governing board appointed by a higher level of government, or a jointly appointed board, and there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government.

Blended Component Units

Management determined that the following entities should be reported as blended component units based on the criteria above. Although the following is legally separate from the City, it has been "blended" as though it is part of the City because the component unit's governing body is substantially the same as the City's and there is a financial benefit or burden relationship between the City and the component unit; management of the City has operational responsibilities for the component unit; and/or the component unit provides services entirely, or almost entirely, to the City or otherwise exclusively, or almost exclusively, benefits the City, even though it does not provide services directly to it.

The Placentia Public Financing Authority – The Placentia Public Financing Authority (the Authority) was formed in 1996 to issue Tax Revenue Bonds. The proceeds of the debt were used to refund the existing Mello-Roos Community Facilities District 89-1 bonds, originally issued in September 1996. The Authority is governed by a five-member board that is the City Council of the City. Separate financial statements are not prepared.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

A. Financial Reporting Entity (Continued)

Blended Component Units (Continued)

Placentia Enhanced Infrastructure Financing District – The Placentia Enhanced Infrastructure Financing District (EIFD) was formed in September 2019 in partnership with the County of Orange near the City's future Metrolink Station including the Old Town Placentia area and Transit Oriented Development Packing House District. The purpose of this district is to create a funding mechanism that can facilitate the construction of public infrastructure improvements in this area.

B. Basis of Accounting and Measurement Focus

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balance or net position, revenues and expenditures or expenses, as appropriate. City resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The statement of net position reports separate sections for Deferred Outflows of Resources, and Deferred Inflows of Resources, when applicable.

Deferred Outflows of Resources – represent a consumption of net assets that applies to future periods, therefore, will not be recognized as an expense until that time.

Deferred Inflows of Resources – represent an acquisition of net assets that applies to future periods, therefore, are not recognized as revenue until that time.

Government-Wide Financial Statements

The government-wide financial statements are presented on an "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all of the City's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, including capital assets, as well as infrastructure assets, and long-term liabilities, are included in the accompanying statement of net position. The statement of activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. Fiduciary activities of the City are not included in these statements.

Certain types of transactions are reported as program revenues for the City in three categories: charges for services, operating grants and contributions, and capital grants and contributions.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Accounting and Measurement Focus (Continued)

Governmental Fund Financial Statements

All governmental funds are accounted for on a spending, or "current financial resources" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets, current liabilities, and deferred inflows of resources are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances presents increases (revenue and other financing sources) and decreases (expenditures and other financing uses) in fund balances. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period.

Revenues are recorded when received in cash, except those revenues subject to accrual (generally 60 days after year-end) which are recognized when due. The primary revenue sources that have been treated as susceptible to accrual by the City are property taxes, intergovernmental revenues, and other taxes. Business license fees are recorded as received, except at year-end when they are accrued pursuant to the modified accrual basis of accounting. The City recognizes business license revenue collected within 60 days as revenue at June 30. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

Reconciliations of the fund financial statements to the government-wide financial statements are provided to explain the differences.

The City reports the following major Governmental Funds:

General Fund

The General Fund is the City's principal operating fund. It accounts for all revenues and expenditures used to finance the traditional services associated with a municipal government except those required to be accounted for in another fund.

Citywide Development Impact Fee Special Revenue Fund

This fund is used to account for the receipts and expenditures of new development impact on the City's sewer collection system in the City's Transit.

Placentia Regional Navigation Center Special Revenue Fund

This fund is used to account for the receipts and expenditures related to the construction and operation of the Placentia Regional Navigation Center. Revenues include the Homeless Emergency Aid Program (HEAP) Grant and SB2 funds. Future revenue sources will include reimbursements from the North Orange County Cities.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Accounting and Measurement Focus (Continued)

Governmental Fund Financial Statements (Continued)

Debt Service Fund

This fund is used to account for the debt service related to the governmental activities of the City.

Proprietary Fund Financial Statements

Proprietary Fund Financial Statements include a statement of net position, a statement of revenues, expenses, and changes in net position, and a statement of cash flows for each major Proprietary Fund.

A separate column representing internal service funds is also presented in these statements. However, internal service balances and activities have been combined with the governmental activities in the Government-Wide Financial Statements. The City's internal service funds include four individual funds that provide services directly to other City funds. These services include risk management, health and welfare, and equipment replacement.

Proprietary funds are accounted for using the "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all assets, deferred outflows of resources, liabilities (whether current or noncurrent), and deferred inflows of resources are included on the statement of net position. The statement of revenues, expenses, and changes in fund net position presents increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. In these funds, receivables have been recorded as revenue and provisions have been made for uncollectible amounts.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operations of the fund. All other revenues are reported as nonoperating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as nonoperating expenses.

The City reports the following major Proprietary Funds:

Refuse Fund

This fund is used to account for the provision of refuse services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to administration, operation, acquisition of equipment, and related debt service.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Accounting and Measurement Focus (Continued)

Proprietary Fund Financial Statements (Continued)

Sewer Maintenance Fund

This fund is used to account for the operations and maintenance of the sewer lines located in the City's sewer system, including administration and capital improvements. Fees are computed from water consumption amounts provided by local water companies. All residents and businesses connected to the City's sewer system are placed in billing categories based on a percentage of water consumption that is returned to the City's sewer system.

Fiduciary Fund Financial Statements

Fiduciary fund financial statements include a statement of net position and a statement of changes in fiduciary net position. The City's fiduciary funds represent custodial funds and private purpose trust funds. Both custodial funds and the private purpose trust funds are accounted for on the full accrual basis of accounting.

The City reports the following fiduciary funds:

Private-Purpose Trust Fund

This fund is used to account for the balances and transactions of the Successor Agency to the former Placentia Redevelopment Agency.

Custodial Funds

These funds account for resources held by the City in a custodial capacity as an agent for individuals, private organizations, other governments, and/or other funds.

C. Implementation of New Accounting Pronouncement

Accounting Changes and Error Corrections – An Amendment to GASB Statement No. 62 defines accounting changes as changes in accounting principles, changes in accounting estimates, and changes to or within the financial reporting entity and describes the transactions or other events that constitute those changes. The Statement prescribes the accounting and financial reporting for each type of accounting change and for error corrections. See Note 14 for further information on how the implementation of GASB Statement No. 100 had an effect on the City's financial statements.

D. Cash and Investments

The City's cash and cash equivalents are comprised of cash on hand, demand deposits, and short-term investments with original maturity of three months or less from the date of acquisition. All cash and investments of proprietary funds are held in the City's investment pool. These cash pools have the general characteristics of a demand deposit account, therefore, all cash and investments in the proprietary funds are considered cash and cash equivalents for statement of cash flows purposes.

Investments are stated at fair value (quoted market price or best available estimate thereof).

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Fair Value Measurement

U.S. GAAP defines fair value, establishes a framework for measuring fair value, and establishes disclosures about fair value measurement. Investments, unless otherwise specified, recorded at fair value in the financial statements, are categorized based upon the level of judgment associated with the inputs used to measure their fair value.

The three levels of the fair value measurement hierarchy are described below:

Level 1 – Inputs are unadjusted, quoted prices for identical assets or liabilities in active markets at the measurement date.

Level 2 – Inputs, other than quoted prices included in Level 1, that are observable for the assets or liabilities through corroboration with market data at the measurement date.

Level 3 – Unobservable inputs that reflect management's best estimate of what market participants would use in pricing the assets or liabilities at the measurement date.

F. Property Taxes Receivable

Property tax revenue is recognized in the fiscal year for which the taxes have been levied providing they become available. Available means due, or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter (not to exceed 60 days) to be used to pay liabilities in the current period.

Under California law, property taxes are assessed and collected by the counties at up to 1% of assessed value, plus other increases approved by the voters. The property taxes go into a pool and are then allocated to the cities based on complex formulas. The County of Orange collects property taxes for the City. Tax liens attach annually as of 12:01 a.m. on the first day of January preceding the fiscal year for which the taxes are levied. Taxes are levied on July 1 and cover the fiscal period July 1 to June 30. All secured personal property taxes and one-half of the taxes on real property are due November 1; the second installment is due February 1. All taxes are delinquent, if unpaid, on December 10 and April 10, respectively. Unsecured personal property taxes become due on March 1 each year, and are delinquent, if unpaid, on August 31.

G. Prepaid Items

Prepaid items are payments made to vendors for services that will benefit periods beyond the fiscal year ended using purchase method.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. Inventories

Inventories within the various fund types consist of materials and supplies which are valued at cost on a weighted average basis. Reported expenditures reflect the consumption method of recognizing inventory-related expenditures.

I. Capital Assets

In the government-wide financial statements, capital assets, which include land, buildings, improvements, equipment, furniture, infrastructure (e.g., roads, sidewalks, and similar items), and right-to-use leased assets, are recorded at historical cost or estimated historical if purchased or constructed. Donated capital assets are valued at their estimated acquisition value on the date donated. City policy has set the capitalization threshold for reporting capital assets with an initial, individual cost of more than $2,500 and an estimated useful life of one year or more.

The City defines infrastructure as the basic physical assets that allow the City to function. The assets include street network, street appurtenances, and storm drains.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Land, right-of-way, tree infrastructure, and construction in progress are not depreciated. Other capital assets used in operations are depreciated/amortized over their estimated useful lives using the straight-line method. The estimated useful lives used for depreciation/amortization purposes are as follows:

Structures and Improvements	5 to 50 Years
Civic Center Structures and Improvements	50 Years
Automotive Equipment	2 to 10 Years
Computer Equipment	3 Years
Other Equipment	5 Years
Infrastructure:	
Roadways	35 Years
Street Appurtenances	10 to 50 Years
Wastewater	50 to 60 Years
Storm Drains	50 Years

Lease assets and SBITAs are amortized using the straight-line method over the shorter of the agreement term or the useful life of the underlying asset.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

J. Leases

Lessee

The City is a lessee for noncancellable leases of land and improvements and equipment. The City recognizes a lease liability and an intangible right-to-use asset (lease asset) in the governmental activities in the government-wide statement of net position. At the commencement of a lease, the City initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date. Subsequently, the lease asset is amortized on a straight-line basis over its useful life.

The City monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease asset and liability if certain changes occur that are expected to significantly affect the amount of the lease liability.

Lessor

The City is a lessor for a noncancellable leases of land, buildings and improvements. The City recognizes a lease receivable and a deferred inflow of resources in the statement of net position and in the governmental fund balance sheet. At the commencement of a lease, the City initially measures the lease receivable at the present value of payments expected to be received during the lease term. Subsequently, the lease receivable is reduced by the principal portion of lease payments received. The deferred inflow of resources is initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the lease commencement date. Subsequently, the deferred inflow of resources is recognized as revenue over the life of the lease term.

The City monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease receivable and deferred inflows of resources if certain changes occur that are expected to significantly affect the amount of the lease receivable.

K. Subscription-Based Information Technology Arrangements (SBITAs)

The City recognizes a SBITA liability and a SBITA asset at the commencement of the SBITA term, unless the SBITA is a short-term contract, or it transfers ownership of the underlying asset. The SBITA liability is measured at the present value of payments expected to be made during the contract term (less any incentives). The SBITA asset is measured at the amount of the initial measurement of the SBITA liability, plus any payments made to the vendor at or before the commencement of the contract term and certain direct costs.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

L. Unearned and Unavailable Revenue

In the government-wide financial statements, unearned revenue is recognized for transactions for which revenue has not yet been earned. Typical transactions recorded as unearned revenues in the government-wide financial statements are prepaid charges for services and facility rentals paid in advance.

In the fund financial statements, unearned and unavailable revenue is recorded when transactions have not yet met the revenue recognition criteria based on the modified accrual basis of accounting. The City records unearned revenue for transactions for which revenues have not been earned, and unavailable revenue when funds are not available to meet current financial obligations in accordance with GASB Statement No. 65. Typical transactions for which unearned or unavailable revenue is recorded are grant receivables, grant award advances, quarterly encroachment fees, and advance registration for recreation classes which were not yet earned.

M. Compensated Absences Payable

City employees have vested interest in varying levels of vacation, sick leave, and compensatory time based on their length of employment. It is the policy of the City to pay all accumulated vacation pay and all or a portion of sick pay when an employee retires or terminates. The long-term amount is included as a liability in the governmental activities of the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements. The General Fund is typically used to liquidate compensated absences. In proprietary funds, compensated absences are expensed to the various funds in the period they are earned, and such fund's share of the unpaid liability is recorded as a long-term liability of the fund.

N. Claims Payable

The City records a liability to reflect an actuarial estimate of ultimate uninsured losses for both general liability claims (including property damage claims) and workers' compensation claims. The estimated liability for workers' compensation claims and general liability claims includes "incurred but not reported" (IBNR) claims. There is no fixed payment schedule to pay these liabilities.

O. Pensions

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position have been determined on the same basis as they are reported by the CalPERS Financial Office and are in accordance with the implementation of GASB Statement No, 68. Investments are reported at fair value. CalPERS audited financial statements are publicly available reports that can be obtained at CalPERS's website under Forms and Publications.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

P. Other Postemployment Benefits (OPEB)

For purposes of measuring the liability, deferred outflows of resources and deferred inflows of resources, and expense associated with the City's plan, have been determined by an independent actuary in accordance with GASB Statement No. 75.

Q. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as Liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

R. Net Position

In the government-wide financial statements and proprietary fund financial statements, net position is classified as follows:

Net Investment in Capital Assets – This component of net position consists of capital assets, net of accumulated depreciation/amortization, related debt, and deferred outflows of resources.

Restricted – This component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets.

Unrestricted – This component of net position is the amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

S. Fund Balances

In the governmental fund financial statements, fund balances are classified as follows:

Nonspendable Fund Balance – These amounts cannot be spent because they are not in a spendable form, such as loans receivable or inventory, or because resources legally or contractually must remain intact.

Restricted Fund Balance – These are the portion of fund balance that have externally enforceable limitations on their usage through legislation or limitations imposed by creditors, grantor, laws, and regulations of other governments or enabling legislation.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

S. Fund Balances (Continued)

Committed Fund Balance – These have self-imposed limitations by the highest level of decision-making authority, namely the City Council, prior to the end of the reporting period. City Council adoption of a resolution is required to commit resources or to rescind the commitment.

Assigned Fund Balance – These have limitations imposed by management based on the intended use of the funds. Modifications or rescissions of the constraints can be removed by the same type of action that limited the use of the funds. Assignment of resources can be done by the highest level of decision making or by a committee or official designated for that purpose. The City Council has authorized the Finance Director for that purpose.

Unassigned Fund Balance – These represent the residual net resources in excess of the other classifications. The general fund is the only fund that reports a positive unassigned fund balance amount. In other governmental funds, it is not appropriate to report a positive unassigned fund balance amount. However, in governmental funds other than general fund, if expenditures incurred for specific purposes exceed the amounts that are restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance in that fund.

T. Spending Policy

Government-Wide Financial Statements and the Proprietary Fund Financial Statements

When expenses are incurred for purposes for which both restricted and unrestricted components of net position are available, the City's policy is to apply the restricted component of net position first, then the unrestricted component of net position as needed.

Governmental Fund Financial Statements

When expenditures are incurred for purposes for which both restricted and unrestricted fund balances are available, the City's policy is to apply restricted fund balances first, then unrestricted fund balances as needed.

When expenditures are incurred for purposes where only unrestricted fund balances are available, the City uses the unrestricted resources in the following order, except for instances wherein an ordinance specifies the fund balance:

- Committed
- Assigned
- Unassigned

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

U. Use of Estimates

The preparation of the basic financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 2 CASH AND INVESTMENTS

The City maintains a cash and investment pool, which includes cash balances and authorized investments of all funds. Certain restricted funds which are held and invested by independent outside custodians through contractual agreements are not pooled. These restricted funds include cash and investments with fiscal agents.

The City had the following cash and investments at June 30, 2024:

	Government-Wide Statement of Net Position		Statement of Fiduciary Net Position	Total
	Governmental Activities	Business-Type Activities		
Cash and Investments	$ 26,259,171	$ 2,719,521	$ 1,060,439	$ 30,039,131
Cash and Investments with Fiscal Agent	7,896,413	-	707,003	8,603,416
Pension Stability Fund	1,643,582	-	-	1,643,582
Total Cash and Investments	$ 35,799,166	$ 2,719,521	$ 1,767,442	$ 40,286,129

The City's cash and investments at June 30, 2024 in more detail:

Cash and Cash Equivalents:	
Demand Deposits	$ 356,268
Petty Cash	17,565
Total Cash and Cash Equivalents	373,833
Investments:	
Local Agency Investment Fund	16,688
CAMP	1,530,493
Money Market Mutual Fund	99,060
Negotiable Certificates of Deposit	3,569,005
U.S. Treasury Securities	19,027,946
Federal Agency Securities	5,422,106
Investments with Fiscal Agent:	
Money Market Mutual Fund	8,603,416
Pension Stability Fund	1,643,582
Total Investments	39,912,296
Total Cash and Investments	$ 40,286,129

NOTE 2 CASH AND INVESTMENTS (CONTINUED)

A. Demand Deposits

The carrying amounts of the City's demand deposits were $356,268 at June 30, 2024. Bank balances at that date were $1,791,755, the total amount of which was insured or collateralized with accounts held by the pledging financial institutions in the City's name as discussed below.

The California Government Code requires California banks and savings and loan associations to secure the City's cash deposits by pledging securities as collateral. This Code states that collateral pledged in this manner shall have the effect of perfecting a security interest in such collateral superior to those of a general creditor. Thus, collateral for cash deposits is considered to be held in the City's name.

The market value of pledged securities must equal at least 110% of the City's cash deposits. California law also allows institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the City's total cash deposits. The City may waive collateral requirements for cash deposits, which are fully insured up to $250,000 by the Federal Deposit Insurance Corporation (FDIC). The City, however, has not waived the collateralization requirements.

The City follows the practice of pooling cash and investments of all funds, except for funds required to be held by fiscal agents under the provisions of bond indentures. Interest income earned on pooled cash and investments is allocated on an accounting period basis to the various funds based on the period-end cash and investment balances. Interest income from cash and investments with fiscal agents is credited directly to the related fund.

NOTE 2 CASH AND INVESTMENTS (CONTINUED)

B. Investments Authorized by the California Government Code and the City's Investment Policy

The table below identifies the investment types that are authorized by the City's investment policy and the California Government Code. The table also identifies certain provisions of the California Government Code (or the City's investment policy, if more restrictive) that address interest rate risk, credit risk, and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustee that are governed by the provisions of debt agreements of the City, rather than the general provisions of the California Government Code or the City's investment policy.

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
United States (U.S.) Treasury Obligation	5 Years	None	None
Federal Agency Securities	5 Years	30%	15%
Negotiable Certificates of Deposits	5 Years	30%	$250,000
Non-Negotiable Certificates of Deposit	5 Years	40%	$250,000
Money Market Funds	N/A	20%	10%
Passbook Savings	N/A	None	None
Commercial Paper	270 Days	25%	10%
Banker's Acceptances	180 Days	30%	30%
Local Agency Investment Fund (LAIF)	N/A	None	None
Orange County Investment Pool	N/A	None	None
Joint Powers Authority Pools (JPA)	N/A	None	None
California Asset Management Program	N/A	None	None
Repurchase Agreements	1 year	30%	None

*The table is based on state law requirements or investment policy requirements, whichever is more restrictive.

NOTE 2 CASH AND INVESTMENTS (CONTINUED)

C. Investments Authorized by Debt Agreements

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
United States (U.S.) Treasury Obligation	N/A	None	None
Federal Agency Securities	N/A	None	None
Negotiable Certificates of Deposits	N/A	None	None
Non-Negotiable Certificates of Deposit	N/A	None	None
Money Market Funds	N/A	None	None
Passbook Savings	N/A	None	None
Commercial Paper	270 Days	None	None
Banker's Acceptances	180 Days	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Orange County Investment Pool	N/A	None	None

Investments of debt proceeds held by bond trustee are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the City's investment policy. The table below identifies the investment types that are authorized for investments held by bond trustee. The table also identifies certain provisions of these debt agreements that address interest rate risk, and concentration of credit risk.

D. Fair Value Measurement

At June 30, 2024, investments are reported at fair value. The following table presents the fair value measurement of investments on a recurring basis and the levels within the GASB 72 fair value hierarchy in which the fair value measurements fall at June 30, 2024:

	Measurement Input		
Investment Type	Significant Other Observable Input (Level 2)	Uncategorized	Total
Local Agency Investment Fund	$ -	$ 16,688	$ 16,688
California Asset Management Program		1,530,493	1,530,493
Money Market Mutual Funds	-	99,060	99,060
Negotiable Certificates of Deposit [(1)]	3,569,005	-	3,569,005
U.S. Treasury Securities [(1)]	19,027,946	-	19,027,946
Federal Agency Securities [(1)]	5,422,106	-	5,422,106
Held by Fiscal Agent:			
Money Market Mutual Funds	-	8,603,416	8,603,416
Pension Stability Fund	-	1,643,582	1,643,582
Total	$ 28,019,057	$ 11,893,239	$ 39,912,296

[(1)] Pricing based on institutional bond quotes - evaluations based on various market and industry inputs.

NOTE 2 CASH AND INVESTMENTS (CONTINUED)

D. Fair Value Measurement (Continued)

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment is, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer-term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

E. Risk Disclosures

Information about the sensitivity of the fair values of the City's investments (including investments held by bond trustees) to market interest rate fluctuations is provided by the following table that shows the distribution of the City's investments by maturity:

		Investment Maturities (in Years)				
Investment Type	Fair Value	Less than 1	1 to 2	2 to 3	3 to 4	4 to 5
Local Agency Investment Fund	$ 16,688	$ 16,688	$ -	$ -	$ -	$ -
California Asset Management Program	1,530,493	1,530,493	-	-	-	-
Money Market Mutual Funds	99,060	99,060	-	-	-	-
Negotiable Certificates of Deposit	3,569,005	244,144	1,453,239	455,259	1,416,363	-
U.S. Treasury Securities	19,027,946	6,789,536	2,942,429	4,332,091	2,935,770	2,028,120
Federal Agency Securities	5,422,106	2,047,741	467,100	725,123	2,182,142	-
Held by Fiscal Agent:						
Money Market Mutual Funds	8,603,416	8,603,416	-	-	-	-
Pension Stability Fund	1,643,582	1,643,582	-	-	-	-
Total	$ 39,912,296	$ 20,974,660	$ 4,862,768	$ 5,512,473	$ 6,534,275	$ 2,028,120

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code or the City's investment policy, or debt agreements, and the actual rating as of fiscal year-end for each investment type.

Investment Type	Total	Minimum Legal Rating	AAA	Not Rated
Local Agency Investment Fund	$ 16,688	N/A	$ -	$ 16,688
California Asset Management Program	1,530,493	N/A	-	1,530,493
Money Market Mutual Funds	99,060	AAA	99,060	-
Negotiable Certificates of Deposit	3,569,005	N/A	-	3,569,005
U.S. Treasury Securities	19,027,946	N/A	19,027,946	-
Federal Agency Securities	5,422,106	N/A	5,422,106	-
Held by Fiscal Agent:				
Money Market Mutual Funds	8,603,416	AAA	8,603,416	-
Pension Stability Fund	1,643,582	N/A	-	1,643,582
Total	$ 39,912,296		$ 33,152,528	$ 6,759,768

NOTE 2 CASH AND INVESTMENTS (CONTINUED)

E. Risk Disclosures (Continued)

Concentration of Credit Risk

The investment policy of the City contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. The City has no investments in any one issuer (other than mutual funds and external investment pools) that represent 5% or more of total City investments.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that in the event of the failure of the counterparty (e.g., broker dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the provision for deposits as disclosed in Note 2A.

For investments identified herein as held by bond trustee, the bond trustee selects the investment under the terms of the applicable trust agreement, acquires the investment, and holds the investment on behalf of the reporting government. At June 30, 2024, the investments held by bond trustee were held in money market mutual funds, which are considered to be cash equivalents.

F. Investment in Local Agency Investment Fund (LAIF)

The City is a participant in LAIF, which is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the state of California. The City's investments with LAIF at June 30, 2024, included a portion of the pool funds invested in Structured Notes and Asset-Backed Securities, which included the following:

Structured Notes – debt securities (other than asset-backed securities) whose cash flow characteristics (coupon rate, redemption amount, or stated maturity) depend upon one or more indices and/or that have embedded forwards or options.

Asset-Backed Securities – generally, mortgage-backed securities that entitle their purchasers to receive a share of the cash flows from a pool of assets such as principal and interest repayments from a pool of mortgages (for example, collateralized mortgage obligations), or credit card receivables.

NOTE 2 CASH AND INVESTMENTS (CONTINUED)

F. Investment in Local Agency Investment Fund (LAIF) (Continued)

As of June 30, 2024, the City had $16,688 invested in LAIF, which had invested 1.10% of the pool investment funds in structured notes and asset-backed securities. The fair value of the City's portion in the pool is the same as the value of the pool shares and reported at amortized cost.

G. California Asset Management Program (CAMP)

The City invests in this investment trust, California Asset Management Program (CAMP), which is similar to a money market mutual fund. The fund invests primarily in certificates of deposit, commercial paper, and U.S. Government and Agency obligations. The City is a voluntary participant in the investment trust.

The CAMP Cash Reserve Portfolio (the Pool) is exempt from registration with the Securities and Exchange Commission (SEC) under the Investment Company Act of 1940 but operates in a manner consistent with SEC Rule 2a-7, "Money Market Funds," of that Act. Accordingly, the Pool meets the definition of a "2a-7 like pool" set forth in GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools. While the Pool itself is exempt from SEC registration, the Pool's investment advisor and administrator, PFM Asset Management LLC, is registered with the SEC as an investment advisor under the Investment Advisers Act of 1940. PFM Asset Management LLC has filed with the California Department of Corporations, as well as various other states, as an investment advisor under state securities laws.

In addition, the Pool also meets the definition of "Municipal Fund Security" outlined by Municipal Securities Rulemaking Board (MSRB) Rule 0-12; therefore, contacts with prospective investors relating to shares of the Pool are conducted through PFM Asset Management LLC's wholly owned subsidiary, PFMAM, Inc., a broker/dealer that is registered with the SEC and MSRB and is a member of the National Association of Securities Dealers. The Pool also files an income tax return annually with the Internal Revenue Service, though the net income of the Pool is generally exempt from federal income tax.

NOTE 3 INTERFUND TRANSACTIONS

A. Due From/To Other Funds

At June 30, 2024, the City had the following due from/to other funds:

Due To Other Funds	Due From Other Funds General Fund	Total
Placentia Regional Navigation Center	$ 2,472,828	$ 2,472,828
Debt Service Fund	63,135	63,135
Nonmajor Special Revenue Funds:		
Landscape Maintenance District 92-1	19,213	19,213
Housing and Community Development	589,355	589,355
Gasoline Tax	35,622	35,622
Sewer Construction	124,149	124,149
TOD Impact Fee	41,805	41,805
Nonmajor Capital Projects Funds:		
City Projects	81,391	81,391
Internal Service Funds:		
Health and Welfare	-	-
Total	$ 3,427,498	$ 3,427,498

The above amounts resulted from when one fund reflects a deficit in its pooled cash account. Short-term loans were made from the General Fund to address these deficits.

B. Transfers

During the year ended June 30, 2024, the City had the following transfers:

	Transfers Out				
Transfers In	Governmental Activities	General Fund	Debt Service Fund	Nonmajor Governmental Funds	Total
Governmental Funds:					
General Fund		$ -	$ 5,922,784	$ 186,159	$ 6,108,943
Debt Service Fund		4,083,700	-	-	4,083,700
Nonmajor Governmental Funds		413,184	-	403,750	816,934
Total Governmental Funds		$ 4,496,884	$ 5,922,784	$ 589,909	$ 11,009,577
Business-Type Activities	$ 5,939,707				

NOTE 3 INTERFUND TRANSACTIONS (CONTINUED)

B. Transfers (Continued)

In general, transfers are used to 1) use revenues collected in one fund to finance various programs accounted for in other funds in accordance with budgetary authorizations, and 2) to transfer to the General Fund to fund administration services. Some of the more significant transfers are detailed below.

Transfers from the Debt Service Fund to the General Fund of $5,922,784 were for the construction of assets funded by the issuance of bonds.

Transfers from nonmajor governmental funds to the General Fund of $186,159 were to fund police department expenditures.

The General Fund transferred $413,184 to nonmajor funds as operating subsidies and $4,083,700 to the Debt Service Fund to fund debt service.

The Gas Tax Special Revenue Fund transferred $403,750 to the Gas Tax Debt Service Fund to fund the 2011 Gas Tax Certificate of Participation debt service.

Transfers from governmental activities to business-type activities of $5,939,707 was for a capital asset constructed in the governmental funds and contributed to the sewer fund during the year.

NOTE 4 LONG-TERM RECEIVABLES

A. Loans Receivable

At June 30, 2024, the City has the following loans receivable:

	General Fund	Citywide Development Impact Fee Special Revenue Fund	Other Governmental Funds	Total
Certificates of Participation Reimbursement	$ 1,165,124	$ -	$ -	$ 1,165,124
Owner's Participation Agreement	-	-	33,749	33,749
Placentia Veterans Village Loan	-	-	500,000	500,000
Placentia Veterans Village DIF Mitigation Loan	-	509,148	70,916	580,064
Total	$ 1,165,124	$ 509,148	$ 604,665	$ 2,278,937

NOTE 4 LONG-TERM RECEIVABLES (CONTINUED)

A. Loans Receivable (Continued)

Certificates of Participation Reimbursement

On April 16, 2007, the City Council of the City of Placentia and the Board of Directors of the former Placentia Redevelopment Agency approved a reimbursement agreement between the City and the former Placentia Redevelopment Agency. This agreement provides that the former Placentia Redevelopment Agency will reimburse the City for a portion of the lease payment paid by the City to the bond trustee, with respect to the 2003 Certificates of Participation (COP). The 2003 COP were refinance with the 2022 COP during the year (see note 7).

The portion reimbursed (87.52%) is based upon the portion of the capital improvements and improved facilities benefiting from the original proceeds of the 2003 COP related debt issue that were within the confines of the development project area.

Owner's Participation Agreement

The Placentia Redevelopment Agency entered into an owner participation agreement dated January 5, 2001. Pursuant to that agreement, the Agency loaned $150,000 to a small business in Placentia. The term of the loan is 30 years and does not bear interest, except upon default. The loan was recorded in the Low and Moderate Housing fund of the former Redevelopment Agency of Placentia. Upon dissolution of the Redevelopment Agency at February 1, 2012, the outstanding loan receivable balance was transferred to the Housing Successor Fund. During the current fiscal year, the City received $ 4,167 in principal payments. The ending loan receivable balance at June 30, 2024, is $33,749.

Placentia Veterans Village Loan Receivable

On November 13, 2018, the City Council of the Housing Successor Agency to the former Redevelopment Agency of the City of Placentia approved a loan agreement of $500,000 between the Housing Successor Agency and Mercy Housing California to initiate construction of the Placentia Veterans Village. The loan receivable balance at June 30, 2024, is $500,000.

Placentia Veterans Village Developer Impact Fee Mitigation Loan Receivable

On February 20, 2018, the City Council of the Housing Successor Agency to the former Redevelopment Agency of the City of Placentia approved a loan agreement between the Housing Successor Agency and Mercy Housing California whereby the collection of up to $582,850 of developer impact fees would be deferred. The loan shall be payable from fifty percent (50%) of the residual receipts of the housing project (to be shared pro-rata with other housing project lenders whose loans are payable from residual receipts), until the loan has been paid in full. The loan receivable balance at June 30, 2024 is $580,064.

NOTE 4 LONG-TERM RECEIVABLES (CONTINUED)

B. Leases Receivables

The City, acting as lessor, leases land and improvements under fourteen long-term, noncancellable lease agreements. The leases expire at various dates through July 1, 2065. The net present values of the leases receivable were determined using discount rates ranging from 0.218% to 2.184%. Rent payments ranging from $271 to $3,543, are received monthly, or ranging from $50,000 to $250,000, received annually. During the year ended June 30, 2024, the City recognized $836,409 and $316,571 in lease revenue and interest revenue respectively, pursuant to these lease agreements.

The leases provide for increases in future minimum monthly rent payments, subject to certain stated increases.

NOTE 5 CAPITAL ASSETS

The following is a summary of changes in capital assets for the governmental activities for the year ended June 30, 2024:

	Balance June 30, 2023	Additions	Deletions	Reclassifications	Balance June 30, 2024
Capital Assets Not Being Depreciated/Amortized:					
Land	$ 26,118,971	$ -	$ -	$ -	$ 26,118,971
Land-Right of Way	1,008,822	-	-	-	1,008,822
Infrastructure - Trees	3,114,540	-	-	82,024	3,196,564
Construction in Progress	24,107,558	27,289,714	(247,170)	(24,595,498)	26,554,604
Total Capital Assets Not Being Depreciated	54,349,891	27,289,714	(247,170)	(24,513,474)	56,878,961
Capital Assets Being Depreciated/Amortized:					
Structures and Improvements	20,416,610	-	-	5,746,757	26,163,367
Right-to-Use Lease Land	684,909	-	-	-	684,909
Right-to-Use Lease Equipment	858,669	447,661	(42,970)	-	1,263,360
Subscription Assets	2,542,906	375,943	-	-	2,918,849
Equipment	17,504,562	1,335,224	(304,728)	-	18,535,058
Land Improvements	172,528	-	-	-	172,528
Infrastructure:					
Streets Network	59,094,499	-	-	12,017,439	71,111,938
Street Appurtenances	24,439,468	-	-	622,475	25,061,943
Storm Drains	9,225,024	-	-	187,096	9,412,120
Total Capital Assets Being Depreciated/Amortized	134,939,175	2,158,828	(347,698)	18,573,767	155,324,072
Less: Accumulated Depreciation/Amortization for:					
Structures and Improvements	(8,357,533)	(982,065)	-	-	(9,339,598)
Right-to-Use Lease Land	(304,404)	(152,202)	-	-	(456,606)
Right-to-Use Lease Equipment	(261,252)	(282,177)	38,812	-	(504,617)
Subscription Assets	(361,058)	(416,195)	-	-	(777,253)
Equipment	(10,543,558)	(1,727,892)	304,728	-	(11,966,722)
Land Improvements	(129,352)	(5,796)	-	-	(135,148)
Infrastructure:					
Streets Network	(27,890,886)	(1,999,667)	-	-	(29,890,553)
Street Appurtenances	(15,940,716)	(523,083)	-	-	(16,463,799)
Storm Drain	(7,049,902)	(188,242)	-	-	(7,238,144)
Total Accumulated Depreciation/Amortization	(70,838,661)	(6,277,319)	343,540	-	(76,772,440)
Total Capital Assets Being Depreciated/Amortized, Net	64,100,514	(4,118,491)	(4,158)	18,573,767	78,551,632
Total Governmental Activities	$ 118,450,405	$ 23,171,223	$ (251,328)	$ (5,939,707)	$ 135,430,593

NOTE 5 CAPITAL ASSETS (CONTINUED)

Depreciation/amortization expense was charged to functions/programs of governmental activities for the year ended June 30, 2024, as follows:

General Government	$ 1,295,460
Public Safety	1,574,149
Public Works	2,776,438
Community Services	590,896
Total Depreciation/Amortization Expense	$ 6,277,319

The following is a summary of changes in capital assets for the business-type activities for the year ended June 30, 2024:

	Balance June 30, 2023	Additions	Deletions	Balance June 30, 2024
Capital Assets Being Depreciated:				
Structures and Improvements	$ 28,155,969	$ 5,939,707	$ -	$ 34,095,676
Equipment	122,158	-	-	122,158
Total Capital Assets Being Depreciated	28,278,127	5,939,707	-	34,217,834
Less: Accumulated Depreciation for:				
Structures and Improvements	(21,032,149)	(623,095)	-	(21,655,244)
Equipment	(79,755)	(12,216)	-	(91,971)
Total Accumulated Depreciation	(21,111,904)	(635,311)	-	(21,747,215)
Total Capital Assets Being Depreciated, Net	7,166,223	5,304,396	-	12,470,619
Total Business-Type Activities	$ 7,166,223	$ 5,304,396	$ -	$ 12,470,619

Depreciation expense was charged to the Sewer Maintenance Fund within business-type activities.

NOTE 6 LONG-TERM LIABILITIES

A. Governmental Activities

A summary of changes in long-term liabilities for governmental activities for the year ended June 30, 2024 is as follows:

	Balance June 30, 2023	Additions	Deletions	Balance June 30, 2024	Classification: Due within One Year	Classification: Due in More Than One Year
Long-Term Debt:						
Direct Borrowings and Placements:						
Loan Payable- Radio	$ 515,597	$ -	$ (153,118)	$ 362,479	$ 157,967	$ 204,512
Loan Payable-Fire #1	2,445,454	-	(349,140)	2,096,314	358,596	1,737,718
Loan Payable-Fire #2	1,281,976	-	(183,235)	1,098,741	188,123	910,618
Loan Payable - Easement	284,411	-	(61,739)	222,672	65,406	157,266
Loan Payable - Vehicles	124,631	-	(28,101)	96,530	30,048	66,482
OCTA Advance	1,144,278	-	(429,296)	714,982	446,780	268,202
Fire UAL Payoff Loan	714,261	-	(369,329)	344,932	344,932	-
Motorola Equipment	-	1,197,159	-	1,197,159	96,476	1,100,683
Loan Payable-Ref 2003 COP	1,752,697	-	(421,431)	1,331,266	433,047	898,219
2021 Installment Sale Agreement (2011 Gas Tax Refunding)	2,651,000	-	(358,000)	2,293,000	368,000	1,925,000
Total Direct Borrowings and Placements	10,914,305	1,197,159	(2,353,389)	9,758,075	2,489,375	7,268,700
2020A Lease Revenue Bonds	50,390,000	-	(1,860,000)	48,530,000	2,190,000	46,340,000
2023 Lease Revenue Bonds	-	9,190,000	-	9,190,000	140,000	9,050,000
Unamortized Bond Premium	-	352,179	-	352,179	-	352,179
Leases Payable	987,563	446,408	(435,849)	998,122	434,494	563,628
Subscription Liability	1,849,671	373,943	(364,399)	1,859,215	347,515	1,511,700
Total Long-Term Debt	64,141,539	11,559,689	(5,013,637)	70,687,591	5,601,384	65,086,207
Claims Payable	4,051,344	1,243,401	(1,473,829)	3,820,916	941,479	2,879,437
Compensated Absences	2,511,619	450,838	(33,677)	2,928,780	139,066	2,789,714
Total Long-Term Liabilities	$ 70,704,502	$ 13,253,928	$ (6,521,143)	$ 77,437,287	$ 6,681,929	$ 70,755,358

Loan Payable – Refunding of 2003 Certificates of Participation

On June 1, 2022, the City entered into a loan payable agreement in the amount of $2,189,027 with the Municipal Finance Corporation to (a) refinance certain obligations relating to the 2003 Refunding and Improvements Project Certificates of Participation Principal is payable annually on January 1. Interest is payable semi-annually on January 1 and July 1, commencing January 1, 2023.

NOTE 6 LONG-TERM LIABILITIES (CONTINUED)

A. Governmental Activities (Continued)

Loan Payable – Refunding of 2003 Certificates of Participation (Continued)

On April 17, 2007, the City Council of the City of Placentia and the Board of Directors of the former Placentia Redevelopment Agency approved a reimbursement agreement between the City and the Placentia Redevelopment Agency. This agreement provides that the former Placentia Redevelopment Agency will reimburse the City for a portion of the lease payment paid by the city to the Bond trustee. The portion reimbursed is based upon the portion of the capital improvements and improved facilities benefiting from the original proceeds of the related debt issue that were within the confines of the redevelopment project area.

The loan payable is the obligation of the City and is reported in full in the government-wide statement of net position, within the governmental activities. A portion of the 2003 Certificates of Participation, which constitutes 87.52% of the total obligation amount, is to be repaid by the former Placentia Redevelopment Agency, pursuant to the reimbursement agreement mentioned above. As such, an amount reflecting the total obligation is reported on the statement of fiduciary net position within the RDA Successor Agency Private-Purpose Trust Fund. A note receivable is reported in the General Fund, relating to the total obligation that the city is expected to have reimbursement by the former Placentia Redevelopment Agency (See Note 4 for additional details). The outstanding balance of the 2022 Certificates of Participation as of June 30, 2024, is $1,331,266.

The final payment on this refinancing will be January 1, 2027 and may be prepaid in whole or in part on any payment date beginning on July 1, 2025.

The annual debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2025	$ 433,047	$ 31,285	$ 464,332
2026	443,986	21,108	465,094
2027	454,233	10,674	464,907
Total	$ 1,331,266	$ 63,067	$ 1,394,333

2020 Lease Revenue Bonds

On November 12, 2020, the City issued the 2020A Lease Revenue Bonds through the Placentia Public Financing Authority to pay the City's currently unamortized, unfunded accrued actuarial liability to CalPERS for the benefit of City employees, to fund certain anticipated increases to the accrued liability to CalPERS, to fund a reserve account for the bonds and to pay the costs incurred in connection with the issuance of the bonds. The bonds are issued in denominations or $5,000 and bear interest ranging from 1.7% to 4.0%. Interest on the bonds will be paid semi-annually on June 1 and December 1, of each year, commencing June 1, 2021.

NOTE 6 LONG-TERM LIABILITIES (CONTINUED)

A. Governmental Activities (Continued)

2020 Lease Revenue Bonds (Continued)

The bonds are secured under an indenture as of November 1, 2020, by the authority and US Bank as trustee. The bonds are payable from the revenues pledged under the indenture. Under the indenture, the revenues are defined as base rental payment made by the City to the Authority as the rental for real property and improvements thereon. The City is required under the lease agreement to pay to the Authority specified amounts for use and possession of the leased property which amounts are calculated to be sufficient in both time and amount to pay, when due, the principal of and interest on the Bonds. Except for the Authority's right, title, and interest in and to the base rental payments and otherwise to the lease agreement which have been assigned to the trustee, no funds or properties of the Authority or the City are pledged to or otherwise liable for the bonds or any other obligations of the Authority.

The bonds are being issued to fund 100% of the City's unfunded liability for the miscellaneous plan and safety plan. Upon the issuance of the bonds, the city paid $43,777,218 to CalPERS for deposit to the CalPERS payment fund. This amount represents the June 30, 2019, unfunded liability for the miscellaneous and safety plans shown in the 2019 CalPERS reports, rolled forward to November 12, 2020, and taking into account payments made during the fiscal years 2020 and 2021.

The bonds maturing on or after June 1, 2031, are subject to optional redemption prior to maturity on or after June 1, 2030, at the option of the City, in whole, or in part, on any date, at a redemption price equal to the principal amount of the bonds to be redeemed, plus accrued but unpaid interest to the redemption date, without premium. The bonds maturing on June 1, 2035, and June 1, 2045, are subject to mandatory redemption on June 1, in each year until maturity, from mandatory sinking account payments made by the Authority, at a redemption price equal to the principal amount thereof to be redeemed together with accrued interest thereon to the redemption date, without premium, provided however, that in lieu of redemption thereof, such term bonds may be purchased by the Authority and tendered to the trustee.

The bonds are reported in full in the government-wide statement of net position, within the governmental activities. The outstanding balance of the 2020A Lease Revenue Bonds as of June 30, 2024 is $48,530,000. The annual debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2025	$ 2,190,000	$ 1,933,772	$ 4,123,772
2026	2,405,000	1,878,036	4,283,036
2027	2,475,000	1,806,944	4,281,944
2028	2,555,000	1,727,596	4,282,596
2029	2,645,000	1,639,270	4,284,270
2030-2034	14,785,000	6,635,152	21,420,152
2035-2039	14,385,000	3,391,783	17,776,783
2040-2044	6,675,000	891,463	7,566,463
2045	415,000	19,011	434,011
Total	$ 48,530,000	$ 19,923,027	$ 68,453,027

NOTE 6 LONG-TERM LIABILITIES (CONTINUED)

A. Governmental Activities (Continued)

2023 Lease Revenue Bonds

On August 2, 2023, the Placentia Public Financing Authority issued the 2023A Lease Revenue Bonds in the amount of $9,190,000, to finance the construction and equipping of an approximately 18,805 square foot public safety center and to pay the costs incurred in connection with the bond issuance. The term bonds with maturities ranging from October 1, 2033, through October 1, 2053, bear interest ranging from 4.25% to 5.0%. The bonds are subject to mandatory redemption on October 1 in each year in accordance with a set schedule. Interest on the bonds will be paid semi-annually on April 1 and October 1, of each year, commencing April 1, 2024.

The bonds are reported in full in the government-wide statement of net position, within the governmental activities. The outstanding balance of the 2023 Lease Revenue Bonds as of June 30, 2024 is $9,190,000. The annual debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2025	$ 140,000	$ 421,800	$ 561,800
2026	145,000	414,675	559,675
2027	155,000	407,175	562,175
2028	160,000	399,300	559,300
2029	170,000	391,050	561,050
2030-2034	980,000	1,816,000	2,796,000
2035-2039	1,265,000	1,537,125	2,802,125
2040-2044	1,615,000	1,179,125	2,794,125
2045-2049	2,040,000	759,688	2,799,688
2050-2054	2,520,000	277,313	2,797,313
Total	$ 9,190,000	$ 7,603,250	$ 16,793,250

Bond premiums are amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount.

2021 Installment Sale Agreement

On March 1, 2021, the City entered into an installment sale agreement with Trust Bank to refund all outstanding 2011 Gas Tax Certificates of Participation and to pay the costs of issuance in connection with such refunding. The agreement constitutes the legal and valid binding agreement of the City enforceable against the City. The installment payment, in the aggregate, are $3,656,000 and include interest components, calculated at the rate of 1.65%, on the unpaid principal payable on the respective installment payment date. On the closing date, the City used the proceeds to pay (1) the amount of $3,531,754 to the escrow fund and $124,246 to the custodial account used to pay all costs of issuance related to the installment agreement.

NOTE 6 LONG-TERM LIABILITIES (CONTINUED)

A. Governmental Activities (Continued)

2021 Installment Sale Agreement (Continued)

The City's obligation to pay the installment payments is a special obligation of the City limited solely to the Gas Tax revenues and all amounts on deposit in the Gas Tax Fund. Under no circumstances is the City required to advance moneys derived from any source of income other than the Gas Tax revenues and other sources specifically identified in the agreement. The City has the option to prepay the principal components of the installment payments in whole, on any date, commencing on December 1, 2025. The bonds are reported in full in the government-wide statement of net position, within the governmental activities. The outstanding balance of the 2021 Installment Sale Agreement as of June 30, 2024 is $2,293,000.

The annual debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2025	$ 368,000	$ 36,316	$ 404,316
2026	373,000	30,220	403,220
2027	377,000	24,049	401,049
2028	387,000	17,795	404,795
2029	392,000	11,385	403,385
2030	396,000	4,900	400,900
Total	$ 2,293,000	$ 124,665	$ 2,417,665

Loans Payable

800 MHz CCCS Public Safety Radio Upgrade

On October 1, 2016, the City entered into a Purchase Agreement to finance the acquisition and implementation of Citywide public safety radios and dispatch site with the Orange County 800MHz Countywide Coordinated Communications System (CCCS). The assets acquired through the financing agreement were included in the machinery and equipment for governmental activities in the amount of $1,319,360. The loan is for a period of 10 years with an interest rate of 3.13%. Loan payments are payable quarterly in arrears of the period to which they relate to. The agreement contains a provision that in an event of default, the lender may choose to make all outstanding amounts due immediately or may repossess the equipment. The annual debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2024	$ 157,967	$ 9,503	$ 167,470
2025	204,512	4,826	209,338
Total	$ 362,479	$ 14,329	$ 376,808

NOTE 6 LONG-TERM LIABILITIES (CONTINUED)

A. Governmental Activities (Continued)

Loans Payable (Continued)

Fire Loan Payable #1

On August 27, 2019, the City entered into an agreement for financing the acquisition of fire trucks and equipment for the Placentia Fire and Life Safety Department. The assets acquired through the financing agreement were included in the machinery and equipment for governmental activities in the amount of $3,400,000. The loan is for a period of 10 years with an interest rate of 2.69%. Loan payments are payable on February 1 and August 1, commencing August 1, 2020. The title to the purchased equipment is in the name of the City. The agreement contains a provision that in an event of default, the lender may choose to make all outstanding amounts due immediately or may repossess the fire trucks. The annual debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2025	$ 358,596	$ 53,995	$ 412,591
2026	368,307	44,284	412,591
2027	378,281	34,310	412,591
2028	388,525	24,066	412,591
2029	399,047	13,544	412,591
2030	203,558	2,738	206,296
Total	$ 2,096,314	$ 172,937	$ 2,269,251

Fire Loan Payable #2

On November 25, 2019, the City entered into an agreement for financing the acquisition of fire trucks and equipment for the Placentia Fire and Life Safety Department. The assets acquired through the financing agreement were included in the machinery and equipment for governmental activities in the amount of $1,795,000. The loan is for a period of 10 years with an interest rate of 2.65%. Loan payments are payable on February 1 and August 1, commencing August 1, 2020. The title to the purchased equipment is in the name of the City. The agreement contains a provision that in an event of default, the lender may choose to make all outstanding amounts due immediately or may repossess the fire trucks. The annual debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2025	$ 188,123	$ 27,879	$ 216,002
2026	193,141	22,860	216,001
2027	198,293	17,708	216,001
2028	203,583	12,419	216,002
2029	209,013	6,988	216,001
2030	106,588	1,412	108,000
Total	$ 1,098,741	$ 89,266	$ 1,188,007

NOTE 6 LONG-TERM LIABILITIES (CONTINUED)

A. Governmental Activities (Continued)

Loans Payable (Continued)

Land Easement Loan

On July 18, 2018, the City entered into an agreement for financing a portion of the acquisition of a land easement. The asset acquired through the financing arrangement is included in the land right-of-way in the amount of $750,000. The loan is for a period of 10 years with an interest rate of 6.00%. Annual loan payments of $78,803 are payable on August 1, through August 1, 2027. The outstanding principal as of June 30, 2024 is $222,672. The annual debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2025	$ 65,406	$ 13,397	$ 78,803
2026	69,367	9,436	78,803
2027	73,530	5,273	78,803
2028	14,369	862	15,231
Total	$ 222,672	$ 28,968	$ 251,640

Vehicles Loan

On July 19, 2018, the City entered into an agreement for financing the acquisition of electric vehicles. The assets acquired through the financing agreement were included in the machinery and equipment for governmental activities in the amount of $160,470. The loan is for a period of 5 years with an interest rate of 6.93%. Annual loan payments of $36,734 are payable on March 1, through March 1, 2027. The agreement contains a provision that in an event of default, the lender may choose to repossess the vehicles. The outstanding principal as of June 30, 2024 is $96,530.

The annual debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2025	$ 30,048	$ 6,686	$ 36,734
2026	32,129	4,605	36,734
2028	34,353	2,380	36,733
Total	$ 96,530	$ 13,671	$ 110,201

NOTE 6 LONG-TERM LIABILITIES (CONTINUED)

A. Governmental Activities (Continued)

Loans Payable (Continued)

Motorola Equipment Loan

On September 15, 2023, the City entered into an agreement for financing the acquisition of equipment. The assets acquired through the financing agreement were included construction in progress for governmental activities in the amount of $1,197,159, as the equipment has not yet been put into use. The loan is for a period of 10 years with an interest rate of 4.71%. Annual loan payments of $152,862 are payable on September 15, through September 15, 2033. The agreement contains a provision that in an event of default, the lender may choose to make all outstanding amounts due immediately or may repossess the equipment. The outstanding principal as of June 30, 2024, is $1,197,159.

The annual debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2025	$ 96,476	$ 56,386	$ 152,862
2026	101,020	51,842	152,862
2027	105,778	47,084	152,862
2028	110,760	42,102	152,862
2029	115,976	36,885	152,861
2030-2034	667,149	97,159	764,308
Total	$ 1,197,159	$ 331,458	$ 1,528,617

OCTA Advance

On February 16, 2010, the City entered into a cooperative agreement with the Orange County Transportation Authority (the OCTA). Terms of the cooperative agreement required OCTA to repay CalTrans $1.5 million for previously disallowed costs in exchange for the City's support of OCTA's direction to CalTrans for any eligible project in Orange County. In addition, OCTA advanced the City $4.1 million of future Measure M funds to the City. Principal and accrued but unpaid interest payments are deducted from future Measure M funds at OCTA's discretion over approximately 19 years. Interest is equal to the yield on OCTA's short-term investment portfolio, and resets annually on June 30. The outstanding principal as of June 30, 2024, is $714,982.

Fire UAL Payoff Loan

On May 5, 2020 the City approved a payment plan to Cal PERS to pay off the $1,878,760 unfunded accrued liability (UAL) on the termination of the City's Safety-Fire category of the City's contract with CalPERS. The payment plan is for a period of 5 years with an interest rate of 1.95%. Payments of $31,664 are payable monthly through May 2025. The annual debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2025	$ 344,932	$ 3,983	$ 348,915

NOTE 6 LONG-TERM LIABILITIES (CONTINUED)

A. Governmental Activities (Continued)

Leases Payable

The City leases land and improvements for various terms under five long-term, noncancelable lease agreements. The leases expire at various dates through May 11, 2026. The net present values of the leases payable were determined using a discount rates ranging from 0.218 to 3.511%. Rent payments ranging from $417 to $1,289, are paid monthly or ranging from $1,483 to $35,490, paid quarterly. The leases provide for increases in future minimum monthly rental payments subject to stated increases.

As of June 30, 2024, lease assets and the related accumulated amortization totaled $2,918,849 and $(777,253), respectively. See Note 5 for Capital Assets.

Total future minimum lease payments under lease agreements are as follows:

Year Ending June 30,	Principal	Interest	Total
2025	$ 434,494	$ 15,773	$ 450,267
2026	273,494	10,003	283,497
2027	173,048	5,403	178,451
2028	111,881	1,493	113,374
2029	5,205	12	5,217
Total	$ 998,122	$ 32,684	$ 1,030,806

SBITA Liabilities

The City has entered into subscription based-information technology arrangements (SBITAs) for finance, cloud, and operating information technology systems. The SBITA arrangements expire at various dates through 2034 and provide for renewal options.

As of June 30, 2024, subscription assets and the related accumulated amortization totaled $1,948,269 and $(961,223), respectively. See Note 5 for Capital Assets.

The future subscription payments under SBITA agreements are as follows:

Year Ending June 30,	Principal	Interest	Total
2025	$ 347,515	$ 39,175	$ 386,690
2026	336,481	28,593	365,074
2027	219,488	21,528	241,016
2028	160,279	17,281	177,560
2029	163,173	14,387	177,560
2030-2034	607,368	28,772	636,140
2035-2036	24,911	1,089	26,000
Total	$ 1,859,215	$ 150,825	$ 2,010,040

There are no variable payments, no payments made related to termination penalties, and no impairment losses on subscription assets. For the SBITA agreements added in the current year, total capitalizable software configuration costs totaled $373,943.

NOTE 6 LONG-TERM LIABILITIES (CONTINUED)

A. Governmental Activities (Continued)

Claims Payable

Estimated claims payable from general liability and workers' compensation claims as determined by outside claims administrator. Outstanding balance as of June 30, 2024 is as follows:

General Liability Claims	$ 1,324,036
Workers' Compensation Claims	2,496,880
Total Claims Payable	$ 3,820,916

B. Business-Type Activities

A summary of changes in long-term liabilities for business-type activities for the year ended June 30, 2024 is as follows:

	Balance June 30, 2023	Additions	Deletions	Balance June 30, 2024	Classification: Due Within One Year	Classification: Due in More than One Year
Compensated Absences	$ 45,575	$ 30,411	$ (44,354)	$ 31,632	$ 1,395	$ 30,237
Total	$ 45,575	$ 30,411	$ (44,354)	$ 31,632	$ 1,395	$ 30,237

C. Fiduciary Activities

A summary of changes in long-term liabilities for fiduciary activities for the year ended June 30, 2024 is as follows:

	Balance June 30, 2023	Additions	Deletions	Balance June 30, 2024	Classification: Due Within One Year	Classification: Due in More Than One Year
Bonds Payable:						
2013 Tax Allocation Refunding Bonds	$ 8,070,000	$ -	$ (670,000)	$ 7,400,000	$ 695,000	$ 6,705,000
Bond Premium:						
2013 Tax Allocation Refunding Bonds	32,339	-	(3,560)	28,779	-	28,779
Other Liabilities:						
Reimbursement Due to City	1,533,961	-	(368,837)	1,165,124	379,003	786,121
SERAF Obligation	991,314	-	-	991,314	-	991,314
Real Property Loan Obligation	51,831	-	(51,831)	-	-	-
Total	$ 10,679,445	$ -	$ (1,094,228)	$ 9,585,217	$ 1,074,003	$ 8,511,214

NOTE 6 LONG-TERM LIABILITIES (CONTINUED)

C. Fiduciary Activities (Continued)

2013 Tax Allocation Refunding Bonds

On December 1, 2013, the Successor Agency to the Redevelopment Agency of the City of Placentia issued a tax allocation refunding bond (TARB) in the amount of $13,120,000. Proceeds of the bond were used to refund the 2002 Series A & Series B Tax Allocation Bonds and the 2009 Subordinate Tax Allocation Note. The bond proceeds, together with other funds deposited from reserves, redeemed the 2002 Series A outstanding principal of $2,445,000, the 2002 Series B outstanding principal of $3,670,000, and the 2009 Subordinate TAN outstanding principal of $6,850,000. In lieu of funding the Reserve Account with proceeds of the Bonds, the Successor Agency has determined to purchase a Municipal Bond Debt Service Reserve Insurance Policy issued by the Insurer.

The bond is a special obligation of the Successor Agency. The bond does not constitute a debt or liability of the City of Placentia, County of Orange, state of California, or of any political subdivision thereof, other than the Successor Agency. The Successor Agency shall only be obligated to pay the principal of the bond, or interest thereon, from the funds described within the Official Statement. Neither the faith and credit nor the taxing power of the City of Placentia, the County of Orange, the state of California, or any of its political subdivisions is pledged to the payment of the principal of or the interest on the bond. The Successor Agency has no taxing power. As of June 30, 2024, the outstanding principal on this bond is $7,400,000.

The annual debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2025	$ 695,000	$ 315,619	$ 1,010,619
2026	720,000	288,188	1,008,188
2027	750,000	258,788	1,008,788
2028	780,000	227,700	1,007,700
2028	810,000	192,375	1,002,375
2029-2033	3,645,000	356,131	4,001,131
Total	$ 7,400,000	$ 1,638,801	$ 9,038,801

Debt Related Pledge of Revenue

The Successor Agency has pledged a portion of future tax increment revenues to repay the 2013 TARB as the source of repayment of this debt. Tax increment revenues were projected to produce a certain percentage of the debt service requirements over the life of the debt. Due to the dissolution of the former Placentia Redevelopment Agency, the pledged revenue is deposited to the County of Orange Redevelopment Property Tax Trust Fund (RPTTF). The County forwards the City funds to pay these recognized obligations.

NOTE 6 LONG-TERM LIABILITIES (CONTINUED)

C. Fiduciary Activities (Continued)

Certificates of Participation City Reimbursement

On April 17, 2007, the City Council of the City of Placentia and the Board of Directors of the former Placentia Redevelopment Agency approved a reimbursement agreement between the City and the former Placentia Redevelopment Agency. This agreement provides that the former Placentia Redevelopment Agency will reimburse the City for a portion of the lease payment paid by the City to the bond trustee, with respect to the 2003 Refunded and Improvement Project Certificates of Participation.

The portion reimbursed is based upon the portion of the capital improvements and improved facilities benefiting from the original proceeds of the related debt issue that were within the confines of the redevelopment project area. The updated long-term liability balance as of June 30, 2024, of $1,165,124 represents the portion of the principal balance for which the Successor Agency will reimburse the City.

The annual debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2025	$ 379,003	$ 27,380	$ 406,383
2026	388,577	18,474	407,051
2027	397,544	9,342	406,886
Total	$ 1,165,124	$ 55,196	$ 1,220,320

Supplemental Education Revenue Augmentation Fund (SERAF) Obligation

The Successor Agency has accrued a liability in the amount of $991,314 in regard to its Supplemental Education Revenue Augmentation Fund (SERAF) obligation. This amount includes the unpaid portions from fiscal years 2009-10 and 2010-11. In 2009, the state of California issued a mandate that shifted redevelopment funds to education purposes. This action required each local redevelopment agency to make payment to their respective County Auditor-Controller. The Placentia Redevelopment Agency did not make payment on this obligation for two fiscal years, as it did not have the means to do so. Nonpayment of SERAF obligations would usually result in suspension of redevelopment activity. Upon dissolution of redevelopment in 2012, this unpaid obligation was transferred to the Successor Agency. The Successor Agency will continue working to resolve this matter. Outstanding balance of SERAF Obligation as of June 30, 2024, was $991,314.

Real Property Loan Obligation

On January 20, 2009, the City Council of the City of Placentia and the Board of Directors of the former Placentia Redevelopment Agency approved a Purchase and Sale agreement between the City and the former Placentia Redevelopment Agency. This agreement provides that the Placentia Redevelopment Agency will finance and purchase two real properties from the City; 312 South Melrose Street and 110 South Bradford Avenue for $2,270,000 based on appraised property values at an interest rate of 7%. The City received the final payment on the loan in the current year.

NOTE 7 DEFERRED COMPENSATION PLANS

Section 457 Plan

The City has made available to its employees two deferred compensation plans, created in accordance with Internal Revenue Code (the IRC) Section 457, whereby employees authorize the City to defer a portion of their salary to be deposited in individual investment accounts. There are several options available for employees to invest, including annuities, life insurance, savings accounts, and mutual funds. Funds may be withdrawn by participants upon termination of employment, retirement, or a certified emergency. The City makes no contribution under the plans.

Pursuant to changes in IRC Section 457, the City amended its plans and established a trust into which all assets and income of the 457 plan were transferred during the year ended June 30, 1998. The assets and all income attributable to such amounts are held in trust for the exclusive benefit of the participant and their beneficiaries. These assets are no long the property of the City, and therefore, are no long subject to the claims of the City's general creditors. As a result, the assets of the 457 deferred compensation plans are no longer presented in an agency fund of the City's financial statements. The City has minimal involvement in the administration of the 457 plans, and therefore, lacks the fiduciary accountability that would require the 457 assets be recorded in an expendable trust fund.

The Defined Compensation Plan assets are not included in the accompanying basic financial statements.

Section 401(a) Qualified Defined Contribution Pension Plan

All City sworn full-time fire personnel are eligible to participate in the Section 401(a) qualified defined contribution pension plan as allowed under the Internal Revenue Code. The plan type sponsored by the City is the Money Purchase Plan (Plan), which was last amended on January 1, 2020. The Plan is a defined contribution retirement plan in which the employer's contribution is nondiscretionary and is based on a formula that is not related to profits. The Plan sponsor guarantees no benefit and bears no investment risk while the Plan participants bear all investment risk and have no guaranteed level of benefits.

An administrative committee comprised of City personnel governs the Plan. The City Council has the authority to establish or amend the Plan's provisions. The Plan's provisions and contribution requirements are established and may be amended by City Council resolution.

Eligible employees begin participating the first day of the month following their employment date of work. The Plan is entirely funded by City contributions of 10% of the participants' base pay to the deferred compensation plan. The City's contributions vest at 100% after completion of four years of uninterrupted employment.

Participants are eligible to begin receiving benefits at age 50 and are required to begin receiving benefits no later than April after age 70-1/2. The employees may also roll their funds to another retirement plan upon separation of service.

The City's payroll for employees covered by the Plan for the year ended June 30, 2024 was $2,747,277. Total employee contributions paid by the City amounted to $274,728.

As of June 30, 2024, the Plan had 33 participants.

NOTE 8 PENSION PLANS

A. Summary

	Governmental Activities	Business-Type Activities	Total
Deferred Outflows of Resources:			
Pension Contribution Made After Measurement Date:			
CalPERS Miscellaneous	$ 799,712	$ 54,955	$ 854,667
CalPERS Safety	1,236,862	-	1,236,862
Total Pension Contribution Made After Measurement Date	2,036,574	54,955	2,091,529
Change in Assumptions			
CalPERS Miscellaneous	151,859	10,436	162,295
CalPERS Safety	319,249	-	319,249
Total Change in Assumptions	471,108	10,436	481,544
Difference Between Projected and Actual Investment Earnings:			
CalPERS Miscellaneous	407,247	27,985	435,232
CalPERS Safety	748,596	-	748,596
Total Difference Between Projected and Actual Investment Earnings	1,155,843	27,985	1,183,828
Difference Between Expected and Actual Experience:			
CalPERS Miscellaneous	128,494	8,830	137,324
CalPERS Safety	401,615	-	401,615
Total Difference Between Expected and Actual Experience	530,109	8,830	538,939
Changes in Proportion and differences between employer contributions and proportionate share of contributions:			
CalPERS Miscellaneous	2,874,835	197,555	3,072,390
CalPERS Safety	2,480,646	-	2,480,646
Total Employer Contributions in Excess of Proportionate Share of Contribution	5,355,481	197,555	5,553,036
Total Deferred Outflows of Resources:			
CalPERS Miscellaneous	4,362,147	299,761	4,661,908
CalPERS Safety	5,186,968	-	5,186,968
Total Deferred Outflows of Resources	$ 9,549,115	$ 299,761	$ 9,848,876

NOTE 8 PENSION PLANS (CONTINUED)

A. Summary (Continued)

	Governmental Activities	Business-Type Activities	Total
Net Pension Liabilities:			
CalPERS Miscellaneous	$ 2,515,288	$ 172,847	$ 2,688,135
CalPERS Safety	5,470,210	-	5,470,210
Total Net Pension Liabilities	$ 7,985,498	$ 172,847	$ 8,158,345
Deferred Inflows of Resources:			
Change in Assumptions			
CalPERS Miscellaneous	$ -	$ -	$ -
CalPERS Safety	-	-	-
Total Change in Assumptions	-	-	-
Changes in Proportion and differences between employer contributions and proportionate share of contributions:			
CalPERS Miscellaneous	868,716	59,697	928,413
CalPERS Safety	1,732,746	-	1,732,746
Total Adjustment Due to Difference in Proportions	2,601,462	59,697	2,661,159
Difference Between Expected and Actual Experience:			
CalPERS Miscellaneous	19,932	1,370	21,302
CalPERS Safety	34,382	-	34,382
Total Difference Between Expected and Actual Experience	54,314	1,370	55,684
Employer Contributions In Excess of Proportionate Share of Contribution:			
CalPERS Miscellaneous	-	-	-
CalPERS Safety	-	-	-
Total Employer Contributions in Excess of Proportionate Share of Contribution	-	-	-
Difference Between Expected and Actual Experience:			
CalPERS Miscellaneous	-	-	-
CalPERS Safety	-	-	-
Total Difference Between Expected and Actual Experience	-	-	-
Total Deferred Inflows of Resources:			
CalPERS Miscellaneous	888,648	61,067	949,715
CalPERS Safety	1,767,128	-	1,767,128
Total Deferred Inflows of Resources	$ 2,655,776	$ 61,067	$ 2,716,843

NOTE 8 PENSION PLANS (CONTINUED)

A. Summary (Continued)

	Governmental Activities	Business-Type Activities	Total
Pension Expenses:			
CalPERS Miscellaneous	$ 4,331,396	$ 297,647	$ 4,629,043
CalPERS Safety	6,701,649	-	6,701,649
Total Net Pension Income	$ 11,033,045	$ 297,647	$ 11,330,692

B. General Information about the Pension Plans

Plan Description

The City contributes to the California Public Employees Retirement System (CalPERS), a cost-sharing, multiple-employer defined benefit pension plan. CalPERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. CalPERS acts as a common investment and administrative agent for participating public entities within the state of California. Benefit provisions and all other requirements are established by state statute and City ordinance. Copies of the CalPERS annual financial report may be obtained from their Executive Office located at 400 P Street, Sacramento, California 95814.

Employees Covered by Benefit Terms

At the June 30, 2023, measurement date the following employees were covered by the benefit terms:

	Miscellaneous	Miscellaneous Tier 2	Miscellaneous PEPRA	Safety	Safety PEPRA
Active Employees	20	11	80	19	29
Transferred Employees	49	14	55	18	11
Separated Employees	26	2	49	10	9
Retired Employees and Beneficiaries	185	1	5	121	1
Total	280	28	189	168	50

Benefit Provided

CalPERS provide retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Classic and PEPRA Safety CalPERS members become eligible for service retirement upon attainment of age 55 with at least five years of credited service. PEPRA miscellaneous members become eligible for service retirement upon attainment of age 62 with at least five years of service. The service retirement benefit is a monthly allowance equal to the product of the benefit factor, years of service, and final compensation. The final compensation is the monthly average of the member's highest 36 full-time equivalent monthly pay.

NOTE 8 PENSION PLANS (CONTINUED)

B. General Information about the Pension Plans (Continued)

Benefit Provided (Continued)

Following are the benefit provisions for each plan:

	Miscellaneous	Miscellaneous Tier 2	Miscellaneous PEPRA	Safety	Safety PEPRA
Benefit Formula	2.0% @ 55	2.0% @ 60	2.0% @ 62	3.0% @ 50	2.7% @ 57
Benefit Vesting Schedule	5 Years Service	5 Years Service	5 Years Service	5 Years Service	5 Years Service
Benefit Payments	Monthly for Life	Monthly for Life	Monthly for Life	Monthly for Life	Monthly for Life
Retirement Age	55	60	62	50	50-57
Monthly Benefits, as a Percentage of Eligible Compensation	2.0%	2.0%	2.0%	3.0%	2.7%
Required Employee Contribution Rate	7.000%	7.000%	7.750%	9.000%	13.750%
Required Employer Contribution Rate	12.470%	10.660%	7.680%	27.110%	13.540%

Contributions

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers are determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. Employer contribution rates may change if plan contracts are amended. Payments made by the employer to satisfy contribution requirements that are identified by the pension plan terms as plan member contribution requirements are classified as plan member contributions. For the year ended June 30, 2024, the City made contributions to each Plan were as follows:

	Miscellaneous	Safety	Total
Contributions - Employer	$ 854,667	$ 1,236,862	$ 2,091,529

NOTE 8 PENSION PLANS (CONTINUED)

C. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions

Proportionate Share of Net Pension Liability and Pension (Income) Expense

The City's net pension liability for each Plan is measured as the proportionate share of the net pension liability. The net pension liability of each of the Plans is measured as of June 30, 2023, and the total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2022, rolled forward to June 30, 2023, using standard update procedures. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. The City's change in the proportionate share of the net pension liability for each Plan as of the June 30, 2022, the measurement date and the June 30, 2023, measurement date was as follows:

	Miscellaneous	Safety
Proportion - June 30, 2022	0.03319 %	0.04235 %
Proportion - June 30, 2023	0.05376	0.07318
Change - Increase (Decrease)	0.02057 %	0.03083 %

For the year ended June 30, 2024, the City recognized pension expense of $4,629,043 and $6,701,649, for the Miscellaneous and Safety plans, respectively. At June 30, 2024, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Miscellaneous Plan	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Contribution Made After the Measurement Date	$ 854,667	$ -
Difference Between Expected and Actual Experience	137,324	21,302
Changes of Assumptions	162,295	-
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	435,232	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	3,072,390	928,413
Total	$ 4,661,908	$ 949,715

NOTE 8 PENSION PLANS (CONTINUED)

C. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

Proportionate Share of Net Pension Liability and Pension (Income) Expense (Continued)

	Safety Plan	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Contribution Made After the Measurement Date	$ 1,236,862	$ -
Difference Between Expected and Actual Experience	401,615	34,382
Changes of Assumptions	319,249	-
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	748,596	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	2,480,646	1,732,746
Total	$ 5,186,968	$ 1,767,128

	Aggregate Total	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Contribution Made After the Measurement Date	$ 2,091,529	$ -
Difference Between Expected and Actual Experience	538,939	55,684
Changes of Assumptions	481,544	-
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	1,183,828	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	-	-
Adjustments Due to Difference in Proportions	5,553,036	2,661,159
Total	$ 9,848,876	$ 2,716,843

NOTE 8 PENSION PLANS (CONTINUED)

C. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

Proportionate Share of Net Pension Liability and Pension (Income) Expense (Continued)

For the Miscellaneous Plan and Safety Plan, $854,667 and $1,236,862, respectively, were reported as deferred outflows of resources related to pensions resulting from City's contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the year ended June 30, 2025. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Measurement Period Ending June 30,	Deferred (Inflows) Outflows of Resources		
	Miscellaneous Plan	Safety Plan	Total
2025	$1,857,725	$1,598,123	$ 3,455,848
2026	923,942	456,651	1,380,593
2027	63,372	107,310	170,682
2028	12,487	20,894	33,381
2029	-	-	-
Thereafter	-	-	-
Total	$ 2,857,526	$ 2,182,978	$ 5,040,504

Actuarial Assumptions

The total pension liabilities in the June 30, 2022, actuarial valuations were determined using the following actuarial assumptions:

Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	6.90%
Mortality Rate Table	Derived using CalPERS' Membership Data for all Funds.
Post Retirement Benefit Increase	Contract COLA up to 2.3% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.3% thereafter.

NOTE 8 PENSION PLANS (CONTINUED)

C. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

Actuarial Assumptions (Continued)

The mortality table used was developed based on CalPERS-specific data. The probabilities of mortality are based on the 2021 CalPERS experience study for the period from 2001 to 2019. Pre-retirement and Post-retirement mortality rates include generational mortality improvement using 80% of Scale MP-2020 published by the Society of Actuaries. For more details on this table, please refer to the CalPERS Experience Study and review of Actuarial Assumptions report from November 2021 that can be found on the CalPERS website.

Long-Term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short- term and long-term market return expectations. Using historical returns all of the funds' asset classes, expected compound (geometric) returns were calculated over the next 20 years using a building-block approach. The expected rate of return was then adjusted to account for assumed administrative expenses of 10 Basis points. The expected real rates of return by asset class are as follows:

Asset Class (a)	Assumed Asset Allocation	Real Return (a) (b)
Global Equity - Cap-Weighted	30.00 %	4.45 %
Global Equity - Non-Cap-Weighted	12.00	3.84
Private Equity	13.00	7.28
Treasury	5.00	0.27
Mortgage-Backed Securities	5.00	0.50
Investment Grade Corporates	10.00	1.56
High Yield	5.00	2.27
Emerging Market Debt	5.00	2.48
Private Debt	5.00	3.57
Real Assets	15.00	3.21
Leverage	(5.00)	(0.59)
Total	100.00 %	

(a) An expected inflation of 2.30% used for this period

(b) Figures are based on the 2021 Asset Liability Management study.

NOTE 8 PENSION PLANS (CONTINUED)

C. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 6.90%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the City's proportionate share of the net position liability for the Plan, calculated using the discount rate for each Plan, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Plan's Net Pension (Asset) Liability		
	1% Decrease (5.90%)	Current Discount Rate (6.90%)	1% Increase (7.90%)
Miscellaneous	$ 11,236,091	$ 2,688,135	$ (4,347,567)
Safety	20,736,371	5,470,210	(7,010,964)
Total	$ 31,972,462	$ 8,158,345	$ (11,358,531)

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

D. Payable to the Pension Plan

At June 30, 2024, the City had no outstanding amounts owed to the pension plan for contributions for the year ended June 30, 2024.

NOTE 9 OTHER POSTEMPLOYMENT BENEFIT PLAN

A. Summary

	Governmental Activities	Business-Type Activities	Total
Deferred Outflows of Resources:			
Employer Contributions Made Subsequent to the Measurement Date	$ 1,140,607	$ 31,624	$ 1,172,231
Changes in Assumptions	2,165,838	60,050	2,225,888
Total Deferred Outflows of Resources	$ 3,306,445	$ 91,674	$ 3,398,119
Net OPEB liability	$ 13,621,646	$ 377,671	$ 13,999,317
Deferred Inflows of Resources:			
Changes in Assumptions	$ 6,329,457	$ 175,490	$ 6,504,947
Difference Between Expected and Actual Experience	5,320,395	147,513	5,467,908
Net Difference Between Projected and Actual Earnings	66,295	1,838	68,133
Total Deferred Inflows of Resources	$ 11,716,147	$ 324,841	$ 12,040,988
OPEB Income	$ (1,254,472)	$ (34,781)	$ (1,289,253)

B. General Information About OPEB

Plan Description

The City provides post-employment defined benefits to retired employees in the form of a contribution towards their health insurance premiums under the CalPERS health plan, an agent multiple employer plan, that provides health insurance benefits to eligible retirees in accordance with various labor agreements. The minimum required retiree contributions are established by CalPERS. Survivor benefits are not provided. Copies of the CalPERS' annual financial report can be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, California 95814.

Eligibility

All employees hired prior to November 21, 1995, are in Tier I and become eligible for these benefits as long as they are 50 years of age or older and have worked for the City a minimum of five years and elect a service retirement from the City. The health benefits for Tier I retirees include medical, dental, optical, and life. These benefits are considered to be vested for Tier I employees. The City pays the same contribution for these benefits to Tier I employees as is paid to active employees. Vision benefits are also provided to Tier I employees who retired after September 30, 1990. The life insurance is available to Tier I retirees until they reach age of 70.

NOTE 9 OTHER POSTEMPLOYMENT BENEFIT PLAN (CONTINUED)

B. General Information About OPEB (Continued)

All employees hired on or after November 21, 1995 are Tier II. The City pays the minimum required medical insurance contribution established by CalPERS for Tier II employees.

Membership in the plan consisted of the following at June 30, 2023, the date of the latest actuarial valuation:

Active Plan Members	172
Retirees	147
Total	319

C. Net OPEB Liability, OPEB Expense, and Deferred Outflows/Inflows of Resources Related to OPEB

Contributions

Benefit provisions and contribution requirements are established and may be amended through agreements and memorandums of understanding between the City, its management employees, and unions representing the City's employees. The plan does not require employee contributions.

The annual contribution is based on the actuarially determined contribution. For the fiscal year ended June 30, 2024, the City made contributions to the plan totaling $1,172,231 ($961,181 actual benefit payments and a $211,050 implicit subsidy credit). Employees are not required to contribute to the plan.

Total OPEB Liability

The City's total OPEB liability was measured as of June 30, 2023. The total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2023. The total OPEB liability at June 30, 2024 was $16,925,813.

NOTE 9 OTHER POSTEMPLOYMENT BENEFIT PLAN (CONTINUED)

C. Net OPEB Liability, OPEB Expense, and Deferred Outflows/Inflows of Resources Related to OPEB (Continued)

Actuarial Assumptions

The total OPEB liability in the June 30, 2023, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Actuarial Assumptions:	
Discount Rate	4.80% (Bond Buyer 20-Bond Index)
Inflation	2.30% Annually
Aggregate Payroll Increases	2.80%
Expected Long-Term Investment Rate of Return	N/A
Mortality, Termination, and Disability	CalPERS 2000-2019 Experience Study
Mortality Improvement Scale	Modified projected fully generational with Scale MP-2021
Healthcare Trend Rate - Non-Medicare	An annual healthcare cost trend rate of 6.50% for 2023, decreasing to an ultimate rate of 3.73% in 2075
Healthcare Trend Rate - Medicare	An annual healthcare cost trend rate of 5.40% for 2023, decreasing to an ultimate rate of 3.73% in 2075

The actuarial assumptions used in the June 30, 2023, valuation were based on the results of the November 2021 CalPERS experience study covering 2000 to 2019.

Discount Rate

The discount rate used to measure the total OPEB liability was 4.80% percent. This discount rate is the mid-point, rounded to five basis points of the range of three 20-year municipal bond rate indices; S&P Municipal bond 20 Year High Grade Rate Index, Bond Buyer 20-Bond GO Index, and Fidelity GO AA 20 Year Bond Index.

NOTE 9 OTHER POSTEMPLOYMENT BENEFIT PLAN (CONTINUED)

C. Net OPEB Liability, OPEB Expense, and Deferred Outflows/Inflows of Resources Related to OPEB (Continued)

Change in the Net OPEB Liability

	Total OPEB Liability	Plan Fiduciary Net Position	Net OPEB Liability
Balance - June 30, 2022 (Measurement Date)	$ 18,314,761	$ -	$ 18,314,761
Changes Recognized for the Measurement Period:			
Service Cost	296,493	-	296,493
Interest on the Total OPEB Liability	639,487	-	639,487
Changes of Benefit Terms	-	-	-
Difference Between Expected and Actual Experience	(5,302)	-	(5,302)
Changes of Assumptions	(2,319,626)	-	(2,319,626)
Contributions from the Employer		2,800,144	(2,800,144)
Net Investment Income		132,778	(132,778)
Administrative Expenses		(6,426)	6,426
Benefit Payments	(1,093,319)	(1,093,319)	-
Net Changes	(2,482,267)	1,833,177	(4,315,444)
Balance - June 30, 2023 (Measurement Date)	$ 15,832,494	$ 1,833,177	$ 13,999,317

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the City, as well as what the City's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower (3.80%) or 1-percentage point higher (5.80%) than the current discount rate:

	Plan's Total OPEB Liability		
	1% Decrease (3.80%)	Current Discount Rate (4.80%)	1% Increase (5.80%)
OPEB Pension Plan	$ 15,795,306	$ 13,999,317	$ 12,494,238

Sensitivity of the Net OPEB Liability to Changes in the Health Care Cost Trend Rates

The following presents the net OPEB liability of the City, as well as what the City's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage point lower or 1-percentage point higher than the current healthcare cost trend rates:

	Plan's Total OPEB Liability		
	1% Decrease	Healthcare Cost Trend Rates	1% Increase
OPEB Pension Plan	$ 12,330,488	$ 13,999,317	$ 16,003,695

NOTE 9 OTHER POSTEMPLOYMENT BENEFIT PLAN (CONTINUED)

C. Net OPEB Liability, OPEB Expense, and Deferred Outflows/Inflows of Resources Related to OPEB (Continued)

OPEB Expense (Income), and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the fiscal year ended June 30, 2024, the City recognized OPEB income of $1,289,253. At June 30, 2024, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference Between Expected and Actual Experience	$ -	$ 5,467,908
Changes in Assumptions	2,225,888	6,504,947
Employer Contributions Made Subsequent to the Measurement Date	1,172,231	-
Net Difference Between Projected and Actual Earnings on OPEB Plan Investments	-	68,133
Total	$ 3,398,119	$ 12,040,988

The difference between projected OPEB plan investment earnings and actual earnings is amortized over a five-year period. The remaining gains and losses are amortized over the expected average remaining service life. The expected average remaining service life is 8 years, which was determined as of July 1, 2021, the beginning of the measurement period, for employees covered by the OPEB plan benefit terms as of the valuation date.

$1,172,231 was reported as a deferred outflow of resources related to OPEB resulting from the City's contributions subsequent to the measurement date and will be recognized as a reduction of the net OPEB liability in the year ended June 30, 2025.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Fiscal Year Ending June 30,	Deferred Outflows (Inflows) of Resources
2025	$ (1,794,047)
2026	(1,614,941)
2027	(1,346,967)
2028	(1,734,415)
2029	(1,910,495)
Thereafter	(1,414,235)
Total	$ (9,815,100)

NOTE 10 RISK MANAGEMENT AND SELF-INSURANCE PROGRAM

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City participates in municipal agency risk pools for their property, workers' compensation, and excess liability coverage.

A. General Liability

The City is a member of the Public Agency Risk Sharing Authority of California (PARSAC), a joint powers authority, which provides joint protection programs for public entities covering automobile, general liability, errors and omission losses, workers' compensation, and property claims. Under the program, the City has a $100,000 retention limits similar to a deductible with the PARSAC being responsible for losses above that amount up to $1 million.

The PARSAC has additional coverage of $34 million in excess of its $1 million retention limit affiliated risk management authorities. The PARSAC also provides $1 billion aggregate per occurrence property coverage to its members with such coverage provided by purchased insurance.

B. Workers' Compensation

The City is a member of the Local Agency Workers' Compensation Excess (the LAWCX), a joint powers authority, which provides joint protection programs for public entities covering worker's compensation claims. Under the program, the City has a $250,000 retention limits similar to a deductible with the LAWCX being responsible for losses above that amount up to $4.7 million. The City has purchased excess coverage for workers' compensation excess of $5 million.

C. Other Insurance

The City has Crime Bond Insurance coverage as a member of PARSAC under Alliant Crime Insurance Program (the ACIP) excess of $2,500 up to $1 million. This insurance includes coverage for faithful performance of duty, forgery, or alteration, inside premises theft of money and securities, inside premises robbery and safety, burglary other property outside the premises, computer fraud, funds transfer fraud, and money orders and counterfeit paper currency fraud.

NOTE 10 RISK MANAGEMENT AND SELF-INSURANCE PROGRAM (CONTINUED)

C. Other Insurance (Continued)

A reconciliation of changes in aggregates for claims filed in the current and prior fiscal years are as follows:

	Beginning of Year Liability	Current Year Claims and Changes in Estimates	Claim Payments	End of Year Liability	Amounts Due within One Year	Amounts Due in more than One Year
Workers' Compensation:						
2021-2022	$ 3,435,173	$ 1,034,044	$ (762,874)	$ 3,706,343	$ 926,586	$ 2,779,757
2022-2023	3,706,343	(267,259)	(555,501)	2,883,583	720,896	2,162,687
2023-2024	2,883,583	470,637	(857,340)	2,496,880	624,220	1,872,660
General Liability:						
2021-2022	$ 435,330	$ 272,173	$ 601,365	$ 1,308,868	$ 327,217	$ 981,651
2022-2023	1,308,868	(139,773)	(1,334)	1,167,761	278,190	889,571
2023-2024	1,167,761	1,074,374	(918,099)	1,324,036	317,259	1,006,777

NOTE 11 CLASSIFICATION OF FUND BALANCES

At June 30, 2024, fund balances are classified in the governmental funds as follows:

	General Fund	Citywide Development Impact Fee Special Revenue Fund	Placentia Regional Navigation Center	Debt Service Fund	Nonmajor Governmental Funds	Total
Nonspendable:						
Inventory	$ 21,542	$ -	$ -	$ -	$ -	$ 21,542
Prepaid Items	88,009	3,281	-	-	-	91,290
Loans Receivable	786,121	-	-	-	-	786,121
Total Nonspendable	895,672	3,281	-	-	-	898,953
Restricted:						
Public Safety	-	-	-	-	1,668,812	1,668,812
Public Works	-	-	-	-	1,479,117	1,479,117
Community Development	-	2,375,781	-	-	1,933,711	4,309,492
Community Services	-	-	-	-	1,867	1,867
Debt Service	-	-	-	8,013,519	87,394	8,100,913
Grant Programs	-	-	-	-	-	-
Transportation	-	-	-	-	617,869	617,869
Park Development	-	-	-	-	20,903	20,903
Street Maintenance	-	-	-	-	517,279	517,279
Air Quality	-	-	-	-	312,566	312,566
Housing	-	-	-	-	2,087,696	2,087,696
Pension Stability	1,643,582	-	-	-	-	1,643,582
Total Restricted	1,643,582	2,375,781	-	8,013,519	8,727,214	20,760,096
Committed:						
Measure U - Infrastructure	1,036,860	-	-	-	-	1,036,860
Total Committed	1,036,860	-	-	-	-	1,036,860
Unassigned	14,795,659	-	(2,628,658)	-	(1,352,350)	10,814,651
Total Fund Balances	$ 18,371,773	$ 2,379,062	$ (2,628,658)	$ 8,013,519	$ 7,374,864	$ 33,510,560

NOTE 12 COMMITMENTS AND CONTINGENCIES

A. Commitments

The City had several outstanding or planned construction and other projects as of June 30, 2024. These projects are evidenced by contractual commitments with contractors or other agencies and include:

Projects	Commitment
Buildings	$ 25,527
Improvements Other Than Buildings	566,414
Infrastructure - Streets	1,848,928
Infrastructure - Traffic	58,641
Infrastructure - Sewer	201,111
Infrastructure - Parks	501,654
Infrastructure - Major Studies	204,784
Machinery & Equipment	170,542
Vehicles	24,087
Building & Facilities	364,186
Public Safety Building	6,577,199
Total	$ 10,543,073

The City has various outstanding purchase commitments. Total commitments at June 30, 2024 are as follows:

	Outstanding Purchase Commitments
Governmental Funds:	
General Fund	$ 1,401,736
Other Governmental Funds	1,222,312
Total	$ 2,624,048

B. Contingencies

The City is a defendant in a number of lawsuits, which have arisen in the normal course of business. While substantial damages are alleged in some of these actions, their outcome cannot be predicted with certainty.

C. Grants

Amounts received or receivable from granting agencies are subject to audit and adjustment by grantor agencies. While no matters of noncompliance were disclosed by the audit of the financial statements or single audit of the Federal grant programs, grantor agencies may subject grant programs to additional compliance tests, which may result in disallowed costs. In the opinion of management, future disallowances of current or prior grant expenditures, if any, would not have a material adverse effect on the financial position of the City.

NOTE 13 OTHER REQUIRED FUND DISCLOSURES

A. Expenditures in Excess of Appropriation

Excess of expenditures over appropriations occurred in individual funds during the year ended June 30, 2024, as follows:

	Expenditures	Appropriation	Expenditure in Excess of Appropriations
Special Revenue Funds:			
Street Lighting	$ 549,040	$ 171,500	$ (377,540)
Measure M	1,238,960	1,200,374	(38,586)
Landscape Maintenance District	501,359	432,867	(68,492)
Housing and Community Development	443,353	390,061	(53,292)
NOC Public Safety	62,313	56,700	(5,613)
EFID	28,144	-	(28,144)
Debt Service Funds:			
Major Debt Service Fund	4,322,471	4,083,700	(238,771)

B. Deficit Net Position and Fund Balances

Funds with deficit net position/fund balance at June 30, 2024, are as follows:

	Deficit Fund Balance	Deficit Net Position
Special Revenue Funds:		
Placentia Regional Navigation Center (Major Fund)	(2,628,658)	
Miscellaneous Grants	(468,204)	
Landscape Maintenance District 92-1	(56,727)	
Housing and Community Development	(511,160)	
Gasoline Tax	(16,741)	
Sewer Construction	(123,349)	
Total	$ (3,804,839)	
Capital Projects Fund:		
City Capital Projects	$ (176,169)	
Internal Service Fund:		
Risk Management		$ (1,545,135)

At June 30, 2024, the City's governmental activities had an unrestricted net position deficit of $(63,541,165) on the statement of net position. This deficit was created from the implementation of GASB Statement 68 (Net Pension Liability) in fiscal year 2015 and the implementation of GASB Statement 75 (Total OPEB Liability) in 2018. The City expects to eliminate the deficit via increased pension and OPEB contributions consistent with the amortization schedules provided by the City's pension and OPEB administrators.

NOTE 14 ACCOUNTING CHANGE

A. Change within the Financial Reporting Entity

Change in Fund Presentation from Nonmajor to Major

In prior years, the Placentia Regional Navigation Center Special Revenue Fund has been reported as a nonmajor governmental fund. In the current year, this fund met the criteria to be reported as a major governmental fund. The effect of this change within the financial reporting entity is shown in the table below

	June 30, 2023, as Previously Reported	Change Within the Financial Reporting Entity	June 30, 2023, as Adjusted
Governmental Funds:			
Major Funds:			
General Fund	$ 26,712,756	$ -	$ 26,712,756
Citywide Development Impact Fee Fund	4,474,906	-	4,474,906
Placentia Regional Navigation Center Fund	-	(1,635,925)	(1,635,925)
Debt Service Fund	4,153,709	-	4,153,709
Nonmajor Funds	6,354,937	1,635,925	7,990,862
Total Governmental Funds	$ 41,696,308	$ -	$ 41,696,308

REQUIRED SUPPLEMENTARY INFORMATION
(UNAUDITED)

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CITY OF PLACENTIA
BUDGETARY COMPARISON SCHEDULE –
GENERAL FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Taxes	$ 45,048,523	$ 45,274,180	$ 45,847,060	$ 572,880
Intergovernmental	280,000	4,380,950	2,717,309	(1,663,641)
Licenses and Permits	2,985,000	2,851,000	2,535,885	(315,115)
Fines and Forfeitures	452,500	465,000	548,960	83,960
Investment Income	600,000	600,000	1,175,860	575,860
Charges for Services	1,245,500	1,350,500	1,441,304	90,804
Leases and Rents	1,061,000	1,061,000	1,677,641	616,641
Miscellaneous	790,500	805,500	1,125,980	320,480
Total Revenues	52,463,023	56,788,130	57,069,999	281,869
EXPENDITURES				
Current:				
General Government	14,716,090	15,560,790	15,336,829	223,961
Public Safety	18,116,117	19,044,953	18,491,792	553,161
Public Works	4,785,070	4,956,521	5,350,268	(393,747)
Community Development	1,571,100	1,824,507	1,809,970	14,537
Community Services	2,947,452	3,339,704	3,431,853	(92,149)
Capital Outlay	8,850,780	29,992,467	22,021,540	7,970,927
Debt Service:				
Principal Retirement	1,505,500	1,505,500	2,366,341	(860,841)
Interest and Fiscal Charges	696,700	171,700	231,958	(60,258)
Total Expenditures	53,188,809	76,396,142	69,040,551	7,355,591
REVENUE OVER (UNDER) EXPENDITURES	(725,786)	(19,608,012)	(11,970,552)	7,637,460
OTHER FINANCING SOURCES (USES)				
Issuance of Debt	-	-	2,017,510	2,017,510
Payment to Escrow for Refunding Debt	-	-	-	-
Transfers In	1,365,895	494,900	6,108,943	5,614,043
Transfers Out	(5,652,414)	(6,017,309)	(4,496,884)	1,520,425
Total Other Financing Sources (Uses)	(4,286,519)	(5,522,409)	3,629,569	9,151,978
NET CHANGE IN FUND BALANCE	$ (5,012,305)	$ (25,130,421)	(8,340,983)	$ 16,789,438
Fund Balance - Beginning of Year			26,712,756	
FUND BALANCE - END OF YEAR			$ 18,371,773	

See accompanying Notes to Budgetary Comparison Schedules.

CITY OF PLACENTIA
BUDGETARY COMPARISON SCHEDULE –
CITYWIDE DEVELOPMENT IMPACT FEE SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Investment Earnings	$ -	$ -	$ 72,851	$ 72,851
Contributions	1,601,383	1,601,383	355,903	(1,245,480)
Miscellaneous	-	-	2,785	2,785
Total Revenues	1,601,383	1,601,383	431,539	(1,169,844)
EXPENDITURES				
Current:				
Public Safety	40,000	126,000	95,820	30,180
Capital Outlay	185,000	3,376,799	2,431,563	945,236
Total Expenditures	225,000	3,502,799	2,527,383	975,416
REVENUE OVER (UNDER) EXPENDITURES	1,376,383	(1,901,416)	(2,095,844)	(194,428)
NET CHANGE IN FUND BALANCE	$ 1,376,383	$ (1,901,416)	(2,095,844)	$ (194,428)
Fund Balance - Beginning of Year			4,474,906	
FUND BALANCE - END OF YEAR			$ 2,379,062	

See accompanying Notes to Budgetary Comparison Schedules.

CITY OF PLACENTIA
BUDGETARY COMPARISON SCHEDULE –
PLACENTIA REGIONAL NAVIGATION CENTER SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Intergovernmental	$ 2,394,700	$ 2,394,700	$ 1,287,053	$ (1,107,647)
Contributions	-	-	-	-
Total Revenues	2,394,700	2,394,700	1,287,053	(1,107,647)
EXPENDITURES				
Current:				
Public Safety	2,394,700	2,403,711	2,126,486	277,225
Capital Outlay	-	150,000	153,300	(3,300)
Total Expenditures	2,394,700	2,553,711	2,279,786	273,925
NET CHANGE IN FUND BALANCE	$ -	$ (159,011)	(992,733)	$ (833,722)
Fund Balance - Beginning of Year			(1,635,925)	
FUND BALANCE - END OF YEAR			$ (2,628,658)	

See accompanying Notes to Budgetary Comparison Schedules.

Budgetary Control and Accounting Policy

The City prepares its budgets on the basis of estimated revenues and expenditures and, accordingly, the budget amounts included in the accompanying financial statements are presented on a basis substantially consistent with generally accepted accounting principles. Encumbrance accounting is utilized during the fiscal year, whereby purchase orders, contracts, and other commitments are recorded in order to control appropriations. However, at fiscal year-end, all appropriations lapse. Accordingly, encumbrances are cancelled and generally are re-appropriated as part of the following year's budget. Encumbrances are not included in reported expenditures.

Annual budgets are adopted for the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds. The City Council approves total budgeted appropriations and any amendments to appropriations throughout the year. In 2024, the City did not create a budget for the following governmental special revenue funds: Park Development, Storm Drain, Traffic Offender, Sewer Construction, Affordable Housing In-Lieu, Community Based Transitional Housing Grant, Housing Successor, Orangethorpe Corridor, Fire Impact Fee, Animal Shelter Impact Fee, and Opioid Settlement.

The budgetary level of control for all governmental fund types is the fund level. The City Administrator has the discretion to transfer appropriations between departments within a fund, but transfers between funds must be approved by the City Council.

CITY OF PLACENTIA
SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITIES AND RELATED RATIOS – MISCELLANEOUS PLAN
LAST TEN FISCAL YEARS

Fiscal Year Ended	6/30/2024	6/30/2023	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016	6/30/2015
Measurement Date	6/30/2023	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014
Plan's Proportion of the Net Pension Liability	0.05376%	0.03319%	-0.45585%	0.38926%	0.14843%	0.14479%	0.14212%	0.14024%	0.13337%	0.13850%
Plan's Proportionate Share of the Net Pension Liability	$ 2,688,135	$ 1,552,976	$ 16,419,169	$ 16,419,169	$ 15,209,436	$ 13,952,246	$ 14,094,828	$ 12,135,165	$ 9,154,245	$ 8,617,803
Plan's Covered Payroll	$ 8,115,390	$ 7,062,718	$ 6,733,121	$ 5,725,763	$ 5,027,138	$ 4,966,210	$ 4,171,235	$ 4,140,888	$ 3,220,454	$ 3,712,315
Plan's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	33.12%	21.99%	243.86%	286.76%	302.55%	332.34%	345.80%	293.06%	284.25%	232.14%
Plan's Fiduciary Net Position	$ 60,515,009	$ 60,033,972	$ 40,663,791	$ 40,663,791	$ 41,142,220	$ 40,682,189	$ 39,816,871	$ 38,103,697	$ 40,735,920	$ 42,161,022
Plan's Fiduciary Net Position as a Percentage of the Total Pension Liability	95.75%	97.48%	71.24%	71.24%	73.01%	74.46%	73.86%	75.85%	81.65%	83.03%
Plan's Proportionate Share of Aggregate Employer Contributions	$ 2,515,714	$ 3,114,009	$ 2,642,842	$ 1,383,994	$ 1,139,534	$ 932,993	$ 785,438	$ 667,441	$ 383,155	$ 412,406

Notes to Schedule:

Benefit Changes:

There were no changes in benefits.

Changes in Assumptions:

From fiscal year June 30, 2015 to June 30, 2016:

GASB 68, paragraph 68 states that the long-term expected rate of return should be determined net of pension plan investment expense but without reduction for pension plan administrative expense. The discount rate of 7.50% used for the June 30, 2014 measurement date was net of administrative expenses. The discount rate of 7.65% used for the June 30, 2015 measurement date is without reduction of pension plan administrative expense.

From fiscal year June 30, 2016 to June 30, 2017: There were no changes in assumptions.

From fiscal year June 30, 2017 to June 30, 2018:

In fiscal year 2017-2018, the financial reporting discount rate was reduced from 7.65% to 7.15%. Deferred outflows of resources and deferred inflows of resources for changes of assumptions represent the unamortized portion of this assumption change and the unamortized portion of the changes of assumptions related to prior measurement periods.

From fiscal year June 30, 2018 to June 30, 2019:

In 2018, demographic assumptions and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Actuarial Assumptions December 2017. There were no changes in the discount rate.

From fiscal year June 30, 2019 to June 30, 2020:

In fiscal year 2019-2020, the financial reporting discount rate was reduced from 7.375% to 7.150%. The inflation rate was reduced from 2.75% to 2.50% in fiscal year 2019-2020.

From fiscal year June 30, 2020 to June 30, 2021: There were no changes in assumptions.

From fiscal year June 30, 2021 to June 30, 2022: There were no changes in assumptions.

From fiscal year June 30, 2022 to June 30, 2023: In fiscal year 2022-2023, the financial reporting discount rate was reduced from 7.150% to 6.900%.

From fiscal year June 30, 2023 to June 30, 2024: There were no changes in assumptions.

CITY OF PLACENTIA
SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITIES AND RELATED RATIOS – SAFETY PLAN
LAST TEN FISCAL YEARS

Fiscal Year Ended	6/30/2024	6/30/2023	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016	6/30/2015
Measurement Period	6/30/2023	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014
Plan's Proportion of the Net Pension Liability	0.07318%	0.04235%	-0.41630%	0.44230%	0.26351%	0.27222%	0.27242%	0.28572%	0.30267%	0.30596%
Plan's Proportionate Share of the Net Pension Liability	$ 5,470,210	$ 2,910,326	$ 29,467,303	$ 29,467,303	$ 27,002,144	$ 26,231,540	$ 27,017,047	$ 24,723,412	$ 20,774,757	$ 19,038,500
Plan's Covered Payroll	$ 5,760,486	$ 5,428,571	$ 5,414,606	$ 4,822,533	$ 4,385,233	$ 4,383,655	$ 4,193,517	$ 4,142,921	$ 4,074,947	$ 4,323,789
Plan's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	94.96%	53.61%	544.22%	611.03%	653.79%	654.18%	644.26%	596.76%	509.82%	440.32%
Plan's Fiduciary Net Position	$ 111,283,833	$ 104,039,873	$ 69,454,497	$ 69,454,497	$ 69,385,418	$ 65,913,238	$ 62,459,293	$ 58,150,629	$ 60,121,518	$ 61,484,214
Plan's Fiduciary Net Position as a Percentage of the Total Pension Liability	95.31%	97.28%	70.21%	70.21%	71.99%	71.53%	69.81%	70.17%	74.32%	76.36%
Plan's Proportionate Share of Aggregate Employer Contributions	$ 4,216,661	$ 6,941,085	$ 6,061,344	$ 2,517,884	$ 2,108,590	$ 3,034,432	$ 2,753,462	$ 2,568,441	$ 2,175,167	$ 2,157,763

Notes to Schedule:

Benefit Changes:
There were no changes in benefits.

Changes in Assumptions:
From fiscal year June 30, 2015 to June 30, 2016:
GASB 68, paragraph 68 states that the long-term expected rate of return should be determined net of pension plan investment expense but without reduction for pension plan administrative expense. The discount rate of 7.50% used for the June 30, 2014 measurement date was net of administrative expenses. The discount rate of 7.65% used for the June 30, 2015 measurement date is without reduction of pension plan administrative expense.

From fiscal year June 30, 2016 to June 30, 2017: There were no changes in assumptions.

From fiscal year June 30, 2017 to June 30, 2018:
In fiscal year 2017-2018, the financial reporting discount rate was reduced from 7.65% to 7.15%. Deferred outflows of resources and deferred inflows of resources for changes of assumptions represent the unamortized portion of this assumption change and the unamortized portion of the changes of assumptions related to prior measurement periods.

From fiscal year June 30, 2018 to June 30, 2019:
In 2018, demographic assumptions and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Actuarial Assumptions December 2017. There were no changes in the discount rate.

From fiscal year June 30, 2019 to June 30, 2020:
In fiscal year 2019-2020, the financial reporting discount rate was reduced from 7.375% to 7.150%. The inflation rate was reduced from 2.75% to 2.50% in fiscal year 2019-2020.

From fiscal year June 30, 2020 to June 30, 2021: There were no changes in assumptions.

From fiscal year June 30, 2021 to June 30, 2022: There were no changes in assumptions.

From fiscal year June 30, 2022 to June 30, 2023: In fiscal year 2022-2023, the financial reporting discount rate was reduced from 7.150% to 6.900%.

From fiscal year June 30, 2023 to June 30, 2024: There were no changes in assumptions.

CITY OF PLACENTIA
SCHEDULE OF CITY'S PENSION CONTRIBUTIONS – MISCELLANEOUS PLAN
LAST TEN FISCAL YEARS

Fiscal Year	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15
Contractually Determined Contribution (Actuarially Determined)	$ 854,667	$ 710,758	$ 589,881	$ 1,516,621	$ 1,383,994	$ 1,139,534	$ 932,993	$ 785,438	$ 667,441	$ 383,155
Contributions in Relation to the Actuarially Determined Contributions	(854,667)	(710,758)	(589,881)	(17,663,643)	(1,383,994)	(1,139,534)	(932,993)	(785,438)	(667,441)	(383,155)
Contribution Deficiency (Excess)	$ -	$ -	$ -	$ (16,147,022)	$ -	$ -	$ -	$ -	$ -	$ -
Covered Payroll	$ 9,790,895	$ 8,115,390	$ 7,062,718	$ 6,733,121	$ 5,725,763	$ 5,027,138	$ 4,966,210	$ 4,171,235	$ 4,140,888	$ 3,220,454
Contributions as a Percentage of Covered Payroll	8.73%	8.76%	8.35%	262.34%	31.07%	26.35%	22.22%	19.27%	16.12%	11.90%
Notes to Schedule:										
Valuation Date	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2013
Methods and Assumptions Used to Determine Contribution Rates:										
Actuarial Cost Method	Entry age	Entry age	Entry age	Entry age	Entry age	Entry age	Entry age	Entry age	Entry age	Entry age
Amortization Method	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)
Asset Valuation Method	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	15 Year Smoothed Market Method
Inflation	2.30%	2.30%	2.50%	2.50%	2.50%	2.75%	2.75%	2.75%	2.75%	2.75%
Salary Increases	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)
Investment Rate of Return	6.9% (3)	6.9% (3)	7.150% (3)	7.150% (3)	7.150% (3)	7.375% (3)	7.50% (3)	7.50% (3)	7.50% (3)	7.50% (3)
Retirement Age	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)
Mortality	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)

(1) Level percentage of payroll, closed

(2) Depending on age, service, and type of employment

(3) Net of pension plan investment expense, including inflation

(4) 50 for all plans with the exception of 52 for Miscellaneous PEPRA 2%@62**

(5) Mortality assumptions are based on mortality rates resulting from the most recent CalPERS Experience Study adopted BR the CalPERS Board.

CITY OF PLACENTIA
SCHEDULE OF CITY'S PENSION CONTRIBUTIONS – SAFETY PLAN
LAST TEN FISCAL YEARS

Fiscal Year	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15
Contractually Determined Contribution (Actuarially Determined)	$ 1,236,862	$ 1,095,286	$ 1,015,425	$ 2,561,365	$ 2,519,683	$ 2,108,590	$ 3,034,432	$ 2,753,462	$ 2,568,441	$ 2,175,167
Contributions in Relation to the Actuarially Determined Contributions	(1,236,862)	(1,095,286)	(1,015,425)	(30,597,527)	(2,519,683)	(2,108,590)	(3,034,432)	(2,753,462)	(2,568,441)	(2,175,167)
Contribution Deficiency (Excess)	$ -	$ -	$ -	$ (28,036,162)	$ -	$ -	$ -	$ -	$ -	$ -
Covered Payroll	$ 6,360,119	$ 5,760,486	$ 5,428,571	$ 5,414,606	$ 4,822,533	$ 4,385,233	$ 4,383,655	$ 4,193,517	$ 4,142,921	$ 4,074,947
Contributions as a Percentage of Covered Payroll	19.45%	19.01%	18.71%	565.09%	52.25%	48.08%	69.22%	65.66%	62.00%	53.38%
Notes to Schedule:										
Valuation Date	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2013
Methods and Assumptions Used to Determine										
Contribution Rates:										
Actuarial Cost Method	Entry age	Entry age	Entry age	Entry age	Entry age	Entry age	Entry age	Entry age	Entry age	Entry age
Amortization Method	(1.00)	(1.00)	(1.00)	(1.00)	(1)	(1)	(1)	(1)	(1)	(1)
Asset Valuation Method	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	15 Year Smoothed Market Method
Inflation	2.30%	2.30%	2.50%	2.50%	2.50%	2.75%	2.75%	2.75%	2.75%	2.75%
Salary Increases	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)
Investment Rate of Return	6.9% (3)	6.9% (3)	7.150% (3)	7.150% (3)	7.150% (3)	7.375% (3)	7.50% (3)	7.50% (3)	7.50% (3)	7.50% (3)
Retirement Age	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)
Mortality	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)

(1) Level percentage of payroll, closed

(2) Depending on age, service, and type of employment

(3) Net of pension plan investment expense, including inflation

(4) 50 for all plans with the exception of 52 for Miscellaneous PEPRA 2%@62**

(5) Mortality assumptions are based on mortality rates resulting from the most recent CalPERS Experience Study adopted BR the CalPERS Board.

CITY OF PLACENTIA
SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS
LAST SEVEN FISCAL YEARS

Measurement Period, Year Ending: [1]	6/30/2023	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017
Total OPEB Liability:							
Service Cost	$ 296,493	$ 491,712	$ 532,568	$ 359,454	$ 542,976	$ 569,606	$ 675,000
Interest	639,487	536,526	691,435	919,735	1,092,405	1,032,870	899,000
Changes of Benefit Terms	-	-	-	-	-	-	-
Differences Between Expected and Actual Experience	(5,302)	(2,064,492)	(4,989,665)	-	(2,606,242)	-	-
Changes of Assumptions	(2,319,626)	(4,427,399)	(1,506,167)	4,699,117	332,593	(1,089,486)	(3,058,000)
Benefit Payments, Including Refunds of Member Contributions	(1,093,319)	(1,132,073)	(1,143,510)	(1,142,314)	(1,112,888)	(1,107,000)	(1,116,000)
Net change in Total OPEB Liability	(2,482,267)	(6,595,726)	(6,415,339)	4,835,992	(1,751,156)	(594,010)	(2,600,000)
Total OPEB Liability - Beginning	18,314,761	24,910,487	31,325,826	26,489,834	28,240,990	28,835,000	31,435,000
Total OPEB Liability - Ending (a)	$ 15,832,494	$ 18,314,761	$ 24,910,487	$ 31,325,826	$ 26,489,834	$ 28,240,990	$ 28,835,000
OPEB Fiduciary Net Position:							
Contributions - Employer	$ 2,800,144	$ 1,132,073	$ 1,146,160	$ 1,146,160	$ 1,142,314	$ 1,112,888	$ 1,116,000
Net Investment Income	132,778	-	-	-	-	-	-
Benefit Payments, Including Refunds of Member Contributions	(1,093,319)	(1,132,073)	(1,146,160)	(1,146,160)	(1,142,314)	(1,112,888)	(1,116,000)
Administrative Expense	(6,426)	-	-	-	-	-	-
Net Change in Plan Fiduciary Net Position	1,833,177	-	-	-	-	-	-
Plan Fiduciary Net Position - Beginning	-	-	-	-	-	-	-
Plan Fiduciary Net Position - Ending (b)	1,833,177	-	-	-	-	-	-
Plan Net OPEB Liability - Ending (a) - (b)	$ 13,999,317	$ 18,314,761	$ 24,910,487	$ 31,325,826	$ 26,489,834	$ 28,240,990	$ 28,835,000
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Covered-Employee Payroll	$ 18,881,076	$ 17,448,843	$ 13,993,405	$ 12,286,189	$ 11,810,189	$ 11,466,203	$ 9,367,000
Plan Net OPEB Liability as a Percentage of Covered Payroll	0%	0%	178%	255%	224%	239%	308%

Notes to Schedule:

For the June 30, 2023, measurement date, the discount rate was updated based on the municipal bond rate as of the measurement date.

There are no assets accumulated in a trust that meet the criteria to pay related benefits for the OPEB plan.

[1] Historical information is only presented for measurement periods after GASB 75 implementation.

CITY OF PLACENTIA
SCHEDULE OF CITY'S OPEB CONTRIBUTIONS
LAST SEVEN FISCAL YEARS

Fiscal Year [1]	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
Actuarially Determined Contribution	$ 1,086,065	$ 1,093,319	$ 1,132,073	$ 1,146,160	$ 1,142,314	$ 1,112,888	$ 1,107,000
Contributions in Relation to the Actuarially Determined Contribution	(1,172,231)	(2,800,144)	(1,132,073)	(1,146,160)	(1,142,314)	(1,112,888)	(1,107,000)
Contribution Deficiency (Excess)	$ (86,166)	$ (1,706,825)	$ -	$ -	$ -	$ -	$ -
Covered Payroll	$ 18,881,076	$ 18,881,076	$ 17,448,843	$ 13,993,405	$ 12,286,189	$ 11,810,189	$ 11,466,203
Contributions as a Percentage of Covered Payroll	6.21%	14.83%	6.49%	8.19%	9.30%	9.42%	9.65%
Notes to Schedule:							
Valuation Date	6/30/2023	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2017	6/30/2017
Methods and Assumptions Used to Determine Contribution Rates:							
Actuarial Cost Method	Entry Age Normal						
Amortization Method/Period	Level Percentage of Payroll						
Inflation	2.30% Annually						
Salary Increases	Aggregate 2.80% Annually, Merit - CalPERS 2000-2019 Experience Study						
Payroll Growth	2.80%						
Discount Rate	3.54% (Bond Buyer 20-Bond Index)						
Mortality, Retirement, Disability, and Termination	CalPERS Experience Study 2000-2019						
Mortality Improvement	Post-retirement mortality projected fully generational with Scale MP-2021						

[1] Historical information is only presented for measurement periods after GASB 75 implementation.

SUPPLEMENTARY INFORMATION

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CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
DEBT SERVICE FUND (MAJOR FUND)
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Investment Earnings	$ -	$ -	$ 479,186	$ 479,186
Total Revenues	-	-	479,186	479,186
EXPENDITURES				
Debt Service:				
General Government	-	-	2,499	(2,499)
Principal Retirement	1,860,000	1,860,000	1,860,000	-
Interest and Fiscal Charges	1,959,000	2,223,700	2,459,972	(236,272)
Total Expenditures	3,819,000	4,083,700	4,322,471	(238,771)
REVENUE OVER (UNDER) EXPENDITURES	(3,819,000)	(4,083,700)	(3,843,285)	240,415
OTHER FINANCING SOURCES				
Issuance of Debt	-	-	9,190,000	9,190,000
Bond Premium	-	-	352,179	352,179
Transfers In	3,819,000	4,083,700	4,083,700	-
Transfers Out	-	-	(5,922,784)	(5,922,784)
Total Other Financing Sources	3,819,000	4,083,700	7,703,095	3,619,395
NET CHANGE IN FUND BALANCE	$ -	$ -	3,859,810	$ 3,859,810
Fund Balance - Beginning of Year			4,153,709	
FUND BALANCE - END OF YEAR			$ 8,013,519	

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Miscellaneous Grants Special Revenue Fund – to account for federal, state, county, or other grants received which are not otherwise separately accounted for in other funds.

Park Development Special Revenue Fund – to account for in lieu fees charged to developers on a per unit basis for park development and rehabilitation.

Street Lighting Special Revenue Fund – to account for funds received from special assessments on property owners to provide street lighting in areas of the City not covered by the County lighting district.

Measure M Special Revenue Fund – to account for funds received by the City as a result of the voter-approved ballot measure in 1990 and extended by voter approval in 2006 to increase sales tax by ½% in Orange County to fund transportation projects.

Storm Drain Construction Special Revenue Fund – to account for funds restricted by state law to be spent on storm drain construction, which are received from acreage fees placed on developers at the time of development. The City is divided into eight storm drain areas and funds can be expended only within the area in which funds are collected.

Thoroughfare Construction Special Revenue Fund – to account for funds restricted by City ordinance to be spent for traffic signal, bridge, and culvert construction, which are received from acreage fees placed on developers at the time of development.

Asset Seizure Special Revenue Fund – to account for monies seized from criminal activities. Revenues are restricted for use in law enforcement.

Traffic Offender Special Revenue Fund – to account for revenue generated from driving under the influence (DUI) administrative impound fees that are restricted to be spent on traffic enforcement activities, including, but not limited to, personnel, training, and equipment costs.

Supplemental Law Enforcement Special Revenue Fund – to account for the receipts and expenditures of funds resulting from the Citizen's Option for Public Safety (COPS) program, a state funded program, which are restricted for front line municipal police services.

Air Quality Special Revenue Fund – to account for the City's portion of motor vehicle registration fees collected pursuant to AB2766 passed during the 1990 state legislative session. This fee was levied to fund programs to reduce air pollution from mobile sources, such as cars, trucks, and buses.

Landscape Maintenance District 92-1 Special Revenue Fund – to account for benefit assessments levied under the Landscaping and Lighting Act of 1972, restricted for maintenance, operation, and administration of landscape improvements in certain areas of the City.

Housing and Community Development Special Revenue Fund – to account for U.S. Housing and Community Development Department grants requiring segregated fund accounting, such as the Community Development Block Grant program.

Gasoline Tax Special Revenue Fund – to account for receipts and expenditures of money apportioned under Streets and Highways Code Sections 2103, 2105, 2106, 2107, and 2107.5 of the state of California. These funds are earmarked for maintenance, rehabilitation, or improvement of public streets.

Sewer Construction Special Revenue Fund – to account for funds restricted by state law to be spent on sewer construction, which are received from acreage fees placed on developers at the time of development.

PEG Special Revenue Fund – to account for a portion of funds received from cable television franchise fees that are restricted for use for Public, Educational, and Governmental (PEG) access channels and related programming.

Affordable Housing in Lieu Fund – to account for the receipt and expenditure of developer fees restricted for affordable housing purposes.

SB1 Gas Tax Fund – to account for the receipts and expenditures of Road Maintenance and Rehabilitation Account (RMRA) funds resulting from the Road Repair and Accountability Act of 2017 (SB 1). Funds are restricted for maintenance, rehabilitation or improvement of streets, freeways, bridges, and other transit related improvements.

North Orange County Public Safety Grant Fund – to account for the receipts and expenditures of the North Orange County Public Safety Task Force (NOC) grant funds to the City. Funds are restricted to be used for law enforcement activities, including, but not limited to, pertaining to violence prevention, intervention, and suppression activities.

Community Based Transitional Housing Grant Fund – to account for the receipts and expenditures of the Community-Based Transitional Housing Program Grant awarded by the state of California Department of Finance. Funds are restricted to be used to provide transitional support housing that provides treatment and reentry programming to individuals who will benefit from those services.

TOD Impact Fee Special Revenue Fund – to account for the receipts and expenditures of new development impact on the City's sewer collection system in the City's Transit-Oriented Development Zone (TOD). Funds are restricted within the TOD project area, including, but not limited to acquisition, financing, construction, and reconstruction of sanitary or sewer facilities and infrastructure in the TOD.

General Plan Update Fee Fund – to account for the accumulation of General Plan update fees that are charged on building permits. Expenditures are restricted to update the City General Plan or other specific plans.

Technology Impact Fee Fund – to account for the accumulation of technology fees charged on building permits. Expenditures are restricted for the acquisition and construction of technology improvements.

Housing Successor Fund – to account for the residual balance of the former low- and moderate-income housing fund of the former Placentia Redevelopment Agency, and revenues and expenditures related to such housing projects and programs.

Orangethorpe Corridor Fund – to account for financing and construction of all rail projects within the boundaries of the City.

Cal Recycle Grant Fund – to account for the receipts and expenditures related to the funding received from CalRecycle grants related to recycling and material diversion programs.

Enhanced Infrastructure Financing District (EIFD) – to account for revenue and expenditures for the EIFD established with the County of Orange. The purpose of the EIFD is to finance public capital facilities or other specified projects of community-wide significance that provide benefits to the district or the surrounding community.

Fire Impact Fee Fund – to account for revenues and expenditures associated with new development within Placentia for fire protection-related services. The purpose of the fire impact fee is to fund the cost of fire protection and emergency response facilities, apparatus, and equipment attributable to new residential and nonresidential development in the City. The fire impact fee will ensure that new development will not burden existing development with the cost of expanded facilities, apparatus, and equipment required to accommodate growth as it occurs within the City.

Animal Shelter Impact Fee Fund – to account for the revenues and expenditures associated with the cost of animal shelter facilities for new residential development in the City. The animal shelter impact fee will ensure that new development will not burden existing development with the cost of expanded animal shelter facilities required to accommodate growth as it occurs within the City.

Opioid Settlement Fund – to account for the distribution of monies received from the California Opioid Settlement Funds. Expenditures are restricted for opioid remediation activities focused on prevention, intervention, harm reduction, treatment, and recovery services.

City Capital Projects Fund – to account for and report financial resources that are restricted, committed, or assigned for the acquisition or construction of major capital facilities within the boundaries of the City.

Gas Tax Debt Service Fund – to account for the receipt and expenditure of gas tax revenues pledged for the payment of debt service on debt payable from Gas Tax proceeds.

CITY OF PLACENTIA
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2024

	Special Revenue Funds						
	Miscellaneous Grants	Park Development	Street Lighting	Measure M	Storm Drain Construction	Thoroughfare Construction	Asset Seizure
ASSETS							
Cash and Investments	$ 86,797	$ 20,903	$ 22,555	$ 488,821	$ 530	$ 4,879	$ 1,334,140
Receivables:							
Accounts	-	-	519	115,820	-	-	-
Grants	321,487	-	-	-	-	-	-
Accrued Interest	-	-	-	-	-	-	-
Loans and Notes	-	-	-	-	-	-	-
Leases	-	-	-	-	-	-	-
Prepaid Items	-	-	-	-	-	-	-
Land Held for Resale	-	-	-	-	-	-	-
Total Assets	$ 408,284	$ 20,903	$ 23,074	$ 604,641	$ 530	$ 4,879	$ 1,334,140
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES							
LIABILITIES							
Accounts Payable	$ 43,248	$ -	$ 23,074	$ 57,362	$ -	$ -	$ 1,918
Accrued Liabilities	-	-	-	-	-	-	-
Deposits Payable	-	-	-	-	-	-	-
Retentions Payable	11,753	-	-	30,000	-	-	-
Due to Other Funds	-	-	-	-	-	-	-
Unearned Revenue	500,000	-	-	-	-	-	-
Total Liabilities	555,001	-	23,074	87,362	-	-	1,918
DEFERRED INFLOWS OF RESOURCES							
Leases	-	-	-	-	-	-	-
Unavailable Revenues	321,487	-	-	-	-	-	-
Total Deferred Inflows of Resources	321,487	-	-	-	-	-	-
FUND BALANCES							
Restricted	-	20,903	-	517,279	530	4,879	1,332,222
Unassigned (Deficit)	(468,204)	-	-	-	-	-	-
Total Fund Balances	(468,204)	20,903	-	517,279	530	4,879	1,332,222
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	$ 408,284	$ 20,903	$ 23,074	$ 604,641	$ 530	$ 4,879	$ 1,334,140

CITY OF PLACENTIA
COMBINING BALANCE SHEET (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2024

	Special Revenue Funds						
	Traffic Offender	Supplemental Law Enforcement	Air Quality	Landscape Maintenance District 92-1	Housing and Community Development	Gasoline Tax	Sewer Construction
ASSETS							
Cash and Investments	$ 4,698	$ 237,022	$ 326,907	$ -	$ -	$ -	$ -
Receivables:							
Accounts	1,126	-	-	2,309	310,520	124,575	800
Grants	-	-	-	-	-	-	-
Accrued Interest	-	-	-	-	-	-	-
Loans and Notes	-	-	-	-	-	-	-
Leases	-	-	-	-	-	-	-
Prepaid Items	-	-	-	-	-	-	-
Land Held for Resale	-	-	-	-	-	-	-
Total Assets	$ 5,824	$ 237,022	$ 326,907	$ 2,309	$ 310,520	$ 124,575	$ 800
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES							
LIABILITIES							
Accounts Payable	$ -	$ -	$ 14,341	$ 34,900	$ 11,525	$ 65,694	$ -
Accrued Liabilities	-	-	-	4,923	-	-	-
Deposits Payable	-	-	-	-	-	-	-
Retentions Payable	-	-	-	-	-	40,000	-
Due to Other Funds	-	-	-	19,213	589,355	35,622	124,149
Unearned Revenue	-	-	-	-	-	-	-
Total Liabilities	-	-	14,341	59,036	600,880	141,316	124,149
DEFERRED INFLOWS OF RESOURCES							
Leases	-	-	-	-	-	-	-
Unavailable Revenues	-	-	-	-	220,800	-	-
Total Deferred Inflows of Resources	-	-	-	-	220,800	-	-
FUND BALANCES							
Restricted	5,824	237,022	312,566	-	-	-	-
Unassigned (Deficit)	-	-	-	(56,727)	(511,160)	(16,741)	(123,349)
Total Fund Balances	5,824	237,022	312,566	(56,727)	(511,160)	(16,741)	(123,349)
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	$ 5,824	$ 237,022	$ 326,907	$ 2,309	$ 310,520	$ 124,575	$ 800

CITY OF PLACENTIA
COMBINING BALANCE SHEET (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2024

	Special Revenue Funds					
	PEG	Affordable Housing In-Lieu	SB1 Gas Tax	NOC Public Safety Grant	Community Based Transitional Housing Grant	TOD Impact Fee
ASSETS						
Cash and Investments	$ 83,394	$ 404	$ 688,770	$ 123,046	$ 75	$ 1,693,722
Receivables:						
Accounts	17,839	-	109,299	-	-	-
Grants	-	-	-	-	-	-
Accrued Interest	-	-	-	-	-	-
Loans and Notes	-	-	-	-	-	38,050
Leases	-	-	-	-	-	-
Prepaid Items	-	-	-	-	-	-
Land Held for Resale	-	-	-	-	-	-
Total Assets	$ 101,233	$ 404	$ 798,069	$ 123,046	$ 75	$ 1,731,772
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES						
LIABILITIES						
Accounts Payable	$ 12,416	$ -	$ 124,603	$ 544	$ -	$ 234,414
Accrued Liabilities	-	-	-	1,322	75	-
Deposits Payable	-	-	-	-	-	-
Retentions Payable	-	-	55,597	-	-	73,111
Due to Other Funds	-	-	-	-	-	41,805
Unearned Revenue	-	-	-	48,460	-	-
Total Liabilities	12,416	-	180,200	50,326	75	349,330
DEFERRED INFLOWS OF RESOURCES						
Leases	-	-	-	-	-	-
Unavailable Revenues	-	-	-	-	-	38,050
Total Deferred Inflows of Resources	-	-	-	-	-	38,050
FUND BALANCES						
Restricted	88,817	404	617,869	72,720	-	1,344,392
Unassigned (Deficit)	-	-	-	-	-	-
Total Fund Balances	88,817	404	617,869	72,720	-	1,344,392
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	$ 101,233	$ 404	$ 798,069	$ 123,046	$ 75	$ 1,731,772

CITY OF PLACENTIA
COMBINING BALANCE SHEET (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2024

	Special Revenue Funds						
	General Plan Update Fee	Technology Impact Fee	Housing Successor	Orangethorpe Corridor	Cal Recycle Grant	EIFD	Fire Impact Fee
ASSETS							
Cash and Investments	$ 1,163,718	$ 649,434	$ 520,135	$ 168	$ 149,208	$ 98,706	$ 21,024
Receivables:							
Accounts	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Accrued Interest	-	-	44	-	-	-	-
Loans and Notes		-	533,749	-	-	-	16,433
Leases	-	-	6,845	-	-	-	-
Prepaid Items	-	-	-	-	-		
Land Held for Resale	-	-	1,036,760	-	-	-	-
Total Assets	$ 1,163,718	$ 649,434	$ 2,097,533	$ 168	$ 149,208	$ 98,706	$ 37,457
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES							
LIABILITIES							
Accounts Payable	$ -	$ 71,384	$ -	$ -	$ 455	$ 989	$ -
Accrued Liabilities	-	-	-	-	780	-	-
Deposits Payable	-	-	-	168	-	-	-
Retentions Payable	-	-	-	-	-	-	-
Due to Other Funds	-	-	-	-	-	-	-
Unearned Revenue	-	-	-	-	13,248	-	-
Total Liabilities	-	71,384	-	168	14,483	989	-
DEFERRED INFLOWS OF RESOURCES							
Leases	-	-	10,241	-	-	-	-
Unavailable Revenues	-	-	-	-	-	-	16,433
Total Deferred Inflows of Resources	-	-	10,241	-	-	-	16,433
FUND BALANCES							
Restricted	1,163,718	578,050	2,087,292	-	134,725	97,717	21,024
Unassigned (Deficit)	-	-	-	-	-	-	-
Total Fund Balances	1,163,718	578,050	2,087,292	-	134,725	97,717	21,024
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	$ 1,163,718	$ 649,434	$ 2,097,533	$ 168	$ 149,208	$ 98,706	$ 37,457

CITY OF PLACENTIA
COMBINING BALANCE SHEET (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2024

	Special Revenue Funds		Capital Projects Fund	Debt Service Fund	
	Animal Shelter Impact Fee	Opioid Settlement	City Capital Projects	Gas Tax	Total Other Governmental Funds
ASSETS					
Cash and Investments	$ -	$ 1,867	$ -	$ 87,394	$ 7,808,317
Receivables:					
Accounts	-	407,609	-	-	1,090,416
Grants	-	-	363,161	-	684,648
Accrued Interest	-	-	-	-	44
Loans and Notes	16,433	-	-	-	604,665
Leases	-	-	-	-	6,845
Prepaid Items	-	-	-	-	-
Land Held for Resale	-	-	-	-	1,036,760
Total Assets	$ 16,433	$ 409,476	$ 363,161	$ 87,394	$ 11,231,695
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
LIABILITIES					
Accounts Payable	$ -	$ -	$ 101,227	$ -	$ 798,094
Accrued Liabilities	-	-	20,346	-	27,446
Deposits Payable	-	-	125,000	-	125,168
Retentions Payable	-	-	15,602	-	226,063
Due to Other Funds	-	-	81,391	-	891,535
Unearned Revenue	-	-	-	-	561,708
Total Liabilities	-	-	343,566	-	2,630,014
DEFERRED INFLOWS OF RESOURCES					
Leases	-	-	-	-	10,241
Unavailable Revenues	16,433	407,609	195,764	-	1,216,576
Total Deferred Inflows of Resources	16,433	407,609	195,764	-	1,226,817
FUND BALANCES					
Restricted	-	1,867	-	87,394	8,727,214
Unassigned (Deficit)	-	-	(176,169)	-	(1,352,350)
Total Fund Balances	-	1,867	(176,169)	87,394	7,374,864
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	$ 16,433	$ 409,476	$ 363,161	$ 87,394	$ 11,231,695

CITY OF PLACENTIA
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2024

	Special Revenue Funds						
	Miscellaneous Grants	Park Development	Street Lighting	Measure M	Storm Drain Construction	Thoroughfare Construction	Asset Seizure
REVENUES							
Intergovernmental	$ 120,003	$ -	$ -	$ 1,216,010	$ -	$ -	$ -
Fines and Forfeitures	-	-	-	-	-	-	90,578
Investment Earnings	11,859	442	-	12,964	-	74	28,580
Charges for Services	-	-	135,856	-	-	-	-
Lease Revenue	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-
Total Revenues	131,862	442	135,856	1,228,974	-	74	119,158
EXPENDITURES							
Current:							
General Government	-	-	-	-	-	-	-
Public Safety	113,419	-	-	-	-	-	46,985
Public Works	-	-	549,040	-	-	-	-
Community Development	-	-	-	159,244	-	-	-
Community Services	5,162	-	-	-	-	-	-
Capital Outlay	411,024	-	-	600,000	-	-	121,395
Debt Service:							
Principal Retirement	-	-	-	429,296	-	-	-
Interest and Fiscal Charges	-	-	-	50,420	-	-	-
Total Expenditures	529,605	-	549,040	1,238,960	-	-	168,380
REVENUES OVER (UNDER) EXPENDITURES	(397,743)	442	(413,184)	(9,986)	-	74	(49,222)
OTHER FINANCING SOURCES (USES)							
Transfers In	-	-	413,184	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	413,184	-	-	-	-
NET CHANGES IN FUND BALANCES	(397,743)	442	-	(9,986)	-	74	(49,222)
Fund Balance - Beginning, As Originally Reported	(70,461)	20,461	-	527,265	530	4,805	1,381,444
Change within financial reporting entity (nonmajor to major)	-	-	-	-	-	-	-
Fund Balance - Beginning, As Adjusted	(70,461)	20,461	-	527,265	530	4,805	1,381,444
FUND BALANCES - END OF YEAR	$ (468,204)	$ 20,903	$ -	$ 517,279	$ 530	$ 4,879	$ 1,332,222

CITY OF PLACENTIA
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2024

	Special Revenue Funds						
	Traffic Offender	Supplemental Law Enforcement	Air Quality	Landscape Maintenance District 92-1	Housing and Community Development	Gasoline Tax	Sewer Construction
REVENUES							
Intergovernmental	$ -	$ 186,159	$ 52,963	$ -	$ 469,592	$ 1,442,514	$ -
Fines and Forfeitures	-	-	-	-	-	-	-
Investment Earnings	73	7,587	6,556	-	-	4,862	-
Charges for Services	-	-	-	454,844	-	-	-
Lease Revenue	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-
Total Revenues	73	193,746	59,519	454,844	469,592	1,447,376	-
EXPENDITURES							
Current:							
General Government	-	-	-	-	-	-	-
Public Safety	-	-	-	-	-	-	-
Public Works	-	-	-	501,359	-	315,666	18,247
Community Development	-	-	35,818	-	443,353	-	-
Community Services	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	800,000	4,874
Debt Service:							
Principal Retirement	-	-	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-	-	-
Total Expenditures	-	-	35,818	501,359	443,353	1,115,666	23,121
REVENUES OVER (UNDER) EXPENDITURES	73	193,746	23,701	(46,515)	26,239	331,710	(23,121)
OTHER FINANCING SOURCES (USES)							
Transfers In	-	-	-	-	-	-	-
Transfers Out	-	(186,159)	-	-	-	(403,750)	-
Total Other Financing Sources (Uses)	-	(186,159)	-	-	-	(403,750)	-
NET CHANGES IN FUND BALANCES	73	7,587	23,701	(46,515)	26,239	(72,040)	(23,121)
Fund Balance - Beginning, As Originally Reported	5,751	229,435	288,865	(10,212)	(537,399)	55,299	(100,228)
Change within financial reporting entity (nonmajor to major)	-	-	-	-	-	-	-
Fund Balance - Beginning, As Adjusted	5,751	229,435	288,865	(10,212)	(537,399)	55,299	(100,228)
FUND BALANCES - END OF YEAR	$ 5,824	$ 237,022	$ 312,566	$ (56,727)	$ (511,160)	$ (16,741)	$ (123,349)

CITY OF PLACENTIA
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2024

	Special Revenue Funds						
	PEG	Affordable Housing In-Lieu	SB1 Gas Tax	NOC Public Safety Grant	Community Based Transitional Housing Grant	TOD Impact Fee	*Formerly Non-major Fund* Placentia Regional Navigation Center
REVENUES							
Intergovernmental	$ -	$ -	$ 1,354,999	$ 54,540	$ -	$ -	$ -
Fines and Forfeitures	-	-	-	-	-	-	-
Investment Earnings	1,400	-	15,101	3,241	-	39,349	-
Charges for Services	90,259	-	-	-	-	-	-
Lease Revenue	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-
Total Revenues	91,659	-	1,370,100	57,781	-	39,349	-
EXPENDITURES							
Current:							
General Government	36,637	-	-	-	-	-	-
Public Safety	-	-	-	58,560	-	-	-
Public Works	-	-	-	-	-	-	-
Community Development	-	-	-	-	-	-	-
Community Services	-	-	-	3,753	-	-	-
Capital Outlay	10,430	-	1,236,552	-	-	634,983	-
Debt Service:							
Principal Retirement	-	-	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-	-	-
Total Expenditures	47,067	-	1,236,552	62,313	-	634,983	-
REVENUES OVER (UNDER) EXPENDITURES	44,592	-	133,548	(4,532)	-	(595,634)	-
OTHER FINANCING SOURCES (USES)							
Transfers In	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-	-	-
NET CHANGES IN FUND BALANCES	44,592	-	133,548	(4,532)	-	(595,634)	-
Fund Balance - Beginning, As Originally Reported	44,225	404	484,321	77,252	-	1,940,026	(1,635,925)
Change within financial reporting entity (nonmajor to major)	-	-	-	-	-	-	1,635,925
Fund Balance - Beginning, As Adjusted	44,225	404	484,321	77,252	-	1,940,026	-
FUND BALANCES - END OF YEAR	$ 88,817	$ 404	$ 617,869	$ 72,720	$ -	$ 1,344,392	$ -

CITY OF PLACENTIA
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2024

	Special Revenue Funds						
	General Plan Update Fee	Technology Impact Fee	Housing Successor	Orangethorpe Corridor	Cal Recycle Grant	EIFD	Fire Impact Fee
REVENUES							
Intergovernmental	$ -	$ -	$ -	$ -	$ 144,054	$ 54,153	$ -
Fines and Forfeitures	-	-	-	-	-	-	-
Investment Earnings	25,045	12,521	-	-	516	1,252	294
Charges for Services	201,460	101,151	-	-	-	-	20,730
Lease Revenue	-	-	4,126	-	-	-	-
Miscellaneous	-	-	10,368	-	-	-	-
Total Revenues	226,505	113,672	14,494	-	144,570	55,405	21,024
EXPENDITURES							
Current:							
General Government	86,995	-	-	-	-	28,144	-
Public Safety	-	60,992	-	-	10,666	-	-
Public Works	-	-	-	-	-	-	-
Community Development	-	-	-	-	-	-	-
Community Services	-	-	-	-	-	-	-
Capital Outlay	80,797	-	-	-	-	-	-
Debt Service:							
Principal Retirement	-	-	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-	-	-
Total Expenditures	167,792	60,992	-	-	10,666	28,144	-
REVENUES OVER (UNDER) EXPENDITURES	58,713	52,680	14,494	-	133,904	27,261	21,024
OTHER FINANCING SOURCES (USES)							
Transfers In	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-	-	-
NET CHANGES IN FUND BALANCES	58,713	52,680	14,494	-	133,904	27,261	21,024
Fund Balance - Beginning, As Originally Reported	1,105,005	525,370	2,072,798	-	821	70,456	-
Change within financial reporting entity (nonmajor to major)	-	-	-	-	-	-	-
Fund Balance - Beginning, As Adjusted	1,105,005	525,370	2,072,798	-	821	70,456	-
FUND BALANCES - END OF YEAR	$ 1,163,718	$ 578,050	$ 2,087,292	$ -	$ 134,725	$ 97,717	$ 21,024

CITY OF PLACENTIA
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2024

	Special Revenue Funds		Capital Projects Fund	Debt Service Fund	
	Animal Shelter Impact Fee	Opioid Settlement	City Capital Projects	Gas Tax	Total Other Governmental Funds
REVENUES					
Intergovernmental	$ -	$ 19,263	$ 585,070	$ -	$ 5,699,320
Fines and Forfeitures	-	-	-	-	90,578
Investment Earnings	-	516	-	368	172,600
Charges for Services	-	-	-	-	1,004,300
Lease Revenue	-	-	-	-	4,126
Miscellaneous	-	-	196,963	-	207,331
Total Revenues	-	19,779	782,033	368	7,178,255
EXPENDITURES					
Current:					
General Government	-	2,186	-	-	153,962
Public Safety	-	29,161	-	-	319,783
Public Works	-	-	-	-	1,384,312
Community Development	-	-	-	-	638,415
Community Services	-	-	-	-	8,915
Capital Outlay	-	-	735,855	-	4,635,910
Debt Service:					
Principal Retirement	-	-	-	358,000	787,296
Interest and Fiscal Charges	-	-	-	42,265	92,685
Total Expenditures	-	31,347	735,855	400,265	8,021,278
REVENUES OVER (UNDER) EXPENDITURES	-	(11,568)	46,178	(399,897)	(843,023)
OTHER FINANCING SOURCES (USES)					
Transfers In	-	-	-	403,750	816,934
Transfers Out	-	-	-	-	(589,909)
Total Other Financing Sources (Uses)	-	-	-	403,750	227,025
NET CHANGES IN FUND BALANCES	-	(11,568)	46,178	3,853	(615,998)
Fund Balance - Beginning, As Originally Reported	-	13,435	(222,347)	83,541	6,354,937
Change within financial reporting entity (nonmajor to major)	-	-	-	-	1,635,925
Fund Balance - Beginning, As Adjusted	-	13,435	(222,347)	83,541	7,990,862
FUND BALANCES - END OF YEAR	$ -	$ 1,867	$ (176,169)	$ 87,394	$ 7,374,864

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
MISCELLANEOUS GRANTS SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Intergovernmental	$ 500,000	$ 2,655,224	$ 120,003	$ (2,535,221)
Investment Earnings	-	-	11,859	11,859
Total Revenues	500,000	2,655,224	131,862	(2,523,362)
EXPENDITURES				
Current:				
Public Safety	-	-	113,419	(113,419)
Community Services	-	-	5,162	(5,162)
Capital Outlay	500,000	2,653,604	411,024	2,242,580
Total Expenditures	500,000	2,653,604	529,605	2,123,999
NET CHANGE IN FUND BALANCE	$ -	$ 1,620	(397,743)	$ (399,363)
Fund Balance - Beginning of Year			(70,461)	
FUND BALANCE - END OF YEAR			$ (468,204)	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
STREET LIGHTING SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Charges for Services	$ 135,286	$ 135,286	$ 135,856	$ 570
Total Revenues	135,286	135,286	135,856	570
EXPENDITURES				
Current:				
Public Works	171,500	171,500	549,040	(377,540)
Total Expenditures	171,500	171,500	549,040	(377,540)
REVENUE OVER (UNDER) EXPENDITURES	(36,214)	(36,214)	(413,184)	(376,970)
OTHER FINANCING SOURCES				
Transfers In	36,214	36,214	413,184	376,970
Total Other Financing Sources	36,214	36,214	413,184	376,970
NET CHANGE IN FUND BALANCE	$ -	$ -	-	$ -
Fund Balance - Beginning of Year			-	
FUND BALANCE - END OF YEAR			$ -	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
MEASURE M SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Intergovernmental	$ 1,275,373	$ 1,275,373	$ 1,216,010	$ (59,363)
Investment Earnings	-	-	12,964	12,964
Total Revenues	1,275,373	1,275,373	1,228,974	(46,399)
EXPENDITURES				
Current:				
Community Development	83,400	150,560	159,244	(8,684)
Capital Outlay	600,000	636,064	600,000	36,064
Debt Service:				
Principal Retirement	400,000	400,000	429,296	(29,296)
Interest and Fiscal Charges	13,750	13,750	50,420	(36,670)
Total Expenditures	1,097,150	1,200,374	1,238,960	(38,586)
NET CHANGE IN FUND BALANCE	$ 178,223	$ 74,999	(9,986)	$ (84,985)
Fund Balance - Beginning of Year			527,265	
FUND BALANCE - END OF YEAR			$ 517,279	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
THROUGHFARE CONSTRUCTION SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Investment Earnings	$ -	$ -	$ 74	$ 74
Total Revenues	-	-	74	74
EXPENDITURES				
Capital Outlay	-	4,172	-	4,172
Total Expenditures	-	4,172	-	4,172
NET CHANGE IN FUND BALANCE	$ -	$ (4,172)	74	$ 4,246
Fund Balance - Beginning of Year			4,805	
FUND BALANCE - END OF YEAR			$ 4,879	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
ASSET SEIZURE SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Fines and Forfeitures	$ -	$ -	$ 90,578	$ 90,578
Investment Earnings	-	-	28,580	28,580
Total Revenues	-	-	119,158	119,158
EXPENDITURES				
Current:				
Public Safety	70,000	40,897	46,985	(6,088)
Capital Outlay	35,000	1,114,103	121,395	992,708
Total Expenditures	105,000	1,155,000	168,380	986,620
NET CHANGE IN FUND BALANCE	$ (105,000)	$ (1,155,000)	(49,222)	$ 1,105,778
Fund Balance - Beginning of Year			1,381,444	
FUND BALANCE - END OF YEAR			$ 1,332,222	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
SUPPLEMENTAL LAW ENFORCEMENT SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Intergovernmental	$ 165,000	$ 165,000	$ 186,159	$ 21,159
Investment Earnings	-	-	7,587	7,587
Total Revenues	165,000	165,000	193,746	28,746
OTHER FINANCING SOURCES (USES)				
Transfers Out	(165,000)	(165,000)	(186,159)	(21,159)
Total Other Financing Sources (Uses)	(165,000)	(165,000)	(186,159)	(21,159)
NET CHANGE IN FUND BALANCE	$ -	$ -	7,587	$ 7,587
Fund Balance - Beginning of Year			229,435	
FUND BALANCE - END OF YEAR			$ 237,022	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
AIR QUALITY SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Intergovernmental	$ 65,900	$ 65,900	$ 52,963	$ (12,937)
Investment Earnings	-	-	6,556	6,556
Total Revenues	65,900	65,900	59,519	(6,381)
EXPENDITURES				
Community Development	20,900	32,640	35,818	-
Capital Outlay	115,000	285,638	-	285,638
Total Expenditures	135,900	318,278	35,818	285,638
NET CHANGE IN FUND BALANCE	$ (70,000)	$ (252,378)	23,701	$ 276,079
Fund Balance - Beginning of Year			288,865	
FUND BALANCE - END OF YEAR			$ 312,566	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
LANDSCAPE MAINTENANCE DISTRICT 92-1 SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Charges for Services	$ 450,858	$ 450,858	$ 454,844	$ 3,986
Total Revenues	450,858	450,858	454,844	3,986
EXPENDITURES				
Current:				
Public Works	419,200	432,867	501,359	(68,492)
Total Expenditures	419,200	432,867	501,359	(68,492)
NET CHANGE IN FUND BALANCE	$ 31,658	$ 17,991	(46,515)	$ (64,506)
Fund Balance - Beginning of Year			(10,212)	
FUND BALANCE - END OF YEAR			$ (56,727)	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
HOUSING AND COMMUNITY DEVELOPMENT SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Intergovernmental	$ 280,514	$ 359,997	$ 469,592	$ 109,595
Total Revenues	280,514	359,997	469,592	109,595
EXPENDITURES				
Current:				
Community Development	339,514	390,061	443,353	(53,292)
Total Expenditures	339,514	390,061	443,353	(53,292)
NET CHANGE IN FUND BALANCE	$ (59,000)	$ (30,064)	26,239	$ 56,303
Fund Balance - Beginning of Year			(537,399)	
FUND BALANCE - END OF YEAR			$ (511,160)	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
GASOLINE TAX SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Intergovernmental	$ 1,476,847	$ 1,476,847	$ 1,442,514	$ (34,333)
Investment Earnings	-	-	4,862	4,862
Total Revenues	1,476,847	1,476,847	1,447,376	(29,471)
EXPENDITURES				
Current:				
Public Works	994,558	994,558	315,666	678,892
Capital Outlay	800,000	800,000	800,000	-
Total expenditures	1,794,558	1,794,558	1,115,666	678,892
REVENUE OVER (UNDER) EXPENDITURES	(317,711)	(317,711)	331,710	649,421
OTHER FINANCING SOURCES (USES)				
Transfers Out	(403,750)	(403,750)	(403,750)	-
Total Other Financing (Uses)	(403,750)	(403,750)	(403,750)	-
NET CHANGE IN FUND BALANCE	$ (721,461)	$ (721,461)	(72,040)	$ 649,421
Fund Balance - Beginning of Year			55,299	
FUND BALANCE - END OF YEAR			$ (16,741)	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
PEG REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Investment Earnings	$ -	$ -	$ 1,400	$ 1,400
Charges for Services	80,000	80,000	90,259	10,259
Total Revenues	80,000	80,000	91,659	11,659
EXPENDITURES				
Current:				
General Government	9,700	45,700	36,637	9,063
Capital Outlay	69,000	69,000	10,430	58,570
Total Expenditures	78,700	114,700	47,067	67,633
NET CHANGE IN FUND BALANCE	$ 1,300	$ (34,700)	44,592	79,292
Fund Balance - Beginning of Year			44,225	
FUND BALANCE - END OF YEAR			$ 88,817	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
SB1 RMRA GAS TAX SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Intergovernmental	$ 1,280,805	$ 1,280,805	$ 1,354,999	$ 74,194
Investment Earnings	-	-	15,101	15,101
Total Revenues	1,280,805	1,280,805	1,370,100	89,295
EXPENDITURES				
Capital Outlay	1,000,000	1,511,059	1,236,552	274,507
Total Expenditures	1,000,000	1,511,059	1,236,552	274,507
NET CHANGE IN FUND BALANCE	$ 280,805	$ (230,254)	133,548	$ 363,802
Fund Balance - Beginning of Year			484,321	
FUND BALANCE - END OF YEAR			$ 617,869	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
NORTH ORANGE COUNTY (NOC) PUBLIC SAFETY GRANT SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Intergovernmental	$ 62,000	$ 78,700	$ 54,540	$ (24,160)
Investment Earnings	-	-	3,241	3,241
Total Revenues	62,000	78,700	57,781	(20,919)
EXPENDITURES				
Current:				
Public Safety	40,000	40,000	58,560	(18,560)
Community Services	-	16,700	3,753	12,947
Total Expenditures	40,000	56,700	62,313	(5,613)
NET CHANGE IN FUND BALANCE	$ 22,000	$ 22,000	(4,532)	$ (26,532)
Fund Balance - Beginning of Year			77,252	
FUND BALANCE - END OF YEAR			$ 72,720	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
TOD IMPACT FEE SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Investment Earnings	$ -	$ -	$ 39,349	$ 39,349
Charges for Services	90,000	90,000	-	(90,000)
Total Revenues	90,000	90,000	39,349	(50,651)
EXPENDITURES				
Capital Outlay	550,000	885,506	634,983	250,523
Total Expenditures	550,000	885,506	634,983	250,523
NET CHANGE IN FUND BALANCE	$ (460,000)	$ (795,506)	(595,634)	$ 199,872
Fund Balance - Beginning of Year			1,940,026	
FUND BALANCE - END OF YEAR			$ 1,344,392	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
GENERAL PLAN UPDATE FEE SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Intergovernmental	$ -	$ -	$ -	$ -
Investment Earnings	-	-	25,045	25,045
Charges for Services	150,000	150,000	201,460	51,460
Total Revenues	150,000	150,000	226,505	76,505
EXPENDITURES				
Current:				
General Government	-	191,100	86,995	104,105
Capital Outlay	-	257,819	80,797	177,022
Total Expenditures	-	448,919	167,792	281,127
NET CHANGE IN FUND BALANCE	$ 150,000	$ (298,919)	58,713	$ 357,632
Fund Balance - Beginning of Year			1,105,005	
FUND BALANCE - END OF YEAR			$ 1,163,718	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
TECHNOLOGY IMPACT FEE SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Investment Earnings	$ -	$ -	$ 12,521	$ 12,521
Charges for Services	-	-	101,151	101,151
Total Revenues	-	-	113,672	113,672
EXPENDITURES				
Current:				
Public Safety	-	55,000	60,992	(5,992)
Capital Outlay	-	71,385	-	71,385
Total Expenditures	-	126,385	60,992	65,393
NET CHANGE IN FUND BALANCE	$ -	$ (126,385)	52,680	$ 179,065
Fund Balance - Beginning of Year			525,370	
FUND BALANCE - END OF YEAR			$ 578,050	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
CAL RECYCLE GRANT SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Intergovernmental	$ -	$ -	$ 144,054	$ 144,054
Investment Earnings	-	-	516	516
Total Revenues	-	-	144,570	144,570
EXPENDITURES				
Current:				
Public Safety	13,181	13,181	10,666	2,515
Total Expenditures	13,181	13,181	10,666	2,515
NET CHANGE IN FUND BALANCE	$ (13,181)	$ (13,181)	133,904	$ 147,085
Fund Balance - Beginning of Year			821	
FUND BALANCE - END OF YEAR			$ 134,725	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
EFID SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Intergovernmental	$ 5,000	$ 5,000	$ 54,153	$ 49,153
Investment Earnings	-	-	1,252	1,252
Miscellaneous	-	-	-	-
Total Revenues	5,000	5,000	55,405	50,405
EXPENDITURES				
Current:				
General Government	-	-	28,144	(28,144)
Total Expenditures	-	-	28,144	(28,144)
NET CHANGE IN FUND BALANCE	$ 5,000	$ 5,000	27,261	$ 22,261
Fund Balance - Beginning of Year			70,456	
FUND BALANCE - END OF YEAR			$ 97,717	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
CITY CAPITAL PROJECTS FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Revenues:				
Intergovernmental	$ -	$ 4,133,286	$ 585,070	$ (3,548,216)
Miscellaneous	-	709,362	196,963	(512,399)
Total Revenues	-	4,842,648	782,033	(4,060,615)
Expenditures:				
Current:				
Community Development	281,700	281,700	-	281,700
Capital Outlay	-	4,344,404	735,855	3,608,549
Total Expenditures	281,700	4,626,104	735,855	3,890,249
NET CHANGE IN FUND BALANCE	$ (281,700)	$ 216,544	46,178	$ (170,366)
Fund Balance - Beginning of Year			(222,347)	
FUND BALANCE - END OF YEAR			$ (176,169)	

CITY OF PLACENTIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
GAS TAX DEBT SERVICE FUND
YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
REVENUES				
Investment Earnings	$ -	$ -	$ 368	$ 368
Total Revenues	-	-	368	368
EXPENDITURES				
Debt Service:				
Principal Retirement	358,000	358,000	358,000	-
Interest and Fiscal Charges	45,750	45,750	42,265	3,485
Total Expenditures	403,750	403,750	400,265	3,485
REVENUE OVER (UNDER) EXPENDITURES	(403,750)	(403,750)	(399,897)	3,853
OTHER FINANCING SOURCES (USES)				
Transfers In	403,750	403,750	403,750	-
Total Other Financing Sources (Uses)	403,750	403,750	403,750	-
NET CHANGE IN FUND BALANCE	$ -	$ -	3,853	$ 3,853
Fund Balance - Beginning of Year			83,541	
FUND BALANCE - END OF YEAR			$ 87,394	

CITY OF PLACENTIA
COMBINING STATEMENT OF NET POSITION
INTERNAL SERVICE FUNDS
JUNE 30, 2024

	Risk Management	Health and Welfare	Equipment Replacement	Total
ASSETS				
Current Assets:				
Cash and Investments	$ 2,356,201	$ 39,065	$ 76,967	$ 2,472,233
Receivable:				
Accounts	595	-	31,524	32,119
Prepaids	-	1,309	-	1,309
Total Current Assets	2,356,796	40,374	108,491	2,505,661
Total Assets	2,356,796	40,374	206,032	2,603,202
LIABILITIES				
Current Liabilities:				
Accounts Payable	64,502	1,702	-	66,204
Accrued Liabilities	16,513	291	-	16,804
Due to Other Funds	-	-	-	-
Accrued Claims and Judgments - Due Within One Year	941,479	-	-	941,479
Total Current Liabilities	1,022,494	1,993	-	1,024,487
Noncurrent Liabilities:				
Accrued Claims and Judgments - Due in More Than One Year	2,879,437	-	-	2,879,437
Total Noncurrent Liabilities	2,879,437	-	-	2,879,437
Total Liabilities	3,901,931	1,993	-	3,903,924
NET POSITION				
Unrestricted	(1,545,135)	38,381	108,491	(1,398,263)
Total Net Position	$ (1,545,135)	$ 38,381	$ 206,032	$ (1,300,722)

CITY OF PLACENTIA
COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
ALL INTERNAL SERVICE FUNDS
YEAR ENDED JUNE 30, 2024

	Governmental Activities			
	Risk Management	Health and Welfare	Equipment Replacement	Total
OPERATING REVENUES				
Reimbursements	$ 540,994	$ 122,460	$ -	$ 663,454
Sales and Service Charges	2,258,306	1,088,243	-	3,346,549
Other Revenues	-	-	95,488	95,488
Total Operating Revenues	2,799,300	1,210,703	95,488	4,105,491
OPERATING EXPENSES				
Administration	230,386	8,540	1,740	240,666
Reinsurance Premiums	-	187,603	-	187,603
Claims	815,101	-	-	815,101
Medical and Dental Premiums	-	990,260	-	990,260
Liability Insurance Premiums	1,752,138	4,935	-	1,757,073
Depreciation Expense	-	-	40,376	40,376
Total Operating Expenses	2,797,625	1,191,338	42,116	4,031,079
OPERATING INCOME (LOSS)	1,675	19,365	53,372	74,412
NONOPERATING INCOME (LOSS)				
Gain on Disposal of Capital Assets	-	-	57,912	57,912
CHANGES IN NET POSITION	1,675	19,365	111,284	132,324
Net Position - Beginning of Year	(1,546,810)	19,016	94,748	(1,433,046)
NET POSITION - END OF YEAR	$ (1,545,135)	$ 38,381	$ 206,032	$ (1,300,722)

CITY OF PLACENTIA
COMBINING STATEMENT OF CASH FLOWS
INTERNAL SERVICE FUNDS
YEAR ENDED JUNE 30, 2024

	Risk Management	Health and Welfare	Equipment Replacement	Total
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash Received from Customers and Users	$ 2,798,705	$ 1,210,812	$ 63,965	$ 4,073,482
Cash Paid to Suppliers for Goods and Services	(2,166,167)	(1,133,425)	(65,706)	(3,365,298)
Cash Paid for Insurance Claims	(815,101)	-	-	(815,101)
Net Cash Provided (Used) by Operating Activities	(182,563)	77,387	(1,741)	(106,917)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES				
Payment Made on Interfund Borrowing	-	(38,322)	-	(38,322)
Net Cash Used by Noncapital Financing Activities	-	(38,322)	-	(38,322)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Acquisition of Capital Assets	-	-	-	-
Proceeds From Sale of Capital Assets	-	-	57,912	57,912
Net Cash Provided by Capital And Related Financing Activities	-	-	57,912	57,912
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(182,563)	39,065	56,171	(87,327)
RECONCILIATION OF CASH AND CASH EQUIVALENTS TO STATEMENT OF NET POSITION				
Beginning of Year	2,538,764	-	158,713	2,697,477
End of Year	$ 2,356,201	$ 39,065	$ 214,884	$ 2,610,150
RECONCILIATION OF CASH AND CASH EQUIVALENTS TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES				
Operating Income	$ 1,675	$ 19,365	$ 53,372	$ 74,412
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities:				
Changes in Assets and Liabilities:				
(Increase) Decrease in Accounts Receivables	(595)	109	(31,524)	(32,010)
(Increase) Decrease in Prepaids	-	57,198	-	57,198
Increase (Decrease) in Accounts Payable	30,277	424	(63,965)	(33,264)
Increase (Decrease) in Accrued Liabilities	16,508	291	-	16,799
Increase (Decrease) in Claims Payable	(230,428)	-	-	(230,428)
Net Cash Provided (Used) by Operating Activities	$ (182,563)	$ 77,387	$ (1,741)	$ (106,917)

FIDUCIARY FUNDS

CUSTODIAL FUNDS

Community Facilities District Fund – to account for the Community Facilities District No. 89-1 (East Placentia). This fund accounts for the service of $25,000,000 of Community Facilities District No. 89-1 (East Placentia) Special Tax Bonds issued to finance the construction of street and drainage infrastructure improvements and to fund development of a 13-acre park/recreation sports complex to benefit properties within the District.

Public Safety CFD 2014-01 Fund – to account for revenues and expenditures to provide public safety services associated with new development within Placentia including, but not limited to, police protection, fire protection, and ambulance and paramedic services. The services would be partially paid for through the levy of a Special Tax on real property.

TOD District CFD Fund – to account for the Community Facilities District 2018-1 (Transit Oriented District) providing a special tax to pay for certain public facilities within such community facilities district, to levy such special tax, and to provide non-General Fund and sustainable funding source to pay for the ongoing maintenance and repairs of the public streetscape improvements constructed within the Transit Oriented District.

CITY OF PLACENTIA
COMBINING STATEMENT OF ASSETS AND LIABILITIES
FIDUCIARY FUNDS
JUNE 30, 2024

	Custodial Funds			
	Community Facilities District	Public Safety CFD 2014-01	TOD District CFD	Total
ASSETS				
Cash and Investments	$ 50,711	$ 311,379	$ 52,203	$ 414,293
Accounts Receivable	-	-	-	-
Taxes Receivable	-	-	-	-
Miscellaneous Receivables	-	1,453	-	1,453
Total Assets	50,711	312,832	52,203	415,746
LIABILITIES				
Accounts Payable	-	-	241	241
Accrued Liabilities	-	14	-	14
Total Liabilities	-	14	241	255
NET POSITION (DEFICIT)				
Restricted for Individuals, Organizations, and Other Governments	50,711	312,818	51,962	415,491
Total Net Position (Deficit)	$ 50,711	$ 312,818	$ 51,962	$ 415,491

CITY OF PLACENTIA
STATEMENT OF CHANGE IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
YEAR ENDED JUNE 30, 2024

	Custodial Funds			
	Community Facilities District	Public Safety CFD 2014-01	TOD District CFD	Total
ADDITIONS				
Charges for Services	$ -	$ 157,859	$ 61,158	$ 219,017
Investment Earnings	1,296	5,157	-	6,453
Total Additions	1,296	163,016	61,158	225,470
DEDUCTIONS				
Administrative Expenses	-	-	8,440	8,440
Total Deductions	-	-	8,440	8,440
CHANGE IN NET POSITION	1,296	163,016	52,718	217,030
Net Position - Beginning of Year	49,415	149,802	(756)	198,461
NET POSITION - END OF YEAR	$ 50,711	$ 312,818	$ 51,962	$ 415,491

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STATISTICAL SECTION

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CITY OF PLACENTIA
DESCRIPTION OF STATISTICAL SECTION CONTENTS

This part of the City of Placentia's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information say about the government's overall financial health.

Contents:	Page
Financial Trends – These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.	145
Revenue Capacity – These schedules contain information to help the reader assess the City's most significant local revenue source, the property tax.	151
Debt Capacity – These schedules present information to help the reader assess the affordability of the City's current level of outstanding debt and the City's ability to issue additional debt in the future.	155
Demographic and Economic Information – These schedules offer demographics and economic indicators to help the reader understand the environment within which the City's financial activities take place.	158
Operating Information – These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report related to the services the City provides and activities it performs.	161

CITY OF PLACENTIA
NET POSITION BY COMPONENT
LAST TEN FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)
(AMOUNTS EXPRESS IN THOUSANDS)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Governmental Activities:										
Net Investment in Capital Assets	$ 66,333	$ 66,799	$ 67,960	$ 67,915	$ 72,176	$ 81,106	$ 86,061	$86,045	$ 103,757	$ 114,777
Restricted	7,027	7,681	6,199	5,819	6,090	7,732	21,456	20,175	18,361	21,767
Unrestricted	(34,145)	(30,490)	(32,780)	(52,089)	(50,858)	(53,352)	(68,263)	(23,396)	(43,543)	(62,344)
Total Governmental Activities Net Position	$ 39,215	$ 43,990	$ 41,379	$ 21,645	$ 27,408	$ 35,486	$ 39,254	$ 82,824	$ 78,575	$ 74,200
Business-Type Activities:										
Net Investment in Capital Assets	$ 11,280	$ 10,765	$ 10,303	$ 9,778	$ 9,275	$ 8,748	$ 8,221	$ 7,694	$ 7,166	$ 12,471
Unrestricted	1,289	845	1,066	(1,514)	(2,055)	(2,682)	361	1,842	1,245	1,895
Total Business-Type Activities Net Position	$ 12,569	$ 11,610	$ 11,369	$ 8,264	$ 7,220	$ 6,066	$ 8,582	$ 9,536	$ 8,411	$ 14,366
Primary Government:										
Net Investment in Capital Assets	$ 77,613	$ 77,564	$ 78,263	$ 77,693	$ 81,451	$ 89,854	$ 94,282	$ 93,739	$ 110,923	$ 127,248
Restricted	7,027	7,681	6,199	5,819	6,090	7,732	21,456	20,175	18,361	21,767
Unrestricted	(32,856)	(29,645)	(31,714)	(53,603)	(52,913)	(56,034)	(67,902)	(21,554)	(42,298)	(60,449)
Total Primary Government Net Position	$ 51,784	$ 55,600	$ 52,748	$ 29,909	$ 34,628	$ 41,552	$ 47,836	$ 92,360	$ 86,986	$ 88,566

Source: City of Placentia, Finance Department

CITY OF PLACENTIA
CHANGES IN NET POSITION
LAST TEN FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)
(AMOUNTS EXPRESS IN THOUSANDS)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
PROGRAM REVENUE										
Governmental Activities:										
Charges for Services:										
General Government	$ 2,053	$ 1,956	$ 2,136	$ 2,206	$ 2,356	$ 2,651	$ 2,754	$ 2,812	$ 3,215	$ 3,298
Public Safety	1,469	1,340	1,092	1,078	742	771	567	928	877	913
Public Works	854	679	597	670	1,100	776	917	877	811	856
Community Development	277	1,211	1,074	1,251	1,011	1,670	2,014	1,598	1,700	1,509
Community Services	-	221	194	314	213	145	148	253	337	497
Operating Grants	1,407	4,744	4,637	4,575	7,709	9,588	6,103	6,499	15,643	9,937
Capital Grants and Contributions	3,216	145	465	4,528	1,117	2,994	8,027	1,850	5,025	1,938
Total Governmental Activities Program Revenues	9,276	10,296	10,195	14,622	14,248	18,595	20,530	14,817	27,608	18,948
Business-Type Activities:										
Charges for Services:										
Refuse	2,874	2,890	2,958	3,039	3,148	3,252	3,688	3,732	4,283	4,813
Compressed Natural Gas	25	-	-	-	-	-	-	-	-	-
Sewer Maintenance	819	688	722	760	722	723	783	791	1,448	1,511
Total Business-Type Activities Program Revenues	3,718	3,578	3,680	3,799	3,870	3,975	4,471	4,523	5,731	6,324
Total Primary Government Program Revenues	12,994	13,874	13,875	18,421	18,118	22,570	25,001	19,340	33,339	25,272
EXPENSES										
Governmental Activities:										
General Government	9,248	5,343	10,579	10,046	9,346	11,654	12,850	9,242	19,220	17,490
Public Safety	15,689	18,556	19,188	18,114	20,547	26,139	26,045	(5,341)	39,863	27,471
Public Works	6,644	7,445	7,246	4,328	2,465	4,926	9,846	3,159	11,632	10,729
Community Development	1,845	1,373	1,904	1,068	1,502	1,640	2,893	1,554	2,425	2,563
Community Services	-	1,263	1,318	1,690	4,401	1,757	2,580	1,685	3,755	4,254
Interest on Long-Term Debt	861	837	783	717	588	475	765	2,591	2,372	2,960
Total Governmental Activities	34,287	34,817	41,018	35,963	38,849	46,591	54,979	12,890	79,267	65,467
Business-Type Activities:										
Refuse	2,795	2,555	2,571	3,034	3,164	3,127	3,287	3,421	4,341	4,888
Compressed Natural Gas	-	-	-	-	-	-	-	-	-	-
Sewer Maintenance	1,069	1,418	954	1,943	1,593	1,836	(1,365)	150	2,533	1,467
Total Business-Type Activities	3,864	3,973	3,525	4,977	4,757	4,963	1,922	3,571	6,874	6,355
Total Primary Government Expenses	38,151	38,790	44,543	40,940	43,606	51,554	56,901	16,461	86,141	71,822
NET REVENUE (EXPENSE)										
Governmental Activities	(25,011)	(24,521)	(30,823)	(21,341)	(24,601)	(27,996)	(34,449)	1,927	(51,659)	(46,519)
Business-Type Activities	(146)	(395)	155	(1,178)	(887)	(988)	2,549	952	(1,143)	(31)
Total Primary Government Net Expense	(25,157)	(24,916)	(30,668)	(22,519)	(25,488)	(28,984)	(31,900)	2,879	(52,802)	(46,550)

CITY OF PLACENTIA
CHANGES IN NET POSITION (CONTINUED)
LAST TEN FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)
(AMOUNTS EXPRESS IN THOUSANDS)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
GENERAL REVENUE AND OTHER CHANGES IN NET POSITION										
Governmental Activities:										
Taxes:										
Property	$ 12,449	$ 13,259	$ 13,972	$ 14,560	$ 15,478	$ 15,981	$ 16,752	$ 17,191	$ 18,809	$ 20,761
Sales and Use	6,284	6,848	7,020	6,948	8,184	13,141	15,113	17,248	17,530	16,870
Utility Users	2,874	2,750	2,637	2,545	2,461	2,362	2,503	2,689	3,200	3,048
Franchise	2,338	2,332	2,244	2,270	2,340	2,358	2,466	2,651	2,870	3,076
Other	1,177	1,258	1,365	1,316	1,267	1,047	1,022	1,842	2,091	2,146
Miscellaneous	1,451	35	41	125	136	447	280	256	2,544	282
Investment Income	576	34	31	72	227	312	13	(297)	378	1,901
Other	-	-	-	-	-	215	-	-	-	-
Special Item	(2,764)	-	-	-	-	-	-	-	-	-
Contribution from successor Agency	-	-	-	-	-	19	-	-	-	-
Contribution from Custodial Fund	-	-	-	-	-	-	30	-	-	-
Extraordinary Item	-	(1,035)	-	-	-	-	-	-	-	-
Transfers	165	646	402	251	268	192	39	-	-	(5,940)
Total Government Activities	24,550	26,127	27,712	28,087	30,361	36,074	38,218	41,580	47,422	42,144
Business-Type Activities:										
Investment Income	5	7	7	24	34	27	4	2	19	46
Special Item	2,764	-	-	-	-	-	-	-	-	-
Other	75	75	-	-	-	-	-	-	-	-
Transfers	(165)	(646)	(402)	(251)	(192)	(192)	(39)	-	-	5,940
Total Business-Type Activities	2,679	(564)	(395)	(227)	(158)	(165)	(35)	2	19	5,986
Total Primary Government	27,229	25,563	27,317	27,860	30,203	35,909	38,183	41,582	47,441	48,130
CHANGE IN NET POSITION										
Governmental Activities	(461)	1,606	(3,111)	6,746	5,760	8,078	3,769	43,507	(4,237)	(4,375)
Business-Type Activities	2,533	(959)	(240)	(1,405)	(1,045)	(1,153)	2,514	954	(1,124)	5,955
Total Primary Government	$ 2,072	$ 647	$ (3,351)	$ 5,341	$ 4,715	$ 6,925	$ 6,283	$ 44,461	$ (5,361)	$ 1,580

Source: City of Placentia, Finance Department

CITY OF PLACENTIA
FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(MODIFIED ACCRUAL BASIS OF ACCOUNTING)
(AMOUNTS EXPRESS IN THOUSANDS)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General Fund:										
Nonspendable	$ 4,104	$ 3,881	$ 3,354	$ 4,955	$ 4,706	$ 3,734	$ 3,347	$ 2,522	$ 1,454	$ 896
Restricted	1,030	1,030	1,024	1,019	571	555	556	2	805	1,644
Committed	119	3,600	3,600	3,400	4,528	5,811	6,434	13,856	4,535	1,037
Assigned	185	286	40	-	-	-	-	-	-	-
Unassigned	2,510	72	56	(1,346)	543	3,866	9,894	7,205	19,919	14,796
Total General Fund	$ 7,948	$ 8,869	$ 8,074	$ 8,028	$ 10,348	$ 13,966	$ 20,231	$ 23,585	$ 26,713	$ 18,373
All Other Governmental Funds:										
Nonspendable	$ -	$ -	$ -	$ -	$ -	$ -	$ 10	$ 6	$ 5	$ 3
Restricted	5,999	6,651	5,175	4,800	5,518	7,177	20,900	20,173	17,555	19,117
Assigned	485	-	-	-	-	-	-	-	-	-
Unrestricted	-	-	(368)	(531)	(1,045)	(1,552)	(1,406)	(2,754)	(2,577)	(3,981)
Total All Other Governmental Funds	$ 6,484	$ 6,651	$ 4,807	$ 4,269	$ 4,473	$ 5,625	$ 19,504	$ 17,425	$ 14,983	$ 15,139

Source: City of Placentia, Finance Department

CITY OF PLACENTIA
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(MODIFIED ACCRUAL BASIS OF ACCOUNTING)
(AMOUNTS EXPRESS IN THOUSANDS)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
REVENUES										
Property Tax	$ 12,449	$ 13,259	$ 13,972	$ 14,551	$ 15,478	$ 15,981	$ 16,752	$ 17,191	$ 18,809	$ 20,761
Sales Tax	6,284	7,257	7,020	6,948	10,646	13,141	15,113	17,248	17,530	16,870
Other Tax	6,316	6,318	6,222	6,043	3,548	5,708	5,993	7,182	8,090	8,216
Intergovernmental	4,033	2,998	3,572	6,487	7,530	8,459	6,700	6,498	16,569	9,704
Licenses and Permits	1,690	1,733	1,572	1,702	1,922	2,454	2,828	2,440	2,644	2,536
Fines and Forfeitures	733	1,154	1,297	592	613	819	314	503	1,777	639
Investment Income	177	34	32	69	228	307	13	(297)	377	1,900
Charges for Services	2,228	2,216	1,743	2,197	2,003	4,056	9,334	2,267	2,387	2,446
Other	2,424	2,108	1,892	2,151	2,289	2,327	2,536	3,581	5,783	3,374
Total Revenues	36,334	37,077	37,322	40,740	44,257	53,252	59,583	56,613	73,966	66,446
EXPENDITURES										
Current:										
General Government	6,432	6,571	10,450	8,109	7,889	8,389	10,995	12,105	15,771	15,493
Public Safety	16,500	17,880	18,436	19,156	18,718	23,442	16,938	17,476	19,139	21,034
Public Works	4,246	4,824	5,050	5,951	6,078	5,938	5,049	5,262	6,005	6,734
Community Development	1,824	952	1,858	1,291	1,171	1,693	2,245	2,007	2,165	2,448
Community Services	-	1,191	1,292	1,526	4,405	1,793	1,547	2,305	2,623	3,441
Capital Outlay	2,042	1,262	2,340	2,971	1,047	11,534	6,178	-	22,104	29,242
Debt Service:										
Principal	1,070	1,333	1,654	1,855	2,105	1,177	1,904	3,135	4,760	5,014
Payment to Refunding Bond Escrow Agent	-	-	-	-	-	-	-	2,440	-	-
Interest	813	837	783	717	587	475	765	489	2,356	2,785
Debt Issuance Costs	-	-	-	-	-	-	-	182	-	-
Total Expenditures	32,927	34,850	41,863	41,576	42,000	54,441	45,621	45,401	74,923	86,191
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	3,407	2,227	(4,541)	(836)	2,257	(1,189)	13,962	11,212	(957)	(19,745)
OTHER FINANCING SOURCES (USES)										
Transfers In	4,939	7,000	8,010	4,778	1,515	1,882	2,849	4,034	6,938	11,010
Transfers Out	(4,552)	(6,354)	(7,607)	(4,527)	(1,247)	(1,690)	(2,811)	(4,034)	(6,938)	(11,010)
Issuance of Debt	-	251	-	-	-	5,766	57,583	2,189	1,643	11,207
Other	(2,764)	-	-	-	-	-	(51,441)	(2,069)	-	352
Total Other Financing Sources (Uses)	(2,377)	897	403	251	268	5,958	6,180	120	1,643	11,559
EXTRAORDINARY ITEMS	-	-	1,500	-	-	-	-	-	-	-
NET CHANGE IN FUND BALANCES	$ 1,030	$ 3,124	$ (2,638)	$ (585)	$ 2,525	$ 4,769	$ 20,142	$ 11,332	$ 686	$ (8,186)
Ratio of Total Debt Service Expenditures to Total Noncapital Expenditures	6.49%	6.91%	6.57%	7.14%	7.04%	4.00%	7.26%	10.11%	13.48%	13.71%

Source: City of Placentia, Finance Department

CITY OF PLACENTIA
REVENUES BY SOURCE – GENERAL FUND
LAST TEN FISCAL YEARS
(MODIFIED ACCRUAL BASIS OF ACCOUNTING)

Fiscal Year	Property Taxes	Sales and Use Taxes	Other Taxes	Licenses and Permits	Fines, Forfeitures, and Penalties	Use of Money and Property	Investment Earnings*	Leases and Rents*	Inter-Governmental Revenue	Charges for Current Services	Other Revenues	Totals
2015	$ 12,448,958	$ 6,207,771	$ 3,394,915	$ 1,690,191	$ 484,676	$ 170,892	$ -	$ -	$ 224,246	$ 1,383,803	$ 1,778,619	$ 27,784,071
2016	13,259,241	7,257,004	3,550,183	1,733,049	542,253	-	24,157	670,631	466,271	1,091,250	1,053,220	29,647,259
2017	13,971,691	7,019,906	3,578,424	1,571,584	587,005	-	3,645	1,199,161	297,831	863,387	629,737	29,722,371
2018	14,551,076	6,948,279	6,042,998	1,701,878	562,390	-	31,161	1,255,240	252,963	1,284,507	708,662	33,339,154
2019	15,477,587	10,646,101	3,547,567	1,922,689	438,581	-	164,724	1,230,532	353,354	1,070,821	944,874	35,796,830
2020	15,980,879	13,140,914	5,708,333	2,453,827	418,752	-	170,567	1,211,622	701,864	885,206	885,076	41,557,040
2021	16,752,112	15,112,657	5,993,621	2,827,761	290,534	-	(28,258)	1,079,979	9,743	879,298	490,006	43,407,453
2022	17,191,426	17,247,980	7,182,055	2,440,102	503,302	-	(323,152)	1,422,831	952,389	1,263,215	785,684	48,665,832
2023	18,738,855	17,530,357	8,160,127	2,643,941	457,065	-	67,366	1,572,445	8,640,895	1,364,054	1,385,763	60,560,868
2024	20,706,482	16,869,472	8,271,106	2,535,885	548,960	-	1,175,860	1,677,641	2,717,309	1,441,304	1,125,980	57,069,999

* Investment Earnings and Rents previously reported as Use of Money and Property Leases previously reported as Other Revenues.

Source: City of Placentia, Annual Comprehensive Financial Reports

CITY OF PLACENTIA
ASSESSED VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS
(AMOUNTS EXPRESS IN THOUSANDS)

	City				
Fiscal Year	Secured	Public Utility	Unsecured	Taxable Assessed Value	Direct Rate
2015	$ 5,359,402	292	$ 155,890	$ 5,515,584	0.1644
2016	5,706,871	292	169,843	5,877,006	0.1644
2017	5,948,117	292	186,698	6,135,107	0.1644
2018	6,259,165	292	183,716	6,443,173	0.1644
2019	6,564,402	544	210,294	6,775,240	0.1644
2020	6,862,623	544	189,948	7,053,115	0.1644
2021	7,160,394	544	191,112	7,352,050	0.1644
2022	7,373,165	544	187,422	7,561,131	0.1644
2023	7,915,501	738	213,554	8,129,793	0.1644
2024	8,744,760	738	234,484	8,979,982	0.1644

Note:

In 1978, the voters of the State of California passed Proposition 13 which limited property taxes to a total maximum rate of 1% based upon the assessed value of the property being taxed. Each year, the assessed value of property may be increased by an "inflation factor" (limited to a maximum increase of 2%). With few exceptions, property is only re-assessed at the time that it is sold to a new owner. At that point, the new assessed value is reassessed at the purchase price of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

Source: County of Orange

CITY OF PLACENTIA
DIRECT AND OVERLAPPING PROPERTY TAX RATES
LAST TEN FISCAL YEARS

	Fiscal Year									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Placentia City	0.1340	0.1340	0.1340	0.1340	0.1340	0.1340	0.1340	0.1340	0.1340	0.1340
Placentia City Street Lighting Reorg.	0.0304	0.0304	0.0304	0.0304	0.0304	0.0304	0.0304	0.0304	0.0304	0.0304
Direct City Rate	0.1644	0.1644	0.1644	0.1644	0.1644	0.1644	0.1644	0.1644	0.1644	0.1644
Overlapping Rates:										
OC Water District - Water Reserve	0.0001	0.0001	0.0001	0.0001	0.0001	0.0001	0.0001	0.0001	0.0001	0.0001
OC Vector Control	0.0011	0.0011	0.0011	0.0011	0.0011	0.0011	0.0011	0.0011	0.0011	0.0011
OC Transportation Authority	0.0026	0.0026	0.0026	0.0026	0.0026	0.0026	0.0026	0.0026	0.0026	0.0026
Orange County Water District	0.0080	0.0080	0.0080	0.0080	0.0080	0.0080	0.0080	0.0080	0.0080	0.0080
OC Harbor Beaches & Parks	0.0144	0.0144	0.0144	0.0144	0.0144	0.0144	0.0144	0.0144	0.0144	0.0144
OC Department of Education	0.0171	0.0171	0.0171	0.0171	0.0171	0.0171	0.0171	0.0171	0.0171	0.0171
Orange County Flood Control	0.0186	0.0186	0.0186	0.0186	0.0186	0.0186	0.0186	0.0186	0.0186	0.0186
OC Sanitation District #2 Operating	0.0309	0.0309	0.0309	0.0309	0.0309	0.0309	0.0309	0.0309	0.0309	0.0309
Placentia Library District	0.0376	0.0376	0.0376	0.0376	0.0376	0.0376	0.0376	0.0376	0.0376	0.0376
Orange County General Fund	0.0579	0.0579	0.0579	0.0579	0.0579	0.0579	0.0579	0.0579	0.0579	0.0579
North OC Comm. College General Fund	0.0655	0.0655	0.0655	0.0655	0.0655	0.0655	0.0655	0.0655	0.0655	0.0655
Education Revenue Augmentation Fund	0.1876	0.1876	0.1876	0.1876	0.1876	0.1876	0.1876	0.1876	0.1876	0.1876
Placentia Yorba Linda Unified Gen. Fund	0.3943	0.3943	0.3943	0.3943	0.3943	0.3943	0.3943	0.3943	0.3943	0.3943
Total Overlapping Rate	0.8356	0.8356	0.8356	0.8356	0.8356	0.8356	0.8356	0.8357	0.8356	0.8357
Metropolitan Water District	0.0035	0.0035	0.0035	0.0035	0.0035	0.0035	0.0035	0.0035	0.0035	0.0035
Placentia Yorba Linda Unified	0.0582	0.0567	0.0548	0.0553	0.0526	0.0485	0.0603	0.0485	0.0464	0.0424
N. Orange County Community College	0.0170	0.0304	0.0289	0.0293	0.0283	0.0241	0.0320	0.0288	0.0278	0.0172
Total Rate	1.0787	1.0906	1.0871	1.0881	1.0844	1.0761	1.0958	1.0809	1.0777	1.0632

Note:

In 1978, the voters of the State of California passed Proposition 13 which set the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies for which the subject property resides within.

Source: HdL Coren Cone

CITY OF PLACENTIA
PRINCIPAL PROPERTY TAX PAYERS
CURRENT AND NINE YEARS AGO
(AMOUNTS EXPRESS IN THOUSANDS)

	2023				2014		
Taxpayer	Taxable Assessed Value	Estimated Total Tax	Percent of Total City Taxable Assessed Value	Taxpayer	Taxable Assessed Value	Estimated Total Tax	Percent of Total City Taxable Assessed Value
310 S Jefferson Street Ground Owner LP	$179,064	$ 1,791	1.99 %	OC of SD Holdings	$72,762	$ 728	1.32 %
MG Herald Apartments LLC	134,665	1,347	1.50	Placentia 422	53,520	535	.97
Jefferson Centerpoint LLC	68,579	686	.76	Villa Tierra Apartments LLC	35,157	352	.64
Placentia 422	63,061	631	.70	Sommerville Conzelman Com	33,144	331	.60
Villa Angelina Apartment Fund LTD	60,090	601	.67	Placentia-Linda Hospital Inc.	31,747	317	.58
GRI Village Center LLC	59,400	594	.66	Ora Bradford Court 127 LLC	26,883	269	.49
Gelt Cherry Street Fee Owner LLC	49,362	494	.55	Donahue Schriber Realty Group	25,755	258	.47
HP Bradford Terrace LLC	44,880	449	.50	Reef Imperial Rose Inc.	24,483	245	.44
NMC Placentia LLC	41,399	414	.46	Inland Western Placentia LLC	23,271	233	.42
Sedona-Placentia Owner LLC	41,251	413	.46	Hartwell Corporation	20,675	207	.37
Total	$ 741,751	$ 7,418	8.26 %	Total	$ 347,397	$ 3,474	6.30 %

Source: HdL Coren Cone

CITY OF PLACENTIA
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

Fiscal Year	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percent of Levy		Amount	Percent of Levy
2015	$ 13,012,736	$ 12,973,298	99.70%	N/A	N/A	N/A
2016	12,742,715	13,529,800	106.18	N/A	N/A	N/A
2017	12,831,914	12,865,221	100.26	N/A	N/A	N/A
2018	13,471,679	13,421,607	99.63	N/A	N/A	N/A
2019	14,144,498	14,244,954	100.71	N/A	N/A	N/A
2020	14,623,234	14,675,128	100.35	N/A	N/A	N/A
2021	15,211,067	15,384,500	101.14	N/A	N/A	N/A
2022	15,734,335	15,777,022	100.27	N/A	N/A	N/A
2023	17,044,617	16,794,264	98.53	N/A	N/A	N/A
2024	18,351,232	18,092,765	98.59	N/A	N/A	N/A

Note:

The amounts presented include City property taxes, In-Lieu Vehicle License Fees, and "triple flip" property tax revenue in lieu of sales tax. 2016 includes final payment of "triple flip" property tax revenue.

Source: County of Orange Auditor-Controller

CITY OF PLACENTIA
RATIO OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS
(AMOUNTS EXPRESS IN THOUSANDS, EXCEPT PER CAPITA)

	Governmental Activities				Business-Type Activities				
Fiscal Year	Tax Allocation Bonds and Notes	Loans Payable	Certificates of Participation	Leases & Subscriptions Payable	Loans Payable	Total Primary Government	Percent of Assessed Valuation	Per Capita	Percent of Personal Income
2015	$ 3,579	$ 41	$ 9,147	$ -	$ -	$ 12,767	.231	245	.83
2016	3,063	218	8,697	-	-	11,978	.204	229	.76
2017	2,242	162	8,237	-	-	10,641	.173	204	.66
2018	1,226	1,325	7,737	-	-	10,288	.160	195	.60
2019	-	1,144	7,680	-	-	8,824	.130	169	.49
2020	-	6,154	7,095	-	-	13,249	.188	257	.70
2021	58,266	5,587	2,845	-	-	66,698	.907	1,303	3.40
2022	55,970	8,657	-	651	-	65,278	.863	1,275	3.22
2023	53,755	7,549	-	2,838	-	64,142	.789	1,222	3.04
2024	60,710	5,566	-	4,411	-	70,687	.787	1,353	3.05

Source: City of Placentia, Finance Department

CITY OF PLACENTIA
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITY DEBT
JUNE 30, 2024

2023-24 Assessed Valuation (in thousands):	$ 9,628,618
Successor Agency Incremental Valuation (in thousands):	645,643
Adjusted Assessed Valuation (in thousands):	$ 8,982,975

	Total Debt June 30, 2024	% Applicable (1)	City's Share of Debt June 30, 2024
Direct Debt:			
Placentia 2022 Ref and Improv Cops	$ 1,331,266	100.00 %	$ 1,331,266
Placentia Electric Vehicles Loan Payable	96,530	100.00	96,530
Placentia Public Safety Radio Loan Payable	362,479	100.00	362,479
Placentia Fire Loan Payable #1	2,096,314	100.00	2,096,314
Placentia Fire Loan Payable #2	1,098,741	100.00	1,098,741
Placentia Melrose Easement	222,672	100.00	222,672
Placentia Fire UAL Loan Payoff	344,932	100.00	344,932
Placentia OCTA Advance	714,982	100.00	714,982
Placentia Motorola Equipment Loan Payable	1,197,159	100.00	1,197,159
Placentia 2021 Installment Sale Agreement	2,293,000	100.00	2,293,000
Placentia PFA 2020A Lease Revenue Bonds	48,530,000	100.00	48,530,000
Placentia PFA 2023A Lease Revenue Bonds	9,190,000	100.00	9,190,000
Total Direct Debt			67,478,075
Overlapping Tax and Assessment Debt:			
Orange County General Fund Obligations	$ 440,385,000	1.167 %	$ 5,139,293
Orange County Board of Education COP	10,030,000	1.167	117,050
North Orange County Regional Occupation Program COP	7,350,000	5.395	396,533
Placentia-Yorba Linda Unified School District COP	79,900,000	23.272	18,594,328
Placentia -Yorba Linda Unified 2002, 2008, 2012 Bond	197,150,879	23.272	45,880,953
Metropolitan Water District	18,210,000	.232	42,247
N. OC Community College 2002, 2014 Bond	291,560,678	5.246	15,295,273
Total Overlapping Debt			85,465,676
Total Direct and Overlapping Debt			$ 152,943,751

(1) Percentage of overlapping agency's assessed valuation located within boundaries of the city.

Ratios of Direct vs. Overlapping Debt:	
Direct Debt	44.12 %
Overlapping Debt	55.88
Total Debt	100.00 %
Ratios of Debt to Assessed Valuation:	
Direct Debt	.75 %
Overlapping Debt	.95
Total Debt	1.70 %

Source: HdL, Coren Cone

CITY OF PLACENTIA
LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS

Legal Debt Margin Calculation for the Current Year:	
Assessed Value	$ 9,194,134,236
Debt Limit (3.75% of Assessed Value)	344,780,034
Debt Applicable to Limit	-
Legal Debt Margin - Current Year	$ 344,780,034

Fiscal Year	Debt Limit	Debt Applicable to Limit	Legal Debt Margin	Debt as Percentage of Limit
2015	$ 213,385,760	$ -	$ 213,385,760	- %
2016	220,387,742	-	220,387,742	-
2017	230,066,512	-	230,066,512	-
2018	248,734,552	-	248,734,552	-
2019	261,192,507	-	261,192,507	-
2020	271,595,021	-	271,595,021	-
2021	283,280,448	-	283,280,448	-
2022	291,210,596	-	291,210,596	-
2023	312,538,330	-	312,538,330	-
2024	344,780,034	-	344,780,034	-

Note:

The City charter includes a debt limit of 15%; however, at the time the charter was established, only 25% of the market value was used. For the purpose of determining the debt limit, the City is following the intent of the charter and reducing the debt limit to 3.75% of assessed valuation.

Source: City of Placentia, Finance Department

CITY OF PLACENTIA
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN CALENDAR YEARS
(PERSONAL INCOME IN THOUSANDS, EXCEPT PER CAPITA)

Calendar Year	City Population	Personal Income	Per Capita Personal Income	Unemployment Rate
2014	52,084	$ 1,540,384	$ 29,575	6.2 %
2015	52,263	1,567,115	29,985	5.1
2016	52,268	1,614,628	30,891	4.5
2017	52,755	1,716,075	32,529	3.5
2018	52,333	1,805,719	34,504	3.0
2019	51,494	1,899,759	36,892	2.9
2020	51,173	1,959,175	38,285	8.7
2021	51,204	2,024,718	39,542	5.8
2022	52,507	2,109,099	40,167	3.2
2023	52,226	2,319,890	44,420	3.6

Sources: City Population - State Department of Finance
Unemployment Date - California Employment Development Department
HdL, Coren Cone

CITY OF PLACENTIA
TAXABLE SALES BY CATEGORY
LAST TEN CALENDAR YEARS
(AMOUNTS EXPRESS IN THOUSANDS)

	Calendar Year									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Apparel Stores	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$21,114	$21,854	$23,060
General Merchandise	6,459	6,635	6,759	7,178	7,440	7,649	8,208	7,907	7,535	4,620
Food Stores	17,898	18,529	17,919	17,102	17,530	18,363	20,539	19,152	20,029	20,552
Eating and Drinking Places	66,582	79,730	84,676	85,373	83,083	87,912	77,897	101,361	105,185	106,523
Building Materials	48,092	38,156	55,996	60,664	68,803	74,767	69,616	89,608	98,051	101,532
Auto Dealers and Supplies	85,659	105,341	107,146	104,963	82,789	72,781	71,301	99,240	118,317	116,350
Service Stations	78,562	70,961	62,495	68,101	74,924	73,200	49,981	72,505	95,585	86,634
Other Retail Stores	64,434	60,419	70,775	74,578	75,597	76,411	65,702	62,668	64,773	44,736
All Other Outlets	213,510	255,719	240,166	234,501	245,115	268,067	269,831	278,458	292,479	272,051
Total	$ 581,196	$ 635,490	$ 645,932	$ 652,460	$ 655,281	$ 679,150	$ 633,075	$ 752,013	$ 823,808	$ 776,058

Note:

Due to confidentiality issues, the names of the ten largest revenue payers are not available.
The categories presented are intended to provide alternative information regarding the sources of the City's sales tax revenue.
The category "Apparel Stores" was added in the FY21/22 ACFR

Source: State of California Board of Equalization and The HdL Companies

CITY OF PLACENTIA
BUDGETED FULL-TIME EMPLOYEES BY DEPARTMENT
LAST TEN FISCAL YEARS

Department	Fiscal Year 2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
City Clerk	2.00	2.00	2.00	2.00	-	2.00	2.00	2.00	2.00	-
City Administrator	-	-	-	-	-	-	-	-	-	5.00
Administrative Services (formerly Administration)	8.00	7.00	7.00	11.50	9.50	10.50	25.45	26.45	29.65	32.00
Finance	6.00	7.00	7.00	8.00	8.00	8.00	9.00	9.00	9.00	9.00
Development Services	-	4.00	4.75	6.50	8.50	8.50	8.55	9.55	11.35	12.00
Police	67.00	69.50	74.50	80.00	76.00	84.00	71.00	72.00	75.00	76.00
Fire and Life Safety	-	-	-	-	-	-	25.00	27.00	28.00	30.00
Public Works	18.00	19.00	20.25	20.75	20.00	22.00	22.00	26.00	28.00	30.00
Community Services	4.00	6.00	6.50	7.25	7.00	7.00	7.00	8.00	9.00	10.00
Total	99.00	105.00	114.50	122.00	136.00	142.00	170.00	180.00	192.00	204.00

Note:

In FY23/24 the category "City Administrator" was added and "Administration" was renamed "Administrative Services"
As of FY23/24, "City Clerk" staff will be included in "Administrative Services"

Source: City of Placentia, Finance Department

CITY OF PLACENTIA
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

Function/Program	Fiscal Year 2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Police:										
Physical Arrests	1,732	1,373	1,250	1,381	1,282	1,053	1,257	1,400	1,380	1,360
Parking Citations	11,141	12,729	13,161	2,359	7,398	4,646	3,742	2,974	7,585	9,755
Traffic Citations	2,498	2,060	1,824	2,659	7,707	1,601	1,162	509	818	1,944
Community Development:										
Building Permits	1,411	1,472	1,268	1,347	1,263	1,407	1,346	1,425	1,461	1,509
Building and Zoning Inspections	178	133	128	87	92	126	181	128	435	127
Public Works:										
Feet of Sewer Main Cleaned	401,280	401,280	249,134	385,510	318,118	396,000	372,246	372,246	372,246	295,421
Streetsweeping Miles	21,684	21,684	21,684	7,955	7,955	8,772	8,772	8,772	8,772	8,772
Traffic Signals Maintained	57	57	57	61	61	63	63	63	63	63
Culture and Recreation:										
Recreation Classes	787	747	727	645	610	577	387	421	477	637

Source: City of Placentia, Finance Department

CITY OF PLACENTIA
CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS

	Fiscal Year									
Function/Program	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Public Safety:										
Police Stations	1	1	1	1	1	1	1	1	1	1
Sworn Officers	46	46	46	51	51	46	51	46	48	51
Patrol Vehicles	26	26	26	32	32	33	16	16	17	17
Fire Stations	2	2	2	2	2	2	2	2	2	2
Highways and Streets:										
Miles of Streets	107	107	107	107	132	132	132	133	133	133
Street Trees	9,214	9,214	9,214	9,139	7,175	7,077	6,929	6,688	6,915	6,863
Traffic Signals	229	229	229	230	230	230	230	230	230	230
Street Lights	3,656	3,656	3,656	3,660	3,660	3,656	3,656	3,656	3,915	3,656
Sewer:										
Miles of Sanitary Sewers	76	76	76	76	76	84	84	84	84	84
Storm Drains	506	506	506	506	506	506	506	531	531	531
Culture and Recreation:										
Parks	16	16	16	16	16	15	15	15	15	15
Area of Parks (Acres)	72.9	72.9	72.9	72.9	100.9	60.9	60.9	60.9	60.9	60.9
Community Buildings	7	7	7	7	7	7	7	7	7	7
Community Centers	3	3	3	3	3	3	3	3	3	3
Senior Centers	1	1	1	1	1	1	1	1	1	1
Baseball Diamonds	7	7	7	7	7	7	7	7	7	7
Basketball Courts	8	8	8	8	8	7	7	7	7	7
Soccer Fields	1	1	1	1	1	1	1	1	1	1
Pools	2	2	2	2	2	2	2	2	2	2
Gymnasiums	1	1	1	1	1	1	1	1	1	1
Tennis Courts	-	-	-	-	-	-	-	-	1	1
Pickleball Courts	-	-	-	-	-	-	-	-	4	4
Handball Courts	-	-	-	-	-	-	-	-	-	6

Note:

In FY20/21, the Fleet Manager provided the number of patrol vehicles as 16. The police department could not recreate the previously reported number of 33. When taking into account all police department vehicles, the number was 45. Therefore, only the actual patrol vehicles were reported starting in FY20/21.

In FY23/24 the handball courts were added to the list. They are not new to the city, but new to the list.

Source: City of Placentia, Finance Department

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CITY OF PLACENTIA, CALIFORNIA

SINGLE AUDIT OF FEDERALLY ASSISTED GRANT PROGRAMS

YEAR ENDED JUNE 30, 2024



CPAs | CONSULTANTS | WEALTH ADVISORS

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND REPORT ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Members of the City Council
City of Placentia
Placentia, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Placentia (the City), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated February 28, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

We identified a deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2024-001, that we consider to be a material weakness.

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Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City of Placentia's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the City's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

Irvine California
February 28, 2025

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM, REPORT ON INTERNAL CONTROL OVER COMPLIANCE, AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

Members of the City Council
City of Placentia
Placentia, California

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the City of Placentia's (the City) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2024. The City's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the City's federal programs.

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Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

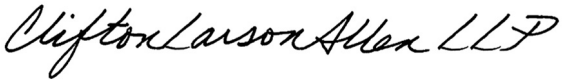
Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We have issued our report thereon, dated February 28, 2025, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.



CliftonLarsonAllen LLP

Irvine, California
March 19, 2025

CITY OF PLACENTIA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2024

Federal Grantor/Pass-Through Grantor/ Program/Cluster Title/Project	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Federal Expenditures	Passed-Through to Subrecipients
U.S. Department of Housing and Urban Development				
Passed-through the County of Orange:				
Community Development Block Grants/ Entitlement Grants Cluster:				
Community Development Block Grant	14.218	22-23-0018-HCD	$ 35,919	$ -
Community Development Block Grant	14.218	012-23011328	357,435	-
COVID-19 - Community Development Block Grant	14.218	012-23010698-CV	50,000	-
Total Community Development Block Grants/ Entitlement Grants Cluster and U.S. Department of Housing and Urban Development			443,354	-
U.S. Department of Justice				
Direct Assistance:				
Bulletproof Vest Partnership Program	16.607	N/A	7,199	-
Equitable Sharing Program	16.922	N/A	7,666	-
Passed-through The Children's Initiative:				
Project Safe Neighborhoods	16.609	2019-GP-BX-0134	93,309	-
Passed-through The Orange County Sherriff's Department:				
Edward Byrne Memorial Justice Assistance Grant Program	16.738	15PBJA-21-GG-01188-JAGX	4,890	-
Total U.S. Department of Justice			113,064	-
U.S. Department of Transportation				
Passed-Through the California Department of Transportation:				
Highway Planning and Construction	20.205	HSIPL-2569(028)	39,264	-
Passed-Through the Orange County Transportation Authority:				
Highway Planning and Construction	20.205	ORA190913	27,029	-
Total U.S. Department of Transportation			66,293	-
U.S. Department of Treasury				
Direct Assistance:				
Equitable Sharing	21.016	N/A	110,870	
COVID-19 - Coronavirus State and Local Fiscal Recovery Funds	21.027	N/A	1,371,749	-
Total U.S. Department of Treasury			1,482,619	-
Total Expenditures of Federal Awards			$ 2,105,330	$ -

See accompanying Notes to Schedule of Expenditures of Federal Awards.

NOTE 1 BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of the City of Placentia (the City) under programs of the federal government as well as federal financial assistance passed through other government agencies for the year ended June 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations Part 200*, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial statements of the City. The City's reporting entity is defined in Note 1 of the notes to the City's financial statements.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting for governmental funds and the accrual basis for proprietary funds, which is described in Note 1 of the notes to the City's financial statements. Such expenditures are recognized following the cost principles contained in the Uniform Guidance for all awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3 INDIRECT COST RATE

The City has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

CITY OF PLACENTIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2024

Section I – Summary of Auditors' Results

Financial Statements

1. Type of auditors' report issued: Unmodified

2. Internal control over financial reporting:
   - Material weakness(es) identified? ____x____ yes _____ no
   - Significant deficiency(ies) identified? _____ yes ____x____ none reported

3. Noncompliance material to financial statements noted? _____ yes ____x____ no

Federal Awards

1. Internal control over major federal programs:
   - Material weakness(es) identified? _____ yes ____x____ no
   - Significant deficiency(ies) identified? _____ yes ____x____ none reported

2. Type of auditors' report issued on compliance for major federal programs: Unmodified

3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? _____ yes ____x____ no

Identification of Major Federal Programs

Assistance Listing Number(s)	**Name of Federal Program or Cluster**
21.027	Coronavirus State and Local Fiscal Recovery Funds

Dollar threshold used to distinguish between Type A and Type B programs: $ 750,000

Auditee qualified as low-risk auditee? _____ yes ____x____ no

Section II – Financial Statement Findings

2024 – 001: Financial Close and Reporting

Type of Finding: Material Weakness in Internal Control Over Financial Reporting

Condition: Audit procedures resulted in the discovery of misstatements, that if not corrected, would cause the City's financial statements to be materially misstated.

Criteria or specific requirement: The City's system of internal controls over financial close and reporting should be designed and functioning to prevent material misstatements to the City's financial statements.

Effect: The following adjustments were recorded to correct the City's financial statements.

- Pension related deferred inflow of resources for government wide governmental activities was adjusted for an overstatement of approximately $1,467,000.
- Long-term debt for government wide governmental activities was adjusted for an overstatement of approximately $62,000.
- Approximately $6,150,000 of completed capital projects were moved from construction in progress to various capital assets being depreciated categories.
- Cash and accounts payable were adjusted by approximately $461,000 to correct an overstatement in each account balance.
- The Net OPEB liability for the refuse fund was adjusted for an overstatement of approximately $419,000.
- Other financing sources and capital outlay for the general fund were adjusted to correct an understatement in each account balance of approximately $1,299,000.

Cause: The issues mentioned above were caused either by user error or the occurrence of a new scenario that had not been encountered previously. For the pension-related deferred inflows, an incorrect line item in the CalPERS reporting for the total instead of the employer portion was mistakenly included in the pension calculation. Additionally, as part of an agreement for constructing three billboards, the company responsible for the billboards made the full payment for the easement associated with one of the structures. As a result, the debt owed to the company was not included in the debt schedule, as the City had been reducing its payments to account for this. Initially, the TOD/Crowther project was not captured, as it was paid by the general fund through ARPA. However, it was later reclassified as a Sewer fund asset. The cash and accounts payable were overstated due to timing differences in the bank, which were carried forward into July. When the net OPEB liability was being calculated, a negative sign was accidentally omitted in the prior year's ending balance. Finally, since the City did not have physical possession of an asset while it was being prepared for service, the financing source for the asset was not recorded initially.

Recommendation: We recommend that City management review the processes and procedures over its financial close and reporting to ensure that proper levels of review and reconciliation of all material account balances are completed.

Section II – Financial Statement Findings (Continued)

Views of responsible officials and planned corrective actions:
The city will continue to develop a more comprehensive year-end checklist, incorporating the items mentioned above to prevent them from recurring. In addition, the city will ensure that only the employer's portion is included when calculating pension activity. The remaining easement debt has been added to the debt schedule and will remain listed until fully repaid. The city will also ensure that any future sewer projects are properly transferred from the general fund to the sewer fund if the general fund has contributed to the asset. As part of the year-end close, the city will make sure that any timing differences at the end of June are resolved. Before finalizing the workpapers, the amounts entered will be verified against the prior year's workpapers, and the backup will be included to ensure consistency. Lastly, the City will review the start date of all debt service agreements, and if the start date is prior to June 30, it will require capital outlay and other financing sources to be properly accounted for.

Section III – Findings and Questioned Costs – Major Federal Programs

None identified.

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Placentia, California

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Placentia as of and for the year ended June 30, 2024, and have issued our report thereon dated February 28, 2025. We have previously communicated to you information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit in our engagement agreement dated May 1, 2024. Professional standards also require that we communicate to you the following information related to our audit.

Significant audit findings or issues

Qualitative aspects of accounting practices

Accounting policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City of Placentia are described in Note 1 to the financial statements.

As described in Note 1C, the City changed accounting policies related to the accounting and financial reporting for each type of accounting change and for error corrections by adopting Statement of Governmental Accounting Standards (GASB Statement) No. 100, *Accounting Changes and Error Corrections – An Amendment to GASB Statement No. 62*, in 2024.

We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- The actuarially determined contributions, OPEB expense, net OPEB liability and corresponding deferred outflows of resources and deferred inflows of resources for the City's public defined benefit plans with CalPERS are based on actuarial valuations provided by a third-party actuary. We evaluated the methods, assumptions, and data used to develop the actuarially determined contributions, OPEB expense, net OPEB liability and corresponding deferred outflows of resources and deferred inflows of resources and related disclosures in determining that it is reasonable in relation to the financial statements taken as a whole.

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- Management's estimate of the claims payable liabilities related to general self-insurance and workers' compensation claims are based on internal data and City attorney consultation and reports prepared by third-party claims administrators. We evaluated the methods, assumptions, and data used to develop the claims payable liabilities and related disclosures in determining that it is reasonable in relation to the financial statements taken as a whole.

Financial statement disclosures

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were reported in:

- Note 8 regarding the CalPERS defined benefit plans.
- Note 9 regarding the City's Other Postemployment Benefit Plan
- Note 10 regarding the City's risk management and self-insurance program

The financial statement disclosures are neutral, consistent, and clear.

Difficulties encountered in performing the audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Uncorrected misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Uncorrected misstatements or the matters underlying uncorrected misstatements could potentially cause future-period financial statements to be materially misstated, even if management has concluded that the uncorrected misstatements are immaterial to the financial statements under audit.

Corrected misstatements

The following material and immaterial misstatements detected as a result of audit procedures were corrected by management:

- Pension related deferred inflow of resources for government wide governmental activities was adjusted for an overstatement of approximately $1,467,000.
- Long-term debt for government wide governmental activities was adjusted for an overstatement of approximately $62,000.
- Approximately $6,150,000 of completed capital projects were moved from construction in progress to various capital assets being depreciated categories.
- Cash and accounts payable were adjusted by approximately $461,000 to correct an overstatement in each account balance.
- The net OPEB liability for the refuse fund was adjusted for an overstatement of approximately $419,000.

- Other financing sources and capital outlay for the general fund were adjusted to correct an understatement in each account balance of approximately $1,299,000.

Disagreements with management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. No such disagreements arose during our audit.

Management representations

We have requested certain representations from management that are included in the management representation letter dated February 28, 2025.

Management consultations with other independent accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Significant issues discussed with management prior to engagement

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to engagement as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our engagement.

Other audit findings or issues

The following describes findings or issues arising from the audit that are, in our professional judgment, significant and relevant to your oversight of the financial reporting process:

- We identified the following significant risk of material misstatement:
    - Internal controls over financial close and reporting process are not functioning properly
- Maintenance and reconciliation of certain significant account balances is not occurring

We have provided a separate letter to you dated February 28, 2025, communicating internal control related matters identified during the audit.

Required supplementary information

With respect to the required supplementary information (RSI) accompanying the financial statements, we made certain inquiries of management about the methods of preparing the RSI, including whether the RSI has been measured and presented in accordance with prescribed guidelines, whether the methods of measurement and preparation have been changed from the prior period and the reasons for any such changes, and whether there were any significant assumptions or interpretations underlying the measurement or presentation of the RSI. We compared the RSI for consistency with management's responses to the foregoing inquiries, the basic financial statements, and other knowledge obtained during the audit of the basic financial statements. Because these limited procedures do not provide sufficient evidence, we did not express an opinion or provide any assurance on the RSI.

Supplementary information in relation to the financial statements as a whole

With respect to the combining and individual fund statements and schedules (collectively, the supplementary information) accompanying the financial statements, on which we were engaged to report in relation to the financial statements as a whole, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period or the reasons for such changes, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. We have issued our report thereon dated February 28, 2025.

Other information included in annual reports

Other information (financial or nonfinancial information other than the financial statements and our auditors' report thereon) is being included in your annual report and is comprised of the introductory and statistical sections. Our responsibility for other information included in your annual report does not extend beyond the financial information identified in our opinion on the financial statements. We have no responsibility for determining whether such other information is properly stated and do not have an obligation to perform any procedures to corroborate other information contained in your annual report. We are required by professional standards to read the other information included in your annual report and consider whether a material inconsistency exists between the other information and the financial statements because the credibility of the financial statements and our auditors' report thereon may be undermined by material inconsistencies between the audited financial statements and other information. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report. Our auditors' report on the financial statements includes a separate section, "Other Information," which states we do not express an opinion or any form of assurance on the other information included in the annual report. We did not identify any material inconsistencies between the other information and the audited financial statements.

* * *

This communication is intended solely for the information and use of the city council and management of the City of Placentia and is not intended to be, and should not be, used by anyone other than these specified parties.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

Irvine, California
February 28, 2025

Attachment

SUMMARY OF UNCORRECTED MISSTATEMENTS - AUDIT
City of Placentia
Governmental Activities
Year Ended June 30, 2024

Description	Assets	Deferred Outflows of Resources	Liabilities	Deferred Inflows of Resources	Fund Balance / Net Position	Net Expense/Revenue and Change in Net Position / Fund Balance
Describe all current year misstatements below.	Debits/Credits - Amounts should be entered as debits (positive amounts) or credits (negative amounts). For example, increases to assets as debits, increases to liabilities as credits, decreases to net income as debits, and increases to net income as credits. Collapse this row (to the left) to print for attachment to management representation letter.					
Interest receivable on promissory notes	$ 110,727				$ (110,727)	$ (110,727)
Net current year misstatements (Iron Curtain Method)	110,727	-	-	-	(110,727)	(110,727)
Effect of prior year uncorrected misstatements on the current year net income						205,383
Combined current and prior year misstatements (Rollover Method)	$ 110,727	$ -	$ -	$ -	$ (110,727)	$ 94,656
Financial statement totals	$ 207,524,363	$ 13,060,378	$ (108,367,127)	$ (38,017,644)	$ (74,199,970)	$ 4,375,198
Current year misstatement as a % of financial statement totals (Iron Curtain Method)	0%				0%	-3%
Current and prior year misstatement as a % of financial statement totals (Rollover Method)	0%				0%	2%

SUMMARY OF UNCORRECTED MISSTATEMENTS - AUDIT
City of Placentia
General Fund
Year Ended June 30, 2024

Description	Assets	Deferred Outflows of Resources	Liabilities	Deferred Inflows of Resources	Fund Balance / Net Position	Net Expense/Revenue and Change in Net Position / Fund Balance
Overstatement of interest income in FY 23/24 due to accrued interest not being recorded at FYE 22/23.						
Net current year misstatements (Iron Curtain Method)	-	-	-	-	-	-
Effect of prior year uncorrected misstatements on the current year net income						116,296
Combined current and prior year misstatements (Rollover Method)	$ -	$ -	$ -	$ -	$ -	$ 116,296
Financial statement totals	$ 48,845,048	$ -	$ (6,809,580)	$ (23,663,695)	$ (18,371,773)	$ 8,340,983
Current year misstatement as a % of financial statement totals (Iron Curtain Method)		#DIV/0!				
Current and prior year misstatement as a % of financial statement totals (Rollover Method)		#DIV/0!				1%

Attachment

SUMMARY OF UNCORRECTED MISSTATEMENTS - AUDIT
City of Placentia
City Wide DIF
Year Ended June 30, 2024

Description	Assets	Deferred Outflows of Resources	Liabilities	Deferred Inflows of Resources	Fund Balance / Net Position	Net Expense/Revenue and Change in Net Position / Fund Balance
Interest receivable on promissory notes	$ 29,599			$ (29,599)		
Net current year misstatements (Iron Curtain Method)	29,599	-	-	(29,599)	-	-
Effect of prior year uncorrected misstatements on the current year net income						
Combined current and prior year misstatements (Rollover Method)	$ 29,599	$ -	$ -	$ -	$ -	$ -
Financial statement totals	$ 3,019,338		$ (131,128)	$ (509,148)	$ (2,379,062)	$ 2,095,884
Current year misstatement as a % of financial statement totals (Iron Curtain Method)	1%	#DIV/0!		6%		
Current and prior year misstatement as a % of financial statement totals (Rollover Method)	1%	#DIV/0!				

SUMMARY OF UNCORRECTED MISSTATEMENTS - AUDIT
City of Placentia
Other Aggregate Funds
Year Ended June 30, 2024

Description	Assets	Deferred Outflows of Resources	Liabilities	Deferred Inflows of Resources	Fund Balance / Net Position	Net Expense/Revenue and Change in Net Position / Fund Balance
Interest receivable on promissory notes	$ 81,128			$ (81,128)		
To adjust unavailable revenue and revenue for a receivable received in the availability period.				22,381	(22,381)	(22,381)
To record a prior period adjustment for a vehicle purchase that was expensed in the prior year that should have been capitalized.						(51,172)
Net current year misstatements (Iron Curtain Method)	81,128	-	-	(58,747)	(22,381)	(73,553)
Effect of prior year uncorrected misstatements on the current year net income						51,172
Combined current and prior year misstatements (Rollover Method)	$ 81,128	$ -	$ -	$ (58,747)	$ (22,381)	$ (22,381)
Financial statement totals	$ 15,603,792	$ -	$ (16,269,186)	$ (1,226,817)	$ 1,892,211	$ (711,566)
Current year misstatement as a % of financial statement totals (Iron Curtain Method)	1%	#DIV/0!		5%	-1%	10%
Current and prior year misstatement as a % of financial statement totals (Rollover Method)	1%	#DIV/0!		5%	-1%	3%

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Members of the City Council
City of Placentia
Placentia, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Placentia (the City), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated February 28, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

We identified a deficiency in internal control, described in the accompanying schedule of findings and responses as item 2024-001 that we consider to be a material weakness.

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Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City of Placentia's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the City's response to the findings identified in our audit and described in the accompanying schedule of findings and responses. The City's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

Irvine California
February 28, 2025

CITY OF PLACENTIA
SCHEDULE OF FINDINGS AND RESPONSES
YEAR ENDED JUNE 30, 2024

2024 – 001: Financial Close and Reporting

Type of Finding: Material Weakness in Internal Control Over Financial Reporting

Condition: Audit procedures resulted in the discovery of misstatements, that if not corrected, would cause the City's financial statements to be materially misstated.

Criteria or specific requirement: The City's system of internal controls over financial close and reporting should be designed and functioning to prevent material misstatements to the City's financial statements.

Effect: The following adjustments were recorded to correct the City's financial statements.

- Pension related deferred inflow of resources for government wide governmental activities was adjusted for an overstatement of approximately $1,467,000.
- Long-term debt for government wide governmental activities was adjusted for an overstatement of approximately $62,000.
- Approximately $6,150,000 of completed capital projects were moved from construction in progress to various capital assets being depreciated categories.
- Cash and accounts payable were adjusted by approximately $461,000 to correct an overstatement in each account balance.
- The Net OPEB liability for the refuse fund was adjusted for an overstatement of approximately $419,000.
- Other financing sources and capital outlay for the general fund were adjusted to correct an understatement in each account balance of approximately $1,299,000.

Cause:
The issues mentioned above were caused either by user error or the occurrence of a new scenario that had not been encountered previously. For the pension-related deferred inflows, an incorrect line item in the CalPERS reporting for the total instead of the employer portion was mistakenly included in the pension calculation. Additionally, as part of an agreement for constructing three billboards, the company responsible for the billboards made the full payment for the easement associated with one of the structures. As a result, the debt owed to the company was not included in the debt schedule, since the city had been reducing its payments to account for this. Initially, the TOD/Crowther project was not captured, as it was paid by the general fund through ARPA. However, it was later reclassified as a Sewer fund asset. The cash and accounts payable were overstated due to timing differences in the bank, which were carried forward into July. When the net OPEB liability was being calculated, a negative sign was accidentally omitted in the prior year's ending balance. Finally, since the city did not have physical possession of an asset while it was being prepared for service, the financing source for the asset was not recorded initially.

Recommendation: We recommend that City management review is processes and procedures over its financial close and reporting to ensure that proper levels of review and reconciliation of all material account balances are completed.

Views of responsible officials and planned corrective actions:
The city will continue to develop a more comprehensive year-end checklist, incorporating the items mentioned above to prevent them from recurring. In addition, the city will ensure that only the employer's portion is included when calculating pension activity. The remaining easement debt has been added to the debt schedule and will remain listed until fully repaid. The city will also ensure that any future sewer projects are properly transferred from the general fund to the sewer fund if the general fund has contributed to the asset. As part of the year-end close, the city will make sure that any timing differences at the end of June are resolved. Before finalizing the workpapers, the amounts entered will be verified against the prior year's workpapers, and the backup will be included to ensure consistency. Lastly, the city will review the start date of all debt service agreements, and if the start date is prior to June 30, it will require capital outlay and other financing sources to be properly accounted for.

Agenda Item No: 3.b

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 15, 2025
Submitted by: Rosanna Ramirez
From: City Administrator

Subject:
9-1-1 Advanced Life Support Emergency Medical Services

Financial Impact:
Fiscal Impact:

Expense $740,000 Fiscal Year 2025-26; if second year option exercised, up to a possible 10% increase based on negotiations of parties

Summary:

On June 4, 2019, the City Council voted to establish the Placentia Fire and Life Safety Department (the "Department") for fire services and separately awarded a contract to Lynch EMS for the provision of 9-11/Advanced Life Support (ALS) services (ALS Services). On July 1, 2020, the Department and Lynch EMS began to provide ALS Services to the residents of Placentia. The Professional Services Agreement with Lynch EMS was for a contract term of five (5) years, with an option to extend the agreement for an additional five (5) years based upon Service Provider's performance and the mutual consent of both parties. Prior to the end of the initial term, the parties met multiple times in good faith to discuss a possible extension but were unable to reach agreement. Due to the impending expiration of the Lynch ALS Services agreement on June 30, 2025, the City has an urgent need to ensure that ALS Services will continue uninterrupted after the expiration. Emergency Ambulance Service, Inc. (Emergency) has offered to help provide ALS Services on an urgency basis, at a reasonable cost, for a one (1) year term, with an option to extend for one (1) additional year. Entering into a shorter-term urgency agreement with Emergency, will allow the City the additional time and flexibility it needs to conduct a thorough evaluation of its ALS Service model and make longer term plans for the City.

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions to:

1. Approve a Professional Services Agreement with Emergency Ambulance Service, Inc. for the provision of 9-1-1 Advanced Life Support Emergency Medical Services for a term of one (1) year, with an option for one (1) additional year, for a total compensation of $740,000 during the first year; and

2. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

Strategic Plan Statement:
There is no specific strategic planning goal or objective associated with this agenda item.

Discussion:

Since July 1, 2020, Lynch has provided Placentia with quality 9-1-1/ALS Emergency Medical

Services (ALS Services). Like many other municipalities, Placentia has been increasingly challenged to achieve long-term fiscal sustainability, and to address a growing backlog of needed infrastructure repairs. The City entered into good faith discussions with Lynch, but were unable to reach an agreement for an extension. The Lynch proposal was determined to be substantially more expensive (approximately $1,035,000), and would have minimized the City's flexibility by requiring a longer contract term.

The City has to continue providing basic and critical public safety services to the community. The fact that Lynch's ALS Service contract is due to expire on June 30, 2025, has created an urgent need to find an alternate provider. Given the current timeline, there is insufficient opportunity to conduct a full RFP process, with the necessary implementation time, prior to the June 30, 2025 date.

Emergency Ambulance Service, Inc. (Emergency) has offered to help provide ALS Services to the City, on an urgency basis, for a term of one (1) year, and granting an option for one (1) additional year in the City's discretion. Under the proposed contract, Emergency would be paid a total of $740,000 during the first year. If City exercises the second year option, compensation could be increased based on good faith negotiations of the parties, but with a maximum increase of 10% for the second year. If approved, the proposed contract would provide the City with the time it needs to objectively evaluate the manner in which ALS Services are currently being provided, to develop a long-term plan for the City, and to conduct an RFP.

Per the proposed agreement, Emergency would dedicate two (2) ALS units (4 paramedics) inside Placentia 24/7 for 9-1-1 response, in order to guarantee the community will continue to receive the same service during medical emergencies. Emergency has been the 9-1-1 Basic Life Support ambulance transport provider in Placentia since 1994. Their headquarters are located in Brea, which allow for immediate supplemental support of 9-1-1 operations. Combined with their partnership with Premier Ambulance, Emergency has great depth and surge capacity protection due to its available resources.

Fiscal Impact Summary:

Per the proposed agreement, the annual payment to Emergency for these services will be $740,000 for the first year. This amount may be adjusted in future years in accordance with costs incurred, and subject to the negotiations of the parties, with a maximum increase of 10% for the second year.

Attachments

PSA_Emergency_Ambulance.pdf
PSA Emergency Exhibit A.pdf
PSA Emergency Exhibit B.pdf
PSA Emergency Exhibit D.pdf

PROFESSIONAL SERVICES AGREEMENT

CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
EMERGENCY AMBULANCE SERVICE, INC.

THIS AGREEMENT ("Agreement") is made and entered into this 15th day of April, 2025 ("Effective Date"), by and between the CITY OF PLACENTIA, a California charter city ("City"), and Emergency Ambulance Service Inc, a California corporation ("Service Provider").

W I T N E S S E T H:

A. WHEREAS, an efficient and effective Emergency Medical Services (EMS) System is critically important to the safety, health and welfare of the public; and

B. WHEREAS, City is the designated responsible Agency for the planning, implementation and evaluation of the City EMS System, and City has determined that all requests for 911 emergency medical services shall be met by ALS (Paramedic) equipped and staffed response vehicles; and

C. WHEREAS, pursuant to Health and Safety Code, Division 2.5, Section 1797.201 (Section 201), City has the authority to provide 9-1-1/Advanced Life Support Emergency Medical Services (9-1-1/ALS Services) within its jurisdiction, and has continuously provided those services in the same manner and scope without interruption since at least July 1, 1975; and

D. WHEREAS, pursuant to its rights under Section 201, and as a charter city, City reserves the right to contract for 9-1-1/ALS Services with any qualified public or private service provider; and

E. WHEREAS, the Service Provider shall be equipped and qualified to provide mutual and automatic aid to surrounding communities; and

F. WHEREAS, on June 4, 2019, City entered into an agreement (Original Agreement) with Lynch EMS Inc. (Original Provider), as an independent service provider, for the purpose of providing 9-1-1/ALS Services in the City. A copy of the Original Agreement is attached as Exhibit D and is incorporated by this reference, and specifically incorporates all exhibits thereto. All of the services, duties and obligations, required to be performed by the Original Provider under the Original Agreement are hereinafter collectively referred to as either the "Services" or the "9-1-1/ ALS Services"; and

G. WHEREAS, the Existing Contract for 9-1-1/ALS Services is due to expire on June 30, 2025, which expiration has created an urgent need to either negotiate an extension to the Original Agreement or find an alternate provider; and

G. WHEREAS, City made good faith efforts to meet with the Original Provider to negotiate an extension, but the parties were unable to reach an agreement. The offered extension would be substantially more expensive for the City and would minimize flexibility by requiring a longer contract term; and

H. WHEREAS, the urgent nature of the situation was exacerbated by the recent departure of the prior City Administrator and other factors, which have in turn clarified the need to re-examine the City's long term plan for 9-1-1/ALS Services; and

I. WHEREAS, there is insufficient time to conduct a full RFP process prior to the expiration of the current contract; and

J. WHEREAS, City is currently engaged in its annual budgeting process, and is trying to determine how to address a long term structural deficit in a fiscally sustainable manner; and

K. WHEREAS, given the City's current financial limitations, together with the need to provide ongoing quality 9-1-1/ALS Services, the City Council needs additional time and flexibility in order to properly evaluate how 9-1-1/ALS Services should be provided in the City, and then to conduct an RFP; and

L. WHEREAS, Service Provider has offered to help provide 9-1-1/ALS Services on an urgency basis, at a reasonable cost, and with a flexible contract term that provides the City with the additional time and flexibility it needs to conduct a thorough evaluation; and

M. WHEREAS, Service Provider asserts that it has the appropriate experience, equipment, manpower and expertise to provide 9-1-1/ALS Services, and is willing to provide these Services at the same level and scope, and subject to the same terms and conditions, as are currently being provided under the Original Agreement between the City and the Original Provider; and

N. WHEREAS, City and Service Provider now desire to enter into this Agreement whereby Service Provider shall provide to City all of the same Services as set forth in the Original Agreement attached as Exhibit "D", incorporating all exhibits thereto, except as may be specifically stated herein to the contrary; and

L. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY SERVICE PROVIDER

1.1. Scope of Services. Service Provider shall provide all of the professional Services described in the Original Agreement, attached as Exhibit "D", and incorporating all exhibits to that Original Agreement. The Original Agreement specifically includes, but is not limited to, the Original Agreement itself (Exhibit "D"), the City's Original Request for Proposals for 9-1-1 Advanced Life Support Emergency Medical Services, RFP No. 2018-01 issued on December 20, 2018 (Exhibit "B"), including among things the contract scope of work, and the Original Service Provider's Proposal (Exhibit "A").

Unless specifically stated herein to the contrary, all terms in this Agreement shall have the same definition and meaning as in the Original Agreement.

1.2. Professional Practices. All professional services to be provided by Service Provider pursuant to this Agreement shall be provided by personnel experienced and licensed in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional EMS Providers in similar fields and circumstances in accordance with sound professional practices, legal requirements and regulatory licensure requirements. Service Provider also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Service Provider's performance of this Agreement. Service Provider shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Service Provider shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Service Provider to comply with this section.

1.3. Performance to Satisfaction of City. Service Provider agrees to perform all the work to the complete satisfaction of the City as prescribed in the scope of work in the City's RFP for these services, Service Provider's Proposal, and within hereinafter specified. The specific performance standards and penalties for not achieving those standards are also outlined in the RFP scope of work. Evaluations of the work will be done by the City Administrator or his or her designee.

1.4. Warranty. Service Provider warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Service Provider shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Service Provider's performance under this Agreement.

1.5. EMS Deployment Reporting. The City understands the dynamic nature of EMS deployment strategies and posting of EMS resources to ensure fast and effective

responses to emergencies to meet required performance standards. Service Provider shall provide the City with a monthly report showing where EMS resources are posted and adjusted in response to changes in call volume and locations.

1.6 Annual Paramedic Licensure Confirmation. Service Provider shall provide evidence of current licensures and County accreditation for each paramedic employed by Service Provider providing 9-1-1/ALS EMS in the City of Placentia on an annual basis.

1.7 Mutual and Automatic Aid. Service Provider shall in accordance with the California Emergency Services Act, as well as Orange County Emergency Medical Services Agency Policy #900.00 – Multi-Casualty Incident Response Plan, enter into agreements with surrounding agencies and the City for responding to requests for mutual and/or automatic aid to neighboring communities.

1.8. Non-discrimination. In performing this Agreement, Service Provider shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code, including the exceptions enumerated therein. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Service Provider agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Service Provider shall, in all solicitations and advertisements for employees placed by, or on behalf of Service Provider, state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Service Provider shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.9. Exclusive Agreement. Service Provider acknowledges that the City is awarding this agreement on an exclusive basis and shall be the only Service Provider contracted by the City to provide these services.

1.10. Delegation and Assignment. The duties set forth herein shall not be delegated, assigned, or subcontracted to any person or entity without the prior written consent of City. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Service Provider may engage with City consent during the term of this Agreement.

1.11. Confidentiality. Employees of Service Provider in the course of their duties may have access to financial, accounting, statistical, and personal health data of private

individuals. Service Provider covenants that all data, documents, discussion, or other information developed or received by Service Provider or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Service Provider without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Service Provider's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Service Provider's total compensation shall not exceed Seven Hundred and Forty Thousand Dollars ($740,000.00) in Year 1 of the agreement. For any extension, the annual compensation beginning in Year 2 and subsequent years thereafter may be increased by the Consumer Price Index for all Urban Consumers for the Los Angeles-Long Beach-Anaheim area published by the United States Department of Labor, Bureau of Statistics (Index) which is published for the month immediately preceding the adjustment date (Adjustment Index), by a maximum of 3%, whichever is lower. The Adjustment Index shall be compared to the Index which was published for the date immediately preceding the beginning of the first twelve (12) month period (Beginning Index). The 12-month period shall be July 1 to June 30 each year this agreement is in effect. Notwithstanding the foregoing, Service Provider may request in writing a renegotiation of the annual compensation rate during any contract year after the first year, with at least 6 months notice prior to the end of the current term. Upon such request, the City agrees to negotiate in good faith, and the Service Provider may present relevant expense or budget information as necessary to support a reasonable adjustment to the compensation; provided, however, that the total increase from one year to the next shall not exceed 10%.

Service Provider shall not receive any payments from the City for the performance of any services under this Agreement unless specifically stated in this Agreement. All ALS reimbursement payments or revenue associated with this Agreement shall come exclusively from Service Provider's billing and collection of payment from patients and third-party payors for the performance of any services or provision of equipment or materials related to this Agreement.

Service Provider shall be required to enter into an agreement with the Orange County Exclusive Operating Area A 9-1-1 ambulance transport service provider for billing services for the provision of collecting ALS reimbursement payments for service, unless otherwise indicated by City. City shall not permit any other parties to bill patients or third-party payors, for ALS emergency ambulance services provided by Service Provider with the exception of billing that may be done by ambulance providers authorized by the Orange County Health Care Agency to provide mutual aid during a multi-casualty incident (MCI) or disaster. Service Provider shall comply with all applicable laws governing billing and collection, including but not limited to laws and regulations applicable to patients covered by Medicare, Medicaid, and other public or private reimbursement programs.

2.2. Additional Services. Service Provider shall not receive compensation for any services provided outside the scope of services specified in this Agreement, or which are inconsistent with or in violation of the provisions of this Agreement, unless the City, prior to Service Provider performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "SCOPE OF SERVICES", an additional fee negotiated between both parties shall be paid to the Service Provider for such additional services.

2.3. Method of Billing. Service Provider shall submit an invoice to the City for approval monthly. Said invoice shall be based on 12 equal monthly payments of the total annual compensation amount allowed under this agreement. City shall pay Service Provider's invoice within thirty (30) days from the date City receives said invoice. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" on a separate invoice line-item.

2.4. Records and Audits. Records of Service Provider's services and all revenues collected relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City for auditing purposes. City shall call for an independent bi-annual audit of all revenues collected under this agreement, and new revenue sources collected as a result of this agreement, throughout the duration of the agreement including any term extensions. City shall have the right to analyze Service Provider's revenues and operational expenses at mutually convenient times.

3.0. TIME OF PERFORMANCE

3.1. Commencement of Work. The professional services to be performed pursuant to this Agreement shall commence on July 1, 2025, so that there is no gap in the provision of Services. Said services shall be performed in strict compliance with the contract scope of work approved by City as set forth in Exhibit "A."

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date with service delivery to begin July 1, 2025, and continue for a period of 12 months, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. One 12 month term extension is available, and may be exercised by the City in its sole and absolute discretion. City shall submit written notice of its decision to extend the Agreement no later than April 1, 2026.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least sixty (60) days prior written notice to Service Provider. The termination date shall be

deemed effective upon receipt of the notice of termination. In the event of such termination, Service Provider shall immediately stop rendering services as of the termination date under this Agreement unless directed otherwise by the City. If the City suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Service Provider defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Service Provider fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Service Provider, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Service Provider for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Service Provider in its performance of this Agreement shall be provided to the City.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Service Provider shall obtain, maintain, and keep in full force and effect during the life of this Agreement all the following minimum scope of insurance coverages with an insurance company admitted to doing business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

(a) Broad-form commercial general liability, in a form at least as broad as ISO form #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than Five Million Dollars ($5,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit. If Service Provider maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Service Provider. The policy shall not have a deductible or self-retention provision in excess of an amount that has been pre-approved by the City.

(b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than Five Million Dollars ($5,000,000.00), combined single limits, each incident for bodily injury and property damage. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be two times the required occurrence limit. If Service Provider maintains higher limits that the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Service Provider. The policy shall not have a deductible or self-retention provision in excess of an amount that has been pre-approved by the City.

(c) Workers' compensation insurance as required by the State of California and Employers Liability Insurance with a minimum limit of $1,000,000 per accident for any employee or employees of Service Provider. Service Provider agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers and officials, agents, employees, and volunteers for losses arising from work performed by Service Provider for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

Before execution of this Agreement by the City, the Service Provider shall file with the City's Contract Manager the following signed certification:

> I am aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work.

The Service Provider shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the City's Contract Manager before execution of this Agreement by the City. The City, its officers and officials and employees shall not be responsible for any claims in law or equity occasioned by failure of the Service Provider to comply with this section.

(d) Medical Professional Liability with limit no less than $2,000,000 per occurrence and $6,000,000 aggregate. If coverage is written on a claims made basis, the Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work. Insurance must be maintained, and evidence of insurance must be provided for at least three (3) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of contract work. A copy of the claims reporting requirements must be submitted to the City for review.

Neither the CITY nor any of its elected or appointed officials, officers, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Service Provider under this Agreement are adequate to protect Service Provider. If Service Provider believes that any such insurance coverage is insufficient, Service Provider shall provide, at its own expense, such additional insurance as Service Provider deems adequate.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions as worded below:

(a) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising

out of activities performed by or on behalf of the Service Provider pursuant to its contract with the City; products and completed operations of the Service Provider; premises owned, occupied or used by the Service Provider; automobiles owned, leased, hired, or borrowed by the Service Provider."

(b) Notice: "Service Provider shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required polices are reduced; (3) or the deductible or self-insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Service Provider shall forthwith obtain and submit proof of substitute insurance. Should Service Provider fail to immediately procure other insurance, as specified, to substitute for any canceled or altered policy, the City may procure such insurance at Service Provider's sole cost and expense."

(c) Other insurance: "The Service Provider's insurance coverage shall be primary insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."

(d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

(e) The Service Provider's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such City-approved deductible or self-insured retention.

5.4. Certificates of Insurance. Service Provider shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "C", and are incorporated herein by this reference.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which

Service Provider may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement and its Exhibits constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Service Provider shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Service Provider called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Contract Managers. City shall designate a Contract Manager to work directly with Service Provider in the performance of this Agreement. It shall be the Service Provider's responsibility to assure that the Contract Manager is kept informed of the progress of the performance of the services and the Service Provider shall refer any decision, which must be made by City, to the Contract Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Manager.

Service Provider shall designate a Management Contact who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Service Provider without the express written approval by the City. Service Provider or its Management Contact shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement, or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO SERVICE PROVIDER:	IF TO CITY:
Emergency Ambulance Service Inc., _____ _____ Tel: (___)_____ Fax: (___) _____ Attn: _____	City of Placentia 401 E. Chapman Placentia, CA 92870 Tel: (714) 993-8171 Fax: (714) 528-4640 Attn: Rosanna Ramirez

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Service Provider agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Service Provider shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Service Provider's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Service Provider of Service Provider's obligation to perform all other obligations to be performed by Service Provider hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Service Provider shall defend, indemnify and hold City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner which actually or allegedly arise out of or are incident to any alleged acts, omissions, negligence or willful misconduct of Service Provider, its officials, officers, employees, agents, and subcontractors arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages and attorney's fees and other related costs and expenses except where caused by the active negligence, sole negligence, or willful misconduct of City its officials, officers, employees, volunteers and agents. Service Provider shall defend, at Service Provider's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against City, officials, officers, employees, volunteers and agents. Service

Provider shall pay and satisfy any judgment, award or decree that may be rendered against City or its officials, officers, employees, volunteers and agents, in any such suit, action or other legal proceeding. Service Provider shall reimburse City and its officials, officers, employees, volunteers and/or agents, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Service Provider's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by City, its officials, officers, employees, volunteers and agents.

6.9. Independent Contractor. Service Provider is and shall be acting at all times as an independent contractor and not as an employee of City. Service Provider shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Service Provider or any of Service Provider's employees, except as set forth in this Agreement. Service Provider shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Service Provider shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Service Provider and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Service Provider shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Service Provider further agrees to indemnify and hold City harmless from any failure of Service Provider to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Service Provider under this Agreement any amount due to City from Service Provider as a result of Service Provider's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Service Provider or any employee, agent, or subcontractor of Service Provider providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Service Provider shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Service Provider or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Service Provider and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Service Provider's performance or services rendered under this Agreement, Service Provider shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files and tapes furnished or prepared by Service Provider or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Service Provider agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Service Provider. Service Provider shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City.

6.13. Public Records Act Disclosure. Service Provider has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Service Provider, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq*.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Service Provider informs City of such trade secret, and records relating to provision of medical aid and assistance to any individual under such individual's State and Federal rights of privacy and the provisions of the Health Insurance Portability and Accountability Act of 1996. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret or personal health records. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret or personal health records including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Service Provider and its officers, employees, associates and City-approved subcontractors, if any, will comply with all conflict of interest statutes of the State of California applicable to Service Provider's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq*.) and Government Code Section 1090. During the term of this Agreement, Service Provider and its officers, employees, associates and City-approved subcontractors shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Service Provider is not currently

performing work that would require Service Provider or one of its officers, employees, associates or City-approved subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Service Provider shall be responsible for its work and results under this Agreement. Service Provider, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Service Provider occurs, then Service Provider shall, at no cost to City, provide all actions to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Service Provider will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable:

a. This Agreement;
b. Exhibit D: Original Agreement between City and Original Provider;
c. Exhibit A: Original Provider's Proposal (Lynch EMS Inc.);
d. Exhibit B: City's Request for Proposals.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Service Provider and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no

presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement. For amendments affecting administrative business operations not related to overall service levels, compensation or performance standards, those may be approved administratively by the City Administrator. For amendments affecting compensation, performance standards or service levels, those must be approved by the City Council.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

6.27. Recitals Incorporated. All of the recitals to this Agreement are incorporated into the Agreement by this reference.

6.28 Modifications to Exhibit B (RFP). The following changes or clarifications shall be made to requirements set forth in Exhibit B (City's Original Request for Proposals):

1. Page 7 of 86, the contract term shall be as stated in this Agreement.

2. Page 17, 3rd paragraph. City will not be providing fuel or vehicle registration to Service Provider.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A charter city

_____ Date: _____
Thomas R. Hatch, Interim City Administrator

ATTEST:

_____
Robert S. McKinnell
City Clerk and ex-officio Clerk
of the City of Placentia

SERVICE PROVIDER

Paul Scarborough Date: 4/10/2025
Signature
Emergency Ambulance Service Inc.

Paul Scarborough President & CEO
Name and Title

95-3175162
Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

_____ Date: _____
Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

_____ Date: _____
Rosanna Ramirez, Risk Management

APPROVED AS TO CONTENT:

_____ Date: _____
Rosanna Ramirez, Contract Manager

EXHIBIT A

ORIGINAL PROVIDER'S PROPOSAL AND SCOPE OF WORK
(Original Lynch EMS, Inc. Proposal)

EXHIBIT B

ORIGINAL REQUEST FOR PROPOSAL FOR 9-1-1/ADVANCED LIFE SUPPORT EMERGENCY MEDICAL SERVICES

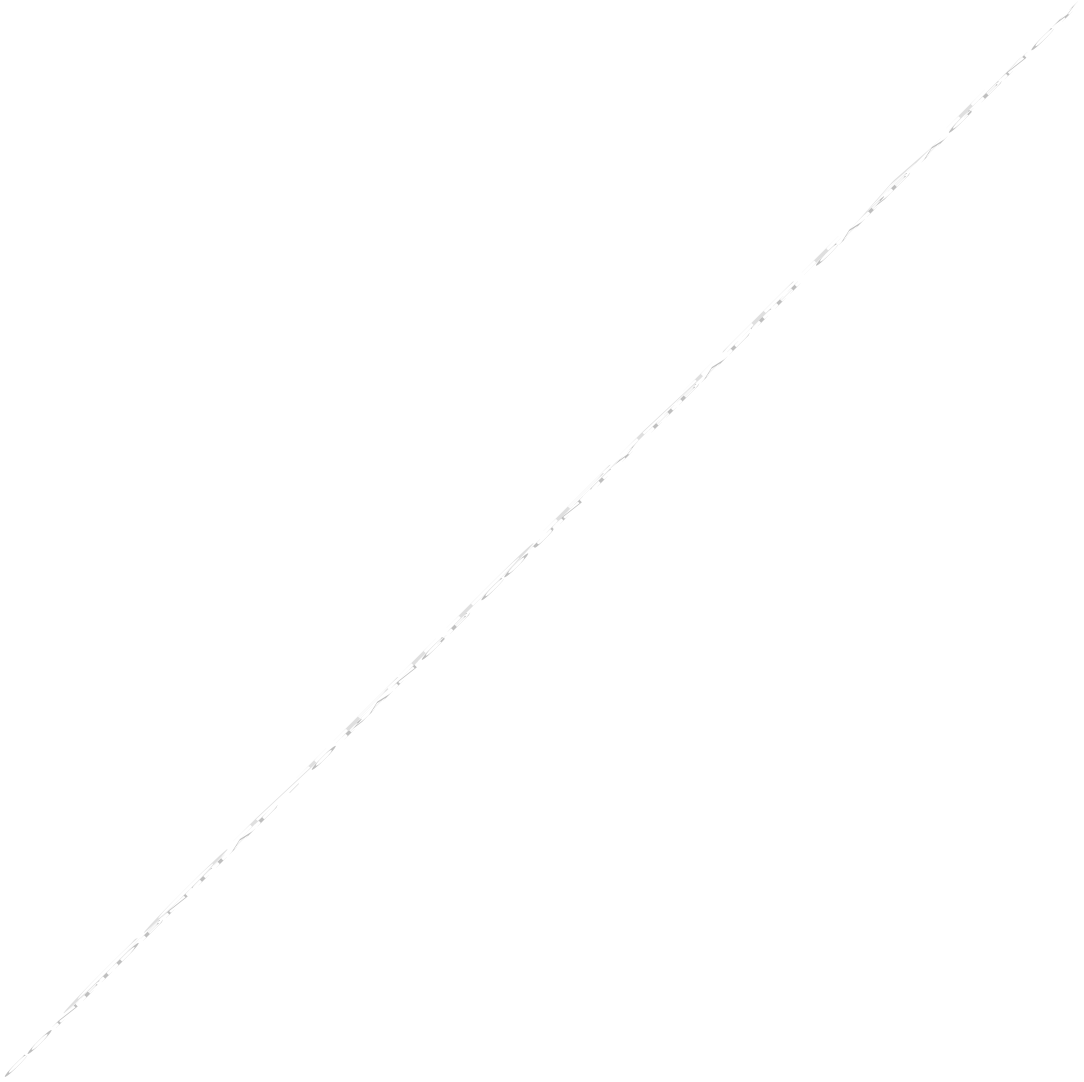


EXHIBIT C
CERTIFICATES OF INSURANCE AND ENDORSEMENTS

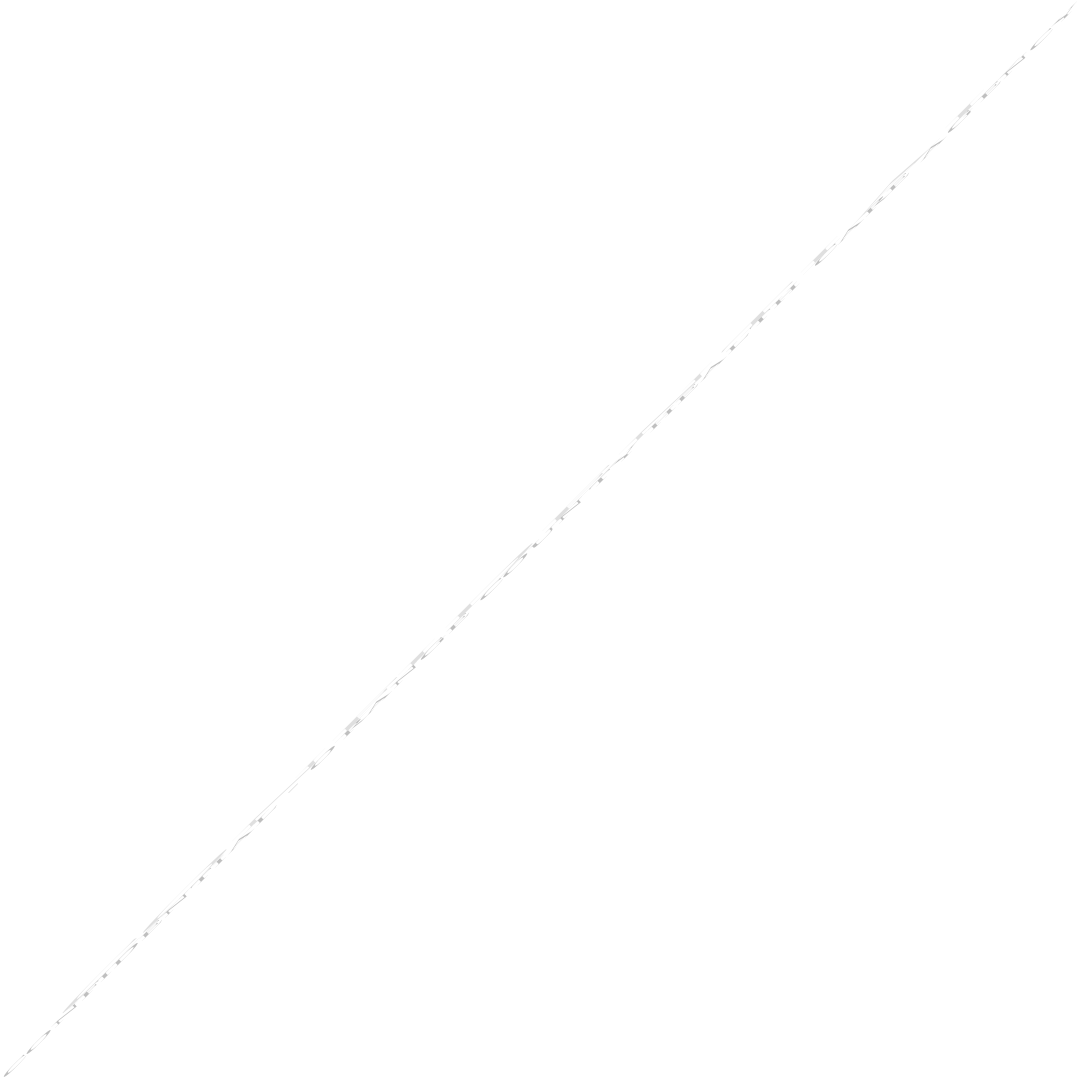


EXHIBIT D
ORIGINAL AGREEMENT BETWEEN THE CITY AND ORIGINAL PROVIDER

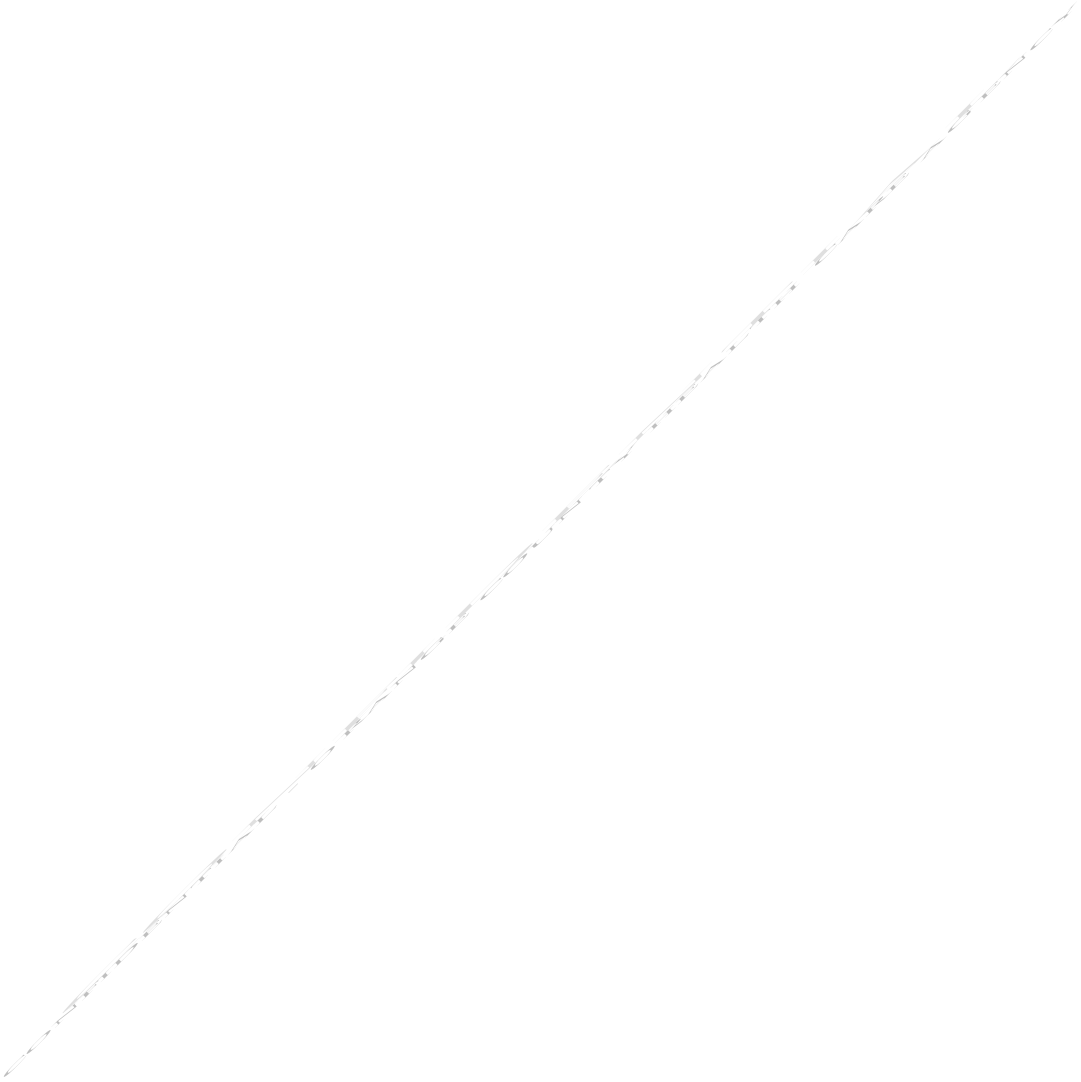


EXHIBIT A

ORIGINAL PROVIDER'S PROPOSAL AND SCOPE OF WORK
(Original Lynch EMS, Inc. Proposal)

LYNCH EMS

Providing Emergency Medical Care & Transport Since 1986



PROPOSAL

City of Placentia

9-1-1 Advanced Life Support

Emergency Medical Services

RFP No. 2018-01

EXECUTIVE SUMMARY

Lynch EMS is honored to present this proposal to the City of Placentia to serve as the City's 9-1-1 exclusive Advanced Life Support (ALS) emergency medical services (EMS) provider. The City has recognized the need for a new and innovative model to serve its residents, and its leadership, in a way that is cost effective, sustainable, and ensures that its 9-1-1 EMS responses are provided by an experienced ALS service provider who is dedicated to rapid and safe response times, superior patient care and satisfaction, and to the ongoing development of the EMS system through community health projects, public services, and close interaction with the City's leadership. The following proposal describes a service model that shows in detail why Lynch EMS will be Placentia's most cost-effective and sustainable choice for EMS services, and that our organization has extensive, relevant experience providing ALS services to the County of Orange. Lynch EMS paramedics and leadership are committed to the core values of Respect, Integrity, Compassion, and Excellence: values that have guided our organization since 1986. We will serve the community of Placentia in all aspects of our operation as we have served the community of Orange County - with superior medical care, unwavering professionalism, and a dedication to the development and implementation of evidence-based practices that reflect our passion for providing top-tier emergency medical care. The State of California contains 57 unique counties. In 2018, Orange County was ranked 6th in health care by the Robert Wood Johnson Foundation's County Health Rankings & Roadmaps. Lynch EMS is proud to serve in a top-ranked healthcare system and we will continue to learn and grow as we work toward further improving an already impressive system. We are excited to work with the City of Placentia as your 9-1-1 ALS service provider to achieve this important goal.

The City of Placentia has utilized fire departments for the services outlined in this Request for Proposal for many years. Although this EMS model is common within the County of Orange, it is not common throughout the State of California and the rest of the country. Our proposal outlines the proven experience and clinical excellence of our organization and of the paramedics whom we employ. The quality of service we provide to our customers meets or exceeds that of other providers in the County. When we became the first private ALS provider in the County of Orange in 2013, we made a commitment to provide the highest standard of clinical excellence and customer service to our community. We make this same commitment to the City of Placentia.

Lynch EMS, founded by Walter M. and Nancy Lynch with their son, Walter J. Lynch, is a

family-owned business. We are proud of our compelling history of providing quality, customer-centered care and transportation to the people we serve. From a family of five running calls with two ambulances, the company has grown to provide care and transportation throughout Orange County and parts of Los Angeles and Riverside Counties. Our roots in Orange County go back to 1986 when we first began operations. The business has grown, matured, and progressed to meet the needs of the County. Lynch EMS has performed under contract with many health care facilities throughout the County, becoming a prominent provider in the local healthcare delivery system. For more than 18 years, Lynch EMS has served as the exclusive medical transport provider for the Children's Hospital of Orange County (commonly referred to as CHOC Children's Hospital), providing over 40,000 critical care transports. We are entrusted with transporting and working alongside some of the finest pediatric doctors, nurses, and respiratory therapists in the country.

Lynch EMS's headquarters is located at 2950 E. La Jolla Street, Anaheim, CA 92806, just 700 feet from the City limits of Placentia. Our 20,000 square foot building houses our fleet, fleet maintenance center, dispatch center, administrative offices, and training facilities. Our close proximity to the City of Placentia will allow for immediate support of 9-1-1 operations. Additionally, our current IFT-ALS program allows the ability to make additional resources available to the City of Placentia for backup services to ensure that response time standards are met and to limit the need for mutual aid requests, which could delay timely care to the residents of the City.

Lynch EMS has been instrumental in advancing Orange County's EMS program. In 2013, Lynch EMS was invited by the Orange County Emergency Medical Services (OCEMS) agency to host a pilot study evaluating the feasibility and efficacy of an Interfacility Transport-Advanced Life Support (IFT-ALS) program. We were honored to accept this challenge with a deep sense of responsibility. The pilot program was designed to provide policy makers with key data to make an informed decision about whether a change in Orange County's medical transport policies was in the best interest of patients and the County's medical services as a whole. Lynch EMS provided paramedic level IFT-ALS transport services, compiling the necessary data for system administrators to contemplate widespread changes in local protocols. The findings of the study were highly successful and supported the licensing of private service paramedics to facilitate IFT-ALS transports.

Since this pilot study in 2013, Lynch EMS has increasingly become a proven partner with Orange County in providing breakthrough studies through a collaborative process, resulting in growth and expansion of the IFT-ALS paramedic scope of practice. Lynch EMS has been instrumental in pursuing – and successfully securing – the addition of Intravenous (IV) Pumps, Automated Transport Ventilators, and more to the Orange County IFT-ALS paramedic advanced scope of practice. Our ability to assist OCEMS in expanding the paramedic scope of practice could only be achieved through us meeting or exceeding the clinical standards established hy the Orange County Medical Director and through our commitment to providing a transparent and seamless data exchange, demonstrating our dedication to continuous process improvement and clinical excellence.

Our core values are the cornerstone of our company's culture. They guide us in how we treat our patients, our customers, and each other. We apply these values in our everyday activities to choose a course of action, evaluate decisions, and help guide the development of our employees.

- **Respect**: For all people; our patients; their families; our customers; our colleagues in the medical professions; our paramedics, EMTs, and staff; and for one another
- **Compassion**: Always being mindful of another person's feelings and concerns, acting with the same level of care we would extend to our family
- **Integrity**: Always choosing to do the moral and ethical "right thing," and always examining our actions to he certain we demonstrate integrity in all our actions
- **Excellence**: Providing uncompromising service quality through commitment, efficiency, and accountability

These values will be the backbone of our commitment to the City of Placentia and its residents.

Lynch EMS is fully capable and prepared to fulfill the requirements set forth in the scope of work. This proposal, respectfully submitted to the City of Placentia, directly and concisely outlines our response to all facets of the RFP and our commitment to quality, the community, and the advancement of pre-hospital emergency medicine in the counties and cities we serve.

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1. COMPLETENESS OF RESPONSE TO RFP

- *Proposer must indicate that it has read the RFP and understands the requirements set forth which include the Proposer submission of a complete and responsive proposal which addresses all aspects of the requirements specified in the RFP and all subsequent Addenda. Proposers must be aware that if the evaluation committee determines that Proposer's proposal fails to be complete and responsive to each and every item required to be addressed in Proposer's proposal, the evaluation committee will rate the Proposer's proposal as a fail in the Evaluation Criteria and such proposal will receive no further consideration.*

Lynch EMS has fully read the RFP and understands the requirements set forth therein. We certify that this proposal is a complete and responsive proposal addressing all aspects of the requirements specified in the RFP and all Addenda. Furthermore, Lynch EMS acknowledges that we are aware that if the evaluation committee determines that our proposal fails to be complete and responsive to each and every item required to be addressed within the proposal, the evaluation committee will rate the our proposal as a Fail in the Evaluation Criteria and such will receive no further consideration.

Proposal Signature:

The signature below affirms that the above statement is true and attests that we are submitting a complete response to the City of Placentia RFP No. 2018-01 9-1-1 Advanced Life Support Emergency Medical Services:

Proposer Name: _____

Proposer Signature: _____

Title: _____

Date: _____

2. PROPOSER'S EMS QUALIFICATIONS

a. *Required EMS Licenses and Permits*

- *Describe Proposer's ability and schedule to obtain, prior to contract award, all necessary licenses, certifications, permits and accreditations required to serve as a licensed 9-1-1 ALS service provider within the State of California and the County of Orange.*

Lynch EMS has been licensed as an IFT-ALS Service Provider (ref. *OCEMS Policy #777.00*) in Orange County, CA since 2013. Our current provider license is active through December 31, 2019 (See *Attachment 1* in *Binder 2*).

Our current licensure requirements duplicate most of the EMT-P Service Provider criteria (ref. *OCEMS Policy #700.00*) with the exceptions listed below. We have outlined a plan to address each of the listed criteria and have secured from OCEMS a formal Letter of Intent to process our EMT-P Service Provider licensure within six months of being awarded the 9-1-1 ALS contract for the City of Placentia (See *Attachment 2* in *Binder 2*).

Our application will be prepared quickly because the majority of the requirements are already covered by our IFT-ALS service provider licensure. With the changes described below and a letter of commitment from the City of Placentia, we will be in compliance with *OCEMS Policy #700.00* and will meet all requirements to be an approved 9-1-1 ALS service provider in the County (See *Attachment 3* and *Attachment 4* in *Binder 2* for *OCEMS Policy #700 and #777*).

Lynch EMS is the first and largest IFT-ALS service provider in Orange County, transporting over 400 patients each month. Our organization has been successful in obtaining and maintaining licensure each year since 2013. Our experience working with OCEMS in providing paramedic services across the County demonstrates that we are able to obtain and maintain such licensure.

The following requirements of *OCEMS Policy #700.*00 differ slightly from our current licensure, and we have described a specific plan to ensure we are in compliance prior to the beginning of our ALS service contract with the City of Placentia (reference numbers are from Policy #700):

I, 2. Telecommunications

- 800 MHz radio equipment will be purchased and installed to facilitate communications between our 9-1-1 ALS response units, Emergency Receiving Centers, and other emergency response units, and to make base hospital contact when appropriate.

I, 3. ALS Equipment

- An automatic chest compression device will be purchased and will be immediately available for deployment to calls for service for cardiac arrest victims as required by OCEMS policy. We will also upgrade our Zoll X-series monitors to transmit 12-lead EKG data to Cardiovascular Receiving Centers (CVRC). Our current cardiac monitors have this capability and require only a software configuration update to transmit EKGs. These are the only major changes needed for our ALS unit inventory to comply with *OCEMS Policy #700.00*.

III, B, 1. OCEMS requires a commitment of support from a responsible local government agency, which would be provided by the City of Placentia following the contract award.

III, B, 8, b. Plan for Implementing Boundary Drops

- Our boundary commitments will include the geographical area within the limits of the City of Placentia. We will work with the City and with OCEMS to develop a mutual aid agreement with surrounding agencies consistent with what is currently in place. We also staff a fleet of ALS units 24 hours a day, 7 days a week, and will have ALS units available as backup coverage in the event dedicated ALS units in the City of Placentia are not available for immediate response to a 9-1-1 service call.

III, 9, b. EMS Liaison

- Lynch EMS currently employs an experienced Registered Nurse (RN), Brice Girdley, as the IFT-ALS paramedic Program Coordinator who would serve as the EMS Liaison. Brice has nearly five years of Emergency Room nursing experience including three years as a Mobile Intensive Care Nurse (MICN) and Charge Nurse. Additionally, Brice has four years' of experience as an Emergency Medical Technician (EMT) in the County of Orange responding to 9-1-1 service calls, running interfacility transports, dispatching, and supervising EMT staff. As the IFT-ALS Coordinator, he is responsible for the duties outlined in *OCEMS Policy #777* which

include program orientation, documentation maintenance, CQI planning, performance and documentation review, and ensuring that ongoing education and competency benchmarks are met. As EMS Liaison for the City of Placentia, his responsibilities will include duties he is already successfully performing with a strong record of accomplishment.

We will also develop a specialized orientation for our 9-1-1 ALS paramedic staff (detailed in *Section 15, Personnel Standards*) to address skills and processes specific to the 9-1-1 system. Our leadership team has experience providing response services to 9-1-1 systems in both Orange and Riverside Counties and many of our paramedics have significant experience in the same systems. We anticipate a smooth transition for our staff who will be guided by their past and concurrent work as 9-1-1 service providers.



b. Required EMS Continuing Education Provider Approval

- *Describe Proposer's ability and schedule to obtain prior to contract award, a California EMS continuing education provider program approval certificate issued by OCEMS or other equivalent EMS Education provider approving entity authorized by the California EMS Authority. The provisional agreement with the City shall not be finalized until such program certificate has been issued.*

Lynch EMS is currently an approved Continuing Education (CE) provider, Provider ID 30-0091, issued by the Orange County EMS Agency authorized by the California EMS Authority. The effective dates of our current CE Provider status is June 1, 2018 through May 31, 2022 (See *Attachment 5* in *Binder 2*).

c. Proposer's ALS Service Provider Experience

- *Describe Proposer's experience as an approved provider of advanced life support (paramedic services) and as a basic life support service provider in an organized EMS system which demonstrates at least one-year of such experience.*
- *Provide evidence of licensure as an Orange County ALS Service Provider (9-1-1 ALS Service Provider or IFT ALS Provider for a period of at least one-year or submit a 9-1-1 ALS service provider licensure plan describing in detail Proposer's plan for ALS licensure within Orange County to receive extra points for this experience.*

In late 2018, Lynch EMS received a request to transport an elderly female patient from her nursing facility to the Emergency Room (ER) with a chief complaint of "weakness." When our ALS unit responded to the scene, our personnel found the patient sitting upright in a chair, alert, and ambulatory. Due to her complaint of weakness, Paramedic J performed a 12-lead EKG which revealed ST-segment elevation of the cardiac electrical activity and read ***STEMI*** (which stands for ST-Elevation Myocardial Infarction) meaning the patient was having a heart attack. He instructed his EMT partner to begin transporting Code 3 (lights and siren) to the nearest Cardiovascular Receiving Center (CVRC) while he prepared aspirin to be administered to the patient. As they began transport, the patient became dizzy and lost consciousness. The cardiac

monitor showed a lethal rhythm of ventricular fibrillation. Following Advanced Cardiovascular Life Support (ACLS) and Orange County EMS standing orders, Paramedic J checked for a pulse, found the patient to be pulseless and not breathing, began chest compressions, and switched the cardiac monitor to "DEFIBRILLATE". After two defibrillation attempts and high quality chest compressions, the patient experienced return of spontaneous circulation (ROSC) as the crew arrived at the CVRC ambulance bay. The ER staff took over care of the patient, stabilized her, and took her to the cardiac catheterization lab for immediate intervention. The ALS crew was debriefed, the patient's chart was reviewed, and it was determined that our dispatch staff and the ALS paramedic crew had made the correct decisions and interventions at each step of this challenging service call.

Lynch EMS has provided ALS response and transport services to Orange County since 2013. We have a staff of experienced paramedics who transport over 400 patients per month. Of the 5,644 IFT-ALS transports provided by Lynch EMS paramedics in 2018, 4,193 of those transports (74%) were for patients requiring transport to the ER.

Lynch EMS 2018 ALS Call Volume

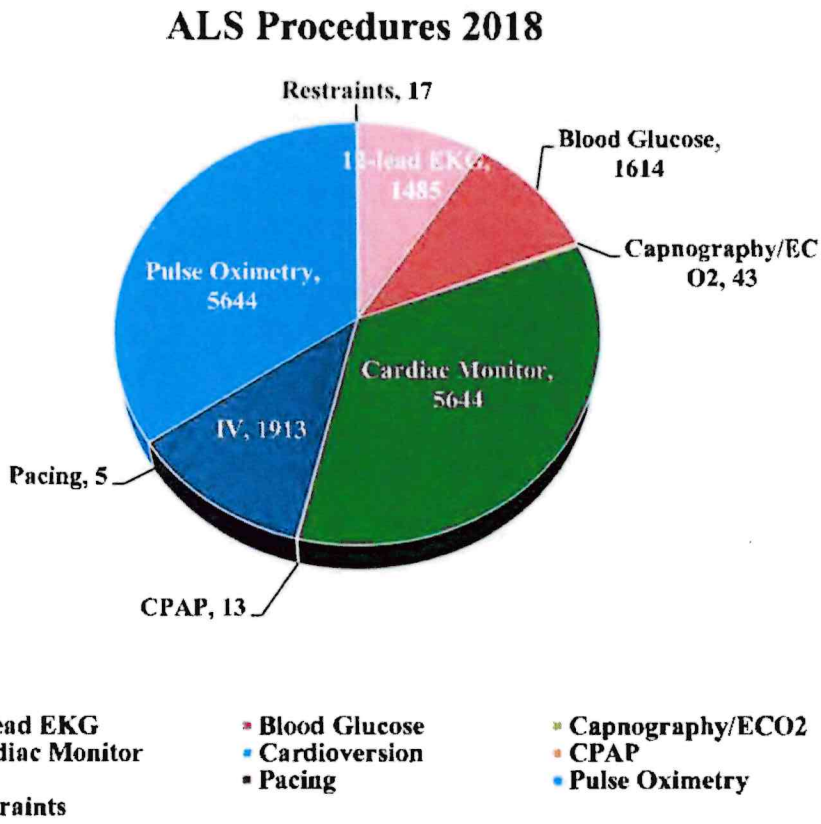
Month	Total Transports by Lynch EMS IFT-ALS	Number of Transports to the Emergency Room (Urgent - Unscheduled)	Emergency Room Transport Percentage
January 2018	437	331	76%
February 2018	418	259	62%
March 2018	454	328	72%
April 2018	489	358	73%
May 2018	471	372	79%
June 2018	500	356	71%
July 2018	502	380	76%
August 2018	492	360	73%
September 2018	451	344	76%
October 2018	490	368	75%
November 2018	454	349	77%
December 2018	486	388	80%
Totals	**5644**	**4193**	**74%**

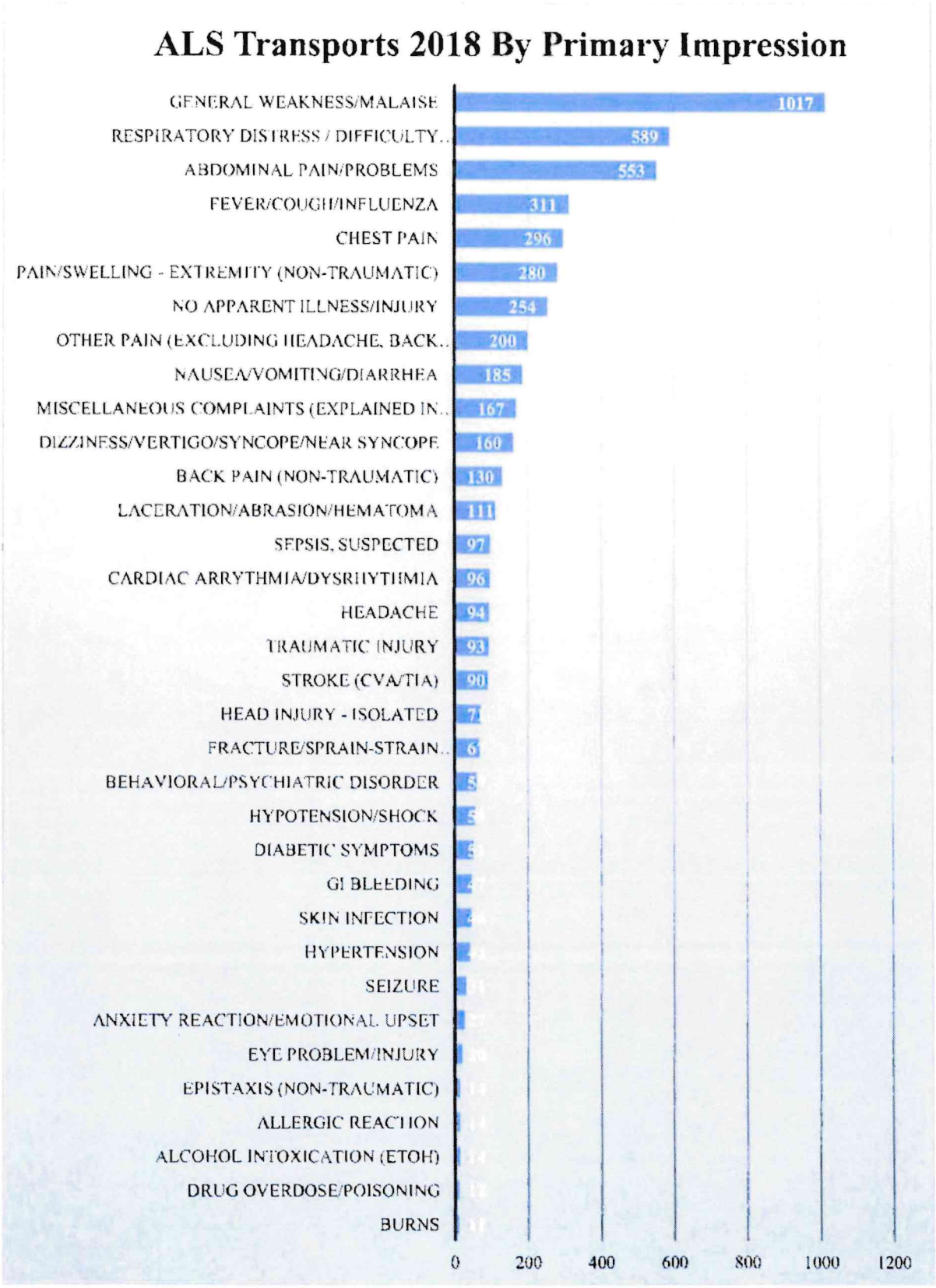
Our paramedic Supervisor and Registered Nurse functioning as the IFT-ALS Program Coordinator carefully select our paramedics. Nearly all of our paramedic staff has significant prior and/or concurrent 9-1-1 ALS experience working for private transport providers outside of

Orange County. They are competent in providing emergency ALS response and patient transport to the Emergency Department and will perform the same duties as members of the proposed EMS system in the City of Placentia.

Our leadership team includes Registered Nurse, paramedic, and Emergency Medical Technician staff members who have experience in Orange County's EMS system. We regularly attend and participate in advisory committee meetings, conferences, and system update meetings in order to ensure that we provide the highest possible level of care to our patients and to give our staff the most current training and information available.

The patients we transport, by policy, are already under the care of a physician in a nursing care facility or acute care hospital. This means that our patients have medical complaints beyond what their care facility has the capacity to manage. In other words, nearly all of our patients are moderately to critically ill and often require *more* ALS interventions than private parties who dial 9-1-1. The charts below show our 2018 call volume by ALS procedures performed and by primary impression.




ALS Transports 2018 By Primary Impression
GENERAL WEAKNESS/MALAISE
RESPIRATORY DISTRESS / DIFFICULTY..
ABDOMINAL PAIN/PROBLEMS
FEVER/COUGH/INFLUENZA
CHEST PAIN
PAIN/SWELLING - EXTREMITY (NON-TRAUMATIC)
NO APPARENT ILLNESS/INJURY
OTHER PAIN (EXCLUDING HEADACHE, BACK..
NAUSEA/VOMITING/DIARRHEA
MISCELLANEOUS COMPLAINTS (EXPLAINED IN..
DIZZINESS/VERTIGO/SYNCOPE/NEAR SYNCOPE
BACK PAIN (NON-TRAUMATIC)
LACERATION/ABRASION/HEMATOMA
SEPSIS, SUSPECTED
CARDIAC ARRYTHMIA/DYSRHYTHMIA
HEADACHE
TRAUMATIC INJURY
STROKE (CVA/TIA)
HEAD INJURY - ISOLATED
FRACTURE/SPRAIN-STRAIN..
BEHAVIORAL/PSYCHIATRIC DISORDER
HYPOTENSION/SHOCK
DIABETIC SYMPTOMS
GI BLEEDING
SKIN INFECTION
HYPERTENSION
SEIZURE
ANXIETY REACTION/EMOTIONAL UPSET
EYE PROBLEM/INJURY
EPISTAXIS (NON-TRAUMATIC)
ALLERGIC REACTION
ALCOHOL INTOXICATION (ETOH)
DRUG OVERDOSE/POISONING
BURNS
1017
589
553
311
296
280
254
200
185
167
160
130
111
97
96
94
93
90
7
6
0
200
400
600
800
1000
1200

As you can see, Lynch EMS paramedics have significant experience treating and transporting patients with a wide range of medical complaints who require urgent transport to the ER as well as patients who are being transported between acute care facilities.

Below is data showing the number of patients who required transport to a specialty receiving center after the paramedic assessment revealed the patient was suffering from a Cerebrovascular Accident (CVA), STEMI, or Traumatic Injury, or who needed to be transported to a higher level of care from an acute care hospital. Also included are specialty destinations for pediatrics and burns.

It is worth noting again that our paramedics transported each of these patients without the aid of base hospital contact, that they made all treatment decisions during transport based on standing orders alone, and that many of these patients were receiving critical care infusions via IV pump such as nitroglycerine, heparin, and amiodarone.



Lynch EMS paramedics are experts in critical thinking, assessment, treatment, and transport decisions – even under extreme pressure with few resources. Our ALS fleet is equipped with Zoll X-series cardiac monitors, ALS equipment cases and medication cases identical to 9-1-1 ALS paramedic response units, and the same supplies that would be found on a 9-1-1 ALS paramedic response unit. Our paramedic Supervisor has extensive experience as a 9-1-1 paramedic responder outside of Orange County. He and the company are committed to equipping our fleet with the equipment necessary to ensure our ALS staff has everything they need to provide high quality assessments and interventions.

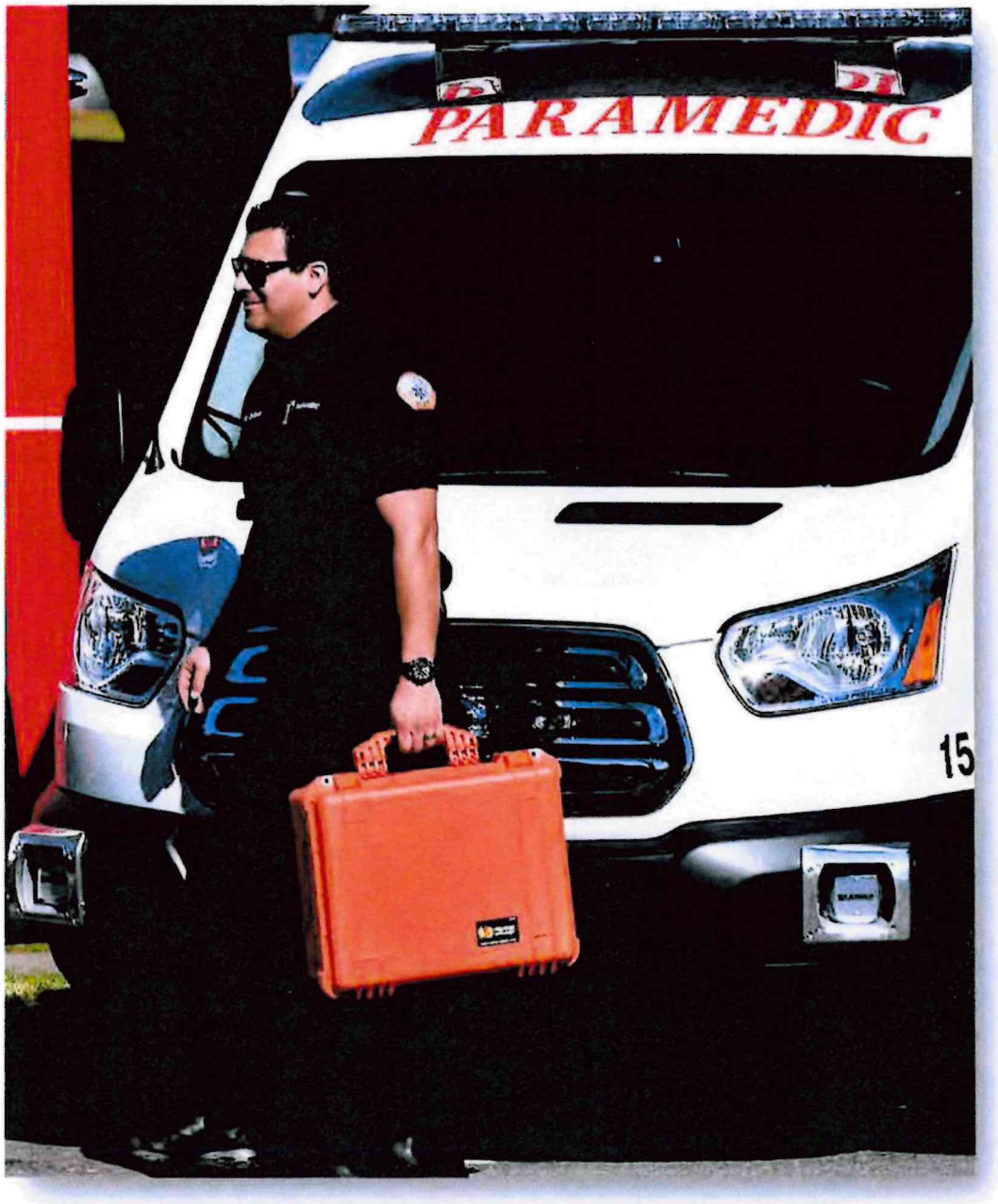
Per *OCEMS Policy #777.00*, Lynch EMS paramedics currently do not make base hospital contact for IFT-ALS transports. This means that our qualified paramedics must make treatment and transport decisions without the assistance of an MICN or Base Hospital Physician. They are specially trained to make these decisions and have done so successfully since the program's inception. This is possible because our leadership team is dedicated to continuous quality improvement, chart review, continuing education, an "open door" policy should our paramedic staff have questions or require constructive feedback, and a close relationship with OCEMS and the Emergency Receiving Centers throughout the County.

Lynch EMS has four Core Values: Respect, Integrity, Compassion, and Excellence. Each member of our team is expected to treat every patient, family member, staff, and public service colleague according to these values.

IFT-ALS paramedics have an expanded scope of practice, which includes transporting patients on IV pumps with critical care medications infusions, responding to patients under hospice care to reduce the need for ER transport of these patients, and most recently the use of Automated Transport Ventilators to transport ventilator-dependent patients who require urgent transport. This is all in addition to their standard scope of practice.

Lynch EMS paramedics are qualified, experienced, and dedicated. Our ALS leadership is deeply familiar with the EMS system in Orange County because each member of the leadership team has worked in the County EMS system as an EMT, a paramedic, or as an ER nurse / MICN. The addition of 9-1-1 response units to our fleet would be a natural extension and progression of a program that successfully operates across the entire County. Because we will be providing 9-1-1 ALS service to only one City, our attention to the City of Placentia will be undivided with respect

to the 9-1-1 EMS system and we will be able to carefully tailor our services to meet the unique needs of its residents.



3. PROPOSER'S FINANCIAL STABILITY

a. Financial Statements

- *Provide Financial Statements pursuant to the requirements set forth in Section A. 5 hereof.*

1. Document the organization's current estimated net worth.

Our most recent fiscal year ended September 30, 2018. On that date the net worth of the Company was $2.2 million. Liquid assets were $3.9 million, encumbered by current liabilities of $746,000.

2. Provide evidence that clearly documents the financial history of the organization and demonstrates that it has the financial capability to handle the expansion (including implementation and startup costs)

At the end of our most recent fiscal year, September 30, 2018, we had current assets of $3.9 million, of which $1.8 million was cash and short-term investments, and nearly $2 million was accounts receivable to be collected within 120 days. Our current liabilities were $746,000, so we had a net $3.2 million available for investment in new initiatives.

We estimate the initial expansion costs of purchasing equipment to be $318,220. In addition, there will be an additional cost to cover organizing and startup operations. We calculate such initial operational costs to be $119,749. Therefore, we expect to invest $437,969 to launch the 9-1-1 ALS service for the City of Placentia. With $3.2 million available to invest in this program, we have the financial strength and viability to start this program.

Regarding ongoing operations, we have historically operated at a profit as follows.

	2018	2017	2016
Revenue	$ 9,057,094	$ 9,718,307	$ 9,146,341
Gross margin	3,490,033	4,187,781	3,785,782
Gross margin %	38.53%	43.09%	41.39%
Net income	498,740	921,280	815,322
Net income %	5.51%	9.48%	8.91%

Our operating systems and financial management provide us with the ability to successfully undertake this exciting project and to continue to manage and operate it into the foreseeable future.

3. *Include copies of externally audited financial statements or certified annual financial reports (CAFR) for the most recent 3 year period. If consolidated financial statements are utilized, the individual program unit's financial statements must be separately shown.*

Financial statements for fiscal years 2016, 2017, and 2018 are included as *Attachment 6* in *Binder 2.*

4. *If the Proposer is part of a larger system, then furnish the financial statements of the parent entity.*

Not Applicable. Lynch EMS is not part of a larger system.

b. Working Capital

- *Provide documentation and a description of the estimated working capital required for the startup of the Agreement and the method of financing pursuant to the requirements set forth in Section A. 5 hereof.*

1. *Document the estimated working capital that will be committed to the startup of the Agreement*

We will invest $318,220 into new equipment and $119,749 into operational costs to launch the 9-1-1 ALS service program. In total, we will commit $437,969 to the startup of the Agreement.

2. *Document the method of financing, attach any endorsements necessary, of all startup and operational costs to begin operations*

We will self-finance the startup and operational costs to begin operations.

3. *Document the amount of funding that will be dedicated to "Reserve for Contingencies" for the startup of Agreement*

In addition to the $437,969 of hard costs stated above, we will dedicate $500,000 as a "Reserve for Contingencies" for the startup of the Agreement. In total, $937,969 will be allocated toward the startup of the Agreement in the form of working capital and contingency reserves.

c. In-Kind Support

- *Disclose all financial and in-kind support or funding from existing sources related to the provision of services performed under a resultant agreement pursuant to the requirements set forth in Section A. 5 hereof.*

Lynch EMS headquarters is located 700 feet from the border of Placentia. We will not incur costs associated with having a headquarters in a distant City. Because our operations hub is adjacent to the City, we will be able to provide all necessary oversight and backup without excessive travel time and costs.

Nonetheless, there are in-kind support costs that will be shared with the remainder of the non-9-1-1 Lynch EMS operations. Such costs include management and supervision, dispatch, accounting, legal costs, and the indirect costs associated with these functions. The allocated cost is $35.31 per call. All other costs are direct costs and can be isolated to the 9-1-1 program itself.

4. OUTSTANDING / PENDING LITIGATION

- *Provide a statement regarding any outstanding/pending litigation pursuant to the requirements set forth in Section A. 5 hereof.*

Lynch EMS and all of its services and operations are not the subject of any outstanding or pending litigation. Pursuant to the contract award, Lynch EMS agrees to notify the City within twenty-four (24) hours of becoming aware of any litigation or significant potential for litigation involving Lynch EMS.

5. CURRENT CONTRACTS IN GOOD STANDING

- *Provide a statement regarding Proposer's existing contracts pursuant to the requirements set forth in Section A. 5 hereof.*

Lynch EMS is in good standing with all existing contracts with any governmental jurisdiction with no delinquent obligations, financial or otherwise.

6. GOVERNMENTAL COMPLIANCE REQUIREMENTS

- *Indicate Proposer's acknowledgement of Section A. 5.5 herein and that Proposer has completed and attached the Debarment and Suspension Certification form, (Exhibit C) pursuant to the requirements set forth in Section A. 5.5 hereof.*

Lynch EMS acknowledges Section A. 5.5 of the City of Placentia's RFP. Lynch EMS and its principals are not debarred, suspended, or otherwise excluded, by the United States Government in compliance with the requirements of 7 Code of Federal Regulations (CFR) 3016.35, 28 CFR 66.35, 29 CFR 97.35, 34 CFR 80.35, 45 CFR 92.35 and Executive Order 12549.

The completed Debarment and Suspension Certification form can be found as *Exhibit C* in this proposal.

7. ALS SERVICE PROVIDER REIMBURSEMENT REVENUE

- *Indicate Proposer's acknowledgement of Section A. 6 herein.*
- *Indicate any additional proposed enhancements related to this provision.*

We agree to establish an arrangement with the contracted 9-1-1 BLS Emergency Transport Provider to ensure reimbursement of the ALS Paramedic Assessment Reimbursement Rate as set forth in Section A.6 of this Request for Proposals.

In an effort to limit the financial burden to both the City and the patient, while maintaining financial viability, Lynch EMS proposes to follow the Orange County Board of Supervisors rate limit of $387.35 for an ALS assessment. We acknowledge the reimbursement for Medicare patients, including Medi-Medi plans and Medicare+Choice Plans, will be the difference between the ALS 1-emergency or ALS 2 Medicare allowed amount and the BLS-emergency amount prior to the twenty percent co-payment deduction.

We acknowledge that Lynch EMS will receive no reimbursement for services provided to patients designated Zero-Pay patients. These include patients whose only method of healthcare coverage or insurance is provided by a state or local subsidized health care program such as Medi-Cal, CalOptima or California Child Services.

Lynch EMS will work closely with the 9-1-1 BLS Emergency Transport Provider to coordinate monthly reimbursement. In partnership with the County ambulance provider, quarterly reports will be provided to the City detailing all activities and transactions related to the ALS EMS provider reimbursement program within 45 days of the end of each quarter. Additionally, we will provide the City with an annual report inclusive of previous quarterly data presented in an annualized form within 45 days of the end of our fourth quarter of each year.

8. EMS FIRST-RESPONDER FEES

- *Section 8:*
  - *Indicate Proposer's acknowledgement of Section A. 7 herein.*
  - *Indicate if Proposer's intends to implement an EMS First-Responder Fee program and if so, describe all the specific details of the proposed program including proposed program service fees and program features.*
  - *Indicate proposed EMS Fees in Exhibit I.*
  - *Indicate any additional proposed enhancements related to this provision, and what if any support will be needed from the City in order implement and maintain such a program*

We acknowledge Section A.7 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

Section E. 8, page 34 of the RFP states, "Indicate proposed EMS fees in Exhibit I." Exhibit I of the RFP is the Professional Services Agreement. We believe this may have been stated in error and should read, "Indicate proposed EMS fees in Exhibit B." This possible error was noticed on a final review of our submission after the final deadline for Requests for Information. See *Exhibit B* of this proposal for our proposed EMS fees.

Please see *Section 10 – City's Intent for a Zero-Subsidy EMS Services Model* on page 35 of this proposal for our detailed response to the other requirements in this section.

9. EMS SUBSCRIPTION PLAN

- *Section 9:*
  - *Indicate Proposer's acknowledgement of Section A. 8 herein.*
  - *Indicate if Proposer's intends to implement an EMS Subscription Plan and if so, describe all the specific details of the proposed plan including proposed subscription fees and plan features.*
  - *Indicate any additional proposed enhancements related to this provision and what, if any, support will be needed from the City in order to implement and maintain such a program.*

We acknowledge Section A.8 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services. Please see *Section 10 – City's Intent for a Zero-Subsidy EMS Services Model* on page 35 of this proposal for our response to this section.

10. CITY'S INTENT FOR A ZERO-SUBSIDY EMS SERVICES MODEL

- *Section 10:*
  - *Indicate Proposer's acknowledgement of Section A. 9 and Section 10 of Exhibit A herein.*
  - *Complete the Exhibit B Cost Proposal form with either a Zero Cost Proposal or with the dollar amounts of Proposer's Cost Proposal.*
  - *Indicate any additional proposed enhancements related to this provision.*

We acknowledge Section A. 9 and Section 10 of Exhibit A in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

- *(Note: Section 10 of Exhibit A, which appears on page 54 of RFP, is "Continuous Quality Improvement Plan." Pursuant to the requirements in Section E. 10, we do acknowledge this section and we are aware that this may have been a typographical reference error. Regardless, Lynch EMS acknowledges all Sections in the RFP related to the City's Intent for a Zero City-Subsidy EMS Services Model as well as all related Exhibits and Attachments. This possible error was noticed on a final review of our submission after the final deadline for Requests for Information. Our designated contact, Jacob Wagoner, may be reached if there is any need for clarification on this acknowledgement).*

Lynch EMS has conducted a careful assessment to determine the financial viability of implementing an EMS First-Responder Fee alongside a resident EMS Subscription Plan. Our assessment revealed a significant number of unknown factors related to the development of such programs for both Lynch EMS and the City of Placentia. As a result, we have determined that this option would not be financially sustainable at the onset of this contract. The primary area of concern is the lack of data available to Lynch EMS and the City detailing the true payor mix of patients transported within the City of Placentia. In response to a Request for Information, the City kindly provided information detailing the exact makeup of payor categories prior to the submission of this proposal; however, the information provided to the City by the contracted 9-1-1 BLS ambulance provider was a blend of OCEMS' Zone A that consists of Placentia and Yorba Linda. Developing a reasonable and sustainable service model would require data that accurately

depicts the makeup for the City of Placentia alone.

Without the approximate percentage of Zero Pay patients, it is not possible to propose a balanced First Responder rate that would be fair to the City residents. Doing so would be, at best, based on an educated guess and would be prohibitively expensive for the remainder of City residents to afford. Without historical data available to estimate the number of residents willing to participate in an EMS Subscription Plan, it is not possible to develop a financially sound model for such a program. Attempting to develop an accurate financial model structured around First Responder Fees and an EMS Subscription Plan without sufficient objective data would be irresponsible and would be an imprudent basis for the financial sustainability of a 9-1-1 ALS protection program. Also, without prior experience managing a Subscription Plan, there would be additional operational costs associated with managing such a plan, including but not limited to: marketing and advertising, labor, and associated administrative costs related to developing what would essentially be a new department for the organization. Without expertise in developing and managing a subscription service, we are unable to anticipate the true costs, and as such, it would not be fair to the City nor its residents to propose such a service model. Lynch EMS is committed to providing ongoing 9-1-1 services to the residents of Placentia for the duration of this contract, and we have determined that a more realistic model must be implemented in order to meet this commitment.

It is our assertion that neither Lynch EMS nor any other proposer would be providing the City of Placentia with an accurate, sustainable financial model if it were built on presumptions in the absence of comprehensive data detailing the City's estimated payor mix. We investigated several potential solutions based on a combined First Responder Fee and an EMS subscription plan. In order to be financially sound, the proposed fees would require a margin high enough to cover any potential loss. We found in each case that the proposed rates would be prohibitively expensive, would have a detrimental effect on the City's EMS system, and would cause the residents of the City to incur unreasonable costs for 9-1-1 services. Lynch EMS cannot, in good faith, propose a service model that would discourage residents of the City from activating the 9-1-1 system out of fear of the financial burden not covered by their insurance carrier in the event of a medical emergency.

Recently there have been several documented cases of EMS providers submitting bids to

contracting agencies without an understanding of the viability of such a proposal. Without comprehensive data on which to propose a service model, these providers have found that their proposed rates did not cover their expenses and have had to subsequently renegotiate their contract mid-term to the harm of the contact administrator.

Lynch EMS proposes to elect for a City subsidy for a minimum of the first year of the contract, during which time we will be able to collect accurate data on responses, transports, and patient payor mixes. Throughout the term of this contract, we will develop and distribute questionnaires for patients to gauge the interest City residents have in participating in a subscription and service fee based program. Should our data collection reveal a viable Zero City-Subsidy service model, we will work closely with the City of Placentia to review options to reevaluate the need for City-Subsidies.

Exhibit B of this proposal outlines our Cost Proposal with a modest annual subsidy that will allow Lynch EMS to remain financially viable, and maintain the ability to perform all required services set forth in the contract, while not posing unreasonably high or unsubstantiated fees to the residents of Placentia.

11. PERFORMANCE GUARANTEE BOND REQUIREMENTS

- *Indicate Proposer's acknowledgement of Section D. 1.7 herein.*

We acknowledge Section D. 1.7 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

We have engaged Wells Fargo who have committed that upon award of contract they will issue an Irrevocable Letter of Credit in the amount of $500,000. See *Attachment 10* in *Binder 2* for a letter from Wells Fargo stating we have formally applied for the Letter of Credit.

In accordance with the requirements set forth in the RFP, the letter of credit states that it recognizes and accepts the contract requirement for immediate release of funds to the City upon determination by the City that the Proposer is in breach of the contract or City ordinance, and that the nature of the breach is such that the public health and safety are endangered. This letter affirms, in accordance with the terms of the RFP, that any legal dispute by the Proposer or the creditor shall be initiated and resolved only after release of the performance security funds to the City.

12. DISPATCH SERVICE

- *Indicate Proposer's acknowledgement of Exhibit A. Section 3 herein.*
- *Describe Proposer's operational plan to interface with the City's designated EMS dispatch center.*
- *Describe the details of the communications equipment and processes for communications between the EMS dispatch center and proposer's personnel such as anticipated radio equipment, proposed mobile communications devices to be employed for the stations, vehicles and individual EMS personnel.*
- *Indicate any additional proposed enhancements related to this provision.*

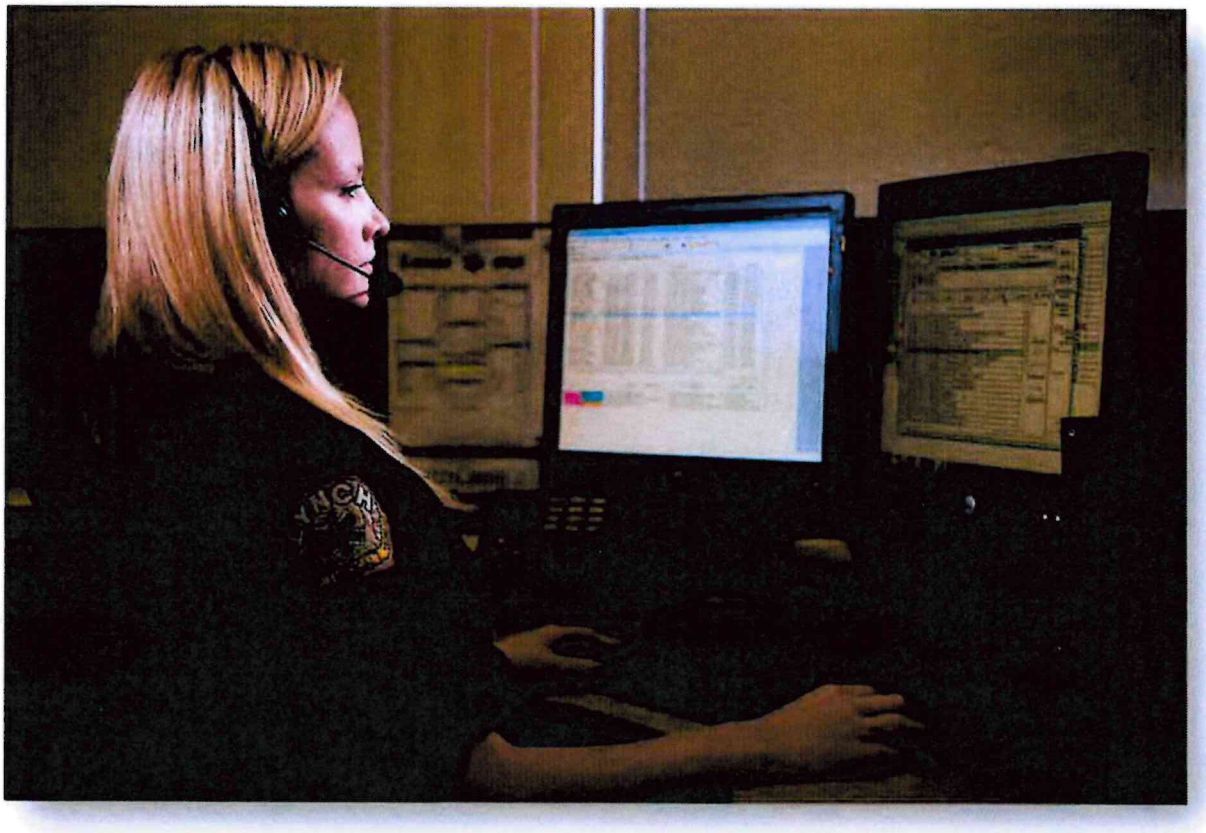
We acknowledge Exhibit A. Section 3 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

Lynch EMS currently uses Zoll's RescueNet Computer Aided Dispatch (CAD) for dispatching. Once awarded the contract, we will enter into an agreement with the City to obtain a mobile data terminal (MDT) equal to what their current City services utilize. This will enable the City's designated EMS Dispatch Center to send requests for ALS EMS from their CAD directly to ours. Upon receipt of the call from the City's designated EMS Dispatch Center to our CAD we will immediately determine the closest, most appropriate available unit and assign them the request for service.

By managing the dispatch of the 9-1-1 ALS units through Lynch EMS's own Communications Center, we hope to decrease the workload of the City's public safety answering point (PSAP). Using this time tested system of assigning dispatching responsibilities to a secondary dispatch center will be the most cost effective method for both the City and Lynch EMS by taking advantage of existing staff and infrastructure.

Our primary Communications Center is currently staffed twenty-four hours a day, with a peak staffing of six Dispatchers and Call Takers, each of whom are certified as an Emergency Telecommunicator (ETC), Emergency Medical Dispatcher (EMD), and/or Emergency Medical Technician (EMT).

Lynch EMS's phone system uses a fiber-optic connection provided by a national vendor and is readily scalable. Our dispatch phone lines are configured to automatically switch to backup



circuits provided by a separate national vendor in case of technical issues. Lynch EMS's Communications Center primarily communicates with field crews utilizing a Logic Trunked Radio (LTR) system operated by Henry Radio. Henry Radio is Orange County's premier provider of communication towers and repeaters. Our Communications Center also uses push-to-talk (PTT) phones, which allow for the instantaneous direct communication between dispatchers, field crews, field supervisors and support staff, while also functioning as a redundant line of communication in the event of a radio malfunction. All communications in and out of the Communications Center via radio, PTT or telephone are recorded and available for review at any time.

Lynch EMS vehicles are equipped with GPS tracking hardware that sends unit location and speed updates every three seconds. In addition to GPS telemetry data, information regarding vehicles' use of emergency lights and sirens are also continuously transmitted to our Communications Center. Fleet GPS data is automatically interfaced with the RescueNet CAD software, ensuring that our dispatchers are able to dispatch the closest, most appropriate unit for

each response. In addition, each unit's location is superimposed onto a Google Map, giving the dispatcher extraordinary visibility over any unit at any time, as well as the ability to assist with routing should the situation call for it. This constant flow of data is accessible twenty-four hours a day via web interface to not only the Communications staff, but also members of management and those designated by the City of Placentia.

Lynch EMS's communications staff monitors the status of all Orange County paramedic receiving centers through the ReddiNet system. This provides a real-time view of acute care hospital status in and around the County. Through ReddiNet, Lynch EMS dispatchers are able to communicate the exact number of resources available in the event of mass casualty incident.

This existing and highly functional Communications Center will need only minimal reconfiguration when Lynch EMS is awarded the contract for 9-1-1 ALS Services. We are ready to equip our Communications Center and field staff each with 800 MHz county-wide radios to supplement their existing forms of communication. We also plan to establish an AT&T dedicated point-to-point ring-down circuit between our Communications Center and the City of Placentia's designated EMS Dispatch Center.

While we understand that every call for service is unique, the need for prompt responses and correct patient care is a constant. To deliver on that need, Lynch EMS has found a winning formula in the blending of both technology and training to deliver superior patient care via our Communications Center.

13. DESIRED SERVICE LEVEL

- *Indicate Proposer's acknowledgement of Exhibit A. Section 4 herein.*
- *Describe Proposer's operational plan to comply with the requirements of this section.*
- *Indicate any additional proposed enhancements related to this provision.*

We acknowledge Exhibit A. Section 4 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

Lynch EMS understands that a fire protection response is not necessary for the majority of 9-1-1 requests for medical aid and we acknowledge the information provided by the City of Placentia via press release stating that nearly 80% of 9-1-1 calls for aid are calls for medical assistance. Our paramedics currently respond to requests for urgent transports without the need for a fire service response. We also acknowledge that 9-1-1 callers are sometimes in need of more resources than what a paramedic team can provide alone.

To maintain the best possible patient outcomes, coverage, and response times, as well as fiscal sustainability, we propose the continued use of the International Academy of Emergency Dispatch's Emergency Medical Dispatch (EMD) program by the City's Designated EMS Dispatch Center. This highly defined protocol system is widely used and is proven effective. Utilizing this system, the dispatcher asks a series of questions pertaining to the patient/ victim's condition and the program then provides the dispatcher with a response code. The program leaves the actual response assignment up to local Medical Control and EMS Administration. The levels that the program's algorithm produces, with the highest response level first are Echo, Delta, Charlie, Bravo, Alpha and Omega.

Our proposal suggests that only the 9-1-1 BLS transport provider's BLS ambulance be sent on calls that are coded at the "Omega" level, thereby keeping ALS units available for other emergencies.

We will request the fire service be dispatched to respond to the following types of calls. This is a minor modification of the list outlined by the City of Placentia, and is based on the combined 9-1-1 response experience of our leadership team:

- Cardiac or Respiratory Arrest: These patients need multiple medical rescuers to provide care immediately. It is important to have extra responders on scene to manage scene safety, assist with resuscitative efforts, and assist when moving a patient who requires ongoing interventions while being transported from the scene. Members of the public are often drawn to observe cardiac arrests in progress, and the presence of multiple rescuers helps to keep the scene under control.
- Mass Casualty Incidents (MCI), including train and aircraft incidents.
- Working fires or hazardous materials responses.
- Traffic accidents requiring patient extrication, traffic control, or where hazardous materials (gasoline, oil, etc.) may be present as a result of the collision. Patients involved in minor collisions who are able to safely move away from the road and self-extricate would not require a fire service response.
- Urban Rescues, Confined Space Rescues, Technical Rescues, Water Rescues or any response for a patient who cannot be safely moved from the scene using standard ALS medical equipment.
- Patients requiring Air Medical Rescue with the need to designate a Landing Zone.
- Forced entry into a residence or business.
- Violent or combative patients, or any response to a potential crime in progress. Police services would respond as well, and the presence of fire service ensures a safer scene for first responders as well as for the public.

Upon arrival to a service request, Lynch EMS paramedics will assess the scene for safety and for the need for additional resources. If fire services have been dispatched and the scene is determined to be safe and manageable by EMS alone, Lynch EMS will contact the fire service and dispatch via radio to cancel their response. Conversely, should a scene prove to be more complex than what was anticipated at the time of dispatch, Lynch EMS will request additional resources as soon as they determine the need for fire or police responders.

Our goal is to utilize fire and police services only when necessary to provide scene safety, additional labor, and equipment not found on a medical response unit. Our paramedics have extensive experience working in areas outside of Orange County where this response level is the standard and we will work with the City of Placentia to finalize response levels appropriate to the

specific needs of the City.

The two fire stations provided by the City will be the primary posting locations for the ALS units. The Valencia Fire Station will be deemed the "must cover" station as requested in the RFP on page 42. In the event that the two dedicated units are unavailable due to being deployed to requests for service, an additional backup ALS unit may be dispatched from our headquarters to the "must cover" station to standby in case an additional request for service is made. Lynch EMS headquarters is in the City of Anaheim less than half a mile from the southern border of Placentia. This allows for a convenient and reliable physical location from which we can deploy additional ALS units, dispatch personnel, field supervisors, or other personnel or material resources as needed to support 9-1-1 operations. As needed, mutual aid will be utilized when Lynch EMS is unable to provide backup coverage in a timely manner.

We will provide two ALS ambulances with two paramedics per unit on twenty-four hours per day, seven days per week basis. The two ambulances will be housed in the fire stations provided by the City and will be on duty following a modified Kelly shift schedule. Each shift will have its own Shift Lead, who will be assigned to the dual roles of paramedic on one of the two units as well as EMS Supervisor as required in the RFP. Based on our current organizational chart and position titles, this position will be titled "9-1-1 ALS Shift Lead." We have identified several paramedics who are qualified to fulfill this role while on duty, and we will begin the interview and selection process to fill these positions upon contract award.

See *Section 16 Operational Design,* page 66of this proposal, for a detailed explanation of the proposed EMS vehicles and operational plan to maintain adequate coverage within the City and *Section 22 Work Schedules and Human Resources Practices*, page 94of this proposal, for a detailed explanation of our planned shift schedule.

14. ADMINISTRATIVE AND SUPPORT SERVICES

- *Indicate Proposer's acknowledgement of Exhibit A. Section 5 herein.*
- *Describe Proposer's operational plan to comply with the requirements of this section.*
- *Indicate any additional proposed enhancements related to this provision.*

Lynch EMS acknowledges Exhibit A. Section 5 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services and provides the following plan to comply with the requirements of this section:

Lynch EMS will assign Brice Girdley as the primary representative to the City of Placentia and will work closely with the City's designated contract administrator. His position will tentatively be titled "City of Placentia EMS Coordinator" or another title deemed appropriate during final contract negotiations. Brice Girdley is a licensed Registered Nurse (RN) with five years of nursing experience working in an Emergency Department as a RN and Mobile Intensive Care Nurse (MICN). Prior to becoming a nurse, Brice gained four years of experience working in the ambulance transport industry as an Emergency Medical Technician, Dispatcher, and Operations Supervisor. Brice currently functions as the IFT-ALS Coordinator coordinating with local government agencies and medical providers to ensure licensure maintenance, quality of care, ongoing education, quality improvement, and chart review, and is competent in the skills and professional conduct required to represent Lynch EMS as a licensed ALS service provider to both private and public entities.

Lynch EMS will provide administrative and support services and management necessary to fulfill our service provider agreement with the City of Placentia. Our administrative staff, described in detail throughout this proposal, is experienced and competent in performing these functions for its current staff of ALS providers. Our leadership team will oversee our current operations concurrent with the 9-1-1 service contract; however, at no time will our existing functions impede our ability to deliver the services required by the City. While we do not anticipate a conflict between our commitments to the City and our existing responsibilities, any staff member responsible for delivering services required by this contract will be directed to ensure that these services are made their first priority. In the unlikely event that such a conflict is identified, we will dedicate our current resources to this service contract first. Due to the size and

ability of our current administrative staff, we are certain that we have the resources to deliver all required services to the City without interruption for the duration of the contract period.

15. PERSONNEL STANDARDS, LICENSURE, CERTIFICATION AND TRAINING

- *Indicate Proposer's acknowledgement of Exhibit A. Section 6 herein.*
- *Describe Proposer's operational plan to comply with the requirements of this section for each item topic listed.*
- *Indicate any additional proposed enhancements related to this provision.*

We acknowledge Exhibit A. Section 6 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services and offer the following operational plan and details to comply with each of the requirements outlined in the section:

Drug and Alcohol-Free Workforce Policies

Lynch EMS has a robust policy and procedure manual that includes *Policy # 209.0 Alcohol and Drug Testing* that describes Lynch EMS's intent to maintain a workplace that is free of drugs and alcohol, and to discourage drug and alcohol abuse by its employees. This policy describes our drug and alcohol-testing program, which may require employees to complete drug and/or alcohol testing under these circumstances:

- For all applicants for employment;
- When a reasonable suspicion exists that an employee may be under the influence of alcohol or any drug, while on the job, or is otherwise in violation of this policy (reasonable suspicion means suspicion based on information regarding, among other things, the appearance, behavior, speech, attitude, mood, body odor and/or breath odor of the employee);
- When any employee is found in possession of alcohol or any drug in violation of Company policy, or when any of those items are found in an area controlled or used by the employee, such as a desk or locker;
- When a serious accident, near-miss, incident or injury occurs or careless acts are performed, and a reasonable suspicion exists that the employee involved is under the influence of alcohol or any drug;
- After an employee has participated in a drug and/or alcohol abuse rehabilitation program;

- When required by a state or federal law or regulations, including mandatory testing required under regulations issued by the United States Department of Transportation.

Workforce Anti-Discrimination Policies

Lynch EMS's extensive policy and procedure manual covers many areas that are intended to promote harmony and fair treatment of others.

Lynch EMS *Policy # 202.0 Non-discrimination and Equal Employment Opportunity* emphasizes Lynch EMS's commitment to a working environment that is free from discrimination, providing equal opportunity to all Lynch EMS employees. Our policy states our commitment to providing equal employment opportunity for all applicants and employees consistent with applicable federal, state and local law. Lynch EMS does not unlawfully discriminate against any qualified applicant or current employee based on race, color, ancestry, sex, sexual orientation, gender, national origin, religion, marital status, disability, genetic characteristics, medical condition (including pregnancy, childbirth and related medical condition), age, citizenship status, veteran status or any other characteristic protected by applicable law. Discrimination on any of these bases is unlawful and in conflict with our Core Values, and all persons involved in the Company's operations are prohibited from engaging in such discrimination.

Lynch EMS *Policy # 201.0 Affirmative Action / Diversity* outlines our commitment to providing and promoting equal opportunities in all of our activities and services while remaining fair and equal without discrimination. Lynch EMS maintains a comprehensive process to attract, build, and retain, a highly skilled and diverse workforce. The process includes affirmative action recruitment, outreach and hiring, learning and development, mentoring, rewards and recognition, upward mobility, and a supportive work environment.

EMS Personnel Professional Standards Policies

Lynch EMS *Policy # 301.0 Professional Code of Conduct* provides guidance to all employees when representing themselves as employees of Lynch EMS. The Company expects employees to conduct themselves in a manner that does not adversely affect the interests of the Company, its employees, or its clients. The policy lists examples of conduct that may result in disciplinary action.

Lynch EMS *Policy # 302.0 Code of Ethics* describes our commitment to performing our duties with integrity. Lynch EMS is committed to the highest standards of professional and

personal conduct. While practices may vary in different business environments, honesty and integrity have always guided – and will continue to guide – Lynch EMS's business activities. Employees are not permitted to achieve results by illegal or unethical methods, including knowingly engaging in otherwise prohibited activities through third parties, such as the employee's spouse, other members of the employee's family, or other persons or organizations.

Lynch EMS *Policy # 306.0 Personal Appearance of Employees* outlines the company's grooming standards and hygiene standards, which are consistent with the professional public image of emergency responders (police, fire, etc.) in the communities we serve. Lynch EMS *Policy # 307.0 Use, Care, and Maintenance of Uniforms* provides employees guidance regarding our uniform standards. The requirements of these two policies are for the purpose of maximizing employee safety, providing for a high level of care for our patients, ensuring the confidence of our patients and their family members, and representing the company in a consistent and professional manner. Lynch EMS expects all employees to arrive to work meeting the appearance and uniform standards established in our policy prior to clocking in for duty and throughout the entirety of their shift.

Lynch EMS has current policies that cover inter-agency personnel communication standards for Dispatch and Medical Transport Personnel. Following the contract award, Lynch EMS will work with the City of Placentia as needed to review and revise our existing policies to reflect the specific inter-agency communications standards required of a 9-1-1 ALS provider in the City.

EMS Credentials

Lynch EMS *Policy # 803.0 Certification, Licensure, and Credentials* states that no medical transport personnel will be allowed to transport or be involved with the care of a patient without possessing all required credentials. Required credentials for paramedics are listed in our job description and follow all applicable State of California and Orange County licensure requirements. Lynch EMS will continue to meet or exceed all state and local licensure requirements as the contracted 9-1-1 ALS service provider for the City of Placentia.

Lynch EMS utilizes a web-based software program called ePro Scheduler Plus (ePro) to manage all scheduling functions of our operations that include clocking in/out for an assigned shift and tracking and storing copies of all required licenses and certifications of our personnel.

These two functions of the program work in conjunction with one another and the system will not allow an employee to clock in for a shift if they do not have the required licensure or certifications for their position updated in ePro. Additionally, ePro sends email reminders to Supervisors and Managers 90, 60, and 30 days prior to an employee's credentials expiring as well as visual reminders on daily schedule views highlighting which employees have expired or expiring licensure. The program's multifaceted credential tracker combined with administrative oversight ensures that no employee works without the required credentials.

Credential Records

As stated under EMS Credentials, Lynch EMS utilizes a web based software program called ePro Scheduler Plus to track and store copies of all required licenses and certifications of our personnel. This program allows us to quickly generate Credential Reports that can be sent to the City annually or any time they are requested for auditing or verification.

Orientation

Our comprehensive pre-employment testing and interview process alongside our new-hire training and orientation program is the foundation for building and maintaining a high level of quality throughout the organization by attracting, selecting, and training individuals who are dedicated to our Core Values of respect, integrity, compassion, and excellence for employment with the company.

All the employees who participate in our orientation program are required to successfully complete several challenging tasks prior to their orientation training. These challenges include the application process, the interview and skills examination, and pre-employment screening that include Drug Screening, Motor Vehicle Driving Record Check, Reference Check, and Physical Agility Testing.

Current Paramedic Training and Orientation:

Lynch EMS understands the value of an experienced workforce familiar with the Orange County EMS system, including the local population, the geographic area, and local medical facilities. To that end, Lynch EMS will utilize paramedics for the 9-1-1 operating area who have cleared Lynch EMS primary training and shown proficiency and competency as a prerequisite for

promotion to work as a 9-1-1 paramedic.

Lynch EMS Current Training/Orientation Modules for Paramedics

Human Resources Introduction	Corporate Compliance / Code of Conduct	Orange County Paramedic Accreditation
IV Pumps and Medication Training	Cardiac Monitor Training	CPAP / EZ-IO
Specialized Patient Care	Dispatch Observation	Coaching the Emergency Vehicle Operator Course
Customer Service	ePCR Training/Documentation	Proper Body Mechanics/ Back Injury Prevention
Harassment and Violence Prevention	CQI Program	Gurney Operations and Patient Lifting
Active Shooter for EMS Response	Airborne Diseases for the EMS Provider	Bloodborne Pathogens
EMS Fatigue Management	Fire Extinguisher Education	Post-Traumatic Stress and EMS
Hazard Communication: Global Harmonized System	The Effects of Substance Abuse in EMS	Lynch EMS Safety Program Orientation and Injury, Illness Prevention Program

Proposed Training and Orientation for 9-1-1 Service Personnel:

All 9-1-1 paramedics assigned to the City of Placentia will undergo additional training and orientation prior to the beginning of the contract service period. This additional training will include:

- 9-1-1 system orientation including orientation to the public image and professional conduct expected by private residents requesting 9-1-1 service

- Radio communications: Training on all equipment and communication procedures with and between Lynch EMS, base hospitals, receiving hospitals, Orange County communications centers, and other agencies
- Lynch EMS 9-1-1 ALS Policies and Procedures covering topics such as field operations, field protocols, and other standards specific to 9-1-1 service
- Emergency Vehicle Operator refresher course focusing on Code 3 operations, defensive driving, and Due Regard for the safety of others
- Refresher courses in Incident Command Systems and HazMat training
- Mass Casualty Incident (MCI) Training
- Prehospital Trauma Life Support (PHTLS) Certification
- EMS Rescue and Extrication Training
- Any identified additional training or refresher courses on the equipment utilization and maintenance practices specific to the 9-1-1 operations

Lynch EMS is committed to the development of our medical transport personnel to exceed the requirements set forth in the Agreement and ensuring that we are providing the highest quality and standard of patient care, customer service, and safety to the residents of Placentia.



Customer Service and Compliance Training

Customer Service Training

Like the City of Placentia, Lynch EMS is a customer service oriented organization. As described on our company website and enforced throughout our organization, Lynch EMS employees follow a set of Core Values to provide the best quality of service to our customers. These Core Values are the cornerstone of the Lynch family and its employees. As a guide, the Core Values represent the passion and commitment of Lynch EMS to provide excellent patient care while treating others as though they are a family member.

We are accredited through the Commission on Accreditation of Ambulance Services (CAAS) and are required to monitor, track, and trend customer complaints. As part of this process, Lynch EMS will include quarterly reports sent to the City of Placentia on customer complaints.

As outlined in the Orientation portion above, Lynch EMS employees receive initial and ongoing training on customer service expectations and policies. Each employee receives an annual performance evaluation that includes feedback on any complaints or commendations they have received during the year. This is tracked through our incident reporting system. Employee supervisors provide feedback on areas that require performance improvement and provide recognition for areas that the employee is exceeding or meeting expectations.

Compliance Training:

For over ten years, Lynch EMS employees have received corporate compliance training within 30 days of hire and annually thereafter. This training includes instruction on federal, state, and local laws governing our industry including patient care documentation, HIPAA, billing and reimbursement process, anti-kickback statute, false-claims act, code of conduct, and company policies specific to these areas.

Our comprehensive compliance program creates an environment that is proactive in our efforts to prevent fraud and abuse and sets the clear expectation that all Lynch EMS employees adhere to ethical business practices. Our compliance committee meets quarterly to discuss compliance related matters and ensures that the organization and our employees are fulfilling the requirements set forth in our existing policies.

Upon awarding of the contract, employees assigned to work in the City of Placentia will

receive additional compliance training specific to 9-1-1 operations, which will be added to our annual compliance training.

At-Risk Behavior Management Training

Lynch EMS currently provides training on topics that cover at-risk behavioral management such as psychiatric patients, violent situations, and scene safety specific to our current operations. The training, following County and company policies, focuses on scene and personnel safety, and using less restrictive de-escalating techniques with a calm, professional, compassionate demeanor when dealing with situations that are violent, difficult, volatile, or dangerous in any way.

Upon awarding of this contract, Lynch EMS will incorporate additional training for 9-1-1 service personnel to incorporate initial and ongoing training on how to effectively manage difficult scenes. We will utilize current resources including our eLearning platform and classroom instruction to prepare our paramedics with the tools and resources necessary to effectively manage these at-risk patients by providing additional training on subjects of de-escalation, how to safely manage violent patients, and further instruction on mental illness.

Driver Training

Current Drivers Training Program Overview

Lynch EMS has a comprehensive driver's training program supported by strong policies to ensure our drivers are performing their duties as ambulance operators with due regard for the safety of the community. Our current drivers training program fulfills local and state EMS agency requirements and we continually evaluate the program to ensure the effectiveness of our approach. All drivers have completed review of their DMV driving record meeting the requirements set forth by our insurance carrier, classroom instruction, behind the wheel training with a Field Training Officer, and ongoing evaluation of their driving ability. Drivers receive annual training that is reviewed yearly by our Safety Committee which also functions as our "Accident Review Board", which reviews the vehicle incidents for the prior year looking at frequency, trends, and identified hazards. The Safety Committee meets monthly and each meeting includes an agenda item addressing vehicle accidents/incidents to determine root cause and determine any additional corrective action to take based on the incident.

Drivers Training for 9-1-1 ALS Operations

We have reviewed our drivers training program and have identified an opportunity to incorporate additional processes to prepare employees for 9-1-1 vehicle operations. We are also interested in working with City representatives to review our finalized plan for approval, and we will make changes and improvements as the need is identified through our collaborative efforts. The following describes our initial plan to integrate additional training into our existing operations. All paramedics assigned to the City of Placentia will have completed all current requirements of our training program and will complete the additional training specifically tailored for 9-1-1 operations.

We will continue to provide our current classroom instruction utilizing the current version of the Coaching the Emergency Vehicle Operator (CEVO) course by Coaching Systems, LLC, which was first introduced in the early 90's and quickly became accepted as a standard in drivers training for ambulance operators. The CEVO course material covers topics such as vehicle inspection, cushion of safety, special considerations, spatial awareness, road conditions, and emergency driving. It includes case-study reviews of actual emergency vehicle collisions and avoidance actions that could have been taken. The final component of the classroom experience is a multiple-choice examination. The completed exams are submitted to Coaching Systems LLC for scoring and issuance of a certificate of completion.

To supplement the classroom course for additional instruction on vehicle operations prior to field training, Lynch EMS will incorporate Emergency Vehicle Operator Course (EVOC) training for our 9-1-1 ALS personnel. EVOC consists of online training and additional classroom instruction prior to transitioning into a closed cone course for actual behind-the-wheel instruction in a controlled environment. During the cone course, trainees are required to demonstrate their ability to safely perform the following actions: safely drive their ambulance through a series of obstacles such as diminishing lanes; backing; evasive maneuvers; forward and reverse serpentines; controlled braking; and turning movements. They will learn weight distribution factors involved when driving larger, heavier vehicles and how understanding center of gravity and pivot points are critical to effective safe ambulance operations. EVOC training is designed to enhance vehicle safety operations allowing drivers to learn how emergency driving and emergency vehicles differ from every day driving.

After successful completion of the classroom and EVOC training, drivers will be assigned to a Field Training Officer (FTO) for behind-the-wheel field training on an IFT ALS ambulance. After showing proficiency as drivers in the IFT setting and being signed off by a FTO, paramedics who will be assigned to operate as a 9-1-1 paramedic, will be required to complete additional field training time on a 9-1-1 ambulance. This additional behind-the-wheel experience in the 9-11 operating area will enhance their ability to understand local traffic patterns, road and weather conditions in the areas, and be evaluated on calls requiring Code-3 driving which is more prevalent in the 9-1-1 setting.

The performance of each driver will be continually monitored and evaluated for compliance with company driving policies. Each driver will receive an annual evaluation based upon data collected and written evaluations from field supervision and FTOs. The annual evaluations will incorporate skills competency verification and will determine if an employee requires any additional training in addition to our planned annual refresher courses.

Infection Control

The Lynch EMS management team places a high priority on work place safety. We encourage our employees to engage in safety by practicing safe work habits, discussing any safety concerns with management, and encouraging each other to work safely. Our programs are considered "living" documents and are updated annually or sooner if a need is identified. All policies, procedures, and work practices are subject to change based on identified hazards, changes in regulation, or based on new technologies.

Lynch EMS has a comprehensive Injury and Illness Prevention Program (IIPP) incorporating all safety processes into policies, procedures, and training programs with the goal of enhancing the safety for our workforce and customers.

Our Safety Officer is the program administrator who has the authority and responsibility for implementing the program, training supervisory and management staff, and for the ongoing development of the program. This is a continuous effort to ensure compliance in the injury and illness prevention program for Lynch EMS.

The RFP specifically outlines requirements for the selected provider to have an Infection Prevention Program, all of which are met by standards outlined in our IIPP. Specific to the

requirements set forth in the RFP, our IIPP includes safety programs on Personal Protective Equipment (PPE), Bloodborne Pathogens (BBP), Aerosolized Transmissible Diseases (ATD), and an Exposure Control Plan intended to provide guidance and procedures on infection control and reduction of communicable disease exposure and transmission. These programs meet all requirements set forth by Orange County EMS, other County EMS agencies we are licensed with, and all state and federal regulations related to infection control and injury and illness prevention.

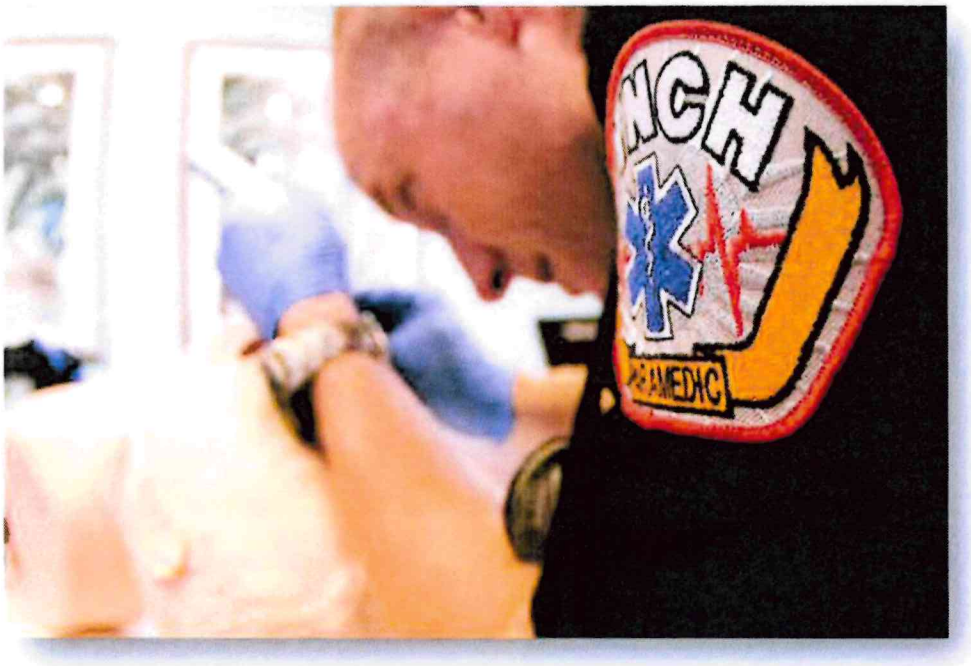
Within the first week of employment at Lynch EMS, employees complete training courses on safe work practices. These courses cover the following topics:

Bloodborne Pathogens	Global Harmonized System
Aerosolized Transmissible Diseases	Active Shooter Training for EMS
Emergency Action Plan	Fatigue Management
Injury and Illness Prevention Program	Post-Traumatic Stress
Safety Data Sheets	Substance Abuse
Body Mechanics and Safe Lifting Techniques	Workplace Violence
Personal Protective Equipment	Company Policy Review

Employees are required to complete this training annually. As regulations change, hazards are identified, or our quality improvement program identifies a concern, training programs are updated or added to our training to ensure we are always fulfilling regulatory requirements while also, providing instruction that goes beyond what is required and which includes topics relevant to our organization's specific work practices and trends.

Our current training, practices, and polices promote aggressive hygiene practices and proactive personal protective equipment donning for infection control, preventing cross contamination, and soiled materials disposal to decrease the chance of communicable disease exposure and transmission. All training and program record keeping practices meet the requirements of Orange County EMS and all state and federal regulations, which are verified by Orange County EMS during their annual inspections.

The RFP states "The service provider shall make available at no cost to its high-risk personnel, health screening and all currently recommended immunizations and those required by the Orange County Health Care Agency and Orange County EMS for EMS personnel." Lynch EMS currently meets this standard. Prior to the beginning of their employment, employees must pass a pre-employment physical, health screening, drug screening, and Physical Ability Test (PAT). At time of hire, and available anytime during their employment, employees are offered, at no cost to them, the following immunizations: seasonal influenza, Hepatitis-B, Tdap (Tetanus, Diphtheria and Pertussis), and Varicella. On an annual basis, medical transport personnel also receive a Tuberculosis Skin Test. Additionally, every two years, employees are required to complete a medical health screening as required by the Department of Motor Vehicles to maintain certification as an ambulance driver in the State of California. These current practices fulfill the elements outlined in the RFP and meet all regulatory requirements.



EMS CE Training

As an EMS Provider, it is important to understand the educational needs of healthcare professionals and the community we serve. As an approved Continuing Education (CE) provider and American Heart Association (AHA) training center, Lynch EMS has provided continuing

education credits and CPR/AED training to its employees for many years. Lynch EMS offers initial and ongoing continuing education through classroom instruction and online distributive education. The online education is paid by the company and field employees have unlimited access to the classes. We fulfill all requirements of Orange County EMS and the California EMS Authority for continuing education of our medical transport personnel. Specific to our paramedics, they receive the following annual continuing education to comply with federal, state, and local statutory requirements:

Lynch EMS Current Annual Paramedic Training Requirements

Corporate Compliance / Code of Conduct	Orange County EMS Policy and Procedure Updates and Review (Bi-annually)	Lynch EMS Safety Program and Injury, Illness Prevention Program
Drivers Training Refresher courses	Lynch EMS Policy and Procedure Updates	Customer Service
Violence Prevention Training	Proper Body Mechanics/ Back Injury Prevention	Active Shooter for EMS Response
The Effects of Substance Abuse in EMS	Airborne Diseases for the EMS Provider	Bloodborne Pathogens
EMS Fatigue Management	Fire Extinguisher Education	Post-Traumatic Stress and EMS
Hazard Communication: Global Harmonized System	Other Safety Program Refresher Courses	Paramedic Advanced Airway Skill Review and Sign Off

Paramedics receive additional training on new equipment, medications, and clinical topics identified by our IFT-ALS Coordinator and Medical Director that is relevant to the improvement of our clinical practice. They receive additional biannual training, which includes any system updates to policies, procedures, or standing orders issued by Orange County EMS as well as didactic instruction on pertinent clinical and non-clinical topics including pathophysiology, pharmacology, documentation, interpersonal communication, and safety. Our internal training has always exceeded what is required to maintain IFT-ALS licensure because

we believe that continuing education is paramount to the delivery of Advanced Life Support prehospital care. While the following is not a comprehensive list, in recent years paramedics have received additional training on these topics:

tPA Training for IFT-ALS	EMTALA Training	Narcotic Process Update
Zofran Dosage	IV Pump and Medications Refresher	Sepsis
Cardiac Arrest	EZ-IO Training	Hospice Patient Training

As an approved AHA Training Center, Lynch EMS is committed to participating in the training and education of City of Placentia employees. We will work closely with City of Placentia officials to create a schedule of CPR/AED courses offered to the employees of the City on an annual basis. Additionally, we will work with the City's recreational lifeguard's safety training program to support it in any way we can through CPR/AED, first aid, or any other identified need. Since 2014, we have offered support to the Boys and Girls Club of Fullerton during their ZAC Water Safety Camp to promote awareness and safety around water. Every year, we send EMS personnel to the camp to educate approximately 100 children of all ages on these important topics. The events are highly rewarding, and we are honored to participate in these opportunities to support our local communities.

Emergency Response Plan Training

Lynch EMS has an existing Disaster Response Plan and participates annually in existing programs within the County of Orange and surrounding counties. We will incorporate involvement in the City of Placentia's emergency operations response plan training and exercises, and we look forward to helping the City and its community prepare for these unforeseen events.

Every year, we participate in disaster drills in the County of Orange and Riverside County by sending an Ambulance Strike Team (AST) to actively participate. We are one of only twelve ambulance providers in State of California with a Disaster Medical Support Unit (DMSU) issued to us by the California Emergency Medical Services Authority (EMSA) with whom we are under contract to provide disaster support to the state when called upon. The DMSU provides enhanced communication ability to support field deployment, including medical supplies and provisions for AST personnel. In addition to the DMSU, the County of Orange has supplied us with a disaster

trailer with supplies and resources to offer additional local support during disaster response and strike team mobilization. The State and County's decisions to equip our organization with the aforementioned additional emergency response equipment is indicative of the confidence they hold in our ability to respond in the event of an unforeseen emergency, and we take this responsibility very seriously.

In addition to our local and state disaster support, we support federal activation of EMS resources through our existing agreement as a network provider in the AMR/FEMA Federal EMS contract. Through this agreement, we are called upon to respond to disasters throughout the country.

The strike team prerequisite training for our EMTs and paramedics will also be a requirement for paramedics assigned to the City of Placentia. They will complete Incident Command System (ICS) training and Hazardous Materials – First Responder Awareness level training. These courses will better prepare these employees to support the City of Placentia's emergency response plan. We will also collaborate with the City of Placentia to implement training on Homeland Security issues into our initial and ongoing development of our 9-1-1 paramedics



16. OPERATIONAL DESIGN

- *Indicate Proposer's acknowledgement of Exhibit A. Section 7 herein.*
- *Describe Proposer's operational plan design to comply with the requirements of this section.*
- *Provide a description of the make, model, year and design of each proposed EMS vehicle along with its specific designated assignment to support the proposed operational plan.*
- *Indicate any additional proposed enhancements related to this provision.*

We aeknowledge Exhibit A. Section 7 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

Upon contract award and in accordance with our Start-Up Plan (*Section 24*), Lynch EMS will purchase two new 2019 or 2020 Ford Transit Type II ambulances. These vehicles will operate independently from the company's daily IFT operations with new vehicle identifiers, PL-01 and PL-02, to differentiate them from IFT designated ambulances. These ambulances, staffed by dual paramedics, will be stationed at the two City of Placentia fire stations as described in *Section 13 Desired Service Level*, page 44of this proposal. Lynch EMS unit number PL-01 will be stationed at the "must cover" Valencia Fire Station and Lynch EMS unit number PL-02 will be stationed at the Bradford Fire Station.

If an ambulance requires service, it will be immediately replaced by an existing Lynch EMS ALS ambulance, which shall meet or exceed the vehicle standards of our designated 9-1-1 ALS operating vehicles. Lynch EMS will maintain a reserve ALS ambulance at all times at our main headquarters located within 700 feet of the of the City of Placentia to provide immediate replacement of the assigned vehicles to the City of Placentia during times of vehicle service or preventative maintenance. Additionally, this reserve ALS ambulance will be ready for immediate deployment, staffed with trained paramedics and Supervisors, during periods of unusually high call volume.

If necessary, Lynch EMS may also respond any available unit from our fleet of IFT-ALS ambulances to reduce the need for mutual aid. All Lynch EMS IFT-ALS ambulances will meet or exceed the equipment standards of 9-1-1 ALS ambulances in the County and will be equipped with communication equipment to respond to calls in the City of Placentia when needed.

Each ambulance will be equipped and stocked in accordance with *OCEMS Policy #325.00 Advanced Life Support (ALS) 9-1-1 Unit Minimum Inventory.* We will purchase an automatic chest compression device to be immediately available per this policy's requirement, which will be in effect at the time of the contract period start date. Additionally, these ambulances will have specialized Optional Approved Equipment (listed in the same policy) available for deployment as needed: An automated transport ventilator (ATV) to be used for 9-1-1 service requests for mechanically ventilated patients and an infusion pump for use when an acute care hospital calls 9-1-1 for interfacility transport services (formerly known as "re-triage"). (Note: this does not imply that our dedicated paramedics would be dispatched to private interfacility transport requests. This applies ONLY to 9-1-1 service requests in our contracted service area and as an added benefit of awarding Lynch EMS this service contract.) Because our paramedics are already specially trained in the use of these devices, we will be able to seamlessly integrate them into their 9-1-1 responses when it will benefit patient outcomes.

Peer-reviewed research has shown that mechanically ventilated patients have significantly better outcomes and fewer complications when their mechanical ventilation is maintained instead of switching to a bag-valve mask (BVM) for transport. We use this equipment and training to protect our patients and to provide the highest possible level of ALS transport care. At the time of this writing, we are not aware of any current 9-1-1 service provider who has opted to equip their ALS response units with this optional equipment, which will make the City of Placentia the only city in Orange County whose contracted ALS service provider will provide these additional services to its residents.

17. RESPONSE TIME PERFORMANCE

- *Indicate Proposer's acknowledgement of Exhibit A. Section 8 herein.*
- *Describe Proposer's operational plan and commitment to comply with the requirements of this section for each item topic listed.*
- *Indicate any additional proposed enhancements related to this provision.*

We acknowledge Exhibit A. Section 8 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

Response Time Call Phases

9-1-1 ALS Unit Turnout Time Intervals

Lynch EMS understands response time goals vary widely from community to community. As an organization, we are proud to say we have worked within the City and as part of this very community for over thirty years. We are very familiar with the geography, city layout, traffic patterns, high demand areas and community hospitals.

Lynch EMS utilizes Zoll's RescueNet Dispatch software. This program tracks time intervals at all stages of an EMS request for service in the order following: call taken, call taken to unit assigned, unit assigned to crew enroute, unit enroute to on scene, unit on scene to transporting, unit transporting to destination, and from unit at destination to clear/ back in service. The Lynch EMS leadership and CQI teams review call transaction times both daily and monthly. They are additionally reviewed over larger periods of time to track and trend, as well as to address any areas of concern. If an item has been identified as a potential area for improvement, the Lynch EMS CQI team will form a sub-committee composed of subject matter experts to both understand the cause of any fallout as well as recommend steps to be put in place to correct any issues moving forward.

Lynch EMS ALS units averaged a 1 minute 14 second turnout time during the calendar year for 2018. We anticipate this time will be additionally reduced once these units are deploying from stations located within the City of Placentia.

Lynch EMS has continuously invested in new technology in order to enhance communication abilities of our fleet and our Communications Center. As one of his first major projects, our Director of Operations developed and implemented a plan to equip our entire fleet

with GPS tracking software to improve our ability to track and trend response times. Our Communications Center uses the tool to assist crews with routing and to plan ahead for any hazards or traffic concerns that could impede our response times. We are also able to use GPS tracking to compile response time data in a clear, objective way that allows us to continuously improve our response times. As stated earlier, Lynch leadership will review all ALS turnout time intervals to ensure we are exceeding the City of Placentia's expectations for this measurement.

Lynch EMS responds to ALS requests for emergent transport twenty-four hours a day throughout all of Orange County. We regularly evaluate system demand and make adjustments through crew scheduling to deploy resources in such a way as to always be in compliance with OCEMS response time standards.

9-1-1 ALS Unit Response Time Intervals

Placentia Linda Hospital (PLH) Emergency Room called Lynch EMS for a "Code 3" (lights and sirens) response for an acute MI (heart attack) at 8:06 AM on the morning of February 8, 2019. Our paramedic crew had begun their shift just 6 minutes before the call came in. The on-duty Supervisor assisted the crew to launch their ambulance as quickly as possible. The following times were recorded in our RescueNet dispatch software:

08:06 – Call Taken

08:08 – Enroute (normal shift launch takes 20 minutes and the crew was able to launch only 2 minutes after the call was taken)

08:15 – On Scene (7-minute response time, 9 minutes from call taken to on scene)

08:28 – Transporting

08:43 – At Destination (St. Jude)

This is one of many examples of Lynch EMS paramedic turnout times and response times, and it is only fitting that Placentia Linda Hospital, in our neighboring City, was able to call on us to transport a patient in dire need of a cardiac catheterization lab.

In 2018, Lynch EMS responded "Code 3" to Placentia Linda Hospital (PLH) for many unscheduled, emergent, Advanced Life Support (ALS) transports for patients who were diagnosed with Acute MI, CVA (stroke), or Traumatic Injury and required a higher level of care. Our

average response time to these requests was **8 minutes, 56 seconds** – an impressive number when considering the fact that Lynch ALS paramedics cover the entire geographical area of Orange County. To achieve this, our ALS units are strategically posted in locations throughout the County to ensure a swift response time for each facility who calls on us for service. Equally impressive is the fact that our closest posting location to PLH is 7.6 miles away. Therefore, even at a distance farther than the entire square mileage of the City of Placentia, we have shown that we respond quickly and safely to emergencies within the City for these critical patients.

How much faster will Lynch EMS respond to 9-1-1 service requests with two dedicated ALS units staffed within the City of Placentia? Considering all the data we have related to our response records, we are confident that we will not only meet, but also exceed the response time compliance expectations set forth in the Request for Proposals. Please consider the following data:

	2018-01	2018-02	2018-03	2018-04	2018-05	2018-06	2018-07	2018-08	2018-09	2018-10	2018-11	2018-12	Total
ALS	331	259	328	358	372	356	380	360	344	368	349	388	4,193
On Time Compliance	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	

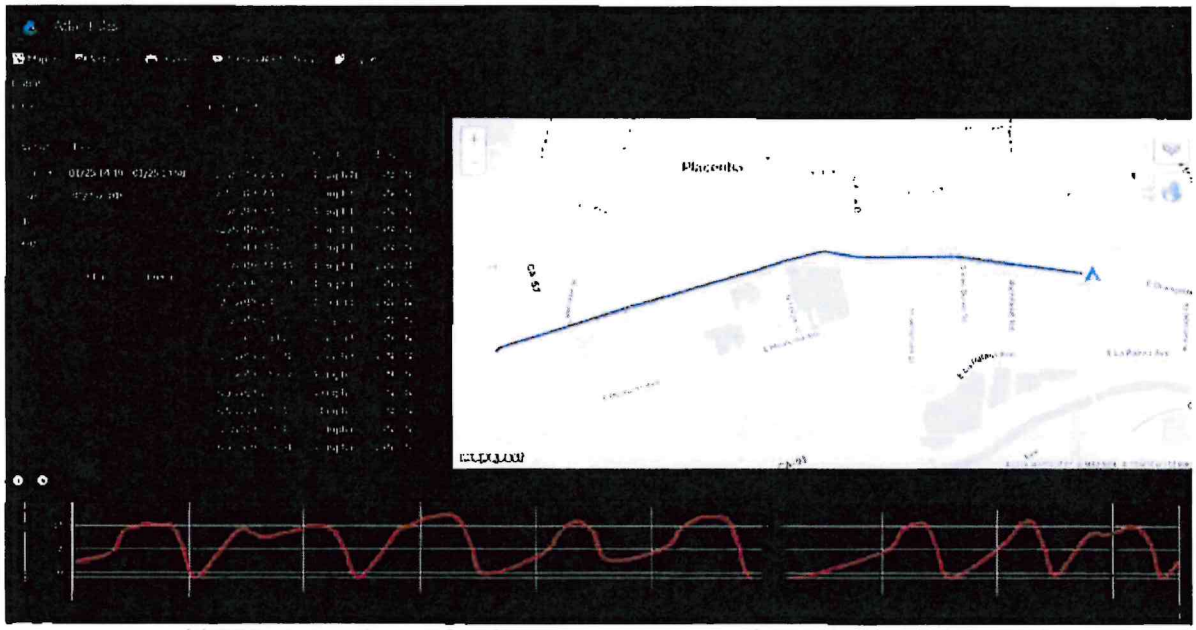
Lynch EMS has a proven history of response time compliance, which exceeds the requirements set forth by Orange County EMS as a licensed IFT-ALS service provider. Our paramedic fleet ran 5,644 IFT-ALS transports in 2018. *OCEMS Policy #777.00* requires IFT-ALS service providers to respond to service requests within 30 minutes. Our average response time for the 2018 calendar year – which is submitted to OCEMS monthly and is monitored by their CQI Liaison – was under 25 minutes (16% faster than required by policy). Our monthly response time compliance was 100% for both 2017 and 2018. We saw an 8% increase in total call volume (426 more transports) in 2018, and we were successful in maintaining full compliance.

Response time compliance requirements for IFT-ALS service are longer than the response times required by 9-1-1 service. IFT-ALS service requests are for patients already under the care of medical professionals and are not restricted by city boundaries. We acknowledge and understand the need for faster responses for 9-1-1 calls and as we have shown above, our Code 3 response times to unscheduled emergent transports are excellent. In fact, in 2018 our ALS average response time for Code 3 service requests was nearly 50% faster than is required by policy. We are confident that we will achieve a 90% or better response time compliance based on

the fact that our service area will be much smaller, will be covered by ALS units posted within the City of Placentia 24-hours a day, and that the area covered by each ALS unit is significantly smaller than what is covered by our IFT-ALS paramedics.

Our ALS fleet currently covers the entire geographical area of Orange County (over 900 square miles). During peak volume hours, each ALS unit may cover over 150 square miles of service area. We ensure sufficient area coverage using ALS response units managed by our Communications Center using a System Status Management deployment pattern.

The City of Placentia, by contrast, contains a service area of 6.6 square miles. Lynch EMS will dedicate two (2) ALS units for 9-1-1 response, so each ALS unit would be responsible for covering only 3.3 square miles – *an area nearly 50 times smaller than each ALS unit currently covers.* We have recently performed a series of time trials throughout the City. We have averaged between nine and ten minutes to cross Placentia at its widest point while driving Code 2, without lights and sirens. The following screenshot from our GPS tracking system illustrates the route taken during one of these time trials across City limits:



**GPS screenshot: Blue line represents route driven by Lynch EMS.

Our operations staff works closely with the Communications Center to ensure that our crews respond to calls for service quickly. Many members of the Lynch EMS team have experience working in and managing a 9-1-1 response system. Lynch EMS paramedic field

crews assigned to work in the City of Placentia will be selected from among our staff members who have previous or concurrent experience responding to 9-1-1 calls in surrounding counties. This experience has proven to enhance their capabilities when responding to calls within the Orange County system.

Our Communications Supervisor has been instrumental in overseeing the Communications Department from the inception of our ALS program. She is responsible for maintaining proper call intake processes, as well as assigned and unit response time standards. She maintains certification as an Emergency Medical Dispatcher and Emergency Telecommunications Instructor. She also has previous work experience as a Dispatcher with the Riverside County Fire Department.

Our Paramedic Supervisor has been with Lynch EMS since just after the start of the ALS Program. He oversees the daily and long-term success and growth of IFT-ALS in the County. He takes personal responsibility for the hiring, initial and ongoing training, scheduling and deployment of all Lynch EMS paramedics. He is also one of the many Lynch EMS paramedics who has concurrent 9-1-1 field experience outside the County.

Our Director of Operations has nearly ten years of experience working in a 9-1-1 BLS ambulance setting as a field EMT, Dispatcher and Manager. He was a central figure in maintaining on-time compliance, deficiency identification, and timely reporting to contract administrators. He is a dedicated leader and has been centrally involved in nearly every major operational improvement our organization has undertaken, including the development of the first IFT-ALS service provider pilot program in Orange County. He will work closely with all Lynch EMS staff to ensure that every component of the contract meets or exceeds the expectations of the City of Placentia.

We will deploy two twenty-four hour ALS units each staffed with two paramedics. They will be responding to calls for service from the two City fire stations. Lynch EMS headquarters is located approximately seven hundred feet from the City limit of Placentia. This building will effectively serve as a third station to respond from at periods of high call volume. Lynch EMS brings the added benefit of deploying a fleet of IFT-ALS units daily. These units are not committed to coverage of any other City or County contract. This gives us the unique ability to supplement the units dedicated to the City of Placentia without pulling resources dedicated to 9-1-

l coverage of another area should the need arise.

Our paramedic personnel are familiar with the geographical response area of Orange County. They have experience transporting patients from every city in the County, and to every Emergency Receiving Center in the County.

Response Time Compliance Reporting

We will provide the City with monthly and quarterly reports showing our response time compliance for both of the response time performance phases (Turnout Time Intervals and Response Time Intervals) within 10 days of the end of each month and within 10 days of the end of each quarter in both an excel format and a PDF report as requested by the City. As noted elsewhere in this proposal, Lynch EMS submits monthly and quarterly reports to several agencies including the Emergency Medical Services Agencies governing Orange County, LA County, Riverside, and the Inland Counties. We are competent and familiar with regular reporting requirements and will submit all reports in a timely fashion.

Reporting Deficiencies

Lynch EMS is confident that our ongoing experience in report submission will ensure that we do not fall deficient in our monthly and quarterly reports. We acknowledge the need for timely, complete, and accurate reports, and we acknowledge the penalty of $100 dollars per day, which would be assessed for timely reporting deficiencies.

Response Time Compliance Monitoring and Management

We acknowledge and understand the three levels of response time performance non-compliance set forth in the City's RFP as well as the current processes for each of these three levels of non-compliance.

We acknowledge that if in any quarter we fail to meet the minimum standards set forth by the City of Placentia's RFP for one or more of each of the two phases, we will be deemed to have a response time deficiency.

We acknowledge that if in any two quarters, within a 12-month period, we fail to meet the minimum standards set forth by the City of Placentia's RFP for one or more of each of the two phases, we will be deemed to have been in response time breach.

We acknowledge that if in any three quarters, within a 12-month period or if in more than four quarters within the five-year contract term, we fail to meet the minimum standards set forth by the City of Placentia's RFP for one or more of each of the two phases, we will be deemed to be in response time default.

Lynch EMS is confident that we will meet all response time performance requirements as the City's 9-1-1 ALS Service Provider and we have detailed our plan to do so above. However, we also understand and acknowledge the requirements and penalties set forth in the RFP should we be found deficient, or in breach, or in default of the City's expected response time performance standards.

Response Time Non-Compliance Cure Processes

Findings of Response Time Performance Deficiency

We acknowledge that should we be deemed to have a response time deficiency as defined above, we will be required to submit a corrective action plan ("CAP") detailing the reasons for the deficiency, our plan to obtain full compliance, and our estimated timeline for obtaining full compliance - to the City within 10 days' notice by the City of said deficiency and that the CAP will be reviewed by the City within 10 days of receipt. We understand that the City will either approve or reject the CAP and that, should the CAP be rejected, we will be required to submit a revised CAP within 10 days thereafter containing additional corrective actions according to written directive of the City which will be reviewed by the City within 10 days. If the revised CAP is rejected, we understand that we will be found to be in response time performance breach.

Findings of Response Time Performance Breach

We acknowledge that should we be found to have a response time breach, that we can be fined a penalty of $5,000.00 and that we will be required to submit a CAP - detailing the reasons for the deficiencies which resulted in the breach finding, our plan to obtain full compliance, and our estimated timeline for obtaining full compliance - to the City within 10 days' notice by the City of said breach and that the CAP will be reviewed by the City within 10 days of receipt. We understand that the City will either approve or reject the CAP and that, should the CAP be rejected, we will be required to submit a revised CAP within 10 days

thereafter containing additional corrective actions according to written directive of the City which will be reviewed by the City within 10 days. If the revised CAP is rejected, we understand that we will be found to be in response time performance default.

Findings of Response Time Performance Default

We understand that should we be found to be in response time default, that we will be required to submit a CAP - detailing the reasons for the deficiencies which resulted in the finding of a response time default, our plan to obtain full compliance, and our estimated timeline for obtaining full compliance - to the City within 10 days' notice by the City of said default and that the CAP will be reviewed by the City within 10 days of receipt. We acknowledge that any approval of a CAP submitted under a response time default may be provisional and solely for maintaining service continuity during the selection and transfer of services to an alternate service provider. We also acknowledge that in the case of a finding of default, we can be fined a response time penalty of $25,000.00 and that the City Administrator will perform a review of our service and will determine whether there is a need to recommend to the City Council that they initiate the process to terminate our Service Provider agreement for cause, to invoke the performance guarantee provision, and to secure a replacement Service provider to assume services on an emergency basis as may be needed.

18. PATIENT CARE REPORTING AND DATA SUBMISSION

- *Indicate Proposer's acknowledgement of Exhibit A. Section 9 herein.*
- *Describe Proposer's operational plan and commitment to comply with the requirements of this section for each item topic listed.*
- *Indicate any additional proposed enhancements related to this provision.*

We acknowledge Exhibit A. Section 9 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

Since 2013, Lynch EMS has utilized the Orange County EMS electronic patient care reporting ("ePCR") software platform OC-MEDS Hub. The current version is compliant with NEMSIS v3.4 format standards and *Orange County EMS Policy #300.30 OC-MEDS – EMS Provider Patient Care Reporting.*

As part of our Continuous Quality Improvement (CQI) plan, Lynch EMS tracks our compliance with all required documentation elements pursuant to the requirements set forth in *Orange County EMS Policy #300.10 OCMEDS – Documentation Standards*. See the following section, *Section 19 Continuous Quality Improvement Plan*, for more information.

As a current user of OC-MEDS Hub, Lynch EMS meets and complies with the requirements of *Orange County EMS Policy #300.32 OC-MEDS · EMS Provider Data Submission Process* and *Orange County EMS Policy #300.20 OC-MEDS – System Management and Support.*



19. CONTINUOUS QUALITY IMPROVEMENT PLAN

- *Indicate Proposer's acknowledgement of Exhibit A. Section 10 herein.*
- *Describe Proposer's operational plan design to comply with the requirements of this section.*
- *Indicate any additional proposed enhancements related to this provision.*

We acknowledge Exhibit A. Section 10 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

Lynch EMS has developed and maintains a comprehensive plan for Continuous Quality Improvement (CQI) for our entire operation that has been approved as a requirement for licensure by the local EMS agencies of each county we operate in (See *Attachment 8* in *Binder 2*). Specific to our licensure as an IFT-ALS provider in Orange County, Orange County EMS (OCEMS) reviews and approves our CQI Plan on an annual basis, ensuring it meets the requirements set forth in County policy. In order to ensure that the CQI Plan reflects the current state of the company's CQI activities, the CQI Plan is reviewed and updated by the CQI Committee on an annual basis.

As the CQI process is an integral part of nearly every process at Lynch EMS, CQI principles are applied to areas including but not limited to patient care, safety, resource management, internal and external complaints, commendations, and more. We recognize that quality improvement *itself* requires continuous and ongoing monitoring and improvement. For this reason, the leadership team at Lynch EMS maintains a CQI committee which meets Quarterly to discuss the efficacy of our current quality improvement initiatives, review Key Performance Indicators (KPI), determine the presence of patterns or trends, and develop strategies for improvement when necessary.

Our current CQI Plan lists these roles and responsibilities of our CQI Committee:

1. Provide oversight to keep program in alignment with established goals.
2. Audit and update the Lynch EMS QI Plan annually or more frequently as needed.
3. Review CQI program findings quarterly or more frequently as needed.
4. Identify areas of needed improvement and maintenance of competency.
5. Review sentinel and near-miss events and develop plans to prevent reoccurrence.

6. The CQI Coordinator shall maintain open communications with LEMSAs and other local providers for the development of improvement plans.
7. Maintain open communications with RNs2Go and any other third-party contractors.
8. Create and supervise Quality Task Forces as needed.
9. Participate in meetings and presentations of state and local EMS system information for peer review with local designated advisory groups and other authorized constituents.
10. Participate in LEMSA EQIP programs, including making available mutually agreed upon relevant records for program monitoring and evaluation at county and state level.

The CQI Committee is comprised of the following representatives:

- Chief Executive Officer
- Director of Support
- Facilities and Fleet
- Medical Director
- Scheduling Manager
- CQI Coordinator
- Dispatch Supervisor
- IFT-ALS Coordinator
- Paramedic Representative
- Director of Operations
- EMT Representative
- Operations Manager
- Paramedic Supervisor

In addition to a review of the past quarter's KPI data, each CQI committee meeting also includes a discussion of every KPI to determine whether it is still a useful indicator. When a KPI consistently meets or exceeds the desired benchmarks, it may be removed as a focus point so our team can put its efforts into a new action item that needs attention. New KPI may also be proposed during CQI committee meetings based on operational changes, participation in pilot programs, changes to County policy, or in other cases when the need for a new indicator has been identified.

At times, the CQI Committee will decide to form a small workgroup, called a Quality Task Force (QTF), to formulate a solution to a specific improvement initiative. These workgroups allow active participation from non-management employees in our quality improvement activities. The QTF may be comprised of personnel of the CQI Committee, any employee who has skills or knowledge useful to the topic, or may include consultants or experts from external agencies as needed. Each QTF is assigned one specific project and is disbanded by the CQI Committee upon completion of the project. A member of the CQI Committee who oversees the communication between the QTF and the CQI Committee chairs each QTF team.

avoid unnecessary trips to the ER, which often result in a loss of hospice coverage. This program allows us to provide hospice patients with relief and provide their families with reassurance while maintaining the patient's hospice status. The program has reduced the stress on patients and families who are going through a challenging time in their life. We are passionate about developing innovative solutions to the complex challenges that face the EMS transport community, and we have shown that our leadership and EMS providers are forward thinking, enthusiastic, and competent in developing and implementing pilot and research programs. We will work with the City of Placentia to address the unique needs of its residents and emergency response personnel.

We have identified two future pilot programs that we will pursue as they become available: The Emergency Triage, Treat, and Transport (ET3) Model, which would allow for alternate destination and billing options for 9-1-1 callers who do not truly need care in an Emergency Room. This project would ideally result in a reduction of costs for both Lynch EMS and the City of Placentia, and we will work with the City to determine whether this project would be of mutual benefit. The other project, which is currently underway in Orange County, is the Health Information Exchange pilot. This government-funded project provides two-way electronic communication interface between EMS patient data and acute care hospitals. The shared information serves to provide enhanced continuity of care for patients and provides a wealth of data to be used for CQI and training purposes. We have submitted a formal letter of interest to the OCEMS HIE program manager, Laurent Repass. The project is currently only open to 9-1-1 service providers, and following contract award, we will submit another letter of interest to apply for this pilot project. We are looking to pilot this project for our IFT-ALS program as well.

Lynch EMS has become an organization that recognizes the value of continuously improving our organization through careful data collection and reporting, planning, and utilizing the unique talents of each of our team members to respond to the constant changes within the EMS community. We look forward to collaborating with the City of Placentia to develop new and innovative strategies for improvement during our contract period serving as your 9-1-1 ALS service provider.

20. CLINICAL AND OPERATIONAL BENCHMARKING

- *Indicate Proposer's acknowledgement of Exhibit A. Section 11 herein.*
- *Describe Proposer's operational plan and commitment to comply with the requirements of this section for each item topic listed.*
- *Indicate any additional proposed enhancements related to this provision.*
- *Demonstration of the ability to generate outcomes/clinical process of care reports that are compliant with the quality measures contemplated for reporting.*

We acknowledge Exhibit A. Section 11 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

Our organization is dedicated to carefully tracking both clinical and non-clinical Key Performance Indicators (KPI) which are relevant and useful for the Continuous Quality Improvement (CQI) process at Lynch EMS. We currently measure process-oriented and outcome-oriented indicators which have been instrumental in improving and maintaining a high standard of efficiency, patient care, and safety.

These indicators are developed by our CQI committee and are reflective of the careful attention each member of our leadership team gives to reviewing performance, documentation, and employee health, safety, and satisfaction. We have seen significant positive changes in the organization as a result of this process, and we are confident that our team will provide the same attention to the 9-1-1 ALS program in the City of Placentia. As quality improvement and operational benchmarking are continuous processes, additional KPIs may be added annually or sooner as dictated by observed need, regulatory requirements, and changes in operational procedures.

Lynch EMS currently creates and maintains all data required to conduct our KPI benchmarking process and provides regular reports to Orange County and Los Angeles EMS that consistently meet or exceed the standards required by policy. We will provide similar reports to the City of Placentia that are tailored to its specific needs and that are developed in conjunction with the City's EMS leadership.

Outlined below is a list of our current KPI followed by a list of KPI we have developed to address the specific needs of a 9-1-1 response service for the City of Placentia. As noted

elsewhere in this proposal, our leadership team has significant experience in the 9-1-1 EMS industry, and these indicators were developed using that experience as a tool to guide our process. In order to keep this section concise, we have simply listed our current KPIs and have expanded a detailed explanation only for the proposed 9-1-1 ALS KPIs related to this new service contract. Each of our current KPIs is reviewed in a similar manner to what is listed in the detailed view.

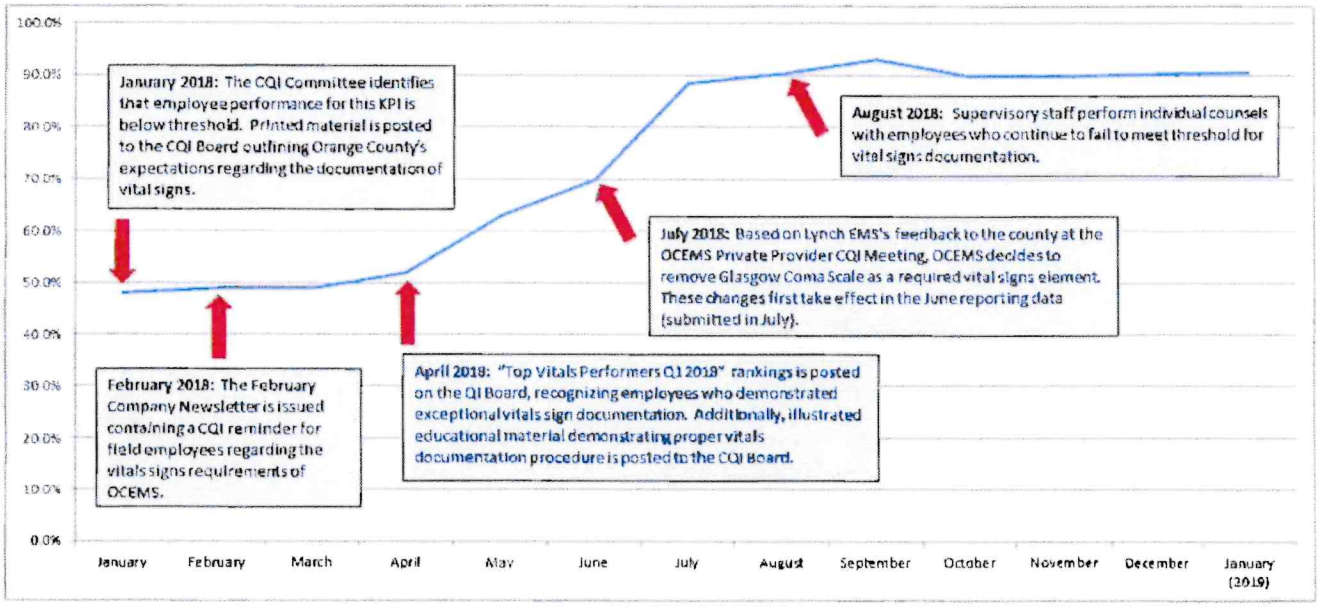
2019 Lynch EMS Key Performance Indicators

(Current Lynch EMS KPIs)

Indicator Name	Indicator Code	ALS/ BLS	Frequency of Reporting	Requesting Agency
EMT Turnover Rate	LYN-01	BLS	Quarterly	Lynch EMS
Daily Vehicle Checklists	LYN-02	Both	Quarterly	Lynch EMS
Gurney Maintenance	LYN-03	Both	Quarterly	Lynch EMS
Pain Assessment and Documentation	LYN-04	Both	Monthly	Lynch EMS
Cardiac Monitor Use and Documentation	LYN-05	ALS	Monthly	Lynch EMS
Pulse Oximetry Use and Documentation	LYN-06	ALS	Monthly	Lynch EMS
Critical IV Use and Documentation	LYN-07	ALS	Monthly	Lynch EMS
Code 3 Upgrades	LYN-08	ALS	Monthly	Lynch EMS
PCR Data Quality Assessment - Assessment	LYN-09	Both	Monthly	Lynch EMS
PCR Data Quality Assessment - Situation	LYN-10	Both	Monthly	Lynch EMS
PCR Data Quality Assessment - Times	LYN-11	Both	Monthly	Lynch EMS
PCR Data Quality Assessment - Response	LYN-12	Both	Monthly	Lynch EMS
PCR Data Quality Assessment - Destination Name and Code	LYN-13	Both	Monthly	Lynch EMS
PCR Data Quality Assessment - Posting Time	LYN-14	Both	Monthly	Lynch EMS
PCR Data Quality Assessment - Patient Volume Verification	LYN-15	Both	Monthly	Lynch EMS
Two Sets of Vital Signs	OC-2	BLS	Quarterly	Orange County
Pain Interventions	OC-3	BLS	Quarterly	Orange County
Ambulance Patient Offload Time	LA-03	Both	Monthly	Los Angeles County
Transfer of Care Vital Signs	LA-04	BLS	Monthly	Los Angeles County
Hospice On Time Performance	LA-05	Both	Quarterly	Los Angeles County

Percent of BLS Transports That Obtained At Least Two Sets of Vital Signs Prior to Transfer of Care (2018)

January	February	March	April	May	June	July	August	September	October	November	December	January (2019)
48.0%	49.0%	49.0%	52.0%	63.0%	70.0%	88.6%	90.3%	93.2%	89.9%	90.1%	90.4%	90.7%



The graph above shows that our efforts to improve a benchmark, which was below our standard, were effective. We saw a 22% increase towards our goal threshold using interventions decided upon by the CQI Committee. We also saw a somewhat artificial increase towards our goal when OCEMS removed one of the requirements for this indicator. However, we were able to realize a significant improvement before the indicator's requirements changed, and the change was due in large part to our voluntary participation in the OCEMS Private Provider CQI Workgroup that meets quarterly and we will continue to attend.

The chart on the next few pages contains 10 Key Performance Indicators we propose to add to our benchmarking process. We have researched indicators that are widely used by large 9-1-1 ALS service providers across the country and have developed these as a tentative list to tailor our CQI process to meet the needs and respond to the challenges of the 9-1-1 system. We look forward to working with the City of Placentia to modify, remove, or add indicators as needed for the specific population we intend to serve.

Proposed Lynch EMS 9-1-1 ALS Key Performance Indicators

Clinical KPI	
1. Scene and Prehospital Time for STEMI, Stroke, and Trauma	
Definitions	*Scene:* Time from on-scene arrival to beginning of transport to specialty receiving center averaged monthly. *Pre-Hospital:* Time from call received to arrival at specialty receiving center averaged monthly.
Relevance	All patients requiring specialty receiving center interventions have one thing in common: The faster they arrive at destination, the better their outcome.
Goal	Scene and Prehospital average times for these patients which are shorter than for patients not requiring specialty services.
Data Source	RescueNet Computer Aided Dispatch (CAD).
2. Cardiac Arrest ROSC Rate After Defibrillation	
Definitions	Percentage of cardiac arrest patients who, prior to transfer of care at receiving facility, have return of spontaneous circulation (ROSC) after defibrillation.
Relevance	ROSC rates are currently used as an indicator of high quality CPR and ACLS delivery nationwide and provide a quantitative benchmark for assessing the efficacy of these interventions.
Goal	ROSC rates above the Countywide average.
Data Source	Electronic Patient Care Reports (ePCR) and OCEMS system data.
3. Advanced Airway Placement Success Rate	
Definitions	Ratio of calls (as a percentage) where an advanced airway (endotracheal tube or laryngeal mask airway) was attempted at least once and calls where an advanced airway was successfully placed.
Relevance	Advanced airway placement is a high-risk, low-frequency skill and is a critical contributing factor to patient survival when the airway is compromised.
Goal	100% of calls where an advanced airway is attempted are successful in placement.
Data Source	ePCR data; 100% chart review of all attempted advanced airways.

4. Base Hospital (BH) Contact	
Definitions	Percentage of calls requiring BH contact per OCEMS policy where BH contact was made by the paramedic team.
Relevance	Lynch EMS paramedics do not currently make BH contact and it is important to track their compliance in this area as it is specific to 9-1-1 responses.
Goal	BH contact is made by paramedic team for 100% of calls requiring BH contact per OCEMS policy or there is reasonable documentation as to why BH contact was not possible.
Data Source	Retrospective chart review: 100% complete review for all patients transported to a specialty receiving center or whose primary impression, vital signs, or recorded interventions indicate the need for BH contact (Chart review is currently done by a former OC MICN).
5. Standing Orders, Policies, and Procedures	
Definitions	Percentage of reviewed ePCRs with documentation showing compliance with all OCEMS standing orders, policies, and field procedures which apply to the patient being treated.
Relevance	Reviewing patient care documentation for deficiencies in these areas serves several purposes by identifying trends in care delivery which will serve as a guide for implementing system changes when appropriate, and to identify individuals who may need supplementary training or education to provide the best possible care to each patient we treat.
Goal	100% of reviewed ePCRs document compliance with all applicable OCEMS standing orders, policies, and field procedures.
Data Source	ePCR data from retrospective chart review.
Response Time Performance KPI	
6. Monthly Response Time Performance by Call Phase	
Definitions	*9-1-1 ALS Turnout Time Intervals:* Average monthly time in minutes between EMS call assignment and initiation of response. *9-1-1- ALS Unit Response Time Intervals:* Average monthly time in minutes from EMS call received to arrival on-scene.
Relevance	Response time call phase review and reporting is required for compliance with both OCEMS and as a requisite of Lynch EMS's contract with the City of Placentia. Rapid turnout times and scene arrival times are essential to providing the public with high quality 9-1-1 medical response.
Goal	90th percentile turnout time intervals shorter than 1.9 minutes and 90th percentile total response times shorter than 7.9 minutes.
Data Source	RescueNet Computer Aided Dispatch (CAD) with integrated GPS vehicle tracking.

7. Late Call Analysis	
Definitions	Root cause analysis for any total response time interval greater than 8 minutes.
Relevance	Response time intervals greater than 8 minutes fall outside the 90th percentile range requested by the City of Placentia and a root cause analysis may reveal the opportunity for operational modifications to prevent recurrent late responses.
Goal	100% of response time intervals greater than 8 minutes receive root cause analysis revealing factors within our organization's control which may be modified to prevent future late calls.
Data Source	RescueNet Computer Aided Dispatch (CAD) with integrated GPS vehicle tracking.
8. Mutual Aid Ratio Analysis	
Definitions	Comparison of the number of mutual aid responses provided by Lynch EMS to other agencies and the number of mutual aid responses provided to Lynch EMS from other agencies.
Relevance	Balanced mutual aid responses prevent our ALS units from being disproportionately called for service outside our contracted service area and prevent other agencies from receiving disproportionate calls for service into our contracted service area. For both parties, an imbalance may contribute to longer average response times.
Goal	1 to 1 ratio of mutual aid provided by Lynch EMS and mutual aid provided to Lynch EMS
Data Source	Internal data collected by Lynch EMS; data from by mutual aid partners.
Customer Satisfaction KPI	
9. Core Values	
Definitions	Percentage of customer service surveys selecting "yes" to the question: "Did the paramedics act in a professional and compassionate manner?"
Relevance	Lynch EMS Core Values reflect our concern for our customers as people, not only as patients. These values are especially important when providing service to patients dialing 9-1-1 who may be ill or injured.
Goal	100% of surveys answer "yes" (if the question is answered at all).
Data Source	Customer satisfaction surveys

10. Improvement of Symptoms	
Definitions	Percentage of customer service surveys selecting "yes" to the question: **If you were in pain, discomfort, or had difficulty breathing**: "Did you feel less pain, discomfort, or difficulty breathing after the paramedics treated you?"
Relevance	Pain, discomfort, and difficulty breathing can and should be treated by paramedics when appropriate. In most cases, patients should feel some relief before arriving to the hospital.
Goal	90% of surveys answer "yes". Not all discomfort can be treated under standing orders (such as chronic back pain) so 100% is not realistic.
Data Source	Customer satisfaction surveys

This list on the next page is what we used to create the detailed indicators above and is based on indicators that our research has shown to be useful by other providers of 9-1-1 ALS service. In order to keep data relevant and useful, we combined several of the indicators into a single KPI above, although we will track and trend the items below regardless of whether it is listed as an official KPI. It is also worth noting the size of our organization compared with the relatively low frequency of injuries and collisions we experience. This allows us to address each injury or collision on a case-by-case basis and perform a full root cause analysis. Thus, they are not listed as KPIs although we do keep records of each incident and our Safety Officer tracks any common factors that would suggest a trend. (See *Section 15 "Personnel Standards"* for a description of our Injury and Illness Prevention Program for further detail).



9-1-1 ALS Key Performance Indicators
(Descriptions of indicators provided on the next page)

Indicator Name	ALS/BLS/911	Indicator Code	Frequency of Reporting
911 Call Volume	911	PL-01	Quarterly
Turnout Time	911	PL-02	Monthly
Response Time	911	PL-03	Monthly
Scene Time	911	PL-04	Monthly
Transport Duration	911	PL-05	Monthly
Cardiac Arrest Call Received to Defibrillation	911	PL-06	Monthly
Cardiac Arrest Arrival on Scene to Defibrillation	911	PL-07	Monthly
Stroke Total Call Time	911	PL-08	Monthly
Scene Location	911	PL-09	Quarterly
Specialty Center Utilization by Type	911	PL-10	Quarterly
Transport Mode	911	PL-11	Quarterly
Response Type	911	PL-12	Quarterly
Chief Complaint	911	PL-13	Monthly
Cardiac Arrest Disposition	911	PL-14	Monthly
ETT Success Rate	911	PL-15	Monthly
ETCO2 Utilization	911	PL-16	Monthly
Mutual Aid Requests	911	PL-17	Quarterly
Extrication Using Fire Service	911	PL-18	Quarterly
Police Utilization	911	PL-19	Quarterly

Indicator Name	Description
911 Call Volume	Measures the quarterly volume of 911 calls received requesting emergency medical services.
Turnout Time	Measures time between when a call is received by an assigned unit and when that unit begins moving toward the scene.
Response Time	Measures time between when a responding unit begins moving toward the scene and when that unit arrives at the scene.
Scene Time	Measures time a responding unit spends on scene.
Transport Duration	Measures the time between when a transporting unit leaves scene and when that unit arrives at destination.
Call Received to Defibrillation	Measures the time between when a 911 call was received for a cardiac arrest and when the first shock was delivered to the patient.
On Scene to Defibrillation	Measures the time between arrival on scene for a cardiac arrest patient and when the first shock was delivered.
Stroke Total Call Time	Measures the time between when a 911 call was received for a stroke and when the patient arrived at destination.
Scene Location	Records the type of scene responded to (private residence, assisted living, urgent care, etc.).
Specialty Center Utilization	Records the type of specialty centers (Emergency, Stroke/Neurology, Cardiovascular, or Trauma) by transport destination.
Transport Mode	Records transport mode (Code 3 vs Code 2) from scene to destination.
Response Type	Records the volume of 911 requests, arrivals, and transports performed, and analyzes the ratios between them.
Chief Complaint	Records the chief complaint of each patient contact.
Cardiac Arrest Disposition	Analyses the patient disposition upon arrival at destination for transports involving cardiac arrests.
ETT Success Rate	Analyzes the success rate of endotracheal intubation attempts.
ETCO2 Utilization	Analyzes the percent of patient contacts for which end-tidal CO2 waveform capnography is performed.
Mutual Aid Requests	Records the volume of mutual aid requests received by Lynch EMS by other EMS agencies.
Extrication using Fire Service	Records the volume of requests by Lynch EMS fire suppression service for extrication services.
Police Utilization	Records the volume of requests by Lynch EMS to Placentia Linda Police Department for assistance.

21. CLINICAL LEVELS AND STAFFING REQUIREMENTS

- *Indicate Proposer's acknowledgement of Exhibit A. Section 12 herein.*
- *Describe Proposer's operational plan design to comply with the requirements of this section.*
- *Indicate any additional proposed enhancements related to this provision.*

We acknowledge Exhibit A. Section 12 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

As described in *Section 2 Proposer's EMS Qualifications,* page 9 of this proposal, Lynch EMS's proposed 9-1-1 ALS units will meet all requirements set forth in *Orange County EMS Policy #700.00* prior to the beginning of the contract service date. Any deficient items that require attention prior to beginning of the contract are outlined in *Section 2* of this proposal. Our current ALS fleet meets all requirements for IFT-ALS service in accordance with *OCEMS Policy #777.00* and we will make modifications as described in the above referenced sections to comply with OCEMS Policies governing EMT-P licensure and ALS Unit Minimum Inventory.

At the outset of the contract, Lynch EMS will be utilizing ambulances staffed with two paramedics to respond to 9-1-1 ALS calls in the City of Placentia. If during the contract period Lynch EMS has determined that utilizing a Paramedic Assessment Unit (PAU) operational setup will bring additional benefit to the delivery of care to the citizens of Placentia, Lynch EMS leadership will meet with City of Placentia representatives to discuss implementing this model. This change would solely be based on performance driven data and would be made with the involvement of the City of Placentia and the OCEMS Medical Director.



22. WORK SCHEDULES AND HUMAN RESOURCES PRACTICES

- *Indicate Proposer's acknowledgement of Exhibit A. Section 13 herein.*
- *Describe Proposer's operational plan design to comply with the requirements of this section. Include proposed work schedules intended to be employed under a resultant agreement.*
- *Indicate any additional proposed enhancements related to this provision.*

We acknowledge Exhibit A. Section 13 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

We recognize the need to utilize work schedules that both minimize provider fatigue and ensure appropriate service coverage for the people of the City of Placentia. To accomplish this, Lynch EMS intends to utilize 24-hour shifts in a modified Kelly schedule following this format: 1 day on, 1 day off, 1 day on, 2 days off, 1 day on, 1 day off, 1 day on, 4 days off, and repeated throughout the year. Each shift works an average of ten 24-hour workdays per month. There are three "shifts": Shift A, Shift B, and Shift C that employees would be assigned to at each station. Each shift works two 24-hour workdays per week and three 24-hour workdays every five weeks. This shift schedule will require twelve full-time paramedics to staff shifts A, B, and C for each station. The following page shows an example of this work schedule as it would look in the year 2020.

With this schedule, employees would not be scheduled for shifts longer than 24 hours. Policies will allow employees to work up to 48 hours on a very limited basis and only with supervisor approval. The intent of the policies will be to ensure 24-hour coverage of the City of Placentia but also to significantly limit the ability for employees to work extended shifts that increase the negative impact of fatigue on personnel and the safety of the community. To help decrease or eliminate the need for extended shift lengths past 24 hours, we will maintain a platoon of reserve employees trained to the same standards as those assigned to the 9-1-1 ALS positions. The reserve employees will be utilized to cover absences or time-off requests. Lynch EMS will utilize our ongoing CQI process to evaluate the performance of employees on 24-hour shifts and will adjust work schedules as appropriate.

An additional benefit of the schedule described above compared to other Kelly formats is that every few weeks, employees will have four consecutive days off. This allows additional time

for paramedics to balance work and life, and to recover from the demands of 9-1-1 response.

LYNCH EMS

City of Placentia
9-1-1 ALS Work Schedule

2020

"A" Shift "B" Shift "C" Shift

JANUARY

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

23. REGULAR REPORTING AND BILLING REQUIREMENTS TO THE CITY

- *Indicate Proposer's acknowledgement of Exhibit A. Section 15 herein.*
- *Describe Proposer's operational plan and commitment to comply with the requirements of this section for each item topic listed.*
- *Indicate any additional proposed enhancements related to this provision.*

We acknowledge Exhibit A. Section 15 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

We agree to establish a system for tracking and reporting all EMS service activities to the City of Placentia's City Administrator in a monthly report. This report will include a breakdown by category of all ALS services with ambulance transport, ALS services without ambulance transport, BLS services with ambulance transport, and BLS services without ambulance transport. This report will also include any coverage or response time issues, mutual aid responses, other emergency-related incidents, and community support activities.

Additionally, Lynch EMS will provide an annual report of all EMS activities to the City Administrator. This report will be a detailed summary of our activities and all statistical data broken down by category for the previous year. Included will be any challenges and issues addressed during that time or that remained unresolved. We agree to provide a detailed report of all billings to the City Finance Director.

Lynch EMS utilizes Zoll's RescueNet Dispatch and Billing Software. When awarded the contract, Lynch EMS will maintain "call types" in this program to identify all requests for service associated with this contract. Within this software is Zoll's RescueNet Reporting. This allows for accurate reporting of any data the City will require. This includes, but is not limited to, response types, response times, time on task, ALS transport, BLS transport, and cancelled requests. Lynch EMS with be able to track and report to the city Unit Hour Utilization, peak demand times, as well as heat maps of call volume for better resource deployment.

RescueNet is also an integrated billing program. Lynch EMS will be able to provide to the City accurate and detailed reports on all billing activity associated with the execution of this contract. This includes any pass through from the BLS provider for ALS assessment charges, ALS supply charges, subscription plan fees, first responder fees, or City subsidy if they apply.

These reports will be subject to regular internal audit by the Lynch EMS Compliance Committee to ensure the accuracy of all information reported to the City Administrator and City Finance Director.

24. START-UP PLAN

- *Indicate Proposer's acknowledgement of Exhibit A. Section 16 herein.*
- *Describe Proposer's operational start-up plan to comply with the requirements of this section.*
- *Indicate any additional proposed enhancements related to this provision.*

We acknowledge Exhibit A. Section 16 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

As a longstanding, local EMS provider with strong business and community relationships built over the past 33 years, our local footprint and solid infrastructure ensure a rapid and risk-free transition to provide 9-1-1 ALS Services for the City of Placentia. Lynch EMS commits its dedicated and experienced team of industry leaders and EMS experts to manage the implementation and ongoing oversight of the City's 9-1-1 ALS Services. This leadership team upholds the highest standards of service, commitment, and excellence that are expected by Orange County EMS (OCEMS), the City of Placentia, and by Lynch EMS. Our leadership team is familiar with the Orange County EMS 9-1-1 System and is eager to work closely with the City and the current 9-1-1 ALS Service Provider to ensure a smooth transition into our assumption of this contract.

Contract and Licensure Milestones

Task	Timeline
Meet with City representatives to negotiate/finalize contract	Within 30 days of Notice of Award
Meet with City representatives to finalize timeframe for elements requiring City participation	Ongoing after finalized contract
OCEMS 9-1-1 ALS Provider Application	Within 30 days of Contract signing (3-6 months waiting period for OCEMS to approve)
Provide City with signed certification as required on page 63 of RFP	Within 30 days of Notice of Award
Provide City with Certificates of Insurance and Endorsements as required in RFP	Before Contract Services Begin

Upon notification of being awarded the contract, we will immediately initiate conversations with City officials to finalize the contract and verify timeframes for items that require involvement from City officials. Once the contract is finalized, we will begin the process for obtaining a 9-1-1 ALS Provider License through OCEMS. The required application and documentation will be submitted to the County within thirty days. In the letter provided as *Attachment 2* in *Binder 2* of our proposal, OCEMS has confirmed that this application will be processed within three to six months of receipt.

Vehicles and Equipment Milestones

Task	Timeline
Ambulance Purchasing	By January 1, 2020
Supply/ Equipment Purchasing	By January 1, 2020
Receipt of Equipment for Training Purposes	By May 1, 2020
Ambulances – Deployment Ready	By May 31, 2020

By January 1, 2020, we will purchase the two ambulances to be used during the contract period allowing six months to prepare them for service. This amount of time will allow us to complete required licensing of the ambulances to operate in the State of California and the County of Orange while allowing additional time to outfit the ambulances with appropriate communication equipment, GPS tracking, and City approved decal and labeling.

Required equipment will be purchased by January 1, 2020. This will allow time for receipt of the equipment and testing of the equipment as needed prior to training assigned personnel on any specialized equipment.

Facilities Milestones

Task	Timeline
Initiate a meeting with the current provider to discuss timelines and transition issues	By January 31, 2020
Facilities – Assess City Fire Stations and formulate plan for any identified action items to prepare them for operations	By March 31, 2020
Facilities – Finalize action items to ensure fire stations are ready for operations	By May 31, 2020

To ensure a smooth and seamless transition from the existing provider to us, we will start preparing a plan in early 2020 to prepare facilities prior to the July 1, 2020 start date. This will include visits to the existing fire stations to assess the best design for housing equipment and staff, and we hope to open a dialogue with the existing service provider regarding specific challenges and operational design success strategies should they choose to participate in the exchange of information. While we believe this would be in the best interests of the residents of the City of Placentia, we also recognize the potential for the existing service provider to decline such a dialogue, and we will ask representatives from the City who are familiar with the current operational design to provide us with any information that could enhance our transitional plans. If we are unable to access the fire station facilities prior to midnight on the contract start date, we will deploy a team of supervisors with all necessary equipment and supplies to arrive at the fire stations at midnight to stock the living quarters and supply areas overnight. We will also rely on our headquarters for additional resources as needed during the first few days of the contract period since it is located adjacent to the City limits.

Uniform and Vehicle Insignia Milestones

Task	Timeline
Meet with City representatives to finalize uniform patches / vehicle decals	Ongoing – Completed by January 1, 2020
Ordering of Uniforms	By April 30, 2020
Receipt of Uniforms	By May 31, 2020
Verification of Vehicle Insignia/Decals	By May 31, 2020

As we meet with City representatives after signing the contract, we will discuss the design of uniform patches and vehicle insignias. By January 1, 2020, we plan to have the design of both items finalized. This will allow us to submit the planned vehicle design with the purchase of the ambulances and allow time to get sample patches made prior to creation of uniforms. After uniform patches are confirmed and we have selected the personnel to work in the service area, we will order uniforms by April 30, 2020 allowing enough time to receive uniforms and fix any identified issues with them.

Personnel Milestones

Task	Timeline
Job Posting: 9-1-1 ALS Shift Lead	By January 1, 2020
Final Selection of 9-1-1 ALS Shift Leads	By February 29, 2020
Job Posting: 9-1-1 ALS Paramedic	By February 29, 2020
Final Selection of 9-1-1 ALS Paramedics	By April 30, 2020
Finalize Shift Schedules	By May 31, 2020
Orientation/Training 9-1-1 ALS Paramedics and Shift Leads	May – June 2020
Training – Communications Center	May – June 2020

By January 1, 2020, we will begin the process of selecting paramedics who will function as 9-1-1 ALS Shift Leads first. These positions will be filled first, by February 29, 2020, so that they can assist in the hiring of the 9-1-1 ALS paramedics they will be supervising. In addition, it allows time to prepare them to assist in the training of the 9-1-1 paramedics since the Shift Leads will have an important role in the training, development, and ongoing evaluation of the 9-1-1 ALS paramedics.

By February 29, 2020, we will begin the selection process for 9-1-1 ALS paramedics with final selection of these positions taking place by April 30, 2020. This timeframe allows enough time to finalize shift schedules by May 31, 2020, and schedule employees for required training that will start in the beginning of May 2020. We anticipate needing two months to complete all required training of ambulance personnel and communications center personnel in preparation for a July 1, 2020 contract start date.

25. INSURANCE AND INDEMNIFICATION REQUIREMENTS

- *Indicate Proposer's acknowledgement of Exhibit A. Section 17 herein.*
- *Describe Proposer's operational plan to comply with the requirements of this section*

We acknowledge Exhibit A. Section 16 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

Insurance Coverages

Upon contract award, Lynch EMS shall obtain, maintain, and keep in full force and effect during the life of the Agreement all of the minimum scope of insurance coverages listed in Exhibit F of the RFP. Our current insurance agency is admitted to do business in California, meets the rating requirements set forth in the RFP, and will be verified by the City prior to the execution of the Agreement.

Prior to execution of the Agreement, we will provide the City with Certificates of Insurance and all necessary endorsements to meet the requirements of this section, specifically the commercial general liability insurance policy and business automobile liability policy will contain or be endorsed to contain the provisions listed under "Endorsements" of Exhibit F which will be worded as worded in the same section. We will also file with the City a signed certification that will read in accordance with Exhibit F, page 63 of the RFP:

> "We are aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work"

Lynch EMS will also comply with Section 3800 of the Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance and, as noted above, will provide a Certificate of Insurance for the same.

Indemnification

Lynch EMS shall defend, indemnify and hold City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner which actually or allegedly arise out of or are incident to any

alleged acts, omissions, negligence or willful misconduct of Lynch EMS, its officials, officers, employees, agents, and subcontractors arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages and attorney's fees and other related costs and expenses except where caused by the active negligence, sole negligence, or willful misconduct of City its officials, officers, employees, volunteers and agents. Lynch EMS shall defend, at our own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against City, officials, officers, employees, volunteers and agents. Lynch EMS shall pay and satisfy any judgment, award or decree that may be rendered against City or its officials, officers, employees, volunteers and agents, in any such suit, action or other legal proceeding. Lynch EMS shall reimburse City and its officials, officers, employees, volunteers and/or agents, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Service Provider's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by City, its officials, officers, employees, volunteers and agents.

26. PROPOSAL REPRESENTATIONS

- *Indicate Proposer's acknowledgement of Exhibit A. Section 18 herein.*

Lynch EMS acknowledges Exhibit A. Section 18 in the City of Placentia Request for Proposals for 9-1-1 ALS Emergency Medical Services.

We acknowledge that this proposal will be retained and will be incorporated and referenced, and made a part of the final Agreement, except that in the case of any conflicting provisions, the provisions contained in the 9-1-1 ALS EMS Agreement shall prevail.

27. PROPOSER'S REFERENCES

- *Provide three references that are verifiable by the City on form titled as Exhibit G References.*

See *Exhibit G* of proposal.

28. PROPOSED OPERATING BUDGET

- *Provide a proposed operating budget that illustrates financial viability and incorporates each of the elements in Proposer's proposal which supports all aspects of the proposed operation including proposed revenue, service fees, subscription fees, City subsidy (if so proposed) and operational design costs.*

Exhibit H outlines the proposed operating budget by Lynch EMS. *Attachment 8* in *Binder 2* of our proposal has a detailed breakdown of the proposed budget in *Exhibit H.*

EXHIBIT B
PROPOSER'S PROPOSED EMS SERVICE FEES

1. EMS First-Responder Basic Life Support Response Fee:

   $ N/A

2. EMS First-Responder Advanced Life Support Responder Fee:

   $ N/A

   OR:

3. Proposed City annual subsidy amount:

   $ 1,035,281 - Average amount based on 5 year model (see exhibit H)

4. Paramedic Ambulance Accompaniment Fee:

   $ 387.35

5. EMS Disposable Supplies Fee:

   $ 33.91

6. Other EMS Fee(s) describe below:

   N/A

EXHIBIT C
DEBARMENT AND SUSPENSION CERTIFICATION

The Proposer, under penalty of perjury, certifies that, except as noted below, Proposer, its principal, and any named subservice provider:

1. Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;

2. Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;

3. Does not have a proposed debarment pending; and,

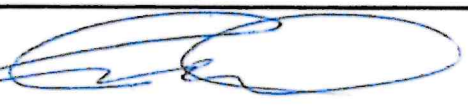
4. Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessary result in denial of award, but will be considered in determining Proposer responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Certification.

Proposer Name: Jacob Wagoner on behalf of Lynch EMS

Proposer Signature: 

Title: Operations Manager

Date: 2/25/2019

WELLS FARGO

Jurat Certificate California only

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Orange

Subscribed and sworn to (or affirmed) before me on this 19th

day of February, 2019, by Walter J. Lynch

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Place Seal Here

Signature Marilyn Rohm

MARILYN ROHM
COMM. #2206043
NOTARY PUBLIC - CALIFORNIA
ORANGE COUNTY
My Commission Expires 08/16/2021

Description of Attached Document

Type or Title of Document
Ex Parte Communication

Document Date
2/19/19

Number of Pages
86

Signer(s) Other Than Named Above
none

WALTER J LYNCH

WELLS FARGO

A customized summary of your visit

February 19, 2019

What's important to you?

Please visit Wells Fargo's 8 Rules of Thumb to Financial Health site to get started on your journey to better financial health
www.wellsfargo.com/financial-health/

- Manage

Convenient access when you need it:

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You can also talk to a banker at 1-800-869-3557 24 hours a day, 7 days a week

Thank you for being our customer

What we discussed with you today

Please refer to the Fee & Information Schedule for full details including all fees for each deposit product and service you selected today and to any disclosures you received for each credit product for which you applied. If you need a copy of these materials, please ask a banker.

Notary

Thank you for the opportunity to assist you today. Your notary service request has been completed.

Banker: MARILYN ROHM
Phone: 714/973-3850
Banker Email: marilyn.rohm@wellsfargo.com
Manager: MOISES YEO
Phone: 714/973-3850
Manager Email: moises.yeo@wellsfargo.com
Bank Name: ORANGE PLAZA
Street: 101 E CHAPMAN AVE
City: ORANGE
State: CA **ZIP/Postal Code:** 92866

I confirm I received and agree with the information on Customized Summary.

Customer Name
WALTER J LYNCH

Customer Signature

[redacted]

☐ Customer is unable to sign Date: 02/19/2019

Together we'll go far



EXHIBIT E
ADDENDUM ACKNOWLEDGEMENT FORM

ACKNOWLEDGEMENT OF ADDENDA

Proposer's name Lynch EMS

The proposer shall signify receipt of all Addenda here, if any:

Addendum No.	Date Received	Signature
1	2/22/2019	

EXHIBIT G
PROPOSER'S REFERENCES

Provide three (3) references verifiable by the City. Such listed references should be able to offer corroborate Proposer's representations related to Proposer's experience, qualifications, contracts in good standing status, and other representations made by Proposer herein.

Reference No. 1:

Entity Name: CHOC Children's Hospital - Division of Critical Care

Entity Address: 1201 W. La Veta Ave Orange, CA 92868

Contact Name: Jason Knight, M.D.

Contact Title: Division Chief - Critical Care / Medical Director - PICU / Medical Director - CHOC Telehealth / Associate Clinical Professor of Pediatrics - UCI

Contact Telephone No.: (714) 509 - 8620

Contact E-mail: jknight@choc.org

Business Relationship with Proposer: Community Partner

Reference No. 2:

Entity Name: Placentia Linda Hospital

Entity Address: 1301 N. Rose Dr. Placentia, CA 92870

Contact Name: Alison Amalfitano

Contact Title: Emergency Room Unit Secretary

Contact Telephone No.: (714) 993-2000

Contact E-mail: alison.longnecker@tenethealth.com

Business Relationship with Proposer: Community Partner

Reference No. 3:

Entity Name: Vitas Healthcare

Entity Address: 310 Commerce Ste 200 Irvine, CA 92602

Contact Name: Sherrie Montgomery

Contact Title: General Manager

Contact Telephone No.: (714) 734-3726

Contact E-mail: sherrie.montgomery@vitas.com

Business Relationship with Proposer: Community Partner

EXHIBIT H
PROPOSER'S PROPOSED OPERATING BUDGET

	Year 1	Year 2	Year 3	Year 4	Year 5
Revenue					
Pass through from ambulance company	$ 229,470	$ 236,355	$ 243,445	$ 250,749	$ 258,271
Subsidy from City of Placentia	975,000	1,004,250	1,034,378	1,065,409	1,097,371
Total revenue	1,204,470	1,240,605	1,277,823	1,316,157	1,355,642
Cost of revenue					
24 hour 911-ALS service at two locations	1,040,412	1,060,291	1,080,583	1,101,297	1,122,441
Gross profit	164,058	180,313	197,240	214,861	233,201
General and administrative expenses (in kind)					
Payroll and employee benefits	51,189	52,725	54,306	55,936	57,614
Other general and administrative expenses	32,199	33,165	34,160	35,185	36,241
Total general and administrative expenses	83,388	85,890	88,467	91,121	93,854
Net income	$ 80,670	$ 94,423	$ 108,773	$ 123,740	$ 139,347

*Attachment 4 in Binder 2 of our proposal has a detailed breakdown of the proposed budget above.

EXHIBIT B

ORIGINAL REQUEST FOR PROPOSAL FOR 9-1-1/ADVANCED LIFE SUPPORT EMERGENCY MEDICAL SERVICES

CITY OF PLACENTIA

REQUEST FOR PROPOSALS
FOR

9-1-1 ADVANCED LIFE SUPPORT
EMERGENCY MEDICAL SERVICES

RFP No. 2018-01

Issued: December 20, 2018

Responses Due: February 28, 2019, by 5:00 p.m. (PDT)

Submit RFP Response to:

Karen O'Leary
Deputy City Clerk
City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

City of Placentia

Request for Proposals
Specifications, Terms and Conditions
for
9-1-1 Advanced Life Support
Emergency Medical Services

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GENERAL INFORMATION

A. STATEMENT OF WORK

1. Intent

The City is soliciting proposals from qualified Service providers for 9-1-1 Advanced Life Support (ALS) Emergency Medical Services (EMS) and to provide the functions of EMS training, EMS care, continuous quality improvement administration, and EMS care medical oversight for other City Departments (including but not limited to Police, and Emergency Management) as needed. Support to other City Departments may include support for designated EMS trained personnel assigned to the Police tactical units, K-9 units, and other applicable programs such as the City's Community Emergency Response Team (C.E.R.T.) program, CPR/AED training for City employees, and potential future community paramedicine program.

The term of this agreement shall be for five (5) years with an option to extend the agreement an additional five (5) years based on the mutual consent of both parties provided service provider has met the requirements of the City and earned the right to negotiate for a renewal based on performance criteria. The City shall make the offer of extension to service provider at least 12 months prior to the scheduled end of the term of the Agreement or any previously granted extension.

The City has retained its authority to provide or contract for EMS services including 9-1-1 basic life support (emergency medical technician) level first responder services and advanced life support (paramedic) services without lapse, either by directly providing such services itself or by a designated service provider pursuant to a written contract approved by a formal act of the City Council as provided for under California Health and Safety Code §1797.201 (hereinafter referred to as ".201 protection"). The City's intent is to maintain its current .201 protection status and obligation to continue to ensure the same level of EMS coverage, response times, resources at incident scenes, and training.

Concurrent to this proposal process for 9-1-1 Emergency Medical Services, the City will also be seeking proposals from qualified service providers for a full-service fire suppression, prevention and investigation contract which shall also include Hazmat response and Urban Search and Rescue. The City will award separate contracts with separate scopes of work for both service types although qualified service providers are encouraged to submit proposals for both fire protection and 9-1-1 ALS emergency medical services.

2. Background

The City of Placentia ("City") is a suburban bedroom community of 6.6 square miles and approximately 53,000 residents. The City currently contracts with the Orange County Fire Authority (OCFA) to provide fire suppression, prevention and investigation services along with 911/advanced life support paramedic services. As part of its agreement with the OCFA, the City leases to the OCFA two fire stations it owns located at 120 S. Bradford Avenue and 1530 N. Valencia Avenue (Bradford Fire Station and Valencia Fire Station, respectively.)

The City has contracted with the OCFA since 1995 when the Authority was first created and had previously contracted with the Orange County Fire Department prior to the County's dissolution of its fire department. Prior to June 1975, the City of Placentia Fire Department provided fire protection and paramedic/emergency medical services to the community. The City's existing agreement with the OCFA is set to expire on July 1, 2020.

The City is served by a County-contracted private ambulance service provider for all 9-1-1 ambulance transportation service requests originating within the City under a separate agreement between the ambulance service provider and the Orange County Health Care Agency. The private ambulance service provider's ambulances serving the City are each staffed with two emergency medical technicians.

The City's current 9-1-1 ALS EMS Service provider provides all 9-1-1 BLS, ALS EMS first-responder services and all 9-1-1 ALS paramedic patient care services required during ambulance transport in the County's ambulance service provider's ambulance

vehicles by accompanying the ambulance service provider's personnel to the receiving hospital when needed.

3. Scope

The City of Placentia is a Charter City and a political subdivision of the State of California with authority for designating emergency medical services first responders at the basic life support (emergency medical technician) and advanced life support (paramedic) levels through a competitive procurement process. The City desires to enter into an agreement with the selected EMS service provider to deliver the services specified in this RFP.

A successful EMS provider system has three major consumer objectives: 1) prevent lost lives and care for the sick and injured; 2) reliable response times to emergencies; 3) provide these services in a fiscally prudent and responsible manner. The City seeks to meet these objectives now and, in the future, while ensuring good value for the community. One of the goals of the City's public safety program is to sustain a high-performance emergency medical services response system. Essential elements of this high-performance system include:

- Effective response to requests for EMS assistance
- Effective advanced life support programs
- Effective basic life support services
- Continuing education for EMS credentialed personnel
- Continuous quality improvement review processes
- Coordinated response capabilities between Fire, Police, EMS and other City departments
- Effective planning and training for emergency response to natural or man-made disasters
- Effective recording and collecting of data related to every response

4. EMS Call Statistics:

The following table provides service call statistics for EMS incidents for calendar years 2015-2017 as reported by the OCFA:

Year	EMS Incidents
2015	2,367
2016	2,416
2017	2,668

5. **Minimum Service Provider Qualifications/Specific Requirements:**

5.1 **Proposer's EMS Qualifications.** To be eligible for consideration in this procurement process and to be awarded a contract pursuant to this solicitation, responders to this solicitation must be able to demonstrate their ability to meet the minimum service provider qualifications which shall include:

- Currently have or demonstrate the ability to obtain prior to final contract award, all necessary licenses, certifications, permits and accreditations required to serve as an 9-1-1 ALS service provider within the state of California and the County of Orange. The City's selected service provider shall enter into a provisional award of contract pending the service provider's successful completion of the County accreditation process inclusive of accredited paramedics to be assigned to the City. The service provider shall have a maximum of 6 months to complete the accreditation process. Should the selected service provider be unsuccessful in securing the required accreditation's, the City shall enter into a provisional award of contract with the next highest rated service provider to begin the County accreditation process.
- Currently have, or demonstrate the ability to obtain prior to contract award, a California EMS continuing education provider program approval certificate issued by OCEMS or other equivalent EMS Education provider approving entity authorized by the California EMS Authority.
- Currently have at least one-year of experience as an approved provider of advanced life support (paramedic services) service provider in an organized EMS system. Providers with greater experience in the provision of advanced life support services will receive higher points

in the applicable scoring category based on such demonstrated experience.

- Currently be licensed for at least one-year in providing ALS paramedic services in Orange County as either a 9-1-1 ALS service provider or an IFT ALS service provider or demonstrate the ability to obtain such licensing prior to contract award. Those Proposers currently providing 9-1-1/ALS services in other communities and who are able to demonstrate the ability to obtain such licensing in Orange County prior to contract award will also be considered and its proposals scored based on their experience in providing 9-1-1/ALS services, and their submitted plan for licensure offered in their proposal. Demonstration of such ability to achieve licensure may include the submission of proof of a letter of intent issued to Proposer by Orange County EMS indicating its intent to process a 9-1-1 ALS service provider application within the necessary timeframes set forth herein. Accompanying such letter, Proposers should still indicate a detailed description of their license application submission plan. Alternately, Proposers may submit a detailed plan in their proposal which clearly outlines Proposer's application submission plan to Orange County EMS which illustrates clear evidence that the Proposer can reasonably achieve ALS service provider licensure within the required timeframe to be fully licensed prior to contract award. Proposers submitting 9-1-1 ALS service provider licensure plans will be scored in the applicable category based on the evaluators review of the detailed specify of Proposer's licensure approval plan including timelines with milestone dates.

5.2 **Proposer's Financial Stability.** To be eligible for consideration in this procurement process and to be awarded a contract pursuant to this solicitation, responders to this solicitation must be able to demonstrate their financial stability and ability to maintain the financial strength to fulfill the obligations under a resultant contract. Proposers shall submit the following documents within their proposals:

5.2.1.1 **Financial Statements** - Proposers shall document the organization's current estimated net worth and the form of the net worth (liquid and non-liquid assets) or fund balance reserves if the proposer is a public agency. The Proposer shall provide evidence that clearly documents the financial history of the organization and demonstrates that it has the financial capability to handle the expansion (including implementation and start-up costs) necessitated by the award of the Agreement. The Proposer shall include copies of externally audited financial statements or certified annual financial reports (CAFR) for the most recent three-year period. If consolidated financial statements are utilized, the individual program unit's financial statements must be separately shown. If the Proposer is part of a larger system, furnish the financial statements of the parent entity. Such a parent entity shall be required to guarantee the performance of the proposer.

5.2.1.2 **Working Capital** - Proposers shall document the estimated amount of working capital that will be committed to the startup of the Agreement if awarded. Document the method of financing, attach any endorsement documents necessary, of all startup and operational costs including, but not limited to, the initial ambulance fleet and equipment required to begin operations if the Agreement is awarded. Document the amount of funding that will be dedicated to "Reserve for Contingencies", for the startup of this Agreement, if awarded.

5.2.1.3 **In-Kind Support** - Proposer shall disclose all financial and in-kind support or funding from existing sources that will support the provision of 9-1-1 ALS EMS within the City of Placentia. This includes but is not limited to disclosing the full cost allocation for services including, but not limited to, risk management, insurance, purchasing, maintenance, legal and human resource, or other functions if those functions are not solely dedicated to 9-1-1 ALS EMS

in the City of Placentia and fully funded within the patient charges proposed. In-kind cost subsidies from the City for the initial 5-year agreement term are included within this contract scope of work. These include no lease payments for use of the City's fire stations, no charge for City dispatching services, no annual franchise fee, City fuel allowance for ambulance fleet, and a provision for a paramedic subscription service. In addition, the City will consider a potential three-way vehicle lease agreement for service provider's vehicles in order to register the vehicles with the State as Exempt from annual registration fees.

5.3 **Outstanding/Pending Litigation.** Proposers shall provide a statement within their proposals that the Proposer or its parent company and all its services or operations either has no pending litigation, or describe legal actions pending and the status as of the date of proposal submission. Service provider shall agree to notify the City within twenty-four (24) hours of any litigation or significant potential for litigation of which Service provider is aware.

5.4 **Current Contracts in Good Standing.** Proposers shall provide a statement within their proposals that all existing contracts with any governmental jurisdiction are in good standing with no delinquent obligations, financial or otherwise. Failure to provide accurate information may lead to disqualification.

5.5 **Governmental Compliance Requirements.** In order to prohibit the procurement of any goods or services ultimately funded by Federal awards from debarred, suspended or otherwise excluded parties, each Proposer will be screened at the time of RFP response to ensure Proposer, its principal and their named subservice providers are not debarred, suspended or otherwise excluded by the United States Government in compliance with the requirements of 7 Code of Federal Regulations (CFR) 3016.35, 28 CFR 66.35, 29 CFR 97.35, 34 CFR 80.35, 45 CFR 92.35 and Executive Order 12549.

5.5.1.1 The City will verify Proposer, its principal, and their named subservice service providers are not included in the database maintained by Federal Office of Inspector General U.S. Department of Health and Human Services Exclusions Database.

5.5.1.2 Proposers are to complete a Debarment and Suspension Certification form, (Exhibit C), certifying Proposer, its principal and their named subservice providers are not debarred, suspended or otherwise excluded by the United States Government.

6. ALS Service Provider Reimbursement Revenue

Under the existing agreement with the County, the County's ambulance service provider is required to reimburse the City's designated 9-1-1 ALS EMS provider for BLS/ALS patients transported by the ambulance service provider from locations within the City for ALS assessment services provided on-scene or ALS services performed during ambulance transport to the receiving hospital.

The selected proposer will be responsible for establishing an agreement with the 9-1-1 BLS Emergency Transport Provider to ensure reimbursement of the ALS Paramedic Assessment Reimbursement Rate. As of the issuance of this solicitation, the ALS Reimbursement Rate is $274.38 per transport with ALS services. The County Board of Supervisor's maximum rate is $387.35.

For Medicare patients, including patients covered under Medi-Medi plans, or Medicare+Choice Plans that use Medicare rates as a basis for payment in full, the ambulance service provider is only obligated to reimburse the City's ALS EMS provider the ALS increment amount. The ALS increment amount is defined as the Medicare allowed amount for a given ALS service (i.e. ALS 1 or ALS 2) and the Medicare allowed amount for BLS emergency services, prior to the twenty percent (20%) co-payment deduction.

For certain patients designated as Zero-Pay patients, the County's ambulance provider is not required to reimburse the City's designated ALS EMS provider for services rendered by it to these patients. Zero-pay patients are defined as patients whose only

method of healthcare coverage or insurance is provided by a state or local subsidized health care program (e.g. Medi-Cal, CalOptima, California Child Services, Medical Services Network).

The County's ambulance service provider is required to make all applicable ALS EMS provider reimbursements monthly within 90 days on the first day of each month.

Service provider shall provide City with an accounting of all the activities and transactions related to Service provider ALS EMS provider reimbursement program on a quarterly basis, within 45 days of the end of each quarter, and provide City with an annual report inclusive of the program's previous quarterly data presented in an annualized form within 45 days of the end of the Service provider's fourth quarter each year.

7. EMS First-Responder Fees

Service provider may charge and bill for 9-1-1 EMS first-responder services provided on EMS calls at both the BLS and ALS levels if it is not receiving an annual City financial subsidy. Working with the City's dispatching services, service provider shall have an established dispatch priority protocol that is approved by the City and Orange County EMS which provides the pre-determined algorithms dispatchers will employ when assigning service provider's EMS units and seeking assistance from the fire protection service provider for additional resources when needed. Such fees will be based on those set forth in service provider's proposal that are approved by the City Council and incorporated into Service provider agreement. These fees may be adjusted annually based on the Consumer Price Index for all Urban Consumer for the Los Angeles-Long Beach- Anaheim region for the previous 12-month period. Service provider shall submit a formal request to the City requesting any CPI adjustments and provide documentation supporting the adjustment request which may be approved administratively.

Service provider shall provide City with an accounting of all the activities and transactions related to Service provider EMS First-Responder Fee program on a quarterly basis, within 45 days of the end of each quarter, and provide City with an annual report inclusive of the program's previous quarterly data presented in an annualized form within 45 days of the end of the Service provider's fourth

quarter each year. Service provider shall be responsible for invoicing and collection of all EMS first-responder fees.

8. EMS Subscription Plan

Service provider may create, employ and participate in an EMS Subscription Program based on such program criteria set forth in Service provider's proposal that are approved by the City Council and incorporated into Service provider's agreement.

The basis of this plan would be to allow City residents and businesses the opportunity to become a subscriber of the plan to provide for them to pay a subscription fee and not be charged out-of-pocket for EMS fees at the time of service for services rendered to them by the Service provider on an EMS call. This plan would only cover the services provided by the Service provider and not include services provided by the City fire protection services provider or the County contracted ambulance service provider.

Under any such model, Service provider will be solely responsible to design, administer and conduct all aspects of its EMS Subscription Plan including registering subscription plan members, plan features, billing and collecting of subscription fees and performing all required record keeping related to the subscription plan. The EMS Subscription Plan shall be incorporated into the final EMS agreement between the service provider and City.

Service provider shall provide City with an accounting of all the activities and transactions related to Service provider's EMS Subscription Plan on a quarterly basis, within 45 days of the end of each quarter, and provide City with an annual report inclusive of the plan's previous quarterly data presented in an annualized form within 45 days of the end of the Service provider's fourth quarter each year.

9. City's Intent for a Zero City-Subsidy EMS Service Model

Recognizing it must work in partnership and collaboration with the service provider, the City has incorporated several revenue generating models into this RFP with the intent to mitigate or minimize the need for the City's 9-1-1 ALS service provider to

receive an annual operating subsidy to fully fund the required operations performed by the service provider under a resultant agreement.

However, the City recognizes a modest annual subsidy beyond those outlined above in Section 5. 2. 1. 3 may be required to allow Service provider to remain financially viable and maintain the ability to perform all required services set forth in the resultant agreement. Therefore, the City encourages Proposers to describe additional proposed revenue models and other service model innovations and operational cost savings which will result in further mitigating or eliminating the need for a City-Subsidy to support service provider's operations under a resultant agreement. The City is open to alternative service models that demonstrate a quality of care and response time that meets or exceeds current service levels while improving cost efficiencies. It should be noted that an annual subsidy shall be limited to the initial five-year term of the agreement with the annual amount negotiated as part of a proposer's best and final offer. Should an annual subsidy be implemented, the service provider will not be allowed to charge an EMS First-Responder Fee.

The City is offering certain innovative in-kind services to assist service provider defray associated operating costs including forgoing no lease payments for use of the City's fire stations, providing City dispatching services to service provider at no cost, not assessing service provider an annual franchise fee, establishing a City fuel allowance for service provider's EMS vehicles serving the City, and providing City approval for the provision of an EMS subscription plan. In addition, the City will consider a three-way vehicle lease arrangement for the purpose of registering the service provider's vehicles serving the City as Exempt from annual registration fees.

B. INSTRUCTIONS TO PROPOSERS

1. City's Designated Contact/Ex-Parte Communication Ban

All contacts during this competitive process is through designated Placentia City staff only. The evaluation phase of the competitive process shall begin upon issuance of the RFP to the public and shall continue until an Agreement has been awarded. Proposers, either directly or indirectly or through intermediaries, lobbyists, organized labor or other agents shall not contact or lobby evaluators, elected

officials or other City staff from the time the RFP has been issued and released to the public until an Agreement has been awarded. **Attempts by Proposers to contact evaluators, elected officials or other City staff during this time period shall result in disqualification of that Proposer**.

The purpose of this communication ban is to ensure a fully transparent and level playing field for all Proposers. All Proposers will be required to acknowledge this requirement with the attached certification. See EXHIBIT D.

2. **Proposer's Designated Contact**

At the Proposers' Conference, a Proposer's Dedicated Contact form will be available for each proposer to complete and submit to the City's representative at the conference.

The form will provide for the submitting proposer to indicate the contact information of the individual the Proposer is designating to serve as the Proposer's primary dedicated contact for communications between designated City staff and the Proposer.

The form will also provide the Proposer to indicate the contact information of a second individual the Proposer is designating to serve as the Proposer's secondary dedicated contact for communications between designated City staff and the Proposer in the event the Proposer's primary designated contact is unavailable.

Only the two individuals indicated on this form shall communicate with the City's designated City staff members. Contact made to City staff by any other individual representing the Proposer related to this RFP process is not permitted.

Attempts by Proposers to contact evaluators, elected officials or other City staff during this time period shall result in disqualification of that Proposer. All communications must follow the protocols outlined in Section 4 of this RFP.

3. RFP Calendar of Events

Event	Date
RFP Issued	December 20, 2018
City Hall Holiday Closure Dates	December 21, 2018 – January 6, 2019
Final Requests for Information Due	February 15, 2019
Final RFP Addendums Due (City)	February 22, 2019
Proposals Due	5 p.m. PST, February 28, 2019
Proposal Evaluation Period	March 2019 – April 2019
City Council Award of Contract (TBD)	April 2019 - May 2019
Contract Service Period Begins	12:00 a.m., July 1, 2020

4. Requests for Information

The City has created a web portal specific to this solicitation to provide online access to all information and materials provided for this RFP. All questions regarding these specifications, terms and conditions are to be submitted in writing only as official Requests for Information (RFI) so that the questions can be shared publicly. All RFIs submitted before the final deadline to submit RFIs as well as the City's written responses to RFIs will be answered and posted to the City's website and available for the public to review. RFIs may be submitted at any time and the City shall endeavor to provide formal responses to each RFI within five business days. No RFIs will be accepted beyond the due date noted above. Any addendums to this RFP shall also be posted to the City's website. It is the responsibility of all Proposers to check the City's website periodically to download all responses to RFIs as well as any addendums to this RFP. Proposers shall acknowledge and attach any and all addendums issued for this RFP. Failure to acknowledge any addendum issued for the RFP shall give cause to deem your proposal non-responsive and rejected. SEE EXHIBIT E.

All RFIs should be directed to:

Jeannette Ortega, Assistant to the City Manager
Email: fireemsinfo@placentia.org

A copy of this RFP, RFIs and their responses, RFP addendums and other associated information relative to this solicitation will be posted on the City's website at: www.placentia.org/fireemsrfp.

4.1 **Proposal due date, time, location:**

February 28, 2019 at 5 p.m.
at
Placentia City Clerk's Office
401 E. Chapman Avenue
Placentia, CA 92870

C. SUBMITTAL OF PROPOSALS

1. Proposers' shall submit proposals in response to this RFP in accordance with the provision set forth herein.

1.1 It is the responsibility of each Proposer to be familiar with all the specifications, terms and conditions of this RFP. By the submission of a Proposal, the Proposer certifies that, if awarded an Agreement, they will make no claim against the City based upon ignorance of conditions or misunderstanding of the specifications.

1.2 All proposals must be SEALED and must be received by 5:00 p.m. on February 28, 2019. Proposals are to be addressed to:

City of Placentia
9-1-1/ALS Request for Proposals
401 E. Chapman Avenue
Placentia, CA 92870

And delivered to:
Karen O'Leary, Deputy City Clerk
401 E. Chapman Avenue
Placentia, CA 92870

1.3 NOTE: LATE AND/OR UNSEALED PROPOSALS WILL NOT BE ACCEPTED.

1.4 Proposals will be received only at the address shown above and the date and time indicated in the Calendar of Events. Any proposal received after said date and/or time or at a place other than the stated address will not be considered and will be returned to the Proposer unopened

1.5 All proposals, whether delivered by an employee of Proposer, U.S. Postal Service, courier or package delivery service, must be received prior to the time designated.

1.6 Proposer's name and return address must also appear on the mailing package.

1.7 No email (electronic) or facsimile proposals will be considered.

1.8 Proposer acknowledges all RFP terms and conditions and, by submission of its proposal, indicates the ability to perform in accordance with all specification herein.

1.9 Submitted proposals shall be valid for a minimum period of one (1) year from the submittal date.

1.10 All costs associated with the preparation and submission of a proposal shall be borne by Proposer.

1.11 Only one proposal will be accepted from any one person, partnership, corporation, or other entity; however, several alternatives may be included in one response. For purposes of this requirement, "partnership" shall mean, and is limited to, a legal partnership formed under one or more of the provisions of the California Corporations Code or an equivalent statute.

1.12 Proprietary or Confidential Information:

1.12.1 No part of any proposal is to be marked as confidential or proprietary.

1.12.2 City may refuse to consider any proposal or part thereof so marked.

1.12.3 All proposals shall become the property of City.

1.12.4 City reserves the right to make use of any information or ideas contained in submitted proposals.

1.12.5 This provision is not intended to require the disclosure of records that are exempt from disclosure under the California Public Records Act (Government Code Section 6250, et seq.) or of "trade secrets" protected by the Uniform Trade Secrets Act (Civil Code Section 3426, et seq).

1.12.6 Proposals submitted in response to this RFP may be subject to public disclosure.

1.12.7 City shall not be liable in any way for disclosure of any such information.

1.13 All other information regarding the proposals will be held as confidential until the RFP Review Committee has completed its evaluation and, or if, an award has been made. Proposers will receive mailed award/non-award notification(s), which will include the name of the Proposer chosen. In addition, award information will be posted on the City's website, www.placentia.org/fireems.

1.14 Each proposal received, with the name of the Proposer, shall be entered on a record, and each record with the successful proposal indicated thereon shall, after the award of the order or Agreement, be open to public inspection. At the Proposal Opening, the City Clerk staff will announce the name of each Proposer from whom a proposal was received. No other information regarding the proposals received will be disclosed until after the award as set forth above.

2. PROPOSAL FORMAT

Proposals must be signed in ink by an authorized officer or employee of the company or public entity. Proposals shall incorporate all information requested in this RFP, in the order listed. City performance standards for the provision of 9-1-1 ALS EMS functions required to be performed by the service provider are

identified in the Scope of Work (Exhibit A) of this RFP and shall be addressed in the manner stipulated for each standard.

2.1 It is the intent of the City to ensure that all Proposals be concise and directly respond to the required information in this RFP. To facilitate the proposal evaluation process, the following requirements shall be adhered to:

2.1.1 Submit twelve (12) copies of the complete written Proposal. An electronic version of the entire Proposal in a Portable Document Format (.pdf) shall be included with the printed version on a CD, DVD or USB drive.

2.1.2 Submitted Proposals

- Binder #1 shall contain the narrative response to this RFP including all required forms and shall be contained within one (1), 1-inch, three- ring binder. Separate forms are available that can be completed electronically for submission with your response.

- Binder #2 shall contain all attachments, if any.

2.1.3 Narrative- Binder #1: The proposal may begin with a brief executive summary (not more than three pages) of the highlights and overall benefits of the proposal to the City. To facilitate comparison and scoring of proposals, the mandatory Table of Contents must be adhered to. Any material deviation from these requirements may be cause for rejection of the proposal, as determined at the City's sole discretion. The narrative portion shall abide by the following specifications:

- Table of Contents must include corresponding page number and pages must be numbered sequentially

- Tabs must separate each section of the proposal

- Font - Times New Roman, no smaller than 12-point

- Line spacing no less than 1.5 lines

- Double -sided page printing
- Standard 8.5" by 11" paper

2.1.4 Attachments- Binder #2: Proposers may elect to use reference attachments in the Proposal to provide additional detail. All attachments should be incorporated into a second binder and each attachment shall be labeled, page numbered and referenced in the narrative.

2.1.5 Cost proposals shall be submitted in the same format as outlined in Exhibit B attached hereto.

3. EVALUATION PROCESS/SELECTION COMMITTEE / CRITERIA

3.1 All acceptable proposals will be evaluated by a RFP Review Committee.

3.1.1 The RFP Review Committee will be composed of two City Council members, the Chief of Police, Director of Finance, City Emergency Services Coordinator, two subject matter experts in fire protection services and EMS, and a member of Citizen's Fiscal Sustainability Taskforce.

3.1.2 The RFP Review Committee will identify the most qualified service provider in accordance with the evaluation criteria set forth in this RFP and shall provide a recommendation to award a contract to the City Council. Evaluation of the proposals shall be within the sole judgment and discretion of the RFP Review Committee.

3.2 All contact during the evaluation phase shall be through the designated City contact person only. Proposers shall not contact or lobby evaluators, elected officials or other City staff during until an Agreement has been awarded by the City Council. Attempts by Proposer, either directly or indirectly through lobbyists, organized labor or other agents to contact and/or influence members of the RFP Review Committee,

elected officials or other City staff **will** result in disqualification of the Proposer.

3.3 The RFP Review Committee will evaluate each proposal meeting the minimum qualification requirements set forth in this RFP. Proposers should bear in mind that any proposal that is unrealistic in terms of the technical or schedule commitments, or unrealistically high or low in cost, will be deemed reflective of an inherent lack of technical competence, or indicative of a failure to comprehend the complexity and risk of the City's requirements, as set forth in this RFP.

3.4 As a result of this RFP, the City intends to award an 9-1-1 ALS EMS Agreement to the responsible Proposer whose response conforms to the RFP and whose overall proposal presents the greatest value to the City. The City may reject any Proposal and may waive, to the fullest extent permitted by law, any informalities or minor irregularities therein not involving price, time or changes in the services provided. The goal is to award an agreement to the Proposer that offers the City the best quality and experience, as determined by the combined weight of the evaluation criteria, but at a cost that is fiscally prudent and sustainable over the long-term. Furthermore, the City reserves the right, in its discretion, to reject all Proposals and issue a further request for proposals.

3.5 In evaluating Proposals, City will consider the information provided in the Proposal, the compliance with the prescribed requirements, and such other data as may be requested in this RFP, or any other information requested, provided or discovered prior to the Notice of Award.

3.6 Much of the material needed to present a comprehensive proposal can be placed into one of the sections listed. Other information may be added to further support the evaluation process whenever such additional information is deemed appropriate in considering the nature of the services being solicited.

3.7 The City may conduct any investigations the City deems necessary to assist it in its evaluation of any Proposal and to establish the Proposer's responsibility, qualifications and

financial ability (and that of its proposed subservice providers, suppliers, and other persons and organizations) to perform in accordance with the Agreement and the Proposal, to City's satisfaction, and within the prescribed time.

3.8 Evaluation Criteria: Each criterion in the table below will be evaluated based on:

3.8.1 How well the Proposal demonstrates an understanding of the requirements of the RFP;

3.8.2 The description of the methodology that will be used to meet the requirements; and

3.8.3 The likelihood of success based on the reasonableness of the approach, the commitment of resources, and adequate infrastructure to support the proposal.

3.9 Scoring Areas and Weights for Each Area: See table below:

	Evaluation Criteria	Weight
1.	**Completeness of Response:** Responses to this RFP must be complete. Responses that do not include the proposal content requirements identified within this RFP and subsequent Addenda or that fail to address each of the items listed below will be considered incomplete, be rated a Fail in the Evaluation Criteria and will receive no further consideration.	*Pass/Fail**
2.	EMS Qualifications – ALS Service Provider Experience	100 Points
3.	EMS Qualifications – Continuing Education Provider Status	50 Points
4.	EMS Qualifications – Orange County ALS Provider Licensure Status	200 Points
5.	Financial Stability	*Pass/Fail**
6.	Outstanding/Pending Litigation	*Pass/Fail**
7.	Contract Standing Status	*Pass/Fail**
8.	Governmental Compliance	*Pass/Fail**
9.	ALS Service Provider Reimbursement Acknowledgement	*Pass/Fail**
10.	EMS First-Responder Fees	*150 Points*

11.	EMS Subscription Plan	*50 Points*
12.	Cost Proposal	*500 Points*
13.	Performance Guarantee Bond Acknowledgement	*Pass/Fail**
14.	Dispatch Service Interface Plan	*50 Points*
15.	Desired Service Level	*250 Points*
16.	Administrative and Support Services	*50 Points*
17.	Personnel Standards	*100 Points*
18.	Operational Design	*200 Points*
19.	Response Time Performance	*300 Points*
20.	Patient Care Reporting and Data Submission	*50 Points*
21.	Continuous Quality Improvement Plan	*50 Points*
22.	Clinical and Operational Benchmarking/Quality Measures	*300 Points*
23.	Clinical Levels and Staffing Requirements	*50 Points*
24.	Work Schedules and Human Resources Practices	*50 Points*
25.	Reporting and Billing Requirements to the City	*50 Points*
26.	Start-Up Plan	*50 Points*
27.	Insurance and Indemnification	*Pass/Fail**
28.	Proposal Representations	*Pass/Fail**
29.	Proposer Included Verifiable References in Exhibit G	*Pass/Fail**
30.	Proposer Included a Viable Proposed Operating Budget in Exhibit I	*Pass/Fail**
	Total Possible Points:	**2,600 Points**

*Pass/Fail criteria represent minimum requirements and are not assigned a point value. Responses that are rated a Fail and are not considered may be picked up at the delivery location within 14 calendar days after agreement awarded and/or at the completion of the competitive process.

4. NOTICE OF AWARD

4.1 At the conclusion of the RFP response Evaluation Process, all Proposers will be sent a Notice of Award in writing by certified mail, return receipt requested, of the Agreement award recommendation, if any.

4.2 The City retains the right to reject all bids and to not award an Agreement. Proposers will be notified if this is the outcome the City has chosen.

4.3 The Notice of Award will provide the following information:

4.3.1 The name of the Proposer being recommended.

4.3.2 The names of all other Proposers.

4.3.3 Evaluation points for each Proposer.

4.4 Debriefings for unsuccessful Proposers will be scheduled and provided upon written request and will be restricted to discussion of the unsuccessful proposal.

5. PROPOSAL PROTEST APPEALS PROCESS

The City of Placentia has taken great care in the establishment of fair and competitive procurement procedures and the commitment made to follow those procedures. The following is provided in the event Proposers wish to protest the proposal process or appeal the recommendation to award an agreement for this project.

5.1 Any proposal protest must be submitted in writing to the City Clerk.

5.2 The proposal protest must be submitted before 5:00 p.m. of the tenth (10th) business day following the date of the Notice of Award.

5.2.1 The proposal protest must contain a complete statement of the basis for the protest.

5.2.2 The protest must include the name, address and telephone number of the person representing the protesting party.

5.2.3 The party filing the protest must concurrently transmit a copy of the protest and any attached documentation to all other parties with a direct financial interest which

may be adversely affected by the outcome of the protest. At a minimum, those parties listed in the Notices of Award/Non-Award shall be notified of such protest and the specific grounds therefore.

5.2.4 The procedure and time limits are mandatory and are the Proposer's sole and exclusive remedy in the event of Proposal Protest.

5.3 Proposer's failure to comply with these procedures shall constitute a waiver of any right to further pursue the Proposal Protest, including filing a Government Code claim or any legal proceedings.

5.4 Upon receipt of written protest, the City will review and provide an opportunity to settle the protest by mutual agreement, will schedule a meeting to discuss or issue a written response to within five (5) working days of review date.

5.5 Responses will be issued at least five (5) days prior to a City Council hearing date and will inform the Proposer whether the recommendation to the City Council has changed.

5.6 Decisions of the City may be appealed to the City Council. All appeals to the City Council shall be in writing and submitted within five (5) calendar days of notification of decision by City staff. The decision of the City Council is the final step of the appeal process.

D. TERMS AND CONDITIONS

1. Award

1.1 Proposals will be evaluated by the RFP REVIEW COMMITTEE and will be ranked in accordance with the RFP Evaluation Criteria.

1.2 The RFP REVIEW COMMITTEE will recommend award to the Proposer who, in its opinion, has submitted the proposal that best serves the overall interests of the City and attains the highest overall point score. Award may not necessarily be made to the Proposer with the lowest cost, however it is a

chief imperative of the City that these services be provided in a fiscally prudent and sustainable manner.

1.3 The City reserves the right to reject any or all responses that materially differ from any terms contained herein or from any exhibit attached hereto and to waive informalities and minor irregularities in responses received.

1.4 City Council approval is required to enter into an agreement. Service provider shall sign an acceptance of award letter prior to City Council approval in principle.

1.5 The terms and conditions of the Agreement will be negotiated with the selected Proposer in accordance with the RFP and the Proposers response.

1.6 The selected Proposer shall have the opportunity to submit a Best and Final Offer to the City encompassing the rates it will charge for these services including subsidy requests, if any.

1.7 **Performance Guarantee Bond Requirements.** The Proposer award a contract will be required provide the City with a Performance Bond to guarantee Service provider's performance in accordance with the terms and conditions set forth within this RFP and the agreement executed between the City and the Proposer. The amount of the Performance Bond shall be $500,000.00.

The performance bond requirement may be secured by one of the following methods, or a combination thereof.

- Performance Bond issued by an admitted surety licensed in the State of California and acceptable to the City, provided that the language of such bond shall recognize and accept the contract requirement for immediate release of funds to the City upon determination by the City, that the Proposer is in breach of the contract or City ordinance, and that the nature of the breach is such that the public health and safety are endangered, and recognizing that any legal dispute by the Proposer or the bonding company shall be initiated and resolved only after release of the performance security funds to the City; or

- Irrevocable Letter of Credit, issued by a bank or other financial institution acceptable to the City, on a form acceptable to the City, which shall recognize and accept the contract requirement for immediate payment of funds to the City upon determination by the City that the Proposer is in breach of the contract or City ordinance, and that the nature of the breach is such that the public health and safety are endangered and recognizing that any legal dispute by the Proposer or the creditor shall be initiated and resolved only after release of the performance security funds to the City. Real property may be used by a bank to provide the financial resources for credit required under this section.

  The performance bond or irrevocable letter of credit furnished by the Proposer in fulfillment of this requirement shall provide that such bond or letter of credit shall not be canceled for any reason except upon thirty (30) calendar days' written notice to the City of the intention to cancel said bond or letter of credit. The Proposer shall, not later than twenty (20) business days following the commencement of the 30-day notice period, provide the City with replacement security in a form acceptable to the City. In the event that the guarantor/surety is placed into liquidation or conservatorship proceedings, the Proposer shall provide replacement security acceptable to the City within twenty (20) business days of such occurrence.

Failure of the Proposer to meet these requirements after the Proposer has been selected, and prior to the contract start date, shall result in forfeiture of the Proposer's contract award.

Prior to the provision of services, the successful Proposer will be required to purchase all insurance at the above minimum standards at the Proposer's expense, and to deposit with the City Certificates of Insurance including all endorsements necessary to satisfy the provisions identified above.

If Self-Insured, the successful Proposer will be required to provide a Certificate of Self-Insurance that meets at minimum, the requirements identified above.

E. PROPOSER'S PROPOSAL SUBMISSION ELEMENTS

Proposer's should submit proposals in accordance with the requirements including the format specifications set forth in Section C. 2 hereof in the order listed herein.

1. Completeness of Response to RFP

Proposer must indicate that it has read the RFP and understands the requirements set forth which include the Proposer submission of a complete and responsive proposal which addresses all aspects of the requirements specified in the RFP and all subsequent Addenda. Proposers must be aware that if the evaluation committee determines that Proposer's proposal fails to be complete and responsive to each and every item required to be addressed in Proposer's proposal, the evaluation committee will rate the Proposer's proposal as a fail in the Evaluation Criteria and such proposal will receive no further consideration.

2. Proposer's EMS Qualifications

a. Required EMS Licenses and Permits

- Describe Proposer's ability and schedule to obtain prior to contract award, all necessary licenses, certifications, permits and accreditations required to serve as a licensed 9-1-1 ALS service provider within the State of California and the County of Orange.

b. Required EMS Continuing Education Provider Approval

- Describe Proposer's ability and schedule to obtain prior to contract award, a California EMS continuing education provider program approval certificate issued by OCEMS or other equivalent EMS Education provider approving entity authorized by the California EMS Authority. The provisional agreement with the City shall not be finalized until such program certificate has been issued.

c. **Proposer's ALS Service Provider Experience**

- Describe Proposer's experience as an approved provider of advanced life support (paramedic services) and as a basic life support service provider in an organized EMS system which demonstrates at least one-year of such experience.

- Provide evidence of licensure as an Orange County ALS Service Provider (9-1-1 ALS Service Provider or IFT ALS Provider for a period of at least one-year or submit a 9-1-1 ALS service provider licensure plan describing in detail Proposer's plan for ALS licensure within Orange County.to receive extra points for this experience.

3. **Proposer's Financial Stability**

a. **Financial Statements**

- Provide Financial Statements pursuant to the requirements set forth in Section A. 5 hereof.

b. **Working Capital**

- Provide documentation and a description of the estimated working capital required for the startup of the Agreement and the method of financing pursuant to the requirements set forth in Section A. 5 hereof.

c. **In-Kind Support**

- Disclose all financial and in-kind support or funding from existing sources related to the provision of services performed under a resultant agreement pursuant to the requirements set forth in Section A. 5 hereof.

4. **Outstanding/Pending Litigation**

- Provide a statement regarding any outstanding/pending litigation pursuant to the requirements set forth in Section A. 5 hereof.

5. **Current Contracts in Good Standing**

    - Provide a statement regarding Proposer's existing contracts pursuant to the requirements set forth in Section A. 5 hereof.

6. **Governmental Compliance Requirements**

    - Indicate Proposer's acknowledgement of Section A. 5.5 herein and that Proposer has completed and attached the Debarment and Suspension Certification form, (Exhibit C) pursuant to the requirements set forth in Section A. 5.5 hereof.

7. **ALS Service Provider Reimbursement Revenue**

    - Indicate Proposer's acknowledgement of Section A. 6 herein.

    - Indicate any additional proposed enhancements related to this provision.

8. **EMS First-Responder Fees**

    - Indicate Proposer's acknowledgement of Section A. 7 herein.

    - Indicate if Proposer's intends to implement an EMS First-Responder Fee program and if so, describe all the specific details of the proposed program including proposed program service fees and program features.

    - Indicate proposed EMS Fees in Exhibit I.

    - Indicate any additional proposed enhancements related to this provision, and what if any support will be needed from the City in order implement and maintain such a program

9. **EMS Subscription Plan**

    - Indicate Proposer's acknowledgement of Section A. 8 herein.

- Indicate if Proposer's intends to implement an EMS Subscription Plan and if so, describe all the specific details of the proposed plan including proposed subscription fees and plan features.

- Indicate any additional proposed enhancements related to this provision and what, if any, support will be needed from the City in order to implement and maintain such a program.

10. **City's Intent for a Zero City-Subsidy EMS Services Model**

- Indicate Proposer's acknowledgement of Section A. 9 and Section 10 of Exhibit A herein.

- Complete the Exhibit B Cost Proposal form with either a Zero Cost Proposal or with the dollar amounts of Proposer's Cost Proposal.

- Indicate any additional proposed enhancements related to this provision.

11. **Performance Guarantee Bond Requirements**

- Indicate Proposer's acknowledgement of Section D. 1.7 herein.

12. **Dispatch Service**

- Indicate Proposer's acknowledgement of Exhibit A. Section 3 herein.

- Describe Proposer's operational plan to interface with the City's designated EMS dispatch center.

- Describe the details of the communications equipment and processes for communications between the EMS dispatch center and proposer's personnel such as anticipated radio equipment, proposed mobile communications devices to be employed for the stations, vehicles and individual EMS personnel.

- Indicate any additional proposed enhancements related to this provision.

13. **Desired Service Level**

- Indicate Proposer's acknowledgement of Exhibit A. Section 4 herein.
- Describe Proposer's operational plan to comply with the requirements of this section.
- Indicate any additional proposed enhancements related to this provision.

14. **Administrative and Support Services**

- Indicate Proposer's acknowledgement of Exhibit A. Section 5 herein.
- Describe Proposer's operational plan to comply with the requirements of this section.
- Indicate any additional proposed enhancements related to this provision.

15. **Personnel Standards, Licensure, Certification and Training**

- Indicate Proposer's acknowledgement of Exhibit A. Section 6 herein.
- Describe Proposer's operational plan to comply with the requirements of this section for each item topic listed.
- Indicate any additional proposed enhancements related to this provision.

16. **Operational Design**

- Indicate Proposer's acknowledgement of Exhibit A. Section 7 herein.

- Describe Proposer's operational plan design to comply with the requirements of this section.

- Provide a description of the make, model, year and design of each proposed EMS vehicle along with its specific designated assignment to support the proposed operational plan.

- Indicate any additional proposed enhancements related to this provision.

17. **Response Time Performance**

- Indicate Proposer's acknowledgement of Exhibit A. Section 8 herein.

- Describe Proposer's operational plan and commitment to comply with the requirements of this section for each item topic listed.

- Indicate any additional proposed enhancements related to this provision.

18. **Patient Care Reporting and Data Submission**

- Indicate Proposer's acknowledgement of Exhibit A. Section 9 herein.

- Describe Proposer's operational plan and commitment to comply with the requirements of this section for each item topic listed.

- Indicate any additional proposed enhancements related to this provision.

19. **Continuous Quality Improvement Plan**

- Indicate Proposer's acknowledgement of Exhibit A. Section 10 herein.

- Describe Proposer's operational plan design to comply with the requirements of this section.

- Indicate any additional proposed enhancements related to this provision.

20. **Clinical and Operational Benchmarking**

- Indicate Proposer's acknowledgement of Exhibit A. Section 11 herein.

- Describe Proposer's operational plan and commitment to comply with the requirements of this section for each item topic listed.

- Indicate any additional proposed enhancements related to this provision.

- Demonstration of the ability to generate outcomes/clinical process of care reports that are compliant with the quality measures contemplated for reporting.

21. **Clinical Levels and Staffing Requirements**

- Indicate Proposer's acknowledgement of Exhibit A. Section 12 herein.

- Describe Proposer's operational plan design to comply with the requirements of this section.

- Indicate any additional proposed enhancements related to this provision.

22. **Work Schedules and Human Resources Practices**

- Indicate Proposer's acknowledgement of Exhibit A. Section 13 herein.

- Describe Proposer's operational plan design to comply with the requirements of this section. Include proposed

work schedules intended to be employed under a resultant agreement.

- Indicate any additional proposed enhancements related to this provision.

23. **Regular Reporting and Billing Requirements to the City**

- Indicate Proposer's acknowledgement of Exhibit A. Section 15 herein.

- Describe Proposer's operational plan and commitment to comply with the requirements of this section for each item topic listed.

- Indicate any additional proposed enhancements related to this provision.

24. **Start-Up Plan**

- Indicate Proposer's acknowledgement of Exhibit A. Section 16 herein.

- Describe Proposer's operational start-up plan to comply with the requirements of this section.

- Indicate any additional proposed enhancements related to this provision.

25. **Insurance and Indemnification Requirements**

- Indicate Proposer's acknowledgement of Exhibit A. Section 17 herein.

- Describe Proposer's operational plan to comply with the requirements of this section.

26. **Proposal Representations**

- Indicate Proposer's acknowledgement of Exhibit A. Section 18 herein.

27. **Proposer's References**

- Provide three references that are verifiable by the City on form titled as Exhibit G References.

28. **Proposed Operating Budget**

- Provide a proposed operating budget that illustrates financial viability and incorporates each of the elements in Proposer's proposal which supports all aspects of the proposed operation including proposed revenue, service fees, subscription fees, City subsidy (if so proposed) and operational design costs.

EXHIBIT A
SCOPE OF WORK

The following sets forth the Scope of Work required to be performed by Service provider under a resultant agreement.

1. **City Authority, Control and Responsibility:**

The City shall maintain local discretionary decision-making, identity, and control over service levels, budget, and funding for emergency medical services. Service provider shall work with and train with City staff in emergency preparedness operations. The City of Placentia shall continue to retain ownership and control of the Valencia and Bradford Fire Stations.

The City will provide the selected 9-1-1 ALS EMS service provider (separate lease agreement) space in both of the fire stations suitable for service provider's operations at no cost to the service provider under an in-kind exchange for services arrangement. Should this contract be extended for an additional 5 years, the in-kind exchange arrangement shall be renegotiated.

The service provider will be responsible for providing general and routine maintenance of a non-structural or mechanical nature for service provider's space within the fire stations, building as well as general property maintenance, as defined in the lease agreement. In addition, the service provider shall share the use and operation of the stations with the City's fire protection service provider as part of a joint lease agreement.

The City envisions a three-party lease agreement governing the use of those stations between the fire protection and 9-1-1 ALS EMS Service provider and the City. Lastly, the City shall incorporate and expand the use of those facilities to support City programs in conjunction with the services provided by both service providers. The service provider will be required to provide all necessary equipment, vehicles, materials and supplies needed to provide these services to the City the cost of which shall be incorporated into the patient charges/fees. The City's 9-1-1 ALS EMS Service provider will be expected to work closely and cooperatively with the City's fire protection service provider.

2. **Contractual Duties, Responsibilities and Obligations:**

The service provider services, provided through a contract with the City, will meet the City's desired service levels in a financially sustainable and responsible manner as identified in this Request for Proposal. The service provider's 9-1-1 ALS EMS responsibilities will include the provision of ALS response services, educational services to service provider's personnel as part of its continuing education program, the community, other City departments, Fire protection service provider personnel; participate in training and emergency preparedness exercises, community events and will participate in mutual aid service requests to surrounding communities.

The service provider shall provide all services under a resultant agreement without regard to the patient's race, color, national origin, religion, sexual orientation, age, sex, or ability to pay.

The service provider will recruit, test, hire, train, and manage the personnel required to deliver this service. The service provider will provide training to all its employees, by accredited and qualified instructors that will meet or exceed the accepted industry standards, requirements, and specific operational needs of the City.

Labor negotiations, worker's compensation, personnel administration, employee benefits, and career development will be the service provider's responsibility. The City's expectations regarding work rules and existing memorandums of understanding between the service provider and its employees will not impact or hamper the service provider's ability to deliver the services in the manner prescribed herein by the City. The service provider will staff the identified 9-1-1 ALS EMS station locations with qualified personnel at levels established by the City. The service provider may also opt to staff its personnel at locations other than the City's existing fire stations if it improves response times and operational functions for the service provider.

The service provider through initial, and extended emergency response deployment will meet the standards of response cover needs for the City and community. The service provider will designate one EMS station location as a "must cover" station or demonstrate in its proposal that a "must cover" station is not required due to alternative proposed deployment methods. "Must cover" means that any time the staffed ambulance is committed to an emergency or activity that precludes a

response to a second incident, the City will be covered by either: 1) Cover unit will be dispatched from another station, 2) Call back of off-duty personnel, or 3) Activation of backup resources. This will provide an immediate ALS resource for a second emergency or support to the initial emergency.

The City will receive a minimum depth of coverage, and proposers are required to outline their proposed minimum depth of coverage. The service provider will be required to comply with the City's required mutual coverage support during emergencies that are considered automatic or mutual aid. Prior to providing service to the City on July 1, 2020, the selected service provider will need to have established its organization within the mutual aid coverage agreements with the City's assistance.

During the term of the agreement, the text "City of Placentia EMS" in lettering of at least 4 inches in height and the City of Placentia seal/logo, which shall be prominently displayed on all EMS apparatus. The Service provider's legal name or fictitious business name shall also be displayed on each of Service provider's service provider's vehicles. All of Service provider's service provider's employee uniforms shall display uniform patches denoting "City of Placentia EMS" on the uniform patch. The uniforms may also include a patch indicating the service level of the EMS care provider such as "Paramedic" or another similar patch. The City will work with the selected service provider to design the final uniform patches to be worn by all personnel assigned to the City and decal/labeling of all EMS apparatus.

Service provider Service provider shall participate in community events such as the annual Heritage Day Parade and Las Posadas Tamale Festival, both for community relations as well as to provide public safety services.

The 9-1-1 ALS EMS Service provider will maintain a representative in the City's Emergency Operations Center (EOC) when the EOC is activated. In addition, the service provider will have an active and prominent role in the City's emergency response planning efforts and will participate with the City in emergency planning tabletop exercises.

3. **Dispatch Service:**

The City of Placentia operates the local 9-1-1 public safety answering point (PSAP) for police emergencies with City dispatchers. Presently, fire and medical related emergency calls are transferred to the Orange County Fire Authority. Effective July 1, 2020, either the City's PSAP and dispatchers will assume dispatching duties for all medical emergencies bringing all 9-1-1 emergency medical dispatching needs within the City's dispatch/PSAP system, or the City will have executed an agreement with a separate entity to provide fire and EMS dispatching services. In addition, the City will also consider an alternative proposal that would allow the service provider to staff its own dispatch personnel within the City's PSAP and allow for direct dispatching of EMS calls to service provider's units operating within the City.

4. **Desired Service Level:**

In keeping with the City's stated desire to deliver these services in a fiscally prudent and sustainable manner while meeting or exceeding current response times and quality of service, the City envisions a service delivery model for the processing of EMS requests for services which maximizes efficiencies, lowers costs, and adds value.

The City's fire protection service provider will not respond to medical emergencies unless support is requested by the City's 9-1-1 ALS EMS service provider, and shall only respond to the following types of calls:

- Working structure/trash/vehicle fires
- Traffic accidents requiring patient extrication
- Urban rescues
- Fire investigation services
- Hazardous materials response
- Hazardous conditions
- Community outreach and fire prevention education

Therefore, the City's 9-1-1 ALS EMS service provider shall respond to all EMS requests for services originating within the City's jurisdictional boundaries. This type of model will deploy staffing resources more efficiently. The City will have the ability to have its 9-1-1 ALS EMS service provider deploy its staff from both existing City fire stations as

well as any satellite locations in the City deemed necessary by the service provider to ensure quick response times to EMS hot spot locations in the City.

The City has determined that a minimum of two (2) ALS units (2 paramedics per unit) will need to be staffed, on-duty and stationed in the City on a 24-hour basis every day to respond to the City's EMS calls for service at the outset of this agreement. This requirement is based on the discretion of the County Medical Director who may likely determine during the accreditation process that two paramedics per unit will be required. This requirement will remain in place until the service provider has demonstrated to the County Medical Director and the City a level of technical competence based on performance data that may allow for the utilization of one paramedic and one emergency medical technician per unit (Paramedic Assessment Unit). Medical response calls shall be triaged through a dispatch protocol or criteria-based dispatching allowing for BLS responses when warranted. The service provider shall also provide one on-duty EMS supervisor who will fill dual roles of paramedic and EMS supervisor while assigned to one of the two ALS Units noted above, to oversee and manage service provider's personnel and operations on a 24-hour basis every day. In the future, should the service provider be allowed to utilize Paramedic Assessment Units (PAUs), the EMS Supervisor shall function in the sole capacity supervising both PAUs. The City is interested in entertaining Proposer's suggested staffing models above the City's minimum staffing levels described herein over the tenure of the initial five-year contract term.

In presenting the staffing and equipment necessary in the Proposer's opinion to provide effective and fiscally sustainable emergency medical services to the City of Placentia, the proposal should include a broad overview of the proposed service delivery model taking the City's minimum staffing levels into consideration along with the flexibility to utilize BLS responses. Proposers are encouraged to develop unique plans or proposals drawing from their experiences and emerging trends in the EMS industry.

The service model must indicate the number of positions by employee classification required to provide service, both in terms of fully employed personnel assigned to Placentia. In addition, all necessary vehicles and equipment such as apparatus, support vehicles, respirators, etc., and a description of those vehicles and equipment to

provide service. City shall provide operating space within each of its two fire stations to house Service provider's EMS care personnel and EMS vehicles.

5. **Administrative and Support Services:**

The City shall designate an employee that will serve as the City's contract administrator for the 9-1-1 ALS EMS contract. This position will provide contract monitoring oversight of the 9-1-1 ALS EMS contract.

The Proposer must declare the name and position title of its primary representative to the City. This individual will represent the service provider in a professional and efficient manner, attend Council meetings, various City Management Team meetings, attend other County or State policy meetings and special events as appropriate or requested, and participate with and assist designated City staff in the coordination of local and regional emergency planning with other agencies which may include the use of automatic and mutual aid agreements. This individual shall represent the City's interests as they pertain to EMS, shall function as an extension of the City staff, and shall comport themselves in a professional manner at all times as a representative of the City.

All administrative and support services, and management functions related to contracted EMS care personnel (i.e. personnel administration, labor relations, contract negotiations, etc., disciplinary actions, uniforms, turnouts, medical response materials and supplies, etc.) will be performed or provided by the service provider.

At no time shall the service provider's existing work rules or memorandums of understanding with its employees impede the service provider's ability to deliver the services in the manner required by the City.

6. **Personnel Standards, Licensure, Certification and Training:**

The Service provider shall adhere to the following personnel standards, licensure, certification and training requirements.

- **Drug and Alcohol-Free Workforce Policies.** Service provider shall maintain organizational workforce policies that demonstrate

Service provider's commitment to ensuring that each of EMS personnel are free from the influence of alcohol and intoxicating drugs.

- **Workforce Anti-Discrimination Polices.** Service provider shall maintain organizational workforce policies that demonstrate Service provider's commitment to promote workforce harmony and prevent discrimination based on age, national origin, gender, race, sexual orientation, religion, and physical ability.

- **EMS Personnel Professional Standards Policies.** Service provider shall maintain organizational workforce polities that demonstrate Service provider's commitment to provide a workforce that represents the Service provider and the City to the citizens and visitors of the City in a fashion that portrays a professional public service image. Such professional standards policies maintained by the Service provider shall include policies for personnel personal grooming standards, uniform standards, on-duty professional conduct standards and inter-agency personnel communications standards.

- **EMS Credentials.** All of Service provider's personnel responding to emergency medical requests shall be currently and appropriately certified and/or licensed to practice in the State of California, and accredited/licensed to practice in Orange County and shall maintain those licenses, certifications and accreditations at all times while assigned to provide these services to the City of Placentia. All of Service provider's emergency medical dispatchers, if utilized as part of this contract, shall be certified as emergency medical dispatcher and maintain valid BLS professional healthcare provider certification (CPR/AED certification) pursuant to such requirements for EMDs as required by the Orange County EMS Agency.

    - Orange County certification/accreditation requirements may be downloaded from the Orange County EMS website.

    - California paramedic licensure information may be obtained from the State EMS Authority website.

- **Credential Records.** Service provider shall always retain on file copies of the current and valid licenses and/or certifications of all emergency medical personnel performing services under the Agreement. Credentialing records for all service provider employees assigned to the City shall be presented to the City by the service provider on an annual basis to ensure only those properly licensed and credentialed employees are operating in the City.

- **Orientation.** Service provider shall properly orient all field personnel before assigning them to respond to emergency medical requests. Such orientation shall include at a minimum, provider agency policies and procedures; radio communications with and between the provider agency, base hospital, receiving hospitals, and Orange County communications centers; and EMS vehicle and equipment utilization and maintenance practices. Service provider shall properly orient all emergency medical dispatcher personnel before assigning them to process emergency medical requests if used as part of this contract. Such orientation shall include at a minimum, provider agency policies and procedures; radio communications with and between the provider agency personnel, Police department personnel, receiving hospitals, and Orange County communications centers, other EMS agencies; and all applicable Orange County EMS medical dispatch policies and requirements.

- **Customer Service and Compliance Training.** Service provider must also provide all frontline personnel with initial and continual orientation training to customer service expectations, performance improvement, and the billing and reimbursement process and compliance as needed, and at a minimum on an annual basis. The City of Placentia is a customer service-driven organization and has the same expectations of all its contracted service providers. On a quarterly basis, service provide shall provide the City with a customer complaint log for the previous quarter.

- **At-Risk Behavior Management Training.** Service provider shall provide its emergency response personnel with the training, knowledge, understanding, and skills to effectively manage patients with psychiatric, drug/alcohol or other behavioral or

stress related problems, as well as difficult scenes on an on-going basis. Emphasis shall be on techniques for establishing a climate conducive to effective field management, and for preventing the escalation of potentially volatile situations.

- **Driver Training.** Service provider shall maintain an on-going driver training program for its EMS personnel. The program, the number of instruction hours, and the system for integration into the Service provider's operations (e.g., accident review boards, impact of accidents on employee performance reviews and compensation, etc.) will be reviewed and is subject to approval by the City initially and on an annual basis thereafter. Training, competency and skill proficiency verification are required for each of Service provider's EMS vehicle drivers at initial employment with annual training refresher courses and skill confirmation.

- **Infection Control.** Service provider shall develop an infection prevention program that emphasizes aggressive hygiene practices and proactive personal protective equipment donning (e.g. eye protection, gloves, etc.). The Service provider shall develop and strictly enforce policies for infection control, cross contamination, and soiled materials disposal to decrease the chance of communicable disease exposure and transmission. Service provider's Infection Control program, training and program record keeping practices must meet all requirements of Orange County EMS, and all state and federal regulations. It is anticipated, during the term of the Agreement(s) awarded to Service provider certain regulatory requirements for occupational safety and health, including but not limited to infection control, blood borne pathogens and TB, may be increased. It is the City's expectation that Service provider will adopt procedures that meet or perform better than all requirements for dealing with these matters. Service provider shall make available at no cost to its high-risk personnel health screening and all currently recommended immunizations and those required the Orange County Health Care Agency and Orange County EMS for EMS personnel.

- **EMS CE Training.** Service provider shall provide all necessary EMS continuing education training for all its personnel responding to emergency medical requests as required by Orange County

EMS and the California EMS Authority. Service provider shall also provide annual CPR and AED training to City employees as well as support the City's recreational lifeguard's safety training program.

- **Emergency Response Plan Training.** Service provider and its employees shall participate in and receive training in Homeland Security issues, including participating in existing programs available within Orange County for dealing with terrorist events, weapons of mass destruction, other Homeland Security issues and the City's ongoing emergency operations response plan training and exercises.

7. **Operational Design:**

Service provider shall maintain an operational design that provides for adequate EMS personnel coverage and a deployment plan that meets the City's requirements.

Service provider may elect to use EMS vehicles that best allow for the most efficient response to each 9-1-1 EMS request for service.

8. **Response Time Performance:**

While response time goals for EMS vary from community to community and State to State, proposers will need to demonstrate within their proposals and operational plans how they will meet or exceed the current EMS response times currently enjoyed by the City.

- **Response Time Call Phases.** In all instances, the service provider shall meet the following minimum response times for each time interval of each of the following phases for all EMS requests for service:

    - ***9-1-1 ALS Unit Turnout Time Intervals.*** The service provider's 9-1-1 ALS unit assigned to an EMS request for service shall turnout (initiate the response) for all EMS call assignments at a time interval that achieves or improves the City's current service provider's average time intervals at a minimum performance rate of not less than 90% in each calendar quarter.

- ***9-1-1 ALS Unit Response Time Intervals.*** The service provider's 9-1-1 ALS unit assigned to an EMS request for service shall arrive on-scene of the EMS call at a time that achieves or improves the City's current service provider's average time intervals at a minimum performance rate of not less than 90% in each calendar quarter. Proposers will need to clearly articulate in their proposals how they intend to meet the City's current service provider's average EMS response time through direct experience at the ALS or BLS levels and through proposed service model changes or innovations that improve response times. Proposals that clearly demonstrate a proven track record of faster response times and a detailed plan that detail how operational improvements and efficiencies will result in improved EMS response times in Placentia shall receive the maximum allowable points under this scoring criteria.

- **Response Time Compliance Reporting.** The service provider shall provide the City with monthly and quarterly reports of its response time compliance for each of the two response time performance phases set forth herein. Service provider's response times compliance for each of the three call phases set forth herein shall be calculated and reported monthly for quality improvement purposes and quarterly for contract performance reporting purposes to determine service provider's response time performance compliance. All required response reporting described herein shall be submitted by the service provider to the City within 10 days of the end of each month and within 10 days of the end of each quarter using fraction response-time measurements. The reports should be submitted to the City by the service provider in an electronic form (via e-mail or USB drive) in both an excel format and in a PDF report format.
    - ***Reporting Deficiencies.*** In the event the service provider fails to submit each of the required reports set forth herein, or in the event a report submitted by the service provider is deemed by the City to be deficient due to missing, false or otherwise erroneous data, incorrectly formatted, insufficient form, the service provider shall be fined by the City a late reporting penalty of $100 dollars per day for each calendar day the service provider fails to provide the report to the City beyond the due date of each such report.

- **Response Time Compliance Monitoring and Management.** The following shall describe the three levels of response time performance non-compliance:
    - ***Response Time Performance Deficiency.*** If in any quarter Service provider fails to meet the minimum standards set forth herein for one or more of each of the three phases, Service provider shall be deemed to have a response time deficiency for that quarter.
    - ***Response Time Performance Breach.*** If in any two quarters, within a 12-month period, Service provider fails to meet the minimum standards set forth herein for one or more of each of the three phases, Service provider shall be deemed to be in response time breach.
    - ***Response Time Performance Default.*** If in any three quarters, within a 12-month period or if in more than four quarters within the five-year contract term, Service provider fails to meet the minimum standards set forth herein for one or more of each of the three phases, Service provider shall be deemed to be in response time default.

- **Response Time Non-Compliance Cure Processes.** The following shall describe the three levels of response time non-compliance cure processes.
    - ***Findings of Response Time Performance Deficiency.*** The Service provider shall submit a corrective action plan ("CAP") to the City within 10 days of notice by the City of a finding of a response time deficiency. The Service provider shall detail in its CAP the reasons for the deficiency, its plan to obtain full compliance and the estimated timeframe that the Service provider will obtain full compliance with the response time standards set forth herein. Within 10 days of receipt of Service provider's CAP, the City shall review the CAP and either approve the CAP as submitted or return it to the Service provider with a notice of rejection and written directive for additional corrective actions. The Service provider shall provide the City with a revised CAP within 10 days thereafter. Within 10 days, the City shall review the CAP and either approve the CAP or make a finding of response time performance breach.
    - ***Findings of Response Time Performance Breach.*** The Service provider shall submit a corrective action plan ("CAP") to the City within 10 days of notice by the City of a

finding of a response time breach. The Service provider shall detail in its CAP the reasons for the deficiencies which resulted in the breach finding, its plan to obtain full compliance and the estimated timeframe that the Service provider will obtain full compliance with the response time standards set forth herein. The Service provider shall be fined a response time penalty of $5,000.00. Within 10 days of receipt of Service provider's CAP, the City shall review the CAP and either approve the CAP as submitted or return it to the Service provider with a notice of rejection and written directive for additional corrective actions. The Service provider shall provide the City with a revised CAP within 10 days thereafter. Within 10 days, the City shall review the CAP and either approve the CAP or make a finding of response time performance default.

- ***Findings of Response Time Performance Default.*** The Service provider shall submit a corrective action plan ("CAP") to the City within 10 days of notice by the City of a finding of a response time default. The Service provider shall detail in its CAP the reasons for the deficiencies which resulted in the default finding, its plan to obtain full compliance and the estimated timeframe that the Service provider will obtain full compliance with the response time standards set forth herein. However, any approval of a Service provider CAP related to this provision may be provisional solely for the purposes of maintaining service continuity during the transfer of Service provider services to an alternate Service provider. In a case of a finding of default under this provision, the Service provider shall be fined a response time penalty of $25,000.00 and the City Administrator shall perform a review of the Service provider to determine the need to make a recommendation to the City Council to initiate the process to terminate the Service provider's agreement for cause, invoke the performance guarantee provision and commence a procurement process to secure a replacement Service provider to assume services on an emergency basis as may be needed.

9. **Patient Care Reporting and Data Submission:**

The service provider shall utilize and maintain an electronic patient care reporting ("ePCR") software platform that is compliant NEMSIS v3.4 format standards.

The ePCR system used by the service provider shall also be compliant with Orange County EMS Policy #300.30 – OC-MEDS – EMS Provider Patient Care Reporting.
The service provider shall create and maintain all required documentation elements related to the provision of patient care within the service provider's ePCR platform pursuant to the requirements set forth in Orange County EMS Policy #300.10 – OC-MEDS – Documentation Standards.

Service provider may elect to utilize the county funded OC-MEDS Hub as their organizational ePCR platform at no cost to the Service provider.

Service provider shall also meet and comply the requirements of Orange County EMS Policy #300.32 – OC-MEDS – EMS Provider Data Submission Process and Orange County EMS Policy #300.20 – OC-MEDS – System Management and Support.

10. **Continuous Quality Improvement Plan**

Service provider shall develop and maintain a comprehensive and relevant quality improvement plan and system that compliments and interfaces with Orange County's countywide EMS system quality management system.

Service provider shall participate in pilot or research programs as requested by the EMS Medical Director and authorized by the City. All pilot programs must be approved by the EMS Medical Director. Service provider agrees that their participation in pilot projects shall entail no additional cost to either the City or the County. Service provider further agrees that services provided under pilot projects shall be in addition to the other services described herein.

11. **Clinical and Operational Benchmarking:**

Benchmarking of Key Performance Indicators (KPI) including those focused on clinical care is required. Some of the interim measurements may be process oriented in lieu of outcome measurements. It is anticipated that the service provider will integrate its benchmarking program with the Orange County's countywide EMS system continuous quality improvement process as it evolves.

In addition to clinical KPI benchmarking, service provider should develop and benchmark non-clinical KPIs which may include operational data elements such as employee injuries, vehicle collisions, consecutive employee hours worked, and other operational KPIs identified by the Service provider.

Service provider shall create, and maintain all data required to conduct its KPI benchmarking process.

Service provider shall provide City with KPI reports that reflect among other data, quantifiable delivery of patient care which meets or exceeds the standards of care required by Orange County EMS policy requirements.

12. **Clinical Levels and Staffing Requirements:**

Each of service provider's 9-1-1 ALS units shall meet the requirements of Orange County EMS Policy #700.00 and shall each be staffed with two paramedics at the outset of the contract. If the Proposer elects to utilize a paramedic assessment unit ("PAU") if approved by the County Medical Director and the City under its operational plan, each PAU shall be staffed with one paramedic. However, all crew configurations utilized by the service provider for each EMS unit must meet applicable Orange County EMS policy requirements for all services delivered by each EMS unit.

13. **Work Schedules and Human Resources Practices:**

Service provider shall employ reasonable work schedules and conditions. EMS Care Provider fatigue and the impairment associated with fatigue poses a significant safety risk for patients, partners, and others in the community. Specifically, patient care

must not be hampered by impaired motor skills of personnel working extended shifts, voluntary overtime, or mandatory overtime without adequate rest.

14. **Annual Cost Proposal:**

The proposal will include the annual cost to provide all services contained herein as outlined in Exhibit B as provided in the various patient charges. In addition, any requested City subsidies above and beyond what has already been provided in this RFP, should be included in Exhibit B as well. The City subsidy request shall be for the annual amount requested. If implemented, the service provider may adjust EMS First-Responder patient charges on an annual basis based on the Consumer Price Index for the Los Angeles, Long Beach, Anaheim region for the preceding 12-month period of July 1 through June 30. Annual patient charge adjustments shall be submitted to the City for its consideration and review annually and the adjustments shall be adjusted by administrative action of the City.

15. **Regular Reporting and Billing Requirements to the City:**

The service provider will provide a monthly EMS service activity report to the City Administrator. The monthly activity report will include all EMS service activities for a given month broken down by category (i.e. ALS services with ambulance transports, ALS services without ambulance transports, BLS services with ambulance transports and BLS services without ambulance transports, coverage or response time issues (if any), mutual aid responses, other emergency-related incidents, and community support activities.

The service provider will provide an annual EMS services report to the City Administrator. This annual report will be a detailed summary of the department's activities (as mentioned above) and statistical data broken down by category for the previous year, as well as an identification of challenges and issues addressed during that time, or that remain unresolved. The service provider will provide detailed billings, based on the City's contract with the service provider, to the City's Finance Director for payment.

16. **Start-Up Plan:**

Service provider shall have a well-developed Start-Up Plan that identifies the service provider's time-frames needed to acquire equipment and personnel to service this contract. Service provider's Start-Up Plan should incorporate detailed items such as personnel recruiting, hiring and orientation training; and vehicle and equipment procurement processes. Service provider's Start-Up Plan should include a timeline and regular updates to City staff throughout the transition period.

17. **Insurance and Indemnification Requirements:**

Refer to Exhibit F: INSURANCE COVERAGE AGREEMENT

18. **Proposal Representations:**
The proposal submitted in response to this Request for Proposal will be retained and will be incorporated and referenced, and made a part of the final Agreement, except that in the case of any conflicting provisions, the provisions contained in the 9-1-1 ALS EMS Agreement shall prevail.

EXHIBIT B
PROPOSER'S PROPOSED EMS SERVICE FEES

1. EMS First-Responder Basic Life Support Response Fee:

   $ ____

2. EMS First-Responder Advanced Life Support Responder Fee:

   $_____

   OR:

3. Proposed City annual subsidy amount:

   $_____

4. Paramedic Ambulance Accompaniment Fee:

   $_____

5. EMS Disposable Supplies Fee:

   $_____

6. Other EMS Fee(s) describe below:

EXHIBIT C
DEBARMENT AND SUSPENSION CERTIFICATION

The Proposer, under penalty of perjury, certifies that, except as noted below, Proposer, its principal, and any named subservice provider:

1. Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;

2. Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;

3. Does not have a proposed debarment pending; and,

4. Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessary result in denial of award, but will be considered in determining Proposer responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Certification.

Proposer Name: _____

Proposer Signature: _____

Title: _____

Date: _____

EXHIBIT D
EX PARTE COMMUNICATION BAN CERTIFICATION

DECLARATION OF EX PARTE COMMUNICATION

I/We, _____, have not held, or will hold any communications regarding any of the subject matters contained herein, whether in person, telephonically or electronically, with any elected official or staff member of the City of Placentia outside of the communications protocols contained herein, until an award of contract for these services has been made. I/We, _____ _____, declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

All contacts during this competitive process is through designated Placentia City staff only. The evaluation phase of the competitive process shall begin upon issuance of the RFP to the public and shall continue until an Agreement has been awarded. Proposers, either directly or indirectly or through intermediaries, lobbyists, organized labor or other agents shall not contact or lobby evaluators, elected officials or other City staff from the time the RFP has been issued and released to the public until an Agreement has been awarded. **Attempts by Proposers to contact evaluators, elected officials or other City staff during this time period shall result in disqualification of that Proposer**.

Dated

_____ _____ _____ .
Signature of Authorized Agent

_____ _ _____
Printed, Title

Subscribed and sworn to before me by

This_____ _ day of _____, 2018

_____
(Signature of Notary Republic)

(SEAL)

EXHIBIT E
ADDENDUM ACKNOWLEDGEMENT FORM

ACKNOWLEDGEMENT OF ADDENDA

Proposer's name _____ _____ _____

The proposer shall signify receipt of all Addenda here, if any:

Addendum No.	Date Received	Signature

EXHIBIT F
INSURANCE COVERAGE AGREEMENT

Minimum Scope and Limits of Insurance. Service provider shall obtain, maintain, and keep in full force and effect during the life of this Agreement all the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

(a) Broad-form commercial general liability, in a form at least as broad as ISO from #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than Two Million Dollars ($2,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be three times the required occurrence limit. If Service Provider maintains higher limits that the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Service Provider.

(b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than Five Million Dollars ($5,000,000.00), combined single limits, each incident for bodily injury and property damage.

(c) Workers' compensation insurance as required by the State of California and Employers Liability Insurance with a minimum limit of $1,000,000 per accident for any employee or employees of Service Provider. Service Provider agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

(d) Medical Professional Liability with limit no less than $2,000,000 per occurrence and $6,000,000 aggregate. If coverage is written on a claims made basis, the Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work. Insurance must

be maintained and evidence of insurance must be provided for at least three (3) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of contract work. A copy of the claims reporting requirements must be submitted to the City for review.

Before execution of this Agreement by the City, the service provider shall file with the City the following signed certification:

We are aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work.

The service provider shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the City before execution of this Agreement by the City. The City, its officers and employees shall not be responsible for any claims in law or equity occasioned by failure of the consultant to comply with this section.

Neither the CITY nor any of its elected or appointed officials, officers, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Service Provider under this Agreement are adequate to protect service provider. If service provider believes that any such insurance coverage is insufficient, service provider shall provide, at its own expense, such additional insurance as service provider deems adequate.

Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions as worded below:

(a) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the service provider pursuant to its contract with the City; products and completed operations of the service provider; premises owned, occupied or used by the service provider; automobiles owned, leased, hired, or borrowed by the service provider."

(b) Notice: "Service provider shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required polices are reduced; (3) or the deductible or self-insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, service provider shall forthwith obtain and submit proof of substitute insurance. Should service provider fail to immediately procure other insurance, as specified, to substitute for any canceled policy, the City may procure such insurance at service provider's sole cost and expense."

(c) Other insurance: "The service provider's insurance coverage shall be primary insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."

(d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

(e) The service provider's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

Certificates of Insurance. Service provider shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached to the City's and service provider's agreement as Exhibit "B" and incorporated herein by this reference.

Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which

service provider may be held responsible for payments of damages to persons or property.

Waiver of Subrogation. Provider hereby grants to City a waiver of any right to subrogation which any insurer of said Provider may acquire against the City by virtue of the payment of any loss under such insurance. Provider agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

1. **Indemnification Requirements.**

Service Provider shall defend, indemnify and hold City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner which actually or allegedly arise out of or are incident to any alleged acts, omissions, negligence or willful misconduct of Service Provider, its officials, officers, employees, agents, and subcontractors arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages and attorney's fees and other related costs and expenses except where caused by the active negligence, sole negligence, or willful misconduct of City its officials, officers, employees, volunteers and agents. Service Provider shall defend, at Service Provider's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against City, officials, officers, employees, volunteers and agents. Service Provider shall pay and satisfy any judgment, award or decree that may be rendered against City or its officials, officers, employees, volunteers and agents, in any such suit, action or other legal proceeding. Service Provider shall reimburse City and its officials, officers, employees, volunteers and/or agents, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Service Provider's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by City, its officials, officers, employees, volunteers and agents.

EXHIBIT G
PROPOSER'S REFERENCES

Provide three (3) references verifiable by the City. Such listed references should be able to offer corroborate Proposer's representations related to Proposer's experience, qualifications, contracts in good standing status, and other representations made by Proposer herein.

Reference No. 1:

Entity Name: _____

Entity Address: _____

Contact Name: _____

Contact Title: _____

Contact Telephone No.: _____

Contact E-mail: _____

Business Relationship with Proposer: _____

Reference No. 2:

Entity Name: _____

Entity Address: _____

Contact Name: _____

Contact Title: _____

Contact Telephone No.: _____

Contact E-mail: _____

Business Relationship with Proposer: _____

Reference No. 3:

Entity Name: _____

Entity Address: _____

Contact Name: _____

Contact Title: _____

Contact Telephone No.: _____

Contact E-mail: _____

Business Relationship with Proposer: _____

EXHIBIT H
PROPOSER'S PROPOSED OPERATING BUDGET

Insert Proposed Operating Budget Here.

EXHIBIT I
PROFESSIONAL SERVICES AGREEMENT

CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH

_____

THIS AGREEMENT is made and entered into this __ day of _____, 20__ ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and _____, a [state] [type of corporation] ("Service Provider").

W I T N E S S E T H:

A. WHEREAS, City proposes to utilize the services of a professional EMS organization as an independent contractor for the provision of 9-1-1/Advanced Life Support Emergency Medical Services, as more fully described herein; and

B. WHEREAS, Service Provider represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Service Provider desire to contract for the specific services described in Exhibit "A" (the proposal for 9-1-1/ALS) and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

E. WHEREAS, an efficient and effective Emergency Medical Services (EMS) System is critically important to the safety, health and welfare of the public; and

F. WHEREAS, City has designated the Riverside City EMS Agency (REMSA) pursuant to Health and Safety Code, Division 2.5 and REMSA is responsible for the planning, implementation and evaluation of the City EMS System; and

G. WHEREAS, City has determined that all requests for emergency medical services shall be met by ALS (Paramedic) equipped and staffed ambulances unless otherwise authorized by the Orange City LEMSA; and

H. WHEREAS, pursuant to Health and Safety Code, Division 2.5, Section 1797.201, City, has the authority to provide EMS through a fair and competitive proposal process which has met all EMSA and LEMSA policies and procedures; and

I. WHEREAS, the City has continued the use of an 9-1-1/ALS EMS provider that has continuously provided service to the City in the same manner and scope without

Interruption since January 1, 1981; and

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY SERVICE PROVIDER

1.1. Scope of Services. Service Provider shall provide the professional services described in the Service Provider's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Service Provider pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional Service Providers in similar fields and circumstances in accordance with sound professional practices. Service Provider also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Service Provider's performance of this Agreement. Service Provider shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Service Provider shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Service Provider to comply with this section.

1.3. Performance to Satisfaction of City. Service Provider agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Service Provider to review the quality of the work and resolve the matters of concern;

(b) Require Service Provider to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Service Provider warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Service Provider shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Service Provider's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Service Provider shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Service Provider agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Service Provider shall, in all solicitations and advertisements for employees placed by, or on behalf of Service Provider shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Service Provider shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Service Provider acknowledges that City may enter into agreements with other Service Providers for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Service Provider may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Service Provider's sole cost and expense. All insurance requirements contained in this Agreement are independantly applicable to any and all subcontractors that Service Provider may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Service Provider in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Service Provider covenants that all data, documents, discussion, or other information developed or received by Service Provider or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Service Provider without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Service Provider's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Service Provider shall be paid in accordance with the fee schedule set forth in Exhibit "A". Service Provider's total compensation shall not exceed

_____ Dollars ($ _____.00).

Contractor shall not receive any payments from City for the performance of any services under this Agreement unless specifically stated in this Agreement. All payments or revenue associated with this Agreement shall come exclusively from Contractor's billing and collection of payment from patients and third party payors for the performance of any services or provision of equipment or materials related to this Agreement.

Contractor shall be solely entitled to perform, and is responsible for performing, billing of patients and third party payors for services provided hereunder. City shall not bill, or permit any other party to bill patients or third party payors, for ALS emergency ambulance services provided by Contractor or within Contractor's EOAs with the exception of billing that may be done by ambulance providers authorized by REMSA to provide mutual aid during a multi-casualty incident (MCI) or disaster. Contractor shall comply with all applicable laws governing billing and collection, including but not limited to laws and regulations applicable to patients covered by Medicare, Medicaid, and other public or private reimbursement programs.

2.2. Additional Services. Service Provider shall not receive compensation for any services provided outside the scope of services specified in the Service Provider's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Service Provider performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "SCOPE OF SERVICES", an additional fee based upon the Service Provider's standard hourly rates shall be paid to the Service Provider for such additional services. Such increase in additional fees shall be limited to 25% of the total contract sum or $25,000 whichever is more. The City Engineer is authorized to approve a Change Order for such additional services.

2.3. Method of Billing. Service Provider may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Service Provider's services which have been completed to City's sole satisfaction. City shall pay Service Provider's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail, the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Service Provider's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A."

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Service Provider is encountered, a time extension may be mutually agreed upon in writing by the City and the Service Provider. The Service Provider shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 60 months, ending on _____, 20__, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. One additional five-year term is available based on Service Provider's performance and at the mutal consent of both parties. Contractor shall submit a written request for earned extensions to the Contract Administrator no later than September 1 following the fourth full contract year. Service Provider's written request shall include sufficient evidence of compliance with the Agreement requirements. Evidence of compliance shall also be stated in Service Provider's annual performance report to City.
City will determine if Contractor has met the requirements stated above. Earned extensions may then be granted in the reasonable and fair discretion of the City.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Service Provider. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Service Provider shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Service Provider defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Service Provider fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately

upon service of written notice of termination on the Service Provider, if the latter should.

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Service Provider for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Service Provider. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Service Provider in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Service Provider, at no cost to City. Any use of uncompleted documents without specific written authorization from Service Provider shall be at City's sole risk and without liability or legal expense to Service Provider.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Service Provider shall obtain, maintain, and keep in full force and effect during the life of this Agreement all the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

(e) Broad-form commercial general liability, in a form at least as broad as ISO from #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal

injury or bodily injury with a policy limit of not less than Five Million Dollars ($5,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit. If Service Provider maintains higher limits that the spedified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Service Provider.

(f) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than Five Million Dollars ($5,000,000.00), combined single limits, each incident for bodily injury and property damage. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be two times the required occurrence limit. If Service Provider maintains higher limits that the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Service Provider.

(g) Workers' compensation insurance as required by the State of California and Employers Liability Insurance with a minimum limit of $1,000,000 per accident for any employee or employees of Service Provider. Service Provider agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Service Provider for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

Before execution of this Agreement by the City, the Service Provider shall file with the Public Works Director/City Engineer the following signed certification:

> I am aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work.

The Service Provider shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the Public Works Director/City Engineer before execution of this Agreement by the City. The City, its officers and employees shall not be responsible for any claims in law or equity occasioned by failure of the Service Provider to comply with this section.

(h) Medical Professional Liability with limit no less than $2,000,000 per occurrence and $6,000,000 aggregate. If coverage is written on a claims made basis, the Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work. Insurance must be maintained and evidence of insurance must be provided for at least three (3) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of contract work. A copy of the claims reporting requirements must be submitted to the City for review.

Neither the CITY nor any of its elected or appointed officials, officers, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Service Provider under this Agreement are adequate to protect Service Provider. If Service Provider believes that any such insurance coverage is insufficient, Service Provider shall provide, at its own expense, such additional insurance as Service Provider deems adequate.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions as worded below:

(f) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Service Provider pursuant to its contract with the City; products and completed operations of the Service Provider; premises owned, occupied or used by the Service Provider; automobiles owned, leased, hired, or borrowed by the Service Provider."

(g) Notice: "Service Provider shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required polices are reduced; (3) or the deductible or self-insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Service Provider shall forthwith obtain and submit proof of substitute insurance. Should Service Provider fail to immediately procure other insurance, as specified, to substitute for any canceled policy, the City may procure such insurance at Service Provider's sole cost and expense."

(h) Other insurance: "The Service Provider's insurance coverage shall be primary insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."

(i) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

(j) The Service Provider's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Service Provider shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "B" and incorporated herein by this reference.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Service Provider may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Service Provider shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Service Provider called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Contract Managers. City shall designate a Contract Manager to work directly with Service Provider in the performance of this Agreement. It shall be the Service Provider's responsibility to assure that the Contract Manager is kept informed of the

progress of the performance of the services and the Service Provider shall refer any decision, which must be made by City, to the Contract Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Manager.

Service Provider shall designate a Management Contact who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Service Provider without the express written approval by the City. Service Provider or its Management Contact shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement, or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO SERVICE PROVIDER:	IF TO CITY:
_ _____ ____	City of Placentia
___ _____ __	401 E. Chapman
	Placentia, CA 92870
Tel: ___ _ ____	Tel: __ _____
Fax: _____	Fax: _____
Attn: _____	Attn: _____

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange City, California. Service Provider agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Service Provider shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Service Provider's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting

or assignment shall release Service Provider of Service Provider's obligation to perform all other obligations to be performed by Service Provider hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Service Provider shall defend, indemnify and hold City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner which actually or allegedly arise out of or are incident to any alleged acts, omissions, negligence or willful misconduct of Service Provider, its officials, officers, employees, agents, and subcontractors arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages and attorneys fees and other related costs and expenses except where caused by the active negligence, sole negligence, or willful misconduct of City its officials, officers, employees, volunteers and agents. Service Provider shall defend, at Service Provider's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against City, officials, officers, employees, volunteers and agents. Service Provider shall pay and satisfy any judgment, award or decree that may be rendered against City or its officials, officers, employees, volunteers and agents, in any such suit, action or other legal proceeding. Service Provider shall reimburse City and its officials, officers, employees, volunteers and/or agents, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Service Provider's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by City, its officials, officers, employees, volunteers and agents.

6.9. Independent Contractor. Service Provider is and shall be acting at all times as an independent contractor and not as an employee of City. Service Provider shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Service Provider or any of Service Provider's employees, except as set forth in this Agreement. Service Provider shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Service Provider shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Service Provider and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Service Provider shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Service Provider further agrees to indemnify and hold City harmless from any failure of Service Provider to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Service Provider under this Agreement any amount due to City from Service Provider as a result of Service Provider's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Service Provider or any employee, agent, or subcontractor of Service Provider providing services under this

Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Service Provider shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Service Provider or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Service Provider and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Service Provider's performance or services rendered under this Agreement, Service Provider shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files and tapes furnished or prepared by Service Provider or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Service Provider agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Service Provider. City shall indemnify and hold harmless Service Provider from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Service Provider. Service Provider shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Service Provider or Service Provider's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Service Provider has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Service Provider, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the

California Government Code Section 6254.7, and of which Service Provider informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Service Provider and its officers, employees, associates and subService Providers, if any, will comply with all conflict of interest statutes of the State of California applicable to Service Provider's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Service Provider and its officers, employees, associates and subService Providers shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Service Provider is not currently performing work that would require Service Provider or one of its officers, employees, associates or subService Providers to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Service Provider shall be responsible for its work and results under this Agreement. Service Provider, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Service Provider occurs, then Service Provider shall, at no cost to City, provide all necessary design drawings, estimates and other Service Provider professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Service Provider will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Service Provider's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Service Provider and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

Date: _____

City Administrator

ATTEST:

City Clerk and ex-officio Clerk
of the City of Placentia

SERVICE PROVIDER

_____ Date:

Signature

_____

Name and Title

_____

Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

_____ Date: _____

Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

_____ Date: _____

Rosanna Ramirez, Risk Management

APPROVED AS TO CONTENT:

_____ Date: ____

Contract Manager

DEPARTMENTAL APPROVAL

_____ Date: _____

Name, Title

EXHIBIT D
ORIGINAL AGREEMENT BETWEEN THE CITY AND ORIGINAL PROVIDER

PROFESSIONAL SERVICES AGREEMENT

CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
FILYN CORPORATION dba LYNCH EMS

THIS AGREEMENT is made and entered into this 4th day of June, 2019 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and FILYN CORPORATION. dba Lynch EMS, a California Corporation("Service Provider").

W I T N E S S E T H:

A. WHEREAS, City proposes to utilize the services of a professional EMS organization as an independent service provider for the provision of 9-1-1/Advanced Life Support Emergency Medical Services, as more fully described herein; and

B. WHEREAS, City and Service Provider desire to contract for the specific services described in Exhibit "A" (the proposal for 9-1-1/ALS) and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

C. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

D. WHEREAS, an efficient and effective 9-1-1/ALS Emergency Medical Services ("EMS" or "9-1-1/ALS EMS") System is critically important to the safety, health and welfare of the public; and

E. WHEREAS, the City is the designated responsible Agency for the planning, implementation and evaluation of the City EMS System; and

F. WHEREAS, City has determined that all requests for 911 EMSshall be met by ALS (Paramedic) equipped and staffed ambulances unless otherwise authorized by the Orange County Health Care Agency; and

G. WHEREAS, City, in good faith understands that it has the legal authority to provide EMS in its jurisdiction; and

H. WHEREAS, the City has continued the use of 9-1-1/ALS EMS providers that have continuously provided service to the City in the same manner, level and scope without interruption since July 1, 1975; and

I. WHEREAS, the City is a Charter City and reserves the right to contract for these services with any qualified public or private service provider; and

J. WHEREAS, the Service Provider shall be equipped and qualified to provide mutual and automatic aid to surrounding communities.

NOW, THEREFORE, for and in consideration of the mutual covenants and

conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY SERVICE PROVIDER

1.1. Scope of Services. Service Provider shall provide the professional services described in the Service Provider's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference. The contract scope of work outlined in the City's Request for Proposals for 9-1-1 Advanced Life Support Emergency Medical Services, RFP No. 2018-01 issued on December 20, 2018, has been fully addressed in the Service Provider's Proposal, and is also incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Service Provider pursuant to this Agreement shall be provided by personnel experienced and licensed in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional EMS Providers in similar fields and circumstances in accordance with sound professional practices, legal requirements and regulatory licensure requirements. Service Provider also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Service Provider's performance of this Agreement. Service Provider shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Service Provider shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Service Provider to comply with this section.

1.3. Performance to Satisfaction of City. Service Provider agrees to perform all the work to the complete satisfaction of the City as prescribed in the scope of work in the City's RFP for these services, Service Provider's Proposal, and within hereinafter specified. The specific performance standards and penalties for not achieving those standards are also outlined in the RFP scope of work. Evaluations of the work will be done by the City Administrator or his or her designee.

1.4. Warranty. Service Provider warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Service Provider shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Service Provider's performance under this Agreement.

1.5. EMS Deployment Reporting. The City understands the dynamic nature of EMS deployment strategies and posting of EMS resources to ensure fast and effective responses to emergencies to meet required performance standards. Service Provider shall provide the City with a monthly report showing where EMS resources are posted and adjusted in response to changes in call volume and locations.

1.6 Annual Paramedic Licensure Confirmation. Service Provider shall provide evidence of current licensures and County accreditation for each paramedic employed by

Service Provider providing 9-1-1/ALS EMS in the City of Placentia on an annual basis.

1.7 Mutual and Automatic Aid. Service Provider shall in accordance with the California Emergency Services Act, as well as Orange County Emergency Medical Services Agency Policy #900.00 – Multi-Casualty Incident Response Plan, enter into agreements with surrounding agencies and the City for responding to requests for mutual and/or automatic aid to neighboring communities.

1.8. Non-discrimination. In performing this Agreement, Service Provider shall not engage in, nor permit its agents to engage in, discrimination in employment of persons that violate any State or Federal laws prohibiting discrimination in employment, including because of the race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation of an employee or applicant for employment, except as permitted pursuant to Section 12940 of the California Government Code, including the exceptions enumerated therein. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Service Provider agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Service Provider shall, in all solicitations and advertisements for employees placed by, or on behalf of Service Provider, state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, sexual orientation or mental or physical disability. Service Provider shall cause the paragraphs contained in this Section to be inserted in all City-approved subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.9. Exclusive Agreement. Service Provider acknowledges that the City is awarding this agreement on an exclusive basis and shall be the only Service Provider contracted by the City to provide these services.

1.10. Delegation and Assignment. The duties set forth herein shall not be delegated, assigned, or subcontracted to any person or entity without the prior written consent of City. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Service Provider may engage with City consent during the term of this Agreement.

1.11. Confidentiality. Employees of Service Provider in the course of their duties may have access to financial, accounting, statistical, and personal health data of private individuals. Service Provider covenants that all data, documents, discussion, or other information developed or received by Service Provider or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Service Provider without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Service Provider's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Service Provider shall be paid in accordance with the fee

schedule set forth in the contract scope of work. Service Provider's total compensation shall not exceed Nine-Hundred and Seventy-Five Thousand Dollars ($975,000.00) in Year 1 of the agreement. The annual compensation beginning in Year 2 and subsequent years thereafter within the initial contract term may be increased by the Consumer Price Index for all Urban Consumers for the Los Angeles-Long Beach-Anaheim area published by the United States Department of Labor, Bureau of Statistics (Index) which is published for the month immediately preceding the adjustment date (Adjustment Index), by a maximum of 3%, whichever is lower. The Adjustment Index shall be compared to the Index which was published for the date immediately preceding the beginning of the first twelve (12) month period (Beginning Index). The 12-month period shall be July 1 to June 30 each year this agreement is in effect.

Service Provider shall not receive any payments from the City for the performance of any services under this Agreement unless specifically stated in this Agreement. All ALS reimbursement payments or revenue associated with this Agreement shall come exclusively from Service Provider's billing and collection of payment from patients and third-party payors for the performance of any services or provision of equipment or materials related to this Agreement.

Service Provider shall be required to enter into an agreement with the Orange County Exclusive Operating Area A 9-1-1 ambulance transport service provider for billing services for the provision of collecting ALS reimbursement payments for service. City shall not permit any other parties to bill patients or third-party payors, for ALS emergency ambulance services provided by Service Provider with the exception of billing that may be done by ambulance providers authorized by the Orange County Health Care Agency to provide mutual aid during a multi-casualty incident (MCI) or disaster. Service Provider shall comply with all applicable laws governing billing and collection, including but not limited to laws and regulations applicable to patients covered by Medicare, Medicaid, and other public or private reimbursement programs.

2.2. Additional Services. Service Provider shall not receive compensation for any services provided outside the scope of services specified in the Service Provider's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City, prior to Service Provider performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "SCOPE OF SERVICES", an additional fee negotiated between both parties shall be paid to the Service Provider for such additional services.

2.3. Method of Billing. Service Provider shall submit an invoice to the City for approval monthly. Said invoice shall be based on 12 equal monthly payments of the total annual compensation amount allowed under this agreement. City shall pay Service Provider's invoice within thirty (30) days from the date City receives said invoice. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" on a separate invoice line-item.

2.4. Records and Audits. Records of Service Provider's services and all revenues collected relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City for auditing purposes. City shall call for an independent bi-annual audit of all revenues collected under this agreement, and new revenue sources collected as a result of this agreement,

throughout the duration of the agreement including any term extensions. City shall have the right to analyze Service Provider's revenues and operational expenses at mutually convenient times.

3.0. TIME OF PERFORMANCE

3.1. Commencement of Work. The professional services to be performed pursuant to this Agreement shall commence at midnight, July 1, 2020. Said services shall be performed in strict compliance with the contract scope of work approved by City as set forth in Exhibit "A."

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date with service delivery to begin at midnight, July 1, 2020, and continue for a period of 60 months, ending on June 30, 2025, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. One five-year term extension is available based on Service Provider's performance and at the mutual consent of both parties. Service Provider shall submit a written request for the earned extension to the City no later than July 1, 2024. Service Provider's written request shall include sufficient evidence of compliance with the Agreement requirements. Evidence of compliance shall also be stated in Service Provider's annual performance report to City. City will determine if Service Provider has met the requirements stated above, and if the Service Provider has remained in substantial compliance with the performance standards outlined in the contract scope of work. Earned extension may then be granted in the reasonable and fair discretion of the City.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least sixty (60) days prior written notice to Service Provider. The termination date shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Service Provider shall immediately stop rendering services as of the termination date under this Agreement unless directed otherwise by the City. If the City suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Service Provider defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Service Provider fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Service Provider, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Service Provider for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Service Provider in its performance of this Agreement shall be provided to the City.

4.5 Catastrophic Non-performance. In the event that Service Provider is unable to perform its obligations under this Agreement at any time due to a catastrophic event or act of god, the City shall have the right to immediately seek a substitute provider of such services for such time as Service Provider is unable to provide the required services up to such time as either the Service Provider is again able to perform its obligations and services under this Agreement or upon the termination of this Agreement. Service Provider shall be responsible for any charges of any substitute provider. If there is time to provide Notice, City shall provide notice in writing to Service Provider pursuant to term 6.4 of its invocation of this term. In any event, Notice pursuant to term 6.4 shall be provided after the fact when this term is invoked.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Service Provider shall obtain, maintain, and keep in full force and effect during the life of this Agreement all the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

(a) Broad-form commercial general liability, in a form at least as broad as ISO form #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than Five Million Dollars ($5,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit. If Service Provider maintains higher limits than the

specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Service Provider. The policy shall not have a deductible or self-retention provision in excess of an amount that has been pre-approved by the City.

(b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than Five Million Dollars ($5,000,000.00), combined single limits, each incident for bodily injury and property damage. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be two times the required occurrence limit. If Service Provider maintains higher limits that the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Service Provider. The policy shall not have a deductible or self-retention provision in excess of an amount that has been pre-approved by the City.

(c) Workers' compensation insurance as required by the State of California and Employers Liability Insurance with a minimum limit of $1,000,000 per accident for any employee or employees of Service Provider. Service Provider agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers and officials, agents, employees, and volunteers for losses arising from work performed by Service Provider for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

Before execution of this Agreement by the City, the Service Provider shall file with the Public Works Director/City Engineer the following signed certification:

> I am aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work.

The Service Provider shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the Public Works Director/City Engineer before execution of this Agreement by the City. The City, its officers and officials and employees shall not be responsible for any claims in law or equity occasioned by failure of the Service Provider to comply with this section.

(d) Medical Professional Liability with limit no less than $2,000,000 per occurrence and $6,000,000 aggregate. If coverage is written on a claims made basis, the Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.

Insurance must be maintained, and evidence of insurance must be provided for at least three (3) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of contract work. A copy of the claims reporting requirements must be submitted to the City for review.

Neither the CITY nor any of its elected or appointed officials, officers, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Service Provider under this Agreement are adequate to protect Service Provider. If Service Provider believes that any such insurance coverage is insufficient, Service Provider shall provide, at its own expense, such additional insurance as Service Provider deems adequate.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions as worded below:

(a) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Service Provider pursuant to its contract with the City; products and completed operations of the Service Provider; premises owned, occupied or used by the Service Provider; automobiles owned, leased, hired, or borrowed by the Service Provider."

(b) Notice: "Service Provider shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required polices are reduced; (3) or the deductible or self-insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Service Provider shall forthwith obtain and submit proof of substitute insurance. Should Service Provider fail to immediately procure other insurance, as specified, to substitute for any canceled or altered policy, the City may procure such insurance at Service Provider's sole cost and expense."

(c) Other insurance: "The Service Provider's insurance coverage shall be primary insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."

(d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

(e) The Service Provider's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with

respect to the limits of the insurer's liability.

5.3. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such City-approved deductible or self-insured retention.

5.4. Certificates of Insurance. Service Provider shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "C" and incorporated herein by this reference. Before April 1, 2020, Service Provider shall provide to City proof of payment of the insurance certificates attached as Exhibit C.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Service Provider may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement and its Exhibits constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Service Provider shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Service Provider called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Contract Managers. City shall designate a Contract Manager to work directly with Service Provider in the performance of this Agreement. It shall be the Service Provider's responsibility to assure that the Contract Manager is kept informed of the progress of the performance of the services and the Service Provider shall refer any decision, which must be made by City, to the Contract Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Manager.

Service Provider shall designate a Management Contact who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Service Provider without the express written approval

by the City. Service Provider or its Management Contact shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement, or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO SERVICE PROVIDER:	IF TO CITY:
Lynch EMS, Inc.	City of Placentia
1371 N. Red Gum Street	401 E. Chapman
Anaheim, CA 92806	Placentia, CA 92870
Tel: (800) 347-3262	Tel: (714) 993-8171
Fax: (714) 632-3902	Fax: (714) 528-4640
Attn: Walter J. Lynch	Attn: Rosanna Ramirez

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange City, California. Service Provider agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Service Provider shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Service Provider's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Service Provider of Service Provider's obligation to perform all other obligations to be performed by Service Provider hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Service Provider shall defend, indemnify and hold City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner which actually or allegedly arise out of or are incident to any alleged acts, omissions, negligence or willful misconduct of Service Provider, its officials, officers, employees, agents, and subcontractors arising out of or in connection with the

performance of the Services, provided for by this Agreement, including without limitation the payment of all consequential damages and attorney's fees and other related costs and expenses except where caused by the active negligence, sole negligence, or willful misconduct of City, its officials, officers, employees, volunteers and agents. Service Provider shall defend, at Service Provider's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against City, officials, officers, employees, volunteers and agents relating to the Services provided for by this Agreement. Service Provider shall pay and satisfy any judgment, award or decree that may be rendered against City or its officials, officers, employees, volunteers and agents, in any such suit, action or other legal proceeding relating to the Services provided for by this Agreement. Service Provider shall reimburse City and its officials, officers, employees, volunteers and/or agents, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Service Provider's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by City, its officials, officers, employees, volunteers and agents.

Provided further that in the event that a claim, cause of action, demand, lawsuit or special proceeding is brought or commenced against City and/or Service Provider by any third party which challenges the legal right of City and Service Provider to enter into this Agreement, City and Service Provider each agree to exercise their best good faith efforts to defend any such challenge to the legal right of City and Service Provider to enter into this Agreement.

Provided further that in the event that a claim, cause of action, demand, lawsuit or special proceeding is brought or commenced against City and/or Service Provider by any third party which challenges the legal right of City and Service Provider to enter into this Agreement, City shall bear its own cost, expense, risk, attorney's fees and the satisfaction of any judgment, award or decree that may be rendered against City or its officials, officers, employees, volunteers and agents due to successful challenge of the legal right of City to enter into this Agreement with Service Provider. Likewise, Service Provider shall bear its own cost, expense, risk, attorney's fees and the satisfaction of any judgment, award or decree that may be rendered against Service Provider its officers, employees and agents due to successful challenge of the legal right of Service Provider to enter into this Agreement with City.

Provided further that in the event the legal right of City and Service Provider to enter into this Agreement brought by any third party is successfully challenged in a court of law or equity, City and Service Provider hereby agree that neither will initiate any claim, demand, proceeding, cause of action, lawsuit or special proceeding against the other based on any claim of breach of contract, false inducement, reliance or other cause of action or claim relating to inducement are the decision of either party to enter into this Agreement. Provider, however, that this provision does not relate to any claim, demand, proceeding, cause of action, lawsuit or special proceeding that may be brought by either party relating to performance of this Agreement by either party or the rights or duties of either party under this Agreement where such claim, demand, proceeding, cause of action, lawsuit or special proceeding is not related to and is not brought regarding the facts, circumstances, reliance or determination of either party to enter this Agreement.

6.9. Independent Contractor. Service Provider is and shall be acting at all times as an independent contractor and not as an employee of City. Service Provider shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on

behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Service Provider or any of Service Provider's employees, except as set forth in this Agreement. Service Provider shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Service Provider shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Service Provider and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Service Provider shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Service Provider further agrees to indemnify and hold City harmless from any failure of Service Provider to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Service Provider under this Agreement any amount due to City from Service Provider as a result of Service Provider's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Service Provider or any employee, agent, or subcontractor of Service Provider providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Service Provider shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Service Provider or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Service Provider and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Service Provider's performance or services rendered under this Agreement, Service Provider shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files and tapes furnished or prepared by Service Provider or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Service Provider agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Service Provider. Service Provider shall deliver to City any findings, reports, documents, information, data, preliminary notes and working

documents, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City.

6.13. Public Records Act Disclosure. Service Provider has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Service Provider, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information of Service Provider that qualify as trade secrets (such as, and including, its private financial statements, financial records and bank account information), as that term is defined in the California Government Code Section 6254.7, and of which Service Provider informs City of such trade secret, and records relating to provision of medical aid and assistance to any individual under such individuals State and Federal rights of privacy and the provisions of the Health Insurance Portability and Accountability Act of 1996. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret or personal health records The City shall not, in any way, be liable or responsible for the disclosure of any trade secret or personal health records including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Service Provider and its officers, employees, associates and City-approved subcontractors, if any, will comply with all conflict of interest statutes of the State of California applicable to Service Provider's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Service Provider and its officers, employees, associates and City-approved subcontractors shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Service Provider is not currently performing work that would require Service Provider or one of its officers, employees, associates or City-approved subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Service Provider shall be responsible for its work and results under this Agreement. Service Provider, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Service Provider occurs, then Service Provider shall, at no cost to City, provide all actions to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Service Provider will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for

Proposals, the Service Provider's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Service Provider and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement. For amendments affecting administrative business operations not related to overall service levels, compensation or performance standards, those may be approved administratively by the City Administrator. For amendments affecting compensation, performance standards or service levels, those must be approved by the City Council.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

Damien R. Arrula, City Administrator — Date: 06/27/19

ATTEST:

Robert S. McKinnell
City Clerk and ex-officio Clerk
of the City of Placentia

SERVICE PROVIDER

Signature — Date: 6/11/19
FILYN Corporation dba Lynch EMS

WALT LYNCH CEO
Name and Title

33-0197833
Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney — Date: 6-13-19

APPROVED AS TO INSURANCE:

Rosanna Ramirez, Risk Management — Date: 6-25-19

APPROVED AS TO CONTENT:

Rosanna Ramirez, Contract Manager

Date: 7-1-19

PROFESSIONAL SERVICES AGREEMENT

CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
EMERGENCY AMBULANCE SERVICE, INC.

THIS AGREEMENT ("Agreement") is made and entered into this 15th day of April, 2025 ("Effective Date"), by and between the CITY OF PLACENTIA, a California charter city ("City"), and Emergency Ambulance Service Inc, a California corporation ("Service Provider").

W I T N E S S E T H:

A. WHEREAS, an efficient and effective Emergency Medical Services (EMS) System is critically important to the safety, health and welfare of the public; and

B. WHEREAS, City is the designated responsible Agency for the planning, implementation and evaluation of the City EMS System, and City has determined that all requests for 911 emergency medical services shall be met by ALS (Paramedic) equipped and staffed response vehicles; and

C. WHEREAS, pursuant to Health and Safety Code, Division 2.5, Section 1797.201 (Section 201), City has the authority to provide 9-1-1/Advanced Life Support Emergency Medical Services (9-1-1/ALS Services) within its jurisdiction, and has continuously provided those services in the same manner and scope without interruption since at least July 1, 1975; and

D. WHEREAS, pursuant to its rights under Section 201, and as a charter city, City reserves the right to contract for 9-1-1/ALS Services with any qualified public or private service provider; and

E. WHEREAS, the Service Provider shall be equipped and qualified to provide mutual and automatic aid to surrounding communities; and

F. WHEREAS, on June 4, 2019, City entered into an agreement (Original Agreement) with Lynch EMS Inc. (Original Provider), as an independent service provider, for the purpose of providing 9-1-1/ALS Services in the City. A copy of the Original Agreement is attached as Exhibit D and is incorporated by this reference, and specifically incorporates all exhibits thereto. All of the services, duties and obligations, required to be performed by the Original Provider under the Original Agreement are hereinafter collectively referred to as either the "Services" or the "9-1-1/ ALS Services"; and

G. WHEREAS, the Existing Contract for 9-1-1/ALS Services is due to expire on June 30, 2025, which expiration has created an urgent need to either negotiate an extension to the Original Agreement or find an alternate provider; and

G. WHEREAS, City made good faith efforts to meet with the Original Provider to negotiate an extension, but the parties were unable to reach an agreement. The offered extension would be substantially more expensive for the City and would minimize flexibility by requiring a longer contract term; and

H. WHEREAS, the urgent nature of the situation was exacerbated by the recent departure of the prior City Administrator and other factors, which have in turn clarified the need to re-examine the City's long term plan for 9-1-1/ALS Services; and

I. WHEREAS, there is insufficient time to conduct a full RFP process prior to the expiration of the current contract; and

J. WHEREAS, City is currently engaged in its annual budgeting process, and is trying to determine how to address a long term structural deficit in a fiscally sustainable manner; and

K. WHEREAS, given the City's current financial limitations, together with the need to provide ongoing quality 9-1-1/ALS Services, the City Council needs additional time and flexibility in order to properly evaluate how 9-1-1/ALS Services should be provided in the City, and then to conduct an RFP; and

L. WHEREAS, Service Provider has offered to help provide 9-1-1/ALS Services on an urgency basis, at a reasonable cost, and with a flexible contract term that provides the City with the additional time and flexibility it needs to conduct a thorough evaluation; and

M. WHEREAS, Service Provider asserts that it has the appropriate experience, equipment, manpower and expertise to provide 9-1-1/ALS Services, and is willing to provide these Services at the same level and scope, and subject to the same terms and conditions, as are currently being provided under the Original Agreement between the City and the Original Provider; and

N. WHEREAS, City and Service Provider now desire to enter into this Agreement whereby Service Provider shall provide to City all of the same Services as set forth in the Original Agreement attached as Exhibit "D", incorporating all exhibits thereto, except as may be specifically stated herein to the contrary; and

L. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY SERVICE PROVIDER

1.1. Scope of Services. Service Provider shall provide all of the professional Services described in the Original Agreement, attached as Exhibit "D", and incorporating all exhibits to that Original Agreement. The Original Agreement specifically includes, but is not limited to, the Original Agreement itself (Exhibit "D"), the City's Original Request for Proposals for 9-1-1 Advanced Life Support Emergency Medical Services, RFP No. 2018-01 issued on December 20, 2018 (Exhibit "B"), including among things the contract scope of work, and the Original Service Provider's Proposal (Exhibit "A").

Unless specifically stated herein to the contrary, all terms in this Agreement shall have the same definition and meaning as in the Original Agreement.

1.2. Professional Practices. All professional services to be provided by Service Provider pursuant to this Agreement shall be provided by personnel experienced and licensed in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional EMS Providers in similar fields and circumstances in accordance with sound professional practices, legal requirements and regulatory licensure requirements. Service Provider also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Service Provider's performance of this Agreement. Service Provider shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Service Provider shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Service Provider to comply with this section.

1.3. Performance to Satisfaction of City. Service Provider agrees to perform all the work to the complete satisfaction of the City as prescribed in the scope of work in the City's RFP for these services, Service Provider's Proposal, and within hereinafter specified. The specific performance standards and penalties for not achieving those standards are also outlined in the RFP scope of work. Evaluations of the work will be done by the City Administrator or his or her designee.

1.4. Warranty. Service Provider warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Service Provider shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Service Provider's performance under this Agreement.

1.5. EMS Deployment Reporting. The City understands the dynamic nature of EMS deployment strategies and posting of EMS resources to ensure fast and effective

responses to emergencies to meet required performance standards. Service Provider shall provide the City with a monthly report showing where EMS resources are posted and adjusted in response to changes in call volume and locations.

1.6 Annual Paramedic Licensure Confirmation. Service Provider shall provide evidence of current licensures and County accreditation for each paramedic employed by Service Provider providing 9-1-1/ALS EMS in the City of Placentia on an annual basis.

1.7 Mutual and Automatic Aid. Service Provider shall in accordance with the California Emergency Services Act, as well as Orange County Emergency Medical Services Agency Policy #900.00 – Multi-Casualty Incident Response Plan, enter into agreements with surrounding agencies and the City for responding to requests for mutual and/or automatic aid to neighboring communities.

1.8. Non-discrimination. In performing this Agreement, Service Provider shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code, including the exceptions enumerated therein. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Service Provider agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Service Provider shall, in all solicitations and advertisements for employees placed by, or on behalf of Service Provider, state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Service Provider shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.9. Exclusive Agreement. Service Provider acknowledges that the City is awarding this agreement on an exclusive basis and shall be the only Service Provider contracted by the City to provide these services.

1.10. Delegation and Assignment. The duties set forth herein shall not be delegated, assigned, or subcontracted to any person or entity without the prior written consent of City. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Service Provider may engage with City consent during the term of this Agreement.

1.11. Confidentiality. Employees of Service Provider in the course of their duties may have access to financial, accounting, statistical, and personal health data of private

individuals. Service Provider covenants that all data, documents, discussion, or other information developed or received by Service Provider or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Service Provider without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Service Provider's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Service Provider's total compensation shall not exceed Seven Hundred and Forty Thousand Dollars ($740,000.00) in Year 1 of the agreement. For any extension, the annual compensation beginning in Year 2 and subsequent years thereafter may be increased by the Consumer Price Index for all Urban Consumers for the Los Angeles-Long Beach-Anaheim area published by the United States Department of Labor, Bureau of Statistics (Index) which is published for the month immediately preceding the adjustment date (Adjustment Index), by a maximum of 3%, whichever is lower. The Adjustment Index shall be compared to the Index which was published for the date immediately preceding the beginning of the first twelve (12) month period (Beginning Index). The 12-month period shall be July 1 to June 30 each year this agreement is in effect. Notwithstanding the foregoing, Service Provider may request in writing a renegotiation of the annual compensation rate during any contract year after the first year, with at least 6 months notice prior to the end of the current term. Upon such request, the City agrees to negotiate in good faith, and the Service Provider may present relevant expense or budget information as necessary to support a reasonable adjustment to the compensation; provided, however, that the total increase from one year to the next shall not exceed 10%.

Service Provider shall not receive any payments from the City for the performance of any services under this Agreement unless specifically stated in this Agreement. All ALS reimbursement payments or revenue associated with this Agreement shall come exclusively from Service Provider's billing and collection of payment from patients and third-party payors for the performance of any services or provision of equipment or materials related to this Agreement.

Service Provider shall be required to enter into an agreement with the Orange County Exclusive Operating Area A 9-1-1 ambulance transport service provider for billing services for the provision of collecting ALS reimbursement payments for service, unless otherwise indicated by City. City shall not permit any other parties to bill patients or third-party payors, for ALS emergency ambulance services provided by Service Provider with the exception of billing that may be done by ambulance providers authorized by the Orange County Health Care Agency to provide mutual aid during a multi-casualty incident (MCI) or disaster. Service Provider shall comply with all applicable laws governing billing and collection, including but not limited to laws and regulations applicable to patients covered by Medicare, Medicaid, and other public or private reimbursement programs.

2.2. Additional Services. Service Provider shall not receive compensation for any services provided outside the scope of services specified in this Agreement, or which are inconsistent with or in violation of the provisions of this Agreement, unless the City, prior to Service Provider performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "SCOPE OF SERVICES", an additional fee negotiated between both parties shall be paid to the Service Provider for such additional services.

2.3. Method of Billing. Service Provider shall submit an invoice to the City for approval monthly. Said invoice shall be based on 12 equal monthly payments of the total annual compensation amount allowed under this agreement. City shall pay Service Provider's invoice within thirty (30) days from the date City receives said invoice. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" on a separate invoice line-item.

2.4. Records and Audits. Records of Service Provider's services and all revenues collected relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City for auditing purposes. City shall call for an independent bi-annual audit of all revenues collected under this agreement, and new revenue sources collected as a result of this agreement, throughout the duration of the agreement including any term extensions. City shall have the right to analyze Service Provider's revenues and operational expenses at mutually convenient times.

3.0. TIME OF PERFORMANCE

3.1. Commencement of Work. The professional services to be performed pursuant to this Agreement shall commence on July 1, 2025, so that there is no gap in the provision of Services. Said services shall be performed in strict compliance with the contract scope of work approved by City as set forth in Exhibit "A."

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date with service delivery to begin July 1, 2025, and continue for a period of 12 months, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. One 12 month term extension is available, and may be exercised by the City in its sole and absolute discretion. City shall submit written notice of its decision to extend the Agreement no later than April 1, 2026.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least sixty (60) days prior written notice to Service Provider. The termination date shall be

deemed effective upon receipt of the notice of termination. In the event of such termination, Service Provider shall immediately stop rendering services as of the termination date under this Agreement unless directed otherwise by the City. If the City suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Service Provider defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Service Provider fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Service Provider, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Service Provider for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Service Provider in its performance of this Agreement shall be provided to the City.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Service Provider shall obtain, maintain, and keep in full force and effect during the life of this Agreement all the following minimum scope of insurance coverages with an insurance company admitted to doing business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

(a) Broad-form commercial general liability, in a form at least as broad as ISO form #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than Five Million Dollars ($5,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit. If Service Provider maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Service Provider. The policy shall not have a deductible or self-retention provision in excess of an amount that has been pre-approved by the City.

(b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than Five Million Dollars ($5,000,000.00), combined single limits, each incident for bodily injury and property damage. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be two times the required occurrence limit. If Service Provider maintains higher limits that the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Service Provider. The policy shall not have a deductible or self-retention provision in excess of an amount that has been pre-approved by the City.

(c) Workers' compensation insurance as required by the State of California and Employers Liability Insurance with a minimum limit of $1,000,000 per accident for any employee or employees of Service Provider. Service Provider agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers and officials, agents, employees, and volunteers for losses arising from work performed by Service Provider for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

Before execution of this Agreement by the City, the Service Provider shall file with the City's Contract Manager the following signed certification:

> I am aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work.

The Service Provider shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the City's Contract Manager before execution of this Agreement by the City. The City, its officers and officials and employees shall not be responsible for any claims in law or equity occasioned by failure of the Service Provider to comply with this section.

(d) Medical Professional Liability with limit no less than $2,000,000 per occurrence and $6,000,000 aggregate. If coverage is written on a claims made basis, the Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work. Insurance must be maintained, and evidence of insurance must be provided for at least three (3) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of contract work. A copy of the claims reporting requirements must be submitted to the City for review.

Neither the CITY nor any of its elected or appointed officials, officers, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Service Provider under this Agreement are adequate to protect Service Provider. If Service Provider believes that any such insurance coverage is insufficient, Service Provider shall provide, at its own expense, such additional insurance as Service Provider deems adequate.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions as worded below:

(a) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising

out of activities performed by or on behalf of the Service Provider pursuant to its contract with the City; products and completed operations of the Service Provider; premises owned, occupied or used by the Service Provider; automobiles owned, leased, hired, or borrowed by the Service Provider."

(b) Notice: "Service Provider shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required polices are reduced; (3) or the deductible or self-insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Service Provider shall forthwith obtain and submit proof of substitute insurance. Should Service Provider fail to immediately procure other insurance, as specified, to substitute for any canceled or altered policy, the City may procure such insurance at Service Provider's sole cost and expense."

(c) Other insurance: "The Service Provider's insurance coverage shall be primary insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."

(d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

(e) The Service Provider's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such City-approved deductible or self-insured retention.

5.4. Certificates of Insurance. Service Provider shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "C", and are incorporated herein by this reference.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which

Service Provider may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement and its Exhibits constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Service Provider shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Service Provider called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Contract Managers. City shall designate a Contract Manager to work directly with Service Provider in the performance of this Agreement. It shall be the Service Provider's responsibility to assure that the Contract Manager is kept informed of the progress of the performance of the services and the Service Provider shall refer any decision, which must be made by City, to the Contract Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Manager.

Service Provider shall designate a Management Contact who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Service Provider without the express written approval by the City. Service Provider or its Management Contact shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement, or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO SERVICE PROVIDER:	IF TO CITY:
Emergency Ambulance Service Inc., _____ _____ Tel: (___)_____ Fax: (___) _____ Attn: _____	City of Placentia 401 E. Chapman Placentia, CA 92870 Tel: (714) 993-8171 Fax: (714) 528-4640 Attn: Rosanna Ramirez

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Service Provider agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Service Provider shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Service Provider's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Service Provider of Service Provider's obligation to perform all other obligations to be performed by Service Provider hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Service Provider shall defend, indemnify and hold City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner which actually or allegedly arise out of or are incident to any alleged acts, omissions, negligence or willful misconduct of Service Provider, its officials, officers, employees, agents, and subcontractors arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages and attorney's fees and other related costs and expenses except where caused by the active negligence, sole negligence, or willful misconduct of City its officials, officers, employees, volunteers and agents. Service Provider shall defend, at Service Provider's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against City, officials, officers, employees, volunteers and agents. Service

Provider shall pay and satisfy any judgment, award or decree that may be rendered against City or its officials, officers, employees, volunteers and agents, in any such suit, action or other legal proceeding. Service Provider shall reimburse City and its officials, officers, employees, volunteers and/or agents, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Service Provider's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by City, its officials, officers, employees, volunteers and agents.

6.9. Independent Contractor. Service Provider is and shall be acting at all times as an independent contractor and not as an employee of City. Service Provider shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Service Provider or any of Service Provider's employees, except as set forth in this Agreement. Service Provider shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Service Provider shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Service Provider and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Service Provider shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Service Provider further agrees to indemnify and hold City harmless from any failure of Service Provider to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Service Provider under this Agreement any amount due to City from Service Provider as a result of Service Provider's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Service Provider or any employee, agent, or subcontractor of Service Provider providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Service Provider shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Service Provider or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Service Provider and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Service Provider's performance or services rendered under this Agreement, Service Provider shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files and tapes furnished or prepared by Service Provider or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Service Provider agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Service Provider. Service Provider shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City.

6.13. Public Records Act Disclosure. Service Provider has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Service Provider, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq*.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Service Provider informs City of such trade secret, and records relating to provision of medical aid and assistance to any individual under such individual's State and Federal rights of privacy and the provisions of the Health Insurance Portability and Accountability Act of 1996. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret or personal health records. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret or personal health records including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Service Provider and its officers, employees, associates and City-approved subcontractors, if any, will comply with all conflict of interest statutes of the State of California applicable to Service Provider's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq*.) and Government Code Section 1090. During the term of this Agreement, Service Provider and its officers, employees, associates and City-approved subcontractors shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Service Provider is not currently

performing work that would require Service Provider or one of its officers, employees, associates or City-approved subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Service Provider shall be responsible for its work and results under this Agreement. Service Provider, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Service Provider occurs, then Service Provider shall, at no cost to City, provide all actions to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Service Provider will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable:

a. This Agreement;
b. Exhibit D: Original Agreement between City and Original Provider;
c. Exhibit A: Original Provider's Proposal (Lynch EMS Inc.);
d. Exhibit B: City's Request for Proposals.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Service Provider and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no

presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement. For amendments affecting administrative business operations not related to overall service levels, compensation or performance standards, those may be approved administratively by the City Administrator. For amendments affecting compensation, performance standards or service levels, those must be approved by the City Council.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

6.27. Recitals Incorporated. All of the recitals to this Agreement are incorporated into the Agreement by this reference.

6.28 Modifications to Exhibit B (RFP). The following changes or clarifications shall be made to requirements set forth in Exhibit B (City's Original Request for Proposals):

1. Page 7 of 86, the contract term shall be as stated in this Agreement.

2. Page 17, 3rd paragraph. City will not be providing fuel or vehicle registration to Service Provider.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A charter city

_____ Date: _____
Thomas R. Hatch, Interim City Administrator

ATTEST:

_____
Robert S. McKinnell
City Clerk and ex-officio Clerk
of the City of Placentia

SERVICE PROVIDER

Paul Scarborough Date: 4/10/2025
Signature
Emergency Ambulance Service Inc.

Paul Scarborough President & CEO
Name and Title

95-3175162
Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

_____ Date: _____
Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

_____ Date: _____
Rosanna Ramirez, Risk Management

APPROVED AS TO CONTENT:

_____ Date: _____
Rosanna Ramirez, Contract Manager

EXHIBIT A

ORIGINAL PROVIDER'S PROPOSAL AND SCOPE OF WORK
(Original Lynch EMS, Inc. Proposal)

EXHIBIT B

ORIGINAL REQUEST FOR PROPOSAL FOR 9-1-1/ADVANCED LIFE SUPPORT EMERGENCY MEDICAL SERVICES

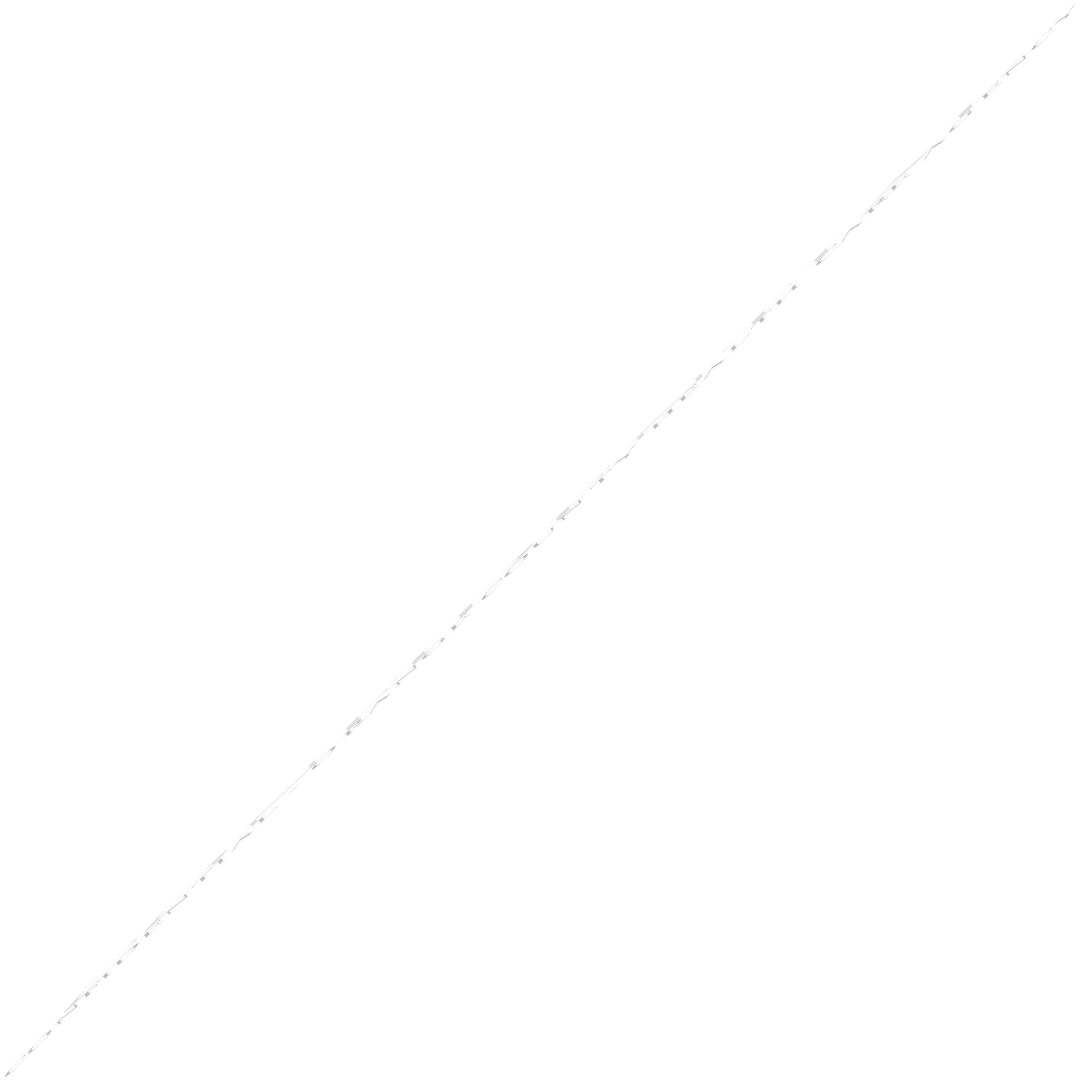


EXHIBIT C
CERTIFICATES OF INSURANCE AND ENDORSEMENTS

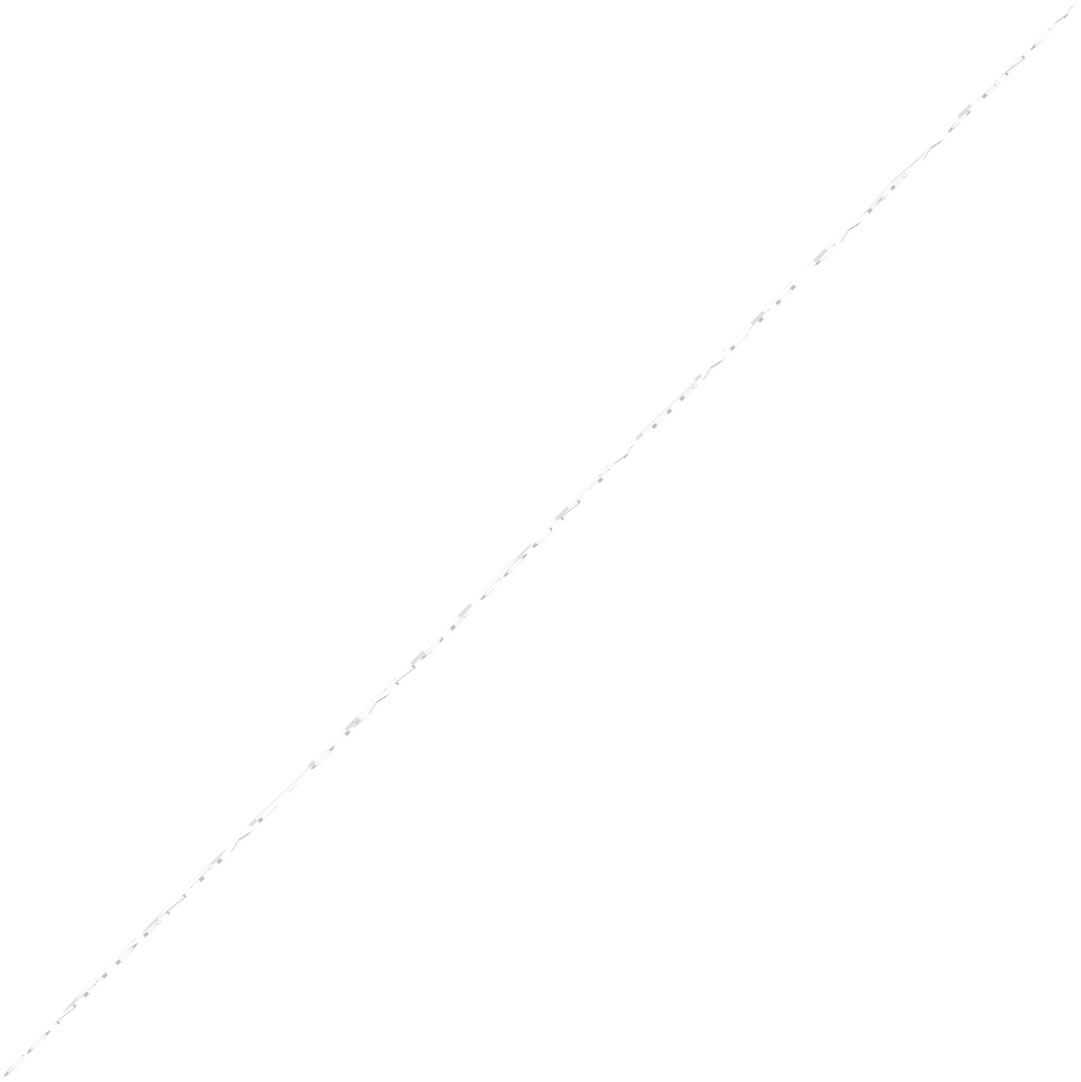


EXHIBIT D
ORIGINAL AGREEMENT BETWEEN THE CITY AND ORIGINAL PROVIDER

