Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Jennifer Lampman
City Administrator

Christian L. Bettenhausen
City Attorney

Placentia City Council
Placentia City Council as Successor to the Placentia Redevelopment Agency
Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

AGENDA
June 3, 2025

Council Chambers
401 E Chapman Ave.
Placentia, CA 92870

Phone: (714) 993-8117
Email: administration@placentia.org
www.placentia.org

KEVIN KIRWIN
Mayor
District 2

CHAD P. WANKE
Mayor Pro Tem
District 4

THOMAS HUMMER
Councilmember
District 1

WARD L. SMITH
Councilmember
District 5

JEREMY B. YAMAGUCHI
Councilmember
District 3

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the **"Oral Communications"** portion of the agenda should fill out a **"Speaker Request Form"** and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a **"Speaker Request Form"** and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Closed Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Closed Sessions, Closed Sessions are not open to the public.

PLACENTIA CITY COUNCIL
REGULAR MEETING AGENDA - CLOSED SESSION
June 3, 2025
5:00 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER:

ROLL CALL:
Councilmember/Board Member Hummer
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Kirwin

ORAL COMMUNICATIONS:
At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors. The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

CLOSED SESSION PROCEEDINGS:
The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR

Agency Designated Representatives:	Jennifer Lampman, City Administrator
	Alice Burnett, Director of Human Resources
Employee Organizations:	Placentia City Employees Association (PCEA)
	Placentia Firefighters Association (PFA)
	Placentia Fire Management Association (PFMA)
	Placentia Police Management Association (PPMA)
	Placentia Police Officers Association (PPOA)
	Unrepresented Employees

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

PLACENTIA CITY COUNCIL
REGULAR MEETING AGENDA
June 3, 2025
7:00 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER:

ROLL CALL:
Councilmember/Board Member Hummer
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Kirwin

INVOCATION: Chaplain Kenneth Curry

PLEDGE OF ALLEGIANCE: Kelsey Mattea Bae, El Dorado High School

PRESENTATIONS: None

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:
At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL MEMBER COMMENTS:

1. CONSENT CALENDAR (1a..1m):
All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a Consideration to Waive Reading in Full of all Ordinances and Resolutions

Fiscal Impact:
None.

Recommended Action: It is recommended that the City Council:
Approve.

1.b City Fiscal Year 2024-25 Registers for June 3, 2025
Check Register
Fiscal Impact: $ 1,716,367.67

Electronic Disbursement Register
Fiscal Impact: $ 4,172,369.21

Recommended Action: It is recommended that the City Council:
Receive and file.

1.c Setting of the Annual Special Tax Rate for Fiscal Year 2025-26 for Community Facilities District No. 2024-01 (Old Town Maintenance Services)

Fiscal Impact:
The recommended levy assessments for the Old Town CFD will generate $1,540.52 in revenue for FY 2025-26. There is no fiscal impact to the General Fund with these recommended actions.

Recommended Action: It is recommended that the City Council take the following actions:

1. Adopt Resolution No. R-2025-21, a Resolution of the City Council of the City of Placentia, California, Setting the Levy of an Annual Special Tax for Community Facilities District No. 2024-01 (Old Town Maintenance Services) for Fiscal Year 2025-26; and
2. Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2024-01 (Old Town Maintenance Services) for Fiscal Year 2025-26 on the Orange County Secured Property Tax Roll.

1.d Setting of the Annual Special Tax Rate for Fiscal Year 2025-26 for Community Facilities District No. 2018-01 (TOD Maintenance Services)

Fiscal Impact:
The recommended levy assessments for the TOD CFD will generate $99,088.09 in revenue for FY 2025-26. There is no fiscal impact to the General Fund with these recommended actions.

Recommended Action: It is recommended that the City Council take the following actions:

1. Adopt Resolution No. R-2025-22, a Resolution of the City Council of the City of Placentia, California, setting the levy of an annual special tax for Community Facilities District No. 2018-01 (TOD Maintenance Services) for Fiscal Year 2025-26; and
2. Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2018-01 (TOD Maintenance Services) for Fiscal Year 2025-26 on the Orange County Secured Property Tax Roll.

1.e Setting of the Annual Special Tax Rate for Fiscal Year 2025-26 for Community Facilities District No. 2014-01 (Public Services CFD)

Fiscal Impact:
There is no General Fund impact as a result of this special tax levy for public safety services. If the recommended actions are approved, a total of 234 parcels will be assessed at the adjusted special tax rates as summarized below:

Land Use Type	Number of Parcels	Number of Units	Rate	Total
Single-Family Residential Property	233	233	390.684	$91,029.37
Multi-Family Residential Property	1	418	295.186	$123,387.75
Total	**234**			**$214,417.12**

The total anticipated revenue from these assessments in FY 2025-26 is $214,417.12**.**

Recommended Action: It is recommended that the City Council take the following actions:

1. Adopt Resolution No. R-2025-23, a Resolution of the City Council of the City of Placentia, California, setting the levy of an Annual Special Tax for Community Facilities District No. 2014-01 (Public Services) for Fiscal Year 2025-26; and
2. Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2014-01 (Public Services) for Fiscal Year 2025-26 on the Orange County Secured Property Tax Roll.

1.f Measure M Eligibility Application Package for Fiscal Year 2025-26

Fiscal Impact:
Revenue: $1,168,171 In Estimated Measure M Funds (180000-4092)

Recommended Action: It is recommended that the City Council take the following actions:

1. Authorize Staff to submit the 7-year Capital Improvement Program (CIP) project list utilizing Measure M funding; and
2. Adopt Resolution No. R-2025-24, a Resolution of the City Council of the City of Placentia, California, Concerning the Status and Update of the Circulation Element, and Mitigation Fee Program for The Measure M (M2) Program; and
3. Authorize Staff to submit the Measure M Eligibility application package to OCTA to ensure continued eligibility for Measure M funding and receipt of Local Fair Share M2 funds.

1.g Kraemer Memorial Park Fountain Landscape Project - Receive and File

Fiscal Impact:

Expense:	$24,000	Park & Rec Impact Fees
Contingency:	$ 999	Park & Rec Impact Fees
Total:	$24,999	

Budget: $24,999 Parks & Rec Impact Fee fund

Recommended Action:
It is recommended that the City Council receive and file this staff report and provide

input if deemed necessary for the Kraemer Memorial Park Fountain Landscape project.

1.h Award of Contract to Judge Netting Inc. for the Purchase and Installation of Safety Netting at Torii Hunter Field at Kraemer Memorial Park

Expense:	$40,700	St. Jude Grant
Contingency:	$ 4,070	St. Jude Grant
Total	$44,770	

Budget: $44,770 St. Jude Grant Award Funds

Recommended Action: It is recommended that the City Council take the following actions:

1. Award a Public Works Agreement to Judge Netting Inc. for the purchase and replacement of the safety netting and equipment at Torii Hunter Field within Kraemer Park in the amount of $40,700; and
2. Authorize the City Administrator to approve contract change orders up to a total of $4,070 or a not-to-exceed total contract amount of $44,770; and
3. Authorize the City Administrator and/or her designee to execute all necessary documents, in a form approved by the City Attorney.

1.i Placentia Public Safety Building - Computer Hardware Purchase

Fiscal Impact:
Expense: $112,940.40 Total Purchase Price of Equipment with Contingency
Budget: $750,000.00 DOJ COPS Grant Funding (105213-6840)

Recommended Action: It is recommended that the City Council take the following actions:

1. Approve the purchase of Dell computers, monitors, and accessories as specified in Dell Quote No. 3000189678377.2 for the Public Safety Building; and
2. Approve a 5% contingency in the amount of $5,378.11 to cover any unforeseen costs related to the procurement, for a total not-to-exceed amount of $112,940.40; and
3. Authorize the City Administrator and/or her designee to execute all necessary documents, subject to City Attorney approval.

1.j Amendment No. 1 to Professional Services Agreement with Placeworks, Inc. to Complete the Chapman Corridor Plan

Fiscal Impact:

Cost of June 2024 Agreement:	$124,661
Amount Paid to Consultant to Date:	$ -81,549
Amount Remaining on June 2024 Agreement:	$ 43,112

Cost of June 2024 Agreement:	$124,661
Staff Recommended Additional Contingency:	$+20,000
Total Cost Including Amendment No. 1.:	$144,661
General Plan Update Fee Funds (749104-6017)	$144,661

Recommended Action: It is recommended that the City Council take the following actions:

1. Approve Amendment No. 1 to the Professional Services Agreement with Placeworks, Inc. to provide professional services related to the Chapman Corridor Planning and supporting environmental documentation for an amount not to exceed $144,661; and
2. Authorize the City Administrator and/or her designee to execute the necessary documents, in a form approved by the City Attorney.

1.k Termination of Lease Agreement and Cooperation Agreement Between the City of Placentia and the Placentia Chamber of Commerce for Real Property Located at 120 S. Bradford Avenue (APN 339-052-29)

Fiscal Impact:
Terminating these agreements will result in the City no longer receiving annual lease revenue of $3,349.56 associated with the Chamber's office space. Additionally, the City will discontinue the annual payment of $25,000 to the Chamber for services outlined in the Cooperation Agreement.

Recommended Actions: It is recommended that the City Council take the following actions:

1. Approve the termination of the Lease of Real Property Agreement between the City of Placentia and the Placentia Chamber of Commerce for real property located at 120 S. Bradford Avenue for a term ending on November 7, 2028; and
2. Approve the termination of the Cooperation Agreement between the City of Placentia and the Placentia Chamber of Commerce for a term ending on November 7, 2028; and
3. Authorize the City Administrator and/or her designee to issue notices of termination on behalf of the City, in a form approved by the City Attorney.

1.l Amendment No. 2 to Professional Services Agreement with Bowman Infrastructure Engineers LTD, DBA Infrastructure Engineers for Provision of Building Official, Plan Check, and Inspection, Services

Fiscal Impact:
Expense: $100,000 (up to $300,000 per fiscal year) (102532-6290)

Recommended Action: It is recommended that the City Council take the following actions:

1. Approve Amendment No. 2 to the Professional Services Agreement with Bowman Infrastructure Engineers Ltd., dba Infrastructure Engineers to provide professional services in an amount not to exceed $300,000 per Fiscal Year ("FY"), including the remainder of this Fiscal Year; and
2. Approve Resolution No. R-2025-27, a Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2024-25 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
3. Authorize the City Administrator and/or her designee to execute the necessary

documents, in a form approved by the City Attorney.

1.m City Administrator Employment Agreement with Jennifer Lampman

Fiscal Impact:
There is no fiscal impact as this is a budgeted position.

Recommended Action: It is recommended that the City Council take the following actions:

1. Adopt a resolution approving an employment agreement between the City of Placentia and Jennifer Lampman to serve as City Administrator; and
2. Authorize the Mayor to execute the Employment Agreement, in a form approved by the City Attorney.

2. PUBLIC HEARING:

2.a City of Placentia Fiscal Year 2025-26 Annual Operating Budget, Position Allocation Plan, Annual Gann Appropriations, Capital Improvement Program, and Placentia Public Financing Authority Annual Budget

Fiscal Impact:

FY 2025-26	Expenditures:	$92,686,878
	Revenue	$89,665,708

Recommended Action: It is recommended that the City Council take the following actions:

1. Open the Public Hearing concerning the City of Placentia Budget for Fiscal Year 2025-26 and Capital Improvement Program (CIP) for Fiscal Year 2025-26, consider all public testimony, ask questions of Staff, and close the public hearing; and
2. Adopt Resolution No. R-2025-25, a Resolution of the City Council of the City of Placentia, California, taking actions necessary to adopt the Fiscal Year 2025-26 Annual Budget; and taking actions necessary to adopt the Fiscal Year 2025-26 Capital Improvement Program (CIP) Budget with an appropriation of $11,400,479; and authorizing the Position Allocation Plan and Compensation Plan for Fiscal Year 2025-26; and
3. Authorize the City Administrator to release appropriation controls for the General Government Department and Risk Management fund outside of the normal quarterly process, as necessary; and
4. Approve the use of the County's population growth and California per capita income growth as determined by the State Department of Finance for the calculation of the Fiscal Year 2025-26 Annual Appropriation Limit; and
5. Adopt Resolution R-2025-26, a Resolution of the City Council of the City of Placentia, California, approving and adopting the Annual Appropriations Limit (GANN) for the Fiscal Year 2025-26 in the amount of $128,022,711.

It is recommended that the Placentia Public Financing Authority take the following actions:

1. Conduct the Public Hearing concerning the Placentia Public Financing Authority Budget for Fiscal Year 2025-26; and
2. Adopt Resolution No. PPFA-2025-01, a Resolution of the Placentia Public Financing Authority (PPFA) Board of Directors of the City of Placentia, California, taking actions necessary to adopt the PPFA's Fiscal Year 2025-26 Annual Budget.

2.b Public Hearing and Consideration of the Ordinance of the City Council of the City of Placentia, California Designating Fire Hazard Severity Zones within the City of Placentia

Fiscal Impact:
The current fee schedule is intended to recover the costs of providing enforcement of the regulatory functions and enforcement.

Recommended Action: It is recommended that the City Council take the following actions:

1. Open the Public Hearing to consider proposed Ordinance; and
2. Receive the Staff report, consider all public testimony, ask questions of Staff; and
3. Close the Public Hearing; and
4. Waive full reading, by title only, and introduce for first reading of Ordinance No. O-2025-04, an Ordinance of the City Council of the City of Placentia, California designating fire hazard severity zones.

3. REGULAR AGENDA: None

CITY COUNCIL MEMBERS REQUESTS:
Council Members may make requests or ask questions of Staff. If a Council Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT
The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, June 17, 2025 at 5:00 p.m.

TENTATIVE AGENDA FORECAST:

CERTIFICATION OF POSTING
I, Nancy Albitre-Seely, Interim Deputy City Clerk for the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Financing Authority hereby certify that the Agenda for the June 3, 2025, meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on May 30, 2025.

_____
Nancy Albitre-Seely, Interim Deputy City Clerk

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025

Submitted by: Nancy Albitre-Seely

From: City Attorney's Office

Subject:

Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR

Agency Designated Representatives:	Jennifer Lampman, City Administrator
	Alice Burnett, Director of Human Resources
Employee Organizations:	Placentia City Employees Association (PCEA)
	Placentia Firefighters Association (PFA)
	Placentia Fire Management Association (PFMA)
	Placentia Police Management Association (PPMA)
	Placentia Police Officers Association (PPOA)
	Unrepresented Employees

Agenda Item No: 1.a

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025
Submitted by: Nancy Albitre-Seely
From: City Clerk

Subject:
Consideration to Waive Reading in Full of all Ordinances and Resolutions

Financial Impact:
Fiscal Impact:
None.

Recommendation:
Recommended Action: It is recommended that the City Council:
Approve.

Agenda Item No: 1.b

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025
Submitted by: Gabriela Calin
From: Finance

Subject:
City Fiscal Year 2024-25 Registers for June 3, 2025
Check Register
Fiscal Impact: $ 1,716,367.67
Electronic Disbursement Register
Fiscal Impact: $ 4,172,369.21

Recommendation:
Recommended Action: It is recommended that the City Council:
Receive and file.

Attachments
Check Register 06.03.2025.pdf
ACH Check Register 06.03.2025.pdf

City of Placentia

Check Register

For 06/03/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Grand Total:	1,716,367.67				

Check Totals by ID	
AP	1,716,367.67
EP	0.00
IP	0.00
OP	0.00

Void Total:	0.00
Check Total:	1,716,367.67

Fund Name	Check Totals by Fund
101-General Fund (0010)	591,621.32
117-Measure U Fund (0079)	390,913.53
205-State Gas Tax (0017)	9,429.60
206-Gas Tax DebtFund (0052)	201,399.25
210-Measure M (0018)	429,099.42
215-Air Quality Management (0019)	1,905.01
233-Gen Plan Update Fees (0074)	41.42
234-Technology Impact Fees (0075)	3,232.28
249-TOD District CFD (0080)	253.63
260-Street Lighting Distrct (0028)	17,681.47
265-Landscape Maintenance (0029)	24,224.62
275-Sewer Maintenance (0048)	17,052.65
501-Refuse Administration (0037)	18,954.31
601-Employee Health & Wlfre (0039)	961.33
605-Risk Management (0040)	8,371.83
701-Special Deposits (0044)	1,226.00
Check Total:	1,716,367.67

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

City of Placentia
Check Register
For 05/28/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ADVANTEC CONSULTING V013018	APR - TRAFFIC ENGINEERING SVS	103590-6099 Professional Services	AP051225	4,380.00	9803-0313-02	P13815	00134652	05/15/2025
				Check Total:	**4,380.00**				
MW OH	AIRGAP LABS LLC V012533	IT UPGRADE - GOMEZ CTR	795508-6850 Building & Facilities	AP051225	19,800.00	213767	P13810	00134653	05/15/2025
				Check Total:	**19,800.00**				
MW OH	ALL CITY MANAGEMENT V000005	4/13-26 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP051225	2,781.00	100719	P13468	00134654	05/15/2025
				Check Total:	**2,781.00**				
MW OH	AMAZON CAPITAL SERVICES V012336	OFFICE SUPPLIES	103065-6315 Office Supplies	AP051225	66.07	1G4F-7WC7-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	OFFICE SUPPLIES	103066-6315 Office Supplies	AP051225	75.40	1G4F-7WC7-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	OFFICE SUPPLIES	103067-6315 Office Supplies	AP051225	83.64	1G4F-7WC7-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	FIRE OPERATION TRAINING SUPPL	103066-6320 Books & Periodicals	AP051225	284.23	1G4F-7WC7-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	FIRE OPERATION SUPPLIES	103066-6301 Special Department Expenses	AP051225	71.76	1G4F-7WC7-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	COMM REDUCTION SUPPLIES	103067-6301 Special Department Expenses	AP051225	32.18	1G4F-7WC7-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	COMMUNITY PROGRAM SUPPLIES	104071-6401 Community Programs	AP051225	163.00	1HY6-HD43-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	POLE COVER FOR LIGHT POLES	104055-6399 Other Supplies	AP051225	167.65	1JYH-VRN1-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	PS - OFFICE SUPPLIES	104072-6315 Office Supplies	AP051225	265.31	1JYH-VRN1-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES	PS - CLEANING SUPPLIES	104072-6147	AP051225	185.69	1JYH-VRN1-		00134655	05/15/2025

City of Placentia
Check Register
For 05/28/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V012336		Janitorial Supplies						
MW OH	AMAZON CAPITAL SERVICES V012336	HEADSET	103550-6368 Computer Peripheral/Accessory	AP051225	22.75	1M3R-47TY-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	SW SUPPLIES	103550-6135 Repair/Maint Off Furn & Eqp	AP051225	-105.90	1M3R-47TY-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	SW SUPPLIES	103550-6355 Small Furniture & Fixture	AP051225	148.30	1M3R-47TY-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	SR CENTER OFFICE SUPPLIES	104079-6315 Office Supplies	AP051225	251.11	1NVK-Y11N-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	OFFICE SUPPLIES	104071-6315 Office Supplies	AP051225	180.26	1NVK-Y11N-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	TINY TOT'S SUPPLIES	104071-6401 / 22401-6401 Community Programs	AP051225	361.73	1NVK-Y11N-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	COMMUNITY PROGRAMS SUPPLIES	104071-6401 Community Programs	AP051225	562.63	1NVK-Y11N-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	SR CENTER SUPPLIES	104079-6401 Community Programs	AP051225	106.83	1NVK-Y11N-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	MAINTENANCE EQUIPMENT	104055-6840 Machinery & Equipment	AP051225	5,082.97	1R97-G9M9-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	OFFICE SUPPLIES	103040-6315 Office Supplies	AP051225	133.74	1VMT-MPYR-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	SW MAINTENANCE SUPPLIES	103650-6315 Office Supplies	AP051225	29.90	1VMT-MPYR-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	SW MAINTENANCE SUPPLIES	103654-6130 Repair & Maint/Facilities	AP051225	1,495.50	1VMT-MPYR-		00134655	05/15/2025
MW OH	AMAZON CAPITAL SERVICES V012336	SW MAINTENANCE SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP051225	651.92	1VMT-MPYR-		00134655	05/15/2025
				Check Total:	**10,316.67**				
MW OH	ARAMARK REFRESHMENT	143 S BRADFORD-COFFEE/WATER	109595-6052	AP051225	561.96	1058875834	P13842	00134656	05/15/2025

City of Placentia
Check Register
For 05/28/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000081		Common Area Supplies						
MW OH	ARAMARK REFRESHMENT V000081	401 E CHAPMAN/CH -COFFEE/WATER	109595-6052 Common Area Supplies	AP051225	476.92	1058875835	P13842	00134656	05/15/2025
MW OH	ARAMARK REFRESHMENT V000081	PD -COFFEE/WATER	109595-6052 Common Area Supplies	AP051225	817.02	1058875836	P13842	00134656	05/15/2025
				Check Total:	**1,855.90**				
MW OH	AT & T V008736	4/27-5/26 POWELL BLDG INTERNET	109595-6215 Telephone/Internet	AP051225	85.60	POWELL 2025		00134657	05/15/2025
				Check Total:	**85.60**				
MW OH	AT&T V004144	APR - PHONE CHARGES	109595-6215 Telephone/Internet	AP051225	1,559.02	050825		00134658	05/15/2025
MW OH	AT&T V004144	APR - PHONE CHARGES	109595-6215 / 21008-6215 Telephone/Internet	AP051225	13.26	050825		00134658	05/15/2025
MW OH	AT&T V004144	APR - PHONE CHARGES	109595-6215 / 21009-6215 Telephone/Internet	AP051225	31.76	050825		00134658	05/15/2025
MW OH	AT&T V004144	APR - PHONE CHARGES	296561-6215 Telephone/Internet	AP051225	62.21	050825		00134658	05/15/2025
				Check Total:	**1,666.25**				
MW OH	BERRY, JORDAN V013054	REFUND - 2123 MARY WAY STR	740000-4302 General Plan Update Fee	AP051225	41.42	05/12/25		00134659	05/15/2025
MW OH	BERRY, JORDAN V013054	REFUND -2123 MARY WAY STR	102531-4305 Planning Division Fees	AP051225	436.00	05/12/25		00134659	05/15/2025
				Check Total:	**477.42**				
MW OH	BEST 5TH AVE INC V012980	APR - PD DRY CLEANING	103040-6290 Dept. Contract Services	AP051225	884.36	APRIL 25		00134660	05/15/2025
				Check Total:	**884.36**				
MW OH	BRENNAN ESTIMATING V011259	FEB -FIRE/SEC ALARM MONITORING	103654-6127 Alarm Monitoring	AP051225	409.50	13643	P13707	00134661	05/15/2025

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MW OH	BRENNAN ESTIMATING V011259	4/24 FIRE/SEC ALARM REPAIRS	103654-6127 Alarm Monitoring	AP051225	620.00	14199	P13707	00134661	05/15/2025
MW OH	BRENNAN ESTIMATING V011259	MAY -FIRE/SEC ALARM MONITORING	103654-6127 Alarm Monitoring	AP051225	409.50	14229	P13707	00134661	05/15/2025
				Check Total:	**1,439.00**				
MW OH	CALIFORNIA FORENSIC V000232	APR - BLOOD DRAWS	103040-6055 Medical Services	AP051225	885.00	2898	P13480	00134662	05/15/2025
				Check Total:	**885.00**				
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP051225	472.99	3259902	P13514	00134663	05/15/2025
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP051225	486.89	3307239	P13514	00134663	05/15/2025
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP051225	591.11	3328399	P13514	00134663	05/15/2025
				Check Total:	**1,550.99**				
MW OH	CICCS/EAP V012670	MAY - EAP	395083-5199 Other Employee Benefits	AP051225	453.10	2025-05		00134664	05/15/2025
				Check Total:	**453.10**				
MW OH	CIVIC PLUS V006674	4/1/25-3/3126 MONSIDO PLATFORM	101523-6136 Software Maintenance	AP051225	4,123.88	335353		00134665	05/15/2025
				Check Total:	**4,123.88**				
MW OH	COUNTY OF ORANGE V008881	APR - AFIS SERVICES	103040-6290 Dept. Contract Services	AP051225	1,570.00	SH 71335	P13461	00134666	05/15/2025
MW OH	COUNTY OF ORANGE V008881	APR - OCATS CIRCUIT SUPPORT	103043-6099 Professional Services	AP051225	1,104.51	SH 71366	P13531	00134666	05/15/2025
				Check Total:	**2,674.51**				
MW OH	CRAFCO INC. V009329	CRACK SEAL MATERIAL	103652-6132 Repair & Maintenance/Streets	AP051225	2,308.22	9403418148	P13850	00134667	05/15/2025

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MW OH	CRAFCO INC. V009329	CRACK SEAL MATERIAL	103652-6132 Repair & Maintenance/Streets	AP051225	1,590.47	9403423899	P13850	00134667	05/15/2025
MW OH	CRAFCO INC. V009329	CRACK SEAL MATERIAL	103652-6132 Repair & Maintenance/Streets	AP051225	1,590.47	9403426326	P13850	00134667	05/15/2025
MW OH	CRAFCO INC. V009329	CRACK SEAL MATERIAL	103652-6132 Repair & Maintenance/Streets	AP051225	1,590.47	9403432630	P13850	00134667	05/15/2025
				Check Total:	**7,079.63**				
MW OH	DAY & NITE DOOR SERVICE V001616	FS2 GLASS ALUMINUM DOORS	103654-6130 Repair & Maint/Facilities	AP051225	416.00	OC-97616		00134668	05/15/2025
				Check Total:	**416.00**				
MW OH	ANSELMO RYAN ANGULO V012341	APR - POLYGRAPH EXAM	103040-6099 Professional Services	AP051225	1,125.00	2025/2		00134669	05/15/2025
				Check Total:	**1,125.00**				
MW OH	DIAZ, ALEXANDER V010598	JUN - DJ SVS FOR LET'S DANCE	104071-6299 Other Purchased Services	AP051225	200.00	125		00134670	05/15/2025
				Check Total:	**200.00**				
MW OH	ENTENMANN-ROVIN CO V000342	PD BADGES	103040-6299 Other Purchased Services	AP051225	1,360.23	0187787-IN		00134671	05/15/2025
				Check Total:	**1,360.23**				
MW OH	ENTERPRISE FLEET V003312	MAY - PD VH LEASE CHARGES	103658-6165 Vehicle Lease	AP051225	20,457.24	FBN5325734	P13494	00134672	05/15/2025
				Check Total:	**20,457.24**				
MW OH	FIS V008518	MAR - CR CARD TRANSACTION FEES	102020-6025 Third Party Administration	AP051225	531.78	34783545		00134673	05/15/2025
				Check Total:	**531.78**				
MW OH	FORENSIC NURSE V009316	SART EXAM DR #25-01245	103040-6099 Professional Services	AP051225	1,500.00	6235		00134674	05/15/2025

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				Check Total:	**1,500.00**				
MW OH	GALLS LLC V000438	PD UNIFORMS - IRVINE	103041-6360 Uniforms	AP051225	187.37	031143956		00134675	05/15/2025
MW OH	GALLS LLC V000438	DISPATCH UNIFORMS	101515-6360 Uniforms	AP051225	180.39	31186988	P13833	00134675	05/15/2025
				Check Total:	**367.76**				
MW OH	GARCIA, CECILIA V013053	100TH YR CITY LOGO SEAL/DESIGN	101534-6053 City Events	AP051225	2,500.00	05		00134676	05/15/2025
				Check Total:	**2,500.00**				
MW OH	GOLDEN STATE WATER V000928	MAR-APR WATER CHARGES	296561-6335 Water	AP051225	14,644.76	050625		00134677	05/15/2025
MW OH	GOLDEN STATE WATER V000928	MAR-APR WATER CHARGES	109595-6335 Water	AP051225	29,665.65	050625		00134677	05/15/2025
MW OH	GOLDEN STATE WATER V000928	MAR-APR WATER CHARGES	109595-6335 / 21010-6335 Water	AP051225	231.25	050625		00134677	05/15/2025
MW OH	GOLDEN STATE WATER V000928	APR-MAY WATER CHARGES	109595-6335 Water	AP051225	537.35	050825		00134677	05/15/2025
				Check Total:	**45,079.01**				
MW OH	HALO CONFIDENTIAL V011712	APR - PD BACKGROUND INVEST	103040-6290 Dept. Contract Services	AP051225	7,447.80	0249	P13460	00134678	05/15/2025
				Check Total:	**7,447.80**				
MW OH	HOUSTON & HARRIS PCS INC V010110	APR - SEWER LINE CLEANING/INSP	484356-6120 R & M/Sewer & Storm Drain	AP051225	15,569.60	25-26594	P13517	00134679	05/15/2025
				Check Total:	**15,569.60**				
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP051225	246.44	0020495569-001	P13479	00134680	05/15/2025
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP051225	161.05	0020397302-001	P13560	00134680	05/15/2025

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				Check Total:	**407.49**				
MW OH	JP CONTRACTORS INC V009035	ROOFING BOND REFUND 30-25-020	0044-2033 Construction & Demo Deposit	AP051225	1,000.00	B25-0178		00134681	05/15/2025
				Check Total:	**1,000.00**				
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS - TREJO	103041-6360 Uniforms	AP051225	265.80	INV942182	P13808	00134682	05/15/2025
				Check Total:	**265.80**				
MW OH	MARIPOSA LANDSCAPES IN V000647	APR - MEDIAN & PKWY MAINT SVS	103655-6115 Landscaping	AP051225	2,795.92	113379	P13507	00134683	05/15/2025
MW OH	MARIPOSA LANDSCAPES IN V000647	APR - LIBRARY MAINT SVS	103655-6115 / 21008-6115 Landscaping	AP051225	1,519.81	113379	P13507	00134683	05/15/2025
MW OH	MARIPOSA LANDSCAPES IN V000647	APR -CALTRANS SLOPE ON 57 FRWY	103655-6115 / 243601-6115 Landscaping	AP051225	133.55	113379	P13507	00134683	05/15/2025
MW OH	MARIPOSA LANDSCAPES IN V000647	APR - CROWTHER MEDIAN & PKWY	800000-6115 Landscaping	AP051225	133.55	113379	P13507	00134683	05/15/2025
MW OH	MARIPOSA LANDSCAPES IN V000647	APR - MEDIAN & PKWY MAINT SVS	173555-6115 Landscaping	AP051225	9,141.60	113379	P13507	00134683	05/15/2025
MW OH	MARIPOSA LANDSCAPES IN V000647	APR - LMD MAINT SVS	296561-6115 Landscaping	AP051225	5,736.44	113379	P13507	00134683	05/15/2025
				Check Total:	**19,460.87**				
MW OH	MC FADDEN-DALE V000635	PW MAINTENANCE SUPPLIES	103654-6130 Repair & Maint/Facilities	AP051225	13.47	575027.5		00134684	05/15/2025
MW OH	MC FADDEN-DALE V000635	PW STREET SUPPLIES	103652-6132 Repair & Maintenance/Streets	AP051225	54.31	575691/5		00134684	05/15/2025
MW OH	MC FADDEN-DALE V000635	PW STREET SUPPLIES	103652-6132 Repair & Maintenance/Streets	AP051225	18.85	575704/5		00134684	05/15/2025
MW OH	MC FADDEN-DALE V000635	PW STREET SUPPLIES	103652-6132 Repair & Maintenance/Streets	AP051225	35.23	57814/5		00134684	05/15/2025

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				Check Total:	**121.86**				
MW OH	MONTALVO, IVETTE V009484	DAMAGE DEPOSIT REFUND	104071-4385 Facility Rental	AP051225	166.00	2004437.002		00134685	05/15/2025
				Check Total:	**166.00**				
MW OH	MUNITEMPS V009595	4/21-5/1 TEMP STAFFING	101513-6099 Professional Services	AP051225	4,213.50	130557	P13798	00134686	05/15/2025
				Check Total:	**4,213.50**				
MW OH	NORTH NET TRAINING V012187	FIRE TRAINING REG	103066-6250 Staff Training	AP051225	450.00	2512	P13620	00134687	05/15/2025
				Check Total:	**450.00**				
MW OH	ORANGE COUNTY V007306	JAN - MAR ANIMAL CARE SERVICES	103045-6280 Animal Control Services	AP051225	138,286.80	AC2590074	P13462	00134688	05/15/2025
				Check Total:	**138,286.80**				
MW OH	PACIFIC WEST AIR V010710	3/28 CH - HVAC MAINTENANCE	103654-6290 Dept. Contract Services	AP051225	596.00	I48718	P13753	00134689	05/15/2025
MW OH	PACIFIC WEST AIR V010710	4/1 KRAMER ST HVAC MAINTENANCE	103654-6290 Dept. Contract Services	AP051225	1,043.00	I48719	P13753	00134689	05/15/2025
MW OH	PACIFIC WEST AIR V010710	4/18 CITY YARD HVAC MAINT	103654-6290 Dept. Contract Services	AP051225	447.00	I48780	P13753	00134689	05/15/2025
				Check Total:	**2,086.00**				
MW OH	PLACENTIA YORBA LINDA V000794	4/26 POOL USE	104071-6299 Other Purchased Services	AP051225	608.00	10817		00134690	05/15/2025
				Check Total:	**608.00**				
MW OH	QUADIENT INC V012611	JUN - PARCEL PENDING	103654-6290 Dept. Contract Services	AP051225	136.86	61920334		00134691	05/15/2025
				Check Total:	**136.86**				
MW OH	RODRIGUEZ, EMANUEL	DAMAGE DEPOSIT REFUND	104071-4385	AP051225	166.00	2004434.002		00134692	05/15/2025

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	V013051		Facility Rental						
				Check Total:	**166.00**				
MW OH	ROY ALLAN SLURRY SEAL V011447	APR - CONSTRUCTION SVS	791506-2046 Retentions Payable	AP051225	-19,453.08	4663		00134693	05/15/2025
MW OH	ROY ALLAN SLURRY SEAL V011447	APR - CONSTRUCTION SVS	791506-6740 Infrastructure - Streets	AP051225	389,061.61	4663	P13778	00134693	05/15/2025
				Check Total:	**369,608.53**				
MW OH	RUSS BASSETT V005646	INSTALL DISPATCH CONSOLES	105213-6850 / 105213-6850 Building & Facilities	AP051225	44,350.00	94400A	P13774	00134694	05/15/2025
				Check Total:	**44,350.00**				
MW OH	SAGECREST PLANNING AND V010576	APR - ON CALL INSP SVS	102532-6290 Dept. Contract Services	AP051225	3,709.20	5206	P13578	00134695	05/15/2025
				Check Total:	**3,709.20**				
MW OH	SC FUELS V012766	4/1-15 FUEL	103658-6345 Gasoline & Diesel Fuel	AP051225	12,485.31	1034415	P13489	00134696	05/15/2025
MW OH	SC FUELS V012766	4/16-30 FUEL	103658-6345 Gasoline & Diesel Fuel	AP051225	11,232.83	1041630	P13489	00134696	05/15/2025
				Check Total:	**23,718.14**				
MW OH	SEQUEL CONTRACTORS INC V010524	MAR - CONSTRUCTION SVS	186098-2046 Retentions Payable	AP051225	-22,183.12	BILLING #3		00134697	05/15/2025
MW OH	SEQUEL CONTRACTORS INC V010524	MAR - CONSTRUCTION SVS	186098-6740 Infrastructure - Streets	AP051225	443,662.50	BILLING #3	P13813	00134697	05/15/2025
				Check Total:	**421,479.38**				
MW OH	SO CAL GAS V000909	MAR-APR GAS CHARGES	109595-6340 Natural Gas	AP051225	90.73	050825		00134698	05/15/2025
				Check Total:	**90.73**				
MW OH	SOUTHERN CALIFORNIA	APR - ELECTRIC CHARGES	109595-6330 / 21010-6330	AP051225	74.99	050825		00134699	05/15/2025

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	V000910		Electricity						
MW OH	SOUTHERN CALIFORNIA V000910	APR - ELECTRIC CHARGES	109595-6330 / 21009-6330 Electricity	AP051225	92.86	050825		00134699	05/15/2025
MW OH	SOUTHERN CALIFORNIA V000910	APR - ELECTRIC CHARGES	109595-6330 Electricity	AP051225	62,704.76	050825		00134699	05/15/2025
MW OH	SOUTHERN CALIFORNIA V000910	APR - ELECTRIC CHARGES	286560-6330 Electricity	AP051225	17,681.47	050825		00134699	05/15/2025
				Check Total:	**80,554.08**				
MW OH	STERICYCLE INC V012074	MAR - PAPER SHREDDING SVS	374386-6099 Professional Services	AP051225	2,574.08	8010432675	P13557	00134700	05/15/2025
				Check Total:	**2,574.08**				
MW OH	TEAM ONE MANAGEMENT V010070	APR PARK RESTROOMS JANITORIAL	104055-6290 Dept. Contract Services	AP051225	7,274.75	108	P13532	00134701	05/15/2025
				Check Total:	**7,274.75**				
MW OH	THINKSUPPLIES.COM V007047	OFFICE SUPPLIES	103040-6315 Office Supplies	AP051225	51.92	70959		00134702	05/15/2025
MW OH	THINKSUPPLIES.COM V007047	OFFICE SUPPLIES	103040-6315 Office Supplies	AP051225	191.79	70964		00134702	05/15/2025
MW OH	THINKSUPPLIES.COM V007047	PAPER	109595-6315 Office Supplies	AP051225	118.32	70968		00134702	05/15/2025
MW OH	THINKSUPPLIES.COM V007047	OFFICE SUPPLIES	103040-6315 Office Supplies	AP051225	51.92	B70959-1		00134702	05/15/2025
				Check Total:	**413.95**				
MW OH	TORRES, GONZALO V013052	DAMAGE DEPOSIT REFUND	104071-4385 Facility Rental	AP051225	166.00	2004436.002		00134703	05/15/2025
				Check Total:	**166.00**				
MW OH	TRANSUNION RISK & V009317	APR - PD DATABASE TRANSACTIONS	103042-6290 Dept. Contract Services	AP051225	175.00	49451-202504-1		00134704	05/15/2025

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				Check Total:	**175.00**				
MW OH	UNDERGROUND SERVICE V010637	APR CA STATE FEE REG COST	484356-6301 Special Department Expenses	AP051225	73.74	24-253643		00134705	05/15/2025
MW OH	UNDERGROUND SERVICE V010637	APR DIG ALERT SVS	484356-6301 Special Department Expenses	AP051225	178.35	420250546		00134705	05/15/2025
				Check Total:	**252.09**				
MW OH	WEST COAST ARBORISTS INC V001124	4/1-15 TREE TRIMMING SVS	103655-6116 Tree Maintenance	AP051225	288.00	228282	P13622	00134706	05/15/2025
MW OH	WEST COAST ARBORISTS INC V001124	4/1/-15 TREE TRIMMING SVS	173555-6116 Tree Maintenance	AP051225	288.00	228282	P13622	00134706	05/15/2025
MW OH	WEST COAST ARBORISTS INC V001124	4/1-15 TREE TRIMMING SVS	103655-6116 Tree Maintenance	AP051225	2,970.00	228284	P13622	00134706	05/15/2025
				Check Total:	**3,546.00**				
MW OH	YORBA LINDA WATER V001148	MAR-APR WATER CHARGES	109595-6335 Water	AP051225	3,042.96	050825		00134707	05/15/2025
				Check Total:	**3,042.96**				
MW OH	YORBA LINDA WATER V006633	APR - SEWER CHARGES	484356-6297 Billing Services	AP051225	1,230.96	567908		00134708	05/15/2025
				Check Total:	**1,230.96**				
MW OH	AAA ELECTRIC MOTOR V010252	IRRIGATION PUMP REP - TUFFREE	104055-6139 Repair/Maint - Parks & Fields	AP051925	1,184.18	ASI-94574		00134709	05/22/2025
				Check Total:	**1,184.18**				
MW OH	ADMINSURE V004980	APR - WORKERS COMP CLAIM ADMI	104580-6025 Third Party Administration	AP051925	5,830.83	17909	P13644	00134710	05/22/2025
				Check Total:	**5,830.83**				
MW OH	AMAZON CAPITAL SERVICES V012336	ES RECREATION SUPPLIES	104071-6401 Community Programs	AP051925	450.04	1TGH-GWFJ-		00134711	05/22/2025
MW OH	AMAZON CAPITAL SERVICES	SENIOR CTR SUPPLIES	104079-6401	AP051925	31.98	1TGH-GWFJ-		00134711	05/22/2025

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	V012336		Community Programs						
				Check Total:	**482.02**				
MW OH	AMTECH ELEVATOR V012616	APR - ELEVATOR MAINTENANCE	103654-6290 Dept. Contract Services	AP051925	916.25	DVB22669001	P13506	00134712	05/22/2025
				Check Total:	**916.25**				
MW OH	AT & T V008736	05/2-6/1 CH FIBER LINE	109595-6215 Telephone/Internet	AP051925	107.00	MAY 25 CH		00134713	05/22/2025
				Check Total:	**107.00**				
MW OH	AT&T V004144	APR - PHONE CHARGES	109595-6215 Telephone/Internet	AP051925	571.11	051525		00134714	05/22/2025
MW OH	AT&T V004144	APR - PHONE CHARGES	296561-6215 Telephone/Internet	AP051925	127.60	051525		00134714	05/22/2025
				Check Total:	**698.71**				
MW OH	AT&T MOBILITY V011025	APR - PW FIRSTNET	109595-6215 Telephone/Internet	AP051925	1,231.76	25105415		00134715	05/22/2025
MW OH	AT&T MOBILITY V011025	APR - CS FIRSTNET	109595-6215 Telephone/Internet	AP051925	381.75	25105415		00134715	05/22/2025
MW OH	AT&T MOBILITY V011025	APR - TEN CTR FIRSTNET	109595-6215 Telephone/Internet	AP051925	40.24	25105415		00134715	05/22/2025
MW OH	AT&T MOBILITY V011025	APR - ADMIN FIRSTNET	109595-6215 Telephone/Internet	AP051925	160.96	25105415		00134715	05/22/2025
MW OH	AT&T MOBILITY V011025	APR - PLACENTIA FIRSTNET	109595-6215 Telephone/Internet	AP051925	45.08	25105415		00134715	05/22/2025
MW OH	AT&T MOBILITY V011025	APR - PD FIRSTNET	109595-6215 Telephone/Internet	AP051925	1,964.63	APR 2025 PD		00134715	05/22/2025
MW OH	AT&T MOBILITY V011025	APR - FIRE FIRSTNET	109595-6215 Telephone/Internet	AP051925	447.89	APR 25 FIRE		00134715	05/22/2025
				Check Total:	**4,272.31**				

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MW OH	AXIS GENERAL V011183	APR -STORM WATER KRAEMER	103652-6133 R & M/Sewers/Storm Drains	AP051925	975.00	11152	P13541	00134716	05/22/2025
MW OH	AXIS GENERAL V011183	APR -STORM WATER MELROSE	103652-6133 R & M/Sewers/Storm Drains	AP051925	975.00	11153	P13541	00134716	05/22/2025
MW OH	AXIS GENERAL V011183	APR -STORM WATER PLACENTIA	103652-6133 R & M/Sewers/Storm Drains	AP051925	975.00	11154	P13541	00134716	05/22/2025
MW OH	AXIS GENERAL V011183	APR -STORM WATER QTR KRAEMER	103652-6133 R & M/Sewers/Storm Drains	AP051925	975.00	11155	P13541	00134716	05/22/2025
MW OH	AXIS GENERAL V011183	APR -STORM WATER QTR MELROSE	103652-6133 R & M/Sewers/Storm Drains	AP051925	975.00	11156	P13541	00134716	05/22/2025
MW OH	AXIS GENERAL V011183	APR -STORM WATER QTR PLACENTIA	103652-6133 R & M/Sewers/Storm Drains	AP051925	975.00	11157	P13541	00134716	05/22/2025
				Check Total:	**5,850.00**				
MW OH	BRENNAN ESTIMATING V011259	SPORT COMPLEX FIRE ALARM REP	103654-6127 Alarm Monitoring	AP051925	525.00	14266	P13707	00134717	05/22/2025
				Check Total:	**525.00**				
MW OH	BUCHALTER V012337	APR -SPECIAL INVESTIGATION SVS	101005-6007 Special Investigations	AP051925	1,113.50	1400361		00134718	05/22/2025
				Check Total:	**1,113.50**				
MW OH	CALIFORNIA YELLOW CAB V003323	APR -SENIOR TRANSPORTATION SVS	184071-6401 Community Programs	AP051925	7,620.04	4487025	P13626	00134719	05/22/2025
MW OH	CALIFORNIA YELLOW CAB V003323	APR -SENIOR TRANSPORTATION SVS	194071-6401 Community Programs	AP051925	1,905.01	4487025	P13626	00134719	05/22/2025
				Check Total:	**9,525.05**				
MW OH	CALMAT CO. V010007	PAVING MATERIALS	103652-6132 Repair & Maintenance/Streets	AP051925	589.96	3359967	P13514	00134720	05/22/2025
				Check Total:	**589.96**				
MW OH	CHAVEZ, MINERVA	DAMAGE DEPOSIT/AC ISSUE REFUND	204071-4385	AP051925	316.00	2004464.0		00134721	05/22/2025

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	V010818		Facility Rental						
				Check Total:	**316.00**				
MW OH	CHEMEX INDUSTRIES INC. V004683	GRAFFITI REMOVER	103652-6146 Paint Supplies	AP051925	595.57	36908		00134722	05/22/2025
				Check Total:	**595.57**				
MW OH	COMLOCK V003166	LOCKS - SPORT COMPLEX	104055-6130 Repair & Maint/Facilities	AP051925	283.49	853835		00134723	05/22/2025
MW OH	COMLOCK V003166	LOCKS /EYS FOR CITY FACILITIES	103654-6130 Repair & Maint/Facilities	AP051925	72.62	853931		00134723	05/22/2025
MW OH	COMLOCK V003166	LOCKS - KRAEMER PARK	104055-6130 Repair & Maint/Facilities	AP051925	255.28	853939		00134723	05/22/2025
MW OH	COMLOCK V003166	LOCKS - KRAEMER RESTROOM	104055-6130 Repair & Maint/Facilities	AP051925	143.61	853943		00134723	05/22/2025
MW OH	COMLOCK V003166	LOCKS - KOCH PARK	104055-6130 Repair & Maint/Facilities	AP051925	254.51	853997		00134723	05/22/2025
				Check Total:	**1,009.51**				
MW OH	COMMERCIAL AQUATIC V005203	APR - GOMEZ POOL MAINTENANCE	104055-6130 Repair & Maint/Facilities	AP051925	1,500.00	1032006	P13505	00134724	05/22/2025
MW OH	COMMERCIAL AQUATIC V005203	APR - WHITTEN POOL MAINT	104055-6130 Repair & Maint/Facilities	AP051925	1,500.00	1032007	P13505	00134724	05/22/2025
MW OH	COMMERCIAL AQUATIC V005203	APR - CIVIC CTR FOUNTAIN MAINT	103654-6290 Dept. Contract Services	AP051925	408.80	1031971	P13508	00134724	05/22/2025
MW OH	COMMERCIAL AQUATIC V005203	APR - FOUNTAIN MAINT - LIBRARY	103654-6290 / 21008-6290 Dept. Contract Services	AP051925	291.20	1031971	P13508	00134724	05/22/2025
				Check Total:	**3,700.00**				
MW OH	COMPRESSED AIR V011620	SERVICE OF SCBA COMPRESSOR	103066-6099 Professional Services	AP051925	3,104.83	00044509	P13846	00134725	05/22/2025
				Check Total:	**3,104.83**				

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MW OH	CRAFCO INC. V009329	CRACK SEAL MATERIAL	103652-6132 Repair & Maintenance/Streets	AP051925	1,575.84	9403438551	P13850	00134726	05/22/2025
				Check Total:	**1,575.84**				
MW OH	DAKOTA BACKFLOW CO. V013055	BACKFLOW TEST - VAQUEROS PARK	104055-6099 Professional Services	AP051925	100.00	61373		00134727	05/22/2025
				Check Total:	**100.00**				
MW OH	DATA TICKET INC. V006119	APR - CE CITATION PROCESSING	750000-6366 Web Based Service/Subcriptions	AP051925	3,232.28	178695	P13637	00134728	05/22/2025
				Check Total:	**3,232.28**				
MW OH	DEPARTMENT OF JUSTICE V000213	APR - LIVE SCAN PROCESSING	101512-6099 Professional Services	AP051925	671.00	814950		00134729	05/22/2025
MW OH	DEPARTMENT OF JUSTICE V000213	APR - LIVE SCAN PROCESSING	0044-2053 DOJ Livescan	AP051925	141.00	814950		00134729	05/22/2025
MW OH	DEPARTMENT OF JUSTICE V000213	APR - LIVE SCAN PROCESSING	0044-2054 FBI Livescan	AP051925	85.00	814950		00134729	05/22/2025
				Check Total:	**897.00**				
MW OH	EMPLOYMENT V000203	1/1-3/31 UI BENEFIT CHARGE	404581-5155 Employee Insurance Claims	AP051925	2,541.00	L06198093232		00134730	05/22/2025
				Check Total:	**2,541.00**				
MW OH	ESO SOLUTIONS INC V012188	ER FIRE PRODUCTS & SVS	103066-6136 Software Maintenance	AP051925	882.49	ESO-163263		00134731	05/22/2025
MW OH	ESO SOLUTIONS INC V012188	ER FIRE PRODUCTS & SVS	103066-6136 Software Maintenance	AP051925	441.26	ESO-168049		00134731	05/22/2025
				Check Total:	**1,323.75**				
MW OH	FAIRWAY FORD V000376	APR - VEHICLE REBATE PROGRAM	101534-6363 Resident Vehicle Rebate Prog	AP051925	3,000.00	APRIL 2025		00134732	05/22/2025
MW OH	FAIRWAY FORD V000376	AUTO PARTS	103658-6134 Vehicle Repair & Maintenance	AP051925	182.40	C33275		00134732	05/22/2025

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MW OH	FAIRWAY FORD V000376	CITY VEHICLE REPAIR	103658-6134 Vehicle Repair & Maintenance	AP051925	954.20	C33599		00134732	05/22/2025
MW OH	FAIRWAY FORD V000376	AUTO PARTS	103658-6134 Vehicle Repair & Maintenance	AP051925	1,068.69	C34127		00134732	05/22/2025
				Check Total:	**5,205.29**				
MW OH	GLOBAL POWER GROUP V012961	CH - GENERATOR MAINT SVS	103654-6290 Dept. Contract Services	AP051925	800.08	103628	P13724	00134733	05/22/2025
MW OH	GLOBAL POWER GROUP V012961	CH - GENERATOR MAINT SVS	103654-6290 Dept. Contract Services	AP051925	569.92	103628	P13724	00134733	05/22/2025
MW OH	GLOBAL POWER GROUP V012961	GENERATOR MAINT- K PUMP ST	103654-6290 Dept. Contract Services	AP051925	1,240.00	103811	P13724	00134733	05/22/2025
				Check Total:	**2,610.00**				
MW OH	GOLDEN STATE WATER V000928	APR-MAY WATER CHARGES	109595-6335 Water	AP051925	6,229.91	051525		00134734	05/22/2025
MW OH	GOLDEN STATE WATER V000928	APR-MAY WATER CHARGES	296561-6335 Water	AP051925	3,633.14	051525		00134734	05/22/2025
				Check Total:	**9,863.05**				
MW OH	HERC RENTALS INC V010786	TRUCK RENTAL	103652-6165 Vehicle Lease	AP051925	864.68	35505079-001		00134735	05/22/2025
				Check Total:	**864.68**				
MW OH	HI-WAY SAFETY RENTALS V000459	TRAFFIC SUPPLIES	103652-6310 Street Signs	AP051925	504.98	170624		00134736	05/22/2025
MW OH	HI-WAY SAFETY RENTALS V000459	TRAFFIC SUPPLIES	103652-6310 Street Signs	AP051925	867.83	171243		00134736	05/22/2025
				Check Total:	**1,372.81**				
MW OH	HIRSCH PIPE AND SUPPLY V004494	PLUMBING SUPPLIES	103654-6137 Repair Maint/Equipment	AP051925	52.49	1155671		00134737	05/22/2025
				Check Total:	**52.49**				

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MW OH	HOTSY OF SOUTHERN V004351	FLEET REPAIR EQUIPMENT	103658-6137 Repair Maint/Equipment	AP051925	1,732.58	10022229		00134738	05/22/2025
				Check Total:	**1,732.58**				
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP051925	98.32	0020581246-001	P13479	00134739	05/22/2025
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP051925	1,413.67	0020669670-001	P13479	00134739	05/22/2025
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP051925	121.08	0020697708-001	P13479	00134739	05/22/2025
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER SUPPLIES	104055-6139 Repair/Maint - Parks & Fields	AP051925	304.98	0020711335-001	P13479	00134739	05/22/2025
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP051925	393.91	0020458810-002	P13560	00134739	05/22/2025
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP051925	134.78	0020543846-001	P13560	00134739	05/22/2025
				Check Total:	**2,466.74**				
MW OH	JV PLUMBING V011345	MCFADDEN PK - PLUMBING REP	104055-6099 Professional Services	AP051925	220.00	5266		00134740	05/22/2025
				Check Total:	**220.00**				
MW OH	KENT AUTOMOTIVE V012924	SHOP SUPPLIES	103658-6137 Repair Maint/Equipment	AP051925	304.28	9312470179		00134741	05/22/2025
				Check Total:	**304.28**				
MW OH	MARTIN, ARMANDO V011735	APR - DEAD ANIMAL REMOVAL SVS	103652-6290 Dept. Contract Services	AP051925	600.00	0003120	P13534	00134742	05/22/2025
				Check Total:	**600.00**				
MW OH	MC FADDEN-DALE V000635	PW MAINTENANCE SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP051925	48.92	576260/5		00134743	05/22/2025
MW OH	MC FADDEN-DALE	PW MAINTENANCE SUPPLIES	103652-6132	AP051925	60.45	576266/5		00134743	05/22/2025

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	V000635		Repair & Maintenance/Streets						
MW OH	MC FADDEN-DALE V000635	PW MAINTENANCE SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP051925	1.83	576282/5		00134743	05/22/2025
MW OH	MC FADDEN-DALE V000635	PW MAINTENANCE SUPPLIES	103654-6130 Repair & Maint/Facilities	AP051925	22.28	576605/5		00134743	05/22/2025
				Check Total:	**133.48**				
MW OH	MI CASITA RESTAURANTE V009336	LUNCH - ALL DAY DEPT TRAINING	104071-6250 Staff Training	AP051925	1,413.75	61325		00134744	05/22/2025
				Check Total:	**1,413.75**				
MW OH	NAPA AUTO PARTS V012662	AUTO PARTS	103658-6134 Vehicle Repair & Maintenance	AP051925	270.06	921621		00134745	05/22/2025
				Check Total:	**270.06**				
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP051925	1,096.02	1020293667	P13520	00134746	05/22/2025
				Check Total:	**1,096.02**				
MW OH	PARS V006999	MAR - PARS ASSET FEE	395083-6025 Third Party Administration	AP051925	508.23	57884		00134747	05/22/2025
				Check Total:	**508.23**				
MW OH	PCN3 INC V012642	APR - PSC CONST SVS	105213-2046 / 105213-2046 Retentions Payable	AP051925	-5,948.04	APP22		00134748	05/22/2025
MW OH	PCN3 INC V012642	APR - PSC CONST SVS	105213-6850 / 105213-6850 Building & Facilities	AP051925	118,960.93	APP22	P13587	00134748	05/22/2025
				Check Total:	**113,012.89**				
MW OH	PLACENTIA CHAMBER OF V000772	DAMAGE DEPOSIT REFUND	104071-4385 Facility Rental	AP051925	166.00	2004467.002		00134749	05/22/2025
				Check Total:	**166.00**				
MW OH	POWERSTRIDE BATTERY CO	BATTERY REPAIR	103658-6134	AP051925	231.46	C69875		00134750	05/22/2025

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	V000785		Vehicle Repair & Maintenance						
MW OH	POWERSTRIDE BATTERY CO V000785	BATTERY REPAIR	103658-6134 Vehicle Repair & Maintenance	AP051925	230.64	C69897		00134750	05/22/2025
				Check Total:	**462.10**				
MW OH	QUALITY AUTO GLASS V002245	2021 TOYOTA WINDSHIELD REPL	103658-6134 Vehicle Repair & Maintenance	AP051925	734.60	17043		00134751	05/22/2025
MW OH	QUALITY AUTO GLASS V002245	2021 NISSAN WINDSHIELD REPL	103658-6134 Vehicle Repair & Maintenance	AP051925	626.60	17044		00134751	05/22/2025
				Check Total:	**1,361.20**				
MW OH	SAFETY-KLEEN SYSTEMS INC V011477	WASHER, DRUM HEAD, REP PARTS	103658-6137 Repair Maint/Equipment	AP051925	331.01	97086435		00134752	05/22/2025
				Check Total:	**331.01**				
MW OH	SAGECREST PLANNING AND V010576	APR -ENVIRONMENTAL INSPECTIONS	105213-6850 / 105213-6850 Building & Facilities	AP051925	108.40	5207	P13635	00134753	05/22/2025
				Check Total:	**108.40**				
MW OH	SCA OF CA LLC V012501	APR - STREET SWEEPING SVS	374386-6290 Dept. Contract Services	AP051925	14,608.00	CA1001658	P13529	00134754	05/22/2025
				Check Total:	**14,608.00**				
MW OH	SELMAN CHEVROLET V009997	AUTO PARTS	103658-6134 Vehicle Repair & Maintenance	AP051925	75.53	635358		00134755	05/22/2025
				Check Total:	**75.53**				
MW OH	SO CAL GAS V000909	APR-MAY GAS CHARGES	109595-6340 Natural Gas	AP051925	268.87	051525		00134756	05/22/2025
				Check Total:	**268.87**				
MW OH	SOUTHERN CALIFORNIA V000910	APR - ELECTRIC CHARGES	109595-6330 / 21010-6330 Electricity	AP051925	10.92	051525		00134757	05/22/2025
MW OH	SOUTHERN CALIFORNIA	APR - ELECTRIC CHARGES	296561-6330	AP051925	20.47	051525		00134757	05/22/2025

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	V000910		Electricity						
MW OH	SOUTHERN CALIFORNIA V000910	APR - ELECTRIC CHARGES	800000-6330 Electricity	AP051925	120.08	051525		00134757	05/22/2025
MW OH	SOUTHERN CALIFORNIA V000910	APR - ELECTRIC CHARGES	109595-6330 Electricity	AP051925	3,986.56	051525		00134757	05/22/2025
MW OH	SOUTHERN CALIFORNIA V000910	APR - ELECTRIC CHARGES	109595-6330 / 21009-6330 Electricity	AP051925	75.50	051525		00134757	05/22/2025
				Check Total:	**4,213.53**				
MW OH	STERICYCLE INC V012074	PAPER SHREDDING SVS	374386-6099 Professional Services	AP051925	1,772.23	8010742190	P13557	00134758	05/22/2025
				Check Total:	**1,772.23**				
MW OH	SUBURBAN PROPANE V000971	PROPANE	103658-6345 Gasoline & Diesel Fuel	AP051925	61.42	328614		00134759	05/22/2025
MW OH	SUBURBAN PROPANE V000971	PROPANE	103658-6345 Gasoline & Diesel Fuel	AP051925	83.24	328615		00134759	05/22/2025
MW OH	SUBURBAN PROPANE V000971	PROPANE	103658-6345 Gasoline & Diesel Fuel	AP051925	47.68	328688		00134759	05/22/2025
				Check Total:	**192.34**				
MW OH	TAIT ENVIRONMENTAL V012524	DEC - CONSULTING SVS	795505-6850 Building & Facilities	AP051925	1,505.00	961885	P13657	00134760	05/22/2025
				Check Total:	**1,505.00**				
MW OH	TECHNICOLOR PRINTING V010386	AQUATICS T-SHIRTS	104071-6360 Uniforms	AP051925	466.54	9728		00134761	05/22/2025
				Check Total:	**466.54**				
MW OH	TRUIST GOVERNMENTAL V012073	6/1/25 -2011 GAS TAX REFUNDING	525525-6905 Principal/Bonds/COP's/Leases	AP051925	184,000.00	99050003460000		00134762	05/22/2025
MW OH	TRUIST GOVERNMENTAL V012073	6/1/25 -2011 GAS TAX REFUNDING	525525-6915 Interest/Bonds/COP's/Leases	AP051925	17,399.25	99050003460000		00134762	05/22/2025

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				Check Total:	**201,399.25**				
MW OH	TURBO DATA SYSTEMS INC V001238	APR - PARKING CITATION SVS	103047-6290 Dept. Contract Services	AP051925	2,881.53	45592	P13487	00134763	05/22/2025
				Check Total:	**2,881.53**				
MW OH	TURNOUT MAINTENANCE V011543	TURNOUT POCKETS/PATCHES	103066-6099 Professional Services	AP051925	1,142.00	29711		00134764	05/22/2025
				Check Total:	**1,142.00**				
MW OH	VERIZON WIRELESS V010521	PRESERVATION EVIDENCE	103042-6290 Dept. Contract Services	AP051925	625.00	9022399308		00134765	05/22/2025
				Check Total:	**625.00**				
MW OH	WELLS FARGO VENDOR FIN V010076	5/15-6/14 PRINTER/COPIER SVS	109595-6175 Office Equipment Rental	AP051925	188.36	5034195013	P13474	00134766	05/22/2025
MW OH	WELLS FARGO VENDOR FIN V010076	5/15-6/14 PRINTER/COPIER SVS	109595-6175 Office Equipment Rental	AP051925	255.57	5034195014	P13474	00134766	05/22/2025
MW OH	WELLS FARGO VENDOR FIN V010076	5/15-6/14 PRINTER/COPIER SVS	109595-6175 Office Equipment Rental	AP051925	70.69	5034195015	P13474	00134766	05/22/2025
MW OH	WELLS FARGO VENDOR FIN V010076	5/15-6/14 PRINTER/COPIER SVS	109595-6175 Office Equipment Rental	AP051925	79.39	5034195016	P13474	00134766	05/22/2025
MW OH	WELLS FARGO VENDOR FIN V010076	5/15-6/14 PRINTER/COPIER SVS	109595-6175 Office Equipment Rental	AP051925	219.89	5034195017	P13474	00134766	05/22/2025
MW OH	WELLS FARGO VENDOR FIN V010076	5/15-6/14 PRINTER/COPIER SVS	109595-6175 Office Equipment Rental	AP051925	5,861.71	5034195018	P13474	00134766	05/22/2025
				Check Total:	**6,675.61**				
MW OH	YORBA LINDA WATER V001148	APR - WATER CHARGES	109595-6335 Water	AP051925	333.83	051525		00134767	05/22/2025
				Check Total:	**333.83**				
				Type Total:	**1,716,367.67**				

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				Check Total:	1,716,367.67				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Grand Total:	3,554,748.12				

Check Totals by ID	
AP	3,554,748.12
EP	0.00
IP	0.00
OP	0.00

Void Total:	0.00
Check Total:	3,554,748.12

Fund Name	Check Totals by Fund
101-General Fund (0010)	12,922.41
302-Public Financing Autho(0082)	3,156,885.87
501-Refuse Administration (0037)	384,939.84

Check Total: 3,554,748.12

ACH Payroll Direct Deposit for 05/16/2025: 617,621.09

Electronic Disbursement Total: 4,172,369.21

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

City of Placentia
Check Register
For 05/28/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	CHANG, DANIEL V012563	2025 MISAC - MILEAGE REIMB	101523-6240 Mileage Reimbursement	EFT051325	126.70	050725		00019980	05/19/2025
MW OH	CHANG, DANIEL V012563	2025 MISAC - PER DIEM EXP	101523-6235 Travel	EFT051325	129.00	050725		00019980	05/19/2025
				Check Total:	**255.70**				
MW OH	GONZALES, ANDREW A V010615	ICSC CONF - PER DIEM EXPNSES	102534-6235 Travel	EFT051325	200.00	050125		00019981	05/19/2025
MW OH	GONZALES, ANDREW A V010615	2025 ICSC - MILEAGE REIMP	102534-6240 Mileage Reimbursement	EFT051325	356.30	050125		00019981	05/19/2025
				Check Total:	**556.30**				
MW OH	REPUBLIC WASTE SERVICES V007205	APR - REFUSE COLLECTION SVS	374386-6101 Disposal	EFT051325	384,939.84	676-005934016	P13623	00019982	05/19/2025
				Check Total:	**384,939.84**				
MW OH	ROESTI, CODY V011652	EMT CERT - REIMBURSEMENT	103066-6250 Staff Training	EFT051325	222.50	201267182		00019983	05/19/2025
				Check Total:	**222.50**				
MW OH	CHAPMAN, MAZIE V012808	PD - PER DIEM MEAL REIMB	103047-6250 Staff Training	EFT052025	115.00	CHAPMAN5122		00019984	05/22/2025
MW OH	CHAPMAN, MAZIE V012808	PD - MILEAGE REIMBURSEMENT	103047-6240 Mileage Reimbursement	EFT052025	42.70	CHAPMAN5122		00019984	05/22/2025
				Check Total:	**157.70**				
MW OH	DAVIS, ANTHONY V011637	FD - PER DIEM MEAL REIMB	103066-6250 Staff Training	EFT052025	387.00	041525		00019985	05/22/2025
				Check Total:	**387.00**				
MW OH	DLT SOLUTIONS LLC V012813	AUTOCAD SUBSCRIPTION	103551-6366 Web Based Service/Subcriptions	EFT052025	10,515.85	5297931		00019986	05/22/2025
				Check Total:	**10,515.85**				
MW OH	MARTINEZ, JOHN	PD - PER DIEM MEAL REIMB	103041-6250	EFT052025	230.00	MARTINEZ5152		00019987	05/22/2025

City of Placentia
Check Register
For 05/28/2025

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010060		Staff Training						
MW OH	MARTINEZ, JOHN V010060	PD - MILEAGE REIMBURSEMENT	103041-6240 Mileage Reimbursement	EFT052025	347.20	MARTINEZ5152		00019987	05/22/2025
				Check Total:	**577.20**				
MW OH	SERNA, MARIO V004667	TOOL REIMBURSEMENT	103658-6350 Small Tools/Equipment	EFT052025	101.42	050825		00019988	05/22/2025
				Check Total:	**101.42**				
MW OH	SERVIN, CRISTAL V010701	PD - MILEAGE REIMBURSEMENT	103041-6240 Mileage Reimbursement	EFT052025	33.74	SERVIN51425		00019989	05/22/2025
MW OH	SERVIN, CRISTAL V010701	PD - PER DIEM MEAL REIMB	103041-6250 Staff Training	EFT052025	115.00	SERVIN51425		00019989	05/22/2025
				Check Total:	**148.74**				
MW OH	US BANK V001073	JUN 25- 2020A LRB	825525-6905 Principal/Bonds/COP's/Leases	EFT052025	2,190,000.00	2856856		00019990	05/22/2025
MW OH	US BANK V001073	JUN 25- 2020A LRB	825525-6915 Interest/Bonds/COP's/Leases	EFT052025	966,885.87	2856856		00019990	05/22/2025
				Check Total:	**3,156,885.87**				
				Type Total:	**3,554,748.12**				
				Check Total:	**3,554,748.12**				

Agenda Item No: 1.c

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025

Submitted by: Jeannette Ortega

From: Administrative Services

Subject:
Setting of the Annual Special Tax Rate for Fiscal Year 2025-26 for Community Facilities District No. 2024-01 (Old Town Maintenance Services)

Financial Impact:
Fiscal Impact:
The recommended levy assessments for the Old Town CFD will generate $1,540.52 in revenue for FY 2025-26. There is no fiscal impact to the General Fund with these recommended actions.

Summary:
On March 5, 2024, the City Council adopted Ordinance No. O-2024-03, an Ordinance of the City Council of the City of Placentia, California, Levying Special Taxes within the City of Placentia Community Facilities District No. 2024-01 (Old Town Maintenance Services) to provide a non-General Fund and sustainable funding source to pay for the ongoing maintenance and repairs of the public streetscape improvements as specified in the Streetscape Master Plan for Old Town Placentia. Staff recommends that the City Council adopt a resolution to levy a special tax to pay for maintenance services in Old Town Placentia for Fiscal Year (FY) 2025-26 (Attachment 1).

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions:

1. Adopt Resolution No. R-2025-21, a Resolution of the City Council of the City of Placentia, California, Setting the Levy of an Annual Special Tax for Community Facilities District No. 2024-01 (Old Town Maintenance Services) for Fiscal Year 2025-26; and
2. Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2024-01 (Old Town Maintenance Services) for Fiscal Year 2025-26 on the Orange County Secured Property Tax Roll.

Strategic Plan Statement:
This item is consistent with the City Council approved 5-Year Strategic Goal to:

Promote Community and Economic Development, as Objective Number 3.7 to continue to establish Old Town Historic District/Business Improvement District. This agenda item will specifically result in the funding mechanism needed to preserve and maintain the future reconstruction of the public infrastructure in Old Town Placentia.

Discussion:
In 1978, California voters enacted Proposition 13, which limited the ability of local public agencies to increase property taxes based on a property's assessed value. In 1982, the Mello-Roos Community Facilities Act of 1982 ("Act") was created to provide an alternate method of financing public infrastructure and services. Under the Act, a Community Facilities District ("CFD") may fund public improvements with a useful life of five (5) years or more, such as park and recreational facilities, streets, sewer systems, schools, libraries, childcare facilities, and other public infrastructure. CFDs may also fund the maintenance and servicing of public landscape areas, parks, streetlights, storm drain systems, and public safety services.

On July 11, 2017, the Placentia City Council approved the adoption of the Old Town Revitalization Plan. The Old Town Revitalization Plan includes a comprehensive Streetscape Master Plan. The Streetscape Master Plan dictates the specific amenities for the Old Town area, so that these elements will be consistent throughout and give the area a sense of place and a feeling of cohesiveness. These include widened sidewalks, landscape enhancements, new trees, bike racks, lighting, trash receptacles, bollards and seating.

In 2020, the City, in partnership with the County of Orange, established an Enhanced Infrastructure Financing District (EIFD). The purpose of the EIFD is to create a funding mechanism that can facilitate the construction of the Streetscape Master Plan in Old Town Placentia.

On January 23, 2024, the City Council adopted Resolution of Intention to establish the proposed City of Placentia Community Facilities District No. 2024-01 (Old Town Maintenance Services) (Resolution No. R-2024-04). The City Council also adopted a Resolution of Intention to allow for Future Annexation of territory to the CFD (Resolution No. R-2024-05). A public hearing was set for March 5, 2024, to discuss the formation of the CFD and future annexation of territory.

On March 5, 2024, the City Council held a public hearing to discuss the formation of the CFD and future annexation of territory. After the Special Tax Election hearing, the City Council adopted Resolution No. R-2024-16 which declared the Results of the Special Election, determined the Validity of Prior Proceedings, and directed the Recording of Notice of Special Tax Lien. The City Council introduced Ordinance No. O-2024-03, levying the Special Taxes within the City of Placentia Community Facilities District No. 2024-01 (Old Town Maintenance Services).

The CFD Report provides a description of the Services to be funded by the CFD and an estimate of the fair and reasonable cost of the Services and incidental expenses of the CFD. The CFD Report also shows the boundaries of the proposed CFD and the affected assessor's parcels. The CFD boundary map and future annexation area of CFD No. 2024-01 has been recorded on February 6, 2024, in the Office of the County Recorder of Orange County, California in Book 109, page 40-41 M/M of Maps of Assessment and Community Facilities Districts (Instrument No. 2024000026763).

Annual Special Tax Rate
Each fiscal year, the City determines the special tax requirement and annual special tax rates for the CFD based upon maintenance and servicing costs within the Project. The special tax is levied and collected in perpetuity, unless and until such time the City determines that the revenue is no longer needed.

The special taxes within the CFD will be levied according to formulas and provisions of the Rate and Method of Apportionment of Special Tax (the "RMA") contained within the Fiscal Year 2025-2026 Administration Report ("Report") prepared for the formation of the CFD (Attachment 2). The Report describes the services to be funded by the CFD; and provides an estimate of the fair and reasonable cost of the Services and incidental expenses for the CFD.

Annual Escalation Factor

The CFD is subject to an Annual Escalation Factor beginning on July 1 st, which shall be a maximum of six percent (6%) and a minimum annual increase of two percent (2%) per Fiscal Year, of the CPI for the twelve (12) months ending the preceding December 31 st. The index identified in the RMA was the All-Urban Consumers Price Index ("CPI-U") for the Los Angeles-Long Beach-Anaheim area. The CPI for the 12 months ending the preceding December 31, 2024, was 3.424%. Therefore, the special tax rates are being increased by 3.424% as allowed and summarized in the table below:

Land Use Class	Description	Current Special Tax FY 2024-25 Assessment Tax Rate	Special Tax FY 2025-26 Assessment Tax Rate
1	Single Family Residential Property	$329.04 per dwelling unit	$340.31 per dwelling unit
2	Multi-Family Residential Property	$303.17 per dwelling unit	$313.55 per dwelling unit
3	Non-Retail Commercial Property	$0.3100 per square foot of Non-Residential Floor Area	$0.3206 per square foot of Non-Residential Floor Area
4	Retail Commercial Property	$0.2146 per square foot of Non-Residential Floor Area	$0.2219 per square foot of Non-Residential Floor Area
5	Office Property	$0.3100 per square foot of Non-Residential Floor Area	$0.3206 per square foot of Non-Residential Floor Area
6	Industrial Property	$0.3100 per square foot of Non-Residential Floor Area	$0.3206 per square foot of Non-Residential Floor Area
7	Hotel/Motel Property	$237.99 per Hotel/Motel Room	$246.14 per Hotel/Motel Room
8	Rehab/Remodel Property	$0.0792 per Parcel Square Foot	$0.0819 per Parcel Square Foot
9	Parking Lot Property	$0.0688 per Parcel Square Foot	$0.0712 per Parcel Square Foot

Fiscal Impact Summary:

The recommended levy assessments for the Old Town CFD will generate $1,540.52 in revenue for FY 2025-26. There s no fiscal impact to the General Fund with these recommended actions.

Attachments

Attachment 1 - Resolution FY 25-26 Levy Asessment for CFD.docx
Attachment 2 Annual Report FY 25-26

RESOLUTION NO. R-2025-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, SETTING THE LEVY OF AN ANNUAL SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT NO. 2024-01 (OLD TOWN MAINTENANCE SERVICES) FOR FISCAL YEAR 2025-26

A. Recitals.

(i) The City Council of the City of Placentia ("City Council"), has initiated proceedings, held a public hearing, conducted an election and received a favorable vote from the qualified electors to authorize the levy of a special tax in a community facilities district, all as authorized pursuant to the terms and provisions of the "Mello-Roos Community Facilities Act of 1982", being Chapter 2.5, Part 1, Division 2, Title 5 of the California Government Code ("Act") denominated COMMUNITY FACILITIES DISTRICT NO. 2024-01 (Old Town Maintenance Services) ("District").

(ii) The City Council, by adoption of Ordinance No. 2024-03 ("Ordinance") as authorized by § 53340 of the California Government Code, has authorized the levy of special taxes within the District to finance the authorized service in accordance with the Rate and Method of Apportionment of the Special Tax ("RMA") set forth in Exhibit "B" to the Resolution of Formation, which is on file in the office of the City Clerk and incorporated by reference herein.

(iii) California Government Code § 53340 provides that the City Council may provide, by resolution, for the levy of the special tax in the current tax year or future tax years at the same rate or at a lower rate than the rate provided by the Ordinance, if the resolution is adopted and a certified list of all parcels subject to the special tax levy including the amount of the tax to be levied on each parcel for the applicable tax year, is filed by the Clerk or other official designated by the legislative body with the county auditor on or before the 10th day of August of that tax year.

(iv) The RMA provides for an annual escalation factor of the maximum of six percent (6%) and a minimum of two percent (2%) annual percentage increase of the All-Urban Consumers Price Index ("CPI-U") for the Los Angeles – Long Beach – Anaheim area as determined by the Bureau of Labor Statistics for the twelve (12) months ending the preceding December 31.

(v) The All Urban Consumers Consumer Price Index ("CPI") for the Los Angeles–Long Beach-Anaheim as determined by the Bureau of Labor Statistics for the twelve (12) months ending the preceding December 31 was 3.424%.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct.

2. This City Council does hereby find and determine as follows:

A. The annual escalation for FY 2025-26 shall be 3.424%.

B. The City Council hereby levies a special tax within the District for Fiscal Year 2025-26 shall be increased by 3.424%.

C. The CFD Administrator hereby is authorized and directed to file with the County Auditor on or before the 10th day of August a certified copy of this Resolution accompanied by a list of all parcels subject to the special tax levy with the taxes to be levied on each parcel based on the 2025-26 special tax rates set forth in Part B of this Resolution.

D. The special tax shall be collected in the same manner as ordinary ad valorem property taxes are collected and shall be subject to the same penalties and same procedure and sale in cases of any delinquency for ad valorem taxes, and the Tax Collector is hereby authorized to deduct reasonable administrative costs incurred in collecting any said special tax.

E. The County Auditor is hereby directed to enter in the next County assessment roll on which taxes will become due, opposite each lot or parcel of land affected, in a space marked “Old Town Maintenance Services Special Tax” or by any other suitable designation, the installment of the special tax.

F. The County Auditor shall, at the close of the tax collection period, promptly render to the District a detailed report showing the amount and/or amounts of such special tax installments, interest, penalties, and percentages so collected and from what property collected, and also provide a statement of any percentages retained for the expense of making any such collection.

G. This Resolution shall become effective upon its adoption.

ADOPTED AND APPROVED this 3rd Day of June 2025.

_____
Kevin Kirwin, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 3rd day of June 2025 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

www.FinanceDTA.com

FISCAL YEAR 2025-2026 ADMINISTRATION REPORT

CITY OF PLACENTIA
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(OLD TOWN MAINTENANCE SERVICES)

MAY 13, 2025

Public Finance
Public-Private Partnerships
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Irvine, CA 92612

FISCAL YEAR 2025-2026
ADMINISTRATION REPORT

Community Facilities District No. 2024-1

(Old Town Maintenance Services)

Prepared for:

City of Placentia

401 E. Chapman Avenue

Placentia, California 92870

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INTRODUCTION

This Mello-Roos Community Facilities District Administration Report presents the findings of the research and financial analysis performed by DTA. to determine the special tax requirement for Community Facilities District No. 2024-1 ("CFD No. 2024-1") of the City of Placentia ("the City") for fiscal year 2025-2026.

CFD No. 2024-1 is a legally constituted governmental entity established under the Mello-Roos Community Facilities Act of 1982, (the "Act") as amended. The Act provides an alternative method for the financing of certain public facilities and services. Specifically, CFD No. 2024-1 is authorized to levy the Special Tax to pay for authorized maintenance services.

A map showing the property in CFD No. 2024-1 is included in Appendix A. At the time of formation, there was one Assessor's Parcel included in the boundary of CFD No. 2024-1. Property located in the future annexation area will be annexed into CFD No. 2024-1 as such property meets the City's annexation requirements as described in Section I herein.

The authorized services are funded through the annual levy and collection of special taxes from all property subject to the tax within the community facilities district. In calculating the special tax liability for fiscal year 2025-2026, this report examines the financial obligations of the current fiscal year and analyzes the level of development within CFD No. 2024-1. Pursuant to the Rate and Method of Apportionment ("RMA"), the Special Tax shall be levied as long as necessary to meet the Special Tax Requirement for Services. The RMA is included in Appendix B.

This report is organized into the following sections:

Section I

Section I provides an update of the development status of property within CFD No. 2024-1.

Section II

Section II provides an update of the previous year's Special Tax levy.

Section III

Section III determines the special tax requirement for services for CFD No. 2024-1 for fiscal year 2025-2026.

Section IV

Section IV reviews the methodology used to apportion the special tax requirement for services between the various Land Use Classes of Developed Property. A table of the fiscal year 2025-2026 Special Tax for each classification of property is included.

I SPECIAL TAX CLASSIFICATIONS AND DEVELOPMENT UPDATE

The methodology employed to calculate and apportion the special tax is contained in a document entitled the Rate and Method of Apportionment ("RMA"). The RMA establishes the Special Tax which is used to fund the cost of annual services. The RMA defines five categories of property, namely "Developed Property," "Rehab/Remodel Property," "Parking Lot Property," "Existing Building/Structure Property," and "Undeveloped Property."

Developed Property is identified by the issuance of a building permit for which a building permit was issued as of March 1 of the previous fiscal year for construction of a new building/structure. For example, all property in CFD No. 2024-1 for which building permits were issued as of March 1, 2025 for new building/structures, will be classified as Developed Property in fiscal year 2025-2026.

Rehab/Remodel Property is identified as parcels of Existing Building/Structure Property for which a building permit with a construction valuation greater than $25,000 was issued after March 1, 2023 and prior to March 1 of the previous Fiscal Year to rehabilitate or remodel Existing Building/Structure Property.

Parking Lot Property is identified as parcels that are not Public Property and for which a building permit has been issued for the construction of, or on which is located a garage, parking lot, or parking structure, as of March 1 of the prior Fiscal Year, and on which is located no other Developed Property.

A Special Tax Classifications

For purposes of calculating the Special Tax, there are separate special tax classifications based on the type of structure built as shown in the table below.

Table 1: Special Tax
Developed Property Classifications

Land Use Class	Description	Unit Type
1	Single Family Residential Property	Dwelling unit
2	Multi-Family Residential Property	Dwelling unit
3	Non-Retail Commercial Property	Square Foot of Non-Residential Floor Area
4	Retail Commercial Property	Square Foot of Non-Residential Floor Area
5	Office Property	Square Foot of Non-Residential Floor Area
6	Industrial Property	Square Foot of Non-Residential Floor Area
7	Hotel/Motel Property	Hotel/Motel Room
8	Rehab/Remodel Property	Parcel Square Foot
9	Parking Lot Property	Parcel Square Foot

No Special Tax is levied on Undeveloped Property.

B Development Update

As of March 1, 2025, building permits had been issued for two Assessor's Parcel subject to the Special Tax within CFD No. 2024-1 as summarized in the table below.

Table 2: Development by Assessor's Parcel Number

Assessor's Parcel Number	Description	Unit Type	Parcel Square Feet
339-052-27	Included at CFD Formation	Rehab/Remodel Property	13,416.48
339-365-23	Annexed to CFD in May 2025	Rehab/Remodel Property	5,401.44

The table below lists the aggregate amount of development by special tax classification.

Table 3: Fiscal Year 2025-2026
Cumulative Development

Land Use Class	Description	Number of Units/Bldg. Sq. Ft./Rooms/Parcel Sq. Ft.
1	Single Family Residential Property	0 Dwelling Units
2	Multi-Family Residential Property	0 Dwelling Units
3	Non-Retail Commercial Property	0 Square Foot of Non-Residential Floor Area
4	Retail Commercial Property	0 Square Foot of Non-Residential Floor Area
5	Office Property	0 Square Foot of Non-Residential Floor Area
6	Industrial Property	0 Square Foot of Non-Residential Floor Area
7	Hotel/Motel Property	0 Hotel/Motel Rooms
8	Rehab/Remodel Property	18,817.92 Parcel Square Foot
9	Parking Lot Property	0 Parcel Square Foot

II FISCAL YEAR 2024-2025 SPECIAL TAX LEVY

The aggregate Special Tax levy for fiscal year 2024-2025 was equal to $1,063. As of May 13, 2025, all of the special taxes had been collected by the County of Orange.

III FISCAL YEAR 2025-2026 SPECIAL TAX REQUIREMENT FOR SERVICES

Pursuant to the RMA, the Special Tax may be levied in CFD No. 2024-1 to pay for (a) maintenance services authorized to be financed by CFD No. 2024-1, and (b) administrative expenses; less (c) a credit for funds available to reduce the annual Special Tax levy, as determined by the CFD Administrator.

For fiscal year 2025-2026 the funds required from CFD No. 2024-1 exceed the maximum Special Tax that can be collected from the property described in Table 2 above. Therefore, the fiscal year 2025-2026 special tax requirement has been limited to $1,541, the amount that can be collected through the levy of the maximum special tax.

IV METHOD OF APPORTIONMENT

A Maximum Special Taxes

The amount of special taxes that CFD No. 2024-1 may levy is strictly limited by the maximum special taxes set forth in the Rate and Method of Apportionment. The maximum Special Tax is specified in Section C.1 of the RMA. On each July 1, commencing on July 1, 2024, the Maximum Special Tax shall be increased by the positive change in the Consumer Price Index of the amount in effect for the previous fiscal year, with a maximum annual increase of 6% and a minimum annual increase of 2% per fiscal year. As of January 1, 2025, the annual change in the Consumer Price Index was 3.424%. Therefore, an increase of 3.424% is applied.

B Apportionment of Special Tax

The annual Special Tax that is apportioned to each parcel is determined through the application of Section D of the RMA.

Commencing with fiscal year 2025-2026 and for each following fiscal year, the Council shall levy Special Tax so that the amount of Special Tax equals the special tax requirement for services. The special tax shall be levied proportionally on each Assessor's Parcel of property described in Table 1 above at up to 100% of the maximum Special Tax.

Application of the maximum special tax generates Special Tax revenues of $1,541 which is equal to the special tax requirement. The fiscal year 2025-2026 maximum Special Tax and actual Special Tax are shown for each classification of property in the following table.

Table 4: FY 2025-2026 Special Tax

Land Use Class	Description	FY 2025-2026 Maximum Special Tax	FY 2025-2026 Actual Special Tax
1	Single Family Residential Property	$340.31 per Dwelling Unit	$0.00 per Dwelling Unit
2	Multi-Family Residential Property	$313.55 per Dwelling Unit	$0.00 per Dwelling Unit
3	Non-Retail Commercial Property	$0.3206 per Bldg. Sq. Ft.	$0.0000 per Bldg. Sq. Ft.
4	Retail Commercial Property	$0.2219 per Bldg. Sq. Ft.	$0.0000 per Bldg. Sq. Ft.
5	Office Property	$0.3206 per Bldg. Sq. Ft.	$0.0000 per Bldg. Sq. Ft.
6	Industrial Property	$0.3206 per Bldg. Sq. Ft.	$0.0000 per Bldg. Sq. Ft.
7	Hotel/Motel Property	$246.14 per room	$0.00 per room
8	Rehab/Remodel Property	$0.0819 per Parcel Sq. Ft.	$0.0819 per Parcel Sq. Ft.
9	Parking Lot Property	$0.0712 per Parcel Sq. Ft.	$0.0000 per Parcel Sq. Ft.

Please note, pursuant to the RMA, no Special Tax shall be levied on Undeveloped Property.

A list of the actual Special Tax levied against each parcel in CFD No. 2024-1 is included in Appendix C.

APPENDIX A

Fiscal Year 2025-2026
Administration Report

City of Placentia
Community Facilities District No. 2024-1
(Old Town Maintenance Services)

BOUNDARY MAP

SHEET 1 OF 1

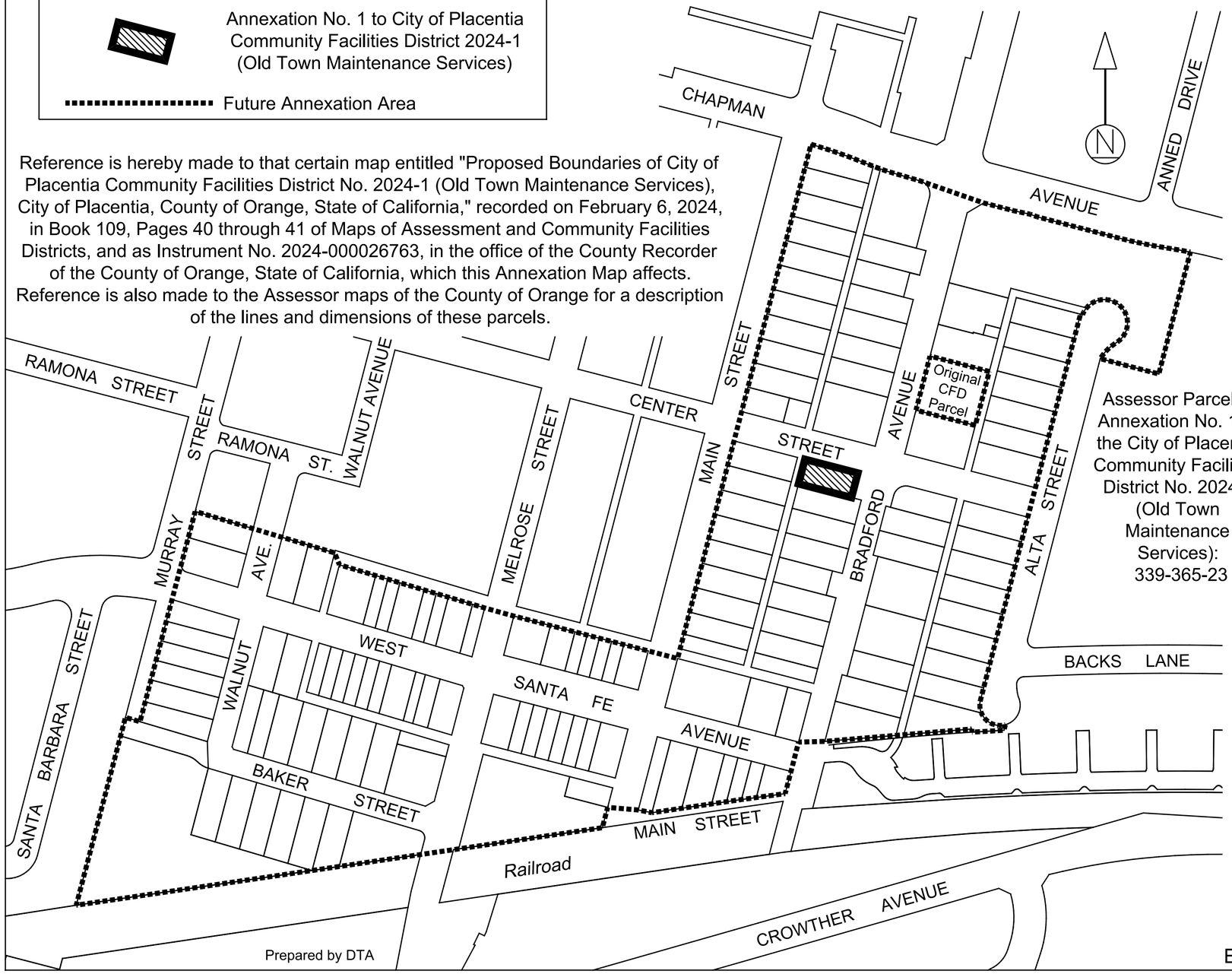
ANNEXATION NO. 1 TO
CITY OF PLACENTIA
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(OLD TOWN MAINTENANCE SERVICES)
CITY OF PLACENTIA, COUNTY OF ORANGE
STATE OF CALIFORNIA

LEGEND

Annexation No. 1 to City of Placentia Community Facilities District 2024-1 (Old Town Maintenance Services)

Future Annexation Area

Reference is hereby made to that certain map entitled "Proposed Boundaries of City of Placentia Community Facilities District No. 2024-1 (Old Town Maintenance Services), City of Placentia, County of Orange, State of California," recorded on February 6, 2024, in Book 109, Pages 40 through 41 of Maps of Assessment and Community Facilities Districts, and as Instrument No. 2024-000026763, in the office of the County Recorder of the County of Orange, State of California, which this Annexation Map affects. Reference is also made to the Assessor maps of the County of Orange for a description of the lines and dimensions of these parcels.



Assessor Parcel in Annexation No. 1 to the City of Placentia Community Facilities District No. 2024-1 (Old Town Maintenance Services): 339-365-23

(1) Filed in the office of the City Clerk of the City of Placentia the _____ day of _____, 2025.

_____
City Clerk,
City of Placentia

(2) I hereby certify that the within map showing Annexation No. 1 to City of Placentia Community Facilities District No. 2024-1 (Old Town Maintenance Services), City of Placentia, County of Orange, State of California, was approved by the City Council of the City of Placentia at a regular meeting thereof, held on the _____ day of _____, 2025, by its Resolution No. _____.

_____
City Clerk,
City of Placentia

(3) Filed this _____ day of _____, 2025, at the hour of ___ o'clock ___ m, in Book _____ of Maps of Assessment and Community Facilities Districts at Page _____ and as Instrument No. _____, in the office of the County Recorder in the County of Orange, State of California, at the request of the City of Placentia.

Hugh Nguyen
Clerk-Recorder, County of Orange

By _____
Deputy Recorder

Fee _____
Exempt Recording Requested, per CA Government Code §27383

SHEET 1 OF 2

PROPOSED BOUNDARIES OF CITY OF PLACENTIA COMMUNITY FACILITIES DISTRICT NO. 2024-1 (OLD TOWN MAINTENANCE SERVICES) CITY OF PLACENTIA, COUNTY OF ORANGE STATE OF CALIFORNIA

Assessor Parcels in the City of Placentia Community Facilities District No. 2024-1 (Old Town Maintenance Services):

339-052-27

Assessor Parcels in the **Future Annexation Area** of City of Placentia Community Facilities District No. 2024-1 (Old Town Maintenance Services):

339-052-14	339-355-08	339-365-04	339-392-04
339-052-15	339-355-09	339-365-05	339-392-05
339-052-16	339-355-10	339-365-06	339-392-06
339-052-17	339-355-11	339-365-07	339-392-07
339-052-18	339-355-12	339-365-08	339-392-08
339-052-19	339-355-13	339-365-09	339-392-09
339-052-20	339-355-14	339-365-10	339-392-10
339-052-21	339-355-15	339-365-15	339-392-11
339-052-24	339-355-16	339-365-16	339-392-12
339-052-26	339-355-17	339-365-17	339-392-13
339-052-27	339-355-18	339-365-18	339-392-14
339-052-28	339-355-19	339-365-19	339-392-15
339-052-29	339-355-20	339-365-20	339-392-16
339-061-01	339-355-22	339-365-21	339-392-17
339-061-02	339-362-05	339-365-22	339-392-18
339-061-03	339-362-06	339-365-23	339-392-19
339-061-04	339-363-09	339-365-25	339-392-20
339-061-05	339-363-10	339-365-26	339-392-21
339-061-06	339-363-11	339-365-27	339-392-22
339-061-07	339-363-12	339-391-01	339-393-01
339-061-08	339-363-13	339-391-02	339-393-02
339-061-09	339-363-16	339-391-03	339-393-03
339-061-10	339-363-17	339-391-04	339-393-04
339-061-11	339-363-18	339-391-05	339-393-05
339-061-12	339-363-19	339-391-06	339-393-06
339-061-13	339-363-29	339-391-09	339-393-07
339-061-14	339-364-10	339-391-10	339-393-08
339-061-15	339-364-11	339-391-11	339-393-09
339-061-16	339-364-12	339-391-12	339-393-10
339-061-17	339-364-13	339-391-13	339-394-01
339-355-02	339-364-14	339-391-14	339-394-02
339-355-03	339-364-15	339-391-15	339-394-03
339-355-04	339-364-16	339-391-16	339-394-04
339-355-05	339-365-01	339-392-01	339-394-05
339-355-06	339-365-02	339-392-02	339-394-06
339-355-07	339-365-03	339-392-03	339-394-07

Prepared by DTA

(1) Filed in the office of the City Clerk of the City of Placentia the 25th day of January, 2024.

Robert S. McKinnell
City Clerk,
City of Placentia

(2) I hereby certify that the within map showing the proposed boundaries of City of Placentia Community Facilities District No. 2024-1 (Old Town Maintenance Services), City of Placentia, County of Orange, State of California, was approved by the City Council of the City of Placentia at a regular meeting thereof, held on the 23rd day of January, 2024, by its Resolution No. R-2024-04.

Robert S. McKinnell
City Clerk,
City of Placentia

(3) Filed this 6 day of February, 2024, at the hour of 12 o'clock 35 pm, in Book 109 of Maps of Assessment and Community Facilities Districts at Page 40-41 M/M and as Instrument No. 2024000026763, in the office of the County Recorder in the County of Orange, State of California, at the request of the City of Placentia.

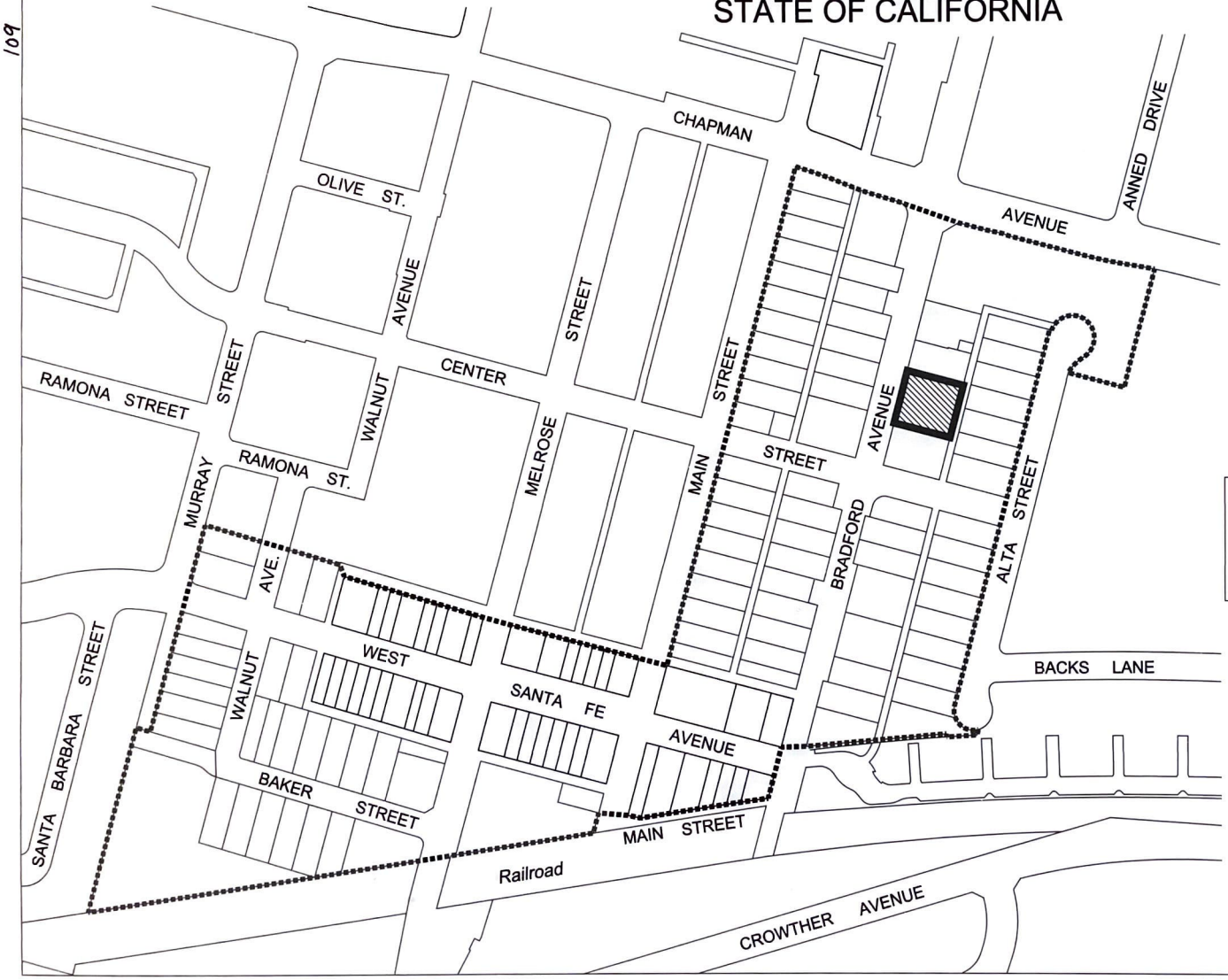
Hugh Nguyen
Clerk-Recorder, County of Orange

By _____
Deputy Recorder

Fee _____
Exempt Recording Requested, per CA Government Code §27383

SHEET 2 OF 2

PROPOSED BOUNDARIES OF CITY OF PLACENTIA COMMUNITY FACILITIES DISTRICT NO. 2024-1 (OLD TOWN MAINTENANCE SERVICES) CITY OF PLACENTIA, COUNTY OF ORANGE STATE OF CALIFORNIA



Reference is hereby made to the Assessor maps of the County of Orange for a description of the lines and dimensions of these parcels.

LEGEND

Proposed Boundaries of City of Placentia Community Facilities District 2024-1 (Old Town Maintenance Services)

Future Annexation Area

N

Prepared by DTA

APPENDIX B

Fiscal Year 2025-2026
Administration Report

City of Placentia
Community Facilities District No. 2024-1
(Old Town Maintenance Services)

RATE AND METHOD OF APPORTIONMENT

RATE AND METHOD OF APPORTIONMENT FOR CITY OF PLACENTIA COMMUNITY FACILITIES DISTRICT NO. 2024-1 (OLD TOWN MAINTENANCE SERVICES)

A Special Tax as hereinafter defined shall be levied on all Assessor's Parcels in City of Placentia Community Facilities District No. 2024-1 ("CFD No. 2024-1") and collected each Fiscal Year commencing in Fiscal Year 2023-2024, in an amount determined by the City Council of the City of Placentia through the application of the Rate and Method of Apportionment as described below. All of the real property in CFD No. 2024-1, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

"Acre" or **"Acreage"** means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable final map, parcel map, condominium plan, or other recorded County parcel map.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Code of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated costs directly related to the administration of CFD No. 2024-1: the costs of computing the Special Taxes and preparing the annual Special Tax collection schedules (whether by the City or designee thereof or both); the costs of collecting the Special Taxes (whether by the County or otherwise); the costs associated with preparing Special Tax disclosure statements and responding to public inquiries regarding the Special Taxes; the costs of the City, CFD No. 2024-1 or any designee thereof related to an appeal of the Special Tax; and the City's annual administration fees and third party expenses. Administrative Expenses shall also include amounts estimated or advanced by the City or CFD No. 2024-1 for any other administrative purposes of CFD No. 2024-1.

"Assessor's Parcel" means a lot or parcel shown in an Assessor's Parcel Map with an assigned Assessor's parcel number.

"Assessor's Parcel Map" means an official map of the Assessor of the County designating parcels by Assessor's parcel number.

"**CFD Administrator**" means an official of the City, or designee thereof, responsible for determining and providing for the levy and collection of the Special Tax.

"**CFD No. 2024-1**" means the City of Placentia Community Facilities District No. 2024-1 (Old Town Maintenance Services).

"**City**" means the City of Placentia.

"**Consumer Price Index**" means, for each Fiscal Year, the Consumer Price Index published by the U.S. Bureau of Labor Statistics for All Urban Consumers in the Los Angeles-Long Beach-Anaheim region, measured as of the month of December in the calendar year which ends in the previous Fiscal Year. In the event this index ceases to be published, the Consumer Price Index shall be another index as determined by the CFD Administrator that is reasonably comparable to the Consumer Price Index for the Los Angeles-Long Beach-Anaheim region.

"**Council**" means the City Council of the City.

"**County**" means the County of Orange, California.

"**Developed Property**" means, for each Fiscal Year, all Taxable Property, excluding Existing Building/Structure Property, for which a building permit was issued after March 1, 2023 and prior to March 1 of the previous Fiscal Year for construction of a new building/structure.

"**Existing Building/Structure Property**" means, for each Fiscal Year, all Taxable Property, for which a building or structure existed on such property prior to March 1, 2023.

"**Fiscal Year**" means the period starting July 1 and ending on the following June 30.

"**Hotel/Motel Property**" means, for each Fiscal Year, all Assessor's Parcels of Non-Residential Property for which a building permit has been issued for building a non-residential structure that constitutes a place of lodging providing sleeping accommodations and related facilities for travelers. Such related facilities may include, but are not limited to, on-site restaurants, retail establishments, conference rooms/areas, etc.

"**Hotel/Motel Rooms**" means, for each Assessor's Parcel of Hotel/Motel Property, the number of hotel/motel rooms available for rent for the purpose of overnight lodging, as indicated on the building permit issued by the City. If such room data is not included on the building permit for an Assessor's

Parcel of Hotel/Motel Property, then the CFD Administrator shall rely on the site plan or other reasonable data sources as determined by the CFD Administrator.

"Industrial Property" means, for each Fiscal Year, all Assessor's Parcels of Non-Residential Property for which a building permit(s) was issued for construction of a non-residential structure(s) which is primarily used for: manufacturing, procession, fabricating, assembly, refining, repairing, packaging, or treatment of goods, material or produce; research and development; and/or warehousing and wholesale distribution of goods, material, or produce.

"Maximum Special Tax" means the Maximum Special Tax, determined in accordance with Section C below, that can be levied in any Fiscal Year on any Assessor's Parcel of Taxable Property within CFD No. 2024-1.

"Multi-Family Residential Property" means any Assessor's Parcel of Residential Property for which one or more building permits have been issued for attached residential units, all of which are made available for rental, but not purchase, by the general public.

"Non-Residential Floor Area" means, for Non-Residential Property, the total square footage of enclosed area within the perimeter of a non-residential structure located on such property, not including any space devoted to vehicle parking, walkway, overhang, patio, and areas incident thereto for which a building permit for new construction was issued after March 1, 2023 and prior to March 1 of the previous Fiscal Year. The determination of Non-Residential Floor Area shall be made by reference to the building permit(s) issued for such Assessor's Parcel, or if square footage is not available from this source, as otherwise determined by the CFD Administrator.

"Non-Residential Property" means, for each Fiscal Year, all Developed Property for which a building permit(s) was issued for the construction of a new building/structure with a non-residential use.

"Non-Retail Commercial Property" means all Assessor's Parcels of Non-Residential Property not considered (i) Hotel/Motel Property, (ii) Industrial Property, (iii) Retail Commercial Property, or (iv) Office Property.

"Office Property" means, for each Fiscal Year, all Assessor's Parcels of Non-Residential Property for which a building permit(s) was issued for construction of a non-residential structure(s) which is primarily used for: general, professional, and/or medical office space.

"Parcel Square Foot" or "Parcel Square Footage" means the land area, or Acreage multiplied by 43,560, of an Assessor's Parcel as shown on an

Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable final map, parcel map, condominium plan, or other recorded County parcel map.

"Parking Lot Property" means, for each Fiscal Year, any Assessor's Parcel that is not Public Property and for which a building permit has been issued for the construction of, or on which is located a garage, parking lot, or parking structure, as of March 1 of the prior Fiscal Year, and on which is located no other Developed Property, as determined by the CFD Administrator.

"Property Owner Association Property" means, for each Fiscal Year, any Assessor's Parcel within the boundaries of CFD No. 2024-1 that was owned by a property owner association, including any master or sub-association, as of March 1 of the prior Fiscal Year.

"Proportionately" means, for Developed Property, Rehab/Remodel Property, and Parking Lot Property that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Developed Property, Rehab/Remodel Property, and Parking Lot Property.

"Public Property" means, for each Fiscal Year, any property within the boundaries of CFD No. 2024-1 that is (i) used for rights-of-way or any other purpose and is owned by or irrevocably offered for dedication to the federal government, the State of California, the County, the City or any other public agency as of March 1 of the prior Fiscal Year or (ii) encumbered by an unmanned utility easement making impractical its utilization for other than the purpose set forth in the easement as of March 1 of the prior Fiscal Year, provided however that any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act shall be taxed and classified in accordance with its use.

"Rehab/Remodel Property" means all Assessor's Parcels of Existing Building/Structure Property for which a building permit with a construction valuation greater than $25,000, as determined by the CFD Administrator, was issued after March 1, 2023 and prior to March 1 of the previous Fiscal Year to rehabilitate or remodel Existing Building/Structure Property.

"Residential Property" means all Developed Property for which a building permit has been issued for purposes of constructing one or more residential dwelling units.

"Retail Commercial Property" means all Assessor's Parcels of Non-Residential Property for which the building permit was issued for a retail sales tax generating use or which is being used primarily for a retail sales tax generating use, as determined by the CFD Administrator, and not considered (i) Hotel/Motel Property, (ii) Industrial Property, or (iii) Office Property.

"**Single Family Residential Property**" means any Assessor's Parcel of Residential Property not considered Multi-Family Residential Property.

"**Special Tax**" means the special tax to be levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Special Tax Requirement for Services.

"**Special Tax Requirement for Services**" means that amount required in any Fiscal Year to: (i) pay directly for annual maintenance services that are authorized to be financed by CFD No. 2024-1; (ii) pay Administrative Expenses; less (iii) a credit for funds available to reduce the annual Special Tax levy, as determined by the CFD Administrator.

"**State**" means the State of California.

"**Taxable Property**" means all of the Assessor's Parcels within the boundaries of CFD No. 2024-1 which are not exempt from the Special Tax pursuant to law or Section E below.

"**Undeveloped Property**" means, for each Fiscal Year, all Taxable Property not classified as Developed Property, Rehab/Remodel Property, Parking Lot Property, Taxable Property Owner Association Property or Taxable Public Property.

"**Welfare Exemption**" means, for each Fiscal Year, any Assessor's Parcel that is used exclusively for charitable, hospital, or religious purposes and that has a property tax welfare exemption as indicated in the County's assessor's roll finalized as of the last preceding January 1.

B. ASSIGNMENT TO LAND USE CATEGORIES

Each Fiscal Year, all Taxable Property within CFD No. 2024-1 shall be classified as Developed Property, Rehab/Remodel Property, Parking Lot Property, or Undeveloped Property and shall be subject to Special Taxes in accordance with the rate and method of apportionment determined pursuant to Sections C and D below.

Developed Property shall be further classified as Residential Property or Non-Residential Property. For Residential Property, the Special Tax will be based on the number of dwelling units as indicated on the building permit. For Non-Residential Property, the Special Tax will be based on the Non-Residential Floor Area or number of Hotel/Motel Rooms. For Rehab/Remodel Property and Parking Lot Property, the Special Tax will be based on the Parcel Square Footage.

C. MAXIMUM SPECIAL TAX

1. Developed Property, Rehab/Remodel Property, and Parking Lot Property

a. Maximum Special Tax

The Maximum Special Tax for Fiscal Year 2023-2024 for each Land Use Class is shown below in Table 1.

TABLE 1
Maximum Special Tax for Developed Property, Rehab/Remodel Property, and Parking Lot Property
For Fiscal Year 2023-2024

Land Use Class	Description	Maximum Special Tax
1	Single Family Residential Property	$318.00 per dwelling unit
2	Multi-Family Residential Property	$293.00 per dwelling unit
3	Non-Retail Commercial Property	$0.2996 per square foot of Non-Residential Floor Area
4	Retail Commercial Property	$0.2074 per square foot of Non-Residential Floor Area
5	Office Property	$0.2996 per square foot of Non-Residential Floor Area
6	Industrial Property	$0.2996 per square foot of Non-Residential Floor Area
7	Hotel/Motel Property	$230.00 per Hotel/Motel Room
8	Rehab/Remodel Property	$0.0765 per Parcel Square Foot
9	Parking Lot Property	$0.0665 per Parcel Square Foot

b. Increase in the Maximum Special Tax

On each July 1, commencing on July 1, 2024, the Maximum Special Tax for Developed Property, Rehab/Remodel Property, and Parking Lot Property shall be increased based on the percentage change in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) per Fiscal Year.

c. Multiple Land Use Classes

In some instances, an Assessor's Parcel of Developed Property may contain more than one Land Use Class. The Maximum Special Tax for such Assessor's Parcel shall be the sum of the Maximum Special Tax for all Land Use Classes located on that Assessor's Parcel. The CFD Administrator's allocation to each type of property shall be final.

2. Undeveloped Property and Existing Building/Structure Property

The Special Tax shall not be levied on Undeveloped Property and Existing Building/Structure Property not classified as Rehab/Remodel Property or Parking Lot Property.

D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

Commencing with Fiscal Year 2023-2024 and for each following Fiscal Year, the Council shall determine the Special Tax Requirement for Services and shall levy the Special Tax until the total Special Tax levy equals the Special Tax Requirement for Services. The Special Tax shall be levied each Fiscal Year as follows:

The Special Tax shall be levied Proportionately on each Assessor's Parcel of Developed Property, Rehab/Remodel Property, and Parking Lot Property at up to 100% of the Maximum Special Tax.

E. EXEMPTIONS

No Special Tax shall be levied on Public Property, Property Owner Association Property, or any Assessor's Parcel that has a Welfare Exemption. However, should an Assessor's Parcel no longer be classified as Public Property, Property Owner Association Property, or have a Welfare Exemption, its tax-exempt status will, without the necessity of any action by the Council, terminate.

F. PREPAYMENT OF SPECIAL TAX

Prepayment of the Special Tax is not authorized.

G. APPEALS/INTERPRETATION

Any landowner or resident may file a written appeal of the Special Tax levied on his/her property with the CFD Administrator, provided that the appellant is current in his/her payments of Special Taxes. During the pendency of an appeal, all Special Taxes previously levied must be paid on or before the payment date established when the levy was made. The appeal must specify the reasons why the appellant claims the Special Tax is in error. The CFD

Administrator shall review the appeal, meet with the appellant if the CFD Administrator deems necessary, and advise the appellant of its determination. If the CFD Administrator agrees with the appellant, the CFD Administrator shall eliminate or reduce the Special Tax on the appellant's property and/or provide a refund to the appellant. If the CFD Administrator disagrees with the appellant and the appellant is dissatisfied with the determination, the appellant then has 30 days in which to appeal to the Council by filing a written notice of appeal with the Council, provided that the appellant is current in his/her payments of Special Taxes. The second appeal must specify the reasons for the appellant's disagreement with the CFD Administrator's determination. The CFD Administrator may charge the appellant a reasonable fee for processing the appeal.

Interpretations may be made by the Council by ordinance or resolution for purposes of clarifying any vagueness or ambiguity in this Rate and Method of Apportionment.

H. MANNER OF COLLECTION

The Special Tax will be collected in the same manner and at the same time as ordinary *ad valorem* property taxes; provided, however, that CFD No. 2024-1 may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet its financial obligations, and may covenant to foreclose and may actually foreclose on delinquent Assessor's Parcels as permitted by the Act.

I. TERM OF SPECIAL TAX

The Special Tax shall be levied as long as necessary to meet the Special Tax Requirement for Services.

APPENDIX C

Fiscal Year 2025-2026
Administration Report

City of Placentia
Community Facilities District No. 2024-1
(Old Town Maintenance Services)

SPECIAL TAX ROLL, FISCAL YEAR 2025-2026

Appendix C

City of Placentia
Community Facilities District No. 2024-1
(Old Town Maintenance Services)
FY 2025-2026 Special Tax Levy

Assessor's Parcel Number	Annexation Number	FY 2025-2026 Special Tax
339-052-27	CFD Formation	$1,098.81
339-365-23	Annexation 1	$442.38
	Total Number of Parcels Taxed	**2**
	Total FY 2025-2026 Special Tax	**$1,541.19**

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Public Finance
Public-Private Partnerships
Development Economics
Clean Energy Bonds

Agenda Item No: 1.d

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025

Submitted by: Kiana Louie

From: Public Works

Subject:
Setting of the Annual Special Tax Rate for Fiscal Year 2025-26 for Community Facilities District No. 2018-01 (TOD Maintenance Services)

Financial Impact:
Fiscal Impact:
The recommended levy assessments for the TOD CFD will generate $99,088.09 in revenue for FY 2025-26. There is no fiscal impact to the General Fund with these recommended actions.

Summary:
On April 20, 2018, the City Council adopted Resolution No. R-2018-08, establishing Community Facilities District ("CFD") 2018-01 within the City's Transit Oriented District ("TOD") to provide a non-General Fund and sustainable funding source to pay for the ongoing maintenance and repairs of the public streetscape improvements constructed within the TOD. Staff recommends that the City Council adopt a resolution to levy a special tax to pay for maintenance services in the TOD for Fiscal Year (FY) 2025-26 (Attachment 1).

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions:

1. Adopt Resolution No. R-2025-22, a Resolution of the City Council of the City of Placentia, California, setting the levy of an annual special tax for Community Facilities District No. 2018-01 (TOD Maintenance Services) for Fiscal Year 2025-26; and
2. Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2018-01 (TOD Maintenance Services) for Fiscal Year 2025-26 on the Orange County Secured Property Tax Roll.

Strategic Plan Statement:
There is no specific Strategic Plan Goal or Objective associated with this Council action.

Discussion:
In 1978, California voters enacted Proposition 13, which limited the ability of local public agencies to increase property taxes based on a property's assessed value. In 1982, the Mello-Roos Community Facilities Act of 1982 ("Act") was created to provide an alternate method of financing public infrastructure and services. Under the Act, a Community Facilities District ("CFD") may fund public improvements with a useful life of five (5) years or more, such as park

and recreational facilities, streets, sewer systems, schools, libraries, childcare facilities, and other public infrastructure. CFDs may also fund the maintenance and servicing of public landscape areas, parks, streetlights, storm drain systems, and public safety services.

In 2018, the City Council created a new CFD to assist in the financing of maintenance and repairs of the new public amenities constructed within the TOD, which includes street and pedestrian lighting, landscaping, stormwater basins, and pedestrian amenities. All TOD developers are required to annex their properties into the District as a condition of approval for receiving their entitlements. Each fiscal year, the City determines the special tax requirement and annual special tax rates for the CFD based upon maintenance and servicing costs within the Project. The special tax is levied and collected in perpetuity, unless and until such time the City determines that the revenue is no longer needed.

The special taxes within the CFD will be levied according to formulas and provisions of the Rate and Method of Apportionment of Special Tax (the "RMA") contained within the Special Tax Report ("Report") prepared for the formation of the TOD CFD (Attachment 2). The Report describes the services to be funded by the CFD and provides an estimate of the fair and reasonable cost of the Services and incidental expenses for the CFD. In addition, the Report specified the tax rate needed to support services in the TOD by land use classification. The RMA Report for CFD 2018-01 only allows for taxing developed property, and developed property is defined as property that has received a Certificate of Occupancy issued prior to May 1 of the preceding fiscal year. The tax rate needed to support maintenance services within the TOD was established at the base rates summarized in the table below:

Table 1: Base Tax Rate for CFD 2018-01(TOD)

Land Use Classification	Base Year Maximum Rate
Developed Single Family Detached Property	$138 per residential unit
Developed Single Family Attached Property	$112 per residential unit
Developed Multi-Family Property	$127 per residential unit
Developed Retail/Other Property	$0.09 per square foot of building area
Developed Office Property	$0.13 per square foot of building area
Developed Industrial Property	$0.06 per square foot of building area
Undeveloped Property	$0.00
Tax-Exempt Property	$0.00

The CFD is subject to an Annual Escalation Factor beginning on July 1, 2019, which shall be the greater of three percent (3%) or the annual percentage increase, if any, of the CPI for the 12 months ending the preceding December 31. The index identified in the RMA was the All-Urban Consumers ("CPI-U") for the Los Angeles-Long Beach-Anaheim area. The CPI for the 12 months ending the preceding December 31, 2024, was 3.4%. Therefore, the special tax rates are being increased by 3.4% as allowed and summarized in the table below:

Table 3: FY 2025-26 Tax Rate for CFD 2018-01 (TOD)

Land Use Classification	Current Rates (FY 2024-25 Assessment Tax Rate)	FY 2025-26 Assessment Tax Rate
Developed Single Family Detached Property	$164.50 per residential unit	$170.093 per residential unit
Developed Single Family Attached Property	$133.52 per residential unit	$138.0596 per residential unit
Developed Multi-Family Property	$151.39 per residential unit	$156.537 per residential unit
Developed Retail/Other Property	$0.11 per square foot of building area	$0.11374 per square foot of building area
Developed Office Property	$0.15 per square foot of building area	$0.1551 per square foot of building area
Developed Industrial Property	$0.07 per square foot of building area	$0.07238 per square foot of building area
Undeveloped Property	$0.00	$0.00
Tax-Exempt Property	$0.00	$0.00

Currently, the CFD has two annexations to date. In 2017, the City Council approved the land entitlements for the Integral/Lyon Living Project, also known as “The Herald,” at 150 E. Crowther Ave., along with a Development Agreement. The Agreement required Integral/Lyon Living to be the first project to create and annex itself into the new District. The second property was the JPI Luxury Apartments development at 505 W. Crowther Avenue, also known as “The Cenza”. There are no new annexations for this fiscal year.

Fiscal Impact Summary:
Revenue: $99,088.09 (80000-4505 Recouped Through Assessments)

Attachments
Attachment 2 - Rate and Method of Apportionment for CFD 2018-01.pdf
Attachment 1 - Resolution No. 2025-22 - FY 25-26 Levy Asessment for CFD 2018-01.pdf

CITY OF PLACENTIA
Community Facilities District No. 2018-01
(TOD Area Maintenance)

A Special Tax authorized under the Mello-Roos Community Facilities Act of 1982 applicable to the land in the Community Facilities District No. 2018-01 (the "CFD") of the City of Placentia (the "City") shall be levied and collected according to the tax liability determined by the City through the application of the appropriate amount or rate described herein.

A. DEFINITIONS

"Acre" means each acre of the land area making up an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable Final Map or other recorded County parcel map.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Code of the State of California.

"Administrative Expenses" means the actual or estimated costs incurred by the City to determine, levy and collect the Special Taxes, including the proportionate amount of the salaries and benefits of City employees whose duties are directly related to administration of the CFD and the fees of Special Tax levy administrator, other consultants, legal counsel, the costs of collecting installments of the Special Taxes upon the County tax rolls and any other incidental costs authorized by the Act.

"Annexation Parcel" means any Parcel that is annexed to the CFD after it is formed.

"Annual Escalation Factor" means an amount equal to the percentage increase during the preceding year in the Consumer Price Index for All Urban Consumers in the Los Angeles-Riverside-Orange County metropolitan area (CPI-U), as published by the U.S. Department of Labor, Bureau of Labor Statistics, (or if this index ceases publication, an equivalent index), or 3 percent, whichever is greater.

"Assessor's Parcel" or "Parcel" means a lot or parcel shown on an Assessor's Parcel Map with an assigned Assessor's Parcel number.

"Assessor's Parcel Number" means, with respect to an Assessor's Parcel, that number assigned to such Assessor's Parcel by the County for purposes of identification.

"Annual Special Tax" means the annual Special Tax, determined in accordance with Section D below to be levied in the CFD in any Fiscal Year on any Assessor's Parcel.

"Base Year" means the Fiscal Year ending June 30, 2019.

"Certificate of Occupancy" means a permit issued by the City authorizing the occupancy of a new Residential Unit or new Nonresidential Building Area.

"CFD Administrator" means an official of the City, or designee thereof, responsible for determining and providing for the levy and collection of the Special Tax.

"CFD" or "CFD No. 2018-01" means Community Facilities District No. 2018-01 (TOD Area Maintenance) of the City of Placentia.

"City" means the City of Placentia.

"Council" means the City Council of the City of Placentia, acting as the legislative body of the City and the CFD.

"County" means the County of Orange, California.

"County Assessor" means the Orange County Assessor.

"Developed Property" means, in any Fiscal Year, all Taxable Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year. These Assessor's Parcels can be classified into one of following groups: Single Family Detached, Single Family Attached, Multi-Family Residential, Retail/Other, Office, and Industrial.

"Existing Developed Property" means Residential Units and Nonresidential Building Area for which a building permit has been issued prior to January 1, 2018.

"Fiscal Year" means the period starting July 1 and ending the following June 30.

"Future Annexation Area" means the territory designated for potential future annexation to the CFD as shown in the "Map of Proposed Boundaries of the Community Facilities District No. 2018-01."

"Industrial Property" means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year for manufacturing construction.

"Land Use Classification" means any of the classes listed in Section B(1).

"Maximum Special Tax" means the greatest amount of Special Tax, determined in accordance with Sections B and C below that can be levied in the CFD in any Fiscal Year on any Assessor's Parcel.

"Multi-Family Residential Property" means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued for construction of a structure with more than one Residential Unit after December 31, 2017 and prior to May 1 of the preceding Fiscal Year. This category includes but is not limited to apartment buildings, duplexes, triplexes, fourplexes, and condominiums.

"Nonresidential Building Area" means the "chargeable covered and enclosed space" as defined by California Government Code section 65995(b)(2) to be constructed on Retail/Other Property, Office Property and Industrial Property.

"Office Property" means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year for general, professional and medical office construction.

"Public Property" means any property within the boundaries of the CFD that is either (i) owned by the federal government, the State of California, the County, another public agency, or a private nonprofit organization that owns and is responsible for conservation of open space areas or (ii) encumbered by an easement owned by any such public agency or private organization which easement makes the development of such property impractical. Notwithstanding the foregoing, a leasehold or other possessory interest in any such property which is subject to taxation pursuant to Section 53340.1 of the Act shall not constitute "Public Property."

"Residential Unit" means each separate residential dwelling unit on an Assessor's Parcel that comprises an independent facility capable of conveyance or rental as distinct from adjacent residential dwelling units. An accessory residential dwelling unit that shares a Parcel with a Single Family Detached Residential Unit shall not be considered as a Residential Unit for the purposes of this RMA.

"Retail/Other Property" means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued for the retail, commercial, or other nonresidential construction after December 31, 2017 and prior to May 1 of the preceding Fiscal Year and is not Industrial Property or Office Property.

"RMA" means this Rate and Method of Apportionment of Special Tax.

"Services" means the services authorized to be funded by the CFD as described in the Resolution of Intention for the CFD.

"Single-Family Attached Property" means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31,

2017 and prior to May 1 of the preceding Fiscal Year for construction of a residential structure consisting of two or more Residential Units that share common walls, have separate Assessor's Parcel Numbers assigned to them (except for a duplex Residential Unit which may share an Assessor's Parcel Number with another duplex Residential Unit).

"Single-Family Detached Property" means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year for construction of a single-family Residential Unit that does not share a common wall with another Residential Unit.

"Special Tax" means a Special Tax levied in any Fiscal Year to pay the Special Tax Requirement.

"Special Tax Requirement" means the amount required in any Fiscal Year for the CFD to 1) provide the Services; 2) pay for reasonable Administrative Expenses; 3) pay any amounts required to establish or replenish any reserve funds, and 4) cure any delinquencies in the payment of Special Taxes which have occurred in the prior Fiscal Year or pay for reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year.

"State" means the State of California.

"Taxable Property" means any Assessor's Parcel that is not Tax-Exempt Property.

"Tax-Exempt Property" means any Parcel within the CFD which is not Developed Property or Undeveloped Property, and includes Public Property and Existing Developed Property.

"Undeveloped Property" means any Assessor's Parcel which is not Tax-Exempt Property, and for which no Certificate of Occupancy has been approved and issued by June 30 of the previous Fiscal Year.

B. DETERMINATION OF MAXIMUM SPECIAL TAX

The Maximum Special Tax shall be calculated as follows:

1. Classification of Parcels. Each Fiscal Year, using the Definitions above and the Parcel records of the County Assessor's Secured Tax Roll of July 1, the City shall cause each Parcel of land in the CFD to be classified as Developed Property, Undeveloped Property, or Tax-Exempt Property. The City shall cause all Developed Property to be further classified as Single Family Detached Property, Single Family Attached Property, Multi-Family Property, Retail/Other Property, Office Property and Industrial Property.

2. Assignment of Maximum Special Tax. Each Fiscal Year, the Base Year Maximum Tax shown below shall be escalated as specified in Section C, Annual Adjustment of Maximum Special Tax, to determine the Maximum Special Tax for the upcoming Fiscal Year for each Land Use Classification.

Land Use Classification	Base Year Maximum Tax
Developed Single Family Detached Property	$138 per Residential Unit
Developed Single Family Attached Property	$112 per Residential Unit
Developed Multi-Family Property	$127 per Residential Unit
Developed Retail/Other Property	$0.09 per square foot of Nonresidential Building Area
Developed Office Property	$0.13 per square foot of Nonresidential Building Area
Developed Industrial Property	$0.06 per square foot of Nonresidential Building Area
Undeveloped Property	$0
Tax-Exempt Property	$0

3. Conversion of a Tax-Exempt Property to a Taxable Property. If a Tax-Exempt Property is not needed for public use and is converted to private use, it shall become subject to the Special Tax.

4. Multiple Land Use Classifications. In some instances, an Assessor's Parcel may contain more than one Land Use Classification. The Maximum Special Tax that can be levied on an Assessor's Parcel shall be the sum of the Maximum Special Taxes that can be levied for all Land Use Classes located on that Assessor's Parcel. The CFD Administrator shall determine the allocation to each Land Use Classification.

5. Existing Developed Property. Residential Units and Nonresidential Building Area for which a building permit has been issued prior to January 1, 2018 is exempt from the Special Tax.

6. Annexed Property. Each Assessor's Parcel of Developed Property that is annexed into the CFD shall be subject to the Special Tax in effect during the current Fiscal Year.

C. ANNUAL ADJUSTMENT OF MAXIMUM SPECIAL TAX

Beginning in January 2019 and each January thereafter, the Maximum Special Tax shall be adjusted each fiscal year in an amount equal to the percentage increase during the preceding year in the Consumer Price Index for All Urban Consumers in the Los Angeles-Riverside-Orange County metropolitan area (CPI-U), as published by the U.S. Department of Labor, Bureau of Labor Statistics, (or if this index ceases publication, an equivalent index), or three (3) percent, whichever is greater. Each annual adjustment of the Maximum Special Tax shall become effective for the following Fiscal Year.

D. DETERMINATION OF THE ANNUAL SPECIAL TAX

Commencing with the Base Year, and for each subsequent Fiscal Year, the Council shall determine the Special Tax Requirement and shall levy the Annual Special Tax on each Assessor's Parcel of Developed Property at up to one hundred percent of the applicable Maximum Special Tax to fund the Special Tax Requirement.

Under no circumstances will the Annual Special tax levied against any Assessor's Parcel of Developed Property increase by more than ten (10) percent as a consequence of delinquency or default by the owner of any other Assessor's Parcel within the CFD.

Subject to the preceding, the amount of Annual Special Tax levied upon any Developed Property and Undeveloped Property in any Fiscal Year shall not exceed the Maximum Special Tax for such Fiscal Year as computed herein.

E. DURATION OF THE SPECIAL TAX

Assessor's Parcels in the CFD shall remain subject to the Special Tax in perpetuity. If the Special Tax ceases to be levied, the City or its designee shall direct the County Recorder to record a Notice of Cessation of Special Tax. Such notice will state that the obligation to pay the Special Tax has ceased and that the lien imposed by the Notice of Special Tax Lien is extinguished.

F. PREPAYMENT OF SPECIAL TAX

Prepayment of the Special Tax is not authorized.

G. APPEALS AND INTERPRETATION PROCEDURE

Any property owner who feels that the portion of the Special Tax levied on the subject property is in error, may file a written appeal no later than April 10 of the Fiscal Year in which the levy occurred, with the Public Works Director or his or her designee, appealing the levy of the Special Tax on the subject property. Public Works Director or his or her designee will promptly review the appeal, and, if necessary, meet with the applicant, and decide the merits of the appeal. If the findings of the Public Works Director or his or her designee verify that the Special Tax levied should be modified, the Special Tax levy for future Fiscal Years shall be corrected, and a credit against future Special Taxes shall be arranged, if applicable. Any overcharges shall be corrected solely by means of adjustments to future Special Tax levies; no cash refunds shall be made. Any dispute over the decision of the Public Works Director or his or her designee shall be referred to the Public Works Director, and the Council and the decision of the Council shall be final and binding on all parties.

Interpretation may be made by resolution of the Council for purposes of clarifying any vagueness or uncertainty as it relates to the application of the Special Tax rate, or application of the method of apportionment, or classification of properties or any definition applicable to the CFD.

H. COLLECTION OF THE SPECIAL TAX

The Special Tax shall be collected each year in the same manner and at the same time as ad valorem property taxes are collected and shall be subject to the same penalties and lien priorities in the case of delinquency as is provided for ad valorem taxes. The City shall cause the actions required above to be done for each Fiscal Year in a timely manner to assure that the schedule of the Special Taxes to be collected are received by the County Auditor for inclusion with billings for such ad valorem taxes for the applicable Fiscal Year. However, the CFD Administrator may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the City or as otherwise determined appropriate by the CFD Administrator.

RESOLUTION NO. R-2025-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, SETTING THE LEVY OF AN ANNUAL SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT NO. 2018-01 (TOD MAINTENANCE SERVICES) FOR FISCAL YEAR 2025-26.

A. Recitals.

(i) The City Council of the City of Placentia ("City Council"), has initiated proceedings, held a public hearing, conducted an election and received a favorable vote from the qualified electors to authorize the levy of a special tax in a community facilities district, all as authorized pursuant to the terms and provisions of the "Mello-Roos Community Facilities Act of 1982", being Chapter 2.5, Part 1, Division 2, Title 5 of the California Government Code ("Act") denominated COMMUNITY FACILITIES DISTRICT NO. 2018-01 (TOD Maintenance Services) ("District").

(ii) The City Council, by adoption of Ordinance No. 2018-01 ("Ordinance") as authorized by § 53340 of the California Government Code, has authorized the levy of special taxes within the District to finance the authorized service in accordance with the Rate and Method of Apportionment of the Special Tax ("RMA") set forth in Exhibit "B" to the Resolution of Formation, which is on file in the office of the City Clerk and incorporated by reference herein.

(iii) California Government Code § 53340 provides that the City Council may provide, by resolution, for the levy of the special tax in the current tax year or future tax years at the same rate or at a lower rate than the rate provided by the Ordinance, if the resolution is adopted and a certified list of all parcels subject to the special tax levy including the amount of the tax to be levied on each parcel for the applicable tax year, is filed by the Clerk or other official designated by the legislative body with the county auditor on or before the 10th day of August of that tax year.

(iv) The RMA provides for an annual escalation factor of the greater of three percent (3%) or the annual percentage increase, if any, of the All Urban Consumers Consumer Price Index ("CPI") for the Los Angeles – Riverside – Orange County, CA area as determined by the Bureau of Labor Statistics for the twelve (12) months ending the preceding December 31, 2024.

(v) The All Urban Consumers Consumer Price Index ("CPI") for the Los Angeles–Long Beach-Anaheim, CA area (part of the former Los Angeles-Riverside-Orange County, CA area) as determined by the Bureau of Labor Statistics for the twelve (12) months ending the preceding December 31, 2024 was 3.4%.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct.

2. This City Council does hereby find and determine as follows:

A. The annual escalation for FY 2025-26 shall be 3.4%.

B. The City Council hereby levies a special tax within the District for Fiscal Year 2025-26 at the rate of $170.093 per residential unit for single-family residential detached property, $138.0596 per residential unit for single-family residential attached property, 156.537 per residential unit for multi-family residential property, $0.11374 per square foot of retail building area, $0.1551 per square foot of office building area and $0.07237 per square foot of industrial building area.

C. The CFD Administrator hereby is authorized and directed to file with the County Auditor on or before the 10th day of August a certified copy of this Resolution accompanied by a list of all parcels subject to the special tax levy with the taxes to be levied on each parcel based on the 2025-26 special tax rates set forth in Part B of this Resolution.

D. The special tax shall be collected in the same manner as ordinary ad valorem property taxes are collected and shall be subject to the same penalties and same procedure and sale in cases of any delinquency for ad valorem taxes, and the Tax Collector is hereby authorized to deduct reasonable administrative costs incurred in collecting any said special tax.

E. The County Auditor is hereby directed to enter in the next County assessment roll on which taxes will become due, opposite each lot or parcel of land affected, in a space marked “TOD Maintenance Services Special Tax” or by any other suitable designation, the installment of the special tax.

F. The County Auditor shall, at the close of the tax collection period, promptly render to the District a detailed report showing the amount and/or amounts of such special tax installments, interest, penalties, and percentages so collected and from what property collected, and also provide a statement of any percentages retained for the expense of making any such collection.

G. This Resolution shall become effective upon its adoption.

ADOPTED AND APPROVED this 3rd Day of June 2025.

_____
Kevin Kirwin, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 3rd day of June 2025 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

Agenda Item No: 1.e

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025

Submitted by: Kiana Louie

From: Public Works

Subject:
Setting of the Annual Special Tax Rate for Fiscal Year 2025-26 for Community Facilities District No. 2014-01 (Public Services CFD)

Financial Impact:
Fiscal Impact:
There is no General Fund impact as a result of this special tax levy for public safety services. If the recommended actions are approved, a total of 234 parcels will be assessed at the adjusted special tax rates as summarized below:

Land Use Type	Number of Parcels	Number of Units	Rate	Total
Single-Family Residential Property	233	233	390.684	$91,029.37
Multi-Family Residential Property	1	418	295.186	$123,387.75
Total	**234**			**$214,417.12**

The total anticipated revenue from these assessments in FY 2025-26 is $214,417.12 **.**

Summary:
On February 18, 2014, the City Council adopted Resolution No. R-2014-10, establishing Community Facilities District No. ("CFD") 2014-01 ("Public Services CFD") to provide an ongoing sustainable funding source paid for by new developments to help fund the cost of public safety services. On March 4, 2014, the City Council adopted Ordinance No. 2014-03, authorizing the City Council to determine, by resolution, on or before August 1st of each year, the specific special tax to be levied on each parcel of land within the CFD. At that time, the City Council also, in the adoption of the territory map, approved the area designated as future annexation to the CFD. Staff recommends that the City Council adopt a resolution to levy a special tax to pay for public safety services for Fiscal Year (FY) 2025-26 (Attachment 1).

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions:

1. Adopt Resolution No. R-2025-23, a Resolution of the City Council of the City of

Placentia, California, setting the levy of an Annual Special Tax for Community Facilities District No. 2014-01 (Public Services) for Fiscal Year 2025-26; and

2. Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2014-01 (Public Services) for Fiscal Year 2025-26 on the Orange County Secured Property Tax Roll.

Strategic Plan Statement:
There is no specific Strategic Plan Goal or Objective associated with this Council action.

Discussion:
In 1978, California voters enacted Proposition 13, which limited the ability of local public agencies to increase property taxes based on a property's assessed value. In 1982, the Mello-Roos Community Facilities Act of 1982 ("Act") was created to provide an alternate method of financing public infrastructure and services. Under the Act, a Community Facilities District ("CFD") may fund public improvements with a useful life of five (5) years or more, such as park and recreational facilities, streets, sewer systems, schools, libraries, childcare facilities, and other public infrastructure. CFDs may also fund the maintenance and servicing of public landscape areas, parks, streetlights, storm drain systems, and public safety services.

In 2014, the City Council created CFD 2014-01 to provide a new revenue stream paid for by new residential developments to be used to help fund the cost of public safety services. All new residential development projects are required to annex their properties into the Public Services CFD as a condition of approval for receiving their entitlements. The special tax that is currently being assessed on properties within the CFD is based upon a Fiscal Impact Analysis ("FIA") that was prepared for the initial formation of the CFD in 2014. Based on the FIA, the tax rate needed to support public safety services for new residential developments was established at $225.00 for each single-family residential unit per year. Therefore, the special tax rates for 2014-15 were $225.00 per residential unit for single-family residential property and $170.00 per residential unit for multi-family residential property. For the tax to be applied to a parcel, either construction must be completed or a building permit for the home needs to be issued by the City by June 1 of the preceding fiscal year.

FY 2025-26 Annexations to CFD
City Council Resolution No. R-2014-04 designated the entire territory of the City as a future annexation area for the District. This resolution also allows for voluntary annexation into the District. Annexations can occur without additional public hearings as long as the annexing landowner provides unanimous consent. To date, a total of 234 parcels have been annexed into the CFD. Since July 2024, the City has not received any new landowner petitions for annexations into the CFD as a result of new development.

FY 2025-26 Special Tax Rates
The CFD is subject to an Annual Escalation Factor beginning on July 1, 2015, which shall be the greater of five percent (5%) or the annual percentage increase, if any, of the Consumer Price Index for the twelve (12) months ending the preceding December 31. The index identified in the Rate and Method of Apportionment from 2014 was the All-Urban Consumers (CPI-U) for Los Angeles-Riverside-Orange County area. However, in January 2018, the Bureau of Labor and Statistics split the index geographically into a Los Angeles-Long Beach-Anaheim area and a Riverside-San Bernardino-Ontario area. The City has determined that the Los Angeles-Long Beach-Anaheim index is the most appropriate index as it includes both Los Angeles and Orange Counties. The CPI for the 12 months ending the preceding

December 31, 2024 was 3.4%. Therefore, the special tax rates are being increased by 5% as allowed. The adjusted special tax rates for FY 2025-26 are summarized below:

Land Use Type	FY 2025-26 Special Tax Rate
Single-Family Residential Property	$390.684 per residential unit
Multi-Family Residential Property	$295.186 per residential unit

Fiscal Impact Summary:
Revenue: $214,417.12 Recouped Through Assessments (550000-4505)

Attachments
Attachment 2 - Rate and Method of Apportionment for CFD 2014-01.pdf
Attachment 1 - Resolution No. 2025-23 CFD 2014-01.pdf

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

CITY OF PLACENTIA
COMMUNITY FACILITIES DISTRICT NO. 2014-01
(PUBLIC SERVICES)

A Special Tax as hereinafter defined shall be levied on all Assessor's Parcels within the City of Placentia Community Facilities District No. 2014-01 (Public Services), ("CFD No. 2014-01"), other than Assessor's Parcels classified as Exempt Property as defined herein, and collected each Fiscal Year commencing in Fiscal Year 2014-2015, in an amount determined by the CFD Administrator through the application of the procedures described below. All of the real property within CFD No. 2014-01, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent, and in the manner herein provided, including property subsequently annexed to CFD No. 2014-01, unless a separate Rate and Method of Apportionment of Special Tax is adopted for the annexation area.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

"Acre or Acreage" means the land area of an Assessor's Parcel, expressed in acres, as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable Final Subdivision Map, other final map, other parcel map, other condominium plan, or functionally equivalent map or instrument recorded in the Office of the Country Recorder. The square footage of an Assessor's Parcel is equal to the Acreage multiplied by 43,560.

"Act" means the Mello-Roos Communities Facilities Act of 1982 as amended, being Chapter 2.5, Part 1, Division 2 of Title 5 of the Government Code of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated expenses related to the administration of CFD No. 2014-01: the costs of determining the amount of the levy of Special Taxes, the collection of Special Taxes, including the expenses of collecting delinquencies and pursuing foreclosures, the payment of a proportional share of salaries and benefits of any City employee and City overhead whose duties are directly related to the administration of CFD No. 2014-01, fees and expenses for counsel, audits, costs associated with responding to public inquiries regarding CFD No. 2014-01, and any and all other costs incurred in connection with the administration of CFD No. 2014-01.

"Annual Escalation Factor" means the greater of five percent (5%) or the annual percentage increase, if any, of the All Urban Consumers Consumer Price Index ("CPI"). The annual CPI used shall be for the area of Los Angeles – Riverside – Orange County, CA as determined by the Bureau of Labor Statistics for the twelve (12) months ending the preceding December 31.

"Assessor's Parcel" means a Condominium lot, Lot, or parcel shown in an Assessor's Parcel Map with an assigned assessor's parcel number.

"Assessor's Parcel Map" means an official map of the Assessor of the County designating parcels by assessor's parcel number.

"Base Year" means Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

"Boundary Map" means the map of the boundaries of CFD No. 2014-01 recorded on January 21, 2014 in the Orange County Recorder's Office in Book 94, Pages 46, of Maps of Assessments and Community Facilities Districts (instrument number 2014-24969), as the same may be amended by annexation from time to time hereafter.

"Building Permit" means a permit issued for new construction of a residential dwelling. For purposes of this definition, "Building Permit" shall not include permits for construction or installation of retaining walls, grading, utility improvements, or other such improvements not intended for human habitation.

"CFD Administrator" means an official of the City, or designee thereof, responsible for determining the Special Tax Requirement for Services and providing for the levy and collection of the Special Taxes for CFD No. 2014-01.

"CFD No. 2014-01" means City of Placentia Community Facilities District No. 2014-01 (Public Services) established by the City Council under the Act.

"City" means the City of Placentia.

"City Council" means the Council of the city of Placentia, acting as the legislative body of CFD No. 2014-01.

"Condominium" means an estate in real property consisting of an undivided interest in common in a portion of a parcel of real property together with a separate interest in space in a residential, industrial or commercial building on such real property, such as an apartment, office or store. A condominium may include in addition a separate interest in other portions of such real property. Such estate may, with respect to the duration of its enjoyment, be either:

(1) An estate of inheritance or perpetual estate;
(2) An estate for life; or
(3) An estate for years, such as a leasehold or a sublease hold.

"County" means the County of Orange.

"Developed Property" means an Assessor's Parcel of Taxable Property for which a Building Permit was issued on or before **June 1** preceding the Fiscal Year for which Special Taxes are being levied.

"Developed Residential Property" means an Assessor's Parcel of Taxable Property for which a Building Permit was issued on or before **June 1** preceding the Fiscal Year for which Special Taxes are being levied and which Building Permit was issued for purposes of constructing one or more Residential Unit(s).

"Exempt Property" means all Assessor's Parcels within CFD No. 2014-01 that are exempt from the Special Taxes pursuant to law or Section F herein.

"Final Map" means an Assessor's Parcel Map, a Final Subdivision Map, condominium plan, lot line adjustment, or any other map functionally considered to be an equivalent development map that has been recorded in the Office of the County Recorder.

"Final Subdivision Map" means a subdivision of property creating single family residential buildable Lots by recordation of a final subdivision map or parcel map pursuant to the Subdivision Map Act (California Government Code § 66410, et seq.), or recordation of a condominium plan pursuant to California Civil Code § 1352, that creates individual Lots or condominium lots for which building permits may be issued without further subdivision and is recorded prior to **June 1** preceding the Fiscal Year in which the Special Tax is being levied.

"Fiscal Year" means the period commencing on July 1 of any year and ending the following June 30.

"Future Annexation Area" means the areas designated for potential future annexation to CFD No. 2014-01 as shown in the "Map of Proposed Boundaries of City of Placentia Future Annexation Area of Community Facilities District No. 2014-01 (Public Services)" recorded and on file with the Orange County Recorder's Office.

"Land Use Type" means any of the land use types listed in Table 1 below.

"Lot" means property within a Final Map identified by a lot number or condominium number for which a Building Permit has been issued or may be issued.

"Maximum Special Tax" means the maximum Special Tax determined in accordance with Section C, which may be levied in any Fiscal Year on an Assessor's Parcel of Taxable Property.

"Multi-Family Residential Property" or "MFR Property" means all Assessor's Parcels of Developed Property for which a Building Permit has been issued for purposes of constructing a residential structure consisting of five (5) or more residential units that share common walls, including, but not limited to, condominiums, and apartment units.

"Property Owner Association Property" means for each Fiscal Year any property within the boundaries of CFD 2014-01 that was owned by, or irrevocably dedicated as indicated in an instrument recorded with the County Recorder to, a property owner association, including any master or sub-association, as of **June 1.**

"Proportionately" means in a manner such that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor's Parcels within each Land Use Type.

"Public Property" means any property that is owned by, dedicated or irrevocably dedicated to a city, the federal government, the State of California, the County, or any other public agency (each, a "Public Entity"); provided, however, that if any such property is leased by such a Public Entity to a private entity and is thereby subject to taxation pursuant to § 53340.1 of the Act, such leasehold estate shall be classified and taxed according to the use thereof.

"Residential Property" means all Assessor's Parcels of Developed Property within CFD No. 2014-01 for which a Building Permit has been issued for purposes of constructing one or more Residential Unit(s).

"Residential Unit" means any residence in which a person or persons may live, which is not considered to be used for non-residential purposes.

"Services" means those authorized services that may be funded by CFD No. 2014-01 pursuant to the Act, as amended, including, without limitation, those services authorized to be funded by CFD No. 2014-01 as set forth in the documents adopted by the City Council at the time CFD No. 2014-01 was formed.

"Single-Family Residential Property" or "SFR Property" means an Assessor's Parcel classified as Developed Property for which a Building Permit(s) has been issued for purposes of constructing one or more single-family residential dwelling units including residential structures or Condominium structures that consist of 4 or fewer units which share common walls.

"Special Tax" means the special tax authorized to be levied within CFD No. 2014-01 pursuant to the Act to fund the Special Tax Requirement.

"Special Tax Requirement" means the amount, as determined by the CFD Administrator, for any Fiscal Year to: (i) pay the costs of providing the Services during such Fiscal Year, (ii) pay Administrative Expenses associated with the Special Tax, (iii) establish or replenish any operational reserve fund established for Services, (iv) pay incidental expenses related to the Services as authorized pursuant to the Act, (v) fund an amount equal to a reasonable estimate

of delinquencies expected to occur in the Fiscal Year in which the Special Tax will be levied ("Estimated Special Tax Delinquency Amount") and (vi) fund the shortfall, if any, in the Special Tax revenues collected in the preceding Fiscal Year necessary to fund the Special Tax Requirement for Services for such Fiscal Year where such shortfall resulted from delinquencies in the payment of Special Taxes in such Fiscal Year that exceeded the Estimated Special Tax Delinquency Amount included in the Special Tax Requirement for Services for such Fiscal Year.

"Taxable Property" means all Assessor's Parcels that are not exempt from the Special Tax pursuant to law or Section F.

"Undeveloped Property" means an Assessor's Parcel of Taxable Property for which a Building Permit has not been issued on or before **June 1** preceding the Fiscal Year for which Special Taxes are being levied.

B. CLASSIFICATION OF ASSESSOR'S PARCELS

Each Fiscal Year, beginning with Fiscal Year 2014-2015, using the definitions above, each Assessor's Parcel within CFD 2014-01 shall be classified by the CFD Administrator as Taxable Property or Exempt Property. In addition, each such Fiscal Year, each Assessor's Parcel of Taxable Property shall be further classified by the CFD Administrator as Developed Property or Undeveloped Property. Developed Property shall be further classified as Single-Family Residential Property or Multi-Family Residential Property. Commencing with Fiscal Year 2014-2015 and for each subsequent Fiscal Year, Developed Residential Property shall be subject to the levy of Special Taxes pursuant to Section C below.

C. MAXIMUM ANNUAL SPECIAL TAXES

1. Developed Residential Property

Each Fiscal Year commencing in Fiscal Year 2014-2015, each Assessor's Parcel of Developed Residential Property shall be subject to the Special Tax. The Maximum Special Tax for Developed Residential Property for Fiscal Year 2014-2015 is shown below in Table 1.

TABLE 1
DEVELOPED RESIDENTIAL PROPERTY
MAXIMUM SPECIAL TAX RATES

Land Use Type	Maximum Special Tax
Residential	
SFR Property	$225 per Residential Unit
MFR Property	$170 per Residential Unit

For each subsequent Fiscal Year following the Base Year, the Maximum Special Tax rate shall be increased from the Maximum Special Tax rate in effect for the prior Fiscal Year by the Annual Escalation Factor.

2. Annexed Property

Each Fiscal Year commencing in Fiscal Year 2014-2015, each Assessor's Parcel of Developed Residential Property that has been annexed into CFD 2014-01 shall be subject to the prevailing Special Tax in effect during the then current Fiscal Year and as determined by Section C.1 above.

3. Undeveloped Property

Each Fiscal Year commencing in Fiscal Year 2014-2015, each Assessor's Parcel classified as Undeveloped Property shall be exempt from the levy of the Special Tax

4. Exempt Property

No Special Tax shall be levied on Exempt Property as defined in Section F.

For each Fiscal Year, if the use or ownership of an Assessor's Parcel or Exempt Property changes so that such Assessor's Parcel is no longer classified as one of the uses set forth in Section F, therefore making such Assessor's Parcel no longer eligible to be classified as Exempt Property, such Assessor's Parcel shall be deemed to be Taxable Property and shall be taxed pursuant to the provisions of Section C.

D. METHOD OF APPORTIONMENT OF SPECIAL TAX

Commencing in Fiscal Year 2014-2015 and for each subsequent Fiscal Year, the CFD Administrator shall levy the Special Tax on all Taxable Property of CFD No. 2014-01 until the total amount of Special Tax levied equals the Special Tax Requirement. The Special Tax shall be levied Proportionately on each Assessor's Parcel of Developed Property within CFD No. 2014-01 up to 100% of the applicable Maximum Special Tax to satisfy the Special Tax Requirement.

Notwithstanding any provision of this Section D to the contrary, under no circumstances will the Special Tax levied against any Assessor's Parcel of Developed Property that is classified as Residential Property be increased by more than ten percent (10%) per Fiscal Year as a consequence of delinquency or default in the payment of Special Taxes by the owner of any other Assessor's Parcel, excluding therefrom the increased amount levied pursuant to the Annual Escalation Factor.

E. PREPAYMENT OF SPECIAL TAX

The Special Tax shall be levied in perpetuity for the purpose of financing ongoing authorized services and therefore may not be prepaid.

F. EXEMPTIONS

The City Council shall classify as Exempt Property: (i) Public Property, (ii) Property Owner Association Property, (iii)Assessor's Parcels with public or utility easements making impractical their utilization for other than the purposes set forth in the easement, including but not limited to property designated for open space, trails, pathways, parks or park and recreation related facilities, (iv) property reasonably designated by the City or CFD Administrator as Exempt Property due to deed restrictions, conservation easement, or similar factors.

G. APPEALS

Any property owner claiming that the amount or application of the Special Tax is not correct may file a written notice of appeal with the CFD Administrator not later than twelve months after having paid the first installment of the Special Tax that is disputed. The CFD Administrator shall promptly review the appeal, and if necessary, meet with the property owner, consider written and oral evidence regarding the amount of the Special Tax, and rule on the appeal. If the decision of the CFD Administrator requires that the Special Tax for an Assessor's Parcel be modified or changed in favor of the property owner, a cash refund shall not be made but an adjustment shall be made to the Special Tax on that Assessor's Parcel in the subsequent Fiscal Year(s) to compensate for the overpayment of the Special Tax.

H. MANNER OF COLLECTION

The annual Special Taxes shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided, however, that the Special Taxes may be billed and collected at a different time or in a different manner if necessary to meet the financial obligations of CFD No. 2014-01.

RESOLUTION NO. R-2025-23

A RESOLUTION OF CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, SETTING THE LEVY OF AN ANNUAL SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT NO. 2014-01 (PUBLIC SERVICES) FOR FISCAL YEAR 2025-26

A. Recitals.

(i). The City Council of the City of Placentia ("City Council"), has initiated proceedings, held a public hearing, conducted an election and received a favorable vote from the qualified electors to authorize the levy of a special tax in a community facilities district, all as authorized pursuant to the terms and provisions of the "{Mello-Roos Community Facilities Act of 1982", being Chapter 2.5, Part 1, Division 2, Title 5 of the California Government Code ("Act") denominated COMMUNITY FACILITIES DISTRICT NO. 2014-01 (Public Servicers) ("District").

(ii). The City Council, by adoption of Ordinance No. 2014-03 ("Ordinance") as authorized by § 53340 of the California Government Code, has authorized the levy of special taxes within the District to finance the authorized service in accordance with the Rate and Method of Apportionment of the Special Tax ("RMA") set forth in Exhibit "B" to the Resolution of Formation, which is on file in the office of the City Clerk and incorporated by reference herein.

(iii). California Government Code § 53340 provides that the City Council may provide, by resolution, for the levy of the special tax in the current tax year or future tax years at the same rate or at a lower rate than the rate provided by the Ordinance, if the resolution is adopted and a certified list of all parcels subject to the special tax levy including the amount of the tax to be levied on each parcel for the applicable tax year, is filed by the Clerk or other official designated by the legislative body with the county auditor on or before the 10th day of August of that tax year.

(iv). The RMA provides for an annual escalation factor of the greater of five percent (5%) or the annual percentage increase, if any, of the All Urban Consumers Consumer Price Index ("CPI") for the Los Angeles – Riverside – Orange County, CA area as determined by the Bureau of Labor Statistics for the twelve (12) months ending the preceding December 31, 2024.

(v). The All Urban Consumers Consumer Price Index ("CPI") for the Los Angeles–Long Beach-Anaheim, CA area (part of the former Los Angeles-Riverside-Orange County, CA area) as determined by the Bureau of Labor Statistics for the twelve (12) months ending the preceding December 31, 2024 was 3.4%.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct.
2. This City Council does hereby find and determine as follows:

A. The annual escalation for FY 2025-26 shall be 5%.

B. The City Council hereby levies a special tax within the District for Fiscal Year 2025-26 at the rate of $390.684 per residential unit for single-family residential property and $295.186 per residential unit for multi-family residential property.

C. The CFD Administrator herby is authorized and directed to file with the County Auditor on or before the 10th day of August a certified copy of this Resolution accompanied by a list of all parcels subject to the special tax levy with the taxes to be levied on each parcel based on the 2025-26 special tax rates set forth in Part B of this Resolution.

D. The special tax shall be collected in the same manner as ordinary ad valorem property taxes are collected and shall be subject to the same penalties and same procedure and sale in cases of any delinquency for ad valorem taxes, and the Tax Collector is hereby authorized to deduct reasonable administrative costs incurred in collecting any said special tax.

E. The County Auditor is hereby directed to enter in the next County assessment roll on which taxes will become due, opposite each lot or parcel of land affected, in a space marked “Public Services Special Tax” or by any other suitable designation, the installment of the special tax.

F. The County Auditor shall, at the close of the tax collection period, promptly render to the District a detailed report showing the amount and/or amounts of such special tax installments, interest, penalties, and percentages so collected and from what property collected, and also provide a statement of any percentages retained for the expense of making any such collection.

G. This Resolution shall become effective upon its adoption.

APPROVED and ADOPTED this 3rd day of June 2025.

Kevin Kirwin, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 3rd day of June 2025 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

Agenda Item No: 1.f

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025
Submitted by: Gabriel Guerrero-Gabany
From: Public Works

Subject:
Measure M Eligibility Application Package for Fiscal Year 2025-26

Financial Impact:
Fiscal Impact:
Revenue: $1,168,171 In Estimated Measure M Funds (180000-4092)

Summary:
On November 7, 2006, Orange County voters approved Renewed Measure M. Renewed Measure M ("M2") is a 30-year, multi-billion dollar program extension of the original Measure M half-cent countywide sales tax with a new slate of transportation projects and programs. It is anticipated that the City of Placentia will receive approximately $1,168,171.00 in local fair share M2 funds for Fiscal Year ("FY") 2025-26. This action will approve and adopt required documents for submittal of a Measure M eligibility package to the Orange County Transportation Authority (OCTA).

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions:

1. Authorize Staff to submit the 7-year Capital Improvement Program (CIP) project list utilizing Measure M funding; and
2. Adopt Resolution No. R-2025-24, a Resolution of the City Council of the City of Placentia, California, Concerning the Status and Update of the Circulation Element, and Mitigation Fee Program for The Measure M (M2) Program; and
3. Authorize Staff to submit the Measure M Eligibility application package to OCTA to ensure continued eligibility for Measure M funding and receipt of Local Fair Share M2 funds.

Strategic Plan Statement:
There is no specific Strategic Plan Goal or Objective associated with this Council action.

Discussion:
Eligibility:
All the requirements set forth in OCTA Ordinance No. 2 must be met in order for the City to maintain eligibility for its local fair share of funds. This year, the City's application must include the following items:

The eligibility application package the City has prepared for submittal includes all documentation required by OCTA.

1. Submittal of Measure M Eligibility Checklist for Fiscal Year 2025-26;
2. Approval of a seven (7) year CIP which includes all projects funded partially or wholly by Measure M dollars;
3. Certification Circulation Element/Master Plan of Arterial Highways ("MPAH") Consistency;
4. Congestion Management Program (CMP);
5. Approval of Maintenance of Effort ("MOE") Reporting Form and supporting budget documents; and
6. Mitigation Fee Program (MFP).

Process for Determining Measure M Eligibility:
The following process has been established for determining Measure M eligibility:

1. Agencies submit Measure M packages to OCTA;
2. OCTA Staff reviews packages;
3. Citizen's Oversight Committee determines eligibility by reviewing certain components of the eligibility package;
4. OCTA approves eligibility for agencies to receive Measure M Funds.

If the package is found non-eligible by OCTA Staff, the City will have 30 days to respond and appeal the Staff findings. The matter then goes to the Technical Advisory Committee for review and recommendation with the final decision resting with OCTA. The following briefly describes each component of the eligibility package.

Measure M Eligibility Checklist:
The Measure M Program requires the City's annual eligibility application to include a checklist that is used by OCTA Staff and the OCTA Taxpayers Oversight Committee to determine compliance with program requirements. The checklist demonstrates that the City is in compliance with the program.

Seven (7) Year Capital Improvement Program ("CIP"):
The City's annual eligibility application also includes the submittal of capital projects utilizing Measure M2 funds scheduled for construction during the seven (7) year period (Attachment 1). The project list includes budget and schedule details for reconstruction and paving projects, intersection improvements, ADA ramps, and traffic signal projects funded fully, or in part, by Measure M2 Funds.

Maintenance of Effort (MOE):
The Measure M program requires the City to support the ongoing "maintenance of effort" requirement by ensuring that City funds continue to be allocated towards street maintenance and repairs as well as other transportation-related projects. Measure M2 funds are designed to supplement, not replace, existing local funding sources for transportation projects. The City's required MOE is based upon a historic benchmark of General Fund expenditures towards road maintenance and transportation projects in the City.

Mitigation Fee Program:
Every two (2) years, the City must submit a City Council adopted resolution to OCTA certifying that the City has an existing mitigation fee program that assesses traffic impacts of new developments and requires a fair share payment of necessary transportation attributable to the

new development. The attached resolution reaffirms the City has an existing program, which is the Citywide Traffic Mitigation Impact Fee, a traffic impact developer fee program.

Congestion Management Program ("CMP") Compliance:
The goals of Orange County's Congestion Management Plan ("CMP") are to support regional mobility and air quality by reducing traffic congestion and provide mechanics for coordinating land use and development decisions. Each jurisdiction complies with conditions and requirements to be considered eligible for funding. Some of the requirements include reviewing level of Service for roadways, Land Use analysis and their impacts to transportation systems, and Modeling and Data Consistency guidelines. Every two years, the City complies with the requirements of the Orange County CMP through a checklist submission. The checklist confirms that the City of Placentia conforms to the criteria established by OCTA so that the City can qualify for the allocation of revenues generated from Measure M2.

MPAH and Circulation Element:
OCTA administers the Master Plan of Arterial Highways (MPAH), including the review and approval of amendments requested by local agencies. The MPAH is a countywide transportation plan for Orange County, designed to manage and improve the arterial highway network. Established in 1956, the MPAH was created to complement the county's developing freeway system and has evolved into a critical element of Orange County's long-range transportation policy.

Over the years, the MPAH has played a crucial role in shaping the county's transportation infrastructure, ensuring a coordinated effort between OCTA and the cities within Orange County. The primary goal of the MPAH is to outline a regional arterial highway system that supports existing and future land uses, ensuring that roads are designed to accommodate projected traffic volumes. It aims to provide a circulation system that complements the county's freeway network, focusing on the efficient movement of people and goods. The resolution affirms the City has determined its General Plan Circulation Element is consistent and in conformance with the MPAH.

Fiscal Impact Summary:
It is anticipated that the City will receive approximately $1,168,171 in local fair share M2 funds for Fiscal Year 2025-26, and these funds are included in the proposed 2025-26 Capital Improvement Program Budget.

Attachments
Attachment 1 - City of Placentia FY 2025-26 CIP Project List with Measure M Funding.pdf
Attachment 2 - Resolution No. R-2025-24.pdf

Orange County Transportation Authority

FY 2025/26 - FY 2031/32 Capital Improvement Program

TIP ID CP-12361 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Bikeways
Type of Work Description: Bikeways - New bike route

Limits
Lakeview Ave and Van Buren Street.

Project Notes
This trail would connect Veteran's Village to the east with a new residential project on Van Buren Street to the west. 0.6-mile Atwood Multipurpose Trail along the County of Orange-maintained Atwood Channel will provide off-street commuter and recreational opportunities for people walking and biking between Lakeview Avenue and Van Buren Street. The Atwood multipurpose trail will incentivize new active transportation users and promote public health by providing residents a dedicated Class I trail with full Americans with Disabilities Act (ADA) accessibility, landscaping enhancements, and amenities.

Project Title
Atwood Trail Project

Project Description
Recreation Trail for walking and biking

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2026	Developer	$37,200	$0	$0	$0	$37,200	$37,200
2026	State	$272,800	$0	$0	$0	$272,800	$272,800
Totals:		**$310,000**	**$0**	**$0**	**$0**	**$310,000**	**$310,000**

Last Revised: 25-00 - In Progress **Total Programmed:** $310,000

TIP ID CP-12337 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Aesthetics
Type of Work Description: Aesthetics - Landscaping of roadway

Limits
Orangethorpe Ave and HWY57

Project Notes
This monument is a Placentia Gateway – with "Chromatic Ascension" by Cliff Garten (the artist). This project will be reimbursed by CalTrans. The project and the landscape maintenance period is almost complete, just pending change order work.

Project Title
Caltrans Public Art Sculpture Project

Project Description
Public Art Gateway Monument

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2026	General Fund	$0	$0	$673,825	$0	$673,825	$690,671
Totals:		**$0**	**$0**	**$673,825**	**$0**	**$673,825**	**$690,671**

Last Revised: 25-00 - In Progress **Total Programmed:** $673,825

TIP ID CP-11218 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number: 15-OCTA-TSP-3783
Additional Project IDs:
Type of Work: Traffic Signals
Type of Work Description: Traffic Signals - Coordinate signals within project limits

Limits
Citywide

Project Notes
The project is complete. The City is waiting for the final close-out of the project by the lead agency, the City of Fullerton, and OCTA. The funds budgeted in FY 24/25 are being carryover to FY 25/26.

Project Title
Chapman Ave Traffic Signal Synchronization Project

Project Description
Multi-jurisdictional corridor synchronization project.

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2026	Air Quality Management District	$0	$0	$45,638	$0	$45,638	$46,779
Totals:		**$0**	**$0**	**$45,638**	**$0**	**$45,638**	**$46,779**

Last Revised: 25-00 - In Progress **Total Programmed:** $45,638

TIP ID CP-11662 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Road Maintenance
Type of Work Description: Road Maintenance - Rehabilitation of roadway

Project Title
FY 2023-24 Annual Pavement Rehabilitation & Maintenance Program

Project Description
Resurfacing of various roadways in FY 23/24

Limits
Citywide

Project Notes
The project is almost complete. This is just a carry over retention amount from FY 24-25 to new FY25-26.

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2026	Gas Tax	$0	$0	$13,770	$0	$13,770	$14,114
2026	Developer	$0	$0	$500	$0	$500	$512
2026	General Fund	$0	$0	$40,478	$0	$40,478	$41,490
Totals:		**$0**	**$0**	**$54,748**	**$0**	**$54,748**	**$56,116**

Last Revised: 25-00 - In Progress **Total Programmed:** $54,748

TIP ID CP-12574 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Road Maintenance
Type of Work Description: Road Maintenance - Rehabilitation of roadway

Project Title
FY 2024-25 Annual Pavement Rehabilitation & Maintenance Program

Project Description
Resurfacing of various residential streets in FY 24/25

Limits
Citywide

Project Notes

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2026	Measure M2 Local Fairshare	$0	$0	$665,857	$0	$665,857	$682,503
2026	Other	$0	$0	$113,228	$0	$113,228	$116,059
2026	Gas Tax	$0	$0	$1,370,242	$0	$1,370,242	$1,404,498
2026	General Fund	$0	$0	$2,343,879	$0	$2,343,879	$2,402,476
Totals:		**$0**	**$0**	**$4,493,206**	**$0**	**$4,493,206**	**$4,605,536**

Last Revised: 25-00 - In Progress **Total Programmed:** $4,493,206

TIP ID CP-12336 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Road Maintenance
Type of Work Description: Road Maintenance - Rehabilitation of roadway

Project Title
FY 2024-25 Annual Pavement Rehabilitation & Maintenance Program - DESIGN

Project Description
Road Maintenance - Rehabilitation - resurfacing of various roadways in FY 2024-2025

Limits
Citywide

Project Notes
Currently in design. Carry over funding from FY 24-25 to new FY25-26.

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2026	General Fund	$48,829	$0	$0	$0	$48,829	$48,829
Totals:		**$48,829**	**$0**	**$0**	**$0**	**$48,829**	**$48,829**

Last Revised: 25-00 - In Progress **Total Programmed:** $48,829

TIP ID CP-11664 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Road Maintenance
Type of Work Description: Road Maintenance - Rehabilitation of roadway

Project Title
FY 2025-26 Annual Pavement Rehabilitation & Maintenance Program

Project Description
Resurfacing of various roadways in FY 25/26

Limits
Citywide

Project Notes

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2027	General Fund	$0	$0	$4,978,019	$0	$4,978,019	$5,230,031
Totals:		**$0**	**$0**	**$4,978,019**	**$0**	**$4,978,019**	**$5,230,031**

Last Revised: 25-00 - In Progress **Total Programmed:** $4,978,019

TIP ID CP-12568 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Pedestrian
Type of Work Description: Pedestrian - Reconstruction or rehabilitation of sidewalk

Project Title
FY 2025-26 Annual Sidewalk and Curb Ramp Repairs
Project Description
Sidewalk and Curb Ramp Repairs

Limits
Citywide Repairs
Project Notes

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2026	Community Development Block Grant	$0	$0	$175,000	$0	$175,000	$179,375
Totals:		**$0**	**$0**	**$175,000**	**$0**	**$175,000**	**$179,375**

Last Revised: 25-00 - In Progress **Total Programmed:** $175,000

TIP ID CP-11665 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Road Maintenance
Type of Work Description: Road Maintenance - Reconstruction of roadway

Project Title
FY 2026-27 Annual Pavement Rehabilitation & Maintenance Program
Project Description
Resurfacing of various roadways in FY 26/27

Limits
Citywide
Project Notes

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2027	General Fund	$0	$0	$5,890,300	$0	$5,890,300	$6,188,496
Totals:		**$0**	**$0**	**$5,890,300**	**$0**	**$5,890,300**	**$6,188,496**

Last Revised: 25-00 - In Progress **Total Programmed:** $5,890,300

TIP ID CP-11666 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Road Maintenance
Type of Work Description: Road Maintenance - Reconstruction of roadway

Project Title
FY 2027-28 Annual Pavement Rehabilitation & Maintenance Program
Project Description
Resurfacing of various roadways in FY 27/28

Limits
Citywide
Project Notes

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2028	General Fund	$0	$0	$6,390,300	$0	$6,390,300	$6,881,654
Totals:		**$0**	**$0**	**$6,390,300**	**$0**	**$6,390,300**	**$6,881,654**

Last Revised: 25-00 - In Progress **Total Programmed:** $6,390,300

TIP ID CP-12368 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Road Maintenance
Type of Work Description: Road Maintenance - Rehabilitation of roadway

Project Title
FY 2028-29 Annual Pavement Rehabilitation & Maintenance Program
Project Description
Resurfacing of various roadways in FY 28/29

Limits
Citywide
Project Notes

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2029	General Fund	$0	$0	$6,890,300	$0	$6,890,300	$7,605,602
Totals:		**$0**	**$0**	**$6,890,300**	**$0**	**$6,890,300**	**$7,605,602**

Last Revised: 25-00 - In Progress **Total Programmed:** $6,890,300

TIP ID CP-12560 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Road Maintenance
Type of Work Description: Road Maintenance - Rehabilitation of roadway

Project Title
FY 2029-30 Annual Rehabilitation & Maintenance Program
Project Description
Resurfacing of various roadways in FY 29-30

Limits	FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
Citywide	2030	General Fund	$0	$0	$7,390,300	$0	$7,390,300	$8,361,446
Project Notes								
		Totals:	**$0**	**$0**	**$7,390,300**	**$0**	**$7,390,300**	**$8,361,446**

Last Revised: 25-00 - In Progress **Total Programmed:** $7,390,300

TIP ID CP-12561 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Road Maintenance
Type of Work Description: Road Maintenance - Rehabilitation of roadway

Project Title
FY 2030-31 Annual Pavement Rehabilitation & Maintenance Program
Project Description
Resurfacing of various roadways in 2030-31

Limits	FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
Citywide	2032	General Fund	$0	$0	$7,890,300	$0	$7,890,300	$9,379,087
Project Notes								
		Totals:	**$0**	**$0**	**$7,890,300**	**$0**	**$7,890,300**	**$9,379,087**

Last Revised: 25-00 - In Progress **Total Programmed:** $7,890,300

TIP ID CP-12562 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Road Maintenance
Type of Work Description: Road Maintenance - Rehabilitation of roadway

Project Title
FY 2031-32 Annual Pavement Rehabilitation & Maintenance Program
Project Description
Resurfacing of various roadways in FY 31/32

Limits	FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
Citywide	2029	General Fund	$0	$0	$7,851,920	$0	$7,851,920	$8,667,051
Project Notes								
		Totals:	**$0**	**$0**	**$7,851,920**	**$0**	**$7,851,920**	**$8,667,051**

Last Revised: 25-00 - In Progress **Total Programmed:** $7,851,920

TIP ID CP-12343 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Pedestrian
Type of Work Description: Pedestrian - Reconstruction or rehabilitation of sidewalk

Project Title
FY 24-25 Concrete Repair
Project Description
Concrete Repair Project

Limits	FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
Citywide	2026	General Fund	$0	$0	$155,000	$0	$155,000	$158,875
Project Notes								
As part of the City's current pavement rehabilitation and maintenance program, a 360-degree design philosophy was adopted to maintain, repair, and improve streets, sidewalks, and pedestrian and traffic related improvements within the public right-of-way. The purpose of this contract is to address broken and damaged sidewalks, curbs and gutters.		**Totals:**	**$0**	**$0**	**$155,000**	**$0**	**$155,000**	**$158,875**

Last Revised: 25-00 - In Progress **Total Programmed:** $155,000

TIP ID CP-10988 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Safety
Type of Work Description: Safety - Seismic retrofit of bridge

Limits
Golden Avenue bridge structure over the Carbon Canyon Channel.

Project Notes
Other: HBRRP Federal Bridge Funding This project is a carryover from FY 21/22. FY 21-22: "Other Funding - The City received $2.2 million in federal earmark funding for this project. The funds budgeted in FY 23/24 are being carryover to FY 24/25. The funds are being carried over to new FY 25/26.

Project Title
Golden Avenue Bridge Design and Rehabilitation

Project Description
The project involves design engineering and permitting for the demolition and replacement of the Golden Avenue bridge over the Carbon Canyon Channel. The project will replace a bridge that is 80 ft. wide with a span of some 75 ft.

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2026	Highway Bridge Reconstruction & Rehabilitation	$0	$0	$2,647,047	$0	$2,647,047	$2,713,223
2026	General Fund	$0	$0	$935,293	$0	$935,293	$958,675
Totals:		**$0**	**$0**	**$3,582,340**	**$0**	**$3,582,340**	**$3,671,898**

Last Revised: 25-00 - In Progress **Total Programmed:** $3,582,340

TIP ID CP-11219 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number: 15-LHAB-TSP-3773
Additional Project IDs:
Type of Work: Traffic Signals
Type of Work Description: Traffic Signals - Coordinate signals within project limits

Limits
Citywide

Project Notes
This project is complete. The City is awaiting the final close-out of the project by the lead agency, the City of La Habra, and OCTA. The funds budgeted in FY 23/24 are being carryover to FY 24/25. The funds are being carried over from FY24-25 to new FY25-26

Project Title
Imperial Highway Signal Synchronization Project

Project Description
Multi-agency synchronization project led by City of La Habra

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2026	Air Quality Management District	$0	$0	$25,000	$0	$25,000	$25,625
Totals:		**$0**	**$0**	**$25,000**	**$0**	**$25,000**	**$25,625**

Last Revised: 25-00 - In Progress **Total Programmed:** $25,000

TIP ID CP-12564 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Road Maintenance
Type of Work Description: Road Maintenance - Rehabilitation of roadway

Limits
Downtown area

Project Notes
This plan will be tied to the City's heritage that is reflective in landscaping, wayfinding, amenities, and street furniture. Streetscape design considered first the private and public realms and is a way to bring the two together for creating an inviting atmosphere for working, living, visiting, and shopping as well as helping to define the multimodal roadway for people of all ages and abilities. Pedestrians and cyclists have space to interact with the environment. Landscaping, hardscapes, and street furniture provide a pleasant atmosphere.

Project Title
Old Town Streetscape Improvements

Project Description
Upgrades to the Old Town Area

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2026	In Kind Services	$0	$0	$150,000	$0	$150,000	$153,750
Totals:		**$0**	**$0**	**$150,000**	**$0**	**$150,000**	**$153,750**

Last Revised: 25-00 - In Progress **Total Programmed:** $150,000

TIP ID CP-10994 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number: 18-FULL-TSP-3896
Additional Project IDs: 2002
Type of Work: Traffic Signals
Type of Work Description: Traffic Signals - Coordinate signals within project limits

Project Title
Orangethorpe Traffic Signal Synchronization Project

Project Description
Synchronization of traffic signals along the Orangethorpe Corridor in Fullerton, Buena Park, Anaheim, Caltrans, Placentia, and Yorba Linda

Limits
Orangethorpe Avenue from LA/Orange County line to Esperanza Road in Yorba Linda

Project Notes
This project is led by the City of Fullerton and is a carryover from FY 20/21. The funds budgeted in FY 23/24 are being carryover to FY 24/25. The funding is being carried over to new FY 25-26

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2026	Other	$0	$0	$4,172	$0	$4,172	$4,276
2026	Air Quality Management District	$0	$0	$22,000	$0	$22,000	$22,550
2026	Traffic Impact Fees	$0	$0	$8,000	$0	$8,000	$8,200
	Totals:	**$0**	**$0**	**$34,172**	**$0**	**$34,172**	**$35,026**

Last Revised: 25-00 - In Progress **Total Programmed:** $34,172

TIP ID CP-12362 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Pedestrian
Type of Work Description: Pedestrian - Installation of ADA access ramps

Project Title
Residential Street Curb Ramps

Project Description
ADA Curb Ramp Construction

Limits
Citywide

Project Notes
Many communities in the City do not have any existing ADA curb ramps on sidewalk at each street corner. Several citizens recently requested new ADA curb ramps in their community as they are either disabled or have a disabled family member. They go around on wheelchairs, and are currently forced to travel on the street instead of on the sidewalk due to the lack of ADA curb ramps.

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2026	Gas Tax	$0	$0	$100,000	$0	$100,000	$102,500
	Totals:	**$0**	**$0**	**$100,000**	**$0**	**$100,000**	**$102,500**

Last Revised: 25-00 - In Progress **Total Programmed:** $100,000

TIP ID CP-11660 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number: 2203
Additional Project IDs: 20-ORNG-TSP-3976
Type of Work: Traffic Signals
Type of Work Description: Traffic Signals - Coordinate signals within project limits

Project Title
Rose/Tustin Regional Traffic Signal Synchronization Project

Project Description
Multi-agency synchronization project led by City of Orange

Limits
The Project includes 54 signals over 11.4 miles along the Tustin Avenue (known as Tustin Street in the City of Orange) – Rose Drive corridor. Project limits are from First Street in the City of Tustin

Project Notes
The City of Orange will be the lead and implementing agency for the Project. Partner Agencies include the cities of Tustin, Santa Ana, Anaheim, Placentia and Yorba Linda. The Project includes 54 signals over 11.4 miles along the Tustin Avenue (known as Tustin Street in the City of Orange) – Rose Drive corridor. Project limits are from First Street in the City of Tustin to Wabash Avenue in the City of Yorba Linda. The funds budgeted in FY 23/24 are being carryover to FY 24/25. Additional funds for construction were included in the FY 24/25 CIP Budget. This request is to carry over FY24-25 funding to the next fiscal year 25-26.

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2026	Air Quality Management District	$0	$0	$53,000	$0	$53,000	$54,325
2026	Traffic Impact Fees	$0	$0	$100,000	$0	$100,000	$102,500
	Totals:	**$0**	**$0**	**$153,000**	**$0**	**$153,000**	**$156,825**

Last Revised: 25-00 - In Progress **Total Programmed:** $153,000

TIP ID CP-12344 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Traffic Signals
Type of Work Description: Traffic Signals - Coordinate signals within project limits

Project Title
TOD Traffic Mitigation Improvement Project
Project Description
Transit Oriented Development Zone -impacting intersections

Limits	FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
Citywide	2026	Traffic Impact Fees	$0	$0	$300,000	$0	$300,000	$307,500
		Totals:	**$0**	**$0**	**$300,000**	**$0**	**$300,000**	**$307,500**

Project Notes
This traffic impact study for the Packing House/Transit-Oriented Development Zone (TOD) and identified future TOD-related traffic operation deficiencies. The TOD project area at full build-out will increase residential and commercial densities, resulting in increased daily vehicular trips that exceed the operational capacity at several intersections around the Packing House/TOD area. The study analyzed twelve (12) signalized intersections and identified five (5) that will exceed operational capacity at the project full buildout and will require mitigation measures.

Last Revised: 25-00 - In Progress **Total Programmed:** $300,000

TIP ID CP-12360 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Traffic Signals
Type of Work Description: Traffic Signals - Install new traffic signals and equipment

Project Title
Traffic Signal Back-Up Batteries
Project Description
Batteries

Limits	FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
Citywide	2026	Traffic Impact Fees	$0	$0	$5,050	$0	$5,050	$5,176
		Totals:	**$0**	**$0**	**$5,050**	**$0**	**$5,050**	**$5,176**

Project Notes
Every year, people suffer injury or death resulting from intersection related crashes when traffic signals are not functioning. These outages, typically due to the failure of the aging, stressed US grid, are not going to improve any time soon. Providing backup power for signals and ITS equipment can keep the power on and intersection safe.

Last Revised: 25-00 - In Progress **Total Programmed:** $5,050

TIP ID CP-12563 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number:
Additional Project IDs:
Type of Work: Traffic Signals
Type of Work Description: Traffic Signals - Replace and upgrade traffic signals and equipment

Project Title
Traffic Signal Hardware
Project Description
Upgrades to the citywide signal hardware

Limits	FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
Citywide	2026	Traffic Impact Fees	$0	$0	$154,848	$0	$154,848	$158,719
		Totals:	**$0**	**$0**	**$154,848**	**$0**	**$154,848**	**$158,719**

Project Notes

Last Revised: 25-00 - In Progress **Total Programmed:** $154,848

TIP ID CP-12363 **IMPLEMENTING AGENCY** Placentia, City of

Local Project Number: 22-YLND-TSP-4026

Additional Project IDs:

Type of Work: Traffic Signals

Type of Work Description: Traffic Signals - Coordinate signals within project limits

Limits

Citywide

Project Notes

Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays. Provide operational and infrastructure improvements along Yorba Linda Boulevard between State College Blvd and Oak Canyon Drive. This is a multijurisdictional project led by the City of Yorba Linda and also including the cities of Anaheim and Fullerton.

Project Title

Yorba Linda Boulevard TSSP

Project Description

Traffic Signal Synchronization Program

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL	TOTAL ESCALATED
2026	Air Quality Management District	$0	$0	$60,000	$0	$60,000	$61,500
2026	State	$0	$0	$105,000	$0	$105,000	$107,625
	Totals:	**$0**	**$0**	**$165,000**	**$0**	**$165,000**	**$169,125**

Last Revised: 25-00 - In Progress

Total Programmed: $165,000

RESOLUTION NO. R-2025-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, CONCERNING THE STATUS AND UPDATE OF THE CIRCULATION ELEMENT, AND MITIGATION FEE PROGRAM FOR THE MEASURE M (M2) PROGRAM

A. Recitals.

WHEREAS, the City of Placentia desires to maintain and improve the streets within its jurisdiction, including those arterials contained in the Master Plan of Arterial Highways (MPAH); and

WHEREAS, the City of Placentia has endorsed a definition of and process for, determining consistency of the City's Traffic Circulation Plan with the MPAH; and

WHEREAS, the City of Placentia has adopted a General Plan Circulation Element which does not preclude implementation of the MPAH within its jurisdiction; and

WHEREAS, the City of Placentia is required to adopt a resolution biennially informing the Orange County Transportation Authority (OCTA) that the City of Placentia Element is in conformance with the MPAH and whether any changes to any arterial highways of said Circulation Element have been adopted by the City of Placentia during Fiscal Years (FY) 2023-24 and FY 2024-25; and

WHEREAS, the City of Placentia is required to send biennially to the OCTA all recommended changes to the City of Placentia Circulation Element and the MPAH for the purposes of re-qualifying for participation in the Comprehensive Transportation Funding Programs; and

WHEREAS, the City of Placentia is required to adopt a resolution biennially certifying that the City of Placentia has an existing Mitigation Fee Program that assesses traffic impacts of new development and requires new development to pay a fair share of necessary transportation improvements attributable to the new development; and

B. Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL FOR THE CITY OF PLACENTIA, DOES HEREBY INFORM OCTA THAT:

a) The arterial highway portion of the Circulation Element of the City of Placentia is in conformance with the MPAH.

b) The City of Placentia attests that no unilateral reduction in through lanes has been made on any MPAH arterials during FY 2023-24 and FY 2024-25.

c) The City of Placentia affirms that it will bring forward requests to amend the MPAH, when necessary, in order to ensure that the MPAH and the General

Plan Circulation Element remain consistent.

d) The City of Placentia reaffirms that the existing Mitigation Fee Program is in effect.

PASSED, APPROVED and ADOPTED this 3rd day of June, 2025.

_____
Kevin Kirwin, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 3rd day of June 2025 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

Agenda Item No: 1.g

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025
Submitted by: Lydie Gutfeld
From: Community Services

Subject:
Kraemer Memorial Park Fountain Landscape Project - Receive and File

Financial Impact:

Fiscal Impact:		
Expense:	$24,000	Park & Rec Impact Fees
Contingency:	$ 999	Park & Rec Impact Fees
Total:	$24,999	

Budget: $24,999 Parks & Rec Impact Fee fund

Summary:
An alternative landscape option for the Kraemer Memorial Park Fountain has been developed, and the Request for Proposals (RFP) process has been completed. The lowest responsible bid was awarded to Kormex Construction Inc., in the amount of $24,000, with an additional $999 allocated for contingency. This report is presented for City Council review and feedback, if desired.

The project will be funded through Park Impact Fees, which are restricted for use on park improvements. As the total contract amount is under $25,000, the award falls within the City Administrator's purchasing authority.

Recommendation:
Recommended Action:
It is recommended that the City Council receive and file this staff report and provide input if deemed necessary for the Kraemer Memorial Park Fountain Landscape project.

Strategic Plan Statement:
This project highlights Strategic Goal 3: Promoting community and economic development. By increasing the visibility in a positive way, the City will continue to promote community engagement and pride in their local park and open space locations.

Discussion:
The initial design for the Kraemer Memorial Park Fountain renovation project had an estimated cost of $2,000,000. After Staff review in November 2024, the project was deemed financially unfeasible and not a high priority for the surrounding community. As an alternative,

Staff developed a Request for Proposals (RFP) to landscape the fountain area and improve the visual appearance of this prominent, historical corner of the park. The project includes the installation of a drip irrigation system, as well as all associated materials and labor. Community Services Maintenance Technicians have repaired the existing water line to ensure proper water flow for the new system.

The RFP was released on December 19, 2024, and closed on January 28, 2025 at 2:00 p.m. Three bids were received:

Bidder	Bid Amount
Kormex Construction, Inc.	$24,000
So Cal Land Maintenance	$24,650
KASA Construction Inc.	$112,888

Of the original $50,000 approved FY 24-25 CIP budget allocated for the fountain renovation design, $34,812 remains. This funding comes from the restricted Park Impact Fund, which will be used solely for the betterment of parks and recreational facilities in the city. Staff recommends using these remaining funds to complete the landscaping project and eliminate the current visual blight.

The proposed concept was reviewed by both the Parks, Arts and Recreation Commission and the Placentia Community Foundation Board. Both bodies expressed support for moving forward with the project to enhance the park's aesthetics.

It is also important to note that the Brick Donation Project was formally discontinued following multiple discussions with Staff and the Foundation. Donors were contacted via letters and emails, offering the option of a refund or the ability to redirect their contributions toward Placentia Community Foundation scholarships. To date, 121 of 179 donors have requested refunds.

Finally, the future of the dolphin sculptures has been a topic of discussion. In light of ongoing regional thefts involving brass and copper materials, Staff recommends salvaging the dolphins and repurposing them into public art pieces to be displayed in City facility lobbies. This art installation will be proposed as a future Capital Improvement Project (CIP), pending City Council approval.

Staff is confident that the landscaped fountain will bring a much-needed improvement to the park and serve as a successful and cost-effective solution to a long-standing issue.

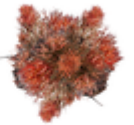
Fiscal Impact Summary:
There is no financial impact for this project to be completed. The park impact funds are restricted funds that can only be used to improve parks in Placentia.

Attachments
Fountain 3.png
Kraemer Fountain plant options.pdf
Kraemer Fountain Clean Version.png
Kraemer Fountain layout drawing.pdf
Side View Fountain.jpg

Alo Vera
Total 64

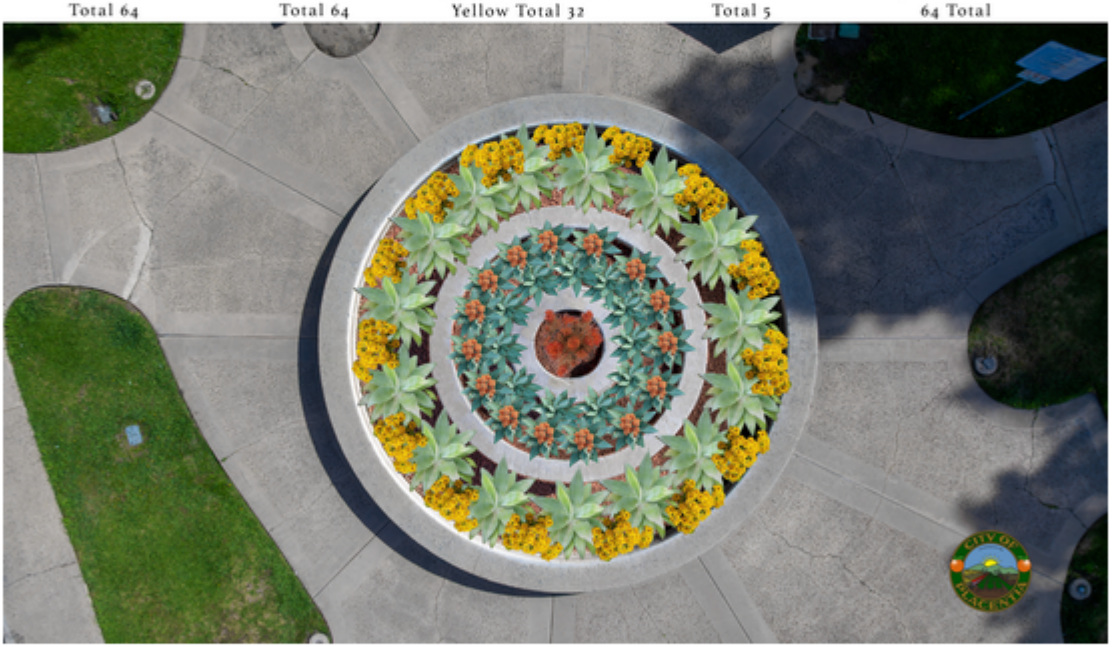
Alo Striata -
Total 64

Kalanchoe Succulent
Yellow Total 32

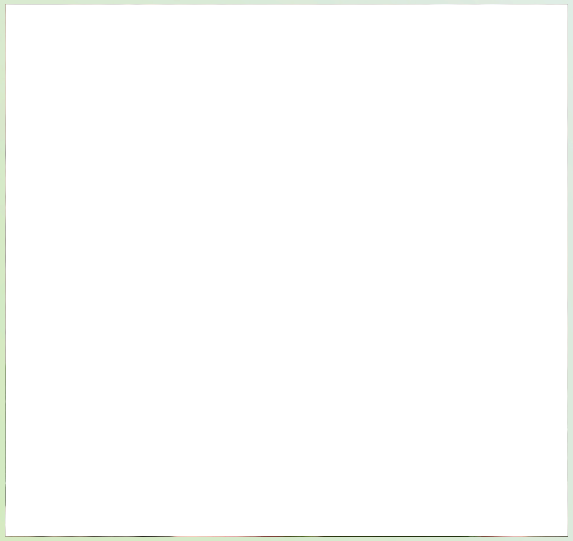


Sticks on Fire
Total 5

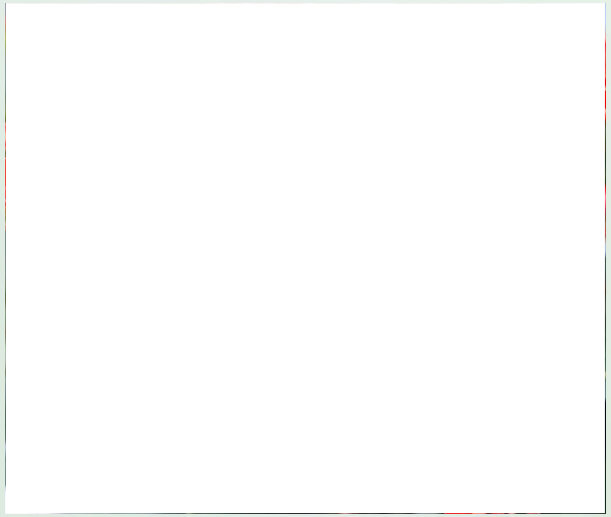
Agave Attenuata
64 Total



Bottom of Fountain



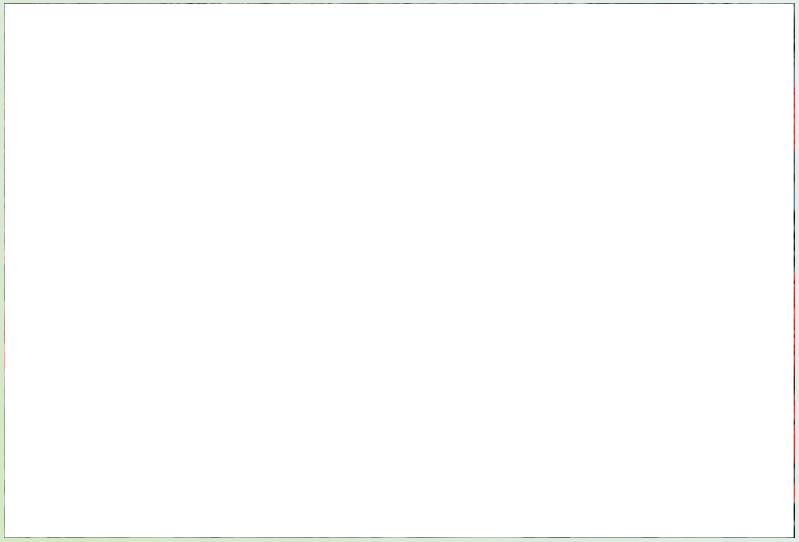
Kalanchoe Succulent - yellow
32 Total



Kalanchoe Succulent - Red
32 Total

Agave Attenuata - 64 Total

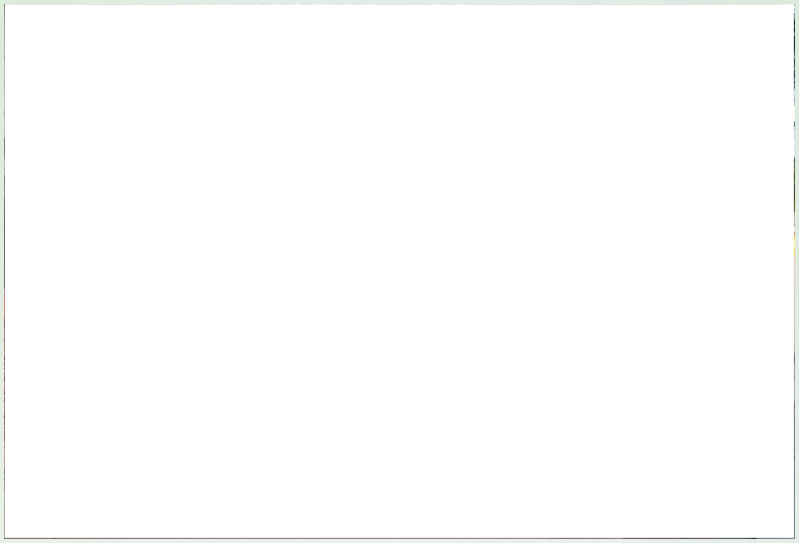
Middle of Fountain



Aloe Striata - 64

Aloe Vera - 32

Top of Fountain

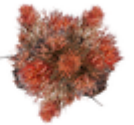


Sticks on Fire - 5

Alo Vera
Total 64

Alo Striata -
Total 64

Kalanchoe Succulent
Yellow Total 32



Sticks on Fire
Total 5

Agave Attenuata
64 Total

TOTAL = 229 PLANTS

SECTION "A" - "A"

Agenda Item No: 1.h

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025
Submitted by: Lydie Gutfeld
From: Community Services

Subject:
Award of Contract to Judge Netting Inc. for the Purchase and Installation of Safety Netting at Torii Hunter Field at Kraemer Memorial Park

Financial Impact:

Expense:	$40,700	St. Jude Grant
Contingency:	$ 4,070	St. Jude Grant
Total	$44,770	

Budget: $44,770 St. Jude Grant Award Funds

Summary:
Following the receipt of the St. Jude Grant, Staff developed a Request for Proposals (RFP) to procure new sports safety netting for Torii Hunter Baseball Field at Kraemer Memorial Park. Three vendors attended the job walk; however, only one bid was submitted. Judge Netting Inc. submitted the sole bid in the amount of $40,700, and staff recommends awarding the contract to this vendor with an additional $4,070 in contingency funds for a total not to exceed amount of $44,770.

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions:

1. Award a Public Works Agreement to Judge Netting Inc. for the purchase and replacement of the safety netting and equipment at Torii Hunter Field within Kraemer Park in the amount of $40,700; and
2. Authorize the City Administrator to approve contract change orders up to a total of $4,070 or a not-to-exceed total contract amount of $44,770; and
3. Authorize the City Administrator and/or her designee to execute all necessary documents, in a form approved by the City Attorney.

Strategic Plan Statement:
This item is consistent with the City Council approved Strategic Plan Goal and supports Strategic Goal No. 3: Implement Infrastructure to Meet Community Needs. Installing new sports safety netting enhances the City's ability to accommodate a greater number of community sports groups and baseball/softball programs, while improving safety for park patrons by preventing balls from leaving the field of play.

Discussion:
On November 19, 2024, the City Council approved a Restricted Project Grant Agreement with St. Jude Hospital to accept a $60,000 Healthy Communities Initiative Grant in support of community health and wellness (Resolution No. R-2024-72). As part of the grant agreement, a portion of the funds was designated for the replacement of the outdated and damaged safety netting at Torii Hunter Baseball Field at Kraemer Memorial Park.

The grant allocated $47,000 for this project, and the City budgeted an additional $12,200 in Fiscal Year 2024–2025 for the purchase of sports field netting at Torii Hunter Field. The total cost for the product and installation is $40,700, with a $4,070 contingency, for a not-to-exceed amount of $44,770.

The new field netting will be used by community sports groups and will enhance safety and physical activity opportunities for all park users. It will also help expand access to softball and other athletic programs within the City.

Staff released a Request for Proposals (RFP No. CS-25-01) via PlanetBids on March 31, 2025, with submittals due by April 14, 2025, at 2:00 p.m. Although three vendors participated in the job walk, only one bid was received.

Following a thorough review and reference checks, Staff recommends awarding the contract to Judge Netting Inc. for the purchase and installation of the baseball field safety netting.

Fiscal Impact Summary:
There is no financial impact for the purchase of the nets and equipment, as the total amount of the contract falls within the scope of the award by St. Jude Grant.

Attachments
Torii Hunter Netting RFP- CS -25-01 Updated After Addemdum No. 1.pdf
Providence St. Jude Hospital - Grant Agreement.pdf
Resolution R-2024-72 Budget Amendment (St. Jude).pdf
Evidence-of-Insuran_Judge-Netting-_25-26-MASTER updated.pdf
Torii_Hunter_Netting_Public_Works_Template_w_Bonds_-_signed updated.pdf

CITY OF PLACENTIA

REQUEST FOR PROPOSALS (RFP)

FOR

REPLACEMENT OF SPORTS FIELD NETTING

AT TORII HUNTER FIELD WITHIN

KRAEMER MEMORIAL PARK

Bid No. CS-25-01

Key Bid Dates

Issue Date: March 31, 2025

Questions Due: April 10, 2025, by 10:00 A.M.

Pre-Bid Meeting: April 7, 2025, at 1:00 P.M.

Submittals Due: April 14, 2025, by 2:00 P.M.

Bid Contact Person:
Matthew Brand
Community Services Coordinator
Mbrand@placentia.org

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NOTICE INVITING BIDS

NOTICE IS HEREBY GIVEN that the City of Placentia, as AGENCY invites sealed bids for the below stated project and will receive sealed bids for the materials, supplies, equipment and/or services set forth herein, subject to all conditions outlined in this Bid Package.

REPLACEMENT OF SPORTS FIELD NETTING AT TORII HUNTER FIELD WITHIN KRAEMER MEMORIAL PARK

I. BID SUBMITTAL INSTRUCTIONS

A. QUESTIONS: Any questions concerning this bid request must be submitted in writing through the City of Placentia's (City) electronic bid management system at: https://pbsystem.planetbids.com/portal/54600/portal-home by no later than the date and time specified on the cover page of this Notice Inviting Bids. No verbal requests or requests made in any other format will be accepted. Questions must be submitted individually and not in a paragraph format nor combined in a single submission. All posted questions will be answered VIA posting on PlanetBids under the "Q&A or via in writing and conveyed by posting an addenda under the "Addenda/Emails**"** tab.

B. COMMUNICATION: No employee or agent of the City shall discuss or otherwise communicate with any vendor specific information related to a competitive bid process prior to bid closing, except as described above in the instructions for submitting questions to the City. This process allows staff to respond to all questions through a formal addendum process, whereby all potential bidders receive the same information at the same time. However, general process questions regarding an open bid may be directed to the Purchasing contact listed on the cover page of this Notice Inviting Bids at any time. BID UPDATES: All notifications, updates, and addenda will be posted on the City's bid management and publications system at: https://pbsystem.planetbids.com/portal/54600/portal-home.

C. MANDATORY PRE-BID MEETING AND JOB WALKTHROUGH: A mandatory pre-bid meeting and job walk will be held on **April 7, 2025 at 1:00p .m.** at:

Park Address:
Kraemer Memorial Park
201 Bradford Ave.
Placentia, CA 92870

Meeting Address:
116 N Walnut Ave.
Placentia, CA 902870

For questions regarding location contact: Matthew Brand
mbrand@placentia.org

Failure to attend this meeting shall give cause to have your bid declared non-responsive. Contractor's representative must attend the entirety of the meeting and

job walk. This informational meeting will be held to allow for site inspection and questions or clarifications of a technical nature and those concerning the City's solicitation process and subsequent contract award. Prospective Bidders should be familiar with this Request for Proposals prior to attending this meeting. Prospective Bidders are encouraged to RSVP on PlanetBids prior to this meeting.

D. BID UPDATES: All notifications, updates, and addenda will be posted on the City's bid management and publications system at https://pbsystem.planetbids.com/portal/54600/portal-home.

E. BID BONDS When deemed necessary by the City, Bid Bonds shall be furnished by all bidders in the amount of at least 10% of the bid, to guarantee that bidders will enter into contract to furnish goods at prices stated.

The following Bonds are required:

Payment Bond and Performance Bond

(a) A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's requirements under such contract.

(b) A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

Bidders shall submit Performance and Payment Bond or Certified Check in a sealed envelope to the address shown below:

City of Placentia
Attn: Matthew Brand
401 East Chapman Avenue
Placentia, CA 92870

Documents shall be clearly labeled in a sealed envelope or box as follows:

Bid No. CS-25-01 – REPLACEMENT OF SPORTS FIELD NETTING AT TORII HUNTER FIELD WITHIN KRAEMER MEMORIAL PARK

Bid Bond or Certified Check must be received no later than 3 business days after the bid due date.

Note: The Certified Check received from bidders in lieu of a bid bond shall be returned upon the City's awarding of a contract.

All deposits will be held until a Contract has been executed with the successful Bidder or all bids have been rejected.

F. CONTRACTOR REQUIREMENTS:
In accordance with provisions of Section 3300 of the California Public Contract Code, the AGENCY has determined that the Contractor shall possess a valid **California Contractor's License A - General Engineering Contractor, or B – General Building**. Failure to possess such license may render the bid non-responsive and bar the award of the contract to that non-responsive Bidder. The successful Contractor and his/her subcontractors will be required to possess business licenses from the AGENCY.

G. REFERENCES: Contractor shall provide three (3) references, for which Contractor has performed similar services under contracts awarded by a similar public agency, which demonstrate Bidder's ability to provide the supplies, equipment, or services required by this Notice Inviting Bids. References should be included with the Bidder's Statement and Company Information Form (ATTACHMENT A).

City may disqualify a Bidder if:

a. References fail to substantiate Bidder's description of services and deliverables provided; or
b. References fail to support that Bidder has a continuing pattern of providing capable, productive, and skilled personnel, or
c. City is unable to reach the point of contact with reasonable effort. It is the Bidder's responsibility to inform the point of contact(s) of normal City working hours.

H. ALTERNATIVES: All bids with material substitutions or deviations from the specified items will be rejected as non-responsive. Bidders must submit a request for pre-approval of any equivalent, equal, alternative, or changes by following the directions for questions described above, prior to the deadline to submit questions. The City has the option of accepting or rejecting any proposed alternative and any bid that includes alternatives. Brand names, if any, are given for quality control only. Bids on "equals" are encouraged, however, the bidder must give evidence of equal utility and quality by providing specification sheets and description of products proposed as alternatives for each line item, and a description of the request on company letterhead.

I. PRICING REQUIREMENTS: Bidders must supply all bid items and provide unit prices for all items listed in this Notice Inviting Bids, including any shipping/handling fees. Bid proposals that do not include all items listed may be deemed non-responsive.

d. Prices shall be FOB Destination Placentia
e. Prices must not include sales tax.
f. Pricing must be inclusive of all costs, including but not limited to, direct and indirect costs for labor, overhead, insurance, business expenses, incidental supplies, mileage, and fuel.
g. Charges such as FUEL SURCHARGE, DELIVERY FEE, or any other miscellaneous charges must be noted.

J. TAX: Do not include sales tax in your unit prices. Bidder shall show as a separate item California State Sales and/or Use Tax percentage. However, sales tax will not be included in during the evaluation of bids.

K. SITE INSPECTIONS: When appropriate, Bidders are encouraged to examine the locations, physical conditions, and surroundings of the proposed work sites on their own to determine the extent to which these factors will influence or affect performance of work. Failure to inspect sites shall not relieve the Contractor from fulfilling the obligations of the Contract. The City shall assume that bidders have investigated and are satisfied with the expected conditions, quality of the work to be performed, and the requirements of these specifications.

L. AWARD: The following criteria will be included in the evaluation process for selection of the award recipients(s):

a. Ability to meet specifications;
b. Proposed price;
c. Delivery lead time;
d. Past record of performance in providing similar services; including such factors as timely response and cooperation

The City reserves the right to award the Contract to other than the lowest Bidder, to reject any or all bids, to cause re-soliciting of the bids, or to take such other course of action as the City deems appropriate at the City's sole and absolute discretion. The City shall endeavor to award contract to the lowest, responsive, responsible Bidder.

M. BID SUBMISSION: No bid will be considered for award unless properly and successfully submitted through the electronic bid management system at: https://pbsystem.planetbids.com/portal/54600/portal-home by the date and time specified on the cover page of this Notice Inviting Bids . All bids must be signed by an authorized representative.

All required sections, including pricing, shall be submitted via the website. Bidder is solely responsible for "on time" submission of their electronic bid. The bid management system will not accept late bids and no exceptions shall be made. Bidders will receive an e-bid confirmation number with a time stamp from the bid management system indicating their bid was submitted successfully. The City will only receive those bids that were transmitted successfully. **DO NOT FAX OR E-MAIL.**

NOTE: E-Bids are sealed and cannot be viewed by the City or any other person or entity until the closing date and time. If you need to withdraw your bid, you may do so at any time before the bid deadline, by going back into the system and selecting "withdraw".

N. BID WITHDRAWAL: Bids may be withdrawn by submitting a written request any time prior to the scheduled closing time for receipt of proposal. No proposal may be withdrawn for a period of ninety (90) days thereafter.

O. REJECTION: The City reserves the right to reject any or all bids and to waive any minor informality in any bid and to take all bids under advisement for a maximum period of ninety (90) days. The City and Contractor are bound by the procedures set forth in the Placentia City Charter for Public Works Construction contracts and applicable law.

P. PERIOD OF ACCEPTANCE: Unless otherwise stated, bids shall be subject to acceptance by the City for a period of ninety (90) calendar days following the opening of bids.

Q. SAMPLES: When required, bidder shall furnish samples of items free of expense to the City, and if not destroyed by test may, upon request made at the time the sample is furnished, be returned at the bidder's expense.

R. PROHIBITED INTEREST: Bidder agrees it shall disclose to the City in writing any financial interest, direct or indirect, in Bidder's business or in this transaction held by any City Council member or any City officer or employee. City reserves the right to refuse any bid if City determines a conflict of interest exists. A conflict of interest may be determined to exist in any instance where the City officer or employee participates in or influences any decision-making process affecting a bid or contract in any way whatsoever.

S. LOCAL VENDOR PREFERENCE: For bid evaluation purposes qualified bidders may receive a 5% preference for businesses located within the City of Placentia, is given respectively on all qualifying bids for materials, supplies, labor, equipment or services, pursuant to the Local Business Preference Program under Chapter 3.95 of the Placentia Municipal Code.

T. FILING A PROTEST: Bidders may file a protest to an IFB with the City. In order for a Bidder's protest to be considered valid, the protest must:

- Be filed in writing within five (5) business days after the bid issue date for protests related to specifications or before 5:00 p.m. of the 5th business day following the posting of Bid Results/Notice of Intent to Award Contract on the City's website;
- Clearly identify the specific irregularity or accusation;
- Clearly identify the specific City staff determination or recommendation being protested;
- Specify, in detail, the grounds of the protest and the facts supporting the protest; and

Include all relevant, supporting documentation with the protest at time of filing. If the protest does not comply with each of these requirements, it will be rejected as invalid. If the protest is valid, the City shall review the basis of the protest and all relevant information. The City will provide a written decision to the protestor within ten (10) business days from the receipt of the protest. The decision from the Purchasing Manager, or his/her designee, is final and no further appeals will be considered.

II. SCOPE OF WORK

A. General Description

The City of Placentia is seeking a qualified vendor for the replacement of sports field netting on Torii Hunter field located at Kraemer Memorial Park. The general scope of work includes, but is not limited to:

1. Custom fabrication, detailed site measurements, installation of a new bottom cable and any necessary hardware, lift rental, and professional installation of a netting system.

2. InCord M500BK FR-HTPP Knotless, brand name, is a means of establishing quality and style. Bidders are invited to quote its equals. Alternate offers are to be supported by literature, which fully describes items that you are bidding. No exceptions to or deviations from this specification will be considered unless each exception or deviation is specifically stated by the bidder, in the designated places. If no exceptions or deviations are shown, the bidder will be required to furnish items exactly as specified herein. The burden of proof of compliance with this specification is the responsibility of the bidder.

The Submitting Vendor will ideally possess experience in similar installation and must be able to demonstrate a very high level of customer satisfaction from past projects.

B. Specifications

Selected Vendor will be responsible for the preparation and installation new cables and hardware and netting system.

Location: Kraemer Memorial Park, 201 Bradford Ave., Placentia, CA 92870

III. BIDDER'S PROPOSAL FORM

REPLACEMENT OF SPORTS FIELD NETTING, TORII HUNTER, KRAEMER MEMORIAL PARK

The undersigned declares that they have carefully examined the specifications, have read the accompanying instructions to bidders, and hereby propose to provide the gloves, in accordance with City needs and/or fund availability and the specifications provided herein.

Indicate unit price for each line item. Total quotation is to be firm offer for no less than ninety (90) days and will be regarded by the City as bidder's best and final offer.

BID ITEM	ITEM DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	TOTAL
1.	Replacement of sports field netting Torii Hunter field	1	LS	$_____	$_____
2.				$_____	$_____
3.				$_____	$_____
	Total			$_____	$_____

Through submission on PlanetBids, the bidder certifies that he/she has followed the bidder instructions, acknowledges the requirements set forth in this proposal form for bid submission, and has thoroughly checked the figures set forth in the proposal and inputted into PlanetBids, that they are correct to the best of his/her knowledge and constitute his/her proposal to perform all the work called out and implied throughout these contract documents.

*****BID ITEMS TO BE INPUTED ON-LINE IN PLANETBIDS*****

IV. GENERAL PROVISIONS

A. ASSIGNMENT: Vendor may not assign, transfer, delegate, or subcontract any right, obligation, performance herein without the prior written consent of the City's Project Manager and any such assignment, transfer, delegation, or subcontract without the Project Manager's prior written consent shall be considered null and void.

B. BID EXPENSES: The City shall not be liable for any expenses incurred by potential vendor(s) in the preparation or submission of their bids. Pre-contractual expenses are not to be included in the vendor's Pricing Sheet. Pre-contractual expenses are defined as, including but not limited to, expenses incurred by Bidder in:

1. Preparing its bid in response to this Notice Inviting bid;
2. Submitting that bid to the City;
3. Negotiating with the City any matter related to the bid; and,
4. Any other expenses incurred by the Bidder prior to the date of the award and execution, if any, of the Contract.

C. BUSINESS LICENSE: The City requires any person, including but not limited to, an individual, corporation, or sole proprietor who wishes to conduct any business within the City of Placentia must secure a City of Placentia business license upon award of the resulting contract. The awarded party shall maintain a current business license throughout the term of the resulting contract. Procedure to obtain a City of Placentia business license is available on the City's website: https://www.placentia.org/412/Business-Licenses.

D. COMPLIANCE WITH LAWS: Vendor shall, at its sole expense, comply with all applicable technical bulletins, trade, federal, state, and local laws, ordinances, rules and regulations, including, but not limited to laws applicable to the subject matter hereof at the time services are provided to and accepted by the City. Vendor shall comply with all applicable federal, state, and local safety requirements.

E. DEFAULT: In case of default by the Vendor of any of the conditions of this bid or contract resulting from this bid, the Vendor agrees that the City may procure the articles or services from other sources and may deduct from the unpaid balance due the Vendor, or collect against the bond or surety, or may invoice the Vendor for excess costs so paid plus reasonable administrative costs. Prices paid by the City shall be considered the prevailing market price at the time such purchase is made.

F. DELIVERY: Time of delivery of goods or services is of the essence. City reserves the right to refuse any goods or Services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to specifications included herein. Acceptance of any part of the order for goods shall not bind City to accept future shipments nor deprive it of the right to return goods already accepted at the Vendor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by City. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by City. No minimum delivery amount shall be accepted by City.

All goods shall be shipped F.O.B. destination designated by the City. Vendor assumes full responsibility for packing, crating, marking, transportation, and liability for loss and/or damage. All transportation charges to be prepaid by Vendor.

G. FORCE MAJEURE: If execution of this contract shall be delayed or suspended, and if such failure arises out of causes beyond the control of and without fault or negligence of the bidder, the bidder shall notify the City in writing within twenty-four (24) hours of such delay.

H. GENERAL GUARANTEE: The Vendor guarantees that a) Vendor owns all rights, title and interest in the products and services and has the legal authority to sell, license or otherwise transfer the right to use to the City; b) the products and services are free from defects in material and workmanship for a minimum period of one (1) year from the date of acceptance by the City, unless otherwise stated as part of the bid; and c) Vendor shall repair or replace all such defective goods F.O.B. destination.

I. INDEMNIFICATION: The Vendor guarantees and agrees to indemnify, defend and hold harmless the City against any or all loss, liability damages, demands, claims or costs alleged by third parties arising out of Vendor's performance. This includes defective material and products, faulty work performance, negligent or unlawful acts, and noncompliance with any applicable local, state or federal codes, ordinances, orders or statutes including, but not limited to, the Occupational Safety and Health Act (OSHA) and the California Industrial Safety Act. This guarantee is in addition to and not intended as a limitation on any other warranty, expressed or implied.

J. INDEPENDENT CONTRACTOR: The Agreement between the City and Vendor is not intended and shall not be construed to create the relationship of principal agent, servant, employee, partnership, joint venture, or other association, as between the City and Vendor. The Vendor understands and agrees that all persons furnishing services to the City pursuant to the Contract are, for purposes of worker's compensation, employees solely of Vendor and not of the City. The Vendor shall bear the sole liability for furnishing worker's compensation benefits to any person for injuries arising from or connected with services provided to the City hereunder.

K. INSPECTION: City shall be under no obligation to unpack or inspect the products and/or service. The Vendor shall be responsible for the consequences of negligent manufacture and packing, and for the consequences of negligent handling prior to point where City assumes ownership. The expense of subsequent tests due to failure of goods first offered will be charged against the Vendor.

L. INSURANCE: Prior to undertaking performance of work under this Contract, Contractor shall maintain and shall require its subcontractors, if any, to obtain and maintain insurance as described below:

<u>Commercial General Liability Insurance</u>
Broad-form commercial general liability, in a form at least as broad as ISO from #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors,

personal injury or bodily injury with a policy limit of not less than One Million Dollars ($1,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit. If Consultant maintains higher limits that the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Consultant.

Business Automobile Liability Insurance
Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars ($1,000,000.00), combined single limits, each incident for bodily injury and property damage.

Worker's Compensation Insurance
In accordance with the provisions of Section 3300 of the Labor Code, Contractor is required to be insured against liability for worker's compensation or to undertake self-insurance. Prior to commencing the performance of the work under this Contract, Contractor agrees to obtain and maintain any employer's liability insurance with limits not less than $1,000,000 per accident.

Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions as worded below:

(a) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."

(b) Notice: "Consultant shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required polices are reduced; (3) or the deductible or self-insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any canceled policy, the City may procure such insurance at Consultant's sole cost and expense."

(c) Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."

(d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

(e) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

The following requirements apply to the insurance to be provided by Contractor pursuant to this section:

- Contractor shall maintain all insurance required above in full force and effect for the entire term of contract
- Certificates of insurance shall be furnished to the City upon execution of this Agreement and shall be approved by the City
- Certificates and policies shall state that the policies shall not be canceled or reduced in coverage or changed in any other material aspect without thirty (30) days prior written notice to the City
- Contractor shall supply City with fully executed additional insured endorsements.

M. PUBLIC AGENCIES: Public agencies, as defined by California Government Code section 6500, may choose to use the terms of this Contract or "piggyback", subject to Contractor's acceptance. The City is not liable or responsible for any obligations related to a subsequent contract between Contractor and another public agency.

N. SUBCONTRACTING: No performance of this contract or any portion thereof may be assigned or subcontracted by Contractor without the express written consent of the City. Any attempt by the Contractor to assign or subcontract any performance of the terms of this contract without said consent shall be null and void and shall constitute a default under this contract.

In the event of such a default, the City may immediately terminate this contract. In the event the City consents to assignment or subcontracting, each term and condition of this contract shall be binding on the assigns, successors or administrators of the respective parties.

In the event the City consents to subcontracting, the Contractor shall include in all subcontracts the following provision: "This contract is a subcontract under the terms of a prime contract with the City of Placentia. All provisions of that prime contract shall apply to this subcontract."

The Contractor and all subcontractors must obtain and maintain in effect a valid City of Placentia Business License prior to commencement of work, and during the entire time that work is being performed under the contract. All permits and licenses necessary to the performance of this project shall be secured by the Contractor at the Contractor's own expense. The Contractor shall pay all taxes properly assessed against any equipment or property used or required in connection with the performance of security services.

Contractor shall indemnify, defend, and hold harmless the City and its employees and agents from any and all liability arising or resulting from the employment of any subcontractors and their employees in the same manner as for Contractor's own employees.

O. TERMINATION: The City reserves the right to terminate the order or delay delivery or acceptance of any products and/or services ordered resulting from this bid without penalty. Upon receipt of any written notice of termination from City, Contractor shall immediately cease all services hereunder except such as may be specifically approved

P. DIR REGISTRATION: This project is a public work and subject to the following: No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)]. No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. Contractors are further cautioned that certified payrolls shall be submitted electronically directly to the Department of Industrial Relations.

Q. PREVAILING WAGE: The Director of the Department of Industrial Relations of the State of California has ascertained the prevailing rate of per diem wages in dollars, based on a working day of eight hours, for each craft or type of worker or mechanic needed to execute any construction or maintenance contract, which may be awarded by Public Works. The current prevailing wage rates as adopted by the Director of the Department of Industrial Relations are incorporated herein by reference and may be accessed at http://www.dir.ca.gov/ (General Prevailing Wage determination made by the Director of Industrial Relations / Pursuant to California Labor Code Part 7, Chapter 1, Article 2, Section 1770, 1773 and 1773.1).

Contractor is required to pay the prevailing wage rate referred to above and is responsible for selecting the craft/classification of workers which will be required to perform this service in accordance with the Contractor's method of performing the work. Pursuant to Section 1775 of the Labor Code (State of California) Contractor shall forfeit $50 for each calendar day, or portion thereof, for each worker paid less than the stipulated prevailing wage rates for any public work done under this Contract or by any subcontractor.

1. Prevailing Wage Compliance and Monitoring:
   Contractor is aware of the requirements of the California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., (“Prevailing Wage Laws”), which require the payment of prevailing wage rates and the performance of other requirement on “public works” and “maintenance” projects. Since the services are being performed as part of an applicable “public works” or “maintenance” project, as defined by Prevailing Wage Laws and since the total compensations is $1,000

or more, Contractor agrees to fully comply with such Prevailing Wage Laws. City shall provide Contractor with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement/Contact. Contact shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request and shall post copies at the Contractor's principal place of business and at the job site. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

R. RETENTION: In accordance with the Contract, five percent (5%) of any progress payment will be withheld as a retention. Pursuant to Section 22300 of the Public Contract Code, at the request and expense of the Contractor, approved securities equivalent to the amount withheld may be deposited with the AGENCY or with a state or federally chartered bank as the escrow agent, and AGENCY shall then pay such moneys to the Contractor. Refer to the Contract for further clarification.

S. TIME FOR COMPLETION OF WORK AND LIQUIDATED DAMAGES: Contractor shall complete work specified herein within the agreed Schedule of Performance per the Agreement after the commencement date stated in the Notice to Proceed. The City will assess liquidated damages at the rate of $500 per calendar day that the Contractor exceeds the specified date of completion.

ATTACHMENT A

BIDDER'S STATEMENT AND COMPANY INFORMATION
(SEE ATTACHMENT)

ATTACHMENT B

SAMPLE CONTRACT AGREEMENT
(SEE ATTACHMENT)

ATTACHMENT C

SUBCONTRACTOR DESIGNATION FORM
(SEE ATTACHMENT)

Providence St. Jude Hospital
Restricted Project Grant Agreement
City of Placentia
Grant Number 202501

This Restricted Project Grant Agreement ("Agreement") upon execution on behalf of Grantee in the spaces provided for signature will evidence Grantee's agreement with and commitment to City of Placentia ("City") as follows:

I. **Grantee's Status**

This grant is specifically conditioned upon Grantee's status as an eligible grantee of St. Jude Hospital ("Hospital') in accordance with this section. Grantee warrants and represents that it is a public organization. Grantee will notify the Hospital immediately of any actual or proposed change in tax status.

II. **Purposes of Grant**

To prevent and reduce obesity by assisting the City of Placentia in supporting residents to increase physical activity, improve mental health, and eat healthier.

This grant is made only for the specific charitable purposes described in the Agreement as part of the hospital's community benefit program. The grant funds may not be used for any other purpose without prior written approval from the Hospital.

III. **Use of Grant Funds and Mutual Expectations**

These grant funds will be used as follows:

1. PSJMC will provide $47,800 for the purchase of sports field netting for Torii Hunter Field at Kraemer Park to create additional physical activity opportunities and safety for the community. The City of Placentia shall be responsible for installation and maintenance of the sports field netting.
2. Hospital will provide $1,200 for the City to provide Zumba certification instruction for three Placentia community residents. The City will create a MOU with the residents indicating that they will agree to provide Zumba classes once a week at the Whitten Community Center, Gomez Community Center, and/or the Senior Center. City will commit to documenting number of Zumba classes and participants quarterly.
3. Hospital will provide $11,000 to the City towards the Whitten Community Center Food Program, Gift Card holiday giving, and scholarships to low-income residents to participate in Parks and Recreation child/ teen City Sports Leagues. The food gift cards and food program will help reduce food insecurity in our most vulnerable population during the Holidays. The City will commit to weekly CalFresh enrollment availability for residents (assistance/ training from Second Harvest Food Bank, Community Action Partnership of Orange County, or 211). Scholarships

will increase access to team play and physical activity opportunities for the youth.

4. Partner with Placentia Collaborative on the health & wellness subcommittee and designate a city staff or commissioner to work with the collaborative to lead a subcommittee of the Parks and Recreation or Planning Commission. The committee will lead efforts to support a policy or ordinance that promotes healthy nutrition and increased physical activity thereby helping to create a culture of health in the city.
5. Placentia will submit a Mid-Year and Final Project Report using the WizeHive grant reporting platform documenting the use of funds and Project progress and will participate in the initiative's evaluation.
6. The City will be responsible for entering data and grant progress reporting on the Providence WizeHive online platform upon instruction provided by PSJMC in January 2022.

IV. Amount of Grant

$30,000 payable upon receipt of this executed Agreement and the remaining $30,000 amount after the mid-year report is submitted to the WizeHive grant report online platform and adequate progress is documented.

V. Period of Grant

Grant funds are to be applied to expenses incurred for the period January 1, 2025 to December 31, 2025 unless otherwise agreed upon in writing by the Hospital and the City.

VI. Terms and Conditions of Grant

Grantee agrees that the grant is subject to the following conditions:

A. Expenditure of Grant Funds

1. Use of Funds. Grantee must spend the grant funds only for the purposes described above.
2. Prohibited Uses. Grantee shall not use any of the funds from this grant in a manner inconsistent with Section 501 (c) (3) of the Code, including:
    a. carrying on propaganda, or otherwise attempt to, influence legislation,
    b. influencing the outcome of any specific public election,
    c. carrying on directly or indirectly any voter registration drive.
    d. inducing or encouraging violations of law or public policy
    e. causing any private inurement or improper private benefit to occur.

B. Return of Funds. Grantee shall return to the Hospital any unexpended grant funds under the following conditions:
    1. If the Hospital, in its reasonable discretion, determines that the Grantee has not performed in Accordance with this Agreement; or
    2. Any portion of the funding is not used for grant purposes.

C. Records, Audits. Funds provided by the Hospital shall be accounted for in the Grantee's books and records. The Grantee shall retain original substantiating documents related to restricted grant expenditures and make these records available for the Hospital's review upon request. The Collaborative reserves the right, upon written notice, to audit the Grantee's books and records relating to the expenditure of any funds provided by the Hospital as a restricted grant.

D. Reports. Grantee shall submit a report to WizeHive online grant reporting platform by July 15, 2025 for the period January 1, 2025 – June 30, 2025 and the second due January 15, 2026 for the period July 1, 2025 – December 31, 2025. Grant reporting on the purchase and installation of the field netting at Torii Hunter Field at Kraemer Park, number of scholarships awarded, Zumba classes participation, Food Program participants, and number of low-income residents provided food gift cards.

E. Budgets. Expenditures of grant funds must be made substantially in accordance with the grant budget, which is attached as Exhibit A. Any material changes from the budget must be approved in advance by the Hospital.

F. Licensing and Credentials. The Grantee hereby agrees to maintain, in full force and effect, all required governmental or professional licenses and credentials for itself, its facilities, and for its employees and all other persons engaged in work in conjunction with this grant.

G. Management and Organizational Changes. The Grantee agrees to provide immediate written notice to the Hospital if significant changes or events occur during the term of this grant which could potentially impact the progress or outcome of the grant, including, without limitation, changes in the Grantee's management personnel or losses of funding.

H. No Agency. Grantee is solely responsible for all activities supported by the grant funds, and in the manner in which any such product may be disseminated. This Agreement shall not create any agency relationship, partnership, or joint venture between the parties, and Grantee shall make no such representation to anyone.

I. No Waivers. The failure of the Hospital to exercise any of its rights

under this agreement shall not be deemed to be a waiver of such rights.

J. No Further Obligations by the Hospital. This grant is made with the understanding that the Hospital has no obligation to provide other or additional support or grants to the Grantee.

K. Remedies. If the Hospital determines, in its reasonable discretion, that Grantee has substantially violated or failed to carry out any provision of this Agreement, including but not limited to failure to submit reports when due, the Hospital may, in addition to other legal remedies it may have, refuse to make any further grant payments to Grantee under this or any other grant agreement and the Hospital may demand return of all or part of the grant funds not properly spent or committed to third parties, which Grantee shall immediately pay to the Collaborative. The Hospital may also avail itself of any other remedies available by law.

L. Indemnification. Grantee irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Hospital, its officers, directors, employees and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly; indirectly, wholly, or partially arising from and in connection with any act or omission of Grantee, its employees, or agents in applying for or accepting the grant, in expending or applying the grant funds, or in carrying out any project or program to be supported by the grant, except to the extent that such claims, liabilities, losses, or expenses arise from or in connection with any act or omission of the Hospital, its officers, directors, employees, or agents.

M. Entire Agreement: Amendments and Modifications. This Agreement constitutes the entire agreement of the parties with respect to its subject matter supersedes any and all prior written or oral agreements or understandings with respect to the subject matter hereof. This Agreement may not be amended or modified, except in writing signed by both parties.

N. Governing Law. This Agreement shall be governed by the laws of the State of California.

VII. Acceptance of Agreement

The Hospital reserves the right to withhold or suspend payments of grant funds if the Grantee fails to comply strictly with any of the terms and conditions of this Agreement.

If this Agreement correctly sets forth your understanding and acceptance of the arrangements made regarding this grant, please countersign and return to the Hospital.

Accepted on behalf of City of Placentia by:

Roxanne Ramirez
Authorized Signature

12-03-2024
Date

Roxanna Ramirez
Printed Name

Acting City Administrator
Title

Accepted on behalf of St. Jude Hospital by:

Authorized Signature

10/23/2024
Date

EUGENE GUTIERREZ
Printed Name

CFO
Title

Approved, 10.21.24 Leah Leilani Beck
Director, Community Services

Exhibit A
Grant Number 202501
Budget

Budget Item	Amount
Sports field netting for Torii Hunter Field at Kraemer Park for safety and physical activity opportunities.	$47,800
Zumba certification instruction for 3 Placentia community residents. Zumba classes once a week at the Whitten Community Center, Gomez Community Center, and/or the Senior Center.	$1,200
Support for the Food Program and scholarships for youth. Purchase of food gift cards for low-income residents for holiday meals.	$11,000
TOTAL EXPENSES	$60,000

RESOLUTION NO. R-2024-72

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AUTHORIZING A BUDGET AMENDMENT IN FISCAL YEAR 2021-22 IN COMPLIANCE WITH CITY CHARTER OF THE CITY OF PLACENTIA §§ 1206 AND 1209 PERTAINING TO APPROPRIATIONS FOR ACTUAL EXPENDITURES.

A. Recitals.

(i). The adopted budget for the 2024-25 Fiscal Year sets out estimated appropriations for City expenses throughout the year.

(ii). From time to time the adopted budget must be adjusted when precise expenditures are finally determined or when estimated expenditures exceed projected costs allocated.

(iii). City Charter of the City of Placentia § 1206 authorizes the City Council to amend or supplement the budget by motion adopted by the affirmative votes of at least three members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenues not included in the budget. All other legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The adopted budget for Fiscal Year 2024-25, Resolution No. R-2024-38, hereby amended to reflect the following expenditure of funds from the Account specified to the Account specified:

Fund	Description	Department	GL Account	Amount	Type
St. Jude Healthy Communities Grant	Equipment, Certification, and Food Programs	Community Services	504070-6401	$60,000	Expense
St. Jude Healthy Communities Grant	Equipment, Certification, and Food Programs	Community Services	504070-4760	$60,000	Revenue

3. The Mayor shall sign this resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, ADOPTED AND APPROVED THIS 19TH DAY OF NOVEMBER 2024.

Jeremy Yamaguchi, Mayor

ATTEST:

Robert McKinnell, City Clerk

CITY OF PLACENTIA INCORPORATED DEC 2, 1926 CALIFORNIA

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 19TH day of November 2024 by the following vote:

AYES: Shader, Smith, Wanke, Kirwin, Yamaguchi
NOES: None
ABSENT: None
ABSTAIN: None

Robert McKinnell, City Clerk

APPROVED AS TO FORM:

Christian Bettenhausen, City Attorney

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/8/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Meg Atkinson
Arthur J. Gallagher Risk Management Services, LLC 18201 Von Karman Ave Suite 200 Irvine CA 92612 License#: 0D69293	PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: certrequests@ajg.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Hartford Fire Insurance Company	19682
INSURER B : Trumbull Insurance Company	27120
INSURER C : Hartford Casualty Insurance Company	29424
INSURER D : Sentinel Insurance Company Ltd	11000
INSURER E : Hartford Underwriters Insurance Company	30104
INSURER F : Travelers Property Casualty Co of America	25674

INSURED
Judge Netting, Inc.
11851 Westminster Avenue
Garden Grove, CA 92843

COVERAGES **CERTIFICATE NUMBER:** 280009528 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A E	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [ ] LOC OTHER:			72UEABM4T7M 72UEABM5PYN	1/1/2025 1/1/2025	1/1/2026 1/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG EBL	$ 1,000,000 $ 300,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
B E	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY			72UEACM4831 72UECM5126	1/1/2025 1/1/2025	1/1/2026 1/1/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Medical Expense	$ 1,000,000 $ $ $ $ 5,000
C	[ ] UMBRELLA LIAB [X] OCCUR X EXCESS LIAB [ ] CLAIMS-MADE DED [X] RETENTION $ 10,000			72RHABM3R36	1/1/2025	1/1/2026	EACH OCCURRENCE AGGREGATE 	$ 10,000,000 $ 10,000,000 $
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		72WEABM1NE2	1/1/2025	1/1/2026	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
F F	Contractors Equipment Riggers Liability Prof/Poll Liability			QT6605P057469 QT6600T868188	1/1/2025 1/1/2025	1/1/2026 1/1/2026	Leased/Rented Equip Limit See Below For Policy	$800,000 $500,000 Information

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Policy: Professional/Pollution Liability
Policy No: S0073PL022022
Carrier: Accelerant Specialty Insurance Company
Policy Date: 1/1/2025 - 1/1/2026
Limit: Per Occurrence/Agg: $1M/$1M
Retroactive Date: 8/15/19

CERTIFICATE HOLDER

Evidence of Insurance

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Policy Number: S0073PL022022

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION – FORM III

This endorsement modifies coverage provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS ENVIRONMENTAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
Any person or organization that the Named Insured agreed to add as an additional insured in a written contract or written agreement that was fully executed by the Named Insured prior to the performance of the Named Insured's work that is the subject of such written contract or written agreement.	Any location where required by the written contract or written agreement in which the Named Insured agreed to add the person or organization qualifying as an additional insured under this endorsement.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **SECTION II – WHO IS AN INSURED** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for **bodily injury**, **property damage**, **environmental damage** or **personal and advertising injury** caused, in whole or in part, by:

1. Your acts or omissions; or

2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to **bodily injury**, **property damage** or **environmental damage** occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

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E-INSURED

2. That portion of **your work** out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **SECTION III – LIMITS OF INSURANCE**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain the same.

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Policy Number: S0073PL022022

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies coverage provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS ENVIRONMENTAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):
Any person or organization that the Named Insured agreed to add as an additional insured in a written contract or written agreement that was fully executed by the Named Insured prior to the performance of the Named Insured's work that is the subject of such written contract or written agreement.
Location And Description Of Completed Operations:
Any location, and completed operations at such location, where required by the written contract or written agreement in which the Named Insured agreed to add the person or organization qualifying as an additional insured under this endorsement.

A. SECTION II – WHO IS AN INSURED is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for **bodily injury**, **property damage** or **environmental damage** caused, in whole or in part, by **your work** at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the **products-completed operations hazard**.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **1. Limits of Insurance** in **SECTION III – LIMITS OF INSURANCE AND DEDUCTIBLE:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain the same.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL AUTOMOBILE BROAD FORM ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

To the extent that the provisions of this endorsement provide broader benefits to the "insured" than other provisions of the Coverage Form, the provisions of this endorsement apply.

1. BROAD FORM INSURED

Paragraph .1. - WHO IS AN INSURED - of Section II - Liability Coverage is amended to add the following:

d. Subsidiaries and Newly Acquired or Formed Organizations

The Named Insured shown in the Declarations is amended to include:

(1) Any legal business entity other than a partnership or joint venture, formed as a subsidiary in which you have an ownership interest of more than 50% on the effective date of the Coverage Form. However, the Named Insured does not include any subsidiary that is an "insured" under any other automobile policy or would be an "insured" under such a policy but for its termination or the exhaustion of its Limit of Insurance.

(2) Any organization that is acquired or formed by you and over which you maintain majority ownership. However, the Named Insured does not include any newly formed or acquired organization:

(a) That is a partnership or joint venture,

(b) That is an "insured" under any other policy,

(c) That has exhausted its Limit of Insurance under any other policy, or

(d) 180 days or more after its acquisition or formation by you, unless you have given us notice of the acquisition or formation.

Coverage does not apply to "bodily injury" or "property damage" that results from an "accident" that occurred before you formed or acquired the organization.

e. Employees as Insureds

(1). Any "employee" of yours while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

f. Lessors as Insureds

(1). The lessor of a covered "auto" while the "auto" is leased to you under a written agreement if:

(a) The agreement requires you to provide direct primary insurance for the lessor and

(b) The "auto" is leased without a driver.

Such a leased "auto" will be considered a covered "auto" you own and not a covered "auto" you hire.

g. Additional Insured if Required by Contract

(1) When you have agreed, in a written contract or written agreement, that a person or organization be added as an additional insured on your business auto policy, such person or organization is an "insured", but only to the extent such person or organization is liable for "bodily injury" or "property damage" caused by the conduct of an "insured" under paragraphs a. or b. of Who Is An Insured with regard to the ownership, maintenance or use of a covered "auto."

The insurance afforded to any such additional insured applies only if the "bodily injury" or "property damage" occurs:

(a) During the policy period, and

(b) Subsequent to the execution of such written contract, and

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(c) Prior to the expiration of the period of time that the written contract requires such insurance be provided to the additional insured.

(2) How Limits Apply

If you have agreed in a written contract or written agreement that another person or organization be added as an additional insured on your policy, the most we will pay on behalf of such additional insured is the lesser of:

(a) The limits of insurance specified in the written contract or written agreement; or

(b) The Limits of Insurance shown in the Declarations.

Such amount shall be a part of and not in addition to Limits of Insurance shown in the Declarations and described in this Section.

(3) Additional Insureds Other Insurance

If we cover a claim or "suit" under this Coverage Part that may also be covered by other insurance available to an additional insured, such additional insured must submit such claim or "suit" to the other insurer for defense and indemnity.

However, this provision does not apply to the extent that you have agreed in a written contract or written agreement that this insurance is primary and non-contributory with the additional insured's own insurance.

(4) Duties in The Event Of Accident, Claim, Suit or Loss

If you have agreed in a written contract or written agreement that another person or organization be added as an additional insured on your policy, the additional insured shall be required to comply with the provisions in LOSS CONDITIONS 2. - DUTIES IN THE EVENT OF ACCIDENT, CLAIM , SUIT OR LOSS – OF SECTION IV – BUSINESS AUTO CONDITIONS, in the same manner as the Named Insured.

2. Primary and Non-Contributory if Required by Contract

Only with respect to insurance provided to an additional insured in A.1.g. - Additional Insured If Required by Contract, the following provisions apply:

(1) Primary Insurance When Required By Contract

This insurance is primary if you have agreed in a written contract or written agreement that this insurance be primary. If other insurance is also primary, we will share with all that other insurance by the method described in Other Insurance 5.d.

(2} Primary And Non-Contributory To Other Insurance When Required By Contract

If you have agreed in a written contract or written agreement that this insurance is primary and non-contributory with the additional insured's own insurance, this insurance is primary and we will not seek contribution from that other insurance.

Paragraphs **(1)** and **(2)** do not apply to other insurance to which the additional insured has been added as an additional insured.

When this insurance is excess, we will have no duty to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

(1) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and

(2) The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, by the method described in SECTION IV- Business Auto Conditions, B. General Conditions, Other Insurance 5.d.

3. AUTOS RENTED BY EMPLOYEES

Any "auto" hired or rented by your "employee" on your behalf and at your direction will be considered an "auto" you hire.

The SECTION IV- Business Auto Conditions, B. General Conditions, 5. OTHER INSURANCE Condition is amended by adding the following:

e. If an "employee's" personal insurance also applies on an excess basis to a covered "auto" hired or rented by your "employee" on your behalf and at your direction, this insurance will be primary to the "employee's" personal insurance.

4. AMENDED FELLOW EMPLOYEE EXCLUSION

EXCLUSION 5. - FELLOW EMPLOYEE - of SECTION II - LIABILITY COVERAGE does not apply if you have workers' compensation insurance in-force covering all of your "employees".

Coverage is excess over any other collectible insurance.

5. HIRED AUTO PHYSICAL DAMAGE COVERAGE

If hired "autos" are covered "autos" for Liability Coverage and if Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form for any "auto" you own, then the Physical Damage Coverages provided are extended to "autos" you hire or borrow, subject to the following limit.

The most we will pay for "loss" to any hired "auto" is:

(1) $100,000;

(2) The actual cash value of the damaged or stolen property at the time of the "loss"; or

(3) The cost of repairing or replacing the damaged or stolen property,

whichever is smallest, minus a deductible. The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage. No deductible applies to "loss" caused by fire or lightning. Hired Auto Physical Damage coverage is excess over any other collectible insurance. Subject to the above limit, deductible and excess provisions, we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own.

We will also cover loss of use of the hired "auto" if it results from an "accident", you are legally liable and the lessor incurs an actual financial loss, subject to a maximum of $1000 per "accident".

This extension of coverage does not apply to any "auto" you hire or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company), or members of their households.

6. PHYSICAL DAMAGE - ADDITIONAL TEMPORARY TRANSPORTATION EXPENSE COVERAGE

Paragraph A.4.a. of SECTION III - PHYSICAL DAMAGE COVERAGE is amended to provide a limit of $50 per day and a maximum limit of $1,000.

7. LOAN/LEASE GAP COVERAGE

Under SECTION III - PHYSICAL DAMAGE COVERAGE, in the event of a total "loss" to a covered "auto", we will pay your additional legal obligation for any difference between the actual cash value of the "auto" at the time of the "loss" and the "outstanding balance" of the loan/lease.

"Outstanding balance" means the amount you owe on the loan/lease at the time of "loss" less any amounts representing taxes; overdue payments; penalties, interest or charges resulting from overdue payments; additional mileage charges; excess wear and tear charges; lease termination fees; security deposits not returned by the lessor; costs for extended warranties, credit life Insurance, health, accident or disability insurance purchased with the loan or lease; and carry-over balances from previous loans or leases.

8. AIRBAG COVERAGE

Under Paragraph B. EXCLUSIONS - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

The exclusion relating to mechanical breakdown does not apply to the accidental discharge of an airbag.

9. ELECTRONIC EQUIPMENT - BROADENED COVERAGE

a. The exceptions to Paragraphs B.4 - EXCLUSIONS - of SECTION III - PHYSICAL DAMAGE COVERAGE are replaced by the following:

Exclusions **4.c.** and **4.d.** do not apply to equipment designed to be operated solely by use of the power from the "auto's" electrical system that, at the time of "loss", is:

(1) Permanently installed in or upon the covered "auto";

(2) Removable from a housing unit which is permanently installed in or upon the covered "auto";

(3) An integral part of the same unit housing any electronic equipment described in Paragraphs (1) and (2) above; or

(4) Necessary for the normal operation of the covered "auto" or the monitoring of the covered "auto's" operating system.

b. Section III, Physical Damage Coverage, Limit of Insurance, Paragraph C.2. is amended to add the following:

$1,500 is the most we will pay for "loss" in any one "accident" to all electronic equipment (other than equipment designed solely for the reproduction of sound, and accessories used with such equipment) that reproduces, receives or transmits audio, visual or data signals which, at the time of "loss", is:

(1) Permanently installed in or upon the covered "auto" in a housing, opening or other location that is not normally used by the "auto" manufacturer for the installation of such equipment;

(2) Removable from a permanently installed housing unit as described in Paragraph 2.a. above or is an integral part of that equipment; or

(3) An integral part of such equipment.

c. For each covered "auto", should loss be limited to electronic equipment only, our obligation to pay for, repair, return or replace damaged or stolen electronic equipment will be reduced by the applicable deductible shown in the Declarations, or $250, whichever deductible is less.

10. EXTRA EXPENSE - BROADENED COVERAGE

Under Paragraph A. - COVERAGE - of SECTION III - PHYSICAL DAMAGE COVERAGE, we will pay for the expense of returning a stolen covered "auto" to you.

11. GLASS REPAIR - WAIVER OF DEDUCTIBLE

Under Paragraph D. - DEDUCTIBLE - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

No deductible applies to glass damage if the glass is repaired rather than replaced.

12. TWO OR MORE DEDUCTIBLES

Under Paragraph D. - DEDUCTIBLE - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

If another Hartford Financial Services Group, Inc. company policy or coverage form that is not an automobile policy or coverage form applies to the same "accident", the following applies:

(1) If the deductible under this Business Auto Coverage Form is the smaller (or smallest) deductible, it will be waived;

(2) If the deductible under this Business Auto Coverage Form is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

13. AMENDED DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS

The requirement in LOSS CONDITIONS 2.a. - DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS - of SECTION IV - BUSINESS AUTO CONDITIONS that you must notify us of an "accident" applies only when the "accident" is known to:

(1) You, if you are an individual;

(2) A partner, if you are a partnership;

(3) A member, if you are a limited liability company; or

(4) An executive officer or insurance manager, if you are a corporation.

14. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If you unintentionally fail to disclose any hazards existing at the inception date of your policy, we will not deny coverage under this Coverage Form because of such failure.

15. HIRED AUTO - COVERAGE TERRITORY

SECTION IV, BUSINESS AUTO CONDITIONS, PARAGRAPH B. GENERAL CONDITIONS, 7. - POLICY PERIOD, COVERAGE TERRITORY - is added to include the following:

(6) For short-term hired "autos", the coverage territory with respect to Liability Coverage is anywhere in the world provided that if the "insured's" responsibility to pay damages for "bodily injury" or "property damage" is determined in a "suit," the "suit" is brought in the United States of America, the territories and possessions of the United States of America, Puerto Rico or Canada or in a settlement we agree to.

16. WAIVER OF SUBROGATION

Paragraph 5. TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US - of SECTION IV - BUSINESS AUTO CONDITIONS A. Loss Conditions is amended by adding the following:

We waive any right of recovery we may have against any person or organization with whom you have a written contract that requires such waiver because of payments we make for damages under this Coverage Form.

17. RESULTANT MENTAL ANGUISH COVERAGE

The definition of "bodily injury" in SECTION V-DEFINITIONS, C. is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease sustained by any person, including mental anguish or death resulting from any of these.

18. EXTENDED CANCELLATION CONDITION

Paragraph 2. of the COMMON POLICY CONDITIONS - CANCELLATION - applies except as follows:

If we cancel for any reason other than nonpayment of premium, we will mail or deliver to the first Named Insured written notice of cancellation at least 60 days before the effective date of cancellation.

19. HYBRID, ELECTRIC, OR NATURAL GAS VEHICLE PAYMENT COVERAGE

In the event of a total loss to a "non-hybrid" auto for which Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form, then such Physical Damage Coverages are amended as follows:

a. If the auto is replaced with a "hybrid" auto or an auto powered solely by electricity or natural gas, we will pay an additional 10%, to a maximum of $2,500, of the "non-hybrid" auto's actual cash value or replacement cost, whichever is less,

b. The auto must be replaced and a copy of a bill of sale or new lease agreement received by us within 60 calendar days of the date of "loss,"

c. Regardless of the number of autos deemed a total loss, the most we will pay under this Hybrid, Electric, or Natural Gas Vehicle Payment Coverage provision for any one "loss" is $10,000.

For the purposes of the coverage provision,

a. A "non-hybrid" auto is defined as an auto that uses only an internal combustion engine to move the auto but does not include autos powered solely by electricity or natural gas.

b. A "hybrid" auto is defined as an auto with an internal combustion engine and one or more electric motors; and that uses the internal combustion engine and one or more electric motors to move the auto, or the internal combustion engine to charge one or more electric motors, which move the auto.

20. VEHICLE WRAP COVERAGE

In the event of a total loss to an "auto" for which Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form, then such Physical Damage Coverages are amended to add the following:

In addition to the actual cash value of the "auto", we will pay up to $1,000 for vinyl vehicle wraps which are displayed on the covered "auto" at the time of total loss. Regardless of the number of autos deemed a total loss, the most we will pay under this Vehicle Wrap Coverage provision for any one "loss" is $5,000. For purposes of this coverage provision, signs or other graphics painted or magnetically affixed to the vehicle are not considered vehicle wraps.

POLICY NUMBER: 72UEABM4T7M

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NOTICE OF CANCELLATION OR NONRENEWAL TO DESIGNATED CERTIFICATE HOLDER

SCHEDULE

Number of Days Notice:

Part A: _____

Part B: _____

Part C: _____

Part D: _____

Name of Certificate Holder:

Mailing Address:

This policy is subject to the following additional Conditions when a number of days are shown in the Schedule for any of the above Parts.

A. If this policy is cancelled by the Company, other than for nonpayment of premium, notice of such cancellation will be provided to the certificate holder in the Schedule, at least the number of days in advance of the cancellation effective date, as shown in Part A.

B. If this policy is cancelled by the Company for nonpayment of premium, notice of such cancellation will be provided to the certificate holder in the Schedule within the number of days notice of the cancellation effective date, as shown in Part B.

C. If this policy is cancelled by the insured, notice of such cancellation will be provided to the certificate holder in the Schedule, within the number of days notice of the cancellation effective date, as shown in Part C.

D. If this policy is nonrenewed by the Company, notice of such nonrenewal will be provided to the certificate holder in the Schedule, at least the number of days in advance of the nonrenewal effective date, as shown in Part D.

If notice is mailed, proof of mailing notice to the certificate holder's mailing address as shown in the Schedule will be sufficient proof of notice. If the number of days notice in the Schedule for any Part is left blank or is shown as zero, no notice will be provided to the Scheduled certificate holder under that Part.

Any notification rights provided by this endorsement apply only to active certificate holder(s) who were issued a certificate of insurance applicable to this policy's term.

Failure to provide such notice to the certificate holder(s) will not amend or extend the date the cancellation becomes effective, nor will it negate cancellation of the policy. Failure to send notice shall impose no liability of any kind upon the Company or its agents or representatives.

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Policy Number: S0073PL022022

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION – FORM III

This endorsement modifies coverage provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS ENVIRONMENTAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
Any person or organization that the Named Insured agreed to add as an additional insured in a written contract or written agreement that was fully executed by the Named Insured prior to the performance of the Named Insured's work that is the subject of such written contract or written agreement.	Any location where required by the written contract or written agreement in which the Named Insured agreed to add the person or organization qualifying as an additional insured under this endorsement.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **SECTION II – WHO IS AN INSURED** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for **bodily injury**, **property damage**, **environmental damage** or **personal and advertising injury** caused, in whole or in part, by:

1. Your acts or omissions; or

2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to **bodily injury**, **property damage** or **environmental damage** occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

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2. That portion of **your work** out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **SECTION III – LIMITS OF INSURANCE**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain the same.

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Policy Number: S0073PL022022

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies coverage provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS ENVIRONMENTAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):
Any person or organization that the Named Insured agreed to add as an additional insured in a written contract or written agreement that was fully executed by the Named Insured prior to the performance of the Named Insured's work that is the subject of such written contract or written agreement.
Location And Description Of Completed Operations:
Any location, and completed operations at such location, where required by the written contract or written agreement in which the Named Insured agreed to add the person or organization qualifying as an additional insured under this endorsement.

A. SECTION II – WHO IS AN INSURED is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for **bodily injury**, **property damage** or **environmental damage** caused, in whole or in part, by **your work** at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the **products-completed operations hazard**.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **1. Limits of Insurance** in **SECTION III – LIMITS OF INSURANCE AND DEDUCTIBLE:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain the same.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

Policy Number: 72WEABM1NE2 **Endorsement Number:**
Effective Date: 1/1/2025 Effective hour is the same as stated on the Information Page of the policy.
Named Insured and Address:

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule.

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

SCHEDULE

Countersigned by _____
Authorized Representative

Form WC 00 03 13 Printed in U.S.A.

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

Various provisions in this policy restrict coverage. Read the entire policy carefully to determine rights, duties and what is and is not covered.

Throughout this policy the words "you" and "your" refer to the Named Insured shown in the Declarations, and any other person or organization qualifying as a Named Insured under this policy. The words "we", "us" and "our" refer to the stock insurance company member of The Hartford providing this insurance.

The word "insured" means any person or organization qualifying as such under Section **II** – Who Is An Insured.

Other words and phrases that appear in quotation marks have special meaning. Refer to Section **V** – Definitions.

SECTION I – COVERAGES

COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY

1. Insuring Agreement

a. We will pay those sums that the insured becomes legally obligated to pay as damages because of "bodily injury" or "property damage" to which this insurance applies. We will have the right and duty to defend the insured against any "suit" seeking those damages. However, we will have no duty to defend the insured against any "suit" seeking damages for "bodily injury" or "property damage" to which this insurance does not apply. We may, at our discretion, investigate any "occurrence" and settle any claim or "suit" that may result. But:

(1) The amount we will pay for damages is limited as described in Section **III** – Limits Of Insurance; and

(2) Our right and duty to defend ends when we have used up the applicable limit of insurance in the payment of judgments or settlements under Coverages **A** or **B** or medical expenses under Coverage **C.**

No other obligation or liability to pay sums or perform acts or services is covered unless explicitly provided for under Supplementary Payments – Coverages **A** and **B.**

b. This insurance applies to "bodily injury" and "property damage" only if:

(1) The "bodily injury" or "property damage" is caused by an "occurrence" that takes place in the "coverage territory";

(2) The "bodily injury" or "property damage" occurs during the policy period; and

(3) Prior to the policy period, no insured listed under Paragraph **1.** of Section **II** – Who Is An Insured and no "employee" authorized by you to give or receive notice of an "occurrence" or claim, knew that the "bodily injury" or "property damage" had occurred, in whole or in part. If such a listed insured or authorized "employee" knew, prior to the policy period, that the "bodily injury" or "property damage" occurred, then any continuation, change or resumption of such "bodily injury" or "property damage" during or after the policy period will be deemed to have been known prior to the policy period.

c. "Bodily injury" or "property damage" will be deemed to have been known to have occurred at the earliest time when any insured listed under Paragraph **1.** of Section **II** – Who Is An Insured or any "employee" authorized by you to give or receive notice of an "occurrence" or claim:

(1) Reports all, or any part, of the "bodily injury" or "property damage" to us or any other insurer;

(2) Receives a written or verbal demand or claim for damages because of the "bodily injury" or "property damage"; or

(3) Becomes aware by any other means that "bodily injury" or "property damage" has occurred or has begun to occur.

d. Damages because of "bodily injury" include damages claimed by any person or organization for care, loss of services or death resulting at any time from the "bodily injury".

e. Incidental Medical Malpractice And Good Samaritan Coverage

"Bodily injury" arising out of the rendering of or failure to render the following health care services by any "employee" or "volunteer worker" shall be deemed to be caused by an "occurrence" for:

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(1) Professional health care services such as:

(a) Medical, surgical, dental, laboratory, x-ray or nursing services or treatment, advice or instruction, or the related furnishing of food or beverages;

(b) Any health or therapeutic service, treatment, advice or instruction; or

(c) The furnishing or dispensing of drugs or medical, dental, or surgical supplies or appliances; or

(2) First aid services, which include:

(a) Cardiopulmonary resuscitation, whether performed manually or with a defibrillator; or

(b) Services performed as a Good Samaritan.

For the purpose of determining the limits of insurance, any act or omission together with all related acts or omissions in the furnishing of these services to any one person will be considered one "occurrence".

However, this Incidental Medical Malpractice And Good Samaritan Coverage provision applies only if you are not engaged in the business or occupation of providing any of the services described in this provision.

2. Exclusions

This insurance does not apply to:

a. Expected Or Intended Injury

"Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

b. Contractual Liability

"Bodily injury" or "property damage" for which the insured is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages:

(1) That the insured would have in the absence of the contract or agreement; or

(2) Assumed in a contract or agreement that is an "insured contract", provided the "bodily injury" or "property damage" occurs subsequent to the execution of the contract or agreement. Solely for the purposes of liability assumed in an "insured contract", reasonable attorney fees and necessary litigation expenses incurred by or for a party other than an insured are deemed to be damages because of "bodily injury" or "property damage", provided:

(a) Liability to such party for, or for the cost of, that party's defense has also been assumed in the same "insured contract"; and

(b) Such attorney fees and litigation expenses are for defense of that party against a civil or alternative dispute resolution proceeding in which damages to which this insurance applies are alleged.

c. Liquor Liability

"Bodily injury" or "property damage" for which any insured may be held liable by reason of:

(1) Causing or contributing to the intoxication of any person;

(2) The furnishing of alcoholic beverages to a person under the legal drinking age or under the influence of alcohol; or

(3) Any statute, ordinance or regulation relating to the sale, gift, distribution or use of alcoholic beverages.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in:

(a) The supervision, hiring, employment, training or monitoring of others by that insured; or

(b) Providing or failing to provide transportation with respect to any person that may be under the influence of alcohol;

if the "occurrence" which caused the "bodily injury" or "property damage", involved that which is described in Paragraph **(1)**, **(2)** or **(3)** above.

However, this exclusion applies only if you are in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages. For the purposes of this exclusion, permitting a person to bring alcoholic beverages on your premises, for consumption on your premises, whether or not a fee is charged or a license is required for such activity, is not by itself considered the business of selling, serving or furnishing alcoholic beverages.

d. Workers' Compensation And Similar Laws

Any obligation of the insured under a workers' compensation, disability benefits or unemployment compensation law or any similar law.

e. Employer's Liability

"Bodily injury" to:

(1) An "employee" of the insured arising out of and in the course of:

(a) Employment by the insured; or

(b) Performing duties related to the conduct of the insured's business; or

(2) The spouse, child, parent, brother or sister of that "employee" as a consequence of Paragraph (1) above.

This exclusion applies:

(1) Whether the insured may be liable as an employer or in any other capacity; and

(2) To any obligation to share damages with or repay someone else who must pay damages because of the injury.

This exclusion does not apply to liability assumed by the insured under an "insured contract".

f. Pollution

(1) "Bodily injury" or "property damage" arising out of the actual, alleged or threatened discharge, dispersal, seepage, migration, release or escape of "pollutants":

(a) At or from any premises, site or location which is or was at any time owned or occupied by, or rented or loaned to, any insured. However, this subparagraph does not apply to:

(i) "Bodily injury" if sustained within a building and caused by smoke, fumes, vapor or soot produced by or originating from equipment that is used to heat, cool or dehumidify the building, or equipment that is used to heat water for personal use, by the building's occupants or their guests;

(ii) "Bodily injury" or "property damage" for which you may be held liable, if you are a contractor and the owner or lessee of such premises, site or location has been added to your policy as an additional insured with respect to your ongoing operations performed for that additional insured at that premises, site or location and such premises, site or location is not and never was owned or occupied by, or rented or loaned to, any insured, other than that additional insured; or

(iii) "Bodily injury" or "property damage" arising out of heat, smoke or fumes from a "hostile fire";

(b) At or from any premises, site or location which is or was at any time used by or for any insured or others for the handling, storage, disposal, processing or treatment of waste;

(c) Which are or were at any time transported, handled, stored, treated, disposed of, or processed as waste by or for:

(i) Any insured; or

(ii) Any person or organization for whom you may be legally responsible;

(d) At or from any premises, site or location on which any insured or any contractors or subcontractors working directly or indirectly on any insured's behalf are performing operations if the "pollutants" are brought on or to the premises, site or location in connection with such operations by such insured, contractor or subcontractor. However, this subparagraph does not apply to:

(i) "Bodily injury" or "property damage" arising out of the escape of fuels, lubricants or other operating fluids which are needed to perform the normal electrical, hydraulic or mechanical functions necessary for the operation of "mobile equipment" or its parts, if such fuels, lubricants or other operating fluids escape from a vehicle part designed to hold, store or receive them. This exception does not apply if the "bodily injury" or "property damage" arises out of the intentional discharge, dispersal or release of the fuels, lubricants or other operating fluids, or if such fuels, lubricants or other operating fluids are brought on or to the premises, site or location with the intent that they be discharged, dispersed or released as part of the operations being performed by such insured, contractor or subcontractor;

(ii) "Bodily injury" or "property damage" sustained within a building and caused by the release of gases, fumes or vapors from materials brought into that building in connection with operations being performed by you or on your behalf by a contractor or subcontractor; or

(iii) "Bodily injury" or "property damage" arising out of heat, smoke or fumes from a "hostile fire"; or

(e) At or from any premises, site or location on which any insured or any contractors or subcontractors working

directly or indirectly on any insured's behalf are performing operations if the operations are to test for, monitor, clean up, remove, contain, treat, detoxify or neutralize, or in any way respond to, or assess the effects of, "pollutants".

(2) Any loss, cost or expense arising out of any:

(a) Request, demand, order or statutory or regulatory requirement that any insured or others test for, monitor, clean up, remove, contain, treat, detoxify or neutralize, or in any way respond to, or assess the effects of, "pollutants"; or

(b) Claim or suit by or on behalf of a governmental authority for damages because of testing for, monitoring, cleaning up, removing, containing, treating, detoxifying or neutralizing, or in any way responding to, or assessing the effects of, "pollutants".

However, this paragraph does not apply to liability for damages because of "property damage" that the insured would have in the absence of such request, demand, order or statutory or regulatory requirement, or such claim or "suit" by or on behalf of a governmental authority.

g. Aircraft, Auto Or Watercraft

"Bodily injury" or "property damage" arising out of the ownership, maintenance, use or entrustment to others of any aircraft, "auto" or watercraft owned or operated by or rented or loaned to any insured. Use includes operation and "loading or unloading".

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" involved the ownership, maintenance, use or entrustment to others of any aircraft, "auto" or watercraft that is owned or operated by or rented or loaned to any insured.

This exclusion does not apply to:

(1) A watercraft while ashore on premises you own or rent;

(2) A watercraft you do not own that is:

(a) Less than 51 feet long; and

(b) Not being used to carry persons for a charge;

(3) Parking an "auto" on, or on the ways next to, premises you own or rent, provided the "auto" is not owned by or rented or loaned to you or the insured;

(4) Liability assumed under any "insured contract" for the ownership, maintenance or use of aircraft or watercraft;

(5) "Bodily injury" or "property damage" arising out of:

(a) The operation of machinery or equipment that is attached to, or part of, a land vehicle that would qualify under the definition of "mobile equipment" if it were not subject to a compulsory or financial responsibility law or other motor vehicle insurance law where it is licensed or principally garaged; or

(b) The operation of any of the machinery or equipment listed in Paragraph **f.(2)** or **f.(3)** of the definition of "mobile equipment"; or

(6) An aircraft that is not owned by any insured and is hired, chartered or loaned with a paid crew. However, this exception does not apply if the insured has any other insurance for such "bodily injury" or "property damage", whether the other insurance is primary, excess, contingent or on any other basis.

h. Mobile Equipment

"Bodily injury" or "property damage" arising out of:

(1) The transportation of "mobile equipment" by an "auto" owned or operated by or rented or loaned to any insured; or

(2) The use of "mobile equipment" in, or while in practice for, or while being prepared for, any prearranged racing, speed, demolition, or stunting activity.

i. War

"Bodily injury" or "property damage", however caused, arising, directly or indirectly, out of:

(1) War, including undeclared or civil war;

(2) Warlike action by a military force, including action in hindering or defending against an actual or expected attack, by any government, sovereign or other authority using military personnel or other agents; or

(3) Insurrection, rebellion, revolution, usurped power, or action taken by governmental authority in hindering or defending against any of these.

j. Damage To Property

"Property damage" to:

(1) Property you own, rent, or occupy, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property;

(2) Premises you sell, give away or abandon, if the "property damage" arises out of any part of those premises;

(3) Property loaned to you;

(4) Personal property in the care, custody or control of the insured;

(5) That particular part of real property on which you or any contractors or subcontractors
working directly or indirectly on your behalf are performing operations, if the "property damage" arises out of those operations; or

(6) That particular part of any property that must be restored, repaired or replaced because "your work" was incorrectly performed on it.

Paragraphs **(1)**, **(3)** and **(4)** of this exclusion do not apply to "property damage" (other than damage by fire) to premises, including the contents of such premises, rented to you for a period of seven or fewer consecutive days. A separate limit of insurance applies to Damage To Premises Rented To You as described in Section **III** – Limits Of Insurance.

Paragraph **(2)** of this exclusion does not apply if the premises are "your work" and were never occupied, rented or held for rental by you.

Paragraphs **(3)** and **(4)** of this exclusion do not apply to "property damage" arising from the use of elevators.

Paragraphs **(3)**, **(4)**, **(5)** and **(6)** of this exclusion do not apply to liability assumed under a sidetrack agreement.

Paragraphs **(3)** and **(4)** of this exclusion do not apply to "property damage" to borrowed equipment while not being used to perform operations at the job site.

Paragraph **(6)** of this exclusion does not apply to "property damage" included in the "products-completed operations hazard".

k. Damage To Your Product

"Property damage" to "your product" arising out of it or any part of it.

l. Damage To Your Work

"Property damage" to "your work" arising out of it or any part of it and included in the "products-completed operations hazard".

This exclusion does not apply if the damaged work or the work out of which the damage arises was performed on your behalf by a subcontractor.

m. Damage To Impaired Property Or Property Not Physically Injured

"Property damage" to "impaired property" or property that has not been physically injured, arising out of:

(1) A defect, deficiency, inadequacy or dangerous condition in "your product" or "your work"; or

(2) A delay or failure by you or anyone acting on your behalf to perform a contract or agreement in accordance with its terms.

This exclusion does not apply to the loss of use of other property arising out of sudden and accidental physical injury to "your product" or "your work" after it has been put to its intended use.

n. Recall Of Products, Work Or Impaired Property

Damages claimed for any loss, cost or expense incurred by you or others for the loss of use, withdrawal, recall, inspection, repair, replacement, adjustment, removal or disposal of:

(1) "Your product";

(2) "Your work"; or

(3) "Impaired property";

if such product, work, or property is withdrawn or recalled from the market or from use by any person or organization because of a known or suspected defect, deficiency, inadequacy or dangerous condition in it.

o. Personal And Advertising Injury

"Bodily injury" arising out of "personal and advertising injury".

p. Access or Disclosure Of Confidential Or Personal Information And Data-related Liability

Damages arising out of:

(1) Any access to or disclosure of any person's or organization's confidential or personal information, including patents, trade secrets, processing methods, customer lists, financial information, credit card information, health information or any other type of nonpublic information; or

(2) The loss of, loss of use of, damage to, corruption of, inability to access, or inability to manipulate electronic data.

This exclusion applies even if damages are claimed for notification costs, credit monitoring expenses, forensic expenses,

public relations expenses or any other loss, cost or expense incurred by you or others arising out of that which is described in Paragraph **(1)** or **(2)** above.

However, unless Paragraph **(1)** above applies, this exclusion does not apply to damages because of "bodily injury".

As used in this exclusion, electronic data means information, facts or programs stored as or on, created or used on, or transmitted to or from computer software, including systems and applications software, hard or floppy disks, CD-ROMS, tapes, drives, cells, data processing devices or any other media which are used with electronically controlled equipment.

q. Employment-Related Practices

"Bodily injury" to:

(1) A person arising out of any "employment–related practices"; or

(2) The spouse, child, parent, brother or sister of that person as a consequence of "bodily injury" to that person at whom any "employment-related practices" are directed.

This exclusion applies:

(1) Whether the injury-causing event described in the definition of "employment-related practices" occurs before employment, during employment or after employment of that person;

(2) Whether the insured may be liable as an employer or in any other capacity; and

(3) To any obligation to share damages with or repay someone else who must pay damages because of the injury.

r. Asbestos

(1) "Bodily injury" or "property damage" arising out of the "asbestos hazard".

(2) Any damages, judgments, settlements, loss, costs or expenses that:

(a) May be awarded or incurred by reason of any claim or suit alleging actual or threatened injury or damage of any nature or kind to persons or property which would not have occurred in whole or in part but for the "asbestos hazard";

(b) Arise out of any request, demand, order or statutory or regulatory requirement that any insured or others test for, monitor, clean up, remove, encapsulate, contain, treat, detoxify or neutralize or in any way respond to or assess the effects of an "asbestos hazard"; or

(c) Arise out of any claim or suit for damages because of testing for, monitoring, cleaning up, removing, encapsulating, containing, treating, detoxifying or neutralizing or in any way responding to or assessing the effects of an "asbestos hazard".

s. Recording And Distribution Of Material Or Information In Violation Of Law

"Bodily injury" or "property damage" arising directly or indirectly out of any action or omission that violates or is alleged to violate:

(1) The Telephone Consumer Protection Act (TCPA), including any amendment of or addition to such law;

(2) The CAN-SPAM Act of 2003, including any amendment of or addition to such law;

(3) The Fair Credit Reporting Act (FCRA), and any amendment of or addition to such law, including the Fair and Accurate Credit Transaction Act (FACTA); or

(4) Any federal, state or local statute, ordinance or regulation, other than the TCPA or CAN-SPAM Act of 2003 or FCRA and their amendments and additions, that addresses, prohibits or limits the printing, dissemination, disposal, collecting, recording, sending, transmitting, communicating or distribution of material or information.

Damage To Premises Rented To You – Exception For Damage By Fire, Lightning Or Explosion

Exclusions **c.** through **h.** and **j.** through **n.** do not apply to damage by fire, lightning or explosion to premises while rented to you or temporarily occupied by you with permission of the owner. A separate limit of insurance applies to this coverage as described in Section **III** – Limits Of Insurance.

COVERAGE B PERSONAL AND ADVERTISING INJURY LIABILITY

1. Insuring Agreement

a. We will pay those sums that the insured becomes legally obligated to pay as damages because of "personal and advertising injury" to which this insurance applies. We will have the right and duty to defend the insured against any "suit" seeking those damages. However, we will have no duty to defend the insured against any "suit" seeking damages for "personal and advertising injury" to which this insurance does not apply. We may, at our

discretion, investigate any offense and settle any claim or "suit" that may result. But:

(1) The amount we will pay for damages is limited as described in Section **III** – Limits Of Insurance; and

(2) Our right and duty to defend end when we have used up the applicable limit of insurance in the payment of judgments or settlements under Coverages **A** or **B** or medical expenses under Coverage **C.**

No other obligation or liability to pay sums or perform acts or services is covered unless explicitly provided for under Supplementary Payments – Coverages **A** and **B.**

b. This insurance applies to "personal and advertising injury" caused by an offense arising out of your business but only if the offense was committed in the "coverage territory" during the policy period.

2. Exclusions

This insurance does not apply to:

a. Knowing Violation Of Rights Of Another

"Personal and advertising injury" arising out of an offense committed by, at the direction or with the consent or acquiescence of the insured with the expectation of inflicting "personal and advertising injury".

b. Material Published With Knowledge Of Falsity

"Personal and advertising injury" arising out of oral, written or electronic publication, in any manner, of material, if done by or at the direction of the insured with knowledge of its falsity.

c. Material Published Prior To Policy Period

"Personal and advertising injury" arising out of oral, written or electronic publication, in any manner, of material whose first publication took place before the beginning of the policy period.

d. Criminal Acts

"Personal and advertising injury" arising out of a criminal act committed by or at the direction of the insured.

e. Contractual Liability

"Personal and advertising injury" for which the insured has assumed liability in a contract or agreement. This exclusion does not apply to liability for damages that the insured would have in the absence of the contract or agreement.

f. Breach Of Contract

"Personal and advertising injury" arising out of a breach of contract, except an implied contract to use another's "advertising idea" in your "advertisement".

g. Quality Or Performance Of Goods – Failure To Conform To Statements

"Personal and advertising injury" arising out of the failure of goods, products or services to conform with any statement of quality or performance made in your "advertisement".

h. Wrong Description Of Prices

"Personal and advertising injury" arising out of the wrong description of the price of goods, products or services.

i. Infringement Of Intellectual Property Rights

(1) "Personal and advertising injury" arising out of any actual or alleged infringement or violation of any intellectual property rights such as copyright, patent, trademark, trade name, trade secret, trade dress, service mark or other designation of origin or authenticity; or

(2) Any injury or damage alleged in any clam or "suit" that also alleges an infringement or violation of any intellectual property right, whether such allegation of infringement or violation is made by you or by any other party involved in the claim or "suit", regardless of whether this insurance would otherwise apply.

However, this exclusion does not apply if the only allegation in the claim or "suit" involving any intellectual property right is limited to:

(1) Infringement, in your "advertisement", of:

(a) Copyright;

(b) Slogan; or

(c) Title of any literary or artistic work; or

(2) Copying, in your "advertisement", a person's or organization's "advertising idea" or style of "advertisement".

j. Insureds In Media And Internet Type Businesses

"Personal and advertising injury" committed by an insured whose business is:

(1) Advertising, broadcasting, publishing or telecasting;

(2) Designing or determining content of web sites for others; or

(3) An Internet search, access, content or service provider.

However, this exclusion does not apply to Paragraphs **a.**, **b.** and **c.** of the definition of "personal and advertising injury" under the Definitions Section.

For the purposes of this exclusion, the placing of frames, borders or links, or advertising, for you or others anywhere on the Internet, is not by itself, considered the business of advertising, broadcasting, publishing or telecasting.

k. Electronic Chatrooms Or Bulletin Boards

"Personal and advertising injury" arising out of an electronic chatroom or bulletin board the insured hosts, owns, or over which the insured exercises control.

l. Unauthorized Use Of Another's Name Or Product

"Personal and advertising injury" arising out of the unauthorized use of another's name or product in your e-mail address, domain name or metatags, or any other similar tactics to mislead another's potential customers.

m. Pollution

"Personal and advertising injury" arising out of the actual, alleged or threatened discharge, dispersal, seepage, migration, release or escape of "pollutants" at any time.

n. Pollution-Related

Any loss, cost or expense arising out of any:

(1) Request, demand, order or statutory or regulatory requirement that any insured or others test for, monitor, clean up, remove, contain, treat, detoxify or neutralize, or in any way respond to, or assess the effects of, "pollutants"; or

(2) Claim or suit by or on behalf of a governmental authority for damages because of testing for, monitoring, cleaning up, removing, containing, treating, detoxifying or neutralizing, or in any way responding to, or assessing the effects of, "pollutants".

o. War

"Personal and advertising injury", however caused, arising, directly or indirectly, out of:

(1) War, including undeclared or civil war;

(2) Warlike action by a military force, including action in hindering or defending against an actual or expected attack, by any government, sovereign or other authority using military personnel or other agents; or

(3) Insurrection, rebellion, revolution, usurped power, or action taken by governmental authority in hindering or defending against any of these.

p. Internet Advertisements And Content Of Others

"Personal and advertising injury" arising out of:

(1) An "advertisement" for others on your web site;

(2) Placing a link to a web site of others on your web site;

(3) Content, including information, sounds, text, graphics, or images from a web site of others displayed within a frame or border on your web site; or

(4) Computer code, software or programming used to enable:

(a) Your web site; or

(b) The presentation or functionality of an "advertisement" or other content on your web site.

q. Right Of Privacy Created By Statute

"Personal and advertising injury" arising out of the violation of a person's right of privacy created by any state or federal act.

However, this exclusion does not apply to liability for damages that the insured would have in the absence of such state or federal act.

r. Violation Of Anti-Trust law

"Personal and advertising injury" arising out of a violation of any anti-trust law.

s. Securities

"Personal and advertising injury" arising out of the fluctuation in price or value of any stocks, bonds or other securities.

t. Recording And Distribution Of Material Or Information In Violation Of Law

"Personal and advertising injury" arising directly or indirectly out of any action or omission that violates or is alleged to violate:

(1) The Telephone Consumer Protection Act (TCPA), including any amendment of or addition to such law;

(2) The CAN-SPAM Act of 2003, including any amendment of or addition to such law;

(3) The Fair Credit Reporting Act (FCRA), and any amendment of or addition to such law, including the Fair and Accurate Credit Transaction Act (FACTA); or

(4) Any federal, state or local statute, ordinance or regulation, other than the TCPA or CAN-SPAM Act of 2003 or FCRA and their amendments and additions, that addresses, prohibits or limits the printing, dissemination, disposal, collecting, recording, sending, transmitting, communicating or distribution of material or information.

u. Employment-Related Practices

"Personal and advertising injury" to:

(1) A person arising out of any "employment–related practices"; or

(2) The spouse, child, parent, brother or sister of that person as a consequence of "personal and advertising injury" to that person at whom any "employment-related practices" are directed.

This exclusion applies:

(1) Whether the injury-causing event described in the definition of "employment-related practices" occurs before employment, during employment or after employment of that person;

(2) Whether the insured may be liable as an employer or in any other capacity; and

(3) To any obligation to share damages with or repay someone else who must pay damages because of the injury.

v. Asbestos

(1) "Personal and advertising injury" arising out of the "asbestos hazard".

(2) Any damages, judgments, settlements, loss, costs or expenses that:

(a) May be awarded or incurred by reason of any claim or suit alleging actual or threatened injury or damage of any nature or kind to persons or property which would not have occurred in whole or in part but for the "asbestos hazard";

(b) Arise out of any request, demand, order or statutory or regulatory requirement that any insured or others test for, monitor, clean up, remove, encapsulate, contain, treat, detoxify or neutralize or in any way respond to or assess the effects of an "asbestos hazard"; or

(c) Arise out of any claim or suit for damages because of testing for, monitoring, cleaning up, removing, encapsulating, containing, treating, detoxifying or neutralizing or in any way responding to or assessing the effects of an "asbestos hazard".

w. Access Or Disclosure Of Confidential Or Personal Information

"Personal and advertising injury" arising out of any access to or disclosure of any person's or organization's confidential or personal information, including patents, trade secrets, processing methods, customer lists, financial information, credit card information, health information or any other type of nonpublic information.

This exclusion applies even if damages are claimed for notification costs, credit monitoring expenses, forensic expenses, public relations expenses or any other loss, cost or expense incurred by you or others arising out of any access to or disclosure of any person's or organization's confidential or personal information.

COVERAGE C MEDICAL PAYMENTS

1. Insuring Agreement

a. We will pay medical expenses as described below for "bodily injury" caused by an accident:

(1) On premises you own or rent;

(2) On ways next to premises you own or rent; or

(3) Because of your operations;

provided that:

(1) The accident takes place in the "coverage territory" and during the policy period;

(2) The expenses are incurred and reported to us within three years of the date of the accident; and

(3) The injured person submits to examination, at our expense, by physicians of our choice as often as we reasonably require.

b. We will make these payments regardless of fault. These payments will not exceed the applicable limit of insurance. We will pay reasonable expenses for:

(1) First aid administered at the time of an accident;

(2) Necessary medical, surgical, X-ray and dental services, including prosthetic devices; and

(3) Necessary ambulance, hospital, professional nursing and funeral services.

2. Exclusions

We will not pay expenses for "bodily injury":

a. Any Insured

To any insured, except "volunteer workers".

b. Hired Person

To a person hired to do work for or on behalf of any insured or a tenant of any insured.

c. Injury On Normally Occupied Premises

To a person injured on that part of premises you own or rent that the person normally occupies.

d. Workers Compensation And Similar Laws

To a person, whether or not an "employee" of

any insured, if benefits for the "bodily injury" are payable or must be provided under a workers' compensation or disability benefits law or a similar law.

e. Athletics Activities

To a person injured while practicing, instructing or participating in any physical exercises or games, sports, or athletic contests.

f. Products-Completed Operations Hazard

Included within the "products-completed operations hazard".

g. Coverage A Exclusions

Excluded under Coverage **A**.

SUPPLEMENTARY PAYMENTS – COVERAGES A AND B

1. We will pay, with respect to any claim we investigate or settle, or any "suit" against an insured we defend:

a. All expenses we incur.

b. Up to $1,000 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

c. The cost of appeal bonds or bonds to release attachments, but only for bond amounts within the applicable limit of insurance. We do not have to furnish these bonds.

d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to $500 a day because of time off from work.

e. All court costs taxed against the insured in the "suit". However, such costs do not include attorneys' fees, attorneys' expenses, witness or expert fees, or any other expenses of a party taxed to the insured.

f. Prejudgment interest awarded against the insured on that part of the judgment we pay. If we make an offer to pay the applicable limit of insurance, we will not pay any prejudgment interest based on that period of time after the offer.

g. All interest on the full amount of any judgment that accrues after entry of the judgment and before we have paid, offered to pay, or deposited in court the part of the judgment that is within the applicable limit of insurance.

These payments will not reduce the limits of insurance.

2. If we defend an insured against a "suit" and an indemnitee of the insured is also named as a party to the "suit", we will defend that indemnitee if all of the following conditions are met:

a. The "suit" against the indemnitee seeks damages for which the insured has assumed the liability of the indemnitee in a contract or agreement that is an "insured contract";

b. This insurance applies to such liability assumed by the insured;

c. The obligation to defend, or the cost of the defense of, that indemnitee, has also been assumed by the insured in the same "insured contract";

d. The allegations in the "suit" and the information we know about the "occurrence" are such that no conflict appears to exist between the interests of the insured and the interests of the indemnitee;

e. The indemnitee and the insured ask us to conduct and control the defense of that indemnitee against such "suit" and agree that we can assign the same counsel to defend the insured and the indemnitee; and

f. The indemnitee:

(1) Agrees in writing to:

(a) Cooperate with us in the investigation, settlement or defense of the "suit";

(b) Immediately send us copies of any demands, notices, summonses or legal papers received in connection with the "suit";

(c) Notify any other insurer whose coverage is available to the indemnitee; and

(d) Cooperate with us with respect to coordinating other applicable insurance available to the indemnitee; and

(2) Provides us with written authorization to:

(a) Obtain records and other information related to the "suit"; and

(b) Conduct and control the defense of the indemnitee in such "suit".

So long as the above conditions are met, attorneys' fees incurred by us in the defense of that indemnitee, necessary litigation expenses incurred by us and necessary litigation expenses incurred by the indemnitee at our request will be paid as Supplementary Payments. Notwithstanding the provisions of Paragraph **2.b.(2)** of Section **I** – Coverage **A** – Bodily Injury And Property Damage Liability, such payments will not be deemed to be damages for "bodily injury" and "property damage" and will not reduce the limits of insurance.

Our obligation to defend an insured's indemnitee and to pay for attorneys' fees and necessary litigation expenses as Supplementary Payments ends when:

a. We have used up the applicable limit of insurance in the payment of judgments or settlements; or

b. The conditions set forth above, or the terms of the agreement described in Paragraph **f.** above, are no longer met.

SECTION II – WHO IS AN INSURED

1. If you are designated in the Declarations as:

a. An individual, you and your spouse are insureds, but only with respect to the conduct of a business of which you are the sole owner.

b. A partnership or joint venture, you are an insured. Your members, your partners, and their spouses are also insureds, but only with respect to the conduct of your business.

c. A limited liability company, you are an insured. Your members are also insureds, but only with respect to the conduct of your business. Your managers are insureds, but only with respect to their duties as your managers.

d. An organization other than a partnership, joint venture or limited liability company, you are an insured. Your "executive officers" and directors are insureds, but only with respect to their duties as your officers or directors. Your stockholders are also insureds, but only with respect to their liability as stockholders.

e. A trust, you are an insured. Your trustees are also insureds, but only with respect to their duties as trustees.

2. Each of the following is also an insured:

a. Employees And Volunteer Workers

Your "volunteer workers" only while performing duties related to the conduct of your business, or your "employees", other than either your "executive officers" (if you are an organization other than a partnership, joint venture or limited liability company) or your managers (if you are a limited liability company), but only for acts within the scope of their employment by you or while performing duties related to the conduct of your business.

However, none of these "employees" or "volunteer workers" are insureds for:

(1) "Bodily injury" or "personal and advertising injury":

(a) To you, to your partners or members (if you are a partnership or joint venture), to your members (if you are a limited liability company), to a co-"employee" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;

(b) To the spouse, child, parent, brother or sister of that co-"employee" or that "volunteer worker" as a consequence of Paragraph **(1)(a)** above;

(c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraphs **(1)(a)** or **(1)(b)** above; or

(d) Arising out of his or her providing or failing to provide professional health care services.

If you are not in the business of providing professional health care services:

(a) Subparagraphs **(1)(a)**, **(1)(b)** and **(1)(c)** above do not apply to any "employee" or "volunteer worker" providing first aid services; and

(b) Subparagraph **(1)(d)** above does not apply to any nurse, emergency medical technician or paramedic employed by you to provide such services.

(2) "Property damage" to property:

(a) Owned, occupied or used by,

(b) Rented to, in the care, custody or control of, or over which physical control is being exercised for any purpose by

you, any of your "employees", "volunteer workers", any partner or member (if you are a partnership or joint venture), or any member (if you are a limited liability company).

b. Real Estate Manager

Any person (other than your "employee" or "volunteer worker"), or any organization while acting as your real estate manager.

c. Temporary Custodians Of Your Property

Any person or organization having proper temporary custody of your property if you die, but only:

(1) With respect to liability arising out of the maintenance or use of that property; and

(2) Until your legal representative has been appointed.

d. Legal Representative If You Die

Your legal representative if you die, but only

with respect to duties as such. That representative will have all your rights and duties under this Coverage Part.

e. Unnamed Subsidiary

Any subsidiary, and subsidiary thereof, of yours which is a legally incorporated entity of which you own a financial interest of more than 50% of the voting stock on the effective date of the Coverage Part.

The insurance afforded herein for any subsidiary not named in this Coverage Part as a named insured does not apply to injury or damage with respect to which such insured is also a named insured under another policy or would be a named insured under such policy but for its termination or the exhaustion of its limits of insurance.

3. Newly Acquired Or Formed Organization

Any organization you newly acquire or form, other than a partnership, joint venture or limited liability company, and over which you maintain financial interest of more than 50% of the voting stock, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:

a. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier;

b. Coverage **A** does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and

c. Coverage **B** does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.

4. Nonowned Watercraft

With respect to watercraft you do not own that is less than 51 feet long and is not being used to carry persons for a charge, any person is an insured while operating such watercraft with your permission. Any other person or organization responsible for the conduct of such person is also an insured, but only with respect to liability arising out of the operation of the watercraft, and only if no other insurance of any kind is available to that person or organization for this liability.

However, no person or organization is an insured with respect to:

a. "Bodily injury" to a co-"employee" of the person operating the watercraft; or

b. "Property damage" to property owned by, rented to, in the charge of or occupied by you or the employer of any person who is an insured under this provision.

5. Additional Insureds When Required By Written Contract, Written Agreement Or Permit

The following person(s) or organization(s) are an additional insured when you have agreed, in a written contract, written agreement or because of a permit issued by a state or political subdivision, that such person or organization be added as an additional insured on your policy, provided the injury or damage occurs subsequent to the execution of the contract or agreement.

A person or organization is an additional insured under this provision only for that period of time required by the contract or agreement.

However, no such person or organization is an insured under this provision if such person or organization is included as an insured by an endorsement issued by us and made a part of this Coverage Part.

a. Vendors

Any person(s) or organization(s) (referred to below as vendor), but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business and only if this Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

(1) The insurance afforded the vendor is subject to the following additional exclusions:

This insurance does not apply to:

(a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;

(b) Any express warranty unauthorized by you;

(c) Any physical or chemical change in the product made intentionally by the vendor;

(d) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

(e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally

undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

(f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

(g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

(h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

(i) The exceptions contained in Sub-paragraphs **(d)** or **(f)**; or

(ii) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

(2) This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

b. Lessors Of Equipment

(1) Any person(s) or organization(s) from whom you lease equipment; but only with respect to their liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person(s) or organization(s).

(2) With respect to the insurance afforded to these additional insureds this insurance does not apply to any "occurrence" which takes place after the equipment lease expires.

c. Lessors Of Land Or Premises

Any person or organization from whom you lease land or premises, but only with respect to liability arising out of the ownership, maintenance or use of that part of the land or premises leased to you.

With respect to the insurance afforded these additional insureds the following additional exclusions apply:

This insurance does not apply to:

1. Any "occurrence" which takes place after you cease to lease that land; or

2. Structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

d. Architects, Engineers Or Surveyors

Any architect, engineer, or surveyor, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

(1) In connection with your premises; or

(2) In the performance of your ongoing operations performed by you or on your behalf.

With respect to the insurance afforded these additional insureds, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services by or for you, including:

1. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

2. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional services by or for you.

e. Permits Issued By State Or Political Subdivisions

Any state or political subdivision, but only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit.

With respect to the insurance afforded these additional insureds, this insurance does not apply to:

(1) "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the state or municipality; or

(2) "Bodily injury" or "property damage" included within the "products-completed operations hazard".

f. Any Other Party

Any other person or organization who is not an additional insured under Paragraphs **a.** through **e.** above, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

(1) In the performance of your ongoing operations;

(2) In connection with your premises owned by or rented to you; or

(3) In connection with "your work" and included within the "products-completed operations hazard", but only if

(a) The written contract or agreement requires you to provide such coverage to such additional insured; and

(b) This Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

However:

(1) The insurance afforded to such additional insured only applies to the extent permitted by law; and

(2) If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

With respect to the insurance afforded to these additional insureds, this insurance does not apply to:

"Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

(1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

(2) Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional services by or for you.

The limits of insurance that apply to additional insureds is described in Section **III** – Limits Of Insurance.

How this insurance applies when other insurance is available to the additional insured is described in the Other Insurance Condition in Section **IV** – Commercial General Liability Conditions.

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations.

SECTION III – LIMITS OF INSURANCE

1. The Most We Will Pay

The Limits of Insurance shown in the Declarations and the rules below fix the most we will pay regardless of the number of:

a. Insureds;

b. Claims made or "suits" brought; or

c. Persons or organizations making claims or bringing "suits".

2. General Aggregate Limit

The General Aggregate Limit is the most we will pay for the sum of:

a. Medical expenses under Coverage **C;**

b. Damages under Coverage **A,** except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard"; and

c. Damages under Coverage **B.**

3. Products-Completed Operations Aggregate Limit

The Products-Completed Operations Aggregate Limit is the most we will pay under Coverage **A** for damages because of "bodily injury" and "property damage" included in the "products-completed operations hazard".

4. Personal And Advertising Injury Limit

Subject to **2.** above, the Personal and Advertising Injury Limit is the most we will pay under Coverage **B** for the sum of all damages because of all "personal and advertising injury" sustained by any one person or organization.

5. Each Occurrence Limit

Subject to **2.** or **3.** above, whichever applies, the Each Occurrence Limit is the most we will pay for the sum of:

a. Damages under Coverage **A;** and

b. Medical expenses under Coverage **C**

because of all "bodily injury" and "property damage" arising out of any one "occurrence".

6. Damage To Premises Rented To You Limit

Subject to **5.** above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage **A** for damages because of "property damage" to any one premises, while rented to you, or in the case of damage by fire, lightning or explosion, while rented to you or temporarily occupied by you with permission of the owner.

In the case of damage by fire, lightning or explosion, the Damage to Premises Rented To You Limit applies to all damage proximately caused by the same event, whether such damage results from fire, lightning or explosion or any combination of these.

7. Medical Expense Limit

Subject to **5.** above, the Medical Expense Limit is the most we will pay under Coverage **C** for all medical expenses because of "bodily injury" sustained by any one person.

8. How Limits Apply To Additional Insureds

If you have agreed in a written contract or written agreement that another person or organization be

added as an additional insured on your policy, the most we will pay on behalf of such additional insured is the lesser of:

a. The limits of insurance specified in the written contract or written agreement; or

b. The Limits of Insurance shown in the Declarations.

Such amount shall be a part of and not in addition to Limits of Insurance shown in the Declarations and described in this Section.

The Limits of Insurance of this Coverage Part apply separately to each consecutive annual period and to any remaining period of less than 12 months, starting with the beginning of the policy period shown in the Declarations, unless the policy period is extended after issuance for an additional period of less than 12 months. In that case, the additional period will be deemed part of the last preceding period for purposes of determining the Limits of Insurance.

SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS

1. Bankruptcy

Bankruptcy or insolvency of the insured or of the insured's estate will not relieve us of our obligations under this Coverage Part.

2. Duties In The Event Of Occurrence, Offense, Claim Or Suit

a. Notice Of Occurrence Or Offense

You or any additional insured must see to it that we are notified as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, notice should include:

(1) How, when and where the "occurrence" or offense took place;

(2) The names and addresses of any injured persons and witnesses; and

(3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

b. Notice Of Claim

If a claim is made or "suit" is brought against any insured, you or any additional insured must:

(1) Immediately record the specifics of the claim or "suit" and the date received; and

(2) Notify us as soon as practicable.

You or any additional insured must see to it that we receive written notice of the claim or "suit" as soon as practicable.

c. Assistance And Cooperation Of The Insured

You and any other involved insured must:

(1) Immediately send us copies of any demands, notices, summonses or legal papers received in connection with the claim or "suit";

(2) Authorize us to obtain records and other information;

(3) Cooperate with us in the investigation or settlement of the claim or defense against the "suit"; and

(4) Assist us, upon our request, in the enforcement of any right against any person or organization which may be liable to the insured because of injury or damage to which this insurance may also apply.

d. Obligations At The Insureds Own Cost

No insured will, except at that insured's own cost, voluntarily make a payment, assume any obligation, or incur any expense, other than for first aid, without our consent.

e. Additional Insureds Other Insurance

If we cover a claim or "suit" under this Coverage Part that may also be covered by other insurance available to an additional insured, such additional insured must submit such claim or "suit" to the other insurer for defense and indemnity.

However, this provision does not apply to the extent that you have agreed in a written

contract or written agreement that this insurance is primary and non-contributory with the additional insured's own insurance.

f. Knowledge Of An Occurrence, Offense, Claim Or Suit

Paragraphs **a.** and **b.** apply to you or to any additional insured only when such "occurrence", offense, claim or "suit" is known to:

(1) You or any additional insured that is an individual;

(2) Any partner, if you or the additional insured is a partnership;

(3) Any manager, if you or the additional insured is a limited liability company;

(4) Any "executive officer" or insurance manager, if you or the additional insured is a corporation;

(5) Any trustee, if you or the additional insured is a trust; or

(6) Any elected or appointed official, if you or the additional insured is a political subdivision or public entity.

This duty applies separately to you and any additional insured.

3. Legal Action Against Us

No person or organization has a right under this Coverage Part:

a. To join us as a party or otherwise bring us into a "suit" asking for damages from an insured; or

b. To sue us on this Coverage Part unless all of its terms have been fully complied with.

A person or organization may sue us to recover on an agreed settlement or on a final judgment against an insured; but we will not be liable for damages that are not payable under the terms of this Coverage Part or that are in excess of the applicable limit of insurance. An agreed settlement means a settlement and release of liability signed by us, the insured and the claimant or the claimant's legal representative.

4. Other Insurance

If other valid and collectible insurance is available to the insured for a loss we cover under Coverages **A** or **B** of this Coverage Part, our obligations are limited as follows:

a. Primary Insurance

This insurance is primary except when **b.** below applies. If other insurance is also primary, we will share with all that other insurance by the method described in **c.** below.

b. Excess Insurance

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis:

(1) Your Work

That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";

(2) Premises Rented To You

That is fire, lightning or explosion insurance for premises rented to you or temporarily occupied by you with permission of the owner;

(3) Tenant Liability

That is insurance purchased by you to cover your liability as a tenant for "property damage" to premises rented to you or temporarily occupied by you with permission of the owner;

(4) Aircraft, Auto Or Watercraft

If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion g. of Section **I** – Coverage A – Bodily Injury And Property Damage Liability;

(5) Property Damage To Borrowed Equipment Or Use Of Elevators

If the loss arises out of "property damage" to borrowed equipment or the use of elevators to the extent not subject to Exclusion **j.** of Section **I** - Coverage **A** - Bodily Injury And Property Damage Liability;

(6) When You Are Added As An Additional Insured To Other Insurance

Any other insurance available to you covering liability for damages arising out of the premises or operations, or products and completed operations, for which you have been added as an additional insured by that insurance; or

(7) When You Add Others As An Additional Insured To This Insurance

Any other insurance available to an additional insured.

However, the following provisions apply to other insurance available to any person or organization who is an additional insured under this coverage part.

(a) Primary Insurance When Required By Contract

This insurance is primary if you have agreed in a written contract or written agreement that this insurance be primary. If other insurance is also

primary, we will share with all that other insurance by the method described in **c.** below.

(b) Primary And Non-Contributory To Other Insurance When Required By Contract

If you have agreed in a written contract, written agreement, or permit that this insurance is primary and non-contributory with the additional insured's own insurance, this insurance is primary and we will not seek contribution from that other insurance.

Paragraphs **(a)** and **(b)** do not apply to other insurance to which the additional insured has been added as an additional insured.

When this insurance is excess, we will have no duty under Coverages **A** or **B** to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

(1) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and

(2) The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

c. Method Of Sharing

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

5. Premium Audit

a. We will compute all premiums for this Coverage Part in accordance with our rules and rates.

b. Premium shown in this Coverage Part as advance premium is a deposit premium only. At the close of each audit period we will compute the earned premium for that period and send notice to the first Named Insured. The due date for audit and retrospective premiums is the date shown as the due date on the bill. If the sum of the advance and audit premiums paid for the policy period is greater than the earned premium, we will return the excess to the first Named Insured.

c. The first Named Insured must keep records of the information we need for premium computation, and send us copies at such times as we may request.

6. Representations

a. When You Accept This Policy

By accepting this policy, you agree:

(1) The statements in the Declarations are accurate and complete;

(2) Those statements are based upon representations you made to us; and

(3) We have issued this policy in reliance upon your representations.

b. Unintentional Failure To Disclose Hazards

If unintentionally you should fail to disclose all hazards relating to the conduct of your business that exist at the inception date of this Coverage Part, we shall not deny coverage under this Coverage Part because of such failure.

7. Separation Of Insureds

Except with respect to the Limits of Insurance, and any rights or duties specifically assigned in this Coverage Part to the first Named Insured, this insurance applies:

a. As if each Named Insured were the only Named Insured; and

b. Separately to each insured against whom claim is made or "suit" is brought.

8. Transfer Of Rights Of Recovery Against Others To Us

a. Transfer Of Rights Of Recovery

If the insured has rights to recover all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to

impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them.

b. Waiver Of Rights Of Recovery (Waiver Of Subrogation)

If the insured has waived any rights of recovery against any person or organization for all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, we also waive that right, provided the insured waived their rights of recovery against such person or organization in a contract, agreement or permit that was executed prior to the injury or damage.

9. When We Do Not Renew

If we decide not to renew this Coverage Part, we will mail or deliver to the first Named Insured shown in the Declarations written notice of the nonrenewal not less than 30 days before the expiration date.

If notice is mailed, proof of mailing will be sufficient proof of notice.

SECTION V – DEFINITIONS

1. **"Advertisement"** means the widespread public dissemination of information or images that has the purpose of inducing the sale of goods, products or services through:
   - **a. (1)** Radio;
   - **(2)** Television;
   - **(3)** Billboard;
   - **(4)** Magazine;
   - **(5)** Newspaper; or
   - **b.** Any other publication that is given widespread public distribution.

   However, "advertisement" does not include:
   - **a.** The design, printed material, information or images contained in, on or upon the packaging or labeling of any goods or products; or
   - **b.** An interactive conversation between or among persons through a computer network.
2. **"Advertising idea"** means any idea for an "advertisement".
3. **"Asbestos hazard"** means an exposure or threat of exposure to the actual or alleged properties of asbestos and includes the mere presence of asbestos in any form.
4. **"Auto"** means:
   - **a.** A land motor vehicle, trailer or semitrailer designed for travel on public roads, including any attached machinery or equipment; or
   - **b.** Any other land vehicle that is subject to a compulsory or financial responsibility law or other motor vehicle insurance law where it is licensed or principally garaged.

   However, "auto" does not include "mobile equipment".
5. **"Bodily injury"** means physical:
   - **a.** Injury;
   - **b.** Sickness; or
   - **c.** Disease

   sustained by a person and, if arising out of the above, mental anguish or death at any time.
6. **"Coverage territory"** means:
   - **a.** The United States of America (including its territories and possessions), Puerto Rico and Canada;
   - **b.** International waters or airspace, but only if the injury or damage occurs in the course of travel or transportation between any places included in **a.** above; or
   - **c.** All other parts of the world if the injury or damage arises out of:
     - **(1)** Goods or products made or sold by you in the territory described in **a.** above;
     - **(2)** The activities of a person whose home is in the territory described in **a.** above, but is away for a short time on your business; or
     - **(3)** "Personal and advertising injury" offenses that take place through the Internet or similar electronic means of communication

   provided the insured's responsibility to pay damages is determined in the United States of America (including its territories and possessions), Puerto Rico or Canada, in a "suit" on the merits according to the substantive law in such territory or in a settlement we agree to.
7. **"Employee"** includes a "leased worker". "Employee" does not include a "temporary worker".
8. **"Employment-Related Practices"** means:
   - **a.** Refusal to employ that person;
   - **b.** Termination of that person's employment; or
   - **c.** Employment-related practices, policies, acts or omissions, such as coercion, demotion, evaluation, reassignment, discipline, defamation, harassment, humiliation, discrimination or malicious prosecution directed at that person.
9. **"Executive officer"** means a person holding any of the officer positions created by your charter, constitution, by-laws or any other similar governing document.
10. **"Hostile fire"** means one which becomes uncontrollable or breaks out from where it was intended to be.

11. **"Impaired property"** means tangible property, other than "your product" or "your work", that cannot be used or is less useful because:

    a. It incorporates "your product" or "your work" that is known or thought to be defective, deficient, inadequate or dangerous; or

    b. You have failed to fulfill the terms of a contract or agreement;

    if such property can be restored to use by the repair, replacement, adjustment or removal of "your product" or "your work", or your fulfilling the terms of the contract or agreement.

12. **"Insured contract"** means:

    a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire, lightning or explosion to premises while rented to you or temporarily occupied by you with permission of the owner is subject to the Damage to Premises Rented To You Limit described in Section **III** – Limits of Insurance;

    b. A sidetrack agreement;

    c. Any easement or license agreement, including an easement or license agreement in connection with construction or demolition operations on or within 50 feet of a railroad;

    d. An obligation, as required by ordinance, to indemnify a municipality, except in connection with work for a municipality;

    e. An elevator maintenance agreement;

    f. That part of any other contract or agreement pertaining to your business (including an indemnification of a municipality in connection with work performed for a municipality) under which you assume the tort liability of another party to pay for "bodily injury" or "property damage" to a third person or organization, provided the "bodily injury" or "property damage" is caused, in whole or in part, by you or by those acting on your behalf. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

    Paragraph **f.** includes that part of any contract or agreement that indemnifies a railroad for "bodily injury" or "property damage" arising out of construction or demolition operations, within 50 feet of any railroad property and affecting any railroad bridge or trestle, tracks, road-beds, tunnel, underpass or crossing.

    However, Paragraph **f.** does not include that part of any contract or agreement:

    (1) That indemnifies an architect, engineer or surveyor for injury or damage arising out of:

    (a) Preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

    (b) Giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage; or

    (2) Under which the insured, if an architect, engineer or surveyor, assumes liability for an injury or damage arising out of the insured's rendering or failure to render professional services, including those listed in **(1)** above and supervisory, inspection, architectural or engineering activities.

13. **"Leased worker"** means a person leased to you by a labor leasing firm under an agreement between you and the labor leasing firm, to perform duties related to the conduct of your business. "Leased worker" does not include a "temporary worker".

14. **"Loading or unloading"** means the handling of property:

    a. After it is moved from the place where it is accepted for movement into or onto an aircraft, watercraft or "auto";

    b. While it is in or on an aircraft, watercraft or "auto"; or

    c. While it is being moved from an aircraft, watercraft or "auto" to the place where it is finally delivered;

    but "loading or unloading" does not include the movement of property by means of a mechanical device, other than a hand truck, that is not attached to the aircraft, watercraft or "auto".

15. **"Mobile equipment"** means any of the following types of land vehicles, including any attached machinery or equipment:

    a. Bulldozers, farm machinery, forklifts and other vehicles designed for use principally off public roads;

    b. Vehicles maintained for use solely on or next to premises you own or rent;

    c. Vehicles that travel on crawler treads;

    d. Vehicles, whether self-propelled or not, maintained primarily to provide mobility to permanently mounted:

    (1) Power cranes, shovels, loaders, diggers or drills; or

    (2) Road construction or resurfacing equipment such as graders, scrapers or rollers;

    e. Vehicles not described in **a.**, **b.**, **c.** or **d.** above that are not self-propelled and are maintained

primarily to provide mobility to permanently attached equipment of the following types:

(1) Air compressors, pumps and generators, including spraying, welding, building cleaning, geophysical exploration, lighting and well servicing equipment; or

(2) Cherry pickers and similar devices used to raise or lower workers;

f. Vehicles not described in **a., b., c.** or **d.** above maintained primarily for purposes other than the transportation of persons or cargo.

However, self-propelled vehicles with the following types of permanently attached equipment are not "mobile equipment" but will be considered "autos":

(1) Equipment designed primarily for:

(a) Snow removal;

(b) Road maintenance, but not construction or resurfacing; or

(c) Street cleaning;

(2) Cherry pickers and similar devices mounted on automobile or truck chassis and used to raise or lower workers; and

(3) Air compressors, pumps and generators, including spraying, welding, building cleaning, geophysical exploration, lighting and well servicing equipment.

However, "mobile equipment" does not include any land vehicle that is subject to a compulsory or financial responsibility law or other motor vehicle insurance law where it is licensed or principally garaged. Land vehicles subject to a compulsory or financial responsibility law or other motor vehicle insurance law are considered "autos".

16. **"Occurrence"** means an accident, including continuous or repeated exposure to substantially the same general harmful conditions.

17. **"Personal and advertising injury"** means injury, including consequential "bodily injury", arising out of one or more of the following offenses:

a. False arrest, detention or imprisonment;

b. Malicious prosecution;

c. The wrongful eviction from, wrongful entry into, or invasion of the right of private occupancy of a room, dwelling or premises that a person or organization occupies, committed by or on behalf of its owner, landlord or lessor;

d. Oral, written or electronic publication, in any manner, of material that slanders or libels a person or organization or disparages a person's or organization's goods, products or services;

e. Oral, written or electronic publication, in any manner, of material that violates a person's right of privacy;

f. Copying, in your "advertisement", a person's or organization's "advertising idea" or style of "advertisement"; or

g. Infringement of copyright, slogan, or title of any literary or artistic work, in your "advertisement".

18. **"Pollutants"** mean any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, fumes, acids, alkalis, chemicals and waste. Waste includes materials to be recycled, reconditioned or reclaimed.

19. **"Products-completed operations hazard"**:

a. Includes all "bodily injury" and "property damage" occurring away from premises you own or rent and arising out of "your product" or "your work" except:

(1) Products that are still in your physical possession; or

(2) Work that has not yet been completed or abandoned. However, "your work" will be deemed completed at the earliest of the following times:

(a) When all of the work called for in your contract has been completed.

(b) When all of the work to be done at the job site has been completed if your contract calls for work at more than one job site.

(c) When that part of the work done at a job site has been put to its intended use by any person or organization other than another contractor or subcontractor working on the same project.

Work that may need service, maintenance, correction, repair or replacement, but which is otherwise complete, will be treated as completed.

b. Does not include "bodily injury" or "property damage" arising out of:

(1) The transportation of property, unless the injury or damage arises out of a condition in or on a vehicle not owned or operated by you, and that condition was created by the "loading or unloading" of that vehicle by any insured;

(2) The existence of tools, uninstalled equipment or abandoned or unused materials; or

(3) Products or operations for which the classification, listed in the Declarations or in a policy Schedule, states that products-

completed operations are subject to the General Aggregate Limit.

20. **"Property damage"** means:

    a. Physical injury to tangible property, including all resulting loss of use of that property. All such loss of use shall be deemed to occur at the time of the physical injury that caused it; or

    b. Loss of use of tangible property that is not physically injured. All such loss of use shall be deemed to occur at the time of the "occurrence" that caused it.

    As used in this definition, computerized or electronically stored data, programs or software are not tangible property. Electronic data means information, facts or programs:

    a. Stored as or on;

    b. Created or used on; or

    c. Transmitted to or from;

    computer software, including systems and applications software, hard or floppy disks, CD-ROMS, tapes, drives, cells, data processing devices or any other media which are used with electronically controlled equipment.

21. **"Suit"** means a civil proceeding in which damages because of "bodily injury", "property damage" or "personal and advertising injury" to which this insurance applies are alleged. "Suit" includes:

    a. An arbitration proceeding in which such damages are claimed and to which the insured must submit or does submit with our consent; or

    b. Any other alternative dispute resolution proceeding in which such damages are claimed and to which the insured submits with our consent.

22. **"Temporary worker"** means a person who is furnished to you to substitute for a permanent "employee" on leave or to meet seasonal or short-term workload conditions.

23. **"Volunteer worker"** means a person who

    a. Is not your "employee";

    b. Donates his or her work;

    c. Acts at the direction of and within the scope of duties determined by you; and

    d. Is not paid a fee, salary or other compensation by you or anyone else for their work performed for you.

24. **"Your product"**:

    a. Means:

    (1) Any goods or products, other than real property, manufactured, sold, handled, distributed or disposed of by:

    (a) You;

    (b) Others trading under your name; or

    (c) A person or organization whose business or assets you have acquired; and

    (2) Containers (other than vehicles), materials, parts or equipment furnished in connection with such goods or products.

    b. Includes

    (1) Warranties or representations made at any time with respect to the fitness, quality, durability, performance or use of "your product"; and

    (2) The providing of or failure to provide warnings or instructions.

    c. Does not include vending machines or other property rented to or located for the use of others but not sold.

25. **"Your work"**:

    a. Means:

    (1) Work or operations performed by you or on your behalf; and

    (2) Materials, parts or equipment furnished in connection with such work or operations.

    b. Includes

    (1) Warranties or representations made at any time with respect to the fitness, quality, durability, performance or use of "your work", and

    (2) The providing of or failure to provide warnings or instructions.

CITY OF PLACENTIA
PUBLIC WORKS AGREEMENT FOR
REPLACEMENT OF SPORTS FIELD NETTING AT TORII HUNTER FIELD
WITHIN KRAEMER PARK

THIS AGREEMENT (herein "Agreement"), is made and entered into this 3 day of June, 2025 by and between the CITY OF PLACENTIA, a municipal corporation and charter city, (herein "City") and Judge Netting, Inc. (herein "Contractor"). The parties hereto agree as follows:

W I T N E S S E T H :

A. WHEREAS, City requires the construction of sports field netting replacement at Torii Hunter field within Kraemer Park as set forth more fully in this Agreement.

B. WHEREAS, Contractor represents to City that Contractor is qualified to perform said work and has submitted a proposal to City for the same.

C. WHEREAS, City desires to have Contractor perform said services on the terms and conditions set forth herein.

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein and for good and valuable consideration, the receipt and sufficiency of which is acknowledged by both parties, City and Contractor hereby agree as follows:

1.0 DEFINITIONS

1.1 Definitions. As used in this Agreement, the following definitions shall be applicable:

(a) Contractor. Contractor shall mean Judge Netting, Inc. a (California corporation) located at 11851 Westminster Ave. Garden Grove, California 92843.

(b) City. City shall mean the City of Placentia, a Municipal Corporation and Charter City, located at 401 E. Chapman, Placentia, California 92870.

(c) City Council. City Council shall mean the City Council of the City of Placentia.

(d) Contract Officer shall mean the person designated by the City Administrator or City Engineer of City and shall have the duties set forth

in Section 5.2.

(e) Services. Services shall mean the services to be performed by the Contractor pursuant to this Agreement.

(f) Satisfactory. Satisfactory shall mean satisfactory to the City Administrator or his/her designee.

2.0 SERVICES OF CONTRACTOR

2.1 Scope of Services. In compliance with all terms and conditions of this Agreement, the Contractor shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that Contractor is a provider of first class work and services and Contractor is experienced in performing the work and services contemplated herein and, in light of such status and experience, Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be of good quality, fit for the purpose intended.

2.2 Documents Included in Contract. This contract consists of this Agreement and any Exhibits, which are incorporated herein by this reference. In the event of an inconsistency, the terms of this Agreement shall govern.

2.3 Compliance with Law. All services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered, including but not limited to, the claims procedure set forth in Public Contract Code Section 9204, a summary of which is attached to this agreement as Exhibit "E."

2.4 Licenses, Permits, Fees and Assessments. Contractor shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement, including registration with the Department of Industrial Relations of the State of California as required by Labor Code Section 1725.5 before commencing performance under this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against City hereunder. Contractor shall be responsible for all subcontractors' compliance with this Section 2.4.

2.5 Familiarity with Work. By executing this Contract, Contractor warrants that Contractor (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should Contractor discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Contractor shall immediately inform

the City of such fact and shall not proceed except at Contractor's risk until written instructions are received from the Contract Officer.

2.6 Standard of Performance. Contractor, its subcontractors and their employees, in the performance of Contractor's work under this Agreement shall be responsible for exercising the degree of skill and care required by customarily accepted good professional practices and procedures used in the Contractor's field.

Any costs for failure to meet the foregoing standard or to correct otherwise defective work that requires re-performance of the work, shall be borne in total by the Contractor and not by the City. The failure of a project to achieve the performance goals and objectives stated in this Agreement is not a basis for requesting re-performance unless the work conducted by Contractor and/or its subcontractors is deemed by the City to have failed the foregoing standard of performance.

In the event Contractor fails to perform in accordance with the above standard:

1. Contractor will re-perform, at its own expense, any task which was not performed to the reasonable satisfaction of City. Any work re-performed pursuant to this paragraph shall be completed within the time limitations originally set forth for the specific task involved. Contractor shall work any overtime required to meet the deadline for the task at no additional cost to the City;

2. The City shall provide a new schedule for the re-performance of any task pursuant to this paragraph in the event that re-performance of a task within the original time limitations is not feasible; and

3. The City shall have the option to direct Contractor not to re-perform any task which was not performed to the reasonable satisfaction of the City Project Manager pursuant to application of (1) and (2) above. In the event the City directs Contractor not to re-perform a task, the City shall negotiate a reasonable settlement for satisfactory work performed. No previous payment shall be considered a waiver of the City's right to reimbursement.

Nothing contained in this section is intended to limit any of the rights or remedies which the City may have under law.

2.7 Care of Work. The Contractor shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

2.8 Further Responsibilities of Parties. Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other. Contractor shall require all subcontractors to comply with the provisions of this agreement.

2.9 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum as set forth in Section 3.1, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor. Any increase in compensation of twenty five percent (25%) or less of the Contract Sum, or in the time to perform of one hundred eighty (180) days or less may be approved by the Contract Officer. Any increases, taken either separately or cumulatively, that result in the Contract Sum exceeding $40,000 must be approved by the City Council. It is expressly understood by Contractor that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefore.

2.10 Prevailing Wage Laws. Contractor represents and warrants that it is registered with the Department of Industrial Relations pursuant to SB 854 and Labor Code 1725.5. Contractor shall ensure that its subcontractors comply with said requirements. In accordance with Labor Code Section 1770 et seq., the Director of the Department of Industrial Relations of the State of California has ascertained a general prevailing rate of wages, which is the minimum amount, which shall be paid to all workers employed to perform the work pursuant to this Agreement. A copy of the general prevailing wage rate determination is on file in the Office of the City Clerk and is hereby incorporated by reference into this Agreement. In accordance with the provisions of Labor Code Section 1810 et seq., eight (8) hours is the legal working day. Contractor must forfeit to the City Twenty Five Dollars ($25.00) a day for each worker who works in excess of the minimum working hours when Contractor does not pay overtime. Contractor is required to post a copy of such wage rates at all times at the contract site. The statutory penalties for failure to pay prevailing wage or to comply with State wage and hour laws will be enforced. Contractor also shall comply with State law requirements to maintain payroll records and shall provide for certified records and inspection of records as required by California Labor Code Section 1770 et. seq., including Section 1776. Contractor shall comply with all statutory requirements relating to the employment of apprentices.

3.0 COMPENSATION

3.1 Contract Sum. For the services rendered pursuant to this Agreement, the Contractor shall be compensated as specified herein, but not exceeding the maximum contract amount of Forty Four Thousand Seven Hundred Seventy Dollars and Zero Cents ($44,770). The bid amount is Forty Thousand Seven Hundred Dollars and Zero Cents ($40,700), and the 10% contingency is Four Thousand Seventy Dollars and Zero Cents ($4,070) (herein "Contract Sum"), except as provided in Section 2.9. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City; Contractor shall not be entitled to any additional compensation for attending said meetings.

3.2 Progress Payments. Prior to the first day of the month, during the progress of the work, commencing on the day and month specified in the Agreement, Contractor shall submit to the Contract Officer a complete itemized statement of all labor and materials incorporated into the work during the preceding month and the portion of the contract sum

applicable thereto. Upon approval in writing by the Contract Officer, payment shall be made in thirty (30) days. City shall pay Contractor a sum based upon ninety-five percent (95%) of the contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered by said statement. The remaining five percent (5%) thereof shall be retained as performance security. Refer to Section 8.4 of this Agreement for retention of funds.

4.0 PERFORMANCE SCHEDULE

4.1 Time of Essence. Time is of the essence in the performance of this Agreement.

4.2 Schedule of Performance. Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "B", and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Scope of Services may be approved in writing by the Contract Officer.

4.3 Force Majeure. The time period(s) specified in the Scope of Services for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes for the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement.

4.4 Term. Unless earlier terminated in accordance with Section 8.9 of this Agreement, this Agreement shall continue in full force and effect until final approval and acceptance of the project by the Contract Officer. Notwithstanding the foregoing, this Agreement shall terminate no later than June 3, 2026, unless the parties mutually agree in writing to extend the term.

5.0 COORDINATION OF WORK

5.1 Representative of Contractor. The following principals of Contractor are hereby designated as being the principals and representatives of Contractor authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Daniel Judge
Mara Perry
Ashley Crispell

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore,

the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the foregoing principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City.

5.2 Contract Officer. The Contract Officer shall be such person as may be designated by the City Administrator or City Engineer of City. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions that must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

5.3 Prohibition Against Assignment. The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

5.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its subcontractors, agents or employees, performs the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Contractor's employees, subcontractors, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its subcontractors, agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venture or a member of any joint enterprise with Contractor.

5.5 Identity of Persons Performing Work. Contractor represents that it employs or will employ at its own expense all personnel required for the satisfactory performance of any and all tasks and services set forth herein. Contractor represents that the tasks and services required herein will be performed by Contractor or under its direct supervision, and that all personnel engaged in such work shall be fully qualified and shall be authorized and permitted under applicable State and local law to perform such tasks and services.

5.6 Utility Relocation. City is responsible for removal, relocation, or protection of existing main or trunkline utilities to the extent such utilities were not identified in the invitation for bids or specifications. City shall reimburse contractor for any costs incurred in locating, repairing damage not caused by contractor and removing or relocating such unidentified utility facilities, including equipment idled during such work. Contractor shall not be assessed liquidated damages for delay arising from the removal or relocation of such unidentified utility facilities.

5.7 Trenches or Excavations. Pursuant to California Public Contract Code Section 7104, in the event the work included in this Agreement requires excavations more than four (4) feet in depth, the following shall apply.

(a) Contractor shall promptly, and before the following conditions are disturbed, notify City, in writing, of any: (1) material that Contractor believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law; (2) Subsurface or latent physical conditions at the site different from those indicated; or (3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

(b) City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, performance of any part of the work shall issue a change order per Section 2.9 of this Agreement.

(c) That, in the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused form any scheduled completion date provided for by the contract, but shall proceed with all work to be performed under the contract. Contractor shall retain any and all rights provided either by contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

6.0 INSURANCE, INDEMNIFICATION AND BONDS

6.1 Insurance. The Contractor and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, insurance as set forth in Exhibit "C" attached hereto and incorporated herein by this reference.

Conditions:
In accordance with Public Contract Code Section 20170, the insurance of surety companies who provide or issue the policy shall have been admitted to do business in the State of California with a credit rating of A- or better.

This insurance shall not be canceled, limited in scope or coverage or non-renewed until after thirty (30) days prior written notice has been given to the Community Development Director, City of Placentia, 401 E. Chapman Ave., Placentia, California 92870.

Any insurance maintained by the City of Placentia shall apply in excess of and not combined with insurance provided by this policy.

The City of Placentia, its officers, employees, representatives, attorneys, and volunteers shall be named as additional named insureds.

Prior to commencement of any work under this contract, Contractor shall deliver to the City insurance endorsements confirming the existence of the insurance required by this contract, and including the applicable clauses referenced above.

Such endorsements shall be signed by an authorized representative of the insurance company and shall include the signator's company affiliation and title. Should it be deemed necessary by the City, it shall be Contractor's responsibility to see that the City receives documentation, acceptable to the City, which sustains that the individual signing said endorsements is indeed authorized to do so by the insurance company.

If the Contractor fails to maintain the aforementioned insurance, or secure and maintain the aforementioned endorsement, the City may obtain such insurance, and deduct and retain the amount of the premiums for such insurance from any sums due under the agreement. However, procuring of said insurance by the City is an alternative to other remedies the City may have, and is not the exclusive remedy for failure of Contractor to maintain said insurance or secure said endorsement. In addition to any other remedies the City may have upon Contractor's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order Contractor to stop work hereunder, and/or withhold any payment(s) which became due to Contractor hereunder until Contractor demonstrates compliance with the requirements hereof.

Nothing herein contained shall be construed as limiting in any way the extent to which Contractor may be held responsible for payments of damages to persons or property resulting from Contractor's or its subcontractor's performance of the work covered under this agreement.

Each contract between the Contractor and any subcontractor shall require the subcontractor to maintain the same policies of insurance that the Contractor is required to maintain pursuant to this Section 6.1.

6.2 Certificates of Insurance. Contractor shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached to this Agreement as Exhibit "D", and are incorporated herein by this reference.

6.3 Indemnification. Contractor shall defend, indemnify, hold free and harmless the City of Placentia, its elected and appointed officials, officers, agents and employees, at Contractor's sole expense, from and against any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising or alleged to arise out of or in connection with the performance of the work, operations or activities of Contractor, its agents, employees, subcontractors, or invitees, provided for herein, or arising or alleged to arise from the negligent acts or omissions of Contractor hereunder, or arising or alleged to arise from

Contractor's performance of or failure to perform any term, provision, covenant or condition of this Agreement.

(a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith.

(b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising or alleged to arise out of or in connection with Contractor's (or its agents', employees', subcontractors' or invitees') negligent performance of or failure to perform such work, operations or activities hereunder; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom.

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising or alleged to arise out of or in connection with the performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor shall pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees for counsel selected by City.

(d) Contractor's duty to defend and indemnify as set out in this Section 6.3 shall include any claims, liabilities, obligations, losses, demands, actions, penalties, suits, costs, expenses or damages or injury to persons or property arising or alleged to arise from, in connection with, as a consequence of or pursuant to any state or federal law or regulation regarding hazardous substances, including but not limited to the Federal Insecticide, Fungicide and Rodenticide Act ("FIFRA"), Comprehensive Environmental Response, Compensation and Liability Act of 1980 ("CERCLA"), Resource Conservation and Recovery Act of 1976 ("RCRA"), the Hazardous and Solid Waste Amendments of 1984, the Hazardous Material Transportation Act, the Toxic Substances control Act, the Clean Air Act, the Clean Water Act, the California Hazardous Substance Account Act, the California Hazardous Waste Control Law or the Porter-Cologne Water Quality Control Act, as any of those statutes may be amended from time to time.

Notwithstanding the foregoing, Contractor shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City.

The Contractor's indemnification obligations pursuant to this Section 6.3 shall survive the termination of this Agreement. Contractor shall require the same indemnification from all subcontractors.

6.4 Labor and Materials and Performance Bonds. Concurrently with execution of this Agreement, Contractor shall deliver to City a labor and materials bond and a performance

bond each in the sum of the amount of this Agreement, in the forms provided by the City Clerk, which secures the faithful performance of this Agreement. The bonds shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his power of attorney. The bonds shall be unconditional and remain in force during the entire term of the Agreement and shall be null and void only if the Contractor promptly and faithfully performs all terms and conditions of this Agreement.

6.5 Sufficiency of Insurer or Surety. Insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances. In the event the Senior Management Analyst of City ("Senior Management Analyst") determines that the work or services to be performed under this Agreement creates an increased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies required by this Section 6 may be changed accordingly upon receipt of written notice from the Senior Management Analyst; provided that the Contractor shall have the right to appeal a determination of increased coverage by the Senior Management Analyst to the City Council of City within ten (10) days of receipt of notice from the Senior Management Analyst.

6.6 Substitution of Securities. Pursuant to California Public Contract Code Section 22300, substitution of eligible equivalent securities for any monies withheld to ensure performance under the contract for the work to be performed will be permitted at the request and expense of the successful bidder.

7.0 RECORDS AND REPORTS

7.1 Reports. Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

7.2 Records. Contractor shall keep, and require subcontractors to keep, such books and records (including but not limited to payroll records as required herein) as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

7.3 Ownership of Documents. All drawings, specifications, reports, records, documents and other materials prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of the documents and materials hereunder. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom.

7.4 Public Records Act Disclosure. Contractor has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Contractor, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Contractor informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

8.0 GENERAL PROVISIONS

8.1 Governing Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Orange, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

8.2 Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

The Principal set forth in Section 5.1 above shall be the representative for Contractor for purposes of this Agreement, and shall be authorized to issue all consents, approvals, directives and agreements on behalf of Contractor called for by this Agreement, except as otherwise expressly provided in this Agreement.

8.3 Disputes. In the event either party fails to perform its obligations hereunder, the nondefaulting party shall provide the defaulting party written notice of such default. The defaulting party shall have ten (10) days to cure the default; provided that, if the default is not reasonably susceptible to being cured within said ten (10) day period, the defaulting party shall have a reasonable time to cure the default, not to exceed a maximum of thirty (30) days, so long as the defaulting party commences to cure such default within ten (10) days of service of such notice and diligently prosecutes the cure to completion; provided further that if the default is an immediate

danger to the health, safety and general welfare, the defaulting party shall take such immediate action as may be necessary. Notwithstanding the foregoing, the nondefaulting party may, in its sole and absolute discretion, grant a longer cure period. Should the defaulting party fail to cure the default within the time period provided in this Section, the nondefaulting party shall have the right, in addition to any other rights the nondefaulting party may have at law or in equity, to terminate this Agreement. Compliance with the provisions of this Section 8.3 shall be a condition precedent to bringing any legal action, and such compliance shall not be a waiver of any party's right to take legal action in the event that the dispute is not cured.

8.4 Retention of Funds. Progress payments shall be made in accordance with the provisions of Section 3.2 of this Agreement. In accordance with said section, City shall pay Contractor a sum based upon ninety-five percent (95%) of the contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered by said statement. The remaining five percent (5%) thereof shall be retained as performance security to be paid to the Contractor within sixty (60) days after final acceptance of the work by the City Council, after Contractor shall have furnished City with a release of all undisputed contract amounts if required by City. In the event there are any claims specifically excluded by Contractor from the operation of the release, the City may retain proceeds (per Public Contract Code 7107) of up to 150% of the amount in dispute. City's failure to deduct or withhold shall not affect Contractor's obligations hereunder.

8.5 Waiver. No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.6 Rights and Remedies. Rights and Remedies are cumulative except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

8.7 Legal Action. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement.

8.8 Liquidated Damages. Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City Five Hundred Dollars ($500) as liquidated damages for each working day of delay in the performance of any service required hereunder, as specified in the Scope of Services (Exhibit A) or Schedule of Performance (Exhibit B). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages.

8.9 Termination for Default of Contractor. If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, Contractor shall vacate any City owned property which Contractor is permitted to occupy hereunder and City may, after compliance with

the provisions of Section 8.3, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of setoff or partial payment of the amounts owed the City as previously stated.

8.10 Notice. Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and shall be deemed to be given when served personally or deposited in the US Mail, prepaid, first-class mail, return receipt requested, addressed as follows:

To City: City of Placentia
401 E. Chapman Ave
Placentia, California 92870
Attn.: Lydie Gutfeld

To Contractor:
Judge Netting, Inc.
11851 Westminster Ave.
Garden Grove, California 92843
Attn: Daniel Judge

8.11 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.12 Conflict of Interest. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

Contractor and its officers, employees, associates and subcontractors, if any, will comply with all conflict of interest statutes of the State of California applicable to Contractor's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Contractor and its officers, employees, associates and subcontractor shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Contractor is not currently performing work that would require Contractor or one of its officers, employees, associates or subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

8.13 Covenant Against Discrimination. Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. To the extent required by law, contractor shall take affirmative action to insure that

applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin, or ancestry.

8.14 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

8.15 Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

8.16 Hiring of Illegal Aliens Prohibited. Contractor shall not hire or employ any person to perform work within the City of Placentia or allow any person to perform work required under this Agreement unless such person is properly documented and legally entitled to be employed within the United States.

8.17 Unfair Business Practices Claims. In entering into a public works contract or a subcontract to supply goods, services or materials pursuant to a public works contract, the contractor or subcontractor offers and agrees to assign to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body renders final payment to the contractor without further acknowledgment by the parties. (Sec. 7103.5, California Public Contract Code).

8.18 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

8.19 PERS Eligibility Indemnification. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors

providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

8.20 Cooperation. In the event any claim or action is brought against City relating to Contractor's performance or services rendered under this Agreement, Contractor shall render any reasonable assistance and cooperation which City might require.

8.21 Legal Responsibilities. The Contractor shall keep itself informed of City, State, and Federal laws, ordinances and regulations, which may in any manner affect the performance of its services pursuant to this Agreement. The Contractor shall at all times observe and comply with all such laws, ordinances and regulations. Neither the City, nor its officers, agents, or employees shall be liable at law or in equity as a result of the Contractor's failure to comply with this section.

8.22 Termination for Convenience. The City may terminate this Agreement without cause for convenience of the City upon giving contractor 30 days prior written notice of termination of the Agreement. Upon receipt of the notice of termination the Contractor shall cease all further work pursuant to the Agreement. Upon such termination by the City the Contractor shall not be entitled to any other remedies, claims, actions, profits, or damages except as provided in this paragraph. Upon the receipt of such notice of termination Contractor shall be entitled to the following compensation:

1. The contract value of the work completed to and including the date of receipt of the notice of termination, less the amount of progress payments received by contractor.

2. Actual move-off costs including labor, rental fees, equipment transportation costs, the costs of maintaining on-site construction office for supervising the mover-off.

3. The cost of materials custom made for this Agreement which cannot be used by the Contractor in the normal course of his business, and which have not been paid for by City in progress payments.

4. All costs shall not include any markups as might otherwise be allowed by any plans or specifications which were a part of the Agreement.

The provisions of this paragraph shall supersede any other provision of the Agreement or any provision of any plans, specification, addendums or other documents which are or may become a part of this Agreement. City and Contractor agree that the provisions of this paragraph are a substantive part of the consideration for this Agreement.

8.23 Responsibility for Errors. Contractor shall be responsible for its work and results under this Agreement. Contractor, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Contractor occurs, then Contractor shall, at no cost to City, provide all necessary design drawings, estimates and other Contractor professional services necessary to rectify and

correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

8.24 Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

8.25 Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

8.26 No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Contractor and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

8.27 Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

8.28 Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

8.29 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

8.30 Funding Source Conditions – Contractor's Obligation. Contractor acknowledges that the City may be paying for the Project by using funds it receives or will receive from various funding sources in the form of grants and/or subsidies, and the like under certain terms and conditions. Contractor acknowledges and agrees that any failure of the Contractor and/or its subcontractors to perform its obligations under the Contract, including, but not limited to, timely submitting accurate reports and records, that in any way results in the City not meeting the terms and conditions placed on the funds by the funding source, or forfeiting its entitlement to or, otherwise, not receiving, the funds, then the Contractor shall be liable to pay the City for the funds not granted to the City on the Project.

8.31 Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any

inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

ATTEST:

CITY OF PLACENTIA,
A municipal corporation and Charter City

_____ Date: _____
Kevin Kirwin, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

CONTRACTOR

Signature: Daniel Judge

Email: dan@judgenetting.com

Date: May 21, 2025

Signature

Daniel Judge President

Name and Title

_____
Social Security or Taxpayer ID Number

_____ Date: _____
Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

_____ Date: _____
Rosanna Ramirez, Deputy City Administrator

APPROVED AS TO CONTENT:

_____ Date: _____
Project Manager

DEPARTMENTAL APPROVAL

_____ Date: _____
Lydie Gutfeld, Director of Community Services

(Use of City Bond Form is Required)

LABOR AND MATERIAL PAYMENT BOND
PUBLIC WORK (CALIFORNIA)

KNOW ALL MEN BY THESE PRESENT:

WHEREAS, _____, as Principal, has entered into a contract dated _____, with the City of Placentia (Obligee) referred to and made a part hereof to perform the following work, to wit: _____ _____ and all appurtenant work in accordance with PROJECT NO. _____, which requires Principal to file this bond to secure claims made in relation to the project.

NOW THEREFORE, we, _____, as Principal, and _____, a corporation organized under the laws of _____ and duly authorized to transact business in the State of California, as Surety, are held firmly bound unto the City of Placentia, as Obligee, and all sub-contractors, laborers, material persons and other persons employed in the performance of the referenced agreement, in the sum of _____ Dollars ($_____.00), lawful money of the United States of America, for the payment whereof well and truly to be made the Principal and Surety bind themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

If the above bounden PRINCIPAL, his or its heirs, executors, administrators, successors, assigns, or any of his or its sub-contractors, fails to pay for any materials, provisions, provender, or other supplies, or teams, implements or machinery, used in, upon, for or about the performance of the work contracted to be done, or for any work or labor to persons named in Section 9100 or the Civil Code, thereon of any kind, or for amounts due under the Unemployment Insurance Code with respect to such work or labor deducted, withheld and paid over to the Employment Development Department from the wages of employees of the contractor and sub-contractors pursuant to Section 13020 of the Unemployment Insurance Code, that the SURETY on this bond will pay the same, in an amount not exceeding the sum specified in this bond, AND ALSO, in case suit is brought upon this bond, a reasonable attorney's fee, which shall be awarded by the court to the prevailing party in said suit, said attorney's fee to be taxed as costs in said suit and to be included in the judgment herein rendered.

As part of the obligation secured hereby, the SURETY shall not be exonerated or released from the obligation of the bond by any change, alteration, or modification in or of any contract, plans, specifications, or agreement pertaining or relating to any scheme or work of improvement or pertaining or relating to the furnishing of labor, materials, or equipment therefor, nor by any change or modification of any terms of payment or extension of the time for any payment pertaining or relating to any scheme of work of improvement, nor by any rescission or attempted rescission of the contract, agreement or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under

any such contract or agreement, or under the bond, nor, where the bond is given for the benefit of claimants, by any fraud practiced by any person other than the claimant seeking to recover on the bond.

This bond shall inure to the benefit of any and all persons, companies and corporations entitled to file claims under the Civil Code so as to give them a right of action in a suit on this bond.

This bond is executed for the purpose of complying with the laws of the State of California and shall inure to the benefit of any of the persons named in Section 9100 of the Civil Code of the State of California.

IN WITNESS THEREOF, we have hereunto set our hands and seals this _____ day of _____, 20__.

(Corporate Seal)

_____
Principal

By_____

_____
Title

(Corporate Seal)

_____
Principal

By_____

_____
Title

APPROVED AS TO FORM:
/s/ Christian L. Bettenhausen
City Attorney

SUPPLEMENTAL INFORMATION TO BE COMPLETED BY PRINCIPAL

If an individual, so state. If a firm or co-partnership, state the firm and give the names of all individual co-partners composing the partnership. If a Corporation, state legal name of corporation; state also the names of the president, secretary, treasurer and manager thereof.

_____

_____

_____

Business Address:

_____

_____

_____

Telephone Number: _____

Date: _____

Print Name: _____
Principal

Signature: _____
Title

(Use of City form
is required)

TAX IDENTIFICATION NUMBER

The Tax Equity and Fiscal Responsibility Act of 1982 requires the payer (City of Placentia) to report to the Internal Revenue Service taxable payments to payees.

You (as a payee) are required by law to provide us with your Taxpayer Identification Number (if an individual or partnership, your Social Security Number). If you do not provide us with your correct identification number, you may be subject to a penalty imposed by the Internal Revenue Service. The payments subject to withholdings may include, but are not limited to, interest, dividends, or other payments the City of Placentia and/or the Placentia Redevelopment Agency made to you. Other payments may include rents, royalties, commissions and fees for service of non-employees.

If you are exempt from income tax, we are still required, by law, to maintain a Tax Identification Number on file. **PLEASE PROVIDE YOUR TAX IDENTIFICATION NUMBER next to the appropriate listing below, sign, date and return to:**

CITY OF PLACENTIA FINANCE DEPARTMENT
401 E. Chapman
Placentia, CA 92870

Exempt: Yes___No___ Telephone ( ) _____

CORPORATION:_____

U.S.A. OR ANY AGENCIES THEREOF:_____

IRS CODE #501 TAX-EXEMPT ORGANIZATION:_____

A NON-COMMISSIONED CITY OF PLACENTIA EMPLOYEE:_____

SOLE PROPRIETOR:_____

A PARTNERSHIP:_____

OTHER: _____(Explain)

Signature/Title: _____ Date:_____

BID GUARANTEE

TO THE CITY OF PLACENTIA
PROJECT NO. _____

As a material inducement to the City to award the contract for Project No. _____ to _____, the undersigned ("Guarantor") has agreed to enter into this guarantee. The Guarantor hereby unconditionally guarantees to the fullest extent allowed by law the following work included in this project: _____ ("the work").

Guarantor guarantees that the materials and equipment used by itself and its subcontractors will be free from defects and that the work will conform to the plans and specifications. Should any of the materials or equipment prove defective or should the work as a whole, or any part thereof, prove defective for any reason whatsoever (except due to intentional torts by the City), or should the work as a whole or any part thereof fail to operate properly or fail to comply with the plans and specifications, Guarantor will, at the City's sole election: 1) reimburse the City, upon written demand, for all of the City's expenses incurred replacing or restoring any such equipment or materials, including the cost of any work necessary to make such replacement or repairs; or 2) replace any such defective material or equipment and repair said work completely, all without any cost to the City. Guarantor further guarantees that any such repair work will conform to the plans and specifications for the project. This guarantee will remain in effect for five years from the date on which the contracted for work is accepted for use by the City.

Guarantor understands and agrees that the City shall have the unqualified option to make any replacements or repairs itself or to have such replacement, repair, performed by the undersigned. The City shall have no obligation to consult with Guarantor before the City proceeds to perform any repair, replacement, or work itself. If the City elects to have Guarantor perform said repair, replacement, or work, Guarantor agrees that the repair, replacement, or work shall be performed within 15 days after receipt of a written demand from the City.

If the City elects to perform the replacement, repairs itself, Guarantor agrees to make reimbursement payment within 15 days after receipt of a written demand for payment from the City.

If the Guarantor fails or refuses to comply with this guarantee, the City shall be entitled to all costs and expenses, including attorneys and expert fees, reasonably incurred by reason of Guarantor's failure or refusal.

Guarantor Date:_____

Contractor:_____ By:_____

Title:_____

STATEMENT OF NON COLLUSION BY CONTRACTOR

The undersigned who submits herewith to the City of Placentia a bid or proposal does hereby certify:

a. That all statements of fact in such bid or proposal are true;

b. That such bid or proposal was not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;

c. That such bid or proposal is genuine and not collusive or sham;

d. That said bidder has not, directly or indirectly by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interest of the City of Placentia or of any other bidder or anyone else interested in the proposed procurement;

e. Did not, directly or indirectly, collude, conspire, connive or agree with anyone else that said bidder or anyone else would submit a false or sham bid or proposal, or that anyone should refrain from bidding or withdraw his bid or proposal;

f. Did not in any manner, directly or indirectly seek by agreement, communication or conference with anyone to raise or fix the bid or proposal price of said bidder or of anyone else, or to raise or fix any overhead, profit or cost element of his bid or proposal price, or that of anyone else;

g. Did not, directly or indirectly, submit his bid or proposal price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member agent thereof, or to any individual or group of individuals, except to the City of Placentia, or to any person or persons who have a partnership or their financial interest with said bidder in his business.

h. Did not provide, directly or indirectly to any officer or employee of the City of Placentia any gratuity, entertainment, meals, or anything of value, whatsoever, which could be objectively construed as intending to invoke any form of reciprocation or favorable treatment.

i. That no officer or principal of the undersigned firm is related to any officer or employee of the city by blood or marriage within the third degree or is employed, either full or part time, by the City of Placentia either currently or within the last two (2) years.

j. That no officer or principal of the undersigned firm nor any subcontractor to be engaged by the principal has been convicted by a court of competent jurisdiction of any charge of fraud, bribery, collusion, conspiracy or any other act in violation of any state or federal antitrust law in connection with the bidding upon award of, or performance of, any public work contract, with any public entity, within the last three years.

I certify, under penalty of perjury under the laws of the State of California, that the foregoing is true and correct and that this certification was executed:

On_____at_____California.

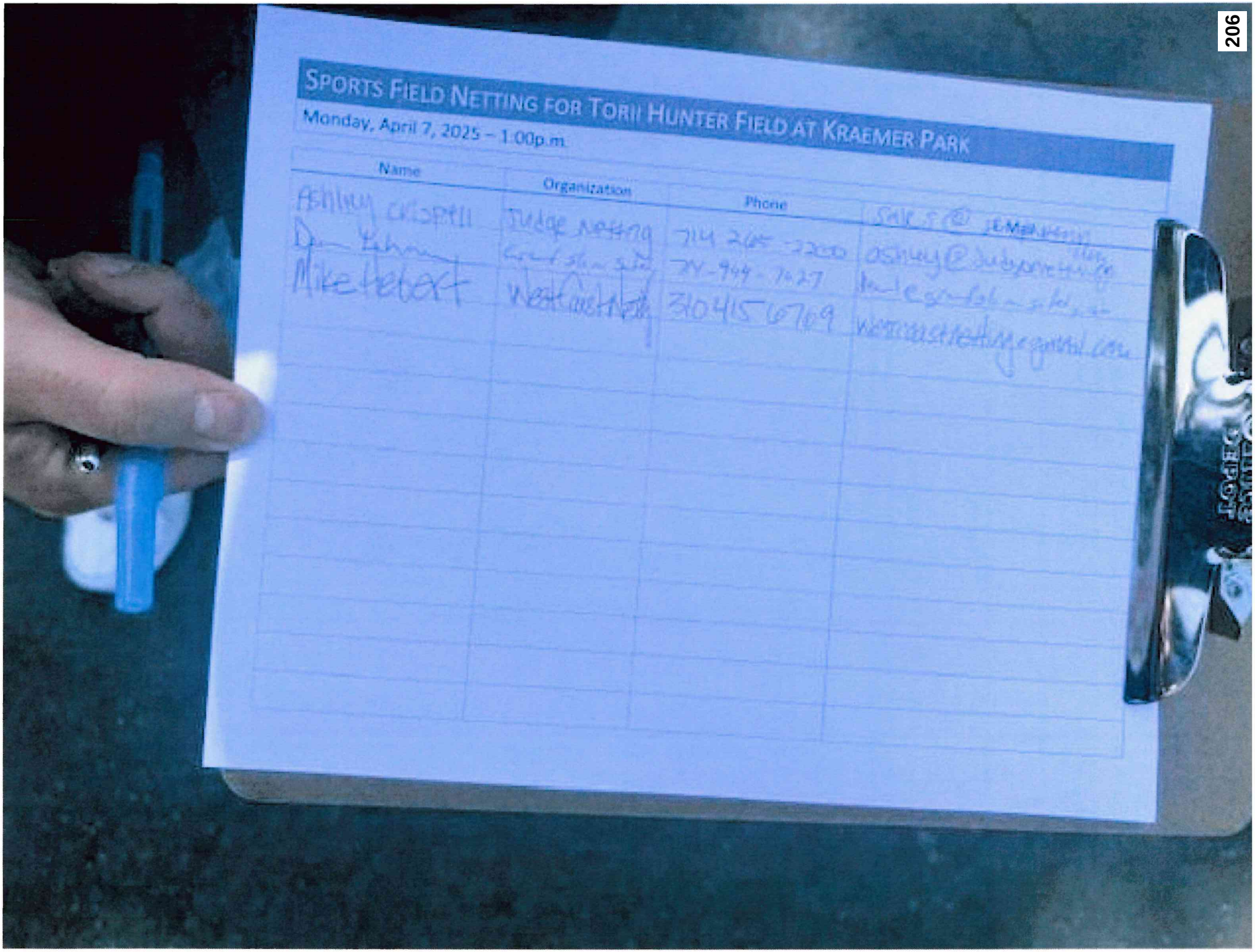
Firm_____ _____
(Signature)

Street_____ _____
(Print Name & Title)

City_____State_____Zip_____

EXHIBIT A

SCOPE OF SERVICES



Sports Field Netting for Torii Hunter Field at Kraemer Park

Monday, April 7, 2025 – 1:00p.m.

Name	Organization	Phone	Email
Ashley Crispell	Judge Netting	714 260-2200	ashley@judgenetting.com
Dan Kahn	Anaheim Angels	714-944-7627	kahn@angels.com
Mike Hebert	West Coast Netting	310 415 6769	westcoastnetting@gmail.com

JudgeNetting
Barrier Specialists

11851 Westminster Avenue Garden Grove, CA 92843
Office (800) 955-6788 (714) 265-2200 **FAX** (714) 265-2400
California Contractors License # 779080 A, B, C10, C13, C61, D31, HAZ
DIR #1000005816 www.judgenetting.com

Proposal and Contract

April 10, 2025

Mr. Matthew Brand
City of Placentia
401 E. Chapman Ave.
Placentia, CA 92870

Re: Bid No. CS-25-01 Torii Hunter Field- Net Replacement at Kraemer Memorial Park (201 N. Bradford Ave.)

Dear Mr. Brand:
We propose to supply the material, labor, and equipment necessary to perform the following per spec and site walk:

- Install new sports safety netting at the Torii Hunter Baseball Field at Kraemer Memorial Park.
- The new netting will be210d/126 UV treated knotless nylon netting with 1-7/8" opening mesh (3-3/4" stretch mesh) with sewn in perimeter, vertical, and horizontal rope border, cut and square hung.
- Add new bottom cable and hardware. Top cable & hardware to remain as is.
- No pole painting included.
- Performance & payment bonding is included.

_____BASE BID: Price for work as described above is $40,700.

We are a licensed California Contractor, and all applicable taxes & prevailing wages are included in this proposal. (Please initial, total, and sign where applicable upon acceptance).

Payment Terms:

Monthly progress payments due upon scope completion. Invoices not paid when due are subject to a service charge of 1-1/2% per month. This is an annual percentage rate of 18%. Should a suit be instituted to enforce the provisions of this Proposal and Contract, the prevailing party shall be entitled to reasonable attorney's fees and court costs as determined by the court or other tribunal hearing the matter. Time is of the essence in the performance of this work.

Standard Assumptions:

- Our prices are firm for acceptance for a period of 30 days only.
- Necessary and reasonable access "to," "from," and "at" work site during construction.
- Park & baseball activities may require alteration during construction to provide a safe working environment for our employees and equipment.
- Mobilization costs included in our proposal are based on one move on off. Any cessation of work due to lack of permits or any reason by the client will require a $1,500 re-mobilization charge with all work and materials invoiced to date.
- If, during the performance of this contract, the price of contractor's materials increases more than 10%, the price of said materials shall be equitably adjusted by the owner to account for said increase.
- If any work associated with this contract is within 10' of power lines, the owner or the owner's representative will need to temporarily shut down the power to those lines at no cost to Judge Netting, Inc.; or work will need to be subcontracted to an electrical contractor to ensure compliance with OSHA requirements.
- Public Works contracts must have a DIR (Department of Industrial Relations) number assigned to the project and this info must be provided to Judge Netting upon approval of proposal, contract, or PO. Please inquire to sales@judgenetting.com should you have any questions. https://services.dir.ca.gov/gsp?id=csm_sc_category&catalog_id=-1

Standard Exclusions:

- We are a non-union company and, as such, will not become signatory to any labor agreement (PLA, MLA, CBA).
- This proposal does not include any bonding, engineering, DSA approvals, permit fees or related costs involved in securing permits except as noted in this proposal. If Judge Netting is not contracted to pull permits, the client is responsible for acquiring all permits and any costs relating to permit requirements. Should a government agency require changes, additional construction costs will be assumed by the client. Should the project be stopped for lack of permits or for any reason by a client or government agencies, material and work will be invoiced, and a remobilization fee shall apply.
- Tree trimming, stump grinding, grubbing, site clearing, or foundation removal.
- Temporary turf protection of any kind.
- Indemnification: Judge Netting, Inc. will not indemnify any additional Owners, Architects, Contractors, or Agents.
- Accidental non-negligent damage to driveways, parking lots, tennis courts, irrigation systems, or sod, that may be caused by our equipment.
- Subsurface or latent physical conditions at the site differing from those indicated.
- Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.
- The owner shall promptly investigate the conditions, and if it finds that conditions do materially so differ, or do involve hazardous waste, and cause a decrease or increase in the Contractor's cost of, or the time required for, performance of any part of the work shall issue a Change Order in the amount of contractor's expenses incurred plus 10%.
- Judge Netting makes no warranty, either expressly or implied, as to the protective capabilities of netting or structures, including height requirements and/or performance of any existing material or material used during construction.

Judge Netting's liability under this contract shall not exceed the price identified above.

Cancellation:

Upon execution by both parties, this Proposal and Contract is non-cancellable. Any cancellation by Purchaser shall entitle Judge Netting at its discretion, to collect any fees or charges it has incurred in preparation for delivery of the work outlined above.

We appreciate the opportunity to present this proposal. Please contact us at sales@judgenetting.com or 714-265-2200 with questions or concerns.

JUDGE NETTING INC.

By: _____

Date: April 10, 2025

ACCEPTED: CITY OF PLACENTIA

By: _____
Authorized signer only

Date: _____

Replacement of Sports Field Netting at Torii Hunter Field Within Kraemer Memorial Park

BIDDER'S BOND

(To Accompany Contract Proposal)

KNOW ALL MEN BY THESE PRESENTS,

That Judge Netting, Inc., as PRINCIPAL, and United Fire & Casualty Company, as SURETY, are held and firmly bound unto the City of Placentia in the sum of TEN PERCENT (10%) of the total amount of the bid of said PRINCIPAL, to be paid to the said City or its certain attorney, its successors and assigns; for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns, jointly and severally, firmly by these presents.

In no case shall the liability of said SURETY here under exceed the sum of
$ Ten Percent (10%) of the Total Amount Bid

THE CONDITION OF THIS OBLIGATION IS SUCH THAT,
WHEREAS, said PRINCIPAL has submitted the above-mentioned bid to the City of Placentia for certain construction for which bids are to be submitted via Planet Bids on April 14, 2025, for:

Replacement of Sports Field Netting at Torii Hunter Field Within Kraemer Memorial Park

NOW, THEREFORE, if the aforesaid PRINCIPAL is awarded the contract and within the time and manner required under the specifications, after the prescribed forms are presented to him for signature, enters into a written consent in the prescribed form in accordance with the bid, and files the two bonds with the City of Placentia, one to guarantee faithful performance and the other to guarantee payment for Labor and Materials as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force and effect. In the event suit is brought upon this bond by the Obligee and judgment is recovered, said SURETY shall pay all costs incurred by the Obligee in such suit, including a reasonable attorney's fee to be fixed by the Court.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this
9th Day of April 2025.

PRINCIPAL Judge Netting, Inc.
BY: _____
President
Title
BY: _____
Vice President
Title
(SEAL)

SURETY
United Fire & Casualty Company
_____
Harrison Yoshioka, Attorney-in-Fact
PO Box 73909, Cedar Rapids, IA 52407-3909
Address
_____
(SEAL)

Instructions: If the Contractor is a corporation, the agreement must be executed in the corporate name and signed by the President or Vice President and the Secretary or Assistant Secretary, and the corporate seal affixed. If the Contractor is an individual doing business under a fictitious name, it must be signed by all persons having an interest in the business, and the fictitious name must be signed also. All bond signatures must be notarized. The standard printed bid bond form of any bonding company approved by the City pursuant to Item 7, "Insurance Policies and Bonds", in the Instructions to Bidders may be used in lieu of the foregoing approved sample bond form provided the security stipulations protecting the City are in any way reduced by use of the surety company's standard printed form.

BID BOND
ACKNOWLEDGMENT OF SURETY

STATE OF _____)
ss
County of _____)

On this _____ day of _____, 2025, A.D.

_____ personally appeared before me a
(Notary Public, Judge or Other Officer)
in and for _____ County, State of _____
known to me to be the _____ of the corporation that executed the foregoing instrument and, upon oath, did depose that he is the officer of said corporation as above designed; that he is acquainted with the seal of said corporate seal of said corporation; that the signatures to said instrument were made by officers of said corporation as indicated after said signatures; and that the said corporation executed the said instrument freely and voluntarily and for the uses and purposes therein mentioned.

See Attached Notary Acknowledgment

_____
(Notary Public, Judge or Other Officer)

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Orange)

On APR 0 9 2025 *Date* before me, Jessica Alvarado, Notary Public *Here Insert Name and Title of the Officer*,

personally appeared Harrison Yoshioka *Name(s) of Signer(s)*,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

JESSICA ALVARADO
Notary Public - California
Orange County
Commission # 2510311
My Comm. Expires Jan 21, 2029

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Jessica Alvarado
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
Corporate Officer — Title(s): _____
Partner — Limited General
Individual X Attorney in Fact
Trustee Guardian or Conservator
Other: _____
Signer Is Representing: _____

Signer's Name: _____
Corporate Officer — Title(s): _____
Partner — Limited General
Individual Attorney in Fact
Trustee Guardian or Conservator
Other: _____
Signer Is Representing: _____

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UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA
UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX
FINANCIAL PACIFIC INSURANCE COMPANY, LOS ANGELES, CA
CERTIFIED COPY OF POWER OF ATTORNEY
(original on file at Home Office of Company – See Certification)

Inquiries: Surety Department
118 Second Ave SE
Cedar Rapids, IA 52401

KNOW ALL PERSONS BY THESE PRESENTS, That United Fire & Casualty Company, a corporation duly organized and existing under the laws of the State of Iowa; United Fire & Indemnity Company, a corporation duly organized and existing under the laws of the State of Texas; and Financial Pacific Insurance Company, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint

MARK RICHARDSON, KEVIN CATHCART, TERAH LANE, NICOLE EVANS, KIM LUU, MIKE PARIZINO, RACHELLE RHEAULT, HEATHER SALTARELLI, LEIGH MCDONOUGH, JESSICA ALVARADO, HARRISON YOSHIOKA, EACH INDIVIDUALLY

their true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed $100,000,000.00 and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted is continuous and shall remain in full force and effect until revoked by United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted by the Boards of Directors of United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

"Article VI – Surety Bonds and Undertakings"

Section 2, Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set of forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 15th day of February, 2022

UNITED FIRE & CASUALTY COMPANY
UNITED FIRE & INDEMNITY COMPANY
FINANCIAL PACIFIC INSURANCE COMPANY

By: Kyanna M Saylor
Vice President

State of Iowa, County of Linn, ss:

On 15th day of February, 2022, before me personally came Kyanna M. Saylor to me known, who being by me duly sworn, did depose and say; that she resides in Cedar Rapids, State of Iowa; that she is a Vice President of United Fire & Casualty Company, a Vice President of United Fire & Indemnity Company, and a Vice President of Financial Pacific Insurance Company the corporations described in and which executed the above instrument; that she knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that she signed her name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.

Patti Waddell
Iowa Notarial Seal
Commission number 713274
My Commission Expires 10/26/2025

Patti Waddell
Notary Public
My commission expires: 10/26/2025

I, Mary A. Bertsch, Assistant Secretary of United Fire & Casualty Company and Assistant Secretary of United Fire & Indemnity Company, and Assistant Secretary of Financial Pacific Insurance Company, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations this 9th day of April, 2025.

By: Mary A Bertsch
Assistant Secretary,
UF&C & UF&I & FPIC

BPOA0049 1217

ATTACHMENT A
BIDDER'S STATEMENT AND COMPANY INFORMATION

A. COMPANY INFORMATION

Company Full Legal Name:	Judge Netting, Inc.		
Business Address:	11851 Westminster Ave. Garden Grove, CA 92843		
Southern California Address: (if different)			
Website Address:	www.judgenetting.com		
Length of time firm has been in business:	28		
Type of business: (LLC, Partnership, or Corporation)	Corporation	If incorporated, State of Incorporation:	S
Taxpayer I.D. No. 86-1047068	DIR Registration Number 1000005816		
CSLB Number(s) 779080	Contractor's License Classification(s) A, B, C10, C13, C61, D31, HAZ		
Project Manager Contact Information			
Name Mara Perry	Phone 714-265-2200	Email mara@judgenetting.com	
Contract Administrator Information (insurance and other administrative questions)			
Name Ashley Crispell	Phone 714-265-2200	Email sales@judgenetting.com	

BIDDERS STATEMENT:

With my signature I confirm that I am authorized to bind the company. By submitting this Bid, I confirm I have read, understand, and accept the terms and conditions of this Invitation for Bid. Upon request, I will transfer and deliver all goods to the City in accordance with said terms and conditions.

Daniel Judge
Signature

President
Title

B. REFERENCES

ATTACHMENT A
BIDDER'S STATEMENT AND COMPANY INFORMATION

References shall be provided in accordance with this Notice Invting Bids, Section I. Bid Submittal Instructions. Additional pages may be attached if necessary.

REFERENCE #1		
Agency Name: City of Pasadena	**Contact Name:** Brandon Fox	**Contact Email Address:** bfox@rosebowlstadium.com
Dates of Services Performed/Contract Term: 2/15/25-3/15/25	**Contract Amount:** $125,600	**Contact Phone Number:** 626-390-2665
Brief Description of Scope of Work (i.e., supplies, equipment, services provided): Remove and replace netting panels and wood, repair broken cable, and torn netting and chainlink, install new netting and pole for golf course		

REFERENCE #2		
Agency Name: Santa Clara Unified School District	**Contact Name:** Hilda Zuniga	**Contact Email Address:** contracts@scusd.net
Dates of Services Performed/Contract Term: 7/1/24-8/7/2-24	**Contract Amount:** $36,874	**Contact Phone Number:** 408-423-2031
Brief Description of Scope of Work (i.e., supplies, equipment, services provided): Baseball Field Netting extension		

REFERENCE #3		
Agency Name: City of Pasadena	**Contact Name:** Gabriel Araujo	**Contact Email Address:**
Dates of Services Performed/Contract Term: 6/4/24-6/28/24	**Contract Amount:** $70,085.93	**Contact Phone Number:** 626-744-4461
Brief Description of Scope of Work (i.e., supplies, equipment, services provided): Netting install for Robinson Park and Field		

The People are the City

Mayor
KEVIN KIRWIN

Mayor Pro Tem
CHAD P. WANKE

Councilmembers:
THOMAS HUMMER
WARD L. SMITH
JEREMY B. YAMAGUCHI

City Clerk:
ROBERT S. MCKINNELL

City Treasurer
KEVIN A. LARSON

Interim City Administrator
THOMAS HATCH

401 East Chapman Avenue – Placentia, California 92870

April 7, 2025

Subject: Addendum No. 1 for RFP for Replacement of Sports Field Netting at Torii Hunter Field Within Kraemer Memorial Park

Dear Prospective Bidders:

This letter comprises Addendum No. 1 for RFP for Replacement of Sports Field Netting at Torii hunter Field Within Kraemer memorial Park released by the City of Placentia on March 31, 2025. The following clarifications/changes are hereby issued:

1. **Scope of Work, - Page 8-** Remove the replacement of new cables and hardware.

2. **Scope of Work, - Page 8-** Add the installation of a new bottom cable and any necessary hardware.

Portions of the bid specifications not specifically mentioned in this Addendum remain in force.

Sincerely,

Matthew Brand,
Community Services Coordinator

END OF ADDENDUM NO. 1

This addendum must be acknowledged via Planet Bids and should be included with the bid response.

If you have additional questions regarding Addendum No. 1, please contact Matthew Brand, Community Services Coordinator, at (714) 993-8243.

ATTACHMENT C

SUBCONTRACTOR DESIGNATION FORM

Bidder acknowledges and agrees that under Public Contract Code section 4100, et seq., it must clearly set forth below the name and location of each subcontractor who will perform work or labor or render service to the bidder in or about the work in an amount in excess of one-half of one percent (0.5%) of bidder's total bid and the kind of work that each will perform. Furthermore, bidder acknowledges and agrees that under Public Contract Code section 4100, et seq., if bidder fails to list as to any portion of work, or if bidder lists more than one subcontractor to perform the same portion of work (i.e. bidder must indicate what portion of the work each subcontractor will perform), bidder must perform that portion itself or be subjected to penalty under applicable law.

If alternate bids are called for and bidder intends to use subcontractors different from or in addition to those subcontractors listed for work under the base bid, bidder must list subcontractors that will perform work in an amount in excess of one half of one percent (0.5%) of bidder's total bid, including alternates.

In case more than one subcontractor is named for the same kind of work, the Contractor is to state the portion of work that each subcontractor will perform. Bidders or's suppliers of materials only do not need to be listed. If further space is required for the list of proposed subcontractors, additional sheets showing the required information, as indicated below, shall be attached hereto and made a part of this document.

Listed below is the name of each subcontractor that will perform work, labor, or render services to the undersigned related to the work of this project. This is to include any subcontractor that will specially fabricate and install a portion of work according to detailed drawings contained in the plans and specifications in the amount greater than one half of one percent (.05%) of the contractors total bid. Additional sheets may be attached if needed.

Subcontractor Name: N/A	Address:
Portion of Work/Trade:	Bid Amount:
Contractor's License No.	Dir Registration No.:
Subcontractor Name:	Address:
Portion of Work/Trade:	Bid Amount:
Contractor's License No.:	Dir Registration No.:

III. BIDDER'S PROPOSAL FORM

REPLACEMENT OF SPORTS FIELD NETTING, TORII HUNTER, KRAEMER MEMORIAL PARK

The undersigned declares that they have carefully examined the specifications, have read the accompanying instructions to bidders, and hereby propose to provide the gloves, in accordance with City needs and/or fund availability and the specifications provided herein.

Indicate unit price for each line item. Total quotation is to be firm offer for no less than ninety (90) days and will be regarded by the City as bidder's best and final offer.

BID ITEM	ITEM DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	TOTAL
1.	Replacement of sports field netting Torii Hunter field	1	LS	$ 40,700	$_____
2.				$_____	$_____
3.				$_____	$_____
	Total			$_____	$ 40,700

Through submission on PlanetBids, the bidder certifies that he/she has followed the bidder instructions, acknowledges the requirements set forth in this proposal form for bid submission, and has thoroughly checked the figures set forth in the proposal and inputted into PlanetBids, that they are correct to the best of his/her knowledge and constitute his/her proposal to perform all the work called out and implied throughout these contract documents.

*****BID ITEMS TO BE INPUTED ON-LINE IN PLANETBIDS*****

Replacement of Sports Field Netting at Torii Hunter Field Within Kraemer Memorial Park

BIDDER'S BOND

(To Accompany Contract Proposal)

KNOW ALL MEN BY THESE PRESENTS,

That Judge Netting, Inc., as PRINCIPAL, and United Fire & Casualty Company, as SURETY, are held and firmly bound unto the City of Placentia in the sum of TEN PERCENT (10%) of the total amount of the bid of said PRINCIPAL, to be paid to the said City or its certain attorney, its successors and assigns; for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns, jointly and severally, firmly by these presents.

In no case shall the liability of said SURETY here under exceed the sum of
$ Ten Percent (10%) of the Total Amount Bid

THE CONDITION OF THIS OBLIGATION IS SUCH THAT,
WHEREAS, said PRINCIPAL has submitted the above-mentioned bid to the City of Placentia for certain construction for which bids are to be submitted via Planet Bids on April 14, 2025, for:

Replacement of Sports Field Netting at Torii Hunter Field Within Kraemer Memorial Park

NOW, THEREFORE, if the aforesaid PRINCIPAL is awarded the contract and within the time and manner required under the specifications, after the prescribed forms are presented to him for signature, enters into a written consent in the prescribed form in accordance with the bid, and files the two bonds with the City of Placentia, one to guarantee faithful performance and the other to guarantee payment for Labor and Materials as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force and effect. In the event suit is brought upon this bond by the Obligee and judgment is recovered, said SURETY shall pay all costs incurred by the Obligee in such suit, including a reasonable attorney's fee to be fixed by the Court.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this 9th Day of April 2025.

PRINCIPAL Judge Netting, Inc.
BY: _____
President
Title
BY: _____
Vice President
Title
(SEAL)

SURETY
United Fire & Casualty Company
_____
Harrison Yoshioka, Attorney-in-Fact
PO Box 73909, Cedar Rapids, IA 52407-3909
Address
_____
(SEAL)

Instructions: If the Contractor is a corporation, the agreement must be executed in the corporate name and signed by the President or Vice President and the Secretary or Assistant Secretary, and the corporate seal affixed. If the Contractor is an individual doing business under a fictitious name, it must be signed by all persons having an interest in the business, and the fictitious name must be signed also. All bond signatures must be notarized. The standard printed bid bond form of any bonding company approved by the City pursuant to Item 7, "Insurance Policies and Bonds", in the Instructions to Bidders may be used in lieu of the foregoing approved sample bond form provided the security stipulations protecting the City are in any way reduced by use of the surety company's standard printed form.

BID BOND
ACKNOWLEDGMENT OF SURETY

STATE OF _____)
ss
County of _____)

On this _____ day of _____, 2025, A.D.

_____ personally appeared before me a
(Notary Public, Judge or Other Officer)
in and for _____ County, State of _____
known to me to be the _____ of the corporation that executed the foregoing instrument and, upon oath, did depose that he is the officer of said corporation as above designed; that he is acquainted with the seal of said corporate seal of said corporation; that the signatures to said instrument were made by officers of said corporation as indicated after said signatures; and that the said corporation executed the said instrument freely and voluntarily and for the uses and purposes therein mentioned.

See Attached Notary Acknowledgment

_____
(Notary Public, Judge or Other Officer)

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Orange)

On APR 0 9 2025 before me, Jessica Alvarado, Notary Public,
Date *Here Insert Name and Title of the Officer*

personally appeared Harrison Yoshioka
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

JESSICA ALVARADO
Notary Public - California
Orange County
Commission # 2510311
My Comm. Expires Jan 21, 2029

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Jessica Alvarado
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
Corporate Officer — Title(s): _____
Partner — Limited General
Individual X Attorney in Fact
Trustee Guardian or Conservator
Other: _____
Signer Is Representing: _____

Signer's Name: _____
Corporate Officer — Title(s): _____
Partner — Limited General
Individual Attorney in Fact
Trustee Guardian or Conservator
Other: _____
Signer Is Representing: _____

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UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA
UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX
FINANCIAL PACIFIC INSURANCE COMPANY, LOS ANGELES, CA
CERTIFIED COPY OF POWER OF ATTORNEY
(original on file at Home Office of Company – See Certification)

Inquiries: Surety Department
118 Second Ave SE
Cedar Rapids, IA 52401

KNOW ALL PERSONS BY THESE PRESENTS, That United Fire & Casualty Company, a corporation duly organized and existing under the laws of the State of Iowa; United Fire & Indemnity Company, a corporation duly organized and existing under the laws of the State of Texas; and Financial Pacific Insurance Company, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint

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their true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed $100,000,000.00 and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted is continuous and shall remain in full force and effect until revoked by United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted by the Boards of Directors of United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

"Article VI – Surety Bonds and Undertakings"

Section 2, Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set of forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 15th day of February, 2022

UNITED FIRE & CASUALTY COMPANY
UNITED FIRE & INDEMNITY COMPANY
FINANCIAL PACIFIC INSURANCE COMPANY

By: Kyanna M Saylor
Vice President

State of Iowa, County of Linn, ss:

On 15th day of February, 2022, before me personally came Kyanna M. Saylor to me known, who being by me duly sworn, did depose and say; that she resides in Cedar Rapids, State of Iowa; that she is a Vice President of United Fire & Casualty Company, a Vice President of United Fire & Indemnity Company, and a Vice President of Financial Pacific Insurance Company the corporations described in and which executed the above instrument; that she knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that she signed her name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.

Patti Waddell
Iowa Notarial Seal
Commission number 713274
My Commission Expires 10/26/2025

Patti Waddell
Notary Public
My commission expires: 10/26/2025

I, Mary A. Bertsch, Assistant Secretary of United Fire & Casualty Company and Assistant Secretary of United Fire & Indemnity Company, and Assistant Secretary of Financial Pacific Insurance Company, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations this 9th day of April, 2025.

By: Mary A Bertsch
Assistant Secretary,
UF&C & UF&I & FPIC

BPOA0049 1217

EXHIBIT B

SCHEDULE OF PERFORMANCE

EXHIBIT C
INSURANCE REQUIREMENTS

Contractor shall maintain and shall require all of its subcontractors, consultants, and other agents to maintain the insurance listed below. Any requirement for insurance to be maintained after completion of the work shall survive this agreement.

CITY reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this agreement or failure to identify any insurance deficiency shall not relieve Contractor from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this agreement.

A. Workers Compensation & Employers Liability Insurance

- Workers Compensation insurance with statutory limits as required by the Labor Code of the State of California.
- Employers Liability with limits of $1,000,000 per Accident; $1,000,000 Disease per employee; $1,000,000 Disease per policy.
- The policy shall include a written waiver of the insurer's right to subrogate against CITY.
- Required Evidence Of Coverage:
    1. Subrogation waiver endorsement; and
    2. Properly completed Certificate of Insurance.

B. General Liability Insurance

- Commercial General Liability Insurance no less broad than Insurance Services Office (ISO) form CG 00 01.
- Coverage shall be on a standard occurrence form. Claims-Made forms are not acceptable without prior written consent. Modified, limited or restricted Occurrence forms are not acceptable without prior written consent.
- Minimum Limits: $1,000,000 per Occurrence; $2,000,000 General Aggregate; $2,000,000 Products/Completed Operations Aggregate. The General Aggregate shall apply separately to each project. The required

limits may be provided by a combination of General Liability Insurance and Commercial Excess or Umbrella Liability Insurance. If contractor maintains higher limits than the specified minimum limits, CITY requires and shall be entitled to coverage for the higher limits maintained by contractor.

- Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds $25,000 it must be approved in advance by CITY. Contractor is responsible for any deductible or self-insured retention and shall fund it upon CITY'S written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving CITY.
- Coverage shall be continued for one (1) year after completion of the work.
- CITY shall be endorsed as an additional insured for liability arising out of ongoing and completed operations by or on behalf of the contractor. CITY shall continue to be an additional insured for completed operations for (1) year after completion of the work.
- The policy definition of "insured contract" shall include assumptions of liability arising out of both ongoing operations and the products-completed operations hazard ("f" definition of insured contract in ISO form CG 00 01, or equivalent).
- The insurance provided to the additional insureds shall be primary to, and non-contributory with, any insurance or self-insurance program maintained by them.
- The policy shall cover inter-insured suits and include a "Separation of Insureds" or "severability" clause which treats each insured separately.
- The policy shall be endorsed to include a written waiver of the insurer's right to subrogate against all persons or entities that are, or are required to be, additional insureds.
- The policy shall not contain a Contractors' Warranty or other similar language which eliminates or restricts insurance because of a subcontractor's failure to carry specific insurance or to supply evidence of such insurance.

- Required Evidence of Coverage:
    1. Copy of the additional insured endorsement or policy language granting additional insured status;
    2. Copy of the endorsement or policy language indicating that coverage applicable to the additional insureds is primary and non-contributory;
    3. Properly completed Certificate of Insurance; and
    4. Completed and signed Agent/Broker Questionnaire with supporting documentation as required.

C. Automobile Liability Insurance

- Minimum Limit: $1,000,000 combined single limit per accident.
- Coverage shall apply to all owned, hired and non-owned vehicles.
- CITY shall qualify as an insured.
- Required Evidence of Coverage:
    1. Copy of the endorsement or policy language indicating that CITY is an insured; and
    2. Properly completed Certificate of Insurance.

D. Contractors Pollution Liability Insurance

- Minimum Limits: $1,000,000 per Pollution Incident; $1,000,000 Aggregate;
- Coverage shall apply to pollution incidents at or from any location at which Contractor is performing work under this agreement.
- Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds $25,000 it shall be approved in advance by CITY. Contractor is responsible for any deductible or self-insured retention and shall fund it upon CITY written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving CITY.
- CITY shall be endorsed as an additional insured for liability arising out of ongoing and completed operations by or on behalf of the Contractor.

Additional insured status shall continue for one (1) year after completion of the work.

- The insurance provided to the additional insureds shall apply on a primary and non-contributory basis with respect to any insurance or self-insurance program maintained by them.
- If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of work.
- The insurance shall be continued for one (1) year after completion of the work. If the insurance is on a Claims-Made basis, the continuation coverage may be provided by: (a) renewal of the existing policy; (b) an extended reporting period endorsement; or (c) replacement insurance with a retroactive date no later than the commencement of the work.
- Required Evidence of Coverage:
    1. Copy of the additional insured endorsement or policy language granting additional insured status;
    2. Copy of the endorsement or policy language indicating that coverage for the additional insureds is primary and non-contributory;
    3. Properly completed Certificate of Insurance.

E. Surety Bonds

- Bid bond.
- Performance and payment bonds for the entire contract price.
- The surety must be authorized to issue these bonds in the State of California.

F. Standards for Insurance Companies

- Insurers, other than the California State Compensation Insurance Fund, shall have an A.M. Best's rating of at least A:VII.

G. Documentation

- The Certificate of Insurance shall include the following reference: [ ]
- The name and address for Additional Insured endorsements and Certificates of Insurance is: City of Placentia
- Contractor shall provide immediate written notice if: (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; or (3) the deductible or self-insured retention is increased.
- Current Evidence of Coverage shall be provided for the entire required period of insurance.
- Upon written request, certified copies of required insurance policies shall be provided within thirty (30) days.

EXHIBIT D

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

EXHIBIT E

CLAIMS PROCEDURE

SUMMARY OF PUBLIC CONTRACT CODE § 9204

The following procedure will apply to any claims by the Contractor on the City:

A "claim" is a separate demand on the City by a contractor on a public works project and sent by registered mail or certified mail with return receipt requested, for one or more of the following:

- A time extension, including relief from penalties for delay
- Payment by the City of money damages under the terms of the contract
- Payment of an amount that is disputed by the City

Initial Review

The claim must be supported by appropriate documentation. The City has 45 days within which to review the claim and provide the contractor with a written statement identifying the disputed and undisputed portions of the claim. If the City does not issue a written statement, the claim is deemed rejected in its entirety. The City will pay any undisputed portion of the claim within 60 days of issuing the statement.

Meet & Confer

If the contractor disputes the City's written response, or if the City does not issue one, the contractor may request in writing an informal conference to meet and confer for possible settlement of the claim. The City will schedule the meet and confer conference within 30 days of this request and provide a written statement identifying the remaining disputed and undisputed portions of the claim within 10 business days of the meet and confer. The City will pay the undisputed portion within 60 days of issuing this statement.

Mediation

With respect to any disputed portion remaining after the meet and confer, the City and contractor will submit the matter to nonbinding mediation, agree to a mediator within 10 business days after issuing the written statement, and share mediation costs equally. If mediation is unsuccessful, then the terms of the public works agreement and applicable law will govern resolution of the dispute.

Miscellaneous Provisions

Amounts not paid by the City in a timely manner bear interest at 7% per annum. Subcontractors may submit claims via this procedure through the general contractor. The City and contractor may waive the requirement to mediate, but cannot otherwise waive these claim procedures.

Torii Hunter Netting Public Works Template w Bonds

Final Audit Report 2025-05-21

Created:	2025-05-15
By:	Brand Matthew (mbrand@placentia.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAArDiQ21x1lewJV28xPBB0Y4ZbRBxRQyDT

"Torii Hunter Netting Public Works Template w Bonds" History

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Signature Date: 2025-05-21 - 7:52:24 PM GMT - Time Source: server

Agreement completed.
2025-05-21 - 7:52:24 PM GMT

Agenda Item No: 1.i

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025
Submitted by: David Radomski
From: Police Department

Subject:
Placentia Public Safety Building - Computer Hardware Purchase

Financial Impact:
Fiscal Impact:
Expense: $112,940.40 Total Purchase Price of Equipment with Contingency
Budget: $750,000.00 DOJ COPS Grant Funding (105213-6840)

Summary:
This action will approve a purchase with Dell Marketing LP and the use of encumbered Department of Justice (DOJ) COPS Grant (15JCOPS-24-GG-02084-TECP) funds to purchase IT infrastructure, software, and equipment for a total cost of $107,562.29.

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions:

1. Approve the purchase of Dell computers, monitors, and accessories as specified in Dell Quote No. 3000189678377.2 for the Public Safety Building; and
2. Approve a 5% contingency in the amount of $5,378.11 to cover any unforeseen costs related to the procurement, for a total not-to-exceed amount of $112,940.40; and
3. Authorize the City Administrator and/or her designee to execute all necessary documents, subject to City Attorney approval.

Strategic Plan Statement:
This item is consistent with the City Council approved Strategic Plan Goal 2: to Ensure That Public Safety Continues to Be a High Priority, Strategic Plan Goal 5, to Implement Public Infrastructure to Meet Community Needs, and Objective 5.4, Construct the Placentia Public Safety Center.

Discussion:
Dell Marketing LP is our current computer hardware provider and offers competitive pricing under the NASPO ValuePoint Cooperative Purchasing Program (Contract #C000001115143) in compliance with Placentia Municipal Code Section 3.08.070(3), which allows for the use of established cooperative purchasing programs.

The quote includes a range of equipment including PC's, monitors, privacy filters, and necessary accessories. This equipment will ensure all workspaces in the Public Safety

Building and 911 Dispatch Center are functional, secure, and equipped to support high-performance workloads and specialized public safety software.

Fiscal Impact Summary:
Funding for this purchase has been encumbered through DOJ COPS Grant funds. There will be no impact to the City's General Fund. The total cost for equipment, warranty, and support services is $107,562.29, inclusive of applicable sales tax.

These funds are budgeted in the Fiscal Year (FY) 2024-2025 Public Safety Building IT budget (105213-6840) using encumbered DOJ COPS Grant (15JCOPS-24-GG-02084-TECP) funds awarded on 10/17/2024.

Agenda Item No: 1.j

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025
Submitted by: Joe Lambert
From: Development Services

Subject:
Amendment No. 1 to Professional Services Agreement with Placeworks, Inc. to Complete the Chapman Corridor Plan

Financial Impact:

Fiscal Impact:	
Cost of June 2024 Agreement:	$124,661
Amount Paid to Consultant to Date:	$ -81,549
Amount Remaining on June 2024 Agreement:	$ 43,112
Cost of June 2024 Agreement:	$124,661
Staff Recommended Additional Contingency:	$+20,000
Total Cost Including Amendment No. 1.:	$144,661
General Plan Update Fee Funds (749104-6017)	$144,661

Summary:
On June 4, 2024, the City Council approved a Professional Services Agreement (PSA) with Placeworks, Inc. (Placeworks) to complete the Chapman Corridor Plan. This was subsequent to the adoption of the 2019 comprehensive General Plan Update. The Land Use Element of the 2019 General Plan strongly encourages enhancements and improvements to the visual image, physical design characteristics, economic vitality, and infrastructure of the Chapman corridor. Although Placeworks is currently within the scope of the original budget appropriated for this project, the original PSA will soon expire. Therefore, Staff recommends approval of Amendment No. 1 to the subject PSA to complete the Chapman Corridor Plan document and supporting environmental documentation furthering the goals of the General Plan. The recommended actions would approve a Professional Services Agreement with Placeworks, Inc. in the not-to-exceed amount of $144,661.

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions:

1. Approve Amendment No. 1 to the Professional Services Agreement with Placeworks, Inc. to provide professional services related to the Chapman Corridor Planning and supporting environmental documentation for an amount not to exceed $144,661; and
2. Authorize the City Administrator and/or her designee to execute the necessary documents, in a form approved by the City Attorney.

Strategic Plan Statement:
This item is consistent with the City Council approved 5-Year Strategic Goal to:

Promote Community and Economic Development, as Objective Number 3.5 is to "Initiate the Chapman Corridor Specific Plan" and Objective Number 3.6 is to "Create design review guidelines and procedures". This agenda item will specifically finish the creation of the Chapman Corridor Specific Plan (or equal Zoning document) and will also create design review guidelines specific to the Chapman Corridor.

Discussion:
Background:
The General Plan is the City's land use constitution, a legal policy document that is mandated to exist by the State of California. The General Plan is intended to reflect the community's values and set policies to guide in the development, maintenance, and use of the City's built environment. The Land Use Element is one of several mandatory General Plan Elements required by the State. On October 1, 2019, City Council adopted the comprehensive General Plan Update, which included an updated Land Use Element. The Land Use Element of the 2019 General Plan strongly encourages enhancements and improvements to the visual image, physical design characteristics, economic vitality and infrastructure of the Chapman Corridor and other major corridors as indicated in the subsequent paragraphs.

Goal LU-1 states: Provide a well-balanced land use pattern that accommodates existing and future needs for housing, commercial, industrial, and open space/recreation uses, while providing adequate community services to City residents. Policy LU-1.10 further states: Create specific zoning or plans for major corridors within the City. This would include the Chapman Avenue corridor and the Placentia Avenue corridor, among other major thoroughfares.

Goal LU-3 states: Revitalize underutilized, abandoned, or dilapidated commercial, industrial, and residential uses and properties. Policy LU-3.1 furthers this goal by stating: Encourage opportunities for redevelopment and improvements in the Old Town area, the TOD district, industrial areas, neighborhoods in the southern sector of the City, and commercial centers along major roadway corridors.

Goal LU-5 states: Improve urban design in Placentia to ensure that development is both architecturally attractive and functionally compatible and to create identifiable neighborhoods, and community areas. Policy LU-5.5 furthers this goal by stating: Adopt and Implement design guidelines, specific zoning, plans, and streetscape design along the Chapman Avenue Corridor, Kraemer Boulevard and Placentia Avenue Corridor to improve the overall appearance of new or redeveloped buildings, landscaped areas, streets, and parking areas.

Goal LU-6 states: Enhance and improve the visual image, economic vitality and infrastructure of the Old Town area, TOD, and surrounding areas, like the future Chapman corridor. Policy LU-6.6 furthers this goal by stating: Focus planning and economic development efforts to spur development and infrastructure improvement on major transportation corridors, such as the future Chapman Avenue corridor.

Goal LU-10 states: Create enhanced connectivity with California State University Fullerton (CSUF) campus community. Policy LU-10.2 furthers this goal by stating: In creating the aforementioned corridor plans, the City shall take into consideration the nearby Cal State University Fullerton campus community and capitalize on its proximity.

Discussion:
The City Council previously approved a PSA with Placeworks on June 4, 2024 to complete the Chapman Corridor Plan, however, the original PSA will soon expire. Therefore, Staff recommends approval of Amendment No. 1 to the subject PSA to complete the Chapman Corridor Plan document and supporting environmental documentation furthering the goals of the General Plan. The recommended actions would approve a Professional Services Agreement with Placeworks, Inc. in the not-to-exceed amount of $144,661.

Regarding the original PSA first approved in October 2022, the Development Services Department conducted a Request for Proposals (RFP), circulated between June 30 and August 1, 2022. Three professional firms responded: Torti-Gallas + Partners, ESA, and Placeworks. A staff project team made up of Development Services, Public Works, and Administration Department Staff reviewed the RFPs, and independently and unanimously ranked Placeworks first based upon qualifications and related experience. Placeworks total cost was the least of the three firms mentioned.

The total amount of the June 2024 PSA ($124,661) represented $104,661 unspent monies based on the original expired October 2022 PSA, plus $20,000 contingency. The recommended actions approve Amendment No. 1 to the June 2024 Professional Services Agreement with Placeworks, Inc. in the not-to-exceed amount of $144,661. There is no increase in the original cost between the 2022 original PSA, the June 2024 PSA and Amendment No. 1 to the June 2024 PSA with the exception of the previously approved and additional $20,000 contingency.

Fiscal Impact Summary:
The Chapman Corridor planning project has been budgeted in the FY 2024-25 CIP and will be carried over to FY 2025-26. To complete the task, an additional $20,000 contingency plus $43,112 of previously allocated unspent funds is proposed to be budgeted for the Chapman Corridor moving forward. $63,112 is already budgeted for the Placeworks PSA Amendment No. 1. It should be noted that General Plan Update Fee Funds would be utilized for this project which are restricted to General Plan related studies and plans which does not affect operational funds. In addition, the City was granted $150,000 in LEAP Grant funding on a reimbursable basis. City Staff has successfully recovered and received these LEAP funds and they have been budgeted as additional revenue to the City as General Plan Update Fee Funds.

Attachments
1.a.Placeworks, Inc. - Completion of Chapman Corridor Plan.pdf
1.Amendment 1 - Placeworks PSA.docx

CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH PLACEWORKS, INC

THIS AGREEMENT is made and entered into this 21st day of May, 2024 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and PLACEWORKS, INC., a California S-Corporation ("Consultant").

W I T N E S S E T H:

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to prepare the City of Placentia Chapman Corridor Plan and related CEQA documents, as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties, and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in the Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the

matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State, and local laws and ordinances applicable to the services required under this Agreement. Consultant warrants that it is not suspended or debarred from doing business with the United States government and can legally be paid from federal funds. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender, or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed one hundred twenty four thousand six hundred sixty one Dollars ($124,661), which represents a scope of work cost of one hundred four thousand six hundred sixty one dollars ($104,661) + twenty thousand dollars ($20,000) contingency, unless authorized herein.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "Scope of Services", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Such increase in additional fees shall be limited to 10% of the total contract sum. The City Administrator is authorized to approve a Change Order for such additional services. Where the original contract is $40,000.00 or less, City Council approval shall be required prior to any increase bringing the total compensation to more than $40,000.00.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule

approved by City as set forth in Exhibit "A".

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 12 months, ending on June 4, 2025 unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending, or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates, or abandons a portion of this Agreement such suspension, termination, or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps, and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Insurance. The Consultant and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement, including any extension thereof, insurance as set forth in Exhibit "B" attached hereto and incorporated herein by this reference.

Neither the City nor any of its officers, officials, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.3. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages, as well as providing the City with the required endorsements in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "C" and incorporated herein by this reference.

5.4. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be

held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives, and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives, and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence, or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:

PLACEWORKS, INC.
3 MacArthur Place, Suite 1100
Santa Ana, CA 92707
Attn: Karen Gulley,
Vice President and Managing Principal, Design
Tel: (714) 966-9220 ex.2347

IF TO CITY:

City of Placentia
401 E. Chapman Ave.
Placentia, CA 92870

E-Mail: KGulley@placeworks.com

Attn: Joe Lambert
(714) 993-8124
JLambert@placentia.org

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet, or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting, or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant and City shall indemnify each other and their officials, officers, and employees from any losses incurred as a result of negligent acts or omissions, or willful misconduct of the indemnifying party, its officials, officers, employees, or subcontractors in connection with the performance of the scope of work of this Agreement. The parties acknowledge that neither party has an up-front obligation to provide a legal defense to the other party in connection with this indemnification obligation. In the event that either party incurs a loss resulting from the indemnifying party's negligent action or omission, or willful misconduct, the indemnifying party shall reimburse the indemnified party for its reasonable defense costs proportionate to the finally determined percentage of liability based upon the comparative fault of the indemnifying party. Consultant's liability shall be limited to the amounts available under Consultant's professional liability insurance policy.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the

services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, State, or Federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information, and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files, and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes, or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that

this Agreement and all reports, documents, information, and data, including, but not limited to, computer tapes, discs, or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 7920.000 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates, and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates, and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates, or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Consultant's duties and services under this Agreement shall not include preparing or assisting the City with any portion of the City's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the City. The City shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Consultant's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project, if any, have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by Consultant pursuant to this Agreement.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates, and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable:

This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

_____ Date: 7/10/2024
Mayor

ATTEST:

_____
City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT:

Karen Gulley Date: 6/10/2024
Signature

KAREN GULLEY, MANAGING PRINCIPAL/VICE PRESIDENT
Name and Title

95-2975827
Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

_____ Date: 6/12/24
Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

_____ Date: 07/03/2024
Risk Manager

APPROVED AS TO CONTENT:

Joe Lambert, Project Manager Date: 6/11/24

DEPARTMENTAL APPROVAL:

Joe Lambert, Director of Development Services Date: 6/11/24

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK

City of Placentia
Chapman Corridor and Design Guidelines

PROPOSAL FOR SERVICES | AUGUST 1, 2022

ORIGINAL

RECEIVED
AUG 01 2022
PLANNING

PLACEWORKS

532 MASSAGE

NORTHGATE MARKET
BAKERY
SMOKE SHOP
ACAPULCO
TRAVEL
PLAYA DE
CORALES
BARBER SHOP
INCOME TAX
BEAUTY SUPPLY
AUTO PARTS
LA MICHOACANA

PLACEWORKS

City of Placentia
Chapman Corridor and Design Guidelines

PROPOSAL FOR SERVICES | AUGUST 1, 2022

SUBMITTED TO:

CITY OF PLACENTIA
Joseph Lambert
Director of Development Services
401 East Chapman Avenue
Placentia, CA 92870
714.993.8124 | jlambert@placentia.org

SUBMITTED BY:

PLACEWORKS
Karen Gulley, Managing Principal, Design
3 MacArthur Place, Suite 1100
Santa Ana CA 92707
714.966.9220 | kgulley@placeworks.com

Transmittal Letter

PLACEWORKS

August 1, 2022

Joseph Lambert, Development Services Director
CITY OF PLACENTIA
401 East Chapman Avenue
Placentia, California 92870

Subject: Chapman Corridor and Design Guidelines

Dear Mr. Lambert:

PlaceWorks appreciates the opportunity to provide this proposal for the Chapman Corridor Regulatory Requirements and Design Guidelines project. This project will build on the City's Old Town and Packing House Districts, better connecting those areas while incentivizing new development along this important gateway. To support the City with this effort we have brought together our core team from the Beach Boulevard Specific Plan (BBSP), a successful revitalization corridor plan for a 1.5 mile stretch of Highway 39 in the City of Anaheim.

Our firm has authored numerous specific plans and other zoning updates for corridor revitalization throughout California, we are a leader in corridor planning. Our innovative approaches to documenting existing conditions; conducting community outreach; and developing tools, standards, and design guidelines will be an asset to this project. Our team creates engaging and meaningful processes to gather input and ideas. Each corridor and community are unique—we create tailored land use designations and easy to use, graphically rich design guidelines, and build trust with the communities we work with.

As the prime consultant, PlaceWorks will manage the project and furnish technical expertise in a variety of planning disciplines (policy review, land use planning, urban design, and community engagement). I will lead our team as the principal-in-charge and Suzanne Schwab will be the project manager. In addition to the BBSP, we have worked on over three dozen projects each with both Fehr & Peers and Fuscoe. Fehr & Peers will lead the mobility planning and transportation analysis. The team recently assisted Placentia with SB 743 implementation and authored the City's transportation impact study guidelines. As a team, we will collaborate to create public realm improvements for the Chapman Corridor.

Preparation of CEQA review has been proposed as an optional task. PlaceWorks can lead this work through preparation of an addendum to the 2019 General Plan EIR. Fuscoe would assist with this optional task, preparing drainage, water, and sewer studies necessary for the addendum. If a specific plan is the selected regulatory document for this effort, Fuscoe would also assist with technical input.

This proposal shall remain valid for 180 days from the date of submittal. As a Principal, I am authorized to bind the team to the contents of this submittal and to negotiate contracts on behalf of PlaceWorks. My complete contact information is:

Karen Gulley, Managing Principal, Design | PlaceWorks | 3 MacArthur Place Suite 1100, Santa Ana CA 92707 | 714.966.9220 x2347, 714.966.9221 (fax) | kgulley@placeworks.com.

We look forward to your response.

Respectfully submitted.

PLACEWORKS

Karen Gulley
Managing Principal, Design

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QUALIFICATIONS, RELATED EXPERIENCE, AND REFERENCES

Qualifications, Experience, References

PLACEWORKS

Since its founding in 1975, PlaceWorks, Inc. has provided comprehensive land use/policy planning and land design services to both public- and private-sector clients. Since 1980, we have provided environmental compliance services.

As our name suggests, PlaceWorks is about places and how they work—geographically, environmentally, functionally, aesthetically and culturally—but we are also passionate about how we work collaboratively with our clients. Ours is a holistic approach. We celebrate personal passion and ownership while encouraging integrity, creativity, and innovative thinking. We bring people together from diverse practice areas, offering the best-of-all-worlds capability and connectivity. Just as each place we work with is distinctly different, so is our thinking.

Our broad experience and technical proficiency have given us a keen understanding of the complexities of both public policies and project designs for sustainable development (economically, environmentally, and equitably). In addition to providing the requisite technical support for wide-ranging tasks, we often serve as a sounding board for clients to explore design and economic strategies and their environmental and regulatory implications.

PlaceWorks' approach to all projects focuses on collaboration. Our policy planners and designers continually confer with our CEQA practitioners and technical specialists to create responsive and site-sensitive plans that satisfy regulatory demands. Whether preparing a specific plan or master plan, conducting public outreach, or conducting a corridor study, we serve as integral partners in a host of planning processes.

SERVICES

Community Planning
- Community Outreach/Engagement
- Comprehensive Planning, including General Plans, Area Plans, Specific Plans, Precise Plans, Strategic Plans
- Corridor Planning and Design
- TOD Planning
- Active Transportation Planning
- Infill Planning and Design
- Zoning and Form-Based Code
- Housing Research and Analysis
- Healthy Communities and Environmental Justice Planning
- Climate Action and Resiliency Planning
- Transfer of Development Rights
- Geographic Information Systems
- Creative Media

Economics
- Economic and Market Analysis
- Economic Development Planning
- Missing Middle Housing Analysis
- Site Selection and Development
- Feasibility Studies
- Transfer of Development Rights

Design
- Downtown Design and Planning
- Design Standards/Guidelines
- Transit-Oriented Design
- TOD and Corridor Design
- Urban Infill Conceptual Design
- ADU Planning and Design
- Strategic Plans
- Conceptual Site Design & Planning
- Master Planning and Strategic Planning
- Large-Scale Planning and Design

Landscape Architecture
- Streetscape Design
- Park, Trails, and Open Space Planning
- Urban Agriculture and Urban Forestry
- Storm Water Management Planning
- Evidence-Based Design

Environmental Services
- CEQA/NEPA Documentation
- Environmental Third-Party Peer Review
- Technical Studies: AQ/GHG, Noise, Hydrology/Water Quality, Geohazards, Health Risk, Visual Impact Analyses
- Environmental Site Assessment

PLACEWORKS

Point of Contact

Karen Gulley, Vice President and Managing Principal, Design
PLACEWORKS
3 MacArthur Place, Suite 1100
Santa Ana CA 92707
714.966.9220 x2347
kgulley@placeworks.com

Company Ownership

Company Type: California S-Corporation
Incorporated: September 5, 1975

Office Locations
- Santa Ana *(Corporate Headquarters and lead office for this project)*
- Los Angeles
- Ontario
- San Luis Obispo
- Berkeley
- Sacramento

Total Employees

Current Number of: 137
Past 7 years: 120 to 130

Hours of Operation

Monday–Friday, 8:00 am–5:00 pm

QUALIFICATIONS

Local Project Experience. See below for a partial listing of projects with the Northern Service Plan Area of Orange County. The client for each listed project was the city of location, except where otherwise noted. Projects denoted with (*) were led by or featured Karen Gulley as key staff.

Placentia
- TOD, Corridor Planning, and Placemaking for the Cities of Placentia, Fullerton, Brea, and La Habra* *(Clients were SCAG and OCTA) 2009*
- Centerpointe at Placentia (Packing House District TOD) Initial Study/Mitigated Negative Declaration

Fullerton
- Fullerton Downtown Core and Corridors*
- The Edge—Economic Analysis for redevelopment of the former Beckman Coulter facility at Harbor Boulevard and Lambert Road
- Fullerton College Connector Streetcar Feasibility Study* *(Clients were SCAG and City)*
- Fullerton Smart Growth 2030 *(Clients were SCAG and City)*
- Fullerton Hub Mixed Use Project EIR

Anaheim
- Beach Boulevard Corridor Specific Plan and EIR*
- Anaheim Canyon Specific Plan and EIR*
- Anaheim General Plan Update, Zoning Code Update,* and EIR

Yorba Linda
- Savi Ranch Land Use and Mobility Visioning*
- Savi Ranch Land Use and Mobility Plan*
- Savi Ranch Zone Change Initiative Project*
- Yorba Linda General Plan Goals & Policies Evaluation

Stanton
- Stanton Plaza Specific Plan and EIR*
- Stanton Housing Element Update and Associated CEQA
- Stanton Mapping Updates

Brea
- Central City Core and General Plan Market Analysis*
- Brea Connecting the Core Active Transportation Plan*

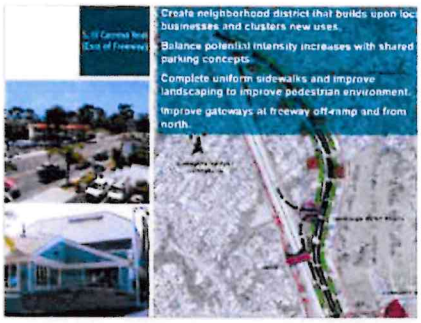
Los Alamitos
- Los Alamitos Commercial Corridors Plan* *(Clients were SCAG and the City)*
- Los Alamitos Town Center Strategic Plan and Urban Design
- Los Alamitos General Plan and EIR

Buena Park
- Beach Boulevard Entertainment Distict Concepts
- Buena Park Entertainment District EIR

La Palma
- La Palma General Plan and EIR*

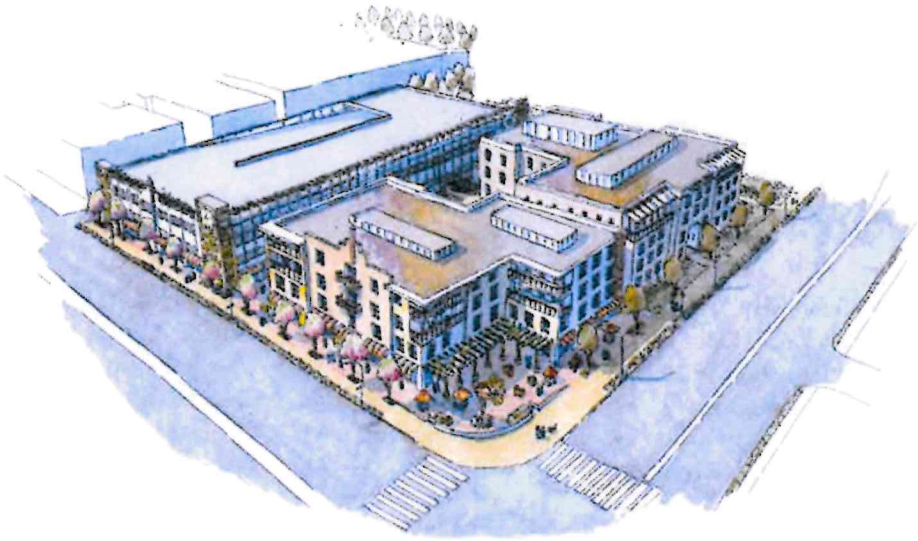
Orange
- City of Orange TDR Feasibility Study

Economic, Market, and Fiscal Analysis. PlaceWorks grounds its economic development work in a thorough analysis and understanding of the economic and market forces underlying each project that we undertake. Too often in California, the term "economic development" is used to refer to real estate development. Our practice targets economic and employment growth that drive the demand for all types of real estate development. Without growth in jobs and income, there is little need for real estate development. Led by PlaceWorks' Chief Economist, Steve Gunnells, we prepared the Development Impact Fee Study for Long Beach's Midtown Specific Plan and the Dana Point Market & Fiscal Analysis (in progress).



PlaceWorks' context-sensitive approach for the El Camino Real Corridor in San Clemente included capitalizing on market forces to replace vacant, underutilized, and incompatible land uses.

Award-Winning Public Engagement. The PlaceWorks team is invested not only in producing plans that are adoptable and implementable, but in developing an open, engaging, and interactive process that truly incorporates feedback from the public. PlaceWorks' work is founded on the principle that the success of a project lies with the ownership and involvement of community members. We integrate technical expertise with a community-based approach, developing a thorough understanding of the issues and challenges that are relevant to each community.



Anaheim's Beach Boulevard Specific guides future development along a 1.5-mile stretch of Beach Boulevard between the cities of Buena Park and Stanton.

Transit-Oriented Design & Planning and Connectivity Plans. PlaceWorks is a leader in transit-oriented planning, with more than 60 plans for station areas and corridors involving commuter rail, light rail, streetcar, BRT, and local bus service. Our TOD work in the Central Valley includes: Southwest Fresno TOD Specific Plan, Gilroy High Speed Rail Station Area Plan Update, Atascadero's El Camino Real Corridor Plan, and the City of Clovis' Shaw Avenue Corridor Plan.

Specific Plans. PlaceWorks is at the forefront of the specific planning practice and have completed more than 300 specific plans for small, medium, and large cities throughout California, including plans tailored around existing and future station areas, downtowns, and along transit corridors. We focus on laying the groundwork for slow, steady change in the urban fabric and on integrating public realm improvements that foster quality places and encourage alternative travel modes.

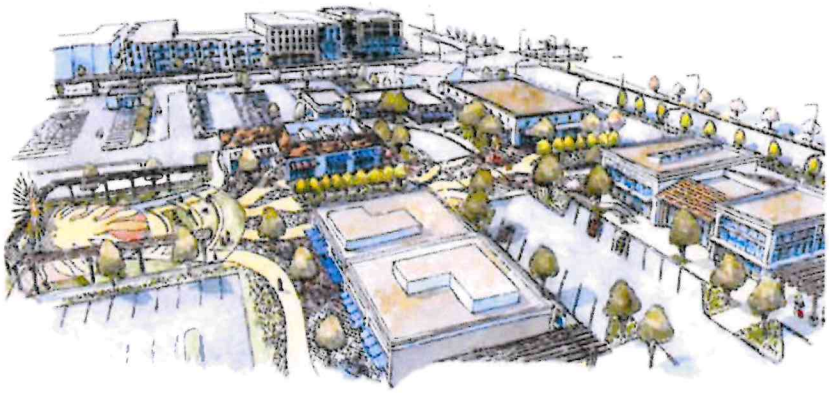
EXPERIENCE WITH REFERENCES

Detailed descriptions of five recent most relevant projects are provided on the following pages. Additional details about these and other relevant projects can be found in the Appendix..

BEACH BOULEVARD CORRIDOR SPECIFIC PLAN AND EIR

The Heart of West Anaheim

We have reassembled our team from the Beach Boulevard Specific Plan (BBSP). This corridor plan pioneered new mixed-use zoning designations and corridor housing types along a 1.5-mile segment of Beach Boulevard in Anaheim. The BBSP area is beginning to come alive, replacing problem motels and underutilized sites with new developments—such as 39 Commons, a new retail center, and Nolin, a new townhome community. Fehr and Peers as well as Fuscoe partnered with us to create streetscape and infrastructure plans for the area to support intensification of development, increase safety, and create a sense of place for this community.



Our robust outreach effort was tailored to the demographics of the area. With large household size and roughly 30 percent of household members under the age of 20, we developed a roadshow and partnered with the area high school's government and economics classes to discuss their ideas for the future of their community. Using an online platform, we asked the students to continue to engage with us and to encourage their families to participate as well. We received 365 responses. We provided additional opportunities to learn about the project and provide input through our community advisory committee, developer roundtable, and pop-up booths at existing community events. Ultimately, the input we received helped to shape the plan, and the approval process with the city was supported by the community.

WORK SAMPLE

https://anaheim.net/1080/Beach-Boulevard

Client Contact

Susan Kim, AICP
Former Principal Planner at City of Anaheim. Now:
Director of Community and Economic Development
CITY OF LA HABRA
110 E. La Habra Blvd.
La Habra CA 90631
562.383.4100
skim@lahabraca.gov

Dates of Services

August 2015 –November 2018

Key Personnel/Subconsultants

- Karen Gulley
- Suzanne Schwab
- Fehr & Peers
- Fuscoe Engineering

Contract Value

$775,920

WORK EXAMPLE

THE EL CAMINO PLAN

Creating a Regional Identity

Client Contact

Kelly Gleason
Senior Planner
CITY OF ATASCADERO
6500 Palma Avenue
Atascadero 93422
805.470.3448
kgleason@atascadero.org

Dates of Services

2018 –2020

Key Personnel/Subconsultants

- Karen Gulley

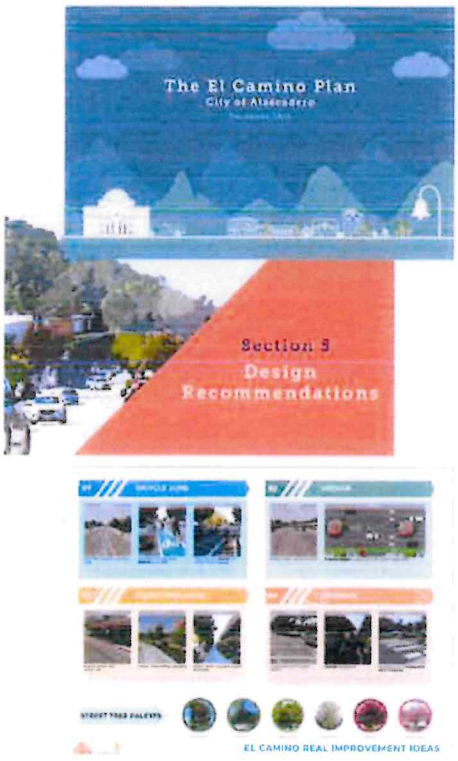
Contract Value

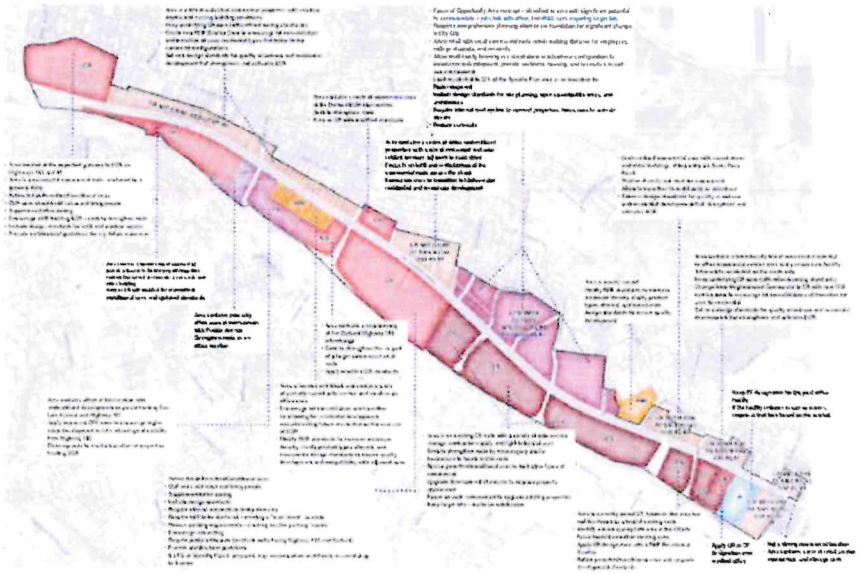
$174,904

The El Camino Real is the gateway to Atascadero's downtown. The look, feel, and content of this five-mile corridor has a significant bearing on the city's regional identity, local character, and economic health. Although it has great potential to be a vibrant downtown for shopping, dining, and small businesses, it has been slow to recover from the Great Recession. With high vacancies and nondescript buildings, it currently struggles to compete with nearby Paso Robles and other commercial areas.

PlaceWorks developed the El Camino Plan, whose goal is to identify future land uses and guide urban design concepts with circulation improvements. This project will set a new course for El Camino Real with a combination of strategic public realm investments and incentives for new development. We have provided the city with a custom strategy and set of tools to transform this automobile-oriented, regional corridor into a multimodal economic hub.

Elements of the corridor plan include the formation of new districts; modernization of zoning regulations; dynamic site design concepts for key areas; contemporary architectural style guidelines that also honor local history; streetscape design; and bicycle and pedestrian improvements to address safety concerns. The plan also includes strategies for business attraction, retention, and investment.





MIDTOWN LONG BEACH SPECIFIC PLAN AND EIR

Improving Life on the Boulevard

Long Beach Boulevard suffered from a lack of development interests and mobility problems along the corridor and in the surrounding community. Despite years of transit investments and the adoption of a planned development district (PD 29) for mixed-use and high-density development, the corridor continued to falter. The city selected a team, including PlaceWorks, to create the Midtown Specific Plan to stimulate private and public improvements and development in an area without the benefit of redevelopment powers.

The specific plan establishes an equitable balance between mobility modes—car, light rail, bus, bike, and pedestrian—and uses a hybrid form-based zoning approach, incentive programs, park-once-and-walk strategies, and urban/streetscape design to achieve city and community goals for this key corridor. It divides the boulevard into four districts: transit nodes, corridors, medical district, and open space. Density and major mobility improvements are planned for the transit node districts surrounding each of the three Metro Blue Line stations. The plan implements many of the goals, policies, and strategies in the city's general plan mobility element. Most notably, the open space district of the specific plan proposes 11 new parklets, which cap side streets to create mini parks and provide much needed active and passive open space in the area. Succinct land use districts, clear development standards and design guidelines, and a practical implementation program make this plan a valuable tool for future revitalization of Midtown.

The program-level EIR addressed various environmental and technical issues and challenges. For example, a detailed historic resources technical report analyzed potential impacts of demolishing existing buildings, many of which are more than 50 years old. The EIR also addressed and resolve key issues related to construction impacts on air quality and noise emissions, hazards and hazardous materials, hydrology and water quality, land use and planning, transportation and traffic, and utilities and service systems. The city council unanimously and enthusiastically certified the EIR and adopted the specific plan in May 2016.

Client Contact

Christopher Koontz
Advance Planning Officer
CITY OF LONG BEACH
333 W. Ocean Boulevard
Long Beach, CA 90802
562.570.5972
christopher.koontz@longbeach.gov

Dates of Services

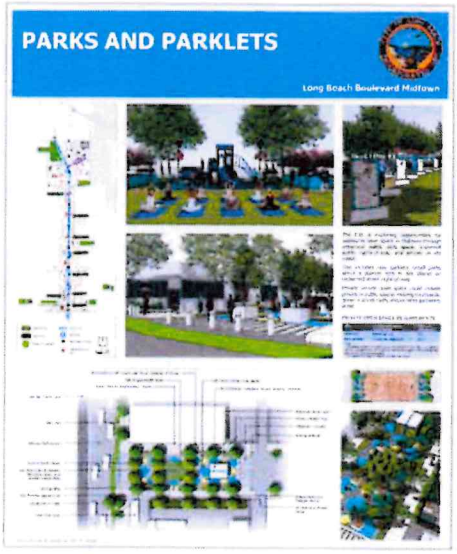
July 2011 –May 2016

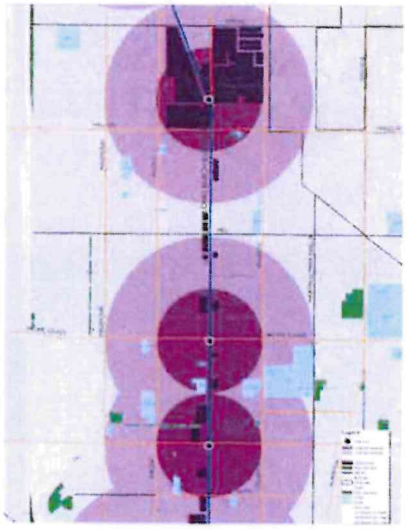
Key Personnel/Subconsultants

- Suzanne Schwab
- Kim Herkewitz
- Fehr & Peers
- Fuscoe

Contract Value

$300,000





TUSTIN LEGACY SPECIFIC PLAN

Re-visioning Infill Development Opportunities

Client Contact

Christopher Koontz
Advance Planning Officer
CITY OF LONG BEACH
333 W. Ocean Boulevard
Long Beach, CA 90802
562.570.5972
christopher.koontz@longbeach.gov

Dates of Services

July 2011 –May 2016

Key Personnel/Subconsultants

- Karen Gulley
- Suzanne Schwab
- Fehr & Peers

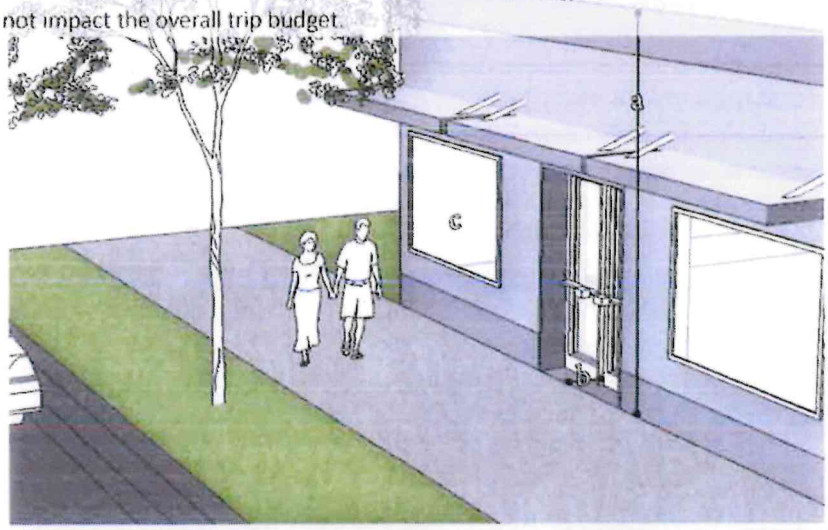
Contract Value

$300,000

Former Marine Corps Air Station (MCAS) Tustin, an area now known as Tustin Legacy, is one of the largest infill development opportunity sites in Orange County. PlaceWorks (formerly The Planning Center) completed the original MCAS Tustin Specific Plan in 1999, and in 2013, the City of Tustin decided to take a fresh look at the remaining undeveloped parcels in this area. The re-visioning process focused on a linear park and entertainment uses connecting two of the nation's largest wooden structures—5-acre blimp hangars—to a nearby Metrolink Station and surrounding and future development.

The amended Specific Plan provides quality development standards and guidelines that protect investment yet are flexible for changing market conditions. The amended plan focuses on new zoning for key planning areas that total 870 acres of vacant/underutilized land. A new urban design guidelines section provides guidance for the layout of blocks, site design, architectural character, outdoor spaces, landscaping, and views. Drawing from existing architectural elements and building form, the plan incorporates a hybrid development code, using form-based elements to prescribe a desired result.

PlaceWorks also completed the supplemental environmental impact report (SEIR) for the specific plan amendment. The original specific plan and 2001 DEIS/EIR established a nonresidential land use trip budget to manage the forecast vehicular trips. This budget was carefully maintained in the SEIR by reallocating trips between planning areas as needed to ensure the specific plan amendment would not impact the overall trip budget.



IRWINDALE ACTIVE TRANSPORTATION PLAN AND DESIGN GUIDELINES

Creative Strategies for an Industrial City

In December 2020, PlaceWorks completed the development of the Irwindale Active Transportation Plan and Design Guidelines. This plan was carefully tailored to a unique community with unconventional development patterns influenced by the area's industrial history. The new Metro Gold Line light rail transit station in Irwindale provided a rich opportunity to develop safe and efficient first/last mile connections for people bicycling and walking. The plan will guide the city in developing a cohesive pedestrian and bicycle network that supports transit use and active transportation by providing safe, comfortable, and convenient routes to nearby employment centers, recreational resources, and neighborhoods. Additionally, the plan will integrate new multiuse paths through the city and provide connections to the regional bikeway network, including access to Irwindale's amenities such as the San Gabriel River Trail.

Bicycle and pedestrian network recommendations, policies, and facility design guidelines considered Irwindale's substantial connectivity barriers, including active and inactive quarries (up to 200 acres), freeways, and a poorly connected roadway network. Ultimately, a "complete streets" approach was used for enhanced walking and bicycling amenities along key corridors. In addition, PlaceWorks developed a unique public outreach program focusing on the employment population, key stakeholders, and the small residential population.

Client Contact

Marilyn Simpson, Principal Planner
City of Irwindale
16102 Arrow Highway
Second Floor
Irwindale, CA 91706
626.430.2209
msimpson@irwindaleca.gov

Dates of Services

March 2018 –December 2020

Key Personnel/Subconsultants

- Karen Gulley
- Kim Herkewitz

Contract Value

$168,475

Class II: Bikeway (shared routes) with green painted sharrow

Example MUTCD signage for shared routes

Class III: Bikeway (shared route) with "sharrow" pavement marking

Class IV: Bikeway (cycle track) separated by planters

Two-way class IV bikeway (cycle track)

CLASS III BIKEWAYS: BIKE ROUTES

Class III bike routes are located in roadways shared with cars, and routes are designated with signs and pavement markings only; there is no dedicated bike lane. Wider curb lanes, pavement maintenance, and traffic calming measures make them suitable for shared use. Class III bike routes are most useful on lower-volume roadways such as residential streets. These routes typically connect to other bike lanes, and are an integral component to ensure continuous bicycle networks.

A 14-foot minimum lane width is recommended for Class III bike routes. Lane width is determined from the edge stripe to the lane line or the gutter joint to the lane line. If 15 feet or more is available for the lane next to the curb line, striping the bike lane as a Class II facility should be considered. Streets with speed limits above 25 mph should not be designated as Class III bike routes.

Signage for Class III Bike Routes

- Pavement Markings: Although Class III Bike Routes do not have required pavement markings, the shared roadway bicycle marking or "sharrow" can be used on a Class III bike route or on a roadway with no bikeway designation. Sharrows are on-street markings that reinforce the bikeway designation. These markings are put in place to help bicyclists avoid the hazard of the door zone and to alert road users of the location a bicyclist should occupy within the travelway. Although, according to the CA MUTCD, sharrows are only used on roadways with on-street parking, they can be used on roadways without on-street parking but with high volumes of bicycle traffic and when other options are not available.

CHAPTER 5 | DESIGN GUIDELINES

City of Irwindale

ACTIVE TRANSPORTATION PLAN AND DESIGN GUIDELINES

SUBCONSULTANTS

FEHR & PEERS (Traffic/Parking)

FEHR PEERS

Point of Contact

Paul Hermann PE
Senior Associate
FEHR & PEERS
101 Pacifica, Suite 300
Irvine CA 92618
949.308.6318
p.herrmann@fehrandpeers.com
https://www.fehrandpeers.com

Company Ownership

Company Type: California S-Corporation
Incorporated: 1985

Office Locations

- Orange County *(Work for this project will be performed from this office)*

- Boise
- Boulder
- Dallas
- Denver
- Long Beach
- Los Angeles
- Oakland
- Orlando
- Petaluma
- Portland
- Riverside
- Roseville
- Sacramento
- Salt Lake City
- San Diego
- San Francisco
- San Jose
- Seattle
- Stockton
- Tacoma
- Walnut Creek
- Washington DC
- Walnut Creek (Corporate)

Total Employees

Current Number of: 300

Hours of Operation

Monday–Friday, 8:00 am–5:00 pm

Fehr & Peers is an S-Corporation based in California, with approximately 300 employees in 20 offices across the Country. The work for the City of Placentia Beach will be performed from its Orange County Office. Fehr & Peers has specialized in providing transportation planning and engineering services to public and private sector clients since 1985. It develops creative, cost-effective, and results-oriented solutions to planning and design problems associated with all modes of transportation. It offers clients the right combination of leading-edge technical skills and extensive knowledge of the communities in which it works to deliver comprehensive solutions and superior client service. Its staff are nationally-recognized experts who routinely publish original research, serve on national committees, and teach courses to others in the industry. They do this while maintaining a commitment to translating those techniques into practical solutions. Fehr & Peers takes a creative, data-driven approach to each of its practice areas:

- CEQA & Transportation Impact Analysis
- Travel behavior & forecasting
- Multimodal operations & simulation
- Transit planning
- Bicycle & pedestrian planning
- Sustainable transportation
- Freight systems & airports
- Integrated land use & transportation plans
- Conceptual street & trail design
- Transportation engineering & ITS design

Clients hire Fehr & Peers because of its commitment to being the best at what it does. Is lives out this commitment in three distinct ways. First, it invests heavily in its culture to ensure that it is attracting and retaining the best and brightest staff in the industry. Second, it has a robust, internally-funded research and development program that enables it to develop new analytical methods and advance the state of the practice. And third, it surveys every client at the completion of every project to assess their satisfaction and to identify areas for improvement. Fehr & Peers is very proud of the impact this commitment has had on the communities it has been fortunate to serve

Recent relevant projects include:

- North Orange County Collaborative SB 743 Implementation
- CollegeTown Specific Plan & EIR

Details about these projects can be found in the Appendix.

FUSCOE ENGINEERING

Fuscoe Engineering, Inc. (Fuscoe) is a California ESOP (Employee Stock Ownership Plan) Corporation with 190 employees in 4 offices: Irvine, San Diego, Los Angeles, and Ontario. Founded in 1992, Fuscoe provides civil engineering for land development, public infrastructure and General & Specific Plan EIRs, using an eco-adaptive® approach. Specialty practices include survey & mapping services; water quality assurance; sustainable engineering; and geospatial technology. It has delivered a broad range of services for numerous General Plan & Specific Plan EIRs for Southern California agencies. Project assignments have included these services:

- Identifying opportunities and feasibility of proposed land uses and revitalization projects in urban,suburban and rural settings
- Evaluating zoning and land use changes
- Identifying measures to reduce potential impacts of proposed developments for construction and post-construction conditions
- Providing infrastructure analysis, identifying infrastructure system deficiencies and offering recommendations
- Preparing hydrology, flood control, sewer and water quality technical studies related to proposed land use changes
- Prepare Water Supply Assessments and coordinate findings with local and regional wholesale water providers. Evaluate implications of mandatory RHNA housing units on local and regional water supply providers and assess impacts on local and regional wastewater treatment providers
- Drainage, sewer and water master planning
- Crafting innovative designs for preserving and stabilizing water courses while enabling mixed-use,TOD and infrastructure uses
- Developing storm water runoff management, grading and infrastructure plans
- Devising low impact development (LID) strategies for land and water quality protection
- Providing impact assessments for CEQA compliance

Recent relevant projects include:

- City of Anaheim NPDES Stormwater Programs
- City of Brea NPDES Stormwater Program
- City of Yorba Linda LIP & NPDES Stormwater Program
- City of Yorba Linda GIS Web-Based System
- Anaheim Canyon Specific Urban Greening Plan
- Beach Boulevard Specific Plan

Details about these projects can be found in the Appendix.

Point of Contact

Ian Adam CPSWQ, QSD
Principal / Stormwater
FUSCOE ENGINEERING
16795 Von Karman, Suite 100
Irvine CA 92606
iadam@fuscoe.com
https://www.fuscoe.com

Company Ownership

Company Type: California Employee Stock Ownership Plan
Incorporated: 1992

Office Locations

- Orange County *(Work for this project will be performed primarily from this office)*
- Los Angeles
- Ontario
- San Diego

Total Employees

Current Number of: 190

Hours of Operation

Monday–Friday, 8:00 am–5:00 pm

DISCLOSURES

Placeworks has never filed for bankruptcy, has no planned office closures or mergers, nor any conflicts of interest that may affect our ability to perform the required duties.

PlaceWorks has never been debarred, suspended, nor otherwise declared ineligible to contract with any federal, state, or local public agency.

LITIGATION

PlaceWorks has one claim in the past seven years, which will have no effect on our performance or completion of this program:

The claim has to do with a a defect case involving the Embarcadero Bridge over the Lake Merritt Channel in the City of Oakland. General Contractor, Flatiron West Inc., filed the initial complaint on October 29, 2019 against the City of Oakland for breach of contract. The City of Oakland cross-complained against TY Lin International Group and AECOM on July 21, 2020. TY Lin/AECOM subsequently filed a cross-complaint against DC&E/PlaceWorks on March 5, 2021. Our pre-construction planning role on the project ended around 2007. The claims against DC&E/PlaceWorks include breach of contract, indemnity, and declaratory relief. The claim against us is currently pending.

TERMINATED CONTRACTS

City of Irvine. Contract No. 10901, Project No. COI-45.1: Irvine General Plan Update and EIR | Terminated 12/08/2021 Without Cause. This contract was terminated by the City for convenience, and with full agreement by PlaceWorks. All outstanding invoices were paid, and the City stated in its letter of December 8, 2021, *"We want to thank your team for the service provided on the General Plan Update. We appreciate your efforts and longstanding partnership with the City."*

Contact(s): Kerwin Lau, Manager of Planning Services, City of Irvine 1 Civic Center Plaza, Irvine, CA 92606, 949.724.7421

City of Pasadena. Contract No. PRA-08: Pasadena General Plan Implementation | Terminated 09/04/2019 Without Cause. The Pasadena agreement was terminated by the City and with agreement by PlaceWorks, due to a change the direction the City wanted to take. All invoices were paid in a timely manner following the termination, and as stated in its letter to PlaceWorks, the contract was terminated *"pursuant to provision 9.17—Termination for Convenience (Without Cause)."*

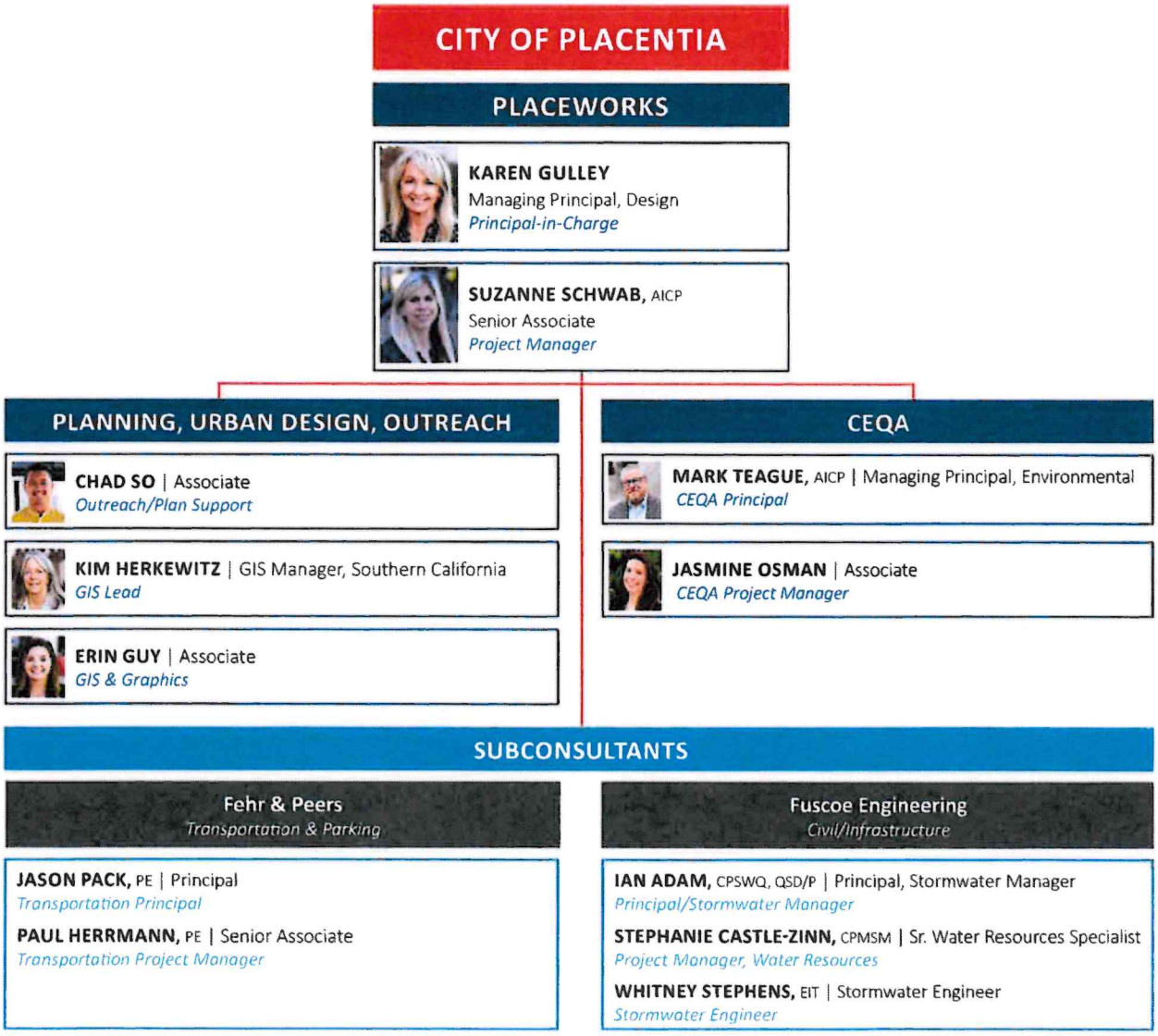
Contact(s): David Reyes, Planning Director, City of Pasadena, 100 N. Garfield Avenue, Pasadena, CA 91101, 626.744.4650

STAFFING

Staffing

Intro text

TEAM ORGANIZATION



KEY PERSONNEL

Brief bios describing staff qualifications. We have determined that each of the team members has availability for this project. The anticipated percentage of time for each person is shown in the budget spreadsheet. Resumes are provided in the Appendix.

PLACEWORKS

KAREN GULLEY | Managing Principal, Design, has a talent for strategy and innovative problem solving that has been honed by over 25 years of experience. Her skill with all facets of community planning and design for private and public sector clients expands the opportunities for creative solutions. As the company's Transportation Practice Area Leader, she has developed a solid practice in TOD, infill development, and corridor revitalization. She specializes in assisting local communities with evaluating the potential for transit-oriented development associated with Metrolink and BRT. Her work ranges from vision plans to implementation strategies, each developed in a collaborative effort with city staff, transit agencies, and the public. She regularly facilitates public meetings and workshops and is adept at establishing a rapport with her audience and communicating complex and often controversial issues in a clear, accurate manner. Karen provides expertise in project visioning and implementation, and enjoys the challenges of project processing, negotiating conditions of approval, responding to political considerations, and handling communication between stakeholders.

SUZANNE SCHWAB AICP | Senior Associate, will serve as Project Manager and will be responsible for the day-to-day management of the project. Suzanne is a seasoned project manager having led several corridor and specific plan projects. Her most recent completed project was adopted in April for the Saint John's Master Plan Entitlement and Development Agreement in Santa Monica. Her expertise is in specific plans, healthy community planning, and corridor/ transit oriented plans. This project will be Suzanne's primary project as she wraps up the Wine County Specific Plan with the City of Yucaipa. Suzanne is collaborative in her approach to planning, she will successfully lead this team through any complex or controversial issues that arise.

CHAD SO | Associate Designer, works on urban design, landscape design, planning, and creative community outreach projects across the state. Chad brings to PlaceWorks and his projects a background in landscape architecture and a deep passion for urban design. He develops urban design and streetscape design concepts; first/last mile plans for transit stations; and multimodal strategic and specific plans. He also creates graphics, maps, and diagrams that are incorporated into plans and used to present planning and urban design concepts to clients, public meetings, and community workshops.

KIM HERKEWITZ | GIS Manager, Southern California. has significant experience combining and analyzing information from a variety of perspectives, and she is adept at mapping and analyzing that data for planning projects. She combines GIS with other applications. As a designer, Kim's work is deceptively simple and always unique, distinguished by the accuracy of her eye and her rigorous aesthetic logic. Her meticulous attention to detail and balance are particularly evident in her theming work for projects and presentation graphics.

ERIN GUY | GIS Associate. Erin views planning as a community-based profession and demonstrates this in her "user based" mindset and implementation of user-oriented GIS tools, online web maps, web applications, and story maps. Her background in public health and GIS helps her to provide meaningful data that is visually appealing, intuitive, and facilitates collaboration across communities between citizens, stakeholders, and professionals. Her areas of expertise include GIS mapping, graphics, online web maps and web applications, community engagement and community-based practice, and entitlements. Erin assists with virtually all of PlaceWorks' GIS projects.

MARK TEAGUE AICP | Managing Principal, Environmental Services, will serve as CEQA principal and oversee the CEQA approval process. In over 30 years of public- and private-sector experience, Mark has worked throughout California in agencies large and small and is considered an innovative problem solver. His projects include planned communities, shopping center EIRs, general plan and zoning code updates, impact fees, and public outreach for projects highly scrutinized by the public. Mark is often able to offer a unique approach to meeting a critical goal of a project. His experience as a planning director and ability to see the whole of the project ensure that every environmental document meets the needs of the client .

JASMINE OSMAN | Associate CEQA Planner. Jasmine's particular interests in the planning profession include law, social equity, and the environment. At PlaceWorks, she assists both the planning and environmental teams on a wide range of projects for public- and private-sector clients—from industrial and residential developments to school facilities and general plan updates. She mostly assists the environmental team with preparing CEQA analyses and documentation, and she earned the CEQA Practice certificate from the UC San Diego Extension. She participates in community outreach events, where she presents plan and design options; prepares materials with SketchUp, ArcGIS, and other programs; and fields questions from the public about everything from recycling to hazardous waste to incentive programs.

SUBCONSULTANTS

JASON D. PACK PE | Principal, is a 20+ year Principal with Fehr & Peers located in Southern California. Jason has an extensive background in travel demand forecasting, traffic operations assessment (including micro-simulation assessment), VMT analysis, big data analysis, transit ridership forecasting, and transportation impact studies involving NEPA and CEQA. His focus is to utilize his experience and the technical resources of the company to help clients answer their toughest questions related to mobility. His recent work has included forecasting and operations assessment for large infrastructure improvements, developing recommendations for SB 743 implementation (California's new requirements to consider VMT as an impact metric under CEQA), assisting agencies with establishing VMT banks/exchanges, emergency evacuation assessment to respond to new legislative requirements (SB 99 and AB 747) and development of innovative transportation policies to assist City's advancing transportation into the future .

PAUL HERRMANN PE | Senior Associate, has eleven years of experience in transportation engineering and transportation planning at Fehr & Peers. Prior to Fehr & Peers, Paul worked at the City of Corona in the Traffic Engineering Department for two years. He has led a wide variety of projects including traffic studies, infrastructure projects, travel demand forecasting, parking and circulation studies, and long-range development plans. Paul is an expert in SB 743 Implementation and VMT Analysis for CEQA projects. He serves clients throughout Southern California with projects throughout the SCAG region .

IAN ADAM CPSWQ, QSD/P | Principal, Stormwater Manager, is a firm Principal and Fuscoe's Stormwater Management team leader. His specialty is water resources, with an emphasis in water quality regulations, sea-level rise policy, Clean Water Act Citizen Suits and resource agency negotiation. Ian has worked on over 60 General Plan Updates and Specific Plans throughout California to assist municipalities and developers with infrastructure assessments, zoning approvals, EIR technical support and long term capital improvement planning. Ian has also worked extensively in the California Coastal Zone, processing Coastal Development Permits, addressing Sea-Level Rise technically and politically, and working in partnership with Coastal Staff on individual projects, Specific Plans and Local Coastal Programs.

STEPHANIE CASTLE ZINN CPMSM | Project Manager, Water Resources, brings impeccable scientific and professional qualifications to her work at Fuscoe and ably applies her research, skills and knowledge to real-world projects. Stephanie's role entails advancing Fuscoe's water resources sector by designing sustainable, multi-benefit low impact development project solutions that improve local and regional water quality and increase water supplies. She provides feasibility analyses for the implementation of water conservation features, including rainwater harvesting and grey water reuse. Stephanie manages the preparation of EIR technical reports, including infrastructure analysis and water supply assessments for CEQA compliance. She leads Trash Provision compliance for several Cities, which includes ensuring catch basin atlases are accurate in GIS, managing pour point hydraulic assessments to confirm catch basins requiring FCS, and promoting AI to expedite the OVTA process. She is equally passionate about applying leading edge technology to Fuscoe projects by using the firm's FAA registered UAV Drones as well as its AI and machine learning capabilities, to help promote smart cities for her municipal clients.

WHITNEY STEPHENS EIT | Stormwater Engineer, has a strong work ethic, excellent communication skills and a passion for the environment. She is a valued member of Fuscoe's Stormwater Management Group. Whitney applies herself diligently to her work and excels at developing Water Quality Management Plans (WQMPs), Storm Water Pollution Prevention Plans (SWPPPs) and Best Management Practice (BMP) design, in the context of water quality. Recognized for her meticulous attention to detail and astute analytical skills, Whitney provides Fuscoe's clients with top quality stormwater management services. Whitney's background includes coordinating, conducting and education outreach for structural BMPs under the MS4 permit compliance program. Whitney drafted construction BMP maps as part of SWPPP development for SDG&E projects. Whitney's work at Fuscoe has included Due Diligence, Stormwater Program Implementation, QSP, NPDES, WQMP, General and Specific Plan Update/Permit and Trash Amendment Services for various Cities, Agencies and private entities.

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WORK PLAN / TECHNICAL APPROACH

5789
OCBUS
OCbus.com

Work Plan / Technical Approach

PROJECT UNDERSTANDING

Placentia is a city with a rich heritage and bright future. As described in the RFP, the City has a tremendous amount of work to build on with Old Town Placentia and the Transit Oriented Packing House Districts both allowing for new mixed-use projects and capitalizing on the forthcoming Metrolink station. The Chapman Corridor is a western gateway to the city and these unique areas. Revitalizing this corridor will create an inviting entry that welcomes residents and visitors while providing a connection to the adjacent districts and the City's Civic Center.

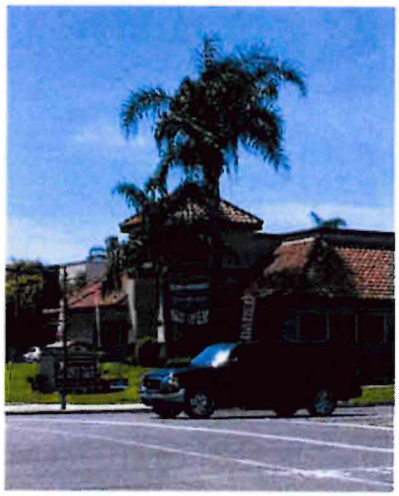
Specially tailored standards and design guidelines, as desired by the City, will encourage the revitalization of the Chapman Corridor. To encourage multimodal travel and increase walkability, a component of this plan should also address the public realm . Though the ultimate form of this effort will be determined through Task 1, as described below, we feel that either a specific plan or new zoning district will likely be the best type of planning tool to ensure high-quality development

PLACEWORKS' APPROACH

PlaceWorks has developed an approach to achieve the City's intentions for the Chapman Corridor. We highlight the key components of our approach in this section and describe the details in our Scope of Work.

Build on Previous Work. Placentia has made significant investment in zoning tools for the Old Town area and Packing House TOD, and we will use those regulating documents as a starting point for the development standards and design guidelines, tailoring them for the Chapman Corridor. Additionally, PlaceWorks will integrate best practices and lessons learned from our extensive experience in corridor planning to create standards and other applicable development regulations that will incentivize property owners and developers to make investments in this important gateway.

Define Barriers to Achieving Objectives. Our existing conditions assessment will focus on the "so what?" of the information we gather so that we can understand the barriers or challenges to achieving objectives. Barriers can include infrastructure or transportation deficiencies; community issues or positions; cross-purpose policies/plans at the local, regional, and state levels; etc. We will apply our creative problem-solving skills to making recommendations.



Integrate Design and Development Feasibility. We are planners who have experience working with both public and private projects. Our relationships with developers in the Orange County area will give us the opportunity to engage the industry along the way to see what types of housing, mixed-use, and commercial building types are feasible to build along the Chapman Corridor. New developments in the TOD area will give us a starting point for those conversations. Additionally, we will test the feasibility and capacity of various product types on opportunity sites for realistic future development.

Create Flexible Guidelines and Standards. Through these efforts we will craft a plan to balance certainty for the City with standards that allow for and incentivize the desired mix of development. The standards adopted through this effort will guide future development for many years to come. We will thoughtfully identify heights, setbacks, step-backs, etc. to support intensification while preserving key landmarks and connections to the Old Town and Packing House areas. We will build in flexibility to ensure that the standards and resulting development are adaptable and will withstand fluctuation in the market.

Empower Residents and Property Owners. Building from the City's General Plan outreach, we will continue to engage the community and seek their input for this important gateway. Using a variety of innovative online tools and in person opportunities, we will ensure that adjacent neighborhoods, local businesses, and area property owners can provide input to plan for the future of this area. New development standards and design guidelines will need to reflect the input from these groups in order to build community support for adoption.

Define Implementation but Leave Room for Innovation. The team acknowledges and accepts that the future is uncertain. Innovation happens in the marketplace faster than policy makers, planners, and engineers can respond. Our team knows that good planning has to allow the space for uncertainty and the flexibility to accommodate the unknown in the land use and mobility of the community. We will approach our work with this perspective and engage the City and stakeholders in this discussion.

SCOPE OF WORK

TASK 1. BACKGROUND REVIEW AND GOALS

1.1 Project Kick-off Meeting

To kick off the project, our team will meet with an interdepartmental group of City staff to discuss the overall scope of the Existing Conditions and Opportunities Analysis. It is anticipated that this group will continue to work closely with our team to assist with data collection and community outreach. PlaceWorks will develop the kick-off meeting agenda with Planning staff to include the project's goals, objectives, tasks, and timeline. The guidance package will also identify key project contacts and protocols for communication among our team and with City staff.

Deliverable(s):

- Meeting Agenda and Summary

TASK 2. EXISTING CONDITIONS

Task 2.1 Existing Conditions Story Map

This task outlines the process for collecting data and analyzing the existing conditions of the Chapman Corridor area. Leveraging our team's partnership with Esri and competencies using GIS software and Esri tools, we propose creating a Story Map to present existing conditions and an opportunities analysis for this

project. Esri Story Maps are powerful web-based tools that combine text, maps, images, and multimedia content for a geographic area.

Most planning processes strive to create a "living document," but the Esri Story Map application is a leading-edge, first-of-its-kind tool that empowers communities to truly achieve this goal. The digital platform allows the City to regularly and seamlessly update the document text, maps, and other associated content throughout future planning phases and into implementation. If desired, a traditional MS Word document and PDF maps can also be submitted for the review process.

Deliverable(s):

- Existing Conditions Analysis Story Map

Task 2.2 Area Opportunities and Constraints

To evaluate the existing physical layout of the corridor, our team will identify districts, anchor institutions, community gathering spaces and hubs of activity, gateways, and corridors and provide a series of overlays that identify opportunities and constraints, including:

- Urban design elements; paths, districts, nodes, edges, and landmarks
- Mobility network concepts; transit hubs, active transportation
- Potential catalytic sites that maximize redevelopment potential
- Streetscape and other public realm improvements

Deliverable(s):

- Additional maps, images, and figures will be uploaded to the Story Map

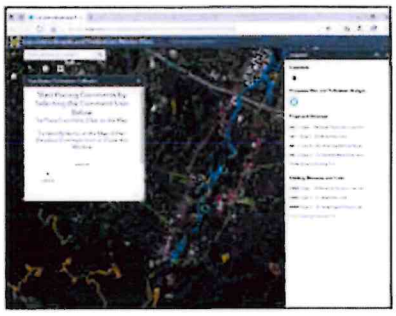
Task 2.3 Mobility Analysis

Fehr & Peers will work with PlaceWorks and the City of Placentia to finalize the scope of the transportation analysis.

This task includes level-of-service (LOS) analysis at up to three intersections to verify the project's consistency with General Plan policies related to roadway capacity. The CEQA task is listed as optional, below.

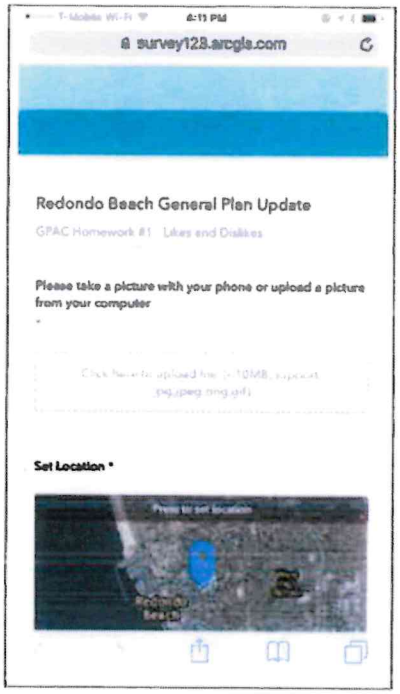
Fehr & Peers will develop a methodology and assumptions memo documenting its proposed study locations, trip generation, analysis scenarios, analysis methodology, and approach for forecasting and operations analysis. If additional study facilities or scenarios are requested, the scope and fee will be adjusted accordingly. The memorandum will be revised based on one set of consolidated comments from the City, and a finalized copy will be submitted.

Once the Methodology is approved, Fehr & Peers will collect new traffic counts at the study intersections during the AM and PM peak periods (7–9 am and 4–6 pm). Counts will be collected during fair weather, while school is in session, and during a typical (nonholiday) Tuesday, Wednesday, or Thursday. Anaheim Unified School District returns to school in early August 2022, so Fehr & Peers anticipates data collection after this date.



Story Maps are an interactive Esri tool that can be used to share information, ArcGIS maps, and images in a user friendly, easy to maintain format.

For more information on Story Maps visit storymaps.arcgis.com



A mobile survey will accompany our interactive scavenget hunt.

Signs at each location with clues through a QR code will encourage the community to experience Chapman Corridor.

Deliverable(s):

- Mobility Methodology and Assumptions Memo with one round of review
- Traffic Counts for 3 Intersections

TASK 3. COMMUNITY ENGAGEMENT

Task 3.1 Innovative Online Scavenger Hunt Survey

Using our expertise with ESRI software tools, we will use Survey 123 to develop an interactive, self-guided scavenger hunt to engage the community. This activity will encourage people to get out on the corridor and use their smartphones or tablets to answer questions about the area as they look for clues, visit opportunity sites, and give us their ideas for the future of Chapman Corridor. Additionally, the scavenger hunt activity will encourage people to experience the current sidewalk and street conditions first-hand. To encourage participation, we will partner with a local business along the corridor to promote the survey and provide a reward for survey completion. Reward ideas include a free agua fresca from the local taqueria, cup of coffee, a favorite item from the bakery, or raffle entry for a local business gift certificate. A paper version of the scavenger hunt can also be provided to allow those without mobile devices to participate.

Optional: To reach a broader audience, an additional online survey could be provided for those who are not able to participate in the scavenger hunt in person. The additional online survey would be consistent with the scavenger hunt survey. To encourage participation, online survey participants could be entered in a gift certificate raffle for a local business.

Task 3.2 In-Person Workshop or Pop-up Events

In-person outreach opportunities will also help to inform this process. Options for creating a stand-alone workshop or pop-up events can be formulated with the project team as this project kicks off. Stand-alone workshops can be an effective tool for engaging the community, but we have found that going out to where the public is already active and participating vs. expecting people's attendance at another community meeting and competing for their limited time, can be just as, if not more, effective to reach a broader audience. Our team will develop an interactive and engaging activity with eye-catching materials, including but not limited to large scale maps, posters, and handouts. The intent of the in-person events will be to facilitate friendly and casual interactions while gaining valuable input for this project. Events could include the Chamber of Commerce Classic Car Show, an afternoon at Kramer Park, or another upcoming community gathering.

Regardless of the location or format, we should engage the community at the appropriate time in the process to obtain input and provide project information. Our project schedule includes two proposed times for those interactions:

- The first early in the process to inform the community about the project and gain initial ideas.
- A second opportunity later to obtain feedback for proposed uses, standards, and design guidelines.

This task assumes that the City will take the lead to provide and maintain information about the project on the City's website and that the City will take the lead to provide or obtain a consultant for translation services.

Deliverable(s):

- Attendance at up to 2 workshops or pop-up events
- Workshop/event materials (included in our reimbursable budget)
- Community Outreach and Survey Summary

Task 3.3 Developer Interviews

Our objective is to craft standards and guidelines for future, feasible, development. One of the best ways we can ensure that the standards will achieve this objective is to talk to developers who have current work in the area. Via Zoom or a phone call, we will interview local developers for their input on residential, commercial, and mixed-use building types, densities, and other approval requirements or regulations that would incentivize development for the Chapman Corridor. Possible interviewees include: Landsea Homes, Lyon Living, and JPI—all have all recently developed housing in the city.

Deliverable(s):

- Discussions with up to 5 area developers
- Discussion questions and meeting notes

TASK 4. IDENTIFY AND PRIORITIZE OPTIONS

Task 4.1 Options Matrix

Using the Old Town Placentia Revitalization Plan development standards and the Transit Oriented Development Packing House District standards as a starting point PlaceWorks will evaluate applicable land use designations and standards for the Chapman Corridor. We will also include an overview of City policies and ordinances related to housing production. We will develop a matrix presenting an overview of both existing and recommended uses, development standards, and design guidelines for the Chapman Corridor.

Deliverable(s):

- Options Matrix

Task 4.2 City Check-in

Using the Options Matrix from Task 4.1, the Existing Conditions Story Map from Task 2, and initial community engagement we recommend a two- to three-hour working session with City staff. The purpose of this meeting is to distill what has been learned and heard and identify the key opportunities and strategies. This will be a time when staff from the various departments can come together and agree on approaches to address the key issues/opportunities; discuss best practices; consider new land use, placemaking, and mobility options; and identify catalytic sites. Fehr and Peers and PlaceWorks will inform the conversation regarding integration of land use and transportation plans.

Deliverable(s):

- Meeting agenda and summary

Task 4.3 Catalytic Sites Testing

Once the catalytic sites have been identified and agreed upon with City staff, PlaceWorks will test fit various types of development on up to three sites to understand capacity, test the standards from the matrix, and ensure feasibility of development for the corridor.

Deliverable(s):

- Catalytic site sketches for inclusion in the Design Guidelines (Task 5.2B)

TASK 5. DEVELOP THE PLAN

Whether the City chooses a specific plan or zoning ordinance update, in this task we will create the tools to incentivize redevelopment and prioritize public realm improvements for the corridor.

Task 5.1 Land Use Plan

PlaceWorks will define the land use designations and create the land use map that will become the new zoning for the corridor. The work and deliverables described in the preceding tasks will inform this task, and the resulting plan will reflect the input and feedback received throughout the planning process, including community feedback. The land use plan map and land use designations will be correlated with the standards outlined in Task 5.2A.

5.2A Development Standards

PlaceWorks will define the standards for building setbacks, heights, massing requirements, minimum lot sizes, the locations of parking, site access, etc. for each of the zones identified in the Land Use Plan. This regulating code will contain standards for common and private areas and will address integration with surrounding land uses. Drawing from the mobility analysis, we will include any needed requirements for additional public right-of-way for sidewalks, transit facilities, or bike improvements. We will also address EV charging requirements, curbside pick-up/drop-off requirements, and any special transit-related requirements affecting future development.

5.2B Design Guidelines

The Design Guidelines will be a companion to the new Development Standards. Consistent with state law, PlaceWorks will prepare objective design standards that will not only reinforce building form and placement but will include open space design, architectural design elements, frontage design, and landscape requirements. The guidelines will be graphically rich and will also include public realm design and other criteria identified through the outreach and planning process.

Deliverable(s):

- Daft Land Use Plan, Standards, and Guidelines with up to two rounds of comments. Depending on the outcome of Task 4.1, the standards will likely be the basis of an ordinance to be prepared by staff, along with any subsequent environmental analysis required (see Optional/Future Tasks, below).

Task 5.3 Mobility Plan

To support the new Land Use Plan, Fehr & Peers will take the lead on the mobility plan for the Chapman Corridor area. Consistent with the City of Placentia Traffic Impact Analysis Guidelines for Vehicle Miles Traveled and Level of Service Assessment (June 2020), intersection LOS results will not be used to determine significant CEQA transportation impacts. However, an intersection LOS assessment is required to determine the effect of project traffic at local intersections and verify consistency with General Plan policies.

As part of this assessment the following will be completed:

- Fehr & Peers will analyze existing conditions at the selected study locations using the Intersection Capacity Utilization (ICU) methodology at City intersections and the Highway Capacity Manual (HCM) 7th Edition methodology at Caltrans locations.
- Trip Generation, Distribution, and Assignment. Fehr & Peers will estimate the number of weekday AM and PM peak hour trips generated by the project through the methods established by the Institute of Transportation Engineers (ITE) in Trip Generation Handbook (11th ed.). We will estimate the origins and destinations of trips associated with the project based on local traffic patterns, a select zone travel assignment from the OCTAM, and/or discussions with City staff. AM and PM peak hour project trips will be assigned to the roadway network serving the site using the trip generation and trip distribution estimates.
- Future Year Forecasts. Fehr & Peers will utilize OCTAM to develop future forecasts at the study intersections. It will add the project trip forecasts to the "without" forecasts to develop traffic volumes for the "with project" scenario at the study intersections.
- LOS Analysis. LOS analyses will be prepared for the analyzed intersections. Fehr & Peers will report LOS at each study intersection for the AM and PM peak hours. Feasible improvements will be recommended at deficient locations.
- Ramp Queueing Assessment. A queuing assessment will be performed at all Caltrans off-ramps to review storage capacity on Caltrans facilities, consistent with the latest Caltrans safety guidance.
- PlaceWorks will use applicable portions of this task and the mobility analysis from Task 2 to inform the Development Standards and Design Guidelines. Our emphasis will be to connect the study area to the future Metrolink Station and nearby attractions such as Cal State Fullerton and Hope International University. Fehr & Peers will support the creation of proposed cross-sections on Chapman Avenue and major cross-streets, and/or alternative analysis at study intersections that reflect proposed facilities. Recommendations will consider potential road diets, alternate bicycle facilities, potential microtransit connections to the nearby attractions, and other multimodal best practices.

TASK 6. PROJECT MANAGEMENT

This task encompasses coordination by our Project Manager and PIC with the City throughout the project and includes time to coordinate with the activities associated with the Chapman Corridor plan.

TASK 7. HEARINGS

This task includes preparation for and attendance at one Planning Commission meeting and one City Council hearing or study session. It is assumed that both meetings will be open to the public.

Deliverable(s):

- Input for staff report and PowerPoint presentation.
- Attendance of Project Manager at up to 2 public hearings.

OPTIONAL/ FUTURE TASKS

Optional Task 8. CEQA

Optional Task 8.1 2019 General Plan EIR Addendum: PlaceWorks

The focus of the project will be to prepare a plan to revitalize Chapman Avenue and create a land use plan to reimagine this area between Old Town Placentia and the Packing House District. This area of the city is already developed but is primed for adaptive reuse and investment. Rather than prepare an Initial Study/Mitigated Negative Declaration or an EIR, we recommend preparation of an addendum to the City's General Plan EIR (SCH# 2018101031), pursuant to CEQA Guidelines Section 15164. We anticipate that the Chapman Corridor Plan will focus on placemaking, design, and integration of existing land uses, with new development concepts that are variations of the land use patterns and themes shown in the General Plan and evaluated in the General Plan EIR. Though some of the land uses evaluated in the General Plan EIR may change, we do not believe that the changes will trigger a need to conduct an entirely new environmental analysis.

The use of an addendum builds on the investment in the General Plan made by the City and recognizes the existing regulatory procedures—development standards, zoning codes, etc.—that ensure physical development does not result in significant environmental impacts. Provided that the City's decision to use an addendum for this project is supported with substantial evidence on the record, the decision enjoys the same protection as the General Plan EIR if challenged.

PlaceWorks will provide an Administrative Draft Addendum following a format discussed during the kick-off meeting. Our default format for an Addendum follows the findings in Section 15162 rather than using an initial study. If a formal initial study is requested, we will need to increase the budget and scope accordingly. All impacts identified in the General Plan EIR will be reviewed in the context of the proposed changes. One administrative draft of the Addendum will be provided for review. The final draft of the Addendum will be used to support the CEQA determination during the hearing(s) for the proposed project.

This task assumes that there will be no distribution of the Addendum document, consultant attendance is not required for hearings, that the City will pay all filing fees

and that no additional technical studies are needed (i.e. Air Quality, Greenhouse Gas, Noise). This task would be completed 30 days following a staff reviewed Draft Corridor Plan.

SB-18 Tribal Consultation. An addendum does not trigger AB 52's requirements for tribal consultation, but all general plan amendments must comply with SB 18. If requested by the City, PlaceWorks will complete the Native American Heritage Commission's (NAHC) online form requesting a tribal contact list. Using the addresses on the list, PlaceWorks will draft letters (on City letterhead) to each of the tribes on the NAHC list the inquire whether they want to consult about the project. Following any consultation meetings (or more typically a conference call), PlaceWorks will provide the written outcome of the process and a record for the project. The SB 18 process needs to be completed prior to acting on the project.

Deliverable:

- Administrative Draft and Public Draft Addendum, SB-18 Tribal Consultation Letters, Notice of Determination, Notice of Completion.

Optional Task 8.2 Transportation Impact Analysis for CEQA: Fehr & Peers

Fehr & Peers will review the project description and conduct a VMT screening assessment based on the City of Placentia Traffic Impact Analysis Guidelines for Vehicle Miles Traveled and Level of Service Assessment (June 2020). Based on our initial review of the project, it is likely that the project will screen from VMT assessment based on its proximity to the future Metrolink Station (transit priority area screening). Fehr & Peers will confirm this assumption and complete a VMT analysis.

Consistent with City requirements, Fehr & Peers will also review the project's potential impacts on pedestrian, bicycle, and transit facilities in the study area.

Fehr & Peers will summarize the results of its assessment in a draft technical memorandum and work with the City to respond to comments on the draft report and resubmit as final.

Optional Task 8.3 Water, Sewer, and Drainage Evaluations for CEQA: FUSCOE

Fuscoe will provide program-level evaluations of drainage, water, and sewer systems based on the proposed land use changes. The evaluation can either be used for CEQA purposes or to assist with future processing of redevelopment projects consistent with the proposed zoning. See Attached Exhibit A.

EXHIBIT A

Scope of Services & Fee Proposal

Placeworks

Champan Corridor & Design Guidlines

July 27, 2022

1.0 PROJECT DESCRIPTION

Assist Placeworks and the City of Placentia with the revitalization of the Chapman Corridor with development standard and guidelines that are specific to the neighborhood and enhance the synergy with Old Town and the Packing District revitalization areas.

2.0 PURPOSE OF SERVICES

To provide program level evaluations of drainage, water and sewer systems based on the proposed land uses changes. The evaluation can either be used for CEQA purposes or assistance with future processing of redevelopment projects consistent with the proposed zoning.

3.0 ENGINEERING SERVICES

Task 1. Research and Data Acquisition

Research, compile and analyze master plans, local drainage reports and prior EIR documentation.

Task 2. Existing Condition Memo

Prepare a brief memorandum highlighting any major significant deficiency or capacity issues within the study area or any significant data gaps that require future analysis.

Task 3. Proposed Condition Evaluation for Storm Drain, Water, and Sewer

Evaluate the proposed land use changes on the existing drainage, water and sewer. For water and sewer, prepare proposed generation demands using locally accepted generation values. In coordination with City staff, evaluate potential impacts on each of the infrastructure systems. Summarize the findings into a technical memorandum.

Note: Water and Sewer evaluations do not include any hydraulic modeling or use of the City's existing water and sewer hydraulic models.

Task 4. Specific Plan Technical Support / Municipal Code Support

Provide technical input to Placeworks on the Specific Plan document or the Muncipal Code Zoning documentation as requested. Assumes up to 20 hours.

Task 5. Meetings and Coordination

Attend meetings and hearings as requested coordinate with Placeworks and City staff as needed. Budget allows up to 20 hours.

Additional Services Available but Not Included

- *Technology*
  - *Aerial Scanning*
  - *Scan to REVIT Existing Buildings (Interior & Exterior)*
  - *Animated View Simulations*
  - *VR Modeling*
  - *Artificial Intelligence*

Reimbursables Budget (Est.) $500

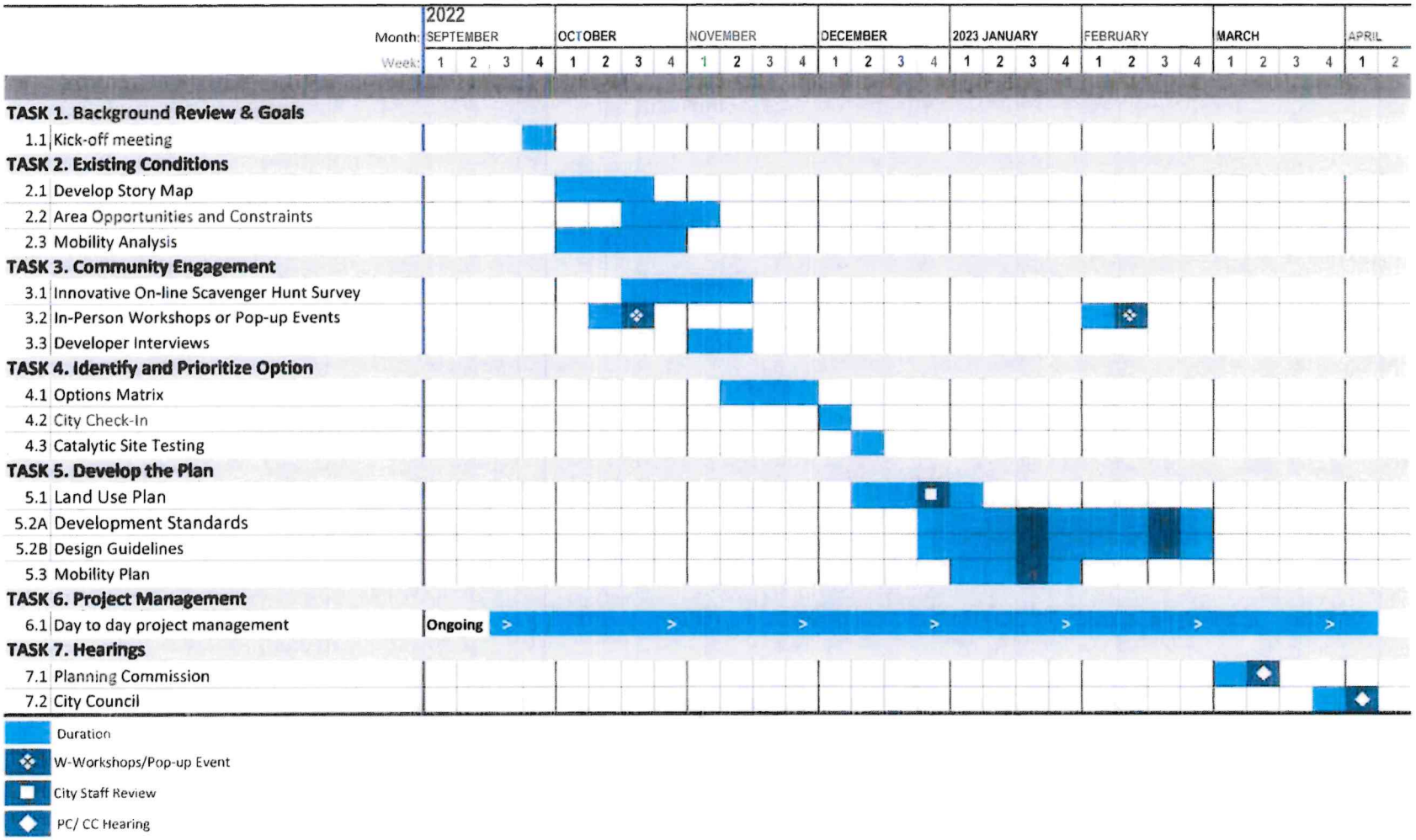
Not to exceed without prior authorization

This Fee Proposal is Valid for Thirty (30) Days from the Date of this Document.

Fuscoe Engineering, Inc. will perform the services on a fixed fee basis, except where noted. Services rendered outside of the scope will be performed at prevailing hourly rates. Costs of reprographics, deliveries and out-of-pocket expenses are not included and will be considered reimbursable. A 10% surcharge will be added to the reimbursables to cover handling expenses.

It is the policy of Fuscoe to meet all schedule requirements while maintaining a competent and professional level of service. In return, it is expected that all invoices will be paid within thirty (30) days of receipt. Failure to do so could result in cessation of services and/or reassessment of service.

PROJECT SCHEDULE



COST AND PRICE

NORTHGATE MARKET
BAKERY
SMOKE SHOP
EL POLLO FINO # 2
cricket
OFELIA'S
metro
ACAPULCO
TRAVEL
JIMENZ SALES
98¢ & MORE
TAQUERIA
PLAYA DE
CORALES
FRED LOYA INSURANCE
RIVERA TAX & INSURANCE
BARBER SHOP
DRINKING WATER
INCOME TAX
BEAUTY SUPPLY
boostmobile
AUTO PARTS
LA MICHOACANA
ACTION INCOME
Little Caesars
HOT-N-READY
602-738

Cost and Price

Our estimated budget including each task and reimbursable costs, is $124,998.

To provide a cost effective, innovative, and robust community engagement program the following assumptions were made for Task 3. Community Engagement:

- The City will maintain a project website; and
- Provide translation services or cover the cost of translation, if needed.

As described in our scope of work, documentation for CEQA compliance and technical studies, have been proposed as an optional task. Our total estimated budget for the optional task, is $48,140.

The following assumptions were made for Task 8. CEQA:

- No distribution of the Addendum document;
- Consultant attendance is not required for hearings;
- The City will pay all filing fees; and
- No additional technical studies are needed (i.e. Air Quality, Greenhouse Gas, Noise).

The breakdown of our overall cost proposal including projected hours and percentage of each team member's time is detailed on the following page.

PlaceWorks – 2022 Standard Fee Schedule

STAFF LEVEL	HOURLY BILL RATE
Principal	$210-$335
Associate Principal	$195-$250
Senior Associate/Senior Scientist II	$170-$235
Senior Associate/Senior Scientist I	$160-$195
Associate/Scientist II	$135-$170
Associate/Scientist I	$125-$160
Project Planner/Project Scientist	$105-$150
Planner/Assistant Scientist	$90-$130
Graphics Specialist	$90-$135
Administrator	$145-$200
Clerical/Word Processing/Technical Editor	$45-$150
Intern	$75-$100

Subconsultants are billed at cost plus 10%.
Mileage reimbursement rate is the standard IRS-approved rate.
Possible Yearly Increase of 5% on bill rates.

2022_StandardFeeSchedule_12-07-21

For PlaceWorks Team

Chapman Corridor Planning and Design Guidelines

COST PROPOSAL

	PLACEWORKS													SUBCONSULTANTS				
Title:	GULLEY Principal in Charge	SCHWAB Senior Associate	SO Associate	HERKEWITZ GIS Manager	GUY Associate	TEAGUE Managing Principal	OSMAN Associate							FEHR & PEERS	FUSCOE (optional)			
Role:	*Principal in Charge*	*Project Manager*	*Design & Graphics*	*GIS Manager*	*GIS and Graphics*	*CEQA Advisor*	*CEQA PM*	*Technical Editing*	*WP/ Clerical*	PlaceWorks Hours	PlaceWorks 2% Office Expenses	PlaceWorks Total	Traffic, Transp., Parking	Infra-structure, Civil	10% Sub Markup	Subs Total	TOTAL TASK BUDGET
Hourly Rate:	$240	$190	$145	$185	$145	$240	$140	$130	$120								
TASK 1. Background Review & Goals																	
1.1 Kick-off Meeting	4	4	6							14	$52	$2,642	2,000	0	$200	$2,200	$4,842
Task 1. Subtotal	**4**	**4**	**6**	**0**	**0**	**0**	**0**	**0**	**0**	**14**	**$52**	**$2,642**	**$2,000**	**$0**	**$200**	**$2,200**	**$4,842**
TASK 2. Existing Conditions																	
2.1 Develop Story Map	4	20	16	12	20					72	$244	$12,444	0	0	$0	$0	$12,444
2.2 Area Opportunities and Constraints	4	16	12		8					40	$138	$7,038	0	0	$0	$0	$7,038
2.3 Mobility Analysis										0	$0	$0	10,000	0	$1,000	$11,000	$11,000
Task 2. Subtotal	**8**	**36**	**28**	**12**	**28**	**0**	**0**	**0**	**0**	**112**	**$382**	**$19,482**	**$10,000**	**$0**	**$1,000**	**$11,000**	**$30,482**
TASK 3. Community Engagement																	
3.1 Innovative Online Scavenger Hunt Survey	4	20	30							54	$182	$9,292	0	0	$0	$0	$9,292
3.2 In-Person Workshops or Pop-up Events	12	20	30							62	$221	$11,251	2,000	0	$200	$2,200	$13,451
3.3 Developer Interviews	10	12								22	$94	$4,774	0	0	$0	$0	$4,774
Task 3. Subtotal	**26**	**52**	**60**	**0**	**0**	**0**	**0**	**0**	**0**	**138**	**$497**	**$25,317**	**$2,000**	**$0**	**$200**	**$2,200**	**$27,517**
TASK 4. Identify & Prioritize Options																	
4.1 Options Matrix	4	10	8							22	$80	$4,100	0	0	$0	$0	$4,100
4.2 City Check-In	6	10	8							24	$90	$4,590	0	0	$0	$0	$4,590
4.3 Catalytic Site Testing	4	10	20							34	$115	$5,875	0	0	$0	$0	$5,875
Task 4. Subtotal	**14**	**30**	**36**	**0**	**0**	**0**	**0**	**0**	**0**	**80**	**$285**	**$14,565**	**$0**	**$0**	**$0**	**$0**	**$14,565**
TASK 5. Develop the Plan																	
5.1 Land Use Plan	4	12	16							32	$111	$5,671	0	0	$0	$0	$5,671
5.2 Development Standards	8	20	20					2	2	52	$182	$9,302	0	0	$0	$0	$9,302
5.3 Design Guidelines	4	20	20					2	2	48	$163	$8,323	0	0	$0	$0	$8,323
5.4 Mobility Plan		2	4							6	$19	$979	8,000	0	$800	$8,800	$9,779
Task 5. Subtotal	**16**	**54**	**60**	**0**	**0**	**0**	**0**	**4**	**4**	**138**	**$475**	**$24,275**	**$8,000**	**$0**	**$800**	**$8,800**	**$33,075**
TASK 6. Project Management																	
6.1 Day to day Project Management	10	32								42	$170	$8,650	0	0	$0	$0	$8,650
Task 6. Subtotal	**10**	**32**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**42**	**$170**	**$8,650**	**$0**	**$0**	**$0**	**$0**	**$8,650**
TASK 7. Hearings																	
7.1 Planning Commission	2	6	8							16	$56	$2,836	0	0	$0	$0	$2,836
7.2 City Council	2	4	4							10	$36	$1,856	0	0	$0	$0	$1,856
Task 7. Subtotal	**4**	**10**	**12**	**0**	**0**	**0**	**0**	**0**	**0**	**26**	**$92**	**$4,692**	**$0**	**$0**	**$0**	**$0**	**$4,692**
Optional TASK 8. CEQA Compliance																	
8.1 Prepare Exemption						4	40	8	6	58	$166	$8,486	0	0	$0	$0	$8,486
8.2 SB-18 Consultation						1	4	2	1	8	$24	$1,204	0	0	$0	$0	$1,204
8.3 Transportation Impact Analysis for CEQA										0	$0	$0	10,000	0	$1,000	$11,000	$11,000
8.4 Water, Sewer, and Drainage Evaluations for CEQA										0	$0	$0	0	24,500	$2,450	$26,950	$26,950
Task 8. Subtotal	0	0	0	0	0	5	44	10	7	66	$190	$9,690	$10,000	$24,500	$3,450	$37,950	$47,640
Labor Hours Total	**82**	**218**	**202**	**12**	**28**	**5**	**44**	**14**	**11**	**616**							
Labor Dollars Total	**$19,680**	**$41,420**	**$29,290**	**$2,220**	**$4,060**	**$1,200**	**$6,160**	**$1,820**	**$1,320**		**$2,143**	**$109,313**	**$32,000**	**$24,500**		**$62,150**	**$171,463**
PlaceWorks Percent of Total Labor	13%	35%	33%	2%	5%	1%	7%	2%	2%								

REIMBURSABLE EXPENSES	
PlaceWorks Reimbursable Expenses	$1,175
Optional Tasks Reimbursable Expenses	$500
EXPENSES TOTAL	$1,675
TOTAL (with optional tasks)	**$173,138**
GRAND TOTAL (without optional tasks)	**$124,998**

APPENDIX

KAREN GULLEY
Managing Principal, Design

Karen has a talent for strategy and innovative problem solving that has been honed by 25 years of experience. Her skill with all facets of comprehensive planning and design for private and public sector clients expands the opportunities for creative solutions. She has led six general plans, including for the cities of La Palma, Rancho Cucamonga, and Temecula; more than forty specific plans, including the MCAS Tustin Specific Plan/Reuse Plan and Harmony Specific Plan for Lewis Corporation and the County of Orange; dozens of long-range conceptual plans for transit-readiness, and vision plans to reposition large areas within Carson, Yorba Linda, and Brea. Her deep understanding of the real estate and development fields inform all facets of her public-sector projects—master plans, transit plans, conceptual design studies and park plans, coding, design guidelines, and implementation programs.

Karen has extensive experience in developing community participation programs and facilitating public meetings and workshops. She is adept at establishing a rapport with her audience and communicating complex and often controversial issues clearly and accurately. She provides expertise in project visioning and implementation, project processing, negotiating conditions of approval, responding to political considerations, and handling communication between stakeholders.

As Principal, Karen is responsible for leading a team of people and projects within the Community Planning & Design Team and maintaining quality control. Karen's strengths include handling the day-to-day management of large project teams, where information sharing, issue management, problem solving, and policy development require extensive coordination. She is responsive to client needs and desires on a project, and is dedicated to ensuring that the project stays on track and within budget.

HIGHLIGHTS OF EXPERIENCE

TRANSIT PLANNING/TRANSIT-ORIENTED DEVELOPMENT

» Metro Transit to Parks Strategic Plan | Los Angeles County CA
» Metro Green Line Extension | Norwalk CA
» West Carson Specific Plan | County of Los Angeles CA
» Irwindale TOD Specific Plan | Irwindale CA
» Morena Boulevard TOD Specific Plan | San Diego CA
» Bellflower Station TOD Specific Plan | Bellflower CA
» Bellflower Station Design Study | Bellflower CA

CORRIDOR PLANNING

» Beach Boulevard Specific Plan | Anaheim, CA
» Harbor Boulevard Specific Plan | Santa Ana CA
» Midtown Corridor Specific Plan | Long Beach CA
» Katella and Los Alamitos Boulevard Corridor Plan | Los Alamitos CA
» Corridor revitalization: planning and implementation projects for the cities of Glendora, Covina, Azusa, San Dimas, Irwindale, and Chino as part of SCAG's Compass Blueprint Demonstration Program

EDUCATION

» BA, Economics, University of California, Santa Cruz
» Masters Program, Urban & Regional Planning, California State Polytechnic University, Pomona (all but thesis)

CERTIFICATIONS

» Certificates from the International Association for Public Participation
  – Planning for Effective Public Participation
  – Strategies for Dealing with Opposition and Outrage in Public Participation

AFFILIATIONS

» American Planning Association
» Urban Land Institute
  – National Urban Revitalization Product Council
  – Women's Leadership Initiative for District Chapter

Team member since 1991

KAREN GULLEY
Managing Principal, Design
kgulley@placeworks.com

INFILL & REDEVELOPMENT
» Brea Core Visioning and Specific Plan | Brea CA
» CollegeTown Specific Plan | Fullerton CA
» Crafton Hills College Village Plan | Yucaipa CA
» Mixed Use Overlay Zones | Anaheim CA
» Stanton Plaza Specific Plan | Stanton CA
» Prospect Village, Downtown Tustin Redevelopment | Tustin CA

URBAN PLANNING
» Southeast Area Specific Plan | Long Beach CA
» Advanced Technology Education Park (ATEP) Framework Plan | Tustin CA
» Tustin Legacy Specific Plan Update | Tustin CA
» Carson Vision Plan | Carson CA
» Savi Ranch Vision Plan | Yorba Linda CA

COMPREHENSIVE PLANNING
» WRCOG Economic Development and Sustainability Framework Plan | Western Riverside County CA
» Rancho Cucamonga General Plan Update and EIR | Rancho Cucamonga CA
» Economic Development Strategic Plan | San Bernardino County CA
» Fontana General Plan Update & Zoning Code Consistency Program | Fontana CA
» Temecula Inaugural General Plan Update and EIR | Temecula CA

LARGE-SCALE LAND PLANNING
» MCAS Tustin Reuse Plan/Specific Plan | Tustin CA
» Harmony Specific Plan | Highland CA
» DeAnza Special Study, Mission Bay | San Diego CA
» Kennecott Master Plan | Salt Lake County UT
» Centennial Specific Plan, Tejon Ranch | Los Angeles County CA

PLAN IMPLEMENTATION
» Tustin Legacy Master Developer | Tustin and Irvine CA
» Villages of Columbus Planning & Entitlements, MCAS Tustin | Tustin CA
» Moffett Meadows Design & Processing | Irvine CA

ARTICLES
» "Repositioning Urban Corridors to Attract New Residential and Commercial Markets," Urban Land, 2010
» "Sowing the Seeds of Regional Planning," Urban Land, 2007
» "Reshaping the American Commercial Strip," Urban Design Group Journal, Winter 2003

SPEAKING
» "Guiding Infill Development: What Planning Commissioners Need to Know" | OC Association of Planning Officials Forum, 2016
» "Got a College? New Town/Gown/Industry Collaboration" | 2015 APACA State Conference; 2015 WRCOG Visioning Workshop
» "Effective Elements of Corridor Planning" | APA San Diego Chapter, 2013

AWARDS
» 2015 Transportation Planning Award of Merit, APACA Orange Section | Fullerton College Connector (Streetcar) Study)
» 2013 Best of the Best Award, ULI Orange County/Inland Empire | WRCOG Sustainability Framework
» 2009 Compass Blueprint Achievement Award in Prosperity, SCAG | Coachella's South East SOI Sustainability Project

SUZANNE SCHWAB, AICP
Senior Associate

Suzanne is an experienced Urban Planner with a love of people and places. She has a diverse planning background ranging from conceptual planning to development standards and design guidelines incorporated in Specific Plans, General/ Comprehensive Plans and Campus Master Plans. These documents cover a variety of planning efforts including master planned communities, vibrant corridors, military base reuse, and health districts. Suzanne's plans lay the foundation for future great places. She is passionate about linking health to the built environment and has led planning efforts for impactful campus developments such as the Saint John's Hospital Phase II Master Plan in Santa Monica She also successfully entitled the Centennial at Tejon Ranch Specific Plan in Los Angeles County, a 12,300-acre new community projected to have 19,333 homes and 10.1 million square feet of non-residential development with net zero energy and an unprecedented green building program. Suzanne is active in the urban planning community serving on the Orange County American Planning Association Board and mentoring students attending the University of California, Irvine, urban planning program.

Suzanne has successfully facilitated a variety of community engagement efforts, including mobile outreach workshops, citizen advisory committee meetings, community workshops, stakeholder interviews, and oversight of online engagement tools. Before joining PlaceWorks, she gained valuable experience in the public planning sector at the cities of Tustin and Anaheim, and the County of Orange.

HIGHLIGHTS OF EXPERIENCE

SPECIFIC PLANS
» Southeast Area Specific Plan | Long Beach CA
» Tustin Legacy Specific Plan Update and | Tustin CA
» Centennial Specific Plan | Los Angeles County CA
» Goodman Commerce Center Eastvale Specific Plan | Eastvale CA
» Mill Creek, Update to The Preserve Specific Plan | Chino CA

CORRIDOR PLANS
» Beach Boulevard Corridor Specific Plan | Anaheim CA
» Midtown Specific Plan | Long Beach CA
» Harbor Corridor Mixed Use Specific Plan | Santa Ana CA

GENERAL PLANS
» La Habra General Plan | La Habra CA
» Yucca Valley General Plan | Yucca Valley CA
» Corona General Plan | Corona CA

OTHER
» SCAG Metrolink Area Station Analysis
» Riverside Reconnects, Street Car Feasibility Study | Riverside CA
» Site Planning for Tustin Legacy, MCAS Reuse | Tustin CA
» WRCOG Sustainability Framework Plan | Riverside County CA

EDUCATION
» Master of Urban and Regional Planning, University of California, Irvine
» BS, Marketing and International Studies, Indiana University, Bloomington
» AA, Interior Design, Fashion Institute of Design and Merchandising, Los Angeles
» Study Abroad Program, International Education for Students, London, England

CERTIFICATIONS
» American Institute of Certified Planners
» NCI Charrette System™, National Charrette Institute

AFFILIATIONS
» American Planning Association
» Urban Land Institute

Team member since 2022
(also at PlaceWorks 2012–2018)

SUZANNE SCHWAB
Senior Associate
sschwab@placeworks.com

PRIOR EXPERIENCE

MASTER PLANS

» Mt. San Antonio Community College | Walnut CA
» Mission Hospital | Mission Viejo CA and Laguna Beach CA
» Saint John's Phase II Master Plan and Development Agreement | Santa Monica CA
» St. Mary Medical Center Revised Planned Unit Development and Development Agreement | Victorville CA
» Holy Cross | Los Angeles CA
» The Mount | Seattle WA

FEASIBILITY STUDIES

for Workforce Housing for Providence Health System, which included Zoning Code Review, Site Planning Considerations, and Demand Study

» Apple Valley CA
» Portland, Hillsboro, and Gresham OR
» Olympia WA

OTHER ENTITLEMENT

» St. Joseph Hospital Women's Center Medical Office Building | Orange CA
» Mission Medical Office Building | Rancho Mission Viejo CA
» Happy Valley Site Plan and Existing Conditions Report | Happy Valley OR
» St. Mary Medical Center Reuse Planning | Apple Valley CA

AWARDS

» Southeast Area Specific Plan and EIR | Sustainability Award Honorable Mention: Efficient and Sustainable Land Use, SCAG, 2022
» Southeast Area Specific Plan and EIR | Hard-Won Victory Award, California Chapter APA, 2021
» Southeast Area Specific Plan and EIR | Hard-Won Victory Award, California APA, Los Angeles Section, 2021
» Midtown Specific Plan | Outstanding Planning Document, CA AEP, 2017; and Sustainability Award for Integrated Planning, SCAG, 2017
» Young Leader of the Year Award, Urban Land Institute Orange County/Inland Empire Section, 2014
» WRCOG Sustainability Framework | Best of the Best Award, ULI OC/IE, 2013; and Compass Blueprint, Honorable Mention, SCAG, 2013
» Outstanding Student Achievement Award, Planning, Policy, and Design Program. UC Irvine, 2012
» Fellowship Recipient, California Planning Foundation, 2012

ACTIVITIES

» Building Healthy Places Committee, OC/IE Urban Land Institute 2022
» Awards Co-chair, California American Planning Association, Orange Section | 2011–2014
» Places of Commerce Initiative Council, OC/IE Urban Land Institute | 2011–2012

CHAD SO
Associate

Chad So is a valued member of PlaceWorks' community planning and design team, working on urban design, landscape design, planning, and creative community outreach projects across the state. Chad brings to PlaceWorks and his projects a background in landscape architecture and a deep passion for urban design. He develops urban design and streetscape design concepts; first/last mile plans for transit stations; and multimodal strategic and specific plans. He complements his design work with technical analysis using computer-aided design programs and GIS. He also creates graphics, maps, and diagrams that are incorporated into plans and used to present planning and urban design concepts to clients, public meetings, and community workshops.

Before joining PlaceWorks, Chad was an urban designer at Here LA. He developed concepts, illustrations, maps, and narratives for multimodal, bicycle, and pedestrian strategic and specific plans at a scale from county to corridor to site. He trained community members in first/last mile audit methodology, oversaw station area analysis, and recommended urban design improvements. Chad's other work experience includes as a design architect intern for the City of Los Angeles Department of Transportation's Active Transportation Division.

HIGHLIGHTS OF EXPERIENCE

» San Bernardino (City) General Plan, Specific Plans, and Downtown Urban Design | San Bernardino CA
» Hollister General Plan Design Guidelines | Hollister CA
» Sunnyvale Housing Development Objective Design Standards | Sunnyvale CA
» Millbrae Station Area Specific Plan Update | Millbrae CA
» Butte County Upper Ridge Community Plan | Butte County CA
» Greater Higgins Area Plan | Nevada County CA
» Wildomar General Plan Update | Wildomar CA
» Hercules Waterfront Blocks ABCD Outreach | Hercules CA

PRIOR EXPERIENCE

DESIGN AND PLANNING

» 405 Multimodal Corridor Plan | LA County CA
» Blue Line First/Last Mile Plan | Los Angeles, Long Beach, Compton CA
» Brea Connecting the Core Active Transportation Plan | Brea CA
» Crenshaw/LAX Northern Feasibility Study and TOC Analysis | LA County CA
» Downey Pedestrian Plan | Downey CA
» Expo/Crenshaw First/Last Mile Plan | Los Angeles CA
» Glendale Pedestrian Master Plan | Glendale CA
» Golden State District Specific Plan | Burbank CA
» Inglewood First/Last Mile Plan | Inglewood CA
» LA Metro Station Evaluation Program | LA County
» NextGen Bus Study | LA County CA
» North Hollywood to Pasadena BRT Urban Design Integration Guide | Los Angeles CA
» One San Pedro Transformation Plan | San Pedro CA

EDUCATION

» BS, Landscape Architecture
California State Polytechnic University, Pomona
» Study Abroad, Santa Chiara Study Center, Castiglion Fiorentino, Tuscany, Italy

AFFILIATIONS

» American Planning Association

Team member since 2022

- » Ocean Ave Artist in Residence | Santa Monica CA
- » Purple (D Line) Extension First/Last Mile Plan | Los Angeles CA
- » Regional Dedicated Transit Lanes Study | Southern CA
- » Transit to Parks Strategic Plan | LA County CA
- » Willoughby Streetscape Design Project | West Hollywood CA

CREATIVE COMMUNITY OUTREACH

- » Climate Talks Box | LA County CA
- » East San Gabriel Mobility Action Plan | LA County CA
- » Little Tokyo Joint Development Guidelines | Los Angeles CA
- » Long Beach Vision Zero | Long Beach CA
- » One Arroyo Creative Outreach | Pasadena CA
- » Oxnard Sustainable Transportation Plan | Oxnard CA
- » Santa Barbara Active Transportation Plan | Santa Barbara County CA
- » Uptown Land Use & Neighborhood Strategy | Long Beach CA

CHAD SO
Associate
cso@placeworks.com

KIM HERKEWITZ
GIS Manager

As GIS Manager, Kim participates in nearly every PlaceWorks project. She has significant experience combining and analyzing information from a variety of perspectives, and she is adept at mapping and analyzing that data for planning projects and online applications.

Kim's design work is deceptively simple and always unique, distinguished by the accuracy of her eye and her rigorous aesthetic logic. Her meticulous attention to detail and balance are particularly evident in her mapping and online applications. She has worked on site and grading plans, illustrative and land use plans, 3D visualization and modeling, web design, and various types of presentations. She is proficient with the entire ArcGIS suite of programs as well as ArcGIS Online, SketchUp, Google Earth, Photoshop, InDesign, and Illustrator, She is experienced with Python programming and Javascript/HTML5.

EDUCATION

» BS, Geography, California State University, Long Beach

Team member since 2006

HIGHLIGHTS OF EXPERIENCE

GIS/URBAN PLANNING

» San Bernardino Web-Based Countywide Plan and Program EIR | San Bernardino County CA
» Anaheim First Community Assessment | Anaheim CA
» City of Moorpark General Plan Update and EIR | Moorpark CA
» Palm Springs 2019 Limited General Plan Update and EIR | Palm Springs CA
» Santa Ana 2019 General Plan Update | Santa Ana CA
» Long Beach SEADIP Specific Plan, LCP Amendment | Long Beach CA
» City of San Clemente General Plan Update | San Clemente CA
» City of Fountain Valley 2040 General Plan Update and EIR | Fountain Valley
» City of Ontario 2019-20 General Plan Update and EIR | Ontario CA
» County of San Bernardino Strategic Visioning | San Bernardino County CA
» New Jersey Highlands Council Fiscal Impact Assessment | Chester NJ
» San Bernardino County Visioning, Phase 3 | San Bernardino County CA
» Renaissance Rialto Specific Plan | Rialto CA
» North Fontana Specific Plan | Fontana CA
» Temple City General Plan Update and EIR | Temple City CA
» Yucaipa 2035 General Plan Update and PEIR | Yucaipa CA
» Newhall Ranch Open Space and Land Use Analysis | Valencia CA
» City of Redondo Beach Focused General Plan Update | Redondo Beach CA
» City of Menifee General Plan and EIR | Menifee CA
» La Habra General Plan Update | La Habra CA
» Bloomington Community Plan Update |San Bernardino CA
» Sierra Madre General Plan Update and EIR | Sierra Madre CA
» Westminster General Plan Update and EIR | Westminster CA
» Town of Yucca Valley General Plan Update | Yucca Valley CA
» Los Alamitos General Plan and EIR | Los Alamitos CA
» City of San Bernardino General Plan Update and EIR | San Bernardino CA
» County of San Bernardino Underutilized Land Analysis | San Bernardino County CA
» City of Industry General Plan Update | City of Industry CA
» City of Irvine Climate Action Plan | Irvine CA

KIM HERKEWITZ
GIS Manager
kherkewitz@placeworks.com

- City of Irvine Climate Action Plan Phase 2| Irvine CA
- Anthem Master Plan | United Arab Emirates
- La Mesa Downtown Village Specific Plan | La Mesa CA
- Rialto Airport Land Use Study | Rialto CA
- Mammoth Crossings Planning Study & Specific Plan | Mammoth Lakes CA
- Palm Springs General Plan Update and Downtown Urban Design Program | Palm Springs CA
- Shafter-Lerdo Specific Plan | Bakersfield CA
- Winchester Crossroads Specific Plan | Riverside County CA
- Greenspot Village and Marketplace Specific Plan EIR | Highland CA
- Hemet Stock Farm Specific Plan | Hemet CA
- Thomas Winery Retail Center Redevelopment | Rancho Cucamonga CA

GRAPHIC DESIGN

- The Arboretum Specific Plan Project Branding and Graphics Package | Fontana CA
- Artesia Corridor Specific Plan, Project Branding | Gardena CA
- Clovis General Plan Update & EIR | Clovis CA
- El Monte General Plan & Development Code Update Graphics Package | El Monte CA
- Centennial Specific Plan Graphics Package, Tejon Ranch | Los Angeles County CA
- The Meadows at Cummings Valley Master Plan Graphics Package | Tehachapi CA
- Renaissance Rialto Specific Plan Graphics Package | Rialto CA
- Valley Trails Specific Plan Graphics Package | Fontana CA
- Santa Ana General Plan Housing Element Update Graphics Package | Santa Ana CA
- University Heights Specific Plan & Annexation Graphics Package | San Marcos CA
- SCAG 2% Compass Blueprint Strategy Implementation Demonstration Projects: 3D Modeling and Visualization | Southern California

ERIN GUY
Associate/GIS Analyst

Erin believes that planning is a community-based profession, and she demonstrates this in her "user based" mindset and implementation of user-oriented GIS tools, online web maps, web applications, and story maps. Her professional background in public health and GIS helps her to provide meaningful data that is visually appealing, intuitive, and facilitates collaboration across communities between citizens, stakeholders, and professionals.

Before joining PlaceWorks, she gained valuable community experience in the public sector at the Tennessee Department of Environment and Conservation, where she used interactive, online web maps to display monthly data from monitoring waterways across eastern Tennessee for surface water and air pollution. Erin also has private-sector experience, for example, as a GIS analyst for RSI Entech, where she coordinated in-field and technical GIS data management for the remediation and repurposing of the K-25 Manhattan Project site in eastern Tennessee.

HIGHLIGHTS OF EXPERIENCE

» SB 2 Planning Grants Program Technical Assistance | Statewide
» City of Ontario 2019-20 General Plan Update and EIR | Ontario CA
» City of Fountain Valley 2040 General Plan Update and EIR | Fountain Valley CA
» Yucca Valley 2021 Housing Element Update | Yucca Valley CA
» City of Yucaipa Housing Element Update and CEQA | Yucaipa CA
» Future Year SED Distribution Land Use Concepts | Western Riverside Council of Governments CA
» GIS Assistance for the needs of Western Community Energy | Western Riverside Council of Governments CA
» Santa Barbara County Climate Change Vulnerability Analysis | Santa Barbara CA
» City of Palm Springs 2019 Limited General Plan Update and EIR | Palm Springs CA
» City of La Habra Comprehensive Housing & Safety Elements | La Habra CA
» Town of Mammoth Lakes Climate Adaptation and Resiliency Plan | Mammoth Lakes CA
» Inland Valley Development Agency Multijurisdictional Specific Plan | San Bernardino CA
» Riverside County General Plan Update: 6th Cycle RHNA| Riverside CA
» City of San Bernardino General Plan Update and EIR | San Bernardino CA
» City of Corona General Plan Update and EIR | Corona CA
» City of San Dimas 2021 Housing Element Update | San Dimas CA
» County of San Bernardino Zoning Web Map | San Bernardino CA
» Hollister General Plan Update and EIR | Hollister CA
» SCAG Economic Projection Comparison | Southern California
» LEAP Grant (Housing Element Update and Bloomington Land Use/Infrastructure Planning) | San Bernardino County CA
» Anahei'm First Community Assessment | Anaheim CA
» City of Rancho Cucamonga General Plan Update EIR | Rancho Cucamonga CA
» Redondo Beach Focused General Plan Update | Redondo Beach CA
» City of Moorpark General Plan Update and EIR | Moorpark CA
» City of Industry Housing Element Services | City of Industry CA
» Dana Point 2021 Safety and Housing Elements Update | Dana Point CA

EDUCATION

» Graduate Certificate, GIS for Urban and Regional Planning, University of Florida, Gainesville
» BS, Environmental Management, University of Florida, Gainesville
» Certificate in GIS, Roane State Community College, Harriman, Tennessee
» Master of Public Health, Health Policy/Management, University of Tennessee, Knoxville
» BS, Dietetics, Colorado State University, Fort Collins

AFFILIATIONS

» American Planning Association
» Board member, APA Orange County Young Planners Group | 2020, 2021

Team member since 2020

- Santa Ana General Plan Update | Santa Ana CA
- Needles General Plan and Land Use Element Update | Needles CA
- San Bernardino Countywide Plan and Program EIR | San Bernardino County CA
- Eastvale General Plan Update | Eastvale CA
- Southeast Area Specific Plan Update | Long Beach CA
- AFFH GIS Mapping Assistance | City of Sacramento CA
- Contract Planning & CEQA Services |Wildomar CA

ERIN GUY
Associate/GIS Analyst
eguy@placeworks.com

PRIOR EXPERIENCE

- Planning Technician | City of San Clemente | San Clemente CA
- GIS Analyst | RSI Entech | Oak Ridge TN
- Environmental Planning Intern | Tennessee Department of Environment & Conservation | Oak Ridge TN

PUBLICATIONS

- "The Impact of Policy Monitoring Programs on Political Participation in Community Stakeholders " and "Improving Health Outcomes of Obese Individuals with Community Based Interprofessional Experiential Learning Activities," poster sessions of the 2016 Tennessee Public Health Assoc. Conference, Franklin, TN

SPEAKING ENGAGEMENTS

- "Soil Sample Analysis of Cuba's Oldest Tobacco Farm: Finca El Pinar Robaina" | 2018 East Tennessee Collegiate Division Meeting of The Tennessee Academy of Science | Knoxville TN
- "Public Health Implications of Cyclotron Decommissioning" | 2016 | Women in Nuclear Symposium , University of Tennessee Student Chapter | Knoxville TN

AWARDS

- Linda Talarico "Women in GIS" Scholarship | Roane State Community College | 2017

MARK TEAGUE, AICP
Managing Principal, Environmental

In over 30 years of public- and private-sector experience, Mark has worked throughout California in agencies large and small and is considered an innovative problem solver. His projects include planned communities, shopping center EIRs, general plan and zoning code updates, impact fees, and public outreach for projects highly scrutinized by the public. Mark is often able to offer a unique approach to meeting a critical goal of a project. His experience as a planning director, and ability to see the whole of the project, ensures that every environmental document meets the need of the client. He has served as on-call extension of staff for numerous cities throughout California including Wildomar and Eastvale.

Mark is also an excellent public speaker and regularly presents at the League of California Cities Planning Commissioner's Academy on topics such as design guidelines, CEQA compliance, and how to read an EIR. He also teaches CEQA to staff with a focus on how new legal decisions affect compliance. Because of his public outreach skills, Mark has helped with projects ranging from Walmart to water-bottling plants and conducted town hall meetings about development services department efficiencies and increases in utility fees.

EDUCATION

» BA, Political Science, California State University, Stanislaus

CERTIFICATIONS

» American Institute of Certified Planners #019631

AFFILIATIONS

» American Planning Association

Team member since 2016

HIGHLIGHTS OF EXPERIENCE

CEQA/NEPA COMPLIANCE

» Coronado Gateway Parkway Plan IS/MND | Coronado CA
» Coronado Public Restroom EIR | Coronado CA
» 3Roots San Diego Specific Plan and Carroll Canyon Master Plan | Carroll Canyon CA
» North School Reconstruction EIR | Hermosa Beach CA
» John Killen/Fox Luggage Warehouse Project IS/MND | Industry CA
» River Crossing Market Place Specific Plan EIR | Redding CA
» De Anza Revitalization Plan | San Diego CA
» Fiesta Island/Mission Bay Park Master Plan | San Diego CA
» Residential Care Facility Specific Plan IS/EIR | Solana Beach CA
» Temple City General Plan Update EIR | Temple City CA
» West Carson TOD Specific Plan and EIR | County of Los Angeles CA
» Connect Southwest LA Specific Plan and EIR | County of Los Angeles CA
» Orange County Civic Center Facilities Strategic Plan | Santa Ana CA
» County of Riverside 5th Cycle Housing Element and EIR | Riverside CA
» City of Palm Desert General Plan and EIR | Palm Desert CA
» Waterman Gardens Specific Plan Program EIR | San Bernardino CA
» La Costa Meadows Elementary School Reconstruction Project | San Marcos CA
» University of California, San Diego Online CEQA Training Courses | San Diego CA
» WRCOG Member Jurisdiction Development Agreement Reconciliation | Riverside CA

STAFF SERVICES

» On-Call Staff Services | Wildomar CA
» On-Call Environmental Staff Services | Eastvale CA
» County of Riverside Transportation and Land Management Agency On-Call Planning Services | Riverside CA

MARK TEAGUE
Managing Principal, Environmental
mteague@placeworks.com

PRIOR EXPERIENCE

» Boulevard Fire Station IS/MND | San Diego CA
» Bandini Industrial Project EIR| Bell CA
» Walmart EIR | Santee CA
» Bell Commerce Center EIR | Bell CA
» Community Plan Continuum | San Bernardino County CA
» Design Guidelines | Mount Shasta CA
» Development Code Update and Addendum | Rancho Cucamonga CA
» Enlo Medical Center Expansion EIR | Chico CA
» General Plan Update and EIR | Calimesa CA
» General Plan Update and EIR | Eastvale CA
» Goodman Commerce Center EIR | Eastvale CA
» Housing Element Addendum | Chino CA
» Housing Element Addendum | Twentynine Palms CA
» Housing Element EIR | Riverside County CA
» La Cienega Elementary School EIR | Los Angeles Unified School District
» Lakeland Village IS/MND | Riverside County CA
» Oak Creek Canyon EIR | Wildomar CA
» Rancho Palma EIR | San Bernardino CA
» San Gabriel Valley Climate Change Outreach | Southern California Edison
» Zoning Code Update | Mount Shasta CA
» General Plan Update | Mount Shasta CA
» Mountaingate at Shasta Lake EIR | Shasta Lake CA
» Nestle Water Bottling Plant EIR | McCloud CA
» Vineyards at Anderson Specific Plan EIR | Anderson CA
» Walmart EIR | Ceres CA
» On-Call Staff Services | Wildomar CA
» On-Call Environmental Staff Services | Eastvale CA

SPEAKING ENGAGEMENTS

» "Planning Fun-Da-Mentals" | 2016 League of California Cities Planning Commissioners Academy | San Ramon, CA
» "Design Adds Value" | 2016 League of California Cities Planning Commissioners Academy | San Ramon, CA
» CEQA Training | July/August 2016 | Imperial County, CA
» "How to Read an EIR" | 2015 League of California Cities Planning Commissioners Academy | Newport Beach, CA
» "Design Guidelines vs. Standards" | 2015 League of California Cities Planning Commissioners Academy | Newport Beach CA

JASMINE A. OSMAN
Associate

Jasmine's particular interests in the planning profession include law, social equity, and the environment. At PlaceWorks, she assists both the planning and environmental teams on a wide range of projects for public- and private-sector clients—from industrial and residential developments to school facilities and general plan updates. She mostly assists the environmental team with preparing CEQA analyses and documentation, and she earned the CEQA Practice certificate from the UC San Diego Extension. She participates in community outreach events, where she presents plan and design options; prepares materials with SketchUp, ArcGIS, and other programs; and fields questions from the public about everything from recycling to hazardous waste to incentive programs.

Jasmine also assists the community planning team. Her understanding of the principles of sustainability is augmented by her experience with the nuts and bolts of sustainable practices and low-impact development. She researched hydromodification, urban runoff alternatives, and water stewardship in San Diego canyons; assisted with the sustainable design for a park in Tijuana, Mexico; and prepared a crime and safety action plan for the neighborhood of Del Cerro as part of her master's program capstone project.

EDUCATION

» Master of City Planning, San Diego State University
» BA, Sustainability, minor in Geography, San Diego State University
» CEQA Practice Certificate, University of California San Diego Extension

AFFILIATIONS

» American Planning Association
» Association of Environmental Professionals
» US Green Building Council

Team member since 2018

HIGHLIGHTS OF EXPERIENCE

PLANNING

» Zoning Code Update | Temple City CA
» Carrol Canyon Master Plan | San Diego CA
» South Otay Mesa | San Diego CA

ENVIRONMENTAL

School Projects

» Cardiff School Modernization and Reconstruction EIR | Cardiff CA
» San Bernardino City School District Resource Center and Police Headquarters EIR | San Bernardino CA
» North School Reconstruction EIR | Hermosa Beach CA
» Solana Vista Elementary School Reconstruction EIR | Solana Vista CA
» Hazards Assessment for Rebuild of Del Mar Heights School Campus | Del Mar CA
» Police Station & Parent Resource Center IS/MND for San Bernardino City USD | San Bernardino CA

Other Projects

» Brea Plaza Expansion Project EIR | Brea, CA
» Oak Springs Ranch Phase 2 Project: Revised Plot Plan SEIR | Wildomar, CA
» Wildomar Trail Town Center Mixed-Use Project EIR | Wildomar, CA
» Starlite Residential Development IS/MND | South El Monte, CA
» Hub Fullerton Project IS/MND | Fullerton, CA
» Brea Mall Redevelopment Project EIR | Brea CA
» Mercury Residential Project EIR | Brea CA
» Lassen County Housing Element IS/MND | Lassen County CA

JASMINE A. OSMAN
Associate
josman@placeworks.com

» Ontario Ranch Business Park Specific Plan EIR | Ontario CA
» Corona General Plan Update EIR | Corona CA
» Corona Cannabis Ordinance CEQA Review | Corona CA
» River Crossing Marketplace Specific Plan EIR| Redding CA
» Fiesta Island/Mission Bay Park Master Plan EIR | San Diego CA
» Rancho Cucamonga General Plan EIR | Rancho Cucamonga CA
» Green Tree Mixed-Use Project EIR | Vacaville CA
» Downtown Davis Specific Plan and Associated Form-Based Code EIR | Davis CA
» Palomar Road Widening Project Phase I | Wildomar CA
» Wildomar On Call CEQA and Staff Services | Wildomar CA
» Santa Ana General Plan Update EIR and Technical Studies | Santa Ana CA
» Westminster Mall Specific Plan EIR | Westminster CA
» Proposed Ballot Initiative Supplemental EIR | Redlands CA

PRIOR EXPERIENCE

» WaterSmart Landscape Makeover Series | San Diego County Water Authority
» Sustainable Stewardship Program | San Diego Canyonlands
» Neighborhood Parks Revitalization | Tijuana Mexico
» Analysis of Functional Zones and Neighborhoods | National City CA
» Crime and Safety Action Plan | Del Cerro San Diego CA

FEHR PEERS

Jason Pack, TE

Principal

EDUCATION

Bachelor of Science in Civil Engineering, University of California, Davis, 1999

REGISTRATIONS

Licensed Traffic Engineer, State of California (TR2402)

AFFILIATIONS

VMT Related Presentations:

- 2022 CEAC Public Works Officers Institute
- 2022 SBCOG City/County Conference
- 2019 California APA
- 2019 CSU Facilities Conference

Future of Transportation Presentations:

- 2018 SBCTA City/County Conference
- 2017 WRCOG Planning Conference

Parking Presentations:

- 2018 OC Planning Directors Conference
- 2015 OC Planning Directors Conference
- 2011 SCAG Toolbox Tuesday

Multi-Modal Levels of Service – ULI SCIC

Innovative Interchange Designs – District 8 Professional Liaison Committee Meeting, 2011

Roundabout Operations and Feasibility – ASCE national webinar series, 2011 through 2018

Process of Signal Coordination – ASCE national webinar series, 2011 through 2016

ABOUT

Jason D. Pack, P.E., is a Principal with Fehr & Peers located in Southern California. He is actively involved in a wide variety of project work but also finds time to lead the firm's research and development efforts in Emergency Evacuation assessment. Jason has an extensive background in travel demand forecasting, traffic operations assessment (including micro-simulation assessment), VMT analysis, big data analysis, transit ridership forecasting, and transportation impact studies involving NEPA and CEQA. His focus is to utilize his experience and the technical resources of the company to help clients answer their toughest questions related to transportation.

His recent work has included forecasting and operations assessment for large infrastructure improvements, developing recommendations for SB 743 implementation (California's new requirements to consider VMT as an impact metric under CEQA), assisting agencies with establishing VMT banks/exchanges, emergency evacuation assessment to respond to new legislative requirements (SB 99 and AB 747) and development of innovative transportation policies to assist City's advancing transportation into the future.

PROJECT EXPERIENCE

Jason has completed transportation assessments for over 150 projects in support of CEQA or NEPA documentation. These include impact assessment to support negative declarations, transportation sections for EIRs, and transportation sections for EISs or joint EIR/EISs.

Jason has actively been involved in assisting jurisdictions with SB 743 implementation. Example projects are noted below:

- SBCTA SB 743 Countywide VMT SB 743 Implementation Phase I, CA
- SBCTA SB 743 Countywide VMT SB 743 Implementation Phase II (VMT mitigation bank/exchange program), CA
- WRCOG VMT SB 743 Implementation Study, CA
- North Orange County Collaborative VMT SB 743 Implementation Study/Guidelines, CA
- CSU SB 743 Guidelines, CA
- County of San Bernardino Transportation Impact Study Guidelines, CA
- Corona SB 743 Implementation, CA
- Eastvale SB 743 Implementation, CA
- Moreno Valley SB 743 Implementation, CA
- Villages at Lakeview Traffic Impact Study, Riverside County, CA
- Riverside Housing Element Traffic Impact Study, CA

FEHR PEERS

Paul Herrmann, PE

Associate

EDUCATION

BS, Civil Engineering, California Polytechnic State University, Pomona, CA (2011)

REGISTRATIONS

Traffic Engineer, CA (TR2797)

PRESENTATIONS

SB 743 in OC, City Engineers Association of Orange County (CEAOC), 2020
SB 743 in Riverside & San Bernardino, Institute of Transportation Engineers Riverside/San Bernardino Chapter (RSBITE), 2020
Preparing For A Post VMT World Apocalypse, Association of Environmental Professionals (AEP) Conference, 2020

PROJECT EXPERIENCE

CEQA/NEPA Assessment

Paul has completed transportation assessments for over 50 projects dictated by either CEQA or NEPA. These included impact assessments to support negative declarations, transportation sections for EIRs, and transportation sections for EISs or joint EIR/EISs.

Transportation Impact Study On-Calls

Paul serves as the direct point of contact for transportation and CEQA related peer review consulting services for the following jurisdictions:

- Corona
- Fountain Valley
- Moreno Valley
- Santa Ana
- Eastvale
- Cal Poly Pomona
- Anaheim
- Menifee

General Plans

Paul has worked on a wide variety of General Plans throughout the state of California, including:

- Corona
- Fountain Valley
- Moreno Valley
- Redlands
- Yucca Valley
- Diamond Bar
- County of San Bernardino
- Ontario

These Projects included Complete Street elements, extensive travel demand forecasting, VMT estimates and transportation impact assessment, and multi-modal transportation assessment

SB 743 & VMT Assessment

Paul has worked on a wide variety of VMT assessments for both GHG assessments and for SB 743 related CEQA assessments. Paul has experience running and processing results of travel demand forecasting models including RIVCOM, SBTAM, OCTAM and the SCAG Model. Paul has assisted multiple agencies adopt thresholds of significance and updated their traffic impact study guidelines consistent with SB 743, including

- Corona
- Fountain Valley
- Moreno Valley
- Aliso Viejo
- Eastvale
- SGVCOG
- Anaheim
- Hemet
- Menifee

Below is a list of notable VMT impact assessments Paul has led:

- Gateway at Grand Terrace Specific Plan EIR, Grand Terrace
- Riverside County Arena, Coachella Valley
- Central Park Master Plan EIR, Rancho Cucamonga
- Beach Boulevard Specific Plan EIR, Anaheim
- Section 31 Specific Plan, Rancho Mirage
- Northeast Area Neighborhood and Conservation Plan, Rancho Cucamonga
- Westview Affordable Housing MND, Santa Ana
- CHP Relocation EIRs, Norwalk & Pomona
- Latitude Business Park MND, Corona
- 201 W. PCH Mixed-Use MND, Long Beach

IAN ADAM, MESM, CPSWQ, QSD

Principal/Stormwater Manager | Irvine, CA

Ian is a firm Principal and Fuscoe's Stormwater Management team leader. His specialty is water resources, with an emphasis in water quality regulations, sea-level rise policy, Clean Water Act Citizen Suits and resource agency negotiation. Since joining Fuscoe in 2001, Ian has served as an effective leader and technical resource for numerous projects and clients. Ian has worked on over 60 General Plan Updates and Specific Plans throughout California to assist municipalities and developers with infrastructure assessments, zoning approvals, EIR technical support and long term capital improvement planning.

For the past decade, Ian's experience with local and regional professional thoroughbred stabling operations has led to him to become an expert on CAFO NPDES permitting, including the negotiation of unique individual permits with the top management levels of all three Southern California Regional Water Quality Control Boards (San Diego, Santa Ana and Los Angeles). This expertise also includes providing assistance with the resolution of multiple third party lawsuits against commercial stabling operators.

Ian has also worked extensively in the California Coastal Zone, processing Coastal Development Permits, addressing Sea-Level Rise technically and politically, and working in partnership with Coastal Staff on individual projects, Specific Plans and Local Coastal Programs. Through this experience, Ian is uniquely trained to address complex drainage and water quality projects for both public and private clients, especially those needing site-specific solutions, multi-phased schedules and high-level regional board involvement. For the past two years, Ian has been assisting local municipalities and counties on regional stormwater improvement projcts, including both feasilbity and final design.

Ian enjoys the continuing pursuit of leadership development and is highly motivated by observing team members evolve into independent thinkers and leaders themselves. Ian's notable long-term clients include: City of Anaheim, Del Mar Fairgrounds, Orange County Fairgrounds, Los Angeles Turf Club and Del Mar Thoroughbred Club.

EDUCATION

- MESM, Master of Environmental Science and Management
  Donald Bren School of Environmental Science and Management
  University of California, Santa Barbara
- BS, Science - Ecology and Systematic Biology
  California Polytechnic State University, San Luis Obispo

REGISTRATIONS/CERTIFICATIONS

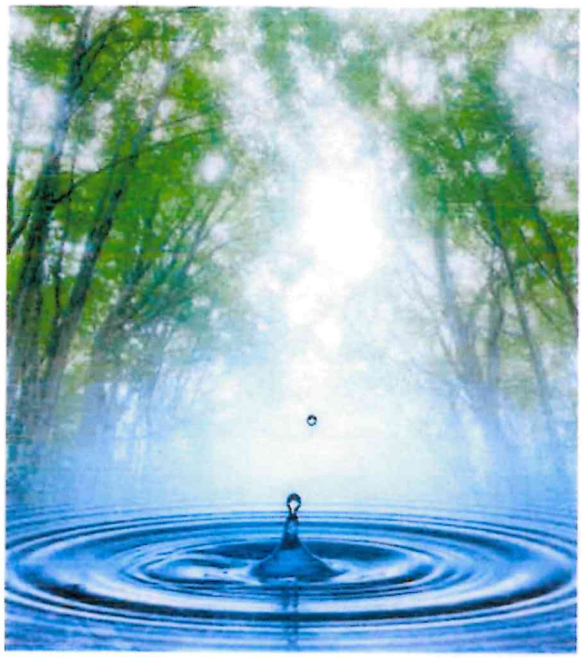
- Certified Professional in Stormwater Quality (CPSWQ)
- QSD / QSP Certified

AFFILIATIONS

- BIA/Orange County
- National Association of Environmental Professionals
- Urban land Institute
- U.S. Green Building Council

FEI TEAM MEMBER SINCE 2001

FEI PRINCIPAL SINCE 2011



STEPHANIE CASTLE ZINN, MSCE, MURP, CPMSM

Project Manager, Water Resources | Irvine, CA

Stephanie's stated career objective is to be an expert contributor to resolving the challenges confronting California's water resource management. Stephanie brings impeccable scientific and professional qualifications to her work at Fuscoe, including her work as a Data Specialist at the UC Center for Hydrologic Modeling at UC Irvine, where she studied the impacts of drought on surface and groundwater resources in the Western U.S. In addition to her academic credentials, she has published scientific articles; participated in presentations for politicians in DC and Sacramento, the Pentagon, and the American Geophysical Union; has been a guest lecturer at the International Space University in Austria; participated in World Water Week discussions in Sweden; and conducted various forums and workshops in New York and California for teachers, water researchers and political stakeholders.

As a Fuscoe Project Manager with a focus on water resources, Stephanie ably applies her research, skills and knowledge to real-world projects. Stephanie's role at Fuscoe Engineering entails advancing Fuscoe's water resources sector by designing sustainable, multi-benefit low impact development project solutions that improve local and regional water quality and increase water supplies. She provides feasibility analyses for the implementation of water conservation features, including rain water harvesting and grey water reuse, for all projects.

Stephanie manages the preparation of EIR technical reports, including infrastructure analysis and water supply assessments for CEQA compliance. She leads Trash Provision compliance for several Cities, which includes ensuring catch basin atlases are accurate in GIS, managing pour point hydraulic assessments to confirm catch basins requiring FCS, and promoting AI to expedite the OVTA process. She is equally passionate about applying leading edge technology to Fuscoe projects by utilizing the firm's FAA registered UAV Drones as well as its Artificial Intelligence and machine learning capabilities, to help promote smart cities for her municipal clients.

Stephanie's enthusiasm for her work and genuine concern for California's water resources are qualities that greatly contribute to the success and effectiveness of Fuscoe's well-respected stormwater management team.

EDUCATION / CERTIFICATIONS

- MS, Civil Engineering, University of California, Irvine
  UC Center for Hydrologic Modeling Graduate Fellow
- MS, Urban and Regional Planning, University of California, Irvine
  Concentration: Water Resource Research, Policy & Management
  UC Center for Hydrologic Modeling Graduate Fellow
- BS, Earth System Science, University of California, Irvine
  Concentration: Sustainability, Remote Sensing & Terrestrial Hydrology
- Certified Professional, Municipal Stormwater Management (CPMSM)

PUBLICATIONS

- Using a Deep Learning Model to Quantify Trash Accumulation for Cleaner Urban Stormwater (Computers, Environment & Urban Systems, 2022)
- Groundwater Depletion During Drought Threatens Future Water Security of the Colorado River Basin (Geophysical Research Letters, 2014)
- Remote Detection of Water Management Impacts on Evapotranspiration in the Colorado River Basin (Geophysical Research Letters, 2016)

PRESENTATIONS/OTHER

- TrashVision™ Oral Presentations at CASQA (2020 & 2021)
- Quantifying Water Storage Changes in the Colorado River Basin Using Satellite Observations, Modeled Results and In Situ Data (Thesis)
- California Water Resources During Drought, for Sen. Boxer's flight with President Obama to the Central Valley (PowerPoint)
- Last Call at the Oasis documentary film (Computer Graphics)

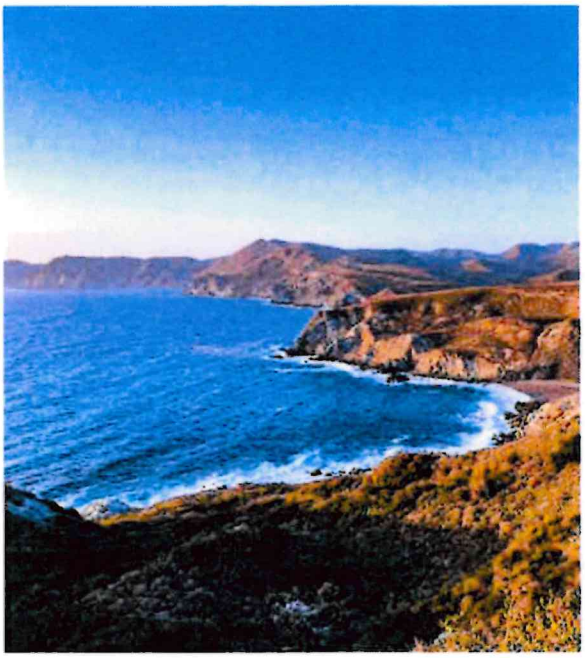
AWARDS

- 2013 Don Owen Water Science & Policy Fellowship Recipient
- 2012 OC Association of Environmental Professionals Scholarship

AFFILIATIONS

- Urban Land Institute
- American Water Resources Association

FEI TEAM MEMBER SINCE 2014



EDUCATION

- BS, Environmental Engineering
  San Diego State University

REGISTRATIONS/CERTIFICATIONS

- EIT (Engineer in Training)

FEI TEAM MEMBER SINCE 2021

WHITNEY STEPHENS, EIT

Stormwater Engineer I | Irvine & San Diego, CA

Whitney has a strong work ethic, excellent communication skills and a passion for the environment. She is a valued member of Fuscoe's Stormwater Management Group. Whitney applies herself diligently to her work and excels at developing Water Quality Management Plans (WQMPs), Storm Water Pollution Prevention Plans (SWPPPs) and Best Management Practice (BMP) design, in the context of water quality. Recognized for her meticulous attention to detail and astute analytical skills, Whitney provides Fuscoe's clients with top quality stormwater management services.

Whitney's background includes coordinating, conducting and education outreach for structural BMPs under the MS4 permit compliance program. She has also conducted commercial and dry weather flow residential inspections, all for the County of San Diego. In addition, she has drafted erosion control figures and calculations using AutoCAD and completed TMDL compliance reporting and special field studies for the County's Water Quality Improvement Plans, and oversaw dry weather and wet weather water quality field sampling and outfall investigations.

For the City of San Diego, Whitney drafted construction BMP maps as part of SWPPP development for SDG&E projects. She supported database management of water quality data for TMDL reporting compliance and data submittals for multiple watersheds (San Dieguito & Los Penasquitos) through CEDEN submittals and she has drafted drainage and soil maps as part of Industrial General Permit Notice of Non-Applicability reports.

Whitney's work at Fuscoe Engineering has included Due Diligence, Stormwater Program Implementation, QSP, NPDES, WQMP, General and Specific Plan Update/Permit and Trash Amendment Services for various Cities, Agencies and private entities. These have included the Cities of Irvine, Anaheim, Brea, Ontario, Los Angeles, Redlands and San Bernardino, the 22nd District Agricultural Association and firms such as California Pacific Homes, SWA Architects, Shea Properties, PlaceWorks, The Related Companies, Rose Hills Corporation, The Hanover Company, Lyon Living, KTGY Group, Bridge Housing Corporation and others.

BEACH BLVD CORRIDOR SPECIFIC PLAN AND EIR

The Heart of West Anaheim

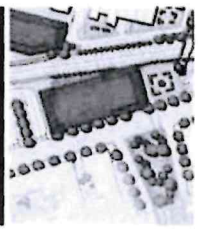
Project Type	Specific Plan and EIR
Location	Anaheim, California
Size	1.5 miles
Client	City of Anaheim
Date Completed	November 2018
Services Provided	Community Outreach, Specific Plan, Visual Simulations and Illustrations, Environmental Impact Report, and Technical Studies for Air Quality/GHG Emissions, Noise & Vibration, and a Phase 0 Environmental Site Assessment

The Beach Boulevard Specific Plan is the result of a focused and comprehensive effort involving the City of Anaheim and the West Anaheim Community. This plan guides future development along a 1.5-mile stretch of Beach Boulevard between the cities of Buena Park and Stanton. Supported by modern development standards, economic and sustainable community development incentives, and capital improvements, the plan holistically addresses the future of Beach Boulevard—the heart of West Anaheim.

Designated by the Southern California Association of Governments as a "high quality transit corridor," Beach Boulevard still functions primarily for motor vehicles. Nonmotorized modes of transportation such as walking and biking are not well integrated along the street. The plan's intent is to create a new regulatory environment, land use plan, development incentives, and streetscape enhancements to improve conditions along the boulevard and attract economic investment to the area.

The planning process included the community at every stage. Its vision and guiding principles were created with the community and reflect the themes that emerged throughout the process. Public involvement included the formation of a community advisory committee; a series of pop-up workshops, including workshops at three local high schools; stakeholder interviews; and a developer roundtable. An online component included a dedicated project web page and web-based survey. The project was approved by a unanimous City Council vote in November 2018.

PLACEWORKS



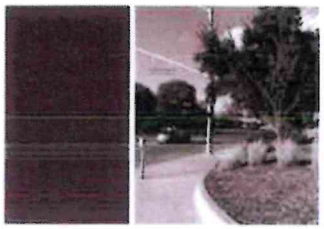
BREA, FULLERTON, LA HABRA, PLACENTIA

SCAG Compass Blueprint Demonstration Projects

Project Type	Urban Design / Transportation Planning / Infill / Placemaking
Location	Southern California
Size	Varies
Client	Southern California Association of Governments and Orange County Transportation Authority
Date Completed	2008
Services Provided	Visioning, Transportation and Circulation Planning, Economic Studies, Feasibility Analysis and Technical Studies, Corridor Planning, Transit-Oriented Design, Site Planning, Public Outreach and Community Workshops, Creative Media

PlaceWorks completed a joint planning and design effort under SCAG's Compass Blueprint Demonstration Program and OCTA's Metrolink Transit Extension Study for the Cities of Brea, Fullerton, La Habra, and Placentia. The effort focused on ways to improve transit access to Metrolink service by identifying transit corridors and transit-development nodes with potential for enhanced bus or high-capacity transit. The effort let to the preparation of recommendation reports for each of the cities, working in conjunction with stakeholders and city officials. Our services included analysis of existing and future conditions, needs assessment, station area identification and planning, urban design, alternative economic analysis, visual simulations, public outreach, zoning, and implementation recommendations.

The Fullerton and La Habra demonstration projects focused on redevelopment along key transportation corridors, and the integration of new transit facilities with new commercial, residential, and public open space uses. The Brea and Placentia projects involved transit station concepts and phasing strategies, parking solutions, pedestrian circulation, and the introduction of new transit-oriented development.



THE EL CAMINO PLAN

Creating a Regional Identity

Project Type	Corridor Plan
Location	Atascadero, California
Size	5 linear miles
Client	City of Atascadero
Date Completed	2020
Services Provided	Market Demand Analysis, Community Workshops, Online Surveys, Urban Design and Mobility Analysis, Alternative Land Use and District Concepts, Mobility Improvement Recommendations, Land Use and Architecture Recommendation, Streetscape Design

El Camino Real is the gateway to Atascadero's downtown. The look, feel, and content of this five-mile corridor has a significant bearing on the city's regional identity, local character, and economic health. Although it has great potential to be a vibrant downtown for shopping, dining, and small businesses, it has been slow to recover from the Great Recession. With high vacancies and nondescript buildings, it currently struggles to compete with nearby Paso Robles and other commercial areas.

PlaceWorks developed the El Camino Plan, whose goal is to identify future land uses and guide urban design concepts with circulation improvements. This project will set a new course for El Camino Real with a combination of strategic public realm investments and incentives for new development. We have provided the city with a custom strategy and set of tools to transform this automobile-oriented, regional corridor into a multimodal economic hub.

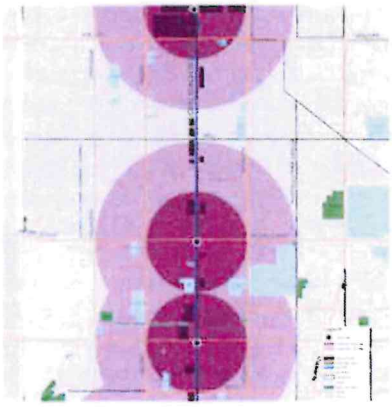
Elements of the corridor plan include the formation of new districts; modernization of zoning regulations; dynamic site design concepts for key areas; contemporary architectural style guidelines that also honor local history; streetscape design; and bicycle and pedestrian improvements to address safety concerns. The plan also includes strategies for business attraction, retention, and investment.

PLACEWORKS

MIDTOWN SPECIFIC PLAN AND EIR

Improving Life on the Boulevard

Project Type	Corridor Plan and EIR
Location	Long Beach, California
Size	2.5-mile corridor, 369 acres
Client	City of Long Beach
Date Completed	Adopted (SP) and Certified (EIR) 2016
Services Provided	Specific Plan, Form-Based Coding, EIR, Outreach, Technical Studies for AQ/GHG, and Health Risk Assessment
Awards	2017 Sustainability Award: Integrated Planning, SCAG; 2017 Outstanding Planning Document Award, California AEP



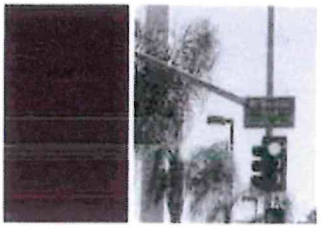
Long Beach Boulevard suffered from a lack of development interests and mobility problems along the corridor and in the surrounding community. Despite years of transit investments and the adoption of a planned development district (PD 29) for mixed-use and high-density development, the corridor continued to falter. The city selected a team, including PlaceWorks, to create the Midtown Specific Plan to stimulate private and public improvements and development in an area without the benefit of redevelopment powers.

The specific plan establishes an equitable balance between mobility modes—car, light rail, bus, bike, and pedestrian—and uses a hybrid form-based / zoning approach, incentive programs, park-once-and-walk strategies, and urban/streetscape design to achieve city and community goals for this key corridor.

The specific plan divides the boulevard into four districts: transit nodes, corridors, medical district, and open space. Density and major mobility improvements are planned for the transit node districts surrounding each of the three Metro Blue Line stations in the area. The plan implements many of the goals, policies, and strategies in the city's general plan mobility element. Most notably, the open space district of the specific plan proposes 11 new parklets, which cap side streets to create mini parks and provide much needed active and passive open space in the area. Succinct land use districts, clear development standards and design guidelines, and a practical implementation program make this plan a valuable tool for future revitalization of Midtown.

The program-level environmental impact report (EIR) addressed various environmental and technical issues and challenges. For example, a detailed historic resources technical report analyzed potential impacts of demolishing existing buildings, many of which were more than 50 years old. The EIR also addressed and resolved key issues related to construction impacts on air quality and noise emissions, hazards and hazardous materials, hydrology and water quality, land use and planning, transportation and traffic, and utilities and service systems. The city council unanimously and enthusiastically certified the EIR and adopted the specific plan in May 2016.

PLACEWORKS



MORENA CORRIDOR SPECIFIC PLAN AND EIR

A Refined TOD Planning and Development Program

Project Type	Corridor/TOD Specific Plan
Location	San Diego, California
Size	230 acres
Client	City of San Diego
Date Completed	February 2018
Services Provided	Community Planning, Urban Design, Economic Analysis, Environmental Analysis, Community Outreach

The Morena Corridor Specific Plan—a transit-oriented specific plan along Morena Boulevard in San Diego—facilitates reinvestment and development of a post–World War II suburban character neighborhood to support two future light rail stations. PlaceWorks managed the specific plan and EIR, which are actually the second phase of what was expected to be a two-phase process. However, when the first phase failed amid an explosion of public opposition, PlaceWorks was called in to start from scratch and prepare a refined planning and development program that would effectively facilitate redevelopment of the project area.

The greatest challenges were erasing the negative impressions made by poor planning concepts and products and navigating the sea of mistrust engendered during the first phase. PlaceWorks managed an extensive public outreach program that included ample opportunities for community feedback and other public input. The project ultimately encompassed preparation of a specific plan with site design concepts and illustratives, visual simulations, new development standards and design guidelines, and an altogether new mobility network as well as an EIR and supporting technical studies.

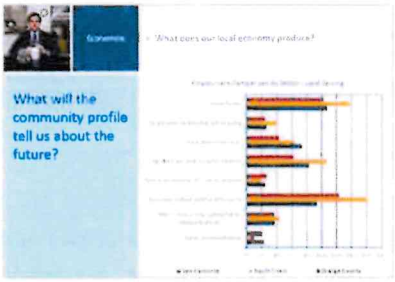
PLACEWORKS

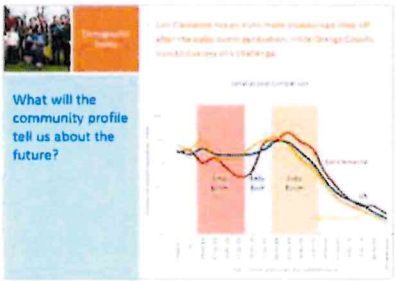
SAN CLEMENTE'S EL CAMINO REAL CORRIDOR

Visioning and Preliminary Design Concepts

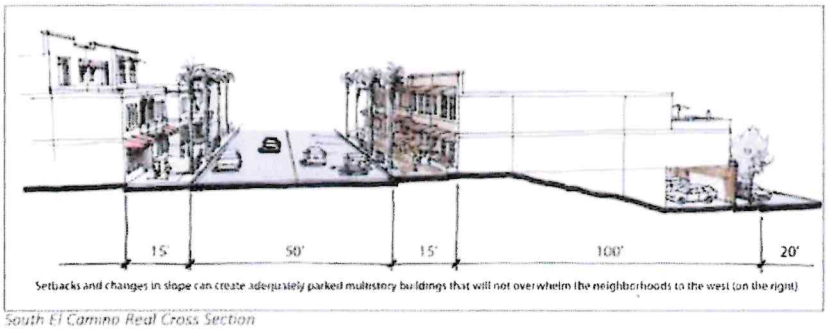
Project Type	Corridor Plan Visioning and Preliminary Design Concepts
Location	San Clemente, California
Size	Approximately 1.6 linear miles
Client	City of San Clemente
Date Completed	March 2014
Services Provided	Visioning, Preliminary Design Concepts, Public Outreach, Community Design, Economic Development, Performance Indicators, and Implementation

As part of the San Clemente Centennial General Plan, PlaceWorks prepared numerous economic, land use, and urban design strategies for the El Camino Real Corridor. Divided into three distinct but interrelated sections, El Camino Real required context-sensitive approaches to: 1) capitalize on market forces to replace vacant, underutilized, and incompatible land uses; 2) improve pedestrian access and safety along the corridor and to adjacent neighborhoods and commercial districts; and 3) protect and enhance views, visual character, and streetscapes for each area. Beginning with robust outreach efforts, PlaceWorks worked with the community and General Plan Advisory Committee to create a vision and preliminary design concepts for each area. Working with City staff, PlaceWorks then refined design strategies; created new land use plans; recommended economic development strategies and funding approaches; and developed goals, policies, and implementation measures that were included in the General Plan.



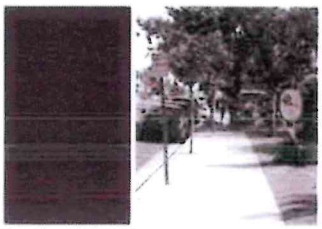


Preliminary Concept Plan



South El Camino Real Cross Section

PLACEWORKS



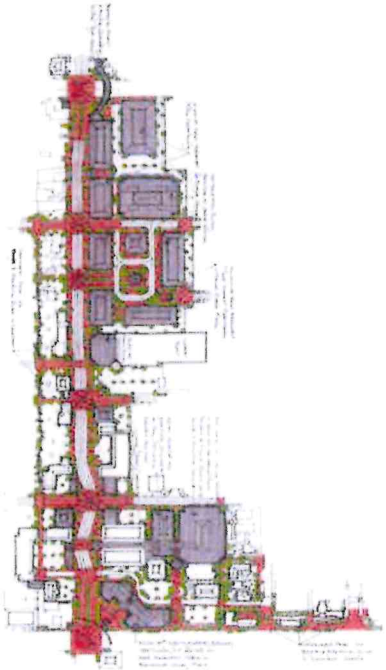
LOS ALAMITOS COMMERCIAL CORRIDORS PLAN

Reclaiming our Corridors

Project Type	Corridor Planning
Location	Los Alamitos, California
Size	240 acres
Client	City of Los Alamitos
Date Completed	2010
Services Provided	Visioning, BRT and Circulation Planning, Economic Studies, Feasibility Analysis, Corridor Design and Planning, Commercial Design Guidelines

As Southern California grew during the 1950s and 60s, two corridors—Katella Avenue and Los Alamitos Boulevard—widened to serve the growing automobile traffic. Katella Avenue served primarily as a major inter- and intracounty east–west transportation corridor, and Los Alamitos Boulevard provided key north–south connections to and from Interstates 405 and 605. Today, these two corridors combine to produce an intersection that processes up to 123,000 automobiles per day. The corridors continue to serve as auto-oriented arterials and, despite hosting nearly all of the City's commercial development, offer few central nodes or gathering places for the residents, students, and workers of Los Alamitos.

The Katella and Los Alamitos corridors have the bones of great corridors. Key civic, institutional, and commercial anchors dot the corridors. The rights-of-way are wide enough to accommodate multiple modes of transportation while preserving efficient travel for the large volumes of traffic that use the corridors to access local destinations, adjacent cities, and nearby freeways. Additionally, other agencies are planning transportation investments that could influence the corridor study area.



PlaceWorks helped the City of Los Alamitos analyze its two most significant corridors and identify opportunities to capitalize on the forthcoming BRT routes and stations, stimulate new private investment and redevelopment, and create a new downtown for its residents. PlaceWorks generated roadway and streetscape designs to narrow the City's primary north–south corridor to create a walkable and multimodal environment that can still efficiently convey auto traffic. We also coordinated plans between the City and OCTA and identified location and design considerations for two BRT stations in Los Alamitos.

Other components of the project include commercial design guidelines, city branding, capital and circulation improvements to enhance pedestrian and bicycle movement, and land use and zoning recommendations to consolidate parcels and stimulate private reinvestment.

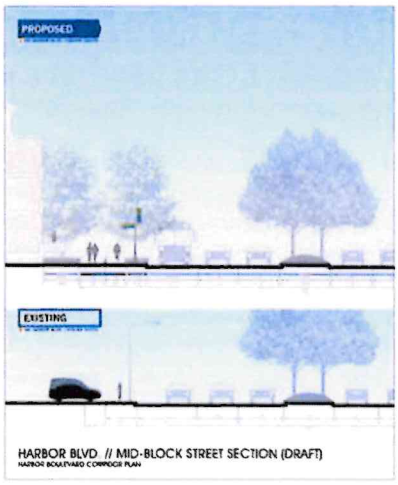
PLACEWORKS

HARBOR MIXED-USE TRANSIT CORRIDOR

Corridor Revitalization Strategy and Vision

Project Type	Corridor Planning, EIR
Location	Santa Ana, California
Size	2 linear miles
Client	City of Santa Ana
Date Completed	October 2014
Services Provided	BRT/TOD Station Planning, Land Use/Corridor Planning, Public Outreach, Zoning, Specific Plan Development, Market Analysis, Infrastructure Analysis, EIR

Harbor Boulevard is one of Orange County's best-known streets and largely serves commercial and transportation purposes throughout Santa Ana and surrounding cities. Harbor Boulevard runs from the 55 freeway in Costa Mesa to the 60 freeway in Rowland Heights, traversing 23 miles and 5 more cities along the way. It's even visible from the monorail ride on the approach to the Magic Kingdom. However, Harbor Boulevard needed a little magic of its own. PlaceWorks assisted the City of Santa Ana to explore ways to realize Harbor Boulevard's full potential and capitalize on regional transit investments such as bus rapid transit.



HARBOR BLVD. // MID-BLOCK STREET SECTION (DRAFT)
HARBOR BOULEVARD CORRIDOR PLAN

PlaceWorks identified urban and transit-oriented mixed-use development opportunities, including new housing options and design concepts to encourage safer pedestrian and bicycle access along the corridor. We also conducted outreach to the community, evaluating housing and retail markets, examining infrastructure systems, and preparing an associated EIR. These efforts ultimately led to a new specific plan that revitalizes local businesses, creates a safer corridor, expands transit options, and creates new housing and mixed-use development options. Most of all, the new specific plan creates a stronger sense of place, enriching the physical, mental, and social health of the community.

HARBOR BLVD. AT WESTMINSTER AVE.
HARBOR BOULEVARD CORRIDOR PLAN | LOOKING SOUTH

PLACEWORKS

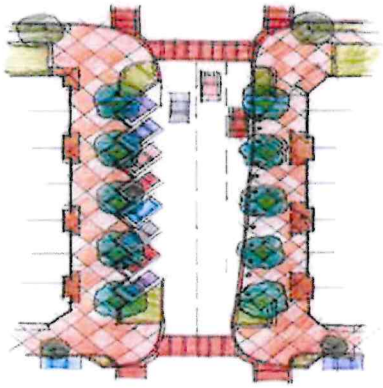
RENAISSANCE PLAZA

New Life for an Important Corridor

Project Type	Corridor Redevelopment / Specific Plan / MND
Location	Stanton, California
Size	15 acres
Client	City of Stanton
Date Completed	Adopted 2005
Services Provided	Site Planning, Specific Plan Preparation, Environmental Analysis
Awards	2005 APACA Orange Section Outstanding Planning: Planning Implementation—Small Jurisdiction

An underutilized and aging strip mall along Beach Boulevard, the former Stanton Plaza had several constraints to redevelopment: fragmented into multiple parcels/ ownerships, unwilling sellers that required use of eminent domain before the necessary lot consolidation, and rapidly changing market conditions.

The specific plan allowed for a wide range and mix of uses on the 15-acre site—commercial development at the most visible corner of the site, live-work units adjacent to commercial, and higher density residential. Design guidelines ensured a consistent architectural and landscaping scheme. An internal Main Street created a gathering place for the community, minimized vehicular trips generated by the project, and created an active pedestrian environment. PlaceWorks also prepared the specific plan's mitigated negative declaration. Finally, the plan included a streamlined approval process to "reward" applicants whose projects were in alignment with the city's vision for Renaissance Plaza.

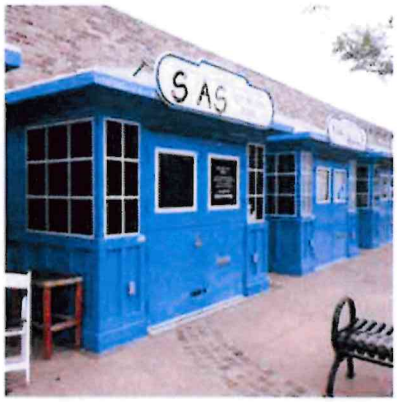


PLACEWORKS

DOWNTOWN BELLFLOWER TOD SPECIFIC PLAN

Creating a Thriving, Experience-Oriented District

Project Type	Specific Plan
Location	Bellflower, California
Size	400 acres
Client	City of Bellflower
Date Completed	October 2019
Services Provided	Specific Plan Preparation, Existing Conditions Report, Market Analysis, Parking Management Study, Land Use Plan, Design Guidelines, Development Standards, Mobility Plan, Community Outreach



PlaceWorks developed the Downtown Bellflower Station Area Specific Plan to help the City achieve its goals for comprehensive and quality development in the targeted areas combine the city's goals for the downtown area with the benefits of the West Santa Ana Branch Transit Corridor. The transit corridor will connect to a wide range of destinations in Los Angeles and Orange counties and create opportunities for the city to reintroduce Bellflower as a thriving, experience-oriented district for residents and visitors.

This groundbreaking specific plan will create synergy between uses along the transit line, encouraging a thriving and well-rounded regional economy. A market analysis revealed that Downtown Bellflower has potential as an experience-oriented destination that prioritizes walkability and comfort for shopping, dining, recreation, and entertainment. By modernizing and consolidating outdated zoning codes and permitted uses, the specific plan will better balance land uses and encourage development throughout the study area, particularly in areas that have struggled to see successful development in the past. Its goals are to attract a range of new development, encourage multimodal transportation, and improve access to employment centers.

PlaceWorks also conducted a parking management study that summarizes existing parking inventory, evaluates long-term trends, and makes recommendations for planning and managing parking for the downtown area.

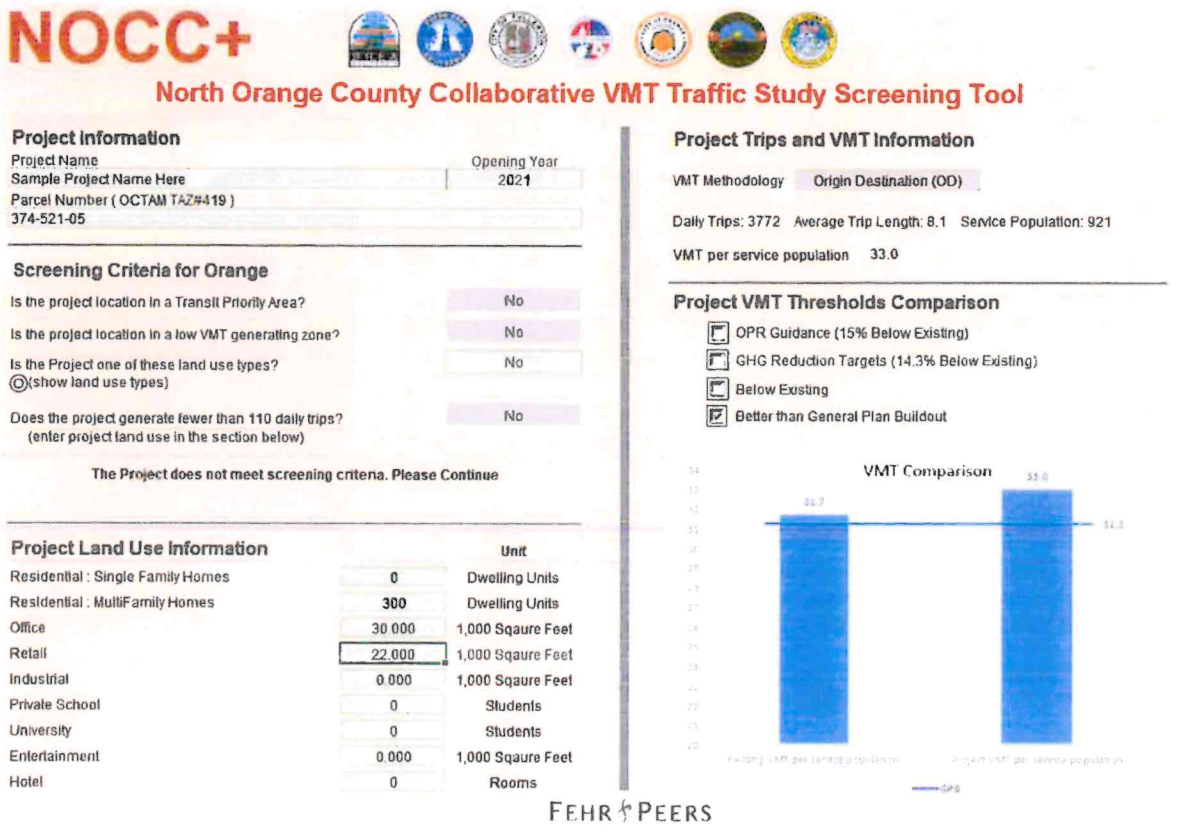
PLACEWORKS

FEHR PEERS

North Orange County Collaborative SB 743 Implementation

Orange County, CA, 2019-2020

Fehr & Peers prepared strategies and tools for seven cities (**Placentia**, Fullerton, La Habra, Orange, Brea, Buena Park, and Yorba Linda) in Orange County to implement SB 743. We evaluated the travel demand model, developing baseline VMT data, and evaluating potential thresholds and mitigation measures and programs. We developed an interactive spreadsheet tool that will enable users to assess VMT project-specific impacts and VMT reduction measures. We prepared draft significance criteria and identify up to 8 projects throughout the County to "test" through the significance criteria. We also prepared updated Traffic Impact Analysis Guidelines for each city.



FEHR PEERS

FEHR PEERS

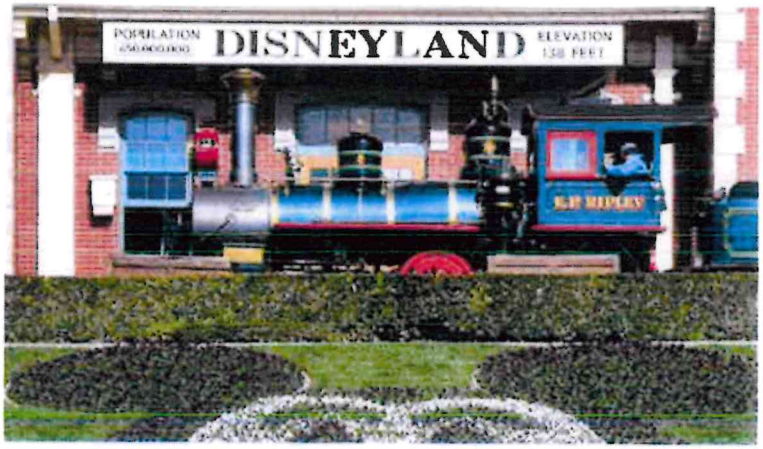
CollegeTown Specific Plan & EIR

Fullerton, CA, 2011-2016

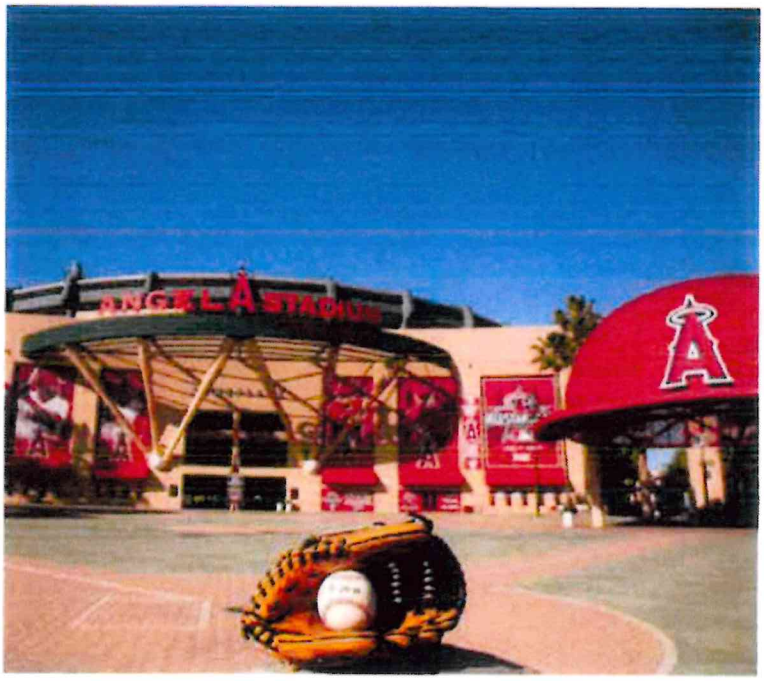
The CollegeTown Specific Plan EIR proposes to create a downtown-style marketplace in the area between Nutwood, Chapman, State College, and State Route 57. The redevelopment project includes residential, retail, improved pedestrian facilities and connections, enhanced streetscapes and storefronts, and will be connected to Cal State Fullerton by pedestrian-friendly modifications along Nutwood Avenue. During Stage 1, Fehr & Peers assisted in transportation assessment of the plan area, refining the on-site transportation amenities and services, prepared a shared parking analysis, an evaluation of the future transit service in the study area, and an overall strategy for the plan area. During Stage 2, we are completed the transportation impact assessment for the EIR.

The project was completed as a joint planning effort by the City of Fullerton, Cal State Fullerton, and Hope International University.

artic. an intermodal transit center in anaheim ▲



disneyland entrance ▲ angel stadium of anaheim ▼



CITY OF ANAHEIM NPDES STORMWATER PROGRAMS

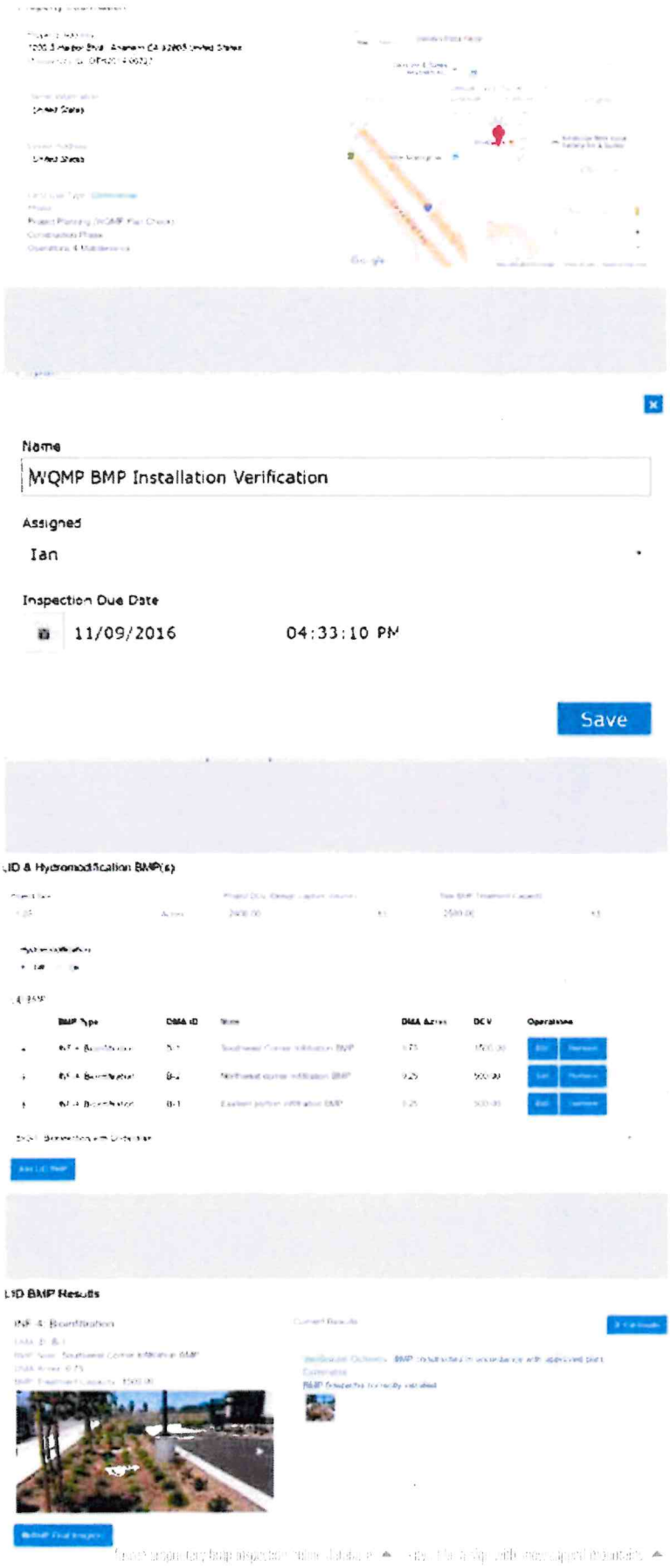
LOCATION Anaheim, CA | CLIENT City of Anaheim

Since 2013, Fuscoe Engineering has provided NPDES support services, including WQMP Plan Checking, for the City of Anaheim. FEI's ongoing tasks with the City include refining the City's WQMP Checklist to address specific City needs, coordinating infiltration BMP approvals with Orange County Water District, and providing technical assistance to the project applicant. FEI also assists with the tracking of the BMP credit exchange program for the Disneyland Resort, as well as advising the City's own regional BMP credit banking program for CIPs.

FEI has also worked with various City staff in performing an independent audit of the City's Stormwater Program to identify areas to improve efficiencies in inter-departmental coordination and staff core competencies. These efficiencies included developing forms, checklists and protocols to improve the City's LIP implementation. FEI also provides technical assistance with special stormwater studies. As a result, FEI led the efforts in refining drywell design guidelines, which has benefited not only the City, but all Orange County Permittees. FEI continues to provide its technical expertise to the City to solve unique and challenging issues with its Stormwater Programs.

DATES Ongoing since 2013

REFERENCE Keith Linker | 714.765.4141



CITY OF BREA NPDES STORMWATER PROGRAM

Brea, CA | City of Brea

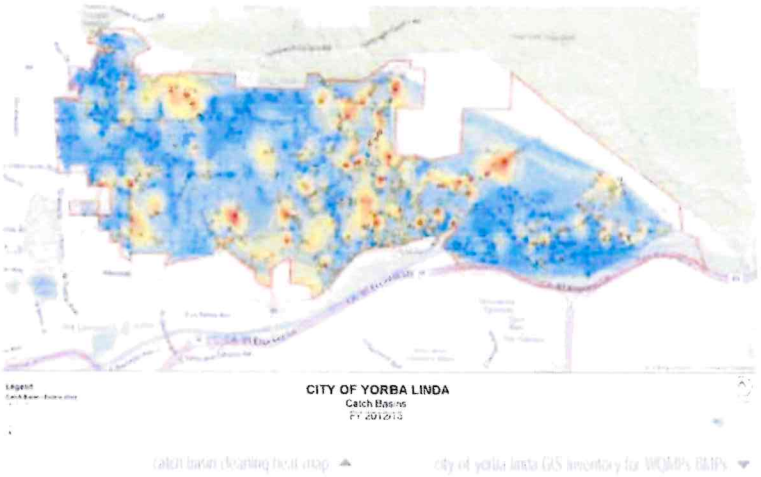
With the burgeoning program requirements of the NPDES Stormwater Programs in the Santa Ana Region, the City of Brea developed an interest in acquiring program management services for their growing Stormwater Program. FEI was initially hired to alleviate the City of its pressing needs and to conduct a performance evaluation to determine the City's program strengths and weaknesses. FEI's role has since been expanded to become more of an extension of City staff, providing WQMP plan check services, inspection support, City Staff NPDES training and facilitating coordination between city departments.

In 2017, FEI also developed a web-based Stormwater Inspection Management System (SIMS) software tool for the City. The tool allows City staff to perform municipal/industrial/commercial/ construction and WQMP O&M inspections with the use of electronic devices and also serves as a database repository that produces Annual Reporting data. With the SIMS tool, the City can track the stormwater life-cycle of a property, from WQMP approval, construction inspections, LID BMP installation verification, and O&M inspections. Similar to its long standing role with the City of Yorba Linda (2002-present), FEI supports the City of Brea with its Annual Reporting requirements, industrial/ commercial/construction inspections, inventory and database management, public outreach programs, Water Quality Management Plan (WQMP) Operations and Maintenance verifications, program effectiveness assessment and representation at co-permittee committee meetings. In 2010 an additional task was added to assist and advise the City on the proposed Coyote Creek Watershed Action Plan and its associated TMDL implementation plan.

Ongoing

Brian Ingallinera 714.990.7672

nixon library yorba linda landmark



catch basin cleaning heat map

city of yorba linda GIS inventory for WQMP's BMP's

CITY OF YORBA LINDA LIP & NPDES STORMWATER PROGRAM

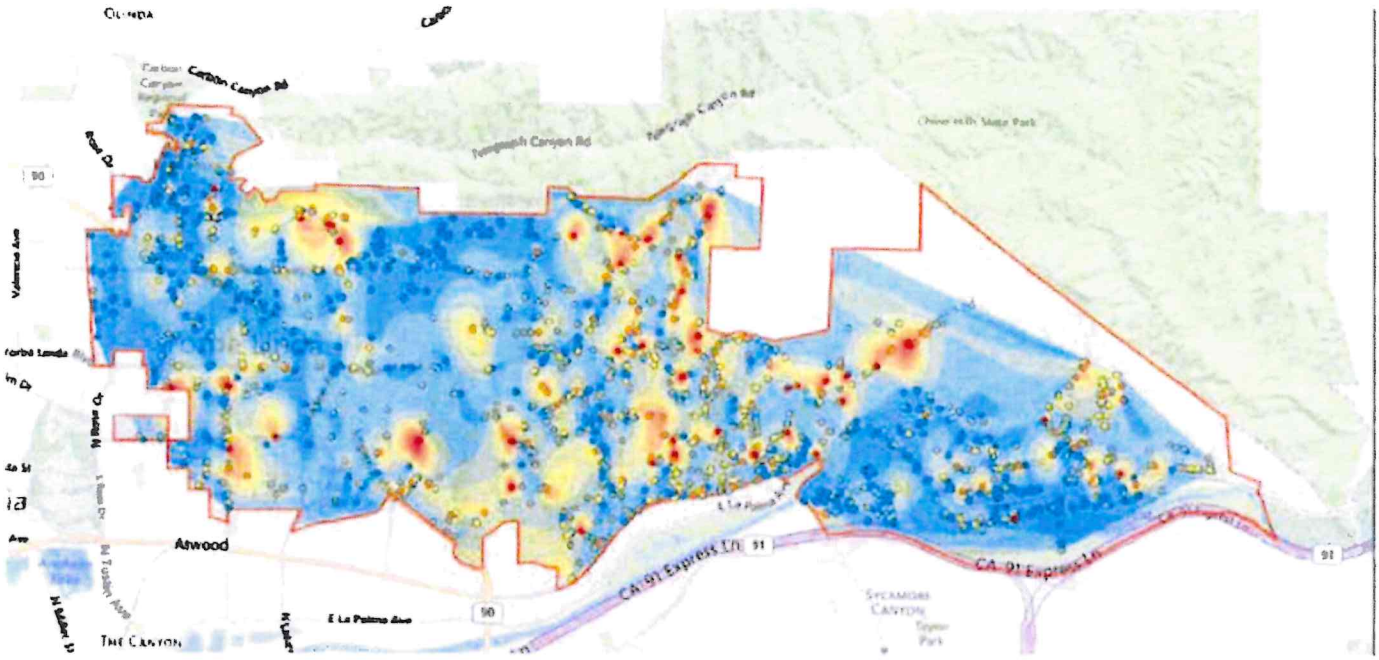
Yorba Linda, CA City of Yorba Linda

Since 2002, Fuscoe has played a significant role in the City's NPDES Stormwater Program, including development of a Local Implementation Plan (LIP) and preparation of a comprehensive Annual Report for the local Regional Board. Each year, FEI oversees the annual stormwater program requirements and makes changes as necessary to improve upon the City's management practices and strategies related to stormwater quality control. Fuscoe also created a GIS-based system, linked to on-going inspection programs, to catalog the City's infrastructure data. Fuscoe's services over the years have included:

- CEQA assessments
- Legal authority
- Facilities inspection programs
- Municipal/industrial/commercial/construction inspections
- Program Effectiveness Assessment (PEA)
- Sewer system management plans (SSMP)
- New Development Program to update WQMP procedures
- Public education and outreach
- City and consultant training
- Monthly NPDES Task Force meetings
- Representation at regional strategy sessions

2002 to Present

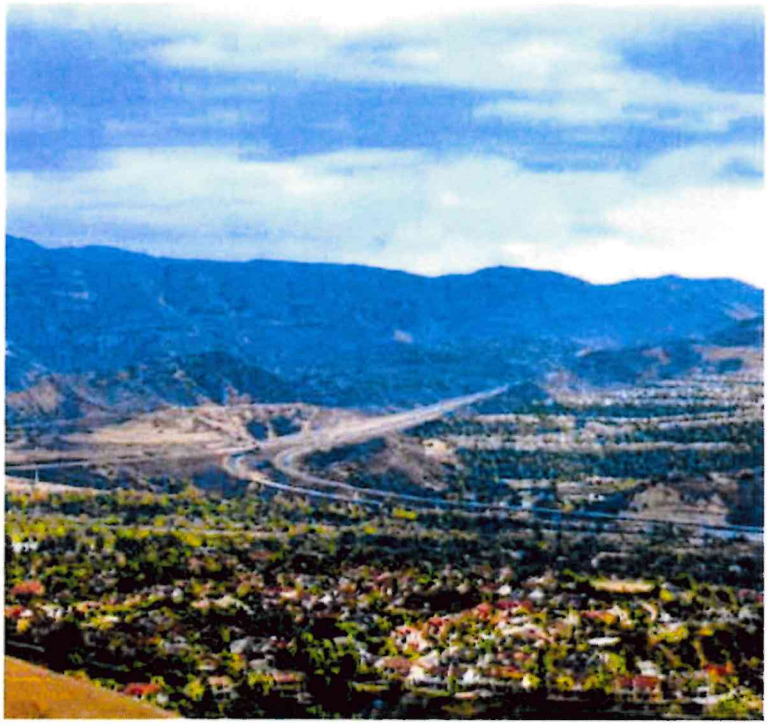
Matt Simonetti 714.961.7174



catch basin cleaning heat map

city of yorba linda GIS repository for NPDES BMPs

ocean library, yorba linda landmark



CITY OF YORBA LINDA GIS WEB-BASED SYSTEM

Yorba Linda, CA | City of Yorba Linda

Since 2002, Fuscoe has played a significant role in the City's NPDES Stormwater Program, including development of a Local Implementation Plan (LIP) and preparation of a comprehensive Annual Report for the local Regional Board. Each year, FEI oversees the annual stormwater program requirements and makes changes as necessary to improve upon the City's management practices and strategies related to stormwater quality control. Fuscoe also created a GIS Cloud-based system, linked to on-going inspection programs, to catalog the City's infrastructure data. Fuscoe's services over the years have included:

- CEQA assessments
- Legal authority
- Facilities inspection programs
- Municipal/industrial/commercial/construction inspections
- Program Effectiveness Assessment (PEA)
- Sewer system management plans (SSMP)
- New Development Program to update WQMP procedures
- Public education and outreach
- City and consultant training
- Monthly NPDES Task Force meetings
- Representation at regional strategy sessions

2002 to Present

Matt Simonetti 714 961 7174

aerial of beach boulevard, anaheim ▲ existing and proposed land use exhibit ▼

BEACH BOULEVARD SPECIFIC PLAN

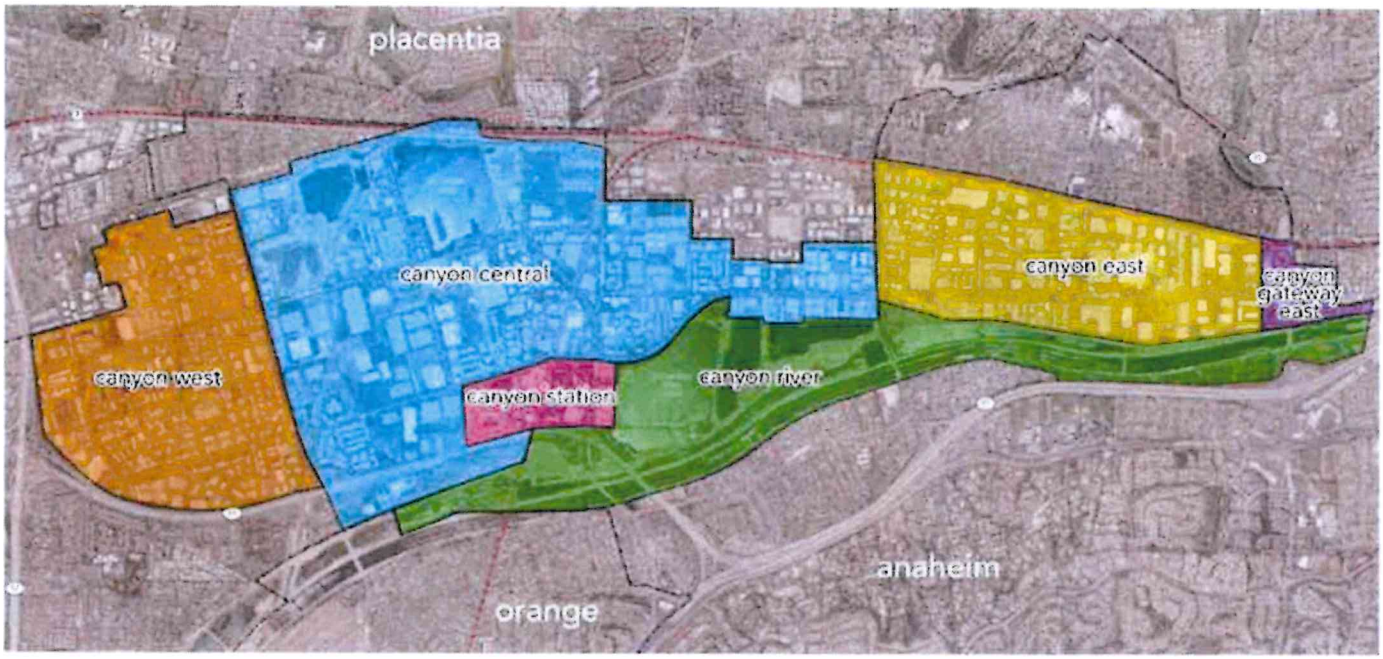
Anaheim, CA | Placeworks

The Beach Boulevard Specific Plan covers approximately 283 acres along a 1.5 mile portion of Beach Boulevard-State Route 39 in Anaheim. The Specific Plan is a guide for the revitalization of the Beach Boulevard corridor and outlines future development/redevelopment within the corridor for new residential, retail, community gatherings, open space and other productive uses.

In coordination with Placeworks and the City of Anaheim, Fuscoe Engineering, Inc (FEI) evaluated the existing infrastructure systems, including drainage, water, sewer and regional infiltration BMPs as well as capacity assessments to determine the ability of existing systems to serve the proposed land uses. The analysis involved working closely with several departments within the City, including Public Works for drainage, water quality and sewer, and the Water Department for the water distribution system. FEI identified potential impacts to the proposed land uses and various ways to improve the infrastructure to match future demands on the system. FEI also helped identify sustainable objectives for the Specific Plan, including water conservation and reuse, and helped Placeworks develop a defensible EIR. All of the findings were assimilated into a technical infrastructure report to support the EIR and Specific Plan.

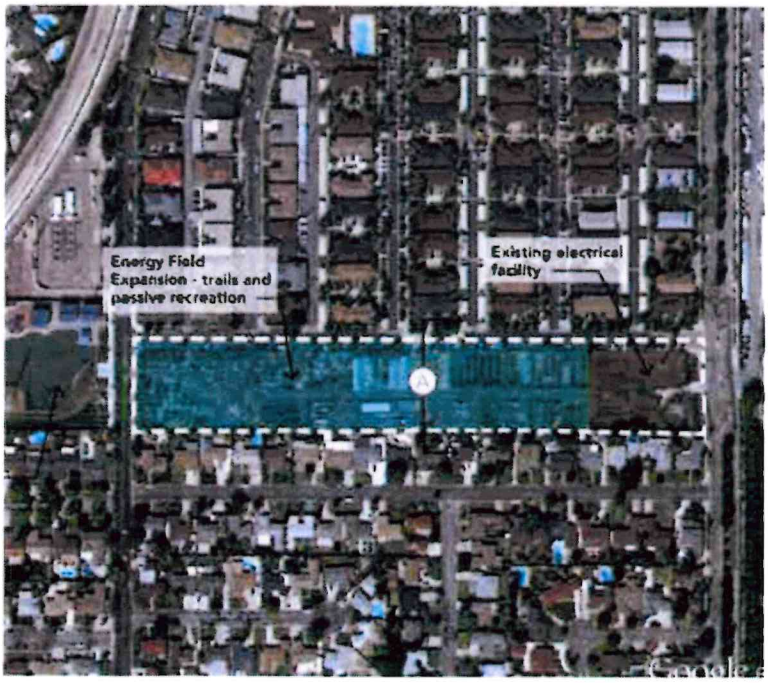
Completed October 2013

Keith Linker, City of Anaheim 714.765.4141
William Hollingsworth (now at Harris & Assoc.) 949.655.3900



specific plan sub areas

along the santa ana river, within the specific plan



detail of proposed stormwater treatment areas

ANAHEIM CANYON SPECIFIC URBAN GREENING PLAN

Anaheim, CA — MIG, Inc. for City of Anaheim

The Anaheim Canyon Specific/Urban Greening Plan was prepared to create an economic development strategy for this 3,000-acre, industrial-zoned district. Working closely with City staff and award-winning planners, MIG, Inc., Fuscoe investigated area-wide circulation and infrastructure, stormwater management and operational aspects, such as solid waste handling and recycling. This research, along with several stakeholder group outreach sessions, led to the new Specific Plan/Urban Greening Plan, featuring:

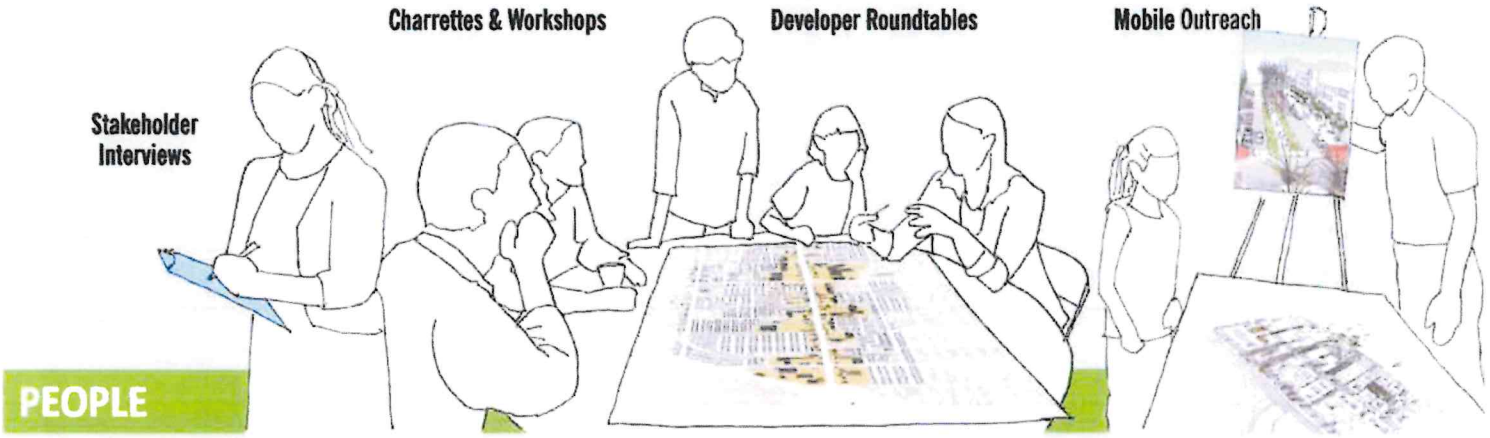
- Side streets designated and enhanced for bicycles/pedestrians, leaving arterials maximized for vehicles
- Creative "neighborhood-level" stormwater management basins, relieving properties of expensive, area consuming compliance BMPs
- Alternative standards to consider for LID buildout of sites
- Green Street concepts aimed at stormwater cleansing, enhanced pedestrian experiences and environmental performance

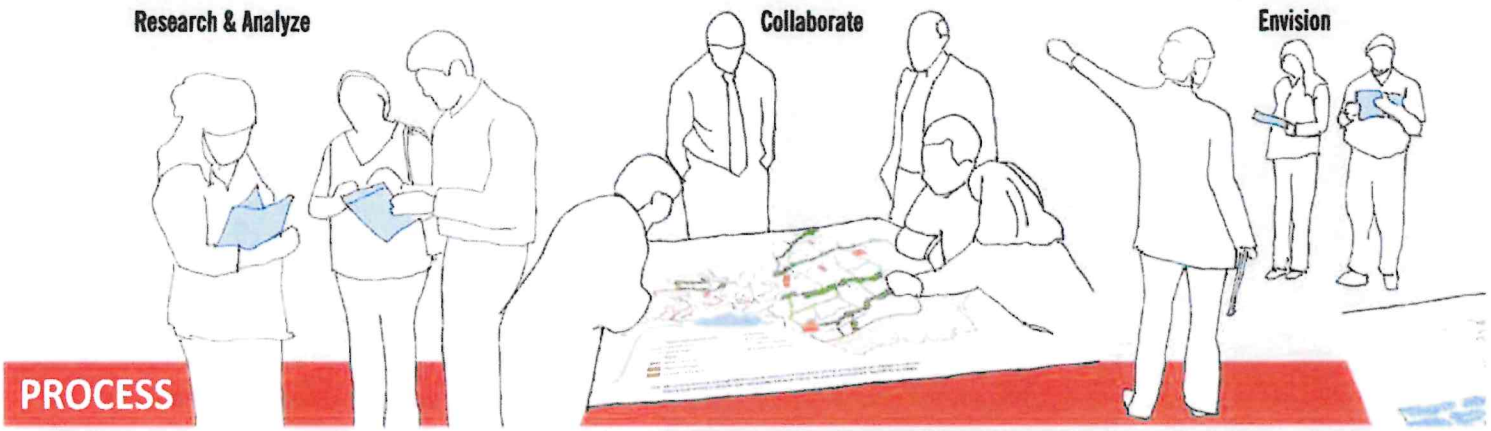
The project was funded by a Sustainable Communities Planning Grant and has become a cornerstone for a city-wide "Urban Greening" plan.

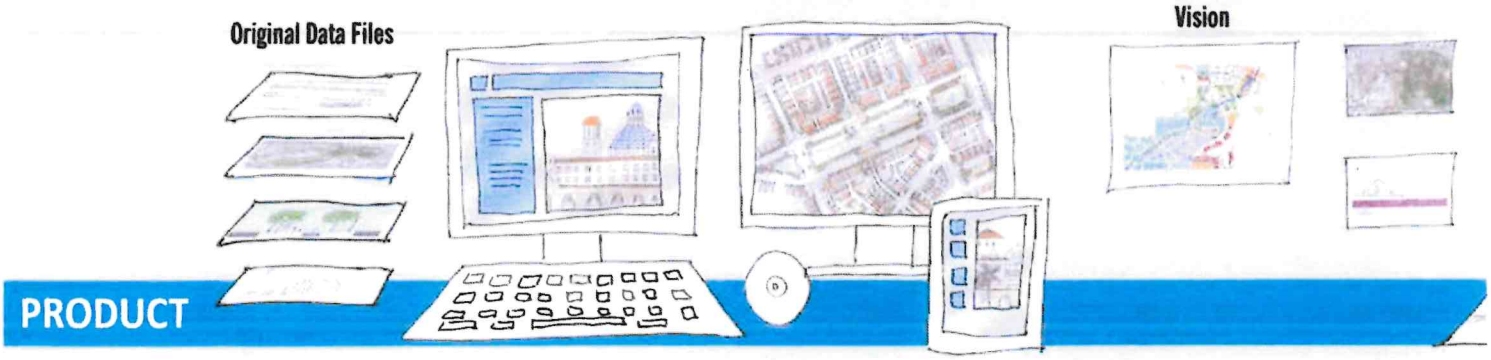
Completed

Pamela Galera, City of Anaheim 714.765.4463

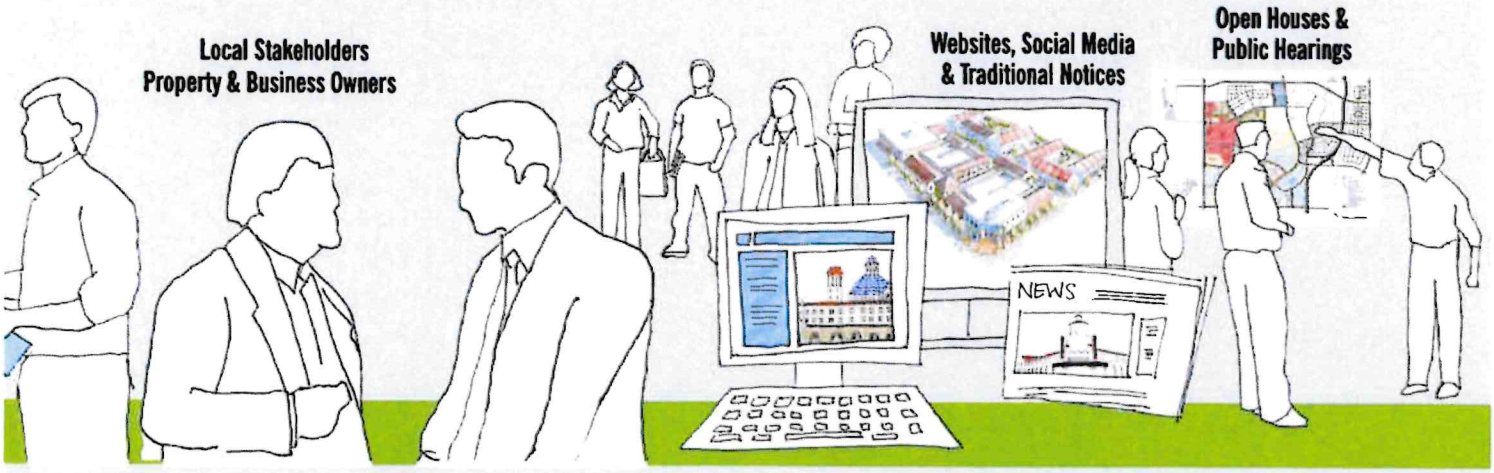
APA California Orange Section, 2017 Comprehensive Planning Award

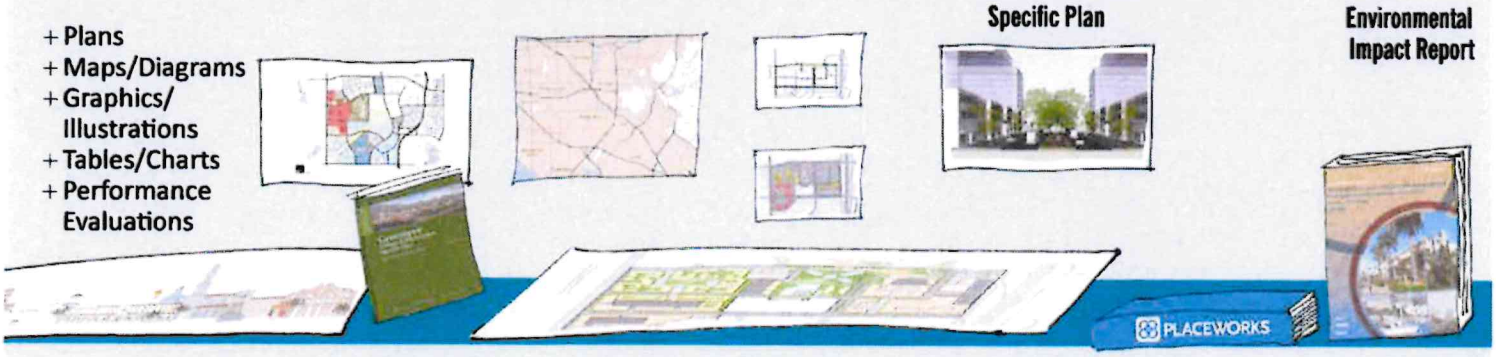

Charrettes & Workshops
Developer Roundtables
Mobile Outreach
Stakeholder Interviews
PEOPLE


Research & Analyze
Collaborate
Envision
PROCESS


Original Data Files
Vision
PRODUCT

PLACEWORKS





People:

The PlaceWorks Team believes in collaboration and community engagement every step of the way—from the assessment of current conditions and needs, to exploration of opportunities for the future, to confirmation of preferred visions, development plans, and implemantation strategies and codes.

The PlaceWorks Team works through multiple methods to include as many people as possible.

Process:

The PlaceWorks Team is effective at completing projects on time and under budget.

We establish clear procedures and protocols to ensure that the work the program addresses all objectives and expected outcomes and coordinates with concurrent Client initiatives.

Product:

The PlaceWorks Team is dedicated to providing clients with reliable and effective products. This means that for each deliverable work product we will provide the Client with electronic files for all publications.

placeworks.com

EXHIBIT B

INSURANCE REQUIREMENTS

A. Minimum Scope and Limits of Insurance

City reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Consultant from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance, including any extension thereof, of this Agreement.

Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement, including any extension thereof, all of the following minimum scope of insurance coverages:

1. Commercial General Liability Insurance

Broad-form commercial general liability, with coverage at least as broad as the most current version of ISO Commercial General Liability coverage form CG 00 01, in a form at least as broad as ISO form CG 00 01 04 13, and shall include insurance for premises and operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury, and personal and advertising injury with a policy limit of not less than One Million Dollars ($1,000,000.00) per occurrence and Two Million Dollars ($2,000,000.00) general aggregate. The aggregate limit, encompassing the above coverage, shall apply separately to this project/location. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

2. Business Automobile Liability Insurance

Business automobile liability for all owned, hired, leased, and non-owned vehicles at least as broad as the most current version of ISO Business Auto Coverage Form CA 00 01, with a policy limit of not less than One Million Dollars ($1,000,000.00) combined single limit per accident. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

3. Workers' Compensation and Employer's Liability Insurance

Workers' compensation insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of One Million Dollars ($1,000,000.00) per accident for any employee or employees of Consultant. Consultant agrees to waive and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

By signing this Agreement, the Consultant acknowledges and agrees to the following:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this Agreement, complete workers' compensation insurance, and shall furnish a certificate of insurance to the Project Manager before execution of this Agreement by the City. The City, its officers, officials, agents, employees, and volunteers shall not be responsible for any claims in law or equity occasioned by failure of the Consultant to comply with this Section.

4. Professional Errors and Omissions ("E&O") Liability Insurance

Professional errors and omissions ("E&O") liability insurance on an occurrence based policy with policy limits of not less than Two Million Dollars ($1,000,000.00) per occurrence and Three Million Dollars ($2,000,000.00) policy aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. The retroactive date must be shown, and this date must be before the date of the contract or the beginning of contract work. Insurance must be maintained and evidence of insurance must be provided for at least three (3) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another policy form with a retroactive date prior to the contract effective date, the Consultant must purchase "extended reporting coverage" for a minimum of three (3) years after completion of contract work. A copy of the claims reporting requirements must be submitted to the Project Manager for review. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

5. Standards for Insurance Companies

All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commission to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide.

B. Documentation and Other Provisions

1. The commercial general liability insurance policy and business automobile liability policy shall be endorsed to contain the following: The City of Placentia, its officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant; and automobiles owned, leased, hired, or borrowed by the Consultant. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as one of the following ISO ongoing operations forms: CG 20 10 or CG 20 26 or CG 20 33 (not allowed from

subcontractors), or CG 20 38; and one of the following ISO completed operations forms: CG 20 37, 2039 (not allowed from subcontractors), or CG 20 40.

2. Said policies shall not terminate, nor shall they be cancelled or coverage reduced, without at least thirty (30) days' written notice to the City. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any cancelled policy or reduction in the required coverage limits, the City may procure such insurance at Consultant's sole cost and expense.

3. The Consultant's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy.

4. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

5. **Defense fees and costs shall not deplete the limits of any insurance provided under this Agreement.**

6. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

7. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure the City is an additional insured on insurance required from subcontractors.

8. Consultant agrees to waive, and to obtain endorsements from insurers waiving, subrogation rights against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their insurance policies.

9. Coverage shall be on a standard occurrence form. Claims-made forms are not acceptable. Modified, limited, or restricted occurrence forms are not acceptable.

EXHIBIT C

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/01/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Marsh Risk & Insurance Services
17901 Von Karman Avenue, Suite 1100
(949) 399-5800; License #0437153
Irvine, CA 92614
Attn: NewportBeach.CertRequest@marsh.com/F: 212-948-4323
CN115158923--01-24-25

CONTACT NAME:
PHONE (A/C, No, Ext): **FAX (A/C, No):**
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Crum & Forster Specialty Insurance Co	44520
INSURER B : Travelers Property Casualty Co. of America	25674
INSURER C : N/A	N/A
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
PlaceWorks, Inc
3 MacArthur Place, Suite 1100
Santa Ana, CA 92707

COVERAGES **CERTIFICATE NUMBER:** LOS-002640527-04 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE [X] OCCUR X BI & PD Ded. $5,000 GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [ ] PRO-JECT [ ] LOC OTHER:			EPK148300	07/01/2024	07/01/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Contractors Pollution	$ 5,000,000 $ 100,000 $ 10,000 $ 5,000,000 $ 5,000,000 $ 5,000,000 $ 5,000,000
B	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY			BA-1N96406A-24-43-G	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Comp/Coll Deductibles	$ 1,000,000 $ $ $ $ 1,000
	[ ] **UMBRELLA LIAB** [ ] OCCUR [ ] **EXCESS LIAB** [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE 	$ $ $
B	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBEREXCLUDED? **(Mandatory in NH)** Y / N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		UB-7K728676-24-43-G	07/01/2024	07/01/2025	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
A	Errors & Omissions-Claims Made Retro Dates: See 2nd Page			EPK148300	07/01/2024	07/01/2025	Each Claim/Aggregate	5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant.

The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are included as additional insured where required by written contract with respect to General Liability and Auto Liability.

CERTIFICATE HOLDER

City of Placentia
401 E. Chapman Ave
Placentia, CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Marsh Risk & Insurance Services

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AGENCY CUSTOMER ID: CN115158923

LOC #: Irvine

ADDITIONAL REMARKS SCHEDULE

AGENCY		NAMED INSURED
Marsh Risk & Insurance Services		PlaceWorks, Inc 3 MacArthur Place, Suite 1100 Santa Ana, CA 92707
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Errors & Omissions Retro Dates:
7/1/99 - Planning Center, Inc.
1/1/87 - Design Community & Engineering Inc.

Subject to policy terms, conditions, limitations and exclusions.

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ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 06/29/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Marsh Risk & Insurance Services 17901 Von Karman Avenue, Suite 1100 (949) 399-5800; License #0437153 Irvine, CA 92614 Attn: NewportBeach.CertRequest@marsh.com/F: 212-948-4323 CN115158923--01-23-24	**CONTACT NAME:** **PHONE (A/C, No, Ext):** **FAX (A/C, No):** **E-MAIL ADDRESS:**
INSURED PlaceWorks, Inc 3 MacArthur Place, Suite 1100 Santa Ana, CA 92707	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** Crum & Forster Specialty Insurance Co — 44520 **INSURER B :** Travelers Property Casualty Co. of America — 25674 **INSURER C :** N/A — N/A **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** LOS-002640527-03 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE [X] OCCUR X BI & PD Ded. $5,000 GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [ ] PRO-JECT [ ] LOC OTHER:			EPK144434	07/01/2023	07/01/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Contractors Pollution	$ $ $ $ $ $ $	5,000,000 50,000 5,000 5,000,000 5,000,000 5,000,000 5,000,000
B	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY [ ] SCHEDULED AUTOS HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			BA1N96406A2343G	07/01/2023	07/01/2024	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Comp/Coll Deductibles	$ $ $ $ $	1,000,000 1,000
	[ ] **UMBRELLA LIAB** [ ] OCCUR [ ] **EXCESS LIAB** [ ] CLAIMS-MADE DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE 	$ $ $	
B	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [N] **(Mandatory in NH)** N/A If yes, describe under DESCRIPTION OF OPERATIONS below			UB7K7286762343G	07/01/2023	07/01/2024	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $	 1,000,000 1,000,000 1,000,000
A	Errors & Omissions-Claims Made Retro Dates: See 2nd Page			EPK144434	07/01/2023	07/01/2024	Each Claim/Aggregate		5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant.

The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are included as additional insured where required by written contract with respect to General Liability and Auto Liability.

CERTIFICATE HOLDER

City of Placentia
401 E. Chapman Ave
Placentia, CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Marsh Risk & Insurance Services

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AGENCY CUSTOMER ID: CN115158923

LOC #: Irvine

ACORD®

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Marsh Risk & Insurance Services	PlaceWorks, Inc 3 MacArthur Place, Suite 1100 Santa Ana, CA 92707
POLICY NUMBER	
CARRIER / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Errors & Omissions Retro Dates:
7/1/99 - Planning Center, Inc.
1/1/87 - Design Community & Engineering Inc.

Subject to policy terms, conditions, limitations and exclusions.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Additional Person(s) or Organization(s):	Location And Description Of Completed Operations
Where Required By Written Contract.	Where Required By Written Contract.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section III - Who Is An Insured within the Common Provisions is amended to include as an insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

CRUM & FORSTER

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLV.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS POLLUTION LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) or Organization(s)
Slanket when specifically required in a written contract with the named insured.

SECTION III **-WHO IS AN INSURED** within the Common Provisions is amended to include as an additional insured the person(s) or organization(s) indicated in the Schedule shown above, but only with respect to liability caused, in whole or in part, by •your worku for that insured which is perfonned by you or by those acting on your behalf.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

Policy EPK-144434 Effective 7/1/203 – 7/1/2024

Crum Forster
part of the FAIRFAX group

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NON--CONTRIBUTORY ADDITIONAL INSURED WITH WAIVER OF SUBROGATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CON1'RACTORS POLLUTION LIABILITY COVERAGE PART
ERRORS AND OMISSIONS LIABILITY COVERAGE PART
THIRD PARTY POLLUTION LIABILITY COVERAGE PART

SCHEDULE

Name of Additional Insured Person(s) or Oraanlzation(s)
Where Required by Written Contract

A. SECTION III - WHO IS AN INSURED within the Common Provisions is amended to include as an additional insured the person(s) or organization(s) indicated in the Schedule shown above, but solely with respect to "claims" caused in whole or in part, by "your work· for that person or organization performed by you, or by those acting on your behalf.

   This insurance shall be primary and non-contributory, but only in the event of a named Insured's sole negligence.

B. We waive any right of recovery we may have against the person(s) or organization(s) indicated in the Schedule shown above because of payments we make for "damages" arising out of "your work" performed under a designated project or contract with that person(s) or organization(s).

C. This Endorsement does not reinstate or increase the Limits of Insurance applicable to any "claim" lo which the coverage afforded by this Endorsement applies.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

Policy# BA1N96406A2343G - Effective 07/01/2023

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BUSINESS AUTO EXTENSION ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

GENERAL DESCRIPTION OF COVERAGE - This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

A. **BROAD FORM NAMED INSURED**

B. **BLANKET ADDITIONAL INSURED**

C. **EMPLOYEE HIRED AUTO**

D. **EMPLOYEES AS INSURED**

E. **SUPPLEMENTARY PAYMENTS - INCREASED LIMITS**

F. **HIRED AUTO - LIMITED WORLDWIDE COVERAGE - INDEMNITY BASIS**

G. **WAIVER OF DEDUCTIBLE - GLASS**

H. **HIRED AUTO PHYSICAL DAMAGE - LOSS OF USE - INCREASED LIMIT**

I. **PHYSICAL DAMAGE - TRANSPORTATION EXPENSES - INCREASED LIMIT**

J. **PERSONAL PROPERTY**

K. **AIRBAGS**

L. **NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS**

M. **BLANKET WAIVER OF SUBROGATION**

N. **UNINTENTIONAL ERRORS OR OMISSIONS**

PROVISIONS

A. BROAD FORM NAMED INSURED

The following is added to Paragraph **A.1., Who Is An Insured,** of **SECTION** II - **COVERED AUTOS LIABILITY COVERAGE:**

Any organization you newly acquire or form during the policy period over which you maintain 50% or more ownership interest and that is not separately insured for Business Auto Coverage. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.

B. BLANKET ADDITIONAL INSURED

The following is added to Paragraph c. in **A.1., Who Is An Insured, of SECTION** II - **COVERED AUTOS LIABILITY COVERAGE:**

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Covered Autos Liability Coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II.

C. EMPLOYEE HIRED AUTO

1. The following is added to Paragraph **A.1., Who Is An Insured, of SECTION** II - **COVERED AUTOS LIABILITY COVERAGE:**

   An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your busi- ness.

2. The following replaces Paragraph **b.** in **B.5., Other Insurance,** of **SECTION IV - BUSINESS AUTO CONDITIONS:**

   b. For Hired Auto Physical Damage Coverage, the following are deemed to be cov. ered "autos" you own:

   (1) Any covered "auto" you lease, hire, rent or borrow; and

   (2) Any covered "auto" hired or rented by your "employee" under a contract in an "employee's" name, with your

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permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

D. EMPLOYEES AS INSURED

The following is added to Paragraph **A.1., Who Is An Insured,** of **SECTION II - COVERED AUTOS LIABILITY COVERAGE:**

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

E. SUPPLEMENTARY PAYMENTS - INCREASED LIMITS

1. The following replaces Paragraph **A.2.a.(2),** of **SECTION II - COVERED AUTOS LIABILITY COVERAGE:**

   (2) Up to $3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

2. The following replaces Paragraph **A.2.a.(4),** of **SECTION II - COVERED AUTOS LIABILITY COVERAGE:**

   (4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to $500 a day be- cause of time off from work.

F. HIRED AUTO - LIMITED WORLDWIDE COVERAGE - INDEMNITY BASIS

The following replaces Subparagraph (5) in Paragraph **8.7., Policy Period, Coverage Territory,** of **SECTION IV - BUSINESS AUTO CONDITIONS:**

(5) Anywhere in the world, except any country or jurisdiction while any trade sanction, em- bargo, or similar regulation imposed by the United States of America applies to and pro- hibits the transaction of business with or within such country or jurisdiction, for Cov- ered Autos Liability Coverage for any covered "auto" that you lease, hire, rent or borrow without a driver for a period of 30 days or less and H1at is not an "auto" you lease, hire, rent or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company) or members of their households.

(a) With respect to any claim made or "suit" brought outside the United States of America, the territories and possessions of the United States of America, Puerto Rico and Canada:

   (i) You must arrange to defend the "insured" against, and investigate or settle any such claim or "suit" and keep us advised of all proceedings and actions.

   (ii) Neither you nor any other involved "insured" will make any settlement without our consent.

   (iii) We may, at our discretion, participate in defending the "insured" against, or in the settlement of, any claim or "suit".

   (iv) We will reimburse the "insured" for sums that the "insured" legally must pay as damages because of "bodily injury" or "property damage" to which this insurance applies, that the "insured" pays with our consent, but only up to the limit described in Paragraph C., Limits Of Insurance, of SECTION II - COVERED AUTOS LIABILITY COVERAGE.

   (v) We will reimburse the "insured" for the reasonable expenses incurred with our consent for your investigation of such claims and your defense of the "insured" against any such "suit", but only up to and included within the limit described in Paragraph C., Limits Of Insurance, of SECTION II - COVERED AUTOS LIABILITY COVERAGE, and not in addition to such limit. Our duty to make such payments ends when we have used up the applicable limit of insurance in payments for damages, settlements or defense expenses.

(b) This insurance is excess over any valid and collectible other insurance available to the "insured" whether primary, excess, contingent or on any other basis.

(c) This insurance is not a substitute for required or compulsory insurance in any country outside the United States, its territories and possessions, Puerto Rico and Canada.

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You agree to maintain all required or compulsory insurance in any such coun- try up to the minimum limits required by local law. Your failure to comply with compulsory insurance requirements will not invalidate the coverage afforded by this policy, but we will only be liable to the same extent we would have been liable had you complied with the compulsory in- surance requirements.

(d) It is understood that we are not an admitted or authorized insurer outside the United States of America, its territories and possessions, Puerto Rico and Canada. We assume no responsibility for the furnishing of certificates of insurance, or for compliance in any way with the laws of other countries relating to insurance.

G. WAIVER OF DEDUCTIBLE - GLASS

The following is added to Paragraph **D., Deductible,** of **SECTION III - PHYSICAL DAMAGE COVERAGE:**

No deductible for a covered "auto" will apply to glass damage if the glass is repaired rather than replaced.

H. HIRED AUTO PHYSICAL DAMAGE - LOSS OF USE - INCREASED LIMIT

The following replaces the last sentence of Paragraph **A.4.b., Loss Of Use Expenses,** of **SECTION III - PHYSICAL DAMAGE COVERAGE:**

However, the most we will pay for any expenses for loss of use is $65 per day, to a maximum of $750 for any one "accident".

I. PHYSICAL DAMAGE - TRANSPORTATION EXPENSES - INCREASED LIMIT

The following replaces the first sentence in Paragraph **A.4.a., Transportation Expenses,** of **SECTION III - PHYSICAL DAMAGE COVERAGE:**

We will pay up to $50 per day to a maximum of $1,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type.

J. PERSONAL PROPERTY

The following is added to Paragraph **A.4., Coverage Extensions,** of **SECTION III - PHYSICAL DAMAGE COVERAGE:**

Personal Property

We will pay up to $400 for "loss" to wearing apparel and other personal property which is:

(1) Owned by an "insured"; and

(2) In or on your covered "auto".

This coverage applies only in the event of a total theft of your covered "auto".

No deductibles apply to this Personal Property coverage.

K. AIRBAGS

The following is added to Paragraph **B.3., Exclusions,** of **SECTION III - PHYSICAL DAMAGE COVERAGE:**

Exclusion **3.a.** does not apply to "loss" to one or more airbags in a covered "auto" you own that inflate due to a cause other than a cause of "loss" set forth in Paragraphs **A.1.b.** and **A.1.c.,** but only:

a. If that "auto" is a covered "auto" for Comprehensive Coverage under this policy;

b. The airbags are not covered under any warranty; and

c. The airbags were not intentionally inflated.

We will pay up to a maximum of $1,000 for any one "loss".

L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS

The following is added to Paragraph **A.2.a.,** of **SECTION IV- BUSINESS AUTO CONDITIONS:**

Your duty to give us or our authorized representative prompt notice of the "accident" or "loss" applies only when the "accident" or "loss" is known to:

(a) You (if you are an individual);

(b) A partner (if you are a partnership);

(c) A member (if you are a limited liability company);

(d) An executive officer, director or insurance manager (if you are a corporation or other organization); or

(e) Any "employee" authorized by you to give notice of the "accident" or "loss".

M. BLANKET WAIVER OF SUBROGATION

The following replaces Paragraph **A.5.,** Transfer **Of Rights Of Recovery Against Others To Us,** of **SECTION IV - BUSINESS AUTO CONDI- TIONS:**

5. Transfer Of Rights Of Recovery Against Others To Us

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract signed and executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by

such contract. The waiver applies only to the person or organization designated in such contract.

N. UNINTENTIONAL ERRORS OR OMISSIONS

The following is added to Paragraph **8.2., Concealment, Misrepresentation, Or Fraud,** of **SECTION IV - BUSINESS AUTO CONDITIONS:**

The unintentional om1ss1on of, or unintentional error in, any information given by you shall not prejudice your rights under this insurance. However this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

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TRAVELERS]
ONE TOWER SQUARE
HARTFORD CT 06183

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 99 03 76 (A) - 001

POLICY UB-7K72867623-43-G

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT-CALIFORN (BLANKET WAIVER)

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule.

The additional premium for this endorsement shall be 2. 00 % of the California workers' compensation premium.

Schedule

Person or Organization	Job Description
ANY PERSON OR ORGANJ:ZATIO FOR WHICH THE INSURED RAS AGREED BY WRITTEN CONTRACT EXECUTJro PRIOR TO LOSS TO FURNJ:SH TRIS WAIVER.	

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective Policy No. Endorsement No.
Insured Premium

Insurance Company

DATE OF ISSUE:07/01/2023 ST ASSIGN:

AMENDMENT NO. 1 TO
PROFESSIONAL SERVICES AGREEMENT
WITH PLACEWORKS, INC.

This Amendment No. 1 ("Amendment") to Professional Services Agreement is made and entered into the 3rd day of June 2025, by and between the CITY OF PLACENTIA, a Charter City and Municipal Corporation ("CITY"), and PLACEWORKS, INC., a California S-Corporation ("Consultant"). CITY and CONSULTANT are sometimes hereinafter individually referred to as "Party" and or collectively referred to as the "Parties."

A. RECITALS:

(i). CITY and CONSULTANT entered into a Professional Services Agreement ("Agreement") effective June 4, 2024 through which CONSULTANT has been providing consulting services to prepare the City of Placentia Chapman Corridor Plan and related CEQA documents, as more fully described herein.

(ii). The Parties now seek to amend the Agreement (Amendment No. 1) to authorize an extension to the Term of the agreement and to authorize an increase in the Compensation related to the agreement.

(iii). All legal prerequisites to the making of this Amendment have occurred.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

B. Amendment to Agreement.

1. Pursuant to Section 4, Paragraph 4.1 of the Agreement, the term of the Agreement is hereby amended to continue for a term ending June 30, 2026.

2. Section 2, Paragraph 2.1 of the Agreement is hereby amended to say: Consultant's total compensation shall not exceed one hundred forty-four thousand six hundred sixty-one Dollars ($144,661), which represents an originally authorized total cost of one hundred twenty-four thousand six hundred sixty-one Dollars ($124,661) + twenty thousand Dollars ($20,000) contingency.

3. Except as specifically modified herein, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

4. The Agreement, together with Amendment No. 1 and all Exhibits attached thereto, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No amendment or other modification of the Agreement, as modified by this Amendment No. 1 shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees. The original Agreement is attached hereto as **Attachment "A"**.

5. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 1 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 1 to the Professional Services Agreement are to be executed as of the day and year first above written.

CONSULTANT

By: _____
Name, Title

CITY OF PLACENTIA

By: _____
Kevin Kirwin,
Mayor

ATTEST:

_____
Robert S. McKinnell,
City Clerk

APPROVED AS TO FORM:

By:_____
Christian L. Bettenhausen
City Attorney

Agenda Item No: 1.k

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025

Submitted by: Jeannette Ortega

From: Administrative Services

Subject:
Termination of Lease Agreement and Cooperation Agreement Between the City of Placentia and the Placentia Chamber of Commerce for Real Property Located at 120 S. Bradford Avenue (APN 339-052-29)

Financial Impact:
Fiscal Impact:
Terminating these agreements will result in the City no longer receiving annual lease revenue of $3,349.56 associated with the Chamber's office space. Additionally, the City will discontinue the annual payment of $25,000 to the Chamber for services outlined in the Cooperation Agreement.

Summary:
The City of Placentia ("City") owns real property at 120 S. Bradford Avenue (Assessor Parcel Number 339-052-29) ("Property") located in Old Town Placentia. The Property is more commonly referred to as Old City Hall. On November 7, 2023, the City Council approved a Lease of Real Property Agreement ("Lease Agreement") and Cooperation Agreement with the Placentia Chamber of Commerce ("Chamber") for a term ending on November 7, 2028. The Lease Agreement and Cooperation Agreement can terminate within sixty (60) days written notice by either party. In light of the City's current budgetary constraints and the City's ongoing efforts to ensure long-term fiscal sustainability, all existing agreements with partner agencies and consultants are under review. As part of this process, the City intends to terminate both the Lease Agreement and the Cooperation Agreement with the Chamber.

Recommendation:
Recommended Actions: It is recommended that the City Council take the following actions:

1. Approve the termination of the Lease of Real Property Agreement between the City of Placentia and the Placentia Chamber of Commerce for real property located at 120 S. Bradford Avenue for a term ending on November 7, 2028; and
2. Approve the termination of the Cooperation Agreement between the City of Placentia and the Placentia Chamber of Commerce for a term ending on November 7, 2028; and
3. Authorize the City Administrator and/or her designee to issue notices of termination on behalf of the City, in a form approved by the City Attorney.

Strategic Plan Statement:
This item is consistent with the City Council approved 5-Year Strategic Goal to ensure long-

term fiscal sustainability, under Objective Number 1.5 to continue to seek ways to diversify the City's revenue sources to prevent overreliance on any one source.

Discussion:
The City has an ongoing, collaborative relationship with the Chamber, partnering on several special events that support economic development and enhance business engagement within the community. The Chamber has consistently demonstrated its commitment to fostering a supportive business environment through advocacy, education, and networking opportunities.

In light of current budgetary constraints and the City's continued efforts to achieve long-term fiscal sustainability, all existing agreements with partner organizations and consultants are being carefully reviewed.

As part of this review, the City plans to terminate both the Lease Agreement and the Cooperation Agreement with the Chamber. This decision is aimed at maintaining a balanced budget while continuing to meet the needs of the community.

According to Section 3 of both agreements, "this Agreement may be terminated by either party, with or without cause, and without liability to either party, on sixty (60) days prior written notice to either party."

Fiscal Impact Summary:
Terminating these agreements will result in the City no longer receiving annual lease revenue of $3,349.56 associated with the Chamber's office space. Additionally, the City will discontinue the annual payment of $25,000 to the Chamber for services outlined in the Cooperation Agreement.

Agenda Item No: 1.I

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025

Submitted by: Joe Lambert

From: Development Services

Subject:
Amendment No. 2 to Professional Services Agreement with Bowman Infrastructure Engineers LTD, DBA Infrastructure Engineers for Provision of Building Official, Plan Check, and Inspection, Services

Financial Impact:
Fiscal Impact:
Expense: $100,000 (up to $300,000 per fiscal year) (102532-6290)

Summary:
In October 2023, City Council approved an amendment (Amendment No. 1) to the Professional Services Agreement (PSA) with Bowman Infrastructure Engineers Ltd., dba Infrastructure Engineers ("Infrastructure Engineers") for a term ending June 30, 2026. In August 2023, the City approved the original Professional Services Agreement with Infrastructure Engineers to provide contract staffing services to perform building plan check, building inspection, and Building Official services related to development. Amendment No. 1 added the following services as needed: other building and planning related staffing, in an amount not to exceed $200,000 per Fiscal Year ("FY"). The requested action would approve an amended Professional Services Agreement (Amendment No. 2) with Infrastructure Engineers in an amount not to exceed $300,000 per Fiscal Year ("FY"), including the remainder of this Fiscal Year.

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions:

1. Approve Amendment No. 2 to the Professional Services Agreement with Bowman Infrastructure Engineers Ltd., dba Infrastructure Engineers to provide professional services in an amount not to exceed $300,000 per Fiscal Year ("FY"), including the remainder of this Fiscal Year; and
2. Approve Resolution No. R-2025-27, a Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2024-25 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
3. Authorize the City Administrator and/or her designee to execute the necessary documents, in a form approved by the City Attorney.

Strategic Plan Statement:

This Council action is generally related to Goal 3 to promote Community and Economic Development. Providing Building plan check, inspection and Building Official services directly results in providing a high level of customer service to ensure development projects are processed and built in a timely manner so that they generate revenue as quickly as possible. Also, specifically, this action is consistent with and furthers Objective 3.10: Implementation of Housing Element Strategies in that Infrastructure Engineers provides expedited plan for our largest housing developments that are under construction. Infrastructure Engineers is integral in helping the City provide the extremely high level of customer service that developers rely on.

Discussion:
Since at least 2013, the City of Placentia has contracted out all services related to building plan check and for the State mandated position of Building Official. In August 2023, the City approved a Professional Services Agreement with Infrastructure Engineers to provide contract staffing services to perform building plan check, building inspection, and Building Official services related to Development Services. Although the City has agreements with other service providers, the City's long-time Contract Building Official has been contracting with Infrastructure Engineers since 2023.

In October 2023, City Council approved an amendment (Amendment No. 1) to the Professional Services Agreement (PSA) with Bowman Infrastructure Engineers Ltd., dba Infrastructure Engineers ("Infrastructure Engineers") for a term ending June 30, 2026. In August 2023, the City approved the original Professional Services Agreement with Infrastructure Engineers to provide contract staffing services to perform building plan check, building inspection, and Building Official services related to development. Amendment No. 1 added the following services as needed: other building and planning related staffing, in an amount not to exceed $200,000 per Fiscal Year ("FY"). The requested action would approve an amended Professional Services Agreement (Amendment No. 2) with Infrastructure Engineers in an amount not to exceed $300,000 per Fiscal Year ("FY"), including the remainder of this Fiscal Year.

<u>Discussion:</u>
Infrastructure Engineers generally specializes in providing Public Works, Engineering, and Building related services. The City of Placentia is also under separate contract with Infrastructure Engineers for Public Works/Engineering project management services. Infrastructure Engineers' rates are competitive, and the Building Official/Plan Check rate is actually less than the rates charged by other consultants providing similar staffing including CSG and Sagecrest whom are also under contract with the City. Although the City retains more than one firm under contract for these services, Staff always strives to utilize the firm with the most competitive rates which Infrastructure Engineers provides.

Fiscal Impact Summary:
It should be noted that although Amendment No. 2 authorizes services up to $300,000 per fiscal year, Staff does not anticipate using the full amount this fiscal year, however it is necessary to authorize up to approximately $275,000 this fiscal year for the subject agreement. The requested amount will also allow the flexibility to utilize that amount if needed in the future. The City is currently in the process of writing a Request for Proposals (RFP) for building related services for plan check and Building Official services. We are now fully staffed regarding Building Inspection and Building Permit Technician services, and the only major ongoing need for Building contract services is for Building Plan Check and on-call Building

Official services. In addition, pursuant to the attached Resolution, adequate funds are available to be transferred from a Building Division revenue account to the proper expenditure account resulting in revenues offsetting costs incurred pursuant to the subject agreement. Therefore, revenue received for building-related development services will fully offset costs incurred pursuant to the subject agreement. This amendment will allow the City to continue to provide services at a level that is expected by our residents and the development community.

Attachments

1.Amendment 2 - IE PSA.docx
1.a.Infrastructure Engineers Inc. - Amendment No. 1 (003) FULLY EXECUTED.pdf
2.Resolution R-2025-27.docx

AMENDMENT NO. 2 TO
PROFESSIONAL SERVICES AGREEMENT
WITH INFRASTRUCTURE ENGINEERS, INC.

This Amendment No. 2 ("Amendment") to Professional Services Agreement is made and entered into the 3rd day of June 2025, by and between the CITY OF PLACENTIA, a Charter City and Municipal Corporation ("CITY"), and Bowman Infrastructure Engineers Ltd., dba Infrastructure Engineers, a Bowman Company ("Consultant"). CITY and CONSULTANT are sometimes hereinafter individually referred to as "Party" and or collectively referred to as the "Parties."

A. RECITALS:

(i). CITY and CONSULTANT entered into a Professional Services Agreement ("Agreement") effective August 1, 2023 through which CONSULTANT has been providing consulting services related to Building and Safety plan checking and Building and Safety inspections. Amendment No. 1 to the Agreement was approved by City Council on October 17, 2023, for contract staffing to include the following services as needed: building plan check, building inspection, Building Official, and other building and planning related staffing as needed, in an amount not to exceed $200,000 per Fiscal Year ("FY").

(ii). The Parties now seek to amend the Agreement (Amendment No. 2) to authorize an increase in the total compensation per fiscal year and to authorize the CONSULTANT to perform Additional Services such as "providing other building and planning related staffing and services as needed."

(iii). All legal prerequisites to the making of this Amendment have occurred.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

B. Amendment to Agreement.

1. Section 2, Paragraph 2.1 of the Agreement is hereby amended to say: Consultant shall be paid in accordance with the fee schedule set forth in **Attachment "A"** of Amendment No. 1 effective October 17, 2023. Consultant's total compensation shall not exceed Three Hundred Thousand Dollars ($300,000.00) per Fiscal Year.

2. Except as specifically modified herein, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

3. The Agreement, together with Amendment No. 1 and Amendment No. 2 and all Exhibits attached thereto, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No amendment or other modification of the Agreement, as modified by this Amendment No. 2 shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees. The original Agreement and Amendment No. 1 are attached hereto as **Attachment "1.a."**.

4. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 2 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 2 to the Professional Services Agreement are to be executed as of the day and year first above written.

CONSULTANT

By: _____
Name, Title

CITY OF PLACENTIA

By: _____
Kevin Kirwin,
Mayor

ATTEST:

_____
Robert S. McKinnell,
City Clerk

APPROVED AS TO FORM:

By:_____
Christian L. Bettenhausen
City Attorney

AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH INFRASTRUCTURE ENGINEERS, INC.

This Amendment No. 1 ("Amendment") to Professional Services Agreement is made and entered into the 17th day of October 2023, by and between the CITY OF PLACENTIA, a Charter City and Municipal Corporation ("CITY"), and Bowman Infrastructure Engineers Ltd., dba Infrastructure Engineers, a Bowman Company ("Consultant"). CITY and CONSULTANT are sometimes hereinafter individually referred to as "Party" and or collectively referred to as the "Parties."

A. RECITALS:

(i). CITY and CONSULTANT entered into a Professional Services Agreement ("Agreement") effective August 1, 2023 through which CONSULTANT has been providing consulting services related to Building and Safety plan checking and Building and Safety inspections.

(ii). The Parties now seek to amend the Agreement (Amendment No. 1) to authorize an increase in the total compensation per fiscal year and to authorize the CONSULTANT to perform Additional Services such as "providing other building and planning related staffing and services as needed."

(iii). All legal prerequisites to the making of this Amendment have occurred.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

B. Amendment to Agreement.

1. Pursuant to Section 4, Paragraph 4.1 of the Agreement, the term of the Agreement is hereby amended to continue for a term ending June 30, 2026. The City Administrator (or authorized designee) is authorized to approve up to two additional one-year extensions pursuant to the terms of this Amendment No. 1 to the Professional Services Agreement.

2. Section 2, Paragraph 2.1 of the Agreement is hereby amended to say: Consultant shall be paid in accordance with the fee schedule set forth in **Attachment "A"** of this Amendment No. 1 effective October 17, 2023. Consultant's total compensation shall not exceed Two Hundred Thousand Dollars ($200,000.00) per Fiscal Year.

3. Except as specifically modified herein, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

4. The Agreement, together with Amendment No. 1 and all Exhibits attached thereto, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No amendment or other modification of the Agreement, as modified by this Amendment No. 1 shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees. The original Agreement is attached hereto as **Attachment "B"**.

5. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 1 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 1 to the Professional Services Agreement are to be executed as of the day and year first above written.

CONSULTANT

By: Masoud Sepahi

Masoud Sepahi, Project Manager
Name, Title

CITY OF PLACENTIA

By: _____
Ward Smith,
Mayor

ATTEST:

_____
Robert S. McKinnell,
City Clerk

APPROVED AS TO FORM:

By: _____
Christian L. Bettenhausen
City Attorney

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/31/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Klein Agency, LLC
P.O. Box 219
Timonium MD 21094

CONTACT NAME: Certificate Department
PHONE (A/C, No, Ext): (410) 832-7600 FAX (A/C, No): (410) 832-1849
E-MAIL ADDRESS: certs@kleinagencyllc.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	Charter Oak Fire Insurance Co	25615
INSURER B :	Travelers Indemnity Co. of Am	25666
INSURER C :	Travelers Property Casualty Co. of America	25674
INSURER D :	Berkshire Hathaway Specialty Insurance	22276
INSURER E :	Beazley Insurance Company	37540
INSURER F :		

INSURED
Infrastructure Engineers, a Bowman Company
3060 Saturn Street
Suite 250
Brea CA 92821

COVERAGES **CERTIFICATE NUMBER:** 23-24 Infrastructure Eng. **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR [X] Contractual Liability [ ] GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:			6306J047645	08/31/2023	08/31/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG [ ]	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
B	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY [ ]			8108T020319	08/31/2023	08/31/2024	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) [ ]	$ 1,000,000 $ $ $ $
C	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			CUP6J395074	08/31/2023	08/31/2024	EACH OCCURRENCE AGGREGATE [ ]	$ 25,000,000 $ 25,000,000 $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		UB6J317115	08/31/2023	08/31/2024	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
D/E	Primary Professional & Pollution Liab / Excess Professional & Pollution Liab			47-EPP-330666-01	08/31/2023	08/31/2024	Each Claim/Aggregate Excess Each Claim/Aggr.	$5,000,000 $5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: All operations. Endorsements CGD414, CGF475, CAF227, CAF129, WC000313 are attached. If required by an insured written contract, executed prior to any loss, The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are an Additional Insured on a primary and non-contributory basis under the General and Auto Liability Policies. If required by an insured written contract, executed prior to any loss, Waiver of Subrogation is provided for General, Auto, and Workers Compensation Policies. Umbrella Policy follows form over General, Auto, and Employer's Liability Policies. 30 day notice of cancellation, 10 day for non-payment.

CERTIFICATE HOLDER

City of Placentia
401 E. Chapman
Placentia CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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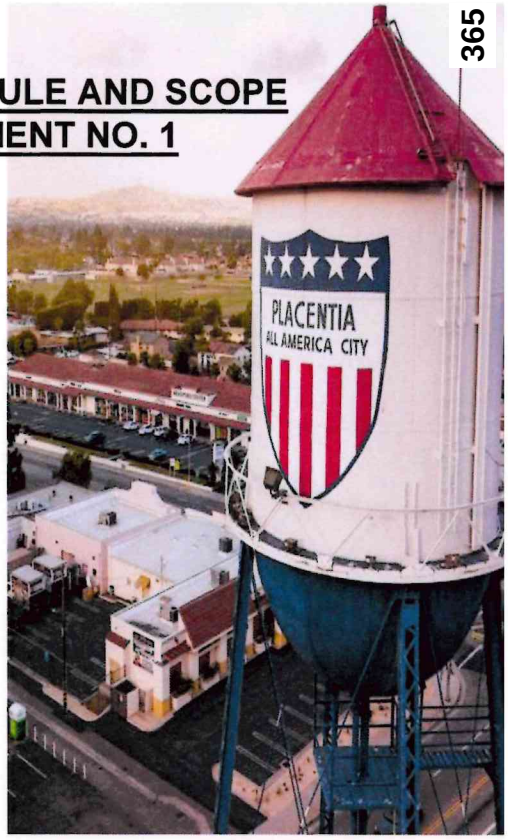
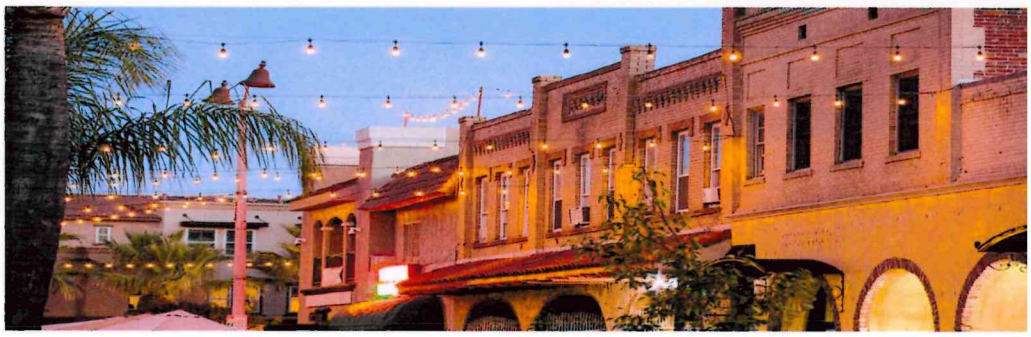
ATTACHMENT A
CONSULTANT'S PROPOSAL, FEE SCHEDULE AND SCOPE OF WORK PURSUANT TO AMENDMENT NO. 1





Proposal for:

City of Placentia

Building and Safety Staff Augmentation

Environmental and Planning Services

Submitted by:

Masoud Sepahi, PE, LEED GA
Infrastructure Engineers, a Bowman company
3060 Saturn Street, Suite 250
Brea, CA 92821

714.940.0100 | msepahi@infengr.com | bowman.com

Submitted to:

Joseph Lambert, Director of Development Services
City of Placentia
401 East Chapman Street
Placentia, CA 92870

714.993.8124 | jlambert@placentia.org | placentia.org

INFRASTRUCTURE ENGINEERS
a Bowman company

September 5, 2023

Table of Contents

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3	Related Experience and References	9
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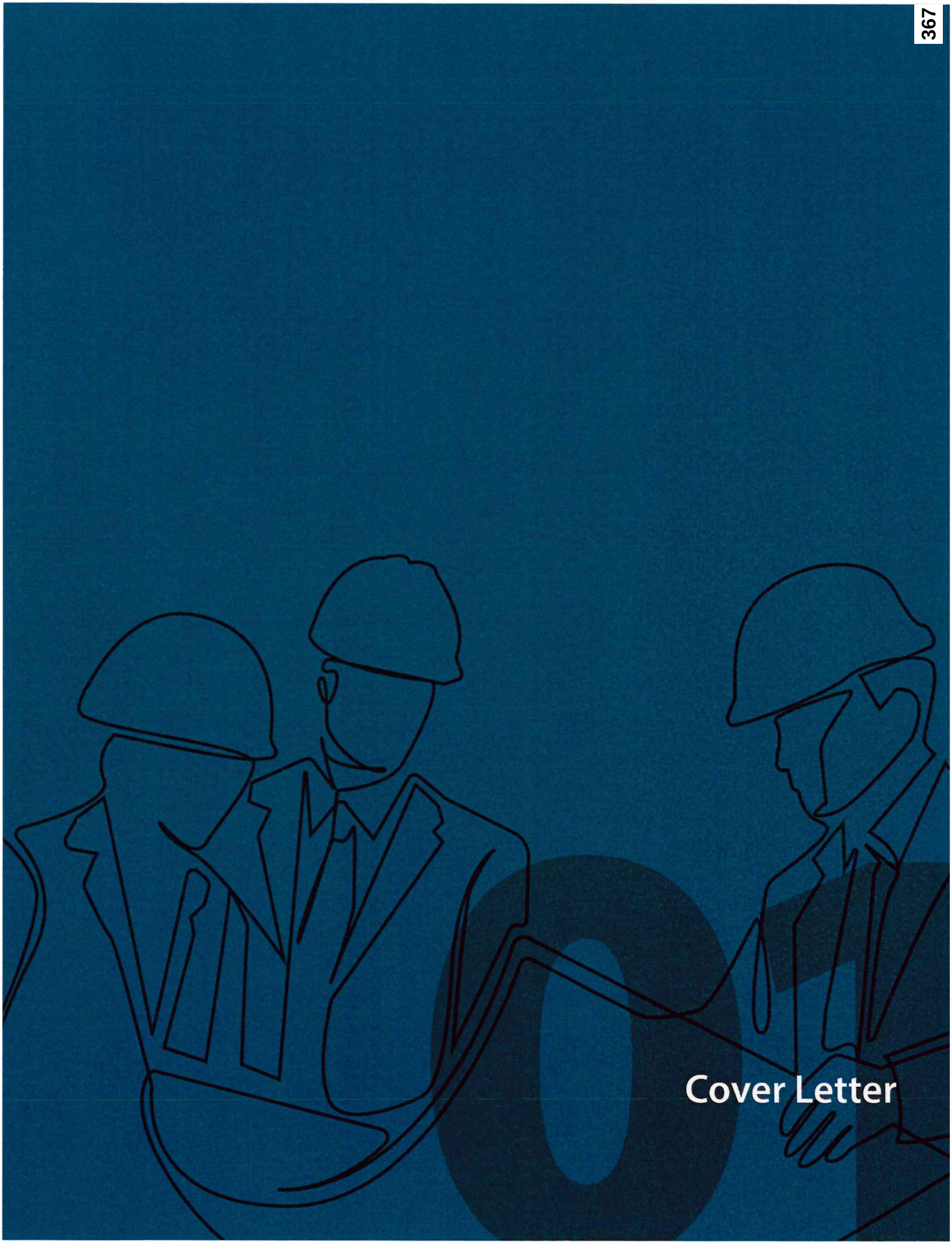
5	Fee Proposal	24



Cover Letter

INFRASTRUCTURE ENGINEERS
a Bowman company

September 5, 2023

Joseph Lambert
Director of Development Services
City of Placentia
401 East Chapman Street
Placentia, CA 92870

RE: Building and Safety Staff Augmentation

Dear Mr. Lambert,

We are providing the attached statement of qualifications for your review and consideration. We understand that the City of Placentia seeks assistance in support of Building and Safety Plan checking and inspection services.

Infrastructure Engineers (IE) has been providing building and inspection support services throughout the Southern California region for many cities over the past 25 years. We have also provided plan checking services for the City of Placentia on multiple Public Improvement projects associated with Private Developments. We are very versed in all applicable codes and government regulations.

We are proud to have Mr. Iraj Mansouri and Mr. Jesus De Anda as part of our team being proposed to assist the City, with professional building plan checking and inspection services. Mr. Mansouri is a veteran and seasoned engineer, who has served various cities including the City of Placentia as Building Official and in other similar capacities. Mr. De Anda, has many years of building inspection experience and he is ICC Certified. As the VP for Construction Management Services, Mr. Sepahi will ensure that the City of Placentia is served with the utmost care and quality service, and he is available to meet with the City to assist with any other building related services as required.

We consider the City of Placentia as one our special clients and we will continue to serve this great city with the best possible service and to meet and exceed all your expectations.

Sincerely yours,

Sid Mousavi, MSCE, PE

Senior Principal

3060 Saturn Street, Suite 250, Brea, California 92821
714.940.0100
infrastructure-engineers.com | bowman.com

02 Qualifications

Qualifications

Infrastructure Engineers, a Bowman company's mission is to provide professional building and safety, engineering, planning, environmental, and municipal services to cities and counties throughout Southern and Central California. In fact, we have been providing these services since our founding in 1994. As a results driven engineering service provider focused on public sector assignments, Infrastructure Engineers, a Bowman company provides services that include civil design, construction management, traffic engineering, community development planning, environmental services, water/wastewater engineering, and staff augmentation for municipal and state agencies. Our headquarters in Brea is conveniently located near the City of Placentia.

Our History

Headquartered in Brea, CA, Infrastructure Engineers, a Bowman company provides a breadth of professional engineering, planning, environmental, geospatial and municipal infrastructure services to cities and counties throughout Southern and Central California.

As of June 13, 2023, Infrastructure Engineers has officially joined Bowman. This change provides a strong foundation for us to merge our comprehensive skillsets while offering the same level of commitment to our clients and employees.

Services

- Building Services
- Community Planning
- Environmental Studies
- Staff Augmentation
- GIS/Mapping
- Historic Consulting
- Civil Engineering
- Water/Wastewater
- Construction Management
- Traffic Engineering

Markets

- Municipal
- Industrial
- Water/Wastewater
- Technology/Data Centers
- Residential
- Parks & Recreation

About Bowman

Team Members

With more than 80 offices nationwide, we continue to add staff, services, and locations to continue to provide the best development and infrastructure services to our clients.

1,900+ Employees
120+ Fully Equipped Field Survey Crews
300+ Professional Engineers
60+ Professional Surveyors
100+ Right-of-Way and Land Professionals
13 Environmental Specialists
90+ Planners and Designers
20+ Registered Landscape Architects

Awards

Zweig Group - Hot Firm's List - #9 (2023)

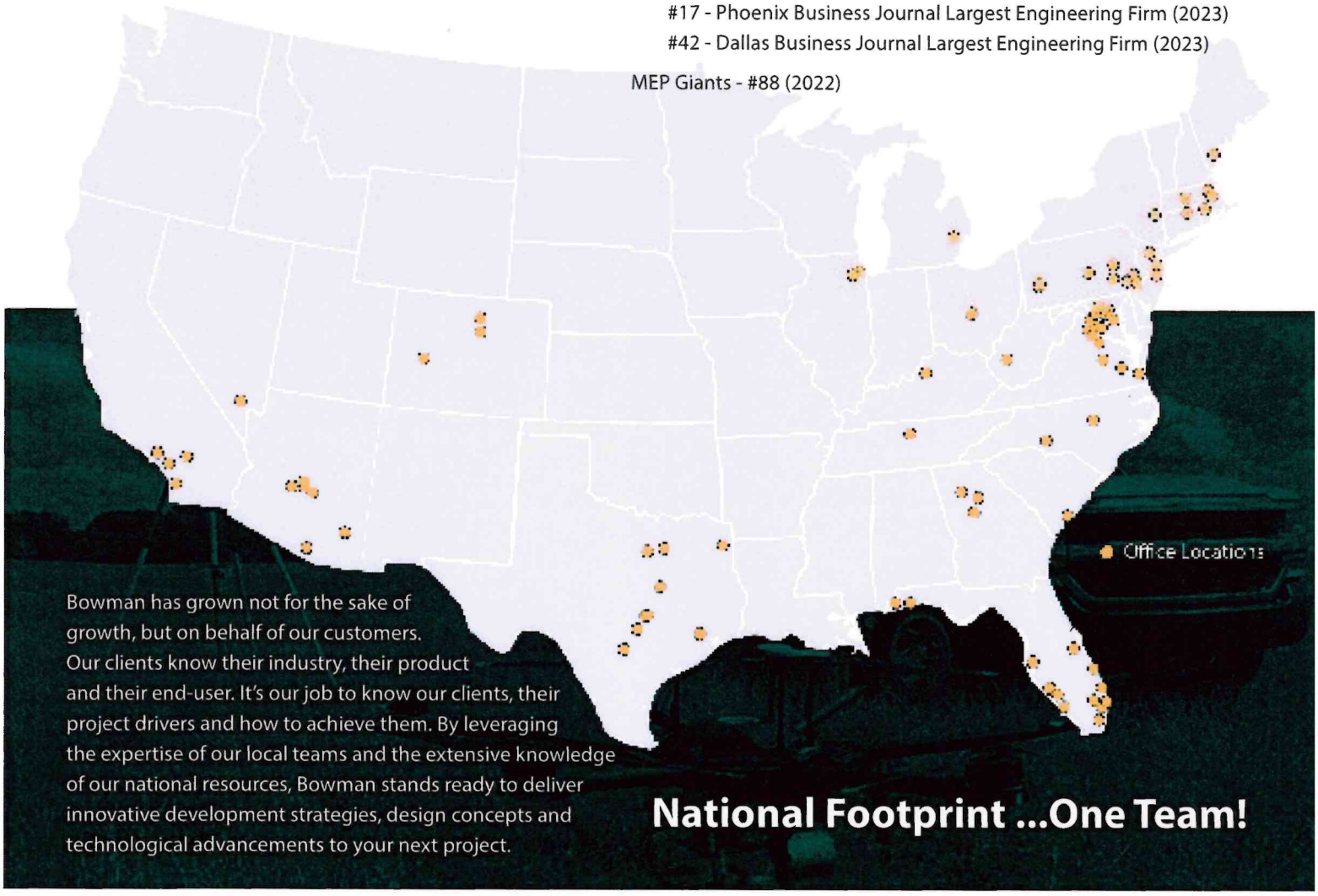
Engineering News Record

- #87 - Top 500 Design Firms (2023)
- #69 - Top 500 Design Firms Pure Designers (2023)
- #22 - Mid-Atlantic - Top Design Firms (2023)
- #44 - Southeast - Top Design Firms (2023)
- #78 - New York - Top Design Firms (2023)
- #57 - Texas & Louisiana - Top Design Firms (2023)

National Business Journals

- #8 - Washington Bus. Journal Largest Engineering Firm (2023)
- #5 - Washington Bus. Journal Largest Landscape Architecture (2023)
- #18 - Louisville Business First Largest Engineering Firm (2023)
- #12 - Philadelphia Business Journal Largest Engineering Firm (2023)
- #17 - Phoenix Business Journal Largest Engineering Firm (2023)
- #42 - Dallas Business Journal Largest Engineering Firm (2023)

MEP Giants - #88 (2022)



Bowman has grown not for the sake of growth, but on behalf of our customers. Our clients know their industry, their product and their end-user. It's our job to know our clients, their project drivers and how to achieve them. By leveraging the expertise of our local teams and the extensive knowledge of our national resources, Bowman stands ready to deliver innovative development strategies, design concepts and technological advancements to your next project.

National Footprint ...One Team!

09 Related Experience and References

INFRASTRUCTURE ENGINEERS a Bowman company

Related Experience and References

City of Baldwin Park

Since 2014, IE has been providing the City of Baldwin Park with an on-site building official, building inspector coverage and off-site plan checks, on time and within budget. Jay Shih, our Director of Building & Safety, was the on-site Building Official and City Engineer in 2018. He managed the Building Division, provided over-the-counter plan check and code interpretation, resolved disputes, checked building plans including architectural, structural, mechanical, electrical, plumbing, energy, disabled access, cannabis, and fire, while supervised two city building inspectors and a permit technician. Jay also checked grading, drainage, low impact development, erosion control, and subdivision maps. Jay continues to check its building and engineering plans in our Industry office.

Contact

Ron Garcia, CD Director

p: 626.813.5253

e: rgarcia@baldwinpark.com

Schedule

Ongoing

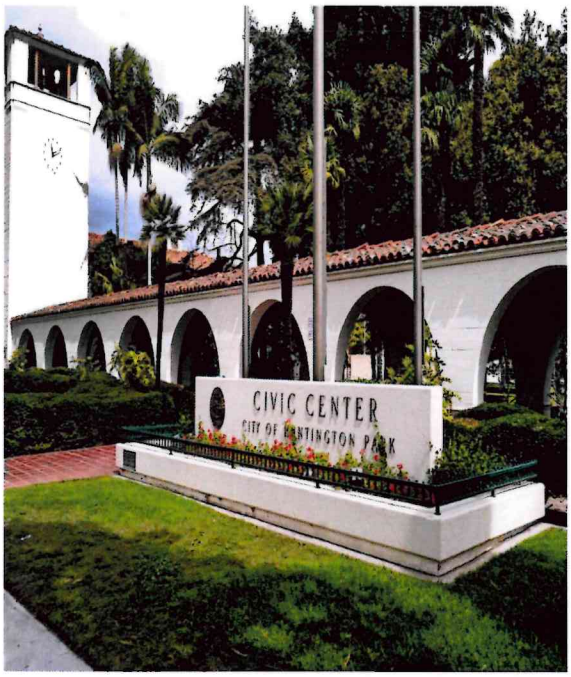
Project Team Members

Jay Shih

Yunus Rahi

Mike Bagheri

Dennis Janda



City of Huntington Park

IE is currently providing an on-site building official, building inspector, permit technicians, CASp inspector and on-site and off-site plan checks for the Building Division. Our Building Official provides on-site services, performs over-the-counter plan check, building code consultation, in-house plan check, and supervises two full-time permit technicians and a full-time building inspector. He is also a certified building inspector, is proficient in building, mechanical, electrical, and plumbing inspections, and performs inspection supervision or works as senior building inspector to augment city staff.

City of Huntington Park

Steve Forster, CD Director

p: 323.582.6161

e: sforster@hpca.gov

Schedule

Ongoing

Project Team Members

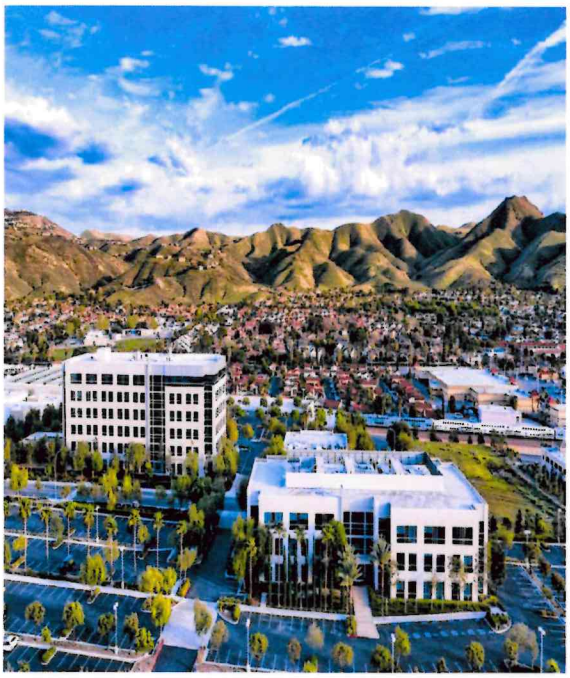
Jay Shih

Yunus Rahi

Dennis Janda

Amir Farahani

INFRASTRUCTURE ENGINEERS
a Bowman company



City of Corona

Infrastructure Engineers is currently under a Professional Services Agreement to provide an on-site building inspector, permit technician, electrical plans examiner, CASp inspector and on-site and off-site plan checks within the prescribed turnaround time and budget

Contact

Chris Milosevic, Building Official

p: 951.736.2254

e: chris.milosevic@coronaca.gov

Schedule

Ongoing

Project Team Members

Jay Shih

Jesus De Anda

City of Bell Gardens

Since 2004, Infrastructure Engineers has been providing building and safety services as well as a broad spectrum of public works engineering. We are currently providing inspector coverage and off-site plan checks, on time and within budget. Jay Shih is the city's off-site building official; he also checks some of the city's building and engineering plans in our Industry office.

City of Corona

Gus Romo, CD Director

p: 562.806.7724

e: gromo@bellgardens.org

Schedule

Ongoing

Project Team Members

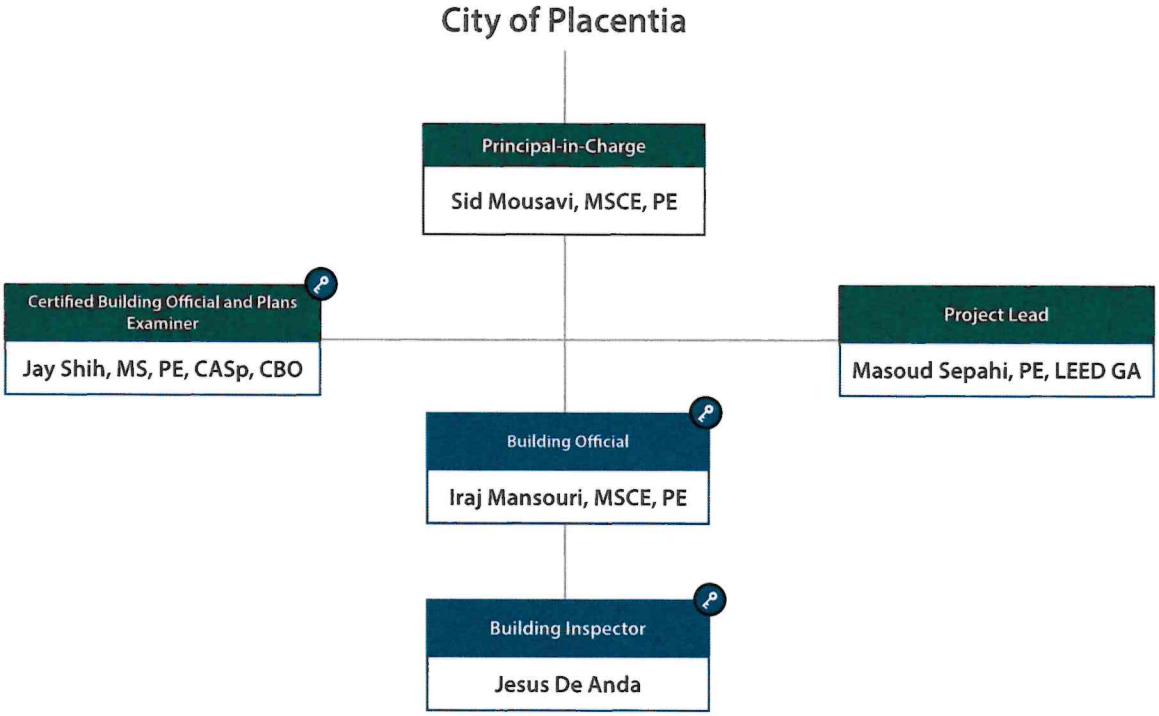
Jay Shih

Jesus De Anda

Yunus Rahi

Proposed Staffing and Project Organization

Proposed Staffing and Project Organization



KEY

Management | Support | Key Personnel

Sid Mousavi, MSCE, PE

Principal-in-Charge

Education

M.S. Civil Engineering, California State Polytechnic University, Pomona

B.S. Civil Engineering, California State Polytechnic University, Pomona

B.S. Irrigation Engineering, Azerbaijan University, Iran

Registrations/Certifications

Professional Civil Engineer: California (#42645)

Sid Mousavi has over 35 years of experience in engineering projects covering a wide range of municipal management, civil engineering, transportation, public works, construction management, traffic engineering, community development and redevelopment, parks and recreation facilities, and public and private land development. Sid is responsible for the direction and administration of internal services, civil engineering design, city services and other corporate management responsibilities and matters. Prior to joining Infrastructure Engineers, Sid's accomplishments included serving as City Manager, Director of Public Works, and City Engineer for various cities in Southern California, with responsibilities for directing and administering such functional elements as engineering, planning, building & safety, facilities and equipment, landscaping, streets, environmental services, transportation, transit and other municipal services. Responsibilities also included communication with City Councils, City Commissions, other city departments and governmental regulatory agencies, utility companies, contractors, consultants, and the general public. Sid has performed the entire spectrum of engineering activities, which include engineering investigations, conceptual and feasibility studies, planning/scheduling, design, specifications, cost analysis, cost estimating, contract negotiations, construction management and engineering support services.

Sid has served as the Contract City Engineer for the City of Bell Gardens, City of Montebello, City of Irwindale, City of LaPuente and City of Baldwin Park.

Experience

Principal-in-Charge, Various Capital Projects | *City of South El Monte, CA*
Sid was responsible for contract oversight of capital projects for the city, which include the Safe Route to School Project – Pedestrian Improvement Project, Durfee Avenue Project – Street and Median Improvement Project, Thienes Avenue Project – Street Improvement Project, and the New Temple Park Improvements – Prefabricated Modular Restroom.

City Engineer | *City of Bell Gardens, CA*
Sid was responsible for approving all capital projects for the City and providing cost estimates and budgets for new and upcoming projects. Supervises various Infrastructure Engineers projects as the designated Principal-in-Charge. Participates in development meetings and provides support for various land development projects by establishing conditions for approval of projects. Supervises and directs traffic engineering and water engineering activities of the City. Attends City Council meetings and provides reports of engineering projects to the City Council. Oversees the City's NPDES program and MS4 Permit compliance.

Principal-in-Charge | *City of Brea, CA*
Sid was responsible for oversight of performance of professional services to provide plans, specifications and estimates for rehabilitation of alleys east of Brea Boulevard

**Experience prior to joining the firm*

Sid Mousavi, MSCE, PE

Principal-in-Charge

and south of Imperial Highway to Date Street, Downtown Parking Structure 1 Sewer Line Upgrade, and Sewer Main Repair in Alley west of Brea Boulevard and south of Imperial Highway.

Principal-in-Charge, Various Street Improvements | *City of Lynwood, CA*
Sid provided oversight of design, construction management, and inspection of street improvements for Linden Street, Virginia Avenue. Walnut Avenue, Redwood Avenue, Elmwood Avenue, Olanda Avenue, and Las Flores Boulevard. The project includes topographic surveying to address the drainage issues, removal, and replacement of broken or missing gutters and curbs, subsurface investigation of the existing asphalt structure, replacement of existing damaged or substandard driveways, removal and replacement of trees that have caused damage, design of ADA-compliant ramps, and repair or placement of sidewalks, where necessary. Infrastructure Engineers also provided bid administration, construction management services, and inspection for these projects.

Interim City Manager, Director of Public Works and Planning and City Engineer | *City of Baldwin Park, CA*
Served as Interim City Manager during a 14-month vacancy at the City of Baldwin Park, Responsible for the development of the $40 million annual operating and capital budgets, including the identification of new revenue sources for the City. Involved in labor negotiation with seven city labor groups. Also responsible for the enhancement of the City's public information and public relations materials, policy development and implementation, and general administrative oversight of the City's six departments and more than 300 employees. As Executive Director to the City's Community Development Commission, directed the City's redevelopment activities. Also served as Executive Director of the Baldwin Park Housing Authority, which provided housing services for Baldwin Park as well as the cities of Duarte, El Monte, Monrovia, and West Covina.

City Engineer | *City of Bell Gardens, CA*
Served as the City Engineer under a general contract to provide City Engineer services. Responsible for all capital improvement programs, land development, traffic engineering, water engineering, and redevelopment engineering.

City Engineer | *City of Montebello, CA*
Sid was responsible for all the City's engineering issues and projects, including overseeing the City's engineering staff. Also served as secretary to the Traffic Commission, preparing all reports and projects to the Engineering Division.

Director of Public Works and City Engineer | *City of Diamond Bar, CA*
Upon the City's incorporation, Sid was hired to set up the Public Works Department, with responsibility for direction and supervision of all public works functions. While with the City of Diamond Bar, Sid interfaced with official offices such as City

Sid Mousavi, MSCE, PE

Principal-in-Charge

Council, City Commissions, City Manager's office, and other city departments and staff. Additional agency coordination included working with Caltrans, Los Angeles County agencies, Air Quality Management District, Walnut Unified School District, and community citizens and businesses.

Senior Manager, Los Angeles County Community Development Commission | *Los Angeles County, CA*

Sid was responsible for engineering services associated with public works projects with an annual budget of $18 million. He was also responsible for planning and scheduling, construction management, implementing systems and procedures, project accountability, negotiation, and administration of contracts. Oversaw community development and redevelopment projects, including Community Development Block Grants and Housing Authority.

Assistant City Manager | *City of Huntington Park, CA*

Sid was responsible for engineering services covering studies, design and design review, PS&E related to public works, redevelopment, and land development projects. Served as an advisor and monitor for city's Traffic Commission.

Masoud Sepahi, PE, LEED GA

Project Lead

Education

B.S. Civil Engineering, Loyola Marymount University

Structural/Civil Engineering, California State University, Northridge

Registrations/Certifications

Professional Civil Engineer: California (#52786)

Experience

City Engineer | *City of Placentia, CA*

As the City Engineer for the City of Placentia, Masoud's responsibilities included management and processing of all public works encroachment permits in addition to all other City engineering and management functions. Masoud was responsible for plan check, design review, and inspections associated with private developments throughout the city. His other responsibilities included managing the in-house and consultant support staff for various Public Works design and construction projects. He assisted the Director of Public Works with preparation of the Capital Improvement Program (CIP) budgets and monitored the expenditures in conformance with the Department's goals and objectives. He managed all the design and construction contracts associated with the public works CIP program to ensure delivery of projects on time and on budget. Masoud supervised and assigned work to both in-house engineering and maintenance staff in addition to the consultant staff associated with CIP and plan-checking activities. His responsibilities also included negotiating and enforcing design and construction contracts, cooperative agreements, interacting with other cities and agencies, license agreements, lease agreements, schedules, and work plans to ensure projects were completed within expected timelines, material specifications, and budget. He reviewed change orders, evaluated budgets, costs, and technical feasibility. Conducted staff meetings with city personnel; attended meetings with other City departments, government agencies, private developers, contractors, and consultants to coordinate various projects and programs. Prepared schedules and budgets for various projects and assisted with preparation of the CIP and grant applications. Reviewed and approved tract maps, parcel maps, lot-line adjustments and provided advice to the City Administrator, planning and City Council regarding engineering and administrative issues. Prepared Agenda Reports on various actions required by the City Council. Attended City Council, Planning Commission, Traffic Commission, and other public meetings and made presentations on various engineering and construction proposals, contracts, engineering reports, and staff recommendations.

Director of Construction Management, Los Angeles Metropolitan Transportation Authority | *Los Angeles, CA*

As the Director of Construction Management, Masoud was responsible for the southerly portion of the Crenshaw/LAX Transit Project. This project was an eight-and-a-half-mile light-rail line, which connects the Expo Line on Exposition Boulevard to the Metro's Green Line at the Los Angeles International Airport. This $2 Billion project consisted of 8 Stations, 8 aerial bridges over major streets and the I-405 Freeway. During his tenure with LA Metro, Masoud was responsible for management of all construction on the Southern segment of the project, extending from the Greenline station to the outside of City of Inglewood. His responsibilities included management of the entire construction staff, reporting to executive management on construction

**Experience prior to joining the firm*

Masoud Sepahi, PE, LEED GA

Project Lead

progress and issues in addition to interfacing with the City officials, utility agencies, contractors, and designers. Also, working for Metro, Masoud was responsible for the management of three major Advanced Utility Relocation Contracts as part of the Purple Line Corridor Project. This project extended the terminus at Wilshire/Western westward for about nine miles with seven new stations. He performed Resident Engineering for three major contracts under this $4 Billion transit project. Responsible for all utility relocations at three major intersections, La Brea and Fairfax in the City of Los Angeles and La Cienega in the City of Beverly Hills. Duties included management of construction and design staff, interaction with utility agencies, contractors, designers, and city officials. The advance utility contracts paved the way for mass excavation of the subway stations. The relocation of over 150 major utility lines had to be designed and constructed within a very aggressive schedule to allow for the next phases of the project to start. As the Director of Construction Manager, Masoud was responsible for delivery and relocation of major storm drains, sanitary sewer, electrical power lines, telecommunication, water, gas, and many other utilities, which had to be relocated within a very aggressive schedule.

Principal, Marrs Services | *Fullerton, CA*
As the principal for MARRS' facilities, and transit divisions, Masoud was responsible for managing construction management staff and multiple contracts with various public agencies. His responsibilities also included management of multiple civil engineering projects, reporting to executive management and interaction with clients. His other responsibilities included development and implementation of marketing strategies, preparation of staffing plans, preparation and analysis of company budgets and finances in addition to interaction with existing and potential new clients. Some of the major projects under his management included: LAX/Crenshaw Transit Corridor, Advanced Utility Studies, LAWA Water Systems modeling, LAX 2nd Level Roadway and Deck Repair, Metro On-call bus Facility construction management, Cesar Chavez Roundabout Project, LAX South Runway Improvements in addition to many other infrastructure improvement projects.

Program Director, GKK Works | *Irvine, CA*
As the program director, Masoud was responsible for GKK's Construction Management for various public works facility projects. Some of these projects included: Police Administration Building, San Bernardino International Airport Facility Improvements Program, Third party review for all new developments for the Inland Valley Development Agency (IVDA.), runway drainage studies, conceptual design and modifications for terminal buildings, facility and site assessment, demolition of buildings and facilities at the airport, master planning, and third-party reviewer for construction of large warehouses for the IVDA. On behalf of IVDA, he also worked with private developers for development of large cargo storage and distribution centers near the airport.

Masoud Sepahi, PE, LEED GA

Project Lead

Design Manager & Practice Leader, Kellog Brown & Root | *CA**

As KBR's Construction/Design manager for the West-coast region, he was responsible for KBR's projects in the Southern California Region. His duties included contract negotiations with clients and sub-consultants, managing and administering projects in addition to managing engineering staff and sub-consultants. As the design manager for the Airside Improvement Program (AIP) at Bush Intercontinental Airport, he was responsible for the management and supervision of the design staff and up to 100 sub-consultants. His responsibilities also included management of multiple design contracts to ensure compliance with the project budget and schedule in addition to the Client's guidelines and regulations. Provided routine project status reporting on the work performance and productivity of designers and their subconsultants. He also reviewed and approved designer's invoice for compliance with provisions in the Contract including minority participation requirements. He managed the design and construction of many projects, under the AIP program, some of which include:

Project/Construction Manager | *City of Los Angeles, CA**

As a City of Los Angeles Engineering staff, Masoud worked on many infrastructure programs and projects. Some of which included the Police Bond Program, Los Angeles Convention Center Expansion, Tom Bradley Terminal at LAX and many other small to large municipal facility construction and renovations. Masoud worked at the Departments of Public Works and Building and Safety, where he was responsible for plan check activities for Public Works improvements in addition to residential and commercial buildings. He was responsible for reviewing and evaluating the work of professional and technical employees engaged in the preparation of designs, plans, specifications, estimates, environmental studies, budgeting, scheduling, and reports on major engineering projects. He supervised and directed engineering staff and activities in connection with design, construction, maintenance, inspection, and operation of a wide variety of engineering projects. As part of the Earthquake Recovery Division, he managed the recovery and renovation of buildings after the Northridge earthquake in the San Fernando Valley.

Jay Shih, MS, PE, CASp, CBO

Certified Building Official and Plans Examiner

Education

M.S. Geotechnical Engineering

B.S. Civil Engineering, University of Sao Paulo

Registrations/Certifications

Professional Engineer: California (#46841)

Qualified SWPPP Practitioner & Developer (#22265)

Certified Access Specialist (#683)

Jay Shih is a veteran civil engineer with 34 years of experience. Jay has spent his career working for public agencies, providing highly skilled reviews and assistance to the public in development projects as well as designing grading plans, SWPPP, WQMP and subdivision maps, performing topographic, boundary and ALTA surveys, and preparing soil and compaction reports.

Experience

Various Cities | *Adelanto, Huntington Park, Artesia, and Montebello, CA*
Plan Check Engineer. Checks grading, drainage, low impact development, erosion control, SWPPP, and WQMP plans. Reviews soil, compaction, hydrology, and SUSMP reports. Reviews public sewer, storm drain, water, and street improvement plans including curb ramps in conformance with PROWAG. Reviews tentative and final tract and parcel maps, road dedications, easements, lot line adjustments/lot mergers, and street vacations in compliance with the Subdivision Map Act. Provides input to Planning Department in the drafting of Conditional Use Permits.

Plan Check Engineer | *City of Corona, CA*
Plan Check Engineer. Checks ADA improvement plans for the City of Corona including 36 City parks grading plans, restrooms, handicap parking, playgrounds, and accessible routes. Reviews and inspects various City facilities for ADA compliance and make recommendations on required improvements. Provides inspection and certification for completed improvements, including final walk-through and punch list. Provides design consultation and plan review services, from design through construction documents.

Pro Design Engineers, Inc. | *Los Angeles, CA**
President. Performed boundary, topographic, and ALTA land surveys; designed grading, drainage, low impact development, erosion control and WQMP plans; designed retaining walls associated with grading plans; prepared hydrology analyses and WQMP reports; inspected grading and compaction; prepared tentative and final tract maps for single family residential development and condominiums, parcel maps for lot split, and lot mergers.

Los Angeles Community Redevelopment Agency | *City of Los Angeles, CA**
Directed Engineering Department operations in revitalizing blighted communities within the city. Oversaw staff construction managers and inspectors in managing construction contracts. Checked tenant improvement, building rehabilitation, and public works improvement plans prepared by staff engineers and consultants prior to advertising and bidding construction projects.

Los Angeles Department of Public Works | *City of Los Angeles, CA**
Civil Engineer. Checked subdivision maps and metes and bounds legal descriptions. Designed retaining walls and concrete bulkheads. Prepared public improvement plans including sidewalks, sewers and storm drains.

**Experience prior to joining the firm*

Iraj Mansouri, MSCE, PE

Building Official

Education

M.S. Civil Engineering with major structural courses, University of Southern California

B.S. Civil Engineering, Tehran University

Registrations

Professional Civil Engineer: California (#52786)

Experience

Senior Plan Check Engineer, Sagecrest Planning & Environmental, Inc. | *CA**
Plan checked different group occupancies with different types of construction for compliance with the editions of the adopted codes CBC, CMC, CPC, CEC, CALGreen, and California Energy Code.

Working two days a week as City of Placentia as Building Official to present time for about a year. Project Manager, Traffic Signal Plans, California Street and Baseline Road, City of San Bernardino, CA.

Senior Plan Check Engineer, JAS Pacific Consulting Services | *CA**
Was assigned three (3) years to the Orange County Building Division, 2 years to Building Department of City of Yorba Linda and two (2) years to the Building Department of City of Rancho Cucamonga.

- Quality control of plan checks of the major projects, which were performed by other plan checkers. Plan checked major complex projects of different group occupancies with different types of construction for compliance with the editions of the adopted codes CBC, CMC, CPC, CEC, CALGreen, and California Energy Code.
- Answered the applicants' questions on phone and met with architects and engineers to clarify any questions that they had from plan check corrections list.
- Met with architects, engineers, developers, contractors, and homeowners to discuss the code requirements applicable to their projects.
- Prepared handouts and plan check corrections list to be used by plan checkers and permit technicians.
- Helped inspectors in inspecting complicated projects and code enforcers to cross reference the violations to appropriate building code sections.
- Assisted the building officials in making decision on applications for Alternate Materials and Method of Constructions and Unreasonable Hardships of Accessibilities.
- Assisted the building officials in making decisions on applications for Alternate Materials and Method of Constructions and Unreasonable Hardships for required accessibilities.

Senior Plan Check Engineer & Acting Building Official, Building Division | *City of Orange, CA**

- Plan checked different group occupancies with different types of construction for compliance with the editions of the adopted Codes CBC, CMC, CPC, CEC, and California Energy Code.
- Answered applicants' questions at counter and provided excellent customer service.

**Experience prior to joining the firm*

Iraj Mansouri, MSCE, PE

Building Official

- Met architects, engineers, developers, contractors, and homeowners to discuss the code requirements applicable to their projects.
- Acted as a liaison with different departments to be able to check most of the tenant improvements and additions at counter.
- Prepared handouts and correction list to be used by plan checkers and permit technicians.
- Trained the permit technicians to be able to use handouts and close minor projects at counter
- Acted as building official in absence of the building officials.
- Helped inspectors in inspecting complicated projects and code enforcers to cross reference the violations to appropriate building code sections.
- Assisted the building officials in making decision on applications for Alternate Materials and Method of Constructions and Unreasonable Hardships for Accessibilities.
- Worked as acting building official for three years since the City didn't have a building official.

Jesus De Anda

Building Inspector

Education

B.A. Architecture, Woodbury University

A.S. Architecture, Riverside Community College

A.S. Natural Sciences and Mathematics, Riverside Community College

A.S. Humanities and Fine Arts, Riverside Community College

Certifications

ICC Certified:

Residential Inspector

Residential Plans Examiner

Commercial Building Inspector

Commercial Building Plans Examiner

Residential Fire Sprinkler Inspector/ Plans Examiner

Bilingual

Spanish

**Experience prior to joining the firm*

Experience

Jesus has four years as engineering and building examiner, three years as public works inspector and three years as architectural designer and drafting technician.

Civil Engineering Plans Examiner | *CA*
Checks grading, drainage, low impact development, erosion control, SWPPP, and WQMP plans. Reviews soil, compaction, hydrology, and SUSMP reports. Reviews public sewer, storm drain, water, and street improvement plans including curb ramps in conformance with PROWAG. Provides input to Planning Department in the drafting of Conditional Use Permits.

Building Plans Examiner | *Cities of Huntington Park, Bell Gardens, Adelanto and Lynwood, CA*
Check commercial and residential plans for the Cities of Huntington Park, Bell Gardens, Adelanto, and Lynwood in our City of Industry office. He checks multistory apartment, office and mix-use buildings, public accommodations, commercial facilities, and tenant improvements in compliance with California Building Standards Code including covered multifamily dwellings adaptability, accessibility, means of egress, mechanical, electrical, and plumbing installations. Jesus conducts inspection for the County of Orange on a part-time basis, he performs daily inspection, issues notice to correct on violations, maintains files and reports for inspection and plan check activities and findings, tracks plan check and permit status from plans submittal to permits issuance, logs inspection requests, prepares field files for daily building inspection, and prepares Certificates of Occupancy after final inspection sign-off.

Public Works Inspector | *CA*
Responsible for processing encroachment permits and conducting public works inspections. Responsible for investigating public works construction-related citizen complaints, reporting observed safety violations to City Risk Manager, and reviewing and verifying a variety of construction documents, such as plans and specifications, permits, and cost estimates. Responsible for ensuring that all the permits given to construction are in accordance with legal contracts and for maintaining the uniform traffic control devices. Monitored all public complaints regarding construction and resolved them efficiently. Inspected construction of sidewalks, curb ramps, street resurfacing, and installation of utilities. Inspected grading and compaction of subgrade, placement of subbase, base, and asphalt concrete surface mix, binder mix, base mix, and striping. Prepared daily log and inspection report entries issued notices to correct. Reviewed compaction report to ensure the compacted subgrade, subbase and base have the relative density specified in the construction documents. Reviewed fresh concrete test reports such as slump (ASTM C143), air content (ASTM C231), unit weight (ASTM C138), and temperature, data from these tests is helpful in assessing mix production and consistency in performance. Reviewed concrete cylinder test (ASTM C31) reports to verify compressive strength of concrete in 7 days and at 28 days.

05 Fee Proposal

Fee Proposal

Infrastructure Engineers
3060 Saturn Street, Suite 250
Brea, CA 92821

City of Placentia, CA
Fee Proposal Pursuant to Amendment No.1
Prepared by Infrastructure Engineers, a Bowman company
Project Rate Sheet

Building and Safety	
Iraj Mansouri / Building Official	$115/Hr.
Building Inspector	$105/Hr. city will provide a vehicle for inspector to utilize)
Environmental and Planning	
Project Manager	$173/Hr.
Senior Planner	$153/Hr.
Associate Planner	$139/Hr.
Assistant Planner	$129/Hr.
Planning Technician	$98/Hr.
Environmental Specialist	$170/Hr.
Senior Environmental Planner	$165/Hr.
Environmental Planner II	$155/Hr.
Environmental Planner I	$144/Hr.

INFRASTRUCTURE
ENGINEERS
a Bowman company

CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
INFRASTRUCTURE ARCHITECTS

THIS AGREEMENT is made and entered into this 18TH day of October, 2022 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and INFRASTRUCTURE ARCHITECTS, a California corporation ("Consultant").

W I T N E S S E T H:

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide on-call architectural and engineering services in addition to accessibility design services, as more fully described herein; and

B. WHEREAS, Consultant represents that it is "design professional" as that term is defined by California Civil Code Section 2782.8 and has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated, including credentials as a Certified Access Specialist under Subchapter 2.5 of Title 21 of the California Code of Regulations; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, among other reasons, the City is hiring Consultant to perform accessibility design services at a number of sites within the City to comply with all applicable accessibility requirements. Accordingly, Consultant desires to perform these services and to bear all risk the City may bear resulting from accessibility designs that are not complaint;

E. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in the Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference, including but not limited to, preparing all design documents free from defects.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices, and with credentials as a Certified Access Specialist under Subchapter 2.5 of Title 21 of the California Code of Regulations. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant

shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section. Consultant also warrants that it has ownership of all intellectual property being provided under this Agreement.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services

contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed One Hundred Fifty Thousand Dollars ($ 150,000.00).

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "SCOPE OF SERVICES", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail, the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A".

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 36 months, ending on October 18, 2025, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. One (1) two-year extension is available on Consultant performance and at the discretion of the City. Approval of the term extension is contingent upon City Council review and approval at the conclusion of the initial three-year term.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement all of the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

(a) Broad-form commercial general liability, in a form at least as broad as ISO from #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars ($1,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit. If Consultant maintains higher limits that the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Consultant.

(b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars ($1,000,000.00), combined single limits, each incident for bodily injury and property damage.

(c) Workers' compensation insurance as required by the State of California and Employers Liability Insurance with a minimum limit of $1,000,000 per accident for any employee or employees of Consultant. Consultant agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

Before execution of this Agreement by the City, the Consultant shall file with the Public Works Director/City Engineer the following signed certification:

> I am aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the Public Works Director/City Engineer before execution of this Agreement by the City. The City, its officers and employees shall not be responsible for any claims in law or equity occasioned by failure of the consultant to comply with this section.

(d) Professional errors and omissions ("E&O") liability insurance with policy limits of not less than One Million Dollars ($1,000,000.00), combined single limits, per occurrence and aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder.

Neither the CITY nor any of its elected or appointed officials, officers, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions as worded below:

(a) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or

borrowed by the Consultant."

(b) Notice: "Consultant shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required polices are reduced; (3) or the deductible or self insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any canceled policy, the City may procure such insurance at Consultant's sole cost and expense."

(c) Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."

(d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

(e) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "B" and incorporated herein by this reference.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals,

directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:

Infrastructure Architects
3111 N Tustin Ave, Suite 270
Orange, CA 92865
Tel: 714-940-0100
Attn: Ray Abassi
President

IF TO CITY:

City of Placentia
401 E. Chapman
Placentia, CA 92870
Tel: 714-993-8132
Attn: Masoud Sepahi
City Engineer

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign,

transfer, sublet or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected and appointed officials, officers, agents and employees, at Consultant's sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant brought against the City, its elected and appointed officials, officers, agents and employees arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents and employees based upon the negligence, recklessness, or willful misconduct of the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City, but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect. Furthermore, Consultant will comply with the following:

(a) Unauthorized Aliens. Consultant hereby represents and warrants that it will comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of any work and/or services under this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to reimburse City for any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, or penalties which arise out of or are related to such employment, together with any and all costs, including attorneys' fees, incurred by City.

(b) E-Verify. If Consultant is not already enrolled in the U.S. Department of Homeland Security's E-Verify program, Consultant shall enroll in the E-Verify program within fifteen (15) days of the effective date of this Agreement to verify the employment authorization of employees assigned to perform work hereunder. Consultant shall verify employment authorization within three (3) days of hiring a new employee to perform work under this Agreement. Information pertaining to the E-Verify program can be found at http://www.uscis.gov, or access the registration page at https://e-verify.uscis.gov/enroll . Consultant shall certify its registration with E-Verify and provide City its registration number within sixteen days of the effective date of this Agreement. Failure to provide certification will result in withholding payment until full compliance is demonstrated.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

Damien R. Arrula, City Administrator — Date: 11/1/22

ATTEST:

City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT

Ray Abassi — Date: 9/28/2022
Signature

Ray Abassi, President
Name and Title

82-2434824
Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney — Date: 10/20/22

APPROVED AS TO INSURANCE:

Rosanna Ramirez, Risk Management — Date: 10-26-2022

APPROVED AS TO CONTENT:

Masoud Sepahi, City Engineer — Date: 10/20/22

DEPARTMENTAL APPROVAL

Luis Estevez, Deputy City Administrator

Date: 10/20/22

DocuSign

Certificate Of Completion

Envelope Id: B378F37EA4FF436A90D62BC42A05DBD9
Status: Completed
Subject: City of Placentia Signature Request: PSA - Architecture, Engineering - Infrastructure Architects.pdf
Source Envelope:
Document Pages: 16
Signatures: 1
Certificate Pages: 4
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Disabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
James Chavez
401 E. Chapman Avenue
Placentia, CA 92870
jchavez@placentia.org
IP Address: 12.163.132.66

Record Tracking

Status: Original
9/28/2022 2:35:04 PM
Holder: James Chavez
jchavez@placentia.org
Location: DocuSign

Security Appliance Status: Connected
Pool: StateLocal
Storage Appliance Status: Connected
Pool: Carahsoft OBO City of Placentia
Location: DocuSign

Signer Events	Signature	Timestamp
Ray Abassi rabassi@infrastructurearchitects.com Security Level: Email, Account Authentication (None)	Ray Abassi Signature Adoption: Pre-selected Style Using IP Address: 162.231.80.123	Sent: 9/28/2022 2:40:32 PM Viewed: 9/28/2022 3:13:11 PM Signed: 9/28/2022 3:14:24 PM

Electronic Record and Signature Disclosure:
Accepted: 9/28/2022 3:13:11 PM
ID: ac394a95-da1a-4b5f-8488-d909162f4880

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	**Status**	**Timestamp**
Agent Delivery Events	**Status**	**Timestamp**
Intermediary Delivery Events	**Status**	**Timestamp**
Certified Delivery Events	**Status**	**Timestamp**
Carbon Copy Events	**Status**	**Timestamp**
Witness Events	**Signature**	**Timestamp**
Notary Events	**Signature**	**Timestamp**

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/28/2022 2:40:32 PM
Certified Delivered	Security Checked	9/28/2022 3:13:11 PM
Signing Complete	Security Checked	9/28/2022 3:14:24 PM
Completed	Security Checked	9/28/2022 3:14:24 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

Electronic Record and Signature Disclosure created on: 9/26/2018 1:17:11 PM
Parties agreed to: Ray Abassi

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Carahsoft OBO City of Placentia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO City of Placentia:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: rramirez@placentia.org

To advise Carahsoft OBO City of Placentia of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at rramirez@placentia.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Carahsoft OBO City of Placentia

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to rramirez@placentia.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO City of Placentia

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to rramirez@placentia.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Carahsoft OBO City of Placentia as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Carahsoft OBO City of Placentia during the course of your relationship with Carahsoft OBO City of Placentia.

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK

A. Letter of Transmittal

June 23, 2022

Masoud Sepahi
City Engineer
City of Placentia
401 East Chapman Avenue
Placentia, CA 92870

Subject: Qualifications for On-Call Architectural & Engineering Design Services

Infrastructure Architects (iArch) was founded in California in 2008 as an S Corporaton. iArch is excited to submit our professional architectural and engineering design services proposal in response to the Architectural & Engineering Design Services Request for Qualifications (RFQ) released by the City of Placentia ("City"). iArch has had the distinct pleasure of providing a full range of architectural services to many local municipalities and educational institutions in the Southern California region.

Our proposed architectural team is comprised of talented individuals who have over 150 years of cumulative architectural and engineering design expertise. This experience includes designing a wide variety of public and private development facilities. In addition, we have teamed with exceptional subconsultants who bring decades of experience as well.

iArch will utilize two subconsultants for the City's architectural service needs. Get Structural Engineering and Consulting will assist with structural engineering. Get Structural is located in Brea, California and can be contacted via phone at (714) 332-2741. Robert Foster from FDG Consulting Engineers, Inc. will assist with mechanical, electrical, and plumbing engineering. FDG is located in Tustin, California. Mr. Foster can be contacted via phone at (949) 253-9630 or via email at rfoster@fdgce.com.

iArch and our subconsultants understand that the City is asking for professional architectural and engineering design services.

I have read, understand, and agree to all statements in this RFP. I agree to all addenda issued. I agree to the terms, conditions, and attachments referenced. After reviewing our qualifications, if you should have any questions, please contact me as Principal-in-Charge, Ray Abassi, at (714) 940-0100, ext. 5050, or by email at rabassi@infrastructurearchitects.com.

Sincerely,

Ray Abassi, MSCE, PE, TE, QSD/QSP
President

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C. Summary Sheet

1. Appendix B

Infrastructure Architects' "Appendix B: Summary Sheet" appears on the following page.

APPENDIX B

SUMMARY SHEET

Firm Name: Infrastructure Architects

Firm Parent or Ownership: Ray Abassi

Firm Address: 3111 N. Tustin Ave. Suite 270, Orange, CA 92865

Firm Telephone Number: (714) 940-0100

Firm Fax Number: (714) 940-0700

Number of years in existence: 14

Management Contact (person responsible for direct contact with the City of Placentia and services required for this Request for Proposal):

Name: Ray Abassi Title: President

Telephone Number: (714) 940-0100 Fax: (714) 940-0700

Email: rabassi@infengr.com

Project Manager (Person responsible for day-to-day servicing of the account):

Name: Mark Dwyer Title: Senior Architect

Telephone Number: (714) 940-0100 Fax: (714) 940-0700

Email:

Types of services provided by the firm:

Architecture

2. Name, Title, Experience, and Qualifications of Personnel

Matthew Salek – Senior Job Captain

Education:

- BA, Architecture, AKU University, Iran.

Years of Experience: 4

Matthew is responsible for various tasks in the development on construction documents. Mathew has over four (4) years of experience and obtained his BA of Architecture from he AKU University in Iran. Matthew is involved in dealing with client's needs, coordination of the project and consultants. He initiates project research for the development of construction documents.

Relevant Experience

Senior Job Captain, Infrastructure Architects, Orange, CA.
Development in multi-use projects at Magnolia Crossings in Riverside, CA. Development of building design and site planning. Coordination of construction documents for UCI residential housing units. Coordination of City of Bell Gardens ABC Fields Park project.

Architectural Staff Designer, Westberg & White Architects and Planners, City of Tustin, CA.
RUSD and LAUSD school development projects. Coordination of projects with Office of the State Architect in Los Angeles.

Drafter, Sonex Inc., City of Costa Mesa, CA.
Residential project design and coordination of construction documents for various remodels.

3. Resumes of Management Contact and Project Manager

Raymond Abassi – Principal-in-Charge

Education:

- MS, Transportation, California State University, Long Beach
- BS, Civil Engineering, University of South Florida, Tampa, FL

Registrations/Certifications:

- Registered Civil Engineer, CA, No. 48091
- Registered Traffic Engineer, CA, No. 1759
- Registered Civil Engineer, FL, No. 41797
- Qualified SWPPP Developer, QSP/D Ca, No. 41797

Years of Experience: 40

Ray Abassi has more than 30 years of professional experience in both civil and traffic engineering design, as well as project management. He has professional certifications in the field, including professional engineer, traffic engineer as well as storm water management. Ray's experience covers all aspects of traffic engineering, including signal design and operation. Ray has worked on hundreds of street improvement designs involving investigations, studies, design plans and specifications, construction documents, and quality assurance as well as taking projects through the bid process and construction management. He has provided construction oversight associated with infrastructure improvements, such as pavement, drainage, utilities, and onsite water and wastewater systems. Further traffic experience includes traffic operations and associated design elements including impact studies, traffic circulation, feasibility studies, transportation planning and preparation of the PS&E for traffic safety improvements. In addition, Ray has provided contract City Engineer and City Traffic Engineer services to various cities in Southern California.

Relevant Experience

Contract City Traffic Engineer, City of Calexico, CA.
Ray was responsible for providing oversight of the widening of Second Street from a two-lane to a six-lane facility. The project's design and construction for Phase 1 were completed on schedule and within the budget with minimal change orders.

Contract City Traffic Engineer, City of Yorba Linda, CA.
Ray was instrumental in reorganizing the traffic department to clear a huge backlog of work, citizens' complaints, and CIP projects. In addition, Ray presented the various traffic items to the Traffic Commission and followed up with projects through implementation and reported back to the City Engineer.

Contract City Traffic Engineer, City of Hermosa Beach, CA.
Ray provided the traffic engineering expertise to help the City implement many safety improvements, including intersection traffic signal modifications and traffic signal timing. He conducted studies involving neighborhood traffic calming, stop sign warrant analysis, speeding, and cut-through traffic. Ray attended Public Works Commission meetings, providing needed expertise to help the commissioners decide on traffic-related issues.

Contract City Traffic Engineer, City of La Puente, CA.
Ray provided traffic engineering expertise to help the City implement many safety improvements, including intersection traffic signal modifications and traffic signal timing. He conducted studies involving neighborhood traffic calming, stop sign warrant analysis, speeding, and cut-through traffic. Ray attended City Council meetings to provide needed expertise to help Council members and Commissioners decide on traffic-related issues.

Contract City Traffic Engineer, City of Montebello, CA.
Ray provided traffic engineering expertise to help the City implement many safety improvements, including intersection traffic signal modifications and traffic signal timing. He conducted studies involving neighborhood traffic calming, stop sign warrant analysis, speeding, and cut-through traffic. He would attend the Traffic Safety Commission and the City Council meetings providing needed expertise to help the Council members and Commissioners decide on traffic-related issues.

Contract City Engineer/City Traffic Engineer, City of Maywood, CA.
Ray provided city engineering and city traffic engineering expertise to help the City of Maywood implement CIP projects. Several significant projects were completed while Ray was the City Engineer. Those projects included American Recovery and Reinvestment Act street improvements, Los Angeles County truck-impacted intersections, County Traffic Signal Synchronization Program projects, and design and construction of the Maywood Aquatic Center and the Maywood Riverfront Park. Ray also implemented many safety improvements, including intersection traffic signal modifications and traffic signal timing. He conducted studies involving neighborhood traffic calming, stop sign warrant analysis, and speeding and cut-through traffic. He would attend City Council meetings to provide needed expertise to help the Council members decide on engineering issues.

Contract City Engineer/City Traffic Engineer, City of Bell Gardens, CA.
Ray provided city engineering and city traffic engineering expertise to help the City implement CIP projects. There were several significant projects completed in the City while Ray was the City Engineer. Ray also implemented many safety improvements, including intersection traffic signal modifications and traffic signal timing. He conducted studies involving neighborhood traffic calming, stop sign warrant analysis, speeding, and cut-through traffic. Ray attended City Council meetings to provide needed expertise to help the Council members decide on engineering issues.

Manager, Various Projects, Engineering Services, City of La Puente, CA.
Ray was a manager supporting City engineering efforts on a multitude of work, including final design PS&E, studies, and plan-check reviews. Design projects included the city hall basement renovation, the city hall freight elevator renovation, traffic signal synchronization of Temple Avenue, street pavement reconstruction and rehabilitation for Temple Avenue (two segments), Nelson Avenue, Francisquito Avenue, Hacienda Boulevard, and Amar Street, and a Project Study Report Equivalent for widening of the Valley Boulevard Bridge. Plan-check services included review, comment, and approval of developer-submitted tract and parcel maps, site grading, drainage, and utility connections.

Project Manager, Various Street Rehabilitation Projects, City of La Puente, CA.
Was responsible for final PS&E documents and construction support for several street rehabilitation projects. Specific work included geotechnical evaluations, detailed field observations, field surveys,

topographic mapping, and final PS&Es for pavement rehabilitation, concrete repairs to curbs, gutters, and sidewalks, bus pads, utility adjustments, restriping, and other related improvements.

- Temple Avenue (STPL/Prop C), Orange to Sunset. Approximately 2,000 feet of four-lane arterial. Selective pavement replacement overlay and concrete improvements.
- Amar Road (Prop C), Hacienda to Easterly. Approximately 2,600 feet of four-lane arterial with raised medians. Complete pavement replacement.
- Hacienda Boulevard (STPL), Amar to Maple Grove. Approximately 3,050 feet of four-lane major arterial with raised medians. Selective pavement replacement overlay and concrete improvements.

Manager, Various Projects, Engineering Services, City of Montebello, CA.
Managed supporting City engineering efforts on a variety of work including final design PS&E for street improvements and pavement rehabilitation. Projects included:

- Prop C Street Rehabilitation. Several arterial streets were rehabilitated by various methods based on geotechnical recommendations and available budget. These included areas of slurry seal, milling and overlay, and selective areas of reconstruction.
- Wilcox Street Widening. Widened both sides of the existing street from Beverly Boulevard to Lincoln Avenue (approximately 1,700 feet) to accommodate an additional lane in each direction. This project required the existing parkway to be removed, right-of-way acquisition, numerous utility relocations (on public and private properties), and existing pavement rehabilitation.
- Traffic Signal Modifications along Wilcox Street (Beverly Boulevard, Lincoln Avenue, and Westmoreland Street). Three separate signal modifications included relocating existing equipment and upgrading standards and functionality (adding protected left-turns; improving lane storage and designation; and improving phasing).

Project Manager, On-Call Traffic Engineering Services, City of Anaheim, CA.
Ray was responsible for on-call traffic engineering services pertaining to traffic signals in the City of Anaheim. Responsibilities included traffic studies and analyses and the design of signal upgrading and ITS projects.

Project Manager, Baldwin Avenue Reconstruction and California Avenue Reconstruction, City of Baldwin Park, CA.
Ray was the Project Manager responsible for final design PS&E for the reconstruction and widening of two roadways within a residential area. Each was approximately 1,300 feet in length. In addition to plans, specifications, and engineer's construction cost estimate, both projects were located within assessment districts and required the generation of an assessment report and map to apportion assessment fees to owners based upon benefited frontage. Sufficient detail was required within the design to properly identify and assess the numerous modifications required on private property. Close coordination was required with City staff and affected utility companies.

Mark Dwyer, NCARB – Senior Architect/Senior Project Manager

Education:

- BS, Architecture, California State Polytechnic University, Pomona, CA.

Registrations/Certifications:

- California Architects License C 23283
- National Council of Architectural Registration Boards

Years of Experience: 40+

As Senior Project Architect for iArch, Mark is responsible for project design, design development, construction document preparation and coordination, and construction administration. Mark is the in-house code expert for all aspects of iArch projects regardless of occupancy, and has developed internal courses, checklists, and drawing templates for code analysis. As a certified instructor through the California Architects Board, Mark has also written and taught courses for Accessibility Continuing Education Requirements for license renewal for California State Architecture licensure.

Relevant Experience

Senior Project Manager, Infrastructure Architects, Orange, CA.

As the Senior Project Manager at iArch, Mark brings over forty years of experience and knowledge to the company. Mark conducts weekly project meetings with iArch team members and managers and leads projects for our client cities. Mark has worked on various types of projects and shares his extensive knowledge with our team.

Project Manager, LPA Inc., City of Irvine, CA.

Projects: Murrieta Healthcare Resort. Skilled Nursing Facility, 63,500 square feet, two story building ($26 million project), Various healthcare projects – construction administration.

Project Manager, Ware Malcomb, City of El Monte, CA.

Projects: Longo Lexus/Toyota Campus remodel – Six buildings, 50,000 square feet, ground-up and tenant improvement construction including the new service pavilion building, site upgrades, landscaping, and multiple existing building renovations ($20 million project), Huntington Beach medical office building – shell only, Hyland's Pharmaceutical manufacturing plant – building retrofit, Porsche Experience driving school facility – construction administration.

Project Manager, Northwest Tower and Central Plant, St. Jude Medical Center. City of Fullerton, CA.

St. Joseph Health System Fullerton, California. 250,000 square feet, four story tower. $300 million construction cost. The tower holds 120-beds, private and semi-private, across four nursing units; 14 operating rooms, including robotic surgical suites; a pre-op/post-op anesthesia care unit; dining; pharmacy, including robotics; sterile processing; physician and staff lounges; and patient and staff healing gardens. Central Utility Plant. 14,000 square feet.

Project Manager, Anderson Medical Pavilion, City of La Jolla, CA.
Scripps Health La Jolla, California, 175,000 square feet, seven story tower. $250 million construction cost. New construction, outpatient, design-build. The clinic features office and administration space, diagnostic facilities, and roughly 15 medical procedure departments.

Project/Account Manager, J. Alexander's Steak House, Nashville, TN.
Account Manager on 8,000 sq. ft. restaurants for a restaurant chain out of Nashville, Tennessee known as J. Alexander's (Volunteer Capital Corp.). In charge of entire account-client contact, all consultant coordination, scheduling, and construction administration.

Alex Serafin – Project Manager

Education:

- BA, Art, California State Fullerton, Fullerton, CA.

Registrations/Certifications:

- Revit 2021 Certificate

Years of Experience: 30

Alex has over 30 years of architectural experience acting on behalf of owners and organizations managing new and remodel projects from project conception to agency review, construction documentation preparation and construction completion. This expertise was developed while working on project types such as residential, commercial, hospitality, liturgical design, retail, health care facilities, institutional projects (K-12 and higher education). Site planning, and fuel station design.

Relevant Experience

Project Lead, Infrastructure Architects, Orange, CA.
Manages project schedules and staff. Oversees project budgets and project schedules. Leads teams on conceptual designs, design development and interior design.

Associate/Project Manager, Greenberg Farrow Architects, Irvine, CA.
Worked on various commercial projects such Panda Express, Honey Birdette, Home Depot, and a broad range of tenant improvements. Developed construction documents for permitting.

Project Manager, Daniel D. White Architects, Covina, CA.
Project Manager for the institutional branch (church design) from Armando Ruiz and Associates. Developed construction documents for permitting.

Project Manager, API Consultants, La Jolla, CA.
Institutional (USC campus). Developed construction documents for permitting.

Project Coordinator, KSP Studio, Lake Forest, CA.
Retail projects (Home Depot). Developed construction documents for permitting.

Project Coordinator, Lundstrom & Associates, Irvine, CA.
Project Coordinator/Institutional (USC campus). Developed construction documents for permitting.

Project Manager, Steven Langford Architects, Inc., Irvine, CA.
Project Manager/Project Coordinator for hospitality projects. Developed construction documents for permitting.

Project Manager, Ruhnau Clarke Architects, Riverside, CA.
Project Coordinator/Institutional (USC campus). Developed construction documents for permitting.

Project Manager, Armando Ruiz and Associates, Diamond Bar, CA.
Project Manager and Designer for Commercial, residential, and institutional (church design). Developed construction documents for permitting.

Project Manager, Greenberg Farrow Architects, Irvine, CA.
Project Coordinator/Project Manager for retail (Home Depot projects). Developed construction documents for permitting.

Project Manager, Henry Woo Architects Inc., Costa Mesa, CA.
Project Manager/Project Coordinator for commercial, governmental, and institutional projects. Developed construction documents for permitting.

4. Organization Chart

D. Allocation of Resources

iArch maintains the capabilities to provide a full range of services, from feasibility studies through construction management. The following list provides architectural and engineering design projects for various types of facilities for several cities in the Southern California area.

- Design and construction management for the handball court at Riverfront Park, City of Maywood
- Schematic design layouts for the lobby and canopy renovation at Rosa Parks Transit Center, City of Lynwood
- Design, construction management and inspection for police department facilities renovation, City of Bell Gardens
- Design, construction management and inspection for City Hall Council Chambers lighting upgrades, City of Bell Gardens
- Design, construction management and inspection for various building roof replacements, City of Bell Gardens
- Design and construction management for HVAC replacement for the Police Department, City of Montebello
- Design of replacement of existing air handler at City Hall West and boiler replacement at the Aquatic Center, City of El Monte

E. Understanding of Scope of Work

We believe that the fundamental framework for successful delivery of program and project management remains the same; nonetheless, the approach to different projects needs to be dynamic and innovative enough to address the unique characteristic of each project. As such, we do not believe in prescribing generic solutions and products. Our approach to managing projects begins with gaining a thorough understanding of the City's needs, not by making assumptions but through careful study and evaluation of pertinent documents and, more importantly, by carefully listening to the ideas and needs of all stakeholders. Only then do our team members start to devise tailor-made strategies and procedures.

As project task orders are issued, we will begin the design process by following the steps provided in the next section.

Architectural and Associated Engineering Services

The process provided here is an example that was taken from a public works building renovation and associated equipment yard project that our team worked on.

A. Kick-off Meeting

Once team assignments have been made, a kick-off meeting will be held to identify key components to be included in the design. As a part of this process, the project will be reviewed to ensure that all project elements meet the requirements of the funding source. In addition, all current design standards impacting the project, including federal Americans with Disabilities Act (ADA) requirements, will be identified to be included in the project.

iArch team members are accustomed to thinking outside the box to identify the challenges of the project and develop and implement innovative design strategies to create cost efficiencies. All of iArch's projects are designed to ensure that the impacts to the community are minimized.

B. Existing Records Review

All available records, including existing improvement plans, as-built drawings, utility plans, reports (geotechnical, pavement investigation, EIR, and hydrology), studies, and other pertinent information within the project limits will be obtained from the City's Records Department and other available sources. The iArch design team will review these records and incorporate them, as appropriate, to prepare its preliminary findings and tentative recommendations. To obtain immediate response from the utility companies, iArch pays directly for the services as soon as the scope of the work is approved by the City.

C. Environmental (if required)

iArch's environmental team will review and assess the proposed project by use of the California Environmental Quality Act (CEQA), National Environmental Protection Act (NEPA), and City environmental guidelines to identify any specific items of environmental concern. The iArch environmental team will discuss the environmental assessment with City project staff and City personnel responsible for environmental matters and policies. Based on the City's review and determination, the appropriate document will be drafted and submitted at the 30%-level of submittal. Should the City-required document be at the level of an Environmental Impact Report, iArch's environmental team will prepare the necessary document for circulation and will have it certified and adopted by the City.

D. Engineering Surveying (if required)

When appropriate, in preparation for engineering design, surveying will facilitate preparation of design documents. The general approach of survey work would follow the steps as outlined:

Surveying and planimetrics of site features, such as curb and gutter, sidewalks, drive approaches, curb ramps, surface utilities (boxes, vaults, manholes, post, poles, fire hydrant, catch basin, valves), traffic striping, signage, traffic loops, trees, landscaping, street-scaping, surveying monuments, etc.

Cross-sections at 50-foot plus/minus intervals and additional asphalt grid shots, as required.

Prepare a topographic survey of existing features including right-of-way lines, 1-foot contours, and all data collected during the field survey.

Locate, survey, record, and re-establish all surveying monuments.

To expedite the project, engineering surveying will begin as soon as possible and in conjunction with utility notification, geotechnical exploration, and any needed right-of-way acquisition. Depending on the size and type of projects, iArch can also use aerial mapping as a part of the land surveying.

E. Utility Research, Notification, and Coordination (if required)

All utilities will be delineated on the plans within the sphere of the project. iArch staff will initiate the three-step notification process below early in the design process and will identify early on any conflicts to meeting the City's intended schedule. iArch is aware of typical concerns about any and all possible conflicts impacting project schedules; our team will dedicate itself to making sure there will be no such delays.

<u>First Notice - Utility Information Request</u>. Ask utility companies for location, size, etc., of their facilities within the project limits. This notice is forwarded concurrently with commencement of design.

<u>Second Notice - Prepare to Relocate Notice/Final Utility Notice Form</u>. In the event utilities exist within a proposed project site, iArch will transmit notice and preliminary plans to the affected utility agencies to confirm that their facilities have been shown correctly on the plan. If relocations or adjustments are needed, we will determine the magnitude of the relocation, schedules, and further coordination requirements.

Third Notice - Notice to Relocate. Prior to project bidding, the project manager will consult with the City about prior rights of any utility company's structure, should there be a need for its relocation. If the City has to pay for relocation or modification of equipment, the item would be communicated to the utility company and a detailed relocation or modification plan will be included in the bid schedule. However, if the utility company will pay for relocation, iArch will transmit the notice and approved project plans to the affected utility agencies, requesting immediate relocation.

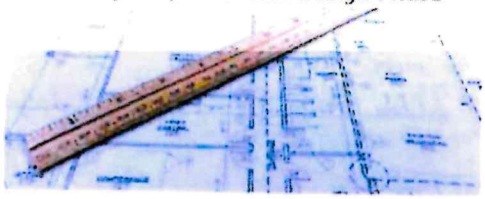
iArch will provide the utility company name, construction field representative name, and phone number for inclusion on the plans and in the specifications.

In order to expedite the project, the utility notification will begin as soon as possible, concurrently with surveying and right-of-way acquisition.

F. Field Review/Investigation

Our approach to a professional design starts with a full understanding of field conditions. We bring the entire team involved in the project to the site for a field visit and perform a comprehensive field investigation to document and verify existing conditions. This effort will also entail review of drainage characteristics, surface utility features, and other visual constraints within the project area. At the conclusion of this task a comprehensive concept plan report will be compiled, including documented findings and photographs. The intent of this report is to obtain the City's concurrence with proposed improvements before proceeding with the design. Any needed geotechnical investigation will begin during this phase. We will engage a geotechnical engineering subconsultant to work with iArch and City staff to conduct any needed geotechnical investigation and site exploration. Soil and asphalt conditions will be tested and preliminary results will be provided within one business day after drilling and the final report within two weeks after drilling.

G. Conceptual/Schematic Design Phase



iArch will meet with City staff to receive their input on the specifics of the conceptual design. We will then develop a schematic design. The schematic design documents will incorporate the information gathered through existing information and site measurements and will represent the scale and relationship of the project components. These documents will be used to determine areas, area relationships, volume, or other units necessary to calculate the project requirements. At a minimum, this will include the following:

1. iArch will prepare, for approval by the City of Placentia, schematic floor plans and other documents that generally illustrate the scale and relationship of project components, indicate plan arrangements, the general scope and character of the project for the new design.

2. In addition, this document will include the following based on the type and scope of project:

- ADA design
- Geotechnical Engineering
- Land Survey
- Life Safety/Code Consulting
- Audio Visual

- Physical and Electronic Security Design
- Parking Structure Design
- Code Analysis
- Sustainable Site and Building LEED Design Goals
- Commissioning
- All Related Documentation

H. Design Development Phase

Upon the City's approval of the schematic design, iArch will update schematic design documents, including estimated project construction costs, and prepare design development documents consisting of drawing and other necessary documents that describe the size and character of the interior design, the appropriate engineering for the project and all other systems and components that are appropriate for the building. Detailed architectural drawings, including floor plans, roof plans, elevations, sections, and schedules (windows, finish, etc.) will be provided at 65% and 90% completion phases. iArch will provide recommendations for furniture, fixture, equipment, and layout.

The design development documents will include:

1. Preparation and further development of drawings and details of significant aspects of the design
2. Outline specifications, including an index and technical sections
3. iArch will conduct a meeting with the City team to review all documents. Meeting with City Council is anticipated during this phase.

I. Construction Documentation Phase

Upon approval of the design development documents by the City, the architect will update all the design development documents and prepare construction documents. These documents will include plans and specifications that in detail set forth the requirements for construction. The construction documents will include drawings, as follows:

1. iArch will provide all drawings and specifications, including but not limited to civil, landscape, architectural, structural, plumbing, HVAC, electrical, an index and construction documents
2. Structural, mechanical, and electrical calculations and energy analysis will be provided
3. Drawings to be sealed by iArch or its contracted engineers
4. iArch will provide general coordination with documents prepared by its engineers or consultants. Review of such documents prepared by others is only for conformance to iArch contract documents.
5. iArch will lead the City team in submitting construction documents for all permit applications and in obtaining permits.

J. Bidding Phase

With the City's input, iArch will prepare a complete set of bidding documents for public bid. iArch will be responsible for preparing any clarifications or addendums during the bidding process. The City will arrange for distribution of the construction documents to the general contractors during bidding process. The bidding phase will include the following steps:

1. iArch will assist the City in the review and evaluation of the bids, if required.
2. iArch will attend pre-bid conference and site visits with potential bidders, as requested.

F. References

1. **City of Bell Gardens Restroom Building at ABC Fields**

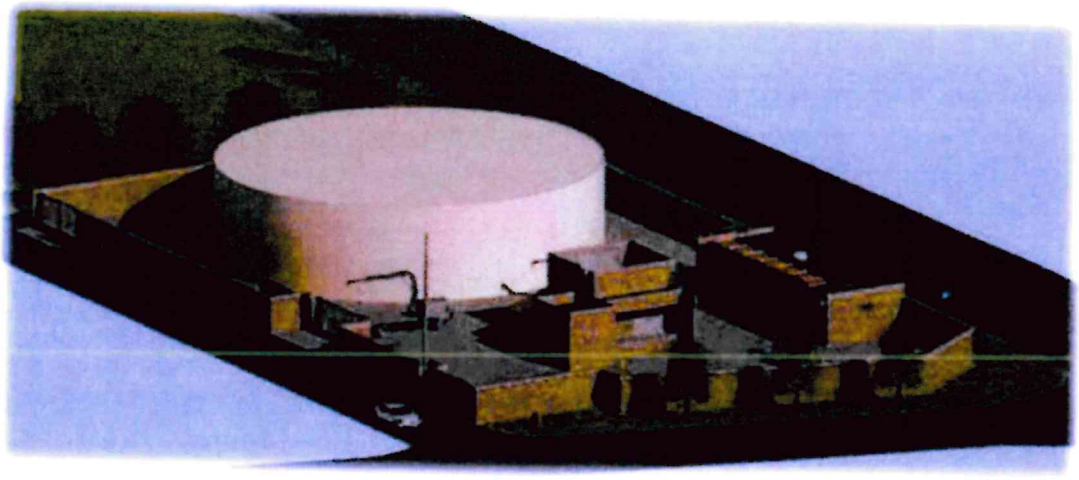
Scope: Architectural design services to provide location of new restroom building.

Timeline: July 2020 – June 2022

2. **City of Bell Gardens Site Improvements and Water Pump Building at Well #1**

Scope: Architectural design services to provide new water pump building and water tank.

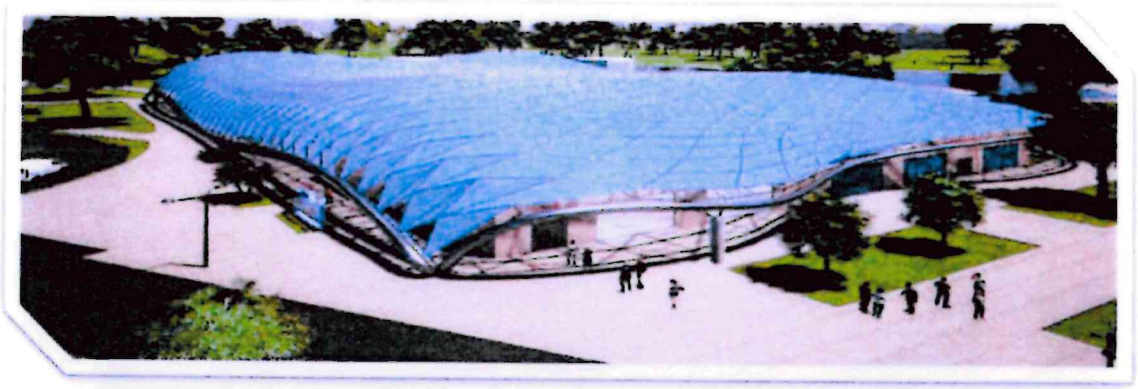
Timeline: July 2019 – Ongoing



3. City of Bell Gardens Aquatic Center

Scope: Architectural and landscape design, civil, structural and MEP engineering services for Ford Park Aquatic Center project located in Bell Gardens, CA. Site development and ground-up design for a new aquatics center including pool and associated support buildings. Other site improvements will include landscaping, pedestrian hardscape, utility upgrades, and accessibility improvements to the path of travel and parking lot.

Timeline: December 2019 – February 2020



Contact:

Grissel Chavez, Director of Public Works	Phone: (562) 806-7770
City of Bell Gardens	Email: gchavez@bellgardens.org
7100 S. Garfield Avenue	
Bell Gardens, CA 90201	

City of Baldwin Park

1. **Baldwin Park City Hall Renovation - 2nd Floor**

Scope: Schematic design of the City Hall second story interior renovations.

Timeline: March 2020 – June 2020

Contact:

Sam Gutierrez, Director of Public Works	Phone: (626) 960-4011 ext. 460
City of Baldwin Park	Email: sgutierrez@baldwinpark.com
14403 E. Pacific Avenue	
Baldwin Park, CA 91706	

City of Lynwood

1. **Lynwood Transit Center Conceptual Plans**

Scope: Architectural design services, schematic design layouts for lobby and canopy renovation of Rosa Parks Transit Center.

Timeline: June 2018 – September 2018

Contact:

Ernie Hernandez, City Manager	Phone: (310) 603-0220 ext.-834
City of Lynwood	Email: ehernandez@lynwood.ca.us
11330 Bullis Road	
Lynwood, CA 90262	

Before

After

UCI Campus

1. **UCI Campus Bus Parking**

Scope: Architectural design services and site improvement at the bus parking location.

Timeline: February 2020 – June 2021

2. UCI Campus Rowland Hall Renovation

Scope: Architectural design services of existing interiors along with electrical, mechanical, and plumbing.

Timeline: February 2020 – October 2020

3. UCI Campus Village Tenant Improvements

Scope: Architectural design services for Campus Village renovation project.

Timeline: February 2020 – June 2021

4. UCI Campus Mesa Tower

Scope: Architectural design services of mail room renovation project.

Timeline: March 2020 – June 2020

5. UCI Campus Palo Verde Housing Remodel

Scope: Architectural design services and renovation of existing housing units.

Timeline: 10-05-21 – Ongoing

Contact:

Craig Denney, Construction Project Manager	Phone: (949) 824-5853
Facilities Management	Email: cdenney@uci.edu
University of California, Irvine	
201 Facilities Management Building	
Irvine, CA 92697	

G. Certification of Proposals

Appendix C

APPENDIX C

CERTIFICATION OF PROPOSAL TO THE CITY OF PLACENTIA

1. The undersigned hereby submits its proposal and, by doing so, agrees to furnish services to the City in accordance with the Request for Proposal (RFQ), dated June 2022, and to be bound by the terms and conditions of the RFQ.

2. This firm has carefully reviewed its proposal and understands and agrees that the City is not responsible for any errors or omissions on the part of the proposer and that the proposer is responsible for them.

3. It is understood and agreed that the City reserves the right to accept or reject any or all proposals and to waive any informality or irregularity in any proposal received by the City.

4. The proposal includes all of the commentary, figures and data required by the Request for Proposal, dated June 2022.

5. This firm has carefully read and fully understands all of the items contained in Section 7, General Requirements. This firm agrees to all of the general requirements except for those disclosed by the firm in project proposal, listed on an attachment.

6. The proposal shall be valid for 90 days from June 22, 2022.

Name of Firm: Infrastructure Architects

By: _____
(Authorized Signature)

Type Name: Ray Abassi

Title: President

Date: June 23, 2022

INFRASTRUCTURE
ARCHITECTS

2022-2023 HOURLY RATE SCHEDULE
(effective March 1, 2022)

Principal in Charge	$238
Civil Engineering/Traffic Engineering	
Project Manager	$185
Principal Engineer	$180
Senior Engineer	$170
Senior Plan Check Engineer	$175
Plan Check Engineer	$165
Associate Engineer	$155
Assistant Engineer	$145
Engineering Associate	$135
Engineering Assistant	$115
GIS Analyst	$150
CAD Manager	$135
CAD Designer	$110
CAD Technician	$100
Engineering Technician	$105
Principal Traffic Engineer	$185
Senior Traffic Engineer	$170
Traffic Engineer	$150
Water/Wastewater/NPDES	
Senior Water Engineer	$167
Water Engineer	$158
Program Manager (NPDES)	$168
Inspector (NPDES)	$110
Environmental Scientist	$105
Surveying	
Project Manager	$185
Plan Checker (Subdivision & Survey Document)	$162
Survey Analyst	$150
Survey Crew (2-man)	$236
Survey Crew (2-man, prevailing wages)	$278
Construction Management	
Construction Manager	$188
Resident Engineer	$188
Scheduler/Controller	$163
Utilities Coordinator	$138
Senior PW Observer/Inspector	$130
Senior PW Observer/Inspector (prevailing wages)	$191
PW Observer/Inspector	$113
PW Observer/Inspector (prevailing wages)	$159

Community Development—Environmental & Planning	
Director	$195
Development Services Manager	$189
Project Manager	$173
Planning Manager	$167
Principal Planner	$163
Senior Planner	$153
Associate Planner	$139
Assistant Planner	$129
Planning Technician	$98
CEQA/NEPA Specialist	$175
Environmental Specialist	$170
Senior Environmental Planner	$165
Environmental Planner II	$155
Environmental Planner I	$144
Environmental Technician	$ 100
Municipal Engineering Support	
Interim City Manager	$220
Assistant/Deputy City Manager	$197
City Engineer	$178
City Traffic Engineer	$169
Deputy City Engineer	$169
Deputy City Traffic Engineer	$161
Plan Check Engineer	$178
Plan Examiner	$155
CIP Manager	$178
Associate Engineer	$149
Engineering Associate	$142
Engineering Assistant	$118
Engineering Technician	$106
Building & Safety	
Building Official	$175
Plan Check Engineer	$165
Landscape Plan Checker	$162
Senior Certified Access Specialist	$165
Certified Access Specialist	$155
Plans Examiner	$145
Code Enforcement Manager	$145
Code Enforcement Officer	$127
Senior Building Inspector	$127
Building Inspector	$120
Grading Inspector	$120
Counter Technician	$105

Fire Prevention	
Fire Marshal	$165
Fire Investigator	$154
Fire Plans Examiner	$143
Senior Fire Inspector	$138
Fire Inspector	$120
Counter Technician	$93
Architectural Services	
Director	$200
Studio Manager	$184
Senior Project Manager/ Senior Architect	$176
Project Manager/Project Architect	$155
Senior Job Captain	$126
Job Captain	$105
Drafter	$90
Program Management/Public Outreach	
Program Director	$184
Web Designer	$150
Media Specialist	$145
Program Coordinator	$135
Photographer	$128
Outreach Specialist	$125
Interpreter/Translator	$125
Production Assistant	$85
Fund Administrator	$138
Labor Compliance Coordinator	$105
Administrative & Clerical Services	
Organizer/Supervisor	$108
Administrative Assistant	$90
Clerk Typist	$80
Other Charges	
Delivery	$110
Mileage (Current federal guideline rate @ time of billing)/Mile	
Travel Reimbursements	Cost + 15%

Additional billing classifications may be added to the above list throughout the year as new positions are created. The above schedule is for straight time. Overtime will be charged at 1.5 times. Sundays and Holidays are charged at 2.0 times the standard time. Deposition and court appearances will be charged at 1.5 times the listed billing rates.

3060 Saturn Street Suite 250 • Brea, CA 92821 • Tel: (714) 940-0100 • Fax: (714) 940-0700 • www.infrastructure-engineers.com

EXHIBIT B

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/18/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
AssuredPartners Design Professionals Insurance Services, LLC
3697 Mt. Diablo Blvd Suite 230
Lafayette CA 94549

License#: 6003745

CONTACT NAME: Marie Swaney
PHONE (A/C, No, Ext): 626-696-1890 **FAX (A/C, No):**
E-MAIL ADDRESS: CertsDesignPro@AssuredPartners.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Sentinel Insurance Company	11000
INSURER B : Aspen Specialty Insurance Company	10717
INSURER C : Trumbull Insurance Company	27120
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Infrastructure Architects
714-982-5044
3111 Tustin Ave., Suite 270
Orange CA 92865

INFRARC-01

COVERAGES **CERTIFICATE NUMBER:** 812465117 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	Y	Y	72SBWBD0834	1/1/2022	1/1/2023	EACH OCCURRENCE	$ 1,000,000
	[ ] CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
	X Contractual Liab						MED EXP (Any one person)	$ 10,000
	X XCU Included						PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	[ ] POLICY [X] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER							$
A	AUTOMOBILE LIABILITY	Y	Y	72SBWBD0834	1/1/2022	1/1/2023	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
	X No Ownd Auto							$
A	X UMBRELLA LIAB [X] OCCUR	Y	Y	72SBWBD0834	1/1/2022	1/1/2023	EACH OCCURRENCE	$ 5,000,000
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$ 5,000,000
	DED [X] RETENTION $ 10,000							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N		Y	57WEGAF0DZT	1/1/2022	1/1/2023	X PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N/A	N/A					E L EACH ACCIDENT	$ 1,000,000
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E L DISEASE - EA EMPLOYEE	$ 1,000,000
							E L DISEASE - POLICY LIMIT	$ 1,000,000
B	Professional Liability			AAAE30009602	1/1/2022	1/1/2023	Per claim Aggregate Limit	$1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Insured owns no company vehicles; therefore, hired/non-owned auto is the maximum coverage that applies. Umbrella Liability policy is a follow-form underlying General Liability/Auto Liability/Employers Liability.
City of Placentia and its elected and appointed boards, officers, officials, agents, employees and volunteers are named as an additional insured as respects general & auto liability as required per written contract or agreement. General Liability is Primary/Non-Contributory per policy form wording. Insurance coverage includes waiver of subrogation per the attached endorsement(s). CANCELLATION/CHANGE: 30 day notice will be sent to the certificate holder.

CERTIFICATE HOLDER

City of Placentia, Deot of Public Works
401 E Chapman Ave
Placentia CA 92870

CANCELLATION 30 Day Notice Will Be Sent to Holder

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Policy # 72SBWBD0834

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED PROVISIONS - CALIFORNIA

This endorsement modifies insurance provided under the following:

BUSINESS LIABILITY COVERAGE FORM

A. It is agreed that paragraph **(2)** of subsections **6.d.** and **6.f.** of Section **C. - WHO IS AN INSURED** is replaced by the following:

(2) The insurance afforded by paragraph **(1)** above does not apply if your acts or omissions, or the acts or omissions of those acting on your behalf, that are alleged to have caused the "bodily injury", "property damage" or "personal and advertising injury", involve professional architectural, engineering or surveying services, including but not limited to:

(a) The preparing, approving, editing of or failure to prepare or approve, shop drawings, maps, opinions, reports, surveys, change orders, field orders, designs, drawings, specifications, warnings, recommendations, permit applications payment requests, manuals or instructions;

(b) Supervisory, inspection, quality control, architectural, engineering or surveying activities or services;

(c) Maintenance of job site safety, construction administration, construction contracting, construction management, computer consulting or design software development or programming service, or selection of a contractor or programming service;

(d) Monitoring, sampling, or testing service necessary to perform any of the services included in a. b. or c. above;

(e) Supervision, hiring, employment, training or monitoring of others who are performing any of the services included in a., b. or c. above.

The insurance afforded to such additional insured:

(a) Only applies to the extent permitted by law; and

(b) Will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. It is agreed that the following paragraphs are added to the end of subsections **1.** and **8.** of Section **F - OPTIONAL ADDITIONAL INSURED COVERAGES;** and it is agreed the following paragraphs replace section **b.** of subsection **9.** of Section **F. - OPTIONAL ADDITIONAL INSURED COVERAGES.** These paragraphs do not attach or amend the language of any of the other subsections of **Section F - OPTIONAL ADDITIONAL INSURED COVERAGES:**

The insurance afforded by this subsection does not apply if your acts or omissions, or the acts or omissions of those acting on your behalf, that are alleged to have caused the "bodily injury", "property damage" or "personal and advertising injury", involve professional architectural, engineering or surveying services, including but not limited to:

(a) The preparing, approving, editing of or failure to prepare or approve, shop drawings, maps, opinions, reports, surveys, change orders, field orders, designs, drawings, specifications, warnings, recommendations, permit applications payment requests, manuals or instructions;

(b) Supervisory, inspection, quality control, architectural, engineering or surveying activities or services;

(c) Maintenance of job site safety, construction administration, construction contracting, construction management, computer consulting or design software development or programming service, or selection of a contractor or programming service;

(d) Monitoring, sampling, or testing service necessary to perform any of the services included in a. b. or c. above;

(e) Supervision, hiring, employment, training or monitoring of others who are performing any of the services included in a., b. or c. above.

The insurance afforded to such additional insured:

(a) Only applies to the extent permitted by law; and

(b) Will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

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(b) Rented to, in the care, custody or control of, or over which physical control is being exercised for any purpose by you, any of your "employees", "volunteer workers", any partner or member (if you are a partnership or joint venture), or any member (if you are a limited liability company).

b. Real Estate Manager

Any person (other than your "employee" or "volunteer worker"), or any organization while acting as your real estate manager.

c. Temporary Custodians Of Your Property

Any person or organization having proper temporary custody of your property if you die, but only:

(1) With respect to liability arising out of the maintenance or use of that property; and

(2) Until your legal representative has been appointed.

d. Legal Representative If You Die

Your legal representative if you die, but only with respect to duties as such. That representative will have all your rights and duties under this insurance.

e. Unnamed Subsidiary

Any subsidiary and subsidiary thereof, of yours which is a legally incorporated entity of which you own a financial interest of more than 50% of the voting stock on the effective date of this Coverage Part.

The insurance afforded herein for any subsidiary not shown in the Declarations as a named insured does not apply to injury or damage with respect to which an insured under this insurance is also an insured under another policy or would be an insured under such policy but for its termination or upon the exhaustion of its limits of insurance.

3. Newly Acquired Or Formed Organization

Any organization you newly acquire or form, other than a partnership, joint venture or limited liability company, and over which you maintain financial interest of more than 50% of the voting stock, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:

a. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier; and

b. Coverage under this provision does not apply to:

(1) "Bodily injury" or "property damage" that occurred; or

(2) "Personal and advertising injury" arising out of an offense committed

before you acquired or formed the organization.

4. Operator Of Mobile Equipment

With respect to "mobile equipment" registered in your name under any motor vehicle registration law, any person is an insured while driving such equipment along a public highway with your permission. Any other person or organization responsible for the conduct of such person is also an insured, but only with respect to liability arising out of the operation of the equipment, and only if no other insurance of any kind is available to that person or organization for this liability. However, no person or organization is an insured with respect to:

a. "Bodily injury" to a co-"employee" of the person driving the equipment; or

b. "Property damage" to property owned by, rented to, in the charge of or occupied by you or the employer of any person who is an insured under this provision.

5. Operator of Nonowned Watercraft

With respect to watercraft you do not own that is less than 51 feet long and is not being used to carry persons for a charge, any person is an insured while operating such watercraft with your permission. Any other person or organization responsible for the conduct of such person is also an insured, but only with respect to liability arising out of the operation of the watercraft, and only if no other insurance of any kind is available to that person or organization for this liability.

However, no person or organization is an insured with respect to:

a. "Bodily injury" to a co-"employee" of the person operating the watercraft; or

b. "Property damage" to property owned by, rented to, in the charge of or occupied by you or the employer of any person who is an insured under this provision.

→ **6. Additional Insureds When Required By Written Contract, Written Agreement Or Permit**

The person(s) or organization(s) identified in Paragraphs **a.** through **f.** below are additional insureds when you have agreed, in a written

contract, written agreement or because of a permit issued by a state or political subdivision, that such person or organization be added as an additional insured on your policy, provided the injury or damage occurs subsequent to the execution of the contract or agreement, or the issuance of the permit.

A person or organization is an additional insured under this provision only for that period of time required by the contract, agreement or permit.

However, no such person or organization is an additional insured under this provision if such person or organization is included as an additional insured by an endorsement issued by us and made a part of this Coverage Part, including all persons or organizations added as additional insureds under the specific additional insured coverage grants in Section F. – Optional Additional Insured Coverages.

a. Vendors

Any person(s) or organization(s) (referred to below as vendor), but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business and only if this Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

(1) The insurance afforded to the vendor is subject to the following additional exclusions:

This insurance does not apply to:

(a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;

(b) Any express warranty unauthorized by you;

(c) Any physical or chemical change in the product made intentionally by the vendor;

(d) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

(e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

(f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

(g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

(h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

(i) The exceptions contained in Subparagraphs (d) or (f); or

(ii) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

(2) This insurance does not apply to any insured person or organization from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

b. Lessors Of Equipment

(1) Any person or organization from whom you lease equipment; but only with respect to their liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person or organization.

(2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to any "occurrence" which takes place after you cease to lease that equipment.

c. Lessors Of Land Or Premises

(1) Any person or organization from whom you lease land or premises, but only with respect to liability arising out of the ownership, maintenance or use of that part of the land or premises leased to you.

(2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to:

(a) Any "occurrence" which takes place after you cease to lease that land or be a tenant in that premises; or

(b) Structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

d. Architects, Engineers Or Surveyors

(1) Any architect, engineer, or surveyor, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

(a) In connection with your premises; or

(b) In the performance of your ongoing operations performed by you or on your behalf.

(2) With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services by or for you, including:

(a) The preparing, approving, or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or

(b) Supervisory, inspection, architectural or engineering activities.

e. Permits Issued By State Or Political Subdivisions

(1) Any state or political subdivision, but only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit.

(2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to:

(a) "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the state or municipality; or

(b) "Bodily injury" or "property damage" included within the "products-completed operations hazard".

f. Any Other Party

(1) Any other person or organization who is not an insured under Paragraphs **a.** through **e.** above, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

(a) In the performance of your ongoing operations;

(b) In connection with your premises owned by or rented to you; or

(c) In connection with "your work" and included within the "products-completed operations hazard", but only if

(i) The written contract or written agreement requires you to provide such coverage to such additional insured; and

(ii) This Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

(2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to:

"Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

(a) The preparing, approving, or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or

(b) Supervisory, inspection, architectural or engineering activities.

The limits of insurance that apply to additional insureds are described in Section **D.** – Limits Of Insurance.

How this insurance applies when other insurance is available to an additional insured is described in the Other Insurance Condition in Section **E.** – Liability And Medical Expenses General Conditions.

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations.

D. LIABILITY AND MEDICAL EXPENSES LIMITS OF INSURANCE

1. The Most We Will Pay

The Limits of Insurance shown in the Declarations and the rules below fix the most we will pay regardless of the number of:

a. Insureds;

b. Claims made or "suits" brought; or

c. Persons or organizations making claims or bringing "suits".

2. Aggregate Limits

The most we will pay for:

a. Damages because of "bodily injury" and "property damage" included in the "products-completed operations hazard" is the Products-Completed Operations Aggregate Limit shown in the Declarations.

b. Damages because of all other "bodily injury", "property damage" or "personal and advertising injury", including medical expenses, is the General Aggregate Limit shown in the Declarations.

This General Aggregate Limit applies separately to each of your "locations" owned by or rented to you.

"Location" means premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway or right-of-way of a railroad.

This General Aggregate limit does not apply to "property damage" to premises while rented to you or temporarily occupied by you with permission of the owner, arising out of fire, lightning or explosion.

3. Each Occurrence Limit

Subject to **2.a.** or **2.b** above, whichever applies, the most we will pay for the sum of all damages because of all "bodily injury", "property damage" and medical expenses arising out of any one "occurrence" is the Liability and Medical Expenses Limit shown in the Declarations.

The most we will pay for all medical expenses because of "bodily injury" sustained by any one person is the Medical Expenses Limit shown in the Declarations.

4. Personal And Advertising Injury Limit

Subject to **2.b.** above, the most we will pay for the sum of all damages because of all "personal and advertising injury" sustained by any one person or organization is the Personal and Advertising Injury Limit shown in the Declarations.

5. Damage To Premises Rented To You Limit

The Damage To Premises Rented To You Limit is the most we will pay under Business Liability Coverage for damages because of "property damage" to any one premises, while rented to you, or in the case of damage by fire, lightning or explosion, while rented to you or temporarily occupied by you with permission of the owner.

In the case of damage by fire, lightning or explosion, the Damage to Premises Rented To You Limit applies to all damage proximately caused by the same event, whether such damage results from fire, lightning or explosion or any combination of these.

→ **6. How Limits Apply To Additional Insureds**

The most we will pay on behalf of a person or organization who is an additional insured under this Coverage Part is the lesser of:

a. The limits of insurance specified in a written contract, written agreement or permit issued by a state or political subdivision; or

b. The Limits of Insurance shown in the Declarations.

Such amount shall be a part of and not in addition to the Limits of Insurance shown in the Declarations and described in this Section.

If more than one limit of insurance under this policy and any endorsements attached thereto applies to any claim or "suit", the most we will pay under this policy and the endorsements is the single highest limit of liability of all coverages applicable to such claim or "suit". However, this paragraph does not apply to the Medical Expenses limit set forth in Paragraph **3.** above.

The Limits of Insurance of this Coverage Part apply separately to each consecutive annual period and to any remaining period of less than 12 months, starting with the beginning of the policy period shown in the Declarations, unless the policy period is extended after issuance for an additional period of less than 12 months. In that case, the additional period will be deemed part of the last preceding period for purposes of determining the Limits of Insurance.

E. LIABILITY AND MEDICAL EXPENSES GENERAL CONDITIONS

1. Bankruptcy

Bankruptcy or insolvency of the insured or of the insured's estate will not relieve us of our obligations under this Coverage Part.

2. Duties In The Event Of Occurrence, Offense, Claim Or Suit

a. Notice Of Occurrence Or Offense

You or any additional insured must see to it that we are notified as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, notice should include:

(1) How, when and where the "occurrence" or offense took place;

(2) The names and addresses of any injured persons and witnesses; and

(3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

b. Notice Of Claim

If a claim is made or "suit" is brought against any insured, you or any additional insured must:

(1) Immediately record the specifics of the claim or "suit" and the date received; and

(2) Notify us as soon as practicable.

You or any additional insured must see to it that we receive a written notice of the claim or "suit" as soon as practicable.

c. Assistance And Cooperation Of The Insured

You and any other involved insured must:

(1) Immediately send us copies of any demands, notices, summonses or legal papers received in connection with the claim or "suit";

(2) Authorize us to obtain records and other information;

(3) Cooperate with us in the investigation, settlement of the claim or defense against the "suit"; and

(4) Assist us, upon our request, in the enforcement of any right against any person or organization that may be liable to the insured because of injury or damage to which this insurance may also apply.

d. Obligations At The Insured's Own Cost

No insured will, except at that insured's own cost, voluntarily make a payment, assume any obligation, or incur any expense, other than for first aid, without our consent.

e. Additional Insured's Other Insurance

If we cover a claim or "suit" under this Coverage Part that may also be covered by other insurance available to an additional insured, such additional insured must submit such claim or "suit" to the other insurer for defense and indemnity.

However, this provision does not apply to the extent that you have agreed in a written contract, written agreement or permit that this insurance is primary and non-contributory with the additional insured's own insurance.

f. Knowledge Of An Occurrence, Offense, Claim Or Suit

Paragraphs **a.** and **b.** apply to you or to any additional insured only when such "occurrence", offense, claim or "suit" is known to:

(1) You or any additional insured that is an individual;

(2) Any partner, if you or an additional insured is a partnership;

(3) Any manager, if you or an additional insured is a limited liability company;

(4) Any "executive officer" or insurance manager, if you or an additional insured is a corporation;

(5) Any trustee, if you or an additional insured is a trust; or

(6) Any elected or appointed official, if you or an additional insured is a political subdivision or public entity.

This Paragraph **f.** applies separately to you and any additional insured.

3. Financial Responsibility Laws

a. When this policy is certified as proof of financial responsibility for the future under the provisions of any motor vehicle financial responsibility law, the insurance provided by the policy for "bodily injury" liability and "property damage" liability will comply with the provisions of the law to the extent of the coverage and limits of insurance required by that law.

b. With respect to "mobile equipment" to which this insurance applies, we will provide any liability, uninsured motorists, underinsured motorists, no-fault or other coverage required by any motor vehicle law. We will provide the required limits for those coverages.

4. Legal Action Against Us

No person or organization has a right under this Coverage Form:

a. To join us as a party or otherwise bring us into a "suit" asking for damages from an insured; or

b. To sue us on this Coverage Form unless all of its terms have been fully complied with.

A person or organization may sue us to recover on an agreed settlement or on a final judgment against an insured; but we will not be liable for damages that are not payable under the terms of this insurance or that are in excess of the applicable limit of insurance. An agreed settlement means a settlement and release of liability signed by us, the insured and the claimant or the claimant's legal representative.

→ **5. Separation Of Insureds**

Except with respect to the Limits of Insurance, and any rights or duties specifically assigned in this policy to the first Named Insured, this insurance applies:

a. As if each Named Insured were the only Named Insured; and

b. Separately to each insured against whom a claim is made or "suit" is brought.

6. Representations

a. When You Accept This Policy

By accepting this policy, you agree:

(1) The statements in the Declarations are accurate and complete;

(2) Those statements are based upon representations you made to us; and

(3) We have issued this policy in reliance upon your representations.

b. Unintentional Failure To Disclose Hazards

If unintentionally you should fail to disclose all hazards relating to the conduct of your business at the inception date of this Coverage Part, we shall not deny any coverage under this Coverage Part because of such failure.

7. Other Insurance

If other valid and collectible insurance is available for a loss we cover under this Coverage Part, our obligations are limited as follows:

a. Primary Insurance

This insurance is primary except when **b.** below applies. If other insurance is also primary, we will share with all that other insurance by the method described in **c.** below.

b. Excess Insurance

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis:

(1) Your Work

That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";

(2) Premises Rented To You

That is fire, lightning or explosion insurance for premises rented to you or temporarily occupied by you with permission of the owner;

(3) Tenant Liability

That is insurance purchased by you to cover your liability as a tenant for "property damage" to premises rented to you or temporarily occupied by you with permission of the owner;

(4) Aircraft, Auto Or Watercraft

If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion **g.** of Section **A.** – Coverages.

(5) Property Damage To Borrowed Equipment Or Use Of Elevators

If the loss arises out of "property damage" to borrowed equipment or the use of elevators to the extent not subject to Exclusion **k.** of Section **A.** – Coverages.

(6) When You Are Added As An Additional Insured To Other Insurance

That is other insurance available to you covering liability for damages arising out of the premises or operations, or products and completed operations, for which you have been added as an additional insured by that insurance; or

→ **(7) When You Add Others As An Additional Insured To This Insurance**

That is other insurance available to an additional insured.

However, the following provisions apply to other insurance available to any person or organization who is an additional insured under this Coverage Part:

(a) Primary Insurance When Required By Contract

This insurance is primary if you have agreed in a written contract, written agreement or permit that this insurance be primary. If other insurance is also primary, we will share with all that other insurance by the method described in **c.** below.

(b) Primary And Non-Contributory To Other Insurance When Required By Contract

If you have agreed in a written contract, written agreement or permit that this insurance is primary and non-contributory with the additional insured's own insurance, this insurance is primary and we will not seek contribution from that other insurance.

Paragraphs **(a)** and **(b)** do not apply to other insurance to which the additional insured has been added as an additional insured.

When this insurance is excess, we will have no duty under this Coverage Part to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

(1) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and

(2) The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

c. Method Of Sharing

If all the other insurance permits contribution by equal shares, we will follow this method also. Under this approach, each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

8. Transfer Of Rights Of Recovery Against Others To Us

a. Transfer Of Rights Of Recovery

If the insured has rights to recover all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them. This condition does not apply to Medical Expenses Coverage.

→ **b. Waiver Of Rights Of Recovery (Waiver Of Subrogation)**

If the insured has waived any rights of recovery against any person or organization for all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, we also waive that right, provided the insured waived their rights of recovery against such person or organization in a contract, agreement or permit that was executed prior to the injury or damage.

Policy # 72SBWBD0834

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

HIRED AUTO AND NON-OWNED AUTO

This endorsement modifies insurance provided under the following:

BUSINESS LIABILITY COVERAGE FORM

This coverage is subject to all provisions in the **BUSINESS LIABILITY COVERAGE FORM** not expressly modified herein:

A. Amended Coverage:

Coverage is extended to "bodily injury" and "property damage" arising out of the use of a "hired auto" and "non-owned auto".

B. **Paragraph B. EXCLUSIONS** is amended as follows:

1. Exclusion **g. Aircraft, Auto or Watercraft** does not apply to a "hired auto" or a "non-owned auto".
2. Exclusion **e. Employers Liability** does not apply to "bodily injury" to domestic "employees" not entitled to workers' compensation benefits or to liability assumed by the "insured" under an "insured contract".
3. Exclusion **f. Pollution** is replaced by the following:

"Bodily injury" or "property damage" arising out of the actual, alleged or threatened discharge, dispersal, seepage, migration, release or escape of "pollutants":

a. That are, or that are contained in any property that is:

(1) Being transported or towed by, handled, or handled for movement into, onto or from, the covered "auto";

(2) Otherwise in the course of transit by or on behalf of the "insured"; or

(3) Being stored, disposed of, treated or processed in or upon the covered "auto".

b. Before the "pollutants" or any property in which the "pollutants" are contained are moved from the place where they are accepted by the "insured" for movement into or onto the covered "auto"; or

c. After the "pollutants" or any property in which the "pollutants" are contained are moved from the covered "auto" to the place where they are finally delivered, disposed of or abandoned by the "insured".

Paragraph **a.** above does not apply to fuels, lubricants, fluids, exhaust gases or other similar "pollutants" that are needed for or result from the normal electrical, hydraulic or mechanical functioning of the covered "auto" or its parts, if:

(1) The "pollutants" escape, seep, migrate, or are discharged or released directly from an "auto" part designed by its manufacturer to hold, store, receive, or dispose of such "pollutants"; and

(2) The "bodily injury" and "property damage" does not arise out of the operation of any equipment listed in paragraphs **15.b.** and **15.c.** of the definition of "mobile equipment".

Paragraphs **b.** and **c.** above do not apply to "accidents" that occur away from premises owned by or rented to an "insured" with respect to "pollutants" not in or upon a covered "auto" if:

(1) The "pollutants" or any property in which the "pollutants" are contained are upset, overturned or damaged as a result of the maintenance or use of a covered "auto"; and

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(2) The discharge, dispersal, seepage, migration, release or escape of the "pollutants" is caused directly by such upset, overturn or damage as a result of the maintenance or use of a covered "auto".

4. With respect to this coverage, the following additional exclusions apply:

   a. **Fellow employee**

      Coverage does not apply to "bodily injury" to any fellow "employee" of the "insured" arising out of the operation of an "auto" owned by the "insured" in the course of the fellow "employee's" employment.

   b. **Care, custody or control**

      Coverage does not apply to "property damage" involving property owned or transported by the "insured" or in the "insured's" care, custody or control.

C. With respect to "hired auto" and "non-owned auto" coverage, Paragraph **C. WHO IS AN INSURED** is deleted and replaced by the following:

   The following are "insureds":

   a. You.

   b. Your "employee" while using with your permission:

      (1) An "auto" you hire or borrow; or

      (2) An "auto" you don't own, hire or borrow in your business or personal affairs; or

      (3) An "auto" hired or rented by your "employee" on your behalf and at your direction.

   c. Anyone else while using a "hired auto" or "non-owned auto" with your permission except:

      (1) The owner or anyone else from whom you hire or borrow an "auto".

      (2) Someone using an auto while he or she is working in a business of selling, servicing, repairing, parking or storing "autos" unless that business is yours.

      (3) Anyone other than your "employees", partners (if you are a partnership), members (if you are a limited liability company), or a lessee or borrower or any of their "employees", while moving property to or from an "auto".

      (4) A partner (if you are a partnership), or a member (if you are a limited liability company) for an "auto" owned by him or her or a member of his or her household.

   d. Anyone liable for the conduct of an "insured" described above but only to the extent of that liability.

D. With respect to the operation of a "hired auto" and "non-owned auto", the following additional conditions apply:

   1. **OTHER INSURANCE**

      a. Except for any liability assumed under an "insured contract" the insurance provided by this Coverage Form is excess over any other collectible insurance.

         However, if your business is the selling, servicing, repairing, parking or storage of "autos", the insurance provided by this endorsement is primary when covered "bodily injury" or "property damage" arises out of the operation of a customer's "auto" by you or your "employee".

      b. When this Coverage Form and any other Coverage Form or policy covers on the same basis, either excess or primary, we will pay only our share. Our share is the proportion that the Limit of Insurance of our Coverage Form bears to the total of the limits of all the Coverage Forms and policies covering on the same basis.

   2. **TWO OR MORE COVERAGE FORMS OR POLICIES ISSUED BY US**

      If the Coverage Form and any other Coverage Form or policy issued to you by us or any company affiliated with us apply to the same "accident", the aggregate maximum Limit of Insurance under all the Coverage Forms or policies shall not exceed the highest applicable Limit of Insurance under any one Coverage Form or policy. This condition does not apply to any Coverage Form or policy issued by us or an affiliated company specifically to apply as excess insurance over this Coverage Form.

E. The following definitions are added:

   G. **LIABILITY AND MEDICAL EXPENSES DEFINITIONS**:

      1. "Hired auto" means any "auto" you lease, hire, rent or borrow. This does not include any auto you lease, hire, rent or borrow from any of your "employees", your partners (if you are a partnership), members (if you are a limited liability company),

or your "executive officers" or members of their households.

This does not include a long-term leased "auto" that you insure as an owned "auto" under any other auto liability insurance policy or a temporary substitute for an "auto" you own that is out of service because of its breakdown, repair, servicing or destruction.

2. "Non-owned auto " means any "auto" you do not own, lease, hire, rent or borrow which is used in connection with your business. This includes:

   a. "Autos" owned by your "employees" your partners (if you are a partnership), members (if you are a limited liability company), or your "executive officers", or members of their households, but only while used in your business or your personal affairs.

   b. Customer's "auto" that is in your care, custody or control for service.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT - CALIFORNIA

Policy Number: 57WEGAF0DZT **Endorsement Number:**
Effective Date: 01/01/2022 Effective hour is the same as stated on the Information Page of the policy.
Named Insured and Address: Infrastructure Architects
3111 Tustin Ave., Suite 270
Orange, CA 92865

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2 % of the California workers' compensation premium otherwise due on such remuneration.

SCHEDULE

Person or Organization	**Job Description**
Any person or organization from whom you are required by written contract or agreement to obtain this waiver of rights from us	

Countersigned by _____
Authorized Representative

RESOLUTION NO. R-2025-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AUTHORIZING A BUDGET AMENDMENT IN FISCAL YEAR 2024-25 IN COMPLIANCE WITH CITY CHARTER OF THE CITY OF PLACENTIA §§ 1206 AND 1209 PERTAINING TO APPROPRIATIONS FOR ACTUAL EXPENDITURES.

A. Recitals.

(i). The adopted budget for the 2024-25 Fiscal Year sets out estimated appropriations for City expenses throughout the year.

(ii). From time to time the adopted budget must be adjusted when precise expenditures are finally determined or when estimated expenditures exceed projected costs allocated.

(iii). City Charter of the City of Placentia § 1206 authorizes the City Council to amend or supplement the budget by motion adopted by the affirmative votes of at least three members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenues not included in the budget. All other legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The adopted budget for Fiscal Year 2024-25, Resolution No. R-2025-27, is hereby amended for the new appropriations to the accounts below:

Fund	Description	Department	GL Account	Amount	Type
General Fund	Heat/Ventilation Air Cond	Development Services	102532-4166	$88,600	Revenue
General Fund	Department Contract Services	Development Services	102532-6290	$88,600	Expense

3. The Mayor shall sign this resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, ADOPTED AND APPROVED THIS 3rd DAY OF JUNE 2025.

_____
Kevin Kirwin, Mayor

ATTEST:

_____
Robert McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 3rd day of June 2025 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

_____
Robert McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian Bettenhausen, City Attorney

Agenda Item No: 1.m

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025
Submitted by: Nancy Albitre-Seely
From: City Attorney's Office

Subject:
City Administrator Employment Agreement with Jennifer Lampman

Financial Impact:
Fiscal Impact:
There is no fiscal impact as this is a budgeted position.

Summary:
At its meeting on May 20, 2025, the City Council formally voted to appoint Jennifer Lampman, who currently serves as Deputy City Administrator and Finance Director, as Placentia's next City Administrator. The Appointment was made contingent upon the execution of an employment agreement. Therefore, as required by the City's Charter, the attached resolution and employment agreement have been prepared for the Council's consideration and approval at tonight's meeting.

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions:

1. Adopt a resolution approving an employment agreement between the City of Placentia and Jennifer Lampman to serve as City Administrator; and
2. Authorize the Mayor to execute the Employment Agreement, in a form approved by the City Attorney.

Strategic Plan Statement:
There is no specific Strategic Plan Goal or Objective associated with this Council action.

Discussion:
Following the departure of former City Administrator Damien Arrula in late 2024, the City Council ordered a recruitment be conducted to find his replacement. In order to allow time for the recruitment, the Council appointed retired City Manager, Tom Hatch, to serve as the City's Interim City Administrator. After successfully serving in the position for a number of months, Mr. Hatch stepped down on May 8, 2025. The City Council subsequently appointed Jennifer Lampman, who currently serves as Deputy City Administrator/Finance Director, to serve as the Acting City Administrator.

Starting in early 2025, the City Council began conducting a recruitment for the next City Administrator. Based on that recruitment, the City Council ultimately decided on May 20, 2025,

that Jennifer Lampman should be appointed the permanent City Administrator. The Council stated the appointment was contingent upon the Council's approval of an employment agreement, as well as a resolution required by Section 800 of the City's Charter. These documents have been prepared and are being presented at tonight's meeting for the City Council's consideration and approval.

The proposed Employment Agreement provides, among other terms, for an annual base salary of $270,062.28. This salary is within the current approved pay range for the City Administrator position and is consistent with the City Council's goals. The agreement also provides for an annual evaluation. At the completion of the evaluation bonuses or other cost of living adjustments may be granted by the Council in their discretion based on performance. Since the City Administrator position is at-will, the contract provides a severance of up to nine (9) months base pay, including normal contributions to Health Benefits, as defined by the agreement, in the event of a termination without cause.

Under the terms of the agreement an auto allowance of $600 per month and a telecommunication allowance of $100 will be paid, but both of these are benefits already being received by Ms. Lampman in her current position, so there is no increase. All other benefits are the same as Ms. Lampman already receives in her role as Deputy City Administrator/Director of Finance. These are the same benefits received by the members of the City's Executive Management group

Attachments
Resolution No. R-2025-28.docx
2025 J. Lampman Employment Agreement 06-03-25 Final.docx

RESOLUTION NO. R-2025-28

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA APPROVING AN EMPLOYMENT AGREEMENT WITH JENNIFER LAMPMAN TO SERVE AS CITY ADMINISTRATOR

A. Recitals.

(i) On May 20, 2025, the City Council announced the appointment of Jennifer Lampman to the position of City Administrator, contingent upon the approval of an employment agreement;

(ii) The Employment Agreement attached as Exhibit A provides for the City's employment of Jennifer Lampman as City Administrator, subject to the terms of the Agreement.

(iii) All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The City Council approves the Employment Agreement attached as Exhibit A;

2. The Mayor is authorized to execute the Agreement on the City's behalf, in a form approved by the City Attorney; and

3. The Mayor shall sign this Resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

APPROVED and ADOPTED this 3rd day of June, 2025.

_____
Kevin Kirwin, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

I, ROBERT S. MCKINNELL, CITY CLERK of the CITY OF PLACENTIA DO HEREBY CERTIFY that the foregoing Resolution No. 2025-XX was adopted at a regular meeting of the City Council held on the 3rd day of June, 2025 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian Bettenhausen,
City Attorney

CITY ADMINISTRATOR EMPLOYMENT AGREEMENT

This Agreement ("Agreement") is made, entered into, and to be effective June 3, 2025 ("Effective Date"), by and between the City of Placentia, a California Charter City ("City"), and Jennifer Lampman, an individual who has education, training and experience in municipal management ("Administrator"). Under this Agreement the City offers, and Administrator accepts, employment as City Administrator of the City.

A. Recitals.

i. In order to ensure that its governmental responsibilities are met at all times, the City must attract and retain management personnel who exhibit the highest degree of knowledge, experience, technical ability, professionalism, and leadership qualities.

ii. In order to attract and retain in its employment a City Administrator who possesses those qualities and experience necessary to fulfill the City's immediate and long-term objectives, the City Council, on behalf of the City, has determined that it is advisable to enter into this employment agreement with Administrator.

iii. It is the desire of City to continue the services of Administrator and to provide certain benefits, conditions of employment and set working conditions for Administrator.

iv. City and Administrator desire to enter into this Agreement in order to specify the terms and conditions of Administrator's employment with City.

Now therefore, in consideration of the mutual covenants contained in this Agreement, the parties agree as follows:

B. Agreement.

1. <u>Term.</u>

This Agreement shall remain in full force and effect from June 3, 2025 through

and including the date of termination of Administrator, unless otherwise provided herein.

2. Duties:

Administrator shall perform those duties and have those responsibilities and powers set forth in the City's Charter, Municipal Code and City Policies, as amended from time to time, including but not limited to those described in Section 802 of the Charter. Administrator shall perform such other legally permissible and proper duties and functions as the City Council shall from time to time assign.

3. Devotion to City Business:

Administrator's position is full-time. Administrator shall not engage in any business, educational, professional, charitable, or other activities that would conflict or materially interfere with performance of her City Administrator duties, except as may be specifically authorized by the City Council.

4. City Council Commitments:

The relationship between the City Council and Administrator shall be governed by all applicable provisions of the City Charter, Municipal Code and City Policies, as amended from time to time, including but not limited to Section 610 of the Charter.

5. Termination of Employment and this Agreement; General Release; Severance:

A. At Will Employment. Administrator is an at will employee, and serves at the discretion of the City Council. The City Council may terminate Administrator's employment with the City immediately at any time, with or without cause, subject to the City's compliance with all other obligations in this Agreement.

B. Termination By City Without Cause.

1) If City Council, in its absolute discretion, terminates this Agreement (thereby terminating Administrator's employment) Without Cause, as determined by the affirmative votes of a majority of the members of the City Council, City shall be obligated to pay Administrator the Monthly Severance Benefit described in this

Section 5.B. Following a termination Without Cause the City shall begin to pay Administrator, on a monthly basis, an amount equal to Administrator's then regular monthly Base Salary at the time of termination (the monthly payments being hereinafter referred to as the "Monthly Severance Benefit"). The Monthly Severance Benefits shall include the ability to continue participation, during the Severance Period (as defined below), in any medical, dental and vision plans Administrator and her dependents are currently enrolled in through the City at the time of termination ("Healthcare Benefit"). City would make normal contributions toward premiums effective at the time of separation. As a condition to Administrator's receipt of the Monthly Severance Benefit, Administrator must first sign and deliver to the City Council, and not revoke, a General Waiver and Release Agreement ("Release Agreement") in a form agreed upon by the City Attorney, releasing the City, its officials and employees from all liability.

2) Notwithstanding anything stated in this section 5.B. to the contrary, Administrator's right to receive the Monthly Severance Benefit payments shall automatically terminate upon the first to occur of the following: (a) the date which is nine (9) months from the date Administrator's employment is terminated from the City; or (b) the date when Administrator obtains full time employment with another employer (the period between Administrator's termination and the first to occur of either (a) or (b) above shall be hereinafter referred to as the "Severance Period"). While the Severance Period is in effect Administrator shall be required to actively solicit employment with other public agencies and employers.

C. Termination by City For Cause.

1) If City terminates this Agreement (thereby terminating Administrator's employment) for Cause, as determined by the affirmative votes of a majority of the members of the City Council, Administrator shall not be entitled to any additional compensation, payment or benefits specifically including the Monthly Severance Benefit.

2) As used in this Section 5C, the term "Cause" shall only mean any of the following:

a. Conviction of, or plea of guilty or nolo contendre to, any crime or offense (other than traffic violations or similar offenses) which is likely to have a material adverse impact on the City or on the Administrator's reputation;

b. Proven failure of the Administrator to observe or perform any of her duties and obligations, if that failure continues for a period of thirty (30) business days from the date of her receipt of notice from the City Council specifying the acts or omissions deemed to amount to that failure. The thirty business days does not include any period of leave that is acknowledged and required by state and/or federal law;

c. Conviction of any crime involving an "abuse of office or position," as that term is defined in Government Code Section 53243;

d. Any willful, or grossly negligent action or inaction, by Administrator that materially and adversely: (a) impedes or disrupts the operations of City or its organizational units; (b) is detrimental to employees or public safety; (c) violates City's properly-established rules or procedures; or (d) is likely to have a material negative impact on the City or its reputation.

e. Moral Turpitude which is defined herein as (1) intentionally dishonest conduct, which is likely to have a material negative impact on the City or its reputation; or (2) conduct which constitutes a blatant violation of moral conduct standards. Acts of moral turpitude means a general readiness to do evil, an act of baseness, vileness, or depravity in the private and social duties which a person owes to other people, or to society in general, contrary to the accepted and customary rule of right and duty between people.

D. In no event may Administrator be terminated within ninety (90) days after the certification of any municipal election for the selection or recall of one or more of the members of the City Council.

E. If, during the Term or any extended Term, Administrator dies, Administrator's estate shall receive any accrued salary and benefits, including any benefits under sections 7B and 7D of this Agreement. Administrator's estate shall not be entitled to any additional compensation, including but not limited to any Monthly Severance Benefit.

F. In the event Administrator is permanently disabled or is otherwise unable to perform her duties because of sickness, accident, injury, or mental incapacity for a period of three (3) consecutive months beyond any provided sick leave, the City may terminate Administrator's employment and this Agreement.

G. Administrator may resign from her employment at any time upon giving thirty (30) days written notice to the City Council. In the event of Administrator's resignation from employment, Administrator shall be entitled to any accrued salary and benefits, but Administrator shall not be entitled to any additional compensation or payments including but not limited to the Monthly Severance Benefit.

H. Notwithstanding anything stated herein to the contrary:

1) In the event Administrator is terminated because of conviction of any felony or other offense involving a violation of her official duties, misappropriation of public funds, or corruption in office, City shall have no obligation to pay any severance pay and benefits, including but not limited to the Monthly Severance Benefit.

2) Pursuant to California Government Code 53243.2, regardless of the terms of this contract, if the contract is terminated, any cash settlement related to the termination that Administrator may receive from the City shall be fully reimbursed to the City if Administrator is convicted of a crime involving an abuse of his or her office or position.

3) As stated in California Government Code 53244(a), a local public officer who is convicted by a state or federal trial court of any felony under state or federal law for conduct arising out of, or in the performance of, his or her official duties shall forfeit any contract right or other common law, constitutional, or statutory claim against a local

public agency employer to retirement or pension rights or benefits, however those benefits may be characterized, including lost compensation, other than the accrued rights and benefits to which she may be entitled under any public retirement system in which she is a member. The forfeiture provided by this section shall be in addition to, and independent of, any forfeiture of public retirement system rights and benefits pursuant to Section 7522.70, 7522.72, or 7522.74.

6. Compensation and Annual Evaluation:

A. Administrator's annual Base Salary shall be Two Hundred Seventy Thousand and Sixty Two Dollars and Twenty Eight Cents ($270,062.28). Said amount shall be payable in bi-weekly installments at the same time and in the same manner as other employees of the City are paid. Any increases to compensation shall be subject to City Council approval, unless specifically provided herein to the contrary.

B. The City Council, working in conjunction with Administrator, may set objectives each year for Administrator under this Agreement. The City Council may evaluate Administrator's performance at least once a year ("Annual Evaluation"). Following the completion of the Annual Evaluation the City Council may, in its absolute discretion, provide for a bonus or other increases as determined to be appropriate based on performance.

C. Cost-of-living adjustments or other across-the-board increases granted to City bargaining units and unrepresented management groups shall not apply to Administrator. All compensation increases shall be granted in the sole discretion of the City Council.

D. If the City intentionally reduces the Base Salary or any other material financial benefits of the Administrator, such action shall constitute a termination of this Agreement Without Cause under Section 5.A. of this Agreement, and Administrator shall be entitled to the Monthly Severance Benefit.

7. **Benefits**

A. City agrees to provide and to pay the premiums for vision, dental, and comprehensive medical insurance for the Administrator and her dependents in an amount equal to that which is provided to other City executive management employees.

B. City agrees to put into force and to make required premium payments for short and long-term disability coverage for the Administrator on the same terms available to all other City executive management employees.

C. The Administrator may elect to submit once per calendar year to a complete physical examination, including a cardio-vascular examination, by a qualified physician under the City's medical plan selected by the Administrator, the co-pay cost of which shall be paid by City.

D. City shall pay the amount of premium due for term life insurance in the amount equal to one-half the Administrator's adjusted annual base salary and whole life insurance in the amount of one-half the Administrator's adjusted annual base salary, including all increases in the annual base salary during the life of this Agreement. The Administrator shall name the beneficiary or beneficiaries of the life insurance policies.

E. City agrees to match Administrator's contribution, dollar-for-dollar up to half of the normal annual deferral limit, up to the limits allowed by IRS regulations, to a qualified deferred compensation plan selected by Employer, including catch-up provision up to $31,000 if Administrator is at least age 50 at any time during the 2025 calendar year. The annual maximum will index up or down based on the annual deferral limit announced by the Internal Revenue Service. This match does not apply to the Last Three Years Catch-up Contribution.

F. City agrees to enroll Administrator in a 401(a) Retirement Governmental Money Purchase Plan (currently administered by MissionSquare Retirement). The City shall contribute a fixed contribution amount of 4% of her base pay. There are no voluntary or mandatory employee contributions to this plan.

G. Administrator understands she is not entitled to educational, longevity or other automatic increases to base pay, unless specifically authorized by the City Council.

8. Pension:

City shall continue Administrator's enrollment in the California Public Employees Retirement System ("CalPERS") in accordance with City's contract with CalPERS for miscellaneous members and shall make all appropriate Employer contributions on Administrator's behalf. Administrator understands and agrees that the Administrator contribution to CalPERS shall be deducted from Administrator's gross, and both the City and Administrator contribution shall be made in accordance with the provisions of the City's contract with CalPERS.

9. Allowances:

Administrator's duties may require her to be available and to respond to the demands of City business at all times and outside of regular business hours. City shall pay Administrator six Hundred Dollars ($600.00) monthly in compensation for the use and maintenance of her personal vehicle on City business ("Auto Allowance"). The Auto Allowance shall not be reported as income for purposes of contribution or payment by City or Administrator to City's retirement plan. It is understood, however, that Administrator is solely responsible for the tax consequences of any allowances provided under this Agreement, whether under state or federal law.

10. Equipment:

City shall pay Administrator One Hundred Dollars ($100.00) monthly as a telecommunications allowance. The telecommunications allowance shall not be reported as income for purposes of contribution or payment by City or Administrator to City's retirement plan.

11. Business and Professional Expenses:

A. City recognizes that Administrator may incur expenses of a non-personal, job-related nature that are reasonably necessary to Administrator's service to City. City agrees to either pay such expenses in advance or to reimburse the expenses, so long as the expenses are incurred and submitted according to City's normal expense reimbursement procedures or such other procedure as may be designated by the City

Council. To be eligible for reimbursement, all expenses must be supported by documentation meeting City's normal requirements and must be submitted within time limits established by City.

B. City agrees to pay the professional dues and subscriptions on behalf of Administrator which are necessary for Administrator's continuation or full participation in international, national, regional, state, or local associations and organizations necessary and desirable for Administrator's continued professional participation, growth and advancement, or for the good of the City.

C. City agrees to pay Administrator's travel and subsistence expenses for official travel, meetings, and occasions reasonably necessary to continue Administrator's professional development, and for Administrator's reasonable participation in necessary official and other functions for the City; including, but not limited to, national, regional, state, and local conferences, and governmental groups and committees on which Administrator serves as a member. Notwithstanding the above, the number of conferences or meetings City will pay for each year, and attendance at out-of-state conferences and meetings shall be at the discretion of the City Council as set forth in the City's budget.

12. <u>Vacation, Holiday and Other Leave</u>:

A. Upon the Effective Date of this Agreement, Administrator has already been credited with her annual hours of Alternative Health and Wellness Program (AHW). At the beginning of each fiscal year thereafter, Administrator shall receive ninety-six (96) hours of AHW consistent with the terms of the City's AHW program.

B. Administrator shall accrue Paid Time Off (PTO) leave at a rate of 6.46 hours per biweekly pay period.

C. Upon the Effective Date of this Agreement, Administrator has already been credited with her annual hours of Management Administrative Leave (MAL). Beginning the first day of January thereafter, Administrator shall be credited up to one hundred (100) hours of MAL hours. In the event a higher number of MAL hours are awarded to the executive management group in a respective calendar year, this number would change to equal said amount. MAL may be used for leave purposes only and will have no cash

value. In addition, MAL hours must be utilized in the calendar year credited, and any remaining balance may not be carried over to the next calendar year. The use of MAL time shall be at the discretion of the Administrator, but shall be reported to, and its use may be rejected by, the City Council.

D. Administrator shall be entitled to military reserve leave time pursuant to state and federal law and City policy.

13. Abuse of Office or Position:

If Administrator is convicted of a crime involving an abuse of her office or position, all of the following shall apply: (a) if Administrator is provided with administrative leave pay pending an investigation, Administrator shall be required to fully reimburse City such amounts paid; (b) if City pays for the criminal legal defense of Administrator (which would be in its sole discretion, as it is generally not obligated to pay for a criminal defense), Administrator shall be required to fully reimburse City such amounts paid; and (c) if this Agreement is terminated, any Severance Pay and Severance Benefits related to the termination that Administrator may receive from City, including but not limited to the Monthly Severance Benefit, shall be fully reimbursed to City or shall be void if not yet paid to Administrator. For purposes of this Section, abuse of office or position means conviction of a crime by a court of law for either: (1) an abuse of public authority, including waste, fraud, or violation of the law under color of authority; or (2) a crime against public justice.

14. Enforcement of this Agreement:

The prevailing party in any action brought to enforce this Agreement or to resolve any dispute or controversy arising under its terms and conditions shall be entitled to payment of his/her/its reasonable attorneys' fees and costs. The venue for any action in enforcement of this Agreement shall be before the Superior Court for the County of Orange.

15. Communications Upon Administrator's Separation Without Cause:

Only in the event of a termination Without Cause, City and Administrator agree that neither party will make disparaging comments about the other, or about any of the

City's public officials or employees, for a period of twelve (12) months from the date of Administrator's termination. As used herein, "disparaging" shall mean "to lower in esteem; discredit; to speak slightingly of; show disrespect for; belittle." (Webster's New World Collegiate Dictionary, Fourth Ed., IDG Books Worldwide, Inc., pg 414). Nothing herein prevents either party, or its officers or employees, from truthfully answering questions made under oath in a legal proceeding. Any press release concerning Administrator's termination Without Cause shall be mutually agreed upon between the parties. Either party may verbally repeat the substance of the joint press release or statement.

16. Indemnification:

Consistent with the California Government Code, City shall defend, hold harmless, and indemnify Administrator, using legal counsel mutually acceptable to the Parties, against expense or legal liability for acts or omissions by Administrator occurring within the course and scope of Administrator's employment under this Agreement. Legal representation, provided by City for City Administrator, shall extend until a final determination of the issues including any and all losses, damages, judgments, interest, settlements, fines, court costs, and the reasonable costs and expenses of legal proceedings, including appeals, and including attorneys' fees, and expert witness fees and all other trial and appellate costs, imposed upon, or suffered by Administrator, which are directly related to the claim, action, suit, or proceeding. In the event there is a conflict of interest between City and Administrator such that independent counsel is required for Administrator, Administrator may engage his/her own legal counsel, in which event City shall indemnify Administrator, including direct payment of all such reasonable costs related thereto.

17. Notices:

Any notices to be given hereunder by either party to the other in writing may be effected either by personal delivery, mail, or email. Mailed notices shall be addressed to the parties as set forth below, but each party may change his/her/its address by written notice given in accordance with this Section. Notices delivered personally or by email will

be deemed communicated as of actual receipt. Mailed notices will be deemed communicated and received as of three (3) calendar days following the date of mailing.

CITY: City of Placentia
Attention: Mayor
401 E. Chapman Avenue
Placentia, CA 92870

ADMINISTRATOR: Jennifer Lampman
401 E. Chapman Avenue
Placentia, CA 92870

18. Conflict With City Charter or Municipal Code:

The terms of this Agreement shall govern the relationship between the City and Administrator. Notwithstanding the foregoing provisions of the City's Charter, Municipal Code and Policies which specifically define the roles, duties, responsibilities and limitations of the office of City Administrator, shall have preeminence in defining the relationship between the parties.

19. Entire Agreement:

This Agreement represents the entire agreement between the parties and supersedes any and all other agreements, either oral or in writing, between the parties with respect to the employment of Administrator by City and contains all of the covenants and agreements between the parties with respect to that employment. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by either party, or by anyone acting on behalf of either party, which are not embodied herein, and that no other employment agreement, statement, or promise not contained in this Agreement shall be valid or binding upon either party.

20. Modifications:

Any modifications to this Agreement shall be effective only if in writing and signed by both of the parties hereto, unless specifically provided herein to the contrary.

21. Effect of Waiver:

The failure of either party to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement by the other party shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

22. Partial Invalidity:

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

23. Governing Law:

This Agreement shall be governed by and construed in accordance with the laws of the State of California.

This Agreement is entered into this _____ day of _____, 2025.

CITY OF PLACENTIA

By: _____
Kevin Kirwin, Mayor

CITY ADMINISTRATOR

_____
Jennifer Lampman

Attest:

_____
Robert McKinnell, City Clerk

Approved as to Form:

_____

Christian Bettenhausen, City Attorney

Agenda Item No: 2.a

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025

Submitted by: Jennifer Lampman

From: Finance

Subject:

City of Placentia Fiscal Year 2025-26 Annual Operating Budget, Position Allocation Plan, Annual Gann Appropriations, Capital Improvement Program, and Placentia Public Financing Authority Annual Budget

Financial Impact:

Fiscal Impact:

FY 2025-26	Expenditures:	$92,686,878
	Revenue	$89,665,708

Summary:

In accordance with City Charter Section 1203, the City Administrator must present the Proposed General Fund Operating Budget to the City Council for consideration at least 35 days prior to the beginning of each fiscal year. This item being presented for the City Council's review and consideration is the Fiscal Year 2025-26 Proposed Operating Budget and Capital Improvement Program (CIP). Under the direction of the Acting City Administrator, the Finance Department conducts the analysis and makes projections required to complete the budget document after receiving input from all City departments and specialized consultants.

At the May 20, 2025 study session, the City Council requested a special meeting to discuss possible reductions to the Proposed FY 2025-26 budget. The outcome of that discussion, set for June 2, 2025, and subsequent action by the City Council may change the numbers presented in this staff report and the attached budget document.

Recommendation:

Recommended Action: It is recommended that the City Council take the following actions:

1. Open the Public Hearing concerning the City of Placentia Budget for Fiscal Year 2025-26 and Capital Improvement Program (CIP) for Fiscal Year 2025-26, consider all public testimony, ask questions of Staff, and close the public hearing; and
2. Adopt Resolution No. R-2025-25, a Resolution of the City Council of the City of Placentia, California, taking actions necessary to adopt the Fiscal Year 2025-26 Annual Budget; and taking actions necessary to adopt the Fiscal Year 2025-26 Capital Improvement Program (CIP) Budget with an appropriation of $11,400,479; and authorizing the Position Allocation Plan and Compensation Plan for Fiscal Year 2025-26; and

3. Authorize the City Administrator to release appropriation controls for the General Government Department and Risk Management fund outside of the normal quarterly process, as necessary; and
4. Approve the use of the County's population growth and California per capita income growth as determined by the State Department of Finance for the calculation of the Fiscal Year 2025-26 Annual Appropriation Limit; and
5. Adopt Resolution R-2025-26, a Resolution of the City Council of the City of Placentia, California, approving and adopting the Annual Appropriations Limit (GANN) for the Fiscal Year 2025-26 in the amount of $128,022,711.

It is recommended that the Placentia Public Financing Authority take the following actions:

1. Conduct the Public Hearing concerning the Placentia Public Financing Authority Budget for Fiscal Year 2025-26; and
2. Adopt Resolution No. PPFA-2025-01, a Resolution of the Placentia Public Financing Authority (PPFA) Board of Directors of the City of Placentia, California, taking actions necessary to adopt the PPFA's Fiscal Year 2025-26 Annual Budget.

Strategic Plan Statement:
This item is consistent with the City Council approved Strategic Plan Goal 1: Ensure Long-Term Fiscal Sustainability, but not one specific Objective.

Discussion:
Please see attached staff report.

Attachments
Staff_Report_-_2025-26_Proposed_Budget_6.3.25a.docx
Attachment 4 - Resolution PPFA-2025-01 - FY25-26 Budget Report.docx
Attachment 2 Appendix A Position Allocation Plan FY25.26.pdf
Attachment 3 Exhibit A GANN APPROPRIATIONS LIMIT 25-26.pdf
Job Spec. Police Records Technician.docx
Job Spec. Senior Building Permit Technician.docx
Job Spec. Support Services Administrator.docx
Attachment 2 - Resolution R-2025-25 - FY 25-26 Budget and CIP.docx
Staff Report Attachment 2 FY25-26 Proposed Budget 6.3.25.pdf
Staff Report Attachment 1 2025-26 Proposed Budget Study Session Presentation
Attachment_3_-_Resolution_R-2025-26_-_FY_25-26_Appropriations_Limit (1).docx
Attachment 2 Appendix B Salary Tables for HR Effective July 1, 2025 FY25-26.pdf

TO: CITY COUNCIL

VIA: ACTING CITY ADMINISTRATOR

FROM: DIRECTOR OF FINANCE

DATE: JUNE 3, 2025

SUBJECT: CITY OF PLACENTIA FISCAL YEAR 2025-26 ANNUAL OPERATING BUDGET, POSITION ALLOCATION PLAN, ANNUAL GANN APPROPRIATIONS, CAPITAL IMPROVEMENT PROGRAM, AND PLACENTIA PUBLIC FINANCING AUTHORITY ANNUAL BUDGET

FISCAL IMPACT: FY 2025-26 EXPENDITURES: $92,686,878
REVENUE: $89,665,708

SUMMARY:

In accordance with City Charter Section 1203, the City Administrator must present the Proposed General Fund Operating Budget to the City Council for consideration at least 35 days prior to the beginning of each fiscal year. This item being presented for the City Council's review and consideration is the Fiscal Year 2025-26 Proposed Operating Budget and Capital Improvement Program (CIP). Under the direction of the Acting City Administrator, the Finance Department conducts the analysis and makes projections required to complete the budget document after receiving input from all City departments and specialized consultants.

At the May 20, 2025 study session, the City Council requested a special meeting to discuss possible reductions to the Proposed FY 2025-26 budget. The outcome of that discussion, set for June 2, 2025, and subsequent action by the City Council may change the numbers presented in this staff report and the attached budget document.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Open the Public Hearing concerning the City of Placentia Budget for Fiscal Year 2025-26 and Capital Improvement Program (CIP) for Fiscal Year 2025-26, consider all public testimony, ask questions of Staff, and close the public hearing; and

2. Adopt Resolution No. R-2025-25, a Resolution of the City Council of the City of Placentia, California, taking actions necessary to adopt the Fiscal Year 2025-26 Annual Budget; and taking actions necessary to adopt the Fiscal Year 2025-26 Capital Improvement Program (CIP) Budget with an appropriation of $11,400,479; and authorizing the Position Allocation Plan and Compensation Plan for Fiscal Year 2025-26; and

3. Authorize the City Administrator to release appropriation controls for the General Government Department and Risk Management fund outside of the normal quarterly process, as necessary; and

4. Approve the use of the County's population growth and California per capita income growth as determined by the State Department of Finance for the calculation of the Fiscal Year 2025-26 Annual Appropriation Limit; and

5. Adopt Resolution R-2025-26, a Resolution of the City Council of the City of Placentia, California, approving and adopting the Annual Appropriations Limit (GANN) for the Fiscal Year 2025-26 in the amount of $128,022,711.

It is recommended that the Placentia Public Financing Authority take the following actions:

1. Conduct the Public Hearing concerning the Placentia Public Financing Authority Budget for Fiscal Year 2025-26; and

2. Adopt Resolution No. PPFA-2025-01, a Resolution of the Placentia Public Financing Authority (PPFA) Board of Directors of the City of Placentia, California, taking actions necessary to adopt the PPFA's Fiscal Year 2025-26 Annual Budget.

DISCUSSION:

The Proposed Budget provides a funding guide that reflects the City's priority to provide effective, high-quality public services that foster safety, quality of life, and economic prosperity throughout our community.

The proposed budget was developed with a focus on repositioning the City's financial position to one that's sustainable in both the short and long term, prioritizes economic development that will enhance the City's sales and transient occupancy tax bases, enhances public safety, replenishes reserves, and allows flexibility to respond to changes in the economy outside our control such as tariffs, inflation and changes in consumer spending.

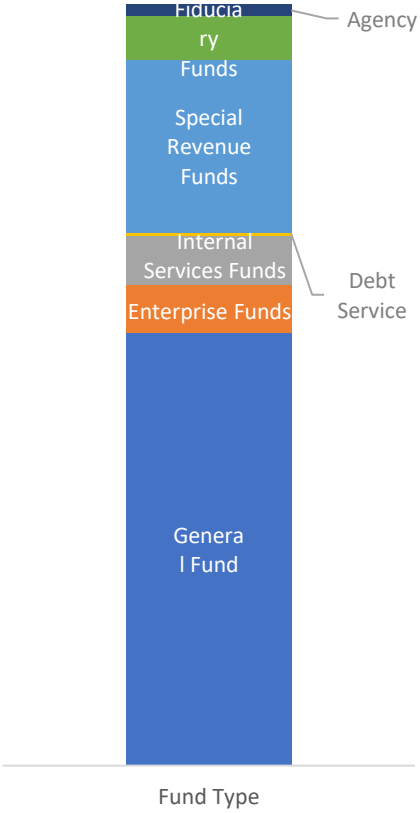
The City, like many other public agencies, is facing economic challenges that has necessitated a return to fundamentals wherein every program, contract, capital project and service offered by the City have been carefully scrutinized with only the most vital included in the proposed budget. While challenging, this analysis will enable the City to focus its resources on providing the highest level of service in its core functions while pausing or reassessing auxiliary programs.

Yet it's not all bad news! This "back to basics" approach aligns perfectly with the City's upcoming centennial celebration which begins January 2026 with events planned throughout the year to celebrate one hundred (100) years of the Placentia community! In addition, the City continues to improve the city's infrastructure with a renewed emphasis on street improvements, renovations of parks and playgrounds and several new businesses recently opened or opening soon within the

community such as Chick Fil-A, Tru Hotel by Hilton, Primecut Taqueria and a variety of coffee houses.

FY 2025-26 Proposed Budget Summary

The proposed FY 2025-26 citywide operating budget is $92.7 million, a decrease of 6.6% from the Adopted FY 2024-25 budget. These expenses are supported by $89.7 million in revenue, a decrease of 5.9% from the current fiscal year's Adopted budget, as well as unassigned fund balance in some special revenue funds. These total figures reflect revenues and expenses for all funds citywide including the General Fund, Enterprise Funds, Debt Service Funds and Special Revenue Funds.



Enterprise Funds are proprietary funds supported by user fees and charges that operate much like a private business. The rates charged to customers for these services cover the costs of operation, maintenance and capital and infrastructure improvements. The City maintains two Enterprise Funds including Sewer and Solid Waste (Refuse). Expenditures for FY 2025-26 for these funds are proposed to be $5.9 Million for both operating and capital expenses.

Internal Service Funds, including employee health and welfare, risk management, and equipment replacement account for activities provided to one City department by another City department. The Proposed FY 2025-26 budget includes $5.7 million in funding for these funds.

Special Revenue Funds are funds legally restricted to a specific purpose. Examples of Special Revenue Funds include the Gas Tax Fund and the Community Development Block Grant (CDBG). In total, expenses in Special Revenue Funds are proposed at $21.0 million for FY 2025-26 inclusive of Measure U.

Proposed revenues and expenses by fund type are outlined below:

Fund Type	Revenues & Transfers In	Expenditures & Transfers Out	Net Incr/(Decr)
General Fund	53,543,058	52,654,458	888,600
Special Revenue	18,017,996	20,996,497	(2,978,501)
Debt Service	403,300	403,300	-
Enterprise	6,392,880	5,850,885	541,995
Capital Projects Fund	-	355,700	(355,700)

Internal Service	5,548,700	5,662,700	(114,000)
Fiduciary	4,290,600	5,290,600	(1,000,000)
Agency Fund	1,469,174	1,472,738	(3,564)
Totals	89,665,708	92,686,878	(3,021,170)

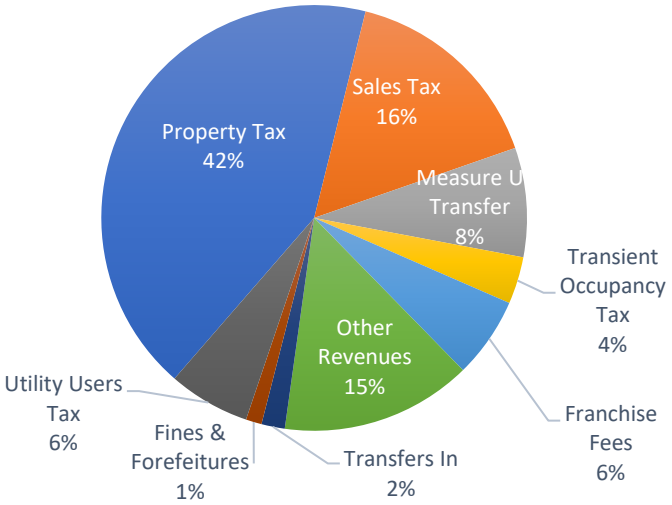
General Fund

The General Fund is the primary operating fund of the City and supports fundamental services including Police, Fire & Life Safety, Development Services, Community Services and general administration. Revenue for this fund comes from general taxes such as property tax, sales tax, transfers from Measure U, transient occupancy taxes as well as a variety of user and permit fees and other smaller sources. The Proposed Budget for FY 2025-26 for the General Fund is $52.7 million in operating expenses, an increase of $1.7 million or 3.4% from the Adopted FY 2024-25 budget, supported by $53.5 million in operating revenue, an increase of $3.1 million or 6.2% from the Adopted FY 2024-25 budget.

Compared to fiscal year 2024-25, the FY 2025-26 budget *does not* incorporate the use of the 10% reserve contribution from Measure U of $888,600 outlined in Policy 460 to support day-to-day operations. Instead, these funds will be added to the General Fund Measure U Contingency Reserve to replenish reserve fund balance which have been decreased in recent years due primarily to construction of the public safety building.

General Fund Revenue Highlights

Property Tax revenue in FY 2025-26 is projected to be $22,755,799, an increase of $959,776, or 4.4% over the FY 2024-25 Amended budget. Increases in property tax are due to a combination of property turnover and resulting reassessments and the two percent (2%) per year inflation factor for property assessments allowable under Proposition 13. Property tax for FY 2025-26 includes the General Fund's portion of the increase in assessed value of the Cenza property (50%), with the Enhanced Infrastructure Financing District (EIFD) being allocated the other fifty percent (50%). Through the end of 2024, the City continues to maintain a high number of properties assessed at their pre-1978 value, with 13.2% of all citywide parcels and 10.6% of single-family residences still assessed well below market value. As these properties turn over and are assessed at market value, the City's property tax should continue to increase at a higher percentage than the 2% maximum CPI allowable under Proposition 13.



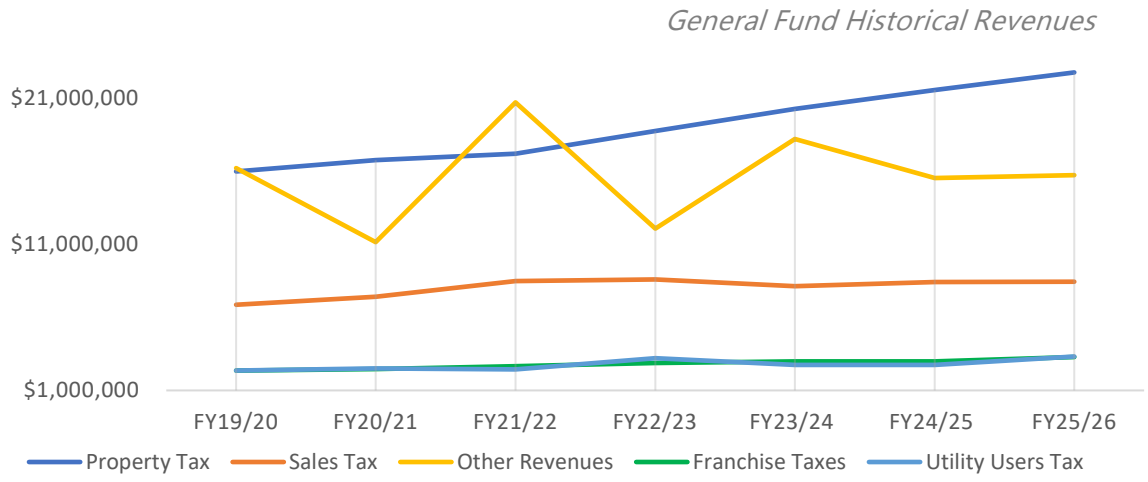
Sales Tax, excluding Measure U, is projected to increase slightly by $116,000, or 1.4% in FY 2025-26 from the Amended FY 2024-25 budget and totals approximately $8.4 million. While an increase over the current fiscal year, the projected figure is still $100,000 lower than the amount of sales tax the City received three years ago in FY 2022-23. This trend is not unique to Placentia as sales tax is directly impacted by economic fluctuations due to inflation, tariffs, a potential recession and other influences such as minimum wage increases and store closures. The City's sales tax consultant is projecting an increase in sales tax of 1.6% statewide in FY 2025-26 for all retail categories with increases in fuel/ service stations (3.0%), restaurants/ hotels (2.8%) and State and County pools (3.0%) offset by decreases in building/ construction (-1.0%) and food/ drugs (-0.5%). Specific reasons behind their projections include:

- Prolonged higher interest rates and the threat of tariffs which have negatively impacted purchases of new and used automobiles.
- Lower fuel prices reducing receipts from fuel and services stations in recent years. As six of the City's top 25 sales tax producers are fuel stations, this has significantly impacted the City's sales tax receipts. However, this category is anticipated to increase by three percent (3%) in FY 2025-26 due to tighter environmental regulations and the anticipated closures of two refineries in California in the next two years leading to higher fuel prices.
- Closure of larger chain store locations such as Joann's Fabrics, Walgreens and others.

Transient occupancy tax (TOT), otherwise known as the "bed tax" is a 10% tax paid by visitors staying overnight in one of our local hotels and/or short-term rentals operating within the City. The Proposed Budget assumes $1,915,000 in revenue, 4.1% higher than the FY 2024-25 Adopted Budget. This increase is due to a combination of growth in the travel industry, higher nightly hotel rates and a slightly higher number of short-term rentals operating within the City.

Fines & Forfeitures are projected to increase 12% to $644,200 from the prior fiscal year due mainly to slight increases in parking citations.

Intergovernmental revenue is revenue from outside government agencies including County, State



and/or Federal sources and are usually related to grants and/or reimbursement for mandated training in the Police Department. Revenues for FY 2025-26 is relatively flat compared to the FY24-25 Adopted budget with a modest $17,000 increase to $329,015.

Revenue	FY 2024/25 Amended Budget	FY 2025/26 Proposed Budget	Variance to Amended Budget
Property Taxes	21,796,023	22,755,799	4.4%
Sales & Use Taxes	8,333,000	8,449,079	1.4%
Other Taxes	8,396,040	8,852,995	5.4%
Permits/Licenses	3,003,903	3,073,242	2.3%
Fines & Forfeitures	575,000	644,200	12.0%
Intergovernmental	1,464,103	329,015	(77.5%)
Charges for Services	1,945,786	1,885,975	(3.1%)
Miscellaneous	2,254,237	2,159,260	(4.2%)
Total Operating Revenues	47,768,092	48,149,565	0.8%
Transfers In	465,100	950,493	104.4%
Measure U Transfers-In			
Employee Retention	2,665,800	2,665,800	-
Measure U Reserve	888,600	888,600	-
OPEB	888,600	888,600	-
Total Transfers In	4,908,100	5,393,493	9.9%
Total Resources	52,676,192	53,543,058	1.6%

General Fund Expenditure Highlights

General Fund expenditures are broken into three distinct types- operating, debt service and capital. Operating expenses are those required to support the day-to-day operations of the City including personnel expenses, professional services, maintenance expenses and training and are supported by revenue generated in the same fiscal year the expenses occur. Debt service supports the principal and interest payments on loans and bonds the City has used to finance capital projects and/or pension obligations. Capital expenses are one-time expenditures for large purchases such as vehicles, technology upgrades and other equipment that has a useful life exceeding one year and are typically funded with one-time funding sources such as reimbursements, development agreements, or the use of unassigned fund balance.

The Proposed FY 2025-26 General Fund Budget includes $46.4 Million in department expenses and $6.3 million for debt service and transfers for a total of $52.7 million. This represents an increase of 3.4% for the General Fund from the current fiscal year's adopted budget.

Proposed General Fund budgets for the respective departments are listed below:

Departments	FY 2024/25 Amended Budget	FY 2025/26 Proposed Budget	Variance to Amended Budget
Legislative	1,175,316	1,006,073	(14.4%)
City Administrator	1,536,501	752,975	(51.0%)
Administrative Services	5,780,344	5,576,750	(3.5%)
Human Resources	968,700	880,400	(9.1%)
Finance	1,432,100	1,495,000	4.4%
Development Services	1,935,400	1,927,352	(0.4%)
Police	14,638,308	14,716,986	0.5%
Fire & Life Safety	5,492,918	5,402,550	(1.6%)
Public Works	4,841,256	4,685,350	(3.2%)
Community Services	3,441,650	3,548,786	3.1%
General Government	5,259,700	6,300,136	19.8%
Transfers Out	143,756	61,000	(57.6%)
Total Operating Expenses	46,645,949	46,353,358	(0.6%)
Capital Improvement Program (CIP)	3,114,628	-	-
Debt Service	6,458,866	6,301,100	(2.4%)
Total Expenditures	56,219,443	52,654,458	(6.3%)

Significant Changes

In preparing this budget, staff initially projected a deficit due to the nominal increase in revenues compared with significantly increased expenses, many of which were outside the City's control including:

- Increase in the required Unfunded Actuarial Liability (UAL) payment to CalPERS from $447,000 to $917,000 as a result of their rates of return for recent fiscal years. This UAL payment is in addition to the $4.1 million debt service payment for the 2020A lease revenue bonds that were issued to pay off the City's UAL in 2020.

- $1.5 million increase in personnel expenses per various memoranda of understandings and anticipated merit increases citywide.

- An increase of $463,000 for general liability and workers' compensation insurance citywide.

- An increase of $52,000 for the animal services contract with the County of Orange.

- Increased costs of utilities including gasoline and electricity.

To mitigate the impact of these increases on the City's budget, staff thoroughly analyzed all accounts within the city to identify opportunities for efficiencies and budget reductions and made several difficult decisions to balance the budget including:

- Elimination of several positions, explained in further detail in the staffing section below.

- Elimination of $25,000 in funding for the Chamber of Commerce- The City entered an agreement with the Chamber of Commerce in November 2023 to support the Chamber's efforts in operating a visitor center and facilitating the relationship between the City and the business community. The agreement allows for the cancellation of the contract by either party with or without cause with sixty (60) days' notice. Due to the City's financial challenges, staff is proposing cancellation of the agreement and elimination of this funding in the FY 2025-26 budget.

- Consolidation of the annual tree lighting and Tamale Festival into one event in December 2025. This consolidation is projected to save approximately $30,000 as well as allow for staff in the Community Services Department to prepare for the kickoff Centennial event in January 2026.

- Shifting partial engineering salaries to individual capital projects to reflect time worked on specific projects and reduce the burden on the General Fund.

Other Post-Employment Benefits (OPEB)- The City established a Section 115 trust to mitigate potential investment losses from CalPERS and pre-fund OPEB expenses. The City's most recent actuarial study showed a total OPEB liability of approximately $15.8 million, with the most recent Unfunded Actuarial Liability (UAL) measured at $15.2 million by CalPERS. In Fall 2022 the City Council directed staff to transfer $2.4 million from bond proceeds to the Section 115 trust and approved a Section 115 Trust funding policy aimed at reducing the OPEB liability. The City contributed an additional $770,000 to the trust in the FY 2023-24 budget.

By design, Section 115 trusts can only be used for pension and OPEB expenses such as the UAL payment to CalPERS, and retiree medical expenses. As part of the actions taken to reduce the initial budget deficit, the Proposed FY 2025-26 budget includes funding of the *increase* in the required CalPERS UAL payment ($461,000) and approximately fifty-three percent (53%) of the annual retiree medical costs, $539,000, from the Section 115 trust. Staff is not proposing funding all retiree medical costs or the entire UAL payment from the trust at this time in order to allow the funds remaining in the trust to continue to accrue interest and grow the trust in accordance with the OPEB funding policy. As of April 30, 2025, there is $3.1 million in the Section 115 trust.

Policy 460 - Per Policy No. 460, which guides the allocation of funds received from Measure U, if the General Fund reserve level falls below twenty five percent (25%), the percentage allocated to infrastructure is supposed to decrease from fifty percent (50%) to forty percent (40%) with the reserve funding increasing from ten percent (10% to twenty percent (20%). During the FY 2024-25 Mid-year Budget review, the projected reserve fell to 19%, triggering the reduction in Measure

U funds dedicated to infrastructure. However, due to the City's significant need for funding of infrastructure, specifically street repairs, the City Council approved a one-time modification of the policy to allow for the Measure U contribution to infrastructure to remain at fifty percent (50%) for FY 2025-26.

Unlike the current fiscal year, the ten percent (10%) allocated to reserves per Policy 460 *will not* be used to balance the budget or fund operating expenses in FY 2025-26 but will be used to replenish reserves to 25.03%.

Centennial Celebration – The City of Placentia's Centennial celebration will kick off in January 2026 with events scheduled throughout the year to celebrate the founding of the community one hundred years ago. The Centennial Committee is soliciting sponsorships to offset the costs of these events, however, to ensure there is sufficient funding, the proposed budget includes $125,000 to support these events. Any sponsorship funds received will reduce the impact on the General Fund as those dollars will be spent first.

Position Allocation (Staffing)

The FY 2025-26 Proposed Budget includes 197 authorized full-time equivalent (FTE) positions, 7.0 elected officials as well as authorization for 4.0 FTE unfunded overhires in the Police and Public Safety Communication Departments. There are a few proposed staffing changes included in the FY 2025-26 budget, however the City will be continuing its hiring "frost", whereby all positions that become vacant will be scrutinized for necessity and or possible consolidation of duties with other positions.

Proposed staffing changes include:

1. Elimination of one (1.0 FTE) vacant Recreation Coordinator in the Community Services Department. (*$93,124 annual savings*)

2. Elimination of one (1.0 FTE) vacant Engineering Aide in the Public Works Department. (*$73,195 annual savings*)

3. Elimination of one (1.0 FTE) vacant Management Assistant in the Public Works Department. *($83,412 annual savings*)

4. Elimination of one (1.0 FTE) vacant Senior Management Analyst in Economic Development *($148,815 annual savings*). This position was approved by the City Council to be removed from the position allocation plan in the current fiscal year, however the savings from this action were used to balance the budget in FY 2025-26.

5. Reclassification of one (1.0 FTE) Public Works Manager to Deputy Director of Public Works ($*9,626 annual costs*). This position manages the day-to-day operations of all Public Works maintenance operations including facility maintenance, landscape maintenance and fleet

operations. Given the importance of these operations to the community and span of control of this position, staff is proposing this reclassification to better align with department needs.

6. Reclassification of one (1.0 FTE) Maintenance Worker to a Facilities Maintenance Technician in the Public Works Department (*$6,000 increase in annual salaries offset by equal decrease in contract costs*). This position is currently vacant, and staff is proposing to reclassify the position to better align with the needs of the department, specifically the need for additional skill for irrigation repairs citywide so the City is less reliant on contract help for this work.

7. Reclassification of three (3.0 FTE) Office Specialists in the Police Department to Police Record Technicians in the Police Department (*$24,143 annual costs*). Several years ago, staff working in the role of Records Technicians were given the title of Office Specialist. The duties and responsibilities of Records Technicians however are greater than that of Office Specialist and when compared to staff managing these duties in other agencies in the recently completed classification and compensation study they were determined to be over ten (10%) percent below market. Staff is recommending the reclassification of existing staff members (3) to Police Records Technician to better align with duties and responsibilities of their role.

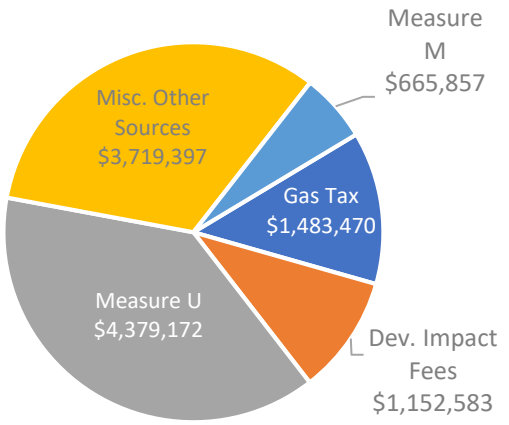
8. Reclassification of one (1.0 FTE) Police Services Supervisor to Support Services Administrator in the Police Department (*$8,056 annual costs*). The Police Service Supervisor supervises the Records division of the Police Department including the front counter as well as the cadet program. This position was identified to be approximately eighteen (18%) below market in the classification and compensation study and staff is proposing reclassification of the position to a Support Services Administrator to better reflect the duties being performed and the needs of the department.

9. Reclassification of one (1.0 FTE) Building Permit Technician to a Senior Building Permit Technician in the Development Services Department *($4,600 annual costs).* Development activity continues to be high and increasingly complex, and the department needs consistent, higher-level work and oversight to successfully service the community at the front counter. Staff is proposing the reclassification to more accurately reflect the needs of the department.

Capital Improvement Program

The City's Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next several years and includes new projects, upgrades to existing facilities as well as rehabilitation of streets and roadways. Funding for projects scheduled for FY 2025-26 are included in the proposed budget, with the majority of the scheduled projects funded by Measure U, Gas Tax, Development Impact Fees (DIFs), bonds, grants and other reimbursements. The proposed CIP for FY 2025-26 includes 21 new projects/capital purchases for a combined total of approximately $11.4 million.

In recent years, the City has commissioned several important studies including a Facility Needs and Condition Assessment of all city facilities, Information Technology Master Plan to assess and prioritize infrastructure needs as well as a citywide Americans with Disabilities Act (ADA) study. As expected, these studies revealed a significant backlog of capital needs with over $60 million in investment recommended over ten (10) years. With limited financial resources available, staff prioritized proposed projects based upon urgency and/or adherence to ongoing City Council priorities such as street improvements and the Placentia Parks Initiative.



FY 2025/26 Proposed CIP by Funding Source

Major projects scheduled include roadway rehabilitation, the Golden Avenue bridge replacement, citywide concrete repair, information technology (IT) infrastructure replacement to address aging servers and technology, State mandated removal of the fuel tank at the city yard, and renovations at Samp and Los Vaqueros Parks.

Due to the scale and complexity of capital improvement projects, they often span two or more fiscal years. In addition to the 21 new projects proposed for FY 2025-26, previously approved projects that are in progress and not yet complete will be carried over into FY 2025-26 after the close of the 2024-25 fiscal year by a separate City Council action. Despite the large number of new and ongoing projects, several needed capital projects remain unfunded this fiscal year, and future completion depends on identifying and securing additional funding.

Fund Balance

The estimated beginning fund balance for FY 2025-26 is $11.6 million. As a result of proposed operations in FY 2025-26, it is anticipated that the fund balance will increase by $888,600 for an ending fund balance of $12.5 million. It is forecasted that the reserve will be funded at 25.03% of General Fund operating expenses.

Estimated Beginning Fund Balance 7/1/25	**$11,609,800**
Fund Balance Designations	
Non-Spendable	895,672
Measure U Contingency Reserve	5,726,721
GF Reserve	5,861,619
Unassigned	14,389
Estimated Ending Fund Balance 6/30/26	$12,498,401

Proposed Budgeted Operating Expenditures (a)	46,353,358
Reserve Total (FB less Non-Spendable) (b)	11,602,729
General Fund Operating Reserve % (=b/a)	25.03%

Assembly Bill 2561 (AB2561)

In accordance with Assembly Bill 2561 (AB 2561) and newly added Government Code section 3502.3, public agencies are now required to present the status of vacant positions and related recruitment and retention efforts to their governing bodies at least once per fiscal year in a public hearing. This new mandate, effective January 1, 2025, was enacted in response to statewide concerns about persistent staffing shortages in local government, which can negatively impact public service delivery and employee well-being.

AB 2561 requires that these presentations include an overview of current vacancies, an assessment of recruitment and retention challenges, and identification of any policies or procedures that may hinder hiring. Additionally, if a public agency's governing body adopts an annual or multi-year budget, this presentation must occur prior to final budget adoption.

Further, if any bargaining unit has a vacancy rate of 20% or more among its authorized full-time positions, and its recognized employee organization requests it, the agency must provide supplemental data during the presentation. This includes the number of vacancies, applicant totals, average time to hire, and potential improvements to compensation or working conditions.

The following provides the City's compliance with the new statutory requirements by outlining current staffing conditions and highlighting areas for improvement in recruitment and retention strategies.

Vacant Positions

The City currently has 200 authorized budgeted positions across all departments. As of May 28, 2025, the City has 18 total vacancies, for a vacancy rate of 9.45%. Recruitment efforts are ongoing to fill these vacant positions. Current vacancy rates for each represented employee bargaining unit and unrepresented employee group are listed below. No bargaining units have a vacancy rate at or above 20%.

Vacancies by Bargaining Unit

Bargaining Unit	Vacancies	Authorized Positions	Vacancy Rate
PCEA	4	80	5%
PPOA	4	36	11%
PPMA	1	16	6%

PFA	0	21	0%
PFMA	0	3	0%

Vacancies by Unrepresented Employees

Employee Group	Vacancies	Authorized Positions	Vacancy Rate
Mid-Manager	8	34	24%
Executive	1	9	11%
Academy Trainee	0	1	0%

Vacancy Rates by Department

Department	Vacancies	Authorized Positions	Vacancy Rate
City Administrator	0	4	0%
Administrative Services	4	31	13%
Finance	2	9	22%
Development Services	1	12	8%
Police	5	73	7%
Fire & Life Safety	0	30	0%
Public Works	4	29	14%
Community Services	2	12	17%

The City also employs a number of unrepresented part-time non-benefitted employees in temporary or seasonal positions (primarily to support Community Services programs). The staffing of part-time non-benefitted employees varies throughout the year based on the City's needs, therefore in contrast to regular City positions, part-time non-benefitted positions are budgeted by total dollars, not by a specific number of authorized positions. As a result, there are no vacant part-time non-benefitted positions.

Recruitment and Retention Efforts

The City continues to face staffing challenges common throughout the public sector, including competition from private employers, an aging workforce, evolving employee expectations, and fiscal constraints. In response, Human Resources has implemented a flexible and adaptive recruitment process in collaboration with City departments to address vacancies efficiently and strategically.

Job postings are widely advertised through the City's website, governmentjobs.com, industry-specific platforms, Careers in Government, and social media channels such as LinkedIn and Facebook. For hard-to-fill or specialized positions, the City may use targeted recruitments, continuous postings, or executive search firms. Internal promotional only opportunities are also leveraged when appropriate.

To support long-term recruitment and retention goals, the City has taken several proactive

steps:

- Partnering with employee associations to better understand and address workforce concerns;
- Launching hiring incentives for high-need positions such as Police Officers and Public Safety Dispatchers;
- Completing a comprehensive Classification and Compensation survey to assess market competitiveness;
- Updating job classifications to reflect current roles and expectations;
- Streamlining the hiring process where possible; and
- Enhancing employee development and recognition programs.

Other policies the City may consider:

- Research and development of a formal telecommuting program for eligible positions; and
- Research and development of alternative work schedules with flexible hours and/or work weeks.

These efforts reflect the City's ongoing commitment to building and maintaining a skilled, sustainable workforce while continuing to provide excellent service to the Placentia community.

Attachments:

1. FY 2025-26 Proposed General Fund Budget PowerPoint Presentation
2. FY 2025-26 Proposed Budget and Capital Improvement Plan (CIP)

RESOLUTION NO. PPFA-2025-01

A RESOLUTION OF THE PLACENTIA PUBLIC FINANCING AUTHORITY (PPFA) BOARD OF DIRECTORS OF THE CITY OF PLACENTIA, CALIFORNIA, TAKING ACTIONS NECESSARY TO ADOPT THE PPFA's FISCAL YEAR 2025-26 ANNUAL BUDGET

WHEREAS, the Placentia Public Financing Authority governing board shall be the members of the City Council of the City;

WHEREAS, the Placentia Public Financing Authority has prepared the Placentia Public Financing Authority budget in the amount of $4,290,600 Revenues and $4,290,600 of appropriations for Fiscal Year 2025-26;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Placentia Public Financing Authority, as follows:

Section 1. The proposed budget of the Placentia Public Financing Authority, as amended and modified for Fiscal Year beginning July 1, 2025, through June 30, 2026, is hereby adopted.

Section 2. Effective Date. This resolution shall take effect upon adoption.

PASSED, ADOPTED AND APPROVED this 3rd day of June 2025.

_____
Kevin Kirwin, Chair

ATTEST:

_____
Robert S. McKinnell, Secretary

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, Secretary of the Placentia Public Financing Authority of The City of Placentia, California, do hereby certify that the foregoing Resolution, was duly passed, approved, and adopted by the Placentia Public Financing Authority, approved and signed by the Chair and attested by the Secretary, all at the regular meeting of the said Placentia Public Financing Authority held on the 3rd day of June 2025, and the same was passed and adopted by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

_____
Robert S. McKinnell, Secretary

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, Agency Attorney

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2025-26

	Adopted 24-25	Amended 24-25	Proposed 25-26
ELECTED			
MAYOR	1	1	1
CITY COUNCIL	4	4	4
CITY CLERK	1	1	1
CITY TREASURER	1	1	1
TOTALS	**7**	**7**	**7**

	Adopted 24-25	Amended 24-25	Proposed 25-26
APPOINTED (DOES NOT INCLUDE ALTERNATES)			
CITIZENS' OVERSIGHT COMMITTEE	3	3	3
FINANCIAL AUDIT OVERSIGHT COMMITTEE	5	5	5
HERITAGE COMMITTEE	8	8	8
HISTORICAL COMMITTEE	9	9	9
PARKS ARTS AND RECREATION COMMISSION (PARC)	5	5	5
PLANNING COMMISSION	7	7	7
SENIOR ADVISORY COMMITTEE	7	7	7
SENIOR/COMMUNITY CENTER BLUE RIBBON COMMITTEE	9	9	9
STREETSCAPE AND TRANSPORTATION ADVISORY COMMISSION	6	6	6
VETERANS ADVISORY COMMITTEE	10	10	10
TOTALS	**69**	**69**	**69**

	Adopted 24-25	Amended 24-25	Proposed 25-26
CITY ADMINISTRATOR			
CITY ADMINISTRATOR	1	1	1
COMMUNICATIONS & MARKETING MANAGER	1	1	1
DIGITAL MEDIA ANALYST	1	1	1
EXECUTIVE ADMINISTRATIVE ASSISTANT TO THE CA	1	1	1
SENIOR MANAGEMENT ANALYST	1	0	0
TOTALS	**5**	**4**	**4**

	Adopted 24-25	Amended 24-25	Proposed 25-26
ADMINISTRATIVE SERVICES			
ADMINISTRATIVE ASSISTANT	1	1	1
ADMINISTRATIVE SPECIALIST	1	1	1
DEPUTY CITY ADMINISTRATOR	1	1	1
DEPUTY CITY CLERK	1	1	1
DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	1	1	1
INFORMATION TECHNOLOGY MANAGER	1	1	1
INFORMATION TECHNOLOGY SPECIALIST	1	1	1
INFORMATION TECHNOLOGY TECHNICIAN	1	1	1
PUBLIC SAFETY COMMUNICATIONS MANAGER	1	1	1
PUBLIC SAFETY COMMUNICATIONS SUPERVISOR	3	3	3
PUBLIC SAFETY DISPATCHER (1 OVERHIRE)	13	13	13

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2025-26

	Adopted 24-25	Amended 24-25	Proposed 25-26
ADMINISTRATIVE SERVICES (CONTINUED)			
RISK MANAGER	1	1	1
SENIOR MANAGEMENT ANALYST	1	1	1
TOTALS	**27**	**27**	**27**

	Adopted 24-25	Amended 24-25	Proposed 25-26
HUMAN RESOURCES			
DIRECTOR OF HUMAN RESOURCES	1	1	1
HUMAN RESOURCES ANALYST	1	1	1
SENIOR HUMAN RESOURCES ANALYST	1	1	1
SENIOR HUMAN RESOURCES TECHNICIAN	1	1	1
HUMAN RESOURCES OFFICE CLERK	1	1	1
TOTALS	**5**	**5**	**5**

	Adopted 24-25	Amended 24-25	Proposed 25-26
FINANCE			
ACCOUNTING TECHNICIAN	4	4	4
DIRECTOR OF FINANCE	1	1	1
FINANCE MANAGER	1	1	1
SENIOR ACCOUNTANT	1	1	1
SENIOR ACCOUNTING TECHNICIAN	1	1	1
SENIOR FINANCIAL ANALYST	1	1	1
TOTALS	**9**	**9**	**9**

	Adopted 24-25	Amended 24-25	Proposed 25-26
DEVELOPMENT SERVICES			
ADMINISTRATIVE ASSISTANT	1	1	1
ASSOCIATE PLANNER	1	1	1
BUILDING INSPECTION MANAGER	0	1	1
BUILDING INSPECTOR	1	1	1
BUILDING PERMIT TECHNICIAN	2	2	1
CODE ENFORCEMENT OFFICER	1	1	1
CODE ENFORCEMENT SUPERVISOR	1	1	1
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
GIS TECHNICIAN	1	1	1
PLANNING MANAGER	1	1	1
PLANNING TECHNICIAN	1	1	1
PLANS EXAMINER	1	0	0
SENIOR BUILDING PERMIT TECHNICIAN	0	0	1
TOTALS	**12**	**12**	**12**

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2025-26

	Adopted 24-25	Amended 24-25	Proposed 25-26
PUBLIC SAFETY - POLICE			
CAPTAIN	2	2	2
CHIEF OF POLICE	1	1	1
COMMUNITY SERVICES OFFICER	2	2	1
CRIME ANALYST	1	1	1
IT SERGEANT	1	1	1
LIEUTENANT	3	3	3
MANAGEMENT ANALYST	1	1	1
OFFICE SPECIALIST - RECORDS	3	3	0
POLICE RECORDS TECHNICIAN	0	0	3
PARKING CONTROL OFFICER	2	2	2
POLICE ACADEMY TRAINEE	1	1	1
POLICE CIVILIAN INVESTIGATOR	3	3	3
POLICE OFFICER (3 OVERHIRE)	39	39	39
POLICE SERVICES OFFICER	2	2	2
POLICE SERVICES SUPERVISOR	3	3	2
SUPPORT SERVICES ADMINISTRATOR	0	0	1
PROPERTY TECHNICIAN	1	1	1
SERGEANT	10	10	10
SR. ADMINISTRATIVE ASSISTANT	1	1	1
TOTALS	**76**	**76**	**75**

	Adopted 24-25	Amended 24-25	Proposed 25-26
FIRE & LIFE SAFETY			
ADMINISTRATIVE ASSISTANT	1	1	1
BATTALION CHIEF	3	3	3
DEPUTY FIRE CHIEF	1	1	1
FIRE CAPTAIN	6	6	6
FIRE CHIEF	1	1	1
FIRE ENGINEER	6	6	6
FIRE MARSHAL	1	1	1
FIRE PREVENTION SPECIALIST	1	1	1
FIREFIGHTER	9	9	9
SENIOR MANAGEMENT ANALYST	1	1	1
TOTALS	**30**	**30**	**30**

	Adopted 24-25	Amended 24-25	Proposed 25-26
PUBLIC WORKS			
DIRECTOR OF PUBLIC WORKS	0	1	1
DEPUTY DIRECTOR OF PUBLIC WORKS	0	1	2
ADMINISTRATIVE ASSISTANT	1	1	1
ASSOCIATE CIVIL ENGINEER (SEWER)	1	1	1
CITY ENGINEER	1	0	0
CUSTODIAN	1	1	2
DEPUTY CITY ADMINISTRATOR	1	0	0

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2025-26

	Adopted 24-25	Amended 24-25	Proposed 25-26
PUBLIC WORKS (CONTINUED)			
ENGINEERING AIDE	1	1	0
ENVIRONMENTAL SERVICES COORDINATOR	1	1	1
FACILITY MAINTENANCE TECHNICIAN	2	2	3
MAINTENANCE WORKER	8	8	7
MANAGEMENT ASSISTANT	1	1	0
MECHANIC	2	2	2
PUBLIC WORKS INSPECTOR	1	1	1
PUBLIC WORKS MANAGER	1	1	0
PUBLIC WORKS SUPERINTENDENT	1	1	1
PUBLIC WORKS SUPERVISOR	2	2	2
SENIOR CIVIL ENGINEER	1	1	1
SENIOR CUSTODIAN	1	1	1
SENIOR MANAGEMENT ANALYST	1	1	1
TRANSPORTATION MANAGER	1	1	1
TOTALS	**29**	**29**	**28**

	Adopted 24-25	Amended 24-25	Proposed 25-26
COMMUNITY SERVICES			
ADMINISTRATIVE ASSISTANT	1	1	1
COMMUNITY SERVICES COORDINATOR	4	4	3
COMMUNITY SERVICES SUPERVISOR	0	3	3
DEPUTY DIRECTOR OF COMMUNITY SERVICES	1	0	0
DIRECTOR OF COMMUNITY SERVICES	1	1	1
FACILITY MAINTENANCE TECHNICIAN	3	3	3
MANAGEMENT ANALYST	1	0	0
TOTALS	**11**	**12**	**11**

SUMMARY			
FULL-TIME FUNDED PERSONNEL	200	200	197
UNFUNDED OVERHIRES	4	4	4
ELECTED & APPOINTED PERSONNEL	76	76	76
GRAND TOTAL	280	280	277

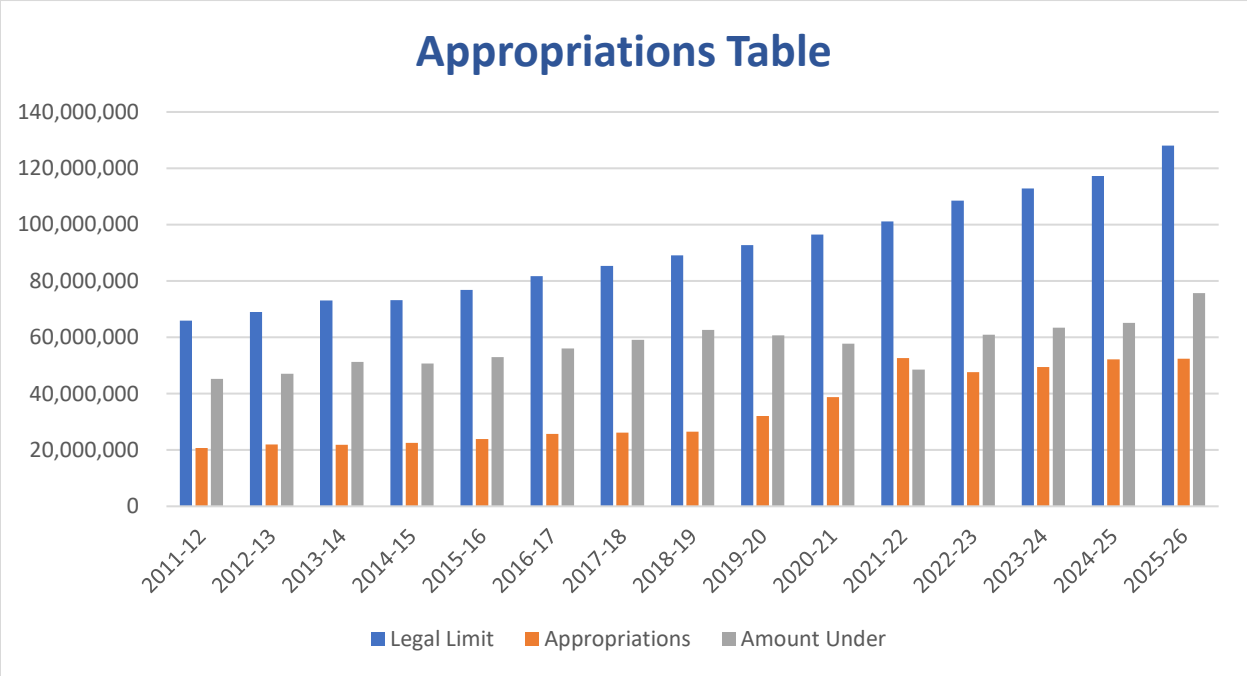
**Overhires are not funded*

In November 1979 the voters of the State of California approved Proposition 4, commonly known as the "Gann Initiative" or "Gann Limit." The Proposition created Article XIIIB of the State Constitution placing limits on the amount of revenue which can be spent by all entities of government from the "proceeds of taxes." Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limit was based on the 1978-79 "base year" revenues, with adjustments being made annually to reflect increases in population and cost of living.

Section 9710 of the California Government Code, added in 1980 by the State Legislature, provides that "each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year." In June of 1990 the California Voters approved Proposition 111. Among other things, Proposition 111 provided new adjustment formulas, which make the Appropriations Limit more responsive to local growth issues. Only tax proceeds are subject to the limit. Charges for services, regulatory fees, grants, loans, donations and other non-tax proceeds are not subject to the limit. Proposition 111 also established a requirement for an annual review of Limit calculations. Each year the City Council must adopt by resolution the City's appropriations limit for the following year. The following is the calculation for the City's Gann Appropriations Limit for FY2025-26.

The City of Placentia's annual appropriation limit has been determined in accordance with Article XIIIB of the California State Constitution and Section 7902 of the California Government Code. The City will be below its legal appropriations limit by $75,676,902 using the per capita personal income growth and county population growth factors.

GANN APPROPRIATIONS LIMIT CALCULATION FY 2025-26	
FY 2025-26 Appropriations Limit	$117,320,406
Population Growth (City or County) = (2.52%)	1.0252
Cost of Living (Per Capita or Non-residential construction growth) = 6.44%	1.0644
FY 2025-26 Appropriations Limit ($117,320,406 x 1.0252 x 1.0362)	$128,022,711


Appropriations Table
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2019-20
2020-21
2021-22
2022-23
2023-24
2024-25
2025-26
Legal Limit
Appropriations
Amount Under

Job Classification Description

Equal Employment Opportunity

POLICE RECORDS TECHNICIAN

JOB FAMILY: Police Department/Records **EEO CATEGORY:** **FLSA:** Non-Exempt **JOB CLASS CODE:**	**PAY PLAN:** Full-Time Pay Plan **UNION STATUS:** PCEA **GRADE:** **UPDATED:** May 2025 **PREVIOUS UPDATE:** June 2020

PURPOSE STATEMENT:

Under the direction of the Support Services Administrator, the Police Records Technician prepares, processes, maintains, and retrieves police records, data, and reports; answers questions and provides information and assistance to other agencies and the public, in person and by telephone; provides a variety of clerical and general office assistance to Police Department personnel: and performs related duties as assigned.

ESSENTIAL FUNCTIONS, DUTIES, AND TASKS:

The following list of functions, duties, and tasks is typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform other closely related or department-specific functions, duties, and tasks from those set forth below to address business needs and changing business practices.

- Types up logs and forms such as memoranda, form letters, envelopes, police clearances, licenses and permits, declarations, court appearance calendars, and misdemeanor complaints
- Responds to officers' requests for information by researching, collecting, and disseminating authorization information
- Monitors an automated storage queue for incoming documents and processes according to priority, proofreading documents for accuracy and completeness.
- Enters a variety of information such as personal identifiers, vehicle information, property descriptions, serial numbers, criminal offense codes, tattoos, etc. from several different types of documents into the automated RM, and performs quality control on data entered into RMS.
- Assemble materials and prepare misdemeanor citation packets for court.
- Retrieves, print and duplicates documents utilizing a microfilm reader, an optical retrieval system, a records management system, and hard copy files.
- Answers phone inquiries from the public and other law enforcement and governmental agencies; and assists the public, other law enforcement, and governmental personnel at the service counters.
- Processes record sealings requiring research and collection of any correlating documents throughout the department, deletion of indexes, sealing, and storage of records until ordered destruction.
- Coordinates with background investigators, other departmental and city personnel for processing of applicants (internal, external, and business) and sex, arson, and narcotic registrants; processes and maintains electronic and hard copy files, issues permits.

OTHER DUTIES:

- Performs other related duties as assigned to ensure the efficient and effective functioning of the work unit and the City.

KNOWLEDGE, SKILLS, AND ABILITIES

(At time of application)

Knowledge of:

- Modern office equipment and procedures
- English usage, spelling, grammar, and punctuation
- Filing procedures (alpha and numeric)
- Basic math
- Telephone procedures and etiquette

Skills and Abilities to:

- Read, understand, and apply difficult materials
- Operate a computer keyboard with accuracy
- Proofread text and data fields for accuracy and compliance with entry rules
- Work with a high level of interruption
- Establish and maintain effective relationships with those contacted in the course of work
- Use written and oral communication skills
- Read and interpret data, information, and documents
- Analyze and solve problems
- Work under intensive deadlines, and interact with city managers, staff, customers, the public, and others encountered in the course of work

JOB QUALIFICATIONS / REQUIREMENTS:

(*At time of application and in addition to the Knowledge, Skills, and Abilities listed above*.)

EDUCATION AND EXPERIENCE:

Any combination of training, education, and experience that would provide the required knowledge, skills, and abilities is qualifying.

- A high school diploma or G.E.D. equivalent and completion of specialized clerical courses; one year of heavy telephone, public contact, or dispatch experience and ability to learn the geography and location of streets, landmarks, and public and private facilities in and around the City of Placentia.

LICENSE(S) REQUIRED:

- Valid, current driver's license
    - This position does not typically require driving; however, the ability to use reliable transportation for occasional offsite duties may be necessary.

CERTIFICATIONS AND TESTING REQUIRED:

- None required

WORK ENVIRONMENT / PHYSICAL DEMANDS:

(*Must be performed with or without reasonable accommodations*)

- Works in both office and field settings. In the office, the noise level is frequently quiet or moderately quiet
- When conducting field observation, the employee is subject to loud construction noise
- Regularly required to use hands to finger, handle, feel, or operate objects, tools, or controls and reach with hands and arms
- Talk and hear
- Frequently sit and occasionally stand and walk to access work areas and files

- Stoop, kneel, or crouch to access or place records or files
- Lift and carry records and documents, typically weighing less than 20 pounds
- Specific vision abilities required by this job include close vision and the ability to adjust focus

Job Classification Description

Equal Employment Opportunity

SENIOR BUILDING PERMIT TECHNICIAN

JOB FAMILY: Development Services **EEO CATEGORY:** **FLSA:** Non-Exempt **JOB CLASS CODE:**	**PAY PLAN:** Full-Time Pay Plan **UNION STATUS:** PCEA **GRADE:** **Adopted:** May 2025

PURPOSE STATEMENT:

Under the direction of the Building Inspection Manager, the Senior Building Permit Technician performs advanced technical, administrative, and customer service functions related to the processing, coordination, and issuance of building permits. This classification is distinguished from the Building Permit Technician by its responsibility for complex projects, technical guidance to staff, participation in process improvements, and greater independence of judgment and decision-making. The Senior Building Permit Technician ensures compliance with applicable laws, regulations, and City policies, and may act as a lead to permit staff.

ESSENTIAL FUNCTIONS, DUTIES, AND TASKS:

The following list of functions, duties, and tasks is typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform other closely related or department-specific functions, duties, and tasks from those set forth below to address business needs and changing business practices.

- Provides customer service to the public at the building counter and over the telephone; processes building permits and applications; responds to inquiries and permit discrepancies; provides information regarding permit procedures, policies, and functions.
- Provides technical and procedural support to Building Permit Technicians and other staff; assists with training and onboarding new personnel; reviews the work of permit staff for accuracy and completeness.
- Assists in the development, revision, and implementation of procedures, checklists, and standards related to permitting and public counter services; recommends process improvements.
- Serves as a technical resource to customers, contractors, architects, engineers, and internal departments regarding complex or unusual permitting issues, code requirements, and plan routing.
- Assists in the process of reviewing and adopting periodic updates to the City's Building Codes, Fire Codes, and all Code revisions related to the Building Division.
- Calculates, reviews, and verifies complex fees and valuations for building permits, plan reviews, and other related services; reconciles and audits fee collection data for accuracy.
- Schedules building inspections in cooperation with building inspection personnel after reviewing service requests.
- Tracks and reports on the status of construction projects in plan check review.
- Assists customers in viewing microfiche, laser fiche, hard copies of permits, or in making copies; assists other agencies and customers with record inquiries and retrieves requested building plans and permits from archives.
- Prepares reports, statistical summaries, and permit activity logs; assists with data entry and management of permit tracking software and databases.

- Processes check requests related to the Building Division including those related to “pass-through” fees related to building permits.
- Maintains building division records, including a variety of forms and logs; provides downloads of information related to the city’s website.
- Prepares departmental activity records and reports, including the faxing of utility releases.
- Compiles data and conducts various reporting related to the Building Division.
- Supports electronic plan check and digital permit services; assists customers and staff with technical troubleshooting and submittal procedures.

OTHER DUTIES:

- Performs other related duties as assigned to ensure the efficient and effective functioning of the work unit and the City.

KNOWLEDGE, SKILLS, AND ABILITIES

(At time of application)

Knowledge of:

- General inspection practices associated with the use of the Uniform Building Code, Uniform Administrative Code, Uniform Zoning Code, and the legal aspects of Code Administration and City Municipal Code
- Planning review procedures
- Application of building permit fees
- Building inspection scheduling practices
- Customer service principles and techniques
- Basic math calculations and functions
- General office procedures and protocols as well as department operations and services
- Techniques for analyzing and streamlining business processes in a regulatory environment
- Principles of technical training and guidance

Skills and Abilities to:

- Understand, interpret, and enforce Municipal Code pertaining to the issuance of building permits, handling of documents, and recording of fees
- Lead and support permit staff, including providing training and resolving work-related issues
- Operate standard office equipment, including a computer terminal, and use permit processing, word processing, and spreadsheet software programs
- Organize and schedule inspections
- Prepare and maintain records and standard reports
- Coordinate multi-departmental reviews and resolve plan check issues or discrepancies
- Analyze and solve basic work problems by applying departmental procedures
- Communicate clearly and concisely, orally and in writing
- Establish, interact, and maintain effective working relations with city staff, other departmental representatives, developers, contractors, and the general public
- Use written and oral communication skills
- Read and interpret data, information, and documents
- Analyze and solve problems
- Use math and mathematical reasoning
- Observe and interpret situations
- Prioritize multiple tasks and projects in a fast-paced environment with frequent interruptions
- Maintain confidentiality, professionalism, and accuracy in dealing with sensitive materials

- Type at a rate sufficient to effectively perform job duties

JOB QUALIFICATIONS / REQUIREMENTS:
(*At time of application and in addition to the Knowledge, Skills, and Abilities listed above*.)

EDUCATION AND EXPERIENCE:
Any combination of training, education, and experience that would provide the required knowledge, skills, and abilities is qualifying.

- A high school diploma or GED or equivalent and two years of experience in permit processing, customer service, and engineering or building services support work.
- Four (4) years of increasingly responsible experience in building permit processing, building division support, or related technical clerical work, including at least one year in a lead or advanced technical capacity.

LICENSE(S) REQUIRED:

- None required

CERTIFICATIONS AND TESTING REQUIRED:

- Possession of a valid International Code Council (ICC) Permit Technician Certification is required at the time of appointment.
- Additional ICC certifications (e.g., Plans Examiner, Building Inspector) are desirable.

WORK ENVIRONMENT / PHYSICAL DEMANDS:
(*Must be performed with or without reasonable accommodations*)

- Works in an office setting and the noise level is typically quiet or moderately quiet
- Frequently required to use hands to finger, handle, feel, or operate objects, controls, and standard office equipment
- Reach with hands and arms
- Frequently required to sit, stand, walk, talk, and hear
- Occasionally required to stoop, kneel, and crouch
- Occasionally lifts and carries plans, permits, and other documents typically weighing less than 25 pounds
- Specific vision abilities required by this job include close vision, color vision, and the ability to adjust focus

Job Classification Description

Equal Employment Opportunity

SUPPORT SERVICES ADMINISTRATOR

JOB FAMILY: **EEO CATEGORY:** **FLSA:** Exempt **JOB CLASS CODE:**	**PAY PLAN:** Full-Time Pay Plan **UNION STATUS:** Non-Represented **GRADE:** **UPDATED:** May 2025 **PREVIOUS UPDATE:** Mar 1993

PURPOSE STATEMENT:

Under the direction of the Police Sergeant, the Support Services Administrator performs and supervises a variety of technical law enforcement-related functions in such areas as communications, property, evidence, jail and other police services activities, and technical law enforcement-related functions; participates in the research and development activities of the Police Department; and does other auxiliary police functions as required.

ESSENTIAL FUNCTIONS, DUTIES, AND TASKS:

The following list of functions, duties, and tasks is typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform other closely related or department-specific functions, duties, and tasks from those set forth below to address business needs and changing business practices.

- Develops and maintains an integrated police records system.
- Supervises records personnel, property and evidence control, and city jail operations.
- Develops and maintains a variety of operational procedures and policy manuals.
- Compiles criminal statistical data and prepares crime studies and analyses.
- Develops new and revised departmental forms and studies methods of improving paper flow.
- Researches the availability and implementation of various grant programs.
- Maintains departmental microfilming program.
- Prepares departmental material for analysis by electronic data processing.
- Maintains records regarding police buildings and vehicle maintenance.
- Ensures subpoenas are completed accurately.
- Investigates hit and run traffic collisions.

OTHER DUTIES:

- Performs other related duties as assigned to ensure the efficient and effective functioning of the work unit and the City.

KNOWLEDGE, SKILLS, AND ABILITIES

(At time of application)

Knowledge of:

- Technical aspects of public safety operations
- Statistical analysis, systems analysis, and research methods
- Effective supervisory principles and practices

- Office procedures, department policies, and the understanding of California Penal Codes
- Investigation techniques
- Maintenance equipment and procedures
- Organization or department operations, services, and policies

Skills and Abilities to:

- Communicate effectively orally and in writing
- Establish and maintain effective working relationships with supervisors, subordinates, fellow employees, and the public
- Auditory and visual comprehension (understanding and processing the written and spoken word)
- Short- and long-term memory recall
- Read, write, drive, and function independently
- Interacting effectively in group situations
- Ensure problems are resolved quickly and with compassion while maintaining policy

JOB QUALIFICATIONS / REQUIREMENTS:

(*At time of application and in addition to the Knowledge, Skills, and Abilities listed above*.)

EDUCATION AND EXPERIENCE:

Any combination of training, education, and experience that would provide the required knowledge, skills, and abilities is qualifying.

- Bachelor's degree in public administration, business administration, criminology, or a related field; or equivalent. Five years of experience.

LICENSE(S) REQUIRED:

- Valid, current driver's license.
    - The City reasonably expects driving to be one of the job functions for the position, and the City reasonably believes that using an alternative form of transportation would not be comparable in travel time or cost to the City.

CERTIFICATIONS AND TESTING REQUIRED:

- CLETS certification immediately upon hire
- First aid and CPR certification
- CSI certification

WORK ENVIRONMENT / PHYSICAL DEMANDS:

(*Must be performed with or without reasonable accommodations*)

- Frequently required to stand, walk, bend, twist, reach, stretch, push, pull, drag, lift up to 50 pounds
- Climb, kneel/crouch/squat, use feet to drive, and use hands for feeling, simple grasping, firm grasping, and fine manipulation (dominant hand)
- Specific vision abilities required by this position include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus
- Specific hearing abilities required by the position include adequate hearing at close proximity, at a distance, and in both ears

RESOLUTION NO. R-2025-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, TAKING ACTIONS NECESSARY TO ADOPT THE FISCAL YEAR 2025-26 ANNUAL BUDGET; TAKING ACTIONS NECESSARY TO ADOPT THE FISCAL YEAR 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET WITH AN APPROPRIATION OF $11,400,479; AND AUTHORIZING THE POSITION ALLOCATION PLAN AND COMPENSATION PLAN FOR FISCAL YEAR 2025-26

A. Recitals

(i) The City Administrator, in accordance with Article XII, Sections 1202 and 1203 of the City Charter, has prepared and submitted a proposed annual budget for Fiscal Year 2025-26.

(ii) The City Council has reviewed the proposed budget and conducted a Public Hearing on said budget.

(iii) The Capital Improvement Program on file with the City Clerk incorporates the various anticipated revenues and expenditures of the City of Placentia for the Fiscal Year 2025-26 as known at this time, and the same would constitute a proper budget for the City for such period.

(iv) The Capital Improvement Program was presented to Planning Commission at the regularly scheduled meeting on May 13, 2025. Said Planning Commission found the Capital Improvement Program to be in conformance with the City's adopted General Plan.

(v) The City of Placentia Position Allocation Plan and Compensation Plan, effective July 1, 2025 for the PCEA, PPOA, PPMA, FIRE employees and unrepresented employees including the City Administrator, Executive Management, and Mid-Management employees; effective July 1, 2025 are components of the annual budget process.

(vi) The City Council desires to amend said Position Allocation Plan and Compensation Plan in accordance with the provisions of the Fiscal Year 2025-26 Budget, effective July 1, 2025 and reflects the following classification actions:

1. Approve classification of Senior Building Technician
2. Approve classification of Support Services Administrator
3. Approve classification of Police Records Technician

(vii) All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In All respects as set forth in the Recitals, Part A., of this Resolution.

2. The City Council of the City of Placentia does hereby approve and adopt the Fiscal Year 2025-26 Budget, a full, true, and correct copy of which is on file in the Office of the City Clerk, hereby is adopted as such budget for such period.

3. The Capital Improvement Program for the City of Placentia for Fiscal Year 2025-26, including appropriations in the amount of $11,400,479 as set forth in the budget on file with the City Clerk and made a part hereof, is hereby adopted as such budget for such period.

4. The Position Allocation Plan and Compensation Plan are being updated to reflect approved changes by the City Council in the context of the Fiscal Year 2025-26 Annual Budget. When the City Council approves a new position or the City Administrator amends a position between updates of the Plan, such a change shall constitute a revision to the City's Position Allocation Plan that shall be reflected in the next update of the Resolution adopting the Plan. Compensation and benefits not specifically amended by this Resolution shall remain in full force and effect.

5. The proposed Position Allocation Plan for positions in City services for Fiscal Year 2025-26 is attached hereto as Appendix "A" (Position Allocation Plan) and the proposed Compensation Plan - Salary Schedule is attached hereto as Appendix "B" and hereby are approved.

PASSED, ADOPTED AND APPROVED this 3rd day of June 2025.

_____
Kevin Kirwin, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

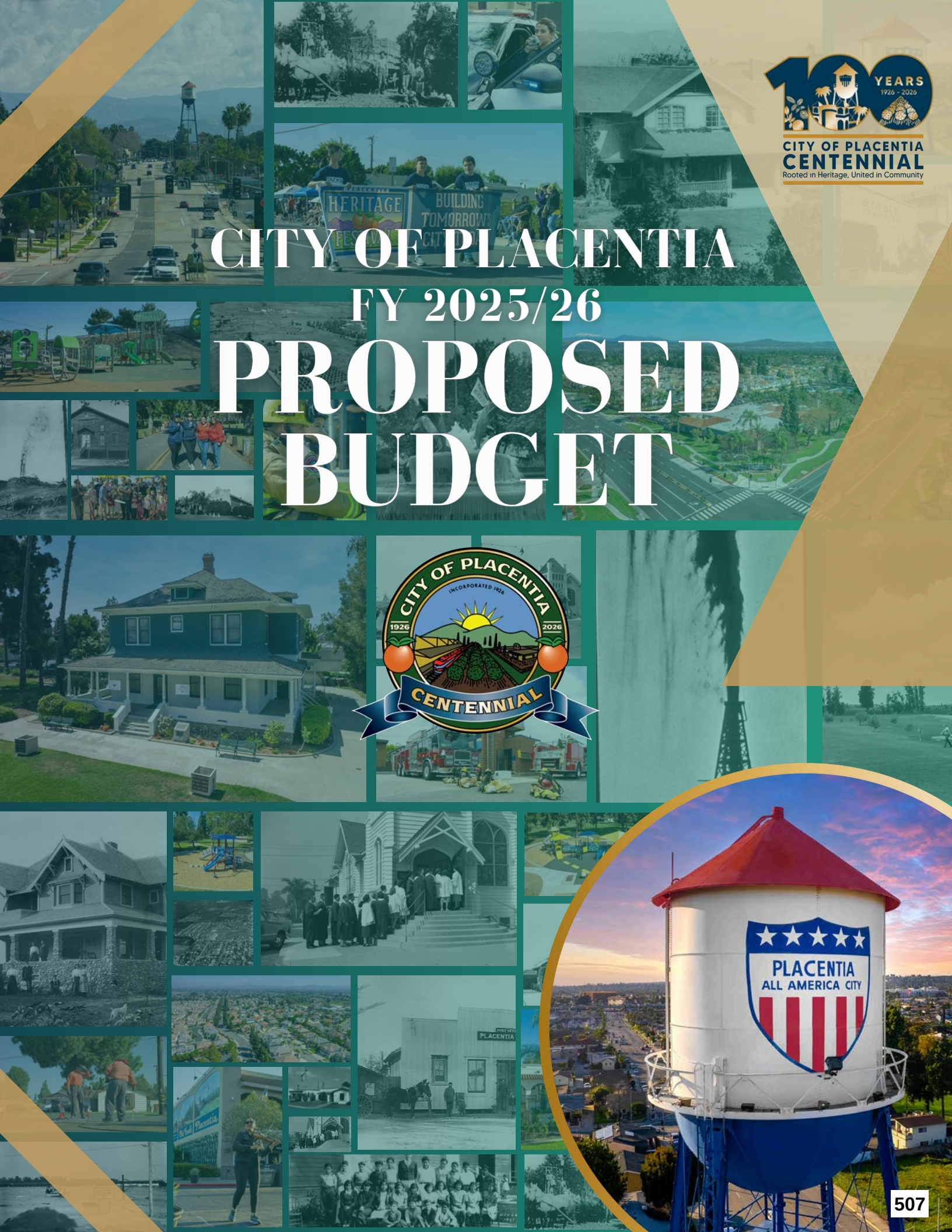
I, Robert S. McKinnell, City Clerk of The City of Placentia, California, do hereby certify that the foregoing Resolution, was duly passed, approved and adopted by City Council, approved and signed by the Mayor and attested by the City Clerk, all at the regular meeting of the said City Council held on the 3rd day of June 2025, and the same was passed and adopted by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney



CITY OF PLACENTIA

FY 2025/26

PROPOSED BUDGET

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City Directory

The City Council consists of five members elected by the district. Council terms are four years, with elections held every two years. Either two or three members are elected in any given election cycle. Every year, the current City Council Members, elect a Mayor and Mayor Pro Tempore who serve for one year. The City Council also serves as the governing body for the Successor Agency, Public Finance Authority and the Placentia Industrial Commercial Development Authority. City Council members may not serve more than three consecutive terms and are responsible for selecting and reviewing the City Administrator who is responsible for managing the day-to-day operations of the City and implementing the policies set by the City Council.

CITY COUNCIL MEMBERS

Kevin Kirwin
Mayor
District 2

Chad P. Wanke
Mayor Pro Tempore,
District 4

Jeremy B. Yamaguchi
Councilmember,
District 3

Ward L. Smith
Councilmember,
District 5

Thomas Hummer
Councilmember,
District 1

CITY OFFICIALS

City Clerk	Robert S. McKinnell
City Treasurer	Kevin Larson
Acting City Administrator	Jennifer Lampman
Deputy City Administrator	Rosanna Ramirez
Chief of Police	Brad Butts
Fire Chief	Jason Dobine
Deputy City Administrator/Director of Finance	Jennifer Lampman
Director of Development Services	Joseph Lambert
Director of Community Services	Lydie Gutfeld
Director of Human Resources	Alice Burnett
Director of Public Works	Chris Tanio

City Council meetings are held on the 1st & 3rd Tuesday of the month at 7:00 p.m. and are located in the City Hall Council Chambers.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Placentia
California

For the Fiscal Year Beginning

July 01, 2024

Christopher P. Morrill

Executive Director

OFFICE OF THE CITY ADMINISTRATOR

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: JENNIFER LAMPMAN, ACTING CITY ADMINISTRATOR

DATE: MAY 20, 2025

SUBJECT: PROPOSED FISCAL YEAR 2025-26 OPERATING BUDGET

In compliance with City Charter Section 1203, it is my pleasure to present the City of Placentia's Proposed FY 2025-26 Operating Budget and Capital Improvement Program for your review and consideration. The Proposed Budget provides a funding guide that reflects the City's priority to provide effective, high-quality public services that foster safety, quality of life, and economic prosperity throughout our community.

The proposed budget was developed with a focus on repositioning the City's financial position to one that's sustainable in both the short and long term, prioritizes economic development that will enhance the City's sales and transient occupancy tax bases, enhances public safety, replenishes reserves, and allows flexibility to respond to changes in the economy outside our control such as tariffs, inflation and changes in consumer spending.

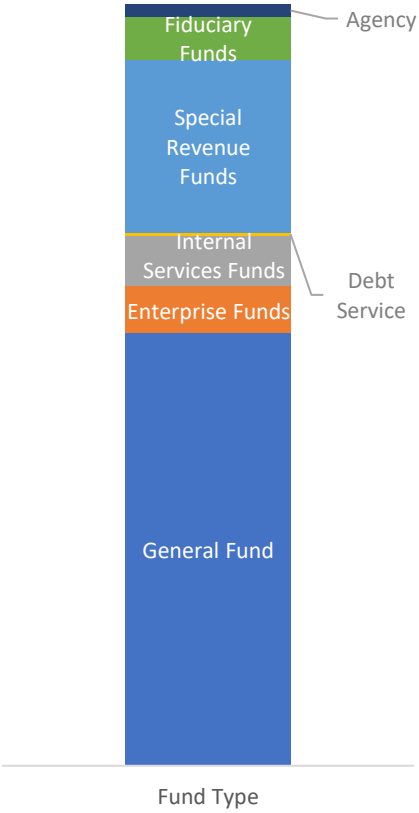
The City, like many other public agencies, is facing economic challenges that has necessitated a return to fundamentals wherein every program, contract, capital project and service offered by the City have been carefully scrutinized with only the most vital included in the proposed budget. While challenging, this analysis will enable the City to focus its resources on providing the highest level of service in its core functions while pausing or reassessing auxiliary programs.

Yet it's not all bad news! This "back to basics" approach aligns perfectly with the City's upcoming centennial celebration which begins January 2026 with events planned throughout the year to celebrate

one hundred (100) years of the Placentia community! In addition, the City continues to improve the city's infrastructure with a renewed emphasis on street improvements, renovations of parks and playgrounds and several new businesses recently opened or opening soon within the community such as Chick Fil-A, Tru Hotel by Hilton, Primecut Taqueria and a variety of coffee houses.

FY 2025-26 Proposed Budget Summary

The proposed FY 2025-26 citywide operating budget is $92.7 million, a decrease of 6.6% from the Adopted FY 2024-25 budget. These expenses are supported by $89.7 million in revenue, a decrease of 5.9% from the current fiscal year's Adopted budget, as well as unassigned fund balance in some special revenue funds. These total figures reflect revenues and expenses for all funds citywide including the General Fund, Enterprise Funds, Debt Service Funds and Special Revenue Funds.



Enterprise Funds are proprietary funds supported by user fees and charges that operate much like a private business. The rates charged to customers for these services cover the costs of operation, maintenance and capital and infrastructure improvements. The City maintains two Enterprise Funds including Sewer and Solid Waste (Refuse). Expenditures for FY 2025-26 for these funds are proposed to be $5.9 Million for both operating and capital expenses.

Internal Service Funds, including employee health and welfare, risk management, and equipment replacement account for activities provided to one City department by another City department. The Proposed FY 2025-26 budget includes $5.7 million in funding for these funds.

Special Revenue Funds are funds legally restricted to a specific purpose. Examples of Special Revenue Funds include the Gas Tax Fund and the Community Development Block Grant (CDBG). In total, expenses in Special Revenue Funds are proposed at $21.0 million for FY 2025-26 inclusive of Measure U.

Proposed revenues and expenses by fund type are outlined below:

Fund Type	Revenues & Transfers In	Expenditures & Transfers Out	Net Incr/(Decr)
General Fund	53,543,058	52,654,458	888,600
Special Revenue	18,017,996	20,996,497	(2,978,501)
Debt Service	403,300	403,300	-
Enterprise	6,392,880	5,850,885	541,995
Capital Projects Fund	-	355,700	(355,700)

Internal Service	5,548,700	5,662,700	(114,000)
Fiduciary	4,290,600	5,290,600	(1,000,000)
Agency Fund	1,469,174	1,472,738	(3,564)
Totals	89,665,708	92,686,878	(3,021,170)

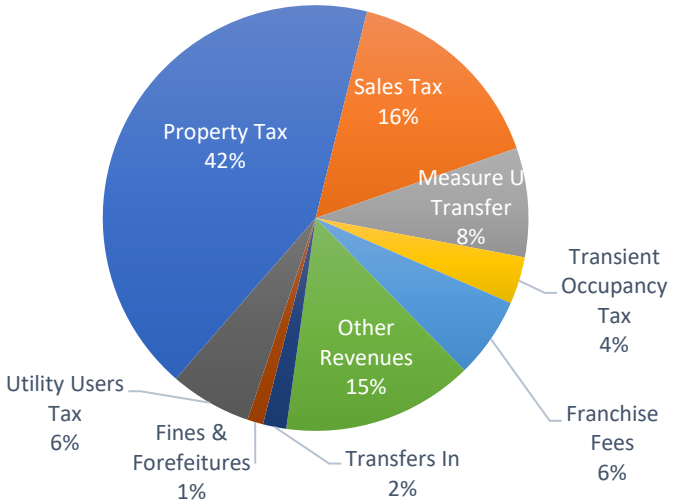
General Fund

The General Fund is the primary operating fund of the City and supports fundamental services including Police, Fire & Life Safety, Development Services, Community Services and general administration. Revenue for this fund comes from general taxes such as property tax, sales tax, transfers from Measure U, transient occupancy taxes as well as a variety of user and permit fees and other smaller sources. The Proposed Budget for FY 2025-26 for the General Fund is $52.7 million in operating expenses, an increase of $1.7 million or 3.4% from the Adopted FY 2024-25 budget, supported by $53.5 million in operating revenue, an increase of $3.1 million or 6.2% from the Adopted FY 2024-25 budget.

Compared to fiscal year 2024-25, the FY 2025-26 budget *does not* incorporate the use of the 10% reserve contribution from Measure U of $888,600 outlined in Policy 460 to support day-to-day operations. Instead, these funds will be added to the Measure U Contingency Reserve to replenish reserve funds which have been decreased in recent years due primarily to construction of the public safety building.

General Fund Revenue Highlights

Property Tax revenue in FY 2025-26 is projected to be $22,755,799, an increase of $959,776, or 4.4% over the FY 2024-25 Amended budget. Increases in property tax are due to a combination of property turnover and resulting reassessments and the two percent (2%) per year inflation factor for property assessments allowable under Proposition 13. Property tax for FY 2025-26 includes the General Fund's portion of the increase in assessed value of the Cenza property (50%), with the Enhanced Infrastructure Financing District (EIFD) being allocated the other fifty percent (50%). Through the end of 2024, the City continues to maintain a high number of properties assessed at their pre-1978 value, with 13.2% of all citywide parcels and 10.6% of single-family residences still assessed well below market value. As these properties turn over and are assessed at market value, the City's property tax should continue to increase at a higher percentage than the 2% maximum CPI allowable under Proposition 13.



Sales Tax, excluding Measure U, is projected to increase slightly by $116,000, or 1.4% in FY 2025-26 from the Amended FY 2024-25 budget and totals approximately $8.4 million. While an increase over the

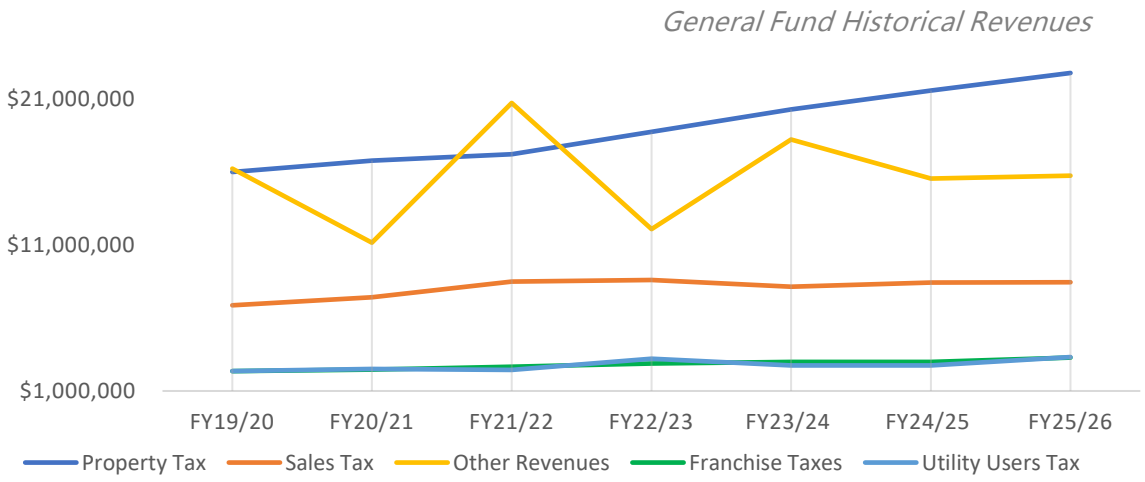
current fiscal year, the projected figure is still $100,000 lower than the amount of sales tax the City received three years ago in FY 2022-23. This trend is not unique to Placentia as sales tax is directly impacted by economic fluctuations due to inflation, tariffs, a potential recession and other influences such as minimum wage increases and store closures. The City's sales tax consultant is projecting an increase in sales tax of 1.6% statewide in FY 2025-26 for all retail categories with increases in fuel/ service stations (3.0%), restaurants/ hotels (2.8%) and State and County pools (3.0%) offset by decreases in building/ construction (-1.0%) and food/ drugs (-0.5%). Specific reasons behind their projections include:

- Prolonged higher interest rates and the threat of tariffs which have negatively impacted purchases of new and used automobiles.
- Lower fuel prices reducing receipts from fuel and services stations in recent years. As six of the City's top 25 sales tax producers are fuel stations, this has significantly impacted the City's sales tax receipts. However, this category is anticipated to increase by three percent (3%) in FY 2025-26 due to tighter environmental regulations and the anticipated closures of two refineries in California in the next two years leading to higher fuel prices.
- Closure of larger chain store locations such as Joann's Fabrics, Walgreens and others.

Transient occupancy tax (TOT), otherwise known as the "bed tax" is a 10% tax paid by visitors staying overnight in one of our local hotels and/or short-term rentals operating within the City. The Proposed Budget assumes $1,915,000 in revenue, 4.1% higher than the FY 2024-25 Adopted Budget. This increase is due to a combination of growth in the travel industry, higher nightly hotel rates and a slightly higher number of short-term rentals operating within the City.

Fines & Forfeitures are projected to increase 12% to $644,200 from the prior fiscal year due mainly to slight increases in parking citations.

Intergovernmental revenue is revenue from outside government agencies including County, State and/or Federal sources and are usually related to grants and/or reimbursement for mandated training in the Police Department. Revenues for FY 2025-26 is relatively flat compared to the FY24-25 Adopted budget with a modest $17,000 increase to $329,015.



Revenue	FY 2024/25 Amended Budget	FY 2025/26 Proposed Budget	Variance to Amended Budget
Property Taxes	21,796,023	22,755,799	4.4%
Sales & Use Taxes	8,333,000	8,449,079	1.4%
Other Taxes	8,396,040	8,852,995	5.4%
Permits/Licenses	3,003,903	3,073,242	2.3%
Fines & Forfeitures	575,000	644,200	12.0%
Intergovernmental	1,464,103	329,015	(77.5%)
Charges for Services	1,945,786	1,885,975	(3.1%)
Miscellaneous	2,254,237	2,159,260	(4.2%)
Total Operating Revenues	47,768,092	48,149,565	0.8%
Transfers In	465,100	950,493	104.4%
Measure U Transfers-In			
Employee Retention	2,665,800	2,665,800	-
Measure U Reserve	888,600	888,600	-
OPEB	888,600	888,600	-
Total Transfers In	4,908,100	5,393,493	9.9%
Total Resources	52,676,192	53,543,058	1.6%

General Fund Expenditure Highlights

General Fund expenditures are broken into three distinct types- operating, debt service and capital. Operating expenses are those required to support the day-to-day operations of the City including personnel expenses, professional services, maintenance expenses and training and are supported by revenue generated in the same fiscal year the expenses occur. Debt service supports the principal and interest payments on loans and bonds the City has used to finance capital projects and/or pension obligations. Capital expenses are one-time expenditures for large purchases such as vehicles, technology upgrades and other equipment that has a useful life exceeding one year and are typically funded with one-time funding sources such as reimbursements, development agreements, or the use of unassigned fund balance.

The Proposed FY 2025-26 General Fund Budget includes $46.4 Million in department expenses and $6.3 million for debt service and transfers for a total of $52.7 million. This represents an increase of 3.4% for the General Fund from the current fiscal year's adopted budget.

Proposed General Fund budgets for the respective departments are listed below:

Departments	FY 2024/25 Amended Budget	FY 2025/26 Proposed Budget	Variance to Amended Budget
Legislative	1,175,316	1,006,073	(14.4%)
City Administrator	1,536,501	752,975	(51.0%)
Administrative Services	5,780,344	5,576,750	(3.5%)
Human Resources	968,700	880,400	(9.1%)
Finance	1,432,100	1,495,000	4.4%
Development Services	1,935,400	1,927,352	(0.4%)
Police	14,638,308	14,716,986	0.5%
Fire & Life Safety	5,492,918	5,402,550	(1.6%)
Public Works	4,841,256	4,685,350	(3.2%)
Community Services	3,441,650	3,548,786	3.1%
General Government	5,259,700	6,300,136	19.8%
Transfers Out	143,756	61,000	(57.6%)
Total Department Expenses	46,645,949	46,353,358	(0.6%)
Capital Improvement Program (CIP)	3,114,628	-	-
Debt Service	6,458,866	6,301,100	(2.4%)
Total Expenditures	56,219,443	52,654,458	(6.3%)

Significant Changes

In preparing this budget, staff initially projected a deficit due to the nominal increase in revenues compared with significant increased expenses, many of which were outside the City's control including:

- Increase in the required Unfunded Actuarial Liability (UAL) payment to CalPERS from $447,000 to $917,000 as a result of their rates of return for recent fiscal years. This UAL payment is in addition to the $4.1 million debt service payment for the 2020A lease revenue bonds that were issued to pay off the City's UAL in 2020.

- $1.5 million increase in personnel expenses per various memoranda of understandings and anticipated merit increases citywide.

- An increase of $463,000 for general liability and workers' compensation insurance citywide.

- An increase of $52,000 for the animal services contract with the County of Orange.

- Increased costs of utilities including gasoline and electricity.

To mitigate the impact of these increases on the City's budget, staff thoroughly analyzed all accounts within the city to identify opportunities for efficiencies and budget reductions and made several difficult decisions to balance the budget including:

- Elimination of several positions, explained in further detail in the staffing section below.

- Elimination of $25,000 in funding for the Chamber of Commerce- The City entered an agreement with the Chamber of Commerce in November 2023 to support the Chamber's efforts in operating a visitor center and facilitating the relationship between the City and the business community. The agreement allows for the cancellation of the contract by either party with or without cause with sixty (60) days' notice. Due to the City's financial challenges, staff is proposing cancellation of the agreement and elimination of this funding in the FY 2025-26 budget.

- Consolidation of the annual tree lighting and Tamale Festival into one event in December 2025. This consolidation is projected to save approximately $30,000 as well as allow for staff in the Community Services Department to prepare for the kickoff Centennial event in January 2026.

- Shifting partial engineering salaries to individual capital projects to reflect time worked on specific projects and reduce the burden on the General Fund.

Other Post-Employment Benefits (OPEB)- The City established a Section 115 trust to mitigate potential investment losses from CalPERS and pre-fund OPEB expenses. The City's most recent actuarial study showed a total OPEB liability of approximately $15.8 million, with the most recent Unfunded Actuarial Liability (UAL) measured at $15.2 million by CalPERS. In Fall 2022 the City Council directed staff to transfer $2.4 million from bond proceeds to the Section 115 trust and approved a Section 115 Trust funding policy aimed at reducing the OPEB liability. The City contributed an additional $770,000 to the trust in the FY 2023-24 budget.

By design, Section 115 trusts can only be used for pension and OPEB expenses such as the UAL payment to CalPERS, and retiree medical expenses. As part of the actions taken to reduce the initial budget deficit, the Proposed FY 2025-26 budget includes funding of the *increase* in the required CalPERS UAL payment ($461,000) and approximately fifty-three percent (53%) of the annual retiree medical costs, $539,000, from the Section 115 trust. Staff is not proposing funding all retiree medical costs or the entire UAL payment from the trust at this time in order to allow the funds remaining in the trust to continue to accrue interest and grow the trust in accordance with the OPEB funding policy. As of April 30, 2025, there is $3.1 million in the Section 115 trust.

Policy 460 - Per Policy No. 460, which guides the allocation of funds received from Measure U, if the General Fund reserve level falls below twenty five percent (25%), the percentage allocated to infrastructure is supposed to decrease from fifty percent (50%) to forty percent (40%) with the reserve funding increasing from ten percent (10% to twenty percent (20%). During the FY 2024-25 Mid-year Budget review, the projected reserve fell to 19%, triggering the reduction in Measure U funds dedicated to infrastructure. However, due to the City's significant need for funding of infrastructure, specifically

street repairs, the City Council approved a one-time modification of the policy to allow for the Measure U contribution to infrastructure to remain at fifty percent (50%) for FY 2025-26.

Unlike the current fiscal year, the ten percent (10%) allocated to reserves per Policy 460 *will not* be used to balance the budget or fund operating expenses in FY 2025-26 but will be used to replenish reserves to 25.03%.

Centennial Celebration – The City of Placentia's Centennial celebration will kick off in January 2026 with events scheduled throughout the year to celebrate the founding of the community one hundred years ago. The Centennial Committee is soliciting sponsorships to offset the costs of these events, however, to ensure there is sufficient funding, the proposed budget includes $125,000 to support these events. Any sponsorship funds received will reduce the impact on the General Fund as those dollars will be spent first.

Position Allocation (Staffing)

The FY 2025-26 Proposed Budget includes 197 authorized full-time equivalent (FTE) positions, 7.0 elected officials as well as authorization for 4.0 FTE unfunded overhires in the Police and Public Safety Communication Departments. There are a few proposed staffing changes included in the FY 2025-26 budget, however the City will be continuing its hiring "frost", whereby all positions that become vacant will be scrutinized for necessity and or possible consolidation of duties with other positions.

Proposed staffing changes include:

1. Elimination of one (1.0 FTE) vacant Recreation Coordinator in the Community Services Department. (*$93,124 annual savings*)

2. Elimination of one (1.0 FTE) vacant Engineering Aide in the Public Works Department. (*$73,195 annual savings*)

3. Elimination of one (1.0 FTE) vacant Management Assistant in the Public Works Department. *($83,412 annual savings*)

4. Elimination of one (1.0 FTE) vacant Senior Management Analyst in Economic Development *($148,815 annual savings*). This position was approved by the City Council to be removed from the position allocation plan in the current fiscal year, however the savings from this action were used to balance the budget in FY 2025-26.

5. Reclassification of one (1.0 FTE) Public Works Manager to Deputy Director of Public Works ($*9,626 annual costs*). This position manages the day-to-day operations of all Public Works maintenance operations including facility maintenance, landscape maintenance and fleet operations. Given the importance of these operations to the community and span of control of this position, staff is proposing this reclassification to better align with department needs.

6. Reclassification of one (1.0 FTE) Maintenance Worker to a Facilities Maintenance Technician in the Public Works Department (*$6,000 increase in annual salaries offset by equal decrease in contract costs*). This position is currently vacant, and staff is proposing to reclassify the position to better align with the needs of the department, specifically the need for additional skill for irrigation repairs citywide so the City is less reliant on contract help for this work.

7. Reclassification of three (3.0 FTE) Office Specialists in the Police Department to Police Record Technicians in the Police Department (*$24,143 annual costs*). Several years ago, staff working in the role of Records Technicians were given the title of Office Specialist. The duties and responsibilities of Records Technicians however are greater than that of Office Specialist and when compared to staff managing these duties in other agencies in the recently completed classification and compensation study they were determined to be over ten (10%) percent below market. Staff is recommending the reclassification of existing staff members (3) to Police Records Technician to better align with duties and responsibilities of their role.

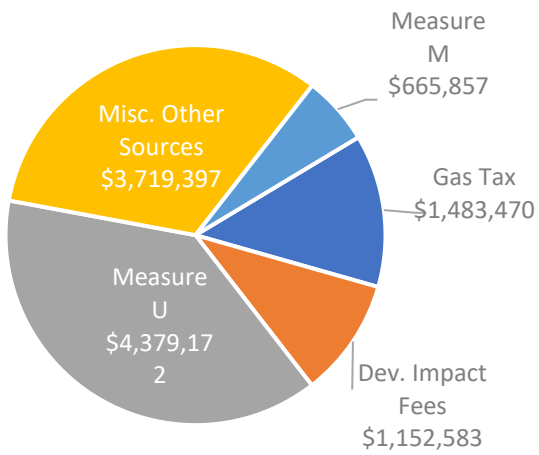
8. Reclassification of one (1.0 FTE) Police Services Supervisor to Support Services Administrator in the Police Department (*$8,056 annual costs*). The Police Service Supervisor supervises the Records division of the Police Department including the front counter as well as the cadet program. This position was identified to be approximately eighteen (18%) below market in the classification and compensation study and staff is proposing reclassification of the position to a Support Services Administrator to better reflect the duties being performed and the needs of the department.

9. Reclassification of one (1.0 FTE) Building Permit Technician to a Senior Building Permit Technician in the Development Services Department *($4,600 annual costs).* Development activity continues to be high and increasingly complex, and the department needs consistent, higher-level work and oversight to successfully service the community at the front counter. Staff is proposing the reclassification to more accurately reflect the needs of the department.

Capital Improvement Program

The City's Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next several years and includes new projects, upgrades to existing facilities as well as rehabilitation of streets and roadways. Funding for projects scheduled for FY 2025-26 are included in the proposed budget, with the majority of the scheduled projects funded by Measure U, Gas Tax, Development Impact Fees (DIFs), bonds, grants and other reimbursements. The proposed CIP for FY 2025-26 includes 21 new projects/capital purchases for a combined total of approximately $11.4 million.

In recent years, the City has commissioned several important studies including a Facility Needs and Condition Assessment of all city facilities, Information Technology Master Plan to assess and prioritize infrastructure needs as well as a citywide Americans with Disabilities Act (ADA) study. As expected, these studies revealed a significant backlog of capital needs with over $60 million in investment recommended over ten (10) years. With limited financial resources available, staff prioritized proposed projects based upon urgency and/or adherence to ongoing City Council priorities such as street improvements and the Placentia Parks Initiative.



FY 2025/26 Proposed CIP by Funding Source

Major projects scheduled include roadway rehabilitation, the Golden Avenue bridge replacement, citywide concrete repair, information technology (IT) infrastructure replacement to address aging servers and technology, State mandated removal of the fuel tank at the city yard, and renovations at Samp and Los Vaqueros Parks.

Due to the scale and complexity of capital improvement projects, they often span two or more fiscal years. In addition to the 21 new projects proposed for FY 2025-26, previously approved projects that are in progress and not yet complete will be carried over into FY 2025-26 after the close of the 2024-25 fiscal year by a separate City Council action. Despite the large number of new and ongoing projects, several needed capital projects remain unfunded this fiscal year, and future completion depends on identifying and securing additional funding.

Conclusion and Final Comments

In closing, I would like to express my sincere appreciation to City staff for their hard work and dedication to the community and for the collaborative effort demonstrated in the development of this budget and the capital improvement program. As our City and surrounding communities grapple with financial and economic challenges, our Staff continue to prioritize providing high quality customer service, public safety and improving infrastructure while remaining focused on long-term fiscal sustainability.

I want to also thank the City Council for its continued effective policy leadership and support, under which the City continues to be a leading example of resilience, excellence, and opportunity.

Respectfully submitted,

Jennifer Lampman
Acting City Administrator

The City's Strategic Plan is comprised of the City's mission statement, goals and objectives, and an action plan. The Strategic Plan is reviewed and updated annually by the City Council and the City's executive management team at focused strategic planning sessions. Strategic Planning sessions are facilitator led, open to the public and result in measurable objectives for the upcoming year.

The most recent Strategic Planning session took place in April 2024. Participants brainstormed the City's current strengths, weaknesses, challenges, and opportunities before developing new objectives in line with the established Strategic Goals. These new measurable objectives will be presented to the City Council by staff within the upcoming year.

The FY 2025-26 budget was constructed and developed specifically to support these goals and objectives and reinforce the commitment the City makes to prioritize its core values.

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Strategic Plan Goals

Goal 1- Ensure Long-Term Fiscal Sustainability

Goal 2- Ensure that Public Safety Contintues to be a High Priority

Goal 3- Promote Community and Economic Development

Goal 4- Increase Community Engagement

Goal 5- Implement Public Infrastructure to Meet Community Needs

Goal 6- Improve City Beautification

Goal 7- Enhance Employee Development

Goal 8- Improve City Governance

GOAL 1: ENSURE LONG-TERM FISCAL SUSTAINABILITY

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
1.1	Admin	Review and update Reserve Policy	1 Year
1.2	Admin	Continue efforts to seek and obtain new sources of state and federal grants, including Federal and State earmarks and Biden Infrastructure Package	1-3 Years
1.3	Finance	Update Fee Study/Cost Allocation Review	1-3 Years
1.4	Admin/Eco Dev	Protect and preserve existing economic development/property nodes throughout the City to maximize revenue opportunities.	1-3 Years
1.5	Admin/Finance	Continue seeking ways to diversify the City's revenue sources to prevent over-reliance on any one source (Measure U/Property Tax).	1-3 Years
1.6	Finance	Update the existing 10-Year Financial Plan	3+ Years
1.7	DS/Econ Dev	Identify ways to monetize the new Citywide fiber optic system	1-3 Years

GOAL 2: ENSURE THAT PUBLIC SAFETY CONTINUES TO BE A HIGH PRIORITY

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
2.1	Fire/Police	Consider sharing of services to other cities (Police and Fire)	1-3 Years
2.2	Fire/Police	Bolster ranks of police and fire personnel (fill all vacancies)	1-3 Years
2.3	Fire/Police	Maintain operational readiness and provide full-services during Pandemic	3+ Years
2.4	Police/Fire/Emergency Communications	Improve communication and operational efficiency between Police, Fire and Communications	1-3 Years
2.5	Admin	Implement Community Paramedic Pilot Program	1-3 Years
2.6	Fire	Create Community Risk Assessment Standards of Cover Document	1-3 Years
2.7	Fire	Hire Fire Marshal and Fire Prevention Specialist	1 Year

GOAL 3: COMMUNITY AND ECONOMIC DEVELOPMENT

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
3.1	Admin/PW	Develop a lobbying plan that will result in construction of a Metrolink Station and Parking Structure	1-3 Years
3.2	DS/Econ Dev	Include promotion of Citywide fiber in City economic development recruitment and retention strategies	1-3 Years
3.3	DS/Econ Dev	Continue to recruit and attract retail, hotel and other commercial businesses that complement adjacent City assets and attractions (Anaheim Resort District, Cal State Fullerton, OC Vibe and Angel Stadium Projects)	1-3 Years
3.4	Admin/DS	Complete financing structure for Old Town EIFD	1 Year
3.5	DS	Initiate the Chapman Corridor Specific Plan	1 Year
3.6	DS	Create Design Review Guidelines and Procedures	1 Year
3.7	DS	Establish Old Town Historic District	1-3 Years
3.8	DS	Update Economic Development Strategic Plan	1-3 Years
3.9	DS	Facilitate Affordable Housing along Baker Street	1-3 Years
3.10	DS	Implementation of Housing Element Strategies	1 Year
3.11	CS/DS	Secure funding to address homelessness	1-3 Years
3.12	DS	Secure funding to address affordable housing	1-3 Years
3.13	CS	Recruit Homeless Analyst position	1 Year

GOAL 4: COMMUNITY ENGAGEMENT

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
4.1	Admin	Evaluate alternative and more creative methods of community outreach	1 Year
4.2	Admin	Increase Community Engagement/Outreach	1 Year
4.3	Police	Examine the funding for a full-time Community Outreach Position	1 Year
4.4	Admin	Develop and implement Citizen's Leadership Academy	1 Year
4.5	Admin	Implement bi-annual Community Satisfaction Survey	1 Year
4.6	Fire	Implement Engine Company level Fire Prevention Inspections of City Businesses	1 Year

GOAL 5: PUBLIC INFRASTRUCTURE

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
5.1	CS/PW	Implement Placentia Senior/Community Center Project	1-3 Years
5.2	CS/PW	Implement the Placentia Parks Initiative Plan	1-3 Years
5.3	PW	Examine more multi-modal transportation options	1-3 Years
5.4	PD/PW/Admin	Construct the Placentia Public Safety Center	1-3 Year
5.5	PW/Finance	Update Vehicle and Major Equipment Replacement Policy	1 Year
5.6	Police	Analyze security improvements at all public facilities	1 Year
5.7	Admin	Create a Comprehensive Information Technology (IT) Master Plan	1 Year
5.8	PW	Implement the 2022 Pavement Management Plan Report to prioritize streets and roads	1 Year
5.9	PW	Complete the Civic Center Improvement Project (HVAC/Solar Battery/Roof/EV Charging)	1-3 Years
5.10	PW/Finance	Establish a 5-7 Year CIP	1 Year

GOAL 6: CITY BEAUTIFICATION

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
6.1	PW	Complete landscape renovations to remaining medians throughout the City	1-3 Years
6.2	PW	Select concept and install citywide wayfinding signage	1-3 Years
6.3	PW/Admin	Allocate more funding for façade improvement projects within eligible census tracts	1-3 Years
6.4	PW/Admin	Expand Urban Forest Plan to plant 100 trees per year	1-3 Years
6.5	DS	Examine beautification opportunities in disadvantaged areas per the General Plan	1-3 Years

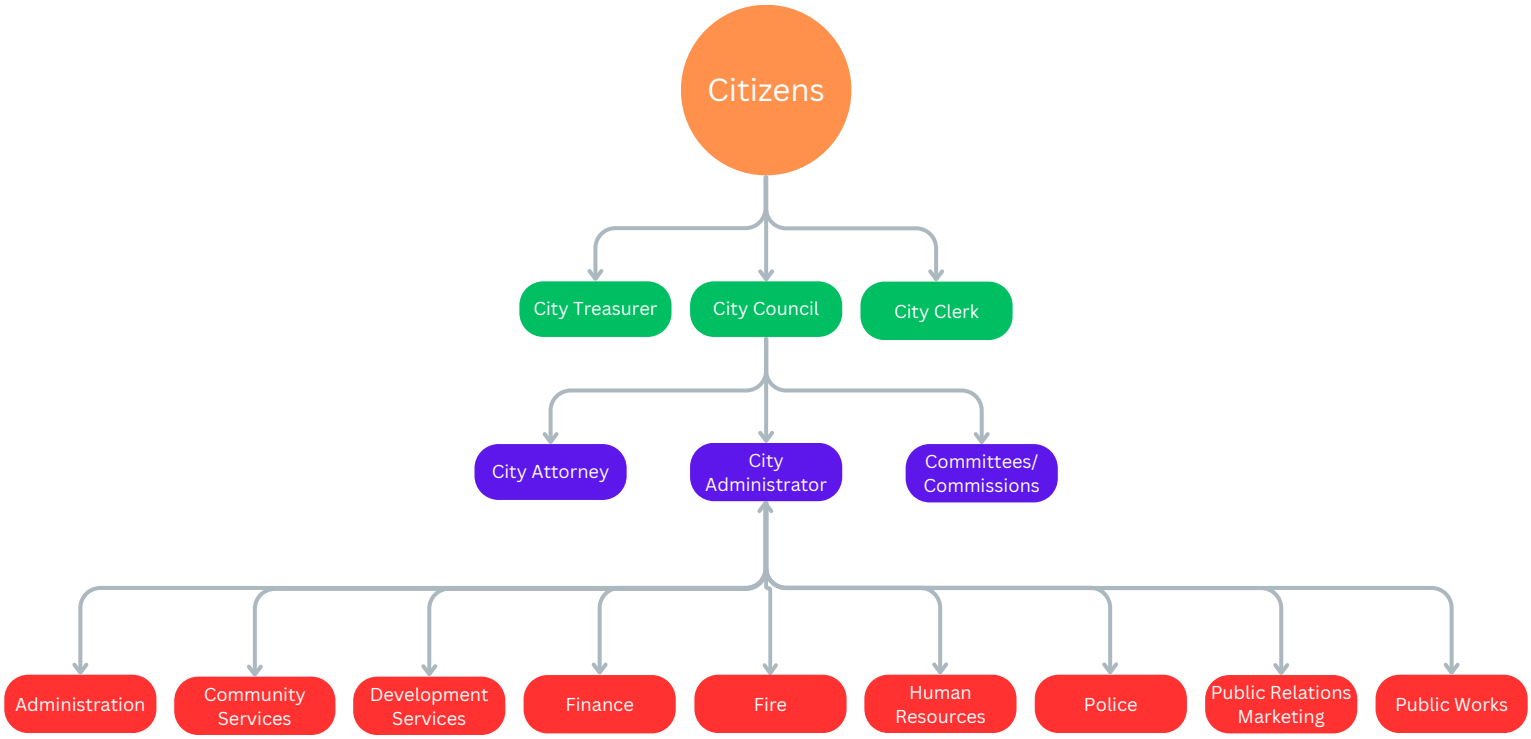
GOAL 7: EMPLOYEE DEVELOPMENT

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
7.1	HR	Bolster ranks of city employees	1-3 Years
7.2	Admin/HR	Enhance training and development opportunities for Staff	1 Year
7.3	Admin	Create employee leadership academy/management trainee program	1 Year
7.4	HR	Initiate class and comp survey	1 Year

GOAL 8: CITY GOVERNANCE

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
8.1	Admin/HR	Update all rules and procedures to be consistent with MOUs and State/Federal regulations	1-3 Years
8.2	Admin	Monitor Legislation, unfunded mandates and ballot measures from Sacramento	1 Year
8.3	Admin	Initiate Council/City Administrator team building process	1 Year
8.4	Admin	Update Administrative Policy Manual for Ad Hoc Committees	1 Year
8.5	Admin	City Attorney coordination and evaluation	1 Year
8.6	Admin	Update City Council Code of Conduct and Code of Ethics	1 Year

Citywide Organizational Chart



CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2025-26

	Adopted 24-25	Amended 24-25	Proposed 25-26
ELECTED			
MAYOR	1	1	1
CITY COUNCIL	4	4	4
CITY CLERK	1	1	1
CITY TREASURER	1	1	1
TOTALS	**7**	**7**	**7**

	Adopted 24-25	Amended 24-25	Proposed 25-26
APPOINTED (DOES NOT INCLUDE ALTERNATES)			
CITIZENS' OVERSIGHT COMMITTEE	3	3	3
FINANCIAL AUDIT OVERSIGHT COMMITTEE	5	5	5
HERITAGE COMMITTEE	8	8	8
HISTORICAL COMMITTEE	9	9	9
PARKS ARTS AND RECREATION COMMISSION (PARC)	5	5	5
PLANNING COMMISSION	7	7	7
SENIOR ADVISORY COMMITTEE	7	7	7
SENIOR/COMMUNITY CENTER BLUE RIBBON COMMITTEE	9	9	9
STREETSCAPE AND TRANSPORTATION ADVISORY COMMISSION	6	6	6
VETERANS ADVISORY COMMITTEE	10	10	10
TOTALS	**69**	**69**	**69**

	Adopted 24-25	Amended 24-25	Proposed 25-26
CITY ADMINISTRATOR			
CITY ADMINISTRATOR	1	1	1
COMMUNICATIONS & MARKETING MANAGER	1	1	1
DIGITAL MEDIA ANALYST	1	1	1
EXECUTIVE ADMINISTRATIVE ASSISTANT TO THE CA	1	1	1
SENIOR MANAGEMENT ANALYST	1	0	0
TOTALS	**5**	**4**	**4**

	Adopted 24-25	Amended 24-25	Proposed 25-26
ADMINISTRATIVE SERVICES			
ADMINISTRATIVE ASSISTANT	1	1	1
ADMINISTRATIVE SPECIALIST	1	1	1
DEPUTY CITY ADMINISTRATOR	1	1	1
DEPUTY CITY CLERK	1	1	1
DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	1	1	1
INFORMATION TECHNOLOGY MANAGER	1	1	1
INFORMATION TECHNOLOGY SPECIALIST	1	1	1
INFORMATION TECHNOLOGY TECHNICIAN	1	1	1
PUBLIC SAFETY COMMUNICATIONS MANAGER	1	1	1
PUBLIC SAFETY COMMUNICATIONS SUPERVISOR	3	3	3
PUBLIC SAFETY DISPATCHER (1 OVERHIRE)	13	13	13

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2025-26

	Adopted 24-25	Amended 24-25	Proposed 25-26
ADMINISTRATIVE SERVICES (CONTINUED)			
RISK MANAGER	1	1	1
SENIOR MANAGEMENT ANALYST	1	1	1
TOTALS	**27**	**27**	**27**

	Adopted 24-25	Amended 24-25	Proposed 25-26
HUMAN RESOURCES			
DIRECTOR OF HUMAN RESOURCES	1	1	1
HUMAN RESOURCES ANALYST	1	1	1
SENIOR HUMAN RESOURCES ANALYST	1	1	1
SENIOR HUMAN RESOURCES TECHNICIAN	1	1	1
HUMAN RESOURCES OFFICE CLERK	1	1	1
TOTALS	**5**	**5**	**5**

	Adopted 24-25	Amended 24-25	Proposed 25-26
FINANCE			
ACCOUNTING TECHNICIAN	4	4	4
DIRECTOR OF FINANCE	1	1	1
FINANCE MANAGER	1	1	1
SENIOR ACCOUNTANT	1	1	1
SENIOR ACCOUNTING TECHNICIAN	1	1	1
SENIOR FINANCIAL ANALYST	1	1	1
TOTALS	**9**	**9**	**9**

	Adopted 24-25	Amended 24-25	Proposed 25-26
DEVELOPMENT SERVICES			
ADMINISTRATIVE ASSISTANT	1	1	1
ASSOCIATE PLANNER	1	1	1
BUILDING INSPECTION MANAGER	0	1	1
BUILDING INSPECTOR	1	1	1
BUILDING PERMIT TECHNICIAN	2	2	1
CODE ENFORCEMENT OFFICER	1	1	1
CODE ENFORCEMENT SUPERVISOR	1	1	1
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
GIS TECHNICIAN	1	1	1
PLANNING MANAGER	1	1	1
PLANNING TECHNICIAN	1	1	1
PLANS EXAMINER	1	0	0
SENIOR BUILDING PERMIT TECHNICIAN	0	0	1
TOTALS	**12**	**12**	**12**

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2025-26

	Adopted 24-25	Amended 24-25	Proposed 25-26
PUBLIC SAFETY - POLICE			
CAPTAIN	2	2	2
CHIEF OF POLICE	1	1	1
COMMUNITY SERVICES OFFICER	2	2	1
CRIME ANALYST	1	1	1
IT SERGEANT	1	1	1
LIEUTENANT	3	3	3
MANAGEMENT ANALYST	1	1	1
OFFICE SPECIALIST - RECORDS	3	3	0
POLICE RECORDS TECHNICIAN	0	0	3
PARKING CONTROL OFFICER	2	2	2
POLICE ACADEMY TRAINEE	1	1	1
POLICE CIVILIAN INVESTIGATOR	3	3	3
POLICE OFFICER (3 OVERHIRE)	39	39	39
POLICE SERVICES OFFICER	2	2	2
POLICE SERVICES SUPERVISOR	3	3	2
SUPPORT SERVICES ADMINISTRATOR	0	0	1
PROPERTY TECHNICIAN	1	1	1
SERGEANT	10	10	10
SR. ADMINISTRATIVE ASSISTANT	1	1	1
TOTALS	**76**	**76**	**75**

	Adopted 24-25	Amended 24-25	Proposed 25-26
FIRE & LIFE SAFETY			
ADMINISTRATIVE ASSISTANT	1	1	1
BATTALION CHIEF	3	3	3
DEPUTY FIRE CHIEF	1	1	1
FIRE CAPTAIN	6	6	6
FIRE CHIEF	1	1	1
FIRE ENGINEER	6	6	6
FIRE MARSHAL	1	1	1
FIRE PREVENTION SPECIALIST	1	1	1
FIREFIGHTER	9	9	9
SENIOR MANAGEMENT ANALYST	1	1	1
TOTALS	**30**	**30**	**30**

	Adopted 24-25	Amended 24-25	Proposed 25-26
PUBLIC WORKS			
DIRECTOR OF PUBLIC WORKS	0	1	1
DEPUTY DIRECTOR OF PUBLIC WORKS	0	1	2
ADMINISTRATIVE ASSISTANT	1	1	1
ASSOCIATE CIVIL ENGINEER (SEWER)	1	1	1
CITY ENGINEER	1	0	0
CUSTODIAN	1	1	2
DEPUTY CITY ADMINISTRATOR	1	0	0

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2025-26

	Adopted 24-25	Amended 24-25	Proposed 25-26
PUBLIC WORKS (CONTINUED)			
ENGINEERING AIDE	1	1	0
ENVIRONMENTAL SERVICES COORDINATOR	1	1	1
FACILITY MAINTENANCE TECHNICIAN	2	2	3
MAINTENANCE WORKER	8	8	7
MANAGEMENT ASSISTANT	1	1	0
MECHANIC	2	2	2
PUBLIC WORKS INSPECTOR	1	1	1
PUBLIC WORKS MANAGER	1	1	0
PUBLIC WORKS SUPERINTENDENT	1	1	1
PUBLIC WORKS SUPERVISOR	2	2	2
SENIOR CIVIL ENGINEER	1	1	1
SENIOR CUSTODIAN	1	1	1
SENIOR MANAGEMENT ANALYST	1	1	1
TRANSPORTATION MANAGER	1	1	1
TOTALS	**29**	**29**	**28**

	Adopted 24-25	Amended 24-25	Proposed 25-26
COMMUNITY SERVICES			
ADMINISTRATIVE ASSISTANT	1	1	1
COMMUNITY SERVICES COORDINATOR	4	4	3
COMMUNITY SERVICES SUPERVISOR	0	3	3
DEPUTY DIRECTOR OF COMMUNITY SERVICES	1	0	0
DIRECTOR OF COMMUNITY SERVICES	1	1	1
FACILITY MAINTENANCE TECHNICIAN	3	3	3
MANAGEMENT ANALYST	1	0	0
TOTALS	**11**	**12**	**11**

SUMMARY			
FULL-TIME FUNDED PERSONNEL	200	200	197
UNFUNDED OVERHIRES	4	4	4
ELECTED & APPOINTED PERSONNEL	76	76	76
GRAND TOTAL	280	280	277

**Overhires are not funded*

PLACENTIA
Rich Heritage, Bright Future

PROJECTED CHANGE IN FINANCIAL POSITION

General Fund Budget
FISCAL YEAR 2025-26

		Unaudited Balance 6/30/2024	Amended Revenue	Amended Expenditures	Est Change in Available Fund Balance	Esimated Balance 6/30/2025	Proposed Revenue	Proposed Expenditures	Est Change in Fund Balance	FY25-26 Balance
	General Fund									
101	General Fund (0010)	19,830,031.81	58,748,373.59	63,369,616.71	(4,621,243.12)	15,208,788.69	53,543,057.74	52,654,457.60	888,600.14	16,097,388.83
117	Measure U Fund (0079)	4,405,158.89	8,886,000.00	9,829,477.12	(943,477.12)	3,461,681.77	8,886,000.00	8,822,172.00	63,828.00	3,525,509.77
	General Fund Total	24,235,190.70	67,634,373.59	73,199,093.83	(5,564,720.24)	18,670,470.46	62,429,057.74	61,476,629.60	952,428.14	19,622,898.60
	Special Revenues									
215	Air Quality Management (0019)	288,864.97	65,900.00	364,738.00	(298,838.00)	(9,973.03)	-	-	-	(9,973.03)
225	Asset Seizure (0021)	1,381,444.07	-	226,444.07	(226,444.07)	1,155,000.00	-	-	-	1,155,000.00
221	Asset Seizure - DOJ (0092)	-	-	-	-	-	-	340,618.00	(340,618.00)	(340,618.00)
222	Asset Seizure - Treasury (0093)	-	-	-	-	-	-	26,235.00	(26,235.00)	(26,235.00)
282	CalRecycle Grant (0083)	821.31	144,054.00	131,693.00	12,361.00	13,182.31	-	101,680.00	(101,680.00)	(88,497.69)
270	CDBG Fund (0030)	(542,295.68)	351,934.00	322,998.00	28,936.00	(513,359.68)	498,063.00	498,063.00	-	(513,359.68)
229	Comm Trans Hous Grant (0062)	-	-	-	-	-	-	-	-	-
715	Community Fac District (0047)	49,605.89	-	-	-	49,605.89	-	50,710.80	(50,710.80)	(1,104.91)
227	Explorer Grant NOC (0076)	143,307.18	-	99,000.00	(99,000.00)	44,307.18	-	-	-	44,307.18
283	County Annexation (0084)	1,513,898.46	-	-	-	1,513,898.46	-	-	-	1,513,898.46
207	Housing Successor Agncy (0053)	2,072,650.99	-	-	-	2,072,650.99	-	-	-	2,072,650.99
265	Landscape Maintenance (0029)	(10,211.69)	457,992.00	559,400.00	(101,408.00)	(111,619.69)	457,992.00	440,867.00	17,125.00	(94,494.69)
210	Measure M (0018)	527,264.40	1,300,538.00	1,848,447.34	(547,909.34)	(20,644.94)	1,238,941.00	1,536,405.53	(297,464.53)	(318,109.47)
280	Misc Grants Fund (0050)	(70,460.36)	3,348,388.80	3,047,108.67	301,280.13	230,819.77	-	-	-	230,819.77
228	NOC-Public Safety Grant(0061)	(66,054.91)	239,000.00	239,000.00	-	(66,054.91)	-	104,900.00	(104,900.00)	(170,954.91)
121	Opiods Settlement Fund (0091)	13,434.87	174,387.26	-	174,387.26	187,822.13	-	-	-	187,822.13
235	Park Development (0023)	20,461.25	-	-	-	20,461.25	-	-	-	20,461.25
211	PEG Fund (0058)	44,224.11	100,000.00	103,000.00	(3,000.00)	41,224.11	75,000.00	-	75,000.00	116,224.11
231	Placentia Reg Nav Cent(0078)	(1,774,164.29)	4,315,236.02	4,314,436.02	800.00	(1,773,364.29)	3,193,085.00	3,191,085.00	2,000.00	(1,771,364.29)
261	Public Safety CFD (0055)	149,801.99	-	142,875.00	(142,875.00)	6,926.99	210,000.00	100,000.00	110,000.00	116,926.99
209	State Gas Tax - RMRA (0060)	484,321.33	1,343,778.00	1,872,396.76	(528,618.76)	(44,297.43)	1,370,242.00	1,459,900.00	(89,658.00)	(133,955.43)
205	State Gas Tax (0017)	55,299.45	1,484,668.00	1,422,093.00	62,575.00	117,874.45	1,474,528.00	1,572,218.00	(97,690.00)	20,184.45
245	Storm Drain Constrction (0025)	530.37	-	-	-	530.37	-	-	-	530.37
260	Street Lighting Distrct (0028)	-	280,000.00	280,000.00	-	-	197,245.00	197,245.00	-	-
230	Suppl Law Enfrcmnt (0022)	229,434.78	191,000.00	191,000.00	-	229,434.78	191,000.00	428,021.80	(237,021.80)	(7,587.02)
234	Technology Impact Fees (0075)	525,369.66	-	360,418.92	(360,418.92)	164,950.74	130,000.00	290,000.00	(160,000.00)	4,950.74
250	Thoroughfare Constction (0026)	4,805.38	-	4,172.00	(4,172.00)	633.38	-	-	-	633.38
249	TOD District CFD (0080)	(843.84)	95,900.00	50,200.00	45,700.00	44,856.16	95,900.00	50,200.00	45,700.00	90,556.16
226	Traffic Offender Fund (0051)	5,750.30	-	-	-	5,750.30	-	-	-	5,750.30
201	Utility User Tax (0016)	222,682.26	-	-	-	222,682.26	-	222,682.26	(222,682.26)	-
285	EIFD (0086)	1,070,455.54	9,070,000.00	10,260,000.00	(1,190,000.00)	(119,544.46)	-	-	-	(119,544.46)
									-	-
	Special Revenues - Developer Impact Fees								-	-
405	Afford Housing In-Lieu (0034)	404.18	-	-	-	404.18	-	-	-	404.18
242	City Pub Sfty Impct Fee (0067)	119,974.41	91,205.96	182,132.95	(90,926.99)	29,047.42	-	180,390.00	(180,390.00)	(151,342.58)
243	City Quimby In Lieu Fee (0069)	1,456,677.32	371,061.11	392,878.35	(21,817.24)	1,434,860.08	-	-	-	1,434,860.08
238	City Traffic Impct Fees (0065)	252,816.39	151,427.55	195,000.00	(43,572.45)	209,243.94	-	154,848.00	(154,848.00)	54,395.94
244	CW Aford House ImpactFee(0068)	1,246,744.91	549,792.78	75,000.00	474,792.78	1,721,537.69	-	403,255.61	(403,255.61)	1,318,282.08
237	Citywide Sewer Impact Fee (0064)	-	122,217.48	-	122,217.48	122,217.48	-	-	-	122,217.48
239	CW Stormdr Impact Fee (0066)	23,026.75	7,607.06	25,000.00	(17,392.94)	5,633.81	-	-	-	5,633.81
233	Gen Plan Update Fees (0074)	1,105,005.59	-	652,011.70	(652,011.70)	452,993.89	-	200,000.00	(200,000.00)	252,993.89
236	Parks & Rec Impact Fees (0063)	1,850,441.09	247,695.43	365,777.00	(118,081.57)	1,732,359.52	-	625,000.00	(625,000.00)	1,107,359.52
247	TOD Sewer Impact Fees (0071)	280,562.82	-	135,971.07	(135,971.07)	144,591.75	-	-	-	144,591.75

		Unaudited Balance 6/30/2024	Amended Revenue	Amended Expenditures	Est Change in Available Fund Balance	Esimated Balance 6/30/2025	Proposed Revenue	Proposed Expenditures	Est Change in Fund Balance	FY25-26 Balance
248	TOD Strscape Impct Fee (0072)	1,018,050.73	-	187,063.93	(187,063.93)	830,986.80	-	-	-	830,986.80
246	TOD Traffic Impact Fees (0070)	679,549.84	-	314,600.77	(314,600.77)	364,949.07	-	-	-	364,949.07
287	Fire Impact Fee (0089)	-	21,901.80	6,000.00	15,901.80	15,901.80	-	-	-	15,901.80
288	Animal Shelter ImpactFee(0090)	-	491.40	-	491.40	491.40	-	-	-	491.40
									-	-
	Special Revenues Total	13,373,651.82	24,526,176.65	28,370,856.55	(3,844,679.90)	10,528,971.92	9,131,996.00	12,174,325.00	(3,042,329.00)	7,486,642.92
							18,017,996.00	20,996,497.00	(2,978,501.00)	
	Debt Service									
206	Gas Tax Debt Fund (0052)	83,540.84	407,750.00	407,750.00	-	83,540.84	403,300.00	403,300.00	-	83,540.84
	Debt Service Total	83,540.84	407,750.00	407,750.00	-	83,540.84	403,300.00	403,300.00	-	83,540.84
	Capital Projects									
401	City Capital Projects (0033)	(222,347.89)	4,868,065.02	3,712,965.53	1,155,099.49	932,751.60	-	355,700.00	(355,700.00)	577,051.60
	Capital Projects Total	(222,347.89)	4,868,065.02	3,712,965.53	1,155,099.49	932,751.60	-	355,700.00	(355,700.00)	577,051.60
	Enterprise Funds									
240	Sewer Construction (0024)	(100,228.66)	-	-	-	(100,228.66)	-	-	-	
275	Sewer Maintenance (0048)	8,086,506.56	1,100,000.00	925,150.00	174,850.00	8,261,356.56	1,250,000.00	702,205.00	547,795.00	8,809,151.56
501	Refuse Administration (0037)	133,723.84	5,202,430.00	5,145,280.00	57,150.00	190,873.84	5,142,880.00	5,148,680.00	(5,800.00)	185,073.84
	Enterprise Funds Total	8,120,001.74	6,302,430.00	6,070,430.00	232,000.00	8,352,001.74	6,392,880.00	5,850,885.00	541,995.00	8,893,996.74
	Internal Service Funds									
601	Employee Health & Wlfre (0039)	19,015.69	1,569,969.00	1,569,969.00	-	19,015.69	1,959,000.00	1,959,000.00	-	19,015.69
605	Risk Management (0040)	(1,491,810.03)	3,349,085.90	3,369,686.30	(20,600.40)	(1,512,410.43)	3,589,700.00	3,589,700.00	-	(1,512,410.43)
610	Equipment Replacement (0041)	94,748.57	-	20,000.00	(20,000.00)	74,748.57	-	114,000.00	(114,000.00)	(39,251.43)
615	Information Technology (0042)	-	-	-	-	-	-	-	-	-
	Internal Service Funds Total	(1,378,045.77)	4,919,054.90	4,959,655.30	(40,600.40)	(1,418,646.17)	5,548,700.00	5,662,700.00	(114,000.00)	(1,532,646.17)
	Fiduciary Funds									
302	Public Financing Autho(0082)	(47,736,291.22)	4,657,704.00	8,029,820.26	(3,372,116.26)	(51,108,407.48)	4,290,600.00	4,290,600.00	-	(51,108,407.48)
119	Section 115 Trust (0087)	2,456,825.00	-	-	-	2,456,825.00	-	1,000,000.00	(1,000,000.00)	1,456,825.00
	Fiduciary Funds Total	(45,279,466.22)	4,657,704.00	8,029,820.26	(3,372,116.26)	(48,651,582.48)	4,290,600.00	5,290,600.00	(1,000,000.00)	(49,651,582.48)
	Agency Funds									
208	Sccssr Agncy Ret Oblg (0054)	(9,685,893.29)	1,491,050.00	1,491,050.00	-	(9,685,893.29)	1,469,174.00	1,472,738.28	(3,564.28)	(9,689,457.57)
	Agency Funds Total	(9,685,893.29)	1,491,050.00	1,491,050.00	-	(9,685,893.29)	1,469,174.00	1,472,738.28	(3,564.28)	(9,689,457.57)
	Grand Total	(10,753,368.07)	114,806,604.16	126,241,621.47	(11,435,017.31)	(21,188,385.38)	89,665,707.74	92,686,877.88	(3,021,170.14)	(24,209,555.52)

PLACENTIA
Rich Heritage, Bright Future

GENERAL FUND
REVENUE AND EXPENSE

General Fund Budget
FISCAL YEAR 2025-26

PROPOSED BUDGET
FISCAL YEAR 2025-26

General Fund
Revenues vs. Expenditures

	2023-24 Audited	2024-25 Adopted	2024-25 Amended	2025-26 Proposed	% Change from 2024-25 Amended
Beginning Fund Balance	19,918,635	13,500,681	15,153,051	11,609,800	
REVENUE					
Property Taxes	20,706,484	21,796,023	21,796,023	22,755,799	4.4%
Sales & Use Taxes	8,191,085	8,408,000	8,333,000	8,449,079	1.4%
Other Taxes	8,271,107	7,896,040	8,396,040	8,852,995	5.4%
Permits/Licenses	2,555,830	2,788,900	3,003,903	3,073,242	2.3%
Fines & Forefeitures	548,961	485,000	575,000	644,200	12.0%
Intergovernmental	1,574,445	312,000	1,464,103	329,015	-77.5%
Charges for Services	1,679,281	1,716,990	1,945,786	1,885,975	-3.1%
Miscellaneous Revenue	4,489,098	2,129,075	2,254,237	2,159,260	-4.2%
Subtotal Revenues	48,016,291	45,532,028	47,768,092	48,149,565	0.8%
Operating Transfers-In	186,159	455,100	465,100	950,493	104.4%
Measure U Transfers-in:	-	-	-	-	
Employee Retention	3,181,463	2,665,800	2,665,800	2,665,800	0.0%
OPEB	1,060,488	888,600	888,600	888,600	0.0%
Subtotal Transfers-in	4,428,109	4,009,500	4,019,500	4,504,893	12.1%
TOTAL OPERATING RESOURCES	**52,444,400**	**49,541,528**	**51,787,592**	**52,654,458**	**1.7%**
EXPENDITURES					
Operating Expenditures					
Legislative	989,411	1,075,316	1,175,316	1,006,073	-14.4%
City Administrator	1,077,994	1,055,675	1,536,501	752,975	-51.0%
Administrative Services	5,329,577	5,724,969	5,780,344	5,548,750	-4.0%
Human Resources	1,307,658	937,500	968,700	880,400	-9.1%
Finance	1,496,952	1,370,550	1,432,100	1,495,000	4.4%
Development Services	1,809,971	1,782,450	1,935,400	1,955,352	1.0%
Public Safety - Police	14,385,633	14,738,672	14,638,308	14,716,986	0.5%
Fire & Life Safety	4,843,724	5,233,350	5,492,918	5,402,550	-1.6%
Public Works	5,359,312	3,999,786	4,841,256	4,685,350	-3.2%
Community Services	3,469,524	3,513,350	3,441,650	3,548,786	3.1%
General Government	5,708,378	4,711,700	5,259,700	6,300,136	19.8%
Interfund Transfers (Transfers Out)	1,183,184	143,756	143,756	61,000	-57.6%
Subtotal Operating Expenditures	46,961,318	44,287,074	46,645,949	46,353,358	-0.6%
Operating Change in Fund balance	5,483,082	5,254,454	5,141,644	6,301,100	22.6%
Non-Operating Revenues/(Expenditures)					
One time Revenues	-	-	-	-	
One time Expenses	-	-	-	-	
Capital Projects Revenue	7,097,521	-	7,150,174	-	-100.0%
Capital Projects	(13,341,385)	(180,000)	(10,264,802)	-	-100.0%
Section 115 Trust Disbursement					
GF Debt Service	(5,754,131)	(6,458,866)	(6,458,866)	(6,301,100)	-2.4%
Subtotal Non-Operating Revenue/(Expenditures)	(11,997,994)	(6,638,866)	(9,573,494)	(6,301,100)	-34.2%
CHANGE IN FUND BALANCE	**(6,514,912)**	**(1,384,411)**	**(4,431,851)**	**0**	**-100.0%**
Other Changes to Fund Balance					
Measure U Reserve Contribution	867,839	888,600	888,600	888,600	0.0%
Net Change to Fund Balance	**(5,647,073)**	**(495,811)**	**(3,543,251)**	**888,600**	
Ending Total Fund Balance	**14,271,562**	**13,004,869**	**11,609,800**	**12,498,401**	
Fund Balance					
Nonspendable	895,672	895,672	895,672	895,672	
Measure U - Contingency Reserve	3,949,521	4,838,121	4,838,121	5,726,721	
General Fund Reserve	7,495,013	6,233,648	6,823,366	5,861,619	
Unassigned Fund Balance	1,931,356	1,037,429	(947,359)	14,389	
TOTAL FUND BALANCE	**14,271,562**	**13,004,869**	**11,609,800**	**12,498,401**	

General Fund Balance Reserve Target				
Operating Expenses	45,778,134	44,287,074	46,645,949	46,353,358
25% of Budgeted Operating Expenses	11,444,534	11,071,768	11,661,487	11,588,339
General Fund Operating Reserves	13,375,890	12,109,197	10,714,128	11,602,729
General Fund Operating Reserves %	29.22%	27.34%	22.97%	25.03%
% Funded	117%	109%	92%	100%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4001	Current Year-Secured	9,775,395	10,743,683	**11,500,000**	**11,500,000**	11,928,617	3.7%
4002	Property Tax (VLF)	6,131,122	6,676,886	**6,925,000**	**6,925,000**	7,287,541	5.2%
4005	Current Year-Unsecured	295,424	330,821	**381,063**	**381,063**	430,083	12.9%
4010	Prior Yrs-Secured/Unsecured	58,976	70,465	**71,400**	**71,400**	74,256	4.0%
4015	Supplemental Roll	425,656	281,220	**331,500**	**331,500**	344,760	4.0%
4017	Residual Property Tax	291,522	608,315	**550,000**	**550,000**	572,000	4.0%
4019	Pass Through	91,410	124,396	**180,000**	**180,000**	187,200	4.0%
4020	Public Utility Tax Apport	161,402	160,497	**147,900**	**147,900**	153,816	4.0%
4025	OC St Light Assess Dist	1,447,901	1,646,363	**1,650,000**	**1,650,000**	1,716,000	4.0%
4035	Homeowners Prop Tax Relief	43,718	43,866	**43,860**	**43,860**	45,614	4.0%
4040	Prop Tax/Penalty & Interest	16,329	19,970	**15,300**	**15,300**	15,912	4.0%
4050	Utility User Tax	3,199,994	3,048,378	**2,750,000**	**3,050,000**	3,320,624	8.9%
4060	General Sales & Use Taxes	8,196,694	7,794,938	**8,008,000**	**7,933,000**	8,049,079	1.5%
4065	Prop 172 Sales & Use Tax	395,774	396,146	**400,000**	**400,000**	400,000	0.0%
4070	Franchise Taxes	2,869,628	3,076,341	**1,479,000**	**1,679,000**	1,732,370	3.2%
4071	Franchise Taxes - Refuse	-	-	**892,500**	**892,500**	919,275	3.0%
4072	Franchise Taxes - Cable	-	-	**382,500**	**382,500**	393,975	3.0%
4074	Franchise Taxes - Water	-	-	**231,540**	**231,540**	238,486	3.0%
4089	Transient Occupancy Tax- Hotel	-	-	**-**	**-**	1,075,000	0.0%
4094	Real Property Transfer Tax	411,674	378,327	**315,000**	**315,000**	327,600	4.0%
4096	Transient Occupancy Tax - Short Term Rental	1,672,519	1,761,962	**1,840,000**	**1,840,000**	840,000	-54.3%
4101	Business License Fees	1,127,370	1,135,542	**1,275,000**	**1,275,000**	1,313,250	3.0%
4104	Credit Card Processing Fee	-	-	**-**	**-**	71,000	0.0%
4140	Oil Per Barrel B/L Tax	6,312	6,098	**5,500**	**5,500**	5,665	3.0%
4145	Bicycle Licenses	4	27	**-**	**3**	-	-100.0%
4155	Encroachment Permits	269,305	144,315	**215,000**	**215,000**	101,224	-52.9%
4160	Building Permits	763,550	802,260	**815,000**	**815,000**	839,450	3.0%
4161	Banner Permits	350	350	**350**	**350**	-	-100.0%
4162	Plumbing Permits	105,687	93,642	**94,500**	**114,500**	117,935	3.0%
4163	Fire Plan Check/Permit	81,262	49,601	**60,000**	**80,000**	82,400	3.0%
4164	Electrical Permits	128,204	158,875	**141,750**	**216,750**	223,253	3.0%
4165	Building Plan Check	-	-	**-**	**-**	100,000	0.0%
4166	Heat/Ventilation Air Cond	103,855	113,037	**126,000**	**226,000**	232,780	3.0%
4167	Inspections/Operating Permit	17,177	43,320	**100,000**	**100,000**	145,000	45.0%
4168	Swimming Pool Permits	40,742	50,918	**55,000**	**55,000**	56,650	3.0%
4169	Waived Banner Permit Fees	(13,046)	-	**-**	**-**	-	0.0%
4172	Transportation Permit	7,174	7,264	**6,300**	**6,300**	6,300	0.0%
4180	FOG Permit	1,330	546	**2,000**	**2,000**	2,000	0.0%
4198	City Projct Permits Contra-Rev	-	(75,132)	**-**	**-**	-	0.0%
4201	Federal Grants	18,073	10,933	**-**	**772,278**	32,015	-95.9%
4205	State Grants	-	-	**-**	**250,000**	50,000	-80.0%
4210	County Grants	-	126,449	**-**	**5,551**	-	-100.0%
4211	COVID-19 Relief Funds	6,824,192	1,348,539	**-**	**-**	-	0.0%
4225	POST - Intergovernmental Rev	29,219	10,320	**30,000**	**30,000**	15,000	-50.0%
4240	Intergovernmental - CalTrans	-	1,048,289	**-**	**1,079,825**	-	-100.0%
4299	Other Intergovernmental Rev	269,412	172,779	**250,000**	**250,000**	200,000	-20.0%
4302	General Plan Update Fee	-	(565)	**-**	**-**	-	0.0%
4305	Planning Division Fees	250,364	267,354	**290,000**	**304,500**	313,635	3.0%
4307	Developmt Impact Fee Admin Chg	8,510	2,294	**4,000**	**34,000**	38,000	11.8%
4308	Dedicated Inspector Fee	-	-	**-**	**-**	140,000	0.0%
4310	Engineering Fees	180,031	208,897	**210,000**	**210,000**	180,000	-14.3%
4315	Landscape Review Fees	2,820	18,897	**20,000**	**20,000**	20,600	3.0%
4324	Old Town Parking Permit	240	-	**-**	**-**	-	0.0%
4325	Parking Permit Fees	11,270	11,320	**12,240**	**12,240**	12,240	0.0%
4326	Towing Fee	22,965	3,885	**-**	**-**	-	0.0%
4327	Storage Fee	69,720	17,780	**-**	**-**	-	0.0%
4328	Lien Fee	15,795	2,460	**-**	**-**	-	0.0%
4329	Emergency Response Fee	400	-	**1,100**	**1,100**	1,100	0.0%
4330	Special Police Services	86,805	73,037	**75,000**	**91,434**	85,000	-7.0%
4333	Vehicle Impound/Releases	25,009	4,144	**-**	**-**	-	0.0%
4334	DUI Vehicle Release Fee	21,356	31,183	**-**	**25,060**	30,000	19.7%
4335	Alarm System Monitoring	82,400	134,636	**141,700**	**141,700**	140,000	-1.2%
4340	Recreation Programs	124,638	156,869	**201,000**	**155,000**	110,500	-28.7%
4341	Excursions	-	1,155	**-**	**-**	1,200	0.0%
4342	Special Events	33,509	29,860	**30,000**	**32,210**	105,750	228.3%
4345	Placentia Quarterly	-	-	**-**	**-**	5,000	0.0%
4346	Festival Revenue	28,339	37,127	**85,000**	**70,000**	40,000	-42.9%
4364	Sanitation Collect Fees	28,235	15,043	**25,000**	**25,000**	35,000	40.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
4366	AB 109 Public Safety Realign	40,118	42,075	**30,000**	**30,000**	30,000	0.0%
4375	Sale of Map/Publication	819	544	**500**	**500**	500	0.0%
4380	Business Site Insp Fee	7,600	10,134	**9,450**	**9,450**	9,450	0.0%
4384	Athletic Field Light Fees	52,901	135,906	**125,000**	**125,000**	75,000	-40.0%
4385	Facility Rental	119,960	176,547	**160,000**	**145,000**	100,000	-31.0%
4386	Field Use Fees	56,884	84,903	**75,000**	**75,000**	75,000	0.0%
4399	Other Charges for Service	225,145	178,599	**152,000**	**152,175**	152,000	-0.1%
4405	Veh Code Fines (Moving)	43,088	50,934	**50,000**	**50,000**	50,000	0.0%
4410	City Ord Fines (Parking)	292,874	341,668	**310,000**	**385,000**	450,000	16.9%
4411	Administrative Citations	121,103	156,358	**125,000**	**140,000**	144,200	3.0%
4412	Vacant Bldg Registration Fee	70	120	-	-	-	0.0%
4416	Live Scan Rolling Fee	1,807	3,541	**3,675**	**3,675**	3,675	0.0%
4601	Interest Revenue	340,145	561,376	**800,000**	**800,000**	800,000	0.0%
4602	Fiscal Agent Interest Revenue	1	-	-	-	-	0.0%
4603	Interest Revenue (GASB)	321,981	425,798	-	-	-	0.0%
4705	Donations & Contributions	7,315	22,681	**5,000**	**12,415**	7,000	-43.6%
4706	Royalty Revenue	148,777	137,035	**125,000**	**125,000**	125,000	0.0%
4708	NSF Check Fees	100	322	-	-	-	0.0%
4710	Reimbursements/Other Revenue	539,290	910,054	**110,000**	**119,458**	121,185	1.4%
4711	Lease Revenue	150,304	161,258	**200,000**	**200,000**	200,000	0.0%
4712	SB 90 Reimbursements	1,126	-	-	-	-	0.0%
4714	Recovery & Restitution	323	-	**500**	**500**	500	0.0%
4716	Cell Tower Lease Revenue	(9,333)	(1,721)	**285,000**	**305,000**	305,000	0.0%
4717	Billboard Revenue	-	-	**471,000**	**471,000**	471,000	0.0%
4718	OCWR WDA Import Revenue	104,092	113,704	**123,900**	**123,900**	123,900	0.0%
4719	Restitution Revenue	310	281	-	**90,121**	-	-100.0%
4741	Reimbursements - SART Exam	7,727	1,610	**5,000**	**5,000**	2,000	-60.0%
4742	Reimbursement - Strike Team	12,837	18,953	-	**216,418**	-	-100.0%
4743	Legal Settlement	630,000	-	-	-	-	0.0%
4750	Sale of Surplus Property	-	900	-	-	-	0.0%
4751	Sale of Auction Vehicles	65,615	38,900	-	-	-	0.0%
4753	Auction-Unclaimed Items	2,578	-	-	-	-	0.0%
4754	Lease Revenue (GASB)	840,756	778,723	-	-	-	0.0%
4950	Interfund Transfer In	-	5,922,784	-	-	237,000	0.0%
4985	Bond Proceeds	-	-	-	**5,114,797**	-	-100.0%
4999	Other Financing Sources	908,004	821,604	-	-	-	0.0%
	Total Revenues	**51,292,028**	**54,521,514**	**45,532,028**	**53,840,274**	48,386,565	**-10.1%**
	TRANSFERS IN						
7016	Transfer In From UUT	-	-	-	-	222,682	0.0%
7022	Transfer In From SLESF	153,689	186,159	**181,000**	**191,000**	191,000	0.0%
7030	Transfer In From CDBG	-	-	**39,100**	**39,100**	39,100	0.0%
7047	Transfers In From CFD	182,049	-	-	-	50,711	0.0%
7048	Transfer In From Sewer Maint	182,049	-	**185,000**	**185,000**	185,000	0.0%
7052	Transfer In From Measure U	3,575,156	4,241,951	**3,554,400**	**3,554,400**	3,554,400	0.0%
7054	Transfers In From S.A.	-	-	**50,000**	**50,000**	25,000	-50.0%
7090	Transfer in Measure U Reserve	-	867,839	**888,600**	**888,600**	888,600	0.0%
	TOTAL TRANSFERS	4,092,943	5,295,948	**4,898,100**	**4,908,100**	5,156,493	5.1%
	GRAND TOTAL RESOURCES	**55,384,971**	**59,817,462**	**50,430,128**	**58,748,374**	53,543,058	**-8.9%**
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	15,059,351	18,488,742	**19,789,400**	**20,039,160**	20,643,800	3.0%
5005	Salaries/Part-Time	1,460,477	1,474,157	**1,311,200**	**1,524,438**	1,450,100	-4.9%
5010	Salaries/Temporary Employees	-	32,765	-	-	-	0.0%
5015	Overtime	1,828,693	1,791,331	**1,455,450**	**1,754,868**	1,577,900	-10.1%
5020	Leave Accrual Payout	391,638	100,503	**110,000**	**420,500**	46,000	-89.1%
5022	Alternative H&W Payout	78,857	89,379	**152,100**	**146,236**	102,000	-30.2%
5023	Signing Bonus Payout	231,935	634,527	-	-	500,000	0.0%
5095	Salary Savings	-	-	**(610,000)**	**(755,500)**	(685,900)	-9.2%
5099	Other Salaries & Wages	1,301	12,029	-	-	31,212	0.0%
5105	Health Insurance Allocation	2,308,582	1,829,820	**2,850,136**	-	-	0.0%
5110	Life Ins Allocation	12,888	21,829	**47,600**	**47,600**	30,336	-36.3%
5115	Dental Ins Allocation	151,258	122,794	**84,300**	-	-	0.0%
5120	Optical Ins Allocation	29,834	34,982	**36,700**	**36,700**	37,038	0.9%
5125	LTD Ins Allocation	-	-	**73,000**	-	-	0.0%
5126	STD Ins Allocation	-	-	**67,300**	-	-	0.0%
5135	Medicare	282,758	335,844	**289,300**	**289,300**	296,461	2.5%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
5140	Employers' Social Security	214	158	**300**	**300**	-	-100.0%
5141	Employers' PARS/ARS	105,705	243,497	**69,680**	**69,680**	56,500	-18.9%
5144	Employer CalPERS UAL	107,475	-	**-**	**-**	-	0.0%
5145	Employer CalPERS Retire NC	1,613,152	1,997,432	**2,208,300**	**2,208,300**	2,693,900	22.0%
5147	ICMA Defined Contribution Plan	197,886	198,313	**297,300**	**297,300**	-	-100.0%
5150	Tuition Reimbursement	25,087	9,709	**20,000**	**20,000**	20,000	0.0%
5159	Employee Medical Opt Out Plan	216,518	151,698	**190,100**	**190,100**	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	1,246	**-**	**-**	12	0.0%
5161	Health Insurance Premiums	-	764,675	**-**	**2,850,136**	2,811,824	-1.3%
5162	Dental Insurance Premiums	-	50,339	**-**	**84,300**	195,290	131.7%
5163	Life Insurance Premiums	49,985	51,208	**-**	**-**	-	0.0%
5164	Optical Insurance Premiums	-	(9,841)	**-**	**-**	-	0.0%
5167	LTD Ins Premium	-	22,284	**-**	**73,000**	78,900	8.1%
5169	STD Ins Premium	113,968	141,611	**-**	**67,300**	48,900	-27.3%
5170	Sick Leave Buyback	32,961	26,185	**-**	**-**	-	0.0%
5175	Leave Buyback	164,679	267,731	**299,900**	**272,395**	214,200	-21.4%
5199	Other Employee Benefits	(1,011)	(1,264)	**106,500**	**106,500**	5,900	-94.5%
5500	Contra - Salaries	(733,951)	(89,720)	**(673,700)**	**(673,700)**	(745,752)	10.7%
	TOTAL SALARIES & BENEFITS	23,730,240	28,793,962	**28,174,866**	**29,068,913**	29,408,621	1.2%
	MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Servics	116,109	170,328	**122,475**	**112,475**	95,000	-15.5%
6005	Legal Services	363,281	548,473	**500,000**	**500,000**	500,000	0.0%
6006	Litigation	308,770	121,847	**200,000**	**200,000**	200,000	0.0%
6007	Special Investigations	-	-	**-**	**100,000**	50,000	-50.0%
6010	Accounting & Auditing Service	69,094	81,542	**75,000**	**75,000**	93,700	24.9%
6015	Engineering Services	2,041	51,369	**20,000**	**20,000**	20,000	0.0%
6017	Special Studies	-	32,192	**30,000**	**30,000**	65,000	116.7%
6025	Third Party Administration	18,254	22,315	**16,500**	**16,500**	16,500	0.0%
6030	Trustee Fees	1,300	-	**-**	**-**	-	0.0%
6040	Misc Bank Charges	75,042	54,061	**43,500**	**43,500**	43,500	0.0%
6041	Bank Over/Short	(362)	(3,168)	**-**	**-**	-	0.0%
6043	Payroll Penalty	2,864	-	**-**	**-**	-	0.0%
6044	Credit Card Write-offs	1,039	48	**-**	**-**	-	0.0%
6045	Building Inspection Services	-	-	**-**	**-**	100,000	0.0%
6047	Landscape Review Expense	2,820	13,270	**15,000**	**15,000**	14,000	-6.7%
6050	Fire Plan Check Services	49,464	9,230	**-**	**-**	-	0.0%
6051	Toll Roads Expense	-	797	**-**	**6,530**	6,700	2.6%
6052	Common Area Expenses	-	86,913	**45,000**	**45,400**	34,136	-24.8%
6053	City Events	-	13,328	**45,000**	**45,908**	16,400	-64.3%
6054	Recruitment Exp	-	4,343	**5,500**	**5,500**	8,000	45.5%
6055	Medical Services	9,840	9,780	**27,000**	**27,000**	10,000	-63.0%
6057	Chamber of Commerce	-	-	**25,000**	**25,000**	-	-100.0%
6060	Instructional Services	9,412	24,738	**25,000**	**25,000**	26,000	4.0%
6099	Professional Services	1,032,954	1,078,288	**1,186,475**	**1,469,701**	982,300	-33.2%
6115	Landscaping	69,959	55,372	**65,000**	**75,000**	96,920	29.2%
6116	Tree Maintenance	127,864	153,242	**137,572**	**179,305**	170,000	-5.2%
6125	Sidewalk Replacement	300	-	**-**	**-**	-	0.0%
6127	Alarm Monitoring	11,003	14,065	**11,200**	**39,210**	16,500	-57.9%
6128	Video Monitoring	-	89,462	**100,000**	**100,000**	120,000	20.0%
6130	Repair & Maint/Facilities	818,293	290,933	**556,426**	**556,216**	418,000	-24.8%
6131	Emergency Repairs	-	-	**-**	**-**	5,000	0.0%
6132	Repair & Maintenance/Streets	2,315	29,230	**75,000**	**69,500**	75,000	7.9%
6133	R & M/Sewers/Storm Drains	-	27,800	**54,000**	**53,940**	104,000	92.8%
6134	Vehicle Repair & Maintenance	178,068	309,236	**230,000**	**311,245**	262,500	-15.7%
6135	Repair/Maint Off Furn & Eqp	700	192	**-**	**-**	-	0.0%
6136	Software Maintenance	628,207	644,005	**1,317,000**	**1,313,470**	1,239,632	-5.6%
6137	Repair Maint/Equipment	161,771	175,724	**267,983**	**267,983**	171,857	-35.9%
6138	Repairs - Electronic Devices	108	-	**-**	**-**	-	0.0%
6139	Repair/Maint - Parks & Fields	-	517,017	**481,700**	**481,051**	481,000	0.0%
6140	Vehicle Maintenance Allocatn	-	27	**-**	**-**	-	0.0%
6141	Repair/Maint - Park LIghts	-	17,191	**33,500**	**33,500**	25,000	-25.4%
6142	Vehicle Detailing	-	7,604	**7,000**	**7,000**	7,000	0.0%
6143	Equipment Replacement	369	-	**-**	**-**	-	0.0%
6144	Unplanned Repair & Maintenance	-	48,543	**-**	**-**	-	0.0%
6146	Paint Supplies	-	386	**35,000**	**35,000**	35,000	0.0%
6147	Janitorial Supplies	-	709	**15,000**	**30,250**	33,500	10.7%
6148	K9 Expenses	-	2,664	**-**	**10,000**	15,000	50.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
6149	Jail Supplies	-	7,839	-	**30,000**	30,000	0.0%
6160	Facility Rental	20,222	120,141	**1,600**	**1,600**	1,600	0.0%
6162	Range Training	35,374	24,125	**23,500**	**22,623**	25,500	12.7%
6165	Vehicle Rental	(20,001)	(41,055)	**290,000**	**290,000**	202,200	-30.3%
6170	Equipment & Tool Rental	24,908	22,842	**19,000**	**19,191**	17,500	-8.8%
6175	Office Equipment Rental	80,284	44,126	**92,000**	**126,000**	131,000	4.0%
6181	Towing Services	28,988	4,165	**7,000**	**1,000**	-	-100.0%
6182	Lien Services	4,477	1,262	-	-	-	0.0%
6183	CSUF PD Reimburse Impound Fees	7,383	3,086	-	-	-	0.0%
6215	Telephone/Internet	345,722	362,168	**317,672**	**317,672**	240,000	-24.5%
6225	Advertising/Promotional	35,797	19,586	**13,500**	**21,500**	26,000	20.9%
6230	Printing & Binding	30,711	77,811	**74,500**	**83,296**	84,800	1.8%
6235	Travel	17,622	66,122	**14,000**	**14,000**	19,500	39.3%
6240	Mileage Reimbursement	26	64	**200**	**200**	200	0.0%
6245	Meetings & Conferences	182,340	117,334	**79,090**	**79,453**	67,300	-15.3%
6250	Staff Training	115,422	103,258	**231,050**	**259,800**	249,500	-4.0%
6255	Dues & Memberships	78,093	91,237	**95,865**	**92,989**	84,310	-9.3%
6257	Licenses & Permits	116,555	133,580	**138,659**	**157,159**	126,680	-19.4%
6265	Entertainment Services	12,015	17,047	**21,500**	**22,205**	52,000	134.2%
6270	Excursions	2,828	11,650	**7,600**	**7,600**	7,600	0.0%
6275	Officiating	4,284	4,284	**4,500**	**4,500**	4,500	0.0%
6280	Animal Control Services	313,089	374,081	**389,000**	**416,558**	468,522	12.5%
6285	Hazardous Materials Disposal	2,849	2,613	**4,500**	**4,500**	4,500	0.0%
6290	Dept. Contract Services	2,521,886	2,450,887	**2,284,746**	**2,669,299**	2,191,883	-17.9%
6295	City Admin Services	3,274,965	3,355,662	**3,254,400**	**3,342,400**	4,409,700	31.9%
6296	Admin Service Fee	75,714	75,428	**75,000**	**75,000**	75,000	0.0%
6299	Other Purchased Services	123,878	91,114	**207,100**	**199,845**	125,700	-37.1%
6301	Special Department Expenses	549,776	415,804	**205,400**	**182,577**	51,250	-71.9%
6305	Traffic Control Devices	1,986	3,420	**15,000**	**15,000**	25,000	66.7%
6310	Street Signs	27,004	16,240	**23,000**	**23,000**	20,000	-13.0%
6315	Office Supplies	54,563	55,828	**48,900**	**47,735**	39,400	-17.5%
6320	Books & Periodicals	7,511	5,452	**9,900**	**9,900**	45,200	356.6%
6323	Photo Services & Supplies	-	-	-	-	8,500	0.0%
6325	Postage	43,255	58,029	**59,800**	**59,800**	47,100	-21.2%
6330	Electricity	703,355	846,455	**800,000**	**900,000**	863,000	-4.1%
6335	Water	383,010	495,568	**437,800**	**637,800**	550,000	-13.8%
6340	Natural Gas	15,542	13,813	**15,000**	**15,000**	15,000	0.0%
6345	Gasoline & Diesel Fuel	528,994	366,499	**376,000**	**346,000**	300,000	-13.3%
6350	Small Tools/Equipment	13,439	14,248	**6,700**	**14,700**	11,500	-21.8%
6355	Small Furniture & Fixture	1,054	12,838	-	**326**	1,900	482.4%
6360	Uniforms	134,784	122,972	**109,150**	**145,501**	158,600	9.0%
6361	Personal Protection Equipment	52,120	68,420	**24,300**	**35,400**	24,750	-30.1%
6362	Emergency Medical Supples	23,535	8,013	**10,000**	**9,000**	10,000	11.1%
6363	Resident Vehicle Rebate Prog	42,500	57,000	**50,000**	**29,300**	-	-100.0%
6365	Computer Software	17,612	38,802	**8,000**	**8,000**	22,100	176.3%
6366	Web Based Service/Subcriptions	(28,657)	166,466	**53,030**	**125,813**	177,647	41.2%
6368	Computer Peripheral/Accessory	-	-	**8,000**	**8,000**	8,000	0.0%
6399	Other Supplies	41,925	55,265	**42,900**	**21,299**	15,000	-29.6%
6401	Community Programs	62,218	83,736	**39,800**	**60,980**	197,400	223.7%
6405	Contributions/Donations	3,097	7,500	-	-	-	0.0%
6410	Property Taxes	7,102	2,257	**10,000**	**10,000**	2,500	-75.0%
6421	Pass-Through Waived Permit Fee	82	-	-	-	-	0.0%
6425	County Disbursements	-	21	-	-	-	0.0%
6845	Office Equipment	7,704	1,136	**500**	**500**	500	0.0%
6892	Market Value Adjustment	351,854	527,944	-	-	-	0.0%
6893	Gain/Loss on Refunding	325,839	-	-	-	-	0.0%
6905	Principal/Bonds/COP's/Leases	1,197,239	1,196,763	**1,266,976**	**1,266,976**	1,446,600	14.2%
6906	CalPERS-Fire Term. Principal	362,791	369,929	**344,900**	**344,900**	-	-100.0%
6907	Lease Principal (GASB)	305,027	431,674	-	-	-	0.0%
6908	Subscription Principal (GASB)	564,499	364,399	-	-	-	0.0%
6909	Non-Subscription Component	21,972	-	-	-	-	0.0%
6915	Interest/Bonds/COP's/Leases	200,150	172,503	**185,886**	**185,886**	563,900	203.4%
6916	CalPERS-Fire Term Interest	17,177	10,039	**3,400**	**3,400**	-	-100.0%
6917	Lease Interest (GASB)	5,118	16,938	-	-	-	0.0%
6918	Non-Lease Component (GASB)	2,555	2,497	-	-	-	0.0%
6919	Subscription Interest (GASB)	27,084	32,478	-	-	-	0.0%
6935	Lease Expenditure	3,505,634	-	-	-	-	0.0%
6936	Lease Revenue Bond Exp	-	4,083,700	**4,657,704**	**4,657,704**	4,290,600	-7.9%
6937	Lease Expenditure (GASB)	345,526	447,661	-	-	-	0.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
6940	Payments to Other Agencies	-	61,609	-	-	-	0.0%
6998	Other Financing Use	19	-	-	-	-	0.0%
6999	Other Expenditure	164,654	113,914	**126,000**	**88,200**	81,000	-8.2%
	TOTAL MATERIALS, SUPPLIES & SERVICES	21,586,959	22,991,379	**22,351,858**	**23,836,270**	23,179,087	-2.8%
	CIP & EQUIPMENT						
6364	Computer Hardware	451,171	2,009	-	-	-	0.0%
6367	Laptops/Tablets	439,253	375,944	-	-	-	0.0%
6730	Improvements Othr Thn Bldgs	290,000	1,226,326	-	**109,750**	-	-100.0%
6740	Infrastructure - Streets	-	445,117	-	**168,585**	-	-100.0%
6750	Infrastructure - Sewer	3,281,735	109,343	-	**8,731**	-	-100.0%
6760	Infrastructure - Parks	-	27,431	-	**142,269**	-	-100.0%
6770	Infrastructure - Major Studies	16,089	471,468	-	**284,141**	-	-100.0%
6840	Machinery & Equipment	266,524	179,499	**33,209**	**36,259**	-	-100.0%
6842	Vehicles	149,564	85,593	**180,000**	**269,407**	-	-100.0%
6850	Building & Facilities	3,282,331	10,779,780	-	**9,261,323**	-	-100.0%
6855	Furniture & Fixtures	46,832	6,009	**42,250**	**18,740**	5,750	-69.3%
	TOTAL CIP & EQUIPMENT	8,223,500	13,708,518	**255,459**	**10,299,204**	5,750	-99.9%
	TRANSFERS						
8028	Trf Out to Lighting Dist	417,154	413,184	**143,756**	**143,756**	61,000	-57.6%
8033	Transfer Out to CIP	-	-	-	**21,474**	-	-100.0%
8087	Transfer Out - Section 115	-	770,000	-	-	-	0.0%
	TOTAL TRANSFERS	417,154	1,183,184	**143,756**	**165,230**	61,000	-63.1%
	EXPENDITURES GRAND TOTAL	53,957,853	66,677,043	**50,925,939**	**63,369,617**	52,654,458	-16.9%
	NET CHANGE IN POSITION	1,427,118	(6,859,581)	**(495,811)**	**(4,621,243)**	888,600	-119.2%

PLACENTIA
Rich Heritage, Bright Future

SPECIAL REVENUE FUNDS

Special Revenue Funds Budget
FISCAL YEAR 2025-26

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4062	Measure U Sales Taxes	8,937,888.94	8,678,387.81	**8,886,000.00**	**8,886,000.00**	8,886,000.00	0.0%
4710	Reimbursements/Other Revenue	11,648	-	**-**	**-**	-	0.0%
	Total Revenues	**8,949,537**	**8,678,388**	**8,886,000**	**8,886,000**	8,886,000	**0.0%**
	GRAND TOTAL RESOURCES	**8,949,537**	**8,678,388**	**8,886,000**	**8,886,000**	8,886,000	**0.0%**
	SALARIES & BENEFITS						
5015	Overtime	6,134	-	**-**	**-**	-	0.0%
5105	Health Insurance Allocation	822	-	**-**	**-**	-	0.0%
5115	Dental Ins Allocation	29	-	**-**	**-**	-	0.0%
5120	Optical Ins Allocation	11	-	**-**	**-**	-	0.0%
5135	Medicare	89	-	**-**	**-**	-	0.0%
	TOTAL SALARIES & BENEFITS	7,084	-	**-**	**-**	-	0.0%
	MATERIALS, SUPPLIES & SERVICES						
6052	Common Area Expenses	-	174	**-**	**-**	-	0.0%
6099	Professional Services	-	-	**60,000**	**230,000**	-	-100.0%
6132	Repair & Maintenance/Streets	658	-	**-**	**-**	-	0.0%
6366	Web Based Service/Subcriptions	-	-	**240,000**	**70,000**	-	-100.0%
6368	Computer Peripheral/Accessory	-	8,691	**-**	**-**	-	0.0%
6845	Office Equipment	-	1,127	**-**	**-**	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	658	9,991	**300,000**	**300,000**	-	-100.0%
	CIP & EQUIPMENT						
6185	Construction Services	393,907.68	-	**-**	**-**	-	0.0%
6364	Computer Hardware	67,675	362,349	**75,000**	**135,949**	-	-100.0%
6740	Infrastructure - Streets	3,026,135	3,152,031	**1,738,000**	**2,902,329**	3,279,172	13.0%
6741	Infrastructure - Traffic	-	-	**250,000.00**	**46.50**	-	-100.0%
6750	Infrastructure - Sewer	-	148,500	**-**	**-**	-	0.0%
6751	Infrastructure - Storm Drain	184,925.64	2,170.25	**-**	**-**	-	0.0%
6760	Infrastructure - Parks	501,175	2,304,651	**645,000**	**410,090**	-	-100.0%
6770	Infrastructure - Major Studies	50,083	331,954	**60,000**	**161,867**	-	-100.0%
6780	Infrastructure- Network/Server	-	62,602.52	**50,000.00**	**50,000.00**	-	-100.0%
6840	Machinery & Equipment	305,740	1,560	**-**	**185,000**	220,000	18.9%
6842	Vehicles	494,396	155,416	**520,000**	**570,000**	-	-100.0%
6850	Building & Facilities	744,852	360,326	**762,000**	**671,195**	880,000	31.1%
	TOTAL CIP & EQUIPMENT	5,768,889	6,881,560	**4,100,000**	**5,086,477**	4,379,172	-13.9%
	TRANSFERS						
8010	Transfer Out to GF	3,575,155.58	4,241,950.52	**3,554,400.00**	**3,554,400.00**	3,554,400.00	0.0%
8090	Transfer out GF Reserve	-	867,838.88	**888,600.00**	**888,600.00**	888,600.00	0.0%
	TOTAL TRANSFERS	3,575,156	5,109,789	**4,443,000**	**4,443,000**	4,443,000	0.0%
	EXPENDITURES GRAND TOTAL	9,351,787	12,001,341	**8,843,000**	**9,829,477**	8,822,172	-10.2%
	NET CHANGE IN POSITION	(402,250)	(3,322,953)	**43,000**	**(943,477)**	63,828	-106.8%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Special Revenue Funds
State Gas Tax (0017)
Fund 205

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4079	State Gas Tax (2103)	422,273.67	477,636.80	**466,261.00**	**483,284.00**	475,274.00	-1.7%
4080	State Gas Tax (2105)	294,935.42	318,531.39	**325,976.00**	**329,883.00**	322,462.00	-2.2%
4082	State Gas Tax (2106)	189,862.05	207,686.22	**210,449.00**	**213,891.00**	215,556.00	0.8%
4084	State Gas Tax (2107)	401,948.03	431,159.89	**445,490.00**	**450,110.00**	453,736.00	0.8%
4086	State Gas Tax (2107.5)	7,500.00	7,500.00	**7,500.00**	**7,500.00**	7,500.00	0.0%
4601	Interest Revenue	3,857	4,862	-	-	-	0.0%
	Total Revenues	**1,320,377**	**1,447,376**	**1,455,676**	**1,484,668**	1,474,528	**-0.7%**
	GRAND TOTAL RESOURCES	**1,320,377**	**1,447,376**	**1,455,676**	**1,484,668**	1,474,528	**-0.7%**
	SALARIES & BENEFITS						
5600	Interfund Salaries	618,815.70	-	**673,700.00**	**673,700.00**	657,000.00	-2.5%
	TOTAL SALARIES & BENEFITS	618,816	-	**673,700**	**673,700**	657,000	-2.5%
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	20,000	-	-	-	0.0%
6115	Landscaping	109,715	109,699	**131,658**	**131,658**	139,000	5.6%
6116	Tree Maintenance	132,598	185,968	**169,200**	**208,985**	162,000	-22.5%
	TOTAL MATERIALS, SUPPLIES & SERVICES	242,313	315,667	**300,858**	**340,643**	301,000	-11.6%
	CIP & EQUIPMENT						
6740	Infrastructure - Streets	-	800,000	-	-	210,918	0.0%
	TOTAL CIP & EQUIPMENT	-	800,000	-	-	210,918	0.0%
	TRANSFERS						
8052	Transfer Out to GTBF	404,450.00	403,750.00	**407,750.00**	**407,750.00**	403,300.00	-1.1%
	TOTAL TRANSFERS	404,450	403,750	**407,750**	**407,750**	403,300	-1.1%
	EXPENDITURES GRAND TOTAL	1,265,578	1,519,417	**1,382,308**	**1,422,093**	1,572,218	10.6%
	NET CHANGE IN POSITION	54,798	(72,041)	**73,368**	**62,575**	(97,690)	-256.1%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Special Revenue Funds
Measure M (0018)
Fund 210

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4092	Measure M - Turnback	1,110,093.13	1,137,643.88	**1,224,338.00**	**1,224,338.00**	1,168,171.00	-4.6%
4210	County Grants	200,675	78,366	**76,200**	**76,200**	70,770	-7.1%
4601	Interest Revenue	7,661	12,964	-	-	-	0.0%
	Total Revenues	**1,318,429**	**1,228,974**	**1,300,538**	**1,300,538**	1,238,941	**-4.7%**
	GRAND TOTAL RESOURCES	**1,318,429**	**1,228,974**	**1,300,538**	**1,300,538**	1,238,941	**-4.7%**
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	18,482	-	-	-	0.0%
6401	Community Programs	3,984	140,762	**76,200**	**205,421**	70,770	-65.5%
6905	Principal/Bonds/COP's/Leases	413,344	429,296	**404,317**	**404,317**	502,314	24.2%
6915	Interest/Bonds/COP's/Leases	47,588	50,420	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	464,916	638,960	**480,517**	**609,737**	573,084	-6.0%
	CIP & EQUIPMENT						
6740	Infrastructure - Streets	1,106,061	600,000	**1,203,000**	**1,238,710**	963,322	-22.2%
	TOTAL CIP & EQUIPMENT	1,106,061	600,000	**1,203,000**	**1,238,710**	963,322	-22.2%
	EXPENDITURES GRAND TOTAL	1,570,977	1,238,960	**1,683,517**	**1,848,447**	1,536,406	-16.9%
	NET CHANGE IN POSITION	(252,548)	(9,986)	**(382,979)**	**(547,909)**	(297,465)	-45.7%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4220	AB2766 Air Quality	84,422.63	52,962.96	**65,900.00**	**65,900.00**	-	-100.0%
4601	Interest Revenue	3,054	6,556	**-**	**-**	-	0.0%
	Total Revenues	**87,476**	**59,519**	**65,900**	**65,900**	-	**-100.0%**
	GRAND TOTAL RESOURCES	**87,476**	**59,519**	**65,900**	**65,900**	-	**-100.0%**
	MATERIALS, SUPPLIES & SERVICES						
6401	Community Programs	996	35,817	**19,100**	**51,405**	-	-100.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	996	35,817	**19,100**	**51,405**	-	-100.0%
	CIP & EQUIPMENT						
6741	Infrastructure - Traffic	-	-	**60,000.00**	**173,332.79**	-	-100.0%
6850	Building & Facilities	-	-	**-**	**140,000**	-	-100.0%
	TOTAL CIP & EQUIPMENT	-	-	**60,000**	**313,333**	-	-100.0%
	EXPENDITURES GRAND TOTAL	996	35,817	**79,100**	**364,738**	-	-100.0%
	NET CHANGE IN POSITION	86,480	23,702	**(13,200)**	**(298,838)**	-	-100.0%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Special Revenue Funds
Asset Seizure (0021)
Fund 225

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4420	Asset Seizure Funds	1,319,603.13	90,578.48	-	-	-	0.0%
4601	Interest Revenue	5,625	28,580	-	-	-	0.0%
	Total Revenues	**1,325,228**	**119,159**	-	-	-	**0.0%**
	GRAND TOTAL RESOURCES	**1,325,228**	**119,159**	-	-	-	**0.0%**
	MATERIALS, SUPPLIES & SERVICES						
6137	Repair Maint/Equipment	-	676	-	**10,000**	-	-100.0%
6235	Travel	3,672	7,666	-	**10,000**	-	-100.0%
6250	Staff Training	76,732	37,861	-	**20,000**	-	-100.0%
6301	Special Department Expenses	1,593	-	**226,444**	**144,024**	-	-100.0%
6360	Uniforms	-	781	-	**2,000**	-	-100.0%
6366	Web Based Service/Subcriptions	-	-	-	**4,920**	-	-100.0%
6399	Other Supplies	-	-	-	**500**	-	-100.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	81,996	46,984	**226,444**	**191,444**	-	-100.0%
	CIP & EQUIPMENT						
6840	Machinery & Equipment	68,044	96,945	-	**30,000**	-	-100.0%
6842	Vehicles	-	24,452	-	**5,000**	-	-100.0%
6850	Building & Facilities	3,876	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	71,920	121,398	-	**35,000**	-	-100.0%
	EXPENDITURES GRAND TOTAL	153,916	168,381	**226,444**	**226,444**	-	-100.0%
	NET CHANGE IN POSITION	1,171,312	(49,222)	**(226,444)**	**(226,444)**	-	-100.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	MATERIALS, SUPPLIES & SERVICES						
6137	Repair Maint/Equipment	-	-	-	-	20,000	0.0%
6250	Staff Training	-	-	-	-	30,000	0.0%
6301	Special Department Expenses	-	-	-	-	240,618	0.0%
6360	Uniforms	-	-	-	-	20,000	0.0%
6366	Web Based Service/Subcriptions	-	-	-	-	10,000	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	320,618	0.0%
	CIP & EQUIPMENT						
6840	Machinery & Equipment	-	-	-	-	10,000	0.0%
6842	Vehicles	-	-	-	-	10,000	0.0%
	TOTAL CIP & EQUIPMENT	-	-	-	-	20,000	0.0%
	EXPENDITURES GRAND TOTAL	-	-	-	-	340,618	0.0%
	NET CHANGE IN POSITION	-	-	-	-	(340,618)	0.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	MATERIALS, SUPPLIES & SERVICES						
6301	Special Department Expenses	-	-	-	-	26,235	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	26,235	0.0%
	CIP & EQUIPMENT						
6840	Machinery & Equipment	-	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	-	-	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	-	-	-	-	26,235	0.0%
	NET CHANGE IN POSITION	-	-	-	-	(26,235)	0.0%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Special Revenue Funds
Suppl Law Enfrcmnt (0022)
Fund 230

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4205	State Grants	165,271	186,159	**181,000**	**191,000**	191,000	0.0%
4601	Interest Revenue	3,697	7,587	-	-	-	0.0%
	Total Revenues	**168,968**	**193,746**	**181,000**	**191,000**	191,000	**0.0%**
	GRAND TOTAL RESOURCES	**168,968**	**193,746**	**181,000**	**191,000**	191,000	**0.0%**
	TRANSFERS						
8010	Transfer Out to GF	153,688.97	186,158.96	**181,000.00**	**191,000.00**	428,021.80	124.1%
	TOTAL TRANSFERS	153,689	186,159	**181,000**	**191,000**	428,022	124.1%
	EXPENDITURES GRAND TOTAL	153,689	186,159	**181,000**	**191,000**	428,022	124.1%
	NET CHANGE IN POSITION	15,279	7,587	-	-	(237,022)	0.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4501	Street Light Assessments	135,201.22	135,855.68	**136,244.00**	**136,244.00**	136,245.00	0.0%
	Total Revenues	**135,201**	**135,856**	**136,244**	**136,244**	136,245	**0.0%**
	TRANSFERS IN						
7010	Trsf In From GF	417,154.02	413,183.72	**143,756.00**	**143,756.00**	61,000.00	-57.6%
	TOTAL TRANSFERS	417,154	413,184	**143,756**	**143,756**	61,000	-57.6%
	GRAND TOTAL RESOURCES	**552,355**	**549,039**	**280,000**	**280,000**	197,245	**-29.6%**
	MATERIALS, SUPPLIES & SERVICES						
6015	Engineering Services	9,567	10,174	-	-	-	0.0%
6225	Advertising/Promotional	-	1,364	-	-	-	0.0%
6330	Electricity	542,788	537,502	**280,000**	**280,000**	197,245	-29.6%
	TOTAL MATERIALS, SUPPLIES & SERVICES	552,355	549,039	**280,000**	**280,000**	197,245	-29.6%
	EXPENDITURES GRAND TOTAL	552,355	549,039	**280,000**	**280,000**	197,245	-29.6%
	NET CHANGE IN POSITION	-	-	-	-	-	0.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4520	Landscape Maint Assessments	450,873.28	454,844.16	**457,992.00**	**457,992.00**	457,992.00	0.0%
	Total Revenues	**450,873**	**454,844**	**457,992**	**457,992**	457,992	**0.0%**
	GRAND TOTAL RESOURCES	**450,873**	**454,844**	**457,992**	**457,992**	457,992	**0.0%**
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	72,649	71,734	**82,900**	**82,900**	3,700	-95.5%
5015	Overtime	10,773	14,293	-	-	1,100	0.0%
5020	Leave Accrual Payout	257	-	-	-	-	0.0%
5022	Alternative H&W Payout	533	568	**600**	-	100	0.0%
5023	Signing Bonus Payout	-	3,699	-	-	-	0.0%
5105	Health Insurance Allocation	18,732	12,670	**21,400**	-	-	0.0%
5110	Life Ins Allocation	-	22	**100**	**100**	100	0.0%
5115	Dental Ins Allocation	1,273	940	**400**	-	-	0.0%
5120	Optical Ins Allocation	223	205	**200**	**200**	100	-50.0%
5125	LTD Ins Allocation	-	-	**400**	-	-	0.0%
5126	STD Ins Allocation	-	-	**400**	-	-	0.0%
5135	Medicare	1,260	1,348	**1,300**	**1,300**	100	-92.3%
5141	Employers' PARS/ARS	466	602	**500**	**500**	100	-80.0%
5145	Employer CalPERS Retire NC	6,219	6,293	**7,600**	**7,600**	300	-96.1%
5147	ICMA Defined Contribution Plan	-	71	-	-	-	0.0%
5159	Employee Medical Opt Out Plan	759	820	**1,200**	**1,200**	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	5	-	-	-	0.0%
5161	Health Insurance Premiums	-	1,924	-	**21,400**	700	-96.7%
5162	Dental Insurance Premiums	-	233	-	**400**	100	-75.0%
5163	Life Insurance Premiums	-	(2)	-	-	-	0.0%
5164	Optical Insurance Premiums	-	(40)	-	-	-	0.0%
5167	LTD Ins Premium	-	54	-	**400**	100	-75.0%
5169	STD Ins Premium	-	33	-	**400**	100	-75.0%
5175	Leave Buyback	1,801	2,069	**2,200**	**2,200**	200	-90.9%
5199	Other Employee Benefits	-	(5)	**700**	**700**	100	-85.7%
	TOTAL SALARIES & BENEFITS	114,945	117,537	**119,900**	**119,300**	6,900	-94.2%
	MATERIALS, SUPPLIES & SERVICES						
6015	Engineering Services	9,567	10,174	**12,600**	**12,600**	-	-100.0%
6115	Landscaping	72,488	73,975	**82,500**	**82,500**	90,025	9.1%
6215	Telephone/Internet	17,165	16,438	**13,000**	**13,000**	12,424	-4.4%
6225	Advertising/Promotional	2,780	1,394	-	-	-	0.0%
6301	Special Department Expenses	-	-	**5,600**	**5,600**	5,000	-10.7%
6330	Electricity	22,815	22,520	**18,000**	**18,000**	25,000	38.9%
6335	Water	150,710	259,324	**188,400**	**308,400**	301,518	-2.2%
	TOTAL MATERIALS, SUPPLIES & SERVICES	275,524	383,824	**320,100**	**440,100**	433,967	-1.4%
	EXPENDITURES GRAND TOTAL	390,469	501,361	**440,000**	**559,400**	440,867	-21.2%
	NET CHANGE IN POSITION	60,405	(46,517)	**17,992**	**(101,408)**	17,125	-116.9%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4201	Federal Grants	880,005	469,592	**322,998**	**351,934**	498,063	41.5%
	Total Revenues	**880,005**	**469,592**	**322,998**	**351,934**	498,063	**41.5%**
	GRAND TOTAL RESOURCES	**880,005**	**469,592**	**322,998**	**351,934**	498,063	**41.5%**
	SALARIES & BENEFITS						
5600	Interfund Salaries	90,815.00	89,720.00	**89,720.00**	**89,720.00**	88,106.00	-1.8%
	TOTAL SALARIES & BENEFITS	90,815	89,720	**89,720**	**89,720**	88,106	-1.8%
	MATERIALS, SUPPLIES & SERVICES						
6130	Repair & Maint/Facilities	61	-	-	-	-	0.0%
6301	Special Department Expenses	374	-	-	-	-	0.0%
6401	Community Programs	312,998	353,634	**233,278**	**233,278**	229,179	-1.8%
	TOTAL MATERIALS, SUPPLIES & SERVICES	313,433	353,634	**233,278**	**233,278**	229,179	-1.8%
	CIP & EQUIPMENT						
6740	Infrastructure - Streets	(10,602)	-	-	-	180,778	0.0%
6850	Building & Facilities	12,252	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	1,650	-	-	-	180,778	0.0%
	EXPENDITURES GRAND TOTAL	405,898	443,354	**322,998**	**322,998**	498,063	54.2%
	NET CHANGE IN POSITION	474,107	26,238	-	**28,936**	-	-100.0%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Special Revenue Funds
Misc Grants Fund (0050)
Fund 280

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4201	Federal Grants	637,818	120,003	-	**65,455**	-	-100.0%
4205	State Grants	32,750	-	-	**32,296**	-	-100.0%
4206	State Grants - Prop 68	-	-	-	**1,608,837.00**	-	-100.0%
4210	County Grants	126,650	-	**941,801**	**1,441,801**	-	-100.0%
4241	Intergovernmental - OCTA	-	-	-	**200,000.00**	-	-100.0%
4299	Other Intergovernmental Rev	300,000	-	-	-	-	0.0%
4601	Interest Revenue	-	11,859	-	-	-	0.0%
	Total Revenues	**1,097,218**	**131,862**	**941,801**	**3,348,389**	-	**-100.0%**
	GRAND TOTAL RESOURCES	**1,097,218**	**131,862**	**941,801**	**3,348,389**	-	**-100.0%**
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	1	53,280	-	-	-	0.0%
5005	Salaries/Part-Time	457	142	-	-	-	0.0%
5015	Overtime	11,682	21,547	-	-	-	0.0%
5105	Health Insurance Allocation	1,185	-	-	-	-	0.0%
5115	Dental Ins Allocation	155	-	-	-	-	0.0%
5120	Optical Ins Allocation	28	-	-	-	-	0.0%
5135	Medicare	176	1,108	-	-	-	0.0%
5141	Employers' PARS/ARS	8	5	-	-	-	0.0%
5145	Employer CalPERS Retire NC	0	11,622	-	-	-	0.0%
5160	Emp Bnft/Insurance Premiums	-	18	-	-	-	0.0%
5161	Health Insurance Premiums	-	9,872	-	-	-	0.0%
5162	Dental Insurance Premiums	-	639	-	-	-	0.0%
5164	Optical Insurance Premiums	-	114	-	-	-	0.0%
	TOTAL SALARIES & BENEFITS	13,691	98,348	-	-	-	0.0%
	MATERIALS, SUPPLIES & SERVICES						
6017	Special Studies	52,969	46,762	-	**50,269**	-	-100.0%
6136	Software Maintenance	12,515	-	-	-	-	0.0%
6225	Advertising/Promotional	271	-	-	-	-	0.0%
6235	Travel	-	2,724	-	-	-	0.0%
6250	Staff Training	-	1,880	-	**65,455**	-	-100.0%
6255	Dues & Memberships	-	200	-	-	-	0.0%
6301	Special Department Expenses	281,303	15,221	-	**9,390**	-	-100.0%
6355	Small Furniture & Fixture	-	207	-	-	-	0.0%
6399	Other Supplies	1,566	-	-	-	-	0.0%
6401	Community Programs	7,138	-	-	**39,500**	-	-100.0%
6845	Office Equipment	2,832	-	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	358,593	66,994	-	**164,614**	-	-100.0%
	CIP & EQUIPMENT						
6364	Computer Hardware	578	-	-	-	-	0.0%
6740	Infrastructure - Streets	151,478	35,296	**557,000**	**585,360**	-	-100.0%
6741	Infrastructure - Traffic	69,357.81	27,028.97	**377,801.00**	**377,801.00**	-	-100.0%
6760	Infrastructure - Parks	287,240	260,629	-	**1,244,806**	-	-100.0%
6840	Machinery & Equipment	5,104	41,310	-	**167,528**	-	-100.0%
6842	Vehicles	-	-	**7,000**	**7,000**	-	-100.0%
6850	Building & Facilities	62,500	-	-	**500,000**	-	-100.0%
	TOTAL CIP & EQUIPMENT	576,257	364,263	**941,801**	**2,882,495**	-	-100.0%
	EXPENDITURES GRAND TOTAL	948,542	529,605	**941,801**	**3,047,109**	-	-100.0%
	NET CHANGE IN POSITION	148,677	(397,743)	-	**301,280**	-	-100.0%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Special Revenue Funds
Housing Successor Agncy (0053)
Fund 207

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4603	Interest Revenue (GASB)	334	262	-	-	-	0.0%
4710	Reimbursements/Other Revenue	102,411	10,367	-	-	-	0.0%
4711	Lease Revenue	-	425	-	-	-	0.0%
4754	Lease Revenue (GASB)	(186)	3,414	-	-	-	0.0%
4799	Other Contributions & Donatn	-	1.00	-	-	-	0.0%
	Total Revenues	**102,559**	**14,468**	-	-	-	**0.0%**
	GRAND TOTAL RESOURCES	**102,559**	**14,468**	-	-	-	**0.0%**
	CIP & EQUIPMENT						
6720	Buildings	19,258.00	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	19,258	-	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	19,258	-	-	-	-	0.0%
	NET CHANGE IN POSITION	83,301	14,468	-	-	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Special Revenue Funds
Sccssr Agncy Ret Oblg (0054)
Fund 208

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4602	Fiscal Agent Interest Revenue	13,696	17,449	-	-	-	0.0%
4710	Reimbursements/Other Revenue	1,993,187	1,415,353	**1,491,050**	**1,491,050**	1,469,174	-1.5%
	Total Revenues	**2,006,883**	**1,432,802**	**1,491,050**	**1,491,050**	1,469,174	**-1.5%**
	GRAND TOTAL RESOURCES	**2,006,883**	**1,432,802**	**1,491,050**	**1,491,050**	1,469,174	**-1.5%**
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	71,819	66,826	-	-	-	0.0%
5015	Overtime	2	1	-	-	-	0.0%
5020	Leave Accrual Payout	1,341	112	-	-	-	0.0%
5022	Alternative H&W Payout	285	341	-	-	-	0.0%
5023	Signing Bonus Payout	407	2,975	-	-	-	0.0%
5105	Health Insurance Allocation	10,060	5,864	-	-	-	0.0%
5110	Life Ins Allocation	-	29	-	-	-	0.0%
5115	Dental Ins Allocation	472	291	-	-	-	0.0%
5120	Optical Ins Allocation	124	105	-	-	-	0.0%
5135	Medicare	1,110	1,065	-	-	-	0.0%
5141	Employers' PARS/ARS	1,486	1,771	-	-	-	0.0%
5145	Employer CalPERS Retire NC	5,869	5,823	-	-	-	0.0%
5147	ICMA Defined Contribution Plan	-	243	-	-	-	0.0%
5159	Employee Medical Opt Out Plan	111	70	-	-	-	0.0%
5160	Emp Bnft/Insurance Premiums	-	3	-	-	-	0.0%
5161	Health Insurance Premiums	-	2,106	-	-	-	0.0%
5162	Dental Insurance Premiums	-	107	-	-	-	0.0%
5163	Life Insurance Premiums	-	(7)	-	-	-	0.0%
5164	Optical Insurance Premiums	-	(26)	-	-	-	0.0%
5167	LTD Ins Premium	-	80	-	-	-	0.0%
5169	STD Ins Premium	-	47	-	-	-	0.0%
5170	Sick Leave Buyback	89	-	-	-	-	0.0%
5175	Leave Buyback	2,706	2,994	-	-	-	0.0%
5199	Other Employee Benefits	-	(3)	-	-	-	0.0%
	TOTAL SALARIES & BENEFITS	95,879	90,817	-	-	-	0.0%
	MATERIALS, SUPPLIES & SERVICES						
6005	Legal Services	73	-	-	-	-	0.0%
6030	Trustee Fees	3,750	2,500	**3,500**	**3,500**	2,500	-28.6%
6099	Professional Services	2,470	2,656	-	-	-	0.0%
6893	Gain/Loss on Refunding	(325,839)	-	-	-	-	0.0%
6905	Principal/Bonds/COP's/Leases	-	-	**720,000**	**720,000**	750,000	4.2%
6915	Interest/Bonds/COP's/Leases	348,490	326,904	**315,619**	**315,619**	288,188	-8.7%
6935	Lease Expenditure	96,031	31,714	**401,931**	**401,931**	407,051	1.3%
	TOTAL MATERIALS, SUPPLIES & SERVICES	124,975	363,774	**1,441,050**	**1,441,050**	1,447,738	0.5%
	TRANSFERS						
8010	Transfer Out to GF	-	-	**50,000.00**	**50,000.00**	25,000.00	-50.0%
	TOTAL TRANSFERS	-	-	**50,000**	**50,000**	25,000	-50.0%
	EXPENDITURES GRAND TOTAL	220,854	454,592	**1,491,050**	**1,491,050**	1,472,738	-1.2%
	NET CHANGE IN POSITION	1,786,028	978,211	-	-	(3,564)	0.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4505	CFD Assessments	85,336.10	187,748.89	-	-	210,000.00	0.0%
4601	Interest Revenue	1,286	5,156	-	-	-	0.0%
	Total Revenues	**86,622**	**192,905**	-	-	210,000	**0.0%**
	GRAND TOTAL RESOURCES	**86,622**	**192,905**	-	-	210,000	**0.0%**
	MATERIALS, SUPPLIES & SERVICES						
6165	Vehicle Rental	-	-	-	-	100,000	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	100,000	0.0%
	CIP & EQUIPMENT						
6850	Building & Facilities	-	-	**142,875**	**142,875**	-	-100.0%
	TOTAL CIP & EQUIPMENT	-	-	**142,875**	**142,875**	-	-100.0%
	EXPENDITURES GRAND TOTAL	-	-	**142,875**	**142,875**	100,000	-30.0%
	NET CHANGE IN POSITION	86,622	192,905	**(142,875)**	**(142,875)**	110,000	-177.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4321	PEG Cable Fees	64,372.31	90,259.95	**100,000.00**	**100,000.00**	75,000.00	-25.0%
4601	Interest Revenue	161	1,400	**-**	**-**	-	0.0%
	Total Revenues	**64,533**	**91,660**	**100,000**	**100,000**	75,000	**-25.0%**
	GRAND TOTAL RESOURCES	**64,533**	**91,660**	**100,000**	**100,000**	75,000	**-25.0%**
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	4,950	1,400	**-**	**-**	-	0.0%
6130	Repair & Maint/Facilities	329	-	**-**	**-**	-	0.0%
6136	Software Maintenance	7,200	-	**-**	**-**	-	0.0%
6225	Advertising/Promotional	-	1,998	**-**	**-**	-	0.0%
6290	Dept. Contract Services	3,472	31,817	**30,000**	**30,000**	-	-100.0%
6301	Special Department Expenses	-	1,201	**-**	**-**	-	0.0%
6366	Web Based Service/Subcriptions	216	222	**1,000**	**1,000**	-	-100.0%
6399	Other Supplies	1,627	-	**3,000**	**3,000**	-	-100.0%
6845	Office Equipment	5,424	-	**-**	**-**	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	23,218	36,637	**34,000**	**34,000**	-	-100.0%
	CIP & EQUIPMENT						
6840	Machinery & Equipment	-	10,430	**-**	**-**	-	0.0%
6850	Building & Facilities	-	-	**69,000**	**69,000**	-	-100.0%
	TOTAL CIP & EQUIPMENT	-	10,430	**69,000**	**69,000**	-	-100.0%
	EXPENDITURES GRAND TOTAL	23,218	47,067	**103,000**	**103,000**	-	-100.0%
	NET CHANGE IN POSITION	41,315	44,592	**(3,000)**	**(3,000)**	75,000	-2600.0%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Special Revenue Funds
State Gas Tax - RMRA (0060)
Fund 209

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4085	Rd Maint RehabAcct(RMRA)(2031)	1,156,314.84	1,354,998.35	**1,343,778.00**	**1,343,778.00**	1,370,242.00	2.0%
4601	Interest Revenue	8,840	15,100	-	-	-	0.0%
	Total Revenues	**1,165,155**	**1,370,099**	**1,343,778**	**1,343,778**	1,370,242	**2.0%**
	GRAND TOTAL RESOURCES	**1,165,155**	**1,370,099**	**1,343,778**	**1,343,778**	1,370,242	**2.0%**
	CIP & EQUIPMENT						
6740	Infrastructure - Streets	1,506,984	1,236,553	**1,497,000**	**1,772,397**	1,459,900	-17.6%
6741	Infrastructure - Traffic	-	-	**100,000.00**	**100,000.00**	-	-100.0%
	TOTAL CIP & EQUIPMENT	1,506,984	1,236,553	**1,597,000**	**1,872,397**	1,459,900	-22.0%
	EXPENDITURES GRAND TOTAL	1,506,984	1,236,553	**1,597,000**	**1,872,397**	1,459,900	-22.0%
	NET CHANGE IN POSITION	(341,829)	133,546	**(253,222)**	**(528,619)**	(89,658)	-83.0%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Special Revenue Funds
NOC-Public Safety Grant(0061)
Fund 228

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4205	State Grants	-	54,540	-	**239,000**	-	-100.0%
4601	Interest Revenue	1,554	368	-	-	-	0.0%
	Total Revenues	**1,554**	**54,908**	-	**239,000**	-	**-100.0%**
	GRAND TOTAL RESOURCES	**1,554**	**54,908**	-	**239,000**	-	**-100.0%**
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	120,444	24,453	-	**239,000**	70,600	-70.5%
5015	Overtime	18,124	828	-	-	-	0.0%
5020	Leave Accrual Payout	2,229	-	-	-	-	0.0%
5022	Alternative H&W Payout	250	-	-	-	700	0.0%
5023	Signing Bonus Payout	4,881	-	-	-	-	0.0%
5099	Other Salaries & Wages	-	4	-	-	-	0.0%
5105	Health Insurance Allocation	23,082	57	-	-	-	0.0%
5110	Life Ins Allocation	-	4	-	-	100	0.0%
5115	Dental Ins Allocation	1,078	1	-	-	-	0.0%
5120	Optical Ins Allocation	271	41	-	-	200	0.0%
5135	Medicare	2,115	335	-	-	600	0.0%
5145	Employer CalPERS Retire NC	28,152	5,968	-	-	19,400	0.0%
5160	Emp Bnft/Insurance Premiums	-	3	-	-	-	0.0%
5161	Health Insurance Premiums	-	3,451	-	-	11,900	0.0%
5162	Dental Insurance Premiums	-	225	-	-	800	0.0%
5164	Optical Insurance Premiums	-	(40)	-	-	-	0.0%
5167	LTD Ins Premium	-	70	-	-	300	0.0%
5169	STD Ins Premium	-	43	-	-	200	0.0%
5199	Other Employee Benefits	-	(3)	-	-	100	0.0%
	TOTAL SALARIES & BENEFITS	200,626	35,438	-	**239,000**	104,900	-56.1%
	EXPENDITURES GRAND TOTAL	200,626	35,438	-	**239,000**	104,900	-56.1%
	NET CHANGE IN POSITION	(199,072)	19,470	-	-	(104,900)	0.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4306	Development Impact Fees	261,354.36	55,888.49	-	**247,695.43**	-	-100.0%
4601	Interest Revenue	20,841	20,404	-	-	-	0.0%
	Total Revenues	**282,195**	**76,292**	-	**247,695**	-	**-100.0%**
	GRAND TOTAL RESOURCES	**282,195**	**76,292**	-	**247,695**	-	**-100.0%**
	CIP & EQUIPMENT						
6185	Construction Services	183,140.24	-	-	-	-	0.0%
6720	Buildings	-	1,308,774.34	-	-	-	0.0%
6760	Infrastructure - Parks	2,507	91,363	**168,000**	**365,777**	565,000	54.5%
6840	Machinery & Equipment	-	-	-	-	60,000	0.0%
	TOTAL CIP & EQUIPMENT	185,648	1,400,137	**168,000**	**365,777**	625,000	70.9%
	EXPENDITURES GRAND TOTAL	185,648	1,400,137	**168,000**	**365,777**	625,000	70.9%
	NET CHANGE IN POSITION	96,547	(1,323,845)	**(168,000)**	**(118,082)**	(625,000)	429.3%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4306	Development Impact Fees	174,970.74	59,970.10	-	**151,427.55**	-	-100.0%
4601	Interest Revenue	2,197	4,788	-	-	-	0.0%
	Total Revenues	**177,167**	**64,758**	-	**151,428**	-	**-100.0%**
	GRAND TOTAL RESOURCES	**177,167**	**64,758**	-	**151,428**	-	**-100.0%**
	CIP & EQUIPMENT						
6741	Infrastructure - Traffic	136,459.57	65,402.94	**10,000.00**	**170,000.00**	154,848.00	-8.9%
6770	Infrastructure - Major Studies	-	10,000	-	**25,000**	-	-100.0%
	TOTAL CIP & EQUIPMENT	136,460	75,403	**10,000**	**195,000**	154,848	-20.6%
	EXPENDITURES GRAND TOTAL	136,460	75,403	**10,000**	**195,000**	154,848	-20.6%
	NET CHANGE IN POSITION	40,708	(10,645)	**(10,000)**	**(43,572)**	(154,848)	255.4%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4306	Development Impact Fees	16,926.02	2,542.88	-	**7,607.06**	-	-100.0%
4601	Interest Revenue	161	589	-	-	-	0.0%
	Total Revenues	**17,087**	**3,132**	-	**7,607**	-	**-100.0%**
	GRAND TOTAL RESOURCES	**17,087**	**3,132**	-	**7,607**	-	**-100.0%**
	CIP & EQUIPMENT						
6740	Infrastructure - Streets	-	-	**25,000**	**25,000**	-	-100.0%
	TOTAL CIP & EQUIPMENT	-	-	**25,000**	**25,000**	-	-100.0%
	EXPENDITURES GRAND TOTAL	-	-	**25,000**	**25,000**	-	-100.0%
	NET CHANGE IN POSITION	17,087	3,132	**(25,000)**	**(17,393)**	-	-100.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4306	Development Impact Fees	105,256.73	30,264.83	-	**91,205.96**	-	-100.0%
4601	Interest Revenue	1,768	2,357	-	-	-	0.0%
	Total Revenues	**107,025**	**32,622**	-	**91,206**	-	**-100.0%**
	GRAND TOTAL RESOURCES	**107,025**	**32,622**	-	**91,206**	-	**-100.0%**
	MATERIALS, SUPPLIES & SERVICES						
6130	Repair & Maint/Facilities	-	-	-	-	60,390	0.0%
6136	Software Maintenance	1,444	1,575	-	-	-	0.0%
6350	Small Tools/Equipment	51,772	-	-	-	-	0.0%
6399	Other Supplies	59	-	**103,500**	**103,500**	-	-100.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	53,275	1,575	**103,500**	**103,500**	60,390	-41.7%
	CIP & EQUIPMENT						
6850	Building & Facilities	84,605	36,367	**40,000**	**78,633**	-	-100.0%
	TOTAL CIP & EQUIPMENT	84,605	36,367	**40,000**	**78,633**	120,000	52.6%
	EXPENDITURES GRAND TOTAL	137,880	37,942	**143,500**	**182,133**	180,390	-1.0%
	NET CHANGE IN POSITION	(30,856)	(5,320)	**(143,500)**	**(90,927)**	(180,390)	98.4%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Special Revenue Funds
CW Aford House ImpactFee(0068)
Fund 244

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4306	Development Impact Fees	478,632.60	93,128.40	-	**549,792.78**	-	-100.0%
4601	Interest Revenue	22,448	26,002	-	-	-	0.0%
	Total Revenues	**501,080**	**119,131**	-	**549,793**	-	**-100.0%**
	GRAND TOTAL RESOURCES	**501,080**	**119,131**	-	**549,793**	-	**-100.0%**
	MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Servics	-	-	-	-	283,256	0.0%
6099	Professional Services	9,694	94,246	-	**20,000**	120,000	500.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	9,694	94,246	-	**20,000**	403,256	1916.3%
	CIP & EQUIPMENT						
6830	Land Acquisition	917,099.97	(295.41)	-	-	-	0.0%
6850	Building & Facilities	-	-	**75,000**	**55,000**	-	-100.0%
	TOTAL CIP & EQUIPMENT	917,100	(295)	**75,000**	**55,000**	-	-100.0%
	EXPENDITURES GRAND TOTAL	926,794	93,950	**75,000**	**75,000**	403,256	437.7%
	NET CHANGE IN POSITION	(425,714)	25,180	**(75,000)**	**474,793**	(403,256)	-184.9%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4306	Development Impact Fees	372,994.20	75,589.65	-	**371,061.11**	-	-100.0%
4601	Interest Revenue	14,090	17,899	-	-	-	0.0%
4710	Reimbursements/Other Revenue	-	2,785	-	-	-	0.0%
	Total Revenues	**387,084**	**96,274**	-	**371,061**	-	**-100.0%**
	GRAND TOTAL RESOURCES	**387,084**	**96,274**	-	**371,061**	-	**-100.0%**
	CIP & EQUIPMENT						
6741	Infrastructure - Traffic	17,339.45	5,697.25	**37,200.00**	**37,200.00**	-	-100.0%
6760	Infrastructure - Parks	41,522	878,984	**56,250**	**355,678**	-	-100.0%
	TOTAL CIP & EQUIPMENT	58,861	884,682	**93,450**	**392,878**	-	-100.0%
	EXPENDITURES GRAND TOTAL	58,861	884,682	**93,450**	**392,878**	-	-100.0%
	NET CHANGE IN POSITION	328,223	(788,407)	**(93,450)**	**(21,817)**	-	-100.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4601	Interest Revenue	9,054	14,806	-	-	-	0.0%
	Total Revenues	**9,054**	**14,806**	-	-	-	**0.0%**
	GRAND TOTAL RESOURCES	**9,054**	**14,806**	-	-	-	**0.0%**
	CIP & EQUIPMENT						
6185	Construction Services	2,805.00	-	-	-	-	0.0%
6740	Infrastructure - Streets	-	190,579	-	**95,000**	-	-100.0%
6741	Infrastructure - Traffic	5,673.48	752.82	-	**217,833.70**	-	-100.0%
6770	Infrastructure - Major Studies	12,633	5,600	-	**1,767**	-	-100.0%
	TOTAL CIP & EQUIPMENT	21,111	196,932	-	**314,601**	-	-100.0%
	EXPENDITURES GRAND TOTAL	21,111	196,932	-	**314,601**	-	-100.0%
	NET CHANGE IN POSITION	(12,057)	(182,126)	-	**(314,601)**	-	-100.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4601	Interest Revenue	16,662	2,062	-	-	-	0.0%
	Total Revenues	**16,662**	**2,062**	-	-	-	**0.0%**
	GRAND TOTAL RESOURCES	**16,662**	**2,062**	-	-	-	**0.0%**
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	-	**10,000**	**10,000**	-	-100.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	**10,000**	**10,000**	-	-100.0%
	CIP & EQUIPMENT						
6740	Infrastructure - Streets	-	250,000	-	-	-	0.0%
6750	Infrastructure - Sewer	1,277,037	182,451	-	**125,971**	-	-100.0%
	TOTAL CIP & EQUIPMENT	1,277,037	432,451	-	**125,971**	-	-100.0%
	EXPENDITURES GRAND TOTAL	1,277,037	432,451	**10,000**	**135,971**	-	-100.0%
	NET CHANGE IN POSITION	(1,260,375)	(430,388)	**(10,000)**	**(135,971)**	-	-100.0%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Special Revenue Funds
TOD Strscape Impct Fee (0072)
Fund 248

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4601	Interest Revenue	15,376	22,393	-	-	-	0.0%
	Total Revenues	**15,376**	**22,393**	-	-	-	**0.0%**
	GRAND TOTAL RESOURCES	**15,376**	**22,393**	-	-	-	**0.0%**
	CIP & EQUIPMENT						
6740	Infrastructure - Streets	-	-	**185,300**	**185,300**	-	-100.0%
6741	Infrastructure - Traffic	188,000.00	-	-	-	-	0.0%
6770	Infrastructure - Major Studies	10,838	5,600	-	**1,764**	-	-100.0%
	TOTAL CIP & EQUIPMENT	198,838	5,600	**185,300**	**187,064**	-	-100.0%
	EXPENDITURES GRAND TOTAL	198,838	5,600	**185,300**	**187,064**	-	-100.0%
	NET CHANGE IN POSITION	(183,462)	16,793	**(185,300)**	**(187,064)**	-	-100.0%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Special Revenue Funds
Gen Plan Update Fees (0074)
Fund 233

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4169	Waived Banner Permit Fees	(860)	-	-	-	-	0.0%
4198	City Projct Permits Contra-Rev	-	(47,300)	-	-	-	0.0%
4210	County Grants	33,350	-	-	-	-	0.0%
4302	General Plan Update Fee	244,016	248,760	-	-	-	0.0%
4601	Interest Revenue	12,644	25,045	-	-	-	0.0%
	Total Revenues	**289,150**	**226,505**	-	-	-	**0.0%**
	GRAND TOTAL RESOURCES	**289,150**	**226,505**	-	-	-	**0.0%**
	MATERIALS, SUPPLIES & SERVICES						
6017	Special Studies	16,743	80,797	-	**177,012**	-	-100.0%
6099	Professional Services	3,945	86,996	-	-	200,000	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	20,688	167,792	-	**177,012**	200,000	13.0%
	CIP & EQUIPMENT						
6770	Infrastructure - Major Studies	-	-	**325,000**	**475,000**	-	-100.0%
	TOTAL CIP & EQUIPMENT	-	-	**325,000**	**475,000**	-	-100.0%
	EXPENDITURES GRAND TOTAL	20,688	167,792	**325,000**	**652,012**	200,000	-69.3%
	NET CHANGE IN POSITION	268,462	58,712	**(325,000)**	**(652,012)**	(200,000)	-69.3%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4169	Waived Banner Permit Fees	(65)	-	-	-	-	0.0%
4198	City Projct Permits Contra-Rev	-	(27,650)	-	-	-	0.0%
4303	Technology Fee	129,598.00	128,800.53	-	-	130,000.00	0.0%
4601	Interest Revenue	6,000	12,522	-	-	-	0.0%
	Total Revenues	**135,534**	**113,673**	-	-	130,000	**0.0%**
	GRAND TOTAL RESOURCES	**135,534**	**113,673**	-	-	130,000	**0.0%**
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	-	**100,000**	**100,000**	-	-100.0%
6136	Software Maintenance	-	10,002	-	-	-	0.0%
6366	Web Based Service/Subcriptions	-	50,990	**189,034**	**189,034**	135,000	-28.6%
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	60,992	**289,034**	**289,034**	135,000	-53.3%
	CIP & EQUIPMENT						
6364	Computer Hardware	43,334	-	-	-	40,000	0.0%
6780	Infrastructure- Network/Server	-	-	-	-	40,000.00	0.0%
6840	Machinery & Equipment	-	-	-	**71,385**	75,000	5.1%
	TOTAL CIP & EQUIPMENT	43,334	-	-	**71,385**	155,000	117.1%
	EXPENDITURES GRAND TOTAL	43,334	60,992	**289,034**	**360,419**	290,000	-19.5%
	NET CHANGE IN POSITION	92,200	52,681	**(289,034)**	**(360,419)**	(160,000)	-55.6%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4601	Interest Revenue	1,982	2,873	-	-	-	0.0%
	Total Revenues	**1,982**	**2,873**	-	-	-	**0.0%**
	GRAND TOTAL RESOURCES	**1,982**	**2,873**	-	-	-	**0.0%**
	SALARIES & BENEFITS						
5015	Overtime	13,242	6,127	-	-	-	0.0%
5105	Health Insurance Allocation	1,120	670	-	-	-	0.0%
5115	Dental Ins Allocation	51	36	-	-	-	0.0%
5120	Optical Ins Allocation	11	8	-	-	-	0.0%
5135	Medicare	173	89	-	-	-	0.0%
	TOTAL SALARIES & BENEFITS	14,597	6,930	-	-	-	0.0%
	MATERIALS, SUPPLIES & SERVICES						
6235	Travel	-	1,583	-	**3,000**	-	-100.0%
6245	Meetings & Conferences	-	2,013	-	-	-	0.0%
6250	Staff Training	600	2,544	-	-	-	0.0%
6301	Special Department Expenses	610	685	-	**5,000**	-	-100.0%
6315	Office Supplies	-	115	-	-	-	0.0%
6360	Uniforms	270	10,691	**99,000**	**91,000**	-	-100.0%
6399	Other Supplies	-	1,859	-	-	-	0.0%
6401	Community Programs	-	457	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	1,480	19,946	**99,000**	**99,000**	-	-100.0%
	EXPENDITURES GRAND TOTAL	16,078	26,876	**99,000**	**99,000**	-	-100.0%
	NET CHANGE IN POSITION	(14,095)	(24,003)	**(99,000)**	**(99,000)**	-	-100.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4093	County Contribution	625,000.00	625,000.00	**625,000.00**	**625,000.00**	625,000.00	0.0%
4095	NSPA Cities Operating Contrib	1,009,084.16	662,052.98	**1,783,600.00**	**3,165,236.02**	2,043,085.00	-35.5%
4097	SB2 Construction Funds	29,845.40	-	-	-	-	0.0%
4212	SB2 Direct Funds to City	-	-	**500,000.00**	**500,000.00**	500,000.00	0.0%
4213	SB2 Direct to City - Admin	-	-	**25,000.00**	**25,000.00**	25,000.00	0.0%
	Total Revenues	**1,663,930**	**1,287,053**	**2,933,600**	**4,315,236**	3,193,085	**-26.0%**
	GRAND TOTAL RESOURCES	**1,663,930**	**1,287,053**	**2,933,600**	**4,315,236**	3,193,085	**-26.0%**
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	21,047	107,972	**107,000**	**107,000**	120,000	12.1%
5015	Overtime	(932)	3,094	-	-	-	0.0%
5020	Leave Accrual Payout	40	-	-	-	-	0.0%
5022	Alternative H&W Payout	-	250	**800**	-	800	0.0%
5023	Signing Bonus Payout	-	4,561	-	-	-	0.0%
5099	Other Salaries & Wages	-	3	-	-	-	0.0%
5105	Health Insurance Allocation	3,436	14,617	**20,500**	-	-	0.0%
5110	Life Ins Allocation	-	24	**200**	**200**	200	0.0%
5115	Dental Ins Allocation	55	531	**500**	-	-	0.0%
5120	Optical Ins Allocation	30	236	**300**	**300**	300	0.0%
5125	LTD Ins Allocation	-	-	**500**	-	-	0.0%
5126	STD Ins Allocation	-	-	**400**	-	-	0.0%
5135	Medicare	294	1,679	**1,600**	**1,600**	900	-43.8%
5145	Employer CalPERS Retire NC	1,745	20,966	**20,300**	**20,300**	23,300	14.8%
5160	Emp Bnft/Insurance Premiums	-	7	-	-	-	0.0%
5161	Health Insurance Premiums	-	5,908	-	**20,500**	20,500	0.0%
5162	Dental Insurance Premiums	-	272	-	**500**	1,000	100.0%
5164	Optical Insurance Premiums	-	(66)	-	-	-	0.0%
5167	LTD Ins Premium	-	121	-	**500**	500	0.0%
5169	STD Ins Premium	-	74	-	**400**	300	-25.0%
5175	Leave Buyback	-	-	**2,200**	**2,200**	2,400	9.1%
5199	Other Employee Benefits	-	(7)	**800**	**800**	100	-87.5%
5600	Interfund Salaries	24,320.00	-	-	-	-	0.0%
	TOTAL SALARIES & BENEFITS	50,035	160,241	**155,100**	**154,300**	170,300	10.4%
	MATERIALS, SUPPLIES & SERVICES						
6127	Alarm Monitoring	285	-	**3,500**	**3,500**	5,000	42.9%
6215	Telephone/Internet	1,081	-	**2,500**	**2,500**	3,600	44.0%
6230	Printing & Binding	-	39	-	-	-	0.0%
6245	Meetings & Conferences	-	299	-	-	1,000	0.0%
6290	Dept. Contract Services	1,797,904	1,648,000	**2,200,000**	**3,531,636**	2,380,000	-32.6%
6312	SB2 Allocations to NSPA - Oper	177,859.00	255,426.00	**500,000.00**	**500,000.00**	500,000.00	0.0%
6315	Office Supplies	-	145	-	-	-	0.0%
6330	Electricity	-	1,369	-	-	-	0.0%
6360	Uniforms	-	44	-	-	-	0.0%
6401	Community Programs	-	82	-	-	-	0.0%
6935	Lease Expenditure	18,000	22,500	**22,500**	**22,500**	31,185	38.6%
6999	Other Expenditure	45,946	38,344	**50,000**	**100,000**	100,000	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	2,041,075	1,966,247	**2,778,500**	**4,160,136**	3,020,785	-27.4%
	CIP & EQUIPMENT						
6899	Other Capital Outlay	-	153,300.00	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	-	153,300	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	2,091,110	2,279,788	**2,933,600**	**4,314,436**	3,191,085	-26.0%
	NET CHANGE IN POSITION	(427,181)	(992,735)	-	**800**	2,000	150.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4505	CFD Assessments	-	31,355.85	**95,900.00**	**95,900.00**	95,900.00	0.0%
	Total Revenues	-	**31,356**	**95,900**	**95,900**	95,900	**0.0%**
	GRAND TOTAL RESOURCES	**-**	**31,356**	**95,900**	**95,900**	95,900	**0.0%**
	MATERIALS, SUPPLIES & SERVICES						
6115	Landscaping	-	2,441	**10,000**	**10,000**	10,000	0.0%
6120	R & M/Sewer & Storm Drain	-	-	**7,500.00**	**7,500.00**	7,500.00	0.0%
6130	Repair & Maint/Facilities	-	-	**5,000**	**5,000**	15,000	200.0%
6133	R & M/Sewers/Storm Drains	-	-	**10,000**	**10,000**	10,000	0.0%
6301	Special Department Expenses	-	4,660	**10,000**	**10,000**	-	-100.0%
6330	Electricity	844	1,339	**1,200**	**1,200**	1,200	0.0%
6335	Water	-	-	**6,500**	**6,500**	6,500	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	844	8,440	**50,200**	**50,200**	50,200	0.0%
	EXPENDITURES GRAND TOTAL	844	8,440	**50,200**	**50,200**	50,200	0.0%
	NET CHANGE IN POSITION	(844)	22,915	**45,700**	**45,700**	45,700	0.0%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Special Revenue Funds
CalRecycle Grant (0083)
Fund 282

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4205	State Grants	72,869	144,054	**144,054**	**144,054**	-	-100.0%
4601	Interest Revenue	804	516	**-**	**-**	-	0.0%
4999	Other Financing Sources	55,000	-	**-**	**-**	-	0.0%
	Total Revenues	**128,672**	**144,570**	**144,054**	**144,054**	-	**-100.0%**
	GRAND TOTAL RESOURCES	**128,672**	**144,570**	**144,054**	**144,054**	-	**-100.0%**
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	-	**40,000**	**40,000**	18,774	-53.1%
6130	Repair & Maint/Facilities	-	88	**-**	**-**	-	0.0%
6299	Other Purchased Services	-	-	**84,889**	**84,889**	75,257	-11.3%
6301	Special Department Expenses	7,179	3,950	**2,650**	**2,650**	2,649	0.0%
6499	Other Program Expenditures	9,689.63	6,627.37	**4,154.00**	**4,154.00**	5,000.00	20.4%
6908	Subscription Principal (GASB)	55,000	-	**-**	**-**	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	71,869	10,665	**131,693**	**131,693**	101,680	-22.8%
	CIP & EQUIPMENT						
6367	Laptops/Tablets	56,000	-	**-**	**-**	-	0.0%
	TOTAL CIP & EQUIPMENT	56,000	-	**-**	**-**	-	0.0%
	EXPENDITURES GRAND TOTAL	127,869	10,665	**131,693**	**131,693**	101,680	-22.8%
	NET CHANGE IN POSITION	804	133,904	**12,361**	**12,361**	(101,680)	-922.6%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4299	Other Intergovernmental Rev	1,500,000	-	-	-	-	0.0%
4601	Interest Revenue	14,304	17,458	-	-	-	0.0%
	Total Revenues	**1,514,304**	**17,458**	-	-	-	**0.0%**
	GRAND TOTAL RESOURCES	**1,514,304**	**17,458**	-	-	-	**0.0%**
	CIP & EQUIPMENT						
6740	Infrastructure - Streets	406	81,618	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	406	81,618	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	406	81,618	-	-	-	0.0%
	NET CHANGE IN POSITION	1,513,898	(64,160)	-	-	-	0.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4001	Current Year-Secured	70,348	54,153	**70,000**	**70,000**	-	-100.0%
4601	Interest Revenue	107	1,252	**-**	**-**	-	0.0%
4985	Bond Proceeds	-	-	**9,000,000**	**9,000,000**	-	-100.0%
	Total Revenues	**70,456**	**55,405**	**9,070,000**	**9,070,000**	-	**-100.0%**
	GRAND TOTAL RESOURCES	**70,456**	**55,405**	**9,070,000**	**9,070,000**	-	**-100.0%**
	MATERIALS, SUPPLIES & SERVICES						
6226	Public Notice	-	3,136.97	**5,000.00**	**5,000.00**	-	-100.0%
6295	City Admin Services	-	25,007	**5,000**	**5,000**	-	-100.0%
6905	Principal/Bonds/COP's/Leases	-	-	**250,000**	**250,000**	-	-100.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	28,144	**260,000**	**260,000**	-	-100.0%
	CIP & EQUIPMENT						
6740	Infrastructure - Streets	-	-	**10,000,000**	**10,000,000**	-	-100.0%
	TOTAL CIP & EQUIPMENT	-	-	**10,000,000**	**10,000,000**	-	-100.0%
	EXPENDITURES GRAND TOTAL	-	28,144	**10,260,000**	**10,260,000**	-	-100.0%
	NET CHANGE IN POSITION	70,456	27,261	**(1,190,000)**	**(1,190,000)**	-	-100.0%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Special Revenue Funds
Fire Impact Fee (0089)
Fund 287

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4306	Development Impact Fees	-	20,729.93	**-**	**21,901.80**	-	-100.0%
4601	Interest Revenue	-	295	**-**	**-**	-	0.0%
	Total Revenues	**-**	**21,025**	**-**	**21,902**	-	**-100.0%**
	GRAND TOTAL RESOURCES	**-**	**21,025**	**-**	**21,902**	-	**-100.0%**
	MATERIALS, SUPPLIES & SERVICES						
6361	Personal Protection Equipment	-	-	**6,000**	**6,000**	-	-100.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	**6,000**	**6,000**	-	-100.0%
	EXPENDITURES GRAND TOTAL	-	-	**6,000**	**6,000**	-	-100.0%
	NET CHANGE IN POSITION	-	21,025	**(6,000)**	**15,902**	-	-100.0%

PLACENTIA
Rich Heritage, Bright Future

DEBT SERVICE FUND

Debt Service Fund Budget
FISCAL YEAR 2025-26

PROPOSED BUDGET
FISCAL YEAR 2025-26

Debt Service
Gas Tax Debt Fund (0052)
Fund 206

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4601	Interest Revenue	1,500	368	-	-	-	0.0%
	Total Revenues	**1,500**	**368**	-	-	-	**0.0%**
	TRANSFERS IN						
7017	Transfer In From Gas Tax	404,450.00	403,750.00	**407,750.00**	**407,750.00**	403,300.00	-1.1%
	TOTAL TRANSFERS	404,450	403,750	**407,750**	**407,750**	403,300	-1.1%
	GRAND TOTAL RESOURCES	**405,950**	**404,118**	**407,750**	**407,750**	403,300	**-1.1%**
	MATERIALS, SUPPLIES & SERVICES						
6030	Trustee Fees	-	-	**3,250**	**3,250**	-	-100.0%
6905	Principal/Bonds/COP's/Leases	353,000	358,000	**368,000**	**368,000**	373,000	1.4%
6915	Interest/Bonds/COP's/Leases	48,106	42,265	**36,500**	**36,500**	30,300	-17.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	401,106	400,265	**407,750**	**407,750**	403,300	-1.1%
	EXPENDITURES GRAND TOTAL	401,106	400,265	**407,750**	**407,750**	403,300	-1.1%
	NET CHANGE IN POSITION	4,844	3,854	-	-	-	0.0%

PLACENTIA
Rich Heritage, Bright Future

ENTERPRISE FUNDS

Enterprise Funds Budget
FISCAL YEAR 2025-26

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	81,707	7,674	-	-	-	0.0%
5020	Leave Accrual Payout	-	1,241	-	-	-	0.0%
5022	Alternative H&W Payout	-	250	-	-	-	0.0%
5023	Signing Bonus Payout	-	6,454	-	-	-	0.0%
5105	Health Insurance Allocation	10,127	1,447	-	-	-	0.0%
5115	Dental Ins Allocation	641	92	-	-	-	0.0%
5120	Optical Ins Allocation	104	15	-	-	-	0.0%
5135	Medicare	1,187	225	-	-	-	0.0%
5145	Employer CalPERS Retire NC	7,400	850	-	-	-	0.0%
	TOTAL SALARIES & BENEFITS	101,166	18,247	-	-	-	0.0%
	CIP & EQUIPMENT						
6750	Infrastructure - Sewer	21,083	4,874	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	21,083	4,874	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	122,248	23,121	-	-	-	0.0%
	NET CHANGE IN POSITION	(122,248)	(23,121)	-	-	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Enterprise Funds
Refuse Administration (0037)
Fund 501

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4354	City Admin Fee	512,626.30	562,070.62	**530,000.00**	**563,000.00**	522,400.00	-7.2%
4358	Contractor	3,731,000.11	4,210,662.00	**4,498,640.00**	**4,579,480.00**	4,579,480.00	0.0%
4601	Interest Revenue	4,875	9,797	-	-	-	0.0%
4710	Reimbursements/Other Revenue	39,523	40,147	**41,000**	**59,950**	41,000	-31.6%
	Total Revenues	**4,288,025**	**4,822,676**	**5,069,640**	**5,202,430**	5,142,880	**-1.1%**
	GRAND TOTAL RESOURCES	**4,288,025**	**4,822,676**	**5,069,640**	**5,202,430**	5,142,880	**-1.1%**
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	223,539	215,963	**223,000**	**223,000**	224,700	0.8%
5015	Overtime	1,163	1,080	-	-	1,100	0.0%
5020	Leave Accrual Payout	624	592	-	-	-	0.0%
5022	Alternative H&W Payout	1,328	1,098	**1,300**	-	1,800	0.0%
5023	Signing Bonus Payout	569	10,189	-	-	-	0.0%
5105	Health Insurance Allocation	23,438	16,346	**36,700**	-	-	0.0%
5110	Life Ins Allocation	-	68	**300**	**300**	600	100.0%
5115	Dental Ins Allocation	1,506	1,100	**2,000**	-	-	0.0%
5120	Optical Ins Allocation	313	288	**500**	**500**	600	20.0%
5125	LTD Ins Allocation	-	-	**1,100**	-	-	0.0%
5126	STD Ins Allocation	-	-	**900**	-	-	0.0%
5135	Medicare	3,430	3,541	**3,300**	**3,300**	1,700	-48.5%
5141	Employers' PARS/ARS	7,547	8,766	**6,500**	**6,500**	200	-96.9%
5145	Employer CalPERS Retire NC	217,488	147,064	**20,700**	**20,700**	19,300	-6.8%
5146	OPEB Expense	(78,696.81)	(30,021.17)	-	-	-	0.0%
5147	ICMA Defined Contribution Plan	-	511	-	-	-	0.0%
5159	Employee Medical Opt Out Plan	4,611	3,145	**4,500**	**4,500**	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	8	-	-	-	0.0%
5161	Health Insurance Premiums	-	4,139	-	**36,700**	44,900	22.3%
5162	Dental Insurance Premiums	-	347	-	**2,000**	2,700	35.0%
5163	Life Insurance Premiums	-	(10)	-	-	-	0.0%
5164	Optical Insurance Premiums	-	(61)	-	-	-	0.0%
5167	LTD Ins Premium	-	184	-	**1,100**	1,400	27.3%
5169	STD Ins Premium	-	109	-	**900**	900	0.0%
5170	Sick Leave Buyback	297	-	-	-	-	0.0%
5175	Leave Buyback	7,909	8,281	**7,300**	**7,300**	3,200	-56.2%
5199	Other Employee Benefits	-	(8)	**3,000**	**3,000**	100	-96.7%
	TOTAL SALARIES & BENEFITS	415,065	392,716	**311,100**	**309,800**	303,200	-2.1%
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	18,060	58,893	**35,000**	**65,000**	75,000	15.4%
6101	Disposal	3,719,480.88	4,243,681.44	**4,498,640.00**	**4,579,480.00**	4,579,480.00	0.0%
6226	Public Notice	-	-	**15,000.00**	**8,700.00**	8,700.00	0.0%
6290	Dept. Contract Services	168,882	168,882	**169,000**	**182,300**	182,300	0.0%
6299	Other Purchased Services	19,065	23,410	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	3,925,488	4,494,867	**4,717,640**	**4,835,480**	4,845,480	0.2%
	EXPENDITURES GRAND TOTAL	4,340,553	4,887,583	**5,028,740**	**5,145,280**	5,148,680	0.1%
	NET CHANGE IN POSITION	(52,529)	(64,906)	**40,900**	**57,150**	(5,800)	-110.1%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4388	Sewer Maintenance Fee	1,447,929.53	1,511,212.39	**1,100,000.00**	**1,100,000.00**	1,250,000.00	13.6%
4601	Interest Revenue	13,769	35,136	-	-	-	0.0%
4790	Capital Contributions	-	5,939,707.45	-	-	-	0.0%
	Total Revenues	**1,461,698**	**7,486,056**	**1,100,000**	**1,100,000**	1,250,000	**13.6%**
	GRAND TOTAL RESOURCES	**1,461,698**	**7,486,056**	**1,100,000**	**1,100,000**	1,250,000	**13.6%**
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	323,888	292,047	**330,000**	**325,000**	250,700	-22.9%
5015	Overtime	11,440	8,462	-	-	-	0.0%
5020	Leave Accrual Payout	21,099	648	-	-	-	0.0%
5022	Alternative H&W Payout	1,998	1,365	**3,400**	-	2,100	0.0%
5023	Signing Bonus Payout	407	14,016	-	-	-	0.0%
5099	Other Salaries & Wages	-	2	-	-	-	0.0%
5105	Health Insurance Allocation	44,639	26,574	**32,400**	-	-	0.0%
5110	Life Ins Allocation	-	108	**500**	**500**	500	0.0%
5115	Dental Ins Allocation	2,673	1,825	**1,000**	-	-	0.0%
5120	Optical Ins Allocation	555	491	**600**	**600**	600	0.0%
5125	LTD Ins Allocation	-	-	**1,600**	-	-	0.0%
5126	STD Ins Allocation	-	-	**1,400**	-	-	0.0%
5135	Medicare	5,389	4,894	**4,900**	**4,900**	900	-81.6%
5141	Employers' PARS/ARS	4,057	4,393	**2,900**	**2,900**	200	-93.1%
5145	Employer CalPERS Retire NC	1,151,653	225,499	**30,700**	**30,700**	25,500	-16.9%
5146	OPEB Expense	(112,428.33)	(59,602.13)	-	-	-	0.0%
5147	ICMA Defined Contribution Plan	-	203	-	-	-	0.0%
5159	Employee Medical Opt Out Plan	6,583	4,812	**7,100**	**7,100**	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	17	-	-	-	0.0%
5161	Health Insurance Premiums	-	10,668	-	**32,400**	35,500	9.6%
5162	Dental Insurance Premiums	-	643	-	**1,000**	2,100	110.0%
5163	Life Insurance Premiums	-	(3)	-	-	-	0.0%
5164	Optical Insurance Premiums	-	(121)	-	-	-	0.0%
5167	LTD Ins Premium	-	280	-	**1,600**	1,000	-37.5%
5169	STD Ins Premium	-	169	-	**1,400**	700	-50.0%
5175	Leave Buyback	5,597	6,324	**12,500**	**12,500**	6,100	-51.2%
5199	Other Employee Benefits	-	(17)	**3,300**	**3,300**	200	-93.9%
	TOTAL SALARIES & BENEFITS	1,467,548	543,697	**432,300**	**423,900**	326,100	-23.1%
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	-	-	-	27,800	0.0%
6120	R & M/Sewer & Storm Drain	204,620.40	229,296.23	-	**255,000.00**	285,500.00	12.0%
6122	Sewer User Fees	34,515.60	41,409.65	-	**42,000.00**	43,000.00	2.4%
6132	Repair & Maintenance/Streets	-	868	-	-	-	0.0%
6250	Staff Training	225	-	-	-	-	0.0%
6255	Dues & Memberships	202	221	-	**250**	-	-100.0%
6297	Billing Services	14,197.53	12,819.96	-	**14,000.00**	14,805.00	5.8%
6301	Special Department Expenses	4,286	3,199	-	**5,000**	5,000	0.0%
6360	Uniforms	-	38	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	258,046	287,853	-	**316,250**	376,105	18.9%
	CIP & EQUIPMENT						
6740	Infrastructure - Streets	79,000	-	-	-	-	0.0%
6850	Building & Facilities	19,082	-	-	-	-	0.0%
6895	Depreciation	527,315.82	635,310.50	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	625,398	635,311	-	-	-	0.0%
	TRANSFERS						
8010	Transfer Out to GF	182,049.00	-	**185,000.00**	**185,000.00**	-	-100.0%
	TOTAL TRANSFERS	182,049	-	**185,000**	**185,000**	-	-100.0%
	EXPENDITURES GRAND TOTAL	2,533,041	1,466,861	**617,300**	**925,150**	702,205	-24.1%
	NET CHANGE IN POSITION	(1,071,343)	6,019,195	**482,700**	**174,850**	547,795	213.3%

PLACENTIA
Rich Heritage, Bright Future

INTERNAL SERVICE FUNDS

Internal Service Funds Budget
FISCAL YEAR 2025-26

PROPOSED BUDGET
FISCAL YEAR 2025-26

Internal Service
Employee Health & Wlfre (0039)
Fund 601

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4354	City Admin Fee	59.89	86.49	-	-	-	0.0%
4399	Other Charges for Service	1,013,965	1,088,156	**228,900**	**228,900**	820,000	258.2%
4502	Section 115 Trust Disbursement	-	-	**1,196,569.00**	**1,196,569.00**	1,000,000.00	-16.4%
4714	Recovery & Restitution	(193,751)	-	-	-	-	0.0%
4715	ISF Health Ins Reimbursement	88,056.41	(173,349.25)	-	-	-	0.0%
4720	ISF Dental Ins Reimbursement	126,542.18	153,329.30	**129,500.00**	**129,500.00**	139,000.00	7.3%
4740	ISF Employee Optical Costs	(66.69)	1,897.40	**15,000.00**	**15,000.00**	-	-100.0%
	Total Revenues	**1,034,805**	**1,070,120**	**1,569,969**	**1,569,969**	1,959,000	**24.8%**
	GRAND TOTAL RESOURCES	**1,034,805**	**1,070,120**	**1,569,969**	**1,569,969**	1,959,000	**24.8%**
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	(102,107)	(140,518)	-	-	-	0.0%
5005	Salaries/Part-Time	-	(65)	-	-	-	0.0%
5015	Overtime	(1)	-	-	-	-	0.0%
5130	Dental Claim	225,377.86	187,603.47	**142,000.00**	**142,000.00**	142,000.00	0.0%
5144	Employer CalPERS UAL	-	-	**446,569**	**446,569**	917,000	105.3%
5161	Health Insurance Premiums	875,652	961,181	**924,000**	**924,000**	900,000	-2.6%
5162	Dental Insurance Premiums	4,191	6,986	**12,000**	**12,000**	-	-100.0%
5163	Life Insurance Premiums	4,066	4,935	**9,000**	**9,000**	-	-100.0%
5164	Optical Insurance Premiums	13,343	13,263	**17,000**	**17,000**	-	-100.0%
5168	Pers Survivor Premiums	-	4,483.20	**7,400.00**	**7,400.00**	-	-100.0%
5199	Other Employee Benefits	-	4,347	-	-	-	0.0%
	TOTAL SALARIES & BENEFITS	1,020,523	1,042,216	**1,557,969**	**1,557,969**	1,959,000	25.7%
	MATERIALS, SUPPLIES & SERVICES						
6025	Third Party Administration	14,282	8,540	**12,000**	**12,000**	-	-100.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	14,282	8,540	**12,000**	**12,000**	-	-100.0%
	EXPENDITURES GRAND TOTAL	1,034,805	1,050,755	**1,569,969**	**1,569,969**	1,959,000	24.8%
	NET CHANGE IN POSITION	-	19,365	-	-	-	0.0%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Internal Service
Risk Management (0040)
Fund 605

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4399	Other Charges for Service	2,261,000	2,258,306	**3,024,000**	**3,112,000**	3,589,700	15.4%
4710	Reimbursements/Other Revenue	607,731	540,993	**-**	**237,086**	-	-100.0%
	Total Revenues	**2,868,731**	**2,799,299**	**3,024,000**	**3,349,086**	3,589,700	**7.2%**
	GRAND TOTAL RESOURCES	**2,868,731**	**2,799,299**	**3,024,000**	**3,349,086**	3,589,700	**7.2%**
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	-	130,098	**146,900**	**146,900**	-	-100.0%
5022	Alternative H&W Payout	-	-	**1,300**	**1,250**	-	-100.0%
5105	Health Insurance Allocation	-	19	**-**	**-**	-	0.0%
5110	Life Ins Allocation	-	69	**500**	**500**	-	-100.0%
5115	Dental Ins Allocation	-	641	**200**	**-**	-	0.0%
5120	Optical Ins Allocation	-	156	**100**	**100**	-	-100.0%
5125	LTD Ins Allocation	-	-	**500**	**-**	-	0.0%
5126	STD Ins Allocation	-	-	**600**	**-**	-	0.0%
5135	Medicare	-	1,947	**2,200**	**2,200**	-	-100.0%
5145	Employer CalPERS Retire NC	-	9,812	**11,300**	**11,300**	-	-100.0%
5155	Employee Insurance Claims	8,889.34	21,419.77	**14,000.00**	**14,000.00**	14,000.00	0.0%
5159	Employee Medical Opt Out Plan	-	3,400	**4,800**	**4,800**	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	7	**-**	**-**	-	0.0%
5162	Dental Insurance Premiums	-	320	**-**	**200**	-	-100.0%
5164	Optical Insurance Premiums	-	(52)	**-**	**-**	-	0.0%
5165	Workers' Compensation Claims	(98,166.27)	452,265.71	**438,335.00**	**438,335.00**	600,000.00	36.9%
5166	Workers' Comp Premiums	300,448.00	402,865.00	**402,865.00**	**433,601.30**	500,000.00	15.3%
5167	LTD Ins Premium	-	181	**-**	**500**	-	-100.0%
5169	STD Ins Premium	-	111	**-**	**600**	-	-100.0%
5199	Other Employee Benefits	-	(7)	**1,000**	**1,000**	-	-100.0%
	TOTAL SALARIES & BENEFITS	211,171	1,023,253	**1,024,600**	**1,055,286**	1,114,000	5.6%
	MATERIALS, SUPPLIES & SERVICES						
6005	Legal Services	-	6,097	**-**	**-**	-	0.0%
6006	Litigation	142,296	112,800	**150,000**	**150,000**	150,000	0.0%
6025	Third Party Administration	89,218	75,251	**88,000**	**88,000**	76,000	-13.6%
6056	Ergonomics	-	-	**5,000.00**	**5,000.00**	-	-100.0%
6201	Liability Insurance Premiums	1,048,341.27	1,349,273.10	**1,550,000.00**	**1,865,000.00**	2,100,000.00	12.6%
6210	Liability Claims	(54,629.26)	228,615.19	**154,700.00**	**154,700.00**	154,700.00	0.0%
6245	Meetings & Conferences	-	1,844	**1,000**	**1,000**	-	-100.0%
6255	Dues & Memberships	-	300	**400**	**400**	-	-100.0%
6290	Dept. Contract Services	-	-	**50,000**	**50,000**	-	-100.0%
6301	Special Department Expenses	552	-	**-**	**-**	-	0.0%
6315	Office Supplies	-	192	**300**	**300**	-	-100.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	1,225,777	1,774,372	**1,999,400**	**2,314,400**	2,480,700	7.2%
	EXPENDITURES GRAND TOTAL	1,436,948	2,797,625	**3,024,000**	**3,369,686**	3,594,700	6.7%
	NET CHANGE IN POSITION	1,431,782	1,674	**-**	**(20,600)**	(5,000)	-75.7%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Internal Service
Equipment Replacement (0041)
Fund 610

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4710	Reimbursements/Other Revenue	24,000	31,524	-	-	-	0.0%
4750	Sale of Surplus Property	83,654	57,912	-	-	-	0.0%
	Total Revenues	**107,654**	**89,435**	-	-	-	**0.0%**
	GRAND TOTAL RESOURCES	**107,654**	**89,435**	-	-	-	**0.0%**
	CIP & EQUIPMENT						
6842	Vehicles	63,965	75,693	**20,000**	**20,000**	114,000	470.0%
	TOTAL CIP & EQUIPMENT	63,965	75,693	**20,000**	**20,000**	114,000	470.0%
	EXPENDITURES GRAND TOTAL	63,965	75,693	**20,000**	**20,000**	114,000	470.0%
	NET CHANGE IN POSITION	43,689	13,742	**(20,000)**	**(20,000)**	(114,000)	470.0%

PLACENTIA
Rich Heritage, Bright Future

FIDUCIARY FUND

Fiduciary Fund Budget
FISCAL YEAR 2025-26

PROPOSED BUDGET
FISCAL YEAR 2025-26

Fiduciary Fund
Public Financing Autho(0082)
Fund 302

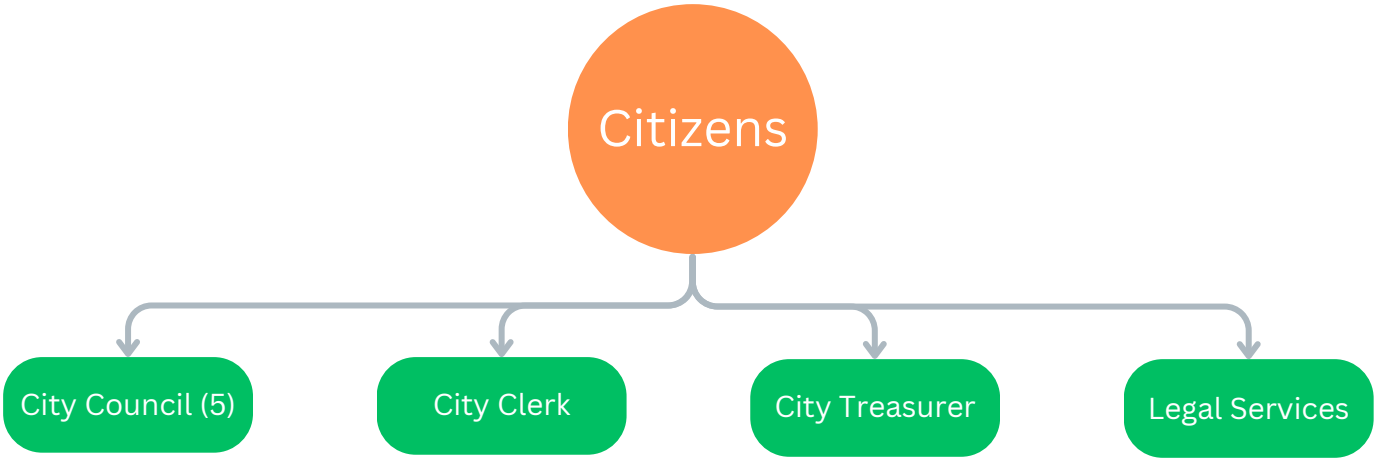
		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4602	Fiscal Agent Interest Revenue	149,405	479,186	-	-	-	0.0%
4711	Lease Revenue	3,505,634	4,083,700	**4,657,704**	**4,657,704**	4,290,600	-7.9%
4985	Bond Proceeds	-	9,542,179	-	-	-	0.0%
	Total Revenues	**3,655,039**	**14,105,065**	**4,657,704**	**4,657,704**	4,290,600	**-7.9%**
	GRAND TOTAL RESOURCES	**3,655,039**	**14,105,065**	**4,657,704**	**4,657,704**	4,290,600	**-7.9%**
	MATERIALS, SUPPLIES & SERVICES						
6030	Trustee Fees	3,750	2,500	**2,500**	**2,500**	5,000	100.0%
6099	Professional Services	-	2,500	**2,500**	**2,500**	2,500	0.0%
6905	Principal/Bonds/COP's/Leases	1,500,000	1,860,000	**2,330,000**	**2,330,000**	2,405,000	3.2%
6915	Interest/Bonds/COP's/Leases	2,004,248	2,239,974	**2,327,800**	**2,327,800**	1,878,100	-19.3%
6925	Issuance Costs	-	217,497.75	-	-	-	0.0%
6950	Interfund Transfers Out	-	5,922,783.74	-	**3,367,020.26**	-	-100.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	3,507,998	10,245,255	**4,662,800**	**8,029,820**	4,290,600	-46.6%
	TRANSFERS						
8087	Transfer Out - Section 115	2,456,825	-	-	-	-	0.0%
	TOTAL TRANSFERS	2,456,825	-	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	5,964,823	10,245,255	**4,662,800**	**8,029,820**	4,290,600	-46.6%
	NET CHANGE IN POSITION	(2,309,784)	3,859,810	**(5,096)**	**(3,372,116)**	-	-100.0%

PLACENTIA
Rich Heritage, Bright Future

LEGISLATIVE DEPARTMENT

General Fund Budget
FISCAL YEAR 2025-26

Legislative Organizational Chart



		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	SALARIES & BENEFITS						
5005	Salaries/Part-Time	9,200	6,800	9,600	9,600	-	-100.0%
5099	Other Salaries & Wages	-	11,798	-	-	31,212	0.0%
5105	Health Insurance Allocation	48,080	31,245	44,036	-	-	0.0%
5110	Life Ins Allocation	-	8	-	-	36	0.0%
5115	Dental Ins Allocation	5,394	3,467	7,700	-	-	0.0%
5120	Optical Ins Allocation	917	736	1,000	1,000	138	-86.2%
5135	Medicare	475	547	600	600	461	-23.2%
5140	Employers' Social Security	214	158	300	300	-	-100.0%
5141	Employers' PARS/ARS	-	454	480	480	-	-100.0%
5145	Employer CalPERS Retire NC	-	110	-	-	-	0.0%
5147	ICMA Defined Contribution Plan	-	388	-	-	-	0.0%
5159	Employee Medical Opt Out Plan	24,279	20,009	26,800	26,800	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	20	-	-	12	0.0%
5161	Health Insurance Premiums	-	5,631	-	44,036	22,524	-48.9%
5162	Dental Insurance Premiums	-	709	-	7,700	2,590	-66.4%
5164	Optical Insurance Premiums	-	(115)	-	-	-	0.0%
5167	LTD Ins Premium	-	255	-	-	-	0.0%
5199	Other Employee Benefits	-	(20)	-	-	-	0.0%
	TOTAL SALARIES & BENEFITS	88,559	82,202	90,516	90,516	56,973	-37.1%
	MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Servics	71,712	97,230	70,000	70,000	70,000	0.0%
6005	Legal Services	363,281	541,751	500,000	500,000	500,000	0.0%
6006	Litigation	308,770	121,847	200,000	200,000	200,000	0.0%
6007	Special Investigations	-	-	-	100,000	50,000	-50.0%
6040	Misc Bank Charges	71,066	48,733	40,000	40,000	40,000	0.0%
6225	Advertising/Promotional	17,943	9,160	12,000	12,000	12,000	0.0%
6235	Travel	1,917	3,994	-	-	-	0.0%
6240	Mileage Reimbursement	-	64	200	200	200	0.0%
6245	Meetings & Conferences	29,151	18,354	20,900	20,900	10,900	-47.8%
6255	Dues & Memberships	57,797	61,944	60,400	60,400	60,400	0.0%
6299	Other Purchased Services	70,386	569	75,000	75,000	-	-100.0%
6301	Special Department Expenses	5,754	2,983	-	-	-	0.0%
6315	Office Supplies	43	55	100	100	100	0.0%
6320	Books & Periodicals	338	-	500	500	500	0.0%
6360	Uniforms	135	-	-	-	-	0.0%
6366	Web Based Service/Subcriptions	65	203	-	-	-	0.0%
6399	Other Supplies	18	323	5,700	5,700	5,000	-12.3%
	TOTAL MATERIALS, SUPPLIES & SERVICES	998,374	907,210	984,800	1,084,800	949,100	-12.5%
	EXPENDITURES GRAND TOTAL	1,086,933	989,411	1,075,316	1,175,316	1,006,073	-14.4%
	NET CHANGE IN POSITION	(1,086,933)	(989,411)	(1,075,316)	(1,175,316)	(1,006,073)	-14.4%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Legislative
City Council
101001

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	SALARIES & BENEFITS						
5005	Salaries/Part-Time	8,625	6,375	9,000	9,000	-	-100.0%
5099	Other Salaries & Wages	-	7,044	-	-	18,600	0.0%
5105	Health Insurance Allocation	48,048	31,221	44,000	-	-	0.0%
5110	Life Ins Allocation	-	6	-	-	24	0.0%
5115	Dental Ins Allocation	3,853	2,312	6,100	-	-	0.0%
5120	Optical Ins Allocation	641	483	600	600	-	-100.0%
5135	Medicare	300	349	400	400	276	-31.0%
5140	Employers' Social Security	214	158	300	300	-	-100.0%
5145	Employer CalPERS Retire NC	-	110	-	-	-	0.0%
5147	ICMA Defined Contribution Plan	-	388	-	-	-	0.0%
5159	Employee Medical Opt Out Plan	12,267	11,000	14,700	14,700	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	16	-	-	-	0.0%
5161	Health Insurance Premiums	-	5,631	-	44,000	22,524	-48.8%
5162	Dental Insurance Premiums	-	452	-	6,100	1,810	-70.3%
5164	Optical Insurance Premiums	-	(69)	-	-	-	0.0%
5167	LTD Ins Premium	-	255	-	-	-	0.0%
5199	Other Employee Benefits	-	(16)	-	-	-	0.0%
	TOTAL SALARIES & BENEFITS	73,947	65,715	75,100	75,100	43,234	-42.4%
	MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Servics	71,712	64,230	70,000	70,000	70,000	0.0%
6235	Travel	1,917	3,994	-	-	-	0.0%
6240	Mileage Reimbursement	-	-	100	100	100	0.0%
6245	Meetings & Conferences	29,151	17,479	20,000	20,000	10,000	-50.0%
6255	Dues & Memberships	53,159	59,786	58,000	58,000	58,000	0.0%
6301	Special Department Expenses	5,188	2,983	-	-	-	0.0%
6315	Office Supplies	43	55	100	100	100	0.0%
6320	Books & Periodicals	338	-	500	500	500	0.0%
6360	Uniforms	135	-	-	-	-	0.0%
6366	Web Based Service/Subcriptions	65	203	-	-	-	0.0%
6399	Other Supplies	18	323	5,700	5,700	5,000	-12.3%
	TOTAL MATERIALS, SUPPLIES & SERVICES	161,725	149,053	154,400	154,400	143,700	-6.9%
	EXPENDITURES GRAND TOTAL	235,673	214,768	229,500	229,500	186,934	-18.5%
	NET CHANGE IN POSITION	(235,673)	(214,768)	(229,500)	(229,500)	(186,934)	-18.5%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Legislative
City Clerk
101002

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	MATERIALS, SUPPLIES & SERVICES						
6225	Advertising/Promotional	17,943	9,160	12,000	12,000	12,000	0.0%
6240	Mileage Reimbursement	-	64	100	100	100	0.0%
6245	Meetings & Conferences	-	875	-	-	-	0.0%
6255	Dues & Memberships	4,543	2,157	2,200	2,200	2,200	0.0%
6299	Other Purchased Services	70,372	569	75,000	75,000	-	-100.0%
6301	Special Department Expenses	565	-	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	93,423	12,826	89,300	89,300	14,300	-84.0%
	EXPENDITURES GRAND TOTAL	93,423	12,826	89,300	89,300	14,300	-84.0%
	NET CHANGE IN POSITION	(93,423)	(12,826)	(89,300)	(89,300)	(14,300)	-84.0%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Legislative
City Treasurer
101003

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	SALARIES & BENEFITS						
5005	Salaries/Part-Time	575	425	600	600	-	-100.0%
5099	Other Salaries & Wages	-	4,755	-	-	12,612	0.0%
5105	Health Insurance Allocation	33	25	36	-	-	0.0%
5110	Life Ins Allocation	-	1	-	-	12	0.0%
5115	Dental Ins Allocation	1,541	1,156	1,600	-	-	0.0%
5120	Optical Ins Allocation	276	253	400	400	138	-65.5%
5135	Medicare	175	198	200	200	185	-7.5%
5141	Employers' PARS/ARS	-	454	480	480	-	-100.0%
5159	Employee Medical Opt Out Plan	12,012	9,009	12,100	12,100	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	4	-	-	12	0.0%
5161	Health Insurance Premiums	-	-	-	36	-	-100.0%
5162	Dental Insurance Premiums	-	257	-	1,600	780	-51.3%
5164	Optical Insurance Premiums	-	(46)	-	-	-	0.0%
5199	Other Employee Benefits	-	(4)	-	-	-	0.0%
	TOTAL SALARIES & BENEFITS	14,612	16,487	15,416	15,416	13,739	-10.9%
	MATERIALS, SUPPLIES & SERVICES						
6040	Misc Bank Charges	71,066	48,733	40,000	40,000	40,000	0.0%
6245	Meetings & Conferences	-	-	900	900	900	0.0%
6255	Dues & Memberships	95	-	200	200	200	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	71,161	48,733	41,100	41,100	41,100	0.0%
	EXPENDITURES GRAND TOTAL	85,773	65,220	56,516	56,516	54,839	-3.0%
	NET CHANGE IN POSITION	(85,773)	(65,220)	(56,516)	(56,516)	(54,839)	-3.0%

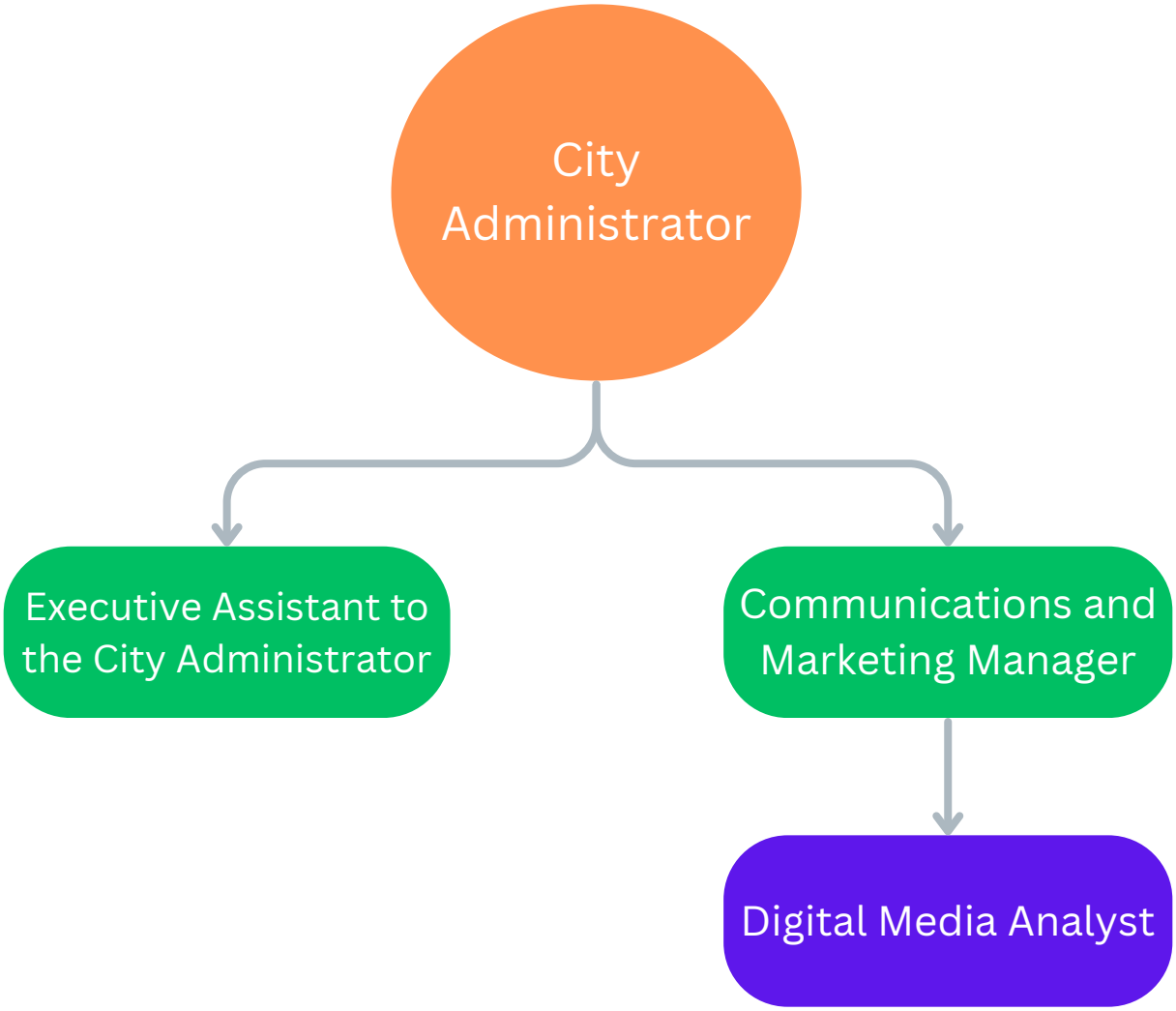
		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Servics	-	33,000	-	-	-	0.0%
6005	Legal Services	363,281	541,751	500,000	500,000	500,000	0.0%
6006	Litigation	308,770	121,847	200,000	200,000	200,000	0.0%
6007	Special Investigations	-	-	-	100,000	50,000	-50.0%
6299	Other Purchased Services	14	-	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	672,064	696,598	700,000	800,000	750,000	-6.3%
	EXPENDITURES GRAND TOTAL	672,064	696,598	700,000	800,000	750,000	-6.3%
	NET CHANGE IN POSITION	(672,064)	(696,598)	(700,000)	(800,000)	(750,000)	-6.3%

PLACENTIA
Rich Heritage, Bright Future

CITY ADMINISTRATOR

General Fund Budget
FISCAL YEAR 2025-26

City Administrator's Office Organizational Chart



The City Administrator's Office provides professional leadership in the management of the City and is responsible for the coordination of all municipal programs and the executive supervision of all City departments and agencies. Working in a collaborative environment with a team-based approach, the City Administrator implements the vision of the City Council. The City Administrator assists members of the City Council in formulating policies and responds to City Council concerns to recommend potential solutions.

In addition to managing the administrative functions of the City, the City Administrator also ensures the effective coordination and implementation of public policies, programs, and initiatives by utilizing the talents of all City departments. The City Administrator's Office implements City policies and procedures; participates in major negotiations; and coordinates strategic planning efforts, budget development, special planning and assigned activities with other City departments and outside agencies. Administration is also responsible for monitoring federal, state, and regional legislation that may impact the City and assisting City departments to secure outside funding sources to support the City's ongoing major initiatives.

Communications

The Communications division develops strategies to communicate City news, programs and policies to the community. The Communications & Marketing Manager generates outreach and marketing materials, including press releases, multiple websites, public service announcements, crisis communications, town halls, community events, and social media postings. The Manager also implements the City's communication plan, maintains strong working relationships with media outlets, broadcasts of City Council meetings, and implements various strategies for improved communication within the community.

PLACENTIA, CA

City Administrator's
Weekly Briefing

From: Damien R. Arrula — April 27, 2023

ADMINISTRATION DEPARTMENT

Tips and Tricks for Keeping Mosquitoes at Bay

The Aedes mosquito also known as the ankle biter, is an aggressive daytime biting mosquito. These mosquitoes are capable of transmitting certain diseases such as Dengue, Zika and Yellow fever. Unfortunately, the Aedes or Ankle biters are invading communities all over Orange County as they continue to expand and residents are being faced with a new normal in which they need:

- To be proactive in mosquito control
- Protect themselves from bites
- Adapt to a new way of enjoying the outdoors

The best method to reduce mosquito activity is to reduce water sources off of your property. These mosquitoes breed in backyard sources such as flower pot saucers, yard drains, water-holding plants, and other small containers on the property. Residents should check their property weekly for standing water and eliminate that water source. Click here for more information. Click here to view the Orange County Mosquito and Vector Control District March City Report for Placentia.

Local Hazard Mitigation Plan Community Meetings

Help the City develop the 2023 Local Hazard Mitigation Plan! Floods, earthquakes, fires, and severe weather are just a few of the hazards of concern to our City. While natural hazards such as these cannot be prevented, a Local Hazard Mitigation Plan (LHMP) forms the foundation for a community's long-term strategy to reduce disaster losses by breaking the repeated cycle of disaster damage and reconstruction. Communities with a FEMA-approved LHMP are eligible to apply for both pre- and post-disaster mitigation grant funding and are better positioned to respond and recover when disasters occur. During the second Planning and Public Meetings, we will be reviewing the risk assessment data developed to date for each hazard and are looking for your feedback in refining and adding to the Risk Assessment Chapter. We encourage attendance and participation from the general public at our upcoming Planning Committee or Public Meetings: **Planning Committee Meeting:** May 10th, 1:30 – 4:30 pm, City Council Chambers, 401 E. Chapman Avenue. **Public Information Meeting:** May 10th, 5:30 – 7:00 pm, City Council Chambers, 401 E. Chapman Avenue. For more information, visit www.placentia.org/hmp or contact Patrick Powers at (714) 993-8214 or ppowers@placentia.org.

Upcoming Meetings and Events

For additional information or questions about this Weekly Briefing, please email: CAWeekly@placentia.org

600

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4342	Special Events	-	4,400	-	2,100	-	-100.0%
	Total Revenues	**-**	**4,400**	-	2,100	-	-100.0%
	GRAND TOTAL RESOURCES	-	**4,400**	-	2,100	-	-100.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	452,954	650,032	640,600	990,600	549,700	-44.5%
5005	Salaries/Part-Time	-	-	-	138,038	-	-100.0%
5015	Overtime	-	133	-	-	-	0.0%
5020	Leave Accrual Payout	5,777	2,345	-	-	-	0.0%
5022	Alternative H&W Payout	2,769	4,306	6,100	26,087	3,900	-85.1%
5023	Signing Bonus Payout	6,750	27,331	-	-	-	0.0%
5105	Health Insurance Allocation	58,475	53,147	74,800	-	-	0.0%
5110	Life Ins Allocation	-	297	1,500	1,500	800	-46.7%
5115	Dental Ins Allocation	2,139	2,176	1,600	-	-	0.0%
5120	Optical Ins Allocation	708	902	900	900	900	0.0%
5125	LTD Ins Allocation	-	-	2,100	-	-	0.0%
5126	STD Ins Allocation	-	-	2,000	-	-	0.0%
5135	Medicare	7,460	10,781	9,400	9,400	8,000	-14.9%
5141	Employers' PARS/ARS	22,812	23,943	11,200	11,200	11,100	-0.9%
5145	Employer CalPERS Retire NC	40,630	56,546	61,300	61,300	47,400	-22.7%
5160	Emp Bnft/Insurance Premiums	-	32	-	-	-	0.0%
5161	Health Insurance Premiums	-	21,123	-	74,800	68,800	-8.0%
5162	Dental Insurance Premiums	-	919	-	1,600	3,900	143.8%
5164	Optical Insurance Premiums	-	(245)	-	-	-	0.0%
5167	LTD Ins Premium	-	775	-	2,100	2,100	0.0%
5169	STD Ins Premium	-	435	-	2,000	1,300	-35.0%
5170	Sick Leave Buyback	2,587	-	-	-	-	0.0%
5175	Leave Buyback	42,850	41,836	31,800	4,600	10,000	117.4%
5199	Other Employee Benefits	-	(32)	9,600	9,600	200	-97.9%
	TOTAL SALARIES & BENEFITS	645,911	896,782	852,900	1,333,726	708,100	-46.9%
	MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Servics	6,600	2,475	2,475	2,475	-	-100.0%
6044	Credit Card Write-offs	-	(380)	-	-	-	0.0%
6053	City Events	-	66	30,000	30,000	-	-100.0%
6057	Chamber of Commerce	-	-	25,000	25,000	-	-100.0%
6099	Professional Services	-	48,605	55,000	55,000	-	-100.0%
6115	Landscaping	-	203	-	-	-	0.0%
6225	Advertising/Promotional	-	1,525	1,500	1,500	-	-100.0%
6230	Printing & Binding	-	44	1,300	1,300	-	-100.0%
6235	Travel	903	12,190	1,000	1,000	-	-100.0%
6245	Meetings & Conferences	13,356	14,628	20,500	20,500	10,500	-48.8%
6250	Staff Training	166	25	-	-	-	0.0%
6255	Dues & Memberships	1,500	4,305	4,600	4,600	2,275	-50.5%
6301	Special Department Expenses	2,298	30,594	-	-	-	0.0%
6315	Office Supplies	954	2,575	1,600	1,600	1,600	0.0%
6325	Postage	97	232	300	300	-	-100.0%
6350	Small Tools/Equipment	-	1,724	-	-	-	0.0%
6360	Uniforms	49	1,096	-	-	-	0.0%
6363	Resident Vehicle Rebate Prog	-	57,000	50,000	29,300	-	-100.0%
6366	Web Based Service/Subcriptions	1	653	5,500	5,500	5,500	0.0%
6399	Other Supplies	-	71	-	-	-	0.0%
6401	Community Programs	363	3,581	4,000	24,700	25,000	1.2%
	TOTAL MATERIALS, SUPPLIES & SERVICES	26,288	181,212	202,775	202,775	44,875	-77.9%
	EXPENDITURES GRAND TOTAL	672,198	1,077,994	1,055,675	1,536,501	752,975	-51.0%
	NET CHANGE IN POSITION	(672,198)	(1,073,594)	(1,055,675)	(1,534,401)	(752,975)	-50.9%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	452,954	428,785	355,800	705,800	353,100	-50.0%
5005	Salaries/Part-Time	-	-	-	138,038	-	-100.0%
5015	Overtime	-	133	-	-	-	0.0%
5020	Leave Accrual Payout	5,777	2,345	-	-	-	0.0%
5022	Alternative H&W Payout	2,769	2,794	2,300	23,837	2,400	-89.9%
5023	Signing Bonus Payout	6,750	20,163	-	-	-	0.0%
5105	Health Insurance Allocation	58,475	34,838	40,100	-	-	0.0%
5110	Life Ins Allocation	-	165	600	600	400	-33.3%
5115	Dental Ins Allocation	2,139	1,470	900	-	-	0.0%
5120	Optical Ins Allocation	708	589	500	500	600	20.0%
5125	LTD Ins Allocation	-	-	800	-	-	0.0%
5126	STD Ins Allocation	-	-	900	-	-	0.0%
5135	Medicare	7,460	7,346	5,200	5,200	5,100	-1.9%
5141	Employers' PARS/ARS	22,812	23,943	11,200	11,200	11,100	-0.9%
5145	Employer CalPERS Retire NC	40,630	39,606	39,400	39,400	31,700	-19.5%
5160	Emp Bnft/Insurance Premiums	-	12	-	-	-	0.0%
5161	Health Insurance Premiums	-	11,015	-	40,100	42,800	6.7%
5162	Dental Insurance Premiums	-	509	-	900	3,000	233.3%
5164	Optical Insurance Premiums	-	(139)	-	-	-	0.0%
5167	LTD Ins Premium	-	426	-	800	1,300	62.5%
5169	STD Ins Premium	-	222	-	900	800	-11.1%
5170	Sick Leave Buyback	2,587	-	-	-	-	0.0%
5175	Leave Buyback	42,850	35,537	27,200	-	5,200	0.0%
5199	Other Employee Benefits	-	(12)	7,600	7,600	100	-98.7%
	TOTAL SALARIES & BENEFITS	645,911	609,749	492,500	974,876	457,600	-53.1%
	MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Servics	6,600	2,475	2,475	2,475	-	-100.0%
6053	City Events	-	66	-	-	-	0.0%
6099	Professional Services	-	5,664	-	-	-	0.0%
6115	Landscaping	-	203	-	-	-	0.0%
6235	Travel	903	10,104	1,000	1,000	-	-100.0%
6245	Meetings & Conferences	13,356	10,239	10,000	10,000	7,500	-25.0%
6250	Staff Training	166	25	-	-	-	0.0%
6255	Dues & Memberships	1,500	3,380	3,000	3,000	2,000	-33.3%
6301	Special Department Expenses	2,298	7,787	-	-	-	0.0%
6315	Office Supplies	885	2,236	1,000	1,000	1,000	0.0%
6325	Postage	97	232	300	300	-	-100.0%
6360	Uniforms	49	1,096	-	-	-	0.0%
6366	Web Based Service/Subcriptions	1	16	-	-	-	0.0%
6399	Other Supplies	-	20	-	-	-	0.0%
6401	Community Programs	363	240	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	26,218	43,783	17,775	17,775	10,500	-40.9%
	EXPENDITURES GRAND TOTAL	672,129	653,532	510,275	992,651	468,100	-52.8%
	NET CHANGE IN POSITION	(672,129)	(653,532)	(510,275)	(992,651)	(468,100)	-52.8%

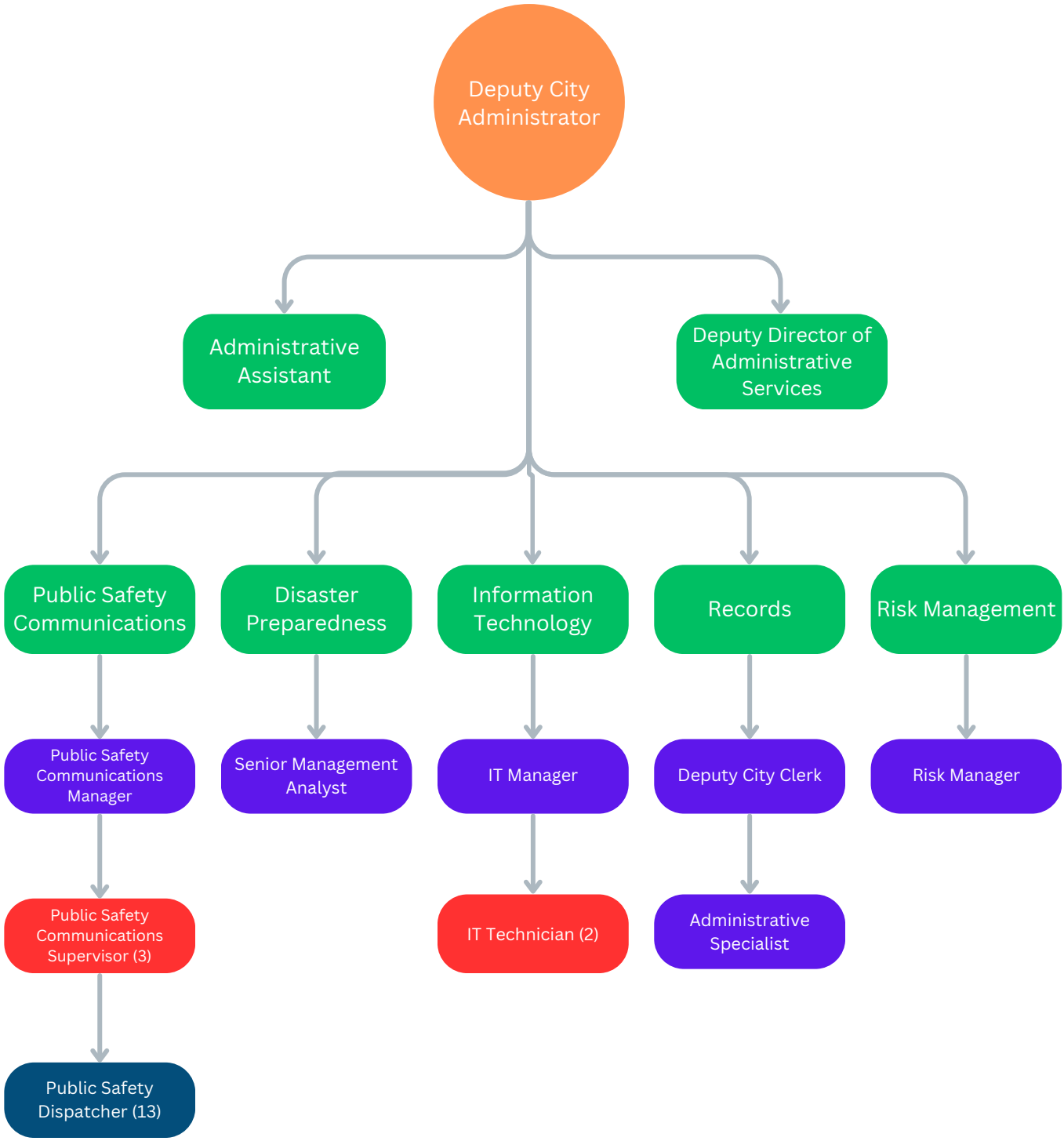
		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4342	Special Events	-	4,400	-	2,100	-	-100.0%
	Total Revenues	**-**	**4,400**	-	2,100	-	-100.0%
	GRAND TOTAL RESOURCES	**-**	**4,400**	-	2,100	-	-100.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	-	221,247	284,800	284,800	196,600	-31.0%
5022	Alternative H&W Payout	-	1,513	3,800	2,250	1,500	-33.3%
5023	Signing Bonus Payout	-	7,168	-	-	-	0.0%
5105	Health Insurance Allocation	-	18,309	34,700	-	-	0.0%
5110	Life Ins Allocation	-	132	900	900	400	-55.6%
5115	Dental Ins Allocation	-	706	700	-	-	0.0%
5120	Optical Ins Allocation	-	313	400	400	300	-25.0%
5125	LTD Ins Allocation	-	-	1,300	-	-	0.0%
5126	STD Ins Allocation	-	-	1,100	-	-	0.0%
5135	Medicare	-	3,434	4,200	4,200	2,900	-31.0%
5145	Employer CalPERS Retire NC	-	16,939	21,900	21,900	15,700	-28.3%
5160	Emp Bnft/Insurance Premiums	-	20	-	-	-	0.0%
5161	Health Insurance Premiums	-	10,108	-	34,700	26,000	-25.1%
5162	Dental Insurance Premiums	-	411	-	700	900	28.6%
5164	Optical Insurance Premiums	-	(107)	-	-	-	0.0%
5167	LTD Ins Premium	-	348	-	1,300	800	-38.5%
5169	STD Ins Premium	-	213	-	1,100	500	-54.5%
5175	Leave Buyback	-	6,298	4,600	4,600	4,800	4.3%
5199	Other Employee Benefits	-	(20)	2,000	2,000	100	-95.0%
	TOTAL SALARIES & BENEFITS	-	287,032	360,400	358,850	250,500	-30.2%
	MATERIALS, SUPPLIES & SERVICES						
6044	Credit Card Write-offs	-	(380)	-	-	-	0.0%
6053	City Events	-	-	30,000	30,000	-	-100.0%
6057	Chamber of Commerce	-	-	25,000	25,000	-	-100.0%
6099	Professional Services	-	42,941	55,000	55,000	-	-100.0%
6225	Advertising/Promotional	-	1,525	1,500	1,500	-	-100.0%
6230	Printing & Binding	-	44	1,300	1,300	-	-100.0%
6235	Travel	-	2,086	-	-	-	0.0%
6245	Meetings & Conferences	-	4,390	10,500	10,500	3,000	-71.4%
6255	Dues & Memberships	-	925	1,600	1,600	275	-82.8%
6301	Special Department Expenses	-	22,807	-	-	-	0.0%
6315	Office Supplies	70	338	600	600	600	0.0%
6350	Small Tools/Equipment	-	1,724	-	-	-	0.0%
6363	Resident Vehicle Rebate Prog	-	57,000	50,000	29,300	-	-100.0%
6366	Web Based Service/Subcriptions	-	637	5,500	5,500	5,500	0.0%
6399	Other Supplies	-	51	-	-	-	0.0%
6401	Community Programs	-	3,341	4,000	24,700	25,000	1.2%
	TOTAL MATERIALS, SUPPLIES & SERVICES	70	137,429	185,000	185,000	34,375	-81.4%
	EXPENDITURES GRAND TOTAL	70	424,462	545,400	543,850	284,875	-47.6%
	NET CHANGE IN POSITION	(70)	(420,062)	(545,400)	(541,750)	(284,875)	-47.4%

PLACENTIA
Rich Heritage, Bright Future

ADMINISTRATIVE SERVICES

General Fund Budget
FISCAL YEAR 2025-26

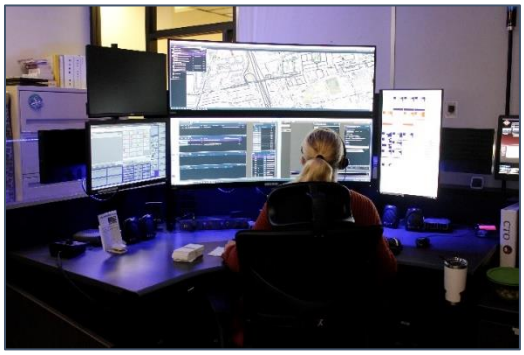
Administrative Services Organizational Chart



The Administrative Services Department's primary role is managing the day-to-day administrative operations of the City including Records, Public Safety Communications (dispatch), Information Technology, Risk Management, Emergency Medical Services and Disaster Preparedness. The functions of each division are detailed below:

Records

City Clerk/Records provides support to the City Clerk and City Council. The Deputy City Clerk prepares and distributes City Council agendas, packets with supporting documentation, legal notices, and minutes, maintains official City records, coordinates records management and retention program, coordinates the electronic records imaging program, coordinates Municipal Code codification and processes all city contracts, assists the public, coordinates municipal elections, and conducts special studies as needed.



Public Safety Communications The Placentia Public Safety Communications Center is the primary answering point for all 9-1-1 emergency calls and is responsible for the dispatching of police, fire, and emergency medical resources. The Communications Center is the critical link between community members calling in for assistance and the police and fire personnel in the field. They are in constant contact with public safety field personnel and are responsible for the deployment and coordination of resources for both emergency and non-emergency requests for assistance. The Communications Center operates the computer aided dispatch (CAD) system and an 800 MHz trunked radio system.

ACE
ACCREDITED CENTER
OF EXCELLENCE

The Communications Center's proudest moment of 2024 was achieving accreditation through the International Academies of Emergency Dispatch (IAED). This organization requires agencies that are interested in this recognition to complete 20 tasks to demonstrate the Academy's standards are being met. Placentia Public Safety Communications Center is the ***only*** center in Orange County and the 16th in the State of California to be recognized by IAED as an Accredited Center of Excellence (ACE) for emergency medical dispatching.

Emergency and Health Services / Disaster Preparedness

This division is responsible for the oversight and management of the City's 911/ALS service contract. The division also tracks County, State, and Federal financial reimbursement programs, maintains plans for mitigation, preparedness, response and recovery to natural and man-made disasters and emergencies, provides and/or coordinates training, drills/exercises for all Departments; provides public assistance and information programs; coordinates intergovernmental cooperation, prepares and coordinates pertinent grant and funding requests and implementation; and coordinates CERT and RACES activities.

Information Technology (IT)

IT is responsible for the City's computer system maintenance, improvement, and replacement. The telephone system and copiers are also considered a part of the City's Information Technology responsibilities. The IT division also has a strong Geographic Information System (GIS) subdivision that organizes, and updates parcel information and creates map books for City Fire and Police Departments to access in the event the system is down.

Accomplishments

- ✓ Conducted second successful Placentia Citizens Academy
- ✓ Successfully conducted Marketing & Communications Strategic Plan RFP
- ✓ Completed new draft Return to Work Program related to workers' compensation and other leaves
- ✓ Completed Final Draft of City's first ever Local Hazard Mitigation Plan
- ✓ Initiated Granicus Peak Agenda to streamline review of all City Council staff report processing
- ✓ Conducted cost-benefit analysis for IT Support Services and successfully developed IT division,
- ✓ Implemented successful recruitments for 45 full-time positions and 14 part-time positions during the 2023 calendar year
- ✓ Developed and launched the "Health & Wellness for You Initiative" for all employees.
- ✓ Completed 5-year IT Master Plan

Goals

All goals support the City's Strategic Plan Goals to "Ensure Long-Term Fiscal Sustainability" and "Enhance Employee Development".

- ➢ Review and make revisions to City Policies and Personnel Rules
- ➢ Contract for a citywide Classification and Compensation Study
- ➢ Conduct 2024 Leadership Retreat for Executive Management Staff
- ➢ Establish Medical Provider Network for Workers' Compensation Program to reduce WC fraud

- Expand paperless records retention for HR processes, including expanded use of DocuSign and Adobe Sign
- Review and update the Employee Employer Relations Resolution
- Complete the updated City Leave Policy

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4710	Reimbursements/Other Revenue	5,318	4,489	10,000	15,000	15,000	0.0%
4999	Other Financing Sources	31,578	233,745	-	-	-	0.0%
	Total Revenues	**36,896**	**238,234**	10,000	15,000	15,000	0.0%
	GRAND TOTAL RESOURCES	**36,896**	**238,234**	10,000	15,000	15,000	0.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	1,283,364	1,999,649	2,414,800	2,374,800	2,671,800	12.5%
5005	Salaries/Part-Time	105,741	84,066	125,000	125,000	125,000	0.0%
5015	Overtime	303,366	333,972	300,000	300,000	300,000	0.0%
5020	Leave Accrual Payout	24,708	6,162	-	-	-	0.0%
5022	Alternative H&W Payout	7,750	7,245	16,900	17,275	15,200	-12.0%
5023	Signing Bonus Payout	-	81,787	-	-	-	0.0%
5105	Health Insurance Allocation	206,937	190,404	310,400	-	-	0.0%
5110	Life Ins Allocation	-	1,097	6,900	6,900	4,300	-37.7%
5115	Dental Ins Allocation	10,603	10,588	7,800	-	-	0.0%
5120	Optical Ins Allocation	2,141	3,682	4,100	4,100	4,300	4.9%
5125	LTD Ins Allocation	-	-	9,700	-	-	0.0%
5126	STD Ins Allocation	-	-	9,200	-	-	0.0%
5135	Medicare	25,355	37,246	35,300	35,300	39,000	10.5%
5141	Employers' PARS/ARS	985	3,484	10,200	10,200	10,200	0.0%
5145	Employer CalPERS Retire NC	104,897	161,514	202,800	202,800	243,900	20.3%
5147	ICMA Defined Contribution Plan	-	3,365	-	-	-	0.0%
5159	Employee Medical Opt Out Plan	17,090	14,124	26,500	26,500	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	168	-	-	-	0.0%
5161	Health Insurance Premiums	-	91,319	-	310,400	338,000	8.9%
5162	Dental Insurance Premiums	-	4,888	-	7,800	21,000	169.2%
5163	Life Insurance Premiums	-	(46)	-	-	-	0.0%
5164	Optical Insurance Premiums	-	(1,172)	-	-	-	0.0%
5167	LTD Ins Premium	-	2,855	-	9,700	10,200	5.2%
5169	STD Ins Premium	-	1,748	-	9,200	6,300	-31.5%
5175	Leave Buyback	5,428	31,122	37,200	37,200	21,800	-41.4%
5199	Other Employee Benefits	-	(168)	14,100	14,100	800	-94.3%
	TOTAL SALARIES & BENEFITS	2,098,364	3,069,098	3,530,900	3,491,275	3,811,800	9.2%
	MATERIALS, SUPPLIES & SERVICES						
6044	Credit Card Write-offs	595	-	-	-	-	0.0%
6052	Common Area Expenses	-	244	5,000	5,000	-	-100.0%
6053	City Events	-	1,103	-	-	1,000	0.0%
6054	Recruitment Exp	-	370	3,000	3,000	3,000	0.0%
6099	Professional Services	40,149	29,995	101,500	191,500	150,000	-21.7%
6128	Video Monitoring	-	89,462	100,000	100,000	120,000	20.0%
6136	Software Maintenance	375,997	405,014	671,000	671,000	650,000	-3.1%
6137	Repair Maint/Equipment	16,297	20,757	35,000	35,000	-	-100.0%
6143	Equipment Replacement	369	-	-	-	-	0.0%
6215	Telephone/Internet	300	-	-	-	-	0.0%
6225	Advertising/Promotional	1,059	51	-	-	-	0.0%
6230	Printing & Binding	39	1,104	1,000	1,000	1,100	10.0%
6235	Travel	-	4,476	8,000	8,000	6,000	-25.0%
6245	Meetings & Conferences	8,291	3,289	12,000	12,000	8,000	-33.3%
6250	Staff Training	10,308	15,873	15,000	20,000	20,500	2.5%
6255	Dues & Memberships	1,334	2,113	6,300	5,949	2,250	-62.2%
6290	Dept. Contract Services	1,342,565	1,229,209	1,188,819	1,188,819	740,000	-37.8%
6299	Other Purchased Services	-	3,015	2,500	2,500	2,200	-12.0%
6301	Special Department Expenses	42,196	14,793	12,500	12,500	5,000	-60.0%
6315	Office Supplies	4,218	4,183	4,300	4,300	4,250	-1.2%
6325	Postage	101	127	150	150	150	0.0%
6355	Small Furniture & Fixture	-	7,952	-	-	-	0.0%
6360	Uniforms	9,386	6,391	15,000	15,351	10,000	-34.9%
6362	Emergency Medical Supples	226	236	-	-	500	0.0%
6365	Computer Software	68	-	-	-	-	0.0%
6366	Web Based Service/Subcriptions	1,024	3,984	-	-	-	0.0%
6368	Computer Peripheral/Accessory	-	-	8,000	8,000	8,000	0.0%
6399	Other Supplies	712	2,331	-	-	-	0.0%
6401	Community Programs	237	4,684	5,000	5,000	5,000	0.0%
6845	Office Equipment	4,578	-	-	-	-	0.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
6908	Subscription Principal (GASB)	78,498	150,532	-	-	-	0.0%
6919	Subscription Interest (GASB)	1,335	4,365	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	1,939,879	2,005,652	2,194,069	2,289,069	1,736,950	-24.1%
	CIP & EQUIPMENT						
6364	Computer Hardware	44,457	1,057	-	-	-	0.0%
6367	Laptops/Tablets	31,578	233,745	-	-	-	0.0%
6840	Machinery & Equipment	83,315	20,026	-	-	-	0.0%
6855	Furniture & Fixtures	601	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	159,951	254,828	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	4,198,195	5,329,577	5,724,969	5,780,344	5,548,750	-4.0%
	NET CHANGE IN POSITION	(4,161,299)	(5,091,343)	(5,714,969)	(5,765,344)	(5,533,750)	-4.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	-	144,328	477,000	477,000	637,600	33.7%
5015	Overtime	-	305	-	-	-	0.0%
5022	Alternative H&W Payout	-	-	2,800	9,525	3,800	-60.1%
5105	Health Insurance Allocation	-	-	39,900	-	-	0.0%
5110	Life Ins Allocation	-	182	1,000	1,000	900	-10.0%
5115	Dental Ins Allocation	-	-	900	-	-	0.0%
5120	Optical Ins Allocation	-	100	500	500	600	20.0%
5125	LTD Ins Allocation	-	-	1,200	-	-	0.0%
5126	STD Ins Allocation	-	-	1,400	-	-	0.0%
5135	Medicare	-	2,229	7,000	7,000	9,300	32.9%
5141	Employers' PARS/ARS	-	3,039	10,200	10,200	10,200	0.0%
5145	Employer CalPERS Retire NC	-	13,012	44,700	44,700	65,700	47.0%
5147	ICMA Defined Contribution Plan	-	3,365	-	-	-	0.0%
5160	Emp Bnft/Insurance Premiums	-	23	-	-	-	0.0%
5161	Health Insurance Premiums	-	12,870	-	39,900	62,400	56.4%
5162	Dental Insurance Premiums	-	388	-	900	2,800	211.1%
5164	Optical Insurance Premiums	-	(100)	-	-	-	0.0%
5167	LTD Ins Premium	-	564	-	1,200	2,400	100.0%
5169	STD Ins Premium	-	345	-	1,400	1,500	7.1%
5175	Leave Buyback	-	-	23,000	23,000	13,200	-42.6%
5199	Other Employee Benefits	-	(23)	9,500	9,500	100	-98.9%
	TOTAL SALARIES & BENEFITS	-	180,627	619,100	625,825	810,500	29.5%
	MATERIALS, SUPPLIES & SERVICES						
6235	Travel	-	-	1,000	1,000	1,000	0.0%
6245	Meetings & Conferences	-	-	3,000	3,000	3,000	0.0%
6315	Office Supplies	-	-	500	500	500	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	4,500	4,500	4,500	0.0%
	EXPENDITURES GRAND TOTAL	-	180,627	623,600	630,325	815,000	29.3%
	NET CHANGE IN POSITION	-	(180,627)	(623,600)	(630,325)	(815,000)	29.3%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	109,051	135,256	146,800	106,800	143,700	34.6%
5015	Overtime	28	103	-	-	-	0.0%
5020	Leave Accrual Payout	79	-	-	-	-	0.0%
5022	Alternative H&W Payout	250	495	500	500	300	-40.0%
5023	Signing Bonus Payout	-	7,739	-	-	-	0.0%
5105	Health Insurance Allocation	16,419	12,200	17,400	-	-	0.0%
5110	Life Ins Allocation	-	66	500	500	400	-20.0%
5115	Dental Ins Allocation	665	536	400	-	-	0.0%
5120	Optical Ins Allocation	177	194	200	200	400	100.0%
5125	LTD Ins Allocation	-	-	700	-	-	0.0%
5126	STD Ins Allocation	-	-	600	-	-	0.0%
5135	Medicare	1,590	2,086	2,200	2,200	2,100	-4.5%
5145	Employer CalPERS Retire NC	8,085	10,320	15,600	15,600	15,200	-2.6%
5160	Emp Bnft/Insurance Premiums	-	13	-	-	-	0.0%
5161	Health Insurance Premiums	-	5,003	-	17,400	31,200	79.3%
5162	Dental Insurance Premiums	-	211	-	400	1,800	350.0%
5164	Optical Insurance Premiums	-	(54)	-	-	-	0.0%
5167	LTD Ins Premium	-	154	-	700	700	0.0%
5169	STD Ins Premium	-	94	-	600	400	-33.3%
5199	Other Employee Benefits	-	(13)	1,000	1,000	100	-90.0%
	TOTAL SALARIES & BENEFITS	136,344	174,402	185,900	145,900	196,300	34.5%
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	13,944	-	1,500	41,500	-	-100.0%
6230	Printing & Binding	-	888	1,000	1,000	1,000	0.0%
6250	Staff Training	-	-	-	-	500	0.0%
6255	Dues & Memberships	200	-	200	200	-	-100.0%
6299	Other Purchased Services	-	3,015	2,500	2,500	2,200	-12.0%
6301	Special Department Expenses	379	239	-	-	-	0.0%
6315	Office Supplies	2,802	2,331	1,200	1,200	1,000	-16.7%
	TOTAL MATERIALS, SUPPLIES & SERVICES	17,324	6,472	6,400	46,400	4,700	-89.9%
	EXPENDITURES GRAND TOTAL	153,669	180,874	192,300	192,300	201,000	4.5%
	NET CHANGE IN POSITION	(153,669)	(180,874)	(192,300)	(192,300)	(201,000)	4.5%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	110,514	114,576	118,100	118,100	118,100	0.0%
5022	Alternative H&W Payout	250	250	300	250	300	20.0%
5023	Signing Bonus Payout	-	5,455	-	-	-	0.0%
5105	Health Insurance Allocation	8,617	6,162	8,700	-	-	0.0%
5110	Life Ins Allocation	-	56	400	400	200	-50.0%
5115	Dental Ins Allocation	188	141	200	-	-	0.0%
5120	Optical Ins Allocation	94	98	100	100	100	0.0%
5125	LTD Ins Allocation	-	-	500	-	-	0.0%
5126	STD Ins Allocation	-	-	500	-	-	0.0%
5135	Medicare	1,609	1,747	1,800	1,800	1,800	0.0%
5145	Employer CalPERS Retire NC	8,189	8,734	9,100	9,100	9,400	3.3%
5160	Emp Bnft/Insurance Premiums	-	7	-	-	-	0.0%
5161	Health Insurance Premiums	-	2,527	-	8,700	8,700	0.0%
5162	Dental Insurance Premiums	-	58	-	200	600	200.0%
5164	Optical Insurance Premiums	-	(27)	-	-	-	0.0%
5167	LTD Ins Premium	-	141	-	500	500	0.0%
5169	STD Ins Premium	-	87	-	500	300	-40.0%
5175	Leave Buyback	-	-	4,400	4,400	-	-100.0%
5199	Other Employee Benefits	-	(7)	1,000	1,000	100	-90.0%
	TOTAL SALARIES & BENEFITS	129,460	140,004	145,100	145,050	140,100	-3.4%
	MATERIALS, SUPPLIES & SERVICES						
6245	Meetings & Conferences	90	-	1,000	1,000	1,000	0.0%
6250	Staff Training	-	53	-	-	-	0.0%
6301	Special Department Expenses	14,498	2,109	7,500	7,500	5,000	-33.3%
6315	Office Supplies	-	135	500	500	500	0.0%
6362	Emergency Medical Supples	226	236	-	-	500	0.0%
6366	Web Based Service/Subcriptions	198	198	-	-	-	0.0%
6399	Other Supplies	-	620	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	15,011	3,352	9,000	9,000	7,000	-22.2%
	EXPENDITURES GRAND TOTAL	144,471	143,355	154,100	154,050	147,100	-4.5%
	NET CHANGE IN POSITION	(144,471)	(143,355)	(154,100)	(154,050)	(147,100)	-4.5%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4710	Reimbursements/Other Revenue	5,318	4,489	10,000	15,000	15,000	0.0%
	Total Revenues	**5,318**	**4,489**	10,000	15,000	15,000	0.0%
	GRAND TOTAL RESOURCES	**5,318**	**4,489**	10,000	15,000	15,000	0.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	994,354	1,402,532	1,413,300	1,413,300	1,474,800	4.4%
5005	Salaries/Part-Time	105,741	84,066	125,000	125,000	125,000	0.0%
5015	Overtime	303,338	333,563	300,000	300,000	300,000	0.0%
5020	Leave Accrual Payout	24,629	6,162	-	-	-	0.0%
5022	Alternative H&W Payout	7,250	6,250	9,500	5,250	8,000	52.4%
5023	Signing Bonus Payout	-	62,563	-	-	-	0.0%
5105	Health Insurance Allocation	171,028	155,045	213,200	-	-	0.0%
5110	Life Ins Allocation	-	664	4,200	4,200	2,300	-45.2%
5115	Dental Ins Allocation	9,201	9,010	5,400	-	-	0.0%
5120	Optical Ins Allocation	1,731	2,910	2,800	2,800	2,600	-7.1%
5125	LTD Ins Allocation	-	-	6,200	-	-	0.0%
5126	STD Ins Allocation	-	-	5,600	-	-	0.0%
5135	Medicare	21,147	28,122	20,500	20,500	21,400	4.4%
5141	Employers' PARS/ARS	985	445	-	-	-	0.0%
5145	Employer CalPERS Retire NC	83,475	114,139	113,400	113,400	129,900	14.6%
5159	Employee Medical Opt Out Plan	17,090	13,124	21,700	21,700	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	106	-	-	-	0.0%
5161	Health Insurance Premiums	-	61,822	-	213,200	195,800	-8.2%
5162	Dental Insurance Premiums	-	3,666	-	5,400	13,300	146.3%
5163	Life Insurance Premiums	-	(46)	-	-	-	0.0%
5164	Optical Insurance Premiums	-	(856)	-	-	-	0.0%
5167	LTD Ins Premium	-	1,644	-	6,200	5,300	-14.5%
5169	STD Ins Premium	-	1,006	-	5,600	3,300	-41.1%
5175	Leave Buyback	5,428	31,122	9,800	9,800	3,000	-69.4%
5199	Other Employee Benefits	-	(106)	1,500	1,500	400	-73.3%
	TOTAL SALARIES & BENEFITS	1,745,397	2,316,954	2,252,100	2,247,850	2,285,100	1.7%
	MATERIALS, SUPPLIES & SERVICES						
6052	Common Area Expenses	-	244	5,000	5,000	-	-100.0%
6053	City Events	-	1,103	-	-	1,000	0.0%
6054	Recruitment Exp	-	370	3,000	3,000	3,000	0.0%
6136	Software Maintenance	8,862	-	-	-	-	0.0%
6137	Repair Maint/Equipment	16,297	20,757	35,000	35,000	-	-100.0%
6225	Advertising/Promotional	1,059	51	-	-	-	0.0%
6230	Printing & Binding	39	216	-	-	100	0.0%
6235	Travel	-	4,476	7,000	7,000	5,000	-28.6%
6245	Meetings & Conferences	2,389	2,614	3,000	3,000	-	-100.0%
6250	Staff Training	10,308	15,820	15,000	20,000	20,000	0.0%
6255	Dues & Memberships	933	1,035	5,000	5,000	1,500	-70.0%
6301	Special Department Expenses	7,133	10,853	5,000	5,000	-	-100.0%
6315	Office Supplies	1,068	1,190	1,600	1,600	1,500	-6.3%
6325	Postage	81	127	150	150	150	0.0%
6355	Small Furniture & Fixture	-	7,952	-	-	-	0.0%
6360	Uniforms	9,386	6,391	15,000	15,000	10,000	-33.3%
6366	Web Based Service/Subcriptions	-	15	-	-	-	0.0%
6399	Other Supplies	213	1,711	-	-	-	0.0%
6401	Community Programs	237	4,684	5,000	5,000	5,000	0.0%
6845	Office Equipment	348	-	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	58,353	79,608	99,750	104,750	47,250	-54.9%
	CIP & EQUIPMENT						
6364	Computer Hardware	1,123	1,057	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	1,123	1,057	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	1,804,874	2,397,619	2,351,850	2,352,600	2,332,350	-0.9%
	NET CHANGE IN POSITION	(1,799,556)	(2,393,130)	(2,341,850)	(2,337,600)	(2,317,350)	-0.9%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	MATERIALS, SUPPLIES & SERVICES						
6290	Dept. Contract Services	1,034,377	1,065,409	1,188,819	1,188,819	740,000	-37.8%
6301	Special Department Expenses	-	1,592	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	1,034,377	1,067,001	1,188,819	1,188,819	740,000	-37.8%
	EXPENDITURES GRAND TOTAL	1,034,377	1,067,001	1,188,819	1,188,819	740,000	-37.8%
	NET CHANGE IN POSITION	(1,034,377)	(1,067,001)	(1,188,819)	(1,188,819)	(740,000)	-37.8%

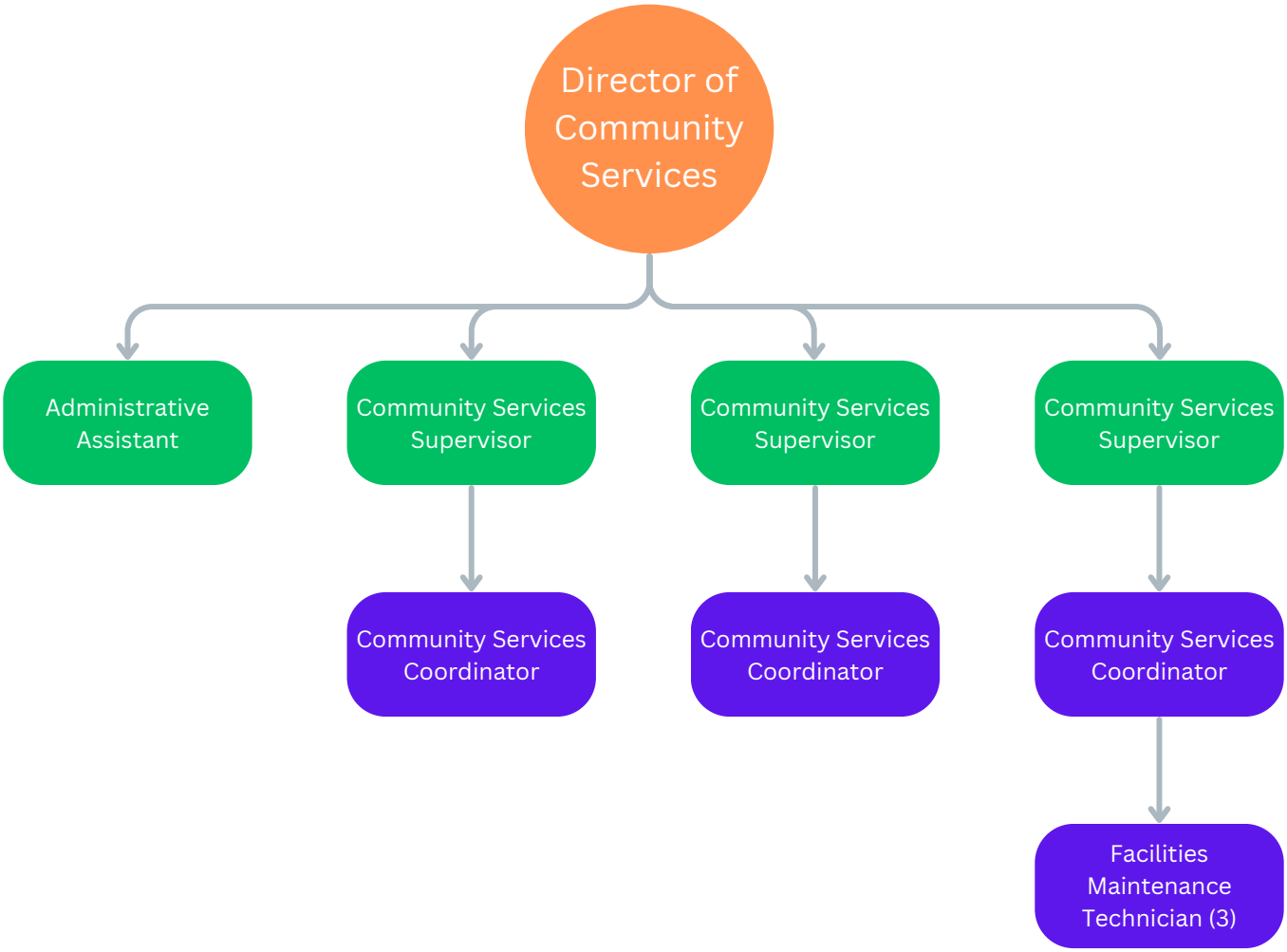
		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4999	Other Financing Sources	31,578	233,745	-	-	-	0.0%
	Total Revenues	**31,578**	**233,745**	-	-	-	0.0%
	GRAND TOTAL RESOURCES	**31,578**	**233,745**	-	-	-	0.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	69,446	202,957	259,600	259,600	297,600	14.6%
5022	Alternative H&W Payout	-	250	3,800	1,750	2,800	60.0%
5023	Signing Bonus Payout	-	6,030	-	-	-	0.0%
5105	Health Insurance Allocation	10,873	16,997	31,200	-	-	0.0%
5110	Life Ins Allocation	-	129	800	800	500	-37.5%
5115	Dental Ins Allocation	549	902	900	-	-	0.0%
5120	Optical Ins Allocation	138	381	500	500	600	20.0%
5125	LTD Ins Allocation	-	-	1,100	-	-	0.0%
5126	STD Ins Allocation	-	-	1,100	-	-	0.0%
5135	Medicare	1,009	3,063	3,800	3,800	4,400	15.8%
5145	Employer CalPERS Retire NC	5,148	15,309	20,000	20,000	23,700	18.5%
5159	Employee Medical Opt Out Plan	-	1,000	4,800	4,800	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	20	-	-	-	0.0%
5161	Health Insurance Premiums	-	9,097	-	31,200	39,900	27.9%
5162	Dental Insurance Premiums	-	565	-	900	2,500	177.8%
5164	Optical Insurance Premiums	-	(135)	-	-	-	0.0%
5167	LTD Ins Premium	-	352	-	1,100	1,300	18.2%
5169	STD Ins Premium	-	216	-	1,100	800	-27.3%
5175	Leave Buyback	-	-	-	-	5,600	0.0%
5199	Other Employee Benefits	-	(20)	1,100	1,100	100	-90.9%
	TOTAL SALARIES & BENEFITS	87,163	257,111	328,700	326,650	379,800	16.3%
	MATERIALS, SUPPLIES & SERVICES						
6044	Credit Card Write-offs	595	-	-	-	-	0.0%
6099	Professional Services	26,205	29,995	100,000	150,000	150,000	0.0%
6128	Video Monitoring	-	89,462	100,000	100,000	120,000	20.0%
6136	Software Maintenance	367,135	405,014	671,000	671,000	650,000	-3.1%
6143	Equipment Replacement	369	-	-	-	-	0.0%
6215	Telephone/Internet	300	-	-	-	-	0.0%
6245	Meetings & Conferences	5,811	675	5,000	5,000	4,000	-20.0%
6255	Dues & Memberships	201	1,078	1,100	749	750	0.1%
6290	Dept. Contract Services	308,188	163,800	-	-	-	0.0%
6301	Special Department Expenses	20,186	-	-	-	-	0.0%
6315	Office Supplies	347	528	500	500	750	50.0%
6325	Postage	19	-	-	-	-	0.0%
6360	Uniforms	-	-	-	351	-	-100.0%
6365	Computer Software	68	-	-	-	-	0.0%
6366	Web Based Service/Subcriptions	826	3,771	-	-	-	0.0%
6368	Computer Peripheral/Accessory	-	-	8,000	8,000	8,000	0.0%
6399	Other Supplies	499	-	-	-	-	0.0%
6845	Office Equipment	4,230	-	-	-	-	0.0%
6908	Subscription Principal (GASB)	78,498	150,532	-	-	-	0.0%
6919	Subscription Interest (GASB)	1,335	4,365	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	814,812	849,219	885,600	935,600	933,500	-0.2%
	CIP & EQUIPMENT						
6364	Computer Hardware	43,334	-	-	-	-	0.0%
6367	Laptops/Tablets	31,578	233,745	-	-	-	0.0%
6840	Machinery & Equipment	83,315	20,026	-	-	-	0.0%
6855	Furniture & Fixtures	601	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	158,828	253,771	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	1,060,804	1,360,101	1,214,300	1,262,250	1,313,300	4.0%
	NET CHANGE IN POSITION	(1,029,225)	(1,126,356)	(1,214,300)	(1,262,250)	(1,313,300)	4.0%

PLACENTIA
Rich Heritage, Bright Future

COMMUNITY SERVICES DEPARTMENT

General Fund Budget
FISCAL YEAR 2025-26

Community Services Department Organizational Chart



The Community Services Department is responsible for managing and coordinating a wide range of programs and services that enhance the quality of life for Placentia residents. These include recreation services, cultural arts, special events, youth and teen programs, early childhood education (Tiny Tots), senior services, and sports programs.

The Department also oversees the operations of the Neighborhood Services Office, manages Capital Improvement Projects (CIP), administers grant programs, and coordinates the general maintenance and renovation of City parks, facilities, and athletic fields. Additionally, the Department manages contracted services related to the operation of the Placentia Navigation Center.

To support these efforts, the Department serves as liaison to several key committees and organizations, including the Parks, Arts, and Recreation Commission; Heritage Festival Committee; Chamber of Commerce/Santa Fe Merchants Association; Sports Advisory Committee; Placentia Community Chorus; Placentia Community Foundation; Navigation Center Advisory Board; and the Senior Citizens Advisory Committee. The Department also partners with various non-profit organizations to deliver and support special programs and events.

A description of each division and its purpose is provided below:

Recreation Services Division

The Recreation Services Division provides educational, recreational, and leisure opportunities for residents of all ages. The Division is responsible for planning, coordinating, and implementing a variety of programs, including after-school activities for youth and teens, enrichment classes for all ages, youth and adult sports leagues, and citywide special events.

Collaborating closely with the School District and numerous community organizations, the Division ensures programs are cost-effective and responsive to community needs while minimizing duplication of services. Signature events coordinated by the Division include the Heritage Festival and Parade, Movies in the Park, Concerts in the Park, and the Tamale Festival.

The Division also manages facility and picnic shelter reservations, oversees the scheduling and permitting of athletic fields throughout the City, and coordinates operations and field maintenance. In addition, it leads general maintenance and renovation projects for City parks, facilities, and athletic fields.

Marketing and communications efforts are also supported by the Division, including the preparation and publication of the City's quarterly activity guide, *The Placentia Palm Quarterly*, as well as the management of the City's Community Services social media accounts and webpage.

Neighborhood Services Division

The Neighborhood Services Division coordinates the delivery of family support services and resource programs for residents of all ages. Operating out of the Whitten Community Center, the Division provides a variety of essential services including emergency food distribution, translation assistance, referrals to medical and mental health providers, nutrition education, and fitness and wellness classes.

In addition to ongoing programs, the Division is responsible for planning and implementing annual community support initiatives such as the Thanksgiving Basket Giveaway and the Holiday Food Giveaway, which serve hundreds of local families in need.

Cultural Arts Division

The Cultural Arts Division is responsible for coordinating and implementing cultural and fine arts activities throughout the community, in collaboration with the Parks, Arts, and Recreation Commission. Signature programs include the annual Photography Contest and the Cultural Arts Projects for Every Student (CAPES) Scholarship Program.

One of the Division's most prominent and successful programs is the *Summer Concerts in the Park* series, held bi-weekly during July and August. These concerts attract large audiences and offer a diverse range of musical entertainment. The Recreation Services Division serves as liaison to the Parks, Arts, and Recreation Commission, which provides guidance and programming support to ensure the ongoing success of cultural arts initiatives.

Senior Services Division

The Senior Services Division oversees the daily operations of the Placentia Senior Center and coordinates a variety of programs and services for older adults. These include educational presentations, health and wellness programs, social activities, and special events such as the annual Senior Health Fair.

The Division partners with local food banks, health providers, and community organizations to offer congregate and shelf-stable meals to senior residents. Transportation to and from the Senior Center, as well as to shopping destinations and medical appointments, is provided through a contracted service.

A Community Services Coordinator serves as the liaison to the Senior Citizens Advisory Committee, ensuring that senior voices are represented and services are responsive to the community's needs.

Navigation Center Division

As part of the North Orange County Service Planning Area (NSPA), the Navigation Center Division provides oversight of the Placentia Navigation Center. The Division manages the contract with the service provider responsible for day-to-day operations and ensures coordination of wraparound services for individuals experiencing homelessness.

Services offered at the Navigation Center include medical and mental health referrals, family reunification, transitional and permanent housing placement, and counseling. A Management Analyst serves as the staff liaison to the Navigation Center Advisory Board and coordinates meetings with partner NSPA cities.

The Division also works closely with the County of Orange, attends regional meetings, and collaborates with local law enforcement agencies to provide integrated support and services to clients.

Accomplishments

- ✓ Completed the RFP process and implemented a new operator (Salvation Army) for the Placentia Navigation Center.
- ✓ Implemented a digital application and new route for the Placentia Heritage Festival Marching Band Review.
- ✓ Awarded contract to replace ballfield lights at Tuffree Hill Park Ball field and Tennis/Pickleball courts.
- ✓ Awarded contract for McFadden Park Playground renovation project via County ARPA funds ($500,000) (Dec. 17th City Council Meeting).
- ✓ Collaborated with the Public Works Department to award the contract for the flooring at the Whitten Community Center.
- ✓ Collaborated with the NSPA Committee to incorporate Bridges at Kraemer and Home Aid Family Care Center into the NSPA portfolio for additional options for PD and Hope Center.
- ✓ Completed construction and reopened Parque De Los Arroyo Verde.
- ✓ Completed the landscaping around Gomez Community Center and re-aligned the irrigation system as an in-house project.
- ✓ Completed RFP and awarded a contract for park maintenance and landscape services.
- ✓ Completed an in-house assessment of park restroom renovations and costs.

- ✓ Completed in-house restroom renovations at George J. Koch Park, Parque de Los Ninos, and Parque de Arroyo Verde.
- ✓ Completed renovation of the teen center lights and ceiling tiles at Kraemer Park.
- ✓ Completed renovation of the infield layout of the baseball field at Tuffree Hill Park with a new home plate, pitching mound, and base anchors.

Goals

All goals support the City's Strategic Plan Goals to "Ensure Long-Term Fiscal Sustainability", "Promote Community & Economic Development", and "Implement Public Infrastructure to Meet Community Needs".

- ✓ Complete the remaining park restroom renovations at McFadden, Kramer Memorial and Tuffree Hill Parks
- ✓ Complete projects with Prop 68 funds at La Placita Parkette and Jaycee Parkette
- ✓ Replacement of HVAC and Windows at EdwinT. Powell Senior Center
- ✓ Develop an improved sponsorship package for events. Review, evaluate, and reimagine special events spending and execution.
- ✓ Develop scope of work and cost estimate for Tynes Gym facility renovation via RFP.
- ✓ Develop a scope of work and cost estimate for Kraemer Memorial Fountain to be transformed into a drought-tolerant plant fountain via RFP.
- ✓ Develop a Community Services Marketing Plan to engage with the community through various media (social media, web, digital options, banners, mailers).
- ✓ Develop a "Moving Movies in the Park" to highlight various parks throughout the city.
- ✓ Develop a new ordinance for Council consideration to allow for streamlining of City-approved Special Events which include beer or wine.
- ✓ Develop a Staff Succession Plan "training academy" for part-time staff to enhance knowledge, skills, and abilities to grow within the department.

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4340	Recreation Programs	124,593	156,869	201,000	155,000	110,500	-28.7%
4341	Excursions	-	1,155	-	-	1,200	0.0%
4342	Special Events	33,509	25,460	30,000	30,110	105,750	251.2%
4345	Placentia Quarterly	-	-	-	-	5,000	0.0%
4346	Festival Revenue	28,339	37,127	85,000	70,000	40,000	-42.9%
4384	Athletic Field Light Fees	49,435	135,906	125,000	125,000	75,000	-40.0%
4385	Facility Rental	119,960	176,547	160,000	145,000	100,000	-31.0%
4386	Field Use Fees	56,884	84,903	75,000	75,000	75,000	0.0%
4705	Donations & Contributions	6,350	11,300	5,000	6,000	7,000	16.7%
	Total Revenues	**419,069**	**629,266**	681,000	606,110	519,450	-14.3%
	GRAND TOTAL RESOURCES	**419,069**	**629,266**	681,000	606,110	519,450	-14.3%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	658,689	845,338	930,800	930,800	908,000	-2.4%
5005	Salaries/Part-Time	898,504	978,228	884,800	826,400	884,800	7.1%
5010	Salaries/Temporary Employees	-	781	-	-	-	0.0%
5015	Overtime	36,882	74,112	45,000	55,000	61,000	10.9%
5020	Leave Accrual Payout	6,979	7,051	-	-	-	0.0%
5022	Alternative H&W Payout	6,250	3,875	7,800	4,000	4,000	0.0%
5023	Signing Bonus Payout	-	30,390	-	-	-	0.0%
5099	Other Salaries & Wages	374	21	-	-	-	0.0%
5105	Health Insurance Allocation	86,792	76,806	164,800	-	-	0.0%
5110	Life Ins Allocation	-	402	2,400	2,400	1,700	-29.2%
5115	Dental Ins Allocation	6,996	6,046	4,700	-	-	0.0%
5120	Optical Ins Allocation	1,345	1,757	2,100	2,100	2,600	23.8%
5125	LTD Ins Allocation	-	-	3,700	-	-	0.0%
5126	STD Ins Allocation	-	-	3,500	-	-	0.0%
5135	Medicare	23,503	28,342	13,800	13,800	13,000	-5.8%
5141	Employers' PARS/ARS	35,413	40,909	8,500	8,500	7,700	-9.4%
5145	Employer CalPERS Retire NC	59,111	82,565	91,300	91,300	99,100	8.5%
5147	ICMA Defined Contribution Plan	-	4,945	-	-	-	0.0%
5159	Employee Medical Opt Out Plan	12,474	8,509	-	-	-	0.0%
5160	Emp Bnft/Insurance Premiums	-	72	-	-	-	0.0%
5161	Health Insurance Premiums	-	40,489	-	164,800	183,800	11.5%
5162	Dental Insurance Premiums	-	2,782	-	4,700	12,700	170.2%
5164	Optical Insurance Premiums	-	(567)	-	-	-	0.0%
5167	LTD Ins Premium	-	1,042	-	3,700	4,000	8.1%
5169	STD Ins Premium	-	638	-	3,500	2,600	-25.7%
5175	Leave Buyback	-	-	2,200	2,200	15,800	618.2%
5199	Other Employee Benefits	-	(72)	9,500	9,500	500	-94.7%
5500	Contra - Salaries	(78,809)	(53,832)	-	-	(52,864)	0.0%
	TOTAL SALARIES & BENEFITS	1,754,503	2,180,628	2,174,900	2,122,700	2,148,436	1.2%
	MATERIALS, SUPPLIES & SERVICES						
6025	Third Party Administration	5,618	6,547	4,500	4,500	4,500	0.0%
6040	Misc Bank Charges	3,976	5,327	3,500	3,500	3,500	0.0%
6044	Credit Card Write-offs	422	42	-	-	-	0.0%
6051	Toll Roads Expense	-	152	-	-	-	0.0%
6052	Common Area Expenses	-	54	-	-	-	0.0%
6053	City Events	-	3,879	-	908	-	-100.0%
6054	Recruitment Exp	-	64	-	-	-	0.0%
6060	Instructional Services	9,412	24,738	25,000	25,000	26,000	4.0%
6099	Professional Services	92,864	104,179	100,200	102,951	74,200	-27.9%
6130	Repair & Maint/Facilities	432,413	98,667	178,000	177,255	160,000	-9.7%
6131	Emergency Repairs	-	-	-	-	5,000	0.0%
6134	Vehicle Repair & Maintenance	-	60	-	745	-	-100.0%
6139	Repair/Maint - Parks & Fields	-	517,017	481,700	481,051	481,000	0.0%
6141	Repair/Maint - Park LIghts	-	17,191	33,500	33,500	25,000	-25.4%
6146	Paint Supplies	-	43	-	-	-	0.0%
6147	Janitorial Supplies	-	118	-	250	3,500	1299.5%
6165	Vehicle Rental	-	-	-	-	2,200	0.0%
6170	Equipment & Tool Rental	-	15,472	-	191	-	-100.0%
6215	Telephone/Internet	351	-	-	-	-	0.0%
6230	Printing & Binding	24,590	58,054	54,600	56,080	55,700	-0.7%
6235	Travel	-	3,539	-	-	-	0.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
6245	Meetings & Conferences	27,470	16,265	-	653	7,600	1063.9%
6250	Staff Training	2,506	6,549	5,000	5,000	4,000	-20.0%
6255	Dues & Memberships	2,270	1,455	4,700	4,700	4,500	-4.3%
6265	Entertainment Services	12,015	17,047	21,500	22,205	52,000	134.2%
6270	Excursions	2,828	11,650	7,600	7,600	7,600	0.0%
6275	Officiating	4,284	4,284	4,500	4,500	4,500	0.0%
6290	Dept. Contract Services	-	90,492	114,200	114,200	120,000	5.1%
6299	Other Purchased Services	45,554	79,744	114,100	106,845	106,500	-0.3%
6301	Special Department Expenses	69,083	74,016	112,700	89,877	-	-100.0%
6315	Office Supplies	7,545	3,148	8,400	5,574	2,200	-60.5%
6320	Books & Periodicals	-	-	-	-	35,000	0.0%
6323	Photo Services & Supplies	-	-	-	-	8,500	0.0%
6325	Postage	15,291	10,583	16,000	16,000	10,000	-37.5%
6345	Gasoline & Diesel Fuel	-	1,549	-	-	-	0.0%
6350	Small Tools/Equipment	2,934	138	-	-	-	0.0%
6355	Small Furniture & Fixture	900	732	-	326	1,700	421.1%
6360	Uniforms	8,200	10,049	10,000	12,000	37,000	208.3%
6362	Emergency Medical Supples	-	-	-	-	500	0.0%
6365	Computer Software	708	-	-	-	-	0.0%
6366	Web Based Service/Subcriptions	402	1,657	2,000	3,141	-	-100.0%
6399	Other Supplies	6,567	5,227	-	399	-	-100.0%
6401	Community Programs	43,772	61,454	5,000	10,000	152,400	1424.0%
6845	Office Equipment	2,372	-	-	-	-	0.0%
6999	Other Expenditure	249	-	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	824,598	1,251,182	1,306,700	1,288,950	1,394,600	8.2%
	CIP & EQUIPMENT						
6364	Computer Hardware	3,094	-	-	-	-	0.0%
6840	Machinery & Equipment	-	36,203	26,000	29,050	-	-100.0%
6855	Furniture & Fixtures	6,756	1,461	5,750	950	5,750	505.3%
	TOTAL CIP & EQUIPMENT	9,849	37,664	31,750	30,000	5,750	-80.8%
	EXPENDITURES GRAND TOTAL	2,588,950	3,469,473	3,513,350	3,441,650	3,548,786	3.1%
	NET CHANGE IN POSITION	(2,169,881)	(2,840,207)	(2,832,350)	(2,835,540)	(3,029,336)	6.8%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	-	119,484	222,300	222,300	209,300	-5.8%
5015	Overtime	-	30,188	-	23,500	25,000	6.4%
5020	Leave Accrual Payout	-	7,051	-	-	-	0.0%
5022	Alternative H&W Payout	-	-	2,800	1,750	1,500	-14.3%
5099	Other Salaries & Wages	-	21	-	-	-	0.0%
5105	Health Insurance Allocation	-	15,887	67,600	-	-	0.0%
5110	Life Ins Allocation	-	78	700	700	500	-28.6%
5115	Dental Ins Allocation	-	943	1,500	-	-	0.0%
5120	Optical Ins Allocation	-	407	900	900	900	0.0%
5125	LTD Ins Allocation	-	-	1,000	-	-	0.0%
5126	STD Ins Allocation	-	-	900	-	-	0.0%
5135	Medicare	-	2,288	3,300	3,300	3,100	-6.1%
5145	Employer CalPERS Retire NC	-	14,838	27,800	27,800	26,400	-5.0%
5160	Emp Bnft/Insurance Premiums	-	17	-	-	-	0.0%
5161	Health Insurance Premiums	-	16,549	-	67,600	67,600	0.0%
5162	Dental Insurance Premiums	-	895	-	1,500	3,600	140.0%
5164	Optical Insurance Premiums	-	(203)	-	-	-	0.0%
5167	LTD Ins Premium	-	143	-	1,000	800	-20.0%
5169	STD Ins Premium	-	88	-	900	500	-44.4%
5199	Other Employee Benefits	-	(17)	200	200	100	-50.0%
	TOTAL SALARIES & BENEFITS	-	208,659	329,000	351,450	339,300	-3.5%
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	-	10,000	10,000	10,000	0.0%
6130	Repair & Maint/Facilities	-	-	178,000	177,255	160,000	-9.7%
6131	Emergency Repairs	-	-	-	-	5,000	0.0%
6134	Vehicle Repair & Maintenance	-	60	-	745	-	-100.0%
6139	Repair/Maint - Parks & Fields	-	689	481,700	481,051	481,000	0.0%
6141	Repair/Maint - Park Llghts	-	-	33,500	33,500	25,000	-25.4%
6147	Janitorial Supplies	-	-	-	250	3,500	1299.5%
6245	Meetings & Conferences	-	-	-	-	500	0.0%
6250	Staff Training	-	-	-	-	500	0.0%
6255	Dues & Memberships	-	-	-	-	300	0.0%
6290	Dept. Contract Services	-	-	114,200	114,200	120,000	5.1%
6360	Uniforms	-	220	-	2,000	2,000	0.0%
6399	Other Supplies	-	-	-	399	-	-100.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	970	817,400	819,400	807,800	-1.4%
	CIP & EQUIPMENT						
6840	Machinery & Equipment	-	-	26,000	28,800	-	-100.0%
6855	Furniture & Fixtures	-	-	5,750	950	5,750	505.3%
	TOTAL CIP & EQUIPMENT	-	-	31,750	29,750	5,750	-80.7%
	EXPENDITURES GRAND TOTAL	-	209,629	1,178,150	1,200,600	1,152,850	-4.0%
	NET CHANGE IN POSITION	-	(209,629)	(1,178,150)	(1,200,600)	(1,152,850)	-4.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	221,907	310,585	257,100	257,100	255,000	-0.8%
5015	Overtime	(932)	1,971	-	8,000	8,000	0.0%
5020	Leave Accrual Payout	4,618	-	-	-	-	0.0%
5022	Alternative H&W Payout	750	375	900	1,250	1,500	20.0%
5023	Signing Bonus Payout	-	9,847	-	-	-	0.0%
5105	Health Insurance Allocation	12,133	12,311	17,400	-	-	0.0%
5110	Life Ins Allocation	-	149	400	400	400	0.0%
5115	Dental Ins Allocation	1,154	943	400	-	-	0.0%
5120	Optical Ins Allocation	208	301	200	200	400	100.0%
5125	LTD Ins Allocation	-	-	700	-	-	0.0%
5126	STD Ins Allocation	-	-	800	-	-	0.0%
5135	Medicare	3,284	4,775	3,800	3,800	3,700	-2.6%
5141	Employers' PARS/ARS	4,895	6,584	8,500	8,500	7,700	-9.4%
5145	Employer CalPERS Retire NC	12,727	23,065	19,800	19,800	25,700	29.8%
5147	ICMA Defined Contribution Plan	-	4,945	-	-	-	0.0%
5160	Emp Bnft/Insurance Premiums	-	19	-	-	-	0.0%
5161	Health Insurance Premiums	-	7,026	-	17,400	31,200	79.3%
5162	Dental Insurance Premiums	-	500	-	400	2,100	425.0%
5164	Optical Insurance Premiums	-	(101)	-	-	-	0.0%
5167	LTD Ins Premium	-	443	-	700	1,100	57.1%
5169	STD Ins Premium	-	271	-	800	700	-12.5%
5175	Leave Buyback	-	-	2,200	2,200	13,400	509.1%
5199	Other Employee Benefits	-	(19)	9,000	9,000	100	-98.9%
5500	Contra - Salaries	(24,320)	-	-	-	-	0.0%
	TOTAL SALARIES & BENEFITS	236,424	383,989	321,200	329,550	351,000	6.5%
	MATERIALS, SUPPLIES & SERVICES						
6025	Third Party Administration	276	-	-	-	-	0.0%
6099	Professional Services	1,455	1,289	-	359	-	-100.0%
6230	Printing & Binding	19,194	43,214	37,600	37,600	35,000	-6.9%
6235	Travel	-	1,480	-	-	-	0.0%
6245	Meetings & Conferences	5,885	1,442	-	-	5,000	0.0%
6255	Dues & Memberships	340	170	2,000	2,000	2,000	0.0%
6301	Special Department Expenses	454	-	-	-	-	0.0%
6315	Office Supplies	1,894	1,672	5,000	2,174	1,500	-31.0%
6325	Postage	15,001	10,320	16,000	16,000	10,000	-37.5%
6355	Small Furniture & Fixture	-	-	-	326	500	53.3%
6365	Computer Software	459	-	-	-	-	0.0%
6366	Web Based Service/Subcriptions	228	582	2,000	3,141	-	-100.0%
6401	Community Programs	-	26	-	-	3,600	0.0%
6845	Office Equipment	109	-	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	45,295	60,195	62,600	61,600	57,600	-6.5%
	CIP & EQUIPMENT						
6364	Computer Hardware	97	-	-	-	-	0.0%
6855	Furniture & Fixtures	2,761	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	2,859	-	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	284,577	444,184	383,800	391,150	408,600	4.5%
	NET CHANGE IN POSITION	(284,577)	(444,184)	(383,800)	(391,150)	(408,600)	4.5%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4340	Recreation Programs	124,593	156,869	165,000	155,000	110,000	-29.0%
4341	Excursions	-	1,155	-	-	1,000	0.0%
4342	Special Events	85	290	-	500	-	-100.0%
4345	Placentia Quarterly	-	-	-	-	5,000	0.0%
4346	Festival Revenue	(2,718)	(908)	-	-	-	0.0%
4384	Athletic Field Light Fees	49,435	135,906	125,000	125,000	75,000	-40.0%
4385	Facility Rental	119,960	176,547	160,000	145,000	100,000	-31.0%
4386	Field Use Fees	56,884	84,903	75,000	75,000	75,000	0.0%
4705	Donations & Contributions	6,200	10,300	5,000	-	5,000	0.0%
	Total Revenues	**354,438**	**565,061**	530,000	500,500	371,000	-25.9%
	GRAND TOTAL RESOURCES	**354,438**	**565,061**	530,000	500,500	371,000	-25.9%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	399,964	340,570	387,100	387,100	394,200	1.8%
5005	Salaries/Part-Time	695,836	851,038	687,500	661,200	742,200	12.3%
5010	Salaries/Temporary Employees	-	781	-	-	-	0.0%
5015	Overtime	28,901	35,119	30,000	20,000	25,500	27.5%
5020	Leave Accrual Payout	2,361	-	-	-	-	0.0%
5022	Alternative H&W Payout	5,250	2,250	2,800	750	800	6.7%
5023	Signing Bonus Payout	-	17,507	-	-	-	0.0%
5099	Other Salaries & Wages	374	-	-	-	-	0.0%
5105	Health Insurance Allocation	70,027	34,488	71,100	-	-	0.0%
5110	Life Ins Allocation	-	144	1,100	1,100	800	-27.3%
5115	Dental Ins Allocation	5,733	3,258	2,600	-	-	0.0%
5120	Optical Ins Allocation	1,082	854	900	900	1,200	33.3%
5125	LTD Ins Allocation	-	-	1,700	-	-	0.0%
5126	STD Ins Allocation	-	-	1,500	-	-	0.0%
5135	Medicare	16,601	18,197	5,700	5,700	5,800	1.8%
5141	Employers' PARS/ARS	24,189	29,998	-	-	-	0.0%
5145	Employer CalPERS Retire NC	41,099	36,742	38,700	38,700	43,000	11.1%
5159	Employee Medical Opt Out Plan	12,474	8,509	-	-	-	0.0%
5160	Emp Bnft/Insurance Premiums	-	32	-	-	-	0.0%
5161	Health Insurance Premiums	-	13,682	-	71,100	76,300	7.3%
5162	Dental Insurance Premiums	-	1,297	-	2,600	6,800	161.5%
5164	Optical Insurance Premiums	-	(230)	-	-	-	0.0%
5167	LTD Ins Premium	-	381	-	1,700	1,900	11.8%
5169	STD Ins Premium	-	233	-	1,500	1,200	-20.0%
5199	Other Employee Benefits	-	(32)	200	200	200	0.0%
5500	Contra - Salaries	(21,000)	(53,832)	-	-	-	0.0%
	TOTAL SALARIES & BENEFITS	1,282,891	1,340,985	1,230,900	1,192,550	1,299,900	9.0%
	MATERIALS, SUPPLIES & SERVICES						
6025	Third Party Administration	5,343	6,547	4,500	4,500	4,500	0.0%
6040	Misc Bank Charges	3,976	5,327	3,500	3,500	3,500	0.0%
6044	Credit Card Write-offs	422	42	-	-	-	0.0%
6051	Toll Roads Expense	-	152	-	-	-	0.0%
6053	City Events	-	3,879	-	908	-	-100.0%
6054	Recruitment Exp	-	64	-	-	-	0.0%
6060	Instructional Services	9,412	24,738	25,000	25,000	26,000	4.0%
6099	Professional Services	72,695	58,669	49,700	51,292	20,200	-60.6%
6130	Repair & Maint/Facilities	432,413	2,179	-	-	-	0.0%
6139	Repair/Maint - Parks & Fields	-	98	-	-	-	0.0%
6146	Paint Supplies	-	43	-	-	-	0.0%
6215	Telephone/Internet	351	-	-	-	-	0.0%
6230	Printing & Binding	4,296	4,438	4,700	4,700	1,800	-61.7%
6235	Travel	-	2,059	-	-	-	0.0%
6245	Meetings & Conferences	21,356	13,384	-	653	2,100	221.6%
6250	Staff Training	2,506	6,549	5,000	5,000	3,500	-30.0%
6255	Dues & Memberships	1,930	1,285	2,700	2,700	2,200	-18.5%
6270	Excursions	2,828	11,650	7,600	7,600	7,600	0.0%
6275	Officiating	4,284	4,284	4,500	4,500	4,500	0.0%
6299	Other Purchased Services	23,987	21,344	31,500	26,525	16,200	-38.9%
6301	Special Department Expenses	49,278	43,916	71,400	56,532	-	-100.0%
6315	Office Supplies	3,764	346	-	-	-	0.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
6325	Postage	290	143	-	-	-	0.0%
6345	Gasoline & Diesel Fuel	-	464	-	-	-	0.0%
6350	Small Tools/Equipment	2,830	138	-	-	-	0.0%
6355	Small Furniture & Fixture	729	732	-	-	200	0.0%
6360	Uniforms	8,200	9,833	10,000	10,000	11,000	10.0%
6362	Emergency Medical Supples	-	-	-	-	500	0.0%
6365	Computer Software	249	-	-	-	-	0.0%
6366	Web Based Service/Subcriptions	174	1,075	-	-	-	0.0%
6399	Other Supplies	6,508	4,907	-	-	-	0.0%
6401	Community Programs	24,468	32,951	-	5,000	50,700	914.0%
6845	Office Equipment	1,778	-	-	-	-	0.0%
6999	Other Expenditure	249	-	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	684,315	261,237	220,100	208,409	154,500	-25.9%
	CIP & EQUIPMENT						
6364	Computer Hardware	2,374	-	-	-	-	0.0%
6855	Furniture & Fixtures	3,549	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	5,923	-	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	1,973,129	1,602,222	1,451,000	1,400,959	1,454,400	3.8%
	NET CHANGE IN POSITION	(1,618,691)	(1,037,162)	(921,000)	(900,459)	(1,083,400)	20.3%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4340	Recreation Programs	-	-	-	-	500	0.0%
4341	Excursions	-	-	-	-	200	0.0%
4342	Special Events	-	-	-	-	750	0.0%
4705	Donations & Contributions	-	1,000	-	5,000	1,500	-70.0%
	Total Revenues	-	**1,000**	-	5,000	2,950	-41.0%
	GRAND TOTAL RESOURCES	-	**1,000**	-	5,000	2,950	-41.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	35,210	51,293	64,300	64,300	49,500	-23.0%
5005	Salaries/Part-Time	104,228	68,241	94,600	73,600	75,000	1.9%
5015	Overtime	8,775	3,719	10,000	3,500	2,500	-28.6%
5022	Alternative H&W Payout	250	-	1,300	250	200	-20.0%
5105	Health Insurance Allocation	4,632	5,434	8,700	-	-	0.0%
5110	Life Ins Allocation	-	31	200	200	-	-100.0%
5115	Dental Ins Allocation	110	313	200	-	-	0.0%
5120	Optical Ins Allocation	55	88	100	100	100	0.0%
5125	LTD Ins Allocation	-	-	300	-	-	0.0%
5126	STD Ins Allocation	-	-	300	-	-	0.0%
5135	Medicare	2,156	1,789	1,000	1,000	400	-60.0%
5141	Employers' PARS/ARS	2,647	2,116	-	-	-	0.0%
5145	Employer CalPERS Retire NC	5,143	4,984	5,000	5,000	4,000	-20.0%
5160	Emp Bnft/Insurance Premiums	-	5	-	-	-	0.0%
5161	Health Insurance Premiums	-	3,233	-	8,700	8,700	0.0%
5162	Dental Insurance Premiums	-	89	-	200	200	0.0%
5164	Optical Insurance Premiums	-	(34)	-	-	-	0.0%
5167	LTD Ins Premium	-	75	-	300	200	-33.3%
5169	STD Ins Premium	-	46	-	300	200	-33.3%
5175	Leave Buyback	-	-	-	-	2,400	0.0%
5199	Other Employee Benefits	-	(5)	100	100	100	0.0%
5500	Contra - Salaries	(33,489)	-	-	-	(21,000)	0.0%
	TOTAL SALARIES & BENEFITS	129,716	141,420	186,100	157,550	122,500	-22.2%
	MATERIALS, SUPPLIES & SERVICES						
6052	Common Area Expenses	-	54	-	-	-	0.0%
6245	Meetings & Conferences	-	211	-	-	-	0.0%
6299	Other Purchased Services	532	-	2,000	2,000	4,300	115.0%
6301	Special Department Expenses	1,202	2,936	3,000	3,000	-	-100.0%
6315	Office Supplies	849	1,051	2,500	2,500	500	-80.0%
6355	Small Furniture & Fixture	171	-	-	-	1,000	0.0%
6399	Other Supplies	24	-	-	-	-	0.0%
6401	Community Programs	3,271	5,074	-	-	6,000	0.0%
6845	Office Equipment	485	-	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	6,533	9,326	7,500	7,500	11,800	57.3%
	CIP & EQUIPMENT						
6364	Computer Hardware	622	-	-	-	-	0.0%
6855	Furniture & Fixtures	445	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	1,067	-	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	137,316	150,746	193,600	165,050	134,300	-18.6%
	NET CHANGE IN POSITION	(137,316)	(149,746)	(193,600)	(160,050)	(131,350)	-17.9%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Community Services
Tamale Festival
104073

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4342	Special Events	-	(915)	30,000	-	35,000	0.0%
4346	Festival Revenue	-	-	45,000	30,000	-	-100.0%
	Total Revenues	**-**	**(915)**	75,000	30,000	35,000	16.7%
	GRAND TOTAL RESOURCES	**-**	**(915)**	75,000	30,000	35,000	16.7%
	SALARIES & BENEFITS						
5005	Salaries/Part-Time	-	-	7,600	-	-	0.0%
	TOTAL SALARIES & BENEFITS	-	-	7,600	-	-	0.0%
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	13,669	11,500	12,300	15,000	22.0%
6170	Equipment & Tool Rental	-	15,472	-	191	-	-100.0%
6230	Printing & Binding	-	1,095	1,500	2,980	3,000	0.7%
6265	Entertainment Services	-	250	4,000	4,000	5,000	25.0%
6299	Other Purchased Services	-	12,530	28,000	25,720	24,000	-6.7%
6301	Special Department Expenses	-	932	2,000	2,000	-	-100.0%
6401	Community Programs	-	-	-	-	2,500	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	43,948	47,000	47,191	49,500	4.9%
	EXPENDITURES GRAND TOTAL	-	43,948	54,600	47,191	49,500	4.9%
	NET CHANGE IN POSITION	-	(44,863)	20,400	(17,191)	(14,500)	-15.7%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Community Services
Summer Programs
104074

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4340	Recreation Programs	-	-	36,000	-	-	0.0%
	Total Revenues	-	-	36,000	-	-	0.0%
	GRAND TOTAL RESOURCES	-	-	36,000	-	-	0.0%
	SALARIES & BENEFITS						
5005	Salaries/Part-Time	-	-	9,500	-	-	0.0%
	TOTAL SALARIES & BENEFITS	-	-	9,500	-	-	0.0%
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	-	-	-	2,000	0.0%
6230	Printing & Binding	-	-	-	-	900	0.0%
6265	Entertainment Services	12,015	16,797	17,500	18,205	20,000	9.9%
6299	Other Purchased Services	6,800	9,500	8,500	8,500	18,000	111.8%
6301	Special Department Expenses	172	785	2,000	(3,705)	-	-100.0%
6401	Community Programs	-	6,130	5,000	5,000	11,000	120.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	18,987	33,212	33,000	28,000	51,900	85.4%
	EXPENDITURES GRAND TOTAL	18,987	33,212	42,500	28,000	51,900	85.4%
	NET CHANGE IN POSITION	(18,987)	(33,212)	(6,500)	(28,000)	(51,900)	85.4%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Community Services
Centennial
104075

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4342	Special Events	33,424	26,085	-	29,610	70,000	136.4%
	Total Revenues	**33,424**	**26,085**	-	29,610	70,000	136.4%
	GRAND TOTAL RESOURCES	**33,424**	**26,085**	-	29,610	70,000	136.4%
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	-	-	-	12,000	0.0%
6230	Printing & Binding	-	-	-	-	7,500	0.0%
6265	Entertainment Services	-	-	-	-	15,000	0.0%
6299	Other Purchased Services	-	-	-	-	7,500	0.0%
6320	Books & Periodicals	-	-	-	-	35,000	0.0%
6323	Photo Services & Supplies	-	-	-	-	8,500	0.0%
6360	Uniforms	-	-	-	-	24,000	0.0%
6401	Community Programs	1,614	824	-	-	15,500	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	1,614	824	-	-	125,000	0.0%
	EXPENDITURES GRAND TOTAL	1,614	824	-	-	125,000	0.0%
	NET CHANGE IN POSITION	31,810	25,261	-	29,610	(55,000)	-285.7%

PROPOSED BUDGET
FISCAL YEAR 2025-26

Community Services
Heritage Festival
104078

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4346	Festival Revenue	31,057	38,035	40,000	40,000	40,000	0.0%
	Total Revenues	**31,057**	**38,035**	40,000	40,000	40,000	0.0%
	GRAND TOTAL RESOURCES	**31,057**	**38,035**	40,000	40,000	40,000	0.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	272	-	-	-	-	0.0%
5005	Salaries/Part-Time	17,263	48	18,000	-	-	0.0%
5135	Medicare	254	1	-	-	-	0.0%
5141	Employers' PARS/ARS	637	1	-	-	-	0.0%
5145	Employer CalPERS Retire NC	14	5	-	-	-	0.0%
	TOTAL SALARIES & BENEFITS	18,440	55	18,000	-	-	0.0%
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	18,714	24,231	29,000	29,000	15,000	-48.3%
6165	Vehicle Rental	-	-	-	-	2,200	0.0%
6230	Printing & Binding	1,101	9,307	10,800	10,800	7,500	-30.6%
6245	Meetings & Conferences	229	1,228	-	-	-	0.0%
6265	Entertainment Services	-	-	-	-	12,000	0.0%
6299	Other Purchased Services	14,236	35,470	41,900	41,900	34,000	-18.9%
6301	Special Department Expenses	15,112	19,881	22,300	22,300	-	-100.0%
6315	Office Supplies	929	79	900	900	-	-100.0%
6325	Postage	-	119	-	-	-	0.0%
6401	Community Programs	5,646	5,533	-	-	18,000	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	55,966	95,847	104,900	104,900	88,700	-15.4%
	EXPENDITURES GRAND TOTAL	74,406	95,902	122,900	104,900	88,700	-15.4%
	NET CHANGE IN POSITION	(43,349)	(57,867)	(82,900)	(64,900)	(48,700)	-25.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4705	Donations & Contributions	150	-	-	1,000	500	-50.0%
	Total Revenues	**150**	**-**	-	1,000	500	-50.0%
	GRAND TOTAL RESOURCES	**150**	**-**	-	1,000	500	-50.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	6	4	-	-	-	0.0%
5005	Salaries/Part-Time	81,178	58,901	67,600	91,600	67,600	-26.2%
5135	Medicare	1,177	854	-	-	-	0.0%
5141	Employers' PARS/ARS	3,045	2,209	-	-	-	0.0%
5500	Contra - Salaries	-	-	-	-	(31,864)	0.0%
	TOTAL SALARIES & BENEFITS	85,405	61,969	67,600	91,600	35,736	-61.0%
	MATERIALS, SUPPLIES & SERVICES						
6299	Other Purchased Services	-	900	2,200	2,200	2,500	13.6%
6301	Special Department Expenses	2,866	5,329	12,000	9,750	-	-100.0%
6315	Office Supplies	109	-	-	-	200	0.0%
6350	Small Tools/Equipment	105	-	-	-	-	0.0%
6399	Other Supplies	36	320	-	-	-	0.0%
6401	Community Programs	8,773	10,916	-	-	45,100	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	11,888	17,465	14,200	11,950	47,800	300.0%
	CIP & EQUIPMENT						
6840	Machinery & Equipment	-	-	-	250	-	-100.0%
	TOTAL CIP & EQUIPMENT	-	-	-	250	-	-100.0%
	EXPENDITURES GRAND TOTAL	97,293	79,433	81,800	103,800	83,536	-19.5%
	NET CHANGE IN POSITION	(97,143)	(79,433)	(81,800)	(102,800)	(83,036)	-19.2%

PLACENTIA
Rich Heritage, Bright Future

DEVELOPMENT SERVICES DEPARTMENT

General Fund Budget

FISCAL YEAR 2025-26

Development Services Department Organizational Chart

The Development Services Department provides support, guidance, and coordination to the community by implementing the General Plan, Zoning Ordinances and Building Codes, as adopted by City Council for all land planning and development activities throughout the City. The department is composed of four Divisions: Planning, Building, Code Enforcement and Economic Development.

Planning Division

The Planning Division provides current and advanced planning needs. Current planning coordinates project review with other departments and public agencies as well as processes and makes recommendations to the Planning Commission and City Council on various discretionary applications including, but not limited to General Plan Amendments, Zone Changes, Tentative Maps, Development Plan Reviews for residential, commercial, and industrial projects, Use Permits and Variances. In addition, current planning evaluates all development proposals for compliance with the California Environmental Quality Act (CEQA) and City Environmental Guidelines. Advanced Planning provides long range land planning and zoning services including the maintenance and updating of the City's General Plan, Specific Plans, and other visioning documents.

Building Division

The Building Division administers and enforces all building codes and ordinances adopted by the City Council. There are three primary functions within this division: Permit Services, Plan Checking Services and Inspection Services. Permit Services assists with building and planning related phone and counter inquiries, calculates and collects permit and development fees and issues permits. Plan check is responsible for reviewing plans for new residential, commercial and industrial construction, commercial/industrial tenant improvements and home improvements. This is accomplished through the implementation of the Building, Plumbing, Mechanical, Electrical and Energy Codes as well as local and State laws for all buildings in the City of Placentia.

Inspection Services conducts field inspections of projects under construction to verify compliance with Building, Plumbing and Electrical codes and ensures that projects are constructed according to approved plans. Building Inspectors also issue Stop Work Notices for active construction projects that do not have appropriate City permits.

Code Enforcement Division

The Code Enforcement division's key objective is maintaining and preserving value and appearance in residential, commercial, and industrial properties throughout the City. The Placentia Municipal Code (PMC) contains development and property maintenance standards and staff draw upon the City Council adopted California or International Residential and Building Codes for further assistance to protect the livability of the City. Code Compliance efforts are focused on property maintenance practices and standards to avoid conditions which can be detrimental to the public health, safety, or general welfare. In extreme cases, Code Enforcement efforts result in neglected properties becoming more economically productive.

Economic Development

Department Staff assists Administration with Economic Development efforts, including attendance at relevant Economic Development events. Economic Development assists with business retention and attraction activities by developing relationships with real estate brokers, property owners and business tenants. Staff actively engage property owners and potential business owners in order to bring new businesses to the City of Placentia.

Accomplishments

- ✓ Rebranded Economic Development City Booth and Materials and attended SoCal ICSC show
- ✓ Continued Old Town Façade Improvement Program funded by CDBG
- ✓ Worked with Chamber and Old Town Merchants to examine other "new" events in Old Town, resulting in Old Town CFD establishment. BID in final analysis
- ✓ Completed new Chamber of Commerce Lease and MOU and successfully moved them into Old City Hall property
- ✓ Chick-Fil-A restaurant at Alta Vista/Rose is under construction
- ✓ Completed process for Baker Street affordable housing RFP
- ✓ Toll Brothers on Alta Vista has 100 homes under construction
- ✓ Adopted expanded Development Impact Fee schedule to specifically include PFLSD along with PD and Animal Control, and updated the TOP sewer impact fee along with other annual adjustments
- ✓ Utilizing new Outdoor Dining Program Permitting, facilitated three new Administrative Use Permits for businesses that requested outdoor dining post Covid, two of those Use Permit applicants received additional CDBG funding City secured

- ✓ Adopted key Zoning Code Amendment (Ordinance) and General Plan Amendment to expand the TOD zone
- ✓ Implemented citywide Permit Tracking Software with online public portal
- ✓ Initiated records scanning project for DSD and for all departments to utilize. Active scanning and file naming convention is underway. Will streamline records/searches for all properties in the City
- ✓ Attracted Dollar Tree

Goals

All goals support the City's Strategic Plan Goals to "Ensure Long-Term Fiscal Sustainability", "Promote Community & Economic Development", "Implement Public Infrastructure to Meet Community Needs", and "Improve City Beautification".

- ➢ Finish Chapman Corridor Revitalization Plan and Rezoning/General Plan Amendment
- ➢ Finish establishment of BID for Old Town
- ➢ Achieve State-certified 6th Cycle Housing Element
- ➢ Issue final Certificate of Occupancy to Santa Angelina Senior Housing development and coordinate a grand opening of the 65 units of senior housing and new parish hall
- ➢ Complete TOD Zone Expansion, Zoning Code Amendment and General Plan Amendment Phase 3 rezoning effort Element
- ➢ Complete miscellaneous rezoning efforts related to latest General Plan update(s)
- ➢ Finish entitlement and DBOM amendment for billboard #4 adjacent to the 91 Freeway
- ➢ Continue to work with developer on 777 W. Orangethorpe entitlement process
- ➢ Continue Economic Development efforts to maximize revenue utilizing land use (hotels, sales tax, etc.)
- ➢ Conduct Vision Casting and Master Planning process with City Council regarding potential establishment of Orangethorpe 2026 Plan and Hotel District
- ➢ Finalize and Present options to City Council to determine future of Santa Fe Avenue
- ➢ Continue to initiate key Zoning Code Amendments to modernize Zoning Code such as:
    - Updated Property Maintenance Standards
    - Updated CEQA Guidelines
    - Citywide Architectural Design Review Guidelines
- ➢ Work with developer to construct Chick Fil A on the SEC of Alta Vista/Rose
- ➢ Finish entitlement process and DDA for Baker Street affordable housing development
- ➢ Provide assistance and seek funding solutions for USA properties development

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4101	Business License Fees	69	-	-	-	-	0.0%
4160	Building Permits	764,782	802,260	815,000	815,000	839,450	3.0%
4161	Banner Permits	350	175	350	350	-	-100.0%
4162	Plumbing Permits	105,687	93,642	94,500	114,500	117,935	3.0%
4163	Fire Plan Check/Permit	63,031	-	-	-	-	0.0%
4164	Electrical Permits	128,204	159,399	141,750	216,750	223,253	3.0%
4165	Building Plan Check	-	-	-	-	100,000	0.0%
4166	Heat/Ventilation Air Cond	103,855	113,037	126,000	226,000	232,780	3.0%
4168	Swimming Pool Permits	40,742	50,500	55,000	55,000	56,650	3.0%
4169	Waived Banner Permit Fees	(13,046)	-	-	-	-	0.0%
4198	City Projct Permits Contra-Rev	-	(75,132)	-	-	-	0.0%
4305	Planning Division Fees	250,364	280,726	290,000	304,500	313,635	3.0%
4308	Dedicated Inspector Fee	-	-	-	-	140,000	0.0%
4315	Landscape Review Fees	2,820	18,897	20,000	20,000	20,600	3.0%
4364	Sanitation Collect Fees	25,632	15,043	25,000	25,000	35,000	40.0%
4380	Business Site Insp Fee	6,400	10,299	9,450	9,450	9,450	0.0%
4411	Administrative Citations	121,103	156,358	125,000	140,000	144,200	3.0%
4710	Reimbursements/Other Revenue	13,003	15,000	-	-	-	0.0%
	Total Revenues	**1,612,996**	**1,640,203**	1,702,050	1,926,550	2,232,953	15.9%
	GRAND TOTAL RESOURCES	**1,612,996**	**1,640,203**	1,702,050	1,926,550	2,232,953	15.9%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	823,243	919,462	1,106,100	1,106,100	1,181,200	6.8%
5005	Salaries/Part-Time	71,466	50,419	50,000	50,000	53,000	6.0%
5015	Overtime	1,497	1,715	500	500	1,000	100.0%
5020	Leave Accrual Payout	11,153	-	-	-	-	0.0%
5022	Alternative H&W Payout	6,013	4,000	10,300	5,250	6,100	16.2%
5023	Signing Bonus Payout	-	35,905	-	-	-	0.0%
5105	Health Insurance Allocation	107,841	75,614	147,400	-	-	0.0%
5110	Life Ins Allocation	-	429	3,000	3,000	2,000	-33.3%
5115	Dental Ins Allocation	10,900	7,835	7,600	-	-	0.0%
5120	Optical Ins Allocation	2,018	2,121	2,200	2,200	2,700	22.7%
5125	LTD Ins Allocation	-	-	4,400	-	-	0.0%
5126	STD Ins Allocation	-	-	4,200	-	-	0.0%
5135	Medicare	13,797	15,386	16,100	16,100	17,300	7.5%
5141	Employers' PARS/ARS	7,127	8,519	8,700	8,700	8,700	0.0%
5145	Employer CalPERS Retire NC	60,879	65,886	85,100	85,100	104,100	22.3%
5147	ICMA Defined Contribution Plan	-	3,523	-	-	-	0.0%
5159	Employee Medical Opt Out Plan	26,512	17,232	26,500	26,500	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	71	-	-	-	0.0%
5161	Health Insurance Premiums	-	33,427	-	147,400	138,800	-5.8%
5162	Dental Insurance Premiums	-	3,232	-	7,600	13,400	76.3%
5163	Life Insurance Premiums	-	(115)	-	-	-	0.0%
5164	Optical Insurance Premiums	-	(618)	-	-	-	0.0%
5167	LTD Ins Premium	-	1,206	-	4,400	4,700	6.8%
5169	STD Ins Premium	-	738	-	4,200	3,000	-28.6%
5175	Leave Buyback	11,175	27,481	28,600	28,600	30,600	7.0%
5199	Other Employee Benefits	-	(71)	12,600	12,600	400	-96.8%
5500	Contra - Salaries	(36,326)	(35,888)	-	-	(35,888)	0.0%
	TOTAL SALARIES & BENEFITS	1,117,294	1,237,509	1,513,300	1,508,250	1,531,112	1.5%
	MATERIALS, SUPPLIES & SERVICES						
6005	Legal Services	-	6,722	-	-	-	0.0%
6045	Building Inspection Services	-	-	-	-	100,000	0.0%
6047	Landscape Review Expense	2,820	13,270	15,000	15,000	14,000	-6.7%
6050	Fire Plan Check Services	49,464	9,230	-	-	-	0.0%
6099	Professional Services	65,302	21,451	25,050	15,243	48,000	214.9%
6136	Software Maintenance	7,454	-	-	-	-	0.0%
6230	Printing & Binding	305	-	-	-	-	0.0%
6235	Travel	1,485	10,305	-	-	-	0.0%
6245	Meetings & Conferences	14,337	17,914	7,000	7,000	10,000	42.9%
6250	Staff Training	464	1,329	1,300	1,800	1,900	5.6%
6255	Dues & Memberships	2,773	4,553	650	1,050	1,890	80.0%
6290	Dept. Contract Services	454,181	488,076	213,000	379,808	240,200	-36.8%
6301	Special Department Expenses	-	91	-	-	-	0.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
6315	Office Supplies	3,265	8,758	2,500	4,000	4,350	8.7%
6320	Books & Periodicals	1,558	-	600	600	1,600	166.7%
6325	Postage	27	11	100	100	600	500.0%
6350	Small Tools/Equipment	168	-	200	200	-	-100.0%
6355	Small Furniture & Fixture	-	64	-	-	200	0.0%
6360	Uniforms	560	2,849	1,750	1,750	1,500	-14.3%
6361	Personal Protection Equipment	974	-	2,000	600	-	-100.0%
6363	Resident Vehicle Rebate Prog	42,500	-	-	-	-	0.0%
6366	Web Based Service/Subcriptions	320	-	-	-	-	0.0%
6421	Pass-Through Waived Permit Fee	82	-	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	648,038	584,624	269,150	427,150	424,240	-0.7%
	CIP & EQUIPMENT						
6364	Computer Hardware	12	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	12	-	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	1,765,344	1,822,133	1,782,450	1,935,400	1,955,352	1.0%
	NET CHANGE IN POSITION	(152,348)	(181,930)	(80,400)	(8,850)	277,601	-3236.7%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4169	Waived Banner Permit Fees	(7,880)	-	-	-	-	0.0%
4305	Planning Division Fees	250,364	280,726	290,000	304,500	313,635	3.0%
4315	Landscape Review Fees	2,820	18,897	20,000	20,000	20,600	3.0%
4380	Business Site Insp Fee	80	-	-	-	-	0.0%
4710	Reimbursements/Other Revenue	13,000	15,000	-	-	-	0.0%
	Total Revenues	**258,384**	**314,623**	310,000	324,500	334,235	3.0%
	GRAND TOTAL RESOURCES	**258,384**	**314,623**	310,000	324,500	334,235	3.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	555,858	556,084	765,000	765,000	383,900	-49.8%
5005	Salaries/Part-Time	12,053	8,976	15,000	15,000	15,000	0.0%
5015	Overtime	642	370	500	500	500	0.0%
5020	Leave Accrual Payout	9,059	-	-	-	-	0.0%
5022	Alternative H&W Payout	4,250	3,500	6,000	2,500	2,300	-8.0%
5023	Signing Bonus Payout	-	28,858	-	-	-	0.0%
5105	Health Insurance Allocation	63,109	49,903	93,600	-	-	0.0%
5110	Life Ins Allocation	-	176	1,900	1,900	800	-57.9%
5115	Dental Ins Allocation	6,597	5,458	4,500	-	-	0.0%
5120	Optical Ins Allocation	1,184	1,301	1,300	1,300	1,200	-7.7%
5125	LTD Ins Allocation	-	-	2,700	-	-	0.0%
5126	STD Ins Allocation	-	-	2,700	-	-	0.0%
5135	Medicare	8,829	9,234	11,100	11,100	5,600	-49.5%
5141	Employers' PARS/ARS	5,969	4,279	8,700	8,700	-	-100.0%
5145	Employer CalPERS Retire NC	37,200	38,829	58,800	58,800	33,200	-43.5%
5159	Employee Medical Opt Out Plan	15,428	11,909	16,900	16,900	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	27	-	-	-	0.0%
5161	Health Insurance Premiums	-	15,666	-	93,600	67,600	-27.8%
5162	Dental Insurance Premiums	-	1,406	-	4,500	6,200	37.8%
5163	Life Insurance Premiums	-	(115)	-	-	-	0.0%
5164	Optical Insurance Premiums	-	(269)	-	-	-	0.0%
5167	LTD Ins Premium	-	448	-	2,700	1,800	-33.3%
5169	STD Ins Premium	-	274	-	2,700	1,100	-59.3%
5175	Leave Buyback	11,175	27,481	28,600	28,600	15,800	-44.8%
5199	Other Employee Benefits	-	(27)	11,400	11,400	100	-99.1%
	TOTAL SALARIES & BENEFITS	731,353	763,768	1,028,700	1,025,200	535,100	-47.8%
	MATERIALS, SUPPLIES & SERVICES						
6005	Legal Services	-	6,722	-	-	-	0.0%
6047	Landscape Review Expense	2,820	13,270	15,000	15,000	14,000	-6.7%
6099	Professional Services	58,445	26,083	24,950	15,143	20,000	32.1%
6235	Travel	-	3,620	-	-	-	0.0%
6245	Meetings & Conferences	3,893	8,541	5,000	5,000	-	-100.0%
6250	Staff Training	-	595	500	500	500	0.0%
6255	Dues & Memberships	1,625	3,466	650	1,050	1,300	23.8%
6301	Special Department Expenses	-	(16)	-	-	-	0.0%
6315	Office Supplies	634	4,407	1,500	3,000	2,500	-16.7%
6325	Postage	-	11	100	100	100	0.0%
6355	Small Furniture & Fixture	-	64	-	-	200	0.0%
6360	Uniforms	-	67	250	250	-	-100.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	67,417	66,830	47,950	40,043	38,600	-3.6%
	CIP & EQUIPMENT						
6364	Computer Hardware	12	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	12	-	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	798,783	830,598	1,076,650	1,065,243	573,700	-46.1%
	NET CHANGE IN POSITION	(540,399)	(515,974)	(766,650)	(740,743)	(239,465)	-67.7%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4101	Business License Fees	69	-	-	-	-	0.0%
4160	Building Permits	764,782	802,260	815,000	815,000	839,450	3.0%
4161	Banner Permits	350	175	350	350	-	-100.0%
4162	Plumbing Permits	105,687	93,642	94,500	114,500	117,935	3.0%
4163	Fire Plan Check/Permit	63,031	-	-	-	-	0.0%
4164	Electrical Permits	128,204	159,399	141,750	216,750	223,253	3.0%
4165	Building Plan Check	-	-	-	-	100,000	0.0%
4166	Heat/Ventilation Air Cond	103,855	113,037	126,000	226,000	232,780	3.0%
4168	Swimming Pool Permits	40,742	50,500	55,000	55,000	56,650	3.0%
4169	Waived Banner Permit Fees	(5,166)	-	-	-	-	0.0%
4198	City Projct Permits Contra-Rev	-	(75,132)	-	-	-	0.0%
4308	Dedicated Inspector Fee	-	-	-	-	140,000	0.0%
4364	Sanitation Collect Fees	25,632	15,043	25,000	25,000	35,000	40.0%
4380	Business Site Insp Fee	6,320	10,299	9,450	9,450	9,450	0.0%
4710	Reimbursements/Other Revenue	3	-	-	-	-	0.0%
	Total Revenues	**1,233,509**	**1,169,222**	1,267,050	1,462,050	1,754,518	20.0%
	GRAND TOTAL RESOURCES	**1,233,509**	**1,169,222**	1,267,050	1,462,050	1,754,518	20.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	37,441	133,983	185,100	185,100	355,500	92.1%
5015	Overtime	-	390	-	-	500	0.0%
5020	Leave Accrual Payout	480	-	-	-	-	0.0%
5022	Alternative H&W Payout	500	250	2,800	750	1,800	140.0%
5023	Signing Bonus Payout	-	2,803	-	-	-	0.0%
5105	Health Insurance Allocation	9,222	8,993	31,200	-	-	0.0%
5110	Life Ins Allocation	-	89	600	600	500	-16.7%
5115	Dental Ins Allocation	2,055	1,176	2,000	-	-	0.0%
5120	Optical Ins Allocation	368	341	500	500	600	20.0%
5125	LTD Ins Allocation	-	-	900	-	-	0.0%
5126	STD Ins Allocation	-	-	800	-	-	0.0%
5135	Medicare	658	2,047	2,700	2,700	5,200	92.6%
5145	Employer CalPERS Retire NC	2,786	10,176	14,300	14,300	35,600	149.0%
5159	Employee Medical Opt Out Plan	7,392	3,400	4,800	4,800	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	20	-	-	-	0.0%
5161	Health Insurance Premiums	-	7,581	-	31,200	31,200	0.0%
5162	Dental Insurance Premiums	-	698	-	2,000	2,900	45.0%
5164	Optical Insurance Premiums	-	(124)	-	-	-	0.0%
5167	LTD Ins Premium	-	240	-	900	1,000	11.1%
5169	STD Ins Premium	-	147	-	800	600	-25.0%
5199	Other Employee Benefits	-	(20)	200	200	100	-50.0%
	TOTAL SALARIES & BENEFITS	60,902	172,192	245,900	243,850	435,500	78.6%
	MATERIALS, SUPPLIES & SERVICES						
6045	Building Inspection Services	-	-	-	-	100,000	0.0%
6050	Fire Plan Check Services	49,464	9,230	-	-	-	0.0%
6136	Software Maintenance	7,454	-	-	-	-	0.0%
6245	Meetings & Conferences	-	430	-	-	-	0.0%
6250	Staff Training	-	240	500	1,000	1,100	10.0%
6255	Dues & Memberships	35	887	-	-	340	0.0%
6290	Dept. Contract Services	439,607	466,774	213,000	379,808	240,000	-36.8%
6315	Office Supplies	2,509	3,898	500	500	500	0.0%
6320	Books & Periodicals	1,558	-	600	600	1,600	166.7%
6421	Pass-Through Waived Permit Fee	82	-	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	500,708	481,459	214,600	381,908	343,540	-10.0%
	EXPENDITURES GRAND TOTAL	561,610	653,651	460,500	625,758	779,040	24.5%
	NET CHANGE IN POSITION	671,899	515,571	806,550	836,293	975,478	16.6%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4411	Administrative Citations	121,103	156,358	125,000	140,000	144,200	3.0%
	Total Revenues	**121,103**	**156,358**	125,000	140,000	144,200	3.0%
	GRAND TOTAL RESOURCES	**121,103**	**156,358**	125,000	140,000	144,200	3.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	75,934	138,162	156,000	156,000	164,100	5.2%
5005	Salaries/Part-Time	59,412	36,760	35,000	35,000	38,000	8.6%
5015	Overtime	855	1,031	-	-	-	0.0%
5020	Leave Accrual Payout	380	-	-	-	-	0.0%
5022	Alternative H&W Payout	250	250	1,500	500	500	0.0%
5023	Signing Bonus Payout	-	4,244	-	-	-	0.0%
5105	Health Insurance Allocation	22,529	16,717	22,600	-	-	0.0%
5110	Life Ins Allocation	-	69	500	500	300	-40.0%
5115	Dental Ins Allocation	1,541	1,201	1,100	-	-	0.0%
5120	Optical Ins Allocation	276	362	400	400	400	0.0%
5125	LTD Ins Allocation	-	-	800	-	-	0.0%
5126	STD Ins Allocation	-	-	700	-	-	0.0%
5135	Medicare	1,987	2,651	2,300	2,300	2,400	4.3%
5141	Employers' PARS/ARS	1,158	1,296	-	-	-	0.0%
5145	Employer CalPERS Retire NC	7,784	10,540	12,000	12,000	13,100	9.2%
5159	Employee Medical Opt Out Plan	-	1,923	4,800	4,800	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	12	-	-	-	0.0%
5161	Health Insurance Premiums	-	6,570	-	22,600	22,600	0.0%
5162	Dental Insurance Premiums	-	449	-	1,100	1,600	45.5%
5164	Optical Insurance Premiums	-	(108)	-	-	-	0.0%
5167	LTD Ins Premium	-	192	-	800	700	-12.5%
5169	STD Ins Premium	-	117	-	700	500	-28.6%
5199	Other Employee Benefits	-	(12)	1,000	1,000	100	-90.0%
	TOTAL SALARIES & BENEFITS	172,107	222,426	238,700	237,700	244,300	2.8%
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	-	100	100	28,000	27900.0%
6235	Travel	-	30	-	-	-	0.0%
6245	Meetings & Conferences	-	25	2,000	2,000	-	-100.0%
6250	Staff Training	464	494	300	300	300	0.0%
6255	Dues & Memberships	200	200	-	-	250	0.0%
6290	Dept. Contract Services	14,574	21,302	-	-	200	0.0%
6301	Special Department Expenses	-	108	-	-	-	0.0%
6315	Office Supplies	122	453	500	500	250	-50.0%
6350	Small Tools/Equipment	168	-	200	200	-	-100.0%
6360	Uniforms	560	2,782	1,500	1,500	1,500	0.0%
6361	Personal Protection Equipment	974	-	2,000	600	-	-100.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	17,063	25,394	6,600	5,200	30,500	486.5%
	EXPENDITURES GRAND TOTAL	189,169	247,820	245,300	242,900	274,800	13.1%
	NET CHANGE IN POSITION	(68,066)	(91,462)	(120,300)	(102,900)	(130,600)	26.9%

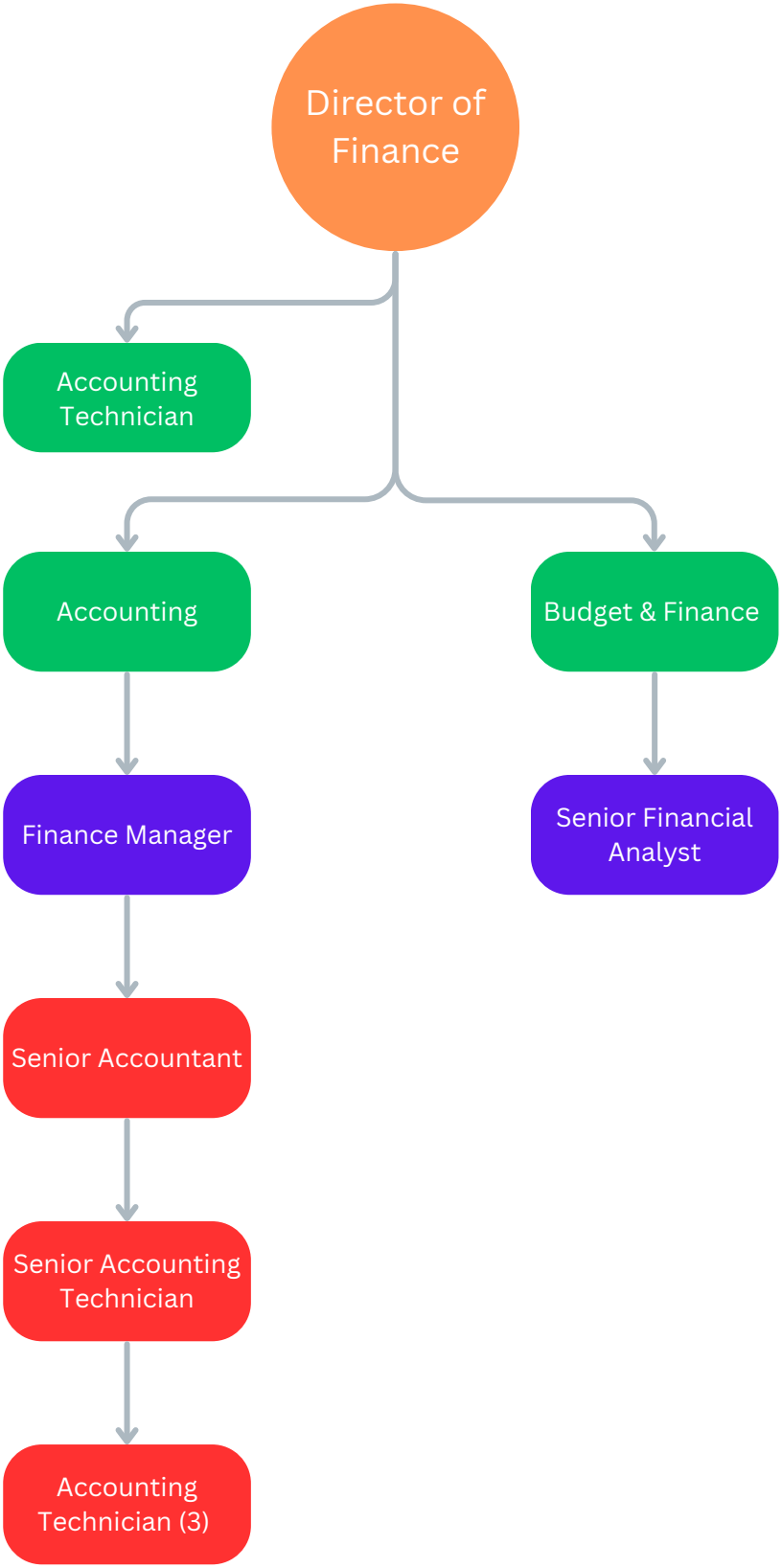
		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	154,009	-	-	-	-	0.0%
5020	Leave Accrual Payout	1,233	-	-	-	-	0.0%
5022	Alternative H&W Payout	1,013	-	-	-	-	0.0%
5105	Health Insurance Allocation	12,980	-	-	-	-	0.0%
5115	Dental Ins Allocation	707	-	-	-	-	0.0%
5120	Optical Ins Allocation	190	-	-	-	-	0.0%
5135	Medicare	2,322	-	-	-	-	0.0%
5145	Employer CalPERS Retire NC	13,110	-	-	-	-	0.0%
5159	Employee Medical Opt Out Plan	3,692	-	-	-	-	0.0%
5500	Contra - Salaries	(36,326)	(35,888)	-	-	(35,888)	0.0%
	TOTAL SALARIES & BENEFITS	152,932	(35,888)	-	-	(35,888)	0.0%
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	6,858	(4,631)	-	-	-	0.0%
6230	Printing & Binding	305	-	-	-	-	0.0%
6235	Travel	1,485	3,034	-	-	-	0.0%
6245	Meetings & Conferences	6,550	376	-	-	-	0.0%
6255	Dues & Memberships	913	-	-	-	-	0.0%
6315	Office Supplies	-	-	-	-	1,100	0.0%
6325	Postage	27	-	-	-	500	0.0%
6363	Resident Vehicle Rebate Prog	42,500	-	-	-	-	0.0%
6366	Web Based Service/Subcriptions	320	-	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	58,957	(1,221)	-	-	1,600	0.0%
	EXPENDITURES GRAND TOTAL	211,888	(37,109)	-	-	(34,288)	0.0%
	NET CHANGE IN POSITION	(211,888)	37,109	-	-	34,288	0.0%

PLACENTIA
Rich Heritage, Bright Future

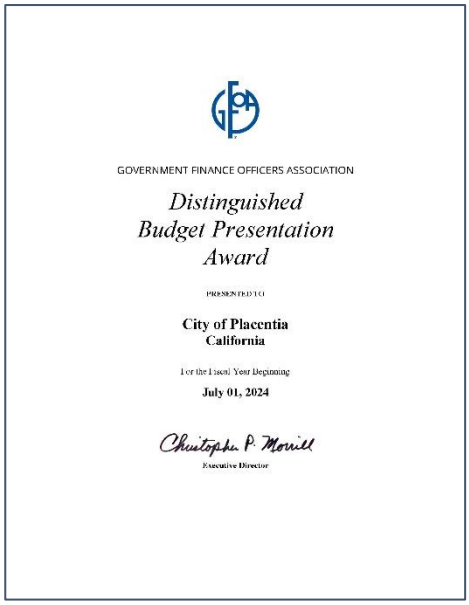
FINANCE DEPARTMENT

General Fund Budget
FISCAL YEAR 2025-26

Finance Department Organizational Chart



The Finance Department's role in City government is to safeguard the City's assets, ensure timely payment of all financial obligations, process payroll for our employees and provide financial guidance to other City departments and the City Council. The Finance Department is the primary contact for the many vendors that various City departments use to purchase goods and services needed for the day-to-day operations of the City. The Finance Department maintains a fixed asset listing of all equipment and properties owned by the City. Current values and depreciation schedules are maintained and used by various underwriters who provide insurance for amounts that exceed the City's self-insured limits. The Finance Department monitors compliance with established purchasing policies and guidelines.


GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Placentia California

For the Fiscal Year Beginning

July 01, 2024

Christopher P. Morrill

Executive Director

The Finance Department prepares and monitors internal control policies, ensuring that all departments comply with current Government financial reporting standards.

The Finance Department works with the City Council's Financial Audit Oversight Committee as well as independent auditors to comply with State and local ordinances regarding financial reporting. Quarterly financial reports are completed and submitted to City Council for review to keep Council Members aware of the City's financial condition. The Finance Department is responsible for mandated reporting to other government agencies such as the State Controller's Office. Various State and Federal Grants are monitored for compliance with grant conditions and reporting requirements.

The Finance Department is the lead department in preparing the City Administrator's annual budget. Constant monitoring of the budget to ensure that each department is "living within our means" rests with the Finance Department. Comprehensive Annual Financial Reports and the City's budget are placed on the City's website and updated on a continual basis to be transparent in reporting to the citizens of Placentia.

Accomplishments

- ✓ Earned Government Finance Officers Association Distinguished Budget Award
- ✓ Implemented new Enterprise Resource Planning (ERP) system
- ✓ Updated Travel Policy approved by the City Council
- ✓ Updated ten-year financial plan.
- ✓ Participated in Placentia Citizen's Academy.
- ✓ Completed business license and utility users' tax audit.

Goals

All goals support the City's Strategic Plan Goals to "Ensure Long-Term Fiscal Sustainability", "Promote Community & Economic Development", and "Implement Public Infrastructure to Meet Community Needs".

- ➢ Complete implementation and go live on new ERP financial system
- ➢ Negotiate fiscally sound bargaining agreements with labor groups.
- ➢ Earn Government Finance Officers Association's Distinguished Budget Award.
- ➢ Earn Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting Award.
- ➢ In partnership with Public Works, continue creation and implementation of seven-year Capital Improvement Program (CIP).
- ➢ Issue bonds on behalf of the Enhanced Infrastructure Financing District (EIFD).
- ➢ Establish equipment replacement policy and reserve.
- ➢ Cross train staff for redundancy and internal controls.
- ➢ Modernize and improve efficiency in finance processes.
- ➢ Review all internal controls utilizing new technologies.

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4999	Other Financing Sources	129,849	140,198	-	-	-	0.0%
	Total Revenues	**129,849**	**140,198**	-	-	-	0.0%
	GRAND TOTAL RESOURCES	**129,849**	**140,198**	-	-	-	0.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	681,799	778,687	856,900	856,900	879,600	2.6%
5015	Overtime	2,503	2,255	-	-	-	0.0%
5020	Leave Accrual Payout	4,457	-	-	-	-	0.0%
5022	Alternative H&W Payout	3,126	5,140	7,100	8,250	6,800	-17.6%
5023	Signing Bonus Payout	-	32,228	-	-	-	0.0%
5105	Health Insurance Allocation	124,786	101,233	126,900	-	-	0.0%
5110	Life Ins Allocation	-	337	2,200	2,200	1,400	-36.4%
5115	Dental Ins Allocation	9,038	6,450	3,400	-	-	0.0%
5120	Optical Ins Allocation	1,949	2,008	1,700	1,700	1,900	11.8%
5125	LTD Ins Allocation	-	-	3,300	-	-	0.0%
5126	STD Ins Allocation	-	-	3,200	-	-	0.0%
5135	Medicare	10,257	12,045	12,500	12,500	12,300	-1.6%
5141	Employers' PARS/ARS	-	11,217	7,900	7,900	7,700	-2.5%
5145	Employer CalPERS Retire NC	48,015	56,061	65,900	65,900	74,600	13.2%
5147	ICMA Defined Contribution Plan	-	4,047	-	-	-	0.0%
5159	Employee Medical Opt Out Plan	15,255	3,685	9,000	9,000	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	52	-	-	-	0.0%
5161	Health Insurance Premiums	-	34,295	-	126,900	149,400	17.7%
5162	Dental Insurance Premiums	-	2,295	-	3,400	9,600	182.4%
5163	Life Insurance Premiums	-	(138)	-	-	-	0.0%
5164	Optical Insurance Premiums	-	(492)	-	-	-	0.0%
5167	LTD Ins Premium	-	913	-	3,300	3,400	3.0%
5169	STD Ins Premium	-	559	-	3,200	2,100	-34.4%
5175	Leave Buyback	2,595	2,021	25,100	25,100	32,400	29.1%
5199	Other Employee Benefits	-	(52)	10,700	10,700	300	-97.2%
	TOTAL SALARIES & BENEFITS	903,779	1,054,846	1,135,800	1,136,950	1,181,500	3.9%
	MATERIALS, SUPPLIES & SERVICES						
6010	Accounting & Auditing Service	69,094	81,542	75,000	75,000	93,700	24.9%
6025	Third Party Administration	12,636	15,768	12,000	12,000	12,000	0.0%
6041	Bank Over/Short	(362)	(3,168)	-	-	-	0.0%
6043	Payroll Penalty	2,864	-	-	-	-	0.0%
6044	Credit Card Write-offs	-	(1,020)	-	-	-	0.0%
6099	Professional Services	154,067	139,837	100,000	115,000	115,000	0.0%
6245	Meetings & Conferences	12,998	3,186	2,000	2,000	2,000	0.0%
6250	Staff Training	1,728	2,168	750	750	1,000	33.3%
6255	Dues & Memberships	1,070	2,145	1,000	1,000	2,400	140.0%
6296	Admin Service Fee	68,970	96	-	-	-	0.0%
6301	Special Department Expenses	946	684	-	-	-	0.0%
6315	Office Supplies	1,808	1,383	4,000	4,000	2,000	-50.0%
6320	Books & Periodicals	-	50	-	-	-	0.0%
6325	Postage	198	-	-	-	-	0.0%
6360	Uniforms	181	-	-	-	-	0.0%
6365	Computer Software	250	-	-	-	-	0.0%
6366	Web Based Service/Subcriptions	(31,150)	17,250	40,000	85,400	85,400	0.0%
6908	Subscription Principal (GASB)	25,650	34,954	-	-	-	0.0%
6919	Subscription Interest (GASB)	-	2,465	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	324,310	299,823	234,750	295,150	313,500	6.2%
	CIP & EQUIPMENT						
6364	Computer Hardware	107	84	-	-	-	0.0%
6367	Laptops/Tablets	135,349	142,198	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	135,456	142,283	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	1,363,545	1,496,952	1,370,550	1,432,100	1,495,000	4.4%
	NET CHANGE IN POSITION	(1,233,697)	(1,356,754)	(1,370,550)	(1,432,100)	(1,495,000)	4.4%

PLACENTIA
Rich Heritage, Bright Future

FIRE AND LIFE SAFETY

General Fund Budget
FISCAL YEAR 2025-26

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Fire and Life Safety Department Organizational Chart

We are dedicated to protecting the community and providing services for life, safety, environmental protection, and property conservation through education, hazard reduction, and emergency response.

Administration

The Placentia Fire and Life Safety Department (PFLSD) officially began serving the City of Placentia on July 1, 2020. The Administration division includes the Fire Chief, Deputy Chief, and administrative staff. Administration oversees operations, strategic planning, policies, procedures, fire prevention, oversight of the department budget, and personnel.

Goals for FY 25/26 include to continue to ensure fiscal responsibility and maintain a balanced budget, to seek out grant opportunities to offset equipment replacement, and continuing to lead and train the Department to best serve the Placentia community.

Operations

The Operations division is comprised of the front-line staff that work out of Fire Stations 1 & 2. Our full-time staff include dedicated career fire service personnel including three Battalion Chiefs, six Captains, six Engineers, and nine Firefighters.

The Department has two stations, one engine, one truck, a patrol truck, and a reserve engine. PFLSD also works together with our contracted ALS provider for advanced life support and emergency medical services during medical-related emergency calls. Together, we have a combination of specialized training, emergency experience, and formal education that has prepared us to provide emergency services to the citizens of Placentia. Together we stand in our commitment to uphold our core values: "Integrity, dedication, community, and respect."

Community Risk Reduction

The Community Risk Reduction (CRR) Division is responsible for enforcement of the California Fire Code as adopted by the State of California and the City of Placentia. The division is led by the Fire Marshal and includes a Fire Prevention Specialist and Fire Administrative Assistant. CRR provides an all-hazard approach to life and fire safety hazards within the community through education, engineering, enforcement, and evaluation.

The division oversees the review of development and new construction projects, the state mandated annual and routine fire inspection program, special events, provides logistical support to major emergencies, and serves as a liaison to city committees.

Additionally, code management and policy development are performed by the division. The goal of the Community Risk Reduction Division is to reduce the likelihood of life and fire hazards through public outreach and enforcement.

Accomplishments

- ✓ Received FEMA grant funding for the first time
- ✓ Successfully deployed personnel for single resource assignments for fires across California
- ✓ Hosted first ever Open House at both stations for Fire Prevention Week
- ✓ Conducted live burn, Emergency Vehicle Operations, and Threat Liaison Officer training for operational personnel
- ✓ Personnel were recognized by the Orange County Business Council First Responder Recognition for a life-saving action by crews
- ✓ Hired new/promoted personnel: Fire Prevention Specialist and Administrative Assistant

Goals

All goals support the City's Strategic Plan Goals to "Ensure Long-Term Fiscal Sustainability," "Ensure that Public Safety Continues to be a High Priority," and "Increase Community Engagement."

- ➢ Locate and secure funding for a second reserve fire apparatus
- ➢ Update MOU for acting positions to improve management flexibility on staffing
- ➢ Create accident review process
- ➢ Work to ensure AVL dispatching, and connectivity to auto/mutual aid resources is established
- ➢ Hold Captain and Firefighter exam so that an updated eligibility list can be in place for all ranks

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4163	Fire Plan Check/Permit	18,577	49,601	60,000	80,000	82,400	3.00%
4167	Inspections/Operating Permit	17,177	43,320	100,000	100,000	145,000	45.00%
4705	Donations & Contributions	-	9,091	-	-	-	0.00%
4710	Reimbursements/Other Revenue	-	11,359	-	-	-	0.00%
4742	Reimbursement - Strike Team	12,837	18,953	-	216,418	-	-100.00%
	Total Revenues	**48,591**	**132,325**	160,000	396,418	227,400	-42.64%
	GRAND TOTAL RESOURCES	**48,591**	**132,325**	160,000	396,418	227,400	-42.64%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	2,159,813	2,901,660	3,198,200	3,198,200	3,437,700	7.49%
5005	Salaries/Part-Time	15,225	15,215	30,000	10,000	50,200	402.00%
5015	Overtime	438,183	386,977	275,800	512,218	275,400	-46.23%
5020	Leave Accrual Payout	54,840	-	-	-	-	0.00%
5022	Alternative H&W Payout	10,250	10,500	22,100	12,250	15,300	24.90%
5023	Signing Bonus Payout	91,148	97,314	-	-	-	0.00%
5105	Health Insurance Allocation	377,097	298,098	506,100	-	-	0.00%
5110	Life Ins Allocation	-	1,008	9,000	9,000	5,600	-37.78%
5115	Dental Ins Allocation	24,416	20,559	12,500	-	-	0.00%
5120	Optical Ins Allocation	4,584	5,653	6,200	6,200	6,300	1.61%
5125	LTD Ins Allocation	-	-	12,200	-	-	0.00%
5126	STD Ins Allocation	-	-	11,200	-	-	0.00%
5135	Medicare	40,362	49,948	46,500	46,500	50,000	7.53%
5141	Employers' PARS/ARS	394	89,564	-	-	-	0.00%
5145	Employer CalPERS Retire NC	10,635	14,980	20,900	20,900	327,100	1465.07%
5147	ICMA Defined Contribution Plan	197,886	170,856	297,300	297,300	-	-100.00%
5159	Employee Medical Opt Out Plan	9,969	11,077	9,600	9,600	-	-100.00%
5160	Emp Bnft/Insurance Premiums	-	197	-	-	-	0.00%
5161	Health Insurance Premiums	-	139,060	-	506,100	502,400	-0.73%
5162	Dental Insurance Premiums	-	8,845	-	12,500	33,400	167.20%
5163	Life Insurance Premiums	-	(108)	-	-	-	0.00%
5164	Optical Insurance Premiums	-	(1,623)	-	-	-	0.00%
5167	LTD Ins Premium	-	3,449	-	12,200	13,200	8.20%
5169	STD Ins Premium	-	2,111	-	11,200	8,100	-27.68%
5175	Leave Buyback	-	15,015	36,100	36,100	20,200	-44.04%
5199	Other Employee Benefits	-	(197)	3,200	3,200	800	-75.00%
	TOTAL SALARIES & BENEFITS	3,434,803	4,240,159	4,496,900	4,703,468	4,745,700	0.90%
	MATERIALS, SUPPLIES & SERVICES						
6044	Credit Card Write-offs	-	356	-	-	-	0.00%
6051	Toll Roads Expense	-	8	-	-	-	0.00%
6052	Common Area Expenses	-	-	-	-	3,000	0.00%
6053	City Events	-	626	-	-	400	0.00%
6099	Professional Services	5,240	5,308	52,000	52,000	7,000	-86.54%
6130	Repair & Maint/Facilities	1,735	6,079	25,000	13,000	8,000	-38.46%
6134	Vehicle Repair & Maintenance	52,244	129,557	100,000	152,500	100,500	-34.10%
6135	Repair/Maint Off Furn & Eqp	331	192	-	-	-	0.00%
6136	Software Maintenance	50,585	(19,674)	137,000	137,000	-	-100.00%
6137	Repair Maint/Equipment	31,068	37,616	20,000	20,000	30,000	50.00%
6170	Equipment & Tool Rental	1,783	108	3,000	3,000	1,500	-50.00%
6225	Advertising/Promotional	947	2,115	-	-	5,000	0.00%
6230	Printing & Binding	1,521	2,325	1,000	1,000	600	-40.00%
6235	Travel	3,313	8,893	-	-	1,500	0.00%
6245	Meetings & Conferences	19,256	14,882	2,000	2,000	8,000	300.00%
6250	Staff Training	21,817	40,482	175,000	175,000	176,500	0.86%
6255	Dues & Memberships	898	1,258	1,600	1,600	1,700	6.25%
6290	Dept. Contract Services	206,792	64,966	75,000	75,000	140,000	86.67%
6295	City Admin Services	-	7,700	-	-	-	0.00%
6301	Special Department Expenses	116,731	67,282	72,500	73,000	41,750	-42.81%
6305	Traffic Control Devices	-	126	-	-	-	0.00%
6315	Office Supplies	5,543	5,630	2,300	2,300	2,500	8.70%
6320	Books & Periodicals	-	-	-	-	700	0.00%
6325	Postage	1,152	24	250	250	150	-40.00%
6350	Small Tools/Equipment	4,573	4,838	3,500	3,500	3,500	0.00%
6355	Small Furniture & Fixture	107	522	-	-	-	0.00%
6360	Uniforms	25,890	29,677	27,500	30,500	35,300	15.74%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
6361	Personal Protection Equipment	51,026	68,420	20,800	32,800	20,250	-38.26%
6362	Emergency Medical Supples	22,709	7,486	10,000	9,000	9,000	0.00%
6365	Computer Software	1,701	1,500	-	-	-	0.00%
6366	Web Based Service/Subcriptions	55	11,134	5,000	5,000	60,000	1100.00%
6399	Other Supplies	8,075	9,532	3,000	1,000	-	-100.00%
6401	Community Programs	6,554	473	-	-	-	0.00%
6405	Contributions/Donations	3,097	7,500	-	-	-	0.00%
6425	County Disbursements	-	21	-	-	-	0.00%
6845	Office Equipment	223	-	-	-	-	0.00%
6908	Subscription Principal (GASB)	88,419	77,735	-	-	-	0.00%
6919	Subscription Interest (GASB)	6,914	8,385	-	-	-	0.00%
	TOTAL MATERIALS, SUPPLIES & SERVICES	740,299	603,082	736,450	789,450	656,850	-16.80%
	CIP & EQUIPMENT						
6364	Computer Hardware	32	-	-	-	-	0.00%
6840	Machinery & Equipment	1,413	-	-	-	-	0.00%
6855	Furniture & Fixtures	3,940	813	-	-	-	0.00%
	TOTAL CIP & EQUIPMENT	5,385	813	-	-	-	0.00%
	EXPENDITURES GRAND TOTAL	4,180,487	4,844,055	5,233,350	5,492,918	5,402,550	-1.65%
	NET CHANGE IN POSITION	(4,131,896)	(4,711,730)	(5,073,350)	(5,096,500)	(5,175,150)	1.54%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4705	Donations & Contributions	-	9,091	-	-	-	0.0%
	Total Revenues	**-**	**9,091**	-	-	-	0.0%
	GRAND TOTAL RESOURCES	**-**	**9,091**	-	-	-	0.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	355,937	474,780	493,000	493,000	522,600	6.0%
5015	Overtime	88	-	-	-	-	0.0%
5020	Leave Accrual Payout	9,491	-	-	-	-	0.0%
5022	Alternative H&W Payout	2,500	2,250	3,800	2,750	2,300	-16.4%
5023	Signing Bonus Payout	-	19,744	-	-	-	0.0%
5105	Health Insurance Allocation	35,507	31,983	45,100	-	-	0.0%
5110	Life Ins Allocation	-	129	1,100	1,100	800	-27.3%
5115	Dental Ins Allocation	3,222	2,714	1,200	-	-	0.0%
5120	Optical Ins Allocation	470	673	700	700	700	0.0%
5125	LTD Ins Allocation	-	-	1,400	-	-	0.0%
5126	STD Ins Allocation	-	-	1,600	-	-	0.0%
5135	Medicare	5,416	7,515	7,200	7,200	7,600	5.6%
5141	Employers' PARS/ARS	-	11,166	-	-	-	0.0%
5145	Employer CalPERS Retire NC	10,577	11,328	12,400	12,400	50,700	308.9%
5147	ICMA Defined Contribution Plan	21,001	27,114	37,800	37,800	-	-100.0%
5159	Employee Medical Opt Out Plan	4,984	3,400	4,800	4,800	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	20	-	-	-	0.0%
5161	Health Insurance Premiums	-	13,139	-	45,100	53,800	19.3%
5162	Dental Insurance Premiums	-	1,056	-	1,200	3,700	208.3%
5164	Optical Insurance Premiums	-	(188)	-	-	-	0.0%
5167	LTD Ins Premium	-	562	-	1,400	2,000	42.9%
5169	STD Ins Premium	-	344	-	1,600	1,200	-25.0%
5175	Leave Buyback	-	12,338	13,400	13,400	20,200	50.7%
5199	Other Employee Benefits	-	(20)	2,000	2,000	100	-95.0%
	TOTAL SALARIES & BENEFITS	449,192	620,046	625,500	624,450	665,700	6.6%
	MATERIALS, SUPPLIES & SERVICES						
6051	Toll Roads Expense	-	8	-	-	-	0.0%
6053	City Events	-	71	-	-	-	0.0%
6130	Repair & Maint/Facilities	25	52	-	-	-	0.0%
6225	Advertising/Promotional	947	125	-	-	-	0.0%
6230	Printing & Binding	1,521	1,256	200	200	300	50.0%
6235	Travel	2,636	6,364	-	-	-	0.0%
6245	Meetings & Conferences	17,477	8,180	2,000	2,000	4,000	100.0%
6250	Staff Training	2,482	1,370	-	-	1,000	0.0%
6255	Dues & Memberships	781	227	1,000	1,000	1,500	50.0%
6301	Special Department Expenses	11,059	10,192	12,000	15,000	1,250	-91.7%
6305	Traffic Control Devices	-	126	-	-	-	0.0%
6315	Office Supplies	3,278	3,406	800	800	1,000	25.0%
6320	Books & Periodicals	-	-	-	-	200	0.0%
6325	Postage	1,152	-	250	250	150	-40.0%
6350	Small Tools/Equipment	361	-	-	-	-	0.0%
6360	Uniforms	7,984	2,700	-	-	3,000	0.0%
6366	Web Based Service/Subcriptions	55	55	5,000	5,000	-	-100.0%
6399	Other Supplies	747	230	-	-	-	0.0%
6401	Community Programs	122	473	-	-	-	0.0%
6405	Contributions/Donations	3,097	7,500	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	53,724	42,334	21,250	24,250	12,400	-48.9%
	EXPENDITURES GRAND TOTAL	502,916	662,379	646,750	648,700	678,100	4.5%
	NET CHANGE IN POSITION	(502,916)	(653,288)	(646,750)	(648,700)	(678,100)	4.5%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4163	Fire Plan Check/Permit	3,431	-	-	-	-	0.0%
4167	Inspections/Operating Permit	12,880	-	-	-	-	0.0%
4710	Reimbursements/Other Revenue	-	11,359	-	-	-	0.0%
4742	Reimbursement - Strike Team	12,837	18,953	-	216,418	-	-100.0%
	Total Revenues	**29,148**	**30,312**	-	216,418	-	-100.0%
	GRAND TOTAL RESOURCES	**29,148**	**30,312**	-	216,418	-	-100.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	1,800,676	2,212,794	2,384,800	2,384,800	2,672,400	12.1%
5005	Salaries/Part-Time	15,225	14,883	30,000	10,000	5,200	-48.0%
5015	Overtime	438,095	386,645	275,000	511,918	275,000	-46.3%
5020	Leave Accrual Payout	45,349	-	-	-	-	0.0%
5022	Alternative H&W Payout	7,750	7,750	14,300	8,000	10,500	31.3%
5023	Signing Bonus Payout	91,148	69,317	-	-	-	0.0%
5105	Health Insurance Allocation	341,590	243,963	421,100	-	-	0.0%
5110	Life Ins Allocation	-	783	6,900	6,900	4,400	-36.2%
5115	Dental Ins Allocation	21,194	15,428	10,200	-	-	0.0%
5120	Optical Ins Allocation	4,114	4,536	4,900	4,900	5,200	6.1%
5125	LTD Ins Allocation	-	-	9,500	-	-	0.0%
5126	STD Ins Allocation	-	-	8,300	-	-	0.0%
5135	Medicare	34,896	39,159	34,600	34,600	38,800	12.1%
5141	Employers' PARS/ARS	394	73,649	-	-	-	0.0%
5145	Employer CalPERS Retire NC	-	-	-	-	253,300	0.0%
5147	ICMA Defined Contribution Plan	176,658	132,806	238,500	238,500	-	-100.0%
5159	Employee Medical Opt Out Plan	4,985	5,877	-	-	-	0.0%
5160	Emp Bnft/Insurance Premiums	-	161	-	-	-	0.0%
5161	Health Insurance Premiums	-	116,825	-	421,100	426,000	1.2%
5162	Dental Insurance Premiums	-	7,156	-	10,200	27,600	170.6%
5163	Life Insurance Premiums	-	(108)	-	-	-	0.0%
5164	Optical Insurance Premiums	-	(1,326)	-	-	-	0.0%
5167	LTD Ins Premium	-	2,629	-	9,500	10,100	6.3%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
5169	STD Ins Premium	-	1,610	-	8,300	6,200	-25.3%
5175	Leave Buyback	-	2,677	22,700	22,700	-	-100.0%
5199	Other Employee Benefits	-	(161)	1,000	1,000	600	-40.0%
	TOTAL SALARIES & BENEFITS	2,982,075	3,337,053	3,461,800	3,672,418	3,735,300	1.7%
	MATERIALS, SUPPLIES & SERVICES						
6044	Credit Card Write-offs	-	356	-	-	-	0.0%
6052	Common Area Expenses	-	-	-	-	3,000	0.0%
6053	City Events	-	555	-	-	400	0.0%
6099	Professional Services	5,240	5,308	52,000	52,000	7,000	-86.5%
6130	Repair & Maint/Facilities	1,710	6,027	25,000	13,000	8,000	-38.5%
6134	Vehicle Repair & Maintenance	52,244	129,557	100,000	152,500	100,000	-34.4%
6135	Repair/Maint Off Furn & Eqp	331	192	-	-	-	0.0%
6136	Software Maintenance	50,585	(19,674)	137,000	137,000	-	-100.0%
6137	Repair Maint/Equipment	31,068	37,616	20,000	20,000	30,000	50.0%
6170	Equipment & Tool Rental	1,783	108	3,000	3,000	1,500	-50.0%
6225	Advertising/Promotional	-	1,990	-	-	-	0.0%
6235	Travel	677	2,529	-	-	1,500	0.0%
6245	Meetings & Conferences	1,779	6,052	-	-	2,000	0.0%
6250	Staff Training	19,336	39,112	175,000	175,000	175,000	0.0%
6255	Dues & Memberships	117	721	-	-	-	0.0%
6290	Dept. Contract Services	206,792	64,146	-	-	65,000	0.0%
6295	City Admin Services	-	7,700	-	-	-	0.0%
6301	Special Department Expenses	105,671	56,753	60,000	57,500	40,000	-30.4%
6315	Office Supplies	2,264	1,979	1,000	1,000	1,000	0.0%
6320	Books & Periodicals	-	-	-	-	500	0.0%
6325	Postage	-	24	-	-	-	0.0%
6350	Small Tools/Equipment	4,212	4,376	3,000	3,000	3,000	0.0%
6355	Small Furniture & Fixture	107	522	-	-	-	0.0%
6360	Uniforms	17,906	24,373	25,000	28,000	30,000	7.1%
6361	Personal Protection Equipment	51,026	68,420	20,000	32,000	20,000	-37.5%
6362	Emergency Medical Supples	22,709	7,486	10,000	9,000	9,000	0.0%
6365	Computer Software	1,701	1,500	-	-	-	0.0%
6366	Web Based Service/Subcriptions	-	8,000	-	-	60,000	0.0%
6399	Other Supplies	7,328	9,302	-	-	-	0.0%
6401	Community Programs	6,432	-	-	-	-	0.0%
6425	County Disbursements	-	21	-	-	-	0.0%
6845	Office Equipment	223	-	-	-	-	0.0%
6908	Subscription Principal (GASB)	88,419	77,735	-	-	-	0.0%
6919	Subscription Interest (GASB)	6,914	8,385	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	686,575	551,172	631,000	683,000	556,900	-18.5%
	CIP & EQUIPMENT						
6364	Computer Hardware	32	-	-	-	-	0.0%
6840	Machinery & Equipment	1,413	-	-	-	-	0.0%
6855	Furniture & Fixtures	3,940	813	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	5,385	813	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	3,674,034	3,889,038	4,092,800	4,355,418	4,292,200	-1.5%
	NET CHANGE IN POSITION	(3,644,886)	(3,858,726)	(4,092,800)	(4,139,000)	(4,292,200)	3.7%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4163	Fire Plan Check/Permit	15,146	49,601	60,000	80,000	82,400	3.0%
4167	Inspections/Operating Permit	4,297	43,320	100,000	100,000	145,000	45.0%
	Total Revenues	**19,443**	**92,921**	160,000	180,000	227,400	26.3%
	GRAND TOTAL RESOURCES	**19,443**	**92,921**	160,000	180,000	227,400	26.3%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	3,200	214,087	320,400	320,400	242,700	-24.3%
5005	Salaries/Part-Time	-	331	-	-	45,000	0.0%
5015	Overtime	-	331	800	300	400	33.3%
5022	Alternative H&W Payout	-	500	4,000	1,500	2,500	66.7%
5023	Signing Bonus Payout	-	8,253	-	-	-	0.0%
5105	Health Insurance Allocation	-	22,152	39,900	-	-	0.0%
5110	Life Ins Allocation	-	96	1,000	1,000	400	-60.0%
5115	Dental Ins Allocation	-	2,417	1,100	-	-	0.0%
5120	Optical Ins Allocation	-	445	600	600	400	-33.3%
5125	LTD Ins Allocation	-	-	1,300	-	-	0.0%
5126	STD Ins Allocation	-	-	1,300	-	-	0.0%
5135	Medicare	50	3,273	4,700	4,700	3,600	-23.4%
5141	Employers' PARS/ARS	-	4,749	-	-	-	0.0%
5145	Employer CalPERS Retire NC	59	3,652	8,500	8,500	23,100	171.8%
5147	ICMA Defined Contribution Plan	228	10,936	21,000	21,000	-	-100.0%
5159	Employee Medical Opt Out Plan	-	1,800	4,800	4,800	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	15	-	-	-	0.0%
5161	Health Insurance Premiums	-	9,097	-	39,900	22,600	-43.4%
5162	Dental Insurance Premiums	-	634	-	1,100	2,100	90.9%
5164	Optical Insurance Premiums	-	(108)	-	-	-	0.0%
5167	LTD Ins Premium	-	258	-	1,300	1,100	-15.4%
5169	STD Ins Premium	-	158	-	1,300	700	-46.2%
5199	Other Employee Benefits	-	(15)	200	200	100	-50.0%
	TOTAL SALARIES & BENEFITS	3,537	283,061	409,600	406,600	344,700	-15.2%
	MATERIALS, SUPPLIES & SERVICES						
6134	Vehicle Repair & Maintenance	-	-	-	-	500	0.0%
6225	Advertising/Promotional	-	-	-	-	5,000	0.0%
6230	Printing & Binding	-	1,069	800	800	300	-62.5%
6245	Meetings & Conferences	-	650	-	-	2,000	0.0%
6250	Staff Training	-	-	-	-	500	0.0%
6255	Dues & Memberships	-	310	600	600	200	-66.7%
6290	Dept. Contract Services	-	820	75,000	75,000	75,000	0.0%
6301	Special Department Expenses	-	337	500	500	500	0.0%
6315	Office Supplies	-	245	500	500	500	0.0%
6350	Small Tools/Equipment	-	463	500	500	500	0.0%
6360	Uniforms	-	2,604	2,500	2,500	2,300	-8.0%
6361	Personal Protection Equipment	-	-	800	800	250	-68.8%
6366	Web Based Service/Subcriptions	-	3,080	-	-	-	0.0%
6399	Other Supplies	-	-	3,000	1,000	-	-100.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	9,577	84,200	82,200	87,550	6.5%
	EXPENDITURES GRAND TOTAL	3,537	292,637	493,800	488,800	432,250	-11.6%
	NET CHANGE IN POSITION	15,906	(199,716)	(333,800)	(308,800)	(204,850)	-33.7%

PLACENTIA
Rich Heritage, Bright Future

GENERAL GOVERNMENT

General Fund Budget
FISCAL YEAR 2025-26

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4710	Reimbursements/Other Revenue	-	-	-	1,833	-	-100.0%
	Total Revenues	-	-	-	1,833	-	-100.0%
	GRAND TOTAL RESOURCES	-	-	-	1,833	-	-100.0%
	SALARIES & BENEFITS						
5020	Leave Accrual Payout	-	-	110,000	420,500	46,000	-89.1%
5023	Signing Bonus Payout	-	-	-	-	500,000	0.0%
5095	Salary Savings	-	-	(610,000)	(755,500)	(685,900)	-9.2%
5110	Life Ins Allocation	12,888	16,025	-	-	-	0.0%
5144	Employer CalPERS UAL	107,475	-	-	-	-	0.0%
5150	Tuition Reimbursement	25,087	9,709	20,000	20,000	20,000	0.0%
5163	Life Insurance Premiums	49,985	51,739	-	-	-	0.0%
5169	STD Ins Premium	113,968	128,163	-	-	-	0.0%
	TOTAL SALARIES & BENEFITS	309,403	205,636	(480,000)	(315,000)	(119,900)	-61.9%
	MATERIALS, SUPPLIES & SERVICES						
6052	Common Area Expenses	-	85,672	40,000	40,000	30,636	-23.4%
6053	City Events	-	4,769	15,000	15,000	15,000	0.0%
6054	Recruitment Exp	-	169	-	-	-	0.0%
6099	Professional Services	1,208	1,837	-	-	-	0.0%
6125	Sidewalk Replacement	300	-	-	-	-	0.0%
6135	Repair/Maint Off Furn & Eqp	316	-	-	-	-	0.0%
6137	Repair Maint/Equipment	24,171	(4,454)	10,000	10,000	-	-100.0%
6175	Office Equipment Rental	80,284	44,126	92,000	126,000	130,000	3.2%
6215	Telephone/Internet	344,775	344,497	300,000	300,000	240,000	-20.0%
6225	Advertising/Promotional	-	26	-	-	-	0.0%
6230	Printing & Binding	1,036	646	2,200	2,200	2,200	0.0%
6235	Travel	2,741	-	-	-	-	0.0%
6245	Meetings & Conferences	8,015	8,628	-	-	-	0.0%
6250	Staff Training	113	143	-	-	-	0.0%
6255	Dues & Memberships	315	1,413	-	-	-	0.0%
6257	Licenses & Permits	-	9	-	-	-	0.0%
6295	City Admin Services	3,274,965	3,346,462	3,252,900	3,340,900	4,409,700	32.0%
6296	Admin Service Fee	-	71,447	70,000	70,000	70,000	0.0%
6301	Special Department Expenses	115,061	29,187	-	-	-	0.0%
6315	Office Supplies	14,411	14,413	15,000	15,000	12,000	-20.0%
6325	Postage	25,684	46,246	41,800	41,800	35,000	-16.3%
6330	Electricity	703,355	846,455	800,000	900,000	863,000	-4.1%
6335	Water	383,010	490,667	437,800	637,800	550,000	-13.8%
6340	Natural Gas	15,542	13,813	15,000	15,000	15,000	0.0%
6345	Gasoline & Diesel Fuel	-	186	-	-	-	0.0%
6360	Uniforms	1,269	296	-	-	-	0.0%
6366	Web Based Service/Subcriptions	-	355	-	-	-	0.0%
6399	Other Supplies	1,493	15,502	-	-	-	0.0%
6401	Community Programs	6,193	280	-	-	-	0.0%
6410	Property Taxes	7,102	2,257	10,000	10,000	2,500	-75.0%
6907	Lease Principal (GASB)	4,443	55,021	-	-	-	0.0%
6917	Lease Interest (GASB)	5	7,581	-	-	-	0.0%
6999	Other Expenditure	139,562	75,095	90,000	51,000	45,000	-11.8%
	TOTAL MATERIALS, SUPPLIES & SERVICES	5,155,370	5,502,742	5,191,700	5,574,700	6,420,036	15.2%
	CIP & EQUIPMENT						
6855	Furniture & Fixtures	5,135	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	5,135	-	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	5,469,907	5,708,378	4,711,700	5,259,700	6,300,136	19.8%
	NET CHANGE IN POSITION	(5,469,907)	(5,708,378)	(4,711,700)	(5,257,867)	(6,300,136)	19.8%

PLACENTIA
Rich Heritage, Bright Future

GENERAL FUND
DEBT SERVICE

General Fund Budget
FISCAL YEAR 2025-26

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	MATERIALS, SUPPLIES & SERVICES						
6030	Trustee Fees	1,300	-	-	-	-	0.0%
6905	Principal/Bonds/COP's/Leases	1,138,995	1,135,025	1,266,976	1,266,976	1,446,600	14.2%
6906	CalPERS-Fire Term. Principal	362,791	369,929	344,900	344,900	-	-100.0%
6915	Interest/Bonds/COP's/Leases	179,591	155,439	185,886	185,886	563,900	203.4%
6916	CalPERS-Fire Term Interest	17,177	10,039	3,400	3,400	-	-100.0%
6935	Lease Expenditure	3,505,634	-	-	-	-	0.0%
6936	Lease Revenue Bond Exp	-	4,083,700	4,657,704	4,657,704	4,290,600	-7.9%
	TOTAL MATERIALS, SUPPLIES & SERVICES	5,205,487	5,754,131	6,458,866	6,458,866	6,301,100	-2.4%
	EXPENDITURES GRAND TOTAL	5,205,487	5,754,131	6,458,866	6,458,866	6,301,100	-2.4%
	NET CHANGE IN POSITION	(5,205,487)	(5,754,131)	(6,458,866)	(6,458,866)	(6,301,100)	-2.4%

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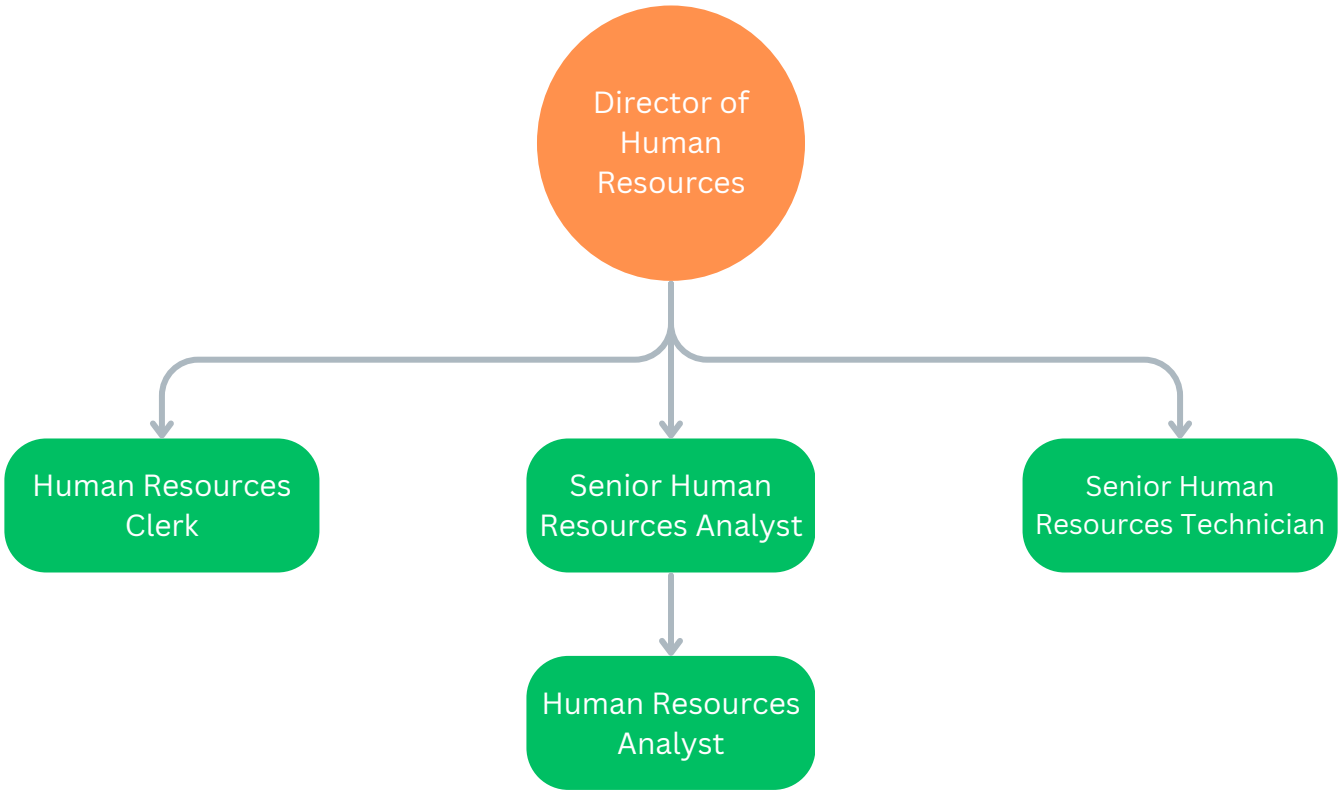
HUMAN RESOURCES

General Fund Budget
FISCAL YEAR 2025-26

Human Resources Organizational Chart



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The Human Resources (HR) Department plays a critical role in supporting the City's mission by attracting, developing, and retaining a talented and diverse workforce. We are dedicated to fostering a positive work environment that promotes employee engagement, professional growth, organizational effectiveness, and a culture of continuous improvement. Through a comprehensive range of services, including recruitment, classification and compensation, employee and labor relations, benefits administration, performance management, and training and development—HR partners with all City departments to meet operational needs and ensure regulatory compliance.

In 2025, the City established Human Resources as its own standalone department, separating it from the broader Administrative Services Department. This change reflects the growing complexity and importance of human resource management in the organization and recognizes HR's critical role in supporting citywide operations. As its own department, Human Resources is better positioned to provide strategic leadership, develop specialized programs, and more effectively serve the City's evolving workforce needs.

Accomplishments

- ✓ One of five (5) cities chosen to receive a $5,000 grant for wellness through Cities for Workforce Health.
- ✓ Continued our Wellness initiatives with 2024-25 Leadership and Wellness Series for staff at minimal cost to the City through partnership with AetnaEAP.
- ✓ Conducted annual Placentia Citizens Academy
- ✓ Implemented successful recruitments for 35 various positions for the 2024 calendar year
- ✓ Successfully conducted its first-ever online open enrollment process for all employee benefits
- ✓ Implemented a robust communication campaign including emails, brownbag presentations, and intranet related to Benefits, Training opportunities and Health and Wellness.

Goals

All goals support the City's Strategic Plan Goals to "Ensure Long-Term Fiscal Sustainability" and "Enhance Employee Development".

- ➢ *Streamline 2025 - Efficient, Productive, Paperless.* Commitment to improving how we work – making processes faster, reducing waste, and using technology to serve our workforce better.
- ➢ Continuing its expansion of paperless records retention for HR processes, including expanded use of Human Resources Information System (HRIS) for HR workflows.
- ➢ Expand the use of our newly implemented Human Resources Information System (HRIS) to include online Performance Evaluations, Leave Tracking and ACA Compliance.
- ➢ Continuing review, analysis, and revisions to City Policies and Personnel Rules
- ➢ Review and update the Employee Employer Relations Resolution

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4710	Reimbursements/Other Revenue	-	2,481	-	-	-	0.0%
	Total Revenues	**-**	**2,481**	-	-	-	0.0%
	GRAND TOTAL RESOURCES	**-**	**2,481**	-	-	-	0.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	610,676	719,900	489,100	489,100	518,200	5.9%
5010	Salaries/Temporary Employees	-	31,984	-	-	-	0.0%
5015	Overtime	58	3,530	3,000	3,000	3,000	0.0%
5022	Alternative H&W Payout	1,975	2,745	4,300	2,500	3,500	40.0%
5023	Signing Bonus Payout	-	29,048	-	-	-	0.0%
5099	Other Salaries & Wages	928	62	-	-	-	0.0%
5105	Health Insurance Allocation	64,532	67,052	71,100	-	-	0.0%
5110	Life Ins Allocation	-	215	1,200	1,200	900	-25.0%
5115	Dental Ins Allocation	4,305	4,534	1,600	-	-	0.0%
5120	Optical Ins Allocation	931	1,216	900	900	1,200	33.3%
5125	LTD Ins Allocation	-	-	1,900	-	-	0.0%
5126	STD Ins Allocation	-	-	1,800	-	-	0.0%
5135	Medicare	9,155	11,315	7,100	7,100	7,600	7.0%
5141	Employers' PARS/ARS	5,760	22,782	7,100	7,100	7,800	9.9%
5145	Employer CalPERS Retire NC	43,610	60,822	45,900	45,900	51,400	12.0%
5147	ICMA Defined Contribution Plan	-	3,429	-	-	-	0.0%
5160	Emp Bnft/Insurance Premiums	-	32	-	-	-	0.0%
5161	Health Insurance Premiums	-	19,998	-	71,100	84,900	19.4%
5162	Dental Insurance Premiums	-	1,546	-	1,600	6,800	325.0%
5164	Optical Insurance Premiums	-	(263)	-	-	-	0.0%
5167	LTD Ins Premium	-	577	-	1,900	2,100	10.5%
5169	STD Ins Premium	-	353	-	1,800	1,300	-27.8%
5175	Leave Buyback	10,134	20,788	7,900	7,900	9,800	24.1%
5199	Other Employee Benefits	-	(32)	10,400	10,400	200	-98.1%
	TOTAL SALARIES & BENEFITS	752,064	1,001,634	653,300	651,500	698,700	7.2%
	MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Servics	37,798	70,623	50,000	40,000	25,000	-37.5%
6044	Credit Card Write-offs	(0)	-	-	-	-	0.0%
6052	Common Area Expenses	-	598	-	-	-	0.0%
6053	City Events	-	2,161	-	-	-	0.0%
6054	Recruitment Exp	-	3,617	2,500	2,500	5,000	100.0%
6099	Professional Services	158,136	118,341	200,000	235,000	120,000	-48.9%
6225	Advertising/Promotional	1,998	5,514	-	8,000	8,000	0.0%
6235	Travel	812	4,418	2,000	2,000	2,000	0.0%
6245	Meetings & Conferences	5,554	3,741	4,000	4,000	4,000	0.0%
6250	Staff Training	54,024	1,554	15,000	15,000	10,000	-33.3%
6255	Dues & Memberships	3,070	3,128	5,000	5,000	3,500	-30.0%
6295	City Admin Services	-	1,500	1,500	1,500	-	-100.0%
6301	Special Department Expenses	10,243	16,210	-	-	-	0.0%
6315	Office Supplies	4,298	2,291	3,000	3,000	3,000	0.0%
6320	Books & Periodicals	-	750	1,000	1,000	1,000	0.0%
6325	Postage	159	93	200	200	200	0.0%
6355	Small Furniture & Fixture	-	2,956	-	-	-	0.0%
6366	Web Based Service/Subcriptions	-	68,352	-	-	-	0.0%
6399	Other Supplies	12	-	-	-	-	0.0%
6845	Office Equipment	-	177	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	276,102	306,024	284,200	317,200	181,700	-42.7%
	CIP & EQUIPMENT						
6364	Computer Hardware	337	-	-	-	-	0.0%
6855	Furniture & Fixtures	2,424	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	2,761	-	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	1,030,926	1,307,658	937,500	968,700	880,400	-9.1%
	NET CHANGE IN POSITION	(1,030,926)	(1,305,178)	(937,500)	(968,700)	(880,400)	-9.1%

PLACENTIA
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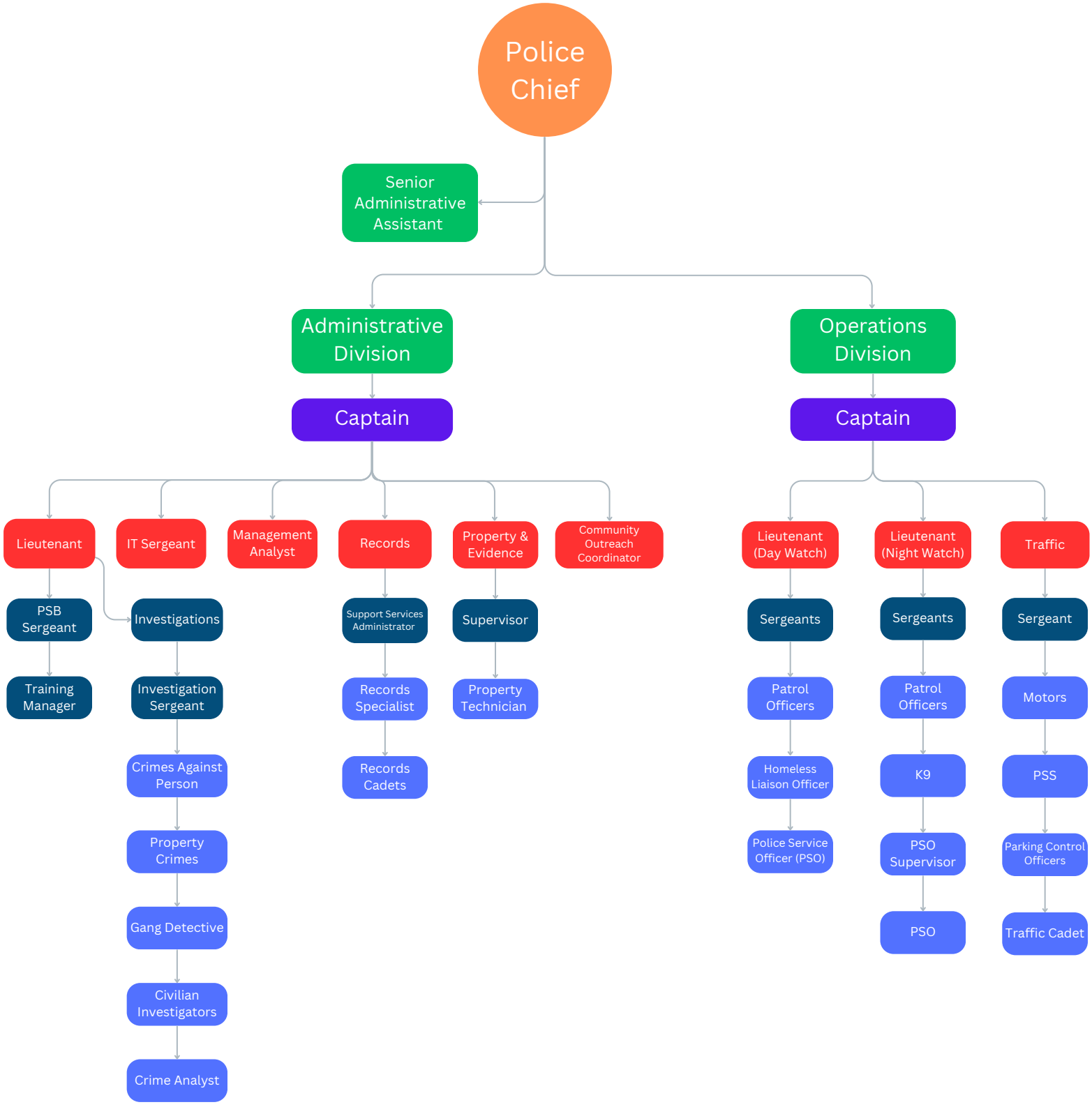
PUBLIC SAFETY - POLICE

General Fund Budget
FISCAL YEAR 2025-26

Police Department Organizational Chart



The Placentia Police Department is dedicated to improving the quality of life through proactive criminal enforcement, education and community partnerships. We act with integrity and accountability to reduce fear and crime, while treating all with respect, compassion and fairness.

Through the delivery of professional law enforcement services, the Placentia Police Department works to safely reduce crime in our community while building on a trusting partnership with the community and one another. Comprised of both sworn positions and civilian staff positions, the Department serves citizens, businesses and all those who visit Placentia.

The Placentia Police Department's two organizational divisions, Administrative Services and Operations, are structured to meet the Department's goals while, at the same time, ensuring the Department maintains a highly service-oriented outlook. Within the two Divisions are several Bureaus broken down between: Administration and Field Services which include Investigations, Support Services, and Traffic.

Administrative Division

The Administrative Services Division is overseen by the Administrative Services Captain. This Division has one Administrative Lieutenant, two Sergeants, one Management Analyst, one Community Outreach Coordinator and one Senior Administrative Assistant. Administrative Services oversees the financial operations of the Department; maintains various grants; provides human resource management through professional standards; tracks and monitors training for all employees; manages asset seizure funds; and, oversees the Investigations and Support Services which include records and property & evidence.

Operations Division

The Operations Division Captain oversees Field Services which is comprised of two patrol lieutenants, 7 patrol sergeants, 24 patrol officers and three police service officers. These positions are responsible for a variety of functions and enforcement activities critical to the safety of the residents of Placentia. The Field Services function provides responsive, professional, and caring law enforcement services by responding to calls for service promptly, protecting lives and property, and apprehending criminal offenders. These assignments include:

- Patrol
- Traffic
- SWAT
- K9 Units
- School Resource Officers (SRO)
- Traffic
- Homeless Liaison Officer (HLO)
- Volunteers
- Police Explorers

Investigations

Investigations is charged with the investigative and follow-up responsibilities of specific criminal action which has occurred in Placentia. All members of the Investigation Division maintain a high degree of professional knowledge and a comprehensive understanding of all investigative disciplines in order to pursue all investigations in full accordance with applicable laws, policies, and procedures.

Support Services

Support Services provide a variety of support and technical functions for the Police Department including Records and Property & Evidence.

- **Records Division**
  Responds to California Public Records Act requests, processes subpoenas, maintains centralized record keeping systems, maintains records management systems, conducts record searches for authorized agencies, releases crime reports, and provides front counter assistance.

- **Property and Evidence Division**
  Responsible for the custody, documentation, and preservation of all property seized or obtained by the Police Department. Property can include items of evidence, found property, and items stored for safekeeping. In addition to processing all property submitted to the Property and Evidence Division, members of this unit also respond as crime scene investigations.

Accomplishments

- ✓ Successful and Unprecedented Hiring for the PPD. The City will close 2024 with 50 sworn positions filled and 24 professional staff positions filled.
- ✓ Maintained response times under 5 minutes for emergency calls for service
- ✓ Awarded $225k from NSPA for HLO salary and benefits
- ✓ Bulletproof Vest Grant billing was completed for $9k

- ✓ Awarded $10k Byrne Grant to cover Coffee with a Cop and National Night Out expenses
- ✓ Awarded $50k in OTS Grant funds to conduct DUI Checkpoints
- ✓ Awarded $30k in the National Opioid Settlement Agreements
- ✓ Completed competitive Sergeant's promotional process. Made one Sergeant promotion and filled the vacancy in Patrol
- ✓ Completed 2 regular PPD Citizen Academy and one PPD Spanish speaking Citizen Academy
- ✓ Coordinated extremely well-attended National Night Out event and revitalized Neighborhood Watch program consistent with national model
- ✓ Increased Social Media presence and communication
- ✓ Continued our significant investment into GRIP (Gang Reduction Intervention Program) hosting award events, soccer camp and meetings
- ✓ Detective Bureau continued to support a local special needs soccer team, providing coaching and mentoring for these young athletes
- ✓ Continued the mentoring program for our female sworn officers with two local female Police Captains. Offered specialty assignment and supervisory mentoring for all interested personnel
- ✓ Improved homeless problem solving, enforcement, clean-ups, engaging entire patrol teams with proactive approaches to solve persistent homeless issues that negatively impact the quality of life
- ✓ Moved property and evidence to the new building, provide support for the entire public safety building project
- ✓ Provided active shooter training and security walk-throughs for all City of Placentia staff, PYLUSD staff, Placentia Library staff and for Placentia Linda Hospital staff
- ✓ Promoted healthy morale through clear communication of expectations, prioritizing patrol staffing levels, and a focus on recruitment and retention. Officers and staff appreciate the commitment to improving staffing and providing mentoring opportunities and training. We promote leadership and accountability at all levels
- ✓ Completed and presented the Placentia Police Department 3-year strategic plan
- ✓ Organized successful Tip a Cop event at Craftsman to support Special Olympics Athletes
- ✓ Implemented You Are Not Alone (YANA) program. Our VIPs will make regular contact with participants, either through phone call or home visits.
- ✓ Command Staff successfully provided leadership and staff liaison duties to the Veterans Advisory Committee and continue to expand Military Banner Recognition Program

Goals

All goals support the City's Strategic Plan Goals to "Ensure Long-Term Fiscal Sustainability", "Ensure that Public Safety Continues to be a High Priority", "Promote Community & Economic Development", "Increase Community Engagement", "Enhance Employee Development", and "Implement Public Infrastructure to Meet Community Needs".

- Continue proactive policing
- Fill all vacant positions (sworn and professional staff). Identify planned retirements and over-hire for those positions
- Utilize Crime Analysis to identify high crime areas and share information with the community
- Utilize partnerships with community-based organizations and neighboring agencies to help reduce crime
- Maintain/improve current response times to calls for service (under 5 minutes for emergency calls)
- Provide traffic education
- Enhance social media presence to educate the community or current issues
- Have Chief host another all-hands meeting for communication on current issues and for consistency of department expectations
- Continue to prioritize community engagement
- Host a community “Open House” event at PPD
- Host a drug take back event in the Civic Center parking lot
- Maintain our focus on mentoring and succession planning. Roll out the “PPD Career Path Plan” and succession planning model at all levels
- Continue partnerships with the Navigation Center and Hope Center to broaden the problem-solving network for Placentia homeless complaints
- Continue to develop the new building to use as a training classroom, shooting range, and evidence storage facility
- Explore community online crime reporting system
- Reduce gang violence, graffiti and neighborhood complaints related to gangs. Utilize detectives and patrol officers for increased enforcement and work with community partners to be more effective
- Implement a wellness “check-in” program for long-term officer wellness and staff retention

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4145	Bicycle Licenses	4	27	-	3	-	-100.0%
4201	Federal Grants	18,073	10,933	-	14,520	32,015	120.5%
4205	State Grants	-	-	-	-	50,000	0.0%
4225	POST - Intergovernmental Rev	29,219	10,320	30,000	30,000	15,000	-50.0%
4299	Other Intergovernmental Rev	269,412	172,779	250,000	250,000	200,000	-20.0%
4325	Parking Permit Fees	10,976	11,320	12,240	12,240	12,240	0.0%
4326	Towing Fee	22,965	3,885	-	-	-	0.0%
4327	Storage Fee	69,720	17,780	-	-	-	0.0%
4328	Lien Fee	15,795	2,460	-	-	-	0.0%
4329	Emergency Response Fee	400	-	1,100	1,100	1,100	0.0%
4330	Special Police Services	86,805	72,718	75,000	91,434	85,000	-7.0%
4333	Vehicle Impound/Releases	25,009	4,144	-	-	-	0.0%
4334	DUI Vehicle Release Fee	21,356	31,183	-	25,060	30,000	19.7%
4335	Alarm System Monitoring	82,400	134,636	141,700	141,700	140,000	-1.2%
4366	AB 109 Public Safety Realign	40,118	42,075	30,000	30,000	30,000	0.0%
4399	Other Charges for Service	1,944	1,377	2,000	2,000	2,000	0.0%
4405	Veh Code Fines (Moving)	43,088	50,934	50,000	50,000	50,000	0.0%
4410	City Ord Fines (Parking)	293,046	341,858	310,000	385,000	450,000	16.9%
4416	Live Scan Rolling Fee	1,527	3,541	3,675	3,675	3,675	0.0%
4705	Donations & Contributions	965	2,290	-	6,415	-	-100.0%
4710	Reimbursements/Other Revenue	300	503	-	160	-	-100.0%
4714	Recovery & Restitution	323	-	500	500	500	0.0%
4741	Reimbursements - SART Exam	7,727	1,610	5,000	5,000	2,000	-60.0%
4751	Sale of Auction Vehicles	65,390	38,550	-	-	-	0.0%
4753	Auction-Unclaimed Items	2,578	-	-	-	-	0.0%
4999	Other Financing Sources	345,526	447,661	-	-	-	0.0%
	Total Revenues	**1,454,666**	**1,402,583**	911,215	1,048,807	1,103,530	5.2%
	GRAND TOTAL RESOURCES	**1,454,666**	**1,402,583**	911,215	1,048,807	1,103,530	5.2%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	6,837,401	7,697,522	8,616,200	8,616,200	8,904,300	3.3%
5005	Salaries/Part-Time	194,550	184,115	152,000	152,000	152,000	0.0%
5015	Overtime	967,184	879,880	767,000	820,000	855,000	4.3%
5020	Leave Accrual Payout	250,915	70,904	-	-	-	0.0%
5022	Alternative H&W Payout	30,000	40,375	59,400	53,123	33,400	-37.1%
5023	Signing Bonus Payout	134,037	228,878	-	-	-	0.0%
5099	Other Salaries & Wages	-	122	-	-	-	0.0%
5105	Health Insurance Allocation	887,358	709,180	1,112,700	-	-	0.0%
5110	Life Ins Allocation	-	1,071	17,300	17,300	10,200	-41.0%
5115	Dental Ins Allocation	56,329	46,522	30,500	-	-	0.0%
5120	Optical Ins Allocation	10,974	12,375	13,700	13,700	12,500	-8.8%
5125	LTD Ins Allocation	-	-	28,900	-	-	0.0%
5126	STD Ins Allocation	-	-	25,900	-	-	0.0%
5135	Medicare	125,244	135,746	125,300	125,300	129,400	3.3%
5141	Employers' PARS/ARS	12,308	21,565	6,700	6,700	-	-100.0%
5145	Employer CalPERS Retire NC	1,106,898	1,330,973	1,494,300	1,494,300	1,588,200	6.3%
5147	ICMA Defined Contribution Plan	-	6,694	-	-	-	0.0%
5159	Employee Medical Opt Out Plan	104,830	68,738	84,000	84,000	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	441	-	-	-	0.0%
5161	Health Insurance Premiums	-	282,195	-	1,112,700	989,600	-11.1%
5162	Dental Insurance Premiums	-	19,019	-	30,500	69,900	129.2%
5163	Life Insurance Premiums	-	(123)	-	-	-	0.0%
5164	Optical Insurance Premiums	-	(3,423)	-	-	-	0.0%
5167	LTD Ins Premium	-	8,752	-	28,900	31,400	8.7%
5169	STD Ins Premium	-	5,358	-	25,900	19,400	-25.1%
5170	Sick Leave Buyback	30,374	26,185	-	-	-	0.0%
5175	Leave Buyback	73,194	100,976	105,400	105,400	48,500	-54.0%
5199	Other Employee Benefits	(1,011)	(459)	26,500	26,500	1,900	-92.8%
	TOTAL SALARIES & BENEFITS	10,820,586	11,873,580	12,665,800	12,712,523	12,845,700	1.0%
	MATERIALS, SUPPLIES & SERVICES						
6044	Credit Card Write-offs	-	31	-	-	-	0.0%
6051	Toll Roads Expense	-	637	-	6,530	6,700	2.6%
6052	Common Area Expenses	-	345	-	400	500	25.0%
6053	City Events	-	105	-	-	-	0.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
6055	Medical Services	9,840	9,780	27,000	27,000	10,000	-63.0%
6099	Professional Services	67,378	61,203	104,825	108,580	90,100	-17.0%
6130	Repair & Maint/Facilities	62,073	1,735	65,145	65,145	-	-100.0%
6132	Repair & Maintenance/Streets	-	72	-	-	-	0.0%
6134	Vehicle Repair & Maintenance	-	345	-	-	-	0.0%
6136	Software Maintenance	183,496	247,982	498,000	494,470	555,632	12.4%
6137	Repair Maint/Equipment	76,531	90,114	148,775	148,775	94,857	-36.2%
6147	Janitorial Supplies	-	5	-	-	-	0.0%
6148	K9 Expenses	-	2,664	-	10,000	15,000	50.0%
6149	Jail Supplies	-	7,839	-	30,000	30,000	0.0%
6160	Facility Rental	20,222	41,183	1,600	1,600	1,600	0.0%
6162	Range Training	35,374	24,125	23,500	22,623	25,500	12.7%
6165	Vehicle Rental	(20,001)	(41,055)	290,000	-	-	0.0%
6175	Office Equipment Rental	-	-	-	-	1,000	0.0%
6181	Towing Services	28,988	4,165	7,000	1,000	-	-100.0%
6182	Lien Services	4,477	1,262	-	-	-	0.0%
6183	CSUF PD Reimburse Impound Fees	7,383	3,086	-	-	-	0.0%
6225	Advertising/Promotional	551	-	-	-	-	0.0%
6230	Printing & Binding	2,826	15,167	14,000	14,816	17,700	19.5%
6235	Travel	1,412	8,714	3,000	3,000	10,000	233.3%
6245	Meetings & Conferences	22,833	8,534	3,000	3,000	2,000	-33.3%
6250	Staff Training	24,296	34,762	19,000	39,000	35,000	-10.3%
6255	Dues & Memberships	3,535	4,522	5,100	5,100	5,095	-0.1%
6280	Animal Control Services	313,089	374,081	389,000	416,558	468,522	12.5%
6290	Dept. Contract Services	262,612	357,291	314,727	340,727	337,183	-1.0%
6296	Admin Service Fee	6,150	3,885	5,000	5,000	5,000	0.0%
6299	Other Purchased Services	7,938	7,785	15,500	15,500	17,000	9.7%
6301	Special Department Expenses	41,332	36,359	7,700	7,200	4,500	-37.5%
6315	Office Supplies	9,359	9,818	5,000	5,161	5,200	0.7%
6320	Books & Periodicals	5,540	4,213	7,300	7,300	6,200	-15.1%
6325	Postage	503	697	1,000	1,000	1,000	0.0%
6345	Gasoline & Diesel Fuel	69	938	-	-	-	0.0%
6350	Small Tools/Equipment	200	-	-	-	-	0.0%
6355	Small Furniture & Fixture	-	239	-	-	-	0.0%
6360	Uniforms	77,769	62,944	45,000	76,000	64,250	-15.5%
6362	Emergency Medical Supples	600	139	-	-	-	0.0%
6365	Computer Software	965	-	-	-	-	0.0%
6366	Web Based Service/Subcriptions	205	62,563	200	21,443	24,247	13.1%
6399	Other Supplies	16,037	16,049	34,200	14,200	10,000	-29.6%
6401	Community Programs	4,793	12,914	25,800	21,280	15,000	-29.5%
6845	Office Equipment	178	756	500	500	500	0.0%
6907	Lease Principal (GASB)	300,584	376,653	-	-	-	0.0%
6908	Subscription Principal (GASB)	99,605	101,178	-	-	-	0.0%
6917	Lease Interest (GASB)	5,113	9,357	-	-	-	0.0%
6918	Non-Lease Component (GASB)	2,555	2,497	-	-	-	0.0%
6919	Subscription Interest (GASB)	18,835	17,262	-	-	-	0.0%
6937	Lease Expenditure (GASB)	345,526	447,661	-	-	-	0.0%
6940	Payments to Other Agencies	-	61,609	-	-	-	0.0%
6999	Other Expenditure	2,544	16,364	12,000	12,000	12,000	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	2,053,312	2,510,576	2,072,872	1,924,908	1,871,286	-2.8%
	CIP & EQUIPMENT						
6364	Computer Hardware	1,033	867	-	-	-	0.0%
6850	Building & Facilities	-	-	-	877	-	-100.0%
6855	Furniture & Fixtures	2,745	609	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	3,779	1,476	-	877	-	-100.0%
	EXPENDITURES GRAND TOTAL	12,877,677	14,385,633	14,738,672	14,638,308	14,716,986	0.5%
	NET CHANGE IN POSITION	(11,423,011)	(12,983,050)	(13,827,457)	(13,589,501)	(13,613,456)	0.2%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4201	Federal Grants	16,088	4,434	-	10,920	22,015	101.6%
4225	POST - Intergovernmental Rev	-	10,746	-	-	-	0.0%
4325	Parking Permit Fees	211	-	-	-	-	0.0%
4329	Emergency Response Fee	400	-	1,100	1,100	1,100	0.0%
4330	Special Police Services	22,635	7,769	30,000	30,000	30,000	0.0%
4334	DUI Vehicle Release Fee	281	-	-	-	-	0.0%
4335	Alarm System Monitoring	82,400	134,636	141,700	141,700	140,000	-1.2%
4399	Other Charges for Service	1,944	1,377	2,000	2,000	2,000	0.0%
4705	Donations & Contributions	455	1,590	-	6,215	-	-100.0%
4710	Reimbursements/Other Revenue	300	471	-	86	-	-100.0%
4741	Reimbursements - SART Exam	7,727	1,610	5,000	5,000	2,000	-60.0%
4751	Sale of Auction Vehicles	475	-	-	-	-	0.0%
	Total Revenues	**132,917**	**162,632**	179,800	197,022	197,115	0.0%
	GRAND TOTAL RESOURCES	**132,917**	**162,632**	179,800	197,022	197,115	0.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	1,254,387	1,225,612	1,451,400	1,451,400	1,126,000	-22.4%
5015	Overtime	11,175	16,189	12,000	27,000	20,000	-25.9%
5020	Leave Accrual Payout	6,246	53,044	-	-	-	0.0%
5022	Alternative H&W Payout	2,500	5,250	10,000	6,000	3,800	-36.7%
5023	Signing Bonus Payout	-	18,267	-	-	-	0.0%
5099	Other Salaries & Wages	-	36	-	-	-	0.0%
5105	Health Insurance Allocation	169,853	137,854	195,600	-	-	0.0%
5110	Life Ins Allocation	-	201	3,500	3,500	1,500	-57.1%
5115	Dental Ins Allocation	9,986	8,485	5,000	-	-	0.0%
5120	Optical Ins Allocation	1,837	2,023	2,300	2,300	1,400	-39.1%
5125	LTD Ins Allocation	-	-	3,400	-	-	0.0%
5126	STD Ins Allocation	-	-	3,100	-	-	0.0%
5135	Medicare	18,766	19,894	21,100	21,100	16,400	-22.3%
5145	Employer CalPERS Retire NC	273,826	292,585	324,100	324,100	267,400	-17.5%
5147	ICMA Defined Contribution Plan	-	6,694	-	-	-	0.0%
5160	Emp Bnft/Insurance Premiums	-	52	-	-	-	0.0%
5161	Health Insurance Premiums	-	49,845	-	195,600	137,300	-29.8%
5162	Dental Insurance Premiums	-	3,134	-	5,000	8,500	70.0%
5164	Optical Insurance Premiums	-	(452)	-	-	-	0.0%
5167	LTD Ins Premium	-	1,340	-	3,400	4,100	20.6%
5169	STD Ins Premium	-	821	-	3,100	2,500	-19.4%
5170	Sick Leave Buyback	3,949	1,218	-	-	-	0.0%
5175	Leave Buyback	12,971	43,796	46,200	46,200	35,300	-23.6%
5199	Other Employee Benefits	-	(52)	6,300	6,300	200	-96.8%
	TOTAL SALARIES & BENEFITS	1,765,496	1,885,835	2,084,000	2,095,000	1,624,400	-22.5%
	MATERIALS, SUPPLIES & SERVICES						
6044	Credit Card Write-offs	-	31	-	-	-	0.0%
6051	Toll Roads Expense	-	566	-	6,330	6,500	2.7%
6052	Common Area Expenses	-	295	-	-	500	0.0%
6053	City Events	-	105	-	-	-	0.0%
6055	Medical Services	9,840	9,780	27,000	27,000	10,000	-63.0%
6099	Professional Services	18,200	8,075	19,025	19,025	9,000	-52.7%
6225	Advertising/Promotional	551	-	-	-	-	0.0%
6230	Printing & Binding	801	5,179	6,500	6,500	6,500	0.0%
6235	Travel	12	30	500	500	-	-100.0%
6245	Meetings & Conferences	21,014	6,020	2,000	2,000	1,000	-50.0%
6250	Staff Training	3,578	2,863	5,000	5,000	-	-100.0%
6255	Dues & Memberships	2,970	4,272	3,800	3,800	3,985	4.9%
6290	Dept. Contract Services	106,478	115,141	131,300	131,300	117,150	-10.8%
6299	Other Purchased Services	7,938	7,785	15,500	15,500	13,000	-16.1%
6301	Special Department Expenses	9,106	11,533	3,000	3,000	2,000	-33.3%
6315	Office Supplies	7,079	6,592	5,000	5,000	5,000	0.0%
6320	Books & Periodicals	5,389	4,213	7,000	7,000	6,200	-11.4%
6325	Postage	503	640	1,000	1,000	1,000	0.0%
6360	Uniforms	5,594	2,693	2,000	-	-	0.0%
6366	Web Based Service/Subcriptions	-	937	-	643	-	-100.0%
6399	Other Supplies	474	1,344	2,000	2,000	-	-100.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
6401	Community Programs	4,505	12,769	9,000	7,642	15,000	96.3%
6845	Office Equipment	(6)	49	500	500	500	0.0%
6999	Other Expenditure	2,544	16,364	12,000	12,000	12,000	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	206,568	217,278	252,125	255,739	209,335	-18.1%
	CIP & EQUIPMENT						
6364	Computer Hardware	241	231	-	-	-	0.0%
6855	Furniture & Fixtures	2,008	609	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	2,249	840	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	1,974,313	2,103,954	2,336,125	2,350,739	1,833,735	-22.0%
	NET CHANGE IN POSITION	(1,841,397)	(1,941,321)	(2,156,325)	(2,153,718)	(1,636,620)	-24.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4201	Federal Grants	1,984	6,499	-	3,600	10,000	177.8%
4225	POST - Intergovernmental Rev	29,219	(426)	30,000	30,000	15,000	-50.0%
4299	Other Intergovernmental Rev	269,412	172,779	250,000	250,000	200,000	-20.0%
4705	Donations & Contributions	(90)	-	-	-	-	0.0%
4753	Auction-Unclaimed Items	2,578	-	-	-	-	0.0%
4999	Other Financing Sources	258,814	223,830	-	-	-	0.0%
	Total Revenues	**561,917**	**402,682**	280,000	283,600	225,000	-20.7%
	GRAND TOTAL RESOURCES	**561,917**	**402,682**	280,000	283,600	225,000	-20.7%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	3,994,286	4,789,741	5,173,800	5,173,800	5,720,100	10.6%
5005	Salaries/Part-Time	11,501	30,140	-	-	-	0.0%
5015	Overtime	741,087	651,670	570,000	570,000	570,000	0.0%
5020	Leave Accrual Payout	155,207	17,415	-	-	-	0.0%
5022	Alternative H&W Payout	19,250	26,375	36,400	37,623	18,500	-50.8%
5023	Signing Bonus Payout	109,631	149,079	-	-	-	0.0%
5099	Other Salaries & Wages	-	64	-	-	-	0.0%
5105	Health Insurance Allocation	510,982	422,028	626,800	-	-	0.0%
5110	Life Ins Allocation	-	438	9,200	9,200	5,900	-35.9%
5115	Dental Ins Allocation	31,329	27,505	15,400	-	-	0.0%
5120	Optical Ins Allocation	6,214	7,263	7,700	7,700	7,500	-2.6%
5125	LTD Ins Allocation	-	-	17,700	-	-	0.0%
5126	STD Ins Allocation	-	-	15,900	-	-	0.0%
5135	Medicare	74,779	84,149	75,100	75,100	83,000	10.5%
5141	Employers' PARS/ARS	6,219	16,525	6,700	6,700	-	-100.0%
5145	Employer CalPERS Retire NC	625,184	807,531	893,400	893,400	1,023,400	14.6%
5159	Employee Medical Opt Out Plan	58,242	40,275	47,800	47,800	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	272	-	-	-	0.0%
5161	Health Insurance Premiums	-	167,137	-	626,800	626,800	0.0%
5162	Dental Insurance Premiums	-	10,964	-	15,400	41,700	170.8%
5163	Life Insurance Premiums	-	(19)	-	-	-	0.0%
5164	Optical Insurance Premiums	-	(1,979)	-	-	-	0.0%
5167	LTD Ins Premium	-	5,406	-	17,700	19,600	10.7%
5169	STD Ins Premium	-	3,310	-	15,900	12,000	-24.5%
5170	Sick Leave Buyback	26,425	22,645	-	-	-	0.0%
5175	Leave Buyback	33,908	33,723	31,400	31,400	-	-100.0%
5199	Other Employee Benefits	(1,011)	(281)	16,500	16,500	1,100	-93.3%
	TOTAL SALARIES & BENEFITS	6,403,234	7,311,374	7,543,800	7,545,023	8,129,600	7.7%
	MATERIALS, SUPPLIES & SERVICES						
6051	Toll Roads Expense	-	32	-	-	-	0.0%
6052	Common Area Expenses	-	50	-	400	-	-100.0%
6099	Professional Services	1,050	6,333	17,500	17,500	12,500	-28.6%
6136	Software Maintenance	183,481	247,982	498,000	494,470	555,632	12.4%
6137	Repair Maint/Equipment	3,321	7,725	13,000	13,000	7,000	-46.2%
6148	K9 Expenses	-	2,664	-	10,000	15,000	50.0%
6160	Facility Rental	658	1,003	1,600	1,600	1,600	0.0%
6162	Range Training	-	924	-	-	-	0.0%
6165	Vehicle Rental	(62,065)	(55,319)	145,000	-	-	0.0%
6175	Office Equipment Rental	-	-	-	-	1,000	0.0%
6230	Printing & Binding	46	518	500	500	200	-60.0%
6235	Travel	995	8,684	2,000	2,000	10,000	400.0%
6245	Meetings & Conferences	303	1,267	-	-	-	0.0%
6250	Staff Training	13,399	25,362	10,000	30,000	35,000	16.7%
6255	Dues & Memberships	100	-	700	700	575	-17.9%
6290	Dept. Contract Services	-	30	-	-	-	0.0%
6301	Special Department Expenses	23,842	21,004	3,000	3,000	2,000	-33.3%
6315	Office Supplies	206	71	-	-	-	0.0%
6345	Gasoline & Diesel Fuel	-	873	-	-	-	0.0%
6350	Small Tools/Equipment	200	-	-	-	-	0.0%
6360	Uniforms	56,457	42,815	30,000	72,393	64,250	-11.2%
6362	Emergency Medical Supples	600	-	-	-	-	0.0%
6365	Computer Software	920	-	-	-	-	0.0%
6366	Web Based Service/Subcriptions	190	61,577	-	-	-	0.0%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
6399	Other Supplies	476	419	1,200	1,200	2,000	66.7%
6401	Community Programs	288	145	16,800	13,639	-	-100.0%
6845	Office Equipment	184	-	-	-	-	0.0%
6907	Lease Principal (GASB)	105,539	144,823	-	-	-	0.0%
6908	Subscription Principal (GASB)	99,605	101,178	-	-	-	0.0%
6917	Lease Interest (GASB)	2,085	4,606	-	-	-	0.0%
6918	Non-Lease Component (GASB)	1,809	1,751	-	-	-	0.0%
6919	Subscription Interest (GASB)	18,835	17,262	-	-	-	0.0%
6937	Lease Expenditure (GASB)	258,814	223,830	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	711,337	867,611	739,300	660,402	706,757	7.0%
	CIP & EQUIPMENT						
6364	Computer Hardware	256	164	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	256	164	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	7,114,826	8,179,149	8,283,100	8,205,425	8,836,357	7.7%
	NET CHANGE IN POSITION	(6,552,909)	(7,776,467)	(8,003,100)	(7,921,825)	(8,611,357)	8.7%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4366	AB 109 Public Safety Realign	40,118	42,075	30,000	30,000	30,000	0.0%
4705	Donations & Contributions	600	700	-	200	-	-100.0%
4714	Recovery & Restitution	323	-	500	500	500	0.0%
4999	Other Financing Sources	86,712	223,830	-	-	-	0.0%
	Total Revenues	**127,753**	**266,605**	30,500	30,700	30,500	-0.7%
	GRAND TOTAL RESOURCES	**127,753**	**266,605**	30,500	30,700	30,500	-0.7%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	1,011,701	959,161	1,242,100	1,242,100	1,044,300	-15.9%
5005	Salaries/Part-Time	127	-	22,000	22,000	22,000	0.0%
5015	Overtime	162,466	154,038	130,000	168,000	130,000	-22.6%
5020	Leave Accrual Payout	79,873	444	-	-	-	0.0%
5022	Alternative H&W Payout	5,250	5,250	8,000	6,500	5,800	-10.8%
5023	Signing Bonus Payout	24,406	37,648	-	-	-	0.0%
5099	Other Salaries & Wages	-	7	-	-	-	0.0%
5105	Health Insurance Allocation	125,558	75,440	135,000	-	-	0.0%
5110	Life Ins Allocation	-	184	2,400	2,400	1,300	-45.8%
5115	Dental Ins Allocation	8,425	5,244	5,900	-	-	0.0%
5120	Optical Ins Allocation	1,553	1,370	1,900	1,900	1,400	-26.3%
5125	LTD Ins Allocation	-	-	4,700	-	-	0.0%
5126	STD Ins Allocation	-	-	4,300	-	-	0.0%
5135	Medicare	19,472	17,569	18,100	18,100	15,200	-16.0%
5141	Employers' PARS/ARS	5	-	-	-	-	0.0%
5145	Employer CalPERS Retire NC	141,389	137,944	179,700	179,700	149,900	-16.6%
5159	Employee Medical Opt Out Plan	28,860	21,417	33,700	33,700	-	-100.0%
5161	Health Insurance Premiums	-	24,682	-	135,000	82,200	-39.1%
5162	Dental Insurance Premiums	-	2,016	-	5,900	8,300	40.7%
5164	Optical Insurance Premiums	-	(427)	-	-	-	0.0%
5167	LTD Ins Premium	-	1,055	-	4,700	4,000	-14.9%
5169	STD Ins Premium	-	646	-	4,300	2,500	-41.9%
5175	Leave Buyback	26,315	21,067	20,100	20,100	8,700	-56.7%
5199	Other Employee Benefits	-	(55)	3,200	3,200	300	-90.6%
	TOTAL SALARIES & BENEFITS	1,635,398	1,464,746	1,811,100	1,847,600	1,475,900	-20.1%
	MATERIALS, SUPPLIES & SERVICES						
6051	Toll Roads Expense	-	38	-	200	200	0.0%
6165	Vehicle Rental	41,935	14,263	145,000	-	-	0.0%
6235	Travel	-	-	500	500	-	-100.0%
6245	Meetings & Conferences	1,404	1,126	1,000	1,000	1,000	0.0%
6250	Staff Training	4,315	3,118	2,000	2,000	-	-100.0%
6255	Dues & Memberships	340	200	200	200	335	67.5%
6290	Dept. Contract Services	48,037	54,923	38,750	25,550	28,550	11.7%
6301	Special Department Expenses	3,464	1,040	200	200	-	-100.0%
6315	Office Supplies	874	2,935	-	161	200	23.9%
6345	Gasoline & Diesel Fuel	-	65	-	-	-	0.0%
6360	Uniforms	4,372	2,538	2,000	2,000	-	-100.0%
6366	Web Based Service/Subcriptions	15	15	200	20,800	24,247	16.6%
6399	Other Supplies	392	946	6,000	6,000	3,000	-50.0%
6907	Lease Principal (GASB)	43,787	76,361	-	-	-	0.0%
6917	Lease Interest (GASB)	1,500	3,707	-	-	-	0.0%
6918	Non-Lease Component (GASB)	746	746	-	-	-	0.0%
6937	Lease Expenditure (GASB)	86,712	223,830	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	238,077	387,186	195,850	58,611	57,532	-1.8%
	CIP & EQUIPMENT						
6364	Computer Hardware	536	-	-	-	-	0.0%
6855	Furniture & Fixtures	738	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	1,274	-	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	1,874,749	1,851,933	2,006,950	1,906,211	1,533,432	-19.6%
	NET CHANGE IN POSITION	(1,746,997)	(1,585,328)	(1,976,450)	(1,875,511)	(1,502,932)	-19.9%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4330	Special Police Services	7,092	10,658	-	6,434	-	-100.0%
4416	Live Scan Rolling Fee	1,527	3,541	3,675	3,675	3,675	0.0%
4710	Reimbursements/Other Revenue	-	32	-	74	-	-100.0%
	Total Revenues	**8,619**	**14,231**	3,675	10,183	3,675	-63.9%
	GRAND TOTAL RESOURCES	**8,619**	**14,231**	3,675	10,183	3,675	-63.9%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	297,689	407,203	423,100	423,100	516,500	22.1%
5005	Salaries/Part-Time	149,484	100,366	100,000	100,000	60,000	-40.0%
5015	Overtime	35,218	35,870	35,000	35,000	35,000	0.0%
5020	Leave Accrual Payout	7,366	-	-	-	-	0.0%
5022	Alternative H&W Payout	1,250	1,750	2,000	2,000	2,500	25.0%
5023	Signing Bonus Payout	-	18,364	-	-	-	0.0%
5105	Health Insurance Allocation	58,443	57,836	83,200	-	-	0.0%
5110	Life Ins Allocation	-	191	1,300	1,300	1,000	-23.1%
5115	Dental Ins Allocation	3,974	3,374	1,700	-	-	0.0%
5120	Optical Ins Allocation	687	938	1,000	1,000	1,200	20.0%
5125	LTD Ins Allocation	-	-	2,000	-	-	0.0%
5126	STD Ins Allocation	-	-	1,700	-	-	0.0%
5135	Medicare	7,146	8,178	6,200	6,200	7,500	21.0%
5141	Employers' PARS/ARS	4,831	3,029	-	-	-	0.0%
5145	Employer CalPERS Retire NC	23,205	32,530	35,100	35,100	46,300	31.9%
5159	Employee Medical Opt Out Plan	1,292	-	-	-	-	0.0%
5160	Emp Bnft/Insurance Premiums	-	40	-	-	-	0.0%
5161	Health Insurance Premiums	-	23,868	-	83,200	97,100	16.7%
5162	Dental Insurance Premiums	-	1,238	-	1,700	6,200	264.7%
5163	Life Insurance Premiums	-	(104)	-	-	-	0.0%
5164	Optical Insurance Premiums	-	(267)	-	-	-	0.0%
5167	LTD Ins Premium	-	491	-	2,000	2,200	10.0%
5169	STD Ins Premium	-	300	-	1,700	1,400	-17.6%
5175	Leave Buyback	-	-	3,200	3,200	4,500	40.6%
5199	Other Employee Benefits	-	(40)	300	300	200	-33.3%
	TOTAL SALARIES & BENEFITS	590,585	695,153	695,800	695,800	781,600	12.3%
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	48,128	46,795	68,300	72,055	68,600	-4.8%
6130	Repair & Maint/Facilities	-	745	-	-	-	0.0%
6137	Repair Maint/Equipment	73,085	82,029	135,275	135,275	87,357	-35.4%
6147	Janitorial Supplies	-	5	-	-	-	0.0%
6149	Jail Supplies	-	7,839	-	30,000	30,000	0.0%
6160	Facility Rental	19,564	40,181	-	-	-	0.0%
6162	Range Training	35,374	23,201	23,500	22,623	25,500	12.7%
6250	Staff Training	3,003	2,460	1,000	1,000	-	-100.0%
6255	Dues & Memberships	125	50	200	200	200	0.0%
6290	Dept. Contract Services	10,546	82,280	44,561	44,561	46,789	5.0%
6299	Other Purchased Services	-	-	-	-	4,000	0.0%
6301	Special Department Expenses	4,920	1,464	1,000	1,000	-	-100.0%
6360	Uniforms	7,843	7,006	7,000	704	-	-100.0%
6399	Other Supplies	14,695	13,208	25,000	5,000	5,000	0.0%
6845	Office Equipment	-	707	-	-	-	0.0%
6907	Lease Principal (GASB)	151,258	155,469	-	-	-	0.0%
6917	Lease Interest (GASB)	1,528	1,044	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	371,985	465,171	305,836	312,418	267,446	-14.4%
	CIP & EQUIPMENT						
6364	Computer Hardware	-	472	-	-	-	0.0%
6850	Building & Facilities	-	-	-	877	-	-100.0%
	TOTAL CIP & EQUIPMENT	-	472	-	877	-	-100.0%
	EXPENDITURES GRAND TOTAL	962,569	1,160,796	1,001,636	1,009,095	1,049,046	4.0%
	NET CHANGE IN POSITION	(953,950)	(1,146,565)	(997,961)	(998,912)	(1,045,371)	4.7%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	MATERIALS, SUPPLIES & SERVICES						
6130	Repair & Maint/Facilities	62,073	-	65,145	65,145	-	-100.0%
6280	Animal Control Services	313,089	374,081	389,000	416,558	468,522	12.5%
6940	Payments to Other Agencies	-	61,609	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	375,162	435,690	454,145	481,703	468,522	-2.7%
	EXPENDITURES GRAND TOTAL	375,162	435,690	454,145	481,703	468,522	-2.7%
	NET CHANGE IN POSITION	(375,162)	(435,690)	(454,145)	(481,703)	(468,522)	-2.7%

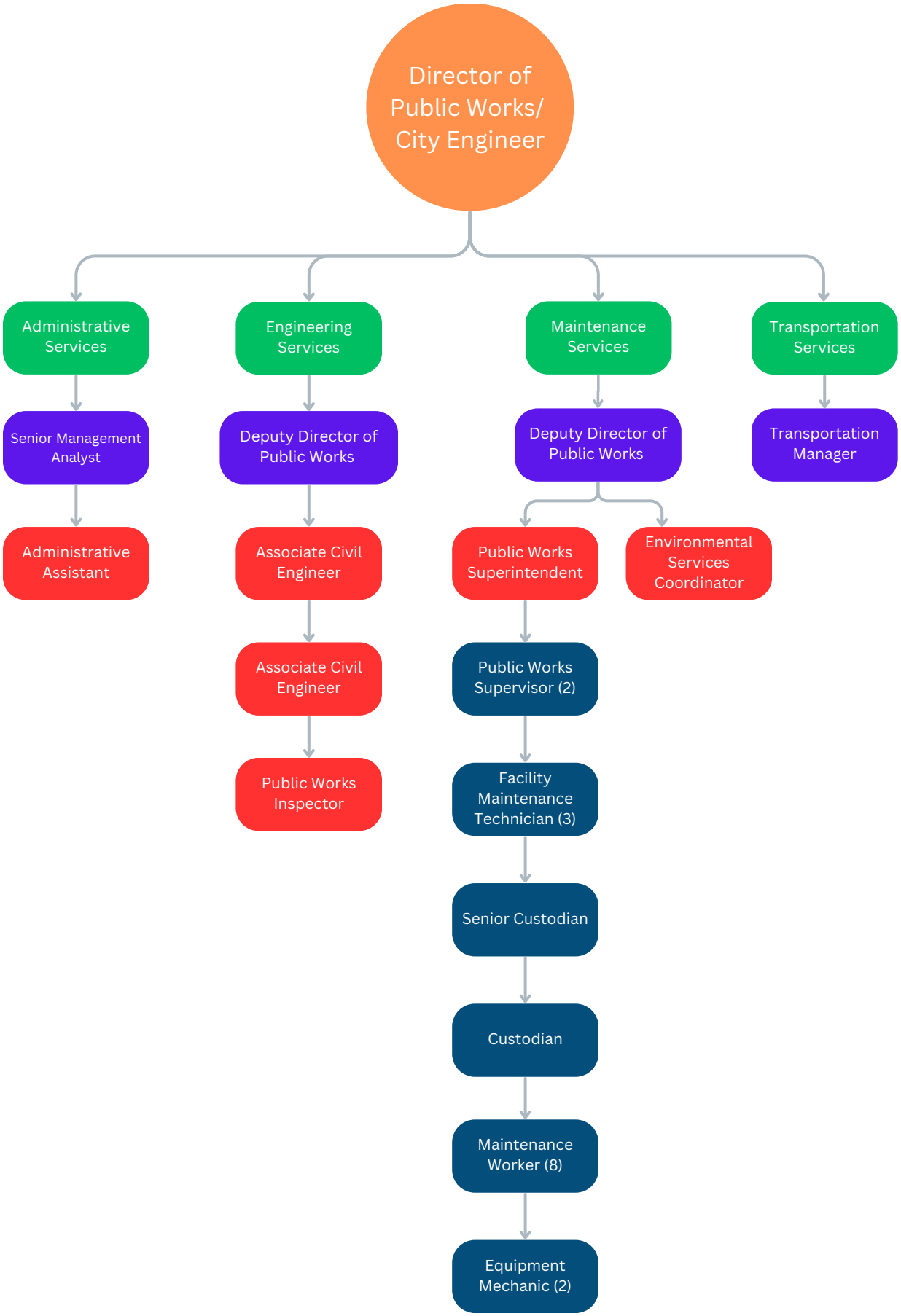
		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4145	Bicycle Licenses	4	27	-	3	-	-100.0%
4205	State Grants	-	-	-	-	50,000	0.0%
4325	Parking Permit Fees	10,765	11,320	12,240	12,240	12,240	0.0%
4326	Towing Fee	22,965	3,885	-	-	-	0.0%
4327	Storage Fee	69,720	17,780	-	-	-	0.0%
4328	Lien Fee	15,795	2,460	-	-	-	0.0%
4330	Special Police Services	57,078	54,292	45,000	55,000	55,000	0.0%
4333	Vehicle Impound/Releases	25,009	4,144	-	-	-	0.0%
4334	DUI Vehicle Release Fee	21,075	31,183	-	25,060	30,000	19.7%
4405	Veh Code Fines (Moving)	43,088	50,934	50,000	50,000	50,000	0.0%
4410	City Ord Fines (Parking)	293,046	341,858	310,000	385,000	450,000	16.9%
4751	Sale of Auction Vehicles	64,915	38,550	-	-	-	0.0%
	Total Revenues	**623,460**	**556,433**	417,240	527,303	647,240	22.7%
	GRAND TOTAL RESOURCES	**623,460**	**556,433**	417,240	527,303	647,240	22.7%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	279,338	315,806	325,800	325,800	497,400	52.7%
5005	Salaries/Part-Time	33,437	53,610	30,000	30,000	70,000	133.3%
5015	Overtime	17,238	22,113	20,000	20,000	100,000	400.0%
5020	Leave Accrual Payout	2,224	-	-	-	-	0.0%
5022	Alternative H&W Payout	1,750	1,750	3,000	1,000	2,800	180.0%
5023	Signing Bonus Payout	-	5,519	-	-	-	0.0%
5099	Other Salaries & Wages	-	15	-	-	-	0.0%
5105	Health Insurance Allocation	22,523	16,023	72,100	-	-	0.0%
5110	Life Ins Allocation	-	58	900	900	500	-44.4%
5115	Dental Ins Allocation	2,615	1,914	2,500	-	-	0.0%
5120	Optical Ins Allocation	683	781	800	800	1,000	25.0%
5125	LTD Ins Allocation	-	-	1,100	-	-	0.0%
5126	STD Ins Allocation	-	-	900	-	-	0.0%
5135	Medicare	5,081	5,956	4,800	4,800	7,300	52.1%
5141	Employers' PARS/ARS	1,254	2,010	-	-	-	0.0%
5145	Employer CalPERS Retire NC	43,295	60,384	62,000	62,000	101,200	63.2%
5159	Employee Medical Opt Out Plan	16,435	7,047	2,500	2,500	-	-100.0%
5161	Health Insurance Premiums	-	16,664	-	72,100	46,200	-35.9%
5162	Dental Insurance Premiums	-	1,668	-	2,500	5,200	108.0%
5164	Optical Insurance Premiums	-	(298)	-	-	-	0.0%
5167	LTD Ins Premium	-	460	-	1,100	1,500	36.4%
5169	STD Ins Premium	-	282	-	900	1,000	11.1%
5175	Leave Buyback	-	2,390	4,500	4,500	-	-100.0%
5199	Other Employee Benefits	-	(30)	200	200	100	-50.0%
	TOTAL SALARIES & BENEFITS	425,874	516,471	531,100	529,100	834,200	57.7%
	MATERIALS, SUPPLIES & SERVICES						
6132	Repair & Maintenance/Streets	-	72	-	-	-	0.0%
6137	Repair Maint/Equipment	-	360	500	500	500	0.0%
6181	Towing Services	28,988	4,165	7,000	1,000	-	-100.0%
6182	Lien Services	4,477	1,262	-	-	-	0.0%
6183	CSUF PD Reimburse Impound Fees	7,383	3,086	-	-	-	0.0%
6230	Printing & Binding	1,979	9,470	7,000	7,816	11,000	40.7%
6245	Meetings & Conferences	-	121	-	-	-	0.0%
6250	Staff Training	-	959	1,000	1,000	-	-100.0%
6255	Dues & Memberships	-	-	200	200	-	-100.0%
6290	Dept. Contract Services	97,551	104,917	100,116	139,316	144,694	3.9%
6296	Admin Service Fee	6,150	3,885	5,000	5,000	5,000	0.0%
6301	Special Department Expenses	-	1,318	500	-	500	0.0%
6320	Books & Periodicals	151	-	300	300	-	-100.0%
6360	Uniforms	3,503	7,893	4,000	903	-	-100.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	150,183	137,640	125,616	156,035	161,694	3.6%
	EXPENDITURES GRAND TOTAL	576,056	654,111	656,716	685,135	995,894	45.4%
	NET CHANGE IN POSITION	47,403	(97,678)	(239,476)	(157,832)	(348,654)	120.9%

PLACENTIA
Rich Heritage, Bright Future

PUBLIC WORKS DEPARTMENT

General Fund Budget
FISCAL YEAR 2025-26

Public Works Department Organizational Chart



The mission of the Public Works Department is to improve and maintain the community's infrastructure to preserve and enhance the quality of life for our residents and facilitate economic development opportunities within the City.

The Department provides for the routine maintenance and improvement of public streets, landscapes, facilities, sewer collection systems, along with providing transportation management services, engineering services, and recycling/environmental programs. The Department is comprised of seven divisions: Administration, Building and Facility Maintenance, Environmental Services, Fleet Maintenance, Engineering Services, Landscape Maintenance, Transportation Services, and Streets and Sanitation Maintenance. The Public Works Department accomplishes its mission by effectively defining and implementing needed capital improvements and maintenance programs. Maintenance work and capital improvement projects are completed utilizing a combination of City staff and contract services. The department also responds daily to citizen inquiries and requests.

Administration

The Administration Division of the Public Works Department is responsible for the overall management and leadership of the Department. Division staff are responsible for preparing and managing the Department budget, contracts and financial services, department payroll support, City Council agenda report coordination and management of recycling and environmental programs.

Engineering Services

The Engineering Services Division manages the City's Capital Improvement Program (CIP) and oversees the construction of major capital projects. The Division is also responsible for coordinating and performing plan check reviews for all private development projects in the City and provides technical engineering support to other departments and NPDES/stormwater program management and inspection compliance. In addition, the Division is also responsible for managing the public right-of-way by processing encroachment permit applications, provide inspection services on City CIP projects and encroachment permit inspections as well as issuing transportation permits.

Transportation Services

The Transportation Services Division of the Department is responsible for managing and maintaining the City's traffic signal system infrastructure and the City's Traffic Management Center. In addition, Division staff oversee and deliver traffic-related capital improvement projects, provide Citywide and neighborhood traffic and parking management services, review traffic impact analysis reports prepared for private development projects, provide traffic control plan check reviews and act as the City's ADA Coordinator.

Environmental Services

The Environmental Services staff oversee the City's solid waste and recycling program and Fats, Oils, and Grease Program. Staff are responsible for ensuring the City is compliant with State recycling regulations and mandates and as part of that effort conduct site investigations and inspections, maintain extensive records and prepare annual recycling reports to the State, ensure compliance with the City's new recycling ordinance, and oversee City Shred and E-Waste Collection and Compost giveaway events.

Streets and Sanitation Maintenance

The Streets and Sanitation Maintenance Division provides for the maintenance and repair of streets, sidewalks/curb & gutter, storm drains, sewers, and public right-of-way areas. Street Maintenance is also responsible for pavement markings, weed abatement, dead animal collection, sign installation and maintenance, and graffiti removal services.

Building and Facilities Maintenance

The Building and Facility Maintenance Division performs and coordinates maintenance repairs and preventative maintenance for all City-occupied buildings and facilities and administers maintenance contracts for heating, ventilation, and air conditioning systems, elevator maintenance and carpet cleaning. The division conducts office renovations and buildouts, provides plumbing and electrical system repairs, and complete repairs to lighting systems and roofs.

Urban Forest and Landscape Maintenance

The Urban Forest and Landscape Maintenance Division maintains all City-owned landscaping through a combination of City staff and contract services. The Division is responsible for planning and constructing renovations to landscaped medians and parkways and it oversees the maintenance, preservation, and expansion of the City's Urban Forest. The City's Urban Forest consists of 6,734 City trees located in public parkways and City parks. In addition, the Division is responsible for landscape maintenance work at various City facilities and property in Old Town.

Fleet Maintenance

The Fleet Operations Division provides support to all City departments through the preventive maintenance and repair of over 123 vehicles and equipment used Citywide. The division manages the vehicle replacement program and maintains accurate repair records for all City vehicles and

equipment. This division is responsible for City compliance with all State and County laws and regulations regarding vehicles, equipment, and fueling systems.

Accomplishments

- ✓ Secured new Utility User Tax revenue via new Placentia FiberCity subscriptions
- ✓ Completed Citywide LED Streetlight Conversion Project with no out-of-pocket costs to City
- ✓ Continued construction of Citywide fiber optic to the premises project
- ✓ Created new Caltrans Sustainable Active Transporation Plan
- ✓ Implemented 2024 Pavement Management Plan and repaved 2.4 million square feet of arterial and residential streets
- ✓ Completed refurbishment of the Police Chief Administration Conference Room Project
- ✓ Completed refurbishment of the Police Department Report Writing Room
- ✓ Completed the Whitten Center Flooring Improvement Project
- ✓ Completed the Administration Office Improvement Project
- ✓ Completed the La Placita Parkette Improvement Project
- ✓ Completed construction of the FY 2022-23 Roadway Rehabilition Project
- ✓ Completed construction of the Butler Building for the Placentia Public Safety Center
- ✓ Completed the replacement of the apparatus bay door at Fire Station No. 2 Project
- ✓ Completed FY 2024-25 Concrete Repair Project
- ✓ Completed the integration of the Mission Bells project with the Citywide Streetlight LED Conversion Project
- ✓ Completed Koch Park sidewalk replacement project
- ✓ Completed the purchase of two replacement trucks for Public Works
- ✓ Purchased replacement Code Enforcement truck
- ✓ Purchased replacement Loader for Public Works
- ✓ Replaced the fire and security alarm system at City Hall/Police Station
- ✓ Completed Bi-Annual Public Works Department Strategic Review

Goals

All goals support the City's Strategic Plan Goals to "Ensure Long-Term Fiscal Sustainability", "Promote Community & Economic Development", "Enhance Employee Development", "Improve City Beautification", and "Implement Public Infrastructure to Meet Community Needs".

- ➢ Remove single-walled underground storage tanks at the City Corporate Yard
- ➢ Closeout the construction of the citywide fiber optic deployment and begin implementing Smart City Services connecting City facilities
- ➢ Complete construction of the Public Safety Dispatch Center
- ➢ Begin construction on the Golden Avenue Bridge Replacement Project
- ➢ Continue annual street rehab program

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4155	Encroachment Permits	269,305	144,315	215,000	215,000	101,224	-52.9%
4172	Transportation Permit	7,174	7,264	6,300	6,300	6,300	0.0%
4310	Engineering Fees	180,031	208,897	210,000	210,000	180,000	-14.3%
4399	Other Charges for Service	223,201	177,222	150,000	150,175	150,000	-0.1%
4710	Reimbursements/Other Revenue	-	9,080	-	2,465	6,185	150.9%
4750	Sale of Surplus Property	-	900	-	-	-	0.0%
	Total Revenues	**679,711**	**547,678**	581,300	583,940	443,709	-24.0%
	GRAND TOTAL RESOURCES	**679,711**	**547,678**	581,300	583,940	443,709	-24.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	1,551,412	1,976,492	1,536,700	1,476,460	1,593,300	7.9%
5005	Salaries/Part-Time	165,791	155,314	59,800	213,400	185,100	-13.3%
5015	Overtime	79,019	108,758	64,150	64,150	82,500	28.6%
5020	Leave Accrual Payout	32,808	14,042	-	-	-	0.0%
5022	Alternative H&W Payout	10,725	11,193	18,100	17,500	13,800	-21.1%
5023	Signing Bonus Payout	-	71,646	-	-	-	0.0%
5099	Other Salaries & Wages	-	26	-	-	-	0.0%
5105	Health Insurance Allocation	346,684	227,041	291,900	-	-	0.0%
5110	Life Ins Allocation	-	940	4,100	4,100	3,400	-17.1%
5115	Dental Ins Allocation	21,137	14,617	6,900	-	-	0.0%
5120	Optical Ins Allocation	4,268	4,533	3,900	3,900	4,500	15.4%
5125	LTD Ins Allocation	-	-	6,800	-	-	0.0%
5126	STD Ins Allocation	-	-	6,300	-	-	0.0%
5135	Medicare	27,151	34,489	22,700	22,700	19,400	-14.5%
5141	Employers' PARS/ARS	20,905	21,059	8,900	8,900	3,300	-62.9%
5145	Employer CalPERS Retire NC	138,476	167,975	140,800	140,800	158,100	12.3%
5147	ICMA Defined Contribution Plan	-	1,066	-	-	-	0.0%
5159	Employee Medical Opt Out Plan	6,109	8,324	7,700	7,700	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	161	-	-	-	0.0%
5161	Health Insurance Premiums	-	97,137	-	291,900	333,600	14.3%
5162	Dental Insurance Premiums	-	6,102	-	6,900	22,000	218.8%
5164	Optical Insurance Premiums	-	(1,324)	-	-	-	0.0%
5167	LTD Ins Premium	-	2,461	-	6,800	7,800	14.7%
5169	STD Ins Premium	-	1,507	-	6,300	4,800	-23.8%
5175	Leave Buyback	19,303	28,490	25,600	25,295	25,100	-0.8%
5199	Other Employee Benefits	-	(161)	9,900	9,900	800	-91.9%
5500	Contra - Salaries	(618,816)	-	(673,700)	(673,700)	(657,000)	-2.5%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	TOTAL SALARIES & BENEFITS	1,804,973	2,951,889	1,540,550	1,633,005	1,800,500	10.3%
	MATERIALS, SUPPLIES & SERVICES						
6015	Engineering Services	2,041	51,369	20,000	20,000	20,000	0.0%
6017	Special Studies	-	32,192	30,000	30,000	65,000	116.7%
6044	Credit Card Write-offs	21	-	-	-	-	0.0%
6053	City Events	-	620	-	-	-	0.0%
6054	Recruitment Exp	-	123	-	-	-	0.0%
6099	Professional Services	448,611	547,531	447,900	594,427	406,000	-31.7%
6115	Landscaping	69,959	55,168	65,000	75,000	96,920	29.2%
6116	Tree Maintenance	127,864	153,242	137,572	179,305	170,000	-5.2%
6127	Alarm Monitoring	11,003	14,065	11,200	39,210	16,500	-57.9%
6130	Repair & Maint/Facilities	322,073	184,452	288,281	300,816	250,000	-16.9%
6132	Repair & Maintenance/Streets	2,315	29,158	75,000	69,500	75,000	7.9%
6133	R & M/Sewers/Storm Drains	-	27,800	54,000	53,940	104,000	92.8%
6134	Vehicle Repair & Maintenance	125,824	179,274	130,000	158,000	162,000	2.5%
6135	Repair/Maint Off Furn & Eqp	52	-	-	-	-	0.0%
6136	Software Maintenance	10,676	10,682	11,000	11,000	6,000	-45.5%
6137	Repair Maint/Equipment	13,705	31,690	54,208	54,208	47,000	-13.3%
6138	Repairs - Electronic Devices	108	-	-	-	-	0.0%
6140	Vehicle Maintenance Allocatn	-	27	-	-	-	0.0%
6142	Vehicle Detailing	-	7,604	7,000	7,000	7,000	0.0%
6144	Unplanned Repair & Maintenance	-	48,543	-	-	-	0.0%
6146	Paint Supplies	-	343	35,000	35,000	35,000	0.0%
6147	Janitorial Supplies	-	585	15,000	30,000	30,000	0.0%
6165	Vehicle Rental	-	-	-	290,000	200,000	-31.0%
6170	Equipment & Tool Rental	23,125	7,262	16,000	16,000	16,000	0.0%
6215	Telephone/Internet	297	17,672	17,672	17,672	-	-100.0%
6225	Advertising/Promotional	13,300	1,195	-	-	1,000	0.0%
6230	Printing & Binding	394	472	400	6,900	7,500	8.7%
6235	Travel	1,936	7,361	-	-	-	0.0%
6245	Meetings & Conferences	21,081	7,912	7,690	7,400	4,300	-41.9%
6250	Staff Training	-	373	-	3,250	600	-81.5%
6255	Dues & Memberships	3,532	4,403	6,515	3,590	300	-91.6%
6257	Licenses & Permits	116,555	133,571	138,659	157,159	126,680	-19.4%
6285	Hazardous Materials Disposal	2,849	2,613	4,500	4,500	4,500	0.0%
6290	Dept. Contract Services	255,735	220,853	379,000	570,745	614,500	7.7%
6301	Special Department Expenses	146,133	143,604	-	-	-	0.0%
6305	Traffic Control Devices	1,986	3,294	15,000	15,000	25,000	66.7%
6310	Street Signs	27,004	16,240	23,000	23,000	20,000	-13.0%
6315	Office Supplies	3,118	3,574	2,700	2,700	2,200	-18.5%
6320	Books & Periodicals	75	439	500	500	200	-60.0%
6325	Postage	44	16	-	-	-	0.0%
6335	Water	-	4,902	-	-	-	0.0%
6345	Gasoline & Diesel Fuel	480,940	363,825	376,000	346,000	300,000	-13.3%
6350	Small Tools/Equipment	5,564	7,548	3,000	11,000	8,000	-27.3%
6355	Small Furniture & Fixture	48	373	-	-	-	0.0%
6360	Uniforms	11,345	9,671	9,900	9,900	10,550	6.6%
6361	Personal Protection Equipment	120	-	1,500	2,000	4,500	125.0%
6362	Emergency Medical Supples	-	152	-	-	-	0.0%
6365	Computer Software	13,920	37,302	8,000	8,000	22,100	176.3%
6366	Web Based Service/Subcriptions	421	315	330	5,330	2,500	-53.1%
6399	Other Supplies	8,880	6,209	-	-	-	0.0%
6401	Community Programs	203	302	-	-	-	0.0%
6845	Office Equipment	354	-	-	-	-	0.0%
6999	Other Expenditure	22,300	22,455	24,000	25,200	24,000	-4.8%
	TOTAL MATERIALS, SUPPLIES & SERVICES	2,295,511	2,398,376	2,415,527	3,183,252	2,884,850	-9.4%
	CIP & EQUIPMENT						
6840	Machinery & Equipment	23,970	5,921	7,209	7,209	-	-100.0%
6855	Furniture & Fixtures	25,231	3,126	36,500	17,790	-	-100.0%
	TOTAL CIP & EQUIPMENT	49,624	9,047	43,709	24,999	-	-100.0%
	EXPENDITURES GRAND TOTAL	4,150,108	5,359,312	3,999,786	4,841,256	4,685,350	-3.2%
	NET CHANGE IN POSITION	(3,470,398)	(4,811,634)	(3,418,486)	(4,257,316)	(4,241,641)	-0.4%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4750	Sale of Surplus Property	-	900	-	-	-	0.0%
	Total Revenues	**-**	**900**	-	-	-	0.0%
	GRAND TOTAL RESOURCES	**-**	**900**	-	-	-	0.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	250,186	452,783	186,900	186,900	328,600	75.8%
5005	Salaries/Part-Time	-	10,133	29,900	29,900	17,000	-43.1%
5015	Overtime	197	485	1,000	1,000	-	-100.0%
5020	Leave Accrual Payout	179	708	-	-	-	0.0%
5022	Alternative H&W Payout	1,583	1,593	1,400	1,750	1,700	-2.9%
5023	Signing Bonus Payout	-	10,801	-	-	-	0.0%
5105	Health Insurance Allocation	23,055	15,643	16,500	-	-	0.0%
5110	Life Ins Allocation	-	148	200	200	500	150.0%
5115	Dental Ins Allocation	1,612	1,241	500	-	-	0.0%
5120	Optical Ins Allocation	310	329	300	300	400	33.3%
5125	LTD Ins Allocation	-	-	700	-	-	0.0%
5126	STD Ins Allocation	-	-	800	-	-	0.0%
5135	Medicare	3,893	7,165	2,800	2,800	3,500	25.0%
5141	Employers' PARS/ARS	14,507	15,526	8,900	8,900	3,300	-62.9%
5145	Employer CalPERS Retire NC	21,588	29,167	15,800	15,800	26,200	65.8%
5147	ICMA Defined Contribution Plan	-	1,066	-	-	-	0.0%
5159	Employee Medical Opt Out Plan	3,894	2,656	3,800	3,800	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	18	-	-	-	0.0%
5161	Health Insurance Premiums	-	8,536	-	16,500	18,100	9.7%
5162	Dental Insurance Premiums	-	513	-	500	2,200	340.0%
5164	Optical Insurance Premiums	-	(109)	-	-	-	0.0%
5167	LTD Ins Premium	-	431	-	700	1,400	100.0%
5169	STD Ins Premium	-	264	-	800	800	0.0%
5175	Leave Buyback	12,319	13,598	12,800	12,800	3,000	-76.6%
5199	Other Employee Benefits	-	(18)	6,700	6,700	100	-98.5%
	TOTAL SALARIES & BENEFITS	333,322	572,677	289,000	289,350	406,800	40.6%
	MATERIALS, SUPPLIES & SERVICES						
6017	Special Studies	-	11,117	-	-	-	0.0%
6053	City Events	-	620	-	-	-	0.0%
6054	Recruitment Exp	-	123	-	-	-	0.0%
6099	Professional Services	35,646	-	10,000	7,300	-	-100.0%
6136	Software Maintenance	120	-	-	-	-	0.0%
6225	Advertising/Promotional	13,300	1,195	-	-	-	0.0%
6230	Printing & Binding	394	472	400	6,900	7,000	1.4%
6235	Travel	1,936	7,361	-	-	-	0.0%
6245	Meetings & Conferences	19,665	5,592	5,000	4,650	3,800	-18.3%
6250	Staff Training	-	65	-	-	-	0.0%
6255	Dues & Memberships	2,065	3,553	4,425	1,595	300	-81.2%
6257	Licenses & Permits	3,000	6,255	3,000	3,000	-	-100.0%
6301	Special Department Expenses	687	-	-	-	-	0.0%
6315	Office Supplies	2,111	1,992	1,700	1,700	1,700	0.0%
6366	Web Based Service/Subcriptions	99	265	200	200	-	-100.0%
6401	Community Programs	59	-	-	-	-	0.0%
6999	Other Expenditure	-	-	-	1,200	-	-100.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	79,631	38,919	24,725	26,545	12,800	-51.8%
	CIP & EQUIPMENT						
6364	Computer Hardware	332	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	332	-	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	413,285	611,596	313,725	315,895	419,600	32.8%
	NET CHANGE IN POSITION	(413,285)	(610,696)	(313,725)	(315,895)	(419,600)	32.8%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4155	Encroachment Permits	269,305	144,315	215,000	215,000	101,224	-52.9%
4172	Transportation Permit	7,174	7,264	6,300	6,300	6,300	0.0%
4310	Engineering Fees	180,031	208,897	210,000	210,000	180,000	-14.3%
4399	Other Charges for Service	223,201	177,222	150,000	150,000	150,000	0.0%
	Total Revenues	**679,711**	**537,698**	581,300	581,300	437,524	-24.7%
	GRAND TOTAL RESOURCES	**679,711**	**537,698**	581,300	581,300	437,524	-24.7%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	240,042	417,671	115,000	115,000	197,800	72.0%
5005	Salaries/Part-Time	-	8,121	29,900	29,900	19,000	-36.5%
5015	Overtime	1,271	1,274	1,500	1,500	1,000	-33.3%
5020	Leave Accrual Payout	15,207	-	-	-	-	0.0%
5022	Alternative H&W Payout	1,888	1,750	1,400	3,500	1,900	-45.7%
5023	Signing Bonus Payout	-	8,825	-	-	-	0.0%
5105	Health Insurance Allocation	43,733	33,879	28,600	-	-	0.0%
5110	Life Ins Allocation	-	277	300	300	700	133.3%
5115	Dental Ins Allocation	3,298	2,699	600	-	-	0.0%
5120	Optical Ins Allocation	589	1,063	400	400	900	125.0%
5125	LTD Ins Allocation	-	-	600	-	-	0.0%
5126	STD Ins Allocation	-	-	500	-	-	0.0%
5135	Medicare	3,762	6,490	1,700	1,700	2,300	35.3%
5141	Employers' PARS/ARS	-	305	-	-	-	0.0%
5145	Employer CalPERS Retire NC	17,807	31,435	8,900	8,900	17,700	98.9%
5159	Employee Medical Opt Out Plan	-	2,949	-	-	-	0.0%
5160	Emp Bnft/Insurance Premiums	-	39	-	-	-	0.0%
5161	Health Insurance Premiums	-	16,812	-	28,600	62,400	118.2%
5162	Dental Insurance Premiums	-	1,607	-	600	4,400	633.3%
5164	Optical Insurance Premiums	-	(392)	-	-	-	0.0%
5167	LTD Ins Premium	-	747	-	600	1,600	166.7%
5169	STD Ins Premium	-	457	-	500	1,000	100.0%
5175	Leave Buyback	-	5,627	-	-	4,800	0.0%
5199	Other Employee Benefits	-	(39)	100	100	100	0.0%
	TOTAL SALARIES & BENEFITS	327,597	541,596	189,500	191,600	315,600	64.7%
	MATERIALS, SUPPLIES & SERVICES						
6017	Special Studies	-	21,075	30,000	30,000	65,000	116.7%
6099	Professional Services	204,505	180,559	73,000	196,397	150,000	-23.6%
6245	Meetings & Conferences	427	1,790	1,800	1,800	500	-72.2%
6250	Staff Training	-	308	-	350	250	-28.6%
6255	Dues & Memberships	735	-	850	850	-	-100.0%
6257	Licenses & Permits	-	-	-	-	180	0.0%
6290	Dept. Contract Services	2,013	108,747	150,000	150,000	150,000	0.0%
6320	Books & Periodicals	-	439	500	500	200	-60.0%
6325	Postage	19	-	-	-	-	0.0%
6335	Water	-	4,902	-	-	-	0.0%
6355	Small Furniture & Fixture	-	326	-	-	-	0.0%
6365	Computer Software	4,820	2,000	8,000	8,000	12,100	51.3%
6366	Web Based Service/Subcriptions	122	-	130	130	-	-100.0%
6399	Other Supplies	474	-	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	213,114	320,146	264,280	388,027	378,230	-2.5%
	EXPENDITURES GRAND TOTAL	540,711	861,742	453,780	579,627	693,830	19.7%
	NET CHANGE IN POSITION	138,999	(324,043)	127,520	1,673	(256,306)	-15417.9%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4710	Reimbursements/Other Revenue	-	9,080	-	2,080	6,185	197.4%
	Total Revenues	**-**	**9,080**	-	2,080	6,185	197.4%
	GRAND TOTAL RESOURCES	**-**	**9,080**	-	2,080	6,185	197.4%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	133,938	142,931	147,500	97,500	-	-100.0%
5022	Alternative H&W Payout	750	250	1,300	250	-	-100.0%
5023	Signing Bonus Payout	-	6,687	-	-	-	0.0%
5105	Health Insurance Allocation	22,350	15,979	22,600	-	-	0.0%
5110	Life Ins Allocation	-	68	500	500	-	-100.0%
5115	Dental Ins Allocation	1,541	1,156	500	-	-	0.0%
5120	Optical Ins Allocation	276	287	300	300	-	-100.0%
5125	LTD Ins Allocation	-	-	500	-	-	0.0%
5126	STD Ins Allocation	-	-	600	-	-	0.0%
5135	Medicare	1,952	2,175	2,200	2,200	-	-100.0%
5145	Employer CalPERS Retire NC	9,938	10,913	11,400	11,400	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	7	-	-	-	0.0%
5161	Health Insurance Premiums	-	6,570	-	22,600	-	-100.0%
5162	Dental Insurance Premiums	-	449	-	500	-	-100.0%
5164	Optical Insurance Premiums	-	(81)	-	-	-	0.0%
5167	LTD Ins Premium	-	173	-	500	-	-100.0%
5169	STD Ins Premium	-	106	-	600	-	-100.0%
5199	Other Employee Benefits	-	(7)	1,000	1,000	-	-100.0%
	TOTAL SALARIES & BENEFITS	170,745	187,665	188,400	137,350	-	-100.0%
	MATERIALS, SUPPLIES & SERVICES						
6015	Engineering Services	2,041	51,369	20,000	20,000	20,000	0.0%
6099	Professional Services	108,355	212,386	156,000	206,000	150,000	-27.2%
6245	Meetings & Conferences	648	182	800	800	-	-100.0%
6255	Dues & Memberships	258	850	840	840	-	-100.0%
6290	Dept. Contract Services	15,448	18,709	35,000	35,000	185,000	428.6%
6320	Books & Periodicals	75	-	-	-	-	0.0%
6365	Computer Software	9,100	34,993	-	-	10,000	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	135,923	318,489	212,640	262,640	365,000	39.0%
	EXPENDITURES GRAND TOTAL	306,668	506,153	401,040	399,990	365,000	-8.7%
	NET CHANGE IN POSITION	(306,668)	(497,074)	(401,040)	(397,910)	(358,815)	-9.8%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	37,835	93,517	120,000	191,323	106,000	-44.6%
6225	Advertising/Promotional	-	-	-	-	1,000	0.0%
6250	Staff Training	-	-	-	900	350	-61.1%
6255	Dues & Memberships	459	-	400	-	-	0.0%
6257	Licenses & Permits	109,965	121,291	125,000	141,500	113,000	-20.1%
6315	Office Supplies	-	423	500	500	500	0.0%
6399	Other Supplies	80	-	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	148,339	215,232	245,900	334,223	220,850	-33.9%
	EXPENDITURES GRAND TOTAL	148,339	215,232	245,900	334,223	220,850	-33.9%
	NET CHANGE IN POSITION	(148,339)	(215,232)	(245,900)	(334,223)	(220,850)	-33.9%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	272,453	281,646	378,300	368,060	201,700	-45.2%
5005	Salaries/Part-Time	14,866	11,282	-	-	-	0.0%
5015	Overtime	17,489	23,355	-	-	-	0.0%
5020	Leave Accrual Payout	14,729	974	-	-	-	0.0%
5022	Alternative H&W Payout	1,825	1,800	4,400	3,250	2,000	-38.5%
5023	Signing Bonus Payout	-	13,610	-	-	-	0.0%
5105	Health Insurance Allocation	74,554	52,288	65,000	-	-	0.0%
5110	Life Ins Allocation	-	91	1,000	1,000	400	-60.0%
5115	Dental Ins Allocation	5,242	3,631	1,800	-	-	0.0%
5120	Optical Ins Allocation	935	827	900	900	500	-44.4%
5125	LTD Ins Allocation	-	-	1,600	-	-	0.0%
5126	STD Ins Allocation	-	-	1,500	-	-	0.0%
5135	Medicare	4,782	4,951	5,500	5,500	2,000	-63.6%
5141	Employers' PARS/ARS	557	423	-	-	-	0.0%
5145	Employer CalPERS Retire NC	26,080	29,577	35,200	35,200	25,400	-27.8%
5159	Employee Medical Opt Out Plan	2,215	2,720	3,900	3,900	-	-100.0%
5160	Emp Bnft/Insurance Premiums	-	14	-	-	-	0.0%
5161	Health Insurance Premiums	-	12,441	-	65,000	42,200	-35.1%
5162	Dental Insurance Premiums	-	713	-	1,800	2,500	38.9%
5164	Optical Insurance Premiums	-	(147)	-	-	-	0.0%
5167	LTD Ins Premium	-	230	-	1,600	800	-50.0%
5169	STD Ins Premium	-	141	-	1,500	500	-66.7%
5175	Leave Buyback	4,574	4,996	8,800	8,495	13,000	53.0%
5199	Other Employee Benefits	-	(14)	1,600	1,600	100	-93.8%
	TOTAL SALARIES & BENEFITS	440,303	445,549	509,500	497,805	291,100	-41.5%
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	1,947	-	-	-	0.0%
6170	Equipment & Tool Rental	-	919	-	-	-	0.0%
6230	Printing & Binding	-	-	-	-	500	0.0%
6245	Meetings & Conferences	-	256	-	60	-	-100.0%
6250	Staff Training	-	-	-	2,000	-	-100.0%
6255	Dues & Memberships	-	-	-	305	-	-100.0%
6315	Office Supplies	560	1,034	500	500	-	-100.0%
6360	Uniforms	8,264	8,709	-	-	-	0.0%
6366	Web Based Service/Subcriptions	-	-	-	5,000	2,500	-50.0%
6399	Other Supplies	-	120	-	-	-	0.0%
6999	Other Expenditure	92	-	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	8,915	12,984	500	7,865	3,000	-61.9%
	EXPENDITURES GRAND TOTAL	449,219	458,533	510,000	505,670	294,100	-41.8%
	NET CHANGE IN POSITION	(449,219)	(458,533)	(510,000)	(505,670)	(294,100)	-41.8%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	232,205	276,337	305,500	305,500	387,500	26.8%
5005	Salaries/Part-Time	94,337	85,448	-	76,000	99,400	30.8%
5015	Overtime	30,768	22,962	23,000	23,000	33,000	43.5%
5020	Leave Accrual Payout	1,882	-	-	-	-	0.0%
5022	Alternative H&W Payout	2,925	1,800	4,100	3,500	4,200	20.0%
5023	Signing Bonus Payout	-	10,278	-	-	-	0.0%
5099	Other Salaries & Wages	-	12	-	-	-	0.0%
5105	Health Insurance Allocation	64,427	37,398	65,500	-	-	0.0%
5110	Life Ins Allocation	-	176	800	800	800	0.0%
5115	Dental Ins Allocation	1,547	866	1,400	-	-	0.0%
5120	Optical Ins Allocation	768	738	800	800	1,000	25.0%
5125	LTD Ins Allocation	-	-	1,400	-	-	0.0%
5126	STD Ins Allocation	-	-	1,200	-	-	0.0%
5135	Medicare	5,298	5,834	4,500	4,500	4,600	2.2%
5141	Employers' PARS/ARS	3,626	3,293	-	-	-	0.0%
5145	Employer CalPERS Retire NC	24,029	29,114	31,700	31,700	38,500	21.5%
5160	Emp Bnft/Insurance Premiums	-	42	-	-	-	0.0%
5161	Health Insurance Premiums	-	22,940	-	65,500	80,900	23.5%
5162	Dental Insurance Premiums	-	1,054	-	1,400	4,100	192.9%
5164	Optical Insurance Premiums	-	(244)	-	-	-	0.0%
5167	LTD Ins Premium	-	417	-	1,400	1,700	21.4%
5169	STD Ins Premium	-	255	-	1,200	1,100	-8.3%
5175	Leave Buyback	2,410	4,269	4,000	4,000	-	-100.0%
5199	Other Employee Benefits	-	(42)	200	200	200	0.0%
5500	Contra - Salaries	(618,816)	-	(673,700)	(673,700)	(657,000)	-2.5%
	TOTAL SALARIES & BENEFITS	(154,591)	502,946	(229,600)	(154,200)	-	-100.0%
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	62,271	58,970	88,900	(6,593)	-	-100.0%
6130	Repair & Maint/Facilities	8,103	2,837	-	-	-	0.0%
6132	Repair & Maintenance/Streets	2,315	29,158	75,000	69,500	75,000	7.9%
6133	R & M/Sewers/Storm Drains	-	27,800	54,000	53,940	104,000	92.8%
6146	Paint Supplies	-	291	25,000	25,000	25,000	0.0%
6147	Janitorial Supplies	-	282	-	-	-	0.0%
6170	Equipment & Tool Rental	7,008	6,344	10,000	10,000	10,000	0.0%
6255	Dues & Memberships	16	-	-	-	-	0.0%
6257	Licenses & Permits	-	-	2,509	2,509	500	-80.1%
6290	Dept. Contract Services	-	-	50,000	51,097	59,500	16.4%
6301	Special Department Expenses	44,898	48,100	-	-	-	0.0%
6305	Traffic Control Devices	1,986	3,294	15,000	15,000	25,000	66.7%
6310	Street Signs	23,531	16,240	23,000	23,000	20,000	-13.0%
6325	Postage	-	16	-	-	-	0.0%
6350	Small Tools/Equipment	182	818	-	8,000	5,000	-37.5%
6360	Uniforms	2,384	536	3,000	3,000	3,000	0.0%
6361	Personal Protection Equipment	120	-	500	1,000	1,500	50.0%
6366	Web Based Service/Subcriptions	49	-	-	-	-	0.0%
6399	Other Supplies	2,208	4,437	-	-	-	0.0%
6401	Community Programs	-	151	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	155,071	199,272	346,909	255,454	328,500	28.6%
	CIP & EQUIPMENT						
6840	Machinery & Equipment	72	5,921	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	72	5,921	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	551	708,140	117,309	101,254	328,500	224.4%
	NET CHANGE IN POSITION	(551)	(708,140)	(117,309)	(101,254)	(328,500)	224.4%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	297,690	271,033	262,800	262,800	337,000	28.2%
5005	Salaries/Part-Time	56,588	40,330	-	77,600	49,700	-36.0%
5015	Overtime	28,181	58,741	37,000	37,000	47,000	27.0%
5020	Leave Accrual Payout	810	12,359	-	-	-	0.0%
5022	Alternative H&W Payout	1,255	3,500	5,000	4,750	3,500	-26.3%
5023	Signing Bonus Payout	-	14,920	-	-	-	0.0%
5099	Other Salaries & Wages	-	14	-	-	-	0.0%
5105	Health Insurance Allocation	73,685	39,895	48,600	-	-	0.0%
5110	Life Ins Allocation	-	114	800	800	700	-12.5%
5115	Dental Ins Allocation	4,815	2,713	1,100	-	-	0.0%
5120	Optical Ins Allocation	838	714	600	600	1,100	83.3%
5125	LTD Ins Allocation	-	-	1,300	-	-	0.0%
5126	STD Ins Allocation	-	-	1,100	-	-	0.0%
5135	Medicare	5,628	5,798	3,900	3,900	4,900	25.6%
5141	Employers' PARS/ARS	2,214	1,513	-	-	-	0.0%
5145	Employer CalPERS Retire NC	27,572	24,260	23,600	23,600	35,800	51.7%
5160	Emp Bnft/Insurance Premiums	-	27	-	-	-	0.0%
5161	Health Insurance Premiums	-	16,856	-	48,600	84,900	74.7%
5162	Dental Insurance Premiums	-	868	-	1,100	5,700	418.2%
5164	Optical Insurance Premiums	-	(189)	-	-	-	0.0%
5167	LTD Ins Premium	-	286	-	1,300	1,600	23.1%
5169	STD Ins Premium	-	175	-	1,100	1,000	-9.1%
5175	Leave Buyback	-	-	-	-	4,300	0.0%
5199	Other Employee Benefits	-	(27)	200	200	200	0.0%
	TOTAL SALARIES & BENEFITS	499,275	493,900	386,000	463,350	577,400	24.6%
	MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	152	-	-	-	0.0%
6127	Alarm Monitoring	11,003	14,065	11,200	39,210	16,500	-57.9%
6130	Repair & Maint/Facilities	235,158	179,423	220,000	242,535	205,000	-15.5%
6134	Vehicle Repair & Maintenance	3,460	1,217	-	-	-	0.0%
6135	Repair/Maint Off Furn & Eqp	52	-	-	-	-	0.0%
6137	Repair Maint/Equipment	7,437	15,520	14,000	14,000	14,000	0.0%
6138	Repairs - Electronic Devices	108	-	-	-	-	0.0%
6146	Paint Supplies	-	52	10,000	10,000	10,000	0.0%
6147	Janitorial Supplies	-	303	15,000	30,000	30,000	0.0%
6170	Equipment & Tool Rental	16,117	-	6,000	6,000	6,000	0.0%
6215	Telephone/Internet	297	17,672	17,672	17,672	-	-100.0%
6245	Meetings & Conferences	196	92	-	-	-	0.0%
6257	Licenses & Permits	3,590	1,959	5,100	5,100	8,000	56.9%
6290	Dept. Contract Services	164,850	93,397	144,000	334,648	220,000	-34.3%
6301	Special Department Expenses	55,275	57,888	-	-	-	0.0%
6315	Office Supplies	447	124	-	-	-	0.0%
6350	Small Tools/Equipment	3,191	198	-	-	-	0.0%
6355	Small Furniture & Fixture	(415)	47	-	-	-	0.0%
6360	Uniforms	666	426	5,750	5,750	5,750	0.0%
6361	Personal Protection Equipment	-	-	500	500	1,500	200.0%
6362	Emergency Medical Supples	-	152	-	-	-	0.0%
6366	Web Based Service/Subcriptions	151	-	-	-	-	0.0%
6399	Other Supplies	5,037	1,079	-	-	-	0.0%
6401	Community Programs	-	151	-	-	-	0.0%
6845	Office Equipment	354	-	-	-	-	0.0%
6999	Other Expenditure	22,208	22,455	24,000	24,000	24,000	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	529,184	406,373	473,222	729,415	540,750	-25.9%
	CIP & EQUIPMENT						
6364	Computer Hardware	91	-	-	-	-	0.0%
6855	Furniture & Fixtures	25,231	3,126	36,500	17,790	-	-100.0%
	TOTAL CIP & EQUIPMENT	25,322	3,126	36,500	17,790	-	-100.0%
	EXPENDITURES GRAND TOTAL	1,053,781	903,398	895,722	1,210,555	1,118,150	-7.6%
	NET CHANGE IN POSITION	(1,053,781)	(903,398)	(895,722)	(1,210,555)	(1,118,150)	-7.6%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	MATERIALS, SUPPLIES & SERVICES						
6115	Landscaping	69,959	55,168	65,000	75,000	96,920	29.2%
6116	Tree Maintenance	127,864	153,242	137,572	179,305	170,000	-5.2%
6130	Repair & Maint/Facilities	78,278	1,696	68,281	58,281	45,000	-22.8%
6137	Repair Maint/Equipment	208	-	208	208	-	-100.0%
6245	Meetings & Conferences	90	-	90	90	-	-100.0%
6290	Dept. Contract Services	71,175	-	-	-	-	0.0%
6301	Special Department Expenses	21,193	20,620	-	-	-	0.0%
6310	Street Signs	3,473	-	-	-	-	0.0%
6350	Small Tools/Equipment	189	-	-	-	-	0.0%
6360	Uniforms	30	-	-	-	-	0.0%
6399	Other Supplies	603	456	-	-	-	0.0%
6401	Community Programs	144	-	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	373,207	231,183	271,151	312,884	311,920	-0.3%
	CIP & EQUIPMENT						
6840	Machinery & Equipment	7,209	-	7,209	7,209	-	-100.0%
	TOTAL CIP & EQUIPMENT	7,209	-	7,209	7,209	-	-100.0%
	EXPENDITURES GRAND TOTAL	380,416	231,183	278,360	320,093	311,920	-2.6%
	NET CHANGE IN POSITION	(380,416)	(231,183)	(278,360)	(320,093)	(311,920)	-2.6%

		FY22-23 Audited	FY23-24 Audited	FY24-25 Adopted	FY24-25 Amended	FY25-26 Proposed	% Change from 2024-25 Amended
	Revenues						
4710	Reimbursements/Other Revenue	-	-	-	385	-	-100.0%
	Total Revenues	-	-	-	385	-	-100.0%
	GRAND TOTAL RESOURCES	-	-	-	385	-	-100.0%
	SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	124,898	134,091	140,700	140,700	140,700	0.0%
5015	Overtime	1,113	1,941	1,650	1,650	1,500	-9.1%
5022	Alternative H&W Payout	500	500	500	500	500	0.0%
5023	Signing Bonus Payout	-	6,524	-	-	-	0.0%
5105	Health Insurance Allocation	44,879	31,958	45,100	-	-	0.0%
5110	Life Ins Allocation	-	67	500	500	300	-40.0%
5115	Dental Ins Allocation	3,082	2,312	1,000	-	-	0.0%
5120	Optical Ins Allocation	552	575	600	600	600	0.0%
5125	LTD Ins Allocation	-	-	700	-	-	0.0%
5126	STD Ins Allocation	-	-	600	-	-	0.0%
5135	Medicare	1,836	2,075	2,100	2,100	2,100	0.0%
5145	Employer CalPERS Retire NC	11,462	13,508	14,200	14,200	14,500	2.1%
5160	Emp Bnft/Insurance Premiums	-	13	-	-	-	0.0%
5161	Health Insurance Premiums	-	12,982	-	45,100	45,100	0.0%
5162	Dental Insurance Premiums	-	899	-	1,000	3,100	210.0%
5164	Optical Insurance Premiums	-	(161)	-	-	-	0.0%
5167	LTD Ins Premium	-	178	-	700	700	0.0%
5169	STD Ins Premium	-	109	-	600	400	-33.3%
5199	Other Employee Benefits	-	(13)	100	100	100	0.0%
	TOTAL SALARIES & BENEFITS	188,321	207,557	207,750	207,750	209,600	0.9%
	MATERIALS, SUPPLIES & SERVICES						
6044	Credit Card Write-offs	21	-	-	-	-	0.0%
6130	Repair & Maint/Facilities	384	496	-	-	-	0.0%
6134	Vehicle Repair & Maintenance	122,364	178,058	130,000	158,000	162,000	2.5%
6136	Software Maintenance	10,556	10,682	11,000	11,000	6,000	-45.5%
6137	Repair Maint/Equipment	6,060	16,170	40,000	40,000	33,000	-17.5%
6140	Vehicle Maintenance Allocatn	-	27	-	-	-	0.0%
6142	Vehicle Detailing	-	7,604	7,000	7,000	7,000	0.0%
6144	Unplanned Repair & Maintenance	-	48,543	-	-	-	0.0%
6165	Vehicle Rental	-	-	-	290,000	200,000	-31.0%
6245	Meetings & Conferences	57	-	-	-	-	0.0%
6257	Licenses & Permits	-	4,066	3,050	5,050	5,000	-1.0%
6285	Hazardous Materials Disposal	2,849	2,613	4,500	4,500	4,500	0.0%
6301	Special Department Expenses	24,080	16,996	-	-	-	0.0%
6345	Gasoline & Diesel Fuel	480,877	363,825	376,000	346,000	300,000	-13.3%
6350	Small Tools/Equipment	2,002	6,532	3,000	3,000	3,000	0.0%
6360	Uniforms	-	-	1,150	1,150	1,800	56.5%
6361	Personal Protection Equipment	-	-	500	500	1,500	200.0%
6366	Web Based Service/Subcriptions	-	50	-	-	-	0.0%
6399	Other Supplies	479	118	-	-	-	0.0%
	TOTAL MATERIALS, SUPPLIES & SERVICES	649,728	655,779	576,200	866,200	723,800	-16.4%
	CIP & EQUIPMENT						
6840	Machinery & Equipment	16,689	-	-	-	-	0.0%
	TOTAL CIP & EQUIPMENT	16,689	-	-	-	-	0.0%
	EXPENDITURES GRAND TOTAL	854,739	863,336	783,950	1,073,950	933,400	-13.1%
	NET CHANGE IN POSITION	(854,739)	(863,336)	(783,950)	(1,073,565)	(933,400)	-13.1%

PLACENTIA
Rich Heritage, Bright Future

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next five years and includes new projects, upgrades to existing facilities as well as rehabilitation of streets and roadways.

Capital Projects

Each year as part of the budget process, the CIP is reviewed and updated to ensure the City's priorities and needs have not changed from the prior year, and to confirm there is sufficient revenue to support the projects planned.

Funding for capital projects is appropriated within the current fiscal year budget. For any multi-year projects that are not completed at fiscal year-end, a continuing appropriation for the unspent balance will be carried over into the following year's budget. In general, the CIP budget provides funding for infrastructure construction and rehabilitation, while the operating budget and other special funds provide funding for routine infrastructure maintenance.

In addition to capital projects identified in the Capital Improvement Program, the city is working towards developing a seven-year replacement or maintenance schedule for all city assets related to government buildings; equipment, tools, office furniture; information technology; and rolling fleet so it can forecast and plan for future funding needs. An annual review and update of the City's needs has been completed and the Fiscal Year 2025-26 budget includes funding for those capital replacement items that need to be purchased, with the limited resources available. Capital Equipment includes a loader and park amenities such as benches, trash cans and picnic tables, playground replacement, the Golden Avenue bridge replacement, with street improvements being the primary focus of the CIP for FY 2025-26.

Included in Information technology will be the regular replacements of older computer workstations, and servers.

FY 2025-26 Proposed Capital Projects

Project Type	Project Description	Funding Source	Proposed
City Buildings & Facilities	UST Removal and Replacement at Corporate	Measure U (0079)	220,000
City Buildings & Facilities	Powell Building Improvement Project -	Misc. Grants (0050)	112,350
City Buildings & Facilities	Whitten Center Kitchen Renovation	Citywide Parks & Rec Impact Fee (0063)	30,000
City Buildings & Facilities	City Hall Roof Repairs	Measure U (0079), Citywide Public Safety Impact Fee (0067)	1,000,000
City Buildings & Facilities	Aguirre Building Renovation	Citywide Parks & Rec Impact Fee (0063)	40,000
City Buildings & Facilities Total			**1,402,350**
Parks	Tynes Gym Roof Replacement	Citywide Parks & Rec Impact Fee (0063)	255,000
Parks	Samp and Los Vaqueros Park Playground	Misc. Grants (0050)	600,000
Parks	Replace Park Benches	Citywide Parks & Rec Impact Fee (0063)	60,000
Parks	Whitten Center Pool Deck Repair	Citywide Parks & Rec Impact Fee (0063)	30,000
Parks	Los Vaqueros Storm Drain	Citywide Parks & Rec Impact Fee (0063)	150,000
Parks Total			**1,095,000**
Streets & Streetscapes	Old Town Streetscape Improvements	EIFD	150,000
Streets & Streetscapes	FY 25-26 Annual Sidewalk and Curb Ramp Repairs	CDBG (0030)	175,000
Streets & Streetscapes	Golden Avenue Bridge Replacement Project Construction	Measure U (0079), Misc. Grants (0050)	3,582,340
Streets & Streetscapes	FY 24-25 Residential Street Rehabilitation	Measure U (0079),SB 1/ Gas Tax-RMRA (0060), Gas Tax (0017)	4,493,206
Streets & Streetscapes Total			**8,400,546**
Technology	Desktop Computer Replacement Program	Technology Impact Fees (0075)	40,000
Technology	Public Safety Operations HW Upgrades	Technology Impact Fees (0075)	75,000
Technology	City Facilities Server/Network Upgrades	Technology Impact Fees (0075)	40,000
Technology	Technology Projects	Technology Impact Fees (0075)	140,535
Technology Total			**295,535**
Traffic and Transportation Ops	Citywide Signal Hardware Upgrades	Citywide Traffic Impact Fee (0065)	154,848
Traffic and Transportation Ops Total			**154,848**
Vehicles and Equipment	Fleet Lift Equipment	General Fund (0010)	35,000
Vehicles and Equipment	Fire Department Equipment	Citywide Public Safety Impact Fee (0067), Fire Impact Fee (0089)	17,200
Vehicles and Equipment Total			**52,200**
Grand Total of Proposed Projects			**11,400,479**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

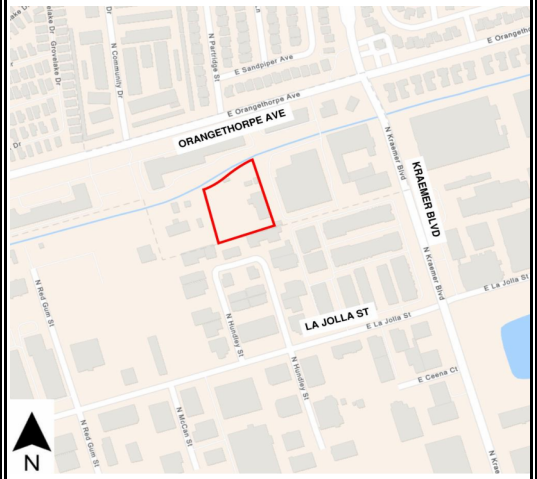
PROJECT TITLE: Fuel Tank Removal

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Samantha Byfield

SCHEDULE:

Design Complete:	FY 2025/26
Construction Complete:	FY 2025/26
Project Delivery:	FY 2025/26

PROJECT LOCATION



PROJECT DESCRIPTION: Removal of the undergroud storage tanks at the City Corporation Yard.

PROJECT NEED: The two, single-walled tanks are required to be removed by December 31, 2025 by California State law. The City relies on diesel and unleaded fuel for City vehicles, including emergency response. Diesel fuel is also needed to power emergency generators in the event of a power outage.

SOURCE DOCUMENT: California Health and Safety Code Chapter 6.7, Section 25291(a)(1)-(6)

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design	$ 100,000				
Construction		$ 220,000			
Other					
TOTAL	**$ 100,000**	**$ 220,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Measure U	$ 100,000	$ 220,000			
TOTAL	**$ 100,000**	**$ 220,000**			

TOTAL PROJECT COST: $ 320,000

PROJECT STATUS: **Continuing**

CATEGORY: **City Buildings & Facilities**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Powell Building Improvement Project - Window Replacements

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Shelley Kennell

SCHEDULE:

Design Complete:	
Construction Complete:	FY 2025/26
Project Delivery:	FY 2025/26

PROJECT LOCATION

PROJECT DESCRIPTION: This project involves the installation of a HVAC system and the replacement of windows at the Powell Building.

PROJECT NEED: The existing windows have reached and are past their useful life, and needing to be replaced. Additional funding will go towards the windows.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction	$ 342,528	$ 112,350			
Other					
TOTAL	**$ 342,528**	**$ 112,350**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Measure U	$ 175,000				
Misc. Grants	$ 167,528	$ 112,350			
TOTAL	**$ 342,528**	**$ 112,350**			

TOTAL PROJECT COST: $ 454,878

PROJECT STATUS: **Continuing**

CATEGORY: **City Building and Facilities**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Whitten Center Kitchen

DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Lydie Gutfeld

SCHEDULE:

Design Complete:	
Construction Complete:	FY 2025/26
Project Delivery:	FY 2025/26

PROJECT LOCATION

PROJECT DESCRIPTION: This project involves replacing the stove, refrigerator, sink, and countertop in the Whitten Center Kitchen.

PROJECT NEED: This project will enhance the beautification of the center and allow applicants to reserve the city facility.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Improve City Beautification

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction		$ 30,000			
Other					
TOTAL		**$ 30,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Citywide Parks & Rec Impact Fees		$ 30,000			
TOTAL		**$ 30,000**			

TOTAL PROJECT COST: $ 30,000

PROJECT STATUS: New

CATEGORY: City Buildings & Facilities

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Safe Streets For All

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Chris Tanio

SCHEDULE:

Design Complete:	FY 2025/26
Construction Complete:	
Project Delivery:	FY 2025/26

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: The Safe Streets and Roads for All (SS4A) program Action Plan Grant will fund the Vision Zero Action Plan which is a safety plan where projects will be identified and prioritized to most likely reduce or eliminate roadway fatalities and serious injuries for all road users.

PROJECT NEED: The Vision Zero Action Plan will prioritize safety for all road users and meet all requirements of SS4A's Comprehensive Safety Action Plan including safety data analysis', public engagement, annual reporting and monitoring.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design		$ 150,000			
Construction					
Other					
TOTAL		**$ 150,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Measure U		$30,000			
Misc. Grants		$ 120,000			
TOTAL		**$ 150,000**			

TOTAL PROJECT COST: $ 150,000

PROJECT STATUS: New

CATEGORY: Traffic & Transportation Ops

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Highway Safety Improvement Program (HSIP) Cycle 12

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Shelley Kennell

SCHEDULE:

Design Complete:	
Construction Complete:	FY 2025/26
Project Delivery:	FY 2025/26

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: Install leading pedestrian intervals (LPIs), install and upgrade pedestrian crossings at various locations throughout the City, including 7 signalized intersections and 2 unsignalized intersections.

PROJECT NEED: Enhance pedestrian safety throughout the City with LPIs that will give pedestrians a dedicated head start when crossing signalized intersections before vehicles are given a green light indication.

SOURCE DOCUMENT: Caltrans Highway Safety Program (HSIP)

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction		$281,100			
Other					
TOTAL		**$ 281,100**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Measure U		$28,110			
Misc. Grants		$ 252,990			
TOTAL		**$ 281,100**			

TOTAL PROJECT COST: $ 281,100

PROJECT STATUS: New

CATEGORY: Traffic & Transportation Ops

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

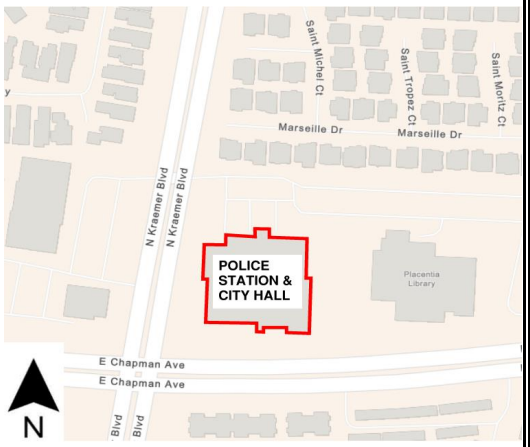
PROJECT TITLE: City Hall Roof Repairs

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Samantha Byfield

SCHEDULE:

Design Complete:	
Construction Complete:	FY 2025/26
Project Delivery:	FY 2025/26

PROJECT LOCATION



PROJECT DESCRIPTION: Repair City Hall roof

PROJECT NEED: The existing facility is in need of roof repairs as many leaks are encountered during rain events.

SOURCE DOCUMENT: Facility Condition Assessment

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction		$ 1,000,000			
Other					
Other					
TOTAL		**$ 1,000,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Measure U		$ 880,000			
Citywide Public Safety Impact Fee		$ 120,000			
TOTAL		**$ 1,000,000**			

TOTAL PROJECT COST: **$ 1,000,000**

PROJECT STATUS: **New**

CATEGORY: **City Building and Facilities**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Aguirre Building Renovation

DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Lydie Gutfeld

SCHEDULE:

Design Complete:	
Construction Complete:	FY 2025/26
Project Delivery:	FY 2025/26

PROJECT LOCATION

PROJECT DESCRIPTION: This project involves replacing the countertop, sink, and flooring in the rental building to enhance functionality and aesthetics.

PROJECT NEED: This project is necessary to address wear and tear on the existing countertop, sink, and flooring in the rental building. These improvements are essential for maintaining the building's usability and meeting the expectations of current and prospective renters.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction		$ 40,000			
Other					
TOTAL		**$ 40,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Citywide Parks & Rec Impact Fee		$ 40,000			
TOTAL		**$ 40,000**			

TOTAL PROJECT COST: $ 40,000

PROJECT STATUS: New

CATEGORY: City Buildings & Facilities

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Tynes Gym Roof Replacement

DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Lydie Gutfeld

SCHEDULE:

Design Complete:	
Construction Complete:	FY 2025/26
Project Delivery:	FY 2025/26

PROJECT LOCATION

PROJECT DESCRIPTION: This project involves the complete replacement of the Tynes Gym Roof that is currently leaking in multiple areas.

PROJECT NEED: The current roof at Tynes Gym has multiple leaks in various areas that are impacting the interior roof and exterior walls as well.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction		$ 255,000			
Other					
TOTAL		**$ 255,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Citywide Parks & Rec Impact Fee		$ 255,000			
TOTAL		**$ 255,000**			

TOTAL PROJECT COST: $ 255,000

PROJECT STATUS: New

CATEGORY: Parks

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

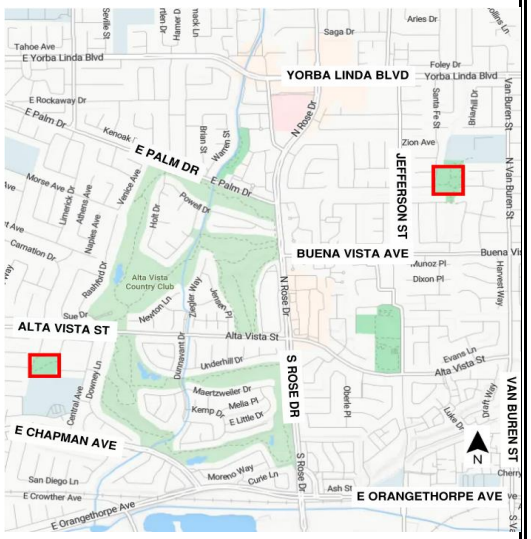
PROJECT TITLE: Samp and Los Vaqueros Park Playground

DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Lydie Gutfeld

SCHEDULE:

Design Complete:	
Construction Complete:	FY 2025/26
Project Delivery:	FY 2025/26

PROJECT LOCATION



PROJECT DESCRIPTION: Removal and replacement of old play equipment, rubber surfacing, and sand.

PROJECT NEED: The playground at Los Vaqueros is twenty years old. The play equipment at Los Vaqueros has had multiple minor repairs, and has needed the replacement and removal of play pieces. The playground at Samp is twenty eight years old. The rubber surfacing at both parks is past its useful life.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction		$ 600,000			
Other					
TOTAL		**$ 600,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Misc. Grants		$ 600,000			
TOTAL		**$ 600,000**			

TOTAL PROJECT COST: $ 600,000

PROJECT STATUS: **New**

CATEGORY: **Parks**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

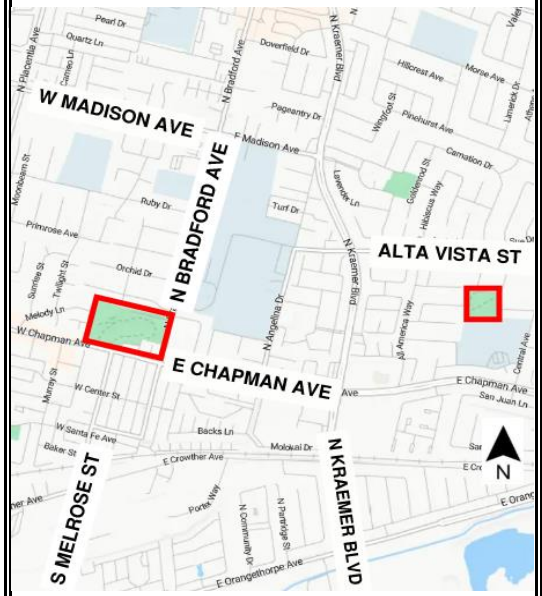
PROJECT TITLE: Replace Park Benches

DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Lydie Gutfeld

SCHEDULE:

Design Complete:	
Construction Complete:	FY 2025/26
Project Delivery:	FY 2025/26

PROJECT LOCATION



PROJECT DESCRIPTION: This project involves the replacement of all the park benches at both Richard Samp Park and Kraemer Memorial Park.

PROJECT NEED: The current park benches at these parks are old and need replacement, the replacement of these amenities will enhance the community experience.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction		$ 60,000			
Other					
TOTAL		**$ 60,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Citywide Parks & Rec Impact Fee		$ 60,000			
TOTAL		**$ 60,000**			

TOTAL PROJECT COST: **$ 60,000**

PROJECT STATUS: **New**

CATEGORY: **Parks**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Whitten Pool Deck Repair

DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Lydie Gutfeld

SCHEDULE:

Design Complete:	
Construction Complete:	FY 2025/26
Project Delivery:	FY 2025/26

PROJECT LOCATION

PROJECT DESCRIPTION: This project involves the replacement of a section of the deteriorating pool deck at the Whitten Pool.

PROJECT NEED: The replacement of the deteriorating section of the pool deck at the Whitten Pool is necessary to address safety concerns and prevent further structural damage.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction		$30,000			
Other					
TOTAL		**$ 30,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Citywide Parks & Rec Impact Fee		$ 30,000			
TOTAL		**$ 30,000**			

TOTAL PROJECT COST: **$ 30,000**

PROJECT STATUS: **New**

CATEGORY: **Parks**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Los Vaqueros Storm Drain

DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Lydie Gutfeld

SCHEDULE:

Design Complete:	
Construction Complete:	FY 2025/26
Project Delivery:	FY 2025/26

PROJECT LOCATION

PROJECT DESCRIPTION: Perform maintenance on the existing concrete gutter at Los Vaqueros Park, including repairing damaged concrete sections and installing rip-rap along the adjacent swale to prevent future erosion.

PROJECT NEED: Broken cement along the drain path is to be filled in with gravel and large rock to avoid further deterioration of surrounding grass area.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction		$ 150,000			
Other					
TOTAL		**$ 150,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Citywide Parks & Rec Impact Fee		$ 150,000			
TOTAL		**$ 150,000**			

TOTAL PROJECT COST: $ 150,000

PROJECT STATUS: New

CATEGORY: Parks

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Old Town Streetscape Improvements

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Gabriel Guerrero-Gabany

SCHEDULE:

Design Complete:	
Construction Complete:	FY 2025/26
Project Delivery:	FY 2025/26

PROJECT LOCATION

PROJECT DESCRIPTION: The construction of streetscape improvements for the Old Town District. Improvements include improved pedestrian accessibilty and safety, landscaping, lighting, striping, signage and roadway rehabilitation.

PROJECT NEED: Complete remaining design due to fire lane width requirements.

SOURCE DOCUMENT: Old Town Streetscape Master Plan

STRATEGIC PLAN GOAL: Promote Community And Economic Development

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design	$ 10,000,000	$ 150,000			
Construction					
Other					
Other					
TOTAL	**$ 10,000,000**	**$ 150,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
EIFD	$ 10,000,000	$ 150,000			
TOTAL	**$ 10,000,000**	**$ 150,000**			

TOTAL PROJECT COST: **$ 10,150,000**

PROJECT STATUS: **Continuing**

CATEGORY: **Streets and Streetscapes**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: FY 25-26 Annual Sidewalk and Curb Ramp Repairs

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Samantha Byfield

SCHEDULE:
Design Complete:
Construction Complete: FY 2025/26
Project Delivery:

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: As part of the City's current pavement rehabilitation and maintenance program, a 360-degree design philosophy was adopted to maintain, repair, and improve streets, sidewalks, and pedestrian and traffic related improvements within the public right-of-way.

PROJECT NEED: There is a need to address damaged sidewalks and curbs ramps. The Public Works Department has identified a number of locations where these repairs are needed.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction		$ 175,000			
Other					
Other					
TOTAL		**$ 175,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
CDBG		$ 175,000			
TOTAL		**$ 175,000**			

TOTAL PROJECT COST: $ 175,000

PROJECT STATUS: New

CATEGORY: Streets and Streetscapes

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Golden Avenue Bridge Replacement Project

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Gabriel Guerrero-Gabany

SCHEDULE:

Design Complete:	FY 2025/26
Construction Complete:	FY 2026/27
Project Delivery:	FY 2026/27

PROJECT LOCATION

PROJECT DESCRIPTION: Widening the bridge to accommodate sidewalks and bikelanes along the two vehicle travel lanes as well as provide access to an off-street recreational trail along Carbon Canyon.

PROJECT NEED: The bridge was built in 1926, has surpassed its serviceable life and has been identified by Caltrans as functionally obsolete.

SOURCE DOCUMENT: Caltrans bridge report

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design	$ 2,576,855				
Construction		$ 3,582,340			
Other					
TOTAL	**$ 2,576,855**	**$ 3,582,340**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Misc. Grants	$ 2,576,855	$ 2,647,047			
Measure U		$ 935,293			
TOTAL	**$ 2,576,855**	**$ 3,582,340**			

TOTAL PROJECT COST: $ 6,159,195

PROJECT STATUS: Continuing

CATEGORY: Streets & Streetscapes

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

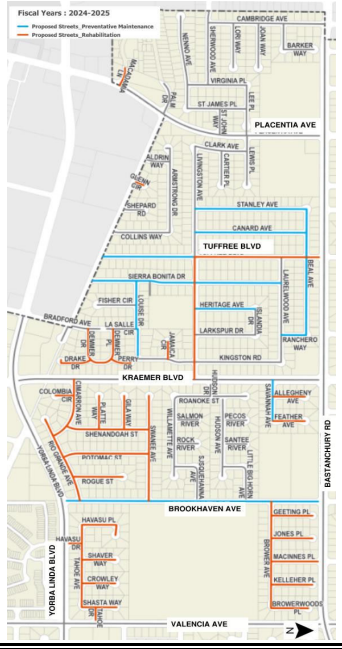
PROJECT TITLE: FY 24-25 Residential Street Rehabilitation

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Gabriel Guerrero

SCHEDULE:

Design Complete:	
Construction Complete:	FY 2025/26
Project Delivery:	FY 2025/26

PROJECT LOCATION



PROJECT DESCRIPTION:	Pavement maintenance of local streets including Type II slurry seal, cold milling and pavement overlay.
PROJECT NEED:	Streets are a critical infrastructure asset which requires scheduled maintenance to ensure continued state funding and day to day operations of the City
SOURCE DOCUMENT:	2024 Pavement Management Plan
STRATEGIC PLAN GOAL:	Implement Public Infrastructure To Meet Community Needs

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction		$4,505,951			
Other					
TOTAL		**$ 4,505,951**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Measure U		$ 2,285,769			
SB1/Gas Tax-RMRA		$ 1,414,458			
Gas Tax		$ 151,548			
Measure M		$ 654,176			
TOTAL		**$ 4,505,951**			

TOTAL PROJECT COST: $ 4,505,951

PROJECT STATUS: New

CATEGORY: Streets & Streetscapes

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Desktop Computer Replacement Program

DEPARTMENT:
Information Technology
DEPT. PROJECT MGR:
Daniel Chang

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2025/26

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: Computer Hardware Replacement Program for City Employees

PROJECT NEED: Annual PC and Hardware Replacement to establish computer replacement/upgrade program every 4 years. Currently on year 3.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure Long-Term Fiscal Sustainability

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction					
Other		$ 75,000			
TOTAL		**$ 75,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Technology Impact Fees		$ 75,000			
TOTAL		**$ 75,000**			

TOTAL PROJECT COST: $ 75,000

PROJECT STATUS: New

CATEGORY: Technology

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Enterprise Camera and Security Upgrades

DEPARTMENT:
Information Technology
DEPT. PROJECT MGR:
Daniel Chang

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2025/26

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: Replace end of life and modernize City-wide Surveillance Cameras to enhance overall security and operational Efficiency.

PROJECT NEED: Replace end of life surveillance systems. Modernize surveillance with high-definition cameras, integrate real-time monitoring and response, and consolidate existing systems to streamline maintenance and reduce costs.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction					
Other		$ 95,535			
TOTAL		**$ 95,535**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Technology Impact Fees		$ 95,535			
TOTAL		**$ 95,535**			

TOTAL PROJECT COST: $ 95,535

PROJECT STATUS: New

CATEGORY: Technology

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Public Safety Operations HW Upgrades

DEPARTMENT:
Information Technology
DEPT. PROJECT MGR:
Daniel Chang

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2025/26

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: Hardware Replacement Program for Public Safety Operations (Police & Fire)

PROJECT NEED: Replacement and upgrades of Public Safety Hardware including Cradlepoints, Mobile Desktop Computers, Tablets and Related Peripherals

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction					
Other		$ 75,000			
TOTAL		**$ 75,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Technology Impact Fees		$ 75,000			
TOTAL		**$ 75,000**			

TOTAL PROJECT COST: $ 75,000

PROJECT STATUS: New

CATEGORY: Technology

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: City Facilities Server/Network Upgrades

DEPARTMENT:
Information Technology
DEPT. PROJECT MGR:
Daniel Chang

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2025/26

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: City Facilities Server/Network Upgrades

PROJECT NEED: Replace and upgrade server and network infrastructure hardware for all City facilities to improve network security, performance and reduce chance of failure with up-to-date technology enhancements.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction					
Other		$ 50,000			
TOTAL		**$ 50,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Technology Impact Fees		$ 50,000			
TOTAL		**$ 50,000**			

TOTAL PROJECT COST: $ 50,000

PROJECT STATUS: New

CATEGORY: Technology

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Citywide Signal Hardware Upgrades

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Shelley Kennell

SCHEDULE:
Design Complete:
Construction Complete: FY 2026/27
Project Delivery: FY 2026/27

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: The installation of retro-reflective signal back plates will provide greater awareness and advance notice for drivers to more safely navigate through signalized intersections

PROJECT NEED: Collisions at signalized intersections can be addressed by providing improvements to signal hardware by improving the visibility of traffic signals.

SOURCE DOCUMENT: 2023 LRSP

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction		$ 154,848			
Other					
TOTAL		**$ 154,848**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Citywide Traffic Impact Fee		$ 154,848			
TOTAL		**$ 154,848**			

TOTAL PROJECT COST: $ 154,848

PROJECT STATUS: New

CATEGORY: Traffic & Transportation Ops

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

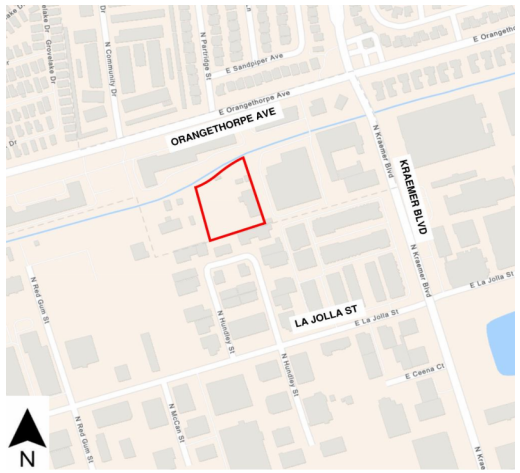
PROJECT TITLE: Fleet Lift Replacement

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Samantha Byfield

SCHEDULE:

Design Complete:	
Construction Complete:	FY 2026/27
Project Delivery:	FY 2026/27

PROJECT LOCATION
City Corporation Yard



PROJECT DESCRIPTION: Replacement of existing damaged heavy equipment lift with a smaller, electric lift to service standard vehicles.

PROJECT NEED: This would allow each mechanic to utilize two vehicle lifts to more efficieintly switch between vehicles while waiting for parts. One large equipment lift would still remain in the shop for continued service of heavy equipment.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction		$ 35,000			
Other					
TOTAL		**$ 35,000**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Equipment Replacement		$ 35,000			
TOTAL		**$ 35,000**			

TOTAL PROJECT COST: $ 35,000

PROJECT STATUS: New

CATEGORY: Vehicles & Equipment

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Fire Department Equipment

DEPARTMENT:
Fire
DEPT. PROJECT MGR:
Api Weinert

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2026/27

PROJECT LOCATION

PROJECT DESCRIPTION: Supplying the Fire Department with additional body armor and radios.

PROJECT NEED: Body armor replacement is necessary due to equipment expiration. Radio equipment needs to be upgraded to meet current safety standards.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

PROJECT PHASE	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction					
Other		$ 17,200			
TOTAL		**$ 17,200**			

FUNDING SOURCES	PRIOR FYs	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Fire DIF					
Citywide Public Safety Impact Fee		$ 7,291			
Fire Impact Fee		$ 9,909			
TOTAL		**$ 17,200**			

TOTAL PROJECT COST: **$ 17,200**

PROJECT STATUS: **New**

CATEGORY: **Vehicles & Equipment**

FY 2024-25 Ongoing Projects

Project Type	Project Description	Funding Source	Proposed
City Buildings & Facilities	Powell Building Improvement Project	Misc. Grants (0050)	167,528
City Buildings & Facilities	City Hall/Police Station Interior	General Fund (0010)	150,000
City Buildings & Facilities	City Hall and Police Station HVAC, Solar and Roof Improvement Project - Design	General Fund (0010)	125,344
City Buildings & Facilities	Refurbish Police Chief Admin Conference	Measure U (0079)	35,937
City Buildings & Facilities	Placentia Public Safety Center	General Fund (0010), Asset Seizure (0021)	1,775,167
City Buildings & Facilities	Placentia Public Safety Center	General Fund (0010)	5,208,817
City Buildings & Facilities	Refurbish PD Jail Booking Area	Measure U (0079)	40,000
City Buildings & Facilities	City Hall/PD Interior Lighting Improvements	Measure U (0079)	17,582
City Buildings & Facilities	Refurbish PD Traffic Bureau Work Area	Citywide Public Safety Impact Fee (0067)	2,294
City Buildings & Facilities	Refurbish PD Armory	Citywide Public Safety Impact Fee (0067)	25,000
City Buildings & Facilities	Refurbish PD Motor Barn	Citywide Public Safety Impact Fee (0067)	25,000
City Buildings & Facilities	City Hall/Police Station Modernization Project Windows Design	Measure U (0079)	31,000
City Buildings & Facilities	Fire Station 1 Generator Replacement	Citywide Public Safety Impact Fee (0067), Public Safety CFD (0055)	150,000
City Buildings & Facilities	117 N. Main Street Building Demolition	Citywide Affordable Housing Impact Fee (0068)	75,000
City Buildings & Facilities	UST Removal and Replacement at Corporate	Measure U (0079)	100,000
City Buildings & Facilities	Tynes Gym Roof Replacement	Measure U (0079)	416,000
City Buildings & Facilities Total			**8,344,668**
Major Studies	Chapman Corridor Revitalization Plan	Misc. Grants (0050), General Plan Update Fee (0074)	106,511
Major Studies	Adoption of CEQA Guidelines w/VMT	Misc. Grants (0050)	20,000
Major Studies	Caltrans Sustainable Active Transportation	Citywide Traffic Impact Fee (0065)	25,000
Major Studies	ADA Transition Plan	General Fund (0010)	174,790
Major Studies	IT Strategic Plan	General Fund (0010)	44,088
Major Studies	PW Maintenance Master Plan & Condition	Measure U (0079)	142,844
Major Studies	Chapman Corridor Revitalization Plan Sewer	General Plan Update Fee (0074)	50,000
Major Studies	Chapman Corridor Revitalization Plan	General Plan Update Fee (0074)	50,000
Major Studies	DIF Update and Creation of Successor Public Safety CFD Study	General Plan Update Fee (0074)	127,000
Major Studies	Specific Plan 5 (SP-5) Update	General Plan Update Fee (0074)	98,000
Major Studies Total			**838,233**
Parks	Playground Resurfacing Various Parks	Quimby In-Lieu (0069)	150,000
Parks	McFadden Park Pergola Replacement Project	Quimby In-Lieu (0069)	50,000
Parks	Koch Park Picnic Shelter Replacement	Quimby In-Lieu (0069)	43,950
Parks	Playground Shade Sails	Quimby In-Lieu (0069)	6,124
Parks	Replace Park Benches	Quimby In-Lieu (0069)	66,927
Parks	Gomez Park Landscape Improvement Project	Measure U (0079)	25,000
Parks	Jaycee Parkette Improvement Project	Misc. Grants (0050)	610,000
Parks	Tuffree Park Sidewalk Replacement Project	General Fund (0010)	54,280
Parks	Parque del Arroyo Verde Renovation Project	Citywide Parks & Rec Impact Fee (0063), Quimby In-Lieu (0069)	498,190

FY 2024-25 Ongoing Projects

Parks	Gomez Park and Playground Renovation Project	Measure U (0079)	160,577
Parks	Koch Park Sidewalk Replacement Project	Measure U (0079)	50,000
Parks	Tuffree Park Sports Fields Lights	Measure U (0079)	185,000
Parks	Restroom Renovations (Citywide)	Citywide Parks & Rec Impact Fee (0063)	28,000
Parks	McFadden Park Playground Renovation	Measure U (0079), Citywide Parks & Rec Impact Fee (0063)	500,000
Parks	Kraemer Park Memorial Fountain	Citywide Parks & Rec Impact Fee (0063)	50,000
Parks Total			**869,250**
Streets & Streetscapes	Caltrans Public Art Projects	General Fund (0010)	673,825
Streets & Streetscapes	Golden Avenue Bridge Replacement Project	General Fund (0010)	2,576,855
Streets & Streetscapes	EIFD Design	General Fund (0010), Measure U (0079)	328,387
Streets & Streetscapes	FY 23-24 Roadway Rehab Design	SB 1/ Gas Tax-RMRA (0060)	400,000
Streets & Streetscapes	Old Town Streetscape Improvements	EIFD	10,000,000
Streets & Streetscapes	FY 24-25 Concrete Repair Program	Measure U (0079)	155,000
Streets & Streetscapes	FY 24-25 Annual Tree Planting	Measure U (0079)	10,000
Streets & Streetscapes	FY 23-24 Residential Slurry Seal	SB 1/ Gas Tax-RMRA (0060), Measure U (0079)	2,447,873
Streets & Streetscapes	FY 23-24 Arterial Roadway Rehabilitation	SB 1/ Gas Tax-RMRA (0060), Measure M (0018), Citywide Storm Drain Impact Fee (0066)	3,337,060
Streets & Streetscapes	FY 24-25 Roadway Rehab Design	SB 1/ Gas Tax-RMRA (0060)	150,000
Streets & Streetscapes Total			**20,079,000**
Technology	Citywide Document Digitalization Project	Technology Impact Fees (0075)	71,385
Technology	Desktop Computer Replacement Program	Measure U (0079)	58,061
Technology	City Facilities Server/Network Upgrades	Measure U (0079)	50,000
Technology	City Key Fob Replacement Project	Measure U (0079)	185,000
Technology	Desktop Computer Replacement Program	Measure U (0079)	75,000
Technology	City Facilities Server/Network Upgrades	Measure U (0079)	50,000
Technology	Financials ERP Software System	Measure U (0079), Technology Impact Fees (0075)	300,000
Technology	Network Security Vulnerability and	Measure U (0079)	60,000
Technology	Develop Cybersecurity Plan	Measure U (0079)	60,000
Technology	Council Chambers / Media Room Upgrade	Technology Impact Fees (0075)	109,000
Technology Total			**1,018,446**
Traffic and Transportation Ops	Orangethorpe Traffic Signal Synchronization Project	Citywide Traffic Impact Fee (0065), AB 2766 (0019), Old Thoroughfare Construction Fund (0026)	34,172
Traffic and Transportation Ops	Rose/Tustin Traffic Signal Synchronization Project	Citywide Traffic Impact Fee (0065), AB 2766 (0019)	153,000
Traffic and Transportation Ops	Imperial Highway Traffic Signal Synchronization Project	AB 2766 (0019)	25,000
Traffic and Transportation Ops	Chapman/Malvern Traffic Signal Synchronization Project	AB 2766 (0019)	45,638
Traffic and Transportation Ops	TOD Traffic Mitigation Improvement Project	TOD Traffic Impact Fee (0070)	300,000
Traffic and Transportation Ops	Traffic Signal Back-Up Batteries	Citywide Traffic Impact Fee (0065)	5,050
Traffic and Transportation Ops	Traffic Signal Back-Up Batteries	Citywide Traffic Impact Fee (0065)	10,000

FY 2024-25 Ongoing Projects

Traffic and Transportation Ops	Atwood Trail Project - Final Eng Design	Misc. Grants (0050), Quimby In-Lieu (0069)	310,000
Traffic and Transportation Ops	Residential Streets Curb Ramps	SB 1/ Gas Tax-RMRA (0060)	100,000
Traffic and Transportation Ops	Yorba Linda TSSP	AB 2766 (0019), Misc. Grants (0050)	165,000
Traffic and Transportation Ops Total			**1,147,860**
Vehicles and Equipment	PD Patrol Units Replacement (7)	General Fund (0010)	113,246
Vehicles and Equipment	Reserve Fire Truck	General Fund (0010)	180,000
Vehicles and Equipment	Fire Station 2 Radio Communication	Public Safety CFD (0055)	32,875
Vehicles and Equipment	Fire Station 2 Body Armor Replacement	Fire Impact Fee (0089)	6,000
Vehicles and Equipment	Loader Replacement	Measure U (0079)	290,000
Vehicles and Equipment	Public Works Ford Ranger Replacements (2)	Measure U (0079)	90,000
Vehicles and Equipment	HLO Truck Liftgate	Misc. Grants (0050)	7,000
Vehicles and Equipment	Chipper Truck Replacement	Measure U (0079)	80,000
Vehicles and Equipment	Public Works Superintendent Truck Replacement	Measure U (0079), Equipment Replacement (0041)	80,000
Vehicles and Equipment Total			**879,121**
Grand Total of Ongoing Projects			**33,176,577**

7 Year Capital Projects

Project	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	Grand Totals
FY 24-25 Residential Street Rehabilitation	$ 4,505,951							**$ 4,505,951**
FY 2025-26 Street Resurfacing and Slurry Seal Projects		$ 4,731,248						**$ 4,731,248**
FY 2026-27 Street Resurfacing and Slurry Seal Projects			$ 4,967,811					**$ 4,967,811**
FY 2027-28 Street Resurfacing and Slurry Seal Projects				$ 5,216,201				**$ 5,216,201**
FY 2028-29 Street Resurfacing and Slurry Seal Projects					$ 5,477,011			**$ 5,477,011**
FY 2029-30 Street Resurfacing and Slurry Seal Projects						$ 5,750,862		**$ 5,750,862**
FY 2030-31 Street Resurfacing and Slurry Seal Projects							$ 6,038,405	**$ 6,038,405**
Repay Hamer Island Infrastructure Fund		$ 350,000						**$ 350,000**
FY 25-26 Annual Sidewalk and Curb Ramp Repairs	$ 175,000							**$ 175,000**
FY 2026-27 Concrete Repair Program		$ 183,750						**$ 183,750**
FY 2027-28 Concrete Repair Program			$ 192,938					**$ 192,938**
FY 2028-29 Concrete Repair Program				$ 202,584				**$ 202,584**
FY 2029-30 Concrete Repair Program					$ 212,714			**$ 212,714**
FY 2030-31 Concrete Repair Program						$ 223,349		**$ 223,349**
FY 2031-32 Concrete Repair Program							$ 234,517	**$ 234,517**
FY 2026-27 Annual Tree Planting Project		$ 40,000						**$ 40,000**
FY 2027-28 Annual Tree Planting Project			$ 45,000					**$ 45,000**
FY 2028-29 Annual Tree Planting Project				$ 50,000				**$ 50,000**
FY 2029-30 Annual Tree Planting Project					$ 55,000			**$ 55,000**
FY 2030-31 Annual Tree Planting Project						$ 60,000		**$ 60,000**
FY 2031-32 Annual Tree Planting Project							$ 63,000	**$ 63,000**
TOD Wayfinding Signage Project (with Gantry Sign) Phase 3				$ 750,000				**$ 750,000**
Old Town Streetscape EIFD Improvement Project	$ 150,000		$ 11,000,000					**$ 11,150,000**
Golden Avenue Bridge Replacement Project Construction	$ 3,582,340							**$ 3,582,340**
Total Streets & Streetscapes	***$ 8,413,291***	***$ 5,304,998***	***$ 16,205,748***	***$ 6,218,786***	***$ 5,744,725***	***$ 6,034,211***	***$ 6,335,922***	***$ 54,257,681***
Richfield/Miraloma and Miraloma/Van Buren Traffic Signal Improvements				$ 400,000				**$ 400,000**
Traffic Control Sign Reflectivity Study			$ 300,000					**$ 300,000**
Yorba Linda Boulevard Traffic Signal Synchronization Project								**$ -**
Bastanchury Road Traffic Signal Synchronization Project				$ 200,000				**$ 200,000**
Placentia Avenue Traffic Signal Synchronization Project					$ 200,000			**$ 200,000**
Chapman Avenue Traffic Signal Synchronization Project						$ 220,000		**$ 220,000**
Kraemer Boulevard Traffic Signal Synchronization Project							$ 220,000	**$ 220,000**
2019 SSARP Intersection Project #1						$ 426,000		**$ 426,000**
2019 SSARP Intersection Project #5		$ 35,500						**$ 35,500**
2019 SSARP Intersection Project #9			$ 15,000					**$ 15,000**
2019 SSARP Intersection Project #10		$ 71,000						**$ 71,000**
2019 SSARP Intersection Project #13		$ 28,400						**$ 28,400**
2019 SSARP Intersection Project #14			$ 14,200					**$ 14,200**
2019 SSARP Intersection Project #15				$ 355,000				**$ 355,000**
2019 SSARP Roadway Segment Project #2					$ 497,000			**$ 497,000**
2019 SSARP Roadway Segment Project #4		$ 170,400						**$ 170,400**
2019 SSARP Roadway Segment Project #6						$ 426,000		**$ 426,000**
2019 SSARP Roadway Segment Project #14		$ 142,000						**$ 142,000**
2019 SSARP Roadway Segment Project #15			$ 20,000					**$ 20,000**
2019 SSARP Roadway Segment Project #16				$ 355,000				**$ 355,000**
Intersection Safety Light LED Conversion Project		$ 250,000						**$ 250,000**
2023 LRSP Pedestrian Signal Upgrade Project			$ 588,200					**$ 588,200**
2023 LRSP Citywide Signal Hardware Upgrade	$ 154,848	$ 118,052						**$ 272,900**

7 Year Capital Projects

Project	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	Grand Totals
2023 LRSP Signal Timing Improvements*				$ 512,720				**$ 512,720**
2023 LRSP Access Management at Signalized Intersections*						$ 1,460,000		**$ 1,460,000**
2023 LRSP Pedestrian Improvements at Non-Signalized Intersections*			$ 305,750					**$ 305,750**
2023 LRSP Advanced Dilemma Zone Detection Devices*					$ 595,000			**$ 595,000**
***multiple locations, can be included with individual street resurfacing projects**								
Total Traffic and Transportation Ops	***$ 154,848***	***$ 815,352***	***$ 1,243,150***	***$ 1,822,720***	***$ 1,292,000***	***$ 2,532,000***	***$ 220,000***	***$ 8,080,070***
Old Town Sewer Rehab Project		$ 1,800,000						**$ 1,800,000**
A2 Sewer Capacity Project - 2018 Sewer Master Plan				$ 3,200,000				**$ 3,200,000**
A3 Sewer Capacity Project - 2018 Sewer Master Plan					$ 4,626,000			**$ 4,626,000**
A4 Sewer Capacity Project - 2018 Sewer Master Plan						$ 1,677,000		**$ 1,677,000**
A5 Sewer Capacity Project - 2018 Sewer Master Plan							$ 2,391,000	**$ 2,391,000**
A6 Sewer Capacity Project - 2018 Sewer Master Plan				$ 634,000				**$ 634,000**
A7 Sewer Capacity Project - 2018 Sewer Master Plan					$ 393,000			**$ 393,000**
B1 Pipeline Rehab Project - 2018 Sewer Master Plan				$ 456,000				**$ 456,000**
B2 Pipeline Rehab Project - 2018 Sewer Master Plan					$ 561,000			**$ 561,000**
B3 Pipeline Rehab Project - 2018 Sewer Master Plan			$ 945,000					**$ 945,000**
Manhole Rehab Project (walls) - 2018 Sewer Master Plan			$ 243,000					**$ 243,000**
Manhole Rehab Project (bench/channel) - 2018 Sewer Master Plan			$ 35,000					**$ 35,000**
Total Sewer	***$ -***	***$ 1,800,000***	***$ 1,223,000***	***$ 4,290,000***	***$ 5,580,000***	***$ 1,677,000***	***$ 2,391,000***	***$ 16,961,000***
Bradford Avenue Storm Drain Improvement Project		$ 108,000						**$ 108,000**
Walnut Avenue Storm Drain Improvement Project		$ 129,000						**$ 129,000**
Seaview Circle Storm Drain Improvement Project			$ 505,000					**$ 505,000**
Kevin Way Storm Drain Improvement Project				$ 524,000				**$ 524,000**
Sunset Dr Storm Drain Improvement Project				$ 105,000				**$ 105,000**
Kraemer Park Storm Drain Improvement Project				$ 34,000				**$ 34,000**
Naple/Pinehurst Avenue Strom Drain Improvement Project					$ 3,660,000			**$ 3,660,000**
Naple/Pinehurst Avenue Strom Drain Improvement Project						$ 3,660,000		**$ 3,660,000**
Pinehurst Avenue Strom Drain Improvement Project							$ 1,985,000	**$ 1,985,000**
Total Storm Drains	***$ -***	***$ 237,000***	***$ 505,000***	***$ 663,000***	***$ 3,660,000***	***$ 3,660,000***	***$ 1,985,000***	***$ 10,710,000***
Whitten Center Kitchen Renovation	$ 30,000							**$ 30,000**
Aguirre Building Renovation	$ 40,000							**$ 40,000**
Powell Building Improvement Project - Windows	$ 112,350							**$ 112,350**
City Hall Roof Repairs	$ 1,000,000							**$ 1,000,000**
Tynes Gym Roof Replacement Project		$ 300,000						**$ 300,000**
Civic Center Fountain Renovation Project		$ 300,000						**$ 300,000**
Civic Center Campus Lighting and Landscape Improvement Project			$ 400,000					**$ 400,000**
City Yard Administrative Building Renovation Project		$ 500,000						**$ 500,000**
Tynes Gym Renovation Project			$ 1,500,000					**$ 1,500,000**
Water Tower Renovation Project				$ 150,000				**$ 150,000**
Fuel Tank Replacement Project	$ 220,000							**$ 220,000**
City Hall Switchgear replacement			$ 1,000,000					**$ 1,000,000**
Total City Buildings & Facilities	***$ 1,402,350***	***$ 1,100,000***	***$ 2,900,000***	***$ 150,000***	***$ -***	***$ -***	***$ -***	***$ 5,552,350***

7 Year Capital Projects

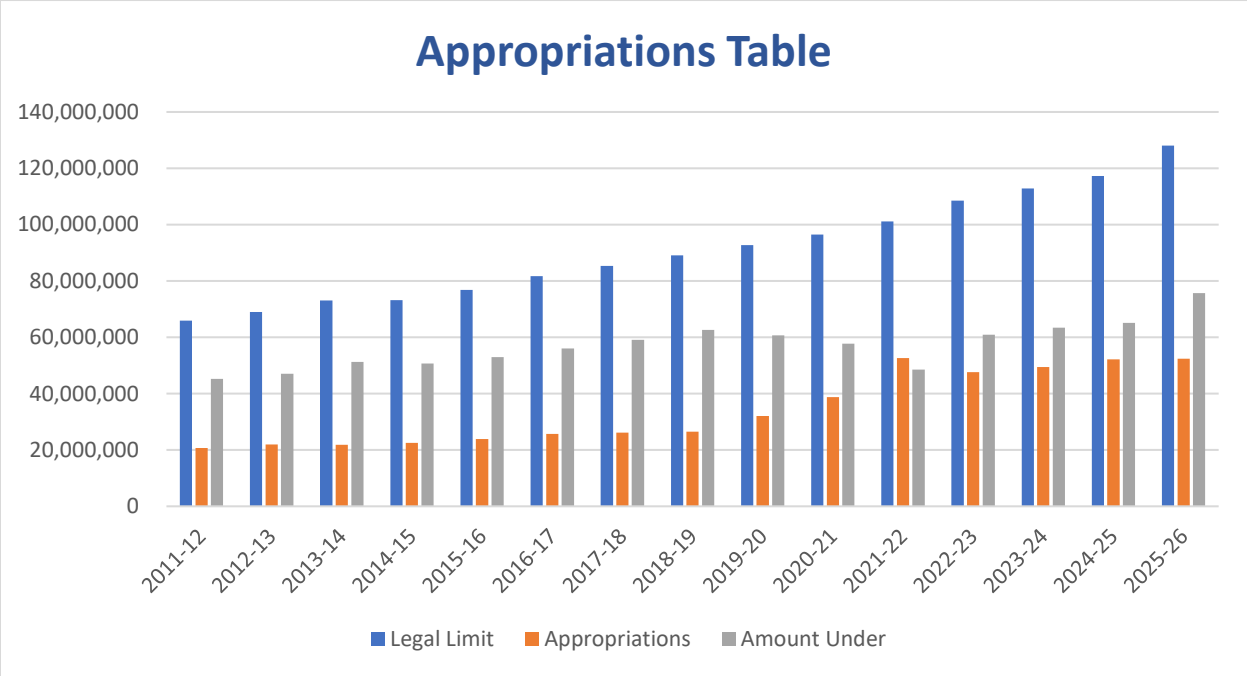
Project	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	Grand Totals
Desktop Computer Replacement Program	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	**$ 525,000**
Enterprise Camera and Security Upgrades	$ 95,535							**$ 95,535**
Public Safety Operations HW Upgrades	$ 75,000							**$ 75,000**
City Facilities Server/Network Upgrades	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	**$ 350,000**
Total Technology	***$ 295,535***	***$ 125,000***	***$ 125,000***	***$ 125,000***	***$ 125,000***	***$ 125,000***	***$ 125,000***	***$ 1,045,535***
Samp & Los Vaqueros Park Renovation Project	$ 600,000							$ 600,000
Kraemer Park Fountain Renovation Project		$ 750,000						$ 750,000
Tuffree Park Sports Field Renovation Project				$ 500,000				$ 500,000
Champions Sports Park Renovation Project					$ 650,000			$ 650,000
Bradford Park Renovation Project						$ 500,000		$ 500,000
Tynes Gym Roof Replacement	$ 255,000							$ 255,000
Kraemer Park Renovation Project							$ 700,000	$ 700,000
Replace Park Benches	$ 60,000							$ 60,000
Whitten Center Pool ADA Renovation		$ 750,000						$ 750,000
Los Vaqueros Storm Drain	$ 150,000							$ 150,000
Total Parks	***$ 1,065,000***	***$ 1,500,000***	***$ -***	***$ 500,000***	***$ 650,000***	***$ 500,000***	***$ 700,000***	***$ 4,915,000***
Fleet Lift Replacement	$ 35,000							$ 35,000
Fire Department Equipment	$ 17,200	$ 18,060	$ 18,963	$ 19,911	$ 100,000	$ 21,902	$ 22,997	$ 219,034
Annual Vehicle Replacement Program		$ 500,000						$ 500,000
Annual Vehicle Replacement Program			$ 525,000					$ 525,000
Annual Vehicle Replacement Program				$ 551,250				$ 551,250
Annual Vehicle Replacement Program					$ 578,813			$ 578,813
Annual Vehicle Replacement Program						$ 607,753		$ 607,753
Annual Vehicle Replacement Program							$ 638,141	$ 638,141
Total Vehicles and Equipment	***$ 52,200***	***$ 518,060***	***$ 543,963***	***$ 571,161***	***$ 678,813***	***$ 629,655***	***$ 661,138***	***$ 3,654,990***
Smart City Master Plan								
Total Major Studies	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***
Total All Projects	***$ 11,383,224***	***$ 11,400,410***	***$ 22,745,861***	***$ 14,340,667***	***$ 17,730,537***	***$ 15,157,867***	***$ 12,418,060***	***$ 105,176,626***

In November 1979 the voters of the State of California approved Proposition 4, commonly known as the "Gann Initiative" or "Gann Limit." The Proposition created Article XIIIB of the State Constitution placing limits on the amount of revenue which can be spent by all entities of government from the "proceeds of taxes." Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limit was based on the 1978-79 "base year" revenues, with adjustments being made annually to reflect increases in population and cost of living.

Section 9710 of the California Government Code, added in 1980 by the State Legislature, provides that "each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year." In June of 1990 the California Voters approved Proposition 111. Among other things, Proposition 111 provided new adjustment formulas, which make the Appropriations Limit more responsive to local growth issues. Only tax proceeds are subject to the limit. Charges for services, regulatory fees, grants, loans, donations and other non-tax proceeds are not subject to the limit. Proposition 111 also established a requirement for an annual review of Limit calculations. Each year the City Council must adopt by resolution the City's appropriations limit for the following year. The following is the calculation for the City's Gann Appropriations Limit for FY2025-26.

The City of Placentia's annual appropriation limit has been determined in accordance with Article XIIIB of the California State Constitution and Section 7902 of the California Government Code. The City will be below its legal appropriations limit by $75,676,902 using the per capita personal income growth and county population growth factors.

GANN APPROPRIATIONS LIMIT CALCULATION FY 2025-26	
FY 2025-26 Appropriations Limit	$117,320,406
Population Growth (City or County) = (2.52%)	1.0252
Cost of Living (Per Capita or Non-residential construction growth) = 6.44%	1.0644
FY 2025-26 Appropriations Limit ($117,320,406 x 1.0252 x 1.0362)	$128,022,711


Appropriations Table
140,000,000
120,000,000
100,000,000
80,000,000
60,000,000
40,000,000
20,000,000
0
2011-12
2012-13
2013-14
2014-15
2015-16
2016-17
2017-18
2018-19
2019-20
2020-21
2021-22
2022-23
2023-24
2024-25
2025-26
Legal Limit
Appropriations
Amount Under

One of the chief responsibilities of the City of Placentia to its residents is the care of public funds. These budget and financial management policies are designed to ensure the fiscal stability of the City of Placentia and guide the development and administration of the annual operating and capital improvement budgets through wise and prudent management of municipal finances, while providing for the adequate funding of the services desired by the public and the maintenance of public facilities.

Objectives

The City's financial objectives address revenues, cash management, expenditures, debt and risk management, capital needs, budgeting and management. Specific objectives are:

- To protect the policy-making ability of the City Council by ensuring important policy decisions are not dictated by financial problems or emergencies.
- To assist City management by providing accurate and timely information on financial conditions.
- To provide sound principles to guide the fiscal decisions of the City Council and City management.
- To provide essential public and capital facilities and prevent their deterioration.
- To set forth operational principles that minimize the cost of government and financial risk, to the extent consistent with services desired by the public.
- To enhance the policy-making ability of the City Council by providing accurate information on program costs.
- To employ revenue policies that seek to prevent undue or unbalanced reliance on one or a relatively few revenue sources; and,
- To implement a system of internal controls that ensures the legal and appropriate use of all City funds.

LONG RANGE FINANCIAL PLANNING POLICIES

The City's fiscal policy is focused on both short- and long-term fiscal sustainability, guided by a 10-Year Financial Plan, which is a comprehensive plan that encompasses the long-term operating and capital needs of the General Fund.

The ten-year forecast is updated during the annual budget preparation process as well each quarterly budget report and is used to model changes in revenues, significant expense needs such as negotiations with labor groups, debt service obligations and the City's capital needs.

For FY 2024-25 revenue assumptions were developed in partnership with our property and sales tax consultants, projected development activity and recently approved citywide fee increases. Revenue projections included in the adopted budget are conservative and reflect the current economic climate and possible recession within the next twelve months.

On the expense side, the adopted budget and subsequent fiscal year have incorporated all positions included in the FY 2024-25 budget as well as assumptions for growth in wages resulting

from labor negotiations. Expenses for anticipated debt payments, extraordinary capital needs as well as funding OPEB liabilities have also been included within the 10-Year Financial Plan.

BUDGET POLICIES

The City develops an annual Operating Budget which:

- Establishes budgets for all funds of the City
- Is balanced as to resources and appropriations
- Does not exceed state constitutional limits
- Is adopted prior to the beginning of the fiscal year in which they are to take effect
- Allows adjustments to the budget throughout the fiscal year with proper approvals
- Utilizes encumbrances of appropriations as a budgetary control technique
- Is adopted by resolution of the City Council
- Exercises budget controls at the department level

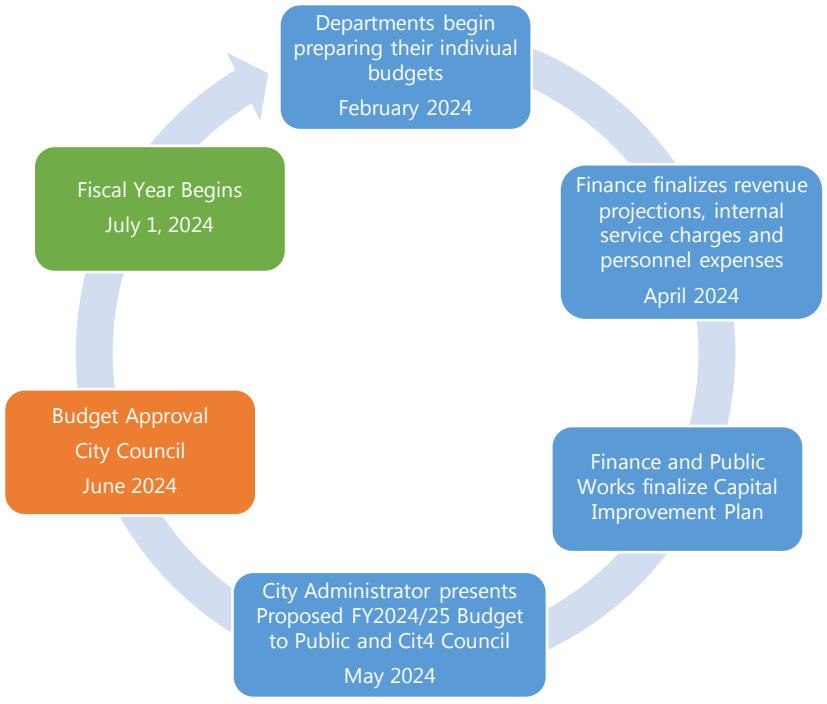
Balanced Budget

The City Administrator will present a balanced budget for adoption by the City Council prior to the beginning of the fiscal year. A balanced budget is defined as operating revenues equal to or greater than operating expenditures, including any debt service obligations. In some years, it is allowable for total expenditures to exceed revenues with the difference supported by unassigned fund balance, if necessary to fund capital improvements projects or other one-time, non-recurring expenditures.

Budget Process & Calendar

The City of Placentia operates on a fiscal year basis, starting July 1 and ending June 30. The budget is prepared by the Finance Department with the support of each operating department under the direct supervision of the City Administrator.

The Finance Department is responsible for coordinating all revenue estimates contained in the budget. Estimates are



reached by analyzing revenue history; national and local economic trends and indices; and development patterns in our local economy. Revenue projections used in the context of the annual budget are based on conservative assumptions to assure the City has adequate financial resources to meet its obligations and complete all programs approved by the City Council within the course of the fiscal year. When appropriate, these assumptions and specific program allocations are adjusted during the fiscal year.

The Finance Department coordinates the development of the expenditure and internal service budgets with the support of each operating department and the City Administrator.

The proposed budget is then presented to the City Council and the community in public workshop meetings in May and June for review, public input, and deliberation. After providing opportunities for public review and discussion at City Council workshops and City Council meetings, the budget is adopted by the City Council prior to June 30 at either a regular or special City Council meeting. After adoption, the budget may be amended by the City Council.

Budget Structure:

The General Fund budget, typically referred to as the operating budget, is the City's annual fiscal blueprint. The General Fund is a guide for the receipt and disbursement of funds used to provide daily, routine public services to the community. The General Fund outlines the many municipal services, programs and projects provided by the City during the fiscal year.

Special Funds are used to account for revenues and expenditures that are restricted by law or set aside for a special purpose. Each fund can be classified into one of six categories: Committed or Assigned General Fund Reserve, Special (Restricted), Capital Project, Debt Service, Enterprise, Internal Service, or Trust and Agency Funds.

The Capital Improvement Program (CIP) budget details the acquisition, construction or rehabilitation of major capital facilities and infrastructure within the current fiscal year. The CIP budget is used to account for the receipt and disbursement of funds for specific CIP projects. For many projects, revenue resources and expenditures may extend over several years and continuing appropriations will be a part of the annual budget to track multi-year capital projects. In addition, the City will update the seven-year Capital Improvement Plan each budget year. However, the adoption of the plan does not authorize the funding for projects beyond the current fiscal year.

Budget Administration

The Council may amend or supplement the budget at any time after its adoption by majority vote of the Council members. The City Administrator has the authority to make administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect authorized year-end fund balances.

Each operating department will be responsible for the bottom-line budget within each department/ fund. In addition, each department will ensure that adequate funds are available within each expenditure line item before a purchase is made. Departments are required to

complete a budget transfer form and get approval to move budgeted money from one operating line item to another within the same fund. Only the City Administrator is authorized to transfer budgeted money from/to salaries, internal service or capital line items within the same fund.

Financial Reporting

On a regular basis, the Finance Department will evaluate financial performance relative to the adopted and adjusted budget, and prepare and present reports to the City Administrator, City Department Directors and Managers. The purpose of these reports is as follows:

- Provide an early warning of potential concerns and problems.
- Identify, investigate and correct accounting errors.
- Evaluate and explain significance of on-going variances.
- Give decision makers time to consider actions that may be needed if major deviations in budget-to-actual expenditures or revenues become evident.

General Fund Budgeting

The basic format of the budget shall identify programs within organizational structures. Programs are defined as specific services provided to the public, other departments, or other organizations. All assumptions, transfers and other relevant budget data shall be clearly stated.

The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt. Where possible, the budget and subsequent status reports will integrate performance measurement and productivity indicators.

In instances where specific activities/purchases are authorized by the City Council in a certain fiscal year and remain incomplete and/or unexpended, revenues and/or fund balance may be carried forward, at City Council's discretion, into the next fiscal year to support such activities/purchases through the continuing appropriation authorization.

Provisions will be made for adequate maintenance of capital and equipment and for orderly rehabilitation and replacement within available revenue and budgetary limits. To show the true cost of services, revenues and expenditures will be budgeted and accounted for directly in the appropriate fund. Costs for services provided by Special Funds to General Fund activities will be budgeted as an expense in the General Fund and as revenue to the Special Fund.

Budgetary and accounting procedures will conform to Generally Accepted Accounting Principles (GAAP) for governmental agencies.

Special Fund Budgeting

The term "Special Funds" shall be used to identify all funds other than the General Fund, inclusive of the following fund types: General Reserve, Special Revenue, Capital Projects, Debt Service, Enterprise, and Internal Service Funds. Special Funds shall be created when legally required,

requested by the City Council, or to facilitate internal accounting and financial reporting procedures.

The annual budget for each Special Fund shall be prepared in conjunction with the General Fund budget and shall be submitted to the City Council for adoption prior to the beginning of the fiscal year. Special Funds budgetary and accounting procedures will conform to GAAP.

Activities of the Special Funds shall be reported to the City Council on a regular basis consistent with General Fund reporting responsibilities. To show the true cost of services, revenues and expenditures will be budgeted and accounted for directly in the appropriate fund. Costs for services provided between funds will be budgeted as an expense in the fund receiving the services and as revenue to the fund providing the services.

REVENUE MANAGEMENT POLICIES

Sources of Revenue

The City will strive to maintain a diversified and stable revenue portfolio to provide protection from short-run fluctuations in any single revenue source to promote consistent service levels.

Intergovernmental assistance shall be used to finance only those capital improvements that are consistent with the capital improvement plan and local government priorities, and whose operation and maintenance costs have been included in Operating Budget forecasts.

Programs and services funded by restricted revenue will be clearly designated as such. Restricted revenue shall only be used for purposes legally permissible and in a fiscally responsible manner. Restricted revenues shall be used prior to unrestricted revenue as legally permissible.

The City shall develop and maintain methods of forecasting future revenues and expenditures. These methods shall project the City's future revenues and expenditures through a variety of methods including, but not limited to, forecasts of the economy and future development of the City.

Revenue Collection

The City shall strive to improve its tax collection rate through legislative initiative and advocacy at the state level and cooperative effort at the county level.

Revenue Projection

The City will estimate General Fund revenues using an objective and analytical process, as well as documenting and maintaining specific assumptions. In instances where there is uncertainty as to assumptions, conservative revenue projections shall be provided.

Fees and Cost Recovery

User fees and charges shall be established at a level related to the direct and indirect cost of providing the service, wherever possible. The City will recalculate the full cost of activities supported by user fees to identify the impact of inflation and other cost increases. Fees shall be adjusted where appropriate to reflect these increases.

Development process costs and related administrative expenses shall be totally offset by development fees, wherever possible.

In setting user fees and cost recovery levels, the following factors will be considered:

Community-Wide versus Special Benefit: The level of user fee cost recovery should consider the community-wide versus special service nature of the program or activity. The use of general-purpose revenues is appropriate for community-wide services, while user fees are appropriate for services that are of special benefit to easily identified individuals or groups.

Service Recipient versus Service Driver: After considering community-wide versus special benefit of the service, the concept of service recipient versus service driver should also be considered. For example, it could be argued that the applicant is not the beneficiary of the City's development review efforts: the community is the primary beneficiary; however, the applicant is the driver of development review costs, and as such, cost recovery from the applicant is appropriate.

Effect of Pricing on the Demand for Services: The level of cost recovery and related pricing of services can significantly affect the demand and subsequent level of services provided. At full cost recovery, this has the specific advantage of ensuring that the City is providing services for which there is genuinely a market that is not overly-stimulated by artificially low prices.

Conversely, high levels of cost recovery will negatively impact the delivery of services to lower income groups. This negative feature is especially pronounced, and works against public policy, if the services are specifically targeted to low-income groups.

Feasibility of Collection and Recovery: Although it may be determined that a high level of cost recovery may be appropriate for specific services, it may be impractical or too costly to establish a system to identify and charge the user. Accordingly, the feasibility of assessing and collecting charges should also be considered in developing user fees, especially if significant program costs are intended to be financed from that source.

Grants and Federal Funds

The City shall aggressively pursue all grant opportunities; however, before accepting grants, the City will consider the current and future implications of both accepting and rejecting the monies, including:

- The amount of matching funds required.
- In-kind services needed to be provided.
- Requirements for reporting, earmarking and level of effort requirements.
- The related operating expenses; and
- Length of grant and consequential disposition of service (i.e. is the City obliged to continue the services after the grant has ended).

Gifts, Bequests and Donations to the City

Gifts and donations to the City will be evaluated to determine what, if any, obligations are to be placed upon the City. Gifts and bequests will be considered as "over and above" basic City appropriations and recorded in accordance with the Generally Accepted Accounting Principles.

Any gift, donation and/or bequest given shall solely be used for the purpose intended by the donor. Unrestricted gifts will be expended in a manner deemed best by the City Council and/ or appropriate board or commission.

EXPENDITURE POLICIES

The City will maintain a level of expenditures which will provide for the public well-being and safety of the residents of the community.

City Council approval is required before expending General Fund or contingency reserves.

Unexpended expenditures budgeted in one fiscal year are not automatically carried over into the next budget year. In instances where the purpose for which the expenditure was budgeted has not been completed by the end of the fiscal year, it may be reauthorized in the following fiscal year through the continuing appropriations process. Multi-year CIP projects that are under construction will be carried into the next fiscal year utilizing the continuing appropriations process.

Staffing

The annual Operating Budget will fully appropriate the resources needed for authorized regular staffing and will limit programs to the regular staffing authorized. The City Council will annually approve an Authorized Position Control Schedule. Operating expenditure budgets which have been changed solely as the result of City Council approved labor agreements need not be re-approved by the Council.

Overtime Management

Overtime should be used only when necessary and when other alternatives are not feasible or cost effective.

All overtime must be pre-authorized by a department head or designee unless it is assumed pre-approved by its nature. For example, overtime that results when an employee must respond to an emergency and/or overtime automatically created as a result of a memoranda of understanding.

Department operating budgets should reflect anticipated annual overtime costs and departments will regularly monitor overtime use and expenditures and will be held accountable for such expenditures.

When considering the addition of regular or temporary staffing, the use of overtime as an alternative will be considered. The department will take into account:

- The duration that additional staff resources may be needed.
- The cost of overtime versus the cost of additional staff.
- The skills and abilities of current staff.
- Training costs associated with hiring additional staff.

Overtime which is reimbursable from another government agency such as Fire Strike Teams or mutual aid is not subject to the above requirements. However, such expenses and the resulting reimbursements require City Council approval.

Measure U

The City of Placentia is committed to sound financial policies that maximize the highest level of City services for the people of Placentia. The City Council recognizes the need to protect the City's assets and to ensure long-term financial sustainability.

In November 2018, Placentia voters overwhelmingly approved Measure U, a 1% sales tax increase to help fund the cost of much-needed infrastructure repairs and maintenance as well as public safety and other critical services. To ensure the Measure U funds are spent accordingly, the Placentia City Council voted to update the Policy 460, a reserve policy including guidelines for appropriating new ongoing or one-time unrestricted revenues to be used for specific purposes.

The purpose of these funding allocations is to ensure that the new reserve areas are prioritized long-term and ultimately improve the City's fiscal health. To ensure that the policy is applied consistently by future City administrations and Councils, any modification to this policy requires a supermajority or 4/5ths vote of the City Council. The current allocations of Measure U monies are:

	Before GF Reserve (25%) met	After GF Reserve (25%) met
Infrastructure, Vehicles, and Equipment Reserve	40%	50%
Other Post-Employment Benefits (OPEB) Sustainability Reserve	10%	10%
Employee Recruitment and Retention Reserve (including additional staff)	30%	30%
General Fund Contingency Reserve	20%	10%

Lastly, Measure U also established an independent Citizens Oversight Committee. The Committee reviews and reports on all Measure U expenditure plans and financial reports to ensure spending is consistent with General Fund Reserve Policy No. 460, as outlined in the above table. The Citizens Oversight Committee will meet regularly at meetings that are open to the public.

ACCOUNTING POLICIES

Accounting and Annual Reporting Policies

The City's Annual Comprehensive Financial Report (ACFR) presents the government and its component units' (entities for which the government is considered to be financially accountable) financial and operating activities. The City's blended component units, although legally separate entities, are, in substance, part of the City's operations and financial data from these units are combined with data of the City. The City's financial statements and accounting records are maintained in accordance with the recommendations of the Governmental Accounting Standards Board (GASB).

The government-wide financial statements report information on all the non-fiduciary activities of the primary government and its component units. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, normally supported by taxes and inter-governmental revenues, are reported separately from business-type activities that rely, to a significant extent, on fees and charges for support.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial

statements. Major individual governmental funds are reported as separate columns in the fund financial statements. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the providers have been met. As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements. Direct expenses have not been eliminated from the functional categories; indirect expenses and internal payments have been eliminated.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services or privileges provided; 2) operating grants and contributions; and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

Taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and are therefore recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered measurable and available only when the City receives cash.

The City reports the following governmental fund types:

- Special Revenue Funds account for proceeds of specific revenue sources that are legally restricted or otherwise designated for specific purposes.
- Debt Service Funds account for the accumulation of resources for and the payment of principal and interest on general long-term debt.
- Capital Projects Funds account for financial resources used for the acquisition or construction of infrastructure and major capital facilities.

The City reports the following proprietary funds:

- The Sewer Maintenance Fund accounts for the fees and services for sewer activities.
- The Refuse Fund accounts for the fees and services for trash disposal.

Additionally, the City reports the following fund types:

- Internal Service Funds account for operations that provide services to other departments of the City on a cost reimbursement basis. These services include self-insurance (liability/workers compensation); acquisition, replacement and maintenance of the City's vehicle fleet & equipment; Strategic IT technology equipment; and employee benefits.
- The Other Post-Employment Benefit (OPEB) Trust Fund accounts for the resources set-aside for pre-funding OPEB obligations.
- Agency Funds are used to account for various activities in which the City acts as an agent, not as a principal. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.
- Successor Agency activity is accounted for in a Private-Purpose Trust Fund.

Audit and Financial Reporting

Each year an audit will be conducted by an independent Certified Public Accountant Firm (CPA Firm). The selection of the independent CPA Firm shall be in conformance with the City's professional services bidding procedures. Generally, the City shall request bids for audit services no less frequently than every five years. The CPA Firm shall provide the City Council with an Audit Communication Letter addressing significant findings of the auditors in conjunction with their opinion on the City's Comprehensive Annual Financial Report. These reports shall be submitted to the City Council within sixty (60) days of receipt of the report.

During the annual budget process, the City will make available a preliminary year-end, unaudited, General Fund fund balance. It should be recognized, however, that the balance provided is subject to both unforeseen financial transactions of a material nature and subject to the findings of the independent audit. An audit verified year-end balance will be available by the end of December and will be included within the year-end financial analysis report.

The City will use generally accepted accounting principles in preparing its annual financial statements and will strive to meet the requirements of the GFOA's Award for Excellence.

INVESTMENT POLICIES

The City has adopted a formal Investment Policy that is reviewed annually and approved by the City Council. The City's Investment Policy is intended to provide specific criteria for the prudent investment of City funds with the goal of enhancing the economic status of the City while protecting pooled funds and meeting daily cash flow demands.

The Investment Policy is in conformance with all federal, state and local laws governing the investment of monies under the control of the City Treasurer and applies to the City's Pooled Investment Portfolio. The portfolio includes the General Fund, Capital Project funds, Debt Service funds, Trust & Agency, Proprietary funds, Special Revenue funds, Reserve funds and Other funds as created.

Financial assets held and invested by trustees or fiscal agents are subject to and governed according to the regulations established by the State of California pertaining to local agencies as well as any relative bond indentures or trust agreements.

Delegation of Authority

- The Placentia Municipal Code and the authority granted by City Council assign the responsibility of investing unexpended cash to the City Treasurer, an elected position.
- The City Treasurer may delegate daily investment activity, such as carrying out the treasurer's investment instructions, confirming treasury transactions and other routine activities.
- Investments with a maturity of greater than five years must be approved by the City Council.

Prudence

- The treasurer operates the City's pooled cash investment program under § 53600.3 of the California Government Code, applicable state laws, and a Prudent Investor Rule. This affords a broad spectrum of investment opportunities so long as the investment is deemed prudent and permissible by the State of California, various bond indentures and the City's Annual Investment Policy. The treasurer strives to invest 100% of idle funds.

Treasury Objectives

- The City will diversify use of investment instruments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions, or maturities.
- The Treasurer maintains a diversified portfolio to accomplish the primary objectives in the following order of priority: safety, liquidity, and yield.

Maximum Maturities

- Maturities of investments will be selected based on liquidity requirements to minimize interest rate risk and maximize earnings. Current and expected yield curve analysis will be monitored and the portfolio will be invested accordingly.
- The City will not invest in securities maturing more than five (5) years from the date of trade settlement, unless the City Council has by resolution granted authority to make such an investment.

Portfolio Reporting

On a quarterly basis, or as otherwise requested by the City Administrator, the City Treasurer shall provide the City Council a report indicating each of the City's investments. The report shall include a statement certifying the ability of the City to meet its expenditure requirements for the next six months or provide an explanation as to why sufficient money shall, or may not, be available. The investment portfolio report shall include market information for all investments.

Authorized Investments

The City is governed by the California Government Code, §§ 53600 et seq. Within the context of these limitations and based on the cost at time of purchase. A more detailed list of authorized investments is in the adopted Investment Policy.

FUND BALANCE POLICY

To maintain the City's credit rating and meet seasonal cash flow shortfalls, economic downturns or a local disaster, the budget shall provide for an anticipated fund balance for general government and enterprise fund types. Fund balance shall be exclusive of all restrictions, commitments, and assignments not available for use in emergencies and contingencies.

There are almost always important limitations on the purpose for which all or a portion of the resources of a governmental fund can be used. The forces of these limitations can vary significantly, depending upon their source. Therefore, the various components of fund balance are designed to indicate, "…the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the fund can be spent." Fund balance is categorized in five classifications, depicting the relative strength of the spending constraints placed on the purposes for which the resources can be used. The five classifications are:

Non-spendable: amounts not in spendable form or are required to be maintained intact (inventories, prepaid items, endowment)

Restricted: portions of fund balance that reflect resources subject to externally enforceable legal restrictions. Amounts constrained to specific purposes by their providers, through constitutional provisions, or by enabling legislation (bond proceeds, Pension Trust Fund assets, Measure M, creditors, grantors, restricted donations or contributions)

Committed: amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority (City Council), and remains binding unless removed in the same manner

Assigned: amounts a government intends to use for a specific purpose; intent can be expressed by the governing body, or by an official or body to which the governing body delegates the authority (year-end encumbrances, infrastructure and rehabilitation funding)

Unassigned: amounts available for any purpose; reported only in the General Fund

Internal Service Funds

Fleet Management: The City has established and maintains a Fleet Management Fund to provide for the timely replacement of vehicles and related equipment. The amount retained in this fund, coupled with the annual contributions received by it from any source, shall be adequate to fully fund the replacements approved in the seven-year Capital Improvement Plan Plan in any given year. The City is currently striving to meet this goal. The FY 2024-25 budget does not set aside funding for future capital needs.

Information Services Fund: The City has established an Information Services Fund to provide for the timely replacement of information technology, both hardware and software. The amount retained in this fund, coupled with annual contributions received by it from any source, shall be adequate to fully fund the improvements included in the seven-year Capital Improvement Plan in any given year. The City is currently striving to meet this goal. The FY 2024-25 budget does not set aside funding for future capital needs.

Employee Benefits: Reserves will be maintained at a level to cover the cost of ongoing employee benefits during each fiscal year.

Self-Insurance: Reserves will be maintained at a level which, together with purchased insurance policies, adequately protect the City.

CAPITAL IMPROVEMENT POLICIES

The City utilizes the following policies to govern its Capital Improvement Program and the use of special funds that address community capital project needs.

Seven-Year Capital Improvement Program

The City Administrator shall develop and maintain a seven-year projection of capital improvement projects based on the General Plan, Specific Plans, and City Council approved projects. The seven-year projection shall be presented as part of the proposed annual budget. The Capital

Improvement Program (CIP) should be tied to projected revenue and expenditure constraints. Future planning should consider periods of revenue surplus and shortfall and adjust projects and programs accordingly. The seven-year projection shall include new capital projects, rehabilitation needs and long-term maintenance.

Capital Improvement Program (CIP) -- Current Fiscal Year Appropriation

The current fiscal year CIP budget details the projected costs of acquisition, design, construction or rehabilitation of major capital facilities and infrastructure. The Measure U Fund and other special revenue funds are used to track the receipt and disbursement of funds for specific CIP projects. For many projects, revenue resources and expenditures may extend over several years and continuing appropriations will be a part of the annual budget to track multi-year capital projects.

Accordingly, project appropriations are generally made when contracts are awarded. If project costs at the time of bid award are less than the budgeted amount, the balance will be unappropriated and returned to fund balance or allocated to another project. If project costs at the time of bid award are greater than budget amounts, five basic options are available:

- Eliminate the project.
- Defer the project for consideration to the next Financial Plan period.
- Re-scope or change the phasing of the project to meet the existing budget.
- Transfer funding from another specified, lower priority project.
- Appropriate additional resources as necessary from fund balance.

The City's CIP projects are budgeted on an annual basis. As a result, monies are allocated to projects in the fiscal year the funding sources are identified, available and approved by Council. Annual appropriations for capital projects are contained in the appropriate special funds budget.

Seven-Year Capital Improvement Plan

The City will update the seven-year Capital Improvement Plan each budget year. However, the adoption of the seven-year plan does not authorize the funding of projects identified within the seven-year plan beyond the current fiscal year.

The City's capital improvement plan will recognize the borrowing limitation of not only the City but also the debt tolerance (direct and overlapping debt) of the City as a whole. The adopted annual budget shall contain a seven-year summary projection of revenues and expenditures, which specifies the revenue sources and anticipated allocation schedule for the seven-year CIP. This multi-year plan shall be updated on an annual basis. Individual capital improvement projects shall include a projected cost amount for City administration, whereby project estimates reflect the total cost of the project.

Capital Improvement Funding

Within the limitation of existing law, various funding sources may be utilized for capital improvements. Capital projects shall not be dictated by the nature of funding available except to the extent that the projects meet an initial test required to achieve City goals and to the extent that projects must be placed in priority to utilize outside funding. The City shall actively pursue outside funding sources for all capital improvement projects.

CIP Budget Carryover

Unexpended project balances shall be carried forward to future fiscal years to complete the intent of the original budget, contingent upon approval by the City Council. The annual budget shall identify an estimated "Continuing Appropriation" balance that will be carried over to complete each specific multi-year project. The City Council will adopt by resolution all continuing appropriations after the fiscal year is closed and final numbers are known.

Upon completion of each capital project, unspent funds shall be reported to the City Council through the year-end budget report. The City Administrator shall provide recommendations to redirect the use of unspent capital project funds in the year-end report and the annual budget.

CIP Funding Criteria

The City will use the following criteria to evaluate pay-as-you-go versus long-term financing (pay-as-you-use) in funding capital improvements:

Factors Favoring - Pay-As-You-Go Financing

- Current revenues and adequate fund balances are available, or project phasing can be accomplished.
- Existing debt levels adversely affect the City's credit rating.
- Market conditions are unstable or present difficulties in marketing.

Factors Favoring - Long Term Financing (Pay-As-You-Use)

- Revenues available for debt service are deemed sufficient and reliable so that long-term financings can be marketed with investment grade credit ratings.
- The project securing the financing is of the type which will support an investment grade credit rating.
- Market conditions present favorable interest rates and demand for City financings.
- A project is mandated by state or federal requirements, and resources are insufficient or unavailable.

- The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable.
- The life of the project or asset to be financed is ten (10) years or longer.
- Vehicle leasing when market conditions and operational circumstances present favorable opportunities.

In no case shall projects incur a funding deficit without the approval of the City Council.

ENTERPRISE FUND FEES AND RATE STRUCTURE

Water, Solid Waste and Sewer: The City will set fees and rates at levels which fully cover the total direct and indirect costs—including operations, capital outlay, and debt service—of the following enterprise programs: refuse and sewer maintenance.

Ongoing Rate Review: The City will review and adjust enterprise fees and rate structures as required to ensure that they remain appropriate and equitable.

City Services: In accordance with long-standing practices, the City will treat the refuse and sewer maintenance funds in the same manner as if they were privately owned and operated. This means assessing reasonable charges that are reimbursed to the City for the use of City owned facilities, equipment, vehicles and other related services to fully recover these costs.

Enterprise Fund Debt Capacity: The City will set enterprise fund rates at levels needed to fully cover debt service requirements as well as operations, maintenance, administration, and capital improvement costs. The ability to pay new debt for enterprise operations will be evaluated as an integral part of the City's rate review and setting process.

APPROPRIATIONS LIMIT

The Council will annually adopt a resolution establishing the City's appropriations limit calculated in accordance with Article XIII-B of the Constitution of the State of California, §7900 of the State of California Government Code, and any other voter approved amendments or state legislation that affect the City's appropriations limit.

The supporting documentation used in calculating the City's appropriations limit and projected appropriations subject to the limit will be available for public and Council review at least 10 days before Council consideration of a resolution to adopt an appropriations limit. The Council will generally consider this resolution in connection with final approval of the budget.

The City will strive to develop revenue sources, both new and existing, which are considered non-tax proceeds in calculating its appropriations subject to limitation.

The City will annually review user fees and charges and report to the Council the amount of program subsidy, if any, that is being provided by the General or Enterprise Funds.

The City will actively support legislation or initiatives sponsored or approved by League of California Cities which would modify Article XIII-B of the Constitution in a manner which would allow the City to retain projected tax revenues resulting from growth in the local economy for use as determined by the Council.

The City will seek voter approval to amend its appropriation limit at such a time that tax proceeds are in excess of allowable limits.

DEBT POLICIES

Debt Financing

Debt financing shall generally be limited to one-time capital improvement projects and only under the following circumstances:

- When the project's useful life will exceed the term of the financing;
- When project revenue or resources will be sufficient to service the debt; and
- When the project will benefit the residents of Placentia.

Debt financing shall not be considered appropriate for:

- Investment leveraging purposes,
- Current operating and maintenance expenses except for issuing short-term instruments such as revenue anticipation notes or tax anticipation notes; and
- Any recurring purpose (except as indicated above).

Debt Management

- The City will not obligate the General Fund to secure long-term financings except when marketability can be significantly enhanced.
- An internal feasibility analysis will be prepared for each long-term financing which analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.
- The City will generally conduct financing on a competitive basis. However, negotiated financing may be used due to market volatility or the use of an unusual or complex financing or security structure.
- The City will seek an investment grade rating (Baa/BBB or greater) on any direct debt and will seek credit enhancements such as letters of credit or insurance when necessary for marketing purposes, availability, and cost-effectiveness.

- The City will monitor all forms of debt annually coincident with the City's Financial Plan preparation and review process and report concerns and remedies, if needed, to the Council.
- The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.
- The City will maintain good, ongoing communications with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus (Official Statement).

Debt Refinancing

General Guidelines: Periodic reviews of all outstanding debt will be undertaken to determine refinancing opportunities. Refinancing will be considered (within federal tax law constraints) under the following conditions:

- There is a net economic benefit.
- It is needed to modernize covenants that are adversely affecting the City's financial position or operations; and
- The City wants to reduce the principal outstanding in order to achieve future debt service savings, and it has available working capital to do so from other sources.

Standards for Economic Savings: In general, refinancing for economic savings will be undertaken whenever net present value savings of at least five percent (5%) of the refunded debt can be achieved.

- Refinancing that produces net present value savings of less than five percent will be considered on a case-by-case basis, provided that the present value savings are at least three percent (3%) of the refunded debt.
- Refinancing with savings of less than three percent (3%), or with negative savings, will not be considered unless there is a compelling public policy objective.

Legal Debt Margin

Under state law, the City has a legal debt limitation not to exceed 15% of the total adjusted assessed valuation of taxable property within City boundaries. In accordance with California Government Code § 43605, only the City's general obligation bonds are subject to that legal debt limit. The City has no outstanding general obligation bonds.

Legal Debt Limit Calculation (General Obligation Debt)	
Assessed Valuation, FY 2023-24*	$8,979,981,646
Adjusted Assessed Valuation (x25%)	$2,244,995,412

Legal Debt Limit- 15% of Adjusted Assessed Valuation	$336,749,312
Total Net Debt Applicable to Limitation: General Obligation Bonds	$0
Percentage of Debt Applicable to the Legal Limit:	0%
**Source: Orange County Assessor's Office*	

Year Ending June 30	Motorola Lease	2021 Installment Sale	Fire Loan #1	Fire Loan #2	Fire UAL Loan	2013 Tax Allocation Refunding	2020A Lease Revenue Bonds	2023A Lease Revenue Bonds
2025	152,862	404,317	412,591	216,001	348,252	1,010,619	4,123,772	561,800
2026	152,862	403,220	412,591	216,001		1,008,188	4,283,036	559,675
2027	152,862	401,049	412,591	216,001		1,008,788	4,281,944	562,175
2028	152,862	404,795	412,591	216,001		1,007,700	4,282,596	559,300
2029	152,862	403,385	412,591	216,001		1,002,375	4,284,270	561,050
2030	152,862	400,900	206,296	108,000		1,002,950	4,284,129	562,300
2031	152,862					1,001,625	4,283,105	558,175
2032	152,862					998,400	4,284,134	558,675
2033	152,862					998,156	4,282,992	558,675
2034							4,285,791	558,175
2035-2045							25,777,257	11,193,250
	1,528,617	2,417,665	2,269,252	1,188,005	348,252	9,038,800	68,453,027	16,793,250
Interest	331,458	124,665	172,938	89,266	3,372	1,638,800	19,923,027	7,603,250
Principal	1,197,159	2,293,000	2,096,314	1,098,741	344,880	7,400,000	48,530,000	9,190,000

The City has issued debt to support large capital projects and initiatives such as the creation and start up of the Placentia Fire and Life Safety Department in 2020 as well as the public safety building that is currently under construction. Additionally, the City issued debt in 2020 to pay off the City's unfunded actuarial liability for pension debt with CalPERS. The City balances the need to issue debt for larger purchases with the impact the ongoing debt service commitments have on the City's operating budget. The addition of the full year's debt payment for the public safety building in FY 2024-25 contributed to the City's initial $3.9 million deficit and will continue to impact the operating budget, especially with the decrease in sales tax.

CONTRACTING FOR SERVICES

General Policy Guidelines

Contracting with the private sector for the delivery of services provides the City with a significant opportunity for cost containment and productivity enhancements. As such, the City is committed to using private sector resources in delivering municipal services as a key element in our continuing efforts to provide cost-effective programs.

Private sector contracting approaches under this policy include construction projects, professional services, outside employment agencies and ongoing operating and maintenance services.

In evaluating the costs of private sector contracts compared with in-house performance of the service, indirect, direct, and contract administration costs of the City will be identified and considered.

Whenever private sector providers are available and can meet established service levels, they will be seriously considered as viable service delivery alternatives using the evaluation criteria outlined below.

For programs and activities currently provided by City employees, conversions to contract services will generally be made through attrition, reassignment, or absorption by the contractor.

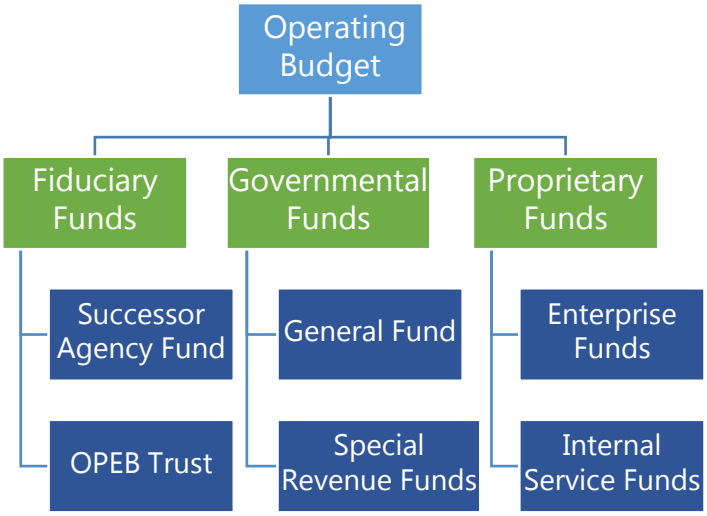
Evaluation Criteria

Within the general policy guidelines stated above, the cost-effectiveness of contract services in meeting established service levels will be determined on a case-by-case basis using the following criteria:

- Is a sufficient private sector market available to competitively deliver this service and assure a reasonable range of alternative service providers?
- Can the contract be effectively and efficiently administered?
- What are the consequences if the contractor fails to perform, and can the contract reasonably be written to compensate the City for any such damages?
- Can a private sector contractor better respond to expansions, contractions or special requirements of the service?
- Can the work scope be sufficiently defined to ensure that competing proposals can be fairly and fully evaluated, as well as the contractor's performance after bid award?
- Does the use of contract services provide us with an opportunity to redefine service levels?
- Will the contract limit our ability to deliver emergency or other high priority services?
- Overall, can the City successfully delegate the performance of the service and still retain accountability and responsibility for its delivery?

The City budget consists of a number of different funds. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, segregated for the purpose of carrying on specific activities, or complying with special regulations, restrictions, or limitations. The following provides a description of accounting funds used by the City of Placentia.

Each distinct fund contains program expenditures and revenues that relate to the purpose of the fund. The three types of fund categories are governmental funds, proprietary funds and fiduciary funds and are defined in detail below.



GOVERNMENTAL FUNDS

The measurement focus for governmental funds is on current spendable resources, and as such, the balance sheets for these types of funds include only current assets and current liabilities. Governmental funds are accounted for on a modified accrual basis, thus revenues are recognized when measurable and available, (60 days) and expenditures are recorded when the related liability is incurred.

GENERAL FUND

The General Fund is the City's single largest fund type and accounts for unrestricted revenues such as general taxes and intergovernmental revenue, user fees, fines, rents, and other miscellaneous general revenues. This fund supports basic services including Police, Fire & Life Safety, Development Services, Community Services, and general administration.

SPECIAL FUNDS (Restricted)

Special revenue funds are used to account for the proceeds from specific revenue sources that are legally or contractually restricted to expenditures for specific purposes.

AB2766 - Air Quality Management Fund

This fund accounts for the City's programs implementing Assembly Bill (AB) 2766, the California Clean Air Act of 1988. Under the provisions of AB 2766, 40% of the fees imposed by the South Coast Air Quality Management District (SCAQMD) are allocated to local jurisdictions to fund expenditures for the reduction of air pollution from motor vehicles. Past qualifying projects have

included the purchase of alternative fuel (CNG) vehicles, and various educational and outreach programs to encourage commuter use of transit and rail systems.

Criminal Diversion (Federal & State Asset Forfeiture / Other Public Safety Grants)

The Asset Forfeiture fund is the depository for equitable sharing payments received from the Departments of Justice and US Department of the Treasury for assistance in forfeiture cases. Under state and federal statutes, the City of Placentia receives an equitable share of seized drug funds and real property, along with reimbursement of related overtime expenses in exchange for participating in the program.

By law, these funds may only be spent for law enforcement purposes and are intended to supplement, not supplant, existing funds. Examples of uses of these funds include training, supplies, equipment, and ammunition. Due to the uncertain nature of the timing and amount of forfeitures, and in accordance with fund guidelines, revenues should not be budgeted until actually received.

Citizen Options for Public Safety (COPS/SLESF) - Supplemental Law Enforcement Services Funds Grant

Assembly Bill 3229, Chapter 134, Statue of 1996, established the Citizen's Option for Public Safety (COPS) Program. Per Government Code §§ 30061-30065, compliant cities are allocated a proportionate share of COPS funds by the State, for the exclusive purpose of funding supplemental front line law enforcement services. Proportionate shares are based on population estimates determined by the California Department of Finance. Under the standard grant program allocation, the City of Placentia is eligible to receive the minimum grant amount of $100,000 each year. Funds from this program cannot supplant existing funding and are to be used for one-time items including equipment.

Housing and Community Development (CDBG)

This fund was established to satisfy legal requirements that Community Development Block Grant (CDBG) funds be segregated from other funds. CDBG funds are used to provide a variety of public service programs throughout the community.

Gas Tax

The City receives Gas Tax funds per various sections of the Streets and Highways Code. State law requires these funds be utilized solely for street-related purposes such as new street construction, rehabilitation, and maintenance. Specific capital projects for street and traffic signal improvements and rehabilitation endeavors are identified in the Capital Improvement Program (CIP) budget.

Housing Successor Fund – (*Former Redevelopment)*

In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the California Supreme Court on December 29, 2011. As a result of the Court's ruling on the Dissolution Act, all redevelopment agencies in California were dissolved effective February 1, 2012. This fund accounts for the residual balance of the former low- and moderate-income housing fund of the former Placentia Redevelopment Agency, and revenues and expenditures related to such housing projects and programs.

City Capital Projects Fund

Used to account for and report financial resources that are restricted, committed, or assigned for the acquisition or construction of major capital facilities within the boundaries of the City.

Measure M Fund

This fund accounts for the City's share of the Measure M2 one-half cent sales tax approved by Orange County voters and administered by the Orange County Transportation Authority. Funding is allocated to the City for streets, roads and transit projects. Measure M also provides funds for the City's Senior Mobility program.

Road Maintenance & Rehabilitation Program (SB1)

This fund was created to account for the City's share of proceeds from SB 1, the Road Repair and Accountability Act of 2017. Funds are restricted for maintenance, rehabilitation or improvement of streets, freeways, bridges and other transit related improvements.

Placentia Regional Navigation Center

This fund accounts for the receipts and expenditures related to the construction and operation of the Placentia Regional Navigation Center. Revenues include the Homeless Emergency Aid Program (HEAP) grand and SB2 funds. Future revenue sources will include reimbursements from the North Orange County Cities.

TOD Impact Fee Special Revenue Fund

This fund accounts for the receipts and expenditures of new development impact on the City's sewer collection system in the City's Transit-Oriented Development Zone (TOD). Funds are restricted within the TOD project area, including but not limited to acquisition, financing, construction and reconstruction of sanitary or sewer facilities and infrastructure in the TOD.

PROPRIETARY FUNDS

Proprietary funds account for operations that are financed and operated in a manner similar to private sector enterprises, in that goods and services are provided to the general public (external users) or other City department (internal users), and the costs are financed or recovered primarily through fees and service charges charged directly to the users of the goods and services.

ENTERPRISE FUNDS

Enterprise funds are used to report activities for which service charges or fees are charged to external users. Costs for providing the goods and services to the general public (Utility Customers) is paid through a user rate structure that is appropriate, fair and equitable based on the cost of the commodity.

Refuse Fund

The City contracts with Republic Services to provide residential and commercial waste collection, and recycling. The City utilizes the property tax assessment process to include the waste collection charges owed to Republic Services.

Sewer Maintenance Fund

This fund is used to account for the operations and maintenance of the sewer lines located in the City's sewer system, including administration and capital improvements. Fees are computed from water consumption amounts provided by local water companies. All residents and businesses connected to the City's sewer system are placed in billing categories based on a percentage of water consumption that is returned to the City sewer system.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to report activities for which service charges or fees are charged to internal users. These funds account for the financing of goods or services provided by one department to another on a cost reimbursement basis. These functions include risk management, employee health and welfare and equipment replacement.

FIDUCIARY FUNDS

Funds that account for resource held in a trustee, custodial or agency capacity for others.

Housing Successor Fund – (*Former Redevelopment)*

In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the California Supreme Court on December 29, 2011. As a result of the Court's ruling on the Dissolution Act, all redevelopment agencies in California were dissolved effective February 1, 2012. On February 1, 2012, the City elected to become the Successor Agency to

the RDA to wind down its affairs. A new fund was created to account for the activities of the Successor Agency during the dissolution process.

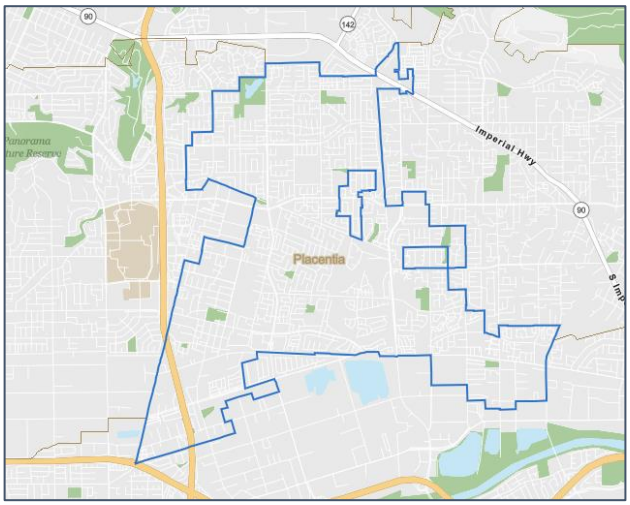
Community Facilities District Fund

This fund accounts for the Community Facilities Districts No. 89-1 (East Placentia) and 2018-1 (Transit Oriented District) providing a special tax to pay for certain public facilities within such community facilities district, to levy such special tax and to provide non-General Fund and sustainable funding source to pay for the ongoing maintenance and repairs of the public streetscape improvements constructed within the Transit Oriented District. This fund also accounts for the service of $25,000,000 of Community Facilities District No. 89-1 (East Placentia) Special Tax Bonds issued to finance the construction of street and drainage infrastructure improvements and to fund development of a 13-acre park/recreation sports complex to benefit properties within the District.

Public Safety CFD 2014-01 Fund

This fund accounts for revenues and expenditures to provide public safety services associated with new development within Placentia including, but not limited to, police protection, fire protection, and ambulance and paramedic services. The services would be partially paid for through the levy of a Special Tax on real property.

Community Overview



The City of Placentia is located in the northern part of Orange County and encompasses just under seven square miles adjacent to the cities of Yorba Linda, Brea, Fullerton and Anaheim.

The City was incorporated in 1926 and became a charter city in 1967. It is governed by a five-member elected City Council. The city operates under the Council/Administrator form of city government whereby City Council members serve staggered, four-year terms, with a three consecutive term limit. The Mayor is selected by the City Council from among its membership and serves a one-year term. The City Administrator is appointed by the City Council to carry out the policies and direction of the City Council, oversee the day-to-day operations of the City, and appoint department directors.

Placentia is a full-service city that provides the following services: police, fire & life safety, street and park maintenance, recreation, traffic/transportation, public improvements, economic development, building and planning, zoning, and general administrative services.

Demographics

51,951 Total Population

41.8% of Population with bachelor's degree or Higher

38.2 Median Age

49.2% Male & 50.8% Female

Median Income- $106,155

63.3% Homeownership Rate

17,368 Total Housing Units

History

Placentia's rich history began in 1837 when the governor of Mexico granted the Rancho San Juan Cajon De Santa Ana to Juan Ontiveros. This land grant included the area that today comprises Placentia, Anaheim, Brea, and Fullerton. Placentia was placed on the map in 1910 when A.S. Bradford persuaded the Santa Fe Railroad to re-route their track through this area, thus shortening the rail distance to Los Angeles. A station was built and packing houses were established for the town's growing citrus industry. Mr. Bradford and Richard Melrose laid out the main streets of the town and, in his honor, Bradford Avenue and Melrose Avenue retain their names today.

Placentia's climate and rich land attracted an ever-growing number of new residents. The area was well suited for raising citrus fruit, walnuts, avocados, and grapes. Placentia became the center of Valencia Orange Growing and Packing, and its 500 citizens voted to incorporate the City in 1926.

In 1960, Placentia's population had reached only 5,000; however, a phenomenal growth period was just beginning. By 1970, the population had increased five-fold to nearly 25,000. Today, Placentia is still a fast-growing community with over 50,000 residents, beautiful suburban homes, good schools, stately churches, and wholesome recreation.

Top Sales Tax Producers (in alphabetical order)

7-Eleven

76

Arco AM PM
Audi North OC
Beacon Roofing Supply
Bejac
Best 4 Less 76
Chevron
Coastal Spa & Patio
CVS Pharmacy
Facility Solutions Group
Fairway Ford Sales
Marshalls
Nickey Petroleum
Print & Finishing Solutions
Prosource of North Orange County
Roofing Wholesale
Ross
SC Motors
Schorr Metals
State Bros
Suburban Propane
TFN Architectural Signage

Accrual Basis of Accounting	A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.
Adjusted / Amended Budget	The adopted budget plus any modifications (increases, decreases and transfers) approved by the City Council during the fiscal year.
Air Quality Management District (AQMD)	The air pollution control agency for the four-county region including Los Angeles and Orange counties, as well as parts of Riverside and San Bernardino counties (www.aqmd.gov).
Air Quality Management Plan (AQMP)	A plan developed by the AQMD that serves as the blueprint for all the future rules necessary to bring the area into compliance with federal and state clean air standards.
Allocation of Funds	Setting aside funds for a specific purpose or program. An allocation of funds makes them available for expenditure.
Annual Comprehensive Financial Report (ACFR)	The summarization of the City's financial activity for the previous fiscal year which also includes a summarization of significant milestones that were accomplished during the year by department, fiscal policies, and statistical information. The ACFR is prepared by December of each year.
Appropriation	A specific amount of money authorized by the City Council for an approved work program.
Arterial Highway Financing Program (AHFP)	A Measure M funded program for pavement rehabilitation projects on arterial roadways in the county.
Assessed Property	The value set upon real estate or other property by the County Tax Assessor.
Assessed Valuation	A measure of the taxable value of property located within the City against which the tax rate is applied.
Assessed Valuation (Secured)	That part of the assessment roll containing state assessed property and property the taxes on which are a lien on real property sufficient to secure payment of taxes.
Assessed Valuation (Unsecured)	The remainder of the assessment roll that is not on the secured roll. The taxes on the unsecured roll are a personal liability of the assessed owner.

Assessment District (AD)	A separate unit of government that manages specific resources within defined boundaries. Through self-financing, it can raise predictable funds, such as taxes, user fees or bonds, directly from the people who benefit from the services.
Audit	Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's financial statements fairly represent the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with performing an audit, independent auditors customarily issue a Management letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.
Balanced Budget	A budget in which planned expenditures do not exceed planned revenues.
Bond Refinancing	The pay off and re-issuance of bonds to obtain better interest rates and/or bond conditions.
Bonds	A certificate of debt issued by an entity, guaranteeing payment of the original investments, plus interest.
Bradley Burns Uniform Local Sales & Use Tax	A 1% local sales tax is collected by the State of California as part of the larger sales and use tax levied on the total retail price of tangible personal property based on business location. Use Tax is the complement of sales tax and imposed on the purchaser, usually for goods purchased out-of-state for local use.
Budget Surplus	The difference between operating revenues and operating expenditures. The Budget Surplus may be used for ongoing expenses (as opposed to year-end balance, which may be used only for one-time expenses).
Budget Amendment	The Council has the sole responsibility for adopting the City's budget and may amend or supplement the budget at any time after adoption by majority vote. The City Administrator has the authority to approve transfers within funds.
California Environmental Quality Act (CEQA)	A state statute enacted in 1970 that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible (ceres.ca.gov/ceqa).

California Transportation Commission (CTC)	The agency responsible for programming and allocating funds for the construction of highway, passenger rail and transit improvements throughout California (www.catc.ca.gov)
Capital Equipment	Equipment (fixed assets) with an initial individual cost of $2,500 or more and an expected useful life greater than two years, such as automobiles, microcomputers and furniture.
Capital Expenditure	Expenditure for tangible property with an initial individual cost of $25,000 or more and an expected useful life greater than two years per item.
Capital Improvement Program Budget (CIP)	A multi-year financial plan for construction of infrastructure, facilities, and rehabilitation such as buildings, streets, storm drains, and recreational facilities with an initial individual cost of at least $50,000 and an estimated useful life greater than two years.
Certificates of Participation (COPs)	Tax-exempt bonds issued by state entities usually secured with revenue from an equipment or facility lease. COPs enable governmental entities to finance capital projects without technically issuing long-term debt. This can be advantageous, as the issuance of long-term debt is commonly subject to voter approval and other state constitutional and statutory requirements. COPs have been used by municipalities to pay for prisons, office buildings, vehicles, and even parks.
City Council (CC)	Comprised of five City Councilmembers who are elected by district by registered voters of the City. Councilmembers each serve a four-year term. The mayor is selected by fellow councilmembers and serves a one-year term. The City Council adopts legislation, sets policy, adjudicates issues and establishes the budget of the City.
Community Development Block Grant (CDBG)	Provides eligible metropolitan cities and urban counties with annual direct grants to revitalize neighborhoods; expand affordable housing and economic opportunities; and/or improve community facilities and services, principally to benefit low- and moderate-income persons.
Community Facilities District (CFD)	A special district that can issue tax-exempt bonds as a mechanism by which public entities finance construction and/or acquisition of facilities and provide public services to the district.
Community Oriented Policing Services (COPS)	A grant program that provides partial funding of salaries for several front line law enforcement positions.

Conditional Use Permit (CUP)	Allows a city or county to consider special uses which may be essential or desirable to a particular community, but which are not allowed as a matter of right within a zoning district, through a public hearing process.
Congestion Management Plan (CMP)	Defines a network of state highways and arterials, level of service standards and related procedures.
Consumer Price Index (CPI)	A statistical description of price levels provided by the U.S. Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.
Contingency Reserve	The City has established a policy to set aside a percentage of its General Fund operating expenditures as a contingency reserve.
Cost Allocated	A method used to charge General Fund costs budgeted in one department to another department or another fund.
Debt Service	The payment of principal and interest on borrowed funds such as bonds.
Department, (Function) Division	Section Organizational units within the Operations Budget that group resources together to provide related types of services.
Discretionary Funding Opportunities	Pertains to funds, grants or other resources that are not restricted as to use.
Drug Abuse Resistance Program	DARE – a police officer-led series of classroom lessons that teaches children from kindergarten through 12th grade how to resist peer pressure and live productive drug- and violence-free lives (www.dare.com).
Encumbrance	An encumbrance is not an expenditure, but a reservation of funds to be expended at a future date. A commitment is usually made through a purchase order for the future payment of goods and services not yet received or paid for.
Enterprise Fund	This fund type is used to account for operations that are: (a) financed and operated in a manner similar to private sector enterprises and it is the City's intent that the costs (including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges.

Environmental Enhancement and Mitigation Program (EEMP)	A state funded grant program for projects related to environmental enhancement or design, particularly of transportation facilities.
Environmental Impact Report (EIR)	A public document used by governmental agencies to analyze the significant environmental effects of a proposed project, to identify alternatives and disclose possible ways to reduce or avoid potential environmental damage. The California Environmental Quality Act requires an EIR whenever the initial study or other evidence in the record has produced substantial evidence that the proposed project might produce significant environmental effects.
Expenditure	The outflow of funds paid or to be paid for an asset, goods or services regardless of when the invoice is actually paid. This term applies to all funds.
Fair Housing Council of Orange County (FHCOC)	A private non-profit organization which fosters diversity in housing through education and the enforcement of state and federal fair housing laws (www.fairhousingoc.org).
Fees	A general term used for any charge levied by government for providing a service or permitting an activity.
Fiscal Year (FY)	Any period of 12 consecutive months designated as the budget year. Placentia's budget year begins on July 1 and ends on June 30.
Fixed Asset	Assets that are long-term in nature such as land, buildings, machinery, furniture and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of $5,000.
Franchise Tax	Revenue generated from taxes paid by a business that gave an exclusive contractual agreement to operate and use the public right-of-way in the City Examples includes Southern California Edison, Cable Television, Southern California Gas and Republic Disposal.
Fringe Benefits	These include retirement/pension; health, life, and disability insurance; workers' compensation; and vacation, administrative, medical and special leave of absence time.

Full-Time Equivalent (FTE)	Refers to part-time hours converted to one full-time equivalent position, which equals 40 hours per week, 52 weeks per year. (2080 hours per year)
Fund	A self-balancing set of accounts to record revenues and expenditures associated with a specific purpose.
Fund Balance	Within a specific fund, the funds remaining when all current and prior year liabilities (expenditures) are subtracted from current and prior year assets (revenues).
Gas Tax	State tax received from gasoline sales utilized solely for street related purposes, such as new construction, rehabilitation or maintenance.
General Fund	The primary operating fund of the City (as opposed to all other City funds, which are designated as "Special Funds").
General Plan	A comprehensive, long-range, policy document required by state law. The document establishes the City's overall spatial and temporal development pattern.
Geographical Information System (GIS)	A computer system capable of assembling, storing, manipulating and displaying geographically referenced information.
Goal	A time/phased strategy that will implement a specific course of action or plan, typically, a long-term process.
Government Finance Officers Association (GFOA)	A professional association of state/provincial and local finance officers in the United States and Canada (www.gfoa.org).
Governmental Accounting Standards Board (GASB)	Organized in 1984 by the Financial Accounting Foundation to establish standards of financial accounting and reporting for state and local governmental entities (www.gasb.org).
Grants	Contributions of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity or facility.
Gross Domestic Product (Real) (GDP)	The total of the goods and services produced by labor and property located in the United States.
Gross State Product (GSP)	The total of the goods and services produced by labor and property located in the State of California.

Growth Management Area (GMA)	Inter-jurisdictional planning regions within Orange County.
Growth Management Program (GMP)	A Measure M funded program intended to address the cumulative regional traffic impacts of development not addressed by specific project mitigation and existing system deficiencies.
Hotel Tax (TOT)	Also known as the Transient Occupancy Tax (TOT) or bed tax – a 10% tax added to the cost of renting a hotel room within the City.
Infrastructure	Inputs Includes the City's street, bridge, traffic signal, landscaping, and trail networks. To be capitalized as part of the City's infrastructure network, a related component must have an initial individual cost of at least $50,000 and an estimated useful life greater than two years. Resources (e.g. dollars, staff and other assets) required to accomplish a job or provide a service.
Inter-Fund Transfers	Payments from one fund to another fund, primarily for work or services provided
Landscape, Lighting, and Park Maintenance (LLPM)	An assessment district to provide funds for park and parkway landscaping, lighting and park maintenance.
Lease-Purchase Agreement	Contractual agreements which are termed leases, but whose lease amount is applied to the purchase.
Level of Effort	Generally used to identify the number of staff providing a particular service. Level of Services Generally used to define the existing or current services, programs and facilities provided by government.
Levy	To impose taxes, special assessments or service charges for the support of governmental activities.
Local Agency Formation Commission (LAFCO)	Reviews proposals for the formation of new local governmental agencies and changes of organization in existing agencies (www.oclafco.org).
Local Agency Investment Fund (LAIF)	A voluntary program created by statute in 1977 in which participating agencies (local governments and special districts) invest public funds.

Long-Term Debt	Debt with a maturity of more than one year after issuance.
Major Fund	A fund that comprises more than 10% of total citywide budgeted revenues and transfers-in and/or 10% of total budgeted appropriations and transfers-out. Please see the "Major Funds – Summary by Budget Category" tables presented in the Budget Summary chapter.
Measure M	County-wide sales tax measure used to fund a variety of transportation related projects.
Measure M - Growth Management Area (M-GMA)	A county grant program that provides funding for projects that benefit the greatest number of jurisdictions within a designated growth management area (GMA) in Orange County. The primary objective of this program is to address current traffic deficiencies and the cumulative regional traffic impacts of development not addressed by specific project mitigation and existing system deficiencies.
Measure M – Turnback	The non-competitive portion of the sales tax revenue generated through Measure M that is "turned back" to the City. Funds are restricted to circulation related projects (street, traffic signal, etc.) and are received quarterly.
Measure U	A 1% sales tax approved by the voters in November 2018 and effective April, 2019 to help fund much-needed infrastructure repairs and maintenance as well as public safety and other critical services.
Memorandum of Understanding (MOU)	An agreement outlining the terms of employment entered into between the City and employees of various bargaining units.
Modified Accrual	Basis of Accounting Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, or measurable, except for un-matured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.
National Pollutant Discharge Elimination System	NPDES – a permit program authorized by the Clean Water Act that controls water pollution by regulating point sources that discharge pollutants into waters of the United States.

Objective	Describes an outcome to be accomplished in specific, well-defined and measurable terms and is achievable within a specific timeframe; generally, programs have objectives.
Operating Budget	A budget for General Fund department service delivery expenditures such as salaries, utilities and supplies. The day-to-day costs of delivering essential City services.
Orange County Fire Authority (OCFA)	An agency that provides fire prevention/suppression and emergency services to 23 cities and all the unincorporated areas in Orange County (www.ocfa.org).
Orange County Investment Pool (OCIP)	A pooling of cash by the county, local agencies and school districts for investment purposes run by the Orange County Treasurer.
Orange County Transportation Authority (OCTA)	A regional transportation agency formed in 1991 to develop and implement unified transportation programs and services for Orange County (www.octa.net).
Ordinances	A formal legislative enactment by the governing board (i.e. City Council) of a municipality. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the municipality to which it applies.
Outputs	The general results expected from programs and functions.
Part I Crimes	The most serious criminal offenses, including murder, rape, robbery, aggravated assault, burglary, larceny/theft, auto theft and arson.
Part II Crimes **Pavement Management System**	All other criminal offenses not defined as Part I crimes. PMS – a computer-assisted decision-making process designed to help cities and counties prevent pavement problems through maintenance and repair in a timely, cost-effective manner.
Pavement Quality Index (PQI)	A scale from 1 to 10 that measures the structure, surface condition and riding comfort of the roadway.
Performance Budget	A budget wherein expenditures are tied to the measurable performance of activities and work programs.
Performance Measurements	Statistical measures that are collected to show the impact of dollars spent on City services.

Personnel Expenses	Salaries and fringe benefits, such as pensions and insurance, for full-time and part-time employees of the City.
Priority E	Calls Refers to the most serious calls for emergency response for serious emergencies, in-progress calls and potentially life-threatening incidents that require a Code 3 (use of lights and siren) response.
Priority I Calls	Refers to calls for emergency response for serious emergencies, in progress calls and potentially life-threatening incidents that do not require a Code 3 (use of lights and siren) response.
Program	Represents major areas or support functions that can be defined as a service provided to citizens, other departments or other agencies.
Program Budget	A budget wherein expenditures are displayed primarily on programs of work and secondarily by the character and object class of the expenditure.
Property Tax	A tax levied on the assessed value of real property; also known as ad valorem tax. In California, this tax is limited to 1% with the exception of pre-Proposition 13 approved bond debt service. Proposition 13 On June 6, 1978, the California electorate approved Proposition 13, the "People's Initiative to Limit Property Taxation," which limited the tax rate for real estate as follows: the maximum amount of any tax on real property shall not exceed 1% of the full cash value of such property. The City of Placentia receives $0.1340 cents per dollar of the Prop 13 tax.
Proposition 218	On November 5, 1996, the California electorate approved Proposition 218, the self-titled "Right to Vote on Taxes Act." Proposition 218 added articles XIIIC and XIIID to the California Constitution and made numerous changes to local government finance law. Public officials are required to conduct the public's business in compliance with Proposition 218.
Public Employees' Retirement System (PERS)	Provides retirement and health benefit services to members from the state, school districts and local public agencies (www.calpers.ca.gov).
Ralph M. Brown Act	The Brown Act is a California law that insures the public can attend and participate in meetings of local government.
Redevelopment Agency (RDA)	Formerly charged with the oversight for the redevelopment process for the City of Placentia. In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the

	California Supreme Court. As a result, all redevelopment agencies in California were dissolved effective February 1, 2012.
Regional Surface Transportation Program (RSTP)	A federal and state funded grant program used for projects located on highway systems (classified higher than local roads or rural minor collectors), bridges on any public highway, and transit systems.
Reserve	A designated amount of funds set aside from a fund's balance which is legally restricted for a specific purpose and is therefore not available for general appropriations.
Resolution	A special or temporary order of a legislative body (e.g. City Council or Planning Commission) requiring less formality than an ordinance.
Resources	Units of dollars or physical input, such as work years or work hours, and other assets used to support and attain program objectives.
Revenue	Annual income received by the City.
Right of Way	ROW – a strip of land occupied or intended to be occupied by a street, crosswalk, railroad, electric transmission line, oil or gas pipeline, water main, sanitary or storm sewer main, shade trees, or special use.
Southern California Association of Governments (SCAG)	The Metropolitan Planning Organization for Los Angeles, Orange, San Bernardino, Riverside, Ventura and Imperial counties, that is mandated by the federal government to research and draw up plans for transportation, growth management, hazardous waste management and air quality (www.scag.ca.gov).
Special Funds	The City's accounts are broken into distinct funds, each earmarked for a different purpose, with the principle and interest of the funds tracked separately. The City's main operating fund is its General Fund, while other City funds are designated as Special Funds. These funds are legally restricted for a specific purpose and is therefore not available for general use.
Traffic Enforcement Index	The number of moving citations divided by the number of injury accidents.
Transaction Sales Tax (District Tax)	Similar to the Bradley Burns Sales Tax, a transactions and use sales tax is allocated to the district where the tangible goods are delivered or placed into use. Voter approved district taxes are levied within incorporated city limits. Placentia has a 1% transaction tax authorized in November 2018.

Transfers-In/Out	A transfer of resources between different City funds (see glossary definition of "Fund"). A transfer of cash from the City's General Fund to a City Special Fund, for example, would be designated as a transfer-out in the General Fund, and then a transfer-in in the receiving Special Fund.
Transient Occupancy Tax (TOT)	A 10% tax added to the cost of renting a hotel room within the City. Also known as the Hotel or Bed Tax.
Transportation Management Association (TMA)	An association comprised of employers and property owners that promotes the use of alternative forms of commuting to the single occupant vehicle. Traffic congestion relief and air quality benefits are the primary goals of TMA.
Transportation Management Plan (TMP)	A plan that promotes the reduction of single occupant vehicle use in order to improve air quality and relieve congestion. Transportation Subventions Funds from outside sources used to construct transportation improvements that must be used for specific projects.
Unencumbered Appropriation	That portion of an allocation not yet expended or committed to a specific purpose. Unexpended Appropriation is that portion of an allocation not yet actually paid.
Voice Over Internet Protocol (VoIP)	Used to manage the delivery of voice information over the Internet. Year-End Surplus Funds remaining at the end of a fiscal year that are available for allocation or for one-time purchases (not for on-going programs or services).

City of Placentia

Proposed Annual Operating Budget & CIP
Fiscal Year 2025-26

June 3, 2025

Economic Challenges

- Sales tax trending downward Statewide
  - Statewide sales tax projected to be down 1.0% in current fiscal year
  - Persistently high interest rates and threat of tariffs have negatively impacted purchase of new and used vehicles
  - Consumer spending patterns have changed as costs of utilities, restaurant prices and threat of recession
  - Gas prices currently down compared to last year in current fiscal year
    - Gas prices are projected to increase in FY25/26 due to strict environmental regulations in California and looming shuttering of two refineries over next two years

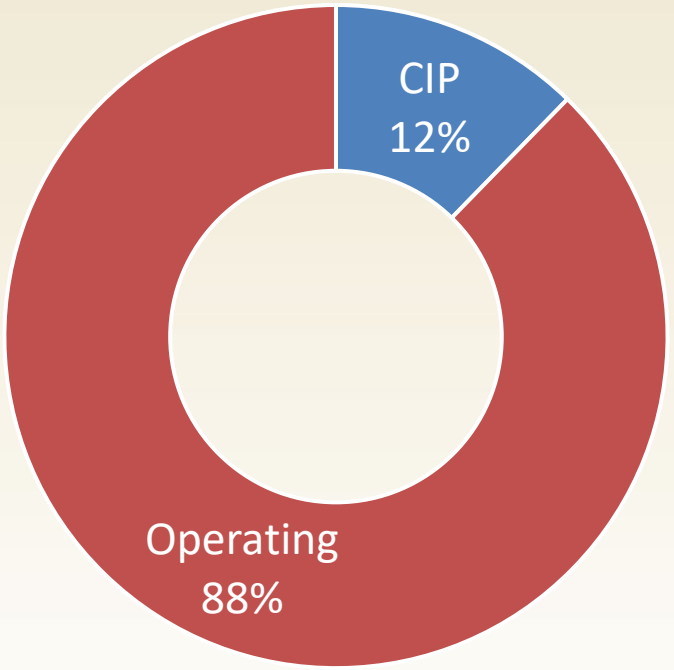
- Expense increases outside the City's control:
  - Increase in Unfunded Actuarial Liability (UAL) payment from $447,000 to $917,000 CalPERS required due to their recent rate of returns
  - Increase of approx. $1.5 million in personnel expenses due to Memoranda of Understandings and merit increases
  - Increased insurance costs- $463,000
    - *Workers Compensation- $228,000*
    - *General Liability/ Property- $235,000*
  - Increased animal care services contract- $52,000
  - Higher costs of goods and services citywide
  - Unfunded capital needs identified in recently completed facility and IT assessments

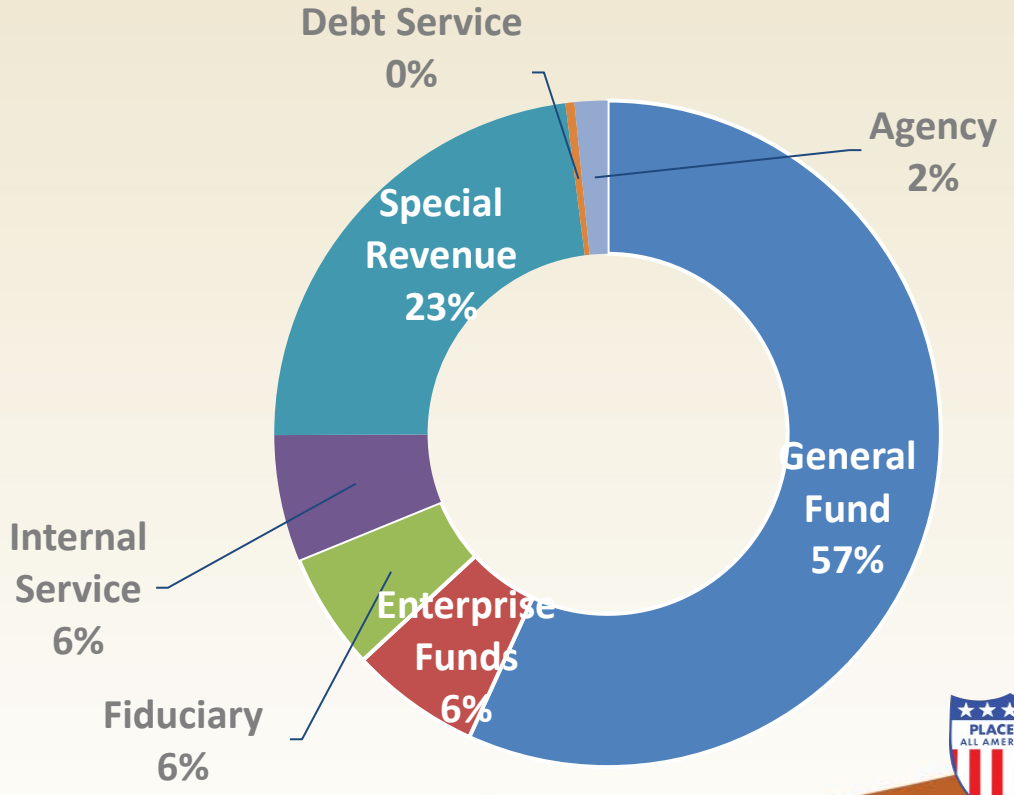
Response to Economic Challenges & Key Assumptions in Budget

- Preliminary deficit identified initially due largely to nominal revenue increases and increased expenses
- Department budgets held to current fiscal year's budget and/ or reduced wherever possible
- Elimination of several vacant positions
- Use of $1,000,000 in Section 115 trust funds and $500,000 in one time revenue
- $125,000 allocated to the City's Centennial celebration, with possible need for less General Fund funding based on fundraising efforts
- Consolidation of Tamale Festival & Annual Tree Lighting in December ($30,000 savings)

Proposed FY 2025/26 Budget All Funds

Total Proposed Revenues- $89,665,708
Total Proposed Expenditures- $92,686,878

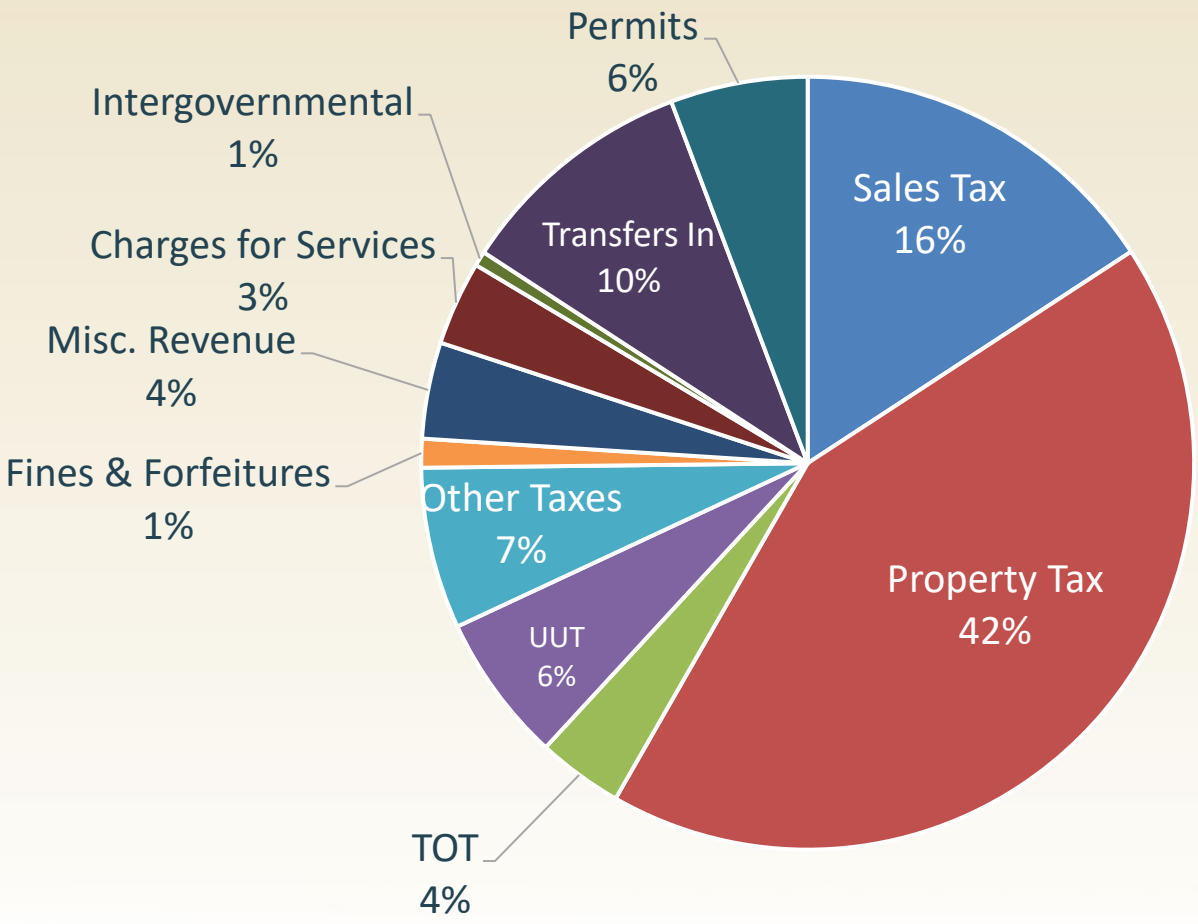




FY 2025/26 Proposed Budget Overview (All Funds)

Fund Type	Revenues & Transfers In	Expenditures & Transfers Out	Net Incr/ (Decr) to Fund Balance
General Fund	$53,543,058	$52,654,458	$888,600
Special Revenue	18,017,996	20,996,497	(2,978,501)
Debt Service	403,300	403,300	-
Capital Projects Fund	-	355,700	(355,700)
Enterprise	6,392,880	5,850,885	541,995
Internal Service	5,548,700	5,662,700	(114,000)
Fiduciary	4,290,600	5,290,600	(1,000,000)
Agency	1,469,174	1,472,738	(3,564)
Totals	**$89,665,708**	**$92,686,878**	**($3,021,170)**

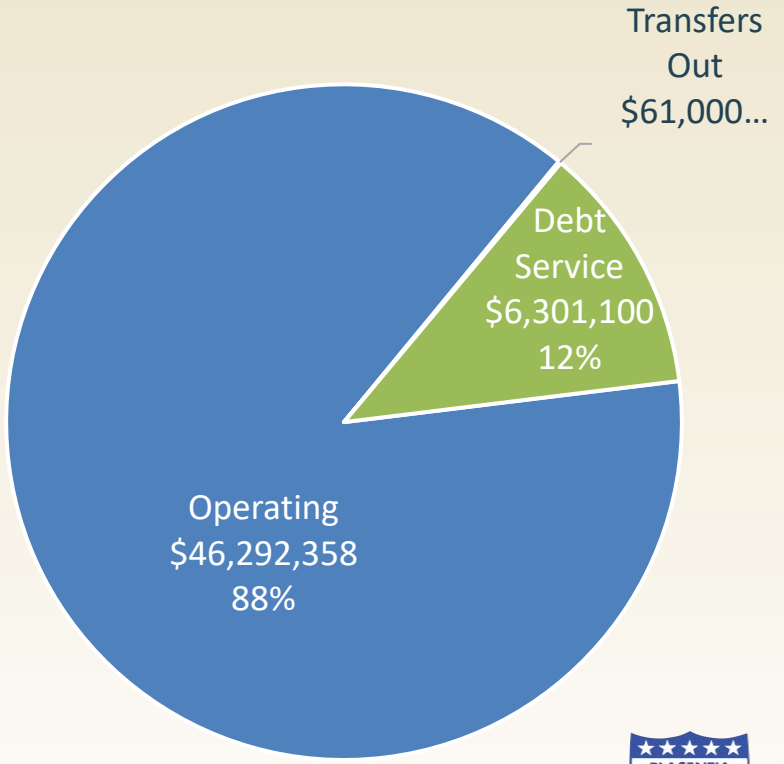
Proposed FY 2025/26 Budget
General Fund Revenues - $53,543,058



General Fund Operating Revenues

Revenue Type	FY 2024/25 Amended Budget	FY 2025/26 Proposed Budget	Variance to FY24/25 Amended Budget
Property Taxes	$21,796,023	$22,755,799	4.4%
Sales & Use Taxes	8,333,000	8,449,079	1.4%
Other Taxes	8,396,040	8,852,995	5.4%
Permits	3,003,903	3,073,242	2.3%
Fines & Forfeitures	575,000	644,200	12.0%
Intergovernmental	1,464,103	329,015	(77.5%)
Charges for Services	1,945,786	1,885,975	(3.1%)
Miscellaneous	2,254,237	2,159,260	(4.2%)
Total Operating Revenues	47,768,092	48,149,565	0.8%
Transfers In	465,100	950,493	104.4%
Measure U Transfers In			
Employee Retention	2,665,800	2,665,800	-
OPEB	888,600	888,600	-
Measure U Reserve	888,600	888,600	-
Total Transfers In	4,019,500	5,393,493	9.9%
Total Resources	**52,676,192**	**53,543,058**	**1.6%**

Proposed FY 2025/26 Budget
General Fund Expenditures - $52,654,458



FY 2025/26 General Fund Expenditures by Department

Department	FY 2024/25 Amended Budget	FY 2025/26 Proposed Budget	Variance to FY24/25 Amended Budget
Legislative	$1,175,316	$1,006,073	(14.4%)
City Administrator	1,536,501	752,975	(51.0%)
Administrative Services	5,780,344	5,548,750	(4.0%)
Community Services	3,441,650	3,548,786	3.1%
Development Services	1,935,400	1,955,352	1.0%
Finance	1,432,100	1,495,000	4.4%
Fire & Life Safety	5,492,918	5,402,550	(1.6%)
Human Resources	968,700	880,400	(9.1%)
Police	14,638,308	14,716,986	0.5%
Public Works	4,841,256	4,685,350	(3.2%)
General Government	5,259,700	6,300,136	19.8%
Total Expenditures	**$46,502,193**	**$46,292,358**	**(0.5%)**

Position Allocation

- Proposed budget includes funding for 197.0 FTE employees, and authorization for 4.0 FTE overhires in Police and Public Safety Communication Departments

- Hiring “Frost” continues to remain in place. Public Safety and revenue generating positions will be prioritized, all others will remain vacant as long as possible and reviewed for possible consolidation or elimination

Proposed Staffing Changes

Reductions

1. Elimination of one Recreation Coordinator ($93,124) in Community Services
2. Elimination of one Management Assistant ($82,600) in Public Works
3. Elimination of one Engineering Aide ($75,600) in Public Works
4. Elimination of one Senior Management Analyst in the City Administrator's office -Economic Development ($148,815)
    1. Position officially eliminated in FY 2024-25, but savings used to balance proposed budget

Proposed Staffing Changes

Reclassifications

1. Reclassification of one Public Works Manager to Deputy Director of Public Works (Operations) to reflect duties currently being performed and span of control for entire operations division including facility and landscape maintenance and fleet operations *($9,626 annual costs).*

2. Reclassification of one vacant Maintenance Worker to a Facilities Maintenance Technician in Public Works to allow the department to recruit for skills needed including irrigation repair needed citywide *($6,000 annual salary increase offset by equal reduction in contract costs)*

Proposed Staffing Changes

Reclassifications

3. Reclassification of three Office Specialists in the Police Department to Police Records Technicians to more appropriately classify the position based on duties being performed. *($24,143 annual cost)*
4. Reclassification of one Police Services Supervisor to Support Services Administrator in the Police Department to more appropriately classify the position based on duties being performed *($8,056 annual costs)*

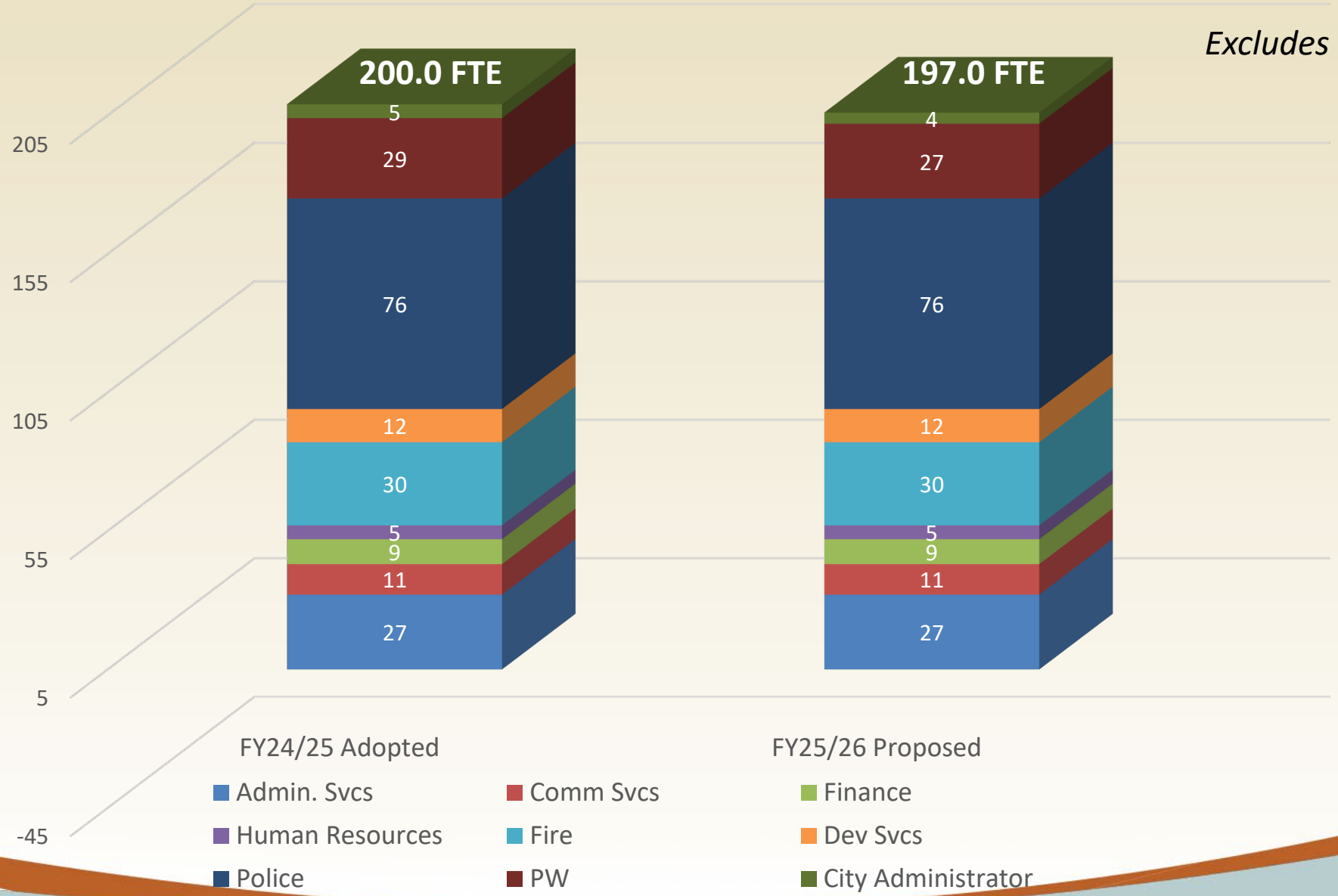
Proposed Staffing Changes

Reclassifications

5. Reclassification of one Building Permit Technician to Senior Building Permit Technician in the Development Services Department to reflect the higher level duties and oversight needed and being performed at the front counter. *($4,600 annual costs)*

Citywide FTE by Department

Excludes Over-hires



Capital Improvement Program (CIP)

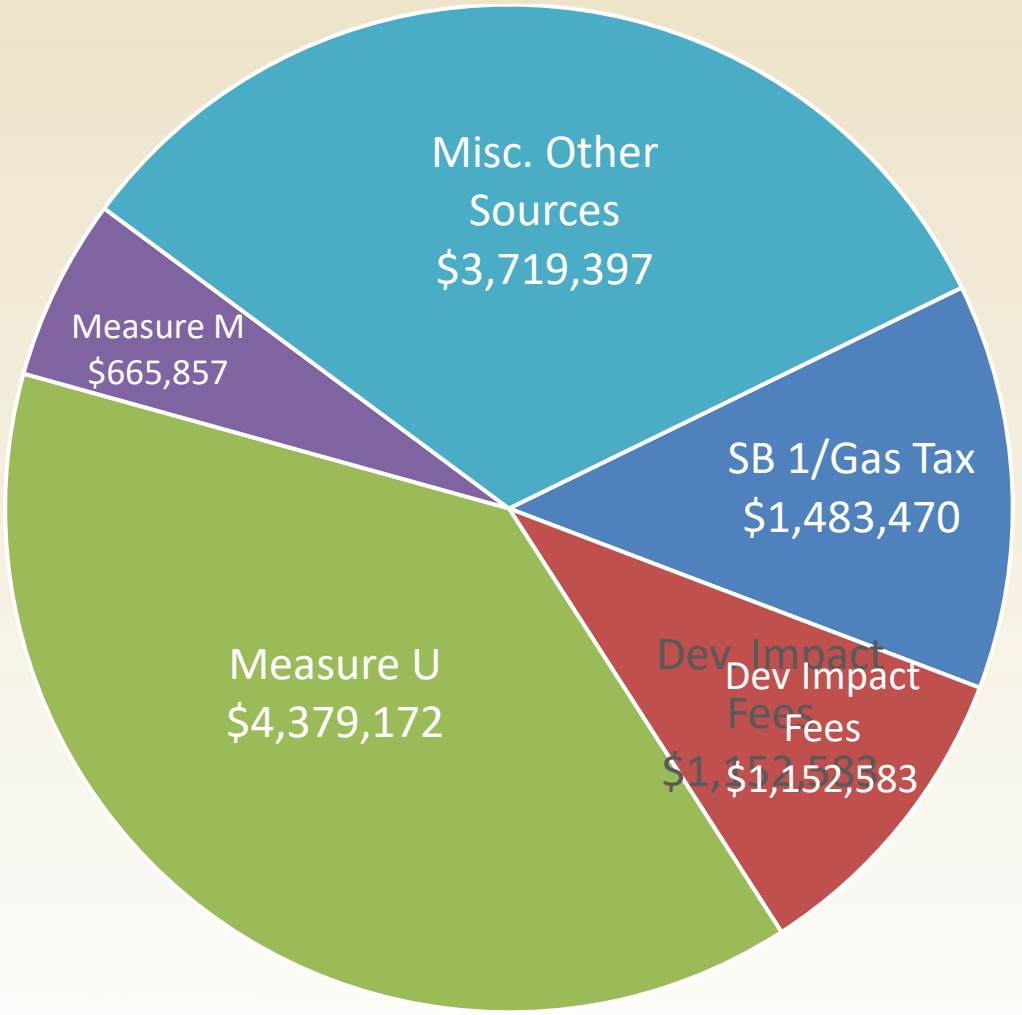
CIP by Project Types

Project Type	New Project Count	Amount	% Of Total New CIP Funding	Total Projects with Carryover
Streets & Streetscapes	4	$8,400,546	73.7%	10
Traffic and Transportation	1	$154,848	1.4%	10
Sewer	0	$0	0%	0
Storm Drain	0	$0	0%	0
City Buildings & Facilities	5	$1,402,350	12.3%	16
Technology	4	$295,535	2.6%	10
Parks	5	$1,095,000	9.6%	15
Vehicles & Equipment	2	$52,200	0.4%	9
Major Studies	0	$0	0%	10
Total	***21***	**$11,400,479**		***80***

CIP Projects by Funding Source

Total New CIP Funding:

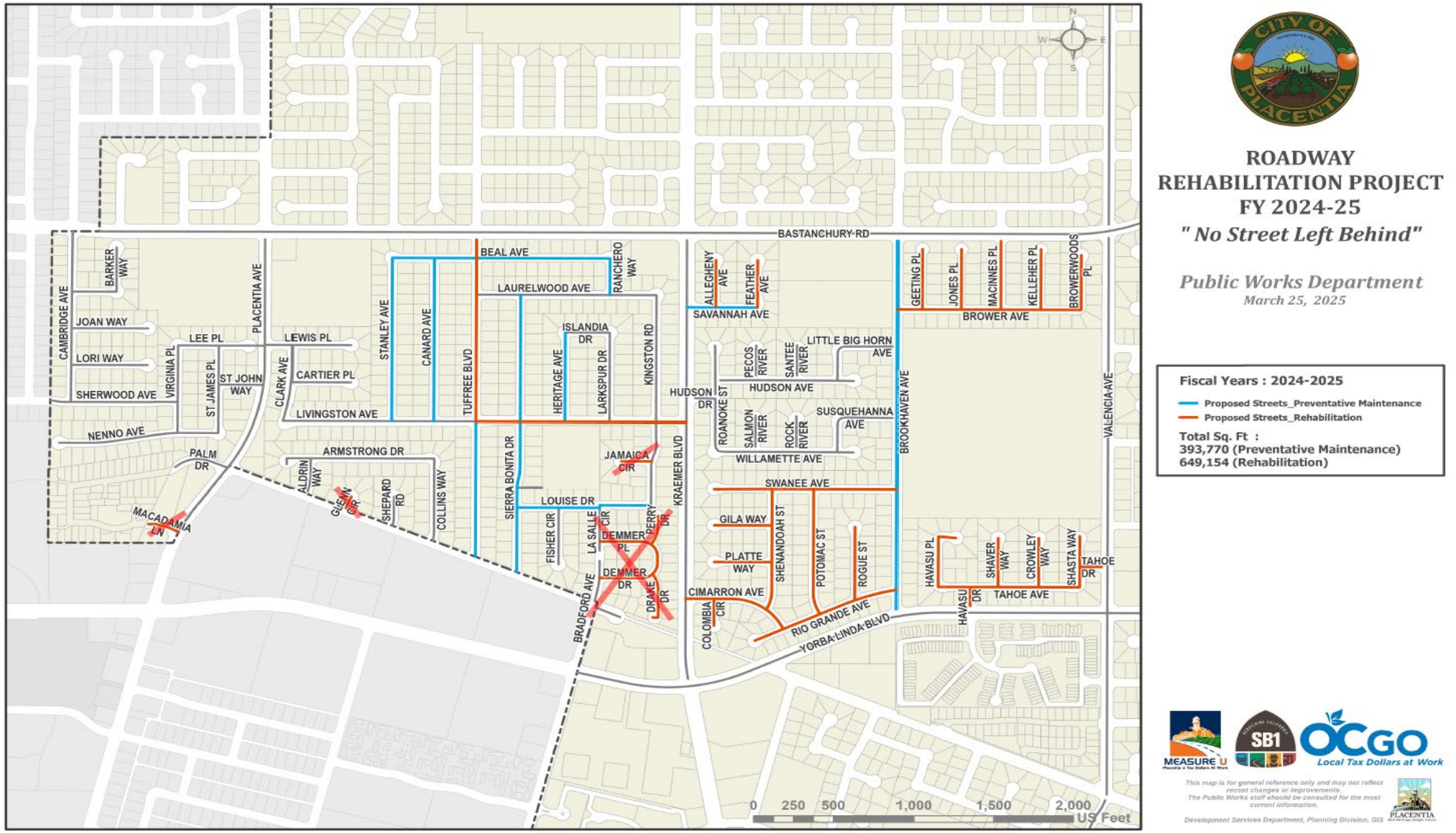
$11,400,479



FY 2025/26 Gas Tax Projections

- Measure M and Gas Tax projections down
  - Gas Tax reduced by $97,690
  - Measure M reduced by $297,465
  - Total reduction in anticipated street budget: $395,155
- $880,000 of Measure U funds previously identified for use by the Underground Storage Tank (UST) replacement could:
  - Be allocated towards tank installation
  - Be allocated toward the City Hall roof repair project. Combined with $220,000 from Public Safety DIF to fully fund project (Staff recommendation)
  - $395,155 to backfill street project deficit
  - Or remain unallocated

FY 2025/26 Gas Tax Projections



ROADWAY
REHABILITATION PROJECT
FY 2024-25
" No Street Left Behind"

Public Works Department
March 25, 2025

Fiscal Years : 2024-2025

- Proposed Streets_Preventative Maintenance
- Proposed Streets_Rehabilitation

Total Sq. Ft :
393,770 (Preventative Maintenance)
649,154 (Rehabilitation)

MEASURE U
SB1
OCGO
Local Tax Dollars at Work

This map is for general reference only and may not reflect recent changes or improvements. The Public Works staff should be consulted for the most current information.

Development Services Department, Planning Division, GIS

CIP Projects: Streets

Project	Amount
Old Town Streetscape Improvements	$150,000
FY 25-26 Annual Sidewalk and Curb Ramp Repairs	$175,000
Golden Avenue Bridge Replacement Project Construction	$3,582,340
FY 24-25 Residential Street Rehabilitation	$4,493,206
Total Streets	**$8,400,546**

CIP Projects: Traffic & Transportation

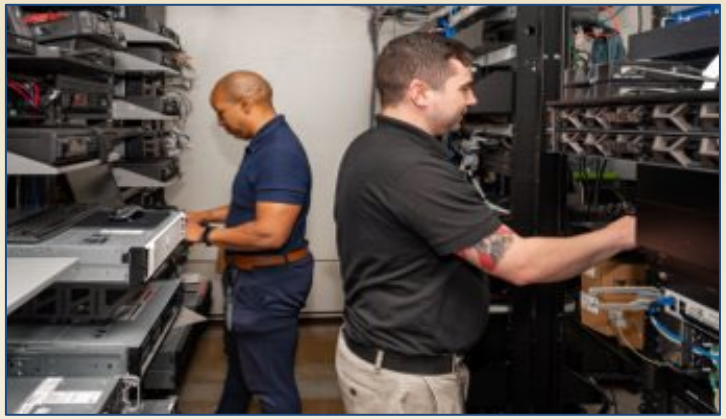
Project	Amount
Citywide Signal Hardware Upgrades	$154,848
Total Traffic	**$154,848**

CIP Projects: City Buildings and Facilities

Project	Amount
Fuel Tank Removal	$220,000
Whitten Center Kitchen Renovation	$30,000
Aguirre Building Renovation	$40,000
Powell Building Improvement Project - Windows	$112,350
City Hall Roof Repairs	$1,000,000
Total City Buildings	**$1,402,350**

CIP Projects: Technology

Project	Amount
Desktop Computer Replacement Program	$75,000
Enterprise Camera and Security Upgrades	$95,535
Public Safety Operations HW Upgrades	$75,000
City Facilities Server/Network Upgrades	$50,000
Total Technology	**$295,535**



CIP Projects: Parks

Project	Amount
Tynes Gym Roof Replacement	$255,000
Samp and Los Vaqueros Park Playground Renovations	$600,000
Replace Park Benches	$60,000
Whitten Center Pool Deck Repair	$30,000
Los Vaqueros Storm Drain	$150,000
Total Parks	**$1,095,000**

CIP Projects: Vehicles & Equipment

Project	Amount
Fleet Lift Replacement	$35,000
Fire Department Equipment	$17,200
Total Vehicles	**$52,200**

Recommendations

1. Open the Public Hearing concerning the City of Placentia Budget for Fiscal Year 2025-26 and Capital Improvement Program (CIP) for Fiscal Year 2025-26, consider all public testimony, ask questions of Staff, and close the public hearing; and

2. Adopt Resolution No. R-2025-25, a Resolution of the City Council of the City of Placentia, California, taking actions necessary to adopt the Fiscal Year 2025-26 Annual Budget; and taking actions necessary to adopt the Fiscal Year 2025-26 Capital Improvement Program (CIP) Budget with an appropriation of $11,400,479; and authorizing the Position Allocation Plan and Compensation Plan for Fiscal Year 2025-26; and

3. Authorize the City Administrator to release appropriation controls for the General Government Department and Risk Management fund outside of the normal quarterly process, as necessary; and

4. Approve the use of the County's population growth and California per capita income growth as determined by the State Department of Finance for the calculation of the Fiscal Year 2025-26 Annual Appropriation Limit; and

Recommendations

5. Adopt Resolution R-2025-26, a Resolution of the City Council of the City of Placentia, California, approving and adopting the Annual Appropriations Limit (GANN) for the Fiscal Year 2025-26 in the amount of $128,022,711.

It is recommended that the Placentia Public Financing Authority take the following actions:

1. Conduct the Public Hearing concerning the Placentia Public Financing Authority Budget for Fiscal Year 2025-26; and

2. Adopt Resolution No. PPFA-2025-01, a Resolution of the Placentia Public Financing Authority (PPFA) Board of Directors of the City of Placentia, California, taking actions necessary to adopt the PPFA's Fiscal Year 2025-26 Annual Budget.

Questions?

PLACENTIA

Rich Heritage, Bright Future

RESOLUTION NO. R-2025-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2025-26 IN THE AMOUNT OF $128,022,711

A. Recitals.

(i) The voters of California on November 6, 1979, added Article XIIIB to the State Constitution placing various limitations on the appropriations of the State and local governments; and

(ii) Article XIIIB, as amended in 1990, provides that the appropriations limit for the Fiscal Year 2025-26 is calculated by adjusting the base year appropriations of Fiscal Year 1986-87 for changes in the cost of living and population; and

(iii) The City of Placentia has complied with all of the provisions of Article XIIIB in determining the appropriations limit for the Fiscal Year 2025-26.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. That the appropriations limit in Fiscal Year 2025-26 shall be based on the 2024-25 appropriation limit of $117,320,406 as established by Resolution No. R-2024-39, and adjusted based on Proposition 111 guidelines by the California Per Capita Personal Income change of +6.44% and the City population change of +2.52% as reported by the State Department of Finance during May 2025, thus creating a new appropriations limit for Fiscal Year 2025-26 in the amount of $128,022,711.

PASSED, ADOPTED AND APPROVED this 3rd day of June 2025.

_____
Kevin Kirwin, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, California, do hereby certify that the foregoing Resolution, was duly passed, approved and adopted by City Council, approved and signed by the Mayor and attested by the City Clerk, all at the regular meeting of the said City Council held on the 3rd day of June 2025 and the same was passed and adopted by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

Attachments: Exhibit A

Master Salary Schedule
Job Class and Annual Salary Schedule
Effective July 1, 2025

	STEP A			STEP B			STEP C			STEP D			STEP E		
JOB CLASS	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**
ACCOUNT CLERK	21.69	3,759.60	45,115.20	22.86	3,962.40	47,548.80	24.09	4,175.60	50,107.20	25.39	4,400.93	52,811.20	26.77	4,640.13	55,681.60
ACCOUNTANT	36.20	6,274.67	75,296.00	38.01	6,588.40	79,060.80	39.91	6,917.73	83,012.80	41.91	7,264.40	87,172.80	44.00	7,626.67	91,520.00
ACCOUNTING TECHNICIAN	25.48	4,416.53	52,998.40	26.85	4,654.00	55,848.00	28.30	4,905.33	58,864.00	29.84	5,172.27	62,067.20	31.44	5,449.60	65,395.20
ADMINISTRATIVE ASSISTANT	25.34	4,392.27	52,707.20	26.71	4,629.73	55,556.80	28.16	4,881.07	58,572.80	29.68	5,144.53	61,734.40	31.27	5,420.13	65,041.60
ADMINISTRATIVE SPECIALIST	27.13	4,702.53	56,430.40	28.59	4,955.60	59,467.20	30.13	5,222.53	62,670.40	31.76	5,505.07	66,060.80	33.47	5,801.47	69,617.60
ASSISTANT CITY ADMINISTRATOR	84.70	14,681.33	176,176.00	88.94	15,416.27	184,995.20	93.38	16,185.87	194,230.40	98.05	16,995.33	203,944.00	102.95	17,844.67	214,136.00
ASSISTANT PLANNER	30.79	5,336.93	64,043.20	32.46	5,626.40	67,516.80	34.21	5,929.73	71,156.80	36.05	6,248.67	74,984.00	38.00	6,586.67	79,040.00
ASSISTANT TO CA / ECONOMIC DEVELOPMENT MANAGER	58.55	10,148.67	121,784.00	61.48	10,656.53	127,878.40	64.55	11,188.67	134,264.00	67.78	11,748.53	140,982.40	71.16	12,334.40	148,012.80
ASSOCIATE CIVIL ENGINEER	45.80	7,938.67	95,264.00	48.08	8,333.87	100,006.40	50.49	8,751.60	105,019.20	53.01	9,188.40	110,260.80	55.67	9,649.47	115,793.60
ASSOCIATE PLANNER	39.72	6,884.80	82,617.60	41.71	7,229.73	86,756.80	43.80	7,592.00	91,104.00	45.98	7,969.87	95,638.40	48.28	8,368.53	100,422.40
BUILDING INSPECTOR	32.34	5,605.60	67,267.20	34.10	5,910.67	70,928.00	35.94	6,229.60	74,755.20	37.88	6,565.87	78,790.40	39.92	6,919.47	83,033.60
BUILDING PERMIT TECHNICIAN	25.48	4,416.53	52,998.40	26.85	4,654.00	55,848.00	28.30	4,905.33	58,864.00	29.84	5,172.27	62,067.20	31.44	5,449.60	65,395.20
BUILDING INSPECTION MANAGER	60.05	10,408.67	124,904.00	63.06	10,930.40	131,164.80	66.21	11,476.40	137,716.80	69.52	12,050.13	144,601.60	72.99	12,651.60	151,819.20
CHIEF BUILDING OFFICIAL	55.02	9,536.80	114,441.60	57.78	10,015.20	120,182.40	60.67	10,516.13	126,193.60	63.69	11,039.60	132,475.20	66.88	11,592.53	139,110.40
CHIEF DEPUTY CITY CLERK	44.89	7,780.93	93,371.20	47.14	8,170.93	98,051.20	49.49	8,578.27	102,939.20	51.96	9,006.40	108,076.80	54.56	9,457.07	113,484.80
CITY ADMINISTRATOR	105.21	18,236.00	218,832.00	Range based on qualifications									143.88	24,939.67	299,276.00
CITY CLERK SPECIALIST	27.13	4,702.53	56,430.40	28.59	4,955.60	59,467.20	30.13	5,222.53	62,670.40	31.76	5,505.07	66,060.80	33.47	5,801.47	69,617.60
DEPUTY DIRECTOR OF PUBLIC WORKS	66.07	11,452.13	137,425.60	69.36	12,022.40	144,268.80	72.84	12,625.60	151,507.20	76.48	13,256.53	159,078.40	80.29	13,916.93	167,003.20
CODE ENFORCEMENT MANAGER	45.18	7,831.20	93,974.40	47.44	8,222.93	98,675.20	49.81	8,633.73	103,604.80	52.31	9,067.07	108,804.80	54.92	9,519.47	114,233.60
CODE ENFORCEMENT OFFICER	29.65	5,139.33	61,672.00	31.24	5,414.93	64,979.20	32.93	5,707.87	68,494.40	34.71	6,016.40	72,196.80	36.59	6,342.27	76,107.20
CODE ENFORCEMENT SUPERVISOR	38.51	6,675.07	80,100.80	40.43	7,007.87	84,094.40	42.45	7,358.00	88,296.00	44.57	7,725.47	92,705.60	46.80	8,112.00	97,344.00
COMMUNICATIONS & MARKETING MANAGER	45.18	7,831.20	93,974.40	47.44	8,222.93	98,675.20	49.81	8,633.73	103,604.80	52.31	9,067.07	108,804.80	54.92	9,519.47	114,233.60
COMMUNITY SERVICES COORDINATOR	27.13	4,702.53	56,430.40	28.59	4,955.60	59,467.20	30.13	5,222.53	62,670.40	31.76	5,505.07	66,060.80	33.47	5,801.47	69,617.60
COMMUNITY SERVICES OFFICER	24.22	4,198.13	50,377.60	25.52	4,423.47	53,081.60	26.90	4,662.67	55,952.00	28.35	4,914.00	58,968.00	29.88	5,179.20	62,150.40
COMMUNITY SERVICES SUPERVISOR	38.51	6,675.07	80,100.80	40.43	7,007.87	84,094.40	42.45	7,358.00	88,296.00	44.57	7,725.47	92,705.60	46.80	8,112.00	97,344.00
CRIME ANALYST	38.51	6,675.07	80,100.80	40.43	7,007.87	84,094.40	42.45	7,358.00	88,296.00	44.57	7,725.47	92,705.60	46.80	8,112.00	97,344.00
CRIME PREVENTION OFFICER	24.85	4,307.33	51,688.00	26.19	4,539.60	54,475.20	27.60	4,784.00	57,408.00	29.09	5,042.27	60,507.20	30.66	5,314.40	63,772.80
CUSTODIAN	20.96	3,633.07	43,596.80	22.09	3,828.93	45,947.20	23.28	4,035.20	48,422.40	24.54	4,253.60	51,043.20	25.87	4,484.13	53,809.60
CUSTODIAN - Y RATED	28.45	4,931.33	59,176.00												
DEPUTY CHIEF OF POLICE	86.16	14,934.40	179,212.80	90.47	15,681.47	188,177.60	94.99	16,464.93	197,579.20	99.74	17,288.27	207,459.20	104.73	18,153.20	217,838.40
DEPUTY CITY ADMINISTRATOR	100.48	17,416.53	208,998.40	105.51	18,288.40	219,460.80	110.78	19,201.87	230,422.40	116.31	20,160.40	241,924.80	122.13	21,169.20	254,030.40
DEPUTY CITY CLERK	35.08	6,080.53	72,966.40	36.84	6,385.60	76,627.20	38.68	6,704.53	80,454.40	40.62	7,040.80	84,489.60	42.64	7,390.93	88,691.20
DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	72.14	12,504.27	150,051.20	75.75	13,130.00	157,560.00	79.53	13,785.20	165,422.40	83.52	14,476.80	173,721.60	87.69	15,199.60	182,395.20
DEPUTY DIRECTOR OF COMMUNITY SERVICES	50.56	8,763.73	105,164.80	53.09	9,202.27	110,427.20	55.74	9,661.60	115,939.20	58.53	10,145.20	121,742.40	61.45	10,651.33	127,816.00
DEVELOPMENT SERVICES COORDINATOR	29.65	5,139.33	61,672.00	31.24	5,414.93	64,979.20	32.93	5,707.87	68,494.40	34.71	6,016.40	72,196.80	36.59	6,342.27	76,107.20
DIGITAL MEDIA ANALYST	38.51	6,675.07	80,100.80	40.43	7,007.87	84,094.40	42.45	7,358.00	88,296.00	44.57	7,725.47	92,705.60	46.80	8,112.00	97,344.00
DIRECTOR OF ADMINISTRATIVE SERVICES	80.70	13,988.00	167,856.00	84.73	14,686.53	176,238.40	88.97	15,421.47	185,057.60	93.42	16,192.80	194,313.60	98.08	17,000.53	204,006.40
DIRECTOR OF COMMUNITY SERVICE	80.70	13,988.00	167,856.00	84.73	14,686.53	176,238.40	88.97	15,421.47	185,057.60	93.42	16,192.80	194,313.60	98.08	17,000.53	204,006.40
DIRECTOR OF DEVELOPMENT SVCS	80.70	13,988.00	167,856.00	84.73	14,686.53	176,238.40	88.97	15,421.47	185,057.60	93.42	16,192.80	194,313.60	98.08	17,000.53	204,006.40
DIRECTOR OF FINANCE	80.70	13,988.00	167,856.00	84.73	14,686.53	176,238.40	88.97	15,421.47	185,057.60	93.42	16,192.80	194,313.60	98.08	17,000.53	204,006.40
DIRECTOR OF HUMAN RESOURCES	76.67	13,289.47	159,473.60	80.50	13,953.33	167,440.00	84.52	14,650.13	175,801.60	88.75	15,383.33	184,600.00	93.18	16,151.20	193,814.40
DIRECTOR OF PUBLIC WORKS/CITY ENGINEER	80.70	13,988.00	167,856.00	84.73	14,686.53	176,238.40	88.97	15,421.47	185,057.60	93.42	16,192.80	194,313.60	98.08	17,000.53	204,006.40
ECONOMIC DEVELOPMENT MANAGER	45.18	7,831.20	93,974.40	47.44	8,222.93	98,675.20	49.81	8,633.73	103,604.80	52.31	9,067.07	108,804.80	54.92	9,519.47	114,233.60
ENGINEERING AIDE	20.09	3,482.27	41,787.20	21.18	3,671.20	44,054.40	22.33	3,870.53	46,446.40	23.52	4,076.80	48,921.60	24.80	4,298.67	51,584.00
ENVIRONMENTAL COMPLIANCE OFFICER	30.40	5,269.33	63,232.00	32.04	5,553.60	66,643.20	33.77	5,853.47	70,241.60	35.60	6,170.67	74,048.00	37.52	6,503.47	78,041.60
EQUIPMENT MECHANIC	27.40	4,749.33	56,992.00	28.88	5,005.87	60,070.40	30.43	5,274.53	63,294.40	32.08	5,560.53	66,726.40	33.81	5,860.40	70,324.80
EXECUTIVE ASSISTANT TO CITY ADMINISTRATOR	31.02	5,376.80	64,521.60	32.69	5,666.27	67,995.20	34.46	5,973.07	71,676.80	36.31	6,293.73	75,524.80	38.28	6,635.20	79,622.40
FACILITIES MAINTENANCE TECH	27.24	4,721.60	56,659.20	28.71	4,976.40	59,716.80	30.27	5,246.80	62,961.60	31.89	5,527.60	66,331.20	33.62	5,827.47	69,929.60
FACILITIES MAINTENANCE TECH II	28.77	4,986.80	59,841.60	30.33	5,257.20	63,086.40	31.97	5,541.47	66,497.60	33.69	5,839.60	70,075.20	35.51	6,155.07	73,860.80
FINANCE MANAGER	52.82	9,155.47	109,865.60	55.46	9,613.07	115,356.80	58.22	10,091.47	121,097.60	61.14	10,597.60	127,171.20	64.19	11,126.27	133,515.20

Master Salary Schedule
Job Class and Annual Salary Schedule
Effective July 1, 2025

	STEP A			STEP B			STEP C			STEP D			STEP E		
JOB CLASS	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**	**Hr.**	**Monthly**	**Annual**
FIRE BATTALION CHIEF	44.80	10,871.47	130,457.60	47.22	11,458.72	137,504.64	49.77	12,077.52	144,930.24	52.46	12,730.29	152,763.52	55.29	13,417.04	161,004.48
FIRE CAPTAIN	31.88	7,736.21	92,834.56	33.60	8,153.60	97,843.20	35.42	8,595.25	103,143.04	37.33	9,058.75	108,704.96	39.34	9,546.51	114,558.08
FIRE CHIEF	80.70	13,988.00	167,856.00	84.73	14,686.53	176,238.40	88.97	15,421.47	185,057.60	93.42	16,192.80	194,313.60	98.08	17,000.53	204,006.40
FIRE DEPUTY CHIEF	72.14	12,504.27	150,051.20	75.75	13,130.00	157,560.00	79.53	13,785.20	165,422.40	83.52	14,476.80	173,721.60	87.69	15,199.60	182,395.20
FIRE ENGINEER	27.36	6,639.36	79,672.32	28.83	6,996.08	83,952.96	30.39	7,374.64	88,495.68	32.04	7,775.04	93,300.48	33.76	8,192.43	98,309.12
FIRE FIGHTER	24.05	5,836.13	70,033.60	25.34	6,149.17	73,790.08	26.71	6,481.63	77,779.52	28.16	6,833.49	82,001.92	29.68	7,202.35	86,428.16
FIRE MARSHAL	62.12	10,767.47	129,209.60	65.47	11,348.13	136,177.60	69.01	11,961.73	143,540.80	72.74	12,608.27	151,299.20	76.66	13,287.73	159,452.80
FIRE PATROL ENGINEER	31.91	6,637.28	79,647.36	33.64	6,997.12	83,965.44	35.46	7,375.68	88,508.16	37.37	7,772.96	93,275.52	39.39	8,193.12	98,317.44
FIRE PREVENTION SPECIALIST	38.51	6,675.07	80,100.80	40.43	7,007.87	84,094.40	42.45	7,358.00	88,296.00	44.57	7,725.47	92,705.60	46.80	8,112.00	97,344.00
GIS SPECIALIST	25.34	4,392.27	52,707.20	26.71	4,629.73	55,556.80	28.16	4,881.07	58,572.80	29.68	5,144.53	61,734.40	31.27	5,420.13	65,041.60
GIS TECHNICIAN	28.55	4,948.67	59,384.00	30.09	5,215.60	62,587.20	31.71	5,496.40	65,956.80	33.43	5,794.53	69,534.40	35.23	6,106.53	73,278.40
HUMAN RESOURCE ANALYST	38.51	6,675.07	80,100.80	40.43	7,007.87	84,094.40	42.45	7,358.00	88,296.00	44.57	7,725.47	92,705.60	46.80	8,112.00	97,344.00
HUMAN RESOURCE TECHNICIAN	28.55	4,948.67	59,384.00	30.09	5,215.60	62,587.20	31.71	5,496.40	65,956.80	33.43	5,794.53	69,534.40	35.23	6,106.53	73,278.40
HUMAN RESOURCES MANAGER	45.18	7,831.20	93,974.40	47.44	8,222.93	98,675.20	49.81	8,633.73	103,604.80	52.31	9,067.07	108,804.80	54.92	9,519.47	114,233.60
INFORMATION TECHNOLOGY MANAGER	60.30	10,452.00	125,424.00	63.32	10,975.47	131,705.60	66.48	11,523.20	138,278.40	69.81	12,100.40	145,204.80	73.30	12,705.33	152,464.00
INFORMATION TECHNOLOGY SPECIALIST	38.51	6,675.07	80,100.80	40.43	7,007.87	84,094.40	42.45	7,358.00	88,296.00	44.57	7,725.47	92,705.60	46.80	8,112.00	97,344.00
INFORMATION TECHNOLOGY TECH	32.34	5,605.60	67,267.20	34.10	5,910.67	70,928.00	35.94	6,229.60	74,755.20	37.88	6,565.87	78,790.40	39.92	6,919.47	83,033.60
IT POLICE SERGEANT	57.94	10,042.93	120,515.20	61.07	10,585.47	127,025.60	64.37	11,157.47	133,889.60	67.85	11,760.67	141,128.00	71.50	12,393.33	148,720.00
MAINTENANCE CREW LEADER	27.96	4,846.40	58,156.80	29.47	5,108.13	61,297.60	31.05	5,382.00	64,584.00	32.73	5,673.20	68,078.40	34.50	5,980.00	71,760.00
MAINTENANCE WORKER	24.85	4,307.33	51,688.00	26.19	4,539.60	54,475.20	27.60	4,784.00	57,408.00	29.09	5,042.27	60,507.20	30.66	5,314.40	63,772.80
MAINTENANCE WORKER - Y RATED	30.66	5,314.40	63,772.80												
MANAGEMENT ANALYST	38.51	6,675.07	80,100.80	40.43	7,007.87	84,094.40	42.45	7,358.00	88,296.00	44.57	7,725.47	92,705.60	46.80	8,112.00	97,344.00
MANAGEMENT ASSISTANT	28.55	4,948.67	59,384.00	30.09	5,215.60	62,587.20	31.71	5,496.40	65,956.80	33.43	5,794.53	69,534.40	35.23	6,106.53	73,278.40
MEDIA SERVICES SPECIALIST	29.65	5,139.33	61,672.00	31.24	5,414.93	64,979.20	32.93	5,707.87	68,494.40	34.71	6,016.40	72,196.80	36.59	6,342.27	76,107.20
NEIGHBORHOOD SERVICES MANAGER	45.18	7,831.20	93,974.40	47.44	8,222.93	98,675.20	49.81	8,633.73	103,604.80	52.31	9,067.07	108,804.80	54.92	9,519.47	114,233.60
OFFICE ASSISTANT	19.58	3,393.87	40,726.40	20.63	3,575.87	42,910.40	21.74	3,768.27	45,219.20	22.92	3,972.80	47,673.60	24.15	4,186.00	50,232.00
OFFICE CLERK	21.69	3,759.60	45,115.20	22.86	3,962.40	47,548.80	24.09	4,175.60	50,107.20	25.39	4,400.93	52,811.20	26.77	4,640.13	55,681.60
OFFICE SPECIALIST	23.10	4,004.00	48,048.00	24.35	4,220.67	50,648.00	25.67	4,449.47	53,393.60	27.05	4,688.67	56,264.00	28.51	4,941.73	59,300.80
PARKING CONTROL OFFICER	20.96	3,633.07	43,596.80	22.09	3,828.93	45,947.20	23.28	4,035.20	48,422.40	24.54	4,253.60	51,043.20	25.87	4,484.13	53,809.60
PLANNING AIDE	20.09	3,482.27	41,787.20	21.18	3,671.20	44,054.40	22.33	3,870.53	46,446.40	23.52	4,076.80	48,921.60	24.80	4,298.67	51,584.00
PLANNING MANAGER	60.05	10,408.67	124,904.00	63.06	10,930.40	131,164.80	66.21	11,476.40	137,716.80	69.52	12,050.13	144,601.60	72.99	12,651.60	151,819.20
PLANNING TECH	25.48	4,416.53	52,998.40	26.85	4,654.00	55,848.00	28.30	4,905.33	58,864.00	29.84	5,172.27	62,067.20	31.44	5,449.60	65,395.20
PLANS EXAMINER	44.51	7,715.07	92,580.80	46.73	8,099.87	97,198.40	49.07	8,505.47	102,065.60	51.52	8,930.13	107,161.60	54.10	9,377.33	112,528.00
POLICE ACADEMY TRAINEE	41.37	7,170.80	86,049.60												
POLICE CAPTAIN	77.60	13,450.67	161,408.00	81.80	14,178.67	170,144.00	86.21	14,943.07	179,316.80	90.87	15,750.80	189,009.60	95.77	16,600.13	199,201.60
POLICE CHIEF	90.08	15,613.87	187,366.40	94.58	16,393.87	196,726.40	99.32	17,215.47	206,585.60	104.28	18,075.20	216,902.40	109.49	18,978.27	227,739.20
POLICE CIVILIAN INVESTIGATOR	33.55	5,815.33	69,784.00	35.37	6,130.80	73,569.60	37.28	6,461.87	77,542.40	39.29	6,810.27	81,723.20	41.41	7,177.73	86,132.80
POLICE LIEUTENANT	66.23	11,479.87	137,758.40	69.80	12,098.67	145,184.00	73.58	12,753.87	153,046.40	77.54	13,440.27	161,283.20	81.73	14,166.53	169,998.40
POLICE OFFICER	43.55	7,548.67	90,584.00	45.90	7,956.00	95,472.00	48.37	8,384.13	100,609.60	50.99	8,838.27	106,059.20	53.74	9,314.93	111,779.20
POLICE PROPERTY TECHNICIAN	29.96	5,193.07	62,316.80	31.58	5,473.87	65,686.40	33.28	5,768.53	69,222.40	35.09	6,082.27	72,987.20	36.98	6,409.87	76,918.40
POLICE RECORDS TECHNICIAN	29.96	5,193.07	62,316.80	31.58	5,473.87	65,686.40	33.28	5,768.53	69,222.40	35.09	6,082.27	72,987.20	36.98	6,409.87	76,918.40
POLICE SERGEANT	54.97	9,528.13	114,337.60	57.94	10,042.93	120,515.20	61.07	10,585.47	127,025.60	64.37	11,157.47	133,889.60	67.85	11,760.67	141,128.00
POLICE SERVICE OFFICER	24.22	4,198.13	50,377.60	25.52	4,423.47	53,081.60	26.90	4,662.67	55,952.00	28.35	4,914.00	58,968.00	29.88	5,179.20	62,150.40
POLICE SERVICES SUPERVISOR	35.23	6,106.53	73,278.40	37.14	6,437.60	77,251.20	39.15	6,786.00	81,432.00	41.26	7,151.73	85,820.80	43.49	7,538.27	90,459.20
PUBLIC SAFETY COMMUNICATION MANAGER	60.30	10,452.00	125,424.00	63.32	10,975.47	131,705.60	66.48	11,523.20	138,278.40	69.81	12,100.40	145,204.80	73.30	12,705.33	152,464.00
PUBLIC SAFETY COMMUNICATION SUPERVISOR - DISPATCH	45.75	7,930.00	95,160.00	48.22	8,358.13	100,297.60	50.82	8,808.80	105,705.60	53.57	9,285.47	111,425.60	56.45	9,784.67	117,416.00
PUBLIC SAFETY DISPATCHER	32.93	5,707.87	68,494.40	34.71	6,016.40	72,196.80	36.59	6,342.27	76,107.20	38.56	6,683.73	80,204.80	40.64	7,044.27	84,531.20
PUBLIC WORKS INSPECTOR	31.92	5,532.80	66,393.60	33.65	5,832.67	69,992.00	35.46	6,146.40	73,756.80	37.38	6,479.20	77,750.40	39.40	6,829.33	81,952.00
PUBLIC WORKS MANAGER	60.05	10,408.67	124,904.00	63.06	10,930.40	131,164.80	66.21	11,476.40	137,716.80	69.52	12,050.13	144,601.60	72.99	12,651.60	151,819.20
PUBLIC WORKS SUPERINTENDENT	45.18	7,831.20	93,974.40	47.44	8,222.93	98,675.20	49.81	8,633.73	103,604.80	52.31	9,067.07	108,804.80	54.92	9,519.47	114,233.60

Master Salary Schedule
Job Class and Annual Salary Schedule
Effective July 1, 2025

JOB CLASS	STEP A			STEP B			STEP C			STEP D			STEP E		
	Hr.	Monthly	Annual	Hr.	Monthly	Annual	Hr.	Monthly	Annual	Hr.	Monthly	Annual	Hr.	Monthly	Annual
PUBLIC WORKS SUPERVISOR	36.20	6,274.67	75,296.00	38.01	6,588.40	79,060.80	39.91	6,917.73	83,012.80	41.91	7,264.40	87,172.80	44.00	7,626.67	91,520.00
RECORDS SPECIALIST	29.96	5,193.07	62,316.80	31.58	5,473.87	65,686.40	33.28	5,768.53	69,222.40	35.09	6,082.27	72,987.20	36.98	6,409.87	76,918.40
RISK MANAGER	60.30	10,452.00	125,424.00	63.32	10,975.47	131,705.60	66.48	11,523.20	138,278.40	69.81	12,100.40	145,204.80	73.30	12,705.33	152,464.00
SENIOR ACCOUNTANT	44.51	7,715.07	92,580.80	46.73	8,099.87	97,198.40	49.07	8,505.47	102,065.60	51.52	8,930.13	107,161.60	54.10	9,377.33	112,528.00
SENIOR ACCOUNTANT II	50.56	8,763.73	105,164.80	53.09	9,202.27	110,427.20	55.74	9,661.60	115,939.20	58.53	10,145.20	121,742.40	61.45	10,651.33	127,816.00
SENIOR ACCOUNTING TECHNICIAN	28.55	4,948.67	59,384.00	30.09	5,215.60	62,587.20	31.71	5,496.40	65,956.80	33.43	5,794.53	69,534.40	35.23	6,106.53	73,278.40
SENIOR ADMINISTRATIVE ASSISTANT	29.65	5,139.33	61,672.00	31.24	5,414.93	64,979.20	32.93	5,707.87	68,494.40	34.71	6,016.40	72,196.80	36.59	6,342.27	76,107.20
SENIOR BUILDING INSPECTOR	32.71	5,669.73	68,036.80	34.49	5,978.27	71,739.20	36.35	6,300.67	75,608.00	38.31	6,640.40	79,684.80	40.38	6,999.20	83,990.40
SENIOR BUILDING PERMIT TECHNICIAN	28.55	4,948.67	59,384.00	30.09	5,215.60	62,587.20	31.71	5,496.40	65,956.80	33.43	5,794.53	69,534.40	35.23	6,106.53	73,278.40
SENIOR CIVIL ENGINEER	58.55	10,148.67	121,784.00	61.48	10,656.53	127,878.40	64.55	11,188.67	134,264.00	67.78	11,748.53	140,982.40	71.16	12,334.40	148,012.80
SENIOR CODE ENFORCEMENT OFFICER	32.34	5,605.60	67,267.20	34.10	5,910.67	70,928.00	35.94	6,229.60	74,755.20	37.88	6,565.87	78,790.40	39.92	6,919.47	83,033.60
SENIOR CUSTODIAN	25.59	4,435.60	53,227.20	26.98	4,676.53	56,118.40	28.43	4,927.87	59,134.40	29.96	5,193.07	62,316.80	31.59	5,475.60	65,707.20
SENIOR ENGINEERING AIDE	28.77	4,986.80	59,841.60	30.33	5,257.20	63,086.40	31.97	5,541.47	66,497.60	33.69	5,839.60	70,075.20	35.51	6,155.07	73,860.80
SENIOR FINANCIAL ANALYST	44.89	7,780.93	93,371.20	47.14	8,170.93	98,051.20	49.49	8,578.27	102,939.20	51.96	9,006.40	108,076.80	54.56	9,457.07	113,484.80
SENIOR HUMAN RESOURCE ANALYST	44.89	7,780.93	93,371.20	47.14	8,170.93	98,051.20	49.49	8,578.27	102,939.20	51.96	9,006.40	108,076.80	54.56	9,457.07	113,484.80
SENIOR HUMAN RESOURCE TECHNICIAN	29.96	5,193.07	62,316.80	31.58	5,473.87	65,686.40	33.28	5,768.53	69,222.40	35.09	6,082.27	72,987.20	36.98	6,409.87	76,918.40
SENIOR MANAGEMENT ANALYST	44.89	7,780.93	93,371.20	47.14	8,170.93	98,051.20	49.49	8,578.27	102,939.20	51.96	9,006.40	108,076.80	54.56	9,457.07	113,484.80
SENIOR PLANNER	50.56	8,763.73	105,164.80	53.09	9,202.27	110,427.20	55.74	9,661.60	115,939.20	58.53	10,145.20	121,742.40	61.45	10,651.33	127,816.00
SUPPORT SERVICES ADMINISTRATOR (POLICE)	38.51	6,675.07	80,100.80	40.43	7,007.87	84,094.40	42.45	7,358.00	88,296.00	44.57	7,725.47	92,705.60	46.80	8,112.00	97,344.00
TRAFFIC ENGINEER	55.02	9,536.80	114,441.60	57.78	10,015.20	120,182.40	60.67	10,516.13	126,193.60	63.69	11,039.60	132,475.20	66.88	11,592.53	139,110.40
TRANSPORTATION MANAGER	55.02	9,536.80	114,441.60	57.78	10,015.20	120,182.40	60.67	10,516.13	126,193.60	63.69	11,039.60	132,475.20	66.88	11,592.53	139,110.40

PART TIME

JOB CLASS	STEP A	STEP B	STEPC	STEP D
	Hr.	Hr.	Hr.	Hr.
ADMINISTRATIVE INTERN				16.71
CLERICAL AIDE	18.54	18.91	19.29	19.67
COMMUNITY SERVICES LEADER				16.50
COMMUNITY SERVICES SPECIALIST	17.57	17.93	18.28	18.64
INSTRUCTOR GUARD	17.57	17.93	18.28	18.64
LIFEGUARD			16.89	17.23
MAINTENANCE AIDE				16.71
POLICE CADET				16.71
POLICE RESERVE OFFICER - LEVEL 1	21.43	22.82	24.21	25.71
POOL MANAGER	20.82	21.24	21.65	22.09
PRODUCTION ASSISTANT				16.00
PRODUCTION COORDINATOR	19.50	19.89	20.29	20.69
PROGRAM COORDINATOR	21.00	21.42	21.85	22.29
SENIOR COMMUNITY SERVICES LEADER			16.89	17.23
SENIOR COMMUNITY SERVICES SPECIALIST	19.03	19.41	19.80	20.20
SENIOR INSTRUCTOR GUARD	19.69	20.09	20.49	20.90

ELECTED

JOB CLASS	SALARY MONTHLY
MAYOR/COUNCILMEMBERS	150
CITY CLERK	150
CITY TREASURER	50

Agenda Item No: 2.b

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 3, 2025

Submitted by: Amanda Horner

From: Fire and Life Safety Department

Subject:
Public Hearing and Consideration of the Ordinance of the City Council of the City of Placentia, California Designating Fire Hazard Severity Zones within the City of Placentia

Financial Impact:
Fiscal Impact:
The current fee schedule is intended to recover the costs of providing enforcement of the regulatory functions and enforcement.

Summary:
The Placentia Fire and Life Safety Department ("Department") is recommending the adoption of the Local Responsibility Area (LRA) Fire Hazard Severity Zone (FHSZ) map as directed by the Office of the State Fire Marshal and California Government Code. The map identifies areas within the City of Placentia as moderate, high, and very high fire hazard zones whereas previously, there were no identified areas within the City of Placentia. Staff is not making any amendments to the map provided at this time.

Recommendation:
Recommended Action: It is recommended that the City Council take the following actions:

1. Open the Public Hearing to consider proposed Ordinance; and
2. Receive the Staff report, consider all public testimony, ask questions of Staff; and
3. Close the Public Hearing; and
4. Waive full reading, by title only, and introduce for first reading of Ordinance No. O-2025-04, an Ordinance of the City Council of the City of Placentia, California designating fire hazard severity zones.

Strategic Plan Statement:
This item is consistent with the City Council approved 5-Year Strategic Goal No. 2. to ensure that Public Safety Continues to be a High Priority.

Discussion:
On March 24, 2025, the California Office of the State Fire Marshal released Local Responsibility Area (LRA) maps to all agencies identified within the Fire Hazard Severity Zones (FHSZ). The City of Placentia was added to the map for the first time and the affected area is on the north side of the City, bordering neighboring agencies.

On April 2, 2025, the Placentia Fire and Life Safety Department opened a public comment period in compliance with California Government Code by creating a webpage with a summary of the changes, a copy of the map, a link to an interactive version of the map, and instructions on how to submit public comments on our website.

Local agencies are not authorized to reduce or modify the size of the LRA within their jurisdiction. However, a local agency can increase the coverage area of the LRA. Placentia Fire and Life Safety does not recommend adding to the area of coverage identified on the map.

Finally, homeowners in the FHSZ LRA will be notified via mailed letter that their parcel falls within the zone(s). Upon adoption of this map, the Placentia Fire and Life Safety Department Community Risk Reduction Division will create and implement a defensible space program for the LRA as directed by the state.

Fiscal Impact Summary:
The current fee schedule is intended to recover the costs of providing enforcement of the regulatory functions and enforcement.

Attachments
Executive Order N-18-25.pdf
Ordinance_O-2025-04_Fire_Severity_Zone_1.docx
FHSZ Adoption Presentation for 6.3.25.pdf

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-18-25

WHEREAS on January 7, 2025, I proclaimed a State of Emergency to exist in Los Angeles and Ventura Counties due to fire and windstorm conditions that have now caused multiple fires, including the Palisades, Eaton, Hurst, Lidia, Sunset, Woodley, and Hughes Fires; and

WHEREAS these fires have devastated communities across the Greater Los Angeles Area and have collectively burned over 47,900 acres, destroying or damaging more than 16,250 structures, including homes, small businesses, and places of worship, with initial estimates placing this disaster among the most destructive in California history; and

WHEREAS since the fires began, I have issued multiple Executive Orders to provide relief to impacted communities, protect survivors and expedite and aid recovery efforts, including orders streamlining permitting requirements to enable Los Angeles to build back quickly, and safer and more resilient than before; and

WHEREAS these fires were not isolated incidents, but rather the latest examples of how a changing climate creates weather extremes that can combine with wildfire-susceptible fuel loads, even during California's traditionally wet season, to cause massive conflagrations; and

WHEREAS the State's agencies responsible for fire response and resilience, including the Board of Forestry and Fire Protection (Board of Forestry), the Department of Forestry and Fire Protection (CAL FIRE), the Office of the State Fire Marshal, and the Governor's Office of Emergency Services (Cal OES), have already begun evaluating these fires, and should move quickly to incorporate standards, regulations, and statutes, to harden communities urgently; and

WHEREAS scientific research has shown that the greatest risk of embers directly or indirectly igniting a home, as occurred in many neighborhoods in the Palisades and Eaton firestorms, stems from combustible materials built or planted within five feet of a home, including perpendicular wood fences and combustible landscaping; and

WHEREAS because of the risk presented by embers, Assembly Bill No. 3074 (Friedman, 2020) requires promulgation of regulations to establish an ember-resistant "Zone Zero" within five feet of structures in certain fire severity zones, and insurance companies may factor wildfire mitigations such as Zone Zero clearance into insurance rates; and

WHEREAS the State Fire Marshal is responsible for periodically updating fire hazard severity zone maps for both the State Responsibility Area and the state's Local Responsibility Areas, and while the State Responsibility Area maps were updated in 2024, the Local Responsibility Area maps are due to be updated; and

WHEREAS CAL FIRE and Cal OES collaborate with the federal government and other states on operational plans for wildfire response, including mutual aid systems and sequences for dispatching resources, but the federally managed system, known as the Federal Interagency Resource Ordering Capability (IROC), lacks the capacity to process in real-time requests to dispatch additional resources for wildfire incidents of this magnitude, resulting in ad-hoc communication and coordination around such requests and imperfect visibility to resource availability and deployment as the incident response evolves; and

WHEREAS my 2025-2026 Budget proposal reflects a total of $4 billion for Wildland Management, which maintains $2.5 billion in prior investments and commits another $1.5 billion over the next several years to ramp up and implement my Wildfire and Forest Resilience Action Plan, increasing the pace of fuel reduction, prescribed fire, and forest health; and

WHEREAS my Administration has invested $2 billion to support CAL FIRE operations, a 47% increase since 2018 and is committed to adding 2,400 additional firefighters to CAL FIRE's ranks over the next five years; and

WHEREAS my Administration has overseen the expansion of California's aerial firefighting fleet, including the addition of more than 16 helicopters equipped for night operations, and seven C-130 air tankers, making it the largest fleet of its kind globally; and

WHEREAS California is leveraging AI-powered tools to spot fires quicker, has deployed the Fire Integrated Real-Time Intelligence System (FIRIS) to provide real-time mapping of wildfires, and has partnered with the U.S. Department of Defense to use satellites for wildfire detection and invested in LiDAR technology to create detailed 3D maps of high-risk areas; and

WHEREAS in anticipation of severe fire weather conditions in early January 2025, Cal OES approved the prepositioning of 65 fire engines, as well as more than 120 additional firefighting resources and personnel throughout seven Southern California counties, and CAL FIRE moved firefighting resources to Southern California including 45 additional engines and six hand crews to the region; and

WHEREAS California was able to mobilize more than 15,000 personnel including firefighters, National Guard servicemembers, law enforcement officers and transportation teams to support the response to the Los Angeles firestorms, and more than 1,900 firefighting apparatus composed of engines, aircraft, dozers and water tenders to aid in putting out the fires.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, do hereby issue the following Order to become effective immediately.

IT IS HEREBY ORDERED THAT:

1. The Board of Forestry and Fire Protection, in consultation with the State Fire Marshal, shall require the creation of an ember-resistant zone within 0 to 5 feet of a home ("Zone 0 regulations"), consistent with Public Resources Code section 4291 and Government Code section 51182. The Board of Forestry and Fire Protection shall post a pre-rulemaking draft regulation to its internet website and hold a public workshop to gather public input on its draft regulation within 45 days of this Order, and shall complete the formal rulemaking process no later than December 31, 2025.

2. The State Fire Marshal shall, consistent with Government Code sections 51178 and 51179, provide to local agencies, and make available to the public, its proposed Fire Hazard Severity Zone maps for Local Responsibility Areas (LRA). Maps representing different regions of the State shall be provided to the public in phases starting no later than February 10.

3. To ensure that resources are ordered and dispatched efficiently and effectively, the Department of Forestry and Fire Protection (CAL FIRE) and the Governor's Office of Emergency Services (Cal OES) are directed to, in consultation with local, tribal, and federal partners and FIRESCOPE, work with the federal government to evaluate the Federal Interagency

Resource Ordering Capability (IROC), including its current limitations, and identify technology and process improvements to modernize a system that can fulfill the purpose of supporting the rapid fulfillment of mutual aid request during large-scale incidents.

I FURTHER DIRECT that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 6th day of February 2025.

GAVIN NEWSOM
Governor of California

ATTEST:

SHIRLEY WEBER, PH. D
Secretary of State

ORDINANCE NO. O-2025-04

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DESIGNATING FIRE HAZARD SEVERITY ZONES.

NOW, THEREFORE, the City Council of the City of Placentia does hereby find, determine and ordain as follows:

SECTION 1. The City hereby designates the Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to Government Code Section 51178.

SECTION 2. The map, approved by the City is hereby incorporated by reference, and entitled "City of Placentia Fire Hazard Severity Zones." Dated (3/24/2025).

The official map is also located electronically on the following website: https://www.placentia.org/1148/New-Local-Responsibility-Area-LRA-Fire-H.

SECTION 3. The City Clerk shall transmit a copy of this ordinance to the State Board of Forestry and Fire Protection within 30 days of adoption.

SECTION 4. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and posted pursuant to the provisions of law.

INTRODUCED at a regular meeting of the City Council of the City of Placentia held on June 3, 2025.

PASSED, APPROVED AND ADOPTED this 17th day of June, 2025.

_____
Kevin Kirwin, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Placentia, held on the 3rd day of June 2025 and adopted at a regular meeting of the

City Council of the City of Placentia, held on the 17th day of June, 2025 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

City of Placentia

Local Responsibility Area Designation of Fire Hazard Severity Zones

June 3, 2025

City of Placentia Inclusion

- March 24th – California Office of the State Fire Marshal released the Local Responsibility (LRA) maps to all agencies that are identified within the Fire Hazard Severity Zone (FHSZ).

- The City of Placentia was added to the map for the first time.

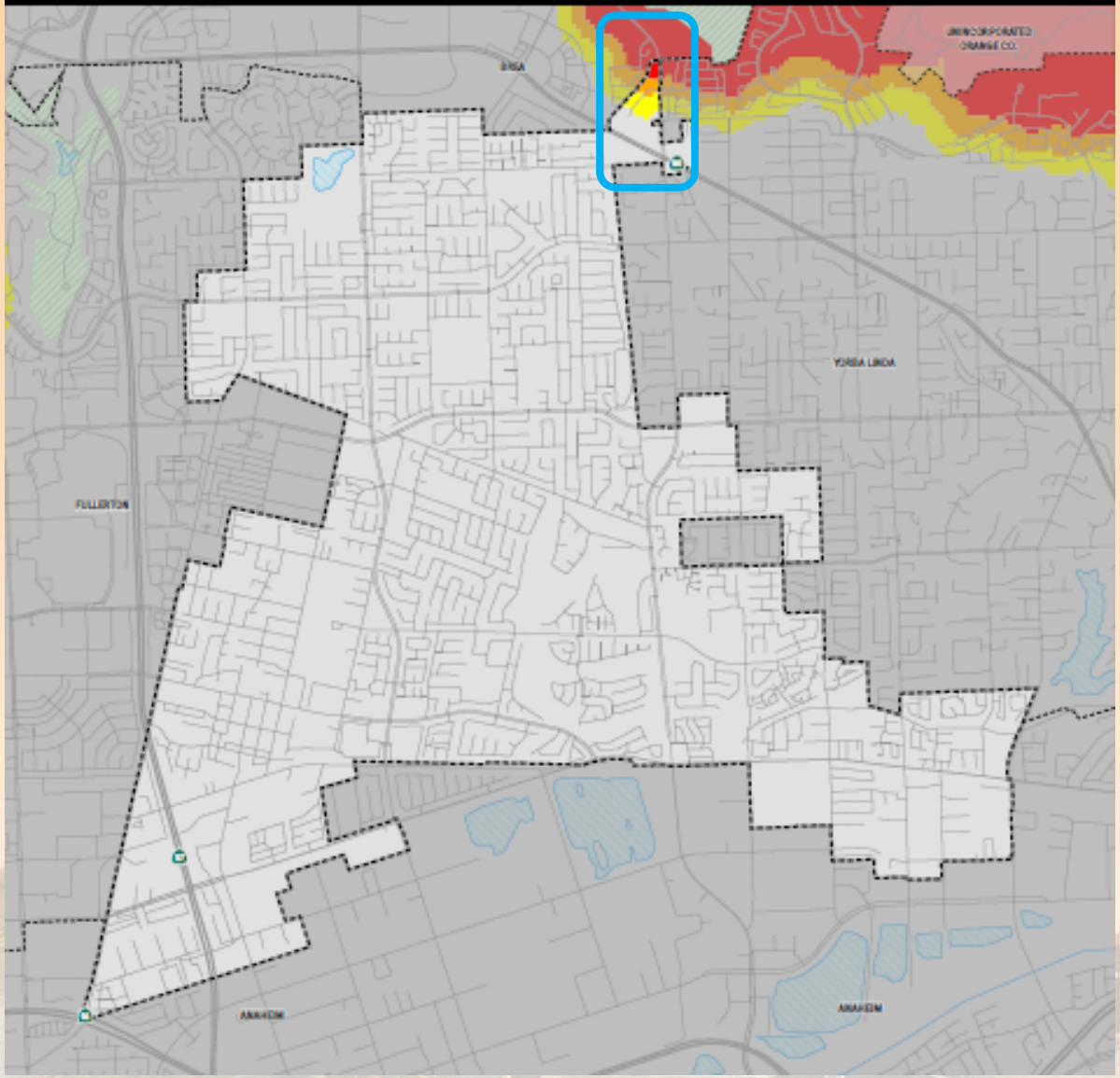
- Area affected is on the north side of the city, bordering neighboring agencies.

CITY OF PLACENTIA – ORANGE COUNTY

Local Responsibility Area Fire Hazard Severity Zones

As Identified by the State Fire Marshal

March 24, 2025



Regulations

- Local agencies are not allowed to contest or reduce the LRA within their jurisdiction, but they may add additional areas to the map.

- We do not recommend adding to the area of the FHSZ map at this time.

- Upon mandated adoption of the map, Placentia Fire and Life Safety will create and implement a defensible space program for the LRA.

Recommendation

- It is recommended that the City Council adopt the FHSZ map to remain in compliance with State regulations.

Questions & Comments